4140.2/v.3/984

DLAM 4140.2

(THIS CONSOLIDATED REPRINT INCLUDES CHANGES 1 THRU 18)

DEPARTMENT OF DEFENSE

DEFENSE LOGISTICS AGENCY

Cameron Station
Alexandria, Virginia
22314

SUPPLY OPERATIONS MANUAL

VOLUME III

Defense Depot TRANSPORTATION AND SUPPLY PROCEDURES

READEX FICHE best copy available

MARCH 1984

D 7.6/8:

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-H

CHANGE NO. 18
DLAM 4140.2

4 Aug 88

STANDARD OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 12 Sep 88)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows.
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i1 and III-i2	Same
III-i11 thru III-i14	Same
III-i57 thru III-i60	Same
III-1-4-11 thru III-1-4-14	III-1-4-11 thru III-1-4-16
III-1-9-3 and III-1-9-4	Same
---	III-1-16-i1
---	III-1-16-1 thru III-1-16-7
III-2-A12-5 and III-2-A12-6	III-2-A12-5 thru III-2-A12-6.1
III-2-A21-1 and III-2-A21-2	Same
III-2-A28-1 thru III-2-A28-3	Same
III-2-A42-19 and III-2-A42-20	Same
III-2-A59-1 thru III-2-A59-9	Same
III-2-A101-1 thru III-2-A101-3	III-2-A101-1 thru III-2-A101-4
III-3-Bi-15 and III-3-Bi-16	Same
III-3-Bi-27 thru III-3-Bi-30	Same
III-3-B22-3 thru III-3-B22-5	Same
III-3-B26-1 thru III-3-B26-3	Same
III-3-B29-1 and III-3-B29-2	Same
III-3-B30-1 thru III-3-B30-3	III-3-B30-1 and III-3-B30-2
III-3-B70-1 and III-3-B70-2	Same
III-3-B71-1 thru III-3-B71-4	Same
III-3-B72-1 thru III-3-B72-3	Same
III-3-B73-1 thru III-3-B73-4	Same
III-3-B74-1 and III-3-B74-2	Same
III-3-B77-1 and III-3-B77-2	Same
III-3-B78-1 thru III-3-B78-4	Same
III-3-B89-1 and III-3-B89-2	Same
III-3-B90-1 and III-3-B90-2	Same
III-3-B92-1 and III-3-B92-2	---
III-3-B93-1	---
III-3-B100-1 and III-3-B100-2	Same
III-3-B104-1 and III-3-B104-2	Same

Reproduced from best available copy.

CH 18
DLAM 4140.2
VOL III

Remove Old	Insert New
III-3-B107-1 and III-3-B107-2	Same
III-3-B116-1 thru III-3-B116-5	Same
III-3-B131-1 thru III-3-B131-6	Same
III-3-B132-1	Same
III-3-B141-1 and III-3-B141-2	Same
III-3-165-1 and III-3-B165-2	Same
III-3-166-1 and III-3-B166-2	Same
III-3-B216-1 and III-3-B216-2	Same
III-3-B257-1 and III-3-B257-2	Same
III-3-B277-9 and III-3-B277-10	Same
III-3-B283-1 and III-3-B283-2	Same
III-3-B284-1 and III-3-B284-2	Same
III-4-C11-7 thru III-4-C11-12	Same
III-4-C11-19 and III-4-C11-20	Same
III-4-C67-1 and III-4-C67-2	Same
III-4-C71-1 and III-4-C71-2	Same
III-4-C105-1	Same
III-5-Di-3 and III-5-Di-4	Same
III-5-D4-1 and III-5-D4-2	Same
III-5-D8-1 and III-5-D8-2	Same
III-5-D10-1 and III-5-D10-2	Same
III-5-D15-1 and III-5-D15-2	Same
III-5-D40-1 and III-5-D40-2	Same
III-5-D41-3 and III-5-D41-4	Same
III-5-D41-9 and III-5-D41-10	Same
III-5-D63-1 and III-5-D63-2	Same
III-5-D63-5 and III-5-D63-6	Same
III-5-D85-1 and III-5-D85-2	Same
III-5-D143-3 thru III-5-D143-8	Same
III-5-D150-9 and III-5-D150-10	Same
III-5-D153-7 and III-5-D153-8	Same
III-5-D157-3	Same
III-5-D184-1 and III-5-D184-2	Same
III-5-D186-1 thru III-5-D186-3	Same
III-6-Ei-13 and III-6-Ei-14	Same
III-6-E003P-1 thru III-6-E003P-5	III-6-E003P-1 thru III-6-E003P-6
III-6-E021P-13 thru III-6-E021P-17	Same
III-6-E022P-1 thru III-6-E022P-4	Same
III-6-E022V-1 thru III-6-E022V-7	Same
III-6-E025P-1 and III-6-E025P-2	Same
III-6-E038P-E-1 and III-6-E038P-E-2	Same
III-6-E038P-F-5	Same
III-6-E038P-J-5 and III-6-E038P-J-6	Same
III-6-E038P-O-5 and III-6-E038P-O-6	Same
III-6-E066P-3 and III-6-E066P-4	Same
III-6-E067P-1 and III-6-E067P-2	Same

Remove Old	Insert New
III-6-E071V-1 thru III-6-E071V-6	Same
III-6-E072P-1 and III-6-E072P-2	Same
III-6-E072V-1 thru III-6-E072V-4	Same
III-6-E077P-1	Same
III-6-E077V-1 thru III-6-E077V-4	Same
III-6-E078V-1 thru III-6-E078V-7	Same
III-6-E089-3 and III-6-E089-4	Same
III-6-E100P-1 and III-6-E100P-2	Same
III-6-E100V-1 thru III-6-E100V-3	Same
III-6-E111P-1 thru III-6-E111P-4	Same
III-6-E116P-1 thru III-6-E116P-4	Same
III-6-E116V-1 thru III-6-E116V-6	Same
III-6-E132P-1	Same
III-6-E133P-1 and III-6-E133P-2	Same
III-6-E163P-3 thru III-6-E163P-6	Same
III-6-E190P-1 and III-6-E190P-2	Same
III-6-E190P-9 thru III-6-E190P-12	Same
III-6-E190P-15 thru III-6-E190P-17	Same
III-6-E216P-3 and III-6-E216P-4	Same
III-6-E238P-D-1 thru III-6-E238P-D-6	Same
III-6-E238P-D-9 thru III-6-E238P-D-12	Same
III-7-Fi-11 and III-7-Fi-12	Same
III-7-F8-1 and III-7-F8-2	Same
III-7-F19-7 and III-7-F19-8	Same
III-7-F22-1 and III-7-F22-2	Same
III-7-F26-3 and III-7-F26-4	Same
III-7-F27-3 and III-7-F27-4	Same
III-7-F30-3 and III-7-F30-4	Same
III-7-F31-3 and III-7-F31-4	Same
III-7-F33-3 and III-7-F33-4	Same
III-7-F36-1 and III-7-F36-2	Same
III-7-F37-3 and III-7-F37-4	Same
III-7-F51-3 and III-7-F51-4	Same
III-7-F52-3 and III-7-F52-4	Same
III-7-F55-3 and III-7-F55-4	Same
III-7-F79-7 and III-7-F79-8	Same
III-7-F82-5 and III-7-F82-6	Same
III-7-F96-3 and III-7-F96-4	Same
III-7-F105-1 thru III-7-F105-4	Same
III-7-F106-1 thru III-7-F106-4	Same
III-7-F119-3 and III-7-F119-4	Same
III-7-F202-1 thru III-7-F202-7	---
III-7-F210-1 thru III-7-F210-5	III-7-F210-1 thru III-7-F210-6
III-7-F211-1 thru III-7-F211-3	III-7-F211-1 thru III-7-F211-4
III-7-F247-1 thru III-7-F247-5	---

II. SIGNIFICANT CHANGES

A. Changes the Location Code structure from 9 to 12 positions for use by IMC or BISARS type facilities. This change will also be used for location conversion and Location Availability File (LAF) build processes for DWASP.

B. Establish the capability to record Lot Date Control and CAGE Code for JAN CLASS S material in the MOWASP Locator Trailer record.

C. Documentation is provided to include the new Chapter 16, Electrostatic Discharge Sensitive Devices.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

D. J. QUIRK
Captain, SC, USN
Commander

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DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
P. O. BOX 1605
COLUMBUS, OHIO 43216-5002

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CHANGE NO. 17
DLAM 4140.2

13 Apr 88

STANDARD OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 6 Jun 88)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i9 and III-i10	Same
III-i15 and III-i16	Same
III-i39 and III-i40	Same
III-i43 and III-i44	Same
III-i47 and III-i48	Same
III-1-3-23 thru III-1-3-24.1	III-1-3-23 and III-1-3-24
III-1-3-25 thru III-1-3-32.3	III-1-3-25 thru III-1-3-32
III-1-3-33 thru III-1-3-38	III-1-3-33 thru III-1-3-40
III-1-10-i1	Same
III-1-10-1 thru III-1-10-22	---
III-1-70-1 and III-1-70-2	Same
III-2-A12-11 and III-2-A12-12	Same
III-3-Bi-9 and III-3-Bi-10	Same
III-3-Bi-13 and III-3-Bi-14	Same
III-3-Bi-31 and III-3-Bi-32	Same
III-3-B41-1 and III-3-B41-2	---
III-3-B46-1 thru III-3-B46-5	---
III-3-B62-1 thru III-3-B62-5	Same
III-3-B79-1 and III-3-B79-2	Same
III-3-B144-1 thru III-3-B144-5	---
III-3-B214-1	Same
III-5-D2-1 thru III-5-D2-3	Same
III-5-D10-1 and III-5-D10-2	Same
III-5-D12-5 and III-5-D12-6	Same
III-5-D16-1 thru III-5-D16-3	Same
III-5-D22-1 thru III-5-D22-4	Same
III-5-D39-1 thru III-5-D39-8	Same
III-5-D40-1 and III-5-D40-2	Same
III-5-D63-3 and III-5-D63-4	Same
III-5-D63-7	Same

CH 17
DLAM 4140.2
VOL III

Remove Old	Insert New
III-5-D86-1 and III-5-D86-2	Same
III-5-D148-3 and III-5-D148-4	Same
III-6-Ei-5 and III-6-Ei-6	Same
III-6-Ei-11 thru III-6-Ei-14	Same
III-6-E007P-1 and III-6-E007P-2	Same
III-6-E022P-1 and III-6-E022P-2	Same
III-6-E023P-1	Same
III-6-E023V-1 and III-6-E023V-2	Same
III-6-E033P-1 thru III-6-E033P-4	Same
III-6-E038P-N-1 and III-6-E038P-N-2	---
III-6-E089P-1 and III-6-E089P-2	Same
III-6-E092P-1 and III-6-E092P-2	Same
III-6-E097P-1 and III-6-E097P-2	Same
III-6-E110P-1 thru III-6-E110P-5	---
III-6-E110V-1 thru III-6-E110V-6	---
III-6-E150P-3 and III-6-E150P-4	Same
III-6-E180P-5 and III-6-E180P-6	Same
III-6-E194P-1 thru III-6-E194P-15	---
III-7-F19-7 thru III-7-F19-10	Same
---	III-7-F103-3

II. SIGNIFICANT CHANGES

A. Documentation is provided in support of SCR UWSOH7-018 to provide the depots the capability to inquire inprocess shipment units with current MDT/PDT, by warehouse location, using program UWFM60.

B. The DLA Depot Quality Control program is now contained in DLAM 4155.8, Quality Assurance Program Manual for DLA Depots, August 1987. Accordingly, while the title page is retained, the contents of chapter 10 have been deleted.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commanding

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SYSTEMS AUTOMATION CENTER
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COLUMBUS, OHIO 43216-5002

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CHANGE NO. 16
DLAM 4140.2

14 Dec 87

STANDARD OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 7 Mar 88)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i3 and III-i4	Same
III-2-Ai-1 thru III-2-Ai-4	Same
III-2-A28-1 and III-2-A28-2	III-2-A28-1 thru III-2-A28-3
III-2-A52-1	Same
III-3-B26-1 and III-3-B26-2	Same
III-3-B244-1 thru III-3-B274-9	Same
III-3-B307-1 and III-3-B307-2	Same
III-5-D143-3 thru III-5-D143-8	Same
III-6-E038P-I-1 thru III-6-E038P-I-4	Same
III-6-E092P-7 and III-6-E092P-8	Same
III-6-E277P-F-1 thru III-6-E277P-F-4	Same
III-6-E277P-T-1 thru III-6-E277P-T-4	Same
III-7-F24-3	Same
III-7-F25-5 and III-7-F25-6	Same
III-7-F110-5	III-7-F110-5 and III-7-F110-6

II. SIGNIFICANT CHANGES

A. Documentation is provided in support of UWSOH7-015 to produce the ASSP Consist in message format.

B. Documentation is provided in support of DEPMEDS WARMLNH72651 which was installed on 23 Nov 87. This warmline provided to adjust both stock quantity and residual quantity using the component location update screen (B-307 + E-277-P-F). Capability to request builds completion was expanded from 20 to 40 per day (E-277-T).

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commanding

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DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
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COLUMBUS, OHIO 43216-5002

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CHANGE NO. 15
DLAM 4140.2

22 Oct 87

STANDARD OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 7 Dec 87)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i7 and III-i8	II-i7
III-i19 and III-i20	Same
III-i57 thru III-i63	III-i57 thru III-i62
III-1-1-3 and III-1-1-4	Same
III-1-7-1 and III-1-7-2	Same
III-1-9-11 and III-1-9-12	Same
III-2-Ai-5	Same
III-2-A1-25 thru III-2-A1-28	III-2-A1-25 and III-2-A1-26
III-2-A1-35 and III-2-A1-36	Same
III-2-A115-1 thru III-2-A115-4	---
III-2-A116-1	---
III-2-A117-1	---
III-2-A118-1	---
III-2-A119 and III-2-A119-2	---
III-2-A120-1	---
III-3-B89-1 and III-3-B89-2	Same
III-3-B124-1 and III-3-B124-2	Same
III-3-B230-1 thru III-3-B230-3	---
III-3-B231-1 and III-3-B231-2	---
III-3-B232-1 thru III-3-B232-3	---
III-3-B233-1 thru III-3-B233-4	---
III-3-B234-1 and III-3-B234-2	---
III-3-B235-1 and III-3-B235-2	---
III-3-B236-1 thru III-3-B236-3	---
III-3-B237-1 and III-3-B237-2	---
III-3-B238-1	---
III-3-B239-1	---
III-3-B240-1	---
III-3-B241-1 and III-3-B241-2	---
III-3-B242-1 thru III-3-B242-3	---
III-3-B243-1 thru III-3-B243-3	---

Remove Old	Insert New
III-3-B244-1 and III-3-B244-2	---
III-3-B245-1 and III-3-B245-2	---
III-3-B246-1	---
III-3-B247-1	---
III-3-B248-1	---
III-3-B249-1 and III-3-B249-2	---
III-3-B250-1 and III-3-B250-2	---
III-3-B251-1 and III-3-B251-2	---
III-3-B252-1	---
III-3-B253-1	---
III-3-B277-7 thru III-3-B277-9	III-3-B277-7 thru III-3-B277-10
III-3-B309-1 thru III-3-B309-3	Same
III-3-B310-1 and III-3-B310-2	Same
III-3-B317-1 and III-3-B317-2	Same
III-5-D94-1 and III-5-D94-2	Same
III-5-D166-5 thru III-5-D166-8	Same
III-5-D197-1 and III-5-D197-2	Same
III-5-197-27 and III-5-D197-28	Same
III-6-E038P-L-1 and III-6-E038P-L-2	Same
III-6-E038P-L-5 and III-6-E038P-L-6	III-6-E038P-L-5 thru III-6-E038P-L-7
III-6-E092P-9 and III-6-E092P-10	Same
III-6-E097P-1 and III-6-E097P-2	Same
III-6-E184P-1 and III-6-E184P-2	Same
III-6-E277P-G-3 thru III-6-E277P-G-5	Same
III-6-E277P-H-1 thru III-6-E277P-H-4	Same
III-6-E277P-I-3 and III-6-E277P-I-4	Same
III-6-E277-P-K-7 and III-6-E277P-K-8	III-6-E277P-K-7
III-6-E277P-L-5 and III-6-E277P-L-6	III-6-E277P-L-5 thru III-6-E277P-L-7
III-6-E277P-U-1 and III-6-E277P-U-2	Same
III-7-Fi-1 thru III-7-Fi-4	Same
---	III-7-F162-1 thru III-7-F162-4
III-7-F287-1 thru III-7-F287-4	---
III-7-F289-1 thru III-7-F289-3	---
III-7-F290-1 thru III-7-F290-3	---
III-7-F291-1 thru III-7-F291-3	---
III-7-F292-1 thru III-7-F292-3	---
III-7-F293-1 thru III-7-F293-4	---
III-7-F294-1 thru III-7-F294-4	---
III-7-F295-1 thru III-7-F295-4	---
III-7-F296-1 thru III-7-F296-3	---
III-7-F297-1 thru III-7-F297-3	---
III-7-F298-1 thru III-7-F298-3	---
III-7-F299-1 thru III-7-F299-3	---
III-7-F300-1 thru III-7-F300-3	---
III-7-F301-1 thru III-7-F301-3	---

Remove Old	Insert New
III-7-F302-1 thru III-7-F302-3	---
III-7-F303-1 thru III-7-F303-3	---
III-7-F304-1 thru III-7-F304-3	---
III-7-F305-1 thru III-7-F305-4	---
III-7-F306-1 thru III-7-F306-3	---
III-7-F307-1 thru III-7-F307-3	---
III-7-F308-1 thru III-7-F308-3	---
III-7-F309-1 thru III-7-F309-3	---
III-7-F310-1 thru III-7-F310-3	---
III-7-F311-1 thru III-7-F311-4	---
III-7-F312-1 thru III-7-F312-3	---
III-7-F313-1 and III-7-F313-2	---
III-7-F314-1 thru III-7-F314-3	---
III-7-F315-1 thru III-7-F315-3	---
III-7-F316-1 thru III-7-F316-3	---
III-7-F317-1 thru III-7-F317-3	---
III-7-F318-1 thru III-7-F318-3	---

II. SIGNIFICANT CHANGES

A. This change includes documentation for the system change to generate an advance SEAVAN consist in message format.

B. All references to the MOWASP Work Planning and Control System (WOPACS) have been deleted from DLAM 4140.2 in this change.

C. A new check has been included in DEPMEDS to present the entry of a range of containers that may be in error.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
~~Commanding~~

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DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
P. O. BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-H

CHANGE NO. 14
DLAM 4140.2

6 Jul 87

STANDARD OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 14 Sep 87)

I. DLAM 4140.2, VOLUME III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-1-3-i1 and III-1-3-i2	Same
III-1-3-27 thru III-1-3-32.1	III-1-3-27 thru III-1-3-32.3
III-1-5-7 and III-1-5-8	Same
III-1-18-5 thru III-1-18-14	Same
III-2-A44-1	Same
III-2-A81-1 and III-2-A81-2	Same
III-2-A102-1	Same
III-3-Bi-23 and III-3-Bi-24	Same
III-3-B66F-3 and III-B66F-4	Same
III-3-B66K-1 thru III-3-B66K-4	III-3-B66K-1 thru III-3-B66K-5
III-3-B127-1 thru III-3-B127-7	Same
III-3-B166-1 and III-3-B166-2	Same
III-3-B178-1 and III-3-B178-2	Same
III-3-B179-1 and III-3-B179-2	Same
III-4-C38-1 and III-4-C38-2	Same
III-5-D84-5 and III-5-D84-6	Same
III-5-D184-21 and III-5-184-22	Same
III-5-D187-1 and III-5-D187-2	III-5-D187-1 thru III-5-D187-3
III-6-Ei-1 thru III-6-Ei-4	Same
III-6-Ei-15 and III-6-Fi-16	Same
---	III-6-E107P-1 thru III-6-E107P-10
III-6-E111P thru III-6-E111P-6	Same
III-6-E115P-3 and III-6-E115P-4	Same
III-6-E156P-1 thru III-6-E156P-6	Same
III-6-E238P-D-3 and III-6-E238P-D-4	Same

Remove Old	Insert New
III-7-Fi-1 and III-7-Fi-2	Same
III-7-Fi-5 and III-7-Fi-6	Same
III-7-Fi-9 thru III-7-Fi-14	Same
III-7-F60-1 and III-7-F60-2	Same
---	III-7-F223-1 thru III-7-F223-4
---	III-7-F224-1 thru III-7-F224-5
---	III-7-F225-1 thru III-7-F225-4
---	III-7-F226-1 thru III-7-F226-9
---	III-7-F227-1 thru III-7-F227-5
---	III-7-F228-1 thru III-7-F228-3

II. SIGNIFICANT CHANGES.

A. The documentation for combining shipment units using other than consolidated pack, loading and selecting freight forwarder addresses by issue priority group, automated work count modifications and automated SPD count modifications to $$UWFB70, is included in this change.

B. This change includes all miscellaneous and warmline documentation changes which have been processed since Change 13.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-H

30 Mar 87

CHANGE NO. 13
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 1 Jun 87)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-1-5-5 and III-1-5-6	Same
III-3-B66B-1 and III-3-B66B-2	Same
III-3-B66D-17 and III-3-B66D-18	Same
III-3-B66E-1 thru III-3-B66E-3	Same
III-3-B66G-1 and III-3-B66G-2	Same
III-3-B66H-1 and III-3-B66H-2	Same
III-3-B66I-1 and III-3-B66I-2	Same
III-3-B66J-1 thru III-3-B66J-3	III-3-B66J-1 thru III-3-B66J-4
III-3-B66Q-3 and III-3-B66Q-4	Same
III-3-B72-1 and III-3-B72-2	Same
III-3-B95-1 and III-3-B95-2	Same
III-3-B95-9 and III-3-B95-10	Same
III-3-B124-1 and III-3-B124-2	Same
III-3-B165-1 and III-3-B165-2	Same
III-3-B212-1 thru III-3-B212-4	Same
III-3-B309-1 thru III-3-B309-3	Same
III-3-B317-1 and III-3-B317-2	Same
III-3-B321-1 and III-3-B321-2	Same
III-3-B333-1 and III-3-B333-2	Same
III-5-D12-3 and III-5-D12-4	Same
III-5-D29B-1 thru III-5-D29B-3	Same
III-5-D29E-1 and III-5-D29E-2	Same
III-5-D29G-1 thru III-5-D29G-3	Same
III-5-D29H-1 and III-5-D29H-2	Same
III-5-D29I-1 and III-5-D29I-2	Same
III-5-D29J-1 and III-5-D29J-2	Same
III-5-D89-3 thru III-5-D89-8	III-5-D89-3 thru III-5-D89-7
III-5-D98-3 and III-5-D98-4	Same
III-5-D158-11 thru III-5-D158-16	Same
III-5-D166-5 thru III-5-D166-8	Same
III-5-D175-5	Same
III-5-D176-1 and III-5-D176-2	Same

CH 13
DLAM 4140.2
VOL III

Remove Old	Insert New
III-6-E016P-5 and III-6-E016-6	Same
III-6-E115P-3 and III-6-E115P-4	Same
III-6-E228P-7 and III-6-E228P-8	Same
III-6-E277P-G-1 thru III-6-E277P-G-4	Same
III-6-E277P-M-1 thru III-6-E277P-M-4	Same
III-6-E277P-T-1 thru III-6-E277P-T-4	Same
III-6-E228P-1 thru III-6-E228P-4	Same
III-7-F24-1 and III-7-F24-2	Same

II. SIGNIFICANT CHANGES.

A. The documentation for combining compatible NMCS/999 Materiel Release Orders into multiline shipment units for shipment to Sharp Army Depot, is included in this change.

B. This change includes all miscellaneous and warmline documentation changes which have been processed since change 12.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

CH 12
DLAM 4140.2
VOL III

DSAC-H

28 Jan 87

CHANGE NO. 12
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 2 Mar 87)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i7 and III-i8	Same
III-i15 and III-i16	Same
III-1-3-23 and III-2-3-24	Same
III-1-3-33 thru III-1-3-38	Same
III-1-71-1 and III-1-71-2	Same
III-2-Ai-5	Same
III-2-A82-3 thru III-2-A82-14	Same
---	III-2-A111-1
III-3-Bi-3 and III-3-Bi-4	Same
III-3-Bi-19 and III-3-Bi-20	Same
III-3-B4-1 and III-3-B4-2	Same
III-3-B11-3 and III-3-B11-4	Same
III-3-B66L-1 thru III-3-B66L-3	Same
III-3-B66M-1 thru III-3-B66M-4	Same
III-3-B66N-1 and III-3-B66N-2	Same
III-3-B66O-1 and III-3-B66O-2	Same
III-3-B66P-1 thru III-3-B66P-3	Same
III-3-B66Q-1 and III-3-B66Q-2	Same
III-3-B66U-1 and III-3-B66U-2	Same
III-3-B72-1 and III-3-B72-2	Same
III-3-B73-3 and III-3-B73-4	Same
III-3-B137-3 and III-3-B137-4	Same
III-3-B149-1 thru III-3-B149-4	Same
III-3-B150-1 thru III-3-B150-4	---
III-3-B164-1 and III-3-B164-2	Same
III-3-B165-1 and III-3-B165-2	Same
III-3-B170-1	Same
III-3-B178-1	III-3-B178-1 and III-3-B178-2
III-3-B179-1	III-3-B179-1 and III-3-B179-2
III-3-B205-1 thru III-3-B205-7	III-3-B205-1 thru III-3-B205-4
III-3-B212-1 thru III-3-B212-4	Same

Remove Old	Insert New
III-3-B223-1 and III-3-B223-2	Same
III-3-B224-1	Same
III-4-C11-3 thru III-4-C11-4.1	Same
III-4-C11-9 and III-4-C11-10	Same
III-5-D37-1 thru III-5-D37-15	III-5-D37-1 and III-5-D37-2
III-5-D38-1 and III-5-D38-2	Same
III-5-D98-1 and III-5-D98-2	Same
III-5-D98-7 and III-5-D98-8	Same
III-5-D139-1 thru III-5-D139-26	III-5-D139-1 thru III-5-D139-21
III-5-D158-11 thru III-5-D158-16	Same
III-5-D173-1 and III-5-D173-2	Same
III-5-D176-1 and III-5-D176-2	Same
III-5-D184-17 thru III-5-D184-21	III-5-D184-17 thru III-5-D184-23
III-5-D214-1 thru III-5-D214-10	III-5-D214-1 thru III-5-D214-9
III-6-E016P-5 and III-6-E016P-6	Same
III-6-E021P-1 thru III-6-E021P-18	III-6-E021P-1 thru III-6-E021P-17
III-6-E064P-1 and III-6-E064P-2	Same
III-6-E072P-1 and III-6-E072P-2	Same
III-6-E073P-1 thru III-6-E073P-3	Same
III-6-E111P-1 thru III-6-E111P-4	Same
III-6-E115P-3 and III-6-E115P-4	Same
III-6-E195P-3 and III-6-E195P-4	Same
III-6-E228P-3 and III-6-E228P-4	Same
III-6-E228P-7 and III-6-E228P-8	Same
III-6-E229P-1 thru III-6-E229P-26	III-6-E229P-1 thru III-6-E229P-14
III-6-E238P-A-3 and III-6-E238P-A-4	Same
III-6-E238P-K-9 thru III-6-E238P-K-14	Same
III-6-E238P-K-33	Same
III-6-E275P-B-3	Same
III-6-E275P-C-1 and III-6-E275P-C-2	Same
III-7-F16-1 thru III-7-F16-4	Same
---	III-7-F16-7
III-7-F32-1 and III-7-F32-2	Same
III-7-F46-1 and III-7-F46-2	Same
III-7-F62-1 and III-7-F62-2	Same
III-7-F74-1 thru III-7-F74-7	III-7-F74-1 thru III-7-F74-5
III-7-F121-1 and III-7-F121-2	III-7-F121-1 thru III-7-F121-3
III-7-F172-1 thru III-7-F172-3	III-7-F172-1 and III-7-F172-2
III-7-F194-11 and III-7-F194-12	Same
III-7-F218-1 and III-7-F218-2	III-7-F218-1 thru III-7-F218-3
III-8-G1-7 and III-8-G1-8	Same

II. SIGNIFICANT CHANGES.

A. The documentation for processing AM_ document modifier requisitions and providing status to the DSCs based on the action taken, is included in this change.

B. The change includes documentation for processing the revised Government Bill of Lading and continuation sheets and modifications to the microfiche and MTMC tape formats to match the new GBL form.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-H

25 Sep 86

CHANGE NO. 11
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 1 Dec 86)

I. DLAM 4140.2, Volume III, 5 Mar 86, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i11 thru III-i22.1	Same
III-i43 and III-i44	Same
III-1-7-1 and III-1-7-2	Same
III-2-A12-3 thru III-2-A12-14	Same
III-2-A82-5 thru III-2-A82-16	Same
III-2-A101-3	Same
III-3-Bi-9 and III-3-Bi-10	Same
III-3-B4-1 and III-3-B4-2	Same
III-3-B37-1 and III-3-B37-2	III-3-B37-1 thru III-3-B37-3
III-3-B38-1 and III-3-B38-2	Same
---	III-3-B66U-1 thru III-3-B66U-3
III-3-B178-1	Same
III-3-B179-1	Same
III-3-B223-1 and III-3-B223-2	Same
III-3-B224-1	Same
III-3-B303-5 and III-3-B303-6	Same
III-3-B308-1 thru III-3-B308-3	Same
III-3-B323-1 and III-3-B323-2	Same
III-5-D4-3 and III-5-D4-4	Same
III-5-D29D-1 and III-5-D29D-2	Same
III-5-D90-1 and III-5-D90-2	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D193-1 and III-5-D193-2	Same
III-5-D214-3 thru III-5-D214-10	Same
III-6-Ei-11 and III-6-Ei-12	Same
III-6-E021P-17 and III-6-E021P-18	Same
---	III-6-E115P-1 thru III-6-E115P-5
III-6-E277P-M-3 and III-6-E277P-M-4	Same
III-6-E277P-N-3 and III-6-E277P-N-4	Same
III-6-E277P-P-1 and III-6-E277P-P-2	Same
III-6-E277P-P-5 and III-6-E277P-P-6	Same

Remove Old	Insert New
III-7-F46-1 and III-7-F46-2	Same
III-7-F339-3 and III-7-F339-4	Same

II. SIGNIFICANT CHANGES.

A. The documentation for the loading and use of the new rate base file and the producing of variance reports identifying GBLs for which the finance center paid the carrier more than the amount assessed, is included in this change.

B. This change includes the documentation showing the accessing of the new hazardous materials packaging and transportation file to obtain hazardous GBL description data.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

CH 10
DLAM 4140.2
VOL III

DSAC-H

4 Aug 86

CHANGE NO. 10
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 8 Sep 86)

I. DLAM 4140.2, Volume III, 5 Mar 86, is changes as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i-17 and III-i18	Same
III-1-3-1 thru III-1-3-4	Same
III-1-3-13 and III-1-3-14	Same
III-1-3-27 thru III-1-3-30	Same
III-1-3-35 and III-1-3-36	Same
III-1-4-i1	Same
III-1-4-1 and III-1-4-2	Same
III-1-4-7 and III-1-4-8	Same
III-1-4-13 and III-1-4-14	Same
III-1-10-21 and III-1-10-22	Same
III-1-60-1 and III-1-60-2	Same
III-1-80-3 and III-1-80-4	Same
III-2-A45-1 thru III-2-A45-3	Same
III-2-A63-1 and III-2-A63-2	Same
III-2-A82-1 thru III-2-A82-4	Same
III-2-A82-9 and III-2-A82-10	Same
III-2-A83-1 thru III-2-A83-4	Same
III-2-A83-9 and III-2-A83-10	Same
III-2-A101-1 thru III-2-A101-3	Same
III-3-Bi-11 and III-3-Bi-12	Same
III-3-Bi-17 and III-3-Bi-18	Same
III-3-Bi-29 and III-3-Bi-30	Same
III-3-B66S-3 and III-3-B66S-4	Same
III-3-B73-1 thru III-3-B73-4	Same
III-3-B113-1 and III-3-B113-2	Same
III-3-B136-1 and III-3-B136-2	Same
III-3-B137-1 thru III-3-B137-4	Same
---	III-3-B192-1 thru III-3-B192-3
III-3-B213-1	Same
III-3-B215-1 and III-3-B215-2	Same
III-3-B255-1 and III-3-B255-2	Same
III-3-B257-3 and III-3-B257-4	Same
III-3-B277-1 and III-3-B277-2	Same
III-3-B290-1 and III-3-B290-2	Same

Remove Old	Insert New
III-4-C11-3 and III-4-C11-4	III-4-C11-3 thru III-4-C11-4.1
III-4-C11-5 and III-4-C11-6	Same
III-4-C11-11 and III-4-C11-12	Same
III-4-C11-19 and III-4-C11-20	Same
III-5-Di-7 and III-5-Di-8	Same
III-5-D27-3 and III-5-D27-4	Same
III-5-D29D-1 thru III-5-D29D-3	Same
III-5-D33-1 and III-5-D33-2	Same
III-5-D33-7	Same
III-5-D41-1 thru III-5-D41-10	Same
III-5-D72-3 thru III-5-D72-8	Same
III-5-D98-1 thru III-5-D98-4	Same
III-5-D98-11 and III-5-D98-12	Same
III-5-D122-1 and III-5-D122-2	III-5-D122-1 thru III-5-D122-4
III-5-D150-3 and III-5-D150-4	Same
III-5-D155-3 thru III-5-D155-6	Same
III-5-D162-3 and III-5-D162-4	Same
III-5-D166-5 and III-5-D166-6	Same
III-5-D166-11 and III-5-D166-12	Same
III-5-D184-9 and III-5-D184-10	Same
III-5-D184-17 and III-5-D184-18	Same
---	III-5-D204-1 thru III-5-D204-5
III-6-E007V-5 and III-6-E007V-6	Same
III-6-E021P-1 thru III-6-E021P-19	III-6-E021P-1 thru III-6-E021P-18
III-6-E038P-G-1 and III-6-E038P-G-2	Same
III-6-E038P-J-1 thru III-6-E038P-J-3	III-6-E038P-J-1 thru III-6-E038P-J-6
III-6-E038P-M-1 and III-6-E038P-M-2	Same
III-6-E064P-1 and III-6-E064P-2	Same
III-6-E073P-3	Same
III-6-E111P-1 thru III-6-E111P-5	III-6-E111P-1 thru III-6-E111P-6
III-6-E224P-F-5 and III-6-E224P-F-6	Same
III-6-E229P-7 and III-6-E229P-8	Same
III-6-E238P-D-5 and III-6-E238P-D-6	Same
III-6-E238P-D-11 and III-6-E238P-D-12	Same
III-6-E259P-5 thru III-6-E259P-7	Same
III-6-E275P-B-1 thru III-6-E275P-B-3	Same
III-7-F16-3 and III-7-F16-4	Same
III-7-F61-5 thru III-7-F61-8	Same
III-7-F61-19 thru III-7-F61-22	Same
III-7-F62-1 and III-7-F62-2	Same
III-7-F74-3 thru III-7-F74-7	Same
III-7-F86-1 and III-7-F86-2	Same
III-7-F150-1 and III-7-F150-2	Same
III-7-F150-5	III-7-F150-5 thru III-7-F150-13
III-7-F231-1 and III-7-F231-2	Same

II. SIGNIFICANT CHANGES.

A. The documentation for receipt, validation and processing of redistribution orders by the DLA depots is included in this change.

B. This change includes the documentation showing the printing of the supply bulletin price on the DD Form 1348-1 for DICOMSS brand name issues.

C. Receipt processing days have been changed to conform to MILSTRAP criteria.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-H

CHANGE NO. 9
DLAM 4140.2

10 Apr 86

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 2 Jun 86)

I. DLAM 4140.2, Volume III, 5 Mar 86, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i15 thru III-i20	Same
III-i41 thru III-i44	Same
III-i51 and III-i52	Same
III-2-A1-31 and III-2-A1-32	Same
III-2-A11-1 thru III-2-A11-7	III-2-A11-1 thru III-2-A11-9
III-2-A42-1 thru III-2-A42-4	Same
III-2-A82-1 thru III-2-A82-19	Same
III-2-A95-1 and III-2-A95-2	Same
III-2-A101-1 thru III-2-A101-3	Same
III-3-Bi-4.1	---
III-3-Bi-5 thru III-3-Bi-16	Same
III-3-Bi-27 and III-3-Bi-28	Same
III-3-B9-1 and III-3-B9-2	Same
III-3-B11-3 and III-3-B11-4	Same
III-3-B13-3 thru III-3-B13-8	Same
III-3-B66D-1 thru III-3-B66D-2.1	III-3-B66D-1 and III-3-B66D-2
III-3-B66D-3 thru III-3-B66D-12.1	III-3-B66D-3 thru III-3-B66D-12
III-3-B66D-13 thru III-3-B66D-20	III-3-B66D-13 thru III-3-B66D-21
III-3-B66P-1 thru III-3-B66P-3	Same
III-3-B66Q-1 thru III-3-B66Q-4	Same
III-3-B73-1 thru III-3-B73-4	Same
III-3-B75-1	Same
III-3-B131-5 and III-3-B131-6	Same
III-3-B161-1 and III-3-B161-2	Same
III-3-B162-1 and III-3-B162-2	Same
III-3-B163-1	Same
III-3-B169-1	Same
---	III-3-B178-1

Remove Old	Insert New
---	III-3-B179-1
---	III-3-B200-1 thru III-3-B200-3
---	III-3-B214-1
---	III-3-B223-1 and III-3-B223-2
---	III-3-B224-1
III-3-B292-1 and III-3-B292-2	III-3-B292-1 thru III-3-B292-3
III-5-D6-3 and III-5-D6-4	Same
III-5-D19-1 and III-5-D19-2	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D99-3	Same
III-5-D133-1 and III-5-D133-2	Same
III-5-D143-1 and III-5-D143-2	Same
III-5-D150-9 and III-5-D150-10	Same
III-5-D153-3 thru III-5-D153-8	Same
III-5-D166-1 thru III-5-D166-12	III-5-D166-1 thru III-5-D166-13
III-5-D172-1 thru III-5-D172-4	Same
III-5-D172-7 thru III-5-D172-10	Same
III-5-D186-3	Same
III-5-D210-1 and III-5-D210-2	Same
III-5-D213-3 and III-5-D213-4	Same
III-5-D214-1 thru III-5-D214-4	III-5-D214-1 thru III-5-D214-10
III-6-Ei-5 and III-6-Ei-6	Same
III-6-E004P-11 and III-6-E004P-12	Same
III-6-E004P-15	Same
III-6-E007P-1 thru III-6-E007P-3	Same
III-6-E032V-1 and III-6-E032V-2	Same
III-6-E038P-A-3 and III-6-E038P-A-4	Same
III-6-E073P-1 thru III-6-E073P-3	Same
III-6-E092P-1 thru III-6-E092P-8	III-6-E092P-1 thru III-6-E092-8.1
III-6-E092P-9 and III-6-E092P-10	Same
---	III-6-E097P-1 and III-6-E097P-2
---	III-6-E109P-1 thru III-6-E109P-7
III-6-E120P-1 and III-6-E120P-2	Same
III-6-E163P-3 and III-6-E163P-4	Same
III-6-E190P-11 and III-6-E190-12	Same
III-6-E190P-17	Same
III-6-E238P-A-3 thru III-6-E238P-A-5	Same
III-6-E238P-K-7 thru III-6-E238P-K-12.1	III-6-E238P-K-7 thru III-6-E238P-K-12
III-6-E238P-K-13 thru III-6-E238P-K-29	III-6-E238P-K-13 thru III-6-E238P-K-33
III-7-Fi-7 and III-7-Fi-8	Same
---	III-7-F45-1 thru III-7-F45-3
III-7-F123-1 thru III-7-F123-6	Same

Remove Old	Insert New
III-7-F139-1 thru III-7-F139-4	III-7-F139-1 thru III-7-F139-6
III-7-F150-1 thru III-7-F150-4	Same
III-7-F193-1 and III-7-F193-2	Same
III-7-F194-3 thru III-7-F194-6.1	III-7-F194-3 thru III-7-F194-6.2
III-7-F194-15	III-7-F194-15 thru III-7-F194-17
III-8-G1-9 and III-8-G1-10	Same

II. SIGNIFICANT CHANGES:

A. The documentation for the loading and use of the new rate base file and the producing of variance reports identifying GBLs for which the finance center paid the carrier more than the amount assessed, is included in this change.

B. This change includes the documentation showing the accessing of the new hazardous materials packaging and transportation file to obtain hazardous GBL description data.

III. This change sheet will be filled in front of the publication for reference purpose after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-D

CHANGE NO. 8
DLAM 4140.2

2 Jan 86

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 3 Mar 86)

I. DLAM 4140.2, Volume III, 5 Mar 84, is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i~~1~~3 thru III-i10	Same
III-i15 thru III-i22.1	Same
III-i23 and III-i24	Same
III-i27 and III-i28	Same
III-i41 and III-i42	Same
III-i45 thru III-i48	Same
III-i55 thru III-i58	Same
III-1-3-29 and III-1-3-30	Same
III-1-8-3 and III-1-8-4	Same
III-1-~~101~~ 10-1	Same
III-1-10-1 thru III-1-10-11	III-1-10-1 thru III-1-10-22
III-1-12-1 thru III-1-12-12	Same
III-2-Ai-1 thru III-2-Ai-5	Same
III-2-A1-11 thru III-2-A1-14.1	Same
III-2-A6-1	Same
III-2-A18-1	Same
---	III-2-A53-1
III-2-A55-1	Same
III-2-A80-1	Same
III-2-A82-5 and III-2-A82-6	Same
III-2-A82-13 and III-2-A82-14	Same
---	III-2-A95-1 and III-2-A95-2
---	III-2-A96-1
III-2-A101-1 and III-2-A101-2	Same
III-2-A126-1	Same
---	III-2-A128-1
---	III-2-A129-1
III-3-Bi-1 thru III-3-Bi-4	III-3-Bi-1 thru III-3-Bi-4.1
III-3-Bi-5 and III-3-Bi-6	Same
III-3-Bi-13 and III-3-Bi-14	Same
III-3-Bi-31 and III-3-Bi-32	Same
III-3-B9-1 and III-3-B9-2	Same
III-3-B10-1	III-3-B10-1 and III-3-B10-2
III-3-B11-3	III-2-B11-3 and III-2-B11-4

Remove Old	Insert New
III-3-B13-1 thru III-3-B13-5	III-2-B13-1 thru III-3-B13-10
III-3-B25-1 and III-3-B25-2	Same
III-3-B26-1 thru III-3-B26-3	Same
III-3-B30-1 and III-3-B30-2	Same
III-3-B32-1 and III-3-B32-2	Same
III-3-B37-1 and III-3-B37-2	Same
III-3-B38-1 and III-3-B38-2	Same
III-3-B42-1	---
III-3-B66D-11 and III-3-B66D-12	Same
III-3-B67-1 and III-3-B67-2	Same
III-3-B70-1 and III-2-B70-2	Same
III-3-B71-1 and III-3-B71-2	Same
III-3-B72-1 and III-3-B72-2	Same
III-3-B90-1 thru III-3-B90-4	Same
III-3-B100-1 and III-3-B100-2	Same
---	III-3-B161-1 and III-3-B161-2
---	III-3-B162-1 and III-3-B162-2
---	III-3-B163-1
III-3-B164-1 and III-3-B164-2	Same
---	III-3-B170-1
III-3-B225-1 and III-3-B225-2	Same
III-3-B227-1 and III-3-B227-2	Same
III-3-B257-3 and III-3-B257-4	Same
III-3-B277-1 thru III-3-B277-8	Same
---	III-3-B292-1 and III-3-B292-2
III-4-Ci-1 and III-4-Ci-2	Same
III-4-C11-3 thru III-4-C11-6	Same
III-4-C21-1	---
III-4-C37-1 and III-4-C37-2	---
III-4-C63-1	---
III-5-Di-1 and III-5-Di-2	Same
III-5-D6-1 and III-5-D6-2	III-5-D6-1 thru III-5-D6-4
III-5-D7-1 and III-5-D7-2	Same
III-5-D12-1 thru III-5-D12-6	Same
III-5-D25-1 and III-5-D25-2	---
III-5-D28-1 and III-5-D28-2	Same
III-5-D30-1 and III-5-D30-2	Same
III-5-D31-1 and III-5-D31-2	Same
III-5-D65-1 and III-5-D65-2	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D214-1	III-5-D214-1 thru III-5-D214-4
III-6-Ei-1 and III-6-Ei-2	Same
III-6-Ei-7 thru III-6-Ei-10	Same
III-6-Ei-15 and III-6-Ei-16	Same
III-6-E004P-1 thru III-6-E004P-7	III-6-E004P-1 thru III-6-E004P-15
III-6-E006P-1 thru III-6-E006P-13	III-6-E006P-1 thru III-6-E006P-5

Remove Old	Insert New
III-6-E046P-1 and III-6-E046P-2	Same
III-6-E067P-1 and III-6-E067P-2	Same
III-6-E070P-1	Same
III-6-E084V-3	Same
---	III-6-E092P-1 thru III-6-E092P-13
III-6-E105V-1 and III-6-E105V-2	Same
III-6-E111P-1 thru III-6-E111P-3	III-6-E111P-1 thru III-6-E111P-5
III-6-E155P-1 thru III-6-E155P-8	---
III-6-E163P-1 thru III-6-E163P-11	III-6-E163P-1 thru III-6-E163P-7
III-6-E170P-1 and III-6-E170P-2	Same
III-6-E185V-1 and III-6-E185V-2	Same
III-6-E189P-1 and III-6-E189P-2	Same
III-6-E219P-A-3 and III-6-E219P-A-4	Same
III-6-E219P-C-3 thru III-6-E219P-C-6	Same
III-6-E219P-C-9	III-6-E219P-C-9 and III-6-E219P-C-10
---	III-6-E219P-F-1 thru III-6-E219P-F-3
III-6-E234P-A-1 and III-6-E234P-A-2	Same
III-6-E234P-B-1 thru III-6-E234P-B-4	Same
III-7-Fi-1 thru III-7-Fi-4	Same
III-7-F16-1 thru III-7-F16-5	III-7-F16-1 thru III-7-F16-6
III-7-F19-1 thru III-7-F19-6	Same
III-7-F19-15 thru III-7-F19-18	Same
III-7-F46-1 and III-7-F46-2	Same
III-7-F102-1 thru III-7-F102-4	---
III-7-F110-1 thru III-7-F110-4	III-7-F110-1 thru III-7-F110-5
III-7-F145-7 and III-7-F145-8	Same
III-7-F146-3 and III-7-F146-4	Same
III-7-F147-1 and III-7-F147-2	Same
---	III-7-F149-1 and III-7-F149-2
---	III-7-F150-1 thru III-7-F150-5
III-7-F260-3	Same

II. SIGNIFICANT CHANGES.

A. The Automated SEAVAN Shipment Planning System has been modified to provide an automated method of identifying hazardous items for special loading into SEAVANS.

B. Redistribution orders will be generated to the supply depots and perpetuated through the system with a Document Identifier Code (DIC) of A2_. A2_ documents were previously converted to DIC A5_, Material Release Orders, when sent to the depots and their identity as redistribution orders was lost.

C. Changes to the documentation include functional information required to operate the Center/Depot Complaint System (CDCS). The CDCS includes a mechanized request from the center for information needed to resolve customer complaints and a mechanized response to these requests. It also includes functional information on a mechanized response from the center acknowledging receipt of DD Form 1225 and SF 364 and subsequent receipt of disposition of materiel placed in a non-issuable condition and requiring center actions.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

W. D. GROVES
Captain, SC, USN
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-D

2 Oct 85

CHANGE NO. 7
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 2 Dec 85)

I. DLAM 4140.2, Volume III, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i3 thru III-i7	III-i3 thru III-i8
III-i9 and III-i10	Same
III-i15 thru III-i22.1	Same
III-i31 thru III-i36	Same
III-i43 and III-i44	Same
III-i49 and III-i50	Same
III-i57 thru III-i60	Same
III-1-3-7 thru III-1-3-10	Same
III-1-3-15 and III-1-3-16	Same
III-1-3-32.1	Same
III-1-3-35 and III-1-3-36	Same
III-1-5-3 thru III-1-5-6	Same
III-1-5-9 and III-1-5-10	Same
III-1-70-9 and III-1-70-10	Same
III-2-Ai-1 thru III-2-Ai-5	Same
III-2-A1-31 and III-2-A1-32	Same
III-2-A13-1 thru III-2-A13-6	Same
III-2-A18-1	Same
---	III-2-A37-1
---	III-2-A38-1 thru III-2-A38-5
III-2-A40-1	III-2-A40-1 and III-2-A40-2
III-2-A71-1	---
III-2-A82-1 thru III-2-A82-17	III-2-A82-1 thru III-2-A82-19
III-3-Bi-3 thru III-3-Bi-6	Same
III-3-Bi-9 and III-3-Bi-10	Same
III-3-Bi-13 and III-3-Bi-14	Same
III-3-Bi-21 thru III-3-Bi-24	Same
III-3-B10-1	Same

Remove Old	Insert New
III-3-B12-1 and III-3-B12-2	III-3-B12-1 thru III-3-B12-3
III-3-B22-1 and III-3-B22-2	Same
III-3-B22-5	Same
III-3-B25-1 thru III-3-B25-3	Same
III-3-B26-1 thru III-3-B26-3	Same
III-3-B29-1 and III-3-B29-2	Same
---	III-3-B30-1 thru III-3-B30-3
III-3-B32-1 thru III-3-B32-4	Same
III-3-B63-1 thru III-3-B63-3	III-3-B63-1 thru III-3-B63-4
III-3-B74-1 and III-3-B74-2	Same
III-3-B90-1 thru III-3-B90-4	Same
III-3-B107-1 and III-3-B107-2	Same
III-3-B108-7 and III-3-B108-8	Same
III-3-B109-7 and III-3-B109-8	Same
III-3-B116-1 and III-3-B116-2	Same
III-3-B116-5	Same
---	III-3-B164-1 thru III-3-B164-3
---	III-3-B165-1 and III-3-B165-2
III-3-B218-3	Same
III-3-B307-1 and III-3-B307-2	Same
III-3-B309-1 and III-3-B309-2	Same
III-3-B322-1	Same
---	III-3-B333-1 and III-3-B333-2
III-5-Di-7 thru III-5-Di-9	Same
III-5-Di-11 and III-5-Di-12	Same
III-5-Di-19 and III-5-Di-20	Same
III-5-D7-3 thru III-5-D7-5	Same
III-5-D10-1 and III-5-D10-2	Same
III-5-D12-3 and III-5-D12-4	Same
III-5-D39-3 thru III-5-D39-8	Same
III-5-D63-1 thru III-5-D63-4	Same
III-5-D69-9 and III-5-D69-10	Same
III-5-D70-11	Same
III-5-D87-1 thru III-5-D87-3	Same
---	III-5-D94-1 and III-5-D94-2
III-5-D98-7 and III-5-D98-8	Same
III-5-D109-1	---
III-5-D110-1	Same
III-5-D111-1	---
III-5-D112-1	---
III-5-D113-1	---
III-5-D114-1	---

Remove Old	Insert New
III-5-D116-1	---
III-5-D166-11 and III-5-D166-12	Same
III-5-D170-1 thru III-5-D170-4	---
---	III-5-D214-1
III-6-Ei-7 and III-6-Ei-8	Same
III-6-Ei-11 thru III-6-Ei-16	Same
III-6-E022P-5 and III-6-E022P-6	Same
III-6-E027P-1	Same
III-6-E081P-3	Same
III-6-E108V-3 and III-6-E108V-4	Same
---	III-6-E111P-1 thru III-6-E111P-3
---	III-6-E131P-1 thru III-6-E131P-8
III-6-E131V-1 thru III-6-E131V-8	---
III-6-E190P-11 and III-6-E190P-12	Same
III-6-E190P-17	Same
III-6-E221P-A-9 thru III-6-E221P-A-13	III-6-E221P-A-9 thru III-6-E221P-A-14
III-6-E239P-1 and III-6-E239P-2	---
III-6-E250P-1	---
III-6-E251P-1 and III-6-E251P-2	---
III-6-E253P-1	---
III-6-E254P-1	---
III-6-E255P-1	---
III-6-E256P-1	---
III-6-E257P-1 and III-6-E257P-2	---
III-6-E258P-1 and III-6-E258P-2	III-6-E258P-1
III-6-E260P-1	Same
III-6-E261P-1	---
III-6-E262P-1 and III-6-E262P-2	Same
III-6-E265P-1 and III-6-E265P-2	---
III-6-E277P-I-1 and III-6-E277P-I-2	Same
III-6-E277P-N-3 and III-6-E277P-N-4	Same
III-7-Fi-3 thru III-7-Fi-6	Same
III-7-Fi-9 thru III-7-Fi-14	Same
III-7-F7-3 thru III-7-F7-6	Same
III-7-F22-1 thru III-7-F22-4	Same
---	III-7-F83-7
III-7-F144-3 and III-7-F144-4	Same
III-7-F145-3 and III-7-F145-4	Same
III-7-F145-7 and III-7-F145-8	Same
---	III-7-F189-1 and III-7-F189-2
---	III-7-F193-1 and III-7-F193-2

Remove Old	Insert New
III-7-F198-1 thru III-7-F198-3	---
III-7-F250-1 thru III-7-F250-4	---
III-7-F251-1 thru III-7-F251-3	---
III-7-F252-1 thru III-7-F252-4	---
III-7-F253-1 thru III-7-F253-3	---
III-7-F254-1 thru III-7-F254-4	---
III-7-F255-1 thru III-7-F255-3	---
III-7-F256-1 thru III-7-F256-3	---
III-7-F257-1 thru III-7-F257-3	---
III-7-F258-1 and III-7-F258-2	Same
III-7-F260-1 thru III-7-F260-3	Same
III-7-F261-1 thru III-7-F261-3	---
III-7-F262-1 thru III-7-F262-3	Same
III-7-F263-1 thru III-7-F263-4	---
III-7-F264-1 thru III-7-F264-4	---
III-7-F265-1 thru III-7-F265-3	---
III-7-F324-1 and III-7-F324-2	Same
III-7-F327-1 and III-7-F327-2	Same
III-7-F329-1 thru III-7-F329-6	Same
III-7-F330-1 and III-7-F330-2	Same
III-7-F334-1 thru III-7-F334-3	Same
III-7-F335-1 and III-7-F335-2	Same
III-7-F337-1 and III-7-F337-2	Same
III-7-F338-1 and III-7-F338-2	Same

II. SIGNIFICANT CHANGES.

A. Location reconciliation processes previously processed at the depot using DSC FAWESP tape and depot locator data will now be accomplished at the Center using MOWASP generated Location Reconciliation Requests.

B. MOWASP inventory processes are modified to comply with recent revisions to DoD 4140.22M (MILSTRAP) Chapter 7 and AMCL 41, 43, 45 and 46. These changes include raising the dollar value for reporting certain gains/losses without conducting extensive research from $25 to $800, and modification of data input and output media and various code structures to satisfy required standard Physical Inventory Controls.

C. The F-22, Classification Suspense Report, is modified to provide visibility of materiel in all nonissuable Condition Codes, with summary data and to also display the required data in age sequence.

D. Requirements relative to the approved MILSTRIP Change Letter 127A, Consolidation of ILP Shipments, which expanded the criteria for consolidation of Foreign Military Sales (FMS) are incorporated.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
P.O. BOX P1605
COLUMBUS, OHIO 43216

DSAC-D

19 Aug 85

CHANGE NO. 6
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 9 Sep 85)

I. DLAM 4140.2, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i5 and III-i6	Same
III-i9 and III-i10	Same
III-i15 and III-i16	Same
III-i21	III-i21 thru III-i22.1
III-i37 thru III-i50	III-i37 thru III-i50.1
III-i61 thru III-i63	Same
---	III-i65
III-1-4-3 and III-1-4-4	Same
III-1-7-7 and III-1-7-8	Same
III-1-12-7 and III-1-12-8	Same
III-2-A1-13 and III-2-A1-14	III-2-A1-13 thru III-2-A1-14.1
III-2-A1-35 and III-2-A1-36	Same
III-2-A42-17 and III-2-A42-18	Same
III-2-A55-1	Same
---	III-2-A61-1
III-2-A63-1 and III-2-A63-2	Same
III-2-A72-1 and III-2-A72-2	Same
III-2-A82-1 thru III-2-A82-14	III-2-A82-1 thru III-2-A82-17
III-2-A83-5 thru III-2-A83-12	Same
III-2-A87-1	Same
III-2-A101-1 thru III-2-A101-3	Same
III-3-Bi-1 thru III-3-Bi-2.1	III-3-Bi-1 and III-3-Bi-2
III-3-Bi-3 thru III-3-Bi-6.1	III-3-Bi-3 thru III-3-Bi-6
III-3-Bi-7 thru III-3-Bi-29	III-3-Bi-7 thru III-3-Bi-32
III-3-Bi-3	Same
III-3-B7-1 thru III-3-B7-3	III-3-B7-1 thru III-3-B7-4
III-3-B14-1 thru III-3-B14-3	Same
III-3-B18-3 and III-3-B18-4	Same
III-3-B19-3	Same
III-3-B24-1 thru III-3-B24-3	Same
III-3-B30-1 and III-3-B30-2	---
III-3-B66D-17 thru III-3-B66D-20	Same

Remove Old	Insert New
III-3-B66J-1 thru III-3-B66J-3	Same
III-3-B83-1 thru III-3-B83-3	Same
III-3-B90-1 thru III-3-B90-4	Same
III-3-B126-1 and III-3-B126-2	Same
III-3-B131-5 and III-3-B131-6	Same
---	III-3-B142-1
III-3-B166-1 and III-3-B166-2	Same
III-3-B182-1 and III-3-B182-2	Same
III-3-B194-1	III-3-B194-1 and III-3-B194-2
---	III-3-B217-1 and III-3-B217-2
---	III-3-B218-1 thru III-3-B218-3
---	III-3-B220-1
---	III-3-B300-1 thru III-3-B300-4
---	III-3-B301-1 and III-3-B301-2
---	III-3-B302-1 and III-3-B302-2
---	III-3-B303-1 thru III-3-B303-9
---	III-3-B304-1 and III-3-B304-2
---	III-3-B305-1 thru III-3-B305-3
---	III-3-B306-1 and III-3-B306-2
---	III-3-B307-1 and III-3-B307-2
---	III-3-B308-1 thru III-3-B308-3
---	III-3-B309-1 thru III-3-B309-3
---	III-3-B310-1 and III-3-B310-2
---	III-3-B311-1 and III-3-B311-2
---	III-3-B312-1
---	III-3-B313-1
---	III-3-B314-1 thru III-3-B314-3
---	III-3-B315-1
---	III-3-B316-1 and III-3-B316-2
---	III-3-B317-1 thru III-3-B317-4
---	III-3-B318-1 and III-3-B318-2
---	III-3-B319-1 and III-3-B319-2
---	III-3-B320-1 thru III-3-B320-3
---	III-3-B321-1 and III-3-B321-2
---	III-3-B322-1
---	III-3-B323-1 and III-3-B323-2
---	III-3-B324-1 and III-3-B324-2
---	III-3-B325-1 thru III-3-B325-3
---	III-3-B326-1
---	III-3-B327-1 and III-3-B327-2
---	III-3-B328-1 and III-3-B328-2
---	III-3-B330-1 thru III-3-B330-3
---	III-3-B331-1 and III-3-B331-2
III-4-C11-1 thru III-4-C11-4	Same
III-4-C11-17 and III-4-C11-18	Same
III-4-C41-3 and III-4-C41-4	Same

Remove Old	Insert New
III-5-D6-1 and III-5-D6-2	Same
III-5-D7-1 and III-5-D7-2	Same
III-5-D8-1 thru III-5-D8-10	Same
III-5-D9-1 and III-5-D9-2	Same
III-5-D10-1 and III-5-D10-2	Same
III-5-D11-1 and III-5-D11-2	Same
III-5-D12-1 thru III-5-D12-4	Same
III-5-D13-1 and III-5-D13-2	Same
III-5-D33-1 thru III-5-D33-4	Same
III-5-D33-7	Same
III-5-D41-9 thru III-5-D41-12	III-5-D41-9 thru III-5-D41-13
III-5-D64-1 and III-5-D64-2	Same
III-5-D69-5 and III-5-D69-6	Same
III-5-D70-3 and III-5-D70-4	Same
III-5-D84-11 and III-5-D84-12	Same
III-5-D88-1 and III-5-D88-2	Same
III-5-D88-5	Same
III-5-D89-1 and III-5-D89-2	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D101-1 and III-5-D101-2	Same
III-5-D123-1 and III-5-D123-2	Same
III-5-D124-1 thru III-5-D124-4	Same
III-5-D127-1 and III-5-D127-2	Same
III-5-D132-3 and III-5-D132-4	Same
III-5-D143-1 thru III-5-D143-9	Same
III-5-D149-3 and III-5-D149-4	Same
III-5-D150-1 thru III-5-D150-24	III-5-D150-1 thru III-5-D150-25
III-5-D153-9 and III-5-D153-10	Same
III-5-D161-3 thru III-5-D161-6	Same
III-5-D172-1 and III-5-D172-2	Same
III-5-D172-5 thru III-5-D172-9	III-5-D172-5 thru III-5-D172-10
III-5-D184-1 and III-5-D184-2	Same
---	III-5-D184-21
III-5-D197-23 and III-5-D197-24	Same
III-6-Ei-1 thru III-6-Ei-2.1	III-6-Ei-1 and III-6-Ei-2
III-6-Ei-3 thru III-6-Ei-15	III-6-Ei-3 thru III-6-Ei-16
III-6-E013P-1 and III-6-E013P-2	Same
III-6-E014P-3	Same
III-6-E021P-1 and III-6-E021P-2	Same
III-6-E021P-7 thru III-6-E021P-19	Same
III-6-E025V-1 and III-6-E025V-2	---
III-6-E026V-1 and III-6-E026V-2	---
III-6-E038P-A-3 and III-6-E038P-A-4	Same
---	III-6-E038P-Q-1 and III-6-E038P-Q-2
---	III-6-E038P-R-1
III-6-E055P-1 and III-6-E055P-2	Same
III-6-E070P-1	Same

Remove Old	Insert New
---	III-6-E080P-1 thru III-6-E080P-7
III-6-E130V-1 and III-6-E130V-2	---
---	III-6-E131V-1 thru III-6-E131V-8
III-6-E132V-1	---
III-6-E166P-1 and III-6-E166P-2	---
III-6-E170P-1 and III-6-E170P-2	Same
III-6-E189P-1 and III-6-E189P-2	Same
III-6-E190P-1 thru III-6-E190P-6	Same
III-6-E190P-9 thru III-6-E190P-14	Same
III-6-E190P-17	Same
III-6-E219P-B-1 thru III-6-E219P-B-12	Same
III-6-E221P-B-1 thru III-6-E221P-B-12	Same
III-6-E224P-A-1 thru III-6-E224P-A-7	Same
III-6-E231P-1 thru III-6-E231P-6	Same
III-6-E238P-D-3 and III-6-E238P-D-4	Same
III-6-E238P-D-11 and III-6-E238P-D-12	Same
III-6-E238P-K-1 and III-6-E238P-K-2	Same
III-6-E259P-1 thru III-6-E259P-5	III-6-E259P-1 thru III-6-E259P-7
III-6E271P-1 thru III-6-E271P-3	---
---	III-6-E277P-A-1 thru III-6-E277P-A-4
---	III-6-E277P-B-1 thru III-6-E277P-B-4
---	III-6-E277P-C-1 thru III-6-E277P-C-3
---	III-6-E277P-D-1 thru III-6-E277P-D-3
---	III-6-E277P-E-1 thru III-6-E277P-E-3
---	III-6-E277P-F-1 thru III-6-E277P-F-5
---	III-6-E277P-G-1 thru III-6-E277P-G-5
---	III-6-E277P-H-1 thru III-6-E277P-H-4
---	III-6-E277P-I-1 thru III-6-E277P-I-5
---	III-6-E277P-J-1 thru III-6-E277P-J-4
---	III-6-E277P-K-1 thru III-6-E277P-K-8
---	III-6-E277P-L-1 thru III-6-E277P-L-6
---	III-6-E277P-M-1 thru III-6-E277P-M-5
---	III-6-E277P-N-1 thru III-6-E277P-N-4
---	III-6-E277P-O-1 thru III-6-E277P-O-5
---	III-6-E277P-P-1 thru III-6-E277P-P-6
---	III-6-E277P-Q-1 thru III-6-E277P-Q-3
---	III-6-E277P-R-1 thru III-6-E277P-R-5
---	III-6-E277P-S-1 thru III-6-E277P-S-4
---	III-6-E277P-T-1 thru III-6-E277P-T-4
---	III-6-E277P-U-1 thru III-6-E277P-U-4
---	III-6-E277P-V-1 thru III-6-E277P-V-4
---	III-6-E277P-W-1 thru III-6-E277P-W-5
---	III-6-E277P-X-1 thru III-6-E277P-X-5
III-7-Fi-1 thru III-7-Fi-13	III-7-Fi-1 thru III-7-Fi-14
III-7-F2-1 and III-7-F2-2	Same
III-7-F6-1 thru III-7-F6-3	Same
III-7-F7-5 and III-7-F7-6	Same

Remove Old	Insert New
III-7-F11-1 and III-7-F11-2	Same
III-7-F61-1 and III-7-F61-2	III-7-F61-1 thru III-7-F61-2.1
III-7-F61-5 and III-7-F61-6	Same
III-7-F61-19 and III-7-F61-20	Same
III-7-F63-1 thru III-7-F63-3	Same
III-7-F64-1 thru III-7-F64-4	Same
III-7-F72-1 thru III-7-F72-4	III-7-F72-1 thru III-7-F72-5
III-7-F82-3 and III-7-F82-4	Same
---	III-7-F82-9
III-7-F110-1 thru III-7-F110-4	Same
III-7-F120-1 and III-7-F120-2	Same
III-7-F127-5 and III-7-F127-6	Same
III-7-F128-1 and III-7-F128-2	Same
III-7-F129-1 and III-7-F129-2	Same
III-7-F130-3 and III-7-F130-4	Same
III-7-F133-1 and III-7-F133-2	Same
III-7-F140-1 and III-7-F140-2	Same
III-7-F220-9 and III-7-F220-10	Same
III-7-F320-1 thru III-7-F320-3	III-7-F320-1 thru III-7-F320-4
---	III-7-F323-1 thru III-7-F323-6
---	III-7-F324-1 thru III-7-F324-7
---	III-7-F325-1 thru III-7-F325-3
---	III-7-F326-1 thru III-7-F326-4
---	III-7-F327-1 thru III-7-F327-4
---	III-7-F328-1 thru III-7-F328-4
---	III-7-F329-1 thru III-7-F329-7
---	III-7-F330-1 thru III-7-F330-4
---	III-7-F331-1 thru III-7-F331-3
---	III-7-F332-1 thru III-7-F332-12
---	III-7-F333-1 thru III-7-F333-3
---	III-7-F334-1 thru III-7-F334-3
---	III-7-F335-1 thru III-7-F335-4
---	III-7-F337-1 thru III-7-F337-3
---	III-7-F338-1 thru III-7-F338-4
---	III-7-F339-1 thru III-7-F339-4
---	III-7-F340-1 thru III-7-F340-3
---	III-7-F341-1 thru III-7-F341-3
---	III-7-F342-1 thru III-7-F342-3

II. SIGNIFICANT CHANGES.

A. The GBL print program, UWFM05 has been modified to print the word "MARKS" and the ultimate consignee's DoDAAC for each shipment unit on the Bill of Lading.

B. All COPAD shipments to Sharp Army Depot will be assigned Mode Q regardless of IPG. The COPAD Management Information Report (F-320) will be divided into three parts to reflect CONUS shipments, Overseas Eastern Area shipments and Overseas Western Area shipments.

C. The documentation required for assembling Deployable Medical Systems (DEPMEDS) is included in this change.

D. The MRO documentation process has been modified to print the consignees LOGAIR Station Code and the consignors servicing LOGAIR Terminal Code in the POD, POE blocks of the label portion of the DD Form 1348-1 for all CONUS MROs.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

DISTRIBUTION
13;41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

CH 5
DLAM 4140.2
VOL III

DSAC-D

8 APR 85

CHANGE NO. 5
DLAM 4140.2

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 3 Jun 85)

I. DLAM 4140.2, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i11 and III-i12	Same
III-i15 thru III-i18	Same
III-i23 and III-i24	Same
III-i35 thru III-i40	Same
III-i47 and III-i48	Same
III-i59 and III-i60	Same
III-1-2-11 thru III-1-2-17	III-1-2-11 thru III-1-2-18
III-1-3-23 and III-1-3-24	III-1-3-23 thru III-1-3-24.1
III-1-3-29 and III-1-3-30	Same
III-1-5-3 and III-1-5-4	Same
III-1-7-3 thru III-1-7-6	Same
III-1-7-9 and III-1-7-10	Same
III-1-12-i1	Same
III-1-12-3 and III-1-12-4	Same
III-1-12-11	III-1-12-11 thru III-1-12-14
III-1-82-7 and III-1-82-8	Same
III-2-A17-1 and III-2-A17-2	Same
III-2-A83-1 thru III-2-A83-14	Same
III-2-A101-1 and III-2-A101-2	Same
III-3-Bi-1 and III-3-Bi-2	Same
III-3-Bi-5 and III-3-Bi-6	III-3-Bi-5 thru III-3-Bi-6.1
III-3-Bi-7 and III-3-Bi-8	Same
III-3-Bi-11 and III-3-Bi-12	Same
III-3-Bi-25 and III-3-Bi-26	Same
III-3-B1-1 thru III-3-B1-3	Same
III-3-B18-1 thru III-3-B18-5	Same
III-3-B20-3 thru III-3-B20-5	Same
III-3-B24-1 thru III-3-B24-3	Same
III-3-B25-1 and III-3-B25-2	Same
III-3-B26-1 and III-3-B26-2	Same
---	III-3-B34-1 thru III-3-B34-3
III-3-B41-1 and III-3-B41-2	Same

CH 5
DLAM 4140.2
VOL III

Remove Old	Insert New
III-3-B58-1 and III-3-B58-2	Same
III-3-B66D-5 and III-3-B66D-6	Same
III-3-B66D-9 and III-3-B66D-10	Same
III-3-B66S-3 and III-3-B66S-4	Same
---	III-3-B80-1
III-3-B95-5 and III-3-B95-6	Same
III-3-B95-11 and III-3-B95-12	Same
III-3-B116-3 thru III-3-B116-5	Same
III-3-B124-1 thru III-3-B124-4	Same
---	III-3-B143-1
III-3-B144-3 and III-3-B144-4	Same
III-3-B153-1 and III-3-B153-2	Same
---	III-3-B156-1
III-3-B182-1 and III-3-B182-2	Same
III-3-B194-1	Same
III-3-B195-1 and III-3-B195-2	III-3-B195-1 thru III-3-B195-3
III-3-B200-1 thru III-3-B200-27	---
III-3-B277-5 thru III-3-B277-9	Same
III-3-B282-1 and III-3-B282-2	Same
III-4-Ci-1 and III-4-Ci-2	Same
III-4-C4-1 and III-4-C4-2	Same
---	III-4-C15-1
III-4-C18-1	---
III-5-D16-3	Same
III-5-D17-1 and III-5-D17-2	Same
III-5-D22-1 and III-5-D22-2	Same
III-5-D41-9 and III-5-D41-10	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D98-11 thru III-5-D98-14	Same
III-5-D105-1 and III-5-D105-2	Same
III-5-D137-3 and III-5-D137-4	Same
III-5-D143-7 and III-5-D143-8	Same
III-5-D149-3 and III-5-D149-4	Same
III-5-D149-15 and III-5-D149-16	Same
III-5-D150-5 thru III-5-D150-8	Same
III-5-D153-3 and III-5-D153-4	Same
III-5-D155-5 and III-5-D155-6	Same
III-5-D159-1 and III-5-D159-2	Same
III-5-D161-3 thru III-5-D161-6	Same
III-6-Ei-1 and III-6-Ei-2	III-6-Ei-1 thru III-6-Ei-2.1
III-6-Ei-5 thru III-6-Ei-12	Same
III-6-E015P-3 and III-6-E015P-4	Same
---	III-6-E031P-1 and III-6-E031P-2
III-6-E032P-1 and III-6-E032P-2	Same

Remove Old	Insert New
III-6-E041P-1 thru III-6-E041P-4	Same
III-6-E047P-1 thru III-6-E047P-19	III-6-E047P-1 thru III-6-E047P-21
---	III-6-E057P-1 thru III-6-E057P-6
---	III-6-E058P-1 thru III-6-E058P-6
III-6-E073P-1 and III-6-E073P-2	Same
III-6-E102P-1 thru III-6-E102P-6	Same
III-6-E114P-1 thru III-6-E114P-22	III-6-E114P-1 thru III-6-E114P-21
III-6-E116P-3 and III-6-E116P-4	Same
III-6-E140P-1 thru III-6-E140P-8	Same
III-6-E194P-1 thru III-6-E194P-4	Same
III-6-E194P-11	III-6-E194P-11 thru III-6-E194P-15
III-6-E195P-1 thru III-6-E195P-16	III-6-E195P-1 thru III-6-E195P-17
---	III-6-E196P-1 thru III-6-E196P-4
III-6-E224P-A-7	Same
III-6-E229P-7 and III-6-E229P-8	Same
III-6-E231P-1 thru III-6-E231P-6	Same
III-6-D236P-1 and III-6-E236P-2	Same
III-6-E238P-A-3 and III-6-E238P-A-4	Same
III-6-E238P-K-9 thru III-6-E238P-K-12.1	Same
III-6-E238P-K-13 and III-6-E238P-K-14	Same
III-6-E238P-K-29	Same
III-6-E259P-1 thru III-6-E259P-5	Same
III-7-Fi-9 and III-7-Fi-10	Same
III-7-Fi-13	Same
III-7-F9-3 thru III-7-F9-5	Same
III-7-F38-1 thru III-7-F38-6	III-7-F38-1 thru III-7-F38-8
III-7-F41-1 and III-7-F41-2	Same
III-7-F42-1 and III-7-F42-2	Same
III-7-F61-1 thru III-7-F61-23	Same
III-7-F62-1 and III-7-F62-2	Same
III-7-F70-3 and III-7-F70-4	Same
III-7-F78-1 thru III-7-F78-5	Same
III-7-F87-1 thru III-7-F87-4	Same
III-7-F90-1 and III-7-F90-2	Same
III-7-F127-1 thru III-7-F127-4	III-7-F127-1 thru III-7-F127-6
III-7-F128-1 and III-7-F128-2	Same
III-7-F129-1 and III-7-F129-2	Same
III-7-F130-3 and III-7-F130-4	Same
III-7-F131-3 and III-7-F131-4	III-7-F131-3 thru III-7-F131-5
III-7-F132-1 thru III-7-F132-3	Same
III-7-F141-1 thru III-7-F141-4	III-7-F141-1 thru III-7-F141-7
III-7-F178-1 thru III-7-F178-4	Same
III-7-F180-1 thru III-7-F180-6	Same
III-7-F192-5 and III-7-F192-6	Same

Remove Old	Insert New
III-7-F194-3 thru III-7-F194-6	III-7-F194-3 thru III-7-F194-6.1
---	III-7-F194-13 thru III-7-F194-15
III-7-F202-1 thru III-7-F202-6	III-7-F202-1 thru III-7-F202-7
---	III-7-F222-1 thru III-7-F222-3
III-7-F231-1 thru III-7-F231-3	Same

II. SIGNIFICANT CHANGES.

A. Ability to enter commercial carriers statement during the GBL review process is provided. This data will be printed on the GBL and Microfiche history.

B. Mechanization of FMS Bill of Lading preparation has been accommodated.

C. State Code usage in the MOWASP System is revised from use of numeric codes to the standard Alpha Codes used by the United States Postal System.

D. All MOWASP programs will now use the Hazardous Material Transportation and Packaging File in lieu of the NIIN portion of the freight description file. This new file will be used for GBL and TCMD preparation as well as being inquirable and providing a listing to be used in packing. Maintenance of hazardous NIIN data in the Freight Description File wil be discontinued.

E. Document changes as a result of MILSTAMP Mode of Shipment Code changes are reflected in this change. Program changes will have been forwarded prior to June 1985. The most significant impact is that Mode of Shipment Code 5 is no longer United Parcel Service (UPS).

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

DISTRIBUTION
13; 41 less 7

DEFENSE LOGISTICS AGENCY
SYSTEMS AUTOMATION CENTER
POST OFFICE BOX 1605
COLUMBUS, OHIO 43216-5002

DSAC-D

CHANGE NO. 4
DLAM 4140.2

18 Dec 84

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 4 Mar 85)

I. DLAM 4140.2, Volume III, dated 5 Mar 84 is changed as follows:
Remove pages listed below and inser evised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i5 and III-i6	Same
III-i21	Same
III-1-12-3 and III-1-12-4	Same
III-2-A12-1 thru III-2-A12-6	Same
III-2-A101-1 and III-2-A101-2	Same
III-3-Bi-1 and III-3-Bi-2	III-3-Bi-1 thru III-3-Bi-2.1
III-3-Bi-21 and III-3-Bi-22	Same
III-3-Bi-25 thru III-3-Bi-29	Same
III-3-B1-1 thru III-3-B1-3	Same
III-3-B18-3 and III-3-B18-4	III-3-B18-3 thru III-3-B18-5
III-3-B66B-1 thru III-3-B66B-3	Same
III-3-B66D-1 and III-3-B66D-2	III-3-B66D-1 thru III-3-B66D-2.1
III-3-B66D-15 thru III-3-B66D-19	III-3-B66D-15 thru III-3-B66D-20
---	III-3-B66S-1 thru III-3-B66S-4
---	III-3-B66T-1 and III-3-B66T-2
III-3-B98-1 thru III-3-B98-4	Same
III-3-B202-1 and III-3-B202-2	Same
III-3-B277-9 and III-3-B277-10	III-3-B277-9
III-3-B292-1	---
III-3-B294-1 thru III-3-B294-13	III-3-B294-1 thru III-3-B294-15
III-4-C11-11 and III-4-C11-12	Same
III-4-C12-9	Same
III-5-Di-13 and III-5-Di-14	Same
III-5-Di-21 thru III-5-Di-24	Same
---	III-5-D29T-1 and III-5-D29T-2

Remove Old	Insert New
III-5-D33-1 thru III-5-D33-5	III-5-D33-1 thru III-5-D33-7
III-5-D41-5 and III-5-D41-6	Same
III-5-D96-7 thru III-5-D96-10	Same
III-5-D98-3 and III-5-D98-4	Same
III-5-D132-1 and III-5-D132-2	Same
III-5-D161-3 and III-5-D161-4	Same
III-5-D166-11 and III-5-D166-12	Same
III-5-D171-1 and III-5-D171-2	---
III-5-D172-1 and III-5-D172-2	Same
III-5-D172-7 and III-5-D172-8	Same
III-5-D184-7 and III-5-D184-8	Same
III-5-D212-1 and III-5-D212-2	Same
III-6-E038P-L-1 and III-6-E038P-L-2	Same
III-6-E038P-L-5 and III-6-E038P-L-6	Same
III-6-E054P-1 thru III-6-E054P-3	Same
III-6-E195P-3 thru III-6-E195P-6	Same
III-6-E221P-A3 thru III-6-E221P-A12	Same
III-6-E222P-3 and III-6-E222P-4	Same
III-6-E222P-9	Same
III-6-E224P-G-1 thru III-6-E224P-G-4	III-6-E224P-G-1 thru III-6-E224P-G-3
III-6-E234P-A-1 thru III-6-E234P-A-4	Same
III-6-E238P-A-1 thru III-6-E238P-A-4	Same
III-6-E238P-K-11 and III-6-E238P-K-12	III-6-E238P-K-11 thru III-6-E238P-K-12.1
III-6-E238P-K-13 and III-6-E238P-K-14	Same
III-6-E238P-K-29	Same
III-6-E259P-1 thru III-6-E259P-5	Same
III-7-F38-1 thru III-7-F38-7	III-7-F38-1 thru III-7-F38-6
III-7-F61-1 thru III-7-F61-21	III-7-F61-1 thru III-7-F61-23
III-7-F167-1 thru III-7-F167-6	Same
III-7-F190-1 thru III-7-F190-4	Same

II. SIGNIFICANT CHANGES.

A. Changes have been made to the Activity File to accommodate Nine Position ZIP Code.

B. Modifications have been made to programs which consolidate Material Release Orders into Shipment Units. These changes include consideration of Less than Truck Load (LTL) Codes and Depot options of when material subject to damage from heat to freezing will be included in the same shipment units as general cargo.

C. Revisions to the on-line TK4, Intransit Data Card programs will provide easier maintenance.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

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DLAM 4140.2
CHANGE NO. 3

3 Oct 84

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 3 Dec 84)

I. DLAM 4140.2, Volume III, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i-53 thru III-i-56	Same
III-1-3-11 and III-1-3-12	III-1-3-11 thru III-1-3-12.1
III-1-3-21 and III-1-3-22	Same
III-1-3-31 and III-1-3-32	III-1-3-31 thru III-1-3-32.1
III-1-5-3 and III-1-5-4	Same
III-1-7-1 and III-1-7-2	III-1-7-1 thru III-1-7-2.1
III-1-7-3 and III-1-7-4	Same
III-1-19-11 and III-1-19-12	Same
III-1-66-19 and III-1-66-20	Same
III-2-A13-1 thru III-2-A13-6	Same
III-2-A16-1 and III-2-A16-2	Same
III-2-A34-1 and III-2-A34-2	Same
III-2-A81-1 and III-2-A81-2	Same
III-2-A91-1	Same
III-3-B7-3	Same
III-3-B22-5	Same
III-3-B66A-1 thru III-3-B66A-3	Same
III-3-B66C-1 thru III-3-B66C-3	Same
III-3-B95-1 and III-3-B95-2	Same
III-3-B95-9 and III-3-B95-10	Same
III-3-B108-7 and III-3-B108-8	Same
III-3-B109-7 and III-3-B109-8	Same
III-3-B116-3 and III-3-B116-4	Same
III-3-B119-1 and III-3-B119-2	Same
III-3-B124-1 and III-3-B124-2	Same
III-3-B128-5 and III-3-B128-6	Same
III-3-B212-9	Same
III-3-B274-3 and III-3-B274-4	Same

Remove Old	Insert New
III-5-D29C-1 and III-5-D29C-2	Same
III-5-D41-1 and III-5-D41-2	Same
III-5-D41-7 thru III-5-D41-10	Same
III-5-D65-1 thru III-5-D65-3	III-5-D65-1 thru III-5-D65-4
III-5-D87-1 thru III-5-D87-3	Same
III-5-D108-1 thru III-5-D108-3	III-5-D108-1 thru III-5-D108-4
III-5-D123-1 and III-5-D123-2	III-5-D123-1 thru III-5-D123-3
III-5-D124-3 and III-5-D124-4	Same
III-5-D127-1 and III-5-D127-2	Same
III-5-D148-3 and III-5-D148-4	Same
III-5-D150-13 and III-5-D150-14	Same
III-5-D158-15 and III-5-D158-16	Same
III-5-D172-1 and III-5-D172-2	Same
III-5-D172-7 and III-5-D172-8	Same
III-5-D176-1 and III-5-D176-2	Same
III-6-E017P-1 thru III-6-E017P-4	Same
III-6-E022P-3 and III-6-E022P-4	Same
III-6-E022V-3 and III-6-E022V-4	Same
III-6-E032P-1 and III-6-E032P-2	Same
III-6-E108P-3 and III-6-E108P-4	Same
III-6-E108V-3 and III-6-E108V-4	Same
III-6-E108V-7 and III-6-E108V-8	Same
III-6-E114P-19 and III-6-E114P-20	Same
III-6-E116P-3 and III-6-E116P-4	Same
III-6-E155P-5 thru III-6-E1~~1~~5P-8 5	Same
III-6-E156P-5 thru III-6-E156P-8	Same
III-6-E160P-7 thru III-6-E160P-9	Same
III-6-E195P-3 and III-6-E195P-4	Same
III-6-E216P-1 thru III-6-E216P-4	Same
III-6-E216P-15 thru III-6-E216P-18	Same
III-6-E225P-1 and III-6-E225P-2	Same
III-6-E228P-1 thru III-6-E228P-6	III-6-E228P-1 thru III-6-E228P-8
III-7-Fi-5 and III-7-Fi-6	Same
III-7-Fi-11 thru III-7-Fi-13	Same
---	III-7-F57-1 thru III-7-F57-3
III-7-F67-3 thru III-7-F67-6	Same
III-7-F123-1 thru III-7-F123-5	III-7-F123-1 thru III-F123-7
III-7-F132-1 thru III-7-F132-3	Same
III-7-F182-1 thru III-7-F182-3	Same
III-7-F192-1 thru III-7-F192-6	Same
III-7-F200-5 thru III-7-F200-9	Same
III-7-F220-9 and III-7-F220-10	Same

II. SIGNIFICANT CHANGES.

A. Mode of Shipment Selection for Navy 999/NMCS small parcel shipments has been revised to designate the mode of shipment SPA/FT in lieu of priority parcel post. Selection of carriers designated via the small parcel mode selection table will take precedence over SPA/FT.

B. Hazardous small parcel shipment of NSN's designated UPS Surface Shipment eligible via a new special requirements code will be automatically assigned Mode of Shipment UPS if the shipment is Issue Priority Group III.

C. CONUS small parcel IPB III shipment units which exceed the High Dollar Criteria in Table 04 will automatically be designated UPS for mode of shipment. Selection of carriers designated via the small parcel mode selection table will take precedence over automatic UPS.

D. Revisions have been made to the Government Bill of Lading print program to eliminate the use of continuation sheets whenever all necessary data can be on the continuation sheet has been accomplished. This change will reduce the number of GBL forms necessary to document shipments.

E. The Consolidated Pack Program has been revised to allow entry to the system of the Non MILS TCN assigned to the consolidated pack. All shipment units in the consolidate pack will be chained to the Non MILS TCN. The Non MILS TCN will be perpetuated into the AS Shipment Status and AR_ Materiel Release Order Confirmation transactions.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

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CHANGE NO. 2
DLAM 4140.2

9 Jul 84

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 4 Sep 84)

I. DLAM 4140.2, Volume III, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i29 thru III-i32	Same
III-i49 and III-i50	Same
III-i53 and III-i54	Same
III-1-12-3 and III-1-12-4	Same
---	III-1-68-11
III-2-Ai-1 thru III-2-Ai-4	Same
III-2-A34-1 and III-2-A34-2	Same
III-2-A53-1	---
---	III-2-A92-1
III-2-A97-1	Same
III-3-B9-1 and III-3-B9-2	Same
III-3-B32-1 thru III-3-B32-4	Same
III-3-B66C-1 thru III-3-B66C-3	Same
III-3-B66D-9 thru III-3-B66D-12	III-3-B66D-9 thru III-3-B66D-12.1
III-3-B122-1	Same
III-3-B124-1 thru III-3-B124-4	Same
III-3-B153-1 and III-3-B153-2	Same
III-3-B159-1 thru III-3-B159-3	Same
III-3-B207-1 and III-3-B207-2	Same
III-3-B257-1 thru III-3-B257-4	Same
III-3-B277-7 thru III-3-B277-9	III-3-B277-7 thru III-3-B277-10
III-3-B281-3 and III-3-B281-4	Same
III-3-B284-3 and III-3-B284-4	Same
III-4-C4-1 thru III-4-C4-5	Same
III-4-C11-9 thru III-4-C11-16	Same
III-5-Di-13 and III-5-Di-14	Same
III-5-Di-19 and III-5-Di-20	Same
III-5-D1-1 and III-5-D1-2	Same
---	III-5-D33-1 thru III-5-D33-5
III-5-D90-1 and III-5-D90-2	Same

Remove Old	Insert New
III-5-D94-1 and III-5-D94-2	---
III-5-D123-1 and III-5-D123-2	Same
III-5-D148-3 and III-5-D148-4	Same
III-5-D155-5 thru III-5-D155-8	Same
III-5-D161-5 and III-5-D161-6	Same
III-5-D162-3 and III-5-D162-4	Same
III-5-D166-5 and III-5-D166-6	Same
III-5-D172-1 and III-5-D172-2	Same
III-5-D172-5 thru III-5-D172-9	Same
III-5-D191-1 thru III-5-D191-4	Same
III-5-D213-1 and III-5-D213-2	Same
III-5-D213-5 thru III-5-D213-8	Same
III-6-Ei-1 and III-6-Ei-2	Same
III-6-Ei-9 and III-6-Ei-10	Same
III-6-E006P-1 thru III-6-E006P-7	III-6-E006P-1 thru III-6-E006P-13
III-6-E015P-1 and III-6-E015P-2	Same
III-6-E015P-5 and III-6-E015P-6	Same
III-6-E038P-E-3	Same
III-6-E038P-O-5 and III-6-E038P-O-6	Same
III-6-E054P-1 and III-6-E054P-2	Same
III-6-E177P-1 thru III-6-E177P-3	Same
III-6-E224P-A-5 and III-6-E224P-A-6	III-6-E224P-A-5 thru III-6-E224P-A-7
III-6-E238P-D-1 and III-6-E238P-D-2	Same
III-6-E238P-D-5 thru III-6-E238P-D-10	Same
III-6-E238P-K-17 and III-6-E238P-K-18	Same
---	III-6-E259P-1 thru III-6-E259P-5
III-7-Fi-7 thru III-7-Fi-13	Same
III-7-F19-1 thru III-7-F19-17	III-7-F19-1 thru III-7-F19-19
III-7-F39-3 and III-7-F39-4	Same
III-7-F42-3 and III-7-F42-4	Same
---	III-7-F61-1 thru III-7-F61-21
III-7-F67-5 and III-7-F67-6	Same
III-7-F75-1 and III-7-F75-2	Same
III-7-F78-1 and III-7-F78-2	Same
III-7-F78-5	Same
III-7-F87-1 thru III-7-F87-4	Same
III-7-F130-1 and III-7-F130-2	Same
III-7-F145-5 and III-7-F145-6	III-7-F145-5 thru III-7-F145-8
III-7-F167-5	III-7-F167-5 thru III-7-F167-7
III-7-F176-3 and III-7-F176-4	Same
II-7-F180-3 and III-7-F180-4	Same

II. SIGNIFICANT CHANGES.

A. Actions have been taken to correct both in process and MOWASP History Records to reflect the correct destination for shipments. Failure to update all records has created discrepancies in many of the transportation reports.

B. Changes have been made to provide Government Bill of Lading Number via a GBL Header Card when Transportation Control and Movement Documents (TCMDs) are sent to Water Terminal Clearance Authorities.

C. The F-61, MRO Depot Processing Time Analysis Report has been documented and minor revisions provided. This report was initially developed by Defense Depot Tracy.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
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CHANGE NO. 1
DLAM 4140.2

9 Mar 84

SUPPLY OPERATIONS MANUAL, VOLUME III
DEFENSE DEPOT TRANSPORTATION AND SUPPLY PROCEDURES
(Effective Date 4 Jun 84)

I. DLAM 4140.2, Volume III, dated 5 Mar 84 is changed as follows:
Remove pages listed below and insert revised pages. Changes are indicated by marginal lines.

Remove Old	Insert New
III-i17 and III-i18	Same
III-i39 and III-i40	Same
III-i49 and III-i50	Same
III-i55 and III-i56	Same
III-1-3-11 and III-1-3-12	Same
III-1-8-i1	Same
III-1-8-1 thru III-1-8-3	III-1-8-1 thru III-1-8-4
III-2-A1-27 and III-2-A1-28	Same
III-2-A101-3	Same
III-3-Bi-11 and III-3-Bi-12	Same
III-3-B14-1 thru III-3-B14-3	Same
III-3-B24-1 and III-3-B24-2	Same
III-3-B32-3 and III-3-B32-4	Same
III-3-B38-1 and III-3-B38-2	Same
III-3-B66D-1 and III-3-B66D-2	Same
III-3-B66D-7 and III-3-B66D-8	Same
III-3-B66D-11 and III-3-B66D-12	Same
III-3-B66M-1 thru III-3-B66M-4	Same
III-3-B98-1 thru III-3-B98-4	Same
III-3-B124-1 and III-3-B124-2	Same
III-3-B126-1 and III-3-B126-2	Same
III-3-B131-3 and III-3-B131-4	Same
III-3-B192-1 and III-3-B192-2	---
III-3-B207-1 and III-3-B207-2	Same
III-3-B212-5 and III-3-B212-6	Same
III-3-B215-9 and III-3-B215-10	Same
III-3-B290-1 and III-3-B290-2	Same
III-3-B294-9 and III-3-B294-10	Same
III-5-D27-1 thru III-5-D27-4	Same
III-5-D41-1 and III-5-D41-2	Same
III-5-D43-1 thru III-5-D43-4	Same
III-5-D161-5 and III-5-D161-6	Same

Remove Old	Insert New
III-5-D172-5 and III-5-D172-6	Same
---	III-5-D172-9
III-5-D185-3 and III-5-D185-4	Same
III-5-D190-5 thru III-5-D190-8	III-5-D190-5 thru III-5-D190-7
III-5-D197-25 and III-5-D197-26	Same
III-5-D212-3 thru III-5-D212-13	III-5-D212-3 and III-5-D212-4
III-5-D213-3 thru III-5-D213-10	III-5-D213-3 thru III-5-D213-8
III-6-Ei-1 thru III-6-Ei-8	Same
---	III-6-E044P-1 and III-6-E044P-2
III-6-E054P-1 and III-6-E054P-2	III-6-E054P-1 thru III-6-E054P-3
---	III-6-E066P-1 thru III-6-E066P-4
III-6-E224P-A-5 and III-6-E224P-A-6	Same
III-6-E228P-5 and III-6-E228P-6	Same
III-6-E234P-C-1 and III-6-E234P-C-2	Same
III-6-E238P-D-1 thru III-6-E238P-D-12	III-6-E238P-D-1 thru III-6-E238P-D-15
III-6-E275P-A-1 and III-6-E275P-A-2	Same
III-6-E275P-B-1 and III-6-E275P-B-2	III-6-E275P-B-1 thru III-6-E275P-B-3
III-6-E275P-C-1 thru III-6-E275P-C-3	III-6-E275P-C-1 thru III-6-E275P-C-4
III-6-E275P-D-1 and III-6-E275P-D-2	Same
III-6-E275P-E-1 and III-6-E275P-E-2	---
III-7-Fi-5 and III-7-Fi-6	Same
III-7-F39-1 thru III-7-F39-4	Same
III-7-F42-1 and III-7-F42-2	Same
III-7-F70-1 thru III-7-F70-4	Same
III-7-F88-3 and III-7-F88-4	Same
III-7-F99-1 and III-7-F99-2	Same
III-7-F130-1 thru III-7-F130-4	Same
---	III-7-F132-1 thru III-7-F132-3
III-7-F176-1 and III-7-F176-2	Same
III-7-F182-1 and III-7-F182-2	Same

II. SIGNIFICANT CHANGES.

A. Contractor Operated Parts Depot (COPAD) support capabilities are being expanded to include CONUS customers.

B. MILSTRIP changes to include POE in Material Release Order (MRO) confirmation transactions and to provide United Parcel Service (UPS) Shipment Identification Numbers in MRO confirmations and customer shipment status transactions were implemented 1 May 1984.

C. MEDALOC System enhancements have been provided to improve management information.

D. Formal documentation of changes to improve cancellation processing is included. The program changes were implemented in March 1984.

III. This change sheet will be filed in front of the publication for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR

EDWARD W. WHEELER, JR.
Colonel, USA
Commander

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DSAC

5 Mar 84

FOREWORD
(Supplementation is permitted at Defense Depots only)

This publication constitutes a complete revision of DLAM 4140.2, Vol III and incorporates the latest instructions governing the Defense Depot Transportation and Supply procedures including the change relative to the March 1984, release.

The purpose of this manual is to prescribe standard internal depot procedures for use in processing supply transactions, supply and transportation documents, and related storage and transportation functions associated with the basic DLA distribution system.

Users of this publication are encouraged to submit recommended changes and comments to improve the publication, through channels, to DSAC, ATTN: DSAC-D.

BY ORDER OF THE DIRECTOR

for

EDWARD W. WHEELER, JR.
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Commander

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This DLAM 4140.2, Vol III, supersedes DLAM 4140.2, Vol III, dated 1 Sep 78, Changes 1 through 19 and working copy Change 20.

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61	Violations (Controlled and Uncontrolled)
62	Location Survey
63	Reporting of Storage Space
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65	MOWASP Entry-Exit System Processing
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67	Local Management Decisions in MOWASP
68	Receipt, Storage and Issue of Controlled Substances, Sensitive Drug Abuse Control and Pilferable DLA Items
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F-99	Management Information System (MIS) Change Card Listing
F-100	No Address MROs
F-101	Missing POE/POD Report
F-102	Unassigned
F-103	Delinquent Logistics Reassignment Storage Information Reply Cards
F-104	Direct Commissary Support System Locator Update Listing
F-105	Direct Commissary Support System Locator Inquiry Listing
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F-107	History File Listing of Items in DP Status
F-108	Delinquent IDC Record Update
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F-110	Inventory Effectiveness
F-111	MOWASP Entry/Exit Exception List No COMM RI
F-112	Entry/Exit Exception List Local Data
F-113	Entry/Exit Exception List to Functional Manager
F-114	Entry/Exit Exception List Suspected Narrative
F-115	Entry/Exit Exception List Mail Data
F-116	Communication Rejects Listing
F-117	Inventory Cancellation Listing
F-118	Violation Followup Listing
F-119	Locator Report by Date of Pack
F-120	MROs Suspended for Inventory Report
F-121	Hazardous Packing Information (DD Form 1348-1)
F-122	Forecast of NSNs to be Inventoried

NUMBER	LIST OF REPORTS/LISTINGS
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F-125	Outbound Bill of Lading Register
F-126	Outbound B/L Numbers - Status of Incomplete Blocks of 100
F-127	Transportation Movement Detail by Mode and Commercial Carrier
F-128	Transportation Movement Analysis by Mode of Shipment
F-129	Transportation Movement Analysis by Commodity, IPG and Mode
F-130	Transportation Movement Analysis of Destination and Commodity
F-131	Locator/Depot Balance/Transaction Register (DB&TR) Reconciliation Analysis Listing
F-132	Transportation Movement Analysis by Category Origin
F-133	Transportation Movement Analysis of CONUS POE Traffic
F-134	Transportation Fund Obligations Report - Weekly/Monthly
F-135	Transportation Fund Obligations Report - Daily
F-136	Transportation Analysis of Consignee Frequency and Volume
F-137	Outbound B/L Register Activity on Closed Blocks of 100
F-138	Transportation Movement Analysis - Research Detail
F-139	Hazardous Materiel Packaging and Transportation File Listing
F-140	Delinquent Inventory Listing
F-141	Suspended and Transceived TK4 Data
F-142	Acceptance Alert/Report Inquiry Response
F-143	Delinquent A/A Data and PKP A/R Activity
F-144	Receipt Discrepancy Report
F-145	Depot Balance and Transaction File Printout
F-146	Monthly Reconciliation Unmatched Balance/Transactions

NUMBER	LIST OF REPORTS/LISTINGS
F-147	Depot Balance and Transaction Data Violation Listing
F-148	DSC Balance and Transaction File Printout
F-149	Hazardous Communication Label
F-150	Customer Complaint (CDCs) Report
F-151	Location Survey Management Actions
F-152	Location Survey List
F-153	Unassigned
F-154	Location Survey Statistical Analysis
F-155 thru F-161	Unassigned
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F-167	SEAVAN Monthly Performance
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F-169	Locator NSN Inquiry by NMFC
F-170	Unassigned
F-171	Unassigned
F-172	Freight Description File Maintenance Report
F-173	Unassigned
F-174	Advance Domestic Air Challange Listing
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F-190	MOFAST GBL Microfiche History
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F-196	MOFAST TCN-GBL Final Cross-Reference (Microfiche)
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F-212	SEAVAN Load List
F-213	SEAVAN Equipment/MTMC Release Missing Data Report
F-214	SEAVAN In-Process MROs Not Assigned to a Load
F-215	SEAVAN MRO Missing Data Report
F-216	SEAVAN Transshipment Error List
F-217	SEAVAN Suspended MROs
F-218	SEAVAN Unmatched Transaction Report
F-219	SEAVAN Special Project Listing
F-220	Carrier Performance Intransit Analysis Report
F-221	SEAVAN MRO Analysis
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F-245	DSC Asset Listing
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F-268	Reconciliation - Center Balance or Denial and New Location Add
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F-270	Duplicate Deleted Location Listing
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NUMBER	LIST OF REPORTS/LISTINGS
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F-285	Unit of Schedule/Job Order Level Decision (YL5) Update Action Report
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F-323	Assembly Data Research Report
F-324	Unit Assembly Planning Data
F-325	Assembly Receipt Followup Report
F-326	Receipt Movement Document - Assembly Area
F-327	Component Availability
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F-329	Assemblage Control Packing Data
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F-331	Container Packing List

NUMBER	LIST OF REPORTS/LISTINGS
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F-333	Incomplete Component List
F-334	Assembly Receipt Movement Document - Location
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CHAPTER 1

POLICY AND ADMINISTRATION

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CHAPTER 1

POLICY AND ADMINISTRATION

SECTION 1 - GENERAL

301101 - PURPOSE

a. DLAM 4140.2, Supply Operations Manual, is published in three separate volumes, each of which prescribe policies, procedures, and criteria for an aspect of supply operations within DLA.

b. Volume I contains the policies and procedures for the DLA Distribution System and describes the interrelationship between DSCs and DLA distribution activities. Volume II prescribes internal DSC (except DFSC) procedures for determination of requirements, distribution, and inventory accounting of materiel on a centralized basis.

c. Volume III, entitled "Defense Depot Transportation and Supply Procedures" prescribes procedures and detailed criteria for operating personnel at DLA distribution activities (defense depots and DSCs with collocated storage activities), except DFSC storage sites.

301102 - SCOPE

The procedures contained in this volume are based on the Mechanization of Warehousing and Shipment Processing (MOWASP) System of the DLA Standard Automated Information System (SAIS) Change Procedure.

301103 - RESPONSIBILITIES

a. HQ DLA-O is responsible for:

(1) Developing the policy content of this volume and determining responsibilities for development and maintenance of functional area procedural content (chapters and appendices) and functional systems requirements changes. These responsibilities include the direct assignment of research and development projects, DoD directed programs, system improvements objectives, and major system changes to the Depot Management Systems Division for MOWASP or to other DLA distribution activities as required.

(2) Developing and/or maintaining procedural content of this volume and on a case-by-case basis, assigning specific development or maintenance tasks to DLA distribution activities (Defense Depots, DSAC, and DSCs with collocated storage activities).

(3) HQ DLA-OP, as the DLA-O focal point for MOWASP is responsible for task assignments and for furnishing policy guidance, direction, and general requirements relative to the development or maintenance of functional area procedural content (chapters and appendices) or functional system requirements changes assigned to DLA distribution activities and DSAC.

(4) Evaluating for approval or disapproval, proposed changes to procedural content and/or proposed functional system requirements changes prepared by DLA distribution activities or DSAC, within DoD and DLA policy, and considering known or projected impacts on the DLA Distribution System and resources and known or projected savings/benefits to be achieved.

(5) Accomplishing final coordination of draft procedural changes and/or proposed functional systems requirements changes within DLA, and as necessary with Services/Civil Agencies; determining (in conjunction with DSAC and other distribution activities, when necessary) the effective date of changes to procedural content of this volume and/or the implementation dates of approved functional systems revisions; and publishing of approved changes to the procedural content of this volume.

(6) Coordinating and maintaining interface and compatibility with SAMMS and other DoD systems.

(7) Performing liaison and surveillance functions with distribution activities and DSAC in the developmental and implementation phases of assigned R&D projects and other task assignments.

(8) Coordinating and conducting functional tests with DSAC to upgrade and improve the MOWASP System.

b. DLA distribution activities are responsible for:

(1) Developing, reviewing, and revising or recommending revisions to the functional area procedural content of this volume and/or data systems requirements changes as requested/assigned by HQ DLA on a case-by-case basis.

(2) Full implementation of the procedures expressed in this volume in a manner which will assure effective utilization of available resources and accomplishment of assigned missions.

c. Depot Management System Division (DSAC) is responsible for:

(1) Developing detailed functional system requirements and related procedural documentation for changes, revisions, or new system improvements approved by HQ DLA-O.

(2) Providing to HQ DLA-OP a system impact statement and a cost/benefit analysis for proposed functional system improvements.

(3) Coordinating approved changes with all distribution activities during the development state to ensure compatibility and applicability of system requirements.

(4) Coordinating with distribution activities and recommending to HQ DLA-OP short and long range solutions to operational problems when requested by HQ DLA-OP.

(5) Provide to HQ DLA (DLA-OPP) a monthly progress and status report for all open functional projects assigned by DLA-O.

(6) Coordinating training and implementation schedules with DLA-OP for new or revised functional system applications.

(7) Provide functional guidance to distribution activities assigned an R&D project to ensure SAIS interface.

(8) Initiating publication action for approved changes to this manual.

SECTION II - POLICY

301201 - PRINCIPLES OF THE MOWASP SYSTEM

The following policies, principles, and conceptual requirements will be observed when developing procedural materiel and changes to this volume:

a. DLA operates under a centralized inventory accounting and requisition processing system.

b. DoD 4140.22M, Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP) governs inventory segmentation in terms of ownership, purpose, and condition of materiel; prescribes authorized receipt and inventory adjustment transactions; and provides related authorized Document Identifier Codes (DICs).

c. DoD 4140.17M, Military Standard Requisitioning and Issue Procedures (MILSTRIP) prescribes authorized requisition, issue, and followup/cancellation transactions and provides related authorized DICs.

d. DoD 4500.32R, Military Standard Transportation and Movement Procedures (MILSTAMP) contains the forms, codes, procedures, rules, and methods required by Department of Defense (DoD) components to effect movement of materiel within the Defense Transportation System (DTS).

e. Information necessary for warehouse management, identification, and location of stock, packaging, shipment addressing, shipment routing and shipment planning, physical inventory, and related areas is stored within the MOWASP System and is fully documented within this volume.

f. Materiel Release Orders (MROs) with Issue Priority Designator (IPD) 1-8 are received, recorded, and released for immediate processing, while routine MROs with IPD 9-15 are accumulated for release and processing within the timeframes authorized by DLAR 4410.1, Uniform Materiel Movement and Issue Priority System (UMMIPS).

g. Stock locations are assigned; surveillance inspections are scheduled; operational tests are scheduled; data required for cost, performance, budget, space, and manpower reports are accumulated within the MOWASP System.

h. Input transactions, both externally generated and internally initiated, are validated, edited, and processed within the MOWASP System. The procedural materiel of this volume outlines the validation criteria for each input action and defines the research and processing instructions for correction and reentry of rejected transactions.

i. The 13-digit National Stock Number (NSN) will be used in all materiel management functions, both nationally and internationally. The configuration of the NSN when written, typed, or printed is as follows:

4 digits, hyphen, 2 digits, hyphen, 3 digits, hyphen, 4 digits, requiring a total of 16 spaces - 9999-00-999-9999.

The hyphen will not be included in machine records but may be machine generated when required for publication/printing purposes. The term "National Item Identification Number (NIIN)" has been selected to identify the 9-digit item identification number portion and differentiate it from the currently used "Federal Item Identification Number (FIIN)" of 7 digits (e.g., 00-999-9999).

301202 - CONTENTS OF VOLUME III

This volume includes:

a. Chapters containing procedures, criteria, and instructions for one or more related functional areas.

b. Seven types of appendices supporting the chapters as follows:

A - Codes used on input or output documents or as part of computer files and records.

B - Formats for punched card inputs and outputs.

C - Forms and miscellaneous instructions.

D - Procedure Decision Charts depicting the processing criteria for all types of transactions.

E - Step-by-step procedures for all documents requiring manual preparation, processing, or reviews or step-by-step procedures for a series of actions, i.e., conducting an inventory.

F - Operational documents and management information reports and listings.

G - Definitions, abbreviations, and symbols.

SECTION III - FORMATS

301301 - CHAPTERS

a. The chapters are prepared in essentially the same manner as the corresponding chapters in volume I and include a description of the policies, criteria, guidelines, and procedures for use in one or more related functional areas. They specify input documentation and outline the document validation and processing to accomplish a desired action or transaction.

b. The chapters are the media used to link together the related codes, input and output card formats, computer processes, output documents, and manual processing instructions for specific functional areas.

c. The basic format of chapters and detailed guidance for preparation, including page and paragraph numbering, is presented in section VI to this chapter.

301302 - APPENDICES

The appendices are prepared in the formats specified in section VI to this chapter which include detailed guidance for page and paragraph numbering.

SECTION IV - MAINTENANCE

301401 - ASSIGNMENT OF CHAPTER AND APPENDIX NUMBERS

a. Assignments of functional area development responsibilities by chapter and appendix to distribution activities are made as required by HQ DLA.

b. When numbers for new chapters and/or appendices are required, distribution activities will contact HQ DLA, ATTN: DLA-OPP.

c. All chapters and appendices are published, controlled, and maintained by DLA-OPP.

301402 - ASSIGNMENT OF CODES

All codes, except Z series DICs and Violation Reason Codes (VRCs), used in the manual and computer processes in this volume are controlled by DLA-OPP. For expediency, DSAC is delegated the responsibility of assigning and cataloging Z series DICs (internal codes) and VRCs. When required, VRCs may be obtained by telephone or mail from DLA-OPP.

301403 - PREPARATION AND SUBMISSION OF PROPOSED CHANGES

a. A proposed change to MOWASP may originate in HQ DLA, any DSC, distribution depot, DSAC or other PLFAs at any time. Proposed changes will be documented and submitted in accordance with DLAR 4730.3.

b. Actions to incorporate changes directed by higher headquarters such as military standard systems (i.e., MILSTRIP MILSTRAP and MILSTAMP) into MOWASP programs and this volume will be initiated by HQ DLA and forwarded to DSAC in accordance with DLAR 4730.3.

c. Originator of a proposed change to existing documentation will document the recommended change, addition, and/or deletion as completely as possible with specific proposed recommendations to all affected portions of this volume. Samples and instructions contained in section VI to chapter 1 of this volume will be used. Affected paragraphs, pages, chapters or appendices will be rewritten with changed portion identified by a vertical black line in the outside margin of the page. New appendices will not be marked; Table of Contents or Indices will indicate their insertion.

301404 - SCHEDULING OF PUBLICATION AND IMPLEMENTATION OF CHANGES

a. Planned implementation dates will be established during the quarterly review meetings attended by DSAC, DLA-LS and DLA-OP in accordance with DLAR 4730.3. Planned implementation dates will be determined by assessment of system change impact, availability of programing resources, training requirements at the distribution activities, time required to publish documentation changes the programing hours involved, testing requirements and the priority of the functional requirement.

b. Prior to the implementation date, all changes will undergo a functional test at DSAC prior to release to DDOU for environmental test. Functional tests will be conducted by HQ DLA functional personnel. Field activities may be requested to participate in the functional test.

c. No less than seventy days prior to system change implementation, DSAC will forward to HQ DLA-OPP draft page changes to this manual for final coordination and approval. Approved changes will be forwarded by DLA-OPP to DSAC no less than sixty days prior to final publication.

d. Changes to this volume, computer programs and/or detailed written instructions will be published and distributed by DSAC at least 15 days prior to system change implementation date to provide distribution activities adequate time for training.

e. All distribution activities will implement changes simultaneously to the extent possible.

f. Changes to this volume will normally be made on a quarterly basis.

301405 - PUBLICATION OF CHANGES

a. This volume is published in loose leaf form to facilitate revision of paragraphs, pages, chapters, or appendices which will be published as needed. Revisions will be primarily by deletion and insertion of pages in proper sequence. In rare instances, request will be made that change be indicated in pen and ink.

b. All revised pages will be identified in upper outside corner by the manual number, volume number, and change number. The changed portion will be identified by a vertical black line in outside margin.

c. Revisions to this volume will be transmitted by Change Sheets which will contain a resume of the revisions attached with effective dates; and may indicate minor changes which can be effected by pen and ink. After revisions have been received and posted into this volume, Change Sheets will be filed behind the cover of this volume.

301406 - LOCAL PROCEDURES

This volume is designed to provide detailed operating and desk procedures to the lowest practical level.

a. Local reproduction of this volume for the purpose of distribution or the assembling of functionally oriented desk procedures is prohibited. The incorporation of materiel contained herein into local publications is also prohibited.

b. Policy regarding the publication of local procedures is contained in DLAR 5025.3, Guide for Preparation of Regulatory Publications.

c. Policy regarding locally developed procedures designed to amplify this volume is as follows:

(1) Two copies of local procedures will be provided DLA-OPP for review.

(2) Included with each procedure or set of related procedures will be a statement of the reasons for the development of the local procedure. This statement will be in sufficient detail to ensure that the reviewing activity and related Headquarters functional managers gain a clear understanding of the intent of the procedure and its relation to the overall operation as it exists at the originating activity.

(3) DLA-OPP and appropriate Headquarters staff elements will review local procedures with the intent of ensuring:

(a) That Headquarters policy, as expressed in this volume or other DLA or higher Headquarters regulations or manuals, is not violated.

(b) Local procedures which amplify detailed procedures expressed in this volume do not adversely impact the overall MOWASP system.

(c) Incorporation into this volume of those procedures which are obviously applicable to all activities operating under this volume.

(4) In those cases wherein the guidelines established in subparagraph c(3)(a) and (b) above are not met, appropriate correspondence will be initiated with the originator of the procedure.

(5) Locally developed procedures should be prepared in the format outlined in attachments 1 through 6 to chapter 1 of this volume, except narrative portions of chapters and appendices for local procedures may be developed in single columns.

(6) Locally developed procedures will be printed on colored paper. Such procedures/appendices will be distinctly indicated by the addition of "(L)" to each numbered page; i.e., C-68(L)-3, E-005(L) P-5.

SECTION V - DISTRIBUTION AND RELATIONSHIP TO OTHER DIRECTIVES

301501 - DISTRIBUTION OF VOLUME III

This volume receives special distribution. Additional requirement or copies or amended distribution of changes to this volume should be forwarded through publication distribution channels.

301502 - RELATION TO OTHER DIRECTIVES

If the procedures contained in this volume appear to conflict with DoD or other DLA publications, the subject should be immediately submitted to HQ DLA, ATTN: DLA-OPP for consideration and correction.

SECTION VI - ATTACHMENTS TO CHAPTER 1

301601 - GUIDANCE FOR PREPARATION OF CHAPTERS

a. Each chapter:

(1) Is the general, narrative description of the policies, criteria and guidelines of one or more related functional areas.

(2) Specifies the precise documentation involved in processing transactions through the function and their interrelationships.

(3) Covers fully the procedures involved in processing transactions through the function without overlapping or being dependent upon other chapters. Interrelated chapters are integrated by making references to and from, without duplication of descriptive narrative.

(4) Corresponds with requirements of DLAM 4140.2, Volume I, where applicable, and is written in essentially the same manner as corresponding chapter.

(5) Is assigned a number, title and the responsible activity as recorded on CONTENTS pages.

(6) Is subdivided into sections.

(7) Utilizes the following paragraph numbering system:

(a) A six-digit number constructed as follows:

1st -x (specifies the volume)
2nd and 3rd-xx (specifies the chapter)
4th -x (specifies the section within chapter)
5th and 6th -xx (specifies the paragraph within the section)

(b) Subparagraphs are indicted by lower case alphabet, then numeral enclosed in parenthesis. Examples:

301234
301234a
301234(1)

(c) Pages are numbered in separate series for each chapter to identify the volume, part, chapter and page. For example, the tenth page of chapter 3 is numbered III-1-3-10. The index page is identified in similar manner but with an "i" inserted after the chapter number. For example, the index page for chapter 3 would be III-1-3-i1.

(8) Is preceded by an INDEX of the chapter.

b. The first section is entitled GENERAL and includes paragraphs, as appropriate, in the following order:

(1) PURPOSE

(2) SCOPE

(3) REFERENCES

(4) BACKGROUND

(5) POLICY

(6) RESPONSIBILITIES

c. Each following section:

(1) Covers the documentation and general procedures for a single transaction or a related group of transactions.

(2) Describes the processing of source documents.

(3) Describes internal computer processes, as necessary, to portray procedural logic for purposes of programing, training and management review.

(4) Describes the general processing of computer outputs and, if applicable, their reentry into the computer.

(5) Refers to all appropriate appendices which give the complete specific details of the procedures.

d. Chapters being submitted for publication will:

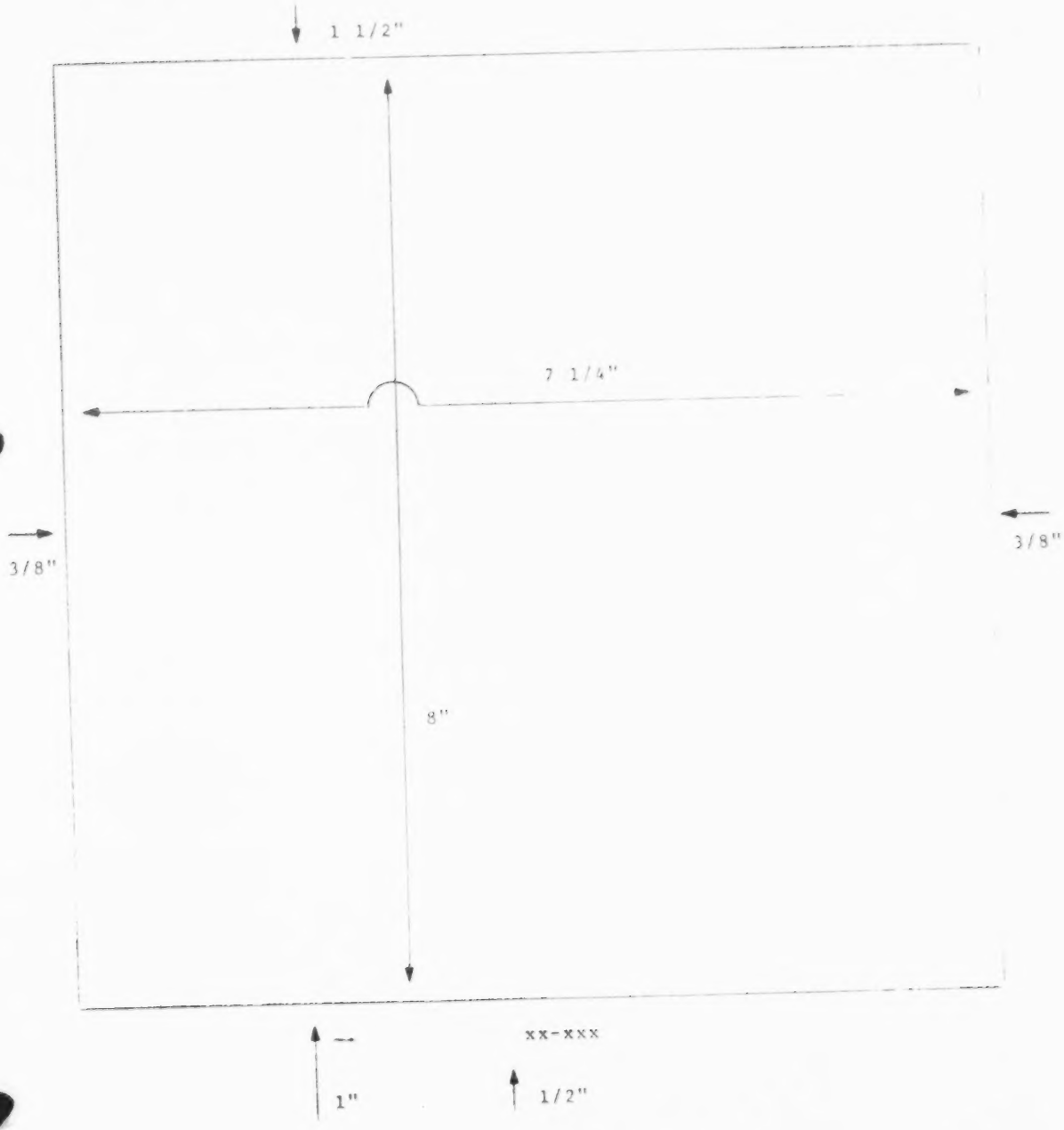
(1) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Be typed single spaced within the limits shown in SAMPLE/INSTRUCTION #1.

(3) Not to be stapled or punched.

SAMPLE INSTRUCTION #1

Single column format is used for chapters and all appendix narratives.



301602 - GUIDANCE FOR PREPARATION OF A APPENDICES

a. Each A Appendix:

(1) Describes and lists a series of codes used in more than one situation or instance in this volume.

(2) Corresponds, as appropriate, with appendix of same number in volume I, this manual.

(3) Is published, controlled and maintained by DSAC.

(4) Utilizes a separate series of page numbers for each appendix in sequence, with arabic numerals from 1. Each page will identify the volume, part, appendix and page. For example, the third page of appendix A-42 is numbered III-2-A42-3.

(5) Is listed in Alphabetic Index of A Appendices which appears ahead of A Appendices and is numbered in arabic numerical sequence, preceded by the letters A-i-. The first page of the Alphabetic Index of A Appendices is numbered III-2-Ai-1.

b. Codes:

(1) Conform to MILSTRIP, MILSTRAP, MILSTAMP Volume I, and so forth, as required and applicable.

(2) Are listed alphabetically, then numerically, if appropriate. The letters I and O will be omitted, if possible.

c. Format: See next page.

When new or revised A Appendices are proposed, submittals:

(1) Will be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Will be typed single spaced across the full page within the limits shown on SAMPLE/INSTRUCTION #1 to chapter 1.

(3) Will not be stapled or punched.

F O R M A T

T-------I-------T-------L-------E

1. Number of characters:

2. Type of code: (alphabetic, numeric or alphanumeric)

3. Explanation:

4. Source: (if applicable)

5. The following codes are assigned:

CODE	DEFINITION

6. References: (Related appendices and chapter(s))

301603 - GUIDANCE FOR PREPARATION OF B APPENDICES

a. Each B Appendix:

(1) Describes an input or output format used in the processes described in this volume. Describes the validation to be applied to input prior to being processed as shown in D Appendices.

(2) Corresponds, as appropriate, with appendix of same number in volume I, this manual.

(3) Conforms to MILSTRIP MILSTRAP and so forth, as required.

(4) Is published, controlled, and maintained by DSAC.

(5) Utilizes a separate series of page numbers for each appendix, in sequence, with arabic numerals from 1. The third page of appendix B-42 is numbered III-3-B42-3.

(6) Is listed in Alphabetic Index of B Appendices which appear ahead of B Appendices and is numbered in arabic numerical sequence, preceded by the letters Bi-. The first page to the Alphabetic Index of B Appendices is numbered III-3-Bi-1.

b. Format: See next page.

When new or revised B Appendices are proposed, submittals will:

(1) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Be typed single spaced across the full page within the limits shown on SAMPLE/INSTRUCTION #1 to Chapter 1 and in prescribed format.

(3) Not to be stapled or punched.

F O R M A T

APPENDIX B_

T-------I-------T-------L-------E

1. Explanation of use, source, form number of card, or card stock used and any pertinent instructions for preparation of the input or use of the output card. (Include reference to applicable chapter(s)).

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS *	EXPLANATION/INSTRUCTIONS **	INTERPRETER PRINT SPACES UPPER LOWER ***

3. Input will be validated as follows:

FIELD POSITION	VALIDATION	VIOLATION CODE

*All 80 positions are always identified consecutively.
**State, if appropriate, "Refer to applicable code in Appendix - ."
***If no interpretation is required, this position is omitted.

301604 - GUIDANCE FOR PREPARATION OF C APPENDICES

a. Each C Appendix:

(1) Depicts either a printed form, form letter or other format not included in another appendix or describes standard miscellaneous instructions which cross functional area lines.

(2) Corresponds, as appropriate, with appendix of same number in volume I, this Manual.

(3) Is assigned, by DLA-OPP, a number and responsible activity as recorded in the Index of C Appendices.

(4) Utilizes a separate series of page numbers for each appendix, in sequence, with arabic numerals from 1. The third page of appendix C-11 is numbered III-4-C11-3.

(5) Is listed in Alphabetic Index of C Appendices which appears ahead of C Appendices and is numbered in arabic numerical sequence preceded by the letters Ci-. The first page of the Alphabetic Index of C Appendices is numbered III-4-Ci-1.

b. Format: See following pages.

c. Proposed new forms or form letters are forwarded to HQ DLA ATTN: DLA/OPP for assignment of DLA form numbers, prior to preparation of C Appendix.

d. C Appendices, other than those depicting a printed form, will:

(1) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Be typed single spaced across the full page within the limits shown on SAMPLE/INSTRUCTION #1 to Chapter 1.

(3) Not to be stapled or punched.

F O R M A T

APPENDIX C_

T-------I-------T-------L-------E
(Form Number)

Fascimile of form

OR

APPENDIX C_

T-------I-------T-------L-------E

1. ORIGIN/SOURCE (Where appropriate)

2. PURPOSE/USE

3. REFERENCES (Includes all related appendices and chapters)

4. EXPLANATION/FORMAT

(Describe instructions, chart, graph or table fully or refer to attached page for format or contents)

301605 - GUIDANCE FOR PREPARATION OF D APPENDICES

a. Each D Appendix:

(1) Describes the system design requirements for a single process or for a group of closely related input transactions.

(2) Is prepared in two parts:

(a) A cover page or narrative which describes in general terms the process identified as the system design requirements and lists input(s), output(s), related references, and any other special considerations involved.

(b) A flow chart which depicts the linear flow, in question and answer form and the criteria for processing or posting the mechanical records or files involved.

(3) Is assigned a number by DLA-OPP, which is recorded on the Index of D Appendices.

(4) Utilizes a separate series of page numbers for each appendix, in sequence, with arabic numerals from 1. The third page of appendix D-42 is numbered III-5-D42-3.

(5) Is listed in Alphabetic Index of D Appendices which appears ahead of D Appendices and is numbered in arabic numerical sequence preceded by the letters Di-. The first page of the Alphabetic Index of D Appendices is numbered III-5-Di-1.

b. Each cover page or narrative of D Appendices being submitted for publication will be in the format as shown on page III-1-1-21 and will:

(1) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Be typed single space within the limits shown on the SAMPLE/INSTRUCTION #1 to chapter 1. See example on following pages.

(3) Not to be stapled or punched.

c. Each flow chart of D Appendices being submitted for publication will:

(1) Clearly reflect all specific processing instructions, actions, and outputs required.

(2) Reflect only English language or authorized abbreviations (see appendix G-2) in lieu of programing language or symbols.

(3) Reflect only authorized Charting Symbols (see appendix G-3).

(4) Be typed (or legibly printed) on 10 1/2" x 15" white bond paper. When typed, elite type is preferred.

(5) Be prepared within the limits shown on SAMPLE/INSTRUCTIONS #2 and in format as shown on following pages.

(6) Not to be stapled or punched.

F O R M A T

APPENDIX D_

T-------I-------T-------L-------E

1. INITIATING ACTION

List DIC, title, and appendix number of input card(s) or preset program trigger, e.g., first day of month; expiration of (specified) suspense period, and so on.

2. REFERENCES

List related appendices and chapter(s), as applicable.

3. GENERAL

Describe in general terms the purpose, process, action, or transactions involved and direct specific attention to those segments which deviate from normal expectations or require special emphasis.

4. OUTPUT(S)

List numerically within group; all B, C, and F documents by appendix number and exact title. If none, state none.

SAMPLE/INSTRUCTION # 2

S A M P L E

APPENDIX D-8

PROCESSING INVENTORY NUMBERING CONTROL CARD

1. INITIATING ACTION

Input of Inventory Numbering Control Card, Appendix B-68, to close an inventory and to prepare Summarized Inventory Count Cards.

2. REFERENCES

a. Chapter 7

b. Appendix A-82

c. Appendix B-68

d. Appendix E-068 P

e. Appendix E-068 V

3. GENERAL

This card is input when an inventory has been completed. This process clears the inventory suspense file or produces Research Count Cards if all initial Count Cards have not been returned. When all Count Cards are accounted for, Summarized Count Cards are produced and forwarded to the DSC.

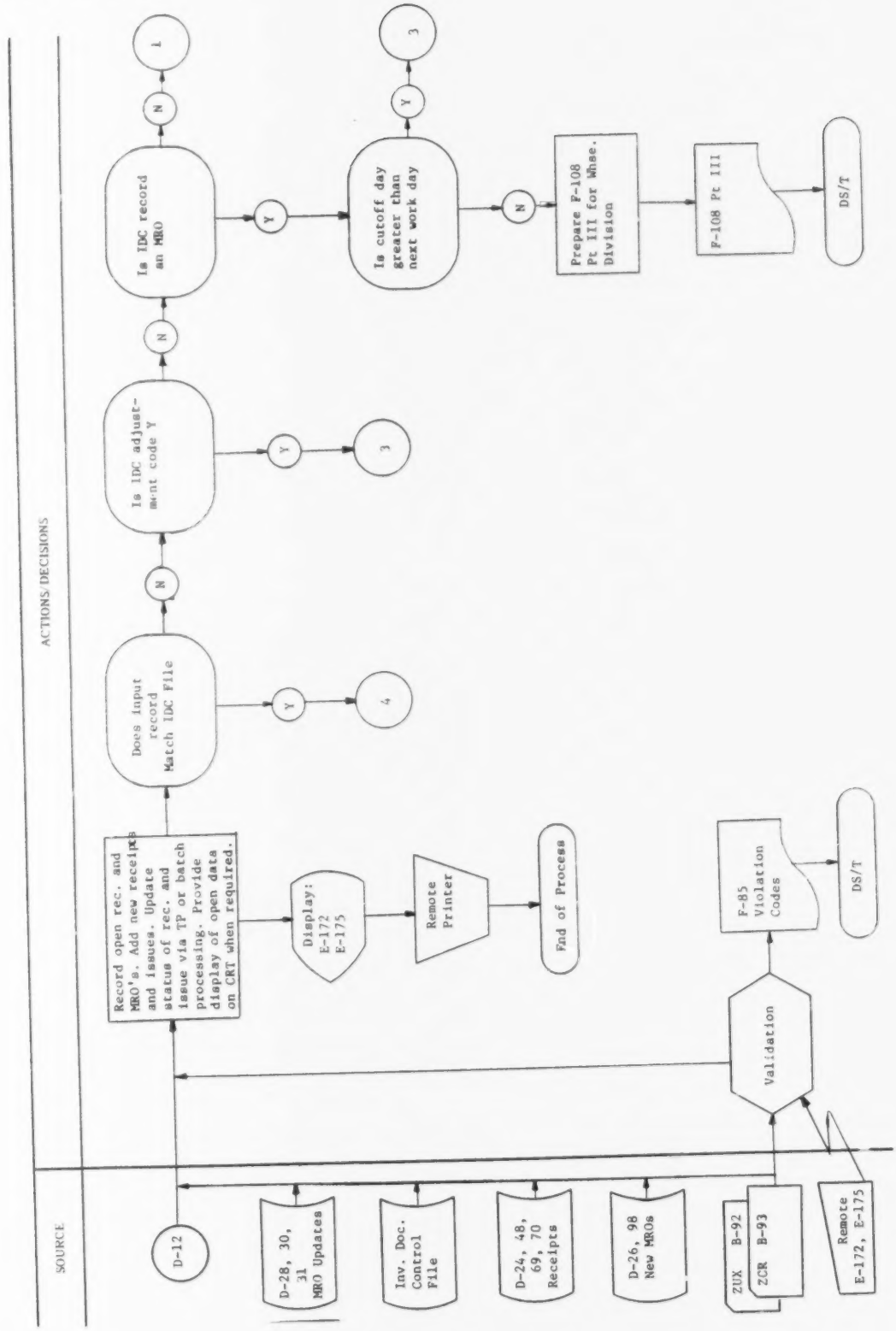
4. OUTPUTS

a. Appendix B-25

b. Appendix B-84

c. Appendix F-17

d. Appendix F-85


SOURCE
ACTIONS DECISIONS
D-12
D-28, 30, 31 MRO Updates
Inv. Doc. Control File
D-24, 48, 69, 70 Receipts
D-26, 98 New MROs
ZUX B-92
ZCR B-93
Remote E-172, E-175
Record open rec. and MRO's. Add new receipts and issues. Update status of rec. and issue via TP or batch processing. Provide display of open data on CRT when required.
Does input record Match IDC File
Y
4
N
Is IDC adjustment code Y
Y
3
N
Is IDC record an MRO
N
1
Y
Is cutoff day greater than next work day
Y
3
N
Prepare F-108 Pt III for Whse. Division
F-108 Pt III
DS/T
Display: E-172 E-175
Remote Printer
End of Process
Validation
F-85 Violation Codes
DS/T

301606 - GUIDANCE FOR PREPARATION OF E APPENDICES

a. A separate E Appendix provides precise and complete step-by-step procedural instructions for processing all documents which require manual attention as follows:

(1) Manual preparation of all internally originated inputs (certain B Appendices).

(2) Manual correction of ALL possible violations of ALL (external or internally originated) input cards and real-time inquiries (certain B Appendices).

(3) Manual processing of output cards not going immediately to AUTODIN (certain B Appendices).

(4) Manual processing of all printed forms which are computer-produced (certain C Appendices).

(5) Manual preparations of printed forms which are internally originated but not computer-produced (certain C Appendices).

(6) Manual processing of computer-produced reports/listings when not fully described in the F Appendix.

(7) Manual procedures for certain normal internal operations.

b. Each of the above seven categories of procedures will (with possible MINOR variations) fit one of the attached SAMPLE/INSTRUCTION #3, #4, or #5. These SAMPLE/INSTRUCTIONS are to be followed as closely as possible for uniformity, but are not intended to be over-restrictive.

c. Each E Appendix is to be written to the lowest possible operating element within the standard organization framework (DLAM 5810.1, Organization of DLA Field Activities).

d. Each E Appendix is assigned a number by DLA-OPP, which is recorded on the Index of E Appendices. This number is configured as follows:

1st alpha - E (constant)

3 numeric - 3 digits based on related B, C, or F appendix number, where possible (e.g., E-007 corresponds to B-7; E-011 corresponds to C-11, and so forth).

2nd alpha - P indicates:

preparation of input,

processing of output, or

procedure for specific action or all three possibilities.

V indicates processing of Violations for an input document.

e. Each page of an E Appendix submitted for publication will:

(1) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(2) Be typed single spaced across the page. Margins are:

(a) 3/8" left and right edges.

(b) 1 1/2" at top.

(c) 1" at bottom with page number centered at 1/2" from bottom edge.

(3) Not to be stapled or punched.

SAMPLE/INSTRUCTION #3

APPENDIX E-000 V

PROCESSING LOGISTIC TRANSFER/DECAPITALIZATION CARD VIOLATIONS

1. INPUT DOCUMENT

Define the input document represented by the output violation notice (appendices B-65, F-122 and/or F-117).

EXAMPLE PARAGRAPH

Appendix B-1, Logistic Transfer/Decapitalization Card, DIC DE_.

2. INPUT TO PROCEDURE DECISION CHART(S)

Identify the applicable D Appendix(es) for the input document.

EXAMPLE PARAGRAPH

Appendix D-225.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

Define the purpose, contents and responsible organizational element, within the standard organization framework, responsible for the specific document/error conditions to be processed including reference to applicable chapter(s).

EXAMPLE PARAGRAPH

This appendix is applicable to chapter 8 and provides instructions for the research, correction and reentry of Logistic/Transfer/Decapitalization Cards which have been rejected from computer processing. Reasons for computer rejection by Violation Reason Code (VRC), in alphabetical order, are listed below. The Materiel Support Branch of the DSO is responsible for processing all these VRCs.

VIOLATION REASON CODE	DEFINITION
AB	Invalid RIC-FROM
AC	Invalid RIC-TO
AN	Invalid UI
AW	Invalid Management Code

4. PROCESSING/RESEARCH INSTRUCTIONS

Define processing actions and research instructions for each violation/error condition listed in paragraph 3 above, as follows:

a. VRC AW.

(1) REASON FOR VIOLATION/ERROR CONDITION

Define reason input document rejected from computer processing.

EXAMPLE PARAGRAPH

(1) VRC AW indicates that data in pos. 72 of the input document was other than an authorized Management Code as defined in Appendix A-13.

(2) PROCESSING/RESEARCH REQUIRED

Define specific processing or research actions required to obtain the correct data element.

(a) Include preparation and submission of specific required inquiry form(s) by referring to appropriate DIC, specific B Appendix number and specific Action Code(s) (appendix A-42). Do not duplicate column-by-column entries reflected in a B Appendix, unless such reiteration provides necessary clarity to the processing instructions.

(b) Include inquiry to source as necessary, and specify media of communication to be used, based on document priority or critical timing.

(c) Include reference to source documents by complete title and reference number (e.g., DLAR 5205.1, and so forth), when required.

(d) Include reference to related E and C Appendices as applicable without duplicating specific instructions. Manually prepared documents which are not covered by a specific E appendix should be fully documented and explained (entry-by-entry).

b. REPEAT PARAGRAPH(S) IN ALPHABETICAL ORDER SIMILAR TO 4a ABOVE FOR EACH VIOLATION REASON CODE/ERROR CONDITION LISTED IN PARAGRAPH 3 ABOVE.

5. REENTRY INSTRUCTION

Define exact procedures for preparation of keypunch source document.

EXAMPLE PARAGRAPH

a. Review remaining data elements contained in violation output documents to detect any other invalid data, and correct as necessary.

b. Reentry method for violations is contingent upon type of violation output document which is a local option and recorded in the Output Routing Code Table (appendix F-20). The following codes are the various options with reentry instuctions:

CODE	OUTPUT	REENTRY
1	ZLR - Controlled Violation Listing, Appendix F-122	Using either Violation Listing, Appendix F-122 or Violation/ Suspense Control Reentry Card, Appendices B-66 and C-41, enter corrected data and/or Violation Reentry Code (Appendix A-62) with colored pencil or ink and submit as prescribed in Appendix E-066 P.
2	ZSR - Violation Control Reentry Card, Appendices B-65 and C-57	Using Violation Control Reentry Card (Appendices B-65 and C-57), enter corrected data and/or Violation Reentry Code (Appendix A-62) in spaces provided with pencil or pen and submit as prescribed in Appendix E-065 P.
3	Uncontrolled Violation, Appendix F-117	Reentry, when required, is accomplished as prescribed in Appendix E-346 P.

6. FLOW CHART

E Appendices will be supported by a document processing flow chart only when necessary to further explain the manual processing/research actions required in the procedure. When a document processing flow chart is not deemed necessary, this paragraph will reflect the statement "Flow Chart not required".

SAMPLE/INSTRUCTION #4

APPENDIX E-000 P

PREPARATION OF REPORT OF RECEIPT SUSPENDED FOR CLASSIFICATION
(CUSTOMER EXCESS RETURNS)

1. FORM/REPORT USED

Appendix C-36, Report of Item Discrepancy, (SF 364).

2. REASON/CRITERIA FOR PREPARATION

Define the circumstances requiring the preparation and submission of the specific form/report.

EXAMPLE PARAGRAPH

"The Report of Item Discrepancy (SF 364) is prepared and submitted when materiel returned from customers is placed (and reported) in Condition Code K and technical information or assistance is required for proper materiel classification."

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Define the organizational element within the standard organization framework responsible for the preparation and processing of the form/report.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. SOURCE(S) OF INFORMATION

Define source(s) of information/data to be included on the specific form/report being prepared.

EXAMPLE PARAGRAPH

"The SF 364 is prepared from information obtained from the DoD Single Line Item Release/Receipt Document (DD Form 1348-1) or the Shipping Document for GFM Turn-in (DD Form 1483) accompanying the materiel."

b. PREPARATION OF FORM/REPORT

Define the preparation of the form/report to include block-by-block entries, fully cross-referencing the source of each specific data element/informational entry.

EXAMPLE PARAGRAPH

"Prepare or complete SF 364 as follows:

BLOCK NUMBER	TITLE/INSTRUCTIONS
1	Document Number-Enter Document Number the Document Number field of the DD Form 1348-1 or DD Form 1483.
2	Date-Enter current Day, Month and Year.
3	Date Received-Enter date from Inspection/ Tally-in Sheet.
4	Remarks-Enter exact description of discrepancy and, when necessary, request the specific information or assistance."

c. SIGNATURE/APPROVAL REQUIREMENTS

Define signature/approval authority in relationship to originating individual/organizational element.

EXAMPLE PARAGRAPHS

"Signature block will be completed by originating inspector to include name, rank (or grade) and title." or

"Signature block (based on final approval) will be completed by the Branch Chief, supervising the originating warehouseman. Signature block must contain name, rank (or grade) and title."

d. DISTRIBUTION OF FORM/REPORT

Define the internal/external distribution of the completed form/report to include complete file name/title/nomenclature for those copies to be retained in internal files or suspense.

EXAMPLE PARAGRAPH

"The completed SF 364 will be distributed as follows:

Original and 3 copies - to DSC managing the materiel involved.
4th copy - to Report of Item Discrepancy Suspense File in date sequence.
5th copy - to Suspended Receipt Control File with suspended receiving documentation.
6th copy - with suspended materiel."

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO OR RETURNED FORM/REPORT

Define each action required on receipt of reply or returned copy of the form/report from the action office/installation, to include instructions for preparation and submission of follow-on computer input by reference to appropriate DIC and B Appendix. Do not duplicate column-by-column entries described in the related B Appendix, unless reiteration lends necessary clarity to the processing instructions.

6. DISPOSITION OF FORM/REPORT AFTER FINAL ACTIONS

Define any mandatory timeframes for retention of completed form/report.

EXAMPLE PARAGRAPH:

"Completed SF 364 will be attached to and retained with corresponding receiving document (i.e., DD Form 1348-1) until the basic document is destroyed under current records disposition procedures." or

"Completed SF 364 will be destroyed on completion of all follow-on actions required by paragraph 5 above."

7. FLOW CHART

E Appendices will be supported by a document processing flow chart only when required to further explain the manual processing/research actions required. When a document processing flow chart is not deemed necessary, this paragraph will reflect the statement "Flow Chart not required."

SAMPLE/INSTRUCTION #5

APPENDIX E-001 P

CONDUCTING SAMPLE LOCATOR AUDIT - STOCK TO LOCATOR

1. PURPOSE

Define the purpose and necessity for the procedures being established.

EXAMPLE PARAGRAPH

"This procedure describes the method of conducting sample location audit of materiel in storage by comparison to the Item Locator Records. Sample audits may be conducted on the basis of location parameters, FSC parameters or commodity managers, contingent upon the type of storage, and are required to determine the degree of accuracy of the established Item Locator Records."

2. APPENDICES USED IN THIS PROCESS

Indicate related B, C and F Appendices required in the process/procedure established by this appendix.

EXAMPLE PARAGRAPH

a. C-64

b. F-8

c. F-27

d. F-27

e. F-36

f. F-53

g. F-56

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Define the organizational element, within the standard organization framework, responsible for the completion of the procedures/process described by this appendix.

4. PROCEDURES/INSRUCTIONS

Define the step-by-step actions required in the procedures being established by this appendix to include the uses and relationships of related appendices listed in paragraph 2 above.

a. Include preparation and submission of required computer input by referring to appropriate DIC, B appendix number and Action Code(s) (appendix A-42) without duplication instructions.

b. Include preparation and submission of hard-copy forms/reports, as applicable. Do not duplicate block-by-block entries on a C Appendix which are covered by a separate E Appendix. Manually-prepared documents which are not covered by an E Appendix should be fully documented and explained.

c. Include quality control and results evaluation techniques, when required.

d. Include disposition instructions or instructions for dissemination of results.

5. FLOW CHART

E Appendices will be supported by a document processing flow chart only when required to further explain the manual processing/research action in the procedure. When a document processing flow chart is not deemed necessary, this paragraph will reflect the statement "Flow Chart not required".

301607 - GUIDANCE FOR PREPARATION OF F APPENDICES

a. Each F Appendix:

(1) Describes a computer-prepared operating document or printout. Where possible, the word "report" is avoided to preclude the assignment of a Reports Symbol Number which is NOT required for operating documents and listings.

(2) A number is assigned by DLA-OPP as indicated in the Index to F Appendices.

(3) Consists of both explanatory page(s) and illustrative page(s).

(4) Utilize a separate series of page numbers with arabic numerals from 1. The second page of appendix F-2 is numbered III-7-F2-2.

(5) Is listed in Alphabetic Index of F Appendices which appears ahead of F Appendices and is numbered in arabic numerical sequence preceded by the letters Fi-. The first page of Alphabetic Index of F Appendices is numbered III-7-Fi-1.

b. The explanatory page(s) of each F Appendix submitted for publication will:

(1) Be in the format prescribed on the following pages.

(2) Be typed on 8 1/2" x 11" white bond paper. Elite type is preferred.

(3) Be typed within the limits shown on SAMPLE/INSTRUCTION #1 to Chapter 1.

(4) Not to be stapled or punched.

c. Each illustrative page will:

(1) Bear a heading in a single line across the top, as described in paragraph 4 of page III-1-1-36.

(2) Be a facsimile of actual document or printout or will be typed on white bond paper of a size sufficient to accommodate the entire report. Elite type is preferred. When typed, only upper case letters will be used and typing will be within the limits shown on attached SAMPLE/INSTRUCTION #6.

(3) Not to be stapled or punched.

APPENDIX F_*

T-------I-------T-------L-------E

1. PURPOSE

2. ORIGIN

(Indicate output of _ process as depicted in Appendix D-__.)

3. FREQUENCY

(Indicate daily, weekly (on Fridays), monthly (month ending), or upon submission of a specific input action, and so on.)

4. FORMAT (Use either Format Type A or Type B, following):

(Format Type A - THIS WORDAGE TO BE USED FOR PRINTOUTS IN REPORTS FORMAT FILE.)

a. This printout is included in the Reports Format File (RFF) as follows:

(1) Header line which is printed at top of each sheet:

(a) Identification - F-__.

(b) Version Number - incremented each time format is changed.

(c) Title - exactly as shown at top of this page.

*(d) Functional Routing Code

(e) Section/Cycle Number

(f) Date - month, day and year plus Julian date - xx xx xx xxx.

*(2) Number of lines per page:

*(3) Spacing: ___ (single, double, or triple).

*(4) Priority Group:

*(5) "Not Required" flag: ___ (yes or no).

*(6) Cover Sheet data (optional): (Maximum of six lines or 132 characters each).

*(7) Captions of Data Elements.

* May be changed locally; refer to Chapter 67.

b. In addition, the following is prescribed:

(1) Page break is on:

(2) Required totals are:

(Format Type B - THIS WORDAGE TO BE USED FOR PRINTOUTS NOT IN REPORTS FORMAT FILE)

a. This printout is not included in the Reports Format File. The following heading is prescribed and will be printed at top of each sheet:

(1) Identification - F-__.

(2) Version Number - incremented each time format is changed.

(3) Title - exactly as shown at top of this page.

(4) Functional Routing Code - (may be changed locally).

(5) Section/Cycle Number

(6) Date - month, day and year plus Julian date: xx xx xx xxx.

(7) Captions of Data Elements.

b. In addition, the following is prescribed:

(1) Page break is on:__.

(2) Required totals are:__.

5. SEQUENCE

(Indicate the data element on which the sequence of data contained in the printout is based.)

a. Major Sequence:___.

b. 1st Intermediate Sequence:___.

c. 2nd Intermediate Sequence:___.

d. Minor Sequence:___.

6. DATA ELEMENTS

a. Except for overriding reasons, the data element which is the major sequence is always printed in the leftmost column with intermediate and minor sequences following immediately in next right columns.

b. List each caption in the body of the printout and describe fully, including maximum length of field and nature of content of field (alpha, numeric or alpha/numeric).

7. DISTRIBUTION AND RETENTION

(Indicate specific recipients of each copy based on standard organization, DLAM 5810.1, and indicate appropriate disposition instructions.)

8. PROCEDURES FOR REVIEW AND PROCESSING

(Describe procedures for review and use of printout or refer to appropriate E Appendix for step-by-step processing.)

SAMPLE INSTRUCTION #6

1"

F-XX XV-1 T------I--------T----------L----+----E CYCLE DATE 04.26.67.116 PAGE XXX

DOCUMENT NR	S	WHSE	PDT	MDT	WEIGHT	CUBE
A0000161230001	A	A24	116	117	0004000	000050
B634161230007		A30	116	117	0000001	000001
TOTALS					0004001	000051

.5"

F-XXX-XX

LENGTH AS REQUIRED

301608 - GUIDANCE FOR PREPARATION OF G APPENDICES

a. Each G Appendix:

(1) Furnishes standard definitions, abbreviations, and charting symbols for use in this volume.

(2) A number is assigned by DLA-OPP as indicated in the Index to G Appendices.

b. The following format is applied, as appropriate:

APPENDIX G_

T-------I-------T-------L-------E

Abbreviation or Definition or Symbol	Definition/Explanation

c. Each appendix submitted for publication:

(1) Will be listed in alphabetical sequence.

(2) Will be typed across the full page within the limits shown on SAMPLE/INSTRUCTION #1 to Chapter 1.

(3) Will not be stapled or punched.

CHAPTER 2

DEPOT RECORDS AND FILES

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CHAPTER 2

DEPOT RECORDS AND FILES

SECTION I - GENERAL

302101 - PURPOSE

This chapter provides general policy guidance concerning the establishment and maintenance of manual and computer records and files at Defense Depots and DSCs with collocated storage activities.

302102 - SCOPE

This chapter encompasses authority provisions for the maintenance of computer and/or manual files and records for functions covered by DLAM 4140.2, Volume III.

a. Computer file controls and reference data for activity addresses, communications and program controls are detailed in this chapter.

b. Computer records on file accumulated as a result of functional procedures other than above are detailed in those chapters as authorized herein.

302103 - REFERENCES

a. DLAM 4140.2, Volume I.

b. DLAM 5015.1.

302104 - RESPONSIBILITIES

a. Depots will:

(1) Implement procedures as described herein.

(2) Maintain files under guidance herein, and schedule and effect disposition of files as authorized by reference paragraph 302103, and local implementation hereof.

(3) Constantly review record and file requirements to update the computer files and tables.

(4) Assure detail record and file controls utilized in the performance of warehousing and shipment processes are in consonance with this chapter.

(5) Plan the placement of files and records as near as practicable to the organizational element that uses the data the most frequently.

(6) Assure that records and file data are complete and accurate.

(7) Identify manual file records by a prescribed label.

(8) Maintain prescribed security controls.

(9) Assign responsibilities to personnel in file and reference development, suspense and routing control, usage and updating procedures.

b. Office of Data Systems will:

(1) Store and update information utilized in conjunction with management reports transaction controls, or as reference.

(2) Validate all input through edit criteria established for individual programs.

(3) Destroy reference files maintained in the computer, tapes or EAM Cards under an approved schedule.

(4) Provide reference data via remote (real-time) or inquiry programs (scheduled) to other organizational elements.

c. Directorate of Storage and Transportation will:

(1) Assure clarity, accuracy, and control in input source documents provided to the ODS.

(2) Perform research for establishment and maintenance of reference data used by the ODS when performing depot operations.

(3) Provide data accumulated during documentation processing through varied DS/T functional area to ODS.

(4) Review reports and records requiring management decisions.

(5) Maintain manual control, reference and/or history files for functional applications supported/not supported by computer operations.

d. Office of Comptroller will review and analyze manual and/or computer management data provided by ODS and/or DS/T.

SECTION II - CONCEPT OF OVERALL RECORDS, FILES AND DATA ELEMENTS

302201 - GENERAL

Each file or record is under one of three fields. These fields are composed of management reports or listings for review actions, transaction data for procedure controls, and reference data for documentation or research output.

302202 - MANAGEMENT DATA

a. Computer-compiled management data reports and listings are prepared for management review by distribution depots, DSCs and/or HQ DLA. This information is pertinent to controls and performance of shipping, receiving, and in-storage functions, and so forth.

b. The listing of data will be accomplished through various computer or punch card operations, supplemented by manual documentation and procedures. See chapter 63, Reporting of Storage Space and chapter 74, Management Information and Reports.

302203 - TRANSACTION DATA

a. Transaction data files will be retained on file in the computer as suspense control for documentation in-float. Information concerning these records may be updated or queried through card punch and/or remote operations. Specific controls for the functions involved in this procedure are detailed in the various chapters.

b. Audit trails of source documents for computer functions will be retained as specified in procedural chapters.

302204 - REFERENCE DATA

Reference data and controls for the accomplishment of functions covered in this manual may be maintained in the computer or supplied by manual material. Insofar as possible, computer references will be utilized.

a. Computer file data and controls detailed and processed under chapter 2 criteria are presented in sections III and IV.

b. Computer and transaction references are also covered in detail in other chapters of this manual.

302205 - FILE DATA RETRIEVAL

DLA PLFAs and PSEs have several management information retrieval techniques available for the extraction/compilation of ad hoc reports. These techniques are intended for those occasional data requests which are outside the realm of recurring management or operational reporting requirements. See chapter 74, Management Information and Reports, Section IV.

SECTION III - ADDRESS AND PROJECT REFERENCES

302301 - ACTIVITY ADDRESS FILES

a. The Activity Address File consists of coded and in-the-clear addresses supplied to the distribution storage points by DAAS or addresses processed locally for POE/POD addresses, project controls, and destination addresses.

b. The Activity Address File contains all addresses necessary for preparation of DoD Single Line Item Release/Receipt Document (DD Form 1348-1a), Military Shipment labels (DD Form 1387), and Government Bills of Lading (Standard Form 1103). In addition, shipment planning data related to receiving destinations is maintained.

c. Access to the file is random and on-line to support on-line Freight Labeling and Government Bill of Lading preparation.

d. File maintenance is random and on-line to assure currency of addresses.

e. Activity Address Code is the major key to this file. The Activity Address Code (AAC) is comprised on one of the following values and each AAC is a unique value.

(1) Department of Defense Activity Address Code (DoDAAC) - 6 alpha/numeric.

(2) Military Assistance Program Address Code (MAPAC) - 6 alpha/numeric.

(3) Aerial Port of Embarkation (APOE) Code - 3 alpha/numeric.

(4) Aerial Port of Debarkation (APOD) Code - 3 alpha/numeric.

(5) Water Port of Embarkation (WPOE) Code - 3 alpha/numeric.

(6) Water Port of Debarkation (WPOD) Code - 3 alpha/numeric.

(7) Military Service Code plus Special Project Code - 4 alpha/numeric.

(8) CONUS Military Air Terminal Identifier - 3 alpha/numeric.

(9) Destination Activity Address Code developed by DGSC-TTB - 6 alpha/numeric.

DoDAACs and MAPACs comprise the majority of the file - approximately 120,000 DoDAACs and 5,000 MAPACs. The remainder of AACs comprise approximately 4,000.

f. An AAC has the possibility of having from one to ten different Type of Address Codes (TACs). Each Type of Address may vary from one line to seven lines. Appendix A-43 explains the meaning of the TAC and further explains the categories of Activity Address Codes, the Type of Addresses each category may have, and the source of input for the address.

g. Address Use:

(1) TAC 1 (Parcel Post Address), TAC 2 (Freight Address), and TAC M (MAPAC In-country Mark for Address) are used in preparation of the Shipment Label. These addresses are maintained on most AACs. TAC 2 is not maintained if it is identical to TAC 1. Project Codes will have a TAC 1 and 2 if the project has a special shipping destination. TAC 1 is not maintained on Port of Embarkation and Port of Debarkation Codes.

(2) TAC 3, 5, 6, and 9.

(a) TAC 3, Notice of Availability Address, is maintained for Foreign Military Sales AACs. This address is printed in the freight label area on the second set of DD Form 1348-1a when a NOA is required. TAC 5, FMS Document Distribution Address for Parcel Post Shipments, and TAC 6, FMS Document Disbribution Address for Freight Shipments, are printed in the parcel post label area on the second set of DD Form 1348-1a.

(b) TAC 9 is a cross reference address for deleted MAPACs. Positions 19-24 of address line 1 will contain the new MAPAC.

(3) TAC A, B, C, and G.

(a) TAC A, Rail Destination and Delivery Instructions, TAC B, Motor Destination and Delivery Instructions, TAC C, Air Destination and Delivery Instructions, and TAC G, Government Bill of Lading To/Ship To, addresses are used in the preparation of the Government Bill of Lading. These addresses are only maintained against Aerial Ports of Embarkation, Water Ports of Embarkation, DoDAACs designated as CONUS Breakbulk Points, Water Ports of Debarkation Codes YC3 and YC6 (Alaska) and Destination Activity Address Codes.

(b) The Destination AAC is developed by DGSC for a group of AACs which are located at the same destination and through coordination with the receiving Transportation Officer it has been agreed that compatible commodity shipments for these activities may be shipped on the same Government Bill of Lading. The Destination AAC record contains the word 'MASTER' in the Destination Cross-Reference field. The Destination AAC value will be file maintained in the Address File as the Destination Cross-Reference for all other AACs in the homogenous group.

(c) In addition, TAC G need not be file maintained if TAC 2 or TAC 1 in order of availability will suffice as the GBL Bill To/Ship To address. Also, TAC A, B, or C need not be maintained if TACs G, 2, or 1 will suffice as the GBL Destination Address. Appendix D-153, DLAM 4140.2, Volume III, provides the decisions required in selecting the GBL addresses. These decisions and logic eliminate the need to maintain TACs G, A, B, and C on most MAPACs, FEDSTRIPs, POEs, and minor installations.

(d) TAC 8 provides control elements and the project name for project codes.

1. The initial input of the TA_ card does not provide a reference to project codes. These codes are reflected in Materiel Release Orders. Special instructions provide information concerning requirements to hold or place project controls in the computer file. MROs containing Project Codes will be processed strictly in accordance with the assigned Priority Designator as prescribed in the Uniform Materiel Movement and Issue Priority System and inferred/requested preferential treatment to the contrary will be disregarded.

2. When a requirement exists to activate project information controls, processes described in paragraph 302401 and herein are followed. Code titles and/or instructions to be provided on DD Forms 1348-1 during shipment processes will be added to the Activity Address File by processing a general purpose card DIC TA_, Shipping Address Directory input, as prescribed in appendix B-129.

h. The following data elements are also maintained in the On-Line Activity Address File.

(1) Each Activity Address Code may contain the following data elements:

DATA ELEMENTS	CHARACTERISTICS
Breakbulk Point Code	6 alpha/numeric
Destination Cross Reference	6 alpha/numeric
Zip Code/APO/FPO	5 numeric
Parcel Post Zone Code	1 numeric
Mode Restriction Code	1 alpha/numeric
Small Parcel/Carrier Code	1 alpha/numeric

(2) AACs including DoDAACs, MAPACs, Projects, and Breakbulk Points which are physically located outside of CONUS and Canada (parcel post zone code 9) may have the following data elements (see Note):

DATA ELEMENTS	CHARACTERISTICS
Aerial Port of Embarkation	3 alpha/numeric
Aerial Port of Debarkation	3 alpha/numeric
Water Port of Embarkation	3 alpha/numeric
Water Port of Debarkation	3 alpha/numeric
Government Bill of Lading Office Code	4 alpha
SEAVAN Eligible Code	1 numeric
DICOMSS Bank Code	1 alpha
Consolidated Pack Indicator	1 numeric
SEAVAN Load Plan Data	
Booking Group	2 alpha/numeric

DATA ELEMENTS	CHARACTERISTICS
Stop Number	2 numeric
Transit Time	2 numeric

NOTE: These data elements will not be maintained against an AAC that has a Destination Cross-Reference value other than 'MASTER' or blank.

(3) AACs including DoDAACs, MAPACs, Projects, Breakbulk Points, and POEs which are physically located within CONUS and Canada may have the following data elements (see Note):

DATA ELEMENTS	CHARACTERISTICS
Geographic Area Code	1 alpha
Geographic Sub-Area Code	3 alpha/numeric
Motor Standard Point Location Code	6 numeric
Small Parcel Carrier Codes	1 alpha/numeric
Government Bill of Lading	4 alpha
State Code	2 numeric
CONUS Military Air Terminal	3 alpha/numeric
Consolidated Pack Indicator	1 numeric

NOTE: These data elements will not be maintained if the AAC has a Destination Cross-Reference value other than 'MASTER' or blank.

(4) AACs which are MAPACs may have a Special Instruction Indicator, 1A, and a Freight Forwarder Location Code for each TAC.

i. Address inquiries for detailed information of address data on file may be processed to inquire for in-the-clear information.

Requests for individual address information may be satisfied by processing an Activity Address Inquiry.

(1) If the address is available on file, the information is matched by coded address followed by printout on the Activity Address Listing or display on a CRT.

(2) If the address is not available on file, manual research must be performed by review of the DoD Activity Address Directory, messages, or contact with the applicable stock accounting activity.

j. Reference material for file maintenance actions for the Activity Address is provided:

REFERENCES	CODES
Appendix A-11	Project Codes
Appendix A-43	Type Address Code
Appendix A-82	Violation Reason Codes
REFERENCES	INPUT FORMATS
Appendix B-66Q	Small Parcel Carrier Table
Appendix B-119	Activity Address Inquiry
Appendix B-126	Activity Address Local Data Changes
Appendix B-127	Military Assistance Program Activity Address Directory Card
Appendix B-129	Activity Address Directory Code
Appendix B-176	Freight Destination Address Directory Card
Appendix B-177	Special Delivery Instruction Card
REFERENCES	PROCEDURE DECISION CHARTS
Appendix D-84	In-the-Clear Ship to Address
Appendix D-96	Activity Address File Maintenance
Appendix D-97	Processing of Activity Address Inquiry
REFERENCES	MANUAL PROCESS
Appendix E-119 P	Activity Address Inquiry
Appendix E-129 P	Activity Address File Maintenance
REFERENCES	CONTROL LISTINGS
Appendix F-84	Activity Address Record Listing
Appendix F-85	Violation Printout

SECTION IV - COMPUTER TABLES AND CONTROLS

302401 - ESTABLISHING MAINTAINING TABLE AND CONTROL DATA

a. Initial and file maintenance actions to establish tables and constants control for other functional processing actions (e.g., shipping, adjustment, location) are provided by CRT teleprocessing inputs.

b. General processing controls for tables and constants are provided through CRT teleprocessing inputs. Action and Table Control Codes provide the means for establishing, changing, or deleting various tables.

(1) Table and Control CRT inputs, processed to the computer records, provide the following controls or tables:

TABLE 01

RIC "From" Table
DIC to FRC Table

TABLE 02

Special Project Table

TABLE 03

Inventory Control Table:

(a) Assignment control of document numbers for Materiel Adjustment Cards.

(b) Document release controls for item changes.

TABLE 04

(a) Stock Location Group Table.

(b) Table of Controls, Constants and Options.

1. Establishment of Depot AAC.

2. Establishment of Depot RIC.

3. Establishment of Maximum Weight/Cube Controls.

4. Establishment of Pick/Pack/Assembly Time Estimates for MROs.

5. Establishment of Property Disposal Office AAC.

6. Establishment of depots' sequence option for MRO processes.

7. Resetting Shipment Unit Control Number.

8. Mechanized Area Workload Batch Options.

9. Shipment Unit and Transportation Unit Assembly Area Table.

10. SPW Option.

11. ZBM-ZBP Option.

12. ZEN Option.

13. DICOMSS Compatibility Code Option.

14. SRC Option.

15. DICOMSS Cycle Code Extent Option.

16. Mechanized Warehouse Automatic Clear Option.

17. Other Warehouse Automatic Clear Option.

18. Print Suppression Flag.

19. Return Address Option.

20. Extended MRO Bank Option.

21. Inventory Consolidation Option.

22. MOFAST Exclusion Options.

23. LOGAIR and QUICKTRANS Terminals and MAPAD Freight Forwarder.

24. MRO Processing Volume.

25. Planned Chute Capacity.

26. Maximum Chute Capacity.

27. Minimum Weight and Cube for Receipts Forecast.

28. Maximum Weight and Cube for MMHS.

TABLE 05

FMS Transceiving/Country Table

TABLE 06

Area Shipping Cycle Table

TABLE 07

Tariff Number Cross-Reference Table and Depot Identification Table.

TABLE 08

Transportation Appropriation Table

TABLE 09

Data Bank FSC Table

TABLE 10

Count Card Matrix Table:

(a) Establish Matrix/Table for batching and sequencing of count cards.

(b) Establish inventory acceptance option under $500.00.

(c) Establish manhour standards for inventory by type storage code.

TABLE 11

MOFAST Table and Control.

(a) Transit Time Table.

(b) Air Shipment Exemption Table.

(c) Table of Frozen Port Consignees.

TABLE 12

MOFAST Table and Control

(a) MOFAST Volume Destination Table.

(b) Mechanized Center Workload Parameters.

TABLE 13

One Freight/All Freight Controls and Options

TABLE 14

Shipment Planning Table

TABLE 15

POD Hazardous POE Cross-Reference Table

TABLE 16

MASS Cancellation Alert Parameters

TABLE 17

Small Parcel Carrier Table

(a) Weight and Mode Table.

(b) Carrier Selection Table.

(c) Initial input or input amended to correct violations will cause file update references that control various computer processes.

TABLE 19

F-61 Report Options and Mode Grouping (Part 1)

(a) Report Options

(b) Mode Group Assignments

(c) Mode Group Nomenclature Relationship

GEO - Area Standard Times (Part 2)

(1) Subparagraph b(1) above identifies the tables established by the Table and Control CRT inputs.

(a) Table 01:

1. Routing Identifier "From" Table is established by appendix B-66, part A, and maintained by Action Codes EA to delete and EB to add the computer references to RICs acceptable for depot processing.

2. DIC to Functional Routing Code Cross-Reference Table is established by appendix B-66, part A, and maintained by Action Codes EA to delete and EB to add the computer references to Functional Routing Codes to be applied to specific Document Identifier documents if FRC is missing.

(b) Table 02, Special Project Table, is established by appendix B-66, part B, and maintained by Action Codes EA to delete and EB to add the computer references to project codes in the Special Project Table. The file is maintained to provide the capability of identifying output DD Form 1348-1 and SPW DLA Form 674 with special addresses, Registered Parcel Post, or NO-GO Parcel Post indicators, and the requirement for special listings. This table also identifies those project codes eligible for SEAVAN shipment. Table limit is 714 entries.

(c) Table 03, Inventory Control Table, is established by appendix B-66, part C, and maintained by Action Codes EA to delete and EB to add the computer references for assignment of a mechanically generated Materiel Adjustment Card. Table limit is 40 entries. It also establishes the number of days prior to effective date of catalog changes for preparation of appendices C-104 and F-82.

(d) Table 04, Table of Controls, Constants and Options is established by appendix B-66, part D, and maintained by Action Code 01 to provide the following:

1. Depot Activity Address Code.
2. PDO Activity Address Code.
3. Depot RIC (To) Identification.
4. Shipment Unit Control Number.
5. Maximum Weight and Cube Factors.
6. HI-PRI Pick, Pack and Assembly Increments.
7. SPW Option.
8. Warehouse Selection Option.
9. ZBM-ZBP Option.
10. ZEN Option.
11. DICOMSS Compatibility Code Option.
12. Special Requirements Code Option.
13. DICOMSS Cycle Code Extent Option.
14. Mechanized Warehouse Automatic Clear Option.
15. Other Warehcuse Automatic Clear Option.
16. Print Suppression Flag.
17. Return Address Option.
18. Extended MRO Bank Option.
19. Inventory Consolidation Option.
20. MOFAST Exclusion Options.

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21. LOGAIR and QUICKTRANS Terminals and MAPAD Freight Forwarder.

22. MRO Processing Volume.

23. Planned Chute Capacity.

24. Maximum Chute Capacity.

Action Code 02 provides the following:

1. Mechanized Area Workload Batch Options.

2. SU and TU Assembly Areas.

3. Minimum Weight and Cube for Receipts Forecast.

4. Maximum Weight and Cube for MMHS.

(e) Table 04, Stock Location Group Table, is established by appendix B-66, part D, and maintained by Action Codes EA to delete and EB to add or change location grouping controls (e.g., group by first, first and second, or first, second, and third position of location codes into a single alpha Stock Location Group Code, or Warehouse Area). Table limit is 157 entries.

(f) Table 06, Area Shipping Cycle Table, is established by appendix B-66, part F. This table controls computer recognition of calendar and day of week for workdays throughout the year. It also provides for the establishment of the depot option for selecting the number of working days the DRD precedes the PDT. The difference between the days cannot exceed 05.

(g) Table 07, Tariff Number Cross-Reference Table and Depot Identification Table, is established by appendix B-66, part G. Action Codes EA to delete and EB to add are used to maintain the Tariff Number Cross-Reference Table. Action Code EE establishes a Depot Identification Code for use when processing transactions associated with updating the Freight Description File.

(h) Table 08, Transportation Appropriation Code Table, is established by appendix B-66, part H, and maintained by Action Codes EA to delete, EB to add or EC to change. This table will reflect the appropriation numbers and dollars assigned to defense depots for movement of materiel. Table limit is 55 entries.

(i) Table 09, Data Bank FSC Table, is established by appendix B-66, part I, and maintained by Action Codes EA to delete or EB to add the computer references to FSCs and the prime depots responsible for furnishing item data to the Central Data Bank. Table limit is 383 entries.

(j) Table 10, Count Card Matrix Table, is established by appendix B-66, part J, and maintained by Action Codes EA to delete and EB to add. This table establishes the following:

1. A Matrix Table for batching and sequencing of count cards.

2. Manhour Standards for inventory type storage codes.

3. Inventory Acceptance Options from $.00 to $500.00 for all DLA managers, any three non-DLA managers, and all other managers.

(k) Table 11, MOFAST Table and Control, is established by appendix B-66, part K, and maintained by Action Codes EA to delete and EB to add. This table contains three parts:

1. Part 1 - Transit Time Table. This table supports the MOFAST System in-process file build and subsequent GBL preparation process. The table identifies the number of days required to ship materiel via surface modes from a storage depot to a destination area identified by Standard Point Location Code (SPLC) or portion thereof. Table limit is 100 entries.

2. Part 2 - Air Shipment Exemption Table. This table identifies SPLCs which represent destination areas that are exempt from air shipment. Shipments to these areas will, during the MOFAST process, be assigned Process Code SA and subsequently be assigned to a GBL. Table limit is 100 entries.

3. Part 3 - Table of Frozen Port Consignees. This table identifies consignees which have restricted water shipping because of ice bound port facilities. Shipments to these consignees will receive Process Code AC. The shipment unit will not be assigned to a GBL unless special entries are processed to change the planned method of shipment. Table limit is 100 entries.

(l) Table 12, MOFAST Table and Control, is established by appendix B-66, part L, and maintained by Action Codes EA to delete and EB to add. This table contains two parts:

1. Part 1 - MOFAST Volume Destination Table. This table identifies shipment units which will be forwarded to volume shipping areas. Shipment Unit Records having DCRs which match this table will be flagged as a potential volume shipment. Table limit is 100 entries.

2. Part 2 - Mechanized Center Workload Parameters. This table identifies location group criteria used in formatting the F-177, MOFAST Mechanized Center Released Workload Schedule. Parameters will be used to establish report header categories and accumulate workload data to be presented in the report. Table limit is eight parameters for each depot mechanized center.

(m) Table 13, One Freight/All Freight Controls and Options, is established by appendix B-66, part M, and maintained by:

1. Action Codes 23 to add and 24 to delete controls to exempt MROs based on sequence code and IPG. Table limit is 24 entries.

2. Action Codes 25 to add and 26 to delete controls to exempt MROs based on geographic area. Table limit is 26 entries.

3. Action Code 27 to add/change minimum weight for eligible shipments. Table limit is not applicable.

4. Action Codes 28 to add and 29 to delete exception minimum weights for high volume DCRs or consignees when the consignee is equal to the DCR. Table limit is 25 entries.

(n) Table 14, Shipment Planning Table, is established by appendix B-66, part N, and maintained by Action Codes EA to delete and EB to add. This table establishes eligibility parameters for MROs to be automatically assigned to the SEAVAN Shipment Planning Process by:

1. Commodity Manager

2. Location Group

3. Service Code by IPG

4. Minimum Weight

5. Minimum Cube

(o) Table 15, POD Hazardous POE Cross-Reference Table, is established by appendix B-66, part O, and maintained by Action Codes EA to delete and EB to add. This table is used to identify specific POD-POE relationships for overseas shipments of hazardous materiel.

(p) Table 16, Mass Cancellation Alert Parameters, is established by appendix B-66, part P, and maintained by Action Codes EA to delete and EB to add. This table identifies MROs which are candidates for mass cancellation.

(q) Table 17, Small Parcel Carrier Table, is established by appendix B-66, part Q, and maintained by Action Codes EA to delete and EB to add. Part 1 of this table is used to identify the weight and mode of shipment (appendix A-17) which is to be assigned to a particular carrier. Part 2 identifies the preferred carrier for small parcel shipments by IPG.

(r) Table 19, Depot MRO Processing Time Analysis, is established by appendix B-66, part S, and maintained by Action Code C for a change. Part 1 of this table identifies F-61 Report Options (parts 1-3 mandatory), Mode Group and Mode of Shipment Code assignments, and Mode Group and Nomenclature assignments. Part 2 identifies bank, storage, transportation, and intransit standards by Geographical Area.

(2) Reference materiel concerning Controls and Constants Tables and Options are:

CODES

Appendix A-44	Commodity Manager Codes
Appendix A-45	Type of Storage Codes
Appendix A-58	Type of Location Code
Appendix A-61	MIS Service Group Codes
Appendix A-67	FSC Assignment for Data Bank Maintenance Reference/Control Listings
Appendix A-78	Area Shipping Cycle Table Rotation Cycle Codes
Appendix A-97	Locally Assigned Geographical Area Codes

PROCEDURE DECISION CHARTS

Appendix D-29, Parts A, B, C, D, F, G, H, I, J, K, L, M, N, O, P and Q.	Table and Control

CRT INPUTS

Appendix B-66, Part A	RIC from Table and DIC/FRC Cross-Reference Table
Appendix B-66, Part B	Special Project Table
Appendix B-66, Part C	Inventory Control Table
Appendix B-66, Part D	Table of Controls, Constants and Options and Stock Location Group Table
Appendix B-66, Part F	Area Shipment Cycle Table
Appendix B-66, Part G	Tariff Number Cross-Reference Table and Depot Identification Table
Appendix B-66, Part H	Transportation Appropriation Table
Appendix B-66, Part I	Data Bank FSC Table
Appendix B-66, Part J	Count Card Matrix Table
Appendix B-66, Part K	MOFAST Table and Control

CRT INPUTS

Appendix B-66, Part L	MOFAST Table and Control
Appendix B-66, Part M	One Freight/All Freight Controls and Options
Appendix B-66, Part N	Shipment Planning Table
Appendix B-66, Part O	POD Hazardous POE Cross-Reference Table
Appendix B-66, Part P	MASS Cancellation Alert Parameters
Appendix B-66, Part Q	Small Parcel Carrier Table
Appendix B-66, Part S	Depot MRO Processing Time Analysis

CHAPTER 3

RECEIPT TRANSACTIONS

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CHAPTER 3

RECEIPT TRANSACTIONS

SECTION I - GENERAL

303101 - PURPOSE

This chapter prescribes the standard procedures and responsibilities for processing receipt transactions except those indicated in paragraph 303103.

303102 - SCOPE

a. These procedures are applicable to HQ DLA, DSCs, and defense depots storing DLA materiel and encompass all receipt actions from the time for receipt of advance receiving documentation, to the actual tally-in, classification, storing and reporting confirmation of materiel received.

b. The preparation and distribution of required discrepancy reports and receiving documents, are also included in this chapter.

303103 - EXCLUSIONS

a. Procedures for recoupment of materiel from the Property Disposal Officer are contained in chapter 12.

b. Special returns programs approved by HQ DLA which are of limited application or duration.

c. Receipt of assets governed by special instructions in chapter 13, Government Furnished Materiel when such instructions deviate from those contained herein.

d. Receipt of Military Service-owned assets for storage by DLA as commingled stocks will be governed by special instructions in chapter 14. Receipt of these assets will be identified by Ownership Code 1, 4, 5 or 6 in column 70 of the Prepositioned Materiel Receipt Card.

303104 - RESPONSIBILITIES

Receipt processing requires active participation by transportation personnel, document control clerks, materiel handling personnel, inspectors, property checkers, stock locator clerks, warehousemen, procurement officers, contract administrative officers and commodity item managers. This chapter outlines the necessary functions and required actions of receiving activities.

a. The Directorate of Storage and Transportation is responsible for:

(1) Establishing and maintaining the manual file of receiving documents as outlined herein.

(2) The manual actions required in the processing of receipts as described in this chapter.

b. The Office of Data Systems is responsible for:

(1) The establishment and maintenance of Mechanical Files and Records which are described in this chapter and/or pertinent appendices.

(2) The mechanical processing of transactions related to the receipt of materiel which are prescribed in this chapter and/or pertinent appendices.

SECTION II - RECEIPT PROCESSING STANDARDS AND DOCUMENTATION

303201 - PROCESSING STANDARDS

The following standards are established for defense depots to accomplish tally-in, inspection, classification, physical location (permanent location for issuable materiel and temporary location for nonissuable materiel; e.g., Condition K or L), mechanical update of receipt and storage records, preparation and distribution of receiving documents, discrepancy reports, correction of input documentation (violations), and MRCs for all receipts. MRCs are to be reported and transmitted to the accountable DSC on a daily basis for those receipts which have been processed as prescribed above.

a. A total processing time of eight calendar days is established as the standard for processing receipts from central procurement and redistribution, DLA, other DoD Agencies, or Non-DoD Federal agencies.

(1) Defense depot - seven calendar days.

(2) DSC - One workday.

b. A total processing time of eleven calendar days is established as the standard for processing receipts from other than procurement and redistribution instrument source.

(1) Defense depot - ten calendar days.

(2) DSC - One workday.

c. Time of receipt for the purpose of applying these standards is defined as:

(1) Receipts from procurement and redistribution:

(a) Via Rail. Receipt processing time will commence on the date the carrier releases the railcar to the defense depot. This date will constitute the date of receipt to be entered on DD Form 250 or other available receiving documentation and the MRC. Since the eligibility timeframe to receive discounts offered by the contractor commences at this point in time for rail shipments, it is imperative that prompt spotting and unloading of railcars containing receipts of this nature are accomplished.

(b) Via Other Modes of Transportation Including Parcel Post. Receipt processing time will commence at the time materiel is made available for unloading at the defense depot unloading dock. Documentation accompanying materiel will be annotated by the in-checker upon tally-in to denote the date of receipt. This date will be entered in the MRC.

(2) Receipts from Other Sources:

(a) Receipt processing time will commence at the time materiel is made available for unloading at the defense depot unloading dock. In the case of railcars, spotting will normally be made in sufficient time to permit unloading and release of the railcar within the "free time" allowed by the carrier to keep demurrage at the minimum.

(b) In those instances where a consolidated shipment of large number of items is received and where circumstances preclude tally-in, inspection, classification, and physical location within the ten calendar day standard, these receipts will be unloaded, quantity verified by blind check, and reported to the appropriate DSC, not later than the ten calendar days after date of receipt, in Condition Code K. (SF 364 will not be prepared.) A maximum period of 10 workdays is established, from the date reported in Condition K, to reclassify and report the adjusted receipt transactions on these receipts.

NOTE: Materiel released from the Receiving Division as Condition Code A <u>will not</u> subsequently be reported to the DSC in Condition Code K in order to satisfy receipts processing timeframes.

d. When for any reason, receiving documents required for making payment cannot be processed within the seven calendar day standard, or insufficient time to qualify for the prompt payment discount, the designated paying office will be notified by teletype as to the date when receiving documents will be provided. When a DCASR is the paying office, the appropriate DSC will be listed as an information recipient of the teletype.

e. Defense depots processing time will be computed by counting the number of days between the date of receipt, input to the mechanical files via remote device (Type A Inquiry), or punch card (DIC ZB6), and the date the Materiel Receipt Confirmation document (DIC D4_ or D6_) is transmitted to the accountable DSC. Date of receipt will be subtracted from date MRC is forwarded to ICP.

f. Defense depots processing time will be computed, recorded, and reported mechanically IAW appendix D-58, producing automatically a daily Receipts Performance Report, appendix F-65.

g. Receipt transactions which have been in work process beyond established time standards will be mechanically identified from the Suspended Receipt File. The Late Receipt Report (appendix F-71) will be produced daily IAW appendix D-54 and will include these late transactions as well as those which will be identified as late, the following day if not properly cleared prior to the next report.

h. Defense depots will establish internal controls, which will ensure that the maximum time standard is not exceeded. Processing time beyond these standards is considered unsatisfactory, unless there are extenuating circumstances which have been reviewed and substantiated by the defense depot Commander.

i. All materiel received, whether from procurement or from other sources, will be stored in permanent or temporary locations and documents processed to the stock locator system prior to or simultaneously with notification of the receipt to a DSC. Additionally, warehouse denials will not be reported, regardless of priority until receipts in-process have been screened to determine if materiel is in temporary location or in transit to permanent locations.

j. Processing standards outlined in paragraph 303201a are established for distribution activities to accomplish tally-in, inspection, classification, storing in permanent or temporary location and processing of documents to the stock locator system prior to or simultaneously with preparation and distribution of receiving documents, discrepancy reports and MRCs for all receipts. These time standards also apply to the mailing of DD Form 250 to the paying office. When acceptance is at destination and a discount is involved, every effort should be made to process DD Form 250 for mailing to the paying office within two days from date of materiel receipt.

303202 - ADVANCE DOCUMENTATION

a. The defense depot scheduled to receive materiel will receive advance documentation in the form of:

(1) Prepositioned Materiel Receipt Cards.

(2) Contract Data Cards for Procurement Instruments from all commodity managers, excluding manager codes S and T.

(3) Procurement Instruments and Modification or Changes such as listed below. This excludes copies of Blanket Purchase Agreement (BPA) calls made under the program for automated procurements under $250.00 in value (documents on these actions will be included with materiel from vendors).

(a) SF 26, Award (Supply Contract).

(b) SF 33, Invitation, Bid and Award.

(c) DD Form 1155, Order for Supplies or Services.

(4) Copies of Inspection and/or Receiving Reports such as:

(a) DD Form 250, Materiel Inspection and Receiving Report (the retention of this document in the Active Award Document File is a depot option based upon experience on its usefulness).

(b) DD Form 1155, Order for Supplies or Services.

(c) Other DoD authorized receiving reports.

(5) Acceptance Alert Cards, DIC PK5.

b. Prepositioned Materiel Receipt Cards (PMRC) will be used for mechanical receipt processing and for storage planning purposes.

c. Contract Data Cards will be received with Procurement PMRCs and will establish a contract data file for mechanical assistance as:

(1) A source of inspection data required to accept procurement type receipts.

(2) A computer controlled record for mechanical maintenance of procurement instrument activity, thereby eliminating the manual posting of contract or procurement instruments.

(3) A mechanically maintained receipt history for inquiry, research, management or audit purposes relative to procurement items.

(4) A source of data permitting automatic generation of acceptance reports as outlined in paragraph 303308.

d. Advance copies of procurement instruments, inspection and receiving reports received by mail will continue to be placed in the Active Award Document File and/or the Advance Receiving Document File (from Other than Procurement Sources) and will be used when Automated Contract Data is not available or is insufficient:

(1) As a replacement for any receiving documents missing from the shipment.

(2) As a basis for preparation of additional copies as needed.

(3) To tally-in shipments when documentation is not received with the shipment.

e. Acceptance Alert data will be mechanically maintained to permit automatic preparation of the appropriate Acceptance Report. Manual Acceptance Report preparation is outlined IAW appendix E-094 P.

f. Defense depots will ensure that advance documentation is promptly filed in the proper manual receipt files.

303203 - DOCUMENT NUMBERS

a. When PMRCs are not on hand, defense depots will determine the document numbers to be used on receiving documents and materiel receipt cards in accordance with the following:

(1) For receipts of materiel from contractor, the contract number or procurement instrument number, constructed in accordance with appendix C-2 extracted from the materiel receiving documents DD Form 250, DD Form 1155, etc., will be used as the document number for reporting of receipts and control of documents.

(2) For those receipts of materiel from other than procurement source, valid document numbers, constructed in accordance with appendix C-2, extracted from the materiel receiving documents DD Forms 1348-1 will be used as the document numbers for reporting of receipts and control of documents.

(3) For those receipts of materiel which do not bear document numbers, or document number is not legible, defense depots will assign 14 digit number in accordance with appendix C-2. The DIC D6A and Management Code P, pos. 72, will be used when document numbers are assigned by the distribution activity (restricted to other than vendor receipts).

b. Defense depots will ensure that all receiving documents are recorded upon receipt and are maintained under control until processing is completed and distribution accomplished.

303204 - RECEIPT FILES

Receipt Files established and maintained by defense depots are of two categories: mechanical files, or computer records, established and maintained by card or remote input device for receipt processing and reporting; and manual files, consisting of hard copy documents required for receipt processing and research actions incident to receipts processing.

a. Mechanical Files:

(1) Prepositioned Materiel Receipt (PMR) Data:

(a) Prepositioned Materiel Receipt Cards (PMRCs) are received from the DSC in the format of appendices B-18, B-19, and B-35, via transceiver communication, or other appropriate means for those DSCs with collocated storage facilities, and are processed in accordance with appendix D-45 to establish the PMR File. Any Management Code, appendix A-13, authorized for a receipt transaction may be used.

(b) When corrections are necessary to PMR Data, DS/T will prepare a deletion PMRC with an X overpunch in pos. 25 to delete the incorrect record and then prepare a new PMRC with the corrected data to establish the new record. These locally generated PMRCs will be processed simultaneously with the new and/or corrected PMRCs received from the DSC IAW appendix D-45.

(c) On the second Saturday of each month, defense depots will mechanically screen the PMR File IAW appendix D-52, and any record, reflecting an EDD which has been passed by 60 days or more and does not reflect a receipt in-process indicator, will be deleted. For example: on the second Saturday of October 1978, all dues-in with EDDs of 807 or earlier and no receipt in-process flag, will be deleted.

(d) Simultaneously, any new PMRCs containing revised EDDs received from DSCs will be processed IAW appendix D-45, for those line items which are still due-in, though overdue by 60 days or more.

(e) If information is required on a PMRC, a Prepositioned Materiel Receipt File Inquiry Card, DIC ZBO (appendix B-61), or a Type P Remote Inquiry (appendix B-147) must be input to the computer. Response to the ZBO input will be a PMRC data printout (appendix F-1). An abbreviated response will be printed at the remote terminal from which the Type P Inquiry originated.

(2) Completed Receipts File:

(a) The Completed Receipts File is constructed mechanically in conjunction with preparation of Materiel Receipt Cards in the format of appendix B-20 and B-21, IAW appendix D-69 or D-70.

(b) If DS/T desires to obtain information from the Completed Receipt File (CRF), then CRF Inquiry Card, DIC ZB1, in the format of appendix B-61 must be prepared for processing IAW appendix D-47. The resultant output will be a Completed Receipt File Printout, appendix F-29. A Completed Receipt Inquiry, Type E, may also be prepared IAW appendix B-69 and input through a remote terminal for immediate response via CRT display. Hard copy can be printed at those terminals equipped for this purpose. Receipt history records will be retained for 90 days with Automated Contract Data or 90 days beyond MRC date for other types of receipt actions, i.e., returns, redistribution or nonautomated procurement receipts.

(3) Suspended Receipt Data:

(a) A Suspended Receipt record is initially established upon processing of a Type A or ZB6 Receipt Inquiry (Appendix B-41 or B-102) IAW appendix D-24.

(b) With two exceptions, records are maintained until a Receipt Confirmation Card (appendix B-108 or B-109) and a corresponding Receipt Stow Notice (appendix B-46 or B-144) have been processed and matched to the record. For receipts being forwarded to PDO or destroyed (Condition Code H, Management Code J or M) and lost receipts (Management Code L) input of a Receipt Confirmation Card alone will clear the Suspended Receipt record.

(c) Upon matching necessary inputs to the Suspense record:

1. An MRC, DIC D4, or D6 (appendix B-20 or B-21), will be transceived to the appropriate DSC.

2. The corresponding PMRC record will be updated or deleted.

3. A record will be passed to the Inventory process if the item is under inventory.

4. Data will be passed to the Classification Suspense file if the item is confirmed in Condition Code D, E, F, G, J, K or L.

5. A Locator Subrecord Add, DIC 9BA (internal), will be passed to the Locator process if the Receipt Stow Notice reflected a new location add.

6. The Completed Receipt Data will be updated.

(d) A Suspended Receipt record can be deleted by entering the inputs defined in appendix B-43 or B-97.

(e) Data elements in a Suspended Receipt Data record can be changed by entering the input defined appendix B-145.

(f) Suspended Receipt Data can be inquired by entering the inputs defined in appendix B-44, B-45 or B-146.

(4) Contract Data:

(a) Procurement Contract Data Cards, DIC pos. (1-4), are received from the DSC in the formats described in appendix B-31 via transceiver communications together with their matching PMRC (DIC DU-) data. The Contract Data Cards will establish a mechanical file similar in function to the manual Active Award Document File to eliminate the manual maintenance activity associated with these documents.

(b) Contract Data will be mechanically maintained to record receipt activity associated with a Procurement Item Instrument Number (PIIN) and to furnish necessary information required by a depot for use in procurement receipt inspection or classification for commodity managers C, E, G, I, T and M. The Exception to this will be Subsistence (item manager S) contracts or procurement instruments. These documents will not be mechanically maintained or included in the provisions of Automated Contract Data at this time.

(c) Deletions or modifications to contract data will be prepared by the DSC or depot as necessary under the provision outlined in appendix B-31, utilizing the various action code options. Deletions affecting Contract Data will be prepared and output as a daily report, appendix F-203 part 2, for review and receipt management action outlined in the Completed Award Document Files, paragraph b(3) below.

(d) Completed procurement instruments/contracts will be retained mechanically until a monthly purge removes them from active status. Contracts completed will be displayed in the Contract Audit Report, appendix F-203, part 1.

(e) Open or active PIINs will be retained on the mechanical file until the quantity (per line) is completed, canceled, deleted or the PMRR expires and is not reinstated. A procurement instrument will be considered complete when all line quantities on the contract are complete, either by receipt action or deletion via appendix B-31. Contract Line Item quantities received in non-issuable condition will hold the contract or PIIN in active or open status until reclassification of the suspended quantity. Manual deletion action will be required to remove these records from active to history status.

(f) Automated contract data may be inquired by remote keyboard during its active status via:

1. Type A Inquiry, appendix B-41 or B-102.

2. Contract Data Inquiry, appendix B-68.

(g) Selected updates or changes involving PIIN, CLIN, NSN, Condition, SPIIN, and quantity processed to the Completed Receipt File will also update and correct the appropriate procurement instrument record in Contract Data. The format to accomplished this is outlined in appendix B-106.

(h) All MRC activity, DIC D4_, will be available in the automated contract file by procurement instrument number even if the MRC was released from the suspended receipt file, confirmed, and stored prior to receipt of the Contract Data.

(i) Evidence indicating Acceptance Report (A/R) activity will also be maintained as a portion of the Contract Data activity. A/R information will be visible via the appendix F-204 report, IAW appendix E-061.

(5) The Acceptance Alert/Acceptance Report Data:

(a) Acceptance Alert (A/A) cards, DIC PK5, appendix B-133, will be received from the Contract Administration Offices and mechanically recorded. A/A data may be inquired in conjunction with DIC ZBO PMR Inquiry activity IAW appendix E-061.

(b) Procurement receipts as completed will be matched to the Acceptance Alerts to generate an automatic Acceptance Report when a matching Acceptance Alert is available.

(c) Acceptance followup will be received and mechanically processed to Completed Receipts Data. If a matching receipt action is found, the appropriate A/R will be prepared automatically.

(d) Records of A/R activity will be mechanically retained and associated with the matching contract data for review via Contract Data Inquiry previously outlined.

(e) Exceptions to the above automatic acceptance reporting are outined in appendix E-094, a procedure describing manual actions necessary to prepare Acceptance Reports.

b. Manual Files:

(1) The Pending Classification Suspense File.

(a) The Pending Classification Suspense File consists of a partially punched Materiel Adjustment Card, in the format of appendix B-22, DIC ZAC, less quantity and condition To fields. This document is prepared mechanically at the time of processing a materiel receipt which reported receipt of materiel in Condition D, E, F, G, J, K or L.

(b) The partially punched Materiel Adjustment Card, appendix B-22, DIC ZAC, will be manually filed in NSN sequence, for use as the reinput document to adjust materiel to the proper condition on completion of processing the related SF 364, Report of Item Discrepancy, and subsequent materiel reclassification.

(c) Using PIIN and CLIN data, inquire the Contract File IAW appendix B-68 to determine if quantity reclassified to issuable status will complete balance of contract due-in. If quantity reclassified satisfies due-in quantity, release that line IAW appendix B-31, Action Code 4. This action will allow the contract to be transferred to history providing all other line quantities and requirements are satisfied, reference appendix F-203.

(2) The Active Award Document Files:

(a) The use of this manual file for receipt processing functions will be limited to those receipts which have incomplete or no Automated Contract Data, i.e., Clothing and Textile and Subsistence receipts.

(b) The Active Award Document Files consist of copies of the Contracts, Purchase Orders, Delivery Orders, Purchase Instrument Changes, Modifications, and/or Amendments furnished to the defense depot by the procuring DSC/DCAS for use in receipt inspection or classification.

(c) The Active Award Documents are filed in document number sequence and include advance copies of the receiving reports (DD Forms 250, 1155, etc.) received at the defense depots prior to receipt of the Award Document.

(d) The Active Award Document Files may also contain copies of discrepancy reports, i.e., DD Form 6, SFs 361, 363, and 364, pending resolution by the reviewing authority, DSC or DCAS.

(e) It is the defense depots responsibility to keep DSCs informed of the organization and office symbol to which contractual documents should be mailed.

(3) The Completed Award Document Files:

(a) Monthly, active contract data will be purged of those PIINs in a complete status - all lines received or canceled. Completed contract information will be output on appendix F-203 part I, Contract Audit Report. Receipt history will continue to maintain MRC data reflecting all receipts for a period of 90 days. This report will be the source for transferring the Active Award Documents to Completed status.

(b) The Completed Award Document Files will, therefore, consist of the Contract Audit Report, F-203 part 1, and copies of completed (to include canceled) Contracts, Purchase Orders, Delivery Order, Purchase Instrument changes, modifications, and/or amendments, related resolved discrepancy reports, (i.e., DD Form 6, SFs 361, 363, and 364), related completed receiving documentation (i.e., DD Forms 250, 1155, etc.), and related correspondence.

(c) The Completed Award Document Files will be destroyed three months after receipt of final shipments, except as noted in subparagraph (d) below, and any inquiries received thereafter will be referred to the DSC. The Contract Audit Report will reflect this future (purge) date to assist in final contract disposition.

(d) DD Forms 250/1155 which serve as proof of acceptance and support an acceptance report (DIC PKN/PKP) will be maintained separately and filed by date of acceptance. The files will be cutoff annually, held for one year, and then retired to the Records Center where they will be retained for a period of six years and three months after the cutoff date.

(4) The Advance Receiving Document Files (from Other Than Procurement Sources).

(a) The Advance Receiving Document Files (from Other Than Procurement Sources) consist of copies of DD Form 1348-1, DoD Single Line Item Release/Receipt Document, furnished by consignors of materiel (i.e., customers for excess return, and other defense depots for redistributions), and information copies of Manual Requisitions, DD Form 1348-1, for recoupments from PDO as advance notice of a receipt. (The retention of this advance documentation is a depot option based upon experience on its usefulness.)

(b) The Advance Receiving Document Files (from Other Than Procurement Sources) may also contain copies of discrepancy reports (i.e., SFs 361, 363, and 364) pending resolution by the reviewing authority or DSC.

(5) The Completed Receiving Document Files (from Other Than Procurement Sources):

(a) The Completed Receiving Document Files (from Other Than Procurement Sources) consist of completed (to include canceled) copies of DD Form 1348-1 used during the receiving process for materiel received from other than procurement sources; related resolved discrepancy reports (i.e., SFs 361, 363, and 364) and related resolved correspondence.

(b) The Completed Receiving Document Files will be destroyed 3 months after receipt of final shipments and any inquiries received thereafter will be referred to the DSC.

(6) GBL File:

(a) The GBL File consists of the advance GBLs received by the Transportation Officer, and includes copies of each related document, such as: the Commercial Bill of Lading, Discrepancy Reports (SFs 361, 363, and 364) and related resolved correspondence. GBLs are filed in GBL number sequence.

(b) The GBL File will be established, maintained, and retired IAW separate transportation manuals, procedures, and/or DLAM 5015.1.

303205 - RECEIPT OF MATERIEL WITHOUT ACCOMPANYING DOCUMENTATION

a. When materiel is received without accompanying documentation, DS/T will develop receiving documents from information available from local sources. Types of records, documentation, and information normally available are:

(1) Prepositioned Materiel Receipt Data.

(2) Advance copies of procurement instruments, receiving reports, contract data sheets and other authorized delivery documents including vendor's invoice and/or packing lists.

(3) Advance copies of DD Form 1348-1, DD Form 1149, DD Form 250, DD Form 1155, and other related documents.

(4) Transportation Records.

(5) Container markings.

(6) Account Number of appropriate DSC (see DoD 4000.25-D - DoDAAD).

b. When the above documentation or information is not available or necessary information cannot be obtained, DS/T will:

(1) For contractor receipts, contact the appropriate DSC, via telephone, for missing documentation or information to permit proper preparation of receiving documents. Receipt documents for vendor receipts must contain applicable contract/delivery order number/line item number. Paying office copies also must reflect the proper paying office. Contract unit prices, extensions, and totals will not be entered.

(2) Contractor receipts, with acceptance and/or inspection at destination indicated on the DD Form 250, 1155, any other inspection, and/or receiving document, or on the prepositioned receipt data and for which a copy of the procurement instrument is not available at the receiving activity, will be processed by utilizing the data obtained in subparagraph (1) above. In the event a copy of the contract cannot be obtained within the allowable depot processing time and sufficient data cannot be obtained by telephone or message to permit a determination to be made of item acceptability, the receipt will be reported in Condition Code L and an SF Form 364 prepared IAW appendix E-159 P.

(3) For receipts other than from contractors, prepare the appropriate receiving inquiry and DD Form 1348-1, to the extent possible, based on information concerning the shipment developed through inspection.

303206 - RECEIPT PROCESSING

Receipt processing is a combination of manual and mechanical actions which encompasses the receiving, tallying-in, inspecting, warehousing, and reporting of materiel received. DS/T and ODS will perform the following actions:

a. Processing of Receipts - Manual Action:

(1) Establish and maintain in a current condition, those manual files listed in paragraph 303204b, above. These files will continue to represent the main source of inspection information for Subsistence and Clothing and Textile items.

(2) Perform the tallying-in action, to include:

(a) Verification that the receiving document is properly addressed to the receiving depot, especially when processing customer returns. When a discrepancy in depot addressee exists, i.e., materiel addressed to another DLA distribution point, the shipment will be refused and the carrier informed of the proper rerouting.

(b) The removing of receiving documents from each shipment, sorting and matching packages and unpackaged units with the appropriate documents.

(c) Obtaining the signature of the carrier or carrier's agent to acknowledge damage to materiel and/or discrepancies in shipment.

(3) Perform the inspection, in checking and classification actions, to include:

(a) Non-Procurement Receipts - Obtaining or preparing receiving reports when shipments are not accompanied by receiving documents or when sufficient copies of receiving documents are not received.

(b) Procurement Receipts - Obtaining receiving document and contracts for commodity managers not provided in the mechanized contract data; or, when the procurement receipt is not accompanied by sufficient information, preparing the necessary inquiry, reference appendix B-68 or B-69.

(c) Classifying receipts of materiel without documentation to Condition K within ten calendar days after receipt.

(d) Ensuring that packages or containers that contain a single line item, properly tagged, marked, or labeled are not opened unless there is evidence of mishandling, damage to the contents, error, or when specific instructions require inspection or reinspection at destination.

(e) Changing receiving documents as necessary to reflect the quantity, identity and condition of each item, as determined by inspection, including preparation of receiving reports required when a document is found to contain items of more than one commodity class or condition. All tags and labels will be completed and/or changed to reflect the true condition code, stock number, and quantity actually received.

(f) Reporting and/or correcting within prescribed limitations, deficiencies in preservation/packaging, packing, and marking of materiel as required after inspection, and in checking has been accomplished.

(g) Textile short pieces in issuable condition will be recorded and reported to DPSC in Condition Code C. Short pieces are defined as: single pieces, full width, less than a full length piece, but not less than 10 yards in the case of frieze and pile fabrics; not less than 18 yards in the case of woolens and worsteds and not less than 20 yards in the case of all other fabrics.

(h) Preparing and distributing discrepancy reports IAW section V.

(i) Ensuring that all misdirected shipments are receipted and reported to the respective item manager for subsequent redistribution or distribution action. These discrepant returns will be processed as outlined in paragraph 303505 and appendix E-150 P.

(4) Initiate receipt reporting by annotating the Receipt Control Document (appendix F-200) with all necessary data required by the receipt confirmation process in accordance with general provisions outlined in appendix E-047 P.

(5) Taking special measures to safeguard materiel in receiving areas where open containers, small packages, and loose items on conveyor lines can encourage theft.

(6) Ensuring that physical count of materiel being moved from receiving areas to final storage agrees exactly with the amount that was tallied in, or reporting immediately any losses.

b. Processing of Receipts - Mechanical Actions:

(1) Receive Prepositioned Materiel Receipt Cards and Contract Data Cards from the DSC in the format of appendix B-18, B-19, B-35 or B-31 via transceiver communications, or other appropriate means for those DSCs with collocated storage facilities. (NOTE: Locally generated PMRCs will be processed simultaneously with the normal PMRCs received for the DSC).

(2) At the time materiel in bulk quantity is received at the unloading dock (receiving area) the DS/T initiates a receipt inquiry through remote equipment in the format of appendix B-41 or B-102 as the input source document. This inquiry is necessary to obtain Item Locator File data, PMR File data, and Contract Data required for the inspection and warehousing of materiel, establishing the Suspended Receipt record, to alert receiving personnel of a receipt item with backorder(s) pending at the DSC, and calling for expedited processing of the receipt. The Type A inquiry routine is further used as the medium for establishing the Date Received, within the Suspended Receipts Records, for control of all new receipts. Appendix E-102 P gives instructions for preparation of appendix B-41 or B-102.

(3) The above inquiries are mechanically processed IAW appendix D-24.

(4) When the remote Type A inquiry is processed IAW appendix B-41, missing, invalid, or incomplete data elements (mandatory or optional) will result in the

inquiry being rejected with an error message printed at the remote station. The error will be corrected and the inquiry immediately reentered IAW appendix E-102. No Suspended Receipt Record will be established for invalid inquiry action.

(5) When the inquiry is processed by card input, appendix B-102, missing or incomplete data elements (mandatory or optional) will be output (rejected) in the format of Violation Printout, appendix F-85, for processing IAW chapter 61 and the appendix E-102.

(6) A Type D remote input prepared IAW appendix B-43 is used to delete a Type A Inquiry if an error is made in posting receipt data to the Suspense File. Appendix B-97, DIC ZZN, provides an alternate card format for processing the reversal/delete action.

(7) Additional locations can be requested from the sublocator record by the input of a Type B Inquiry (remote) prepared IAW appendix E-163 P.

(8) A Type N or Q Inquiry in the format of appendix B-44 or B-45 may be used to obtain information from the Suspended Receipt File. A ZZQ card input in the format of appendix B-146 may also be used to inquire file records or obtain a complete file printout. A ZZR card or Type R (remote) input in the format of appendix B-145 or B-148, respectively, may be used to change data elements in the file.

(9) Contract Data and completed receipts data are immediately available by remote inquiry. Appendix B-68, Type C inquiry will display total contract information for procurement items. Appendix B-69, Type E inquiry will display at the remote terminal, completed receipts history for all receipts for 90 days from the MRC date.

(10) After materiel is tallied-in, inspected, classified, stored, and computer receipt and storage records updated, the receipt is mechanically reported to the DSC on a daily basis. Separate MRCs with appropriate suffix codes will be mechanically prepared by the computer to report quantities received greater than 99,999. This automatic action will be based upon quantity input by receiving personnel on the Receipt Confirmation Cards (reference paragraph 303206 b(11)). Suffix codes entered on split condition receipts will be assigned by Receiving Division.

(11) Input documentation for the reporting of receipts will be in the format of appendix B-108 or B-109. Invalid documents will be output (rejected) in the format of a Violation Printout, appendix F-85, or via remote terminal messages appearing on the CRT. Receipt Confirmations (RCC) are prepared IAW appendix E-108 P. Violations are process IAW appendix E-108 V.

(12) The receipt being confirmed will be matched to the PMR file by NSN, Document Number/PIIN, Supplementary PIIN (when applicable), Contract Line Item Number (CLIN), and DICOMSS Cycle Code (when applicable). In the event the receipt being confirmed matches to multiple PMR records (for the same NSN, Contract Number/PIIN, Supplementary PIIN when applicable, CLIN, and DICOMSS Cycle Code when applicable), but different EDDs, the quantity being confirmed

is subtracted first from the PMR record with the earliest EDD. PMR records which reach zero are flagged for removal from the PMR file. When an RCC is processed with a different CLIN than that accessed the PMR file on the Type A Inquiry, the flag on the original PMR record will be removed and a search will be made for a PMR record with the new CLIN. If found, that PMR record will be updated; if not found, no PMR update will be processed.

(13) Contract data will be updated (concurrent with the PMR records being decremented or flagged for removal) by the Materiel Receipt Confirmation (MRC) for all Procurement Items Managers E, I, G, C, T, and M). All receipt lines, procurement or other than procurement will be recorded in the CRF. All procurement MRCs except those for item manager S will be recorded in Contract Data regardless of the presence of a matching procurement instrument contract award at the time of confirmation. Therefore, items received and confirmed prior to the processing of the Contract Data Card will still be recorded in Contract Data.

(14) On a monthly basis, contract data records will be mechanically audited. Completed or canceled/deleted PIINs will be reviewed and output on a Contract Audit Report (appendix F-203). This report will be used to maintain the Active Award Document File (manual) as previously outlined.

(15) When the materiel being reported is being classified into Condition D, E, F, G, J, K or L, a record will be mechanically established in the Classification Suspense File, IAW appendix D-63. This processing routine will also prepare a partially punched Materiel Adjustment Card, in the format of appendix B-22, with DIC ZAC, less quantity and condition, for use in control and processing of discrepant receipts.

(16) Materiel Receipt Followup Cards, in the format of appendix B-59, received from the DSCs 45 days from the posted shipped date, (for the same NSN, Document Number/PIIN, Supplementary PIIN when applicable, Contract Line Item Number, and DICOMSS Cycle Codes when applicable but with different EDDs) will be processed IAW appendix D-60.

(17) Acceptance Alerts (A/As) prepared by the CAO and forwarded to the depot will be mechanically recorded. When the matching materiel is received, mechanically generate an Acceptance Report (A/R). Output records for a mechanical A/R cannot be prepared on a daily basis as appendix F-204, Acceptance Action/Inquiry Report.

c. Appendix E-47 P provides for receipt processing from the time materiel is unloaded until it is placed in the storage location. Also it outlines the various operational elements that are responsible for the functions as designated.

303207 - RECEIPT FOLLOWUP PROCESSING

a. Followup to distribution activities for MRCs, based on receipt by the DSC of vendor invoices or other evidence of shipment, will be made by the DSC only after search indicates the MRC has not been received. The DSC will mechanically prepare and forward a Materiel Receipt Followup Card, appendix

B-59. The DIC is DXA for Procurement Instrument Sources or DXB for Other Than Procurement Instrument Sources. The minimum timeframe for initiating followup action is established as 45 days from shipment.

b. Distribution activity actions relative to Materiel Receipt Followup Cards received from DSCs are as follows:

(1) When the Materiel Receipt Card, DIC D4_ or D6_ was previously prepared and transmitted, a duplicate MRC will be computer prepared in the format of appendix B-20 or B-21 and forward to the DSC. Multiple D4_ or D6_ replies can occur.

(2) When the materiel is not matched to a Completed Receipts Record and is not a receipt in process, prepare and forward to the DSC a Materiel Receipt Followup Reply, appendix B-59, DIC DXC (if followup is DXA) or, DXD (if followup is DXB).

(3) When the materiel is not matched to a Completed Receipts Record and the receipt is in process, no reply will be made to the DIC DXB followup. The DIC DXA (procurement) followup will, when matched to an inprocess or suspended receipt, cause a reply via DIC DXC to be prepared and returned to the DSC. The reply will reflect a 997 entry in pos. 73-75, Estimated Date of Delivery, as notification to the DSC that the receipt has arrived at the depot.

(4) When there is no record of due-in, prepare and forward to the DSC a Materiel Receipt Followup Reply, appendix B-59, DIC DXC or DXD with 998 in the date field, pos. 73-75.

(5) Replies will be transmitted to DSCs within four workdays.

303208 - PROCESSING RECEIPT REVERSALS

The reversal of a materiel receipt posted to the DSC records can be initiated only by the DSC. The requirement for a reversal action can develop as a result of the distribution activity discovering that an erroneous receipt action was forwarded to the DSC or by DSC review of transaction activity which reveals a reporting or processing error. On errors discovered by the distribution activity, the erroneous action and the correction required are reported to the DSC and the reversal action is fully coordinated with the activity involved if there appears to be any possibility that it will affect the records of the activity.

SECTION III - RECEIVING SHIPMENTS FROM VENDORS

303301 - GENERAL INSTRUCTIONS

a. Prompt processing of vendor shipments is of prime importance in maintaining satisfactory relations with vendors and providing desired supply support. In this regard, it is imperative that all receiving reports be accomplished within the processing standards (timeframes) outlined in section II of this chapter and as follows:

Special attention will be given by defense depots to incoming shipments involving prompt payment discounts. This special attention is required to ensure that the necessary receiving documents are furnished by the paying Accounting and Finance Activity to obtain the authorized discount terms. Documentation applicable to prompt payment discount will normally be stamped "DISCOUNT EXPEDITE;" however, certain vendor shipping documents may specify a favorable discount which has not been stated in the applicable contract or purchase order. Such indicated discounts will be assumed to be valid, conspicuously stamped "DISCOUNT EXPEDITE" and processed accordingly.

b. In no case will "destination acceptance" materiel be issued without prior accomplishment of receiving documents, required to support payment to the vendor.

c. The proper accomplishment of inspection and acceptance certificates is determined by the indicated point of inspection and acceptance. Receiving personnel will carefully note the point of inspection specified in the PMRC or procurement certificates. Contracts covering shipment to defense depots prescribe inspection and acceptance by one of the following methods:

(1) Inspection and acceptance at destination.

(2) Inspection and acceptance at origin.

(3) Inspection at origin and acceptance at destination.

d. During "tally-in" and inspection operations at defense depots, inchecker and inspection personnel will ensure that the quantity and UI are those reflected in contractual/catalog records, as opposed to those used commercially. Only serviceable property will be entered in the quantity received column of receiving documents. Property found to be unservicable by qualified inspectors at the time of receipt from vendors for reasons other than Carrier related causes, will be reported as outlined in appendix E-150 P on SF 364 (appendix C-36) and will be handled as indicated in subsequent paragraph; carrier related causes will be reported as outlined in subsequent paragraphs and in appendices E-155 P and E-156 P on SF 363 or 361.

(1) If the unserviceable condition is attributed to damage incurred while in the possession of the carrier, the Transportation Officer will:

(a) If inspection and acceptance at origin, retain custodial responsibility for damaged property pending disposition instructions IAW paragraph 303303.

(b) If inspection at origin and acceptance at destination, process IAW paragraph 303304.

(c) If inspection and acceptance at destination, process IAW paragraph 303305.

(2) Other unservicable property received from vendors will be the custodial responsibility of the receiving activity pending receipt of final disposition instructions from the DSC. Unserviceable materiel received will be reported to the DSC IAW appendix E-108 P, entering Condition Code L in appropriate card column.

(3) Quantities of a contract line item or subline received in excess of the quantity called for by the contract or order (after considering any allowable variation in quantity) will be processed as follows:

(a) If the quantity in excess of the authorized quantity variance has a value in excess of $100.00, the entire overage (in excess of the authorized quantity variance) will be reported to the managing DSC in Condition Code L IAW appendix E-150 P.

(b) If the quantity in excess of the authorized quantity variance has a value of $100.00 or less, the entire quantity received will be reported in Condition Code A.

(4) Receipt transactions reported by the depot in an issuable condition and subsequently placed in Condition L by the managing DSC computer system, will be processed as documented in paragraph 305303. Completed receipts history will not be changed to reflect the new condition code.

(5) Contractor-risk shipments which are subject to testing and/or inspection at origin and are received by the defense depot without prescribed certificates will be reported to the appropriate DSC in Condition Code L if the reporting cannot be accomplished within the processing standard timeframe outlined in Section II of this chapter. Upon receipt of satisfactory certificates from the contractor, materiel will be transferred from Condition Code L to the proper condition code by Materiel Adjustment Card, IAW appendix B-22, using DIC ZAC, which will produce a Materiel Adjustment Card, DIC DAC, for transmission to the DSC/ICP.

(6) Materiel placed in Condition Code L will be held pending receipt of disposition instructions from the appropriate DSC. If materiel has Automated Contract Data, the history record will be maintained until the contract line is deleted by manual action. This deletion will be prepared at the time the suspended quantity is reclassified. Deletion of the Contract Record will not affect the Receipt History

(a) If applicable, an interim A/R will be automatically prepared with an estimated acceptance date as outlined in paragraph 303308 for Condition Code L receipts.

(b) A manual A/R must be prepared IAW appendix E-094 P when a receipt (previously reported in an interim status) is reclassified from Condition Code L to A.

(7) When a discrepancy is involved, the only distribution of receiving documents will be IAW the provisions of section V, except that normal distribution will be made for any portion of the shipment which may be serviceable.

(8) Defense depots, upon request of the Procuring Contracting Officer, will compute and furnish the applicable storage and handling cost data. When the data cannot be forwarded within 30 days, an interim reply will be sent. The interim Contracting Officer can expect complete data.

e. When preservation and packaging cannot be procured from vendors, materiel may be received for stock which requires packing, marking, or other stock readiness work prior to being ready for issue. Under these circumstances, if there is clearly no contract violation involved, the materiel should be reported to the DSC in Condition Code E.

f. When preservation and packaging cannot be procured from vendors, commercial service contractors, or port packing facilities when required for overseas shipments, they may be directed to DLA receiving activities for overpacking and reshipment on DD Form 1348-1. Although these shipments are not received into stock and materiel receipt cards are not submitted, receiving activities must complete required copies of the receipt document and submit to proper paying office. Shipment status will be furnished appropriate activity at time of reshipment.

303302 - RECEIPT OF MATERIEL WITH INSPECTION AND RECEIVING REPORTS

a. The documentation covering these receipts will be one of the following types:

(1) DD Form 250, Materiel Inspection and Receiving Report - Appendix C-14.

(2) DD Form 1155, Order for Supplies or Services - Appendix C-13.

(3) Other DoD authorized Receiving Reports.

b. The distribution activity scheduled to receive materiel will receive advance copies of inspection and receiving reports by mail. These copies may be manually filed at the distribution activity for use as a replacement for missing automated contract data or for use as required to tally-in shipments when mechanical contract data is unavailable.

c. Four copies of inspection and receiving reports (DD Form 250 or DD Form 1155) will normally accompany each shipment as prescribed in appendix I to the Armed Service Procurement Regulation (ASPR). These copies will be attached to the lowest numbered shipping container or palletized unit and will be used to tally-in the shipment.

d. Utilizing information on accompanying documentation, receiving activities will initiate a receipt inquiry IAW appendix E-102 P.

e. Contract Data and PMR record will normally be available in the computer files. In accordance with appendix E-102, the receipt inquiry will produce the following documents as indicated:

(1) When Contract Data and PMRR are available, the Receipt Control Document, appendix F-200, and the Contract Data Sheet, appendix F-201, will be printed at the remote terminal. The Receipt Control Document will offer an input format IAW appendix B-108, DIC ZV_.

(2) When only the PMRR is available, the Receipt Control Document, IAW appendix B-108, DIC ZV_, will be output; no contract data sheet will be produced.

(3) When the Type A inquiry does not find either a Contract PIIN or a PMRR data match, the Receipt Control Document will be output IAW appendix B-109, DIC ZX_.

(4) The RCD and CDS will be produced in two copies (copy color/stripes, etc. will be by depot option). The documents will be processed and distributed IAW appendix E-047 P.

f. In conjunction with the receipt inquiry into the Contract Data and PMRR file, the locator record will also be queried. This response will appear, also at the remote terminal, as the Storage Action Document (SAD), appendix F-202. Processing instructions are contained in appendix E-110 P.

(1) The SAD will display basic locator, sub-locator (location) information, and requests for expedited Receiving/Storage action due to pending backorders. The SAD will be produced in two copies.

(2) One copy of the Storage Action Document will be used as a manual coding/input form IAW appendix B-46/144. The second copy will be used as a temporary label for new location additions IAW appendix E-110 P.

g. The RCC completed IAW appendix E-108 P, will be used to complete established computer records and will be the source of information from which the completed receipt of materiel is reported to the DSC on the MRC. All MRCs DIC D4_, are mechanically prepared and transmitted to the DSC/ICP after a valid RCC and Receipt Stow Notice (appendix B-46 or B-144) have been processed IAW appendices D-69 and D-70.

h. A valid DD Form 250 will be completed as indicated in appendix E-017 P based on inspection of materiel. If any part of the shipment is discrepant, the paying office copy of the DD Form 250 will be annotated accordingly. A DD Form 250 will be considered valid only if at least one copy has been completed as follows:

(1) Contractor's statement and signature for shipment made under alternate release procedures.

(2) A Contractor-Signee COC accompanies or is entered upon the DD Form 250.

(3) Quality Assurance Representative's signature in Item 21A with both the PQA and Acceptance blocks checked when contract specifies inspection and acceptance at origin.

(4) Quality Assurance Representative's signature in Item 21A with the PQA block checked when contract specifies inspection at origin and acceptance at destination.

(5) The words Fast Pay in Item 21A for shipments made under these procedures.

i. When materiel is received from vendors without accompanying documentation, receiving documents will be accomplished IAW paragraph 303205.

j. Distribution of DD Form 250/1155 by Defense Depots will be IAW appendix E-017 P.

k. When it is necessary to mail paying office copies, they will be mailed in a separate envelope marked or stamped PAYMENT OFFICE - DELIVER UNOPENED.

l. If the DD Form 1155 is used in lieu of the DD Form 250, the verification/entries will be as prescribed in appendix 1 of ASPR or DLAR 8205.1. Receiving personnel will place special emphasis on the following:

(1) Check the quantity shipped in the "Quantity Order/Accepted" column (block 20) if acceptance is at origin and the total quantity is shipped in the shipment. If different, enter the actual quantity accepted below the quantity ordered and encircle.

(2) Check the appropriate block of the block title "Quantity in Column 20 Has Been" (block 26) to indicate receipt, inspection, and acceptance of materiel IAW the terms of the contract.

(3) Check the appropriate block of the block title "Shipment No". (block 27) and where applicable, enter the Partial Shipment Number to the right of "Partial".

m. Procurement instruments will be removed from active files at distribution activities and placed in completed files upon receipt of final shipment. This activity will be controlled by the use of appendix F-203, Contract Audit Report. This report will list all procurement instruments completed for the previous month. In addition, contracts in a completed status due to cancellation or deletion will also be identified on the report. Inactive, mechanized Contract Data records will also be purged and passed to the audit report with the completion of the PMRR purge. Automated Contracts will be considered eligible for purge when no matching PMRR exists, even if the Contract Data CLIN record indicates a balance due. A mechanized Contract Data record is not inactive (not subject to purge) if it reflects a balance suspended in Condition Code L with a balance due. Subsistence and Clothing and Textile Procurement Instruments will not be reflected on the report. Manual maintenance or review for those contracts will remain as currently practiced.

(1) This file will be used to reply to telephone queries and to assist in the correction or reentry of invalid actions only for those Item Managers S and T for which no contract data records are mechanically maintained.

(2) Normally, telephone requests for receipt data will be answered by preparing a remote Completed Receipt File inquiry IAW appendix B-69.

(3) Both the manual document file and the mechanized receipt history will be disposed of 90 days from completion date.

n. Materiel procured by the managing DSC for which mandatory vendor supply has been directed through the provision of the ASPR 1-307.3, and found to have sustained damage attributable to the carrier, will be removed from the delivering conveyance and reported to the DSC. The preparation of reports, as directed by applicable sections of this chapter, will be accomplished to permit the proper adjustment/recoupment actions by the managing DSC. Distribution depots, which are designated to receive materiel, will be notified by the procuring activity by means of a message or letter of procurement actions for which mandatory supply has been directed.

303303 - RECEIVING SHIPMENTS WITH INSPECTION AND ACCEPTANCE AT ORIGIN

a. Materiel received against this type procurement is the property of the Government prior to actual receipt at a defense depot and materiel will be treated as such during the tally-in count and (cursory) inspection operation.

For clothing and textile products: At least one container/package and/or roll per NSN, per contract line item, per shipment will be selected as the representative sample size. At least one base item per container/package and/or at least the five yards of product per package/roll selected should be inspected.

b. Receipts of this type will normally be accompanied by four signed copies of the DD Form 250 or 1155 attached to the lowest number shipping container or palletized unit. These documents will be stamped, marked, and utilized as outlined in this section and appendix E-017 P. Depots will ensure that at least one copy of the Inspection and Receiving Report is annotated as indicated in appendix E-017 P. If a copy of the DD Form 250 or 1155 annotated as indicated in appendix E-017 P is not available, action will be taken as follows:

(1) Contact the inspection office by phone to determine if the materiel was in fact accepted and/or inspected. The Directory of Contract Administration Services Components (CAS) DoD 4105.59-H, contains the CAS codes and locations. This handbook should be used in conjunction with DLAH 5805.1, the DLA Organizational Directory, which contains the CAO telephone numbers.

(2) If it is determined that the materiel was accepted and/or inspected, the inspection office will be asked to submit a signed DD Form 250 via facsimile transmission or priority mail to defense depots.

(3) If the inspection office cannot be determined or contacted, or if contact results in a determination that the required acceptance and/or inspection was not made, the materiel should be suspended and reported to the managing DSC for disposition instructions IAW section V of this chapter.

c. Receipt of the materiel will be reported to the DSC by the input of a Receipt Confirmation Card IAW appendix E-108 P, together with a matching Receipt Stow Notice, appendix E-110 P, which will cause the mechanical generation and transmittal of an MRC DIC D4_ in the format of appendix B-20. Materiel inspected and accepted at origin and found to be unsatisfactory by qualified inspector at the time of receipt from vendors will be reported to the DSC by the input of a Receipt Confirmation Card, (RCC), DIC ZV_ or ZX_ entering Condition Code L as outlined in procedures in appendix E-108 P. Transmission of the MRC, DIC D4 will occur concurrent with the establishment of a Contract Data update. A record documenting the quantity, condition, A/R Status (if required), date of receipt, and MRC date, etc., will be mechanically posted to the appropriate procurement instrument. In the event a carrier-related discrepancy is noted prior to unloading the materiel and the quantity is sufficiently large (a carload or truckload or similar large quantity) so as to be economically unfeasible to unload, the materiel may be rejected to the carrier, SF 363 or 361 prepared (as pertinent), and the receipt action will not be reported to the DSC/ICP by submission of a D4_. Details of the discrepancy will be furnished IAW provisions of section V. All MRCs, DIC D4_, are mechanically prepared and transmitted to the DSC/ICP processing is covered by appendix D-69 or 70.

303304 - RECEIVING SHIPMENTS WITH INSPECTION AT ORIGIN AND ACCEPTANCE AT DESTINATION

a. Receipts of this type do not become the property of the Government until tally-in, cursory inspection, and acceptance by receiving personnel to support payment under the contract terms has been accomplished.

For clothing and textile products: At least one container/package and/or roll per NSN, per contract line item, per shipment will be selected as the representative sample size. At least one base item per container/package and/or at least the first five yards of product per package/roll selected should be inspected.

b. Depots will ensure that at least one copy of the DD Form 250/1155 is annotated as indicated in appendix E-017 P indicating inspection at origin. If the annotated copy of the DD Form 250/1155 is not available, the procedures in paragraph 303303b will be followed.

c. Materiel found to be satisfactory will be reported to the DSC IAW appendix E-108 P. All MRCs, DIC D4_, are mechanically prepared and transmitted to the DSC/ICP processing is covered by appendix D-69 or D-70.

d. Receipts specifying acceptance at destination require Acceptance Reporting IAW DoD 4105.63-M.

(1) The Receipt Confirmation process outlined in appendices D-69 and D-70 will generate Automatic Acceptance Reports, DIC PKN or PKP when:

(a) A matching Acceptance Alert is available.

(b) The matching Prepositioned Materiel Receipt Record reflects a Management Code D or F, reference appendix A-13, and an appropriate Administering Location Code is available.

(c) The RCC, DIC ZV_/ZX_, reflects an Administering Location Code (ADM) entry of 001 through 172. All other forms of ADM codes will be invalid for RCC entries. Alpha, alpha/numeric or numeric codes exceeding 172, if available in the mechanized Contract Data, will not be used to prepare Acceptance Reports, DIC PKN/P.

(2) A manual Acceptance Report shall be prepared IAW appendix E-094 P when limitations are encountered which inhibit automatic Acceptance Report output.

e. Materiel inspected at origin and contractual documentation specifies acceptance at destination and found unacceptable at destination will be processed as follows:

(1) Carrier Damage:

(a) Materiel received and discovered to have sustained damage which is apparently the responsibility of the carrier, will be rejected to the carrier, the Bill of Lading annotated accordingly, and a SF 363 prepared and distributed IAW appendix E-155 P. In instances when only a portion of the materiel has sustained damage, the undamaged portion may be received and reported IAW appendix E-108 P and the balance rejected to the carrier, Bill of Lading annotated accordingly, and an SF 363 prepared and distributed IAW appendix E-155 P. Materiel will be accepted only in complete UIs. Receipt confirmation will be prepared for the quantity accepted.

(b) An exception to the above is materiel classified as Confidential or higher, sensitive, narcotics, drug abuse items and materiel considered as contraband in the civilian market, as specified in DLAR 4500.15, paragraph 2 4 E (2) and DLAR 4500.3, Chapter 221, Section 2, paragraph 221013. Such materiel will be physically received and placed in the custody of the transportation officer pending receipt of disposition instructions. Document will be prepared as noted above. Receipt confirmation will be prepared.

(2) Vendor Responsibility:

Materiel received and found to contain a discrepancy in violation of contractual specifications and attributed to no fault of the carrier, will be accepted by the depot IAW appendix E-108 P and reported to the DSC in Condition Code L. An SF 364 will be prepared and distributed IAW appendix E-150 P.

(3) Concealed Damage:

(a) In instances where the materiel was received from the carrier in apparently good condition but an apparent carrier damage is discovered prior to confirmation of the receipt to the appropriate DSC, the depot Transportation Officer will be immediately notified and the materiel placed in a temporary holding area pending receipt of disposition instructions from the Transportation Officer. Upon receipt of notification of damaged materiel, the Transportation Officer will take immediate steps to inspect the indicated shipment and, if in agreement with initial findings, notify the carrier's agent to pick up the materiel. SF 363 will be prepared IAW appendix E-155 P and no receipt confirmation will be prepared. In the event the carrier's agent refuses to act, the discrepant materiel will be placed in Condition Code L, receipt confirmation forwarded to the DSC, and an SF 364 and SF 361 prepared IAW pertinent appendices.

(b) When materiel was received from the carrier in apparently good condition, receipt confirmation accomplished, and subsequent carrier damage found, the materiel will be changed to Condition Code L by means of DIC DAC transaction (appendix B-22), a supporting DD Form 1225 prepared IAW appendix E-160 P, and the Transportation Officer notified to inspect the materiel and prepare a SF 361/363 report.

303305 - RECEIVING SHIPMENTS WITH INSPECTION AND ACCEPTANCE AT DESTINATION

a. Materiel received against this type procurement does not become the property of the Government until inspection and acceptance at the defense depot by qualified Government inspectors have been accomplished, reference paragraph 303304d.

b. Materiel receipts under these contract terms should be documented at source IAW ASPR appendix I/DLAR 8205.1. When an advance copy of the vendor's invoice or other information indicating quantities shipped is available, a reproducible master may be prepared in advance and held pending receipt of the shipment. If documents are not prepared at source, they will be prepared at destination IAW ASPR appendix I and documented with the applicable DD Form 250 (appendix C-14) or DD Form 1155 (appendix C-13). Contract unit prices, extensions, and totals will not be entered. Authorized personnel will execute the document IAW ASPR appendix I/DLAR 82/5.1 and will sign for NSN/Part Number, quantity, and condition only, unless the contract specifically requires a technical inspection. When such inspection is required, a qualified inspector will sign the inspection certificate.

c. Inspection and acceptance operations will be accomplished as concurrent actions.

d. Materiel determined to sustained carrier damage will be processed as outlined in paragraph 303304 above.

303306 - RECEIPT OF REPLACEMENT ITEMS FROM VENDORS

When vendor makes a replacement shipment which requires an adjustment to original shipment and acceptance is at destination, and executed, receipt document (DD Form 250) will be forwarded by defense depot to the paying office within the time frame prescribed in section II. In such cases, the adjustment document (DD Form 250) will contain a statement making reference to original payment copy which was submitted for the serviceable portion.

303307 - RECEIPTS FROM VENDORS ON A NO CHARGE BASIS

a. Vendors will send No Charge materiel to the DSC Procuring Contracting Officer. On this type of receipt, the due-in file will be updated with award feedback data as prescribed by the DSC

b. Following instructions apply for Stock Replenishment:

(1) The DSC will forward materiel to the distribution activity with advice that it was furnished by the vendor free of charge together with the PIIN, NSN Ownership/Purpose Codes, Quantity and UI.

(2) A PMRC will be furnished by the DSC to the distribution activity.

(3) A DD Form 250 will not be sent to a payment office.

(4) An MRC, appendix B-20 (DIC D4_), will be submitted to the DSC.

c. Following instructions apply for Direct Delivery:

If formal packing is required beyond the capability of the DSC, DSC will forward materiel to nearest DLA depot with DD Form 1348-1 filled out as follows:

(1) DIC A5E format.

(2) Unit Price: One cent for SSC-2 items; standard price for all others (Block E).

(3) Packaging Level; i.e., A, B, C, if known; otherwise, IAW project code or requirements of the ultimate consignee (Block AA).

(4) PIIN (Block BB).

(5) No shipment status nor Materiel Release Confirmation will be furnished by the distribution activity.

303308 - PROCESSING ACCEPTANCE ALERT AND ACCEPTANCE REPORT TRANSACTION

a. Appendix B-133, DIC PK5, is received by AUTODIN from CAO. The Acceptance Alert (A/A) information is mechanically recorded and suspended if a matching receipt is not available. Otherwise, an Acceptance Report (A/R) is mechanically generated. A/As will be mechanically matched to completed receipt data by:

(1) PIIN

(2) Call Order Number

(3) CLIN

(4) Shipment Number

(5) Shipment Number Suffix

b. Automatic preparation of DIC PKN A/Rs will not occur if the PU to UI conversion factor is required and is missing in Contract Data, the item is reclassified from Condition Code L to A, the DIC PK5 requests a corrected reply (Transaction Status E), there is no match on Shipment Number and/or Shipment Number Suffix Code between the A/A and receipt confirmation, or the A/A is a followup with a Transaction Status Code of 2 or greater, or the A/A or followup contains a PU which does not match to the UI and the Quantity Variance Code is not available. Automatic preparation of DIC PKP (no Acceptance Alert received) will occur when the Prepositioned Materiel Receipt record contains Management Code D or F, appendix A-13, indicating destination acceptance. Either Management Code must be accompanied by an Administering Location Code of 001 through 172 only. The Administering Location Code may be furnished by mechanized Contract Data or via a RCC, DIC ZV_/ZX_. The Purchase Unit, Shipment Number, and Quantity Shipped fields in the automatically generated DIC PKP A/R may reflect zero fill when this data is not available either via Receipt Confirmation or mechanical Contract Data Files.

c. In addition to the above, automatic A/R output cannot be anticipated for any receipt whose Procurement Instrument/Contract specifies transshipment action only. These receipts are not processed through the mechanized receipt system and, therefore, are not involved in the process outlined in appendix D-69. Completed receipt data/history is not available. Preparation of the appropriate A/R is still required and particular attention must be exercised when processing and posting receipts in this category. See appendix E-094 P for further details.

303309 - PROCEDURES FOR THE RECEIPT AND DOCUMENTING CARRIER LOSS AND DAMAGE OF MATERIALS

Since the title and risk of loss and damage remains with the contractor until acceptance at destination, material received with a shortage and/or damage will be processed as follows regardless of the point of acceptance or F.O.B. point.

a. Government Bill of Lading Shipment

The Government accepts the material at the point of origin and arranges for its shipment with the carrier. Title and risk of loss pass to the Government at origin. Process discrepancies as follows:

(1) Damaged Material

Annotate carriers waybill of damages and acknowledge receipt of material and file claim in accordance with procedures of DLAR 4500.15, Reporting of Transportation Discrepancies in Shipments (claims actions are between the Government and carrier).

(2) Shortages

File claim in accordance with DLAR 4500.15 (claims actions are between the Government and the carrier).

b. Commercial Bills of Lading

(1) Fast Payment

Under Fast Payment procedures the title to the supplies vests in the Government upon delivery to a Post Office or common carrier for shipment to a specific destination. If shipment is by means other than Post Office or common carrier, title to the supplies shall vest in the Government upon delivery to the point of first receipt by the Government. Notwithstanding any other provision of the Purchase Order, the contractor assumes all responsibility and risk of loss for supplies (a) Not received at destination (b) Damaged in transit (c) Not conforming to purchase requirements. The contractor shall either replace, repair, or correct such supplies promptly at their expense, provided instructions to do so are furnished by the contracting officer within ninety days from the date title to the supplies vests in the Government. Process discrepancies as follows:

(a) Damaged Material

1. Annotate Carriers waybill of damages, acknowledge receipt of material and receive material.

2. Prepare SF 361 (DISREP) short form and send to the appropriate contracting office administering the contract. This could be a DLA supply center or DCAS office (claims actions are between the contractor and the carrier).

(b) Shortages

1. Annotate carriers waybill of shortages and acknowledge receipt of remaining material.

2. Prepare SF 361 (DISREP) short form and send to the appropriate contracting office administering the contract (claims actions are between the contractor and the carrier).

(2) F.O.B. Destination With Acceptance at Origin

The Government accepts the material and title passes at the point of origin, but the risk of loss remains with the contractor until delivery at the point of destination. Process discrepancies as outlined in Fast Payment, paragraph 303309b(1).

(3) F.O.B. Destination with Acceptance of Destination

Title and risk of loss do not pass to the Government until formal acceptance of the material at the point of destination. In cases where the material does not conform to contract specifications, the Government may reject the shipment (i.e., not accept the material for purposes of claiming title) and notify the contractor of the rejection. However, in most cases, the Government is obligated to take possession of the rejected material. In turn, the contractor is obligated to remove the supplies or correct them in place, if permitted by the contracting officer. The only time the Government may rightfully refuse to take possession of a rejected shipment is when the material has been totally destroyed in transit and is valueless. Process discrepancies as outlined in Fast Payment, paragraph 303309b(1).

SECTION IV - PROCESSING RECEIPTS OTHER THAN PROCUREMENT

303401 - RECEIPTS OF MATERIEL WITH DD FORM 1348-1

a. Defense depots will receive materiel documented on DD Form 1348-1 (appendix C-11). These receipts may generate from many supply actions, such as:

(1) Requisitions.

(2) Supply Directives.

(3) Redistribution Orders (Timeframe identical with Procurement items).

(4) Returns to the supply distribution system, both automatic and directed.

(5) Returns from Maintenance Activities.

(6) Frustrated cargo shipments.

(7) Cannibalization actions.

b. The accompanying DD Form 1348-1, or advance documents if available/required will be used during inspection and tallying processes. The quantity and condition of materiel received will be verified against data on the DD Form 1348-1. Block 7 (Received by and Date) and Block 8 (Inspected by Date) of DD Form 1348-1 will be completed upon completion of tally-in and inspection actions.

c. Receiving activities will initiate a a new receipt inquiry IAW appendix E-102 P.

d. When a PMRC record is in the computer file, a ZW_ Receipt Confirmation Card (RCC) in the format of appendix B-108 will be completed. If no PMRC record is in the computer file, the receiving activity will prepare a DIC ZY_ RCC (appendix B-109) IAW appendix E-108 P.

e. The Receipt Control Document and the Storage Action Document will be used for routing the materiel to the assigned storage location and for reporting condition and quantity discrepancies as outlined in appendix E-047 P.

f. The RCC will be completed IAW appendix E-108 P. This card will be used to complete established computer records and will be the source of information from which the completed receipt of materiel is reported to the DSC on the MRC.

g. Materiel Receipt Confirmation Cards (DIC D6_) are mechanically generated and transmitted as described in appendices D-69 and 70.

h. A shipment diversion receipt of materiel by the alternate consignee depot requires an entry of Code RB (reverse billing) in the Materiel Receipt Confirmation Card (DIC D6_) forwarded to DSC.

303402 - CLASSIFICATION OF RECEIPTS OTHER THAN PROCUREMENT

Materiel identification and condition will be verified/determined from inspection and classification actions at time of receipt. Based on the findings of the inspection and classification actions, the appropriate condition code (see appendix A-16 for definitions of codes) will be noted in appropriate receiving documentation. Normally, receiving activities will enter only Code A, B, D, E, F, G, H, J, K, or L.

a. When materiel is classified to Condition Code F (Unserviceable Reparable) or G (Unserviceable - Incomplete) at time of receipt, the RCC (DIC ZW_ or ZY_), will reflect Management Code R in pos. 38 and an SF 364 will be prepared IAW section V.

b. Condition Code J may be used when Redistribution Order receipt processing is delayed due to lack of technical data. The input will be prepared as stated in subparagraph a. An SF 364 will be forwarded to the DSC. See appendix E-047 for processing incorrectly identified known materiel.

c. Condition Code K may be used:

(1) When receipt processing is delayed due to lack of technical information. In this instance, the input will be prepared as stated in subparagraph a. An SF 364 will be forwarded to the DSC with technical information required to effect classification on IAW section V. Reporting in Condition Code K will be made no later than the tenth calendar day after date of receipt. Condition Code K will not be used in receipt of Army Bag Items.

(2) In those instances where a consolidated shipment of large numbers of line items is received and where circumstances preclude inspection and classification within ten calendar days, these receipts may be unloaded, quantity verified by blind check and reported to the appropriate DSC in Condition Code K. A maximum period of 10 calendar days is established from the date reported in Condition Code K to reclassify and report the adjusted receipt transaction on these receipts. If, during the processing of this materiel, it is determined that additional technical information is needed, an SF 364 will be forwarded to the DSC. Otherwise, an SF 364 will not be prepared.

(a) Suspended receipts (Condition K) will be stored by lot and location established in a holding location pending determination of actual condition.

(b) Inspection and classification of items suspended in Condition K will be scheduled on the basis of "first-in, first-out" unless otherwise directed by the appropriate DSC to meet priority issue requirements.

(c) Upon determination of actual condition after inspection and classification, separate Materiel Adjustment Cards in the format of appendix B-22, using DIC DAC, reflecting such condition will be provided appropriate DSCs. Adjustment card will bear the same document number under which the materiel was received.

(d) Materiel determined to be in a ready-for-issue condition will be properly preserved, packaged, and marked and put in permanent storage locations. Stock Locator Files will be adjusted.

(e) When materiel has been placed in Condition Code K and is subsequently determined to be unserviceable, uneconomically reparable, it will be transferred directly to the Property Disposal Officer and reported on Materiel Adjustment Card, appendix B-22, DIC DAC, with Condition Code H (To) and Condition Code K (From) and Management Code M. The DSC will use this card to decrease balance for Condition code K, increase balance for Condition Code H, and simultaneously decrease balance in Condition Code H to record transfer to the PDO.

d. Unserviceable uneconomically reparable materiel will be automatically shipped to the Property Disposal Officer on DD Form 1348-1, using the original receiving document number. Condition Code H and Management Code M (or J if materiel is to be destroyed) will be entered in the Receipt Confirmation Card, DICs ZW_ and ZY. An SF 364 will be prepared IAW Section V when the dollar value exceeds $100. No Receipt Stow Notice (appendix B-46 or B-144) will be required to generate the MRC.

303403 - RECEIPT OF SERVICEABLE NONSTOCKED MATERIEL

a. Defense depots will report receipts of nonstocked materiel, other than GSA materiel, to the applicable DSC IAW the provisions of paragraphs 303401 and 303402.

b. Disposition action will be made IAW instructions received from the DSC.

303404 - RECEIPT - DISPOSITION OF GSA MATERIEL

Receipts of misdirected returns of GSA managed materiel will be reported to GSA IAW FEDSTRIP Operating Guide, FPMR 101-26.2, Chapter 4. Detail accounting and disposition instructions are contained in DLA-CS letter, 11 August 1971, subject: Receipt of Misdirected Returns of GSA Managed Items.

303405 - RECEIPT OF UNIDENTIFIABLE MATERIEL

a. If no established stock number can be applied by a defense depot and the estimated total dollar value of the unidentified materiel is $100.00 or more, the materiel will be reported to the DSC on SF 364 with as much descriptive information as possible, to include nomenclature, application, or use, physical dimensions, materiel composition, manufacturer's code, part number, and so forth. SF 364 will be submitted in original and three copies. The DSC will return one copy of SF 364 to the defense depot, indicating correct stock number and/or disposition instructions, within 30 days. Pending receipt of this returned copy of SF 364, the unidentified materiel will be held in a manually controlled location.

b. When the estimated total dollar value of unidentified materiel is $99.99 or less, the unidentified materiel will be shipped to the PDO, on DD Form 1348-1, using the original receiving document number. This materiel will not be reported to a DSC.

303406 - CREDITABLE AND NONCREDITABLE RETURNS

The following special instructions apply to creditable and noncreditable returns IAW DLAR 7000-4, Reporting and Returns of Excess Materiel to the DLA Distribution System, letter DLA-CF, 29 August 1963, subject: Policies for Return of Materiel to SSDs and DSSPs by Authorized Navy Requisitioners, and letter 23 December 1963, subject: Automatic Returns of Nonperishable food.

a. PMRC Document Identifier DW_ will be forwarded to distribution activities scheduled to receive the materiel. PMRCs will not be forwarded for materiel returned under automatic returns procedures.

b. When appropriate, i.e., customer cancellations, DSCs will cancel PMRCs by forwarding a PMRC with an X overpunch in pos. 25 (quantity field). DSCs will furnish replacement PMRC when amended excess report is received.

c. Upon receipt of tracer from the DSC, distribution activity will determine if shipment under cited Bill of Lading number has been received.

(1) If not, tracer action will be instituted IAW DLAR 4500.3, paragraphs 220009 and 220011.

(2) If shipment was received, records will be researched to determine action taken. Receipt cards or duplicate receipt cards will be mailed to the DSC.

(3) In either case, an explanation of circumstances will be furnished the DSC.

303407 - RECEIPTS FROM UNDELIVERED (FRUSTRATED CARGO) SHIPMENTS

Shipments (frustrated) that cannot be delivered to the consignee will be returned to the distribution activity designated by the DSC. Frustrated shipments, received at depot addressed in Block A of the DD Form 1348-1, will be routed to the Shipping Division for investigation. Frustrated shipments which the receiving depot did not initially ship and those returned to storage after investigation by the Shipping Division will be receipted for and placed in storage the same as a normal receipt. An MRC with DIC D6_, Management Code N, Reverse Billing Code RB, and the same document number as the MRO of the undelivered (frustrated) cargo will be prepared by the distribution activity and submitted to the DSC.

303408 - RECEIPTS OF DELETED ITEMS

a. When materiel is received and identified as an item that has been deleted from the catalog record, such an item will be recorded on the depot stock locator record and reported to the appropriate DSC on a Materiel Receipt Card.

b. The DSC will furnish a Disposal Release Order for the deleted item to the distribution activity.

c. The distribution activity will process the Disposal Release Order to transfer the materiel to the Property Disposal Offices.

303409 - RECEIPTS FOR ITEMS WITH NO RECORDED MANAGER

When materiel is received which cannot be identified to a specific manager, it will be received and processed as outlined in appendix E-108 P. This procedure will make use of the long form receipt confirmation to generate a MRC, DIC D6, appendix B-21, to the DSC which has the responsibility for Federal Supply Class of the returned item.

SECTION V - DISCREPANCIES IN SHIPMENT

303501 - GENERAL INSTRUCTIONS

a. Defense depots will report discrepancies of lost, damaged, or destroyed property and overages or shortages incident to shipment. Various forms as prescribed in this chapter will be used to report discrepancies. In addition to the reporting requirement outlined in this section, an MRC, with an appropriate Management Code will be forwarded to the DSC.

(1) Management Code R will be used in position 72 of the Receipt Confirmation Card, DIC D4_, D6_, as a Discrepant Receipt Indicator. This action will serve as notification to the DSC/ICP that the receipt was discrepant and that additional information is following via a discrepany report. This Code R, will never be entered in any receipt transaction if a formal discrepancy report is not submitted.

(2) If part of the receipt is not affected by the discrepancy (requiring submission of a discrepancy report), receipt reporting procedures may require the storage activity to report the nondiscrepant quantity in a separate transaction. This transaction would not cite the Discrepant Indicator. Special circumstances may require the use of another management code (e.g., M for automatic disposal, P for storage activity created document number, Z for explanatory remarks, S for misdirected shipments or U for contract overages received) even though submission of a discrepancy report is required. Omission/replacement of the Discrepancy Receipt Indicator does not obviate the requirement to submit a discrepancy report.

b. Controls will be established to ensure that discrepancies found are judiciously reported. It is equally important to establish similar controls to preclude initiation of reports which cannot reasonably be expected to result in overall benefits at least equal to the administrative cost of processing the report. Minor discrepancies such as insignificant typographical errors, which do not constitute a misrepresentation of the property being shipped, will not be reported. Activities preparing discrepancy reports will ensure that copies intended for DSC use are correctly routed to the DSC managing the item.

c. When defective DLA stocks are shipped to the manufacturer for repair/replacement, the only proof of shipment (contract number and quantity) is on the transportation document. The Directorate of Supply Operations at the Defense Supply Centers requires a copy of the transportation documents in their files so that proof of shipment can be used as part of the negotiation process with the manufacturer. Accordingly, the following documentation (1 copy) will be provided to the Defense Supply Center that directed the return to the contractor: On freight shipments - provide the Bill of Lading (commercial collect) and DD Form 1348-1 (DoD Single Line Item Release/Receipt Document); On United Parcel Service (UPS) - provide the DD Form 1348-1 (DoD Single Line Item Release/Receipt Document) annotated with the pickup record number, date shipped and UPS number. These proof of shipment documents will be addressed to: Directorate of Supply Operations, ATTN: Stock Control Branch, at the appropriate Defense Supply Center.

d. Receipts from vendors which require immediate corrective action may be reported by teletype to the DSC with all pertinent information regarding the discrepant shipment. Distribution of the teletype will be the same as specified for the SF 364 in paragraph 303505. When a report is made by teletype, confirmation by SF 364 will not be required unless requested by the DSC.

e. Discrepancies in DICOMSS receipts will be reported by phone to the DPSC Contract Quality Assurance Element (CQAE) in accordance with DPSCM 4155.6, Subsistence Inspection Manual. When immediate disposition instructions are received and implemented, confirmation by SF-364 is not required. The DPSC CQAE will make a written record of the report and disposition instructions and will include it as a discrepancy in any reporting system.

f. When a quantity or container shortage is discovered, the discrepancies will be fully explained on the reverse side of all receiving documents including the weight (as indicated on the freight bill or bill of lading) of the quantity or containers not received. In all instances of discrepancy between the consignor's figures and the inchecker's count, the count will be verified by another inchecker. The consignor's entries (quantity of pieces and containers) will not be obliterated but will be lined through, and the actual quantity thereto received will be annotated adjacent or in the quantity received column and encircled.

303502 - DISCREPANCY IN SHIPMENT NOTIFICATION TO CARRIER (SF 363)

The SF 363 (appendix C-37) will be initiated IAW Joint Regulation DLAR 4500.15/AR 55-38/NAVSUP PUB 459/AFM 75-34/MCO P4610.19. This form will be used to confirm telephone conversations relative to discrepancy in shipment to carriers.

303503 - DISCREPANCY IN SHIPMENT REPORT (SF 361)

a. Defense depots will prepare and distribute SF 363 (appendix C-37) and/or SF 361 (appendix C-38) IAW Joint Regulation DLAR 4500.15/AR 55-38/NAVSUP PUB 459/AFM 75-34/MCO P4610.19, when transportation discrepancies exist for shipments received from any source, via all modes of transportation as outlined in the above regulation.

b. Additional procedures/instructions covering the preparation of SF 363 (DISCON) and SF 361 (DISREP) are outlined as follows:

Appendix E-155 P, Discrepancy in Shipment Confirmation.

Appendix E-156 P, Discrepancy in Shipment Reports.

303504 - PREPARATION OF REPORT OF ITEM DISCREPANCY (ROID) (SF 364)

a. Defense depots will prepare SF 364 (Appendix C-36) IAW Joint Regulation DLAR 4140.55/AR 735-11-2/NAVSUP INST 4440.127B/AFR 67-16/MCO 4430.3B. Discrepant shipments received from GSA sources will be reported using an SF 364.

b. Discrepancies which are attributable to, or the responsibility of, the shipper will be reported in order that the cause of such discrepancies can be determined and corrective/remedial actions taken. This form is also prepared and distributed when a shipment is received in a damaged or otherwise unsatisfactory condition as a result of improper packing, packaging, preservation, marking, loading and handling. These reports will be reported within 15 working days from date of receipt of discrepant shipment.

c. Additional procedures/instructions are outlined in the following appendix and will be used for processing discrepancies applicable to the SF 364.

Appendix E-150 P, Procedures for Report of Item Discrepancy.

d. The SF 364 will be prepared in sufficient copies to provide distribution IAW DLAR 4140.55, paragraph VII F. File copies will be retained used for processing discrepancies applicable to the SF 364.

e. Flagrant violation of accepted shipping practices or repetitive discrepancies in shipment from the same DoD installation will be treated as follows:

(1) A letter of complaint should be addressed to the Commander of the offending activity. Copies of shipping documents annotated as to the deficiencies and a copy of the applicable Receipt Discrepancy Report (appendix F-144) should be enclosed.

(2) Assistance of DLA Customer Supply Assistance Office personnel should be solicited, where appropriate, for the matter of deficient shipments to be discussed with the Commander of the offending activity. Applicable procedures are described in appendix E-181 P.

(3) When efforts under subparagraphs (1) and (2), above, have failed to correct the situation, copies of letters to the activity Commander should be sent to HQ DLA ATTN: DLA-OW and statement made as to dates of liaison visits when this subject was discussed with the activity Commander. The transmittal letter should contain a summary of the deficiencies and the period covered, by activity, if the transmittal letter covers more than one activity.

303505 - DISCREPANCIES IN NARCOTIC SHIPMENTS

In addition to the above requirements for reporting discrepancies, defense depots will ensure that shortages, overages, or losses in narcotic shipments are reported to the nearest Department of Justice, Bureau of Narcotics and Dangerous Drugs Regional Office, IAW Article 151.472 (B), Title 26, Code of Federal Regulations. In addition, shortages and losses of narcotics will be reported to HQ DLA ATTN: DLA-XP, under the provisions of DLAR 5705.1., Reports of Criminal Activity/Serious Incidents (exempt from RCS), with a copy to the appropriate DSC.

SECTION VI- RECLASSIFICATION ACTIONS

303601 - GENERAL

a. Materiel received and reported in Condition Codes D, E, F, G, J, K and L by the input of a Receipt Confirmation Card (DIC ZV_, ZW_, ZX_, or ZY_) establishes a classification suspense date in the computer record. As a result, a Classification Suspense Report (appendix F-22) will be output to DS/T the next report period after the suspense date is established and weekly thereafter, until the suspense date is deleted as a result of a physical reclassification of the materiel.

b. The input of a Receipt Confirmation Card which has established a classification suspense date in the record also causes the mechanical preparation of a Materiel Receipt Confirmation Card (DIC D4_ or D6_) for transmittal to the appropriate DSC/ICP and the output of a partially punched Materiel Adjustment Card (DIC ZAC) (appendix B-22) to DS/T. The quantity field and the Condition Code TO field of the Materiel Adjustment Card will be blank. This card will be held in a Pending Classification Suspense File in DS/T.

303602 - PROCESSING MATERIEL RECEIPT ADJUSTMENT ACTIONS

a. Materiel received from other than vendor sources and reported in Condition K because circumstances at the time of unloading precluded the completion of inspection and classification within ten calendar days will be inspected and reclassified on a "first-in, first-out" basis unless otherwise directed by the pertinent DSC/ICP. Upon determination of the actual condition, the appropriate prepunched Materiel Adjustment Card (DIC ZAC) will be pulled from the Pending Classification Suspense File and completed IAW the procedures set forth in appendix E-022 P. This Materiel Adjustment Card will then be reinput for processing as shown in the Procedure Decision Chart, appendix D-63. Stock Locator Records will be adjusted if necessary IAW the procedures outlined in appendix E-071 P. Computer processing actions to adjust these records are stated in appendix D-15.

b. Upon receipt of technical data and/or disposition instructions for materiel which was previously reported in Condition Code J or K, or upon receipt of disposition instruction for materiel which was previously reported in Condition Code D, E, F, G or L, the distribution activities will take the following actions as appropriate:

(1) Reclassify the materiel to the proper materiel condition and prepare the Materiel Adjustment Card in the format shown in appendix B-22, using DIC ZAC, in the same manner as outlined in subparagraph a.

NOTE: When disposition instructions indicate retention will be at no charge to the Government, Management Code R (appendix A-13) will be entered in pos. 72 of the DIC ZAC.

(2) Expedite copies of the receipt document (DD Form 250) to the paying office for materiel which is reclassified from Condition Code L to Condition Code A.

(3) Process the Materiel Release Order attached to the SF 364 by the DSC to reship materiel to the vendor or to other appropriate consignors, IAW procedures in appendix E-150 P. No statement which might adversely affect the Governments claim will be shown on the copy sent with the shipment.

(4) Transfer damaged or improper materiel held in Condition Code K to the PDO and complete the Materiel Adjustment Card, DIC ZAC, held in suspense, DIC DAC Condition Code H (To) and Condition Code K (From) and Management Code M (or J if materiel is to be destroyed) and input for mechanical processing IAW appendix D-63.

(5) Process the DRO attached to the SF 364 to transfer damaged or improper materiel held in Condition Code L to PDO.

(6) Stock Locator Records will be adjusted, as required, IAW the procedures of appendix E-071 P, and mechanical processes of appendix D-15.

(7) Determine if Acceptance Reporting is required and prepare manual A/R IAW appendix E-094 P.

(8) Inquire to determine if item has Automated Contract Data on receipts being reclassified from Condition Code L to A. If the quantity being reclassified completes the balance due in for the CLIN, it will be necessary to manually delete the Contract Data (CLIN) Record IAW appendix B-31.

SECTION VII - RECEIVING WORKLOAD PLANNING AND FORECASTING

303701 - GENERAL

On an as required basis receiving and storage personnel can access the Prepositioned Materiel Receipt File for forecasts of future receiving workload. Receipt Forecast Request Cards will be processed IAW appendix E-084 P, to obtain the forecasts when necessary. As a result of processing the request cards the following reports will be prepared mechanically: The Receipt Forecast Report (appendix F-93), or the Bulk Receipt Forecast Report (appendix F-94).

303702 - RECEIPT FORECAST REPORTS

a. The Receipt Forecast Report will be prepared in the format of appendix F-93, as a result of processing a Receipt Forecast Request Card (appendix B-84). The report will be prepared as part 1 or part 2 depending upon the selection option chosen. The two parts of the report differ only by the sequence in which they are produced.

b. Part 1 of the report provides a listing of PMR records for a specific EDD. The report is arranged to facilitate utilization with manual hard copy contract files.

c. Part 2 of the report also provides a listing of PMR records by EDD, but allows selection by type of receipt and source, if desired. The report is produced in PIIN/Document Number Sequence.

d. The F-93 Report in its various forms provides a convenient tool for purging contract files, planning or rearranging workload, and determining workload originating from specific projects or sources.

303703 - BULK RECEIPT FORECAST REPORT

a. The Bulk Receipt Forecast Report will be prepared in the format of appendix F-94 as a result of processing a Receipt Forecast Request Card (appendix E-84) IAW appendix E-084 P. The primary criterion for selecting PMR records for this report will be a minimum cube parameter which is variable at depot option.

b. The F-94 Report will provide a tool for storage planning and resource allocation based on projected bulk receipts for a specific period. The report can be limited to a specific type of receipt, if desired.

SECTION VIII - RECEIPTS LOST DURING PROCESSING

303801 - REPORTING LOST RECEIPTS BY DISTRIBUTION ACTIVITIES

a. Upon discovery of lost receipts from any source, distribution activities will immediately conduct an extensive search to locate the materiel. If the results of the search are negative, the Receipt Confirmation Card (appendix B-108 or B-109) with Management Code L or, if the RCC has already been processed, a Suspended Receipt File Maintenance Card (appendix B-145) with Management Code L will cause the MRC to be processed to the DSC and all files updated IAW appendix D-69 or D-70.

b. An arbitrary dollar limit (floor), below which no research need be conducted should not apply to discrepancies of this nature. The aforementioned should not be construed as a license to expend $50 researching a $5 loss receipt when management is satisfied that no culpability is involved. It does, however, dictate that each loss be individually examined prior to any directed action on the part of the Accountable Officer.

c. If materiel is located at any time subsequent to the submission of the MRC, the distribution activity will so inform DSC.

CHAPTER 4

ISSUE TRANSACTIONS

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CHAPTER 4

ISSUE TRANSACTIONS

SECTION I - GENERAL

304101 - PURPOSE AND SCOPE

a. This chapter prescribes the responsibilities and procedures governing the processing of issue transactions and related documents by defense depots. These procedures cover the manual (see appendix E-007 P for processing manual MROs) and computer processing of MROs, the processing of MRO Confirmation, Shipment Status, MRO Denial/Adjustment, and the processing of all followups and cancellations.

b. Detailed instructions for processing peculiar types of transactions are contained in applicable chapters, i.e., Disposal Release Orders (DRO) - Chapter 12; Government Furnished Materiel - Chapter 13; Processing Issues to and Receipts from Maintenance Activities - Chapter 17, and Military Assistance Program (MAP Materiel Release Orders) - Chapter 18.

c. Detailed procedures for clearing controlled violations that pertain to issue transactions are covered in appendix E-007 V and Violation Processing, Chapter 61.

d. This chapter also established the media for status inquiries of issue transactions in-process, or completed MRO History for a period of 45 days for regular DLA MROs, 90 days for MAP MROs.

e. Processing of Redistribution Orders (A2_) will be accomplished in accordance with this chapter (Issue Transactions). Exceptions will be found in paragraph 304216.

304102 - APPLICABILITY

The procedures in this chapter are applicable to defense depots and to DSCs with depot operations. The term ICP refers to Military Services Inventory Control Points issuance of MROs for Service owned stock stored at defense depots.

SECTION II - DEPOT ISSUE PROCESSING PROCEDURES

304201 - DOCUMENTATION RECEIVED FROM CENTERS

Issue transaction, as generated by the cognizant DSC/ICP, IAW Volumes I and II of DLAM 4140.2, will be forwarded to the depot.

a. Depots that receive MROs, Cancellations or Followups, irrespective of form or method of transmission will process such transactions IAW the provisions of this manual. Procedures are included for the processing of MROs received by message (appendix E-001 P) and the control of MROs containing exception data (appendix E-007 P).

b. The following types of documents will be received by the depot via AUTODIN directly into the computer.

(1) MRO A5_, except A55/A5E (appendix B-7).

(2) DRO A5J (appendix B-32).

(3) Cancellation Notice AC6/ACJ (appendix B-17 and B-227).

(4) MRO Followup AF6/AFJ (appendix B-60 and B-227).

(5) Followup on Cancellation Request AK6/AKJ (appendix B-17 and B-227).

(6) Document Modifier AM_ (appendix B-4).

(7) Redistribution Order (A2_) (appendix B-192).

304202 - VALIDATION AND EDIT

Each MRO will be mechanically subjected to validation edit to assure that all essential data therein are complete to the extent possible and acceptable MROs will be released to processing (see chapter 60). MROs are validated and edited in accordance with appendices D-41, D-65, and D-108. Violations are processed in accordance with appendices E-007 V and E-032 V.

304203 - PROCESSING PRODUCTS FROM VALIDATION AND EDIT

a. MROs that fail validation edits and cannot be corrected automatically by the computer, and/or for which mechanical rejection capabilities do not exist between the defense depot and DSC, will be rejected and output on a Violation listing, appendix F-85, with all applicable Violation Code(s). (See appendix A-82 and chapter 61).

b. Processing personnel of the Shipping Documentation Branch will receive Violation Output F-85, and attempt to correct the invalid element of data, identified by the Violation Reason Code(s) in accordance with appendix E-007 V. Prior to reinput of the corrected document, all other data elements will be reviewed for validity to avoid additional rejection on subsequent processing. Invalid or blank data elements which cannot be corrected by depot processing personnel will be resolved through communication with the applicable DSC. Immediate resolution via offline means, i.e., telephone, is required for all priorities 1-8 transactions. DSC will in all cases confirm, by letter or TWX the corrected data element.

c. All MRO Violations, except those with Invalid Document Numbers, and Invalid "From" Routing Identifier are mechanically controlled. All MROs remaining in Cumulative Register, after each routing cycle has been processed, will be printed on the F-118 for processing as outlined in appendix E-148 P. These violations will remain in Cumulative Register and printout on the F-118 daily until cleared. (See appendix E-148 P.)

d. MROs will be rejected to the DSCs for invalid Signal Code, invalid Supplementary Address, or invalid RDD with Advice Code 2T, 21 or 32. System will mechanically prepare and transmit a Supply Status Card, appendix B-94, with the appropriate Status Code in pos. 65-66.

e. The document number, i.e., entries in pos. 30 through 43, and pos. 44 when a suffix code is applicable, will be used as a basis for determining duplicate documents. Duplicate MROs will be disregarded when received.

304204 - PROCESSING MATERIEL RELEASE ORDERS

a. The MRO will be entered into the MRO Cumulative Register and/or History File with a four digit current date of receipt where the information is available for inquiry. (See appendices E-115 P and E-115 V).

b. Preparation and control of shipping documentation for MROs and DROs will be in accordance with chapter 60, appendix D-27, "Processing of Workload Release" and appendix D-98, "Procedure Decision Chart Shipment Unit and Documentation Process".

c. The MRO Shipping Unit file will be updated by input of MRO Control and Status Request Card, DIC ZBM, appendix B-99, Shipment Unit Completion Card, DIC ZBP, appendix B-101, and/or Bill of Lading Closeout Cards, DIC ZEN, appendix B-128. These input actions will cause the preparation and transmission of Materiel Release Confirmations, DIC AR_, appendix B-14, Materiel Release Denial/Adjustment Cards, DIC A6_, appendix B-8, and/or Shipment Status Cards, DIC AS_, appendix B-24.

d. Shipment Status Card DIC AS8 will reflect the POE Address code under the following conditions:

(1) CONUS shipment - leave blank.

(2) For shipments moving to overseas destinations via Defense Transportation System (DTS) and GBL/CBL, Parcel Post (except APO/FPO) and small package carrier shipments entering the DTS at the POE.

(3) Leave blank for parcel post movement through an APO or FPO.

(4) Enter the POE for FMS or Grant Aid transactions moving via DTS. If not moving via the DTS, leave blank.

(5) FMS Shipment Date available for shipment. Blank on parcel post.

e. Shipment Status Data DIC AS8 that is not transmitted to the Defense Automatic Addressing System (DAAS) will be output for processing as follows:

(1) Shipment Status Cards (Main) (F-115 report).

(2) Shipment Status - Without Communication Routing Identifier (F-111 report).

(3) Shipment Status to Collocated Activities (F-112 report).

(4) Shipment Status to Activities when Computer has no AUTODIN Routing Indicator (F-113 report). See appendix E-143 P.

(5) Shipment Status to Collocated DSC/SAMMS Tape.

f. When the requested quantity or any part thereof has been accounted for, that action will be retained in the Shipment Unit File (IAW chapter 60) until action has been received on the total MRO/DRO quantity. When the total release order quantity has been shipped, denied, and/or canceled, the release order will be transferred to the MRO/DRO History File where it will remain available for interrogation for 45 days for regular DLA customers, 90 days for MAP customers.

g. When a transshipment receipt (a Direct Vendor Delivery shipment sent to the depot for packing or marking) has been prepared for shipment by the Stock Readiness branch, a DD Form 1348-1 may be obtained by entering a manually prepared A5_ MRO Transaction. This will produce necessary documentation to complete shipment including mail and freight labels. When constructing this A5_, the original document number should be used, and the FSC entered should be 1111; this FSC entry will prevent the MRO from appearing in the Depot Balance and Transaction Register (DB & TR) program as a mismatched transaction. The MRO should be placed in off-line processing IAW appendix B-99 and E-010 P to prevent production of Shipment Status and Materiel Release Confirmation transactions.

304205 - UNIFORM MATERIEL MOVEMENT AND ISSUE PRIORITY SYSTEM

a. The Uniform Materiel Movement and Issue Priority System (UMMIPS) is outlined in DLAR 4410.1 and contains the time cycles for processing of requisitions for each Issue Priority Group (IPG).

b. The allowable processing time for depots will be computed on the following:

(1) IPG I (IPD 01-03). The transmission date (extracted from the DAAS AUTODIN batch header card) plus 1 day.

(2) IPG II (IPD 04-08). The transmission date (extracted form the DAAS AUTODIN batch header card) plus 2 days.

(3) IPG III (IPD 09-15). The transmission date (extracted from the DAAS AUTODIN batch header card) plus 8 days.

NOTE: When the DSC and the Defense Depot are collocated the transmission date is generated by the Entry/Exit subsystem and placed in the transmission tape(s) forwarded from the DSC to the Defense Depot.

(4) In instances when an RDD on an MRO requires delivery of materiel to the consignee in a timeframe shorter than that established by the PDD appropriate to the Priority Designator on the MRO, depots will expedite processing

wherever possible to effect shipment in time to meet the RDD, regardless of the allowable processing time calculated in subparagraph (3). Also, when MRO contains Advice Code 2T and RDD cannot be met, the MRO will be rejected to the DSC, using Supply Status Card, appendix B-94, (DIC AE6/AEJ with Code CB in pos. 65-66). MROs which contain Advice Code 2T and do not contain a date in pos. 62-64 will be processed under the assigned priority designator without regard to the 2T Advice Code.

(5) Code A, S or X in pos. 62 will be entered by the requisitioner who desires an extended RDD. These entries indicate that the customer requires the materiel by a date computed as the last day of the month of the document date (pos. 36-39) plus the number of months indicated in pos. 63-64 (e.g., 03 = 3 months).

(6) All the above computations will be in terms of calendar days, including Saturday, Sunday, and holidays.

c. Processing time will be computed in accordance with the following:

(1) Depots. Processing time charged to depots will be computed from the day of receipt of the MRO including Saturday, Sunday and holidays to date materiel made available to consignor transportation officer or released to carrier (whichever is the earliest) as follows: subtract date MRO was received from date materiel made available to consignor transportation officer or released to carrier.

(2) Since hourly data are not included in MRO or MRC cards, for IPG I or II, internal controls will be established to ensure compliance with above indicated timeframes. Controls will also be maintained to ensure that the recorded dates of MRO transmission or receipt coincide to the maximum extent practicable with the actual dates of physical transmission of receipt.

d. As indicated in DLAR 4410.1, the Storage Site Processing Segment of UMMIPS ends when an item is properly packed and marked for movement. This is the normal "point-of-count" for "offer" to transportation in measuring on-time effectiveness. This point-of-count is established on the premise that Parcel Post items will be shipped, or documentation on freight shipments will be provided to the Transportation Officer, on that same day. A continuing effort must be made to ensure that documentation is moved to the transportation element as soon as possible subsequent to packing and marking of materiel.

304206 - SHIPMENT STATUS/MATERIEL RELEASE ORDER CONFIRMATION

a. The depot will prepare and transmit shipment status for each shipment as follows:

(1) For each DSC-directed materiel/DRO using DIC AR_.

(2) To requisitioner or supplementary address as dictated by pos. 7 and authorized alpha/numeric code in pos. 54, using DIC AS8.

(3) In response to DSC initiated followup DIC AF6/AFJ, using DIC AR_ or AE6/AEJ.

(4) In response to a DSC initiated cancellation DIC AC6/ACJ using DIC AU_, AG6/AGJ, AE6/AEJ, or A6_ with C Management Code.

b. Shipment Status/Confirmation Cards will be prepared in the format as prescribed in appendices B-14, B-24, and B-225, Shipment Status Cards will specify the quantity actually shipped. The computer will automatically prepare supply status for transmission via AUTODIN teletype, and/or mail as outlined in appendices D-28, D-30, and D-31 (see appendix A-3).

c. When Materiel Release Confirmation/Shipment Status Cards are submitted for the purpose of updating information on cards that were submitted previously (e.g., made of shipment or date shipped), such cards will be transmitted by mail. In these instances, the Remarks block will be annotated with information that the card submitted contains corrected data to a Shipment Status/ Confirmation Card that was submitted previously. A manual MRO Control File will be established for each corrected and/or updated MRO as outlined in appendices E-123 P and/or E-099 P, as applicable. The MROs will be listed on the F-107 Report and all future supply actions (shipments, denials, followups and cancellations) for these manually controlled MROs will be processed IAW appendix E-050 P.

d. Shipment Status/MRO Confirmation will be dispatched within the time-frames prescribed below:

(1) Twenty-four hours after shipment (i.e., release to carrier) for PD 01-03 documents.

(2) Forty-eight hours after shipment for PD 04-08 documents.

(3) Three working days after shipment for PD 09-15.

304207 - MATERIEL RELEASE DENIAL/ADJUSTMENT

a. When the quantity of materiel shipped is different from the quantity ordered to be shipped, the following actions will be taken:

(1) Prepare MRO Control and Status Request Card (ZBM) to depict the quantity denied or adjusted in alignment and format as prescribed in appendix B-99. Enter applicable Action Code (appendix A-42) in pos. 79-80.

(2) Based on Action Code in ZBM card, The computer will enter appropriate Management Code, as shown in appendix A-13 in pos. 72 to indicate reason for the denial adjustment action.

(3) As a result, a DD Form 1348, Materiel Release Denial/Adjustment Document, will be transmitted to the DSC/ICP.

b. Warehouse denials will not be reported, regardless of shipment priority, until receipts in-process have been screened to determine if materiel is in the receiving area or other temporary location or enroute to permanent location.

304208 - PROCESSING CANCELLATIONS

a. MRO/DRO Cancellation Request (DIC AC6/ACJ, AC7 appendix B-17 and B-227) and Followup on Cancellation Request (DIC AK6/AKJ, appendix B-17 and B-227) will be received via AUTODIN for processing IAW appendix D-43.

b. A reply or combination of replies to Cancellation Request and Followup on Cancellation Requests will be prepared mechanically by the computer when sufficient data are available in the MRO/DRO Cumulative Register or in the MRO History Files, as follows:

(1) The MRO/DRO previously denied (DIC AE6/AEJ with applicable Management Code, pos. 72 and Code BY in pos. 65-66, appendix B-94 and B-225).

(2) Shipment could not be canceled. Furnish complete Shipping Information (DIC AU_, appendix B-14).

(3) When the MRO/DRO is in the computer Cumulative Register as a Violation, the Cancellation Request will be recycled. When the MRO/DRO is in consolidation bank and has not been released to storage, computer will prepare cancellation accomplished transaction (AG6/AGJ with Status Code BQ, appendix B-81).

c. If the DD Form 1348-1 flimsy has been released to Storage and the cancellation is AC7, the computer will flag the record and prepare a Notice of Cancellation Request Report, F-69 Report; Part I will be processed IAW appendix E-005 P. If the MRO is inprocess and cancellation is AC6, the extended line item value must be greater than $25.00 (A5_ only) if the MRO is a single shipment unit or $200.00 (A5_ only) if the MRO is part of a multiline shipment unit before the computer record will be flagged and a Notice of Cancellation output on the F-69 Part I. An AE6/AEJ with Status Code B8 will be prepared for MROs which do not meet dollar criteria for AC6 cancellation.

d. If the MRO/DRO is shipped or denied and record reflects a cancellation flag, the computer will prepare DIC AU_ for any quantity shipped and a standard denial document (with applicable Management Code in pos. 72) for any quantity being denied.

e. If no record of the MRO/DRO exists in MRO History File, or the Cumulative Register, computer will reply to cancellation by changing DIC of the cancellation request to AE6/AEJ and inserting BF in pos. 65-66 (appendix B-81, no record of MRO).

f. A Cancellation request received on MROs Code DP (manual processing) in the MRO History File will be output on the F-50 report for processing as outlined in appendix E-050 P.

g. If MRO History record contains a Force Close Indicator, computer will prepare a AE6 with Status Code BE. (Status Code BE is not valid for DROs.)

h. If MRO History record contains a record of being previously canceled, prepare a AE6/AEJ with Status Code BQ.

i. If the MRO has been recorded in History as shipped and cancellation is AC6, request for Cancellation Report, F-69, Part 2 will be produced and action to intercept shipment at terminal will be taken and an AE6/AEJ with Status Code B9 will be prepared unless:

(1) Items consolidated in a multiline shipment unit (AC6 only).

(2) Item shipped to CONUS customers by and mode.

(3) Item shipped to overseas customers more than 35 days for surface mode and 10 days by air mode prior to receipt of cancellation request.

(4) Item shipped to overseas customer by air or parcel post.

(5) The canceled quantity is $200 or less in a single shipment unit (A5_ only).

(6) Single line item shipment unit having a total dollar value of less than $1000 when shipped in consolidation with other shipment units in a larger container, e.g., CONEX and SEAVAN (A5_ only).

(7) Item to be canceled is part of a multiline shipment unit and value of the canceled quantity is $200 or less (A5_ only).

j. If MRO has been recorded in history as shipped and cancellation is AC7, the computer generates an AU7 to DAAS (same format as appendix B-24).

k. Cancellation/diversion action will not be attempted beyond the shipping activity against:

(1) Partial MRO/Shipment quantities, unless it is known that the partial quantity represents a total shipment unit.

(2) Assemblies, kits, and sets whose component parts are shipped via multiple or memorandum MROs.

l. A completed cancellation will transfer the MRO record to MRO History File and the F-69 Report, Part 2 will be processed IAW appendix E-005 P and:

(1) When shipment can be diverted, depot will provide DSC with cancellation accomplished transaction (AG6/AGJ with blank in pos. 62-64, and Status Code B6, appendix B-81).

(2) When shipment can not be diverted, depot will provide DSC with shipping information (AU_, appendix B-14).

m. Depots will furnish status of cancellation actions with 5 days of receipt of AC_ or AK_ documents. This status will be updated as further actions are taken on the cancellation request.

304209 - PROCESSING MATERIEL RELEASE ORDER FOLLOWUPS

a. MRO/DRO Followups (DIC AF6/AFJ, appendix B-60 and B-227) will be received via AUTODIN for processing IAW appendix D-44.

b. Replies to followups will be prepared mechanically by the computer when sufficient data are available in the MRO Cumulative Register or MRO History File as follows:

(1) If a shipment has been made, computer will prepare DIC AR_, appendix B-14 or B-225).

(2) If initial MRO/DRO or any quantity was denied, the computer will prepare DIC AE6/AEJ with applicable management code in pos. 72 and Code BY in pos. 65-66 (appendix B-94 and B-225).

(3) If MRO/DRO or any quantity was previously canceled, the computer will prepare DIC AG6/AGJ with Code BQ in pos. 65-66 (appendix B-81).

(4) When a shipment has not been made, materiel has been selected, and in-a-hold status awaiting transportation release, prepare and submit a DIC ARO/OARJ, ARA/ARK, or ARB/ARL, as applicable, with type of hold code in pos. 51, and estimated shipping date in pos. 57-59.

(5) If the MRO is for FMS and a Notice of Availability (NOA) has been furnished to the freight forwarder IAW Chapter 18, prepare AE6 transaction with Status Code BL (pos. 65-66), the date of the transaction in pos. 62-64, and date offered in pos. 70-73.

(6) If MRO was previously rejected, not available to consignee by RDD, the computer will prepare DIC AE6 with Status Code CB in pos. 65-66 (appendix B-94).

c. If pertinent data are not available in the MRO History Field or if the MRO/DRO is suspended in the Cumulative Register, an estimated availability date (pos. 70-73) will be provided automatically by the computer (DIC AE6/AEJ, appendix B-94 and B-225 with Status Code BA) as follows:

(1) IPG I or II - Add two days to current date.

(2) IPG III - Add five days to current date.

d. Followups received on MRO/DROs Code DP in the MRO History File will be output on the F-50 report for processing as outlined in appendix E-050 P.

e. If no record of the MRO/DRO exists in the Cumulative Register or History File, the computer will prepare a "No Record" (BF) reply (DIC AE6/AEJ, appendix B-94 or B-225).

f. If the MRO History record contains a Force Close Indicator, the computer will prepare a "Force-Close" (BE) reply (DIC AE6, appendix B-94. BE does not apply to DIC AEJ). (DROs cannot be forced closed.)

g. Shipment Status in response to followups will be dispatched within the timeframes prescribed below:

(1) Twenty-four hours from receipt of PD 001-03 followups.

(2) Forty-eight hours from receipt of PD 004-08 followups.

(3) Three working days from receipt of PD 09-15 followups.

h. MRO Followups (DIC AF6) from the ICP/DSC with a BE Status Code will force close depot inprocess records and remove the MRO from the MRO Status Detail - Part I (appendix F-78) and the MRO Status Detail - Part 2 (appendix F-87). A force closed MRO listing will be produced in accordance with appendix F-89, with a 3 in the document origin portion of the TCN field. A reply (DIC AE6) will not be generated to the ICP/DSC.

304210 - MATERIEL RELEASE ORDER CUMULATIVE REGISTER/HISTORY INQUIRY

a. Each acceptable MRO/DRO is recorded in MRO Cumulative Register or MRO History File and is available for interrogation through card reading equipment. An inquiry, DIC ZCT (appendix B-115), will be prepared. This input will produce on MRO status reply on the F-67 report. In the event there is no record of the document number in MRO Cumulative Register or MRO History File, a no record F-67 report will be output.

b. Any violation on appendix B-115 input will be placed on the F-85 report.

c. The Inquiry Answer, appendix F-67, will be routed to applicable component as determined by the FRC.

304211 - CHANGES TO THE MRO/DRO HISTORY FILE

a. When an error in MRO/DRO History File has been detected, an input document with DIC ZAQ, appendix B-123, will be prepared IAW appendix E-123 P. Action will change the MRO/DRO History Status of the MRO to DP. The MRO will be printed on the F-107 report and all future followup and cancellation actions will be printed out on the F-50 report for processing as outlined in the appendices.

b. Violations on the appendix B-123 input will be processed as outlined in appendix E-123 V.

c. Significant elements of data such as quantity actually shipped and/or denied will require notification to applicable DSC and shipment status recipients via letter or message as applicable.

304212 - MODES OF SHIPMENT

a. Parcel Post. Shipments not excluded by special requirements codes, water commodity codes, special project requirements, Polaris shipments, or consignee exclusions and not weighing more than 46 pounds or exceeding dimension criteria for parcel post and except as indicated in subparagraph c(1)(a) below, will be scheduled and addressed for movement as follows:

(1) Overseas:

(a) REGISTERED.

Classified and controlled substances with Physical Security Code Q or R. (Note: Registered will be printed after the parcel post shipment category and can only be used in conjunction with priority and first class mail).

(b) EXPRESS/WSP - NMCS/999 with DoDAAD mode restriction flag code 7.

(c) FIRST CLASS PRIORITY MAIL - NUMBERED INSURED.

ALL NMCS/999 - for U.S. Army only, except as indicated in subparagraph c(1)(a) below.

(d) FIRST CLASS PRIORITY MAIL.

1. All IPG Is and IIs.

2. All medical items designated for mandatory air shipment and coded air challenge exemption IAW appendix A-94.

(e) SURFACE PARCEL POST 4TH CLASS.

All IPG III shipments except subparagraph (a) above.

(2) CONUS:

(a) REGISTERED.

Classified and controlled substances with physical security code Q or R. (Note: Registered will be printed after the parcel post shipment category and can be only used in conjunction with priority and first class mail).

(b) EXPRESS MAIL - NMCS/999 with DoDAAD mode restriction flag code 7.

(c) PRIORITY MAIL - NUMBERED INSURED.

All NMCS/999 - for Army, Air Force and Marines except as indicated in paragraph c(1)(a) below.

(d) PRIORITY MAIL

1. All IPG Is and IIs except shipments to postal zones 1 through 3.

2. Medical items designated for mandatory air shipment and coded Air Challenge Exempt in accordance with appendix A-94.

(e) SURFACE PARCEL POST - 4TH CLASS

All IPG Is and IIs destined for Postal Zones 1 through 3, and all IPG IIIs except subparagraph (a) above.

b. Freight Shipments:

(1) All IPG I shipments, to both domestic and overseas consignees, will be scheduled and addressed for movement by AIR.

(2) IPG II shipments will be scheduled and addressed for movement as follows:

(a) Domestic freight shipments will be routed IAW the Military Traffic Management Regulation.

(b) Overseas freight shipments will be scheduled as follows:

1. All shipments will be scheduled for movement by AIR with the exception of those categories shown in the following paragraphs.

2. Army and Marines (Service Code A, B, C, K, M, W) shipments which are not identified as 999, NMCS, or Medical Items Designated Mandatory Air in accordance with appendix A-94.

3. Air Force (Service Codes D, E, F, and J) items in FSG 19, 22, 23, 24, 37, 55, 56, 71, 74, 75, 87, 88, 7220, 7230, 7290, 8010, 8020, 9505, 9510, 9515, 9520, 9640, or 9905 which are not identified as 999, NMCS, or Project Alpha - 04 will be scheduled for surface movement.

4. Air Force shipments for those DoDAACs listed in NOTE at the end of the chapter other than items designated for mandatory airlift and coded Air Challenge Exempt in accordance with appendix A-94.

(3) IPG III freight shipments will be scheduled for surface mode except medical items designated for mandatory airlift overseas and coded Air Challenge Exempt in accordance with appendix A-94.

c. Small Shipments Other than by USPS.

(1) The use of Small Parcel Carriers Other Than USPS, is authorized for the movement of DLA small parcels when the rate is lower than other shipping modes. It is not intended as a substitute for other modes of transportation, such as LOGAIR or QUICKTRANS.

(a) For NMCS within CONUS for Air Force, Marines and Army to include the Army's DSS Consolidation and Containerization Points (CCPs), Small Parcel Carrier will be used as indicated below.

(b) NMCS identified in subparagraph (a) above destined for consignees within 300 miles (Postal Zone 3) will be shipped by a surface carrier which provides a traceable means of shipment.

(c) NMCS identified in subparagraph (a) above destined for consignees over 300 miles (Postal Zone 4) will be shipped by air carriers which provide a traceable means of shipment.

(2) Shipments other than NMCS may be shipped as follows:

(a) Surface Small Parcel Carriers.

IPGs I and II shipments to CONUS destinations not more than 300 miles (Postal Zone 3 or lower) will be shipped by Surface Small Parcel Carriers when rates do not exceed USPS fourth class rates. IPG III shipments to CONUS destinations more than 300 miles (Postal Zone 4 or higher) will be shipped by Surface Small Parcel Carriers when rates do not exceed USPS fourth class rates.

(b) Air Small Parcel Carriers.

IPGs I and II shipments to CONUS destination more than 300 miles (Postal Zone 4 or higher will be shipped by Small Parcel Air Carriers which are cost favorable, and capable of meeting the RDD.

304213 - PROCESSING DOCUMENT MODIFIERS

On receipt of AM_ modifier documents, storage activities will take the following actions:

a. When document is not recorded on the Cumulative Register or MRO History File, the AM_ will be converted to an MRO and processed accordingly.

b. If the MRO is recorded in history as denied a DIC AE6 Supply Status with 'BY' Status Code is generated to the originating DSC/ICP.

c. If the document is still recorded as unshipped, overlay the M&S Code in pos. 7 and Distribution Code in pos. 54 in all records to include the MRO Bank, Shipment Unit File, and History Files. If the MRO is still in the MRO bank, the RDD will also be overlayed. If the priority designator was modified the MROs priority designator will be overlayed and the Issue Priority Group, and MDT/PDT will be reconfigured.

d. If the document is recorded as shipped, generate a DIC AR9 confirmation to the originating DSC/ICP.

304214 - DUPLICATE SHIPMENTS

Distribution depots will furnish the DSC notification of duplicate shipments, which the distribution depot was unable to catch; such notifications will be by letter. At a minimum, the notification will reflect the NSN, Quantity, Unit of Issue, Document Number, and Suffix, if applicable, and RIC of shipping depot from initiating MRO, plus the date shipped, mode of shipment, bill of lading number/TNC, and any other shipment data pertinent to the duplicate shipment.

304215 - RECEIPT DETAIL DATA FROM SHIPMENT

The DLA depots in support of the Department of the Army Direct Support System (DSS) will provide automatic generation from the MOWASP system MRO confirmation process of a Receipt Detail Card, appendix B-3, DIC DWA, on all Army Project Code XDC or NSC shipments. This document will be output to the DAAS for routing.

304216 - REDISTRIBUTION ORDER (A2_)

Each Redistribution Order will follow the same process as described in this chapter with the following exceptions.

a. There will be no FMS or Grant Aid Redistribution Orders.

b. No price will be provided on Redistribution Orders. Any areas or reports that require price will be blank.

c. Redistribution Orders can be shipped via SEAVAN process.

(1) Eligible SEAVAN Redistribution Orders will be accepted into ASSP in the same format as an A5 MRO. Exception will be the DIC will be A2_ and the price field pos. 74-80 will be blank.

(2) Upon release of Redistribution Order for printing, the Routing Identifier Code will be moved from pos. 67-69 to pos. 74-76. Date of receipt will then be placed in pos. 67-69. Field position 77-80 will show inventory control codes if required.

NOTE: Automatic Surface DoDAACs (reference paragraph 304212 b(2)(b)4) are listed on the following pages. The "=" character in the 2nd position of the DoDAAC represents any alpha character.

ISSUE PRIORITY GROUP II OVERSEAS AUTOMATIC SURFACE DODAACS
(NON FREEZE OR CHILL CARGO)

EJ5988	FB4624	FB5604	FE5260	FE5644	FJ4420	FK5552	FL5643	FP5611	FV0006
EJ7510	FB4693	FB5606	FE5261	FE5650	FJ4441	FK5563	FL5644	FP5630	FV2180
EJ9081	FB4694	FB5611	FE5270	FE5671	FJ4510	FK5581	FL5650	FP5685	FV4420
EJ9145	FB5205	FB5612	FE5284	FE5680	FJ4624	FK5583	FL5682	FP5687	FV4624
EP4627	FB5209	FB5615	FE5288	FE5682	FJ5205	FK5584	FL5685	FP5688	FV5205
EP5250	FB5213	FB5620	FE5294	FE5685	FJ5209	FK5586	FL5687	FP5692	FV5207
EP6000	FB5221	FB5621	FE5512	FE5687	FJ5222	FK5592	FL5688	FP5694	FV5209
EY1475	FB5222	FB5630	FE5515	FE5688	FJ5250	FK5602	FL5694	FP5696	FV5214
EY1656	FB5230	FB5634	FE5517	FE5691	FJ5255	FK5604	FL5699	FP5699	FV5215
EY1779	FB5231	FB5635	FE5518	FE5692	FJ5260	FK5606	FM4624	FS5209	FV5216
EY1840	FB5248	FB5640	FE5519	FE5694	FJ5270	FK5612	FM5205	FS5250	FV5217
EY1851	FB5250	FB5642	FE5529	FE5696	FJ5284	FK5620	FM5251	FS5260	FV5218
EY1854	FB5255	FB5643	FE5531	FE5699	FJ5294	FK5630	FM5260	FS5270	FV5219
EY5941	FB5260	FB5644	FE5537	FE6530	FJ5529	FK5668	FM5270	FS5271	FV5221
EY5960	FB5261	FB5650	FE5541	FE6531	FJ5560	FK5671	FM5284	FS5284	FV5231
EY5988	FB5270	FB5671	FE5543	FF4420	FJ5604	FK5673	FM5288	FS5294	FV5250
EY7558	FB5284	FB5680	FE5545	FF4624	FJ5606	FK5685	FM5294	FS5531	FV5255
EY8220	FB5294	FB5682	FE5552	FF5205	FJ5612	FK5687	FM5612	FS5601	FV5260
EY8890	FB5512	FB5685	FE5554	FF5209	FJ5620	FK5692	FM5638	FS5612	FV5261
EY9099	FB5515	FB5687	FE5558	FF5221	FJ5621	FK5696	FM5676	FS5630	FV5270
EY9145	FB5517	FB5688	FE5560	FF5250	FJ5685	FK6530	FM5687	FS5661	FV5284
EY9462	FB5518	FB5691	FE5561	FF5255	FJ5687	FL4420	FM5688	FS5679	FV5293
EY9889	FB5519	FB5692	FE5565	FF5270	FK2180	FL4624	FN3103	FS5685	FV5294
EZ1779	FB5529	FB5694	FE5571	FF5284	FK4420	FL5205	FN3106	FS5687	FV5295
EZ1953	FB5531	FB5696	FE5573	FF5294	FK4624	FL5209	FN3108	FS5688	FV5501
EZ3488	FB5537	FB5699	FE5575	FF5517	FK5205	FL5239	FN3111	FS5694	FV5503
EZ4017	FB5541	FB6530	FE5581	FF5518	FK5207	FL5251	FN3112	FS5698	FV5522
EZ5916	FB5543	FB6531	FE5583	FF5529	FK5214	FL5260	FN3113	FS5699	FV5523
EZ5923	FB5545	FB7031	FE5584	FF5531	FK5215	FL5261	FN3122	FT5205	FV5531
EZ5941	FB5552	FB7039	FE5586	FF5537	FK5217	FL5270	FP2180	FT5209	FV5533
EZ5988	FB5554	FD2100	FE5587	FF5571	FK5219	FL5284	FP4624	FT5210	FV5547
EZ6585	FB5556	FD2102	FE5592	FF5573	FK5221	FL5294	FP5205	FT5250	FV5552
EZ7073	FB5558	FD2103	FE5595	FF5587	FK5231	FL5296	FP5209	FT5260	FV5563
EZ7510	FB5560	FE2180	FE5598	FF5600	FK5250	FL5500	FP5221	FT5270	FV5581
EZ8220	FB5561	FE4420	FE5599	FF5601	FK5255	FL5510	FP5250	FT5271	FV5583
EZ9140	FB5565	FE4483	FE5600	FF5604	FK5260	FL5517	FP5255	FT5284	FV5584
EZ9145	FB5571	FE4624	FE5602	FF5606	FK5270	FL5518	FP5260	FT5294	FV5586
EZ9357	FB5573	FE4693	FE5604	FF5612	FK5284	FL5529	FP5261	FT5531	FV5592
EZ9889	FB5575	FE4694	FE5606	FF5620	FK5293	FL5531	FP5270	FT5601	FV5612
FA5260	FB5581	FE5205	FE5611	FF5621	FK5294	FL5537	FP5284	FT5606	FV5630
FB2102	FB5583	FE5209	FE5612	FF5643	FK5295	FL5571	FP5294	FT5612	FV5668
FB2180	FB5584	FE5213	FE5615	FF5644	FK5501	FL5573	FP5296	FT5630	FV5671
FB4405	FB5586	FE5221	FE5620	FF5650	FK5503	FL5587	FP5531	FT5661	FV5673
FB4408	FB5587	FE5222	FE5621	FF5682	FK5522	FL5600	FP5552	FT5679	FV5685
FB4411	FB5592	FE5230	FE5630	FF5685	FK5523	FL5604	FP5565	FT5685	FV5687
FB4412	FB5595	FE5231	FE5634	FF5687	FK5529	FL5606	FP5581	FT5687	FV5692
FB4415	FB5598	FE5232	FE5635	FF5688	FK5531	FL5612	FP5583	FT5688	FV5696
FB4420	FB5599	FE5248	FE5640	FF5694	FK5533	FL5620	FP5584	FT5694	FV6530
FB4483	FB5600	FE5250	FE5642	FF5696	FK5540	FL5621	FP5592	FT5698	FX3118
FB4503	FB5602	FE5255	FE5643	FF5699	FK5547	FL5630	FP5595	FT5699	FX3119

ISSUE PRIORITY GROUP II OVERSEAS AUTOMATIC SURFACE DODAACS
(NON FREEZE OR CHILL CARGO -- CONTINUED)

FX4412	FY1797	FY7069	FY8961	HE1663	HE7443	HX2TK6			
FX4434	FY1798	FY7103	FY8971	HE1671	HE7445	HX2UK1			
FX4440	FY1800	FY7110	FY8983	HE1673	HE7602	HX2UK2			
FX4500	FY1833	FY7132	FY8985	HE2601	HE7622	HX2UK3			
FX4524	FY1834	FY7224	FY9047	HE2604	HE7623	HX2UK4			
FX4643	FY1836	FY7264	FY9071	HE2625	HE7642	HX27K5			
FX7060	FY1837	FY7265	FY9090	HE2630	HE7646	HX2UK7			
FY1003	FY1838	FY7302	FY9091	HE2643	HE8001	HX2910			
FY1040	FY1856	FY7319	FY9098	HE2649	HE8501	HX4PH1			
FY1138	FY1973	FY7350	FY9106	HE2659	HE8541	HX85AW			
FY1155	FY1978	FY7452	FY9109	HE2660	HE8543				
FY1160	FY1979	FY7453	FY9126	HE3605	HE8546				
FY1202	FY1980	FY7507	FY9136	HE3625	HE8602				
FY1315	FY2113	FY7582	FY9180	HE3651	HE8621				
FY1316	FY2501	FY7673	FY9205	HE5000	HE8622				
FY1317	FY2502	FY7810	FY9251	HE5601	HE8642				
FY1324	FY3435	FY7842	FY9376	HE5611	HE8646				
FY1325	FY3441	FY7909	FY9422	HE5617	HE8647				
FY1331	FY3486	FY7913	FY9442	HE5618	HM0009				
FY1337	FY3487	FY7926	FY9455	HE5619	HM0010				
FY1340	FY3489	FY8038	FY9506	HE5631	HXGEHD				
FY1396	FY3490	FY8060	FY9507	HE5642	HXGELD				
FY1417	FY3532	FY8142	FY9583	HE5662	HXGESL				
FY1421	FY3558	FY8212	FY9605	HE5699	HXGNAD				
FY1426	FY4009	FY8237	FY9705	HE6001	HXGNAE				
FY1448	FY4045	FY8241	FY9721	HE6002	HXGNAV				
FY1478	FY4129	FY8266	FY9730	HE6404	HXJSAA				
FY1577	FY4182	FY8299	FY9738	HE6405	HXJSAD				
FY1616	FY4183	FY8325	FY9741	HE6407	HXJSAE				
FY1663	FY4184	FY8345	FY9752	HE6408	HXJSBK				
FY1741	FY4198	FY8363	FY9848	HE6446	HXJSTE				
FY1742	FY4202	FY8375	FY9851	HE6447	HXXP01				
FY1743	FY5560	FY8441	FY9864	HE6448	HX2CR1				
FY1746	FY5703	FY8479	FY9865	HE6500	HX2GR1				
FY1748	FY5712	FY8522	FY9869	HE6501	HX2G01				
FY1749	FY5715	FY8565	FY9872	HE6503	HX2G05				
FY1751	FY5719	FY8577	FY9876	HE6541	HX2G10				
FY1752	FY5723	FY8579	FY9881	HE6542	HX2G15				
FY1753	FY5727	FY8591	FY9884	HE6544	HX2G25				
FY1754	FY5740	FY8681	FY9906	HE6545	HX2G30				
FY1756	FY5748	FY8779	FY9963	HE6549	HX2G35				
FY1764	FY5759	FY8791	FY9987	HE6602	HX2PG1				
FY1768	FY5789	FY8800	HE1280	HE6606	HX2PH1				
FY1774	FY5794	FY8808	HE1281	HE6648	HX2PJ4				
FY1781	FY5928	FY8888	HE1601	HE6651	HX2PK1				
FY1782	FY5930	FY8889	HE1622	HE6652	HX2PK3				
FY1783	FY6555	FY8905	HE1625	HE6653	HX2PP1				
FY1785	FY6556	FY8920	HE1627	HE6742	HX2SP5				
FY1787	FY6557	FY8951	HE1628	HE7001	HX2TK2				
FY1792	FY6559	FY8953	HE1652	HE7401	HX2TK5				

CHAPTER 5

ADJUSTMENTS TRANSACTIONS

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CHAPTER 5

ADJUSTMENTS TRANSACTIONS

SECTION I - GENERAL

305101 - PURPOSE AND SCOPE

a. This chapter prescribes procedures for the processing of adjustment transactions by defense depots. The following types of actions are covered:

(1) Changes resulting from receipt of Storage Item Change (SIC) Cards.

(2) Condition changes.

(3) Container quantity changes.

(4) Identification changes.

(5) Support documents for Inventory Adjustment Vouchers.

(6) Classification Suspense File.

b. Detailed procedures covering the reporting of transactions resulting from discrepancies in issue, receipt, physical inventory, and storage surveillance inspection actions are included in the respective chapters of this manual. Procedures contained in this chapter relating to the transfer of materiel to the PDO are limited to materiel discovered to be in unserviceable, uneconomically reparable, or condemned condition on other than receipt or storage surveillance inspection.

305102 - APPLICABILITY

The procedures contained in this chapter are applicable to defense depots receiving, storing, and issuing materiel under the cognizance of DSC/ICP IMs.

SECTION II - PROCESSING STORAGE ITEM CHANGE ACTIONS

305201 - GENERAL

Procedures prescribed in this section cover the updating of files and the remarking of stock and containers.

305202 - PROCESSING STORAGE ITEM CHANGE (SIC) CARDS

a. Upon receipt, at least 30 days prior to the effective date, SIC Cards (appendix B-23) will be mechanically subjected to a screening so that only cards applicable to depot records are processed to the Locator File. Applicable DICs and Phrase Codes retained for further processing are as follows:

DIC	PHRASE CODE	EXPLANATION
CMC	Blank	Data change other than NSN
CMD	Blank	Deleted, not replaced
CML	Blank	NSN change & logistic transfer
CMM	Blank	Logistic transfer
CMR	A	Consolidate with
CMR	C	Change to NSN
CMR	D	Change to FSC

b. The above SIC Cards are validated for old and new stock numbers effective date, old and new UI, shelf-life, physical security, manager, and conversion factor IAW appendix D-66. Those cards failing validation are rejected for corrective action prior to further processing. All violations are printed on the Violation Reject Listing, appendix F-85. After correction or determination of erroneous or missing data, a corrected SIC transaction must be keypunched and reinput.

c. Applicable SIC cards are processed to the locator file IAW appendix D-36 and chapter 66. Specific SICs are also forwarded to update the Classification Suspense File. UI changes via DIC CMC and stock number changes via DICs CMR and CML are the specific changes which will affect CMM, CMN, CMD, and CMC (other than the specified UI changes) will not affect the records. Changes to the suspense file will cause an updated Materiel Adjustment Card, appendix B-22, to be prepared for processing IAW appendix E-022 P, or a Surveillance Inspection/Operational Test Notice Card, appendix B-166, as applicable. When reclassification is authorized, the appropriate updated DIC ZAC/ZCO will be reinput to accomplish or complete the required action.

SECTION III - REPORTING OF STOCK DISCREPANCIES

305301 - ASSIGNMENT OF DOCUMENT NUMBERS

a. Document numbers assigned by depots to transactions as delineated in this chapter will be constructed as follows:

(1) First six digits - Account number of the DSC/ICP to which the document is to be processed.

(2) Next four digits - Julian date.

(3) Last four digits - Serial number from block assigned for the purpose by the respective DSC/ICP.

b. A document number will be assigned to each DD Form 1225, Storage Quality Control Report (appendix C-5), which is prepared in accordance with the provisions of appendix E-160 P. When a Materiel Adjustment Card (appendix C-16) is also prepared and submitted IAW appendix E-022 P, the same document number will be assigned to the adjustment card. Appropriate Suffix Codes will be assigned when required.

305302 - GENERAL

a. Procedures prescribed herein cover the reporting of the following discrepancies discovered during the inspection of on hand stock:

(1) Changes of the condition of materiel through damage or deterioration of stock or packaging and other causes which render materiel unsuitable for issue.

(2) A discrepancy between the contents of a container and the stock number marked on the container.

(3) Discovery of unidentified or misidentified materiel in stock.

(4) When warehouse denials with Management Code 2 in pos. 72 as a result of finding property which has changed conditions in storage and immediate classification is beyond current capabilities, depots will transmit a Materiel Adjustment Card (appendix B-22), DIC DAC, with Condition Code J in pos. 66 to the DSC/ICP within 3 workdays. To be used whenever stock selection of an MRO discloses the condition of materiel is other than that indicated on the MRO.

(5) When warehouse denials with Management Code 5 in pos. 72 from finding materiel requiring reidentification and immediate reclassification is beyond current capabilities, depots will promptly remark materiel, prepare and forward a DD Form 1225 to the appropriate DSC or Service/GSA manager within 3 workdays. To be used whenever stock selection of an MRO reveals materiel is misidentified and a discrepancy report is required.

b. For condition changes to D, E, F, G, J, K or L and from J, the DS/T will initiate a Surveillance/Inspection Test Notice Card (DIC ZCO) or a Materiel Adjustment Card (DIC ZAC) IAW appendix E-116 P or E-022 P, as applicable, to cause a Materiel Adjustment Card, DIC DAC, to be transmitted to the DSC/ICP.

c. Materiel reported to the DSC in Condition Code J or K and supported by submission of a DD Form 1225 or SF 364, may subsequently be determined by the DSC to be excess to stockage requirements at a depot. The DD Form 1225/SF 364 will be annotated by the DSC to dispose of the reported quantity to the local PDO and to submit a DAC transaction reflecting the action taken. The depot will prepare a DRO, DIC A5J, by utilizing the original document number.

(1) DROs will be automatically created at the depots as a result of receiving materiel (DIC D6_) in Condition Code H with Management Code M or T and from adjustment transactions (DIC ZAC/DAC, ZCO/ZC9) placing the materiel in Condition Code H with Management Code M or T. The DROs that are created will be automatically released as part of the next low priority cycle and will not be suspended in the MRO workload bank. If there's insufficient data to complete all required fields, and F-85 (Validation Reject Report) will be generated IAW appendix E-032 V. Appropriate transactions will be processed to the DB&TR.

(2) Manually prepared (typed) DD Form 1348-1 may be prepared with a Condition Code which reflects the actual materiel condition (other than J or K which are not acceptable Condition Codes for disposal action; Condition Code H may be used if the materiel condition is thereby accurately reflected). Sufficient data will be typed in the body of DD Form 1348-1 to provide necessary detail for stock selection. The shipment will not be confirmed.

(3) Computer prepared DD Form 1348-1 may be used with Condition Code J or K, as pertinent, and Management Code Z. Upon receipt of the documentation, the actual materiel condition will be entered into applicable spaces on the DD Form 1348-1. The computer record will subsequently be placed in DP status; shipment will not be confirmed.

(4) A DIC ZAC or ZCO, as applicable, will be submitted to cause submission of a DAC to the DSC with Condition Code H in the new condition field, J or K, as appropriate, in current or old Condition Code field and Code M entered in the Management Code field. The DIC ZCO will be used when a partially prepunched card has been produced and is available as result of previous ZCO actions.

(5) Condition Codes J, K, L, M and N are not acceptable for transfer of materiel to PDO. Condition Codes will be modified to accurately reflect the actual condition of the materiel.

305303 - CHANGE IN CONDITION

a. Materiel Receipt Confirmations (D4S) forwarded to the managing DSC reflecting a quantity received in Condition Code A which is in excess of the allowable contract quantity (including authorized overages) will have the excess quantity placed in Condition Code L by DSC computer program.

(1) The DSC will prepare a DIC DAC with the depot RIC in pos. 4-6, the DSC RIC in pos. 67-69, Condition Code L in pos. 66, and Management Code blank in pos. 72; other positions will be filled as appropriate. The DAC will be transceived to the depot indicated in pos. 4-6.

(2) The receiving depot will mechanically create a suspense record to the classification suspense file and output a DIC ZAC, reflecting the RICs as contained in the DAC input. Suspended records will also be reflected on the F-022 report, with records containing the depot RIC in pos. 4-6 printed with a series of asterisks following the record data.

(3) DIC ZAC cards received in DS/T, with the depot RIC in pos. 4-6, will be utilized as notification to segregate the materiel identified in the card and to change locator records accordingly. A DIC DAC transaction will not be forwarded to the DSC for transactions reflecting a blank Management Code; a mechanical transaction will be processed to and recorded in the depot DB and TR.

(4) When negotiations between the DSC and the vendor have determined the overage is to be retained by the Government at no cost, the DSC will originate a DIC DAC transaction to the receiving depot with Management Code B in pos. 72.

(5) The receiving depot will mechanically create a DIC ZAC transaction, perpetuating all data, and forward to DS/T. Computer records will not be changed by the transaction.

(6) DS/T will utilize the data contained in the DIC ZAC to correct locator records to reflect Condition Code A and submit a DIC ZAC transaction, with corrected RICs, for computer processing. Management Code B will be perpetuated in the submitted DIC ZAC transaction.

(7) Report of Item Discrepancy Reports (SF 364) will not be prepared or submitted to the DSC unless specifically requested on an exception basis.

b. When inspection of stock in-storage reveals a change in condition, depots will prepare, process, and forward the required DD Form 1225 and/or Materiel Adjustment Card (appendix B-22) to the cognizant DSC/ICP within established MILSTRAP timeframes.

c. The following types of condition adjustment transactions are prepared by the depot:

(1) Transfer of materiel to condemned or unserviceable, uneconomically reparable condition. These adjustments are prepared IAW appendix B-22, Materiel Adjustment Card. The condition code prior to determination of unserviceability will be entered in pos. 71, Condition Code H in pos. 66, and Management Code M in pos. 72.

(2) A DD Form 1348-1, DoD Single Line Item Release/Receipt Document (appendix C-11) will be prepared to ship the materiel to the PDO. The same document number assigned to the DD Form 1348-1 to ship materiel to disposal will be assigned to the Materiel Adjustment Card required by subparagraph (1) above.

(3) When there is evidence that the condition is due to fault or neglect, review the circumstances surrounding the loss to determine if an investigation or Report of Survey is required to establish liability IAW DLAR 7500.1. Requests for investigation or reports of survey will not be initiated for insignificant losses or when reports will not result in overall benefits in excess of the costs of processing the report. When required, Reports of Survey will be processed IAW DLAR 7500.1 at other appropriate Service regulations. Whenever Reports of Survey are prepared to cover losses of materiel, a copy of the report will be provided the cognizant DSC/ICP.

(4) If there is evidence that there may have been contractor liability for the loss that was not discovered upon receipt of the materiel, a SF 364, Report of Discrepancy (ROD) will be prepared and forwarded to the DSC/ICP. The Materiel Adjustment Card submitted to the DSC/ICP will contain the condition under which the materiel was carried in pos. 71 and Condition Code L or J in pos. 66. Condition Code L or J in pos. 66. Condition Code L should only be used if complete contract data are available (see appendix E-160 P).

(5) In the case of subparagraph (4) above, downgraded stocks will be marked and held pending receipt of disposition instructions from the DSC/ICP or contract administrator.

(6) When materiel is changed to other than Condition J or H, the depot will prepare and transmit a Materiel Adjustment Card to the DSC/ICP. The condition under which the item was carried on the records will be entered in pos. 71 of the adjustment card and the new condition will be entered in pos. 66. All Materiel Adjustment Cards documenting a change of condition from conditions (pos. 71) D, E, F, G, K and L are compared to the Classification Suspense File to clear the file of controlled classification suspense actions. Additional instructions for the establishment and clearing of the Classification Suspense File are contained in Chapter 3, Receipts and Chapter 70, Storage Surveillance.

(7) Deficiencies in packaging, labeling, and identification data or other minor causes which render materiel in storage unsuitable for issue will be corrected by the depot. Materiel will be changed to Condition Code E unless deficiencies can be corrected in two days or less. When deficiencies have been corrected, the depot will transceive a Materiel Adjustment Card to the DSC/ICP to transfer the materiel from Condition Code E to the applicable condition. The Classification Suspense record will be updated accordingly.

(8) When stocks are determined to be unsuitable for issue or resale as excess property and it is required that the materiel be disposed of by destruction, the materiel will be destroyed by the depot. If the condition of the materiel destroyed had not been reported to the DSC/ICP, the depot will submit a Materiel Adjustment Card, DIC DAC, Condition Code H in pos. 66, present Condition Code in pos. 71, and Management Code J in pos. 72. Supporting data and destruction certificate will be retained in the depot's records for a period of two years, then destroyed.

d. The following general policies apply to the initiation and processing of condition changes:

(1) When a change of condition is supported by a DD Form 1225, Management Code Z will be entered in pos. 72 of the Materiel Adjustment Card.

(2) The condition data field in the Item Locator Subrecord must be updated by submission of an Item Locator Subrecord Addition, Deletion, and Change Card, appendix B-71, IAW appendix E-071 P.

(3) Stock, containers, and locations must be properly remarked.

e. Depots will submit DD Form 1225 only when materiel is transferred from any condition to Condition Code F, G or L.

f. DD Form 1225 will be submitted only when requested by the DSC/ICP for condition changes of dated materiel other than subparagraph e above, and for the transfer of materiel to Condition D.

g. DD Form 1225 submitted in support of a Materiel Adjustment Card will be assigned the same document number as the Materiel Adjustment Card.

h. DD Form 1225 will be submitted to DSC/ICP in the number of copies prescribed by appendix E-160 P.

305304 - CHANGE IN CONTAINER QUANTITY

When inspection of materiel in storage reveals a difference between the actual quantity in the container and the quantitative data marked on the container, depots will report the discrepancy to the DSC/ICP on a DD Form 1225, appendix C-5. If there is a difference between the contents of a container and the quantitative data marked on the container and if the depot determines that there may have been an over/short shipment from a vendor or other source, such information will be entered on the DD Form 1225.

305305 - STOCK IDENTIFICATION

a. When inspection reveals that a difference exists between materiel in stock and the identification data assigned thereto, the depot will:

(1) Determine the correct stock number from the Federal Supply Catalog or other official publication.

(2) Prepare a DD Form 1225 for forwarding to the DSC/ICP. Both the incorrect and the correct stock number will be shown on the DD Form 1225. If the materiel cannot be identified to a NSN, process the materiel IAW subparagraph below.

(3) Interrogate the Item Data Locator File for both the old and new stock number IAW appendix E-079 P.

(4) Update the Item Data Locator File IAW appendix E-071 P.

(5) Remark all stock, locations, and containers to the correct stock number; rewarehouse materiel if required.

b. When inspection reveals materiel in stock has no NSN identification, or no established NSN can be assigned thereto, the depot will:

(1) If the unidentifiable materiel has an estimated dollar value of $100 or less, a DD Form 1225 is not required. Prepare a DD Form 1348-1 (appendix C-11) to ship the materiel to the Property Disposal Officer. A document number will be assigned by the depot and the stock number field may contain the manufacturer's part number, manufacturer's code, or other assigned control number to locally identify the item. The disposal action will not be reported to the DSC/ICP but a copy of the DD Form 1348-1 will be filed for 6 months as a reference in the event DSC/ICP queries concerning unidentified materiel are received.

(2) If excess of $100, a DD Form 1225 will be prepared and forwarded to the DSC/ICP. The DD Form 1225 will contain as much descriptive information as possible to include item nomenclature, application, or use, physical dimensions, composition, finish, lot number, contract number, manufacturer's code, and part number. The materiel will be segregated and placard awaiting disposition or identification instructions from the DSC/ICP. If DSC/ICP cannot be determined, an inquiry will be made to DLSC files to obtain data relative to the NSN and/or the manager of an item.

c. When requested by the DCS to correct the NSN or UI on stock (recent receipt) where there is a change which has occurred between the time that the original documentation was forwarded to the depot and the materiel was received and reported to the DSC. Change records and remark/repackage stocks to the correct NSN or UI upon request. Notify DSC when project is completed.

SECTION IV - SUPPORT DOCUMENT FOR INVENTORY ADJUSTMENT VOUCHERS

305401 - GENERAL

a. DSC/ICPs are required to review and research adjustments to the accountable records as a result of special and complete physical inventories. Documentation resulting from the research is included as part of the Inventory Adjustment Voucher.

b. In the event of inventory losses or gains for narcotics, security classified items, and when there is evidence of fault or neglect, a DD Form 200, Report of Survey (appendix C-6), or comparable service form is required to support the voucher. When requested by the DSC/ICP, this supporting documentation will be prepared and processed IAW DLAR 7500.1.

SECTION V - ADJUSTMENT DOCUMENTS FORWARDED TO DSC/ICPs

305501 - PROCESSING VIOLATION NOTICES

a. Materiel Adjustment Cards forwarded to the DSC/ICP by the depot are mechanically edited for correctness and validity of data by the DSC/ICP and cards containing incomplete or invalid data are rejected as violations.

b. Those violations which cannot be corrected by the DSC may result in an inquiry to the depot, the forwarding of information regarding the violation to the depot, or a request to resubmit the original transaction correctly.

c. Dependent upon the type error and the assistance required by the DCS/ICP, the depot will research the source document and prepare and forward requested information or corrected Materiel Adjustment Card to the DSC/ICP.

SECTION VI - CLASSIFICATION SUSPENSE RECORD

305601 - GENERAL INSTRUCTIONS

The provisions of chapters 3 and 70 of this manual apply to the processing of the adjustment documents by the depot.

305602 - MATERIEL ADJUSTMENT DOCUMENT (DD FORM 1487)

a. The DD form 1487 (appendix B-22, DIC ZAC) will be mechanically generated for those certain materiel receipt transactions which result in placing materiel in condition status D, E, F, G, J, K or L. This process is covered by appendices D-69 and D-70.

b. For such materiel receipt transactions, a Materiel Adjustment Card, DIC ZAC, will be received, processed IAW appendix E-022 P, and used for reinput after classification is completed.

c. For Inspection/Surveillance Transactions, when the DSC has been notified of the materiel adjustment, an Inspection/Surveillance Test Notice, DIC ZCO (appendix B-116) with Condition Code J in pos. 65 will be received, processed IAW appendix E-116 P, and used for reinput after classification.

d. The DIC ZAC with Action Code RA will be manually prepared for an item discovered in-storage with latent defects to place materiel in condition status L. Input of ZAC transaction as covered by appendix D-63, will establish Record, and a Materiel Adjustment Card, DIC ZAC with Action Code RD will be received, processed IAW appendix E-022 P, and used for reinput after classification is completed.

305603 - CLASSIFICATION SUSPENSE REPORT

a. The Classification Suspense File (CSF) will contain records of NSNs suspended in nonissuable Condition Codes D, E, F, G, J, K and L. The Classification Suspense Report, F-022, will be printed weekly and will display all CSF records established on the file.

b. The CSF will continue to display the records as outlined in subparagraph a above until reclassification to other than Condition Codes D, E, F, G, J, K or L or until the record is deleted.

c. Location data will be represented on the report when this information is available either through a receipt action processed in Condition Code D, E, F, G, J, K or L, or when a record on file was prepared from an Inspection Surveillance Test Notice, DIC ZCO Record added to the file via the Materiel Adjustment Card, DIC ZAC, will not display location data unless this data is entered by separate/additional DIC ZAC, Action Code RB update.

d. The depot, on receiving the report, will initiate followup action on those items listed.

305604 - CLASSIFICATION SUSPENSE DELETE CARD

a. The Classification Suspense Delete Card, DIC ZHW (appendix B-74) is manually prepared by the depot to clear a transaction suspended on the Classification Suspense File. Clearance of file may be required because materiel in Condition D, E, F, G, J, K or L has been shipped or entry was made in error.

b. The delete document is prepared by extracting data from the MRO and attached copy of DD Form 1225. The document number of the original transaction, as shown on Classification Suspense Report (appendix F-22) will be shown in pos. 30-44 for materiel in Condition D, E, F, G, J, K or L which was placed in suspense as a result of receiving activity.

c. The delete document is prepared by extracting data from the Classification Suspense Report (appendix F-22) for all other delete actions and will reflect the warehouse location in pos. 46-54, in lieu of document number in pos. 30-44.

CHAPTER 6

LOAN OF DLA STOCK FUND MATERIEL

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CHAPTER 6

LOAN OF DLA STOCK FUND MATERIEL

SECTION I - GENERAL

306101 - PURPOSE AND SCOPE

This chapter prescribes responsibilities and procedures for issue and return of Loaned DLA Stock Fund Materiel. Military Services are authorized to submit requisitions to DSCs for loan of DLA material for such purposes as maneuvers and so forth. The DSC will provide an MRO to the defense depot.

306102 - REFERENCES

Basic policies governing the loan of DLA stock fund materiel are contained in DLAR 4140.27.

306103 - RESPONSIBILITIES

Directorate of Storage and Transportation is responsible for:

a. Accomplishing shipment of materiel as directed by MROs.

b. Processing receipt of loaned materiel upon completion of use by customer.

306104 - INPUT DOCUMENTS

a. DSCs will provide defense depots with MRO, DIC AS_, appendix B7, and Prepositioned Materiel Receipt Card (PMRC) DIC DWN appendix B-19.

b. MROs and PMRCs will contain a Project Code and will reflect Purpose Code A.

c. DSCs will also provide depots with written instructions concerning return of materiel, e.g., condition acceptable, reporting of damages, method and location of inspection, disposition of materiel of other than serviceable, repairing depot if repair needed, or any other instructions necessary to cover the receipt of returned materiel.

306105 - OUTPUT DOCUMENTS

Defense depots will furnish DSCs with:

a. Materiel Release Confirmation, DIC ARO, appendix B-14, at time of shipment.

b. MRC, DIC D6N, appendix B-21, upon receipt of materiel at the end of the loan period.

c. SF 364, appendix C-36, if returned materiel is classified into condition H (condemned) and when DSCs request data concerning repair and cost for unserviceable materiel.

306106 - CODES

a. A Project Code will be assigned by the DSC to be used in both issue and receipt documents; defense depots will perpetuate this code.

b. Purpose Code A will be reflected in issue and receiving documents and defense depots will perpetuate this purpose code.

306107 - RECORDS

Since MROs for shipment and Materiel Receipt Document for receipt of loaned materiels are identical to other issue and receipt documents, normal computer records, e.g., MRO files and PMRC files will be utilized.

SECTION II - ISSUE TRANSACTIONS

306201 - SHIPPING PROCEDURES GENERAL

a. MROs for loan will be processed in accordance with chapters 4 and 60.

b. MROs for loan will normally contain exception data in the form of in-the-clear shipping addresses and transportation appropriate charges.

306202 - EXCEPTION DATA

MROs containing exception data will be processed in accordance with appendix E-007 P.

306203 - SHIPMENT OF LOANED MATERIEL

a. Stock selection, packing, and storage updating of MRO suspense files will be in accordance with chapter 60.

b. Transportation charges may be paid by the customer. In this event, a Commercial Bill of Lading will be prepared citing the information in the remarks block of the DD Form 1348-1.

c. If DLA is paying for transportation and normal GBL is to be issued, the GBL and Continuation Sheet will be prepared as indicated in appendix E-095 P, and normal DLA stock funds will be cited unless specific appropriation is cited in the remarks block of the DD Form 1348-1.

SECTION III - RETURNS

306301 - RECEIVING GENERAL

a. PRMC DIC DWN received from the DSC will be added to the PMRC File referenced in chapter 3. Document will contain the Loan Project Code and cite Purpose Code A.

b. Specific Manual Instructions concerning condition of returned loaned materiel will be maintained in the Receiving Activity Manual File, when received from DSC, until receipt of materiel. Such documentation will include return instructions issued to borrowers, and appropriate guidance for classifying returned materiel and reporting damages, loss, and cost of repairs and renovations.

306302 - PROCESSING RECEIPT OF LOANED ITEM

a. Physical Receipt Processing, including location and PMRC inquiries, will be performed in accordance with appendix E-047 P.

b. The receiving activity, in addition to normal receipt processing, will:

(1) Inspect materiel in accordance with the instructions received from the DSC. Depot will not process return of loaned inventory until classification has been completed.

(2) Prepare SF 364 if materiel is classified into Condition H (condemned) or other unserviceable conditions at the instructions of the DSC.

(3) Assure that manual generated MRC indicates the Project Code as cited on the receiving document, use DIC D6N and Purpose Code A.

CHAPTER 7

PHYSICAL INVENTORY PROCEDURES

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CHAPTER 7

PHYSICAL INVENTORY PROCEDURES

SECTION I - GENERAL

307101 - PURPOSE

This chapter prescribes policies, responsibilities, and procedures for conducting physical inventories of materiel stored at distribution activities.

307102 - SCOPE

This chapter is applicable to the Directorate of Storage and Transportation (DS/T) and Data Processing Elements (DPE) of defense depots.

307103 - BACKGROUND

a. Basis for Physical Inventory:

(1) Effectiveness of materiel procurement, distribution, and overall supply management is contingent upon the accuracy of stock records and related financial records maintained by DSCs and location records maintained by distribution activities. Since stock records maintained by designated organizational units are updated on a continuous basis as issues, receipts, and adjustments occur; and, since physical stocks are subject to movement and handling within defense depots, it is recognized that an incidence of error will develop to the end that records and physical stocks are not in agreement. Accordingly, periodic physical inventories are required to establish the validity between assets and accountable records.

(2) The primary purpose of counting property is to reconcile the stock record balance with the actual quantity on hand. Since this process is usually time consuming, costly, and often delays customer service, certain objectives must be reflected in policy decisions.

(a) Inventory supervisory personnel must be highly competent, fully trained, and employed on a full time basis. Inventories will be conducted by personnel under their supervision.

(b) The time period that an item is under inventory must be kept to a minimum.

(c) The method and procedures adopted must reflect minimum overall costs consistent with the mission.

(d) Systems error growth must be recognized and action initiated to reduce errors to acceptable standards. System errors detected should cause remedial actions to be taken to preclude recurrence. The objective of an error free inventory program can only be achieved by the continuous elimination of conditions that cause imbalances between physical and accountable records.

(e) Customer service must be uninterrupted and effective.

b. Inventory Sampling:

(1) Conceptually, the adoption of statistical quality sampling into the physical inventory program is a recognition of the acceptability of proven quality control techniques in the inventory process. The basic principles upon which the successful execution of the program is based are:

(a) The science of testing, through random sampling, to determine the degree to which the characteristics of the whole meet the prescribed conditions or standards desired.

(b) The conduct of penetrating analysis of the facts uncovered and the attendant action required to prevent recurrence of below standard performance.

(2) The ultimate goal of the entire program is to maintain a high plane of effectiveness to the end that stocks on hand equate with the recorded quantitative balances, within acceptable standards.

307104 - POLICY

a. All materiel (excluding stocks in Condition Codes H and K) will be scheduled for inventory with the frequency and using the method outlined below. Inventory lots will be constructed to permit "one day counts" by distribution activities.

(1) A closed quarterly inventory will be conducted of all drug abuse and sensitive items to include narcotics, precious metals, alcohol, wine, whiskey, and brandy. Items are identified by Inventory Category Code (ICC) U.

(2) A complete annual inventory will be conducted on all items listed below, regardless of demand frequency or dollar value. Items are identified by ICC E.

(a) Security classified items.

(b) Major assemblages (those stock numbered items that contain several separately stock numbered components, e.g., hospital assemblages). Do not include low-cost items such as tool kits.

(c) Serially numbered items when control is maintained by serial numbers.

(d) Pilferable items.

(3) A complete annual inventory will be conducted on all high dollar items. A high dollar item is defined as any item having three or more annual demands and an annual dollar demand of $4,500.00 or more. Items are identified by ICC H.

(4) As a minimum, a closed inventory will be conducted of all nonperishable subsistence items annually, except DICOMSS Brand Name Resale residual items, which will be conducted at least semiannually. Items are identified by ICC H and Commodity Manager Code S.

(5) A sample inventory will be conducted triennially on all low dollar items. One-third of the items, by FSC, will be inventoried each year. Low dollar items are defined as all items having:

(a) Forty annual demand frequencies and an annual dollar demand value of $1,399.99 or less. Item assigned ICC T.

(b) Three annual demand frequencies and an annual dollar demand value of $1,400.00 to $4,499.99. Item assigned ICC L.

(c) All other items not falling into above categories. Item assigned ICC O.

b. Inventories will be on an open basis except as prescribed in subparagraph a(1) and (4) above. MROs will be held in MRO Workload Bank or released based on criteria in paragraph 307903. Inventory Monitor will review daily the MROs held and release MROs in sufficient time to assure that the RDD is met.

c. Physical inventories of DLA material need not be scheduled or accomplished during the calendar year preceding any planned movement or attrition of stock, or any planned closing, with the exception that items logistically transferred to the GSA will be subject to a physical inventory within a period of 120 days prior to effective transfer date.

d. Where an item is scheduled for inventory and undergoing a catalog change NSN Manager, or unit of issue during the same period, the item will be released from inventory and rescheduled at a later date.

e. Receipt of a property dispcsal transaction at the distribution depot when the NSN is scheduled for inventory, will cause the inventory to be canceled and rescheduled at a later date.

307105 - RESPONSIBILITIES

Directorate of Storage and Transportation will:

(1) Plan and schedule inventories and location reconciliations in coordination with the applicable DSCs.

(2) Develop and establish training programs in order to ensure the proper training of inventory personnel. Training conducted will include both formal classroom and on-the-job instructions.

(3) Establish necessary procedures to ensure continued/controlled processing of issue, receipt, and adjustment type documentation during the taking of physical counts.

(4) Perform counts on a 1-day schedule.

(5) Input counts to computer in a timely manner.

(6) Prepare and submit reports to HQ DLA, ATTN: DLA-OSC as required.

(7) Cancel inventories stored in the computer, if required, utilizing card input DIC ZAS, Inventory Cancellation Card (appendix B-70) for processing IAW appendix D-6.

(8) Review Inventory Count Comparison and Sample Inventory Analysis reports and the results of quality control checks, performed as prescribed by chapter 1, this manual, to isolate causes of record imbalance and assure corrective action is taken.

307106 - TYPE OF PHYSICAL INVENTORY CODE

In order to permit identification of the type of inventories being conducted, a "Type of Physical Inventory Code" is provided to identify various types of cyclic and special inventories. These codes are outlined in appendix A-18. To amplify the MILSTRAP Type of Physical Inventory Codes, an Inventory Management Code (appendix A-13) has been developed which tells why and by whom the inventory action is being taken.

307107 - INVENTORY CATEGORY CODES

a. In order to facilitate the identification of items to be included in annual versus quarterly or triennial inventory schedules, a code has been developed and applied by DSCs to all NSNs within their management records. These codes are outlined in appendix A-54. Annually (as of 30 June) DSCs will provide the Item Data Bank (DDMP) with all ICCs other than 0 in the format of appendix B-130. Changes should arrive at DDMP no later than 9 July each year. All changes resulting from receipt of the above transactions will be distributed to each depot, who is a recorded user of that NSN, no later than 15 July each year.

b. Except for sensitive, drug abuse, or pilferable items, new items coming into the DLA Distribution System between the period of annual update will be automatically coded by Item Data Bank as Category Code 0. This action is necessary pending accumulation of demand experience. Category Codes E and U will be assigned on a case-by-case determination by the DSC.

c. When an existing item is assigned a newly developed NSN, the ICC assigned under the old/deleted NSN will apply. When a single NSN is replacing a number of items assigned different ICCs, the ICC indicative of the highest annual demand previously assigned will apply. For this purpose, the sequence of priority assignments will be H, L, T, and 0. Category Codes E and U will be assigned on a case-by-case determination.

d. Changes to ICC other than prescribed above will not be made.

307108 - PHYSICAL INVENTORY COUNTS

Inventory counts will be recorded on Service/Agency prescribed forms, prepared as outlined in appendix B-25, under DIC ZKA, utilizing a separate

count card by condition (Type of Pack subsistence) for each warehouse location. For control purposes, a 6-digit control number will be assigned by mechanical processes.

307109 - WAREHOUSE COUNT

DSCs may request a warehouse count by telephone, teletype, or letter, when the required information is urgent. Defense depots will perform this count without delay and will reply by telephone, teletype, or letter, as appropriate. All such requests will require approval of the DSC Inventory Monitor. A listing of DSC personnel authorized to request warehouse counts will be provided to the appropriate distribution activity and maintained in a current status by the DSC. No records will be adjusted based on the results of this count.

SECTION II - PREINVENTORY ACTIONS

307201 - RECONCILIATION OF LOCATOR RECORDS WITH DSC RECORDS

In order to sustain maximum effectiveness in day-to-day operations, and at the same time achieve the desired results of physical inventories, reconciliation of defense depot locator record files with DSC inventory balance records will be accomplished as prescribed in chapter 72. A complete reconciliation of locator records with DSC records will be accomplished at least once quarterly. More frequent reconciliations may be made if schedules can be arranged with the appropriate DSC. (The complete reconciliation of locator records and DSC records will only be accomplished between DLA depots and DSCs which are not utilizing the SAMMS system. As the DSCs implement SAMMS, they will no longer make depot locator and DSC reconciliations.) The locator and Depot Balance/Transaction Register (DB&TR) will be matched daily. Locator updates (resulting in first adds or last deletes, NSN, Manager, Unit of Issue Condition Code, or Type of Pack changes) will be passed to the DB&TR subsystem. When the DB&TR Balance File goes to zero it will be flagged to indicate that a last locator delete action should process. If a last locator delete action does not process or the balance does not go positive, a disagreement exists between the DB&TR and the locator. Disagreements will result in either physical inventory or correction of the DB&TR balance record. This will cause the DB&TR and locator subsystems to be in agreement.

307202 - RECONCILIATION OF LOCATOR RECORDS WITH OTHER ICP RECORDS

DS/T will conduct reconciliation of locator and ICP records with activities other than the DSCs at least annually. Reconciliation will be conducted as outlined in chapter 72.

307203 - PREINVENTORY CLEANUP

a. Prior to the conduct of inventories, actions will be taken by DS/T to ensure that physical conditions are made ready for the count. As a minimum, this will include the following:

(1) Accomplish required rewarehousing actions to include consolidations of stock locations where feasible, and updating of locator records.

(2) Ensure proper identification of storage locations and materiels in locations.

(3) Establish closed stacks, where appropriate, for inventory purposes. A closed stack placard, containing identification and item count, will be prominently displayed on each closed stack.

(4) Ensure that no containers are open in storage.

(5) Ensure uniformity in pallet patterns and container quantities.

(6) Ensure that marking on containers is legible and visible.

(7) Ensure that NSNs in stacks or on pallets are not commingled.

b. Maximum effort will be exerted to accomplish the movement of materiel directed by preinventory documents prior to counting.

307204 - INVENTORY CUTOFF DATE

The cutoff day is the date that all preinventory actions must be completed. Close of Business (COB) on cutoff date is that point in time when all transactions affecting an inventory should have been posted with the resulting balance furnished the distribution activity via Inventory Balance Notification Card (CKE), appendix B-166. Exact cutoff dates will be assigned by the defense depot in accordance with approved schedules. DSCs may assign cutoff date when an urgent requirement exists for a special inventory. Defense depots and supply centers must adhere to established dates in order that accountable balances, as reflected at the conclusion of business on the cutoff date, can be used for comparison with the count and, if applicable, subsequent inventory adjustments.

SECTION III - INVENTORY SCHEDULING

307301 - INVENTORY ITEM CATEGORIZATION FOR SCHEDULING

a. DSCs will determine items that are subject to annual and triennial inventory based on available system-wide demand data. DSCs will furnish the Item Data Bank cards in accordance with paragraph 307107. The Data Bank will transmit this data to defense depots.

b. Changes for other than DLA items will be made with appendix B-130, DIC ZEP by defense depots.

c. The above actions are required prior to the preparation of appendix F-8, Locator Inventory Analysis, which is used in preparation of annual inventory schedule.

307302 - PREPARATION OF INVENTORY SCHEDULE

a. The Inventory Office, DS/T will prepare an annual inventory schedule, DLA(A and AR)450(0), in the format of C-67 for the conduct of all inventories. This schedule will enable the DS/T, in coordination with the DSCs to perform physical inventories in an orderly and timely manner.

b. In order to prepare this schedule, appendix F-8, Locator Inventory Analysis is required. This listing will be obtained via card input DIC ZEU, Inventory Analysis Request Card, appendix B-132.

c. The schedule will group the depot stocks into lots of comparable size, which can be counted in one day. A lot may be a single NSN or Federal Supply Class or an aggregation of several NSNs, Federal Supply Classes, or Groups. Insofar as possible, all aggregate classes or groups should reflect like class or group activity and other conditions so that lots will be homogeneous. Lots will contain only those FSCs assigned to one DSC.

d. It is emphasized that the size of each lot is a key consideration under the open inventory method, i.e., active items lots should be relatively smaller than inactive item lots to equalize the transaction workload and expedite completion of physical inventories.

e. High dollar items and items exempt from sample inventory, identified by ICC H, will be scheduled for a complete annual inventory.

f. Sensitive and drug abuse items will be scheduled for a closed quarterly inventory. Items are identified by ICC U.

g. The Annual Inventory Schedule will contain an estimate of specials to be performed based on the number of like inventories actually required due to preceding Location Reconciliations.

h. Nonperishable subsistence items will be scheduled for a closed annual inventory.

i. Low dollar items will be scheduled for sample inventory on triennial basis with one-third of the items, by NSN and ICC, being scheduled for each of the three years. Items are identified by ICCs T, L, and O.

j. Annual schedule will consider the requirement to schedule in the next quarter a complete inventory of all items represented in the sample lot which failed to meet acceptable standards.

k. Physical inventories of DLA materiel will not be scheduled during the calendar year preceding any planned movement or attrition of stock or any planned closing of a storage site.

l. Schedules will be prepared and coordinated with the applicable DSC. Mutually agreeable periods of count for the inventories will be established prior to 15 August each year. Two copies of the inventory schedules will be forwarded by 1 September of each year to the appropriate DSC.

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SECTION IV - WORKLOAD PLANNING

307401 - WORKLOAD BANK

a. Control of workload and in-float documentation is vital to the accuracy of inventory records. A Workload Bank is established for scheduled workload and special requests received from DSCs.

b. Based on established schedule, the Workload Bank will be loaded by input of a B-67 Inventory Workload Establishment Card with items to be inventoried within the next 30 days. Special requests from DSC will move mechanically into the bank.

c. All data necessary to complete inventory will be contained in the bank. For planning use, the data will be displayed in three parts; part 1 by FSC, part 2 by Inventory Cutoff date, and part 5 by NSN (part 5 is an inquiry into the Inventory Workload Bank), appendix F-16.

307402 - WORKLOAD PULL

a. Based on resources available and workload requirements, daily workload pull cards (appendices B-90 and B-91) will be prepared. Cutoff day must be at least five days in the future. Should workload pull be activated more than five days prior to cutoff date, the locator will not become flagged and document control (MROs and receipts) will not commence until five days prior to cutoff date regardless of date the NSN is activated. DSCs will be notified of pending inventory by generation of a CK5 card (Inventory Notification Card) to the DSC except for special inventories where the DSC has established the cutoff date.

(1) Unless volume of mismatches from the locator reconciliation program precludes a rapid inventory action, all actions in the Inventory Workload Bank resulting from reconciliation mismatches should be activated within six days from date established.

(2) All other inventories should be initiated within 30 days from date record was established on Inventory Workload Bank.

b. Mandatory action dates must be considered and workload pull should be activated on or before these dates. Mandatory action dates are determined by adding 30 days to the date the record was established on the Workload Bank.

(1) All actions in Workload Bank, as a result of reconciliation mismatches, will have a mandatory action date of six days from date established.

(2) All other inventories will be initiated by the depot and the mandatory action date will be 30 days from the date of establishment in the Workload Bank.

c. DSC-initiated special inventories will be automatically released from the Workload Bank in the same cycle they enter the bank, unless there are not five days remaining until the cutoff date selected by the DSC. Thus, those special inventories arriving six days prior to cutoff date will represent unplanned

workload requirements for that cutoff date. Resources should be reserved for these inventories, based on experience. DJAs processed through the Workload Bank will appear on the Forecast of NSNs to be Inventoried, appendix F-122, and will be identified as free-flowing inventories. When pulling workload for a specific cutoff date, F-122 should be examined to determine if an unusual number of DJAs for that cutoff date were processed. The possibility of a resulting carryover of workload should be considered when allocating resources and pulling workload for the following cutoff date.

d. When the last location has been deleted for an NSN and condition and the DB&TR balance file indicates a positive balance, a DIC ZJA will be created with Type Inventory Code C and Management Code A. The DB&TR positive balance also indicates the DSC has recorded a positive balance. To get the records and the materiel to agree, input of a ZJA will establish an inventory with the inventory cutoff day six days from current day. Also, any MRO in the bank for this NSN and condition will be denied.

e. Inventory cutoff day will automatically be established six days from current day for all inventories with Type Inventory Code C and Management Code B, and also for inventories of non-DLA items.

SECTION V - DOCUMENT CONTROL

307501 - INVENTORY DOCUMENT CONTROL

a. Control of documents against items being counted during the inventory cycle is vital to the accuracy of inventory records. In-float documentation must be considered during the physical count to preclude incorrect inventory adjustments.

b. An Inventory Document Control (IDC) File is established to record all open preflag MRO and receipts and other preinventory transactions occurring after an NSN has been flagged as being under inventory. Positive actions must be recorded in the IDC File for each recorded action prior to count day. Lack of response will cause non-acceptance of first counts when processed to the inventory system. The IDC File is on line each working day to receive positive status on open transactions via a teleprocessing unit (remote). The updating of open receipt and MRO records will be accomplished IAW procedures outlined in appendix E-190 P. The IDC file will also be mechanically updated when a cancellation, denial, or adjustment is made to an MRO with a NSN under inventory; or when an MRO is offered to transportation on or before inventory cutoff day.

c. Appendix F-108, parts 1 and 2, will be prepared to reflect open receipt documents which are in-process and must be controlled during the inventory. Preflag receipts will appear two days before cutoff day and receipts having date of receipt on or after flag day will appear one day before cutoff day. The documents reflected on this listing should be stowed before physical count is made. The receipt update process into the IDC File is accomplished mechanically as a result of receiving, stowing, and confirmation actions,

except in cases where a receipt will be held in receiving division until completion of the inventory or the identity of a placarded receipt cannot be retained.

d. On the date the NSN is flagged for inventory, appendix F-72, Open Preflag MROs four days old or older, will be prepared to reflect all MROs in an open status in the Shipment Unit File. MROs released for picking action, after the NSN has been flagged, will be recorded in the IDC File for control. Suspended MROs will appear on appendix F-120. A Subsequent report, appendix F-108, part III, IDC Record on Cutoff Day will be produced after the last processing cycle prior to the Inventory Cutoff Date. All MROs will be held in MRO Workload Bank or released based on criteria in paragraph 307903.

e. Adjustment Documents (DAC) processed while the Locator File is flagged, will be rejected for review and/or continued action if the accuracy of the inventory is not affected.

f. DROs on hand or received after the locator is flagged will cause the inventory to be canceled. Receipt of a Storage Item Change Notice which changes the NSN Manager or UI will also cause the inventory to be canceled. Also, receipt documents having a date of receipt before flag day which are still open after cutoff day will cause the inventory to be canceled.

SECTION VI - INVENTORIES

307601 - SPECIAL INVENTORY

a. Physical Inventory Request Cards, with DIC DJA prepared as outlined in appendix B-26, will be initiated by DSCs and transmitted to defense depots to request special inventories. When an inventory of a specific condition and type pack is desired, the condition code will be entered in pos. 71 and type pack in pos. 22. If inventory is to include all conditions and type pack, pos. 71 and pos. 22, will be blank.

b. Physical Inventory Request Cards, DIC DJA, appendix B-26, received for an NSN already undergoing inventory of any type or containing erroneous data entries will cause a Inventory Reject Card, DIC CK4, appendix B-47, to be generated and returned to the DSC. Rejected DJA cards will be reported on F-85 report.

c. Valid DJA cards will be entered into the Workload Bank and automatically activated in the same cycle. DJA cards processed into the Workload Bank less than five days prior to the DSC assigned cutoff date will be rejected using a DIC CK4. The DJA cards entered into and activated from the Workload Bank will be identified as such on the Forecast of NSNs to be Inventoried, appendix F-122.

d. Count card preparation, control, and counting will be the same as for all inventories as outlined in paragraph 307604.

307602 - SAMPLE AND COMPLETE INVENTORY

a. Sample and complete inventories will be scheduled based on criteria set forth in paragraphs 307104 and 307302.

b. The Inventory Workload Bank Card, prepared as outlined in appendix B-67, will be input to establish the inventory in the Workload Bank. Input is processed IAW appendix D-7. Card will be entered at least 30 days prior to the planned inventory date.

c. Sample inventory sizes will be selected based on maximum size shown in appendix C-21. In the event a sample size is selected and placed in the Workload Bank and upon subsequent inventory activation fails to meet appendix C-21 maximum/minimum size range, it will be canceled (DIC appendix B-70), and a new sample inventory established. The DSC Inventory Monitor will be advised of this action. Conversely, DSCs subject CK5 transactions to edit and validation. If number of CK5 rejects exceeds minimum sample size range, sample inventory is to be canceled and a new sample inventory scheduled.

d. Upon input of workload pull card, appendices B-90/91, the computer will flag locator records for items selected for inventory and generate Inventory Notification Cards, DIC CK5, appendix B-29, for submission to the DSC. The CK5 is subsequently used by the DSC to strike balances on the inventory cutoff date.

e. Count card preparation, control, and counting of the sample inventory is the same as that for all inventories as outlined in paragraph 307604, except that a Lot Number will appear in count cards and summary count cards to identify those counts representing the sample inventory. This control is required to determine if the sample passed or failed, when DSC reviews the results of inventory.

307603 - CLOSED INVENTORY

a. Items identified in paragraph 307104a(1) and (4) will be inventoried by closed inventory method.

b. A closed inventory is that type of inventory where all transactions are frozen or suspended from cutoff date to completion of count and reconciliation of adjustments.

c. Annual schedule will contain the following agreed upon dates by both DSC and depot:

(1) Date MROs will cease going to depots.

(2) Date depot will commence holding receipts and discontinue submission of denials and change of condition.

(3) Period of time in which the inventory will be taken.

d. The Inventory Workload Bank Card, appendix B-67, will be input to establish the inventory in the Workload Bank. Input is processed IAW appendix D-7. Card will be entered at least 30 days prior to planned inventory date.

307604 - COUNT CARD PREPARATION CONTROL AND COUNTING OF INVENTORY

a. By COB on the day after cutoff date, computer prepared count cards, DIC ZKA, appendix B-25, will be received by DS/T for each location established for NSN to be inventoried.

b. Each count card will be serially numbered by the computer and count card summary listing, appendix F-11, will be provided DS/T for internal control purposes. Count cards will be sequenced based on depot option selected as outlined in appendix B-66.

c. DS/T will normally begin counts on the first workday after the established cutoff date. Priority must be given to counts with suspended MROs and multiple counts in both bin and bulk. Result of counts will be entered via teleprocessor (remote) on an expedited basis. Computer will continuously match counts, DSC balance and release inventory, and/or suspended MROs when records match. Inventory Monitors will review via the remote all discrepancies and direct a second or third count as required. A depot option is provided to set the acceptable limits under $800.00 for each Commodity Manager, by which the computer will automatically accept counts. This does not apply to ICC E and U items with Physical Security Code J, Q, or R.

307605 - CANCELLATIONS

a. The computer will automatically cancel an inventory when one of the following conditions exist:

(1) Receipt of catalog change notice which changes the NSN Manager or UI.

(2) Receipt of a property disposal transaction.

(3) Reject of CK5 card from DSC when inventory cannot be completed as scheduled.

(4) When there is an open preflag receipt on the IDC File after cutoff day.

(5) Receipt into the IDC File of a Materiel Receipt Confirmation (MRC) having a matching TP Control Number but which does not match existing Condition and Type Pack Codes.

(6) Attempting to break a placarded receipt which was previously being held in Receiving Division until completion of inventory after the count adjustment action has been completed for that NSN, Condition, and Type Pack.

(7) Attempting to enter a Status Code 1 (indicating receipt will be held in Receiving Division until completion of inventory), and count adjust action has been completed for that NSN, Condition, and Type Pack.

(8) When an inventory is still open, 15 days after cutoff day, it will be automatically canceled. (Eight days after cutoff day, an F-140 listing is produced which indicates that the inventory will be canceled if it has not been completed.)

(9) If an NSN under inventory is a non-DLA NSN and an issue/receipt transaction is in process, or comes in process, the inventory for that NSN will automatically cancel. There is no document control between an ICP and a DLA Depot for an NSN under inventory and therefore, no feasibility to adjust a count if these documents pass into the system.

(10) If an MRO processes and has a document number identical to an MRO currently in the IDC File, the inventory for the NSN will automatically cancel.

(11) When a downgrade or upgrade action is encountered (Condition Code Changes).

b. Inventory Monitor may cancel a scheduled inventory of a specific NSN or FSC by input of ZAS card (appendix B-70). Cutoff date cannot be amended, if cutoff date is to be changed, the inventory must be canceled and rescheduled through the Inventory Workload Bank.

307606 - INVENTORY NON-DLA ITEMS

The standard MOWASP Inventory System will be used to inventory non-DLA items. The inventory will be initiated at the depot through input of a Physical Inventory Request Card, appendix B-26, DIC DJA. There is no strike balance from the ICP so no adjustment will be made to the depot count. Any transaction (issue or receipt) which processes while the NSN is under inventory will cause the inventory to be canceled. When the inventory has been completed the Physical Inventory Count Card, appendix B-25, DIC DKA, will be produced as a hard card to be mailed to the ICP.

307607 - INVENTORY DELETED ITEMS

Items which have been deleted by a Storage Item Change Card will be inventoried through the standard MOWASP Inventory System. These items will be automatically loaded into the Inventory Workload Bank on the 7th day of the month following the effective day of the delete action. A check will be made with the shipping process for a disposal action. If there is a Disposal Release Order in process the item will not be loaded in the Inventory Workload Bank, and if a DRO processes into the system for the item after the inventory procedure has started, the inventory will be canceled (as is currently done with any other item). When the inventory has been completed, a DIC CK8, appendix B-33, Deleted Item Report and Reply Card, will be forwarded to the DSC/ICP in lieu of a DIC DKA.

SECTION VII - RESEARCH

307701 - INVENTORY RESEARCH

a. An important part of the physical inventory activity is the determination of system procedural deficiencies. The following reports are generated by the inventory programs:

(1) Discrepancy Evaluation Listing (F-7) - This is the key report in the total program and it can be displayed on the remote or printed in hard copy.

(2) Inventory History:

(a) F-98, Part I - This listing is created by input of DIC ZAT. It contains inventory history data for all inventories taken since the last F-98, part II was produced, including transactions for discrepancies $800.00 and over, and NSNs with ICC E or U. Inventory history for discrepancies $800.00 and over and NSNs with ICC E or U will be retained until next inventory.

(b) F-98, Part II - This listing/microfiche is automatically created monthly for inventories 30 days or more old. It contains inventory history data for all inventories.

(3) Inventory Count Comparison (F-110) - This report will compare first, second, and third counts against DSC strike balances and report the percent of acceptance.

(4) Analysis of Sample Inventory (F-102) - Will list number of errors in sample counts and provide data as to pass or fail of sample inventory.

(5) Inventory Cancellations Control (F-117) - This report will list all count cards that have been canceled and by whom.

(6) Inventory Cancellation from Manager (F-117) - This report will list all cancellations received for which count cards have not been generated.

(7) Open Count Cards (F-17) - This report will list all count cards which have not been processed through count card update procedures three days after inventory cutoff date.

(8) Delinquent Inventory Listing (F-140) - This listing reflects all inventories for which no Summarized Count Card (DKA) has been forwarded to the center (open inventories) eight days after inventory cutoff day.

b. The above reports will be utilized by personnel of DS/T to develop trends and recommend changes to the functional manager when inventory results are below acceptable standards.

c. Inventory Adjustment Vouchers (IAVs) are reviewed by DSCs to determine causes and responsibility for the discrepancies. When appropriate, the DSC

will forward a copy of the approved IAV to the distribution activity, pointing out areas where deficiencies in storage appear to exist. Corrective action will be taken by DS/T to prevent recurrence.

SECTION VIII - REPORTS

307801 - INVENTORY REPORTING

DS/T will submit quarterly progress reports to HQ DLA, ATTN: DLA-OSC on DLA Form 1377 to arrive NLT 15 days subsequent to period covered. This report will be submitted with a Narrative Evaluation Report of Inventory and Location Reconciliation, highlighting areas of unsatisfactory performance, contributing circumstances and conditions and appropriate corrective actions initiated. In addition, a copy of each appendix F-250 (MOWASP) will be submitted as an enclosure to the report. Procedural guidance for preparation of the report is contained in appendix E-027 P.

SECTION IX - MISCELLANEOUS

307901 - WAR EMERGENCY SUPPORT PROCEDURES FOR SCHEDULED INVENTORIES

During war emergency conditions, upon direction of HQ DLA, scheduled inventories may be suspended indefinitely. During such a period, special inventories as prescribed in section VI will be used for any stock investigation actions required to reconcile accountable records.

307902 - RETENTION OF RECORDS REQUIRED FOR INVENTORY RESEARCH AND EVALUATION

a. It is necessary that records in support of inventories and actions directly affecting inventories such as location surveys, receipts, and denials be readily available to facilitate inventory recounts, analysis, and research required by letters of investigation and reports of survey. Record retention periods prescribed below are minimum. The procedures for the disposition of files based on standards for specific time periods as set forth in DLAM 5015.1, will be followed.

b. The following records will be retained as indicated (exclusive of ICC E and U items, which have a mandatory two year retention period):

(1) Transaction History (MROs and denials) - one year from date of final action.

(2) Receipts - one year from date of receipt (see note below).

(3) Location Establishment/Deletion History - six months.

(4) Location Survey and Reconciliation Results Records - nine months.

(5) Discrepancy Reports - at least one year from date of preparation or completion, whichever is later (see note below).

(6) Inventory Reports - one year.

(7) Inventory Count Cards - All inventory count cards will be retained for one year only, i.e., the ICC E and U exclusion does not apply.

(8) Inventory Schedules - three years.

(9) Other records pertaining to inventories - one year.

NOTE: Source documents may be held for a longer period when so required under certain circumstances prescribed by other directives.

307903 - MRO RELEASE CRITERIA

a. Upon receipt, all MROs will be reviewed for release criteria when the Locator File contains an inventory flag.

(1) All IPGs I and II MROs will be released during inventory but will be controlled on the IDC File.

(2) All IPG III MROs subject to MOWASP Workload Bank criteria will be released until cutoff date unless the MDT is two days greater than cutoff date. If MDT is greater than cutoff date plus two days, hold in bank.

b. All MROs in the Workload Bank on the day locator is flagged will be reviewed and an R placed in Management Code field if blank. Criteria for hold or release in subparagraph a(2) will be applied to MROs in bank on flag day.

c. The IDC File will be updated with record of all MROs held in Workload Bank and those released while the inventory flag is on.

d. If cancellation request (AC6) is received for inventory MROs in the Workload Bank and cancellation is confirmed, an update to IDC File indicating complete or partial cancellation has been processed.

e. If automatic denial action is taken on inventory MROs being suspended on Workload Bank, an update to IDC File indicating complete or partial denial action has been processed.

CHAPTER 8

WAREHOUSING/REWAREHOUSING

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CHAPTER 8

WAREHOUSING/REWAREHOUSING

SECTION I - GENERAL

308101 - PURPOSE AND SCOPE

This chapter prescribes the concept of popularity storage, which is expressed as an on going job of warehouse management, and the procedures required for accomplishment of rewarehousing actions. This is applicable to all defense depots.

308102 - REFERENCES

a. DLAR 4145.3, Storage Space Management

b. DLAR 4145.19, Storage and Warehousing Service and Facilities

308103 - POLICY

a. Popularity storage concepts are consistent with productivity objectives to increase operational efficiency at the depots, reduce costs and improve customer service.

b. Rewarehousing of supplies must be considered double handling of stock and will be done only in connection with the improvement of warehousing methods and practices and as indicated by planned special requirements. During any rewarehousing, consideration will be given to the References cited in paragraph 308102 above.

c. Open containers (loose items) in bulk storage areas are contrary to good storage management principles, promote pilferage, and impede the conduct of physical inventories. Every effort should be made to minimize such practices. Should it become necessary to open a container in bulk storage, efforts should be made to relocate the residual quantities to an appropriate bin location. If space is not available in the bin area to accommodate the residuals, the open containers must be resealed and the remaining quantities conspicuously marked thereon. Subsequent issues from the same bulk location should utilize the contents of the previously opened container.

308104 - DEFINITIONS

a. Popularity Storage - The arrangement of active bin and bulk storage items in the most accessible warehouse locations to optinize the usage of automation and mechanization.

b. Rewarehousing - Rearrangement of supplies from one storage area to another within the same storage activity under specific program.

c. Major Rewarehousing - The rewarehousing of 500 tons or more of supplies.

d. Minor Rewarehousing - The rewarehousing of less than 500 tons.

e. Routine Rewarehousing - Day-to-Day rewarehousing for the purpose of eliminating honeycombing or potential vacant space, or for consolidating locations.

f. Planograph - A scale drawing of a storage area showing the approved layout.

308105 - BACKGROUND

The attainment of optimum warehousing standards in the DLA depots, as prescribed in DoD 4145.19-R-1, requires carefully planned and supervised programs that will include all checking, counting, reporting, physical handling, and repalletizing. Justification for rewarehousing must be based on the following elements:

a. Consolidation of locations, whenever it is determined that a savings will result from this action.

b. Provision of specified space for a newly assigned mission. Careful consideration must be given to reasons for this type of rewarehousing.

c. Placement of storage buildings in a standby status. Storage management personnel must review this type action to ensure that space remains in a standby status and is not used within a short period of time after completion of rewarehousing, except in emergency situations or upon direction of HQ DLA.

d. Rearrangement of storage plans to provide for movement of fast moving supplies that conform with the provisions of storage of stocks by popularity.

e. Realization of additional storage space by improved storage methods such as reclaiming of cubic space.

f. Elimination of hazards to personnel or supplies.

g. Correction of warehousing malpractices such as commingled Shelf-Life Items or inaccessability to older stocks.

SECTION II - POPULARITY STORAGE

308201 - CONCEPTS

a. When planning the storage layout of materiel in a warehouse, an important factor to consider is the activity or popularity of the bin/bulk stocks. The fastest moving stocks should be stored in areas that are quickly and easily accessible, with the objective of reducing travel of materiels handling equipment and personnel.

b. There are, however, certain items of supply which require special handling or special storage areas. These items have characteristics which are hazardous, sensitive, perishable, deteriorative, and/or require special security.

308202 - PROCESSING BY POPULARITY GROUP CODES

Storage items are assigned a Popularity Group Code (appendix A-52) based on MRO demand. The computation formula that produces this code utilizes a six month moving average.

308203 - REPORTS

a. Appendix F-24, Popularity Group Report - To provide monthly, a listing of those items which have changed popularity group in the last month.

b. Appendix F-25, Popularity Group Exception Report - To provide knowledge of rate of turnover of items by selected popularity group codes in order to position fast moving items in close proximity to assembly areas, conveyor lines, and so on. Report and input are restricted to a single popularity group code, to first three positions of Warehouse Location (within parameters), or to NSNs within FSC parameters.

SECTION III - REWAREHOUSING PROCESS

308301 - MAJOR/MINOR REWAREHOUSING OF MATERIEL

Rewarehousing plans are based on knowledge of the master storage plan (planograph) and a need to position stock in a different area. (See paragraph 308105.)

308302 - INQUIRY METHOD

The Rewarehousing Request Card, appendix B-89, DIC ZUK, will be submitted IAW appendix E-100 P, which will generate the following output depending on parameters and action codes used.

a. Appendix B-72, Rewarehousing Cards, DIC ZUN

b. Appendix F-23 listing in location sequence, if Action Code FQ.

c. Appendix F-23 listing in NSN sequence, if Action Code FR.

d. Appendix F-30 listing in location sequence, if Action Code FS.

e. Appendix F-30 listing in NSN sequence, if Action Code FT.

308303 - PROCEDURES

a. Warehousing Division will:

(1) Plan rewarehousing action.

(2) Initiate Rewarehousing Request Card identifying parameters.

(3) Accomplish rewarehousing action using cards and listings provided based on request card.

(4) Forward updated Rewarehousing Cards through keypunch for computer locator file update.

b. Depot planograph will be maintained in a current status.

308304 - ROUTINE REWAREHOUSING

The Rewarehousing Document DLA Form 676 will be used when moving items into a different location due to size of item, as when required for consolidation of materiel. The Stock Locator Change Document, DLA Form 536 will not be used to relocate stocks from one location to another; only the DLA Form 676 will be used for this purpose.

SECTION IV - OTHER USES OF REWAREHOUSING TRANSACTIONS

308401 - ACQUISITION OF STORAGE LOCATION IDENTIFICATION LABEL

a. Input of a Rewarehousing Document, DLA Form 676, DIZ ZUN, containing only the NSN, Location, and Action Code FU (appendix A-42) will result only in the production of a Storage Location Identification Label for that location.

b. The computer will provide a Storage Location Identification Label for this location in conjunction with the normal label output.

308402 - CONTROL OF SUSPENDED MATERIEL AND UPDATE OF CLASSIFICATION SUSPENSE FILE

a. When suspended materiel (Condition Code D, E, F, G, J, K. or L) is rewarehoused, a partially completed Inspection/Test Card, DIC ZCO (B-116) will be prepared and forwarded to the Quality Control Office to replace the card held in suspense. (Suspense Cards, DIC ZAC, do not reflect locations and will not be replaced.)

b. The Classification Suspense File will be updated to reflect the new location. Subsequent to this action, copies of the F-22 Classification Suspense Report will indicate items that have been relocated by an asterisk in the card column next to the affected location.

CHAPTER 9

SEAVAN SHIPMENT PLANNING

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CHAPTER 9

SEAVAN SHIPMENT PLANNING

SECTION I - GENERAL

309101 - PURPOSE AND SCOPE

a. This chapter prescribes the policies, responsibilities and procedures for operation of the Automated SEAVAN Shipment Planning (ASSP) System.

b. ASSP functions as a separate Module for the purpose of controlling, planning and documenting Materiel Release Orders (MROs) and Transshipments for movement in SEAVAN containers. The MOWASP Table and Control File, ole 04, must be maintained to indicate whether or not the ASSP System is operational at a given depot. If operational, MROs are selected for ASSP based on criteria established in the MOWASP Address File and Table and Control Files.

309102 - APPLICABILITY

The procedures in this chapter apply to the Transportation Operations Division at defense depots and DSCs with depot operations. Determination of whether to utilize ASSP must be a joint decision between the depot and HQ DLA based on the volume of SEAVAN shipping.

SECTION II - IMPLEMENTATION AND MRO SELECTION

309201 - IMPLEMENTATION PROCEDURES

If the ASSP is to be implemented, the Transportation Operation Division will take the following actions:

a. Depots must establish the SEAVAN Option Code in the MOWASP Table and Control File, Table 04 (appendix B-66 D). A Y option indicates ASSP is operational.

b. File maintain the MOWASP Address File to indicate destinations/consignees which are SEAVAN eligible. Per appendix E-129 P (ZGP transaction), enter D in DICOMSS Code for all authorized DICOMSS consignees. Enter 1 in the SEAVAN Eligible Flag for Non-DICOMSS destinations/consignees which have sufficient volume of MROs to warrent SEAVAN shipment. The following data elements should be established for SEAVAN destinations as necessary and available to improve the results of the mechanized shipment plan.

(1) Booking Group

(2) Stop Number

(3) Transit time

Review of SEAVAN eligible destinations and maintenance of associated data will be a continuing effort.

c. Indicate SEAVAN eligible projects by establishing Mode Eligibility in Project Table, Table 02 (appendix B-66 B). MROs with project codes which are SEAVAN eligible will be considered for ASSP if remaining criteria are met.

d. Update the MOWASP Table and Control File, Table 14, with additional MRO Selection Criteria (appendix B-66 N). Non-DICOMSS MROs for SEAVAN eligible destinations are compared against these criteria before being selected for ASSP.

(1) Establish Commodity Managers eligible for ASSP.

(2) Establish Location Group Codes which are eligible for ASSP.

(3) Establish minimum MRO weight and cube to be considered for SEAVAN.

(4) Establish Service Code and IPG Option if IPG I and/or II MROs are to be considered for ASSP.

e. Maintain the SEAVAN Table and Control File per appendix E-038 P, part L.

(1) Establish SEAVAN Capacity Table. This table indicates SEAVAN weight and cube capacities by size of van and refrigeration code. This table is mandatory and must contain capacities for 20, 35 and 40-foot SEAVANS at a minimum. If this information is not present, the system will fail to operate during the load planning function.

(2) Establish the Compatible Type Cargo Codes Table. This table indicates type cargo codes other than general cargo (Code Z) which may be planned and shipped on the same SEAVAN. Type cargo codes not on this table will be planned for shipment with only like type cargo and general cargo.

(3) Establish the Table of Constants and Controls.

(a) Depot Consignor DoDAAC.

(b) Depot Consignor ZIP Code.

(c) DD Form 1348-1 Consignor Print Code. Input a Y if it is necessary for the computer to print the Consignor (Ship from) Clear Text Address on the DD Form 1348-1; otherwise, leave blank.

(d) Establish depot processing time parameter. This parameter represents the normal processing time from document release date to ship date.

(e) Establish automatic denial parameter for no location MROs. MROs which have been suspended because of no location for the number of days indicated by this parameter will be automatically denied.

(f) Consignor Clear Text Address.

(g) Establish Location Group Codes which are eligible for batch control.

(h) Establish acceptable Load Plan Weight Utilization Percentage. This percentage is used in the Mechanized Load Planning Function to determine at what percentage of SEAVAN weight capacity it is acceptable to discontinue adding additional MROs/Transshipments to a planned load.

(i) Establish acceptable Load Plan Cube Utilization Percentage. This percentage is used in the Mechanized Load Planning Function to determine at what percentage of SEAVAN cube capacity it is acceptable to discontinue adding MROs/Transshipments to a planned load.

(j) Establish acceptable Load Plan Weight Utilization Percentage when cube is fully utilized. If the cube of a SEAVAN is utilized and this parameter is not met, the Mechanized Load Planning Function will increase the SEAVAN size and continue planning until the largest SEAVAN (40 Ft) has been planned.

(k) Establish Shipment Unit (SU) General Assembly Area and SU Assembly Area Weight and Cube Parameter. Shipment Units which exceed the weight and cube parameters will be assigned the warehouse code as the SU Assembly Area; otherwise, the General Assembly Area will be assigned.

(l) Establish the General Assembly Area and Transportation Unit (TU) Assembly Area Weight and Cube Parameter. Shipment Units which exceed the weight and cube parameters will be assigned the warehouse code as the TU Assembly Area; otherwise, the General TU Assembly Area will be assigned.

(m) Establish Transportation Account Code (TAC) Information. This provides necessary relationship to mechanically assign TACs to SUs.

(n) Establish Transshipment Processing Time. This is the normal processing time allowed for Transshipments (date materiel is received to date materiel is shipped).

f. Establish the MTMC Release File per appendix E-038 P, part B. This file accommodates Block Booking information requested as a result of review of the Commissary Support Cycle Planning Report, F-73. This file is not mandatory; MTMC release data may be obtained and added directly to the load record after release and prior to shipping. It may also be requested as a result of reviewing the SEAVAN Load Plan, F-210. If the data are received prior to load release it should be added to this file.

g. Establish the SEAVAN Equipment Pool File per appendix E-038 P, part D. This file is an inventory of on-hand SEAVANs.

h. Review the Locator File to assure that all DICOMSS items contain the appropriate Water Commodity Code, Type Item Code, Compatibility Code, Special Requirements Code, Case Pack, Shelf-Life Code, etc. The ASSP System utilizes the Type Cargo Code from the Water Commodity Code, Compatibility Codes A and B, and Special Requirement Codes 3, 5 and 6 to plan compatible loads.

309202 - MRO SELECTION FOR SEAVAN SHIPMENT PLANNING

The selection process for determining which MROs will be processed by the ASSP programs is detailed in appendix D-41. The following will be processed by ASSP if the depot option is exercised.

a. DICOMSS MROs - All IPG II and III MROs for destinations/consignees which have been file maintained as DICOMSS in the Address File, the From Routing ID Code is S9S or S9U, and the requested NSN has Type Item Code B, L, or T in the Locator File.

b. Non-DICOMSS MROs - All IPG III MROs for destinations/consignees which have been file maintained as SEAVAN eligible in the Address File and IPG III MROs for Project Codes which have been file maintained as SEAVAN eligible in Table 02 of the MOWASP Table and Control File which meet or exceed criteria listed below. IPG I and II MROs for destinations/consignees or projects which are SEAVAN eligible as stated above for IPG III and the MOWASP Table and Control File indicates the Service Code plus IPG is authorized SEAVAN shipment and the MRO meets or exceeds the following Table and Control File parameters. IPG II MROs for destinations/consignees which are SEAVAN eligible, consignees match automatic surface DoDAAC in chapter 4, paragraph 304212, b(2)(b)4 and meet or exceed criteria listed below.

(1) MRO exceeds minimum weight and cube parameter.

(2) The Commodity Manager from the MRO matches SEAVAN Eligible Commodity Manager.

(3) The Location Group Code for the MRO matches SEAVAN Eligible Location Group Codes.

SECTION III - SYSTEMS OPERATION AND PROCEDURES

309301 - INITIAL TRANSACTION PROCESSING

Cancellations, requisition modifiers, and MROs received in ASSP are processed in accordance with appendix D-190. All followup transactions and replies will be processed by MOWASP.

a. MROs received into ASSP which have missing data elements essential for mechanized shipment planning will be suspended and output on the SEAVAN MRO Missing Data Report, appendix F-215. Action will not be taken to plan these MROs until the missing data elements have been provided. MROs will continue to appear daily on the F-215 Report until resolved. Functional personnel should research the missing data elements and file maintain them to the MRO record in accordance with appendix E-038 P, part J. MROs which are missing the materiel location will be automatically denied if they are suspended for the number of days equal to the Automatic Denial Parameter Record in the SEAVAN Table of Constants and Controls. In addition, data should be added to the appropriate MOWASP files to preclude problems with future MROs.

b. MROs received into ASSP which are missing the Consignee Freight Address will be output on the MRO Missing Data Report, F-215, one time only. Load planning for this type MRO will not be delayed. Action should be taken by functional personnel to add the freight address to the MOWASP Address File to assure the address is available to prepare the Military Shipment Label, if required.

c. Transshipment processing provides for receipt and recording of Advanced Transshipment Control and Movement Documents (TCMD) via AUTODIN. Appendix D-200, SEAVAN Transshipment File TCMD Inquiry/Update, details processing of TCMDs. Appendix E-038, part O explains actions necessary to record receipt of transshipment materiel. Appendix D-199, SEAVAN Transshipment Receipt Transaction Processing, details processing of receipt transactions. Transshipments received for which no advance TCMD data are recorded or there is a piece count discrepancy will be suspended until TCMD data is provided and/or discrepancies in piece count are resolved. Advanced TCMD data received which contain invalid data and/or receipt processing discrepancies will be output on the Transshipment Action/Error List, F-216, until errors are resolved.

d. Density is computed for each MRO/Transshipment, a Load Accumulation Key is assigned, and MROs/Transshipments are merged with other undocumented MROs/Transshipments. The following comprise the Load Accumulation Key:

(1) Destination - Contains Destination Cross-Reference (DCR), Activity Address Code (AAC) from MOWASP Address File, or the Consignee AAC if a DCR was not present.

(2) Special Requirements Code - Will only contain a value if the MRO Special Requirements Code is 3, 5 or 6.

(3) Precedence Code - Precedence Code 1, 2, or 3 is recomputed daily based on Required Delivery Date (RDD) or Mandatory Date to Transportation (MDT).

(4) Type Cargo Group Code - Z if MRO/Transshipment Type Cargo Code is Z, blank if MRO Type Cargo Code matches SEAVAN Compatible Type Cargo Code Table or specific Type Cargo Codes.

(5) Compatibility Code - A or B if MRO/Transshipment Compatibility Code is A or B; otherwise, this field will contain Z.

e. Cancellations which match undocumented MROs are processed and a reply automatically generated to the DSC. Cancellations which match documented MROs establish a cancellation pending flag and quantity and are output by MOWASP on the F-60, Notice of Cancellation Request Report. Any subsequent teleprocessing entry against an MRO which is flagged with a pending cancellation will cause output of a cancellation pending message on the CRT.

f. Requisition modifier transactions are processed against undocumented MROs to update Media and Status Code, Distribution Code, and/or RDD. Changes in RDD will result in computation of a new Precedence Code for the MRO.

309302 - SEAVAN LOAD PLANNING

a. Daily, all undocumented MROs/Transshipments and in-process MROs/Transshipments which have been designated for replanning, are planned into optimum SEAVAN loads. Appendix D-191 details the Load Planning Function. Shipments are planned by destination using the Load Accumulation Key to assure compatibility of loads. Unless SEAVAN size is designated by Workload Request Transactions, the loads are planned for 20, 35, and 40-foot SEAVANs. Partial loads which contain Booking Group and Stop Number are planned into Stop-off Loads.

b. Planned loads are processed against the Workload Request File and released for documentation as indicated. Planned loads which are not released are output on the SEAVAN Load Plan, F-210.

309303 - WORKLOAD RELEASE PROCESS

a. Released workload is processed as indicated in appendix D-193. Loads which are selected for release are matched against the MTMC Release File by Destination. If a match is found, MTMC data are appended to the load information using the Voyage Number which has the earliest sailing date. If a match is not found by destination, then the WPOD for the load is matched to the MTMC Release File.

b. Loads which matched the MTMC Release Data File are then processed against the SEAVAN Equipment Pool File using the van owner, size, and type van to select an available SEAVAN. If a match is found, the SEAVAN number is appended to the load information and deleted from the equipment file.

c. Loads which do not match the MTMC Release File and/or the SEAVAN Equipment Pool will continue processing; however, the SEAVAN Load List, F-212, will not contain MTMC or equipment data. In addition, the load number will be output on the SEAVAN Equipment/MTMC Release Missing Data Report, F-213.

d. SEAVAN Load List, F-212, is prepared for each load. A DD Form 1348-1, DoD Single Line Item Release/Document, is prepared for each MRO in the load. If the NSN for an MRO is under inventory at time of release, a DD Form 1348-1 (F-2 Format), MRO Inventory Transaction, is prepared.

309304 - TRANSPORTATION DIVISION - SHIPMENT PLANNING AND PROCESSING

a. Receive the SEAVAN MRO Missing Data Report, F-215, daily. Take necessary actions to research and file maintain the missing data elements per appendix E-038, Part J, MRO Inquiry/Update. With the exception of addresses, missing data must be added to the MRO before the MRO will be planned.

b. Receive the Transshipment Action/Error List, F-216, daily. Take necessary actions to research and correct the missing/incomplete data. corrections to TCMD and transshipment receipt data can be made per appendix E-038 part O. Transshipments with discrepancies in piece count or receipts with no/incorrect TCMD data will be suspended from processing until errors are corrected.

c. Each day receive the SEAVAN Load Plan, F-210. In coordination with the responsible organization, determine the number of containers that may be loaded in one day. Review the load plan and determine the destinations and number of loads to be pulled. Input workload requests by destination per appendix E-38 P, part E.

d. If it is necessary to release an individual MRO/Transshipment for expedite shipment via a mode other than SEAVAN, shipment planning personnel should prepare a SEAVAN Workload Request by Document Number per appendix E-038 P, part E. The MRO/Transshipment will be released and assigned a load number of zeros. Action should be taken to make shipment via desired mode. Shipment confirmation will be prepared and input per appendix E-038 P, part H, Special Processing, SEAVAN Confirmation for MROs/Transshipments Shipped other than SEAVAN Mode.

e. The SEAVAN Load Plan, F-210, may also be used as a source to request MTMC releases.

309305 - TRANSPORTATION DIVISION - PROCESSING OF RELEASED WORKLOAD

a. Daily receive from the Office of Data Systems the SEAVAN Load List, F-212; DoD Single-Line Item Release/Receipt Documents, DD Form 1348-1; MRO Inventory Transaction, DD Form 1348-1, F-2 Format; Workload Data (mechanized areas), F-58; and SEAVAN Equipment/MTMC Release Missing Data Report.

b. Review SEAVAN Load List, F-212, for accuracy of the TU Assembly Area which was mechanically assigned. Revise assembly area on load list and DD Form 1348-1 as necessary. If the SEAVAN is to be direct loaded, assign a dock loading location.

c. Forward a copy of the load list and DD Form 1348-1 to the applicable stock selection function. For Transshipments, forward a copy of the load list to the transshipment staging area. (DD Form 1348-1 is not prepared for transshipments.) For a given load, the load list page changes when the Location Group Code changes.

d. Coordinate the placement of assigned SEAVAN equipment at the assembly area. Forward the original copy of the load list to the assembly area.

e. For all loads listed on the F-213, SEAVAN Equipment/MTMC Release Missing Data report, take necessary action to obtain MTMC releases and/or SEAVAN equipment. Upon obtaining a MTMC release, file maintain this information in the SEAVAN Load Record per appendix E-038 P, part C. Equipment data will be added during load review and closeout.

309306 - WAREHOUSING DIVISION - STOCK SELECTION

The Stock Selector, Warehousing Division will:

a. Proceed to the prime location shown in Block F of the DD Form 1348-1. If the MRO is for DICOMSS Cycle Code I (residual) stock and the locations shown on the DD Form 1348-1 are void of stock or do not have the entire quantity required, forward the MRO to the DICOMSS Administration Branch for comparison with part 4 of the F-92 report. This report will display previous locations and Cycle Codes for stock which DPSC has converted to DICOMSS Cycle Code I.

b. Verify the stock number of the materiel to be selected.

c. Select the number of cartons indicated on the lower line in Block S of the DD Form 1348-1.

d. Verify the number of cases times unit pack equals quantity in Block Q of the DD Form 1348-1.

e. Enter in Block 5 the number of cartons selected and sign and date in Block 1 of the DD Form 1348-1.

NOTE: Shortages will be annotated in the same manner as in the current MOWASP System. Overages will be processed as directed in paragraph 360901b(2).

f. Forward materiel to the assembly area.

309307 - WAREHOUSEMEN ASSEMBLY AREA

The warehousemen in the assembly area will:

a. Utilize the Load List, F-212, to select transshipments to be loaded.

b. Check dock loading area and obtain serial numbers of those SEAVAN containers available for loading.

c. Upon receipt of MRO materiel, check load list to determine if direct loading can be accomplished.

d. If direct loading can be effected, verify the quantity selected with the quantity indicated on the load list and, if in agreement, check off the load and annotate date materiel was received in assembly area on load list. If not in agreement, determine cause and correct. When an authorized overage or shortage exists, annotate quantity shipped, quantity denied/canceled, and appropriate action code in columns provided on the load list. Assure that any adjustments are correctly coded on the DD Form 1348-1.

e. In the event direct loading is not possible, locate materiel in the assigned assembly area indicated on the DD Form 1348-1.

f. After the appropriate SEAVAN container has been spotted, load and verify each item on the load list.

NOTE: It is mandatory that the materiel being loaded is in agreement with that listed on the load list.

g. Inform the supervisor whenever there is a vacant space in the SEAVAN container or there is additional materiel shown on the load list that cannot be loaded.

h. If military shipment labels are required, process SEAVAN Offer Transaction per appendix E-038 P, part G.

309308 - WAREHOUSEMEN SECURED STORAGE AREA

The warehousemen in the secured storage area will:

a. Immediately upon receipt of container, follow procedures outlined in subparagraph 309306. Prior to loading, assure that sufficient authorized personnel are available at all times to provide constant surveillance of the materiel until van is loaded and doors are sealed.

b. Partial loads - Retain one copy (except original) of the DD Form 1348-1 and place remaining copies in waterproof envelope and attach to the inside of the van door. Release van back to the Commissary Support Division.

c. Solid load - Annotate load list in same manner as subparagraph 309307.

(1) Attach one copy of DD Form 1348-1 to the inside of the container door. Annotate seal number to be used on the load list.

(2) Retain one copy of the DD Form 1348-1.

(3) Forward load list and DD Forms 1348-1 to Shipment Planning for load review and preparation of SEAVAN Consist and TCMD Listing.

(4) Receive the Consist and TCMD List from Shipment Planning and attach to the inside of the container door. Close door, seal (permanent seal) and attach shipping tag.

d. Upon completion of loading, annotate appendix C-77, Transaction Record of Sensitive Items, with date shipped document number, quantity issued, balance on hand, and initials.

e. Retain the DD Form 1348-1 in reference file and destroy after 90 days.

309309 - WAREHOUSE SUPERVISOR, ASSEMBLY AREA

The Warehouse Supervisor in the assembly area will:

a. Examine the container load and if all materiel cannot be satisfactorily loaded, adjust the appropriate line item on the SEAVAN Load List to reflect the exact contents and quantity shipped and deferred. Annotate on load list the assembly area location for deferred materiel.

b. Immediately notify the Shipment Planning Branch of materiel that could not be loaded.

c. When vacant space is available, request Shipment Planning Branch to furnish additional MROs to complete the load or select additional transshipments from the staging area and annotate the additional TCNs, piece, weight and cube on the Load List.

NOTE: All quantity adjustments will be reflected on the DD Form 1348-1.

d. Upon completion of loading, forward all documentation to the Load Review and Closeout Function for preparation of the SEAVAN Consist and/or the TCMD Listing.

309310 - LOAD REVIEW AND CLOSEOUT FUNCTION

a. Receive the annotated Load List, F-212, and DD Forms 1348-1 from the assembly area. If additional MROs are required, input a CRT request for additional MROs per appendix E-038 P, part F. This input will result in immediate output of additional DD Forms 1348-1 on the remote on-line printer. Forward the DD Forms 1348-1 to the warehouse function. If additional transshipments were added to the load, input TCNs, pieces, weight and cube per appendix E-038, part P.

b. Process all denials and cancellation transactions annotated on the load list per appendix E-038 P, part G.

c. Single-line all MROs per appendix E-038 P, part F, SEAVAN Transaction Code VU, which were part of a multiline SU and were not received in the assembly area.

d. Remove all single-line SUs per appendix E-038 P, part F, SEAVAN Transaction Code DY which were not received in the assembly area.

e. If all materiel which was received in the assembly area could not be loaded, process additional load adjustments per appendix E-038 P, part F as follows:

(1) If total SU was not loaded (either transshipment, single-line or multiline SU), remove using SEAVAN Transaction Code DY.

(2) If a total MRO for a multiline SU was not loaded, remove using SEAVAN Transaction Code VU.

(3) If a part of an MRO/Transshipment was not loaded, remove the total MRO/Transshipment from the load as stated in (1) and (2) above. Then partial the MRO/Transshipment transaction using SEAVAN Transaction Code VV. Add the part of the was MRO/Transshipment which loaded back to the load using SEAVAN Transaction Code DY.

(4) Either add the SUs/MROs/Transshipments that were removed from the load to another load using SEAVAN Transaction Code DY or process SEAVAN Transaction Code VW which will cause them to be planned on a new load. All MROs which are

replanned will be assigned Warehouse Location Group Code Number. This will cause them to print on a separate portion of the SEAVAN Load List, F-212, for the new load they are assigned.

f. Process Load Review and Consist/TCMD Preparation per appendix E-038 P, part I, after completion of all denial, cancellation, and adjustment transactions which were annotated on the SEAVAN load list. This review results in output of the SEAVAN Consist and/or the TCMD Listing. Completion of the Load Review process will also generate an Advance SEAVAN Consist in message format, generated in accordance with appendix F-162, and forwarded to the addresses maintained in the SEAVAN Table and Control File, table 04, appendix B-277. When necessary, manually prepare a GBL for shipment of the SEAVAN.

309311 - SHIPMENT DOCUMENTATION DISTRIBUTION

a. Distribute documentation as follows:

(1) Original copy of DD Form 1348-1, annotated copy of SEAVAN Load List, copy number two of SEAVAN Consist and/or TCMD Listing, and file copy of GBL to the Commercial Traffic Branch (identified as SEAVAN Documentation) for filing.

(2) One copy of DD Form 1348-1 for Non-DICOMSS shipments, one copy of DD Form 1348-1 for Army Commissaries, and three copies of the DD Form 1348-1 for Air Force Commissaries; copy number one of the Consist and/or TCMD List; related seal and shipping tag to the SEAVAN Assembly Area.

(3) Copy three of SEAVAN Consist to Comstore Army.

(4) One copy of DD Form 1348-1 and copies number three and four of SEAVAN Consist to Comstore Air Force.

(5) Copy number four of SEAVAN Consist to appropriate Command.

(6) Copy number three of TCMD List (advance copy) to appropriate ocean terminal.

(7) Destroy excess copies of DD Form 1348-1.

NOTE: To assure prompt arrival of SEAVAN Consists in overseas areas, Consists will be dispatched via AIRMAIL, with an RDD specified on indicia labels. RDD will be constructed on the basis of five days after the Consist data are ready for mailing.

b. Warehousemen in SEAVAN Assembly Area will, upon receipt of shipping documentation, place it in a waterproof envelope and attach to inside of container door. Close doors, seal, and attach shipping tag.

c. Commercial Traffic Branch will file GBL/TCMD and/or support documentation in a separate file identified as SEAVAN Documentation.

d. Shipment Planning Branch will compile necessary reporting data for Transportation funding.

e. Inventory Control Office - In DICOMSS, only Troop Issue items will involved in inventory. Items under inventory will appear on the Open MRO Flagged for Inventory Report, appendix F-72.

(1) Part I - Open MROs Flagged for Inventory.

(2) Part II - Deleted.

309312 - SEAVAN INQUIRIES

a. Inquiries may be made for in process load data by load number, SU number, and line item number per appendix E-038 P, part K.

b. Inquiries by MRO document number/suffix may be made per appendix E-038 P, part J. This inquiry provides information for both documented and undocumented MROs.

c. Inquiries may be made for transshipment TCMD, receipt and history data by entering the Transportation Control Number per appendix E-038, part O.

CHAPTER 10

DIRECTOR OF DISTRIBUTION QUALITY CONTROL PROGRAM

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CHAPTER 10

DIRECTOR OF DISTRIBUTION QUALITY CONTROL PROGRAM

The DLA Depot Quality Control Program is now contained in Chapter III of DLAM 4155.8, Quality Assurance Program Manual for DLA Depots.

CHAPTER 11

CONTROL AND ISSUE OF ITEMS HAVING LIMITED SHELF-LIFE

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CHAPTER 11

CONTROL AND ISSUE OF ITEMS HAVING LIMITED SHELF-LIFE

SECTION I - GENERAL

311101 - PURPOSE AND SCOPE

These procedures apply to distribution activities and DSCs with collocated depot type activity and provide methods for control and issue of DLA items which have been assigned shelf-life codes. This chapter provides criteria for assuring that stocks of shelf-life items are properly classified as to condition and are issued in a manner to satisfy customer requirements and minimize losses of these items due to expiration of potency date or shelf-life expectancy. Also, specified are the inspection/test/restorative actions to be taken when the item has reached its storage shelf-life expiration date.

311102 - REFERENCES

a. DLAM 4140.2, Volume III, Chapters 4, 5, 60 and 70.

b. Appendix A-13.

c. Appendix A-16.

d. Appendix A-47.

e. Appendix A-22.

f. Appendix B-23.

g. Appendix B-73.

h. Appendix B-116.

i. Appendix C-5.

j. Appendix E-091 P.

k. Appendix F-20.

l. Appendix F-82.

311103 - BACKGROUND

a. There is considerable emphasis placed upon the identification, control, and issue of shelf-life materiel:

(1) To assure materiel will perform satisfactorily in service.

(2) To assure the issuance of such materiel prior to that materiel becoming unserviceable in storage.

b. An item of supply possessing deteriorative or unstable characteristics to the degree that a storage time period must be assigned to assure that it will perform satisfactorily in service is identified as a shelf-life item. There are two types of shelf-life items:

(1) Type I - Shelf-Life Item - An item of supply having a definite (non-extendable) storage time period terminated by an expiration date which was established by empirical and technical test data.

(2) Type II - Shelf-Life Item - An item of supply with an assigned storage time period which may be extended after the completion of prescribed inspection and/or restorative action.

c. Within the DLA Distribution System:

(1) Identification of shelf-life items is made by the Defense Supply Centers and promulgated to distribution activities in the form of Storage Item Change Cards (appendix B-23) containing the NSN, Shelf-Life Code (appendix A-47), and any other data deemed necessary for control of these items.

(2) Control of shelf-life items is based on condition coding of materiel in stock by distribution activities IAW established Condition Codes, appendix A-16.

(3) Issue of shelf-life items is made by distribution activities based on the following expressed policy as modified by Management Codes, appendix A-13, which provide more detailed instructions on Materiel Release Orders (MROs).

311104 - POLICY

Control and issue of items assigned Shelf-Life Codes will be exercised IAW the following principles:

a. In the absence of specific exception type instructions (Management Code), distribution activities will issue those items having the earliest expiration date first.

b. Distribution activities will perform Storage Surveillance required for items assigned Shelf-Life Codes, as prescribed in chapter 70 and make materiel adjustment actions prescribed in chapter 5, IAW the Condition Code change principles in section II.

c. Distribution activities will recognize and adhere to the exception type instructions furnished by the DSCs on MROs and effect Materiel Release Confirmation or Denial/Adjustment actions prescribed by chapters 4 and 60, to include the use of Management Codes related specifically to Shelf-Life Code items.

d. Test, restorative, and serviceability standards or other technical documentation promulgated by the DSC will be applied for the protection of materiels which deteriorate in storage during periods of normal stock turnover.

311105 - RESPONSIBILITIES

Distribution activities are responsible for executing the Control Program as directed by the DSC. Effective shelf-life control at the warehouse level requires vigilance on the part of all personnel, careful supervision, and understanding of the intent and letter of the controlling procedures.

SECTION II - CONTROL PROCEDURES

311201 - APPLICATION OF SHELF-LIFE CODES

a. An initial assignment or revision of a Shelf-Life Code will cause the computer to produce a Storage Change Listing, appendix F-82, for review and processing.

b. A SLID appendix C-104, will also be automatically prepared to permit location identification of the new Shelf-Life Code assignment.

c. DS/T will assign a new or revised next inspection date in the Locator Subrecord commensurate with Shelf-Life Code and test, restorative and serviceability standards promulgated by the DSC.

311202 - USE OF CONDITION CODES

Condition Codes in appendix A-16 will be utilized for control and issue of items assigned a Shelf-Life Code as follows:

a. Condition Code A will be used for items when shelf-life is such that it may be issued to all customers.

b. Condition Code B will be used to segment stocks when the shelf-life is such that the issue may not be made to all customers, i.e., CONUS only or other similar restrictions.

c. Condition Code C will be used for specified items which are issuable only to selected customers and must be used before Condition Codes A and B materiel to avoid loss as a useable asset.

311203 - REPORTING OF CONDITION CHANGES

Distribution activities are charged porting changes in condition of stock in-storage, so that proper adjustment to the accountable record, held by the DSC, may be made.

a. The Surveillance Inspection/Operational Test Notice Cards, when processed as indicated in chapter 70, will cause the updating of the Item Locator Record by posting the new Condition Code of materiel and the next Inspection Date. The process will also cause the preparation and transmission of a Materiel Adjustment Card, DIC DAC, in the format of appendix B-22, each time there is a Condition Code change recorded for a specific NSN and quantity.

b. The application of Condition Code changes to shelf-life items will be applied IAW the following table:

TABLE FOR THE APPLICATION OF CONDITION CHANGES TO SHELF-LIFE ITEMS

REMAINING LIFE IS	ASSIGN CONDITION CODE
Less than 3 months	C
3 through 6 months (inclusive)	B
More than 6 months	A

c. Exception to the above table may be applied to selective items having a Shelf-Life Code of nine months or less when directed by the DSC. These items will be isolated and close surveillance maintained to ensure that items are issued prior to the expiration date.

d. The Materiel Adjustment Card, DIC DAC, reporting the change of condition for dated, shelf-life coded Medical and Subsistence items, will reflect Management Code Z in pos. 72 and will be followed by a DD Form 1225, Storage Quality Control Report, prepared and distributed IAW appendix E-091 P.

e. The Materiel Adjustment Card, DIC DAC, changing shelf-life materiel to Condition B or C will be forwarded to the DSC within 15 days preceding the first day of the 6-month or 3-month timeframe. As an example, for an item with an expiration date of December 1977, the DAC changing the item to Condition B would be forwarded to the DSC during the period 16-30 June 1977, preferably near the end of the period.

f. Computer prepared automatic reclassification actions, DIC ZC9, will be utilized for downgrading of nonextendable Type I shelf-life items. These adjustment actions will be mechanically prepared and completed IAW chapter 70 and appendix E-116 P under provisions outlined in the following criteria:

(1) Condition Code A - Maintained for Type I items with more than six months shelf-life remaining.

(2) Condition Code B - Assigned for Type I items having three through six months of remaining shelf-life.

(3) Condition Code C - Assigned when Type I items exhibit less than three months of remaining shelf-life.

(4) Downgrade Type I items to Condition Code H on expiration date.

g. The computer-prepared Materiel Adjustment Documents, DIC DAC, will be identified by a specific document number constructed using the 6-position DoDAAC of the managing DSC, 4-position Julian date, followed by a constant 9999 and processed in conjunction with the provisions outlined in subparagraph e above and appendix D-39.

h. The Surveillance Inspection/Operational Test Notice Cards, DIC ZC0 or ZC9, will be produced during the same inspection cycle.

311204 - WAREHOUSE CONTROLS

a. Shelf-life items in-storage will be segregated by expiration date to permit identity of and access to stocks with the least remaining shelf-life.

b. All shelf-life items will be identified on storage records by the codes authorized in appendix A-47.

c. Storage personnel in the normal routine of surveillance of their spaces and stock should be alert for expired shelf-life dates and will notify the Chief, Stock Readiness Branch, DSOT, of this condition for corrective action.

SECTION III - PROCESSING MATERIEL RELEASE ORDERS FOR SHELF-LIFE ITEMS

311301 - USE OF MANAGEMENT CODES

a. Management Codes are used by DSCs when it is necessary to supplement Advice Codes and/or Condition Codes, as shown on the MRO or when it is necessary to deviate from the first-in, first-out principle. These codes are to be used only to supplement the Condition Code shown on the MRO and are not to be used as a substitute for the Condition Code.

b. Authorized Management Code (extracted from appendix A-13) for use on MROs for shelf-life coded items are:

CODE	DESCRIPTION
F	Issue newest stock only (applies to all commodities)
G	Issue stocks having at least one year shelf-life remaining

c. If no Management Code appears in pos. 72, distribution activities will issue those items having the earliest expiration date within the Condition Code specified in the MRO. For example, if the MRO calls for Condition B materiel, the materiel in Condition B with the earliest expiration date will be shipped first. If the MRO specifies Condition B materiel with Management Code F in pos. 72, only materiel in Condition B with the latest expiration date will be shipped.

311302 - STOCK SELECTION

On receipt of a DD Form 1348-1, DoD Single Line Item Release/Receipt Document, DS/T will select stock and Condition Code (and related Management Code) of materiel to be issued.

311303 - WAREHOUSE DENIALS

a. Warehouse denials/adjustments on MROs for shelf-life coded items will be processed IAW chapters 4 and 60. Management Codes 1, 2, 3, 4 and 5 will be used as appropriate.

b. When the denial occurs as a result of insufficient stock of materiel to meet the instructions conveyed by Management Code G in pos. 72 of the MRO, Management Code 3 will be used in lieu of 1.

(1) Management Code 3 will indicate to the DSC that stock is on hand in the condition requested on the MRO, but that no stock is on hand to meet the specific expiration period requested in that condition.

(2) Distribution activities will not conduct a special inventory or provide other reports to the DSCs when Management Code 3 is used.

c. Warehouse denials may also occur as a result of condition changes, in materiel on hand, detected during the course of stock selection for shipment.

(1) In the event materiel on hand is found to be in a condition other than that specified on the MRO, appropriate action will be taken to advise the DSC of the condition change IAW the provisions of chapter 5.

(2) When warehouse denials occur as a result of finding materiel which has changed condition, Management Code 2 will be used in lieu of 1.

CHAPTER 12

DISPOSAL TRANSACTIONS

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CHAPTER 12

DISPOSAL TRANSACTIONS

SECTION I - GENERAL

312101 - PURPOSE

This chapter prescribes the policies, responsibilities, criteria, and standard internal procedures to be used by a defense depot, or the Directorate of Storage and Transportation (DS/T) where depots are collocated with Defense Supply Centers (DSCs), applicable to the release or transfer of disposable materiel from a defense depot to a Defense Reutilization and Marketing Office (DRMO).

312102 - SCOPE

a. Information contained in this chapter outlines the depots' manual and mechanical procedures for processing disposal orders issued by the controlling DSC. It encompasses documentation transactions initiated by the depot to the DRMO, the DSC, and the applicable Military Service (hereinafter referred to as Service), as required.

b. It includes the general procedures and requirements related to the validation, control, processing, and recording of information pertaining to the issue, denial, adjustment, confirmation, and status of materiel designated for disposal action.

c. This chapter defines only the peculiarities which apply to disposal of materiel. It augments and supplements standard detailed procedures contained in other chapters of this volume.

312103 - REFERENCES

Applicable references will be covered in each subsequent section or paragraph.

312104 - POLICY

a. Orders for the disposal of materiel stored at a defense depot are received at the depot from either the Service owner of the item or from the applicable DSC or may be originated by the depot. The depot is responsible for processing the disposal transactions as ordered, furnishing the applicable DRMO certain documents, and informing the DSC the status of all actions taken.

b. Disposal Release Orders (DROs) are generally processed in the same manner as Materiel Release Orders (MROs). This chapter emphasizes the peculiarities that require exceptions to normal procedures.

c. The major exception is effected by use of the presence of a Management Code Z on the incoming release order document. This requires either decision making outside the computer, the mailing of EAM punched cards supplemented with special remarks or messages, the designating of release and retention quantities on Orders, or recognition of dual ownership materiel.

d. Demilitarization (Demil) requirements will be provided to the DRMO by a Demil Code entered on each DRO. The code will be entered in the DRO by the originating DSC/ICP and perpetuated to the ensuing DD Form 1348-1. DRMO documents originated by the distribution depot will have the applicable code entered prior to distribution of documentation and transfer of the materiel to the disposal function.

e. Other exceptions to normal MRO processing are: Issue priority is usually comparatively low; materiel may not be physically transferred at the time it is removed from records; transfer dates are established outside UMMIPS timeframes and are based on the DTD, MTD, and the presence of a Purpose Code M on the DRO. Additionally, DRO items will be consolidated in accordance with appendix D-98.

f. The true condition of the materiel being transferred to the DRMO will be indicated on the transfer documentation. In this regard, MILSTRAP Condition Codes J, K, L, M and N will not be indicated as these codes denote a suspense category and are meaningless to the Defense Disposal Program. Further, in those instances where it has been determined that materiel is to be disposed of because of failure to meet specifications relative to item identification/composition, such materiel will be transferred to the DRMO as Condition H and turn in documentation annotated CONDEMNED - NOT TO BE USED FOR PURPOSE DESCRIBED UNDER THIS NSN/PN.

SECTION II - GENERAL PROCEDURES

312201 - FILES AND REPORTS

Procedures for processing disposal transactions provide access to any computer file or table or output reports which are normally available for processing or control of documents related to issuance of materiel. Certain files contain additional data especially pertinent to disposal actions.

312202 - VALIDATION AND VIOLATION CONTROL

The mechanized system provides for validation and recognition of violations on all input documents. In the case of DROs, certain card fields are ignored or a valid entry is automatically made to permit processing. Invalid card fields critical to disposal decisions are mechanically identified, assigned a violation code, and rejected. A daily listing of violations, identified by DIC, is printed in the format of F-85 and submitted to the responsible office for correction in accordance with applicable E appendices, and entry of a valid document.

312203 - REPORTING DELETED ITEMS

a. The depot is responsible for cognizance of deleted items subject to disposal action, and to bring to attention of the applicable DSC the identity of items in storage which apparently require DROs.

b. Items to be deleted from Supply System are identified at the depot through receipt of a Storage Item Change Card from the applicable DSC through the MOWASP Data Bank. A DRO should be received at the depot to dispose of on hand assets prior to the effective date of the Storage Item Change Card.

c. If no DRO for a deleted item is received within seven calendar days subsequent to the catalog change date, the distribution depot reports the quantity and condition of materiel on hand under a deleted stock number to the cognizant DSC by Deleted Item Report Card, prepared in the format of appendix B-33. Report cards are identified by DIC CK8.

d. Chapter 66, Stock Locator System, provides the information applicable to reporting deleted items.

312204 - FINANCIAL ACCOUNTING

Transfer of financial accountability of disposed materiel is not related to its physical movement. Change of accountability records at the DSC reflect the MTD as shown on the DRO or, the date the DRMO signs for (accepts) accountability. Discrepancies subsequently disclosed during inspection or preparation for shipment which result in denials or quantity changes will effect submission of an adjustment document from the depot to the DSC.

SECTION III - PROCESSING DISPOSAL RELEASE ORDERS

312301 - GENERAL

a. DROs can be received at the depot from either the DSC or the Service owner of the item. A normal Type Disposal Card (A5J) can be received via AUTODIN direct to the computer. However, the mechanized system will reject any A5J that contains a Z as Management Code to the F-113. These require manual exception processing contingent on additional information to be furnished by mail, phone or TWX. After manual functions have been performed on the exception DRO, it will be reentered to the system with the second position of the DIC as blank. ENTRY programs will then recognize the DRO as having manual processing accomplished, validate the document and continue processing accordingly.

b. Materiel initially reported to the managing DSC as Condition Code J, K, L, M or N may be directed to be shipped to the DRMO. These condition codes will be changed on the documents accompanying the materiel to a condition code which accurately reflects the actual materiel condition. Additional detail is provided in chapter 5, paragraph 305302.

c. Materiel received in Condition Code H with Management Code M or T or by an adjustment transaction (DIC DAC) putting materiel in Condition Code H with Management Code M or T will result in automatic generation of a DRO. If there have been insufficient data to complete all required fields in the DRO, an F-85 reject listing will be generated. DS/T will research missing data elements on the F-85 and when completed will input the DRO through normal processing for the next issue cycle.

d. When disposal of radioactive materiel is appropriate, refer to chapter 68, section VI, paragraph 368602 for guidance regarding requests for instructions or information, if necessary.

312302 - DROs FROM DSCs

a. Defense depots receive DROs from DSCs by transceiver or on punched cards in accordance with appendix B-32 and bearing DIC A5J. It is mechanically validated as shown in appendix D-65.

b. Entries on the card which are peculiar to, or have emphasis on, DRO actions are: Retention Quantity, Effective Transfer Date, Purpose Code, Demilitarization Code, Management Code, Condition Code, Reclamation Code, and Screening Code.

c. The following criteria apply to the quantity to be disposed or retained:

(1) Blank. A blank retention quantity field (pos. 55-61) indicates that the quantity in pos. 25-29 is to be transferred to the DRMO. A blank retention quantity field may be used by the DSC when materiel is known to be commingled in-storage and accounted for on more than one accountable record. A blank retention quantity will always be used when when transferring materiel from Purpose Code M to the DRMO.

(2) Zero-Filled. A zero-filled retention quantity field indicates that the total quantity of materiel in-storage in the Condition Code cited in pos. 71 is to be transferred to the DRMO regardless of the quantity in pos. 25-29. A zero-filled retention quantity may be used when an item is being deleted from the system and the total quantity is to be transferred to the DRMO.

(3) Quantity. A quantity in the retention quantity field indicates that stock in the quantity entered in pos. 55-61 and in the Condition Code indicated in pos. 71 is to be retained in-storage and the residual balance is to be transferred to the DRMO; however, if the residual quantity available for transfer to the DRMO is greater or lesser than the quantity reflected in pos. 25-29, the provisions of paragraph 312403 will apply as applicable. The DSC will use the retention quantity entry on DROs with discretion and will recognize materiel which is recorded on the DSC inventory control record under more than one ownership and commingled in-storage. The retention quantity entry will represent the total retention quantity for all ownerships on the DSC record notwithstanding the entry in pos. 70; and when a quantity is reflected in this field, it will be considered the governing quantity were a conflict to occur between it and the disposal quantity contained in pos. 25-29.

d. The date established for transfer of disposable materiel is mechanically determined by computing the MDT based on the date of transmission plus 30 days; the PDT is based on the scheduled Geographical Area shipment date which immediately precedes or is equal to the MDT.

e. Validation is accomplished and violations are determined by the mechanized system on all DIC A5J documents. Certain data fields in the card are corrected within the computer complex. Mechanically uncorrectable data fields are identified by a Violation Reason Code (VRC) (appendix F-85) which is provided to the depot office responsible for correction and reinput. The procedures for manual processing of the Validation Reject Report are described in appendix E-032 V.

f. Manual processing of a DRO DIC A5J is required to accumulate exception instructions from the DSC and to add this information to the computer developed materiel release document DD Form 1348-1 flimsy.

(1) Exception DROs via AUTODIN:

(a) When the depot receives an exception DRO (identified by a "Z" in pos. 72) the DRO image will be output on the F-113.

(b) Exception data will be obtained from the DSC and placed in suspense for subsequent annotation on the DRO document.

(c) The A5J will be reinput to the system with a blank in the second position of the DIC to bypass duplicate document checks. Entry may be by card or remote entry device.

(d) The exception DRO will be printed (DD Form 1348-1) and forwarded to special processing.

(e) Exception data are annotated on the DD Form 1348-1, one copy retained for suspense, and the DRO forwarded to the warehouse stock selection area.

(2) Exception DROs received via means other than AUTODIN:

(a) Exception DROs may be received via mail, TWX or telephone message.

(b) If the DRO message is for DRMO or retention quantities exceeding 99,999, process the DRO off-line; i.e., do not enter to MOWASP.

(c) The DRO may be input to MOWASP in accordance with appendix B-32 with two options:

1. If output is desired on the F-113, enter the complete DRO format as specified. Procedures outlined in subparagraph (1)(a) through (e) above apply.

2. If the F-113 output is to be bypassed, enter a blank in the second position of the DIC. Procedures outlined in subparagraph (1)(d) and (e) above apply.

SECTION IV - RELEASE/STATUS REPORT DOCUMENTS

312401 - SINGLE LINE ITEM RELEASE DOCUMENT

a. The DD Form 1348-1 flimsy, annotated with the supplementary or special instructions pertinent to the disposal order, is received in the warehouse storage area. It is the basic document from which information is subsequently obtained to effect the preparation of computer input documents regarding shipment confirmation, denials, or adjustments. DD Forms 1348-1 that apply to DLA initiated DROs will contain the statement: "DoD Excess."

(1) Verify the availability of Purpose Code M materiel and notify the DSC if a discrepancy is disclosed.

(2) Correct the quantity field (pos. 25-29) and related fields of DD Form 1348-1, as necessary, and for Purpose Code M materiel only, forward a copy of the DD 1348-1 to the DRMO as advance notification of transfer.

b. Chapters 4, 5, 60, and 66 adequately describe the procedures and reference appendices used to process a DRO through the depot until issuance of the materiel.

312402 - SHIPMENT/RELEASE CONFIRMATION

a. Finalization of the DD Form 1348-1 flimsy and supplementary documents in the shipping area instigates submission of status cards into the computer for posting to file records and the preparation of an ARJ, ARK, or ARL confirmation card for transmission via AUTODIN to the DSC/ICP

b. Chapters 4 and 60 describe these procedures and the conditions which determined the usage and completion of input cards DICs, ZBM (appendix B-99), ZBP (appendix B-101), or ZEN (appendix B-128), to transmit shipment status to the depot computer.

c. For disposable materiel <u>not</u> in Purpose Code M, the depot will inform the DRMO of the shipment of materiel as soon as possible, but in no event will it be later than the effective transfer date.

d. When the materiel <u>is</u> in Purpose Code M, the depot will expeditiously verify the availability of the materiel and arrange with the DRMO for its transfer on or before the MDT.

e. The depot will furnish the DRMO advance notice of transfer of Purpose Code M materiel by sending copies of the DD Form 1348-1 flimsy, annotated with supplementary disposal instructions.

312403 - MATERIEL RELEASE DENIAL/ADJUSTMENT (MRD/A)

a. DROs require the same degree of controls and reporting of denials or adjustments to the DSC/ICP that are applicable to other issuance actions.

b. Chapters 4, 5, and 60 describe the procedures subsequent to the time a DRO has reentered the mechanized system.

c. Materiel Denials or Adjustments are submitted by the depot via AUTODIN or mailed as applicable.

d. When the depot is unable to satisfy the exact quantity to be transferred to the DRMO, pos. 25-29, and/or retain the exact quantity in the retention quantity field, pos. 55-61, the actions to be taken and the applicable document(s) provided to the DSC/ICP are outlined in appendix E-081 P.

312404 - CANCELLATIONS

a. Request to cancel a previously issued DRO is initiated by the DSC/ICP and sent to the depot via AUTODIN. DIC ACJ on the card format of appendix B-17 is used. It enters the computer system for validation and processing according to appendix D-43.

b. Chapters 4 and 60 provide the detail for cancellation actions by the depot.

c. When sufficient data are available in either the Active or History Record File, the applicable following reply will automatically be transmitted:

(1) Cancellation accomplished, DIC ACJ with Status Code BQ (appendix A-12).

(2) DRO previously denied, DIC AEJ, Code BY in pos. 65-66, Management Code in pos. 72 (appendix B-94).

(3) Shipment could not be canceled, DIC ARJ, ARK,ARL.

d. If the MRO/DRO Active or History File does not contain sufficient data, indicating the DRO is inprocess, a report, Notice of Cancellation Request, is output in the format of appendix D-69, for manual research and input of the proper document (ZBM or A_J, exception DRO).

e. If no record of the DRO can be found in the depot, the DSC/ICP is furnished an AGJ document in the format of appendix B-81. Field positions 65-66 will contain a BF to indicate no record.

312405 - FOLLOWUPS

a. DSCs will followup (DIC AFJ) to distribution depots on unconfirmed/outstanding DROs monthly on the last working day of each month on those DROs which are 10 days old past the DTD/MTD reflected in pos. 62-64 of the DRO. The DTD/MTD will normally be the date of transmission, plus 30 days, thereby making the DRO followup date normally 45 days past the requisition date.

b. Defense depots will process the Followup Card in accordance with chapter 4 of this manual and respond with the following documentation:

(1) Materiel Release Confirmation, DIC ARJ/ARK/ARL appendix B-225, to advise that:

(a) Transfer to the DRMO has been made. (Date Shipped field, pos. 57-59, and date available for shipment field, pos. 78-80, will both be completed).

(b) Transfer to the DRMO has not been accomplished. (Estimated shipment date field, pos. 57-59 will be completed indicating estimated date shipment will be made and date available for shipment field, pos. 78-80, must be blank).

(2) Supply Status - DIC AEJ.

(a) Prepare reply DIC AEJ with BF in the pos. 65-66 when it is necessary to advise the DSC that the depot has no record of the DRO. Supply Status will be prepared in the format of appendix B-94.

(b) Prepare Supply Status DIC AEJ in response to a DRO Followup when it is necessary to advise the DSC that the original DRO was previously denied. Supply Status Cards will be prepared in the format of appendix B-94 with applicable Management Code in pos. 72, and quantity denied in pos. 25-29 and Code BY in pos. 65-66.

(c) Prepare a DIC AGJ in response to a DRO Followup when it is necessary to advise the DSC that the original DRO was previously canceled. Reply will be prepared in the format of appendix B-81 with Code BQ in pos. 65-66.

312406 - INTRANSIT CONTROL OF SHIPMENTS TO DISPOSAL ACTIVITIES

a. A Shipment Status (DIC AS8) will be generated to DAAS for distribution of an AS3 to the Defense Reutilization and Marketing Service (DRMS) when:

(1) The dollar value of the shipment is $100 or more.

(2) The item (NSN) has a Physical Security and Pilferage Code other than U or X.

b. Shipment History will be maintained for 120 days on all shipments to disposal for which shipment status is provided to the DRMS.

c. The Defense Reutilization and Marketing Office will indicate acceptance of disposal materiel received by providing the shipping depot a signed copy of the DTID which should be filed for future research.

d. Disposal Shipment Confirmation Followup Cards (DIC AFX or AFZ) will be received by the depot (via applicable DSC) from the Defense Reutilization and Marketing Service on discrepant or overage shipments.

e. If no record of shipment is available at the depot, a supply status card (DIC AE3) with supply status code BF in field positions 65-66 will be generated to the DRMS.

f. When a record of shipment is available, the depot will investigate discrepancies and provide a Disposal Shipment Confirmation Card (DIC ASZ) to the Defense Reutilization and Marketing Service in accordance with appendix E-046 P.

SECTION V - TRANSFERRED MATERIEL

312501 - NONSHIPPED DISPOSED MATERIEL

a. Movement of DoD excess materiel transferred to the DRMO will be accomplished when practical. If for reasons of economy or operating feasibility the defense depot Commander determines that it is impractical to move DoD excess materiel to specially designated disposal areas under control of the DRMO, and will ensure positive and adequate identification of the excess stock left in storage areas. Bin stocks, however, will be removed from bin storage areas; they either may be consolidated with disposal bulk stocks in reserve storage locations or moved to the DRMO Area. Stocks left in storage areas will be identified by use of a card or tag attached to the exterior of a single container, or attached to the pallet load for bulk stock. The affixed card or tag bearing the stock number, unit of issue, and quantity will be plainly marked, "DO NOT INVENTORY - TRANSFERRED TO THE DRMO DISPOSAL DIRECTIVE NUMBER_____". The Item Locator Record for materiel transferred to the accountability of the DRMO will be deleted from the Item Locator File since there is no code provided to reflect DRMO ownership on an item locator record.

b. The absence of mechanized record data pertaining to the identification of items, ownership, quantity, and warehouse location of disposed materiel that has been removed from accountability records but still stored within the depot can cause management problems. Therefore, each DLA depot should develop a manual record system for the control of disposable stored items. Consideration could be given to the input of a DIC ZBM card with Action Code DP, to obtain an F-107 report indicating the materiel had not been shipped. Data pertaining to disposed items in the warehouses could be extracted from the F-107 listing, supplemented with location and other pertinent data, and become the basis for a manual control file.

312502 - LIAISON WITH DEFENSE REUTILIZATION AND MARKETING OFFICE

a. The depot will establish procedures to assure that the DRMO receives adequate notification of shipments, and instructions regarding disposition of materiel and documents.

b. Original copy of the DD Form 1348-1 will be used by the depot for preparation of shipment confirmation. Balance of copies will accompany the materiel to the DRMO.

c. The depot will annotate the Remarks block of the flimsy with any or all of the following statements which may apply:

(1) Reclamation required.

(2) Proceeds of sale to be credited to account number (insert number).

(3) Additional instructions attached.

d. The use of statements specified above may require additional explanations or instructions to be attached such as the method or requirement for performing reclamation.

e. When the disposal transaction is accompanied by a technical report based on latent defects in the materiel being shipped to the DRMO, the DD Form 1348-1 will be annotated as described in subparagraph c(3) above, and a copy of the technical report forwarded to DRMO with the DD Form 1348-1.

f. The DRMO will also comply with the supplementary or exception instructions. Liaison will be maintained between the depot and DRMO, by phone, mail, or TWX, to resolve any discrepancies or questions concerning the disposal transactions.

SECTION VI - INSTRUCTIONS FOR RECOUPMENT

312601 - GENERAL

An unanticipated requirement may develop which dictates the recovery of materiel from a property disposal activity for stockage in the DLA supply distribution system. For this reason procedures for recoupment of materiel from the DRMO are provided in the following paragraph. These procedures are applicable only to recoupment of materiel originally declared excess and transferred to the DRMO by the DSC effecting recovery action. Acquisition of materiel other than that originally declared excess is treated as a receipt from an outside source and provisions of chapter 2 pertain in processing the receipt transaction.

312602 - RECOUPMENT PROCEDURES

For recoupment of DoD excess materiel from the DRMO, these procedures apply:

a. The DSC will:

(1) Prepare a Manual Requisition as illustrated in appendix C-9 and forward the original copy to the DRMO who is to return the materiel and one copy to the distribution depot receiving the returned materiel.

(2) Produce a PMRC, in the format of appendix B-35, bearing DIC DWJ.

(3) Forward the PMRC to the distribution depot which is to receive the materiel.

b. The distribution depot will:

(1) Incheck materiel recouped from the DRMO.

(2) Inspect materiel to the extent necessary to verify its identity and condition.

(3) Reject to the DRMO materiel in excess of the quantity shown in the quantity field (Block 8) or not in agreement with the stock number (Blocks 4-6) or condition (pos. 71 of Block 23) specified on the manual requisition copy.

(4) Forward to the DSC a MRC in the format of appendix B-36, bearing DIC D6J, for the quantity of materiel accepted from the DRMO.

SECTION VII - PROPERTY DISPOSAL CHALLENGE PROGRAM (PDCP)

312701 - GENERAL

This section prescribes basic policies and assigns basic responsibilities for accomplishing the Property Disposal Challenge Program (PDCP) at DLA depots. The PDCP is intended to further property reutilization by preventing the transfer of apparently usable materiel to property disposal inventories. This is accomplished through the establishment of procedures to allow for human intervention/challenge of disposal actions during processing. This challenge program has been called SAVES, Save All Valuable Equipment and Supplies. The SAVES procedures are provided as follows: (Supplementation is permitted).

312702 - SAVES PROCEDURES

a. A SAVES Program will be established at each DLA Depot. This program will be administered by the Directorate of Distribution and controlled by the Distribution Management Division (DMD).

b. The SAVES card, DLA Form 1757, will be made available/provided to distribution depot warehouse employees.

1. PART ONE OF DLA FORM 1757 - CHALLENGER

a. The SAVES card should be completed by the depot employees during the Disposal Release Order processing when:

(1) Container markings/contract date indicate that the items are 3 years old or less.

(2) Knowledge of a recent issue of the same item.

(3) Knowledge of a recent receipt of the same item.

b. The information required to complete the SAVES card is self-explanatory. This information can be obtained from the Disposal Release Order (DRO) and the disposal candidate markings.

c. Once completed the SAVES card should be attached to the DRO and forwarded through the challenger's supervisor to the Distribution Management Division (DMD), Directorate of Distribution for processing. The challenger will be notified of all findings/results.

2. PART TWO OF DLA FORM 1757 - DISTRIBUTION MANAGEMENT DIVISION

The DMD will suspend the DRO action, complete the appropriate blocks of the SAVES, annotate the date forwarded, and forward via a control letter to the challenged items managing DSC POC as follows:

Defense Construction Supply Center
ATTN: DCSC-OMR
Columbus, OH 43216-5000
(AV 850-3883)

Defense General Supply Center
ATTN: DGSC-OMMR
Richmond, VA 23297-5000
(AV 695-3100)

Defense Electronics Supply Center
ATTN: DESC-OMMA
1507 Wilmington Pike
Dayton, OH 45444-5000
(AV 986-5716)

Defense Personnel Support Center
C&T - ATTN: DPSC-TSO (AV 444-3062)
MED - ATTN: DPSC-ASI (AV 444-2164)
POLICY - ATTN: DPSC-LX (AV 444-4447)
2800 South 20th Street
Philadelphia, PA 19101-8419

Defense Industrial Supply Center
ATTN: DISC-OBA
700 Robbins Avenue
Philadelphia, PA 19111-5096
(AV 442-2407)

3. PART THREE OF DLA FORM 1757 - DEFENSE SUPPLY CENTER

a. The DSC will be allowed three weeks from the date forwarded by the initiating depot to process the SAVES card. The DSC will internally distribute the SAVES card to the appropriate item manager for review. The item manager will research the challenged item to determine if the disposal action is valid. If the disposal action is found to be invalid, the item manager will continue research to determine if disposal actions are in progress and/or completed at other storage sites. If so, the appropriate action to cancel the DROs and/or recoupment of the disposal items will be taken.

b. When the item manager has completed the review/evaluation of the disposal action, the SAVES card will be annotated as appropriate. If the determination has been made to retain the item and retention/recoupment actions at other sites have resulted, the quantity and the dollar value total (quantity SAVED X unit price) of the SAVED item will be entered on the SAVES card as appropriate. The item manager will return the completed SAVES card to the DSC POC. The DSC POC will annotate the SAVES card with the date forwarded and return to the initiating depots' DMD. (Record keeping and reports are not required by the DSC).

4. PART FOUR OF DLA FORM 1757 - DISTRIBUTION MANAGEMENT DIVISION

Upon receipt of the completed SAVES card from the DSC POC, the DMD will take action as follows:

a. The DMD will obtain the appropriate SAVES suspense card and the DRO:

(1) If DISPOSE: Conspicuously annotate the DRO as CHALLENGED (to prevent any further challenges of the item) and continue DRO processing.

(2) If CANCEL: Hold for DSC input of DIC AC_ document to cancel DRO action.

b. The DMD will complete the SAVES card to include the information concerning materiel saved at other storage sites, and forward it to the Challenger. Rebuttals and/or resubmissions of challenges are inappropriate and will not be accepted by the DMD.

c. The DMD will retain the completed SAVES card for reporting purposes.

5. FOLLOWUP PROCEDURES

The DSC will have approximately three weeks from the date forwarded by the initiating depot to process the SAVES card. The followups will be accomplished at three week intervals, as required. The followups will consist of a routine message citing the SAVES control letter, the DRO document number and the followup identification (i.e., first followup etc.). A copy of the SAVES followup will be directed to the Defense Logistics Agency, ATTN: DLA-OWO (Depot Operations Division). The third and final followup will be directed to the Depot Operations Division (DLA-OWO) for action. The Depot Operations Division (DLA-OWO) will assume responsibility for obtaining a response from the managing DSC. No further actions will be required from the initiating depot until resolved by DLA.

6. REPORTING REQUIREMENTS

a. The DMD is required to provide to HQ DLA, ATTN: DLA-OW a quarterly report of the SAVES program. The required format and data elements are as follows:

DEPOT SAVES PROGRAM

Challenges to Item Managers:

a. Disposal Release Orders Received: _____.

b. Disposal Release Orders Challenged: _____.

c. Materiel Recovered:

	LINES	DOLLAR VALUE
(1) DPSC		
(2) DGSC		
(3) DISC		
(4) DESC		
(5) DCSC		
(6) OTHER		
TOTAL	_____	_____

b. This information will be included as an attachment to the quarterly Physical Inventory Performance Report (RCS DD-M(Q)935).

c. The DSCs are not required to maintain SAVES records or produce reports.

CHAPTER 13

GOVERNMENT FURNISHED MATERIEL

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CHAPTER 13

GOVERNMENT FURNISHED MATERIEL

SECTION I - GENERAL

313101 - PURPOSE

This chapter prescribes responsibilities and procedures governing the processing of loans, issues, and receipts of Government Furnished Materiel (GFM) for the purpose of manufacture.

313102 - SCOPE

The provisions of this chapter cover specific procedures as follows:

a. Issues or loans of materiel to contractors.

b. Issues of materiel to DoD manufacturing activities.

c. Return of completed items, Government Loaned Property (GLP), and unused DLA-owned materiel to depot stocks from the above.

313103 - RESPONSIBILITIES

Defense depots, DSCs with a depot type activity supply operations, and DoD manufacturing activities will implement the procedures prescribed herein. Specific responsibilities are as follows:

a. Defense depots and DSCs with a depot type activity supply operation.

(1) Process receipts and issues of GFM IAW special instructions received from the DSCs and as outlined in chapters 3 and 4.

(2) Process adjustments IAW chapter 5.

(3) Return DLA-owned materiel to stock IAW instructions received from DSCs.

(4) To maximum extent feasible, ship request for GFM from the same lot number, contract number, and contractor.

(5) Process shipments of Government Furnished Textile Materiel IAW DLAM 4140.2, Volume I, Part 1, Chapter 25.

b. DoD manufacturing activities.

Forward completed items, GLP, and unused DLA-owned materiel to depots with proper shipment markings and documentation.

313104 - INPUT AND OUTPUT DOCUMENTS

No special action required relevant to using computer input and output documents for GFM is developed in this chapter. Procedures as outlined in chapters 3 and 4 will be used as a basis for computer input and output requirements.

313105 - CODES - RECORDS

a. Codes

(1) Codes utilized in conjunction with GFM transactions, other than shoe lasts, are described in detail in appendices A-5, A-12, and A-15.

(2) Codes utilized in conjuction with shoe last transactions are described in detail in appendices A-15 and A-16.

b. Records

(1) In the handling of textiles, one copy each of DD Form 1348-1, Release Receipt Document, and Shipment Planning Worksheet (SPW) signed by the contractor's representative is to be filed with one copy of the DD Form 1527, Unit Load Tally Sheet (appendix C-32), in completed GFM File.

(2) In the handling of other GFM such as shoe lasts, two copies of SPW will be forwarded to the DSC concerned for record purposes.

SECTION II - ISSUE TRANSACTIONS

313201 - SHIPPING PROCEDURES

a. Shipment of GFM will be accomplished on DD Form 1348-1 except for shoe lasts which will be shipped on SPW.

(1) Textiles are provided to contractors under two methods, via bailment and nonbailment. The methods of shipment are distinguished by the Advice Code in pos. 65-66 of DD Form 1348-1 or exception data furnished by the DSC. Exception data will include complete routing instructions.

NOTE: BAILMENT - The method of issuing GFM to contractors whereby the contractors pay transportation costs and dictate the mode of shipment. NONBAILMENT - The method of issuing GFM to contractors whereby the Government pays transportation costs and determines the mode of shipment.

(2) Under the bailment method the following specific criteria apply:

(a) The RDD is the date shipment must be available for movement to the contractor or picked up by the contractor's carrier.

(b) An MRO will be transceived utilizing appropriate Advice Code 8A, 8B, or blank in pos. 65-66 to facilitate mechanical processing.

(c) An MRO may be received via mail as an exception MRO when directing use of methods of shipment other than those for which codes have been provided. Exception data given will contain complete written instructions in Remarks.

(3) Under the nonbailment method, the following specific criteria apply:

(a) The RDD includes shipping time and is the date when shipment is to be delivered to the contractor's plant.

(b) MROs will be received via mail as exception MROs. Exception data given will contain complete written instructions in Remarks to include complete routing instructions.

(4) Project Code 2G7 will be recognized in pos. 57-59 as identifying shipments of GFM to commercial contractors.

b. Special instructions applicable to shipment of Government Furnished Textile Materiel.

(1) Identify GFM MROs by Purpose/Condition Code HA in pos. 70-71.

(2) Ship over or under in full rolls and/or containers, whichever is nearer to quantity requested on the MRO. In the case of tape or webbing, containers may be broken to obtain the required number of full rolls to satisfy the quantity shown on MRO. Under no circumstances will any materiel be cut to make a shipment equal the exact quantity ordered. In all cases, indicate on the Release Document and MRCC the actual quantity shipped.

(3) A maximum of 10 percent short lengths of all materiels, excluding narrow fabrics (tape and webbing), is authorized to be shipped except when special instructions are furnished by the DSC.

(4) A copy of DD Form 1348-1 and one copy of the Unit Load Tally Sheet will be forwarded to the appropriate DSC upon completion of shipment or when shipment is picked up.

(5) Transportation Officer will ensure on contractor pickups that the signature of the truck driver is obtained on a copy of DD Form 1348-1 or SPW and retained in transportation files.

c. Special instructions applicable to shipment of Government furnished shoe lasts.

(1) Shipments will be accomplished on SPW in lieu of DD Form 1348-1 and no Unit Load Tally Sheet is required.

(2) The item description block of the SPW will contain a full item description utilizing a maximum of nine spaces:

EXAMPLE: SL 12.5XL
EXPLANATION: SL = Shoe Last
Blank
12.5 = Size 12 1/2
XL = Extra Large

(3) Shoe lasts, Purpose/Condition Code A/A, will be shipped in burlap bags by size, 25 pairs to a bag. A shipment of less than 25 pairs of mixed sizes may be placed in one bag and so indicated on the shipping document. Each bag is to be identified with a tag showing MIL Number, NSN, Size, Quantity, and Bag Number.

(4) A shipment of less than the quantity requested will be indicated by circling that quantity in red and annotating the actual quantity shipped in the quantity column on the shipping document.

(5) Distribution of the SPW.

(a) One copy in the number one bag.

(b) One copy mailed to consignee.

(c) Two copies mailed to DSC.

(d) Original copy for Transportation File.

(6) Transportation Officer will ensure, on all contractor pickups, that the truck driver's signature is obtained on the original copy of the SPW.

313202 - DENIAL PROCEDURES

a. All partial or complete denials of GFM will be reported by telephone to appropiate DSC and confirmed by Materiel Release Denial Card (Appendix A-6). Shipment will not be effected on partial denials unless so instructed by DSC.

b. For shoe lasts, denials will be made only when no shoe lasts of the NSN requisitioned are available.

SECTION III - RECEIPT TRANSACTIONS

313301 - RECEIPT PROCEDURES

a. Textiles

(1) Receipts of materiel, issued as GFM from contractors and DoD manufacturing facilities, will be accomplished on DD Form 1483 and processed IAW chapter 3.

(2) Textile short pieces in issuable condition will be recorded and reported to the DSC in Condition Code C.

(3) Two copies of DD Form 1483, annotated with actual quantity received, to be forwarded to the appropriate DSC.

b. Shoe Lasts

(1) Receipts of shoe lasts from footwear manufacturers will be accomplished on DD Form 1483. The Document Number is contained in blocks 30-43.

(2) Shoe lasts are to be shipped in burlap bags, and contractors are required to affix tags (DPSC 276-1) to each bag showing Manufacturer, Contractor Number, B/L Number, Size, and Quantity.

(3) Tallying-in will be accomplished by using the quantities as shown on the tag affixed to the burlap bags. Annotate the quantity received on DD Form 1483.

(4) Transceive, to the appropriate DSC, the amount received, in Purpose/Condition Code A/A, utilizing the Document Number as shown in blocks 30-43 on DD Form 1483.

(5) Mismatched shoe lasts, in appropriate tagged containers (shown as "Each" in the UI Column on DD Form 1483) will be tallied in and annotated on DD Form 1483 in Quantity Received Column. These quantities will not be transceived. Two copies of the annotated DD Form 1483 will be mailed to the DSC concerned.

(6) After receipt, containers will be forwarded to the shoe last repair area for classification, repair and necessary adjustment action to the accountable records.

313302 - GENERAL INSTRUCTIONS

When advance information is available, DSCs will furnish PMRC (DIC DWH) to the distribution activity scheduled to receive the unused GFM. The Materiel Receipt Card (other than Procurement Instrument Source) will be prepared in the format of appendix B-21 using DIC D6H. This procedure also applies to the return of loaned items necessary for the manufacturer of the end item but which do not become a part of the finished product.

CHAPTER 14

INVENTORY TRANSACTIONS FOR MILITARY SERVICE-OWNED MATERIEL

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CHAPTER 14

INVENTORY TRANSACTIONS FOR MILITARY SERVICE-OWNED MATERIEL

SECTION I - GENERAL

314101 - PURPOSE AND SCOPE

This Chapter provides standard detailed instructions for processing inventory transactions involving materiel accounted for on the DSC inventory control record and stored in authorized DLA distribution depots - but owned, financed and managed by the United States Army, Navy, Air Force, or Marine Corps. It is applicable to defense depots and DSCs with a collocated depot type activity and is of interest to the Military Service(s) owning materiel accounted for on DSC inventory control records and stored in DLA distribution depots.

314102 - EXCLUSIONS

This chapter does not pertain to service-owned materiel which is stored in DLA-managed distribution depots in segregated storage and accounted for on inventory control records maintained or prescribed by the owning Military Service. Under these circumstances, storage of service-owned materiel in DLA-managed depots is on a space-available basis. The terms of negotiated Interservice Supply Support Agreement will dictate the storage services performed by the DLA establishment and the inventory transaction reporting system used in the execution of these services.

314103 - DEFINITION OF TERMS

a. Accountability. The term, "custodial accountability", is defined as the obligation to maintain records of item balances, in accordance with the inventory accounting system prescribed by DLAM 4140.2, showing authorized debits, credits, available balances, and such other identifying and supporting data as determined and required by DLA for proper control and administration of recorded balances. Data processing functions attendant to record maintenance is an integral part of this obligation. Quantitative and monetary responsibility for accountable item balances is limited to that directly related to record maintenance and excludes any obligation for computation of requirements, asset reporting of service-owned excess personal property, positioning and redistribution of materiel, financial reporting of supply system inventories, customer billing of issues, and related supply or financial management functions in compliance with Department of Defense issuances and Military Service implementations.

b. Storage Facilities. The terms "DLA distribution depot(s), DLA depot(s), and distribution depot(s)," as used in this chapter are synonymous and are inclusive of the storage facilities listed in DLAR 4140.48 unless otherwise stated. The term "DLAR-managed depot(s)" refers to one or more of the storage facilities listed in DLAR 4140.48 exclusive of Military Service-managed activities.

c. Commingled Stocks. As applied herein, the consolidation for storage purposes of the total quantity of like items in like condition involving ownership of DLA and one or more other agencies, without regard to maintaining ownership identity in the warehouse storage locations. Ownership quantities of commingled stocks will be maintained on appropriate DSC inventory control records.

314104 - POLICY

a. DLA will consider commingling of service-owned stocks of DLA centrally managed items with DLA-owned stocks in DLA principal distribution depots upon request of a Military Service in order to achieve economic benefits such as stock rotation which could not be accomplished in storage activities of the requesting Military Service distribution system.

b. The cognizant DSC, on request of the Military Service, will determine those service-owned stocks of DLA centrally managed items which are eligible under the provisions of DLAR 4140.48 for storage in DLA distribution depots under DLA custodial accountability.

c. DSCs will accept custodial accountability for service-owned materiel which is authorized for commingling in storage with like DLA-owned materiel. The DLA inventory accounting system prescribed in this manual will be used in accounting for this materiel. Coding limitations imposed by the system will not be exceeded. Additional data elements, e.g., stratification codes, project codes, cognizance codes, will not be introduced in the DSC inventory control record solely to accommodate Military Service needs. Receipt, issue and adjustment transaction reporting and processing internal to the DLA distribution system will be identical for all materiel regardless of ownership unless an exception is specifically recognized.

d. Positioning of service-owned stocks in DLA storage activities will be in accordance with DLA established stockage patterns.

e. Military Services will not be permitted to establish decks of prepositioned Materiel Release Orders (MROs) at DLA storage activities for service-owned stocks maintained under DLA custodial accountability. The restriction of prepositioned MROs also applies to service-owned stock, maintained under Military Service accountability, which is stored in DLA-managed storage activities.

f. Customer returns into DLA distribution depots for service-ownership under DLA custodial accountability are not authorized except for returns made upon the specific direction of a DSC. Return of materiel to the DLA distribution system will be governed by the credit policy for return of materiel to the Defense Stock Fund (DSF) and receipts will be processed accordingly under DLA ownership.

g. Issues and other disposition of service-owned assets will be made at the owner's direction through the media of requisitions or supply directives submitted to the accountable DSC by the owning Military Service. All instructions to storage activities relative to DLA-owned and service-owned commingled items will emanate from the cognizant DSC as the sole source authorized to direct release or other disposition of these stocks.

(1) Excepted are issues to meet demands placed on the DSC when DLA-owned stocks are depleted. To satisfy these demands, service-owned materiel may be transferred to DLA ownership on the initiative of the DSC. The extent of DLA latitude in this regard will be established by mutual agreement between DLA and the Military Service. Reimbursement to the Military Service for materiel transferred from service ownership to DLA ownership by the DSC will be effected by customer billing action originated by the service.

(2) Excepted also are service-owned assets not meeting the condition or stockage criteria prescribed for acceptance or storage of materiel in the DLA distribution system. Distribution depots are authorized to dispose of service-owned materiel under the provisions applying to DLA-owned materiel.

h. Transportation and handling costs incurred in Military Service-directed actions involving Military Service-owned materiel between DLA distribution depots or from DLA depots to customers, Military Service depots, property disposal activities, or to other consignees will be charged to the owning Military Service. Transportation funds of the owning Military Service will be cited on movement documentation.

i. Discrepancies relating to shipments of Military Service-owned materiel originating at DLA depots which are reported by customers will be adjudicated by the DSC on a case-by-case basis. The DSC will be guided by the provisions of DLAR 7350.2, DLAR 7240.2, and chapter 11, DLAM 7000.1 in making any restitution to the Military Service for shipping discrepancies. All transportation charges involved in return of erroneously shipped materiel or subsequent shipment of correct materiel to the consignee will not be born by DLA unless investigation proves that DLA was responsible for making the erroneous shipment.

j. Within capability, DLA will perform modification of Military Service-owned materiel under the custodial accountability of DLA as requested by the owning Military Service. DLA will bill the owning Military Service for all costs incurred incident to performing the requested modification. If such modification is peculiar to a Military Service requirement and changes the configuration of the item from that of the standard issue item, the modified materiel will be placed in segregated storage and the accountability for the quantity of the modified item returned to the owning Military Service.

k. Classification standards applying to DLA-owned materiel will also apply to Military Service-owned materiel received, stored, or accounted for in the DLA distribution system.

l. Surveillance inspection will be performed on Military Service-owned stocks following the in-storage inspection criteria and cycles established for DLA-owned stocks.

m. Physical inventory of Military Service-owned stocks will be conducted following the procedure and on the schedule prescribed for like DLA-owned stocks.

n. Inventory adjustment losses or gains resultant from surveillance inspections, physical inventories, stock discrepancies including warehouse denial and stock reidentification actions will be assumed by DLA. If the DLA ownership balance (by condition-location) is insufficient to absorb the loss, the residual credit will be apportioned (by ownership-condition-location) to the Military Service(s) on the basis of the ratio each Military Service ownership balance represents to the total recorded balance for the Military Service(s) at the time that the DSC inventory control record is adjusted. (In the case of physical inventory, at the time the DSC inventory cut-off balance is established.) Reimbursement of the Military Service(s) for losses sustained will be effected by issuance of a full return credit allowance to the losing Military Service(s).

o. The DSC will process catalog changes to its inventory control record and will advise distribution depots to effect the necessary remarking or consolidation of stocks in storage, following the storage item change procedures established for the DLA distribution system in chapter 5 of this manual. Management actions related to catalog changes, however, remain the responsibility of the Military Service(s). The owning Military Service will issue disposition instructions for materiel no longer eligible for commingled storage in the DLA distribution system (e.g., items deleted from Federal Supply Catalogs, items changed to Supply Status Code 2) as provided in subparagraph g above.

p. Military Service communication with distribution depots storing Military Service-owned materiel under DSC custodial accountability will be through the accountable DSC unless direct contact is expressly authorized in this chapter. This is not intended to preclude Military Service communication with distribution depots storing Service-managed materiel.

q. Depots will obtain reimbursement from Military Services for warehousing services incident to storing Military Service-owned materiel as prescribed herein in accordance with DoD Instruction 4145.19, Storage and Warehousing Facilities, as implemented by DLAR 4145.9, Storage and Warehousing Services. Reimbursement for inventory accounting, transaction reporting, and asset reporting services incident to custodial accountability functions will be on the basis of a negotiated Interservice Supply Support (ISS) Agreement.

314105 - PROCEDURE

Unless an exception of prohibition is herein stated, the procedures, forms, formats, and coding prescribed for processing receipt, issue and adjustment transactions applicable to DLA-owned materiel apply equally to the processing of like inventory transactions for Military Service-owned stocks. In this regard, special instructions in the following sections of this chapter either modify processing procedures prescribed in other chapters of this manual or establish inventory accounting and transaction reporting procedures peculiar to Military Service-owned materiel.

314106 - CHANGE OF OWNERSHIP

There is no need for distribution depots to be advised when change-of-ownership actions involving commingled materiel are effected by record change only.

SECTION II - ESTABLISHMENT OF CUSTODIAL ACCOUNTABILITY

314201 - GENERAL

Custodial accountability will be transferred to the DSC on authorized shipment of Military Service-owned materiel into DLA distribution depots from Military Service storage points or Military Service customers, or will be assumed by the DSC on change of ownership (DLA to Military Service) for materiel in storage in DLA depots.

314202 - IN-SHIPPED MATERIEL PROCESSING

a. In-shipped materiel is limited to that meeting the eligibility criteria of DLAR 4140.48. If on inchecking, the distribution depot determines the materiel to be other than equal to or better than the condition code in pos. 71 of the Prepositioned Materiel Receipt Card, the receipt will be reported to the accountable DSC with the proper condition code in pos. 71 of the Materiel Receipt Card(s), IAW paragraphs 303401 and 303402, Chapter 3, of this manual. Military Service-owned materiel, in other than the acceptable condition, however, will not be commingled with DLA-owned materiel but will be stored in segregated storage under Military Service accountability. If disposition instructions are not received within 90 days, the distribution depot will transmit followup to the accountable DSC.

b. Unserviceable uneconomically reparable materiel will be automatically shipped to the PDO as outlined in chapter 3, paragraph 303402c.

SECTION III - TERMINATION OF CUSTODIAL ACCOUNTABILITY

314301 - GENERAL

The DSC will be relieved of custodial accountability on effecting shipment of Service-owned materiel from DLA distribution depots to Service storage points, DoD disposal activities, customers or other consignee, or on change of ownership (Service to DLA) for materiel in storage in DLA depots.

314302 - OUT-SHIPPED MATERIEL PROCESSING PROCEDURES

a. MROs:

(1) The distribution depot receives the MRO,, DIC A5_, in the format of appendix B-7, from the DSC.

(2) Process the MROs in accordance with appendices D-41 and D-98.

b. DD Form 1348-1 - Distribution depots will prepare a DD 1348-1 and effect shipment directed by the MRO, using Service transportation funds cited in the remarks field of the MRO if transportation charges are incurred. Distribution depots will not make upward or downward adjustment in the quantity shown on the MRO. Exact quantity will be shipped; therefore, Confirmation DIC ARA (Adjustment, quantity field indicates quantity overshipped due to item packaging characteristics) and Confirmation DIC ARB (Adjustment, quantity field indicates quantity undershipped due to item packaging characteristics) are inappropriate and will not be used. See section V for reimbursement for warehousing services.

c. Materiel Release Confirmation Card - The distribution depot prepares the Materiel Release Confirmation Card, DIC ARO, in the format of appendix B-14 for the quantity actually shipped and forwards to the DSC.

d. Materiel Release Denial Card (MRD) - The distribution depot prepares the MRD, DIC A6_, (in the format of appendix B-8) with approximate Management Code shown in appendix A-13 entered in pos. 72 to indicate reason for transaction for the quantity denied following normal practice and transmits to the DSC that directed the shipment.

314303 - CATALOG CHANGES

a. General - Distribution depots will be advised to effect the necessary remarking or consolidation of commingled stock following procedures in chapter 5.

b. Stock Segregation Notice (SSN):

(1) The SSN, originated by the DSC, as a result of certain catalog changes, identified by DIC CNS, in the format of appendix B-209, substituted for the MRO is received by the distribution depot. In that the MOWASP computer system is not now programed to recognize a CNS input, the CNS input will appear on the Document Reject Listing, appendix F-113, in card image of appendix B-209.

(2) The distribution depot will select the quantity of commingled stock indicated in pos. 25-29 and store in segregated storage under direct accountability and control of the Service ICP indicated in pos. 78-80 of the CNS card.

c. Materiel Release Confirmation Card - The distribution depot reports the segregated quantity to the DSC (pos. 67-69 of CNS Card) by Materiel Release Confirmation Card, DIC ARO, in the format of appendix B-204. This confirmation will be made directly to the DSC bypassing the MOWASP computer.

d. Materiel Release Denial Card (MRD) - The distribution depot prepares the MRD DIC A6_, (in the format of appendix B-8) with appropriate management code in pos. 72, for the quantity denied, responding to the SSN as it would to an MRO and forwards to the DSC (pos. 67-69) originating the SSN.

e. Materiel Receipt Card - Concurrently with the Materiel Release Confirmation Card, the distribution depot prepares the Materiel Receipt Card, prepared on DoD Materiel Receipt Document identified by DIC D6Z, for the segregated quantity and forwards to the owning service ICP indicated in pos. 78-80 of the SSN.

SECTION IV - FOLLOWUP AND CANCELLATION ACTIONS

314401 - FOLLOWUP AND CANCELLATION ACTIONS

a. Followup or cancellation actions to distribution depots on open MROs with Advice Codes 8D through 8G in pos. 65-66 are inappropriate and will not be processed to depots.

b. This prohibition does not apply to requisitions (including Referral Orders) or Supply Directives ordering outshipment of Service-owned materiel by MRO or Supply Directives, identified by Advice Code 8H ordering segregation of commingled stock by SSN (DIC CNS). Section II of chapter 4 applies in processing cancellation of followup action related to either the MRO or the SSN in these circumstances.

SECTION V - CROSS-SERVICING OF WAREHOUSE SERVICES

314501 - REIMBURSEMENT FOR WAREHOUSING SERVICES

Defense depots and DSCs with storage activities will provide cross-servicing of warehouse services to Services under policies prescribed in DLAR 4145.9. Storage will report to the Comptroller the cost of services rendered not less frequently than monthly, to obtain reimbursement in accordance with DLAR 4145.9 from the Service whose materiel is stored and handled.

314502 - INSTRUCTIONS FOR REPORTING GROSS SPACE CROSS-SERVICED

a. Defense depots, DSCs with storage activities, and Service Installations (as listed in Enclosure 1 of DLAR 4145.3) are responsible for preparing and submitting reports in DD Form 805, Storage Space Utilization and Occupancy Report, in accordance with the instructions detailed in DLAR 4145.3.

b. Defense depots and DSCs with storage activities will allocate and control net storage space for non-DLA commodities as directed by HQ DLA.

c. Storage areas, DS/T will report in units of square feet occupied for Gross Space Cross-Service identified to service, on DLA Form 527, Space Recapitulation Record (appendix C-83) as prescribed in chapter 63 and forward through MSO to Office of Planning and Management who will prepare DD Form 805 in accordance with appendix E037 P.

CHAPTER 15

ASSEMBLY/DISASSEMBLY AND ALTERATION, CONVERSION AND MODIFICATION PROCEDURES

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CHAPTER 15

ASSEMBLY/DISASSEMBLY AND ALTERATION, CONVERSION AND MODIFICATION (ACM)

SECTION I - GENERAL

315101 - PURPOSE

This chapter prescribes the responsibilities and procedures governing the assembly/disassembly and alteration, conversion and modification (ACM) actions directed by the DSC. It includes the related functions associated with the issues to and receipts from DoD contractors and other DoD activities in support of these actions.

315102 - SCOPE

The provisions of this chapter are applicable to DLA Depots having an assembly/disassembly and ACM mission responsibility.

315103 POLICY

a. To ensure maximum utilization of assembled units and to preclude unnecessary refurbishing costs, only material with acceptable remaining shelf-life or in acceptable condition will be incorporated into kits and assemblies.

b. Kits and assemblies with minor components missing, but which are technically and functionally complete, may be shipped in an incomplete condition when so directed by the DSC.

c. Multiple managed items received and marked for a particular assembly directive will be processed in accordance with the provisions of chapter 21 of this manual.

d. Controlled substances, sensitive, Drug Abuse Control and Pilferable Items assigned to or removed from kits and assemblies will be managed in accordance with the provisions of chapter 68 of this manual. All controlled substance items will be packed for shipment, set aside and identified with the end item NSN, build directive number and parent assembly. These items will be shipped separately but concurrently with the parent assembly.

e. The provisions of DLAM 4155.5 - Quality Control Depot Serviceability Standards, apply to items contained in kits and assemblies.

f. No assembly or disassembly action will be accomplished without reimbursement of costs by the DSC.

315104 - RESPONSIBILITIES

a. Directorate of Storage and Transportation will:

(1) Receive all Assembly/Disassembly and ACM Directives, Project Orders (DLA Form 531) and correspondence from the DSC. Check to assure that sufficient funds and all instructions necessary for the accomplishment of the directed action are included. (See paragraph 315201.)

(2) Accept Build Directives which can be accomplished within cited fund and time limitations; accepted copies of directives/project orders will be routed through the local Accounting and Finance Division, Office of the Comptroller, to the applicable DSC to ensure that the local office is aware of reimbursable orders accepted. See (7) below.

(3) Coordinate requirement for additional funds with Office of Comptroller who will submit request to the DSC.

(4) Perform necessary assembly/disassembly and ACM actions.

(5) Establish and maintain management controls necessary to assure that required assembly/disassembly and ACM actions are accomplished in a timely manner and within dollar limitation cited in the project order.

(6) Return to stock or otherwise dispose of materiel generated from disassembly and ACM actions in accordance with instructions received from the DSC. The provisions of chapter 3 will be followed in disposing of unserviceable and uneconomically reparable items. Materiel Receipt Card (MRC), DIC D6L, with Condition Code H and Management Code M will be transmitted to the DSC.

(7) Provide the Accounting and Finance Division with data on work accomplished on accepted directives (subparagraph a(2) above) in order that reimbursable job orders will be assigned for such purposes, and that the Comptroller may assure reimbursement for work performed. Information will be submitted on the Job Order(s) assigned to collect reimbursable information.

(8) Prepare and disseminate documents required for proper accounting.

(9) Prepare required reports.

b. Office of the Comptroller will:

(1) Receive Project Order from the Directorate of Storage and Transportation. Execute as the acceptance authority and make appropriate disposition, including copies to the DSC.

(2) Request additional funds from the DSC when required.

(3) Maintain a Job Order Accounting System for the accumulation of cost associated with the performance of the Assembly/Disassembly directives received.

(4) Perform required billing action.

315105 - ASSIGNMENT OF BUILD DIRECTIVE OR DISASSEMBLY DIRECTIVE NUMBERS

Directive numbers will be assigned to assembly/disassembly and ACM actions by the DSC. The number will be cited in all directives issued and will appear in pos. 54-56 of MROs, PMRCs or other DD Form 1348 or documents related to these actions. Field position 54 will always be numeric 7 for ACM actions and 7 or 8 for assembly/disassembly actions. (Usually 7 for Minor and 8 for Major Assemblies.)

315106 - SERVICE IDENTIFICATION NUMBERS

Service identification numbers are numbers (usually serially sequenced) assigned to major assemblages by a Military Service to permit individual identification of each separate assemblage built. The numbers are furnished to depots in the assembly/disassembly directive for inclusion in the marking and documentation of the assemblage to which assigned. An example of the service identification number is the consignee combination and serial number assigned by the Department of the Army.

315107 - PACKING, PACKAGING AND PRESERVATION

Instructions as to level of pack and preservation are usually included in the assembly order. Should such instructions be lacking, sets will be packed and preserved as level A pack.

SECTION II - MATERIEL FURNISHED FOR ASSEMBLY/DISASSEMBLY

315201 - ASSEMBLY/DISASSEMBLY DIRECTIVES

a. Assembly or disassembly directives, as applicable, will be received from the DSC and will contain a directive number, service identification number for major assemblages, NSN quantity, packing, marking, shipping, or other applicable data, instructions for preparation of the packing list, appropriate completion and shipping dates. Disassembly directives will also contain appropriate instructions for the disposition of items removed from an assemblage or may contain instructions to dispose of the entire kit. A project order authorizing the expenditure of funds to perform the directed action will accompany the directive. The Office of Comptroller acts as the office of principal interest in all funding matters, and will be responsible for the acceptance of the project order or letter from the Build Directive which is billed under the Service Order concept.

b. Selected minor assemblies, sets, kits or outfits are carried in stock and issued under a single NSN. The DSC will ensure adequate levels of supply for component items for minor assemblies based on component item demand experience and/or forecast demands for assemblies to permit an uninterupted flow in meeting customer requirements. Periodic assembly directives will be furnished to assembly activities to ensure timely replenishment of stock levels, consistent with the availability of component items.

315202 - INVENTORY ACCOUNTING PROCEDURES

To provide that transactions are properly coded and that required data are recorded for financial accounting, shipments will be directed by MRO (DD Form 1348-1). MROs for assembly/disassembly actions will have the directive number entered in pos. 54-56, in lieu of the distribution code. The entry in pos. 54 will always be numeric 7 or 8. Advice Code 2D (furnish exact quantity requested, i.e., do not adjust to unit pack quantity) will be entered in pos. 65-66.

315203 - ISSUES TO ASSEMBLY AND RECEIPT FROM DISASSEMBLY

a. Issue transactions will be processed in accordance with the provisions of chapter 4 of this manual.

b. DLA managed items, kits, sets or minor assemblies received in support of an assembly directive will be processed in accordance with the provisions of chapter 3 of this manual.

c. Multiple managed items received in support of an assembly directive will be processed in accordance with the provisions of chapter 21 of this manual.

d. Serviceable receipts generated from disassembly actions will be documented by the preparation of a MRC (DIC D6L Management Code Z) for transmission to the DSC.

315204 - UNSERVICEABLE, UNECONOMICALLY REPARABLE, CONDEMNED, OBSOLETE AND DELETED ITEMS

a. Transfer unserviceable, uneconomically reparable, condemned, obsolete and deleted items resulting from disassembly actions to the DPDO regardless of dollar value. The DSC will be advised by the transmission of a MRC (DIC D6L, Condition Code H, and Management Code M). Equipment items will be cannabalized to recover usuable parts when applicable (i.e., when the entire kit is not to be disposed of), prior to transfer to the DPDO. Parts recovered will be reported to the DSC under MRC, DIC D6L. Under either circumstance (entire kit, or parts thereof) only items authorized for transfer to a DPDO will be released (see DoD 4160.21-M, chapter IV, paragraph D and Chapter VI).

b. Unserviceable controlled substance items, regardless of dollar value, will be processed in accordance with the provisions of chapter 68 of this manual. Materiel Receipt cards will be transmitted to the DSC in accordance with subparagraph a above.

c. Report losses of items in accordance with the provisions of section IV of this chapter.

315205 - MATERIEL SHORTAGES

a. ASSEMBLY ACTIONS - DLA Depots discovering discrepancies in receipt on DD Form 1348-1 documents for assembly actions will forward Form 364 (Report of Item Discrepancy). If the depot or DSC cannot locate the missing quantity, a new requisition/MRO will be issued for the balance.

b. DISASSEMBLY ACTIONS - DLA Depots will report shortages resulting from non-recovery of component items from disassembly actions in accordance with the provisions of paragraph 315402 of this chapter.

315206 - NARCOTICS, DRUG ABUSE, SENSITIVE, DATED ITEMS AND OTHER ITEMS

a. Normally the assembly directive will identify all items to be included in a given assembly. Item accountability will be dropped from the stock record and accounted for financially as assembly/disassembly inventory. Accordingly, if narcotics or other items requiring special handling are not packed (stored) with the assembly they will be physically segregated and identified to the parent assembly. Such items will not be included in any subsequent inventory count. At the time of shipment such items will be married up with the parent assembly, but shipped separately and concurrently.

b. The MRO for the issue of the assembly will contain data regarding deviations in shipments for MAP, narcotics, and other items which are subject to the provisions of DLAR 4145.11, Safeguarding of Sensitive and Pilferable DLA Items of Supply. Directives will provide further instruction as to the completion and shipment of assemblies. When items already packed must be removed from an assembly before shipment, in compliance with instructions received, they will be returned to stock and reported to the DSC under MRC, DIC D6L.

315207 - PROVIDING MATERIEL TO CONTRACTORS AND MILITARY MANUFACTURERS

Materiel furnished to contractors or military manufacturers in support of a assembly/disassembly or ACM directive will be processed in accordance with procedures contained in chapter 13 of this volume.

SECTION III - ALTERATION CONVERSION AND MODIFICATION (ACM)

315301 - GENERAL

a. End items or component items ordered shipped on a non-reimbursable basis to a contractor or an industrially or non-industrially funded DoD facility for conversion or modification will be in accordance with the MRO provided (DIC D7L). The ACM directive number will be entered in pos. 54-56 in lieu of the Distribution Code. The entry in pos. 54 will always be numeric 7. Dues-in will be established for the items to be returned using DFL. Prepositioned MRCs, DIC DWL, will be forwarded to the distribution depot scheduled to receive the completed end items or unused component items.

b. The MRC (other than Procurement Instrument Source) will be prepared using DIC D6L.

SECTION IV - REPORTS

315401 - GENERAL

DLA Depots performing assembly/disassembly and ACM functions will maintain adequate records of items and quantities received and returned, lost in processing, end items shipped and submit appropriate status reports to ensure that Government property is accounted for properly and that necessary adjustments are made to financial records by the DSC.

315402 - NOTIFICATION OF STATUS/LOSSES FOR ASSEMBLY/DISASSEMBLY, ACM

a. Distribution activities and DoD manufacturing and maintenance facilities will notify DSCs of status and losses during assembly/disassembly, and ACM operations whenever a change in data occurs between the initial build or disassembly directive, and completion of the project. DLA Form 768a, Appendix C-34, Production Control Item Status Feeder Data, reference DLAM 4151.1, chapter 5, will be utilized to notify the DSCs. The DLA Form 768a on an individual basis is exempt from a report control symbol in accordance with DLAR 5000.12, Management and Control of DLA Information Requirements.

b. The notification will contain individual item data, identified to the applicable directive number assigned by the DSC for items lost in processing. DSCs will utilize this information to adjust due-in records, plan placement of future directive actions, and provide reports to the Services on the status of these actions, as appropriate. DLA Form 768a will not be used to report consumption of component items used in the assembly, conversion, or modification of end items. Control is maintained by the simultaneous establishment of dues-in when component items are dropped from the on-hand balance. Losses will be deducted on the financial records from the total dollar value of the standard price of the item reflected in the directive for assembly/disassembly.

c. The notification will be prepared in triplicate, with headings indicating either STATUS or LOSSES. Two copies will be forwarded to the DSC and one will be retained by the assembly/disassembly facility.

(1) The REMARKS column will be used to reflect status/losses and any other pertinent information thereto.

(2) Where a Service identification number has been assigned to a particular assembly, the number must be entered under REMARKS. All entries under REMARKS will be identified with the applicable line number for which status/losses is being reported.

CHAPTER 16

ELECTROSTATIC DISCHARGE SENSITIVE DEVICES

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CHAPTER 16

ELECTROSTATIC DISCHARGE SENSITIVE DEVICES

SECTION I - GENERAL

316101 - PURPOSE

This chapter prescribes the standard procedures and organizational responsibilities for processing materials which are susceptible to damage or degradation from electrostatic discharge. The definition of electrostatic charges, referred to in this chapter, are generated and stored on surfaces of ordinary plastics, most common textile garments, personnel handling material when they are not grounded, and many other commonly unnoticed electrostatic generators. The passage of these electrostatic charges through an Electrostatic Discharge Sensitive (ESDS) device may result in catastrophic failure or performance degradation of the part.

316102 - SCOPE

a. These procedures are applicable to HQ DLA and Defense Depots which receive, store and ship ESDS material.

b. Processing specifications contained in this chapter, unless otherwise specified, are to be implemented in addition to, or in conjunction with, existing DLA policy, procedures and standards, as stipulated within the applicable specifications contained in this manual, plus any other regulation that may apply to the processing or handling of ESDS material.

c. ESDS parts, as used in this chapter, are space quality military standard electronic parts as described in MIL-S-19500 for semiconductors and MIL-M-38510 for microcircuits and associated specifications for passive electronic parts.

d. Specifications contained herein apply to JAN Class S, Class B, and any other ESDS microelectronic parts received, stored, and shipped by a DLA depot.

316103 - REFERENCES

a. Memorandum of Understanding between Space Division of the Air Force Systems Command, Sacramento Air Logistics Center of the Air Force Logistics Command, and The Defense Logistics Agency.

b. JEDEC Publication No. 108, Distributor Requirements for Handling ESDS Devices.

c. JEDEC Publication No. 109, Distributors of Military Integrated Circuits.

d. MIL-S-19500, Semiconductor Device Specifications.

e. MIL-S-19491, Packaging of Semiconductor Devices.

f. MIL-M-38510, Microcircuit Specification.

g. MIL-M-55565, Packaging of Microcircuits.

h. The Department of Defense has recognized the problem presented by ESD and has prepared two documents on control measures. The documents, which are not official publications, are intended for information only. The pamphlets are:

(1) DoD-STD-1686 - Electrostatic Discharge Control Program

(2) DoD-HDBK-263 - Electrostatic Discharge Control Handbook.

316104 - BACKGROUND

In early 1985, the Space Division of the Air Force Systems Command, NASA, and the Defense Logistics Agency initiated plans to develop a Government stock of JAN Class S/B space quality parts. The primary purposes of procuring operating stocks are to reduce procurement lead times for space systems in production, and to avoid minimum buy requirements imposed by the part manufacturers. Additional benefits include:

a. Reduce reliability compromises resulting from substitute parts when JAN Class S/B parts are delayed in the procurement cycle.

b. Have spare parts available in the event of emergencies.

c. Increase the availability of JAN Class S/B military standard parts and reduce the need for costly nonstandard source control drawing parts.

316105 - POLICY

a. The depots shall establish and maintain systems, processes, and procedures which are in compliance with the referenced documents in section 316103. Depot quality control procedures are subject to review, analysis and approval at any time by authorized Government representatives. Audits may also be performed by the manufacturer to provide information to improve handling procedures for ESD material. The depot shall provide the necessary information, facilities, and equipment to allow these audits, tests, and inspections to be performed. Any corrective action identified during the audit will be undertaken by the depot immediately.

b. DLA will obtain National Stock Numbers (NSNs) for all required parts, fund, and manage the stock using existing Military Standard Requisitioning and Issue Procedures (MILSTRIP). Under this system, DLA will purchase, receive, store, issue and replenish JAN Class S/B NSNs based on projected program needs.

c. Defense Depot Ogden Utah (DDOU), has been designated as the primary storage facility for all JAN Class S/B NSNs. However, all DLA depots are subject to implementing the specifications and procedures in this chapter, in the event JAN Class S/B parts or any other microelectronic part, subject to damage by electrostatic discharge, are received, stored and issued.

316106 - RESPONSIBILITIES

a. Defense Depots will:

(1) Appoint an ESDS coordinator. Essential responsibilities include: Assuring that the specifications of this manual and cited references are followed; assuring all personnel who handle and process ESDS material are fully trained, and coordinating any audits which may be performed by other Government agencies, manufacturers and users of ESDS material.

(2) Establish an ESDS control program which meets the policies and procedures in this chapter.

(3) Establish static-free work stations that satisfy the requirements of paragraph 316202 specifications and the requirements, policies and procedures in this chapter.

b. Defense Depot ESDS coordinators will:

(1) Control the ESDS control program for the Depot.

(2) Assure that specifications of this manual and cited references are followed.

(3) Assure that all personnel who handle and process ESDS materiel are fully trained.

(4) Coordinate any audits which may be performed by other Government agencies, manufacturers and users of ESDS material.

(5) Maintain an audit trail of actions and correspondence regarding the ESDS program at their Depot.

(6) Stay current with state-of-the-art methods and procedures of ESDS, and incorporate new methods in the Depot ESDS program.

SECTION II - PROCEDURES

316201 - STORAGE

Defense Depots will:

a. Designate a separate storage area, within a heated warehouse, for the storage of JAN Class S/B material. This storage area must be clearly defined and restricted from casual or unnecessary access by warehouse workers. The area does not need to be enclosed, but material should be protected from tampering or unnecessary handling. The ESD storage area should be limited to the upper level(s) where package rack storage aides are available.

b. Condition Code A and L material will be separated and clearly labeled to prevent commingling or inadvertant selection for issue of Code L material.

316202 - WORK STATION

a. The minimum acceptable static-free work station shall consist of the work surface covered with a static dissipative or conductive material attached to ground through a 1M + 10% resistor and a grounding wrist strap with 1M + 10% resistor for each operator. The wrist strap shall be connected to the static dissipative material at a metallic contact or button.

b. Air ionizer shall be positioned so that the devices at the static-free work station are within a 4 foot arc measured by a vertical line from the face of the ionizer and 45 degrees on each side of the line. The ionizer shall be aimed at the devices and operator's hands rather than at the operator.

c. It is the responsibility of the depot to ensure that the static-free work area is clear of unnecessary static hazards, especially plastic and vinyl, including such personal items as plastic cups, combs, tissue boxes, cigarette packages and plastic or vinyl purses. Work surface and mats will be kept clean, and mopped as required.

d. The depot will not use antistatic chemical application in any area when raw parts, packages, and/or personnel are exposed to spray mist and evaporation vapors, or apply antistatic spray or solution in any form to energized electrical parts, assemblies, panels or equipment.

e. Hard abused surfaces (floors, table tops, tools, etc.) will be treated each week and after cleaning with antistatic spray.

f. Hard unabused surfaces (cabinets, walls, fixtures, etc.) will be treated each 6 months and after cleaning with antistatic spray.

g. Government furnished and maintained clothing and smocks will be treated with antistatic spray after each cleaning.

h. Care shall be taken in antistatic chemical application to assure that the spray mist solution and evaporation vapors are not applied to raw parts, packages, electrical parts, assemblies, panels or equipment. Personnel shall take appropriate measures to prevent exposure and/or inhalation of antistatic chemicals.

i. ESDS items will remain in their protective container except when actually in work at the static-free station.

j. Ionizer and monitors shall be in operation prior to opening any package and will remain in operation during the entire period items are at the work station.

k. An operator's clothing should never make contact or come in close proximity with ESD items, long sleeves must be rolled up at least as far as the elbow, and conductive smocks will be used when available. Only cotton gloves or antistatic finger cots may be used.

1. Work station will be identified for each location where handling of ESDS material occurs including receipt, packaging, inspection and testing.

316203 - ESDS HANDLING METHODS

a. Prior to item being removed from a package the operator will:

(1) Place package on ESDS work table for a minimum of 3 seconds.

(2) Tools and equipment will be of conductive or dissipative material and will be placed on ESD work table for a minimum of 3 seconds prior to use.

(3) The grounding wrist strap will be placed on the bare wrist, the operator will ensure a snug fit, and assure that the wrist strap is connected to the grounding receptacle.

(4) Operator will place hands (palm flat) on ESDS table for a minimum of 3 seconds.

(5) All operations and inspections on the item should be performed with the item in contact with the ESDS work surface.

(6) Operators will avoid touching leads or contacts on the part, even though grounded.

(7) Plastic snow, polystyrene foam, or other high-dielectric material shall never come in contact with, or be used around, electrostatic sensitive items.

(8) Signs shall be posted at all work stations performing any handling operations with ESDS items. These signs shall contain the following information, or its equivalent:

CAUTION
STATIC CAN DAMAGE COMPONENTS

Do not handle ESDS items unless grounding wrist strap is properly worn and grounded. Do not let clothing or plain plastic materials contact or come in close proximity to ESDS items.

(9) ESD caution signs at work stations and work areas, and labels on ESDS parts and containers, shall be consistent in color, symbols, class, voltage sensitivity identification, and appropriate instructions.

b. Training

(1) Designated personnel processing/handling ESDS material will receive initial training and every 12 months thereafter to maintain proficiency in proper handling methods, and an awareness of current procedures.

(2) Training should include static fundamentals, a review of applicable parts of this specification, and actual applications in the work area.

(3) Training records shall be maintained for each individual. The records shall show dates of training and the topics covered.

316204 - RECEIPT PROCESSING

a. Depots will receive receipt documentation as stipulated in chapter 3, of this manual and also addressed in the DWASP Receipt Users Manual.

b. General policies, procedures, and methods as directed by chapter 3 of this manual apply to receiving JAN Class S/B material, except as outlined in the following paragraphs:

(1) To assist in identification of these items, the manufacturer(s) are required to stamp JAN Class S on the exterior and intermediate containers with 1 inch high block red lettering.

(2) Special Requirement Code T has been assigned as an automated method to further ensure correct identity of this material. (Reference paragraph 316207 for update criteria of the SRC). SRC T will appear on the DWASP Inspection/ Verification Notice (I/VN) CRT screen following the Receipt Information Data Request (RIDR) entry.

(3) Each receipt of JAN Class S/B material will be segregated into individual Lot Date Code (LDC) groups within manufacturer. One unit, equal to the unit of issue, will be randomly selected from each lot and a bare item inspection performed to confirm NSN identity. If a discrepancy is identified, prepare a SF 364, Report of Discrepancy, or initiate Rapid Rod procedures and process IAW established criteria. The total quantity received will be placed in Condition Code (CC) L. The item inspected will be conspicuously marked and placed with the material to be forwarded to storage to ensure this item is available for shipment to the testing facility.

(4) If no receipt discrepancy is encountered, prepare a DD Form 1222, Request for and Results of Tests, for each LDC group within manufacturer. The DD Form 1222 will be processed IAW established criteria, reference DLAM 4140.2, Volume III, Part 6, Appendix E-033 P.

(5) An individual RIDR, I/VN and Material Movement Document (MMD) will be generated for each manufacturers LDC group. In addition to the prescribed entries on the I/VN, enter the Contractor and Government Entity (CAGE) code plus annotate the LDC in the Date PK/EXP field, on the MMD, i.e., XX month, XX week, plus one alpha character when appropriate.

316205 - STORAGE PROCESSING

a. In the predesignated storage area, establish a new location for each LDC within manufacturer. Note: Incoming material may be commingled in an existing location, providing the manufacturer and the LDC are identical with the material in the existing location.

b. Until the automated system, (MOWASP/DWASP) provides the capability for automatic recording of the CAGE/LDC, the following procedure will apply:

(1) In the ZBA/Long Form stow, enter the CAGE (5 position A/N) in the lot number field for each location.

(2) In the ZBA/Long Form stow, enter the first four positions of the LDC (4 position numeric, MO/WK) in the date of pack field.

(3) In the first position of the Type Storage Code, enter the alpha character that may be part of the LDC. These entries also apply to ZBA stow updates. (Note: Until the automated system is changed (MOWASP/DWASP), the long form stow will cause the current month and year to be entered in the locator subrecord in the date of pack field. In this event, resubmit the correct date (YR/WK) with a ZBA Action Code FZ).

316206 - ISSUE PROCESSING

a. MROs without exception data will be received into depot system and processed IAW chapter 4 of this manual.

b. When the issue documentation is received at the designated storage area, a locator inquiry must be run to obtain the location(s) for each LDC (year/week). The MRO quantity must be selected from the oldest LDC and when necessary, from remaining LDC(s), in ascending order (FIFO). Following this action, normal issue procedures will apply.

c. If an MRO is received with exception data, honor these provisions as stated, except when the exception data cites the requisite for the depot to ship a specific LDC and/or CAGE, when the following will apply:

(1) Obtain the locator subrecord for the NSN within MRO condition code.

(2) Determine LDC and/or CAGE and select the MRO quantity from these specific entity(s). If the MRO quantity is not available, for cited LDC and/or CAGE, select the residual quantity from the oldest LDC(s)/CAGE(s), by condition code, in ascending order. If sufficient quantity for the NSN and condition code is not available, invoke standard warehouse refusal procedures.

316207 - SPECIAL REQUIREMENT CODE

Special Requirement Code (SRC) T has been authorized for use to identify JAN CLASS S/B NSNs. These can be updated with DIC - ZBC after a master record has been established on the locator. DDOU is assigned responsibility to enter SRC T for all JAN CLASS S/B NSNs.

CHAPTER 17

ISSUES TO AND RECEIPTS FROM MAINTENANCE ACTIVITIES

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CHAPTER 17

ISSUES TO AND RECEIPTS FROM MAINTENANCE ACTIVITIES

SECTION I - GENERAL

317101 - PURPOSE

This chapter prescribes uniform procedures for the following:

(1) Issue of Condition F and G end items to DoD Maintenance Activities for repair, and return of completed items to applicable distribution activities.

(2) Issue of Condition G end items and related repair parts/components to distribution activities, and return of completed end items and unused spares to depot stocks.

317102 - SCOPE

These procedures are applicable to the Directorate of Storage and Transportation and at DLA defense depots.

SECTION II - PROCEDURES

317201 - REPAIR OF CONDITION E MATERIEL

a. Materiel classified as condition E will be restored to an issuable condition by Directorate of Storage and Transportation personnel. Repair/restoration of materiel of this nature is considered to be part of normal stock readiness program; therefore, all costs incident to the repair/restoration action will be born by the distribution activity.

b. Project orders and MROs will not be initiated by the accountable DSC for repair/restoration of condition E materiel.

c. Subsequent to repair/restoration of condition E materiel, the Directorate of Storage and Transportation will report condition changes to the applicable DSC in accordance with instructions contained in chapter 5 of this volume.

317202 - PROCESSING PROJECT ORDERS

a. Condition F and G materiel will be reported to the accountable DSC by the Directorate of Storage and Transportation on DD Form 1225 or SF 364 as prescribed in chapters 3 and 5 of this volume.

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b. Based upon review of DD Form 1225 or SF 364 indicating that completion of Condition G materiel can be performed by the reporting distribution activity, the accountable DSC will initiate a project order, (DLA Form 531) in format of appendix C-65. Two copies of the project order will be submitted to the distribution activity for acceptance of work to be performed. For control purposes, a three-position project order number will be assigned by the accountable DSC and will be entered in Block 4 of the project order. The project order number will be perpetuated in pos. 54-56 of all follow-on documentation related to the repair action.

c. The Directorate of Storage and Transportation will process the project order as prescribed in appendix E-065 P.

317203 - SELECTION OF CONDITION F AND G MATERIEL FOR SHIPMENT

a. MROs (DIC A5) in the format of appendix B-7 will be initiated by accountable DSCs and forwarded to distribution activities for shipment of Condition F and G end items to DoD Maintenance Activities and for shipment of certain Condition G end items and repair parts/components to distribution activities. Advice Code 8C (appendix A-12) will be assigned to all MROs involving repair action. The activity address code of the distribution activity will be entered in pos. 45-50 of the MRO when completion of Condition G items is to be performed "in storage."

b. To preclude suspension of MROs by distribution activities, DSCs directing shipment of Condition F and G materiel to DoD Maintenance Activities will ensure that MROs are issued not more than 15 days prior to the FY quarter in which item is scheduled for repair. The Directorate of Storage and Transportation (DST) will coordinate the movement of such materiel with the repairing activity.

c. DST will process repair MROs received from DSCs as prescribed in chapters 4 and 60 of this volume.

d. Upon receipt of MRO for repair of a partial quantity of the total repairables under the FSN, DST will give first priority to those individual items within the FSN costing the least to repair when selecting the items for shipment to repairing activities.

e. Materiel Release Denials and requests for cancellation related to the issue of Condition F and G materiel will be processed in accordance with chapter 4 of this volume.

SECTION III - PROCESSING RETURNS PROCEDURES

317301 - REPORTING RECEIPTS OF RETURNED MATERIEL

a. DSCs will furnish Prepositioned Materiel Receipt Cards, (PMRC) appendix B-19 (DIC DWH or DWM), to distribution activities scheduled to receive items from repairing activities. The project order number assigned to the original project order will be perpetuated in pos. 54-56 of the PMRC.

b. DST will report receipt of materiel from repairing activities in the format of appendix B-21, utilizing DIC D6H or D6M, as appropriate, and perpetuating the original document number assigned to the PMRC in pos. 30-43 and the project order number in pos. 54-56. Materiel Receipt Processing will be as prescribed in chapter 3 of this volume.

317302 - REPORTING RECEIPTS OF UNUSED SPARES

DST will report unused repair parts/components generated from completion of Condition G end items to DSCs, utilizing Materiel Receipt Card (DIC D6H) appendix B-21.

SECTION IV - REPORTING

317401 - REPORTING OF STATUS/LOSSES OF ITEMS UNDERGOING REPAIR

DLA Form 768A (appendix C-34), will be utilized by DST to report status/losses to accountable DSCs resulting from completion of Condition G materiel. The report will be prepared and submitted as prescribed in appendix E-031 P.

CHAPTER 18

FOREIGN MILITARY SALES (FMS) AND MILITARY ASSISTANCE PROGRAM (MAP) GRANT AID

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CHAPTER 18

FOREIGN MILITARY SALES (FMS) AND MILITARY ASSISTANCE PROGRAM (MAP) GRANT AID

SECTION I - GENERAL

318101 - PURPOSE

This chapter prescribes policies, procedures, and responsibilities governing the processing of shipments for the MAP. These programs include FMS and MAP Grant Aid.

318102 - SCOPE

a. This chapter is applicable to defense depots and to DSCs with a depot type activity/supply operation.

b. The policies, procedures, and instructions delineated in other chapters of the volume, particularly chapters 4, 60, and 83 will apply to all MAP transactions except as specified herein. This chapter provides additional or special instructions required for processing and application of codes peculiar to FMS and MAP Grant Aid.

c. Utilization of NORS Code 999 does not apply to FMS amd MAP Grant Aid MROs.

318103 - RESPONSIBILITIES

Defense depots are responsible for:

a. Accomplishment of shipments for FMS and MAP Grant Aid and processing related documentation.

b. Appointing a FMS and MAP coordinator, furnish name, telephone extension, and any changes of the MAP coordinators to HQ DLA, ATTN: DLA-OSR. Responsibilities of the coordinator shall include, as a minimum, the monitoring of the implementation of this directive ensuring that the necessary controls are established over all open FMS and MAP MROs.

c. Establishing and maintaining in process controls and management reports necessary to clearly identify all open FMS and MAP MROs and the current status of these MROs.

d. Providing timely response to the monthly reconciliation of open FMS and MAP MROs initiated by DSCs.

e. Maintaining a record of completed FMS and MAP MROs in a closed history file at least 45 days.

318104 - REFERENCE

DoD 4140.17 M, Military Standard Requisitioning and Issue Procedure.

318105 - BACKGROUND

MAP was authorized by the Foreign Assistance Act of 1961 and consists of MAP Grant Aid and FMS. MAP Grant Aid is military assistance rendered for which the U.S. receives no reimbursement. FMS differs from MAP Grant Aid in that it is purchased by the recipient country and is for both defense articles and services.

318106 - 13-DIGIT STOCK NUMBER

The designation NSN is selected as the official nomenclature to be used for identification of the US 13-digit stock number in all materiel management functions. However, in logistics matters involving the NATO Headquarters or the individual NATO countries, the abbreviation "NSN" shall be interpreted to mean "NATO Stock Number".

318107 - MRO MODIFIERS

Only the DSC may initiate MRO modifiers, DIC AM_, for modification of MAP Grant Aid and FMS MROs in accordance with the provision of chapter 4.

SECTION II - CONFIGURATION OF DOCUMENT NUMBER FOR (MAP) GRANT AID AND FMS MATERIEL RELEASE ORDERS (MRO)

318201 - SERVICE

Field position 30 will contain the Service Assignment Code of the U.S. Military Service responsible for administering either the MAP Grant Aid Program Line or FMS Case for process. Service Assignment Codes for MAP use are reflected in appendix A-5.

318202 - REQUISITIONER

Entries are alpha, numeric, or a combination of both. These entries identify the following:

a. Country - Field positions 31-32. A two-digit alpha or alphanumeric code (appendix A-19).

b. Customer Within Country Code field position 33. A one-digit alpha or numeric code to indicate the final recipient or place/port of discharge within the country for FMS and MAP shipments. (See appendix A-22.)

(1) MAP Grant Aid - For Grant Aid transactions. The Customer Within Country Code must always be entered so overseas shipments can be directed to the designated consignee.

(2) Foreign Military Sales (FMS) The Customer Within Country Code must be entered in pos. 33 to provide the shipper identification of the overseas destination. Shipments will only be made to the pos. 33 addressee when an XX appears in pos. 46-47 of the MRO. When materiel is to be shipped to a freight forwarder (MAPAD) as indicated by an entry other than XX or XW in pos. 46-47, the country representative may elect to enter a specific code or a meaningless numeric zero in pos. 33. With the latter condition, the entry in pos. 33 is not meaningful to the supply system but does indicate to the freight forwarder the final customer within country destination.

c. FMS Delivery Term Code pos. 34. A one digit numeric code to identify the method of shipment and point of acceptance by the country representative/freight forwarder for FMS shipment (appendix A-23).

d. FMS and MAP Grant Aid Type of Assistance/Financing Code - Field position 35. A one-digit alpha or numeric code to identify the type of assistance and/or method of financing. This code is categorized by MAP Grant Aid or FMS (appendix A-24).

318203 - MRO FORMATS

FMS and MAP Grant Aid MRO formats will vary from the construction of MROs in support of U.S. Military Services/Agencies. Coding peculiar to MAP Grant Aid and FMS MROs are listed in the foregoing designated appendices and the Military Assistance Program Directory (MAPAD), DoD 5105.38-D.

SECTION III - SUPPLEMENTARY ADDRESS

318301 - FOREIGN MILITARY SALES (FMS)

The supplementary address is used in all FMS transactions as follows:

a. FMS Service Code, pos. 45. The Service Assignment Code of the FMS Country Military Service. These codes are the same as prescribed for MAP Grant Aid use in appendix A-5. (Example B in pos. 45 would indicate Army for country involved.) The entries in this column do not have to correspond to the pos. 30 Service Assignment Code entry, but must be valid in appendix A-5.

b. FMS Offer/Release Code, pos. 46, will contain A, X, Y or Z to specify whether prior notice to the CR/FF is or is not required before release of materiel for shipment. The type of Offer/Release option is prenegotiated between the CR and the responsible U.S. Service administering the FMS case. Shipping depots will abide by the provisions of these codes; however, Offer/Release Option Codes are not applicable to requisitions for Canada (Country Code CN) since FFs are not utilized for Canada and pos. 46-47 is used to denote shipment addresses. Country Option Codes and their explanations are:

OPTION CODE	EXPLANATION
A	Shipments are to be released automatically by the shipping activity without advance notice.
X	Shipments are released automatically or as specified by in-the-clear exception data. X denotes that U.S. is responsible for transportation arrangements.
Y	Advance Notice (NOA) to the CR/FF is required before release of shipment, but shipment may be released automatically if release instructions are not received by the shipping activity within 15 days subsequent to the date of NOA.
Z	Advance Notice (NOA) to the CR/FF is required before release of shipment and specific release/shipping instructions must be received by the shipping activity before shipment may be made.

NOTE: When the shipment is unclassified and is to be accomplished by parcel post/small parcel delivery service, the shipment will be released automatically without a Notice of Availability (NOA) regardless of the entry in pos. 46.

c. If, consistent with the conditions of the FMS case agreements, transportation arrangements for shipments will be accomplished by the U.S. Service, code X will be entered in pos. 46 in lieu of a Country FMS Offer/Release Option Code. When code X is authorized and entered in pos. 46, a code X or W (denoting shipment to an address within the customer country or shipment to an assembly point or staging area) must be entered in pos. 47.

d. FMS Country Representative/Freight Forwarder Code, pos. 47. This entry will be the code as identified in appendix A-25 for designation of CR/FF addresses or X or W to indicate that a CR/FF is not applicable. The CR/FF code will designate the recipient of shipments and documentation.

e. FMS Case Number, pos. 48-50. Contains the specific FMS case designator applicable to the support agreement between U.S. Military Service and the country in pos. 31-32. Case designator will consist of a 3-position alpha/numeric code. The first position will always be alphabetic and the second and third positions may be alphabetic or numeric. The administering U.S. Military Service will always use this code in correspondence for identification purposes.

318302 - MILITARY ASSISTANCE PROGRAM (MAP) GRANT AID

a. On all MAP Grant Aid transactions, the DSAA (Defense Security Assistance Agency) Record Control Number will be entered in manual MRO, block 15, or in pos. 46-50 of the mechanical MRO. An alpha Y will be entered in block 14 or pos. 45. The first position of block 15 or pos. 46 will indicate the last digit of the program year in which the requisitioned item was approved and funded. The requisitioned last four positions of block 15 or pos. 47-50 will indicate the 4-digit program line item number of the program requisitioned item.

b. The Y entry in block 14 or pos. 45 indicates that the contents of the block 15 or pos. 46-50 are not meaningful to the system, but are to be prepetuated in all output documentation.

c. MAP Grant Aid addresses will be selected from the MAPAD using the following procedures.

(1) The Service Assignment Code in pos. 30 will have no bearing in selecting the Ship To address, as it denotes the administering U.S. Military Service in the requisition and the U.S. Military Service which sponsored the address data in the MAPAD.

(2) The country code in positions 31-32 will be matched with the corresponding code in the MAPAD.

(3) The customer within country code in pos. 33 (for countries using 2-digit codes, pos. 33-34) will be matched with the corresponding code in field position of the MAPAD.

(4) After matching the coded data contained in the requisition with the coded data contained in the MAPAD, the appropriate Ship To or Mail To address will be determined based on the mode of shipment to be used or the type of correspondence to be mailed. The In-Country Requisitioner (IR) address will always be used as a Mark For address on the shipment regardless of which Ship To address is used.

318303 - SHIPMENT STATUS

a. Shipment status is similar to normal status as pos. 62-76 may contain a TCN, GBL, or registered parcel number.

b. Shipment Status Cards, appendix B-24, DIC AS3, will be forwarded to the Distribution Code, pos. 54 of MRO. Media and Status Code, pos. 7 of MRO, is applicable to FMS and MAP transactions at shipping activities.

SECTION IV - FOREIGN MILITARY SALES OFFER/RELEASE PROCEDURES

318401 - GENERAL

a. Subject to prior Service agreement, materiel for FMS customers is not, in all instances, automatically released for immediate shipment. Therefore, during shipment planning, or following materiel packing operation, release of these shipments will be accomplished IAW one of the methods prescribed in this section.

b. Notices of Availability Document, DD Form 1348m or DD Form 1348-5, will be prepared for each item in a shipment unit as prescribed in appendix E-053 P for all shipments excluding option Type A, and parcel post but including explosives and classified shipments and transmitted to address contained in DoD 4000.25.8-M (MAPAD), designated to receive the notice of availability. Notices of Availability Key Documents will be submitted to the designated country representative/freight forwarder on the date contained in the notice number field. The Notice of Availability Detail Document will be prepared as prescribed in appendix E-053 P for each line item in the shipment unit. Shipment status will be prepared for each line item included in an FMS shipment and furnished to the appropriate country representative/freight forwarder designated in DoD 4000.25.8-M (MAPAD), to receive shipment status.

c. All Republic of Germany FMS MROs except those containing Service Assignment Code P in pos. 45 and 3 or 5 in pos. 47 will require a NOA, unless shipped via parcel post.

d. A duplicate set of Release/Receipt documents (DD Form 1348-1) will be mechanically prepared for all FMS transactions. This duplicate set will be mailed to the recipient of NOA notice if NOA notice is required or mailed to recipient of Release/Receipt documents if NOA is not required. When manual Notice of Availability (DD Form 1348-5) is prepared, the duplicate set of DD Forms 1348-1 will be attached to NOA.

318402 - SELECTING CONSIGNEE ("SHIP TO") ADDRESS

a. MOWASP determines the MRO Consignee in accordance with appendix D-187 and "ship to" address in accordance with appendix D-084.

b. When pos. 46-47 contains XW the MRO is processed as an exception MRO and the address should have been provided with the MRO.

*It should be noted that unique consignees are built for specific Saudia Arabia FMS MROs not in DoD 4000.25.8-M (MAPAD) to allow for maintenance of addresses based on priority as required by special instruction in the MAPAD. Because these addresses are not maintained by Defense Automated Addressing System (DAAS), local depots must maintain all Type Address Codes (TACs) for issue priorities 9 through 15 under the original MAPACs in the MAPAD; DSR003, DSR004, DSR008, and DSR009. TACs for issue priorities 1 through 8 must be locally maintained under the "unique" MAPACs; DSR013, DSR014, DSR018, and DSR019. Maintenance is input in accordance with appendix B-127 and E-129 P.

318403 - AUTOMATIC SHIPMENTS

Materiel will be shipped automatically for the following:

*a. Parcel post shipments (regardless of entry in pos. 46 of MRO).

*b. When pos. 46 of the MRO contains Option Code A, materiel will be shipped to the freight forwarder designated in pos. 47 without prior notice. All shipments destined for Canada will be automatic regardless of entry in pos. 46.

c. All shipments to all FMS customers (including Federal Republic of Germany) regardless of the coded entry in pos. 46 or intended mode of shipment when DoD 5105.36-D (MAPAD) does not provide a requirement for a Notice of Availability for Country Representative/Freight Forwarder (CR/FP) Code contained in pos. 47.

d. When MRO contains XX or XW in pos. 46-47.

*Except those shipments of explosives, dangerous materiel or classified materiel (reference paragraph 318410) which will require the preparation of an NOA and will be held pending receipt of shipping instructions.

318404 - RELEASE OF MATERIEL SUBSEQUENT TO ADVANCE NOTICE OF AVAILABILITY

For FMS shipments to countries when a Y or Z Option Code is entered in pos. 46 of the MRO, Notice of Availability Documents will be transmitted to the country representative/freight forwarder.

a. FMS Offer/Release Option Code Y - When pos. 46 contains a Y, shipment will be released to the freight forwarder designated in pos. 47 on the 15th calendar day following the date contained in the Notice of Availability Key Document unless alternate shipping instructions are received.

b. FMS Offer/Release Option Code Z - When pos. 46 contains a Z, shipment will be held pending release and shipping instructions from the country representative/freight forwarder. If release and shipping instructions are not received within 15 calendar days after the date contained in the Notice of Availability Key Documents, a duplicate of the Notice of Availability will be prepared and transmitted to the country representative/freight forwarder. The card image (DD Form 1348m) will contain DICs AD3 and AD4 if required and the DD Form 1348-5 will be annotated to indicate that the shipment delay is caused by the CR/FFs failure to furnish release and shipping instructions. After 30 days from the date of submission of the Delay Key NOA (a total of 45 days from submission of initial NOA) to country representative/freight forwarder, if no reply is received, the shipping activity will:

(1) Contact the FMS Requisition Control Office (RCO), identified by the alpha distribution code in position 54 of the MRO, to obtain release and shipping data. If the FMS RCO is unable to furnish release and shipping data

within 30 days from date of request (a minimum of 75 from submission of initial NOA), the addressee will be considered an invalid shipping address. Materiel will be returned to stock, and the documentation canceled IAW subparagraph (2) below.

(2) If shipping action cannot be taken due to the lack of a valid shipping address, the FMS RCO will be contacted to obtain valid shipping address. If FMS RCO cannot provide valid shipping address, return materiel to stock. For FMS materiel returned to stock, prepare MRO Control/Status Request Card to cancel shipment unit/line item, see appendix E-099/E-101 P, Action Code DC. (Management Code C applies.)

c. When an export release is required the shipping activity will submit a request for export release to the MTMC Area Command before shipment. A Notice of Availability will be furnished to the CR/FF and indicate that an export release has been requested. The export release provided by the MTMC releasing authority will include shipping instructions as coordinated with the CR/FF.

d. When the shipping activity determines that the shipment includes materiel which is dangerous/hazardous, sensitive, or otherwise requires a high degree of protection or control within CONUS but does not require a release from MTMC, a NOA will be furnished to the CR/FF regardless of the entry in pos. 46 and the shipment will be held pending receipt of release and shipping instructions from the CR/FF. Notices of Availability for classified shipments will be forwarded to the CR identified in the MAPAD.

318405 - NOTICE OF AVAILABILITY

a. Notice of Availability (NOA). The document by which the U.S. shipping installation will notify the designated FMS CR/FF that the materiel is ready for shipment and, where appropriate, that the shipment requires an export release under the provisions of the MTMR, DLAR 4500.3.

b. The NOA documents will consist of card image formats, (DD Form 1348m, appendix C-10), or a DoD Notice of Availability/Shipment Documents, DD Form 1348-5 (appendix C-41) as prescribed in appendices B-53 and B-54. The DD Form 1348m will be transmitted via transceiver to the country representative/freight forwarder when transceiver facilities are available. When transceiver facilities are not available, a DD Form 1348-5 will be prepared and mailed to the country representative/freight forwarder.

c. The NOA number will be the TCN of the shipment unit and is utilized as follows:

(1) Identification of Notices of Availability Key and Detail Documents.

(2) Shipping marking.

d. A NOA, will be prepared and processed by the shipping activity. It will be transceived/mailed to the address authorized to receive NOAs (reference MAPAD) on the date of offer.

e. NOAs are not required for authorized automatic release shipments, reference paragraph 318403.

f. Distribution depots will furnish the DSC a notification of NOA action under DIC AE6 with Status Code BL reflecting the date the shipment is initially released to the transportation Officer when:

(1) Field position 46 contains a Y or Z.

(2) The mode of shipment is other than parcel post, e.g., Mode of Shipment Code (reference appendix A-17) G, H or 5.

(3) The shipment includes materiel which is dangerous/hazardous, sensitive, or requires a high degree of control or protection.

(4) In reply to a MRO followup (DIC AF6) on a FMS shipment awaiting release instructions.

318406 - REPLIES TO NOTICE OF AVAILABILITY

a. Manual NOAs.

(1) Replies will be acomplished by two different methods. When an export release is required, the CR/FF will furnish specifying consignment instructions, if any, and coordinate these or other shipment or delivery instructions with MTMC releasing authority. When an export release is not required, the reply will be accomplished by insertion of shipment release instructions on the third copy which will be returned to the shipping activity.

(a) Instructions to CR/FFs regarding replies to NOAs will specify the need for coordinated instructions when an export release is required and include provisions for the following minimum data in replies to other NOAs:

1. The complete name and address of the consignee except when materiel will be picked up by the CR/FF.

2. The date materiel is to be shipped or the date the materiel will be picked up by the CR/FF.

3. The complete name and telephone number(s) of the individual(s) who will be available and authorized to receive on behalf of the purchasing country, for the specific classified shipment covered by the NOA advising availability of a classified shipment.

(b) In instances where the shipment does not require an export release or the shipping activity has determined that there is no requirement for a high degree of protection or control and FMS Offer/Release Option Code Y is contained in pos. 46, the shipment will be released to the CR/FF on the 15th calendar day after the NOA date, unless alternate shipping instructions are received. When an export release is required, the shipment will be held pending receipt of release and shipping instructions from the MTMC releasing authority and if such instructions are not received within 15 calendar days

after the NOA date, a followup only to MTMC will be made in lieu of transmitting a duplicate NOA. In instances where the shipping activity has determined a need for a high degree of protection or control or FMS Offer/Release Option Code Z is contained in pos. 46 the shipment will be held pending receipt of release and shipping instructions from the CR/FF. Should such instructions not be received within 15 calendar days after the NOA date, a duplicate of the NOA will be transmitted to the designated notice recipient, with the same shipment unit number assigned. This duplicate NOA will be annotated to indicate that the shipment delay is caused by the CR/FF's failure to furnish release and shipping instructions. Two copies of the DD Form 1348-5 together with DD Form(s) 1348-1 will constitute the Delay NOA.

b. Mechanized NOAs. The FMS NOA Reply Document (DIC AD5) will always be used when replying to a mechanized NOA other than DIC ADR. When replying to a DIC ADE NOA key document the specifying consignment instructions and/or other shipment or delivery instructions will be provided to the MTMC releasing authority to facilitate provision of a coordinated (export) release to the shipping activity. In replying to mechanized NOA other than DIC ADR, the following rules will apply. When shipment release is to be made to the addresses identified by coded entries in the MAPAD, the AD5 document will contain code R in pos. 60. When shipment release instructions are being mailed under separate cover the AD5 document will contain code E in pos. 60. The shipment release instructions which are mailed may be accomplished by letter, country design forms or other appropriate communications; however, such instructions must reach the shipping activity within 15 days for transactions coded with FMS Offer/Release Option Code Y; otherwise, the shipment will be released automatically to the appropriate address contained in the MAPAD. The military department's implementation of these procedures will provide for such replies to be transmitted to the activity designated by the routing identifier code contained in pos. 4-6 of the NOA documents.

c. Replies to Notices of Availability will provide for shipment or delivery of materiel to a single destination by shipment unit. Shipment units identified by TCNs will not be split by shipping activities to accommodate shipments or deliveries to multiple points.

318407 - STOCK SELECTION

a. DD Form 1348-1 (appendix E-011 P) will be received for each line item released for shipment.

b. Materiel is selected from location based on data contained in the DD Form 1348-1, location, condition, quantity, stock number, and ship newest stock message. The exact quantity contained on the MRO will be selected when possible. An exception may be made by distribution depots to effect upward or downward quantity adjustments for items contained in rolls, lengths, spools, or other configurations subject to being cut. This would normally be confined to such items as textiles, wire, cable, metal bars and strapping. Distribution depots will not effect adjustments if the value decrease or increase exceeds $50.00. Adjustments greater than $50.00 will require telephone/message contact with the DSC that issued the MRO. The DSC will contact the FMS Requisition Control Office, pos. 54, to determine the acceptability of the new quantity.

318408 - SHIPMENT UNIT CONTROL NUMBER

TCN will be entered in the Shipment Status Card (see appendix B-24).

318409 - FOLLOWUPS

a. A DSC will not initiate a followup (AF6) for an FMS MRO bearing Option Code Z until 45 days after the issuance of the MRO.

b. Depots receiving followups on MAP Grant Aid/FMS requisitions will process these followups IAW chapter 4, section II, paragraph 304209.

318410 - EXPLOSIVES

Explosives (including hazardous/dangerous items) will be shipped IAW Service requirements. Classified materiel will be shipped IAW Section A, DoD 5105.38-D (MAPAD) and Chapter 6, DoD 4140.17M (MILSTRIP).

318411 - DENIAL OF CONTROLLED SUBSTANCE ITEM

The Comprehensive Drug Abuse Prevention and Control Act of 1970 requires that MAP/FMS shipments of Controlled Substance Items, which require an export permit, must have the exact quantity specified in the MRO satisfied prior to release by the depot for movement to the port. When the exact quantity specified in the MRO is not available for shipment, the total MRO quantity will be denied.

a. Prepare MRO Control and Status Request Card, (ZBM), to depict the total quantity denied and format as prescribed in appendix B-99. Enter Action Code DL (appendix A-42) in pos. 79-80.

b. Based on Action Code in ZBM card the computer will enter Management Code 8 in pos. 72 of the Materiel Release Denial (A6_) appendix B-8 output to the DSC.

SECTION V - COUNTRY REJECTION OF MATERIEL

318501 - COUNTRY REJECTION OF MATERIEL

The country may elect to reject an FMS shipment in its FMS NOA Reply Document because the shipment unit contains materiel which will constitute a duplicate shipment.

a. If the rejection advice is received subsequent to the automatic shipment release date for the applicable Option Code and shipment has been accomplished, a notification by TWX or letter will be furnished to the Freight forwarder/ country representative informing them that shipment has been made and cancellation of the item(s) cannot be effected.

b. If shipment has not been made:

(1) Materiel involved will be withdrawn and returned to stock.

(2) An MRO Control/Status Request Card will be prepared to cancel items (Action Code DC) (Management Code C applies).

(3) Prepare a new NOA (DICs AD1 and AD2 or ADR for mechanized notices and DD Form 1348-5 for manual notices) and furnish to the country representative/ freight forwarder. The new manual NOA will be annotated to indicate that the new NOA is caused by the rejection of materiel by the country representative. The new NOA will contain the revised number of pieces, weight, and cube resulting from withdrawal of the rejected materiel.

SECTION VI - CONSOLIDATION OF FMS AND MAP GRANT AID SHIPMENTS

318601 - IDENTIFICATION OF MAP GRANT AID MATERIEL RELEASE ORDERS

The prime determinants for identification of the type of FMS or MAP transaction under process will be pos. 30 and 45. When pos. 30 contains Service Code B, D, K, P, or T, and pos. 45 contains a Y, the transaction will be considered a MAP Grant Aid requisition for processing purposes. When pos. 30 contains Service Code B, D, K, P, or T and pos. 45 contains either B, D, K, P, or T, the transaction will be considered an FMS requisition for processing purposes.

318602 - CONSOLIDATION CRITERIA FOR FMS

FMS shipments will be considered for and consolidated by the Country Service Code (pos. 45), Country Code (pos. 31-32), Customer Within Country Code (pos. 33), FMS Delivery Term Code (pos. 34), Option and Freight Forwarder Codes (pos. 46-47), and Case Number (pos. 48-50). When a numeric zero appears in pos. 33, consolidation will be accomplished based upon Country Service Code (pos. 45), Country Code (pos. 31-32), Option and Freight Forwarder Code (pos. 46-47), and the Case Number (pos. 48-50). (See NOTE.)

318603 - CONSOLIDATION CRITERIA FOR MAP GRANT AID

MAP Grant Aid MROs will be consolidated into shipping units when all of the following data elements are equal: (See NOTE.)

a. Service Assignment Code (pos. 30).

b. Country Code (pos. 31-32).

c. Customer Within Country Code (pos. 33).

NOTE: Consolidation will not be accomplished when the physical configuration of an item is rendered incompatible with other items to be shipped to the same destination. Items designated as explosives or other dangerous articles will not be consolidated with other items destined to the same consignee. Aircraft, missiles, engines, and large (excess dimensions) spares or assemblies for any item of equipment subject to special handling or construction or requiring movement as a single shipment unit will not be consolidated with other line items. Radioactive or magnetic materiel will not be consolidated together or with other materiel.

318604 - MARKING OF SHIPMENTS

a. Shipment marking will be accomplished IAW the provisions of Military Standard Marking for Shipment and Storage, MIL STD 129.

b. When FMS materiel is to be shipped to a freight forwarder (other than XX), being counted during the inventory cycle is vital to the accuracy of inventory recontainers. Shipping activities will ascertain "MARK FOR" information by correlating the country code (pos. 31-32) and the country MAP service code (pos. 45) with the "MARK FOR" code (pos. 33). "MARK FOR" codes and related clear text address information are contained in DoD 5105.38-D, MAPAD.

SECTION VII - ESTABLISHMENT OF MANDATORY DATE TO TRANSPORTATION (MDT) AND PLANNED DATE TO TRANSPORTATION (PDT) FOR FMS AND MAP GRANT AID SHIPMENTS

318701 - CRITERIA

a. A MDT and a PDT will be established for each MRO received.

b. The MDT for IPG III will be based on the date of requisition (MRO) plus submission time (pos. 21-22 of MRO) plus UMMIPS system processing time. If allowable processing time (MDT minus date MRO is received at the depot) is zero days, the MDT will be established as the current date at the depot plus four.

c. The MDT for IPGs I and II will be based on UMMIPS processing time.

d. The PDT for IPGs II and III will be established as prior to the MDT. The PDT for IPG I will be identical to the MDT.

SECTION VIII - REQUIRED AVAILABILITY DATE

318801 - RAD DESIGNATION

MAP Grant Aid and FMS MROs for item requirements which qualify under the RAD criteria of the FMS and MAP will contain a RAD entry in manual block 21, mechanical pos. 62-64 (appendix B-54).

318802 - CONFIGURATION OF RAD ENTRY

a. Identification Code. The first position of manual block 21, mechanical pos. 62, will always contain an alpha A to identify a FMS and MAP MRO for an item which is subject to a RAD.

b. RAD. The second and third position of manual block 21, mechanical pos. 63-64, will always be numeric and will indicate the RAD expressed in a number of months. The actual required availability date will be the last day of the month depicted in pos. 63-64 computed from the requisition date. Significant digits (number of months), when they appear in pos. 64 only, will be prefixed by a numeric 0 in pos. 63.

SECTION IX - MAP OVERAGE MRO LISTING

318901 - MAP OVERAGE MRO LISTING FOR DEPOTS

a. Monthly, each DSC operating under the SAMMS System will produce and forward to the appropriate DLA Depot a MAP Overage MRO Listing for Depots. This listing, which is intended for manual followup purposes, is produced as the SAMMS F-121 B Report.

b. The procedures for processing this listing are contained in appendix E-120 P.

CHAPTER 19

EMERGENCY PROCESSING

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CHAPTER 19

EMERGENCY PROCESSING

SECTION I - GENERAL

319101 - PURPOSE AND SCOPE

a. Section 5, Annex N, DLA War and Emergency Support Plan (WESP), concerning continuity of supply and depot operations, requires that DLA Principal Distribution Depots/Specialized Support Points (PDDs/SSPs) have certain emergency operating capabilities in the event a DSC or a DLA PDD/SSP becomes inoperable. Annex N to the WESP provides for manual requisition, issue, and investigation (inventory) procedures during power or computer outages, general war, post-attack period, or when directed by HQ DLA or other higher authority. Use of mechanical capability which exists during periods of emergency will not be denied.

b. This chapter implements/augments the WESP by prescribing responsibilities and procedures governing the processing of receipt and issue transactions and related documents with Automatic Data Processing Equipment (ADPE) and/or manually.

c. Detailed instructions are contained herein for the conversion of customer requisitions into MROs, processing by the MOWASP System, and the deviations from the normal process. Procedures also provide for processing customer requisition cancellations.

d. This chapter also establishes the media for status inquiries or issue transaction in process, or completed MRO History for a period of 45 days for regular DLA MROs, 90 days for other than DLA, and 45 days for International Logistics Program (ILP) MROs.

e. Section 7, Annex S, DLA WESP, provides policy and guidance to minimize the impact of a disruption in postal service. This chapter implements/augments the WESP by prescribing the procedures and responsibilities for diverting shipments to freight shipments during such a disruption.

319102 - APPLICABILITY

a. This chapter is applicable to PDDs/SSPs operating under the MOWASP System. Implementation will be directed by HQ DLA, or if HQ DLA is out of communication with Primary Level Field Activities (PLFA), by the Commander(s) of affected PLFA(s). Reference Continuity of Operations Policy in paragraph N-5104, DLA WESP, it is not envisioned that these procedures will be applied during DSC ADPE outages of seven days or less. These procedures could be applied for periods of up to 60 days.

b. All action on MRO/issue documents in process at PDDs/SSPs upon nuclear attack on CONUS will cease and these issue documents, plus related MILSTRIP/MILSTRAP documents (followups, status, and so forth) will be canceled by the

DLA Distribution System. Cancellation/shipment to surviving customers will be directed by HQ DLA/DSC. MROs authorized by a DSC to be processed under these provisions will contain Management Code H in pos. 72.

c. Disruption in postal service may result from a postal employee work slowdown/strike, natural disaster, railroad strike, or civil disorder. The United States Postal Service (USPS) will establish postal embargoes on affected areas. Materiel normally distributed by USPS will not be offered to the postal system if the local authorities cannot assure delivery at destination by the RDD under UMMIPS. Such mailable materiel will be consolidated to maximum extent possible and diverted to alternate means of transportation.

319103 - INTERIM FUNCTIONAL ALTERNATES (IFAs)

There are several alternatives available to DLA to continue processing of MILSTRIP documents under emergency conditions. These alternatives are:

a. When a DSC operating under Standard Automated Materiel Management System (SAMMS) is inoperative:

(1) The first alternative for processing requisitions to MRO format will be the DLA Systems Automation Center (DSAC). Such documents will be received and processed as usual by activities.

(2) The second alternative for processing requisitions to MRO format will be a DLA PDD/SSP.

b. When a DSC (except one operating under SAMMS) is inoperative, processing of requisitions to MRO format may be accomplished by a DLA PDD/SSP.

c. When a defense depot (PDD) operating under the MOWASP system is inoperative.

(1) DSAC will be considered as an alternate.

(2) Another defense depot (PDD) will serve as the alternate.

d. DCSC, DDMP, DIPEF (Atchison), and DDTC will serve as IFAs for DIPEC if that DSC becomes inoperable because of damage or loss of communications.

SECTION II - INOPERATIVE DEFENSE SUPPLY CENTER

319201 - DOCUMENTS RECEIVED UNDER EMERGENCY CONDITIONS DIRECT FROM REQUISITIONER

Requests from the requisitioners will be received direct in DoD-M 4140.17 (MILSTRIP) and DLAM 4140.2, Volume I formats and processed IAW the instructions contained herein.

a. Documents will be received by the DLA PDDs/SSPs via AUTODIN, mail, or any available media. Documents received in other than a mechanical processable form will be converted to the extent of available capabilities.

b. The following types of documents will be received:

(1) Appendix B-4, DIC A0_

(2) Appendix B-6, Passing Orders, DIC A3_

(3) Appendix B-9, Referral Orders, DIC A4_

(4) Appendix B-117, Cancellations, DIC AC_

319202 - RECEIPT AND CONVERSIONS

All documents received will be processed as follows:

a. All documents with DICs A0_, A3_, A4_ and AC_ (1, 2 or 3):

(1) Received via AUTODIN will be processed as indicated by appendix D-75, Special Entry-Exit Print/Punch program and will be output with appendix F-113, Entry-Exit Exception List (Code C) accompanied by the Appropriate document in card format.

(2) Received in other than mechanical processable form will be converted to card format by keypunch operation.

b. All requisitions, passing orders, and referral orders (A0_, A3_, A4_) will be:

(1) Mechanically/manually sorted by Federal Stock Class (FSC) and Issue Priority Group (IPG).

(2) Documents (Issue Priority Designator (IPD) 01-08) for FSCs not stocked at the PDD/SSP will be checked against Section 5, TAB A, Annex N, DLA WESP and forwarded by most expeditious method to the nearest DLA activity listed for stock positioning.

(3) Documents (IPD 01-08) for FSC stocked at the PDD/SSP will be converted to MRO format (A5_) by Punch Card Accounting Machine (PCAM)/ADPE operation.

(4) Documents (IPD 09-15) will be processed to the extent feasible or retained on tape/card pending the return of the applicable DSC to an operational status.

c. All cancellations will be processed as in paragraph 319207.

319203 - PROCESSING MATERIEL RELEASE ORDERS

a. MROs will be documented and scheduled for a special cycle (IFA) by the normal MOWASP System. Processing schedules and timeframes will be as prescribed by DLAM 4140.2, Volume III, Chapter 4, Paragraph 304205.

b. MRO processing will be as prescribed by DLAM 4140.2, Volume III, Chapter 4, Paragraph 30204.

c. Functional processing of MROs under this system will, in addition to the above, be processed in accordance with appendix E-151.

d. Requisitions received with exception data will be processed in accordance with appendix E-154 P.

319204 - PROCESSING PRODUCTS FROM VALIDATION AND EDIT

a. MROs that fail validation edits and cannot be corrected automatically by the computer will be rejected and output on a violation listing, appendix F-85, with applicable Violation Codes (see appendix A-82).

b. Processing personnel of Shipping Documentation will receive Violations Output F-85, and attempt to correct the invalid element of data identified by the Violation Reason Code in accordance with applicable E Appendices.

319205 - SHIPMENT STATUS/MATERIEL RELEASE CONFIRMATION

MROs utilizing emergency processing procedures will be confirmed as follows:

The MRO Shipping Unit File will be updated by input of MRO Control and Status Request Card, ZBM, appendix B-99, Shipment Unit Completed Card, ZBP, appendix B-101, and/or Bill of Lading Closeout Cards, ZEN, appendix B-128. These input actions will cause the preparation of Materiel Release Confirmation, DIC ARO, appendix B-14.

a. Materiel Release Order Confirmation, DIC ARO, appendix B-14 will be blocked from release by the Entry/Exit program and retained on tape/card by date pending the return of the applicable DSC to an operational status.

b. Shipment Status Cards, DIC AS1, AS2, and AS3 will be suppressed on all shipments to customers under these procedures.

319206 - MATERIEL RELEASE DENIALS

a. Denial actions on MROs released under this emergency processing will be submitted as follows:

(1) Prepare a DIC ZBM with Action Code DP in pos. 79-80 for items not available in-storage. The MOWASP System, appendix D-28 will process this transaction in the manner as now prescribed and close the MRO History record.

(2) Review A5_/DD 1348-1 and process as directed in paragraph 319202b(2).

b. Backorders will not be established.

c. When an MRO has passed through known supply sources, the A5_ will be converted to Supply Status, DIC AE_ in accordance with Media and Status Code in pos. 7, Status Code CA will be entered in pos. 65-66, and the status card mailed to requisitioner in accordance with appendix E-153 P.

319207 - PROCESSING CANCELLATION

Upon receipt of a customer cancellation DIC AC1, 2, or 3, convert the third position by PCAM/ADPE to a numeric six and process as follows:

a. Enter the Cancellation Request DIC AC6 into MOWASP system for mechanical processing.

b. When the document number is not in the MRO History File, "No Record" suppress output.

c. When a document number is located in the MRO History File coded as a shipment, suppress output.

d. When the document number is located in the MRO History File, not coded as a shipment, a Notice of Cancellation Request Report, appendix F-69, part 1, will be prepared and received for processing as directed by appendix E-005 P.

e. When the document number is located in the MRO History File with Status Code DP, and F-50 Report for manual processing will be prepared. Review the AC6 record and process as directed in paragraph 319202b(2).

319208 - MATERIEL RELEASE ORDER REGISTER HISTORY

All MROs processed under these emergency instructions will be recorded in the MRO History File and may be interrogated by the input of a ZCT inquiry transaction.

319209 - MRO RECORDS

All transactions normally prepared and transmitted to the DSC will be retained on tape by date, pending the return of the applicable DSC to an operational status.

319210 - DSCs MONTHLY ASSET TAPE

Each PDD will be furnished an availability tape monthly from each DSC having stocks positioned at that storage location, to reflect on-hand balances and other pertinent data on each NSN instorage at that specific storage activity. When operating as a direct requisitioning point for any DLA commodity, the asset tape of the inoperative DSC will be printed out for basis in editing requisitions and maintaining on-hand balances of each NSN.

319211 - ASSET STATUS CARDS

Under emergency conditions, PDDs operating as an IFA will attempt to protect and reserve the Service-owned Medical and Clothing and Textile stocks for issues only to the owning Service. Twice yearly (during January and July) DPSC will prepare a deck of Asset Status Cards, DIC DZA, appendix B-210, for each on-hand balance, by NSN, condition, location recorded at DPSC under Service ownership. The tailored decks will be mailed to the respective PDD. When directed by HQ DLA, these cards will be printed out for use in requisition editing under IFA procedures.

319212 - RECEIPTS PROCESSING

During emergency situations calling for the utilization of procedures prescribed herein, materiel receipts will be processed as prescribed by chapter 3, this volume, with the exception that all transactions normally transmitted to the DSC will be retained on tape pending the return of the applicable DSC to an operational status.

319213 - LOCAL PROCUREMENT

a. Procurement Procedures:

(1) All defense depots, when serving as an IFA, are authorized to purchase off-the-shelf items to satisfy customer requirements in accordance with prescribed funding and accounting procedures.

(2) Purchases may include both stocked and nonstocked items.

b. Records:

(1) A simple ledger will be maintained showing the item, quantity, vendor, customer, and price. No formal contract files will be required.

(2) Local stock levels will be established based on issue experience obtained from requisitions processed by the storage site during emergency operations.

c. Emergency Files:

Files considered minimum essential to the accomplishment of the local procurement function will be maintained by each defense depot.

SECTION III - INOPERATIVE DEFENSE DISTRIBUTION DEPOT

319301 - EMERGENCY NOTIFICATION

This and subsequent paragraphs prescribe the actions required by a DLA PDD during emergency situations that preclude the use of local ADPE in support of the MOWASP System.

a. PDDs will advise HQ DLA and DSCs of situations which, in the opinion of the Commander, require implementation of alternate emergency procedures for assigned commodities.

b. Notification will be by Situation Report (SITREP), to include:

(1) Anticipated length of time outage is expected to continue.

(2) Number of MROs in IPG I and IPG II that exceed the activity's capability to process manually.

319302 - EMERGENCY SITUATION DESIGNATIONS

A PDD has lost its electrical power and/or some situation denies ADPE processing of the MOWASP System.

a. The following actions will be taken:

(1) If it is determined that the prevailing situation will be corrected within 24 hours, hold all processing until the correction has been accomplished.

(2) If it is determined that the prevailing situation will exceed 24 hours but will be corrected within 72 hours, notify HQ DLA and all affected DSCs of the condition and request that secondary sources of supply be utilized. Process on-hand MROs in IPGs I and II by utilization of other mechanical equipment or manual processing. Hold routine MROs pending correction of the outage situation. Ensure that:

(a) Sufficient data are maintained to record all MRO transactions.

(b) Sufficient data are maintained to record all receipts transactions.

(c) No duplications are created by the updating process.

(3) If it is determined that the prevailing situation will exceed 72 hours, notify HQ DLA and all affected DSCs of the condition and request that secondary sources of supply be utilized. Additionally, request that HQ DLA establish a backup support site.

b. DSCs will divert MROs to other storage locations having available stocks. If the inoperative PDD is the only location where stocks are available and IPD is 01 through 08, the MRO will be directed to that storage site through the backup support site.

319303 - BACKUP SUPPORT SITE

The backup support site, DSAC, or another PDD will receive the diverted MRO documents from/in lieu of the inoperative defense depot and will schedule at a mimimum one MRO process per day as follows:

a. Mechanically/manually sort the MROs (DIC A5_) by IPD using PCAM/ADPE equipment as available.

b. Based on the IPD of the MROs (DIC A5_) continue as follows:

(1) IPD 01 through 03 MROs will be printed onto the top line of DD Form 1348-1, using red flimsy stock.

(2) IPD 04 through 08 MROs will be printed onto the top line of DD Form 1348-1, using yellow flimsy stock.

(3) All other MROs (IPD 09 through 15) will be retained by date, pending the return of the applicable PDD to an operational status.

c. Forward/deliver to courier the printed DD Form 1348-1 to the inoperative PDD.

d. It is envisioned that total ADPE time at a backup PDD/SSP will cause some interruption in processing their own documents while they provide backup support. Those ADPE processes not essential to receipt and issue transactions (i.e., inventory, reconciliation, inspection) may be waived.

319304 - INOPERATIVE DEFENSE DEPOT

The inoperative PDD will provide such communication/courier service as is required to transfer MROs and DD Forms 1348-1 (flimsies) to and from the backup support site. Only IPD 01 through 08 MROs (DIC A5_) will be prepared for stock picking.

a. Provide DD Form 1348-1 stock with imprint of the inoperative PDD to the backup support site, or on receipt of the DD Form 1348-1 flimsies printed by the backup support site process as follows:

(1) Obliterate in Block A and parcel post label of each DD Form 1348-1, the name and address of the backup support site.

(2) Annotate/stamp name of PDD into Block A and parcel post label of flimsy.

b. Obtain location(s) for stock picking purposes by screening the Emergency Item Locator Record Listing, appendix F-51 and the Item Locator Transaction Record, appendix F-52 as directed by appendix E-052 P.

c. Select materiel from location(s).

d. Package, mark for shipment. Obtain shipping address from DOD 4000.25D, Activity Address Directory (DoDAAD).

e. Annotate quantity shipped, date, weight, cube, addressee, and mode, to the DD Form 1348-1.

f. Release shipment:

(1) To postal service.

(2) Forward materiel and applicable copies of DD Form 1348-1 to the Transportation and Traffic Management Office (T&TMO) for release to consignee via carrier (Government/commercial).

g. Retain copy of issue transaction for updating the DSCs files/records upon resumption of ADPE operation.

319305 - RECEIPT PROCESSING

a. During the time that a PDD is being supported by a backup site, receipt processing will be as prescribed by chapter 3 with the following exceptions:

(1) Initial interrogation capability will not be available.

(2) Locations for storage purposes will be obtained by screening appendices F-51 and F-52.

(3) Receipt transactions will be forwarded by mail or courier in the form of DD Form 250 or DD Form 1348-1 to the DSC.

b. Materiel and one copy of applicable receipts document will be forwarded to storage branch for processing IAW appendix E-159 P.

SECTION IV - KEY ESSENTIAL ITEM/DAMAGE ASSESSMENT

319401 - KEY ESSENTIAL ITEM/DAMAGE ASSESSMENT CARD

Monthly, distribution activities receive Key Essential Item/Damage Assessment Cards, appendix B-104, DIC CZW, from DLA Administrative Services Center (DLASC). These cards are computer processed IAW appendix D-92 to produce documentation required for use in damage assessment as prescribed in Annex N, Section II of the WESP. The output documentation is forwarded to the Logistics Readiness Center (LRC) to be placed in secure storage until needed or replaced.

SECTION V - GENERAL SERVICES ADMINISTRATION (GSA)

319501 - REQUISITIONING PROCEDURES FOR GSA STOCKS

a. When communications permit, requisition for GSA stocks will be submitted to appropriate GSA relocation sites by telephone.

b. If communications do not permit contact with relocation site, requisitions will be forwarded to the nearest GSA supply activity.

319502 - PREPARATION AND PROCESSING OF REQUISITION FOR GSA STOCKS

a. Requisitions may be prepared in any format, however DLA field activities will, as soon as possible, submit their requisitions in the MILSTRIP format.

b. GSA will process shipments of available materiel IAW MILSTRIP priority requirements.

c. Items in short supply will be allocated.

d. DLA activities are expected to cooperate in the acceptance of substitute items unless they do not meet technical requirements.

e. To the extent feasible, GSA will advise DLA activities when requisitioned items will not be shipped.

SECTION VI - SERVICE-OWNED MATERIEL STORED AT A DEFENSE DEPOT

319601 - ISSUES OF SERVICE-OWNED MATERIEL

a. Under emergency conditions, storage activities operating as IFAs will attempt to protect and reserve the Service-owned stock for issue only to the owning Service. In extreme emergencies, storage activities may issue stock without regard to ownership to alleviate human suffering.

b. The defense depot operating as an IFA will receive requisitions for Service-owned materiel, convert requisitions into MROs and process the following procedures in section II of this chapter.

SECTION VII - DISRUPTION OF POSTAL SERVICE

319701 - ADP PROCESSING

a. The DLA Systems Automation Center (DSAC-D) maintains a patch program that MOWASP depots may request or HQ DLA can direct for all depots to cause all shipments to be considered freight in lieu of parcel post in a disruption.

b. Commanders of MOWASP depot activities may request this patch program and instigate freight shipments, should their local situation dictate. HQ DLA advised immediately of such local determination.

319702 - DEPOT OPERATIONS

a. All mailable materiel will be packed for parcel post shipment complete with APO, FPO, or ZIP code address prior to consolidation of freight. Parcel post for overseas will be consolidated by POD. Parcel post to Alaska and Hawaii will be handled as freight export shipments.

b. Perishable medical materiel will be shipped by premium freight transportation IAW DLAR 4500.21.

c. Maximum consolidation will be effected within depot processing time under the UMMIPS for IPG I.

d. IPG II and III shipments will be accumulated for not more than one calendar week.

e. Foreign Military Sales (FMS) shipments will not be sent through consolidation points, but will be handled as CONUS shipments, using freight forwarders.

f. Direct Vendor Delivery (DVD) items may be consigned to consolidation points.

319703 - CONUS MAILABLE SHIPMENTS

a. IPG I shipments will be placed in a package service such as United Parcel Service (UPS) or offered to an air freight forwarder for pickup and direct delivery to the consignee.

b. IPG II and III shipments will be moved as freight using that commercial transportation service which best supports the requirements of the customer. Consolidate for LTL/LCL freight and ship to the most active customer within the the same ZIP Code.

319704 - APO MAILABLE SHIPMENTS

a. IPG I shipments will be offered for shipment through the Military Airlift Command (MAC) system, or by commercial air freight forwarders on a through Bill of Lading.

(1) European Area, ship to Rhein-Main AFB, Germany.

(2) England Area, ship to Air Mail Terminal, London.

(3) Pacific Area, ship via MAC only.

b. IPG II and III shipments consolidating all lines destined for a single consignee will be accumulated for shipment not less frequently than weekly. When such consolidation effort results in packages that can be classified as freight shipments, they will be entered into the normal Defense Transportation System (DTS). All other APO addressed packages/containers moved to consolidation points are not to exceed width of 40 inches, length of 45 inches, height of 43 inches, nor weight in excess of 200 pounds and will be consolidated as follows:

(1) Atlantic Area:

(a) All parcel post destined for England, container marked for Air Mail Terminal in London, England.

(b) All parcel post destined for Europe, container marked for Air Mail Terminal, Rhein-Main AFB, Germany.

(c) Consolidate all parcel post to maximum extent for each POD.

(2) Ship by UPS or a freight mode to the appropriate Service CCP or POE.

319705 - FPO MAILABLE SHIPMENTS

a. IPG I shipments will be offered for shipment through MAC or commercial air freight forwarder.

(1) Atlantic Area - Ship to Transportation Officer, Naval Supply Center, Norfolk, Virginia, marked for requisitioner.

(2) Pacific Area - Ship to Transportation Officer, Naval Supply Center, Oakland, California, marked for requisitioner.

(3) Ships in CONUS coastal ports - Ship to nearest Naval support activity marked for final delivery to requisitioner.

b. IPG II and III shipments are authorized to be consolidated by POD and shipped LCL/LTL.

(1) Atlantic Area - Consolidate all addressees in Europe and England, ship to Transportation Officer, Naval Supply Center, Norfolk, Virginia, marked for requisitioner.

(2) Pacific Area - Consolidate all addresses in Pacific, ship to Transportation Officer, Naval Supply Center, Oakland, California, marked for requisitioner.

(3) Ship to CONUS coastal ports. Ship to nearest Naval support activity, marked for final delivery to requisitioner.

319706 - REPORTS

a. The Daily DLA Field Activity Situation Report (RCS: DLA(AR)377(L)MIN) may be activated to provide the Director, DLA, and his staff with daily information on the postal disruption.

b. A daily cargo report will be submitted each workday as part of the daily SITREP from defense depots. Report consists of two parts:

(1) Part I, Section A, will reflect the total pounds of parcel post cargo by destination (CONUS, SEA, Europe, SOUTHCOM, Other, Total), Super, Priority IPG I, II and III. Section B will identify critical shipments by consignee, RDD, priority, commodity, weight, and cube.

(2) Part II will provide a narrative statement covering impact on operations, actions taken, and any other comments or recommendations that are appropriate.

c. Recurring reports normally submitted by mail may be suspended during a postal emergency for the number of days indicated by the numerical suffix to the Emergency Status Precedence Code (ESPC) within DLAH 5000.5.

CHAPTER 20

DIRECT COMMISSARY SUPPORT SYSTEM (DICOMSS)

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CHAPTER 20

DIRECT COMMISSARY SUPPORT SYSTEM (DICOMSS)

SECTION I - GENERAL

320101 - PURPOSE

This chapter prescribes the policies, responsibilities, and uniform procedures for the implementation of the Direct Commissary Support System (DICOMSS) encompassing total interface with MILSTRIP, MILSTAMP, and MOWASP at defense depots.

320102 - SCOPE

This chapter is applicable to selected distribution depots authorized to participate in the DICOMSS. Procedures prescribed herein are applicable to the total processing of routine Materiel Release Order (MROs) (Priority 9-15) for Brand Name nonperishable items, local purchase items, and troop issue items to commissary addressee, as depicted in appendix D-120. Manual procedures for step-by-step processing are included in chapter 9, appendix E-038 P and appendix E-140 P.

320103 - POLICY

a. It shall be the policy of the defense depots to provide expeditious supply support to all authorized customers and effect maximum responsiveness.

b. This system will utilize MILSTRIP codes, formats, and procedures. Additionally, the codes, formats, and procedures of the receipt and issue processes in other chapters of this manual will supplement the DICOMSS.

c. Electronic transmission media will be used to the maximum extent possible.

d. Priority MROs (1-3) will be excluded from this system because of cyclic processing.

320104 - RESPONSIBILITIES

The distribution depot will:

a. Provide adequate storage facilities to ensure proper safekeeping of supplies received.

b. Process and receipt for supplies shipped from vendors.

c. Receive MROs and assemble shipment for dispatch to customers.

d. Effect maximum consolidation of MROs on van shipments.

e. Maintain accurate records of receipts and issues of supplies in the Receipts and MRO History Files, and the DB&TR Transaction File.

f. Furnish appropriate shipment status to customers and feedback data to the DSC concerning receipts, shipments, denials, and confirmations, IAW MILSTRIP status, followup, and cancellation procedures.

g. Advise overseas commands and commissaries involved when it is known that a van probably will be delayed, resulting in missing the Required Delivery Date (RDD).

h. Report item and shipment discrepancies IAW existing defense depot procedures.

i. Furnish disposition instructions for frustrated cargo as required.

SECTION II - DICOMSS FILES

320201 - GENERAL

The Brand Name Master Item File (BNMIF), the DICOMSS Locator File, and the SEAVAN Shipment Planning MRO Bank will be maintained at the distribution depot. The files are a part of the MOWASP system and only the input and output differ from normal MOWASP process.

320202 - MAINTENANCE OF THE BRAND NAME MASTER ITEM FILE

Changes to the BNMIF received from the DSC are generally caused by vendor changes to item identification, deletion from future availability, or addition of new items based on commissary customer interest. The file maintained at the distribution depot will be limited to elements of data required for depot operations only. The distribution depot will:

a. Receive special update Commissary Support Item Identification Cards (DIC CKK), appendix B-15, that are generated and transceived by the DSC containing DICOMSS Type of Item Code (appendix A-31), and so on for updating the depot item file for new items or when changes affect the depot data. Deletion update cards will not be received at the distribution depot until 90 days from the transaction date.

b. Update the defense depot's BNMIF semimonthly at file maintenance cutoff dates established for each 10th and 25th processing cycle (appendix D-120).

c. Receive the DICOMSS Locator Update Listing, appendix F-104, for processing to input missing data elements.

d. Direct inquiries regarding item file maintenance to the DSC.

320203 - DICOMSS LOCATOR FILE

a. All DICOMSS locator transactions are processed IAW chapter 66 of this manual. Additionally, through the use of the Item Locator Record Card, DIC ZBJ, appendix B-79, and the appropriate action code, special DICOMSS listings are available. Use of Action Code GA will provide output of the DICOMSS Locator Inquiry Listing, appendix F-105, containing a printout of active

locator data for selected NSN. Use of Action Code GB will provide output of the DICOMSS Emergency Locator Listing, appendix F-106, containing a printout of all active locator data for commissary items, by manager. This listing is produced in three parts: Part I, Brand Name Items; Part II, Local Purchase Items; and Part III, Troop Issue Items. Also when the Item Locator File is scanned, the DICOMSS NSNs are counted and reflected on the F-63 (Feeder Storage Space Report) with Type Item Code T and L shown under Commodity Manager "S" and TIC B shown under non-DLA Commodity Manager "U".

b. At depot option (Table of Controls and Constants, appendix B-66, Table 04, Action Code 09), DICOMSS stocks can be stowed by using a cycle code extent as the ninth (last) position of the warehouse location code. The cycle extent code is configured by using the first DICOMSS cycle code (appendix A-30) of a group of cycle codes (see option above); e.g., Cycles A, B, C, and D equal Cycle Extent Code A, Cycles E, F, G, and H equal Cycle Extent Code E). Cycle Code "I" (Frustrated Cargo/Residual Materiel) is not included in this process.

320204 - SEAVAN SHIPMENT PLANNING

All MROs for subsistence items for commissary customers identified on the MOWASP Locator File as Troop Issue, Brand Name Resale, or L Coded Local Purchase Items are processed to SEAVAN Shipment Planning. Detailed instructions are provided in appendix E-038 P and chapter 9.

320205 - DELIVERY ORDER FILE

A copy of all delivery orders (appendix C-51) containing DICOMSS items is received from the DSC. A manual file of the delivery orders is maintained for use when a shipment is received from vendor and arrives without an accompanying shipping document.

320206 - ACTIVITY ADDRESS FILE

When a DICOMSS consignee is authorized receipt of Troop Issue and Local Purchase items with Brand Name items, such addresses are coded within the MOWASP DoDAAD File by input of an Activity Address Local Data Change Card, DIC ZGP with a D in DICOMSS Bank Code. This action will cause Local Purchase and Troop Issue IPG III MROs for the activity to be entered into SEAVAN Shipment Planning.

SECTION III - CANCELLATION REQUESTS

320301 - GENERAL

a. Cancellation requests and cancellation request followups will be processed in accordance with chapter 4.

b. Cancellations will be attempted wherever feasible.

c. Receive and process Prepositioned Materiel Receipt Cards (PMRCs) change cards at the distribution depot whenever successful cancellation is made in part or all of an award.

d. Notice of cancellation for in-process MROs will appear on the F-69, Notice of Cancellation Request Report. MROs which have not been released will be automatically canceled.

SECTION IV - AWARD TRANSACTIONS

320401 - GENERAL

DICOMSS depots will receive:

a. Computer-prepared delivery orders (appendix C-51), Commissary Support Planning Cards and PMRCs generated by the DSC for all requisitioned Brand Name items on the Brand Name Master Item Identification List (BNMIIL).

b. Commissary Support Planning Card data generated by the DSC for all requisitioned Local Purchase items.

320402 - PROCEDURE

The distribution depot will:

a. Receive on the date scheduled for mechanical preparation of delivery orders by the DSC, the following:

(1) Commissary Support Planning Cards (DIC CKJ), appendix B-16.

(2) Prepositioned Materiel Receipt Cards (PMRCs), DIC DUS, appendix B-18.

(3) Award data records, advance tissue copies of delivery orders containing DICOMSS requirements.

b. Receive PMRC change cards from the DSC for new stock numbers and/or quantities when award data changes the stock number, quantity, unit of issue, and/or Estimated Shipment Date (ESD).

c. Receive within 15 days after receipt of delivery orders, formal printed copies of delivery orders from the DSC.

d. Receive one copy of the Purchase Order Register from the DSC with DICOMSS order numbers highlighted.

e. Process PMRC and PMRC change cards in accordance with chapter 3.

f. Process Commissary Support Planning Cards containing DICOMSS Cycle Code (appendix A-30) and Transportation Compatibility Code (appendix A-68) and plan appropriate storage and workload requirements.

g. Receive the Commissary Support Cycle Planning Report, appendix F-73, and review the projected workload. Forward one copy of report to the DSC.

SECTION V - MATERIEL RECEIPTS PROCESSING

320501 - GENERAL

PMRCs, Materiel Receipt Confirmation Cards, and reports of discrepancies in shipments/receipts will be used for DICOMSS processing similar to that prescribed for elsewhere in this manual.

320502 - PROCEDURE

a. The distribution depot will:

(1) Upon receipt of PMRCs, DIC DUS (appendix B-18), from the DSC, update necessary files for establishing the due-in (appendix D-45).

(2) Maintain a file of Delivery Orders for use when a shipment from vendor arrives without a shipping document.

(3) Receive and unload carrier's equipment and identify process Receipt and Locator Inquiry (Type A) tally-in, locate materiel received, and process the Receipt Stow Notice (appendices E-047 P and E-140 P).

(4) Input Receipt Confirmation Card (appendix B-108 or B-109 with receipt data and generate the Materiel Receipt Confirmation Card, DIC D4S (appendix B-20), citing the DICOMSS Indicator and DICOMSS Cycle Code (appendix A-30) as appropriate.

(5) Process damaged and discrepant materiel the same as other DLA materiel IAW applicable appendices.

(6) Upon completion of the confirmation processing, forward the following to the DSC:

(a) Materiel Receipt Confirmation Cards, D4S (appendices D-69/D-70).

(b) Any SF 361s, Discrepancy in Shipment Report, indicating carrier discrepancy (appendix E-156 P).

(c) Any SF 364, Report of Item Discrepancy (ROID) indicating vendor discrepancy (appendix E-150 P).

(7) Refer to section VI for guidance in processing disposal MROs resulting from receipt of nonissuable materiel.

(8) Materiel Receipt Followup Cards, DIC CD__ (appendix B-59), will be received from the DSC for processing against DICOMSS records, when the original requisition contained Advice Code 2C and the RDD plus 60 days have elapsed.

320503 - RESIDUAL DICOMSS MATERIEL

The procedures for reporting and disposing of DICOMSS residual materiel accumulated at defense depots, are included in appendix E-214 P. All DICOMSS receipts not shipped within 90 days are considered residual materiel, except tax-free cigarettes.

SECTION VI - MATERIEL RELEASE ORDERS PROCESSING

320601 - GENERAL

a. The DSC will prepare and transmit MROs to the distribution depot for the processing of DICOMSS materiel. The MROs will be validated and entered into SEAVAN Shipment Planning by the MOWASP system. MRO confirmations, denials, followups, and replies will be processed as described in chapter 4.

b. An option provided DICOMSS depots allows stock stowage by groups of cycle codes (see paragraph 320203 above). If exercised, this option will also be used in MRO documentation programs to select stock locations by cycle code extent. If the cycle code in a group indicated by the extent (e.g., pos. 73 is B and the Extent Option A includes Cycles A, B, C, and D) then the appropriate stock location(s) with last position A will appear on the MRO. If the above match is not made, the MRO will be printed with no locations and processed accordingly. Cycle Code "I" (Frustrated Cargo) is not included in this process.

320602 - MRO PROCESSING

Refer to Chapter 9, SEAVAN Shipment Planning.

SECTION VII - MANAGEMENT DATA

320701 - GENERAL

Management data are required to establish the various milestones against which actual performance will be measured for each DICOMSS Cycle. Management Information Constants are input for each cycle into the MOWASP Management Information System (MIS) files.

320702 - MANAGEMENT INFORMATION CONSTANTS

Constants are input using the Commissary Support Management Data Card, DIC ZUW, appendix B-211, and established in the MIS files as depicted in appendix D-121. Manual procedures for processing are included in appendix E-213 P.

320703 - COMMISSARY SUPPORT MANAGEMENT REPORT

The Commissary Support Management Report, appendix F-92, is output with data based on the daily workload of commissary related receipts and shipments. Such data are required to plan workload, detect trends, and respond to HQ DLA requests for information. Item data as follows:

a. Part 1 contains data related to Brand Name (Code B) items.

b. Part 2 contains data related to Local Purchase (Code L) items.

c. Part 3 contains data related to Troop Issue (Code T) items.

d. Parts 4 & 5 will provide the DICOMSS Residual Materiel Reports.

(1) Part 4. This report will be produced using DPSC generated DIC CRS transactions, reference appendix B-27, which are transmitted to the depot. The report will reflect DIC CRS data in conjunction with related location information obtained by mechanical inquiry. The locations reflected on the report will be related to the DIC CRS data by NSN, condition code, and DICOMSS cycle code if the DICOMSS cycle code extent option has been exercised. If the DICOMSS cycle code extent option has not been utilized, the locations displayed will be related to the DIC CRS data by NSN and condition code.

(2) Part 5. This report will be produced using depot generated Reply to Cancellation Request (DIC AG6, Status BQ, appendix B-81) which is transmitted to the DSC. The report reflects information pertaining to DICOMSS MRO cancellations and is used to assist depot personnel in identifying and segregating residual materiel.

SECTION VIII - INVENTORY

320801 - GENERAL

The policies, responsibilities, and procedures for conducting physical inventories of DICOMSS materiel stored at the distribution depot are as prescribe undergoing in chapter 7. Troop issue specification items can be inventoried while MROs are being held in the DICOMSS Work Bank. Complete, sample inventories of such items may be processed.

320802 - DOCUMENT CONTROL

a. All IPG III MROs for DICOMSS eligible Troop Issue items are input to SEAVAN Shipment Planning for consolidation in lieu of being free-flowed as are other IPG III MROs under inventory. MROs documented from SEAVAN Shipment Planning when the locator record is flagged for inventory, will be accompanied by a DIC ZUE document, appendix F-2.

b. The Open MRO Flagged for Inventory, appendix F-72, part II, will be output for all affected DICOMSS NSNs resident in SEAVAN Shipment Planning for documented (but not closed) MROs of DICOMSS Items.

CHAPTER 21

ACQUISITION RECEIPT STORAGE ISSUE AND ACCOUNTING FOR MULTIPLE-MANAGED ITEMS

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CHAPTER 21

ACQUISITION, RECEIPT, STORAGE, ISSUE AND ACCOUNTING FOR MULTIPLE-MANAGED ITEMS

SECTION 1 - GENERAL

321101 - PURPOSE

This chapter prescribes policies, responsibilities, and procedures for the procurement, receipt, and issue of multiple-managed items stored in a distribution depot which are owned by one DSC while the management responsibility is invested in a different DSC, Service, or agency. Multiple-managed items are required for inclusion in end items for which the owning DSC has management responsibility.

321102 - SCOPE

This chapter is applicable to DSCs, DLA distribution activities, and the Service depots storing and issuing DLA materiel. Procedures prescribed within this chapter apply to the following:

a. Procurement of the component item.

b. Recording of receipts and issues on the accountable record.

c. Issue of the component items for inclusion in the end item.

d. Processing adjustment to records.

321103 - POLICY

a. Multiple-managed component items required for inclusion in the end item will be shipped directly to the activity performing the operation.

b. Due-in and on-hand assets will be recorded on the DSCs inventory record.

c. Special inventories will be the method of reconciling DSC balances.

d. Transceiving facilities will not be used in the processing of transactions between DSCs and depots. Mail will be the method of communication.

321104 - RESPONSIBILITIES

a. DSCs will:

(1) Procure or requisition for direct delivery to the activity performing the end item operation, those items which are managed by another DSC, Service, or agency and are required for inclusion in the end item.

(2) Record assets both due-in and on hand on the inventory record.

(3) Provide the depot performing the operating Status Cards, DIC AE_, indicating the quantity, by item, the assembly point will be receiving and the estimated delivery date.

(4) Post quantities received to the inventory record from the DD Form 250, 1155, or 1348-1.

(5) Forward a MRO (DIC A5_) to the activity performing the operation. This document will serve as the authority to physically move the component item to the operation point.

(6) Receive a DD Form 1348-1 from the depot which will indicate that materiel has been physically moved from the storage area to the actual operation point.

(7) Receive DD Form 1348-1, 250, or 1155 from depot upon receipt of materiel due-in for assembly operation.

(8) Provide disposition of excess multiple-managed component items that may be generated at the depot level.

(9) When known, furnish by letter to the activity performing the operation information relative to UI and NSN changes and deletions.

(10) Furnish copies of any contractual documents to the activity performing the operation. Where possible, the contract will stipulate inspection at origin.

(11) Adjust accountable records and initiate secondary supply action when a denial is received or when the MRC indicates that the quantity issued is less than the quantity requested.

b. Distribution depots will:

(1) Receive and receipt for the multiple-managed component items shipped directly into the activity performing the operation.

(2) All stocks will be stored and documents processed to the manual Locator File.

(3) Receive from the DSC and process applicable MROs.

(4) Furnish the DSC confirmation that the materiel has been physically moved.

(5) Process Special Inventories when requested by the DSC.

(6) Follow instructions of DSCs when performing a disassembly operation insofar as the disposition of multiple-managed items is concerned.

(7) Maintain issue and receipt history records for one year. Hard copy documents may be destroyed after completion of the operation.

SECTION II - PROCEDURES

321201 - RECEIPT ISSUE AND ADJUSTMENTS

Distribution depots will:

a. Receive Status Cards, DIC AE_, indicating the quantity, by item, the assembly point will be receiving and the estimated delivery date.

b. Receive from DSC copies of any contractual documents at the activity performing the operation. Where possible, the contract will stipulate inspection at origin.

c. Receive and receipt for the multiple-managed component items shipped directly into the activity performing the operation.

d. Furnish the DSC a DD Form 1348-1, 250, or 1155 indicating receipt of materiel due-in for assembly operation.

e. Create a locator record for each NSN. Annotate the location and quantity on the record. NOTE: These locator records will be created and maintained manually at defense depots.

f. Process NSN, UI, changes, and so on, against the manual Locator File and make necessary changes both to the locator record and/or physical stock where applicable.

g. Receive from the DSCs a MRO which will be the authority to move the component items from the storage area to the actual operation point. Furnish the DSC a DD Form 1348-1 as confirmation that the materiel has been physically moved.

h. Follow instructions of DSCs when performing a disassembly operation insofar as the disposition of multiple-managed items is concerned.

i. Submit DD Forms 1348-1 to the DSC for multiple-managed items physically moved to the storage area as a result of a disassembly operation.

j. Take appropriate disposal action on excess items procured from commercial sources.

k. Maintain issue and receipt history records for one year. Hard copy documents may be destroyed after completion of the operation.

321202 - INVENTORY

Distribution depots will:

a. On an annual basis, receive a request for special inventory, DIC DJA, forwarded by mail from the DSC.

b. Process special inventories when requested by the DSC.

c. Mail the completed documents, DIC DJA, to the applicable DSC.

CHAPTER 60

PLANNING AND EFFECTING SHIPPING ACTION

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CHAPTER 60

PLANNING AND EFFECTING SHIPPING ACTION

SECTION I - GENERAL

360101 - PURPOSE

This chapter prescribes the general policies and concepts for workload and shipment planning functions.

360102 - SCOPE

Policy and guidance contained in this chapter will cover processing of MROs (A2_, A5_) and DROs through the following operational areas:

a. Establishment and operation of the MRO/DRO consolidation file.

b. Preparation of Workload Forecast.

c. Preparation and control of shipping documentation.

d. Shipment planning.

e. Selection of stocks, packing, and assembly of stock for shipment.

360103 - REFERENCES

Applicable references will be covered in each subsequent section or paragraph.

SECTION II - RECEIPT OF MRO/DRO AND ESTABLISHMENT OF FILES

360201 - GENERAL

a. MROs/DROs will be processed in the same manner and under the same criteria. All references to MRO processing in subsequent sections and paragraphs pertain to both MROs and DROs unless otherwise specified.

b. MROs are received for processing and validation IAW chapter 4 and appendix D-41.

c. DROs are received for processing and validation IAW chapter 12 and appendix D-65.

360202 - FILES

a. Cumulative Register - All MROs/DROs received for the day are processed through appendices D-41 and D-65. All MROs in IPG I and II are processed through appendix D-98.

b. Consolidation File - MROs in IPG III are processed through appendix D-27.

c. Shipment Unit File - All MROs are placed in the Shipment Unit File through appendix D-98.

d. History File - All MROs are placed in the History File on a daily basis from the Cumulative Register and subsequently updated with additional data.

360203 - PROCESSING CYCLES

a. IPG I and II will be processed as volume dictates and as computer time is available to meet UMMIPS timeframes.

b. All other MROs will be processed daily.

360204 - AREA SHIPPING CYCLE

a. An Area Shipping Cycle Table will be established by each defense depot (appendices B-66, part F). This table will consist of the geographical shipping area with shipping rotation cycle(s) assigned for each area; by workdays.

b. The Area Shipping Cycle Table is a table of predetermined geographical shipping areas and the shipping rotation cycles(s) assigned to each area; for example:

Geographical Area Code	Rotation Cycle
A	Mon, Tue, Wed
B	Mon
C	Mon, Tue, Wed, Thr, Fri
D	Wed

c. A geographical shipping area represents a station or a group of stations in the same general area to which consolidated rail or truck shipments can be made to obtain the most economical freight rates.

d. A shipping rotation cycle is the day(s) of the week that MROs for a specific geographical area(s) are to be released for shipment processing. This cycle represents the minimum normal time to accumulate a shipment unit to the area.

e. Shipping rotation cycles are established based on the critieria that IPG III MROs will not be in the depot in excess of allowance processing time established by UMMIPS.

f. The days of the week (Monday through Sunday) may be used to establish the day(s) of the week in the cycle that the MROs will be released for processing for a specific geographic area(s). Saturdays, Sundays and holidays may be included or excluded at depot option.

g. Geographical shipping area and shipping rotation cycles will be determined based on the following:

(1) Geographical segregations that are common to the depot distribution system.

(2) Number of lines processed to a given area during a set period of time.

(3) Identification of Consignee stations associated with a geographical area.

(4) Optimum holding periods to gain most effective and economical shipment consolidations.

(5) Maximum holding times within UMMIPS not to exceed remaining supply system processing time.

(6) Local capabilities for processing MROs.

360205 - ESTABLISHING PDT AND MDT

Establish a Planned Date to Transportation (PDT) and Mandatory Date to Transportation (MDT) for each MRO as follows:

a. IPG I - Compute MDT/PDT as AUTODIN Transmission Date from DSC plus one day.

b. IPG II - Compute MDT/PDT as AUTODIN Transmission Date from DSC plus two days.

c. IPG III -

(1) Compute MDT as DSC Transmission Date plus eight days.

(2) The PDT is established for IPG III MROs as follows:

(a) The Area Shipping Cycle Table is queried to obtain the pertinent rotation cycle.

(b) The PDT is based upon the date in the Area Cycle Shipping Table nearest to, but not exceeding the MDT.

(c) When the PDT has been established for IPG III MROs, they are then put in the Consolidation File under the PDT and appropriate geographic area except when MDT does not allow banking.

(3) The PDT/MDT is established for DROs as follows:

(a) PDT is based on the scheduled Geographic Area shipment date which immediately precedes or its equal to the MDT.

(b) MDT is based on the date of the document, pos. 36-39, plus 30 days.

SECTION III - SHIPMENT UNIT CONFIGURATION

360301 - SHIPMENT UNIT

a. A shipment unit is normally a group of compatible MROs which have been brought together in the computer process for simultaneous shipment to a single consignee.

b. A shipment unit may consist of a single MRO when identified for separate shipment.

c. Shipment units are applicable to parcel post as well as freight shipments.

360302 - SHIPMENT UNIT NUMBERING SYSTEM

a. Each shipment unit, whether a group of MROs or a single MRO, is identified by a unique Shipment Unit Number.

(1) Shipment Unit Numbers are assigned consecutively from the beginning of each day's processing. A Shipment Unit Number is comprised of a 3-digit Julian date and a 4-digit serial number, i.e., 0400078.

(2) The Shipment Unit Number is the basic control medium in subsequent processing.

b. Each MRO, while in the Shipment Unit File, is identified by the Shipment Unit Number and a 4-digit Shipment Unit Line Item Number, i.e., 0050107 0001. The Shipment Unit Line Item Number is also a control medium in subsequent processing.

360303 - TRANSPORTATION CONTROL NUMBER

a. A Transportation Control Number (TCN) is assigned to each shipment unit in addition to the Shipment Unit Number.

b. If a Required Delivery Date (RDD) is furnished, the TCN is selected from the document number of the MRO with the earliest RDD in the shipment unit. If an RDD is not furnished, the TCN is selected from the document number of the MRO with the earliest document (Julian) date in the shipment unit.

360304 - FORMATION OF SHIPMENT UNITS

a. MROs are formed into shipment units via computer processing.

b. Certain types of MROs are formed into shipment units during initial processing and immediately released for document preparation, e.g., IPGs I and II. This type of shipment unit is considered a firm shipment unit and is placed in the Shipment Unit File.

c. Other types of MROs are formed into tentative shipment units during initial processing and are then placed as shipment units into a Consolidation File to enable further consolidation through receipt of additional MROs.

(1) Shipment units which are placed in the Consolidation File are considered to be tentative shipment units.

(2) Tentative shipment units become firm shipment units when released and shipping documentation is prepared. Firm shipment units are then placed in the Shipment Unit File.

d. MROs, Issue Priority Groups I and II are consolidated in firm shipment units during processing for shipment documentation. Separate consolidations are made for each IPG.

e. All other MROs, Issue Priority Group III, are placed in the MRO Consolidation File as tentative shipment units pending further consolidation prior to document release. Separate consolidations are made for DROs. IPG III MROs will be consolidated into shipment units.

f. Consolidation of MROs into shipment units is based upon the following common data:

(1) IPG.

(2) PDT.

(3) Consignee.

(4) Water Commodity Code Group. (Overseas shipment only.)

(5) Special Requirement Codes K, L, M, Q, S, W, Z, 0, 2, 3, 5, 6 will only be consolidated with like codes, i.e., K coded materiel with other K coded materiel. Codes H, J, 1, and 9 may be consolidated together or with items coded Z.

(6) NSNs with Hazardous Storage Compatibility Code A1 (Radioactive Regulated) will not be consolidated.

(7) Type of Cargo Code (fourth position of the Water Commodity Code). These codes and criteria are reflected in appendix A-34.

(8) Project Code, together with pos. 30, Service Assignment Code. (MROs to Navy consignees with Navy Project Codes that have other than D or Z in the first position may be consolidated in the same shipment unit.)

(9) Warehouse Area Code (Location Group Code).

(10) MAP MROs are consolidated when consignees are equal.

g. The following criteria govern consolidation of MROs into shipment units:

(1) Exception MROs, DICs A55 and A5E, will only be consolidated with other A55 or A5E MROs.

(2) A single unit will not exceed 9,999 MROs.

(3) No location MROs will not be consolidated.

(4) MROs with Advice Codes 8A and 8B will only be consolidated with other 8A or 8B MROs respectively.

(5) NMCS MROs will not be consolidated.

(6) Alphas in Stock Number.

(7) New receipt MROs.

(8) Fifth position of the Water Commodity Code is K, X or Z for overseas shipments.

(9) IPE MROs.

(10) MROs for items held in the MRO Bank for inventory will only consolidate with other items held for inventory, (See appendix D-98).

360305 - CRITERIA FOR FREIGHT AND PARCEL POST SHIPMENT UNITS

a. Criteria are established in the computer with which to determine and identify shipment units and lines thereof as freight, USPS, and other small shipment carriers. One Freight/All Freight (OFAF) is a concept of mode assignment which assigns a freight mode to parcel post eligible shipments if there is another legitimate freight shipment with an equal document release date going to the same place. It assumes that the shipments will probably meet in the freight shipping terminal and be moved under the same GBL thereby saving the difference in transportation charges between parcel post and freight on the previously planned parcel post shipment. A cost comparison will be made by each activity of small shipment carriers and consignee DoDAAD records will be appropriately coded IAW appendix B-66 Q.

b. Freight criteria are as follows:

(1) MROs with Special Requirement Codes B, J, K, L, W, 3, 4, 5, 6.

(2) NSNs with Hazardous Storage Compatibility Code A1 (Radioactive Regulated).

(3) Type of Cargo Codes B, D, E, F, G, I, J, K, L, M, N, O, P, R, S, T, U, V, W, X, Y.

(4) All MROs for which the DoDAAD File has been coded "No Go" parcel post and have not been coded with a small Parcel Carrier Code.

(5) Total weight of a shipment unit exceeds designated Small Parcel Carrier weight limits established in table 17 part 1 (appendix B-66Q).

(6) Total cube of a shipment unit exceeds 3.5.

c. USPS criteria are as follows:

(1) Total weight of a shipment unit does not exceed USPS Weight Limits established in Table 17 Part 1, or 46 pounds if a weight limit is not established.

(2) Total cube of a shipment unit does not exceed 3.5.

(3) Activity address in the DoDAAD File is not coded "No Go" parcel post.

(4) Transportation rates are less than for UPS or other Small Parcel Carriers.

d. Criteria for Small Parcel Carriers other than USPS:

(1) Total weight of Shipment Unit Does not exceed designated carrier weight limits established in Table 17 Part 1 (appendix B-66Q).

(2) Total Cube of Shipment Unit does not exceed 3.5.

(3) To CONUS location in lieu of USPS when the designated Small Parcel Carriers rates are lower.

(4) All MROs for which the DoDAAD File has been coded "No Go" parcel post.

(5) Fleet Ballistic Missile shipments.

e. The computer determined (see paragraph 304212) mode of shipment is utilized for guidelines and informational purposes. Actual shipments may be made by the most desirable method.

SECTION IV - TRANSPORTATION UNIT

360401 - GENERAL

Tentative shipment units are sorted into transportation units and assigned a Transportation Unit Number when:

a. Destination Cross-Reference (DCR) Code is common for CONUS freight shipment of overseas SEAVAN shipments.

b. POE is common for O/S freight.

c. Parcel Post shipments will be separate transportation units.

d. Shipment units with the following Special Requirement Codes will not be consolidated with shipment units having unequal Special Requirements Codes: 3, 4, 5, 6, and N (N applies only on O/S shipment).

e. Shipment units with following unequal fourth position of the Water Commodity codes will not be consolidated: B, I, J, P, S, and T.

f. Shipment units which are Air Challenge Exempt (Code 1, 2, or 3 in the first position of the Air Commodity Code) will not be consolidated with nonexempt items (alpha in the first position of the Air Commodity Code) for overseas shipment.

NOTE: DCR is a code which is common to all customers within a destination and is included in the Activity Address File.

SECTION V - PROCESSING OF HIGH PRIORITY MRO(S)

360501 - GENERAL

a. The processing of MROs through the various phases of assignment of MDT and PDT, consolidation of shipment units is outlined in section II and III.

b. This section outlines the processing of High Priority MROs.

360502 - PROCESSING OF HIGH PRIORITY MRO(S) FOR SHIPPING DOCUMENTATION

a. All IPGs I and II MROs are placed in the input holding file; after receipt, all IPG I or IPG II MROs are pulled separately from the input holding file during the initial Hi Pri processing cycle and additional High Priority cycles. Selection of IPG I or IPG II MROs for processing in separate cycles will be controlled through the Computer Console for the initial and additional High Priority cycles. This will separate the documentation for IPG I and IPG II MROs, and permit more flexibility in scheduling of processing cycles. Inprocess files for all single line IPG I and IPG II MROs released in additional High Priority cycles will be updated immediately following documentation. This will enable MROs to be offered, labeled and billed on the same day as released and permit UPS Shipment Records and Parcel Post Records which are not under automatic clear procedures to be closed. Multiline MROs in additional high priority cycles will be released and documented in accordance with the table entry in the "priority options for multiline documentation" field of appendix B-66 D. In process records for IPG I and II Multiline MROs cannot be updated until one day following documentation.

b. Access the following files or tables to obtain necessary data to enable subsequent processing of the MRO:

(1) DoDAAD File for DCR Parcel Post Zone Code, Geographic Area Code, and "No Go" Parcel Post Code.

(2) From Table and Control File, obtain Warehouse Area Table and MRO Processing Volume Constant.

(3) Stock Locator Record File - Obtain necessary freight data and applicable storage location.

c. Select warehouse location IAW criteria established in appendix D-98.

d. Consolidate MROs into shipment units and assign a Transportation Control Number.

e. Sort shipment units into transportation units in DCR sequence.

f. The time that picking, packing and assembly actions are to be completed will be calculated for each shipment unit. Data for calculations is entered prior to computer cycle by appendix B-66, part D.

g. Each shipment unit will be identified as freight or parcel post according to computer calculations. Parcel Post shipments will be further identified based on IPG, destination, and item for dispatch via AIRMAIL, MOM, FIRST CLASS MAIL, EXPRESS/WSP or SURFACE Parcel Post. NMCS will be printed on the shipping label of the DD Form 1348-1 when applicable regardless of the mode of shipment.

h. Assign Transportation Unit Number, Shipment Unit Numbers, and Shipment Unit Line Item Numbers to all shipment units. Lines within each shipment unit will be arranged in prime location sequence prior to assignment of the Shipment Unit Line Item Number.

i. An in-the-clear address will be obtained from the shipping address directory for the consignee and POE, POD where applicable.

j. MRO/DRO Inventory Transaction Documents (F-2 format) will be prepared for each MRO/DRO prepared when an Inventory Flag is reflected on the Locator File. The DD Form 1348-1 will be sequenced directly behind the MRO/DRO to which it relates. This document will be processed as outlined in appendix E-064 P.

k. The following shipping documentation will be prepared and distributed:

(1) Shipment Planning Worksheet, appendix C-19 (appendix E-016 P).

(2) DoD Single Line Item Release/Receipt Document (DD Form 1348-1 appendix C-11 (appendix E-011 P)).

(3) Summary analysis of released workload.

(a) Part 1 - Warehouse, appendix F-41.

(b) Part 2 - Total, appendix F-42.

(c) Part 3 - Geographic Area, appendix F-88.

(4) Military Shipment Label Stencil, appendix C-58.

(5) Transportation Unit Summary List, appendix F-39 (appendix E-039 P).

*(6) Shipment Unit Completion Card, DIC ZBP, appendix B-101, (appendix E-101 P).

*(7) MRO Control/Status Request Card, DIC ZBM, appendix B-99, (appendix E-099 P).

*(8) GBL Closeout Card, DIC ZEN appendix B-128, (appendix E-128 P).

(9) MRO/DRO Inventory Transaction (appendix E-064 P). (Duplicate DD Form 1348-1).

(10) Special Project and FMS Case Control Listing, appendix F-4.

(11) Advance Domestic Air Challenge Listing (appendix F-174).

(12) Advance Air TCMDS Transceived to the Air ATCO.

(13) MOFAST TCMD Transaction Listing - Advance Air TCMDS.

l. Shipment unit information is placed in the Shipment Unit File. Data are available from file on inquiry, using DIC ZMB, with Action Code DN. Appendix F-40, Shipment Unit Line Item Inquiry Answer will be received.

m. Assign assembly area and print data onto appendices C-11, C-19, and F-39.

*In accordance with depot option (appendix B-66, part D).

SECTION VI - WORKLOAD PLANNING AND FORECASTING

360601 - GENERAL

a. The processing of MROs through the various steps of assignment of MDT and PDT, consolidation of shipment units is outlined in sections II and III.

b. This section prescribes the policies and procedures for establishment of the Workload Consolidation File, workload forecasting and pull, and other processes related to low priority MROs.

c. The Area Shipping Cycle Table is outlined in section II and is further explained in this section for purposes of continuity.

360602 - AREA SHIPPING CYCLE TABLE

a. An Area Shipping Cycle Table will be established by each depot. This table will consist of the geographic shipping area, with shipping rotation cycles assigned to each such area.

b. Geographic shipping area will be determined based on the following:

(1) Geographic segregations which are common to the local depot distribution area.

(2) Number of lines or tons shipped to a given area during a set period of time.

(3) Identification of consignees associated with a geographical shipping area.

(4) Optimum holding periods to gain the most effective and economical shipment consolidations; maximum holding times not to exceed remaining supply system processing time.

(5) Local capabilities for processing MROs.

c. Area Shipping Cycle Tables are applicable to processing of MROs, IPG III.

(1) The Area Shipping Cycle Table is the media by which the PDT is determined for such MROs.

(2) The PDT governs the placement of data in the workload forecast, appendix F-38.

360603 - MRO CONSOLIDATION FILE

a. As outlined in paragraph 360304, section III, all low priority MROs are consolidated into tentative shipment units and placed in the MRO Consolidation File.

b. These MROs remain in the MRO Consolidation File as tentative shipment units. Additional MROs as received are matched with data in the MRO Consolidation File to add to tentative shipment units or to create additional tentative shipment units.

360604 - WORKLOAD CONSOLIDATION FILE AND WORKLOAD FORECAST

a. MROs in IPG III are processed for computation of weight, man-hours, MDT, PDT, determination of geographic area, and warehouse locations. Following this process, MROs are placed in the Workload Consolidation File.

b. The placement of MROs in the Workload Consolidation File is based upon the PDT derived from the MDT and Area Shipping Cycle Table.

c. The placement of DROs in the Workload Consolidation File is automatic, based on the MDT computed from the document date plus 30 days.

d. All workload is presented for review and action on the Workload Forecast, appendix F-38. This forecast presents the workload by PDT, by warehouse and geographic area as well as totals by area and warehouse. Workload is expressed in terms of line item and weight.

e. The Workload Forecast is prepared once daily.

360605 - WORKLOAD PULL

a. The Workload Forecast, appendix F-38, is utilized to determine workload pulled today and workload in bank by warehouse area and customer. Coordination between the storage and transportation elements, a knowledge of MROs in process and resources available is essential.

b. Workload will be released automatically contingent upon the number of workdays by which the Document Release Date (DRD) precedes the PDT. This number of workdays is established by each depot by means of appendix B-66, part F. For example, assume that the current Julian date is 100 and the day is Monday; if the number of workdays (DRD) has been established as four, the workload for PDT Julian date 104 will be the earliest PDT shown on the report. The workload for date 104 will be released automatically in the next low priority cycle.

c. Additional workload, in addition to that being released automatically, is requested by submitting a Workload Request Card, appendix B-98. Cards must be submitted prior to the Lo Pri Shipping Cycle.

d. Additional workload may be requested by the following elements as shown on the Workload Forecast, appendix F-38. Processing of Workload Request Card is covered in appendix E-098 P.

(1) Line Items

(2) Geographic Shipping Area

(3) Warehouse Area (one-digit code)

(4) PDT

(5) DCR (Destination Cross-Reference) Code

(6) Consignee - under emergency condition only

(7) Special Projects, together with Service Assignment Code

(8) Combination of (1) through (4)

(9) DROs

e. Input Limits are as follows:

(1) Fifteen cards may be entered to pull workload by Special Project Code, together with Service Assignment Code.

(2) Fifteen cards may be entered by pull workload by consignee under emergency conditions only.

(3) A hundred cards may be entered to pull workload by DCR

(4) Fifteen cards may be entered to pull workload by:

(a) Line Items

(b) Geographic Area

(c) Warehouse Area

(d) Planned Date to Transportation

(e) A combination of (a) through (d)

f. Stock Location Group Table lists the first, the first and second, or the first, second, and third positions of the location code to a single alpha Stock Location Group Code (or Warehouse Area), established in accordance with appendix B-66, part D.

g. Procedure for processing violations relative to the Workload Request Card, DIC ZBL, are outlined in appendix E-098 V.

SECTION VII - PROCESSING IPG III MRO(S)/DRO(S)

360701 - PROCESSING IPG III MRO(S)/DRO(S) FOR DOCUMENTATION

a. Following the validity of MROs/DROs in appendix D-41 and appendix D-65, the following action is taken:

Access the following files to obtain necessary data to enable subsequent processing of the MRO:

(1) DoDAAD File for SPLC, Parcel Post Zone Code, and Geographic Area Code, and "No Go" Parcel Post Code.

(2) From Locator Record File obtain necessary freight data and applicable storage location. Select warehouse location in accordance with criteria outlined in appendix D-26.

b. Compute PDT and MDT in accordance with section II, paragraph 360205.

c. New MRO input is merged in the consolidation file by Geographic Area and VDT.

d. The consolidation file is accessed to determine the PDT to be released for documentation.

e. Establish eight PDTs to be shown on Workload Forecast, appendix F-38.

f. MROs eligible for documentation will be selected from the Consolidation File.

g. Workload Forecast is prepared and distributed in accordance with appendix F-38.

h. History file is updated.

i. Selected MROs are released for documentation and shipment unit consolidation in accordance with appendix D-98.

j. MROs will be consolidated into final shipment units. MROs will not be consolidated with DROs.

k. A shipment unit number and shipment unit line item number are assigned.

l. A Transportation Control Number is assigned to each shipment unit.

m. Shipment units are sequenced into transportation units by DCR and assigned a Transportation Unit Number.

n. The shipment unit is identified as parcel post or freight.

o. An in-the-clear address is obtained from the shipping address directory for the consignee and the POD, POE if applicable.

p. The time that picking, packing, and assembly actions are to be completed will be calculated for each shipment unit. Data for calculations are entered prior to computer cycle via appendix B-66, part D.

q. MRO/DRO Inventory Transaction Documents (F-2 Format) will be prepared for each MRO/DRO prepared when an inventory flag is reflected on the Locator File. The DD Form 1348-1 will be sequenced directly behind the MRO/DRO to which it relates. This document will be processed as outlined in appendix E-064 P.

r. The following shipping documentation is prepared and distributed:

(1) Shipment Planning Worksheet, appendix C-19.

(2) DoD Single Line Item Release/Receipt Document (DD Form 1348-1) appendix C-11 (appendix E-011 P).

(3) Summary Analysis of Released Workload.

(a) Part 1 - Warehouse, appendix F-41.

(b) Part 2 - Total, appendix F-42.

(c) Part 3 - Geographic Area, appendix F-88.

(4) Military Shipment Label Stencil, appendix C-58.

(5) Transportation Unit Summary List, appendix F-39 (appendix E-039 P).

*(6) Shipment Unit Completion Card, DIC ZBP, appendix B-101 (appendix E101 P).

*(7) MRO Control/Status Request Card, DIC ZBM, appendix B-99 (appendix E-099 P).

*(8) GBL Closeout Card, DIC ZEN, appendix B-128 (appendix E-128 P).

(9) MRO/DRO Inventory Transaction, appendix F-2 (appendix E-064).

(10) Special Project and FMS Case Control Listing, appendix F-4.

* In accordance with depot option, Appendix B-66 D, cards will be produced for items not eligible for processing via the MOFAST System.

s. Shipment unit information is placed in the Shipment Unit File.

t. Assign assembly area and print data onto appendices C-11, C-19, and F-39.

SECTION VIII - SHIPMENT PLANNING

360801 - GENERAL

A Shipment Planning Function, under the Transportation Officer, is established to effect maximum consolidation of line items into shipment units to ensure that the available transportation capability is effectively utilized at minimum cost.

a. Advance shipment planning documentation is made available to the Transportation Officer after each machine processing cycle.

b. Optimum use of mechanized data processing techniques are made are effecting line item consolidation and minimizing manual shipment planning.

c. The functions of shipment planning are accomplished by various organizational elements within the Directorate of Storage and Transportation.

d. The concept of shipment planning includes, but is not limited to the following elements:

(1) Advance planning and scheduling of shipment

(2) Consolidating compatible MROs into shipment units

(3) Consolidating shipment units into transportation units

(4) Cyclic movement planning of less than load shipment

(5) Freight planning

(6) Forecasting workload

(7) Predetermining and acquiring transportation releases and routings

(8) Providing data for evaluation and purification of shipping characteristic data

(9) Transceiving Advance Air TCMD Formats to ATCO

(10) Challenging High Priority Domestic Air shipments to the consignee

360802 - DOCUMENT DISTRIBUTION

a. Upon computer release of workload, the following document distribution will be accomplished:

(1) Freight shipments.

(a) Shipment Planning Worksheets (SPWs) for other than mechanized complex in consignee (Shipment Unit Number) sequence will be delivered directly to Shipment Planning Branch, Transportation and Traffic Management Office for shipment planning. SPWs for the mechanized complex (Warehouse Area Code X) will be sequenced by batch control number and deliver directly to the Warehouse Area Control Office with the DD Forms 1348-1.

(b) DD Form 1348-1 - flimsy in sequence determined by depot option, appendix A-50 will be burst by the Office of Data Systems of Shipping Documentation Branch and delivered to appropriate Area Control Branch or Bin Operations Branch Office for stock selection.

(2) Line Parcel Post shipments (two or more line items).

SPWs for other than mechanized complex in consignee sequence and DD Form 1348-1 flimsy in sequence determined by depot option, appendix A-50 will be burst by Office of Data Systems and delivered directly to Area Control or Bin Operations Branch, as appropriate. SPWs for the mechanized complex (Warehouse Area Code X) will be sequenced by batch and batch control number and delivered directly to the Warehouse Area Control Office with the DD Forms 1348-1.

(3) The Area Control Offices will provide Shipment Planning Branch, T&TMO and Shipping Documentation Control Branch, Shipping Division with two copies of each SPW. This distribution will be made upon receipt by the indicated Warehousing Division elements.

(4) Parcel Post Shipments.

(a) SPW will be prepared for multiline parcel post shipments IAW depot option entered through appendix B-66, part D. SPWs will not be prepared for single line parcel post shipments.

(b) DD Form 1348-1 flimsy in sequence determined by depot option (appendix A-50), will be burst by ODS and delivered to appropriate Area Control Branch or Bin Operations Branch Office for pick, pack, assembly, and shipment.

b. Processing of above output documentation will be IAW applicable E appendices and outlined below.

360803 - DOCUMENT PROCESSING

a. Shipment Planning Branch, T&TMO.

(1) SPWs will also serve as the basis for requesting releases from clearance authorities on release eligible shipment units. For supply performance reporting, shipment unit is available for transportation when a release is requested.

(2) Shipment planning determinations applicable to each item listed on the SPW will be annotated thereon.

(3) Number 1 and 2 copies will be forwarded to Shipping Documentation Control Branch, Shipping Division.

(4) Number 3 and 4 copies will be forwarded to the appropriate Area Control or Bin Operations Branch.

(5) Number 5 copy will be retained by Shipment Planning Branch.

b. In addition to the above, the following output documents will be used as a guide in shipment planning:

(1) Workload Forecast, appendix F-38.

(2) Summary Analysis of Released Workload, part I, appendix F-41.

(3) Summary Analysis of Released Workload, part II (Total), appendix F-42.

(4) Summary Analysis of Released Workload, part III (Geographic Area), appendix F-88.

(5) Transportation Unit Summary Listing, appendix F-39.

SECTION IX - MATERIEL SELECTION, PACKING AND ASSEMBLY FOR SHIPMENT

360901 - SELECTION OF MATERIEL

a. DD Form 1348-1 (appendix E-011 P) will be received for each line item released for shipment.

b. Materiel is selected from location based on the following data contained in the DD Form 1348-1: location, condition, quantity, and stock number. The exact quantity contained in the MRO will be selected whenever possible. An exception may be made by distribution depots to effect the following:

(1) Upward or downward quantity adjustments for items contained in rolls, lengths, spools, or other configurations subject to being cut, or containers of liquids subject to being repackaged. This would normally be confined to such items as textiles, wire, cable, metal bars, strapping, and so on, or packaged liquids.

(2) Upward quantity adjustments for nonperishable subsistence items in less than case quantity, accrued through operational or transit damage. DIC ARA will be used to confirm shipment.

(3) In all other instances, adjustments to the original requisition quantity will be limited to those adjustments made by the DSC when a standard pack quantity is involved. Distribution depots will not make further quantity adjustments, except as previously noted. Distribution depots will not effect adjustments, under the exceptions noted, if the value decrease or increase exceeds $50.00. Adjustments greater than $50.00 will require telephone/message contact with the DSC so that customer concurrence/nonconcurrence can be determined. Quantity adjustments will not be made by distribution depots on any MOR which contains Advice Code 2D in pos. 65-66. Documentation of adjustments will be IAW appendix B-99 utilizing appropriate Action Code from appendix A-42. Type of Hold Code, appendix A-21, or Delayed Shipment Reason Code, appendix A-64, will be entered in pos. 19 when applicable. Materiel will be forwarded to assembly area to be consolidated with other items in the same shipment unit.

c. If quantity is not available (partial or entire quantity), process IAW appendix E-180 P.

d. Materiel shipped as GFM to contractors will be selected IAW special instructions provided by DSCs. On GFM, procedures contained in chapter 13 will govern quantity/monetary adjustments. DSCS will advise depots of special project codes and instructions to be entered into the depot Project In-The-Clear Table. These special instructions apply to selection of compatible colors of cloth mainly to be shipped to clothing manufacturers.

360902 - PACKING OF MATERIEL

Materiel picked for shipment will be packed and marked IAW MILSTD 129-D, and forwarded to designated assembly area.

360903 - ASSEMBLY FOR SHIPMENT

a. Parcel Post - Assemble and ship.

b. Freight - Freight shipments will be assembled IAW instructions annotated on the SPW by the Shipment Planning Branch.

NOTE: When a requisitioner desires that:

a. Specific materiel shipments not be released prior to 50 days before expiration of the extended RDD, he will enter Code S in pos. 62. Shipping activities will assure that this request is honored.

b. Delivery of the materiel be made to the ultimate consignee by the RDD or cancel the requirement be canceled, he will enter Advice Code 2T. Shipping activity unable to meet this RDD will process IAW appendix E-099 P, paragraph 4j. Return materiel to stock.

360904 - RECAPITULATION OF DATA

a. Parcel Post, Single Line - All pertinent picking and packaging data will be recapped on the DD Form 1348-1 IAW appendix E-011 P.

b. Parcel Post, multiline, and freight - all pertinent picking and packaging data will be recapped on the SPW, DLA Form 674 IAW appendix E-016 P.

360905 - FINAL DOCUMENTATION AND SHIPPING ACTIONS

a, T&TMO will receive the recapped copy of SPW from Warehouse or Shipping Division and will plan final transportation unit shipping action, prepare necessary MILSTAMP documentation. Prepare GBL IAW chapter 83 and appendix E-095 P utilizing data contained in the SPW. Make distribution of GBL, establish complete shipping file for GBLs with applicable SPW as backup data.

b. Shipping Division will receive the following documents in conjunction with shipping documentation output. These documents will be held in suspense pending subsequent actions:

(1) MRO Control/Status Request Card, DIC ZBM, appendix B-99 - This card is utilized to report materiel as offered or shipped; to report denials or cancellations IAW appendix E-099 P.

(2) Shipment Unit Completion Card, DIC ZBP, appendix B-101 - This card is utilized to report materiel as offered or shipped IAW appendix E-101 P.

(3) GBL Closeout Card, DIC ZEN, appendix B-128 - This card is utilized to closeout freight shipments IAW appendix E-128 P.

c. Data for completion of above cards will be obtained from the DD Form 1348-1 for Parcel post single line shipments and from the SPW, DLA Form 674 for multiline parcel post and freight shipments.

360906 - PARCEL POST AUTOMATIC CLEAR TRANSACTIONS

a. The MOWASP system provides the capability to automatically confirm parcel post shipments without preparing and entering DIC ZBM and ZBP transactions.

b. Depots can elect to use the automatic clear option by entering DIC appendix B-66, part D, Action Code 01, and including a numeric 1-9 in the Automatic Clear Option field. Depots can elect to not use the automatic clear process by entering zero in the field.

c. Automatic clear dates will not be assigned to:

(1) Freight Shipments.

(2) DROs.

(3) IPE MROs.

(4) No Address MROs.

(5) No Location MROs.

(6) Exception Data MROs.

(7) Registered Parcel Post (Physical Security Code equal to Q or R).

(8) Insured Parcel Post.

(9) EXPRESS/WSP Parcel Post.

d. The automatic clear date is computer-assigned during the shipping documentation process. The assigned date will appear on DD Form 1348-1 in block Y per appendix C-11. This date is computed using the logic noted in appendix D-98 and represents the prescribed shipment date based upon either the earliest MDT in the shipment unit or the computed automatic clear date (developed from automatic clear data in Table and Control 04). Items suspended in the MRO bank for inventory or extended banking receive specialized shipment unit consolidation and automatic clear date considerations as noted in appendix D-98.

e. Confirmation of eligible parcel post shipment units will occur automatically. ZBP and/or ZBM transactions will be generated within the history update process as the following date criteria are reached.

(1) IPG I and II - Automatic Clear Date plus one day.

(2) IPG III - Automatic Clear Date plus two days.

f. The date offered/shipped will be equal to the automatic clear date shown in the shipment unit/line item record.

g. Depots must ensure that actions to incorporate quantity changes, denials or hold codes, and the like, into shipment unit/line item records be accomplished prior to the confirmation date. Failure to do this will result in incorrect information being reported to MOWASP history.

h. The automatic clear date must be deleted from the shipment unit record using appendix B-99/B-101 input formats when the following conditions are encountered:

(1) Parcel Post to Freight conversion.

(2) The planned shipment date will occur after the clear date.

i. Shipment unit/line items records which have the automatic clear date deleted must be offered/confirmed using manually prepared ZBM/ZBP cards per appendix B-99 and B-101.

360907 - MANAGEMENT DATA REPORTS

The following Management Reports are received as output from appendix D-50 and D-105 and will be utilized as outlined in appropriate E Appendices:

a. MRO Status Summary Listing, appendix F-44 (daily).

*b. MRO Status Detail - Part 1 - Warehouse PDT Control Listing, appendix F-78 (as required).

c. MRO Status Detail - Part 2 - Lines Open In Transportation Listing, appendix F-87 (daily).

*The MRO Status Detail - Part I - Warehouse PDT Control Listing, appendix F-78, is only prepared on an as required basis when requested by the Director of Storage and Transportation, when the MRO Status Detail - Part 2 - Transportation DTT Control Listing, appendix F-87, is not produced.

CHAPTER 61

VIOLATIONS (CONTROLLED AND UNCONTROLLED)

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CHAPTER 61

VIOLATIONS (CONTROLLED AND UNCONTROLLED)

SECTION I - GENERAL

361101 - PURPOSE AND SCOPE

This chapter prescribes the responsibilities and procedures governing the processing of violations as they apply to depots. These procedures include the processing of a controlled violation transaction from establishment to clearance by reinput of correct data or deletion, and the processing of uncontrolled violations from receipt to reinput of new document or administrative cancellation.

361102 - RESPONSIBILITIES

Depots will:

a. Implement procedures internally as prescribed herein.

b. Process violations IAW instructions contained in this chapter and the applicable E Appendices.

c. Perform manual review and research of appendices F-85 and F-118 listings.

d. Process both controlled and uncontrolled violations within the established timeframes.

e. Implement adequate controls to ensure that all input documentation is accurate, complete, and in alignment with prescribed format to prevent violations.

f. Keep the DSCs informed of substantial workload resulting from erroneous output from the DSC to the depot system through statistical compilation of violations and exceptions received.

SECTION II - VIOLATIONS - CONTROLLED AND UNCONTROLLED

361201 - GENERAL INSTRUCTIONS

a. Prompt correction of errors in documentation is important in establishing and maintaining a high degree of supply effectiveness, It is imperative that both controlled and uncontrolled violations be researched and cleared within the established time periods. In no case will a violation be deleted in lieu of reinput or processing to completion where the correcting data are available. Special attention will be directed to those functional areas where the incident of violation is unacceptable.

b. Computer controlled violations are restricted to MRO/DRO transactions failing to pass the validation test of appendices D-41 and D-65. Those violations are suspended in the Cumulative Register File. Suspended violations are updated through a reentry process directing release or deletion of the violation transaction. Initial MRO/DRO violations are output on the appendix F-85, Violation Printout, and processed IAW appendices E-007 V, or E-032 V. Followup output from the Cumulative Register File is shown in appendix F-118, Violation Followup Listing.

NOTE: MRO/DRO violations with invalid RIC (VRC AB) or invalid document number field (VRC AI) will not be suspended in the Cumulative Register File. Errors in these fields cannot be addressed mechanically for reinput/deletion actions.

c. Uncontrolled violations (transactions other than MRO/DRO) failing to pass various edit and validation checks are assigned a VRC by the applicable process and printed out on the appendix F-85, Violation Printout; however, these violations will not be established and maintained in the Cumulative Register File and no followups will be made by the MOWASP computer.

361202 - VIOLATION CONTROL LISTINGS

a. The violation control listings, e.g., appendices F-85 and F-118, are originated mechanically to provide the depot notice of transactions failing to pass validation checks and will serve as a means for manual control during research and corrective action. MRO/DRO transactions identified by the DIC on the listing will be suspended until such time as corrective data is reinput.

NOTE: VRC AA reflects an invalid DIC, see appendix E-002 P.

b. In correcting the violations, the depot will:

(1) Determine the cause for the discrepancy.

(2) Initiate a reentry document or, as necessary, a new input document by reflecting the correct data on the listing IAW the applicable E appendix. All violations recorded against the document must be corrected prior to reinput.

361203 - VIOLATION REASON CODES (APPENDIX A-82)

A 2-digit VRC will be assigned mechanically by the MOWASP computer to provide processing personnel with the reason for which transaction was not accepted for processing. The VRCs (up to 150) will be entered on the appendix F-85 listing following each input image.

361204 - PROCESSING STANDARDS

a. Depots will make every effort to meet the time standard established by the Uniform Materiel Movement and Issue Priority System for processing transactions.

b. A processing time of eight hours is established as a standard for clearing a violation where the original MRO/DRO transaction involved IPGs I and II.

c. A processing time of two workdays is established as the standard for clearing uncontrolled violations (violations not suspended in computer).

SECTION III - VIOLATION FOLLOWUP RECORDS AND REPORTS

361301 - FOLLOWUP REPORT F-118

a. The purpose of the followup action is to identify those violation suspense records which have not been corrected or deleted at the time the daily cumulative register scan and history update is made as shown in appendix D-57.

b. Followup categories are manually established as follows:

(1) Category 1 OVERAGE - The first followup of a violation suspense record having reached the established criteria of overaged.

(2) Category 2 DELINQUENT - The second followup on a given suspense record having passed the established time frame and previously recorded as overage.

(3) Category 3 CRITICAL - The third and subsequent followup of a suspense record until cleared.

c. Data to prepare the Violation Followup Listing (appendix F-118) is stored in the computer and printed daily until violation is cleared. The depot on receipt of a Followup Report will:

(1) Locate initial violation document and process.

(2) Expedite reentry action.

NOTE: If previously reentered, check complete basic document for possible reentry reject action.

361302 - VIOLATION RECORD COUNT (APPENDICES F-85, F-118, E-002 P, E-007 V, and E-032 V)

a. The count is made manually from these listings of controlled and uncontrolled violations, identified to the responsible area with a breakout by DIC and VRC.

b. The count will be used by the depot to ensure compliance with the instructions for preventing and/or clearing violations, and as a quality check on the work performed by the various functional areas.

c. Determination that an undue number of violations are accruing from sources outside the direct supervision of the depot will be made known to the proper authority for corrective action.

361303 - DEPOT VIOLATION SUMMARY

a. The printout (appendix F-85) and followup listings (appendix F-118) will provide the depot with a listing from the computer of uncontrolled and controlled violations rejected due to invalid data. An asterisk (*) will appear under each position of the input image which is to be corrected. If all fields are valid, but the input does not match a record, no asterisks will appear. However, the appropriate VRC will appear in the data line containing the input image and VRCs.

b. The reports will be used to:

(1) Prepare a new input of the transaction with corrected data entered directly below the erroneous field corresponding to the appropriate position. Use ink or distinctive colored pencil for entering correct data. When a column is to be left blank, so indicate by placing a check (✓) mark below the applicable position.

(2) Record administrative decisions to delete transactions which are not suspended and are to be reinput when all actions to correct and identify the violations have failed.

(3) Provide statistical data for evaluation of errors, responsible organizational elements, resolution, and corrective actions.

c. Destroy the appendices F-85 and F-118 listings after 30 days unless required to support statistical summaries or administrative decisions to delete uncontrolled transactions.

CHAPTER 62

LOCATION SURVEY

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CHAPTER 62

LOCATION SURVEY

SECTION I - GENERAL

362101 - PURPOSE

This chapter prescribes the policies, procedures, and responsibilities for conducting location surveys.

362102 - SCOPE

This chapter is applicable to DLA distribution activities and covers all phases of location surveys including the research of violation entries to the computer.

362103 - RESPONSIBILITIES

DLA distribution activities will:

a. Establish a daily location survey program and nonshelf-life surveillance inspection program to comply with provisions of this chapter.

b. Install systems and procedures as outlined in this chapter and related appendices.

362104 - REFERENCES

a. Chapter 7, Physical Inventory Procedures.

b. Chapter 66, Stock Locator System.

c. Supply and Logistics Handbook, Inspection H 105, Administration of Sampling Procedures for Acceptance Inspection.

d. MIL STD - 10D, Sampling Procedures and Tables for Inspection by Attributes.

SECTION II - LOCATION SURVEYS

362201 - CONDUCT OF SURVEYS

a. A vigorous Location Survey program is considered to be a high priority requirement for maintenance of adequate asset information.

b. The validation of Location and Management Data, reflected in the Locator records, with those at the physical location, will be conducted on a continuing basis and all locations surveyed not less than once each fiscal year. The number of surveys to be made per location over and above the required one will be as determined by the Activity Commander.

c. Location Surveys will be performed by regularly assigned and thoroughly trained personnel.

d. Surveys will be scheduled to ensure that each survey lot will be completed and records updated within 24 hours from beginning of survey.

e. Data surveyed in each location will be sufficient to:

(1) Assure accurate data are recorded on locator records to reflect the identity and characteristics of the materiel in the storage location.

(2) Provide information necessary for reconciliation of materiel and accountable records.

(3) Accomplish surveillance inspection or provide necessary information for surveillance inspector to complete inspection.

(4) Alert warehousing personnel to management deficiencies.

362202 - SCHEDULE OF LOCATION SURVEYS

a. Distribution activities will prepare an annual schedule for conducting location surveys. A copy of the schedule will be maintained for a period of two years to verify accomplishment of surveillance inspection of nonshelf-life items.

b. In addition to the required annual schedule of a complete survey, the capability is provided, by computer programing technique, to extract a sample of locations within defined parameters. The extracted sample may be used to examine and determine locator accuracy for the limited area and isolate causes for error and to effect the necessary corrective actions. Additionally, the sample technique may be used as an indicator to isolate warehouse areas which may require additional surveys to be scheduled to achieve and maintain the required locator accuracy.

SECTION III - ERROR CRITERIA

362301 - ERROR CHARACTERISTICS

a. The following locator deficiencies will be identified during a location survey:

(1) Location on record, no stock in location.

(2) Location not on record, stock in location.

(3) Stock number on materiel in location differs from stock number on locator record.

(4) Condition of materiel differs from condition code on locator record

(5) Date of pack on materiel for other than bin stocks differs by more than 12 months from date in locator record.

(6) Unit of issue on materiel in location differs from unit of issue on locator record.

(7) Type of pack (subsistence only) of materiel differs from type of pack on locator record.

(8) Shelf-Life Code on materiel in location differs from Shelf-Life Code on locator record.

(9) Type Storage Code on location label differs from Type Storage Code on locator record.

(10) Unit Pack on materiel in location differs from Unit Pack on locator record.

b. Surveillance Inspection deficiencies identified during survey.

(1) Inspection required.

(2) Care and Preservation required.

(3) Marking required.

(4) Packaging required.

(5) Critical Item - immediate care required to preserve condition of materiel.

c. Management Deficiencies identified during survey:

(1) Bin Label required (storage depots which use a permanent label to identify the warehouse location).

(2) Warehouse Marking(s) required.

(3) C-104 Stack Label required.

(4) Warehouse Housekeeping required.

362302 - LOCATOR ACCURACY

a. In order to establish a common basis for measurement of accuracy, firm guidelines are necessary.

b. Classification of errors and development of locator accuracy percentage for reporting purposes will consider thematériel in the storage location to be correct and errors will be recorded on that basis. Subsequent research may disclose the locator record to be correct and require the materiel to be repackaged and/or remarked to be compatible with recorded data.

c. Multiple errors for one location, although recorded separately, will be counted as one when reported accuracy of locator.

d. Locator accuracy will be computed as follows:

$$100 - \frac{(\text{Location in Error} \times 100)}{(\text{Number of Locations Surveyed})} = \text{Percent of Accuracy}$$

e. The prescribed level of accuracy of Locator Records is 99 percent.

SECTION IV - PROCEDURES

362401 - LOCATION SURVEY

a. The processing of a Location Survey Request Card, appendix B-77, is outlined in appendix E-077 P and the correction of violations which may occur is outlined in appendix E-077 V.

b. The processing of a Location Survey Card, appendix B-78, is provided in appendix E-089 P and the correction of violations which may occur upon reinput is outlined in appendix E-078 V.

c. The detailed procedures for conducting a locator survey are outlined in appendix E-089 P.

d. The preparation and processing of a Location Survey Completion Card, appendix B-105, is provided in appendix E-105 P and the correction of possible violations is outlined in appendix E-105 V.

SECTION V - REPORTS

362501 - LOCATION SURVEY REPORT

Appendix F-90 is provided with Location Audit Cards of Listing. It identifies the assigned lot number, type survey, high and low parameters and total locations in the survey.

362502 - LOCATION SURVEY ANALYSIS REPORT

Appendix F-53 will be prepared following completion of computer processed location survey. Reports will be utilized to analyze operations.

362503 - LOCATION SURVEY STATISTICAL ANALYSIS

Appendix F-154:

a. Part 1 - Prepared monthly from completed data obtained during survey. This report provides statistical information on survey accomplishment and the percent of accuracy by survey and overall by Area Control Branch.

b. Part 2 - Prepared monthly and provides statistical data on the occurrence of location surveys for the month and for the FY to date.

c. Part 3 - Prepared on a monthly basis to serve as a record of all incomplete survey actions which have been activated and not completed. Surveys, by number, will be selected for reporting purposes when the survey action has not been completed 10 or more calendar days beyond date of survey preparation or establishment (reference appendix D-21). Old survey actions completed on or before report period will not be displayed nor reported as a delinquent record.

362504 - LOCATION SURVEY LIST

Appendix F-152 provides a detail listing of all items to be surveyed and is used in lieu of location survey card B-78 when desired.

362505 - LOCATION SURVEY MANAGEMENT ACTIONS (DETAIL AND SUMMARY)

Appendix F-151 will provide detail location information, part 1, and summary information, part 2, of locations identified during location survey which require internal warehousing action to accomplish.

CHAPTER 63

REPORTING OF STORAGE SPACE

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CHAPTER 63

REPORTING OF STORAGE SPACE

SECTION I - GENERAL

363101 - PURPOSE

This chapter prescribes procedural steps for reporting utilization and occupancy of storage space at defense depots and DSCs maintaining storage operations.

363102 - SCOPE

These procedures encompass the compilation of space data required in preparation of Storage Space Management Report, DD Form 805. The reports are controlled as follows:

RCS DD-M-SA(1337) is a quarterly report for periods ending 31 March, 30 June, 30 September, and 31 December. Reports are forwarded to reach HQ DLA, ATTN: DLA-OW by 12th calendar day of the month following the report period.

363103 - REFERENCE

DLAR 4145.3, Storage Space Management Report.

363104 - BACKGROUND

Local storage space control records are maintained by MSO, DS/T.

a. As required for planning current and future storage space assignments.

b. By compiling and adjusting constant data elements. These elements, reported in units of square and cubic feet, identify the type of space by storage section and the commodity assigned to each section.

(1) Gross Storage Space:

(a) Unuseable

(b) Standby

(c) Outgranted to DoD and non-DoD users

(d) Used for Storage Operations

(e) Aisles, Support, Structural Loss

(2) Net Storage Space:

(a) Total Square Feet

(b) Total Cubic Feet

(c) Attainable Cubic Feet

363105 - RESPONSIBILITIES

Defense depot and DSCs with storage activities will:

a. Assign and control net storage space for DLA commodities. Assignments will be IAW space allocations developed and provided by HQ DLA, ATTN: DLA-OW.

b. Assign and control net storage space for non-DLA commodities. Assignments will be IAW space allocations developed and provided by HQ DLA, ATTN: DLA-OW.

SECTION II - COMPLETING SPACE REIORTS

363201 - MONTHLY SPACE REVIEW

a. The MSO, DS/T adjusts assignment of storage space during report period if required.

b. Storage areas, DS/T, will complete DLA Form 527 (appendix C-83) as of the COB the last working day of each fiscal year quarter (30 September, 31 December, 31 March, and 30 June). This action requires warehousemen to:

(1) Measure occupied or vacant net storage space in each storage section.

(2) Break down occupied net storage space by commodity when more than one commodity is stored in a section.

(3) Convert all measurements into square feet and cubic feet.

(4) Enter figures on appropriate lines on DLA Form 527.

(5) Subtract total occupied net storage space in each section from the total amount of net storage spce in the section or area. (Source: The Storage Space Control Records.)

(6) Enter figure obtained i Step (5) on the appropriate line in Column VACANT SPACE.

(7) Enter totals for all colums on TOTALS line.

(8) Complete other entries (self-explanatory).

(9) Forward original and copy of the DLA Form 527 to Office of Chief, Warehousing Division.

(10) Warehousing Division retains copy and forwards original of DLA Form 527 to arrive at the MSO, DS/T, the first working day of the subsequent month.

363202 - FINALIZING SPACE REPORTS

a. MSO, DS/T, reviews and consolidates DLA Form 527 for all storage areas into the statistical data required for the Storage Space Management Report, DD Form 805 (appendix E-037 P).

b. Prepare and forward space data (appendix C-43) to the Office of the Comptroller.

c. Retain file copy.

CHAPTER 65

MOWASP ENTRY-EXIT SYSTEM PROCESSING

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CHAPTER 65

MOWASP ENTRY-EXIT SYSTEM PROCESSING

SECTION I - GENERAL

365101 - PURPOSE

a. This chapter describes the computer processing of incoming AUTODIN data, the Entry process and control of all input into the MOWASP Computer System and the scheduled output of processed documentation.

b. This chapter also describes the capability of inquiry into AUTODIN history records; related processes involving communication and communication history files; and the establishment and maintenance of the Document Control Tables (DCTs) used in the Entry and Exit processes.

365102 - SCOPE

This chapter is applicable to Defense Depots and DSCs with collocated storage activities. It describes the AUTODIN communication aspects of the MOWASP Computer System and to some extent the internal document processing control, where these functions can be defined in nontechnical, noncommunication language.

365103 - BACKGROUND

a. The MOWASP Entry-Exit System is an integral part of the overall computer process designed to support the Defense Depot Transportation and Supply Procedures. It includes the beginning of processing for all input documentation and the final processing of output documentation intended for recipients outside the MOWASP System. The Computer Exit process also produces documentation related to the transmission of output cards and documentation for processing products for local use.

b. The system will be discussed in terms of an Entry and an Exit process. The inquiry capability and related processes will be explained in separate section of this chapter.

365104 - RESPONSIBILITIES

The processes described in this chapter are the joint responsibility of the Directorate of Storage and Transportation, the Office of Data Systems and the Digital Communications Branch, Telecommunication Division, Directorate of Installations Services. The procedures prescribed for the Digital Communications Branch may be performed by the counterpart branch in the Office of Data Systems at those DSCs where such organization is authorized by DLAM 5810.1, Organization of DLA Field Activities. As used herein, and in related E Appendices, the term "Communication Element" may be interpreted to mean either the Office of Data Systems or Directorate of Installation Services.

SECTION II - ENTRY PROCESS

365201 - GENERAL

The Entry process consists of two major processing areas, i.e., Communication Validation as depicted in appendix D-71, and the Entry Process and Control, as shown in appendix D-72.

365202 - COMMUNICATION VALIDATION

a. The Communication Validation process provides for the receipt of a magnetic tape from the local AUTODIN terminal containing messages (batches of logistic documents in data pattern format) accompanied by communication control headers and End of Transmission (EOT) formats. Header and EOT records are required for control and flow of messages within the AUTODIN. Header and EOT formats are shown in Joint Army, Navy and Air Force Publication Number 128 (short title JANAP 128).

b. The date and time received is added to the input AUTODIN message header record and the entire input message is placed in the Temporary Storage File (up to 550 records per message) for validation of the header and EOT records as indicated in the paragraphs which follow.

c. The Communication Routing Indicator (COMM RI) must represent the processing depot. When the COMM RI does not represent the processing depot, and the input message is not multicall, the incoming message will be rejected on a Communication Reject List, appendix F-116, with the message COMM RI IN ERROR.

d. On multicall the entire COMM RI block (up to 50 addresses) will be searched to locate the processing depots COMM RI and when found, will be mechanically moved to proper position for continued processing. When the processing depots COMM RI is not found on a multicall message, the incoming message will be rejected with the message: ERROR - MULTICALL MSG on APPENDIX F-116.

e. The Security Sentinel (and Redundancy field) must be U (Unclassified) or E (Unclassified EFTO-Encrypt for transmission only) for normal mechanical processing. All other AUTODIN messages will be bypassed, but controlled in such a way as not to compound a possible security compromise. These messages are retained on tape (the AUTODIN Received Message History Tape) and a message is printed on the computer console as follows: SUSPECTED CLASSIFIED MESSAGE ON TAPE - NOTIFY PROPERLY CLEARED PERSONNEL IMMEDIATELY. In addition, the incoming AUTODIN message header record is printed on the Communication Reject List, appendix F-116, with the message: SUS CLASS MSG - CONSOLE MSG - CONSOLE MESSAGE PRTD.

f. Messages which contain a DM (Disregard Message) Sentinel, indicating that for some reason an AUTODIN Electronic Relay is unable to continue a transmission, are rejected on a Communication Reject List, appendix F-116, with the message: DM - DISREGARD MSG.

g. Messages are checked to assure that header and EOT format records are received, are properly positioned within the message, are similar as prescribed by communication regulations and that the tabular record count agrees with the record counts entered in both the header format and the EOT record. Several error circumstances could occur during this validation and erroneous messages are rejected under one of the following messages:

(1) NO HEADER

(2) HDR BEFORE EXPECTED EOT

(3) EOT NOT EQUAL TO HDR

(4) RECORD COUNT IN ERROR

(5) RECORD COUNT = 2

h. Pilot Header Format (PHF) records received as part of an input message as specified in communication regulations are stripped out and processing is continued on the AUTODIN message. The PHF is listed on the Communication Reject List, appendix F-116, under the message: PILOT HDR.

i. Incoming AUTODIN messages are checked against the header records recorded in Received Header History File to ensure that duplicate transmissions are not processed mechanically. Duplicate messages are rejected under the message: DUPLICATE MSG - NO PROCESSED.

j. Input AUTODIN messages received in teletype format are checked to determine whether the header record indicates a data transmission or a clear text teletype. Those teletype messages containing a data transmission header record are rejected on a Communication Reject List, appendix F-116, with the message TTY W/DP HDR. Other teletype format messages appear on the appendix F-116 under the message: TTY W/TTY HDR.

NOTE: All Communication Reject Lists, appendix F-116, except those representing AUTODIN messages in teletype format, are accompanied by card output and are to be processed as indicated in appendix E-146 P.

k. After validation, the header and EOT records are stripped from the incoming message, replaced by an abbreviated Information Header Format, and the header record is placed in the Received Header History File for use in the monthly Communication Traffic Analysis Report and for use in future duplicate AUTODIN message checks. The valid message is further processed as indicated in appendix D-72.

l. The Received AUTODIN Message Tape, from the AUTODIN terminal, is placed in the Received History File in tape library for future inquiry processing, if required and for use in duplication edit of future AUTODIN transmissions.

365203 - ENTRY PROCESS AND CONTROL

a. The Entry Process and Control Procedures accepts input records from the Standard Automated Materiel Management System (SAMMS) Exit process (at DSCs with collocated storage activities) from card reading devices, from teleprocessing (remote entry equipment), from Sequential Peripheral Operations On Line (SPOOL) and from the Communication Validation process.

b. Those input records from the Communication Validation process are checked to ensure that the first record following the Information Header Format record contains a 3-position code in the DIC field. When this code is not recognized, the entire message is rejected under the message, SUSPECT NARRATIVE, on appendix F-114. These messages should be reviewed to determine if the documents can be processed under MOWASP. The punched data cards accompanying these messages should be returned to the Office of Data Systems for input in the next MOWASP Entry process.

NOTE: In the Entry Process and Control programs those documents that are rejected are not output on hard copy documentation, but are assigned to the Exception Working Data Set for output in the Exit system. See appendix D-75, Special Entry - Exit Print-Punch process, for information.

c. All input records are checked to assure that pos. 1-3 contain a valid DIC as listed in appendix A-1. Documents containing a blank or invalid DIC field are rejected. Invalid input from teleprocessing reflect the message, INVALID DIC FROM TP; invalid input from card reading device reflect the message, INVALID DIC-LOCAL INPUT; invalid input from SPOOL or the SAMMS Exit process reflect the message, BAD DIC, and invalid documentation from the Communication Validation process will reflect the data from the related Information Header Format record for cross-reference purposes.

NOTE: There are certain input documents for which the Entry system only checks the first two positions of the DIC. An invalid entry in the third position of these documents will be rejected under VRC AA on a Violation Printout, appendix F-85.

d. Input records are further checked to determine whether or not the input DIC is valid for entry into the MOWASP System. This validity check is based on the entries of the DCT used in the Entry process. Those documents which are not authorized for entry into MOWASP are further checked to determine whether or not the input is valid for local activity use (i.e., DIC AE1 with local activity address in pos. 30-35). Those documents that are required by a local activity are rejected with the message LOCAL ACTIVITY DOC. Documents which are not valid for entry into MOWASP and not intended for a local activity are assigned to the Entry-to-Exit Working Data Set (WDS) for attempted rerouting under the Exit Program routine depicted by appendix D-73.

e. Those input records which require validation of the Routing Identifier Code - To (RIC-TO) field documents with other than Z in pos. 1, will be checked to assure that the processing depots RIC-TO appears in pos. 4-6, pos. 67-69, or pos. 71-73 as applicable. Documents with other than the correct RIC-TO will be assigned to the Entry-to-Exit WDS for attempted rerouting.

NOTE: Documents other than MROs with an R in pos. 6 will reject to appendix F-113.

f. Input documents with DIC A5E, A55, C5E, or C55 are checked to assure that exception data has been reviewed and mechanical processing has been approved (identified by an 8 or 9 overpunch in pos. 3). Exception data MROs input over a card reading device are rejected to the correct pocket on that equipment while documents input from other sources are assigned to the Exception WDS with the message, INVALID DIC-LOCAL INPUT.

g. The Entry validation process also includes several special routines since certain documents require special handling or checks to determine specific disposition for those documents as follows:

(1) Special Routine A - Applicable to MRO documents. This routine checks the Project Code field (pos. 57-59) to determine control information.

(2) Special Routine B - Applicable for CB_ and QUR documents. These documents are assigned to Warehouse Input WDS and at DDMP assigned to Data Bank WDS. Unmatched documents will be assigned to Entry-to-Exit File.

(3) Special Routine C - Applicable for CCC documents. These documents are assigned to Exception WDS (appendix F-113). Unmatched documents will be assigned to Entry-to-Exit File.

(4) Special Routine D - Applicable for CM_ documents. These documents are assigned to Warehouse Input WDS and at DDMP assigned to Data Bank WDS. Unmatched documents will be assigned to Exception WDS (F-113).

(5) Special Routine E - Applicable for C5J documents. These documents are assigned to MRO WDS. Unmatched documents will be assigned to Exception WDS (F-113).

(6) Special Routine F - Applicable for DJA documents. These documents are assigned to Warehouse Input WDS.

(7) Special Routine G - Applicable for MILSCAP documents. These documents are assigned to Exception WDS (F-112).

(8) Special Routine H - Applicable for ZBJ documents. These documents are assigned to Warehouse Input WDS.

(9) Special Routine J - Applicable for MILSTRIP status documents. These documents will be assigned to Exception WDS (F-112). Unmatched documents are assigned to the Entry-to-Exit File.

(10) Special Routine K - Applicable for A55, A5E, C55, and C5E documents. These documents will be rejected to the Exception WDS (F-113).

(11) Special Routine L - Applicable for AD5 documents. These documents will be rejected to the Exception WDS (F-113).

(12) Special Routine M - Applicable for CKE documents. These documents are assigned Depot Balance WDS and a copy written to Exception WDS (F-113).

(13) Special Routine N - Provides a count of documents written to the TP WDS. The count is added by Entry for balancing of Entry input.

(14) There are additional special routines for Direct Commissary Support documents received at DDMP and DDTC from DPSC.

h. Input documents with DIC ZF6 or ZF7, intended to update the AUTODIN Routing File (ARF), are assigned to a separate WDS for input to the ARF Update Program in the Exit Process.

i. Valid input documents are assigned to operational WDS for further validation and processing as indicated in the procedure decision charts listed in appendix D-72.

j. Backup records are prepared for each WDS to include each document assigned for use in reloading a WDS, if required. Counts of documents assigned to each WDS are accumulated daily for use in preparing Input-Output Control Officers reports of workload, and also for the appendix F-14, Transaction Received Via AUTODIN.

SECTION III - EXIT PROCESS

365301 - GENERAL

The Exit process consists of three major segments, i.e., the cyclic Exit Process and Control as depicted in appendix D-73, a Special Entry-Exit Print-Punch Program, shown in appendix D-75, and the AUTODIN Routing File Update Program shown in appendices D-59 and D-62.

365302 - CYLIC EXIT PROCESS AND CONTROL

a. The Cyclic Exit process provides a common facility for all MOWASP Subsystems to route data out of the system. Those output documents intended for a Routing Identifier Code (i.e., DSC/ICP or another defense depot) or a Service/Distribution Code, and for transmission by AUTODIN and those output documents intended for an Activity Address Code (DoDAAD) are processed. Process provides for separation of DAAS and NON-DAAS data. DAAS data is flagged to indicate documents eligible for MINIMIZE. Ready to transmit AUTODIN tapes are prepared.

b. The Cyclic Exit accepts documentation from the Entry-to-Exit WDS. (Entry process, see appendix D-72), operational WDS (actual document processing as depicted in the Procedure Decision Charts from other chapters of this volume) or from SPOOL. There are no provisions for card input direct to the Exit process. Card input for exit is either SPOOLED or controlled through the Entry-to-Exit EDS.

c. All input documentation is checked to assure that the DIC (pos. 1-3) is valid. The Exit Document Control Table is used to identify valid DICs and route documents out of the MOWASP SYSTEM. Invalid documents are rejected with the message, INVALID EXIT DIC.

NOTE: In the Cycle Exit process, those documents that are rejected are not output on hard copy documentation but are assigned to the Exception WDS for processing in the Special Entry-Exit Print-Punch routine depicted in appendix D-75.

d. Counts of documents required for the Management Information System (MIS) are accumulated and assigned to the MIS EDS for further processing.

e. Output documentation intended for a local activity are assigned to the Exception WDS with the message LOCAL ACTIVITY DOC.

f. Output documents intended for a customer address, pos. 30-35 or pos. 45-50 of most supply documentation, require screening of the DoDAAD File to determine the routing information, DAAS or otherwise.

(1) Those documents for which the Activity Address Code (AAC) was not located in the DoDAAD are assigned to the Exception WDS with the message CODED ADDRESS NOT FOUND. Those documents for which a mail address was not found in the DoDAAD are assigned to the Exception WDS under the message TAC 1 ADDR NOT AVAILABLE.

(2) Output documents which are to be transmitted by mail are assigned to the Exception WDS under the message MAIL DATA and the applicable TAC 1 (mail) addresses are printed on a Shipment Status Address Label, appendix C-60.

(3) Output documents which are to be transmitted by AUTODIN or in teletype format are matched into the DoDAAD to pickup AUTODIN Routing Indicator Codes. Those documents for which AUTODIN Routing Indicator Codes are not found, and which are not to be transmitted in teletype format, are assigned to the Exception WDS under the message NO COMM RI.

(4) Output documents for which AUTODIN Routing Indicator Codes are not found and which are to be transmitted in teletype format are converted to teletype format to include the correct mail (TAC 1) address, Communication Precedence Code, computer assigned data time group, month and year. These pretext format teletypes are printed out in the format of a Shipment Status Message Listing, appendix F-3, for introduction into the administrative teletype network.

(5) Output documents for which AUTODIN Routing Indicator Codes are found and which are to be transmitted in teletype formats; however, these documents remain on the AUTODIN output tape for further processing.

g. Output documentation intended for a collocated DSC is forwarded to the DSC/SAMMS Entry process.

h. Documents intended to update the ARF by Service/Distribution Code cross-reference to AUTODIN Routing Indicators (DICs ZF6 and ZF7) are processed as indicated in appendices D-59 and D-62 as part of the Cyclic Exit.

i. Output documentation is sorted by DoD AAC to develop AUTODIN batches and each batch is screened into the updated ARF to pick up the applicable AUTODIN Routing Indicator. Output records for which an AUTODIN Routing Indicator is not available are rejected with the message NO COMM RI.

j. AUTODIN header and EOT format records are built mechanically for each AUTODIN batch and merged into a complete AUTODIN message. AUTODIN messages are formatted into data pattern format for transmission direct or to/through DAAS. A record of the AUTODIN header record is placed in the Transmitted Header History File for use in the monthly Communication Traffic Analysis Report and future inquiry actions, if required.

k. The completed AUTODIN message is forwarded to the AUTODIN terminal in the form of a magnetic tape for transmission. The transmitted message tape is placed in the Transmitted History File in the tape library for future inquiry processing if required.

l. When required, based on console operators instructions, there are Special AUTODIN Print-Punch Programs available which may be inserted in the Cyclic Exit process. These programs can cause an entire AUTODIN output tape to be printed and punched in card format; or when operation MINIMIZE is in effect, remove those low precedence AUTODIN messages (other than those documents routed through DAAS) from the transmit tape and cause these messages to be printed and punched in card format.

NOTE: If operation MINIMIZE is in Effect at the depot, the MOWASP Exit process will transceive authorized documents via AUTODIN to DAAS and for the remaining documents that must be sent via mail, the Special Operation MINIMIZE Routine will output these documents in either card format or at the discretion of the depot the documents will be loaded on tape as if for electrical transmission. These tapes will be in message format including header and EOT, IAW the rules and limitations prescribed in JANAP 128. Further, under this method a single tape would normally consist of several 500 card messages; however, it will provide necessary controls, record of transmission, and Audit Trail. It will also permit electrical transmission from the tape in the event that the MINIMIZE condition is lifted before the tape is mailed. These tapes or cards will be mailed once a day and the mailing containers will be conspicuously marked MINIMIZE DOCUMENTS. Further adequate controls will be implemented to ensure that these tapes are returned to the depot.

365303 - ENTRY-EXIT PRINT-PUNCH PROCESS

a. The Special Entry-Exit Print-Punch process is designed to print the MOWASP Entry/Exit Exception Listings for those documents rejected, i.e., assigned to the Exception WDS during the Entry Process and Control (appendix D-72), and the Cyclic Exit (appendix D-73).

b. Documents assigned to the Exception WDS with the in-the-clear message NO COMM RI, are output on appendix F-111 for manual processing.

c. Documents which are intended for local activity use (i.e., base property documents) identified by the in-the-clear message, LOCAL ACTIVITY DOC, are output on appendix F-112 for manual processing.

d. Documents which could not be identified or which could not be mechanically dispatched are output on appendix F-113 for manual processing IAW appendix E-143 P. These documents are identified by in-the-clear messages INVALID EXIT DIC INVALID DIC FROM TP INVALID DIC-LOCAL INPUT CODED ADDRESS NOT FOUND TAC 1 ADDR NOT AVAILABLE MANUAL REVIEW REQUIRED, or document was received from ICP/SCA rejecting a transaction which could not be processed due to erroneous or missing data (DIC DZG with Reject Advice Code, pos. 79-80, appendix A-41) or document received is a Storage Item Data Correction Card, DIC DZB, from ICP/SCA indicating corrective action required by Item Data Correction Code in pos. 7 (appendix A-40).

e. AUTODIN messages received but not processed because of suspected narrative instructions in the message text, identified in the Exception WDS with the message, SUSPECT NARRATIVE, are output on appendix F-114 for processing.

f. Documents which were to be transmitted to the recipient by mail media, identified by message MAIL DATA are output on appendix F-115 for association with gummed Shipment Status Address Labels, appendix C-60. This listing and labels are manually processed.

g. All MOWASP Entry/Exit Exception Listings, appendices F-111 through F-115, are accompanied by punched cards which are also handled as indicated in the appropriate E and F appendices.

h. Documents with DIC CKJ are passed direct from Entry to Print-Punch Program, to output the Commissary Support Cycle Planning Report, appendix F-73.

i. If, during the process, data for one or more reports are not present in the Exception WDS, a skeleton report will be generated containing no data, therefore indicating a negative report for that period.

SECTION IV - DOCUMENT CONTROL TABLES

365401 - GENERAL

a. The Specialized Entry/Exit Support consists of one program, used to update the Document Control Tables (DCT).

b. There are two DCTs used in MOWASP processing. These tables are:

TABLE	CONTENTS
Entry DCT	All documents input to MOWASP
Exit DCT	All documents output from MOWASP

c. The contents and usage of these two DCTs have been described under Entry or Exit processing. This section will describe the maintenance of DCTs.

365402 - MAINTENANCE OF DOCUMENT CONTROL TABLES

a. The initial Entry and Exit DCTs are established by the Data Systems Automation Center (DSAC) for MOWASP. Maintenance, based on new or revised requirements of the system functional manager, is the responsibility of the Defense Depots in coordination with DSAC. Personnel of DS/T in conjunction with the Data Systems I/O Control Officer are responsible for the preparation of the input to update the DCTs and scheduling the off-the-shelf Specialized Entry/Exit Support Program.

b. The input document for the maintenance of the Entry DCT is the Entry DCT Update Card, DIC ZVB, appendix B-55. This input will be processed in an off-the-shelf program (appendix D-74) to be coordinated with the Office of Data Systems.

c. The input document for the maintenance of the Exit DCT is the Exit DCT Update Card, DIC ZVC, appendix B-56. This input will be processed in an off-the-shelf program (appendix D-74) to be coordinated with the Office of Data Systems.

d. Reject DCT Update Cards are output as a data image of the ZVB/ZVC input.

e. Valid update records are matched against their respective DCTs, creating new DCTs.

SECTION V - INQUIRIES AND OTHER RELATED PROCESSES

365501 - GENERAL

The Entry/Exit processes of MOWASP include various Specialized Communications Programs each supporting an operating requirement which, if the program did not exist, would have to be accomplished manually.

a. The Special AUTODIN Print-punch will process only certain messages and rewrite a new AUTODIN tape containing the other AUTODIN messages. This capability is provided to cope with MINIMIZE, a communication curtailment of messages to certain geographical areas.

b. The AUTODIN Tape Search provides for search of either Entry or Exit AUTODIN Tape for one or more AUTODIN messages.

c. The Received Header History File Inquiry/Update performs two processes.

(1) Inquire the Received Header History File to verify the receipt of certain messages.

(2) Update the Received Header History File information from logistics messages received in media other than magnetic tape.

d. The AUTODIN Tape Merge provides a capability for merging multiple AUTODIN receive or transmit tapes to a single receive or transmit tape as required or on a scheduled basis.

e. Extract header records from AUTODIN tapes provide for the requirement should communication operations maintain a Header Card File.

f. The Create AUTODIN Tape from cards process can be used in the event of tape failure in communication and traffic is received in card form.

g. The Header History File Purge reads all current Header History Files and purges all header records whose Date-Time-Group is within the Purge-Date period.

h. The Traffic Analysis Report prepares a Digital Traffic Analysis Report of Received and Transmitted Header Records contained on the Purge File.

365502 - SPECIAL AUTODIN PRINT-PUNCH TAPE

a. This process is provided for the requirements of communications. When used for MINIMIZE, routine traffic is punched in card form and priority traffic is placed on tape for transmission.

b. The program provides the following capabilities:

(1) MINIMIZE an entire AUTODIN tape.

(2) Print-punch an entire AUTODIN tape.

(3) MINIMIZE on AUTODIN Message Relay Centers and/or MINIMIZE on Communication Routing Identifiers.

365503 - INQUIRY TO RECEIVED AUTODIN MESSAGE HISTORY TAPE

a. This process, depicted in appendix D-77, requires that the console operator receive the Input Message Inquiry Card, DIC ZZB in the format of appendix B-87 (see appendix E-147 P); locate the applicable Received Message Tape in the tape library; mount the applicable tape on the computer and input the inquiry card.

b. The inquiry card matches to the Received Message Tape and when matched prints the message with an in-the-clear note, THIS MESSAGE PUNCHED FROM AN AUTODIN TAPE WHICH WAS PROCESSED BY THE ENTRY SYSTEM. This in-the-clear message is intended to prevent inadvertent reentry of the processed AUTODIN

message. The message printout will be accompanied by punched cards and will be delivered to the requester by the communication operations element of the Office of Data Systems.

c. When the inquiry card does not match the Received Message Tape, an image of the inquiry and the statement MESSAGE NOT FOUND will appear on the console. This statement will be delivered to the requester by the communication operations element of the Office of Data Systems.

d. A log of messages found/not found will be accumulated on the console for use in workload planning.

365504 - INQUIRY TO TRANSMITTED AUTODIN MESSAGE HISTORY TAPE

a. This process, depicted by appendix D-78, also requires that the console operator receive the Output Message Inquiry Card, DIC ZZC, in the format of appendix B-88, prepared IAW appendix E-147 P, locate and mount the applicable Transmitted Message Tape and input the inquiry card.

b. Inquiry to the Transmitted AUTODIN Message Tapes could be made for two purposes, either to obtain information to answer a telephonic or teletype inquiry or to obtain source data required to retransmit an AUTODIN message. The inquiry card is coded in the Pilot Header Content Indicator Code field, pos. 15-18, and/or the operating signals field, pos. 20-80, to indicate these purposes. These fields are completed by the communications operations element of the Office of Data Systems prior to delivery of the inquiry card to the console operator.

c. When input, the inquiry card matches to the Transmitted AUTODIN Message Tape and when matched determines whether or not a Pilot Header Format record is required, based on contents of pos. 15-18 and pos. 20-80. Pilot Header Format records are required for retransmission.

d. When required for retransmission, the Pilot Header Format record will be prepared IAW communication regulations and printed out with the corresponding AUTODIN message and punched cards. This package will be routed to the AUTODIN terminal for retransmission.

e. When the inquiry card does not indicate that retransmission is required, a Pilot Header Format record will be prepared with the message SUSPECTED DUPLICATE. This Pilot Header Format will be printed out with the corresponding AUTODIN message and corresponding punched cards for delivery to the requester by communications operations element of the Office of Data Systems.

f. When the inquiry card does not match the Transmitted Message Tape, an image of the inquiry and the statement MESSAGE NOT FOUND will appear on the console. This statement will be delivered to the requester by the communications operations element of the Office of Data Systems.

g. A log of messages found/not found will be accumulated on the console for use in workload planning.

365505 - INQUIRY TO RECEIVED HEADER HISTORY FILES

a. The Received Header History File serves the twofold purpose of inhibiting the processing of duplicate AUTODIN messages and for preparation of the monthly communication analysis as required by communication regulations.

b. Day-to-day operations may require that records be added to this history file from sources other than AUTODIN tapes. To this purpose the inquiry process into this communication history file has been designed to obtain an image of a specific header record or to add a new header record to history.

c. Inquiry into the Received Header History File can be made only from input through the computer console. Instructions for this inquiry are contained in the Office of Data Systems Operating Manual and will not be duplicated in this chapter. The process for this input action is depicted in appendix D-79.

d. When the inquiry input dictates that a record be added to the Received Header History Tape, the computer process checks only to ensure that a duplicate record is not already on file. Duplicate records will not be accepted.

e. When the inquiry (other than Add actions) matches a record in the Header History File, an image of the Inquiry and the Header History Record will appear on the console. This information will be delivered to the requester by the communication operations element of the Office of Data Systems.

f. When the inquiry (other than Add actions) does not match a record in the Header History File, an image of the inquiry and the statement, HEADER HISTORY RECORD NOT FOUND, will appear on the console. This information will be delivered to the requester by the communication operations element of the Office of Data Systems.

365506 - AUTODIN TAPE MERGE

a. This process will merge "short" AUTODIN tapes for storage purposes. Program must be executed with either all Received tapes or all Transmitted tapes. Never mix traffic.

b. The process is to be used at depots where frequency of communication program processes may result in many AUTODIN tapes with minimal volume. Keep to a minumum the number of tapes held in storage for history and research purposes as required by regulations.

365507 - EXTRACT HEADER RECORDS FROM AUTODIN TAPES

This process converts header records on AUTODIN tape to cards where communication operations have a requirement to maintain a Header Card File.

365508 - CREATE AUTODIN TAPE FROM CARDS

This process provides the capability of creating an AUTODIN-Received tape from cards in the event of tape terminal failure. Program will select proper Content Indicator Codes and build an AUTODIN tape which will be processed as indicated in appendix D-71.

365509 - HEADER HISTORY FILE PURGE

This process will purge data that are not within purge date from the Header History Files. This routine establishes the purge date to be from the first to the last of the month preceding the current month. After the purge date is established, all input data within the purge date are purged from their respective files.

365510 - COMMUNICATIONS TRAFFIC ANALYSIS AND HEADER HISTORY FILE PURGE

a. The Received and Transmitted Header History Files are maintained on a monthly basis. This indicates that one entire month plus the accumulation of records for the current month will constitute the minimum file available for reporting and inquiry.

b. The Communication Management and System Analysis Report is prepared monthly or on a "Called for" basis as desired by HQ DLA or local commander. This report provides statistics as to number of messages transmitted and received, number of records and average number of records per message, with subtotals by AUTODIN Routing Indicator Codes and grand totals as required. This report also includes a count of header records placed in violation within AUTODIN Routing Indicator Code and reason for violation.

c. Since this report is primarily for use in the communication system, a format will not be included in DS/T and Supply Procedures.

CHAPTER 66

STOCK LOCATOR SYSTEM

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CHAPTER 66

STOCK LOCATOR SYSTEM

SECTION I - GENERAL

366101 - PURPOSE

a. This chapter prescribes policies, procedures, and responsibilities governing the establishment and maintenance of the Stock Locator System.

b. This chapter also establishes the media for Storage Item Change Notices.

366102 - SCOPE

a. This chapter is applicable to Defense Depots and to Defense Supply Centers with depot operations.

b. This chapter is applicable to all stocks in storage at Defense Depots/Defense Supply Centers whether stored for DLA GSA or service commodity managers.

366103 - POLICIES

a. All storage locations assigned to supply operations for storage of mission stocks will be recorded in the Stock Locator System.

b. Storage locations will be assigned in conformance with the following:

(1) Each bin compartment (pull box, drawer, etc.) will be assigned a separate location.

(2) Each rack will be assigned a separate storage location.

(3) Assignment pattern of storage locations to bulk storage will be in accordance with appendix A-59 of this manual.

c. A single storage location will be utilized to the extent possible and practicable for a single stock number.

d. The Stock Locator System will include National Stock Numbers (all numerics) and alpha/numeric for Direct Commissary Support Items.

e. All stocks will be stored and documents processed to the Stock Locator System prior to or simultaneous with receipts processing.

f. Materiel in storage care and preservation activities for repair, assembly, packaging, and/or preservation will be recorded in the Stock Locator System.

g. Materiel suspended for disposition instructions from DSCs, service managers, or contracting offices will be recorded in the Stock Locator System.

h. Materiel shipped to a maintenance activity, on or off depot, will not be on record in the Stock Locator System.

366104 - RESPONSIBILITIES

a. Defense Supply Centers: Furnish data such as identification of high dollar value items, critical and sensitive items, short shelf-life items, etc., as delineated in Volumes I and II to Defense Depots.

b. Defense Depots:

(1) Develop or obtain data from the MOWASP Central Shipping Data Bank for establishment and maintenance of Stock Locator Systems.

(2) Install systems and procedures as outlined in this chapter.

366105 - STOCK LOCATOR SYSTEM RECORDS

a. The complete record utilized in the Stock Locator System is termed the Item Locator Record; however, this record has several subrecords or components each composed of a variety of data elements. The Item Locator Record is composed of the following elements, each of which is described in subsequent paragraphs:

(1) Basic Record.

(2) Locator Subrecord.

b. The Basic Record consists of common data applicable to a Stock Number regardless of the location in which it is stored. Examples of such data elements are: Stock Number, Description, Unit Weight, Water Commodity Code, etc.

c. The Location Subrecord identifies obligated locations and reserved bin storage locations.

(1) An obligated location is one in which materiel is stored. In this instance the record describes the characteristics or peculiarities of a Stock Number in its storage location. The characteristics of an item may vary, i.e., Condition Code may vary, the Type of Pack may vary, Inspection Dates and Dates of Pack may vary. These different characteristics require storage in separate locations in order that appropriate materiel may be selected for each shipment.

(2) A reserved location is a bin location that becomes vacant but is retained on record for storage of materiel due-in.

366106 - USE AND IMPORTANCE OF THE ITEM LOCATOR RECORD

a. The Item Locator Record is basic to all depot supply operations. It is utilized in receiving and shipping processing, inspection and inventory, and the preparation of management reports.

b. It is imperative that all data elements of the Item Locator Record be maintained on a current and accurate basis.

366107 - RELATION OF RECORDS TO THE PREPOSITIONED MATERIEL RECEIPT RECORD

a. The Item Locator Record is closely allied to, and utilized in conjunction with the Prepositioned Materiel Receipt Record in many processes, for information, action, or decision purposes.

b. Many data elements of the Item Locator Record are established from Prepositioned Materiel Receipt Cards.

c. Simultaneous or joint inquiries are made into the Item Locator Record and Prepositioned Materiel Receipt Card Records. Inquiry answers are furnished on the same document.

SECTION II - BASIC RECORD

366201 - GENERAL

a. This section outlines policies and procedures for establishment and maintenance of data elements in the Basic Record of the Item Locator Record.

b. The Basic Record describes the common characteristics of Stock Numbers for stock catalog and shipping purposes and also identifies items for specific or specialized applications.

c. Each depot will establish and maintain files and records necessary to facilitate development of data for the Basic Record.

366202 - CONTINGENT AND MANDATORY DATA ELEMENTS

a. Although there are many data elements in the Basic Record, all data elements are not required for each Stock Number; however, certain elements of data are mandatory for each Stock Number.

b. The following portrays the data elements of the Basic Record and mandatory or contingent provisions:

DATA ELEMENT	PROVISIONS
Stock Number	Mandatory
Item Description	Mandatory
Unit of Issue	Mandatory
Commodity Manager Code	Mandatory
National Motor Freight Classification	Mandatory

DATA ELEMENT	PROVISIONS
National Motor Freight Classification Suffix Code	Mandatory
Freight Rating LTL Code	Mandatory
Freight Rating LCL Code	Mandatory
Water Commodity Code	Mandatory
Air Commodity Code	Mandatory
Air Cargo Dimension Code	Mandatory
Storage Intransit Privilege Code	Contingent
Unit Weight	Mandatory
Unit Cube	Mandatory
Months Demand	Contingent
Popularity Group Code	Contingent
Shelf-Life Code	Mandatory
Inventory Category Code	Contingent
Inventory In-Process Code	Contingent
Deleted Item Code	Contingent
Physical Security Code	Mandatory
Manhour Standard Application Code	Mandatory
Special Requirements Code	Mandatory

c. Data elements for those items identified in subparagraph b above as "contingent" will be entered in the Basic Record only when applicable.

366203 - CONTINGENT ITEMS

a. Contingent data elements may be separated further into two subdivisions or groups as follows:

(1) Group 1 - This group consists of those data elements for which data are not static. Data are developed and entered in the record contingent upon other operations. Data may be entered for a short period of time and later deleted from the record.

(2) Group 2 - This group consists of data elements that are known; however, it is not considered desirable to enter data for all Stock Numbers due to the fact all data may not be pertinent to the individual depots operation or mission at a particular point in time.

b. Group 1 Data.

The following governs entry, changes, and deletions of data:

(1) Storage Intransit Privilege Code. This entry is contingent upon the method of receipt and mode of transportation. Transit is applicable in certain instances for materiel received in carload or truckload lots.

(2) Inventory In Process Code. This entry is applicable only when inventories are in process, and is removed upon completion of inventory count processing actions.

(3) Deleted Item Code. This entry is entered from the processing of SIC Card, DIC CMR, Phrase Code L, and DIC CMD, Phrase Code blank. The code is removed upon reinstatement of a deleted item.

(4) Frequency Count and Popularity Group Code. These entries are made up by the computer, and may not exist for a period of time for new items.

(5) Special Requirement Codes. This element is based upon the nature or physical characteristics of the item.

c. Group II Elements:

(1) This group includes sample inventory exception items.

(2) In this instance, the identity of Stock Numbers is known; however, it may be undesirable to enter all data in the record inasmuch as items may not be stored at the depot, either currently or in the foreseeable future.

(3) Data elements will be entered only when materiel is in stock or when a Prepositioned Materiel Receipt Card is received for such items.

366204 - MANDATORY DATA ELEMENTS

a. The following mandatory data elements are entered in the record from Prepositioned Materiel Receipt Cards:

(1) Stock Number

(2) Unit of Issue

(3) Commodity Manager Code

b. An Incomplete Item Locator Data Report (appendix F-34) is prepared by the computer in those instances wherein a record is established and data elements are either missing or incomplete.

c. Basis for preparation of this research report is as follows:

(1) Prepositioned Materiel Receipt Card is received; data elements of the record are missing or incomplete; or

(2) Location is established in the Subrecord; Basic Record does not exist, or data elements are incomplete.

d. The Incomplete Item Locator Data Report will be utilized to conduct research to obtain all necessary data elements not furnished on the report.

e. Data will be entered on the report which will then be utilized to prepare input cards to establish data elements in the Basic Record.

f. In some instances the NMFC Code may change; this may affect numerous stock numbers in the Item Locator Record. DIC ZBE, appendix B-75, Item Location Record (Freight Classification), will be utilized for this purpose (see appendix E-075 P).

366205 - PURIFICATION OF BASIC RECORD DATA

a. The Basic Record and data elements therein will be established and maintained for those stock numbers essential to the operations and mission of each installation.

b. The Basic Record will be searched and matched with the Locator Subrecord and Prepositioned Materiel Record. The Basic Record will be canceled for all stock numbers based on the following criteria:

(1) A Location Subrecord does not exist for stock number.

(2) Prepositioned Materiel Receipt Record does not exist for the stock number.

(3) The above two conditions have existed for shelf-life items other than 0, deleted flag, or cross-reference flag for at least 360 days.

366206 - INQUIRY METHODS

DIC ZBJ, Locator Inquiry Card, appendix B-79, prepared as indicated in appendix E-079 P, utilized in conjunction with appropriate Action Codes, appendix A-42, provides a method of inquiry into the Basic and Subrecord. Inquiry data is provided in listing format. Remote inquiry is also available as described in appendix E-163 P.

366207 - MANAGEMENT REPORTS

Management Reports, as well as listings of data required for emergency operations, that are prepared on a periodic basis without submission of card input are detailed in the F Series appendices. These reports are as follows:

a. Appendix F-24, Popularity Group Report

b. Appendix F-28, Delinquent Deleted Item Report

c. Appendix F-51, Emergency Item Locator Record Listing

d. Appendix F-52, Item Locator Transaction Record

e. Appendix F-56, Summary Storage Location Analysis Report

f. Appendix F-81, SIC Multiple Location Listings

g. Appendix F-82, Storage Item Change Listing

h. Appendix F-96, Locator File Overflow Locations

i. Appendix F-97, Reinstatement of Deleted Items

SECTION III - STOCK LOCATOR SUBRECORD

366301 - GENERAL

a. This section outlines policies and procedures for establishment and maintenance of data elements in the Stock Locator Subrecord of the Item Locator Record.

b. The Stock Locator Subrecord:

(1) Describes the peculiarities or detailed characteristics of materiel in-storage and identifies the exact location of such materiel in storage for occupied locations.

(2) Identifies bin storage locations that have not been deleted but are reserved, identified by Stock Number and Type Location Code for storage of due-in materiel.

366302 - DATA ELEMENTS

a. Many of the data elements of the Locator Subrecord are mandatory while others are assigned only when necessary or required.

b. The following outlines the mandatory and contingent provisions for each data element:

*(1) Type Location Code	Contingent
(2) Location	Mandatory
(3) Type of Storage	Mandatory
(4) Condition Code	Mandatory

(5) Inspection Date	Contingent (Mandatory for shelf-life items)
*(6) Date of Pack/Expiration	Contingent (Mandatory for shelf-line items)
(7) Lot/Contract Number	Contingent
(8) Unit Pack	Mandatory
(9) Type of Pack	Contingent (Mandatory for Subsistence)

*Initially computer assigned. See paragraph 366303 c(1) below, which provides depot option in storing by year date of pack.

366303 - CONTINGENT DATA ELEMENTS

a. Detailed explanations of all data elements of this record are provided in the A and G Series of appendices; however, additional definition and rationale is furnished herein for purposes of clarity and continuity.

b. Inspection Date. This element is applicable to shelf-life items and to items for which storage serviceability standards have been established. This entry does not pertain to bin stocks except for shelf-life items.

c. Date of Pack:

(1) This element is not applicable to bin type stocks (other than short shelf-life items). The depots have the option to store like nonshelf-life items with the same year date of pack in the same location. This option will reduce the number of multilocations for like items with the same year date of pack. However, issues must be made using "FIFO" principles.

(2) In the absence of a manually assigned Date of Pack/Expiration Date, the date of record establishment will be entered into this field by the computer for record sequencing purposes.

d. Lot/Contract Number. This entry has limited application and will be entered on an exception basis only when essential to operations.

e. Type of Pack Code. This entry is applicable to certain specific commodities (mandatory for subsistence) and has little application to bin stocks.

366304 - GENERAL PROCEDURE FOR ESTABLISHMENT OF DATA ELEMENTS

a. The establishment of locations and data elements in the Item Locator Record is normally due to receipt of a Prepositioned Materiel Receipt Card (PMRC), particularly in those instances wherein the items due-in or received have not been stored previously.

b. When materiel is received, a Type A Remote Receipt Inquiry is processed to obtain data from the Locator and PMR Files. The reponse is printed on the Receipt Control Document and the Storage Action Document, appendices F-200 and F-202 respectively.

c. If no locator record is available, the computer will automatically create an item locator record from the location subrecord addition transaction. An inquiry to the MOWASP Central Data Bank will be prepared and processed by the computer to acquire the missing data, which will be automatically processed to the deficient record when received.

366305 - RECEIPT DOCUMENT

a. The Receipt Storage Action Document (SAD), appendix F-202, is used to reflect locator and sub-locator information obtained from the input of a Type A or DIC ZB6 Receipt Inquiry action. This document contains locator information on the materiel received and is used as a coding sheet for Receipt Stow Notices (appendix B-46 or B-144) which, in their long form, will add new locations to the locator file.

b. The Type A or DIC ZB6 Receipt Inquiry inputs will not be used for routine locator inquiries.

366306 - STORAGE LOCATION IDENTIFICATION LABELS

a. Storage Location Identification Labels are normally referred to as stack cards or labels (see appendices C-104 and E-104 P).

b. The Storage Location Identification Label serves the following purposes:

(1) Identifies materiel in storage and the applicable location.

(2) Identifies reserved bin locations.

(3) Provides a means of deleting locations and data from the locator Subrecord.

c. Storage Location Identification Labels are furnished for:

(1) Each obligated location in the Locator Subrecord.

(2) Each reserved bin location in the Locator Subrecord.

d. New or revised Storage Location Identification Labels will be furnished:

(1) When the status of a location changes between obligated and reserved or from unobligated to obligated bin storage.

(2) When SIC processing consolidates National Stock Numbers.

(3) When Condition Code, Unit of Issue, Commodity Manager Code, Shelf-Life Code, or Type Storage Code for a specific location is changed.

(4) When the Inspection Date for a specific location is changed.

e. Storage Location Identification Labels will be:

(1) Affixed to bins, pull boxes, racks, frames, and so forth.

(2) Affixed to pallets, boxes, or containers for occupied bulk locations.

f. At DGSC, in DISARS controlled warehouses a DISARS Control Document (DCD) will be used in lieu of the C-104 label and processed in accordance with DISARS operating procedures.

366307 - LOCATOR UPDATE - RECEIPTS PROCESSING

a. The Type A remote input or ZB6 card input will be used to inquire for stock locator information when a receipt arrives at the depot. Use of the resulting documentation output by this type of inquiry action is outlined in appendices F-200 and F-202. Details reflecting the use of the storage portion are contained in appendix E-110. A summary of the stock locator related actions associated with this input is as follows:

(1) Print locator data.

(a) Occupied location

(b) Reserved bin location

(2) Establish a new receipt indicator in the Stock Locator File.

(a) Indicator flag is automatically removed after six days.

(b) Indicator prints out on the MRO, appendix C-11, block BB, when applicable.

b. During processing of the receipt in Receiving Division, data pertinent to the Stock Locator File may be annotated by receiving personnel on the Stow Action Document (SAD), appendix F-202. The following data will be entered as required:

(1) Inspection Date

(2) Unit Pack

(3) Date of Pack/Expiration

(4) Lot/Contract Number

(5) Lot/Contract Indicator

(6) Condition Code (new) - Inspectors will circle the old or incorrect condition code and annotate the new or corrected conditions when a stock condition code change has occurred during the receipt inspection. Locations reflected on the SAD are also incorrect and should not be used in accordance with Appendix E-047 P.

(7) Type Location Code, if A or K.

366308 - LOCATOR DOCUMENT DISTRIBUTION - RECEIPTS

a. Two copies of the SAD and one copy of the RCD will be provided for each receipt when receipt is forwarded to the Storage Area. These documents will be used to control the required stowage actions.

b. Distribution of the SAD/RCD will be as follows:

(1) Original copy of the RCD will remain with the receiving documents for receipts processing.

(2) One copy of the RCD and two copies of the SAD annotated as required by receiving personnel will be forwarded with the materiel to the storage location. One of these SAD copies will be used as the source document for preparation of the Receipt Stow Notice (appendix E-110 P) to clear the Suspended Receipt File record and add a new location, when necessary. The other copy of the RCD and SAD will be used as a temporary label until a new location is established.

366309 - STORING OF MATERIEL IN LOCATION

a. During the processing of stowing a new receipt, the SAD, appendices B-46 and B-144, is utilized to determine if an existing active location or a reserved bin location can be used to stow the materiel. The locations provided on the form will always be checked for possible use when the Condition Code of the Type A/ZB6 Receipt Inquiry input corresponds to the actual condition of the materiel.

b. When an occupied location can be used to stow the receipt, the Storage Action Document (SAD) will be processed to clear the receipt suspense. When an occupied location cannot be used, the materiel will be stowed in a vacant location and the Receipt Stow Notice will be processed to clear the receipt suspense and add the new location.

c. When a reserved bin location (Type Location 1) is provided on the SAD and the location is used, it is necessary only to process a Receipt Stow Notice to clear the receipt suspense. When a furnished reserved bin location is not used, the Receipt Stow Notice will be processed to clear the suspense and add the location used. In addition it is necessary to delete the reserved bin location since this location was automatically converted to active status when the Type A inquiry was processed.

d. When no locations are provided on the SAD, it will always be necessary to process a Receipt Stow Notice which includes a new location. Adding a location with the Receipt Stow Notice will also be necessary when the Condition Code of the materiel is J, K or L. Processing of a Receipt Stow Notice which includes a location will result in automatic generation of a locator update transaction to add the new location to the Stock Locator File. Detailed procedures for stowing materiel and processing Receipt Stow Notices in various situations appear in appendix E-110 P.

366310 - STOCK LOCATOR ADJUSTMENTS/DISCREPANCIES

a. Surveillance inspections and other daily operations may necessitate processing of changes to data elements of the Locator Subrecord. Such changes may include, but are not limited to the following:

(1) Stock Number

(2) Condition Code

(3) Inspection Date

b. The Storage Location Identification Label will be utilized to delete data currently on record.

c. DLA Form 536, Stock Locator Change Document, will be completed to correct data:

(1) One copy will be forwarded to keypunch operation.

(2) A Condition Code change will be IAW Chapter 5.

d. Where surveillance inspection is based on computer schedule and output, the Inspection Test Card, DIC ZC0, will be utilized to update the Locator Subrecord (see appendix E-116 P).

366311 - CONTROL DURING REWAREHOUSING

a. Normally rewarehousing is accomplished or based upon knowledge of all locations, all data elements, and applicable Type of Storage Codes. Rewarehousing instructions will provide for assignment or reassignment of Type of Storage, as appropriate.

b. The Type Location Code, appendix A-58, is usually computer assigned based on data on the input document (primarily Type of Storage Code) which establishes the Locator Subrecord.

(1) This code is entered in each Item Locator Subrecord to indicate the order of selection of the appropriate bin or bulk location from which stock is to be selected. It may be manually assigned when determined that stock in a specific location should be utilized prior to other similar stock.

(2) In some instances, bulk items may exceed the desired number of locations. When such a condition occurs, consideration will be given to depleting stock from specific locations through use of the Type Location Code, rather than to accomplish complete rewarehousing action.

c. The establishment of the new location and deletion of the old location will be accomplished simultaneously through the submission of DLA Form 676, Rewarehousing Card, appendix C-47, prepared as indicated in appendix E-072 P.

366312 - DELETION ACTIONS

a. When all stocks are removed from a storage location, a transaction will be processed to delete data elements from the Locator Subrecord. The Storage Location Identification Label may be removed, annotated with "delete" and Organization Code and forwarded to keypunch operation for preparation of a ZBA card. DLA Form 536 may be used when the label is not available or cannot be removed.

b. A delete transaction for an item:

(1) Which is identified in the Basic Record with a Deleted Item Code will delete both the Basic Record and the Locator Subrecord, provided the location is the only location on record.

(2) Which is identified with Action Code FW will delete the Locator Subrecord.

c. All delete transactions other than those identified in subparagraph b above will be processed against the PMRC File:

(1) If a PMRC is not on record, the data elements will be deleted.

(2) If a PMRC is on record, and the location is identified as a bin location, it will be retained and identified as Type Location Code 1. All other data elements will be deleted. This process will apply when the bin location is the only one on record; if two or more locations are on record, the location specified will be deleted.

d. An automatic purge of the Basic Item Locator Record is made by the computer during the run of the Locator Scan to produce the F-51 or F-52.

(1) When last location is deleted from the Locator Subrecord and there is no PMR on file, Basic Record is flagged; at least 90 days after flag is established and during the next Scan to produce the F51/F52, record will purge.

(2) When last bin location is deleted from the Locator Subrecord and there is a PMR on file, the Basic Record will be retained on file.

366313 - PURIFICATION OF RESERVED BIN LOCATIONS

a. The procedures herein prescribe for retention of a vacant bin location as a reserved location provided a Prepositioned Materiel Receipt Record exists and the location is the only one on record.

b. The status of reserved bin location may change based upon changes to the prepositioned Materiel Receipt Record.

c. Once each quarter the reserved bin locations, Type Location Code number one, will be matched with the Prepositioned Materiel Receipt Record.

d. In those instances wherein the Stock Number assigned to the reserved bin location does not match the Stock Number of a Prepositioned Materiel Receipt Record, action will be taken as follows:

(1) Location will be deleted from the Locator Subrecord.

(2) Location will be established in the Location Availability Record.

366314 - LOCATOR SUBRECORD INQUIRY METHODS

a. A variety of methods have been established to obtain data from the Locator Subrecord for management, operational or investigative purposes. These methods are in addition to use of DIC ZB6 and are outlined in subsequent paragraphs.

b. General Locator Inquiry Answer, Type of Inquiry Code B (Remote use only), appendices A-53, C-63, and E-163 P.

c. Type A Remote Receipt Inquiry and Receipt Inquiry Card (appendix B-41 and B-102) used by receipt processing activities only, reference appendix E-047 P.

d. Card Input, Locator Inquiry Card, DIC ZBJ, see appendices B-79, E-079 P, F-25, F-26, F-27, F-36, and F-37.

366315 - MANAGEMENT REPORTS

Management Reports pertinent to the Locator Subrecord, which are produced on a periodic basis without submission of an input card, are listed in the F appendices (see paragraph 366207, Section II).

SECTION IV - STOCK CATALOG CHANGES - DLA

366401 - GENERAL

This section establishes policies and procedures governing depot processing of catalog changes from punched card data and manual communications received from DSCs.

366402 - STORAGE ITEM CHANGE (SIC) CARD

a. The DLA System provides that DSCs will furnish depots with SIC Cards covering Stock Catalog Changes in the format of appendix B-23.

b. Cards are required for processing only when the catalog data is pertinent to depot operations. For example, unit price changes, identification of an item as a substitute item are not applicable, and therefore catalog data should not be furnished.

366403 - IDENTIFICATION OF SIC CARDS

SIC Cards are identified by the following DICs:

a. CMC

b. CMD

c. CML

d. CMR

e. CMM

366404 - RECEIPT AND DISTRIBUTION OF SIC CARDS

a. SIC Cards may be received via AUTODIN Mail Parcel Post, and so on. Regardless of the method of receipt, all cards will be forwarded to Data Systems for validation and processing to the SIC Holding File in the computer.

b. An effective date is specified on SIC Cards. This is normally the first day of the month.

366405 - SIC LISTINGS

a. Listings are received for all SIC Cards. These listings are in NSN Sequence and list all actions.

b. Listings will be retained by the MSO DS/T.

366406 - EFFECT OF SIC CARDS

a. The following types of actions pertinent to depot operations are included in SIC Cards:

(1) Changes to NSNs

(2) Consolidation of one NSN with another NSN

(3) Identification of NSNs as deleted items - no longer required in the supply systems

(4) UI changes

(5) Logistical Transfer actions

b. SIC Cards effect the Item Locator Record and Subrecord. These cards also have an impact on operations requiring identification of materiel in storage, repackaging of materiel, and consolidation of stocks from various locations.

366407 - DATA ELEMENTS SUBJECT TO CHANGE

a. The detailed format of the SIC Cards is outlined in appendix B-23.

b. The following are elements of data which, when changed, will effect depot operations:

(1) NSN as prescribed by Phrase Code or DIC, pos. 5-17

(2) Losing Management Activity, pos. 18-19

(3) New or Current UI, pos. 37-38

(4) NSN as prescribed by Phrase Code or DIC, pos. 22-34

(5) Gaining Management Activity, pos. 20-21

(6) Shelf-Life Code, pos. 35

(7) Physical Security Code, pos. 36

366408 - CODES EFFECTING CHANGES

a. The DLA system utilizes DICs in conjunction with Phrase Codes to effect changes to the data elements NSN and UI.

b. The DIC is furnished in pos. 1-3 and identifies the basic action or change.

c. A Phrase Code may be furnished to modify or outline the specific action or change required. The Phrase Code is furnished in pos. 4 of the SIC Card.

d. A complete description of DICs and Phrase Codes is furnished in appendix B-23.

e. The table below depicts the correlation between DICs and Phrase Codes and action required.

366409 - PROCESSING OF SIC CARDS

On the effective date, all SIC Cards with the effective date will be removed from the SIC Card Hold File for processing to the Item Locator Record and the Classification Suspense File.

DIC (1-3)	PHRASE CODE (4)	DESCRIPTION	NSN (5-17)	UI (37-38)	LOSING MGR. (18-19)	NSN (22-34)	GAINING MGR. (20-21)	LOCAL DEPOT ACTION
CMR	A	Consolidated with (NSN) 1						process
CMR	C	Changed to (FSC) 1						process
CMR	D	Changed to (NSN) 1						process
CMD	blank	NSN deleted 1						process
CMM	blank	NSN logistically tr'sd			1			process on exception basis
CML	blank	NSN changed and tr'sd 1						process on exception basis
CMC	blank	Other than NSN 1						process

a. Changes will be made to Stock Number and UI, as appropriate.

b. Where a conversion factor is furnished with a UI Change, new Unit Weight and Unit Cube will be computed and placed in the record.

c. Changes to Commodity Manager Code will be processed to prepare a listing for review and manual processing. See paragraph 366411.

d. SIC Cards identifying deleted items will be processed to identify the NSN in the Basic Record with the appropriate Deleted Item Code.

e. Selected SIC actions will update the Classification Suspense Files data element. Stock number changes, DIC CML, and DIC CMR, together with DIC CMC (UI Change only) specifically, will accomplish the update. No action will be taken on other SIC DICs CMM CMN CMD and (other than UI) CMC cards.

366410 - OUTPUT FROM SIC CARD PROCESSING

The following will be produced resultant to processing:

a. Storage Location Identification Labels, appendix C-104

b. Storage Item Change Listing, appendix F-82

c. Multiple Location Listing, appendix F-81

d. Deleted Item Inventory Count Card, appendix B-76

e. Delinquent Deleted Item Report, appendix F-28, 90 days subsequent to effective date

366411 - CHANGES IN COMMODITY MANAGER

a. Processing of changes in Manager, although received via card media, will require manual processing rather than computer application for the following reasons:

(1) The Manager Code utilized in the Locator System is a single-digit code, whereas the SICC utilizes the 2-digit code outlined in the FMSC, M1-7.

(2) Correlation is feasible only by establishment of extensive lookup tables.

(3) The number of transactions involved on a monthly basis does not warrant computer application.

b. The SIC Listing will be reviewed to determine if the Locator File must be changed manually. Entries in the last three columns of Part II, F-82, (Manager changes) will require a manual update of Locator File to reflect the new Manager Code.

c. Item Locator Record Card, DIC ZBC, will be prepared and processed to change the Commodity Manager Code in the Item Locator Record, as indicated in appendix E-073 P.

366412 - CHANGES IN NONDEFINITIVE UNITS OF ISSUE

a. Change in a nondefinitive UI may result in change to QE data in the catalog files. Storage activities will be notified of pending QE data changes to items, via TWX or letter, no later than 15 days prior to the effective date of the change.

b. DS/T will manually process QE data changes as follows:

(1) Annotate the SIC Listing (F-82), Part III, with the new QE data.

(2) Contact UI coordinator in the appropriate DSC MSO to get QE data if no TWX or letter is received for a nondefinitive UI change appearing on the F-82 report.

(3) Take action to remark/repackage/placard stocks per paragraph 366413d.

(4) Notify the appropriate DSC IM by telephone upon completion of repackaging/remarking/placarding of stocks.

NOTE: There are times when the QE data for a nondefinitive UI may be changed without change to the UI. This type of change will not result in an SICC transaction to the storage activity. Such changes will be processed manually as described above except that a locally developed manual listing will be substituted for the F-82 report.

366413 - STORAGE ACTION

a. DS/T will receive SIC Listings, Storage Location Identification Labels, and Multiple Location Listings.

b. NSN changes and consolidations:

(1) New Storage Location Identification Labels will be placed on pull boxes, racks, pallets, or materiel. Old labels will be removed and destroyed.

(2) Stocks in storage will be remarked:

(a) Unit packages, if not in an unbroken intermediate container, will be remarked.

(b) Intermediate packages will be remarked if not opened. Unit packages need not be remarked.

(c) Bulk containers in rack storage will be remarked.

(d) Bulk containers in bulk storage will be remarked or placarded and remarked at time of shipment.

c. Multiple Location List will be utilized to consolidate locations (appendix E-021 P).

d. UI changes:

(1) Where the UI is definitive (i.e., EA GL FT) change is self-explanatory.

(2) Where the UI is nondefinitive (i.e., BX DR LG) consult the F-82 report, Part III, annotated with an in-the-clear QE per paragraph 366412 and perpetuate the QE data on the label.

(3) Loose stocks in bin storage will be repackaged to conform to the new UI.

(4) In other instances the new UI will be marked on containers as outlined in subparagraph b(2) above.

e. Stocks should be remarked and repackaged no earlier than necessary prior to the effective date. This will reduce the chance of stock selection errors.

366414 - DISPOSITION OF DELETED ITEMS

a. An alpha code has been established for each month of the year to identify the month during which a stock catalog change was processed identifying NSNs as deleted items; e.g., A-January, B-February, and so on.

b. DSCs are required to ship all deleted items to disposal either prior to or within 7 days after the effective date of the stock catalog change.

c. If stocks are on hand after this time, depots are required to followup to the DSCs for disposition.

d. When all stocks in a location are shipped to property disposal, the location will be deleted from the Stock Locator Record.

e. As of the seventh day of each month the computer will generate an Inventory for items deleted by a Storage Item Change Card. These items will be automatically loaded into the Inventory workload bank, following the effective day of the deleted action. (Standard MOWASP Inventory Procedure will be followed.)

f. If there is a disposal release order in process, the item will not be loaded in the Inventory workload bank. If a DRO (DIC A5J) processes into the system for the item after the Inventory procedure has started, the Inventory will be canceled. When the Inventory has been completed, a DIC CK8, appendix B-33, deleted item report and reply card, will be forwarded to the DSC/IPC.

CHAPTER 67

LOCAL MANAGEMENT DECISIONS IN MOWASP

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CHAPTER 67

LOCAL MANAGEMENT DECISIONS IN MOWASP

SECTION I - GENERAL

367101 - PURPOSE

This chapter delineates the various decisions which must be made within the defense depot or DSC with collocated storage activity (subsequently referred to as depot) due to the implementation of MOWASP.

367102 - SCOPE

These decisions will have a significant effect on the local operating procedures within the depot and will involve various areas throughout the Directorate of Storage and Transportation.

367103 - REFERENCES

Various appendices are related and are referred to in subsequent sections of this chapter.

367104 - BACKGROUND

During the development of MOWASP, it became apparent that local conditions might require certain variations from the standard system; hence, the depot options have been provided in certain areas. These are described in this chapter.

367105 - POLICY

Standardized procedures prescribed under the Standard Automation Information System (SAIS) will be followed by all DLA field activities. The deviations included in this chapter are allowed.

367106 - RESPONSIBILITIES

Decisions required by this chapter are to be made by management personnel who are in positions of authority over the functions involved.

SECTION II - ESTABLISHMENT OF TABLES IN THE COMPUTER

367201 - "RIC FROM" TABLE

a. This table is required in the computer to indicate all activities from which MROs will be accepted by the local depot.

b. This table is limited to 100 entries and is established and maintained by appendix B-66, part A.

367202 - DIC/FRC CROSS-REFERENCE TABLE

a. This table is used in the mechanized assignment of Functional Routing Codes (FRCs) to be applied to special document identifier documents if the FRC is missing.

b. This table is limited to 148 entries and is established and maintained by appendix B-66, part A.

367203 - SPECIAL PROJECT TABLE

a. This table is required in the computer to indicate all applicable Project Codes (appendix A-11) that require special control or treatment during MRO and shipment processing. This table provides:

(1) A SEAVAN Eligibility Mode Indicator.

(2) A Parcel Post Indicator on those shipments which may not be shipped by parcel post; or that parcel post shipments must be registered.

(3) A special code to indicate that shipments should be made to an assembly/consolidation address in lieu of address shown in the MRO.

(4) Control List Indicator (see appendix F-4).

(5) Special Instructions or cross-reference to special instructional documents.

b. This table is limited to 714 entries and is established and maintained by appendix B-66, part B.

367204 - INVENTORY CONTROL TABLE

a. This table is required in the computer to serve the following functions:

(1) Establish serial numbers to be assigned as document numbers to computer-generated DoD Materiel Adjustment Documents (DD Form 1487) (appendix B-22). Indicated for each Commodity Manager is the start, ending and current serial numbers.

(2) Establish the number of days prior to effective date on which the local depot desires the printing of the Storage Item Change Listing (appendix F-82) and the Storage Location Identification Labels (appendix C-104). On the print-out of the table (see subparagraph b below) the number appears under the caption CMDM PRE-DOC INTERVAL.

b. This table is limited to 40 entries and is established and maintained by appendix B-66, part C.

367205 - AREA SHIPPING CYCLE TABLE

a. This table is required in the computer to be used in selecting stored MROs for timely release for processing. This involves the following:

(1) Each Activity Address Code in the DoDAAD File may be assigned a Geographic Area Code (appendix A-97) to aid in scheduling shipments.

(2) Each Geographic Area Code is assigned one or more Area Shipping Cycle Table Rotation Codes (appendix A-78) to indicate the day(s) of the week on which MROs are to be released.

b. This table identifies, by Julian day and day of week, every day of the year which is scheduled to be a Planned Date to Transportation (PDT). Inclusion of Saturdays, Sundays, and holidays is at the option of the depot.

c. For each Geographic Area Code, this table indicates the specific workdays on which documents are to be released for processing. Local depot may specify these workdays by either of the following:

(1) Particular days of the week.

(2) Based on an established interval/schedule.

d. This table is established and maintained by appendix B-66, part F.

367206 - TARIFF NUMBER CROSS-REFERENCE TABLE AND DEPOT IDENTIFICATION TABLE

a. The Tariff Number Cross-Reference Table is used in conjunction with Freight Description File transactions originating from entry of DICs ZUK and ZVL. Tariff Identification Codes noted in these DICs which match this table are converted to the in-the-clear tariff number prior to accessing the Freight Description File.

b. The Depot Identification Table establishes a Depot Identification Code for use when processing transactions associated with updating the Freight Description File.

c. These tables are established and maintained by appendix B-66, part G.

367207 - TRANSPORTATION APPROPRIATION TABLE

a. This table is used to reflect the appropriation numbers and dollars assigned to depots for movement of materiel.

b. This table is limited to 55 entries and is established and maintained by appendix B-66, part H.

367208 - DATA BANK FSC TABLE

a. This table is used to furnish item data to the Central Data Bank by prime depot and Federal Supply Class.

b. This table is limited to 383 entries and is established and maintained by appendix B-66, part I.

367209 - COUNT CARD MATRIX TABLE

a. This table serves three purposes:

(1) Establishment of a matrix table for batching and sequencing of count cards.

(2) Establishment of manhour standards for Inventory Type Storage Codes.

(3) Establishment of Inventory Acceptance Options from $.00 to $500.00 for all DLA managers, any three non-DLA managers and all other managers.

b. This table is established and maintained by appendix B-66, part J.

367210 - MOFAST TABLE AND CONTROL

a. Three separate tables are established as follows:

(1) Part 1 - Transit Time Table. This table identifies the number of days required to ship materiel via surface modes from a storage depot to a destination area identified by a Standard Point Location Code (SPLC).

(2) Part 2 - Air Shipment Exemption Table. This table identifies SPLCs which represent destination areas that are exempt from air shipment. Shipments to these SPLCs will, during the MOFAST process, be assigned Process Code SA and subsequently be assigned to a GBL.

(3) Part 3 - Table of Frozen Port Consignees. This table identifies consignees which have restricted water shipping because of ice bound port facilities.

b. These tables are limited to 100 entries each and are established and maintained by appendix B-66, part K.

367211 - MOFAST TABLE AND CONTROL

a. Two separate tables are established as follows:

(1) Part 1 - MOFAST Volume Destination Table. This table is used to identify shipment units which will be forwarded to volume shipping areas.

(2) Part 2 - Mechanized Center Workload Report Parameters. This table identifies Location Group criteria used in formatting the F-177, MOFAST Mechanized Center Release Workload Schedule.

367212 - ONE FREIGHT/ALL FREIGHT CONTROLS AND OPTIONS

a. This table is used to:

(1) Identify MROs exempt from One Freight/All Freight eligibility based on Service Code and IPG.

(2) Identify MROs exempt from One Freight/All Freight eligibility based on Geographic Area.

(3) Establishes minimum weight for shipments to be eligible for One Freight/All Freight.

(4) Identifies exception minimum weights for One Freight/All Freight processing of high volume DCRs or consignees when the consignee is equal to the DCR.

b. This table is established and maintained by appendix B-66, part M.

367213 - SHIPMENT PLANNING TABLE

a. This table establishes eligibility parameters for MROs to be automatically assigned to the SEAVAN Shipment Planning Process by:

(1) Commodity

(2) Location Group Code

(3) Service Code by IPG

(4) Minimum MRO Weight

(5) Minimum MRO Cube

367214 - POD HAZARDOUS POE CROSS-REFERENCE TABLE

a. This table is used to identify POD/POE relationships for overseas shipment of hazardous materiel.

b. This table is established and maintained by appendix B-66, part O.

367215 - FMS TRANSCEIVING/COUNTRY TABLE

This table indicates countries capable of receiving FMS NOAs by AUTODIN and the corresponding communications routing. It is also used to provide the in-the-clear country name.

SECTION III - ESTABLISHMENT OF SIGNIFICANT CONSTANTS

367301 - DEPOT ACTIVITY ADDRESS CODE

It is necessary that this code be established in the computer. This is entered by appendix B-66, part D, Action Code 01.

367302 - PROPERTY DISPOSAL OFFICER'S ADDRESS

It is necessary that the AAC of the PDO who serves the depot be entered in the computer. This is entered by appendix B-66, part D, Action Code 01.

367303 - DEPOT ROUTING IDENTIFIER

It is necessary that the middle character only of the RIC of the local depot be established in the computer. This is entered by appendix B-66, part D, Action Code 01.

367304 - MAXIMUM WEIGHT AND CUBE PER DD FORM 1348-1

a. Each depot must specify the maximum pounds and cubic feet allowed for the issuance of any stock by a single DD Form 1348-1.

b. This is entered by appendix B-66, part D, Action Code 01.

367305 - PROCESSING TIME INCREMENTS

a. Within the total allowed processing time, each depot must specify the allowed time increments to pick, pack, and assemble MROs, as follows:

(1) For IPGs I and II - in specified hours for completion.

(2) For IPG III - number of days and hour of that day. For each MRO, the computer calculates these increments and prints on DD Form 1348-1.

b. These times are entered by appendix B-66, part D, Action Code 01.

367306 - DICOMSS COMPATIBILITY CODE OPTION

This option is to be exercised if appendix A-68 Codes E and F are to be considered equal to Codes B and C respectively during warm months. This is entered by appendix B-66, part D, Action Code 01.

367307 - SPECIAL REQUIREMENTS CODE OPTION

This option is to be exercised if appendix A-81 Code Q is to be considered equal to Code Z during warm months. The option is entered by appendix B-66, part D, Action Code 01.

367308 - DICOMSS CYCLE CODE EXTENT OPTION

This option is provided to DICOMSS depots as an alternate to the normal MRO program selection of locations with the earliest date of pack. When exercised, MOWASP MRO location selection will be controlled by the last position of the warehouse location code which equates to a predetermined number of cycle codes. The extent option codes are machine determined from the number of cycle codes to be considered in each extent (i.e., an entry of 4 in the table provides Extent Option Code A to Cycle Codes A, B, C, and D and E to Cycles E, F, G, and H). Initiation of the option will provide extent option codes for the appropriate intervals beginning with Cycle Code A. The option is entered by appendix B-66, part D, Action Code 01. Cycle Code I (Frustrated Cargo) is not included in this process.

367309 - MECHANIZED WAREHOUSE AUTOMATIC CLEAR OPTION

This option identifies the number of days after the Document Release Date required to ship IPG III parcel post shipments from mechanized warehouse areas. This is entered by appendix B-66, part D, Action Code 01.

367310 - OTHER WAREHOUSE AUTOMATIC CLEAR OPTION

This option identifies the number of days after the Document Release Date required to ship IPG III parcel post shipments from other than mechanized warehouse areas. This is entered by appendix B-66, part D, Action Code 01.

367311 - PRINT SUPPRESSION FLAG

a. Exercising this option will cause the following data not to print on the F-84, Activity Address Record Listing:

(1) DIC TA1 adds for FEDSTRIP Addresses

(2) DIC TA4 and MA3 deletions

(3) DIC TA3 and MA2 changes to Inactive Addresses

b. The option is entered by appendix B-66, part D, Action Code 01.

367312 - RETURN ADDRESS OPTION

This option is exercised if the return address is to be printed on the DD Form 1348-1. This is entered by appendix B-66, part D, Action Code 01.

367313 - EXTENDED MRO BANK OPTION

This option is exercised if extended banking is desired. This is entered by appendix B-66, part D, Action Code 01.

367314 - INVENTORY CONSOLIDATION OPTION

This option is exercised if consolidation of MROs under inventory is desired. This is entered by appendix B-66, part D, Action Code 01.

367315 - SEAVAN INDICATOR OPTION

This option is entered if the depot desires Automated SEAVAN Shipment Planning. This is entered by appendix B-66, part D, Action Code 01.

367316 - GRANT AID - HAZARDOUS SORT GROUP OPTIONS

These options are entered if the depot desires that all Grant Aid and/or Hazardous MROs be sorted separately. This is entered by appendix B-66, part D, Action Code 01.

367317 - MOFAST EXCLUSION OPTIONS

a. MROs may be excluded from the MOFAST System by:

(1) Issue Priority Group

(2) Location Group Code

(3) Geographical Area Code

b. These are entered by appendix B-66, part D, Action Code 01.

367318 - MAPAD FREIGHT FORWARDER LOCATION CODE

This option is used to identify and select, in order of depot preference, the Location Code for MAPAD Freight Forwarders. This is entered by appendix B-66 D, part D, Action Code 01.

367319 - SERVICING LOGAIR TERMINAL

This option is used to identify the servicing LOGAIR terminal, if applicable. This is entered by appendix B-66, part D, Action Code 01.

367320 - SERVICING QUICKTRANS TERMINAL

This option is used to identify the servicing QUICKTRANS terminal, if applicable. This is entered by appendix B-66, part D, Action Code 01.

367321 - MRO PROCESSING VOLUME

This option provides the capability for each depot to specify the maximum quantity of MROs which are to be released by the computer on any Saturday, Sunday, or Holiday. The IPG I MROs and the NORS/ANORS IPG II MROs will be released regardless of an entry in this table; the difference between the quantity automatically released and the value entered into this table will normally cause an additional quantity of IPG II MROs to be documented. Special

emphasis should be made to assure shipment on Saturday of parcel post mode MROs or action to cancel the automatic clear date must be initiated. This is entered by appendix B-66, part D, Action Code 01.

367322 - PLANNED LI ASSIGNED TO PACKING CHUTE

This option is used to enter the planned quantity of line items to be assigned to each packing chute for the first routine batch each day. This is entered by appendix B-66, part D, Action Code 01.

367323 - MAXIMUM LI ACCUMULATED IN PACKING CHUTE

This option is used to enter the maximum number of line items to be accumulated in each packing chute. This is entered by appendix B-66, part D, Action Code 01.

367324 - SU AND TU GENERAL ASSEMBLY AREAS

a. This option provides the capability to establish:

(1) General Shipment and Transportation Unit Assembly Areas

(2) General Shipment and Transportation Unit Assembly Area Weight Limits

(3) General Shipment and Transportation Unit Assembly Area Cube Limits

b. These are entered by appendix B-66, part D, Action Code 02.

367325 - RECEIPT FORECAST MINIMUM WEIGHT AND CUBE

This option is used to enter the minimum weight and cube to be considered by Receipts Forecast. This is entered by appendix B-66, part D, Action Code 02.

367326 - MAXIMUM WEIGHT AND CUBE FOR MMHS

This option is used to enter the maximum weight and cube to be picked from the bulk MMHS. This is entered by appendix B-66, part D, Action Code 02.

367327 - DOCUMENTATION RELEASE DATE (DRD)

This number is required in the computer to indicate the local depot's selection of the number of 1-5 workdays that document will be released by the PDT. This number is entered by appendix B-66, part F, Action Code 01 and is printed in the Area Shipping Cycle Table (appendix F-45) as "XX days from DRD to PDT".

SECTION IV - CONSOLIDATION OF SHIPMENT UNITS BY WORK AREA

367401 - STOCK LOCATION GROUP TABLE

a. A Stock Location Group Code (SLGC) defines the basic work areas for which MROs will be consolidated into shipment units and related documentation sequenced IAW depot sequence option. Depot must determine the SLGC in one of the following methods:

(1) The first digit of the Physical Location Code (appendix A-59)

(2) The first and second digits of the Physical Location Code

(3) The first three digits of the Physical Location Code

SLGC will be a single alphanumeric character. SLGC X will be assigned DLA-wide to identify a mechanized complex; numeric codes will be utilized to identify Mechanized Materiel Handling System (MMHS) areas to which an MRO batching technique is to be applied to include the printing of a batch number and batch control number on the label extension portion of the DD Form 1348-1. Depots not utilizing the batching technique will not assign SLGC X or numeric codes.

b. This table, which is limited to 100 entries, is established and maintained by entry of appendix B-66, part D, with Action Codes EA or EB.

367402 - BATCH CONTROLS

a. Batching controls for SLGC X and for numeric codes are based on the following:

(1) Total line items in a batch

(2) Total number of multiline items

(3) Percent of multiline versus single lines in batch

(4) Overflow.

b. DS/T will determine the number of MROs in batch one and the number desired in second and subsequent batches. In addition, based on work force and physical layout, the mix of multilines and single line shipment units in a single batch will be determined. The overflow figure is that number of MROs which can be added to a batch if this will complete all documents ready for documentation and prevent the generation of a small batch.

c. If batching is desired, then parameters are loaded by entry appendix B-66, part D, Action Code 02. When batching controls are desired, further option is available to designate the MRO processing cycle to which batching parameters are to be applied.

d. The sorter chute selection control is provided by a 2-digit batch number and a 4-digit Batch Control Number printed in the margin outside the label of the DD Form 1348-1 for numeric and X SLGC. Batch control numbers will be assigned sequentially within each batch within each SLGC when the batching option is elected by the depot.

SECTION V - SEQUENCING OF CERTAIN PRINTED OUTPUTS

367501 - DoD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENTS (DD FORM 1348-1)

a. Each depot must determine the sequence in which DD Forms 1348-1 will be released for processing. This sequence will apply to each SLGC; therefore, one of the three options may be assigned to a single SLGC. Sequence options (appendix A-50) are as follows:

(1) Option 1 - DD Form 1348-1 will be in straight warehouse location.

(2) Option 2 - DD Form 1348-1 will be in prime warehouse location based on first, first and second, or first, second, and third position of the warehouse location code, (this is based on Warehouse Selection Option Code), then by Shipment Unit Number and balance of the 9-digit warehouse location.

(3) Option 3 - DD Form 1348-1 for multiline shipment units will be sequenced by Shipment Unit Number and then Warehouse Location Code, for single line shipment units sequence will be in warehouse location.

b. Choice of option is entered on the same card as the Stock Location Group Code as shown in paragraph 367401b.

367502 - SHIPPING CONTROL DOCUMENTS

a. Local depots must select the sequencing of the following operating documents which are produced along with the DD Forms 1348-1:

(1) Appendix F-38, Workload Forecast

(2) Appendix F-41, Summary Analysis of Released Workload (Part 1)

(3) Appendix F-42, Summary Analysis of Released Workload (Part 2)

(4) Appendix F-44, MRO Late-In-Process Report

b. While the choice of options, which follow, are the same as for the Consolidation of Shipment Units by Work Area (see paragraph 367401), they need not correspond:

(1) The first digit of Physical Location Code (appendix A-59)

(2) The first and second digit of Physical Location Code

(3) The first three digits of Physical Location Code

c. Choice of option is entered by appendix B-66, part D, Action Code 01.

SECTION VI - PUNCHING OF CARDS FOR REENTRY

367601 - MRO CONTROL/STATUS CARDS ZBMs (APPENDIX B-99) AND SHIPMENT UNIT COMPLETION CARDS ZBPs (APPENDIX B-101)

a. Local depots must determine the most suitable mode of indicating to the computer that processing in-storage has been completed and materiel is either offered to Transportation, has been mailed, or forwarded by Government truck. The following options for providing partially punched ZBM/ZBP cards for use in reentering are:

(1) Receive ZBMs for every Line Item (freight and parcel post) and ZBPs for every Shipment Unit (freight and parcel post).

(2) Receive ZBMs for only freight Line Items and ZBPs for only freight Shipment Units.

(3) Receive ZBMs for only freight Line Items and ZBPs for every Shipment Unit.

(4) Receive no ZBMs but ZBPs for every Shipment Unit.

b. Choice of option is entered by appendix B-66, part D, Action Code 01.

367602 - GBL CLOSEOUT CARDS, ZEN (APPENDIX B-128)

a. Local depot must determine the most suitable mode of indicating to the computer that freight shipments have been accomplished. The following options for providing partially punched ZEN cards for use in reentering are:

(1) Receive ZEN for each freight Shipment Unit

(2) Receive ZEN for each freight Line Item

b. Choice of option is entered by appendix B-66, part D, Action Code 01.

SECTION VII - FORMAT OF PRINTED REPORTS

367701 - GENERAL

Local depot may prescribe certain aspects of the format of reports produced by MOWASP. The extent of control over the format depends on whether or not the specific report is in the Reports Format File (RFF) as explained in following paragraphs.

367702 - REPORTS FORMAT FILE (RFF)

a. In the computer is established an RFF containing all reports produced in MOWASP <u>except</u>:

(1) Appendix F-8, Locator Inventory Analysis Report

(2) Appendix F-45, Area Shipping Cycle Table

(3) Appendix F-49, Table Reject Table

(4) Appendix F-56, Summary Storage Location Analysis Report

(5) Appendix F-118, Violation Followup Listing

b. For each report the RFF record includes:

(1) Report heading, in standard format except that Functional Routing Code may be specified.

(2) Number of lines per page (see subparagraph c(1)).

(3) Spacing (see subparagraph c(2)).

(4) Priority Group assigned (see subparagraph c(3)).

(5) "NOT REQUIRED" flag, if designated (see subparagraph c(4)).

(6) Cover sheet data (see subparagraph c(5)).

c. To alter appearance or workability of various reports, local depot may select and establish in the RFF the following options:

(1) Lines per page - Except for preprinted forms, number of lines per page may be specified from 01 to 99.

(2) Spacing - Local depot may determine preferred spacing as single, double, or triple. This may be done on reports other than those produced on preprinted forms that have interspersed headings in body of report of for other valid reasons. Spacing on reports in RFF may be specified except those indicated by following appendix numbers: C-11, C-41, C-63, C-104, F-6, F-8, F-9, F-11, F-14, F-15, F-16, F-17, F-20, F-21, F-22, F-24, F-25, F-26, F-27, F-28, F-33, F-34, F-35, F-36, F-37, F-39, F-40, F-51, F-52, F-53, F-54, F-56, F-63, F-65, F-67, F-69, F-79, F-81, F-82, F-84, F-90, F-91, F-96, F-97 and F-124.

(3) Priority Group - Each report may be assigned to a Priority Group numbered 0 through 9. When computer operating time is at a premium and certain reports are required more urgently than others, all reports in a specified Priority Group can be produced separately.

(4) "NOT REQUIRED" Flag - Depots may determine that certain reports are not required by including a flag in the report record in the RFF. The flag will cause the report to be bypassed and the action indicated by message on the Input-Output Control Officer's Report. The following reports cannot be bypassed; if the flag is placed on the record in RFF, the computer will stop and require that the file be corrected:

(a) Appendix C-11, Single Line Item Release/Receipt Document, DD Form 1348-1

(b) Appendix F-50, Manual Cancellation/Followup List

(c) Appendix F-69, Notice of Cancellation Request Report

(d) Appendix F-79, Shipment Planning and Movement Support Document (SPMSD)

(e) Appendix F-85, Violation Printout

(f) Appendix F-107, History File Listing of Items in DP Status

(g) Appendix F-118, Violation Followup Listing

(5) Cover Sheet - Depots may prescribe data to be printed as a cover sheet each time the report is printed. Six lines of 132 characters each may prescribe routing information or other identification desired by the depot.

367703 - REPORTS NOT IN RFF

Format is programed and may not be altered except to indicate the FRC. (Listed in paragraph 367702a.)

CHAPTER 68

RECEIPT, STORAGE AND ISSUE OF CONTROLLED SUBSTANCES, SENSITIVE DRUG ABUSE CONTROL AND PILFERABLE DLA ITEMS

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CHAPTER 68

RECEIPT, STORAGE AND ISSUE OF CONTROLLED SUBSTANCES, SENSITIVE DRUG ABUSE CONTROL AND PILFERABLE DLA ITEMS

SECTION I - GENERAL

368101 - PURPOSE

This chapter prescribes policies, responsibilities, and procedures for the receipt, storage, shipment, and safeguarding of controlled substances, sensitive, drug abuse control, narcotics paraphernalia, precious metals, alcohol (fit for human consumption), and alcoholic beverages.

368102 - SCOPE

The provisions of this chapter are applicable to defense depots in accordance with DLAM 5710.1, DLAR 4145.11, and DLAR 4500.3.

368103 - RESPONSIBILITIES

a. The DSC will determine and designate sensitive items, drug abuse control (controlled substances), and pilferable items of supply as applicable through the Storage Item Change Process. Items will be designated by the applicable Physical Security Code and by inclusion of pertinent stock numbers on the enclosures to DLAR 4145.11.

b. Defense depots will:

(1) Establish custodial responsibility for controlled substances, sensitive drug abuse control and alcoholic beverages by the appointment of a commissioned Officer or responsible civilian.

(2) Ensure required protective measures for safeguarding designated controlled substances, sensitive, drug abuse control, and pilferable items.

(3) Provide applicable physical security facilities and develop local plans for acquisition of additional secure facilities required for designated items. Actual acquisition of additional secure facilities is subject to established program and budget procedures.

(4) Establish necessary administrative controls.

(5) Provide, as necessary, for the safeguarding of items not covered in DLAR 4145.11 which may require protection from pilferage during handling or storage.

(6) Ensure that, for narcotics, precious metals, and drug abuse control items, locator records DD Form 1348-1, Shipment Planning Worksheets, Transportation Support Documents and Exterior Container Markings, identify the above items as "Medical Supplies."

(7) Send to DSCs lists of candidate items for addition or deletion to enclosures to DLAR 4145.11.

c. Security Officers will:

(1) Indoctrinate responsible personnel and provide technical advice and guidance on matters regarding security measures to be taken to safeguard controlled substances, sensitive, drug abuse control, and pilferable items.

(2) Develop and direct a security program to establish and enforce proper security measures in warehouses, industrial shops, and other operating areas.

(3) Supervise issuance of identification badges for visitors to warehouses.

(4) Supervise issuance of area identification badges to assigned warehouse personnel.

(5) Regulate the assignment of personnel to the controlled substances, sensitive drug abuse control area, and authorization for personnel to gain access to the area by performing the following:

(a) Determine, by investigation, the suitability of the person named in the request submitted by the Director/Chief of the element.

(b) Report results of the investigation to the Depot Commander for approval and when approved, provide individual's name to the custodian.

(c) If not approved, inform the requester.

(d) Security Officers may accompany and identify persons without clearance into the sensitive storage area without prior investigation in the following circumstances:

1. During emergencies

2. Off-post official visitors who have a need to tour the sensitive storage facilities.

(6) Conduct unscheduled monthly inspections of secure facilities to assure adequacy of physical security measures and adherence to security regulations. Maintain copy of inspection report for review by HQ DLA personnel during annual inspection.

(7) Submit a report of findings, resulting from these inspections, to the Depot Commander via the Director/Chief of the affected element and the Deputy Commander.

d. Custodians of controlled substances, sensitive, and drug abuse control items, or alternate custodians (who function in the absence of the custodian) will:

(1) Safeguard these items from pilferage.

(2) Maintain, in the sensitive storage area, a list of persons authorized to gain access to the area.

(3) Prohibit the admission of unauthorized persons to the area.

(4) Exercise established security measures for receipt, storage, and shipment of these items. This includes the witnessing of receipts from transfer of custody from the carrier to the completion of storage action, and of shipments from selection of materiel to the transfer of custody to the carrier.

(5) Maintain appendix C-77, Inventory Record of Sensitive and Drug Abuse Control Items.

(6) Assist the Inventory function, as requested.

e. Regularly assigned warehouse personnel of individual warehouses containing pilferable items are responsible for adherence by all personnel in their buildings to procedures prescribed for safeguarding these items from pilferage.

368104 - CONTROLLED SUBSTANCES, SENSITIVE AND DRUG ABUSE ITEMS

The protective measures to be afforded controlled substances, sensitive, and drug abuse items constitute controlled movement under constant surveillance; hand-to-hand receipt upon delivery, with signature; and restricted access to the storage area. A listing of sensitive and drug abuse items is published as an enclosure to DLAR 4145.11.

368105 - DRUG ABUSE CONTROL ITEMS/CONTROLLED SUBSTANCES

Stimulant and depressant drugs, as covered by the Comprehensive Drug Abuse Prevention and Control Act of 1970, that require secure storage. They are designated by the letter Q in enclosures to DLAR 4145.11. Storage activities are to keep their listings current by reference to the "Federal Supply Catalog, Identification List, Cumulative Change Bulletin." In accordance with Federal regulations, controlled substances are coded C-III or III; C-IV or IV; C-V. These drugs were previously identified by a distinctive Drug Abuse Control Symbol that consists of RX within a capital letter C. The manufacturer places appropriate controlled substance symbol on the immediate container and carton, as applicable; however, to deter pilferage, the symbol does not appear on intermediate or shipping containers.

368106 - SENSITIVE ITEMS/CONTROLLED SUBSTANCES

Items (not classified in relation to interests of national defense) such as narcotics and precious metals, which require a high degree of protection and control during receipt, storage, and shipment because of statutory and regulatory requirements to prevent loss from theft or pilferage. Items are designated by the letter R in the notes column of Federal Supply Catalog, Identification List, C-6500-IL. Storage activities are to maintain their listings current by reference to the "Federal Supply Catalog, Identification

List, Cumulative Change Bulletin". In accordance with Federal regulations, controlled substances (Schedule II) are coded II or C-II. These drugs were previously identified by a distinctive Drug Abuse Control Symbol that consists of RX within a capital letter C. The manufacturer places the control symbol on the immediate container and carton, as applicable; however, to deter pilferage, the symbol does not appear on intermediate or shipping containers.

368107 - NARCOTICS PARAPHERNALIA

Needles, syringes, needle units and related drugs used in the administration of heroin/hard narcotics which are in demand for personal use. These items will be protected to the same degree as that provided pilferable items (paragraph 368108 below). A listing of the narcotics paraphernalia items is included in the pilferable listing published as an enclosure to DLAR 4145.11.

368108 - PILFERABLE ITEMS

Items other than sensitive and drug abuse control that have a ready resale value, civilian utility, or application as to personal possession, and are therefore especially subject to theft. Pilferable items will be protected to the extent that movement will be controlled through proper documentation; access to the storage area will be limited to assigned personnel. A listing of pilferable items is published as an enclosure to DLAR 4145.11. Local Commander may designate additional items as pilferable for their activity and publish as an enclosure to the chapter. Depot application of pilferable code X reference appendix A-28 is provided when an item is considered pilferable based on local Commander determination. The pilferable code placed on the locator record by a DIC ZBC will only override physical security code U or a blank field, but any transmission of data received from the Data Bank other than security code U will overlay the field in the location record. Pilferable code X will not be transmitted from a prime depot to the MCWASP Data Bank.

368109 - KEYS AND COMBINATIONS OF LOCKING DEVICES

a. Combinations of sensitive storage areas will be made available to the Depot Custodian and alternate custodians or their authorized representatives. Combinations will be changed at least once each year or when any personnel having access to combination is reassigned, separated, or no longer has need for this information; or the combinations have been subject to compromise.

b. Keys for drug abuse control storage areas will be made available to the Depot Custodian and alternate custodians or their authorized representatives. Keys to storage areas for highly pilferable items will be safeguarded and will be made available to a minimum number of authorized persons.

c. Locking devices for all storage buildings will be approved by the Depot Security Offices.

368110 - RECORDS

a. For each controlled substance, sensitive/drug abuse control item in stock (including items set aside for assembly program) and for precious metals, alcohol, and alcoholic beverages, a Jacket File, DLA Form 539 (appendix C-77), will be maintained in NSN sequence in which each receipt, issue, and inventory adjustment document will be recorded.

b. All records pertaining to controlled substances, sensitive, and drug abuse control materiel will be maintained by the Depot Custodian. Prompt, accurate posting of amounts received and/or issued are to be recorded to the Jacket File, DLA Form 539 (appendix C-77), by the custodian, alternate custodian, or a previously cleared clerk.

c. Perform transaction analysis of controlled substances, sensitive, and drug abuse control items, by comparing the balances on DSC record with the quantities actually in stock. Immediate action must be taken to resolve any imbalances between depot and DSC records. Any unresolved discrepancies (paragraph 368503) will be supported by a Report of Survey, DLAR 7500.1. Losses/shortages will be reported as in Section V.

d. After recording of each transaction, all applicable documents will be retained in NSN sequence by month, in the office of Depot Custodian or in the sensitive storage area, for a period of one year, then moved to the Depot Records Holding Area, for retention for an additional year, IAW DLAM 5015.1.

SECTION II - RECEIVING PROCEDURES

368201 - RECEIVING ELEMENTS

a. Process receipt of controlled substances, sensitive, drug abuse control, and pilferable items IAW chapter 3 of this manual, calling the custodian to witness transfer of custody of sensitive items from the carrier and to oversee the handling of the materiel until stored in secure facilities. Whenever possible, receive the items directly into secure facilities.

b. Check the seals on full carloads or truckloads. Inform the appropriate Storage personnel when seals have been broken prior to arrival at the unloading area.

c. Visually inspect the containers in less-than-truckload/carload lots to locate any evidence that containers have been opened and obtain additional witnesses of such evidence.

d. Conspicuously annotate and obtain witness of any storage on the receipt document in addition to the normal annotation on the bill of lading or way bill.

e. Shortages of controlled substances, sensitive, drug abuse control, and pilferable items will be reported in accordance with paragraph 368503.

368202 - STORAGE ELEMENTS

a. Receive controlled substances, sensitive, or drug abuse control items under the supervision of the custodian or designated alternate.

b. Pilferable items will be received under the supervision of warehouse personnel who will be responsible for their safeguarding until items are placed in controlled storage areas.

c. When informed that the seal to a car or truck has been broken or that containers appear to have been opened, have materiel counted in the presence of at least one witness.

d. Call inspectors, when inspection is required.

SECTION III - STORAGE AND HANDLING

368301 - STORAGE AND PACKING ELEMENTS

a. Receipts

(1) Controlled substances (Schedule II)/sensitive items will be stored in 750-pound safes, in anchored safes, or in vaults, with a three tumbler combination, unless a U.S. Department of Justice, Bureau of Narcotics and Dangerous Drugs (BNDD) Regional Office has approved another type of secure facility.

(2) Controlled substances (Schedules III, IV, and V), drug abuse control items will be stored in limited access areas, entry limited by badge control system, in fully-enclosed chain link barricades against windowless walls, and with locking devices approved by the installation security officer. Small quantities and less than container quantities will be stored and protected in the same manner as sensitive items.

(3) Pilferable items will be stored to the extent possible in a single building or in contiguous buildings with controlled access, the maximum number of cargo and personnel doors being locked at all times. Approved locking devices will be used on doors of all storage buildings.

b. Issues

(1) Inspect, select, pack, and mark shipments of controlled substances, sensitive items, and small lots of drug abuse control items, precious metals, alcohol, and alcoholic beverages within the vault under the supervision of the custodian or designated alternate, and transfer custody direct to the carrier with proper documentation.

(2) Record issue in accordance with paragraph 368110.

(3) Bulk issues of controlled substances, drug abuse control items, alcohol, and alcoholic beverages will be selected, packed, and marked within the secure cages, and delivery will be made directly to the carrier.

(4) Prepare small individual amounts of sensitive and drug abuse control items for shipment by registered parcel post (Return Receipt Requested Service) subject to size and weight limitations prescribed by the U.S. Post Office Department. See exception in subparagraph b(12).

(5) Containers prepared for shipment will be secured as follows:

(a) Inside packages will be sealed with manufacturers seals or resealed with locally applied seals in accordance with subparagraph c(2)(c).

(b) Shipping containers, excluding parcel post, will be strapped and sealed with steel strapping and a serialized metal seal.

(c) Outside serial numbers will be annotated to the DD Form 1348-1.

(6) Other issues of controlled substance (Schedule II)/sensitive items will be prepared for shipment by Air or Railway Express under the special signature service systems of hand-to-hand receipts or money delivery service.

(7) When so directed on the issue document (prepared from a MRO), remove narcotics from assemblies destined for shipment to MAP countries or other agencies not authorized to receive narcotics.

(8) If required for assemblies, narcotics will be shipped separately but concurrently with the assemblies under the export permit provisions stated above.

(9) Reject any issue document for shipment of narcotics to MAP consignees if it does not contain an exception data, the export permit number, expiration date of export permit, export terminal to receive supplies and, when applicable, terminal delivery date.

(10) The issue document (DD Form 1348-1) shipment invoice, GBLs and containers will be marked with the export permit number.

(11) Remove from exterior containers of sensitive and drug abuse control items any information which will identify the contents, such as the NSN and nomenclature. Description of items on documentation and exterior containers will be general in nature (Medical Supplies). Use of the word NARCOTICS on shipping containers or documentation is prohibited. Packing lists, when required, will be placed inside the container.

NOTE: Interior unit packages will not have identification obliterated. Containers which serve both as the unit package and shipping container will be overpacked in suitable metal, wood, or fiberboard shipping container to conceal the identification marking.

(12) Parcel Post will not be used for shipment of narcotics to export terminals.

(13) Apply the following restrictive procedures to surface shipments of clothing to Air Force consignees in the European command (including Turkey and Morocco) and Japan and Korea of the Far East command:

(a) NSN, nomenclature, UI, in-the-clear "Mark For" (Clothing Sales Officer), and contractor markings (e.g., Tennessee Overall Company) which tend to indicate the types of items, will be omitted or obliterated from shipping containers. "Mark For" codes will be applied.

(b) Wacking lists will be placed inside the shipping container.

c. Storage

(1) Set Assemblies:

(a) Controlled substances, sensitive, drug abuse control items awaiting packaging into sets will be stored within a secured container containing a combination lock. Combination will be controlled in accordance with provisions of paragraph 368109.

(b) Set assemblies containing controlled substances, sensitive, drug abuse control items will be stored and controlled as outlined in this chapter. Set assemblies not practicable to store within controlled substances, sensitive, drug abuse control storage areas, because of size and quantity, will have their controlled substances, sensitive drug abuse control items removed and forwarded to the controlled substances, sensitive, drug abuse control storage area for protective storage. Set assemblies will be placarded to indicate that the required controlled substances, sensitive, drug abuse control items have been removed and are located in the controlled substances, sensitive, drug abuse control storage area. Materiel so removed and so located will be placarded to reflect its relationship to the parent assembly and control will be maintained in accordance with provisions of paragraph 368109.

(2) Inspections:

(a) Surveillance inspections will be conducted in accordance with provisions of chapter 70.

(b) When narcotics seals are broken during inspection, the materiel:

1. Found unserviceable, will be disposed of in accordance with paragraph 368601.

2. Found serviceable, will be resealed and returned to location.

(c) Seals applied locally, will contain as a minimum, date inspected, name of depot, and signature of inspector.

(d) If materiel is packed in kits or reserved for kits, replacement of stock due to overage will not take place without prior concurrence of applicable DSC.

SECTION IV - SHIPPING PROCEDURES

368401 - SHIPPING ELEMENTS

a. Verify that packing and marking are in agreement with paragraph 368301 above.

b. Controlled substances, sensitive, and drug abuse control items will be selected and prepared for shipment under the supervision of the applicable custodian or his designated representative. Items should be packaged, packed, marked and held within the secure facilities until proper transfer of custodianship to the carrier. Pilferable items will be packaged, packed, and marked and entered into normal shipping channels by one of two methods:

(1) Movement of the materiel to a packing area by secure means and surveillance during the packing process by a responsible individual.

(2) Completion of the packing process in the controlled access area prior to entry into the normal shipping cycle.

c. The Mode of Shipment will conform to existing requirements of the Department of Transportation.

d. Armed guard service or armored vehicles will be utilized only when the type and quantity of sensitive items or the circumstances of shipment require the added protection.

e. Export shipment of narcotics to countries under MAP will be controlled by export permits IAW the Comprehensive Drug Abuse Prevention and Control Act of 1970. Export permit numbers will be marked both on the documentation and on the containers.

f. Shipments of narcotics to MAP countries will be directed to the transportation terminal prior to the expiration date specified by the permit authorization, or prior to the terminal required date, when applicable. Items for a single export permit will not be shipped on more than one shipment invoice from any single supplying location.

g. Direct shipments of narcotics to MAP countries are prohibited.

SECTION V - INVENTORY PROCEDURES

368501 - FREQUENCY AND METHOD

a. Inventory of controlled substances and sensitive, drug abuse control, and pilferable items will be conducted according to the frequency and method authorized in chapter 7.

b. Additional inventories will be conducted for controlled substances, sensitive items, and drug abuse control items as follows:

(1) Upon change of the vault custodian

(2) At least quarterly

c. These additional inventories must be a physical count comparison to the balances shown on the Transaction Record of Sensitive Items, DLA Form 539 (appendix C-77).

368502 - INVENTORY DISCREPANCIES

a. Discrepancies resulting from inventories conducted IAW chapter 7 will be resolved in the manner described therein.

b. Discrepancies resulting from additional inventories or transaction analysis conducted IAW paragraph 368501 will be directed to the Inventory Branch for conduction of a special inventory IAW chapter 7.

368503 - SHORTAGES

Discrepancies (shortages or overages) of controlled substances, sensitive items, drug abuse control items, precious metals, alcohol, and alcoholic beverages will be reported immediately to the Command Security Officer for expeditious reporting identified below. Confirmed shortages or overages of the above items/substances must be supported by a report of survey. Discrepancies will be reported by the pertinent DSC/ICP as follows:

a. Depot Commander.

b. The nearest Drug Enforcement Administration Office (report loss/gain of controlled substances only).

c. Command Security Officer, who will notify:

(1) Appropriate supporting investigative agency IAW DLAR 5705.2, Criminal Investigative Support to the Defense Logistics Agency.

(2) HQ DLA, ATTN: DLA-T by telephone IAW DLAR 5705.1, Reporting of Security and Criminal Violations.

SECTION VI - DISPOSAL PROCEDURES

368601 - DISPOSITION OF UNSERVICEABLE/SERVICEABLE ITEMS

Reporting and disposition of unserviceable controlled substances, sensitive items, and drug abuse control items will be IAW DLAR 4145.11, Safeguarding of Controlled Substances, Sensitive, Drug Abuse Control, and Pilferable DLA Items of Supply; DoD 4160.21-M, Defense Disposal Manual, part 3, chapter 5, paragraph 305303b(8) of this manual.

368602 - DISPOSAL OF UNWANTED RADIOACTIVE MATERIAL

Current guidance allows the DPDO to provide a clearing house service without accepting physical custody; but, it does not allow the DPDO to accept radioactive waste materials for ultimate disposal processing. The responsibility for commodities that survive the DPDO's screening cycles (as well as stocks administratively condemned by the DSC and other radioactive wastes) belongs to the generating/storage activity. Addresses for requesting instructions or information on matters relating to Disposal or Radioactive Material are as follows:

a. For administrative matters which include requests for disposal instructions, fiscal/contractual responsibilities, policy/procedural matters, the mailing address is: Commander, USAAMCCOM, Attn: DRSMC-DSM-D(R), Rock Island, IL 61299. The telephone number is AUTOVON 793-3980/5534 or commercial (309) 794-3980/5534.

b. For safety and health or technical matters requiring the expertise of the Command Health Physicist, the mailing address is: Commander, USAAMCCOM, Attn: DRSMC-SF(R), Rock Island, IL 61299. The telephone number is AUTOVON 793-3383 or commercial (309) 794-3383.

CHAPTER 70

STORAGE SURVEILLANCE

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CHAPTER 70

STORAGE SURVEILLANCE

SECTION I - GENERAL

370101 - PURPOSE

This chapter prescribes policies, procedures, and responsibilities governing the establishment and maintenance of the Storage Surveillance Inspection Program for depots.

370102 - SCOPE

a. This chapter is applicable to defense depots and DSCs with a depot type activity/supply operation.

b. This chapter is applicable to all stocks in storage at defense depot/DSCs whether stored for DLA, GSA, or Service commodity managers.

370103 - POLICIES

a. The DoD policy for management of inventories of materiel provides that "materiel in the custody of supply and storage activities will be subject to periodic and systematic quality evaluation in order to ensure its readiness and reliability. When quality deficiencies are uncovered, action shall be taken promptly to identify nonserviceable materiel from serviceable stocks and to correct the causes of such deficiencies."

b. The objectives of the stock readiness storage surveillance program are to:

(1) Determine the condition of supplies in storage, enabling segregration of unserviceable from serviceable materiel, and to make proper disposition.

(2) Assure the serviceability of supplies in storage to meet supply demand of the Services at a minimum cost in money, manpower, and other sources.

(3) Maintain complete and accurate knowledge of the condition status of supplies in storage.

(4) Permit adjustments in storage inspection and quality control effort to provide greater efficiency and economy through analysis of data concerning variation in deterioration rates.

(5) Achieve longer shelf-life and reduce quality control costs through analysis of information regarding stability and reliability of materiels and feedback of data for improvement of specifications.

370104 - RESPONSIBILITIES

a. Receiving Division, Directorate of Distribution will install and administer systems and procedures outlined in this chapter.

b. Stock Readiness Branch, Warehousing Division, DS/T will conduct the surveillance inspection outlined in this chapter.

370105 - INSPECTION CRITERIA

a. Serviceability:

(1) Background - For most supplies, each phase in the logistics cycle and the passage of time contribute to a successive lowering of quality levels. Very few supplies improve with age. For some quality characteristics of a specific item of supply, no significant change in quality level will occur in storage. But most frequently, quality does deteriorate with age. Identification of items whose significant quality characteristics exhibit deterioration with age is a key factor in storage quality control.

(2) Rate of Deterioration - The rate of deterioration of supplies in storage is dependent on the nature of the materiel (design characteristics), the unit protection given the materiel, and the environment in which the materiel is stored. The deterioration rate of many, but not all, supplies can be controlled to some degree by adjustments in unit protection and storage environment.

(3) Serviceablity Limits - Since some degree of deterioration can be anticipated in storage, serviceability limits cannot coincide with the original procurement specification limits. Further, allowance must be provided for the effect of deviations, waivers, engineering changes, and quality slippage inherent in the procurement phase of the logistic cycle. Additionally, once title for supplies has passed to the Government, it is essential that materiel be utilized, if at all serviceable. Thus, restrictive serviceability limits must be avoided. For purpose of storage quality evaluation, serviceability is defined as the ability of supplies to render satisfactory service when utilized for the purpose of originally intended. For purposes of serviceability, supplies will be classified in accordance with provisions of appendix A-16.

(4) Percent Defective - Upon inspection, units found unserviceable will be considered defective. The extent of defective units in a lot or batch is measured in terms of percent defective units. The percent defective of any given quantity of supplies is the number of defective units contained therein, divided by the total number of units, and the quotient multiplied by 100. A unit is considered defective if it contains one or more defects. Expressed as an equation:

$$\text{Percent Defective} = \frac{\text{Number of Defectives}}{\text{Number of Units}} \times 100$$

(5) Serviceability Quality Level (SQL) - The SQL is an expression of the permissible lot or batch tolerance for defectiveness. It is a nominal value expressed in terms of percent defective. An SQL may be provided for all defects that may be found in an item of supply, or separate SQLs may be designated for specialized groups of defects. The assigned SQL can be viewed

as the poorest average level of quality which shall be permitted in the product. Since the SQL is measured in percent defective, a low percentage of defective items is equivalent to high quality, and vise versa.

b. Defects, Classification, and Classes:

(1) Classification of Defects - A classification of defects is an enumeration of possible deficiencies in an item classified according to their importance.

(2) Defect Class - For the purpose of storage inspection and quality control, a "Defect" is any deviation of an item from serviceability requirements, i.e., impairment of function or intended use. Defects may be classified as critical, major, or minor.

(a) Critical Defect - A critical defect is one that could result in hazard to life or health, or could create unsafe conditions for individuals using or maintaining the product, or is a defect which will make the product completely inoperative.

(b) Major-Defect - A major defect is one, other than critical, that could prevent an item from functioning as designed, efficiently. In addition, the following types of defects are to be considered as major defects:

1. Preservation or Packaging Defect - Inadequate Preservation or Packaging is a major defect if it has permitted or will permit any degree of corrosion or deterioration of a critical surface, or allow heavy corrosion or deterioration of a noncritical surface. In addition, inadequate packaging is a major defect if it fails to provide necessary protection against physical damage that could prevent an item from functioning at designed efficiency.

2. Packing Defect - Inadequate packing is a major defect if it fails to provide necessary protection against physical damage that could result from hazards to which the item could be subjected during shipment and storage.

3. Marking Defect - Incorrect marking and/or lack of identification marking that could result in loss or damage to the item, is a major defect.

(c) Minor Defect - A minor defect is one that does not materially reduce the useability of the item for its intended purpose or is a departure from established standards, but has no significant bearing on the effectiveness of the item. In addition, the following types of defects are to be considered as minor defects:

1. Preservation or Packaging Defect - Inadequate preservation or packaging is a minor defect if it has permitted the onset of light to medium corrosion or moderate deterioration of noncritical surfaces, providing the presence of such corrosion or deterioration would not adversely affect the operability or effective use of an item. Preservation or packaging that is not in strict conformance with specification requirements, but is deemed sufficient to afford the necessary protection to the item, is a minor defect.

2. Packing Defect - Inadequate packing is a minor defect if it is not in strict accordance with specifications but is sufficient to protect the item against physical damage.

3. Marking Defect - Minor marking defects include improper or missing contractor's name or address, contract number, requisition number, weight, cube, preservation date, or any other markings not indicated in paragraph (b) 3 above, provided they would not result in misshipment or damage to the item.

(3) Application - The deficiencies noted in storage inspection are to be classified as indicated above. The following special interpretation of defect classes is to be observed:

(a) Classification of Defects - Defects should be classified as critical, major or minor even if they are not considered to belong fully in these classes at the time of inspection but can reasonably by expected to be in these classes prior to the next scheduled inspection period.

(b) Defects of a Trivial Nature - Defects of a trivial nature should not be considered as part of the minor class unless some reduction in the useability of the item can be expected prior to the next scheduled inspection. For example, dents and scratches that do not break the paint film are considered trivial deficiencies.

c. Formation of Lots: The selection of representative samples for quality evaluation is based on the homogeneity of the lot. It has also been demonstrated that costs of quality evaluation can be materially reduced through the creation of large size lots. To encompass these principles, the formation of lots will consist of manufacturer's lots, grand lots, or mixed lots.

(1) Manufacturer's Lot - The manufacturer's lot, batch, or control number should be used whenever possible in the selection of samples. This would include lots of sizable quantities in original packs. The use of manufacturer's lots enables inspection and test results to be compared against the original lot acceptance results. This permits a determination of deterioration rates and evaluation of shelf-life figures.

(2) Grand Lot - The grouping together of several lots, either from one manufacturer or within the same period of manufacture, can effect an increase of lot size. However, the following conditions must be met by these lots before materiel can be considered for grouping into a grand lot:

(a) Identical stock number, class, type, and model.

(b) Same manufacturer and packed within the same 12 month period or different manufacturers and packed within the same six month period.

(c) Comparable storage history.

(d) Identical packaging.

(e) No significantly known differences in quality.

The grand lot may be formed when the complete analysis of all available data including the conditions noted above, and the technical judgement of the inspectors indicate the homogeneity of all significant charactistics. The formation of a grand lot at a depot is only a paper transaction, and does not require any restorage or reworking of materiel. Where such grand lots are formed and sampled, reports of results should include a complete description of the grand lot composition in each case. If the samples drawn from the grand lot indicate heterogeneity of the individual lots making up the grand lot, the grand lot should then be terminated and manufacturer's lot sampling substituted.

(3) Mixed Lot - The mixed lot is formed of one or more lots identification by manufacturer or lot number has been lost, and its relationship to other lots cannot be determined. An example of this is a repack of loose issue. Several mixed lots may be grouped into grand lots if inspection tests data indicate that these mixed lots are similar in their significant characteristics.

d. Sampling Plans:

(1) Sampling procedures for quality evaluation should provide the widest range of coverage with a minimum expenditure of effort consistent with the desired level of assurance. The primary purpose of such sampling is to detect deterioration in stocks, not to duplicate the original procurement inspection. Therefore, the sampling plan is based on obtaining a small sample from many lots rather than on relying upon a large sample from a few groups. This approach enables action to be taken on as wide a group as possible. The objective in the selection of samples is to assure that every possible sample of specified size has an equal chance of being selected from the lot. Biased methods must be avoided; e.g., selecting items from the same position in containers, pallets, or stocks; taking items all from one location, or selecting items that are noticeably defective. The use of a table of random numbers as contained in Section 16 of the Department of Defense and Logistics Handbook, Inspection H-105, entitled Administration of Sampling Procedures for Acceptance Inspection will ensure random selection of samples. The Sampling Plan as given in the item Serviceability Standard will normally be used for inspection; however, in its absence the following criteria will apply.

(2) Sampling for examination and testing of supplies normally will be performed on the basis of one of the established sampling levels. The sample size and SQL will be obtained from appropriate Sampling Tables as shown in MIL-STD-105. The rejection number shown in the Sampling Plan constitutes a "Warning Signal". It is an indication that certain depot care and maintenance improvements may be in order, and where possible, necessary corrective action should be initiated immediately. When the rejection number is reached or exceeded, the depot will submit either:

(a) A recommendation to the DSC regarding the need for performance of a one hundred percent examination of the lot, or

(b) A recommendation for an alternative course of action with justification and supporting information. A one hundred percent examination will not be performed on any item of supply without approval of the DSC. Such recommendations will be submitted on DD Form 1225.

e. Testing of Samples: DD Form 1222, Request for and Results of Tests, will be utilized when laboratory testing is required. DD Form 1222 will be attached to DD Form 1225, Storage Quality Control Report, as an enclosure, whenever serviceability standards require that both inspection and tests be performed on a specific item of supply. The DD Form 1222 (appendix C-84) will be submitted separately when no requirements other than for laboratory testing are established. An original and three copies will be prepared and forwarded with the samples to the DSC Laboratory Division. Results of such tests, with the DSC recommendations, will be returned to the initiating storage activity.

f. Storage Serviceability Standards:

(1) Each DSC is responsible for establishment of storage serviceability standards which can be uniformly applied to all their stocks regardless of the Military Service to which supplies will ultimately be issued.

(2) Storage serviceability standards will be issued by groups of supply items whenever feasible. For items with unusual or distinctive features, separate standards will be prepared. Storage serviceability standards will contain but are not limited to the following information:

(a) Item identification by nomenclature, specification number, and NSN designation.

(b) Lists of quality characteristics that are subject to deterioration or depreciation in storage including shelf-life information.

(c) Lists of defects for defect classifications which apply.

(d) Instructions for visual dimensional examinations and for laboratory testing.

(e) Serviceability quality levels to be utilized in conjunction with lists of defects classifications.

(f) Normal sampling procedures.

(g) Fixed (or variable) intervals of scheduled inspections and tests.

(h) Special inspection and test information pertaining to the item or group of items covered by the storage serviceability standards. It is expected that storage installations will conduct tests that are within their capability. Information regarding additional laboratory facilities that are available to supplement local depot facilities will be incorporated in the appropriate serviceability standards.

(i) Normal storage environment.

(j) Normal preservation and packing for extended storage.

(k) Minor preservation and repair procedures that should be initiated simultaneously with the accomplishment of the scheduled inspection.

(l) Recommended lot information.

SECTION II - RECORD DATA ESTABLISHED AND MAINTAINED

370201 - COMPUTER RECORD DATA

a. Storage Surveillance Inspection Data for each NSN will be maintained in the Computer Item Locator Record as described in detail in chapter 66, Stock Locator System, and related appendices.

b. The following summary depicts these data elements and gives a brief description where appropriate:

DATA ELEMENT	DESCRIPTION
National Stock Number	Self-explanatory.
Item Description	Self-explanatory.
Unit of Issue	Self-explanatory.
Location(s)	Self-explanatory.
Condition Code	A 1-position alpha code classifying materiel in terms of readiness for issue (appendix A-16).
Commodity Manager Code	A 1-position alpha or numeric code indicating the responsible DSC/ICP (appendix A-44).
Date of Pack/Expiration	A 4-position numeric entry giving month and year of pack (0875 = Aug 1975). For Type I shelf-life items, this will be the date of expiration. For all others it will be date of pack.
Type Pack	A 1-position numeric code to designate the physical state of outer packing (appendix A-4).
Lot of Contract Number	Self-explanatory (maximum of 5 positions, alpha and numeric).
Inspection Date (Next)	A 4-position numeric entry giving month and year of next inspection date (0875 - Aug 1975).

DATA ELEMENT	DESCRIPTION
Shelf-Life Code	A 1-position alpha or numeric code indicating the storage life of an item (appendix A-47).

c. Data elements indicated above will be estabished for each item in stock and will be maintained in the computer stock locator system IAW Chapter 66. After such data are initially established, each item (NSN) received will be at time of receipt, have the same elements of data established and submitted to ODS to maintain record current.

370202 - MANUAL RECORD DATA

a. Manual record data maintained for surveillance inspection will consist of the following:

(1) DD Form 1225, Storage Quality Control Report (appendix C-5) will be prepared and submitted in three copies to the applicable DSC when surveillance inspection results in materiel being reclassified to Condition Code F, G, or L. The DD Form 1225 for adjustment actions will contain the same document number originally used in the Materiel Adjustment Card Transceived to the DSC. (See appendices F-91 and E-091 P.) When a change in condition is to be supported by a DD Form 1225, distribution activities will enter Mangagement Code Z in pos. 72 of the transceived Materiel Adjustment Card. (See appendix E-116 P.)

(2) DD Form 1222, Request for and Results of Tests (appendix C-84). This form will be prepared and submitted in four copies, together with a sample, when laboratory testing is required. Distribution will be made in accordance with applicable DSC serviceability standard instructions. (See appendix E-033 P.)

b. Discrepancies noted during a surveillance inspection will be reported to the appropriate DSC within 10 working days following the inspection, other than as directed in paragraph 311203e.

c. A followup will be submitted to the appropriate DC when a reply has not been received within 45 days after submission of the DD Forms 1225/1222. If a reply is not received within 30 days of the followup, a second followup should be submitted to the DSC for Command attention. Once a reply has been received from the DSC acknowledging receipt of the DD Forms 1225/1222, no further followup is mandatory; however, further followup action may be taken at the discretion of the Depot Commander.

d. Authorized persons at a DSC may telephone instructions to a depot to reclassify material to Condition Codes A, B or C. Depots will annotate their copies of the DD Form 1225 with the specific instructions, including justification and the name and organization of the person giving the instruction.

e. Upon receipt of final action from the DSC, the suspended stock will be processed within seven working days.

f. Manual record outlined above will be initiated, as required, in accordance with the provisions of this procedure. Files will be retired on an annual basis and/or when their intended purpose has been accomplished.

SECTION III - SOURCE DATA AND INPUT DOCUMENTS

370301 - COMPUTER FURNISHED DATA

Source data furnished by the computer operation for conduct of the Storage Surveillance Inspection Program consists of the following:

a. Appendix F-20, Part 1 and Part 2, Inspection Schedules - Shelf-Life Items and Nonshelf-Life Items.

(1) These listings provide a schedule by commodity and warehouse of shelf-life items due for storage surveillance inspections during a given month. Frequency of report - first day of each month.

(2) This listing also provides the means of followup on stock numbers and/or locations where the Inspection Test Cards, appendix B-116, have not been submitted to update the Item Locator File.

b. Appendix F-22, Classification Suspense Report.

This listing (report) provides a means of followup where action has been suspended on stock numbers that have been changed to Condition Code D, E, F, G, J, K or L. Frequency of report is biweekly and all records will continue to appear on the report until the problem is resolved.

c. Appendix B-116, Surveillance Inspection/Operational Test Notice Card (Output), DIC ZCO/ZC9.

(1) Short Title - Inspection Test Card.

(2) An Inspection Test Card is produced for each corresponding item and/or location on the inspection schedules as established in appendix F-20. Data elements shown are the same as on the inspection schedules. Inspection Test Cards identified with DIC ZCO will be mechanically prepared for all items/locations on the F-20 schedule. DIC AC9 Inspection Test Cards are produced to accomplish downgrading of Type I (non-extendable) shelf-life items only.

(3) The Inspection Test Cards are utilized to reflect the results of the completed warehouse inspections and will be used to update the Computer Locator File. The ZCO card may also be utilized for unscheduled inspections such as those due to locations with a Shelf-Life Code of other than 0 having a next Inspection Date of zeros or blanks, or those inspections generated by cancellation of the DIC ZC9 in accordance with appendix E-116 P.

370302 - COMPUTER INPUT DOCUMENTS

Appendix B-116, Surveillance Inspection/Operational Test Notice Card (Reentry-Input), DIC ZCO/ZC9.

a. Short Title - Inspection Test Card.

b. See paragraph 370301c above.

c. The Inspection Test Card will be utilized to reflect the results of completed warehouse inspections and then submitted to update the Item Locator Record accordingly.

d. The DIC ZCO Inspection Test Card provides space for entries to update all the required elements that could change as a result of the warehouse inspections and for additional entries required when an adjustment must be transceived to the DSC. See appendix E-116 P.

e. The DIC ZC9 Inspection Test Card, while offering limited update capabilities, provides a simple format to reflect actions relative to the processing of Condition Code adjustments of nonextendable (Type I) shelf-life materiel. Based upon the recorded expiration date for the item, the computer will automatically calculate the next date of inspection (see chapter 11) and reflect these data on the DIC ZC9 Inspection Test Card. These cards will be provided monthly concurrent with the DIC ZCO documents and the F-20 inspection schedule. All Materiel Adjustment Documents, DIC DAC, transceived to the DSC will bear similar document numbers (constructed in accordance with (appendix D-39) to provide standard identification of inspections relative to those automatic Condition Code downgrade actions.

SECTION IV - SHELF-LIFE ITEMS

370401 - SCHEDULES FOR INSPECTION

a. Inspection schedules for shelf-life items are established by appendices F-20, part 1 and D-2. This listing provides a schedule by commodity and warehouse in location sequence of shelf-life items due and past due for storage inspection during a given month and those locations with a shelf-life code of other than 0 and with zero or blank next Inspection Date field. These types of inspections will be identified by 9999 in the corresponding fields of the F-20 report and the corresponding ZCO card. The schedules will be received in six copies on the first day of each month. They will be used for reviewing, planning, scheduling, and controlling surveillance inspection during the month. (See appendix E-009 P.) An Inspection Test Card (appendix B-116) will be received for each NSN and location schedule. These Inspection Test Cards (DLA Form 540, appendix C-54) will be held by the Stock Readiness Branch and will be utilized to reflect the results of completed Stock Readiness Branch inspections and for submission to Data Systems to update the Computer Locator File. (See appendix E-116 P.) Local Purchase (subsistence Y-coded) Items on a monthly basis will be produced on part 3 of the F-20 report to identify the Local Purchase Items requiring surveillance inspection.

b. Data elements contained on the Inspection Schedules and Inspection Test Cards are as follows:

(1) NSN

(2) Item Description

(3) UI

(4) Location(s)

(5) Condition Code (appendix A-16)

(6) Commodity Manager Code (appendix A-44)

(7) Date of Pack/Expiration

(8) Type of Pack (appendix A-4)

(9) Lot or Contract Number

(10) Inspection Date (next)

(11) Shelf-Life Code (appendix A-47)

370402 - INSPECTION PROCEDURES

a. Shelf-life items schedules will be received on the first day of each month for all items due inspection during that month together with corresponding Inspection Test Cards.

b. The schedules and test cards will be forwarded to the Stock Readiness Branch for conduct of physical inspection.

c. The Directorate Stock Readiness Branch will conduct the physical surveillance inspection in accordance with the schedules received, the DSC serviceability standards, and any special instructions on hand for the item(s) involved.

d. As a result of the surveillance inspection, the Stock Readiness Branch will take one or more of the following actions as applicable:

(1) Materiel found to be serviceable - No adjustments required - Annotate copy of schedule that item is serviceable and enter on DIC ZCO card new (next) inspection date or review assigned next inspection date for correctness in the case of Type I shelf-life items.

(2) Laboratory testing required - Annotate copy of schedule that laboratory testing is required. Initiate DD Form 1222, Request for and Results of Tests (appendix C-84), and submit with samples to the appropriate DSC laboratory. (See appendix E-033 P.) Retain suspense copy of the DD Form 1222.

(3) Materiel found to be unserviceable and/or reidentification or Condition Code Change required - Annotate copy of schedule accordingly. Initiate draft copy of DD Form 1225, Storage Quality Control Report, in accordance with appendix C-5. Hold draft copy for completion and distribution in accordance with appendix E-091 P.

NOTE: For application of Shelf-Life Codes and use of Condition Codes on shelf-life items, see chapter 11.

e. Based upon data in annotated schedules, suspense copies of DD Forms 1222 and draft copies of DD Forms 1225, the Stock Readiness Branch will take the following action:

370403 - ADJUSTMENTS

a. Update Computer Item Locator File:

(1) Enter required changes from inspection data received above on the corresponding DLA Form 540, Inspection Test Cards, DIC ZCO/ZC9, IAW appendix B-116. This date will consist of changes, except where otherwise indicated, to the following elements as applicable: (See appendices B-116/E-116 P.)

(a) Condition Code (new, as applicable). Automatically assigned on DIC ZC9.

(b) Inspection Date (next in all cases except when item is placed in classification suspense or when Condition Code is changed to H for property disposal). Automatically assigned on DIC ZC9.

(c) Shelf-Life Code (new, as applicable - DIC ZXO only).

(d) Quantity of item if there is a Condition Code change. Mandatory entry for DIC ZC9.

(e) New Location (pos. 25-33) and alpha X (pos. 55) if there is a Condition Code change to a partial quantity presently on the Locator File.

(f) Enter a Management Code in pos. 66, if applicable, as follows:

1. Z if the Materiel Adjustment Document required on Condition Code changes is to be supported by a manual DD Form 1225. Management Code entry Z on an Inspection Test Card, DIC ZC9, is not necessary as all document numbers assigned automatically will appear on the F-91 report IAW appendix E-091 P.

2. M if Condition Code of the materiel has been changed to H (for property disposal).

3. Blank if neither Z not M is required.

(2) Forward annotated Inspection Test Cards, DIC ZCO/ZC9, to ODS for processing. NOTE: Cards changing the Condition Code of shelf-life items will be forwarded within the last 15 days of the inspection month.

(3) Process violations created by improper reentry data on the Inspection Test Card IAW appendices F-85 and E-116 V.

b. ODS will process Inspection Test Cards, DLA Form 540, IAW appendix D-39 to include:

(1) Updating of the Locator Basic and Subrecord File.

(2) Preparation and forwarding of Violation Printout, as outlined in appendix F-85.

(3) Transceiving of DAC adjustments to the DSC on all Condition Code changes.

(4) Preparation and forwarding of DD Form 1225 Control Listing, as outlined in appendix F-91 when Management Code M or Z appears on the input ZCO, Inspection Test Card.

(5) Preparation and forwarding of a duplicate ZCO, Inspection Test Card, reflecting the new Condition Code when items are placed in the Classification Suspense File. (See appendix D-39). Reentry of this duplicate ZCO card will clear the suspense when the true condition of the item is determined (see appendix D-63).

c. Adjustment Document Numbers:

(1) DAC, adjustment action document numbers resulting from inspection will be automatically assigned by the computer (see appendix D-39).

(2) The document number assigned when items are placed in the Classification Suspense File will be perpetuated by the computer and assigned to subsequent adjustment actions when the items are removed from Classification Suspense. An alpha suffix will be assigned for each partial adjustment action.

(3) A block of document numbers for each DSC will be assigned to Data Systems for computer use IAW Table 30, appendix B-66. NOTE: Document numbers assigned to DIC ZC9 Condition Code downgrades will be established IAW instructions in appendix D-39 and will not be issued from Table 30. Once established, this block of numbers remains constant in the computer for assignment to mechanically generated Materiel Adjustment Cards. When document number range has been exhausted for the day, the computer will return the ZCO card to internal input file for next day processing.

370404 - RECORDS AND REPORTS

a. Inspection Schedules. The annotated copy of the inspection schedule will be retained by the Stock Readiness Branch as a supporting record to verify accomplishment of shelf-life inspection for a period of two years. The location survey schedule will be retained for a period of two years to verify accomplishment of nonshelf-life items inspections.

b. DD Form 1222. Suspense copy will be retained by the Stock Readiness Branch as a control copy until results of such tests are received and the Computer Item Locator File has been updated accordingly. Completed DD Form 1222 will be attached to and retained with corresponding DD Form 1225, until the basic document is disposed of under current records disposition procedures. See appendices C-84 and E-033 P.

c. DD Form 1225.

(1) This report will be prepared and submitted in three copies to the applicable DSC, by mail, when surveillance inspection results in materiel being reclassified to Condition Code F, G, or L. The transceiving of other changes by a DD Form 1487, Materiel Adjustment Document, will suffice unless otherwise specifically requested by the DSC. When materiel condition transfers are to be supported by a Storage Quality Control Report, Management Code Z will be entered in position 72 of the DD Form 1487 transceived to the DSC.

(2) Suspense copies of the DD Form 1225 will be retained in file until the next scheduled inspection of the item concerned is completed and then will be disposed of IAW current records disposition procedures. See appendices B-116, C-54, E-091 P, and F-91.

d. Late or delinquent inspection actions will be reflected on the appendix F-20, Inspection Schedule of Shelf-Life Items, and identified as to the type of Inspection Test Card (DIC ZC0/ZC9) required to complete the surveillance action IAW appendix E-019 P.

e. Classification Supspense Report (appendix F-22). This is a computer output report to be used as a means of management review and followup for those items coded as Condition Codes J, K, and L. Followup action will be taken as prescribed in paragraph 370202c.

SECTION V - NONSHELF-LIFE ITEMS

370501 - INSPECTION PROCEDURES

a. Nonshelf-life items are routinely examined as part of the Location Survey Process described in chapter 62. When this process indicates that inspection by a qualified inspector is required for condition determination, this will be indicated by the appropriate Discrepancy Code entered in Location Survey Card, which will result in production of the F-151, Report of Location Survey Management Actions, indicating the need for inspection.

b. Inspection schedules for nonshelf-life items containing a next inspection date are established by appendices F-20, part 2 and D-2. This listing identifies the nonshelf-life items requiring periodic inspections and provides a schedule by Commodity Manager and Warehouse In Location sequence. The need for inspections will be performed as outlined for shelf-life items in section IV.

370502 - ADJUSTMENTS

Any adjustment for nonshelf-life items which the process described in paragraph 370501 reveals the necessity for, will be performed as outlined for shelf-life items in paragraph 370403.

SECTION VI - SURVEILLANCE WORKLOAD PLANNING AND FORECASTING

370601 - WORKLOAD PLANNING

The computer listings (reports) as established by the F appendices will be utilized for reviewing, planning, scheduling, and controlling surveillance inspection and operational testing on a monthly basis. These reports and an explanation of each are contained in paragraph 370301.

CHAPTER 71

MOWASP CENTRAL DATA BANK

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CHAPTER 71

MOWASP CENTRAL DATA BANK

SECTION I - GENERAL

371101 - PURPOSE, SCOPE AND RESPONSIBILITIES

This chapter prescribes policies, responsibilities, and procedures for maintenance of the MOWASP Central Data Bank and the methods of adding, changing, deleting, and inquiring items contained in the file.

a. DLA depots are responsible for providing NSN data elements to the Central Data Bank within FSCs assigned.

b. Defense Supply Centers are responsible for furnishing Storage Item Changes to the Data Bank at least 30 days prior to the effective date.

c. The Central Data Bank Manager is responsible for:

(1) Recording and maintaining item data for each DLA managed item of supply stocked at a defense depot.

(2) Delegating data development and data maintenance responsibility to the Prime Depot through FSC assignment.

(3) Maintaining existing item records, adding new items when needed and resolving data conflicts.

(4) Establishing and maintaining a Storage Item Change Card master suspense file in conjunction with the Central Data Bank.

371102 - POLICY

a. Once established in the MOWASP Central Data Bank, an item will not be deleted unless the NIIN is determined to be invalid, becomes a deleted item and all users withdraw, or is transferred to a non DLA manager. Replaced items will be retained for one year last inquiry and all users withdraw.

b. Full item data will be furnished for Inquiry Response, Depot Maintenance, and Data Deficiency Notice (CBC) Transactions.

c. Changes affecting NSN or mandatory data fields from any authorized source, except Storage Item Changes, are automatically provided to the registered users. Each defense depot that stores an item will be recorded as a user. SIC changes provided by the DSCs will be passed to the user depot 15 days prior to the effective date of the change and will be concurrently updated at the depots and Central Data Bank on the effective date.

d. The Central Data Bank will be updated at least twice weekly and on the first of each month.

SECTION II - BACKGROUND

371201 - BACKGROUND

The Central Data Bank has been established in DLA to provide a central library of DLA National Stock Numbers and their related basic data elements. This bank is available for automatic inquiry and replies that update the defense depots locator files. It is available to other defense activities upon application to the Central Data Bank manager. Prime DLA depots research and provide missing data elements upon demand from the Data Bank. Automatic updates are provided by the Prime Depot to the Data Bank when depot locator files are updated.

SECTION III - FILES - INPUT-OUTPUT DOCUMENTATION

371301 - CENTRAL DATA BANK DATA ELEMENTS

The following data elements and control fields are maintained in the Central Data Bank:

*National Stock Number (13)
*Unit of Issue (2)
Item Name (9)
*National Motor Freight Classification (6)
*Freight Rating (Less Truckload)(1)
Hazardous Storage Compatibility Code (2)
MTMC Confirmation (1)
*Physical Security Code (1)
National Motor Freight Classification Suffix (1)
Deleted Item/Replace Code (1)
Demilitarization Code (1)
*Water Commodity Code (5)
*Air Commodity Code (2)
*Air Cargo Dimension Code (1)
*Unit of Issue Weight (6)
*Unit of Issue Cube (6)
*Shelf-Life Code (1)
Prime Depot Designator (1)
*Inventory Category Code (1)
Medical Exception Indicator (1)
*Special Requirement Code (1)
Item Manager Code (1)
Inquiry Count (2)
Last Inquiry Date (5)
Blank Field Count (2)
Status Code (1)
Last Update Date (5)
Registered User Indicators (7)

NOTE 1: All data elements indicated by * are mandatory and the lack of any of these data elements will generate a Central Data Bank Inquiry to the Prime Depot, requesting the missing data.

NOTE 2: Item Manager and Prime Depot Codes are established through a Data Bank Table cross-referencing FSC to DSC and defense depot except for Medical Items managed by Medical which are outside the FSCs assigned to Medical. These individual NSNs are flagged in the Data Bank as exceptions. Depots are assigned the responsibility for research of data elements through assignment of Federal Classes of Supply (FSC) as outlined in appendix A-67.

NOTE 3: The Inventory Category Code (ICC) is considered a mandatory data element; however, if it is missing, the Data Bank will automatically create an ICC of 0 for that record and the 0 will be maintained until changed by the Item Manager or Prime Depot. This data element will never be missing from the Central Data Bank and no Central Data Bank Inquiry will be generated by an ICC.

371302 - INPUT-OUTPUT TRANSACTIONS

a. MOWASP DATA BANK CHANGE NOTICE

This notice (DIC CBC, appendix B-137) is automatically prepared to provide data from the Central Data Bank to requester or user; it is also used to request Prime Depot to furnish missing data in the bank. Action Codes shown in appendix A-42 will reflect action required.

b. MOWASP DATA BANK INQUIRY NOTICE

This notice (DIC CBE, appendix B-138) is automatically prepared by the MOWASP system to inquire the Central Data Bank for missing data elements. Action Codes shown in appendix A-42 will reflect the action required. When a CBE action is rejected the RICs are reversed and the Violation Reason Code will appear in pos. 21-22. Card may be prepared by other DLA and DoD users authorized to send inquiries to the Data Bank.

c. MOWASP DATA BANK DELETION NOTICE

This notice (DIC CBD with Action Code G, appendix B-139) is automatically prepared by the MOWASP System when a basic record is dropped from the locator file to notify the Central Data Bank to delete the reporting depot as a user of the NSN. This action may also cause the NSN record to be dropped from the Central Data Bank if all user registrations have been removed and the item has been flagged as "deleted". "Replace" items will be carried in the Data Bank for one year after all users withdraw.

d. MOWASP DATA BANK TRANSACTION NOTICE

This notice (DIC CBB, appendix B-136) is automatically prepared by the MOWASP System (with or without a demand from the Data Bank) to provide initial adds or changes to data elements for an NSN for which the depot has prime maintenance responsibility. Action Codes in appendix A-42 are utilized to reflect action required.

e. PRIME DEPOT DATA BANK CHANGE

This notice (DIC CCC, appendix B-113) is automatically prepared by the MOWASP System to provide data to the Prime Depot from a user depot to reflect changes made to the Locator File at the user depot. Card will reflect on the Entry/Exit Exception List Report (F-113) at the Prime Depot for updating of the Data Bank. When the Prime Depot does not agree with the changed data element and does not take action to update his locator file (which would automatically update the Central Data Bank), it is mandatory that the CCC Card be returned to the initiating depot with a statement justifying the negative action by mail. This action will be taken as soon as possible and should not exceed five working days at the Prime Depot.

f. DAAS INQUIRY NOTICE

This notice (DIC QUE, appendix B-140) is automatically prepared by the Central Data Bank and routed via AUTODIN to the Defense Automatic Addressing System (DAAS) to validate the NIIN and identify the managing Defense Supply Center or the service manager when an inquiry is received for an item that is not in the Central Data Bank. If the Federal Supply Class (FSC) that is furnished is included in the DLA class table (appendix A-67) the RIC of the Item Data Bank, SAB, is entered so the QUR will be returned to the Central Data Bank. A basic record is created in the data bank and coded to indicate that the item has been submitted to DAAS for validation. If the FSC is not in appendix A-67, The RIC of the submitter from the CBE is entered in the QUE as the QUR response will be returned directly to the inquirer. QUR responses that fail validation or are recorded as being managed by other than DLA cause the basic record to be dropped from the Central Data Bank and a replica of the rejected CBE inquiry to be generated back to the requester with a QA Violation Reason Code in positions 21-22 and the Non-DLA sources of supply in positions 23-68. Defense depots may prepare QUE inquiries directly to DAAS if desired.

g. DAAS INQUIRY REPLY NOTICE

This notice (DIC QUR, appendix B-141) is generated by the DAAS in response to a QUE inquiry. A QUR transaction that confirms DLA management and validates the FSC assignment will cause the basic record to be coded as valid and a data request, CBC with Action Code D, to be generated to the Prime Depot. When a QUR is entered into the depot system for processing, it is converted to a CBE with Violation Reason Code QA and output on the Violation Report F-85.

h. CENTRAL DATA BANK MASTER RECORD

This report (appendix F-76) contains records that require research of missing data elements. It is produced as required upon the Prime Depots written request to the Manager of the Central Data Bank.

371303 - MISCELLANEOUS

a. FREIGHT CLASSIFICATION GUIDE NOTICE

This notice is provided automatically by DLSC to the Central Data Bank to update the following elements:

National Motor Freight Classification (NMFC)
Freight Rating (Less Truckload)
Water Commodity Code
Air Cargo Dimension Code
Air Commodity Code

b. STORAGE ITEM CHANGE NOTICES

This notice (DIC CMC, CMD, CML, CMM, CMN, and CMR, appendix B-23) is provided by the managing DSC to the Central Data Bank where it is placed in a master SIC Suspense File until 15 days prior to the effective date of change. SIC Action may change or add the NSN, Unit of Issue, Physical Security Code, Shelf-Life Code, Item Manager or Delete Indicator. The SIC transactions are provided to registered user depots. The depot locator and data bank files are updated concurrently on the effective date.

c. DATA BANK REJECT TRANSACTIONS

Current MOWASP data bank update procedures provide for rejection of CBB/A (add new item to the data bank) transactions when the NIIN in the transaction is already in the bank and associated with an FSC other than the one in the CBB/A. A reject reason code is centered in positions 21-22 and the document is routed back to the submitter. When the FSC in the data bank is managed by the submitting DSC, the Reject Reason Code PU applies. When the FSC in the data bank is managed by a different DSC, code MK is entered in positions 21-22. CMN transactions (add new item) received from the DSCs are converted to CBB/A transactions (appendix B-136) for processing through the Data Bank update run; therefore, rejected CMN transactions from the DSCs are returned as rejected CBB/A transactions.

d. INVENTORY CATEGORY NOTICE

(1) This notice (DIC CK6, appendix B-130) will be provided the Central Data Bank by the managing DSCs as of 1 July each year to update the Data Bank with the current inventory category codes. After a mechanical match is completed, the changed category codes will be provided the user depots.

(2) Inventory Category Codes (appendix A-54) are assigned to DLA managed items only. Locally developed codes will be applied to Non-DLA managed items. All update of Inventory Category Codes for DLA managed items must be accomplished by processing Central Data Bank Inquiry, DIC CBE, with applicable Action Code (appendix A-42).

CHAPTER 72

RECONCILIATION OF DEPOT AND ICP BALANCE AND TRANSACTION RECORDS

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CHAPTER 72

RECONCILIATION OF DEPOT AND ICP BALANCE AND TRANSACTION RECORDS

SECTION I - GENERAL

372101 - PURPOSE

This chapter prescribes policies, responsibilities, and procedures for reconciliation of depot and ICP balance/transaction records at distribution activities.

372102 - SCOPE

This chapter is applicable to the DS/T and data processing elements of defense depots.

372103 - BACKGROUND

a. The objective of maintaining balance/transaction records at distribution depots is to validate the accuracy of depot/DSC systems, identify deficiencies and initiate corrective measures to obtain desired accuracy and confidence that records and assets agree.

b. The depot balance/transaction system highlights system deficiencies and enables distribution depots to identify factual inventory requirements, conduct meaningful report of survey analysis and reduce denials.

372104 - POLICY

a. The distribution depot will maintain a balance for stock numbers located at their depot and a record of each transaction effecting that balance. Transactions initiated or received will automatically be processed to the transaction record. DSC actions that adjust depot balances (DICs D8_ and D9_) will be transceived to depots the same day they process the adjustment action. D8A or D9A adjustments as a result of a Type of Physical Inventory E or F will be processed to the depot transaction record as a memo entry and will not adjust the balance. All adjustments from Type of Physical Inventory Codes other than E or F will make the proper adjustment.

b. Monthly, the DSCs will provide closing balances, transactions and violation records they have processed during the period for use by depots in balance/transaction reconciliation. From this process each difference between the two records is identified on F-146 report. These differences are researched to determine cause and action necessary to obtain balance/asset accuracy as outlined by appendix E-184 P.

c. Daily, locator updates which will affect the DB&TR balance records will be processed to the Depot Balance/Transaction Register (DB&TR) subsystem. A reconciliation will be accomplished. Disagreements between the depot locator and DE&TR will result in the automatic creation of a DIC ZJA card. Last locator deletes may result in MRO denials. When the last location for a NSN

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and condition is deleted and there is a positive DB&TR balance, MROs in the bank matching the NSN and condition of the last delete will be denied. Following manual research process as outlined in appendix E-024 P, the ZBJ card may be input to correct the records.

372105 - RESPONSIBILITIES

DS/T will:

a. Develop and establish training programs in order to ensure the proper training of inventory personnel.

b. Establish necessary procedures to ensure continued controlled processing of depot balance/transaction system and reconciliation of unmatched depot/ICP balance/transactions.

c. Maintain the depot balance/transaction system and initiate corrective actions in a timely manner on deficiencies identified by the system.

d. Coordinate corrective action of discrepancies identified on monthly reconciliation with DSCs. Initiate inventories if corrective action cannot be taken to bring balances into agreement.

e. Prepare and submit required reports to HQ DLA.

SECTION II - BALANCE/TRANSACTION RECONCILIATION

372201 - DEPOT BALANCE/TRANSACTION PROCESS

The initial distribution depot balances will be established by utilizing DSC's national inventory record on-hand balances. Depots will process transactions initiated or received automatically against on-hand balances established from DSC NIR balance. Depot balances will be maintained by depots in order that monthly reconciliation can be accomplished.

372202 - DEPOT/DSC MONTHLY RECONCILIATION

a. DSCs will provide a monthly DSC/Depot Reconciliation Tape, appendix B-159, Monthly Transaction File Tape, appendix B-110, and Monthly Violation Control File Tape, appendix B-111.

b. The cutoff dates for these tapes at DSCs will be at the close of business each month and will be provided to distribution depots approximately the 10th of the month following the monthend cutoff.

c. The depot cutoff balance and transaction date is established by reviewing DSC's transactions and determining last date of activity. This date is then used for cutoff period.

d. Infloat transactions received by depots after cutoff date, or assumed not received by DSC's in time to process before cutoff date, are considered in reconciliation.

e. If monthly reconciliation indicates depot/DSC balances do not agree, a match of transaction is made in order that reason for out of balance can be identified.

f. Depots will be provided monthly reconciliation unmatched balance transaction report F-146, which identifies the quantitative balance difference and whether the error is depot or DSC initiated. Depot errors are corrected locally whereas DSCs are provided detailed information on errors and action to obtain balance asset accuracy as outlined by appendix E-185 P.

372203 - RECONCILIATION OF DEPOT/DSC DICOMSS RECEIPT, MRO TRANSACTIONS

On a daily basis DICOMSS receipts which have processed at the depot will be matched with their resulting DICOMSS MROs and/or DIC D8N and D9N (see NOTE). If the balance for the record has not gone to zero for that NSN, condition and cycle code in four days, an F-145, part 6, will be produced for research to determine why a discrepancy exists. The production of the F-145, part 6, will aid in the control of residual DICOMSS stock.

NOTE: DICs D8N/D9N are generated as a result of receiving and processing DICOMSS Residual Materiel Card (DIC CRS) and/or a Reply to Cancellation Request Answer Card (DIC AG6, Status Code BQ). In all cases, the resulting D9N (from) will decrease the on-hand balance for the current cycle code and the D8N (to) will increase the on-hand balance in Cycle Code I by the quantity in the transaction.

372204 - RECONCILIATION OF LOCATOR RECORDS WITH NON-DLA ICP RECORDS

a. DS/T will prepare Locator Reconciliation Request Card(s) (DIC ZC5), utilizing format outlined in appendix B-83 to initiate reconciliation. This card will be input to the computer for generating Locator Reconciliation Cards, DIC CKA, appendix B-27, for GSA ICPs and/or Location Audit Reconciliation Request Card DZH, appendix B-12, for Service ICPs and processing IAW appendix D-11.

b. After GSA effects comparison of Locator Reconciliation Cards (CKAs) to balance records, the depot will receive Locator Reconciliation Exception Cards for processing IAW appendix D-13, where NSN or UI discrepancies exist. These cards will contain DIC CKB, CKC or CKD as appropriate. (See appendix B-28). Where balance discrepancies exist, special inventory requests will be received with DIC DJA (see appendix B-26) and containing Management Code A indicating that no locator card was furnished during reconciliation or Management Code B indicating that a locator card was furnished, but there is no recorded balance. GSA forwards the Locator Reconciliation Exception Cards to distribution activities by transceiver.

c. Locator Reconciliation Exception Cards, DICs CKB, CKC, and CKD (appendix B-28), received by the depot will mechanically produce a locator Reconciliation Exception Card listing (appendix F-124) furnishing information to DS/T to be used for remarking of stocks or other corrective action. CKBs and CKCs will be cause for remarking of stock. CKDs will require physical search of warehouse location to determine NSN.

d. DS/T will determine, in coordination with GSA, when reconciliation is completed and will prepare a Location Reconciliation Completion Card, DIC ZBZ, appendix B-83, for computer input. This input will be processed IAW appendix D-101, which will create a Locator Reconciliation Summary Report, appendix F-6, and kill suspense of CKAs retained in the computer.

e. After Service ICPs effect comparison of Location Audit Reconciliation Request Cards (DIC DZH) to balance records, the distribution depot will receive Transaction Reject Cards (DIC DZG) and/or Storage Item Correction Cards (DIC DZB). Images of these documents will printout on the Entry/Exit Exception Listing (appendix F-113) for manual review and processing IAW appendix E-143 P.

CHAPTER 74

MANAGEMENT INFORMATION AND REPORTS

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CHAPTER 74

MANAGEMENT INFORMATION AND REPORTS

SECTION I - GENERAL

374101 - PURPOSE

This chapter provides basic guidelines for the Management Information System (MIS) reports, the adjustment procedure for computer accumulated statistics, and the method for development of local management statistical data.

374102 - SCOPE

Guidelines herein concern statistical data developed for on or off post reports of storage activities located in defense depots or Defense Supply Centers (DSCs). Reports covered herein are identified in paragraph 374103.

374103 - REFERENCES

a. Management Information System Glossary, DLAH 7730.2 dated January 1982.

(1) Part I - RCS DLA(M)26(C)MIN.

(2) Part II - RCS DLA(M)232(O)MIN.

b. Situation Report During Emergency Operation Periods, RCS DLA(AR)377(L)MIN, prescribed by DLAR 3135.2

c. DLAR 4140.44, Distribution Depot Operations and Performance Reporting.

374104 - BACKGROUND

The Management data file is a file composed of computer accumulated statistics required for local or off post management review or reports.

(1) Local management reports, listings, or statistics are contained in various outputs prescribed in other functional chapters.

(2) Appendix F-9, Management Information System Feeder Data, provides statistics gathered as a result of accomplished computer programs described in other chapters or as a result of entries on file by input of appendix B-135, Management Information System Card, DIC ZUM.

(3) Until such time as total off post reports can be prepared as a result of normal file maintenance actions for given functions or reports, manual records will supplement the data reflected of appendix F-9.

(4) Space reporting procedures are provided in chapter 63.

374105 - RESPONSIBILITIES

a. The Directorate of Storage and Transportation will utilize management data developed by the computer and/or supplemented by manual records to satisfy operational management requirements within the Directorate and provide specified MIS data to the Office of Comptroller as required by HQ DLA or the DSCs.

b. The Office of the Comptroller will maintain reports control for off post reports and will finalize statistical data to conform with MIS requirements, reference paragraph 374103.

c. The Office of Data Systems will provide, as scheduled, reports of those functions mechanized under individual chapter guidelines and MIS requirements. Listings for management workload controls or processes will be provided as scheduled for the applicable operations.

SECTION II - MANAGEMENT (MIS) REPORTS

374201 - COLLECTION OF STATISTICAL DATA

Until such time as MIS reports are completely mechanized, data will be accumulated during the report period as follows:

a. Manual controls, with appropriate statistical extractions, will be accomplished by the Directorate responsible for the accomplishment of the MIS element. Data gathering controls will be established for data elements required by the reports referenced in paragraph 374103 above, but not included in computer output.

b. Computer statistical accumulation will be accomplished for those elements reflected in appendix A-83 and are to be applied to MIS element reporting as described in appendices E-036 P, and E-114 P.

(1) Normal accumulation is performed within the computer in conjunction with functional computer runs processed as described in appropriate chapters.

(2) Adjustments to this data may be made within the computer by processing Management Information System Card, DIC ZUM, as described in appendix B-135 and the procedure for processing is described in appendix E-135 P.

(3) Data for special reports may be accumulated through preparation and entry of the Management Information System Card, DIC ZUM, appendix B-135.

c. Computer rejections reflected on appendix F-85, made as a result of attempting to process invalid appendix B-135 cards, may be corrected as described by appendix E-135 V.

374202 - COMPLETION OF MIS REPORTS

a. Appendix F-9 is produced daily, showing statistics accumulated to date within the report period(s). This report, in conjunction with manually developed statistics, will be used as the basis for completion of reports. MIS data are coded, keypunched, and transceived to HQ DLA in accordance with the Office categories of elements included in the F-9 Report. These are:

(1) Part 1 - Feeder elements for the Distribution Depot Operations and Performance Report.

(2) Part 2 - Feeder elements for the Management Data Report.

b. Appendix B-95 cards are produced at monthend for F-9 Data Elements and automatically transceived to HQ DLA.

c. A narrative analysis of the RCS DLA(M)232(O)MIN report will be submitted separately to HQ DLA and the DSCs. In order to ensure that information is readily available to HQ DLA relative to significant trends or variations in statistical data and special conditions or problems bearing on data submitted, each reporting depot will submit a narrative analysis covering each report period. This should provide a brief discussion of those elements of statistical data which require further explanation for complete understanding and review by HQ DLA. Except as may be required for clarity or emphasis, the narrative analysis should not repeat statistical data already submitted in punched card format. Particular emphasis should be placed on existing or potential problems and on those statistics bearing on depot supply effectiveness.

d. Recurring report, Inventory Control Effectiveness, RCS DD-M(Q)935, prescribed by DLAM 4140.2 is prepared in accordance with chapter 7, reference appendix C-67.

374203 - REFERENCES

a. Appendix A-82, Violation Reason Codes.

b. Appendix A-83, MIS Element Numbers.

c. Appendix B-95, Management Information System Report Card.

d. Appendix B-123, MRO History Manual Control Card.

e. Appendix B-135, Management Information System Card.

f. Appendix D-1, MRO History Manual control Card.

g. Appendix D-80, Management Information System Card.

h. Appendix D-102, Management Information System Report Data.

i. Appendix E-036 P, Management Data Report, RCS DLA(M)232(O)MIN.

j. Appendix E-114 P, Management Data Report, RCS DLA(M)26(C)MIN.

k. Appendix E-135 P, Management Information System Card, ZUM, B-135.

l. Appendix E-135 V, Management Information System Card Violations, ZUM, B-135.

m. Appendix F-9, Management Information System Feeder Data.

SECTION III - LOCAL MANAGEMENT REPORTS

374301 - GENERAL

Management of a storage activity includes a requirement for an immediate organizational knowledge of workload inprocess as well as trends developing which may affect operations within the near future. Based upon this knowledge planning, coordination, and control can be effectively performed. Insofar as possible, mechanized aid will be provided to operational elements performing storage activities. Appendix B-135 entries may be used for local command studies.

374302 - STATUS LISTINGS

Computer listings, described and processed in accordance with other chapter procedures, provide status and planning data to management personnel.

374303 - DIRECT COMMISSARY SUPPORT SYSTEM (DICOMSS)

Unique DICOMSS MIS reports and listings are delineated in chapter 20, section VII.

SECTION IV - MANAGEMENT INFORMATION RETRIEVAL SYSTEMS

374401 - GENERAL

DLA Management Information Retrieval Systems (MIRS) are comprised of a series of prewritten computer programs which can be readily used to obtain specific data from computerized files. These techiques are convenient for one-time data retrievals but they are costly vis-a-vis computer run time. Careful judgement must be exercised to ensure a MIRS is not being used when a SAIS/UAIS is more appropriate.

374402 - OBJECTIVES

a. Provide the user with a tool to enable the retrieval of selected information from computer files in a simple, inexpensive, and expeditious manner.

b. Eliminate the need for the design and development of a new computer program each time selected information must be retrieved from computerized files.

c. Provide an easily understood, universally used, and nontechnical method of data retrieval for the user.

d. Provide a simple and standard method for performing mathematical computations, for requesting routine statistics and for generating desired reports from machine readable data.

374403 - TECHNIQUES

a. The Automated Uniform Data Inquiry Technique (AUDIT) integrates the information provided by users via control cards into a series of prewritten computer programs. The AUDIT Retrieval System can be used to retrieve and manipulate data arranged on magnetic tape or disk. Principal features of AUDIT are: file search and data retrieval, selection of samples and sampling size, execution of mathematical computations, statistical summarization and reporting, and report printing.

b. The Standard Information Retrieval Capability for Users System (SIRCUS) is a programing language rather than a control card oriented system. This allows tremendous flexibility and capability in producing the desired results. SIRCUS has incorporated some features of COBOL, FORTRAN IV and PL/I programing languages. SIRCUS capabilities include: arraying and indexing, columnar data positioning, storing alpha or numeric data in separate accumulators, multiple report generation, and sorting. SIRCUS may also access multiple files and, in some cases, merge data from one file to another.

374404 - RETRIEVAL REQUEST PROCEDURES

The Office of Data Systems at each PLFA has been entrusted with the responsibility of determining the best way to satisfy a data retrieval request, i.e., use of AUDIT, SIRCUS or the development of a one-time computer program. Local procedures will be established to communicate the originator's requirement to ODS. Requests for recurrent retrievals/reports and ADP system modifications/improvements will continue to be processed as outlined in DLAR 4730.3. Unless locally delegated to the contrary, ODS will determine the feasibility of using a MIRS to satisfy the request, program or prepare control cards, insure other program priorities are not impaired, and report MIRS operating deficiencies to DSAC.

CHAPTER 80

FREIGHT CLASSIFICATION/DESCRIPTION DATA

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CHAPTER 80

FREIGHT CLASSIFICATION/DESCRIPTION DATA

SECTION I - GENERAL

380101 - PURPOSE

This chapter outlines responsibilities and procedures for the development, maintenance, and promulgation of freight classification/description/specific item data for use by defense depots and collocated storage activities at DSCs.

3801052 - SCOPE

Data developed under criteria provided in this chapter are to be used in conjunction with processes prescribed in other chapters related to MRO processing. Freight classification/description data, as used herein, apply to DIDS Segment G data elements maintained in the MOWASP Data Bank and Defense Depot/Storage activity Locator Records, data provided defense depot/storage activities by the DLA Freight Description Manager (Defense Depot Ogden, Utah), and to freight description data developed locally. These data elements will be discussed in detail later in this chapter.

380103 - BACKGROUND

A specific, appropriate description is required to assure compliance with mode and tariff requirements, to assure accurate assessment of transportation charges, and to assure compliance with guidelines promulgated in the Code of Federal Regulations and other regulations governing the transportation of hazardous materiels.

SECTION II - PROCEDURES

380201 - FREIGHT DESCRIPTION DATA (DEPOT LOCATOR RECORD)

The responsibility for the development of freight description - National Stock Number (NSN) relationships is assigned to the Military Traffic Management Command (MTMC). MTMC-developed freight description data is associated with the appropriate NSN and transmitted through the Defense Integrated Data System (DIDS) to the MOWASP Central Data Bank, and from that point to defense depot/storage activity users. All transmissions are automatic with the data input through the DIDS overriding/displacing data already in the depot locator record without prior manual review. The following data elements, associated with a specific NSN, are transmitted via the DIDS to the MOWASP Central Data Bank and then via that Bank to registered users:

(1) National Motor Freight Classification Code (6).

(2) LTL Motor Rating Code (1).

(3) Water Commodity Code (3).

(4) Type Cargo Code (1).

(5) Exception Handling Code (1).

(6) Air Dimension Code (1).

(7) Air Commodity Code (1).

380202 - FREIGHT DESCRIPTION FILE (FDF)

The above NSN-related data developed by MTMC and made known through the DIDS provides the required NSN-NMFC/MILSTAMP data relationship; it does not, however, provide the narrative freight classification description or specific item hazardous data required for the proper preparation of Bills of Lading (B/L). To preclude the requirement for development of this additional descriptive data at each defense depot/storage activity, DDOU has been designated as the DLA Freight Description Manager (FDM) with the responsibility of developing an appropriate FDF to include a narrative freight description, specific item hazardous data, and other pertinent freight classification data for each NMFC reference in DLA Depot Locator Records. The data elements defined in appendices B-205 and E-229 P have been developed, maintained and provided to DLA depot/storage activities having on-line FDFs (MOFAST) by DDOU in connection with each NMFC/NIIN reference. All NMFC/NIIN add, change and delete transactions will be accomplished by the FDM as supplements to the NMFC or changes to HMIS are received or in response to a request from a user. NMFC/NIIN add, change and delete transaction requests from a user to the FDM are to be accomplished only by locally authorized Freight Classification Specialists.

a. NMFC/LTL Record Sequence Number. The Record Sequence Number is used when it is necessary to accommodate NMFCs with more than one description per LTL rating or when the NMFC LTL rating is contingent on container weight per cubic foot. The selection of the correct description/rating is dependent on specific characteristics of the materiel to be shipped, the type of pack, and cargo configuration. Record Sequence Numbers will be assigned IAW record sequence instructions contained in appendix E-229 P. It is essential that the NMFC Suffix Code referenced in the depot locator record continue to be developed in the same sequential pattern as the sub-code reference in the NMFC publication to assure a proper FDF match when required.

b. National Item Identification Number (NIIN). The NIIN is used to reference specific NSNs to detailed descriptions when such detail is required to supplement the standard NMFC description (to include, but not be limited to hazardous item description).

c. NIIN Variable Sequence Number. The NIIN Variable Sequence Number is a supplementary two position code that provides MOFAST depots a means to establish and maintain more than one description per NIIN. All descriptions are maintained in an on-line environment providing user facility to select or establish the description applicable to local requirements. An additional DD 1348-1 will be produced with all available NIIN Mode Descriptions printed for the MRO NIIN when the Transaction Type Cargo Code or Hazardous Compatibility Code that has been locally established on MOWASP Table 4.

d. Use Flag. The NIIN Use Flag update is intended to provide a facility to move the NIIN Use Flag from one variable description to another in response to depletion of one's description application in favor of another.

e. Uniform Freight Classification (UFC) 6-Position Reference and 2-Position Suffix Code. Provided it will be in sequence with appropriate descriptions Code is in the current Uniform Freight Classification publication (No UFC reference is maintained in the Depot Locator Record).

f. NIIN Scan. When this field is coded, the program will seek a specific NIIN description. This data element will be provided by the FDM if the NSN involved is maintained in the DDOU Locator Record; however, basically the development, maintenance and entry of this data is a local depot/storage activity responsibility.

g. Less Truck Load Code. See appendix A-49.

h. Density Amount. For use with density flagged items.

i. Value Clause Amount. For use in connection with value flagged items.

380203 - REVISING/MAINTAINING FREIGHT DESCRIPTION DATA

a. Procedures for supplementing/revising MTMC developed DIDS data should be established IAW the following criteria:

(1) When any of the data elements indicated in paragraph 380201 (1) through (7) are missing from the depot/storage activity Locator Record, the defense depot/storage activity having primary responsibility for the NSN involved (appendix A-67) will be responsible for submitting the required data element(s) to the MOWASP Central Data Bank, IAW chapter 71 of this manual. When the requirement for the missing data element(s) is first encountered by a user (as opposed to the prime) depot, the user depot will independently develop the required data and submit it to the prime depot for validation. When missing data elements have been developed, the following subsequent actions will be initiated:

(a) Input data element(s) into locator files (DIC ZBC, appendix B-73).

(b) User (as opposed to prime) depots submit data to the prime depot for validation/revision and subsequent input into the MOWASP Central Data Bank (DIC ZBC/CCC, appendix B-113).

(c) Prime depots submit developed data (including data received from user depots) to the MOWASP Central Data Bank (DIC ZBC/CBB, appendix B-136).

(2) Defense depot/storage activities will not delete or revise freight classification/description data received into their Locator Records through the MOWASP Central Data Bank; questions relative to the accuracy of such data will be directed to the DSCs. If the DSCs determines/agrees that a question of accuracy exists, it will submit the data in question - with appropriate support detail - to MTMC-INNC for review, and if MTMC concurs, revision to the DIDS Segment G Record. A copy of such submission (including supporting detail) will be provided DLA-OT. When obvious errors in MTMC developed data are noted, MTMC-INNC will be contacted by telephone, and if MTMC concurs that an error has been made, local records will be revised and the revision confirmed to MTMCINNC by letter (with a copy to DLA-OT).

(3) Depot/storage activities are responsible for assuring that proper NMFC Suffix Codes are indicated in their respective Locator Records (appendix B-73). The Suffix Code field should always be filled; "X" will be indicated when no Suffix Code applies.

b. In connection with the MOFAST Freight Description File developed by the DLA-FDM, depot/storage activities will direct any questions relative to the content of this file to the FDM (DDOU-DT).

380204 - LOCATOR RECORD/FREIGHT DESCRIPTION FILE (FDF) RELATIONSHIP

The NMFC reference/Suffix Code in the Locator Record will match the NMFC reference Suffix Code in the NMFC Publication. In an on-line (MOFAST) environment including special NIIN descriptions, density, valuation, and certification, data will be automatically generated for B/L print. In a MOWASP environment the locally developed freight description will print on the SPW. It is imperative that the Suffix Code sequence locally input into the Locator Record is the same sequence pattern as the sub-code reference in the NMFC publication.

380205 - CREATION OF AND ADDITIONS/DELETIONS/INQUIRIES TO THE FREIGHT DESCRIPTION FILE

As outlined above in paragraph 380202, the on-line FDF is centrally developed and maintained by the DLA Freight Description Manager (DDOU), with the exception of locally maintained NMFC-Tariff Exception Descriptions. User installation developed additions and changes to NMFC and Specific NIIN data are transceived via AUTODIN to the Freight Description Manager for edit, who in turn broadcasts such data to all user FDFs when such data are deemed valid. All inquiries, additions, changes, and deletes to the FDF are accomplished in an on-line environment IAW appendices B-205 and E-229 P.

380206 - INPUT OF NMFC SUFFIX CODES TO LOCATOR RECORD

The local depot/storage activity will assure that the correct NMFC Suffix Code is entered into their respective Locator Records IAW paragraph 370203a(3) of this chapter and appendix B-73. Other revisions to freight description data in the locator file will be IAW paragraph 380203 criteria, and will be effected through the MOWASP Central Data Bank in formats prescribed by appendix B-113.

CHAPTER 82

SHIPPING PROCEDURES

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CHAPTER 82

SHIPPING PROCEDURES

SECTION I - GENERAL

382101 - PURPOSE

This chapter prescribes certain standard procedures for freight shipping operations at defense depots and collocated storage activities at DSCs. Because shipping operations supported by MOFAST programs vary significantly from those operating in a pure MOWASP environment, procedures outlined below will be specifically identified as applying to either a MOWASP or a MOFAST depot operation or to both.

382102 - SCOPE

Procedures outlined in this chapter apply to depot/storage point freight shipping operations, and will be used in conjunction with other shipping/transportation related procedures prescribed in various chapters throughout this manual. The procedures outlined herein are considered basic to a depot/storage point shipping operation, but they are not intended to be inclusive. This chapter will not address parcel post or small package carrier shipping procedures.

382103 - REFERENCES

a. DoD 4500.32-R, Military Standard Transportation and Movement Procedures (MILSTAMP).

b. DLAR 4500.3, Military Traffic Management Regulation.

382104 - RESPONSIBILITIES

Responsibility for implementing the procedures outlined herein is dependent upon the organizational structure of the depot/storage site effecting the implementation. When the organization combines the transportation and shipping functions in a single organizational element (i.e., Transportation and Shipping Division), that organizational element will be responsible for implementing all the procedures in this chapter. When, however, the transportation and shipping functions are fragmented into two or more organizational elements, the Director of Storage and Transportation will be responsible for assigning implementation responsibility to the appropriate organization.

SECTION II - PROCEDURES

382201 - OFFER PROCEDURES

a. General

After materiels are picked, packed, assembled in shipment unit configuration and made available to the transportation element, the Shipment Unit (SU)

is formally "offered" to transportation. At this time the depot/storage point processing function is completed and the materiels are available to the transportation element for outloading on carrier vehicles.

b. MOWASP Procedures

In a MOWASP environment the offer process will be accomplished IAW appendix E-101 P. The "Date to Transportation" indicated in the ZBP card will be the date that the SU was physically available for transportation processing.

c. MOFAST Procedures

(1) In a MOFAST environment, the offer process is effected on line via CRT. SUs may be offered at the MOFAST sorter location (appendix E-219 P) or at a non-sorter CRT station (E-221 P). As a part of the MOFAST sorter offer process, packages are mechanically sorted into SU configuration on individual, SU-dedicated sorter rack lines. Data in individual packages are entered by the sorter CRT operator as the package moves past the enter station on the sorter conveyor. After the data are entered, the package moves to the appropriate dedicated SU sorter rack line. When data on the final package are entered at the sorter CRT station, the SU is recorded as offered to the transportation function, and the depot processing function is complete. The completed SU may be released fron the sorter rack line for transport to an assembly area at any time after all packages in the SU line have been processed through the sorter CRT station. At non-sorter CRT locations, all packages comprising a SU must be accumulated before the offer process can be initiated; all packages/pieces in one SU should be processed for offer before processing of packages assigned to another SU can begin.

(2) In some instances, particularly when the MOWASP no-go parcel post option is exercised, it is desirable to consolidate small, individual SUs into a single overpack container. This is permissable under DoD MILSTRIP/MILSTAMP procedures and can be accomplished in MOFAST (appendix E-222 P). The principal requisites of the consolidated pack process are that the status on each individual SU can be reported under the MILSTRIP assigned SU number, and that each SU be associated, for movement purposes, under one master non-MILSTRIP SU number that is, in turn, associated with the single overpack container. (This is accomplished manually in non-MOFAST environment and in that environment it does not involve the offer process.) Appendix E-222 P provides the MOFAST formats necessary to effect these associations.

(3) In MOFAST the offer procedure initiates the printing of a MOFAST Route Slip (appendix F-180) and, if appropriate printing devices are associated with the CRT offer station, the required shipping labels. The Route slip contains essentially all pertinent SU data. In addition, it may indicate the terminal assembly area (Spur Number) to which the SU should be routed and the GBL number to which the SU is assigned; however, the automatic assignment of these two elements may be suppressed. The omission of a "spur number" in the MOFAST Terminal Routing and Carrier Assignment Table (appendix B-184) will suppress the assignment of a terminal assembly area; the use of an XX MOFAST Processing Code (appendix A-100) will suppress the GBL assignment. The suppression of the automatic assignment of these elements will remain a depot

option; however, under normal circumstances the automatic assembly area/GBL assignment feature of MOFAST should be exercised. The Route slip will be affixed to the SU until the SU is positioned in a specific freight terminal assembly location.

382202 - SHIPMENT PLANNING PROCEDURES

a. Both DLAR 4500.3 and chapter 60 of this manual address some of the basic precepts of the shipment planning function. This section will outline in general terms the methods and techniques of this function in a mechanized depot environment.

b. MOWASP Procedures

(1) The basic shipment planning tool in a non-MOFAST depot is the Shipment Planning Worksheet or SPW (appendix F-79). The SPW is produced during each MRO cycle for all freight shipment units and at the depot's option for multiline parcel post shipments. The SPW contains data required for preshipment planning. The depot transportation element is provided an advance copy of the SPW (i.e., a copy prior to picking action). The advance copy of the SPW, used in conjunction with the Transportation Unit Summary Listing (appendix F-39), will:

(a) Facilitate movement planning of materiels having transit privileges.

(b) Support the submission of routing requests to the appropriate Military Traffic Management Command Area Office.

(c) Aid in forecasting of traffic volumes to specific geographic areas/destinations. In addition to the advance SPW copy, the transportation element will be provided an annotated copy of the SPW that reflects the actual content of the SU when it is offered to transportation and available for shipment.

(2) In connection with IPG I and II SUs, air clearance/challenge actions will be initiated (air clearance IAW DoD 4500.32-R; air challenge in connection with DLA sponsored traffic when the weight of the SU exceeds 100 lbs) unless the freight destination is less than 300 miles from the depot, in case surface transport will automatically be used. In this latter instance an immediate effort will be made to associate the SU with like destination SUs being processed for shipment that day. In any case, this IPG I/II traffic will be planned for movement by surface transport no later than the day following the day it was received in the freight terminal. IPG III SUs will be held in the freight terminal and accorded freight consolidation (normally through the association of SPWs having common Destination Cross-Reference (DCR) Codes until such time as shipment to the geographical area involved is scheduled, or shipment must be effected to satisfy UMMIPS timeframes, whichever is earlier. For the purpose of freight consolidation, IPG I and II SUs diverted to surface transport as a result of challenge action will be accorded the same freight consolidation opportunities as IPG III SUs.

(3) In addition to the above, the shipment planning function will:

(a) Determine and assure the satisfaction of shipment special handling requirements.

(b) Assure that all required shipment data, such as freight classification references, weights, cubes, etc., are indicated on the SPW.

(c) Assure that the shipment is planned for the lowest cost mode/carrier commensurate with priority/delivery requirements. Other traffic management responsibilities may be assigned to the depot shipment planning function, or one or more of the responsibilities outlined may be assigned to other transportation elements within the depot. Such assignments will be at the option of local depot management.

c. MOFAST Procedures

(1) In a MOFAST environment, the same shipment planning criteria as outlined above exist; however, the processing techniques are more automated. Normally MOFAST processing does not produce an SPW; however, the program can be modified, if desired, to accommodate special situation SPW requirements when such requirements can be associated with specific storage locations within the depot. In lieu of the SPW, the Transportation Unit Summary Listing (appendix F-39), and/or advance copies of the MROs (DD Form 1348-1) themselves and various CRT inquiries provide data for transit determinations, MTMC routing requests, and workload planning if desired. Air clearance/challenge criteria are the same as addressed in connection with MOWASP procedures. Air clearance action is initiated automatically. If not challanged, ATCMDS are connected after SU offer to transportation in accordance with appendix E-231 P. Air challenge can be effected at any time that it can be ascertained that the 100 lb. weight criterion has been exceeded.

(2) The MOFAST program effects freight consolidation automatically by assigning compatible, equal Destination SUs to the same GBL, unless this process is blocked by the assignment of a MOFAST Processing Code other than SA (appendix A-100) to the SU. In addition, MOFAST automatically routes compatible common Destination SUs to the same assembly area in the freight terminal when the "Spur Number" in the MOFAST Terminal Routing and Carrier Assignment Process (appendix B-184) is properly determined and entered. When it has been determined that the assignment of additional SUs to a GBL should be stopped (normally because the GBL must be prepared and the cargo shipped to satisfy UMMIPS Time Segment requirements), the GBL build will be discontinued through CRT entries prescribed in appendix E-238 P, part 1. The GBL build should be stopped sufficiently in advance of the loading time to permit all SUs in process in the shipping terminal to reach the staging/loading area prior to scheduled loading. At the time of the GBL cut-off a new Spur Number should be assigned and affected Geographical Area Code (appendix B-184) to preclude SUs assigned to a new GBL/carrier from being erroneously intermingled with the previous GBL load.

382203 - TERMINAL PROCEDURES

a. General

After SUs are offered to transportation there is a requirement to process the physical cargo (as opposed to cargo documentation) to the point of outloading on carrier vehicles. This section will address these processing procedures and, to some limited extent, the documentation cargo relationships that exist during this processing.

b. Drayage vs Direct Carrier Pickup

It is not feasible from a workload view, or desirable from an economic view to process all outgoing cargo through the freight terminal. At some level of weight it becomes more practical to have the cargo prepared for shipment and picked up at the warehouse of origin by the commercial carrier than to have it drayed to the freight terminal for processing. The point, in weight, where drayage gives way to carrier pickup is dependent upon a number of factors that will vary from depot to depot and therefore it has been established as a depot option established in MOWASP table and control table 4, appendix B-66, Shipment Unit and Transportation Unit assembly areas. Some of the factors to be considered are:

(1) Carrier charges, (if any) for multiple pickup stops within a single installation.

(2) The distances between various warehouses and the freight terminal.

(3) Cargo staging area available in the warehouses.

(4) Accessibility of warehouse to the mode of transport selected.

(5) Level of workload the freight terminal can economically process.

(6) Capability/availability of depot cargo movement equipment.

Except in very unusual situations, the drayage vs carrier pickup weight point should fall between 5,000 lbs. and 8,000 lbs., and drayage above 8,000 lbs. will, in most instances, prove to be inefficient or uneconomical operations.

c. Assembly/Staging Area:

(1) Cargo assembling areas in the freight terminal are developed from two criteria:

(a) Geographical area or freight destination of the cargo.

(b) Movement priority of the materiels.

High priority materials (IPG I and II) should be located separately from routine (IPG III) shipments, even when destined to the same points/area (except IPG II cargo scheduled for surface transport due to proximity of the

destination or nature of the material will be assembled with IPG III materials that are scheduled for movement NLT the day following the day materials were offered to the transportation element; and that when an IPG I/II SU is diverted to surface transport as a result of challenge action, that SU can be integrated with IPG III cargo for normal IPG III freight consolidation and shipment). At activities with MOFAST systems, SUs requiring special processing, including IPG Is and IPG IIs preplanned for air shipment, are automatically routed to a special processing assembly area to await the results of challenge actions. Compatible IPG I and II cargo having a common destination will be consolidated into the same Transportation Unit (TU); however, all IPG I/II materials, other than those diverted to surface transport as a result of challenge action, will be scheduled for movement NLT the day following the day they were offered to transportation. Routine (IPG III) cargo will be located in a separate area from high priority cargo, and will be further segregated by geographical area or freight destination. When a high volume of cargo is routinely generated for a specific freight destination, a separate geographical area, and consequently a unique terminal freight assembly area should be developed for that destination.

(2) At a non-MOFAST depot, freight assembly locations will be predetermined and relatively static; freight terminal employees will determine the assembly location from hard copy lists or from geographical area signs prominently displayed at the various assembly locations. The specific location of the cargo within the assembly area location will be annotated on the SU documentation (SPW/DD Form 1348-1) and the documentation will be forwarded to the appropriate transportation element for GBL preparation. On the day prior to the day shipment to a geographical area/destination is to be effected, all GBLs and other required documentation will be completed. The complete GBL, together with the SU documentation will be returned to the terminal, and all cargo indicated on the GBL(s) will be moved from the assembly area to a staging area for subsequent loading in carrier's equipment. In some instances cargo will be loaded in carrier's equipment directly from an assembly area; however, this is normally a slower method of loading and it could delay carrier loading beyond the allowable "free" time period and result in detention charges. Caution should be exercised to avoid a detention situation. The carrier agent's signature will be secured on the Property Shipped copy of the B/L after loading.

(3) At MOFAST depots the freight assembly area will be indicated on the MOFAST Route Slip (appendix F-180). After cargo is positioned in the freight assembly area, the specific location of the cargo within the assembly area location will be indicated on the route slip. If the outloading cut is to be determined on the terminal floor and billing accomplished after loading, the route slip should be kept with the material until loading. If the cut is to be determined by Shipment Planning or billing accomplished before loading, the route slip (with associated DD Form 1348-1s attached) is forwarded after annotation to a designated transportation element where it will be filed in a suspense file in the following sequence:

Geographical Area
Destination
GBL Assigned
No GBL Assigned

Within the GBL/no-GBL groups, a separation of high priority (IPG I and II) and routine (IPG III) SUs should be maintained. All groups should be appropriately labeled. IPG I/II SUs that have been diverted to surface transport as a result of challenge action will be annotated accordingly and will be intermingled in the Route Slip File with IPG III SUs. When it is determined that a geographical area, destination, or GBL is to be outloaded, the following actions will be initiated:

(a) If GBL assigned SUs are involved, action will be taken to close out GBL build and assign a new Spur Number to the geographical area to be outloaded (appendix E-238 P, part 1).

(b) Route slips for SUs to be loaded will be pulled and given to freight terminal personnel for cargo staging at outloading point.

(c) Freight terminal personnel will be advised that for the next workday all cargo marked for the Spur Number(s) of the closed GBL/Destination/ geographical area should be redirected to the appropriate staging area.

(d) As material is staged, any revisions required to SU date should be indicated on the route slip.

(e) Subsequent to the action indicated above, cargo will be loaded on carrier's equipment. The carrier agent's signature may be secured on the route slip for each SU loaded if the depot deems it appropriate or if the carrier requests it as a double check. Any revisions required to SU data should be annotated on the route slip. When all SUs for the GBL are loaded, the route slips will be immediately hand carried to the billing section. The paperwork will be annotated to indicate the carrier, vehicle number, vehicle type and size, the date loading was completed, and when applicable, the seal number applied to the vehicle. If MTMC routing (DLAR 4500.3) was provided, the applicable routing/rate data should be noted on the route slip by shipment planners.

(f) The carrier agent's signature must be secured on the Property Shipped copy of the GBL.

(4) As indicated above, the preferred method of outloading cargo at a MOFAST depot is to load carrier equipment from the route slip and prepare the GBL subsequent to loading. This sequence is preferred because once the GBL is printed the data thereon become a part of the computer MRO history file; therefore, if a change in GBL/SY data is required after the GBL is printed - a not uncommon requirement if the GBL preparation precedes outloading - the history record must be revised accordingly. This revision action is a complex and time consuming function. It is recognized, however, that in some instances the time required to prepare the MOFAST GBL may be excessive (due to slow computer response time, abnormally large GBLs, inexperienced personnel, etc.)

and carrier detention charges might develop as a result of the delay. In these instances, as an alternative procedure, GBLs may be prepared prior to outloading, but subsequent to cargo staging.

382204 - LOCAL PROCEDURES

Procedures outlined above are, of necessity, very general. Each depot/storage activity must develop detailed and comprehensive Standard Operating Procedures to support their individual unique operations.

CHAPTER 83

BILL OF LADING

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CHAPTER 83

BILL OF LADING

SECTION I - GENERAL

383101 - PURPOSE AND SCOPE

This chapter prescribes standard procedures for the preparation of Bills of Lading (B/Ls) at defense depots and collocated storage activities at DSCs. Both manual and automated B/Ls preparation will be addressed in this chapter, but primarily the guidance will focus on the automated B/L.

383102 - REFERENCE

DLAR 4500.3, Military Traffic Management Regulation.

383103 - BACKGROUND

a. There are two methods of Bill of Lading (B/L) preparation in being at DLA depots/storage activities: manual and automated. At non-MOFAST activities the manual method is used exclusively; at depots/storage activities with MOFAST operations, both manual and automatic B/Ls are prepared.

b. Basically, there are three types of manual B/Ls prepared at DLA activities: the standard GBL, which consists of a cover sheet (SF 1103) and continuation sheet (SF 1109); the Government Transit B/L (SF 1131); and the Commercial Bill of Lading, which may also be supported by continuation sheets. Of these, only the standard GBL and its continuation sheet can be computer prepared; however, a computer prepared standard GBL continuation sheet (SF 1109) can be used to support Commercial B/Ls. Guidance for the detailed preparation of manual B/Ls is contained in DLAR 4500.3.

c. Automated B/L preparation depends on the maintenance of various on-line computer files that contain address, mode and freight data appropriate for printing on GBLs. In addition, the computer equipment/programs supporting the automated B/L must have the generative capability of associating MRO data with transportation data and through this association develop appropriate transportation documentation and automatically effect various transportation determinations. The on-line data files must be maintained in a complete and current status to preclude errors in B/L preparation and to minimize the requirement for data verification/review during Transportation Unit (TU) formation and B/L development.

d. Shipping procedures that are requisite to automated B/L preparation are addressed in chapter 82, and the transportation data files required to support these procedures are outlined in chapter 84.

SECTION II - PROCEDURES

383201 - MANUAL BILL OF LADING PREPARATION

a. Since manually prepared B/Ls can easily be corrected after preparation and before closeout, manual B/Ls may be prepared prior to the loading or staging of cargo. (Often cargo is loaded on the vehicle from the B/L.) After it has been determined by the transportation element that all SUs for a TU have been assembled, the Shipment Planning Worksheets (SPW) representing the Shipment Units (SU) will be reviewed by Transportation Specialists to assure all required billing data are indicated, and appropriate route/rate data will be indicated on the documentation. B/L preparation can then commence. It is possible, and sometimes desirable, to commence B/L preparation prior to the completion of the TU build. This can be accomplished by typing the required SU data on the B/L as the SPWs are accumulated. B/Ls will be prepared IAW guidance provided in DLAR 4500.3, Chapter 214. A mechanical register (appendix F-125) is produced as a result of B/L closeout actions (appendix B-128). (If a CBL is being closed, a C will be indicated in position 48 of the ZEN card). B/L distribution/retention is in accordance with the provisions of DLAR 4500.3, chapter 214.

b. The balance of this chapter will address automated B/L preparation procedures.

383202 - UPDATE OF CODES

When it is determined that the cargo accumulations for a TU (GBL), Destination, or geographical area is complete and all effected SUs are to be closed out, the route slips associated with the closed out SUs will be reviewed by transportation personnel to determine code updating required. All SU status codes (appendix A-102) must be updated to M or N, and processing codes (appendix A-100) must be updated if appropriate. If mode changes occur, the mode codes (appendix A-17) must also be revised accordingly. Code update will be accomplished IAW appendix E-223 P procedures.

383203 - COMPLETION OF TU LOADING/STAGING

When freight terminal personnel have determined that a complete TU has been loaded/staged, all route slips associated with that TU will be hand carried to the billing section. (Local procedures determine at which point the B/L will be prepared: after loading on carrier's vehicle, or after staging for load, but prior to loading.) Terminal personnel will indicate the following data on cover documentation in connection with each TU; vehicle number, vehicle type/size, date loading was completed, seal numbers (if the TU requires Military Traffic Management Command (MTMC) routing (DLAR 4500.3), routing/rate data must be provided by the Transportation Specialist who, if the TU is for a less-than-load shipment, review by a Transportation Specialist will not be required unless mandatory data elements (i.e.; freight address, narrative freight descriptions, estimated freight charge, Transportation Account Code in connection with export traffic; initial carrier designation), are not indicated on the B/L record display viewed on the CRT during assembly processing. On MTMC routed shipments the Transportation Specialist will <u>always</u> provide the

following data for GBL completion; traffic control number, rate authority, route, estimated charge, and type rate code. In addition, when the shipment is MTMC routed, the data annotated on the TU cover documentation by freight terminal personnel (i.e., trailer number, etc.) must be indicated on the GBL in the appropriate locations.

383204 - UPDATE THE AUTOMATED GBL/CBL REGISTER

a. GBL numbers are established in the GBL Register computer program and are automatically assigned to eligible SUs in accordance with the assigned MOFAST Status Code (appendix A-102). CBLs are automatically assigned a number from locally developed CBL numbers entered in the register in accordance with appendix E-225 P procedures.

b. Appendix E-225 P procedures should be used to update the automated register. Specific B/L register update functions include:

(1) Assignment of an SU to a new, previously, unassigned B/L.

(2) Assignment of an SU to an existing B/L.

(3) Cancellation of an SU from a B/L.

(4) Cancellation of all SUs associated with a consolidated pack shipment from a B/L (the program permits cancellation of all SUs in a consolidated pack through a single CRT entry).

(5) Cancel an entire B/L.

383205 - VERIFICATION/PROCESSING OF AUTOMATED B/L

a. After a TU has been loaded (or staged) and the paperwork properly annotated (chapter 82), the paperwork (basically route slips with a cover sheet containing carrier vehicle data) will be hand carried to the billing section for B/L verification.

b. The first verification action will be to assure that all SUs in the TU have been assigned to the same B/L. This is done as follows:

(1) Check the Route Slip (appendix F-180) itself and note the B/L number assigned, if any (4th line, extreme right).

(2) If it is determined from the route slip or the SU inquiry action that the SU is assigned to a B/L other than that being processed, or that the SU has not yet been assigned to any B/L, appropriate corrective CRT entries should be initiated (appendix E-225 P).

c. Once the TU (B/L) record has been verified as to content, the billing clerk (CRT operator) will determine from the short B/L header record whether the TU requires routing, if this has not been accomplished by shipment planners (DLAR 4500.3). If it does, all paperwork will be forwarded to a designated Transportation Specialist for development of rate, route, and other volume load

data required before GBL processing. On non-MTMC routed traffic, and on MTMC routed traffic on which the Transportation Specialist has developed the required data and returned the paperwork to the biller (CRT operator), GBL processing can commence.

d. The B/L is assembled through procedures outlined in appendix E-238 P, part K. This program accesses data from the various MOWASP/MOFAST computer records and interprets and relates the data in such a way as to determine and effect the proper entries for B/L preparation. If all computer files are properly maintained, all data elements required for preparation of non-MTMC routed TUs will normally be available in the computer at the time of B/L assembly, and consequently the billing clerk (CRT operator) will not be required to add any data. On MTMC routed traffic - basically volume shipments of 10,000 lbs or more - various data elements (paragraph 383203) must always be input by CRT to complete B/L preparation. The billing operator will review the B/L display, both cover and continuation sheets, to assure that all data required by DLAR 4500.3, chapter 214, are entered. If required data elements are missing, a Transportation Specialist must be consulted.

e. The B/L assembly process (appendix E-238 P, part K) provides an option for compilation of SU data for the automated preparation of continuation sheets for CBLs. This processing option is an integral part of the appendix E-224 P, part A, B/L print process: the computer recognizes the CBL status of the TU by the B/L number and reacts by not printing a cover sheet. Cover sheets for CBLs must be prepared manually.

383206 - B/L PRINT PROCESS

a. The detailed instructions/procedures necessary to print automated B/Ls, after the B/L assembly processing is complete are contained in appendix E-224 P, part A. The GBL is printed on two separate forms; SF 1103 is used for the cover sheet, and SF 1109 for the continuation sheets. This latter form is also used for CBL continuation sheets.

b. When desired, GBL cover sheets and/or B/L continuation sheets can be reprinted through processes outlined in appendix E-224 P, part A. However, when a GBL cover sheet is reprinted it will be automatically assigned a new GBL number. The update of the B/L register (appendix E-225 P) is automatic, and the old GBL number is retired to microfiche records without additional CRT entries; however, the continuation sheets associated with the reprinted cover sheet must also be reprinted since they will reference the canceled GBL number.

c. The carrier agent's signature will be secured on the "Property Shipped" copy of the B/L. This signed B/L copy will be retained in accordance with established record maintenance requirements, as it is the only acceptable evidence that the shipment was received in good order by the carrier.

383207 - TRANSPORTATION CONTROL AND MOVEMENT DOCUMENTS (TCMD) AND INTRANSIT DATA CARD (IDC) PREPARATION

a. TCMD formats are prepared, in part automatically and, in part through the CRT input of detail data. Appendix E-228 P outlined procedures for securing a TCMD for either LOGAIR or GBL support (these TCMD formats are slightly different) and for developing and securing the required TCMD trailer cards. The formats are automatically transceived to the designated clearance authority, or automatically punched, in card format, to accompany the shipment. This process will also provide a print image of a LOGAIR TCMD for automatic print (on a remote printer) of a manifest to support Government truck transport of LOGAIR shipments to the LOGAIR terminal. TCMDs may be printed/transceived after the B/L is finalized, or after SUs are assigned to LOGAIR mode.

b. IDCs (TK4 cards) can be prepared and automatically punched through initiation of procedures outlined in appendix E-227 P. The IDCs will accompany the shipment in accordance with procedures outlined in DoD 4500.32-R (MILSTAMP).

383208 - ASSIGNMENT OF MOFAST SUs TO MANUAL B/Ls

An open MOFAST SU may be assigned to a manually prepared B/L by using procedures outlined in appendix E-235 P. These procedures are also used to confirm SUs assigned to a manual B/L, or to confirm SUs shipped as a part of a previously processed TU (automated or manual B/L), but inadvertently omitted from the B/L record.

383209 - B/L MICROFICHE HISTORY PROCESS

a. If necessary, B/L microfiche computer history records may be revised on-line at least 10 days after the B/L has been printed. Revisions must be coordinated with the commercial carriers in accordance with established procedures before the on-line revisions can take place. Revisions, after the record has been moved to hard copy microfiche, must be accomplished by DD Form 1352, GBL Correction Notice, as referenced in DLAR 4500.3. The microfiche update procedure is described in appendices B-195 and E-195 P. Revisions will be in GBL format and will change the previous GBL record. Shipment Units on the original GBL record may be deleted; however, care must be taken to properly account for Shipment Unit data deleted through established procedures to ensure that proper shipping data has been or will be entered into the Shipment Unit record. Revision to the GBL microfiche record will be made only by authorized personnel in a security environment.

b. At the end of the on-line revision period, a weekly microfiche hard copy record will be prepared for permanent local history.

383210 - MTMC GBL RECORD

MTMC has authorized the GBL record to be placed on computer tape and sent weekly (after 10 day on-line period for correction) for their use in statistical data, litigation and the Freight Information System (FINS) developed and managed by MTMC. It is anticipated that the GBL record will

replace the memo hard copy of the GBL presently sent to MTMC, except for the DD Form 1352, GBL Correction Notice, prepared after the on-line GBL microfiche correction period. The GBL tape record process is an internal computer process with no operator intervention required except for the updates during the 10 day on-line period referenced in paragraph 383209. Data Systems is responsible for movement of the MTMC GBL tape data to MTMC. Preparation of this MTMC GBL tape is a local depot option exercised after coordination with MTMC.

383211 - LOCAL PROCEDURES

Detailed local Standard Operating Procedures should be developed by each DLA depot/storage activity to reflect unique operating requirements.

CHAPTER 84

TRANSPORTATION INTELLIGENCE

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CHAPTER 84

TRANSPORTATION INTELLIGENCE

SECTION I - GENERAL

384101 - PURPOSE AND SCOPE

The purpose of this chapter is to identify and briefly outline the various transportation information files available to defense depots and collocated storage activities at DSCs. This chapter will not attempt to address all sources of transportation intelligence, much of which is contained in individual Service regulations and commercial publications; rather, the scope of this chapter will be limited to those sources of transportation intelligence used by depot/storage activities on a continuous basis to support shipping operations.

384102 - REFERENCES

a. DLAR 4500.3, Military Traffic Management Regulation.

b. DLAH 4510.1/2/3/4, Terminal Facility Guides.

c. DoD 4000.25-D, DoD Activity Address Directory.

384103 - BACKGROUND

a. The defense depot/storage activity shipping function has always been supported by transportation intelligence data files/guides that are external to the Material Release Order (MRO) processing operations. These data relate to the commodities shipped, the freight destination location, and to the transport modes/carriers providing service to the shipping activity. The increasing mechanization of the depot/storage activity function has resulted in the computerization of many (but not all) of the existing manual files, and the creation of additional on-line transportation data files to support these more sophisticated operations. The implementation of the MOFAST system exemplifies this increasing sophistication and the commensurate requirement for additional on-line transportation data file support.

b. Transportation intelligence files/guides addressed in this chapter will range from highly computerized on-line files to manual loose leaf guides. Data elements discussed will include; Freight Address Data, Standard Point Locator Codes (SPLC), Freight Rate Data Files, Standard Carrier Alpha Codes (SCAC), Transit Credit/Control Records, and Terminal Facility Guide information.

c. Freight classification and MILSTAMP data elements, which represent major transportation intelligence requirements, are not addressed in this chapter. Because of the importance of these data to the transportation function, and the complexity of the files involved, a separate chapter (chapter 80) of this manual has been dedicated to that area.

SECTION II - PROCEDURES

384201 - FREIGHT ADDRESS DATA

a. Basic DoD activity address data is received automatically through the Defense Automatic Addressing System (DAAS) as outlined in DoD 4000.25-D. The basic data are composed of a parcel post mailing address (Type 1) and a freight label "Ship to" address (Type 2). In addition to the electronic transmission of these data through DAAS, a microfiche copy of the complete DoD Activity Address Directory (DoDAAD) is provided all major DoD shipping activities.

b. In addition to the Type 1/Type 2 address received through DAAS (or determined from the DoDAAD record), additional address data must be developed and entered into the local address file by the shipping activity. All depots/storage activities must develop and enter into this file the following address data elements for all active addresses; Geographical Area Code (the entering of this code activates the address), Parcel Post Zone Code, a Standard Point Locator Code (appendix A-99), a State Code (appendix A-80) for domestic consignees, and APOE, WPOE, APOD and WPOD codes for overseas consignees. Other codes/indicators provided in appendix B-126 should be entered into the file when the conditions/situations they address can be related to individual DoDAACs. Appendix B-126 procedures should be used in effecting all the above data entries.

c. The above described address file data will not, however, support the preparation of bills of lading required in connection with freight shipments. The freight addresses required for inclusion on bills of lading are "mode oriented" addresses; that is, a different address may apply for each of the various modes of transportation used (i.e., truck, rail, air freight, water, bus express, freight forwarder). The appropriate mode freight addresses for most CONUS military activities and principle DoD contractors are provided in the Terminal Facility Guides (TFG) (DLAH 4510.1/2/3/4) published by MTMC and provided to all defense depots/storage activities. Freight addresses for consignees not reflected in the TFG must be ascertained from contact with the requisitioning Military Service, contract administrating office (when appropriate), or the consignee, before B/Ls can be prepared.

d. In a non-MOFAST operation the shipping activity must manually determine the freight shipping address prior to preparing the B/L. Only the freight label address (Type 2) is indicated on the Shipment Planning Worksheet (SPW), and that address may not serve for B/L preparation purposes.

e. In a MOFAST environment, special addresses must be developed to support the automated B/L preparation program. The MOFAST addresses include four additional addresses to support mechanized B/L preparation; Rail Destination Address (Type A), Truck Destination Address (Type B), Air Freight Destination Address (Type C), and the GBL Mailing Address (Type G). In addition to these addresses, if there are special delivery instructions in connection with the Type A, B, or C addresses, these instructions can be entered in the file for automatic print on the B/L. With the inclusion of this additional address data, most B/L addresses can be automatically developed and printed on the B/L

during the B/L automated processing. However, if the mode of transport is other than truck, rail, or air freight, manual B/L address research and entry will still be required. The MOFAST addresses will be created/maintained in accordance with procedures outlined in appendix E-129.

f. In developing the MOFAST addresses it is not necessary to develop and enter separate Type A, B, C, and G addresses for each DoDAAC; to conserve file space and reduce file maintenance effort the following procedures should be followed:

(1) For each active address in the local Activity Address File indicate the appropriate 6-position Destination Cross-Reference AAC for that address in the DCR address field.

(2) Develop a Type A, B, C, and G address for each Destination AAC indicated. When this method is used, the MOFAST program will automatically seek the appropriate Type A, B, C, or G address in the address record created for the Destination AAC referenced in the DCR address field.

384202 - DESTINATION CROSS-REFERENCE CODES (DCR)

a. As indicated above, the DCR is a part of the address file and is, in fact, used as a "vehicle" for associating freight shipping addresses with specific DoDAACs in the MOFAST file. In the MOFAST program the DCR plays another important role; it provides the basis for assigning common destination Shipment Units (SU) to the same B/L (chapter 82). The method of developing the DCR to be indicated in the address file, and subsequently used for SU association into common Transportation Units (TU), is outlined in appendix A-99.

b. The basic requirement of the DLA DCR is that it be unique to a specific freight shipping destination; that is, that a different DCR be provided for each freight destination consignee. The DCR developed for this purpose is <u>not</u> mode oriented - only <u>one</u> DCR will be developed for a specific shipping destination.

c. To assure uniformity in DLA DCR assignments and to reduce the administrative cost associated with maintaining DCR data, DGSC has been designated as the DLA DCR Manager. As the DLA focal point for DLA DCR development and management, DGSC's responsibilities will include, but will not be limited to, the following:

(1) Development of a central file that relates all DoDAACs that represent active addresses for defense depots/storage activities to an appropriate 6-position alphanumeric Destination AAC..

(2) Development of an appropriate address record for each DCR that reflects Type A, B, C, and G addresses.

(3) Maintenance of both the DoDAAC-DCR relationship file and the DCR address record. DoD Activity Address changes promulgated through the DAAS and changes to Terminal Facility Guides (TFG) distributed by the MTMC, will be reviewed by DGSC and the DCR records revised as appropriate.

(4) Distribution of the DGSC developed DoDAAC-DCR file and the address records (and revisions, additions, and deletions to these records) to all defense depots/storage activities, by electronic means.

(5) Development of additional innovative uses for the DCR and recommending the modification of the DCR's configuration to accommodate these uses, if necessary. (HQ DLA concurrence will be required prior to DCR configuration modification.)

d. All DLA PLFAs will secure DCR detail data from DGSC. DGSC will respond to queries in regard to specific DoDAAC-DCR relationships and will provide Destination Type A, B, C, and G addresses upon request. (Queries relative to DCR detail should be directed to DGSC-TT.)

384203 - MOFAST RATE BASE FILE

a. The purpose of this file, which is really a freight rate file, is to automatically develop an estimated freight charge for each non-MOFAST routed Transportation Unit (TU) for print on the MOFAST automated GBL. (DLAR 4500.3, paragraph 214036b (10), requires that estimated freight charges for a GBL supported shipment be indicated in the Description of Articles block of that GBL.) At non-MOFAST depots, estimated freight charges are developed by freight rate specialists for each GBL as a part of the GBL processing function, but at MOFAST depots this procedure will not serve since the off-line development of freight charges and the required CRT input of these data to the GBL record would significantly delay automated GBL preparation. The Rate Base File is designed to support only MOFAST operations; non-MOFAST depots/storage points do not utilize this record.

b. It is neither necessary nor feasible to attempt to develop exact freight charges for non-routed MTMC traffic, and it should be recognized that the MOFAST Rate Base File is not designed to produce completely accurate freight charges. The MOFAST Rate Base File is complex in its detailed construction and contains a large number of data elements (appendix B-185), but its functions are relatively simple. The basic and salient features of this file are briefly outlined as follows:

(1) The file contains a "Rate Base" (freight rate reference number) for each SPLC in the active address file. Each SPLC in the active file must be associated with a Rate Base, or GBLs, so that SPLC will not print until the estimated charge is manually input by CRT.

(2) The appropriate class 100 class rate is input for each Rate Base in the file. When more than one class 100 rate applies to the same Rate Base, based on varying weight quantities, all class 100 rates are shown and each is associated with its indicated weight level; except no rates will be indicated that apply exclusively to weights in excess of 10,000 lbs. When class rates apply, the highest rated item in each container in the TU is automatically determined; then the weight of that container, the class 100 rate at the appropriate weight level and the appropriate LTL rating (determined from the LTL Rating Code in the Locator Record, with the rating percentage determined

from appendix A-49) are multiplied to determine the estimated freight cost associated with that container. This process is repeated for each container, and the sum of all these products is the estimated freight charge.

(3) When less than 10,000 lb FAK rates apply, these will be entered in the file. When more then one FAK rate applies, based on varying weight quantities, all FAK rates will be entered and associated with the appropriate indicated weight level; except no rates will be indicated that apply exclusively to weights in excess of 10,000 lbs. In the GBL rating process the program determines if any "contraband" items (items not eligible for FAK rates) are in the TU; if the TU does contain contraband items, the program further determines whether the FAK rate is "alternating" (has an alternate application with class rates) or non-alternating. If the FAK rates are non-alternating and the TU contains contraband items, the entire TU is rated at the class rates. If the FAK is an alternating rate, only the contraband items are rated with class rates and the balance of the TU is rated FAK. If there are no contraband items in the TU, the entire TU is rated FAK. (The program does not compare FAK rates with class rates; if FAK rates are in the file and no contraband items are in the TU, FAK rates will always be used for the entire TU.) Rates applying the several different modes (i.e., LTL motor; air freight; etc.) may be input to a single SPLC. The program will select the rate appropriate to the mode for the mode/carrier indicted.

c. The MOFAST Rate Base File plays no part in mode/carrier selection. Such selection should precede the rating process through the designation of a cost favorable carrier in connection with the MOFAST Terminal Routing and Carrier Assignment Process (appendices B-184 and E-238 P, part 1) to secure automatic print of the carrier's name on the automated GBL. A cost favorable carrier must be determined prior to loading the freight rates in the file, since the rates loaded must be applicable via the carrier indicated.

d. The development/maintenance of the MOFAST Rate Base File will be in accordance with procedures outlined in appendix E-236 P.

384204 - MOFAST CARRIER FILE

a. To facilitate the automatic print of carrier names on the automated GBL, a mechanized file associating a 4-position alphanumeric code with an in-the-clear carrier name is maintained in MOFAST operation. These carrier codes, officially designated as Standard Carrier Alpha Codes (SCAC), are developed by the carrier industry and provided to DoD shipping activities by MTMC. The MOFAST Carrier File will be developed/maintained in accordance with procedures outlined in appendix B-183 and E-230 P.

b. Non-MOFAST depots/storage activities will use the hard copy or microfiche SCAC listings provided by MTMC to determine appropriate code-carrier relationships, as required.

384205 - TRANSIT ACCOUNT RECORDS

a. A Transit Control Guide (DD Form 1090), reflecting a monthly summary of transit transactions, will be maintained by each defense depot/storage activity enjoying transit privileges and having active transit accounts.

b. The above indicated transit records will be maintained in accordance with procedures outlined in DLAR 4500.3, chapter 210.

384206 - LOCAL TRANSPORTATION DATA FILES

Nothing in this chapter shall preclude the establishment of additional local transportation data files that expand upon data file requirements reflected herein; however, any diminution of data requirements outlined in this chapter, or any revision of the file configurations outlined herein, must be approved by HQ DLA.

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APPENDIX A-1

DOCUMENT IDENTIFIER CODES
(Columns 1, 2 and 3)

1. The DIC provides a means of identifying a given product (i.e., requisition, referral action, status card, followup, or cancellation) to the supply distribution system to which it pertains. It further identifies such data as to its intended purpose and usage. This code enables personnel to recognize the data and thence to perform the operation dictated. When used in conjunction with electronic computers, it enables the equipment to select the appropriate programs and mechanically assimilate and/or react to the data.

2. The DIC is a mandatory entry on all requisitions and related products entering any supply distribution systems under MILSTRIP. Further, each product necessary to perform various inventory functions is identified by an appropriate code.

3. The primary controlling factor in the DIC is vested in the first position of the code. Control of assignments of these first characters is a responsibility of the DoD. Alphabetic characters A, C and D are assigned to the DLA supply distribution system. In addition, alphabetic character Z is provided as a variable code usable in the accounting system but under restrictive conditions explained in paragraph 4a(5).

4. The following instructions apply to DICs:

a. First Position (Column 1)

(1) Alphabetic A is provided to identify transactions relating to Requisitioning/Issue System(s) irrespective of Service or systems within Service. These codes are listed in paragraph 6.

(2) Alphabetic U in lieu of A in pos. 1 identifies mobilization exercise requisitioning/issue transactions which will not automatically be processed as real documents. Whether such transactions are created for simulation purposes only or require action by elements of supply distribution system(s) will be explicated by the Service/Agency activities responsible for conducting the particular exercise. The following code blocks are reserved in the MILS systems for mobilization exercise purposes:

MILS STANDARD SYSTEM	EXERCISE CODE BLOCK
MILSTRIP A - series	U - series
MILSTRAP D - series	E - series
MILSTAMP T - series	V - series
MILSBILLS F - series	H - series

(3) Alphabetic C is provided to identify transactions relating to the DLA inventory accounting system, which are not covered by MILSTRIP.

(4) Alphabetic D is provided to identify actions as forming a part of the inventory accounting system, the effect that a transaction has upon inventory control records (as well as the type of document), and the specific relation of various inventory transactions to appropriation fund and stock fund financial statements.

(5) Alphabetic P is provided to identify transactions relating to MILSCAP.

(6) To facilitate assignment of codes that are necessary to DSC operations, when they cannot be identified directly to the preceding subparagraphs, or when they are not universal in scope and application, alphabetic Code Z is provided. Codes in this category are uncontrolled insofar as the DoD is concerned. Products containing codes within this structure, however, may never appear on any documents passed beyond the confines of the DSC.

(7) Numeric 9 is provided to identify all Z transactions which are created internally by the MOWASP system at the depot. These transactions are used internally by the computer at the depot and never appear on any product or document leaving the depot.

b. Second Position (Column 2)

(1) Column 2 will contain numerics when the products in which entered are intended to positively result in distribution decisions, or otherwise alter accountable on hand balances within the distribution system. For example, all requisitions, referral actions, and inventory accounting transactions contain second position numerics.

(2) Column 2 will always contain alphabetics when the products in which entered are informative and do not necessarily result in distribution decisions or alteration of accountable on hand balances.

c. Third Position (Column 3) when used with alphabetic A in the first position

(1) Column 3, when used in conjunction with numerics in column 2, modifies the products in which contained. When column 3 is any numeric, it signifies that the shipment of materiel is intended for an overseas consignee. Conversely, when column 3 is any alphabetic, it signifies shipment to a domestic recipient. The actual character (regardless of whether numeric or alphabetic) indicates the content of the stock or part number field.

(2) Column 3, when used in conjunction with alphabetics in column 2, will likewise modify column 2 by providing reference to the identity of the initiator of products submitted or reference to the intended recipients of products created within the distribution system.

d. Third Position (Column 3) when used with alphabetic C or D in the first position:

(1) Column 3, when used in conjunction with numerics in column 2, identifies for supply and financial management purposes the specific type of gain or loss transaction affecting accountable on hand balance(s).

(2) Column 3, when used in conjunction with alphabetics in column 2, identifies transactions which do not alter accountable records but which may affect subsidiary records.

5. DICs, other than listed in paragraphs 6 and 7, are reserved for future use and are not to be used unless authorized by DLA.

6. DICs in the A series follow:

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A 0 1	Requisition	For overseas shipment/with NSN/NATO Stock Number.
A 0 2	Requisition	For overseas shipments/with Part Number.
A 0 4	Requisition	For overseas shipment/with other.**
A 0 5*	Requisition	For overseas shipment/with exception data.
A 0 7	Requisition	For overseas shipment/Overseas Dependent School System Requirement.
A 0 A	Requisition	For domestic shipment/with NSN/NATO Stock Number.
A 0 B	Requisition	For domestic shipment/with Part Number.
A 0 D	Requisition	For domestic shipment/with other.**
A 0 E*	Requisition	For domestic shipment/with exception data.
A 2 1	Redistribution Order	For overseas shipment/with NSN/NATO Stock Number.
A 2 2	Redistribution Order	For overseas shipment/with Part Number.
A 2 4	Redistribution Order	For overseas shipment/with other.**
A 2 5*	Redistribution Order	For overseas shipment/with exception data.
A 2 7	Redistribution Order	For overseas shipment/Overseas Dependent School System Requirement.
A 2 A	Redistribution Order	For domestic shipment/with NSN/NATO Stock Number.
A 2 B	Redistribution Order	For domestic shipment/with Part Number.
A 2 D	Redistribution Order	For domestic shipment/with other.**
A 2 E*	Redistribution Order	For domestic shipment/with exception data.
A 3 1	Passing Order	For overseas shipment/with NSN/NATO Stock Number.
A 3 2	Passing Order	For overseas shipment/with Part Number.
A 3 4	Passing Order	For overseas shipment/with other.**
A 3 5*	Passing Order	For overseas shipment/with exception data.
A 3 7	Passing Order	For overseas shipment/Overseas Dependent School System Requirement.
A 3 A	Passing Order	For domestic shipment/with NSN/NATO Stock Number.
A 3 B	Passing Order	For domestic shipment/with Part Number.
A 3 D	Passing Order	For domestic shipment/with other.**

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A 3 E*	Passing Order	For domestic shipment/with exception data.
A 4 1	Referral Order	For overseas shipment/with NSN/NATO Stock Number.
A 4 2	Referral Order	For overseas shipment/with Part Number.
A 4 4	Referral Order	For overseas shipment/with other.**
A 4 5*	Referral Order	For overseas shipment/with exception data.
A 4 7	Referral Order	For overseas shipment/Overseas Dependent School System Requirement.
A 4 A	Referral Order	For domestic shipment/with NSN/NATO Stock Number.
A 4 B	Referral Order	For domestic shipment/with Part Number.
A 4 D	Referral Order	For domestic shipment/with other.**
A 4 E*	Referral Order	For domestic shipment/with exception data.
A 5 1	Materiel Release Order	For overseas shipment/with NSN/NATO Stock Number.
A 5 2	Materiel Release Order	For overseas shipment/with Part Number.
A 5 4	Materiel Release Order	For overseas shipment/with other.**
A 5 5*	Materiel Release Order	For overseas shipment/with exception data.
A 5 7	Materiel Release Order	For overseas shipment/Overseas Dependent School System Requirement.
A 5 A	Materiel Release Order	For domestic shipment/with NSN/NATO Stock Number.
A 5 B	Materiel Release Order	For domestic shipment/with Part Number.
A 5 D	Materiel Release Order	For domestic shipment/with other.**
A 5 E*	Materiel Release Order	For domestic shipment/with exception data.
A 5 J	Disposal Release Order	For shipment to Property Disposal Activity.
A 6 1	Materiel Release Denial	For overseas shipment/with NSN/NATO Stock Number.
A 6 2	Materiel Release Denial	For overseas shipment/with Part Number.
A 6 4	Materiel Release Denial	For overseas shipment/with other.**
A 6 5*	Materiel Release Denial	For overseas shipment/with exception data.
A 6 7	Materiel Release Denial	For overseas shipment/Overseas Dependent School System Requirement.
A 6 A	Materiel Release Denial	For domestic shipment/with NSN/NATO Stock Number.
A 6 B	Materiel Release Denial	For domestic shipment/with Part Number.
A 6 D	Materiel Release Denial	For domestic shipment/with other.**
A 6 E*	Materiel Release Denial	For domestic shipment/with exception data.
A 6 J	Disposal Release Denial	For shipment to Property Disposal Activity.
A B 1	Direct Delivery - Supply Status	To requisitioner (pos. 30-35). For intra-Service/Agency use only.
A B 2	Direct Delivery - Supply Status	For supplementary address (pos. 45-50). For intra-Service/Agency use only.
A B 3	Direct Delivery - Supply Status	To pos. 54. For intra-Service/Agency use only.
A C 1	Cancellation	By Requisitioner (pos. 30-35).

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A C 2	Cancellation	By Supplementary Addressee (pos. 45-50.)
A C 3	Cancellation	By pos. 54.
A C 4	Cancellation	By pos. 55. (For intra-Service use only.)
A C 5	Cancellation	By pos. 56. (For intra-Service use only.)
A C 6	Cancellation	From ICP to storage.
A C 7	Cancellation	From ICP to storage (Mass Cancellation).
A C J	Disposal Release Cancellation	From ICP to Storage.
A C P	Cancellation	From ICP to Procurement Activity. Cancellation for indicated quantity of the item listed on the Procurement Instrument or Procurement Document designated by the number in pos. 62-74.
A D 1	FMS Notice of Availability (Initial Key Document)	To designated Country Representative/ Freight Forwarded (CR/FF). Will accompany the FMS NOA Initial Detail Documents.
A D 2	FMS Notice of Availability (Initial Detail Document)	To designated CR/FF. Will accompany the FMS NOA Initial Key Document.
A D 3	FMS Notice of Availability (Delay Key Document)	To designated CR/FF. Will accompany the FMS NOA Delay Detail Document.
A D 4	FMS Notice of Availability (Delay Detail Document)	To designated CR/FF. Will accompany the FMS NOA Delay Key Document.
A D 5	FMS Notice of Availability (Reply Document)	To the activity of originating the NOA.
A D R	FMS Notice of Availability (Export Release Required)	To designated CR/FF. Will accompany the FMS NOA Initial Detail Documents.
A E 1	Supply Status	To Requisitioner (pos. 30-35).
A E 2	Supply Status	To Supplementary Addressee (pos. 45-50).
A E 3	Supply Status	To pos. 54.
A E 4	Supply Status	To pos. 55. (For intra-Service use only.)
A E 5	Supply Status	To pos. 56. (For intra-Service use only.)
A E 6	Supply Status	To ICP from Storage. Use for informative and non-positive status in reply to a DIC AF6 followup or an MRO when the DIC AR_ and A6_ series documents do not apply.
A E 8	Supply Status	To the Defense Automatic Addressing System (DAAS) from GSA Central Router for distribution, by DAAS, of supply status AE1, 2 and/or 3 IAW MILSTRIP status distribution rules.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A E 9	Supply Status by DAAS	From the Defense Automatic Addressing System (DAAS). a. To activities identified by M&S Code (pos. 7), and/or Distribution Code (pos. 54) to devise of the rerouting or change to a MILSTRIP requisition document as reflected by the Supply Code (pos. 65-66). b. To activity in pos. 30-35 when the M&S Code is 0, and pos. 54 is blank or invalid to advise of rerouting or change to a MILSTRIP requisition document as reflected by the Supply Status Code (pos. 65-66). c. To activities in pos. 30-35, 45-50, and 54 to advise of rejection of a MILSTRIP requisition document as reflected by Supply Status Code. (pos. 65-66). d. To "From" Routing Identifier Code (pos. 74-76) to advise of the rerouting of an A3_ (Passing Order), or A4_ (Referral Order).
A E A	Supply Status	For Service prepared FMS and Grant Aid Requisitions/with NSN/NATO Stock Number.
A E B	Supply Status	For Service prepared FMS and Grant Aid requisitions/with Part Number.
A E D	Supply Status	For Service prepared FMS and Grant Aid requisitions/with other.**
A E E	Supply Status	For Service prepared FMS and Grant Aid requisitions/with exception data.
A E J	Disposal Supply Status	From Storage to ICP.
A F 1	Followup	By Requisitioner (pos. 30-35).
A F 2	Followup	By Supplementary Addressee (pos. 45-50).
A F 3	Followup	By pos. 54.
A F 4	Followup	By pos. 55. (For intra-Service use only.)
A F 5	Followup	By pos. 56. (For intra-Service use only.)
A F 6	Followup	By ICP to storage. When used with a BE Status Code, force closes depot inprocess records.
A F C	Followup (Request for Improved ESD)	Furnished by requisitioning activities as requests to supply sources to initiate actions which will improve estimated availability dates provided in supply status transactions.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A F J	Disposal Release Followup	From ICP to Storage.
A F T	Followup (Request for Shipment Tracing - Registered, Insured and Certified Parcel Post	From consignee (based on signal code) to supply source and ILCO to supply source unless supply source is small business firm or civilian contractor not required to process followups received from military sources. In this case, from consignee to Inventory Control Point (ICP) and ILCO to ICP.
A F X	Disposal Shipment Confirmation Followup	Initial followup from DPDS to pos. 30-35, then from ICP to Storage.
A F Z	Disposal Shipment Confirmation Followup	Second Followup from DPDS to pos. 30-35, when ASZ is not received in response to first followup, then from ICP to storage.
A G 6	Reply to Cancellation Request	To ICP from storage.
A G J	Reply to Disposal Release Cancellation	From Storage to ICP.
A K 1	Followup on Cancellation Request	By Requisitioner (pos. 30-35). (Process as Cancellation if original cancellation not received.)
A K 2	Followup on Cancellation Request	By Supplementary Addressee (pos. 45-50). Process as Cancellation if original Cancellation not received.)
A K 3	Followup on Cancellation Request	By pos. 54. (Process as Cancellation if original Cancellation not received.)
A K 4	Followup on Cancellation Request	By pos. 55. (For intra-Service use only.) Process as Cancellation if original Cancellation not received.)
A K 5	Followup on Cancellation Request	By pos. 56. (For intra-Service use only.) (Process as Cancellation if original Cancellation not received.)
A K 6	Followup on Cancellation Request	From ICP to Storage. (Process as Cancellation if original Cancellation not received.)
A K J	Disposal Release Cancellation Followup	From ICP to Storage.
A M 1	Document Modifier	For overseas shipment/with NSN/NATO Stock Number. (Process as Requisition if original document not received.)
A M 2	Document Modifier	For overseas shipment/with Part Number. (Process as Requisition if original document not received.)
A M 4	Document Modifier	For overseas shipment/with other.** (Process as Requisition if original document not received.)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A M 5*	Document Modifier	For overseas shipment/with exception data. (Process as Requisition if original document not received.)
A M A	Document Modifier	For domestic shipment/with NSN/NATO Stock Number. (Process as Requisition if original document not received.)
A M B	Document Modifier	For domestic shipment/with Part Number. (Process as Requisition if original document not received.)
A M D	Document Modifier	For domestic shipment/with other.** (Process as Requisition if original document not received.)
A M E*	Document Modifier	For domestic shipment/with exception data. (Process as Requisition if original document not received.)
A N 1	Materiel Obligation Validation Request	For Requisitioner (pos. 30-35).
A N 2	Materiel Obligation Validation Request	To Supplementary Address (pos. 45-50).
A N 3	Materiel Obligation Validation request	To pos. 54.
A N 4	Materiel Obligation Validation Request	To pos. 55. (For intra-Service use only.)
A N 5	Materiel Obligation Validation Request	To pos. 56. (For intra-Service use only.)
A N 9	Materiel Obligation Validation Control Card	Header card used when forwarding request cards by AUTODIN or mail.
A N Z	Material Obligation Validation Request Followup Control Card	Header card used when following up on request cards previously forwarded (DIC AN9) by AUTODIN or mail.
A P 1	Materiel Obligation Validation Response	From Requisitioner (pos. 30-35).
A P 2	Materiel Obligation Validation Response	From Supplementary Addressee (pos. 45-50).
A P 3	Materiel Obligation Validation Response	From pos. 54.
A P 4	Materiel Obligation Validation Response	From pos. 55. (For intra-Service use only.)
A P 5	Materiel Obligation Validation Response	From pos. 56. (For intra-Service use only.)
A P 9	Receipt Confirmation for Materiel Obligation Validation Requests	Return card for acknowledgement of receipt of cards transmitted either by AUTODIN or or mail.
A P X	Notice of Nonreceipt of Total Batch of Materiel Obligation Validation Cards	Notification of the supply source that the total number of cards indicated in the control card were not received.
A R O	Materiel Release Confirmation	To ICP from storage.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A R 9	Materiel Release Confirmation Reply to MRO Modifier	Reply to MRO or DD Form 1348-1 modifier document when shipment against original MRO or DD Form 1348-1 has been accomplished.
A R A	Materiel Release Confirmation	For release of quantity greater than requested (due to unit pack).
A R B	Materiel Release Confirmation	For release of quantity less than requested due to unit pack).
A R J	Disposal Release Confirmation	From Storage to ICP.
A R K	Disposal Release Confirmation	From Storage to ICP for release of Quantity greater than Requested.
A R L	Disposal Release Confirmation	From Storage to ICP for release of quantity less than requested.
A S 1	Shipment Status	To Requisitioner (pos. 30-35).
A S 2	Shipment Status	To Supplementary Address (pos. 45-50).
A S 3	Shipment Status	To pos. 54.
A S 4	Shipment Status	To pos. 55. (For intra-Service use only.)
A S 5	Shipment Status	To pos. 56. (For intra-Service use only.)
A S 8	Shipment Status	To DAAS from Service/Agency for distribution by DAAS of shipment status AS-IAW MILSTRIP distribution rules.
A S Z	Disposal Shipment Confirmation	From Shipping Activity to DPDS in response to either an AFX or AFZ Followup.
A T 1	Followup	For overseas shipment/with NSN/NATO Stock Number. (Process as Requisition if original Requisition not received.)
A T 2	Followup	For overseas shipment/with part number. (Process as Requisition if original Requisition not received).
A T 4	Followup	For overseas shipment/with other.** (Process as Requisition if original Requisition not received.)
A T 5	Followup	For overseas shipment/with exception data. (Process as Requisition if original Requisition not received.)
A T A	Followup	For domestic shipment/with NSN/NATO Stock Number. (Process as Requisition if original Requisition not received.)
A T B	Followup	For domestic shipment/with part number. (Process as Requisition if original Requisition not received.)
A T D	Followup	For domestic shipment/with other.** (Process as Requisition if original Requisition not received.)
A T E	Followup	For domestic shipment/with exception data. (Process as Requisition if original Requisition not received.)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
A U 1	Reply to Cancellation Request-Shipment Status	To Requisitioner (pos. 30-35).
A U 2	Reply to Cancellation Request-Shipment Status	To Supplementary Address (pos. 45-50).
A U 3	Reply to Cancellation Request-Shipment Status	To pos. 54.
A U 4	Reply to Cancellation Request-Shipment Status	To pos. 55. (For intra-Service use only.)
A U 5	Reply to Cancellation Request-Shipment Status	To pos. 56. (For intra-Service use only.)
A U 7	Reply to Cancellation Request-Shipment Status	To RIC From (For intra-Service use only.)
A U 0	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity same as requested.
A U A	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity greater than requested (due to unit pack).
A U B	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity less than requested (due to unit pack or partial denial).

*Processing activity will, by screening of documents, ascertain whether requisition or passing action contains an NSN/NATO Stock Number or other (Part Number). If data can be acted upon without need for further passing actions, digit in pos. 3 will be changed to correspond with correct NSN/NATO Stock Number or Part Number.

**For use when requisition or related document contains other than an NSN/NATO Stock Number or Part Number.

7. DICs for the C series follow. Use of these codes will be in conformance with instructions contained in procedural chapters in this manual. Codes in the C series will not be used by distribution activities, other than the DSCs except when specifically provided for and directed in the procedural chapters of the manual.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C 5 A	IPE MRO	IPE MRO for CONUS shipment.
C 5 E	IPE MRO (Exception)	IPE MRO for CONUS shipment, with Exception Data.
C 5 1	IPE MRO	IPE MRO for overseas shipment.
C 5 5	IPE MRO (Exception)	IPE MRO for overseas shipment, with Exception Data.
C 7 _	Backorder Release	The third position will correspond to the D7 series (for internal DSC use only).
C 7 7	Qualified Item Card	For transmittal to SSD/DSSP qualified to stock the item.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C B A	MOWASP Program Object Deck	To transmit MOWASP Program object decks via AUTODIN.
C B B	Central Data File Inquiry Update Reply Card	To add to Central Data File.
C B C	Central Data File Inquiry Update Reply Card	To change Central Data File.
C B D	Central Data File Inquiry Update Reply Card	To delete Central Data File.
C B L	Freight Description NIIN Data Entry Format	Transfer of data between FDM and depots.
C B M	Freight Description NMFC Data Entry Format	Transfer of data between FDM and depots.
C C C	Prime Depot Data Bank Change Notice	To provide data to the prime depot from a user depot.
C D 1	Customer Complaint Data Card (CD1)	Defines DIC CD1 card format. Generated when DSC/ICP enters a customer complaint to the system. Reference appendix B-161.
C D 2	Customer Complaint Investigation Results Card (CD2)	Defines DIC CD2 card format. Functions as a response to DSC/ICP generated CD1 request for data/materiel investigation or research. Reference appendix B-162.
C D 3	Customer Complaint Disposition and Closeout Card (CD3)	Defines DIC CD3 card format. Generated by ICP/DSC in response to CD2 transaction. Provides user depot with disposition instructions of discrepant materiel. Reference appendix B-163.
C D 4	Depot Complaint Acknowledgement and Closeout Card (CD4)	Defines DIC CD4 card format. Generated solely by the DSC/ICP and functions independently of the CD1, CD2 and CD3 format. Reference appendix B-292.
C E J	MRO Daily Report Card	Used to provide daily DLA depot MRO counts to each DSC.
C E 1	Informative	DSC transmittal of informative MILSTRIP supply status data to HQ DLA.
C G P	Activity Address Central Data Change	Used for AUTODIN transmission only, will be changed back to ZGP, reference appendix B-126.
C G R	Activity Address Central Data Delete	Used for AUTODIN transmission only, will be changed back to ZGR, reference appendix B-126.
C J V	Notification of COPAD Vendor Delivery of Materiel	DDMP Transmittal of COPAD Vendor delivery notification to DCSC reference appendix B-294.
C J W	COPAD Order Data Cards	DCSC transmittal of COPAD Control, MRO/SIS and descriptive data to DDMP via AUTODIN. Reference appendix B-295.
C K 4	Special Inventory Reject Card	Duplicate request reject to DSC.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C K 5	Inventory Notification Card	For use by distribution activity.
C K 6	Informative	Transfer of data between distribution depots.
C K 8	Informative	Report of materiel on hand under deleted number.
C K 9	Inventory Reject Card (DSC to Depot)	Reject to depot because cutoff date is invalid or less than 2 days in advance of DSC processing date.
C K A	Locator Reconciliation Card (DD Form 1487)	Submitted by distribution activities to GSAs for Reconciliation of Locator Records against GSA Inventory Records.
C K B	Locator Reconciliation Exception Card (DD Form 1487)	Initiated by DSC to notify distribution activity of Stock Number change.
C K C	Locator Reconciliation Exception Card (DD Form 1487)	Initiated by DSC to notify distribution activity of UI change.
C K D	Locator Reconciliation Exception Card (DD Form 1487)	Initiated by DSC to notify distribution activity of Unidentifiable NSN.
C K E	Inventory Balance Notification Card	Initiated by DSC to notify distribution activity the Inventory Cutoff Balances.
C K H	Informative	Reply to report of materiel on hand under deleted number.
C K J	Commissary Support Planning Card	Advance shipment planning card transceived from the DSC to the distribution depot.
C K K	Commissary Support Item Identification Card	Item file update cards transceived from the DSC to the distribution depot.
C L A	Fill Supply Request (DD Form 1348)	Add quantity. Quantity to be placed in the FILL.
C L B	Fill Supply Request (DD Form 1348)	Delete quantity. Quantity to be taken out of FILL.
C L C	Fill Supply Request (DD Form 1348)	Increase in quantity. Quantity by which existing FILL quantity is to be increased.
C L D	Fill Supply Request (DD Form 1348)	Decrease in quantity. Quantity by which existing FILL quantity is to be decreased.
C L F	Fill Status Card (DD Form 1348)	Denotes a revision and/or discrepancy on FILL items received.
C M C	Storage Item Change Card*	Indicates a change in data other than the NSN.
C M D	Storage Item Change Card*	Indicates that an NSN has been deleted and not replaced. NSN will be entered in both stock number fields.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C M L	Storage Item Change Card*	Indicates that the NSN has been changed and logistics transfer (loss) was made from managing activity reflected in pos. 18-19 to managing activity reflected in pos. 20-21. Denotes card prepared by losing DSC activity with the following exception: The gaining DSC uses this DIC only when the logistic transfer is from a non-DLA activity.
C M M	Storage Item Change Card*	Indicates that the unchanged NSN has been logistically transferred from managing activity reflected in pos. 18-19 to managing activity reflected in pos. 20-21. Denotes card prepared by losing DSC activity with the following exception: The gaining DSC uses this DIC only when the logistics transfer is from a non-DLA activity.
C M N	Storage Item Change Card*	Indicates that the new or reinstated NSN has been established in the DSC system.
C M R	Storage Item Change Card*	Indicates that the NSN has been deleted and replaced or changed.
C N 1	Logistics Capability Request Card	Request from Service regarding status of assets.
C N A	Logistics Capability Reply Card	Reply from DSC to Service regarding status of assets.
C N S	Stock Segregation Notice (SSN)	To notify distribution depot to segregate stock and report assets to Service ICP.
C O B	Classification Report	To notify DSC of classification action performed by distribution depot. (Use restricted to specific programs approved by HQ DLA.)
C R O	Confirmation of a Decentralized Issue	Chapter 9, MAP (Grant Aid or FMS).
C S 1	Informative	DSC transmittal of informative MILSTRIP shipment status to HQ DLA.
C V D	Freight Destination Central Data Change	Used for AUTODIN transmission only, will be changed back to ZVD, reference appendix B-176.
C V E	Special Address Central Data Change	Used for AUTODIN transmission only, will be changed back to ZVE, reference appendix B-177.
C V J	Item Management Coding Card	Used for recording Service users under provision of the Recording Users Interest Program.
C W A	Provisioning Support	(See paragraph 8.)
C W S	Weapons Systems Summary Status Report	A monthend, monthly AUTODIN Summary Status Report of selected Weapons Systems to HQ DLA-OPL. Appendix F-112.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C X 1	Provisioning Support	(See paragraph 8.)
C X 2	Provisioning Support	(See paragraph 8.)
C X 3	Provisioning Support	(See paragraph 8.)
C X 4	Provisioning Support	(See paragraph 8.)
C X A	Provisioning Support	(See paragraph 8.)
C X B	Provisioning Support	(See paragraph 8.)
C X C	Provisioning Support	(See paragraph 8.)
C X F	Provisioning Support	(See paragraph 8.)
C X G	Provisioning Support	(See paragraph 8.)
C X K	Provisioning Support	(See paragraph 8.)
C Z F	Inactive Item Review Card	For followup on referral by DSC and reply to Service activity.
C Z R	Inactive Item Review Card	For referral by DSC and reply by Service activity.
C Z S	Supply Operations Report	For DSC use only as prescribed in separate instructions.
C Z T	Key Essential Item Report	
C Z W	Key Essential Item Report Trailer Card	
C Z Y	IPE Visibility Card	
C 2 A	Unit Assembly End Item Data	To transmit End item data to the assembly activity and to review update or change information to the assembly manager.
C 2 B	Unit Assemblage Control Data	To transmit unit assemblage control data to the assembly activity and to return update or change information to the assembly manager.
C 2 C	Unit Assembly Function Data	To transmit unit assembly function data to the assembly activity and to return update or change information to the assembly manager.
C 2 D	Unit Assembly Component Data	To transmit unit assembly component data to the assembly activity and to return change or update information to the assembly manager.
C 2 E	Unit Assembly Container Data	To transmit unit assembly container data to the assembly activity and to return change or update information to the assembly manager.
C 2 F	Component Packing Confirmation	To notify the assembly manager that packing has been completed at the assembly activity.
C 2 G	Advance Data for Assembly	To provide advance notice of a procurement receipt to the assembly activity.
C 2 H	Advance Data for Assembly	To provide advance notice of an other than procurement receipt to the assembly activity.
C 2 J	Assembly Component Receipt Confirmation	To notify the assembly manager that a component from procurement has been received by the assembly activity.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
C 2 K	Assembly Component Receipt Confirmation	To notify the assembly manager that a component from other than procurement has been received by the assembly activity.

*Produced by the Catalog Subsystem to forward catalog change data to the distribution activities. (See appendix B-23.)

8. The DICs prescribed herein are three character, alphabetic numeric codes which identify SSR transactions and are constructed and defined as follows:

a. The first position (column 1) is a fixed alphabetic character; C if action is to a CIMM; W if action is to a WIMM.

b. The second position (column 2) is a variable alphabetic character (W, X) and identifies various formats, i.e., W = PDSSR, X = LISSR/LIAC.

c. The third position (column 3) is a variable alphabetic or numeric character and identifies the nature of data being transmitted relative to format. Numerics in the third position identify advice format.

d. Use and definitions of the codes are:

(1) W/CWA - Identifies the transmission of provisioning or program data via PDSSR.

(2) The following codes are used on LISSRs:

(a) W/CXA - Identifies an SSR with NSN.

(b) W/CXB - Identifies an SSR with a manufacturer's part number. (Applies to WIMM/SICC transactions only under joint services provisioning.)

(c) W/CXB - Identifies an SSR with a PSCN.

(d) CXF - SICC to CIMM. Identifies an SSR reflecting noun name (pos. 8-42). Must be used when technical data is not provided with CXB SSRs. (Not required for special items nor for PSCN items.)

(e) CXG - Identifies additional reference number to CXA, CXB or CXC SSRs. (Not used in SICC submission to WIMMs.)

(f) CXK - Identifies an additional user on a multi-Service contract wherein the Contracting Service by mutual agreement is the principal and other claimants on the contract are additional users. The principal will submit SSRs for total requirements of all claimants and also prepare additional user cards for each claimant to accomplish IM coding and registration of user interest. (Not used in SICC submission to WIMMs.)

(3) The following Document Identifiers are used to indicate Advice Cards:

(a) CX1 - Used on LIAC - Identifies advice being provided to the SICC regarding a specific SSR (ATCs are used to identify the specific advice provided). A LIAC is required to be sent for each LISSR received.

(b) CX2 - Used on LIAC - Identifies advice being provided by SICC in reply to advice furnished by CIMM/WIMM under CX1. (ATCs are used to identify the specific advice provided.)

(c) CX3 - SICC followup on LISSR for which initial or final advice is overdue.

(d) CX4 - IMM response to CX3 SICC followup.

9. DIC CMA (appendix B-38) is assigned for use by the Services for submission of mobilization requirements data to DSCs IAW DLA-OMR memorandum to the Assistant Secretaries of the Army, Navy, and Air Force, 28 February 63, subject: Mobilization Requirements.

10. The D series of codes are prescribed by DoD MILSTRAP. Usage of these codes within the DLA distribution system will be in conformance with the procedural instructions contained in this manual. D series codes are as follows:

MATERIEL RECEIPT TRANSACTION
(PROCUREMENT INSTRUMENT SOURCE)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D 4 M	From - Repair/Testing	Into depot inventory as a result of return of repaired/tested end items previously sent to a commercial/Government facility.
D 4 S	From - Purchase - Commercial	Self-explanatory.
D 4 T	(Not to be assigned)	
D 4 U	From - Purchase - Another DoD Agency	Self-explanatory.
D 4 V	From - Purchase - Non-DoD Federal Agency	Self-explanatory.
D 4 X	From - Purchase - Decapitalized Item	From LIM to GIM as notification of receipt of an item decapitalized. Indicates to GIM (a) financial and due-in records of loser have been updated and (b) that memorandum due-in is to be updated.
D 4 Z	From - Other	Into depot inventory when a specific transaction code is not otherwise provided. (Assignor of this code will maintain intelligence pertaining to its use and, as required, will furnish this data.)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
	MATERIEL RECEIPT TRANSACTION (OTHER THAN PROCUREMENT INSTRUMENT SOURCE)	
D 6 A	From - Own Military Service/Agency	Returns from users into depot inventory. Excludes receipts of end items from repair activity.
D 6 B	From - Another DoD Agency	Returns from users into depot inventory. Excludes receipts of end items from repair activity.
D 6 C	From - A Non-DoD Federal Agency	Returns from users into depot inventory. Excludes receipts of end items from repair activity.
D 6 D	From - MAP - Grant Aid	Returns from users into depot inventory.
D 6 E	From - MAP - FMS	Returns from users into depot inventory.
D 6 G	From - Destructive Test and/or Evaluation	Returns to depot inventory of unused explosive ordnance materiel originally issued for performance of destructive PROOF Testing and/or Evaluation.
D 6 H	From - Activities as Unused GFM and Repair Parts	Returns to depot inventory as a result of (a) return of unused repair parts or modification parts and, (b) return of GFM not consumed in manufacture of an end item. Excludes return of repaired end items.
D 6 J	From - Property Disposal Officers	Return to depot inventory.
D 6 K	From Other Storage Locations	Relocation between installations under control of same IM without change in item management responsibility. Excludes receipts of repaired end items.
D 6 L	From - Assembly/Disassembly/Conversion/Modification	Into depot inventory as a result of (a) return of assembled end items, (b) return of components from disassembled end items, and (c) return of converted or modified end items. Excludes return of repaired end items.
D 6 M	From - Repair/Testing	Into depot inventory as a result of return of repaired/tested items previously sent to a commercial/Government facility.
D 6 N	From - Loan	Into depot inventory from authorized recipient.
D 6 P	(Not to be Assigned)	
D 6 Q	From - Removal of Installed Military Service Designated Items	Into inventory, specified by Service/DNA/DLA from installation on a principal item/weapon system.
D 6 R	From - Exchanges of Military Service - Designated Items	Into inventory, specified by Service/DNA/DLA when a like item is issued on an exchange basis.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D 6 S	Materiel Receipt	From requisitioner to DAAS acknowledging Acknowledgement - that materiel has been received and recorded on the inventory records or that materiel has been received at retail level for issues that are not posted to the inventory record.
D 6 T	From - Purchase - Own Military Service/ Agency	Self-explanatory.
D 6 U	From - Purchase - Another DoD Agency	Self-explanatory.
D 6 V	From - Purchase - Non-DoD Federal Agency	Self-explanatory.
D 6 X	Materiel Receipt Other than Procurement Instrument Source (Decapitalization)	From LIM to GIM as notification of receipt of an item decapitalized. Indicates to GIM (a) that due-in and financial records of loser have been updated; and (b) that memorandum due-in is to be updated.
D 6 Z	From - Other	Into depot inventory when a specific transaction code is not otherwise provided. (Assignor of this code will maintain detailed intelligence pertaining to its use and, required, will furnish this data.)

ISSUE TRANSACTION

D 7 _	To - SSD/DSSP Stock	From FMS documented materiel (Option Code Y or Z) holding area at SSD/DSSP. (Third position of DIC, with X over-punch in pos. 25, same as third position of original D7_ document and using Management Code C.)
D 7 A	To - Own Military Service/ Agency	From depot inventory or by direct delivery from vendor. Excludes issues of end items to be repaired.
D 7 B	To - Another DoD Agency	From depot inventory or by direct delivery from vendor. Excludes issues of end items to be repaired.
D 7 C	To - A Non-DoD Federal Agency	From depot inventory or by direct delivery from vendor. Excludes issues of end items to be repaired.
D 7 D	To - MAP - Grant Aid	From depot inventory or by direct delivery from vendor.
D 7 E	To - MAP FMS	From depot inventory or by direct delivery from vendor.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D 7 G	To - Destructive Test and/or Evaluation	From depot inventory of explosive ordnance materiel for local performance of destructive PROOF Testing and/or Evaluation.
D 7 H	To - Activities as GFM and Repair Parts	From depot inventory or by direct delivery from vendor. Includes issues of (a) repair parts or modification parts or (b) GFM for consumption in manufacture of an end item. Excludes issues of end items for repair.
D 7 J	To - Property Disposal Officers	From depot inventory.
D 7 K	To - Other Storage Locations	Relocation between installations under control of the same IM without change in item management responsibility. Excludes issues of end items to be repaired.
D 7 L	To - Assembly/Disassembly/Conversion/Modification	From depot inventory or by direct delivery from vendor. Includes issues of (a) components for assembly, (b) end items for disassembly, and (c) end item for conversion and modification. Excludes issue of end item to be repaired.
D 7 M	To - Repair/Testing	From depot inventory to commercial/Government activity for the purpose of repair/testing and expected return of the same item.
D 7 N	To - Loan	From depot inventory to authorized recipients.
D 7 P	To - Returned Purchases	From depot inventory to suppliers for credit or reimbursements.
D 7 Q	To - Installation of Military Service - Designated Items	From inventory, specified by Service/DNA/DLA, to installation on a principal item/weapon system.
D 7 R	To - Exchange of Military Service - Designated Items	From inventory, specified by Service/DNA/DLA, when a like item is returned on an exchange basis.
D 7 Z	To - Other	From depot inventory when a specific transaction code is not otherwise provided. (Assignor of this code will maintain detailed intelligence to its use and, as required, will furnish this data.)

INVENTORY ADJUSTMENT TRANSACTION - SINGLE ADJUSTMENT

D 8 A	Increase - Physical Inventory Adjustment	Gain disclosed as a result of physical count of stock.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D 8 B	Increase - Accounting Errors Adjustment	Gain resulting from clerical or mechanical accounting errors which are not subject to correction by reversal of original transaction.
D 8 C	Increase - Condition Transfer	Self-explanatory.
D 8 D	Increase - Purpose Transfer	Self-explanatory.
D 8 E	Increase - Logistic Transfer	Gain of item management responsibility.
D 8 F	Increase - Capitalization	Gain to a Stock Fund or Stock Fund Division at time of activation or subsequent extension/expansion.
D 8 G	(Not to be Assigned)	
D 8 H	(Not to be Assigned)	
D 8 J	Increase - Reidentification of Stock	Gain resulting from inspection of an item in stock which has been misidentified.
D 8 K	Increase - Catalog Data Change	Gain resulting from stock number and/or UI changes. Excludes change of price only.
D 8 N	Increase - DICOMSS Cycle Code Transfer	Gain to DICOMSS Cycle Code I only. Created mechanically only as a result of processing DICs AG6 with Status Code BQ and/or CRS. (This DIC will be internal to depot DB&TR system only and will not leave the depot.)

INVENTORY ADJUSTMENT TRANSACTION - SINGLE ADJUSTMENT

D 8 Z	Increase - Other Adjustments	Gains for which a specific transaction code is not otherwise provided. (Assignor of code will maintain detailed intelligence pertaining to its use and, as required, will furnish data.)
D 9 A	Decrease - Physical Inventory Adjustment	Loss disclosed as a result of physical count of stock.
D 9 B	Decrease - Accounting Errors Adjustment	Loss resulting from clerical or mechanical accounting errors which are not subject to correction by reversal of original transaction.
D 9 C	Decrease - Condition Transfer	Self-explanatory.
D 9 D	Decrease - Purpose Transfer	Self-explanatory.
D 9 E	Decrease - Logistics Transfer	Loss of item management responsibility.
D 9 F	Decrease - Decapitalization	Loss from a Stock or Stock Fund Division at time of deactivation or contraction.

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D 9 G	Decrease - Shrinkage, Theft, Contamination	Loss from shrinkage, theft, contamination, and deterioration.
D 9 H	Decrease - Major Disaster	Loss from major fire loss, enemy action, or Act of God.
	INVENTORY ADJUSTMENT TRANSACTION - SINGLE ADJUSTMENT	
D 9 J	Decrease - Reidentification of Stock	Loss resulting from inspection of an item in stock which has been misidentified.
D 9 K	Decrease - Catalog Data Change	Loss resulting from stock number and/or UI changes. Excludes change of unit price only.
D 9 N	Decrease - DICOMSS Cycle Code Transfer	Loss from the current DICOMSS Cycle Code. Created mechanically only as a result of processing DICs AG6 with Status Code BQ and/or CRS. (This DIC will be internal to depot DB&TR system only and will not leave the depot.)
D 9 Z	Decrease - Other Adjustments	Losses for which a specific transaction is not otherwise provided. (Assignor of code will maintain detailed intelligence pertaining to its use and, as required, will furnish this data.)
	INVENTORY ADJUSTMENTS TRANSACTION - DUAL ADJUSTMENT	
D A C	Increase/Decrease - Condition Transfer	Self-explanatory.
D A D	Increase/Decrease - Purpose Transfer	Self-explanatory.
	FINANCIAL ADJUSTMENT TRANSACTION (INCREASES/DECREASES)	
D B _	Gain Transactions	Internally generated record used to pass data from Requirements Subsystem to Financial Subsystem.
D C _	Loss Transactions	Internally generated record used to pass data from Requirements Subsystem to Financial Subsystem.
D D _	Due-In Transaction (Procurement Instrument Source)	(The third digit codes in this series correspond to the third digit codes provided in the D4_ series.)
D E E and D E F	Logistic Transfer/ Decapitalization	(See chapter 8.)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D F _	Due-In Transaction (Other than Procurement Instrument Source)	(The third digit codes in this series correspond to the third digit codes provided in the D6_ series.)
D G _	Backorder Transaction	(The third digit codes in this series correspond to the third digit codes provided in he D7_ series.)
D H A	Demand Transaction	Used to report establishment or cancellation of demand transactions between SCAs and ICPs.
D J A	Physical Inventory Request	Received from DSC requesting inventory.
D K A	Physical Inventory Count	Physical Count forwarded from depot to DSC.
D U _	Prepositioned Materiel Receipt (Procurement Instrument Source)	(The third digit codes in this series correspond to the third digit codes provided in the D4_ series.)
D W _	Prepositioned Materiel Receipt (Other than Procurement Instrument Source)	(The third digit codes in this series correspond to the third digit codes provided in the D6_ series.)

FINANCIAL ADJUSTMENT TRANSACTION (INCREASES/DECREASES)

D X A	Materiel Receipt Followup (Procurement Instrument Source)	From DSC to storage activity to followup on expected D4_ results not yet received.
D X B	Materiel Receipt Followup (Other than Procurement Instrument Sources)	From DSC to storage activity to followup on expected D6_ results not yet received.
D X C	Reply to Materiel Receipt Followup (Procurement Instrument Source)	From storage activity to DSC when no matching Procurement Receipt History is available.
D X D	Reply to Materiel Receipt Followup (Other than Procurement Instrument Source)	From storage activity to DSC when no matching other than Procurement Receipt History is available.

D Y A	Special Program Requirements	(See paragraph 12.)
D Y B	Special Program Requirements	(See paragraph 12.)
D Y C	Special Program Requirements	(See paragraph 12.)
D Y G	Special Program Requirements	(See paragraph 12.)
D Y H	Special Program Requirements	(See paragraph 12.)
D Y J	Special Program Requirements	(See paragraph 12.)
D Y K	Special Program Requirements	(See paragraph 12.)
D Y L	Special Program Requirements	(See paragraph 12.)
D Y M	Special Program Requirements	(See paragraph 12.)
D Z A	Asset Status	

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
	FINANCIAL ADJUSTMENT TRANSACTION (INCREASES/DECREASES)	
D Z B	Storage Item Data Correction Card	From ICP/SCA to storage activity to change elements of data pertaining to an NSN.
D Z C	Logistics Reassignment Storage Information	From LIM to LIM storage activity to request transfer of quantities between ownership accounts on the SA records as a resut of an LR.
D Z D	Logistics Reassignment Storage Information Reply	From LIM storage activity to LIM to advise of quality transferred to the GIM as a result of an LR.
D Z E thru D Z F	Reserved	
D Z G	Transaction Reject Card	Used between ICPs, SCAs, and storage activities to reject a transaction which could not be processed due to erroneous or missing data.
D Z H	Location Audit Reconciliation Request Card	From storage activity to managing SCA/ICP for purpose of bringing storage locator records and item records in line.
D Z I thru D Z Z	Reserved	
	ITEM MANAGEMENT CODING TRANSACTIONS	
D V A	Item Management Coding Card	Decision of activity submitting coding card. Refer to DoD 4140.26-M.
D V B	Item Management Coding Results Card	Integrated management has been accepted by the IM indicated in pos. 25-26. A Logistic Reassignment by the Losing Manager is required.
D V C	Item Management Coding Results Card	Integrated management has been accepted by the IM indicated in pos. 25-26. Logistic Reassignment not required.
D V D	Item Management Coding Results Card	Item has been classified for Service management.
D V H	Item Management Coding Results Card	Return coding accepted. Logistics Reassignment will be accomplished.
D V K	Item Management Coding Results Card	Classification suspended pending resolution of potential conflict.
D V R	Item Management Card	IMC Card returned for correction.
D V X	Item Management Card	IMC Card followup. (Duplicates the original IMC Card with DIC DVX in pos. 1-3.)

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION
D V Y	Item Management Coding Followup Card	IMC followup up to Inventory Control Point (ICP).

11. The P series codes are used within the DLA between defense depots and Contract Administration Offices (CAO) of DCAS.

P K 5	Acceptance Alert or Acceptance Followup	From ACO to defense depot.

ITEM MANAGEMENT CODING TRANSACTIONS

P K N	Acceptance Report	From defense depot to CAO (Alert received).
P K P	Acceptance Report	From defense depot to CAO (Alert Not received).

12. The Q series codes are used within DLA between DSCs depots, and the DAAS.

Q U E	Item Source of Supply Interrogation	From Central Data Bank to DAAS.
Q U R	Item Source of Supply Interrogation Response	From DAAS to defense depots or DSCs.

13. The following DICs are prescribed by MISTRAP for SPA transactions. Appendices B-49 and B-50 provide full transaction layouts. For more information on SPRs, see chapter 58.

a. DIC DYA - SPR request. Establishment of new SPR.

b. DIC DYB - SPR with exception data.

c. DIC DYC - SPR cancellation.

d. DIC DYD - SPR modification. This transaction is used to change any or all of the following elements:

(1) Quantity

(2) Supplementary Address

(3) Project Code

(4) Coast Designator

(5) Support Date

(6) RIC (From)

e. DIC DYG - Substitute item acceptance

f. DIC DYH - Substitute item rejection

g. DIC DYJ - Followup

h. DIC DYK - Status - Reply to SPR or modification.

i. DIC DYL - SPR in support of Cooperative Logistic Support Arrangements.

j. DIC DYM - SPR in support of Cooperative Logistic Support Arrangements with exception data.

14. Following documents are utilized by distribution depot to update DoDAAD File and request shipment clearances from Water Terminal Clearance Authority (WTCA).

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
S T A	Communications Routing Indicator Card	Used to add AUTODIN Identifier Code to DoDAAD File.	B-85
S T D	Communications Routing Indicator Card	Used to delete AUTODIN Identifier Code to DoDAAD File.	B-85 D-51
T A 1	Activity Address Directory Card (Change)	To add an address line to the DoDAAD File.	B-129 D-96
T A 3	Activity Address Directory Card (Change)	To change an address line in the DoDAAD File.	B-129 D-96
T A 4	Activity Address Directory Card (Delete)	To delete an address line in the DoDAAD File.	B-129 D-96
T M 2	Shipment Diversion Authorization Card	To provide alternate consignee diversion authorization to WTCA.	B-48
T M 3	Shipment Hold Authorization Card	To provide shipment hold authorization to WTCA.	B-50
T M B	Shipment Diversion Confirmation Card	To provide shipping activity with confirmation that diversion can be accomplished.	B-49
T M C	Shipment Hold Acknowledgement Card	To provide shipping activity with knowledge that shipment was held.	B-51
T M K	Shipment Diversion Denial Card	To provide shipping activity with knowledge that diversion will not be accomplished.	B-49
T M L	Shipment Hold Denial Card	To provide shipping activity with knowledge that shipment cannot be held as requested.	B-51

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
T M S	Shipment Hold Disposition Card	To provide data to the WTCA in answer to a Disposition Instructions Request.	B-52 E-005 P
T M T	Shipment Disposition Instructions Request Card	Request by WTCA for additional data on shipment hold request.	B-51
T X 1	Transportation Control and Movement Document (TCMD)	To obtain shipment clearance from the WTCA or Air Clearance Authority (ACA).	Manually Prepared

15. The Document Identifier Codes listed below identify input-output transactions involved in the Mechanization of Warehousing and Shipping Procedures (MOWASP) and are provided for internal distribution depot usage only.

Z A B	Activity Address Inquiry Card	List Activity Address data.	B-119 D-97
Z A C	Materiel Adjustment Card	Input-output for preparation of Materiel Adjustment Card, DIC DAC.	B-22 D-63 D-69 D-70
Z A Q	MRO History Manual Control Card	Add DP status to History File to indicate manual processing of subsequent actions.	B-123 D-1
Z A S	Physical Inventory Cancellation	To cancel an Inventory.	B-70 D-6
Z A T	Inventory History	To request printout of Inventory History.	B-96 D-91
Z A V	Inventory Workload	To establish workload in Inventory Workload Bank.	B-67 D-7
Z A W	Inventory Workload Pull Part 2-3-4	To pull work from Inventory Workload Bank.	B-91 D-12
Z A X	Inventory Workload Pull Part I	To pull work from Inventory Workland Bank.	B-90 D-12

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z B A	Item Locator Subrecord Addition, Deletion, and Change Card	Used to: B-71 (a) Establish locations and data elements in the location subrecord. (b) Delete locations from Location Availabilty Subrecord, where applicable. (c) Establish stock number in the basic record where subdata does not exist. (d) Resequence locations, where applicable.	B-71 D-15
Z B B	Locator Report by Date of Pack Request	Used for requesting a printout (appendix F-119) of locator data within the date of pack parameters prescribed on request card.	B-85 D-3
Z B C	Item Locator Record Card	This card is used to add data in the basic Item Locator Record.	B-73 D-17
Z B D	Item Locator Record Card	This card is used to delete data in the basic Item Locator Record.	B-73 D-17
Z B E	Item Locator Record Card (Freight Classification Data)	This card is used to establish or delete data elements of the basic locator record where the data to be added or deleted pertains to all stock numbers with the same data elements.	B-75 D-19

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DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z B G	Locator Audit Request Card	Input card to request computer prepared locator Audit Card for Complete or Sample Location Surveys.	B-77 D-21
Z B H	Location Audit Card	Output Card from processing of Location Audit Card (ZBG D-21).	B-78 D-22
Z B J	Item Locator Record Inquiry Card	This card is used with item locator action codes (appendix A-42) to obtain data from the item Locator Record and its Subrecord.	B-79 D-23
Z B L	Workload Request Card	This card is used to request work in addition to that scheduled for release and to accomplish changes to transportation release eligible shipment units in the MRO Consolidation File.	B-98 D-27
Z B M	MRO Control and Status Request Card	This card is used to: (a) Report condition of picking, packing and assembly action of individual items (MROs). (b) Release items to transportation. (c) Report shipment of Parcel Post items. (d) Report actions such as Warehouse refusals, and denials. (e) Request shipment status on an individual MRO or a complete shipment unit.	B-99 D-28
Z B P	Shipment Unit Completion Card	This card is used to report completion of of picking, packing and assembly operations on an entire shipment unit.	B-101 D-30

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z B R	Location Availability Update Card	This card is used to establish data in the Location Availability Record.	B-103 D-32
Z B Y	Location Reconciliation Request, Inquiry or Completion Card	Inquiry to obtain printout (appendix F-6) of number of CKAs forwarded to the DSC and summary of DJA (with Management Codes A & B) and CKB, CKC and CKDs received from the DSC.	B-83 D-101
Z B Z	Location Reconciliation Request Inquiry or Completion Card	This card closes the CKA suspense file and prints appendix F-6, Locator Reconciliation Exception Summary.	B-83 D-101
Z B 0	Inquiry into Prepositioned Materiel Receipt File	This card is for inquiry into PMRC Files for writeout of PMRC.	B-61 D-46
Z B 1	Inquiry into Completed Receipts File	For inquiry into completed Receipts File for writeout of completed Receipts.	B-61 D-46
Z B 6	Receipt and Locator Inquiry Card	Used for Inquiry to PMR Locator Files.	B-102 D-24
Z C R	Update Receipt Suspense	To update open receipt records in the IDC File.	B-93 D-8
Z C T	MRO Register/History Inquiry Card	This card causes a print out of all MRO Register/Histroy data as to receipt and processing status of MROs.	B-115 D-100
Z C 0	Surveillance Inspection/Operational Test Notice Card	This card is used to update the Locator File with the results of the completed inspections.	B-116 D-39
Z C 5	Location Reconciliation Request, Inquiry or Completion Card	This card is used to produce CKA to non-DLA managers for each NSN/Condition of the class (if entered in pos. 8-11 or all items of the specific manager if blank pos. 8-11).	B-83 D-11

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z C 9	Surveillance Inspection/ Operational Test Notice Card	This card is used to update the locator file with the results of a completed inspection for non-extendable (Type 1) shelf-life items.	B-116 D-39
Z E N	Government Bill of Lading Closeout Card	This card is used to activate closeout documentation for shipment units.	B-128 D-31
Z E P	Inventory Category Card	This card is used to add change Inventory Category Codes.	B-130 D-9
Z E U	Inventory Analysis Request Card	This card is used to request a locator Inventory Analysis Report.	B-132 D-34
Z E V	Location Audit Number Control Card	This card is used to prepare Research Cards for any locator audit cards not completed and returned.	B-105 D-35
Z E W	Completed Receipt Change Card	This card is used to correct elements of data recorded on the Completed Receipts File or to delete the receipt record completely.	B-106 D-61
Z F 6	Service and Distribution AUTODIN Routing Indicator Card	Used to update AUTODIN Code cross-reference.	B-65 D-59
Z F 7	Routing Identifier/ AUTODIN Routing Indicator Code	Used to update AUTODIN Code cross-reference.	B-86 D-62
Z G N	Location Availability Update Card	This card is used to delete data in the Location Availability File.	B-103 D-32
Z G P	Activity Address Local Data Changes/AUTODIN Routing Card	This card is used to add or change locally developed data to the Activity Address File.	B-126 D-99
Z G R	Activity Address Local Data Changes/AUTODIN Routing Card	This card is used to delete locally developed data in the Activity Address File.	B-126 D-99

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z H W	Classification Suspense Delete Card	To clear transactions suspended in the Suspense File when an MRO caused materiel in Condition J, K, or L to be be shipped (reshipped) to a vendor or another depot.	B-74 D-40
Z J A	Physical Inventory Request	Output daily as a result of making locator/DB&TR updates which mismatch. May be manually prepared.	B-26 D-175
Z K A	Physical Inventory Count (Depot) Card	Used as depot input-output in the physical inventory process for recording counts and production of a summarized Physical Inventory Count Card, DIC DKA.	B-25 D-7 D-8 D-10 D-12
Z N Z	Activity Address Individual Line Change	Used to update an individual Line of an established address.	B-160 D-96
Z U A	Customer Complaint Data Entry	Used to update Customer Complaint data on the Four-Phase system.	B-9
Z U E	MRO/DRO Inventory Transaction Card	Produced with DD Form 1348-1 for items under Inventory for reconciliation of Count Cards.	D-98
Z U F	Inventory Document Control File Receipt Transaction	Used within the computer to pass data between programs.	--
Z U G	MRO Status Detail Request Card	To request output of appendices F-78 and/or F-87.	B-58 D-105
Z U K	Inquiry to Locator for Rewarehousing Card	To request output of Rewarehousing Cards.	B-89 D-86
Z U M	Management Information System Card	To change recorded data in MIS Data File.	B-135 D-80
Z U N	Rewarehousing Card	To change the Locator Record as a result of rewarehousing actions.	B-72 D-16
Z U R	Receipt Forecast Request Card	To request Receipt Forecast Reports.	B-84 D-16

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z U T	FSC Change Card	To change only FSC in the Locator File.	B-112 D-42
Z U U	Consist Header Data Card	To input data used in preparing the Brand Name SEAVAN Consist.	B-121 D-120
Z U V	Transportation Planning Pull Card	To produce the Brand Name SEAVAN consist.	B-120 D-120
Z U W	Commissary Support Management Data Card	To establish DICOMSS date in the MOWASP MIS.	B -211
Z U X	Update MRO Suspense	To update open MROs in DIC File.	B-92 D-8
Z V _	Receipt Confirmation Card - Due-In (Procurement Instrument)	To provide instruction to computer for preparation of Receipt Cards in D4_ series.	B-108 D-69
Z V D	MOFAST Freight Destination Address Directory Card	To update the MOFAST Address Records with In-the-Clear Destination Address.	B-176 D-138
Z V E	Special Delivery Instruction Card	To update the MOFAST Address Record with In-the-Clear Special Delivery Instructions.	D-177 D-138
Z V F	MOFAST Freight Description Header Card	To update the MOFAST Freight Description.	B-178 D-139
Z V G	MOFAST Freight Description Trailer Card	To update the MOFAST Freight Description File.	B-179 D-139
Z V H	MOFAST Rating File Card	To update the MOFAST Rate Base File and Special tariff File for flat rate increases or decreases.	B-180
Z V N	Destination Cross-Reference to Activity Address Codes	Provides a list of all AACs referenced in the Address File to the same destination.	B-119 D-97
Z V P	ZIP Code to Activity Address Codes	Provides all destination records and all AAC records which do not contain a destination cross-reference within the prescribed ZIP Code.	B-119 D-97

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z V W	Carrier Performance Report Request Card	To request preparation of all or selected portions of the Carrier Performance In-transit Analysis Report (appendix F-220).	B-2 D-134
Z W _	Receipt Confirmation Card - Due-In (Other than Procurement Sources)	To provide instruction to computer for preparation of Receipt Cards in D6_ series.	B-108 D-69
Z X _	Receipt Confirmation Card - Not Due-In (Procurement Instrument Source)	To provide instruction to computer for preparation of Receipt Cards in D4_ series when no due-in record was available. Is manually prepared.	B-109 B-69
Z Y _	Receipt Confirmation Card - Not Due-In (Other than Procurement Sources)	To provide instruction to computer for preparation of Receipt Cards in D6_ series when no due-in record was available. Is manually prepared.	B-109 D-69
Z Y P	Activity Address File Mass Update	Provides capability to enter parameters and change all matching address file records.	B-117 D-183
Z Z 1	MRO Reentry - Overseas	To reenter an MRO with an overseas address. This action will bypass the duplicate check.	B-7 D-41
Z Z 5	MRO Reentry - Overseas Exception	To reenter and MRO with overseas address and exception data. This action will bypass the duplicate check.	B-7 D-41
Z Z 9	MRO Card (Violation Delete)	To delete an MRO which has been violated.	B-7 D-41
Z Z A	MRO Reentry - CONUS	To reenter an MRO with domestic address. This action will bypass the duplicate check.	B-7 D-41
Z Z B	Input Message Inquiry Card	To query the Received AUTODIN Message History.	B-87 D-77

DIC	TITLE/TRANSACTION	DEFINITION/EXPLANATION	REFERENCE APPENDIX
Z Z C	Output Message Inquiry Card	To query the Transmitted AUTODIN Message History.	B-88 D-78
Z Z E	MRO Reentry - CONUS with Exception	To reenter an MRO with domestic address and exception data. This action will bypass the duplicate check.	B-7 D-41
Z Z N	Receipt File Deletion	To delete an erroneous Type A or ZB6 input.	B-97 D-106
Z Z Q	Suspended Receipt File Inquiry	To query the Suspended Receipt File.	B-146 D-106
Z Z R	Suspend Receipt File Maintenance Card	To modify data elements in the Suspended Receipt File.	B-145 D-95
Z Z S	Receipt Stow Notice	To Update the Suspended Receipt File with stow information.	B-144 D-70
Z 2 A	Unit Assembly End Item Data	To provide for the input of end item data by the assembly activity.	B-300
Z 2 B	Unit Assemblage Control Data	To provide for the input of assemblage data by the assembly activity.	B-301
Z 2 C	Unit Assembly Function Data	To provide for the input of function data by the assembly activity.	B-302
Z 2 D	Unit Assembly Component Data	To provide for the input of component data by the assembly activity.	B-303
Z 2 E	Unit Assembly Container Data	To provide for the input of container data by the assembly activity.	B-304
Z 2 G	Advance Data for Assembly	To provide for the input of procurement advance receipt data by the assembly activity.	B-305
Z 2 H	Advance Data for Assembly	To provide for the input of other than procurement receipt data by the assembly activity.	B-305

16. Certain actions and inquiries may be input over remote terminals. No document identifiers are assigned to these actions. A single-position code is used to identify the input and the computer program required to process them. These Identifier Codes are:

CODE	DEFINITION/EXPLANATION	REFERENCE APPENDIX
A	Receipt and Locator Inquiry.	B-41 D-24
B	General Locator Inquiry.	B-42 D-25
D	Suspended Receipt Record Deletion.	B-43 D-48
N	Suspended Receipt File Inquiry (by NIIN).	B-44 D-106
P	PMR File Inquiry.	B-147 D-46
Q	Suspended Receipt File Inquiry (by Teleprocessing Control Number).	B-45 D-106
R	Suspended Receipt File Maintenance Inquiry.	B-148 D-95
S	Receipt Stow Notice.	B-46 D-70

APPENDIX A-2

ROUTING IDENTIFIER CODES

Routing Identifier Codes are contained in MILSTRIP DoD 4140.17-M, Supplement No. 1. Distribution of Supplement No. 1 has been made to each DLA activity in the same number of copies as this volume.

APPENDIX A-3

CUSTOMER COMPLAINT DISCREPANCY CODES

1. Number of characters: Two.

2. Type of Code: Alphanumeric.

3. Explanation: These codes explain the type of discrepancy reported to the Storage Depot.

4. Type of Discrepancy Codes are established as follow:

TYPE DISCREPANCY	CODE	EXPLANATION
DLAR 4140.55 (use codes on SF 364)		
Damage Enroute	C3	Damaged parcel post.
Unserviceable shelf line	C2	Expired shelf-life.
	C1	Condition other than on MRO.
	T1	Technical data markings missing.
	T2	Technical data illegible or mutilated.
	T3	Precautionary operational markings missing.
	T4	Inspection data missing or incomplete.
	T5	Serviceability operating data missing or incomplete.
	D3	Supply document incomplete, improper or without authority.
DLAR 4500.15 (add "X" to code)		
Damage Enroute	XD	Damage.
	XE	Water damage.
	XF	Fire damage.
	XG	Spoilage.

TYPE DISCREPANCY	CODE	EXPLANATION
Improper PPP & Loading	XK	Improper packing, preservation, packaging and loading.
Improper Markings	XM	Improper marking of labeling which adversely affects or could affect transportation.
Shortage	XS	Nonreceipt of other than parcel post.
Overage	XO	Overage.
Misdirected Shipment	XN	Misconsigned shipment.
	T6	Warranty data missing.
Wrong Item	W1	Incorrect item received.
	W2	Unacceptable substituted.
Improper PPP & Loading	P1	Improper preservation.
	P2	Improper packing.
	P4	Improper unitization.
Improper Markings	P3	Improper markings.
Shortage		
All	S3	Nonreceipt of parcel post shipments.
	XS	Nonreceipt of other.
Partial	S1	Quantity less than on receipt document.
	S2	Quantity less than that requested (other than unit of issue pack).
Overage	O1	Quantity in excess of that on MRO.
	O2	Quantity in excess of that requested (other than unit of issue pack).
Duplicate Shipment	O3	Quantity duplicates shipment.
Misdirected Shipment	M1	Addressed to wrong activity.
Document Missing	D1	Supply document not received.
	D2	Supply document illegible or mutilated.

APPENDIX A-4

TYPE OF PACK CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Field Position 21

4. Explanation: Indicates in the requisition MRO the degree of protection to be provided Subsistence items by the packing or outside shipping container. Actual "type of pack" requested should be based on the degree of protection required.

5. The following codes are assigned:

CODE	EXPLANATION
1	Protection required under known favorable conditions during shipment, handling and storage as in CONUS. Domestic fiberboard shipping containers are utilized and unitized in pallet loads bonded with strapping or shrink film.
2	Protection required under more severe conditions during shipment, handling and storage as may be encountered in the support of overseas customers. Weather resistant fiberboard shipping containers are utilized. Unitization is the same as for Type Pack 1. All overseas shipments do not require Type Pack 2. This type of pack is used primarily for: a. Components of the B Ration, stored in CONUS against mobilization requirements intended for ultimate resupply of PWRS stored in overseas areas. b. Items used for resupply of Navy vessels at sea.
3	Overpack Code 1.
4	Protection required under conditions of open storage for an unknown duration in geographical areas where excessive rainfall, high humidity, and adverse environmental conditions may be encountered, such as SEA. V2s fiberboard shipping containers are utilized. Unitization consists of 40" x 48" standard, double wing, 4-way entry, wood pallet, with 4" flanged, V2s fiberboard cap, and strapped.

APPENDIX A-5

SERVICE ASSIGNMENT CODES

1. Number of characters: One.

2. Type of code: Alpha

3. Explanation: Accommodate Service identity.

4. The following codes are assigned:

CODE	COLUMNAR USE 4	30	45	67	74	SERVICE/AGENCY	REMARKS
A	A	A	A	A	A	Army	
B	B			B	B	Army	
B		B	B			Army	FMS and MAP Grant Aid use only.
C	C			C	C	Army	
C		C	C			Army	Contractor use only.
D		D	D			Air Force	FMS and MAP Grant Aid use only.
D	D			D	D	Air Force	
E		E	E			Air Force	Contractor use only.
F	F	F	F	F	F	Air Force	
G	G	G	G	G	G	General Services Administration	
H	H	H	H			Other DoD Activities	
I						Not assigned	
J	J					Air Force	On base use only.
J		J				Air Force	
K		K	K			Marine Corps	FMS and MAP Grant Aid use only.
L		L	L			Marine Corps	Contractor use only.

CODE	COLUMNAR USE 4	30	45	67	74	SERVICE/AGENCY	REMARKS
M	M	M	M	M	M	Marine Corps	
N	N	N	N	N	N	Navy	
O						Not assigned	
P	P			P	P	Navy	
P		P	P			Navy	FMS and MAP Grant Aid use only.
Q	Q			Q	Q	Navy	
Q		Q	Q			Navy	Contractor use only.
R	R	R	R	R	R	Navy	
S	S	S	S	S	S	DLA	
T		T	T			DLA	FMS and MAP Grant Aid use only.
U		U	U			DLA	Contractor use only.
V	V					National Aeronautics and Space Administration	
V		V	V			Navy	
W	W	W	W	W	W	Army	
X						Not assigned	
Y						Reserved (nonsignificant)	
Z	Z	Z	Z	Z	Z	Coast Guard	
0-9						Reserved for use by civilian agencies operating under the FEDSTRIP Program	

APPENDIX A-6

CUSTOMER COMPLAINT TYPE OF DOCUMENT CODES

1. Number of Characters: One.

2. Type of Code: Alpha-numeric.

3. The Type of Document Code identifies the type of document used by the customer to register a customer complaint with the ICP/DSC.

0 - Category I Quality Deficiency Report (QDR)
1 - SF 368, Category II QDR
2 - Phone/message/letter (not a Category I QDR)
3 - SF 361, Discrepancy in Shipment Report (DISREP)
4 - DLA quality audit generated
5 - DD Form 1225, Storage Quality Control Report
6 - SF 364, Report of Discrepancy (ROD), direct vendor delivery to customer
7 - SF 364, ROD, depot delivery to customer
8 - SF 364, ROD, depot customer return
9 - SF 364, ROD, depot contract receipt
A - DD Form 1608, Unsatisfactory Materiel Report (Subsistence)
B - SF 380, Report and Processing Medical Material Components, Type I (DD Form 1899)
C - SF 380, Report and Processing Medical Material Complaints, Type II
D - SF 380, Report and Processing Medical Material Complaints, Type III
E - DD Form 1938, GIDEP Alert
F - DD Form 1938, GIDEP Safe Alert

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APPENDIX A-7

SUFFIX CODES
(ISSUE TRANSACTIONS)

1. Number of characters: One.

2. Type of code: Alpha or numeric.

3. Suffix Codes are entered by elements of the distribution system to relate and identify "partial actions" taken on the original requisition without duplicating or causing loss of identity of the original document number. Processing elements of distribution systems will enter Suffix Codes in pos. 44 of documents involving partial quantities, such as:

   a. Referral actions for a partial quantity.

   b. Passing actions for a partial quantity.

   c. Release of a partial quantity.

   d. Rejection of a partial quantity.

   e. Backorder of a partial quantity.

   f. Backorder release of a partial quantity.

   g. Procurement of a partial quantity for direct delivery by a vendor.

   h. Any other application applicable to a partial quantity.

4. Suffix Codes do not relate to separate transportation units involved in the shipment of materiel. Neither do they identify final shipments nor differentiate between partial and final shipments.

5. Processing elements of distribution system will not enter Suffix Codes under the following conditions (pos. 44 will be left blank):

   a. Referral actions for a total quantity.

   b. Passing action for a total quantity.

   c. Release of a total quantity.

   d. Rejection of a total quantity.

   e. Backorder of a total quantity.

   f. Backorder release of a total quantity.

g. Procurement of a total quantity for direct delivery by a vendor.

h. Any other action applicable to a total quantity.

6. In assigning Suffix Codes, processing elements will ensure that the same code is not duplicated for the same document number. As a preventive measure, alpha characters will be reserved for computer assigned Suffix Codes and numeric characters will be reserved for manually assigned Suffix Codes.

7. When assigned, Suffix Codes will be sequentially advanced. A special pattern is established for SSD/DSSP activities except that the following will never be used:

ALPHA	NUMERIC
I, N, O, P, R, S, Y and Z	1 and 0

8. Storage activities responsible for processing documents containing suffix codes will always perpetuate the suffix codes onto related documents which they generate.

9. See appendix A-46 for receipt and adjustment transaction suffix codes.

APPENDIX A-8

SIGNAL CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: The purpose of the Signal Code in A series documents is two-fold in that it designates the fields containing the intended consignee (ship to) and the activity to receive and effect payment of bills, when applicable. In the case of tne Materiel Returns Program (FT series), the Signal Code designates the fields containing the intended consignor (ship from) and the activity to receive and process credits, when applicable. All requisitions/ excess reports will contain the appropriate Signal Code.

4. The following codes are assigned:

a. The coding structure and its meaning for A series documents

(1) When the materiel is to be shipped to the activity indicated in pos. 30-35, the Signal Code will be as follows:

(a) Code A - Bill to the activity in pos. 30-35.

(b) Code B - Bill to the activity in pos. 45-50.

(c) Code C - Bill to the activity in pos. 52.

(d) Code D - No billing required - Free issue. (Not to be used by DoD activities when submitting requisitions on GSA.)

(e) Code W - (For intra-Service use only.)

(2) When the materiel is to be shipped to the activity indicated in pos. 45-50, the Signal Code will be as follows:

(a) Code J - Bill to the activity in pos. 30-35.

(b) Code K - Bill to the activity in pos. 45-50.

(c) Code L - Bill to the activity in pos. 52.

(d) Code M - No billing required - Free issue. (Not to be used by DoD activities when submitting requisitions on GSA.)

(e) Code X - (For intra-Service use only.)

b. The coding structure and its meaning for FT_ series documents

(1) When the materiel is to be shipped from the activity indicated in pos. 30-35, the Signal Code will be as follows:

(a) Code A - Credit to the activity in pos. 30-35.

(b) Code B - Credit to the activity in pos. 45-50.

(c) Code C - Credit to the activity in pos. 52.

(d) Code D - No credit required.

(e) Code W - (For intra-Service use only.)

(2) When the materiel is to be shipped from the activity indicated in pos. 45-50, the Signal Code will be as follows:

(a) Code J - Credit to the activity in pos. 30-35.

(b) Code K - Credit to the activity in pos. 45-50.

(c) Code L - Credit to the activity in pos. 52.

(d) Code M - No credit required.

(e) Code X - (For intra-Service use only.)

APPENDIX A-9

FUND CODES

Fund Codes are contained in DoD 4000.25-7-M, Military Standard Billing System (MILSBILLS) and Supplement Number 1.

APPENDIX A-10

DISTRIBUTION CODES

1. Number of characters: Three.

2. Type of code: alpha or numeric.

3. Explanation:

a. The Distribution Field is a two-part field, of which the first part, pos. 54 is significant and will require decision when the entry is alphabetic or numeric 1, 4, 6 or 9. When an alphabetic or numeric 1, 4, 6 or 9 entry is contained in pos. 54, the activity designated by the entry will be furnished 100 percent supply and shipment status on all priorities in addition to status furnished IAW the entry in pos. 7. Instances wherein FMS transactions contain a numeric 0 in pos. 7, the activities designated in pos. 54 are responsible for furnishing status to country representatives or freight forwarders. The second part of the field (pos. 55 and 56) is discretionary for other types of internal control.

b. A numeric entry with the exception of 1, 4, 6 or 9 in pos. 54 will be nonsignificant to the system but will always be perpetuated on other documents. The alpha or numeric 1, 4, 6 or 9 entry is significant and will indicate the activity that is to receive additional status and will always be perpetuated on other documents. The alpha character will designate the activity of the Service (pos. 30).

c. Entries in pos. 55 and 56 may be alphas or numerics and will not require decisions, but will always be perpetuated on other documents.

d. The Military Service/Agency coordinators established for Service/Agency assignment of Distribution Codes are:

Army	Commander U.S. Army Maintenance Management Center ATTN: DRXMD-SS Lexington, KY 40511
Navy	Commander Naval Supply Systems Command Department of the Navy ATTN: SUP 0423 Washington, DC 20376
Air Force	Deputy Chief of Staff, Systems and Logistics U.S. Air Force Headquarters United States Air Force ATTN: AF/LGYPS Washington, DC 20330

Marine Corps	Commandant of the Marine Corps Headquarters United States Marine Corps ATTN: LPS-4 Washington, DC 20380
Coast Guard	Commandant U.S. Coast Guard ATTN: G-FLP-1/71 400th Street, SW Washington, DC 20590
Defense Nuclear Agency	Director Defense Nuclear Agency ATTN: LGSS Washington, DC 20305
General Services Administration	General Services Administration Federal Supply Service ATTN: FFC Washington, DC 20406
Defense Logistics Agency	Director Defense Logistics Agency ATTN: DLA-OSC Cameron Station Alexandria, VA 22314
Other DoD Activities	Director Defense Logistics Agency ATTN: DLA-LM Cameron Station Alexandria, VA 22314

4. The following codes are assigned:

DoD (Codes significant in pos. 54) - To be recognized by all Services and Agencies.

CODE	ACTIVITY	DoDAAD CODE
1	Defense European and Pacific Redistribution Activity Defense Automatic Addressing System Office, Gentile Air Force Station, Dayton, OH 45444	HR1000
2	Defense Intransit Item Visibility System (DIIVS)	
3	Intra-Navy use only. When Navy requirement for intra-Service use of this code has been fulfilled this code will be reserved for assignment by the DoD MILSTRIP System Administrator.	

CODE	ACTIVITY	DoDAAD CODE
4	Reserved for assignment by the DoD MILSTRIP System Administrator.	
5	Reserved for assignment by the DoD MILSTRIP System Administrator.	
6	Reserved for assignment by the DoD MILSTRIP System Administrator.	
7,8	Reserved for intra-Service use.	
9	Defense Property Disposal Service Federal Center Battle Creek, MI 49016	SB4200

ARMY (Codes significant in pos. 54)

A	172nd Infantry Brigade, Alaska Inventory Control Branch Supply Division, DIO Fort Richardson, Alaska APO Seattle, Washington 98749
B	U.S. Army International Logistic Command New Cumberland Army Depot New Cumberland, Pennsylvania 17070 (for transceiver and mailing).
C	Unassigned.
D	U.S. Army Electronics Materiel Readiness Activity Vint Hill Farms Station Warrenton, Virginia 22186
E	U.S. Army Aviation Systems Command P.O. Box 209 St. Louis, Missouri 63166
F	U.S. Army Logistic Control Activity, Presidio of San Francisco, California 94129
G	Unassigned.
H	U.S. Army Support Command Hawaii (USASCH) Fort Shafter, Hawaii APO San Francisco, California 96558

CODE	ACTIVITY	DoDAAD CODE
I	Commander U.S. Army Troop Support Command 4300 Goodfellow Ave. St. Louis, Missouri 63120	
J	U.S. Army Garrison Honshu, DIO Installation Supply Activity Sagami, Japan APO San Francisco, California 96343	
K	USA Inventory Management Center Camp Henry Taegu, Korea APO San Francisco 96212	
L	CG, U.S. Army Missille Command ATTN: AMSMI-SSP Huntsville, Alabama 35809	
M	Director U.S. Army Troop Support Agency European Field Office Zweibruecken, Germany APO New York 09052	
N	Director U.S. Army Troop Support Agency Western Field Office Fort Lewis, Washington 98433	
O	Unassigned.	
P	U.S. Army Electronics Command ATTN: Director of Materiel Management Fort Monmouth, New Jersey 07703	
Q	U.S. Army Materiel Management Center Europe ATTN: AEAGD-MMC-IS APO New York 09052	
R	U.S. Army Garrison Okinawa DIO Supply Division Makiminato, Japan APO San Francisco 96311	

CODE	ACTIVITY	DoDAAD CODE
S	Commander U.S. Army Armament Command Rock Island, Illinois 61202	
T	Unassigned.	
U	U.S. Army Medical Materiel Agency Frederick, Maryland 21701	
V	U.S. Army Materiel Management Center 21st Support Command Kaiserslautern, Germany APO New York 09325	
W	U.S. Army Materiel Management Center 3d Support Command 19th Service Company Frankfurt, Germany APO New York 09759	
X	U.S. Army 800th Materiel Management Center 2d Support Command Nellingen, Germany APO New York 09160	
Y	U.S. Army Tank-Automotive Materiel Readiness Command Warren, Michigan 48090.	
Z	Director For Inventory Control U.S. Army Medical Materiel Center Europe, Pirmasens, Germany, APO New York 09138	

NAVY (Codes significant in pos. 54).

Used with Service Code N in pos. 30

A	Aviation Materiel Office Atlantic NAS Norfolk, Virginia, 32512 23512.	N00189
B	Aviation Materiel Office Pacific NAS San Diego, California 92135	N00246

CODE	ACTIVITY	DoDAAD CODE
C	Outfitting & Allowance Br. Naval Supply Center Norfolk Norfolk, Virginia 23512.	N00189
D	Special Program Section NSC Oakland Oakland, California 94625	N00228
E	Polaris Materiel Office Atlantic U.S. Naval Base Charleston, South Carolina 29408	N00446
F	Officer-in-Charge Marine Aviation Materiel Office East (MAMOEAST) MCAS Cherry Point, North Carolina 28533	N00146
G	U.S. Navy Aviation Supply Office Philadelphia, Pennsylvania 19111	N00383
H	Military Sealift Command Washington, D.C. 20390	N62387
I	Naval Electronics Systems Command Baileys Crossroads, Virginia 22041	N00039
J	Commander Naval Surface Force Atlantic Norforlk, Virginia 23511	V53825
K	Commander Naval Logistics Command Pacific Pearl Harbor, Hawaii 96610	N53845
L	Outfitting Supply Activity NSC Charleston, South Carolina 29408	N00612
M	Field Branch Bureau of Medicine and Surgery Naval Base Philadelphia, Pennsylvania 19145	N62645
N	Naval Security Group Command Washington, D.C. 20390	N00069

CODE	ACTIVITY	DoDAAD CODE
O	Officer-in-Charge Marine Aviation Materiel Office West (MAMOWEST) MCAS El Toro Santa Ana, California 92709	N60050
P	Polaris Materiel Office Pacific Puget Sound Naval Shipyard Bremerton, Washington 98314	N00441
Q	Naval Air Systems Command Representative Atlantic, NAS Norfolk, Virginia 23511	N63105
R	Naval Air Systems Command Representative Pacific, NAS North Island San Diego, California 92135	N63106
S	Commander Submarine Force U.S. Pacific Fleet FPO San Francisco, California 96610	N57020
T	Chief Naval Air Training Command, NAS Corpus Christi, Texas 78419	N63110
U	Commander Military Sealift Command Far East Yokohama, Japan	N62404
V	Naval Mine Engineering Facility Naval Weapons Plant Yorktown, Virginia 23491	N00109
W	Construction Battalion Center Port Hueneme, California 93043	N62583
X	Naval Ship Engineering Center Washington, D.C. 20360	N65197
Y	Chief of Naval Reserve New Orleans, Louisiana 70146	N00072
Z	Aviation Supply Control Center Philadelphia, Pennyslvania 19111	N00383

CODE	ACTIVITY	DoDAAD CODE
	Used with Service Code P in pos. 30	
D	Special Program Section Naval Supply Center Oakland Oakland, California 94625	N00228
F	U.S. Navy International Logistics Control Office Bayonne, New Jersey 07002	N65916
	Used with Service Code R in pos. 30	
A	Aviation Materiel Office Atlantic NSC Norfolk, Virginia 23512	N00189
B	Aviation Materiel Office Pacific NAS San Diego, California 92135	R00246
C	Unassigned.	
D	Special Program Section NSC Oakland Oakland, California 94625	N00228
E	Polaris Materiel Office Atlantic U.S. Naval Base Charleston, South Carolina 29408.	N00446
F	Commander Reconnaissance Attack Wing One Naval Air Station Albany, Georgia 31703.	N65371
G	Naval Air Systems Command Representative Pacific NAS North Island San Diego, California 92135	
H	Customer Service Division Code 105 NSC Pearl Harbor, Hawaii	N00604
I thru L	Unassigned.	

CODE	ACTIVITY	DoDAAD CODE
M	Officer-in-Charge Marine Aviation Materiel Office West (MAMOWEST) MCAS El Toro Santa Ana, California 92709	R60050
N	Unassigned.	
O	Commander Naval Air Force U.S. Pacific Fleet San Diego, California 92135	R57025
P	Polaris Materiel Office Pacific Puget Sound Naval Shipyard Bremerton, Washington 98314.	R00441
Q	Unassigned.	
R	Commander Submarine Force U.S. Pacific Fleet FPO San Francisco, California 96601	R57020
S	Unassigned.	
T	Commander Naval Surface Forces U.S. Pacific Fleet San Diego, California 92155	N53824
U	Naval Air Systems Command Representative Atlantic, NAS Norfolk, Virginia 23511	N63105
V	Unassigned.	
W	Construction Battalion Center Port Hueneme, California 93043	N62583
X thru Z	Unassigned.	
	Used with Service Code V in pos. 30	
A	Aviation Materiel Office Atlantic NAS, Norfolk, Virginia 23512	V00189

CODE	ACTIVITY	DoDAAD CODE
B	Aviation Materiel Office Pacific NAS San Diego, California 92135	V00246
C	Customer Service Code 105 NSC Norfolk, Virginia 23512	N00189
D	Special Program Section NSC Oakland Oakland, California 94625	N00228
E	Polaris Materiel Office Atlantic U.S. Naval Base Charleston, South Carolina 29408	V00446
F	Commander Reconnaissance Attack Wing One Naval Air Station Albany, Georgia 31703	V65071
G and H	Unassigned.	
I	Commander Naval Oceanographic Office Washington, D.C. 20390	V62306
J	Commander Naval Surface Force Atlantic Norfolk, Virginia 23511	V53825
K	Unassigned	
L	Commander Oceanographic System U.S. Atlantic Fleet Norfolk, Virginia 23511	V57070
M	Commander Service Squadron Six FPO New York 09501	V57005

DoDAAD CODE	ACTIVITY	CODE
N	Commander Naval Air Force U.S. Atlantic Fleet Norfolk, Virginia 23511	V57012
O	Commander Naval Air Force U.S. Pacific Fleet San Diego, California 92135	V57025
P	Polaris Materiel Office Pacific Puget Sound Naval Shipyard Bremerton, Washington 98314	V00441
Q	Commander Submarine Force U.S. Atlantic Fleet Norfolk, Virginia 23511	V57016
R	Commander-in-Chief U.S. Atlantic Fleet Norfolk, Virginia 23511	V00060
S	Unassigned.	
T	Commander Naval Surface Forces U.S. Pacific Fleet San Diego, California 92155	R53824
U	Naval Air Systems Command Representative Atlantic NAS Norfolk, Virginia 23511	N63105
V	Unassigned.	
W	Commanding Officer Construction Battalion Center Port Hueneme, California 93043	N62583
X	Officer-in-Charge Marine Aviation Materiel Office East (MAMOEAST) MCAS Cherry Point, North Carolina 28533	N00146

CODE	ACTIVITY	DoDAAD CODE
Y	Unassigned.	
Z	Commander Military Sealift Command Far East Yokohama, Japan	N62404

AIR FORCE (Codes significant in pos. 54)

A thru E	Unassigned.	
F	Sacramento Air Materiel Area McClellan Air Force Base, California 95652	FD2040
G	Ogden Air Materiel Area Hill Air Force Base, Utah 84401	FD2020
H	Oklahoma City Air Materiel Area Tinker Air Force Base, Oklahoma 73145	FD2030
I thru K	Unassigned.	
L	Warner Robins Air Materiel Area Robins Air Force Base, Georgia 31094	FD2060
M	Air Force Medical Materiel Field Office (AFMMFO) Phoenixville, Pennsylvania 19460	FX7059
N	Headquarters Air Force Logistics Command Wright-Patterson Air Force Base, Ohio 45433	FA2303
O	Unassigned.	
P	San Antonio Air Materiel Area Kelly Air Force Base, Texas 78141	FD2050
Q thru X	Unassigned.	

CODE	ACTIVITY	DoDAAD CODE
Y	USAF Water Port Liaison Office Detachment 8 Military Overseas Terminal Brooklyn, New York 11250	FY9125
Z	Unassigned.	

MARINE-CORPS (Codes significant in pos. 54)

(1) Use with Service Code M in pos. 30

A	Commanding General Marine Corps Supply Center Albany, Georgia 31804	MMSA01
B	Commanding General Marine Corps Supply Center Barstow, California 92312	MMSA02
C	Unassigned.	
D	SASSY Management Unit First Force Service Regiment FMF Camp Pendleton, California 92055	MMC300
E and F	Unassigned.	
G	Commanding General (Code P830) Marine Corps Logistics Support Activity Albany, Georgia 31704	M98830
H	Commandant of the Marine Corps (Code LMG) Headquarters U.S. Marine Corps Washington, D.C. 20380	MMHQ50
I	Unassigned.	
J	SASSY Management Unit Third Force Service Regiment FPO San Francisco, California 96602	MMR300
K	Unassigned.	

CODE	ACTIVITY	DoDAAD CODE
L	SASSY Management Unit Second Force Service Regiment Camp Lejeune, North Carolina 28542	MML100
M	SASSY Management Unit Marine Corps Base Twentynine Palms, California 92278	MMT300
N and O	Unassigned.	
P	Commanding General (Code P820) Marine Corps Logistics Support Activity Albany, Georgia 31704	M98820
Q thru U	Unassigned.	
V	SASSY Management Unit Provisional Service Battalion First Marine Brigade FMF FPO San Francisco, California 96602	MMK300
W	Commandant of the Marine Corps (Code LMO-1) Headquarters U.S. Marine Corps Washington, D.C. 20380	M95495
X	Commandant of the Marine Corps (Code LMO-3) Headquarters U.S. Marine Corps Washington, D.C. 20380	M95450
Y and Z	Unassigned.	

MARINE CORPS

(2) Use with Service Code K in pos. 30

F	U.S. Navy International Logistics Control Office Bayonne, New Jersey 07002	N65916

CODE	ACTIVITY	DoDAAD CODE
COAST GUARD (Codes significant in pos. 54)		
A	Commander First Coast Guard District (f) J. F. Kennedy Federal Building Government Center Boston, Massachusettes 02203	Z71101
B	Commander Second Coast Guard District (f) Federal Building 1520 Market St. St. Louis, Missouri 63103	Z71102
C	Commander Third Coast Guard District (f) Governors Island New York, New York 10004	Z71103
D	Commander, Fifth Coast Guard District (f) Federal Building 431 Crawford St. Portsmouth, Virginia 23705	Z71105
E	Fifth Coast Guard District (f) Rm. 1018 Commander Federal Building 51 S.W. First Avenue Miami, Florida 33130	Z71107
F	Commander Eighth Coast Guard District (f) Customhouse New Orleans, Louisiana 70130.	Z71108
G	Commander Ninth Coast Guard District (f) 1240 East 9th St. Cleveland, Ohio 44199	Z71109
H	Commander Eleventh Coast Guard District (f) Heartwell Bldg. 19 Pine Ave. Long Beach, California 90802	Z71111

CODE	ACTIVITY	DoDAAD CODE
I	Commanding Officer U.S. Coast Guard Yard (f) Curtis Bay Baltimore, Maryland 21226	Z31800
J	Commander Twelfth Coast Guard District (f) 630 Sansome Street San Francisco, California 94126	Z71112
K	Commander Thirteenth Coast Guard District (f) 618 Second Avenue Seattle, Washington 98104	Z71113
L	Commander Fourteenth Coast Guard District (f) 677 Ala Mona Blvd. Honolulu, Hawaii 96813	Z71114
M	Commander Seventeenth Coast Guard District (f) P.O. Box 3-5000 Juneau, Alaska 99801	Z71117
N	Commanding Officer Coast Guard Supply Center 31st St & 3d Ave. Brooklyn, New York 11232	Z52100
O	Commanding Officer Coast Guard Base P.O. Box 2029 San Juan, Puerto Rico 00903	Z31170
P	U.S. Coast Guard Yard Ships Inventory Control Point Curtis Bay Baltimore, Maryland 21226	ZZ0001
Q	Commanding Officer U.S. Coast Guard Aircraft Repair and Supply Center Elizabeth City, North Carolina 27909	Z50100
R	Commanding Officer Coast Guard Base Depot 427 Commercial Street Boston, Massachusettes 02109	Z31110

CODE	ACTIVITY	DoDAAD CODE
S	Commanding Officer Coast Guard Support Center P.O. Box 6082 Portsmouth, Virginia 23703	Z47110
T	Commanding Officer Coast Guard Base Miami Beach 100 MacArthur Causeway Miami Beach, Florida 33139	Z31160
U	Commanding Officer Coast Guard Base 4640 Urguhart Street New Orleans, Louisiana 70117	Z31190
V	Commanding Officer U.S. Coast Guard Training Center Cape May, New Jersey 08204	Z67100
W	Commanding Officer Coast Guard Support Center 1519 Alaskan Way South Seattle, Washington 98124	Z31240
X	Commanding Officer Coast Guard Base P.O. Box 499 Honolulu, Hawaii 96809	Z31250
Y	Commanding Officer Coast Guard Base Ketchikan, Alaska 99901	Z31260
Z	Commandant (G-FLP-1/71) U.S. Coast Guard Washington, D.C. 20590	Z70099

Department of Agriculture - Agency Code 12

A	U.S. Department of Agriculture Agri Research Ser GSD AO 6505 Belcrest Road Fed Bldg 5th Fl Hyattsville, Maryland 20782	123240
B	U.S. Dept of Agriculture ARS Beltsville Fin Off Agri Research Center Beltsville, Maryland 20705	123200

CODE	ACTIVITY	DoDAAD CODE
D	U.S. Dept of Agriculture Agricultural Research Service Management Services Office P.O. Box 53326 New Orleans, Louisiana 70150	127B01
E	U.S. Dept of Agriculture APHS Finance Office 123 East Grant Street Minneapolis, Minnesota 55403	126321
G	USDA C and MS ASD Procurement and Equipment Branch 14th and Independence Ave Washington, D.C. 20250	1231A1
H	National Finance Center USDA P.O. Box 60000 New Orleans, Louisiana 70160	127245
Department of Commerce - Agency Code 13		
A	Maritime Administration Reg Ofc Suc Ofcr Western Reg 450 Golden Gate Avenue Box 36073 San Francisco, California 94102	139ABQ
B	District Property Control Office U.S. Maritime Admin ACD 26 Federal Plaza New York, New York 10006	1323GF
C	District Property Control Office U.S. Maritime Admin GCD 701 Loyola Ave P.O. Box 52948 New Orleans, Louisiana 70150	137209
D	Maritime Administration Div of Supply Management Code M313 Rm 6720 Washington, D.C. 20230	133107
F	NOAA Natl Weather Svc Pacific Region P.O. Box 3650 Honolulu, Hawaii 96811	139211

CODE	ACTIVITY	DoDAAD CODE
	Department of the Interior - Agency Code 14	
A	Bureau of Reclamation Code 301C P. O. Box 25007, E and RC Denver, Colorado 80225	1482N1
	Department of Justice - Agency Code 15	
A	Dept of Justice Immigration and Natur Ser SW, Regional Off San Pedro T.I., California 90731	1591H1
	Department of Labor - Agency Code 16	
A	U.S. Dept of Labor Br of Procurement Operations Rm 1345, 14th & Constitution NW Washington, D.C. 20210	163131
B	U.S. Dept of Labor Reg Admin Ser Off 1907B JFK Building Boston, Massachusettes 02203	161309
C	U.S. Dept of Labor Reg Admin Ser Off 341 Ninth Avenue, Rm 835 New York, New York 10001	1623GA
D	U.S. Dept of Labor Reg Admin Off 1100 Commerce Street Dallas, Texas 75202	167457
E	U.S. Dept of Labor Reg Admin Ser Off Fed Bldg, Rm 725 219 S Dearborn Chicago, Illinois 60604	165100
F	U.S. Dept of Labor Reg Admin Ser Off Fed Bldg, Rm 10412 450 Golden Gate San Francisco, California 94102	169A79

CODE	ACTIVITY	DoDAAD CODE
G	U.S. Dept of Labor Reg Admin Ser Off 1900 Fed Office Bldg 911 Walnut Street Kansas City, Missouri 64106	166416
H	U.S. Dept of Labor Reg Admin Ser Off 1371 Peachtree St., N.E. Rm 110 Atlanta, Georgia 30309	164391
Post Office Department - Agency Code 18		
A	Postal Data Center Main Post Office Bldg New York, New York 10099	1823Z0
J	Postal Data Center Federal Annex Bldg Atlanta, Georgia 30320	184CAK
K	Postal Data Center Box 1557 Main Post Office Bldg Dallas, Texas 75299	187408
L	Postal Data Center Box 63 Main Post Office Bldg Minneapolis, Minnesota 55470	18634T
M	Postal Data Center Post Office Bldg St. Louis, Missouri 63180	186D69
N	Postal Data Center P.O. Box 3700 San Mateo, California 94403	189JES
Department of State - Agency Code 19		
A	U.S. Despatch Agency 90 Church St., Room 1317 New York, New York 10007	192301

CODE	ACTIVITY	DoDAAD CODE
B	U.S. Despatch Agency 555 Battery Street San Francisco, California 94111	199104
C	Department of State OPR/ST/S, SA-6 ATTN: Supply Liaison Officer Washington, D.C. 20520	193A88
General Services Administration - Agency Code 47		
B	GSA FSS SDD Office of Chief Bldg 41 DFC San Francisco, California 94103	478268
C	GSA PBS Operation Br Mail Station 31 49th Fourth Street San Francisco, California 94103	479122
D	General Services Administration Management Services Division MS24 49 Fourth Street San Francisco, California 94103	479AG8
E	GSA-FSS-DSS Office of Director (10FS) GSA Center - Room 1110 Auburn, Washington 98002	470560
H	GSA, PBS Region 3 Contract Services 3 POC 7th and D Sts., SW RM 7065B Washington, D.C. 20407	473149
Department of Transportation - Agency Code 69		
A	DOT OST Procurement Operations Division 400 7th Street, SW Washington, D.C. 20590	693156
B	DOT, FAA Eastern Region Federal Bldg, AEA-55 JFK International Airport Jamaica, New York 11430	692355

CODE	ACTIVITY	DoDAAD CODE
C	Dept of Transportation, FAA Aero Center AAC-486 Gen Mat Sec P.O. Box 25082 Oklahoma City, Oklahoma 73125	6973G5
Agency for International Development - Agency Code 72		
A	Agency for Int'l Development Procurement Support Br., COM/CPS/PS Room 722, RPC Washington, D.C. 20523	7231CM
C	C.O., USA I.L.C. ATTN: AMXIT-T2 P.O. Box 2745 Harrisburg, Pennsylvania 17105	7224AC
F	Ch Order CTL Branch SCD FSS GSA 819 Taylor Street Fort Worth, Texas 76102	727464
N	Ch Order CTL Branch SCD FSS GSA 26 Federal Plaza New York, New York 10007	7223AH
S	Ch Order CTL Branch OP & CD FSS GSA 49 Fourth Street San Francisco, California 94103	729104
W	Ch Order CTL Branch SCD FSS GSA Regional Office Bldg Washington, D.C. 20407	723150
Department of Health, Education, and Welfare - Agency Code 75		
A	St. Elizabeths Hosp Procurement Section Nichols Avenue, S.E. Washington, D.C. 20032	753108

CODE	ACTIVITY	DoDAAD CODE
B	DHEW Purchase Sec North Bldg - Room 503 300 Independence Ave., S.W. Washington, D.C. 20201	753112
C	DHEW NIH OFM Operations Accounting Br., Accounting Section 9000 Rockville Pike, Bldg. 31, Rm B1B30 Bethesda, Maryland 20014	7532F9
D	PHS Indian Hosp 801 Vassar Drive, N.E. Albuquerque, New Mexico 87106	758301
E	PHS Med Off Chg Indian Hosp Santa Fe, New Mexico 87106	758311
F	PHS Med Off Chg Indian Hosp P.O. Box 469 Gallup, New Mexico 87301	758306
G	PHS Med Off Chg Indian Hosp Ft. Defiance, Arizona 86504	758106
H	PHS Med Off Chg Indian Hosp Shiprock, New Mexico 87420	758313
J	PHS Med Off Chg Indian Hosp Tuba City, Arizona 86045	758123
K	DHEW Office Service Section 26 Federal Plaza New York, New York 10007	7523CH

CODE	ACTIVITY	DoDAAD CODE
L	DHEW Admin Svc Div Box 13716 Philadelphia, Pennsylvania 19101	7524P5
M	DHEW Financial Mgt, Rm 462 50 Seventh Street, N.E. Atlanta, Georgia 30323	7543A2
N	DHEW Admin Svc Div 300 S. Wacker Drive Chicago, Illinois 60606	755145
P	DHEW Admin Svc DIV 1200 Main Tower Bldg, Rm 960 Dallas, Texas 75202	7574D9
R	DHEW Admin Svc Div 19th and Stout St., Rm 11023 Denver, Colorado 80202	758269
S	DHEW Admin Svc Div 50 Fulton San Francisco, California 94102	759111
U	DHEW PHS ANHFO Native Hosp P.O. Box 557 Mt. Edgecumbe, Alaska 99835	750126
V	SSA IMS PMB OMA 6301 Security Blvd Supply Bldg Baltimore, Maryland 21235	753218
W	DHEW Food & Drug Admin P & P Branch Washington, D.C. 20204	753129

CODE	ACTIVITY	DoDAAD CODE
Y	DHEW Off Serv Sect 1503B JFK Bldg Boston, Massachusetts 02203	751317
Z	DHEW Off Serv Sect 601 East 12th Street, Rm 566 Kansas City, Missouri 64106	756424
	Automatic Energy Commission - Agency Code 89	
S	ERDA Health and Safety Laboratory 376 Hudson Street New York, New York 10004	892307
	Corps of Engineers, Civil - Agency Code 96	
E	District Engineers USA Engineers District Baltimore 10 East Baltimore Street Baltimore, Maryland 21202	963203
	District of Columbia - Agency Code 99	
A	D.C. Government Bureau of Materiel Mgt 613 G Street, N.W., Rm 1001 Washington, D.C. 20001	993100
	Defense Logistics Agency - Used with Service Code S in pos. 30	
K	USA Inventory Management Center Camp Henry Taegu, Korea APO San Francisco, California 96212	
9	Defense Property Disposal Service Federal Center Battle Creek, Michigan 49016	SB4200
	Other DoD Activities	
A	Army and Air Force Exchange Service 3911 Walton Walker Boulevard Dallas, Texas 75222	HXHQ00

APPENDIX A-11

PROJECT CODES

1. Number of characters: Three.

2. Type of code: Alphanumeric.

3. Source: MILSTRIP

4. Field Positions: 57-59

5. Explanation:

a. Project codes are used for the purpose of distinguishing requisitions and related documentation and shipments, as well as for the accumulation of intra-Service performance and cost data related to exercises, maneuvers and other distinct programs, projects and operations. The project code will be entered in positions 57-59. If no project code is applicable, positions 57-59 will be left blank.

b. Project codes are categorized into four groups and the authority to assign project codes varies by category. The following subparagraphs provide the definitions of each category of project codes and identify the Services/Agencies which are authorized to assign each category of project code.

(1) Category A - For use when no meaning of the code will be perpetuated outside the originating Service/Agency. The code will be perpetuated in all related documentation and will appear as a part of the shipping container markings. Project codes in category A may be assigned by those Services/Agencies identified in appendix B-2 by a distinct Service/Agency code, FEDSTRIP Civil Agency code, and by those Agencies using the multiused Service/Agency Code H.

(2) Category B - For use when recognition and exceptional processing actions have been prearranged between party Services/Agencies. Category B project codes will be announced only to participating Services/Agencies, in the format provided below. Assignment authority is the same as for category A. DLSSO-M will be included as an information addressee for review of compliance with established DoD policy.

(3) Category C - (3/alpha/alpha.) Assigned by the DoD MILSTRIP System Administrator for common purpose use by all or specified Services/Agencies. Dissemination of category C project codes will be by approved interim and/or formal MILSTRIP changes preceded by letter or message to the designated category C project code contact points.

(a) Assignment of category C project codes may be requested by OSD/JCS or by Services/Agencies. Service/Agency requests will be forwarded to the DoD MILSTRIP System Administrator by the designated Service/Agency category C project code contact points. Such requests will:

1. Include a statement of the intended use.

2. Indicate the Services/Agencies which will be involved (including designation of applicable Service/Agency codes).

3. Provide the effective date and termination date of the code.

(b) The following special assignments are in effect:

1. Project Codes JZC, JZM and JZO are designated category C and are authorized exceptions to the normal category C 3/alpha/alpha structure.

2. Project codes in the 3E_ series are reserved for assignment for mobilization exercises.

3. Project codes in the 3R_ series are reserved for assignment for Rapid Deployment Force (RDF) support.

(4) Category D - Office of the Secretary of Defense (OSD)/Joint Chiefs of Staff (JCS) project codes. Requisitions and materiel releases with category D project codes will be ranked above all other requisitions with the same priority designators for processing purposes. All category D project codes are in the 9_ series. The following definitions of specific series apply:

9/numeric/numeric - Reserved for assignment by OSD. Specific use of the code is to be determined by OSD. Such codes will be monitored by OASD(MRA&L) in coordination with the MILSTRIP System Administrator.

9/numeric/alpha - Identifies allocation at the level of the Joint Chiefs of Staff of significant materiel or equipment items that are on-hand or are becoming available for issue when resources are not sufficient to meet all requirements.

9/alpha/numeric - Identifies the establishment and subsequent release, at the level of the Joint Chiefs of Staff, of emergency, reserve or specified purpose stocks which are on-hand or are becoming available.

9/alpha/alpha - Identifies support provided to a program, project, force, activity or for other designated purposes.

(a) Initial dissemination of category D project codes will be accomplished in three phases, as follows:

1. OSD/JCS letter or message to Military Service/Agency Headquarters and to the DoD MILSTRIP System Administrator.

2. DoD MILSTRIP System Administrator letter or message to the designated Service/Agency category D Project Code Contact Points.

3. Category D Project Code Contact Point letter or message to all involved Service/Agency activities. Following the initial dissemination of category D project code assignments through the letter/message technique

described above, all category D codes will be published as part of the appendix unless prohibited by security classification or by code termination dates which occur prior to the next scheduled formal change.

(b) Assignment Constraints - JCS project codes will be assigned only to projects or programs clearly of direct interest to the Joint Chiefs of Staff acting on behalf of the Secretary of Defense. Authorization for use of a JCS project code will be for a specified period of time, and the Force/Activity Designator(s) to be used in conjunction with this code normally will be designated in the authorization.

(c) Assignment Requests - Requests for assignment of JCS project codes will be submitted, as appropriate, to the Joint Materiel Priorities and Allocations Board, an agency of the Joint Chiefs of staff, through the:

1. OSD

2. JCS

3. Military Service HQ

4. Unified or Specified Command Headquarters

c. Project Codes may be assigned by the Military Services, including the U.S. Coast Guard, DoD Agencies, Joint Chief of Staff, General Services Administration for civil agencies, and the MILSTRIP System Administrator for the purpose of identifying requisitions and related documentation, shipments, and the accumulation of intra-Service performance and cost data related to:

(1) Special projects.

(2) Programs.

(3) Certain operations.

(4) Exercises and maneuvers.

d. Project Codes, other than OSD/JCS assigned codes, do not provide nor imply any priority or precedence for requisition processing or supply decisions. Project Codes are not related to priority in any respect and these codes when used, do not alter or override the priority assigned a requisition or shipment. Requisitions containing Project Codes and shipments related thereto will be processed strictly IAW the assigned Priority Designator as prescribed in the Uniform Materiel Movement and Issue Priority System, and inferred/requested preferential treatment to the contrary will be disregarded.

e. Recognition of Project Codes by suppliers in another Service/Agency and the resultant special handling afforded requisitions and shipments will be limited to:

(1) Shipment Consolidation - Shipment consolidation for project materiel is limited to shipment units having the same Project Code. Project Code shipments will not be consolidated with non-Project Code shipments.

(2) Container Marking - Projects in category B or C, for which an unclassified project name or identifier has been published, will require both the Project Code and name or identifier to be marked on the exterior of shipment containers.

(3) Shipment Release/Movement Control - At the time of a project announcement for contingencies and similar rapid response situations, the initiating Service/Agency will provide the instructions as to procedures to be followed on requisitions which must arrive at destinations within specified time periods.

(4) Special Status Reports - When requisition status reporting is required to designate status of a project, it will be satisfied by the requisitioning Service. Special status reports when required will be obtained from an eligible recipient of status as identified in requisitions. Special status reports will not be required from inter-Service or inter-Agency suppliers.

f. Category B Project Codes submitted to other Services/Agencies will be submitted by narrative message or letter, depending upon the urgency of dissemination, in the sequence provided in subparagraph h. Action by the Services/Agencies will be on the basis of the message or letter dispatched by the assigning Service/Agency. The message or letter will be forwarded to the following agency focal point:

LETTER	MESSAGE
Director, Defense Logistics Agency ATTN: DLA-OSM/ESOC Cameron Station Alexandria, VA 22314	DLA/DLA-OSM/ESOC/Alexandria, VA

g. Project Codes are assigned as indicated below:

SERVICE/AGENCY	ASSIGNED GROUPING OF CODES
OSD/JCS	All codes in the 9_ series. (1) The code series 9-numeric-numeric is reserved for assignment by and will be monitored by OASD(I&L) in coordination with the MILSTRIP System Administrator. Dissemination may be by message or letter originated by either OASD(I&L) or by the System Administrator. Publication will be in the MILSTRIP manual.

SERVICE/AGENCY

ASSIGNED GROUPING OF CODES

(2) General criteria for JCS project code assignment are established, as follows:

(a) Allocation at the level of the Joint Chiefs of Staff of significant materiel or equipment items that are on-hand or are becoming available for issue when resources are not sufficient to meet all requirements, distinguished by JCS project code series 9-numeric-alpha.

(b) Establishment and subsequent release, at the level of the Joint Chiefs of Staff, of emergency, reserve or specified purpose stocks which are on-hand or are becoming available, distinguished by JCS project code series 9-alpha-numeric.

(c) Directing support for a program, project, force, activity, or other designated purpose, distinguished by JCS project code series 9-alpha-alpha.

(d) JCS project codes will be assigned only to projects or programs clearly of direct interest to the Joint Chiefs of Staff or to the Joint Chiefs of Staff acting in behalf of the Secretary of Defense. Authorization for use of a JCS project code will be for a specified period of time, and the force/activity designator(s) to be used in conjunction with this code normally will be designated in the authorization.

(e) Requests for assignment of JCS project codes will be submitted, as appropriate, to the Joint Materiel Priorities and Allocations Board, an Agency of the Joint Chiefs of Staff, through the:

SERVICE/AGENCY	ASSIGNED GROUPING OF CODES
	1. OSD 2. OJCS 3. Military Service Headquarters 4. Unified or specified command headquarters. (f) Assignment will be coordinated with the MILSTRIP System Administrator prior to dissemination. Dissemination may be by message or letter originated either by OJCS or by the System Administrator. Publication will be in the MILSTRIP manual.
Military Services/Agencies	Any project code alpha, numeric, or alphanumeric except those reserved for OSD/JCS. The Service/Agency code in pos. 30 will identify the assigning Service in instances of otherwise duplicate codes.

h. Codes assigned by the Services/Agencies will be announced as discussed in subparagraph f, in the following sequence: (Note: None or N/A will be entered if any data element is blank.)

TITLE	EXPLANATION
Service Code	Code which will appear in pos. 30 of MILSTRIP documentation.
Project Code	Code assigned by the Service/Agency under the provisions of DoD 4140.17-M.
Unclassified Name of Identifier	The name assigned the project, if any, in addition to the code for easy identification.
Service Monitor/Coordinator	Identity of the activity within the Service/Agency which is monitoring or coordinating the project. (DoDAAD code if applicable.)
Announcement Date	Date when supply sources will commence required action relative to the code.

TITLE	EXPLANATION
Termination Date	Specific date when the code will be discontinued in use. The term "continuing" or "indefinite" is not permitted. If the termination date is not known at the time of project code announcement, a date one year after the Announcement Date (Data Element 5) will be entered. The Service/Agency may extend this date any time within the one year period if appropriate. When the termination date is reached, requisitioners will cancel unfilled requisitions by document number in accordance with MILSTRIP cancellation procedures. Unfilled requisitions which are not canceled will be processed as Category A projects. Project Codes for OSD/JCS projects will be automatically deleted from this appendix unless extended. When appropriate, Services/ Agencies will cancel/extend Project Codes and requisitions prior to the published termination date.
Reference and Remarks	Documents establishing/specifying special controls for the project. The Service/Agency establishing the project is responsible for ensuring that suppliers are provided copies of these documents, if not available on an inter-Service basis. If a joint regulation is cited, all Service/Agency numbers will be included in the Project Code announcement. An assembly point for shipments may be designated in this column by use of the DoDAAD Code for the assembly point. The DoDAAC of the assembly point will be entered in requisitions by requisitioners as the "ship to" address. Shipping activities are not required to use the project code announcement to determine the "ship to" address unless inter-Service agreements are negotiated for special routing of shipments. Only one assembly point per Project Code may be assigned. The purpose of the project may be announced at the discretion of the assigning Service/Agency.

i. OSD/JCS Project Codes:

SERVICE CODE	CODE	NAME IDENTIFIER	MONITOR COORDINATOR	ANNOUNCEMENT	TERMINATION	REFERENCE
Any Service Code as authorized by JCS/DoD	9DD		JCS-J4	11 Oct 73	30 Jun 77	JCS Msg 202206Z Apr 76
	9JJ	Nickel Spout	JCS/J4 DSAA, Mr. Kain OX 7-4882	30 Sep 74	30 Jun 77	JCS Msg 202206Z Apr 76
	9PP	Operation Night Peace	Exec Agent DA (DALO-SMSD)	1 Nov 75	31 Oct 76	U.S. Assistance to the U.N. Peacekeeping and observe Force
	9RR	Joint Test Force (ACEVAL-AIMVAL)	Director, Joint Test Force	1 July 76	31 Dec 77	JCS Msg 202207ZE Apr 76
	9SS	DoD Support to a specific country	JCS/J-4	28 May 76	1 Sep 76 (c)	JCS Msg 282143Z May 76

j. Intra- and inter-Service Project Codes (Project Code category C)

PROJECT CODE	USE
JZC	Used by overseas Service activities to designate part numbered or decentralized requisitions (nonstocked) in support of overseas located Commercial Construction Equipment (CCE).
JZM	Used by overseas Service activities to designate part numbered or decentralized (nonstocked) NSN requisitions in support of overseas located Materiels Handling Equipment (MHE).
JZO	Used by overseas Service activities to designate part numbered or decentralized (nonstocked) NSN requisitions in support of overseas located commercially designed wheeled vehicles.

PROJECT CODE	USE
3AA	Used by Service activities to identify requisitions submitted to obtain nonreimbursable issues to satisfy Prepositioned War Reserve Materiel stock deficiencies. Project Code may be entered in either funded or unfunded requisitions. (See DLAR 4740.43, AR 725-11, AFR 67-20, NAVSUPINST 4080.21A, MCO 4080.3.)

APPENDIX A-12

ADVICE AND STATUS CODES

1. Number of characters: Two.

2. Type of code: Alphanumeric.

3. These codes are dual-use and their application and coding structures are dependent upon the directional flow of the documents.

4. Advice Codes (part 2 this appendix) flow from requisition originators to initial processing points and are thereafter perpetuated into passing actions and Release/Receipt documents. The purpose of Advice Codes is to provide coded instructions to DSCs when such data are considered essential to supply action and entry in narrative form is not feasible.

5. Status Codes (part 3 this appendix) may be alpha/alpha and alpha/numeric and flow from DSCs to requisitioners, consignee, or service designated control office, or from a Defense Automatic Addressing System (DAAS) facility to a DAAS subscriber, or from storage activities to DSC/ICP to inform of the status of MROs.

6. The attached chart (part 1 this appendix) depicts the method of assigning these codes as well as a listing of codes.

*PART 1 - CATEGORY ASSIGNMENT OF ADVICE AND STATUS CODES

ADVICE CODES - NUMERIC/ALPHABETIC

For DSCs, interservice, and General Services Administration transactions

CODE	EXPLANATION
2 A	through Z (Except 0 and I)
2 1	through 9
3 1	through 9
3 A	through Z (Except 0 and I)
	*For intra-Army usage
1 A	through Z (Except 0 and I)
	*For intra-Air Force usage
6 A	through Z (Except 0 and I)
	*For intra-Navy usage
5 A	through Z (Except 0 and I)
	*For intra-Marine Corps usage
4 A	through Z (Except 0 and I)
	*For intra-GSA usage
7 A	through Z (Except 0 and I)
	*For intra-DLA usage
8 A	through Z (Except 0 and I)
	Reserved
9 A	through Z - Not to be used
0 A	through Z - Not to be used

STATUS CODES - ALPHABETIC/ALPHABETIC AND ALPHABETIC/NUMERIC

For DSCs, interservice, and General Services Administration transactions

CODE	EXPLANATION
B A	through Z (Except 0 and I)
B 1	through 9
C A	through Z (Except 0 and I)
C 1	through 9
	*For intra-Army usage
A A	through Z (Except 0 and I)
A 1	through 9
	*For intra-Air Force usage
F A	through Z (Except 0 and I)
F 1	through 9
	*For intra-Navy usage
N A	through Z (Except 0 and I)
N 1	through 9
	*For intra-Marine Corps usage
M A	through Z (Except 0 and I)
M 1	through 9
	*For intra-GSA usage
G A	through Z (Except 0 and I)
G 1	through 9
	*For intra-DLA usage
H A	through Z (Except 0 and I)
H 1	through 9
	Reserved
	All other alphabetics
	(0 and I not to be used)

*The codes assigned for DSCs, interservice, and GSA transactions use will also be recognized and used for intraservice transactions and will not be duplicated within the service assignment latitude.

PART 2 - ADVICE CODES - NUMERIC/ALPHABETIC
(From requisitioner to DSC)

CODE	EXPLANATION
2 A	Item not locally obtainable through manufacture, fabrication, or procurement.
2 B	Requested item only will suffice. Do not substitute/interchange. Also applies to "obsolete/inactivated" items previously rejected with Status Code CJ or CY.
2 C	a. Do not backorder. Reject any unfilled quantity not available to meet SDD/RDD. Suitable substitute acceptable. b. When entered in Branch Name Resale Subsistence Item requisitions for overseas, will be interpreted to authorize rejection of unfilled quantities not due to arrive in the overseas command by the RDD plus 30 days. Rejection status will be furnished the customer when it is determined by the supply source that unfilled requisitioned quantities cannot be shipped in time to arrive at the overseas destination by RDD plus 30 days. This may occur as a result of vendors failure to ship required quantities to the CONUS transshipment depots by contract delivery date plus 15 days or, upon receipt at the CONUS transshipment depot, it is determined that the shipment could not reach the overseas destination by the RDD plus 30 days.
2 D	Furnish exact quantity requested (i.e., do not adjust to unit pack quantity).
2 E	Free issue. Stock lists or other publications offer this materiel without reimbursement. (To be used with Signal Code D or M on inter-Service requisitions.)
2 F	Item known to be coded "obsolete" but still required for immediate consumption. Service coordinated/approved substitute is acceptable. If unable to procure, reject with Status Code CJ.
2 G	Multiple use: (1) Ship new stocks or stocks having new appearance; (2) Strategic mission requires latest model and configuration (electronic tubes); (3) Strategic mission requires newest stock only (photographic file or aerial requirements for ammunition devices or cartridges); (4) Anticipated usage required latest expiration dates only (biologicals).
2 H	Special textile requirement for use in Airborne Operations where personal safety is involved.
2 J	Do not substitute or backorder any unfilled quantities.

CODE	EXPLANATION
2 K	Item being requisitioned from CONUS pursuant to balance of payments program. (Used only by overseas requisitioners).
2 L	Quantity reflected in quantity field exceeds normal demands; however this is a confirmed valid requirement.
2 N	Item required in one continuous length as expressed in pos. 25-29 and UI in pos. 23-24. "No other configuration is acceptable and/or multiples of the unit pack are not acceptable".
2 P	Item required in one continuous length as expressed in field positions 25-29 and the Unit of Issue in field positions 23-24. If requirements exceeds the unit pack length, multiples of the unit pack are acceptable.
2 T	Deliver to the ultimate consignee by the PDD or RDD entered hereon or cancel requirement.
2 W	This requisition is submitted for free issue of assets above the Approved Force Acquisition Objective on Fill or Kill basis. (Applicable to MAP/MASF requisitions only.)
21	Combination of Advice Codes 2L and 2T.
22	Combination of Advice Codes 2C and 2L.
23	Combination of Advice Codes 2L and 2G.
24	Combination of Advice Codes 2B and 2G.
25	Combination of Advice Codes 2A and 2F.
26	Combination of Advice Codes 2B and 2L.
27	Combination of Advice Codes 2D and 2L.
28	Combination of Advice Codes 2N and 2L.
29	Combination of Advice Codes 2D and 2G.
3 A	This requisition is for assets located in the DRMO activities, as advertised by DPDs for which the requisitioner desires to inspect materiel prior to shipment. Fill or Kill. Use of this code is limited to requisitions with J, K, L, or N in pos. 40.
3 B	Item being requisitioned has been designated as commercial type item. Unable to obtain item from commercial sources. Request supply of requisitioned quantity be accomplished against the FMS case reflected in pos. 48-50.

CODE	EXPLANATION
3 C	The item required is in FSC 5510 (Lumber and Related Basic Wood Materials) and the end-use application is for high appearance, cabinetry, furniture. Lumber grades associated with this application are B and better, C and better, D and better.
3 D	The item required is in FSC 5510 (Lumber and Related Basic Wood Materials) and the end-use application is for structural light framing. Lumber grades associated with this application are #1, #2, and #3, and Select Structural.
3 E	The item required is in FSC 5510 (Lumber and Related Basic Wood Materials) and the end-use application is for light framing. Lumber grades associated with this application are Construction, Standard, Economy, and Utility.
3 F	The item required is in FSC 5510 (Lumber and Related Basic Wood Materials) and the end-use application is for crating, boxing, dunnage, blocking, or bracing. Lumber grades associated with this application are #2, #3, Standard, Economy Common, and Utility.
3 G	The item required is in FSC 5510 (Lumber and Related Basic Wood Materials) and the end-use application is for beams, stringers and timbers. Lumber grades associated with this application are #1, #2, and Select Structural.
3 H	The item required is in FSC 5530 (Plywood and Veneer) and the end-use application is for appearance of both sides relative to cabinets, signs, and built-ins. The plywood grade associated with this application is A-A Interior.
3 J	The item required is in FSC 5530 (Plywood and Veneer) and the end-use application is for appearance of one side relative to cabinets, signs, partitions and fences. The plywood grades associated with this application are A-B Interior and Exterior.
3 K	The item required is in FSC 5530 (Plywood and Veneer) and the end-use application is for appearance of one side relative to exterior structures, gable ends and bulletins. The plywood grades associated with this application are A-C Exterior.
3 L	The item required is in FSC 5530 (Plywood and Veneer) and in end-use application only one side will show relative to wall paneling, ceiling, displays, and partitions. The plywood grades associated with this application are A-D Interior.
3 M	The item required is in FSC 5530 (Plywood and Veneer) and the end-use application is relative to concrete forms, good face for paintability, counter, and table tops. The plywood grades associated with this application are B-B and B-C Exterior, B-D Interior, and B-B HDQ.

CODE	EXPLANATION
3 N	The item required is in FSC 5530 (Plywood and Veneer) and the end-use application is relative to outside construction, pallets, crates, subflooring, siding, roof decking, wall and floor sheathing, target ranges, and containers. The plywood grades associated with this application are C-C Exterior, D-D Interior, and CDX.
3 P	Item required is in FSC 5510 or 5530 and because of the single purpose use of the item, identification of the end-use application is not necessary. Examples within FSC 5510 are all hardwood items, poles, pilings, crossarms, ties, decking, ship lumber, molding, stripping, stepping, scaffold plank, vehicle lumber, wedges, posts, stakes, plugs, laths, dowels, and logs. Examples within FSC 5530 are all treated, fire retardant, boat and ship construction, hardwood, aircraft flatpanel and veneer items.

(Excess Transaction Advice Codes)

3 T	Document has been edited by DAAS. Records indicate that NSN is correct and that the activity identified in pos. 4-6 is the managing ICP/IMM.
31	Combination of Advice Codes 2J and 2G.
32	Combination of Advice Codes 2C and 2T.
33	Combination of Advice Codes 2L and 2J.

DRMS Intransit Control Advice Codes

CODE	EXPLANATION
34	Requested item only will suffice. Do not substitute/interchange. Item required in on continuous length as expressed in pos. 25-29 and unit of issue in pos. 23-24. No other configuration is acceptable and/or multiples of the unit pack are not acceptable. (Combination of advice codes 2B and 2N.)
35	There is a quantity variance between the DRMS receipt quantity and the AS3. (For use in DI Code AFX and AFZ documents by DRMS only.)
36	A DRMO receipt exists for which a matching AS3 has not been received. (For use in DI Code AFX and AFZ documents by DRMS only.)
37	An AS3 has been received for which a matching DRMO receipt has not been received. (For use in DI Code AFX and AFZ documents by DRMS only.)

CODE	EXPLANATION
39	Requested item only will suffice. Do not substitute/interchange. Item required in one continuous length as expressed in pos. 25-29 and the unit of issue in pos. 23-24. If requirement exceeds the unit pack length, multiples of the unit pack are acceptable. (Combination of advice codes 2B and 2P.)

PART 3 - STATUS CODES - ALPHABETIC/ALPHABETIC AND ALPHABETIC/NUMERIC
(From DSC to Authorized Activity)

1. Supply status (except rejection: status, Code C) predicts shipment on time as specified by the PDD or the RDD unless specific supply status is received advising of an anticipated delay or an estimated availability date. Latest status can be determined by "transaction dates" entered in pos. 70-73.

CODE	EXPLANATION
B A	Item being processed for release and shipment. The Estimated Shipping Date is contained in field positions 70-73 when provided in response to a followup.
B B	Item backordered against a due-in to stock. The estimated shipping date for release of materiel to the customer is contained in pos. 70-73.
B C	Item on original requisition containing this document number has been backordered. Long delay is anticipated and estimated shipping date is in pos. 70-73. Item identified in the stock number field (or Remarks field if stock number field cannot accommodate the item number), which is not an automatic/coordinate substitute, can be furnished. The price of the substitute item is in pos. 74-80. If desired, submit a cancellation for the original requisition and submit a new requisition (see note) for the offered substitute.
B D	Requisition is delayed due to need to verify requirements relative to authorized application, item identification, technical data, or when the intent to procure for direct delivery is known. When the intent is to place the requirement on direct delivery, the estimated shipping date will be entered in pos. 70-73. Upon completion of review or procurement, additional status will be provided to indicate action taken.
B E	Depot/storage activity has a record of the MRO but no supporting transaction/record of the action taken. (Depot/storage activity response to ICP request for MRO status, for use with DI Code AE6 only).
B F	No record of your document for which your DI Code AF followup or cancellation request was submitted. For requisitioners, if appropriate deobligate funds and if item is still required, submit a new requisition. (See note). Used as well by shipping activities in response to DI codes AFX/AFZ followup from DPDS to indicate that no shipment had actually been made or that no record of shipment could be located.

CODE	EXPLANATION
B G	One or more of the following fields have been changed: a. Stock Number (as the result of a formal catalog change). (1) Requisitioned NSN has been replaced by or consolidated with NSN in stock number field. (2) NSN is assigned to part number that was requisitioned. (3) FSC has changed but NIIN remains the same as originally requisitioned. Review NSN (FSC and NIIN) to ensure that reguisition under process is for desired item. If NSN is not for desired item submit cancellation request to source of supply. b. Unit of Issue (as the result of a formal catalog change). c. Requisitioned part number has been identified to/replaced by the part number reflected in the stock number field. Examine quantity and unit price as a result of the above changes. Revise appropriate records accordingly. Additional status will be provided by the supply source to indicate further action on this requisition.
B H	Service/coordinated/approved substituted/interchangeable item, identified in stock number field will be supplied. Examine unit of issue, quantity and unit price fields for possible changes. Revise appropriate records accordingly. Additional status will be provided.
B J	Quantity changed to conform to unit pack, adjust the due in records accordingly. Unit of issue is not changed.
B K	Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data.
B L	Notice of Availability was forwarded to the country representative or freight forwarder on date entered in pos. 70-73.
B M	Your document forwarded to activity indicated in pos. 67-69. Forward all future transactions for this document number to that activity.
B N	Requisition being processed as free issue. Signal and fund code fields corrected as noted. Adjust local fund obligation records.

CODE	EXPLANATION
B P	Item is on backorder or procurement for direct delivery. Shipping action will be delayed. Revised estimated shipping date is in pos. 70-73.
B Q	Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. Also applies to cancellations resulting from deletion of an activity from the DoDAAD. Deobligate funds, if applicable.
B R	Canceled. Requisitioning activity authorized cancellation in response to materiel obligation validation request furnished by processing point.
B S	Canceled. Requisitioning activity failed to respond to materiel obligation validation request from processing point.
B U	Item being supplied against your Foreign Military Sales Case Designator reflected in pos. 48-50; or your Grant Aid Program and Record Control Number reflected in pos. 46-50. This document represents a duplicate of the requisition prepared by the U.S. Military Service.
B V	Item procured and on contract for direct shipment to consignee. The contract shipping date is entered in pos. 70-73. Cancellation, if requested, may result in billing for contract termination and/or transportation costs, if applicable.
B W	Your FMS/Grant Aid requisition containing this document number has been received by the ILCO and submitted to the supply system. A current ESD is not presently available but will be provided by subsequent status transactions. (May be used by ILCOs in acknowledging requisition receipt or in reply to followup when ESDs are not available.)
B X	Reserved for Air Force/DEPRA interface.
B Y	Depot/storage has previously denied the MRO by DI Code A6_. (Depot/storage activity response to ICP request for MRO status, for use with DI Code AE6 only.)
B Z	(Deleted. See BM.)
B 3	The RAD contained in the original requisition is unrealistic. The date in pos. 70-73 is the date when the materiel will be available.
B 2	Status of supply or procurement action precludes requested modification.

CODE	EXPLANATION
B 4	Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager or other authorized activity. Do not deobligate funds. Billing for materiel or contract termination charges will be made.
B 5	The activity identified by the code in pos. 4-6 is in receipt of your followup request. Action to determine current status and/or improve the ESD is being attempted. Further status will be furnished.
B 6	The materiel applicable to the requisition requested for cancellation has been diverted to an alternate consignee.
B 7	Unit price change. The latest unit price for the item identified by the stock or part number in pos. 8-22 is reflected in pos. 74-80.
B 8	Quantity requested for cancellation or diversion not accomplished.
B 9	The activity identified by the code in pos. 4-6 is in receipt of your cancellation request. Action to cancel the demand or to divert the applicable shipment is being attempted. Do not deobligate funds or delete due-in. Advice of final action will be furnished in subsequent status transactions.
D 7	Requisition modifier rejected because of errors in one or more data elements.

2. Rejection Codes. All interservice rejections will contain C in pos. 65 followed by an alphabetic or numeric character in pos. 66 which will be furnished the appropriate "reason for rejection." Items rejected, if still required, will be rerequisitioned utilizing new document numbers with the requisitioner ensuring that he has considered the reason for the previous rejection and corrected or adequately elaborated on the new requisition, in order to preclude similar rejection.

CODE	EXPLANATION
C A	Rejected. (1) Explanation for rejection is stated in the Remarks field (continued on reverse side of card as necessary). In this case, the status card will be mailed. This code will not be used when other status codes have been established to convey a specific condition. (2) When due to security reasons, or space limitation, explanation for rejection will be furnished by separate media referring to pertinent document numbers and National Stock Number or FSCM and part number. In this case, the Remarks block will be left blank and CA status cards may be transmitted electrically.

CODE	EXPLANATION
C B	Rejected. Initial requisition requested rejection of that quantity not available for immediate release or not available by the SDD or RDD. Quantity field indicates quantity not filled.
C C	Rejected. Nonconsumable item. Your Service is not a registered user. Submit your requisition to your Service ICP for registration action.
C D	Rejected. Unable to process because of errors in the quantity, date, and/or serial number fields. a. If received in response to a requisition and the materiel is still required, submit a new requisition (see note) with correct data field entries. b. If received in response to a cancellation request and materiel is not required, submit a new cancellation request with a valid quantity entry.
C E	Rejected. Unit of issue in original requisition, which is reflected in pos. 23-24 of this status document, does not agree with ICP unit of issue and cannot be converted. If still required, submit a new requisition (see note) with correct unit of issue and quantity.
C F	(Deleted).
C G	Rejected. Unable to identify requested items. Submit a new requisition (see note) and furnish correct NSN or Part Number. If correct NSN or part number is unknown or if Part Number is correct, submit a new requisition (see note) on DD Form 1348-6 furnishing as much data as is available. SF 344 may be submitted by authorized activities (see appendix A).
C H	Rejected. Requisition submitted to incorrect single manager/technical service/distribution depot and correct source cannot be determined. Research for correct source and submit a new requisition (see note).

CODE	EXPLANATION
C J	Rejected. a. Item coded (or being coded) Obsolete or Inactivated item in stock number field if different from item requisitioned, can be furnished as a substitute. Unit price of the substitute item is in pos. 74-80. b. If offered substitute is desired, submit a new requisition (see note) with substitute item stock number. c. If only original item is desired submit a new requisition (see note) for procurement on DD Form 1348-6. SF 344 may be submitted by authorized activities (see appendix A). Cite Advice Code 2B. Furnish technical data, e.g., end item usage, component, make, model, series, serial number, drawing, piece and/or part number, manual reference, applicable publication.
C K	Rejected. Unable to procure. No substitute/interchangeable item is available. Returned for supply by local issue of next higher assembly, kit, or components. Suggest fabrication or cannibalization. If not available, submit a new requisition (see note) for next higher assembly, kit, or components.
C L	(Deleted. Use CK.)
C M	Rejected. Fund obligation not cited and/or item is not or no longer free issue. Submit a new funded requisition (see note).
C N	Rejected. Nonconsumable item. Your Service does not receive requisition support on this item or your requirement is a nonrecurring demand which cannot be satisfied. Support will be provided upon submission of a MIPR by your Service ICP.
C P	Rejected. Source of supply is local manufacture, fabrication, procurement, or direct ordering from Federal Supply Schedule. If not available locally, or activity lacks procurement authority, submit a new requisition (see note) with Advice Code 2A.
C Q	(Deleted. Use CR.)
C R	Rejected. a. Item requested is command or service regulated or controlled. Submit a new requisition (see note) through appropriate channels.

CODE	EXPLANATION
	b. Requisition is for controlled substance/item and "Ship To" address is not authorized recipient as designated by parent Service/Agency headquarters.
C S	Rejected. Quantity requisitioned is suspect of error or indicates excessive quantity. Partial quantity being supplied. Quantity field in this transaction reflects quantity rejected. If requirement still exists, submit a new requisition for the required quantity using Advice Code 2L.
C T	Rejected. Item/NSN cited in the requisition needs further identification. Submit new requisition using DD Form 1348-6 and citing all prescribed data available on the requisitioned item, i.e., FSCM, part number, model, series, serial number, publication reference, item usage.
C U	(Deleted. Use CK.)
C V	Rejected. Item prematurely requisitioned. The effective date for requisitioning is contained in pos. 70-73.
C W	Rejected. Item not available or is a nonmailable item whose transportation costs are uneconomical. Local procurement is authorized for this requisition only. If item cannot be locally procured submit a new requisition (see note) using Advice Code 2A.
C X	Rejected. Unable to identify the or "Bill To" and/or "Ship To" address as designated by the signal code, or the signal code is invalid. If still required, submit a new requisition (see note) with valid data field entries.
C Y	(Deleted. Use CJ.)
C Z	Rejected. Subsistence item not available for resale. Reserved for troop issue only.
C 1	(Deleted. Use CA if ever required.)
C 2	Rejected. International Logistics Program funds are not available to process this requisition. (This code will be used between ILCO and requisitioners only.)
C 3	Rejected. Applies to subsistence only. Vendor cannot make delivery during shipping period.
C 4	Rejected. Applies only to subsistence. Item is seasonal and not available for delivery during current shipping period.

CODE	EXPLANATION
C 5	Rejected. Requisitioner, upon inspection of materiel located in the DPDO activity, rejected acceptance due to condition of materiel/unacceptable substitute and/or materiel incorrectly identified. This status code is generated by the DPDO and furnished to the appropriate status recipients.
C 6	Rejected. Requisition is for commercial type item which is not authorized for supply under the Foreign Military Sales program. If unable to obtain desired item from commercial sources, submit a new requisition (see note) containing Advice Code 3B.
C 7	Rejected. Document identifier code indicates this is a remarks/exception data document. Supply source has no record of receipt of remarks/exception data. If still required, submit a new requisition. (See note)
C 8	Rejected. Vendor will not accept order for quantity less than the quantity indicated in pos. 76-80. If requirement still exists, submit a new requisition (see note) for a quantity that is not less than that reflected in pos. 76-80.
C 9	Rejected. Applies only to subsistence. Quantity in pos. 25-29 canceled due to nonavailability during shipping period. If required in subsequent shipping period submit a new requisition.

NOTE: Submit a new requisition using a new document number with a current date.

PART 4 - ADVICE CODES - NUMERIC/ALPHABETIC
(Intra-DLA Usage)

CODE	EXPLANATION
8 A	Bailment. Ship via truck. Commercial Bill of Lading collect. Date indicated in pos. 62-64 is the date materiel must be available for movement to contractors.
8 B	Bailment. Contractor will pick up in his own vehicle. Date indicated in pos. 62-64 is the date materiel must be available for pickup by contractor. (If contractor fails to pick up within 5 days from the RDD, phone appropriate DSC and follow the instructions of the DSC.)
8 C	Item being supplied consignee for scheduled repair under Project Order Number contained in pos. 54-56 of the MRO.
8 D	Item being requisitioned to increase Service assets positioned in DLA Distribution Depot under DSC custodial accountability.
8 E	Service-owned item being returned to DLA ownership to decrease Service assets positioned in DLA Distribution Depot under DSC custodial accountability.
8 F	Service-owned assets transferred to DLA-ownership when an emergency demand exists and DLA stocks are depleted.
8 G	Service-owned item under DSC custodial accountability being "redistributed" between DLA Distribution Depots by record change only.
8 H	Service-owned item under DSC custodial accountability being transferred in place to Service accountability.
8 J	Service-owned item under DSC custodial accountability being shipped to DPDO.
8 K	Local Purchase Buy created against not-in-stock item. Perishable subsistence only.
8 L	Service-owned item under DSC custodial accountability being shipped to assembly.
8 P	Reserved for subsistence.

PART 5 - STATUS CODES - ALPHABETIC/ALPHABETIC and ALPHABETIC/NUMERIC
(Intra-DLA Usage)

CODE	EXPLANATION
H G	Rejected. Item not authorized for commingled storage at the specified DLA Distribution Depot.
H H	Rejected. DLA Stock position at the gaining storage location precludes "redistribution" action by record change only.
H J	Rejected. Item not recorded available under Service ownership in prescribed location/condition.

PART 6 - STATUS CODES - ALPHABETIC/ALPHABETIC

In addition to the status Codes appearing in part 3, the following codes will be entered in the supply section of the Requisition Control and Status File and will appear on appendix F-114 under the conditions stated.

CODE	EXPLANATION
B T	Where a response to a mechanical inquiry to the Item Intelligence File (IIF) indicates multiple NSNs.
D D	When a Direct Delivery has been confirmed.
S S	When an MRO has been confirmed.
Z B	When a Manager Review Reentry Card, appendix B-127, has been output.
Z C	When manual/mechanical action has been taken to procure for Direct Delivery and Award information has not yet been posted to the Due-in File. Upon award the ZC will convert to BV Status.
Z D	When an Interrogation to DAAS has been initiated to ascertain the correct Source of Supply and/or the correct NSN.
Z J	This code indicates a non-NSN requisition that was mechanically forwarded to Procurement for purchase action has subsequently been identified to an NSN and the Procurement action has been canceled and the requisition is being recycled into the next multidaily run for appropriate supply action.
Z M	This code indicates that a requisition has been received for a Command Controlled Regulated item and is under review by the command for approval. If no approval is received within 30 days of this status the Z will be changed to B to reflect BM.

APPENDIX A-13

MANAGEMENT CODES

1. Number of characters: One.

2. Type of code: Alphanumeric.

3. Explanation

a. Management Codes provide additional information about a requisition, issue, receipt, adjustment, or other action that is not otherwise provided.

b. The codes authorized for use by DSCs and between distribution depots and DSCs are listed below. Use of these codes by distribution activities will be in conformance with specific procedural instructions.

4. RECEIPT TRANSACTION (D4_, D6_, DD_, DF_, DU_ and DW_ Document Identifiers).

CODE	DEFINITION
A	Shipment authorized/accountability established. (Indicates DICOMSS materiel in DU_ series from DPSC.)
B	Procurement materiel retained at "no charge".
C	Reserved.
D	Inspection and acceptance at destination (DU_ series).
E	Inspection and acceptance at origin (DU_ series).
F	Inspection at origin and acceptance at destination (DU_ series).
G	Shipment disapproved/accountability rejected.
H	Loss or gain of perishable subsistence (variable weight items) resulting from rounding receipt quantities to compute average weight per piece.
I	Not to be assigned.
J	Materiel condemned upon receipt. Quantity indicated destroyed. Certificate of destruction on file.
K	Unassigned.
L	Materiel lost during receipts processing. Extensive research has been conducted.
M	Materiel condemned upon receipt. Quantity indicated shipped direct to property disposal activity.
N	Return of undelivered (frustrated) cargo (with accompanying shipper documentation).
O	Not to be assigned.
P	Materiel received without documentation. Support documentation and document number created storaged activity.
Q	Multiple use: a. Return of materiel improperly identified at time of shipment from depot. b. Return of Government-owned containers.
R	Materiel Receipt Discrepancy; Discrepancy Report submission required. Applicable only for DIC D4_, D6_.

CODE	DEFINITION
S	Vendor Misdirected Shipment; Discrepancy report required. Materiel meets acceptance criteria in the contract.
T	Materiel condemned, shelf-life has expired and cannot/will not be extended. Quantity indicated shipped direct to property disposal activity or other authorized/required disposal action has been taken.
U	Quantity Received Exceeds Allowable Contract Quantity Variance; Discrepancy report required. Materiel otherwise meets acceptance criteria in the contract.
W thru X	Reserved for future assignment DoD.
Y	Materiel lost intransit. DSC has evidence of shipment but depot has no evidence/record of receipt. Unsuccessful tracer action previously initiated.
Z	Exception data entered in remarks or follows by separate correspondence.
0 thru 9	Reserved for future assignement by DoD.

5. ISSUE TRANSACTION (D7_, A_, AE6/AEJ, and C5_ Document Identifiers).

CODE	DEFINITION
A	Resale item, preinventory.
B	Adjustment. Quantity field indicates quantity overshipped due to item packaging charateristics (DIC D7_ only).
C	Canceled. Includes undelivered FMS documented material returned to stock and DROs against commingled stocks only (DIC D7_ and AE6/AEJ with Status Code BY, and DIC A6.
D	Adjustment. Quantity field indicates quantity undershipped due to item packaging characteristics (DIC D7_ only).
E	Materiel condemned (shelf-life item), shelf-life has expired and cannot/will not be extended quantity indicated destroyed. Certificate of distruction on file.
F	Issue newest stock only (DIC A5_ only).
G	Issue stock having at least 1 year shelf-life remaining (DIC A5_ only).
H	Resale item, post inventory.
I	Not to be assigned.
J,K, and L	Unassigned.
M	Not to be used in DLA Distribution System.
N	Nonrecurring demand (DIC D7_ and DIC A4_ (see appendix A-6).
O	No demand (DIC D7_ and DIC A4_) (see appendix A-6).
P	Nonrecurring demand for special program requirements (DIC D7_ and DIC A4_) (see appendix A-6).
Q	Reserved for future assignment by DoD.
R or	Recurring demand (DIC D7_ and DIC A4_) (see appendix A-6).
R	Preinventory document (DIC A5_ and DIC C5_).
S	Commissary resale demand.

CODE	DEFINITION
T	Materiel condemned, shelf-life has expired and cannot/will not be extended. Quantity indicated shipped direct to property disposal activity or other authorized/required disposal action has been taken.
U	Post Inventory document (DIC A5_ and DIC C5_).
V thru Y	Reserved for future assignment by DoD.
Z	Exception data entered in remarks or follows by separate correspondence (all DICs).
0	Reserved for future assignment by DoD.
1	Denied. Stock exhausted for stock number and condition code requested. Unsuccessful search of stored materiel has been made. Materiel may be on hand and recorded for a condition code other than the requested code (DICs A6_, AE6/AEJ, and D7_).
2	Denied. Materiel in physical location found to be in other than recorded condition. Materiel adjustment transaction will be provided to the managing DSC. This code is used to indicate to physical materiel has, for example, deteriorated, been damaged, for found to be incomplete and requires the assigning of a new condition code (DIC A6_, AE6/AEJ, and D7_).
3	Denied. Materiel not available having the required shelf-life as specified on the release document. Materiel adjustment transaction is not pertinent (DICs A6_, AE6/AEJ, and D7_).
4	Denied. Materiel not available in the type pack specified on the release order (Subsistence only); or specified lot number cannot be released (Ammunition only) (DICs A6_, AE6/AEJ, and D7_).
5	Denied. Materiel in physical location found to be misidentified. Reidentification of assets in process and storage location will advise results by DD Form 1225. Assets not available in the physical location to supply requests stock number (DIC A6_, AE6/AEJ, and D7_).
6	Denied. No record of NSN at storage activity. This denial results from review of the storage records and the storage activity has not conducted a physical search for the item. (DIC A6_ from NCAD or DICs D7_ and A6_ from other than a DLA defense depot.)
7	Denied. Zero balance in an issuable condition indicated on storage activity custodial/memorandum record and no record location exists. This denial results from review of the storage records and the storage activity has not conducted a physical search for the item. (DIC A6_ from NCAD or DICs D7_ or A6_ from other than a DLA defense depot.)
8	Narcotic materiel not available to supply exact quantity requested in support of MAP-FMS transactions (DLA only).
9	Denied. To DSC from storage. Item was ordered in one continuous length (Advice Code 2N) but is not so available. If shorter lengths will suffice, customer should be advised to cancel original document and submit new request; or the SSD quantity on hand is equal to, or less than, the FILL Reservation Level (applicable to MRO denials containing Priority 09-15 only).

6. ADJUSTMENT TRANSACTIONS (D8_, D9, and DA_ Document Identifiers).

CODE	DEFINITION
A	Unassigned.
B	Adjustment associated with receipt overages (receipts from procurement) authorized to be retained at NO CHARGE by vendor.
C	Catalog Change.
D	Unassigned.
E	Materiel condemned (shelf-life item), shelf-life has expired and cannot/will not be extended. Quantity indicated destroyed. Certificate of destruction on file.
F and G	Unassigned.
H	Loss or gain of perishable subsistence (variable weight items resulting from rounding receipt quantities to compute average weight per piece.
I	Not to be assigned.
J	Materiel condemned. Quantity indicated destroyed. Certificate of destruction on file.
K thru L	Unassigned.
M	Materiel condemned. Quantity indicated shipped direct to property disposal activity.
N	(Reserved for future assignment by DoD.)
O	Not to be assigned.
P	Loss resulting from location audit reconciliation for adjustment under $800.00 without a formal special inventory.
Q	Loss resulting from automatic (without research required) adjustment due to receipt of a materiel release denial on materiel valued at less than $800.00.
R	Gain resulting from creation of computer record balance in order to process out-of-sequence high priority issues. This posting to an insufficient balance may be used when negative balances are not permitted.
S	Loss resulting from automatic adjustment due to receipt of materiel release denial of stocks issued as a result of computer record balance gained through use of Management Code R above.
T	Materiel condemned, shelf-life has expired and connot/will not be extended. Quantity indicated shipped direct to property disposal activity or otherwise authorized/required disposal action has been taken.
U thru Y	(Reserved for future assignment by DoD.)
Z	Exception data entered in remarks or follows by separate correspondence.
0 and 9	(Reserved for future assignment by DoD.)

7. PHYSICAL INVENTORY REQUEST/COUNTS (DJ_ and DK_ Document Identifiers).

CODE	DEFINITION
A	Inventory of item. No locator reconciliation card furnished during reconciliation.

CODE	DEFINITION
B	Inventory of item. Locator reconciliation card furnished. No recorded balance at DSC.
C	Inventory of non-DLA item. (This code is for internal depot use only and will not appear on any transaction leaving the depot.)
D	Inventory of items deleted from the system by Storage Item Change Cards.
E thru H	Unassigned.
I	Not to be assigned.
J	Unassigned.
K	Condition Code Mismatch.
L	Unassigned
M	Recount requested (DJA)/Recount effected (DKA).
N	Quantity reflects a balance from a non-commingled location (DKA).
O	Not to be assigned.
P thru X	Reserved for future assignment by DoD.
Y	Quantity reflects a balance from a commingled location.
Z	Exception data entered in remarks or follows by separate correspondence.
0 thru 9	Reserved for future assignment by DoD.

8. INFORMATION/INVENTORY TRANSACTIONS (CK_ Document Identifiers)

CODE	DEFINITION
A	Deport initiated inventory resulting from Locator Reconciliation - DSC record, no Depot location.
B	Depot initiated inventory resulting from Locator Reconciliation - Depot location, no DSC balance.
C	Reserved for future use.
D	Depot initiated complete inventory resulting from sample failures.
E	Reserved for future use.
F	Inventory canceled - inventory completed within last 90 days or presently scheduled for a different cutoff date.
G	Inventory canceled - Disposal Release Order received prior to completion of scheduled inventory.
H	Inventory canceled - Storage item change received which affected the NSN, UI, or Commodity Manager prior to completion of count.
I	Not to be assigned.
J	Inventory canceled - Initiated by depot for various reasons (i.e., weather conditions materiel not ready for count, and resources not available).
K thru V	Unassigned.
W thru Y	Establish/release edition restrictions.
Z	Exception data entered in remarks or follows by separate correspondence.
0 thru 9	Unassigned.

NOTE: On DIC CK6 transactions generated as a result of the annual update of INVENTORY Category Codes, the Inventory Codes H, E, L, T, U will appear in the Management Code field. Refer to appendix A-43. Similarly, on DIC CK6 transactions used to establish/release a freeze, the applicable freeze code will appear in the Management Code field.

9. DUE-IN TRANSACTIONS (DF_ Document Identifiers).

CODE	DEFINITION
A	Shipment authorized/accountability established.
G	Shipment disapproved/accountability rejected.

10. INVENTORY TRANSACTIONS (ZAS, ZAV, ZAW, ZAX, ZC6, and ZKA Document Identifiers).

CODE	DEFINITION
A	Depot initiated inventory resulting from locator reconciliation - DSC record, no depot location.
B	Deport initiated inventory resulting from locator reconciliation - depot location, no DSC balance.
C	Unassigned.
D	Depot initiated complete resulting from sample failure.
E	Extension of inventory beyond Automatic Cancellation Date.
F	Inventory canceled - Inventory completed within last 90 days or presently scheduled for a different cutoff date.
G	Inventory canceled - DRO received prior to completion of scheduled inventory ZAS.
H	Inventory canceled - Storage item change received which effects the NSN, UI, or Commodity Manager prior to completion of count.
I	Not to be assigned.
J	Inventory canceled - Initiated by depot for various reasons (i.e., weather conditions, materiel not ready for count, and resources not available).
K thru Z	Unassigned.

APPENDIX A-14

OWNERSHIP CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Explanation: These codes provide a means of segmenting inventory balances, accounted for in inventory control records of a Military Service/DLA, but which are owned by others. Further segmentation of these stocks by Purpose Code is neither prescribed nor intended.

4. Codes are assigned as follows:

CODE	TITLE	DEFINITION
1	ARMY	Stocks on the records of a DLA inventory manager which are owned by the Army.
2	DEFENSE SUPPLY AGENCY	Not used in the DLA Distribution System.
3	OTHERS	Stock on the records on a DLA inventory manager which are owned by an agency outside of DoD.
4	MARINE CORPS	Stocks on the records of a DLA inventory manager which are owned by the Marine Corps.
5	NAVY	Stocks on the records of a DLA inventory manager which are owned by the Navy.
6	AIR FORCE	Stocks on the records of a DLA inventory manager which are owned by the Air Force.
7	OTHER DoD	Stocks on the records of a DLA inventory manager which are owned by a DoD agency other than a Military Service or DLA.
8	MAP	Stocks on the records of a DLA inventory manager which are owned by the Military Assistance Program.
9	OTHER ITEM MANAGER	Stocks on the records of an inventory manager which are owned by another item manager within DLA.
0	(RESERVED FOR FUTURE ASSIGNMENT BY DoD)	

APPENDIX A-15

PURPOSE CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes provide the owner of materiel with a means of identifying the purpose or reason for which an inventory balance is reserved.

4. The following codes are assigned:

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
A	General Issue - Stocks held which are available for general issue and which are not earmarked or reserved for other specific purposes.	
B	General War Reserve - Stocks held for general war reserve materiel objectives.	Not used in the DLA Distribution System. (General War Reserve stocks will be carried under Purpose Code A.)
C	Specific War Reserve.	Not used in the DLA Distribution System.
D	Prepositioned War Reserve Materiel Stocks (PWRMS) - Stocks held to meet materiel objectives.	Only those items acquired and placed in stock for a specific strategic plan prepositioned war reserve which dictates that assets be positioned prior to hostilities at or near the point of planned use or issue to user, are reflected under this purpose, within DLA ownership, this purpose/reservation is limited to medical and subsistence items. (This Purpose Code reservation may be reflected as a control level under Purpose Code A if and when used by DLA.)
E	Reserved for Specific Plans or Projects - Stocks held to support requirements generated by a specific plan, project, or operation other than general, specific or PWRMS objectives.	Includes items held for research and development plans or operational project; support stocks held for airborne alert; and new end items held awaiting the introduction date or held pending

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
		an adequate buildup of spares, repair parts, test equipments to support and maintain the end item during its initial period of service.
F	Reserved for Production and Maintenance - Stocks held to support Service/DNA/DLA - accomplished repair, alteration, modification, conversion, or assembly programs.	Materiel issued from this reservation on a reimbursement or nonreimbursement basis will be dropped from the inventory control record at time of issue.
G	Reserved for Provisioning - Stocks held to support provisioning of end items.	
H	Reserved for Government Furnished Materiel (GFM) - Stocks held for issue as GFM to support contractually - accomplished repair or production programs.	Materiel issued as GFM is dropped from stock at time of issue; since materiel is picked up and accounted for by the contract administrator.
J	Reserved for Military Assistance Program (MAP) - Stocks allocated and earmarked for MAP/NATO Countries Grant Aid.	Not used in the DLA distribution system.
K	Reserved for Loan - Stocks held for issue on a loan basis.	Not used in the DLA distribution system.
L	Suspended (On Loan) - Stocks issued on loan basis.	Status of loans is reflected again the location from which the materiel is issued.
M	Potential DoD Excess - Stocks that have been determined to be in excess of authorized retention levels and are held pending completion of DoD utilization screening.	
N	Reserved for Foreign Military Sales (FMS) - Stocks allocated and earmarked for FMS.	Limited to those items for which a commitment to supply from stock has been made in response to a FMS request for price and availability information.
P	Reserved for Cooperative Logistics Support Arrangements.	Not used in the DLA distribution system.

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
Q	JCS Allocated Stocks - Stocks allocated and earmarked for certain JCS requirements.	Not applicable to DLA items.
R	Not Assigned.	Reserved for future assignment by DoD.
S	Brand Name Subsistence Stocks - Stocks in a warehouse held for DICOMSS customers.	These assets will not be used in determining any forecast requirements in replenishing a warehouse.
T	Not Assigned.	
U	Perishable Brand Name Resale Subsistence Stocks - Stocks with less than 15 days remaining until date of expiration.	Used in conjunction with Supply Condition Code C to designate stocks to be issued on an expedited basis at a reduced price.
V thru Z	Not Assigned	Codes reserved for Services/DNA/DLA segmentation of above assigned codes. These codes will not be used unless authorized by DLA.

APPENDIX A-16

CONDITION CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes classify materiel in terms of readiness for issue and use or to identify action underway to change the status of materiel. When materiel is determined to be in excess of approved stock levels and/or no longer serviceable, Condition Codes A through H will be utilized to reflect materiel condition prior to turn in to the Defense Property Disposal Office (DPDO). Condition Codes J through P will not be used for materiel turn-ins to the DPDO.

4. Codes are assigned as follows:

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
A	Serviceable (issuable without qualification). New, used, repaired, or reconditioned materiel which is servicable and issuable to all customers without limitation or restriction. Includes materiel with more than 6 months shelf-life remaining. (See note 1.)	Includes items that are always inspected, assembled, calibrated tested, and/or adjusted prior to issue; "overage stock" which, if by extending the expiration date is serviceable with no restriction on issue. Note: For C&T, identifies only new and unused stocks.
B	Serviceable (issuable with qualification). New, used, repaired, or reconditioned materiel which is serviceable and issuable for its intended purpose but which is restricted from issue to specific units, activities, or geographical areas by reason of its limited usefulness or short service life expectancy. Includes materiel with 3 to 6 months shelf-life remaining. (See note 1.)	Includes items subject to deterioration or spoilage which are unsuitable for extended future storage or for general, unrestricted issue (e.g., recapped tires repaired or reconditioned clothing, rubber products, overage subsistence).
C	Serviceable (priority issue). Items which are serviceable and issuable to selected customers, but which must be issued before	

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
	Condition Code A and B materiel to avoid loss as a usable asset. Includes materiel with less than 3 months shelf-life remaining. (See note 1.)	
D	Serviceable (test/modification). Serviceable materiel which requires test, alteration, modification, technical data marking, conversion, or disassembly.	Includes materiel held for modification or correction of design deficiencies not caused by a procurement action. (This does not include items which must be inspected or tested immediately prior to issue.)
E	Unserviceable (limited restoration). Materiel which involves only limited expense or effort to restore to serviceable condition and which is accomplished in the storage activity where the stock is located.	Includes materiel which may be serviceable for its intended use in all respects but is restricted from issue due to Preservation, Packing, or Marking deficiencies; and materiel requiring minor modification, repair, or adjustment not constituting repair, rebuild, or overhaul at a maintenance facility.
F	Unserviceable (reparable). Economically reparable materiel which requires repair, overhaul, or reconditioning (includes reparable items which are radioactively contaminated).	Includes overage stock only if by maintenance action the items can be restored to a serviceable condition; and outdated blood if blood is to be reprocessed.
G	Unserviceable (incomplete). Materiel requiring additional parts or components to complete the end item prior to issue.	Includes incomplete sets, chests, kits, and unfinished materiel requiring milling or finishing. Materiel normally stocked in an unassembled state is not classified under this condition, nor is this condition used for groupings of components normally stocked as individual items.

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
H	Unserviceable (condemned). Materiel which has been determined to be unserviceable and does not meet repair criteria (includes condemned items which are radioactively contaminated).	Includes items which exceed the repair limitation or which, by virtue of their composition, are not capable of being restored to an issuable condition by repair, reprocessing, or other means.
I	Not assigned.	
J	Suspended (in stock). Materiel in stock which has been suspended from issue pending condition classification or analysis, where the true condition is not known.	Includes stocks awaiting laboratory testing; materiel suspended from issue because of deterioration or damage not the result of a deficiency in a procurement action; and receipts resulting from redistribution orders only.
K	Suspended (returns). Materiel returned from customers or users and awaiting condition classification.	
L	Suspended (litigation). Stocks held pending litigation or negotiation with contractors or common carrier.	Includes contractor-supplied materiel undergoing laboratory tests or legal action; any accepted materiel found to have concealed shortages or damages, or latent defects, contractor-risk shipments, and overages in excess of quantity provided in contract.
M	Suspended (in work). Materiel identified on inventory control record but which has been turned over to a maintenance facility or contractor for processing.	Not used in the DLA Distribution System.
N	Suspended (Ammunition suitable for emergency combat use only).	Ammunition stocks suspended for issue except for emergency combat use.
O	Not assigned.	(Not to be assigned.)

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
P	Unserviceable (reclamation). Materiel determined to be unserviceable, uneconomically reparable as a result of physical inspection, tear down or engineering decision. Item contains serviceable components or assemblies to be reclaimed.	Not applicable to intra-DLA transactions. Distribution depots will, within their assigned mission, recognize and process transactions received from service IMs.
Q	Suspended (Quality Deficient Exhibits) (See note 2).	Quality deficient exhibits returned by customers/users as directed by the IMM due to technical deficiencies reported by Quality Deficiency Report. Exhibit requires technical or engineering analysis to determine cause of failure to perform in accordance with specifications. This code is for intra-Air Force use only.
R	Suspended (Reclaimed Items, Awaiting Condition Determination) (See note 2).	Materiel reclaimed by ICPs/IMMs from activities that do not have the capability to determine materiel condition (e.g., skills, manpower or test equipment). Actual condition (serviceable or unserviceable repairable) will be determined at the repair facility and reported to the ICP/IMM prior to issue or repair.
S	Unserviceable (Scrap) (See note 2).	Materiel that has no value except for its basic materiel content. No stock will be recorded as on-hand in Supply Condition Code S. This code is used only on transactions involving shipments to DPDOs.

CODE	TITLE AND DEFINITION	APPLICATION/USE INSTRUCTIONS
		Materiel will not be transferred to Supply Condition Code S prior to turn-in to DPDOs if materiel is recorded in Supply Condition Code A through H at the time materiel is determined excess. Materiel identified by NSN will not be identified by this Supply Condition Code.
T thru Z	Not assigned.	Reserved for future assignment by DoD.

NOTE 1: Refer to DoD Instruction 4140.27 for serviceability timeframes associated with shelf-life items.

NOTE 2: DLA does not accept assets for these codes.

APPENDIX A-17

MODE OF SHIPMENT CODES

1. Number of characters: One.

2. Type of code: Alphanumeric.

3. Field Position: DD Form 1348; Block 8, pos. 38, TCMD; pos. 27.

4. Explanation: This code is a one-digit alphanumeric character which identifies the initial method of movement from the shipping activity.

5. The following codes are assigned:

PRIMARY CODES

CODE	EXPLANATION
A	Motor, Truckload.
B	Motor, Less Truckload.
C	Van (unpacked, uncrated, personal, and/or Government property).
D	Driveaway, Truckaway, Towaway.
E	Busline.
F	Military Airlift Command (Channel and Special Assignment Airlift Mission).
G	Surface, parcel post.
H	Air, parcel post/First Class Mail.
I	Government Truck, including common service except as qualifying for local delivery.
J	Air-Small Package Carrier.
K	Rail, Carload.*
L	Rail, Less Carload.*
M	Surface-Freight Forwarder.
N	LOGAIR. (Use whenever this mode is used for any portion of the movement.)
O	Organic Military Air (including Aircraft of Foreign Governments).
P	Through Bill of Lading. (TGBL)
Q	Commercial Air Freight - Includes regular, and expedited service (provided by major air lines), also includes charters and air taxi.
R	Reserved for Future Use.
S	Scheduled Truck Service (applies to Contract Carriage, guaranteed traffic routings and/or scheduled service).
T	Air Freight Forwarder.
U	QUICKTRANS. (Use whenever this mode is used for any portion of the movement.)
V	SEAVAN Service.
4	Armed Forces Courier Service (ARFCOS).
5	Surface - Small Package carrier.

*Includes Trailer/Container-on-Flat-Car (excluding SEAVAN)

CODE	EXPLANATION
6	Military Ordinary Mail (MOM).
7	Weapons System Pouch Service/Express Mail.
8	Pipeline.
9	Local Delivery. (Use only when delivery is made direct to consignee, to an APOE or to a POE. Do not use in connection with deliveries to LOGAIR/QUICKTRANS terminals to include local pickup and PDO).
W	Water, River, Lake, Coastal (Commercial).
X	Bearer, Walk-Thru (customer pickup of material).
Y	Military - Intratheater Air Lift Service.
Z	MSC (Controlled/Contract/Arranged Space).
2	Government Watercraft, Barge/Lighter,
3	Roll On/Roll Off Service.

APPENDIX A-18

TYPE OF PHYSICAL INVENTORY/TRANSACTION HISTORY CODES

1. Number of characters: One.

2. Type of code: Alphanumeric.

3. These codes identify the type of inventory being conducted/requested or requests for transmission of Custodial Balances/Transaction History.

4. Codes are assigned as follows:

CODE	DEFINITION
A	Scheduled Inventory (wall-to-wall) - Inventory to be conducted on a group of items within a specified period of time according to established plan.
B	Reserved for future assignment by DoD.
C	Special Inventory (all condition codes) Results from ICP/Depot Reconciliation.
D	Special Inventory, Specified Condition Code.
E	Spot Inventory Due to Denial (all condition codes) - Initiated by the SCA/ICP as a result of denials.
F	Spot Inventory Due to Denial (specified condition code) - Initiated by the SCA/ICP as a result of denials.
G thru V	Reserved for future assignment by DoD.
W	Automatic submission of Transaction History from Storage Activity to ICP.
X	Storage Activity Transaction History requested by ICP; or Transaction History response from Storage Activity to ICP.
Y	Custodial Balance and Transaction History requested by ICP; or Transaction History and Custodial Balance response from Storage Activity to ICP.
Z	Custodial Balance only requested by ICP; or Custodial Balance only response from Storage Activity to ICP.
0 thru 9	Reserved for future assignment by DoD.

APPENDIX A-19

COUNTRY/ACTIVITY CODES

1. Number of characters: Two.

2. Type of code: Alpha/alpha or alphanumeric.

3. Field Positions: 31-32.

4. Explanation: The country and activity codes listed in this appendix are used throughout DoD to identify the country, international organization, or account which is: the recipient of materiel or services sold, leased, loaned, transferred, exchanged or furnished under the Foreign Military Sales (FMS) systems; and the recipient of materiel or services furnished under the Military Assistance Program (MAP) Grant Aid. Inclusion of a country or activity in this appendix does not, of itself, indicate that the country or activity is now or ever has been or will be a recipient of FMS or MAP Grant Aid.

5. The following codes are assigned:

a. Countries in alphabetical sequence

NAME	CODE
Afghanistan	AF
Algeria	AG
Andorra	AN
Argentina	AR
Australia	AT
Austria	AU
Bahamas	BF
Bahrain	BA
Barbados	BB
Belgium	BE
Bhutan	BT
Bolivia	BL
Botswana	BC
Brazil	BR
Brunei	BX
Burma	BM
Burundi	BY
Cambodia	(Deleted)
Cameroon	CM
Canada	CN
Central African Republic	CT
Chad	CD
Chile	CI
China (Taipei)	TW
Columbia	CO
Congo (Brazzaville)	CF

NAME	CODE
Costa Rica	CS
Cuba	CU
Cyprus	CY
Dahomey	DA
Denmark	DE
Dominican Republic	DR
Ecuador	EC
Egypt	EG
El Salvador	ES
Equatorial Guinea	EK
Ethiopia	ET
Finland	FI
France	FR
Gabon	GB
Gambia	GA
Germany (Bonn)	GY
Ghana	GH
Greece	GR
Guatemala	GT
Guinea	GV
Guyana	BG
Haiti	HA
Honduras	HO
Iceland	IL
India	IN
Indochina	IC
Indonesia	ID
Iran	IR
Iraq	IQ
Ireland	EI
Israel	IS
Italy	IT
Ivory Coast	IV
Jamaica	JM
Japan	JA
Jordan	JO
Kenya	KE
Khmer Republic	CB
Korea (Seoul)	KS
Kuwait	KU
Laos	LA
Lebanon	LE
Lesotho	LT
Liberia	LI
Libya	LY
Liechtenstein	LS
Luxembourg	LX
Malagasy Republic	MA
Malawi	MI

NAME	CODE
Malaysia	MF
Maldive Islands	MV
Mali	RM
Malta	MT
Mauritania	MR
Mauritius	MP
Mexico	MX
Monaco	MN
Morocco	MO
Nepal	NP
Netherlands	NE
New Zealand	NZ
Nicaragua	NU
Niger	NK
Nigeria	NI
Norway	NO
Oman	MU
Pakistan	PK
Panama	PN
Paraguay	PA
Peru	PE
Philippines	PI
Portugal	PT
Qatar	QA
Rwanda	RW
San Marino	SM
Saudi Arabia	SR
Saudi Arabian National Guard	SI
Senegal	SK
Sierra Leone	SL
Singapore	SN
Somalia	SO
South Africa	UA
Southern Yemen	YS
Spain	SP
Sri Lanka (Ceylon)	CE
Sudan	SU
Swaziland	WZ
Sweden	SW
Switzerland	SZ
Syria	SY
Tanzania	TZ
Thailand	TH
Togo	TO
Tonga	TN
Trinidad - Tobago	TD
Tunisia	TU
Turkey	TK
Uganda	UG
United Arab Emirates	TC

CODE	NAME
United Kingdom	UK
Upper Volta	UV
Uruguay	UY
Venezuela	VE
Vietnam (Saigon)	VS
Western Samoa	WS
Yemen	YE
Yugoslavia	YU
Zambia	ZA
Zaire (formerly Congo - Kinshasa)	CX

b. Activities in alphabetical sequence

NAME	CODE
Africa Region	R6
American Republics Region	R5
Central Treaty Organization (CENTO) Headquarters	T3
DoD	00
East Asia/Pacific Region	R4
Europe Region	R2
F104G Depot	M4
International Civil Aviation Organization (ICAO) Headquarters	T7
International Civil Defense Organization (ICDO) Headquarters	T8
International Commission for Supervision and Control (ICC) Laos	C1
MAP ICP (USALDJ)	D4
MAP Owned Materiel (MAPOM)	M3
MAP Property Sales and Disposal (MAPSAD)	M2
NAMSA F104 Procurement Center	K2
NATO Infrastructure	N5
NATO Maintenance and Supply Organization (NAMSO)	N4
NATO Missile Firing Installation (NAMFI)	N9
NATO MWDP	N8
NATO NSSMS	N2
NATO Projects	N2
NATO Weapons Production (WPP) Agencies	N7
Near East/South Asia Region	R3
North Atlantic Treaty Organization (NATO) Headquarters	N6
Organization of American States (OAS) Headquarters	A1
Southeast Asia Treaty Organization (SEATO) Headquarters	T4

CODE	NAME
Supreme Headquarters, Allied Powers Europe (SHAPE)	A2
United Nations	T9
United Nations Truce Supervision Palestine (UNTSO)	U1

c. Country/activity codes in alphabetical sequence

CODE	NAME
AF	Afghanistan
AG	Algeria
AN	Andorra
AR	Argentina
AT	Australia
AU	Austria
A1	OAS Headquarters
A2	SHAPE
BA	Bahrain
BB	Barbados
BC	Botswana
BE	Belgium
BF	Bahamas
BG	Guyana
BL	Bolivia
BM	Burma
BR	Brazil
BT	Bhutan
BX	Brunei
BY	Burundi
CB	Khmer Republic
CD	Chad
CE	Sri Lanka (Ceylon)
CF	Congo (Brazzaville)
CI	Chile
CM	Cameroon
CN	Canada
CO	Columbia
CS	Costa Rica
CT	Central African Republic
CU	Cuba
CX	Zaire (formerly Congo Kinshasa)
CY	Cyprus

CODE	NAME
C1	ICC (Laos)
DA	Dahomey
DE	Denmark
DR	Dominican Republic
D4	MAP ICP (USALDJ)
EC	Ecuador
EG	Egypt
EI	Ireland
EK	Equatorial Guinea
ES	El Salvador
ET	Ethiopia
FI	Finland
FR	France
GA	Gambia
GB	Gabon
GH	Ghana
GR	Greece
GT	Guatemala
GV	Guinea
GY	Germany (Bonn)
HA	Haiti
HO	Honduras
IC	Indochina
ID	Indonesia
IL	Iceland
IN	India
IQ	Iraq
IR	Iran
IS	Israel
IT	Italy
IV	Ivory Coast
JA	Japan
JM	Jamaica
JO	Jordan
KE	Kenya
KS	Korea (Seoul)
KU	Kuwait
K2	NF104 Proc Center
LA	Laos
LE	Lebanon
LI	Liberia
LS	Liechtenstein
LT	Lesotho
LX	Luxembourg
LY	Libya
MA	Malagasy Republic
MF	Malaysia
MI	Malawi
MN	Monaco

CODE	NAME
MO	Morocco
MP	Mauritius
MR	Mauritania
MT	Malta
MU	Oman
MV	Maldive Islands
MX	Mexico
M2	MAPSAD
M3	MAPOM
M4	F104G Depot
NE	Netherlands
NI	Nigeria
NK	Niger
NO	Norway
NP	Nepal
NU	Nicaragua
NZ	New Zealand
N1	NATO NSSMS
N2	NATO Projects
N4	NAMSO
N5	NATO Infrastructure
N6	NATO Headquarters
N7	NATO WPP
N8	NATO MWDP
N9	NAMFI
PA	Paraguay
PE	Peru
PI	Philippines
PK	Pakistan
PN	Panama
PT	Portugal
QA	Qatar
RM	Mali
RW	Rwanda
R2	Europe Region
R3	Near East/South Asia Region
R4	East Asia/Pacific Region
R5	American Republics Region
R6	Africa Region
SI	Saudi Arabian National Guard
SK	Senegal
SL	Sierra Leone
SM	San Marino
SN	Singapore
SO	Somalia
SP	Spain
SR	Saudi Arabia
SU	Sudan
SW	Sweden
SY	Syria

CODE	NAME
SZ	Switzerland
TC	United Arab Emirates
TD	Trinidad - Tobago
TH	Thailand
TK	Turkey
TO	Togo
TN	Tonga
TU	Tunisia
TW	China (Taipei)
TZ	Tanzania
T3	CENTO Headquarters
T4	SEATO Headquarters
T7	ICAO Headquarters
T8	ICDO Headquarters
T9	United Nations
UA	South Africa
UG	Uganda
UK	United Kingdom
UV	Upper Volta
UY	Uruguay
U1	UNTSO (Palestine)
VE	Venezuela
VS	Vietnam (Saigon)
WS	Western Samoa
WZ	Swaziland
YE	Yemen
YS	Southern Yemen
YU	Yugoslavia
ZA	Zambia
OO	DoD

6. Reference: Chapter 18.

APPENDIX A-20

FEDSTRIP CIVIL AGENCY CODES

1. Number of characters: Two.

2. Type of code: Numeric.

3. Explanation: These codes identify civilian agencies in MILSTRIP documents.

4. The following codes are assigned:

a. Listed alphabetically

AGENCY IDENTIFICATION	CODE
Action	44
Administrative Conference of the United States	28
Advisory Commission on Intergovernmental Relations	55
Agency for International Development	72
American Battle Monuments Commission	74
Architect of the Capital	01
Atlantic-Pacific Interoceanic Canal Study Commission	41
Canal Zone Government	39
Civil Aeronautics Board	70
Civil Defense Preparedness Agency	43
Civil Service Commission, United States	24
Commemorative Commissions	76
Commission on Fine Arts	37
Commission on Civil Rights	52
Congress	00
Corps of Engineers, Civil	96
Defense Nuclear Agency	89
Department of Agriculture	12
Department of the Air Force	57
Department of the Army	21
Department of Commerce	13
Department of Defense	97
Department of Health, Education, and Welfare	75
Department of Housing and Urban Development	86
Department of the Interior	14
Department of Justice	15
Department of Labor	16
Department of Navy	17
Department of State	19
Department of Transportation	69
Department of Treasury	20
District of Columbia	99
Environmental Protection Agency	68
Equal Employment Opportunity Commission	45

AGENCY IDENTIFICATION

	CODE
Executive Office of the President	11
Export-Import Bank of Washington	83
Farm Credit Administration	78
Federal Coal Mine Safety Board of Review	54
Federal Communications Commission	27
Federal Deposit Insurance Corporation	51
Federal Home Loan Bank Board	82
Federal Maritime Commission	65
Federal Mediation and Conciliation Service	93
Federal Power Commission	26
Federal Radiation Council	58
Federal Reserve System	28
Federal Trade Commission	29
Foreign Claims Settlement Commission of the U.S.	79
General Accounting Office	05
General Service Administration	47
Government Printing Office	04
Indian Claims Commission	95
Interstate Commerce Commission	30
Judiciary	10
Library of Congress	03
Miscellaneous Commissions (assigned to miscellaneous agencies for which no specific code is appropriate)	48
National Aeronautics and Space Administration	80
National Capitol Housing Authority	62
National Capitol Planning Commission	32
National Commission on Library Information Science	77
National Credit Union Administration	25
National Foundation on the Arts and the Hamanities	59
National Labor Relations Board	63
National Mediation Board	22
National Science Foundation	49
Occupational Safety and Health Review Commission	87
Overseas Private Investment Corporation	71
Panama Canal Company	38
Permanent Committee for the Oliver Wendell Holmes Devise	35
President's Advisory Committee on Labor Management Policy	61
Railroad Retirement Board	60
Regional Commissions	46
Renegotiation Board	66
Securities and Exchange Commission	50
Selective Service System	90
Small Business Administration	73
Smithsonian Institution	33
Subversive Activities Control Board	40
Tax Court of the United States	23
Tenessee Valley Authority	64
U.S. Arms Control and Disarmament Agency	94
U.S. Botanic Gardens	02
U.S. Information Agency	67

AGENCY IDENTIFICATION	CODE
U.S. Postal Service	18
U.S. Soldiers' Home	84
U.S. Tariff Commission	34
Veterans Administration	36
Water Resources Council	85

b. Listed numerically

CODE	AGENCY IDENTIFICATION
00	Congress
01	Architect of the Capitol
02	U.S. Botanic Gardens
03	Library of Congress
04	Government Printing Office
05	General Accounting Office
10	Judiciary
11	Executive Office of the President
12	Department of Agriculture
13	Department of Commerce
14	Department of the Interior
15	Department of Justice
16	Department of Labor
17	Department of the Navy
18	U.S. Postal Service
19	Department of State
20	Department of the Treasury
21	Department of the Army
22	National Mediation Board
23	Tax Court of the United States
24	Civil Service Commission, United States
25	National Credit Union Administration
26	Federal Power Commission
29	Federal Trade Commission
27	Federal Communications Commission
28	Administrative Conference of the United States
30	Interstate Commerce Commission
32	National Capitol Planning Commission
33	Smithsonian Institution
34	United States Tariff Commission
35	Permanent Committee for Oliver Wendell Holmes Devise
36	Veterans Administration
37	Commission on Fine Arts
38	Panama Canal Company
39	Canal Zone Government
40	Subversive Activities Control Board
41	Atlantic-Pacific Interoceanic Canal Study Commission
43	Civil Defense Preparedness Agency
44	Action

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CODE	AGENCY IDENTIFICATION
45	Equal Employment Opportunity Commission
46	Regional Commissions
47	General Services Administration
48	Miscellaneous Commissions
49	National Science Foundation
50	Securities and Exchange Commission
51	Federal Deposit Insurance Corporation
52	Commission on Civil Rights
54	Federal Coal Mine Safety Board of Review
55	Advisory Commission on Intergovernmental Relations
57	Department of the Air Force
58	Federal Radiation Council
59	National Foundation on the Arts and the Humanities
60	Railroad Retirement Board
61	President's Advisory Committee on Labor Management Policy
62	National Capitol Housing Authority
63	National Labor Relations Board
64	Tennessee Valley Authority
65	Federal Martitime Commission
66	Renegotiation Board
67	United States Information Agency
68	Environmental Protection Agency
69	Department of Transportation
70	Civil Aeronautics Board
71	Overseas Private Investment Corporation
72	Agency for International Development
73	Small Business Administration
74	American Battle Monuments Commission
75	Department of Health, Education, and Welfare
76	Commemorative Commissions
77	National Commission on Library Information Science
78	Farm Credit Commission
79	Foreign Claims Settlement Commission of the U.S.
80	National Aeronautics and Space Administration
82	Federal Home Loan Bank Board
83	Export-Import Bank of the U.S.
84	United States Soldiers' Home
85	Water Resources Council
86	Department of Housing and Urban Development
87	Occupational Safety and Health Review Commission
89	Defense Nuclear Agency
90	Selective Service System
93	Federal Mediation and Conciliation Service
94	United States Arms Control and Disarmament Agency
95	Indian Claims Commission
96	Corps of Engineers, Civil
97	Department of Defense
99	District of Columbia

APPENDIX A-21

TYPE OF HOLD CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Field Positions: 51

4. Explanation: These codes identify in the Shipment Status and Materiel Release Confirmation documents specific reasons for holding cargo at the shipping activity after it has been picked, packed, marked, and otherwise made ready for shipment. Codes preceded by an asterisk (*) are for local use in MOFAST and will not be accepted in MOWASP processing. Codes are cross-referenced to MOFAST Processing Codes.

5. Source: DoD 4140.17-M, MILSTRIP, Appendix B-17.

6. The following codes are assigned:

CODE	DEFINITION
A	Shipment unit held for consolidation.
B	Awaiting carrier equipment.
C	Awaiting export/domestic traffic release.
D	Delay due to diversion to surface resulting from challenge by air clearance activity.
E	Delay resulting from challenge by air clearance activity for which no diversion to surface occurs and materiel was shipped by air.
F	Embargo.
G	Strike, riots, civil commotion.
H	Acts of God.
*I	Care and preservation.
J	Shipment delayed to process customer cancellation request(s).
*K	Diversion to surface movement due to characteristics of materiel that preclude air shipment, e.g., size, weight, or hazard classification.
*L	Delay requested and/or concurred in by consignee.

CODE	DEFINITION
M	Delay to comply with valid delivery dates at CONUS destinations/out loading terminals.
N	Delay due to diversion to air (requisition priority upgraded).
O	Unassigned.
*P	Denial actions.
*Q	Unit pack consolidation packing.
*R	Hazardous material not compatible with load.
*S	Document deficiencies.
*T	Unassigned.
*U	Data clarification.
*V	MHE/manpower limitations.
*W	PDT is later than MDT.
*X	Use in conjunction with DP action to identify lines purged due to lost documentation.
*Y	Unassigned.
Z	Hold actions of less than 24 hours from date materiel is available for shipment.

APPENDIX A-22

MAP CUSTOMER WITHIN COUNTRY CODES

MAP Customer Within Country Codes are contained in MILSTRIP, DoD 4140.17-M, Supplement No. 2. Distribution of Supplement No. 2 has been made to each DLA Activity in the same number of copies as this volume.

APPENDIX A-23

FOREIGN MILITARY SALES (FMS) DELIVERY TERM CODES

1. Number of characters: One.

2. Type of code: Alphanumeric.

3. Field Positions: 34

4. Explanation: Indicates the point within the air or surface transportation cycle where responsibility for movement passes from the U.S./DoD to the purchasing nation. The code should not be construed to imply transfer of title for materiel (which always passes at origin) since it indicates only the point to which the U.S./DoD will perform a reimbursable transportation service as an agent of the recipient foreign country. This code is not applicable to the movement of DLA-managed items (Stock Fund) which are always shipped prepaid to inland CONUS point of discharge.

5. The following codes are assigned:

CODE	EXPLANATION
2	FOB Destination - Inland Origin to Inland Destination within CONUS or Inland Origin to Inland Destination within the same overseas geographical area. U.S./DoD is responsible for inland transportation to named inland point. Recipient country is responsible for unloading at name point and subsequent arrangements and costs.
3	*FAS (Free Along Side) Vessel CONUS Port of Exit - U.S./DoD is responsible for transportation to a point alongside vessel. Recipient country is responsible for loading aboard the vessel and subsequent arrangements and costs.
4	FOB Origin - Recipient country is responsible for cost of CONUS inland transportation and subsequent arrangements for onward movement.
5	FOB Port of Exit - U.S./DoD is responsible for inland transportation to the CONUS port of exit. Recipient country is responsible for unloading from inland carrier at port of exit and subsequent arrangements and costs.
6	*FOB Overseas Port of Discharge - U.S./DoD is responsible for transportation from CONUS point of origin to and including ocean transportation to the overseas port of discharge. Recipient country is responsible for vessel discharge, port handling, and subsequent arrangement and costs.

CODE	EXPLANATION
7	FOB Destination (named inland point in recipient country) - U.S./DoD is responsible for transportation from CONUS point of origin to and including overseas inland carrier delivery to named inland point. Recipient country is responsible for unloading at named point and subsequent arrangements and costs.
8	FOB Vessel - CONUS Port of Exit - U.S./DoD is responsible for transportation from CONUS point of origin to and including unloading, handling, and stowage aboard vessel at port of exit. Recipient country is responsible for ocean transportation and subsequent arrangements and costs.
9	*FOB Port of Discharge (landed) - U.S./DoD is responsible for transportation from CONUS point of origin to and including vessel discharge and port handling at overseas port of discharge. Recipient country is responsible for loading aboard inland overseas carrier equipment and for subsequent arrangements and costs.

*These codes are provided for use on existing cases which designate such delivery terms. Upon completion of these cases or upon renegotiation of such cases to conform to DoDI 2110.12, these codes will be reviewed for possible elimination.

CODE	EXPLANATION
A	U.S./DoD is responsible for transportation from a designated overseas port of embarkation (POE) to a CONUS destination, and the return to a designated overseas port of debarkation (POD). Customer country if responsible for overseas inland transportation of materiel to/from the overseas POE/POD and overseas port handling.
B	U.S./DoD is responsible for transportation from a designated overseas port of embarkation (POE) to a CONUS destination, return to a CONUS port of embarkation and CONUS port handling. Customer country is responsible for overseas inland transportation to the overseas POE, overseas port loading, and overocean transportation from the CONUS POE to ultimate destination.
C	U.S./DoD is responsible for CONUS port unloading of country arranged carrier, transportation to and from a designated CONUS destination and CONUS port loading of country arranged carrier. Customer country is responsible for movement of materiel to and from the CONUS POD/POE.
D	U.S./DoD is responsible for CONUS port unloading of country arranged carrier transportation to a CONUS destination and return to an overseas designated POD. Customer country is responsible

CODE	EXPLANATION
	for overocean transportation to a CONUS POD, overseas port unloading and overseas inland transportation to ultimate destination of returned materiel.
E	Customer country is responsible for all transportation from overseas point of origin to CONUS activity and return to an overseas destination.
F	U.S./DoD is responsible for transportation from an overseas inland location to an overseas port of embarkation (POE), overseas port handling, overseas transportation to a CONUS port of debarkation (POD), CONUS port handling, inland transportation to a designated CONUS destination, and return to an overseas destination.
G	U.S./DoD is responsible for overseas port handling through an overseas port of embarkation (POE), overseas transportation to a CONUS port of debarkation (POD), CONUS port handling, inland transportation to a CONUS destination, and return to an overseas port of debarkation and overseas port handling. Customer country is responsible for overseas inland transportation to and from the overseas port.
H	Customer country is responsible for all transportation from overseas point of origin to CONUS activity. U.S./DoD is responsible for return transportation from CONUS activity to CONUS POE. Customer country is responsible for return CONUS port handling and all transportation to overseas destination. Remarks: This code is required for return, repair and reshipment or return and exchange of classified materials.
J	Customer country is responsible for all transportation from overseas point of origin to CONUS activity. U.S./DoD is responsible for all transportation from CONUS activity to overseas destination. Remarks: This code is required for return, repair and reshipment or return and exchange of classified cryptographic materials.

The above Alpha codes are established to permit the movement of material to U.S. Facilities for repair and return (Maintenance Cases) to FMS customers by the DTS.

APPENDIX A-24

FMS AND MAP GRANT AID TYPE OF ASSISTANCE/FINANCING CODES

1. Number of characters: One.

2. Type of code: Alpha or Numeric.

3. Field Positions: 35

4. These codes provide additional information concerning type of transaction applicable to FMS and MAP Grant Aid Shipments.

a. The following codes are used in the MILSTRIP System to distinguish between various types of MAP Grant Aid transactions. The code is used to distinguish the various types of Grant Aid, as well as to identify certain Grant Aid requirements programed under special financing (e.g., Codes C and H) or supply (e.g., Codes K, L, and N) arrangements. Codes used to identify the various types of Grant Aid are as follows:

CODE	TYPE OF ASSISTANCE
1	Grant Aid rendered under the authority of the Foreign Assistance Act of 1961, as amended for which the United States receives no reimbursement.
2	Grant Aid rendered under special Presidential Determination.
9	Grant Aid Military Assistance Exchange Programs (Public Law 87-195, as amended (for use in Weapons Production Programs, and so on). (Army only.)
C	Presidential determination to order defense articles from stock and performance of defense services to satisfy Grant Aid requirements with reimbursement from subsequent military assistance appropriations. (Section 506 FAA of 1961, as amended.)
D	Military Assistance Service Funded. Grant Aid programs transferred to the Department of Defense Budget, which were not controlled and implemented through the MAP documentation and ADP system.
H	Grant Aid share of cost sharing agreements.
K	Grant Aid of MAP owned assets obtained through barter arrangements with Federal Republic of Germany (used in conjunction with Source of Supply Code B only).
L	Grant Aid provided through the NATO Hawk Production and Logistics Organization (NHPLO) for maintenance support of Hawk Missile System (use in conjunction with Source of Supply Code N only.

CODE	TYPE OF ASSISTANCE
N	Grant Aid of articles or services available as a result of liquidation of MAP's investment in the spare parts stocks of the NATO Maintenace Supply Organization (NAMSO).
P	Grant Aid programs which have been transferred to the Department of Defense budget, but which are controlled and implemented through the MAP documentation and ADP systems.
R	Grant Aid of U.S. recovered materiel resulting from liquidation of NAMSA excess stockage.

TYPE OF ASSISTANCE CODES USED IN OTHER THAN GRANT AID TRANSACTIONS

CODE	TYPE OF ASSISTANCE
A	Foreign Civilian Aid - Civilian information and education (SEE). (Army only.)
B	Funds to be provided by Agency for International Development (AID). (Army only.)
F	Traning provided as a part of an FMS case. This data is maintained in the DLA Grant Aid data base purely as a service to assist the Military Departments in accounting for students/spaces provided under FMS. Not used in MILSTRIP.

b. The following codes are used in the MILSTRIP system to distinguish between various types of FMS transactions. In FMS, the code is used to identify the types of financing applied to cover each sales case. Codes used to identify various types of FMS financing are as follows:

CODE	TYPE OF FINANCING
3	Cash Sales from Stock. Country cash received in advance or upon constructive delivery of defense articles or the rendering of defense services. Billings are rendered upon dependable undertaking concept. (Section 21, FMSA.)
4	Procurement for Cash Sales. U.S. is provided with a dependable undertaking to pay for defense articles or defense services in full amount and to make funds available as required to meet contract payments. (Section 22, FMSA.)
5	120-Day Payment for Sales of Items from Stock or Procurement. This type of assistance code can only be authorized by the Director, DLA. Purchaser agrees to make payment for materiel or services within 120 days after delivery of such materiel or performance of such services. (Section 21 and 22, FMSA, and Section 524, FAA of 1961, as amended.)

CODE	TYPE OF FINANCING
U	International Cooperative Logistics Program. FMSO Number 1 - Stock level cases under Supply Support Arrangements. (Section 21, FMSA.)
V	International Cooperative Logistics Program. FMSO Number 2 - Requisition cases under Supply Support Arrangements. (Section 21, FMSA.)
Z	Credit Sales and Guaranties. DoD direct credit and credit guaranty sales of defense articles (from stock or from procurement) or defense services. (Section 23 and 24, FMSA and Section 524, FAA of 1961, as amended.)

NOTE: Cross-reference from the former codes to the revised codes:

REVISED CODE (EFF 1 Apr 76)	REPLACES FORMER CODE(S)
3	3, W
4	4,7
5	5,F
U	U
V	V
Z	6,8,G M,C,Q, Z,E,X, Y,J

APPENDIX A-25

FMS OPTION/FREIGHT FORWARDER CODES

FMS Option/Freight Forwarder Codes are contained in MILSTRIP DoD 4140.17-M, Supplement No. 2. Distribution of Supplement No. 2 has been made to each DLA Activity in the same number of copies as this volume.

APPENDIX A-26

RECEIPTS AND SURVEILLANCE DISCREPANCY CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: Receipt and Surveillance Discrepancy Codes are used to record deficiencies identified in incoming receipts or in locations as a result of location surveys.

4. The following codes are assigned:

CODE	ACTION	APPLICATION	DEFINITION
A	Disposal Action Taken	P	N/A.
		R/R	Unservicable and not economically repairable.
B	Unidentifiable	P	N/A.
		R/R	Misidentified and/or not identifiable to a valid stock number.
C	Wrong Item Supplied	P*	The item supplied does not meet specifications.
		R/R	N/A.
D	Wrong Item Purchased	P*	The item supplied meets contract requirements.
		R/R	N/A.
E	Outdated Shelf-Life	P*	Cure or batch date exceeds one year prior to receipt or one-fourth of its total shelf-life.
		R/R	Materiel is beyond expiration date.
		S	Materiel in storage is beyond its expiration date.

CODE	ACTION	APPLICATION	DEFINITION
F	Damage or Rejected to Carrier	P*	Rejected damage to carrier (or suspended carrier/parcel post damage).
		R/R	Rejected damage to carrier (or suspended carrier/parcel post damage).
		S	Materiel or containers damaged or deteriorating.
G	Shortage	P*	Quantity received is short of document quantity.
		R/R	Quantity received is short of document quantity.
H	Overage	P*	Quantity received is over quantity on document.
		R/R	Quantity received is over quantity on document.
I	Infestation	P	Materiel or vehicle shows signs of pest infestation.
		R/R	Materiel or vehicle shows signs of pest infestation.
		S	Materiel in storage or warehouse shows signs of pest infestation.
J	Misdirected Shipment	P*	Billed to receiving defense depot but not due in to receiving defense depot.
		R/R	Missent to receiving defense depot.
K	Condition Error	P	N/A.
		R/R	Item received in a condition other than indicated as shipped.
		S	Item in storage in a condition other than indicated on locator record.

CODE	ACTION	APPLICATION	DEFINITION
L	Unassembled Item	P*	Contract requires assembled unit but received not assembled and/or missing component(s).
		R/R	Catalog specification requires assembled item but received not assembled and/or missing component(s).
M	Document/Stock Number Error	P*	Document has incorrect Stock Number or Contract Number.
		R/R	N/A.
N	Unit of Issue Problem	P*	Shipper supplied UI contrary to contract.
		R/R	Shipper Shipped UI contrary to current UI.
		S	UI incorrect or mixed in location.
P	Prescribed Packing and Marking	P*	Shipper did not meet PP&M requirement of contract.
		R/R	Shipper did not ship item packaged and marked correctly, e.g., leaking.
		S	Item in location requires packing marking.
Q	Receipt w/o Proper Documents	P*	Shipper did not include any documentation.
		R/R	Shipper did not include proper documents, not legible, or not properly attached.
R	Not Identified	P*	Materiel and documents do not identify item to stock number.
		R/R	Materiel not identified and documents are missing.
		S	Materiel in storage unidentified or misidentified.

CODE	ACTION	APPLICATION	DEFINITION
S	Contractors Risks	P*	Shipper shipped at own risk pending test results.
		R/R	N/A.
T	Reidentified	P	N/A.
		R/R	A portion or all of receipt was misidentified and has been reidentified.
U	Dollar Value Error	P	N/A.
		R/R	Materiel shipped in violation of DLAR 7000.4 (Military Service Concurrence).
V	Test Required	P	N/A.
		R/R	Quality of materiel is in question and requires test.
		S	Materiel in storage requires test.
W	Inspected - No Discrepancy	P	Inspected by a qualified inspector or qualified verifier using catalogs, contract, or microfilm reader and conforms to requirements.
		R/R	Inspected by a qualified inspector or qualified verifier using catalogs, contract, or microfilm reader and conforms to requirements.
X	Not Inspected	P	Package markings agree with appendix F-200 documents and need no special inspection requirement - accepted.
		R/R	Package markings agree with appendix F-200 document and need no special inspection requirements - accepted.

CODE	ACTION	APPLICATION	DEFINITION
Y	Unauthorized/ Unprogramed Receipt	P	Materiel received without a PMRC being available.
		R/R	Materiel received without a PMRC being available.
Z	Inspection Required	S	Materiel in location requires inspection by a qualified inspector.

LEGEND:

P - Procurement
R/R - Returns or Redistribution
S - Discovered during Location Survey Process

*Designated codes will mechanically generate Acceptance Report Shipment Acceptance Discrepancy Explanation Code for receipts received and suspended in a non-issuable status, i.e., Condition Code L.

5. Reference: Appendix A-74, Shipment Acceptance Discrepancy Explanation.

APPENDIX A-27

RECEIPT INSPECTION CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes identify the inspection point for receipts.

4. The following codes are assigned:

CODE	DEFINITIONS
S	Used only on procurement and is used when materiel was inspected at origin or a certificate of conformance is attached.
D	Used only on procurement and is used when the contract specifies inspection will be at destination.
X	Used on all documents of Returns and Redistribution to indicate that inspection point is not applicable.

APPENDIX A-28

CONTROLLED INVENTORY ITEM CODES

1. Number of characters: One.

2. Type of code: Alphabetic/Numeric.

3. These codes indicating the security classification and/or security risk or pilferage controls for storage and transportation of DoD assets. Explanation of each code are as follows:

a. CLASSIFIED ITEMS CODE: A code indicating the materiel requires protection in the interest of national security in accordance with the provisions of DoD 5200.1-R, Information Security Program.

CODE	EXPLANATION
A	*Confidential - Formerly Restricted Data
B	*Confidential - Restricted Data
C	*Confidential
D	*Confidential - Cryptologic
E	*Secret - Cryptologic
F	*Top Secret - Cryptologic
G	*Secret - Formerly Restricted Data
H	*Secret - Restricted Data
K	*Top Secret - Formerly Restricted Data
L	*Top Secret - Restricted Data
O	*Item contains naval nuclear propulsion information; disposal and access limitations are identified in NAVSEAINST C5511.32. Store and handle in a manner which will preclude unauthorized access to this material.
S	*Secret
T	*Top Secret
U	Unclassified
7	*Item displays sensitive information. Prior to disposal, all name plates, label plates, meter face plates, tags, stickers, documents or markings which relate items to weapons system/end item application must be removed and destroyed.

b. SENSITIVE ITEMS CODE. Material which requires a high degree of protection and control due to statutory requirements or regulations, such as narcotics and drug abuse items; precious metals; items which are of high value, highly technical or of a hazardous nature; and small arms, ammunition, explosives and demolition material.

CODE	EXPLANATION
1	*Highest Sensitivity (Category I) - Nonnuclear missiles and rockets in a ready-to-fire configuration (e.g., Hamlet, Redeye, Stinger, Dragon, LAW, Viper) and explosive rounds for nonnuclear missiles and rockets. This category also applies in situations where the launcher (tube) and the explosive rounds, though not in a ready-to-fire configuration, are jointly stored or transported.
2	*High Sensitivity (Category II) - Arms, Ammunition, and Explosives.
3	*Moderate Sensitivity (Category III) - Arms, Ammunition, and Explosives.
4	*Low Sensitivity (Category IV) - Arms, Ammunition, and Explosives.
5	*Highest Sensitivity (Category I) - Arms, Ammunition, and Explosives with a physical security classification of Secret.
6	*Highest Sensitivity (Category I) - Arms, Ammunition, and Explosives with a physical security classification of Confidential.
8	*High Sensitivity (Category II) - Arms, Ammunition, and Explosives with a physical security classification of Confidential.

NOTE: Items coded 5, 6, or 8 will be stored and transported in accordance with the provisions of DoD 5100.76-M or DoD 5200.1-R, Information Security Program, whichever is more stringent.

c. PILFERAGE CODE: A code indicating the material has a ready resale value or civilian application for personal possession and, therefore, is especially subject to theft.

CODE	EXPLANATION
J	Pilferage - Pilferage controls may be designated by the coding activity to items coded U (Unclassified) by recording the item to J.

d. CONTROLLED INVENTORY ITEM CODES:

Coding activities may further categorize pilferage items by using the following codes:

CODE	EXPLANATION
I	Aircraft engine equipment and parts.
M	Handtools and shop equipment.
N	Firearms.
P	Ammunition and explosives.

CODE	EXPLANATION
Q	A drug or other controlled substance designated as a schedule III, IV, or V item, in accordance with the Controlled Substance Act of 1970. Other sensitive items requiring limited access storage.
R	Precious metals, a drug, or other controlled substance designated as a Schedule I or II item, in accordance with the Controlled Substance Act of 1970. Other selected sensitive items requiring storage in a vault or safe.
V	Individual clothing and equipment.
W	Office machines.
X	Photographic equipment and supplies.
Y	Communication/electronic equipment and parts.
Z	Vehicular equipment and parts.

* Not authorized for use by DLA.

APPENDIX A-29

WATER PORT DESIGNATOR CODES

1. POE codes are contained in MILSTAMP, DoD 4500.32-R, appendix B-13B. The code is used to identify CONUS water ports used in the transportation of DoD materiel. It further identifies the Water Terminal Clearance Authority (DoD 4500.32-R, appendix D-1) responsible for the major ocean traffic area served by the port.

2. The following instructions apply to Water Port of Embarkation codes when used with appendices B-48 through B-52:

a. First Position (Position 17) identifies a major geographic area.

AREA CODE	AREA	GEOGRAPHICAL DESCRIPTION
1	United States, east coast	Includes all ocean ports of Maine, New Hampshire, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Pennsylvania, Delaware, Maryland, District of Columbia, Virginia, North Carolina, South Carolina, Georgia, the east coast of Florida (including Key West), port of Montreal, Canada, and all ports on Lake Erie, Lake Ontario and Lake Michigan.
2	United States, gulf coast	Includes all ocean ports of the west coast of Florida (excluding Key West), Alabama, Mississippi, Louisiana and Texas.
3	United States, California coast	Includes all ocean ports of California.
4	United States, northwest coast	Includes all ocean ports of Oregon, Washington and those of British Columbia below 50 north latitude.

b. The second position (Position 18) identifies a subarea.

c. The third position (Position 19) identifies the specific port, port area, or island.

3. Geographic Areas of Responsibility assigned to the Water Terminal Clearance Authorities are as follows:

a. Commander, Eastern Area, Military Traffic Management Command

Geographic Area of Responsibility: All water shipments through CONUS ports with POE beginning with 1 and 2.

Communications Addresses:

MAIL:	Commander, Eastern Area, Military Traffic Management Command ATTN: MTE-SYQ First Avenue & 58th Street Brooklyn, New York 11250
AUTOVON:	740 plus extension 2676 or 2174
TELEPHONE:	Area Code 212, 439-5400, Ext. 2676 or 2174
AUTODIN:	RUEOBMD
TWX:	CMDR EAMTMC, BKLYN, N. Y.

b. Commander, Western Area, Military Traffic Management Command

Geographic Area of Responsibility: All water shipments through CONUS ports with Port Designator Code beginning with 3 or 4.

Communication Addresses:

MAIL:	Commander, Western Area, Military Traffic Management Command ATTN: MTW-TEX-BB (For Breakbulk commodities including MILVANS) ATTN: MTW-TEX-CR (For SEAVAN containers only) Oakland, California 94626
AUTOVON:	For breakbulk commodities including MILVANS: 864-2196 For SEAVAN containers only: 864-3451
TELEPHONE:	For breakbulk commodities including MILVANS: AC 415, 466-2196
AUTODIN:	RUWMBSU
TWX:	CMDR WAMTMC, OAKLAND, CALIF.

APPENDIX A-30

DICOMSS CYCLE CODES

1. Number of characters: One.

2. Type of Code: Alphanumeric.

3. Explanation: These codes are assigned to the various monthly/biweekly Commissary requisition cycles. They are applied in MOWASP in appendices B-7, Materiel Release Order; B-18, Prepositioned Materiel Receipt Card; B-16, Commissary Support Planning Card; B-20, Materiel Receipt Card; B-22, Materiel Adjustment Document; and B-108, Receipt Confirmation Card. These codes are used to correlate various supply transactions and a particular requisitioning cycle in the F-92 report.

4. The following codes are assigned:

A - 1st cycle January
B - 2nd cycle January
C - 1st cycle February
D - 2nd cycle February
E - 1st cycle March
F - 2nd cycle March
G - 1st cycle April
H - 2nd cycle April
I - Frustrated Cargo/Residual Materiel
J - 1st cycle May
K - 2nd cycle May
L - 1st cycle June
M - 2nd cycle June
N - 1st cycle July
P - 2nd cycle July
Q - 1st cycle August
R - 2nd cycle August
S - 1st cycle September
T - 2nd cycle September
U - 1st cycle October
V - 2nd cycle October
W - 1st cycle November
W - 2nd cycle November
Y - 1st cycle December
Z - 2nd cycle December
6 - Duplicate Purchase

5. Reference: Chapter 20.

APPENDIX A-32

TYPE OF DISCREPANCY CODES

1. Number of characters: Two.

2. Type of code: Alpha/numeric.

3. Explanation: This code identifies the reason that depot and center transactions did not match. Code is entered in appendix C-33, Depot Balance and/or Transaction Discrepancy Report.

4. The following codes are assigned:

CODE	DEFINITIONS
A-1	MRO dropped by DSC - not received at depot.
A-2	Receipt not posted by DSC.
A-3	MRO not dropped by center.
A-4	Exception MRO not dropped by center.
A-5	Canceled MRO not reinstated by DSC.
A-6	Duplicate MRO not reinstated by DSC.
A-7	Reactivated MRO not dropped by DSC.
A-8	No printout.
A-9	Receipt duplicated by DSC.
A-10	Miscellaneous.

APPENDIX A-33

HAZARDOUS STORAGE COMPATIBILITY CODES

1. Number of Characters: Two.

2. Type of Code: Alpha/numeric.

3. Hazardous Storage Compatibility Codes identify specific detailed data for all hazardous NSNs. These codes are used in the locator basic record to be used during the Receiving, Storage and Shipping process.

4. The following codes are assigned:

CODE	DEFINITION	ABBREVIATED DEFINITION
A1	Radioactive Materiel, regulated.	RADIOACTIVE REGULATED
B1	Corrosive, organic base.	CORROSIVE ORG BASE
B2	Corrosive, inorganic base.	CORROSIVE INORG BASE
C1	Corrosive, organic acid.	CORROSIVE ORG ACID
C2	Corrosive, inorganic acid.	CORROSIVE INORG ACID
E1	Explosive, Class A.	EXPLOSIVE CLASS A
E2	Explosive, Class B.	EXPLOSIVE CLASS B
E3	Explosive, Class C.	EXPLOSIVE CLASS C
F1	Flammable/Combustible Liquid, Class Ia.	FLAM/COMB LIQUID IA
F2	Flammable/Combustible Liquid, Class Ib.	FLAM/COMB LIQUID IB
F3	Flammable/Combustible Liquid, Class Ic.	FLAM/COMB LIQUID IC
F4	Flammable/Combustible Liquid, Class II.	FLAM/COMB LIQUID II
F5	Flammable/Combustible Liquid, Class IIIa.	FLAM/COMB LQD IIIA
F6	Flammable/Combustible Liquid, Class IIIb.	FLAM/COMB LQD IIIB
G1	Compressed Gas, flammable, toxic/poison A.	FLAM GAS TOXICPOISON
G2	Compressed Gas, flammable, nontoxic.	FLAM GAS NON TOXIC
G3	Compressed Gas, nonflammable, toxic/poison A.	NONFLAMGAS TOXPOISON

CODE	DEFINITION	ABBREVIATED DEFINITION
G4	Compressed Gas, nonflammable, nontoxic.	NONFLAM GAS NONTOXIC
G5	Chlorine.	CHLORINE
G6	Oxygen/Oxidizer.	OXYGEN/OXIDIZER
G7	Acetylene.	ACETYLENE
J1	Irritant.	IRRITANT
L1	Low Hazard.	LOW HAZARD
M1	Magnetic Materiel.	MAGNETIC MATERIEL
N1	Nonhazardous.	NON HAZARDOUS
P1	Toxic Chemical, pesticide, herbicide.	TOXIC CHEM HERBICIDE
P2	Toxic Chemical, pesticide, nonherbicide.	TOXIC CHEM PESTICIDE
R1	Reactive Chemical, oxidizer.	REACTIVECHEM OXIDIZR
R2	Reactive Chemical, reducer.	REACTIVECHEM REDUCER
R3	Water Reactive Chemical.	WATER REACTIVE CHEM
R4	Pyrophoric Reactive Chemical.	PYROPHORIC REACTCHEM
S1	Multiple Hazardous Chemical.	MULTIPLE HAZARDOUS
T1	Toxic Chemical, carcinogen.	TOXIC CARCINOGEN
T2	Toxic Chemical, bioaccumulative.	TOXIC BIOACCUMULATIV
T3	Acute Toxic Chemical.	ACUTE TOXIC CHEMICAL
T4	Chronic Toxic Chemical.	CHRONIC TOXIC CHEM
T5	Toxic Chemical, etiologic agent.	TOXIC ETIOLOGIC AGNT
X1	Variable Hazardous.	VARIABLE HAZARDOUS

APPENDIX A-34

TYPE OF CARGO CODES

1. Number of characters: One.

2. Type of code: Alphabetic.

3. Explanation: These codes are the fourth positions of the Water Commodity Codes and are contained in the MILSTAMP Manual, DoD 4500.32-R. Codes are utilized during shipment documentation and consolidation processes to control shipment unit build and to print in-the-clear messages on the DD Form 1348-1. Selected like codes assigned to different stock numbers are not to be computer consolidated into the same shipment unit as specified below. Unlike codes will not be placed in the same shipment unit.

4. The following codes are assigned with definitions and specified messages to be printed in-the-clear on DD Form 1348-1, as well as the Standard Form (SF) number(s) of the special label required, if applicable.

CODE	DEFINITION/MESSAGE/STANDARD FORM
A*	Radioactive Substances, UN Class 7/RADIOACTIVE MATL LBL/SF 413, 414, or 415.
B*	Mixed Hazardous Materiel/MIXED HAZARDOUS MATL/NA.
C*	Etiologic Agent, UNCLASS 6/ETIOLOGICAL LBL/SF 420.
D*	Contaminated Cargo/CONTAMINATED CARGO/NA.
E*	Empty Hazardous Materiel Containers/HZRDOUSCONT-EMPTYLBL/SF 417.
F*	Explosives Class C, UN Class 1/EXPLOSIVES CL C LBL/SF 402.
G*	Nonflammable Compressed Gas, UN Class 2/NONFLAMMABLE GAS LBL/SF 403.
H	Subject to Damage from Heat/SUBJ TO DAMAGE-HEAT/NA.
I*	Explosives Class A, UN Class 1/EXPLOSIVES CL A LBL/SF 400.
J*	Explosives Class B, UN Class 1/EXPLOSIVES CL B LBL/SF 401.
K*	Spontaneously Combustible Substances, UN Class 4/SPONTCOMB-FLMSOL LBL/SFs 418 and 406.
L*	Water Reactive Substances, UN Class 4/FLAMSOL-DNGR-WET LBL/SFs 406 and 419.

CODE	DEFINITION/MESSAGE/STANDARD FORM
M*	Magnetic Materiel/MAGNETIC MATERIEL/NA. (Note: When air shipment is made, Optional Form 75, 76, 78, or 79, or the appropriate IATA label applies.)
N*	Dangerous Materiels in Limited Quantities/Limited HZRDOUS-NOLBLREQ.
O*	Flammable Compressed Gas, UN Class 2/FLAMMABLE GAS LABEL/SF 404.
P*	Poison Class B, UN Class 6/POISON CL B-POISNLBL/SF 410.
Q	Subject to Damage from Freezing/SUBJ TO DAMAGE-FRZNG/NA.
R*	Flammable Liquids, UN Class 3/FLAMMABLE LIQUID LBL/SF 405.
S*	Poison Class A, UN Class 2 or 6/POISNCLA-POISNGASLBL/SF 409.
T*	Poison Class C, UN Class 6/POISNCLC-IRRITANTLBL/SF 411 or 412.
U*	Combustible Liquids/COMBUST LIQ-NO LBL/NA.
V*	Miscellaneous Hazardous Materiel, UN Class 9/MISC HZRDOUS-NO LBL/NA.
W*	Corrosive Materiel, UN Class 8/CORROSIVE LABEL/SF 416.
X*	Flammable Solids, UN Class 4/FLAMMABLE SOLID LBL/SF 406.
Y*	Oxidizing Materiel, UN Class 5/OXIDZ OR ORGPROX LBL/SF 407 or 408.
Z	No Special Type of Cargo Code Applicable/NO SPECIAL CODE APPL/NA.
1	Aircraft Engine Internal Combustion Engines and Fuel Control Devices/No Label/NA.
2	Type Cargo Code not Applicable (for Air Force Internal Use)/No Label/NA.
3	Electronic Sensitive Device ELEC SENS DEV LBL REQ (Note: Subject to damage caused by static electricity or electro-static discharge. See appendix A, section I MILSTAMP, DoD 4500.32-R for further definition of Electronic Sensitive Device.

*Items assigned these codes will not be consolidated with items having like codes into the same shipping unit (single line shipment units).

NOTE: Manual interpretation and review may indicate like items may be consolidated into a transportation unit when the item covered by a separate requisition can be grouped under a single label (or no label) and can be described by the same true shipping name as prescribed in appropriate regulatory authority.

APPENDIX A-35

DEMILITARIZATION (DEMIL) CODES (MUNITIONS LIST ITEMS (MLI) AND NON-MLI)

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes provide the demil requirements to be accomplished prior to release of materiel to the public sector through a property disposal activity. DEMIL Codes are entered on the Disposal Release Orders (DROs) by the managing DCS/ICP and perpetuated on DD Form 1348-1 provided to the property disposal activity; demil will be accomplished/directed by the Property Disposal Office. Distributions depots will assure the entry of a valid DEMIL Code on locally generated DROs.

4. The following codes are assigned:

CODE	EXPLANATION
A	Non-MLI - DEMIL not required.
B	MLI - DEMIL not required.
C	Remove and/or Demilitarize installed key point(s) as prescribed in DoD 4160.21-M-1, or lethal parts, components, and accessories.
D and L	Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, and tearing, scratching, crushing, breaking, punching, neutralizing and so on. (As an alternate, burial or deep water dumping may be used when authorized.)
E	Demilitarize by burning, shredding, or pulping.
F	DEMIL instructions to be furnished by Item Manager.
G	DEMIL required - item to be Demilitarized prior to physical transfer to DPDO. This code is normally limited to ammunition, explosives, and other dangerous articles.
H, J, K, M	DEMIL not required in U.S., Puerto Rico, and Virgin Islands. DEMIL required overseas only.
X	Indicates DEMIL requirement or munitions list applicability not determined by ICP. Distribution depots will acquire a valid code by contacting the managing DSC.

APPENDIX A-36

FAST PAY INDICATOR

1. Number of Characters: One.

2. Type of Code: Alpha.

3. Explanation: This is a one-position code which indicates whether or not a procurement receipt is within the criteria of fast pay, and/or is classified as an unpriced purchase order and/or a Certificate of Conformance applies.

4. Source: Provided by the Defense Supply Centers in Contract Data Cards (appendix B-31) transmitted via AUTODIN. The code is printed on each Contract Data Sheet (appendix F-201) under the heading FPI, when applicable.

5. The following codes are assigned:

CODE	DEFINITION
A	Contractual Document is Certificate of Conformance.
B	Contractual Document is Certificate of Conformance and an Unpriced Purchase Order.
N	Contractual Document is neither Fast Pay nor an Unpriced Purchase Order and a Certificate of Conformance clause does not apply.
P	Contractual Document is Unpriced Purchase Order and not Fast Pay.
Y	Contractual Document is Fast Pay.
Z	Contractual Document is Unpriced Purchase Order and Fast Pay.

APPENDIX A-37

TYPE OF MEDIA CODE

1. Number of characters: One.

2. Type of code: Alpha.

3. Identifies the type of media for transmittal of Inventory Control Point (ICP) requested transaction history.

CODE	DEFINITION
A	Transaction images to be transmitted by AUTODIN.
C	Transaction images to be transmitted in punched card format.
L	Listing of transaction history to be mailed.
T	Transaction images to be transmitted by magnetic tape.

APPENDIX A-38

ERROR CLASSIFICATION CODES

1. Number of characters: Three.

2. Type of code: Alpha/numeric.

3. Explanation:

a. The physical inventory program Error Classification Codes provide a standard means for classifying the causes of actual/potential adjustments for subsequent analysis, evaluation and corrective action.

b. The Error Classification Code is not a required entry but is assigned for internal use in preparing reports and for providing evaluation data to higher authority in standard Error Classification categories.

c. The following rationale applies to the Error Classification Code structure:

(1) First Position - The first character is the operation code which will be numeric or alphabetic and will identify the operation during which the error occurred and not the operation in which the error was detected. Code assignment for the first character is controlled by DoD and may not be assigned by the Services/Agencies.

(2) Second Position - The second character is the type of error code which will be alphabetic or numeric and will identify the type of error which occurred. Code assignment for the second character is controlled by DoD and may not be assigned by the Services/Agencies.

(3) Third Position - The third position may be assigned by each Service/Agency to internally amplify the Error Classification. Numeric and alphabetic code assignments in this position will be controlled by each individual Service/Agency for their internal use.

d. The following operation codes are assigned as the first character in the Error Classification Code:

CODE	OPERATION
0	Not assigned; reserved for future assignment by DoD.
1	Receiving
2	Issue

CODE	OPERATION
3	Physical Inventory
4	Cataloging Changes
5	Logistic Reassignments
6	Warehousing/Rewarehousing
7	Location Survey
8	Other
9	Not assigned; reserved for future assignment by DoD.
A-Z	Not assigned; reserved for future assignment by DoD.

e. The following type of error codes are assigned as the second character in the Error Classification Code and will be used only in conjunction with the operation code designated:

CODE	LEGEND	DEFINITION	APPLICABLE OPERATION CODES 1	2	3	4	5	6	7	8
A	System/Program Error	Accountable/custodial record was not correctly updated by a valid transaction because system failed or program contained a logic error.								X
B	Document Not Posted	Physical processing was completed but transaction update of the accountable/custodial record was not effected.	X	X	X		X		X	
C	Source Document Error	Error in the source document NSN, quantity, unit of issue, condition, type of pack, lot number, ownership/purpose, and/or location (Routing Identifier Code) caused erroneous update of acccountable/custodial record.	X	X	X		X	X	X	

CODE	LEGEND	DEFINITION	APPLICABLE OPERATION CODES 1	2	3	4	5	6	7	8
D	Data Entry Error	Input transaction did not match source document NSN, quantity, unit of issue, condition, type of pack, lot number, ownership/purpose, and/or location (Routing Identifier Code) and caused erroneous update of the accountable/custodial record.	X	X	X	X	X	X	X	
E	Rejected Document Not Posted	Transaction was rejected during processing and was not reinput to update the accountable/custodial record.	X	X	X	X	X	X	X	
F	Duplicate Document Posted	Same transaction updated the accountable/custodial record more than once.	X	X	X		X			
G	Reversal Document Not Posted	Accountable/custodial record was updated by a transaction processed to completion, and required transaction reversal was not processed.	X	X	X		X			
H	Erroneous Reversal Posted	Prior action to reverse a transaction which updated the accountable/custodial record was taken in error.	X	X	X		X			
I	Not Assigned									
J	Misidentified/ Mixed Materiel	Assets in storage location were identified by incorrect/multiple stock number, unit of issue, supply condition, shelf-life, type of pack, lot number or ownership/purpose.	X					X	X	

CODE	LEGEND	DEFINITION	APPLICABLE OPERATION CODES 1	2	3	4	5	6	7	8
K	Duplicate Physical Processing	Transaction updated the accountable/custodial record once but materiel physically processed more than once.		X						
L	Wrong Materiel Selected	Materiel selected did not match transaction which updated the accountable/custodial record (i.e., wrong stock number, quantity, unit of issue, condition, type of pack, lot, ownership/purpose, and/or location was physically selected).		X						
M	Materiel Selected From Wrong Location	Storage location from which materiel was selected did not match storage location cited in the transaction.		X				X		
N	Physical Processing Not Complete	Transaction updated the accountable/custodial record but physical processing of materiel was not completed.		X		X		X		
O	Not Assigned									
P	Erroneous Denial	Denial processed in error, materiel found after denial was submitted.		X						
Q	Materiel Not Stored/Stored Incorrectly	Materiel was not stored in finite location or placed in finite location when processing the storage transaction.	X					X		

CODE	LEGEND	DEFINITION	APPLICABLE OPERATION CODES 1	2	3	4	5	6	7	8
R	Infloat Document Control Error	Erroneous data posted to the accountable/custodial record because infloat documents were not considered or were not available.	X		X			X		
S	Erroneous Count	Materiel incorrectly counted.	X	X	X			X		
T	Erroneous Adjustment Posted	Prior action to adjust the accountable/custodial record was taken in error.			X					
U	Catalog Change Not Posted	Transaction resulted in erroneous update of the accountable/custodial record because accountable/custodial record was not updated by cataloging data change transaction.				X				
V	Erroneous Cataloging Change Posted	Erroneous data posted to accountable/custodial record due to error in catalog change transaction, (e.g., wrong unit of issue to or from, etc.).				X				
W	Bin Tag/Locator Label Error	Bin tag/locator label missing, incomplete or reflected erroneous data for assets in storage location.				X		X	X	
X	Theft	Inventory adjustment attributed to probable theft.							X	
Y	No Conclusive Findings	Cause for the inventory discrepancy could not be determined.							X	
Z	Not Assigned	Reserved for future assignment by DoD.								
0-9	Not Assigned	Reserved for future assignment by DoD.								

APPENDIX A-40

ITEM DATA CORRECTION CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Indicates in the Storage Items Data Correction card the nature of the change, actions to be taken, and affected data fields.

CODE	TITLE	DEFINITION
1	Consolidation of Stock Numbers	Indicates the item represented by the stock number in positions 8-24 is to be consolidated with the item represented by the stock number in positions 27-43. Both items will be issued under the stock number in positions 27-43.
2	Change of National Stock Number (NSN)	Indicates the NSN for the item in positions 8-24 has been changed to the NSN for the item in positions 27-43.
3	Change of Shelf-Life Code	Indicates the Shelf-Life Code has been changed for the item represented by the NSN in positions 8-24. The new Shelf-Life Code is shown in position 51.
4	Change of Physical Security/Pilferable Code	Indicates the Physical Security/Pilferable Code has been changed for the item represented by the NSN in positions 8-24. The new Physical Security/Pilferable Code is shown in position 52.
5	Change of Unit of Issue	Indicates the Unit of Issue has been changed for the item represented by the NSN in positions 8-24. Unit of Issue will be changed in accordance with the conversion factor reflected in positions 46-50.
6	Multiple Changes	Indicates multiple changes for the item representative by the NSN in positions 27-43.
7	Change of Demilitarization Code	Indicates the DEMIL Code has been changed for NSN in positions 8-24. New DEMIL Code is shown in position 53.

CODE	TITLE	DEFINITION
8	National Stock Number Deleted without Replacement	Indicates NSN in positions 8-24 has been deleted and not replaced.
9	National Stock Number Changed with Logistic Transfer (Loss)	Indicates NSN in positions 8-24 has been changed to NSN in positions 27-43 with Logistic Transfer (Loss). The Gaining Item Manager (GIM) is indicated in positions 56-58.
0	Not assigned.	
A-H	Not assigned.	Reserved for Intra-Service/Agency assignment and use.
I	Not assigned.	Not to be assigned.
J-N	Not assigned.	Reserved for future assignment by DoD.
O	Not assigned.	Not to be assigned.
P-X	Not assigned.	Reserved for future assignment by DoD.
Y	Manager	Indicates that the correct manager is in positions 56-58.
Z	New or Reinstated National Stock Number	Indicates NSN in positions 8-24 is new or reinstated.

APPENDIX A-42

ACTION CODES

1. Number of Characters: One or two.

2. Type of code: Alpha/numeric.

3. Action Codes identify the specific action to be taken in MOWASP against a table, file, or record when used with a specific DIC.

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
1	Add Activity Address		Establishes the Activity Address of the Director of Depot Operations (table 04).	B-66 D D-29 D
1	Add Routing Identifier Code (To)		Establishes the Depot RIC to (table 04).	B-66 D D-29 D
1	Add Maximum Weight and Cube		Establishes the maximum weight cube data per each DD Form 1348-1 (table 04).	B-66 D D-29 D
1	Add HI PRI Time Increments		Establish HI PRI pick, and pack assembly increments (table 04).	B-66 D D-29 D
1	Add PDO Activity Address Code		Establish PDO Activity Address Code (table 04).	B-66 D D-29 D
1	Add Documentation Options		Establish appropriate documentation options contained in (table 04).	B-66 D D-29 D
1	Establish Batch Control		To establish methods of controlling batch sizes of SU line items in Location Group Code X (table 04).	B-66 D D-29 D

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
1	Assembly Area		Establish SU and TU assembly areas (table 04).	B-66 D D-29 D
1	MMHS Weight/Cube		To establish maximum weight/cube for MMHS (table 04).	B-66 D D-29 D
1	Inventory Consoli-dation		Establish option for consolidation of MROs for items under inven-tory (table 04).	B-66 D D-29 D
1	Establish Batch Controls		To establish methods of controlling batch sizes of SU line items in nu-meric Location Group Codes (table 04).	B-66 D D-29 D
1	Exclude MROs from MOFAST Processes		Add, change, or delete options for excluding MROs by IPG, Location Group Code and Geographical Area Code from MOFAST (table 04).	B-66 D D-29 D
1	LOGAIR/QUICK TRANS and Freight Forwarder Preference		Establishes LOGAIR and QUICKTRANS Terminals servicing the depot. Also establishes FMS Freight forwarder location codes in order of preference (table 04).	B-66 D D-29 D
1	Establish DICOMSS Compatibil-ity Code		Establishes relationships between several Compatibil-ity Codes (appendix A-68).	B-66 D D-29 D
1	Establish Special Requirement Code		Establishes relationships between several Special Requirement Codes (appendix A-81).	B-66 D D-29 D

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
1	Establish DICOMSS Cycle Extent Code		Establish the number of cycles to be included in the cycle extent.	B-66 D D-29 D
1	Establish Mechanized Warehouse Automatic Clear		Establishes the number of days after the DRD required to ship Parcel Post IPG III shipments from mechanized warehouse areas.	B-66 D D-29 D
1	Establish Other Warehouse Automatic Clear		Establishes number of days after the DRD required to ship Parcel Post IPG III shipments from other than mechanized warehouses areas.	B-66 D D-29 D
1	Establish Print Suppression Flag		Creates a flag to suppress print of various transactions on the F-84.	B-66 D D-29 D
1	Establish Return Address Print		If required, prints the return address on DD Form 1348-1.	B-66 D D-29 D
1	Establish MRO Extended Banking		Allows extended banking of MROs if option is exercised.	B-66 D D-29 D
1	Establish SEAVAN Indicator		Allows depots to enter automated SEAVAN Shipment Planning System.	B-66 D D-29 D
1	Establish Planned LI Chute Capacity		Establishes the planned quantity of line items to be assigned to each packing chute for the first routine batch each day.	B-66 D D-29 D

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
1	Establish Maximum LI Chute Capacity		Establishes the maximum number of line items to be accumulated in each packing chute.	B-66 D D-29 D
1	Establish Weight/Cube for Receipts Forecast		Establishes the minimum weight and cube considered for receipts forecast.	B-66 D D-29 D
1	Establish Weekend MRO Controls		Add, Change, or delete weekend controls for hi-pri MRO quantity. (table 04).	B-66 D D-29 D
2	Add Mechanized Area Workload Batch Options		Establishes the options to batch workload in mechanized areas.	B-66 D D-29 D
2	Add SU and TU Assembly		Establishes SU and TU assembly areas by weight and cube limits.	B-66 D D-29 D
2	Add Receipts Forecast Minimum Weight		Establish the minimum weight considered for receipts forecast.	B-66 D D-29 D
2	Add Maximum Weight and MMHS		Establishes the maximum weight and cube to be picked from bulk MMHS.	B-66 D D-29 D
23	Add/Change Service Code and IPG Indicator		Adds or changes service code and IPG indicator for applying one freight-all freight and invokes inclusion of option to include export shipments in One Freight/All Freight (table 13).	B-66 M D-29 M

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
24	Delete Service		Deletes service code indicator for applying one freight-all freight processing (table 13).	B-66 M D-29 M
25	Establish Geo. Area		Establishes a geographic area code as exempt from one freight-all freight processing (table 13).	B-66 M D-29 M
26	Delete Geo. Area		Deletes a geographic area code from being exempt from one freight-all freight processing (table 13).	B-66 M D-29 M
27	Establish Min. Wt.		Establishes one freight-all freight general minimum weight (table 13).	B-66 M D-29 M
28	Establish Volume DCR/ Consignees and Min. Wts		Establishes DCRs or consignees to be exceptions to general minimum weight and to establish specific minimum weights (table 13).	B-66 M D-29 M
29	Delete Volume DCR/ Consignee		Deletes an DCR or consignee as being exempt from the general minimum (table 13).	B-66 M
BN	NSN	ZUJ	Inquiry NSN from bin replenishment data collection system.	B-103
BP	Popularity Group Code	ZUJ	Inquiry by PGC from Bin replenishment data collection system.	B-103
CA	GEO Area and MRO Weight	ZBL	Pull workload by Geographic shipment area but limit the pull to MRO which does not exceed the MRO weight parameter entered in the ZBL.	B-98 D-27 F-41 F-88

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
CC	Consignee Card	ZBL	Pull workload to consignee in pos. 48-53. Position 53 will be blank and pos. 52 may be blank for ILP consignee.	B-98 D-27 F-41 F-88
CD	Project	ZBL	Pull workload for project in pos. 55-57 and service/ Agency Code in pos. 54).	B-98 D-27 F-41 F-88
CE	SPLC	ZBL	Pull workload by SPLC in pos. 58-63.	B-98 D-27 F-41 F-88
CG	Line Items, Warehouse, PDT and area	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from warehouse area in pos. 25 and the PDT in pos. 26-28 and the geographic area in pos. 46.	B-98 D-27 F-41 F-88
CI	Release Inventory Documents	ZBL	Release MROs under inventory for the stock number in pos. 8-20; if pos. 8-20 blank, release MROs under inventory for inventory cutoff date contained in pos. 64-67.	B-98 D-27 F-120
1A	DICOMSS ID Card #1	CKK	Add DICOMSS Data.	B-15
1B	DICOMSS ID Card #1	CKK	Change DICOMSS Data.	B-15
1C	DICOMSS ID Card #1	CKK	Delete DICOMSS Data.	B-15
2A	DICOMSS ID Card #2	CKK	Add DICOMSS Data.	B-15
2B	DICOMSS ID Card #2	CKK	Change DICOMSS Data.	B-15

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
CJ	Line Items, PDT and Area	ZBL	Pull additional workload for the number of line items in pos. 69-73, from the PDT in pos. 26-28 and the geographic area in pos. 46.	B-98 D-27 F-41 F-88
CL	Line Items, Warehouse and Area	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from the warehouse area pos. 25 and the geographic area in pos. 46.	B-98 D-27 F-41 F-88
CN	Line Items and Area	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from the geographic area in pos. 46.	B-98 D-27 F-41 F-88
CQ	Line Items, PDT a Warehouse	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from the warehouse area in pos. 25 and PDT in pos. 26-28.	B-98 D-27 F-41 F-88
CS	Line Items, and PDT	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from the PDT in pos. 26-28.	B-98 D-27 F-41 F-88
CT	PDT	ZBL	Pull additional workload from PDT entered in pos. 26-28.	B-98 D-27 F-41 F-88
CV	Line Items and Warehouse	ZBL	Pull additional workload for the number of line items indicated in pos. 69-73 from the warehouse indicated in pos. 25.	B-98 D-27 F-41 F-88

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
CX	Line Items	ZBI	Pull additional workload for the number of line items indicated in pos. 69-73.	B-98 D-27 F-41 F-88
DA	Change Data Element	ZBM	Change data elements from those originally established to data elements entered in the card.	B-99 D-28
DB	Overshipment	ZBM	Overshipment due to packaging characteristics. (Also used for a PDO overshipment.)	B-99 D-28
DC	Canceled Line Item	ZBM	Cancellation of a line item which reconstitutes the shipment unit.	B-99 D-28
DD	Undershipment	ZBM	Undershipment due to unit packaging characteristics.	B-99 D-28
DE	Undershipment	ZBM	Denied. Materiel not available in the type pack specified on the release order (Subsistence only).	B-99 D-28
DF	Picking, Packing	ZBM	Picking, Packing and Assembly processing on individual item complete. Item released to transportation element or shipped via Parcel Post or Government Truck.	B-99 D-28
DG	Undershipment	ZBM	Denied. Materiel in physical location found to be misidentified. Reidentification of assets in process and storage location will advise results by DD Form 1225. Assets not available in the physical location to supply request stock number.	B-99 D-28

CODE	ACTIONS	DIC	DDEFINITION/EXPLANATION	REFERENCE
DH	Reversal	ZBM	Reverses a DF action which has offered materiel to transportation.	B-99
DJ	Undership-ment	ZBM	Denied. Materiel not available having the required shelf-life as specified on the release document. Materiel adjustment transaction is not pertinent.	B-99 D-28
DK	Undership-ment	ZBM	Denied. Materiel in physical location found to be in other than recorded condition. Materiel adjustment transaction will be provided to the managing DCS. This code is used to indicate the physical materiel has, for example, deteriorated, been damaged, or found to be incomplete and requires the assigning of a new condition code.	B-99 D-28
DL	Denial	ZBM	No shipment. Medical controlled substance that requires "Export Permit," not available to ship exact quantity requested in support of FMS transactions. (DLA use only.)	B-99 D-28
DM	Denial	ZBM	Item not available in one continuous length.	B-99 D-28
DN	Status Inquiry	ZBM	Status inquiry of shipment unit or shipment unit item number.	B-99 D-28
DP	Remove a Line from a Shipping Unit	ZBM	Remove a line from Shipment Unit and place in History, produces a F-107 report used for manual control.	B-99 D-28

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
DQ	Rejected	ZBM	Rejected shipment unit because RDD cannot be met.	B-99 D-28
DT	Undership-ment	ZBM	Denied. Stock exhausted for stock number and condition code requested. Unsuccessful search of stored materiel has been made. Materiel may be on hand and recorded for a condition code other than the requested code.	B-99
DX	Flag for Cancellation	ZBM	Flag a line item (dollar value less than $200.00) to identify a pending cancellation action and inclusion on the F-69 report.	B-99
DZ	Cancel Inventory	ZUP	Cancel inventory with DKA suspended on F-107 report.	B-31
EA	Deletion		Delete from the appropriate Control and Constants Table in B-66 Appendices.	B-66 D-29
EB	Addition/ Change		Addition or change to the appropriate Control and Constants Table in B-66 Appendices.	B-66 D-29
EC	Change		Change to the appropriate Control and Constants Table in B-66 Appendices.	B-66 D-29
EE	Add or Change		Add or Change Depot Identification Code, appendix B-66, part G (table 07).	B-66 G D-29 G
1	Deletion (pos. 80)	CC 1	DSC Directed delete to Control Data File.	B-31

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
2	Add (pos. 80)	CC 1	Add to Receipt Contract data File.	B-31
3	Change (pos. 80)	CC 1	Change to established Contract Data File by DSC action.	B-31
4	Delete (pos. 80)	CC 1	Depot directed delete to Contract Data File Record.	B-31
ES	Change item Locator-NMFC, NMFC Suffix and/or LTL Code	ZBE	Change the NMFC, NMFC Suffix and/or the LTL Code on the Item Locator Record.	B-75 D-19
ET	Item Locator NSNs by NMFC	ZBE	Inquiry of Item Locator Record for all NSNs with the same NMFC.	B-75 D-19
FA	Item Locator-All Shelf Life	ZBJ	Inquiry of Item Locator Record for all Shelf-Life Codes other than 0.	B-79 D-23 F-31
FB	Item Locator-Specific Shelf Life	ZBJ	Inquiry of Item Locator Record for a specific Shelf-Life Codes.	B-79 D-23 F-31
FC	Item Locator by FSC	ZBJ	Inquiry of Item Locator Record and Subrecord by FSC to obtain Item Locator Data Inquiry Answer Listing by FSC.	B-79 D-23 F-37
FD	Item Locator-Physical Security Code	ZBJ	Inquiry of Item Locator Record for all Physical Security Code other than U.	B-79 D-23 F-55
FE	Item Locator Data Location by Stock Number	ZBJ	Inquiry of item Locator Record and Subrecord by Stock Number to obtain item locator data inquiry answer listing (appendix F-37).	B-79 D-23 F-37

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
FF	Item Locator Data Locations by Stock Number	ZBJ	Inquiry of Locator subrecord by Stock Number to obtain locator subrecord inquiry answer listing, multilocations per page (appendix F-36).	B-79 D-23 F-36
FG	Item Locator Data - Locations by Stock Number	ZBJ	Inquiry of Locator Subrecord by Stock Number to obtain locator subrecord inquiry answer listing, one location per page (appendix F-36).	B-79 D-23 F-36
FH	Item Locator Data Condition Code	ZBJ	Inquiry of Locator Subrecord by Condition Code other than A to obtain Item Analysis Report Condition Code (appendix F-26).	B-79 D-23 F-26
FJ	Item Locator Data - Commodity Code	ZBJ	Inquiry of Locator Subrecord by Commodity Manager Code to obtain Item Analysis Report, Commodity Manager (appendix F-27).	B-79 D-23 F-27
FK	Item Locator Data	ZBJ	Inquiry of Item Locator Record and Subrecord of Popularity Group Code to obtain item analysis popularity Group reports (appendix F-25, part 1). See appendix B-79 for inquiry details.	B-79 D-23 F-25
FL	Item Locator	ZEV	Location Survey Action Code used with DIC ZEV to cancel audit in-process.	B-105 D-35
FL	Item Locator	ZBJ	Inquiry of Item Locator Record and subrecord of Popularity Group Code to obtain Analysis of Popular	B-79 D-23 F-25

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
			Items storage vs Popular Locations use (appendix F-25, part 2).	
FM	Document Number	ZB1	Indicates the inquiry is for a Specific Document Number.	B-61 D-47 F-29
FN	NSN/ Document Number or PIIN	ZB0 ZB1	Indicates the inquiry is for a specific NSN as related to a Specific Document Number or PIIN. (Use of SPIIN is optional with this Action Code, PIIN and NIIN.)	B-61 D-46 D-47 F-1 F-29
FO	Item Locator	ZBJ	Reserved for DLA Auditor.	B-79 F-66 F-77
FP	NSN	ZB0 ZB1	Indicates inquiry is for a specific NSN.	B-61 D-46 D-47 D-184 F-1 F-29
FQ	Item Locator Rewarehousing	ZUK	Inquiry of Item Locator Record and Subrecords and generation of rewarehousing Cards. Listing will be in location sequence (appendix F-23).	B-89 D-86 F-23
FR	Item Locator Rewarehousing Cards	ZUK	Inquiry of Item Locator Record and B-89 Subrecord and generation of Rewarehousing Cards. Listing will be in stock number sequence (appendix F-23).	D-86 F-23
FS	Item Locator Rewarehousing Cards	ZUK	Inquiry of Item Locator Record and Subrecord and generation of a Rewarehousing Cards and answer listing (appendix F-30).	B-89 D-86 F-30

CODE	ACTIONS	DIC	DEFINITIONS/EXPLANATION	REFERENCE
FT	Item Locator Rewarehousing Cards	ZUK	Inquiry of Item Locator Record and Subrecord and generation of a Rewarehousing Card and answer (appendix F-30).	B-89 D-86 F-30
FT	Bin Replenishment	ZUN	Indicates a Bin Replenishment Action was Accomplished.	B-72 D-16
FU	Request Label	ZUN	Request for output of storage location identification label only.	B-72 D-16
FV	Delete	ZBA ZBH ZUN	Delete complete record from the Item Locator Subrecord (bulk location in mechanized area reserved).	B-71 B-72 B-78 D-15 D-16 D-22
FV	Delete	ZUW	Delete DICOMSS Cycle Code from F-92.	B-211 D-121
FW	Delete	ZBA ZBH	Delete Record from Item Locator Subrecord.	B-71 B-78 D-15 D-22
FX	Add Item Locator Subrecord	ZBA ZBH	Add complete records to the Item Locator Subrecord.	B-71 B-78 D-15 D-22 F-33 F-34
FX	ADD	ZUW	Add DICOMSS MIS Element to F-92.	B-211 D-121
FY	Delete	ZBA ZBH ZUN	Delete complete record from the Item Locator Subrecord (Bin Location Reserved when applicable - ZBA only).	B-71 B-78 D-15 D-16 D-22

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
FZ	Change	ZBA ZBH	Change data elements by replacing data on record with specific data elements punched in card. Blank fields will not be changed.	B-71 B-78 D-15 D-22 F-33 F-34
FZ	Change	ZAS	Amend cutoff date in Inventory suspense.	B-70 D-6
GA	Add	ZAX	Inventory Workload Bank, by NSN or parameter of NSNs.	F-16
GA	Inquiry	ZBJ	Commissary Item Inquiry by NSN.	F-105
GB	Inquiry	ZBJ	Commissary Item Inquiry by Manager.	F-106
GC	Close History	ZEN	Force Close Partially Canceled MRO.	B-128 D-31
GD	Request Label	ZUN	Request for output of permanent bin label only.	B-72 D-16
GQ	Appendix F-138	ZEN	Request output of Option 2, F-138.	B-128 D-31
GR	Close GBL Register	ZEN	Account for GBL number not utilized in MOWASP.	B-128 D-31 F-125 F-137
GS	Lines/ Shipment Units	ZEN	Closeout Items offered to Transportation by Shipment Unit or Line Item Number.	B-128 D-31
GT	Lines	ZEN	Closeout Items by Line Item Number whether offered to transportation or not.	B-128 D-31
GU	Appendix F-8	ZEU	Request output of F-8 Report.	B-132 D-34

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
GW	Appendix F-138	ZEN	Request Output of Option 1. F-138.	B-128 D-31
GX	Close History	ZEN	Force Close MRO.	B-128 D-31
GY	Close GBL	ZEN	Close open block of GBLs.	B-128 D-31
GZ	Close Line	ZEN	Closeout item by line item number; do not open new GBL block.	B-128 D-31
HA	Delete Total	ZEW	Delete record in Completed Receipt File.	B-106 D-61
HB	Change RIC	ZEW ZZR	Change Routing Identifier Code of DSC in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HC	Change Stock Number	ZEW	Change Stock Number for record in Completed Receipt File.	B-106 D-61
HD	Change Type Pack	ZEW ZZR	Change or add Type Pack Code to a Suspended or Completed Receipt Record.	B-106 B-145 D-61 D-95
HE	Change UI	ZEW ZZR	Change Unit of Issue in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HF	Change Data	ZEW ZZR	Change PIIN/Document Number in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HG	Change Line Item	ZEW ZZR	Change Line Item Number in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
HH	Change Data	ZEW ZZR	Change Signal or Fund Code in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HJ	Change Code	ZEW ZZR	Change Distribution Code in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HK	Change Project Code	ZEW ZZR	Change Project Code in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HL	Change Data	ZEW ZZR	Change Ownership/Purpose Code in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HM	Change Cond. Code	ZEW	Change Condition Code in Completed Receipt File.	B-106 D-61
HN	Change Mgt. Code	ZEW ZZR	Change Management Code in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HQ	Change Weight	ZEW ZZR	Change Weight in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HP	Change SUPP PIIN	ZEW	Change Supplementary PIIN in Completed Receipt File.	B-106 D-61
HR	Change Quantity	ZEW ZZR	Change Quantity in the Suspended or Completed Receipt File.	B-106 B-145 D-61 D-95
HS	Change Suffix	ZZR	Change Suffix Code in the Suspended Receipt File.	B-145 D-95

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
HT	Change FSC	ZZR	Change FSC in the Suspended Receipt File.	B-145 D-95
HU	Change Supplementary Address	ZEW ZZR	Change Supplementary Address in the Suspended Receipt File or Completed Receipt File.	B-106 B-145 D-61 D-95
HW	Change Shipment Number and/or Shipment Number Suffix Code	ZEW ZZR	Add, change, or delete Shipment Number and/or Shipment Number Suffix Code in the Suspended Receipt File or Completed Receipt File.	B-106 B-145 D-61 D-95
HX	File Inquiry	ZZQ ZZR	Inquire Suspended Receipt File by Teleprocessing Control Number. Change Date Received.	B-146 D-106 B-145 D-95
HY	File Inquiry	ZZQ	Inquiry Suspended Receipt File by NIIN.	B-146 D-106
HZ	File Inquiry	ZZQ	Obtain complete printout of the Suspended Receipt File.	B-146 D-106
JG	DZH w/RIC	ZC5	Recon/Request Cards to Service ICPs.	D-11
KA	First Locator Add	ZEJ	Indicates a first location has been added to the depot locator.	B-114 D-175 D-42 D-15 D-17

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
KB	Last Locator Delete	ZEJ	Indicates the last location has been deleted from the depot locator.	B-114 D-175 D-42 D-15 D-17
KC	Manager, U/I or NSN has been changed on the depot locator.	ZEJ	Indicates that NSN, Manager or U/I has been changed on the depot locator.	B-114 D-175 D-42 D-15 D-17
LA	Stow Notice	ZZS	Update Suspended Receipt File and Add Location. Also used to identify Location as a Bin action for count to MIS record.	B-46 B-144 D-70
LK	Stow Notice	ZZS	Update Suspended Receipt File and Add Location. Also used to Identify Location as a Bulk Action for count to MIS Record.	B-46 B-144 D-70
RA	Addition	ZAC DAC	To establish/record transaction in Classification Suspense File.	B-22
RB	Addition of Whse. Loc. Code	ZAC	Enter Whse. Loc. Code to a Classification Suspense Record.	B-22
RD	Delete	ZAC	To delete transaction from Classification Suspense File.	B-22
RE	Request Receipts Forecast	ZUR	Request Receipt Forecast Report (F-93, part 1) by EDD.	B-84 D-55
RF	Request Receipts Forecast	ZUR	Request Receipt Forecast Report (F-93, part 1) by EDD and terminal digit.	B-84 D-55

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
RG	Request Receipts Forecast	ZUR	Request Receipt Forecast Report (F-93 part 2) by EDD and type of receipt.	B-84 D-55
RH	Request Receipts Forecast	ZUR	Request Receipt Forecast Report (F-93 part 2) by receipt source and EDD.	B-84 D-55
RJ	Request Bulk Receipts Forecast	ZUR	Request Bulk Receipt Forecast Report (F-94) by minimum cube and type of receipt.	B-84 D-55
RK		ZAC	Bypass the Classification Suspense file and process Condition Code Change containing a condition from A, J, K or L.	B-22
RL	Add Record to F-22 Report	ZAC	Adds Record to F-22 Report but will not create a DIC DAC.	B-22
SA	Stow Notice	ZZS	To Clear Suspended Receipt and Identify Location as Bin Action for count to MIS Record.	B-46 B-144 D-70
SC	Closeout	ZEV	To closeout Location Survey.	B-105 D-35
SK	Stow Notice	ZZS	To Clear Suspended Receipt and Identify Location as Bulk Action for count to MIS Record.	B-46 B-144 D-70
WW	Bypass Validation	ZAV	Bypass 90 day Inventory Validation.	B-67
WY	Delete Record	ZAX ZUX ZCR	Delete Record in Record.	B-90 B-92 B-93
X1	Consignee	ZUV	Include line items on CONSIST.	B-120
X2	Consignee and Compatibility Code	ZUV	Include line items on CONSIST.	B-120

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
X3	Consignee, Compatibility Code, Density Code, Cube Limit, first three positions of Location Code and Document Number	ZUV	Include line items on CONSIST.	B-120
X4	Consignee, Document No. to Exclude and first three positions of Location Code	ZUV	Exclude line items by document number from CONSIST.	B-120
X5	Consignee, Document No. to Include and first three positions of Location Code.	ZUV	Include line item by document number on CONSIST.	B-120
X6	Consignee, Document No. to cancel	ZUV	Cancel line item by document number.	B-120
A	Add New Item	CBB	Establish new record.	B-136 D-85
B	FCGS Change	CBB	Freight Classification Guide system changes from DLSC.	B-136 D-85
C	Class Change	CBB	Class change from losing Prime Depot.	B-136 D-85
D	Demand to PD	CBC	Demand for missing data.	B-137 D-85
E	Response or Maintenance	CBC	Response to inquiry or maintenance actions.	B-137 D-85

CODE	ACTIONS	DIC	DEFINITION/EXPLANATION	REFERENCE
G	Delete User	CBD	Delete user registration of submitting depot activity.	B-139 D-85
J	Inquiry for Data	CBE	Furnish available data or return "No Match" notice. Record requesting depot as user.	B-138 D-85
K	Inventory Category Update	CBB	Inventory Category Code Update.	B-136 D-85
N	Inquiry for Data	CBE	Furnish available data or "No Match notice.	B-138 D-85
P	Inquiry for Data	CBE	Record requesting depot as user.	B-138 D-85
R	Validation	CBB	Source of Supply Data from DAAS (Converted from QUR).	B-136 B-141 D-85
U	Data Change	CBB	Routine maintenance.	B-136 D-85
X	Delete Field	CBB	Blank out invalid field(s) (fields to be made blank are filled with nines).	B-136 D-85

APPENDIX A-43

TYPE OF ADDRESS CODES

1. Number of characters: One.

2. Type of Code: Alpha, numeric, or blank.

3. Explanation: The type of address code is used to establish and/or inquire in the activity address file. This code is used in B-119, B-126, B-127, B-129, B-176 and B-177.

4. The following codes are assigned:

CODE	DEFINITION
1	Consignee address for mail (parcel post) or CONUS freight.
2	Overseas consignee and POE/POD freight addresses or CONUS consignee freight addresses when different from code 1.
3	FMS notice of availability address or Grant Aid Document Distribution address.
5	FMS Document Distribution address for parcel post shipments.
6	FMS Document Distribution address for freight shipments.
7	FMS Bill To Address when the TAC 1 and 2 addresses are not authorized to make payment for collect Commercial Bills of Lading or other types of collection delivery shipments.
8	Project In-the-clear Instructions/Name.
9	FMS and Grant Aid cross-reference address for deleted MAPAC.
A	Government Bill of Lading Destination address for rail shipments if different than codes G, 1 or 2.
B	Government Bill of Lading Destination address for Motor Freight shipments if different from codes G, 1 or 2.
C	Government Bill of Lading Destination address for Commercial Air Freight shipments if different from codes G, 1 or 2.
G	Government Bill of Lading Ship to address if different than codes 1 or 2.
M	FMS and Grant Aid in Country Mark for address.

SOURCE, DOCUMENT IDENTIFIER, & NUMBER OF LINE ADDRESSES IN THE ACTIVITY ADDRESS FILE

MAY HAVE BY CATEGORY & TYPE ADDRESS CODE

TYPE ADD. CODE	DEST	DODAAC	FMS	MAPAD GRANT AID	AID TERMINALS POD, POE	PROJECT CODES
1		DAAS, TA-4 lines	DAAS, MA-7 lines	DAAS, MA-7 lines		Local TA-4 lines
2		DAAS, TA-4 lines	DAAS, MA-7 lines	DAAS, MA-7 lines	Local ZVD 4 lines	Local TA-4 lines
3			DAAS, MA-7 lines	DAAS, MA-7 lines		
5			DAAS, MA-7 lines			
6			DAAS, MA-7 lines			
7			DAAS, MA-7 lines			
8						Local TA-2 lines
9			DAAS, MA-1 line	DAAS, MA-1 line		
A	DGSD ZVD 2 lines					
Special Instructions	DGSC ZVE 2 lines					
B	DGSC ZVD 2 lines					

TYPE ADD. CODE	DEST	DODAAC	FMS	MAPAC GRANT AID	AIR TERMINALS POD, POE	PROJECT CODES
Special Instructions	DGSC ZVE 2 lines					
C	DGSC ZVD 2 lines					
Special Instructions	DGSC ZVE 2 lines					
G	DGSC ZVD 4 lines					
M			DAAS, MA 7 lines	DAAS, MA- 7 lines		
Shipment Planning Data	Local/DGSC ZGP 4 lines					

Note: Abbreviations are:

DAAS - Defense Automated Address System
DGSC - Defense General Supply Center

APPENDIX A-44

COMMODITY MANAGER CODES

1. Number of Characters: One.

2. Type of Code: Alpha/numeric.

3. Explanation: This code is entered in the Locator Record to identify the activity maintaining accountability of the item in storage. It enables the:

a. Selection of data for preparation of reports to higher authority.

b. Production of Locator Reconciliation Cards, adjustments, and reports for submission to the Manager.

4. The following codes are assigned:

CODE	DEFINITION
C	DCSC Construction
E	DESC Electronics
G	DGSC General
I	DISC Industrial
M	DPSC Medical
P	DPSC Perishable Subsistence
R	DIPEC Industrial Plant Equipment
S	DPSC Subsistence
T	DPSC Clothing and Textiles
2	Navy
3	Air Force
4	Marine Corps
5	Army
6	GSA

In addition, defense depots may locally assign codes to indicate specific Agency, Service, or Service Inventory Control Point maintaining accountability for items in storage. Any alpha or numeric code may be used except those shown above.

APPENDIX A-45

TYPE OF STORAGE CODES

1. Number of Characters: Three.

2. Type of Code: Alphanumeric.

3. The type of Storage Code is utilized in the Item Locator Record and Locator Availability Record to identify the physical aspects or characteristics of each physical storage location. The code is composed of three digits - the second and third digits verify or further describe the first digit to arrive at any required combination.

4. Description of each of the three digits is as follows:

a. Type of Facility - This code describes the basic type of building or open storage area.

b. Facility Characteristics - This code identifies the characteristics of the building or sections thereof.

c. Type of Storage - This code identifies bulk locations, rack locations, and bin locations.

5. Input is made with Document Identifier Codes ZBA or ZBR.

6. Codes are established as follows:

a. Type of Facility

CODE	TYPE OF FACILITY
A	Warehouse, heated ground level
B	Warehouse, heated dock level
C	Warehouse, unheated ground level
D	Warehouse, unheated dock level
E	Shed
F	Magazine, Igloo
G	Magazine, above ground
H	Open, improved
I	Open, unimproved
J	Other

b. Facility Characteristics

CODE	TYPE OF FACILITY
1	General purpose
2	Controlled humidity
3	Flammable
4	Security
5	Chill
6	Freeze
7	Heavy Duty

c. Type of Storage

CODE	TYPE OF STORAGE
A	Bulk Storage
B	Rack Storage
C	Vault Storage
D	Bin Storage .5 to 1.0 Cu. Ft.
E	Bin Storage 1.1 to 1.5 Cu. Ft.
B	Bin Storage 1.6 to 2.0 Cu. Ft.
G	Bin Storage 2.1 to 2.5 Cu. Ft.
H	Bin Storage 2.6 to 3.0 Cu. Ft.
I	12 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
J	Bin Storage 3.1 to 5.0 Cu. Ft.
K	Bin Storage 5.1 to 6.0 Cu. Ft.
L	Bin Storage 6.1 to 8.0 Cu. Ft
M	Rotary 1.3 Cu. Ft.
N	Drawer .001 to .05 Cu. Ft.

CODE	TYPE OF STORAGE
O	13.5 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
P	Drawer .051 to .099 Cu. Ft.
Q	Flow Rack 1.61 Cu. Ft.
R	Flow Rack 3.59 Cu. Ft.
S	Bin Storage .1 to .25 Cu. Ft.
T	Bin Storage .26 to .49 Cu. Ft.
U	18 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
V	30 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
W	42 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
X	53 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
Y	63 Cu. Ft.
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.
Z	Pallet Bin
	*Area Code O Bulk Storage - MMHS DDMP only. Otherwise, Bin Storage.

*1st Position Physical Location Code (appendix A-59).

APPENDIX A-46

RECEIPT AND ADJUSTMENT SUFFIX CODES

1. Number of characters: One.

2. Type of Code: Alpha.

3. Explanation:

a. These codes are entered by elements of the distribution depot when two or more documents are required to report a specific transaction. These codes identify "partial quantities" or "different condition codes", without duplicating or causing loss of identity of the original document number. The appropriate code is entered in pos. 44, when required, on the following documents:

(1) Local Prepositioned Materiel Receipt Card (DICs DU_, DW_).

(2) Materiel Receipt Card (DICs D4_, D6_).

(3) Materiel Adjustment Card (DIC DAC).

(4) Deleted Item Report Card (DIC DK8).

b. Field position 44 is left blank when the total quantity can be reflected on one document and different condition codes do not apply.

4. Distribution depots assign alpha codes A through Z when required and will ensure that the same code is not duplicated for the same document number.

5. See appendix A-7 for Issue Transaction Suffix Codes.

APPENDIX A-47

SHELF-LIFE CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. Explanation: These codes indicate that an item of supply possesses deteriorative or unstable characteristics to the degree that a limited storage time period must be assigned to assure issue of satisfactory materiel. Each code indicates both shelf-life in months and whether the shelf-life is nonextendable (Type I) or extendable (Type II).

4. Codes are assigned as follows:

SHELF-LIFE PERIOD	CODE TYPE I	CODE TYPE II
Nondeteriorative	0	0
1 month	A	
2 months	B	
3 months	C	1
4 months	D	
5 months	E	
6 months	F	2
9 months	G	3
12 months	H	4
15 months	J	
18 months	K	5
21 months	L	
24 months	M	6
27 months	N	
30 months	P	
36 months	Q	7
48 months	R	8
60 months	S	9
Military essential and medical items with shelf-life greater than 60 months. For info only. Not treated as a shelf-life item in requirements computation.	X	X

APPENDIX A-48

UNIT OF ISSUE CODES (ABBREVIATIONS)

1. Number of characters: Two.

2. Type of code: Alpha.

3. The UI Code is a 2-digit alphabetic code which is utilized in the receipt and issue processed and the Item Locator Record for various purposes.

4. Description Sequence:

-A-	
Ampoule	AM
Assembly	AY
Assortment	AT
-B-	
Bag	BG
Bale	BE
Ball	BA
Bar	BR
Barrel	BL
Board Foot	BF
Bolt	BO
Book	BK
Bottle	BT
Box	BX
Bundle	BD
-C-	
Cake	CK
Can	CN
Carboy	CB
Cartridge	CA
Coil	CL
Cone	CE
Container	CO
Cubic Foot	CF
Cubic Meter	CZ
Cubic Yard	CD
Cylinder	CY
-D-	
Dozen	DZ
Drum	DR
-E-	
Each	EA

-F-	
Foot	FT
-G-	
Gallon	GL
Gross	GR
Group	GP
-H-	
Hank	HK
Hundred	HD
-J-	
Jar	JR
-K-	
Kit	KT
-L-	
Length	LG
Liter	LI
-M-	
Meal	ME
Meter	MR
-O-	
Ounce	OZ
Outfit	OT
-P-	
Package	PG
Packet	PZ
Pad	PD
Pair	PR
Pint	PT
Plate	PM
Pound	LB
-Q-	
Quart	QT
-R-	
Ration	RA
Ream	RM
Reel	RL
Roll	RO

-S-

Set	SE
Sheet	SH
Shot	SO
Skein	SK
Skid	SD
Spool	SL
Square Foot	SF
Square Yard	SY
Stick	SX
Strip	SP

-T-

Thousand Cubic Meter	MC
Thousand	MX
Ton	TN
Troy Ounce	TO
Tube	TU

-V-

Vial	VI

-Y-

Yard	YD

5. Code Sequence:

-A-

AM	Ampoule
AT	Assortment
AY	Assembly

-B-

BA	Ball
BD	Bundle
BE	Bale
BF	Board Foot
BG	Bag
BK	Book
BL	Barrel
BO	Bolt
BR	Bar
BT	Bottle
BX	Box

	-C-	
CA		Cartridge
CB		Carboy
CD		Cubic Yard
CE		Cone
CF		Cubic Foot
CK		Cake
CL		Coil
CN		Can
CO		Container
CY		Cylinder
CZ		Cubic Meter
	-D-	
DR		Drum
DZ		Dozen
	-E-	
EA		Each
	-F-	
FT		Foot
	-G-	
GL		Gallon
GP		Group
GR		Gross
	-H-	
HD		Hundred
HK		Hank
	-J-	
JR		Jar
	-K-	
KT		Kit
	-L-	
LB		Pound
LG		Length
LI		Liter
	-M-	
MC		Thousand Cubic Meter
ME		Meal
MR		Meter
MX		Thousand
	-O-	
OT		Outfit
OZ		Ounce

-P-

PD	Pad
PG	Package
PM	Plate
PR	Pair
PT	Pint
PZ	Packet

-Q-

QT	Quart

-R-

RA	Ration
RL	Reel
RM	Ream
RO	Roll

-S-

SD	Skid
SE	Set
SF	Square Foot
SH	Sheet
SK	Skein
SL	Spool
SO	Shot
SP	Strip
SX	Stick
SY	Square Yard

-T-

TO	Troy Ounce
TU	Tube

-V-

VI	Vial

-Y-

YD	Yard

APPENDIX A-49

FREIGHT RATING LTL AND LCL CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. These codes are utilized in the Item Locator Record to determine freight charges for less than truck load and less than carload shipments. The codes represent a percentage of the base rate (100 percent) for a specific NMFC or UFC to determine transportation charges for a given unit of weight.

4. Codes are established as follows:

CODE	PERCENTAGE	CODE	PERCENTAGE
A	400.0	N	80.0
B	300.0	P	77.5
C	250.0	Q	70.0
D	200.0	R	65.0
E	175.0	S	60.0
F	150.0	T	55.0
G	125.0	U	50.0
H	110.0	V	Below 50.0
J	100.0	*W	Rating/Variable
K	92.5	X	500.0
L	90.0		
M	85.0		

*Code to be used for any rate not shown or a stock number which has variable rates due to various method of pack (NMFC or UFC Suffix) in storage.

APPENDIX A-50

SEQUENCE OPTIONS FOR DD FORM 1348-1
(DoD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT)

1. Number of characters: One.

2. Type of code: Numeric.

3. Field Position: 9

4. Explanation: These codes are locally assigned and entered in the Table and Control File to provide the Directorate of Storage and Transportation the option of selecting the order in which the DD Form 1348-1 are sequenced for a particular Stock Location Group Code (appendix A-50).

5. The following codes are assigned:

OPTION CODE	DD FORM 1348-1 SEQUENCE
1	Warehouse Location
2	First one, two, or three positions of Prime Warehouse Location. (This is same as Warehouse Selection Option Code.) Full 7 digits of Shipment Unit Number Last 8, 7, or 6 positions of Prime Warehouse Location
3	For multiline shipment units sequence DD Forms 1348-1 by: Shipment Unit Number - Major Warehouse Location Code - Minor For single line shipment units sequence DD Forms 1348-1 by: Warehouse Location
4	Sequence option which provides for sorting DD Forms 1348-1 into location sequence within high and low parameters based on a maximum vertical level indicator.

6. References:

a. Chapter 67, Section V.

b. Appendix B-66, Part D, Table 04.

APPENDIX A-51

STORAGE IN-TRANSIT PRIVILEGE CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. This code is utilized in the Item Locator Record to indicate that storage in-transit privileges are in effect for the specified NMFC, UFC, and associated stock numbers. This code is utilized in:

a. MRO Processing to identify items in shipping units for which storage in-transit privileges may be utilized.

b. Enable annual computation of tonnage subject to in-transit privileges.

4. The establishment of this code normally will generate through receipt of materiel via freight.

5. The assignment of this code is contingent upon section 22, local carrier quotations applicable to each individual installation. This code is applicable to the UFC or NMFC as well as to any substitute UFC or NMFC established or allowed in each quotation.

6. The following codes are assigned:

CODE	DEFINITION
1	In-transit privilege NMFC
2	In-transit privilege UFC
3	In-transit privilege NMFC or UFC

APPENDIX A-52

POPULARITY GROUP CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. This code is a single digit alpha code which is utilized in the Item Location Record to identify stock numbers by rate of activity or turnover, i.e., Materiel Release Orders received for processing. These codes are developed and assigned in the computer from frequency count.

4. Popularity Group Codes are established as follows, monthly average based upon a frequency count during a six month's average history:

CODE	FREQUENCY COUNT	CATEGORY
A	51 or Over	High
B	11 to 50	Medium
C	1 to 10	Low
D	0	No Activity
E	--	New Procurement

APPENDIX A-53

REMOVE TAG CODES
(DELETED ITEM CODES)

1. Number of Characters: One.

2. Type of Code: Numeric.

3. This code is maintained in the depot Locator record. It identifies the status of deleted items and corresponding reinstatement actions.

4. The following codes are assigned:

CODE	DEFINITION
Blank	Active item.
0	Active item.
1	The record has been modified one or more times since last Emergency Item Locator Record Listing (F-51).
4	The item has been indicated as a catalog deletion through an entry in a ZBC (local action). The record will be deleted 365 days after the last trailer is deleted.
5	Previous Code 4 - Disposal Release Order (DRO) in process.
6	The item was deleted by a catalog change but has since been reinstated.
7	The item has been deleted by catalog change; the record is to be deleted 365 days after the last trailer is deleted.
8	The stock number on this item has been changed. The new NIIN is contained in the nomenclature field of this record. The record will be deleted 365 days after the last trailer is deleted.
9	Previous Code 7 - Item scheduled for deletion. DRO is in-process.

NOTE: When PDO action is complete, Codes 5 and 9 will return to Codes 4 and 7 respectively until the item drops from the locator record.

APPENDIX A-54

INVENTORY CATEGORY CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. Explanation: This code is utilized to identify items which may be inventories in the same lot or those which require a complete inventory and are not selected for Sample Inventories.

4. The following codes for DLA managed items are assigned:

CODE	DEFINITION
H*	High dollar value items. Any item having three annual demands or more and an annual demand value of $4500.00 or more.
E*	Critical and pilferable items. This includes security classified items, assemblages, serially-numbered items, and unclassified, but pilferable items.
T*	Items with 40 or more annual demands and an annual dollar demand value of $1399.99, or less.
L*	Items with three or more annual demands and a demand value between $1400.00 of $4499.99.
U*	Sensitive items. This includes narcotics, precious metals and drug abuse items, and medicinal spirits.
O*	All other items not included in one of the above groups.
*	Assigned to the item by managing DSC.

In addition, defense depots may locally assign codes to indicate a specific category of items that are to be assigned the same Lot Number. Any alpha or numeric code may be used except those shown above, codes already assigned as Commodity Manager Codes (appendix A-44) and alpha O. Locally assigned codes will only be assigned to non-DLA managed items.

APPENDIX A-55

INVENTORY IN-PROCESS CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. The Inventory In-Process Code is utilized in the Item Locator Record to indicate item is under inventory.

4. The Inventory In-Process Code is entered in the Item Locator as a flag on the record of the item which is scheduled for or already undergoing inventory. The flag is used to control in-float MROs during inventory. It is also used in conjunction with the inventory cutoff date to indicate those receipts which must be placarded as the NSN is under inventory.

5. When a Type A Remote Inquiry or a PMR and Locator Inquiry (ZB6) is processed for an item undergoing inventory, the Inventory In-Process Code will appear on the Stock Locator and Receipt Document.

6. Upon completion of the inventory and transmission of Inventory Count Cards to the Commodity Manager, the Inventory In-Process Code will be removed from the Locator Record.

7. Codes are assigned as follows:

INVENTORY IN-PROCESS CODE	TYPE OF INVENTORY CODE
1 =	A - Complete
3 =	C - Special (all conditions)
5 =	E - Spot inventory (all conditions)

NOTE: Inventory In-Process Codes for a specific condition will be the alpha condition code undergoing inventory.

APPENDIX A-56

STOCK LOCATION GROUP CODES
(WAREHOUSE AREA CODES)

1. Number of characters: One.

2. Type of Code: Alpha/numeric.

3. Purpose: These codes are locally assigned and entered into the Stock Location Group Table (Table Number 04) to define the basic work areas for the consolidation of Shipment Units and processing of related documentation. It relates the first, first and second, or first, second, and third positions of the Physical Location Codes (appendix A-59) which may be consolidated into a single Shipment Unit. Code X and numeric location group codes will be assigned uniformly throughout DLA to identify mechanized complexes. Code X or numeric codes will not be assigned to Warehouse Area Codes XXX when loading the Stock Location Group Code Table.

APPENDIX A-57

INVALID/VALID CUSTOMER COMPLAINT CODES

1. Number of characters: One.

2. Type of Code: Alpha.

3. Explanation: If during the investigation of a customer complaint it was determined an error was not made by the reporting depot, then this code will be entered to the record reflecting the results of the investigation.

4. Invalid Customer Complaint Codes are assigned as follows:

CODE	EXPLANATION
A	Not shipped by this depot.
B	Two MROs received and processed.
C	NSN Change authorized by center.
D	Nonpotency dated item.
E	Materiel is serviceable as procured.
F	Center procurement error.
G	Markings are IAW current regulations.
H	Price adjustment requested.
I	Signature for materiel on file.
J	Shortage shipped separate shipment.
K	Duplicate of previous complaint.
L	Partial cancellation processed.
M	Cancellation processed.
N	Warehouse denial processed.
O	Overshipment processed.
P	Undershipment processed.
Q	Rough Handling by Carrier.

CODE	EXPLANATION
R	Shipped condition code directed by MRO.
S	Shipped quantity directed by MRO.
T	Shipped NSN directed by MRO.
Z	Other.

5. Valid Customer Complaint Code is assigned as follows:

CODE	EXPLANATION
VV	Depot Accepts Responsibility of the Customer Complaint.

APPENDIX A-58

TYPE OF LOCATION CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. The Type of Location Code:

a. Is usually computer-assigned based on data in the input which establishes a Locator Subrecord. The third digit of the Type of Storage Code (appendix A-45) indicates that a bin or bulk location is to be assigned.

b. May be manually assigned when management personnel determines that stock in particular location should be utilized prior to other similar stock.

c. Is entered in each Item Locator Subrecord to indicate order of selection and printing on each MRO of the appropriate bin and/or bulk location from which stock is to be picked. For all Subrecords either the Date of Pack, if available, will be included or, if not available, the Date of Establishment of the record will be inserted. Item Subrecords bearing the same Type of Location Code will be sequenced by the date with oldest date being utilized ahead of others.

4. The following codes are assigned:

CODE	DEFINITION
A	Manually assigned code to indicate bin locations of stock to be used prior to stock in any Code B locations.
B	Computer assigned code to indicate bin locations of stock.
K	Manually assigned code to indicate bulk locations of stock to be used prior to stock in any Code L locations.
L	Computer assigned code to indicate bulk locations of stock. Will not be assigned to area code O bulk storage - MMHS.
1	Computer assigned code for bin locations reserved for Due-Ins based on Prepositioned Materiel Receipt Card. This code enables the computer to bypass these locations in processing MROs and in selecting samples for inventory and in location reconciliation.
2	Computer assigned code for bulk locations reserved in mechanized materiel handling area.

APPENDIX A-59

PHYSICAL LOCATION CODES

1. Number of characters: Nine or twelve.

2. Type of code: Alpha/numeric.

3. These codes are utilized in the Item Locator Record, Locator Availability Record, and in the storage area to physically identify individual storage location.

4. Codes are assigned as follows:

CODE	DEFINITION
Area 1st Position Alpha	The first digit is alpha and may represent a group of structure such as a floor. Alpha O is reserved for single building or warehouse, a shed, or a part of a structure such as a floor. Alpha O is reserved for use in bulk mechanized complex at DDMP.
Station 2nd & 3rd Positions Numeric	The second and third digits are numeric and are used to identify a station within an area. These digits may be used to identify stock picking stations, stations for receipt of materiel for stowing, picking, stations, floors of a building, sections of a warehouse, a building within an area. Collection or assembly stations or drop-off stations in mechanized warehouse system may also be identified.
Aisle or Row 4th and 5th Numeric	The fourth and fifth digits are numeric and are used to identify aisles or rows within a station. An individual numbering system is utilized within each station.
Segment If nine characters: Position 6 and 7. If twelve characters: Position 6, 7 and 8.	This field identifies the segments within an aisle or row. A segment may be a short lot, stack, rack, bin, or a portion of a rack or bin. Segments are numbered serially within a row with the odd numbers on the left and the even numbers on the right. Assignment is based on direction of flow as shown in examples. Under this method, picking instruments are computer sequenced by segments within an aisle or row enabling picking on both sides of an aisle or row during a single traverse.

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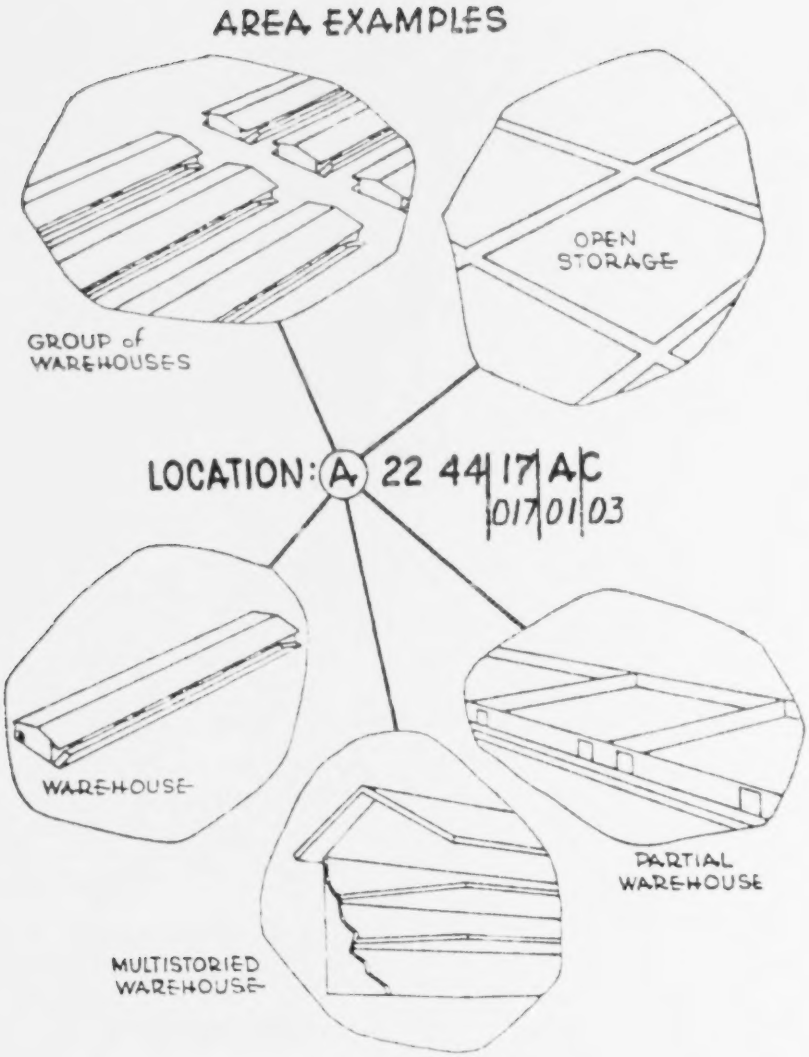
CODE	DEFINITION
Level If nine characters: Position 8, alpha*. If twelve characters: Position 9 and 10 numeric.	This field represents the level within segments.
Compartment If nine characters: Position 9, alpha/numeric 6. If twelve characters: Position 11 and 12 numeric.	The last field represents the compartment within the segment level.

*Not applicable in bulk storage situations. See paragraph 6 below.

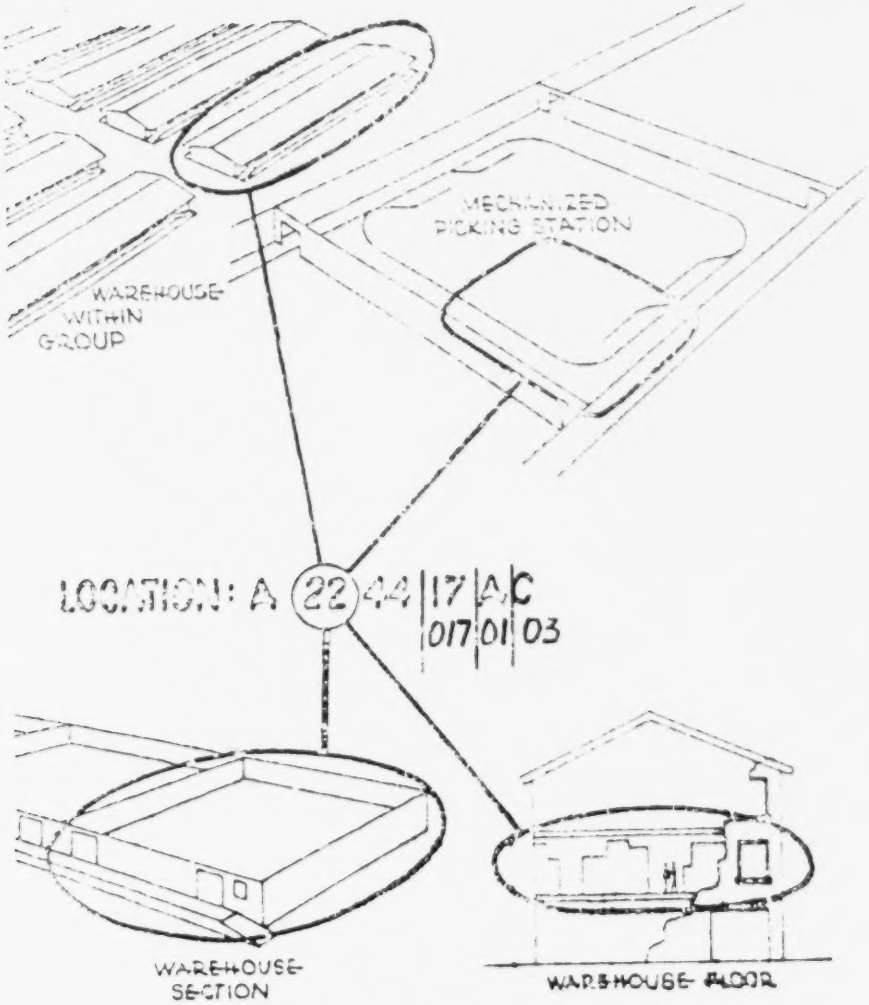
5. Criteria for the sequential assignment of an aisle or row and segment designators is critical inasmuch as it determines the amount of physical movement required in receipt, stowing, and stock picking operations. The assignment of locations must provide for the orderly picking of stock without returning to an area previously traversed.

6. In bulk storage situations, locally significant alpha codes may be applied in position 8 or 9 of the Physical Location Code to identify the month and year of the date of packs for shelf-life items or DICOMSS Cycle Code. When the level and compartment, date of packs, or Cycle Codes are not applicable, fill with the letters AA.

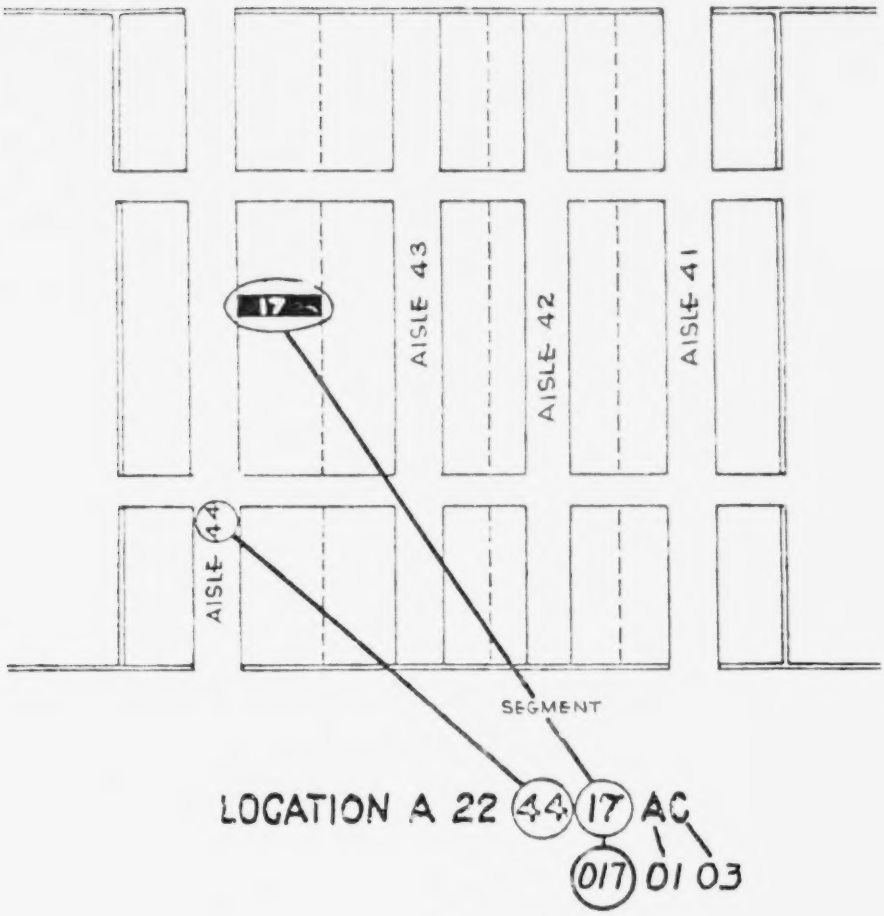
7. Examples are shown on the following pages.


AREA EXAMPLES
GROUP of WAREHOUSES
OPEN STORAGE
LOCATION: A 22 44 17 AC
017 01 03
WAREHOUSE
PARTIAL WAREHOUSE
MULTISTORIED WAREHOUSE

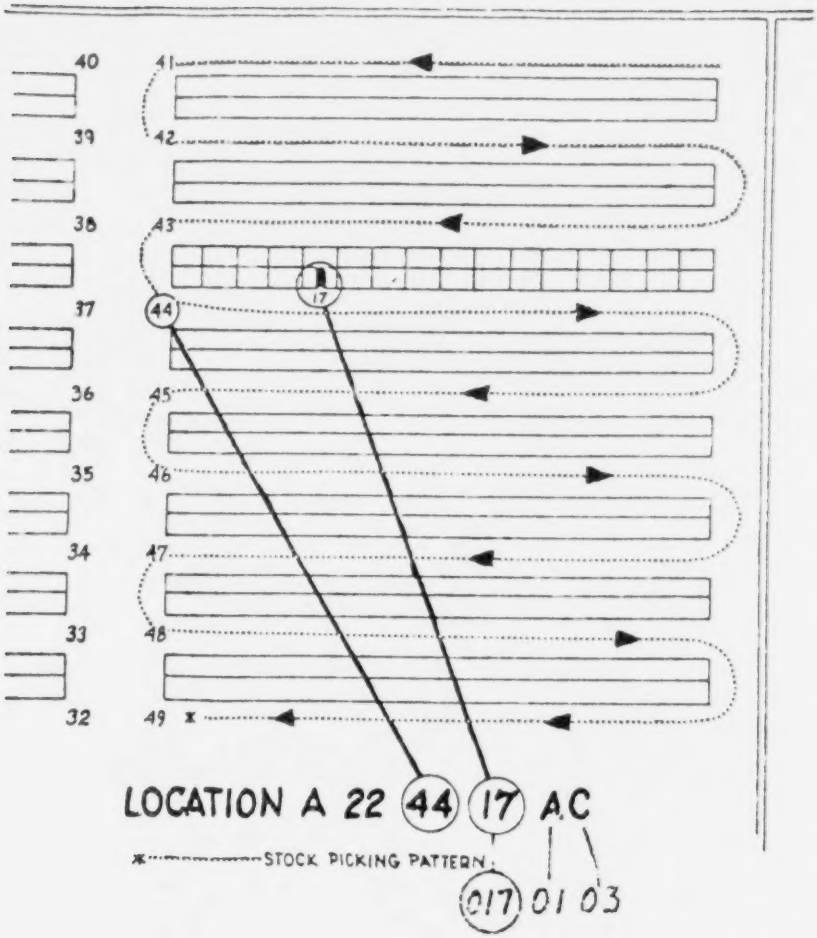
STATION EXAMPLES



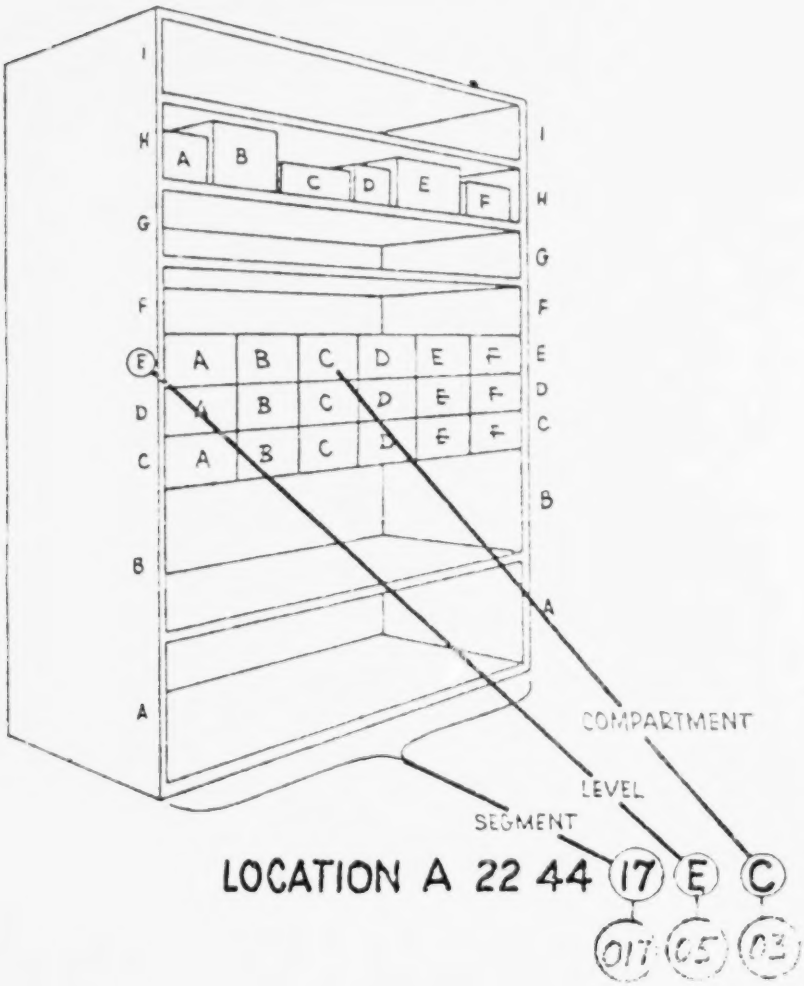
AISLES and SEGMENTS
BULK STORAGE



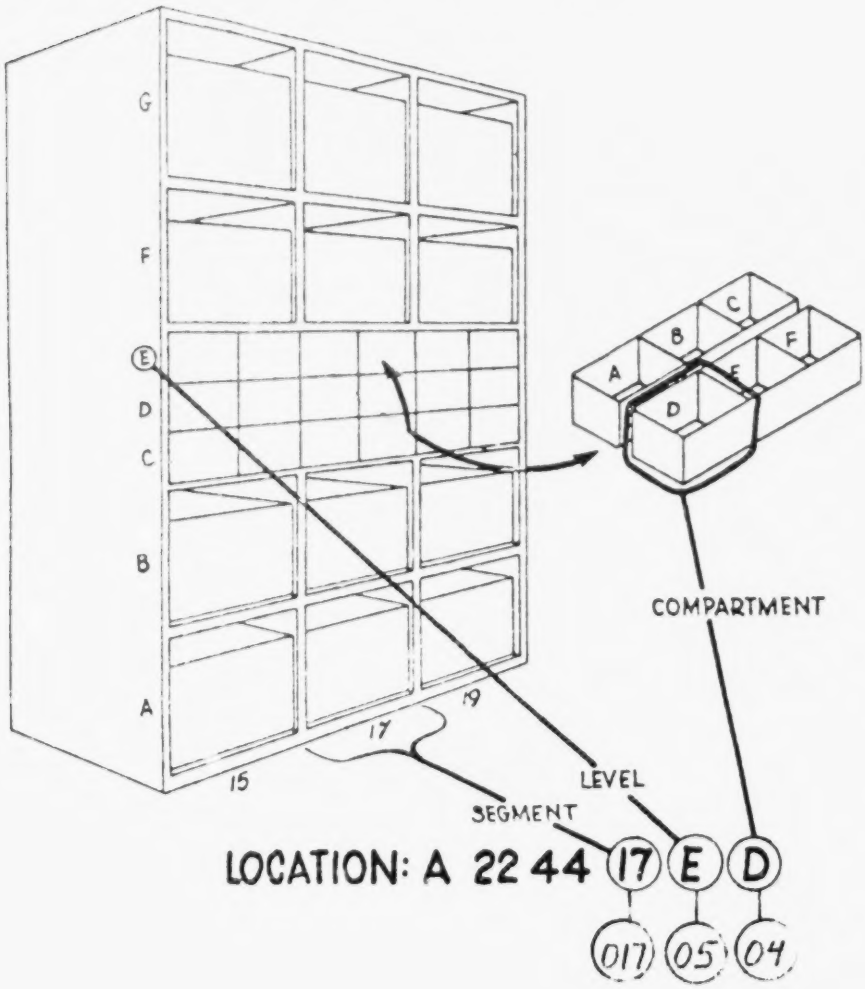
AISLES and SEGMENTS
BIN STORAGE



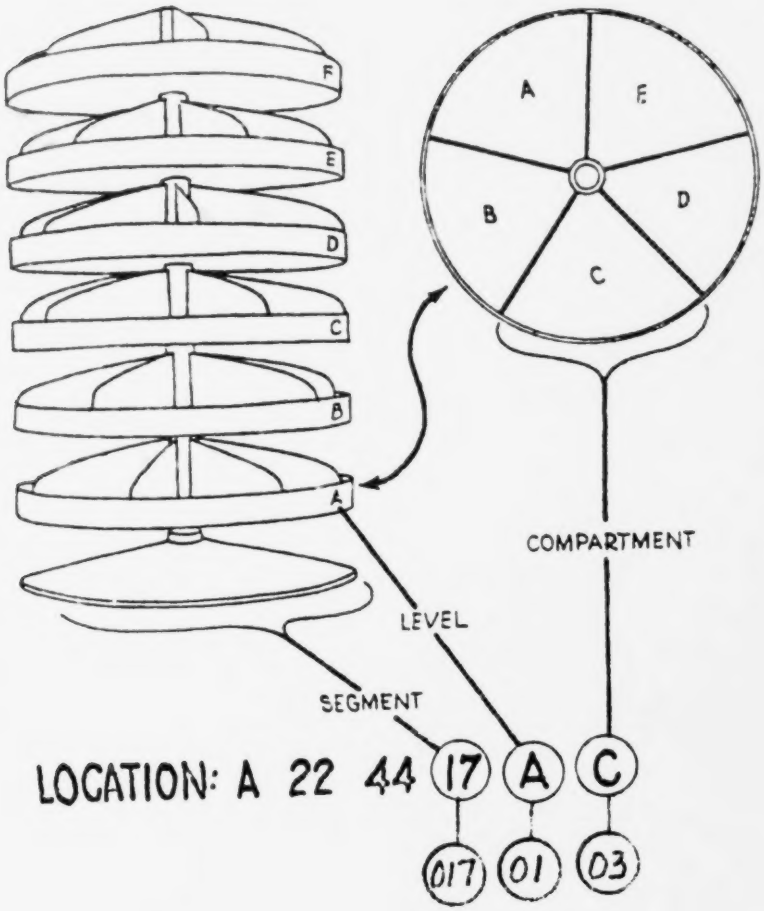
SEGMENT-LEVEL-COMPARTMENT BIN STORAGE



SEGMENT-LEVEL-COMPARTMENT DIVIDED BIN STORAGE



SEGMENT-LEVEL-COMPARTMENT ROTO-BIN STORAGE



APPENDIX A-60

SHIPMENT UNIT LINE ITEM STATUS CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. These codes are computer assigned and depict the current processing status of the line item in the Shipment Unit File.

4. The following codes are assigned:

CODE	STATUS
0	DD Form 1348-1 prepared, no action reported.
1	Offered to Transportation.
3	Part of line item has been reported as shipped.
4	Shipment has been reported to the DSC as completed (ARO).
9	Quantity has been canceled or denied.

5. References:

a. Chapter 60.

b. Appendix F-40, Shipment Unit Line Item Inquiry Answer.

APPENDIX A-61

DEPMEDS COMPATIBILITY GROUP CODES

1. Number of characters: One.

2. Type of Code: Alphabetic.

3. Explanation: This code is computed based on an analysis of the Physical Security Code, the Hazardous Storage Compatibility Code, the Special Requirement Code and the Type of Cargo Code. The purpose of this code is to identify materiel having similar special handling requirements so that they can be grouped together for review.

4. The following codes and corresponding group names are assigned. The group names will be printed as titles on output products:

CODE	NAME
A	Classified Materiel
B	Controlled Substance
C	Pilferable
D	Flammable/Combustible
E	Corrosive Acid
F	Corrosive
G	Reactive Chemical
H	Toxic Chemical
I	Etiologic Agent
J	Radioactive
K	Explosive
L	Pesticide/Herbicide
M	Compressed Gas
N	Multiple Hazardous
O	Irritant
P	Subject to Damage by Freezing
Q	Subject to Damage from Heat
R	Refrigeration Required
S	Poison
T	Magnetic
U	Miscellaneous Hazard
V	Temperature Controlled - 50-86 C
W	Temperature Controlled - below zero C
X	Temperature Controlled - 2-8 C
Z	General Cargo

5. Logic for determination of the Compatibility Group Code is contained in appendix D-214.

APPENDIX A-62

LOCATION SURVEY CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes are utilized in the Location Survey Request Cards, appendices B-77 and B-78, to specify type of survey.

4. The following codes are assigned:

CODE	DEFINITION
C	Complete Location Survey. A location survey card will be furnished for each location within the established parameter.
L	Complete Location Survey. A location survey listing, appendix F-152, will be furnished for parameters requested.
S	Sample Location Survey for sample size indicated. Cards provided.
P	Sample Location Survey for sample size indicated. Listing furnished.

APPENDIX A-63

MAJOR SORT GROUPING (DD FORM 1348-1) CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: This code identifies major groupings of DD Forms 1348-1. All codes, except the optional codes of D, E, H, J, I, R, S and T, are assigned by the computer. It will appear on the DD Form 1348-1 in the extreme right-hand margin, on the same line as the first line of the Parcel Post address.

4. The following codes are assigned:

a. IPG I and II MROs

CODE	DESCRIPTION
A	Walk-thru MROs.
B	No Location MROs.
C	No Address MROs, includes Grant Aid and FMS.
E	IPG I & II MROs with N-E in pos. 62 (NMCS) (ANMCS).
F	MROs with A, S or X in pos. 62 (Extended RDDs).
G	Special Projects.
H	RDD 999.
K	FMS MROs.
L	Normal MROs, includes Grant Aid (See *).
*R	Grant Aid MROs (Optional - Table 04).
*S	Hazardous Materiel MROs (Optional - Table 04).
**T	FMS Duplicates (Optional - Table 04).
U	Locally Generated DRO's from Receiving or Storage.
V	DEPMEDS Major Assembly Issues for Completed Sets.

b. IPG III MROs

CODE	DESCRIPTION
A	Exception MROs/DROs and DROs that do not contain a DEMIL Code.
B	No Location MROs/DROs.
C	No Address MROs, includes Grant Aid and FMS.
D	Multiple sets of DD Forms 1348-1.
G	Special Projects.
*I	MROs Released from Inventory (Optional - Table 04).
J	MROs under inventory.
K	FMS MROs.
L	Normal MROs, includes Grant Aid (See *).
M	Normal DROs.
N	DICOMSS MROs.
P	IPE MROs.
Q	Stock Segregation Notices.
*R	Grant Aid MROs (Optional - Table 04).
*S	Hazardous Materiel MROs (Optional - Table 04).
**T	FMS Duplicate (Optional - Table 04).
U	Locally Generated DRO's from Receiving or Storage.
V	DEPMEDS Major Assembly Issues for Completed Sets.

*If the option is envoked, these sort groups encompass the Inventory, Grant Aid and Hazardous MROs previously included in Sort Group Code L.

**If the option is envoked, this sort group encompasses the FMS Duplicate DD Form 1348-1 previously included in Sort Group Code K.

APPENDIX A-64

DELAYED SHIPMENT REASON CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Field Position: 19.

4. Purpose: This code is locally assigned and entered in the MPO Control/ Status Request Card (appendix B-99) and the Shipment Unit Completion Card (appendix B-101) to indicate the reason for which a shipment unit or line item is being delayed in storage.

5. The assignment of Delayed Shipment Reason Code U in pos. 19, (appendix B-99) will allow a line to be extracted and still allow all remaining lines in the shipment unit to be offered with input of (appendix B-101, DIC ZBP).

6. Type of Hold Codes and applicable definitions (appendix A-21) may not be duplicated.

7. The following codes are assigned:

CODE	REASON
U (DLA Assigned)	Offer all lines in shipment unit even though 1 or more lines have been extracted. Extracted lines remain open in shipment unit file until subsequent ZBM/ZEN is processed.

8. Reference: Chapter 60.

APPENDIX A-65

SPECIAL INSTRUCTIONS INDICATOR CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: The Special Instructions Indicator (SII) is used in the Military Assistance Program Address Directory (MAPAD) when an address requires additional information for proper use (i.e., exceptions). When applicable the special instructions will be included in the introduction to the appropriate Country Address Listing, DoD 5105.38-D, MAPAD.

CODE	SPECIAL INSTRUCTIONS
A	Shipping depot will ship materiel and send related documentation to the nearest freight forwarder.
B	Use of international parcel post of international air mail not desired for materiel shipments. All shipments will be made via Military Airlift Command.
C	Address is classified; refer to country introduction instructions.
D	Documentation will be transmitted by air mail or by electrical transmissions.
E	Shipments over 20,000 pounds obtain routing instructions from TAC 3 address. Shipments less than 20,000 pounds require manual review for determination of routing instructions.
S	Special instructions involve use of clear text statement or multiple instructions. Refer to country introductory remarks.

APPENDIX A-66

SEQUENCE OPTION FOR DLA FORM 674 AND DD FORM 1387

1. Number of characters: One.

2. Type of code: Numeric.

3. Explanation: These codes are locally assigned and entered in the table and Control File to provide the DS&T the option of selecting the order in which the Shipment Planning Worksheet, DLA Form 674 and the Freight Stencil for DD Form 1387 are sequenced for a particular Stock Location Group Code (Warehouse Area) appendix A-56. Option 5 provides for straight shipment unit sequence without regard to Stock Location Group Code.

4. The following codes are assigned:

OPTION CODE	DLA FORM 674 AND DD FORM 1387 SEQUENCE
1	Physical Location Code.
2	Shipment Unit Number (within SLGC).
3	a. For multiline shipment units sequence by Batch and Control Number.
	b. For single line shipment units sequence by Physical Location Code.
4	a. For multiline shipment units sequence by Batch and Control Number.
	b. Single line sequence in Shipment Unit Number.
5	Shipment Unit Number (not by SLGC).

APPENDIX A-67

FSC ASSIGNMENT OF DATA BANK MAINTENANCE

The following classes are assigned to designated prime depots for maintenance of data in the MOWASP Central Data Bank:

CLASS	DSC	PDD
1005	C	C
1010	C	C
1015	C	C
1020	C	C
1025	C	C
1030	C	C
1040	G	R
1055	G	R
1080	G	R
1090	G	R
1095	C	C
1210	E	U
1220	E	U
1240	E	U
1260	E	U
1265	E	U
1270	E	U
1280	E	U
1285	E	U
1290	E	U
1420	E	U
1430	E	U
1440	E	U
1450	C	C
1560	I	M
1610	C	C
1615	C	C
1620	C	C
1630	C	C
1650	C	C
1660*	M	A
1670	I	M
1680	I	M
1730	C	C
1740	C	C
2010	C	C
2020	I	M
2030	I	M
2040	I	M
2050	G	R
2090	G	R
2230	C	C
2240	C	C

CLASS	DSC	PDD
2250	C	C
2410	C	C
2420	C	C
2510	C	U
2520	C	U
2530	C	U
2540	C	U
2590	C	U
2620	C	C
2805	C	U
2810	I	M
2815	C	U
2820	C	C
2825	C	C
2830	C	C
2835	I	M
2840	I	M
2845	I	M
2850	C	U
2895	C	U
2910	C	U
2915	I	M
2920	C	U
2925	I	M
2930	C	U
2935	I	M
2940	C	U
2945	I	M
2950	I	M
2990	C	U
2995	I	M
3010	C	C
3020	C	C
3030	C	C
3040	C	C
3110	I	U
3120	I	U
3130	I	U
3210	G	R
3220	G	R
3230	G	R
3405	G	R
3408	G	R
3410	G	R
3411	G	R
3412	G	R
3413	G	R
3414	G	R
3415	G	R
3416	G	R

CLASS	DSC	PDD
3417	G	R
3418	G	R
3419	G	R
3422	G	R
3424	G	R
3426	G	R
3431	G	R
3432	G	R
3433	G	R
3436	G	R
3438	G	R
3439	G	R
3441	G	R
3442	G	R
3443	G	R
3444	G	R
3445	G	R
3446	G	R
3447	G	R
3448	G	R
3449	G	R
3450	G	R
3455	G	R
3456	G	R
3460	G	R
3461	G	R
3465	G	R
3470	G	R
3510	G	R
3520	G	R
3530	G	R
3540	M	A
3590	M	A
3605	G	R
3610	G	R
3611	G	R
3615	G	R
3620	G	R
3625	G	R
3630	G	R
3635	G	R
3640	G	R
3645	G	R
3650	G	R
3655	G	R
3660	G	R
3670	G	R
3680	G	R
3685	G	R
3693	G	R

CLASS	DSC	PDD
3694	G	R
3695	G	R
3710	C	C
3720	C	C
3730	C	C
3740	C	C
3760	C	C
3770	C	C
3805	C	C
3810	C	C
3815	C	C
3820	C	C
3825	C	C
3830	C	C
3835	C	C
3895	C	C
3910	C	C
3915	C	C
3920	G	R
3930	C	C
3940	I	M
3950	C	C
3960	C	C
3990	G	R
4010	I	M
4020	I	M
4030	I	U
4110	G	R
4120	G	R
4130	G	R
4140	G	R
4210	C	C
4220	C	C
4230	G	R
4240	G	R
4310	C	C
4320	C	C
4330	C	C
4410*	M	A
4420	C	C
4430	C	C
4440	C	C
4460	C	C
4510	C	C
4520	C	C
4530	C	C
4540	C	C
4610	C	C
4620	C	C
4630	C	C

CLASS	DSC	PDD
4710	C	M
4720	C	M
4730	C	M
4810	C	C
4820	C	C
4910	C	C
4920	G	R
4925	G	R
4930	C	C
4931	E	U
4933	G	R
4935	E	U
4940*	M	A
5110*	M	A
5120*	M	A
5130*	M	A
5210*	M	A
5220	G	R
5305	I	U
5306	I	U
5307	I	U
5310	I	U
5313*	M	A
5315	I	U
5320	I	U
5325	I	U
5330	I	U
5335	I	M
5340	I	U
5345*	M	A
5350*	M	A
5355	I	U
5360	I	U
5365	I	U
5410	C	C
5411	C	C
5420*	C	C
5430	C	C
5440	C	C
5445*	E	U
5450	C	C
5510	C	C
5520	C	C
5530	C	C
5610*	C	C
5660	C	C
5680*	C	C
5805	E	U
5815	E	U
5820	E	U

CLASS	DSC	PDD
5821	E	U
5825	E	U
5826	E	U
5830	E	U
5831	E	U
5835	E	U
5840	E	U
5841	E	U
5845	E	U
5850	E	U
5855	E	U
5860	E	U
5865	E	U
5895	E	U
5905	E	U
5910	E	U
5915	E	U
5920	E	U
5925	E	U
5930	E	U
5935	E	U
5940	G	R
5945	E	U
5950	E	U
5955	E	U
5960	E	U
5961	E	U
5962	E	U
5963	E	U
5965	E	U
5970	G	R
5975	G	R
5977	G	R
5985	E	U
5990	E	U
5995	G	R
5999	E	U
6010	E	U
6015	E	U
6020	E	U
6030	E	U
6060	E	U
6070	E	U
6080	E	U
6105	G	R
6110	G	R
6115	G	R
6120	G	R
6125	G	R
6130	G	R

CLASS	DSC	PDD
6135	G	R
6140	G	R
6145	I	U
6150	G	R
6210	G	R
6220	G	R
6230	G	R
6240	G	R
6250	G	R
6260	G	R
6310	G	R
6320	G	R
6330	G	R
6340	G	R
6350	G	R
6505	M	A
6508	M	A
6510	M	A
6515	M	A
6520	M	A
6525	M	A
6530	M	A
6532	M	A
6540	M	A
6545	M	A
6550	M	A
6605	G	R
6610	G	R
6615	G	R
6620	G	R
6625	E	U
6630	M	A
6635	G	R
6640	M	A
6645	G	R
6650*	M	A
6655	G	R
6660	G	R
6665*	M	A
6670	G	R
6675	G	R
6680	G	R
6685	G	R
6695	G	R
6710	G	R
6720	G	R
6730	G	R
6740	G	R
6750	G	R
6760	G	R

CLASS	DSC	PDD
6770	G	R
6780	G	R
6810	G	R
6820	G	R
6830	G	R
6840	G	R
6850	G	R
6910*	M	A
6920	G	R
6930	G	R
6940	G	R
7010	E	U
7020	E	U
7021	E	U
7025	E	U
7030	E	U
7035	E	U
7040	E	U
7045	E	U
7050	E	U
7105*	G	R
7110*	G	R
7125*	G	R
7195*	G	R
7210	T	U
7240*	G	R
7290*	M	A
7310	G	R
7320	G	R
7330*	G	R
7340*	G	R
7350*	G	R
7360	G	R
7450	G	R
7460*	M	A
7510*	M	A
7520*	M	A
7530*	G	R
7540	G	R
7610	G	R
7630	G	R
7640	G	R
7650	G	R
7660	G	R
7670	G	R
7690	G	R
7910*	M	A
7920*	M	A
8040*	M	A
8105*	G	R

CLASS	DSC	PDD
8110	G	R
8115*	G	R
8120	G	R
8125	G	R
8130	G	R
8135*	M	A
8140	G	R
8145	G	R
8305	T	U
8310	T	U
8315	T	U
8320	T	U
8325	T	U
8330	T	U
8335	T	U
8340	T	U
8345	T	U
8405	T	U
8410	T	U
8415	T	U
8420	T	U
8425	T	U
8430	T	U
8435	T	U
8440	T	U
8445	T	U
8450	T	U
8455	T	U
8460	T	U
8465	T	U
8470	T	U
8510*	M	A
8530*	M	A
8540*	M	A
8810	S	B
8820	M	A
8905	S	B
8910	S	B
8915	S	B
8920	S	B
8925	S	B
8930	S	B
8935	S	B
8940	S	B
8945	S	B
8950	S	B
8955	S	B
8960	S	B
8965	S	B
8970	S	B

CLASS	DSC	PDD
8975	S	B
9110	G	R
9130	G	R
9140	G	R
9150	G	R
9160	G	R
9310*	G	R
9320	G	R
9330	G	R
9340	G	R
9350	G	R
9390	G	R
9410	M	A
9420	T	U
9430	T	U
9440	G	R
9450	G	R
9505	I	M
9510	I	M
9515	I	M
9520	I	M
9525	I	M
9530	I	M
9535	I	M
9540	I	M
9545	I	M
9610	I	M
9620	I	M
9630	I	M
9640	I	M
9650	I	M
9660	I	M
9670	I	M
9680	I	M
9905*	G	R
9925	G	R
9930	G	R
9999	G	R

NOTE 1: *These classes are not assigned to DLA. However, DLA manages one or more items in each class on an exception basis. Only those items managed by a DSC are carried in the MOWASP Data Bank. When S9M conflicts in any of these classes with S9C or S9G, then medical is coded as the exception manager as in any other DLA assigned class.

NOTE 2: A - DDMP
B - DDTC
C - DCSC
E - DESC
M - DDMT
R - DGSC
U - DDOU

NOTE 3: *The PDD Code is the second position of the depot RIC and DSC Code is the third position of the RIC. The RIC of the Central Data Bank is SAB.

APPENDIX A-68

TRANSPORTATION COMPATIBILITY CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: Transportation Compatibility Codes are used to identify materiel that can be shipped in one container for commissary items.

4. The following codes are assigned:

CODE	DEFINITION
A	Indicates item subject to contamination. Examples: Flour in bags, bakery products in cartons, edible commodities subject to infiltration.
B	Indicates item possessing the potential to contaminate Code A items. Example: Odors from cleaners containing ammonia.
C	General Cargo. Examples: Canned goods and household items.
*E	Subject to Damage by Freeze, contamination.
*F	Subject to Damage by Freeze, noncontamination.
G	Green Label.
H	Hazardous Items. No label required.
R	Red Label.
W	White Label.
Y	Yellow Label.

*Reference appendix B-66, part D, table 04 and appendix D-29, part D. Line items already in Commissary Workload Bank will not be effected by consolidation of codes E/B and F/C.

5. Reference: Chapter 20.

APPENDIX A-69

TRANSPORTATION DENSITY CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: Transportation Density Codes provide information concerning weight/cube density applicable to commissary items. Code X supports the MOFAST GBL preparation process.

4. The following codes are assigned:

CODE	DEFINITIONS
A	Indicates item having a weight/cube density of 00.00 to 15.00 pounds per cubic foot.
B	Indicates item having a weight/cube density of 15.01 to 35.00 pounds per cubic foot.
C	Indicates item having a weight/cube density of 35.01 or over pounds per cubic foot.
X	Identifies NMFCs which have a density application in the MOFAST system. The MOFAST process will compute the weight/cube density and select the proper freight description for use upon the Government Bill of Lading.

5. Reference: Chapter 20 for commissary items.

APPENDIX A-70

ITEM STATUS CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Explanation: These codes will be received from the Central Data Bank to reflect the status of the record and to identify those records that have missing data. Item Status Code will be reflected on replies from inquiries to the bank.

4. The following codes are assigned:

CODE	EXPLANATION
0	Record created by the DSC. Not yet validated or updated by the prime depot.
1	Record created as a result of an inquiry for data. Prime depot has been notified.
2	Record created or updated by prime depot but data still missing.
3	Recor created as a result of an inquiry for data. DAAS has been requested to furnish source of supply data in order to determine if the item is managed by DLA.
9	Record created or updated by prime depot and all mandatory fields contain data.

APPENDIX A-72

TYPE OF PACKAGE CODES

1. Number of characters: Two.

2. Type of code: Alphanumeric.

3. These codes are used:

a. To identify type of packages in a Shipment Unit.

b. Will be entered, when applicable, enclosed in parenthesis, in item 7 of SF 363 and/or item 9 of SF 361.

4. Codes are assigned as follows:

CODE	DEFINITION
BD	Bundle
BE	Bale
BG	Bag, burlap or cloth
BL	Barrel
BS	Basket
BX	Box
CA	Cabinet
CB	Carboy
CC	Household goods containers, wood, (Fed Spec. PPP-B-580)
CL	Coil
CM	Container, MAC ISO lightweight, 8x8x20 ft. air container
CN	Can
CO	Container, other than CC, CM, CU, CW, MW or MX
CR	Crate
CS	Case
CT	Carton
CU	Container, Navy cargo, transporter
CW	Container, Commercial highway lift (PTTC)
CY	Cylinder
DB	Dufflebag
DR	Drum
EC	Engine container
ED	Engine cradle or dolly
FK	Footlocker
HA	Hamper
KE	Keg
LS	Loose (not packaged)
MW	Multi Wall Container (formerly) referred to as triple wall or tri-wall secured or attached to pallet
MX	Mixed (more than one type of shipping container)
PC	Piece
PL	Pail
PT	Palletized Unit Load other than code MW

CODE	DEFINITION
RL	Reel
RO	Roll
RT	Roll-on/roll-off trailer
SA	Sack, paper
SB	Skid Box
SD	Skid
SH	Sheet
SL	Spool
SW	Suitcase
TB	Tub
TK	Trunk
TU	Tube
UX	Unitized (cargo on roll-on/roll-off vehicles is considered roll-on/roll off)
VC	Van Chassis
VE	Vehicle
VO	Vehicle in operating condition
VS	SEAVAN tote
WR	Wrapped
X_	Container. CONEX to be assigned as follows based on CONEX Numbers

CODE	CONTAINER SERIAL NOS.
X0	00001 to 99999
X1	100000 to 199999
X2	200000 to 299999
X3	300000 to 399999
X4	400000 to 499999
X5	500000 to 599999
X6	600000 to 699999
X7	700000 to 799999
X8	800000 to 899999
X9	900000 to 999999

Z_	Commercial SEAVAN
ZA	Loaded to Capacity by Ocean Carrier
ZB	Loaded to Capacity by Military Terminal
ZC	Loaded to Capacity by Military Shipping Activity
ZD	Loaded to Capacity by Commercial Supplier
Z3	Loaded to Less than Capacity by Military Activity
Z4	Loaded to Less than Capacity by Commercial Supplier
ZL	Loaded to Less than Capacity by Military Shipping Activity, Loading Completed by Commercial Supplier
ZM	Loaded to Less than Capacity by Commercial Supplier Loading completed by Military Terminal
ZT	Loaded to Less than Capacity by Military Shipping Activity, Loading Completed by Ocean Carrier.
ZU	Loaded to Less than Capacity by Commercial Supplier, Loading Completed by Ocean Carrier
ZZ	Empty Military (MILVAN) SEAVAN

APPENDIX A-73

TRANSACTION STATUS INDICATOR

1. Number of characters: One.

2. Type of code: Alpha.

3. Field Position: 80

4. Explanation: Identifies an acceptance alert, followup, or report transaction as to whether it is a corrected version of a previous transaction, or is a type of reply.

5. The following codes are assigned:

CODE	DEFINITION
A	Reply to a previous request.
C	Corrected transaction.
D	Interim reply.
E	Request for corrected transaction.

6. References

a. Appendix B-133, DIC PK5.

b. Appendix B-134, DIC PKN/PKP or ZKN/ZKP.

c. Appendix E-094 P, Manual Processing of Acceptance Reports.

APPENDIX A-74

SHIPMENT ACCEPTANCE DISCREPANCY EXPLANATION

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: The reason for the variance between the quantity documented as shipped and the quantity accepted.

4. The following codes are manually selected and mechanically assigned by the suspended Report Process.

CODE	DEFINITION
D	Documentation. Incomplete, improper, or without authority and which precludes acceptance.
E	Documentation. Shipment Number incomplete or missing but does not preclude acceptance.
M	Misdirected. Materiel addressed to wrong activity.
N	Nonconforming. Items do not conform to the contract specifications.
O	Overage. Quantity received in excess of quantity on shipping document.
S	Shortage. Quantity received less than quantity on shipping document.
T	Inadequate Technical Data. Missing, mutilated, or incomplete (includes warranty data).
U	Undelivered.
W	Wrong Item. Incorrect item received.
X	Damaged. Received in damaged condition.

5. Reference:

a. Appendix A-26, Receipt and Surveillance Discrepancy Codes.

b. Appendix B-134, Acceptance Report.

c. Appendix B-108, Processing Receipt Confirmation Cards.

APPENDIX A-75

SPECIAL CONTRACT PROVISIONS

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: The identification of certain contract provisions which require specialized attention. Selected clauses included in contracts which require special attention and handling.

4. The following codes are assigned:

CODE	DEFINITION
A	Liquidated damages.
B	Advance payments authorized.
C	Progress payments authorized.
D	Remittance address different from bid/offer address.
E	Administration of Government property anticipated.
F	First article/preproduction sample/laboratory test approval required.
G	Flight operations involved (aircraft acceptance).
H	Dangerous/hazardous materiel involved (safety clauses).
J	Anticipatory Government furnished facilities cost approval required.
K	Bond bailment (DPSC clothing contracts only).
L	Delivery schedules on maintenance contract requiring future definitization.
M	Formalized delivery schedules on maintenance contract unnecessary.
P	Delivery schedule required based upon delegation assignment and upon approval of first article.
Q	Contract schedule subline items not separately priced - withholding of billing and payment clause included.

5. Reference: Appendix B-133.

APPENDIX A-76

DATING TECHNIQUES

1. Number of characters: Five or seven.

2. Type of code: Alpha/numeric.

3. Explanation: To identify the type of date/time period configurations used in the MILSCAP processes.

4. The following codes are assigned:

a. Seven-digit date. "Date" is a notation which specifies a given day of the Gregorian year. This notation provides for the identification of the year, the month, and the day, in that sequence.

CODE	DEFINITION
Positions 1 and 2	A period of either 365 or 366 days of a century as defined by the Gregorian calendar (00 to 99).
Positions 3, 4, 5	One of the 12 parts into which a year is divided as defined by the Gregorian calendar, i.e.:

Jan-January	Jul-July
Feb-February	Aug-August
Mar-March	Sep-September
Apr-April	Oct-October
May-May	Nov-November
Jun-June	Dec-December

Positions 6 and 7	One of the 24-hour periods of a month as defined by the Gregorian calendar (01 to 31).

b. Five-digit year-month.

CODE	DEFINITION
Positions 1 and 2	Numeric year (01 through 99).
Positions 3, 4, 5	Alphabetic month abbreviation (as detailed above).

c. Five-digit month-day.

CODE	DEFINITION
Positions 1, 2, 3	Alphabetic month abbreviation (as detailed above).
Positions 3 and 4	Numeric day of month (01 through 31).

5. References

a. Appendix B-133.

b. Appendix B-134.

APPENDIX A-77

FUNCTIONAL ROUTING CODES

1. Number of characters: Two.

2. Type of code: Alpha and/or numeric.

3. Sources of code:

a. Table 01, appendix B-66, part A, for documents received from an outside source, and for local documentation for which no Functional Routing Code (FRC) keypunch column space is provided. Table limit is 148.

b. Local documentation for which card entry of FRC is provided in appendix B series formats.

4. Purpose: FRCs are locally assigned and used in conjunction with DICs to identify the action organizational element or individual. Table 01, DIC to FRC Table, of appendix B-66 is the medium for mechanical identification to single activities responsible for violation processing. When FRCs are not established in table 01, computer processes will perpetuate the FRC of the originator from each input card for subsequent printout. FRC AA is assigned to indicate no FRC available in table 01.

5. The MSO is responsible for assignment of FRCs and maintenance of table 01.

6. FRC ZZ is reserved for use by the DLA Auditor.

APPENDIX A-78

AREA SHIPPING CYCLE TABLE ROTATION CYCLE CODES

1. Number of characters: Three.

2. Type of code: Alpha.

3. These codes are used to identify the shipping rotation cycle for a geographical shipping area or subarea. The days of the week are used as the code to identify the day(s) of the week that MROs, for specific geographic shipping areas, are to be released for shipment processing.

4. Codes are assigned as follows:

CODE	EXPLANATION
MON	Monday
TUE	Tuesday
WED	Wednesday
THR	Thursday
FRI	Friday
SAT	Saturday
SUN	Sunday

APPENDIX A-79

EXPORT DESTINATION CODES

1. Number of characters: One.

2. Type of code: Alpha or numeric.

3. Explanation: These codes identify the major and subgroup areas for export consignees. The subgroup area codes correspond to the first position of the MILSTAMP Water POD Codes.

4. The following codes are assigned:

SUB	MAJOR	DESTINATION
A	2	North Atlantic
B	3	Canal Zone and Panama
C	3	Carribean
D	3	Middle America - West
E	3	South America - West
F	3	South America - East
G	3	Azores
H	4	British Isles
J	4	Northern Europe
K	6	West Mediterranean
L	6	East Mediterranean
M	6	West Africa
N	6	South and East Africa
P	6	Persian Gulf - Red Sea
Q	6	Burma - India
R	8	China Sea
S	8	Phillipines
T	7	Central Pacific Islands
U	7	Korea, Japan, Ryuku, and Bonin Islands
V	8	Australia, New Zealand and Coral Sea
W	8	South Pacific Islands
X	5	Hawaii
Y	1	North Pacific and Northwest Arctic
Z	8	Antartica

APPENDIX A-80

STATE CODES

1. Number of characters: Two.

2. Type of code: Alpha.

3. Explanation: This code identifies the first level geopolitical entity division of the United States of America.

4. The following codes are assigned:

STATE	CODE	STATE	CODE
Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Colorado	CO	New Jersey	NJ
Connecticut	CT	New Mexico	NM
Delaware	DE	New York	NY
District of Columbia	DC	North Carolina	NC
Florida	FL	North Dakota	ND
Georgia	GA	Ohio	OH
Hawaii	HI	Oklahoma	OK
Idaho	ID	Oregon	OR
Illinois	IL	Pennsylvania	PA
Indiana	IN	Rhode Island	RI
Iowa	IA	South Carolina	SC
Kansas	KS	South Dakota	SD
Kentucky	KY	Tennessee	TN
Louisiana	LA	Texas	TX
Maine	ME	Utah	UT
Maryland	MD	Vermont	VT
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MN	West Virginia	WV
Mississippi	MS	Wisconsin	WI
		Wyoming	WY

APPENDIX A-81

SPECIAL REQUIREMENT CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. Explanation: These codes are used in the locator basic record to indicate special characteristics of an item to be used during the receiving, storage, and shipping actions. Items with codes marked with an asterisk will not be consolidated into the same shipment unit with items having like or unlike codes; other items may be consolidated with items having like codes.

4. The following codes are assigned:

CODE	DEFINITION
A*	Radioactive.
B	No-Go Parcel Post.
C	Glycerin.
D	Unassigned.
E	Sensitive Electronics.
F	Unassigned.
G	Unassigned.
H	Subject to damage from heat, over 40 degrees C (104 degrees F).
I	Unassigned.
J	Characteristics require freight movement.
K	55 gallon drums.
L	Compressed gas cylinders.
M	Precious metals.
N	Unassigned.
O	Unassigned.
P	Unassigned.
Q	Subject to damage from freezing.

CODE	DEFINITION
R	Unassigned.
S	Security cage.
T	JAN Class S Material.
U	Hazardous/Refrigerated items eligble for UPS Surface Shipment.
V	Inspect before shipment.
W	Consumable alcoholic items.
X	Unassigned.
Y	Unassigned.
Z	No code applicable.
0	Narcotics.
1	Unassigned.
2	Fragile label.
3	Refrigeration, 2 to 8 degrees C (36 degrees to 46 degrees F) may be out of refrigeration for specified periods of time during shipment.
4	Refrigerated/flammable.
5	Constant Refrigerated - 2 degrees to 8 degrees C, (36 degrees to 46 degrees F) water ice required during shipment.
6	Freeze - below 0 degrees C (32 degrees F).
7	Unassigned.
8	Unassigned.
9	Temperature controlled (50 degrees to 86 degrees F). Storage only.

*Do not consolidate items having these codes with items having like or unlike codes.

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
AS	Quantity Invalid or Blank	A5_, A2_, DU_, DW_, DZC, DZD, D8_, D9_, CR5, A5J, CKE, ZAC, ZAD, ZBF, ZBM, ZC0, ZC6, ZEN, CJW, AF6, ZC9, ZEW, ZHW, ZDA, ZUM, ZV_, ZW_, ZX_, AFJ, DAC, AC6, ZY_, ZZ_, ZZJ, ZZR, ZZ9, PK5, ZKN, AK6, DKA, ZKP, CC_, C2D, C2G, C2H, Z2D, Z2G, ACJ, AG7, Z2H
AU	Signal Code Invalid or Blank	A5_, A2_, C5A, C5E, C47, C55, ZZ_, ZZ9, A5J, CJW, AK3
AW	Management Code Invalid	A5_, C5A, C5E, C47, C55, ZAC, ZC0, ZAV, ZAX, ZC9, ZV_, ZW_, ZX_, ZY_, ZZ_, ZZR, ZZ9, DKA, A5J, ZAS, ZAW, CJW, C51, C54, C5D, DAC
AY	Stock Number	A5_, CBC, CD_, CKB, CKC, CKD, CKE, CC_, C51, C54, CKH, CKK, CK6, CMC, CMD, CML, CMM, C5D, A5J, DAC, CMR, DXA, DXB, C5A, C5E, C47, C55, ZVP, Z8H, ZAT, DJA, DU_, DW_, DZC, DZD, DZJ, D8_, ZUX, ZCR, ZEJ, D9_, ZAC, ZAD, ZAN, ZAS, ZBA, ZBC, ZC9, ZZQ, ZBD, ABF, ABH, ZBJ, ZBY, ZBZ, ZB1, ZVR, DKA, ZB0, ZB6, ZC0, ZC5, ZC6, ZEP, ZEW, CR5, CJW, ZHW, ZKA, ZUJ, ZUN, ZUT, ZV_, ZW_, ZX_, ZY_, ZZ_, ZZN, ZZ9, C2A, C2D, C2G, C2H, Z2A, Z2D, Z2G, Z2H
AZ	Suffix Code Invalid	DZC, DZD, D8_, D9_, ZAD, ZV_, ZW_, ZX_, ZY_, ZZR, C2G, C2H, Z2G, Z2H
B6	Parcel Post Zone Code Invalid	ZGP, ZYP
B8	Port Code (POE/POD) or Destination Code Invalid	ZEN, ZGP, ZYP, MA1, MA2, MA3, TA1, TA3, TA4
B9	Cross-Reference Stock Number on File Invalid	ZBA
BA	Offered/Shipped Quantity plus Quantity Denied is Greater than Open Balance	ZBM
BB	Submitted Value Matches File Value	ZEW

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
BJ	Supplementary Address Invalid	A5_, A2_, C5A, C5E, C47, C55, ZZ_, ZZ9, C51, C54, DU_, DW_, C2G, C2H, Z2G, Z2H, C5D, CJW
BK	DICOMSS Indicator	ZX_, ZV_, ZW_, ZY_
BO	Transportation Compatibility Code	ZBC, ZBD
BQ	Inventory Cutoff/Infloat Control Date Invalid	DJA, DJB, ZAS, ZAX, ZC6, ZKA, DKA, ZAW, CKE
C2	Adjustment Quantity More Than Open Balance	ZBM, C2G, C2H, Z2G, Z2H
C3	Adjustment Quantity does not Equal Open Balance - pos. 21-25 Blank	ZBM
C4	Quantity Offered/Shipped Plus Quantity Adjusted is Less Than Open Balance	ZBM
C5	Reversal Quantity Larger Than Quantity Offered/Shipped	ZBM
C6	No Matching Document in History File or Routing Identifier Code - From is Invalid	ZAQ
C7	Attempt to Close an Open History Record	ZAQ
CE	Rate Increase/Decrease Indicator not Blank or D	ZVH
CF	Action Code Invalid or Blank	CBC, CKK, TD2, ZAC, ZBA, ZBC, ZBD, ZBO, ZUN, ZBE, ZBJ, ZBL, ZBM, ZEH, ZEN, ZEU, ZB1, ZEV, ZGP, ZEW, ZUK, ZUQ, ZUR, ZZQ, ZZR, ZZS, ZUW, DAC, ZGR, CC_, CBL, GBM, C2A, C2B, C2C, ZBH, C2D, C2E, Z2A, Z2B, Z2C, Z2D, Z2E
CK	Type Pack Invalid	DU_, DW_, D8_, D9_, TBA, ZAC, ZAD, ZUP, ZBA, ZBF, ZBH, ZB6, ZV_, ZW_, ZX_, ZY_, DKA, DJA, ZAJ, ZZR, ZEJ, CKE, DAC
D4	SPLC Invalid	ZBL, ZGP, ZGR, ZYP, TA1, TA3, TA4
D6	Lot Contract Indicators Invalid	ZBA, ZC0, ZZS, ZC9

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
D7	Catalog Deletion Code Invalid	CBC, ZBC, ZBD
D8	Phrase Code D Requiring Manual Review	CMC, CMD, CML, CMM, CMR
D9	Control Number Invalid	ZEN, ZEW, ZV_, ZW_, ZX_, ZY_, ZZN, ZZQ, ZZR, ZZS, ZKN, ZKP, ZCR
DA	Stock Location Group Code Invalid	ZUG
DB	Remarks Field Blank	ZUM
DH	Priority Code Invalid	ZUG, ZUM
DW	Balance Received-No Count Card Produced	CKE
E2	ZEN Card with GS Action Code Entered for Shipment Unit or Line Item(s) not Totally Offered to Transportation	ZEN
E4	Duplicate TA_ Card	MA1, MA2, MA3, TA1, TA3, TA4
E5	Field that must have Data Contains Blanks	ZUK, ZUM, ZVH, ZV_, ZX_, ZW_, ZY_
E7	Attempted Reversal Action on Line Items not Offered/Shipped	ZBM
EK	Type of Physical Inventory/Transaction History Code or Inventory In-Process Code Invalid	DJA, ZAS, ZAX, ZCR, ZC6, ZKA, DKA, ZAV, CKE
EN	Stock Number Unmatched	ZC6, ZKA, ZUN, C2G, C2H
EV	Break Bulk Point Code Invalid	TA1, TA2
EX	Supplementary Procurement Instrument	DU_, DW_, ZB6, ZEW, ZV_, ZW_, ZX_, ZAC, ZBO, ZZR, PK5, ZKP, ZKN, CC_, ZB1, DAC
F2	Nomenclature Invalid	CBC, ZBC, ZBD
F3	Duplicate MRO/DRO to History File	ARO, A5J
F4	Shipment Action Against Closed History Record	(NO DIC, INTERNAL PROGRAM)
F6	Duplicate NIIN	ZPA

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
FU	Shipment Unit Line Item Number Blank	ZEN
GB	Type of Address Code Invalid or Blank	MA1, MA2, MA3, TA1, TA3, TA4, ZVD, ZVE, ZNZ, CVP
HB	Shelf-Life Code Invalid on Suspense File	CBC, CMC, CMD, CML, CMM, CMR, ZBC, CKK, CMN, ZBD, ZBJ, ZCO, C2D, Z2D, ZBH, ZC9
HD	Quantity in Input Transaction is Greater than the Quantity Remaining to be Cleared from Suspense File	ZAC
HE	Type of Survey Code Invalid or Blank	ZBG, ZBH, ZCO, ZC9, DAC, ZAC
HG	Type of Storage Code Invalid or Blank	ZBA, ZBH, ZBR, ZGN, ZUN, ZZS, ZCO, ZC9
HH	Date of Pack Invalid	ZBA, ZBH, ZB6, ZCO, ZZS, ZBB, Z09
HI	Another Line of this Address Violated. This Line Valid but Unprocessed. Reenter when Violated Line is Corrected	TA1, TA3, TA4, MA1, MA2, MA3
HO	Commodity Manager Code Invalid	CBC, CMC, CMD, CML, CMM, CMR, ZAX, ZAV, ZEJ, ZBC, ZBD, ZBJ, ZBY, ZBZ, ZC5, ZC6, CMN, ZEU, ZKA
HP	Actual/Estimated Acceptance Delivery Date Invalid	DU_, DW_, ZUR, PKN, ZKP, ZK5, CC_, C2G, C2H, Z2G, Z2H, DXA, DXB
HQ	Control Data Elements Unmatched	ZEW
HU	Unit Pack Invalid or Blank	ZBA, ZBH, ZZS, ZUN
HV	Type Location Code Invalid or Blank	ZBA, ZZ5
HW	Inspection Date Invalid	ZBA, ZBH, ZCO, ZZS, ZC9
HX	Total Weight Invalid	ZBL, ZBM, ZBP, ZEW, ZV_, ZW_, ZX_, ZY_, ZUN, ZZR, ZAW
HY	NMFC not numeric and/or Suffix not alpha or a change to an existing code not allowed	TD2, ZEH, ZVR

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
HZ	UFC and UFC Suffix Invalid	TD2
IA	LTL Rate Invalid or a change to existing code not allowed	CBC, ZBC, ZBD, ZVH, ZBE
IB	LCL Rate Invalid or a change to existing code not allowed	CBC, ZBC, ZBD
IC	Water Commodity Invalid or a change to existing code not allowed	CBC, ZBC, ZBD, CKK, C2D, Z2D
ID	Air Commodity Invalid or a change to existing code not allowed	CBC, ZBC, ZBD, C2D, Z2D
IE	Unit/Case Weight Invalid	CBC, ZBC, ZBD, CKK
IF	Unit/Case Cube Invalid	CBC, CKK, ZBC, ZBD
IG	NMFC not all Numeric or not all Blank	ZBC, ZBD, ZBE
IH	Termination Date Invalid or Blank	TA1, TA3, TA4
IJ	Special Pack Indicator Invalid	TA1, TA3, TA4
IK	Control List Indicator Invalid	TA1, TA3, TA4
IM	Date of Count Invalid or Blank	ZBF, ZKA, DKA
IO	Location Audit Parameter Blank	ZBG
IP	Low Parameter Exceeds High Parameter	ZBG, ZUR
IQ	Lot Size Invalid	ZAX, ZBG, ZAW
IS	Hazardous Storage Compatibility Code Invalid	CBB, CBC, ZBC, ZBD, C2D, Z2D
IT	Hazardous Storage Compatibility Code Incompatible with Variable Hazardous Storage Compatibility Code	CBB
IU	Shipment Unit Control Number Invalid	ZBM, ZBP, ZEN, PK5, ZKN, ZKP, ZV_, ZX_, ZW_, ZY_
IX	Number of Pieces Invalid	ZBM, ZBP

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
IY	Total Cube Invalid	ZBM, ZBP, ZUR
JA	Age Category Indicator Invalid	ZUG
JB	Mode of Shipment Invalid	ZBM
JD	Secondary Mode Code Invalid	ZEN
JE	Shipment Unit Line Item Number Invalid	ZBM, ZEN
JF	Geographical Area Code Invalid	ZBL, ZGP, ZGR, ZYP
JH	Man-Hours Invalid	ZBL, ZAW
JI	Line Items Invalid	ZBL, ZV_, ZX_, ZAD, ZZR, PK5, ZKN, DIL, ZB6, ZKP, CC_, ZEW, ZY_, ZW_
JJ	Warehouse Area Invalid	ZBL, ZV_, ZX_, ZW_, ZY_
JK	PDT Invalid	ZBL
JM	Date of Receipt Invalid	D8_, D9, ZAD, ZB6, ZEW, ZV_, ZW_, ZX_, ZY_, ZZR
JQ	Storage Intransit Code Invalid	CBC, ZBC, ZBD
JR	Air Cargo Dimension Invalid or change to existing code not allowed	CBC, ZBC, ZBD
JS	Geographical Subarea Code Invalid	ZGP, ZGR, ZYP
K8	Invalid Receipt Confirmation Format Processed	ZV_, ZW_, ZX_, ZY_
K9	Invalid Receipt Stow Notice	ZV_, ZW_, ZX_, ZY_, ZZS
KA	Input to Shipment Unit File Unmatched	ZBM, ZBP, ZEN
KB	Address File Identifier Invalid or Blank	MA1, MA2, MA3
KC	Freight Forwarder Location Code Invalid	MA1, MA2, MA3
KH	MAPAC Special Instructions Indicator Invalid	MA1, MA2, MA3

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
KJ	Cross-Reference MAPAC Not on File	MA1, MA2, MA3
KO	MAPAC Invalid or Blank	MA1, MA2, MA3
KQ	Quantity Offered/Shipped Less than Open Balance	ZBM
KS	Inventory Lot Number Unmatched	ZAS, ZCR
KV	No Matching IDC Record	ZCR, ZC6, ZKA, ZUX
KW	Date for Freight Description File Action Invalid	TD2
KX	Delayed Shipment Reason Code Invalid	ZUG
KY	Delete from Freight Description File Invalid	TD2, ZEH
KZ	Effective Date Invalid or Blank	CMC, CMD, CML, CMM, CMR, DZC, DZD, MA1, MA2, MA3, STA, STD, TA1, TA3, TA4, ZGP, ZGR, CMN, ZBG
LA	Transportation Hold Code Invalid	ZUG
LD	Detail Report Indicator Invalid	ZUG
LF	NMFC Suffix not Alpha or Blank	CBC, ZBC, ZBD, ZBE
LG	Duplicate Bill of Lading Number	ZEN
LH	Export Destination Code Invalid	ZEN
LI	State Code Invalid	ZEN, ZGP, ZGR, ZYP
LK	High FSC Parameter Invalid	ZAX, ZBJ, ZUK, ZAV
LP	No Matching Master Warehouse Locator Records - Stock Number and Location DO NOT Match Existing Record	CBC, ZBA, ZBC, ZBD, ZCO, ZUN, ZUT, ZC9
LR	Inventory Category Code Invalid	CBC, CK6, ZAX, ZBC, ZBD, ZEP, ZAV, CKE
LS	Special Requirements Code Invalid	CBC, ZBC, ZBD, C2D, Z2D
LU	Data Fields Blank	ZGP, ZGR

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
LW	AUTODIN Communications Routing Indicator Code Invalid or Blank	STA, STD, ZGP, ZGR
LX	Control Number Indicator Invalid	ZEN
LY	Address Code not on File	TA3, TA4, ZAB, ZGR, MA2, MA3, ZNZ ZGP, MA1, CVD, TA1, ZVP, ZVE
LZ	Bill of Lading Number Invalid or Blank	ZEN
MA	Lines not Ready to Ship	ZEN
MD	Coded Address Blank or Invalid	TA1, TA3, TA4, ZAB, ZAL, ZGP, ZGR, ZBL
MH	Option Code Invalid	ZUP
MK	Add Change/Delete Invalid	CBB, ZUQ
ML	Change/Deletion Unmatched	ZAC, ZAS, DAC
MM	Field Position 30-32 Contains 994	ZEN
MN	Ship Date is Less Than Preparation Date of GBL	ZEN
MW	Physical Security Code Invalid	CBC, CMC, CMD, CML, CMM, CMR, ZBC, CMN, ZBD, ZBJ, C2D, Z2D
MX	Decimal Locator Code Invalid	CMC, CMD, CML, CMM, CMR, C2D
MZ	Supply Status Code Invalid	AG6
OI	Location Parameters Invalid/Incomplete	ZBG, ZUK
OQ	Popularity Group Code Invalid	CBC, ZBC, ZBD, ZBJ, ZUJ, ZUK
PA	Descriptive Data Missing	TA1, TA3, TA4, MA1, MA2, MA3
PB	Card Code Invalid	TA1, TA3, TA4, ZNZ, ZYP, MA1, MA2, MA3
PU	Input Does not Match Record	AG6, ZBH, ZBR, ZBY, ZBZ, ZGN, ZUQ, ZBA, ZZN, ZBM, C2C, C2D, C2G, C2H
QA	Stock Number not DSC Managed	CBE, CKB, CKC, CKD, DK9, DJA
QK	MIS Element Number Invalid	ZUM

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
Q6	Attempt to Force Close a DRO or a Record with Cancellation Flag in the SU File	ZEN
RA	Card Sequence Number Invalid	C2A, C2D
RB	Estimated Cost Invalid	C2A
RC	Release Indicator/Reason for GBL Clearance Invalid	ZEN
RD	Build Directive Number Invalid	C2A, C2B, C2C, C2D, C2E, C2G, C2H
RE	Unmatched in Cumulative Register	A5_, ZZ_, ZZ9
RF	Unit Assembly Number Invalid	C2A
RG	Total Number of Assemblages Invalid	C2A
RH	Request Date Invalid or Blank	DJA
RI	Total Number of Component Data Records Invalid	C2A
RJ	Ship To Activity Address Code Invalid	C2A
RK	Assemblage Identification Number Invalid	C2B
RL	Assemblage Control Number Invalid	C2B
RM	Function/Group Code Invalid	C2C, C2D, C2G, C2H
RN	Subfunction Code Invalid	C2C, C2D
RO	Component Control Number Invalid	C2D
RP	Inspection Required Indicator Invalid	C2D
RQ	Measurement Quantity Invalid	C2D
RR	Unit of Issue Weight Invalid	C2D
RS	Unit of Issue Cube Invalid	C2D
RT	Position Alignment Code Invalid	C2D

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
RU	Container Number Invalid	C2D, C2E
RV	Pallet Number Invalid	C2E
RW	Shipping Document Sequence Number Invalid	C2E
RX	Routing Identifier Code of Shipping Activity Invalid	C2G, C2H
RY	ZBM Received for Line Item Reported as ZBP or Vice-Versa	ZBM
RZ	Consignee Invalid	ZBL, ZUU, ZUV, PK5, ZKN, ZKP, ZGP, CVD, ZVD, ZVE
R1	Exceeds Report Request/Input Limits	9IA, 9RA, 9RB, 9RC, 9RD, 9RE, 9RF, 9RG, 9RH, 9RI
R2	Assemblage Data Mismatch	C2A, C2B, Z2A, Z2B
R3	Recycled for More Than 30 Days Due to no Matching C2A/C2B or Z2A/Z2B	C2C, C2D, C2E, Z2C, Z2D, Z2E
R4	No matching Build Directive Number	C2A, 9IA, 9RE, 9RF, 9RG, 9UK
R5	Duplicate Input	C2A, C2B, C2C, C2D, C2E, C2G, C2H, Z2A, Z2B, Z2C, Z2D, Z2E, ZDG, ZDH
R6	Incomplete Record Set	C2A, C2D
R7	Input Already on File	C2C, C2D, Z2C, Z2D
R8	Packing not Complete	A5_
R9	Invalid Manager for Document Number	ZY_
SF	DRO Code Invalid	ZBL
SO	Location is Other Than AIP/IAO in MMHS	ZBA
SR	Document Range not in File Manual Preparation of DAC Required	ZCO
SX	Completed Receipt Action Invalid, No Previous Inquiry has been Made	ZV_, ZW_, ZX_, ZY_, ZZN, ZZQ, ZZR, ZZS

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
SY	Record not in Classification File - Old Document Number Required	ZCO, ZHW
TA	Transportation Appropriation Code Invalid or Blank	ZEN
TC	Transportation Cost Invalid	ZEN
TL	Manager Code is W or Blank	ZCO
TU	Status Code Invalid or Blank	ZCR, ZUX, ZKN, ZKP, PK5
TW	Document Number Table not Loaded	ZCO
T5	Attempt to Adjust Elements not on F-9 Report	ZUM
T8	Input By Other Than CRT Invalid	ZBM, ZBP, ZEN
UB	Quantity/Weight Excessive	ZV_, ZW_, ZX_, ZY_
UC	Entries in Excess of Table Limits	ZAY, ZBG, ZBL
UD	NSN Scheduled for Deletion (Remove Tag Greater than 3)	ZJA, DJA
UF	Duplicate Inventory Request	ZAX
UH	NSN Scheduled for Inventory (NSN is in the IWB)	DJA, ZJA
UL	NSN has been Inventoried During this Fiscal Year	ZAV
UI	Duplicate NMFC	CBM
UP	Freight Description Not Found	CBM
UV	Inventory Serial Number Invalid	ZCR, ZC6, ZKA
VK	Document Availability Code Invalid	ZV_, ZX_, ZW_, ZY_
VT	Inventory Lot Number Invalid or Blank	ZAS, ZAX, ZCR, ZC6, ZKA, DKA
VU	Conversion Factor Invalid	C2D, CMN
WH	Cancellation Attempt/Record not Flagged	ZBM

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
WL	Survey Serial Number Invalid	ZBH, ZEV
WN	Duplicate Count Card	ZC6, ZKA
WZ	Survey Lot Number Invalid	ZBH, ZEV
W2	Volume Indicator Invalid	ZAW, ZEU
W9	File Designator Invalid	ZZZ
XA	Low Location Parameter (1st three positions) Blank with Action Code FL	ZBJ
XB	High Location Parameter (1st Three Positions) Blank with Action Code FL	ZBJ
XC	Function/Subfunction Name Invalid	C2C
XD	Type Package Code Invalid	C2E
XE	Low FSC Parameter Invalid	ZAN, ZAX, ZBJ, ZUK, ZAV
XF	No Matching Document Number	A5_, C2G, C2H
XG	Missing or Unmatched Build Directive Number or Assemblage Identification Number	A5_
XH	MRO Quantity is Greater Than One	A5_
XI	Container Already Assigned to Pallet	9UG
XJ	No Matching Record/Overlapping Request	C2D, 9RA, 9RC, 9RD, 9RG, 9RH, 9RI
XK	No Matching Container Number	9RG, 9UK
XL	No Matching Function/Subfunction Code	C2G, C2H
XM	No Matching Assemblage Identification Number	9UK, 9RE
XN	Original Stock No./Sub Stock No. Mismatch	C2D, Z2D
XO	Demil Code Invalid	CBC, CBD, CKK, ZBC, ZBD

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
XP	Phrase Code Invalid	CMC, CMD, CML, CMM, CMR, CMN
XQ	More than Three Substitutes Received	C2D, Z2D
XR	Quantity Reversal Indicator Invalid	C2G, C2H, Z2G, Z2H
XS	Receipt Confirmation Has Been Previously Prepared	9RE
XT	System Error, Check F-323	C2D, C2G, C2H, Z2D, Z2G, Z2H
XU	Unit of Issue Unmatched	C2D, C2G, C2H, Z2D, Z2G, Z2H
XV	Multiple Change Transactions Received for the Same Record	C2D
XW	One or More Quantities Incorrect	C2D
XX	No Matching Component Control Number	C2D
XY	Original/Substitute Stock Number Mismatch	C2D
XZ	Quantity Packed, Unable to Delete Record	C2D
X1	Build Directive Number not Recorded as Complete	9RF
X2	Invalid or Missing Sort Sequence Number	C2D, C2G, C2H, Z2D, Z2G, Z2H
X3	Attempted Deletion or Original Stock Number Without Deleting Substitutes	C2D, Z2D
X4	Number of Minor Assemblages Requested Exceeds Total Number in Build Directive	9RA
X5	Assemblage Build Capability Exceeds Number of Assemblages on File	9RC
X6	Mismatch on Federal Supply Class	C2D, Z2D

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
Y7	Attempted Adjustment for NSN Under Inventory	ZAC
YE	Locator Record on File with Different Condition, Type Pack, Lot Number, Date of Pack	ZBA, ZUN, ZZS
YI	Duplicate Survey Number Control Card	ZEV
YJ	Two Location Survey Cards with Same Serial Numbers	ZBH
YK	Survey Lot Number Not on Record	ZBH, ZEV
YM	ZC0 Card with a Partial Quantity and no X in pos. 55	ZC0, ZC9
ZI	Government Bill of Lading Office Code Invalid	ZGP, ZYP
ZJ	Activity Address Record contains Destination Cross-Reference	ZVD, ZVE, CVD
ZL	Open Balance Minus Quantity Offered/Shipped Minus Quantity Undershipped does not Equal Zero	ZBM
ZN	Invalid Mode Restriction Code	ZGP, ZYP
ZU	Invalid DICOMSS Bank Code	ZGP, ZYP
ZV	TCN Partial Number Invalid	ZEN
ZY	Quantity Adjustment Greater Than Quantity Shipped on Overshipment	ZBM
ZZ	Quantity Offered/Shipped Minus Quantity Overshipped does not Equal Open Balance	ZBM
Z7	Invalid DICOMSS Type of Item Code	CKJ, CKK, ZUW
Z8	Shipment Unit Code Invalid	ZUU, ZUV
Z9	Action Code Incompatible with Data Fields	ZEN, ZUV, ZAC, CKJ, DAC

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
01	*Type Record Invalid for History	*VRCs 01 through 08 are generated by internal computer operations, there is no input. Program will be corrected by Data Systems Personnel.
02	*Unmatched Type B Record - Updates Shipment Unit Control Fields	
03	*Unmatched Type C Record - Closes a History Record	
04	*Cancellation Equal to Cumulative Register on Short History Shipment Unit Number Assigned - Document not in Bank	
05	Unmatched Type J Record - Updates Shipment Fields	
06	Unmatched Type L/M Record - Type L Updates Cancellation/Denial Field. Type M Cancels and Answers Cancellation Requests	
07	Adjustment or Denial Record Being Processed Against a Closed MRO or MRO is in DP Status	ZAV, ZAX
08	Unmatched Type K Record - Summarized Shipment Information	
11	Invalid Year and/or Invalid Data in Numeric Field	ZBA, CRS, ZAX
12	Invalid MIS Manager Code	ZUM
13	Invalid PDT or Julian Date Other Than 1 through 336	ZBM, ZBP, ZAC, DAC
17	Change or Delete - Record Not on File	ZVH
18	An Add - Already on File	ZUQ
19	Bad Sequence Code	ZBB
2G	Demil Code Blank or Invalid	A5J

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
2K	Discrepancy/Management Code Invalid	ZBH
2L	Area Control Branch Invalid	ZBG
2M		ZBG, ZEV
2N	Sample Survey Interval Code Not Entered	ZBG
2P	Inventory Count Number Invalid	ZKA, ZUP, DKA
3G	Small Parcel Carrier Code Invalid	ZGP, ZYP
3H	SPLC in A, B, C, Type Address Blank or Invalid	ZVD, CVD
3J	Project Code not on Project Table Indicating Special Address	TA1, TA3
3N	Consist Headers Data Card/Transportation Planning Pull Card Incompatible	ZUU, ZUV
3O	Maximum Number of Location (30) for NIIN Established on Locator for Commissary Item	ZBA
3P	Maximum Number of PMR Subrecords (10) Established for NIIN on PMR	D4_
3T	Pull Criteria Unmatched to Commissary MRO Bank	ZUV
3U	Insufficient Cube in Commissary MRO Bank	ZUV
3V	Cancellation Request for Commissary Item	ACG, AK6
3W	RDD Invalid	A5_ (except A5J), ZUW, ZZ_, ZZ9, CJW
3Z	BBP not on File	TA1,TA3
4B	Type of Address Code not on File	MA4, TA4, ZAG, ZVD, ZVE, ZNZ, ZAB, MA1, MA2, MA3, CVD, ZVD
4C	ACC Record Contains DCR Master	ZGP, ZYP
4K	Cycle Code Invalid	ZUW, ZV_, ZX_, DUS, CRS, ZAD, D8_, D9_

CODE	VIOLATION/REASON	APPLICABLE DOCUMENT IDENTIFIERS
4L	Cycle Date Invalid	ZUW
4M	No Later Than Delivery Date Invalid	ZUW
4N	Number of Line Items Due-In Invalid	ZUW
4O	Tons Due-In Invalid	ZUW
4P	MROs Due-Out Invalid	ZUW
6C	DICOMSS Support Site Code Invalid	CKK, CKJ
8L	Invalid Data	ZGP, ZGR, ZYP
8Y	Data Not Numeric	ZVK
8V	Invalid Discrepancy/Work Required Code	ZV_, ZW_, ZX_, ZY_, ZKP, ZKN

APPENDIX A-83

MANAGEMENT INFORMATION SYSTEM ELEMENT NUMBERS

1. Data element numbers provide input control (appendix B-135) for placement of feeder data on appendix F-9 (Management Information System Feeder Data).

2. Each data element is assigned a code number comprised of up to six alphanumeric characters. Two categories of elements, detailed in subsequent paragraphs, are included in the F-9 report. These are:

a. PART 1: Feeder elements for the Distribution Depot Operations and Performance Report - RCS DLA(M)232(O)MIN.

b. PART 2: Feeder elements for the Management Data Report - RCS DLA(M)26(C) MIN.

3. PART 1 - Feeder Elements for the RCS DLA(M)232(O)MIN:

a. Code numbers assigned for these elements in the F-9 report are the same as the numbers used in the RCS 232 Report Glossary. Each basic element is assigned an identifying number, with data field numbers being formed by adding two numeric characters to the basic element number. Thus, while each basic element bears a distinctive number, data fields bear the same number (01 through 18) in every basic element with data fields 19-21 as the breakout by IPG. Following is an example:

Element Title:	MRO Line Items Shipped	Element Title:	MRO Line Items Shipped
Element Number:	0130	Element Number:	0130

Data Field Numbers:

0130 01 - DCSC
0130 02 - DESC
0130 03 - DGSC
0130 04 - DISC
0130 05 - DPSC (C&T)
0130 06 - DPSC (MED)
0130 07 - DPSC (SUB)
0130 08 - DIPEC
0130 09 - TOTAL DLA (01-08 INCL)
0130 10 - DICOMSS

Data Field Numbers:

0130 11 - GSA
0130 12 - ARMY
0130 13 - NAVY
0130 14 - USAF
0130 15 - USMC
0130 16 - OTHER
0130 17 - SUB TOTAL (10-16 INCL)
0130 18 - TOTAL ALL (09+17)

b. PART 1 basic elements are numbered and defined as follows, Data elements marked with an asterisk (*) are displayed on the F9 report only, will not be reported to HQ DLA via AUTODIN and the B/95 MIS cards.

ELEMENT NO.	TITLE	DEFINITION
0010	Line Items Received for Stock	Aggregate number of D4_ and D6_ completed receipt transactions with Action Codes LA, LK, SA, and SK are processed to DSCs/ ICPs during report period.
0011	Bin Line Items Received for Stock.	Aggregate number of D4_ and D6_ completed receipt transactions, with Action Codes LA or SA, are processed to DSCs/ICPs during report period.
0012	Bulk Line Items Received for Stock	Aggregate number of D4_ and D6_ completed receipt transactions, with Action Codes LK or SK, are processed to DSCs/ICPs during report period.
0020	Line Items Received for Stock from Procurement and Redistribution	Aggregate number of D4_ and D6K completed receipt transactions processed to DSCs/ICPs during report period.
0030*	Line Items Received for Stock from Customer Returns/Other	Aggregate number of D6_ (less D6K) completed receipt transactions processed to DSCs/ICPs during reporting period.
0031	Line Items Received for Stock from Customer Returns	Aggregate number of D6A through D6E completed receipt transactions processed to DSCs/ICPs during report period.
0032	Line Items Received for Stock from Other	Aggregate number of other than D4_, D6A through D6E and D6K completed receipt transactions processed to DSCs/ICPs during report period.
0040	Line Items Received for Stock, Processed on Time	Count of all D4_ and D6K completed receipt transactions processed within seven calendar days. Count all other than D4_ and D6K completed receipt transactions processed within ten calendar days.
0050*	Line Items Received for Stock, Percent Processed on Time	Element 0040 divided by Element 0010. (HQ DLA Computation)

ELEMENT NO.	TITLE	DEFINITION
0060	Line Items Received for Stock from Procurement and Redistribution, Processed on Time	Count of all D4_ and D6K completed receipt transactions processed within seven calendar days.
0070*	Line Item Received for Stock from Procurement and Redistribution, Percent Processed on Time	Element 0060 divided by Element 0020. (HQ DLA Computation)
0080	Line Items Received for Stock from Customer Returns/Other, Processed on Time	Count of all D6_ (less D6K) completed receipt transactions processed within ten calendar days.
0090*	Line Items Received from Customer Returns/Other, Percent Processed on Time	Element 0080 divided by Element 0030. (HQ DLA Computation)
0110	MRO Line Items Received	Count of Each MRO (A5_) except A5J added to the MRO History File during the reporting period.
0120	MRO Line Items Returned Unprocessed	Count of each MRO (A5_) except A5J line item canceled by DSCs/ICPs or returned without processing at direction of DSCs and MROs rejected with Status Code CB.
0130	MRO Line Items Shipped	Count of each MRO (A5_) except A5J closed in the MRO History File for which any portion of the ordered quantity was shipped.
0131	Bin Line Items Shipped via Parcel Carrier	Count of each MRO (A5_), except A5J, with type of location codes A or B and mode of shipment codes G, H, J, 5, 6, or 7, is closed in the MRO History File for which any portion of the ordered quantity was shipped.
0132	Bin Line Items Shipped via other than Parcel Carrier	Count of each MRO (A5_), except A5J, with type of location code A or B and mode of shipment codes other than G, H, J, 5, 6, or 7 is closed in the MRO History File for which any portion of the ordered quantity was shipped.

ELEMENT NO.	TITLE	DEFINITION
0140*	MRO Line Items Offered on Time	Count of all MRO (A5_) except A5J line items that have been offered to transportation, on or before the MDT. If MRO was shipped parcel post, use date offered, if entered; otherwise, use date shipped. MROs with extended RDD (identified by an A, S or X in pos. 62) are counted only if they are offered on time.
0148*	MRO Line Items Shipped, Excludes MROs with Extended RDD	Count of each MRO (A5_) except MROs with extended RDD (identified by an A, S, or X in pos. 62) and A5J closed in the MRO History File for which any portion of the ordered quantity was shipped.
0149*	MRO Line Items Offered on Time, Excludes MROs with Extended RDD	Count of all MRO (A5_) except MROs with extended RDD (identified by an A, S, or X in pos. 62) and A5J line items that have offered to transportation on or before the MDT. If the MRO was shipped parcel post, use date offered, if entered; otherwise, use date shipped.
0150*	Percent MRO Line Items Offered on Time	Element 0149 divided by Element 0148.
0160	Line Items Shipped by Parcel Post	Count of all MRO (A5_) except A5J line items shipped by Mode of Shipment Codes G, H, 6 and 7.
0170	MRO Line Items on Hand ERP	Count of all MRO (A5_) except A5J in History File not completely closed.
0180*	MRO Line Items Offered Late 1-3 Days	Count of all MRO (A5_) except A5J line items wich were offered to transportation one to three days after the MDT.
0190*	MRO Line Items Offered Late 4-10 Days	Count of all MRO (A5_) except A5J line items which were offered to transportation 4 to 10 days after the MDT.

ELEMENT NO.	TITLE	DEFINITION
0200*	MRO Line Items Offered Late Over 10 Days	Count of all MRO (A5_) except A5J line items which were offered to transportation over 10 days past the MDT.
0210	Materiel Denials - Total and Partial Quantities	Count of one for each MRO refusal action reaching the History File with Management Code 1 through 6.
0215	Materiel Denials - Total Quantity Only	Count of one for each MRO refusal action reaching the History File with Management Code 1 through 6 on which the total quantity requested was denied.
0220*	Materiel Denials, Percent	Element 0210 divided by the total of Element 0130 plus Element 0215. (HQ DLA Computation)
0230	DRO Line Items Received	Count of all DRO (A5J or other authorized disposal directive) received during period.
0240	DRO Line Items Shipped	Count of all DRO (A5J or other authorized disposal directive) is closed in the MRO History File, with any portion of the ordered quantity having been shipped.
0250	DRO Line Items on Hand ERP	Count of all DRO (A5J or other authorized disposal directive) open in History File at end of period.
0252	DRO Denials, Total and Partial Quantities	Count of one for each DRO refusal action reaching the History File with Management Codes 1 through 6.
0254	DRO Denials, Total Quantity Only	Count of one for each DRO refusal action reaching the History File with Management Codes 1 through 6 on which the total quantity requested was denied.
0258*	DRO Denials, Percent	Element 0252 divided by the total of Element 0240 plus Element 0254. (HQ DLA Computation)

ELEMENT NO.	TITLE	DEFINITION
0260	Short Tons Received	Aggregate tons (2000 lb) count of all receipt confirmation transactions (ZX_, ZY_, ZV_, ZW) processed to completed receipts file during period (to one decimal).
0270	Short Tons Shipped	Aggregate tons (2000 lbs) count of all MRO and DRO actions close out in the History File as result of processing ZBM/ZBP cards.
0280	Short Tons Shipped by Parcel Post	Aggregate tons (2000 lbs) of all MRO (A5_) except A5J line items closed out in History File as result of processing ZBM/ZBP cards with Mode Codes G, H, 6, or 7.
0290	Short Tons Shipped by Freight	Aggregate tons (2000 lbs) of all MRO (A5_) and DRO (A5J) line items closed out in History File as result of processing ZBM/ZBP cards with all Mode Codes <u>except</u> G, H, 6, or 7.
0300	Short Tons On Hand ERP	Element 0260 added to Element 0300 (previous reporting period) minus Element 0270 (to one decimal).
0320	Line Items Inspected - New Procurement	Count all D4_ completed receipt transactions with Action Codes LA, LK, SA and SK, and with all Receipt Surveillance Discrepancy Codes except "X".
0321	Bin Line Items New Procurement Inspected	Count all D4_ completed receipt transactions with Action Codes LA or SA and all Receipt Surveillance Discrepancy Codes except "X".
0322	Bulk Line Items New Procurement Inspected	Count all D4_ completed receipt transactions with Action Codes LK or SK and all Receipt Surveillance Discrepancy Codes except "X".

ELEMENT NO.	TITLE	DEFINITION
0370	Short Tons Rewarehoused	Aggregate tons (2000 lbs) from all ZUN Rewarehousing Documents processed during period except those with Action Code FU (Label) Request) and FT (Bin Replenishment).
0440	Line Items Inventoried	Count of line items (NSNs) inventoried and flagged as completed.
0500	Bin Line Items Issued	Count of each MRO (A5_) except A5J, with type of Location A or B confirmed in the MRO History File with a date offered to Transportation (DTT).
0510	Bin Replenishment Actions Accomplished	Count of each ZUN transaction with Action Code FT processed.
0520	Bin Receipt Line Items Stowed	Count of each ZZS record with Action Codes LA or SA except Condition Code "H" items that are Management Code "J" or "M" and all Management Code "L" items processed to the locator file.

c. Not all data field breakouts are applicable or required for F-9 display or RCS reporting.

(1) The following basic elements require all data fields - 01 through 18 with each DLA commodity and total broken out by data fields 19-21 (IPG). These data elements will be displayed on F-9 report and RCS reporting to HQ DLA.

0110
0130
0131
0132
0170

(2) The following basic elements require data fields 01 through 18, with breakout by IPG (data fields 19-21) not applicable. These data elements will be displayed on F-9 report and RCS reporting to HQ DLA.

0010
0011
0012
0020
0031
0032

0040
0060
0080
0120
0160
0210
0215
0230
0240
0250
0252
0254
0260
0270
0280
0290
0300
0320
0321
0322
0370
0440
0500
0510
0520

(3) The following basic elements require data fields 01 through 18 with each DLA commodity and total broken out by IPG (Data fields 19-21). These data elements will be displayed on F-9 report, but will not be reported to HQ DLA.

0140
0180
0190
0200

(4) The following basic elements are computed at HQ DLA from other data required to be submitted, data appearing on F-9 report is for local management information:

0030
0050
0070
0090
0150
0220

0258

(5) The following basic elements are computed by the system and are established as having a whole percent and two decimal positions:

0050
0070
0090
0150
0220

0258

(6) The following RCS DLA(M)232(O)MIN data elements are adjustable by a (DIC) ZUM input in accordance with appendix B-135 format:

0010
0011
0012
0020
0030
0031
0032
0110
0120
0130
0131
0132
0140
0160
0180
0190
0200
0230
0240
0260
0270
0280
0290
0300
0320
0321
0322
0370
0440
0500

d. The following data elements are not required for F-9 display but are applicable for RCS DLA(M)232(O)MIN reporting to HQ DLA via appendix B-95, format 2.

(1) Line items received for stock processed within a specified time (procurement and redistribution - all commodities).

2001	1 calendar day
2002	2 calendar days
2003	3 calendar days
2004	4 calendar days
2005	5 calendar days
2006	6 calendar days
2007	7 calendar days
2008	8 calendar days
2009	9 calendar days
2010	10 calendar days
2011	11 or more calendar days

(2) Line items received for stock, processed within a specified time (returns/other - all commodities).

3001	1 calendar day
3002	2 calendar days
3003	3 calendar days
3004	4 calendar days
3005	5 calendar days
3006	6 calendar days
3007	7 calendar days
3008	8 calendar days
3009	9 calendar days
3010	10 calendar days
3011	11 or more calendar days

4. PART 2 - Feeder Elements for the RCS DLA(M)26(C)MIN Report:

a. Code numbers assigned for these elements in the F-9 report are the same as the numbers used in the RCS DLA(M)26(C)MIN Report Glossary. There are no data fields since only a single total figure is required under each element.

b. PART 2 elements are numbered and defined as follows:

ELEMENT NO	TITLE	DEFINITION
148A	Stock Locations Surveyed (Includes IPE)	Count of each ZBH record created or added for location surveys completed during the period.
203F	Traffic Services Freight B/L Processed, Outbound	Number of outbound B/Ls processed during the period. Count is taken each time a unique bill number is established on the MOWASP GBL Register.

ELEMENT NO	TITLE	DEFINITION
203G*	Freight Shipment Units Processed	Number of MOFAST freight shipment units (all modes except G, H, 6, 7 or 9) confirmed during the report period. Count should be augmented freight shipment units not initially documented for processing under the MOFAST system (i.e., DROs, DICOMSS).
203I	Traffic Services TCMDs Processed	Number of prime transportation control and movement documents created by the MOWASP/MOFAST System. Count includes advanced TCMDs. Count should be augmented with a manual count of TCMDs punched external to the MOWASP/ MOFAST System.
236X4	Line Items Shipped by Freight	Number of DLA and non-DLA MRO Line Items, (A5_), except A5J, closed in the History File, with mode of Shipment Codes other than G, H, J, 5, 6 and 7.
236X7	MRO Line Items Shipped by Small Package Carrier	Number of DLA and non-DLA MROs (A5_), except A5J closed in the History File with mode of Shipment Codes 5 and J.
257*	Short Tons Selected for Bulk Issue	Aggregate tons (2000 lbs) accumulated on ZBM/ZBP closeout actions on which the prime location designated was other than a bin location. Add count of bin replenishment tonnage by ZUM card adjustment.
258A*	Line Items Selected for Bin Issue	Count of line items on ZBM/ZBP closeout actions on which the prime location designated was a bin location. "No location" documents should be included in this category.
440	MRO Line Items on Hand in Computer	Number of MRO (A5_) except A5J line items in the computer bank not yet released to storage.

ELEMENT NO	TITLE	DEFINITION
441	MRO Line Items on Hand in Storage Processing	Number of MRO (A5_) except A5J line items released for processing, but on which offer to transportation or shipment has not yet occurred.
442	MRO Line Items on Hand - Offered but Not Shipped	Number of MRO (A5_) except A5J line items which have been offered to transportation but which have not yet been released to a carrier.
442B	MRO Line Items Forced Closed	Number of MRO (A5_) except A5J lines closed by the Depot, action codes GX and GC only, after research determined that no record exists of the shipping document (DD Form 1348-1) or any other record to verify action was taken to ship, deny, or cancel the MRO.

c. The following RCS DLA(M)26(O)MIN data elements are adjustable by a (DIC) ZUM input in accordance with appendix B-135 format:

203G
203I
236X4
236X7
257
258A

5. In addition to the F-9 report, additional MIS elements for local management review and other purposes are provided in the F-14 and F-15 reports which list MOWASP transactions received and forwarded by depots. Elements in these reports are constructed and titled as follows:

a. Each element in this category is constructed as follows:

First Position _____ Element Identification Code

Second through Sixth Position _____ Serial Number

b. Each element in this category is a count of each of the documents identified below by document identifier code. The information will print on appendix F-14 (Y series element numbers) and appendix F-15 (Z series element numbers).

c. The Management Information System Card, appendix B-135, cannot be used to adjust these quantities. Manual criteria will be utilized for local management review.

ELEMENT NUMBER	DESCRIPTION	COMMODITY MANAGER
Y00005	ACJ/AC6 Cancellation	ALL
Y00010	AFJ/AF6 Followup	ALL
Y00015	AKJ/AK6 Cancellation Followup	ALL
Y00020	A5_ Materiel Release Order (MRO)	ALL
Y00025	CBB Central Data File Inquiry Update Reply - Add	DLA ONLY
Y00030	CBC Central Data File Inquiry Update Reply - Change	DLA ONLY
Y00035	CBD Central Data File Inquiry Update Reply - Delete	DLA ONLY
Y00040	CBE Central Data File Inquiry Update Reply - Inquiry	DLA ONLY
Y00045	CCC Prime Depot Change Notice	DLA ONLY
Y00055	CD_ Materiel Receipt Followup	ALL
Y00060	CKB Locator Reconciliation Exception NSN	ALL
Y00065	CKC Locator Reconciliation Exception (U/I)	ALL
Y00070	CKD Locator Reconciliation Exception (UNKN NSN)	ALL
Y00075	CKH Deleted Item Reply - NSN	ALL
Y00080	CKK Commissary Support Item Identification	ALL
Y00085	CK6 Inventory Category	ALL
Y00090	CM_ Catalog Mgmt Data Notification	ALL
Y00095	CZW Key Essential Item Report Trailer	ALL
Y00100	A5J Disposal Release Order (DRO)	ALL
Y00105	DJA Physical Inventory Request	ALL
Y00110	DKA Physical Inventory Count (To Depot To count)	ALL
Y00115	DU_ PMRC - Procurement	ALL
Y00120	DW_ PMRC - Other than Procurement	ALL
Y00125	QUR DAAS Notification	ALL
Y00140	TA_ Shipping Address Directory	ALL
Y00145	TD2 Freight Description	ALL
Y00150	PK5 Acceptance Alert or Acceptance Followup	ALL
Y00155	CC1 Procurement Contract Data Card (Format 1)	DLA ONLY
Y00160	CC2 Procurement Contract Data Card (Format 2)	DLA ONLY
Y00165	CC3 Procurement Contract Data Card (Format 3)	DLA ONLY
Y00170	CC4 Procurement Contract Data Card (Format 4)	DLA ONLY
Z00002	AEJ/AE6 Supply Status	ALL
Z00003	AEJ/AE6 Supply Status - Code BA	ALL
Z00004	AEJ/AE6 Supply Status - Code BF	ALL
Z00005	AEJ/AE6 Supply Status - Code BL	ALL
Z00006	AEJ/AE6 Supply Status - Code CB	ALL

ELEMENT NUMBER	DESCRIPTION	COMMODITY MANAGER
Z00007	AEJ/AE6 Supply Status - Code CF	ALL
Z00010	AGJ/AG6 Reply to Cancellation Request	ALL
Z00015	ARK/ARA Materiel Release Confirmation	ALL
Z00020	ARL/ARB Materiel Release Confirmation	ALL
Z00025	ARJ/ARO Materiel Release Confirmation	ALL
Z00030	---	
Z00035	AS_ Shipment Status	ALL
Z00040	AUA Reply to Cancellation Request - Ship Status	ALL
Z00045	AUB Reply to Cancellation Request - Ship Status	ALL
Z00050	AUO Reply to Cancellation Request - Ship Status	ALL
Z00055	A6_ Materiel Release Denial	ALL
Z00065	CBB Central Data File Inquiry Update Reply - Add	DLA ONLY
Z00070	CBD Central Data File Inquiry Update Reply - Delete	DLA ONLY
Z00075	CBE Central Data File Inquiry Update Reply - Inquiry	DLA ONLY
Z00080	CCC Prime Depot Change Notice	DLA ONLY
Z00085	---	
Z00090	CKA Locator Reconciliation	ALL
Z00095	CK5 Inventory Notification	ALL
Z00100	CK8 Deleted Item Report	ALL
Z00105	C4_ Materiel Receipt Followup Reply	ALL
Z00110	DAC Materiel Adjustment - Condition	ALL
Z00115	DKA Physical Inventory Count (To DSC to report)	ALL
Z00120	D4_ Materiel Receipt - Procurement	ALL
Z00125	D6_ Materiel Receipt - Other then Procurement	ALL
Z00130	PKP Acceptance Report (Alert Not Received)	ALL
Z00135	PKN Acceptance Report (Alert Received)	ALL

APPENDIX A-84

COUNT CARD BATCH CODES

1. Number of Characters: One.

2. Type of code: Numeric.

3. These codes are assigned to identify type of locations to be counted and the priority in which inventory counts will be made. Use of table/matrix and batching codes is a depot option.

4. The following codes are assigned:

CODE	DEFINITION
1	No location count cards, these are internally entered into the Inventory Count adjustment programs by the computer.
2	Count cards for conditions other A, B, C, or F.
3	All count cards for NSNs with locations outside the Mechanized Area (Stock Location Group Code X) which have MROs suspended because of Inventory. Also included are those count cards for NSNs with locations outside the Mechanized Area which have matching NSN count cards within the Mechanized Area.
4	All count cards in the Mechanized Area identified in Matrix Table X including those with MRO suspended in the Workload Bank.
5	All other count cards.
6	All second or third counts.

5. Batches 1 and 4 are sorted in location sequence and Batches 3 and 5 are in location sequence in accordance with matrix tables, as displayed on appendix B-66, part J. Batches 2 and 6 are sorted in NSN sequence.

APPENDIX A-85

INVENTORY DOCUMENT CONTROL - STATUS CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Explanation: These codes are used in the DLA Mechanized Inventory Document Control File to identify status of open Receipt and Issue Documents.

4. The following codes are assigned:

RECEIPT TRANSACTIONS

CODE	DEFINITION
1*	Preflag receipt held by Receiving Division until completion of inventory.
2	Preinventory receipt placarded by Receiving Division.
4*	Placarded receipt stowed before physical count is accomplished identity of placarded receipts cannot be retained. Previously Code 2 or blank.
7	Preflag receipt stowed before physical count was accomplished.

*These codes are manually input only. The others are mechanically entered as a result of receiving actions.

ISSUE TRANSACTIONS

1	Quantity on preflag or preinventory documents will not be selected for shipment before completion of the inventory.
2	Current status of an identified open MRO cannot be determined.
3	Stock selection has been completed prior to first count.
4	Stock selection has been completed after first count.
5	Stock selection has been completed after second count.
6	Stock selection has been completed after third count.
7	MRO has been lost, and no determination can be made to indicate whether quantity was picked before or after inventory count.

APPENDIX A-86

TELEPROCESSING OPTION CODES

The following option codes have been assigned for releasing or generating 2nd/3rd counts through Teleprocessing System:

OPTION CODE	DEFINITION
1	Release Count 1, no history required.
A	Release Count 1, print F-98 report.
2	Release Count 2, no history required.
B	Release Count 2, print F-98 report.
3	Release Count 3, no history required.
C	Release Count 3, print F-98 report.
4	Generate 2nd or 3rd count in batch processing. Generate F-7.
5	Generate 2nd or 3rd count in batch processing. No F-7 required.
6	Generate 2nd or 3rd count on remote printer. No F-7 required.

APPENDIX A-87

TYPE RECORD CODES

The following Type Record Codes have been assigned for DLA mechanized inventory procedures.

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes identify the status of preflag and preinventory MRO receipts and adjustments on the Inventory Document Control File.

4. Codes are assigned as follows:

a. MRO Transactions

CODE	DEFINITION
A	Preinventory/Flagged MRO open.
B	MRO suspended in MOWASP bank.
C	Preinventory/Flagged MRO status completed.
E	MRO completed after cutoff date.

b. Receipt Transactions

CODE	DEFINITION
A	Receipt Placarded.
B	Receipt not Placarded.
D	MRC/ZZS completed.

APPENDIX A-88

IDC ADJUSTMENT CODES

The following IDC Adjustment Codes have been assigned for DLA mechanized inventory procedures.

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These codes identify required adjustment actions to inventory count cards processed to IDC File. These are recorded in IDC File and Inventory History.

CODE	DEFINITION
C	Credit
D	Debit
N	No Action
Y	Deleted Action
E	Receipt action only, MRC confirmed (adjust count or no adjustment action required).

APPENDIX A-89

INVENTORY TYPE STORAGE CODES

1. The following Inventory Workload Bank Type Storage Codes are mechanically assigned by the computer based on the MOWASP Type Storage Code. These codes are utilized by the computer to assign man-hour standards to work in the Inventory Workload Bank.

a. Number of characters: One.

b. Type of code: Alpha.

2. Codes are established as follows:

a. First position of MOWASP Type of Storage Code is A-B-C-D, and third position is A-B-C; then Inventory Type Storage Code A is assigned.

b. First position of MOWASP Type of Storage Code is A-B-C-D, and third position is other than A-B-C; then Inventory Type Storage Code B is assigned.

c. First position of MOWASP Type of Storage Code is E, and third position is A-B-C; then Inventory Type Storage Code C is assigned.

d. First position of MOWASP Type of Storage Code is H or I, and third position is A-B-C; then Inventory Type Storage Code D is assigned.

e. All other locations will be assigned Code X.

APPENDIX A-90

SEAVAN SECTION TRANSACTION CODES

1. Number of Characters: Two.

2. Type of code: Alpha.

3. Explanation: These codes are assigned to CRT data input options. They specify a particular function to be exercised by operational personnel.

4. The following codes are assigned:

CODE	DEFINITION
AD	To obtain CRT display for SU offer and MRO adjustments.
DA	Change a SEAVAN MRO denial, cancellation or SU offer.
DB	Specifies an overshipment due to item packaging.
DC	Signifies the complete or partial cancellation of an MRO.
DD	Specifies an undershipment due to item packaging characteristics.
DE	Undershipment, denial. Materiel is not available in the type pack specified by the MRO (subsistence only).
DF	Accomplish entry of a date available (date offer) to transportation.
DG	Undershipment, denial. Materiel in location was misidentified.
DH	Confirm MROs shipped other than SEAVAN mode.
DJ	Undershipment, denial. Materiel is not available with the required shelf-life as specified by the MRO.
DK	Undershipment, denial. Materiel in storage is not in the condition as specified by the MRO.
DL	No shipment, denial. Medical controlled substance that requires an Export Permit and is not available to ship in the exact quantity requested in support of an FMS transaction.
DM	Undershipment, denial. Item is not available in one continuous length.

CODE	DEFINITION
DP	Remove a line item from In-Process file. Subsequent actions must be prepared manually.
DQ	Reject an MRO because the RDD cannot be met.
DR	Not assigned.
DS	Request for MRO(s) from SEAVAN Workload Bank when additional weight or cube is needed to complete the loading of a van.
DT	Undershipment, denial. Stock for the NSN and condition as specified is not available in storage.
DU	Force close a MRO that has been partially canceled.
DV	Request that final SEAVAN documentation be prepared, i.e., Consist (F-62). Prepares ZBM to MOWASP. Close an open MRO.
DW	Force close an MRO.
DX	Flag an MRO with a value less than $200 which has been released for processing but not shipped. This action prevents notification to the DSC that cancellation action will not occur.
DY	Remove a SU from the configured load. Designates it to be placed on another in-process load or temporarily suspended.
DZ	Display updates the SEAVAN Load Master File with header data required to complete the Consist (F-62).
EP	To obtain CRT display for Equipment Pool file maintenance.
IP	MTMC Release Data for in-process load.
MG	To obtain CRT display for MRO inquiry or update.
MH	To obtain CRT display for inquiring in-process file by load, shipment unit, or line item number.
MI	To obtain CRT display for inquiring Management Information.
MR	Add, change, delete or inquire the data contained in the MTMC Release File.
PR	To obtain CRT display for Load Adjustment transactions.
RL	To obtain CRT display to accomplish load review and TCMD/Consist print.

CODE	DEFINITION
SP	To obtain CRT display for MRO Special Processing.
TC	To obtain CRT display for file maintenance of SEAVAN Table and Control File.
VD	Add or change data contained in the SEAVAN Equipment Pool.
VE	Delete data from the SEAVAN Equipment Pool.
VF	Inquiry into the SEAVAN Equipment Pool.
VG	Not assigned.
VH	SEAVAN MRO update by document number.
VJ	SEAVAN MRO inquiry by document number.
VK	Add or change SEAVAN Table and Control File Data.
VL	Delete data elements from the SEAVAN Table and Control File.
VM	Not assigned.
VQ	Not assigned.
VS	Not assigned.
VT	Not assigned.
VU	Remove a line item from a configured SU/Load and single line.
VV	Partial a line item.
VW	Return a shipment unit to the SEAVAN Workload Bank.
WR	To obtain CRT display for processing Workload Release Requests by Destination or Document Number.

APPENDIX A-91

SEAVAN STATUS CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: These status codes are to identify the progress of in-process SEAVAN MROs, Shipment Units, and Loads within the SEAVAN system. These codes are computer assigned to applicable records as valid update actions occur within the in-process file.

4. The following codes are used:

CODE	DEFINITION
Blank	MRO is undocumented.
A	In-Process; no update action recorded.
P	SU has been offered to Transportation. Awaiting SEAVAN confirmation process.
R	Load Review complete, awaiting TCMD/Consist print. (Load Record only.)
S	MRO is suspended because of missing shipment planning data. Shipment planning will not occur until data is provided.
T	MRO is undocumented and missing freight address.
Y	Complete cancellation or denial.
Z	Confirmed for shipment or force closed.
*	MRO Weight/Cube exceeds maximum weight/cube parameters.

APPENDIX A-92

PERSONNEL CODES

1. Number of Characters: Five

2. Type of Code: Alphanumeric

3. Personnel codes are developed and controlled by the local depot. The codes may identify individuals, work groups, etc., at the local depot's discretion. In-the-clear identification of person or work group to personnel code relationships are maintained offline.

4. The codes are used by the customer complaint process, appendix E-006 P, when it is desired to maintain visibility of the person or work group whose discrepant actions caused a customer complaint to be filed against the depot.

APPENDIX A-93

TRANSPORTATION APPROPRIATION CODES

1. Number of characters: Two.

2. Type of code: Alpha/numeric.

3. Explanation: These codes identify the transportation appropriation provided by the ICP responsible for the materiel being shipped.

4. Codes are constructed as follows:

a. For DLA, the first digit will be the alpha Commodity Code shown in the third position of the RIC for the responsible Defense Supply Manager. The second digit will be one of the following numeric codes except for DIPEC:

CODE	DEFINITION
1	First Destination Shipment
2	Second Destination Shipment
3	Inter-Depot Transfer
4	DLA-Owned Stocks (DGSC and GSA items combined on same Bill of Lading)

b. For other than DLA, both positions will be numeric codes which are to be locally assigned as required. The first position will not be zero.

5. Fund Codes to be utilized for DSC

CODE	TYPE OF SHIPMENT	TRANSPORTATION FUND CITATION
C1	DCSC - 1st Destination	97X4961.5107 01 22.1 S33181
C2	DCSC - 2nd Destination	97X4961.5107 01 22.2 S33181
C3	DCSC - Inter-Depot Transfer	97X4961.5107 01 22.3 S33181
E1	DESC - 1st Destination	97X4961.5109 01 22.1 S33184
E2	DESC - 2nd Destination	97X4961.5109 01 22.2 S33184
E3	DESC - Inter-Depot Transfer	97X4961.5109 01 22.3 S33184
G1	DGSC - 1st Destination	97X4961.5104 01 22.1 S44073
G2	DGSC - 2nd Destination	97X4961.5104 01 22.2 S44073
G3	DGSC - Inter-Depot Transfer	97X4961.5104 01 22.3 S44073
G4	DGSC - DLA-Owned Mixed Stocks	97X4961.5104 01 22.2 S44073
I1	DISC - 1st Destination	97X4961.5105 01 22.1 S36054
I2	DISC - 2nd Destination	97X4961.5105 01 22.2 S36054
I3	DISC - Inter-Depot Transfer	97X4961.5105 01 22.3 S36054
M1	DPSC (Medical) - 1st Destination	97X4961.5102 01 22.1 S36030
M2	DPSC (Medical) - 2nd Destination	97X4961.5102 01 22.2 S36030
M3	DPSC (Medical) - Inter-Depot Transfer	97X4961.5102 01 22.3 S36030
S1	DPSC (Subsistence) - 1st Destination	97X4961.5103 01 22.1 S36030
S2	DPSC (Subsistence) - 2nd Destination	97X4361.5103 01 22.2 S36030

CODE	TYPE OF SHIPMENT	TRANSPORTATION FUND CITATION
S3	DPSC (Subsistence) - Inter-Depot Transfer	97X4961.5103 01 22.3 S36030
T1	DPSC (C&T) - 1st Destination	97X4961.5101 01 22.1 S36030
T2	DPSC (C&T) - 2nd Destination	97X4961.5101 01 22.2 S36030
T3	DPSC (C&T) - Inter-Depot Transfer	97X4961.5101 01 22.3 S36030

6. Transportation Fund Codes for IPE shipments directed by DIPEC from DLA depots will be reflected on the DD Form 1348-1 in pos. 25-26.

a. Codes for industrial activity/contractor shipments chargeable to DLA are as follows:

CODE	EFFECTIVE 1 October 1980	TRANSPORTATION FUND CITATION
RA		Army 9720100.5143.01 P385.21 22.9 S40110
RN		Navy 9720100.5143.01 P385.22 22.9 S40110
RF		AF 9720100.5143.01 P385.23 22.9 S40110
RM		MC 9720100.5143.01 P385.24 22.9 S40110
RD		DLA 9720100.5143.01 P385.25 22.9 S40110

b. When funds to be used on DIPEC directed shipments are other than those listed above, the criteria will be furnished as exception data. The code will be:

CODE	TRANSPORTATION FUND CITATION
RX	Citation will be furnished as exception data
RY	Ship Commercial Bill of Lading Collect
RZ	Customer pickup

7. Transportation fund appropriations for automated GBL processes (MOFAST) will be maintained in an appropriation table updatable by CRT input. The appropriations will be loaded with a corresponding 2-digit reference code and accessed by billing programs with the same code key. These reference codes are not updatable in this process, only the citation. The codes are as follows:

CODE	TYPE OF SHIPMENT	APPROPRIATION
C2	DLA (Construction) Normal Stock	(To be determined and updated by Transportation functions via CRT when appropriate)
C3	DLA (Construction) Inter-Agency Movement	
E2	DLA (Electronics) Normal Stock	
E3	DLA (Electronics) Inter-Agency Movement	
G2	DLA (General) Normal Stock	
G3	DLA (General) Inter-Agency Movement	
I2	DLA (Industrial) Normal Stock	
I3	DLA (Industrial) Inter-Agency Movement	

CODE	TYPE OF SHIPMENT	APPROPRIATION
M2	DLA (Medical) Normal Stock	
M3	DLA (Medical) Inter-Agency Movement	
RA	DIPEC to Army	
RD	DIPEC to DLA	
RF	DIPEC to Air Force	
RM	DIPEC to Marines	
RN	DIPEC to Navy	
S2	DLA (Subsistence) Normal Stock	
S3	DLA (Subsistence) Inter-Agency Movement	
T2	DLA (Textiles) Normal Stock	
T3	DLA (Textiles) Inter-Agency Movement	
02	Tobyhanna A.D., Controlled Funds	
03	Air Force	
04	Army Grant Aid	
05	Air Force, National Guard	
06	Air Force Grant Aid	
07	FMS Trust Fund	
08	Navy, Marine Grant Aid	
09	Marine	
10	Marine Reserve	
11	Army USFPO, Troop Support	
12	Army USFPO, General Materiel & Parts	
13	Army USFPO, Electronics	
14	Army USFPO, Aviation Systems	
15	Army USFPO, Missile	
16	GSA Commingled Shipment	
17	GSA Asset Relocation	

APPENDIX A-94

AIR CHALLENGE EXEMPT CODES

1. Number of characters: One.

2. Type of code: Numeric.

3. Explanation: These codes are assigned by the prime depot to identify selected items which have been exempted from air challenge by the Airlift Clearance Authorities (ACAs). Selected items are temperature controlled/short shelf-life items which would deteriorate in the time required for surface shipment overseas. The Air Challenge Exempt Code is used in place of the first position of the MILSTAMP Air Commodity Code (ACC) (DoD 4500.32-R, appendix B-3) in MOWASP internal processing of applicable items.

4. The following codes are assigned:

CODE	DEFINITION
1	Medical Materiel - Air Challenge Exempt (corresponds to ACC M).
2	Chemical Materiel - Air Challenge Exempt (corresponds to ACC C).
3	Photographic Materiel - Air Challenge Exempt (corresponds to ACC P).

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APPENDIX A-95

CUSTOMER COMPLAINT DISPOSITION CODES

1. Number of Characters: Two.

2. Type of Code: Alpha-numeric.

3. A code transeived from the ICP/DSC to the user depot via Document Identifier Codes CD3 and CD4. The code summarizes the Center's instructions for disposition of a discrepant item.

AB - Return to Depot.
AD - Disposal requested/authorized.
CC - Correction made by Government with reimbursement from contractor under a Recovery program.
CG - Correction made by Government without reimbursement.
CH - Change condition code and resubmit.
CL - Claim less than minimum allowance - administrative allowance.
DA - Damage attributed to DLA - Disposed previously.
DC - CD1 submitted in error. Delete entire record.
DD - Damage attributed to DLA - Dispose.
DF - Damage attributed to DLA - Repair order to follow.
DR - Damage attributed to DLA - Depot repair authorized.
FA - Materiel damaged in transit, carrier responsibility.
FB - Materiel damaged in transit, carrier responsibility, Depot repair.
IC - Invalid complaint.
ID - Insufficient data for investigation or report. Further data needed.
IM - Item(s) unsuitable, return to Depot.
IR - Item(s) redirected by Government with recovery from contractor.
IS - Item(s) redirected by Government without recovery from contractor.
IT - Item(s) replaced or repaired by contractor under a recovery program.
IU - Item(s) retained with consideration from contractor.
IV - Item(s) retained without consideration from contractor.
IW - Item(s) retained without cost.
IX - Item(s) returned to contractor for redirection.
IY - Item(s) unsuitable, destroy.
IZ - Item(s) unsuitable, dispose.
MC - Missing components furnished.
MD - Multiple disposition - Off-line instructions to follow.
NM - Not managed by Center, referred to proper Item Manager.
OA - Documentation furnished.
OB - Overage/shortage within contract variation clause.
OC - Contractor abandoned property, dispose.
OF - Contract shortage - Contractor to replace.
OG - Information only, no action necessary.
OH - Substitute acceptable.
OI - Contractor abandoned property, return to stock.
OM - Overage/shortage not due to packaging/duplicate shipment.
OS - Contract overage - Off-line instructions to follow.
OT - Other/does not apply.

RA - Return to storage activity.
RB - Return to Depot - Transship to contractor.
RC - Return to contractor.
RD - Return to contractor without replacement.
RE - Rights have expired and recovery not made, inventory loss.
RF - Retain for future supply decision.
RG - Replacement (repair/refund) by contractor as "goodwill" gesture.
RH - Use as is.
RM - Remark and return to stock.
RO - Inspect and return to stock.
RP - Repackage and return to stock.
RQ - Request for information.
RR - Refund for item(s) obtained under a recovery program.
RS - Return to stock as is.
RW - Authorization to rework.
SD - Safety hazard, destroy.
SH - Safety hazard, dispose.
SM - Shipment status to customer.
SN - Not traceable.
SP - Shipment lost or insufficient, proof of shipment obtained from Contractor.
SQ - Decentralized issue.
SS - Contract shortage - Additional stock not expected.
TA - Tracer action via SF 361.
TC - Test confirms report.
TE - Classified, sensitive or technical material, release to carrier for repair or salvage prohibited.
TG - Technical evaluation of damaged items provided, directing disposal or delivery to carrier for salvage.
TL - Time limit expired.
TN - Test does not confirm report.
WI - Consumer to submit FTE.

APPENDIX A-96

INVESTIGATION RESULTS CODES

1. Number of Characters: One.

2. Type of Code: Alpha.

3. This code is input via program $$UWTM01 (appendix E-092) to convey local depot customer complaint investigation results data to the center via the CD2 card format. See appendix A-128 for the definition of the Depot Action Codes referenced below.

4. The following codes are assigned:

A - Shipment information reflected in pos. 17-72. For use with Depot Action Code B.
B - Shipment information/confirmation cannot be verified. For use with Depot Action Code B.
C - Tracer action successful. For use with Depot Action Code C.
D - Tracer action unsuccessful. For use with Depot Action Code C.
E - Shipping documentation furnished. For use with Depot Action Code D.
F - Shipping documentation not available. For use with Depot Action Code D.
G - Component item(s) shipped. For use with Depot Action Code E.
H - Component item(s) not available. For use with Depot Action Code E.
J - Item undergoing test. Results to be provided off-line. For use with Depot Action Code E.
K - Assets on-hand for specified contract. Depot complaint and DAC will be provided. For use with Depot Action Code F.
L - No assets for specified contract. For use with Depot Action Code F.
Z - Off-line data to follow. For use with Depot Action Codes B through F.
X - Required off-line data not received at the depot to complete action. For use with Depot Action Code E.

APPENDIX A-97

GEOGRAPHICAL AREA AND SUBAREA CODES

1. Number of characters

a. Geographical - one (alpha).

b. Subarea - three (alphanumeric).

2. Type of code: Alpha/numeric.

3. Geographical Area Codes are locally assigned for use as an aid in scheduling shipments to a given area. Codes are maintained in the DoDAAD File by entry of appendix B-126. When the codes are entered into the record, the Activity Address is placed in the active DoDAAD File which is used for cyclic processing of MROs.

a. A geographical shipping area represents a station or group of stations in the same general area to which consolidated rail or truck shipments can be made to obtain the most economical freight rates.

b. Geographical shipping area will be determined based on the following:

(1) Geographical segregations that are common to the depot distribution system.

(2) Identification of consignee stations associated with a geographical area.

4. Subarea Codes are locally assigned to subdivide the Geographical Area Codes. These codes are maintained IAW appendix B-126.

APPENDIX A-98

NOTICE OF AVAILABILITY (NOA) STATUS CODES

1. Number of characters: One.

2. Type of Code: Alpha/numeric.

3. Explanation: A NOA Status Code is initially assigned during the offer process to each shipment unit record on which a mechanized NOA is generated. The Status Code reflects the progression of the SU/LI throughout the NOA processing cycle.

4. The following codes are assigned:

CODE	EXPLANATION
0	Original (AD1-AD2 or DD Form 1348-5)
1	First followup (AD3-AD4 or DD Form 1348-5)
2	Second followup (to Requisition Control Office)
C	Cancel
E	Export Release (ADR)
F	Export Release First Followup
G	Export Release Second Followup
S	Shipment Release

5. Reference:

Appendix D-132, NOA Process.

APPENDIX A-97

GEOGRAPHICAL AREA AND SUBAREA CODES

1. Number of characters

a. Geographical - one (alpha/numeric).

b. Subarea - three (alphanumeric).

2. Type of code: Alpha/numeric.

3. Geographical Area Codes are locally assigned for use as an aid in scheduling shipments to a given area. Codes are maintained in the DoDAAD File by entry of appendix B-126. When the codes are entered into the record, the Activity Address is placed in the active DoDAAD File which is used for cyclic processing of MROs.

a. A geographical shipping area represents a station or group of stations in the same general area to which consolidated rail or truck shipments can be made to obtain the most economical freight rates.

b. Geographical shipping area will be determined based on the following:

(1) Geographical segregations that are common to the depot distribution system.

(2) Identification of consignee stations associated with a geographical area.

4. Subarea Codes are locally assigned to subdivide the Geographical Area Codes. These codes are maintained IAW appendix B-126.

APPENDIX A-99

DESTINATION CROSS-REFERENCE (DCR) CODES AND STANDARD POINT LOCATION CODES (SPLC)

1. Number of Characters

a. DCR - 6 alpha/numeric.

b. DPLC - 6 numeric.

2. Source of Codes

a. DCR - Developed by DGSC.

b. SPLC - National Motor Freight Traffic Association, Inc., (NMFTA) Continental Directory.

3. Purpose

a. Destination Cross-Reference: The DCR code identifies a homogenous group of consignees which are located at a single destination and is used for the following purposes:

(1) The DCR on transportation records readily identifies government shipping destinations for use in transportation planning and analysis.

(2) The DCR in the MOWASP record identifies consignees with common GBL destination addresses and shipment planning data for consolidation of shipment units into freight transportation units.

b. Standard Point Location Code: The SPLC identifies destinations as defined by the commercial carrier industry and is used for the following purposes:

(1) The SPLC as annotated on the GBL supports GSA audits in accordance with the DLAR 4500.3.

(2) The SPLC recorded in the Address File is used to match the SPLC in the MOFAST Rate Base File and supports the automated rating of shipments (MOFAST only).

4. Explanation

a. Destination Cross-Reference is maintained in the Address File for each Activity Address Code. It is used to indicate the Activity Address record which has been designated "master" for a homogenous group of consignees located at a single destination. The master destination AAC record is the record which contains the Government Bill of Lading address and the shipment planning record for the group of consignees. Configuration of the DCR value is the responsibility of DGSC.

b. The SPLC assigned by the NMFTA is a 6-position numeric code provided by by the DAAS via TA1/TA3 transactions (reference appendix B-129) configured as follows:

Position 1 and 2	Specific state, area within a state, Mexico, Canada.
Position 3 and 4	County, area within a county.
Position 5 and 6	City, town, or location within county such as a military or industrial installation.

APPENDIX A-100

MOFAST PROCESSING CODES

1. Number of characters: Two.

2. Type of code: Alpha.

3. Explanation: Processing codes are assigned to shipment unit records to identify the type of processing actions required. These codes are initially assigned to each shipment unit when the MOFAST In-Process File is loaded. The system provides the capability to change the processing code while a shipment unit is being processed. This action becomes necessary when a mode change occurs (e.g., freight to parcel post and so on) or an unplanned special processing action becomes necessary.

4. The following codes are assigned:

CODE	EXPLANATION
AA	Air Offer, CONUS.
AB	Air Offer, CONUS, Special Requirements.
AC	Air Offer, EXPORT.
AD	Air Offer, EXPORT, Special Requirements.
AL	LOGAIR/QUICKTRANS Process.
BA	FMS (Foreign Military Sales).
BB	FMS, Air Offer.
BC	FMS, Air Offer, Special Requirements.
BD	FMS, Release Shipment.
BE	FMS, Release Shipment, Special Requirements, Intransit.
BF	FMS, Release Shipment, Intransit.
CA	Release Shipment.
CB	Release Shipment, Intransit.
CC	Release Shipment, Intransit, Special Requirements.
CP	Consolidated Packing.
EA	SEAVAN/MILVAN Shipment.
FA	Special Processing.
FB	Commercial Bill of Lading Process/Government Truck Process.
PP	Parcel Post.
SA	Shipment Units - Not requiring any special processing.
XA	Exception Processing - Identifies the need for an exception address.
XX	Exception Processing Requested - Used to prevent the assignment of the shipment unit to a GBL.

APPENDIX A-101

MOWASP/MOFAST CRT PROGRAM CALL NUMBERS AND PROCEDURE CROSS-REFERENCE

1. Number of characters: Eight.

2. Type of code: Alphanumeric.

3. Purpose: To provide a list of all MOWASP/MOFAST CRT program call numbers, their related procedural appendix, and the procedure title or purpose.

4. The following call numbers are assigned:

CALL NO	APPENDIX	PURPOSE
$$UWFB01	E-216 P	Area Control Branch Processing
$$UWFB70	E-111 P	On-Line Update of Bin/Bulk and Location Data
$$UWFC01	E-217 P	Parcel Post Processing
$$UWFE01	E-219 P Part A	Initial Sorter Input
$$UWFE10	E-219 P Part B	Exception Input - Sorter
$$UWFE30	E-219 P Part C	Sorter Inquire/Release System
$$UWFE45	E-219 P Part D	Sorter Rack Statue - Priority Inquiry
$$UWFE60	E-219 P Part E	Sorter Length - Status Inquiry
$$UWFF01	E-221 P Part A	Non-Sorter Initial Input
$$UWFF05	E-107 P	Combining SUs in a Single Container
$$UWFF25	E-221 P Part B	Non-Sorter Exception Input
$$UWFF55	E-222 P	Consolidated Pack Processing
$$UWFF75	E-224 P Part G	Consolidated Pack Inquiry/Maintenance
$$UWFF80	E-080 P	MOFAST Partial or Offer Process for DEPMEDS
$$UWFG10	E-224 P Part D	GBL In-process Inquiry
$$UWFG40	E-235 P	Manual Bills of Lading
$$UWFG50	E-238 P Part I	Terminal Routing/Carrier Assignment
$$UWFH05	E-223 P	Update Status/Shipment Codes
$$UWFH10	E-232 P	Release Request Processing
$$UWFH20	E-231 P Part B	Non-GBL/CBL Confirmation
$$UWFH25	E-234 P Part C	MOFAST Shipment Unit Special Processing
$$UWFH30	E-234 P Part A	Special Input Process
$$UWFH55	E-234 P Part B	MRO Status Inquiry
$$UWFH60	E-097 P	Inprocess Shipment Unit with Current PDT/MDT
$$UWFH80	E-252 P	Force Closure
$$UWFJ10	E-238 P Part J	Short GBL Inquiry
$$UWFJ20	E-225 P	GBL Register Maintenance
$$UWFK05	E-238 P Part K	GBL Preparation
$$UWFK60	E-236 P	Rate Base File Maintenance
$$UWFK71	E-109 P	Guaranteed Traffic/Small Parcel Rate Base File
$$UWFK90	E-196 P	Carrier/RIN Statement Maintenance
$$UWFL10	E-238 P Part A	GBL Cover Sheet Inquiry/Update

CALL NO	APPENDIX	PURPOSE
$$UWFL20	E-224 P Part C	GBL Entries - Inquiry/Update
$$UWFL30	E-224 P Part F	GBL Line Item Inquiry
$$UWFL50	E-224 P Part E	TAC Inquiry
$$UWFM05	E-224 P Part A	GBL Print Process
$$UWFM30	E-228 P	TCMD Card and Transceiver Data
$$UWFM50	E-041 P	Processing Suspended TK4 Cards
$$UWFN70	E-195 P	GBL/MRO Microfiche Record Update
$$UWFN75	E-195 P	GBL Microfiche Record Update
$$UWFQ20	E-169 P	Delete Partialed Line Item
$$UWFQ25	E-230 P	Carrier File Maintenance
$$UWFQ35	E-238 P Part B	General Utility
$$UWFQ40	E-238 P Part C	Single Line SU Program
$$UWFQ45	E-238 P Part D	SU/LI Inquiry
$$UWFQ50	E-238 P Part E	Short GBL Update
$$UWFQ60	E-238 P Part G	Check Digit Inquiry
$$UWFQ65	E-238 P Part H	Container Inquiry
$$UWFR01	E-229 P	Freight Description File Maintenance
$$UWFR85	E-004 P	Hazardous Materiel Packaging and Transportation File Maintenance
$$UWME10	E-021 P	MOWASP Batch Inputs/Validation
$$UWMH70	E-227 P Part A	Deployable Medical Systems Menu
	E-227 P Part B	Function and Subfunction Inquiry
	E-277 P Part C	Component/Packing Data Inquiry
	E-277 P Part D	Stock Number/Receipt Document Number Inquiry
	E-277 P Part E	Stock Number/Component Control Number Inquiry
	E-277 P Part F	Component Location Update
	E-277 P Part G	Packing Completion Input
	E-277 P Part H	Container Packing List Request
	E-277 P Part I	Container Location Update
	E-277 P Part J	Assembly Packing List Narrative
	E-277 P Part K	Container Palletization Input
	E-277 P Part L	Component Planning Data Update
	E-277 P Part M	Assembly Receipt Input
	E-277 P Part N	End Item and Assemblage Data Inquiry
	E-277 P Part O	Container Data Request
	E-277 P Part P	Component Picking/Packing Request
	E-277 P Part Q	Reprint Request
	E-277 P Part R	Assembly Component Shortage Request
	E-277 P Part S	Unit Assembly Planning List Request
	E-277 P Part T	Assembly Completion Notification
	E-277 P Part U	Build Directive Completion Notice
	E-277 P Part V	Component Availability Status Request
	E-277 P Part W	Assembly Control Packing Data Request
	E-277 P Part X	Packing Status Request
$$UWMI35	E-190 P	Inventory Updates/Inquiries

CALL NO	APPENDIX	PURPOSE
$$UWMN10	E-163 P	MOWASP Locator File Inquiry
$$UWRE00	E-021 P	MOWASP Batch Input/Validation
$$UWSB00	E-275 P	COPAD MRO Inquiry and Update Process
$$UWSH05	E-129 P	Address File Maintenance
$$UWSH15	E-119 P	Address File Inquiries
$$UWSH60	E-119 P	DCR to AAC Inquiries
$$UWSN05	E-003 P	Procedure for Exception MRO/Address Input}
$$UWSR01	B-66 Part A	RIC From and DIC/FRC Tables
$$UWSR02	B-66 Part B	Special Project Table
$$UWSR03	B-66 Part C	Inventory Control Table
$$UWSR04	B-66 Part D	
	Part 1	Table of Controls, Constants and Options
	Part 2	Stock Location Group Table
$$UWSR05	B-66 Part E	Country Code Table
$$UWSR06	B-66 Part F	Area Shipment Cycle Table
$$UWSR07	B-66 Part G	Tariff Cross-Reference and Depot ID Table
$$UWSR08	B-66 Part H	Transportation Appropriation Table
$$UWSR09	B-66 Part I	Data Bank FSC Table
$$UWSR10	B-66 Part J	Count Card Matrix Table
$$UWSR11	B-66 Part K	
	Part 1	Transit Time Table
	Part 2	Air Shipment Exemption Table
	Part 3	Frozen Port Consignees Table
	Part 4	Transit Zone Table
$$UWSR12	B-66 Part L	
	Part 1	MOFAST Volume Destination Table
	Part 2	Mechanized Workload Parameters
$$UWSR13	B-66 Part M	One Freight/All Freight Options
$$UWSR14	B-66 Part N	Shipment Planning Table
$$UWSR15	B-66 Part O	POD/POE Hazardous Cross-Reference
$$UWSR16	B-66 Part P	Mass Cancellation Parameters
$$UWSR17	B-66 Part Q	
	Part 1	Weight and Mode Table
	Part 2	Small Parcel Carrier Selection Table
$$UWTF15	E-098 P	Issue Workload Request
$$UWSR19	B-66 Part S	Depot Processing Time Analysis
$$UWSR21	B-66 Part U	Packing Location Assignment Table
$$UWSZ15	E-066 P	Advanced Cancellation Notice Inquiry
$$UWTM01	E-092 P	Customer Complaint Data Entry
$$UWTT01	E-038 P	
	Part A	Initial Teleprocessing Input
	Part B	MTMC Release
	Part C	Load Record Update
	Part D	Equipment Pool
	Part E	Workload Request
	Part F	Load Exception Processing
	Part G	SU Offer and MRO Adjustment

CALL NO	APPENDIX	PURPOSE
	Part H	Special Processing
	Part I	Review/Closeout
	Part J	MRO Inquiry/Update
	Part K	Load/SU/LI Inquiry
	Part L	Table and Control Inquiry/Update
	Part M	SEAVAN MIS

APPENDIX A-102

MOFAST STATUS CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: A MOFAST status code is initially assigned to each shipment unit record and is modified as a shipment unit progresses through the system. The status code reflects progression so that the status can be interrogated at any point in time while a shipment unit proceeds through the system.

4. The following codes are assigned:

CODE	EXPLANATION
A	In-Process - No Update Action.
B	Area Control Branch - Exception Entry.
C	On Sorter - Incomplete.
D	On Sorter - Awaiting Exception/Line Item Input.
E	On Sorter - Reject Condition Exists.
F	On Sorter - Complete.
G	Other Input - Awaiting Exception/Line Item Input.
H	Other Input - Awaiting Final Container.
I	SU Subs Other Than Consolidated Pack.
J	Awaiting Consolidation Packing.
K	Special Processing Required.
L	Awaiting Consolidation Packing Exception Input.
M	Awaiting GBL Preparation.
N	Awaiting Commercial Billing Process.
O	Not Used.
P	Awaiting SEAVAN Process.
Q	Awaiting Government Truck Manifest
R-X	Available for Use.
Y	Complete Cancellation or Denial.
Z	Process Complete.

5. References

Status codes are referenced in the majority of MOFAST System appendices.

APPENDIX A-103

MOFAST FINAL CONTAINER CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: This code identifies the last container in a shipment unit and whether or not entry of exception data is required.

4. The following codes are assigned:

CODE	EXPLANATION
Blank	Data entry for other than the final container of a SU or SU Line Item (LI).
E	Final container of a SU which requires entry of exception data to identify missing LIs, quantity changes, and/or assign LIs to containers.
C	Final container of a single line SU or a multiline SU in a single container. C indicates no exception (all lines and full quantities shipped).

5. References

a. Appendix B-197.

b. Appendix B-202.

c. Appendix D-140.

d. Appendix D-146.

e. Appendix E-219 P.

f. Appendix E-220 P.

g. Appendix E-221 P.

APPENDIX A-104

MOFAST QUANTITY ACTION CODES

1. Number of characters: Two.

2. Type of code: Alpha.

3. Explanation: Quantity Action Codes are used in CRT input formats to report differences between the quantity ordered and the quantity shipped on the MRO (DD Form 1348-1). The codes entered are also the action codes used in preparation of DIC ZBM formats for MOWASP updates. The low order position of the code is posted to the MOFAST in-process file MRO record.

4. The following codes are assigned:

CODE	EXPLANATION
DB	Overshipment - Due to Packaging Characteristics.
DC	Cancellation - Which reconstitutes the shipment unit.
DD	Undershipment - Due to unit packaging characteristics.
DE	Undershipment - Denied not available in the type pack specified on the release order (subsistence only).
DG	Undershipment - Denied - Due to reidentification or reclassification of assets in process.
DJ	Undershipment - Denied - Due to shelf-life limitations.
DK	Undershipment - Denied - Due to materiel condition change.
DL	Denial - Medical controlled substance that requires "Export Permit", not available to ship exact quantitiy requested in support of FMS transaction.
DM	Denial - Item not available in one continuous length.
DP	Remove a line item from a SU and place in history.
DQ	Reject a SU because RDD cannot be met.
DT	Undershipment - Denied - Due to warehouse refusal.
P	Identifies a partial shipment of an ordered quantity.

APPENDIX A-105

MOFAST GBL/PARCEL POST IDENTIFICATION CODES

1. Number of characters: One.

2. Type of code: Alpha.

3. Explanation: This code is used to identify the type of number entered in the GBL/Parcel Post Registration Number field of the ZEN card. This code is also used in CRT entries to identify type of parcel post shipments.

CODE	EXPLANATION
B	GBL Number/Commercial Bill Number
C	Certified Mail
R	Registered Parcel Post
I	Insured Parcel Post

5. References

a. Appendix B-206.

b. Appendix D-165.

c. Appendix E-217 P.

APPENDIX A-106

MOFAST CARRIER CODES

1. Number of characters: Four.

2. Type of code: Alpha/numeric.

3. Explanation: Carrier Codes provide the necessary key to obtain in-the-clear carrier identification for use in the Mechanized GBL Assembly process.

4. Carrier Codes will be assigned by each user depot to represent local service. Codes will be based upon the master carrier list furnished by MTMC.

5. References:

   a. Appendix B-183.

   b. Appendix E-230 P.

APPENDIX A-108

MOFAST GEOGRAPHIC AREA CODES

1. Number of characters:

a. Major geographic area - One (alpha).

b. Geographic subarea:

(1) First and second positions alpha/numeric.

(2) Third position constant X.

2. Type of code: Alpha/numeric.

3. Explanation:

a. Geographic Area Codes are locally assigned for use as an aid in scheduling and assembling shipments and also supporting Government Bill of Lading processes. Codes are maintained in the DoDAAD file by entry of appendix B-126 format.

b. Geographic Area Codes are incorporated into the MOFAST Shipment Unit In-Process file during shipping documentation processes. Codes in the shipment unit record are matched to freight terminal routing and carrier assignment tables. Also, Geographic Area Codes provide the capability for stopping the accumulation of shipping units to GBLs for a specific distribution area.

4. The following codes are assigned:

a. Each depot can assign one-digit or multiple-digit Geographic Area Codes as they require. It is important to note that Geographic Area Codes loaded in the DoDAAD master must be compatible with Geographic Area Codes used in MOFAST terminal routing tables.

b. One exception to the above is Code EHBX which is used exclusively to identify consignees which are not to be assigned to Government Bills of Lading.

5. References:

a. Appendix B-184.

b. Appendix B-186.

APPENDIX A-109

MOFAST ESTIMATED TIME OF ARRIVAL CODES

1. Number of characters: One.

2. Type of code: Alpha/numeric.

3. Explanation: Used to identify the number of days intransit from the consignor to the final CONUS destination. The code is loaded into the Transit Time Table (appendix B-66, table 11) to be perpetuated in MOFAST Shipping Unit records.

4. The following codes are assigned:

ESTIMATED NO. DAYS INTRANSIT	CODE
Same day delivery	0
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	A
11	B
12	C
13	D
14	E
15	F
16	G
17	H
18	J
19	K
20	L
21	M
22	N
23	P
24	Q
25	R
26	S
27	T
28	U
29	V
30-35	W
36-40	X
41-50	Y
Over 50	Z

5. References:

a. Appendix D-150.

b. Appendix D-158.

c. Appendix E-228 P.

d. DoD 4500.32-R, MILSTAMP appendix B-10.

APPENDIX A-110

ADMINISTERING LOCATION CODES

1. Number of Characters: Three.

2. Type of Code: Alpha/numeric.

3. Explanation: This code identifies whether a contract is being administered by a DSC, DCASR or a Contract Administration Service other than DCASR. The code will also identify the DCASR or CAS office which has the administration responsibility.

4. Elements/Construction of Code:

a. CAS Administered Awards

The code assigned to the CAS component in DoD 4105.59 H, DoD Directory of Contract Administration Service Components will be used. If the assigned code is less than three positions, the entry will be right-justified and zero filled to the left. When the alphabetic suffix A is assigned in DoD 4105.59 H the first position of the Administering Location Code will be changed as follows:

Assigned First Position (DoD 4105.59 H)	Indicate Suffix A by Change First Position To:	Example CAS Code = Adm Loc Code
0	5	005A = 505
1	6	120A = 620
2	7	206A = 706
3	8	318A = 818
4	9	465A = 965

b. DSC Administered Awards

First position of the code entry will always be L.

APPENDIX A-111

VARIABLE PRICE REDUCTION CODES

1. Number of Characters: 1

2. Type Code: Numeric

3. The Variable Price Reduction (VPR) code is provided by DPSC in pos. 80 of non-perishable brand name item MROs. This code is used in conjunction with DPSCs unique unit price configuration (two "dollar" positions and four "cent" positions) in MRO positions 74 through 79. The code identifies unit price status, as follows:

CODE	EXPLANATION
0	No change to supply bulletin price.
1	VPR offered in time to appear on order.
2	Price from Mod. after order released.
3	VPR input at time the vendor requests booking.
4	VPR input after vendor requests booking.
5	VPR input at time of receipt by depot.

APPENDIX A-112

PURCHASE UNIT OF ISSUE

1. Number of Characters: Two.

2. Type of Code: Alpha.

3. Explanation: This code is comparable to the Unit of Issue of appendix A-48, and represents the unit of measure by which materiel is being purchased under a contract. This code may or may not equate to the Stock Unit of Issue under which the item is stored and issued.

APPENDIX A-113

QUANTITY VARIANCE CODE

1. Number of Characters: Three.

2. Type of Code: Alphanumeric.

3. Explanation: This code indicates the amount of variance in quantity which is acceptable over or under the quantity ordered during inspection of procurement receipts. The Code B00 will indicate that any quantity variance is unacceptable; the quantity accepted will equal the contract quantity. Quantity variance information provided in this code will be printed in-the-clear on Contract Data Sheet output.

4. Elements/Construction of Code

a. First Position

Code	Explanation
P	Plus
M	Minus
B	Both

b. Second and Third Positions

Code	Explanation	Code	Explanation
0A	1/8 of 1%	02	2%
0B	1/4 of 1%	2A	2 1/8%
0C	3/8 of 1%	2B	2 1/4%
0D	1/2 of 1%	2C	2 3/8%
0E	5/8 of 1%	2D	2 1/2%
0F	3/4 of 1%	2E	2 5/8%
0G	7/8 of 1%	2F	2 3/4%
01	1%	2G	2 7/8%
1A	1 1/8%	03	3%
1B	1 1/4%	3A	3 1/8%
1C	1 3/8%	3B	3 1/4%
1D	1 1/2%	3C	3 3/8%
1E	1 5/8%	3D	3 1/2%
1F	1 3/4%	3E	3 5/8%
1G	1 7/8%	3F	3 3/4%
3G	3 7/8%	07	7%
04	4%	7A	7 1/8%
4A	4 1/8%	7B	7 1/4%
4B	4 1/4%	7C	7 3/8%
4C	4 3/8%	7D	7 1/2%
4D	4 1/2%	7E	7 5/8%

Code	Explanation	Code	Explanation
4E	4 5/8%	7F	7 3/4%
4F	4 3/4%	7G	7 7/8%
4G	4 7/8%	08	8%
05	5%	8A	8 1/8%
5A	5 1/8%	8B	8 1/4%
5B	5 1/4%	8C	8 3/8%
5C	5 3/8%	8D	8 1/2%
5D	5 1/2%	8E	8 5/8%
5E	5 5/8%	8F	8 3/4%
5F	5 3/4%	8G	8 7/8%
5G	5 7/8%	09	9%
06	6%	9A	9 1/8%
6A	6 1/8%	9B	9 1/4%
6B	6 1/4%	9C	9 3/8%
6C	6 3/8%	9D	9 1/2%
6D	6 1/2%	9E	9 5/8%
6E	6 5/8%	9F	9 9 3/4%
6F	6 3/4%	9G	9 9 7/8%
6G	6 7/8%	10	10%

APPENDIX A-114

UNIT OF ISSUE CONVERSION FACTOR

1. Number of Characters: Three.

2. Type of Code: Numeric.

3. Explanation: This data element consists of four whole numbers and five decimal positions with decimal point assumed between the fifth and sixth positions. The entry is to be used to convert the Stock Unit of Issue to the Purchase Unit of Issue Quantity when these units of measure differ. The Stock Unit of Issue Quantity is divided by the conversion factor to obtain the Purchase Unit of Issue Quantity.

APPENDIX A-115

WOPACS DATA SELECTION CODES AND CRITERIA

1. Number of Characters: Selection - Two, Criteria - Three.

2. Type of Code: Selection - Numeric, Criteria - Alpha.

3. Purpose

a. Selection - To identify the type of data to be selected from the Unit of Schedule Master File which is indicated by the File Segment Code for the same line sequence number.

b. Criteria - A further identification of variable data.

4. The following codes are assigned:

a. File Segment Code DC01

DATA SELECTION CODES FIELD POSITIONS 33-34			DATA SELECTION CRITERIA FIELD POSITIONS 35-70
01	Type work unit.		Enter either A for line items or B for shipment units.
02	To be dropped cycle.	(7)	Enter estimated release date or PDT desired expressed as relationship to workday, i.e., +1+2, etc. See Note.
03	Dropped current cycle.	(7)	Enter PDT dates desired expressed as relationship to workday, i.e., +3+2+1+0-1-2-3. See Note.
04	Indicates MRO.	(12)	Enter DIC(s) desired, i.e., A51A55A5AA5E, etc.
05	Indicates DRO and IPE MRO.	(4)	Enter DIC(s) desired, i.e., A5JC51, etc.
06	Indicates IPG.	(3)	Enter IPG(s) desired, i.e., 12, etc.
07	Area (Location/Location Group Codes).	(11)	If Data Selection Code 02 is completed, enter one position alphabetic Stock Location Group Codes, i.e., ABCG, etc. If Data Section Code 03 is completed, enter three position alphanumeric Location Codes, i.e., A01A02, C11H24, etc. Enter *** to facilitate a forecast of No Location work units.

DATA SELECTION CODES FIELD POSITIONS 33-34		DATA SELECTION CRITERIA FIELD POSITIONS 35-70
08 Indicates shipment unit meeting weight and cube criteria.		Enter W when required. This data selection element, when used, relates to PDT dates entered for Data Selection Code 02.

b. File Segment Code DH01

DATA SELECTION CODES FIELD POSITIONS 33-34		DATA SELECTION CRITERIA FIELD POSITIONS 35-70
01 Type work unit.		Enter either A for line items or B for shipment units.
02 Shipment units/line items dropped previous cycle meeting weight and cube criteria.	(7)	Enter PDT dates desired expressed as as relationship to workday, i.e., +3+2, etc. See Note.
03 Line items dropped previous cycle.	(7)	Enter PDT dates desired expressed as relationship to workday, i.e., +3+2, etc. See Note.
04 Indicates MRO.	(12)	Enter DIC(s) desired, i.e., A51A55A5AA5E, etc.
05 Indicates DRO and IPE MRO.	(4)	Enter DIC(s) desired, i.e., A5JC51, etc.
06 Indicates IPG.	(3)	Enter IPG(s) desired, i.e., 12, etc.
07 Area (Location/Location Group Codes).	(11)	If Data Selection Code 02 is completed, enter one position alphabetic Stock Location Group Codes, i.e., ABCG, etc. If Data Selection Code 03 is completed, enter three position alphanumeric Location Codes, i.e., A01A02C11H24, etc.
03 Indicates shipment units/ line items meeting weight and cube criteria.		Enter W when required.

NOTE: When Data Selection Codes 02 and 03 are both required, use separate input cards with unique Line Sequence Numbers.

c. File Segment Code SH00

DATA SELECTION CODES FIELD POSITIONS 33-34			DATA SELECTION CRITERIA FIELD POSITIONS 35-70
01	Type work unit.		Enter A.
02	Work units received.		Enter Forecast, Scheduled, or Actual as desired.
03	Work units accomplished.		Enter Forecast, Scheduled, or Actual as desired.
04	Carryover.		Enter Forecast, Scheduled, or Actual as desired.
04	Carryover.		Enter Forecast, Scheduled, or Actual as desired.
05	Type computation.		Enter Total or Average as desired.
06	Indicates day of week.	(7)	Enter day(s) desired in relationship to workday, i.e., -3-2-1+0+1+2, etc., or enter 99 when all days of workweek are desired.
07	Indicates weekly time period.	(8)	Enter week(s) desired in relationship to workweek, i.e., +0-1-2-3-4, etc.

d. File Segment Code SN00

DATA SELECTION CODES FIELD POSITIONS 33-34			DATA SELECTION CRITERIA FIELD POSITIONS 35-70
01	Type work unit.		Enter A.
06	Indicates day.	(7)	Enter day desired expressed in relationship to the workday. Usually this will be the workday, i.e., +0.

NOTE: DIC YLH for File Segment Code SN00 is only required when it is intended to use a Norm for forecasting.

5. Data Selection Criteria will be entered, commencing with position 35 without using commas, spaces or any other field separators. A plus sign (+) will be punched (12-6-8) and a minus sign (-) will be punched (11 zone).

6. Changing Data Selection Criteria in the Unit of Schedule Master File will be accomplished by entering the complete criteria for the specific Data Selection Code being added or changed.

7. The numbers shown in brackets ( ) indicate the maximum units of Data Selection Criteria allowed for each Line Sequence Number.

8. Reference

Appendix B-236, WOPACS Unit of Schedule Master Input Document, Part 2.

APPENDIX A-116

WOPACS JOB ORDER IN TROUBLE (JOINT) CAUSE CODES

1. Number of Characters: One.

2. Type of Code: Alpha.

3. Purpose: To indicate the reason the particular Job Order appears on the JOINT listing.

4. The following codes are assigned:

CAUSE CODE	DEFINITION
A	Percent of Manhours Used to Date exceeds percent of Work Units Actual To Date by more than indicated Percent of Deviation.
B	Percent of Manhours Used To Date is less than percent of Work Units Actual To Date by more than indicated Percent of Deviation.
C	Projected Completion Date is earlier than Planned Ending Date by more than indicated Percent of Deviation.
D	Projected Completion Date is later than Planned Ending Date by more than indicated Percent of Deviation.
E	Effectiveness for Scheduling exceeds Actual Performance Effectiveness by more than indicated Percent of Deviation.
F	Effectiveness for Scheduling is less than Actual Performance Effectiveness by more than indicated Percent of Deviation.
G	Work Units Actual To Date exceeds Planned Total Work Units.
Z	A manual request for a Job Order to appear on the Job Orders In Trouble Report by input of Job Order In Trouble Request, Document Identifier YL4.

5. References:

a. Appendix B-248, WOPACS Job Order In Trouble Request.

b. Appendix F-295, WOPACS Job Orders In Trouble (JOINT).

APPENDIX A-117

WOPACS NORMS/FACTOR CODES

1. Number of Characters: One.

2. Type of Code: Numeric.

3. Purpose: To identify the particular portion of the Norms/Factor Master File to be established/updated.

4. The following codes are assigned:

CODE	FILE SEGMENT AFFECTED
1	Norms.
2	Master Factor.
3	File Factor (DC01, DH01, SH00 or SN00).
4	Acceptable Carryover.
5	Lower Forecast Limit.
6	Upper Forecast Limit.

5. References:

a. Appendix B-230, WOPACS Norms/Factor Master File Input Document Update by Day of Week or Julian Day.

b. Appendix B-231, WOPACS Norms/Factor Master File Input Document Update for Month of Year.

APPENDIX A-118

WOPACS ACTION CODES

1. Number of Characters: One.

2. Type of Code: Numeric.

3. Purpose: To identify the specific method of workload reporting or adjustment to be made.

4. The following codes are assigned:

CODE	EXPLANATION
1	Reporting carryover and accomplished workload.
2	Reporting workload received and accomplished.
3	Adjusting Unit of Schedule actual carryover.
4	Adjusting Unit of Schedule actually accomplished.
5	Adjusting Unit of Schedule actually received.
9	Adjusting Job Order Units or Hours.

5. References

a. Appendix B-233, WOPACS History Adjustment and Reporting Card.

b. Appendix F-315, Unit of Schedule History File Update (Actual).

APPENDIX A-119

WOPACS CATEGORY OF EFFORT CODES

1. Number of Characters: Two.

2. Type of Code: Numeric.

3. Purpose: To identify the priority in which work should be scheduled and accomplished.

4. The following codes are assigned:

CODE	EXPLANATION
00	Reserved for leave.
01-10	Reserved for prime mission workload.
11-98	Reserved for secondary workload.
99	Reserved for display only and not used for resourcing. (Refer to Planning Schedule, part 3.)

NOTE: Codes 01-99 are assigned at the decision of the depots.

5. References

a. Appendix B-234, WOPACS Unit of Schedule Master Input Document.

b. Appendix B-243, WOPACS Job Order Master Input Document.

c. Appendix B-249, WOPACS US/JO Level Decision Update Input Document.

d. Appendix F-287, Detail Accomplishment, Part 1.

e. Appendix F-293, Job Order Master File Register.

f. Appendix F-294, Unit of Schedule Master File Register.

g. Appendix F-295, Job Order in Trouble (JOINT).

h. Appendix F-300, Planning Schedule, Part 1.

i. Appendix F-301, Planning Schedule, Part 2.

j. Appendix F-302, Planning Schedule, Part 3.

k. Appendix F-303, Planning Schedule, Part 4.

l. Appendix F-305, Production Schedule, Part 1.

m. Appendix F-306, Production Schedule, Part 2.

n. Appendix F-311, Summary of Accomplishment at Borrow/Loan Level.

APPENDIX A-120

WOPACS SKILL CODES

1. Number of Characters: One.

2. Type of Code: Alpha.

3. Purpose: To identify the skill level necessary to accomplish Unit of Schedule and Job Order tasks.

4. The following codes are assigned:

CODE	DEFINITION
A	Laborer
B	Packer
C	Packer/Leader
D	Forklift Operator
E	Supply Clerk
F	Warehouseman
G	Warehouseman/FLD
H	Trailer Operator
I	Quality Inspection Specialist
J	Boxmaker/Woodworker
K	Inspector
L	Inventory Counter (Supply Clerk)
M	Rigger/Groundsman
N	Crane Operator
P	Materiel Classifier
Q	Clerk
R	Blocker and Bracer
S	Sewing
T	Equipment Repairman
W	Contractor

5. References

a. Appendix B-235, WOPACS Unit of Schedule Master Input Document Cycle and Skill Codes.

b. Appendix B-244, WOPACS Job Order Master Input Document Cycle and Skill Codes.

c. Appendix F-300, Planning Schedule, Part 1.

d. Appendix F-305, Production Schedule, Part 1.

APPENDIX A-125

AUTOMATIC DATA PROCESSING EQUIPMENT (ADPE) IDENTIFICATION CODES

1. Number of Characters: One.

2. Type of Code: Numeric.

3. Field Position: 63

4. Explanation: Identifies DoD ADPE/ADP components in the supply system. Will aid Defense Property Disposal Offices (DPDOs) to identify these items at the time they are transferred to disposal.

5. The following codes are assigned:

CODE	EXPLANATION
0	Represents items with no ADP Components. NOTE: Codes 1 through 6 are only to be used when the item is ADPE in its entirety and is limited to the type meeting only one of the definitions for Codes 1 through 6. See Code 9.
1	Analog CPUs, ADP Central Processing Units for Computers Analog. Represents only CPUs that accept as input the electrical equivalent of physical conditions such as flow, temperature, pressure, angular position or voltage and perform computations by manipulating these electrical equivalents to produce results for further use. NOTE: An analog is a representation of one form of a physical condition existing in another form (e.g., the level of mercury in a tube represents temperature in a thermometer; the angular position of a needle represents speed on a speedometer). Excludes CPUs that have both analog and digital capability. See Code 3.
2	Digital CPUs, ADP Central Processing Units for Computers. Represents only CPUs that accept information represented by digital impulses. Specifically, a device capable of performing sequences of arithmetic and logic operations (a program) not only on data but also on the program which is contained in its internal memory (storage) without intervention of an operator. NOTE: Digital refers to the representation of discrete numbers, symbols and alphabetic characters by a predetermined, coded combination of electrical impulses. Excludes CPUs that have both analog and digital capability. See Code 3.
3	Hybrid CPUs, ADP Central Processing Units for Computers. Represents only CPUs that have a combination of analog and digital capability as defined in Codes 1 and 2 respectively and which have conversion capability required for intercommunication.

CODE	EXPLANATION
4	ADP Input-Output and Storage Devices Used to Control and Transfer Information to and from a CPU. The input device is used for transferring data and instructions into a CPU. The output device is used to transfer results to processing by the CPU onto printed forms, punched cards, and/or magnetic media. Input-output devices combine the above functions in the same device. This class also includes data transmission terminals, batch terminals and display terminals which are specially designed or modified to be used in conjunction with digital, analog or hybrid CPUs. It includes modems when they are integral to the terminal. It also includes storage devices in which data can be inserted, retained and retrieved for later use.
5	ADP Accessorial Equipment. Represents accessorial equipment which is considered to be a component, device or unit that is related directly to and essential in the operation of ADPE. Included in this class are complete units and components of related general purpose accessorial equipment which are used as part of a system such as weapon system, control system, missile system, communication system or navigational system. It also encompasses various units or devices and associated control units that are used in combination or conjunction with the ADPE configuration but are not part of the configuration itself.
6	Punched Card Equipment. Represents collating machines, keypunch machines; tabulating machines; verifier; reproducer; summary punch; sorter; interpreter. NOTE: Card actuated machine when cable connected to a central processing unit are excluded.
7	ADP Supplies and Support Equipment. Represents consumable supplies, such as paper, tabulating machine, continuous flatfold; paper, tabulating machine, sheet; seal bands, tape, ADP; canisters, tape, ADP; carrying cases, tape, ADP. Also included are support equipments such as magnetic tape testing, certifying and cleaning equipment; disk pack testing, certifying and cleaning equipment; tape equipment, winders, splicers and card reconditioners.
8	ADP Components. Represents ADP component assemblies that are parts of analog, digital or hybrid data processing devices.
9	To be assigned to an item containing embedded ADPE that meets one or more of the definitions for Codes 1 through 6.

APPENDIX A-126

DISPOSAL AUTHORITY CODES

1. Number of Characters: One.

2. Type of Code: Alpha.

3. Field Position: 64.

4. Explanation: Entered on disposal related documentation to indicate that the item(s) being transferred to a Defense Reutilization and Marketing Office (DRMO) are authorized to be transferred to disposal because of instructions of the IMM/ICP relayed through the Materiel Returns Program on other proper authority.

5. The following codes are assigned:

CODE	EXPLANATION
M	Items on this transaction are IMM/ICP stocks and are being transferred to disposal by authority of the responsible inventory manager.
N	Items on this transaction are not reportable by virtue of an exclusion to the Materiel Returns Program (MRP) of MILSTRIP or other specific criteria such as extended dollar value or condition limitations on excess reporting and are duly authorized to be transferred to disposal.
R	Items on this transaction have been reported to the IMM/ICP in accordance with MILSTRIP MRP procedures and have been directed to disposal by the inventory manager. Excess transaction status codes SF, SL, SN, TC, TD or TK was provided by the IMM/ICP on DI Code FTR.

APPENDIX A-127

PRECIOUS METALS IDENTIFICATION CODES

1. Number of Characters: One.

2. Type of Code: Alphanumeric.

3. Field Position: 62

4. Explanation: Identifies Defense materiel items that contain precious metals and the content value of the metal. Will aid Defense Property Disposal Offices (DPDOs) efforts to identify precious metal bearing items at the time such materiel is turned in.

5. The following codes are assigned:

CODE	TYPE OF PRECIOUS METAL	CONTENT VALUE
A	No known Precious Metal	None
B	Item is known to contain precious metal(s) but the amount(s) are unknown	
C	Presence or absence of precious metals varies between items of production for the same item of supply	
D	Silver	Equals 15 grams or more
E	Silver	Less than 15 grams
F	Gold	Equals 10 grams or more
G	Gold	Less than 10 grams
H	Platinum	Equals 10 grams or more
I	Platinum	Less than 10 grams
J	Palladium	Equals 5 grams or more
K	Palladium	Less than 5 grams
L	Iridium	Equals 20 grams or more
M	Iridium	Less than 20 grams
N	Rhodium	Equals 15 grams or more
O	Rhodium	Less than 15 grams

CODE	TYPE OF PRECIOUS METAL	CONTENT VALUE
P	Osmium	Equals 10 grams or more
Q	Osmium	Less than 10 grams
R	Ruthenium	Equals 10 grams or more
S	Ruthenium	Less than 10 grams
T	Silver-Gold	Combination equals 15 grams or more
U	Silver-Gold	Combination contains less than 15 grams
V	Silver-Platinum Family (See Note)	Combination equals 15 grams or more
W	Silver-Platinum Family (See Note)	Combination contains less than 15 grams
X	Silver-Gold-Platinum Family (See Note)	Combination equals 15 grams or more
Y	Silver-Gold-Platinum Family (See Note)	Combination contains less than 15 grams
Z	Gold-Platinum Family (See Note)	Combination equals 10 grams or more
2	Gold-Platinum Family (See Note)	Combination contains less than 10 grams
3	Determination of Precious Metal Content is uneconomical	

NOTE: Platinum Family includes Platinum, Palladium, Iridium, Rhodium, Osmium, Ruthenium.

APPENDIX A-128

CUSTOMER COMPLAINT DEPOT ACTION CODES

1. Number of Characters: One.

2. Type of Codes: Alpha-numeric.

3. The Depot Action Code is a code used by the Center to convey the type of investigative/research actions required of the depot necessary to resolve the customer complaint identified in the CD1 transaction.

A - Information only. No depot action required.
B - Furnish shipping data.
C - Tracer action.
D - Furnish supply documentation.
E - Off-line instructions will follow.
F - Furnish asset availability.

4. The following provides a cross-reference showing which Investigation Results Codes (appendix A-96) are appropriate for use with the above Depot Action Codes:

DEPOT ACTION CODE	APPLICABLE INVESTIGATION RESULTS CODE(S)
A	No code required. Information only.
B	A, B or Z.
C	C, D or Z.
D	E, F or Z.
E	G, H, J, X or Z.
F	K, L or Z.

APPENDIX A-129

INTERIM REPLY CODES

1. Number of Characters: One.

2. Type of Code: Alpha-numeric.

3. The Interim Reply Code is a code transmitted to the depot from the Center which cites a reason for extending the complaint suspense date.

4. Interim Reply Codes are as follows:

A - Complaint assigned to DCAS for investigation.
B - Complaint assigned to Contract Administration Services for investigation.
C - Complaint undergoing engineering review.
D - Complaint undergoing testing and evaluation.
E - Complaint resolution deferred pending receipt of exhibit.
F - Complaint resolution deferred pending receipt of contract number.
G - Complaint resolution deferred pending receipt of Bill of Lading Number.
H - Complaint resolution deferred pending receipt of Transportation Control Number.
I - Complaint resolution deferred pending receipt of Requisition Number.
J - Complaint resolution deferred pending coordination with shipping activity/vendor.
K - Complaint resolution deferred pending warranty action against contractor.
L - Complaint currently under investigation.
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MOFAST Sort Rack Status - Priority Inquiry		B-201, Part B
MOFAST Sorter Contents Inquiry		B-201, Part A
MOFAST Sorter Exception Input Formats		B-198
MOFAST Sorter Initial Input Entry Format		B-197

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
MOFAST Sorter Inquiry/Release Shipment Unit Formats		B-199
MOFAST SPLC Rate Base File Maintenance		B-185
MOFAST Table and Control, Table 11		B-66, Part K
MOFAST Table and Control, Table 12		B-66, Part L
MOFAST TAC Inquiry		B-215, Part B
MOFAST TCMD, Transceiver Data Formats and CRT Input Displays		B-212
MOFAST Terminal Routing and Carrier Assignment Process		B-184
MOWASP Data Bank Change Notice	CBC	B-137
MOWASP Data Bank Deletion	CBD	B-139
MOWASP Data Bank Inquiry	CBE	B-138
MOWASP Data Bank Transactions	CBB	B-136
MRO and/or Exception Data Via CRT	A5_,C5_	B-131
MRO Cancellation/Followup on Cancellation Request	AC6,AK6	B-17
MRO/DRO Cancellation Request Answer Card	AG6,AGJ	B-81
MRO/DRO Control/Status Request Card	ZBM	B-99
MRO Daily Report Card	CEJ	B-168
MRO Followup Card	AF6	B-60
MRO History Manual Control Card	ZAQ	B-123
MRO Register/History Inquiry Card	ZCT	B-115
MRO Status Detail Request Card	ZUG	B-58
Notification of COPAD Vendor Delivery of Materiel	CJV	B-295

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
One Freight/All Freight Controls and Options, Table 13		B-66, Part M
On-line Transportation Account Code File Update/Inquiry		B-282
Output Message Inquiry Card	ZZC	B-88
Packing Completion Data		B-309
Packing Location Assignment Table		B-66, Part U
Packing Status Request		B-328
Physical Inventory Count Transaction	DKA	B-25
Physical Inventory Notification	DJA	B-29
Physical Inventory Request Card	DJA	B-26
POD Hazardous POE Cross-Reference Table, Table 15	5	B-66, Part O
Prepositioned Materiel Receipt Card (Procurement Instrument Source)	DU_	B-18
Prepositioned Materiel Receipt Card (Other than Procurement Source)	DW_	B-19
Prepositioned Materiel Receipt Card (Recoupment from PDO)	DWJ	B-35
Prime Depot Data Bank Change Notice	CCC	B-113
Procurement Contract Data Cards	CC1-5	B-31
Receipt and Locator Inquiry Card	ZB6	B-102
Receipt Confirmation Card (Short Form - PMRR Available)	ZV_,ZW_	B-108
Receipt Confirmation Card (Long Form - No PMRR Available)	ZX_,ZY_	B-109
Receipt Detail Card	DWA	B-3
Receipt Forecast Request Card	ZUR	B-84

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
Receiving SPD Activity Record	9MS	B-179
Receiving SPD Master Record	XMR	B-178
Reconciliation - Deleted Location Inquiry Card	ZAF	B-158
Redistribution Order	A2_	B-192
Reprint Request		B-313
Rewarehousing Card	ZUN	B-72
Rewarehousing Card Request	ZUK	B-89
RIC From Table and DIC/FRC Table, Table 01		B-66, Part A
Routing Identifier/AUTODIN Routing Indicator Card	ZF7	B-86
SEAVAN - Advanced Transportation Control and Movement Documents for Transshipments		B-281
SEAVAN - Change MRO Data Element		B-270
SEAVAN Cancellation of MRO - Less than Specified Dollar Value		B-263
SEAVAN - Confirm MROs Shipped other than SEAVAN Mode		B-272
SEAVAN Consist Header Card		B-286
SEAVAN Consist Line Item Card		B-287
SEAVAN Denial/Medical Controlled Substance - FMS		B-261
SEAVAN Denial/Specified Materiel Not Available to Ship		B-262
SEAVAN Entry of Date Offered		B-259
SEAVAN Equipment Pool Update and Inquiry		B-276
SEAVAN Force Close Partially Canceled MRO		B-268
SEAVAN Force Closed MRO		B-269
SEAVAN Inquiry by Load/Shipment Unit/Line Item		B-271

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
SEAVAN MIS		B-280
SEAVAN MRO Cancellation		B-260
SEAVAN MRO Document Number Inquiry/Update		B-255
SEAVAN MRO Manual Control Option		B-266
SEAVAN MTMC Release Update, Delete and Inquiry		B-275
SEAVAN MTMC Shipping Data for In-Process Loads		B-278
SEAVAN Overshipment Due to Item Packaging		B-264
SEAVAN Receipt Transactions for Transshipments		B-283
SEAVAN Reject - RDD Cannot be Met		B-267
SEAVAN - Remove Line Item from Configured Shipment Unit/Load		B-279
SEAVAN - Remove SU from Configured Load		B-273
SEAVAN Table and Control Update		B-277
SEAVAN/TCMD/Consist Update/Print Request		B-274
SEAVAN Transshipments File TCMD Add/Change/ Delete/Inquire		B-284
SEAVAN Undershipment Due to Item Packaging		B-265
SEAVAN Workload Request by Destination		B-257
SEAVAN Workload Request by Document Number/ Suffix		B-258
SEAVAN Workload Request for Additional MROs for In-Process Load		B-256
Service and Distribution/AUTODIN Routing Indicator Card	ZF6	B-65
Shipment Diversion Authorization Card	TM2	B-48
Shipment Diversion Confirmation/Denial Card	TMB,TMK	B-49
Shipment Hold Acknowledgement/Denial/ Disposition Instruction Request Card	TMC,TML,TMT	B-51

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
Shipment Hold Authorization Card	TM3	B-50
Shipment Hold Disposition Instructions Card	TMS	B-52
Shipment Planning Table, Table 14		B-66, Part N
Shipment Status Card	AS_	B-24
Shipment Tracer Request Card	AFT	B-5
Shipment Unit and Line Item File Inquiry		B-215, Part I
Shipment Unit Completion Card	ZBP	B-101
Small Parcel Carrier Table, Table 17		B-66, Part Q
SPD Master Record	XMM	B-224
SPD Work Count Record	XMS	B-223
Special Delivery Instruction Card	ZVE	B-177
Special Project Table, Table 02		B-66, Part B
Stock Number/Component Control Number Inquiry		B-331
Stock Number/Receipt Document Number Inquiry		B-315
Stock Segregation Notice Card	CNS	B-209
Storage Item Change Card	CMC,CMD,CML CMM,CMN,CMR	B-23
Storage Item Data Correction Card	DZB	B-11
Supply Status Card	AE6	B-94
Supply Status Card (AE3)	AE3	B-76
Surveillance Inspection/Operational Test Notice Card (Inspection Test Card)	ZC0,ZC9	B-116
Suspended Receipt Record Deletion	ZZN	B-97
Suspended Receipt File Inquiry	ZZQ	B-146
Suspended Receipt File Maintenance Card	ZZR	B-145

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
Table of Controls, Constants, Options and Stock Location Group Table, Table 04		B-66, Part D
Tariff Number Cross-Reference Table and Depot Identification Table, Table 07		B-66, Part G
Transaction History/Custodial Balance Request	DZJ	B-164
Transaction History Transmittal	DZK	B-165
Transaction Reject Card	DZG	B-10
Transportation Appropriation Table, Table 08		B-66, Part H
Transportation Fund Obligation Card	----	B-125
Transportation Movement Data for Army CCP	CDP	B-153
Transportation Movement Data for Army CCP (Remarks)	CDY	B-154
Transportation Movement Data for Army CCP (Hazardous Remarks)	CBF	B-155
Type D Remote Suspended Receipt Record Deletion		B-43
Type N Remote Suspended Receipt File Inquiry - By NIIN		B-44
Type P Remote Prepositioned Materiel Receipt File Inquiry		B-147
Type Q Remote Suspended Receipt File Inquiry by TP Control Number		B-45
Type R Suspended Receipts File Maintenance Input		B-148
Unit Assemblage Control Data	C2B,Z2B	B-301
Unit Assembly Container Data	C2E,Z2E	B-304
Unit Assembly Component Data	C2D,Z2D	B-303

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
Unit Assembly End Item Data	C2A,Z2A	B-300
Unit Assembly Function Data	C2C,Z2C	B-302
Unit Assembly Planning List Request		B-319
WOPACS BLLO Level Decision Update Input Document	YL6	B-250
WOPACS Borrow/Loan Level Organization Delete Input Document	YLL	B-239
WOPACS Borrow/Loan Level Organization Master Input Document	YLM	B-240
WOPACS Control Card for Establishing the WOPACS Calendar	YL8	B-252
WOPACS Control Card for Weight/Cube and Drop Day	YL9	B-253
WOPACS-DIMES Conversion Table Input Cards	YL7	B-251
WOPACS History Adjustment and Reporting Card	YLE	B-233
WOPACS Job Order In Trouble Request	YL4	B-248
WOPACS Job Order Master Input Document	YLS	B-243
WOPACS Job Order Master Input Document Cycle and Skill Codes	YLT	B-244
WOPACS Job Order Master Delete Document	YLK	B-238
WOPACS Norms/Factor Delete Input Document	YLZ	B-245
WOPACS Norms/Factor Master File Input Document Update by Day of Week or Julian Day	YLB	B-230
WOPACS Norms/Factor Master File Input Document Update for Entire Year	YLD	B-232
WOPACS Norms/Factor Master File Input Document Update for Month of Year	YLC	B-231

TITLE OF CARD OR ENTRY	DIC	APPENDIX NUMBER
WOPACS Norms/Factor Master Inquiry Input Document	YL3	B-247
WOPACS Resources/Leave Input Document Update by Day of Week or Julian Day	YLP	B-242
WOPACS Resources/Leave Delete Input Document	YLN	B-241
WOPACS Unit of Schedule Master Delete Document	YLJ	B-237
WOPACS Unit of Schedule Master Input Document Cycle and Skill Codes	YLG	B-235
WOPACS Unit of Schedule Master Input Document, Part 1	YLF	B-234
WOPACS Unit of Schedule Master Input Document, Part 2	YLH	B-236
WOPACS Unit of Schedule Master Inquiry Input Document	YL2	B-246
WOPACS US/JO Level Decision Update Input Document	YL5	B-249
Workload Request Card	ZBL	B-98

CROSS-REFERENCE OF
DOCUMENT IDENTIFIER CODES TO APPLICABLE B AND D APPENDICES

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
Blank	B-63	DSC Single Inventory Adjustment		
Blank	B-111	DSC Violation Control File Format		
Blank	B-125	Transportation Fund Obligation Card		
Blank	B-159	DSC/Depot Reconciliation Tape Format	D-109	
A2_	B-192	Redistribution Orders	D-41	
A5_	B-7	Materiel Release Order (MRO) Card	D-41,D-98, D-120,D-122	D-41,D-72
A5J	B-32	Disposal Release Order Card	D-27,D-65, D-122	D-65,D-124
A6_	B-8	Materiel Release Denial/Adjustment Card		D-28
A6J	B-226	Disposal Release Denial/ Adjustment Card	D-41	D-28
AC6	B-17	MRO Cancellation/Followup on Cancellation Request	D-43,D-128	
ACJ	B-227	DRO Followup/Cancellation/Followup Cancellation Card	D-43,D-128	
ADR	B-53	FMS Notice of Availability Key (NOA) Document (Export Release)	D-28,D-30 D-143	D-132
AD1	B-53	FMS Notice of Availability (NOA) Key Document	D-28,D-30 D-143	D-132
AD2	B-54	FMS Notice of Availability (NOA) Detail Document Entries	D-28,D-30 D-143	D-132
AD3	B-53	FMS Notice of Availability (NOA) Delay Key Document		
AD4	B-54	FMS Notice of Availability (NOA) Delay Detail Document		
AD5	B-57	FMS Notice of Availability (NOA) Reply Document		D-75

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
AE3	B-76	Supply Status Card (AE3)		
AE6	B-94	Supply Status Card	D-128	D-41,D-43, D-44,D-30, D-28,D-31, D-65,D-108 D-132
AEJ	B-225	Disposal Release Confirmation/ Status Card	D-128	D-41,D-43, D-44,D-30, D-28,D-31, D-65,D-108
AF6	B-60	MRO Followup Card	D-44	
AFT	B-5	Shipment Tracer Request Card	D-182	
AFJ	B-227	DRO Followup/Cancellation/Followup on Cancellation Card	D-44	
AFX/AFZ	B-37	Disposal Shipment Confirmation Followup Card	D-51	
AG6/AGJ	B-81	MRO/DRO Cancellation Request Answer Card	D-76,D-125	D-43,D-28 D-44,D-76
AK6	B-17	MRO Cancellation/Followup on Cancellation Request	D-43	
AKJ	B-227	DRO Followup/Cancellation/Followup on Cancellation Card	D-43	
AM_	B-4	Document Modifier Card	D-90	
ARO	B-14 B-204	Materiel Release Confirmation (MRC) Card		D-30,D-31, D-28,D-44, D-120
ARA	B-14	Materiel Release Confirmation (Greater) Card	D-125	D-30,D-31, D-28,D-44
ARB	B-14	Materiel Release Confirmation (Less) Card	D-125	D-30,D-31, D-28,D-44
ARJ	B-225	Disposal Release Confirmation/ Status Card (Quantity Requested)	D-125	D-30,D-31, D-28,D-44

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
ARK	B-225	Disposal Release Confirmation/ Status Card (Greater Than Quantity Requested)	D-125	D-30,D-31, D-28,D-44
ARL	B-225	Disposal Release Confirmation/Status Card (Less Than Quantity Requested)	D-125	D-30,D-31, D-28,D-44
AS_	B-24	Shipment Status Card		D-28,D-30, D-31,D-120
ASZ	B-38	Disposal Shipment Confirmation Cards		
AUO	B-14	Materiel Release Confirmation Card	D-128	D-28,D-43
AU7	B-24	Shipment Status Card		D-28,D-43
AUA	B-14	Materiel Release Confirmation Card		D-28,D-43
AUB	B-14	Materiel Release Confirmation Card		D-28,D-43
BBC	B-121	Consolidated Shipment Status		
C2A	B-300	Unit Assembly End Item Data		
C2B	B-301	Unit Assembly Control Data		
C2C	B-302	Unit Assembly Function Data		
C2D	B-303	Unit Assembly Component Data		
C2E	B-304	Unit Assembly Container Data		
C2F	B-318	Component Packing Confirmation		
C2G	B-305	Advance Data for Assembly (Procurement)		
C2H	B-305	Advance Data for Assembly (Other than Procurement)		
C2J	B-306	Assembly Component Receipt Confirmation (Procurement)		
C2K	B-306	Assembly Component Receipt Confirmation (Other than Procurement)		

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
C4_	B-59	Materiel Receipt Followup and Reply Card		D-60
C5_	B-175	IPE MRO Card	D-98,D-108	
CBB	B-136	Data Bank Transaction Card	D-85	D-9,D-17, D-36,D-42, D-83
CBC	B-137	Data Bank Change Notice Card	D-173	
CBD	B-139	Data Bank Deletion Card	D-85	D-36,D-64
CBE	B-138	Data Bank Inquiry Card	D-85	D-24,D-83, D-95
CBF	B-155	Transportation Movement Data for Army CCP (Hazardous Remarks)		D-158
CBM	B-149	NMFC Description Data Entry		D-139
CC1/CC5	B-31	Procurement Contract Data Cards	D-181	
CCC	B-113	Prime Depot Data Bank Change Notice		D-9,D-17, D-42
CD_	B-59	Materiel Receipt Followup and Reply Card	D-60	
CDF	B-152	Materiel Receipt Detail Card for Army CCP		D-28,D-30 D-31,D-98
CDP	B-153	Transportation Movement Data for Army CCP		D-158
CDY	B-154	Transportation Movement Data for Army CCP (Remarks)		D-158
CEJ	B-168	MRO Daily Report Card		
CJV	B-295	Notification of COPAD Vendor Delivery of Materiel		
CJW	B-294	COPAD Order Data Cards		

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
CK4	B-47	Inventory Reject Card		D-6,D-7
CK6	B-130	Inventory Category Card	D-9	
CK8	B-33	Deleted Item Report and Reply Card		D-89
CK9	B-100	Inventory Reject Card (DSC to Depot)	D-6	
CKB	B-28	Locator Reconciliation Exception Card	D-13	
CKC	B-28	Locator Reconciliation Exception Card	D-13	
CKD	B-28	Locator Reconciliation Exception Card	D-13	
CKE	B-166	Inventory Balance Notification Card	D-130	
CKH	B-33	Deleted Item Report and Reply Card	D-18	
CKK	B-15	Commissary Support Item Identification Card	D-120	D-120
CKJ	B-16	Commissary Support Planning Card	D-120	D-120
CMC	B-23	Storage Item Change Card	D-36,D-66, D-129	
CMD	B-23	Storage Item Change Card	D-36,D-66, D-129	
CML	B-23	Storage Item Change Card	D-36,D-66, D-129	
CMM	B-23	Storage Item Change Card	D-36,D-66	
CMN	B-23	Storage Item Change Card	D-129	
CMR	B-23	Storage Item Change Card	D-36,D-66, D-129	
CNS	B-209	Stock Segregation Notice Card	D-103	

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
COB	B-82	Classification Report Card	D-125	
CRS	B-27	DICOMSS Residual Materiel Card		
CZW	B-104	Key Essential Item/Damage Assessment Card	D-92	D-92
D4_	B-20	Materiel Receipt Card (Procurement Instrument Source)	D-123	D-69,D-70, D-120
D6_	B-21/ B-110	Materiel Receipt Card (Other Than Procurement Instrument Source)	D-123	D-69,D-70, D-120
D6J	B-36/ B-110	Materiel Receipt Card (Recoupment from PDO)		D-69,D-70
D6S	B-120	Materiel Receipt Acknowledgement Transaction (D6S)		
D7_	B-110	DSC Tailored Monthly Transaction Format	D-131	
D8_	B-63/ B-110	DSC Single Inventory Adjustment	D-131,D-124	D-127
D9_	B-63/ B-110	DSC Single Inventory Adjustment	D-124	D-127
DAC	B-22	Materiel Adjustment Document	D-127	D-39,D-63
DJA	B-26	Physical Inventory Request Card	D-7	D-114,D-12
DJB	B-29	Physical Inventory Notification		D-12
DKA	B-25	Physical Inventory Count Card	D-128	D-8,D-89
DU_	B-18	Preposition Materiel Receipt Card (Procurement Instrument Source)	D-45	
DW_	B-19	Preposition Materiel Receipt Card (Other Than Procurement Instrument)	D-45	
DWA	B-3	Receipt Detail Card		D-30,D-31
DWJ	B-35	Preposition Materiel Receipt Card (Recoupment From PDO)	D-45	
DZA	B-210	Asset Status Card		

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
DZB	B-11	Item Data Correction Card		
DZC/DZD	B-6	Logistical Reassignment Storage Information Reply Card	D-128	D-128
DZG	B-10	Transaction Reject Card		
DZH	B-12	Location Audit Reconciliation/ Request Card		D-11
DZJ	B-164	Transaction History/Custodial Balance Request	D-94	
DZK	B-165	Transaction History Transmittal		D-94
MA1	B-127	Military Assistance Program Address Directory Card (Addition)	D-96	
MA2	B-127	Military Assistance Program Address Directory Card (Revision)	D-96	
MA3	B-127	Military Assistance Program Address Directory Card (Deletion)	D-96	
MIS	B-95	Management Information System Report Cards		D-102
PK5	B-133	Acceptance/Alert Followup Card	D-178	
PKN	B-134	Acceptance Report (A/A Received)	D-179	D-69,D-70
PKP	B-134	Acceptance Report (A/A Received)	D-179	D-69,D-70
QUE	B-140	DAAS Inquiry		
QUR	B-141	DAAS Inquiry Reply		
TA1	B-129	Activity Address Directory Card (Additions)	D-96	
TA3	B-129	Activity Address Directory Card (Change)	D-96	
TA4	B-129	Activity Address Directory Card (Deletions)	D-96	
TK4	B-1	Carrier Performance and MRO Depot Time Analysis Update Card	D-135 D-33	

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
TK6	B-122	Air Intransit Data Card (TK6)		
TM2	B-48	Shipment Diversion Authorization Card	Manual	
TM3	B-50	Shipment Hold Authorization Card	Manual	
TMB	B-49	Shipment Diversion Confirmation Card	Manual	
TMC	B-51	Shipment Hold Acknowledgement Card	Manual	
TMK	B-49	Shipment Diversion Denial Card	Manual	
TML	B-51	Shipment Hold Denial Card	Manual	
TMS	B-52	Shipment Hold Disposition Instruction Card	Manual	
TMT	B-51	Shipment Hold Disposition Instruction Request Card	Manual	
YL2	B-246	WOPACS Unit of Schedule Master Inquiry Document		
YL3	B-247	WOPACS Norms/Factor Master Inquiry Input Document		
YL4	B-248	WOPACS Job Order In Trouble Request		
YL5	B-249	WOPACS US/JO Level Decision Update Input Document		
YL6	B-250	WOPACS BLLO Level Decision Update Input		
YL7	B-251	WOPACS - DIMES Conversion Table Input Cards		
YL8	B-252	WOPACS Control Card for Establishing the WOPACS Calendar		
YL9	B-253	WOPACS Control Card for Weight/Cube and Drop Day		

DIC	NO	APPENDIX TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
YLB	B-230	WOPACS Norms/Factor Master File Input Document Update by Day of Week or Julian Day		
YLC	B-231	WOPACS Norms/Factor Master File Input Document Update for Month of Year		
YLD	B-232	WOPACS Norms/Factor Master File Input Document Update for Entire Year		
YLE	B-233	WOPACS History Adjustment and Reporting Card		
YLF	B-234	WOPACS Unit of Schedule Master Input Document, Part 1		
YLG	B-235	WOPACS Unit of Schedule Master Input Document Cycle and Skill Codes		
YLH	B-236	WOPACS Unit of Schedule Master Input Document, Part 2		
YLJ	B-237	WOPACS Unit of Schedule Master Delete Document		
YLK	B-238	WOPACS Job Order Master Delete Document		
YLL	B-239	WOPACS Borrow/Loan Level Organization Delete Input Document		
YLM	B-240	WOPACS Borrow/Loan Level Organization Master Input Document		
YLN	B-241	WOPACS Resources/Leave Delete Input Document		
YLP	B-242	WOPACS Resources/Leave Input Document Update by Day of Week or Julian Day		
YLS	B-243	WOPACS Job Order Master Input Document		

DIC	NO	APPENDIX TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
YLT	B-244	WOPACS Job Order Master Input Document Cycle and Skill Code		
YLZ	B-245	WOPACS Norms/Factor Delete Input Document		
Z2A	B-300	Unit Assembly End Item Data		
Z2B	B-301	Unit Assembly Control Data		
Z2C	B-302	Unit Assembly Function Data		
Z2D	B-303	Unit Assembly Component Data		
Z2E	B-304	Unit Assembly Container Data		
Z2G	B-305	Advance Data for Assembly (Procurement)		
Z2H	B-305	Advance Data for Assembly (Other than Procurement)		
ZAB	B-119	Activity Address Inquiry Card	D-97	
ZAC	B-22	Materiel Adjustment Document	D-63	D-63,D-69, D-70
ZAD	B-62	Balance/Transaction Materiel Adjustment Document	D-122,D-123, D-124	
ZAF	B-158	Reconciliation-Deleted Location Inquiry Card		
ZAN	B-107	Inquiry for Transaction Record	D-126	D-131
ZAQ	B-123	MRO History Manual Control Card	D-1	
ZAS	B-70	Physical Inventory Cancellation/ Change Card	D-6	
ZAT	B-96	Inquiry for History Printout	D-91	
ZAV	B-67	Inventory Workload Bank (IWB)	D-7	
ZAW	B-91	Activation of Workload from Inventory Bank	D-12	

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
ZAX	B-90	Activation of Workload from Part 1 Inventory Workload Bank	D-12	
ZAY	B-170	Activation of Workload from Inventory Workload Bank by Priority	D-12	
ZB0	B-61	General Purpose Receipt Inquiry	D-46	
ZB1	B-61	General Purpose Receipt Inquiry	D-47	
ZB6	B-102	PMRC and Locator Inquiry Card	D-95	
ZBA	B-71	Item Locator Subrecord Addition, Deletion, and Change Card	D-15	D-69,D-70
ZBB	B-85	Locator Report by Date of Pack	D-3	
ZBC	B-73	Item Locator Record Card (Add or Change)	D-17	
ZBD	B-73	Item Locator Record Card (Delete)	D-17	
ZBE	B-75	Item Locator Record Card (Freight Classification Data)	D-19	
ZBG	B-77	Location Survey Request	D-21	
ZBH	B-78	Location Survey Card	D-22	D-21,D-35
ZBJ	B-79	Item Locator Record Inquiry Card	D-23	
ZBL	B-98	Workload Request Card	D-27	
ZBM	B-99	MRO Control Status Request	D-28	D-98
ZBP	B-101	Shipment Unit Completion Card	D-30	D-98
ZBY	B-83	Location Reconciliation Request, Inquiry, or Completion Card	D-101	
ZBZ	B-83	Location Reconciliation Request, Inquiry, or Completion Card	D-101	
ZC0/ZC9	B-116	Surveillance Inspection/Operational Test Notice Card (Inspection Test Card)	D-39	D-2,D-3, D-39
ZC5	B-83	Location Reconciliation Request, Inquiry, or Completion Card	D-11	

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
ZCT	B-115	MRO Register/History Inquiry Card	D-100,D-148, D-163	D-148, D-163
ZEJ	B-114	Depot Balance/Transaction Register and Locator Data Correction Card	D-175	D-15,D-17, D-42,D-173
ZEN	B-128	Government Bill of Lading Closeout/ MRO Force Closure Card	D-31,D-120	D-98
ZEP	B-130	Inventory Category Card	D-9	
ZEU	B-132	Inventory Analysis Request Card	D-34	
ZEV	B-105	Locator Survey Number Control Card	D-35	
ZEW	B-106	Completed Receipt Change Card	D-61	
ZF6	B-65	Service and Distribution/AUTODIN Routing Indicator Card	D-59	
ZF7	B-86	Routing Identifier/AUTODIN Routing Indicator Card	D-62	
ZGP	B-126	Activity Address Local Data Changes/ AUTODIN Routing Input (Additions)	D-99	
ZGR	B-126	Activity Address Local Data Changes/ Deletions AUTODIN Routing Input	D-99	
ZHW	B-74	Classification Suspense Delete Card	D-40	
ZJA	B-26	Physical Inventory Request Card	D-7	
ZKA	B-30	Depot Inventory Count Transaction	D-10	D-12
ZKN	B-134	Acceptance Report (A/A Received)	D-179	D-69,D-70
ZKP	B-134	Acceptance Report (A/A Not Received)	D-179	D-69,D-70
ZNZ	B-160	Activity Address Individual Line Change		
ZUG	B-58	MRO Status Detail Request Card	D-1105	

DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
ZUJ	B-103	Bin Item Inquiry Card	D-93	
ZUK	B-89	Rewarehousing Card Request	D-86	
ZUM	B-135	Management Information System Card	D-80	
ZUN	B-72	Rewarehousing Card	D-16	D-86
ZUR	B-84	Receipt Forecast Request Card	D-55	
ZUT	B-112	FSC Change Card	D-42	
ZUW	B-211	Commissary Support Management Data Card	D-121	
ZVB	B-55	Entry Document Control Table Update Card	D-74	D-74
ZVC	B-56	Exit Document Control Table Update Card	D-74	D-74
ZVD	B-176	Freight Destination Address Directory	D-138	
ZVE	B-177	Special Delivery Instruction Card	D-138	
ZVH	B-180	MOFAST Rating File Card		
ZVN/ZVP	B-119	Activity Address Inquiry Card		
ZVR	B-169	Locator NMFC For Freight Description File Compare	D-17	
ZVW	B-2	Carrier Performance Report Request Card	D-134	
ZV_	B-108	Receipt Confirmation Card - Short Form	D-69,D-107 D-120	
ZW_	B-108	Receipt Confirmation Card - Short Form	D-69,D-107	

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DIC	APP. NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO	OUTPUT OF PDC NO
ZWF	B-286	SEAVAN Consist Header Card		
ZWG	B-287	SEAVAN Consist Line Item Card		
ZX_	B-109	Receipt Confirmation Card - Long Form	D-70,D-107 D-120	
ZY_	B-109	Receipt Confirmation Card - Long Form	D-70,D-107	
ZYP	B-117	Activity Address File Mass Update		
ZZ1	B-7	Materiel Release Order (MRO) Card	D-41,D-98	
ZZ5	B-7	Materiel Release Order (MRO) Card	D-41,D-98	
ZZ9	B-7	Materiel Release Order (MRO) Card	D-41,D-98	
ZZA	B-7	Materiel Release Order (MRO) Card	D-41,D-98	
ZZB	B-87	Input Message Inquiry Card	D-77	
ZZC	B-88	Output Message Inquiry Card	D-78	
ZZE	B-7	Materiel Release Order (MRO) Card	D-41,D-98	
ZZN	B-97	Suspended Receipt Record Deletion	D-48	
ZZQ	B-146	Suspended Receipt File Inquiry	D-106	
ZZR	B-145	Suspended Receipt File Maintenance Card	D-95	
ZZS	B-144	Receipt Stow Notice	D-70	

TYPE	APPENDIX NO		TITLE OF CARD OR ENTRY	INPUT TO PDC NO
C	B-68	E-061 P	Contract Data Inquiry	D-180
D	B-43	E-182 P	Suspended Receipt Record Deletion	D-48
E	B-69	E-061 P	Completed Receipt Inquiry	D-47
N	B-44	E-165 P	Suspended Receipt File Inquiry - by NIIN	D-106
P	B-147	E-061 P	Prepositioned Materiel Receipt File Inquiry	D-46
Q	B-45	E-165 P	Suspended Receipt File Inquiry by TP Control Number	D-106
R	B-148	E-162 P	Suspended Receipts File Maintenance Input	
	B-66 A		RIC From Table and DIC/FRC Table - Table 01	D-29 A
	B-66 B		Special Project Table - Table 02	D-29 B
	B-66 C		Inventory Control Table - Table 03	D-29 C
	B-66 D		Table of Controls, Constants and Options and Stock Location Group Table, Table 04	D-29 D
	B-66 E		FMS Transceiving/Country Table - Table 05	D-29 E
	B-66 F		Area Shipping Cycle Table - Table 06	D-29 F
	B-66 G		Tariff Number Cross-Reference Table and Depot Identification Table - Table 07	D-29 G
	B-66 H		Transportation Appropriation Table - Table 08	D-29 H
	B-66 I		Data Bank FSC Table - Table 09	D-29 I
	B-66 J		Count Card Matrix Table - Table 10	D-29 J

TYPE	APPENDIX NO	TITLE OF CARD OR ENTRY	INPUT TO PDC NO
	B-66 K	MOFAST Table and Control - Table 11	D-29 K
	B-66 L	MOFAST Table and Control - Table 12	D-29 L
	B-66 M	One Freight/All Freight Controls and Options Table - Table 13	D-29 M
	B-66 N	Shipment Planning Table - Table 14	D-29 N
	B-66 O	POD Hazardous POE Cross-Reference Table - Table 15	D-29 O
	B-66 P	Mass Cancellation Alert Parameters - Table 16	D-29 P
	B-66 Q	Small Parcel Carrier Table - Table 17	D-29 Q
	B-66 S	Depot Processing Time Analysis - Table 19	D-33

APPENDIX B-1

CARRIER PERFORMANCE MRO DEPOT TIME ANALYSIS UPDATE CARD

1. This card image entry is performed by the shipping activity through program $$UWFH30 (appendix E-234P, part A) to:

a. Correct erroneous Intransit Data Card (IDC) data appearing on the Carrier Performance Intransit Analysis Reports (appendix F-220).

b. Correct invalid IDC data appearing on the Materiel Release Order (MRO) Depot Processing Time Analysis Reports (appendix F-61).

c. Reenter corrected data for IDCs that have violated.

2. Corrections may only be made for erroneous data relative to the current month. Cards must be input prior to the next scheduled monthly run of DASC MILSTEP Intransit Data tapes for the F-220 Reports.

3. Data elements in the following formats represent modified MILSTEP IDC formats which should only be used in conjunction with corrections/updates to the Carrier Performance Intransit Analysis Reports.

4. The following are fields in the card image:

a. DIC TK4, Commercial Carriage to CONUS or POE Consignee. This format will add, change or delete Carrier Performance Report.

b. DIC TK4, Intransit Record, for the F-61 Report will require entry of the entire record except for Field Position 80, which is not required. Mode of Shipment Codes V, W, X, Z, 2, 3 and 9 are invalid for the F-61 Report and will be validated.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter TK4.
Identification Code	4	Enter one of the following: 1 - Reject from F-61, Part 1. 2 - Reject from F-220, Part 6.
Carrier	5-8	Enter Standard Carrier Alpha Code (SCAC), left-justify.
Blank	9-14	Leave blank.
Date Received	15-17	Enter Julian date materiel received.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	18-26	Leave blank.
Mode of Shipment Code	27	Enter Mode of Shipment Code.
Blank	28-36	Leave blank.
C/GBL Number	37-44	Enter Commercial/Government Bill of Lading number.
Blank	45-46	Leave blank.
Consignee	47-52	Enter the DoD Activity Address Code for the ship to consignee. Other than a six position DoDAAC must be right-justified.
TP	53	Enter the Transportation Priority Group Code.
Blank	54-59	Leave blank.
Date Shipped	60-62	Enter Julian Date materiel shipped.
Blank	63-79	Leave blank.
Action Code*	80	Enter the desired Action Code as indicated by the following: A = Add IDC record to the carrier performance. C = Update transit time (date shipped and date received) in the IDC record. D = Delete the IDC record. Blank = Establish an IDC record. (DASC Tape source - programming application only.)

*When utilizing a C Action Code only field positions 1-3, 4, 15-17, 37-44, 60-62 and 80 are required entries. When utilizing a D Action Code only field positions 1-3, 4, 37-44 and 80 are required.

5. VALIDATION

Input violations will appear on the F-61, part 1, Invalid TK4 List and the F-220, part 6, IDC Reject Listing. The punch card image will appear on the report with asterisks underscoring each field that requires correction.

TK4 Validation

FIELD POSITIONS	VALIDATION	MESSAGE
4	Must be numeric 1 or 2; no blanks.	FORMAT ERROR
5-8	Alpha/numeric, no blanks.	FORMAT ERROR
27	For Identification Code 1 in field position 4, must be alpha/numeric; no blanks or V, W, X, Y, Z, 2, 3 and 9.	FORMAT ERROR
27*	For Identification Code 2 in field position 4, must be alpha/numeric, not blank, I or N.	FORMAT ERROR
37-44	Alpha/numeric, no blanks.	FORMAT ERROR
47-52	Alpha/numeric, pos. 47-49 or 47-48 may be blank.	FORMAT ERROR
60-62	Numeric, no blanks.	FORMAT ERROR
80	For Identification Code 1 in field position 4, must be blank.	FORMAT ERROR
80*	For Identification Code 2 in field position 4, must be alpha A, C, D or blank.	FORMAT ERROR

*A blank field is for internal programming use. Do not use to add, change or delete DIC TK4 data.

APPENDIX B-2

CARRIER PERFORMANCE REPORT REQUEST CARD

1. This card image entry is performed by the shipping activity through program $$UWFH30 (appendix E-234 P, part A) to request preparation of all or selected portions of the carrier Performance Intransit Analysis Report (appendix F-220).

2. The following are fields in the transaction:

LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVW.
Action Code	4	Enter A to prepare entire report; 1 to prepare Part 1; 2 to prepare Part 2; 3 to prepare Part 3; 4 to prepare Part 4; 5 to prepare Part 5.
Carrier Code	5-8	Enter SCAC for desired carrier or leave blank.
Functional Routing Code	9-10	Enter FRC.
Blank	11-79	Leave blank.
Field Count Indicator	80	Enter X.

NOTE: Field positions 5-8 are used in conjunction with Action Code 2 only when it is desired to limit part 2 of the report to data relative to a particular carrier(s). One card will be required for each carrier desired on part 2 of the report.

3. VALIDATION

Violations will appear on the F-220, part 6, IDC Reject Listing.

FIELD POSITIONS	VALIDATION	MESSAGE
4	Alpha/numeric A, 1, 2, 3, 4 or 5; not blank.	INVALID REQUEST
5-8	Alpha/numeric, left-justified.	INVALID REQUEST

NOTE: Field positions 5-8 only validated when field position 4 equals 2.

APPENDIX B-3

RECEIPT DETAIL CARD

1. This card format is used to provide receipt detail for MROs on all Army Project Code XDC/NSC shipments. Cards are prepared after shipping action has occurred.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DWA.
Routing Identifier Code	4-6	Enter the RIC of shipping depot.
Shipment Indicator	7	Partial/final shipment indicator. Enter F when pos. 44 of MRO is blank. Enter P when pos. 44 of MRO contains a suffix code.
National Stock Number	8-20	Enter NSN of the item shipped.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if available.
Unit of Issue	23-24	Enter the UI for the item shipped.
Quantity Shipped	25-29	Enter the quantity of item shipped as shown on the MRC.
Document Number	30-43	Enter the document number as shown on the MRO.
Suffix Code	44	Enter suffix code if shown on the MRO; otherwise, leave blank.
Supplementary Address	45-50	Enter the coded address as shown on the MRO.
Mode of Shipment Code	51	Enter the appropriate code as shown on the MRC.
Fund Code	52-53	Enter the fund code from the MRO.
Routing Identifier Code	54-56	Enter the RIC applicable to the DSC/ICP originating the MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Project Code	57-59	Enter the code as shown on the MRO.
Priority Designator	60-61	Enter the code as shown on the MRO.
TCN, GBL, or Other Shipment Unit Number	62-76	Enter the TCN, GBL, or other SU number as shown on MRC.
Blank	77-80	Leave blank.

3. VALIDATION

Computer prepared output transactions.

APPENDIX B-4

DOCUMENT MODIFIER CARD

1. This card format is used to provide distribution activities with instructions for the revision of a Materiel Release Order. Document Modifier Cards are received from the DSC/ICP when the customer has submitted a revision of the original Media and Status Supplementary Address, Signal Code, Fund Code, Distribution Code, Project Code, Priority Code, Required Delivery Date, Advice Code.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AM_.
Routing Identifier Code (TO)	4-6	Enter the appropriate RIC applicable to the distribution depot to which the MRO was directed.
Media and Status Code	7	May be modified from code on original MRO.
National Stock Number	8-20	Enter NSN requested.
Other Fields	21-22	The data in the original MRO.
Unit of Issue	23-24	Enter the UI applicable to the FSN.
Quantity	25-29	Enter the quantity of the item requested.
Document Number	30-43	Enter the document number as on original MRO.
Suffix Code	44	Enter code from original MRO or leave blank.
Supplementary Address	45-50	May be modified from code on original MRO.
Signal Code	51	May be modified from code on original MRO.
Fund Code	52-53	May be modified from code on original MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Distribution Code	54-56	May be modified from code on original MRO.
Project Code	57-59	May be modified from code on original MRO.
Priority Designator	60-61	May be modified from designator on original MRO.
Required Delivery Date	62-64	May be modified from date on original MRO.
Advice Code	65-66	May be modified from code on original MRO.
Routing Identifier Code (FROM)	67-69	Enter the RIC applicable to the DSC submitting the modifier.
Other Fields	70-80	The data in the original MRO (pos. 70-80) will be included on the modifier document.

3. VALIDATION

a. The following reject will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
67-69	Alphanumeric, must be in Table and Control File.	AB

b. The following fields will be validated and if in error a DIC AE6 with status code of D7 will be provided.

FIELD POSITION	VALIDATION
45-50	Alpha/numeric/blanks. Field cannot be all blank or contain a Y in position 45 when position 51 contains J, K, L, M or X.
51	Alpha A, B, C, D, W, J, K, L, M or X only.
62-64	Only validated when positions 65-68 contain 2T, then must be all numeric.

APPENDIX B-5

SHIPMENT TRACER REQUEST CARD

1. This card is prepared by consignees and requests supply sources to perform shipment tracing transactions for Registered, Insured and Certified Parcel Post shipments.

2. The card is initiated when the material has not been received and the date of shipment cited in the shipment status documents indicates that normal transit time has expired.

3. Results of tracer actions are provided to the consignees by off-line narrative messages.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AFT.
Routing Identifier Code (To)	4-6	Enter routing identifier to, consignor.
Duplicate of DI Code AS/AU Document Received	7-80	Reference appendices B-24 and B-80 respectively.

5. VALIDATION

FIELD POSITION	VALIDATION
68	Alpha R, I or C; if other, transactions will be disregarded.

APPENDIX B-6

LOGISTICAL REASSIGNMENT STORAGE INFORMATION REPLY CARD

1. DIC DZC is prepared by the DSC/ICP and transmitted to distribution depots as notification that stored materiel has changed ownership. The card directs the depot to transfer specified quantities of the materiel from the old owner to the new owner. In DLA, the entire quantity on-hand will be transferred to the new owner.

2. DIC DZD is prepared by the distribution depot as a reply to the DIC DZC information card within five workdays. This card will contain the quantity transferred to the gaining inventory manager.

3. The following fields are in the transaction:

a. DIC DZC

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZC if information card and prepared by DSC/ICP.
Routing Identifier (To)	4-6	Enter RIC of activity to which document is being forwarded.
Blank	7	Leave blank.
National Stock Number	8-20	Enter the NSN of the item being transferred.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the U/I of the item being transferred.
Transfer Quantity	25-29	Enter the quantity being transferred to GIM; otherwise, enter zeros.
Document Number	30-43	Perpetuate from the DEE/DEF transaction.
Suffix	44	Enter consecutive alpha code A through Z as necessary if separate cards are required because quantity exceeds 99,999 or because different conditions of materiel are received; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Gaining Activity	45-47	Enter the RIC of the GIM.
Multi-Use	48-56	Enter data prescribed by the Service/Agency.
Project Code	57-59	Enter appropriate code if stocks are segregated and maintained by codes reflected in project code field; otherwise, leave blank.
Blank	60	Leave blank.
Effective Transfer Date	61-64	Enter the Julian date on which LR is effective.
Blank	65-66	Leave blank.
Routing Identifier (From)	67-69	Enter RIC of activity preparing document.
Ownership/Purpose	70	Enter the ownership/purpose code if prescribed by Service/Agency; otherwise, leave blank.
Condition	71	Enter condition code of balance affected.
Management	72	Enter management code as prescribed by Service/Agency; otherwise, leave blank.
Multi-Use	73-75	Enter data prescribed by Service/Agency.
Retention Quantity	76-80	Enter the quantity being retained by the LIM.
b. DIC DZD		
Document Identifier Code	1-3	Enter DZD if reply card and prepared by distribution depot.
Routing Identifier (To)	4-6	Enter routing identifier from pos. 67-69 of DIC DZC to which reply is being made.
Blank	7	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
National Stock Number	8-22	Perpetuate from DIC DZC
Unit of Issue	23-24	Perpetuate from DIC DZC.
Transfer Quantity	25-29	Enter quantity which was available for transfer subject to the retention quantity contained in pos. 76-80 of DIC DZC.
Document Number	30-43	Perpetuate from DIC DZC.
Suffix Code	44	Perpetuate from DIC DZC.
Gaining Activity	45-47	Perpetuate from DIC DZC.
Multi-Use	48-56	Enter data as prescribed by Service/Agency.
Project Code	57-59	Perpetuate from DIC DZC.
Blank	60	Leave blank.
Effective Transfer Date	61-64	Perpetuate from DIC DZC.
Blank	65-66	Leave blank.
Routing Identifier (From)	67-69	Enter RIC of storage activity from which reply is being made.
Ownership/Purpose	70	Perpetuate from DIC DZC.
Condition	71	Perpetuate from DIC DZC.
Management	72	Perpetuate from DIC DZC.
Multi-Use	73-75	Enter data as prescribed by Service/Agency.
Retention Quantity	76-80	Enter quantity which was retained for the LIM.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	Numeric other than all zeros. Pos. 14 may contain alpha A, B, J, L or S.	AY
23-24	Alpha filled.	AN
25-29	Numeric filled.	AS
30-43	Alphanumeric filled.	AI
44	Alpha or blank.	AZ
61-64	Numeric filled.	KZ
71	Alpha A through P except I and O.	AF
76-80	Numeric filled or blank. If DZD, must be zero filled.	AS

APPENDIX B-7

MATERIEL RELEASE ORDER (MRO) CARD

1. This card format is used to provide distribution activities with instructions for preparation and shipping of materiel to customers. To reenter an A5_ document and bypass the duplicate check, pos. 1-2 will be changed to ZZ, balance of card will remain the same. Enter DIC ZZ9 to delete a MRO which has violated from computer processing.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter A5_ (except A5J), ZZ_ or ZZ9.
Routing Identifier Code (To)	4-6	Enter the appropriate RIC applicable to the distribution depot to which the MRO is directed.
Media and Status Code	7	Enter the code as shown on the requisition.
National Stock Number	8-20	Enter NSN requested.
Submission Time	21-22	Enter submission time.
Unit of Issue	23-24	Enter the UI applicable to the stock or part number.
Quantity	25-29	Enter the quantity of the item requested.
Document Number	30-43	Enter the document number as shown on the requisition.
Suffix Code	44	a. Enter the suffix code when the requisition quantity is divided into separate supply actions. b. When the requisitioned quantity is not divided, this field will be left blank.
Supplementary Address	45-50	Enter the code as shown on the requisition.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Signal Code	51	Enter the code as shown on the requisition.
Fund Code	52-53	Enter the fund code as shown on the requisition.
Distribution Code	54-56	Enter the code as shown on the requisition.
Build Directive Number (4th pos.)	(56)	Enter on DEPMEDS major assemblages (see note).
Project Code	57-59	Enter the code as shown on the requisition.
Build Directive Number (1st 3 pos.)	(57-59)	Enter on DEPMEDS major assemblages (see note).
Priority Designator	60-61	Enter the code as shown on the requisition.
Required Delivery Date	62-64	Enter the date as shown on the requisition. When the field is blank on the requisition, leave blank.
Assemblage Identification Number	(62-63)	Blank upon receipt. Entered by supply depot when completed and is selected for shipment.
Advice Code	65-66	Enter the code as shown on the requisition.
Routing Identifier Code (From)	67-69	Enter the code applicable to the DSC originating the MRO.
Purpose Code	70	Enter Purpose Code.
Condition Code	71	Enter Condition Code.
Management Code	72	Enter Management Code (will indicate management data).
Type Pack Code	73	Enter type pack code, if applicable.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
DICOMSS Cycle Code	(73)	Enter appropriate code from appendix A-30.
Unit Price	74-80	Enter the unit price applicable to the stock or part number shown in pos. 8-20.

3. VALIDATION

Violation rejects will be listed on appendix F-85 when other than as noted below.

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	DIC A55/A5E must have overpunch 8 or 9 in pos. 3 or reject onto F-113.	--
4-6	Rerouted if not depot's RIC TO.	--
8-20	Numeric and not all zeros, or numeric with pos. 14 alpha A, B, J, L or S only. If DEPMEDS major assembly must haul matching stock number in DEPMEDS records (see note).	AY XF
21-22	Numeric, system will compute if not valid numeric.	--
23-24	Alphas only.	AN
25-29	Numeric, not all zeros. If DEPMEDS major assembly, quantity must be 1 (see note).	AS XH
30-43	Alpha/numeric pos. 30-35, numeric pos. 36-39, alpha/numeric pos. 40, alpha/numeric pos. 41-43. No blanks. If DEPMEDS major assembly must have matching document number in DEPMEDS records (see note).	AI XF
45-50	Alpha/numeric/blanks. Field cannot be all blank or contain a Y in pos. 45 when pos. 51 contains J, K, L, M or X.	BJ
51	Alpha A, B, C, D, W, J, K, L, M or X only.	AU
56-59	If DEPMEDS major assembly must have matching BDN in DEPMEDS records (see note).	XG
60-61	Numeric 01 through 15 only. System will assign 15 if not a valid entry.	--

FIELD POSITION	VALIDATION	VIOLATION CODE
62-64	Only validated when pos. 65-66 contains 2T, then must be all numeric.	3W
67-69	Alphanumeric. Must be in the table and control file.	AB
70	Alpha, numeric, or blank.	AQ
71	Alpha A, B, C, D, E, F, G, H, J, K, L or M only.	AF
72	Alpha or blank when pos. 67-68 other than S9. Alpha A, F, G, H, S or blank when pos. 67-68 is S9. Alpha Z when pos. 1-3 is A55/A5E.	AW
74-80	Numeric other than all zeros. Alpha F/V valid in pos. 80 when alpha in pos. 14.	AM

NOTE: DEPMEDS MROs are identified by the recorded location in the Locator Record (999999999). If an assembly is not recorded as packed in the DEPMEDS records, the MRO will be rejected with a Violation Code of R8.

APPENDIX B-8

MATERIEL RELEASE DENIAL/ADJUSTMENT CARD

1. The Materiel Release Denial/Adjustment Card is used to advise DSC/ICP of quantities denied or adjusted for Materiel Release Orders (MROs).

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC A6_ (except A6J).
Routing Identifier Code	4-6	Enter the RIC of the DSC that originated the MRO (i.e., pos. 67-69 of MRO).
Media and Status Code	7	Enter data as shown on the MRO.
National Stock Number	8-20	Enter data as shown on the MRO.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter data as shown on the MRO.
Quantity	25-29	Enter the quantity denied/adjusted.
Document Number	30-43	Enter data as shown on the MRO.
Suffix Code	44	Enter data as shown on the MRO.
Supplementary Address	45-50	Enter data as shown on the MRO.
Signal	51	Enter data as shown on the MRO.
Fund Code	52-53	Enter data as shown on the MRO.
Distribution Code	54-56	Enter data as shown on the MRO.
Project Code	57-59	Enter data as shown on the MRO.
Priority Designator	60-61	Enter data as shown on the MRO.
Required Delivery Date	62-64	Enter date as shown on the MRO.
Advice Code	65-66	Same as on MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier Code	67-69	Enter the RIC identifying the distribution depot preparing the denial/adjustment.
Purpose Code	70	Enter the code as indicated in the MRO.
Condition Code	71	Enter the code as indicated on the MRO.
Management Code	72	Enter the appropriate management code (appendix A-13).
Type Pack Code	73	Enter the code as indicated in the MRO.
DICOMSS Cycle Code	(73)	Enter the code as indicated in the MRO.
Blank	74-80	Leave blank.

3. VALIDATION

Computer output transaction.

APPENDIX B-9

CUSTOMER COMPLAINT DATA ENTRY

1. This procedure describes the action required to record customer complaint data input through the CRT terminal. Data is received by SF 361, SF 364, SF 368, letter message or telephone.

2. REFERENCES

a. Appendix A-3.

b. Appendix A-6.

c. Appendix A-57.

d. Appendix E-006P.

3. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	EXPLANATION/INSTRUCTIONS
Action*	1	A	A = Add, I = Inquire, C = Change, D = Delete or R = Option Reports.
Document Suffix Number*	15	A/N	Enter Document Number.
Data Entered	7	A/N	Date record established. Automatically assigned by the computer.
Date Last Change	7	A/N	Date record was last updated.
Report Date	6	A/N	Date record appeared on a monthly report.
Status	2	A/N	Entered when complaint is determined valid or invalid (appendix A-57).
Stock Number	13	A/N	Enter Stock Number. Record as shipped.
NIIN In Error	9	A/N	NIIN shipped in error.

FIELD LEGEND	NO. OF POS.	TYPE	EXPLANATION/INSTRUCTIONS
Control Number	3	N	Assigned to each complaint for local control of hard copy documentation.
Dollar Value	6	N	Total dollar value of the discrepancy.
Sensitive	1	A/N	Basic Locator Record data.
Discrepancy*	2	A/N	(Appendix A-3.)
Type Form*	1	A/N	(Appendix A-6.)
Availability	1	A	Availability of a DD Form 1348-1 (Y = yes or N = no).
Domestic Designator	1	A/N	Service Code (appendix A-5).
Overseas Designator	1	A/N	Service Code (appendix A-5).
Hazardous Materiel	1	A/N	Y = yes or N = no.
Parcel Post	1	A	Enter P is Parcel Post Shipment. Blank if other.
Location	3	A/N	First three digits of location or NLO if unknown.
Functional Routing Code	2	A/N	If entered, an MRO History will be provided. Otherwise blank.
Commodity Manager*	1	A	(Appendix A-44.)
Date of DD Form 1348-1	4	N	Document date on DD Form 1348-1 Block O.
Person-CD	5	N	Enter the personnel code of the person responsible for the discrepancy.

*Mandatory Entries.

APPENDIX B-10

TRANSACTION REJECT CARD

1. This card is used between Inventory Control Points and storage activities to reject a transaction which could not be processed due to erroneous or missing data. It identifies to the originator of a transaction the reason for rejection and indicates return of the transaction for correction and resubmission.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTION
Document Identifier Code	1-3	Enter DZG.
Routing Identifier Code (To)	4-6	Enter RIC identifying the activity to which the card is being submitted.
Other Fields	7-53	Perpetuate data from the incoming transaction being rejected.
Correct Managers Routing Identifier Code	54-56	Enter RIC of correct manager, if known, when Code AB is indicated in pos. 79-80; otherwise, leave blank.
Rejected Document Identification	57-59	Enter DIC from pos. 1-3 of the incoming identification transaction being rejected.
Other Fields	60-66	Perpetuate data from the incoming transaction being rejected.
Routing Identifier Code (From)	67-69	Enter RIC of activity rejecting the document.
Other Fields	70-78	Perpetuate data from the incoming transaction being rejected.
Reject Advice Code	79-80	Enter appropriate code from appendix A-41.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
54-56	If filled, must be S9C, E, G, I, M, T or S; may be blank.	AB
79-80	Alpha filled or blank.	RJ

4. These reject documents will print on the appendix F-113 daily as received and will be reviewed for reprocessing IAW procedures outlined in appendix E-143 P.

APPENDIX B-11

STORAGE ITEM DATA CORRECTION CARD

1. This card is prepared by Inventory Control Points and forwarded to storage activities indicating necessary changes to elements of data pertaining to a NSN.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZB.
Routing Identifier Code (To)	4-6	Enter RIC identifying the storage activity to which the card is being forwarded.
Item Data Correction/Change Code	7	Enter appropriate code from appendix A-40 to indicate the data field(s) affected by the change.
National Stock Number	8-24	Enter data as follows:
	(8-20)	Indicate NSN reported in the storage activity transaction or affected by catalog stock list change.
	(21-24)	Enter Production Equipment Code (PEC), DoD Ammunition Code (DoDAC) or locally assigned numbers as appropriate; otherwise, leave blank.
Unit of Issue	25-26	Perpetuate UI reported in the storage activity transactions.
National Stock Number	27-43	Enter data as follows:
	(27-39)	Enter new NSN when stock number is being changed; otherwise, leave blank.
	(40-43)	Enter Production Equipment Code (PEC), DoD Ammunition Code (DoDAC) or locally assigned numbers as appropriate; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Unit of Issue	44-45	Enter new UI when UI is being changed; otherwise, leave blank.
Unit of Issue Conversion Factor	46-50	Use only when UI is being changed; otherwise, leave blank.
Decimal Locator	(46)	The following table identifies the position of the decimal in the Multiplication Factor: 0 - whole number (no decimal) 1 - decimal before position 50 2 - decimal before position 49 3 - decimal before position 48 4 - decimal before position 47
Multiplication Factor	(47-50)	Enter factor by which the old quantity must be multiplied to convert to the new UI.
Shelf-Life Code	51	Enter new Shelf-Life Code if the Shelf-Life Code is being changed; otherwise, leave blank.
Physical Security/Pilferable Code	52	Enter new Physical Security Pilferable Code if the code is being changed; otherwise, leave blank.
Demilitarization Code	53	Enter the new Demilitarization Code if code is being changed; otherwise, leave blank.
Special Action/Information Code for Identifying (1) Repairability (2) Reclamation (3) Recoverability and so forth	54-55	Reserved for future DoD standardization. Present use to accommodate individual Service/Agency assigned codes.
Managing Activity	56-58	Enter the RIC of the manager.
Date of Preparation	59-62	Enter the Julian date of preparation of this document.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Multiuse	63-66	For Intra-Service/Agency application, enter data prescribed by the Service or Agency. For Inter-Service/Agency application, leave blank.
Routing Identifier Code (From)	67-69	Enter the code identifying the activity preparing document.
Date	70-73	Enter the effective date of the catalog/stock list change when applicable; otherwise, leave blank.
Multiuse	74-80	For Intra-Service/Agency application, enter data prescribed by the Service or Agency. For Inter-Service/Agency application, leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Numeric 2, 3, 4, 5, 6, 7, 9 and alpha Y; must be filled.	8Y
8-20	Numeric filled other than all zeros, except pos. 14 may contain A, B, J, L or S for DICOMSS.	AY
25-26	Alpha filled or blank.	AN
27-39	Numeric other than all zeros, except pos. 33 may contain A, B, J, L or S for DICOMSS or blank.	AY
44-45	Alpha filled, may be blank.	AN
46-50	Numeric filled, may be blank. If filled, first position must be 0 through 4.	8Y
51	Alpha/numeric, may be blank.	HB
52	Alpha filled, may be blank.	MW
53	Alpha filled, may be blank.	XO
59-62	Numeric other than all zeros.	8Y

FIELD POSITION	VALIDATION	VIOLATION CODE
67-69	Alpha/numeric filled.	AB
70-73	Numeric filled other than all zeros, not less than current date; may be blank.	KZ

APPENDIX B-12

LOCATION AUDIT RECONCILICATION REQUEST CARD

1. This card is prepared by the distribution depot and transmitted to the appropriate Inventory Control Point to reconcile accountable records. This card is prepared for each stock number, by condition, in the Item Locator File.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZH.
Routing Identifier Code (To)	4-6	Enter RIC identifying the ICP to which the card is being forwarded.
Blank	7	Leave blank.
Stock Number	8-22	Enter the stock number of the item being requested for reconciliation.
Unit of Issue	23-24	Enter UI of the item.
Quantity	25-34	Enter the quantity preceding significant digits with zeros; otherwise, leave blank.
Multi-use	35	For Intra-Agency transactions, enter the data prescribed by the Service/Agency use. Leave blank.
Cutoff Date	36-39	Enter the mutually agreed-upon cutoff date for location audit reconciliation. The last digit of the calendar year is entered in pos. 36 and the numerical day of the calendar year is entered in pos. 37-39, e.g., 2032 is 1 Feb 72.
Shelf-Life Code	40	Enter code applicable to the item.
Physical Security/ Pilferable Code	41	Enter the Physical Security/ Pilferable Code applicable to the item.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Manager/Owner Identifier	42	Enter Code 1 if activity in pos. 4-6 is the integrated materiel manager and Code 2 if activity is an owner but not the integrated materiel manager.
Blank	43	Leave blank.
Transaction Reconciliation Lot/ Segment Number	44-46	Enter the lot/segment number of the transactions being reconciled; otherwise, leave blank.
Blank	47-59	Leave blank.
Consecutive Transaction Number	60-66	Enter consecutive number beginning with 0000001 in the first card to identify each card in the reconciliation.
Routing Identifier Code (From)	67-69	Enter RIC identifying the storage activity preparing the card.
Ownership/Purpose Code	70	Enter ownership or purpose code if assets are segregated physically or on the storage activity record; otherwise leave blank.
Condition Code	71	Enter code of the item being reconciled.
Inventory Category Code	72	Enter ICC if prescribed by the Military Service/Agency managing the item; otherwise leave blank.
Blank	73-75	Leave blank.
Multi-use	76-80	For Intra-Service/Agency use enter data prescribed by the Service/Agency. For Inter-Service/Agency use, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Date of Pack/Expiration	(76-78)	For Subsistence Items only: Enter the date the manufacturer packed the product or the expiration date assigned by the manufacturer. The date will be reflected by entering the last numeric digit of the calendar year. An alpha A through L for the month; with the third position always being a numeric 0 for date packed and numeric 1 through 4 (represents week) for the expiration date.
Subsistence Type of Pack Code	(79)	For Subsistence Items only: Enter the applicable subsistence type of pack code.
Blank	(80)	Leave blank.

3. Recipients of DZH requests will effect comparison with the accountable records. When discrepancies exist, a Transaction Reject Card (DZG), or a Storage Item Correction Card (DZB) will be returned to the distribution depot indicated in pos. 67-69 for research and reprocessing in accordance with appendix E-143 P.

APPENDIX B-13

HAZARDOUS MATERIEL PACKAGING AND TRANSPORTATION FILE

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements required to establish and maintain the Hazardous Materiel Packaging and Transportation File.

2. REFERENCES

Appendix E-004 P

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Section Code	1	A	H = Heading Information D = DOT Mode I = IMO Mode A = IATA Mode 4 = 4145-3 Mode U = UPS Mode O = Maintenance and Printing OSHA Label F = FSCM Name and Address R = Optional Reports
Action Code	1	A	I = Inquiry M = Modify D = Delete A = Add L = Add Like Data
NIIN/Part No.	15	A/N	A nine position NIIN number or the part number.
FSCM Code	5	A/N	Federal Supply Code for Manufacturers in FSCM Cataloging Handbook H-8.
Variation Code	2	N	A locally assigned number if a manufacturer (FSCM) has changed the properties of an item but not the stock number.
Date of Last Change	5	N	The last date any action was taken against a record.

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Net Qty Per Pkg	25	A/N	Weight of volume of the actual hazardous materiel.
Neutralizing Mat.	14	A/N	The agent used on corrosive materials in case of spills. Found in attachment #5 of DLAM 4145.3.
Boiling Point	11	A/N	The temperature at which liquids boil at a pressure of 760 millimeters of mercury (mmHg).
Multi-FSCM Code	2	N	An indicator that there is more than one record for a stock no. If the indicator is 00, there is only one record.
Flash Point	11	A/N	The temperature in degrees F and C at which a liquid will give off enough flammable vapor to ignite when a flame or spark is applied.
Method	4	A	The abbreviation for the method of determining the flash point.
Reportable Qty	15	A/N	These elements as defined by 49 CFR 171.8 indicating the quantity in pounds and kilograms per package specified in column 2 of the HMT in 49 CFR for any material identified by the letter E in column 1.
Stock Class	4	N	The Federal Stock Class associated with the NIIN. (The first 4 positions of the stock number.) Blank if the key is a part number.
Exemption Date	5	N	The Julian date a DOT exemption number expires.
Exemption Number	10	A/N	If a material is DOT exempted, the exemption number that authorized the exemption.
HCC	3	A/N	The hazardous compatability code assigned to an NSN that categorizes it for storage purposes.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Form-Flag Data	7	A/N	Radioactive material is in one of two forms, N=Normal, S=Special. If the form is "Normal", enter the form of the material, i.e., liquid, gas, solid, etc.
Transport Index	4	A/N	The reading taken with a geiger counter, three feet from the exterior of the container.
Radionuclide	25	A/N	The radioactive element name and radionuclide described in 49 CFR, 173.390.
Radioactivity	12	A/N	The amount of radioactive material measured in curies of fractions thereof, i.e., millicuries, microcuries.
Waste	51	A/N	The proper shipping name of the hazardous waste.
DOT Name	100	A/N	The proper shipping name prescribed for the material as described in 49 CFR 172.101 column 2.
DOT Container Specification Name	20	A/N	This element provides the DOT containers specification number(s) and description(s) specified in the Packaging Reference.
DOT Name Supplement	125	A/N	This data element is to be used for accommodating the words in italics from a proper shipping name. These words in italics are not part of the shipping name but may be used to provide additional information. 49 CFR 172.101, subparagraph (c)(2).
DOT Class	25	A/N	The hazard class of the material as described in 49 CFR 172.101, column 3.
Haz Item ID	6	A/N	The UN or NA identification number assigned to all hazardous materiel as annotated in 49 CFR 172.101.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
UI Container	14	A/N	This data element describes the type of container for a particular NSN, (i.e., drum, glass bottle, polyethylene bottle, cylinder, metal can).
DOT Label	25	A/N	The label required, if not exempt, as described in 49 CFR 172.101 column 4.
Hazard Flag	1	A	A flag to identify the type of annotation to be printed in the HM column of the shipping papers. A = X E = RQ
Limited Quantity	2	A	This data element identifies whether or not a material qualifies for packaging under a limited quantity exemption. Enter a Y, N or blank in the first position. If a "Y" is entered, "Limited Quantity" will print on the shipping papers. Enter a Y or N in the second position. If a "Y" is entered, "No Label Required" will print on the shipping papers.
Net Explosive Weight	20	A/N	The Weight or volume of the actual hazardous materiel only.
Regulation Reference To Packaging	200	A/N	The complete packing reference including part, section, paragraph and subparagraph.
Additional Data	300	A/N	Any additional data that may be necessary.
IMO Name	100	A/N	The proper shipping name from 49 CFR 172.101 or from the General Index in Volume IV of the Dangerous Goods Code of the Intergovernment Maritime Organization.
IMO Name Supplement	125	A/N	This data element is to be used for accommodating the noncapitalized words from the proper shipping name and may be used as additional information.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
UN Hazard Class	40	A/N	The numeric identification and the in-the-clear description of the primary hazard presented by a material. The UN Hazard Class is assigned to each specific shipping name as referenced in the General Index of the IMDG Code.
Haz Item ID	6	A/N	The UN identification number assigned to all hazardous materiel as annotated in the International Maritime Dangerous Goods code.
IMO Label	50	A/N	The corresponding hazard label that identifies the associated UN Hazard Class for a specific material.
Hazard Flag	1	A	A flag to identify the type of annotation to be printed in the HM Column of the shipping papers. A = X E = RQ
IMDG Code Page Number	7	A/N	The identification of the specific page in the IMDG Codes upon which the requirements for the proper packaging and storage are provided.
Subsidiary Risk Label	25	A/N	The label(s) required to identify secondary risks. These labels are in addition to those specified by the UN Hazard Class Code.
Packaging Group	200	A/N	This data element identifies the degree of danger a hazardous materiel present during transportation and includes a maximum of five narrative descriptions associated with the cited packaging group number.
IATA Name	100	A/N	The proper shipping name from section IV of the International Air Transport Association Regulation.
IATA Name Supplement	125	A/N	This data element is to accommodate the portion of the proper shipping name which does not appear in bold character but may be used in addition to the proper shipping name.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
IATA Class	40	A/N	The numeric identification and the in-the-clear description of the primary hazard presented by a material. The UN Hazard Class is assigned to each specific shipping name as referenced in column C of Table 4.2 in the IATA Dangerous Goods Regulation.
Passenger Limit	10	A/N	The maximum net quantity per package allowed for transportation on a passenger aircraft as specified in column H of Table 4.2 in the IATA Dangerous Goods Regulation.
Haz Item ID	6	A/N	The serial number assigned to the article for substance under the United Nations Classification System. If the substance has not been assigned a number in the UN Classification System, a temporary number prefaced with ID in the 800 series has been assigned by the IATA.
Cargo Limit	10	A/N	The maximum net quantity per package allowed for transportation on a cargo aircraft as specified in column J of Table 4.2 in the IATA Dangerous Goods Regulation.
IATA Label	50	A/N	The hazard label required to be applied to the package, as specified in column E of Table 4.2 in the IATA Dangerous Goods Regulation.
Hazard Flag	1	A	A flag to identify the type of annotation to be printed in the HM column of the shipping papers. A = X E = RQ
Packing Group	3	N	The degree of danger a hazardous materiel presents during transportation, as specified in column F of the IATA Dangerous Goods Regulation.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Packing Ref Cargo	200	A/N	The packaging instruction number specified in column I of Table 4.2 in the IATA Dangerous Goods Regulation and includes a maximum five narrative descriptions associated with cited packaging group numbers.
Packing Ref Passenger	200	A/N	The packaging instruction number specified in column G of Table 4.2 in the IATA Dangerous Goods Regulation and includes a maximum of five narrative descriptions associated with cited packaging group numbers.
Subsidiary Risk	3	A/N	The numeric identification of the subsidiary risk presented by a material as referenced in column D of Table 4.2 in the IATA Dangerous Goods Regulation.
Subsidiary Risk Label(s)	50	A/N	Any subsidiary risk label(s) required to be applied, as specified in column E of Table 4.2 in the IATA Dangerous Goods Regulation.
Strength of Field	80	A/N	The mandatory performance criteria for magnetized material packages as stated in packaging instruction 902 of the IATA Dangerous Goods Regulation.
4145.3 Name	100	A/N	The name of hazardous materiels shown in Roman type/capital letters in column 1 of Table 4-1 in DLAM 4145.3 (AFR 71-4).
PAX/Cargo	1	A	Identifies a hazardous materiel which must be transported on a cargo only aircraft or on a cargo aircraft which allows DoD duty passengers.
Overpack	1	A	This data element identified by Y, the hazardous materiels which require overpacking or repacking.
4145.3 Name Supplement	125	A/N	Used for accommodating the words in italics from a proper shipping name. These words in italics are not part of the shipping name but may be used to provide additional information.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
4145.3 Class	40	A/N	The hazard class for each substance (shipping name) specified in column 2 of Table 4-1 in DLAM 4145.3 (AFR 71-4).
Internal PSI	12	A/N	The internal PSI value for each particular NSN, as received from the manufacturer.
Haz Item ID	6	A/N	The identification number shown in column 3 of Table 4-1 in DLAM 4145.3 (AFR 71-4).
Load/Storage Group	19	A/N	Identifies load and storage group data identified in column 6 of Table 4-1 and Table A-1 of the appendix.
Hazard Flag	1	A	A flag to identify the type of annotation to be printed in the HM column of the shipping papers. A = X E = RQ
Max Net Qty	10	A/N	The DOT container specification number(s) and description(s) specified in the Packing Reference.
Reg Ref Packing	200	A/N	Identifies the packaging reference section, specified in column 5 of Table 4-1 in DLAM 4145.3 (AFR 71-4).
Strength of Field	80	A/N	This element contains the mandatory performance criteria for magnetized material packages as stated in packaging instruction 11-10 in DLAM 4145.3 (AFR 71-4).
Secondary Closure	16	A/N	Identified by YES, the hazardous materiels which require a secondary closure and reference will be made to the appropriate subparagraph within paragraph 1-2 in DLAM 4145.3 (AFR 71-4).

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Supplemental Data	300	A/N	This data element provides handling information for the classes identified in instruction 8 of the General Instructions for Completing DD Form 1387-2 in DLAM 4145.3 (AFR 71-4).
DOT UPS Name	100	A/N	The name of hazardous materiels as they appear in column 2 of the Hazardous Materiels Table (HMT) in the United Parcel Service Guide for Shipping Hazardous Materiels (UPS Guide).
Hazard Class	40	A/N	The specific danger presented by a material as specified in column 3 of the HMT in the UPS Guide.
Haz Item ID	6	A/N	The identification number shown in column 4 of the HMT in the UPS Guide. This number aids in identifying the material throughout the use of the DOT Emergency Response Handbook, in the event of an emergency.
Label, LTD-QTY of Exempt	50	A/N	Information concerning the type of DOT Diamond Label(s) which must appear on the package. It also indicates if this chemical may be eligible for exemption (LTD-QTY) or must be shipped using an Exemption Number. This information is provided in column 5 of the HMT in the UPS Guide.
Package Number	25	A/N	Package suggestions for the listed items and is found in column 6 of the HMT in the UPS Guide. (Specifications for the package numbers are found in the green pages of the UPS Guide.)
Maximum Unit Qty	25	A/N	A maximum allowable volume or weight of hazardous materiel permitted in one inside container. Where no quantity is listed, unit quantity and package weight limitations are as outlined on the green page of the package number selected. This information is provided in column 7 of the HMT in the UPS Guide.

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Additional Data	300	A/N	Provides additional information concerning shipping paper requirements, additional packaging requirements, and any unique information that may apply to the shipment.
Trade Name	50	A/N	This is the name or number that the manufacturer uses to designate their product.
Item Name	50	A/N	This is the cataloging name as recorded in the Federal Cataloging System.
Common Name	50	A/N	This data element provides a common name to a hazardous chemical that is a single substance or an item that is a mixture of tested hazardous chemical ingredients.
Chemical Name	70	A/N	This is the chemical name of the item and applies only to products consisting of a single element or compound.
Hazard Chemical Ingredient	500	A/N	This data element applies to a hazardous chemical that is a mixture of hazardous chemical ingredients and has been tested by the manufacturer as a whole to determine the hazards contributed by each ingredient. This data element includes both the common and chemical names of each ingredient that contributes a known hazard.
Manufacturer	50	A/N	This is the name of the manufacturer of the product.
Manufacturers Address	50	A/N	This is the address of the manufacturer of the product.
Manufacturers Telephone	10	N	This is a number to be called in emergency situations.
Hazardous Warning Statement	150	A/N	This data element provides the warning required for personal protection against the hazard(s) imposed by the chemical item.

APPENDIX B-14

MATERIEL RELEASE CONFIRMATION CARD

1. This card format is used to provide DSC/ICP:

a. Confirmation of the completed shipment action on MROs (appendix B-7).

b. Response to an MRO Followup Request (appendix B-60) and Replay to Cancellation Request (appendix B-17) when shipment has been completed.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC ARO/AUO for release of quantity requested. Enter DIC ARA/AUA for release of quantity greater than requested. Enter DIC ARB/AUB for release of quantity less than requested.
Routing Identifier Code	4-6	Enter the appropriate RIC of the DSC to be furnished the status.
Media and Status Code	7	Enter the code as shown on applicable MRO/Cancellation request.
National Stock Number	8-20	Enter NSN of the item supplied.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter UI for the item supplied.
Quantity	25-29	Enter the quantity of item supplied.
Document Number	30-43	Enter the document number as shown on the MRO/Cancellation request.
Suffix Code	44	Enter, if applicable.
Supplementary Address	45-50	Enter the coded address as shown on the MRO/Cancellation request.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Hold Code	51	Enter the type of hold code, when applicable to shipment offered to Transportation or shipped. Leave blank in response to followup when item has not been selected for shipment.
Fund Code	52-53	Enter the fund code shown on MRO/Cancellation request.
Port of Embarkation	54-56	Enter for: a. CONUS - date available for shipment. b. Overseas - POE. Leave blank on parcel post. For shipment to a SEAVAN Cargo Assembly Point, enter the code identifying the SEAVAN Cargo Assembly Point. c. FMS transaction. Leave blank on parcel post. If pos. 46-47 of FMS MRO is XX enter POE; otherwise, leave blank for other modes of shipment. d. Grant Aid Transaction - Enter POE.
Date Shipped	57-59	Enter date delivered to carrier.
Estimated Shipping Date	(57-59)	Enter estimated shipping date, when used in response to followup and shipment has not occurred.
Priority Designator	60-61	Enter the code as shown on the MRO/Cancellation request.
TCN, GBL or other Shipment Number	62-76	a. Enter the TCN (see note 1) for inland shipments to the POE, LOGAIR, QUICKTRANS, and unregistered parcel post; enter the consignor, letter U, and the daily pickup record number of the small package carrier (if no GBL

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		or CBL number is used) for shipments to CONUS, Alaska and Hawaii consignees (see note 2).
		b. For FMS transactions, which are made on a commercial bill of lading and subparagraph a above does not apply, enter the FMS Notice Number shown in pos. 62-76 of Notice of Availability (appendix B-53).
		c. For SEAVAN shipments the TCN assigned to the SEAVAN load will be entered.
Blank	(62-80)	Leave blank in response to followup when shipment has not occurred (i.e., when pos. 57-59 contains an ESD).
Mode of Shipment Code	77	Enter the appropriate code identifying the mode of shipment (appendix A-17).
Date Available for Shipment	78-80	Date available for shipment. Leave blank in response to followup when shipment has not occurred (i.e., when pos. 57-59 contains an ESD).

NOTE 1: Enter lead document number in pos. 62-76. Entries will be as follows: Requisitioner (less service code), date of requisition, serial number of requisition, suffix from requisition (if blank insert X), and only 1-digit partial shipment indicator.

NOTE 2: The registration/insured number field (pos. 69-76) will be completely punched, right to left. If there are less than 8 digits, the number of significant digits will be preceded by zeros.

3. VALIDATION

Computer processed output transaction.

APPENDIX B-15

COMMISSARY SUPPORT ITEM IDENTIFICATION CARD

1. This card is prepared by the DSC to advise the storage activity of those data elements pertinent to commissary support items. These card formats will be transmitted via AUTODIN.

2. The following are the data fields contained in the transaction:

CARD 1

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CKK.
Routing Identifier Code	4-6	Enter the appropriate RIC applicable to the defense depot to which transaction is directed.
Blank	7	Leave blank.
Stock Number	8-20	Enter stock number of the DICOMSS item.
Case Pack	21-24	Enter case pack of the item.
Case Weight (4 whole numbers)	25-30	Enter case weight of the item.
Case Cube (3 whole numbers)	31-36	Enter case cube of the item.
Physical Security Code	37	Enter Physical Security Code or leave blank.
Water Commodity Code	38-42	Enter MILSTAMP Water Commodity Code, or leave blank for Troop Issue Item.
Transportation Compatibility	43	Enter appropriate code from appendix A-68.
Unit of Issue	44-45	Enter Unit of Issue, or leave blank for Troop Issue Items.
Blank	46-47	Leave blank.
Demilitarization Code	48	Enter appropriate code from appendix A-35.
Shelf-Life Code	49	Enter Shelf-Life Code or leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	50	Leave blank.
DICOMSS Type of Item Code	51	Enter appropriate code from appendix A-31.
Blank	52-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the code applicable to the DSC (S9S) originating the transaction.
Blank	70-78	Leave blank.
Action Code	79-80	Enter 1A - add; 1B change; 1C - delete.

NOTE: DICOMSS weight and cube data for Brand Name and Local Purchase Items will always be reported by the case.

CARD 2

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CKK.
Routing Identifier Code	4-6	Enter the appropriate RIC applicable to the defense depot to which transaction is directed.
Blank	7	Leave blank.
Stock Number	8-20	Enter stock number of the DICOMSS item.
Nomenclature	21-66	Enter item description (up to 46 positions).
Routing Identifier Code	67-69	Enter the code applicable to the DSC (S9S) originating the transaction.
Nomenclature	70-73	Enter remainder of item description from pos. 21-66 (up to 4 positions).
Blank	74-78	Leave blank.
Action Code	79-80	Enter 2A - add; 2B - change.

3. VALIDATION

Violation rejects will be listed on appendix F-85.

a. Card 1

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric, may not be blank.	AC
8-20	All numeric when pos. 51 is L or T, pos. 14 must be A, B, J, L, or S when pos. 51 is B.	AY
21-24	All numeric when pos. 51 is B or L, must be all blank when pos. 51 is T.	Z7
25-30	All numeric when pos. 51 is B or L, must be all blank when pos. 51 is T.	IE
31-36	All numeric when pos. 51 is B or L, must be all blank when pos. 51 is T.	IF
37	Alpha A, B, C, G, H, J, K, L, M, Q, R, S, T, U, X or blank.	MW
38-42	Alpha/numeric when pos. 51 is B or L, must be all blank when pos. 51 is T.	IC
43	Alpha A, B, C, E, F, G, H, R, W, or Y, may not be all blank.	Z7
44-45	Alpha when pos. 51 is B or L, must be blank when pos. 51 is T.	AN
48	Alpha A through M less I.	XO
49	Alpha A-H, J-N, P-S, X, numeric 0-9 or blank.	HB
51	Alpha B, L, or T only.	Z7
67-69	Alpha/numeric, may not be blank.	AB
79-80	Must contain 1A, 1B or 1C.	CF

NOTE: With Action Code 1C, enter pos. 1-6, 8-20, 67-69 and 79-80 only.

b. Card 2

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric, may not be blank.	AC
8-20	All numeric/all numeric, other than pos. 14 may be A, B, J, L, or S.	AY
67-69	Alpha/numeric, may not be blank.	AB
79-80	Must contain 2A or 2B.	CF

NOTE: Enter nomenclature (pos. 21-66 and 70-73) if available; otherwise, leave blank.

APPENDIX B-16

COMMISSARY SUPPORT PLANNING CARD

1. This card is provided by the DSC to the defense depot to permit identification of van requirements for a particular requisition/shipment cycle of commissary support items. This card format will be transmitted via AUTODIN.

2. A separate card will be provided for each compatibility code with consignee and will be documented on the F-73 Report.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CKJ.
Routing Identifier Code	4-6	Enter the appropriate RIC applicable to the defense depot to which transaction is directed.
Consignee	7-12	Enter DoDAAD Code of Commissary.
Transportation Compatibility Code	13	Enter appropriate code from appendix A-68.
Total Lines	14-19	Enter total number of requisitions for each compatibility code within consignee.
Total Pieces	20-25	Enter total number of pieces (cases) for each compatibility code within consignee.
Total Weight	26-32	Enter total weight (pounds) in whole numbers for each compatibility code within consignee.
Total Cube	33-39	Enter total cube (cubic feet) in whole numbers for each compatibility code within consignee.
Total Tons	40-46	Enter total tons, last position is tenths of tons, for each compatibility code within consignee.
Required Delivery Date	47-49	Enter RDD of Requisition Cycle.
DICOMSS Cycle Code	50	Enter appropriate code from appendix A-30.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Type of Item Code	51	Enter appropriate code from appendix A-31.
Plus/Minus Indicator	52	Enter M for minus quantities or leave blank.
Blank	53-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the code applicable to the DSC (S9S) originating the transaction.
Blank	70-80	Leave blank.

4. VALIDATION

Violation rejects will be listed in appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric, may not be blank.	AC
14-19	Must be numeric, may be all zeros.	Z9
20-25	Must be numeric, may be all zeros.	Z9
26-32	Must be numeric, may be all zeros.	Z9
33-39	Must be numeric, may be all zeros.	Z9
40-46	Must be numeric, may be all zeros.	Z9
51	Alpha B, L or T only.	Z7
52	Must be M or blank.	Z7
67-69	Alpha/numeric, may not be blank.	AB

APPENDIX B-17

MRO CANCELLATION/FOLLOWUP ON CANCELLATION REQUEST

1. This card, prepared on DD Form 1348m, is submitted by DSCs to cancel Materiel Release Orders, or as a followup on a Cancellation Request. Process covered by D-43.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Type of Request is indicated by DIC: AC6 indicates cancellation. AK6 indicates followup on cancellation.
Routing Identifier Code (To)	4-6	Reflects the RIC of the distribution depot to which the MRO has been forwarded.
Media and Status Code	7	Reflects the code as shown on the MRO.
National Stock Number	8-20	Reflects the NSN as shown on the MRO.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Reflects the UI as shown on the MRO.
Quantity	25-29	Reflects the quantity for which cancellation is requested.
Document Number	30-43	Reflects the document number for which cancellation is requested.
Suffix or Demand Code	44	Reflects the suffix code, if applicable.
New Consignee DoDAAD Code	45-50	Reflects the DoDAAD Code of the new consignee to which shipments are to be diverted. Otherwise, leave blank. (See Note.)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Other Fields	51-66	The data in the MRO (pos. 51-66) will be included on the cancellation/followup.
Routing Identifier Code (From)	67-69	Reflects appropriate RIC (From)
Blank	70-72	Leave blank.
Type of Pack Code/DICOMSS Cycle Code	73	Reflects the code as shown on MRO leave blank.
Blank	74-80	Leave blank.

NOTE: Storage facilities requiring diversion instructions in the instances when pos. 45-50 are blank will request diversion instructions from the activity designated by the RIC in pos. 67-69.

4. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
25-29	Numeric, not all zeros.	AS
67-69	Alpha/numeric and must be in the Table and Control File.	AB

APPENDIX B-18

PREPOSITIONED MATERIEL RECEIPT CARD (PROCUREMENT INSTRUMENT SOURCE)

1. This card, prepared on DD Form 1486, is originated by the DSC. It is forwarded to the distribution depot where it provides a notification of materiel due-in and is used to prepare the Materiel Receipt Card when the materiel is received. This format is also used by depot personnel in the preparation of Local Prepositioned Materiel Receipt File Update or Change actions. The processing of this card is covered by D-45.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter appropriate DU_.
Routing Identifier Code (To)	4-6	Enter RIC of DSC to which receipt is to be reported.
Blank	7	Leave blank.
Stock Number	8-20	Enter the Stock Number of the materiel to be received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if applicable. May not be blank if pos. 6 equals S or U.
DICOMSS Cycle Code	(22)	Enter appropriate code from appendix A-30.
Unit of Issue	23-24	Enter the UI abbreviation of the item to be received.
Quantity	25-29	Enter the quantity of the item to be received preceding significant digits with zeros.
Procurement Instrument Identification Number	30-42	Enter applicable Procurement Instrument/Identification Number.
Blank	43	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Suffix Code	44	Enter consecutive alpha A through Z as necessary if separate Prepositioned Materiel Receipt Cards are required because quantity exceeds 99,999.
Blank	45-59	Leave blank on DICOMSS item.
Item Number	(45-50)	Identify the contract/exhibit line item number or subline item number as follows:
Contract/Exhibit Line Item Number	(45-48)	CONTRACT LINE NUMBER: Enter the contract line item number, beginning in pos. 48 and preceding significant digits with zeros. EXHIBIT LINE ITEM NUMBER: Enter the alphabetic exhibit identifier in pos. 45. Enter the exhibit line number in pos. 46 through 48, beginning with pos. 48 and preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(49-50)	Enter the contract or exhibit subline item number beginning in pos. 50, if applicable; otherwise, leave blank.
Blank	(51-53)	Leave blank.
Distribution Code	(54-56)	Enter directive/project number, if applicable; otherwise, leave blank.
Project Code	(57-59)	Enter MILSTRIP project code, if applicable; otherwise, leave blank.
Blank	60-66	Leave blank, if other than DICOMSS.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
DICOMSS Unit Price	(60-66)	Enter unit price; two whole numbers, and five decimal or cents figures (i.e., 0105500). Last position will be zero fill. Decimal will be assumed.
Routing Identifier Code (From)	67-69	On initial PMRCs and local update documents, enter the appropriate code which identifies the distribution depot at which the materiel is to be received. On PMRC rejects, perpetuate data elements as received.
Ownership/Purpose Code	70	Enter ownership/purpose code of item to be received.
Condition Code	71	Enter condition code of item to be received.
Management Code	72	On initial PMRCs and local update actions, enter appropriate management code: A - DICOMSS Item E - Inspection and acceptance at origin D - Inspection and acceptance at destination F - Inspection at origin, acceptance at destination
Date	73-75	Enter last digit of calendar year and two-digit month to signify estimated delivery date, e.g., 406 means 1964, month of June.
Blank	76	Leave blank.
Supplementary PIIN	77-80	Enter Supplementary PIIN (SPIIN) if applicable. SPIIN is required if A, D or G is present in the 9th position (pos. 38) of the PIIN.
Blank	(77-80)	Leave blank on DICOMSS Item.

NOTE: When cancellation of Prepositioned Materiel Receipt Card is required, an identical card with an X overpunch in pos. 25 will be forwarded to the recipient of the original card, by the DSC. When cancellation of a PMRC is to be effected locally, DU_ with an X overpunch in pos. 25 will be used. Validation of PMRC cancellations will be limited to the NSN, quantity, and estimated delivery date.

3. VALIDATION

Violations will appear on the appendix F-85 report.

FIELD POSITION	VALIDATION	VIOLATION CODE
3	Alpha M, S, T, U, V or Z.	AA
4-6	Alpha/numeric and compatible with pos. 67-69 or correctable using the following table:	AC

pos. 67-69 then 4-6 is:

S_C	S9C
S_E	S9E
S_C	S9C
S_E	S9E
S_G	S9G
S_I	S9I
S_1	S9M
S_M	S9M
S_S	S9S
S_T	S9T

8-20	Numeric other than all zeros, except pos. 14 may contain A, B, J, L, or S for DICOMSS.	AY
22	Blank, 1, 2, 4; if DICOMSS, alpha A through Z except O, 6, or blank. May not be blank if pos. 6 is equal to S/U. See note.	CK/4K
23-24	Alpha.	AN
25-29	Numeric other than all zeros. Field position 25 may contain X overpunch.	AS
30-43	Alpha/numeric (no imbedded blanks or special characters).	AI
45-50	Alpha/numeric, pos. 45-48, numeric greater than zero, pos. 49-50 alpha/numeric. If DICOMSS (A in pos. 72) may be blank.	JI

FIELD POSITION	VALIDATION	VIOLATION CODE
67-69	Alpha/numeric.	AB
71	Alpha A, B, C, D, E, F or G.	AF
73-75	Numeric.	HP
77-80	Alpha/numeric or blank. May not be blank if A, D or G is present in the 9th position (pos. 38) of the PIIN.	EX

NOTE: DICOMSS PMRC'S (A in cc 72) for Navy Locations. May reflect valid Numeric Type Pack Code in lieu of cycle Code Identification.

APPENDIX B-19

PREPOSITIONED MATERIEL RECEIPT CARD (OTHER THAN PROCUREMENT INSTRUMENT SOURCE)

1. The Prepositioned Materiel Receipt Card (PMRC) (DD Form 1486) is originated by the DSC. It is forwarded to the distribution depot where it provides a notification of materiel due-in and is used to prepare the Materiel Receipt Card when the materiel is received. This format is also used by depots for local Prepositioned Materiel Receipt File update or change actions.

2. The following entries will be made when preparing the PMRC for materiel due-in from other than procurement sources or the local Prepositioned Materiel Receipt File update actions.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter a DIC from the DW_ series.
Routing Identifier Code (To)	4-6	On Initial PMRCs and local update documents, enter the appropriate RIC which identifies the DSC to which the receipt will be reported.
Blank	7	Leave blank.
National Stock Number	8-20	Enter NSN of the item to be received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if applicable.
Unit of Issue	23-24	Enter the UI abbreviation of the item to be received.
Quantity	25-29	Enter the quantity to be received preceding significant digits with zeros.
Document Number	30-43	Enter the document number constructed in accordance with appendix C-2.
Blank	44	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Supplementary Address	45-50	Enter supplementary address; otherwise, leave blank.
Signal Code	51	Enter signal code; otherwise, leave blank.
Fund Code	52-53	Enter fund code; otherwise, leave blank.
Distribution Code	54-56	Enter directive/project order number, if applicable; otherwise, leave blank.
Project Code	57-59	Enter MILSTRIP project code, if applicable; otherwise, leave blank.
Blank	60-66	Leave blank.
Routing Identifier Code (From)	67-69	On initial PMRCs and local update documents, enter RIC identifying distribution depot which is to receive item. On PMRC rejects, perpetuate data element as received.
Ownership/Purpose Code	70	Enter O/PC of item to be received.
Condition Code	71	Enter condition code of item to be received.
Blank	72	Leave blank.
Date	73-75	Enter last digit of calendar year and two-digit month signifying estimated delivery date e.g., 406 means 1984, month of June.
Blank	76-78	Leave blank.
Reverse Billing Code	79-80	Enter RB when materiel is receipt from cancellation diversion.

NOTE: When cancellation of Prepositioned Materiel Receipt Card is desired, an identical card with an X overpunch in pos. 25 will be forwarded to the recipient of the original card, by the DSC. When cancellation of a PMRC is to be effected locally, DW_ with an X overpunch in pos. 25 will be used.

4. VALIDATION

Violations will appear on appendix F-085 report.

FIELD POSITION	VALIDATION	REJECT CODE
3	Alpha A through Z, except F, I, O, W, and Y.	AA
4-6	Alpha/Numeric are compatible with pos. 67-69 or correctable using the following table: pos. 67-69 then 4-6 is: S-C S9C S-E S9E S-G S9G S-I S9I S-1 S9M S-M S9M S-S S9S S-T S9T	AC
8-20	Numeric.	AY
22	Blank, 1, 2 or 4.	CK
23-24	Alpha.	AN
25-29	Numeric other than all zeros. Field Position 25 may contain X overpunch.	AS
30-43	Alpha/Numeric (no imbedded blanks or special characters).	AI
45-50	Alpha/Numeric or all blanks.	BJ
67-69	Alpha/Numeric.	AB
71	Alpha A, B, C, D, E, F, G or DIC DWK may contain J.	AF
73-75	Numeric.	HP
77-80	All blanks; or blank, blank RB.	EX

APPENDIX B-20

MATERIEL RECEIPT CARD
(PROCUREMENT INSTRUMENT SOURCE)

1. This card, prepared on DD Form 1486, Materiel Receipt Document, is originated by the distribution depot and is the document by which the receipt of materiel is reported to the cognizant DSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter the appropriate D4_ series. When PMRC is available, perpetuate third position from the PMRC.
Routing Identifier Code (To)	4-6	Enter (or perpetuate) the RIC which identified the DSC which will process the MRC.
Blank	7	Leave blank.
National Stock Number	8-20	Enter (or perpetuate) the NSN of the materiel received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if available.
DICOMSS Cycle Code	(22)	Enter appropriate code from appendix A-30.
Unit of Issue	23-24	Enter (or perpetuate) the catalog UI of the item received.
Quantity	25-29	Enter the quantity of the item received preceding significant digits with zeros.
Procurement Instrument or Contract Number	30-42	Enter (or perpetuate) contract or procurement instrument number.
Blank	43	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Suffix Code	44	Enter consecutive alpha A through Z as necessary if separate MRCs are required because quantity exceeds 99,999 or because different conditions of materiel are received; otherwise, leave blank.
Item Number	45-50	Identify the contract/exhibit line item number or subline number as follows:
Contract/Exhibit Line Item Number	(45-48)	CONTRACT LINE NUMBER: Enter the contract line item number, beginning in pos. 48 and preceding significant digits with zeros. EXHIBIT LINE ITEM NUMBER: Enter the alphabetic exhibit identifier in pos. 45. Enter the exhibit line number in pos. 46-48, beginning with pos. and preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(49-50)	Enter the contract or exhibit subline item number beginning in pos. 50, if applicable; otherwise,zero fill.
Blank	51-53	Leave blank.
Distribution Code	54-56	Enter directive/project number, if applicable; otherwise, leave blank.
Project Code	57-59	Enter (or perpetuate) MILSTRIP project code; otherwise, leave blank.
Teleprocessing Control Number	60-66	Enter the TP Control Number in pos. 61-66 with zero in pos. 60 for Commodity Managers C, E, G, I and M.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Shipment Number or	(60-66)	Enter Vendor Shipment Number or GFM Number shown on shipping document, preceding significant digits with zeros. If Commodity Manager is other than C, E, G, I or M, this field may be blank.
DICOMSS Unit Price	(60-66)	Enter DICOMSS Unit Price, two whole positions and five decimal/cents positions: The last position will be zero fill applicable only for DICOMSS receipts.
Routing Identifier Code (From)	67-69	Enter the appropriate RIC which identifies the distribution depot at which the materiel was received.
Ownership/Purpose Code	70	Enter (or perpetuate) code in PMR C; otherwise, leave blank.
Condition Code	71	Enter (or perpetuate) condition code of item received.
Management Code	72	Enter management code, if applicable; otherwise, leave blank.
Date	73-75	Enter Julian date when materiel is received at unloading dock.
Blank	76	Leave blank.
Supplementary PIIN	77-80	Enter Supplementary PIIN, if applicable.

3. VALIDATION

Computer prepared output transaction.

4. Materiel Receipt Card (MRC) - Depot to DPSC (frustrated stocks) DICOMSS.

The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter D4S.
Routing Identifier Code (To)	4-6	Enter S9S.
Blank	7	Leave blank.
Stock Number	8-20	Enter NSN or Brand Name stock number.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if available.
Unit of Issue	23-24	Enter UI of item frustrated.
Quantity	25-29	Enter quantity of frustrated item on hand.
PIIN	30-42	
	(30-35)	Enter DLAH.
	(36-37)	Enter last 2 positions of fiscal year.
	(38)	Enter constant Z.
	(39-42)	Enter serial number starting with 0001.
Blank	43	Leave blank.
Suffix Code	44	Enter suffix code.
Item Number	45-50	Enter contract line item number.
Blank	51-56	Leave blank.
Project Code	57-59	Enter project code or leave blank.
DICOMM Unit Price	60-66	Enter DICOMSS Unit Price, last position will be zero fill or leave blank.
Routing Identifier Code (From)	67-69	Enter SAS/SBS as appropriate.
Ownership/Purpose Code	70	Enter constant A.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Condition Code	71	Enter appropriate code.
Management Code	72	Enter management code, if applicable; otherwise, leave blank.
Date	73-75	Enter current date as the acceptance date.
Blank	76	Leave blank.
Supplementary PIIN	77-80	Enter Call/Order Number for L Code requirements, contracts, if available.

NOTE: A manually prepared output to the DSC.

APPENDIX B-21

MATERIEL RECEIPT CARD
(OTHER THAN PROCUREMENT INSTRUMENT SOURCE)

1. This card is prepared on DD Form 1486, Materiel Receipt Document, by the distribution depot to report the receipt of materiel to the cognizant DSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter the appropriate D6_ series; when available, perpetuate third position.
Routing Identifier Code (To)	4-6	Enter (or perpetuate) the RIC of the DSC to which the card is being forwarded.
Blank	7	Leave blank.
National Stock Number	8-20	Enter (or perpetuate) NSN of item received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack code, if applicable.
Unit of Issue	23-24	Enter (or perpetuate) the catalog UI of the item received.
Quantity	25-29	Enter quantity received, preceding significant digits with zeros.
Document Number	30-43	Enter (or perpetuate) controlling document number (see appendix C-2).
Suffix Code	44	Enter consecutive alpha A through Z, as necessary, if different conditions of materiel are received; otherwise, leave blank.
Supplementary Address	45-50	Enter (or perpetuate) supplementary address; otherwise, leave blank.
Signal Code	51	Enter (or perpetuate) signal code; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Fund Code	52-53	Enter (or perpetuate) fund code; otherwise, leave blank.
Distribution Code	54-56	Enter directive/project number, if applicable; otherwise, leave blank.
Project Code	57-59	Enter (or perpetuate) MILSTRIP Project Code; otherwise, leave blank.
Teleprocessing Control Number	60-66	Enter the TP control number in pos. 61-66 with zero in pos. 60 for Commodity Managers C, E, G, I, M and T. Otherwise, leave blank.
Routing Identifier Code (From)	67-69	Enter (or perpetuate) the RIC identifying the distribution depot at which item is received.
Ownership/Purpose Code	70	Perpetuate O/PC shown in PMRC; otherwise, leave blank.
Condition Code	71	Enter actual condition code of the item received.
Management Code	72	Enter management code; otherwise; leave blank.
Date	73-75	Enter Julian date materiel is received at unloading dock.
Blank	76-80	Leave blank.
Blank	(76-77)	Leave blank.
Reverse Billing Code	(79-80)	Enter RB when materiel is receipt from cancellation diversion.

NOTE: Based on inspection, separate Materiel Receipt Cards, indicating the actual condition of the materiel received, will be prepared by the distribution depot.

3. VALIDATION

Computer prepared output transaction.

APPENDIX B-22

MATERIEL ADJUSTMENT DOCUMENT

1. This document is prepared on DD Form 1487 for Condition Code adjustments. When Condition Code D, E, F, G, J, K or L materiel is reported to DSCs, as a result of an input ZAC or a receipt transaction, a partially completed Materiel Adjustment Card is produced for use in reclassification.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER PRINT SPACES UPPER	LOWER
Document Identifier Code transmission to	1-3	Enter DAC (for the DSC/ICP).	1-3	
		Enter ZAC (for output and reinput in control of suspended materiel).		
Routing Identifier DSC/depot to take (To)	4-6	Enter RIC of the action.	4-6	
Blank	7	Leave blank.		
National Stock Number	8-20	Enter the NSN of the item being adjusted.	8-20	
Blank	21	Leave blank.		
Type of Pack Code	22	Enter type of pack code when appropriate.	22	
DICOMSS Cycle Code	(22)	Enter appropriate code from appendix A-30.		
Unit of Issue	23-24	Enter UI in current published catalogs.		
Reversal	25	Leave blank (Block H).		
Quantity	25-29	Enter quantity to be adjusted. (See note 1.)		

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER PRINT SPACES UPPER LOWER
Document Number (See note 5.)	30-43	For reclassification of previously suspended receipts, enter the document number under which the materiel originally was received. For other adjustments, enter:	30-43
	(30)	Service Assignment Code S.	
	(31-35)	DSC Activity Address Code.	
	(36-39)	Julian date.	
	(40-43)	Serial Number.	
Suffix Code	44	Enter Suffix (when quantity exceeds 99,999). For reclassification of previously suspended receipts, enter Suffix Code under which the materiel was originally received.	44
Contract Line Item Number	45-50	Enter CLIN. Can be blank if required to adjust a station return for which a CLIN is not provided.	45-50
Signal Code	51	Leave blank.	
Fund Code	52-53	Enter appropriate code for Inter-Service/Agency use. For Inter-Service/Agency use, leave blank.	
Distribution Code	54-56	Enter appropriate MILSTRIP distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.	
Supplementary PIIN	(51-54)	Enter Supplementary PIIN, DIC ZAC only. (See note 5.)	

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER PRINT SPACES UPPER	LOWER
Blank	(55-56)	Leave blank, DIC ZAC.		
Project Code	57-59	Enter project code, if applicable.	37-39	
Blank	60-65	Leave blank.		
Warehouse Location	60-71	Enter Warehouse Location Code when Action Code, pos. 79-80, is RB (DIC ZAC only).		
Condition Code	(66)	Enter the To Condition Code. (See note 2.)	46	
Routing Identifier (From)	(67-69)	Enter RIC of the distribution depot/DSC (if pos. 1-3 is DAC).	47-49	
Condition Code	(71)	Enter Condition Code From.		
Management Code	72	Enter Management Code. (See note 4.)	52	
Date	73-75	Entered by computer if left blank on DIC ZAC (see note 3).	53-55	
Condition Code	76	Single adjustment: Enter From Condition Code.	56	
Supplementary PIIN	77-80	Enter Supp PIIN, DIC DAC only.		
Blank	(77-78)	Leave blank, DIC ZAC only.		
Action Code	(79-80)	Enter applicable Action Code (appendix A-42), DIC ZAC only.		

NOTE 1: This field will be left blank when initially prepared by computer (DIC ZAC). Upon completion of reclassification of previously suspended receipts, enter quantity to be adjusted.

NOTE 2: This field will be left blank when initially prepared by computer (DIC ZAC). Upon completion of reclassification of previously suspended receipts, enter the To Condition Code. If DAC pos. 1-3, Condition Code must be L.

NOTE 3: When DAC is output to DSC, pos. 73-75 will be left blank and the current date is entered by computer.

NOTE 4: The Management Code field will be left blank when initially prepared by computer (DIC ZAC), or Management Code will be blank or B if DIC DAC.

NOTE 5: When DAC is being prepared for latent defects discovery, supplementary PIIN will be output in pos. 77-80, when available. Supplementary PIIN is input in pos. 51-54 of ZAC to establish suspense. When pos. 38 of ZAC is A or D, pos. 45-50 (CLIN) and 51-54 (Supplementary PIIN) must contain valid data; when pos. 38 is other than A or D, require CLIN in pos. 45-50.

3. Validation

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Routing Identifier Code (To) alphanumeric.	AC
8-20	National Stock Number all numeric other than all zeros (no blanks).	AY
(12) 22	Alpha A, B, J, L, and S valid, DICOMSS depots only. Type of Pack Code 1, 2, 4, or blank. If identified as DICOMSS and manager is other than S or U Type Pack Code will be blank.	CK
(22)	DICOMSS Cycle Code alpha, numeric 6, or blank.	4K
23-24	UI - Alpha/alpha (blank if Action Code is RB).	AN
25-29	Quantity - Numeric other than all zeros. Blank if Action Code is RC or RB.	AS
30-43	Document Number - At least one pos. contains something other than blank.	AI
44	Suffix Code - Alpha.	AI
51-54	Supplementary PIIN - When pos. 38 is A, D or G must be alpha, numeric or alphanumeric filled, no blanks.	EX
60-71	Must contain valid Warehouse Location Code when is RB (DIC ZAC only).	AP/Z9
66	Condition Code To - A through N except I.	AF
67-69	RIC (From) - Alphanumeric.	AB

FIELD POSITION	VALIDATION	VIOLATION CODE
71	Condition Code (From) - A through N except I (DAC only).	
72	Management Code - When Condition Code To (pos. 66) is H, Management Code must be M, J, T or E.	AW
73-75	Must be blank or numeric, if numeric it must be greater than zero, less than 367, (DIC ZAC only).	13/Z9
76	Condition Code (From) - A through N except I. Enter condition code of established record if Action Code is RB or RC.	AF
77-80	Supplementary PIIN (DIC DAC only) - When pos. 38 is an A or D, must be alpha, numeric, or alphanumeric filled, no blanks.	EX
(79-80)	Action Code - RA when Condition Code To (pos. 66) is D, E, F, G, L or J. Blank when Condition Code to (pos. 66) and Condition Code from (pos. 71) is other than J, K or L. Action Code - RK when Condition Code from (pos. 71) is D, E, F, G, J, K or L and the Classification Suspense File is not to be updated. (Blank Action Code and RK Action Code will not update the Classification Suspense Record). Action Code - RL when Condition Code To (pos. 66) is D, E, F, G, J, K or L.	CF

APPENDIX B-23

STORAGE ITEM CHANGE CARD

1. This card is used by the DSC to notify the MOWASP Data Bank (MDB) of changes to the Federal Catalog which may effect items in stock at the depot. The Storage Item Change Card will be transmitted to the MDB 45 days in advance of the Catalog Publication Date for all NSN changes. This card is also used to notify attrition sites of selected changes that effect DLA-owned assets stored at the attrition sites. Storage Item Change Cards will not be furnished to SSDs/DSSPs, Navy or Marine Corps attrition sites, nor to Army or Air Force attrition sites when that Service is a recorded user of the NSN.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter the applicable DIC: CMC - To indicate a change in data other than the NSN. CMD - To indicate that the NSN has been deleted and not replaced. The NSN will be entered both in pos. 5-17 and pos. 22-34. CML - To indicate a NSN change and a Logistic Transfer (loss) was made from managing activity in pos. 18-19 to managing activity in pos. 20-21. This DIC is used by the losing activity. CMM - To indicate that the unchanged NSN has been logistically transferred from the managing activity reflected in pos. 18-19 to the managing activity reflected in pos. 20-21. This DIC is used by the losing activity.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		CMN - To indicate that a new or reinstated NSN has been established in the DSC system. The managing activity reflected in pos. 18-19 and the managing activity reflected in pos. 20-21 will be the same. DIC CMN will not be passed from MOWASP Data Bank to defense depots. Data is entered on record and held for future reply to depot inquiry.
		CMR - To indicate that the NSN in pos. 5-17 has been deleted or replaced with or changed to the NSN in pos. 22-34. (Phrase Code A, C, or D will be used.)
Phrase Code	4	Phrase Codes (from Federal Manual for Supply Cataloging, M1-71 amplify the DIC and are as follows:
		A - Consolidate the NSN in pos. 5-17 with NSN in pos. 22-34. The items of supply are identical or completely interchangeable and will be issued under the NSN in pos. 22-34.
		C - NSN in pos. 5-17 had been assigned in error to more than one item of supply and has been changed to the NSN in pos. 22-34.
		D - The FSC for the item in pos. 5-17 has been changed to the FSC for the item in pos. 22-34.
National Stock Number	5-17	Enter NSN upon which action is being taken as indicated by pos. 1-3 and pos. 4.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Managing Activity (Current, losing or withdrawing interest)	18-19	Enter the activity code of supply manager from the Federal Manual for Supply Cataloging, M1-6, appendix A.
Managing Activity (Current or gaining)	20-21	Enter gaining managing activity or if there is no change to the managing activity, entry is same as pos. 18-19.
National Stock Number	22-34	Enter NSN as required by pos. 1-3 and pos. 4 above.
Shelf-Life Code	35	Enter applicable code from appendix A-47.
Physical Security Code	36	Enter applicable code from appendix A-28.
Unit of Issue	37-38	Enter current or new UI for NSN in pos. 22-34.
Conversion Factor	39-43	The factor by which old qty must be multiplied to convert to new UI. When used to convert weight and cube, one of the pos. must contain a numeric other than zero, Federal Manual for Supply Cataloging M1-7, appendix E.
	(39)	Enter the decimal locator as follows: 0 - To indicate a whole number (no decimal) 1 - To indicate a decimal before pos. 43 2 - To indicate a decimal before pos. 42 3 - To indicate a decimal before pos. 41 4 - To indicate a decimal before pos. 40
	(40-43)	Enter the multiplication/division factor to be used in conjunction with pos. 39.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	44-52	Leave blank.
Demilitarization Code	53-54	Enter Demil Code.
	(53)	Reserved for expansion of Demil Code. Leave blank.
	(54)	Enter Demil Code, appendix A-35.
Repairability Code	55	Enter R to indicate the item may be repaired; otherwise, leave blank.
Blank	56	Leave blank.
Effective Date	57-60	Enter the Julian date on which this change is to be effective.
Blank	61	Leave blank.
Date of Preparation	62-65	Enter the Julian date on which this card is prepared.
Blank	66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC of DSC preparing this card.
Blank	70	Leave blank.
Routing Identifier Code (To)	71-73	Enter RIC SAB for transmittal to MOWASP Data Bank or enter RIC of applicable attrition site storing DLA-owned assets.
Blank	74-80	Leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
5-17	Stock Number - Numeric filled other than all zeros.	AY
18-19	Manager Code (Losing) - Alpha/numeric filled, no blanks.	HO
20-21	Manager Code (Gaining) - Alpha/numeric filled, no blanks.	HO

FIELD POSITION	VALIDATION	VIOLATION CODE
22-34	Stock Number - Numeric filled other than all zeros for DIC CMR, otherwise may be all blank or numeric filled other than all zeros.	AY
35	Shelf-Life Code - May be blank, numeric, or alpha A through S (except I and O) or X, reference appendix A-47.	HB
36	Physical Security Code - May be alpha U, A, B, C, G, H, J, K, L, M, Q, R, S, T or blank.	MW
37-38	Unit of Issue - Must be alpha/alpha or blank. Must be other than blank if pos. 40-43 contains other than blanks.	AN
39	Decimal Locator - Must be blank or numeric 0, 1, 2, 3 or 4.	MX
40-43	Conversion Factor - Blank or all numeric other than all zeros.	VU
57-60	Effective Date - Must be numeric, equal to or greater than current date (see note).	KZ

NOTE: The only violation that should occur at the depot will be those instances where effective date is less than current date. To process these violations, the effective date must be changed to be greater than current date and the transaction reentered.

APPENDIX B-24

SHIPMENT STATUS CARD

1. This card format is used to provide shipment status for Materiel Release Orders and Disposal Release Orders received (appendices B-7 and B-32). Cards are prepared after shipping action has occurred.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter the AS8 Code applicable to shipment status. Reply to cancellation request. Enter AU7 in answer to AC7 of MRO closed in history less than 45 days.
Routing Identifier Code (To)	4-6	Enter the RIC of the supply source from which the MRO/DRO/Cancellation request was received.
Media and Status Code	7	Enter the code as shown on applicable MRO/DRO/Cancellation request.
National Stock Number	8-20	Enter the NSN of the item supplied.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the UI for the item supplied.
Quantity	25-29	Enter the quantity of item supplied.
Document Number	30-43	Enter the document number as shown on the MRO/DRO/Cancellation request.
Suffix Code	44	Enter suffix code, if applicable.
Supplementary Address	45-50	Enter the coded address as shown on the MRO. DoDAAC of predesignated DPDO to be entered by the shipping activity for shipments to DPDO.
Hold Code	51	Enter the type of hold code, when applicable.
Fund Code	52-53	Enter the fund code from MRO/DRO/Cancellation request.
Distribution Code	54-56	Enter the code as shown on the MRO/DRO/Cancellation request.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Date Shipped	57-59	Enter date delivered to carrier.
Priority Designator	60-61	Enter code as shown on the release order.
TCN, GBL, or other Shipment Unit Number	62-76	a. Enter the TCN (see note 1) for inland shipment to the POE, LOGAIR, QUICKTRANS, and unregistered parcel post; enter the consignor, Code B, and GBL number for all inland shipments whose final destination is within the CONUS; enter the consignor, Code R and registration number on registered parcel post; enter consignor, letter I, and insured number on insured parcel post (see note 2). b. Enter the consignor, letter U, and the daily pickup record number of the small package carrier (if no GBL or CBL number is used) for shipments to CONUS, Alaska and Hawaii consignees. c. For FMS transactions, which are made on a commercial bill of lading and subparagraph a above does not apply, enter the FMS Notice Number shown in pos. 62-76 of the Notice of Availability (appendix B-53). d. For SEAVAN shipments the TCN assigned to the SEAVAN load will be entered.
Mode of Shipment Code	77	Enter the appropriate code identifying the mode of shipment (see appendix A-17).
POE	78-80	a. CONUS. Leave blank. b. Overseas. (1) For shipments moving to overseas destinations via Defense Transportation System (DTS) (LOGAIR, QUICKTRANS, MTMC, MSC, MAC); and GBL/CBL, parcel post (execpt AAPO/

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		FPO) and small package carrier shipments entering the DTS at the POE - enter the POE or Seavan consolidation and containerization point (CCP). See DoD 4500.32-R, appendix B. (2) Leave blank for parcel post movement through an APO or FPO. (3) Enter the POE for FMS or Grant Aid transactions moving via DTS. If not moving via the DTS, leave blank.

NOTE 1: Enter lead document number in pos. 62-76. Entries will be as follows: Requisitioner (less Service Code), date of requisition, serial number of requisition, suffix from requisition, and only one-digit partial shipment indicator.

NOTE 2: The registration/insured number field (pos. 69-76) will be completely punched right to left. If there are less than eight digits in the number, the significant digits will be preceded by zeros.

NOTE 3: To assign POE for MOWASP do as follows:

a. If PP Zone of MRO other than 9, leave POE blank.

b. If PP Zone of MRO equal 9 and Mode of Shipment other than G, H, 6, 7, 5 or J use POE from MOFAST S/U record in 78-80.

3. VALIDATION

Computer prepared output transaction.

APPENDIX B-25

PHYSICAL INVENTORY COUNT TRANSACTION

1. This transaction is used to forward the summarized count to the DSC/ICP.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DKA.
Routing Identifier Code (To)	4-6	Enter RIC identifying activity to which card is being forwarded.
Type of Physical Inventory/ Transaction History Code	7	Enter (or perpetuate) the Type of of Physical Inventory/Transaction History Code.
National Stock Number	8-20	Enter NSN of item counted.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter U/I of stock number counted.
Quantity	25-34	Enter the quantity counted preceding significant digits with zeros; leave blank if total count is zero.
Count Date	35-38	Enter the numerical date on which the count is accepted (YDDD).
Blank	39-59	Leave blank.
Count Number	60	Enter numeric digit to indicate the number of counts taken.
Physical Inventory Cutoff Date	61-64	Enter (or perpetuate) the date established for striking the accountable record balance (YDDD).
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the RIC identifying the storage activity from which the transaction is being forwarded.
Blank	70	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Condition Code	71	Enter (or perpetuate) supply condition code of the item counted.
Management Code	72	Enter inventory management code; otherwise, leave blank.
Multi-use	73-75	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Error Classification Code	(73-75)	
	(73-74)	Enter appropriate DoD assigned Error Classification Code; otherwise, leave blank.
	(75)	Enter intra-Service/Agency assigned code amplifying the DoD Error Classification Code; otherwise, leave blank.
Blank	76-78	Leave blank.
Subsistence Type of Pack Code	79	For Subsistence Item only: Enter the applicable Subsistence Type of Pack Code (see MILSTRIP, Appendix B-23).
Blank	80	Leave blank.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha A, C, D, E or F.	EK
8-20	Numeric filled.	AY
23-24	Alpha filled.	AN
25-34	Numeric filled leading zeros or blank.	AS
35-38	Numeric filled.	IM
60	Numeric 1, 2, 3.	2P

FIELD POSITION	VALIDATION	VIOLATION CODE
61-64	Numeric filled, less than current date.	BQ
71	Alpha filled, except H or K.	AF
72	Alpha or blank.	AW
79	Numeric filled if subsistence item.	CK

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APPENDIX B-26

PHYSICAL INVENTORY REQUEST CARD

1. This card is prepared by DSC and transmitted to distribution depots as the result of a denial, to schedule inventories quarterly and to request a Special or Spot inventory. Depots may inventory an individual stock number by using DIC ZJA with Type of Physical Inventory Code C.

2. This card is also used by non-DLA ICPs to initiate an inventory. The request may be received via a letter through the mail or transmitted electronically. Those cards which are transmitted will be loaded to the Inventory Workload Bank automatically. Those received through the mail will be manually input at the distribution depot.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DJA for DSC initiated inventories. The depot will enter DJA to initiate an inventory for non-DLA items. Enter ZJA for depot initiated inventories.
Routing Identifier Code (To)	4-6	Enter RIC identifying storage activity to which card is being forwarded. Leave blank if pos. 1-3 is ZJA.
Type of Physical Inventory/ Transaction History Code	7	Enter the appropriate type of Physical Inventory/Transaction History Code.
National Stock Number	8-20	Enter NSN of item to be counted.
Blank	21-22	Leave blank.
Unit of Issue (UI)	23-24	Enter UI of item to be counted.
Blank	25-34	Leave blank.
Physical Inventory Infloat Control Data	35-38	Enter the numerical date established for initiating controls or all in-process transactions or materiels which could effect the outcome of the inventory. This date must precede the Physical Inventory

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		Cutoff Date entered in pos. 61-64 by at least five days. This field may be blank if pos. 1-3 is ZJA.
Blank	39-46	Leave blank.
Priority Code	47-52	Enter applicable priority code. Leave blank if pos. 1-3 is ZJA.
Blank	53-60	Leave blank.
Physical Inventory Cutoff Date	61-64	Enter the date established for striking the accountable record balance. Enter zeros when action is result of Reconciliation programs (YDDD).
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the RIC Code identifying the activity from which the transaction is being forwarded.
Ownership/Purpose Code	70	Leave blank.
Condition Code	71	Enter the applicable supply condition code of the item to be counted when Type of Physical Inventory/Transaction History Code D or F is entered in pos. 7; otherwise, leave blank.
Management Code	72	Enter Mgt. Code C for inventory of non-DLA Stock. Enter the following if Special Inventory Request is result of locator reconciliation audit:

CODE	DEFINITION
A	For those items with balances and for which no Locator Reconciliation Cards were received.
B	For those items for which Locator Reconciliation Cards were received but have no recorded balance.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	73-78	Leave blank.
Subsistence Type of Pack Code	79	For Subsistence Items only: Enter the applicable Subsistence Type of Pack Code.
Blank	80	Leave blank.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	RIC of this depot or blank if pos. 1-3 is ZJA.	AC
7	Alpha A, C, D, E or F; if pos. 1-3 is ZJA, alpha A is only allowed for Mgr. S.	EK
8-20	Numeric filled other than all zeros, except pos. 14 may contain A, B, J, L or S for DICOMSS.	AY
23-24	Alpha filled.	AN
35-38	If filled, numeric and must precede date in pos. 61-64 by 5 days; blank if pos. 1-3 is ZJA.	BQ
47-52	Numeric filled if pos. 7 of DJA is A; otherwise, leave blank.	DH
61-64	Zero filled if pos. 7 of DJA is A; otherwise, numeric filled at least 5 days greater than current date or blank.	BQ
67-69	Alpha/numeric filled.	AB
71	Alpha filled when pos. 7 is D or F; otherwise, blank.	AF
72	Alpha filled or blank.	AW

APPENDIX B-27

DICOMSS RESIDUAL MATERIEL CARD

1. This card will be prepared by DPSC and forwarded to all DICOMSS depots to indicate residual receipt quantities remaining after all MROs have been generated for the stock item. This data is output on appendix F-92, part 4. Manual processing procedures are contained in appendix E-214 P.

2. This card will also be manually prepared at the depot as a reversal transaction when the full quantity on the DPSC CRS transaction is not available for transfer to residual.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CRS.
Routing Identifier Code	4-6	Enter RIC of applicable DICOMSS depot. If this is a depot prepared transaction enter S9S.
Blank	7	Leave blank.
National Stock Number	8-20	Enter the NSN of the material declared to be residual stock.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter appropriate UI.
Quantity	25-29	Enter the quantity of the item to be declared residual.
Quantity	(25-29)	If this is a reversal transaction enter the quantity difference between the original CRS quantity and the quantity available for transfer to residual. Note: If reversal of original CRS quantity, enter an X overpunch in pos. 25.
Procurement Instrument Identification Number	30-42	Enter the PIIN which will be composed of the constant DLA13H in pos. 30-35 and the order number in pos. 36-42.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	43-59	Leave blank.
Vendor Unit Price	60-66	Enter vendor unit price. Significant figures will be preceded by zeros.
Routing Identifier Code	67-69	Enter RIC S9S. If this is a depot prepared transaction enter the RIC of application DICOMSS depot.
Ownership/Purpose Code	70	Enter ownership or purpose code.
Condition Code	71	Enter condition of item IAW appendix A-16.
Blank	72	Leave blank.
Date	73-75	Enter Julian date.
Cycle Code	76	Enter applicable DICOMSS cycle code IAW appendix A-30.
Supplementary PIIN	77-80	Enter call/order number as appropriate.

3. VALIDATION

Violations will appear on the F-85 report.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric, S9S if X overpunch in pos. 25.	AB
8-20	Numeric, other than all zeros. Field position 14 may contain A, B, J, L or S.	AY
23-24	Alpha.	AN
25	Alpha/numeric.	AS
26-29	Numeric other than all zeros.	AS
30-42		
(30-35)	DLA13H Constant.	AI
(36-42)	Alpha/numeric.	AI

FIELD POSITION	VALIDATION	VIOLATION CODE
60-66	Numeric other than all zeros.	AM
67-69	Alpha/numeric, S9S if no X overpunch in pos. 25.	AB
71	Alpha A through N, except I.	AF
73-75	Numeric.	11
76	Alpha A through Z less O. May not be blank.	4K
77-80	Alpha/numeric or blank.	

APPENDIX B-28

INVENTORY NOTIFICATION EXCEPTION CARD

1. This card is originated by the DSC for transmission to distribution depots. It is created as a result of matching distribution depot Inventory Notification Cards (appendix B-29) with the NIR. DICs CKB, CKC and CKD identify specified differences between DSC records and depot locator files. This card is used by the distribution depot to reconcile discrepancies, cancel inventories, and to remark stocks.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CKB for items which have been reidentified to another NSN by a catalog change. Enter CKC for items for which UI does not correspond with DSCs records. Enter CKD for items when NSN is not currently managed by the DSC or NSN has been deleted/ superseded.
Routing Identifier Code (To)	4-6	Enter RIC of distribution activity performing the location survey.
Blank	7	Leave blank.
National Stock Number or Part Number	8-20	Perpetuate NSN from pos. 8-20 of input card or enter new NSN, as appropriate.
Blank	21	Leave blank.
Type of Pack Code	22	Enter code (subsistence items only).
Unit of Issue	23-24	Enter current UI for NSN in pos. 8-20.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
RIC of Current Inventory Manager	25-27	Enter RIC of current IM as reflected in NIR or DLA Class Table; otherwise, leave blank. When more than one manager is identified in computer files, leave blank.
Multimanager Indicator	28	Enter numeric code 1 to identify items having more than one IM; enter 2 when the managing activity cannot be identified by DSC; otherwise, leave blank.
Blank	29-35	Leave blank.
Date	36-39	Enter Julian date card was prepared.
Blank	40	Leave blank.
National Stock Number (Former)	41-53	If NSN has been superseded, enter former NSN. Obtain from pos. 8-20 of input card; otherwise, leave blank.
Blank	54-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC of DSC preparing this card.
Blank	70-80	Leave blank.

3. VALIDATION

Validation of input from a DLA manager is not required. Validation is made of non-DLA input. Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	Numeric	AY
23-24	Alpha	AN

APPENDIX B-29

PHYSICAL INVENTORY NOTIFICATION

1. This transaction is computer prepared by the distribution activity and forwarded to DSCs as notification of items selected for inventory.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DJB.
Routing Identifier Code (To)	4-6	Enter the RIC identifying the activity to which the notification is be forwarded.
Type of Physical Inventory/ Transaction History Code	7	Enter the appropriate type of Physical Inventory/Transaction History Code for the requested inventory per appendix A-18 except E or F.
National Stock Number	8-20	Enter NSN of item to be counted.
Blank	21	Leave blank.
Unit of Issue (UI)	23-24	Enter UI of items to be counted.
Blank	25-34	Leave blank.
Physical Inventory Infloat Control Date	35-38	Enter the numerical date established for initiating controls on all in-process transactions and materiels which could affect the outcome of the inventory. This date must precede the Physical Inventory Cutoff Date entered in pos. 61-64 by at least five days.
Blank	39-60	Leave blank.
Physical Inventory Cutoff Date	61-64	Enter the date established for striking the accountable record balance.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the RIC identifying the storage activity from which the transaction is being forwarded.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	70	Leave blank.
Condition Code	71	Enter the applicable supply condition code of the item to counted when used with Type of Physical Inventory/Transaction History Code D; otherwise, leave blank.
Management Code	72	Enter the appropriate Management Code; otherwise, leave blank.
Blank	73-78	Leave blank.
Subsistence Type of Pack Code	79	For Subsistence Items only: Enter the applicable Subsistence Type of Pack Code (see MILSTRIP, appendix B-23).
Blank	80	Leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric filled.	AC
7	Alpha filled.	EK
8-20	Numeric filled.	AY
35-38	All numeric; must precede date entered in pos. 61-64 by at least 5 days.	BQ
61-64	All numeric.	BQ
67-69	Alpha/numeric filled.	AB
71	Alpha or blank.	AF

APPENDIX B-30

DEPOT INVENTORY COUNT TRANSACTION

1. This transaction is the document by which the physical count of materiel is performed by the Inventory Function of a distribution depot.

2. Each count transaction will be serially numbered by the computer, and a Count Transaction Summary Listing (appendix F-11) will be provided for internal control purposes.

3. The physical count must be updated through program $$UWMI35.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZKA.
Routing Identifier Code (To)	4-6	Enter RIC identifying activity to which card is being forwarded.
Type of Physical Inventory/ Transaction History Code	7	Enter (or perpetuate) code.
National Stock Number	8-20	Enter NSN of item counted.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter U/I of stock number counted.
Warehouse Location	32-43	Enter warehouse location in which materiel is stored.
Count Card Control Number	44-49	Enter the serial number assigned to each card.
Check Digit	50	Enter count card control number check digit.
Nomenclature	51-59	Enter item nomenclature.
Count Number	60	Enter numeric digit to indicate the number of counts taken.
Physical Inventory Cutoff Date	61-64	Enter (or perpetuate) the date established for striking the accountable record balance.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Batch Number	65	Enter batch number (appendix A-84). Leave blank if no Matrix Table is available.
Blank	66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC identifying the storage activity from which the transaction is being forwarded.
Blank	70	Leave blank.
Condition Code	71	Enter condition code of the item counted.
Management Code	72	Enter inventory management code; otherwise, leave blank.
Blank	73-78	Leave blank.
Subsistence Type of Pack Code	79	For Subsistence Items only: Enter the applicable Subsistence Type of Pack Code.
Blank	80	Leave blank.

4. VALIDATION NOT REQUIRED

This is an output transaction only. Data is reentered through program $$UWMI35 (reference appendix E-190).

APPENDIX B-31

PROCUREMENT CONTRACT DATA CARDS

1. These cards transmitted by the DSC will provide Receipt Contract Data to the distribution depots. Four formats, identified by separate DICs, pos. 1 through pos. 4, are provided to establish a complete Contract Data Record, delete a record, or change selected record elements. The cards may also be prepared at the depot level to add or delete contract data as required by local management.

2. The card formats are outlined below, sequenced by format number.

a. Format 1

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CC1.
Routing Identifier Code To	4-6	Enter the code of the depot to which materiel under this CLIN is to be shipped.
Abbreviated PIIN	7-12	Enter the last six positions of the basic Procurement Instrument Identification Number (first 13 positions of total PIIN) of the contract.
Supplemental PIIN	13-16	If the second position of the abbreviated PIIN (pos. 8) is A, D, or G, enter the Call Number; otherwise, leave blank.
Contract Line Item Number	17-22	Enter applicable line item and sub-line item number from the Contract Record.
National Stock Number	23-37	Enter the applicable NSN from the Contract Record.
PIIN (high order positions)	38-44	Enter the first seven positions of the basic Procurement Instrument Identification Number (first 13 positions of the total PIIN) of the Contract.
Fast Pay Indicator	45	Enter code identifying if fast pay criteria are applicable.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Contract Stock Quantity	46-54	Enter quantity to be delivered to the Depot under this line item. Right-justify; zero fill to the left.
Purchase Unit of Issue	55-56	Enter the unit of measure by which the item is being purchased.
CLIN Unit Price	57-66	Enter the purchase unit price of the item, dollar and cents; right-justify and zero fill.
Quantity Variance	67-69	Enter the three positions identifying the allowable quantity variance. (See appendix A-113.)
Contract Delivery Date	70-74	Enter the contract delivery date, year and Julian day.
Payment Office	75-76	Enter data.
Administering Location Code	77-79	Enter three position code identifying where contract is being administered.
Action Code	80	Enter appropriate Action Code as follows: a. If output cards are being prepared for a newly established Contract Line Item not previously forwarded to the depot, enter 2. Assure that all available data fields contain entries and that Format 2, 3 and 4 cards are also prepared when necessary. b. If Contract Line Item is being deleted for the recipient depot for whatever reason, enter 1. Pos. 23-79 may be left blank. No additional cards are required.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		c. If one or more data elements of a previous submission are being changed, enter 3 in format 1. All data elements (changed and unchanged) in pos. 23 through 79 must be entered. Prepare additional formats 2, 3 or 4 as necessary to describe the change.
		d. If the Contract Data Line is being deleted by the depot, enter 4. Contract Line deletes by the depot are mandatory to control Contract Line records involving Condition Code L or non-issuable receipts; reference part 1, chapter 3, paragraph 303601, of this manual.
b. Format 2		
Document Identifier Code	1-3	Enter CC2.
----	4-22	Same as Format 1 pos. 4-22.
Automated Contract Indicator	23	Enter indication of whether or not contract is being prepared automatically by the SAMMS system as follows: If contract is automated, enter A; otherwise, enter N.
Blank	24	Leave blank.
Vendor	25-29	Enter FSCM of the supplier to which the contract is awarded.
Unit of Issue Conversion Factor	30-38	Enter the nine position numeric factor used to convert quantity from Purchase Unit to Unit of Issue. Consists of four whole numbers and five decimal positions.
MIL STD 726 Reference	39-61	Enter the 23 positions of the MIL STD 726 coding of the selected Packaging Data Field in the PTDF, omitting all imbedded blanks.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Quantity Unit Pack	62-71	Enter first 10 positions of Packaging Data Field D.
Blank	72-80	Leave blank.

c. Format 3

Document Identifier Code	1-3	Enter CC3.
-----	4-22	Same as Format 1, pos. 4-22.
Packaging Print Routine Code	23	Enter data.
Packaging Data Field 2 (subfield 2)	24-59	Selected from the Packaging Data Field in the PTDF.
Packaging Data Field 1 (subfield 1)	60-79	Selected from the Packaging Data Field in the PTDF, omitting all embedded blanks.
Blank	80	Leave blank.

d. Format 4 - This card will be prepared only when the Purchase Part Number and/or Purchase FSCM is available.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CC4.
-----	4-22	Same as Format 1, pos. 4-22.
Blank	23	Leave blank.
Purchase Federal Supply Code for Manufacturers	24-28	Enter the Purchased FSCM as recorded on the Active Contract File.
Purchase Part Number	29-68	Enter the 40 positions of the Purchase Part Number referenced on the Active Contract File. If less than 40 positions, left-justify and leave the unused field positions blank.
Blank	69-80	Leave blank.

3. VALIDATION

Violations will appear on the appendix F-85 report. Errors will be referred to the submitting DSC for resolution.

a. Formats 1-5 DIC(s) pos. 1, pos. 2, pos. 3 and pos. 4

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-6	Alpha/numeric, pos. 6 must equal C, E, G, I, S, T or M.	AC
7-12	Alpha/numeric, no imbedded blanks or special characters. If pos. 8 equals A, D or G, pos. 13-16 must be valid fill.	AI
13-16	Alpha/numeric, other than all zeros. Must be blank if pos. 8 is other than A, D or G.	EX
17-22	Alpha/numeric, pos. 17-20 must be numeric, other than all zeros; pos. 21-22 may be alpha or numeric fill.	JI

b. Format 1 only (DIC pos. 1)

23-37	Numeric other than all zeros.	AY
46-54	Numeric other than all zeros. Blank fill valid if Action Code equals 1 or 4, pos. 80.	AS
57-66	Numeric other than all zeros. May be blank if Action Code equals 1 or 4, pos. 80.	AM
70-74	Numeric fill, no imbedded blanks. Pos. 59-61 must be greater than zeros and equal to or less than 366.	HP
80	Numeric 1, 2, 3 or 4.	CF

APPENDIX B-32

DISPOSAL RELEASE ORDER CARD

1. The DRO, prepared on DD Form 1348m, DoD Single Line Requisition System Document (Mechanical), is originated by the DSC. The DRO is the document by which the DSC directs the transfer of DoD excess materiel from a distribution depot to the nearest property disposal activity.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter A5J.
Routing Identifier Code (To)	4-6	Enter the RIC of the distribution depot which is to effect transfer.
Media and Status Code	7	Enter M&S Code 0 or leave blank.
Stock Number	8-20	Enter the NSN of the item to be transferred to the PDO.
Type of Pack Code	21	For subsistence items enter applicable code.
Locally Generated Automatic DRO Indicator	22	This field will contain X automatically put in by Receipt/Storage programs which generated the DRO.
Unit of Issue	23-24	Enter the catalog UI abbreviation.
Quantity	25-29	Enter the quantity to be transferred based on the inventory control record balance, preceding significant digits with zero(s).
Document Number	30-43	Enter the Document Number assigned to the Disposal Directive.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Enter the Activity Address Code of the Property Disposal Activity which is to receive the materiel.
Signal Code	51	Enter applicable code if required; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Fund Code	52-53	Enter Fund Code to be credited with proceeds from sale by DRMO. If no credit desired, leave blank.
Distribution Code	54	Enter 9.
Retention Quantity	55-61	Quantity to be retained in stock by activity in pos. 4-6. When the quantity to be retained exceeds the Retention Quantity Field, the transaction will be processed off-line.
Precious Metals Identification Code	62	Enter applicable code (appendix A-127).
ADPE Identification Code	63	Enter applicable code (appendix 125).
Disposal Authority Code	64	Enter M, N, or R (appendix 126).
Demilitarization Code	65	Code assigned by the ICP/IMM as required by DoD 4160.21-M-1, Defense Demilitarization Manual.
Reclamation Code	66	Enter Y if reclamation is required prior to release to DRMO. Enter N if reclamation is not required.
Routing Identifier Code	67-69	Enter RIC of ICP/IMM originating the DRO.
Ownership/Purpose Code	70	Enter appropriate code.
Materiel Condition Code	71	Enter the Condition Code of the materiel to be transferred.
Management Code	72	Enter management code if applicable; otherwise, leave blank.
Screening Code	73	Leave blank.
Unit Price	74-80	Enter the unit price for the NSN shown in pos. 8-20. If locally generated enter zeros.

3. VALIDATION

Violations will appear on the appendix F-085 report.

FIELD POSITION	VALIDATION	REJECT CODE
4	Must be S.	AC
5	Must match Table 04 for Depot ID.	AC
6	Alpha/numeric.	AC
7	No edit.	
8-20	Numeric and not all zeros. No validation if RIC From is S9R.	AY
21	Blank or numeric 1, 2 or 4; if not 1-4, make blank.	
23-24	Alpha.	AN
25-29	Numeric, not all 0.	AS
30-43	Alpha/numeric and no blanks.	AI
(30-35)	Alpha/numeric.	
(36-39)	Numeric.	
(40)	Alpha/numeric.	
(41-43)	Numeric.	
51	Alpha A, B, C, D, W, J, K, L, M or X. If pos. 45-50 is blank, assign M.	AU
54	Must be 9. If blank or other than 9, change to 9.	
55-61	Numeric or all blank unless field position 22 is X (locally generated DRO) then may be 888 followed by blanks. 888 will be printed in location field of DD Form 1348-1.	AS
65	Alpha A, B, C, D, E, F, G, H, J, K, L, M, X, or blank. If blank, DEMIL Code will be obtained from locator.	2G
67-69	Alpha/numeric - must be in T/C file.	AB
70	Alpha/numeric.	AQ

FIELD POSITION	VALIDATION	REJECT CODE
71	Valid alpha codes as shown on appendix A-16.	AF
72	Alpha/numeric, or blank.	AW
74-80	Numeric, not all zeros (see note).	AM

NOTE: If locally generated consider valid when zero filled.

APPENDIX B-33

DELETED ITEM REPORT AND REPLY CARD

1. This card, prepared on the DD Form 1487, DoD Materiel Adjustment Document, is originated by the distribution depot. It is used to advise the DSC that stock of an item deleted from the Federal Supply Catalog is on hand in storage.

2. This card, also prepared on DD Form 1487, is originated by the DSC. With the exception of DIC and the Management Code, if one is applicable, entries on the reply card perpetuate entries on the report card. The card is used to advise the distribution depot that action is underway to reinstate the item in the Federal Supply Catalog.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CK8 on report card initiated by the distribution depot. Enter CKH on reply card prepared by the DSC.
Routing Identifier Code (To)	4-6	Enter (or perpetuate) the RIC of the cognizant DSC.
Blank	7	Leave blank.
National Stock Number	8-20	*Enter (or perpetuate) the NSN of the deleted item.
Blank	21	Leave blank.
Type of Pack Code	22	Enter Type of Pack Code, if applicable.
Unit of Issue	23-24	Enter (or perpetuate) the catalog UI abbreviation.
Quantity	25-29	Enter (or perpetuate) the count quantity: a. Completely punch this field preceding significant digits with zero(s). b. If the quantity exceeds 99,999, prepare additional report cards as required.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Number	30-43	Enter (or perpetuate) the document number constructed in accordance with appendix C-2.
Suffix Code	44	Enter (or perpetuate) consecutive alpha suffix code beginning with A in the initial card when the quantity exceeds 99,999; otherwise, leave blank.
Blank	45-47	Leave blank.
Effective Date of Catalog Change	48-51	Enter (or perpetuate) the effective date of the pertinent catalog change.
Blank	52-61	Leave blank.
Day	62-64	Enter (or perpetuate) the numerical day of count.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter (or perpetuate) the RIC of the activity storing the item.
Blank	70	Leave blank.
Condition Code	71	Enter (or perpetuate) the condition code.
Management Code	72	Enter the management code, if appropriate; otherwise, leave blank.
Blank	73-80	Leave blank.

APPENDIX B-34

CRQ MATERIEL RELEASE ORDER (MRO) CARD

1. This card format is used to provide distribution activities with instructions for preparation and shipping of materiel to customers.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CRQ.
Routing Identifier Code (TO)	4-6	Enter the appropriate RIC applicable to the distribution depot to which the MRO is directed.
Media and Status Code	7	Enter the code as shown on the requisition.
National Stock Number/PN	8-22	Enter NSN requested.
Unit of Issue	23-24	Enter the UI applicable to the stock or part number.
Quantity	25-29	Enter the quantity of the item requested.
Document Number	30-43	Enter the document number as shown on the requisition.
Suffix Code	44	a. Enter the suffix code when the requisition quantity is divided into separate supply actions. b. When the requistioned quantity is not divided, this field will be left blank.
Supplementary Address	45-50	Enter the code as shown on the requisition.
Signal Code	51	Enter the code as shown on the requisition.
Fund Code	52-53	Enter the fund code as shown on the requisition.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Distribution Code	54-56	Enter the code as shown on the requisition.
Project Code	57-59	Enter the code as shown on the requisition.
Priority Designator	60-61	Enter the code as shown on the requisition.
Required Delivery Date	62-64	Enter the date as shown on the requisition. When the field is blank on the requisition, leave blank.
Advice Code	65-66	Enter the code as shown on the requisition.
Routing Identifier Code (From)	67-69	Enter the code applicable to the DSC originating the MRO.
Purpose Code	70	Enter Purpose Code.
Condition Code	71	Enter Condition Code.
Management Code	72	Enter Management Code (will indicate management data).
Type Pack Code	73	Enter type pack code, if applicable.
DICOMSS Cycle Code	(73)	Enter appropriate code from appendix A-30.
Unit Price	74-80	Enter the unit price applicable to the stock or part number shown in pos. 8-20.

3. VALIDATION

FIELD POSITION	VALIDATION
25-29	Numeric, not all zeros.
30-43	Alpha/numeric pos. 30-35, numeric pos. 36-39, alpha/numeric pos. 40-43.
44	Alpha/numeric or blank.
74-80	Numeric other than all zeros.

APPENDIX B-35

PREPOSITIONED MATERIEL RECEIPT CARD (RECOUPMENT FROM PDO)

1. The PMRC prepared on DD Form 1486 (DoD Materiel Receipt Document), is originated by the DSC and forwarded to the distribution depot where it is used to prepare the MRC on receipt of materiel from the PDO.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DWJ.
Routing Identifier Code (To)	4-6	Enter the RIC of the DSC to which the receipt will be reported.
Status Code	7	Leave blank.
National Stock Number	8-20	Enter the NSN of the item to be received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter the applicable type of pack code (see appendix A-4).
Unit of Issue	23-24	Enter the applicable UI abbreviation (see appendix A-48).
Quantity	25-29	Enter quantity to be received from the PDO (precede significant digits with zeros).
Document Number	30-43	Enter document number assigned to the requisition used to order materiel returned to the distribution system.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Code of the depot to receive materiel.
Signal Code	51	Enter an M.
Fund Code	52-53	Leave blank.
Distribution Code	54-56	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Project Code	57-59	Enter the applicable project code (see appendix A-11).
Multiuse	60-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC of depot to receive materiel.
Ownership/Purpose Codes	70	Enter code of item to be received.
Condition Code	71	Enter the applicable condition code (see appendix A-14).
Management Code	72	Enter the applicable management code (see appendix A-13).
Date	73-75	Last digit of calendar year and two-digit month to signify estimated delivery date, e.g., 606 means 1966, month of June.
Multiuse	76-80	Leave blank.

NOTE: When PMRC is being canceled, an identical card with an X overpunch in pos. 25 is forwarded to the recipient of the original card.

3. VALIDATION

Violation rejects will be listed on appendix F-85 report.

FIELD POSITION	VALIDATION	REJECT CODE
3	Alpha A through Z, except F, G, I, O, W, X and Y.	AA
4-6	Alphanumeric and compatible with pos. 67-69 or correctable using the following table:	AC

If pos. 67-69 is:	then 4-6 should be:
S_C	S9C
S_E	S9E
S_G	S9G
S_I	S9I
S_M	S9M
S_S	S9S
S_T	S9T

FIELD POSITION	VALIDATION	REJECT CODE
8-20	Numeric	AY
22	Blank, 1, 2 or 4.	CK
23-24	Alpha.	AN
25-29	Numeric other than all zeros; pos. 25 may contain X overpunch.	AS
30-43	Alpha/numeric (no imbedded blanks or special characters).	AI
67-69	Alpha/numeric.	AB
71	Alpha A, B, C, D, E, F, G or DIC DWK may contain J.	AF
73-75	Numeric.	HP
77-80	All blanks, or blank, blank, RB.	EX

APPENDIX B-36

MATERIEL RECEIPT CARD
(RECOUPMENT FROM PDO)

1. This card, prepared on DD Form 1486, DoD Materiel Receipt Document, is originated by the distribution depot and is the document by which the receipt of materiel from Property Disposal Officer is reported to the cognizant DSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter D6J.
Routing Identifier Code (To)	4-6	Enter (or perpetuate) the RIC identifying the DSC to which the card is being forwarded.
Status Code	7	Enter Receipt Status Code 7.
National Stock Number	8-20	Enter (or perpetuate) the NSN of the item received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter applicable type of pack code (see appendix A-4).
Unit of Issue	23-24	Enter (or perpetuate) applicable UI abbreviation of the item required.
Quantity	25-29	Enter the quantity accepted from the PDO (precede significant digits with zeros).
Document Number	30-43	Enter (or perpetuate) the document number assigned to the requisition used to order materiel returned to the distribution system.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Enter (or perpetuate) appropriate address.
Signal Code	51	Enter (or perpetuate) M.
Fund Code	52-53	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Distribution Code	54-56	Leave blank.
Project Code	57-59	Enter (or perpetuate) applicable code, see appendix A-11; otherwise, leave blank.
Multiuse	60-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter (or perpetuate) RIC of activity which received materiel.
Ownership/Purpose Code	70	Perpetuate code shown in PMRC; otherwise, leave blank.
Condition Code	71	Enter applicable condition code (see appendix A-16).
Management Code	72	Enter applicable management code (see appendix A-13).
Date	73-75	Enter numerical day materiel received at unloading dock.
Multiuse	76-80	Leave blank.

NOTE: When reversal or cancellation of the original receipt transaction is required, enter an X overpunch in pos. 25. (DSC use only.)

APPENDIX B-37

DISPOSAL SHIPMENT CONFIRMATION FOLLOWUP CARD

1. This card is used by the Defense Reutilization and Marketing Service (DRMS) to obtain verification of the quantity shipped from the shipping activity.

2. The following are the fields in the transaction when shipment status has been received by DRMS on shipments to Defense Reutilization and Marketing Offices.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AFX for initial followup. Enter AFZ when response to initial followup has not been received.
Routing Identifier Code	4-6	See paragraph 4 instructions below.
All Other Fields	7-61	Duplicate entries from Shipment Status Card (DI Code AS3).
Blank	62-64	Leave blank.
Advice Code	65-66	Enter Advice Code from appendix A-12 indicating the reason for followup.
Blank	67-80	Leave blank.

3. The following entries will apply when shipment status has not been received from a shipping activity by DRMS on shipments to Defense Reutilization and Marketing Offices.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AFX for initial followup. Enter AFZ when response to initial followup has not been received.
Routing Identifier Code	4-6	See paragraph 4 instructions below.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Media Status	7	Leave blank.
National Stock Number	8-22	Enter stock number/data as shown in the DRMO Receipt of Usable Property card.
Unit of Issue	23-24	Enter unit of issue a shown in the DRMO Receipt of Usable Property card.
Quantity	25-29	Enter quantity as shown in the DRMO Receipt of Usable Property card.
Document Number	30-43	Enter document number as shown in the DRMO Receipt of Usable Property card.
Suffix Code	44	Enter suffix code as shown in the DRMO Receipt of Usable Property card or leave blank when none is entered by DRMO.
Supplementary Address	45-50	Enter DoDAAC of receiving DRMO.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.
Distribution Code	54	Enter 9.
All Other Fields	55-64	Leave blank.
Advice Code	65-66	Enter Advice Code from appendix A-12 indicating the reason for the followup.
All Other Fields	67-80	Leave blank.

. AFX/AFZ Routing Instructions

a. DRMS will generate AFX/AFZ with pos. 4-6 always blank.

b. DAAS will route AFX/AFZ to pos. 4-6 or to pos. 30-35 if pos. 4-6 are blank.

c. ICP/IMMS receiving AFX/AFZ (based on the entry in pos. 30-35) will process one of the following:

(1) Enter the shipping activity RIC in pos. 4-6 of the AFX/AFZs and route them the shipping activity via DAAS for the shipping activity to answer directly to DRMS using ASZs.

(2) Perform research with shipping activity in order to provide either an ICP/IMM or storage activity ASZ answer to DRMS.

APPENDIX B-38

DISPOSAL SHIPMENT CONFIRMATION CARD

1. This card is used to provide verification of quantity shipped from the shipping activity to the Defense Reutilization and Marketing Service in response to an AFX or AFZ, Disposal Shipment Confirmation Followup.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ASZ.
Routing Identifier Code	4-6	Code of the supply source from which the MRO or DRO was received.
Media and Status	7	Data as shown in the AFX/AFZ.
Stock/Part Number	8-22	Data as shown in the AFX/AFZ.
Unit of Issue	23-24	Data as shown in the AFX/AFZ.
Quantity	25-29	Quantity receipted for by DRMO.
Document Number	30-43	Data as shown in the AFX/AFZ.
Suffix	44	Data as shown in the AFX/AFZ.
Supplementary Address	45-50	Data as shown in the AFX/AFZ.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.
Distribution Code	54	Enter 9.
All Other Fields	55-64	Leave blank.
Advice Code	65-66	Data as shown in AFX or AFZ.
All Other Fields	67-80	Leave blank.

3. FOUR-PHASE INITIALIZATION

Key in WSDDE40 and depress ENTER key.

4. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Routing Identifier Code	3	A/N	a. Enter the supply source from which DRO was received. b. Alpha in pos. 4, alpha/numeric in pos. 5-6. c. ROUTING IDENTIFIER CODE INVALID.
Media/Status	1	A/N	a. Enter data as shown on AFX/AFZ. b. No edit. c. MEDIA & STATUS CODE INVALID.
Stock/Part Number	13	A/N	a. Enter data as shown on AFX/AFZ. b. Numeric but not all zeros, or numeric with pos. 14 alpha A, B, J, L or S only. c. STOCK/PART NUMBER INVALID.
Unit of Issue	2	A	a. Enter data as shown on AFX/AFZ. b. Alpha. c. UNIT OF ISSUE INVALID.
Quantity	5	N	a. Enter quantity receipted for by DRMO. b. Numeric. c. QUANTITY INVALID.
Document Number	14	A/N	a. Enter data as shown on AFX/AFZ. b. Alpha/numeric pos. 30-35, numeric pos. 36-39, alpha/numeric pos. 40-43. No blanks. c. DOCUMENT NUMBER INVALID.
Suffix	1	A/N	a. Enter data as shown on AFX/AFZ. b. Alpha/numeric or blank. c. SUFFIX INVALID.
Supplementary Address	6	A/N	a. Enter data as shown on AFX/AFZ. b. Alpha/numeric or blank. c. SUPPLEMENTARY ADDRESS INVALID.
Advice Code	2	N	a. Enter data as shown on AFX/AFZ. b. Numeric. c. ADVICE CODE INVALID.

APPENDIX B-39

ACCEPTANCE ALERT (A/A) REMOTE INQUIRY, TYPE F

1. This inquiry, input via a remote terminal keyboard, will provide immediate access to the available Acceptance Alert data.

2. The following entries will be input through a remote terminal (CRT) in accordance with appendix E-194 P.

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter "F" IAW appendix E-194 P.
Procurement Instrument Identification Number (PIIN)	13	Enter PIIN. See Note.
Supplementary Procurement Instrument Identification Number (SPIIN)	4	Enter SPIIN if the 9th position of the PIIN is A, D or G; otherwise leave blank.
Contract Line Item Number (CLIN)	6	Enter CLIN if desired; otherwise, leave blank.

a. Violations will be displayed at the source or terminal from which the inquiry originated. Fields in error will be specifically identified.

DISPLAY POSITION	VALIDATION	VIOLATION REASON CODE
PIIN	Alpha/numeric, no imbedded blanks, 9th position of entry must be alpha.	AI
SPIIN	Blank or alpha/numeric with no blanks. If the 9th position of the PIIN is A, D or G, SPIIN may not be blank.	EX
CLIN	Blank or four position number, two positions alpha/numeric. Last two positions may be blank.	JI

b. Depress ENTER key after errors are corrected to reenter display data.

NOTE: When A/A data related to a PIIN is desired, regardless of the SPIIN, refer to the batch inquiry process as outlined in appendix E-061 P.

APPENDIX B-40

ACCEPTANCE REPORT (A/R) REMOTE INQUIRY, TYPE G

1. This inquiry, input via a remote terminal keyboard, will provide immediate access to Acceptance Report data.

2. The following entries will be input through a remote terminal (CRT) in accordance with appendix E-194 P.

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter "G" IAW appendix E-194 P.
Procurement Instrument Identification Number (PIIN)	13	Enter the PIIN for the A/R(s) to be inquired. See Note.
Supplementary Procurement Instrument Identification Number (SPIIN)	4	Enter the SPIIN if the 9th position of the PIIN is A, D or G; otherwise, leave blank.
Contract Line Item Number (CLIN)	6	Enter CLIN if possible; otherwise leave blank.

a. Violations will be displayed at the source or terminal from which the inquiry originated. Fields in error will be specifically identified.

DISPLAY POSITION	VALIDATION	VIOLATION REASON CODE
PIIN	Alpha/numeric, no imbedded blanks, 9th position of entry must be alpha.	AI
SPIIN	Blank or alpha/numeric with no imbedded blanks. If the 9th position of the PIIN is A, D or G, SPIIN may not be blank.	EX
CLIN	Blank or alpha/numeric. Last two positions of entry may be blank.	JI

b. Depress ENTER key after errors are corrected to reenter display data.

NOTE: When A/R data for a PIIN unrelated to the SPIIN is desired, refer to the batch inquiry process as outlined in appendix E-061 P.

APPENDIX B-43

TYPE D REMOTE SUSPENDED RECEIPT RECORD DELETION

1. The Type D deletion is entered through a remote keyboard or by means of a card input through a remote card reader, to reverse a previous Type A (appendix B-41) or ZB6 (appendix B-102) inquiry and delete the corresponding record on the Suspended Receipt File. The deletion is normally required when the prior Type A or ZB6 entry was in error. This type of deletion may be used before the received materiel has been turned over to Storage Division. However, after the materiel has left Receiving Division with the Receipt Control Document, the Suspended Receipt File Maintenance Card (appendix B-145) should be used to correct errors whenever possible to avoid rejection of Stow Notice input from Storage Division against deleted records. Detail procedures for preparing the remote inquiry unit and positioning the necessary switches and keys is provided in appendix E-182 P.

2. If a Type D input matches to a record in the Suspended Receipt File which already contains stow information, the stow notice location data will be printed at the remote terminal.

3. The following entries apply:

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter D.
TP Control Number	6	Enter the TP Control Number assigned to the receipt record to be deleted as indicated on the Receipt Control Document.

4. VALIDATION

a. Violations will be indicated by printing of an error message at the remote terminal from which input originated.

b. Content Validation

DISPLAY POSITION	VALIDATION	VIOLATION REASON CODE
TP Number	Must be all numeric, other than all zeros.	D9

c. Depress ENTER key after errors have been corrected to reenter display data.

APPENDIX B-44

TYPE N REMOTE SUSPENDED RECEIPT FILE INQUIRY - BY NIIN

1. The Type N inquiry may be entered through a remote keyboard or by means of a card input through a remote card reader. The response to a Type N inquiry will be printed at the remote terminal from which the inquiry originated and will consist of the TP control numbers of all suspended receipt records with a NIIN matching that of the inquiry. It will not be possible to access a record by NIIN on the day the record is established as a result of processing a Type A inquiry. Procedures for processing inquiries appear in appendix E-165 P.

2. The following entries apply:

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter N.
NIIN	9	Enter NIIN being inquired.

3. VALIDATION

a. Violations will be indicated by printing of a Violation Reason Code at the terminal from which the inquiry originated.

b. Content Validation

FIELD POSITION	VALIDATION	ERROR MESSAGE
2-10	Must be all numeric, except for position 4 which may be alpha A, B, J, L or S.	AY

APPENDIX B-45

TYPE Q REMOTE SUSPENDED RECEIPT FILE INQUIRY - BY TP CONTROL NUMBER

1. The Type Q inquiry may be entered through a remote keyboard or by means of a card input through a remote card reader. The response to a Type Q inquiry will be printed on the remote terminal from which the inquiry originated. Procedures for procedures for processing inquiries appear in appendix E-165 P.

2. The following entries apply:

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter Q.
TP Control Number	6	Enter TP Control Number of record being inquired.

3. VALIDATION

a. Violations will be indicated by printing of a Violation Reason Code at the terminal from which the inquiry originated.

b. Content Validation

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
TP Number	Must be all numeric, other than all zeros.	D9

APPENDIX B-47

INVENTORY REJECT CARD

1. This card indicates to the DSC that:

a. A Physical Inventory Request Card (DJA) is being rejected because the stock number is presently scheduled for inventory.

b. The stock number is being deleted from the inventory currently scheduled for which a CK5 card has been furnished to the center.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CK4.
Routing Identifier Code (To)	4-6	Enter RIC of DSC to which the card is being forwarded.
Type of Inventory Code	7	Enter type of physical inventory code of the rejected/canceled inventory.
National Stock Number	8-20	Enter NSN.
Blank	21	Leave blank.
Type of Pack Code	22	Enter code (subsistence items only).
Unit of Issue	23-24	Enter UI.
Blank	25-61	Leave blank.
Cutoff Date	62-64	Enter inventory cutoff date of inventory presently in process or being canceled.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC of activity from which card is being forwarded.
Blank	70	Leave blank.
Condition Code	71	Enter code for Types D and F inventories.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Management Code	72	Enter code, paragraph 8, appendix A-13.
Request Day	73-75	Enter numerical day on which card is prepared.
Blank	76-80	Leave blank.

3. VALIDATION

No validation

APPENDIX B-48

SHIPMENT DIVERSION AUTHORIZATION CARD

1. This card is used by the shipping activity for the purpose of directing shipment units to alternate consignees as a result of processing a diversion directed by a supply cancellation from the DSC/ICP.

2. The POE Code will be used to determine the WTCA to which these documents will be forwarded.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter TM2.
Shipping Activity	4-9	Enter Activity Address Code.
Date Shipped	10-12	Enter Julian date of shipment.
Blank	13-16	Leave blank.
POE	17-19	Enter POE Code.
Blank	20-23	Leave blank.
DSC/ICP	24-29	Enter Activity Address Code of DSC/ICP authorizing diversion.
TCN	30-46	Enter Transportation Control number of shipment unit.
Blank	47-67	Leave blank.
Transportation Account Code	68-71	Enter code to be used in funding reshipment.
New Consignee	72-77	Enter Activity Address Code of alternate consignee.
Blank	78-80	Leave blank.

4. Manually prepared output transaction not validated by the MOWASP system. See appendix E-005 P for procedure for processing.

APPENDIX B-49

SHIPMENT DIVERSION CONFIRMATION/DETAIL CARD

1. This card is received by the shipping activity indicating that diversion will or will not be accomplished as a result of processing a Diversion Authorization Card by the WTCA.

2. The following fields are in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: TMB - Confirmed. TMK - Denied.
Shipping Activity	4-9	Reflects Activity Address Code.
Date Shipped	10-12	Reflects Julian date of shipment.
Blank	13-16	Leave blank.
POE	17-19	Reflects POE code.
Estimated Date of Shipment (TMB)	20-22	Indicates the estimated date of shipment from POE to the alternate consignee.
Mode of Shipment (TMB)	23	Indicates Mode of Shipment code to be used.
Date of Lift (TMK)	(20-22)	Indicates action at POE: Date - Cargo lifted. XXX - Cargo loaded/uneconomical diversion.
Mode of Shipment (TMK)	(23)	Indicates mode of shipment used with entry in pos. 20-22.
DSC/ICP	24-29	Reflects Activity Address Code of DSC/ICP authorizing diversion.
TCN	30-46	Reflects the Transportation Control Number of Shipment Unit.
Blank (TMB)	47-67	Leave blank.
Voyage Number (TMK)	(47-51)	Indicates voyage number used with mode in pos. 23.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank (TMK)	(52-67)	Reflects code to be used in funding reshipment.
New Consignee	72-77	Reflects Activity Address Code alternate consignee.
Blank	78-80	Leave blank.

3. Transaction is received from the Water Terminal Clearance Authority, input is not valid to the MOWASP mechanical system, and is rejected on appendix F-113, Entry/Exit Exception List (Code C) with a matching punched card document. See appendix E-005 P for procedure for processing.

APPENDIX B-50

SHIPMENT HOLD AUTHORIZATION CARD

1. This card is used by the shipping activity for the purpose of directing shipment units to alternate consignees as a result of processing a hold directed by a supply cancellation from the DSC/ICP.

2. The POE Code will be used to determine the WTCA to which these documents will be forwarded.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter TM3.
Shipping Activity	4-9	Enter Activity Address Code.
Date Shipped	10-12	Enter Julian date of shipment.
Blank	13-16	Leave blank.
POE	17-19	Enter POE Code.
Blank	20-23	Leave blank.
DSC/ICP	24-29	Enter Activity Address Code of DSC/ICP authorizing hold.
TCN	30-46	Enter Transportation Control Number of shipment unit.
Blank	47-61	Leave blank.
Shipping Activity	62-67	Enter Activity Address Code of activity to provide disposition instructions.
Blank	68-80	Leave blank.

4. Manually prepared output transaction not validated by the MOWASP system. See appendix E-005 P for procedure for processing.

APPENDIX B-51

SHIPMENT HOLD ACKNOWLEDGEMENT/DENIAL/DISPOSITION INSTRUCTION REQUEST CARD

1. This card is received by the shipping activity indicating that:

   a. Shipment is being held.

   b. Shipment cannot be held.

   c. Additional data is required.

2. The following fields are in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: TMC - Held TML - Denied TMT - Disposition required
Shipping Activity	4-9	Reflects data of TM3.
Date Shipped	10-12	Reflects data of TM3.
Blank	13-16	Leave blank.
POE	17-19	Reflects data of TM3.
Blank (TMC/TMT)	20-23	Leave blank.
Date of Lift (TML)	(20-22)	Indicates action at POE: Date - Cargo lifted XXX - Cargo loaded/uneconomical diversion
Mode of Shipment (TML)	(23)	Indicates mode of shipment used with entry in pos. 20-22.
DSC/ICP	24-29	Reflects data of TM3.
TCN	30-46	Reflects data of TM3.
Blank (TMC/TMT)	47-61	Leave blank.
Voyage Number (TML)	(47-51)	Indicates voyage number used with mode in pos. 23.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank (TML)	(52-61)	Leave blank.
Shipping Activity	62-67	Reflects data in TM3.
Blank	68-80	Leave blank.

3. Transaction is received from the Water Terminal Clearance Authority, input is not valid to the MOWASP mechanical system, and is rejected on appendix F-113, Entry/Exit Exception List (Code C) with a matching field position document. See appendix E-005 P for procedure for processing.

APPENDIX B-52

SHIPMENT HOLD DISPOSITION INSTRUCTIONS CARD

1. This card is used by the shipping activity for the purpose of providing instructions to the WTCA in answer to a Disposition Instruction Request (DIC TMT).

2. The POE Code will be used to determine the WTCA to which these documents will be forwarded.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter TMS.
Shipping Activity	4-9	Enter data as shown on TM3/TMT.
Date Shipped	10-12	Enter data as shown on TM3/TMT.
Blank	13-16	Leave blank.
POE	17-19	Enter data as shown on TM3/TMT.
Blank	20-23	Leave blank.
DSC/ICP	24-29	Enter data as shown on TM3/TMT.
TCN	30-46	Enter data as shown on TM3/TMT.
Blank	47-61	Leave blank.
Shipping Activity	62-67	Enter data as shown on TM3/TMT.
Transportation Account Code	68-71	Enter code to be used in funding reshipment.
New Consignee	72-77	Enter Activity Address Code of alternate consignee.
Blank	78-80	Leave blank.

4. Manually prepared output transaction not validated by the MOWASP system. See appendix E-005 P for procedure for processing.

APPENDIX B-53

FMS NOTICE OF AVAILABILITY (NOA) KEY DOCUMENT

1. The mechanized Notice of Availability (NOA) is provided to customers capable of receiving mechanized data for Foreign Military Sales (FMS) shipments when FMS Offer/Release Option Code Y or Z is entered in pos. 46 of requisitions. The FMS NOA Key Document will accompany the FMS NOA Detail Documents (appendix B-54).

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	a. Enter DIC AD1 for the Initial Key Notice of Availability Document when an export release is not required. b. Enter DIC ADR for the initial Key Notice of Availability Document when an Export release is required. c. Enter DIC AD3 for the Delay Key Notice of Availability Document.
Routing Identifier Code	4-6	Enter RIC of the activity transmitting the NOA.
Number of Lines	7-10	Enter the number of line included in the shipment unit as represented by the shipment unit as represented by NOA Detail Documents transmitted with the NOA Key Document.
Commodity/Cargo Exception/ Special Handling Codes	11-17	Positions 11-15 will always contain the appropriate Water Commodity and Cargo Exception Code to be used to describe the predominant commodity within the shipment unit for ocean manifesting. (See MILSTAMP, appendix B-4.)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		Positions 16-17 will always contain the appropriate Air Commodity and Special Handling Code to be used for all shipments via air. Identifies materiel for manifesting and customs requirements and denotes cargo requiring special handling or reporting. (See MILSTAMP, appendix B-3.)
Air Dimension Code	18	Identifies dimensional characteristics of air shipments by relating the dimensions of the largest piece to the minimum size cargo door opening of an aircraft. (See MILSTAMP, appendix B-5.)
Country Code	19-20	Enter Country Code.
Blank	21-22	Leave blank.
Mode of Shipment Code	23	Identifies the intended mode to be used from shipping activity to designated consignee.
Type Pack Code	24-25	Identifies the type of pack used for the shipment unit. (See MILSTAMP, appendix B-7.)
Pieces	26-29	Enter total pieces in shipment unit.
Weight	30-35	Enter total weight of shipment unit. This entry will be rounded to the next whole number.
Cube	36-39	Enter total cubic feet of shipment unit. This entry will be rounded to the next whole number.
Blank	40-44	Leave blank.
MILSTRIP Supplementary Address	45-50	Same as the issue/release documemt (MRO, DD Form 1348-1).
Blank	51-52	Leave blank.
Transportation Priority	53	See MILSTAMP chapter 3.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	54-56	Leave blank.
Project Code	57-59	Same as the issue/release document (MRO, DD Form 1348-1).
Blank	60	Leave blank.
FMS Notice Number	61-77	Identifies the number assigned to the shipment unit which controls that unit from shipper to consignee.
Date of Offer	78-80	a. Enter the Julian date the initial Notice of Availability is transmitted. b. When new NOAs are prepared, because the original NOA contained items which were rejected, the date of offer will be the transmission date of the new NOA.

3. These mechanically prepared output transactions are not validated by the MOWASP System. See appendix E-053 P for processing procedures.

APPENDIX B-54

FMS NOTICE OF AVAILABILITY (NOA) DETAIL DOCUMENT ENTRIES

1. The mechanized Notice of Availability (NOA) will include an FMS NOA Detail Document for each line item in the shipment unit. The FMS NOA Detail Document will be prepared from the issue/release documents (MRO, DD Form 1348-1, and so on) contained in the shipment unit and will accompany the FMS NOA Key Document (appendix B-53).

2. The mechanized FMS Notice of Availability (NOA) is required for countries designated in table 05 (appendix B-66, part E) when the FMS Offer/Release Option Code, requisition pos. 46, is either Y or Z, except when the shipment is shipped via parcel post. Explosive, dangerous, or classified materiel will always require an NOA, regardless of mode of shipment or FMS Offer/Release Option Code.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	a. Enter DIC AD2 for the Initial Detail Notice of Availability Document. b. Enter DIC AD4 for the Delay Detail Notice of Availability Document.
Routing Identifier Code	4-6	Enter RIC of the activity transmitting Notice of Availability.
Media and Status Code	7	Same as the issue/release document (MRO, DD Form 1348-1, and so on).
Stock Number or Part Number	8-22	Enter stock or part number of the item supplied.
Unit of Issue	23-24	Same as the issue/release document (MRO, DD Form 1348-1, and so on).
Quantity	25-29	Same as the issue/release document (MRO, DD Form 1348-1, and so on).
Document Number	30-43	Same as the issue/release document (MRO, DD Form 1348-1, and so on).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Suffix	44	Same as the issue/release document (MRO, DD Form 1348-1, and so on).
Supplementary Address	45-50	Same as the issue/release document (MRO, DD Form 1348-1, and so on).
Blank	51-53	Leave blank.
RDD/RAD	54-56	Same as issue/release document (MRO, DD Form 1348-1, and so on).
Project Code	57-59	Same as issue/release document (MRO, DD Form 1348-1, and so on).
Blank	60	Leave blank.
FMS Notice Number	61-77	Same as positions 61-77 of Initial FMS NOA Key Document.
Date of Offer	78-80	a. For AD2 and AD4 documents enter the Julian date the initial Notice of Availability is transmitted. b. When new NOAs are prepared because the original NOA contained items which were rejected, the date of offer will be the transmission date of the new NOA.

3. These mechanically prepared output transactions are not validated by the MOWASP System. See appendix E-054 P for processing procedures.

APPENDIX B-55

ENTRY DOCUMENT CONTROL TABLE UPDATE CARD

1. This card is applicable to chapter 65 and is used to update the Entry Document Control Table.

2. The following are the entries of the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVB.
Blank	4	Leave blank.
Action Code	5	Enter A for add or change; enter D for delete.
Blank	6	Leave blank.
Document Identifier Code	7-9	Enter DIC to be added, changed or deleted from table.
Blank	10	Leave blank.
Working Data Set	11-12	Enter last two positions (numeric) of WDS designator, to which DIC in pos. 7-9 will be assigned.
Blank	13	Leave blank.
RIC Check Code	14	Enter RIC check code as follows: "A" entry system to check RIC in pos. 71-72. "B" entry system to check RIC in pos. 67-68. "C" entry system to check RIC in pos. 4-5. "D" entry system to check RIC in pos. 4-6.
Blank	15	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Overpunch Code	16	Enter overpunch code as follows:
		"5" change third position of DIC to a 5.
		"E" change third position of DIC to an E.
		"9" change third position of DIC to a 5.
		"I" change third position of DIC to an E.
Blank	17	Leave blank.
Special Routine Code	18	Enter special routine code as follows:
		"A" for MRO documents.
		"B" for CB_ and QUR documents.
		"C" for CCC and CCD documents.
		"D" for CM_ documents.
		"E" for C5J documents.
		"F" for DJA documents.
		"G" for MILSCAP documents.
		"H" for ZBJ documents.
		"I" for ZZZ documents.
		"J" for MILSTRIP Status documents.
		"K" for A55, A5E, C55 and C5E documents.
Blank	19	Leave blank.
MIS Counter	20-22	Enter three digit MIS counter identification from Y elements of appendix A-83.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	23	Leave blank.
System Counter	24-26	Enter three digit system counter identification when counts are to be accumulated by DIC for I/O Report.
Blank	27	Leave blank. DICOMSS Code 28 Enter routine for routing Direct Commissary Support documents as follows: "A" for CKK documents. "B" for CKJ documents. "C" for ZBJ documents. "D" for ZBA, ZBC, and ZBD documents. "E" for DU_ documents. "F" for A5_, AC6, AK6, AF6, CD_, and ZZ_ documents. "G" for ZOA, ZOD, and 9BA documents.
Blank	29-80	Leave blank.

NOTE: The entry of an X in any DCT field signals the Entry to omit the check of that particular area.

APPENDIX B-56

EXIT DOCUMENT CONTROL TABLE UPDATE CARD

1. This card is applicable to chapter 65 and is used to update the Exit Document Control Table.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVC.
Blank	4	Leave blank.
Action Code	5	Enter A for add or change, enter D for delete.
Blank	6	Leave blank.
Document Identifer Code	7-9	Enter DIC to be added, changed or deleted from table.
Blank	10	Leave blank.
Address Code	11	Enter address check code as follows: "1" Exit system to route to RIC in pos. 4-6. "2" Exit system to route to Servvice-Distribution in pos. 30 and 54. "3" Exit system to route to RIC in pos. 67-69. "4" Exit system to route to RIC in pos. 71-73. "6" Exit system to route to Supplemental Address in pos. 45-50. "7" Exit system to route to Activity Address in pos. 30-35.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	12	Leave blank.
DAAS Code	13	Enter DAAS Code as follows:
		"A" Send these documents to the DAAS for routing.
		"C" Non-DAAD document.
Blank	14	Leave blank.
Content Indicator Code	15-17	Enter Communications Content Indicator Code (CIC) for DIC.
Blank	18	Leave blank.
Special Routine Code	19	Enter Special Handling Routine Codes as follows:
		"L" for DIC QUE at DDMP.
		"P" for CBB, CBC, CBD or CBE documents.
		"Q" for DM_ documents:
		"R" for CNA documents.
		"T" for FTE, FTR, FTS and FTZ documents.
		"V" for AS1 and AS2 documents.
		"Z" for specified document to Reject Code C on F-113.
Blank	20	Leave blank.
MIS Counter	21-22	Enter two digit MIS counter identification from Z elements of appendix A-83.
Blank	23	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
MINIMIZE Type Code	24	Enter MINIMIZE Type Code as follows: "M" during MINIMIZE this document will always be withheld from AUTODIN when destined for an affected station. "X" during MINIMIZE these documents will never be withheld from AUTODIN.
Blank	25-80	Leave blank.

NOTE: The entry of an X in any DCT field signals the Exit to omit the check of that particular area.

APPENDIX B-57

FMS NOTICE OF AVAILABILITY (NOA) REPLY DOCUMENT

1. The mechanized Notice of Availability (NOA) Reply Document will always be used when replying to a mechanized NOA. When shipment release is to be made to the addresses identified by coded entries in the requisition/materiel release order and the Military Assistance Program Address Directory (MAPAD), the AD5 will contain Shipment Release Code R in pos. 60. When shipment release is to be made to an address which is not coded or contained in the MAPAD, the AD5 will contain Shipment Release Code E in pos. 60.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC AD5.
Routing Identifier Code	4-6	Enter the RIC as on the FMS NOA Key Document.
Number of Line Items	7-10	Enter from FMS NOA Key Document.
Commodity/Cargo Exception/ Special Handling Codes	11-17	Enter from FMS NOA Key Document.
Air Dimension Code	18	Enter from FMS NOA Key Document.
Country Code	19-20	Enter Country Code.
Blank	21-22	Leave blank.
Mode of Shipment Code	23	Enter from FMS NOA Key Document.
Type Pack Code	24-25	Enter from FMS NOA Key Document.
Pieces	26-29	Enter from FMS NOA Key Document.
Weight	30-35	Enter from FMS NOA Key Document.
Cube	36-39	Enter from FMS NOA Key Document.
Customer Transportation Order Number	40-44	When customer (CR/FF) assigns a number for internal control of shipments, the number will be entered in these positions.
MILSTRIP Supplementary Address	45-50	Enter from FMS NOA Key Document.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	51-52	Leave blank.
Transportation Priority	53	Enter from FMS NOA Key Document.
Blank	54-56	Leave blank.
Project Code	57-59	Enter from FMS NOA Key Document.
Shipment Release Code	60	Enter codes as follows: a. Enter Code R when shipment to be released to appropriate ship to address contained in MAPAD as identified by address codes in the FMS requisition/MRO. b. Enter Code E when release instructions are being mailed under separate cover on the date of this reply.
FMS Notice Number	61-77	Enter from FMS NOA Key Document.
Date of Reply	78-80	Enter Julian date reply to Notice of Availability is transmitted.

APPENDIX B-58

MRO STATUS DETAIL REQUEST CARD

1. This card is input by Shipping Documentation or MSO personnel, DS/T, to request the production of detail F-78, F-87 and/or F-191 reports. Only one detail card can be input for each report, and prior coordination with ODS is required. DS/T may request through the ODS that the entire range of MRO status detail be output in the F-78 or F-87 reports; however, the ODS will not process a request for both complete and specific (ZUG) detail on the same report; if both requests are received, the complete detail report will be run.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUG.
Report Indicator	4	a. Enter 1 for F-78 warehouse PDT control detail. (Parts 1 and 2). b. Enter 2 for F-87 Transportation DTT Control Detail. c. Enter 3 for F-191 delayed DTT entry detail.
Blank	5-6	Leave blank.
Stock Location Group Codes	7-31	Enter 0 in pos. 7 if all areas required, or up to 25 areas. Leave unused position blank.
IPG I Request	32	Enter 1 if desired, 0 if not.
IPG II Request	33	Enter 1 if desired, 0 if not.
IPG III Request	34	Enter 1 if desired, 0 if not.
Delayed Shipment Reason Code	35-47	Enter 0 in pos. 35 if all reason codes and blank codes are required, or up to 12 codes. Leave unused position blank. (appendix A-64.)
Type of Hold Codes	48-55	Enter 0 in pos. 48 if all hold codes and blank codes are required, or up to 7 appendix A-21 codes. Leave unused position blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Age Category	56-59	Enter lower parameter (01-10) in pos. 56-57 and higher (01-10) in pos. 58-59. If only one required repeat pos. 56-57 entry in pos. 58-59. If pos. 4 is a 2, parameters must be greater than 03; that is, 04-10.
Blank	60-76	Leave blank.
Functional Routing Code	77-78	Enter FRC.
Blank	79-80	Leave blank.

3. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
4	Must be numeric 1, 2 or 3, may not be blank.	LD
7	Must contain numeric 0 or an alpha, may not be blank. Must be 0 when pos. 4 is a 2.	DA
32-34	May contain 0, must contain numeric 1 in one of these 3 positions.	DH
35	Alpha/numeric, no blank. Must be 0 when pos. 4 is a 2.	KK
48	Alpha/numeric, no blank.	LA
56-57	Numeric 0 to 10. Must be 04 to 10 when pos. 4 is a 2.	JA
58-59	Numeric 01 to 10, must be equal or higher than pos. 56-57.	JA

APPENDIX B-59

MATERIEL RECEIPT FOLLOWUP AND REPLY CARDS

1. Followup cards DXA, Materiel Receipt Followup Card (Procurement Instrument Source) and DXB, Materiel Receipt Followup Card (Other Than Procurement Instrument) are originated by the DSC and transmitted to the distribution depots to followup on shipments which have not been recorded as a receipt within the suspense period established by the DSC. If the followup is matched to a record in the Completed Receipt File, a Materiel Receipt Card (D4_ Procurement Instrument Source) or D6_ (Other Than Procurement Instrument Source) will be sent to the DSC. If the followup is not matched to a record in the Completed Receipt File and no matching receipt transaction is in progress, a DXC, Materiel Receipt Reply (No Available Matching Procurement Instrument Source Record) or DXD, Materiel Receipt Reply (No Available Matching Other Than Procurement Instrument Source Record), will be sent to the DSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DXA or DXB on followup actions prepared by the DSC. D4_ and D6_ will be entered on matched followup replies being returned to the DSC. DXC or DXD will be entered on unmatched followup replies sent to the DSC.
Routing Identifier (To)	4-6	Enter the RIC identifying the DSC to which the receipt will be reported.
Blank	7	Leave blank.
National Stock Number	8-20	Enter (or perpetuate) NSN of the item to be received.
Blank	21	Leave blank.
Type of Pack Code	22	Enter type of pack or DICOMSS cycle code, if appropriate; otherwise, leave blank.
Unit of Issue	23-24	Enter (or perpetuate) the unit of issue of the item to be received.
Quantity	25-29	Enter (or perpetuate) the quantity to be received (or received) preceding significant digits with zeros.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Procurement Instrument	30-42	For DXA or DXC enter (or perpetuate) the applicable Procurement Instrument Identification Number.
Blank	43	Leave blank.
Document Number	(30-43)	For DXB or DXD enter (or perpetuate) the controlling MILSTRIP type document number.
Suffix	44	When all data elements (other than quantity) are identical and the quantity due-in exceeds 99,999, enter (or perpetuate) the consecutive suffix code beginning with letter A in the initial card; otherwise, leave blank.
Item Number	45-50	For DXA or DXC enter (or perpetuate) the contract line/subline item number.
Supplementary Address	(45-50)	For DXB or DXD enter (or perpetuate) the supplementary address if available; otherwise, leave blank.
Blank	51-56	For DXA or DXC leave blank.
Signal	(51)	For DXB or DXD enter (or perpetuate) the signal code if applicable; otherwise, leave blank.
Fund code	(52-53)	For DXB or DXD enter (or perpetuate) the fund code; otherwise, leave blank.
Distribution Code	(54-56)	For DXB or DXD enter (or perpetuate) the distribution code if applicable; otherwise, leave blank.
Project Code	57-59	Enter (or perpetuate) project code; otherwise, leave blank.
Blank	60-66	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier (From)	67-69	Enter (or perpetuate) RIC identifying storage activity which is to receive item.
Ownership/Purpose Code	70	Enter (or perpetuate) ownership/purpose code of item to be received.
Condition Code	71	Enter (or perpetuate) condition code of item to be received.
Management Code	72	For DXA or DXB enter (or perpetuate) management code from PMRC. If none, leave blank. For DXC or DXD perpetuate appropriate management code; otherwise, leave blank.
Date	73-75	For DXA, DXB, DXC, DXD enter (or perpetuate) last digit of calendar year and two digit month signifying Estimated Delivery Date, e.g., 706 for 1977 month of June. For DXC/DXD with no matching PMR record, enter 998 in the PMR field. Enter 997 if matching suspended receipt record is found for DIC DXC only.
Blank	76	For DXA or DXC leave blank.
Call/Order Serial Number	77-80	For DXA or DXC enter applicable call/order serial number; otherwise, leave blank.
Blank	(76-80)	For DXB or DXD leave blank.

3. VALIDATION

Violations will appear on the appendix F-85 report.

FIELD POSITION	VALIDATION	REJECT CODE
8-20	Numeric except pos. 14 may be alpha A, B, J, L or S for DICOMSS items.	AY
30-43	Alpha/numeric	AI

FIELD POSITION	VALIDATION	REJECT CODE
67-69	Alpha/numeric	AB
73-75	Numeric	HP

APPENDIX B-60

MRO FOLLOWUP CARD

1. This card is received from DSC/ICP requesting reply as to status of MRO. Replies are furnished to the DSC/ICP in one of the following formats:

a. Appendix B-14 (DIC AR_) - Ship Status.

b. Appendix B-81 (DIC AG6, AGJ) - MRO/DRO Cancellation Request Answer.

c. Appendix B-94 (DIC AE6) - Supply Status.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC AF6.
Routing Identifier Code	4-6	Enter RIC of applicable distribution depot which is to furnish the status.
Media and Status Code	7	Perpetuate from MRO.
National Stock Number	8-20	Enter NSN.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter UI of materiel requested.
Quantity	25-29	Enter quantity of materiel requested.
Document Number	30-43	Enter document number as shown on MRO.
Suffix Code	44	Perpetuate from MRO.
Supplementary Address	45-50	Perpetuate from MRO.
Signal Code	51	Perpetuate from MRO.
Fund Code	52-53	Perpetuate from MRO.
Distribution Code	54-56	Perpetuate from MRO.
Project Code	57-59	Perpetuate from MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Priority Designator	60-61	Perpetuate from MRO.
Required Delivery Date	62-64	Perpetuate from MRO.
Advice Code/Status Code	65-66	Perpetuate from MRO or a BE Status Code may be used when the center is initiating a force closure action at the storage depot.
Routing Identifier Code	67-69	Enter RIC applicable to the DSC/ICP to receive reply.
Purpose Code	70	Perpetuate from MRO.
Condition Code	71	Perpetuate from MRO.
Management Code	72	Perpetuate from MRO.
Type Pack Code/DICOMSS Cycle Code	73	Enter appropriate code or leave blank.
Unit Price	74-80	Perpetuate from MRO.

3. VALIDATION

Validation rejects will be listed on appendix F-85. Reenter when correct quantity has been determined.

FIELD POSITION	VALIDATION	VIOLATION CODE
25-29	Must be all numeric except DIPEC.	AS

APPENDIX B-61

GENERAL PURPOSE RECEIPT INQUIRY

1. This card is prepared by receipts processing or planning personnel of the distribution depot whenever it is determined that a printout of the Prepositioned Materiel Receipt Card Files or Completed Receipts Files is required.

a. The report will be in the format of appendix F-1 if Document Identifier Code (DIC) ZB0 is entered, and appendix F-29 if Document Identifier Code ZB1 is entered.

b. In Addition to PMRC and Completed Receipts data, information relative to Acceptance Alerts (A/A) and Acceptance Reports (A/R) is available. A DIC ZB0 with NSN and Procurement Item Instrument Number (PIIN) will also produce the appendix F-204, Acceptance Action Inquiry Report, with A/A data. A DIC ZB1 with NSN and PIIN entries will produce the F-204 with A/R information. This report will provide information for the manual preparation of A/Rs when required.

2. The following are fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZB0 for NSN or NSN and document number/PIIN inquiry into PMR Files; ZB1 for NSN, document number, or NSN and document number/PIIN inquiry into Completed Receipts Files.
Supplementary Procurement	4-7	Enter applicable SPIIN. Enter with Item Instrument Number Action Code FN, NSN and PIIN. SPIIN is an optional; entry to be used only when inquiry response is to be defined by PIIN, NSN and SPIIN.
National Stock Number	8-20	Enter applicable NSN when inquiry is by NSN; otherwise, leave blank. Must be filled if used with Action Codes FN and FP. Mandatory entry for A/A or A/R data. See note.
Blank	21-29	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Number or Procurement Item Instrument Number	30-43	Enter applicable document number when inquiry is by document number only (Action Code FM) or by NSN and document number/PIIN (Action Code FN); otherwise, leave blank. Mandatory PIIN entry if A/A or A/R data is required. See note.
Blank	44-75	Leave blank.
A/A or A/R Flag	76	Enter X if Acceptance Alert or Acceptance Report information is required; see note. If left blank, appendix F-204 will not be provided. F-01 or F-29 output will remain unaffected.
Functional Routing Code	77-78	Enter the designator code indicating the specific individual or office requesting the printout.
Action Code	79-80	Enter applicable Action Code from appendix A-42.

NOTE: Inquiries with DIC ZB0 and containing both NSN and PIIN will generate the appendix F-01 report and F-204 Acceptance Action Inquiry report. Only Acceptance Alert information will be reflected however, inquiry action under DIC ZB1 control will generate the F-29 report and all available (matching) Acceptance Reporting data via the F-204 format. The A/A or A/R Flag X indicator is other than X, convert to X and continue processing.

3. VALIDATION

Violations will appear on the appendix F-085 report.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-7	Alpha/numeric or blank, used only with Action Code FN.	EX
8-20	Numeric or pos. 14 may be A, B, J, L, or S, may be blank if Action Code is FM.	AY
30-43	Alpha/numeric, may be blank if Action Code is FP.	AI

FIELD POSITION	VALIDATION	VIOLATION CODE
79-80	FM, FN or FP. If not FM, FN or FP, convert to FP and continue processing. If DIC is ZB0 and entry is FM, reject.	CF

APPENDIX B-62

BALANCE/TRANSACTION MATERIEL ADJUSTMENT DOCUMENT

1. This input is prepared by distribution activities to post Inventory Adjustments as a result of accounting errors and miscellaneous increases/decreases. It is also prepared to reenter data that was violated by Balance/Transaction Validation System.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Transaction Document Identifier Code	1-3	Enter a ZAD for distribution activity adjustments.
Routing Identifier Code	4-6	a. Enter RIC S9_ in pos. 4-5, for DIC ZAD in pos. 1-3, enter applicable manager code in pos. 6. b. Enter RIC from document to be reentered or from violated Report F-147.
Blank	7	Leave blank.
National Stock Number	8-20	Enter NSN.
Cycle Update Code	21	Enter code as follows: a. Leave blank if adjustment desired prior to next DB/TR reconciliation. b. Enter 1 if adjustment desired for month following next DB/TR reconciliation. c. Enter 2 if adjustment desired for second month following next DB/TR reconciliation.
Type Pack Code/DICOMSS Cycle Code	22	Enter/perpetuate Type of Pack Code/DICOMSS Cycle Code, if applicable. For DIC CRS only, enter DICOMSS Cycle Code From.
Original Document	23-25	Enter DIC from original transaction being adjusted or from violation Report F-147.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		The original DIC in pos. 23-25 will be used to adjust record.
Unit of Issue	26-27	Enter/perpetuate the UI code.
Quantity	28-32	Enter quantity to be reentered or adjusted. NOTE: When reversal or cancellation of the original transaction is required, enter an X overpunch in pos. 32.
Document Number	33-46	Enter/perpetuate the document number for DICs A2_, A5_, D6_, D8_ and D9_.
Procurement Instrument or Control Number	33-46	Enter/perpetuate the procurement instrument or contract number of DIC D4 (leave pos. 46 blank).
Suffix Code	47	Enter/perpetuate the suffix code if applicable; otherwise, leave blank.
Item Number	48-53	Identify the contract/exhibit line item number or subline number for DIC D4_ as follows:
Contract/Exhibit Line Item Number	(48-51)	Contract Line Number: Enter/perpetuate the alpha exhibit identifier in pos. 48. Enter/perpetuate the exhibit line number in pos. 49-51 beginning with pos. 51 and preceding significant digits with zeros.
Contract/Exhibit Subline Item Number	(52-53)	Enter/perpetuate the contract or exhibit subline item number beginning in pos. 50, if applicable; otherwise, zero fill.
Supplementary Address	48-53	Enter/perpetuate supplementary address if applicable; otherwise, leave blank for DIC A6_.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Contract Line Item Number	48-53	For adjustments of previously suspended receipt, enter/perpetuate contract under which the materiel was originally received if applicable; otherwise, leave blank for DICs D8_ and D9_.
Blank	48-53	Blank for DIC A2_, A5_.
Blank	54-56	Leave blank.
Project Code	57-59	Enter/perpetuate project code if applicable; otherwise, leave blank for DICs A2_, A5_ (except A5J), D4_, D6_, D8_ and D9_.
Blank	57-59	Leave blank for DIC A5J.
Priority Designator	60-61	Enter/perpetuate the priority code for DIC A2_, A5_ (except A5J).
Blank	60-61	Leave blank for DICs A5J, D8_ and D9_.
Shipment Number	60-66	Enter/perpetuate vendor shipment number, preceding significant digits with zeros if applicable; otherwise, leave blank for DICs D4_ and D6_.
Blank	62-66	Leave blank for DICs A2_, A5_, D8_ and D9_.
Condition Code (To)	(66)	Enter Condition Code to for DIC DAC only.
Blank	67-69	Leave blank.
Ownership/Purpose Code	70	Enter/perpetuate the ownership/purpose code, if applicable; otherwise, leave blank.
Condition Code	71	Enter/perpetuate the condition code. For DIC DAC only, enter Condition Code From.

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FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Management Code	72	Enter/perpetuate the management code, if applicable; otherwise, leave blank.
Date	73-75	Enter/perpetuate Julian date when materiel is received at unloading dock for DICs D4_ and D6_.
Blank	(73-75)	Leave blank for DICs A2_, A5_, D8_ and D9_.
DICOMSS Cycle Code (To)	76	Enter DICOMSS Cycle Code I for DIC CRS only.
Supplementary PIIN	77-80	Enter/perpetuate supplementary PIIN, if applicable; otherwise, leave blank for DIC D4_.
Blank	(77-80)	Leave blank for DICs A2_, A5_, D6_, D8_ and D9_.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	Must be ZAD, D8_, D9_.	AA
4-6	Alphanumeric filled.	AC
8-20	Numeric other than zeros, except pos. 14 may contain alpha A, B, J, L or S. (no blanks)	AY
22	Alpha/numeric filled or blank.	CK/4K
23-24	Must be A2_, A5_, D4_, D6_, D8_, D9_, DK_, DA_, CO_, CK_.	AA
25	Alpha/numeric filled If pos. 23-24 DK must be A If pos. 23-24 DA must be C If pos. 23-24 CO must be B If pos. 23-24 CK must be E	AA
26-27	Alpha filled.	AN
28-31	Numeric filled/leading zeros.	AS

FIELD POSITION	VALIDATION	VIOLATION CODE
33-46	Alphanumeric filled.	AI
47	Alpha or blank.	AZ
48-51	Numeric filled (DIC D4_).	JI
52-53	Alphanumeric or zero filled (DIC D4_).	JI
60-66	Numeric filled or blank (DICs D4_ and D6_).	JI
66	When DIC, pos. 23-25, is DAC, must be filled with Alpha A through N except I.	AF
71	Alpha A through N except I.	AF
73-75	Numeric filled or blank.	JM
NOTE:	X overpunch (reversal) in pos. 32 acceptable.	

APPENDIX B-63

DSC SINGLE INVENTORY ADJUSTMENT

1. This record is prepared by DSCs to adjust NIR balances. The record is transceived to distribution depots the same day it is processed at the DSC. The depot mechanized inventory system and the DB&TR system also create inventory adjustments. The DSC and depot DB&TR created inventory adjustments are used at the depot in the DB&TR system to adjust on-hand balances in the same manner as the DSCs.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter a D8_/D9_ series for single adjustments.
Routing Identifier Code	4-6	RIC of the distribution depot.
Blank	7	Leave blank.
National Stock Number	8-20	Enter the NSN of the item being adjusted.
Blank	21	Leave blank.
Type Pack Code/DICOMSS Cycle Code	22	Enter code.
Unit of Issue	23-24	Enter UI.
Quantity	25-29	Enter quantity to be adjusted. NOTE: When a reversal of a previously processed materiel adjustment record is desired, and identical record with an X overpunch in pos. 29 is entered.
Document Number	30-43	Enter document number of adjusted record.
Suffix Code	44	Enter appropriate code (when quantity involved exceeds 99,999). For reclassification of previously suspended receipts, use the suffix code under which materiel was originally received.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Contract Line Number Address	45-50	For adjustments of previously suspended receipt. Enter contract or supplemental address under which the materiel was originally received.
Original Document Identifier Code	51-53	Enter code of recorded adjustment transaction action.
Blank	54-56	Leave blank.
Project Code	57-59	Enter code.
Multi-use	60-62	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Multi-use	63-65	For intra-Service/Agency use, with DICs other than D8A/D9A, enter data prescribed by the Service/Agency. For inter-Service/Agency use, except for DICs D8A/D9A, leave blank.
Error Classification Code	(63-65)	
	(63-64)	For DICs D8A/D9A, enter appropriate DoD assigned Error Classification Code; otherwise, leave blank.
	(65)	For DICs D8A/D9A, enter Service/Agency assigned code amplifying the DoD Error Classification Code, otherwise, leave blank.
Multi-use	66	For intra-Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Routing Identifier Code	67-69	Enter RIC of the distribution activity where materiel being adjusted is located.
Ownership/Purpose Code	70	Enter O/PC of balance being affected.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Condition Code	71	Enter code of balance being affected.
Management Code	72	Enter code.
Date Prepared	73-75	Enter Julian date adjustment prepared.
Blank	76	Leave blank.
Call Order Number	77-80	For adjustments of previously suspended receipts. Enter contract under which materiel was originally received.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-2	Must be DICs D8_ and D9_.	AA
3	Alpha filled.	AA
4-6	Alpha/numeric filled.	AC
8-20	Numeric other than all zeros. Field position 14 may contain alpha A, B, J, L or S.	AY
22	Alpha/numeric filled or blank. If identified as DICOMSS and manager is other than S or U, Type of Pack Code will be blank.	CK/4K
23-24	Alpha filled.	AN
25-28	Numeric filled.	AS
29	Alpha/numeric filled.	AS
30-43	Alpha/numeric filled.	AI
44	Alpha or blank.	AZ
51	Alpha/numeric filled.	AA

FIELD POSITION	VALIDATION	VIOLATION CODE
71	Alpha filled.	AF
73-75	Numeric filled or blank.	JM

NOTE: X overpunch (reversal) in pos. 29 acceptable.

APPENDIX B-64

DSC NIR CLOSING BALANCE TAPE FORMAT

1. This appendix portrays the format of NIR balance record tape provided by DSCs for the purpose of depot and DSC balance/transaction reconciliation.

2. Standard header and trailer records are used. Name in header is _____ HBAL.

3. All quantities are right-justified with leading zeros.

4. Unit price and on hand balance fields are packed.

5. Record formats and data elements for NIR balance record content are as follows:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Commodity Category	1	Enter Commodity Category.
National Stock Number	2-14	Enter NSN.
Blank	15-16	Leave blank.
Routing Identifier Code	17-19	Enter RIC of distribution depot.
Ownership/Purpose Code	20	Enter code.
Condition Code	21	Enter code.
Type of Pack Code	22	Enter code.
Unit of Issue	23-24	Enter UI.
Unit Price	25-29	Enter unit price (packed field).
Inventory Catagory Code	30	Enter ICC.
On-Hand Balance	31-35	Enter On-Hand Balance (packed field).

APPENDIX B-65

SERVICE AND DISTRIBUTION/AUTODIN ROUTING INDICATOR CARD

1. This card is prepared on a general purpose card upon receipt of changes, deletions, or additions to the Service and Distribution Codes and their associated Routing Indicator Codes.

2. This card is processed IAW appendix D-59 and serves to update the AUTODIN Routing File.

3. The following are fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZF6.
Blank	4-6	Leave blank.
Type of Action Code	7	Enter 1 to add or change; enter 2 to effect a deletion.
Service Code	8	Enter applicable Service Code from appendix A-5.
Distribution Code	9	Enter applicable Distribution Code from appendix A-10.
Blank	10	Leave blank.
AUTODIN Routing Indicator Code	11-17	Enter applicable AUTODIN Routing Indicator Code from the ACP 117 CAN-US Allied Routing Indicator Book (pos. 11 must be R, pos. 12 may be H or U).
Activity Address Code	18-23	Enter DoDAAD code to receive data via mail under operation MINIMIZE.
Blank	24-80	Leave blank.

4. VALIDATION

Violation rejects will be listed on appendix F-113.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
7	Numeric 1 or 2 only	INVALID FORMAT
8	Alpha	INVALID FORMAT
9	Alpha/numeric	INVALID FORMAT
11-17	Alpha/numeric, no blanks	INVALID FORMAT

APPENDIX B-66

RIC FROM TABLE AND DIC/FRC TABLE
PART A
TABLE 01

1. PURPOSE

a. RIC From Table. This table provides a display of sources from which the depot will accept MROs and other authorized input. Table limit - 104.

b. DIC/FRC Table. This table is used in the mechanical assignment of Functional Routing Codes to be applied to specific Document Identifier Codes if the FRC is missing. Table limit - 148 entries.

2. REFERENCE

Appendix D-29, Part A.

3. CRT INITIALIZATION

a. Key in $$UWSR01. Depress the Enter key.

b. The first display will show the RIC From Table. If the DIC/FRC Table is required, depress the Enter key without making any entries to the RIC From Table.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

a. RIC From Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Routing Identifier Code (From)	3	A/N	a. Enter the RIC of a source from which the depot will accept MROs. b. Alpha/numeric, no blanks. c. RIC IS INVALID.
Manager Code	1	A/N	a. Enter the Service Commodity Manager Code (appendix A-44) relative to the RIC. b. Alpha/numeric, no blank. c. MGR IS INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D to delete, A to add. b. Must be alpha D or A only. c. ACTION CODE INV.
b. DIC/FRC Table			
Document Identifier Code	3	A/N	a. Enter first, first and second or first, second, and third positions of the DIC. Note: The first DIC entered must be XXX for default purposes. b. Alpha only in first position; alpha/numeric in second and third positions. c. DIC INV.
Functional Routing Code	2	A/N	a. Enter FRC. b. Alpha/numeric, no blanks. c. FRC INV.
Action Code	2	A	a. Enter D to delete, A to add. b. Must be alpha D or A only. c. ACTION CD INV.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
THIS TABLE IS FULL	Probable Cause: Computer file limits have been filled to capacity. The RIC From Table has a maximum capacity of 104 entries. The DIC/FRC Table has a maximum of 148 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
THIS RECORD IS ALREADY ON THE TABLE	Probable Cause: A record already exists for the pertinent control field. Action: Proceed to the next transaction.

ERROR MESSAGE	CAUSE/ACTION
THIS RECORD IS NOT ON THIS TABLE	Probable Cause: A delete action was entered against a record that is not on file. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

SPECIAL PROJECT TABLE
PART B
TABLE 02

1. PURPOSE

This table is used to update project codes from the Special Project Table. The file is maintained to produce the capability of identifying output DD Forms 1348-1 and SPW, DLA Form 674, with special Shipping Address, Insured Parcel Post or NO-GO Parcel Post indicators, and a special control listing indicator.

2. REFERENCES

a. Appendix C-11, DD Form 1348-1.

b. Appendix C-19, DLA Form 674.

c. Appendix D-29, Part B.

3. CRT INITIALIZATION

Key in $$UWSR02

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	3	A	a. Enter I inquiry, D delete, A add. b. Must be alpha I, D, B. c. ACTION CODE INVALID.
Project Code	3	A/N	a. Enter applicable Project Code. b. Alphanumeric, mandatory entry. c. PROJECT CODE INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Service/Agency Code	1	A/N	a. Enter code of Service/Agency assigning project. b. Alpha/numeric, or blank only if the first position of the Project Code is 9. c. SERVICE/AGENCY CODE INVALID.
Parcel Post Indicator	1	N	a. Enter 0 - If not applicable; 1 - NO-GO Parcel Post; 2 - Registered. b. Numeric 0, 1 or 2. c. PARCEL POST CODE INVALID.
Special Address/Listing	1	N	a. Enter 1 if Special Shipping Address required, 2 if Control Listing required or 3 if both special Address and Control Listing required. Enter 0 or blank if not applicable. b. Numeric 0, 1, 2, 3 or blank. c. SPECIAL ADD/LIST CODE INVALID.
SEAVAN Eligibility Mode Code	1	A	a. Enter Y if project can be shipped by SEAVAN. Enter N or leave blank if not. b. Alpha Y, N or blank. c. SEAVAN CODE INVALID.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. Maximum number of entries - 1666. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.

ERROR MESSAGE	CAUSE/ACTION
THIS RECORD ALREADY ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to the next transaction.
THIS RECORD IS NOT ON THE TABLE	Probable Cause: Project Code and/or Service/Agency Code not valid data. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and copy of the panel will be printed.

APPENDIX B-66

INVENTORY CONTROL TABLE
PART C
TABLE 03

1. PURPOSE

This table serves two purposes:

a. Assignment of a document number to a mechanically-generated adjustment card and to automatically assign document numbers to Disposal Release Orders mechanically generated at the depot. Table Limit - 40 entries.

b. Establishment of the number of days prior to effective date that the Storage Item Change Listing (appendix F-82) and the Storage Location Identification Label (appendix C-104) output will be prepared.

2. REFERENCES

a. Appendix C-104.

b. Appendix D-29, Part C.

c. Appendix F-82.

3. CRT INITIALIZATION

Key in $$UWSR03. Depress Enter key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
CMDN Pre-Document Interval	1	N	a. Enter the number of days prior to the effective date the appendices F-82 and C-104 are prepared. b. Numeric 1 through 9, no blanks. c. PRE-DOC INVALID.
Commodity Manager Code	1	A/N	a. Enter appropriate code. See note 1. b. Alpha/numeric, no blanks. c. COM MGR INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Routing Identifier Code (To)	3	A/N	a. Enter RIC of DSC or IM. b. Alpha/numeric, no blanks. c. RIC TO INVALID.
Routing Identifier Code (From)	3	A/N	a. Enter RIC of preparing depot. b. Alpha/numeric, no blanks. c. RIC FRM INVALID.
Activity Address A,Cs Code	6	A/N	a. Enter DSCs AAC. See note 2. b. Alpha/numeric, no blanks. c. ADDRESS INVALID.
Functional Routing Code	2	A/N	a. Enter FRC. b. Alpha/numeric, no blanks. c. FRC INVALID.
Starting Serial Number	4	A/N	a. Enter first serial number from the block provided by DSC. See notes 3 and 4. b. First position is alpha (A through I only)/numeric, remaining positions all numeric, no blanks. c. START-SER-NBR-INVALID.
Ending Serial Number	4	A/N	a. Enter last serial number from the block provided by DSC. See notes 3 and 4. b. First position is alpha (A through I only)/numeric, remaining positions all numeric, no blanks. c. END SER NBR INVALID.
Action Code	2	A	a. Enter D - Delete, A - Add. b. Alpha D/A only. c. ACTION CODE INVALID.

NOTE 1: If the entry is for automatic DROs, select any code for commodity manager that is not being used.

NOTE 2: If the entry is for automatic DROs, enter the Station Address Code of the depot. Example: If DDOU, enter SW3400.

NOTE 3: If alpha <u>and</u> numeric entries are to be made in the first positions of the Beginning Serial Number and Ending Serial Number, i.e., if range is A001 through 9999, the alpha character must be inserted in the first position of

the Beginning Serial Number and the numeric in the first position of the Ending Serial Number to permit proper incrementing of document numbers by the computer.

NOTE 4: If the entry is for automatic DROs, enter 0001 as the Starting Serial Number and 2000 as the Ending Serial Number.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. The Inventory Control Table has a maximum capacity of 40 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
THIS RECORD IS ALREADY ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to next transaction.
THIS RECORD IS NOT IN THIS FILE	Probable Cause: No record exists for this record. Action: Assure input is correct. If correction is required make necessary correction and reenter.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

TABLE OF CONTROLS, CONSTANTS, OPTIONS AND STOCK LOCATION GROUP TABLE
PART D
TABLE 04

1. PURPOSE

a. Part 1 - Table of Controls, Constants, and Options. This table establishes various controls, constants, and options which are controlled by the following action codes:

(1) Action Code 1 establishes:

(a) Depot Activity Address Codes.

(b) PDO Activity Address Codes.

(c) Depot RIC (To) Identification.

(d) Shipment Unit Control Number.

(e) Maximum Weight and Cube Factors.

(f) MAPAD Freight Forwarder Location Code.

(g) Servicing LOGAIR Terminal.

(h) Servicing QUICKTRANS Terminal.

(i) MRO Processing Volume.

(j) Planned LI Assigned to Packing Chute.

(k) Shipment Planning Worksheet Option.

(l) Warehouse Selection Option for Reports.

(m) ZBM-ZBP Option.

(n) ZEN Option.

(o) DICOMSS Compatibility Code Option.

(p) F-78 Sequence Option.

(q) DICOMMS Cycle Extent Code Option.

(r) Mechanized Warehouse Automatic Clear Option.

(s) Other Warehouse Automatic Clear Option.

(t) Priority Options for Multiline Documentation.

(u) Modified PDT Option.

(v) Print Suppression Flag.

(w) Return Address Option.

(x) Extended MRO Bank Option.

(y) Inventory Consolidation Option.

(z) SEAVAN Indicator Option.

(aa) AWARES Indicator.

(ab) MROs from Inventory Sort Group Option

(ac) Grant Aid Sort Group.

(ad) Hazardous Sort Group Option.

(ae) FMS Duplicate Sort Group Option.

(af) Maximum SU Weight.

(ag) Maximum SU Cube.

(ah) MRO Quantity Override.

(ai) Depot Phone Number.

(aj) DRMO Phone Number.

(ak) Minimum Dollar Cost.

(al) Special Requirement Q.

(am) Special Requirement H.

(an) Hazardous Type Cargo.

(ao) Hazardous Storage Capability.

(2) Action Code 2 establishes:

(a) Mechanized Area Workload Batch Options.

(b) SU and TU Assembly Areas.

(c) Minimum Weight and Cube for Receipts Forecast.

(d) Maximum Weight and Cube for MMHS.

(e) IPG I and II Shipment Unit Consolidation Criteria.

(f) DEPMEDS set assembly paramenter on/off depot.

b. Part 2 Stock Location Group Table. This table provides the capability of grouping the first, first and second, or the first, second and third positions of the Location Code into a single alpha Stock Location Group Code (or Warehouse Area) and establishing sequence of DD Form 1348-1. Table limit = 100 entries.

2. REFERENCE

Appendix D-29, Part D.

3. CRT INITIALIZATION

a. Key in $$UWSR04. Depress ENTER key.

b. Enter desired part number (1 or 2).

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

a. Part 1 - Table of Controls, Constants and Options.

(1) Panel 1, Action Code 01.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Depot Activity Address	6	A/N	a. Enter appropriate DoDAAC Code (see note 1). b. Alpha/numeric, no blanks. c. DEPOT ADDRESS INVALID.
PDO Activity Address	6	A/N	a. Enter appropriate DoDAAC Code. b. Alpha/numeric, no blanks. c. DEPOT ADDRESS INVALID.
Depot Identification	1	A	a. Enter the middle character of the Depot RIC (see note 1). b. Alpha, no blanks. c. DEPOT ID INVALID.
SU Control Number	7	N	a. Computer controlled. b. Not applicable. c. Not applicable.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Maximum DD Form 1348-1 Weight Factor	5	N	a. Enter maximum weight allowed. b. Numeric, no blanks. c. MAX WT INVALID.
Maximum DD Form 1348-1 Cube Factor	4	N	a. Enter maximum cube allowed. b. Numeric, no blanks. c. MAX CU INVALID.

NOTE 1: Activity Address must relate to depot ID. If depot ID or activity address is to be changed, they must both be changed simultaneously relating to each other.

If depot ID or Activity Address do not relate, the message DEPOT ID AND ACTIVITY ADDRES MUST RELATE will appear on the screen.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
MAPAD Freight Forwarder Location Code	3	N	a. Enter in the order of depot preference: 1 - East Coast Location. 2 - West Coast Location 3 - Gulf Coast Location. b. Numeric 1, 2 or 3 in any sequence. c. MAPAD INVALID.
Servicing LOGAIR Terminal	3	A	a. Enter the terminal identifier from DoD 4500.32-R, MILSTAMP. b. Alpha or blank. c. LOG TERM INVALID.
Servicing QUICKTRANS Terminal	3	A	a. Enter the terminal identifier from DoD 4500.32-R, MILSTAMP. b. Alpha or blank. c. QUICK TERM INVALID.
MRO Processing Volume	5	N	a. Enter the number of MROs to be documented on Saturdays, Sundays or Holidays, or leave blank. b. Numeric or blank. Zero fill high order positions. If option is used, value must be 00001 or greater. c. MRO VOL INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Planned LI Assigned to Packing Chute	4	N	a. Enter the planned quantity of line items to be assigned to each packing chute for all routine, IPG I and II batches (must be 25 or more). b. Numeric greater than 0024. Leave blank if option is not applied. c. PL CAP INVALID.
Maximum LI Accumulated In Packing Chute	4	N	a. Enter the maximum number of line items to be accumulated in each packing chute (must be equal to or greater than planned line items above). b. Numeric, equal to or greater than planned line items. Leave blank if option is not applied. c. MAX CAP INVALID.
Shipment Planning Worksheet Option	1	N	a. Enter: 0 - Enter no SPE is required for small parcel shipment. 1 - When SPW is required for multiple LI small parcel SUs. 2 - MOFAST Depots requiring SPW for IPG I and II freight SUs. 3 - MOFAST Depots requiring SPW for multiline item small parcel SUs and IPG I and II freight SUs. b. Numeric, 0, 1, 2 or 3 only. c. SPW OPTION INVALID.
Warehouse Selection Option for Reports	1	N	a. Enter 1, 2 or 3 (see note 2). b. Numeric 1, 2 or 3 only. c. WHS OPTION INVALID.
ZBM-ZBP Option	1	N	a. Enter 1, 2, 3, 4, 5, 6, 7 or 8 (see note 3). b. Numeric 1, 2, 3, 4, 5, 6, 7 or 8 only. c. ZB_ OPTION INVALID.

NOTE 2: Provide optional sequencing of shipment documentation as follows:

a. Provides means to select either the first one, first two, or first three positions of the prime location as area/warehouse control on the following outputs:

(1) Summary Analysis of Release Workload, part 1 (appendix F-41).

(2) Summary Analysis of Release Workload, part 2 (appendix F-42).

(3) Workload Forecast (appendix F-38).

(4) DD Form 1348-1, Sort Option #2.

b. The sequencing need not correspond to the Stock Location Group selected to break Shipment Units by warehouse location.

NOTE 3: Provides options for the prepunching of ZBM and cards with MRO documentation as follows:

Possibilities:

a. ZBM for each parcel post line item.

b. ZBM for each freight line item.

c. ZBP for each parcel post shipment unit.

d. ZBP for each freight shipment unit.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
ZEN Option	1	N	a. Enter 1 or 2 (see note 4). b. Numeric 1 or 2 only. c. ZEN OPTION INVALID.
DICOMSS Compatibility Code Option	1	A	a. Enter Y if appendix A-68 Codes E and F are to be considered equal to Codes B and C respectively during warm month. Enter N if option is not exercised. b. Alpha Y or N. c. COMP OPTION INVALID.
F-78 Sequence Option	1	A/N	a. Enter a Y for Warehouse Area Code sequence. b. Enter a N or blank if Warehouse Area Code should not be considered the major sequence. c. SEQUENCE OPTION INVALID.
DICOMSS Cycle Extent Code Option	1	N	a. Enter the number of cycles to be included in the cycle code extent (maximum six). Leave blank if option is not exercised.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
			b. Numeric 1, 2, 3, 4, 5, 6 or blank. c. CYCLE OPTION INVALID.
Mechanized Warehouse Automatic Clear Option	1	N	a. Enter the number of days (1 through 9) after the Document Release Date required to ship IPG III parcel post shipments from mechanized warehouse areas (see note 5). Enter 0 to exempt Depot from automatic clear process. Do not leave blank. b. Numeric 0 through 9, no blanks. c. MECH CLR OPTION INVALID.

NOTE 4: Prepunch ZEN cards for all freight shipments with MRO documentation and provide the following options:

a. Option 1 - ZEN card for each shipment unit.

b. Option 2 - ZEN card for each line item.

NOTE 5: The automatic clear date for IPT Is and IIs will be assigned in accordance with appendix D-98. This date will be used as the shipment date. Actual automatic clearing of inprocess records will take place 2 days later for IPG Is and IIs and 3 days later for IPG IIIs.

Options to be provided:

a. Option 1 - 1, 2, 3, 4.

b. Option 2 - 2, 3.

c. Option 3 - 2, 3, 4.

d. Option 4 - 3, 4.

e. Option 5 - 1.

f. Option 6 - 2.

g. Option 7 - 3.

h. Option 8 - 4.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Other Warehouse Automatic Clear Option	1	N	a. Enter the number of days (1 through 9) after the Document Release Date required to ship IPG III parcel post shipments from other than mechanized warehouse areas. Enter 0 to exempt depot from automatic clear process. Do not leave blank. b. Numeric 0 through 9, no blanks. c. OTHER CLR OPTION INVALID.
Priority Options For Multiline Documentation	1	A	a. Enter A, B, C, D, E or F (see note 6). b. Must be A, B, C, D, E or F only. c. PRIORITY OPTIONS INVALID.

NOTE 6: Provides options for documentation of additional high priority cycles as follows:

a. Possibilities:

(1) Force IPG I multiline MROs to be output as single lines and sort with the same additional priority cycle.

(2) Initiate immediate documentaion of multiline IPG I MROs and separate as individual output of all sort groups, immediately following the single line sort groups.

(3) Document multiline IPG II MROs and sort with the IPG II single lines from the same additional high priority cycle.

(4) Initiate immediate documentation of multiline IPG II MROs and separate as an individual output of all sort groups, immediately following the single line sort groups.

(5) Defer documentation of IPG II multiline MROs and maintain integrity as an individual output of all sort groups for future documentation.

b. Options provided:

Option Code:

A = possibilities 1 and 3
B = possibilities 1 and 4
C = possibilities 1 and 5
D = possibilities 2 and 3
E = possibilities 2 and 4
F = possibilities 2 and 5

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Modified PDT Option	1	A	a. Enter A if option is desired for PDT assignment after a non-workday Enter B if PDT assignment is before the non-workday or blank if option is not desired. b. Alpha A, B or blank. c. MOD PDT OPTION INVALID.
Print Suppression Flag	1	A	a. Enter S to cause the following transactions not to print on the F-84, Activity Address Record Listing; otherwise, leave blank. DIC TA1 adds for FEDSTRIP Addresses (as indicated by numeric in the first position of the AAC). DIC TA4 and MA3 deletions. DIC TA3 and MA2 changes to inactive addresses (as indicated by no DCR Code or no PP Zone Code). b. Alpha S or blank. c. PRINT OPTION INVALID.
Return Address Option	1	A	a. Enter Y if return address is to be printed on DD Form 1348-1 or N if option is not desired. b. Alpha Y or N. c. ADD OPTION INVALID.
Extended MRO Bank Bank Option	1	A	a. Enter Y if option is desired to extend banking or N if option is not exercised. b. Alpha Y or N (mandatory entry). c. BANK OPTION INVALID.
Inventory Consolidation Option	1	A	a. Enter Y if consolidation of MROs under inventory is desired. Enter N if single line shipment units are desired. b. Alpha Y or N. c. INV CON OPTION INVALID
SEAVAN Indicator Option	1	A	a. Enter Y if Automated SEAVAN Shipment Planning is desired. Enter N, if not. b. Alpha Y or N. c. SEAV OPTION INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
AWARES IND	1	A	Enter space if depot is not under AWARES. Enter A to sort and produce DD Form 1348-1 on separate tapes by IPG. Enter B to sort and produce 1348-1 all on one tape.
MROs from Inventory Sort Group Option	1	A	a. Enter Y if option is desired. Enter N, if not. b. Alpha Y or N. c. INV OPTION INVALID.
Grant Aid Sort Group Option	1	A	a. Enter Y if option is desired. Enter N, if not. b. Alpha Y or N. c. GRANT AID OPTION INVALID.
Hazardous Sort Group Option	1	A	a. Enter Y if option is desired. Enter N, if not. b. Alpha Y or N. c. HAZD OPTION INVALID.
FMS Duplicate Sort Group Option	1	A	a. Enter Y if option is desired. Enter N, if not. b. Alpha Y or N. c. FMS OPTION INVALID.
Maximum SU Weight	5	N	a. Enter desired maximum SU weight. Must be within 10,000 to 99,999 lbs. Enter zeros if option not used. b. Numeric. c. SU WT INVALID.
Maximum SU Cube	4	N	a. Enter desired maximum SU cube. Must be equal to or less than 2,500. Enter zeros if option not used. b. Numeric. c. SU CUBE INVALID.
MRO Quantity Override	1	N	a. Enter 1 through 9, or leave blank if option is not desired. b. Numeric or blank. c. MRO QUANTITY INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Depot Phone No	7	N	a. Enter the Telephone Number of the Shipping Depot. b. Numeric. c. Depot Phone No. invalid.
DRMO Phone No	7	N	a. Enter the Telephone of the Predesignated Consignee DRMO. b. Numeric. c. DRMO Phone No. Invalid.
Minimum Dollar Cost	5	N	a. Enter Item Dollar Value for Determination of Shipment to be processed as numbered insured or NO GO Parcel Post if no alternative small parcel modes are available and shipment meets small parcel criteria. b. Numeric. c. Non-numeric Data in Field.
Special Requirement Q	1	A	a. Enter Y if material is subject to damage from heat, over 40 degress C. N if option is not exercised. b. Alpha Y or N. c. SRC Option Q Invalid.
Special Requirement H	1	A	a. Enter Y if material is subject to damage from freezing. N if option is not exercised. b. Alpha Y or N. c. SRC Option H Invalid.
MOFAST Exclusion Data Issue Priority Group	1	N	a. Enter: 1 to exclude IPG I. 2 to exclude IPG II. 3 to exclude IPG I and II 4 to exclude IPG III. 5 to exclude IPG I, II and III. 6 to exclude IPG I, II and III. NOTE: Non-MOFAST depots enter a 6 in field and leave remaining fields (Location Group Code and Geographical Area Code) blank. b. Numeric 1, 2, 3, 4, 5 or 6 (mandatory 6 for non-MOFAST Depots) or blank. c. IPG OPTION INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Location Group Code	36	A/N	a. Enter Location Group Codes to be excluded in alpha/numeric sequence. b. Sequential alpha/numeric with trailing unused fields blank or all blank. c. LGC INVALID.
Geographical Area Code	11	A/N	a. Enter Geographical Area Codes to be excluded in alpha/numeric sequence. b. Sequential alpha with trailing unused fields blank or all blank. c. GAC INVALID.
Hazardous Type Cargo Codes	1	A/N	a. Enter type cargo code as found in appendix A-34. b. Alpha/numeric, may be blank. c. Haz Code Invalid.
Hazardous Storage Compatability Codes	2	A/N	a. Enter type storage material as found in appendix A-33. b. Alpha/numeric entry. c. Haz Storage Invalid.
Mechanized Area Workload Batch Options:			
Location Group Code	1	A/N	a. Enter X for first Location Group Code. Numeric for remaining two codes. b. Alpha X, numeric or blank. c. LGC INVALID.
Batch Number	1	N	a. Enter for each Location Group: 1 for first batch, 2 for second batch. b. Numeric 1 or 2. c. BATCH NO INVALID.
Maximum Shipping Units	3	N	a. Enter maximum number of Shipping Units in Batches 1 and 2. b. Numeric 040 through 999 only, no blanks. c. MAX SU INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Maximum Lines	4	N	a. Enter maximum total lines in Batches 1 and 2. b. Numeric 1000 through 9999 only, no blanks. c. MAX LNS INVALID.
Maximum Multilines	4	N	a. Enter maximum multilines in Batches 1 and 2. b. Numeric, not all zeros or blanks. c. MULTI LNS INVALID.
Multiline Percent	2	N	a. Enter percentage of multilines to total lines in Batches 1 and 2. b. Numeric, not all zeros or blanks. c. MULTI PCT INVALID.
Overflow Lines	4	N	a. Enter the number of lines acceptable over the maximum per Batches 1 and 2 if this represents total workload available. b. Numeric, not all zeros or blanks. c. OVER LNS INVALID.
Batching Parameter Option	1	N	a. Enter: 1 - For all IPG I, II and III MROs. 2 - For IPG II and III MROs. 3 - For IPG III MROs only. b. Numeric 1, 2 or 3 only. c. BATCH OPTION INVALID.
SU and TU General Assembly Areas:			
General Shipment Unit Assembly Area Weight	7	N	a. Enter the number of pounds above which freight shipment units are assigned an assembly area other than the General Assembly Area. Enter leading zeros. b. Numeric other than all zeros. c. SU WT INVALID.
General Shipment Unit Area Cube Limit	7	N	a. Enter the number of cubic feet above which freight shipment units are assigned other than the General Assembly Area. Enter leading zeros. b. Numeric other than all zeros. c. SU CU INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
General Shipment Unit Assembly Area	3	A/N	a. Enter the General Assembly Area (3 position Warehouse Area Code) to be used for all freight shipment units not exceeding the weight and cube limits entered above. b. Alphanumeric, no blanks. c. SU AREA INVALID.
General Transportation Unit Assembly Area Weight Limit	7	N	a. Enter the number of pounds above which Transportation Units are assigned an assembly area other than the General Assembly Area. Enter leading zeros. b. Numeric other than all zeros. c. TU WT INVALID.
General Transportation Unit Assembly Area Cube Limit			a. Enter the number of cubic feet above which Transportation Units are assigned an assembly area other than the General Assembly Area. Enter leading zeros. b. Numeric other than all zeros. c. TU CU INVALID.
General Transportation Unit Assembly Area	3	A/N	a. Enter the General Assembly Area to be assigned to Transportation Units not exceeding the weight and cube limits entered in the General Transportation Unit Assembly Area weight and cube limits above. b. Alphanumeric, no blanks. c. TU AREA INVALID.
Receipts Forecast Minimum Weight	5	N	a. Enter the minimum weight considered for receipts forecast. b. Numeric, no blanks. Must be greater than 00199. c. MIN WT INVALID.
Minimum Cube	4	N	a. Enter the minimum cube considered for Receipts Forecast. b. Numeric, no blanks. Must be greater than 0009. c. MIN CU INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Mechanized Materiel Handling System (MMHS):			
Maximum Weight	3	N	a. Enter the maximum weight to be picked from the bulk MMHS (pounds). b. Numeric. c. MAX WT INVALID.
Maximum Cube	4	N	a. Enter the maximum cube to be picked from the bulk MMHS (cubic feet). b. Numeric. c. MAX CU INVALID.
IPG I and II Shipment Unit Consolidation Criteria	4	N	a. Enter those Service codes by Service for which Air Eligible IPG I and IPG II are desired for consolidation. Material must be destined to one ultimate consignee. On consolidation of IPG I and IPG II the Service code must be equal, i.e., Army IPG I with Service code of A must also have a Service code of A for the IPG II. MOWASP System will reject any Service codes for consolidation that are not equal. SERVICE — CODES Army — A,B,C,W Air Force — D,E,F,J Marines — K,L,M Navy — N,P,Q,R Other — Y b. Alpha. Service Code must match Service code heading. c. SUC CD NOT EQUAL
Set Assembly Time Parameter On Depot Issue	2	N	a. Enter the numbers of days that an assembly PMRC record for an on-depot issue is not cleared it will be considered delinquent. b. Must be 01-99. c. INVALID MUST BE 01-99.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Set Assembly Time Time Parameter Off Depot Issue	2	N	a. Enter the number of days that an assembly PMRC record for an issue coming from depot is not cleared it will be considered delinquent. b. Must be 01-99. c. INVALID MUST BE 01-99.
(2) Part 2 - Stock Location Group Table			
Warehouse Location Designator	3	A/N	a. Enter the Location Designator to be grouped (see note 1). b. Alpha/numeric, no blanks (see note 1). c. LOC INVALID.
Stock Location Group	1	A/N	a. Enter the code under which the warehouse is to be grouped per appendix A-56. b. Alpha/numeric, no blanks. c. LOC GRP INVALID.
Sequence Option DD Form 1348-1	1	N	a. Enter the code corresponding to the option selected from appendix A-50. b. Numeric 1, 2, 3 or 4 only, no blanks. c. SEQ OPTION INVALID.
Sequence Option for DLA Form 674 and DD Form 1387	1	N	a. Enter the code corresponding to the option selected from appendix A-66. b. Numeric 1, 2, 3, 4 or 5 only, no blanks. c. SEQ OPTION INVALID.
Area Control Branch	1	A/N	a. Enter the appropriate Area Control Branch. b. Alpha/numeric or blank. c. ACB INVALID.
Maximum Vertical	1	A	a. Enter the indicator to sort MROs into high and low sequence. b. Alpha or blank. c. LEV IND INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Major Sort Group Option Code	1	A	a. Enter D or blank (appendix A-63). b. Alpha D or blank. c. SORT OPTION INVALID.
Major Sort Group Option Code			a. Enter E or blank (appendix A-63). b. Alpha E or blank. c. SORT OPTION INVALID.
Major Sort Group Option Code	1	A	a. Enter H or blank (appendix A-63). b. Alpha H or blank. c. SORT OPTION INVALID.
Major Sort Group Option Code			a. Enter J or blank (appendix A-63). b. Alpha J or blank. c. SORT OPTION INVALID.
Area Control Branch Sort Group Option	1	A	a. Enter Y (yes) or N (no) to indicate if DD Forms 1348-1 are to be sorted to major groupings within Area Control Branch. b. Alpha Y or N. c. ACB SORT OPTION INVALID.
Action Code	1	A	a. Enter A to add, C to change, D to delete. b. Alpha A, C or D. c. INVALID ACTION.

NOTE 1:

a. On the initial table load it is mandatory that the first input for the table be coded with XXX as the Warehouse Location Designator with a valid character in the Stock Location Group field. This coding is used as the default Stock Location Group Code. If none of the positions of the Warehouse Location Designator being compared are found on the table, the Stock Location Group Code assigned to Warehouse Designator XXX will be selected.

b. This field may be loaded in one of three formats (see figure 1 for sample table load):

(1) AXX (A is any alpha) represents a Warehouse Area grouping and can be used to group several Warehouse Location Designators by Area when all other elements to be loaded to the table are the same except the Station (2nd and 3rd positions) of the Warehouse Location Designator.

(2) ANX (N is any number) represents a grouping by Warehouse Area and the first position of the Station. This format is used when all the other elements

to be loaded to the table are the same within this grouping. This format can be used in conjunction with AXX format to extract a Station Warehouse Area.

(3) ANN represents a grouping by Warehouse Area and a specific station (2nd and 3rd positions) of the Warehouse Location Designator. This format can be Location Designator from either of the above groupings.

NOTE 2: Action Code D will delete an item from the table. Action Code A will add a new item to the table. Action Code EC will allow changes to the Stock Location Group Code or Sequence Option Codes for an item already on the table.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL (Stock Location Group Table)	Probable Cause: Computer file limit has been filled to capacity. The table has a maximum capacity of 157 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
RECORD ON FILE (Stock Location Group Table)	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to the next transaction.
MRO BATCHING FACTOR INVALID (Table of Controls, Constants and Options)	Probable Cause: a. Twice the total of the maximum multilines in Batch 1 is less than the maximum total lines in Batch 1. b. The total of the overflow lines in Batch 1 is greater than the maximum multilines in Batch 1. c. Twice the total of the maximum multilines in Batch 2 is less than the maximum total lines in Batch 2. d. Total of the overflow lines in Batch 2 is greater than the maximum multilines in Batch 2. Action: a. Review transaction for possible input error. The maximum total lines in Batch 1 cannot be greater than twice the total of the maximum multilines in Batch 1.

ERROR MESSAGE	CAUSE/ACTION
	b. Review transaction for possible input error. The total of the overflow lines in Batch 1 cannot be greater than the maximum multilines in Batch 1.
	c. Review transaction for possible input error. The maximum total lines in Batch 2 cannot be greater than twice the total of the maximum multilines in Batch 2.
	d. Review transaction for possible input error. The total of the overflow lines in Batch 2 cannot be greater than the maximum multilines in Batch 2.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

Figure 1

Sample Location Data for Loading to Table 4, Part 2

LOC	GRP	SEQ	SEQ	ACB	LEV	SORT	ACB
E03-09	6	1	4	8		DEHJ	Y
E10	6	1	4	8		DEHJ	Y
E21-26	A	4	3	7		DEHJ	Y
E34 & 36	A	4	3	7		DEHJ	Y
E32	A	4	3	7		DEHJ	Y
E35	A	4	3	7		DEHJ	Y
E40	B	4	3	7		DEHJ	Y
E47-49	B	4	3	7		DEHJ	Y
E51	D	2	3	6		DEHJ	Y
E53-57	D	3	3	6		DEHJ	Y

Sample Load of Table 4, Part 2

LOC	GRP	SEQ	SEQ	ACB	LEV	SORT	ACB
E0X	6	1	4	8		DEHJ	Y
E1X	6	1	4	8		DEHJ	Y
E2X	A	4	3	7		DEHJ	Y
E3X	A	4	3	7		DEHJ	Y
E4X	B	4	3	7		DEHJ	Y
E5X	D	3	3	6		DEHJ	Y
E51	D	2	3	6		DEHJ	Y

or

EXX	6	1	4	8		DEHJ	Y
E2X	A	4	3	7		DEHJ	Y
E3X	A	4	3	7		DEHJ	Y
E4X	B	4	3	7		DEHJ	Y
E5X	D	3	3	6		DEHJ	Y
E51	D	2	3	6		DEHJ	Y

```
 TABLE 04   PART 1    CONTROLS AND CONSTANTS          DATE01.03.86.003  PAGE 1
ACTION
     ADDRESS   DEP NEXT-SU DOC-FACTORS MAPAD  LOGAIR QUICK MRO PL CHUTE MX CHUTE
  DEPOT   PDO  ID  NUMBER  WEIGHT CUBE FF LOC  TERM  TERM  VOL CAPACITY CAPACITY
 N46086 SZ3028  K  3650031  40000 2400 2 3 1   CBA        20000  0005     0007
                DICOM F78    MECH OTHER PRI PDT PRT  RET EXT INV SERV AWARE
 SPW WHS ZB- ZEN  COM  IND CYC CLR  CLR  OPT OPT SUP  ADD BNK CON IND   IND
  3   3   8   1   N    Y       3    2    B   A        Y   Y   Y   Y     A
 MRO-REL SORT GRP FMS-DUP SU WT-CB MRO-QTY   PHONE NO      MIN $ SRC SRC
   INV   G/A  HAZ   IND    CUTOFF  OVERRIDE DEPOT DPDO      COST *Q* *H*
    N     Y   N     N  40000 2500   8    7762413 7726438  00250  N   N
                *MOFAST EXCLUSION DATA*       GEO              HAZARDOUS
 IPG        LOCATION GROUP                 AREA  CODES     *TYPE CARGO CODES*
                                                        BCD
                    *HAZARDOUS STORAGE COMPATABILITY CODES*

 A2


   ENTER "C" TO CHANGE PRESS ENTER TO SEE NEXT PAGE.
```

APPENDIX B-66

FMS TRANSCEIVING/COUNTRY TABLE
PART E
TABLE 05

1. PURPOSE

This table is used to indicate countries capable of receiving FMS Notice of Availability (NOA) by AUTODIN and the corresponding communications routing. It is also used to provide the in-the-clear country name.

2. REFERENCES

a. Appendix B-53, FMS Notice of Availability (NOA) Key Document.

b. Appendix B-54, FMS Notice of Availability (NOA) Detail Document Entries.

c. Appendix D-29, Part E, FMS Country Code Table.

d. Appendix D-132, NOA Process.

3. CRT INITIALIZATION

Key in $$UWSR05 and depress the ENTER key.

4. DATA ELEMENTS

a. Table limit - 148 entries.

b. The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D (delete) or A (add). b. Alpha D/A only. c. ACTION CODE INVALID - REENTER.
Country Code	2	A/N	a. Enter desired country code (appendix A-19). b. Alpha/alpha, alpha/numeric, no blanks. c. COUNTRY CODE INVALID - REENTER.

FIELD LEGEND	NO OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Country Name	30	A	a. Enter clear text country name (appendix A-19). b. Action Code A - Alpha, not all blank; Action Code D - blank. c. COUNTRY NAME INVALID.
Service Code (Occurs up to 5 times within each country code) (see note)	1	A	a. Enter B, P, D, K, T or blank. b. Alpha or blank. If alpha, must have corresponding COMMRI. c. SERVICE CODE INVALID.
Communication Routing Indicator (occurs on a 1 to 1 basis with Service Code) (See note)	7	A/N	a. Enter applicable code (DoD 4140.17 Supplement 2) b. Alpha/numeric or blank. Not blank if Service Code is filled. c. N/A
Agency Name and Office Address (occurs once on the table)	30	A/N	a. Enter the address of the submitting office. b. Alpha/numeric c. AGY-OFC ADRS INVALID.

NOTE: Separate entries are required for each service code and corresponding communication routing.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Entry exceeded table capacity, maximum number of entries is 148. Action: A delete (D) action must be input to reduce the file before an add (A) action can be accomplished.
RECORD ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Proceed to the next transaction.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT ON FILE	Probable Cause: A delete (D) action was made with a country code which did not match an existing record. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

AREA SHIPPING CYCLE TABLE
PART F
TABLE 06

1. PURPOSE

This table is used for the establishment of:

a. The depot option for selecting the number of working days the Document Release Data (DRD) precedes the Planned Date to Transportation (PDT) for Location Group Code X and Location Group Codes other than X.

b. A table containing all of the days of the year (Julian date) including the first 90 days of the following year which are considered to be a PDT for the depot concerned. For this application, a PDT is defined as any day of the year when IPG III MROs will be offered to transportation and may include Saturdays, Sundays and Holidays at the option of the depot.

2. REFERENCES

a. Appendix A-97, Geographical and Subarea Codes.

b. Appendix D-29, Part F.

3. CRT INITIALIZATION

a. Key in $$UWSR06. Depress the ENTER key.

b. The first panel will display the option to update or inquire the Table. Enter U to update or I to inquire. If Inquiry is for other than the first day of the year, also enter the Julian date. Depress the ENTER key.

c. If a U is entered, the next two panels will display the table controls. This control panel is used for the:

(1) Establishment of the year.

(2) Establishment of the number of days the DRD precedes the PDT for Location Group Codes other than X.

(3) Establishment of the number of days the DRD precedes the PDT for Location Group Code X.

(4) Establishment of regular non-workdays.

(5) Establishment of other non-workdays, e.g., holidays.

(6) Establishment of the day or days of the week for which workload for a particular Geographical Area is to be processed.

d. If an I is entered, the first panel displayed will be the first 19 days of the year established. If an I and the Julian date is entered, the first panel will be the one containing the date entered. Depressing the ENTER key will display succeeding days of the year until the last panel is reached.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

First Control Panel:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
New Year Option	1	A	a. Enter Y if a new year is to be established or N if not. Mandatory entry. b. Alpha Y or N. c. YEAR CODE INV.
Year	4	N	a. Enter year to be established, e.g., 1980. This entry will establish the calendar for each day of the year plus the first 90 days of following year. Mandatory entry if Y entered in new year option above. b. Numeric, or blank. c. YEAR INV.
Days DRD to PDT, LGC Other Than X	1	N	a. Enter the number of working days by which the DRD should precede the PDT in Stock Location Group Codes other than X. See note 1. b. Numeric 1 through 5 only. c. DRD DAYS INN
Number of Days from DRD to PDT, LGC X Only	1	N	a. Enter the number of working days by which the DRD should precede the PDT in Stock Location Group Code X only. See note 1. b. Numeric 1 through 5 only. c. AREA X DAYS INV.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Regular Non-Workday Indicator	1	A	a. Establish regular non-workdays by entering N under the appropriate day(s) of the week. These days will be flagged by an asterisk (*). b. Alpha N or blanks. c. NON WK DAYS INV.
Other Non-Workday Option	1	A	a. Enter N if establishment of other non-workdays (e.g., holidays) is desired. Enter W if an established other non-workday is to be changed to a workday. b. Alpha N or W. c. OTHER CD INV.
Other Non-Workdays	5	N	a. If an N is entered in above option, enter Julian date of those days to be considered other non-workdays. Maximum 15 entries, days flagged by an asterisk (*). If these days are already established and require change to a workday, enter W in above option and enter day(s) to be changed. b. Numeric. c. OTHER YYDDD INV.
Day of the Week Indicator	1	A	a. Enter an X under the Geographical Area Code and opposite the day of the week for which workload is to be processed. Enter an R to Remove a Previously established Days Workload. See note 2. b. Alpha X or R c. SHIP DAY INV.

NOTE 1: The number of days by which the DRD precedes the PDT may be changed by Entering the desired number of days and depressing the ENTER key.

NOTE 2: Geographical Area Codes are Locally assigned in accordance with appendix A-97 and are limited to 35 areas (A through Z, 1 through 9).

5. PROCESSING OTHER VIOLATIONS

Not applicable.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

TARIFF NUMBER CROSS-REFERENCE TABLE AND DEPOT IDENTIFICATION TABLE
PART G
TABLE 07

1. PURPOSE

a. Tariff Number Cross-Reference Table

(1) This table is used in conjunction with Freight Description File Transactions originating from entry of DICs ZVK and ZVL. Tariff Identification Codes noted in field positions 16-17 (DIC ZVK) or field positions 17-18 (DIC ZVL) which match this table are converted to the in-the-clear tariff number prior to accessing the Freight Description File. Table limit - 50 entries.

(2) Only tariffs which require special commodity descriptions are to be assigned to this table. Depots will develop their own two-position tariff identification code for each tariff added to the file.

b. Depot Identification File

This table establishes a Depot Identification Code for use when processing transactions associated with updating the Freight Description File. It is mandatory that depots enter their applicable codes into this table.

2. REFERENCES

a. Appendix B-149, Freight Description - NMFC Data Entry Format.

b. Appendix B-150, Freight Description - NIIN Data Entry Format.

c. Appendix D-29, Part G.

3. CRT INITIALIZATION

a. Key in $$UWSR07. Depress the ENTER key.

b. Both tables will appear on the same panel.

4. DATA ELEMENTS

a. The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Tariff Identification	2	A/N	a. Enter locally developed number. b. Alpha/numeric, no blanks. c. TARIFF IDENT INVALID - REENTER.
Tariff Number	10	A/N	a. Enter the in-the-clear tariff number associated with the Tariff Identification Number. Enter data from left to right. Leave unused positions blank. b. Alpha/numeric, not all blanks. c. TARIFF NO. INVALID - REENTER.
Action Code	2	A	a. Enter D - Delete, A - Add. b. Alpha D/A only. c. ACTION CODE INVALID - REENTER.

b. Depot Identification Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Depot Identification Code	1	A	a. Enter A - DDMP B - DDTC C - DCSC E - DESC M - DDMT R - DGSC U - DDOU b. Alpha A, B, C, E, M, R, U. c. DEPOT ID INVALID - REENTER.
Action Code	2	A	a. Enter C. b. Alpha C only. c. ACTION CODE INVALID - REENTER.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. The Tariff Number Cross-Reference Table has a maximum capacity of 50 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.

ERROR MESSAGE	CAUSE/ACTION
RECORD ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to next transaction.
RECORD NOT ON FILE	Probable Cause: The pertinent data field does not match an existing record. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of this display is desired, press the PRINT key and a copy panel will be printed.

APPENDIX B-66

TRANSPORTATION APPROPRIATION TABLE
PART H
TABLE 08

1. PURPOSE

This table is used to maintain transportation appropriation numbers and funds assigned to defense depots for movement of materiel. Table limit - 55 entries.

2. REFERENCE

Appendix D-29, Part H.

3. CRT INITIALIZATION

Key in $$UWSR08. Depress ENTER key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Transporation Appropriation Code	2	A/N	a. Enter appropriate code (appendix A-93). b. Alpha/numeric, no blanks. c. TRANS APP INVALID - REENTER.
Transportation Fund Citation	53	A/N	a. Enter complete fund citation from appendix A-93. Leave positions blank as spaces appear in appropriation. Leave unused positions blank. b. No validation. c. No error message.
Suballocation Amount	10	A/N	a. Enter suballocated amount in dollars and cents. Prefix zeros as required to fill field. If no funds are specifically suballocated for the appropriation, fill field with alpha Xs. b. Alpha (X only)/numeric. c. SUBAMT INVALID - REENTER.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter: D - Delete A - Add C - Change b. Alpha D/A/C only. c. ACTION INVALID - REENTER.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. Maximum capacity is 55 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
RECORD ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to next transaction.
RECORD NOT ON FILE	Probable Cause: The pertinent data field does not match an existing record. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

DATA BANK FSC TABLE
PART I
TABLE 09

1. PURPOSE

To establish and maintain the Prime Depot for each FSC on the Data Bank. Table limit - 492 entries.

2. REFERENCES

a. Appendix A-69.

b. Appendix D-29, Part I.

3. CRT INITIALIZATION

Key in $$UWSR09. Depress ENTER key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Local Depot	1	A	a. Enter: A - DDMP B - DDTC C - DCSC E - DESC M - DDMT R - DGSC U - DDOU b. Alpha A, B, C, E, M, R or U only. c. LOCAL DEP INVALID.
Federal Supply Class	4	N	a. Enter FSC. b. Numeric, no blanks. c. FSC INVALID.
Prime Depot	1	A	a. Enter second character of RIC of Prime Depot. b. Alpha, no blanks. c. PRIME DEPOT INVALID.
Action Code	2	A	a. Enter D - Delete and A - Add.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. The Data Bank FSC Table has a maximum capacity of 492 entries. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

COUNT CARD MATRIX TABLE
PART J
TABLE 10

1. PURPOSE

This table serves three purposes:

a. Establishment of a Matrix Table for batching and sequencing of count cards.

b. Establishment of Man-Hour Standards for Inventory Type Storage Codes.

c. Establishment of inventory acceptance options from $.00 to $800.00 for all DLA managers, any three non-DLA managers, and all other managers.

2. REFERENCES

a. Appendix A-89.

b. Appendix D-29, Part J.

3. CRT INITIALIZATION

Key in $$UWSR10. Depress the ENTER key. The first panel will display the Matrix Table. Depress the ENTER key again to display the second panel which will contain the man-hour standards and inventory acceptance options.

4. DATA ELEMENTS

a. The following fields of data are to be input through the remote (CRT) terminal for the establishment of a Matrix Table for batching and sequencing count cards.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Table Identification	1	A	a. Enter Matrix Table Identification. X is reserved to identify mechanized complex. Other alphas may be used. Maximum 10. b. Alpha only. c. TABLE ID INV.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Beginning Location	3	A/N	a. Enter beginning 3-digit Location Code for warehouse area (see note). b. First position alpha, last two positions numeric. c. LOC CODE INV.
Ending Location	3	A/N	a. Enter ending 3-digit Location Code immediately following beginning location entry. May be the same as beginning location if only one location desired (see note). b. First position alpha, equal to first position of beginning location. Last two positions, numeric. c. LOC CODE INV.
Action Code			a. Enter D to Delete or A to Add b. Alpha D or A only c. Action Code INV.

NOTE: A maximum of 12 Location Groups may be entered for each table identification. Locations 1 through 6 will be entered on the first line for each table. Locations 7 through 12 will be entered directly below locations 1 through 6.

b. The following fields of data are to be input for the establishment of Man-Hour Standards for Inventory Type Storage Codes:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Inventory Type Storage Code	1	A	a. Enter Inventory Type Storage Code. Leave blank if updating acceptance option. Code A - Warehouse Bulk/Rack Code B - Warehouse Bin Code C - Shed Bulk/Rack Code D - Open Storage Code X - Other Storage

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
			b. Alpha A, B, C, D and X only. c. STORAGE CD INV.
Man-Hour Standard	2	N	a. Enter appropriate Man-Hour Standards for each Inventory Storage Code. Leave blank if updating acceptance option. b. Numeric filled. c. MANHOURS INV.

c. The following fields of data are to be input for the establishment of Inventory Acceptance Options:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
DLA Manager Code (7 Occurrences)	1	A	a. Enter code indicating DLA Manager or leave blank. b. Alpha C, E, G, I, M, S or T. May be blank. c. DLA-MGR INV.
Non-DLA Manager Code (3 Occurrences)	1	A/N	a. Enter code indicating Non-DLA Manager or leave blank. b. Alpha/numeric other than C, E, G, I, M, S or T. May be blank. c. NON-DLA INV.
Other Manager Codes	1	A/N	a. Enter dollar sign ($). b. Special character $. c. OTHER MGR INV.
Acceptance Option	3	N	a. Enter Dollar Acceptance Option for each Manager code or leave blank. b. Numeric less than $800.00 or blank. c. ACCEPT OPT INV.
Action Codes	2	A	a. Enter: D - Delete or A to Add. b. Alpha D/A only. c. ACTION CODE INV.

5. PROCESSING OTHER VIOLATIONS

Not applicable

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

MOFAST TABLE AND CONTROL
PART K
TABLE 11

1. PURPOSE

a. Part 1 - Transit Time Table. This table supports the MOFAST System In-process file build, subsequent GBL preparation processes and the MILSTEP Intransit Data System (Intransit Data Card) in-process analysis of carrier performance. The table identifies the number of days required for delivery via each mode of transportation from a storage depot to a destination area identified by zones (Table 11, Part 4). Table limit - 576 entries.

b. Part 2 - Air Shipment Exemption Table. This table identifies SPLCs which represent areas that are exempt from air shipment. Shipments to these SPLC areas will, during the MOFAST process, be assigned Process Code SA and subsequently be assigned to a GBL. Table limit - 100 entries.

c. Part 3 - Table of Frozen Port Consignees. This table identifies consignees which have restricted water shipping because of ice bound port facilities. Shipments to these consignees will receive Process Code AC. This shipment unit will not be assigned to a GBL unless special entries are processed to change the planned method of shipment. Table limit - 100 entries.

d. Part 4 - Transit Zone Table. This table identifies SPLC or portions thereof which represent destination areas with common transit times. This table is used to access the appropriate Transit Time Table (part 1) by assignment of a Zone Code to a destination area by Standard Point Location Code (SPLC) or portions thereof. Table limit - 136 entries.

e. Part 5 - Dedicated Truck Table. Table entries represent destinations identified by local depot as eligible for Dedicated Truck Access. Destinations for all In-coming Material Release Orders will be matched against table. Matching Material Release Orders with issue Priority Designator (pos. 60-61) less than 09 will be downgraded to IPG 3 status. Material Release Order will be considered as IPG 3 for balance of process. Table limit - 10 entries.

2. REFERENCE

Appendix D-29, Part K.

3. CRT INITIALIZATION

a. Key in $$UWSR11.

b. Enter desired part number (1, 2, 3 or 4). Depress ENTER key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

a. Part 1, Transit Time Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Zone Code	1	A	a. Data position 1 - Enter one digit to identify applicable table. b. Must be alpha. c. ZONE CD INVALID.
Mode Code	1	A/N	a. Enter Mode Code, appendix A-17. b. Must be alpha/numeric. c. CODE CD INVALID.
Transit Time Code	1	A/N	a. Enter Transit Time Code, appendix A-109. b. Must be alpha/numeric. c. TRANS TIME INV.
Action Code	2	A	a. Enter EA (delete), EB (add), EC (change). b. Must be alpha EA/EB/EC c. ACTION CD INV.

b. Part 2, Air Shipment Exemption Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Standard Point Location Code Data Position Data Position	6 (1-2) (3-6)	N	a. Data position 1-2 - Enter two-digit SPLC to identify major shipping destination area. Data position 3-6 - Enter last four digits of SPLC to identify a shipping destination. Leave blank if not required. b. Position 1-2 - Numeric, no blanks. Position 3-6 - Numeric or blanks. c. SPLC INVALID - REENTER.
Action Code	2	A	a. Enter EA (delete), EB (add). b. Must be alpha EA/EB only. c. ACTION CD INV.

c. Part 3, Table of Frozen Port Consignees

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Consignee Code	6	A/N	a. Enter pertinent consignee code. b. Alpha/numeric, no blanks. c. CONSIGNEE INV.
Action Code	2	A	a. Enter EA (delete), EB (add). b. Must be alpha EA/EB only. c. ACTION CD INV.

d. Part 4, Transit Zone Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Standard Point Location Code	6	N	a. Data position 1-2 - Enter first two digits of SPLC to identify major shipping destination area. Data position 3-4 - Enter next two digits of SPLC to identify county (or its equivalent) as part of the area covered. Data positions 5-6 - Enter last two digits of SPLC to identify shipping destination in which the transit time varies from the general SPLC (first four positions). Leave blank if not applicable. b. Position 1-2 - Numeric, no blanks. Position 3-4 - Numeric, no blanks if specific location requires next two positions. Position 5-6 - Numeric or blank. c. SPLC INVALID.
Data Position	(1-2)		
Data Position	(3-4)		
Data Position	(5-6)		
Zone Code	1	A	a. Enter Zone Code locally developed to identify applicable Transit Table. b. Must be alpha. c. ZONE CODE INV.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter EA (delete), EB (add), EC (change). b. Must be EA/EB/EC only. c. ACTION CD INV.

e. Part 5, Dedicated Truck Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Destination Code	6	A/N	a. Destinations Identified as eligible for Dedicated Truck Process. b. Alpha/numeric, no blanks. c. DESTINATION INVALID.
Action Code	1	A	a. Enter A to Add, D to Delete. b. Alpha A and D only. c. ACTION CODE INVALID.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
PART NUMBER INVALID	Probable Cause: A part number other than 1, 2, 3 or 4 was entered. Action: Enter 1 to display part 1, 2 to display part 2, 3 to display part 3, or 4 to display part 4.
TABLE FULL	Probable Cause: Computer file limits have been filled to capacity. Part 1 has a maximum capacity of 576 entries. Part 2 and 3 each have a maximum capacity of 100 entries. Part 4 has a maximum capacity of 136 entries. Action: Based upon priorities, a delete (EA) action must be input to reduce the file and follow with an add (EB) action to add the desired record.
RECORD ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to next transaction.

ERROR MESSAGE	CAUSE/ACTION
REC NOT ON FILE	Probable Cause: Part 1 - Zone, Mode or Transit Time Code is not valid or does not match an existing record. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

MOFAST TABLE AND CONTROL
PART L
TABLE 12

1. PURPOSE

a. Part 1 - MOFAST Volume Destination Table. This table is used to identify shipment units which will be forwarded to volume shipping areas. Shipment unit records having DCRs which match this table will be flagged as a potential volume shipment. These shipment units can then be identified as such during MOFAST inquiry programs. Table Limit - 100 entries.

b. Part 2 - Mechanized Center Workload Report Parameters. This table identifies location group criteria used in formatting the F-177, MOFAST Mechanized Center Released Workload Schedule. Parameters will be used to establish report header categories and accumulate pertinent workload data to be presented in the report. Table Limit - eight parameters for each depot mechanized center. Each parameter will total 7 bytes.

2. REFERENCE

Appendix D-29, Part L.

3. CRT INITIALIZATION

Key in $$UWSR12. Depress ENTER key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

a. Part 1: MOFAST Volume Destination Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D - Delete, A - Add. b. Must be alpha D/A only. c. ACTION CODE INVALID - REENTER.
Destination AAC	6	A/N	a. Enter Destination AAC. b. Must be alpha/numeric. May have three preceding blanks for POEs. c. DESTINATION AAC INVALID - REENTER.

b. Part 2: Mechanized Center Workload Parameters

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D - Delete, A - Add. b. Must be alpha D/A only. c. ACTION CODE INVALID - REENTER.
Low Location Parameter	3	A/N	a. Enter location group code. b. Alpha/numeric, no blanks. c. STOCK LOCATION GROUP INVALID - REENTER.
High Location Parameter	3	A/N	a. Enter location group code. b. Alpha/numeric, no blanks. c. STOCK LOCATION GROUP CODE INVALID - REENTER.
Warehouse Area	1	A/N	a. Enter mechanized warehouse area code. b. Alpha (X only)/numeric, no blank. c. WAREHOUSE AREA INVALID - REENTER.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
PART NUMBER INVALID	Probable Cause: A part number other than 1 or 2 was entered. Action: Enter 1 to display part 1 or 2 to display part 2.
TABLE FULL	Probable Cause: Computer file limits have been filled to capacity. Part 1 has a maximum capacity of 100 entries. Part 2 has a maximum of 8 entries per mechanized area. Action: Based upon priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
RECORD ON FILE	Probable Cause: A record already exists for the pertinent control field. Action: Unnecessary to reenter data. Proceed to the next transaction.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT ON FILE	Probable Cause: Low Location Parameter, High Location Parameter, Report Category and/or Warehouse Area not valid data. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

ONE FREIGHT/ALL FREIGHT CONTROLS AND OPTIONS
PART M
TABLE 13

1. PURPOSE

a. Part 1 - Establish or delete controls and options to exempt MROs from One Freight/All Freight eligibility based on service code and IPG. Table limit - 24 entries.

b. Part 2 - Establish or delete controls and options to exempt MROs from One Freight/All Freight Eligibility based on Geographic Area. Table limit - 35 entries.

c. Part 3 - Establishes minimum weight for shipments to be eligible for One Freight/All Freight. Table limit - N/A.

d. Part 4 - Establish or delete exception minimum weights for One Freight/All Freight processing of high volume DCRs or consignees when the consignee is equal to the DCR. Table limit - 25 entries.

2. REFERENCE

Appendix D-29, Part M.

3. CRT INITIALIZATION

Key in $$UWSR13.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

a. Service Code and IPG Options

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter A (add/change), D (delete). b. Alpha A or D. c. ACTION CODE INVALID - REENTER.
Service Code	1	A/N	a. Enter Service Code (appendix A-5). b. Alpha/numeric, or blank. c. SERVICE CODE INVALID - REENTER

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
IPG 1 Exempt Indicator	1	A	a. Enter X if IPG 1 for Service Code. b. Alpha X when Service Code entered. c. IPG INDICATOR INVALID - REENTER.
IPG 2 Exempt Indicator	1	A	a. Enter X if IPG 2 for Service Code. b. Alpha X when Service Code entered in a above, or blank. c. IPG INDICATOR INVALID - REENTER.
IPG 3 Exempt Indicator	1	A	a. Enter X if IPG 3 for Service Code. b. Alpha X when Service Code entered in a above, or blank. c. IPG INDICATOR INVALID - REENTER.

b. Geographic Area Options

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter A (add), D (delete). b. Alpha A or D. c. ACTION CODE INVALID - REENTER.
Geographic Area Code	1	A/N	a. Enter X for Geographical Area Code to be designated exempt. b. Must be alpha X. c. GEO AREA INDICATOR INVALID - REENTER.

c. Minimum Weight Option

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter A (Add/Change). b. Alpha A. c. ACTION CODE INVALID - REENTER.
Minimum Weight	5	N	a. Enter desired minimum weight. b. Numeric, no blanks. c. ACTION CODE INVALID - REENTER.

d. DCR and Minimum Weight Options

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter A (add/change), D (delete). b. Alpha A or D. c. ACTION CODE INVALID - REENTER.
DCR or Consignee	6	A/N	a. Enter DCR or Consignee if the consignee is equal to the DCR. b. Alphanumeric, no blanks. c. DCR INVALID - REENTER.
Minimum Weight	5	N	a. Enter minimum weight for DCR. b. Numeric, no blanks. c. WEIGHT INVALID - REENTER.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limits have been filled to capacity. a. Service Code and IPG Options - Maximum 24 entries. b. Geographic Area Options - Maximum 35 entries. c. DCR and Minimum Weight Options - Maximum 25 entries. Action: Based upon priorities, a delete action must be input to reduce the file and follow with an add action to add the desired record.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT ON FILE	Probable Cause: An input transaction was made which was other than NOT VALID or did not match an existing record. Action: Review transaction for possible error input. Reenter valid data.

6. PRINT DISPLAY

If a facsimile of the display is desired, depress the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

SHIPMENT PLANNING TABLE
PART N
TABLE 14

1. PURPOSE

a. This table establishes eligibility parameters for MROs to automatically be assigned to the SEAVAN shipment planning process.

b. This is an optional entry at all DLA Depots.

2. REFERENCE

Appendix D-29, Part N.

3. CRT INITIALIZATION

Key in $$UWSR14. Depress ENTER key.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D - Delete, A-Add. b. Must be Alpha A/D only. c. ACTION INVALID.
Commodity Manager	1	A/N	a. Enter Commodity Manager to be included in the SEAVAN Process (limit 36 entries). b. Alpha/numeric or blank. c. COM MGR INVALID.
Location Group Code	1	A/N	a. Enter warehouse location group code to be considered for SEAVAN (limit 36 entries). b. Alpha/numeric or blank. c. LOC GRP INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Service Code by	2	A/N	a. Enter service assignment code in first position to designate SEAVAN eligibility for IPG I and II shipments to eligible destinations. Enter applicable IPG option code in second position as follows: (limit 26 entries). 1 - If IPG I MROs are elibible. 2 - If IPG II MROs are elibible. 3 - If IPG I and II MROs are eligible. b. Alpha/numeric (first position). Numeric 1, 2 or 3 (second posi- c. SVC-IPG INVALID.
Weight	3	N	a. Enter minimum MRO weight to be considered for SEAVAN; zero fill high order positions. b. Numeric or blank. c. WEIGHT INVALID.
Cube	3	N	a. Enter minimum MRO cube to be considered for SEAVAN. Zero fill high order positions. b. Numeric or blank. c. CUBE INVALID.

5. PROCESSING OTHER VIOLATIONS

Not applicable.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and and copy of the panel will be printed.

APPENDIX B-66

POD HAZARDOUS POE CROSS-REFERENCE TABLE
PART O
TABLE 15

1. PURPOSE

a. This table is used to identify specific POD/POE relationships for overseas shipment of hazardous materiel which differs from the POE established in the Consignee Address record.

b. This table should be loaded to be:

(1) In agreement with paragraph N-5 of DoD 4500.32-R, Volume I.

(2) Identify alternate POEs for hazardous shipments restricted from consignment through POE 104 (WRAFB CCP).

c. The table is accessed during the POD/POE address selection processes as it applies to overseas shipments of hazardous materiel. The table is accessed by the consignee POD from the MOWASP Address File. If a match is made, the POE from the table will be perpetuated into subsequent MOWASP documentation and processing actions. If a match is not made, the POE from the Consignee Address record will be utilized.

2. REFERENCE

Appendix D-29, Part O.

3. CRT INITIALIZATION

Key in $$UWSR15.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	2	A	a. Enter D (delete), A (add), C (change). b. Must be alpha D/A/C only. c. ACTION INVALID.
POD	3	A/N	a. Enter POD code. b. Alpha/numeric, no blanks. c. POD INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
POE	3	A/N	a. Enter POE code. b. Alpha/numeric, no blanks. c. POE INVALID.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
RECORD ON FILE	Probable Cause: A record already exists for the POD entered. Action: Review existing record. If correct, proceed to next transaction; if incorrect, reenter correct data using a change (C) action code.
REC NOT ON FILE	Probable Cause: Input is attempting to delete (D) or change (C) a record that is not on file. Action: Reenter data using an add (A) action code.
TABLE FULL	Probable Cause: Computer file limits (maximum 105 entries) have been filled to capacity. Action: Based upon priorities, a delete action must be input to reduce the file and follow with an add action to add the desired record.

6. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key and a copy of the panel will be printed.

APPENDIX B-66

MASS CANCELLATION ALERT PARAMETERS
PART P
TABLE 16

1. PURPOSE

To suspend processing MROs which are candidates for mass cancellation actions.

a. Mass cancellation notification is forwarded to shipping activities in possession of applicable MROs via nonmechanical means (i.e., letter, TWX, etc.). Depot personnel are required to identify and flag the MRO candidates for cancellation by input of appropriate parameters to this table. A cancellation notification (DIC AC7) for each MRO will subsequently be transceived by the ICP to effect the cancellation.

b. MRO cancellation candidates may be flagged by a single element (i.e., activity address) or any combination of specified elements. Extreme care should be exercised to assess consequences when using combinations of elements. ANMCS/NMCS/999 and IPG exclusions will be valid only in conjunction with other entered elements.

c. In addition to the MROs in process being flagged for mass cancellation, all qualifying incoming MROs will receive the mass cancellation flag. All MROs will remain flagged until:

(1) An AM_ document modifier with a 555 RDD is received. The cancellation flag will be removed from the specific MRO.

(2) The parameters which orginally caused the cancellation flag are removed from this table.

2. REFERENCES

a. Appendix D-210.

b. Appendix D-211.

3. CRT INITIALIZATION

Key in $$UWSR16 and depress the ENTER key. The option table containing current data will appear on the screen. Additional displays, if more than one screen is necessary to display all data, will appear each time the ENTER key is depressed. The update entry format appears at the bottom of each screen and follows the format of table entries.

4. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter D (delete) or A (add). b. Must be alpha D/A, no blanks. c. ACTION CODE INVALID - REENTER.
Line Number	3	N	a. Enter the table line number to be deleted. If the entry is an addition, leave blank. b. Numeric, 1, 2 or 3 positions (less than 101) or blank. c. LINE NO INVALID - REENTER.
Consignee	6	A/N	a. Enter ultimate consignee. b. Must be 6 positions alpha/numeric or may be blank. c. CONSIGNEE CODE INVALID - REENTER.
Country	2	A	a. Enter Country code. b. Must be 2 positions alpha or may be blank. c. COUNTRY CODE - REENTER.
Project	3	A/N	a. Enter special project code. b. Alpha/numeric 3 positions or may be blank. c. PROJECT CODE INVALID - REENTER.
Service	1	A/N	a. Enter service assignment code. b. Alpha/numeric 1 position or may be blank. c. SERVICE CODE INVALID - REENTER.
Stock Number	13	A/N	a. Enter 2 position Federal Stock Group, 4 position Federal Stock Class or 13 position National Stock Number/Part Number. b. Must be 2, 4 or more for alpha/numeric. c. STOCK NUMBER INVALID - REENTER
IPG	3	N	a. Enter 1 in first position for IPG I, 2 in second position for IPG II and/or 3 in third position for IPG III. Leave appropriate positions blank for IPGs to be suspended.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
			b. First position 1 or blank, 2nd position 2 or blank, 3rd position 3 or blank. Maximum of 2 IPGs may be entered. c. IPG INVALID - REENTER.
ANMCS/NMCS Exclusion	1	A	a. Enter X if ANMCS/NMCS/999 MROs are not to be flagged for cancellation. b. Must be alpha X or blank. c. ANMCS/NMCS EXCL INVALID - REENTER.
Cutoff Date, After	4	N	a. Enter suspense cutoff date, after. b. Must be 4 positions numeric or blank. c. INVALID CUTOFF AFTER - REENTER.
Cutoff Date, Before	4	N	a. Enter suspense cutoff date, before. b. Must be 4 positions numeric or blank. c. INVALID CUTOFF BEFORE - REENTER.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Number of table exceeds 90. Action: Review the table for unnecesary/duplicate entries and delete them accordingly with Action Code D.

APPENDIX B-66

SMALL PARCEL CARRIER TABLE
PART Q
TABLE 17

1. PURPOSE

a. Part 1 - Weight and Mode Table. This table is used to identify the mode of shipment code (appendix A-17) and to establish the maximum shipment unit weight for each small parcel carrier identified in the Carrier Selection Table. Table limit is 64 entries.

b. Part 2 - Small Parcel Carrier Selection Table. This table provides the capability to designate the preferred carrier for ANMCS/NMCS/999, IPG I, IPG II and IPG III small parcel shipments. Small parcel carrier codes established in this table must be maintained in the DoDAAD in accordance with appendices B-117 or B-126. Table limit is 32 entries.

2. REFERENCES

a. Chapter 4, Issue Transactions.

b. Chapter 60, Planning and Effecting Shipping Action.

c. Appendix A-17, Mode of Shipment Codes.

d. Appendix B-117, Activity Address File Mass Update.

e. Appendix B-126, Activity Address Local Data Change.

f. Appendix D-29, Part Q, Small Parcel Carrier Table.

g. Appendix D-172, MOWASP Mode of Shipment Selection.

3. CRT INITIALIZATION

a. Key in $$UWSR17.

b. Enter desired Part Number (1 or 2).

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

a. Part 1, Weight and Mode Table.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter D to delete, A to add. b. Must be D or A (see note 3). c. INVALID ACTION CODE
Carrier Name	6	A/N	a. Enter locally developed carrier name. Leave unused positions blank (see note 2). b. Alpha/numeric, mandatory entry. c. NO CARRIER NAME ENTERED.
Weight	3	N	a. Enter the maximum SU weight for this carrier. Zero fill unused positions. b. Numeric, mandatory entry. c. WEIGHT INVALID.
Mode Code	1	A/N	a. Enter applicable mode code (appendix A-17). b. Alpha/numeric, mandatory entry for all carriers except USPS. Leave blank if USPS. c. MODE CODE INVALID

b. Part 2, Small Parcel Carrier Selection Table

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter D to delete, A to add, C to change. b. Must be D, A or C. c. INVALID ACTION CODE.
Small Parcel Carrier Code	1	A/N	a. Enter the desired code to be assigned to this carrier configuration (see note 1). b. Alpha/numeric (alpha D and X and numeric 0 and 9 are not available for use). c. CARRIER CODE INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
ANMCS/NMCS/999	6	A/N	a. Enter locally developed name of carrier to be assigned to ANMCS/NMCS/999 shipments. leave unused positions blank. b. Alpha/numeric or blank (see note 2). c. INVALID CARRIER NAME.
IPG-1	6	A/N	a. Enter locally developed name of carrier to be assigned to IPG-1 shipments. Leave unused positions blank. b. Alpha/numeric or blank (see note 2). c. INVALID CARRIER NAME.
IPG-2	6	A/N	a. Enter locally developed name of carrier to be assigned to IPG-2 shipments. Leave unused positions blank. b. Alpha/numeric or blank (see note 2). c. INVALID CARRIER NAME.
IPG-3	6	A/N	a. Enter locally developed name of carrier to be assigned to IPG-3 shipments. Leave unused positions blank. b. Alpha/numeric or blank (see note 2). c. INVALID CARRIER NAME.

NOTE 1: Application of this code is maintained in the DoDAAD in accordance with appendices D-117 or B-126. Updating the Address File with this code will result in the printing of the designated carrier name on all MROs falling within the maximum weight limits established in the Weight and Mode Table (part 1 of this table). Small parcel shipments to uncoded consignees or DCRs will be automatically planned for USPS.

NOTE 2: Carrier name, mode (except USPS) and maximum weight must be established in part 1 of this table prior to being valid in part 2. USPS will be the standard name for the United States Postal Service. All other carrier names may be locally developed. Carrier name fields which are left blank will be interpreted as USPS.

NOTE 3: Delete actions initated in part 1 will cause the removal of the applicable carrier from part 2 as well.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
TABLE FULL	Probable Cause: Computer file limit has been filled to capacity. Table limits are 64 for part 1 and 32 for part 2. Action: Based on priorities, a delete (D) action must be input to reduce the file and follow with an add (A) action to add the desired record.
RECORD ON FILE	Probable Cause: Part 1 - A carrier name already exists for the name entered. Part 2 - Carrier code entered matches an existing record. Action: Part 1 - Unnecessary to reenter data. Part 2 - Assign a different carrier code.
NOT IN PART 1	Probable Cause: The carrier name entered in part 2 has not been established in part 1. Action: Establish the carrier name, mode and weight in part 1.
RECORD NOT ON FILE	Probable Cause: A delete action was entered against a record that is not on file. Action: Review transaction for possible error input. Reenter valid data.
DUPLICATE GROUPING SEE CODE __	Probable Cause: The carrier grouping entered is already established under the carrier code identified in the error message. Action: Review input for possible error. If no error is detected, entry is not required.
INVALID OPTION	Probable Cause: Part number entered is other than 1 or 2. Action: Reenter correct part number.
BAD RETURN FROM UWSR010A __	Probable Cause: Error caused by other than operator input. Action: Record error and notify Data Systems.

ERROR MESSAGE	CAUSE/ACTION
DELETION DENIED-WOULD CAUSE DUPLICATE GROUPING-SEE CODES__	Probable Cause: The delete action being attempted in part 1 will result in a duplicate grouping in part 2. Action: Review the carrier codes identified in the error message and update part 2 in a manner which will result in two distinct carrier groupings prior to attempting a delete in part 1. If one of the carrier codes is deleted in its entirety, action must be taken to enter the remaining carrier code in those address records which contained the deleted code.
USPS ENTRY NOT REQUIRED	Probable Cause: The carrier names being established in part 2 are blank or USPS. Action: All uncoded consignee addresses default to USPS, therefore; USPS entries are not required or accepted.

APPENDIX B-66

DEPOT MRO PROCESSING TIME ANALYSIS
PART S
TABLE 19

1. PURPOSE

a. This table serves four purposes. Part 1 includes:

(1) Establishment of Report options for identifying which parts of the F-61 Report are required or desired. Parts 1, 2 and 3, are mandatory entries. The Report Option occurs thirteen times on the table.

(2) Establishment of Mode of Shipment to Mode Group relationship. A Mode of Shipment Code (appendix A-17) can only be assigned to one Mode Group. Mode of Shipment Codes V, W, X, Y, Z, 2, 3 and 9, are excluded. Mode assignment occurs on the table twenty-six times (once for each Mode of Shipment Code, EXCEPT V, W, X, Y, Z, 2, 3 and 9).

(3) Establishment of Mode Group Nomenclatures for each Mode Group (i.e., Air, Rail, Less than Truckload, Freight Forwarder, Truckload, etc.). Mode Groups are a numeric entry (1-9, inclusive), so they occur nine times on the table.

b. Part 2 includes:

Establishment of Transit Standards for each Geographic Area and Mode Groups. Geographic Area assignment is A-Z and 1-9, inclusive. Geographic Area Standard times occur thirty-five times on the table (once for each Geographic Area code).

2. REFERENCE

Appendix D-33.

3. CRT INITIALIZATION

a. Key in $$UWSR19.

b. Enter desired part number (1 or 2). Depress ENTER key.

4. DATA ELEMENTS, PART 1

a. The following field of data is required via the remote (CRT) terminal for F-61 Report options:

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Report Option	1	A	a. Enter an X for each of the 13 fields displayed if the report part is desired. Parts 1-3 are mandatory entries. b. Must be an X or blank. c. Report Option Invalid.

b. The following field of data is required via CRT for the Mode Group assignment for each of the Mode of Shipment codes A-U and 4-8, as displayed.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Mode Group	1	N	a. Enter one of the locally assigned numeric Mode Groups (1-9) for each Mode of Shipment displayed. No Mode Group is required if the Mode of Shipment is not applicable at the local depot. A Mode Group can be assigned more than one Mode of Shipment, BUT a Mode of Shipment is restricted to one Mode Group. b. Must be numeric (0-9).

c. The following field of data is required via CRT for the establishment of nomenclature to the nine Mode Groups displayed.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Mode Group Nomenclature	20	A/N	a. Enter a nomenclature for each of the nine Mode Groups displayed. The nomenclature will identify the Mode Group (i.e., Air, Rail, LTL, etc.). b. Must be alpha/numeric.
Action Code	1	A	a. Enter C for an add, change delete. b. Must be alpha C only. c. Action code invalid.

5. DATA ELEMENTS, PART 2

The following fields of data are required via the remote (CRT) terminal for the establishment of Geographic Area, Transportation Time, Bank Hold Time, Storage Hold Time, Transportation Processing Time, and Mode Group Intransit Times for each of the Geographic Area Codes (A-Z, 1-9, inclusive) displayed.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Geo. Area Transportation Time (GATT)	2	N	a. Enter the average number of days an MRO is in process from the time it is offered to Transportation until it is received by the consignee. A separate entry is required for each of the Geographic Areas displayed. b. Must be numeric.
Bank Hold Time Standard	2	N	a. Enter the number of days an MRO will be on hold in the bank for each of the Geographic Areas displayed. b. Must be numeric.
Storage Hold Time Standard	2	N	a. Enter the number of days an MRO will be in process in Storage before it is offered to Transportation. A separate entry is required for each of the Geographic Areas displayed. b. Must be numeric.
Transportation Hold Time Standard	2	N	a. Enter the number of days an MRO is in process in Transportation before Shipment is made by the depot. A separate entry is required for each of the Geographic Areas displayed. b. Must be numeric.
Intransit Standard	2	N	a. Enter the number of days an MRO is intransit, from the day shipped by the depot until it is received by the consignee. A separate entry is required for each of the

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FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
			nine Mode Groups and Geographic Areas displayed. b. Must be numeric.
Action Code	1	A	a. Enter C for add, change or delete. b. Must be alpha C only. c. ACTION CODE INVALID.

NOTE: The total processing time for an MRO should not exceed the established Standard processing time of:

AIR	OTHER THAN AIR
IPG I - 4 Days	IPG I - 14 Days
IPG II - 8 Days	IPG II - 15 Days
	IPG III - 21 Days

NOTE: To exit from parts 1 or 2 Menu Back to the $$UWSR19 Menu, after action has been completed, depress ENTER key.

6. PROCESSING OTHER VIOLATIONS.

ERROR MESSAGE	CAUSE/ACTION
PART NUMBER INVALID	Probable cause: A report part number other than 1 or 2 was entered. Action: Enter a 1 to display part 1; enter a 2 to display part 2.

7. PRINT DISPLAY

If a facsimile of the display is desired, press the PRINT key, and a copy panel will be produced.

APPENDIX B-66

ZIP/ZONE CROSS-REFERENCE TABLE
PART T
TABLE 20

1. PURPOSE

This table provides individual depots the capability to establish/maintain their respective ZIP Code to Zone Code relationships. The table is utilized by the Address File Maintenance Process for automatic Zone Code assignment.

2. REFERENCES

a. Appendix D-29, Part T.

b. Appendix D-96.

3. CRT INITIALIZATION

Key in $$UWSR20 and depress the ENTER key. The table containing current data will appear on the screen. Additional displays, if more than one screen is necessary to display all data, will appear each time the ENTER key is depressed. The update entry format appears at the bottom of each screen.

4. DATA ELEMENTS

The following fields of data are to be input through the remote (CRT) terminal.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
ZIP (LOW)	3	N	a. Enter 1st 3 pos. of ZIP Code (see note 1). b. 3 position numeric. Mandatory entry. c. ZIP CODE/INVALID.
ZIP (HIGH)	3	N	a. Enter 1st 3 pos. of ZIP Code (see note 1 and 2). b. 3 pos. Numeric or blank. Entered value must be greater than ZIP (LOW). c. ZIP RANGE INVALID.
ZONE	1	N	a. 1 position numeric (1-9) or blank. b. Mandatory entry when Action Code = A. c. ZONE CODE INVALID.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
ACTION CODE	1	A	a. Enter A - Add, D - Delete. b. Must be A or D only. c. ACTION CODE INVALID.

NOTE 1: ZIP (LOW) and ZIP (HIGH) fields are separated by a hyphen on the display. To update an individual ZIP enter data in the ZIP (LOW) field and skip the ZIP (HIGH) field. To update a range of ZIP Codes enter data in both ZIP (LOW) and ZIP (HIGH) fields.

NOTE 2: If data is inadvertenly entered in the ZIP (HIGH) field, position the cursor to the first position of the ZIP (HIGH) field and depress the END OF FILE (EOF) key to delete the erroneous data.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
ENTRY NOT ON FILE	Probable Cause: Input is attempting to delete a ZIP Code or a range of ZIP Codes that are not on file. Action: Verify input and reenter corrected data.
DUPLICATE ENTRY	Probable Cause: Input is attempting to establish a ZIP Code(s) and Zone Code relationship and one of the following conditions exist: a. The input ZIP has previously been established or, b. The input ZIP range has partially or totally been previously established. Action: A successful delete action must be accomplished for the previously established ZIP Code(s) prior to establishing a new ZIP to ZONE relationship.
BAD RETURN FROM	Probable Cause: Error caused by other than operator input. Action: Record error and notify Data Systems.

APPENDIX B-66

PACKING LOCATION ASSIGNMENT TABLE
PART U
TABLE 21

1. PURPOSE

a. This table is used to assign specific Packing Locations for all Warehouse Locations in which the packing function is accomplished in an area other than the selection. The Packing Location can be affected by whether the MRO/DRO is a Single Line Shipment Unit (S/L) or a Multi-Line Shipment Unit (M/L) shipped by Parcel Post or Freight. Parcel Post Mode assignment of a P is for Mode Codes G, H, 6, or 7. Freight Mode assignment of an F is for all Mode Codes other than G, H, 6, or 7.

b. If the Packing function is accomplished in the same area as the selection, then the location need not be entered in this table.

c. Assignment of a Packing Location is required by the Automated Special Purpose Data (SPD) Counts program, if the correct work centers are to receive credits for packing production accomplished.

2. REFERENCES

a. Appendix D-4, On-Line Materiel Release Order Preparation.

b. Appendix D-98, Shipment Unit and Documentation Process.

c. Appendix D-193, Seavan Shipment Documentation.

3. CRT INITIALIZATION

Key in $$UWSR21. Depress the ENTER key.

4. DATA ELEMENTS

a. Table Limit - 800 entries.

b. The following fields of data are to be input through the Remote (CRT) Terminal.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Action Code	1	A	a. Enter: A - addition, C - change, D - deletion, I - inquiry. b. Must be A, C, D or I. c. ACTION CODE INVALID.

NOTE: If an I is entered in conjunction with the Pick Location and Mode, the screen will display the desired information and eliminate the scrolling of multiple screens.

FIELD LEGEND	NO. OF POS.	TYPE	a. EXPLANATION/INSTRUCTIONS b. VALIDATION c. ERROR MESSAGE
Pick Location	3	A/N	a. Enter the first three positions of the Warehouse Location Code where a shipment is selected/picked. b. First position must be alpha. Second and third positions must be numeric. c. PICK LOCATION INVALID.
Shipment Mode Code	1	A	a. Enter a Mode Code of F (Freight) or P (Parcel Post). Possibility of one entry for each Mode entered. b. Must be an F or a P. c. MODE CODE INVALID.
Pack Location (Single Line)	3	A/N	a. Enter the first three positions of the Warehouse Location Code where the Pack function will take place if it is a Single Line Shipment. b. First position must be alpha. Second and third positions must be numeric. c. PACK LOCATION INVALID.
Pack Location (Multi Line)	3	A/N	a. Enter the first three positions of the Warehouse Location Code where the Pack function will take place if it is a Multi-Line Shipment. b. First position must be alpha. Second and third positions must be numeric. c. PACK LOCATION INVALID.

5. PROCESSING OTHER VIOLATIONS

ERROR MESSAGE	CAUSE/ACTION
ACTION CODE - INVALID	Probable Cause: A code other than A, C, D or I was entered and rejected. Action: Verify input accuracy and reenter.

ERROR MESSAGE	CAUSE/ACTION
PICK LOCATION - INVALID	Probable Cause: If an Add Action, an invalid Location struction; if a Change or Delete Action, there is no such Location in the Receiving Master Record. Action: Verify the Location Code for accuracy and reenter.
MODE CODE - INVALID	Probable Cause: A code other than F (Freight) or P (Parcel Post) was entered and rejected. Action Code: Verify input accuracy and reinput.
PACK LOCATION - INVALID (Single/Multi Line)	Probable Cause: If an Add Action, an invalid structure; if a Change or Delete Action, there is no such Location in the Receiving Master Record. Action: Verify the Location Code for accuracy and reinput.
ENTRY NOT ON FILE	Probable Cause: Input is attempting to delete a record not in the Receiving Master Record. Action: Verify input accuracy and reinput as an Add/Change/Delete, as applicable.
DUPLICATE RECORD	Probable Cause: Either the input is attempting to establish a record already there, or there were two identical transactions in the input, and the second was rejected. Action: Verify the cause by inquiring the record. If a Change or Delete Action was desired, check the Action Code for accuracy.

APPENDIX B-67

ESTABLISHMENT OF THE INVENTORY WORKLOAD BANK (IWB)

1. This card is prepared on a general purpose card or coding sheet to establish workload from the MOWASP Locator Files into the Workload Bank (IWB), for depot initiated inventories in accordance with appendix E-067 P.

2. The following are fields for input:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAV
Blank	4-5	Leave blank.
Manager	6	Enter Manager Code.
Type Inventory	7	Enter C or D as applicable (appendix A-18).
FSC	8-11	Enter low FSC selected for inventory.
NIIN	12-20	Enter starting NIIN if required; otherwise, leave blank.
Blank	21	Leave blank.
FSC	22-25	Enter high FSC or same as 8-11 if only one FSC to be included.
NIIN	26-34	Enter high NIIN, leave blank if pos. 12-20 is blank.
Blank	35-72	Leave blank.
Inventory Category Code	73	Enter Inventory Category Code (appendix A-54).
Blank	74-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Action Code	79-80	Enter WW to bypass check of date of last inventory; otherwise, leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	ZAV	AA
6	Alpha/numeric	HO
7	C or D	EK
8-11	All numeric	XE
12-20	All numeric or blank	07
22-25	All numeric	LK
26-34	All numeric or blank if pos. 12-20 is blank	07
73	Alpha/numeric	LR

APPENDIX B-68

CONTRACT DATA INQUIRY - TYPE C

1. This inquiry will provide a means to access the Contract File for available active procurement document information. The information displayed as outlined in appendix F-205 will include basic contract information and acceptance reporting data.

2. The following data elements are to be input through remote (CRT) terminal. Initialize terminals IAW appendix E-194 P.

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter C IAW appendix E-194 P.
Procurement Instrument Identificaion Number (PIIN)*	13	Enter the desired PIIN of the contract record to be reviewed.
Supplementary Procurement Instrument Identification Number (SPIIN)	4	Enter SPIIN when 9th position of PIIN is A, D or G; otherwise, leave blank (optional).
National Item Identification Number (NIIN)	9	Enter NIIN if desired contract information is to be limited to single NSN response.
Contract Line Item Number (CLIN)	6	Enter CLIN if desired contract information is to be limited to a specific CLIN.

*Mandatory Entries

3. VALIDATION

a. Violations will appear on the remote terminal display immediately after entry. The field in error will be specifically identified.

DISPLAY POSITION	VALIDATION	VIOLATION REASON CODE
PIIN	Alpha/numeric, no imbedded blanks.	AI
SPIIN	Blank or alpha/numeric other than all zeros. Mandatory entry if 9th position of PIIN is A, D or G.	EX

DISPLAY POSITION	VALIDATION	VIOLATION REASON CODE
NIIN	Blank or numeric other than all zeros; 3rd position may be A, B, J, L or S.	AY
CLIN	Blank or first 5 positions of Contract Line Item Number numeric other than all zeros, last two positions alpha/numeric.	JI

b. Depress ENTER key after errors are corrected to reenter display data.

APPENDIX B-69

COMPLETED RECEIPT INQUIRY - TYPE E

1. This receipt format will provide real-time inquiry capability into the Completed Receipt File (reference appendix F-205) to extract details of:

a. Document Number/PIIN activity IAW appendix F-205.

b. Specific PIIN/CLIN records IAW appendix F-205.

2. The following entries are to be input through remote terminals (CRT) IAW appendix E-061 P:

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter E IAW appendix E-194 P.
Procurement Item Instrument Number or (PIIN/DOC NO) Number*	13-(14)	Enter the PIIN if inquiry is related to a procurement receipt record or enter document number for inquiries related to other than procurement receipt action, if available.
National Item Identification Number (NIIN)*	9	Enter NIIN, if available.
Supplementary PIIN (SPIIN)	4	Enter SPIIN when the 9th position of the PIIN is A, D, or G; otherwise, leave blank.
Contract Line Item Number (CLIN)	6	Enter CLIN when output display is to be tailored for a specific PIIN/NSN/CLIN or PIIN/CLIN record; otherwise, leave blank.

*May enter PIIN/DOC NO or NIIN or preferably both, if available.

a. Violations will be displayed at the remote terminal from which the inquiry originates. The field in error will be specifically identified.

DISPLAY POSITION	VALIDATION	VIOLATION CODE
PIIN/Doc No	Alphanumeric, no imbedded blanks but last position may be blank (other than procurement).	AI

DISPLAY POSITION	VALIDATION	VIOLATION CODE
NIIN	Numeric except 3rd position may be A, B, J, L or S.	AY
SPIIN	Blank or alpha/numeric. Must be valid fill if position 9 or PIIN entry is A, D, or G.	EX
CLIN	Blank or numeric in positions 1 through 4; alpha/numeric in last two positions.	JI

b. Depress ENTER key after errors are corrected to reenter display data.

APPENDIX B-70

INVENTORY CANCELLATION TRANSACTION

1. The Inventory Cancellation Transaction is prepared using program $$UWME10 and utilized to effect cancellation of scheduled physical counts, or to override an automatic cancellation date. Input is restricted to 15 single entries.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAS.
Blank	4-6	Leave blank.
Commodity Manager Code	7	Enter commodity manager code if cancellation is for all counts for this manager.
National Stock Number	8-20	Enter only when a specified NSN or FSC is to be canceled.
Condition Code	21	Enter condition code when single NSN is canceled.
Inventory Management Code	22	Enter inventory management code to indicate reason for cancellation; enter Code E to override automatic cancellation date (see appendix F-140).
Blank	23-61	Leave blank.
Cutoff Date	62-64	Enter the numerical day established for cutoff day.
Blank	65-73	Leave blank.
Document Identifier Code	74-76	Center DIC which caused cancellation; leave blank for manual input.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Functional Routing Code	77-78	Enter the appropriate FRC.
Blank	79-80	Leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	All numeric 8-20 or 8-11 balance blank or all blank.	AY
21	Alpha or blank.	AF
22	Alpha or blank.	AW
32-33	Alpha or blank.	VT
34-37	Numeric or blank.	VT
62-64	All numeric.	BQ

APPENDIX B-71

ITEM LOCATOR SUBRECORD ADDITION, DELETION, AND CHANGE

1. This input is utilized to establish, delete, or change data elements of the subrecord (location) of the Item Location Record or to establish additional data in the subrecord.

2. This transaction may also be input via program $$UWME10.

3. The use of this card:

a. Establishes Locator Subrecords in the Item Location File.

b. Deletes Locator Subrecords from the Item Locator File.

c. Changes data elements in the Item Locator Subrecord by replacing data elements with specific data elements punched in applicable positions. Fields left blank will not be changed.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTION
Document Identifier Code	1-3	Enter ZBA.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter the applicable NSN.
Blank	21	Leave blank.
Type Pack Code	22	Enter type of pack code of materiel.
Type Location Code	23	Enter type location code, if applicable.
Blank	24-28	Leave blank. (This field reserved for DDTC use only.)
Quantity	(24-28)	Enter quantity (DDTC only).
Type of Storage Code	29-31	Enter type of storage code (appendix A-45). Mandatory entry for added record.
Location Code	32-43	Enter applicable location code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	44	Leave blank.
Inspection Date	45-48	Enter month and year (0865 for Aug 1965) of next inspection of materiel or zero fill.
Date of Pack/Expiration	49-52	Enter date of pack/expiration, month, and year (0865 for Aug 1965). See note 1.
Multi Purpose	53-62	Used with subsistence and JAN Class s Items.
Lot/Contract Number/CAGE Code	(53-57)	Enter lot/contract number or contractor and Government Entity Code.
Lot/Contract Indicator	(58)	Enter (L) Lot - (C) Contract - (R) Reinspection. See note 2.
	(58-62)	Enter lot date code or leave blank.
Unit Pack Code	63-67	Enter code of materiel.
Blank	68-70	Leave blank. See note 5.
Condition Code	71	Enter code of materiel.
Blank	72-76	Leave blank.
Bin Level	(72-76)	Enter bin level (DDTC only).
Functional Routing Code	77-78	Enter organization preparing unit.
Action Code	79-80	Enter applicable code: FV - Delete, Note 4 FW - Delete, Note 3 FX - Add FY - Delete FZ - Change

5. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	National Stock Number - all numeric except pos. 12. May be alpha A, B, J, L, S.	AY
22	Type Pack Code - must be numeric 1, 2, 4, or blank. If identified as DICOMSS and manager is other than S or U, type pack code will be blank.	CK
23	Type Location Code - alpha A or K or blank.	HV
24-28	Quantity - numeric when action code is FX or FZ, or blank.	11
29-31	Type Storage Code - alpha/numeric/alpha respectively or blank. No blank when Action Code if FX.	HG
32-43	Location Code - Nine or 12 positions field - If 9: pos. 32 alpha, pos. 33-38 numeric, pos. 39 alpha, pos. 40 alpha/numeric, pos. 41-43 blank. If 12 positions: pos. 32 alpha, pos. 33-43 numeric. Not validated when Action Code is FW.	AP
45-48	Inspection Date - Numeric or zero filled when 79-80 is FX, numeric or blank when 79-80 is FZ, or zero filled.	HW
49-52	Date of Pack/Expiration - Shelf-life coded items require two-digit numeric month, two-digit numeric year and must not exceed 66 months from current month (see note 5). Numeric or blank for non-shelf-life items, if action code is FX or FZ (when applicable).	HH
63-67	Unit Pack - Numeric or blank.	HU
71	A through P except I, M, and O if Action Code is FX. If Action Code is FV, FW, or FY, no validation.	AF
72-76	Bin Level - numeric when Action Code is FX or FZ, or blank.	11
79-80	Action Code - alpha FV, FW, FX, FY or FZ. (See note 7).	

NOTE 1: An expiration date will be entered for all Type I shelf-life items. The date of pack will be entered for all other items.

NOTE 2: Enter R when inspection is required prior to expiration of warranty (i.e., reclamation of subsistence).

NOTE 3: If item is due-in, computer will not reserve location.

NOTE 4: Reserve location (Type Location Code 2) when in mechanized area.

NOTE 5: An additional 6 months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

NOTE 6: When a DIC 9BA violates and appears on the F-85 for any reason, pos. 68-70 will contain the DIC of the original transaction which caused the 9BA to be created. Positions 77-78 will contain the FRC of the original transaction. When reinputting the 9BA after it has violated, the first position must be changed to Z. (DIC 9BA takes the same action as a ZBA. It is created internally by the computer as a result of processing certain other DICs).

NOTE 7: If action is FV, FY, or FW and data is entered into fields other than NSN, location and functional routing code, then input will be rejected back to the entry terminal for invalid action code.

APPENDIX B-72

REWAREHOUSING CARD

1. This card is output from the computer as a result of a ZUK inquiry. This card may also be prepared in total by DS/T personnel during rewarehousing to change location and/or type of storage codes in the Item Locator Subrecord or to have the computer prepare specific bin labels. In the event the old location on the card does not match the locator, the card will process and establish the new location on the locator and will also produce a violation on the F-85 listing. (When this occurs, follow procedure outlined in E-072 V).

2. This transaction may also be input via program $$UWME10.

3. This transaction is also used to initiate BIN Replenishment actions. This is accomplished by using Action Code FT in 79-80. When Action Code FT is used, the old location will not be deleted. A normal location delete action must then be processed.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	*Enter ZUN.
Inventory In-Process Code	4	**Enter Inventory Flag from locator.
Physical Security Code	5	**Enter from locator file.
Popularity Group Code	6	**Enter from locator file.
Blank	7	Leave blank.
National Stock Number	8-20	**Enter applicable NSN.
Item Description	21-29	**Enter from locator file.
Condition	30	**Enter Condition Code if other than A.
Type of Storage Code	31-33	**Enter (old) code.
Location	34-45	**Enter Location Code (old).
Unit of Issue	46-47	**Enter UI from Locator File.
Type Storage Code	48-50	*Enter new code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Location	51-62	*Enter new location.
Pounds Rewarehoused	63-69	*Enter pounds rewarehoused.
Unit Pack	70-74	**Enter Unit Pack from Locator.
Commodity Manager	75	**Enter Commodity Manager.
Type Location Code	76	**Enter code from locator.
Functional Routing Code	77-78	*Enter desired FRC.
Action Code	79-80	*Enter applicable code as follows: GD - Permanent Bin Label. FT - Bin Replenishment Action. FU - Bin label only required. FV - Delete - Reserve location in MMHS. FY - Delete.

5. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	All numeric other than all zeros (no blank). See Note 1.	AY, EN
34-45	This field can be 9 or 12 positions. If 9: position 34 alpha, 35-40 numeric, 41 alpha, 42 alpha/numeric. If 12: position 34 alpha, 35-45 numeric. See Note 2.	AP, LP
48-50	Alphanumeric (no blanks unless Action Code pos. 79-80 is, FT, FU or GD).	HG
51-62	May be blank if Action Code pos. 79-80 is FU or GD. Same validation as position 34-45.	AP
63-69	All numeric other than all zeros (no blanks unless Action Code pos. 79-80 is, FT, FU or GD).	HX

FIELD POSITION	VALIDATION	VIOLATION CODE
70-74	All numeric or blank.	HU
79-80	Alpha FT, FU, FV, FY or GD (no blanks). (See Note 3).	CF

*Fields are mandatory for reentry.

**Prepunched and Interpreted on output.

NOTE 1: An EN Violation Code indicates that there is no matching NSN on the locator for the NSN in pos. 8-20.

NOTE 2: An LP Violation Code indicates that there is no matching location on the locator for the old location in pos. 34-45 but that the new location (pos. 51-62) has been established on the locator.

NOTE 3: When transaction is entered via CRT, if action code is FU or GD and data are entered into fields other than NSN, old location, functional routing code, and action code, input will be rejected back to the entry terminal for invalid action code (pos. 4-6 and 63-69 must be filled with blanks).

APPENDIX B-73

ITEM LOCATOR RECORD CARD

1. This input card is utilized to establish, change, or delete the data in the basic Item Locator Record.

2. Any data element except NSN or FSC outlined herein may be altered by processing a change transaction which will replace data currently in file.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBC - Add or Change. Enter ZBD - Delete (see note 1).
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter applicable NSN (mandatory).
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter applicable UI.
Item Description	25-33	Enter applicable item description.
NMFC	34-39	Enter applicable code (see note 4).
Freight Rating (LTL)	40	Enter applicable code (see note 4).
DICOMSS Type Item Code	41	Enter applicable code, appendix A-31 (DICOMSS only). (See note 5).
Transportation Compatibility	42	Enter applicable code, appendix CodeA-68 (DICOMSS only).
Density Flag	43	Enter applicable code, appendix A-69, leave blank when N/A.
Controlled Inventory Item Code	44	Enter applicable code from appendix A-28.
NMFC Suffix Code	45	Enter applicable code (see note 4).
Blank	46	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Freight Rating (LCL)	47	Enter applicable code.
Demilitarization Code	48	Enter DEMIL code, appendix A-35.
Water Commodity Code	49-53	Enter applicable code (see note 4).
Air Commodity Type Code	54-55	Enter applicable code (see note 4).
Air Cargo Dimension Code	56	Enter applicable code (see note 4).
Storage-in-Transit Code	57	Enter applicable code.
Unit Weight	58-63	See note 2a.
Unit Cube	64-69	See note 2b.
Shelf-Life Code	70	Enter applicable code.
Popularity Group Code	71	Enter applicable code.
Inventory Category Code	72	Enter applicable code.
Hazardous Storage Compatibility Code	73-74	Enter HSCC, appendix A-33, or blank.
Special Requirement Code	75	Enter applicable code.
Commodity Manager Code	76	Enter applicable code.
Functional Routing Code	77-78	Enter applicable code.
Blank	79	Leave blank.
Deleted Item Code	80	Insert nine to delete.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	National Stock Number - All numeric other than all zeros, field position 14 may be alpha A, B, J, L or S if DICOMSS depot.	AY
23-24	Unit of Issue - Alpha/alpha or blank.	AN

FIELD POSITION	VALIDATION	VIOLATION CODE
25-33	Nomenclature - All nines or blank (ZBD only).	F2
34-39	NMFC - Numeric not all zeros or blank.	IG
40	LTL - Alpha A through Z except I and O, or blank.	IA
42	Transportation Compatibility Code - Alpha as in appendix A-68, DICOMSS items only.	BO
44	Controlled Inventory Item Code - Alphanumeric as in A-28 or blank.	MW
45	NMFC Suffix - Numeric or change to existing code not allowed.	LF
47	LCL - Alpha A through Z except I and O or blank.	IB
48	DEMIL - Alpha A through M except I or blank.	XO
49-53	WCOM - Alpha/numeric, not all zeros or blank.	IC
54-55	ACOM - Alpha/numeric, not all zeros or blank.	ID
56	ADIM - Alpha or blank.	JR
57	SIT - Numeric 1, 2, or 3 or blank.	JQ
58-63	UNIT WEIGHT - Numeric other than all zeros (See Note 2a).	IE
64-69	UNIT CUBE - Numeric not all zeros (note 2b).	IF
70	SSLIND - Blank, numeric, or alpha A through S (except I and O) or X, see appendix A-47.	HB
71	POPGRP - Alpha A through J, and L or blank.	OQ
72	INVCAT - Alpha/numeric as in A-54 or blank. (See note 3.)	LR
73-74	HSCC - Alpha/numeric as in A-33 or blank.	IS
75	SPRQMT - Alpha/numeric as in A-81 or blank (If A, pos. 73-74 must be A1 or blank).	LS
80	DLT CODE - Insert 9 for DIC ZBD only, otherwise blank.	D7

NOTE 1: For deletion (ZBD) fill fields to be deleted with 9's with exception of NMFC, LTL, NMFC Suffix, Water Commodity, Air Commodity Type and Air Cargo Demension Codes which cannot be changed or deleted by the DLA Depots. DLA Depots must notify the appropriate DSC for necessary changes to the Freight Classification data elements.

NOTE 2:

a. Unit Weight (pos. 58-63):

(1) This field represents four whole numbers and two decimal places. This field, when used, must be punched in its entirety with numeric data. No actual decimal may be punched in any position since the decimal is assumed to lie between pos. 61 and 62.

(2) Examples: Weight of 26 = 002600; weight of 2/100 pounds pounds = 000002; weight of 3 1/2 pounds = 000350.

b. Unit Cube (pos. 64-69):

(1) This field represents three whole numbers and three decimal places. This field, when entered, must be punched in its entirety with numeric data. No actual decimal may be punched in any position since the decimal is assumed to lie between pos. 66 and 67.

(2) Examples: Cube of 32 cubic feet = 032000; cube of 1/1000 cubic feet = 000001; cube of 8 and 5/100 cubic feet = 008050.

(3) For both weight and cube the low order position will always be a minimum of 1; i.e., weight - 000001, cube - 000001.

NOTE 3: If the NSN in pos. 8-20 is a DLA-managed item, only alphas H, E, L, T, or U or numeric 0 will be accepted.

NOTE 4: Changes to existing Freight Classification data residing in the MOWASP locator record is the responsibility to the DSC. The DSCs will not delete Freight Classification data but will overlay existing data with new data. DLA Depots will enter Freight Classification data only when the matching field in the MOWASP locator record is blank. DICOMSS is excluded (see note 5).

NOTE 5: DICOMSS data is not maintained by the MOWASP Data Bank thus existing Freight Classification data can be overlayed with data entered by the DLA Depot but will require input of a DICOMSS Type Item Code (B, L or T) and Commodity Manager Code S.

APPENDIX B-74

CLASSIFICATION SUSPENSE DELETE

1. This transaction is used by the depot to clear the Classification Suspense File when an MRO has caused the materiel in Condition Code D, E, F, G, J, K or L to be shipped (reshipped) to the vendor or another depot, or the entry was an erroneous ZCO action.

2. This transaction may be input via program $$UWME10.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZHW.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter applicable NSN as indicated from the MRO, A5_ dropping the materiel.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter applicable UI as indicated from the MRO, A5_ dropping the materiel.
Quantity	25-29	Enter applicable quantity as indicated from the MRO, A5_ dropping the materiel.
Document Number	30-43	For reclassification of previously suspended receipts, enter the document number under which the material was originally received. Enter document number for original D4_ or D6_ transaction reporting receipt of stock in Condition Code K or L (DOC NR on DD Form 1225). Do not enter if materiel was placed into Condition K or L with an Inspection/Surveillance Test Notice Card, DIO ZCO.
Suffix Code	44	Enter suffix code, if applicable.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Location	45-56	Enter location if suspense was established by ZCO action.
Contract Line Item Number	57-62	Enter CLIN.
Blank	63-70	Leave blank.
Condition Code	71	Enter applicable condition code from MRO dropping the materiel.
Blank	72-76	Leave blank.
Functional Routing Code	77-78	Enter the appropriate FRC.
Blank	79-80	Leave blank.

4. VALIDATION

Violations will appear on appendix F-085 report.

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	Numeric other than zeros, except pos. 14 may contain alpha A, B, J, L or S (no blanks).	AY
25-29	Numeric other than all zeros.	AS
30-43	Pos. 30-43 may be blank if pos. 45-56 is filled; otherwise, at least one field position contains something other than blank.	AI
44	Blank or alpha.	AI
45-56	Nine or 12 position field. If 9: Field position 45 alpha, pos. 46-51 numeric, pos. 52 alpha, pos. 53 alphanumeric. If 12: position 45 alpha and 46-56 numeric. May be blank if pos. 39-43 is filled.	AP
71	Alpha D, E, F, G, J, K or L.	AF

APPENDIX B-75

ITEM LOCATOR RECORD CARD (FREIGHT CLASSIFICATION DATA)

1. This input is utilized to inquire the depot locator for all NSNs with the same NMFC. This inquiry will provide a list of all NSNs and selected Data Elements having the same NMFC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBE.
Blank	4-33	Leave blank.
National Motor Freight Classification Code	34-39	Enter current NMFC which is to be inquired.
Blank	40-76	Leave blank.
Functional Routing Code	77-78	Enter FRC of organization preparing input.
Action Code	79-80	Enter ET to inquire locator for all NSNs with the same NMFC.

3. VALIDATION

Violations will appear on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
34-39	Numeric filled.	IG
79-80	Action Code ET.	CF

APPENDIX B-76

SUPPLY STATUS CARD (AE3)

1. This card format is used to provide the Defense Property Disposal Service (DPDS) with a reply to a Disposal Shipment Confirmation Followup Card (DIC AFX or AFZ) when the Distribution Depot has no record of making the shipment. Supply Status Code BF will be entered in pos. 65-66.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AE3.
Routing Identifier Code (To)	4-6	Enter RIC as shown on the AFX/AFZ followup.
Media and Status Code	7	Enter the code as shown on the AFX/AFZ followup.
National Stock Number	8-22	Enter the NSN to which status is applicable.
Unit of Issue	23-24	Enter the UI as shown on the AFX/AFZ followup.
Quantity	25-29	Enter the quantity as shown on the AFX/AFZ followup.
Document Number	30-43	Enter the document number as shown on the AFX/AFZ followup.
Suffix Code	44	Enter the suffix code as shown on the AFX/AFZ followup.
Supplementary Address	45-50	Enter the code as shown on the AFX/AFZ followup.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.
Distribution Code	54	Enter the code as shown on the AFX/AFZ followup. If not 9, enter 9.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Miscellaneous Data	55-80	Leave blank.

3. VALIDATION

Computer prepared output transaction.

APPENDIX B-77

LOCATION SURVEY REQUEST

1. This input is utilized to request computer prepared Location Survey Cards for location surveys. Parameters are established by locations (warehouse, section or more definitive breakdown, if desired).

2. This transaction is input via program $$UWME10.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBG.
Blank	4	Leave blank.
Area Control Branch	5	Enter appropriate area control branch identifier.
Type of Survey Code	6	Enter applicable code from appendix A-62.
Blank	7	Leave blank.
Location Parameters	8-31	Enter first warehouse location (low) and last location (high) to be included in the survey. (See note 2.)
Low	(8-19)	
High	(20-31)	
Blank	32-34	Leave blank.
Lot Size or Blank	35-40	Enter number of locations to be included in sample survey. Type of Survey Code, pos. 6, must be S or P.
Sample Interval or Blank	41-45	Intervals at which sample locations are to be pulled - i.e., every 2nd = 00002; every 10th = 00010; every 300th = 00300; and so on. Type of Survey Code, pos. 6, must be S or P.
Blank	46-51	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Date	52-56	Enter Julian date of preparation.
Blank	57-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Blank	79-80	Leave blank.

4. VALIDATION

FIELD LEGEND	VALIDATION	VIOLATION CODE
5	Alpha/numeric.	2L
6	Alpha C, L, P, S.	HE
8-31	Nine or 12 position fields. If 9 - positions 8, 15, 20 and 27 are alpha; positions 9-14 and 21-26 are numeric; positions 16 and 28 are alphanumeric; positions 17-19 and 29-31 must be blank. If 12 positions - positions 8 and 20 are alpha and all remaining field are numeric. No duplications or overlapping parameter entries.	OL
35-40	Blank or all numeric, other than zero fill; pos. 6 must be S or P.	IQ
41-45	Blank or all numeric, other than zero fill; pos. 6 must be S or P.	2N
52-56	Numeric year and Julian date (i.e., 76204), no blanks. Zero fill not valid.	KZ

NOTE 1: No more than 25 surveys can be requested during any 1 day's input. Survey Request Cards exceeding this limit will be violated.

NOTE 2: Any partial or duplicate parameter requests will not be accepted for processing to prevent duplicate survey activity.

APPENDIX B-78

LOCATION SURVEY CARD

1. This card is utilized to conduct location surveys and results from input of Location Survey Request Card, appendix B-77, DIC ZBG or SCAN Format ZBG.

2. It is utilized to compare location data on file with storage locations and their contents.

3. Card is prepared for occupied locations only (excludes reserved unoccupied locations).

4. This transaction may be reentered through program $$UWME10.

5. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER PRINT SPACES UPPER
Document Identifier Code	1-3	Enter ZBH.	1-3
Type Survey Code	4	See appendix A-62.	5
Location	5-16	From Locator.	7-18
National Stock Number	17-29	From Locator.	19-32
Type Pack	30	From Locator.	47
Shelf-Life Code	31	From Locator.	54
Type Storage Code	32-34	From Locator.	56-58
Condition Code	35	From Locator.	34
Unit of Issue	36-37	From Locator.	49-50
Blank	38	Leave blank.	
Date Pack/Exp. Date	39-42	From Locator.	36-39
Unit Pack	43-47	From Locator	41-45
National Stock Number (New)	48-60	See paragraph 5.	

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER PRINT SPACES UPPER
Inspection Date or Zeros	61-64	From Locator (Shelf-Life Items).	
Discrepancy Code(s)	65-66	Appendix A-26 (see notes 1 and 3).	
Blank	67-69	Leave blank.	
Management Codes		(See notes 2 and 3.)	
Bin Label Required	70	Enter B.	
Stack Label Required	71	Enter L.	
Warehouse Marking Required	72	Enter F.	
Warehouse Conditions	73	Enter W, X, or Y.	
Lot Number	74-78	Assigned by computer consecutive to 99,999.	59-63
Action Code	79-80	See appendix A-42.	

NOTE 1: The Discrepancy Codes Z (Inspection Required), P (Prescribed Packing and Marking), E (Outdated Shelf-Life), F (Damage or Rejected to Carrier), I (Infestation), K (Condition Error), N (Unit of Issue), R (Not Identified) and V (Requires Testing) are entered in block D, pos. 62 or 63, to advise qualified inspection personnel of stock conditions or potential discrepancies which require:

a. Immediate action to preserve item; i.e., rust, corrosion, leakage, container damage, pest infestation, etc.

b. Marking, packing, packaging, identification, testing, or routine care and/or preservation.

c. Review by an inspector to resolve shelf-life/condition code/UI problem.

NOTE 2: Management Codes are used to identify warehousing deficiencies and are provided on appendix F-151 at the completion of each survey lot.

Management Codes to be entered in block F are:

a. 70 - B - Permanent bin label required, appendix C-105. Label will be automatically prepared.

b. 71 - L - Stack label required, appendix C-104. Label will be automatically prepared.

c. 72 - F - Floor or warehouse markings required.

d. 73 - W - Housekeeping conditions need attention.

X - Unsafe Stacking.

Y - Open Containers in Bulk Area.

NOTE 3: Discrepancy Codes and/or Management Codes may be entered without affecting other location data by completing appropriate blocks D, E, F and/or G with no Action Code in block H.

6. To complete DLA Form 542, Location Survey Card, process as follows:

a. To add a new item not on locator record.

(1) Complete blocks A through D, G through K, M and N as required.

(2) Enter Action Code FX, block H.

b. To change data on current record.

(1) Complete only affected blocks where data changes.

(2) Enter Action Code FZ in block H.

c. To delete record, enter appropriate Action Code in block H.

7. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4	Alpha C, L, P, or S.	HE
5-16	Nine or 12 position field. If 9 positions - 3 pos. 5 alpha, pos. 6-11 numeric, pos. 12 alpha, pos. 13 alpha/numeric, pos. 14-16 blank. If 12 positions - pos. 5 alpha, pos. 6-16 numeric.	AP
17-29	Numeric except 20 may be alpha. (May be blank if pos. 45-57 validly filled.)	AY
30	Numeric 1, 2, 4 or blank. If identified as DICOMSS and manager is other than S or U, type pack code will be blank.	CK

FIELD POSITION	VALIDATION	VIOLATION CODE
31	Blank, numeric, or alpha A through S (except I and O) or X, reference appendix A-47.	HB
32-34	Alpha/numeric or blank (FX Action Code).	HG
35	Alpha or blank (mandatory for FX Action Code).	AF
36-37	Alpha or blank.	AN
39-42	Shelf-life coded items require a two digit numeric month and two digit numeric year but not to exceed 66 months from current month (See note). Numeric or blank for nonshelf-life items, if action code FX or FZ (when applicable).	HH
43-47	Numeric or blank.	HU
48-60	Numeric or blank except pos. 51 may be alpha.	AY
61-64	Alpha/numeric or blank.	HW
65-66	Alpha E, F, I, K, N, P, R, V, Z or blank.	2K
70	Alpha B or blank.	2K
71	Alpha L or blank.	2K
72	Alpha F or blank.	2K
73	Alpha W, X, Y or blank.	2K
74-78	Numeric.	WZ
79-80	Alpha FX, FZ, FY, FW or FV (reference appendix A-42) or blank.	CF

NOTE: An additional 6 months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

APPENDIX B-79

ITEM LOCATOR RECORD INQUIRY

1. This input transaction is utilized to inquire the Item Locator Record and Locator Subrecord.

2. Action codes are used in conjunction with DIC ZBJ to produce the report desired (appendices F-25, 26, 27, 31, 36, 37, 55, 105, and 106).

3. Data is entered via program $$UWME10.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBJ.
Blank	4-5	Leave blank.
Commodity Manager	6	Enter Commodity Manager or leave blank when requesting printout for items with no Commodity Manager.
Blank	7	Leave blank.
Stock Number/Location Parameter	8-22	Enter Stock Number of item to be inquired, mandatory for Action Codes FE, FF, FG, and GA; leave blank with Action Codes FH and GB.
Low FSC Parameter	(8-11)	Enter Low FSC parameter. Mandatory for Action Codes FA, FB, FC, FD, FJ, and FK.
Blank	(12)	Leave blank.
High FSC Parameter	(13-16)	Enter High FSC parameter. Mandatory for Action Codes FA, FB, FC, FD, FJ, and FK.
Low Location Parameter	(17-19)	Enter Low Location Parameter (1st three positions of Warehouse Location), mandatory entry for Action Code FL.
High Location Parameter	(20-22)	Enter High Location Parameter (1st three positions of Warehouse Location), mandatory entry for Action Code FL.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Popularity Group Code	23	Enter Popularity Group Code or leave blank.
Shelf-Life Code	24	Enter Shelf-Life Code (other than 0). Mandatory for Action Code FB. Blank pos. 24 with Action Code FB will result in output listing for blank Shelf-Life Coded items only.
Physical Security Code	25	Enter Physical Security Code (other than U). Mandatory for Action Code FD.
Blank	26-70	Leave blank.
Condition Code	71	Enter Condition Code, mandatory for Action Code FH.
Blank	72-76	Leave blank.
Functional Routing Code	77-78	Enter FRC assigned to organization.
Action Code	79-80	Enter applicable Action Code from appendix A-42.

4. VALIDATION

Violation rejects will appear on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
6	Manager Code invalid.	HO
8-20	May be all blank - Numeric filled in pos. 8-11 and pos. 13-16, except pos. 14 may be numeric or alpha A, B, J, L or S with Action Codes FA, FB, GA and GB.	AY
8-11	Low FSC parameter invalid.	XE
13-16	High FSC parameter invalid.	LK
17-19	Low Location Parameter blank.	XA

FIELD POSITION	VALIDATION	VIOLATION CODE
20-22	High Location Parameter blank.	XB
23	Blank or Valid Alpha Code.	OQ
24	Blank A/N (other than 0) with Action Code FB.	HB
25	Blank, except Alpha (other than U) with Action Code FD.	MW
71	Blank, except Alpha (other than A) with Action Code FH.	AF
79-80	Alpha/Alpha.	CF

5. INPUT CONTROL/LIMITATION

FA F-31 Maximum of 5 per cycle.

FB F-31 Maximum of 5 per cycle.

FC F-37 Maximum of 5 per cycle.

FD F-55 Maximum of 5 per cycle.

FE F-37 No Limit.

FF F-36 No Limit.

FG F-36 No Limit.

FH F-26 Maximum of 5 per cycle.

FJ F-27 Maximum of 5 per cycle.

FK F-25 Maximum of 5 per cycle.

FL F-25, Part 2, Max. of 5 per cycle.

GA F-105 No Limit.

GB F-106 Maximum of one per cycle.

For those action codes exceeding a limit of 5 per process cycle, the excess will be recycled to subsequent runs.

APPENDIX B-80

MEDALOC RECORD INQUIRY

1. PURPOSE

This process operates in an on-line environment to inquire the Line Item (CF) File, Shipment Unit (CP) File, Consolidation (CN) File and the Pallet (PL) File.

2. REFERENCE

Appendix E-057 P

3. DATA ELEMENTS

Data elements required to make an inquiry to the CDF, CDP, CN, or PL files.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
ACT	2	A	CF = LI Inquiry. CP = SU Inquiry. CN = Consolidation. = Inquiry. PL = Pallet Inquiry.
SU	7, 11 or 13	N	Enter any valid shipment unit number.
TCN	16	AN	Enter any valid transportation control number.
SEQ	5	N	Enter sequence number with SU or TCN for CDF records.

APPENDIX B-81

MRO/DRO CANCELLATION REQUEST ANSWER CARD

1. This card is used to provide DSC/ICP with a reply to a Cancellation Card, appendices B-17 and B-227, when the distribution activity has canceled, has diverted, or has no record of the original MRO/DRO.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AG6 for MRO or AGJ for DRO.
Routing Identifier Code (To)	4-6	Enter RIC of DSC to be furnished status.
Media and Status Code	7	Perpetuate M&S code from request.
National Stock Number	8-20	Perpetuate NSN from request.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Perpetuate UI from request.
Quantity	25-29	Quantity canceled.
Document Number	30-43	Perpetuate document number from request.
Suffix Code	44	Perpetuate code from request.
New Consignee Address	45-50	Perpetuate new consignee address from request.
Other Fields	51-61	Perpetuate from request, if data is shown on cancellation request.
Required Delivery Date	62-64	Leave blank when MRO was canceled or when pos. 65-66 contains B6 and new consignee, pos. 45-50, is a depot in the DLA Distribution System, enter RIC of that depot.
Precious Metals Identification Code	(62)	For DROs enter applicable code (appendix A-127).
ADPE Identification Code	(63)	For DROs enter applicable code (appendix A-125).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Disposal Authority Code	(64)	Enter M, N or R Disposal Authority code. (appendix A-126).
Advice/Status Code	65-66	Enter appropriate Status Code as follows: BF - No record of MRO at distribution depot. BQ - Canceled. B6 when diverted. B9 when attempting to divert. CB when rejected for RDD. Or perpetuate Advice Code from request.
Routing Identifier Code (From)	67-69	Enter RIC of distribution activity preparing the reply.
Other Fields	70-80	Perpetuate from request.

APPENDIX B-82

CLASSIFICATION REPORT CARD

1. This card, prepared on DD Form 1486, Materiel Receipt Document, is originated by the distribution depot (DDOU) and is the document by which specified used clothing items received and classified under the Army Bag Item Program are reported to DPSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter COB.
Routing Identifier Code (To)	4-6	Enter S9T.
Status Code	7	Enter Receipt Status Code 7 (partial) or 6 (final), as appropriate within shipper's document number.
National Stock Number	8-20	Enter NSN received and classified.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter UI applicable to the NSN.
Quantity	25-29	Enter the quantity, preceding significant digits with zeros.
Document Number	30-43	Enter the document number as follows:
Service Assignment	(30)	Enter S.
Activity Address	(31-35)	Enter W3400.
Date	(36-39)	Enter last digit of calendar year and three-digit Julian day of the year; e.g., 4001 means 1 January 1974.
Serial Number	(40-43)	Enter consecutive four-digit serial number by NSN and condition (and quantity if it exceeds 99,999).
Suffix Code	44	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Supplementary Address Code	45-50	Enter W62PN4 (Fort Ord).
Signal Code	51	Enter B.
Fund Code	52-53	Enter KF.
Blank	54-56	Leave blank.
Project Code	57-59	Enter 1RO.
Blank	60-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter SUT.
Ownership/Purpose Code	70	Enter A.
Condition Code	71	Enter actual condition (after classification) of the materiel, i.e., A, B, E, or H, as appropriate.
Management Code	72	Enter Management Code M or Z as appropriate; otherwise, leave blank. (Note: Code P is not authorized for this transaction.)
Date	73-75	Enter Julian date when materiel received at unloading dock.
Blank	76-80	Leave blank.

APPENDIX B-83

LOCATION RECONCILIATION REQUEST,
INQUIRY OR COMPLETION CARD
(FOR OTHER THAN DLA ACTIVITIES)

1. Reconciliation of depot location records with ICP records is accomplished immediately after a locator survey. The Locator Reconciliation Request Card (DIC ZC5) and Completion Card (DIC ZBZ) are input to the computer for generating actions outlined below:

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: ZC5 - To produce DZH, appendix B-12, to the Service ICP/GSA for each NSN/Condition of the class (if entered in pos. 8-11 or all items if blank pos. 8-11), for Manager Code in pos. 6. ZBY - Inquiry to obtain a summary of DJA (with Management Codes A and B) and DICs CKB, CKC, and CKD received from the ICP. ZBZ - Completion card to close the suspense file and print appendix F-6.
Blank	4-5	Leave blank.
Commodity Manager Code	6	Enter Commodity Manager Code reflected on the Locator File.
Blank	7	Leave blank.
Federal Supply Class	8-11	If a specific FSC is required enter that FSC. If all FSCs are required, leave blank.
Routing Identifier Code (To)	12-14	Enter RIC of the accountable ICP.
Blank	15-35	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier Code (From)	(15-17)	Enter RIC of the depot (ZC5 only). See note.
Date	36-39	Enter Julian date.
Blank	40-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Action Code	79-80	Enter applicable Action Code (appendix A-42): JG - Produce DZH (Service ICP)

3. LIMITATIONS

a. Input Limitations: Limit of one input (appendix B-83, DIC ZC5) per day. Any additional location reconciliation request cards will remain in computer input until next process.

b. Output Limitations: A location reconciliation by ICP (Commodity Manager) and a location reconciliation by FSC for the same ICP (Commodity Manager) will not be placed in process during the same period of time.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
6	Commodity Manager Alpha/numeric - No blanks.	HO
8-11	FSC field all numeric or blank.	AY
12-14	Routing Identifier (To) Alpha/numeric - No blanks.	AC
15-17	Routing Identifier (From) (ZC5 only). pos. 15 - Alpha S only pos. 16 - Alpha A, B, C, E, M, R, or U only pos. 17 - Numeric 2, 3, 4, or 5 or 6 when 79-80 is JG See note.	AB

FIELD POSITION	VALIDATION	VIOLATION CODE
79-80	Alpha Filled - JG. (Applicable to DIC ZC5 only.)	CF

NOTE: RIC (From) must always be entered in pos. 15-17 when DIC is ZC5. RIC (From) is constructed as follows:

pos. 15 - Enter constant S
pos. 16 - Enter alpha character identifying depot:

A = DDMP
B = DDTC
C = DCSC
E = DESC
M = DDMT
R = DGSC
U = DDOU

pos. 17 - If pos. 79-80 is JG (produce DZH for Service enter the following:

2 - if RIC (To) in pos. 12-14 indicates Navy ICP,
3 - if RIC (To) in pos. 12-14 indicates Air Force ICP,
4 - if RIC (To) in pos. 12-14 indicates Marine Corps ICP,
or
5 - if RIC (To) in pos. 12-14 indicates Army ICP.
6 - if RIC (To) in pos. 12-14 indicates GSA ICP.

APPENDIX B-84

RECEIPT FORECAST REQUEST CARD

1. Requests for Receipt Forecast Reports will be used by any depot personnel requiring information on projected receipts based on the Prepositioned Materiel (PMR) File. Reports prepared in response to the request cards will be printed in the format of appendix F-93 or F-94 depending upon the Action Code used. Request cards will be processed IAW appendix E-084 P.

2. The following entries apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUR.
Estimated Delivery Date	4-7	If Action Code is RE, RF, RG, or RJ, enter EDD for the month desired.
Minimum Cube	8-11	If Action Code is RJ, enter the low cube parameter by which receipts should be selected. All PMR records for which the total cube is equal to or greater than this entry will be selected for the F-94 report.
Document Identifier Parameter	12-13	If Action is RG or RJ, enter DW if only other than procurement receipts are to be selected.
Procurement Instrument Identification Number Parameter	14-17	If Action Code is RH, enter the first four positions of the PIIN or Document Number. Action Code RH will be used when receipts from a single DSC are to be selected. Use of Action Code RH with a non-DSC PIIN will provide forecast data in returns, but because the first six digits of the PIIN identify the Activity Address Numbers, use of the first four digits might not give definitive results. See appendix N, Defense Acquisition Regulation for Activity Address Number assignment.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Low Terminal Digit Parameter	18-19	If Action Code is RF, enter the last two digits of the PIIN representing the low limit of the terminal digit range desired. May be the same as entry in pos. 20-21 if one terminal digit category is required; otherwise, must be less than the entry in pos. 20-21.
High Terminal Digit Parameter	20-21	If Action Code is RF, enter the last two digits of the PIIN representing the high limit of the terminal digit range desired. May be the same as the entry in pos. 18-19 if only one terminal digit category is required; otherwise, must be greater than the entry in pos. 18-19.
Blank	22-76	Leave blank.
Functional Routing Code	77-78	Enter the code identifying the originator of the request card.
Action Code	79-80	Enter appropriate Action code as follows: RE - To obtain part 1 of the F-93 report for a specific EDD. RF - To obtain part 1 of the F-93 report for a specific EDD and terminal digit range. RG - To obtain Part 2 of the F-93 report for a specific EDD and type of receipt (optional). RH - To obtain part 2 of the F-93 report for a specific receipt source and EDD (optional).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		RJ - To obtain the F-94 report for a specific EDD, minimum cube, and type of receipt (optional).

3. VALIDATION

a. Violations will be printed on the Violation Printout, appendix F-85; errors will be identified by appropriate Violation Reason Codes. Erroneous data will be underlined with asterisks.

b. Content Validation

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-7	Numeric positions 6-7 must be greater than zero and less than 13. If Action Code is RH, may be blank.	HP
8-11	If Action Code is RJ, must be numeric.	IY
12-13	DU, DW, or blank.	AA
14-17	If Action Code is RH, must be alphanumeric.	AI
18-19	If Action Code is RF, must be numeric. Reason Code IP will be used if entry is numeric but exceeds entry in pos. 20-21.	AI/IP
20-21	If Action Code is RF, must be numeric.	AI
79-80	RE, RF, RG, RH, or RJ.	CF

APPENDIX B-85

LOCATOR REPORT BY DATE OF PACK

1. This input card is utilized to obtain location records and location subrecords within date of pack parameters.

2. Upon input of this card a F-119 report will be produced showing the location data for those managers (pos. 17-24) in the type of sequence requested (pos. 5) and within the date of pack parameter low to high (pos. 7-10 and 12-15).

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC ZBB.
Blank	4	Leave blank.
Type Sequence Code	5	Enter appropriate code: 1 - Manager/Location 2 - Location 3 - Date of Pack/Location 4 - NSN/Location 5 - Date of Pack/NSN
Blank	6	Leave blank.
Date of Pack (Low)	7-10	Enter month and year.
Blank	11	Leave blank.
Date of Pack (High)	12-15	Enter month and year.
Blank	16	Leave blank.
Commodity Manager	17-24	Enter code of specific manager or leave blank for all managers. If specific manager(s) is entered the code(s) must begin in pos. 17. Do not leave spaces between codes.
Blank	25-78	Leave blank.
Functional Routing Code	79-80	Enter FRC assigned to organization.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
5	Numeric 1, 2, 3, 4, and 5.	19
7-10	Two digit numeric month and two digit numeric year.	HH
12-15	Two digit numeric month and two digit numeric year.	HH

APPENDIX B-86

ROUTING IDENTIFIER/AUTODIN ROUTING INDICATOR CARD

1. This card is prepared on a general purpose card upon receipt of changes, additions, or deletions to RICs and their associated Routing Indicator Codes.

2. This card is processed IAW appendix D-52 and serves to update the AUTODIN Routing File.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZF7.
Blank	4-6	Leave blank.
Type of Action Code	7	Enter: 1 to add or change. 2 to effect a deletion.
Routing Identifier Code	8-10	Enter applicable RIC.
AUTODIN Routing Indicator Code	11-17	Enter applicable AUTODIN Routing Indicator from the ACP 117 CAN-US Allied Routing Indicator Book (pos. 11 must be an R, pos. 12 may be H or U).
Activity Address Code	18-23	Enter DoDAAD Code to receive data via mail under operation MINIMIZE.
Blank	24-80	Leave blank.

4. VALIDATION

Violation rejects will be listed on appendix F-113.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
7	Numeric 1 or 2 only.	INVALID FORMAT
8	Alpha.	INVALID FORMAT
9	Alpha/numeric.	INVALID FORMAT
11-17	Alpha/numeric, no blanks.	INVALID FORMAT

APPENDIX B-87

INPUT MESSAGE INQUIRY CARD

1. This card is used to provide operating personnel (primarily communications) a printout of Received AUTODIN Message History record. This inquiry may not be input directly into computer processing but must be forwarded to the Office of Data Systems with a reason for need of the requested printout.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZZB.
Communication Routing Indicator	4-8	Enter the message originator's Comm Code(AUTODIN) RIC.
Station Serial	9-12	Enter the message originator's station serial number.
Date-Time-Group	13-19	Enter the message originator's DTG.
Blank	20-80	Leave blank.

APPENDIX B-88

OUTPUT MESSAGE INQUIRY CARD

1. This card format is used to provide operating personnel (primarily communication) a printout of a Transmitted AUTODIN Message History record for internal use or for retransmission. This inquiry may not be input directly into computer processing but must be forwarded to the Office of Data Systems (via Communication Operations) with a reason for need (and specific instructions for retransmission) of the requested printout.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	Enter DIC ZZC.
Station Serial	4-7	Enter the local activity Station Serial Number.
Date-Time-Group	8-14	Enter the local activity assigned DTG.
Pilot Header Format Control Indicator Code	15-18	*Enter the PHF CIC.
Blank	19	Leave blank.
Operating Signals	20-22	*Enter retransmission Operating Signals, if required.
Blank	23-80	Leave blank.

*PHF Control Indicator Codes and Operating Signals are to be assigned by Communications Operations personnel prior to input to computer when retransmission is required.

APPENDIX B-89

REWAREHOUSING REQUEST

1. This transaction is utilized to inquire the Item Locator Record and Subrecord.

2. Action codes are used to produce a report in the desired sequence and format.

3. This transaction may be input via program $$UWME10.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUK.
Blank	4-7	Leave blank.
Low FSC Parameter	8-11	Enter Low FSC parameter; otherwise, leave blank.
Blank	12	Leave blank.
High FSC Parameter	13-16	Enter High FSC parameter; otherwise, leave blank.
Blank	17-22	Leave blank.
Popularity Group Code	23	Enter popularity group code, pos. 8-11 and pos. 13-16 must be filled when pos. 23 is used.
Blank	24-25	Leave blank.
Low Location Parameter	26-37	Enter lowest location desired; otherwise, leave blank.
Blank	38-42	Leave blank.
High Location Parameter	43-54	Enter highest location desired; otherwise, leave blank.
Blank	55-70	Leave blank.
Condition Code	71	Enter condition code other than A.
Blank	72-76	Leave blank.
Functional Routing Code	77-78	Enter FRC.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Action Code	79-80	Enter Action Code as follows: FQ - For appendix F-23, location sequence. FR - For appendix F-23, stock number sequence. FS - For appendix F-30, location sequence. FT - For appendix F-30, stock number sequence.

5. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
8-11	Low FSC - Must be all numeric, or blank. Mandatory if pos. 23 is other than blank.	XE
13-16	High FSC - must be all numeric (greater than Low FSC) or blank when Low FSC is blank. Mandatory if pos. 23 is other than blank.	LK
23	Popularity Group Code - Alpha A, B, C, D, E, F, G, H, I, J, L or blank.	OQ
26-37 and 43-54	Positions 26-37 and 43-54 may be nine or twelve positions. If nine postions - 26, 33, 43 and 50 will be alpha; 27-32 and 44-49 will be numeric; 34 and 51 will be alpha/numeric; 35-37 and 52-54 will be blank. If twelve positions - 26 and 43 will be alpha and all remaining field will be numeric. Positions 43-54 must be equal to or greater than positions 26-37.	OI
71	Condition - must be B, C, F, G, J, K, L, M, N or blank.	AF
79-80	Action Codes - Must be alpha, FQ, FR, FS or FT. No blanks.	CF

APPENDIX B-90

ACTIVATION OF WORKLOAD FROM PART 1 INVENTORY WORKLOAD BANK

1. This input is prepared for the following reasons:

a. To activate inventory workload from the Inventory Workload Bank based on data contained in part 1, appendix F-16 listing. Activation may be for a single NSN, a single FSC, or multiple NSNs/FSCs. Activation may also be for 1-5 inventory cutoff days. When this transaction is used for multiple cutoff days, the NSNs must be from a single FSC.

b. To delete record(s) from the Inventory Workload Bank before an inventory date has been established.

c. To inquire the Inventory Workload Bank.

2. The following are fields for input:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAX.
Blank	4-6	Leave blank.
Type Inventory Code	7	Enter Type Inventory Code only when cancellation of specific FSC or NSNs within a single Type Code; otherwise, leave blank.
Federal Supply Class (Low)	8-11	Enter Low FSC.
National Item Identification Number (NIIN)	12-20	Enter NIIN when pull is by NSN; otherwise, leave blank.
National Stock Number	(8-20)	Enter beginning NSN (from F-16 part 1) if this card is to be used for multiple cutoff days; otherwise, leave blank.
Blank	21	Leave blank.
Federal Supply Class (High)	22-25	Enter High FSC.
National Item Identification Number	26-34	Enter high NIIN when pos. 12-20 is filled number and multiple cutoff days will not be used; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Inventory Cutoff Date (1st)	35-38	Enter numeric cutoff date for NSNs to be pulled for this cutoff date. Enter current date if pos. 79-80 is GA or blank. Leave blank if pos. 79-80 is WY.
NSN Size (1st Cutoff Date)	39-41	Enter number of NSNs to be pulled for the first cutoff date, or leave blank if all NSNs within the parameter (pos. 8-20 and pos. 22-34) are to be pulled.
Inventory Cutoff Date (2nd)	42-45	Enter numeric cutoff date for NSNs to be pulled for this date; or leave blank if pos. 39-41 are blank or second cutoff date is not needed.
NSN Size (2nd Cutoff Date)	46-48	Enter number of NSNs to be pulled for second cutoff date, or leave blank if pos. 42-45 are blank.
Inventory Cutoff Date (3rd)	49-52	Enter numeric cutoff date for NSNs to be pulled for this date, or leave blank if third cutoff date is not needed.
NSN Size (3rd Cutoff Date)	53-55	Enter number of NSNs to be pulled for third cutoff date, or leave blank if pos. 49-52 is blank.
Inventory Cutoff Date (4th)	56-59	Enter numeric cutoff date for NSNs to be pulled for this date, or leave blank if fourth cutoff date is not needed.
NSN Size (4th Cutoff Date)	60-62	Enter number of NSNs to be pulled for fourth cutoff date, or leave blank if pos. 56-59 is blank.
Inventory Cutoff Date (5th)	63-66	Enter numeric cutoff date for NSNs to be pulled for this date, or leave blank if fifth cutoff date is not needed.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
NSN Size (5th Cutoff Date)	67-69	Enter number of NSNs to be pulled for fifth cutoff date, or leave blank if pos. 63-66 is blank.
Blank	70	Leave blank.
Condition Code	71	Enter condition code (appendix A-16) only when pull is by specific condition code; otherwise, leave blank.
Inventory Category Code	72	Enter inventory category code (appendix A-54) only when pull is by inventory category code; otherwise, leave blank.
Inventory Management Code	73	Enter inventory management code (appendix A-13, paragraph 11) if applicable; otherwise, leave blank.
Blank	74-75	Leave blank.
Manager Code	76	Enter manager code only when pull is by manager; otherwise, leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Action Code	79-80	Enter Action Code as follows: GA - Inquiry to IWB. WY - Delete record from IWB. For any other action, leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha C, D or blank.	EK
8-11	All numeric;	XE
12-20	All numeric or blank.	07
22-25	All numeric;	LK

FIELD POSITION	VALIDATION	VIOLATION CODE
26-34	All numeric when pos. 12-20 is filled or blank.	07
35-38	All numeric, must be at least 5 days from current date if pos. 79-80 is blank. May be blank if pos. 79-80 is WY.	BQ
39-41	All numeric or blank.	11
42-45	All numeric; must be at least 5 days from current date, or blank.	BQ
46-48	All numeric or blank.	11
49-52	All numeric; must be at least 5 days from current date, or blank.	BQ
53-55	All numeric or blank.	11
56-59	All numeric; must be at least 5 days from current date or blank.	BQ
60-62	All numeric or blank.	11
63-66	All numeric; must be at least 5 days from current date, or blank.	BQ
67-69	All numeric or blank.	11
71	Alpha or blank (appendix A-16).	AF
72	Alpha/numeric or blank.	LR
73	Alpha A, B, C and D or blank.	AW
76	Alpha/numeric or blank.	HO
79-80	Alpha GA, WY or blank.	CF

APPENDIX B-91

ACTIVATION OF WORKLOAD FROM INVENTORY BANK

1. This input is needed to activate workload from the Inventory Workload Bank and schedule for physical count as contained in parts 2, 3, and 4 of the F-16 reports.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAW.
Workload Bank Storage Code	4	Enter A, B, C, D, and X only when workload is to be activated from part II.
Blank	5-7	Leave blank.
Stock Number Size	8-13	Enter number of NSNs to be activated. If no specific number is required, leave blank.
Single Locations	14-17	Enter number of single locations to be pulled; otherwise, leave blank.
Man-hours	18-24	Enter number of man-hours desired to be pulled; otherwise, leave blank.
Inventory Management Code	25	Enter applicable code only when pull is to be from part 3; otherwise, leave blank.
Total Locations	26-30	Enter total number of location to be pulled, if less than total from entry on part 2, 3, or 4; otherwise, leave blank.
Inventory Category Code	31	Enter ICCs, appendix A-54, if pull is required by category code; otherwise, leave blank.
Blank	32-61	Leave blank.
Cutoff Date	62-64	Enter numeric cutoff date.
Blank	65-76	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Functional Routing Code	77-78	Enter appropriate code.
Blank	79-80	Leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4	Alpha A, B, C, D, X, or blank (see note).	HX
8-13	All numeric or blank.	IQ
14-17	All numeric or blank.	W2
18-24	All numeric or blank.	JH
25	Alpha (appendix A-13) or blank (see note).	AW
26-30	All numeric or blank.	W2
31	Alpha/numeric or blank (see note).	IR
62-64	All numeric and at least current date plus five days.	BQ
4, 25, 31	More than one position contain data.	MH

NOTE: Field positions 4, 25, 31. Only one of these positions may contain data.

APPENDIX B-94

SUPPLY STATUS CARD

1. This card format is used to provide the DSC/ICP with a reply to a followup request (appendix B-60), when the distribution depot/distribution activity has not completed shipment, has no record of the transaction, has a record of a previous denial, or has a record but no supporting documentation. When distribution depot has the MRO in-process, BA status is entered; has no record of MRO, BF status is entered; when MRO was previously denied, BY status is entered; when MRO was force closed, BE status is entered, or for FMS MRO when BL status is provided on Freight Shipment.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter AE6.
Routing Identifier Code (To)	4-6	Enter RIC of the DSC receiving the reply.
Media and Status Code	7	Enter the code as shown on the MRO followup.
National Stock Number	8-20	Enter the NSN to which status is applicable.
Submission Time or Blank	21-22	Perpetuate data from followup or original MRO as applicable.
Unit of Issue	23-24	Enter the UI as shown on the MRO followup.
Quantity	25-29	Enter the quantity to which status is applicable.
Document Number	30-43	Enter the document number as shown on the MRO followup.
Suffix Code	44	Enter the suffix code as shown on the MRO followup.
Supplementary Address	45-50	Enter the code as shown on the MRO followup.
Signal Code	51	Enter the code as shown on the MRO followup.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Fund Code	52-53	Enter the code as shown on the MRO followup.
Distribution Code	54-56	Enter the code as shown on the MRO followup.
Project Code	57-59	Enter the code as shown on the MRO followup.
Priority Code	60-61	Enter the code as shown on the MRO followup.
Transaction Date	62-64	Enter the Julian date that corresponds to the date of this reply.
Status Code	65-66	Enter the Status Code to convey the information regarding the status of this transaction.
Routing Identifier Code (From)	67-69	Enter the RIC of the distribution activity furnishing reply to the MRO followup.
Estimated Shipping Date	70-73	When designated by the Status Code BA, enter the year and Julian day that it is estimated the materiel will be shipped. Enter date offered with Status Code BL. See note.
Purpose Code	(70)	When designated by Status Code BY, enter the code as shown on the MRO followup.
Condition Code	(71)	When designated by Status Code BY, enter the code as shown on the MRO followup.
Management Code	(72)	When designated by the Status Code BY, enter the Management Code of the previous denial transaction (and quantity denied in pos. 25-29).
Blank	(73)	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Unit Price	74-80	Enter the data as shown on the MRO followup.

NOTE: Leave pos. 70-73 blank when Status Code BF or BE is in pos. 65-66.

3. VALIDATION

Computer prepared output transaction.

APPENDIX B-95

MANAGEMENT INFORMATION SYSTEM REPORT CARDS

1. These card formats are used to provide HQ DLA via electrical transmission, with selected management data elements in machine sensible form. Activities will capture mechanically all required data at the time such data are originated/recorded. Cutoff date for accumulating data for reporting is close of business on last day of the month. Data will be reported on standard 80 position general purpose ADP cards in the card formats prescribed. Data mechanically reflected in all cards will be automatically validated ensuring that all elements of information in the cards are accurate and complete for processing.

a. The Distribution Depot Operations and Performance Report Card requirements are set forth by Management Information System Glossary, DLAH 7730.2, January 1982, for the mechanization of the RCS DLA(M)232(O)MIN Report under the DLA Management Information System.

b. The Management Data Report Card requirements are set forth by Management Information System Glossary, DLAH 7730.2, January 1982, for the mechanization of the RCS DLA(M)26(C)MIN Report under the Management Information System.

2. The following are the fields in the Distribution Depot Operations and Performance Report transaction:

a. Card Format 1

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Card Identification	1-3	Enter MIS which denotes Card Identification.
Item Number	4-7	Enter applicable 4-digit item number (e.g., 0010 for Line Item Received for Stock).
Card Format	8-9	Enter 01 which denotes Card Format 1.
Report Identification	10	Enter C which denotes Report Identification.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Reporting Activity Code	11-12	Enter following applicable 2-character Reporting Activity Code: CD - which denotes DDCO DH - which denotes DDMT DM - which denotes DDMP DT - which denotes DDTC DU - which denotes DDOU GD - which denotes DDRV SD - which denotes DDTC - Alameda
Report Period Date	13-16	Enter 4-digit Report Period Date for which the data apply. Enter report month numerically in positions (01 to 09 for months January through September, 10 for October, 11 for November and 12 for December) and last 2 digits of calendar year in positions 15-16.
Date Submitted	17-20	Enter 4-digit Julian date that the data was submitted. For example: if submitted on 6 August 1983, enter 2 in field position 17 which would denote the calendar year and 218 in field positions 18-20 which would denote the day of the year; if submitted on 7 January 1982, enter 2 in field position 17 and 007 in field positions 18-20.
Transaction Code	21	Enter I to denote Insertion or R to denote Replacement. See paragraph 2d for instructions regarding I and R.
Blank	22-24	Leave blank.
Data Entry	25-31	Data Field 01. Enter data applicable to materiel for which Defense Construction Supply Center (DCSC) has inventory management responsibility.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
	32-38	Data Field 02. Enter data applicable for which Defense Electronics Supply Center (DESC) has inventory management responsibility.
	39-45	Data Field 03. Enter data applicable to materiel for which Defense General Supply Center (DGSC) has inventory management responsibility.
	46-52	Data Field 04. Enter data applicable to materiel for which Defense Industrial Supply Center (DISC) has inventory management responsibility.
	53-59	Data Field 05. Enter data applicable to Clothing and Textile Items for which Defense Personnel Support Center (DPSC) has inventory management responsibility.
	60-66	Data Field 06. Enter data applicable to Medical Items for which Defense Personnel Support Center (DPSC) has inventory management responsibility.
	67-73	Data Field 07. Enter data applicable to Subsistence Items for which Defense Personnel Support Center (DPSC) has inventory management responsibility.
	74-80	Data Field 08. Enter data applicable to materiel for which Defense Industrial Plant Equipment Center (DIPEC) has inventory management responsibility.

NOTE: The following applies to above Data Fields 01 through 08 (field positions 25 through 80):

(1) Enter quantities or percentages in extreme right hand field positions of the Data Field, leaving left hand positions blank, if the Data Field is not completely filled. Do not zero fill the data field.

(2) Quantities must be reported as whole units.

(3) Percentages must be rounded to two decimal points (e.g., 15.347 would be rounded to 15.35 and entered in position as 1535).

(4) Do not enter periods, punctuation marks or other special characters.

b. Card Format 2

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Card Identification	1-3	Enter MIS which denotes Card Identification.
Item Number	4-7	Enter applicable 4-digit item number, e.g., (0010 for Line Items Received for Stock).
Card Format	8-9	Enter 10 which denotes Card Format 2.
	10-21	Same as for Card Format 1.
Blank	22-24	Leave blank.
Data Entry	25-31	Data Field 10. Enter data applicable to Direct Commissary Support Shipment (DICOMSS).
	32-38	Data Field 11. Enter data applicable to materiel for which General Services Administration (GSA) has inventory management responsibility.
	39-45	Data Field 12. Enter data applicable to materiel for which Department of the Army has inventory management responsibility.
	46-52	Data Field 13. Enter data applicable to materiel for which Department of Navy has inventory management responsibility.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
	53-59	Data Field 14. Enter data applicable to materiel for which the Department of the Air Force has inventory management responsibility.
	60-66	Data Field 15. Enter data applicable to materiel for which the Marine Corps has inventory management responsibility.
	67-73	Data Field 16. Enter data applicable to materiel shipped to other customers not specifically identified in other data fields.
	74-80	Data Field 18. Enter the sum of data submitted in Card Format 1, Data Fields 01-08 and Card Format 2, Data Fields 10-16. For Data Elements 0340, 0341, 0342, 0343, 0380, 0400, 2001 through 2011, and 3001 through 3011, only the grand total is reported.

NOTE: See notes at end of paragraph 2a.

c. Card Format 3

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Card Identification	1-3	Enter MIS which denotes Identification.
Item Number	4-7	Enter applicable 4-digit item number (e.g., 0010 for Line Items Received for stock).
Card Format	8-9	Enter 17 which denotes Card Format 3.
	10-21	Same as for Card Format 1.
Blank	22-32	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Data Entry	33-40	Data Field 19. Enter data reported in Card Format 1 that are applicable to Issue Priority Group I.
	41-48	Data Field 20. Enter data reported in Card Format 1 that are applicable to Issue Priority Group II.
	49-56	Data Field 21. Enter data reported in Card Format 1 that are applicable to Issue Priority Group III.
	57-80	Data Field 22. Enter the sum of Data Fields 19, 20, and 21.

d. Corrections to previous submissions: These will be prepared in the same formats as shown in paragraphs 2a, 2b, and 2c, entering the following appropriate action code in field position 21 to identify the type of correction.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
	I	To insert a complete card or data field(s) omitted from a previous submission.
	R	To replace a complete card or data field(s) from any previously transmitted card. For this action, the information in field positions 1-16 must be identical to the card previously submitted. Field positions 17-20 "Date Transmitted", must reflect the date the R card is submitted. This action is to replace, not adjust, but replace estimated or erroneous data previously submitted. For this type of correction, only submit the replacement figure(s). Therefore be absolutely certain that the replacement data are entered in the proper data field(s) and that all other data fields are completely

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		blank. When the HQ DLA Edit Program recognizes an R in position 21, it will replace the data in the data bank with the data entered in the data fields. Data fields that are completely blank result in no transaction.

NOTE: The "Report Period Date" (field positions 13-16) must reflect the date of the report period of the data affected. The "Date Submitted" (field positions 17-20) must reflect the date they are transmitted.

3. The following are the fields in the Management Data Report transaction:

a. Card Format B

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identification	1-3	Enter MIS.
	4-6	Leave blank.
Report Identification	7	Enter B.
Index Number	8-12	Enter applicable 5-digit index number. The index number is contructed as follows: The five digits (pos. 8-12) are made up of the data element number as shown in the RCS DLA(M)26(C)MIN Glossary. The data element number (pos. 8-12) will be preceded by zeros if less than five digits in length. For example, the index number for data element 1 is: 00001, index number for data element 4B is: 0004B.
Blank	13-27	Leave blank.
Report Period Date	28-31	Enter month numerically in positions 28-29 and last two digits of calendar year in positions 30-31. Where the month

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		is only a unit digit, it will be preceded by a zero (01 to 09 for months January through September).
Blank	32	Leave blank.
Data Entry	33-43	Enter quantity, value, percentage, etc., in extreme right hand field positions, leaving left hand positions blank if the field is not completely filled.

NOTE: The following must be adhered to in reporting in the Data Entry card field.

(1) Do not include punctuation marks or other special characters for data entry (e.g., percent signs, commas, decimal points, and so forth).

(2) Negative or credit figures must have an eleven zone punch in the unit's position (field position 43) of the Data Entry card field. All other entries must be completely numeric.

(3) If an item is applicable and there is nothing to report for the reporting period, enter a numeric zero in the unit's position (field position 43) of this card field (do not report the word "none" and do not leave blank).

(4) When actual data are not available, a best estimate will be furnished. Estimated data will be replaced with actual data when available, but in any event not later than the next reporting period.

(5) Quantities must be reported as whole units.

(6) Monetary amounts must be reported to the nearest dollar.

(7) Percentages must be carried to two decimal points (e.g., 15.344 would be entered as 1534 in field positions 40-43).

(8) Fractions, where specified, must be converted to one decimal point (e.g., 4 1/2 would be entered as 45 in pos. 42-43).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	44-67	Leave blank.
Reporting Activity Code	68-69	Enter the following applicable 2-character Reporting Activity Code: CD - which denotes DDCO DH - which denotes DDMT DM - which denotes DDMP DT - which denotes DDTC DU - which denotes DDOU GD - which denotes DDRV SD - which denotes DDTC - Alameda
Blank	70	Leave blank.
Date Submitted	71-74	Enter Julian date that transmission is made. For example, if they are transmitted on 10 September 1982, enter 2 in field position 71 which would denote the calendar year and 253 in field positions 72-74 which would denote day of the year.
Blank	75	Leave blank.
	76	Leave blank unless estimated data are submitted. Enter E to denote estimated data. Submit actual data to replace estimated data prior to due date for following month report.
	77-79	Leave blank.
Transaction Code	80	Enter I to denote Insertion. Exception: Enter R to denote Replacement. See paragraph below for instructions regarding I and R.

b. Corrections to previous submissions: These will be prepared in the same format as shown in paragraph 4b, entering the following appropriate action code in field position 80 to identify the type of correction:

PUT IN FIELD POSITION 80	ACTION
I	To insert a complete card that was previously omitted. An I will also be entered in field position 80 for all initial (current month) submissions.
R	To replace a complete card previously submitted. This action is to replace previously submitted estimated or erroneous data.

NOTE: The "Report Period Date" field (field positions 28-31) must reflect the date of the report period of the submission affected. The "Date Submitted" card field (field positions 71-74) must reflect the date corrections are transmitted.

4. VALIDATION

To preclude transmission of invalid cards, all MIS cards will be system generated (mechanicaly prepared) and automatically validated in accordance with the following validation criteria.

a. RCS DLA(M)232(O)MIN Card.

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Invalid Card Identification	1-3	Must be MIS.
Invalid Item Number	4-7	Must be a valid 4-digit item number. All valid item numbers are identified in appendix A-83.
Invalid Field Number	8-9	Must be 01 for Card Format 1. Must be 10 for Card Format 2. Must be 17 for Card Format 3.
Invalid Report Identification	10	Must be C.
Invalid Reporting Activity Code	11-12	Must be a 2-digit alpha code that has been assigned to and identifies the reporting activity. These are: CD for DDCO DH for DDMT DM for DDMP DT for DDTC DU for DDOU GD for DDRV SD for DDTC - Alameda

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Invalid Report Period	13-16	Positions 13-14 must be the month for which the data are applicable, e.g., 01 for January, 07 for July, 11 for November. Positions 15-16 must be last two digits of calendar year, e.g., 82 for 1982. All data are normally for current month. If for prior month, an appropriate code (I or R) must be contained in field position 21. Any date in the field that is subsequent (higher number) to the current month is invalid. The edit program must therefore be updated each month to reflect the current (report) month.
Invalid Transmission Date	17-20	Must be the year and Julian day that they are submitted. Position 17 must be last digit of calendar year, e.g., 2 for 1982, 4 for 1984. Positions 18-20 must be the Julian day of the calendar year. Since this date changes daily, the edit program must be updated each time that input is processed.
Invalid Transaction Code	21	
(1) Not blank and contains other than an I or R.		Must be blank or contain an I or R.
(2) Contains an I and there is a matching card from a previous submission.		See paragraph 2d.
(3) Contains an R and there is no matching card from a previous submission.		See paragraph 2d.
Card Format 1 (contains 01 in field positions 8-9)		
(1) Positions 22-24	22-24	Must be blank.

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
(2) Data Entry Fields	25-31 32-38 39-45 46-52 53-59 60-66 67-73 74-80	Entries in these fields must be numerical. There must be no blanks to the right of the first digit of the figure (entry reported in the card fields). There must be no minus quantities. The absence of data in a given field, except for I or R cards, is an indication of "Not applicable".

Card Format 2 (contains 10 in field positions 8-9)

(1) Positions 22-24	22-24	Must be blank.
(2) Data Entry Fields	25-31 32-38 39-45 46-52 53-59 60-66 67-73 74-80	See Card Format 1, CRITERIA, above.

Card Format 3 (contains 17 in field positions 8-9)

(1) Positions 22-32	22-32	Must be blank.
(2) Data Entry Fields	33-40 41-48 49-56 57-80	See Card Format 1, CRITERIA, above.

NOTE: Data submitted in Card Format 2 for Data Field 18, Total of DLA and non-DLA Commodities, must equal the sum of the data submitted in Card Format 1, Data Fields 01 through 08, and in Card Format 2, Data Fields 10 through 16. Exception would be for Items 0340, 0341, 0342, 0343, 0380, 0400, 2001 through 2011, and 3001 through 3011. Only the grand total is reported for these items.

b. RCS DLA(M)26(C)MIN Card

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Invalid Document Identification	1-3	Positions 1 through 3 must read MIS.
Positions 4-6 not blank	4-6	Positions 4 through 6 must be blank.

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Invalid Report Identification	7	Position 7 must contain B.
Invalid Index Number	8-12	Positions 8 through 12 must contain a 5 digit index number as prescribed in appendix A-83.
Field Positions 13-20 not blank	13-20	Positions 13 through 20 must be blank.
	21-27	No check is made at HQ DLA on field positions 21 through 27. Some reporting activities are using these positions for various local purposes, e.g., identifying the staff office responsible for the data item; entering the index number in such a manner so as to permit sequencing.
Invalid Report	28-31	Positions 28-29 must reflect the month for Period Date which the data are applicable; e.g., 01 for January, 07 for July, 11 for November. Positions 30-31 must reflect the calendar year, e.g., 82 for 1982. Any date in the field that is subsequent (higher number) to the current month is invalid. The edit program must therefore be updated each month to reflect the current month.
Position 32 not blank	32	Position 32 must be blank.
Data Entry Field	33-43	Entry in positions 33 through 43 must be numerical and the units position or last digit in position 43. There must be no blank positions to the right of the figure (entry) reported.
(1) Datum field has embedded blanks		
(2) Datum field contains alpha character		Minus values are valid for selected data only. Therefore, all entries having a minus value should be double checked to ensure that minus values are appropriate.
(3) Datum field is completely blank		
(4) Datum field has minus value		

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Blank	44-67	Positions 44 through 67 must be blank.
Invalid Reporting Activity Code	68-69	Positions 68-69 must contain the two digit alpha code assigned to each reporting activity. Valid activity codes are identified in paragraph 4a.
Position 70 not blank	70	Position 70 must be blank.
Invalid Submission Date	71-74	Positions 71 through 74 must reflect the year and Julian day that the cards are submitted. Position 71 identifies the calendar year; e.g., 2 for 1982, 4 for 1984. Positions 72 through 74 identify the Julian day of the calendar year. Since this date changes daily, the edit program must be updated each time that input is processed.
Position 75 not blank	75	Position 75 must be blank.
Position 76 not blank and contains other than E	76	Position 76 must be blank or contain an E.
Position 77 not blank	77	Position 77 must be blank.
	78-79	No check is made at HQ DLA on field positions 78 and 79. These positions may therefore be used by reporting activities for any desired purpose.
Position 80 contains other than I or R	80	Position 80 must contain an I or R.
(1) I in position 80 and a matching record.		If an I, which means insert, is entered in position 80, there must be no matching card from a previous submission.
(2) R in position 80 and no matching record.		If an R, which means replace, is entered in position 80, there must be a matching card from a previous submission.

VALIDITY CHECK	FIELD POSITIONS	CRITERIA
Duplicate Submission		If two or more cards are submitted at the same time with identical information on positions 7 through 12, 28 through 31, 68, 69, 76, and 80, all such cards will be rejected.

APPENDIX B-96

INQUIRY FOR INVENTORY HISTORY PRINTOUT

1. This input will be used to obtain appendix F-98, part 1, Inventory History Printout.

2. The following are fields for input:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code*	1-3	Enter ZAT.
Blank	4-5	Leave blank.
Type of Pack**	6	Enter type of pack when applicable; otherwise, leave blank.
Blank	7	Leave blank.
National Stock Number*	8-20	Enter NSN.
Blank	21-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Blank	79-80	Leave blank.

*Mandatory entries
**Optional, when applicable

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
6	Numeric 1, 2, 3, 4, or blank.	CK
8-20	All numeric filled.	AY

APPENDIX B-97

SUSPENDED RECEIPT RECORD DELETION

1. This input will be used by Receiving Division to delete an entire record from the Suspended Receipt File and corresponds to the remote entry of appendix B-43. Procedures for processing deletions appear in appendix E-182 P.

2. If a deletion input matches a record in the Suspended Receipt File which already contains Stow Information, the Stow Notice data will be indicated on the appendix F-246 report to be provided the day after the deletion is processed.

3. The following entries apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZZN.
Teleprocessing Control Number	4-9	Enter the TP Control Number of the receipt record to be deleted.
Blank	10-80	Leave blank.

4. VALIDATION

Violation will appear on the appendix F-85 report.

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-9	All numeric other than zeros.	D9

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APPENDIX P-98

WORKLOAD REQUEST CARD

1. To provide for requesting of workload using CRT input (program UWTF15) or a general purpose card for the following actions:

a. To request workload in addition to the workload scheduled for the current Planned Date to Transportation (PDT). Workload can be pulled by the following elements when used in conjunction with Workload Request Action Codes, appendix A-42. Enter by remote whenever possible.

(1) Line Items.

(2) Geographic Shipping Area.

(3) Warehouse Area.

(4) PDT.

(5) Destination (DCR).

(6) Consignee - under emergency conditions only.

(7) Special Projects with Service Assigning Code.

(8) Inventory Cutoff Date or NSN.

(9) Combinations of (1) through (4).

b. To pull additional workload with DIC A5J, DROs, use DRO Code W in conjunction with Action Code.

2. REFFRENCE:

Appendix E-098 P.

3. Up to 100 cards can be entered at one time for pulling workload items subparagraph a(1) through a(4) and a(9). Up to 15 cards each can be entered at one time for pulling special projects; DCR limit is 100 each; Inventory Cutoff Date pull is limited to 10 cards, and up to 50 cards may be entered to pull by NSN and Inventory Cutoff Date. Up to 35 cards can be input to pull by consignee, and 35 cards for Geographic Area and MRO Weight.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBL.
Blank	4-7	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
National Stock Number	8-20	Enter NSN only when release of MROs under inventory is required for a single NSN; otherwise, leave blank.
Blank	21-24	Leave blank.
Warehouse Area	25	Enter warehouse areas from which additional workload is to be pulled.
Planned Date to Transportation	26-28	Enter PDT from which additional workload is to be pulled.
Blank	29-45	Leave blank.
Area	46	Enter geographical shipping area from which additional workload is to be pulled. If Workload Request Action Code is CQ, geographical shipping area will be excluded from workload pull requirement. (Blank not a valid exclusion.) Blank is a valid Geographic Area.
Blank	47	Leave blank.
Consignee	48-53	Enter consignee for which workload is to be pulled. (To be used under emergency conditions only.) See note.
Service Assignment Code	54	See appendix A-5.
Project Code	55-57	Enter special project code for which workload is to be pulled.
Destination	58-63	Enter the Destination Cross-Reference for which workload is to be pulled.
Inventory Cutoff Date	64-67	Enter cutoff date when MROs (passed DRD) for this cutoff date are to be released.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Disposal Release Order or Blank	68	Enter W if additional workload requested is to be pulled only from disposal release quantities in the bank.
Line Items/Weight	69-73	Enter number of line items desired in addition to normal release or maximum of MROs to be released. Zero fill to left of significant digit. Enter the MRO weight restriction for Action Code A.
Blank	74-76	Leave blank.
Functional Routing Code	77-78	Enter FRC of originator.
Action Code	79-80	See appendix A-42.

NOTE: Field position 53 will be blank and pos. 52 may be blank for ILP consignee.

5. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
8-20	Must be all numeric or blank with Action Code CI. Blank with all other action codes.	Z9
25	Must be an alphanumeric with Action Codes CG, CL, CQ, and CV. Must be blank with all other action codes.	JJ
26-28	Must be all numeric with Action Codes CG, CJ, CQ, CS, and CT. Must be blank with all other action codes.	JK
46	Must be alpha/numeric not including zero with Action Codes CG, CJ, CL, CN and CQ. Must be blank with all other action codes.	JF
48-53	Alphanumeric Action Code CC only. Field will be blank for all other action codes.	RZ
54	Alphanumeric with Action Code CD. Blank with all other action codes.	AK

FIELD POSITION	VALIDATION	VIOLATION CODE
55-57	Alphanumeric with Action Code CD. Blank with all other action codes.	AK
58-63	Alphanumeric filled or blank in pos. 58-60 followed by three alphanumeric with Action Code CE. Blank with all other action codes.	MD
64-67	All numeric with Action Code CI. Blank with all other action codes.	Z9
68	Must be blank or alpha W.	SF
69-73	May be blank with Action Codes CC, CD, CE, CI and CT. Must be all numeric, other than all zeros with all other action codes.	JI/JH/HX
79-80	Alpha and valid code for a DIC ZBL.	CF
- -	Card entries in excess of table limits.	UC

APPENDIX B-99

MRO/DRO CONTROL/STATUS REQUEST CARD

1. This card is utilized for processing transactions for an individual shipment unit line item (MRO) to the Shipment Unit File.

2. Based on options in Table and Control File, transactions will be produced for each Parcel Post Line, each Freight Line, or both, appendix B-66D, not processed by the MOFAST System.

3. This card is utilized in conjunc ion with Action Codes, appendix A-42, to accomplish the following types of transactions:

a. Report shipment of items via parcel post or Local Delivery, excluding completed shipments of registered or insured parcel post.

b. Report completion of picking, packing, and assembly operations and offer materiel to transportation for shipment.

c. Cancellation of quantities.

d. Denials or adjustments to quantity ordered shipped. When partial denials or adjustments occur on registered parcel post, the partial shipment must be offered and adjustment/denial quantity processed with Action Codes DB, DD or DT, as applicable. Prior to entering a denial or adjustment card against an offered quantity, a reversal (Action Code DH) must be processed against the offered quantity.

e. Inquiry to obtain status of a shipment unit line item.

4. The following rules or instructions are applicable to utilization of this card:

a. This card may be utilized to correct data previously reported as offered.

b. This card may be utilized to report denials or cancellations at any stage of processing prior to confirmation or denial to the DSC. Before entering a ZBM denial card on a previously offered line item, a ZBM card reversing the original action must be submitted. A previously offered line item may be canceled by entering a ZBM card with the appropriate action code without reversing a previous action.

c. This card is utilized to report materiel as shipped or offered in those instances where the Shipment Unit Completion Card, appendix B-101, cannot be utilized. MRO Control Status Request Card is used when the quantity shipped is different from the quantity "ordered shipped" on one or more line items in a shipment unit.

d. This card is used to update/add data elements to the Shipment Unit File, i.e., Delay Reason Codes/Transportation Hold Codes, and so forth.

5. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBM.
Blank	4-7	Leave blank.
Shipment Unit Number	8-14	Enter shipment unit number assigned to the shipment.
Shipment Unit Line Item Number	15-18	Enter the shipment unit line item number of the MRO.
Delayed Shipment Reason Code	19	Enter IAW appendix A-64. (See note 1.)
or		
Type of Hold Code	19	Enter IAW appendix A-21.
Blank	20	Leave blank.
Quantity	21-25	Enter the actual quantity offered or shipped.
Blank	26-27	Leave blank.
Weight or Blank	28-33	Enter total weight of quantity being shipped or offered. (See note 2.)
Number of Pieces	34-37	Number pieces (optional for Parcel Post - if blank, computer assigns 1).
Cube or Blank	38-42	Enter total cube of quantity being offered (to the nearest one tenth). (See note 2.)
Blank	43-46	Leave blank.
Mode of Shipment	47	Enter Mode of Shipment Code G, H, 6, or 7, appendix A-17, when shipment has been made via UPS. Enter I, 4, or 9 for local delivery, and so forth. Enter Y if partial line was shipped

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		registered or insured parcel post, requiring closing action by ZEN card; otherwise, leave blank.
Date Shipped*	48-51	Enter the Julian date materiel is shipped via parcel post or picked up; otherwise, leave blank.
Date Available for Shipment*	52-55	Enter Julian date freight materiel is offered to Transportation, denied, or canceled. Enter shipped date on registered or insured parcel post, being input with Action Code DB, DD or DT for adjustment processing.
Blank	56-60	Leave blank.
Quantity Adjusted, Canceled, or Denied**	61-65	Enter quantity overshipped, undershipped, or canceled.
Blank	66-71	Leave blank.
Parcel Post Clear Date	72-76	Enter revisions to computer determined clear date. (Enter 2-position year in pos. 72-73, Julian date in pos. 74-76.) Zero fill when clear date is to be deleted.
Functional Routing Code	77-78	Enter FRC.
Action Code	79-80	Enter applicable action code (appendix A-42).

*If both fields are blank, computer will enter current date as follows:

a. If pos. 47 is blank, date will be entered in pos. 52-55.

b. If pos. 47 is filled, date will be entered in pos. 48-51.

**If adjusted quantity exceeds 99,999, code line item as DP and process accordingly: i.e., prepare manual confirmations and retain F-107 report for record.

NOTE 1: Delay Reason Code U in pos. 19 will extract Shipment Unit Line Item Number, pos. 15-18. ZBP will offer remaining lines. ZBM with Delay Reason Code U must be processed in the same/earlier cycle as the ZBP for shipment unit.

NOTE 2: If weight and cube are blank on parcel post shipment, computer weight and cube will be recorded for MIS. For freight shipments this field must be filled or a blank will be recorded for MIS.

6. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
8-14	Numeric.	IU
15-18	Numeric. May be blank with Action Code DN only.	JE
21-25	Numeric or blank. Must not be all zeros when Action Code DF and pos. 47 is G, H, 6, or 7. Must not be all zeros when Action Code is DD.	AS
26-27	Quantity error and must not be Action Code DD, with pos. 70 numeric.	KQ
28-33	Numeric or blank.	HX
34-37	Numeric or blank.	IX
38-42	Numeric or blank.	IY
47	Alpha A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y or Z/numeric 2, 3, 4, 5, 6, 7, 8 or 9.	JB
61-65	Numeric or blank.	AS
72-76	Parcel Post Clear Date invalid.	I3
79-80	Alpha and valid for a DIC ZBM.	CF

APPENDIX B-100

INVENTORY REJECT TRANSACTION (DSC TO DEPOT)

1. This transaction is applicable to chapter 7 and is mechanically prepared by DSCs and forwarded to DLA depots only to advise that a depot initiated inventory request, DIC DJB, has been rejected during DSC processing because the inventory cutoff date is invalid (blanks/alpha) or less than two days in advance of the DSC processing date. Depots will use this transaction to cancel the inventory.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CK9.
Routing Identifier Code (To)	4-6	Enter RIC of depot.
Type of Inventory Code	7	Enter Type of Physical Inventory Code of the rejected inventory (appendix A-18).
National Stock Number	8-20	Enter NSN.
Blank	21	Leave blank.
Type of Pack Code	22	Enter Type of Pack Code (subsistence items only).
Unit of Issue	23-24	Enter UI.
Blank	25-61	Leave blank.
Cutoff Date	62-64	Perpetuate inventory Cutoff Date from DJB input card.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC of the activity from which card is being forwarded.
Blank	70	Leave blank.
Condition Code	71	Perpetuate Condition Code from DJB input card or leave blank if DJB Condition Code field is blank.
Management Code	72	Perpetuate Management Code from DJB or leave blank if DJB Management Code field is blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Date	73-75	Enter the numerical day on which this card is prepared.
Blank	76-80	Leave blank.

APPENDIX B-101

SHIPMENT UNIT COMPLETION CARD

1. This card is utilized to report completion of picking, packing, and assembly operations on an entire shipment unit.

2. This card is computer prepared for non-MOFAST items and output at the time of preparation of DD Form 1348-1. Cards are sequenced by shipment unit number, separate grouping for parcel post and freight. See appendix B-66 for Depot Options for the production of ZBP Cards.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZBP.
Blank	4-7	Leave blank.
Shipment Unit Number	8-14	Enter shipment unit number.
Number of Line Items	15-18	Enter the number of lines in the shipment unit.
Delayed Shipment Reason Code	19	Enter in accordance with appendix A-64
or		or
Transportation Hold Code	19	Enter in accordance with appendix A-21.
Blank	20-25	Leave blank.
Blank	26-27	Reserved for future use.
Weight/Blank	28-33	Enter total weight of shipment unit to nearest pound. (See note 1.)
Number of Pieces	34-37	Enter number of pieces.
Cube/Blank	38-42	Enter the total cube of the shipment. Low order position in tenths of a cubic foot although decimal is not punched. (See note 1.)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
First or Only Package Number	43-46	Reserved for future use.
Mode of Shipment	47	Enter applicable mode of shipment if materiel is shipped by parcel post or Government truck (Modes G, H, I, 6, or 7); otherwise, leave blank.
Date Shipped	48-51	Enter Julian date only if shipped via parcel post or Government truck. (See note 2.)
Date to Transportation	52-55	Enter Julian date freight shipment is offered to Transportation. (See note 2.)
Blank	56-60	Leave blank.
Issue Priority Group	61	Computer entered IPG.
Mode	62	Computer determined propose mode of shipment code: P - Parcel Post-Other F - Freight-Other B - Freight-FMS
Blank	63-71	Leave blank.
Parcel Post Clear Date	72-76	Enter revisions to computer determined clear date. (Enter 2-position year in pos. 72-73, Julian date in pos. 74-76). Zero fill when clear date is to be deleted.
Functional Routing Code	77-78	Enter FRC or leave blank.
Blank	79-80	Leave blank.

NOTE 1: If weight and cube are blank on parcel post shipment, computer weight and cube will be recorded for MIS. For freight shipment this field must be filled or a blank will be recorded for MIS.

NOTE 2: If both fields are blank, computer will enter current date as follows:

a. If pos. 47 is blank, date will be entered in pos. 52-55.

b. If pos. 47 is filled, date will be entered in pos. 48-51.

4. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
8-14	Numeric.	IU
28-33	Numeric or blank.	HX
34-37	Numeric or blank.	IX
38-42	Numeric or blank.	IY
72-76	Parcel post clear date Invalid.	13

APPENDIX B-102

RECEIPT AND LOCATOR INQUIRY CARD

1. This card input will be used to inquire the PMRR, Locator and, if applicable, the Contract Data File to process new receipt Activity when inquiry via the remote format (appendix B-41) is not possible. Inputs will be prepared using local coding sheets and replies will be cyclic.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZB6.
National Item Identification Number	4-12	Enter last 9 digits of the NSN.
Condition Code	13	Enter applicable condition code.
Procurement Item Instrument Number or Document Number	14-18	Enter the last five digits of the PIIN or Document Number.
Date Received	19-23	Enter year and Julian date on which materiel was received, i.e., YYDDD (77328).
Contract Line Item Number (optional, used for Procurement items only)	24-29	Enter CLIN if applicable or leave blank.
Supplementary PIIN (optional, used for Procurement items)	30-33	Enter SPIIN or leave blank as applicable.
Date of Pack/Expiration (optional)	34-37	Enter date of Pack/Expiration, if applicable, 2-digit month and 2-digit year.
Type of Pack Code (optional)	38	Enter Type of Pack Code, if applicable.
Blank	39-80	Leave blank.

3. VALIDATION

Violations will appear on the appendix F-85 report.

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-12	Numeric, other than all zeros, except that pos. 6 may be Alpha A, B, J, L, or S for DIC 'S.	AY
13	Alpha A through M except I.	AF
14-18	Alpha/numeric (no blanks or special characters).	AI
19-23	Numeric and equal to or less than current Julian date.	JM
24-29	Blank or numeric other than all zeros in pos. 24-27 and alpha/numeric in pos. 28-29.	JI
30-33	If PIIN contains A or D in pos. 14, pos. 30-33 must be alpha/numeric greater than 0000	EX
34-37	Blank or numeric fill. If filled pos. 34-35 must be greater than zero and less than 13.	HH
38	Numeric 1, 2, or 4 or blank.	CK

APPENDIX B-103

BIN ITEM INQUIRY CARD

1. This input card is used to inquire the Bin Automated Replenishment Data Collection System. Inquiry will be permitted one time a week. Inquiries will be limited to 200 NSNs or a maximum of three Popularity Group Codes (PGCs) in any one run.

2. The DIC is ZUJ. Action Code BN will be used to inquire by NSN. Action Code BP is provided for inquiry by PGC.

3. The transaction will contain the following fields:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUJ.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter NSN in each card. Mandatory for Action Code BN.
Popularity Group Code	21-23	Enter PGC(s) A through J, or L. Enter from one to three codes; leave unused positions blank. Mandatory for Action Code BP.
Blank	24-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Action Code	79-80	Enter BN for NSN inquiry or BP for PGC inquiry.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
8-20	Action Code BN only. Alpha/numeric (no blanks).	AY
21-23	Action Code BP only. A, B, C, D, E, F, G, H, I, J, or L, or blank in pos. 22-23.	OQ

APPENDIX B-104

KEY ESSENTIAL ITEM/DAMAGE ASSESSMENT CARD

1. These cards, DIC CZW, are received monthly by distribution activities from DLA Administrative Support Center (DLASC) for use by Logistics Readiness Center in bomb damage assessment as prescribed in the DLA War and Emergency Support Plans, Annex N, Section II.

2. Cards are direct computer input and are processed as prescribed in appendix D-92 to produce a separate trailer card for each warehouse location for the applicable NSN. Elements identified by asterisks will be entered and interpreted in the trailer card.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code*	1-3	Enter CZW.
Routing Identifier Code (From)	4-6	Enter RIC S9H.
National Stock Number	7-19	Enter the NSN of the item being reported.
Routing Identifier Code (From)	20-22	Enter RIC of the DSC preparing the report.
Unit of Issue	23-24	Enter the abbreviation for the catalog UI.
Item Description	25-34	Enter the item name of the NSN being reported.
Essentiality of Substitute Code	35	Enter A for automatic sub; B for practical sub; C for extreme emergency sub. Leave blank if standard item.
Blank	36-38	Leave blank.
Quantity On Hand	39-46	Enter quantity on hand at this defense depot or DSC with collocated storage facility (as recorded in the DSC records).
Physical Stock Location	47-58	See note.
Preferred National Stock Number	59-71	Enter Preferred NSN.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	72	Leave blank.
Julian Date	73-76	Enter Julian date this card is prepared (one-digit year, three-digit day).
Survival-Recovery (S-R) Item	77	Enter Code A to indicate an Essential Code item which is also a post attack, survival and recovery item; otherwise, leave blank.
Routing Identifier Code (To)	78-80	Enter RIC of this storage site.

NOTE: To be computer inserted at storage site for use in damage assessment. Additional cards will be prepared for each physical location recorded in the Item Locator File.

4. VALIDATION

Entry validation of storage site only.

APPENDIX B-105

LOCATION SURVEY COMPLETION CARD

1. This card is entered into the computer following completion of locator survey.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEV.
Blank	4-5	Leave blank.
Location Survey Lot Number	6-10	Location Survey Lot Number.
Blank	11-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Action Code	79-80	Enter appropriate action code. FL - Cancel Survey SC - Normal Close

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
6-10	Numeric, no blanks.	WZ
79-80	Alpha FL or SC.	CF

APPENDIX B-106

COMPLETED RECEIPT CHANGE CARD

1. This format will be prepared and submitted to correct data elements present in a Completed Receipt (MRC) record. When research and sufficient investigation reveals that a procurement or return/redistribution receipt requires corrective action, appropriate receipt personnel will prepare the necessary input. Contract Line Item Number (CLIN) changes, in addition to updating the MRC history, will also update the matching Contract Data record. This dual update function will also occur for PIIN, SPIIN, NSN, Condition Code, Unit of Issue changes, and Quantity corrections.

2. Input to correct or delete a record will be prepared in the following manner:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEW.
Stock Number	4-16	Enter the stock number shown in the completed Receipt File.
Procurement Instrument Identification Number (PIIN)	17-30	Enter the PIIN/Document Number shown in the Completed Receipt File.
Supplementary Procurement Instrument Identification Number (SPIIN)	31-34	Enter the Supplementary PIIN shown in the Completed Receipt File. Blanks are acceptable.
Contract Line Item Number (CLIN)	35-40	Enter the CLIN shown in the Completed Receipt File.
Condition Code	41	Enter condition code shown in Completed Receipt File.
Date Received	42-46	Enter date materiel was received as shown in the Completed Receipt File (YYDDD).
Teleprocessing Control Number	47-52	Enter TP Control Number as shown in the Completed Receipt File.
New Data	53-67	Leave blank with Action Code HA. With all other action codes, enter the new data element left-justified, i.e., start in pos. 53.
Blank	68-76	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Functional Routing Code	77-78	Enter applicable routing code.
Action Code	79-80	HA - Delete HB - RIC TO HC - Stock Number HD - Type Pack HE - Unit of Issue HF - PIIN/Document Number HG - Line Item HH - Signal Fund HJ - Distribution HK - Project HL - Ownership/Purpose HM - Condition HN - Management HP - SUPP PIIN HQ - Weight HR - Quantity HU - Supplementary Address HW - Shipment Number/Shipment Number Suffix Code

3. VALIDATION

Violation will appear on the appendix F-085 report.

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-16	Numeric except pos. 10 may be A, B, J, L, or S for DICOMSS items.	AY
17-30	Alpha/numeric.	AI
31-34	Alpha/numeric, or blank.	EX
41	Alpha (A through M, except I) or blank.	AF
42-46	Numeric, pos. 43-45 must be greater than zero and less than 367.	JM
47-52	Numeric.	D9
53-67	See notes 1, 2 and 3.	

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
79-80	HA, HB, HC, HD, HE, HF, HG, HH, HJ, HK, HL, HM, HN, HP, HQ, HR, HU, HW (see note 1).	CF

NOTE 1: When Action Code is:

HC - NSN must be numeric, other than all zeros. Third position of NSN may be A, B, J, L, or S.	AY
HG - CLIN must be numeric, sub-CLIN alpha/numeric Invalid Action Code entry if pos. 17-30 contain other than PIIN data.	JI
HM - Condition must be alpha A through M, except I.	AF
HQ - Weight must be numeric.	HX
HR - Quantity must be numeric and greater than zero.	AS
HU - Invalid Action Code if pos. 17-30 reflects PIIN data.	CF
HP - Invalid Action Code if pos. 17-30 reflects other than PIIN data.	CF
HY - PIIN/Document Number must be alpha/numeric.	AI
NOTE 2: If the Action Code is HC, HF, HG, HM, HP or HU, then the New Data submitted in pos. 53-67 cannot equal the value for that data element in the Completed Receipts record.	BB

NOTE 3: The Shipment Number Suffix Code is processed as position 8 of the Shipment Number, when submitting Action Code HW. To add or change a Shipment Number Suffix Code, include the code in position 8. If the Shipment Number Suffix Code does not apply or is being deleted, leave position 8 blank. If the Shipment Number changes but the Shipment Number Suffix Code remains the same, the Shipment Number Suffix Code <u>must</u> be submitted in position 8 of the Shipment Number.

NOTE 4: These data element corrections will also be processed to the Contract Data File for appropriate action.

APPENDIX B-107

INQUIRY FOR TRANSACTION RECORD

1. This input is used to inquire the Depot Transaction Record File to obtain the F-145 Depot Balance and Transaction File Printout.

2. Inquiry can be made for a single NSN or for a series of NSNs identified by a low and high FSC parameter.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAN.
Routing Identifier Code	4-6	Enter RIC of depot and manager.
Blank	7	Leave blank.
Federal Supply Class	8-11	*Enter FSC.
National Item Identification Number	12-20	Enter NIIN when applicable.
Federal Supply Class	21-24	*Enter FSC if applicable.
Blank	25-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Blank	79-80	Leave blank.

Complete positions 8-20 when inquiry is for a single NSN. Complete positions 8-11 and 21-24 when inquiry is for a series of NSNs identified by a low and high FSC.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	ZAN	AA
4-6	Alphanumeric.	AC
8-11	All numeric.	XE

FIELD POSITION	VALIDATION	VIOLATION CODE
12-20	All numeric (except pos. 14 may contain A, B, J, L or S). Must be blank if pos. 21-24 is filled.	AY
21-24	All numeric. Must be blank if pos. 12-20 is filled.	AY

APPENDIX B-108

RECEIPT CONFIRMATION CARD
(SHORT FORM - PMRR AVAILABLE)

1. The Receipt Confirmation Card (RCC) is originated by the Receiving Division and is the document that, in conjunction with an appropriate Stow Notice (appendix B-46 or B-144), initiates mechanical preparation of the Materiel Receipt Card (MRC - appendix B-20 or B-21) for reporting of materiel to the appropriate DSC.

2. Data used to prepare the MRC will be obtained from the RCC input and the PMR record. The Receipt Control Document will be the source document for preparation of the short form RCC by Receiving Division in accordance with appendix E-108 P.

3. Acceptance Reports, DIC PKN/P, will be automatically output when specific data are entered in this format IAW appendix E-108 P.

a. The following entries apply for card (batch) input:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Docume. . Identifier Code	1-3	Enter ZV_ or ZW_. Enter 3rd position in accordance with appendix A-1 to identify the type of Materiel Receipt transaction.
Teleprocessing Control	4-9	Enter the six-position code assigned by the computer on the Receipt Control Document.
Quantity	10-16	Enter the quantity actually received, preceding significant digits with zeros. Enter Override indicator in pos. 29 if greater than 99,999.
Weight	17-23	Enter the weight (in lbs.), preceding significant digits with zeros. Enter Override indicator in pos. 29 if greater than 99,999.
Warehouse Area	24-26	Enter the 3-position indicator applicable to the warehouse area to which the received materiel is being forwarded for storage.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Discrepancy Code	27-28	Enter the applicable receipt Discrepancy Code and Inspection Performed Code from appendices A-26 and A-27.
Quantity/Weight Override (OVR)	29	Enter alpha X whenever weight or quantity exceeds 99,999 or when quantity input exceed the contract quantity variance. See note 3.
Condition Code	30	Enter the applicable Condition Code from appendix A-16 only if the Condition Code printed on the Receipt Control Document is incorrect; otherwise, leave blank.
Management Code	31	Enter appropriate code from appendix A-13, if applicable; otherwise, leave blank. (See note.)
Contract Line Item Number	32-37	For ZV_ input, enter the line item number in pos. 32-35 (must be greater than zero) and the subline item number in pos. 36-37 must be zero or alpha/numeric only if data printed on the Receipt Control Document are incorrect; otherwise, leave blank.
Supplementary Address	(32-37)	For ZW_ input, enter the supplementary address only if data printed on the Receipt Control Document are incorrect; otherwise, leave blank.
Unit of Issue	38-39	Enter the appropriate code from appendix A-48 only if the code printed on the Receipt Control Document are incorrect; otherwise, leave blank.
Federal Supply Class	40-43	Enter the correct FSC only if the class printed on the Receipt Control Document is incorrect; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Shipment Number	44-50	For ZV_/ZWT input, enter the shipment number, if applicable. DIC ZV_ input may not be blank when PMR response Management Code is D or F. If shipment number is not available enter zeros.
Signal Code	(44)	For ZW_ input, enter the appropriate code from appendix A-8, only if applicable.
Fund Code	(45-46)	For ZW_ input, enter the appropriate code from appendix A-9, only if applicable.
Project Code	(47-49)	For ZW_ input, enter the appropriate project code, only if applicable.
Blank	(50)	For ZW_ input, leave blank.
Suffix Code	51	If the quantity in pos. 10-16 is greater than 99,999 enter the alpha code with which the computer should begin suffix assignments. If left blank, the computer will begin with A. The appropriate suffix should also be entered when the RCC input relates to one portion of a recent split to accommodate two or more conditions.
Blank	52-53	Leave blank.
Shipment Number Suffix	54	Enter vendors shipment number suffix, if applicable.
Administering Location Code	55-57	For DIC ZV_ input reflecting Management Codes D or F on the F-200 only. Enter Administering Location Code only if not available on the F-201 or different than that indicated on the F-200, Contract Data Sheet and Receipt Control Document, respectively.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Quantity Shipped	58-65	For DIC ZV_ input reflecting Management Codes D or F on the F-200 only. Enter quantity shipped as shown on the Vendor Document. Precede significant digits with zero fill. May be blank (see note).
Blank	66-80	Leave blank.

NOTE: Automatic Acceptance Reporting should be waived/canceled for those receipt actions which exhibit Management Codes D or F only, and for which a DSC, not a DCASR, is specified on the contract as the payment office. This will be accomplished automatically when the Administering Location Code, extracted from mechanized Contract Data, is alpha, alphanumeric, or numeric greater than 172. When this type code is present on the F-200 and F-201, RCD or CDS, no quantity shipped or Administering Location Code entry is required in the DIC ZV- input. Manual cancellation of the Acceptance Report can be accomplished by entered XXX in pos. 55-57 or the ADM field; Quantity Shipped field, pos. 58-65, may then be blank fill. Refer to appendices E-047 P and E-108 P for additional details.

b. The following entries apply to CRT (remote) input. Initialize in accordance with appendix E-194 P and select appropriate two-position panel ID ZV_ or ZW_. Program will display the required RCC as ZV_ or ZW_ with cursor positioned for next data entry.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
DIC	1	Program will display requested DIC ZV_ or ZW_ in accordance with appendix E-194 P. Initialize procedure to identify type of Materiel Receipt Transaction.
TP NUMBER	6	Enter TP Control Number.
QUANTITY	7	Enter exact quantity received. Unused positions may be left blank. See OVR Legend.
WEIGHT	7	Enter weight received and leave unused positions blank. See OVR Legend.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
WHSE	3	Enter three-position storage area identification to which received materiel is being forwarded.
DISC-CD	2	Enter applicable Receipt Discrepancy Code and Inspection Performed Code, appendices A-26 and A-27.
OVR	1	Enter alpha X whenever the weight or quantity exceeds 99,999 or when the quantity input exceeds the Contract Quantity Variance. See note 3.
COND	1	Enter corrected Condition Code if applicable; otherwise, leave blank.
MGT	1	Enter appropriate Management Code (appendix A-13); otherwise, leave blank. See note 1.
CLIN (ZV_ Display)	6	ZV_ - Enter correct CLIN if CLIN on Receipt Control Document is incorrect.
SUPP ADD (ZW_ Display)	6	ZW_ - Enter Supplementary Address, if applicable.
UI	2	Enter corrected Unit of Issue if U/I of RCD is incorrect; otherwise, leave blank.
FSC	4	Enter Federal Stock Class if RCD FSC is incorrect; otherwise, leave blank.
SHIPMENT NMBR (ZV_ Display)	7	Enter Shipment Number for ZV_ documents if applicable (ZV_ input only). Must not be blank if Management Code of PMR response is D or F. Enter zeros if shipment number is not available.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
SIG-CD (ZW_ Display)	1	Enter Signal Code, appendix A-8, only if applicable (ZW_ input only).
FUND-CD (ZW_ Display)	2	Enter Fund Code, appendix A-9, if applicable (ZW_ input only).
PRJ-CD (ZW_ Display)	3	Enter Project Code, if applicable (ZW_ input only).
SHIPMENT NMBR (ZWT Display)	7	Enter Shipment Number if available and if DOC-ID equals ZWT; otherwise, leave blank.
SFX	1	Enter appropriate Suffix Code (see explanation/instructions for pos. 51).
SS	1	Enter vendor's shipment number suffix, if applicable. Depress Enter key (see note 2).
ADM (ZV_ Display)	3	When RCD, F-200, reflects Management Code D or F, enter Administering Location Code only when not available or correction to that code indicated on the F-201 and F-200 reports, Receipt Control Document and Contract Data Sheet is desired (see note 4).
QTY SHIP (ZV_ Display)	8	Enter quantity shipped as shown on the Vendor Document. May be blank (see note 4).

NOTE 1: May be blank if Condition Code of Type A or ZB6 inquiry equals H, and item is to be routed to PDO. If item is to be destroyed (not forwarded to PDO), enter Management Code J.

NOTE 2: If current format to be used for next RCC, depress enter key; when data are to be entered with simultaneous selection of new format, position cursor to "Enter Panel ID" position and enter format requested (ZV_, ZW_, ZX_, or ZY_). Depress enter key.

NOTE 3: The quantity entered in pos. 10-16 of the card input or the Quantity area of the remote input of all DIC ZV_ inputs may exceed the quantity variance

recorded in the Automated Contract File and still be less than 99,999. In this instance, the DIC ZV_ input will reject due to a missing "Quantity Override Indicator". If the excessive quantity is acceptable, enter the X override indicator and the RCC update will not reject.

NOTE 4: Automatic Acceptance Reporting should be waived/canceled for those receipt actions which exhibit Management Codes D or F only, and for which a DSC, not a DCASR, is specified on the contract as the payment office. This will be accomplished automatically when the Administering Location Code, extracted from mechanized Contract Data, is alpha, alpha/numeric, or numeric greater than 172. When this type code is present on the F-200 and F-201, RCD or CDS, no quantity shipped or Administering Location Code entry is required in the DIC ZV_ input. Manual cancellation of the Acceptance Report can be accomplished by entering XXX in pos. 55-57 or the ADM field; Quantity Shipped field, pos. 58-65, may then be blank fill. Refer to appendices E-047 P and E-108 P for additional details.

c. Content Validation Card Input is as follows:

FIELD POSITION	DISPLAY LEGEND	VALIDATION	VIOLATION CODE
4-9	TP NUMBER	All numeric greater than nine; check will be made for transposed digits; if transposed, will reject.	D9
10-16	QUANTITY	Numeric other than all zeros. Invalid if greater than 99,999 with no OVR indicator.	AS
17-23	WEIGHT	Numeric. Invalid if greater than 99,999 with no OVR indicator.	HX
24-26	WHSE	First position - alpha; positions 2 and 3 - numeric.	JJ
27-28	DISC CD	First position alpha (other than I and O); second position S, D, or X.	8V
29	OVR	Blank or alpha X if pos. 10-11 and/or 17-18 is other than zero fill. Must be X if Automated Contract Quantity (allowable) Variance is to be exceeded; i.e., quantity (10-16) entry exceeds allowable high limit.	UB
30	COND	A through M (except I) or blank. If H, pos. 31 must be J or M.	AF

FIELD POSITION	DISPLAY LEGEND	VALIDATION	VIOLATION CODE
31	MGT	J, L, M, N, P, Q, R, S, U, Z or blank.	AW
32-37	CLIN	If DIC is ZV_, pos. 32-35 must be numeric greater than zero, pos. 36-37 must be alpha/numeric; or may be all blank.	JI
38-39	UI	Alpha or blank.	AN
40-43	FSC	Blank or numeric greater than zero.	AY
44-50	SHIPMENT NMBR	Blank or alpha/numeric (three alpha pos. 44-46, three numeric pos. 47-50) must be filled if PMR Management Code is D or F (zero fill is acceptable).	IU/E5
51	SFX	Alpha or blank.	AZ
55-57	ADM	Applicable for DIC ZV- only. May be blank, numeric 001 through 172, or alpha XXX (see note).	E5
58-65	QTY SHIP	Must be numeric greater than zero when Administering Location Code is 001 through 172. May be blank if Administering Location Code is XXX (see note).	AE/A5

NOTE: SHIPMENT NMBR, pos. 44-50, will require valid fill whenever the Management Code on the Receipt Control Document, F-200, is D or F. ADM, pos. 55-57, entry is required when Automated Contract Data is not available, i.e., the RCD, F-200, ADM entry is blank or the CDS, F-201, is missing. The ADM, pos. 55-57, entry may be blank when the Automatic Contract Data response in the ADM field of the RCD, F-200, is 001 through 172 or alpha, alpha/numeric or numeric greater than 172, i.e., the ADM field is XXX or when the ADM code reflected on the RCD, F-200, is alpha, alpha/numeric or numeric 173 through 999 as illustrated above. QTY SHIP entry is mandatory when the ADM is 001 through 172.

d. Data correction procedures for processing violations are provided in appendix E-108 V.

APPENDIX B-109

RECEIPT CONFIRMATION CARD
(LONG FORM - NO PMRR AVAILABLE)

1. The Receipt Confirmation Card (RCC) is originated by the Receiving Division and is the document that, in conjunction with an appropriate Stow Notice (appendix B-46 or B-144), initiates mechanical preparation of the Materiel Receipt Card (MRC) (appendix B-20 or B-21) for reporting of the materiel to the appropriate DSC.

2. Data used to prepare the MRC will be obtained from the RCC. The Receipt Control Document will be the source document for preparation of the long form RCC by Receiving Division IAW appendix E-108 P.

3. Acceptance Reports, DIC PKN/P, will be automatically prepared and output when specific data are entered in this format IAW appendix E-108 P.

a. The following entries apply for (batch) input:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZX_ or ZY_. Enter 3rd position in accordance with appendix A-1 to identify the type of Materiel Receipt Transaction.
Routing Identifier Code (To)	4-6	Enter the RIC of the DSC to receive the MRC.
Type Pack Code	7	Enter the appropriate Type of Pack Code from appendix A-4 (subsistence) or the appropriate DICOMSS Cycle Code from appendix A-30 only if applicable; otherwise, leave blank. Must be other than blank if third position of RIC is S or U and receipt is not identified as DICOMSS.
Procurement Instrument Identification Number (PIIN)	8-20	For ZX_ input, enter the PIIN receipt.
Blank	21	For ZX_ input, enter the document number.
Document Number	(8-21)	For ZY_ input, enter the document number.
Condition Code	22	Enter the appropriate Condition Code from appendix A-16.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Management Code	23	Enter the appropriate code from appendix A-13, if applicable; otherwise, leave blank. (See note.)
Contract Line Item Number	24-29	For ZX_ input, enter the line item in pos. 24-27 (must be greater than zero) and the subline item number in pos. 28-29 (may be zero or alpha/numeric) when applicable.
Supplementary Address	(24-29)	For ZY_ input, enter the appropriate supplementary address, when applicable.
Unit of Issue	30-31	Enter either the appropriate code from appendix A-48 or, if the correct Unit of Issue is printed on the RCD-1, leave blank.
Federal Supply Class	32-35	Enter either the appropriate FSC or, if the correct FSC is printed on the RCD-1, leave blank.
Supplemental Procurement Instrument Identification Number	36-39	For ZX input, enter the Supplementary PIIN.
Blank	(36-37)	For ZY_ input, leave blank.
Reverse Billing Code	(38-39)	For ZY_ input, enter RB if applicable or leave blank.
Ownership/Purpose Class	40	Enter appropriate code from appendix A-14 or A-15.
Teleprocessing Control Number	41-46	Enter the six-position code assigned on the Receipt Control Document.
Quantity	47-53	Enter the quantity actually received preceding significant digits with zeros. Enter Quantity/Weight Override, pos. 66, if greater than 99,999.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Weight	54-60	Enter the weight (in lbs.) preceding significant digits with zeros Enter Quantity/Weight Override, pos. 66, if greater than 99,999.
Warehouse Area	61-63	Enter the 3-position indicator applicable to the warehouse area to which the received materiel is being forwarded for storage.
Receipt Discrepancy Code	64-65	Enter the applicable Receipt Discrepancy Code and Inspection Performed Code from appendix A-26 and A-27.
Quantity/Weight Override (OVR)	66	Enter X whenever the Received Quantity or the weight exceeds 99,999.
Shipment Number or Unit Price	67-73	For ZX_ ZYT input, enter the shipment number, if applicable. If DIC is ZX_ and the contract specifies destination acceptance, the vendor shipment number must be entered or zero filled whenever the valid vendor shipment number is unavailable. Administering Location Code may not be blank when shipment number is entered.
Signal Code	(67)	For ZY_ input, enter the appropriate code from appendix A-8.
Fund Code	(68-69)	For ZY_ input, enter the appropriate code from appendix A-9.
Project Code	(70-72)	For ZY input, enter the appropriate project code, if applicable.
Blank	(73)	For ZY_ input, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Suffix Code	74	If the quantity in pos. 47-53 is greater than 99,999 enter the alpha code with which the computer should begin suffix assignments. If left blank the computer will begin with A. The appropriate suffix should also be entered when the RCC input relates to one portion of a receipt split to accommodate two or more conditions.
DICOMSS Indicator	75	Enter D for DICOMSS items only; otherwise, leave blank.
Blank	76	Leave blank.
Shipment Number Suffix	77	Enter vendors shipment number suffix if applicable.
Administering Location Code (DIC ZX_ only)	78-80	Enter Administering Location Code (Contract Administration Service Code) whenever the contract specifies destination acceptance. Shipment number field may not be blank when valid Administering Location Code is available.

NOTE: Type A or DIC ZB6 inquiries in Condition Code H will result in automatic assignment, in the Suspended Receipt Record, of Management Code M. If item is to be destroyed, annotate Management Code field with J.

b. The following entries apply for CRT (remote) input. Initialize terminal in accordance with appendix E-194 P. Enter applicable two-position panel ID ZX_ or ZY_. Program will display appropriate RCC format ZX_ or ZY_ with cursor positioned for next data entry.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
DIC	3	Program will enter appropriate DIC ZX_ or ZY_ in accordance with appendix E-194 P initializing procedure to identify type of Materiel Receipt Transaction to be entered.
RIC	3	Enter RIC of applicable DSC to receive the MRO.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
TYPK	1	Enter appropriate Type of Pack Code, appendix A-4 (subsistence) or the appropriate DICOMSS Cycle Code, appendix A-30, as applicable; otherwise, leave blank. May not be blank if 3rd position of RIC equals S/U.
PIIN (ZX_ Display)	13	For ZX_ inputs, enter Procurement Item Instrument Number.
DOC NMBR (ZY_ Display)	14	For ZY_ inputs, enter Document Number.
COND	1	Enter appropriate Condition Code, appendix A-16.
MGT	1	Enter, if applicable, the Management Code, appendix A-13; otherwise, leave blank. See note 2.
CLIN (ZX_ Display)	6	For ZX_ inputs, enter exact Contract Line Item received.
SUPP ADD (ZY_ Display)	6	For ZY_ inputs, enter exact Contract Line Item received.
SUPP ADD (ZY_ Display)	6	For ZY_ inputs, enter, if applicable, the Supplementary Address.
UI	2	If the correct Unit of Issue is not printed on the RCD-1, enter Unit of Issue, appendix A-48.
FSC	4	If the correct FSC is not printed on the RCD-1, enter appropriate FSC.
SPIIN (ZX_ Display)	4	Enter Supplementary PIIN for ZX_ inputs.
REV-BILL (ZY_ Display)	2	Enter RB if reverse billing is applicable on ZY_ inputs. SPIIN or REV-BILL may be blank fill.
OWN/PURP CD	1	Enter appropriate code from appendix A-14 or A-15 or leave blank.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
TP NUMBER	6	Enter Teleprocessing Control Number assigned to the Receipt Control Document.
QUANTITY	7	Enter exact quantity received. Unused positions may be left blank. See OVR Field Legend.
WEIGHT	7	Enter weight received and leave unused positions blank. See OVR Field Legend.
WHSE	3	Enter Warehouse Area to which the received materiel was forwarded for storage action.
DISC-CD	2	Enter appropriate Receipt Discrepancy Code and Inspection Performed Code, appendix A-26/ A-27.
OVR	1	Enter X whenever the received quantity or weight exceeds 99,999.
SHIPMENT NMBR (ZX_ Display)	7	Enter Shipment Number, if applicable. When contract specifies destination acceptance, the Vendor Shipment Number must be entered. If the number is unknown, zero fill is required. May not be blank if ADM field is filled.
SIG-CD (ZY_ Display)	1	Enter Signal Code, appendix A-8 if applicable.
FUND-CD (ZY_ Display)	2	Enter appropriate code from appendix A-9 if applicable.
PRJ-CD (ZY_ Display)	3	Enter Project Code, if applicable.
SHIPMENT NMBR (ZYT Display)	7	Enter, for ZYT input only, the Shipment number, if applicable; otherwise, leave blank.
SFX	1	Enter Suffix Code, when applicable.

DISPLAY LEGEND	NO. OF POS.	EXPLANATION/INSTRUCTIONS
DICOMSS IND	1	Enter D for DICOMSS items only; otherwise, leave blank.
SS	1	Enter vendor's shipment number suffix, if applicable.
ADM (DIC ZX_ only)	3	Enter the Administering Location Code (Contract Administration Service Code) whenever the Contract specifies Destination Acceptance. Shipment Number field may not be blank.

Depress ENTER key (see note 2).

NOTE 1: May be blank if condition code printed on Receipt Control Document equals H. If item is to be destroyed, enter Management Code J.

NOTE 2: If current display format is used for next RCC, depress enter key; when data are to be entered simultaneously with request for new RCC format, enter applicable "Panel ID" V, W, X or Y in space provided. Depress enter key.

3. VALIDATION

a. Violations for batch inputs will appear on appendix F-85 report.

b. Violations for CRT (remote) inputs will display error message opposite appropriate display header (legend).

c. Content validation

FIELD POSITION	DISPLAY LEGEND	VALIDATION	VIOLATION CODE
7	TYPK	Numeric 1, 2, 4, or blank. May not be blank if third position of RIC (IO) equals S/U. If DICOMSS, may be alpha (other than 0) numeric 6 or blank.	CK/4K
4-6	RIC	Routing Identification Code (TO) Invalid. Applicable for S9_ RICs only.	AC
8-21	PIIN/DOC-NMBR	If DIC equals ZX_, pos. 8-20 alpha/numeric, pos. 21 equals blank; if DIC equals ZY_, pos. 8-21 alpha/numeric.	AI

FIELD POSITION	DISPLAY LEGEND	VALIDATION	VIOLATION CODE
22	COND	A through M (except I). If H, pos. 23 must be J or M.	AF
23	MGT	Blank or H, J, L, M, N, P, Q, R, S, U or Z.	AW
24-29	CLIN/SUPP ADD	If DIC is ZX_, pos. 24-27 must be numeric greater than zero, pos. 28-29 alpha/numeric.	JI
30-31	UI	If UI not found on Suspended Receipts File, enter correct UI.	A6
30-31	UI	Alpha.	AN
32-35	FSC	Numeric greater than zero.	AY
32-35	FSC	If FSC not found on Suspended Receipts File, enter correct FSC.	A9
36-39	SPIIN/REV_BILL	If DIC is ZX_, blank or alpha/numeric; if pos. 16 is A, D, or G, must be alpha/numeric filled. If DIC is ZY_, may be blank/blank RB.	EX
41-46	TP NUMBER	All numeric greater than nine; check will be made for transposed digits; if transposed, will reject.	D9
47-53	QUANTITY	Numeric other than all zeros. Will violate if greater than 99,999 with no OVR indicator, reference pos. 66.	AS
54-60	WEIGHT	Numeric. Will violate if greater than 99,999 with no OVR indicator, reference pos. 66.	HX
61-63	WHSE	First position alpha, positions 2 or 3 numeric.	JJ
64-65	DISC-CD	First position alpha (other than I or D), second position S, D or X.	8V

FIELD POSITION	DISPLAY LEGEND	VALIDATION	VIOLATION CODE
66	OVR	Blank or alpha X if pos. 47-48 and/or pos. 54-55 other than zero fill.	UB
67-73	SHIPMENT NMBR	Blank or alpha/numeric (first three positions or pos. 67-69 are alpha, last four positions or pos. 70-73 are numeric, zero fill acceptable). May not be blank if valid ADM entry available.	IU/E5
74	SFX	Blank or alpha.	AZ
75	DICOMSS IND	Blank or alpha D for DICOMSS item. Pos. 7 may not contain an alpha entry unless a D is present in this field.	BK
78-80	ADM	Blank or numeric, 001 through 172 only. May not be blank if valid shipment number available.	

NOTE: If either SHIPMENT NMBR or ADM reflect valid fill, both must contain valid data. Violations will be identified as E5.

d. Data correction procedures for processing violations are provided in appendix E-108 V.

APPENDIX B-110

DSC TAILORED MONTHLY TRANSACTION FORMAT

1. This appendix portrays the format of transaction tape (DIC D4_, D6_, D7_, D8_, D9_) provided by DSCs for the purpose of depot and DSC balance/transaction reconciliation.

2. Standard header and trailer records are used. Name in header is_____TRAN.

3. All quantities are right-justified with leading zeros.

4. Record formats and data elements for transaction record content are as follows:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter D4_, D6_, D7_, D8_, D9_ series as applicable.
Routing Identifier Code	4-6	Enter RIC of distribution depot.
Type Record	7	Enter alpha T.
National Stock Number	8-20	Enter NSN.
Exception Status Code	21	Enter exception status code for DIC D7_; all other DICs leave blank.
Ownership/Purpose Code	22	Enter code.
Condition Code	23	Enter code.
Type of Pack Code	24	Enter code.
Document Number	25-38	Enter document number for DICs D6_, D7_,D8_, D9_.
Procurement Instrument or Contract Number		Enter the procurement instrument or contract number for DIC D4_ (leave pos. 38 blank).
Suffix Code	39	Enter suffix code if applicable; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Shipment Number	40-46	Enter vendor shipment number or GFM number shown on shipping document preceding significant digits with zeros; for DIC D4_, except pos. 40, see MFDAC, above.
Manager Forced Directed Action Code	(40)	Enter Manager Forced Directed Action Code 7 for DIC D7_.
Contract Line Number	47-52	Enter contract line number for D4_, D8_, and D9_ adjustments of previously suspended receipt; otherwise, leave blank.
Call Order Number	53-56	Enter call order number for D4_, D8_, and D9_ adjustments of previously suspended receipts; otherwise, leave blank.
Date Received	57-59	Enter Julian date when materiel received DIC D4_, D6_; otherwise, leave blank.
Quantity	60-68	Enter quantity of transaction being processed.
Activity Date	69-73	Enter activity date of transaction.
Original Document Identification Code	74-76	Enter DIC of original transaction.
Unit of Issue	77-78	Enter UI of transaction.
Priority Code	79-80	Enter priority code for DIC D7_; otherwise, leave blank.
Management Code	81	Enter management code if applicable; otherwise, leave blank.

NOTE: When reversal or cancellation of original transaction is required, enter an X overpunch in character position 29.

APPENDIX B-111

DSC VIOLATION CONTROL FILE FORMAT

1. This appendix portrays the format of Violation Control File tape provided by DSCs for the purpose of depot and DSC balance/transaction reconciliation.

2. Standard header and trailer records are used. Name in header is ___VIOL.

3. All quantities are right-justified with leading zeros.

4. Record format and data elements for violated transactions is variable. The violated transaction data will be positions 1 through 80 in applicable Appendix B format. Positions 104-105 violation reason code is utilized for depot balance/transaction reconciliation system. Remaining positions are not utilized.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Variable Data	1-80	Enter data from violated transaction as applicable.
DSC Violated Control Data Section	81-103	Not utilized.
Violation Code	104-105	Enter violation code for transaction being violated.
DSC Violated Control Data Section	106-128	Not utilized.

APPENDIX B-112

FSC CHANGE CARD

1. This card will change the FSC in the Locator Record to the FSC entered in this card.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUT.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter new NSN.
Blank	21-76	Leave blank.
Functional Routing Code	77-78	Enter FRC.
Blank	79-80	Leave blank.

APPENDIX B-113

PRIME DEPOT DATA BANK CHANGE NOTICE

1. This card will be mechanically prepared to provide data to the Prime Depot from a user depot to reflect changes made to Locator File at user depot. Card will reflect on the F-113 report at Prime Depot for updating of data bank if necessary.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CCC.
Routing Identifier Code (To)	4-6	Enter RIC of Prime Depot.
Blank	7	Leave blank.
FSC	8-11	Mandatory.
NIIN	12-20	Mandatory.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter U/I, appendix A-48.
Item Name	25-33	Enter Item Name.
NMFC	34-39	Enter Applicable Code.
LTL	40	Enter code, appendix A-49.
Hazardous Storage Compatibility Code	41-42	Enter HSCC, appendix A-33, or blank.
Blank	43	Leave blank.
Physical Security	44	Enter code, appendix A-28.
NMFC Suffix Code	45	Enter applicable code.
Blank	46-47	Leave blank.
Demil	48	Enter code, appendix A-35.
Water Commodity	49-53	Enter applicable code.
Air Commodity	54-55	Enter applicable code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Air Cargo Dimension	56	Enter A or Z.
Blank	57	Leave blank.
Unit of Issue Weight	58-63	See note 1.
Unit of Issue Cube	64-69	See note 2.
Shelf-Life	70	Enter code, appendix A-47.
Prime Depot Code	71	Enter 2nd character of RIC of Prime Depot.
Inventory Category	72	Enter code, appendix A-81. (See note 4.)
Blank	73-74	Leave blank.
Special Requirements	75	Enter code, appendix A-81.
Item Manager	76	Enter Commodity Manager Code, appendix A-44.
Routing Identifier Code (From)	77-79	Enter RIC of activity preparing card.
Deleted Item/Replace Code	80	Enter 0, 8, 9, or blank. (See note 3.)

NOTE 1: Field represents 4 whole numbers and 2 decimal places, fill leading zeros.

NOTE 2: Field represents 3 whole numbers and 3 decimal places, fill leading zeros.

NOTE 3: 0 or blank = Active item
8 = Replacement
9 = Deleted

NOTE 4: If the NSN in pos. 8-20 is a DLA managed item, only alphas H, E, L, T, or U, or numeric 0, will be accepted. Any other entry will violate with VRC LR.

APPENDIX B-114

DEPOT BALANCE/TRANSACTION REGISTER AND LOCATOR DATA CORRECTION CARD

1. This card is used by the Depot Balance and Transaction Register (DB&TR) subsystem to record locator changes. It will be mechanically prepared by the locator update section.

2. The action code will determine the type of locator change which may affect the DB&TR.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEJ.
Blank	4-7	Leave blank.
National Stock Number (old)	8-20	Enter old NSN.
Blank	21	Leave blank.
Unit of Issue	22-23	Enter unit of issue if changed; otherwise, leave blank.
Blank	24	Leave blank.
Commodity Manager (Old)	25	Enter old/current manager.
Blank	26	Leave blank.
Condition Code	27	Enter condition code.
Blank	28	Leave blank.
Type of Pack Code	29	Enter type of pack or blank.
Blank	30	Leave blank.
Commodity Manager (New)	31	Enter new Commodity Manager Code.
Blank	32	Leave blank.
National Stock Number (New)	33-45	Enter new NSN if NSN has changed; otherwise, leave blank.
Blank	46-76	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Functional Routing Code	77-78	Enter FRC.
Action Code	79-80	Enter Action code for appropriate change as follows: KA - First locator add. KB - Last locator delete. KC - Locator header record change, NSN, Manager, or U/I.

4. VALIDATION

FIELD POSITION	VALIDATION	FRC
8-20	National Stock Number all numeric other than zeros.	AY
79-80	Action Code, alpha KA, KB, or KC.	AF
25	Commodity Manager, alpha C, E, G, I, M, S, or T.	HO
27	Condition Code alpha A through P except I and O.	AF
29	Type of Pack code, numeric 1-4.	CK
31	Commodity Manager, alpha C, E, G, I, M, S, T, or blank.	HO
33-45	National Stock Number, all numeric other than zeros, or blank.	AY
79-80	Action Code, alpha KA, KB, or KC.	AF

APPENDIX B-115

MRO REGISTER/HISTORY INQUIRY CARD

1. This card is used to query the MRO History File to obtain a printout of history by document number.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZCT.
Blank	4-29	Leave blank.
Document Number	30-43	Enter document number from applicable MRO.
Suffix Code	44	Enter suffix code, if applicable.
Blank	45-76	Leave blank.
Functional Routing Code	77-78	Enter FRC to identify initiator.
Blank	79-80	Leave blank.

APPENDIX B-116

SURVEILLANCE INSPECTION/OPERATIONAL TEST NOTICE CARD
(INSPECTION TEST CARD)

1. In accordance with chapter 70, this card will be produced for selected items due for surveillance inspection for the current month. The Inspection Test Cards will be utilized to reflect the results of completed warehouse inspections, and will be used to update the computer locator file.

2. Inspection Test Cards include the same data elements as shown on the corresponding surveillance schedules. When condition changes to D, E, F, G, J, K or L as a result of inspection and is reported to DSC, a B-116 is mechanically prepared and used to control classification action and to clear suspense file when action is completed.

3. Card output identified by DIC ZC9 will be produced specifically for reclassification activity related to Type I (nonextendible) shelf-life items. All data fields required for reentry, except quantity, will be automatically prepunched.

4. This transaction may be reentered through program $$UWME10.

5. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER UPPER
Document Identifier Code	1-3	Enter ZCO or ZC9 (Type I Shelf-Life items only).	1-3
Pack/Expiration	4-7	From Locator. (See note 6.)	63-66
Stock Number	8-20	Enter NSN of the scheduled item.	4-16
Type of Pack Code	21	Enter type of pack code, if applicable, ZCO only.	17
Unit of Issue	22-23	Enter UI of item, ZCO only.	52-53
Location/Description	24-35	Item description will print on ZCO/ZC9 output. If new location is assigned, enter the new location on the ZCO/ZC9 input. (See note 2.)	18-29

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER UPPER
Location	36-47	Warehouse location of the item.	30-41
Condition Code (New)	48	Enter new condition code, if applicable. Condition code will automatically be entered on ZC9 documents and interpreted in pos. 54.	(54)
Date of Next Inspection	49-52	Enter month and year of next Inspection Date. All zeros may be used for items in Condition Codes D, E, F, G, H, J, K or L. Automatically entered on ZC9 documents and interpreted in pos. 42-45. See note 4.	(42-45)
Shelf-Life Code (New)	53	Enter new shelf-life code, if applicable, ZC0 only.	
Quantity	54-58	Enter quantity on ZC9 and on a ZC0 only if old condition code differs from new condition code. (See note 2.) Enter 00000 if stock is exhausted and location delete action is desired, applicable to ZC9 only. (See note 3.)	42-46
New Location Indicator (Blank or X)	59	Enter alpha X if there is a new location in pos. 24-35 of the ZC0 or ZC9; otherwise, leave blank. (See note 1.)	
Date of Next Inspection (Old)	60-63	Date of next surveillance inspection, from Locator. (See note 6.)	47-50
Shelf-Life (Old)	64	Code for shelf-life from locator.	51

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS	INTERPRETER UPPER
Condition Code (Old)	65	Code for condition of item from locator.	55
Management Code	66	Enter Code Z when DD Form 1225 is being forwarded to the DSC. Enter M or T if materiel is shipped to PDO in Condition Code H. Enter J or E with Condition Code H when material quantity is indicated destroyed and a Certificate of Destruction is on file.	
Lot or Contract Number	67-71	From Locator.	56-60
Lot or Contract Indicator	72	From Locator.	61
Commodity Manager	73	From Locator.	62
Type of Storage Code	74-76	Enter new type storage code when pos. 24-35 contains a location and pos. 59 contains an X for ZCO or ZC9 input.	
Date of Pack/Expiration	77-80	Enter new date of pack or expiration date, when appropriate, ZCO only.	

6. VALIDATION

Violations will appear on appendix F-85.

FIELD POSITIONS	VALIDATION	REJECT CODE
8-20	Numeric.	AY
24-35	If X in pos. 59, then pos. 24 must be alpha, pos. 25-30 numeric, pos. 31 alpha, pos. 33 alpha or numeric 6, DICOMSS depots only. If location code is 12 positions, 24 must be alpha and 25-35 must be numeric. If pos. 59 is blank do not validate.	AP

FIELD POSITIONS	VALIDATION	REJECT CODE
36-47	If a nine position location code field position 36 alpha, pos. 37-42 numeric, pos. 43 alpha, pos. 44 alpha or numeric 6, DICOMSS depots only. If a 12 position code, 36 is alpha and 37-47 is numeric.	AP
48	Alpha A through N, less I, or blank. Must be B, C, or H on ZC9.	AF
49-52	Numeric/blank. Must be greater than current date unless 0000.	HW
53	Blank, numeric, or alpha A through S (except I and O) or X, reference appendix A-47.	HB
54-58	If DIC is ZCO, numeric or blank. If pos. 48 of ZCO is filled and different from old condition, pos. 54-58 must be numeric. If DIC is ZC9, must be numeric, no blank fill, zero fill acceptable (see note 4).	AS
59	Blank or X. If X, then pos. 24-35 must be filled.	YM
60-63	Numeric.	HW
65	Alpha A through N (less I). Must be A, B or C on ZC9.	AF
66	Blank, Z or M. If DIC is ZCO and pos. 48 is H, pos. 66 must be M, J, T or E.	AW
72	Blank, L, C or R.	D6
74-76	Blank or alpha/numeric/alpha when pos. 24-35 contains valid fill and pos. 59 contains X.	HG
77-80	Shelf-life items require two-digit numeric month and two-digit numeric year, but not to exceed 66 months from current month (see note 7). Numeric or blank for nonshelf-life items.	HH

NOTE 1: When new location is entered via a ZCO or ZC9, the old location is not changed mechanically. If the old location is to be deleted, a separate ZBA action is required. See note 3 for ZC9 location deletion.

NOTE 2: When condition code changes are necessary for quantities in excess of 99,999, multiple input ZCO/ZC9 cards will be manually created to reflect the total quantity. If a new location action is necessary, the same location data, date pack, inspection date, and so on, can be annotated in each card. A different location entry is not mandatory requirement for valid entry.

NOTE 3: A location delete will be automatically processed when DIC ZC9 is prepared with zeros in pos. 54-58. This action will also delete the suspense record.

NOTE 4: This date is mechanically prepared IAW chapter 11, and may not be altered in the ZC9 document.

NOTE 5: Quantity for suspense (Condition Code D, E, F, G, J, K or L) will be reflected in quantity field of ZCO card. Automatic downgrade date will be reflected in quantity field for DIC ZC9 cards for information.

NOTE 6: When a ZCO Card is produced as a result of a missing Next Inspection Date, the card will contain a 9999 in the corresponding field.

NOTE 7: An additional six months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

APPENDIX B-117

ACTIVITY ADDRESS FILE MASS UPDATE

1. PURPOSE

a. This transaction provides a means to update shipment planning data for a group of Activity Address Codes which match the input parameters.

b. Processing of this transaction must be coordinated with the Office of Data Systems. The maximum number of transactions which may be processed per run is 50.

c. Update of common data elements by DGSC will result in the change being transceived to all depots as a ZGP transaction, reference appendix B-126.

2. REFERENCES

a. Appendix D-183.

b. Appendix E-134 P.

3. This transaction requires input of two cards which consist of a parameter card and a data update card. The following are the fields of the transaction.

a. Parameter Card

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZYP.
Transaction Number	4-5	Enter the transaction number 01 through 50 depending on number of transactions to be processed.
Card Type	6	Enter A for parameter card.
Parameters	7-61	Enter any of the following data elements. All Activity Address records which match these parameters will be updated with information contained in the corresponding data update card.
Destination Cross-Reference Activity Address Code	(7-12)	Enter DCR activity address code or leave blank.
ZIP Code	(13-17)	Enter from one to five positions of the ZIP Code or leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Mode Restriction Code	(18)	Enter mode restriction code or leave blank.
PP Zone Code	(19)	Enter PP Zone Code or leave blank.
GBL Office Code	(20-23)	Enter GBL Office Code or leave blank.
Consolidated Pack Indicator	(24)	Enter consolidated pack indicator of leave blank.
Geographical Area Code	(25)	Enter geographical area code or leave blank.
Geographical Sub-area Code	(26-28)	Enter geographical sub-area code or leave blank.
Motor Standard Point Location Code	(29-34)	Enter from one to six positions of the SPLC or leave blank.
State Code	(35-36)	Enter State Code or leave blank.
Small Parcel Carrier Code (CONUS Activities)	(37)	Enter Small Parcel Carrier Code or leave blank. (Table 17, part 2, appendix B-66Q.)
CONUS Military Air Terminal Identifier	(38-40)	Enter military air terminal identifier or leave blank.
Port of Embarkation Air	(41-43)	Enter POE Air or leave blank.
Port of Debarkation Air	(44-46)	Enter POD Air or leave blank.
Port of Embarkation Water	(47-49)	Enter POE Water or leave blank.
Port of Debarkation Water	(50-52)	Enter POD Water or leave blank.
DICOMSS Bank Code	(53)	Enter DICOMSS Bank Code or leave blank.
Small Parcel Carrier Code (Overseas Activities)	(54)	Enter Small Parcel Carrier Code of Carrier(s) which provide service to overseas activities or leave blank (table 17, part 2, appendix B-66Q).
SEAVAN Indicator	(55)	Enter SEAVAN indicator leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Booking Group	(56-57)	Enter the SEAVAN Booking Group.
Stop Number	(58-59)	Enter the SEAVAN Stop Number.
Transit Time	(60-61)	Enter SEAVAN Transit Time.
Activity Address Code	62-67	Enter from one to six positions of the AAC or leave blank. Positions one and two or one through three may be blank.
Blank	68-80	Leave blank.

b. Update Data Card

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZYP.
Transaction Number	4-5	Enter the transaction number 01 through 50. Must match corresponding parameter card.
Card Type	6	Enter B for update data.
Update Data	7-61	Enter any of the following data elements. All AAC records which matched the parameter card will be updated. Enter question marks (?) if field is to be deleted.
Destination Cross-Reference Activity Address Code	(7-12)	Same as parameter card.
Blank	(13-17)	Leave blank.
Mode Restriction Code	(18)	Same as parameter card.
PP Zone Code	(19)	Same as parameter card.
GBL Office Code	(20-23)	Same as parameter card. Mass update restricted to DGSC.
Consolidated Pack Indicator	(24)	Same as parameter card.
Geographical Area Code	(25)	Same as parameter card.
Geographical Sub-area Code	(26-28)	Same as parameter card.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Motor Standard Point	(29-34)	Enter Motor Standard Point Location Code or leave blank. Mass update restricted to DGSC.
State Code	(35-36)	Same as parameter card. Mass update restricted to DGSC.
United Parcel/SPA Code (CONUS Activities)	(37)	Same as parameter card.
CONUS Military Air Terminal Identifier	(38-40)	Same as parameter card. Mass update restricted to DGSC.
Port of Embarkation Air	(41-43)	Same as parameter card.
Port of Debarkation Air	(44-46)	Same as parameter card. Mass update restricted to DGSC.
Port of Embarkation Water	(47-49)	Same as parameter card.
Port of Debarkation Water	(50-52)	Same as parameter card. Mass update restricted to DGSC.
DICOMSS Bank Code	(53)	Same as parameter card.
Small Parcel Carrier Code (Overseas Activities)	(54)	Same as parameter card.
SEAVAN Indicator	(55)	Same as parameter card.
Booking Group	(56-57)	Same as parameter card.
Stop Number	(58-59)	Same as parameter card.
Transit Time	(60-61)	Same as parameter card.
Blank	62-80	Leave blank.

4. VALIDATION

a. Parameter Card

FIELD POSITION	VALIDATION	VIOLATION CODE
4-5	Must be 01-50.	PB
6	Must be A or B.	PB

FIELD POSITION	VALIDATION	VIOLATION CODE
7-12	AAC value must be on file with the word "Master" in DCR field or blank.	B8
13-17	From 1 to 5 numerics with trailing positions blank or all blank.	B6
18	Must be 1, 2, 5, 7, A, B, or blank.	ZN
19	Must be 1-9 or blank.	B6
20-23	Must be all alpha or all blank (no imbedded blanks).	ZI
24	Must be 1 or blank.	8K
25	Alpha or blank.	JF
26-28	Alpha/numeric or blank (no imbedded blanks).	JS
29-34	From 1-6 numerics with trailing positions blank or all blank.	D4
35-36	Numeric or blank. Must match appendix A-80 if numeric.	LI
37	Alpha/numeric or blank. Must match table 17, part 2, (appendix B-66Q).	3G
38-40	No Edit.	
41-43	Address Code must be on file or all blank.	B8
44-46	Address Code must be on file or all blank.	B8
47-49	Address Code must be on file or all blank.	B8
50-52	Address Code must be on file or all blank.	B8
53	D or blank.	ZU
54	Alpha/numeric or blank. Must match table 17, part 2, (appendix B-66Q).	3G
55	1 or blank.	8L
56-57	Alpha/numeric or blank.	8L
58-59	Numeric 01-99 or blank.	8L

FIELD POSITION	VALIDATION	VIOLATION CODE
60-61	Numeric 01-99 or blank.	8L
62-67	From 1-6 positions alpha/numeric with trailing positions blank or all blank. Positions 1 and 2 or 1 through 3 may also be blank.	8L

NOTE: If pos. 25-40 contains data, then pos. 41-61 must be blank.

b. Update Data Card

Edits are the same as for parameter card but each field may be filled with question marks to indicate delete. Also, DCR cannot be entered in update card if DCR is blank in parameter card.

NOTE: Errors detected in either card will result in reject of corresponding card with Violation Reject Code HI.

APPENDIX B-119

ACTIVITY ADDRESS INQUIRY CARD

1. The Activity Address Inquiry may be input by CRT or on a general purpose card. The card must be input through the ENTRY SYSTEM. The inquiry provides total file information available in the computer for a given address or for a specific type address for an Activity Address Code. Processing of this card is covered in appendix D-97. Printout is provided in appendix F-84 if it is a card input.

2. Interpretation is not required.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAB.
Activity Address Code	4-9	Enter the AAC for which data is requested.
Type Address Code	10	Enter Type Address Code per appendix A-43. Blank entry will result in all type addresses for AAC to be output.
Functional Routing Code	11-12	Enter FRC.
Blank	13-80	Leave blank.

4. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-9	Must match file.	LY
10	Must match file if other than blank.	4B

5. The following are the fields in the transaction for a listing of all Activity Address Codes within a destination.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVN.
Destination Activity Address Code	4-9	Enter the master AAC for the destination.
Blank	10-80	Leave blank.

6. The following are the fields in the transaction for a listing by ZIP Code of the Freight Address (TAC 2) of all Activity Address records which do not contain a Destination Cross-Reference and the GBL ship to address (TAC G) of all Activity Address records which do contain a Destination Cross-Reference.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVP.*
ZIP Code	4-8	Enter ZIP Code.
Blank	9-80	Leave blank.

*ZVP transactions can only be input by card through the Entry system.

APPENDIX B-120

MATERIEL RECEIPT ACKNOWLEDGEMENT TRANSACTION (D6S)

1. This transaction is created by DLA Container Consolidation Points (CCP) for each MRO in MEDALOC shipments. It is attached to the number one container of the shipment unit.

2. The following are the fields of this transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	D6S.
Routing Identifier	4-6	Always HR2.
Status	7	Leave blank.
National Stock Number	8-22	Enter NSN from CDF data.
Unit of Issue	23-24	Enter Unit of Issue from CDF data.
Quantity	25-29	Enter Quantity from CDF data.
Document Number/Suffix	30-44	Enter Document Number/Suffix from CDF data.
Supplementary Address	45-50	Enter Supplementary Address from CDF data.
Signal Code	51	Leave blank.
Fund Code	52-53	Enter Fund Code from CDF data.
Distribution	54-56	Enter Distribution Code from CDF data in position 54. Leave pos. 55-56 blank.
Project Code	57-59	Enter Project Code from CDF data.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	60-76	Leave blank.
S/U Serial Number.	76-78	Last three positions of the Shipment Unit/Transshipment Control Number. Used to match D6S card to proper route slip.
Blank	79-80	Leave blank.

APPENDIX B-121

CONSOLIDATED SHIPMENT STATUS CARD (BBC)

1. This card image is created by DLA Container Consolidation Points (CCP) for each MRO in MEDALOC shipments. It is transceived to the Army LCA function Communication Routing ID RUWELCA content indicator DABZ upon completion of shipment from the CCP. This transaction will also be tranceived to the Defense Personnel Supply Center (DPSC) Communications Routing ID RUEOBKA content indicator IAZZ.

2. The following are the fields of the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	BBC.
Routing Identifier	4-6	Enter Routing ID of shipping depot from CDF data.
Partial Indicator	7	Enter Z for CCP shipment.
Shipping Depot Transportation Control Number or CCP Consolidated Pack TCN	8-24	Enter TCN from CDP data.
Quantity	25-29	Enter Quantity from CDF data.
Document Number/Suffix	30-44	Enter Document Number/Suffix from CDF data.
Supplementary Address	45-50	Enter Supplementary Address from CDF data.
CCP Receipt Data	51-53	Enter date received at the CCP.
CCP Ship Date	54-56	Enter date shipped from CCP.
Project Code	57-59	Enter Project Code from CDF data.
Priority Designator	60-61	Enter Priority from CDF data.
Transportation Control Number	62-77	Enter Pallet TCN recorded by CCP.
Port of Embarkation	78-80	Enter POE the materiel will ship through as recorded by the CCP.

APPENDIX B-122

AIR INTRANSIT DATA CARD (TK6)

1. This transaction is created in duplicate by DLA Container Consolidation Points (CCP) for each consignee on a MEDALOC pallet shipped from the CCP.

2. The following are the fields for this transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	TK6.
Routing Identifier	4-6	BY9.
Shipping Activity Address Code	7-12	Enter Depot shipping AAC.
Julian Date Shipped to APOE	13-16	Enter CCP ship date.
Mode to APOE	17	Enter Mode shipped to APOE.
Type Pack	18-19	Enter PT.
APOD	20-22	Enter APOD Code.
Pallet Serial Number	23-29	Enter Pallet ID in positions 23-24, leave the rest blank.
Pallet Transportation Control Number	30-46	Enter Pallet TCN.
DoDAAC of Activity Submitting Requisition	47-52	Enter consignee DoDAAC from CDP data.
Blank	53-80	Blank.

APPENDIX B-123

MRO HISTORY MANUAL CONTROL CARD

1. This input, on a General Purpose Card, provides the capability to code the History Record to indicate that the item is being controlled manually. As a result, followups, cancellations, and so forth, are not answered automatically but are output for manual processing.

2. Upon input of this card, a History File Listing of Items in DP status (F-107) will be produced showing the status of the file. This report is to be retained for manual handling of any inquiries.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZAQ.
Blank	4-29	Leave blank.
Document Number	30-43	Enter the document number.
Suffix Code	44	Enter the suffix code.
Blank	45-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the RIC of the DSC which initiated the MRO.
Blank	70-76	Leave blank.
Functional Routing Code	77-78	Enter the applicable FRC.
Blank	79-80	Leave blank.

4. VALIDATION

Entry validation of DIC only.

APPENDIX B-124

MEDALOC AIR MANIFEST CARDS

1. The following are transceived to the overseas Air Port of Debarkation (APOD). They are card images of Transportation Control and Movement Data printed as an Air Manifest List for each MEDALOC pallet, reference appendix C-4. As indicated, these cards are also punched at the CCP to accompany the shipment.

2. The card images will be transceived to the following:

a. APOD = RMS - Transceive to Communications Routing Identifier RHFQAAB content indicator DKAZ.

b. APOD = FRF - Transceive to Communications Routing Identifier RUFLOJA content indicator DKAZ.

c. APOD = OSN - Transceive to Communications Routing Identifier RUAKDPA content indicator DKAZ.

d. APOD = HOW - Transceive to Communications Routing Identifier RUEOGWZ content indicator DKAZ.

e. APOD = EIL - Transceive to Communications Routing Identifier RUEBJKA content indicator DKAZ.

f. APOD = HIK - Transceive to Communications Routing Identifier RUHVAAA content indicator DKAZ.

3. The following Pallet Data Card is transceived and punched at the CCP. One card for each pallet.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	TX2 - On Transceived Image. TXA - On Punched Card.
Pallet ID	4-5	From Pallet Data.
TCN Serial Number	6-8	Positions 12-14 of Pallet TCN on transceived image. Leave blank on punched card.
Consignor AAC	9-14	Consignor AAC of CCP Activity. SW3102 if DDMP. SW3201 if DDTC.
Blank	15-17	

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Air Commodity Code	18-19	Air Commodity Code of materiel on the pallet. Use Air Commodity of first shipment unit.
Air Dimension Code	20	Always A.
APOE	21-23	From Pallet Data.
[illegible]	24-26	From Pallet Data.
[illegible] of Shipment	27	F - On Transceived Image. A - On Punched Card Image.
[illegible] Pack	28-29	Always PT
[illegible] TCN	30-46	From Pallet Data Pallet. Pallet TCN.
[illegible] Consignee/ [illegible] Point	47-52	On Throughput Pallets (one consignee) enter Consignee Code if POD is not GSN, HOW, PLS, ETL or HTK. On other single Consignee and on Breakbulk Pallets (multiple consignees) enter as follows: POD=FMC - Enter WX4FDK POD=FRF - Enter WR4FDK POD=GSN - Enter WT4JR5 POD=HOW - Enter WP4LR7 POD=PLS - Enter WR9YDK POD=ETL - Enter WT1GR POD=HTK - Enter WK1JR7
[illegible] Priority Group	53	Enter highest [illegible] for [illegible] on the pallet.
[illegible] Delivery Date	54-56	Enter 999 if any [illegible] has 999 or enter earliest RDD from [illegible] on multiple [illegible] [illegible]
Project Code	57-59	Leave blank.
Day Shipped	60-62	Enter date shipped from pallet data.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Estimated Time of Arrival	63	Always 1.
Transportation Account Code	64-67	A951 MEDALOC-P (W8003H) A924 MEDALOC-P POD=PLA A991 MEDALOC-A POD=EIL A980 MEDALOC-E (DDMP) A984 MEDALOC-K (DDTC) A992 MEDALOC-H POD=HIK
Pieces	68-71	Always 0001.
Weight	72-76	From Pallet Data.
Cube	77-80	From Pallet Data.

N. The following shipment unit data card is created for each shipment unit on the pallet. One card is transceived for each shipment unit. One card is punched for each shipment unit if the pallet is a breakbulk pallet (multiple consignees) and APOD is BMS or FRF.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	TXA.
Pallet ID	4-5	From Pallet Data.
TCN Serial Number	6-8	Position 12-14 of Pallet TCN.
Consignee ABC	9-14	Consignee from CDF data original shipping activity or CCP consignee if a consolidated pack.
Blank	15-17	Leave blank.
Air Commodity Code	18-19	Air Commodity Code from CDF data.
Air Commodity Code	20	Always N.
APOE	24-26	Same as TX2.
Mode of Shipment	27	Always F.
Type of Pack	28-29	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
TCN	30-46	TCN from CDF data or TCN from Consolidated Pack.
Consignee	47-52	Consignee from CDP data.
Issue Priority Group	53	Based on CDF priority 01-03=1, 04-08=2, 09-15=3.
Required Delivery Date	54-56	From CDP data.
Project Code	57-59	Leave blank.
Day Shipped	60-62	Date shipped from CDP data (origin Depot date shipped).
Blank	63	Leave blank.
Transportation Account Code	64-67	A980 MEDALOC-E (DDMF) A984 MEDALOC-K (DDTC) A92* MEDALOC-P POD=PLA A951 MEDALOC-P (W800)H A991 MEDALOC-A POD=EIL A992 MEDALOC-H POD=HIK
Pieces	68-71	From CDF data, 0001 for consolidated pack.
Weight	72-76	From CDF data.
Cube	77-80	From CDF data.

APPENDIX B-125

TRANSPORTATION FUND OBLIGATION CARD

1. The Transportation Fund Obligation Card provides Transportation Fund Obligation data to the Army Finance Center for payment of DLA issued GBLs. These cards are computer prepared at distribution depots and forwarded to DLA Centers with the weekly F-134 report. Card output is limited to DLA Stock Fund and DIPEC shipments.

2. Appropriation Code data used in the card originates from the MOWASP Appropriation Code Table (appendix B-66). It is imperative that distribution depots enter Appropriation Code data according to the formats shown in appendix A-93. This action will ensure proper formatting of fund obligation data.

3. Data fields for Transportation Fund Obligation cards are as follows:

a. DLA Stock Fund

Transportation Fund Codes C1, C2, C3, E1, E2, E3, G1, G2, G3, G4, I1, I2 I3, M1, M2, M3, S1, S2, S3, T1, T2, or T3.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Appropriation Department	1-2	Enter constant 97.
Fund Type	[illegible]	Enter constant 1.
Fiscal Year	[illegible]	Enter constant X.
Basic Symbol	5-8	Enter 4961.
Limitation	9-12	Enter positions 9 through 12 of Transportation Fund Citation (see note).
Program Year	[illegible]	Leave blank.
Operating Agency	[illegible]	Constant 49.
Constant	[illegible]	Enter constant 5.
[illegible]	[illegible]	[illegible]
Blank	21-28	Leave blank.
Constant	29-30	Enter constant 22.
Center Variable	31	Enter position 20 from Transportation Fund Citation. See note.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Fiscal Station Number Edit	32-37	
Constant	(32)	Enter constant 0.
Station Number	(33-37)	Enter position 23 through 27 of Transportation Fund Citation (see note).
Transportation Type Code	38-39	Enter constant 51.
Transportation Cost	40-49	Enter Transportation Cost associated with GBL appropriation code. Right-justify, fill with leading zeros.
Blank	49-55	Leave blank.
Government Bill of Lading Number	56-64	Enter alpha/numeric GBL Number.
Blank	65-72	Leave blank.
Constant	73-74	Enter constant 47.
Blank	75-76	Leave blank.
Constant	77	Enter constant 1.
Blank	78-80	Leave blank.

b. [illegible] shipments from DLA Depots

Transportation Fund Codes [illegible], [illegible], [illegible], [illegible], or [illegible].

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Appropriation Department	[illegible]	Enter constant [illegible].
[illegible]	[illegible]	
Fiscal Year	4	Enter 3rd position of Transportation Fund Citation (see note).
Basic Symbol	5-8	Enter constant 0100.
Limitation	9-12	Enter constant 5147.
[illegible]	[illegible]	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Operating Agency	14-15	Enter constant 49.
Constant	16	Enter constant 0.
Allotment Serial	17-20	Enter constant 0001.
Blank	21-28	Leave blank.
Constant	29-30	Enter constant 22.
Center Variable	31	Enter constant 9.
Fiscal Station Number	32-37	
Constant	(32)	Enter constant 0.
Station Number	(33-37)	Enter constant 40110.
Transportation Type Code	38-39	Enter constant 51.
Transportation Cost	40-48	Enter Transportation Cost associated with GBL Appropriation Code. Right-justify, fill with leading zeros.
Blank	49-55	Leave blank.
Government Bill of Lading	56-64	Enter alpha/numeric GBL number.
Blank	65-72	Leave blank.
Constant	73-74	Enter constant 47.
Blank	75-76	Leave blank.
Constant	77	Enter constant 5.
Blank	78-80	Leave blank.

is located in the MOWASP Transportation Appropriation Table.

APPENDIX B-126

ACTIVITY ADDRESS LOCAL DATA CHANGES

1. This transaction provides the means to add, change, or delete locally developed and DLA-DGSC developed data relating to Activity Addresses. Local data additions, changes, or deletions are prepared by depot personnel. Elements which are common to all DLA activities are developed by DGSC-TTB and distributed via AUTODIN to all DLA shipping activities.

2. Input may be prepared in the following card/CRT format or it may be received via AUTODIN.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZGP for additions/changes, ZGR for deletions. CGP and CGR will be used for AUTODIN transmission only.
Type Action Code	4	Enter 1 for CONUS activity, 2 for Overseas activity.
Activity Address Code	5-10	Enter address as coded in Address File.
Effective Date	11-15	Enter two position year in pos. 11-12 and Julian date in pos. 13-15 when date is to be effective or leave blank.
Destination Cross-Reference	16-21	This data element is provided by DGSC. Activity Address Code will contain the value of the Destination ARC which was developed for a group of homogeneous consignees which have a common destination, reference chapter 3, this manual, paragraph 3027[illegible]g.
Mode Restriction Code	--	(locally developed): Blank - No restrictions. 1 - No Go Parcel Post. 2 - No Go Rail. 5 - No Go Parcel Post IMG I and II. 7 - Express/WTP Eligible [illegible] - No Go Rail and No Go Parcel Post.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		B - No Go Rail and No Go Parcel Post IPG I and II.
Transportation Planning Data	23-80	Enter data only if destination cross-reference AAC pos. 16-21 is left blank.

a. Enter the following data for activities which are physically located in the CONUS and Canada (pos. 4 equals 1).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Geographical Area Code	23	Enter alpha/numeric not including zero coding established by the depot for area shipment controls (locally developed).
Geographical Subarea Code	24-26	Enter alpha/numeric coding established by the depot for area shipment controls (locally developed).
Motor Standard Point Location Code	27-32	Enter Motor SPLC for activity (provided by DGSC).
Government Bill of Lading	33-35	Enter GBL/SC for activity as contained in Office Code appendix W, TL88 4500.3 (provided by DGSC).
State Code	37-38	Enter alpha state code (reference appendix B-80) (provided by DGSC).
[illegible]	[illegible]	[illegible] the depot area.
Small Parcel Carrier Code	40	Enter appropriate Small Parcel Carrier Code (appendix B-66Q, table 17) (locally developed).
CONUS Military Air Terminal	41-43	Enter the Military Air Terminal (i.e., Identifier LOGAIR/QUICK-[illegible] (provided by DGSC).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Consolidated Pack Indicator	44	Enter 1 if eligible freight shipments for this destination are to be processed as consolidated pack (locally developed).
Phone Number	45-54	Shipping Activities transportation officer's commercial phone number.
Blank	55-80	Leave blank.

b. Enter the following data for activities which are outside of CONUS and Canada (pos. 4 equals 2).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Government Bill of Lading	23-26	Enter GBLOC for activity as contained in Office Code appendix W, DLAR 4500.3 (provided by DGSC).
Port of Embarkation Air	27-29	Identify and enter Air POE as contained in DoD 4500.32R. Leave blank if not required (locally developed). Provided by DGSC when all numeric (pseudo POE for Navy ships in CONUS port).
Port of Debarkation Air	30-32	Identify and enter Air POD as contained in DoD 4500.32R. Leave blank if not required (provided by DGSC if different than one provided in TR/MR formats, reference appendices B-127 and B-128).
Port of Debarkation Water	33-35	Identify and enter Water POE as [illegible] developed). Provided by DGSC when all numeric (pseudo POE for Navy ships in CONUS port).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Port of Debarkation Water	36-38	Identify and enter water POD as contained in DoD 4500.32R. Leave blank if not required (provided by DGSC if different than one provided in TA/MA formats, reference appendix B-127 and B-129.
DICOMSS Bank Code	39	Enter alpha D if subsistence MROs for this activity are to be entered into DICOMSS Work Bank (locally developed).
Small Parcel Carrier Code	40	Enter appropriate Small Parcel Carrier Code from table 17, part 2 (appendix B-66Q).
Consolidated Pack Indicator	41	Enter 1 if eligible freight shipments for this destination are to be processed as consolidated pack shipments (locally developed). Enter A if Activity is eligible for MEDALOC processing.
IEASSN Indicator	42	Enter 1 if freight shipments for this destination are to be processed as IEASSN shipments (locally developed).
IEASSN Load Plan Data	43-48	
Booking Group	(43-44)	Enter the Booking Group for this destination.
Stop Number	(45-48)	Enter the stop number assigned to this destination.
		[illegible] destination.
Blank	49-80	Leave blank.

NOTE: The Activity Address Local Data Changes Input provides control as follows:

c. DIC ZGP adds keypunched data from input to the Activity Address File. Blank positions will not add or change file data.

d. DIC ZGR deletes data from the Activity Address File for any input field containing 9's. Blanks or other than 9's will not erase the file data.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4	Must be 1 or 2.	CF
5-10	ZGP - If not on file it becomes an add. ZGR - Violate if not on file.	LY
	If not alpha/numeric, violate. Blank allowed when together in pos. 5-6 or 5-7.	RZ
11-15	Numeric or blank.	KZ
16-21	Address code must be on file, blank or all 9's.	BB
	AAC contains DCN master or AAC and DCN are the same value.	AC
22	1, 2, 5, 7, A, B, 9, or blank.	IN
23-80	If pos. 4 is 1 the following applies:	
(23)	Alpha, blank, or 9.	JF
(24-26)	Alpha/numeric, blank or all 9's (no embedded blanks).	JS
(27-32)	All numeric or all blank.	JW
(33-38)	Alpha, blank, or all 9's.	JZ
(39-48)	Alpha, blank, or all 9's. Must match	LZ
(39)	Numeric 1 through 8.	BG
(40)	Alpha, Numeric, blank, or 9. Must match table 17, part 2 (appendix B-66Q).	JG
(41-43)	No edit.	

FIELD POSITION	VALIDATION	VIOLATION CODE
23-80	If pos. 4 is 2, the following applies:	
(23-26)	Alpha, blank, or all 9's.	ZI
(27-29)	Address code must be on file, blank or all 9's.	B8
(30-32)	Address code must be on file, blank or all 9's.	B8
(33-35)	Address code must be on file, blank or all 9's.	B8
(36-38)	Address code must be on file, blank or all 9's.	B8
(39)	Must be D, 9 or blank	ZU
(40)	Alpha, Numeric, blank or 9. Must match table 17, part 2 (appendix B-66Q).	3G
(41)	Must be 1, blank, A or 9.	8K
(42)	Must be 1, blank or 9.	8L
(43-44)	Alpha/numeric, blank, or 9's.	8L
45-46	Must be numeric 01-99, blank, or 9's.	8L
47-48	Must be numeric 01-99, blank, or 9's.	8L
49-80	Blank	

NOTE: For ZGR the only valid entry is 9 or blank.

APPENDIX B-127

MILITARY ASSISTANCE PROGRAM ADDRESS DIRECTORY CARD

1. This card is provided by the Defense Automatic Addressing System Office (DAASO) to establish and maintain the master Military Assistance Program Address Directory (MAPAD) at applicable installations.

2. The MAPAD card is prepared on a general purpose card and may also be locally prepared and processed to establish and maintain addresses not furnished by DAASO.

3. Cards are processed IAW appendix D-96.

4. Transactions may be input via CRT, card input through entry system, or AUTODIN.

5. When used for Foreign Military Sales (FMS) addresses, the following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	*Enter: MA1 - Addition to MAPAD. MA2 - Revision to MAPAD. MA3 - Deletion to MAPAD.
Routing Identifier Code To	4-6	Enter depot RIC.
Address File Identifier	7	*Enter Code F, identifies FMS Addresses.
Country Service Code	8	*Entry of 1-position alpha code devoting sponsoring Service (pos. 45 of MRO): Code B - Army Code D - Air Force Code P - Navy Code K - Marines Code T - Other Defense Organizations
Country/Activity Code	9-10	*Entry of 2-position code identifying the recipient Country/International Organization or account which is the recipient of materiel (pos. 31-32 of MRO).

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FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Customer-Within-Country Code	11	*Entry of alpha/numeric code indicates FMS shipment will be: a. Shipped direct to the country by the shipping activity. b. Marked for the country destination but shipped to a CONUS country representative or freight forwarder. c. Numeric 0 indicates customer-within-country code not applicable (pos. 33 of MRO).
Country Representative/ Freight Forwarder Code	12-13	*Entry will contain: a. Numeric 0 in pos. 12 for all countries except Canada and issue priority 1-8 Air Force Saudia Arabia (DSR pos. 45, 31, 32 of MRO) with a 3, 4, 8 and 9 Freight Forwarder Code in pos. 47 of MRO. Address code in pos. 13 to identify the country representative/freight forwarder. b. Alpha address code in pos. 12-13 to identify representative for Canada (pos. 46-47 of MRO). c. Numeric 1 in pos. 12 for issue priority 1-8 for Air Force Saudia Arabia with a 3, 4, 8 or 9 Freight Forwarder Code in pos. 47 of MRO. Numeric 0 in pos. 12 for all other Saudia Arabia. Address code in pos. 13 to identify the freight forwarder.
Type of Address Code (TAC)	14	Enter applicable code from appendix A-43.
Clear Text Address	15-49	Enter the data desired for the address line being entered.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Special Instructions	50	Enter applicable codes from appendix A-65. Enter indicates special instructions or cargo exceptions apply to this address.
Port Designator (WPOD)	51-33	A 3-position code identifying a specific water terminal, geographic area, or location for the discharge of cargo (DoD Regulation 4500.32-R).
Air Terminal Designator	54-56	A 3-position code identifying the airport for discharge of cargo (DoD Regulation 4500.32-R).
Effective Date	57-61	*Enter the Julian date when addition, revision, or deletion is to be effective, or leave blank.
Deletion Date	62-66	*Enter the Julian date when the address for TAC 9 will be deleted or a projected deletion date for other addresses.
Change Number	67-70	*Enter change number assigned by DAASO. a. Field position 67-68 - calendar year. b. Field position 69-70 - sequence serial number.
Blank	71-76	Leave blank.
Freight Forwarder Location Code (FFLC)	77	Enter assigned FFLC as follows: Code 1 - East Coast Location. Code 2 - West Coast Location. Code 3 - Gulf Coast Location. Code 0 - Indicates that the address is the only freight forwarder for that MAPAC.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
TAC Sequence Code	78	*Enter numeric code beginning with 1 for each address for the MAPAC and TAC.
Last Card Indicator	79	*Enter 9 or blank. Last card for for each address contains 9, blank on all other cards.
Card Sequence Code	80	*Enter 1, 2, and so on not to exceed 7.

*For MA3 (deletes) only these data will be entered.

6. When used for Grant Aid addresses the following are the fields in the transaction:

Document Identifier Code 1-3 *Enter:

MA1 - Addition to MAPAD.
MA2 - Revision to MAPAD.
MA3 - Deletion from MAPAD.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier Code (To)	4-6	Enter depot RIC.
Address File Identifier	7	*Enter Code G, identifies Grant Aid addresses.
Grant Aid Identifier	8	*Enter Code X.
Country/Activity Code	9-10	*Entry of 2-position code identifying the recipient Country/International Organization or account which is the recipient of materiel (pos. 31-32 of MROs).
Customer-Within-Country	11-12	*Entry of alphanumeric code to identify the country customer. A numeric 0 in pos. 12 for all countries except Vietnam.
Constant	13	*Enter numeric 0.
Type of Address Code (TAC)	14	Enter applicable code from appendix A-43.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Clear Text Address	15-49	Enter the data desired for the address line being entered.
Special Instructions	50	Enter applicable code from appendix A-65. Entry indicates special instructions or cargo exceptions apply to this address.
Port Designator (WPOD)	51-53	A 3-position code identifying a specific water terminal, geographic area or location.
Air Terminal Designator (APOD)	54-56	A 3-position code identifying the airport for discharge of cargo.
Effective Date	57-61	*Enter the Julian date when the addition, revision, or deletion is to be effective, or leave blank.
Deletion Date	62-66	*Enter the Julian date when the address for TAC 9 will be deleted or a projected deletion date for other addresses.
Change Number	67-70	*Enter change number assigned by DAASO. a. Field position 67-68 - calendar year. b. Field position 69-70 - sequence serial number.
Blank	71-78	Leave blank.
Last Card Indicator	79	*Enter 9 or blank. Last card for each address contains 9; blank on all other cards.
Card Sequence Code	80	*Enter 1, 2, etc., not to exceed 7.

*For MA3 (deletes) only these data will be entered.

7. VALIDATION

a. Document Identifier MA1, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-14	If MAPAC plus TAC is on file.	E4
8	If pos. 7 is alpha F, pos. 8 must be BD, P, or T. If pos. 7 is alpha G, pos. 8 must be X.	KO
9-10	Alpha/alpha or alpha/numeric.	KO
11	Alpha/numeric.	KO
12	Must be numeric 0 except when pos. 7 is F or pos. 9-10 is CN.	KO
13	If pos. 7 is F, pos. 13 is alpha/numeric. If pos. 7 is G, pos. 13 must be 0.	KO
14	Must be 1, 2, 3, 5, 6, 7, 9, or M.	BG
15-49	This field must have at least one entry in pos. 15-49, unless pos. 14 = 2 or 50 = C or S.	PA
33-38	TAC cross-reference MAPAC must be on file.	KJ
50	Must match appendix A-65 or blank.	KH
51-53	Must be on file.	B8
54-56	Must be on file.	B8
57-61	Numeric filled.	KZ
62-66	Numeric filled or blank.	KN
77	If pos. 7 is G, pos. 77 must be blank. If pos. 7 is F, pos. 77 must be 0, 1, 2, or 3.	KC
80	Numeric 1, 2, 3, 4, 5, 6, or 7.	PB

When any card in the MAPAD input (1-77) is violated, the balance of the cards for that input sequence will violate as H1 Code.

b. Document Identifier MA2, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-13	MAPAC not on file.	LY
14	TAC not on file.	4B
15-49	This field must have at least one entry in pos. 15-49, unless pos. 14 = 2 or pos. 50 = C or S.	PA
33-38	TAC 9 cross-reference MAPAC, must be on file.	KJ
50	Must match appendix A-65 or blank.	KH
51-53	Must be on file.	B8
54-56	Must be on file.	B8
57-61	Numeric filled.	KZ
62-66	Numeric filled or blank.	KN
77	If pos. 7 is g, pos. 77 must be blank. Pos. 7 is F, pos. 77 must be 0, 1, 2, or 3.	KC
80	Numeric 1, 2, 3, 4, 5 6, or 7.	PB

c. Document Identifier MA3, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-13	MAPAC not on file.	LY
14	TAC not on file.	4B
15-56	No edit.	
57-61	Numeric filled.	KZ
61-80	No edit.	

When any card in the MAPAD input (1-7) is violated, the balance of the cards for that input sequence will violate as H1 Code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Effective Date	57-61	*Enter the Julian date when addition, revision, or deletion is to be effective, or leave blank.
Deletion Date	62-66	*Enter the Julian date when the address for TAC 9 will be deleted or a projected deletion date for other addresses.
Change Number	67-70	*Enter change number assigned by DAASO. a. Field position 67-68 - calendar year. b. Field position 69-70 - sequence serial number.
Blank	71-76	Leave blank.
Freight Forwarder Location Code (FFLC)	77	Enter assigned FFLC as follows: Code 1 - East Coast Location. Code 2 - West Coast Location. Code 3 - Gulf Coast Location. Code 0 - Indicates that the address is the only freight forwarder for that MAPAC.
TAC Sequence Code	78	*Enter numeric code beginning with 1 for each address for the MAPAC and TAC.
Last Card Indicator	79	*Enter 9 or blank. Last card for for each address contains 9, blank on all other cards.
Card Sequence Code	80	*Enter 1, 2, and so on not to exceed 7.

*For MA3 (deletes) only these data will be entered.

6. When used for Grant Aid addresses the following are the fields in the transaction:

Document Identifier Code 1-3 *Enter:

MA1 - Addition to MAPAD.
MA2 - Revision to MAPAD.
MA3 - Deletion from MAPAD.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier Code (To)	4-6	Enter depot RIC.
Address File Identifier	7	*Enter Code G, identifies Grant Aid addresses.
Grant Aid Identifier	8	*Enter Code X.
Country/Activity Code	9-10	*Entry of 2-position code identifying the recipient Country/International Organization or account which is the recipient of materiel (pos. 31-32 of MROs).
Customer-Within-Country	11-12	*Entry of alphanumeric code to identify the country customer. A numeric 0 in pos. 12 for all countries except Vietnam.
Constant	13	*Enter numeric 0.
Type of Address Code (TAC)	14	Enter applicable code from appendix A-43.
Clear Text Address	15-49	Enter the data desired for the address line being entered.
Special Instructions	50	Enter applicable code from appendix A-65. Entry indicates special instructions or cargo exceptions apply to this address.
Port Designator (WPOD)	51-53	A 3-position code identifying a specific water terminal, geographic area or location.
Air Terminal Designator (APOD)	54-56	A 3-position code identifying the airport for discharge of cargo.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Effective Date	57-61	*Enter the Julian date when the addition, revision, or deletion is to be effective, or leave blank.
Deletion Date	62-66	*Enter the Julian date when the address for TAC 9 will be deleted or a projected deletion date for other addresses.
Change Number	67-70	*Enter change number assigned by DAASO. a. Field position 67-68 - calendar year. b. Field position 69-70 - sequence serial number.
Blank	71-78	Leave blank.
Last Card Indicator	79	*Enter 9 or blank. Last card for each address contains 9; blank on all other cards.
Card Sequence Code	80	*Enter 1, 2, etc., not to exceed 7.

*For MA3 (deletes) only these data will be entered.

7. VALIDATION

a. Document Identifier MA1, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-14	If MAPAC plus TAC is on file.	E4
8	If pos. 7 is alpha F, pos. 8 must be BD, P, or T. If pos. 7 is alpha G, pos. 8 must be X.	KO
9-10	Alpha/alpha or alpha/numeric.	KO
11	Alpha/numeric.	KO
12	Must be numeric 0 except when pos. 7 is F or pos. 9-10 is CN.	KO

FIELD POSITION	VALIDATION	VIOLATION CODE
13	If pos. 7 is F, pos. 13 is alpha/numeric. If pos. 7 is G, pos. 13 must be 0.	KO
14	Must be 1, 2, 3, 5, 6, 7, 9, or M.	BG
15-49	This field must have at least one entry in pos. 15-49, unless pos. 14 = 2 or 50 = C or S.	PA
33-38	TAC cross-reference MAPAC must be on file.	KJ
50	Must match appendix A-65 or blank.	KH
51-53	Must be on file.	B8
54-56	Must be on file.	B8
57-61	Numeric filled.	KZ
62-66	Numeric filled or blank.	KN
77	If pos. 7 is G, pos. 77 must be blank. If pos. 7 is F, pos. 77 must be 0, 1, 2, or 3.	KC
80	Numeric 1, 2, 3, 4, 5, 6, or 7.	PB

When any card in the MAPAD input (1-77) is violated, the balance of the cards for that input sequence will violate as H1 Code.

b. Document Identifier MA2, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-13	MAPAC not on file.	LY
14	TAC not on file.	4B
15-49	This field must have at least one entry in pos. 15-49, unless pos. 14 = 2 or pos. 50 = C or S.	PA
33-38	TAC 9 cross-reference MAPAC, must be on file.	KJ
50	Must match appendix A-65 or blank.	KH
51-53	Must be on file.	B8

FIELD POSITION	VALIDATION	VIOLATION CODE
54-56	Must be on file.	B8
57-61	Numeric filled.	KZ
62-66	Numeric filled or blank.	KN
77	If pos. 7 is g, pos. 77 must be blank. Pos. 7 is F, pos. 77 must be 0, 1, 2, or 3.	KC
80	Numeric 1, 2, 3, 4, 5 6, or 7.	PB

When any card in the MAPAD input (1-7) is violated, the balance of the cards for that input sequence will violate as H1 Code.

c. Document Identifier MA3, pos. 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha F or G.	KB
8-13	MAPAC not on file.	LY
14	TAC not on file.	4B
15-56	No edit.	
57-61	Numeric filled.	KZ
61-80	No edit.	

When any card in the MAPAD input (1-7) is violated, the balance of the cards for that input sequence will violate as H1 Code.

APPENDIX B-128

GOVERNMENT BILL OF LADING CLOSEOUT/MRO FORCE CLOSURE CARD

1. The Government Bill of Lading (GBL) Closeout Card may be computer prepared for non-MOFAST items based on options exercised by the distribution depot. (See appendix B-66 for method of exercising depot option.)

OPTION	EXPLANATION
1	One card will be prepared for each shipment unit.
2	One card will be prepared for each line item (MRO) of a shipment unit.

Computer prepared data elements indicated with an asterisk (*) will be prepunched and interpreted upon output. The MRO Force Closure Card will be prepared on a general purpose card to "force close" MRO when research of lost MRO does not indicate positive supply actions, i.e., shipment, cancellation, or denial.

2. This card is used in conjunction with Action Codes, appendix A-42, to accomplish the following types of transactions:

a. Report shipment of items via Government Bill of Lading/Commercial Bill of Lading (GBL/CBL).

b. Report shipment of items via registered/certified mail/insured parcel post.

c. Request appendix F-138, Movement Analysis - Research Detail Report.

d. Force close the MRO record in the Shipment Unit File and transfer record to MRO History.

3. The following are the fields in the transaction:

a. GBL Closeout

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	*Enter ZEN
Day GBL Prepared	4-6	Enter Julian day GBL prepared.
Blank	7	Leave blank.
Shipment Unit Number	8-14	*Enter shipment unit number assigned.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Shipment Unit Line Item Number*	15-18	Shipment Unit Line Item Number assigned. Applicable to Option 2 only. a. Mandatory entry for Action Code GT. b. Optional entry for Action Code GC.
Type of Hold Codes	19	Enter applicable code from appendix A-21.
Load Indicator	20	Enter numeric 1 for bulk area, 2 for Freight Consolidation Point.
Quantity	21-25	Enter the quantity actually shipped.
Blank	26-28	Leave blank.
Release Indicator or Reason for GBL Clearance	29	Enter 1 if local (any quantity), 2 for Standing Route Order (any type), 3 for other MTMTS Release.
TCN	30-44	Optional entry. When entered, it will change the computer assigned TCN. When using Action Code GR or GY, enter Reason for GBL Clearance. (See note 1.)
Blank	45	Leave blank.
TCN Partial Code	46	Enter only when partialling a shipment.
Mode of Shipment Code	47	Enter applicable code from appendix A-17.
GBL Identification Code	48	Enter B for GBL, R for Registered Parcel Post. Other alphas except O if appropriate, such as I for Insured Parcel Post.
GBL/Parcel Post Register Number	49-56	Enter appropriate GBL/CBL register number. Enter zeros in unused high order positions of pos. 49-56 with Registered/Insured Parcel Post Number.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Appropriation Code	57-58	Leave blank if DLA. When other than DLA, show fund code from appendix A-93.
Transportation Cost	59-65	Enter cost in dollars and cents or rate. (See note 2.)
Port of Embarkation	66-68	Enter only when different from computer assigned POE.
Date Shipped	69-71	Enter the actual date shipped.
Carrier Code	72-75	Enter carrier code.
Blank	76	Leave blank.
Functional Routing Code	77-78	Enter FRC or leave blank.
Action Code	79-80	Enter GR, GS, GT, GY, or GZ (appendix A-42).

NOTE 1: With Action Code GR or GY, enter DIC, Reason, and GBL Number (mandatory). Any other positions of data entered (optional) will be recorded on GBL register.

NOTE 2: When cost is entered, pos. 59-65 must be all numeric other than all zeros. When rate is entered, pos. 59 is R, pos. 60 is 0, pos. 61-65 must be all numeric other than all zeros (for cost per 100 pounds) and program will compute total transportation cost.

b. Requesting "Movement Analysis - Research Detail" report (appendix F-138) upon request from HQ DLA functional monitor. Two data sequence options are available for this format as follows:

(1) Option 1: Action Code GW will format F-138 data by destination (primary) and SPLC/DoDAAD sequence.

(2) Option 2: Action Code GQ will format F-138 data by destination (primary) and Stock Number sequence.

"Negative Report" will be produced when data is not available for a state code or destination code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEN.
Export Destination Code	4	Enter alpha code for export sub-area or numeric (1-8) for Major Export Area. See appendix A-79.
State Code	5-6	Enter State Code of destination desired. See appendix A-80.
Commodity Manager Code	7	Enter Commodity Manager Code from appendix A-44. Must be DLA Code excluding R (DIPEC).
Blank	8-76	Leave blank.
FRC	77-78	Enter Functional Routing Code.
Action Code	79-80	Enter GW or GQ.

c. MRO Force Closure

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEN.
Blank	4-7	Leave blank.
Shipment Unit Number	8-14	Enter shipment unit number assigned.
Shipment Unit Line Item Number	15-18	Shipment Unit Line Item Number assigned.
Blank	19-20	Leave blank.
Quantity	21-25	Enter quantity to be forced closed.
Blank	26-29	Leave blank.
Status Code	30-31	Enter BE.
Blank	32-44	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Control Code	45	Enter: 1 - if closure action is by storage. 2 - if closure action is by transportation.
Blank	46-68	Leave blank.
Date Force Closed	69-71	Enter the force closure date.
Blank	72-76	Leave blank.
Functional Routing Code	77-78	Enter FRC.
Action Code	79-80	Enter GX.

4. VALIDATION

Violation rejects will be listed on appendix F-85.

a. Action Codes GR and GY

FIELD POSITION	VALIDATION	VIOLATION CODE
49-56	Numeric pos. 49, alpha/numeric pos. 50, numeric pos. 51-56.	LZ

b. Action Codes GS, GT, and GZ

FIELD POSITION	VALIDATION	VIOLATION CODE
8-14	Numeric.	IU
15-18	May be blank with Action Code GS, must be numeric for Action Codes GT and GZ.	JE
21-25	Must be all numeric, may be all zeros, or all blank.	AS
29	Only validated when pos. 47 is other than G, H, I, 4, 6, 7, 8, 9, or 0; or when pos. 15-18 is blank. Violated when not 1, 2, or 3 and pos. 48 is not B.	RC

FIELD POSITION	VALIDATION	VIOLATION CODE
46	Blank/alpha.	ZV
47	Alpha A, B, C, D, E, F, G, H, I, J, K, L, M, N, P, Q, R, S, T, U, V, W, X, Y or Z/numeric 2, 3, 4, 5, 6, 7, 8 or 9.	JB
48	Must not be B or O when pos. 47 equals G, H, I, 4, 6, 7, 9, or 0. Must not be I, O, or R when pos. 47 equals N, U, or 5. Must not be blank, I, O, or R when pos. 47 equals other than these modes.	LX
49-56	Validation only if pos. 48 equals B/R. When pos. 48 = B, pos. 49 must be alpha. When pos. 48 = R, pos. 49 must be alpha/numeric. Alpha/numeric in pos. 50, numeric pos. 51-56.	LZ
57-58	Validation only if pos. 48 equals B. May be blank for DLA item. When non-DLA item, pos. 57-58, must match A-93 entry in Table and Control File.	TA
59-65	Validation only if pos. 48 equals B. Field positions 59-65 may be all blank. When not blank, pos. 59 must be alpha R or numeric, 60 must be numeric, 61-65 must be all numeric and not all zeros.	TC
79-80	Alpha and valid for DIC ZEN.	CF

c. Action Code GW or GQ

FIELD POSITION	VALIDATION	VIOLATION CODE
4	Alpha/numeric, may not be blank when pos. 5-6 is blank.	LH
5-6	Alpha. Not validated when pos. 4 contains entry.	LI

d. Action Code GX

FIELD POSITION	VALIDATION	VIOLATION CODE
8-14	Numeric.	IU
15-18	Numeric.	JE
21-25	Numeric and when pos. 45 equals 1, must equal SU quantity open/when pos. 45 equals 2, must equal SU quantity offered.	AS
45	Must be numeric 1 or 2.	D9

APPENDIX B-129

ACTIVITY ADDRESS DIRECTORY CARD

1. This card is provided by DAAS to establish and maintain the master DoDAAD at applicable installations.

2. The Activity Address Directory Card is prepared on a general purpose card or CRT and may be locally prepared and processed for the following purposes:

a. To establish and maintain activity addresses not furnished by DAAS.

b. To establish project descriptive and/or title data on file.

c. To establish special ship to address for selected project codes.

3. These files will be used in conjunction with shipping procedures. Appropriate printout on DD Form 1348-1 will be provided.

4. Cards are processed as detailed in appendix D-96.

5. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: TA1 - Addition to Activity Address File. TA3 - Change to existing Address File. TA4 - Deletion from the Activity File.
Blank or Routing Identifier Code (To)	4-6	Leave blank or enter depot RIC.
Type of Address Code	7	Entry of 1-position numeric code denoting a type of address. Code 1 Consignee address for mail (parcel post) or CONUS freight and in-the-clear address.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		Code 2
		Overseas consignee freight address or CONUS freight address when different from Code 1 and not published in MTMB 3 or 7.
Activity Address Code	8-13	Enter a 6-position, alphabetic/numeric code representing an in-the-clear address of individuals or activities authorized to direct, ship, or receive materiel, documentation and/or billing (1, 2, in pos. 7).
In-The-Clear Address	14-48	The narrative description related to the address code. This field will be blank for deletions.
Air Terminal Designator	49-51	A 3-position code identifying the airport for discharge of cargo.
Standard Point Location Code	52-57	SPLC from NMFTA Continental Directory.
Effective Date	58-62	Enter 2-position year in pos. 58-59, Julian date in pos. 60-62 when address is to be effective, or leave blank.
Change Number	63-66	Assigned by DAASO.
Blank	(63-65)	Leave blank (when locally developed).
Process Control Code	(66)	Enter Code 1 (when locally developed).
Break Bulk Point	67-72	Enter the destination to which consolidation shipments are directed for distribution.
Port Designator - Water	73-75	A 3-position code identifying a specific water terminal, geographic area, or location for the discharge of cargo (AR 55-10).
Blank	76-79	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Line Sequence	80	Enter a 1-position numeric code (beginning with 1) to denote the sequence of the in-the-clear address). (Four lines maximum.)

6. When used for Project In-the-Clear instructions or description, the following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: TA1 - Addition to the Project File. TA3 - Change to the Project File. TA4 - Deletion to the Project File.
Blank or Routing Identifier Code (To)	4-6	Blank or depot RIC.
TAC	7	Enter 8.
Blank	8-9	Leave blank.
Service Assignment Code	10	Enter code (appendix A-5) of Service assigning project.
Activity Project Code	11-13	Enter 3-position A/N project code representing instructions and/or titles of projects controlled during shipments.
Project Name	14-33	Enter name related to the project code, unless classified.
Special Instructions	34-58	Enter project description.
Termination Date	59-62	Enter date (year, day) of project termination.
Blank	63-65	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Process Control Code	66	Enter Code 1.
Blank	67-72	Leave blank.
Special Packing Indicator	73	Enter Code A to indicate special project shipment requiring LEVEL A PACK; enter S to indicate shipment requiring SPECIAL SEA PACK; otherwise, leave blank.
Control List Indicator	74	Enter 1 if special control listing is required; otherwise, enter 0 or leave blank.
Effective Date	75-79	Enter the assigned date when project code is effective (2-position year in pos. 75-76; Julian date in pos. 77-79) or leave blank.
Blank	80	Leave blank.

7. The following card format will be prepared to load In-the-Clear Addresses for Special Selected Project Codes. Table and Control File (ZUA) must be loaded with a special consignee indicator when special address is to be utilized.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter TA1 to add, TA3 to change, and TA4 to delete.
Routing Identifier Code (To) or Blank	4-6	Enter depot RIC or blank.
Type Address Code	7	Enter 1 or 2.
Blank	8-9	Leave blank.
Service Assignment Code	10	Enter code (appendix A-5) of Service assigning project.
Activity Project Code	11-13	Enter 3-position AN project code representing instructions and/or titles of projects controlled during shipments.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Address Line In-The-Clear Text	14-48	Enter the data desired for the address line being entered. Leave blank if a deletion (TA4 in pos. 1-3).
Blank	49-57	Leave blank.
Effective Date	58-62	Enter 2-position year in pos. 58-59, Julian date in pos. 60-62 or leave blank.
Blank	63-65	Leave blank.
Process Control Code	66	Enter a 1 indicating locally developed.
Blank	67-79	Leave blank.
Line Sequence	80	Enter a 1-position numeric code starting with 1 indicating the sequence of this line of address within the entire address. A maximum of four lines may be entered.

8. VALIDATION

a. Document Identifier TA1, positions 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Must be numeric 1, 2, or 8 if TAC is already on file.	GB/E4
8-13	If pos. 7 is 1 or 2, pos. 8-13 must be filled alpha/numeric or blank in pos. 8-9 and alpha/numeric in pos. 10-13. If pos. 1-3 are other than TA4 and pos. 7 is 8, pos. 10-13 must be filled and 8-9 must be blank.	MD
10-13	If TAC (pos. 7 is 1 or 2, project code must be on project table indicating special address.	3J
14-48	If pos. 1-3 is other than TA4 or if pos. 7 is other than 8, this field must have at least one entry in pos. 14-48.	PA

FIELD POSITION	VALIDATION	VIOLATION CODE
49-51	APOD must be on file.	B8
52-57	SPLC must be 6 numerics or blank.	D4
58-62	If pos. 7 is 1 or 2, must be a valid Julian date, or blank. If pos. 7 is 8, pos. 58 must be blank and termination date pos. 59-62 must be numeric.	KZ
67-72	Must be on file unless blank.	3Z
73-75	WPOD must be on file.	B8
73	If pos. 7 is 8 and pos. 1-3 is other than TA4, pos. 73 must be A, S, or blank.	IF
74	If pos. 7 is 8 and pos. 1-3 is other than TA4, pos. 74 may be numeric 1, 0 or blank.	IK
75-79	If pos. 7 is 8 and pos. 1-3 is other than TA4, must be a valid Julian date, or blank.	KZ
80	Must be numeric 1, 2, 3, or 4. Number of cards input must equal largest number in pos. 80.	PB

When any card in a DoDAAD input for a type of address code (1 to 4 cards) is violated, the balance of the cards for that type address code will violate as H1 Code. Input may be from CRT, card reader, or AUTODIN. CRT input will reject randomly to input CRT. Other inputs will be rejected on Violation Reject Report, F-85, for DS/T.

b. Document Identifier TA3, positions 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	TAC must be on file.	TD
8-13	AAC must be on file.	LY
14-48	If pos. 7 is other than 8, this field must have at least one entry in pos. 14-48.	PA
49-51	APOD must be on file.	B8
52-57	SPLC must be 6 numerics or blank.	D4

FIELD POSITION	VALIDATION	VIOLATION CODE
58-62	If pos. 7 is 1 or 2, must be a valid Julian date, no blanks. If pos. 7 is 8 pos. 58 must be blank and termination date pos. 59-62 must be numeric.	KZ
67-72	Must be on file or blank.	3Z
73-75	WPOD must be on file.	B8
73	If pos. 7 is 8, pos. 73 must be A, S, or blank.	IJ
74	If pos. 7 is 8, pos. 74 may be numeric 1, 0 or blank.	IK
75-79	If pos. 7 is 8, must be a valid Julian date, or blank.	KZ
80	Must be numeric 1, 2, 3, or 4. Number of cards input must equal largest number in pos. 80.	PB

When any card in a DoDAAD input for a type of address code (1 to 4 cards) is violated, the balance of the cards for that type address code will violate as H1 Code. Input may be from CRT, card reader, or AUTODIN. CRT input will reject randomly to input CRT. Other inputs will be rejected on Violation Reject Report, F-85, for DS/T.

c. Document Identifier TA4, positions 1-3

FIELD POSITION	VALIDATION	VIOLATION CODE
7	TAC must be on file.	4B
8-13	AAC must be on file.	LY
14-57	No edit.	
58-62	If pos. 7 is 1 or 2, must be a valid Julian date, or blank.	KZ
63-74	No edit.	
75-79	If pos. 7 is 8, must be a valid Julian date, or blank.	KZ
80	No edit.	

When any card in a DoDAAD input for a type of address code (1 to 4 cards) is violated, the balance of the cards for that type address code will violate as H1 Code. Input may be from CRT, card reader, or AUTODIN. CRT input will reject randomly to input CRT. Other inputs will be rejected on Violation Reject Report, F-85, for DS/T.

APPENDIX B-130

INVENTORY CATEGORY CARD

1. This card is prepared at the distribution depot, based on data furnished by the DSC, in order to add or change Inventory Category Codes in the Item Locator Record which were not updated by the annual charge furnished to the depot via the Item Data Bank.

2. This card is also utilized to assign locally developed codes for non-DLA items when required to lot items for inventory as prescribed by owning manager outside of DLA.

3. The following are the fields in the input document:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEP.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter appropriate NSN.
Blank	21-71	Leave blank.
Inventory Category Code	72	Assign appropriate code IAW appendix A-54.
Blank	73-76	Leave blank.
Functional Routing Code	77-78	Enter FRC.
Blank	79-80	Leave blank.

4. VALIDATION

a. Field position 8-20 must be all numeric - Violation Code AY

b. Field position 72 must be alphanumeric - Violaton Code LR. (See note.)

NOTE: When the NSN in pos. 8-20 is a DLA managed item, only alphas H, E, L, T, or U, or numeric 0, will be accepted.

APPENDIX B-131

MRO AND/OR EXCEPTION DATA VIA CRT

1. PURPOSE

Display required data element for MROs and/or exception data, with option of printing the DD Form 1348-1 on-line.

2. REFERENCES

a. Appendix B-7.

b. Appendix D-4.

c. Appendix D-41.

d. Appendix D-104.

e. Appendix E-003P.

3. DATA ELEMENTS

The following data element fields should be displayed to allow entry of MROs and/or exception data.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	3	A/N	1-3	Enter from MRO source.
Routing Identifier Code To	3	A/N	4-6	Enter from MRO source.
Media/Status Code	1	A/N	7	Enter from MRO source.
Stock Number/ Part Number	15	A/N	8-22	Enter from MRO source.
Unit of Issue	2	A	23-24	Enter from MRO source.
Quantity Ordered	5	A/N	25-29	Enter from MRO source.
Document Number	14	A/N	30-43	Enter from MRO source.
Suffix Code	1	A	44	Enter from MRO source.
Supplementary Address	6	A/N	45-50	Enter from MRO source.
Signal Code	1	A	51	Enter from MRO source.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Fund Code	2	A/N	52-53	Enter from MRO source.
Distribution Code	3	A/N	54-56	Enter from MRO source.
Project Code	3	A/N	57-59	Enter from MRO source.
Priority Designator	2	A/N	60-61	Enter from MRO source.
Required Delivery Date	3	A/N	62-64	Enter from MRO source.
Advice Code	2	A/N	65-66	Enter from MRO source.
Routing Identifier Code From	3	A/N	67-69	Enter from MRO source.
Purpose Code	1	A/N	70	Enter from MRO source.
Condition Code	1	A	71	Enter from MRO source.
Management Code	1	A	72	Enter from MRO source.
Type Pack	1	A/N	73	Enter from MRO source.
Unit Price	7	A/N	74-80	Enter from MRO source.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	EXPLANATION/INSTRUCTIONS
Release Indicator	1	A	Enter R for release on-line. Enter B for release to batch.
Partial Indicator	1	A	Enter Y if MRO is a partial release.
Freight Mode	1	A	Enter F if freight mode of shipment. This will assign a freight mode to on-line MROs. This will not avfect mode selection of MROs sent to batch.
Location	9 or 12	A/N	Enter location of materiel as applicable. Nine or 12 positions, right-justified.
LDC	5	A/N	Enter exception lot data code for JAN Class S items (two position year followed by two position week plus alpha character, or blank).

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	EXPLANATION/INSTRUCTIONS
CAGE	5	A/N	Enter Contractor and Government Entity Code for JAN Class S items.
Part Number	1	A	Enter Y if part number MRO. Leave blank for NSN MRO.
MRO Weight	5	N	Whole weight of MRO. If Part Number MRO cannot be all zeros.
MRO Cube	3	N	Whole cube of MRO. If Part Number MRO cannot be all zeros.
NMFC	6	N	Enter per note.
NMFC Record Sequence Number	2	N	Enter per note.
LTL Code	1	A	Enter per note.
Water Commodity Code	5	A/N	Enter per note.
Special Requirements	1	A/N	Enter per note.
Air Commodity Code	2	A/N	Enter per note.
Air Dimension Code	1	A	Enter per note.
Physical Security Code	1	A	Enter per note.
Exception MRO Code	480	A/N	Enter only on exception MRO A55/A5E, C55/C5E, or A5J with Z Management Code, or Part Number A52, A5B.
Exception Address	245	A/N	Enter as required for exception MROs A55/A5E, C55/C5E, A5J with Z Management Code, or Part Number A52, A5B.

NOTE: Item data may be entered for any MRO. The system will use these data unless there is a locator master record; then the data from the locator will be used. On stock number MROs input item data will not be used if processed through batch programs. The following item data elements are provided by the program for DVD medical MROs. Operator may alter as necessary.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	EXPLANATION/INSTRUCTIONS
WT	5	N	
CUBE	3	N	
NMFC	6	N	135000
NMFC Record Sequence Number	2	N	00
LTL Code	1	A	J
Water Commodity Code	5	A/N	534Z9
Special Requirements Code	1	A/N	B
Air Commodity Code	2	A/N	MZ
Air Dimension Code	1	A	A
Physical Security Code	1	A	U

4. VALIDATION

When input data fail, validation cursor will be placed under invalid element fields. A5J, C5_, and/or DICOMSS Brand Name MROs can be entered through this program and will process through normal MOWASP, but will not be validated or printed on-line.

FIELD LEGEND	REMARKS
Document Identifier Code DIC	Must A5_, C5_. Third position may be 1, 2, 4, 5, 7, A, B, D, E or J. If 3rd position is 5 or E, must have exception data. Reject Code AA.
Routing Identifier Code RICT	1st position must be S. 2nd position must be depot. 3rd position must be alphanumeric. May not be blank. Reject Code AC.
Media/Status Code MSTAT	No edit.
Stock Number/Part Number SN/PN	If stock number, must be alphanumeric not blank or all zeros. If release indicator is

FIELD LEGEND	REMARKS
	R stock number must be all numeric, no blanks. If stock number alpha allowed in position 7, then make 67-69 S9U. Reject Code AY.
	If part number, third position of the DIC must be 2 or B. Must not be all blank or all zeros. Reject Code AY.
Unit of Issue UI	Must be alpha. Cannot be blank. Reject Code AN.
Quantity Ordered	Numeric, must be filled and not all zeros except C5_. QTY may be alphanumeric if first two positions of field. Reject Code AS.
Document Number DOC	DoDAAC (pos. 1-6) alphanumeric, date (pos. 7-10) numeric, control number (pos. 11-14), alphanumeric must not have blanks or all zeros. Reject Code AI.
Suffix Code SFX	May be blank, no validation.
Supplementary Address SUPL ADD	If pos. 30 is B, D, K, P or T, pos. 1 must be B, D, K, P, T or Y. Must not contain blanks or Y in pos. 45 when signal code is B, J, K, L, M or X. No validation if DIC A55/A5E. Reject Code BJ.
Signal Code SIG CDE	Must be A, B, C, D, J, K, L, M, W or X. Reject Code AU.
Fund Code FUND	May be blank, no validation.
Distribution Code DIST	May be blank, no validation.
Project Code PROJ	May be blank, no validation.
Priority Designator PRI	Numeric 01 through 15 only. If not, make it equal 15.
	If Code 999 is entered in Required Delivery Date field, and priority not 01-03, then blank out 62-64.

FIELD LEGEND	REMARKS
Required Delivery Date RDD	May be blank. If Advice Code is 2T, 21 or 32 must be greater than zero and less than 367. Must be 001 to 366 except as follows: if N or E in pos. 62 and PD 01-08 in pos. 60-61, process. If expedited handling signal 555 is entered in 62-64, process. If N or E in pos. 62 and PD 09-15 in pos. 60-61, blank the entry in pos. 62-64 and process in accordance with priority. Also may have A, X or S in position 62 and numeric in 63-64. Reject Code 3W.
Advice Code ADVICE	1st position numeric, 2nd position alpha or numeric or both positions blank.
Routing Identifier Code From RICF	Must be filled and on RIC from table. Reject Code AB.
Purpose Code PURPOSE	Alpha A-P (except I) and numeric 1-9. May be blank. Reject Code AQ.
Condition Code COND	Alpha A-H or J-M only. Reject Code AF.
Management Code MGT	Alpha or blank when 67-68 other than S9. Alpha A, F, G, H, R, S, U. If A5J with Z must have exception data, or blank when pos. 67-68 is S9. Reject Code AW.
Type Pack TYPE PACK	May be blank, no validation.
Unit Price UNIT PRICE	Numeric other than all zeros. Can be alpha F/V in pos. 80 when alpha in pos. 7 of stock number inputs. Reject Code AM.

APPENDIX B-132

INVENTORY ANALYSIS REQUEST CARD

1. This input is prepared on a general purpose card in accordance with appendix E-132 P and is utilized to request a Locator Inventory Analysis Report, appendix F-8, as depicted in appendix D-34.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZEU.
Blank	4-5	Leave blank.
NSN Grouping	6-9	Enter number of NSNs to be grouped within an FSC.
Blank	10-76	Leave blank.
Functional Routing Code	77-78	Enter FRC of organization element requesting the report.
Action Code	79-80	Leave blank for part 1; enter GU for part 2 (ICC U only).

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
6-9	All numeric fill with leading zeros.	W2
79-80	Action code must be GU or blank.	CF

APPENDIX B-133

ACCEPTANCE ALERT OR ACCEPTANCE FOLLOWUP

1. This card is received from Contract Administration Offices (CAOs) as an Acceptance Alert, an Acceptance Followup, or a request for retransmission of a previous card. The type of transaction can be determined by the Transaction Status Code in pos. 80. The A/A or Followup will be validated and, if acceptable, retained by a mechanical file to be utilized in the Automatic Acceptance Reporting Process. The following fields represent control elements for relating alerts and reports, and for discretely identifying one alert from another:

a. PIIN

b. Call/Order Number

c. Ship To Identity

d. Contractor Shipment Number

e. Contractor Shipment Number Suffix

f. Exhibit Line Item or CLIN

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter PK5.
Procurement Instrument Identification Number	4-16	Enter the 13-digit PIIN assigned to the procurement instrument against which the acceptance is to be reported.
Call/Order Number	17-20	Enter the call or order number under which the shipment was made, if applicable. Modification numbers, e.g., provisioning order numbers, will not be entered. Leave blank if no call or order number applies.
Contract Administration ADP Point	21-26	Enter the identity code of the ADP point servicing the CAO. (The Acceptance Report is later forwarded to this point.) This is the DoDAAD Consignee Code of the CAO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Ship To Identity	27-32	Enter the identity code of the consignee to whom the shipment was made. This is the DoDAAD Consignee Code.
Contractor Shipment Number	33-39	Enter from the DD Form 250 or 1155 the shipment number assigned to discretely identify this shipment under contract.
Contractor Shipment Number Suffix	40	Enter the alpha suffix code from the DD Form 250 or 1155; otherwise, leave blank. This code will be a Z (final shipment) or an alpha indicating a replacement shipment. (See paragraph 13-6 MILSCAP).
Exhibit Line Item or Contract Line Item Number	41-46	Enter the Basic Exhibit LI Number in pos. 41-44, if applicable. If not, enter the Basic CLIN (right-justify and prefix with zeros). Enter the corresponding Subline Item Number in pos. 45-46, if applicable; otherwise, leave blank.
Quantity Shipped	47-54	Enter the quantity documented as shipped on the DD Form 250 or 1155 (right-justify and precede with zeros).
Purchase Unit	55-56	Enter the purchase unit shown on the DD Form 250 or 1155.
National Stock Number	57-69	If an NSN is reflected on the DD Form 250 or 1155, enter the NSN. Enter manufacturer's identification number if 13 digits or less in length; otherwise, leave blank. (Management Codes appended to NSNs or to part numbers will not be entered.)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Date Shipped	70-76	Enter the date of shipment as reflected on the DD Form 250 or 1155. This date is expressed as year-month-day IAW appendix A-76. If the shipping document indicates that the shipping date is estimated, enter an X punch in pos. 70.
Procurement Quality Assurance Site	77	If quality assurance (inspection) is to be performed at destination, enter Code D; otherwise, enter Code S.
Liquidated Damages Clause	78	If the contract contains the Liquidated Damages clause, enter the appropriate code from appendix A-75; otherwise, leave blank. This advises the consignee that acceptance action should be expedited.
Cash Discounts Stipulation	79	Enter a D if contract contains cash discount provisions; otherwise, enter N.
Transaction Status	80	Leave blank for Acceptance Alert. If this is a followup card, enter a consecutive serial number for each followup beginning with 1 for the first followup. If this is a request for corrected transaction of a previous card, enter Code E.

3. VALIDATION

a. Violations will appear on the F-85 report.

b. Content Validation

FIELD POSITION	VALIDATION	VIOLATION CODE
4-16	Alpha/numeric (no imbedded blanks or special characters).	AI
17-20	Alpha/numeric or blank.	EX

FIELD POSITION	VALIDATION	VIOLATION CODE
21-26	Alpha/numeric.	RZ
27-32	Alpha/numeric.	RZ
33-39	Alpha/numeric.	IU
41-46	Numeric, pos. 41-44, pos. 45-46 alpha/numeric or blank.	JI
47-54	Numeric, other than all zeros.	AS
55-56	Alpha, no blanks.	AN
80	Numeric, Alpha E or blank.	TU

APPENDIX B-134

ACCEPTANCE REPORT

1. This card is prepared by distribution depot and transmitted to the appropriate Contract Administration Office (CAO). The Acceptance Report may also be manually created whenever the following conditions occur:

a. A request is received for correction to a previously transmitted Acceptance Report.

b. A cancellation to previously transmitted Acceptance Report is required.

c. A materiel receipt, previously downgraded to Condition Code L, is being reclassified to issuable status, i.e., Condition Code A. In this instance an interim Acceptance Report has been transmitted earlier to indicate that acceptance will be delayed.

d. The Unit of Issue of the receipt does not agree with the Purchase Unit in the Contract Data and a conversion factor is unavailable for mechanical conversion of Purchase Unit quantity to Unit of Issue quantity.

e. Automatic preparation of an A/R, DIC PKP, could not be accomplished due to an incorrect entry of an Administering Location Code other than those present in appendix D-69 and D-70 conversion tables. Administering Location Codes are those Contract Administration Service codes reflected in DoD Regulation 4105.59-H.

2. The Automated Acceptance Report System will mechanically generate an Acceptance Report (except for conditions outlined in paragraph 1a through d above) for each procurement line item identified as requiring this activity. In addition, interim reports will be automatically prepared and transmitted whenever the following conditions occur:

a. Acceptance Delayed - In the event that inspection and/or acceptance at destination requires extensive testing or other prolonged processes, an interim Acceptance Report will be forwarded with an estimated date of acceptance. An X ove punch will be entered in pos. 66. The quantity accepted field will be zero filled. The Transaction Status Code D will be used to indicate this is an interim report. The normal Acceptance Report will be forwarded upon completion of inspection and/or acceptance.

b. Undelivered - Upon receipt of a followup request prior to the materiel being delivered, an interim Acceptance Report will be forwarded. The quantity accepted field will be zero filled and acceptance date field will be left blank. Enter an X overpunch in pos. 66. The Discrepancy Reason Code U will be assigned. The Transaction Status Code D will be used to indicate this is an interim report.

c. Acceptance Alert Not Available - DIC PKP reports will be prepared for procurement receipts requiring destination acceptance, Management Codes D or F. Acceptance Reports, DIC PKP, will also be generated for any procurement receipt reflecting an Administering Location Code (001 through 172 only) with or without a matching PMRR. These A/Rs, DIC PKP, automatically prepared via the Receipt Confirmation process, will reflect certain zero filled data fields; the shipment number, quantity shipped and purchase unit fields may be zero filled. A zero fill shipment number, together with Code E in pos. 65, will serve to indicate to the DCASR that a DD Form 250/1155 was not available at the time of receipt; therefore, the vendor shipment number and shipment number suffix was unavailable. Zero filled Purchase Unit and Quantity Shipped fields will indicate that the DIC PKP was prepared with no Automated Contract Data or via a Receipt Confirmation, DIC ZX_.

3. The following fields represent control elements for relating alerts and reports, and for discretely identifying one alert from another.

a. Procurement Instrument Identification Number

b. Call/Order Number

c. Ship to Identity

d. Contract Shipment Number

e. Contract Shipment Number Suffix

f. Exhibit Line Item or Contract Line Item Number

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	To manually prepare an A/R, enter ZKN (Alert Received) or ZKP (Alert Not Received). Machine prepared DIC will be ZKN or PKP, respectively.
Procurement Instrument Identification Number	4-16	Enter the 13-digit PIIN assigned to the procurement instrument against which acceptance is being reported. (An X-punch in pos. 10 indicates a cancellation of the report.)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Call/Order Number	17-20	Enter the call or order number under which the shipment was made, if applicable. Modification numbers, e.g., provisioning order numbers, will not be entered. Leave blank if no call or order number applies.
Contract Administration ADP Point	21-26	This is the DoDAAD Consignee Code of the CAO. Enter the identity code of the ADP point servicing the CAO. (The Acceptance Report will be forwarded to this point.) NOTE: This code may be obtained from the Administering Location Code entered in the Receipt Confirmation, DIC ZV_/ZX_, or from mechanical Contract Data File IAW appendix D-69.
Ship To Identity	27-32	Enter the identity code (as reflected in the contract delivery schedule) of the consignee to whom the shipment was made. This is the DoDAAD Consignee Code.
Contractor Shipment Number	33-39	Enter from the DD Form 250 or 1155 the shipment number assigned to discretely identify this shipment under the contract. May be zero filled when no DD Form 250/1155 is received with shipment.
Contractor Shipment Number	40	Enter the alpha suffix code from the Suffix DD Form 250 or 1155; otherwise, leave blank. This code will be a Z (final shipment) or an alpha indicating a replacement shipment.
Exhibit Line Item or Contract Line Item Number	41-46	Enter the Basic Exhibit Line Item Number in pos. 41-44, if applicable. If not, enter the Basic CLIN (right-justify and prefix

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		with zeros). Enter the corresponding Subline Item Number in pos. 45-46, if applicable; otherwise, zero fill.
Quantity Shipped	47-54	Enter the quantity documented as shipped on the DD Form 250 or 1155. Right-justify and precede with zeros. May be zero filled if no DD Form 250/1155 is received with shipment.
Purchase Unit	55-56	Enter the purchase unit entered on the DD Form 250 or 1155. If no document is received, enter zeros.
Quantity Accepted	57-64	Enter only that quantity actually accepted by the destination Government representative. If this is an interim report, zero fill.
Shipment/Acceptance Discrepancy Explanation	65	Enter the appropriate code from appendix A-74 to explain the difference between the Quantity Shipped and Quantity Accepted, or the materiel is accepted when complete shipping information is not available, i.e., documentation is missing or incomplete the vendor shipment number cannot be determined. Only codes D, E, M, N, O, S, T, U, W and X are applicable. If more than one, reason for the difference unless the shipment number is zero filled. In this case, Code E is mandatory. If no discrepancy is involved, leave blank.
Actual/Estimated Acceptance Date	66-72	Enter the date that the materiel was accepted by the Government representative as indicated on the DD Form 250 or 1155 (see note). This date will be expressed as year-month-day in

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		accordance with appendix A-76. Leave blank if materiel has not been received.
MRC Date, DIC ZKP/ZKN only	(66-69)	For manual preparation enter Materiel Receipt Card Date of materiel acceptance; e.g., 8018, or enter an estimated date of acceptance (current Julian date plus 30 days). May be left blank if undelivered or acceptance delayed. See note if item is undelivered.
Date delivered/offered	73-79	Enter the date that the materiel was delivered or offered for delivery. This date is expressed as year-month-day IAW appendix A-76. Date may be blank if undelivered or if acceptance is delayed.
Date of Receipt, DIC ZKP/ZKN only	(70-73)	Enter Date of Receipt as reflected on Completed Receipt Data. May be left blank if undelivered.
TP Control Number, DIC ZKP/ZKN only	(74-79)	Enter TP Control Number of the Completed Receipt File record IAW appendix E-094 P.
Transaction Status	80	If applicable, enter only Code A, C, D, or E from appendix A-73; otherwise, leave blank.

NOTE: If this is an interim report, punch an X punch in pos. 66. Enter estimated date materiel will be accepted when materiel acceptance is delayed; if undelivered, leave blank.

5. VALIDATION

a. Violations will be output on the F-85 report.

b. Content Validation

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	ZKN or ZKP.	AA
4-16	Alpha/numeric (no imbedded blanks or special characters, X overpunch in pos. 10 acceptable).	AI
17-20	Alpha/numeric or blank.	EX
21-26	Alpha/numeric.	RZ
27-32	Alpha/numeric.	RZ
33-39	Alpha A through Z in pos. 33-35, numeric in pos. 36-39. May be zero filled with E in pos. 65. See note 1.	IU
41-46	Numeric - pos. 41-44 numeric, and pos. 45-46 alpha/numeric.	JI
47-54	Numeric, other than all zeros. See note 2.	AS
55-56	Alpha or zero fill.	AN
57-64	Numeric, zero fill if D in pos. 80.	AS
65	Alpha D, E, M, N, O, S, T, U, W and X or blank. If E, pos. 33-39 must be zero filled.	8V
(66-69)	If DIC ZKN/PKN (pos. 1-3), pos. 66-69 may be blank or numeric with pos. 67-69 equal to or greater than 001 and less than 367. X overpunch in pos. 66 is acceptable.	HP
(70-73)	If DIC ZKN/ZKP (pos. 1-3), pos. 70-73 may be blank or numeric with pos. 71-73 equal to or greater than 001 or less than 367.	HP
(74-79)	Numeric, DIC ZKN/ZKP only. May be all zero fill.	D9
80	Alpha A, C, D, or leave blank. If D, pos. 57-64 must be zero filled.	TU

NOTE 1: A zero filled shipment number, together with an E in pos. 65 (mandatory), will indicate to the DCASR that a DD Form 250/1155 was not received; therefore, the shipment number was unavailable.

NOTE 2: The automatic preparation of a DIC PKP will permit output of an A/R with a zero filled quantity shipped field when the receipt did not reflect a PMRR. Manual preparation of DIC ZKP/N will require quantity shipped to be other than zero fill.

APPENDIX B-135

MANAGEMENT INFORMATION SYSTEM CARD

1. This card format is originated by depot personnel to reflect an increase or decrease to recorded quantities to be shown on appendix F-9, or as the medium for collecting statistics for a special study (no more than one study during the period established for these special DLA or depot projects). Computer accumulated totals will be changed by input of this card. Data on this card will be reflected in the "Cumulative Adjusted" and "Adjusted Total" columns of the printout (F-9). Adjustment entries are printed on appendix F-99.

2. Element numbers (pos. 7-12) and (pos. 7-10) keying the data to F-9 format are listed in appendix A-83.

3. Data element numbers that are adjustable are contained in appendix A-83, paragraph 3c(6) and 4c.

4. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUM.
Blank	4-6	Leave blank.
Element Number	7-10	Enter element number of appendix A-83, paragraph 3.
	11	Enter for IPG.
	12-13	Enter manager of appendix A-83, paragraph 3.
	(7-12)	Enter element number of appendix A-83, paragraph 4.
	(13)	Leave blank.
	14	Leave blank.
Quantity	15-23	Quantity to be increased or decreased. 11X overpunch will be entered in pos. 23 to indicate minus figure. Zero fill balance of field. No special punch for increases (see note). Input must be limited to whole numbers.
Blank	24-38	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Remark	39-62	Enter appropriate reason for adjustments, e.g., requisition number, project title, and so forth For special study enter MIS description. First entry will start in pos. 39.
Date	63-66	Enter current Julian date.
Blank	67-76	Leave blank.
Functional Routing Code	77-78	Enter FRC to identify organization requesting change.
Blank	79-80	Leave blank.

NOTE: Input where decimal entry appears in appendix F-9 will adjust figures to left of decimal only, e.g.,

PC0001 MRO Short Tons Shipped, DCSC, 59.43,
ZUM Entry in pos. 15-23 00000000011
Revised PC0001 Report 70.43

5. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Numeric, may not be alpha/blank.	QK
8-10	Alpha/numeric.	QK
11	Numeric 1, 2, 3 or blank.	DH
12-13	Numeric 01 through 08, 10 through 14, or blank.	12
15-23	Numeric, except pos. 23 may be alpha (11 X overpunch) to indicate minus figure.	AS
39-62	Must contain data when pos. 7-13 are all 9's.	DB
77-78	Alpha/numeric, may not be blank.	E5

APPENDIX B-136

MOWASP DATA BANK TRANSACTIONS

1. This card format will be used to provide data to the Central Data Bank. Action Codes in appendix A-42 will be entered in pos. 80 to reflect action required.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CBB.
Routing Identifier Code (To)	4-6	Enter SAB.
Blank	7	Leave blank.
Federal Supply Class	8-11	Mandatory - all transactions, numeric.
National Item Identification Number	12-20	Mandatory Key - all transactions, numeric.
Reason/Violation	21-22	Coded reason for reject, appendix A-82.
Unit of Issue	23-24	Enter applicable code, appendix A-48. Mandatory with Action Code A.
Item Name	25-33	Enter Item Name.
National Motor Freight Classification Code	34-39	Enter applicable code.
LTL	40	Enter code, appendix A-49.
Hazardous Storage Compatibility Code	41-42	Enter HSCC, appendix A-33 or blank.
Blank	43	Leave blank.
Physical Security	44	Enter applicable code, appendix A-28.
NMFC Suffix Code	45	Enter applicable code.
Blank	46	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Deleted Item/Replace Code	47	Enter 0, 8, 9, or blank. See note 3.
Demilitarization Code	48	Enter applicable code, appendix A-35.
Water Commodity	49-53	Enter applicable code.
Air Commodity	54-55	Enter applicable code.
Air Cargo Dimension	56	Enter applicable code (A or Z).
Blank	57	Leave blank.
Unit of Issue Weight	58-63	See note 1.
Unit of Issue Cube	64-69	See note 2.
Shelf-Life Code	70	Enter applicable code, appendix A-47.
Prime Depot Code	71	Enter second character of RIC of Prime Depot if available.
Inventory Category Code	72	Enter applicable code.
Blank	73	Leave blank.
Exception Manager Flag	74	Enter 1 if managed by Medical; otherwise, leave blank. Code inserted by SAB only.
Special Requirements Code	75	Enter applicable code, appendix A-81.
Item Manager	76	Enter Commodity Manager Code, appendix A-44.
Routing Identifier Code (From)	77-79	Enter RIC of activity preparing card.
Action Code	80	Enter applicable action code from appendix A-42.

NOTE 1: Field represents four whole numbers and two decimal places, fill with leading zeros.

NOTE 2: Field represents three whole numbers and three decimal places, fill with leading zeros.

NOTE 3: 0 or blank = Active Item
8 = Replacement
9 = Deleted

APPENDIX B-137

MOWASP DATA BANK CHANGE NOTICE

1. This card is used to provide data from the Central Data Bank to requester or user; it is also used to request prime depot for missing data in the bank. Action codes shown in appendix A-42 will reflect action required.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CBC.
Routing Identifier Code (To)	4-6	Enter RIC of activity requesting data.
Item Status Code	7	Enter status code, appendix A-70.
Federal Supply Class	8-11	Mandatory - all transactions, numeric.
National Item Identification Number	12-20	Mandatory key - all transactions, numeric.
Reason/Violation	21-22	Coded reason for reject, appendix A-82.
Unit of Issue	23-24	Enter UI, appendix A-48.
Item Name	25-33	Enter Item Name.
National Motor Freight Classification	34-39	Enter applicable code.
LTL	40	Enter applicable code, appendix A-49.
Hazardous Storage Compatibility Code	41-42	Enter HSCC, appendix A-33 or blank.
MTMC Confirmation	43	Enter 1 if NMFC was confirmed by MTMC.
Physical Security	44	Enter applicable code, appendix A-28.
NMFC Suffix Code	45	Enter applicable code.
Blank	46	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Deleted Item/Replace Code	47	Enter 0, 8, 9, or blank. See note 3.
Demilitarization Code	48	Enter applicable code, appendix A-35.
Water Commodity	49-53	Enter applicable code.
Air Commodity	54-55	Enter applicable code.
Air Cargo Dimension	56	Enter applicable code (A or Z).
Blank	57	Leave blank.
Unit of Issue Weight	58-63	See note 1.
Unit of Issue Cube	64-69	See note 2.
Shelf-Life Code	70	Enter applicable code, appendix A-47.
Prime Depot Code	71	Enter second character of RIC of Prime Depot if available.
Inventory Category Code	72	Enter applicable code, appendix A-54.
Blank	73	Leave blank.
Exception Manager Code	74	Enter 1 or blank: 1 indicates that item is managed by Medical.
Special Requirements Code	75	Enter applicable code, appendix A-81.
Item Manager	76	Enter Commodity Manager Code, appendix A-44 if available.
Routing Identifier Code (From)	77-79	Enter RIC of activity preparing card (SAB).
Action Code	80	Enter applicable code, appendix A-42.

NOTE 1: Field represents four whole numbers and two decimal places, fill leading zeros.

NOTE 2: Field represents three whole numbers and three decimal places, fill leading zeros.

NOTE 3: 0 or blank = Active Item
8 = Replacement
9 = Deleted

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODES
8-20	NSN - The FSC pos. 8-11 numeric not all zeros, the NIIN pos. 14-20 numeric not all zeros.	AY
23-24	UI - Alpha/alpha or blank.	AN
34-39	NMFC - Numeric not all zeros or blank.	IG
40	LTL - Alpha A through Z except I and O, or blank.	IA
41-42	HSCC - Alpha/numeric as in A-33 or blank (if A1 or A2, pos. 75 must be A or blank).	IS
44	PHYSICAL SECURITY CODE - Alpha as in A-28 or blank.	MW
45	NMFC - Suffix numeric, or change to existing code not allowed.	LF
48	DEMIL - Alpha A through M except I.	XO
49-53	WCOM - Alpha/numeric, not all zeros or blank.	IC
54-55	ACOM - Alpha/numeric, not all zeros or blank.	ID
56	ADIM - Alpha or blank.	JR
58-63	UNIT WEIGHT - Numeric other than all zeros (see note 1).	IE
64-69	UNIT CUBE - Numeric not all zeros (note 2).	IF
70	SSLIND - Blank, numeric, or alpha A through S (except I and O) or X as in appendix A-47.	HB
72	INVCAT - Alpha/numeric as in A-54 or blank (see note 4).	LR

FIELD POSITION	VALIDATION	VIOLATION CODES
75	SPROMT - Alpha/numeric as in A-81 or blank (see note 5). Must be A1, A2 or blank).	LS
76	MANAGER - Alpha/numeric as in A-44 or blank.	HO
80	ACT CODE - Alpha D or E.	CF

NOTE 4: When the NSN in pos. 8-20 is a DLA managed item, only alphas H, E, L, T or U, or numeric 0, will be accepted.

NOTE 5: When the special requirements code on the locator is B and the code on the incoming CBC is blank, do not overlay the B with a blank. Only overlay the B with another valid code.

APPENDIX B-138

MOWASP DATA BANK INQUIRY

1. This card will be prepared to inquiry the Central Data Bank for missing data. Action Codes in appendix A-42 will be entered in pos. 80 to reflect action required.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CBE.
Routing Identifier Code (To)	4-6	Enter SAB.
Blank	7	Leave blank.
Federal Supply Class	8-11	Mandatory entry.
National Item Identification Number	12-20	Mandatory entry.
Violation Reason Code	21-22	Enter reason for reject, see appendix A-82.
Blank	23-76	Leave blank.
Routing Identifier Code (From)	77-79	Enter RIC of activity preparing card.
Action Code	80	Enter applicable code from appendix A-42.

2. A card in the following format will be received as a result of CBE inquiry to the MOWASP Data Bank on a non-DLA managed stock number within a DLA class.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CBE.
Routing Identifier Code (To)	4-6	Military RIC of the activity to which the response is to be transmitted.
Blank	7	Leave blank.
National Stock Number	8-20	NSN.
Violation Reason Code	21-22	Constant QA.
Integrated Manager	23-25	Constant IMM.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	26	Leave blank.
Item Status Code	27	I - inactive, blank - active.
Routing Identifier Code	28-30	RIC of Integrated Manager.
Blank	31	Leave blank.
Service Indicator	32-33	Constant AF.
Blank	34	Leave blank.
Item Status Code	35	I - inactive, blank - active.
Routing Identifier Code	36-38	RIC of Air Force Manager.
Blank	39	Leave blank.
Service Indicator	40-41	Constant AR.
Blank	42	Leave blank.
Item Status Code	43	I - inactive, blank - active.
Routing Identifier Code	44-46	RIC of Army Manager.
Blank	47	Leave blank.
Army/Stop/See Indicator	48-49	Applicable to Army only, not for use by DLA activities.
Blank	50	Leave blank.
Service Indicator	51-52	Constant NA.
Blank	53	Leave blank.
Item Status Code	54	I - inactive, blank - active.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Routing Identifier Code	55-57	RIC of Navy Manager.
Blank	58	Leave blank.
Service Indicator	59-64	Constant of NA SPL.
Blank	65	Leave blank.
Special Service	66-67	Enter Navy special supply source.
Blank	69-80	Leave blank.

3. VALIDATION

a. Computer prepared output transaction of paragraph 1 does not require validation.

b. Input from Data Bank depicted in paragraph 2.

FIELD POSITION	VALIDATION	VIOLATION CODE
21-22	Stock number not DSC managed.	QA

APPENDIX B-139

MOWASP DATA BANK DELETION

1. This card will be prepared to delete user registration or by the Data Bank Custodian to delete an entire record.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CBD.
Routing Identifier Code (To)	4-6	Enter SAB.
Blank	7	Leave blank.
FSC	8-11	All numeric, mandatory.
NIIN	12-20	All numeric, mandatory.
Violation Reason Code	21-22	Violation Reason Code, appendix A-82.
Blank	23-76	Leave blank.
Routing Identifier Code (From)	77-79	Enter RIC of activity preparing card.
Action Code	80	Enter G, to delete user registration, X to be entered by Custodian to delete entire record.

APPENDIX B-140

DAAS INQUIRY

1. This card format is utilized to request Item Manager Coding from Defense Automatic Addressing System (DAAS). Inquiry to DAAS will normally be made by MOWASP Data Bank. Defense depots may prepare inquiry to DAAS if Data Bank inquiry is not utilized.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter QUE.
Routing Identifier Code (To)	4-6	Enter RIC of activity requesting data.
Blank	7	Leave blank.
National Stock Number	8-20	Enter NSN for which Item Manager code is being requested.
Blank	21-80	Leave blank.

APPENDIX B-141

DAAS INQUIRY REPLY

1. This card will contain the reply from DAAS inquiry. This card will enter MOWASP and:

a. If the Integrated Manager is within DLA, the Depot locator will be automatically updated with the manager on the reply.

b. If the Integrated Manager is outside of DLA, the Locator Prime Tag will be changed to 9 (non-DLA), DIC will be changed to CBE and it will appear on the F-85 report for manual action with the message CONVERTED QUR.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter QUR.
Routing Identifier Code	4-6	Enter RIC of activity requesting the data.
Blank	7	Leave blank.
National Stock Number	8-20	Enter NSN.
Integrated Manager	21-22	Enter constant IM.
Blank	23	Leave blank.
Item Status Code	24	Enter: Active = blank, Inactive = I
Routing Identifier Code	25-27	Enter RIC of Integrated Manager.
Blank	28	Leave blank.
Service Indicator	29-30	Enter constant AF.
Blank	31	Leave blank.
Item Status Code	32	Enter: Active = blank, Inactive = I
Routing Identifier Code	33-35	Enter RIC of Air Force Manager.
Blank	36	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Service Indicator	37-38	Enter constant AR.
Blank	39	Leave blank.
Item Status Code	40	Enter: Active = blank, Inactive = I
Routing Identifier Code	41-43	Enter RIC of Army Manager.
Blank	44	Leave blank.
Army STOP/See Indicator	45-46	Enter for Army only, not for DLA activity.
Blank	47	Leave blank.
Service Indicator	48-49	Enter constant NA.
Blank	50	Leave blank.
Item Status Code	51	Enter: Active = blank, Inactive = I
Routing Identifier Code	52-54	Enter RIC of Navy Manager.
Blank	55	Leave blank.
Special Navy Indicator	56-61	Enter constant NA-SPL.
Blank	62	Leave blank.
Special Source	63-64	Enter Commodity Code for special Navy source of supply.
DAAS FSC Source Designator	65	Alpha designator of source of FSC in pos. 66-69; I = IMM, A = Army, F = Air Force, N = Navy, Blank = None.
Federal Supply Class	66-69	Enter FSC recorded in DAAS File.
Blank	70-80	Leave blank.

APPENDIX B-142

MOFAST PARTIAL OR OFFER PROCESS FOR DEPMEDS

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements that an operator is required to enter to initialize the MOFAST Partial or Offer Process for DEPMEDS.

2. REFERENCES

Appendix E-080 P

3. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Action Code	1	A	O = Offer. P = Partial. C = Cancel DEPMEDS.
Shipment Unit	7, 13	N	Enter shipment unit number.
Check Digit	1	N	Enter SU check digit.
Final Code	1	A	Must be F or blank.

APPENDIX B-143

MEDALOC SHIPMENT INQUIRY

1. PURPOSE

This process operates in an on-line environment to inquire the MEDALOC shipment file.

2. REFERENCES

Appendix E-058 P
Appendix F-057

3. DATA ELEMENTS

Data elements required to make an inquiry to the MEDALOC shipment files.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Enter Option	2	A	PD - Pallet File Inquiry. PM - Pallet File Inquiry. SD - Cons File Inquiry. SM - Cons File Inquiry. SR - CDP File Inquiry.

APPENDIX B-145

SUSPENDED RECEIPT FILE MAINTENANCE CARD

1. The Suspended Receipt File Maintenance Card is originated by Receiving Division to modify data elements in Suspended Receipt File Records. The use of this card will be limited primarily to correcting erroneous data elements in established records after materiel has been turned over to storage division for stowage. Only one data element may be changed in each card input.

2. The File Maintenance Card will not be used to modify NIIN or condition code. These elements can be changed only by deleting the Suspended File Record and entering a new Type A inquiry for the receipt or in the case of condition code, may be modified in the Receipt Confirmation Card. Receiving Division will prepare the Suspended Receipt File Maintenance Card IAW appendix E-162 P. The following entries apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZZR.
Teleprocessing Control	4-9	Enter the 6-position number assigned by the computer on the Receipt Control Document.
New Data	10-23	Enter new data element to be entered in the file record corresponding to the Action Code in pos. 79-80 (left-justify leave trailing positions blank). The data element will be deleted if this field is left blank. Only the following data elements may be deleted: Type Pack Supplementary Address Management Code Supplemental PIIN Shipment Number/Shipment Number Suffix Code Project Code Ownership/Purpose Code Signal/Fund Code Distribution Code Suffix Code
Blank	24-76	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Functional Routing Code	77-78	Enter code applicable to the originating activity.
Action Code	79-80	Enter the Action Code to accomplish desired change as follows: HB - RIC (To) HD - Type Pack Code HE - Unit of Issue HF - PIIN/Document Number HG - Line Item HH - Signal/Fund Code HJ - Distribution Code HK - Project Code HL - Ownership/Purpose Code HN - Management Code HP - Supplementary PIIN HQ - Weight HR - Quantity HS - Suffix HT - FSC HU - Supplemental Address HV - Discrepancy Code HW - Shipment Number/Shipment Number Suffix Code HX - Date Received

3. VALIDATION

a. Violations will appear on appendix F-85 report.

b. Content Validation:

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-9	All numeric greater than nine. Check will be made for transposed digits; if transposed, will reject.	D9

FIELD POSITIONS	VALIDATION	VIOLATION REASON CODE
10-23	Validation will correspond to the Action Code in pos. 79-80. Data element identified by a specific Action Code entry will be validated as the corresponding elements described in appendix B-108/109 or or B-41. If Action Code is HD, HH, HK, HL, HP, HS, HU, HN, HJ, or HW may be all blank. Action Code HD may not be used to blank Type of Pack if the Item Manager for receipt is S/U.	--
79-80	HB, HD, HE, HF, HG, HH, HJ, HK, HL, HM, HP, HR, HS, HT, HU, HV, HW, HX.	CF

c. Processing violations are shown in appendix D-95.

APPENDIX B-146

SUSPENDED RECEIPT FILE INQUIRY

1. The Suspended Receipt File Inquiry will be used to obtain a printout of individual Suspended Receipt Records or the complete file, as required. Entry of the inquiry will result in printout of an F-247 report the day after the inquiry is processed. Procedures for processing inquiries appear in appendix E-165 P.

2. The following entries apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZZQ.
Teleprocessing Control Number	4-9	Enter TP Control Number of record desired if Action Code in pos. 79-80 is HX.
National Item Identification Number	10-18	Enter NIIN for Suspended Receipt Record(s) desired if Action Code in pos. 79-80 is HY.
Blank	19-76	Leave blank.
Functional Routing Code	77-78	Enter the code applicable to the activity originating the inquiry.
Action Code	79-80	Enter applicable code as follows: HX - For printout of one record identified by the TP Control Number in pos. 4-9. HY - For printout of all records matching the NIIN in pos. 10-18. HZ - For printout of the complete Suspended Receipt File.

3. VALIDATION

a. Violations will appear on the appendix F-85 report.

b. Content Validation

FIELD POSITION	VALIDATION	VIOLATION REASON CODE
4-9	Must be all numeric greater than nine if Action Code HX; otherwise, blank.	D9
10-18	Must be all numeric or numeric with alpha A, B, J, L, or S in pos. 12, if Action Code in pos. 79-80 is HY; otherwise, blank.	AY
79-80	HX, HY or HZ.	CF

APPENDIX B-147

TYPE P REMOTE PREPOSITIONED MATERIEL RECEIPT FILE INQUIRY

1. The Type P Inquiry will be entered through a remote keyboard. The response provided from the Prepositioned Materiel Receipt (PMR) file will be printed at the terminal from which the inquiry originated. Procedures for processing inquiries appear in appendix E-061 P.

2. The following entries apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter P.
National Item Identification Number	2-9	Enter NIIN being inquired.
Procurement Instrument Identification Number (PIIN) or Document Number	13-14	If a specific PMR record is desired enter PIIN or Document Number; otherwise, leave blank.

3. VALIDATION

a. Violations will be indicated by printing of error messages at the terminal from which the inquiry originated.

b. Content Validation

ENTRY POSITION	VALIDATION	VIOLATION REASON CODE
2-10	Must be all numeric except for position four which may be alpha A, B, J, L or S.	AY
11-24	Alpha/numeric or blank.	AI

APPENDIX B-148

TYPE R SUSPENDED RECEIPTS FILE MAINTENANCE INPUT

1. The Type R input provides a means to modify data elements in the Suspended Receipt File via remote keyboard.

2. This remote input may not be used to modify NIIN or condition code (see appendix B-145). Receiving Division will prepare the maintenance update IAW appendix E-162 P.

3. The following entries apply.

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
Identifier Code	1	Enter R IAW appendix E-194 P.
Teleprocessing Control Number	6	Enter the 6-position number assigned on the Receipt Control Document.
Action Code	2	Enter the Action Code desired to accomplish the desired change: HB - RIC (To) HD - Type Pack Code HE - Unit of Issue HF - PIIN/Document Number HG - Line Item HH - Signal/Fund Code HJ - Distribution Code HK - Project Code HL - Ownership/Purpose Code HN - Management Code HP - Supplementary PIIN HQ - Weight HR - Quantity HS - Suffix HT - FSC HU - Supplemental Address HV - Discrepancy Code HW - Shipment Number/Shipment Number Suffix Code HX - Date Received
New Data	14 (max)	Enter data elements (related to action to be changed). The data element may be deleted by selecting the appropriate action code and leaving the new data field blank. Note: only the following data elements may be deleted.

FIELD LEGEND	NO. OF CHAR.	EXPLANATION/INSTRUCTIONS
		Type Pack Management Code Supplemental PIIN Shipment Number/Shipment Number Suffix Code Project Code Ownership/Purpose Code Signal/Fund Code Distribution Code Suffix Code

4. VALIDATION

a. Violations will be indicated by printing the VRCs at the terminal of input origin.

b. Content validation

ENTRY POSITION	VALIDATION	VIOLATION REASON CODE
TP Number	All numeric greater than nine. Check will be made for transposed digits; if transposed, will reject.	D9
Action CD	HB, HD, HE, HF, HG, HH, HJ, HK, HL, HN, HP, HQ, HR, HS, HT, HU, HV, HW, HX.	CF
New Data	Validation will correspond to the Action Code. Data element identified by a special Action Code entry will be validated as the corresponding elements described in appendix B-109. If Action Code is HD, HH, HJ, HK, HL, HN, HP, HS, HU or HW, may be all blanks.	

NOTE: HD may not be used to blank a valid Type Pack field if the Item Manager is S/U.

APPENDIX B-149

FREIGHT DESCRIPTION - NMFC DATA ENTRY FORMAT

1. This format is used to maintain the Freight Description File with valid information relative to MTMC approved NMFC Codes. It is produced as a result of on-line additions, changes or deletions to the Freight Description File by user depots and transceived via AUTODIN to the Freight Description Manager for edit, who in turn, broadcasts the data to all user FDFs when such data are valid.

2. Data Elements used in this format are as follows:

a. NMFC Header Record

FIELD LEGEND	FIELD POSITIONS	TYPE DATA	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	A	DIC CBM is assigned by the computer process to transmit data between the FDM and user depots.
Routing Identifier (To)	4-6	A/N	RIC per DoD Regulation 4140.17M, Supplement 1.
National Motor Freight Classification (NMFC) Code	7-12	N	MTMC approved 6-position NMFC Code.
LTL Key	13	A	
Record Sequence	14	A	
Blank	15		Leave blank.
Transportation Mode	16	A/N	Transportation mode for applicable Freight Description per appendix A-17.
Action Code	17	A	A - Add new record. C - Change existing record. D - Delete record. S - Suspense.
Card Sequence	18-19	N	

FIELD LEGEND	FIELD POSITIONS	TYPE DATA	EXPLANATION/INSTRUCTIONS
Uniform Freight Classification (UFC) and Suffix	20-27	A/N	Valid UFC code. pos. 20 - U pos. 21-27 -Numeric or Zero filled when not required, no blank.
Commodity Indicator	28	A	T - Tariff M - Mode C - Tariff and Mode Blank when mode or tariff descriptions are not required.
LTL Code	29	A/N	Applicable code per appendix A-49 for NMFC description.
NIIN Scan Indicator	30	A	G - NIIN Description required. M - NIIN/Mode Description required. Blank when NIIN Description not required.
Density	31-36	N	High density (pounds/feet 3) parameter. Blank when not applicable. To identify an NMFC record group containing density description, enter a 9 in the first data field in the basic NMFC record, i.e., 00 in the suffix.
Value Clause Amount	37-42	N	Value amount. Assumed decimal (i.e., $999.99 is entered as 999999). Blank when not applicable.
Sequence Flag	43	A	

FIELD LEGEND	FIELD POSITIONS	TYPE DATA	EXPLANATION/INSTRUCTIONS
Delete Date	44-48	N	Date record is to be dropped from file. Use with Action Code D only. Blank when N/A.
Blank	49-66		Blank.
Routing Identifier (From)	67-69	A/N	RIC of depot forwarding Freight Description.
Date	70-74	N	Julian date transceived.
Time	75-80	N	Military time transceived including hours, minutes and seconds.

b. NMFC Description Record

FIELD LEGEND	FIELD POSITIONS	TYPE DATA	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	A	Enter CBM.
Routing Identifier (To)	4-6	A/N	RIC per DoD Regulation 4140.17M, Supplement 1.
National Motor Freight Classification	7-12	N	MTMC approved 6-position NMFC Code.
LTL Key	13	A	
Record Sequence	14	A	
Blank	15		Leave blank.
Transportation Mode	16	A/N	Transportation mode for applicable Freight Description per appendix A-17.
Action Code	17	A	A - Add new record. C - Change existing record. D - Delete record. S - Suspense.
Card Sequence	18-19	N	Line of Freight Description information. Enter 01-10, no blanks.

FIELD LEGEND	FIELD POSITIONS	TYPE DATA	EXPLANATION/INSTRUCTIONS
Blank	20-22	A/N	Blank.
Freight Description	23-62		In-the-clear Freight Description.
Blank	63		Blank.
Routing Identifier (From)	67-69		
Date	70-74		Julian date transceived.
Time	75-80		Military time transceived including hour, minute, second.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
7-12	Duplicate NMFC.	UI
18	Action Code not A, C, D or S.	CF

APPENDIX B-151

MOFAST PARTIAL LINE DELETE FORMAT

1. PURPOSE

To describe the CRT format used to cancel a 13-position SU number and close the SU/LI record.

2. REFERENCES

a. Appendix D-138.

b. Appendix E-169 P.

3. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR	TYPE	EXPLANATION/INSTRUCTIONS
Shipment Unit Number	13	N	MRO (DD Form 1348-1).
Field Separator	1	A/N	Must be a comma.
Check Digit	1	N	MRO (DD Form 1348-1).

APPENDIX B-152

MATERIEL RECEIPT DETAIL CARD FOR ARMY CCP

1. This card format is used to provide receipt detail data on each MRO shipped to Army and DLA MEDALOC Container Consolidation Points (CCP) of the Direct Supply Support System (DSS). Cards are formatted and output as a product of the shipment confirmation process and entered into the Defense Automated Addressing System (DAAS) for transmittal directly to the CCP identified by the Routing Identifier Code.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CDF (DWA data).
Routing Identifier (To)	4-6	Enter RIC of recipient CCP.
National Stock Number	7-19	NSN of the item shipped.
Priority	20-21	Enter priority code from MRO.
Shipment Indicator	22	Partial/final shipment indicator. Enter F when final shipment; enter P when MRO data indicate partial shipment. Leave blank on ALOC shipments.
Unit of Issue	23-24	Enter UI for item shipped.
Quantity Shipped	25-29	Enter quantity of item shipped.
Document Number	30-44	Enter document number of MRO.
Transportation Control Number	45-61	Enter TCN assigned to SU.
Fund Code	62-63	Enter Fund Code from MRO.
Project Code	64-66	Enter Special Project Code from MRO.
Routing Identifier (From)	67-69	Enter Routing Identifier Code of shipping depot.
Distribution Code	70	Enter Distribution Code from MRO.
Supplementary Address	71-76	Enter Supplementary Address from MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Mode of Shipment	77	Enter Mode of Shipment.
RIC of Commodity Manager	78-80	Enter Routing Identifier Code of Commodity Manager from MRO.

3. VALIDATION

This is a computer prepared transaction.

APPENDIX B-153

TRANSPORTATION MOVEMENT DATA FOR ARMY CCP

1. This card format is used to provide TCMD data on each shipment unit shipped to Army and DLA MEDALOC Container Consolidation Points (CCP) of the Direct Supply Support System (DSS). Cards are formatted and output as a product of the shipment confirmation process and entered into the Defense Automated Addressing System (DAAS) for transmittal directly to the CCP identified by the Routing Identifier Code.

2. There are two cards necessary for data transmittal:

a. DIC CDP which contains data similar to that contained in the T_4 TCMD card.

b. DIC CDY/CBF which duplicates data contained in the T_9 TCMD card (see appendix B-154 or appendix B-155).

3. The following are the fields in the transaction format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CDP (T_4 data).
Routing Identifier (To)	4-6	Enter RIC of CCP.
Consignor DoDAAC	7-12	Enter DoDAAC of shipping activity. SW3102 if DDMP. SW3201 if DDTC.
MEDALOC Shipment Only:		
Blank	13-15	Leave blank
Air Commodity Code	16-17	Air Commodity Code of Materiel Shipped (Predominant Air Commodity based on weight).
Water Commodity Code	(13-17)	Water Commodity Code of materiel shipped.
Consignee DoDAAC	18-23	DoDAAC of ultimate consignee.
MILSTAMP Type Pack Code	24-25	Shipment Unit Type pack code of materiel. If consolidated pack use CP. If more than one type pack code in the shipment unit use MX.
Transportation Account Code	26-29	TAC of materiel shipped.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Transportation Control Number	30-46	TCN of the shipment unit.
Pieces	47-50	Total pieces in which SU is contained.
Weight	51-55	Total Weight of the SU.
Cube	56-59	Total cube of the SU. Round decimal cube from SU Record to next higher whole number.
Required Delivery Date	60-62	Earliest RDD of MROs in SU or blank.
Date Shipped	63-65	Date SU is shipped.
Blank	66	Leave blank.
Routing Identifier Code (From)	67-69	RIC of consigning activity.
GBL Number	70-77	GBL number on which SU is shipped.
Blank	78-80	Leave blank.

4. VALIDATION

This is a computer prepared transaction.

APPENDIX B-154

TRANSPORTATION MOVEMENT DATA FOR ARMY CCP (REMARKS)

1. This card format is used to provide TCMD in-the-clear remarks data on each shipment unit shipped to Army Container Consolidation Points (CCP) of the Direct Supply Support System (DSS). Cards are formatted and output as a product of the shipment confirmation process and entered into the Defense Automated Addressing System (DAAS) for transmittal directly to the CCP identified by the Routing Identifier Code.

2. This card is the "trailer" card used in conjunction with the CDP document (see appendix B-153) when in-the-clear remarks describing the shipment are necessary. It is similar in content to the T_9 TCMD card. The first 46 field positions duplicate the data of the matching CDP card. Multiple cards may be produced to accommodate remarks data.

3. The following are the fields in the transaction format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	CDY (TX9 data).
Routing Identifier Code (To)	4-6	RIC of CCP.
Consignor DoDAAC	7-12	DoDAAC of shipping activity.
Water Commodity Code	13-17	Water Commodity Code of materiel shipped.
Consignee DoDAAC	18-23	DoDAAC of ultimate consignee.
MILSTAMP Type Pack Code	24-25	Type pack coded of materiel.
Transportation Account Code	26-29	TAC Code of materiel shipped.
Transportation Control Number	30-46	TCN of the shipment unit.
Remarks	47-78	In-the-clear description of shipment data.
Card Sequence	79-80	Serial sequence of cards formatted.

4. VALIDATION

This is a computer prepared transaction.

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APPENDIX B-155

TRANSPORTATION MOVEMENT DATA FOR ARMY CCP
(HAZARDOUS REMARKS)

1. This card format is used to provide TCMD in-the-clear hazardous commodity NMFC descriptions on shipment units shipped to Army Container Consolidation Points (CCP) of the Direct Supply Support System (DSS). Cards are formatted and output as a product of the shipment confirmation process and entered into the Defense Automated Addressing System (DAAS) for transmittal directly to the CCP identified by the Routing Identifier Code.

2. This card is the "trailer" card used in conjunction with the CDP document (see appendix B-153) when in-the-clear hazardous commodity descriptions of the shipment are necessary. It is similar in content to the TJ9 TCMD card. The first 46 field positions duplicate the data of the matching CDP card. Multiple cards may be produced to accommodate all remarks data.

3. The following are the fields in the transaction format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	CBF (TJ9 data).
Routing Identifier (To)	4-6	RIC of CCP as follows: New Cumberland Army Depot PA - AN5 Sharp Army Depot CA - AQ5
Consignor DoDAAC	7-12	DoDAAC of shipping activity.
Water Commodity	13-17	Water Commodity Code of materiel shipped.
Consignee DoDAAC	18-23	DoDAAC of ultimate consignee.
MILSTAMP Type Pack	24-25	Type pack code of materiel.
Transportation Account Code	26-29	TAC Code of materiel shipped.
Transportation Control Number	30-46	TCN of the shipment unit.
Remarks	47-78	In-the-clear hazardous materiel description.
Card Sequence	79-80	Serial sequence of cards formatted.

4. VALIDATION

This is a computer prepared transaction.

APPENDIX B-156

CARRIER/RIN STATEMENT MAINTENANCE

1. PURPOSE

This file provides the capability to print carrier instructions, carrier discount statements, and Routing Instructions Notes (RIN) on the bill of lading automatically. A complete printout of the file is available in appendix F-194, part 10.

2. REFERENCES

a. Appendix E-196 P.

b. Appendix F-194, part 10.

3. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Action Code	1	A	Must be: I=Inquiry, A=Add, D=Delete U=Update.
Type Statement	1	A	Must be: C=Carrier Statement, R=RIN Statement.
Code	3	A/N	If used with Type Statement Code C, a locally assigned number that relates to a carrier's instructions. If used with Type Statement Code R, it relates to RIN found in DLAR 4500.3.
Carrier/RIN Statement	300	A/N	Type up to six lines, 50 characters each line, the statement desired.

APPENDIX B-158

RECONCILIATION - DELETED LOCATION INQUIRY CARD

1. This card may be originated by DS/T and is used to inquire the deleted location file prior to release of a denial. This card is created as an internal transaction from denials processed and is used to generate the F-269 listing.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC ZAF.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter applicable NSN.
Blank	21-76	Leave blank.
Functional Routing Code	77-78	Enter applicable FRC.
Blank	79-80	Leave blank.

APPENDIX B-159

DSC/DEPOT RECONCILIATION TAPE FORMAT

1. This appendix portrays the format of records provided by DSCs for the purpose of locator reconciliation.

2. All unused quantities in trailer records will be zero filled.

3. All quantities are right-justified with leading zeros.

4. Enter First Record of First Reel.

5. The following fields are in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Identification	1	Enter constant 1.
Asset	2-6	Enter constant SAMMS.
Blank	7	Leave blank.
Data	8-11	Enter constant WESP.
Blank	12	Leave blank.
Constant D	13	Enter constant D.
DSC Indicator	14	Enter C, E, G, I, M, S or T as applicable.
Constant SC	15-16	Enter constant SC.
Blank	17-20	Leave blank.
Routing Identifier Code (To)	21-23	Enter applicable defense depot.
Blank	24	Leave blank.
Date	25-29	Two-digit year and three-digit Julian date.
Blank	30-81	Leave blank.

a. Record formats and data element for Header Record Content as follows:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Identification	1	Enter constant 1.
National Stock Number	2-14	Enter NSN.
Unit of Issue	15-16	Enter UI.
Inventory Category Code	17	Enter Inventory Category Code.
Issue Standard Price	18-26	Enter unit price.
Backorder Indicator	27	Enter 1 if backorder is recorded, 0 if not.
Decap Indicator	28	Enter D for Log Loss items, NIR Key Code DX or DZ; C for Log Gain item, NIR Key Code PG; or leave blank.
Maximum Release Quantity	29-33	Enter MRQ.
Date of Last Activity	34-37	Enter Date of Last Activity.
Due-In Indicator	38	Enter 1 if Due-In is recorded, 0 if not.
Nomenclature	39-57	Enter Federal Item Name.
Shelf-Life Code	58	Enter Shelf-Life Code.
1st Quantity Field	59-69	
Purpose Code	(59)	Enter Purpose Code.
Condition Code	(60)	Enter Condition Code.
Type Pack Code	(61)	Enter Type Pack Code.
Stock-On-Hand Quantity	(62-69)	Enter Quantity for this Purpose, Condition, and Type Pack Code.
2nd Quantity Field	70-80	Same as first quantity field.
Physical Security Classification Pilferage Code	81	Enter Physical Security Classification and Pilferage Code (appendix A-28).

b. Trailer Records (if required):

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Indicator National Stock Number	1	Enter constant 2.
National Stock Number	2-14	Enter NSN.
Blank	15-23	Leave blank.
3rd Quantity Field	24-34	Same as first quantity field.
4th Quantity Field	35-45	Same as first quantity field.
5th Quantity Field	46-56	Same as first quantity field.
6th Quantity	57-67	Same as first quantity field.
7th Quantity Field	68-78	Same as first quantity field.
Blank	79-80	Leave blank.

If additional records needed, use Record Indicator 2 in pos. 1.

c. Last Record of Last Reel

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Indicator	1	Enter constant 1.
Constant (15) Nines	2-16	Enter 15 9's.
Header Record 1 Counter	17-24	Enter total number of Record Identifier 1.
Trailer Record 2 Counter	25-32	Enter total number of Record Identifier 2.
Blank	33-81	Leave blank.

APPENDIX B-160

ACTIVITY ADDRESS INDIVIDUAL LINE CHANGE

1. This input allows update to address records which are on the file. One address line for the indicated Type Address Code may be changed. This change may be made using CRT or transaction format.

2. REFERENCES

a. Appendix D-96.

b. Appendix E-129 P.

3. The following are the fields in the transaction.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	Enter ZNZ.
Activity Address Code	4-9	Enter AAC as recorded in Address File.
Type Address Code	10	Enter TAC to be changed.
Line Number	11	Enter line number to be changed.
Address Data	12-46	Enter new address data.
Blank	47-80	Leave blank.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4-9	If not on file.	LY
10	Must be 1, 2, 3, 5, 6, 7, M, A, B, C and G. If not on file.	GB 4B
11	Must be 1 through 7.	PB
12-80	No edit.	

APPENDIX B-161

CUSTOMER COMPLAINT DATA CARD (CD1)

1. This procedure defines the Document Identifier Code (DIC) CD1 card format, which is one of four card formats used to transmit customer complaint data between the DSC/ICP and the user depot (see appendices B-162, B-163 and B-292). The DIC CD1 card format is generated when the DSC/ICP enters a Customer Complaint to the system. It is used to request depot investigation of a complaint, or as a followup when CD2 investigation results data have not been received from the depot within the prescribed timeframes.

2. On receipt at the depot, a card image of the transaction will appear on the F-150 Report, Part 1, CD1/CD3/CD4 Activity List, and will also be inquireable via program $$UWTM01 (appendix E-092) ICP-FILE inquiry option.

3. DIC CD1 card format sample follows. The field legends correspond to field titles shown in the ICP-FILE display, program $$UWTM01 application.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
ICP-CD1	1-3	3 A/N	Document Identifier Code CD1.
RIC TO	4-6	3 A/N	Routing Identifier Code To. Not shown in ICP-FILE display.
CNTRL-NO-ICP	7-15	9 A/N	CDCS Control Number (assigned by the Center).
STOCK/PART-NBR	16-28	13 A/N	National Stock Number or Part Number of discrepant item.
Followup	29	1 N	Number of Followup requests per specific complaint (optional entry).
DEP-ACTN-CD	30	1 A	Depot Action Code A = No depot action required. Information only. B = Furnish shipping data. C = Initiate tracer action. D = Furnish supply documentation. E = Offline instructions to follow. F = Furnish asset availability.
DOL-VAL-ROD	31-36	6 N	Total dollar value of item.
DOC/SFFX-NBR	37-51	15 A/N	Document and suffix number of discrepant item.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
CMPL/SHIP-DTE	52-55	4 N	Complaint (year and month) or ship date (Julian date) of discrepant item.
RIFR	56-58	3 A/N	Routing Identifier Code of center generating data (appendix A-2).
DISCR	59-60	2 A/N	Discrepancy Code (appendix A-3).
TP-DOC	61	1 A/N	Type of Document Code (appendix A-6).
Blank	62	1	Field position not used.
MODESHP	63	1 A/N	Mode of Shipment Code (appendix A-17).
GBL/TCN/CONTRACT-NBR	64-80	17 A/N	Bill of Lading Number, Transportation Control Number or Contract Number.

4. VALIDATION

Violations will appear on appendix F-150 part 1 CD1/CD3/CD4 Activity List.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
1-3	3 A/N	INVALID DOC-ID
7-15	9 A/N	INVALID CONTROL NUMBER
30	1 A	INVALID ACTION CODE
31-36	6 N	INVALID DOLLAR VALUE
37-51	15 A/N	INVALID DOCUMENT NUMBER
52-55	4 N	INVALID SHIP DATE
63	1 A/N	INVALID MODE OF SHIPMENT

NOTE: If any of these violations occur, records will have to be retransmitted from the center. Notify responsible DSC of these violations.

APPENDIX B-162

CUSTOMER COMPLAINT INVESTIGATION RESULTS CARD (CD2)

1. This procedure defines the Document Identifier Code (DIC) CD2 card format, which is one of four card formats used to transmit customer complaint data between the DSC/ICP and the user depot (see appendices B-161, B-163 and B-292). The CD2 functions as a response to the DSC/ICP-generated CD1 request for data/materiel investigation or research, and is created by user depot operator input of investigation results data via program $$UWTM01 (appendix E-092 P) for transmission back to the DSC/ICP.

2. DIC CD2 card format sample follows with brief instructions for field update. The field legends correspond to field titles shown in the ICP-FILE display, program $$UWTM01 application.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
ICP-CD2	1-3	3 A/N	Program generated Document Identifier Code. No operator input required.
RIC TO	4-6	3 A/N	Program generated Routing Identifier Code. No operator input required.
CNTRL-NO-ICP	7-15	9 A/N	Program generated CDCS Control Number. No operator input required.
INVSTGTN-RSLT-CD	16	1 A	Enter the appropriate Investigation Results Code from appendix A-96. Mandatory entry.
MODESHP	17	1 A/N	Enter the appropriate Mode Code from appendix A-17.
SHPD-DT	18-21	4 N	Enter date discrepant materiel was shipped (Julian date).
CBL/GBL/UPS	22-32	11 A/N	Enter the Bill of Lading Number of the descrepant shipment.
TCN	33-49	17 A/N	Enter the Transportation Control Number of the discrepant materiel.
SCAC	50-53	4 A/N	Enter the appropriate Standard Carrier Alpha Code from the National Motor Freight Classification (NMFC).

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
PCS	54-56	3 N	Enter the total number of pieces in the discrepant shipment.
WGT	57-61	5 N	Enter the total weight of the discrepant shipment.
CBE	62-66	5 N	Enter the total cube of the discrepant shipment. The last two digits are decimals to the hundredth place.
RIC FROM	67-69	3 A/N	Program generated. No operator input required.
Blank	70-80		Field positions not used. No corresponding field in the ICP-FILE display.
TRANSCEIVE-ICP-CD2*	-	1 A	Enter an X when it is desired to transceive CD2 record to Center.
FUNCT-ROUTING*	-	2 A	Enter functional routing code to request an MRO history of discrepant item.

*These fields are included in the ICP-/FILE display for the depot's use, but are not transmitted to the center with the record.

APPENDIX B-163

CUSTOMER COMPLAINT DISPOSITION AND CLOSEOUT CARD (CD3)

1. This procedure defines the Document Identifier Code (DIC) CD3 card format, which is one of four card formats used to transmit customer complaint data between the DSC/ICP and the user depot (see appendices B-161, B-162 and B-292). The DIC CD3 card format is generated by the ICP/DSC in response to the depot's CD2 transaction. It provides the user depot with instructions for disposition of the discrepant materiel.

2. On receipt at the depot, a card image of the transaction will appear on the F-150 Report, Part 1, CD1/CD3/CD4 Activity List, and will also be inquireable via program $$UWTM01 (appendix E-092) ICP-FILE inquiry option.

3. DIC CD3 card format sample follows. The field legends correspond to field titles shown in the ICP-FILE display, program $$UWTM01 application.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
ICP-CD3	1-3	3 A/N	Document Identifier Code CD3.
RIC TO	4-6	3 A/N	Routing Identifier Code To. Not shown in ICP-FILE display.
CNTRL-NO-ICP	7-15	9 A/N	CDCS Control Number (Assigned by the Center).
Blank	16	-	Field position not used.
DISPSN-CO	17-18	2 A	Disposition Code (appendix A-95).
Blank	19-55	-	Field positions not used.
RIC FROM	56-58	3 A/N	Routing Identifier Code From. Not shown in ICP-FILE display.
Blank	59-80	-	Field positions not used.

4. VALIDATION

Violations will appear on appendix F-150 part I CDI/CD3/CD4 Activity List.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
7-15	9 A/N	INVALID CONTROL NUMBER
17-18	2 A	INVALID DISPOSITION CODE

APPENDIX B-164

TRANSACTION HISTORY/CUSTODIAL BALANCE REQUEST

1. This card is a request for transaction history from the ICP to the Storage Activity. This transaction will not be available until DWASP is implemented.

2. Type of Physical Inventory/Transaction History Codes are provided to permit identification of the types of inventories and/or to indicate custodial balance and transaction history transmission requirements.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZJ.
Routing Identifier Code (To)	4-6	Enter the RIC identifying the storage activity to which the request is being forwarded.
Type of Physical Inventory/ Transaction History Code	7	Enter the applicable type of Physical Inventory/Transaction History Code for the data being requested.
National Stock Number (NSN)	8-20	Enter the NSN of the item for the history/balance being requested.
Blank	21-22	Leave blank.
Unit of Issue (UI)	23-24	Enter the UI of item for the history/balance being requested.
Transaction History Time Frame	25-31	Enter data specifying the period for which Transaction History is being requested. Leave blank when Code Z is entered in pos. 7. Enter Transaction History start date in pos. 25-28. Enter the total number of prior days Transaction History required in pos. 29-31.
Blank	32-53	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Distribution Code	54-56	Enter appropriate MILSTRIP distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Lot/Segment Number	57-59	Enter the lot/segment number for controlling the inventory/reconciliation; otherwise, leave blank.
Type of Media Code	60	Enter the code which identifies the transaction history transmission media (see appendix A-37); otherwise, leave blank.
Record Date	61-64	Enter the numerical date established on which the custodial record balance is to be taken when Code Y or Z is entered in pos. 7; otherwise, leave blank.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter the RIC identifying the activity from which the request is being forwarded.
Ownership/Purpose Code	70	Enter the applicable ownership/purpose code for the history/balance requested; otherwise, leave blank.
Condition Code	71	Enter the applicable supply condition code for the history/balance requested; otherwise, leave blank.
Blank	72	Leave blank.
Transaction Date	73-76	Enter the numerical date on which the transaction is prepared.
Blank	77-80	Leave blank.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric filled.	AC
7	Alpha W, X, Y or Z.	EK
8-22	Numeric filled.	AY
67-69	Alpha/numeric filled.	AB

APPENDIX B-165

TRANSACTION HISTORY TRANSMITTAL

1. This transaction is a response from the Storage activity to the ICP for a Transaction History or a Custodial Balance. This transaction will not be available until DWASP is implemented.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZK.
Routing Identifier Code (To)	4-6	Enter RIC identifying the activity to which the transaction is being forwarded.
Type of Physical Inventory/ Transaction History Code	7	Perpetuate from DZJ Transaction History/Custodial Balance Request; otherwise, enter Code W for automatic submission of Transaction History.
Other Fields	8-29	Perpetuate from the original document. See note.
Document Number	30-43	When pos. 7 of DZJ request is X or Y and the storage activity has no recorded transactions for the stock number requested, for the dates specified in pos. 25-31 of the request, fill this field with 9s; otherwise, perpetuate from the original document.
Other Fields	44-50	Perpetuate from the original document. See note.
Blank	51	Leave blank.
Fund Code	52-53	Perpetuate from the original document. See note.
Original Document Identifier Code	54-56	Enter the DIC from pos. 1-3 of the original document.
Lot/Segment Number	57-59	Enter the lot/segment number for controlling the inventory/reconciliation; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Contract Shipment Number	60-66	Perpetuate from the original document. See note.
Routing Identifier Code (From)	67-69	Enter the RIC identifying the activity from which the transaction is being forwarded.
Other Fields	70-72	Perpetuate from the original document. See note.
Julian Date	73-76	Enter the date on which the original document was entered on the storage activity record.
Blank	77-80	Leave blank.

NOTE: All references to the original document relate to the document on the storage activity history file; e.g., A5_, D4_, D6_, etc.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Alpha/numeric filled.	AC
7	Alpha filled.	EK
67-69	Alpha/numeric filled.	AB

APPENDIX B-166

INVENTORY BALANCE NOTIFICATION CARD

1. This transaction is originated by the DSC for transmission to distribution depots. It is computer created for all inventories as of COB on the inventory cutoff date. Transactions will be forwarded to appropriate distribution depot on/before the day following the cutoff day. This transaction is used by distribution depots as an aid in conducting physical inventory in that it serves to notify distribution depots of the DSC's positive inventory cutoff balance by NSN, Type of Inventory, Individual Condition Code, and Location Code. When DSC's recorded balance is zero for all conditions, a CKE card will be generated. A CKE will not be generated for:

a. Purpose Code L balances.

b. Condition Code H or K balances.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CKE.
Routing Identifier Code (To)	4-6	Enter RIC identifying distribution depot to which card is being forwarded.
Type of Inventory Code	7	Enter Type of Physical Inventory Code.
National Stock Number	8-20	Enter NSN.
Blank	21	Leave blank.
Type of Pack Code	22	Enter code (subsistence items only).
Unit of Issue	23-24	Enter UI.
Quantity	25-31	Enter sum total of inventory cutoff balance for each Condition and Storage Location Code. Precede significant digits with zeros. Quantity exceeding seven positions will be expressed as a second CKE card.
Unit Price	32-40	Enter U/P.
Blank	41-61	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Cutoff Date	62-64	Enter numerical day established for cutoff day.
Blank	65-66	Leave blank.
Routing Identifier Code (From)	67-69	Enter RIC identifying the activity from which card is being forwarded.
Blank	70	Leave blank.
Condition Code	71	*Enter code of NSN in pos. 8-20.
Inventory Category Code	72	Enter code of NSN in pos. 8-20.
Preparation Date	73-75	Enter numerical day on which this card was computer generated by DSC.
Blank	76-80	Leave blank.

*For DLA depots, pos. 71 is left blank when the Type Inventory Code is A, C, or E and the DSC on-hand balance for the NSN is zero.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
7	Alpha A, C, D, E or F.	EK
8-20	Numeric filled.	AY
22	Numeric filled or blank if pos. 6 is alpha S or N; otherwise, blank.	CK
23-24	Alpha filled.	AN
25-31	Numeric filled.	AS
32-40	Numeric filled or blank.	AM
62-64	Numeric filled.	BQ
71	Alpha filled or blank if pos. 25-32 is zero filled.	AF
72	Alpha/numeric.	LR

APPENDIX B-168

MRO DAILY REPORT CARD

1. This card is prepared daily by the depot and is used to transmit data, extracted from the F-9 report, to the applicable DSC.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CEJ.
Blank	4	Leave blank.
Routing Identifier Code (To)	5-7	Enter RIC of DSC.
Blank	8	Leave blank.
Date of Report	9-12	Enter Julian date of F-9 report.
Blank	13	Leave blank.
Issue Priority Group I Materiel Release Orders	14-17	Enter IPG I.
Blank	18	Leave blank.
Number of Issue Priority Group I Materiel Release Orders Received	19-23	Enter quantity received.
Blank	24	Leave blank.
Issue Priority Group II Materiel Release Orders	25-29	Enter IPG II.
Blank	30	Leave blank.
Number of Issue Priority Group II Materiel Release Orders Received	31-35	Enter quantity received.
Blank	36	Leave blank.
Issue Priority Group III Materiel Release Orders	37-42	Enter IPG III.
Blank	43	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Number of Issue Priority Group III Materiel Release Orders Received	44-48	Enter quantity received.
Blank	49	Leave blank.
Total Materiel Release Orders	50-54	Enter total.
Blank	55	Leave blank.
Total Number Materiel Release Orders Received	56-60	Enter total quantity received.
Blank	61	Leave blank.
Routing Identifier Code (From)	62-64	Enter RIC of depot.
Blank	65-80	Leave blank.

APPENDIX B-169

LOCATOR NMFC FOR FREIGHT DESCRIPTION FILE COMPARE

1. This card is used by the Freight Description File to compare NMFC/NMFC Suffix updates to the locator. It will be mechanically prepared by locator program whenever an NMFC or NMFC Suffix on the locator is changed.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZVR.
Blank	4-7	Leave blank.
National Stock Number	8-20	Enter NSN.
National Motor Freight Classification Code	21-26	Enter NMFC.
LTL	27	Enter LTL Code.
National Motor Freight Classification Suffix Code	28	Enter NMFC Suffix.

3. VALIDATION

FIELD POSITION	VALIDATION	VRC
8-20	Alpha/numeric.	AY
21-26	Numeric.	HY
28	Alpha or blank.	HY

APPENDIX B-170

ACTIVATION OF WORKLOAD FROM INVENTORY WORKLOAD BANK BY PRIORITY

1. This input is used to activate workload from the Inventory Workload Bank based on priority contained in part 3, appendix F-16 listing.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC ZAY.
Blank	4-5	Leave blank.
Commodity Manager Code	6	Enter manager code or leave blank.
Blank	7-25	Leave blank.
Total Locations	26-30	Enter total number of locations to be pulled.
Blank	31-60	Leave blank.
Physical Inventory Cutoff Date	61-64	Enter numeric cutoff date.
Blank	65-76	Leave blank.
Functional Routing Code	77-78	Enter appropriate FRC.
Blank	79-80	Leave blank.

3. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
6	Alpha C, E, G, I, M or T or blank.	HO
26-30	All numeric greater than zero.	W2
61-64	All numeric and at least five days from current date.	BQ

NOTE: A limit of 20 ZAYs can be input per day.

APPENDIX B-175

INDUSTRIAL PLANT EQUIPMENT (IPE) MATERIEL RELEASE ORDER (MRO) CARD

1. The IPE MRO is the document by which DIPEC directs the shipment of industrial and military type Plant Equipment from a nonaccountable storage site. Processing of this document is depicted in appendix D-108.

2. The following are the fields of the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: C5A - For CONUS Shipment with NSN. C51 - For OVERSEAS Shipment with NSN. C5D - For CONUS Shipment with PEC Number. C54 - For OVERSEAS Shipment with PEC Number. C5E - For CONUS Shipment, with Exception Data. C55 - For OVERSEAS Shipment, with Exception Data.
Routing Identifier Code (To)	4-6	Enter RIC of defense depot to which the IPE MRO is directed.
Media and Status Code	7	Enter the M&S Code shown on the requisition.
National Stock Number	8-20	Enter the NSN or PEC (first 13 positions) of the equipment to be shipped.
Submission Time	21-22	Enter the computed lapsed number of days from the date of the requisition until receipt by DIPEC.
Unit of Issue		A constant UI of EA will be assumed on IPE MRO.
Management Code	23	Enter Management Code as follows: 6 - IPE MRO for issue of industrial item. 7 - IPE MRO for issue of military item.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Condition Code	24	Enter the Condition Code of equipment to be shipped. If Management Code is 6, the condition code may be blank.
Transportation Citation Code	25-26	Enter appropriate DIPEC Code (appendix A-93).
Quantity	27-29	Enter the quantity of the item ordered shipped (constant 001).
Document Number	30-43	Enter the Document Number shown on the requisition.
Suffix Code	44	a. Enter the suffix code when the requisition quantity is divided into separate supply actions. b. Enter or update the suffix code if a previously denied MRO is resubmitted to the depot that had denied it.
Supplementary Address	45-50	Enter the Supplementary Address Activity Code as shown on the requisition, or leave blank, as applicable.
Signal Code	51	Enter the Signal Code as shown on the requisition.
Fund Code	52-53	Enter Fund Code as shown on the requisition.
Distribution Code	54-56	Enter the code as shown on requisition.
Project Code	57-59	Enter Project Code as shown on the requisition.
Priority Code	60-61	Enter Priority Code as shown on the requisition.
Required Delivery Date	62-64	Enter the Required Delivery Date (RDD) as shown on the requisition.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Advice Code	65-66	Enter the Advice Code as shown on the requisition.
Routing Identifier Code (From)	67-69	Enter the RIC of DIPEC (i.e., S9R).
Item Identification Number	70-80	Enter the IPE Item Identification Number (serial number) of the equipment to be shipped.

NOTE: Remarks box on manually prepared or annotated (Exception Data) IPE MROs will be used when necessary to repeat data entered by the requisitioner. In all instances pos. 3 of the DIC will identify the document as containing exception data, and the IPE MRO will not be transceived.

3. VALIDATION

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION	VIOLATION CODE
4-6	Rerouted if not depot's RIC (To).	-
7	System assigns Code 0 when input contains invalid entry.	-
8-20	Numeric, not all zeros.	AY
21-22	Numeric or blank. System will compute and replace with difference between current date and document date when not a valid numeric.	-
23	Numeric 6 or 7 only.	AW
24	Alpha A, B, C, D, E, F, G, H, J, K, L or M. May be blank when pos. 23 is a 6.	AF
27-29	Constant 001. System assigns 001 when input contains invalid entry.	-
30-43	Alpha/numeric pos. 30-35, numeric pos. 36-39, alpha/numeric 40, numeric pos. 41-43. No blanks.	AI
45-50	Alpha/numeric/blank field cannot be all blank/Y in pos. 45 and blank pos. 46-50 when pos. 51 is J, K, L, M or X.	BJ

FIELD POSITION	VALIDATION	VIOLATION CODE
51	Alpha A, B, C, D, W, J, K, L, M or X.	AU
60-61	System assigns 15 when input contains invalid entry.	-
67-69	Alpha/numeric, and must be contained in the Table and Control File.	AB

APPENDIX B-176

MOFAST FREIGHT DESTINATION ADDRESS DIRECTORY CARD

1. PURPOSE

This input is prepared by DGSC on a general purpose card or CRT to add, change, or delete addresses. All transactions accomplished by DGSC will be transceived via AUTODIN to all DLA shipping activities. Deficiencies in these addresses will be reported to DGSC-TTB for correction and transmission to all activities. Type Address Codes A, B, C and G may not be added to Activity Address Codes that contain a destination cross-reference (see appendix B-126).

2. REFERENCE

Appendix E-129 P.

3. DATA ELEMENTS

FIELD LEGEND	FIELD POSITIONS	TYPE	SOURCE/EXPLANATION
Document Identifier Code	1-3	A	Enter ZVD. CVD will be used for AUTODIN transmission only.
Consignee/SPLC	4-9	A/N	*Enter Consignee or Destination AAC, POE/POD Code, or Project Code.
Type Address Code	10	A/N	Enter A, B, C or G. May also enter 2 if POE/POD. Leave blank if all Billing Addresses for the consignee are to be deleted.
Line Number	11	A/N	Enter 1, 2, 3 or 4. Leave blank if all addresses are to be deleted or deletion is by consignee and type record. See note.
Address Data	12-46	A/N	Enter applicable address line.
Blank	47-79		Leave blank.
Delete Flag	30	A	Enter F, X or blank. F will delete entire AAC record. X will delete all billing addresses or selected billing addresses.

NOTE: For Type A, B, and C addresses, enter the Standard Point Location Code in parenthesis in the 2nd eight positions of the 2nd line of the address pos. 39-46, i.e., (NNNNNN). If input by CRT, SPLC may by entered anywhere in the second line, i.e., (NNNNNN).

*POE or POD will be entered as blank (pos. 4-6) and POE/POD (pos. 7-9). Project codes will be entered as blank (pos. 4-5) and Service Code plus Project Code (6-9).

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	Must be ZVD.	AA
4-9	Alpha/numeric, blanks (pos. 4-6) or blanks (pos. 4-5) must be on file if pos. 80 is F or X.	RZ/LY
10	A, B, C, G or if consignee is blank (pos. 4-6), this may also be 2. Must be on file if pos. 80 is X.	GB/4B
11	1, 2, 3 or 4 except if pos. 10 is A, B or C then only 1 and 2 may be entered.	PB
28-35	If type transaction A, B or C, last eight positions of line 2 must be parenthesis, six numerics, parenthesis, i.e., (999999).	3H
	If the file contains a destination cross-reference for this AAC other than MASTER or space, do not process this record.	ZJ

APPENDIX B-177

SPECIAL DELIVERY INSTRUCTION CARD

1. PURPOSE

This input is prepared by DGSC on a general purpose card and is used to add, change or delete the special delivery instruction data. All transactions accomplished by DGSC will be transceived via AUTODIN to all DLA shipping activities. Deficiencies in these data will be reported to DGSC-TTB for correction and transmission to all activities.

2. REFERENCE

Appendix E-129 P.

3. DATA ELEMENTS

FIELD LEGEND	FIELD POSITIONS	TYPE	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	A	Enter ZVE. CVE will be used for AUTODIN transmission only.
Consignee	4-9	A/N	*Enter consignee, Destination AAC, POE/POD, or Project Code.
Type Address	10	A/N	Enter A, B or C. Leave blank if all special instructions are to be deleted.
Blank	11		Leave blank.
Instruction Data	12-79	A/N	Enter applicable address data.
Delete Flag	80	A	Enter X or blank.

4. VALIDATION

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3	ZVE	AA
4-9	A/N. Must be on file.	RZ/LY

FIELD POSITION	VALIDATION	VIOLATION CODE
10	A, B or C. Must be on file.	GB/4B
	If the file contains a destination cross-reference for this AAC other than MASTER of space, do not process this record.	ZJ

*POE or POD will be entered as blank (pos. 4-6) and POE/POD (pos. 7-9). Project Code will be entered as blank (pos. 4-5) and Service Code plus Project Code (pos. 6-9).

APPENDIX B-178

RECEIVING SPD MASTER RECORD

Following is a record layout of the Receiving SPD Master Record, used to correlate the Receiving site activity with the appropriate SPD Code, which will then lead to the appropriate SPD standard, Workcenter, etc., when it is converted to a DIC XMS.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Constant XMR.
Blank	4-11	Self-explanatory.
Receiving Site ID Code	12-13	A 2-position alphanumeric code identifying the kind of receipt and materiel involved, so it can be correlated to a specific work center. a. Position one - alphabetic entry. B - Bulk, central. C - Central (mechanized). D - Direct Bulk (warehouse). b. Position two - alphanumeric entry developed by the depot to designate an area or commodity that can be related to a specific work center. A-Z - EXCEPT I or O. 2-9 - EXCEPT 1 or 0.
Employee Identification No.	14-18	Employee's Unique Identification Number.
Blank	19-20	Self-explanatory.
Maintenance Code	21	Enter type action desired: A - Establish a new record. C - Change an existing record. D - Delete an existing record.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Employee Type	22	Entry identifies employee's function. I - Inspector. V - Verifier (checker, counter, non-inspector).
Receiving Site Location	23-25	The first three positions of the actual site where the receipt was received. The first position must be alpha unless it reads 888.
Employee Name	26-60	Enter last name, initial, and first name with period and spaces where appropriate.
Blank	61-80	Self-explanatory.

NOTE:

a. If a change is required to Terminal Identification Number or Employee Identification Number, you must delete the old record and establish a new record; otherwise, do a normal change action. Data field 1-18 must match an existing record.

b. As a result of DIC XMR input, invalid record will print out on Report Number UWRG500E, followed by a Master Record print, Report Number UWRG500A.

APPENDIX B-179

RECEIVING SPD ACTIVITY RECORD

1. The following transaction is generated by the Receiving program and passed to the automated SPD Counts program, but it remains an internal transaction, never leaving the computer.

2. Data fields within the transaction are as follows:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Constant 9MS.
Blank	4-11	Self-explanatory.
Receiving Site ID Code	12-13	A 2-position alphanumeric code identifying the kind of receipt and materiel involved, so it can be correlated to the proper work center. a. Position one - alphabetic entry. B - Bulk, central. C - Central (mechanized). D - Direct Bulk (warehouse). b. Position two - alphanumeric entry developed by the depot to designate an area or commodity that can be related to a specific work center. A-Z - EXCEPT I or O. 2-9 - EXCEPT 1 or 0.
Employee Identification No.	14-18	Employee's assigned unique identification number.
Type Document	19	Entry indicates whether the receipt is procurement or non-procurement transaction. P - Procurement N - Non-Procurement

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Type Work Code	20	Entry indicates kind of work being accomplished. R - RIDR Screen (Verifier). I - I/VN Screen (Inspector).
Type Storage Code	21	Entry is third position only (appendix A-45).
Julian Date	22-25	Self-explanatory (year Julian day).
Blank	26-80	Self-explanatory.

3. This transaction will be generated by the Receiving program and passed to the SPD program. The SPD program will process it to the Receiving SPD Master Record, update, and convert it to a DIC XMS, which will ultimately be summarized into DIC YHJs to APCAPS.

APPENDIX B-180

MOFAST RATING FILE CARD

1. PURPOSE

The format contained in this appendix will reflect the card image required to keep the SPLC rate base file updated in a batch program environment.

2. REFERENCES

a. Appendix B-185.

b. Appendix E-236 P.

3. DATA ELEMENTS

MOFAST rate base file maintenance batch processing, card format. Flat rate increases or decreases of rates can be made on the rate base file and special tariff file with the following input.

FIELD LEGEND	FIELD POSITIONS	TYPE	SOURCE/EXPLANATION
Document Identifier Code	1-3	A	Must be ZVH.
Blank	4		Not used.
Tariff Number	5-14	A/N	
Blank	15		Not used.
Increase/Decrease	16	A	Must be D for decrease, blank for increase.
Percent Adjusted By	17-21	N	Increase would be the percent increase. Decrease would be percent decrease (e.g., 50% increase would be entered as 05000, 20% decrease would be entered as 02000). A decimal point is established between pos. 19-20.
Blank	22		Not used.
Low Weight Parameter	23-27	N	Enter maximum weight of lowest rate base weight group to be updated. See note.
Blank	28		Not used.

FIELD LEGEND	FIELD POSITIONS	TYPE	SOURCE/EXPLANATION
High Weight Parameter	29-33	N	Enter maximum weight of highest rate baseweight group to be updated. See note.
Blank	34-80		Not used.

NOTE: When both the low weight parameter and high weight parameter data fields are left blank, all weight categories in the rate base record will be updated. When one weight parameter field contains numeric data and the other is blank, the card input will violate on the F-85 report with an E5 Violation Reason Code.

APPENDIX B-181

MOFAST DATA BASE UPDATE FORMAT (MODE, HOLD, STATUS AND PROCESSING CODES)

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements that an operator may enter on a CRT data base update request.

2. REFERENCES

a. Appendix A-17

b. Appendix A-21

c. Appendix A-100

d. Appendix A-102

e. Appendix D-162

f. Appendix E-223 P

g. DLAM 4745.1

3. DATA ELEMENTS

a. Update individual shipment unit records.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number(s)	7, 11, or 13	N	MRO (DD Form 1348-1) or Routing Slip. Multiple SU numbers may be entered. Enter the 11-position number if shipment has been single lined. Enter 13-position number if shipment has been single-lined and partialed.
Check Digit	1	N	MRO (DD Form 1348-1) or Routing Slip. A check digit must be entered for each SU number entered.
Mode Code*	1	A/N	Enter the new mode of shipment desired. See appendix A-17.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Hold Code*	1	A	Enter the new hold code desired. See appendix A-21.
Status Code*	1	A	Must be K, M, N, P or Q. The status of a shipment unit cannot be updated if present status is Y or Z. See appendix A-102.
Processing Code*	2	A	Enter the new processing code desired. See appendix A-100.

*Any or all of these data elements may be entered for each SU number depending on which elements require updating.

b. Update all shipment unit numbers assigned to a GBL.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Number	8	A/N	Route slip attached to MRO. First digit must be alpha.
Mode Code	1	A/N	Enter the new mode of shipment desired. Reference appendix A-17. Mode of Shipment Codes G, H, 5, 6, 7 and 9 are invalid mode of Shipment Codes for this process.
Hold Code	1	A	Enter the new hold code desired. See appendix A-21.

APPENDIX B-182

MOFAST LOGAIR/GOVERNMENT TRUCK/INTRADEPOT SHIPMENT CONFIRMATION FORMAT

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator must enter to confirm either LOGAIR, Government Truck, Intradepot, QUICKTRANS, SEAVAN, UPS, Small Package Carrier, or Air Express shipments.

2. REFERENCES

a. Appendix D-161

b. Appendix E-223 P

c. Appendix E-231 P

d. DLAM 4745.1

3. DATA ELEMENTS

a. General

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Type Request (Mode)	1	A/N	Type of request code identifies modes of shipment applicable to this process. T - Air Freight Forwarder I - Government Truck J - Air Small Package Carrier Air N - LOGAIR U - QUICKTRANS V - SEAVAN X - Bearer, Walk-Thru (Customer Pickup of Material) 5 - Small Surface Package Carrier 9 - Local Delivery and Intradepot movement Q - Commercial Air Freight

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7, 11, or 13	N	MRO (DD Form 1348-1) or routing slip. Enter the 11-position number if shipment has been single lined. Enter 13-position number if shipment has been single lined and partialed.
Check Digit	1	N	MRO (DD Form 1348-1) or routing slip.

b. The following additional data is required for Type Request Codes 5, J, Q or T only.

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Shipment Identification Number - SHPID	8	A/N	UPS, Small Package Carrier or Air Express shipment number. Left-justified.
Cost	1 to 5	N	Shipment Cost (cents). Left-justified.
Weight	1 to 5	N	Shipment Weight (whole pounds). Left-justified. If type request code is 5, cannot exceed 70 pounds.
Date Shipped	5	N	Julian date shipped. Must be equal to or less than current date.

APPENDIX B-183

CARRIER FILE INQUIRY AND UPDATE FORMAT

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements that an operator will be required to enter on a CRT.

2. REFERENCES

a. Appendix A-106

b. Appendix E-230 P

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Action Code	1	A	A - Add D - Delete G - General Inquiry S - Specific Inquiry U - Update an Existing Record
Carrier Code	4	A/N	Appendix A-106.
Carrier Name	29	A/N	Appendix A-106.

APPENDIX B-184

MOFAST TERMINAL ROUTING AND CARRIER ASSIGNMENT PROCESS

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements that an operator will be required to enter or update on the CRT.

2. REFERENCE

Appendix E-238 P, Part 1

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Geographical Area Code	3	A/N	Locally assigned code used to identify transportation distribution areas. Use first digit to identify major geographical area. Second and third digits are used to subdivide major areas. Geographical area code used in this table must be compatible with geographical area codes in DoDAAD files.
Carrier Code	4	A/N	Assign code for applicable line haul carrier when applicable. Leave blank when not applicable.
Status Code	1	A/N	1 = Item is active. Shipment Units have been processed for this geographical area. $ = Will assign item status equal to 1. @ = Status will be changed to blank. * = Will override status of 1.
Government Bill of Lading Number	8	A/N	Enter GBL number shown of route slips to identify GBL receiving "stop shipment unit accumulation" status.
Spur Number	2	A/N	Enter Spur number of desired freight terminal area.

APPENDIX B-185

MOFAST SPLC RATE BASE FILE MAINTENANCE

1. PURPOSE

The format contained in this appendix will reflect the data elements that an operator will be required to add or keep updated.

2. REFERENCES

a. Appendix B-180

b. Appendix E-236 P

3. DATA ELEMENTS

MOFAST Rate Base File Maintenance Teleprocessing (CRT)

a. SPLC/Rate Base/Tariff Tender Cross-Reference File

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Standard Point Location Code (SPLC)	9	A/N	Enter SPLC for transportation delivery area as shown in local SPLC information or National Trucking Association SPLC Guide.
Mode	1	A/N	Enter pertinent Mode Code per appendix A-17 as follows: Modes A, B, E, J, K, L or M = surface shipments. Modes Q, R, S or T = air freight shipments.
Rate Base Number (R-BASE-NR)	6	A/N	Class rate base number from applicable tariff document.
Tariff Number (TARIFF-NR)	10	A/N	Applicable tariff number.
FAK Flag (F)	1	A/N	G = GRT L= LTL FAK V = TL FAK Blank = Class Rate.
GRT Tariff	10	A/N	Tariff number for specific GRT tariff.
GRT-R-B	6	A/N	Rate base number for specific GRT SPLC Record.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Rate (T)	1	A	A = Amount percent. C = Class percent (average LTL)
Contraband List Code (CL)	2	A/N	Locally assigned code used to identify contraband NMFCs applicable to a tariff.
ECPT	2	A/N	Locally assigned 2-position code used to reference a specific carrier exception (nonparticipating) list for GRT tariff.
Alternating	1	A	Y = Alternating tariff. N = Nonalternating tariff.
Tender (Repeat Up to 12 Times)			
Carrier Code (CARR)	4	A/N	MTMC carrier list.
Tender Number (TNDR)	5	A/N	Tariff data.
Rate Base Number	6	A/N	Rate base number from applicable tariff/tender document.
Type Rate (T)	1	A	A = Amount Percent C = Class Percent (Avg. LTL).
Contraband List Code	2	A/N	Locally assigned code used to (CL) identify contraband NMFCs applicable to a tariff.
Alternating Y/N (A)	1	A	Y = Alternating tariff. N = Nonalternating tariff.
Prime Carrier (P)	1	A/N	1 - Identifies prime carrier. Blank - Other than prime carrier.

NOTE: Make prime carrier Tender 1.

b. Rate Base File

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Rate Base Number	6	A/N	Stated in tariff document.
Tariff Number	10	A/N	Stated in tariff document.
Beyond Code (BEY)	2	A/N	Locally assigned code used to identify beyond/arbitrary charges for a tariff. Group Code (GP) 1 A/N locally assigned code used to identify charges applicable to specific tariff groups.
Minimum Amount (MIN-AMT) Applicable to GBL	7	N	As specified in tariff documentation, enter dollar and cents amount without decimal point. Fill with leading zeros.
Reference to Table of Multiple Minimum	(3)	A/N	When the tariff specifies the use of multiple minimum charges, enter M and 2-position locally developed code to reference table of minimum charges. Remaining positions in data field must be zero filled.
Rates (Repeat Up to 10 Times)			
Maximum Weight	5	N	Enter Maximum Weight for each weight group. Enter all 9's for highest weight category.
Rate/CWT (RCWT)	5	N	Enter dollar and cents without decimal point for each weight group.

NOTE: Fill fields as you go; do not skip.

c. Beyond Indicator Record

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Beyond Code	2	A/N	Locally assigned code which identifies beyond/arbitrary charge record.
Standard Point Location Code (SPLC)	9	A/N	Locally developed SPLC Code from rate base file key.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Carrier Code (CARR)	4	A/N	MTMC carrier list.
Carrier Application (CA)	1	B	Leave blank.
Less Than Truck Load (LTL)	1	A/N	C - Computes beyond charge using average LTL factor. Blank - Beyond charge is based upon amount in the pertinent GBL weight group.
Minimum Amount (MIN-AMT)	5	N	Enter cents tariff documentation (dollar and cents without decimal point). See note 2.
Maximum Amount (MAX-AMT)	5	N	Same as above. See note 2.
Arbitrary Amount (ARB-AMT)	5	N	Same as above. See note 2.
Rates (Repeat Up to 8 Times)			
Maximum Weight (M-MGT)	5	N	Enter weight in pounds applicable to each weight tariff group. Enter all 9's for highest weight.
Rate/CWT (RATE)	5	N	Cents amount applicable to each weight group.

NOTE 1: For dollar and cents entries, do not include decimals points. Program will automatically place decimal point.

NOTE 2: When the tariff specifies the use of multiple amounts, enter M and 2-position locally developed code to reference table of multiple charges. Remaining positions in data field must be zero filled.

d. Tariff Tender File

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Carrier	4	A/N	Enter code from standard carrier list.
Tender	5	A/N	Specified in tariff document.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Rate Base Number	6	A/N	Rate base number from applicable tariff/tender document.
Type Rate	1	A/N	A = Amount per CWT. C = Class percent (avg LTL).
Minimum GBL Weight (MIN-WGT) Applicable to Tariff (LBS)	5	N	Lowest amount of GBL weight to be accepted under this tariff. See note 2.
Minimum Cost (MIN-CST) Applicable to GBL	7	N	Minimum charge in cents for GBL acceptable under this tariff. See note 2.
Rate (Repeat Up to 10 Times)			
Maximum Weight (M-WGT)	5	N	Enter maximun weight applicable to each weight group. Enter all 9's for highest category.
Rate Amount (CENTS/CWT)or LTL Class Percent (R-AMT)	5	N	If Type Rate Code is C, enter average LTL class percent for each weight group. If Type Rate Code is A, enter average cents.

NOTE 1: Enter data as per instructions in appendix E-236 P.

NOTE 2: When the tariff specifies the use of multiple amounts, enter M and 2-position locally developed code to reference table of multiple charges pertinent to the respective data element. Remaining positions in data field must be zero filled.

e. Special Tariff File

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Tariff Number	10	A/N	From tariff document.
Distribution Area	1	A/N	Locally assigned code used to identify tariff distribution areas.
Contraband List Code (CL)	2	A/N	Locally assigned code used to identify contraband NMFCs applicable to a tariff.
Alternating Y/N (T)	1	A	Y = Tariff is alternating. N = Tariff is nonalternating.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Pallet Weight	3	N	The percentage of total GBL weight.
Factor (PAL)			Allowed for pallet/skid weight deduction.
Stop Charge (S-CHG)	5	N	Cost to be added for each stop in route for part unload. Enter dollars and cents without decimal point. See note.
**Distribution Charge			
**Amount/CWT (A-CWT)	5	N	Amount (cents)/CWT applicable to distribution charge for pertinent tariff. See note.
**Minimum Charge GBL (MIN-C)	5	N	Lowest acceptable distribution charge allowed for GBL. See note.
**Maximum Charge GBL (MSX-C)	5	N	Highest distribution charge allowed for GBL. See note.
Minimum GBL Cost (MIN-CST)	5	N	Lowest acceptable transportation pertinent tariff. See note.
Minimum GBL Weight (MIN-WGT)	5	N	Lowest amount of GBL weight acceptable under pertinent tariff.
Beyond Charge Indicator (BEY)	2	A/N	Locally assigned code used to reference the beyond charge file.
Rates (Repeat Up To 6 Times)			
Maximum Weight (M-WGT)	5	N	Enter maximum weight applicable to each weight group. Enter all 9's for highest weight category.
Amount/CWT (A-CWT)	5	N	Cents applicable weight group.

NOTE: When the tariff specifies the use of multiple amounts enter M and 2-position locally developed code to reference table of multiple charges pertinent to the respective data element. Remaining positions in data field must be zero filled.

f. Spur File

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Title	8	A	Enter SPURFILE.
Sequence Number	1	N	If you want a specific record, enter the number; otherwise, the file will start with 1.
Spurs (Repeat Up To 22 Times)			
Spur	2	A/N	Enter valid freight terminal spur number.

g. Contraband List Table

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Contraband List	2	A/N	Locally assigned code used to identify contraband items applicable to a specific tariff.
Sequence Number	2	N	If you want a specific record, enter the number; otherwise, the file will start with 01.
NMFC (S) (Repeat Up to 7 Times)			
National Motor Freight Classification (NMFC)	6	A/N	Enter NMFCs which are contraband under a specific tariff.
Low LTL	4	N	Enter numeric value of low LTL parameter. LTL values equal to or less than this parameter will be rated as contraband under this record.
High LTL	4	N	Enter numeric value of high LTL parameter. LTL values equal to or greater than this parameter will be rated as contraband under this record.

h. GBL Exception Carriers

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Exception Carrier Code	2	A/N	Enter 2-position locally assigned code to identify a specific exception carrier table.
Sequence Number	2	N	Use to select a specific line of an exception carrier record.
Carriers	4	A/N	Standard alpha carrier codes for non-participating carriers under a GRT tariff.

i. Multiple Amount Record

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Reference Key	3	A/N	Reference code from amount fields established locally in rate base tariff records.
Amount Fields (Enter Up to 10 Per Record)			
Weight	5	N	Maximum weight (lbs.) for each weight group applicable for minimum, arbitrary, or maximum charge tables under a specific tariff.
Amount	5	N	Amount in cents applicable to each weight group for weight above.

APPENDIX B-186

MOFAST GBL IN-PROCESS INQUIRY

1. PURPOSE

Show data required for inquiring contents of the daily Government Bill of Lading (GBL) register.

2. REFERENCE

Appendix E-224 P, Part D

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Inquiry	1	A	C - Displays all canceled GBL numbers. G - Displays all GBL numbers and their status codes. R - Displays GBL numbers followed by all GBL register data. T - Displays total information of the GBL register.
Alpha Government Bill of Lading	1	A	First digit of the series of bills of lading desired to display. (Differentiates between GBL and CBL.)

APPENDIX B-187

MOFAST INQUIRY/MAINTENANCE OF CONSOLIDATED PACK SHIPMENT UNIT RECORDS

1. PURPOSE

The input format listed below can be used to inquire the Shipment Unit (SU) numbers pertinent to a Consolidated Pack or disassemble the Consolidated Pack SU grouping pertinent to a specified master SU.

2. REFERENCE

Appendix E-224 P, Part G

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7 or 13	N	Route slip or short GBL display (UWFJ10).
Unchain Indicator	7	A	Enter UNCHAIN immediately following the SU number when consolidated SU structure is to be disassembled. UNCHAIN indicator is not to be used for inquiry action.

APPENDIX B-188

MOFAST GBL COVER SHEET INQUIRY AND UPDATE FORMAT

1. PURPOSE

Final edit and correction of the MOFAST Government Bill of Lading (GBL) cover sheet. This process gives the capability of reviewing the GBL cover sheet and correcting selected fields before final printing.

2. REFERENCE

Appendix E-238 P, Part A

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Action Code	1	A	Must be I.
Field Separator	1	A/N	Must be comma.
Government Bill of Lading Number	8	A/N	Valid GBL number.
Field Separator	1	A/N	Must be comma.
Part Number	1	N	Part number of GBL record to be displayed or updated. Must be 1 through 5.

APPENDIX B-189

MOFAST GBL DESCRIPTION OF ARTICLES INQUIRY

1. PURPOSE

The input format listed below can be used to obtain the Government Bill of Lading (GBL) line entry inquiry, the freight description of the line entry and update of the freight description.

2. REFERENCE

Appendix E-224 P, Part F

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Inquiry Code	1	A	L - Line record inquiry. F - Freight description inquiry/update. N - Matching NMFC inquiry/update. D - Matching freight description inquiry/update. S - Last GBL line record (per SU inquiry).
Government Bill of Lading Number	8	A/N	Route slip, printed GBL.
Government Bill of Lading SU Record Sequence Number	4	N	Sequence number assigned to a SU when it is assigned to a GBL (L, F, S type entries only).
or			
NMFC With or Without	6 or 8	A/N	MRO, DD Form 1348-1 (N type entry only).
or			
Freight Description	8	A/N	First 8 positions of freight description (D type entry only).
Government Bill of Lading National Motor Freight Classification Line Record Sequence Number	4	N	Sequence number assigned to GBL line records (L and F entries only).

APPENDIX B-190

MOFAST GBL SHIPMENT UNIT ENTRY INQUIRY

1. PURPOSE

The input formats listed below can be used to obtain the Government Bill of Lading (GBL) Shipment Units (SU) entry inquiry and update GBL cost and transportation account code fields.

2. REFERENCES

a. Appendix E-224 P, Part C

b. DLAM 4745.1

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Key			
Government Bill of Lading Number	8	A/N	Routing slip.
Shipment Unit Sequence	4	N	Short GBL inquiry.
Line Item Sequence	4	N	DD Form 1348-1.
Update Indicator	1	A/N	R - Change GBL cost only. X - Change GBL cost and transportation account code. Blank - Inquiry.
Change Data			
Government Bill of Lading Cost	7	N	Source - Transportation rating personnel. To effect a change place cursor under the leftmost character to be changed and type in changes.
Transportation Account Code	55	A/N	Source - Codes developed by respective finance centers. To effect a change place cursor under the leftmost character to be changed and type in changes.

APPENDIX B-192

REDISTRIBUTION ORDERS

1. This format is used to provide distributed activities with instructions for preparation and shipping of redistribution materials. Processing of this document is depicted in appendix D-41.

2. The following are the fields in this transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter A2_.
Routing Identifier Code	4-6	Enter the appropriate RIC applicable to the distribution depot to which the MRO is directed.
Media and Status Code	7	Enter code as shown on the requisition.
National Stock Number	8-22	If DIC is for a Redistribution Order containing an NSN, pos. 8-20 will be used. If DIC is for part number, Redistribution Order pos. 8-22 will be used.
Unit of Issue	23-24	Enter the UI applicable to the stock number.
Quantity	25-29	Enter the quantity of the item requested.
Document Number	30-43	Enter the document number as shown on the requisition.
Demand/Suffix	44	Enter the code as shown on the requisition.
Supplementary Address	45-50	Enter code as shown on the requisition.
Signal Code	51	Enter code as shown on the requistion.
Fund Code	52-53	Enter the fund code as shown on the requisition.
Distribution	54-56	Field will be blank unless entries are prescribed by the preparing activity.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Project	57-59	Enter the code as shown on the requisition when applicable.
Priority	60-61	Enter the code as shown on requisition.
Required Delivery Date	62-64	Enter date as shown on requistion. Normally left blank.
Advice Code	65-66	Enter advice code as shown on requisition.
Date of Receipt of Order	67-69	Leave blank. Processing point will enter date of receipt.
Ownership	70	Enter data as shown on requisition.
Supply Condition	71	Enter supply condition.
Management Code	72	Enter management code.
Type Pack	73	Enter type pack if applicable.
Routing Identifier	74-76	Enter the code applicable the DSC originating the MRO.
Inventory Control Data	77-80	Inventory control codes as shown on requisition.

3. VALIDATION

Violation rejects will be listed on appendix F-85 when other than as noted below:

FIELD POSITION	VALIDATION	VIOLATION CODE
1-3		--
4-6	Rerouted if not depot's RIC TO.	
8-20	Numeric and not all zeros for Redistribution Orders with NSN.	AY
23-24	Alphas only.	AN

FIELD POSITION	VALIDATION	VIOLATION CODE
25-29	Numeric, not all zeros.	AS
30-43	Alpha/numeric pos. 30-35, numeric pos. 36-39, alpha/numeric pos. 40, alpha/numeric pos. 41-43. No blanks.	AI
45-50	Alpha/numeric/blanks. Field cannot be all blank or contain a Y in pos. 45 when pos. 51 contains J, K, L, M or X.	BJ
51	Aplha A, B, C, D, W, J, K, L, M or X only.	AU
60-61	Numeric 01 through 15 only. System will assign 15 if not a valid entry.	--
62-64	Only validated when pos. 65-66 contains 2T, then must be all numeric.	3W
70	Alpha, numeric or blank.	AQ
71	Alpha A, B, C, D, E, F, G, H, J, K, L or M only.	AF
72	Alpha or blank when positions 74-75 other than S9. Alpha A, F, G, H, S or blank when position 74-75 is S9.	
74-76	Alphanumeric. Must be in the table and control file.	AB

APPENDIX B-193

MOFAST GBL DATA ASSEMBLY FORMAT

1. PURPOSE

The input-output formats contained in this appendix will reflect the data elements that an operator is required to enter to initiate the GBL assembly process.

2. REFERENCES

Appendix E-238 P, Part K

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Number	8	A/N	Billing Documentation
Action Code	1	A	If entered, must be: R = Restart GBL with complete reinitialization. S = Restart GBL with partial reinitialization. Q = Clear GBL status to allow GBL to be restarted with Action Code R or S.
Destination	1	A/N	Billing Documentation. If entered, must be 6-position destination code or 3-position right-justified APOE/WPOE.

4. Procedures for updating data elements shown in the GBL cover sheet display are documented in appendix E-238 P, part K.

APPENDIX B-194

MOFAST GBL PRINT FORMAT

1. PURPOSE

Shows the input-output elements an operator will be required to enter on the Government Bill of Lading (GBL) print, Foreign Military Sales Commercial Bill of Lading (FMS/CBL) print and TK4 card preparation process.

2. REFERENCES

a. Appendix D-154

b. Appendix E-224 P, Part A

3. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Number	8	A/N	Shipment route slip (F-180).
Date Shipped	5	N	Julian date of shipment if other than current date.
Type Request Code	1	A	Type request code: A = Request reprint of all continuation pages. S = Request reprint of specific GBL continuation pages. P = Print TK4 data at remote printer. T = Punch TK4 card. H = Suspend TK4 data. C = Cover sheet reprint (see note). D = Restart GBL print when print is interrupted by teleprocessing failure. F = Request FMS/CBL initial print.
Continuation Pages	1-30	N	Specified pages to be reprinted not to exceed five requests separated by commas. (Example: 1-3, 6 will reprint page numbers 1, 2, 3, and 6).

NOTE: When GBL cover sheet reprint request is initiated, a new GBL number will be assigned and revised TK4 card prepared provided the automatic TK4 option is set. The original number will be retired to microfiche with appropriate cancellation reason and cross-reference to the new GBL number. When FMS/CBL cover sheet requested, a new number will not be assigned.

APPENDIX B-195

MOFAST MICROFICHE HISTORY UPDATE PROCESS

1. PURPOSE

This input is made through CRT to provide a display of a specific GBL so that the GBL History can be updated, corrected or deleted as required for the microfiche record after the GBL is printed but before print of the hard copy microfiche. This record will be on-line for at least 10 days for update. Any changed data entered to the GBL Cover Page or Continuation Page will be in the same location or sequence on the microfiche as original data. Capability is provided to correctly document microfiche history relative to SU/MRO data recorded as shipped on one GBL but actually shipped on another. These generally are MROs which were canceled from other planned shipments after confirmation of shipment and cleared from MOWASP in-process files.

2. REFERENCES

a. Appendix D-139

b. Appendix E-195 P

3. DATA ELEMENTS

a. Part 1

(1) Initiate update data.

(a) Program Call Number $$UWFN75.

(b) Operator Security Identification.

(2) Update GBL Cover Page data or Continuation Page data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Operator Identification	2	A/N	Operators number (not same as Security Identification).
Action Code	2	A	AG - Add GBL Cover Sheet. IG - Inquire GBL Cover Sheet. UG - Update GBL Cover Sheet. AC - Add Continuation Page. IC - Inquire Continuation Page. UC - Update Continuation Page. IS - Inquire Carrier/RIN MS - Modify Carrier/RIN

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Government Bill of Lading	8	A/N	GBL number of record to be updated.

(3) Update Shipment Unit data within the GBL.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Operator Identification	2	A/N	Enter operators number.
Action Code	2	A	Enter AC to add Continuation Sheet. IC to inquire Continuation Sheet. UC to update Continuation Sheet.
Government Bill of Lading Number	8	A/N	Enter GBL number of record to be updated.
Shipment Unit Number	13	N	Enter SU number to updated or deleted.
NMFC Sequence Number	4	N	Enter NMFC sequence number for NMFC data to be updated or deleted.

(4) Update Carrier/RIN Statement Data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Operator Identification	2	A/N	Enter operators number.
Action Code	2	A	Enter IS to inquire Carrier/RIN statement. MS to update Carrier/RIN statement.
Government Bill of Lading Number	8	A/N	Enter GBL number of record to be updated.
Statement Number	4	A/N	Enter C for carrier and three position statement number or R for RIN and three position RIN number.

b. Part 2

(1) Initiate MRO and data to microfiche history.

(a) Program Call Number $$UWFN70.

(b) Operator Security Identification.

(2) Add GBL backup data for microfiche history.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Action Code	2	A	Computer entered AM. No other update is possible.
Government Bill of Lading	8	A/N	Enter GBL number of record to be added to.
Shipment Unit Number	13	N	Enter SU number with which MROs are associated.

APPENDIX B-196

MOFAST MANUAL GBL FORMAT

1. PURPOSE

To show data required to be entered for processing manual GBL information.

2. REFERENCES

a. Appendix A-106

b. Appendix D-167

c. Appendix E-235 P

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7, 11 or 13	N	MRO or shipping documentation.
Check Digit	1	N	MRO or shipping documentation.
Government Bill of Lading Number	8	A/N	GBL Form (SF 1109).
Government Bill of Lading Cost	2-7	N	Enter dollar and cents value with two decimal places (e.g., 9.40).
Carrier Code	4	A/N	Reference appendix A-106.
Date Shipped	5	N	Julian date (YYDDD).

APPENDIX B-197

MOFAST SORTER INITIAL INPUT ENTRY FORMAT

1. PURPOSE

The CRT formats contained in this appendix will reflect the data elements that an operator may be required to enter on the first operator, sorter entry.

2. REFERENCES

a. Appendix A-72

b. Appendix A-103

c. Appendix D-140

d. Appendix E-219 P, Part A

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1) or packing documentation.
Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
Container Number	1 to 3	N	MRO (DD Form 1348-1) or packing documentation.
Container Type	2	A/N	MRO (DD Form 1348-1) or packing documentation. If container type is CT (carton), the field may be omitted.
Final Code	1	A	MRO (DD Form 1348-1) or packing documentation. C - Complete final container. E - Exception input required. Blank - Not final container.
Single Line Indicator	1	A	Enter X if line item is to be converted to a single line shipment unit; otherwise, leave blank. Must be used in conjunction with an 11-position SU Number.

APPENDIX B-198

MOFAST SORTER EXCEPTION INPUT FORMATS

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on exception input at the sort rack station.

2. REFERENCES

a. Appendix A-104

b. Appendix D-141

c. Appendix E-219 P, Part B

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Type Input	1	A	If used, must be a Q or M. Q is used for single line exception processing; M is used for missing line items and/or quantity changes when shipment unit is packed in one container.
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1) or packing documentation.
Field Separator	1	A/N	Must be semicolon or comma.
Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
Container Number*	1 to 4	N	MRO (DD Form 1348-1) or packing documentation. If line item is packed in consecutive containers, separate the container numbers by container separator.

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Container Separator*	1	A/N	If needed, must be a dash (-). Used to separate the low and high container number when a line item is packed in consecutive containers.
Container Identification*	1	A	Must be a C and must follow last container number.
Line Item Number	1 to 4	N	MRO (DD Form 1348-1) or packing documentation. A line item number is entered for each line item in the container.
Quantity Exception	1 to 5	N	MRO (DD Form 1348-1) or packing documentation. Represents quantity shipped. Needed only if quantity shipped is an exception to that ordered. Entered for all line items with exception quantity shipped.
Quantity Action Code	1 or 2	A	Used if quantity exception entered. Must be P, DB, DC, DD, DE, DG, DJ, DK, or DT. See appendix A-42.
Final Entry Code	1	A	Final entry code must be F or M. F = Final entry. M = More line items to be accounted for.

*Container data not required with Type Q or M input.

APPENDIX B-199

MOFAST SORTER INQUIRY/RELEASE SHIPMENT UNIT FORMATS

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on the sorter release system.

2. REFERENCE

Appendix E-219 P, Part C.

3. DATA ELEMENTS

a. Release a line from the sorter

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Sorter Line Number	1 or 2	N	MOFAST sorter inquiry system.
Release Option Code	1	A	N = Line release only (for multisorter line SU). N must be entered on all but one of the sort lines released.

b. Inquire the complete contents of the sorter

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SS.

c. Inquire a specific line

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SL.
Sorter Line Number	1 or 2	N	Must be 1-99 (SBSU). Must be 12-97 (SGSG). Must be 1-71 (SGMT).

d. Inquire a specific consignee

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SC.
Consignee	6	A/N	MRO (DD Form 1348-1)

e. Inquire a specific priority, (1, 2, or 3)

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A/N	First position must be S. Second position must be a 1, 2, or 3 depending on priority.

f. Inquire all lines in F status for a specific destination AAC

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SP.
Destination AAC	6	N	MRO (DD Form 1348-1)

g. Inquire all lines for a specific destination AAC

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SR.
Destination AAC	6	N	MRO (DD Form 1348-1)

h. Inquire all lines in a I status

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Inquiry Option Code	2	A	Must be SD.

APPENDIX B-200

GUARANTEED TRAFFIC/SMALL PARCEL RATE BASE FILE MAINTENANCE

1. PURPOSE

This file provides the capability to maintain the Guaranteed Traffic/Small Parcel Carrier Rate Base File. The formats in this appendix reflect the data elements that are to be maintained.

2. REFERENCES

a. Appendix E-109 P

b. Appendix F-194, Parts 11 and 12

3. DATA ELEMENTS

a. Rates Per Hundred

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Carrier	4	A/N	MTMC Carrier List.
Rate Group	3	A	A locally assigned code used to identify an SPLC or regional grouping.
Type Service	1	A	A locally assigned code used to differentiate between types of service for a carrier.
Rates (Repeat up to 16 times)			
Weight	5	N	Enter maximum weight for each weight group.
Rate	5	N	Enter dollar and cents without decimal point for each weight group.
Number of Flat Rates	2	N	Enter number of rate groups to be used as minimum charges, if any.

b. Small Carrier Rates

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Carrier	4	A/N	MTMC Carrier List.
Weight	3	N	The Weight for which the rates apply.
Type Service	1	N	A locally assigned code used to differentiate between types of service for a carrier. (First or second day delivery rates, etc.)
Rates (Repeat up to 12 times)			
Zone	1	A/N	A locally assigned code used to identify an SPLC or regional grouping.
Rate	5	N	The actual charge for the zone and weight being entered.

c. Small Carrier Zone Table

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Carrier	4	A/N	MTMC Carrier List.
Area/Zone (Repeat up to 68 times per display)			
Area	6	N	Enter a two, four or six position SPLC code. The codes must be entered in descending order and if a two or four position SPLC is entered, the following asterisks must be blanked out.
Zone	1	A/N	A locally assigned code used to establish a relationship between a regional grouping and a rate base.

d. SPLC Rate Group Table

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
Carrier	4	A/N	MTMC Carrier List.
SPLC/Group (Repeat up to 53 times per display)			
SPLC	6	N	Enter a two, four or six position SPLC code. The codes must be entered in descending order. If a two or four position SPLC code is entered, the following asterisks must be blanked out.
Group	3	A	A locally asigned code used to establish a relationship between a regional grouping and a rate base.

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APPENDIX B-201

MOFAST SORTER INQUIRY FORMATS
PART A
MOFAST SORTER CONTENTS INQUIRY

1. PURPOSE

To describe the CRT format used to inquire the sorter to determine length and status of the freight on the sorter lines.

2. REFERENCES

a. Appendix D-142

b. Appendix E-219 P, Part E

c. DLAM 4745.1

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Alpha Code	1	A	Enter A to display length of freight on the sorter lines. Enter B to display status of freight on the sorter lines.

APPENDIX B-201

MOFAST SORTER INQUIRY FORMATS
PART B
MOFAST SORT RACK STATUS-PRIORITY INQUIRY

1. PURPOSE

The input format data element shown below will be entered by a CRT operator and can be obtained from appendix A-102.

2. REFERENCES

a. Appendix A-102

b. Appendix E-219 P, Part D

c. DLAM 4745.1

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Status Code	1	A	Enter the desired sort rack status code or blank. (Reference appendix A-102.)

APPENDIX B-202

MOFAST OTHER THAN SORTER INPUT, INITIAL ENTRY FORMAT

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on the other than sorter input station.

2. REFERENCES

a. Appendix A-72

b. Appendix D-146

c. Appendix E-221 P, Part A

3. DATA ELEMENTS

Five types of input may be processed at this station; Consolidated Pack (CP), Multicontainer (MC), Odd Container (OC), Oversize Dimension (OS), and Special GBL (S, X).

a. Consolidated Pack (CP)

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Process Code	2	A	Must be CP.
Shipment Unit Number	7, 11, or 13	N	MRO (DD Form 1348-1).
Check Digit	1	N	MRO (DD Form 1348-1).
Container Type	2	A/N	See appendix A-72.
Container Weight	1 to 5	N	MRO (DD Form 1348-1) (pounds).
Container Cube	1 to 5	N	MRO (DD Form 1348-1) (9999.9) (cubic feet).
Pallet/Skid Code and weight	1A + 1 to 5 N	A/N	MRO (DD Form 1348-1) (p12345).
Non-Mils TCN	14	A/N	Assigned by consolidation packer.

b. Multicontainer (MC)

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Process Code	2	A	Must be MC.
Special GBL Code	1	A	Must be S, X or blank.
GBL Number	8	A/N	Used to assign SU to a specific GBL.
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1).
Check Digit	1	N	MRO (DD Form 1348-1).
Container Number Low	1 to 4	N	MRO (DD Form 1348-1).
Container Number High	1 to 4	N	MRO (DD Form 1348-1).
Type Container	2	A/N	See appendix A-72.
Weight	1 to 5	N	MRO (DD Form 1348-1) (pounds).
Cube	1 to 5	N	MRO (DD Form 1348-1) (9999.9) (cubic feet).
Final Code	1	A/N	On container.
Pallet/Skid Code and Weight	1A-1 to 5 N	A/N	MRO (DD Form 1348-1).
Piece Count	1 to 4	N	MRO (DD Form 1348-1).
Single Line Indicator	1	A	Enter X if line item is to be converted to a single line shipment unit; otherwise, leave blank. Must be used in conjunction with an 11-position SU number.

c. Odd Container (OC)

Same as MC except do not enter container number high and process code is OC.

d. Oversize Dimension (OS)

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Process Code	2	A	Must be OS.
Shipment Unit Number	7, 11, or 13	N	MRO (DD Form 1348-1).
Length	1 to 3	N	MRO (DD Form 1348-1) (inches).
Check Digit	1	N	MRO (DD Form 1348-1).
Width	1 to 3	N	MRO (DD Form 1348-1) (inches).
Height	1 to 3	N	MRO (DD Form 1348-1) (inches).

APPENDIX B-203

MOFAST OTHER THAN SORTER EXCEPTION INPUT

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on exception input at the OTHER INPUT station.

2. REFERENCES

a. Appendix A-104

b. Appendix E-221 P, Part B

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7, 11 or 13	N	MRO (DD From 1348-1) or packing documentation.
Field Separator	1	A/N	Must be semicolon or comma.
Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
Container Number*	1 to 4	N	MRO (DD Form 1348-1) or packing documentation. If line item is packed in consecutive containers, separate the container numbers by container separator.
Container Separator*	1	A/N	If needed, must be a dash (-). Used to separate the low and high container number, when a line item is packed in consecutive containers.
Container-ID*	1	A	Must be a C and must follow last container number.
Line Item Number	1 to 4	N	MRO (DD Form 1348-1) or packing documentation. A line item number is entered foreach line item in the container.

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Quantity Exception	1 to 5	N	MRO (DD Form 1348-1) or packing documentation. Represents quantity shipped. Needed only if quantity shipped is an exception to that ordered. Entered for all line items with exception quantity shipped.
Quantity Action Code	1 or 2	A	Used if quantity exception entered. Must be P, D_, DC, DD, DE, DG, DJ, DK, DL, DM, DT or see appendix A-104.
Final Entry Code	1 or 2	A	Final entry code must be F or M. F = Final Code. M = More line items to be accounted for.
Type Input	1	A	If used must be a M, Q, S or X. M = Exception input for missing line items and/or quantity changes when shipment unit is packed in one container. Q = Single-line exception processing. S = Used for exception input when assigning a shipment unit to a unique GBL. X = Exception input when assigning a shipment unit to an established GBL. NOTE: The X and S options need only final entry when using final code (F).
Government Bill of Lading	8	A/N	Used with type input code X, when assigning a shipment unit to an established GBL.

*Container data are not required with Type Q or M input.

APPENDIX B-204

MATERIEL RELEASE CONFIRMATION CARD (MILITARY SERVICE-OWNED MATERIEL)

1. This card (MRC), prepared on DD Form 1348m, DoD Single Line Item Requisition System Document, is internally generated by the Defense Supply Center when change of ownership actions for in-storage materiel are processed by the DSC. Its purpose is to make "supply action" information against Advice Codes 8D through 8G Requisitions and Shipping Directives available in the Requisition Control and Status Record.

2. The MRC also is originated by the distribution depot on completion of segregation action directed by a Stock Segregation Notice (SSN). It is sent to DSC to complete the Requisition Control and Status Record. The preparation of this card by the defense depot is UAIS.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ARO.
Routing Identifier Code (To)	4-6	Enter the RIC of the DSC.
Media and Status Code	7	Perpetuate the M&S Code from the issue source document/SSN.
National Stock Number	8-20	Enter the NSN.
	21-22	Perpetuate from source document.
Unit of Issue	23-24	Enter the UI abbreviation.
Quantity	25-29	Enter the quantity issued/segregated preceding significant digits with zero(s).
Reversal	(25)	Enter or X punch to cancel or reverse the transaction.
Document Number	30-43	Perpetuate the MILSTRIP document number from the issue source document/SSN.
Suffix Code	44	Enter the MILSTRIP suffix code; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Supplementary Address	45-50	Perpetuate the MILSTRIP supplementary address from the issue source document/SSN; otherwise, leave blank.
Signal Code	51	Perpetuate the MILSTRIP signal code from the issue source document/SSN; otherwise, leave blank.
Fund Code	52-53	Perpetuate the MILSTRIP fund code from the issue source document/SSN; otherwise, leave blank.
Distribution Code	54-56	Perpetuate the MILSTRIP distribution code from the issue source document/SSN; otherwise, leave blank.
Project Code	57-59	Perpetuate the project code from the issue source document/SSN; otherwise, leave blank.
Priority Code	60-61	Perpetuate the priority code as shown on the issue source document/SSN.
Date	62-64	Enter the date custodial accountability is established (date of activity)/segregation is completed.
Blank	65-73	Leave blank.
Shipping Activity	74-76	Enter the RIC of the distribution depot storing the materiel.
Blank	77-80	Leave blank.

APPENDIX B-205

FREIGHT DESCRIPTION FILE - TELEPROCESSING INQUIRY/UPDATE FORMAT

1. PURPOSE

This appendix identifies the data elements necessary to access the various on-line Freight Description File (FDF) data entry and inquiry formats.

2. REFERENCES

a. Appendix D-139

b. Appendix E-229 P

3. DATA ELEMENTS

a. FDF section format initialization data requirements

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Section Codes	2	A	Enter Section Codes as follows: NM - Access to NMFC Inquiry/ Update displays. RP - Access to optional report display. TM - Access to NMFC optional transmission display. See note.

NOTE: Section Code TM is available at the FDF Manager installation only.

b. NMFC data elements (Section Code NM)

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
ACTION	1	N	Enter the following Action Codes: A - Add a record. C - Change a record. D - Delete a record. I - Inquire a record.
NMFC	6	N	Enter MTMC approved 6-position National Motor Freight Classification Code.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
LTL KEY	1	A/N	Enter applicable LTL code (appendix A-49) for NMFC description. Leave blank if Mode is Q.
REC-SEQ	2	N	Enter 2-position record sequence code. Enter zeros when record sequence not required.
MODE	1	A/N	Enter B to identify basic Freight Description. Enter applicable mode of shipment code (appendix A-17).
TARIFF	10	A/N	Enter tariff number when a tariff specifies a special description requirement for NMFC. Zero fill when not required.
DEL-DTE	5	N	Enter Julian date record to be deleted. Use with Action Code D.
ENT-DTE	5	N	Computer assigned date of last update transaction against the NMFC record.
STATUS	1	A	Computer assigned code of last transaction against NMFC record. A - Record added. C - Record changed. D - Record deleted. S - Record suspended pending FDF. Manager confirmation.
UFC-SFX	7	N	Enter valid UFC and suffix. Do not preface with U. Leave zero filled when not required.
COMMODITY	1	A	Enter code when mode or tariff descriptions exist for NMFC/Suffix as follows: T - Tariff description. M - Mode description. C - Tariff/Mode description. Leave asterisk when basic description is sufficient.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
LTL	1	A/N	Enter applicable LTL code per appendix A-49 for NMFC description.
NIIN-SCAN	1	A	Enter code when NIIN description is required to supplement NMFC description. Enter asterisk to delete existing code. G - NIIN description required. M - NIIN/Mode description required.
SEQ-FLG	1	A	Enter X in dummy record to indicate locator suffix/record sequence match required.
DENSITY	6	N	Enter high density parameter (pounds/cubic foot) applicable to NMFC record. Zero fill when not applicable.
VALUE	6	N	Enter item valuation amount applicable to NMFC Description. Zero fill when not applicable.

c. Optional Reports Data Elements (Section Code RP).

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Reports	1	A	Enter X in field position to the left of the report.

d. NMFC Optional Transmission Data Elements (Section Code TM) (FDF Manager only).

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
NMFC	6	N	Enter National Motor Freight Classification number to be transceived.
LTL KEY	1	A	Enter NMFC LTL code when applicable.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
REC-SEQ	2	N	Enter 2-position NMFC record sequence code when applicable.
MODE	1	A/N	Enter NMFC mode of shipment code.
TRANSMISSION TO	1	A	Enter X in field position to the left of the type transmission desired. Note: If transmission is desired to more than 4 depots, "All of the Following" must be flagged.

APPENDIX B-206

MOFAST PARCEL POST SPECIAL HANDLING FORMAT

1. PURPOSE

This format is used for processing special Parcel Post (PP) shipments (registered, insured, certified, weapon system pouch, international mail, and Foreign Military Sales with Notice of Availability).

2. REFERENCES

a. Appendix A-104

b. Appendix A-105

c. Appendix D-165

d. Apendix E-217 P

3. DATA ELEMENTS

The Parcel Post special handling data elements are as follows:

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Completion Code	1	A	C - Complete line item. M - Missing line item. Q - Quantity change.
Shipment Unit Number	8	N	MRO (DD Form 1348-1).
Shipping Units Line Number	4	N	MRO (DD Form 1348-1).
Check Digit	1	N	MRO (DD Form 1348-1).
Register Number	1	N	MRO (DD Form 1348-1).
Parcel Post Code (GBL ID Code)	1	A	Must be C, I or R.
Quantity Amount	5	N	MRO (DD Form 1348-1).
Quantity Action Code	2	A	Reference appendix A-104.

APPENDIX B-207

MOFAST EXCEPTION MRO ENTRY FORMAT (MAIL, TWX, TELEPHONE MRO REQUEST)

1. PURPOSE

To show CRT data entries required for mail, TWX, telephone MRO, exception processing, and Carrier Performance Intransit Analysis Report Request and modification processes.

2. REFERENCES

a. Appendix A-100

b. Appendix D-163

c. Appendix E-234 P, Parts A and C

3. DATA ELEMENTS

a. CA entry

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Entry Code	2	A	Must be CA.
Consignee	6	A/N	Enter consignee from MRO or shipping documentation.

b. CB, CC, CD, CE, CF, CO, CQ or CZ entries:

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Entry Code	2	A	Enter CB, CC, CD, CE, CF, CO, CQ or CZ.
Shipment Unit Number	7, 11, or 13	N	MRO or shipping documentation.
Check Digit	1	N	MRO or shipping documentation.
Line Item	1 to 4	N	MRO or shipping documentation
Quantity Canceled	1 to 5	N	Quantity canceled (CD entry only.)

c. SC entry

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Entry Code	2	A	Must be SC.
Functional Routing Code	2	A	FRC of requesting organization.
Document Number	14-15	A/N	MRO or shipping documention.

d. UA entry

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Entry Code	2	A	Must be UA.
ZBM, ZEN, ZVW, or TK4 Data	80	A/N	Enter 80-position ZBM, ZEN ZVW or TK4.

e. CL entry

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Entry Code	2	A	Must be CL.
SU/Line Number	11 or 13	N	MRO or shipping documentation.
Check Digit	1	N	MRO or shipping documentation.

APPENDIX B-208

MOFAST LINE ITEM, DOCUMENT NUMBER, MRO STATUS INQUIRY

1. PURPOSE

This program validates and processes inquiries for MRO status by document number and Shipment Unit (SU)/Line Item (LI) numbers.

2. REFERENCES

a. Appendix D-163

b. Appendix E-234 P, Part B

3. DATA ELEMENTS

a. Inquiry by SU/LI

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Code	2	A	Must be SA.
Field Separator	1	A/N	Must be comma.
Shipment Unit/Line Item	11 or 13	N	Eleven-digit SU/LI number or 13 digit SU/LI/Partial number.

b. Inquiry by document number

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Code	2	A	Must be SB or SC.
Field Separator	1	A/N	Must be comma.
Document Number	14 or 15	A/N	MRO (DD Form 1348-1) document.

APPENDIX B-209

STOCK SEGREGATION NOTICE CARD

1. This card (SSN), prepared on DD Form 1348m, DoD Single Line Item Requisition System Document, is originated by the DSC and is the document by which the DSC notifies the distribution depot to select the recorded quantity of commingled stock, and store in segregated storage under the accountability and direct control of the Military Service ICP indicated in pos. 78-80 of the SSN card.

2. The SSN is treated as a substitute MRO by the distribution depot in responding to the DSC. Confirmation, warehouse denial, cancellation, and followup procedures applicable to MROs are likewise applicable to SSNs.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CNS.
Routing Identifier Code (To)	4-6	Enter the RIC of the distribution depot which is to take the action.
Media & Status Code	7	Perpetuate the M&S Code from the issue source document.
National Stock Number	8-20	Enter the NSN.
Submission Time	21-22	Enter submission time.
Unit of Issue	23-24	Enter the UI abbreviation.
Quantity	25-29	Enter the quantity to be segregated, preceding significant digits with zero(s).
Document Number	30-43	Perpetuate the MILSTRIP document number from the issue source document.
Suffix Code	44	Enter the MILSTRIP suffix code; otherwise, leave blank.
Supplementary Address	45-50	Perpetuate the MILSTRIP supplementary address from the issue source document; otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Signal Code	51	Perpetuate the MILSTRIP signal code from the issue source document; otherwise, leave blank.
Fund Code	52-53	Perpetuate the MILSTRIP fund code from the issue source document; otherwise, leave blank.
Distribution Code	54-56	Perpetuate the MILSTRIP distribution code from the issue source document; otherwise, leave blank.
Project Code	57-59	Perpetuate the MILSTRIP project code from the issue source document; otherwise, leave blank.
Priority Code	60-61	Perpetuate the UMMIPS issue priority designator from the issue source document.
Delivery Date	62-64	Perpetuate the Required Delivery Date (RDD) from the issue source document or enter the Priority Delivery Date (PDD).
Advice Code	65-66	Perpetuate the advice code from the issue source document.
Routing Identifier Code (From)	67-69	Enter the RIC of the DSC originating the SSN.
Ownership Code	70	Perpetuate the ownership code from the issue source document.
Condition Code	71	Perpetuate the condition code from the issue source document.
Management Code	72	Enter management code; otherwise, leave blank.
Type of Pack Code	73	Enter the type of pack code for subsistence only.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	74-77	Leave blank.
Routing Identifier Code	78-80	Enter the RIC of the Military Service ICP which is to maintain accountability for the segregated quantity.

APPENDIX B-210

ASSET STATUS CARD

1. This card is prepared on a general purpose card, and is used by the DSC twice each year to report asset data to a distribution depot on Service ICP owned materiel recorded on the DSC Inventory Control Record under Service ownership and DSC custodial accountability.

2. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DZA.
Routing Identifier Code (To)	4-6	Enter RIC of the Service ICP to which the asset report was sent.
Card Overflow	7	Enter Overflow Code A-Z (except I & O) beginning with the initial card for the stock number/ownership/condition/location, when any quantity exceeds the number of digits alloted.
National Stock Number	8-22	Enter NSN of the item.
Unit of Issue	23-24	Enter UI abbreviation.
On Hand	25-30	Enter the on hand balance (quantity) of Service-owned assets, preceding significant digits with zero(s).
Due-In	31-36	Leave blank.
Backorder	37-41	Leave blank.
Blank	42-66	Leave blank.
Routing Identifier Code	67-69	Enter the RIC of the DSC originating the asset report.
Ownership	70	Enter the applicable Ownership Code.
Condition	71	Enter Condition Code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	72	Leave blank.
Cutoff Date	73-76	Enter the applicable numerical cutoff date, e.g., 30 June 1964 is expressed as 4182.
Blank	77	Leave blank.
Storage Activity	78-80	Enter RIC of the distribution depot where Service assets are stored.

APPENDIX B-211

COMMISSARY SUPPORT MANAGEMENT DATA CARD

1. This card is prepared in order to establish Management Information Constants for each Commissary Support Cycle in the MOWASP MIS files.

2. One card must be input prior to the start of each cycle. This data is used to establish the various milestones against which actual performance will be measured.

3. The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter ZUW.
DICOMSS Type Item Code	4	Enter B or L.
Cycle Code	5	Enter A through Z.
Blank	6	Leave blank.
Cycle Date	7-11	Enter Cycle Date (YYDDD).
Blank	12	Leave blank.
Required Delivery Date	13-17	Enter RDD for Cycle (YYDDD)
Blank	18	Leave blank.
"No later than" Date	19-23	Enter "no later than" date for the cycle. This is the date that materiel must be received by in order that the RDD may be met (YYDDD).
Blank	24	Leave blank.
Federal Stock Numbers Due-In	25-29	Enter number of FSNs due-in for the cycle data obtained from DPSC by telephone.
Blank	30	Leave blank.
Tons Due-In	31-35	Enters Tons due-in from F-73 report, for the cycle. (Enter whole number only).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Blank	36-78	Leave blank.
Action Code	79-80	Enter FX to establish header data or to change header data. Entry of FX will cause recomputation of cumulative totals and percentages. Enter FV to delete all reference to a particular cycle from the report. With FV, only cycle code are required entry. Unmatched cycle code will cause no change to report nor violation output.

4. VALIDATION

Violations will be listed on appendix F-85.

a. Action Code FV entries are not validated.

b. Action Code FX.

FIELD POSITION	VALIDATION	VIOLATION CODE
5	Alpha A through Z, other than I/O.	4K
7-11	All numeric (YYDDD) Julian date.	4L
13-17	All numeric (YYDDD) Julian date.	3W
19-23	All numeric (YYDDD) Julian date.	4M
25-29	All numeric, other than all zeros.	4N
31-35	All numeric, other than all zeros.	4O (alpha O)
79-80	Alpha and applicable to DIC ZUW.	CF

APPENDIX B-212

MOFAST TCMD, TRANSCEIVER DATA FORMATS AND CRT INPUT DISPLAYS

1. PURPOSE

Display required data elements for preparing TCMD output.

2. REFERENCES

a. Appendix D-158

b. Appendix E-228 P

c. Appendix F-182

d. DoD 4500.32-R, MILSTAMP

3. DATA ELEMENTS

a. Input by GBL number to generate TCMD display

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Entry Code	1	A	Enter T.
Government Bill of Lading Number	8	1A/ 7N	GBL number.

b. Input by Shipment Unit number to generate TCMD display

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Entry Code	1	A	Enter L (Logair), S (Surface Export), A (Air Export), Q (Quicktrans).
Shipment Unit Number	7, 11 or 13	N	Shipment Unit Number.
Check Digit	1	N	Shipment Unit Check Digit.

c. Shipment Unit Prime Data CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	Enter T_0, 1, or 4 (per program).
Container Number	4-8	Air shipments output to air clearance authority leave field position 4 blank, enter FSC in field positions 5-8. Other shipments leave blank or enter SU Container Control Number. Consolidated shipments select predominante weight FSC.
Consignor	9-14	MOFAST Monitor Table and Control File.
Commodity Special Handling	15-19	Type input Code T and S use SU Water Commodity. Type input Code A, Q and L (blank) 15-17 and SU Air Commodity 18-19.
Air Dimension	20	Type A, Q and L only use Air Dimension Code A unless outsize flag is on, then operator must enter blank for others.
POE	21-23	Type input Code T and S use WPOE from Address File, unless: (1) WPOE is 104 or 304 any Type Cargo Code is other than A, E, G, M, N, O, P, R, T, V, W, X, Y, Z, or (2) WPOE is not 104 or 304 and Type Cargo Code is A, B, C, F, G, I, J, K, O, P, R, S, T, U, W, X or Y. Then use WPOE from SU record. Type Input Code A use APOE from Address File. Type Input Code L or Q use Logair or Quicktrans terminal from MOFAST Monitor Table plus parcel post zone other than 9.
POD	24-26	Type input T and S use WPOD from Address File. Type input Code L or Q and PP Zone other than 9 use CONUS Military Air Terminal from Address File. Otherwise, leave blank.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Mode	27	Use mode from SU record.
Type PK	28-29	Use Type Container from Container data. If more than one type use MX.
TCN	30-44	SU Master TCN.
	45	SU partial indicator or X.
	46	X constant.
Ultimate Consignee	47-52	SU consignee except BBP flag Y select from first MRO using pos. 45-50 if pos. 51 equals J, K, L or M; otherwise, use pos. 30-35. Service Code B, D, P, K, T see MAPAD, DoD 5105.38-D.
Transportation Priority	53	SU Transportation Priority.
RDD	54-56	Use RDD from first LI record position 62-64 of MRO.
Project	57-59	Use project code from first LI record position 57-59 of MRO.
Day Shipped	60-62	Type input T and S use last 3-position of SU Date Shipped. Type input A and L must be input by operator.
Estimate Time of Arrival Code	63	Type input Code T and S use transit time from S/U record. Type A, Q and L must be input by operator.
TAC	64-67	TAC from SU record.
Pieces*	68-71	Total containers from SU record.
Weight*	72-76	Accumulated weight from SU record.
Cube*	77-80	Accumulated cube from SU record.

*If SU pieces, weight, or cube exceed the TCMD field size data must be input operator per DoD 4500.32-R, appendix F.

d. Outsize Dimension Data CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	Enter T_5 (per program).
Container or Trailer No.	4-8	Same as Shipment Unit Prime Data.
Blank	9-14	Leave blank.
Basic Data	15-53	Same as shipment unit prime data card. Not repeated on CRT display.
Length in Inches	54-58	From oversize dimension record.
L	59	Program constant.
Width in Inches	60-62	From oversize dimension record.
W	63	Program constant.
Height in Inches	64-66	From oversize dimension record.
H	67	Program constant.
Pieces	68-71	Operator Entry per DoD 4500.32-R, appendix F.
Weight	72-76	Operator Entry per DoD 4500.32-R, appendix F.
Cube	77-80	Operator Entry per DoD 4500.32-R, appendix F.

e. Hazardous Trailer Card CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	Enter TJ6 (per program).
Container or Trailer No.	4-8	Same as Shipment Unit Prime Data.
Blank	9-15	Leave blank.
L&S Group Code	16-17	Specific Item record in Freight Description File.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Blank	18-19	Leave blank.
Basic Data	20-53	Same as shipment unit prime data card. Not repeated on CRT display.
National Stock Number	54-66	First line item record MRO.
Blank	67-70	Leave blank.
U.N. Class	71-72	Specific item record in Freight Description File.
Blank	73	Leave blank.
UN or NA	74-75	Use whichever is in Freight Description File.
UN or NA Number	76-79	Specific item record in Freight Description File.
Compatibility Group	80	0 (program constant).

f. Miscellaneous Information CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	Enter T_9 (TX6 Army only).
Container or Trailer No.	4-8	
Blank	9-14	Leave blank.
Basic Data	15-53	Same as shipment unit prime data. Not repeated on CRT display.
Miscellaneous Information	54-79	Hazardous Description from Freight Description File for TJ9. NMFC Description from Freight Description File for TX9 for Type Input T and S with WPOD of TA1, TA2, or X--. Program provides data for some TX9s IAW appendix D-158; otherwise, this is entered by operator.
Sequence Number	80	Program provided.

NOTE: This format is repeated on the CRT to allow nine miscellaneous information cards.

g. SEAVAN Prime Data CRT Display. Operator entry data will be made in accordance with DoD 4500.32-R, appendix F.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	Enter T_2 (per program).
Van Number	4-8	Operator entry.
Owner Abbreviation	9-12	Operator entry.
Size	13-14	Operator entry.
Commodity Code	15-19	Operator entry.
Blank	20	Leave blank.
POE	21-23	WPOE for SU consignee from the Address File.
POD	24-26	WPOD for SU consignee from the Address File.
Mode	27	V (program constant).
Type Pack	28-29	Operator entry.
SEAVAN TCN	30-46	Operator entry.
SEAVAN Consignee	47-52	SU consignee.
Transportation Priority	53	SU Transportation Priority.
Required Delivery Date	54-56	SU RDD.
Container Distribution	57	Operator entry.
Shipment Units	58-59	Operator entry.
Day Shipped	60-62	Last 3-positions of SU day shipped or operator entry.
Estimated Time of Arrival	63	Use Shipment Unit Transit Time.
Inside Cube of Van	64-67	Operator entry.
Pieces in Van	68-71	Operator entry.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Weight of Contents	72-76	Operator entry.
Cube of Contents	77-80	Operator entry.

h. Miscellaneous Seavan Information CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	T_9 (per program).
Basic SEAVAN Data	4-8	Same as SEAVAN Prime Data. Not repeated on CRT display.
ZIP Code of SEAVAN Origin	9-14	Operator entry or if not entered duplicate Water Commodity from T-2.
Temperature Range	15-19	Operator entry, refer only. Indicate actual temperature to maintain cargo preceded by F (e.g., F34XX) or temperature range (e.g., F3441); otherwise, use commodity code as specified in T-2.
Basic SEAVAN Data	20-26	Same as SEAVAN Prime Data. Not repeated on CRT display.
Blank	27	Leave blank.
Size Ordered	28-29	Operator entry or if not entered duplicate size from T-2.
Basic SEAVAN Data	30-53	Same as SEAVAN Prime Data. Not repeated on CRT display.
VN	54-55	Program constant.
SEAVAN Number	56-63	Operator entry.
SN	64-65	Program constant.
Seal Number	66-73	Operator entry.
Carrier	74-77	Operator entry.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
MILVAN Beam Assembly	78-79	Operator entry.
Sequence Number 1	80	1 program provided.

NOTE: Four additional T_9 card formats with card sequence numbers 2 through 5 will be displayed to allow additional shipping information for the SEAVAN. Also, five T_9 card formats with card sequence numbers A through E will be displayed to provide stop off information, reference DoD 4500.32-R, appendix F.

i. Container Prime Data CRT Display

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifier Code	1-3	T_3 (per program).
Container Number	4-8	SU Container Control Number.
DoDAAC of Consolidating	9-14	MOFAST Monitor Table and Activity (Consignor) Control File.
Commodity Special Handling	15-19	SU Water Commodity.
Air Dimension	20	Blank.
POE	21-23	WPOE from the Address File.
POD	24-26	WPOD from the Address File.
Mode	27	SU Mode.
Type Pack	28-29	SU Type Pack.
Non Military TCN	30-46	S/U Master TCN.
Ultimate Consignee	47-52	Use SU Consignee unless Service Code is B, D, P, K, T, see MAPAD, DoD 5105.38D.
Transportation Priority	53	SU Transportation Priority.
Earliest RDD	54-56	SU RDD.
Project Code	57-59	Use Project Code from first line item record position 57-59 of MRO.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Day Shipped	60-62	Use last 3-positions of SU Ship Date.
Estimated Time of Arrival	63	Use Shipment Unit Transit Table.
Blank	64-67	Leave blank.
One Piece	68-71	0001, program constant.
Gross Weight	72-76	Container Weight.
Gross Cube	77-80	Container Cube.

j. GBL Header Card for Batch Transmissions.

FIELD LEGEND	FIELD POSITIONS	SOURCE/EXPLANATION
Document Identifer Code	1-3	Always GBL.
Government Bill of Lading Number	4-11	TCMD Program.
TCMDS	12-16	Program Constant.
Total Number of TCNs on the GBL	17-19	TCMD Program.
Consignor	20-25	MOFAST Monitor and Control File.
Blank	26	Leave blank.
Date Shipment is Released to the Carrier	27-30	TCMD Program.
Port of Embarkation	31-33	TCMD Program.
Blank	34-80	Leave blank.

APPENDIX B-213

MOFAST INQUIRY, SHORT GBL RECORD

1. PURPOSE

The format input listed below can be used to inquire the short GBL file.

2. REFERENCES

Appendix E-238 P, Part J.

3. DATA ELEMENTS

FIELD LEGEND	NUMBER POSITIONS	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Number	8	A/N	Routing slip.
Option Code	1	A	Enter alpha N following the GBL number when display of GBL shipment unit numbers is required. Leave blank when all GBL SU data are necessary.

APPENDIX B-214

INPROCESS SHIPMENT UNITS WITH CURRENT PDT/MDT

1. PURPOSE

To provide CRT visibility of MROs in MOFAST Status Codes of A or B which will be late if not offered to transportation on the current date. Process allows inquiry by warehouse.

2. REFERENCES

Appendix E-097 P

3. DATA ELEMENTS

FIELD LEGEND	NO. OF POS.	TYPE	SOURCE/EXPLANATION
SU/Line Number	11	N	MRO or Shipping Document.
Document Number	15	A/N	MRO or Shipping Document.
National Stock Number	13	A/N	MRO or Shipping Document.
Unit of Issue	2	A/N	MRO or Shipping Document.
Quantity	5	N	MRO or Shipping Document.
Warehouse Location	3	A/N	MRO or Shipping Document.
Project	3	A/N	MRO or Shipping Document.
Mode Code	1	A/N	Reference appendix A-17.
Status Code	1	A	Reference appendix A-102. A = Inprocess - No update Action B = Area Control Branch Exception Entry

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART B
MOFAST TAC INQUIRY

1. PURPOSE

The CRT Input formats listed below can be used to obtain inquiries of the Transportation Account Code (TAC) from MOFAST Data Base files.

2. REFERENCE

Appendix E-224 P, Part E

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Government Bill of Lading Number	8	A/N	Routing slip.
Transportation Account Code Sequence Number	4	N	Chronological sequence number counted from the TAC list on the page of the continuation sheets of a GBL.

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART C
MOFAST CONTAINER INQUIRY

1. PURPOSE

The input formats listed below can be entered by the CRT operator to obtain container and line item data in display format by Shipment Unit (SU) number.

2. REFERENCE

Appendix E-238 P, Part H

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Request	3	A/N	Enter SR1, SR2 or SR3 as outlined in appendix E-238 P.
Shipment Unit Number	7, 11 or 13	N	Enter SU number being queried. Obtain from MRO (DD Form 1348-1) or shipping document.
Check Digit	1	N	Obtain from MRO (DD Form 1348-1) or shipping document.
Line Item Number	4	N	Obtain from MRO (DD Form 1348-1) or shipping document. (Only used for SR3 inquiry.)

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART D
GBL CANCELLATION/ASSIGNMENT

1. PURPOSE

Show data required for GBL cancellation and assignment.

2. REFERENCE

Appendix E-225 P

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Code (type action)	1	A/N	A = Return to initial display. C = Cancel entire GBL or CBL. D = Cancel consolidated pack SUs from GBL/CBL record. N = Assign to a unique GBL. O = Assign to a unique CBL. S = Cancel a SU from a GBL/CBL. X = To assign to an existing GBL. Y = To assign to an existing CBL.
Government/Commercial Bill of Lading Number	1A & 7N	A/N	GBL or CBL number will not be required when using type codes O or N.
Shipping Unit Number	7, 11 or 13	N	Multiple SU numbers may be entered when using type codes X or Y. SU number is not required when using type code C.
Check Digit	1	N	Check digit.

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART E
MOFAST GENERAL UTILTIY

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on the general utility station.

2. REFERENCE

Appendix E-238 P, Part B

3. DATA ELEMENTS

a. Remove occupied flag from the sorter file

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be A.
Sorter Line Number	1 or 2	N	See note.

b. Zero conveyor length accumulator on the sorter file

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be B.
Sorter Line Number	1 or 2	N	See note.

c. Regenerate shipment labels, DD Form 1387-1

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be C, F, or M.
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1).

d. Regenerate route slip

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be D.
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1).
Spur	2	A/N	Geographical Area/Spur File.

e. Delete complete data for a sort line from the sorter file

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be E.
Sort Rack Line Number	1 or 2	N	See note.

f. Update sorter file to Status F (one line only)

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be G.
Sort Rack Line Number	1 or 2	N	See note.

g. Add a shipment to the sorter file

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be H.
Consignee	6	A/N	MRO (DD Form 1348-1).
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1).
Line Number	1 or 2	N	See note.

h. Generate shipment labels (stencils) in the Area Control Branches

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Enter requesting Area Control Branch number (1 through 5).
Shipment Unit Number	1, 11 or 13	N	MRO (DD Form 1348-1).

i. Block a sort line on the sorter file

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be K.
Sorter Line Number	1 or 2	N	See note.

j. Force conveyor length to overflow

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be W.
Sorter Line Number	1 or 2	N	See note.

k. Clear the the three sort line indicators in the SU record to zero

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Option Code	1	A	Must be J.
Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1).

NOTE: Applicable sorter line numbers vary with individual sorter configurations. Sorter line numbers are as follows:

DDOU 1-99
DDMT 1-71
DGSC 12-97

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART G
MOFAST CHECK DIGIT FORMAT

1. PURPOSE

This process operates in an on-line environment and provides the Check-Digit Number for any given Shipment Unit Number.

2. REFERENCES

a. Appendix E-238 P, Part G

b. DLAM 4745.1

3. DATA ELEMENTS

Data elements required to get check digit.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit Number	7	N	Enter any valid shipment unit number.

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART H
MOFAST CONSOLIDATION SECOND OPERATOR INPUT FORMATS

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter on consolidation input at the second operator station.

2. REFERENCES

a. Appendix D-169

b. Appendix E-222 P

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Container Control Number	5	A/N	Packing documentation.
Master Shipment Unit Number	7, 11 or 13	N	MRO (DD Form 1348-1) or packing documentation.
Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
SUB-SU Number	7, 11 or 13	N	MRO (DD Form 1348-1) or packing documentation.
SUB-SU Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
Option Code	1	A	Final Entry code must be F or M. A = Add. D = Delete. F = Final entry. M = More subshipment units to enter. U = Container data update.

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART I
SHIPMENT UNIT AND LINE ITEM FILE INQUIRY

1. PURPOSE

This process operates in an on-line environment to inquire the Shipment Unit (SU) File or Line Item (LI) File.

2. REFERENCES

a. Appendix E-233 P, Part D

b. DLAM 4745.1

3. DATA ELEMENTS

Data elements required to make an inquiry or update to the SU or LI files.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Enter - File	1	A	S = SU Inquiry L = LI Inquiry
Entry - Key	7, 11 or 13	N	SU/LI number (DD Form 1348-1).
Entry - Option	1	A	A = Container information. B = Lines with container data. C = Lines that are single-lined. D = Lines without container data. E = Cancellation Information. U = Update NMFC, LTL, GEO, Water-Comm, POE, W-POD or DEN.

APPENDIX B-215

MOFAST UTILITY PROGRAMS
PART J
MOFAST SINGLE LINE SHIPMENT UNIT FORMATS

1. PURPOSE

The CRT input-output formats contained in this appendix will reflect the data elements that an operator may be required to enter when single lining a line item or when reversing a previously single line item.

2. REFERENCES

Appendix E-238 P, Part C

3. DATA ELEMENTS

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit	7	N	MRO (DD Form 1348-1) or packing documentation.
Line Item Number	4	N	MRO (DD Form 1348-1) or packing documentation.
Check Digit	1	N	MRO (DD Form 1348-1) or packing documentation.
Reverse Action Code	1	A	When used, must be an R.

APPENDIX B-216

AREA CONTROL BRANCH FORMATS

1. PURPOSE

a. The data formats noted below are designed for use through remote Cathode Ray Tubes (CRT). Data entered via these formats will accomplish an update of shipment unit/line item record contained in the In-Process File.

b. Capability is provided to update hold codes, parcel post mode codes, extend or delete parcel post automatic clear date, process denial or cancellation actions, confirm parcel post shipments, update reportable quantity indicator, and process inquiries of the in-process and history files.

c. Four input formats are provided to accomplish the actions included in this process. Appropriate error messages will be displayed should the operator deviate from the prescribed entry formats. Appendix E-216 P provides a detailed explanation of the procedures required for this process.

2. REFERENCES

a. Appendix A-17

b. Appendix A-21

c. Appendix A-102

d. Appendix A-104

e. Appendix D-148

f. Appendix E-216 P

3. DATA ELEMENTS

a. Type A Formats - Updates SU/LI records with mode or hold code, extends or deletes parcel post Automatic Clear Date (ACD) and confirms parcel post shipments which have previously had the ACD deleted or have been converted from freight mode to parcel post.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Type Code	1	A	Must always be A.
Shipment Unit Number	7, 11, or 13 (see note)	N	MRO (DD Form 1348-1) block Y.
Check Digit	1	N	MRO (DD Form 1348-1) block R.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Mode	1	A	Enter G, H, 6, or 7. May be blank.
Parcel Post Code	1	A	Enter D to delete the ACD. Enter E to extend the ACD 1 day. May be blank.
Hold Code	1	A	Enter Appropriate Hold Code as noted in appendix A-21. May be blank.
Confirmation Code	1	A	Enter C to confirm a parcel post shipment. Leave blank when shipment confirmation is not desired.
Warehouse Location	3, 9 or 12	A/N	Enter identification of the warehouse that the MRO is being diverted to. May be blank, 3, 9 or 12 positions. Right-justified.

NOTE 1: If line item is not entered (7-position SU), all line items of the SU will be updated.

NOTE 2: If the line item is entered (11-position SU), the indicated line item will be single-lined.

NOTE 3: To make an update entry on a (13-position SU), the line item must have been previously partialed.

b. Type B Formats - Updates line item records with denial/cancellations/actions.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Type Entry Code	1	A	Must always be B.
Shipment Unit Number	11 or 13	N	MRO (DD Form 1348-1) block Y.
Check Digit	1	N	MRO (DD Form 1348-1) block R.
Quantity Shipped	5	N	MRO (DD Form 1348-1). Recap of quantity shipped. Enter zero for complete denial/cancellation.
Quantity Action Code	2	A	Action Code, appendix A-104.

NOTE: To make an update entry on a 13-position SU, the line item must have been previously partialed.

c. Type C Formats - Inquires SU/LI records.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Type Entry Code	1	A	Must always be C.
Shipment Unit Number	11 or 13	N	MRO (DD Form 1348-1) block Y.
or			
MRO Document Number	14 or 15	N	MRO (DD Form 1348-1).
Type Inquiry Code	1	A	A - To display SU line item status. B - To display MRO and SU line item status. C - Produce ZCT inquiry to MOWASP history.
Functional Routing Code	2	A	Enter functional routing code for inquiring ACB. Mandatory for Type C inquiry code.

d. Type D Formats - Updates SU records.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Type Entry Code	1	A	Must always be R.
Shipment Unit Line Number	11 or 13	N	MRO (DD Form 1348-1) block Y.
Check Digit	1	N	MRO (DD Form 1348-1) block R.

NOTE: To make an update entry on a 13-position SU, the line item must have been previously partialed.

APPENDIX B-217

TRANSSHIPMENT HISTORY DATA

1. PURPOSE

This data will be accessed by TCN and will display the data related to the TCN.

2. PROCEDURE

The following are data elements that will be assigned to the Transshipment History File.

FIELD LEGEND	NUMBER OF POSITIONS	EXPLANATION/INSTRUCTIONS
TCN	17	Source ATCMD.
Load Number	4	Source SU record.
Status	1	Source SU record.
Mode	1	Source SU record.
Van Number	8	Source load record.
Originating Consignor	6	Source load record.
Destination	6	Source load record.
Consignee	6	Source SU line record.
Van Size	2	Source load record.
Van Owner	4	Source load record.
Van Carrier	4	Source load record.
Seal Number	8	Source load record.
Vessel Name	10	Source load record.
Sail Date	5	Source load record.
POE	3	Source load record.
POD	3	Source load record.

FIELD LEGEND	NUMBER OF POSITIONS	EXPLANATION/INSTRUCTIONS
Date Received	5	Source Transshipment record.
Date Shipped	5	Source load record.
Pieces Shipped	5	Source SU record.
Weight Shipped	5	Source SU record.
Cube Shipped	5	Source SU record.
Lead T-2 TCN	17	Source load record.

3. VALIDATION

Computer processed output transaction.

APPENDIX B-218

DoDDS TCMD DATA

1. PURPOSE

The CMV data will be routed to DGSC for update to their status record and control of DoDDS shipments.

2. PROCEDURE

The following are the fields that will be transceived:

a. Card Sequence 1.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC CMV.
Card Sequence	4	Constant 1.
Load Number	5-8	Source load record.
SEAVAN TCN	9-25	Source load record.
Owner Abbreviation	26-29	Source load record.
Size Van	30-31	Source load record.
Commodity Code	32-36	Source load record.
POE	37-39	Source load record.
POD	40-42	Source load record.
Mode	43	Source load record.
Type Pack	44-45	Source load record.
SEAVAN Consignee	46-51	Source load record.
Highest Transportation Priority	52	Source load record.
RDD	53-55	Source load record.
Content Distribution Code	56	S or single consignee, M for multiple consignees, if van is a stop off van enter the number of stops.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Number of Shipment Units in Van	57-58	Source load record.
Date Shipped	59-61	Source load record.
ETA	62	Source load record.
Inside Cube of Van	63-66	Source load record.
Pieces in Van	67-70	Source load record.
Weight of Contents	71-75	Source load record.
Cube of Contents	76-79	Source load record.
Blank	80	Source leave blank.

b. Card Sequence 2.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC CMV.
Card Sequence	4	Constant 2.
Load Number	5-8	Source SU record.
TCN	9-25	Source SU record.
Vessel Name	26-35	Source load record.
Sailing Date	36-40	Source load record.
DoDACC of Shipping Activity	41-46	Source load record.
Commodity Code	47-51	Source SU record.
Type Pack	52-53	Source SU record.
Ultimate Consignee	54-59	Source SU record.
Transportation Priority	60	Source SU record.
RDD	61-63	Source SU record.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Project	64-71	Source SU record.
Stop-Off Number	67	Source SU record.
Pieces	68-71	Source SU record.
Weight	72-77	Source SU record.
Cube	77-80	Source SU record.

c. Card Sequence 3.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC CMV.
Card Sequence	4	Constant 3.
Load Number	5-8	Source SU record.
TCN	9-25	Source SU record.
ATCMD Date Shipped	26-28	Source SU record.
Carrier	29-32	Source load record.
Van Number	33-40	Source load record.
TAC	41-44	Source SU record.
Date Materiel Received	45-49	Source TCMD history data.
Blank	50-80	Enter blanks.

3. VALIDATION

Computer processed output transaction.

APPENDIX B-219

MOFAST RELEASE REQUEST FORMAT

1. PURPOSE

The CRT input formats listed below can be used to prepare the Release Transceiving Cards.

2. REFERENCES

a. Appendix E-232 P

b. DLAM 4745.1

3. DATA ELEMENTS

The data elements listed below are required for the Release Request Format operation and are used either alone or in combinations with each other for LM1, LM2, LM3, LM4, LM6, LM7, LMX or LMO type request.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Type Request Code	3	A/N	Appendix E-232 P.
LM1 DATA:			
Export-Domestic Indicator	1	A/N	If export indicator, pos. 3 of MRO, (DD Form 1348-1) is numeric, enter E. If domestic indicator, pos. 3 of MRO, (DD Form 1348-1) is alpha, enter D.
Priority	1	N	DD Form 1348-1, block B, line 1.
Shipment Unit Numbers	13	N	One to 5 SU numbers can be entered. MRO (DD Form 1348-1) or routing slip.
Date	3	N	Current Julian date of release request.
Lading Terms	1	A/N	DLAR 4500.3, Figure 202-8.
SEAVAN	1	A	Must be V or blank. Use only when SEAVAN applies.
Number SEAVANS	1	N	Self-explanatory.
Daily Flow Factor	2	N	DLAR 45 0.3, Figure 202-8.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Uniform Freight Classification	8	N	Freight Description File-Reference DLAR 4500.3, Figure 202-8 for proper entry format. Used for rail shipments. Repeat for each shipment unit number entered.
Remarks	232	A/N	Four cards are maximum with a maximum of 58 characters per card available for comments.
LM2 DATA:			
Number Transient References	1	N	DLAR 4500.3, Figure 202-8. Enter one for each shipment unit number.
Type Pack Code	2	A/N	DoD 4500.32-R, Volume I, appendix B-88. One for each shipment unit number.
LM3 DATA:			
Remarks	60	A/N	Sixty characters can be entered per card and as many cards as needed may be entered.
LM4 DATA:			
Credit Commodity	6	A/N	DLAR 4500.3, Figure 202.8.
Shipping Point	2	A/N	DLAR 4500.3, Figure 202-8.
Shipping Point Name	10	A/N	DLAR 4500.3, Figure 202-8.
Date Available	4	N	DLAR 4500.3, Figure 202-8.
Weight	4	N	DLAR 4500.3, Figure 202-8.
Rate	4	N	DLAR 4500.3, Figure 202-8.
Cars Ordered	1	N	DLAR 4500.3, Figure 202-8.
Cars Furnished	1	N	DLAR 4500.3, Figure 202-8.
Inbound Routing Remarks	28	A/N	Self-explanatory.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
LM5 DATA:			
Remarks	60	A/N	Self-explanatory.
LM6 DATA:			
Type Pack	2	A/N	DLAM 4500.3, Figure 202-8.
Length	3	N	DLAM 4500.3, Figure 202-8.
Width	3	N	DLAM 4500.3, Figure 202-8.
Height	3	N	DLAM 4500.3, Figure 202-8.
Item Description	40	A/N	DLAM 4500.3, Figure 202-8.
Remarks	60	A/N	Self-explanatory.
LM7 DATA:			
Remarks	60	A/N	Self-explanatory.

APPENDIX B-220

TRANSSHIPMENT LOAD/TCN CROSS-REFERENCE DATA

1. PURPOSE

This data will be accessed by Load Number and will display all TCNs that were assigned to that transshipment load.

2. PROCEDURE

The following data elements that will be assigned to Transshipment Load/TCN Cross-Reference File.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/ INSTRUCTIONS
Load Number	4	Source load record.
TCN	17	Source SU record. This field can occur 150 times depending on the number of TCNs assigned to the load.

3. VALIDATION

Computer processed output transactions.

APPENDIX B-222

MOFAST FORCE CLOSURE FORMAT

1. PURPOSE

Provide CRT input formats to process Action Code GC or GX Force Closure actions. This allows force closure actions to be processed in an on-line teleprocessing environment.

2. REFERENCES

a. Appendix D-167

b. Appendix E-252 P

3. DATA ELEMENTS

Enter the following data elements separated by commas.

FIELD LEGEND	NUMBER OF POSITIONS	TYPE	SOURCE/EXPLANATION
Shipment Unit/Line Item (SU/LI) Number	11	N	Enter 11-position SU/LI number of items being force closed.
Check Digit	1	N	Enter SU check digit shown in block R of MRO.
Action Code	2	A	Enter GC or GX: GC - To force close item partially canceled. GX - To force close MRO.
Document Control Code	1	N	Enter 1 or 2: 1 - Closure action by storage. 2 - Closure action by transportation.

APPENDIX B-223

SPD WORK COUNT RECORD

1. This record format is computer generated as a result of specific work functions accomplished in the Receiving Storage, and Issues areas.

2. The record is processed against the SPD Master Record (appendix B-224) for validation of the SPD Record Code and Warehouse Code, and subsequent consolidation of counts and creation of the DIC YHJ record to APCAPS.

3. The following record fields apply:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Constant XMS.
SPD Code	4-6	Mandatory entry (see appendix D-214).
Warehouse Code	7-9	The first three positions of the Warehouse Location Code.
Receiving Site Code or Commodity Manager	10	The second position of Receiving Site Code or Commodity Manager.
Blank	11-20	Self-explanatory.
Type Storage Code	21	Third position only (see appendix A-45).
Production Count	22-26	Will always be 00001.
Blank	27-36	Self-explanatory.
Julian Date	37-40	Current Julian date (Yr-Day).
Shipment Unit Number	41-47	Self-explanatory.
Line Item Number	48-51	The number of the line within the Shipment Unit.
Partial Number	52-53	The number of the partial L/I No.
Employee Identification	54-58	Employee's payroll number.
Blank	59-80	Self-explanatory.

4. Validation is unnecessary as this is all computer generated.

NOTE:

a. DIC XMS records without a matching Master Record will print out on Report Number UWRG620A, will be considered rejects, and will not be included in DIC YHJ output.

b. A daily DIC YHJ and DIC XMS Summary will print out on Report Number UWRG620X.

APPENDIX B-224

SPD MASTER RECORD

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Constant XMM.
Warehouse Code	4-6	Enter the first three positions of the Warehouse Locations Code.
SPD Code	7-9	Mandatory entry (appendix D-214).
Receiving Site Code or Commodity Code	10	The second position of Receiving Site Code or Commodity Code. Enter, if applicable (appendix A-44).
Maintenance Code	11	Enter the type Action required: A - Establish a new record. C - Change an existing record. D - Delete an existing record.
Work Center Code	12-16	Mandatory entry. Enter organization code.
Cost Code	17-25	Mandatory code.
SPD Standard Number	26-29	Mandatory entry.
Added Data	30-34	Optional entry.
Blank	35-80	Leave blank.

NOTE:

a. If a change is required to the SPD Record Code and/or Warehouse Code, you must delete the old record and establish a new record; otherwise, do a normal Change action. Data fields 1-10 MUST match an existing record.

b. As a result of DIC XMM input, invalid records will print out on Report Number UWRG600A, followed by a Master Record print, Report Number UWRG600B.

APPENDIX B-225

DISPOSAL RELEASE CONFIRMATION/STATUS CARD

1. PURPOSE

This card format is used to provide DSC/ICP:

a. Confirmation of the completed shipment action on DROs (appendix B-32).

b. Response to a DRO Followup Request (appendix B-227). When distribution depot has the DRO in process, BA status is entered; when there is no record of DRO, BG status is entered.

2. PROCEDURE

The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC ARJ for release of quantity requested. Enter DIC ARK for release of quantity greater than requested. Enter DIC ARL for release of quantity less than requested. Enter DIC AEJ for supply status in response to AFJs and ACJs from DSC.
Routing Identifier Code	4-6	Enter RIC of the supply source from which the DRO or followup was received.
Media and Status Code	7	Leave blank.
Stock Number	8-20	Enter stock number of the item released.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the catalog UI abbreviation.
Quantity	25-29	Enter quantity released. Precede significant digits with zero(s).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Number	30-43	Enter document number as shown in the DRO.
Suffix Code	44	Leave blank.
Retention Quantity	45-51	Enter quantity actually retained.
Fund Code	52-53	Perpetuated from DRO.
Distribution Code	54	Perpetuated from DRO.
Blank	55-56	Leave blank.
Estimated Shipping Date	57-59	Enter date delivered/shipped to or Date Shipped DRMO. When used in response to followup and shipment has not occurred, enter Estimated Shipping Date.
Blank	60-61	Leave blank.
Precious Metal Identification Code	62	Enter applicable code (appendix A-127).
ADPE Identification Code	63	Enter applicable code (appendix A-125).
Disposal Authority Code	64	Enter M, N or R (appendix A-126).
Supply Status	65-66	Enter supply status code if applicable; otherwise, leave blank.
Routing Identifier Code	67-69	Enter RIC from.
Ownership/Purpose Code	70	Enter appropriate code.
Materiel Condition Code	71	Enter appropriate code.
Management Code	72	Enter appropriate code.
Blank	73-80	Leave blank.

3. VALIDATION

Computer processed output transaction.

APPENDIX B-226

DISPOSAL RELEASE DENIAL/ADJUSTMENT CARD

1. PURPOSE

The Disposal Release Denial/Adjustment Card is used to advise DSC/ICP of quantities denied or adjusted for Disposal Release Orders.

2. PROCEDURE

The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter DIC A6J.
Routing Identifier Code (To)	4-6	Enter RIC To of the supply source from which the DRO was received.
Media and Status Code	7	Leave blank.
Stock Number	8-20	Enter stock number of the item denied.
Blank	21-22	Leave blank.
Unit of Issue	23-24	Enter the Catelog UI abbreviation.
Quantity	25-29	Enter quantity denied, i.e., the difference between quantity transferred and the quantity shown in the DRO. Precede significant digits with zero.
Document Number	30-43	Enter document number as shown in the DRO.
Suffix Code	44	Leave blank.
Retention Quantity	45-51	Enter quantity actually retained.
Fund Code	52-53	Perpetuated from DRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Distribution Code	54	Perpetuated from DRO.
Blank	55-56	Leave blank.
Denial Date	57-59	Enter date DRO is denied.
Blank	60-61	Leave blank.
Precious Metals Identification Code	62	Enter applicable code (appendix A-127).
ADPE Identification Code	63	Enter applicable Code (appendix A-125).
Disposal Authority Code	64	Enter M, N or R (appendix A-126).
Routing Identifier Code (From)	67-69	Enter RIC from identifying the activity preparing the denial.
Ownership/Purpose Code	70	Enter appropriate code.
Material Condition Code	71	Enter appropriate code.
Management Code	72	Enter Management Code (appendix A-13) reason for denial.
Blank	73-80	Leave blank.

3. VALIDATION

Computer output transaction.

APPENDIX B-227

DRO FOLLOWUP/CANCELLATION/FOLLOWUP ON CANCELLATION CARD

1. PURPOSE

This card is:

a. Received from DSC/ICP requesting reply as to status of DRO.

b. Submitted by DSC/ICP to cancel DROs.

c. Submitted by DSC/ICP as a followup on a cancellation request.

2. PURPOSE

The following are the fields in the transaction:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter: AFJ for DRO followup. ACJ for cancellation. AKJ for followup on cancellation.
Routing Identifier Code (To)	4-6	Enter the RIC of the distribution depot which is to effect transfer.
Media and Status Code	7	Enter M&S Code 0 or leave blank.
Stock Number	8-20	Enter the NSN of the item to be transferred to the PDO.
Type of Pack Code	21	For subsistence items enter applicable code.
Blank	22	Leave blank.
Unit of Issue	23-24	Enter the catalog UI abbreviation.
Quantity	25-29	Enter the quantity to be transferred based on the inventory control record balance, preceding significant digits with zero(s).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Number	30-43	Enter the document number assigned to the Disposal Directive.
Suffix Code	44	Leave blank.
Property Disposal	45-50	Enter the Activity Address Code of the Property Disposal activity which is to receive the materiel.
Signal Code	51	Enter applicable code, if required; otherwise, leave blank.
Fund Code	52-53	Enter fund code to be credited with proceeds from sale by PDO. If no credit desired, leave blank.
Distribution Code	54	Enter 9.
Retention Quantity	55-61	Quantity to be retained in stock by activity in pos. 4-6. When the quantity to be retained exceeds the Retention Quantity Field the transaction will be processed off-line.
Precious Metals Identification Code	62	Enter applicable code (appendix A-127).
ADPE Identification Code	63	Enter applicable code (appendix A-125).
Disposal Authority Code	64	Enter M, N or R (appendix A-126).
Demilitarization Code	65	Code assigned by the ICP/IMM as required by DoD 4160.21-M-1, Defense Demilitarization Manual.
Reclamation Code	66	Enter Y if reclamation is required prior to release to DRMO. Enter N if reclamation is not required.
Routing Identifier Code	67-69	Enter RI Code of ICP/IMM originating the DRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Ownership/Purpose Code	70	Enter appropriate code.
Materiel Condition Code	71	Enter the Condition Code of the materiel to be transferred.
Management Code	72	Enter Management Code if applicable; otherwise, leave blank.
Screening Code	73	Leave blank.
Unit Price	74-80	Enter the unit price for the NSN shown in pos. 8-20.

3. VALIDATION (For DICs ACJ and AKJ only)

Violation rejects will be listed on appendix F-85.

FIELD POSITION	VALIDATION CODE	VALIDATION CODE
25-29	Numeric, not all zeros.	AS
67-69	Alpha/numeric and must be in Table and Control File.	AB

APPENDIX B-255

SEAVAN MRO DOCUMENT NUMBER INQUIRY/UPDATE

1. This transaction is prepared whenever it is necessary to determine the status of a SEAVAN MRO. It is also used to provide mandatory shipment planning data which was missing in MOWASP. This input is made randomly via CRT and an immediate reply per attached display.

2. REFERENCE

a. Appendix E-038 P, Part J

b. Appendix D-204

3. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter MG.
SEAVAN Transaction Code	2	A	Enter I for inquiry. Enter U for update.
DOCUMENT-NR*	14	A/N	Enter MRO Document Number.
SFX	1	A/N	Enter Document Number Suffix or leave blank.
PRTL	2	N	Enter Document Number Partial as required or leave zero.

*Mandatory entry.

4. VALIDATION FOR INITIAL ENTRY

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be MG.
Transaction Code	Must be U or I.
DOCUMENT-NR	Must match recorded Document Number.

5. VALIDATION OF UPDATE ELEMENTS

FIELD LEGEND	VALIDATION
DEST	Must be alpha/numeric filled.
SRC	Alpha/numeric or blank.
PREC	1, 2, 3, 4 or 0.
TC	Alpha or blank.
COMP	Alpha or blank.
WTR-COM	Alpha/numeric filled, 4th position must be alpha.
BK	Alpha/numeric or blank.
STOP	Numeric or zero.
MRO WEIGHT	Numeric greater than zero.
MRO CUBE	Numeric greater than zero.
CS/UNIT PK	Numeric greater than zero.
LGC	Alpha/numeric filled, no blanks.
TIC	B, L, T or blank.

APPENDIX B-256

SEAVAN WORKLOAD REQUEST FOR ADDITIONAL MRO(S) FOR IN-PROCESS LOAD

1. This transaction is used to request additional MROS to complete a SEAVAN Load which is in-process. This transaction is input via the CRT and processedimmediately.

2. REFERENCES

a. Appendix D-192

b. Appendix E-038 P, Part F

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter PR.
SEAVAN Transaction Code*	2	A	Enter DS.
LOAD-NBR*	4	N	Enter load number to be assigned to MROs.
WGT*	5	N	Enter the amount if weight required to complete filling the SEAVAN.
CUBE*	4	N	Enter the amount of cube required to complete filling the SEAVAN.
DEST*	6	A/N	Enter the Destination AAC for which additional materiel is required if materiel is for a stop van; otherwise, leave blank.
PREC	1	N	Enter the desired precedence group or leave blank.
EXC-IND	1	N	Enter Exception Indicator 1 if weight is less than 3,000 or greater than 15,000, or cube less than 50 or greater than 500. Enter 2 if MROs are to be reprinted.

NOTE: To reprint MROs, enter only load number and exception indicator.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be PR only.
SEAVAN Transaction Code	MUST be DS only.
LOAD-NBR	Must be numeric 0001-9999.
WGT	Must be numeric greater than zero. If greater than 15,000 or less than 3,000 output reject output reject for verification if Exception Indicator is not 1.
CUBE	Must be numeric greater than zero. If greater than 500 or less than 50 output reject verification if Exception Indicator is not 1.
DEST	Must be blank unless load is stop van; then, must be alpha/numeric, no imbedded blanks.
PREC	May be 1, 2, 3, 4 or blank.
EXC-IND	May be numeric 1, 2 or zero.

APPENDIX B-257

SEAVAN WORKLOAD REQUEST BY DESTINATION

1. This transaction is input randomly via CRT to request workload release. This input is a result of reviewing the SEAVAN Load Plan Report (F-210) and determining the number of loads to release for shipment. Transactions are maintained on file until the next scheduled processing of the SEAVAN Workload Release Program.

2. REFERENCES

a. Appendix D-192

b. Appendix E-038 P, Part E

c. Appendix F-210

3. The following data elements are entered via CRT to request workload:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter WR.
DEST*	6	A/N	Enter the destination for the SEAVAN Load Pl . Report. When requesting by booking group, enter 99, booking group, two blanks. Example: 99CW##.
STOP-OFF'S**	6	N	Enter up to three stop numbers or leave zero.
FORCE PLAN DATA:			
Precedence	3	N	Enter the precedences that are desired to be planned together. Up to 4 precedences may be combined.
Type Cargo Code	4	A/N	Enter the hazardous Type Cargoes that can be shipped together. Up to 4 Type Cargo Codes may be entered.
COMPAT-REQ	1	A	Enter the specific compatibility Code A or B when requesting a VAN when the possibility of new MROs being received could cause the release of different compatibility with a high load accumulation key. For normal releases leave this field blank.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
RESTRICT-PREC	1	N	Enter the highest precedence code to be planned with lower precedence code. Example: If precedence 2 is entered, precedence 1 and 2 will be planned together and precedence 3 and 4 will be planned together. If the field is left-zero all precedence will be planned together when the load permits.
MDD*	5	N	Enter the Mandatory Departure Date the SEAVAN must leave the depot in order to meet the sailing date.
REL-DATE	5	N	Enter the date the SEAVAN(s) is to be released or leave zero. If left-zero, the SEAVAN(s) will be released in the next workload release cycle.
RDD	3	N	Enter the RDD from the F-210 that is to be released. Mandatory entry for RDD depots.
NBR-VANS*	2	N	Enter the number of SEAVAN(s) to be released for the destination.
VAN-SZ	2	N	Enter the size of SEAVAN if a specific size SEAVAN load is desired or leave zero. If left-zero, optimum SEAVAN load sizes (20, 35, or 40) will be released depending on MRO characteristics. If more than one size is required for a destination, make multiple workload release entries. If weight and cube are entered, VAN size must also be entered.
TYP	1	A	Enter VAN Type R if refrigerated VAN is required. Only enter if SEAVAN size is specified.
VAN-WGT	5	N	Enter the weight to be planned for the SEAVAN or leave zero. If left-zero, the SEAVAN capacities will be obtained from Table and Control File.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
VAN-CBE	4	N	Enter the cube to be planned for the SEAVAN or leave zero. If left-zero, the SEAVAN capacities will be obtained from Table and Control File.
PLI	1	A	Enter Partial Load Indicator Y if partial SEAVAN loads will be accepted to satisfy the number of SEAVANs requested above. Partial loads will only be released if full loads are not available.
SUPPR-FLAG	1	A	Enter an A if FSC 8975 is not to be considered for this VAN. Enter B to suppress Hazardous Cargo (fourth position Water Commodity other than H, Q or Z) from the load plan. Enter C if both FSC 8975 and Hazardous Cargo are to be suppressed. Leave blank if no commodities are to be suppressed.

*Mandatory entries.

**Optional entries when requesting workload by Booking Group. If entered, only the stop numbers indicated will be considered for SEAVAN Planning and release of the Booking Group.

4. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be WR.
DEST	Must be alphanumeric filled or 99 plus two alphanumeric followed by two blanks.
STOP-OFF	Must be numeric and not exceed three stops.
COMPAT-REQ	Must be A, B or blank.
MDD	First two positions must match current year or current year plus one is allowable if last three positions of current date are greater than 340. Last three positions must be 001 through 366.

FIELD LEGEND	VALIDATION
REL-DATE	Same edit as MDD.
RDD	If entered must be 001 through 366.
NBR-VANS	Must be numeric not 0.
VAN-SZ	Must be greater than zero if weight and cube is entered. Must match SEAVAN Capacity Table if not zero and weight and cube is not entered.
TYP	R or blank. Must match SEAVAN Capacity Table unless weight and cube entered in this input.
VAN-WGT	Must be numeric.
VAN-CBE	Must be numeric.
PLI	Must be blank or Y.
SUPR-FLAG	Must be blank or A, B, or C.

APPENDIX B-258

SEAVAN WORKLOAD REQUEST BY DOCUMENT NUMBER/SUFFIX

1. This transaction is used to selectively locate and release for shipment an individual MRO. When the transaction causes release of an MRO, the MRO is assigned 0000, as the SEAVANs load number. It may be added to a SEAVAN load or shipped via another mode of transportation. This input is accomplished via CRT, and the MRO is updated and kept on file until the next scheduled processing of the SEAVAN Workload Release Program.

2. REFERENCES

a. Appendix D-192

b. Appendix E-038 P, Part E

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter WR.
DOCUMENT-NR*	14	A/N	Enter MRO document number.
SFX	1	A/N	Enter document number suffix if applicable.
PRTL	2	N	Enter Document Number Partial as required or leave zero.

*Mandatory entry.

4. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be WR.
DOCUMENT-NR	Must be undocumented MRO.
SFX	Must be alpha/numeric or blank. No special characters.

APPENDIX B-259

SEAVAN ENTRY OF DATE OFFERED

1. This procedure describes the actions required for entry of a date offered to transportation by Shipment Unit (SU). This input results in output of DD Form 1387-1, Military Shipment Label.

2. PROCESS

The following data elements are entered into a CRT to update the file record.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*	2	A	Enter DF.
SU-NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
SU-WGT*	6	N	Enter weight of SU.
SU-CUBE*	5	N	Enter SU cube.
SU-PCS*	4	N	Enter number of pieces in SU.
TYP-PK*	2	A	Enter MILSTAMP Type Pack Code.
HLD	1	A	Enter hold code per appendix A-21.
NR-LABEL	4	N	Enter number of labels only when fewer labels than one per piece is desired.
OVERRIDE IND	1	A	Enter a Y if SU is to be reoffered. If SU has not been offered leave blank.

*Mandatory entries.

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3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DF.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
SU-WGT	Must be numeric.
SU-CUBE	Must be numeric.
SU-PCS	Must be numeric.
TYP-PK	Must be alpha.
HLD	Must be alpha per appendix A-21 or blank.
NR-LABEL	Must be numeric greater than zero if fewer labels than one per piece is desired. Cannot exceed number of pieces.
OVERRIDE IND	Must be blank or Y.

APPENDIX B-260

SEAVAN MRO CANCELLATION

1. This procedure describes the actions required for entry of a complete or partial MRO cancellation. With the exception of FMS, entries are restricted to those MROs for which an AC6 cancellation request has been received from the DSC.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*		2	Enter DC.
SU/LI-NUMBER*	11,13	N	Enter shipment unit and line item number.
CD*	1	N	Enter SU check digit.
SHIP-QTY*	5	N	Enter actual MRO quantity to be shipped.
ADJUST-QTY*	5	N	Enter MRO quantity canceled. Enter all zeros if cancellation will not be made.
HLD	1	A	Enter Transportation Hold Code, appendix A-21.

*Mandatory entries.

3. VALIDATION

FIELD POSITION	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DC only.
SU/LI NUMBER	Must be numeric.
CD	Must be numeric.

FIELD POSITION	VALIDATION
SHIP-QTY	Must be numeric.
ADJUST-QTY	Must be numeric.
HLD	Must be alpha per appendix A-21 or blank.

APPENDIX B-261

SEAVAN DENIAL/MEDICAL CONTROLLED SUBSTANCE - FMS

1. This procedure describes the actions required for entry of a denial for a Medical controlled substance that requires an Export Permit when the exact quantity is not available in support of a FMS shipment.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*		2	Enter DL.
SU/LI NUMBER*	11,13	N	Enter shipment unit and line item number.
CD*	1	N	Enter SU check digit.
SHIP-QTY*	5	N	Enter actual MRO quantity to be shipped.
ADJUST-QTY*	5	N	Enter quantity undershipped.
HLD	1	A	Enter Transaction Hold Code, appendix A-21.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DL only.
SU/LI NUMBER	Must be numeric.
CD	Must be numeric.
SHIP-QTY	Must be numeric.

FIELD LEGEND	VALIDATION
ADJUST-QTY	Must be numeric.
HLD	Must be alpha per appendix A-21 or blank.

APPENDIX B-262

SEAVAN DENIAL/SPECIFIED MATERIEL NOT AVAILABLE TO SHIP

1. This procedure describes the actions required for entry of data to accomplish a denial (warehouse refusal) when insufficient or no stock, in the requested quantity, is available for shipment. Note that individual action must be entered using specified SEAVAN Transaction Codes which are outlined below.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*		2	Enter Transaction Code from list below.**
SU/LI NUMBER*	11,13	N	Enter shipment unit and line item number.
CD*	1	N	Enter SU check digit.
SHIP-QTY*	5	N	Enter actual MRO quantity to be shipped.
ADJUST-QTY*	5	N	Enter quantity undershipped.
HLD	1	A	Enter Transaction Hold Code, appendix A-21.

*Mandatory entries.

**SEAVAN Transaction Code Functions

DE - Undershipment, denial. Materiel not available in the type pack specified by the MRO for Subsistence only.

DC - Undershipment, denial. Materiel location found to be misidentified. Assets are not available to satisfy MRO with requested NSN.

DJ - Undershipment, denial. Materiel is not available which has the required shelf-life as specified by the MRO.

DK - Undershipment, denial. Materiel in location found to be in a condition other than the condition requested by the MRO.

DM - Undershipment, denial. Materiel is not available in one continuous length as specified by Advice Code 2N in the MRO.

DT - Undershipment, denial. Insufficient or no materiel is available in the quantity or condition as specified by the MRO.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DE, DG, DJ, DK, DM or DT only.
SU/LI NUMBER	Must be numeric.
CD	Must be numeric.
SHIP-QTY	Must be numeric.
ADJUST-QTY	Must be numeric.
HLD	Must be alpha per appendix A-21 or blank.

APPENDIX B-263

SEAVAN CANCELLATION OF MRO - LESS THAN SPECIFIED DOLLAR VALUE

1. This option provides the capability to flag an MRO, that has a value less than $200, to prevent notification to the DSC that cancellation action will not be effected. Following this function the MRO will be appended with a cancellation pending quantity upon receipt of the AC6. Processes outlined in appendix B-260, SEAVAN Transaction Code DC, should then be followed.

2. PROCESS

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*		2	Enter DX.
DOCUMENT NR*	14	A/N	Enter MRO document number.
SFX*	1	A/N	Enter MRO document number suffix.
PRTL	2	N	Enter document number partial as required or leave zero.
HLD	1	A	Enter Transaction Hold Code, appendix A-21.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DX only.
DOCUMENT NR	Must be alpha/numeric filled.
SFX	Must be alpha/numeric or blank.
PRTL	Must be numeric.
HLD	Must be alpha per appendix A-21 or blank.

APPENDIX B-264

SEAVAN OVERSHIPMENT DUE TO ITEM PACKAGING

1. This procedure outlines the actions that are required to report the overshipment of an MRO due to item packaging characteristics.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*	2	A	Enter DB.
SU/LI-NUMBER*	11,13	N	Enter shipment unit and line item number.
CD*	1	N	Enter SU check digit.
SHIP-QTY*	5	N	Enter actual MRO quantity to be shipped.
ADJUST-QTY*	5	N	Enter quantity overshipped.
HLD	1	A	Enter Transaction Hold Code, appendix A-21.
Weight-Transshipment	5	N	Enter weight of overshipment.
Cube-Transshipment	4	N	Enter cube of overshipment.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DB only.
SU/LI NUMBER	Must be numeric.
CD	Must be numeric.

FIELD LEGEND	VALIDATION
SHIP-QTY	Must be numeric greater than zero.
ADJUST-QTY	Must be numeric greater than zero.
HLD	Must be alpha per appendix A-21 or blank.
Weight-Transshipment	Must be numeric greater than zero if MRO is type 3 (Transshipment).
Cube-Transshipment	Must be numeric greater than zero if MRO is type 3 (Transshipment).

APPENDIX B-265

SEAVAN UNDERSHIPMENT DUE TO ITEM PACKAGING

1. This procedure describes the actions that are necessary to report the undershipment of an MRO due to item packaging characteristics. This action is restricted to DLA managed materiel only.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter AD.
SEAVAN Transaction Code*	2	A	Enter DD.
SU/LI-NUMBER*	11,13	N	Enter shipment unit and line item number.
CD*	1	N	Enter SU check digit.
SHIP-QTY*	5	N	Enter actual MRO quantity to be shipped.
ADJUST-QTY*	5	N	Enter quantity undershipped.
HLD	1	A	Enter Transaction Hold Code, appendix A-21.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be AD only.
SEAVAN Transaction Code	Must be DD only.
SU/LI NUMBER	Must be numeric.
CD	Must be numeric.
SHIP-QTY	Must be numeric greater than zero.

FIELD LEGEND	VALIDATION
ADJUST-QTY	Must be numeric greater than zero.
HLD	Must be alpha per appendix A-21 or blank.

APPENDIX B-266

SEAVAN MRO MANUAL CONTROL OPTION

1. This procedure describes the actions required to remove an MRO from further automated processing. Once effected, all further processing requirements must be accomplished manually as the record will be removed from the in-process file and placed in the history file.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DP.
SU-NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
MRO-LINE*	4	N	Enter MRO line item number.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DP only.
SU NUMBER	Must be numeric.
CD	Must be numeric.
MRO-LINE	Must be numeric.

APPENDIX B-267

SEAVAN REJECT - RDD CANNOT BE MET

1. This procedure describes the actions required to reject an MRO because the Required Delivery Date cannot be met.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DQ.
SU-NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
MRO-LINE*	4	N	Enter MRO line item number.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DQ only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
MRO-LINE	Must be numeric.

APPENDIX B-268

SEAVAN FORCE CLOSE PARTIALLY CANCELED MRO

1. This procedure describes the actions necessary to Force Close a MRO which has been partially canceled. The canceled quantity must be processed using SEAVAN Transaction Code DC prior to this action.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DU.
SU-NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
MRO-LINE*	4	N	Enter MRO line item number.
QTY*	5	N	Enter actual quantity force closed.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DU only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
MRO-LINE	Must be numeric.
QTY	Must be numeric.

APPENDIX B-269

SEAVAN FORCE CLOSED MRO

1. This procedure describes the actions required for entry of data to Force Close an MRO. This action removes the MRO from the in-process file and records the action in the history record. No quantity adjustments are permitted.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DW.
SU-NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
MRO-LINE*	4	N	Enter MRO line item number.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DW only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
MRO-LINE	Must be numeric.

APPENDIX B-270

SEAVAN - CHANGE MRO DATA ELEMENT

1. This procedure describes the action required to change data elements that have already been established in the in-process file. These data elements are restricted to pieces, weight, cube, transportation hold code and date offered to transportation. Changes to denial, cancellation, and shipped quantities are restricted to the initial processing day.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DA.
SU NUMBER*	7,11,13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
MRO-LINE*	4	N	Enter MRO line item number to adjust denial or cancellation quantity. Leave 0000 to update SU pieces, weight and cube.
QTY*	5	N	Enter actual quantity to be shipped. See note.
QUANTITY CANCELED	5	N	Enter actual quantity canceled. See note.
QUANTITY DENIED	5	N	Enter actual quantity denied. See note.
DENIAL CODE	2	A	Enter SEAVAN Transaction Code DE, DG, DJ, DK, DT, DM or DL if quantity denied entered; otherwise, leave blank.
DATE AVAIL	5	N	Enter revised Date Offered.
HOLD CODE	1	A	Enter revised Hold Code.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
PIECES	4	N	Enter revised number of pieces for SU.
WEIGHT	6	N	Enter revised weight for SU.
CUBE	5	N	Enter revised cube for SU.

*Mandatory entries.

NOTE: The actual quantity to be shipped must be entered when adjusting either denial or cancellation quantity. The total to be shipped, denied or canceled, must not exceed original quantity open.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DA only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
MRO-LINE	Must be numeric. Must be zero to adjust SU pieces, weight or cube. Must be greater than zero to adjust MRO canceled or denied quantities.
QTY	Must be numeric.
QUANTITY CANCELED	May be numeric or asterisks.
QUANTITY DENIED	May be numeric or asterisks.
DENIAL CODE	May be DE, DJ, DK, DL, DM, DT or blank.
DATE AVAIL	Must be numeric.
HOLD CODE	May be alpha per appendix A-21 or blank.
PIECES	Must be numeric.
WEIGHT	Must be numeric.
CUBE	Must be numeric.

APPENDIX B-271

SEAVAN INQUIRY BY LOAD/SHIPMENT UNIT/LINE ITEM

1. This procedure describes the actions necessary to inquire file data by Load, Shipment Unit or Line Item. This process is to be used when detailed data pertaining to a shipment is needed to determine further processing requirements.

2. PROCESS

The following data elements are entered into the system with a CRT. This entry will update the MRO record with shipment data.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter MH.
SEAVAN Transaction Code*	1	N	Enter: 1 - Load Inquiry 2 - SU Inquiry 3 - LI Inquiry 4 - Create load record
LOAD-NBR*	4	N	Enter load number.
SU-NUMBER*	7,11,13	N	Enter SU number.
SU/LI-NUMBER*	11,13	N	Enter MRO line item number.
DESTINATION*	6	A/N	Enter destination of load.
TYPE CARGO*	1	A	Enter Type Cargo desired.
COMPATIBILITY CODE*	1	A	Enter Compatibility desired.
VAN SIZE*	2	N	Enter van size desired.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be NH.
SEAVAN Transaction Code	Numeric 1, 2, or 3.
LOAD-NBR	Numeric, 4-positions with Transaction Code 1.
SU-NUMBER	Numeric, 7, 11 or 13-positions with Transaction Code 2.
LI-NUMBER	Numeric, 11 or 13-position SU and LI number with Transaction Code 3.
DESTINATION	Alpha/numeric, 6-positions with Transaction Code 4. Last two positions can be blank if Booking Group Load is being built.
TYPE CARGO	Alpha or space. Space must be entered if blank Type Cargo is desired. Type Cargo Code is entered with Transaction Code 4.
COMPATIBILITY CODE	Alpha, 1-position with Transaction Code 4. Must be A, B or Z.
VAN SIZE	Numeric, 2-positions with Transaction Code 4.

APPENDIX B-272

SEAVAN - CONFIRM MRO(S) SHIPPED OTHER THAN SEAVAN MODE

1. This procedure describes the actions required to confirm MROs shipped outside the SEAVAN process. Once this action occurs, subsequent shipment processing must be completed manually. However, all confirmation actions must be processed against the SEAVAN In-Process File. The shipment must have been removed from an in-process load via B-273 or B-279. The MRO must be in process and assigned to Load 0000.

2. PROCESS

The following data elements are entered into a CRT to update the file record.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter SP.
SEAVAN Transaction Code*	2	A	Enter DH.
SU-NUMBER*	7,11 or 3	N	Enter SU number.
CD*	1	N	Enter SU check digit.
GBL DATE	3	N	Enter Julian date GBL prepared.
HLD CODE	1	A	Enter Hold Code per appendix A-21.
REL IND	1	N	Enter appropriate release indicator. Enter 1 for local authority. Enter 2 for standing route order. Enter 3 for other MTMC release.
TCN	15	A/N	Enter TCN if different from computer assigned TCN.
MODE	1	A	Enter mode of shipment code from appendix A-17.
ID	1	A	Enter appropriate identification code. Enter B for shipment on GBL/CBL. Enter R for registered parcel post. Enter I for insured parcel post.
GBL-PP NUMBER	8	A/N	Enter GBL, CBL or PP register number.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
APP	2	A/N	Enter appropriation code. Leave blank if DLA. If other than DLA, enter from appendix A-93.
TRANS COST	7	N	Enter transportation cost in dollars and cents or rate. When cost is entered, field may not contain all zeros.
POE	3	A/N	Enter Port of Embarkation.
DT-SHIP	5	N	Enter Julian day and year of actual shipment.
CARR	4	A	Enter carrier code.

*Mandatory entries.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be SP only.
SEAVAN Transaction Code	Must be DH only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
GBL DATE	Must be numeric .
HLD CODE	May be alpha per appendix A-21 or blank.
REL IND	May be numeric 1, 2, 3 or blank.
TCN	Alpha/numeric or blank.
MODE	May be alpha (except Mode V) per appendix A-17 or blank.
ID	May be alpha B, I, R or blank.

FIELD LEGEND	VALIDATION
GBL-PP NUMBER	Alpha/numeric or blank.
APP	Alpha/numeric or blank.
TRANS-COST	Must be numeric.
POE	Alpha/numeric or blank.
DT-SHIP	Must be numeric.
CARR	May be alpha or blank.

APPENDIX B-273

SEAVAN - REMOVE SU FROM CONFIGURED LOAD

1. This procedure describes the actions required to remove an SU from an load and add the SU to a load being assembled for the same destination.

2. PROCESS

The following data elements are entered via CRT to signify the requested action:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter PR.
SEAVAN Transaction Code*	2	A	Enter DY.
LOAD-NBR*	4	N	Enter load number currently assigned to the SU.
SU-NUMBER*	7,11 or 13	N	Enter SU number.
CD*	1	N	Enter SU check digit.
LOCAT	9	A/N	Enter location where materiel is assembled.
RE-LD-NBR	4	N	Enter revised load number or leave zero.

*Mandatory entries.

NOTE: When an SU cannot be loaded in the initially scheduled Van, the SU may be directed back to the MRO Bank for planning into a following load, reference B-279. When revised load number is left zero, load number 0000 will be assigned until further input is accomplished.

3. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be PR only.
SEAVAN Transaction Code	Must be DY only.
LOAD-NBR	Must be numeric.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
LOCAT	Alpha/numeric or blank.
RE-LD-NBR	Must be numeric.

APPENDIX B-274

SEAVAN/TCMD/CONSIST UPDATE/PRINT REQUEST

1. This procedure describes the actions necessary to update erroneous or missing data which are necessary to print the SEAVAN TCMD Listing (F-211) and, if required, the SEAVAN Consist (F-62). This audit must be accomplished prior to requesting SEAVAN/TCMD/Consist Print, SEAVAN Transaction Code DV.

2. Enter the SEAVAN Transaction Code DZ and the appropriate SEAVAN Load Number.

a. The computer will first display any MRO in the load pending cancellation. The operator must take action to indicate the canceled and shipped quantities using SEAVAN Transaction Code DC, appendix B-260.

b. If no cancellations are pending, the program will return a display of information contained in the computer record which is required to prepare SEAVAN TCMD (T_2) and Consist header data. If a single destination load is to be changed to a stop-off van, place a Y in the STOP-OFF-VAN indicator. Place the stop numbers desired in the STOP-NRS field. The stop numbers entered must be entered in sequence. The last stop number entered will be reflected as the ultimate consignee. Once a load has been indicated as a stop-off van, it cannot be changed to a single destination van. Data update is accomplished by entering new data or keying over existing data in updatable fields. When the Enter key is depressed, the program will reject as invalid data any field which is mandatory and nothing was entered.

c. The computer will follow the load display with a display for each shipment unit on the load. This display contains data required to prepare Prime Shipment Unit Data TCMDs, T_4. If the load record indicates the load as a stop-off van, the stop number in the shipment unit record must match the stop number entered in the load record panel. Action will be the same as for the first display.

d. If the shipment unit is DICOMSS or the customer wants a consist per Table and Control File, description will be displayed. The operator must enter the item description.

e. After all load data recorded in the computer have been displayed, an output will be provided which will allow establishment of a non-MILSTRIP TCN. This is to allow recording of non-MILSTRIP data and inclusion on the SEAVAN TCMD/Consist Listings. Entry of data on this display will record the shipment unit in the load and increase piece, weight and cube totals appropriately. This display will continue to return until a completion code is entered. A completion code of C will indicate the audit is complete.

3. The following data will be entered to initiate update/print request:

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter RL.
SEAVAN Transaction Code*	2	A	Enter: DZ - Request update display. DV - Request TCMD/Consist output.
LOAD-NBR*	4	N	Enter desired load number.
CONSIST-RPRNT	1	A	Enter: Y - Reprint Consist only. N - Print Consist and Advance Consist (message).
DT-SHIP	5	N	Enter date of shipment on DV only or blank.
SEAL-NBR	8	N	Enter seal number on DV when required or blank.

* Mandatory entries.

4. The following data elements will be output on a CRT display for review and update as a result of DZ input.

a. For each line item in the load pending cancellation the following display will be provided.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SU/LI NUMBER	7,11 or 13	N	Provided by the program.
CD	1	N	Provided by the program.
CAN-QTY	5	N	Provided by the program.

b. Load data output once per load.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
VAN-NBR	8	N	a. In-process file. b. Numeric filled prefix with zeros if less than 8.
VAN-OWNR	4	A	a. In-process file. b. Alpha left-justified; may be left blank.
SZ	2	N	a. SEAVAN size from in-process record. b. Numeric filled.
WTR-COM	5	A/N	a. From the load record. Otherwise, operator entry in accordance with MILSTAMP, appendix F, figure F-5. b. Filled alpha/numeric.
POE	3	A/N	a. From in-process record. b. First position must be 1, 2, 3 or 4, to produce TCMD records. If POE TCMD's are not desired enter 111 in the field.
POD	3	A/N	a. From in-process record. b. Filled alpha/numeric.
TYP PK	2	A/N	a. The program will output Z in the first position if blank in the load record. The operator must enter 2nd position in accordance with MILSTAMP, appendix B, paragraph B-88. b. Filled alpha/numeric.
SEAVAN TCN	17	A/N	
CONSR	(6)	(A/N)	a. From in-process record. b. Alpha/numeric filled.
VOY-NR	(4)	(A/N)	a. From in-process record. b. Alpha/numeric filled.
S-NR	(4)	(A/N)	a. From in-process record or added by operator. b. Alpha/numeric filled.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
TRM	(2)	(A/N)	a. From in-process record. b. Alpha/numeric filled.
TYP	(1)	(A/N)	a. From in-process record. b. Alpha/numeric filled.
DT-SHP	5	N	a. Operator entry. b. Numeric must be equal to or greater than document release dates or blank.
ETA	1	A/N	a. Operator entry per MILSTAMP. b. Alpha/numeric.
SZ-VAN-ORDR	2	N	a. Operator entry. Enter size of van order if different than size provided. b. Zero or numeric.
SEAL NBR	8	N	a. Operator entry. Enter seal number used to seal the SEAVAN, prefix with zeros if necessary. b. Numeric filled or blank.
CARR	4	A	a. From in-process record. b. Alpha left-justified; may have trailing blanks.
RANGE	5	A/N	a. Operator entry only required on refer vans. Enter IAW MILSTAMP, appendix F, figure F-5. b. Only required if special requirement code in load key is 3, 5, 6 or 9. F in first position, numeric in positions 2 and 3. Numeric or XX in positions 4 and 5.
VESSEL-NAME	10	A/N	a. From in-process record. b. No edit.
STEAM-LINE	10	A/N	a. From in-process record. b. No edit.
SAIL-DT	5	N	a. From in-process record. b. No edit.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
WEIGHT	5	N	a. From in-process record. b. No edit.
CUBE	5	N	a. From in-process record. b. No edit.
PCS	5	N	a. From in-process record. b. No edit.
VAN-CBE	4	N	a. From in-process record. b. No edit.
STOP-OFF VANS	1	A	a. Operator input. b. If van is to change to a stop-off van, enter a Y.
STOP Numbers	10	N	a. From in-process record. b. Must be numeric 01-99.
ADDITIONAL DESCRIPTIVE DATA	208	A/N	a. Operator input. Additional transporation information. b. No edit.

c. Shipment Unit Data output once for each shipment unit on the load.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
SU-NUMBER	7,11	N	a. From in-process record. b. Not updatable.
CD	1	N	a. From in-process record. b. Not updatable.
DT-OFR	5	N	a. From in-process SU record. b. Must be equal to or greater than document release date. No entry required for transshipments.
TAC	4	A/N	a. From in-process SU record. * b. Alpha/numeric filled.
PCS	4	N	a. Actual offered pieces from SU record. b. Must be numeric greater than zero.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
WEIGHT	5	N	a. Actual offered weight from SU record or estimated weight of all MROs in SU. b. Must be numeric greater than zero.
CUBE	4	N	a. Actual offered cube from SU record or estimated cube of all MROs in SU. b. Must be numeric greater than zero.
UN/NR	4	A/N	a. Program will provide from NIIN freight description information if SU type cargo code is A, C, F, G, I, J, K, L, N, O, P, R, S, T, V, W, X or Y.* b. Alpha/numeric filled or blank.
UN-CLS	2	A/N	a. Program will provide from NIIN freight description information based on same criteria as UN number.* b. Alpha/numeric or blank.
DEST	6	A/N	a. From in-process SU. b. Not updatable.
MGR	3	A/N	a. From first MRO in SU. Not available for transshipments. b. Not updatable.
STOP Number	2	N	a. From in-process SU. b. Must have entry which matches stop numbers in lead record.
MISC/HAZARDOUS INFORMATION	234	A/N	a. Program will provide from NIIN freight description information for type cargo codes A, C, F, G, I, J, K, L, N, O, P, R, S, T, V, W, X or Y. The following messages will be provided by the program for the following types cargo codes.* TCC — MESSAGE H — Subject to damage from heat.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE

TCC	MESSAGE
Q	Subject to damage from freezing.
D	Contaminated cargo not including hazardous.
E	Empty hazardous materiel cont. or pkgs. (Empty label.)
M	Magnetic materiel.
U	Combustible liquid (no label).

The program will also provide additional messages for the following special requirements codes/water commodity code.

SRC	MESSAGE
3	Refer 36 to 46 degrees F. May be out of refer for special periods.
5	Refer constant 36 to 46 degrees F water and ice required during shipment.
6	Freeze below 32 degrees F.
9	Temperature control 59 to 86 degrees F degrees F storage only.

WTCC	MESSAGE
70DZ9	Consumer commodity ORM-D. IMCO competent authority certification - USA/001-77 applies.

b. No edit.

*This information for transshipments is provided in TCMD data. It should be displayed from the TCMD.

d. If the shipment until is DICOMSS or table 04 indicates that a Consist is required, the following display will be returned for each MRO which does not have an item description.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
SU/LI	7,11	N	a. Provided by program; not updatable. b. Provided by programs; not updatable.
ITEM DESCRIPTION	50	A/N	a. Operator entry. b. Must not be blank.

NOTE: On the foregoing displays asterisks will be output in data fields when data is not available in in-process record or data is to be operator entry.

e. The following display will be returned after all SUs and lines have been reviewed. This display will allow input of the completion code or adding non-MILSTRIP SUs. This display will be returned after input until the completion code is entered.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
COMPLETION CODE	1	A	a. Enter C if complete. Leave blank if adding non-MILSTRIP SU. b. Must be C or blank.
WTR-COM	5	A/N	a. Enter appropriate water commodity type cargo and special handling code per MILSTAMP. b. Alpha/numeric filled.
TYP-PK	2	A/N	a. Enter type pack per MILSTAMP. b. Alpha/numeric filled.
NON-MILSTRIP TCN	17	A/N	a. Enter non-MILSTRIP TCN. b. Alpha/numeric filled.
DESTINATION	6	A/N	a. Enter destination AAC. b. Alpha/numeric filled.
STOP	2	A/N	a. Enter stop off number if SEAVAN has more than one destination. b. Must contain 01 or 99 if multiple destinations on SEAVAN; otherwise, leave zero. Must match stop number in load record.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	a. SOURCE OF DATA b. VALIDATION OF INPUT/CHANGE
TAC	4	A/N	a. Enter appropriate transportation account code per MILSTAMP. b. Alpha/numeric filled.
PCS	4	N	a. Enter the number of pieces in SU. b. Numeric greater than zero.
WEIGHT	5	N	a. Enter weight of SU. b. Numeric greater than zero.
CUBE	4	N	a. Enter cube of SU. b. Numeric greater than zero.
HAZARDOUS S/N	13	A/N	a. Enter Hazardous Stock Number if required. b. No edit.
UN-NR	4	A/N	a. Enter UN number for Hazardous shipments. b. No edit.
UN-CLS	2	A/N	a. Enter UN class for Hazardous shipments. b. No edit.
DICOMSS IND	1	A	a. Enter D if DICOMSS; otherwise, blank. b. D or blank.
DICOMSS DESCRIPTION/ MISCELLANEOUS	234	A/N	a. Enter item description of DICOMSS Shipment or enter miscellaneous information. b. No edit.

APPENDIX B-275

SEAVAN MTMC RELEASE UPDATE, DELETE AND INQUIRY

1. These transactions are processed via CRT whenever an add, change, delete or inquiry is to be made to the MTMC Release File. Whenever the number of large or small vans required is zero, the record will be automatically deleted. Five sets of data may be entered for each destination. VAN serial number will be incremented by 1 for each release of a large or small VAN when serial number entered is greater than zero.

2. REFERENCES

a. Appendix D-194

b. Appendix E-038 P, Part B

3. Process violations will appear as error messages on the terminal.

4. DATA ELEMENTS

a. Enter the following:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter MR.
DEST*	6	A/N	Enter appropriate consignee or POD left-justified.

*Mandatory entries.

b. The following data elements will be displayed.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Data	11		
VOY-NR*	(4)	N	Enter voyage number.
S-NR	(4)	A/N	Enter WTCA serial number or leave 0000 if a POD is entered in the Destination field.
TRM	(2)	A/N	Enter terms.
TYP*	(1)	A/N	Enter type. Alpha X, numeric 2 through 9 only.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
LG*	2	N	Enter number of large vans required (larger than 32 ft.).
SM*	2	N	Enter number of small vans required (smaller than 32 ft.).
VESSEL-NAME	10	A	Enter vessel name.
STEAM-LINE	10	A	Enter name of steamship line carrier.
OWNR	4	A	Enter owner abbreviation of SEAVANS to be used on release. Left-justify.
SAIL-DT*	5	N	Enter sailing date.
ETA	5	N	Enter Estimated Time of Arrival.
CARR	4	A	Enter ocean carrier.
POE*	3	A/N	Section IV, Appendix B, Volume I, MILSTAMP.
POD*	3	A/N	Section IV, Appendix B, Volume I, MILSTAMP.

*Mandatory entries.

5. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be MR.
DEST	Must be alpha/numeric filled or three alphanumerics followed by three blanks.
VOY-NR	Must be numeric.
S-NR	Must be alpha/numeric.
TYP	Must be alpha or numeric 2 through 9.
LG	Must be numeric.
SM	Must be numeric.

FIELD LEGEND	VALIDATION
SAIL-DT	Must be numeric.
POE	Must be alpha/numeric.
POD	Must be alpha/numeric.

APPENDIX B-276

SEAVAN EQUIPMENT POOL UPDATE AND INQUIRY

1. These transactions are processed via CRT whenever an add, change, delete or inquiry is to be made to the SEAVAN Equipment Pool File.

2. REFERENCES

   a. Appendix D-195

   b. Appendix E-038 P, Part D

3. Process violations will appear as error messages on the terminal.

4. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter EP.
SEAVAN Transaction Code*	2	A	Enter: VD - Add/Change. VE - Delete. VF - Inquiry.
VAN-NBR*	8	N	Enter SEAVAN number.
OWNR*	4	A	Enter van owner.
SZ	2	N	Enter size.
TYP*	1	A/N	Enter type (SEAVAN TCN, position 17).
CUBE	4	N	Enter cube capacity of van.
LOCAT*	5	A/N	Enter location.
CARR	4	A	Enter name of carrier.

* Mandatory entries.

5. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be EP only.
SEAVAN Transaction Code	Must be VD, VE or VF only.
VAN-NBR	Must be numeric.
OWNR	Must be alpha, left-justified, may have trailing blanks.
SZ	Must be numeric.
TYP	Alpha X, numeric 2 through 9 only.
CUBE	Must be numeric.
LOCAT	Must be alpha/numeric.
CARR	May be alpha or blank.

APPENDIX B-277

SEAVAN TABLE AND CONTROL UPDATE

1. These transactions are processed via CRT to establish and maintain, as necessary, computer controlled SEAVAN Tables.

2. REFERENCES

a. Appendix B-282

b. Appendix D-196

c. Appendix E-038 P, Part L

3. Process violations will appear as error messages on the terminal.

4. Data entries are outlined as follows and are sequenced by table number.

a. Table 01, SEAVAN Capacity Table

(1) This table provides information concerning size, capacity and type of van (refrigerated - other).

(2) Table limit - 25

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter TC.
Update Code*	2	N	Enter 01.
SEAVAN Transaction Code*	2	A	Enter: VK - Add. VL - Delete.
VAN SZ*	2	N	Enter van size.
REFRIG-CD	1	A	Enter R if refrigerated; otherwise, leave blank.
NET-WT-CAP*	5	N	Enter net weight capacity of van.
NET-CU-CAP*	4	N	Enter net cube capacity of van.

*Mandatory entries.

(3) Validation

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be TC.
Update Code	Must be 01.
SEAVAN Transaction Code	Must be VK or VL.
REFRIG-CD	Must be R or blank.
VAN-SZ	Must be numeric greater than zero.
NET-WT-CAP	Must be numeric greater than zero.
NET-CU-CAP	Must be numeric greater than zero.

b. Table 02, Part 1, Hazardous Type Cargo Codes and Storage Compatibility Codes Table.

This table contains logic for three functions.

(1) Identifies Hazardous Type Cargo Codes which may be shipped in the same vans. Table limit - 26.

(2) Identifies Hazardous Type Cargo Codes that an additional DD Form 1348-1 will be generated with all available modes of freight description information. Table limit - 23.

(3) Identifies Hazardous Storage/Compatibility Codes that an additional DD Form 1348-1 will be generated with all available modes of freight description information. Table limit - 38.

FIELD LEGEND	VALIDATION
SEAVAN Section Code*	Must be TC.
Update Code*	Must be 02.
SEAVAN Transaction Code*	Must be VK or VL.
TYPE CARGO CODE	Must be alpha excluding Z.

c. Table 03, Constants and Controls.

(1) This table contains constants necessary in the SEAVAN system.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter TC.
Update Code*	2	N	Enter 03.
CONSGR*	6	A/N	Enter DoDAAC assigned to shipping activity.
Depot-ID	1	A	Enter Depot-ID Code.
ZIP*	5	N	Enter ZIP Code assigned to shipping activity.
NEXT SU	7	N	Computer controlled.
NEXT-BATCH	3	N	Maintained automatically by computer program.
NEXT-LOAD	4	N	Computer controlled.
Location Groups Which May Be Batched	3		
BT-WHS-1*	(1)	A/N	Enter first Warehouse Group to be batched.
BT-WHS-2*	(1)	A/N	Enter second Warehouse Group to be batched.
BT-WHS-3*	(1)	A/N	Enter third Warehouse Group to be batched.
WT-PCT*	2	N	Enter the acceptable percentage of weight utilization for SEAVAN Planning. The SEAVAN Planning program will plan SEAVANS to this percentage of utilization.
CU-PCT*	2	N	Enter the acceptable percentage of cube utilization for SEAVAN Planning.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Weight Utilization Percentage when Cube Fully Utilized (PCT-EXCEED)	2	N	Enter the minimum acceptable weight utilization if the cube is fully utilized. SEAVAN Planning will not attempt to plan for a larger SEAVAN if this parameter is met.
1348-1	1	A	Enter Y if clear text consignor. Must be computer printed on the DD Form 1348-1.
PROC*	1	N	Enter the average number of days, after document release, it takes to pick, pack and hold shipments prior to shipping.
NO-LOC*	1	N	Enter the number of days No Location MROs should be suspended before automatic denial.
TRANS-PROC	2	N	Enter the number of days allowed for processing transshipments. Date received to date shipped.
DEPOT-ANALYSIS	1	N	Enter the number of days desired for analysis of MROs in Precedence 1.
DEPOT-COMM-RI	7	A/N	Enter the Communications Routing Identifier assigned to the depot.
SU-ASSY-AREA*	3	A/N	Enter the General Assembly Area (3-position Warehouse Area Code) to be used for all Freight Shipment Units not exceeding the Shipment Unit Weight and Cube limits below.
SU-ASSY-WT-LIMIT*	5	N	Enter the number of pounds above which Freight Shipment Units are assigned an assembly area other than the general assembly area. Enter leading zeros.
SU-ASSY-CU-LIMIT*	4	N	Enter the number of cubic feet above which Freight Shipment Units are assigned an assembly area other than the General Assembly Area. Enter leading zeros.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
TU-ASSY-AREA*	3	A/N	Enter the General Assembly area to be assigned to Transportation Units not exceeding the Transportation Unit Weight and Cube units below.
DICOMSS Cycle Code	10	A/N	Enter DICOMSS Cycle Code(s) which are under inventory.
Commodity Manager Code	5	A/N	Enter Commodity Manager Code that is under inventory.
MRO-Quantity Override	1	N	a. Enter 1 through 9, or leave blank if option is not desired. b. Numeric or blank. c. MRO Quantity Invalid.
TU-ASSY-WT-LIMIT*	5	N	Enter the number of pounds above which Freight Shipment Units are assigned an assembly area other than the General Load Assembly Load Assembly Area. Enter leading zeros.
TU-ASSY-CU-LIMIT*	4	N	Enter the number of cubic feet above which freight shipment units are assigned an assembly area other than the general load assembly area. Enter leading zeros.
FSC Excluded Workload Pull	20	N	Enter up to five Federal Supply Classifications that will be excluded from the additional workload request.
LG Van Weight-Out	5	N	Enter the parameters for 35 and 40 foot weight-outs.
SM Van Weight-Out	5	N	Enter the parameters for 20 and 24 foot weight-outs.
Consignor Clear Text Address*	48	A/N	Enter clear text address of shipping of shipping depot. Twenty-four positions per line.

(2) Validation

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be TC.
Update Code	Must be 03.
CONSGR	Must be alphanumeric.
Depot-ID	Must be alpha
ZIP	Must be numeric.
Location Groups Which May Be Batched	Alphanumeric.
WT-PCT	Must be numeric greater than zero.
CU-PCT	Must be numeric greater than zero.
PCT-EXCEED	Must be numeric greater than zero.
1348-1	Alpha Y or blank.
PROC	Numeric greater than zero.
NO-LOC	Numeric 0 through 9.
TRANS-PROC	Numeric 01-99.
DEPOT-ANALYSIS	Numeric 1-9.
DEPOT-COMM-RI	Alphanumeric filled.
SU-ASSY-AREA	Alphanumeric, no blanks.
SU-ASSY-WT-LIMIT	All numeric, other than all zeros.
SU-ASSY-CU-LIMIT	All numeric, other than all zeros.
DICOMSS Cycle Code	Alphanumeric.
Commodity Manager Code	Alphanumeric.
TU-ASSY-AREA	Alphanumeric, no blanks.
TU-ASSY-WT-LIMIT	All numeric, other than all zeros.
TU-ASSY-CU-LIMIT	All numeric, other than all zeros.

FIELD LEGEND	VALIDATION
FSC Excluded Workload Pull	All numeric if entered.
LG Van Weight-Out	Numeric.
SM Van Weight-Out	Numeric.

d. Table 04, Destinations requiring SEAVAN Consist (F-62), and/or advance SEAVAN Consist message format (F-162).

(1) This table indicates destinations which desire printed and/or transceived SEAVAN Consists (all DICOMSS destinations receive a printed SEAVAN Consist).

(2) Table limit - 150

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Section Code	2	A	Enter TC.
Update Code	2	N	Enter 04.
Action Code	2	A	VK - Add/change. VL - Delete.
DEST	6	A/N	Enter the destination which desired a Consist.
PRT	1	N	Enter: 1 - Print only. 2 - Message Format only. 3 - Print and Message Format. Blank - Suppress Print and Message format.
TCMD	1	A	Enter N if TCMDs should not be transceived.
FROM	64	A/N	7-position Originator Communications Routing Identifier Code, plus 58-position in-the-clear address data. Source: Allied Communications Publication (ACP) 117, CAN-US Supplement 1, Sections 1 and 2.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
TO	66	A/N	7-position Destination Communications Routing Identifier Code, plus 60-position in-the-clear address data. Source: ACP 117, CAN-US Supplement 1, Sections 1 and 2.
INFO-1	61	A/N	7-position Information Destination Communications Routing Identifier Code, plus 56-position in-the-clear address data. Source: ACP 117, CAN-US Supplement 1, Sections 1 and 2.
INFO-2	61	A/N	Same as INFO-1.
INFO-3	61	A/N	Same as INFO-1.
INFO-4	61	A/N	Same as INFO-1.

(3) Validation

FIELD LEGEND	VALIDATION
Update Code	Must be 04.
SEAVAN Transaction	Must be VK or VL.
Destination	Alphanumeric filled.
PRT	Must be 1, 2, 3 or blank. If blank, TCMD Suppression Code must be N.
ROUT-ID (Destination Communications Routing Identifier)	Alphanumeric filled or blank. Must be filled if Print/Transceive Indicator is 2 or 3.
TCMD	Must be N or blank. If Print/Transceive Indicator is blank, this must be N.

e. Table 05, Project Codes that need Special Handling.

(1) This table will be established when special project codes, i.e., Holiday items or any other projects, require special handling. The precedence code that is entered with the project code in table 05 will be assigned to the MRO that matches project code in table 05.

(2) Table Limit - 25

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code	2	A	Enter TC.
Update Code	2	N	Enter 05.
SEAVAN Transaction Code	2	A	VK - Add/change. VL - Delete.
Project Code	3	A/N	Enter the project code that requires special handling.
Precedence Code	1	N	Enter the precedence code that MRO is to be assigned.

(3) Validation

FIELD LEGEND	VALIDATION
Update Code	Must be 05.
SEAVAN Transaction Code	Must be VK or VL.
Project Code	Alphanumeric filled.
Precedence Code	Must be 1, 2, 3, 4 or blank.

f. Table 06, Destination - Country Cross-Reference.

(1) This table will provide a Cross-Reference by Destination to country. This cross-reference will enable the SEAVAN Process to provide on-line Performance Summary totals by Destination Country.

(2) Table Limit - 125

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code	2	A	Enter TC.
Update Code	2	N	Enter 06.
SEAVAN Transaction Code	2	A	VK - Add/Change.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Destination	6	A/N	Enter SEAVAN Consignee.
Country	2	A	Enter the Country Code (appendix A-19) associated with the destination.

(3) Validation

FIELD LEGEND	VALIDATION
Update Code	Must be 06.
SEAVAN Transaction Code	Must be VK.
Destination	Alphanumeric filled.
Country	Alpha filled.

APPENDIX B-278

SEAVAN MTMC SHIPPING DATA FOR IN-PROCESS LOADS

1. This transaction is used to add/change/delete MTMC release data and SEAVAN Equipment Pool Data as a result of data not being available at the time the SEAVAN load was released. The SEAVAN Equipment/MTMC Release Missing Data Report, F-213, notifies transportation personnel of the requirement to provide this data.

2. REFERENCES

a. Appendix D-197

b. Appendix E-038 P, Part C

c. Appendix F-213

3. Entry of the following data elements will result in the attached CRT display. Add/change displayed elements and reenter. This will result in update of the In-Process SEAVAN Load Record.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter IP.
LOAD NUMBER*	4	N	Enter load number.

4. VALIDATION

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be IP.
LOAD NUMBER	Must match an In-Process Load Number.

5. CRT DISPLAY DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Data:	11		
VOY-NR*	(4)	A/N	Enter Voyage Number.
S-NR	(4)	A/N	Enter WTCA serial number.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
TRM	(2)	A/N	Enter terms.
TYP	(1)	A/N	Enter type.
VESSEL-NAME	10	A	Enter Vessel name.
STEAM-LINE	10	A	Enter name of Steamship Line carrier.
OWNR	4	A	Enter owner abbreviation of SEAVANs to be used on release. Left-justify.
SAIL-DT *	5	N	Enter sailing date.
ETA *	5	N	Enter Estimated Time of Arrival.
CARR	4	A	Enter Ocean Carrier.
POE	3	A/N	Section IV, Appendix B, Volume I, MILSTAMP.
POD	3	A/N	Section IV, Appendix B, Volume I, MILSTAMP.

*Mandatory entries.

6. VALIDATION

FIELD LEGEND	VALIDATION
VOY-NR	Must be alpha/numeric.
OWNR	Must be alpha, left-justified; may have trailing blanks.
SAIL-DT	Must be numeric.
ETA	Must be numeric.

APPENDIX B-279

SEAVAN - REMOVE LINE ITEM FROM CONFIGURED SHIPMENT UNIT/LOAD

1. This procedure describes the actions required to:

a. Remove a line item from a configured Shipment Unit (SU). This input will single line the line item and change the assigned load number to 0000. Action must then be taken to confirm the shipment if shipped by other than SEAVAN or assign a new SEAVAN Load Number or return the shipment to the SEAVAN Shipment Planning function.

b. Partial a line item.

c. Return a SU item or partial to the SEAVAN Workload Bank.

2. PROCESS

a. The program reference code is entered into the remote entry device to call the processing program for display.

b. To remove a line item from a configured SU/Load enter:

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter PR.
SEAVAN Transaction Code*	2	A	Enter VU.
SU-NUMBER*	7	N	Enter SU number.
CD*	2	N	Enter SU check digit.
LINES*	4	N	Enter line item numbers up to approximately 25 per input. Enter commas after each line number.

*Mandatory entries.

c. Validation

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be PR only.
SEAVAN Transaction Code	Must be VU only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
LINES	Must be numeric.

d. To partial a line item enter:

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter PR.
SEAVAN Transaction Code*	2	A	Enter VV.
SU/LI NUMBER*	11,13	N	Enter SU/LI number.
CD*	2	N	Enter SU check digit.
QTY*	5	N	Enter quantity to be partialed.
Weight Transshipment	5	N	Enter the weight for transshipments which coincides with quantity.
Cube Transshipment	4	N	Enter the cube for transshipments which coincides with quantity.

*Mandatory entries.

e. Validation

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be PR only.
SEAVAN Transaction Code	Must be VV only.
SU-LI NUMBER	Must be numeric.
CD	Must be numeric.
QTY	Must be numeric.
Weight Transshipments	Must be greater than zero for Type 3 MRO (Transshipment).
Cube Transshipments	Must be greater than zero for Type 3 MRO (Transshipment).

NOTE 1: The line item must have been previously single lined from the shipment unit and be assigned to Load 0000 to accomplish partialing.

NOTE 2: The program will determine and assign the appropriate partial number and print out partials assigned with respective quantities.

f. To return a shipment unit to the SEAVAN Workload Bank enter:

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
SEAVAN Section Code*	2	A	Enter PR.
SEAVAN Transaction Code*	2	A	Enter VW.
SU-NUMBER*	7, 11 or 13	N	Enter SU number.
CD*	2	N	Enter SU check digit.
LOCAT	9	A/N	Enter location were SU is staged.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
DEST	6	A/N	Enter destination.
SRC	1	A/N	Enter SRC.
TC	1	A	Enter type cargo code.
COMP	1	A	Enter Compatibility Code.
WTR-COM	5	A/N	Enter water commodity.
BK	2	A/N	Enter booking group.
STOP	2	N	Enter stop number.
WGT	5	N	Enter actual weight of shipment to be replanned.
CU	4	N	Enter actual cube of shipment to be replanned.

*Mandatory entries. Other elements should only be entered if change in existing data is desired.

g. Validation

FIELD LEGEND	VALIDATION
SEAVAN Section Code	Must be PR only.
SEAVAN Transaction Code	Must be VW only.
SU-NUMBER	Must be numeric.
CD	Must be numeric.
LOCAT	Alpha/numeric or blank.
DEST	Alpha/numeric filled or blank.
SRC	Alpha/numeric or blank.

FIELD LEGEND	VALIDATION
TC	May be alpha or blank.
COMP	Alpha or blank.
WTR-COM	Alpha/numeric or blank.
BK	Alpha/numeric or blank.
STOP	Must be numeric.
WGT	Must be numeric or zero (see note).
CU	Must be numeric or zero (see note).

NOTE: If in-process shipment unit weight is zero, then weight and cube entered must be greater than zero.

APPENDIX B-280

SEAVAN MIS

1. The SEAVAN Management Information System is on-line system, updated as actions occur throughout the SEAVAN process and is inquirable through remote entry devices. Data is subdivided into two major categories - Production and Performance - which enables production managers to monitor daily operations, forecast future requirements and measure past performance. Inquiries are available by groups of data elements. Historical monthend reports, where applicable, will be printed on the F-167 report.

2. PROCESS

a. The program reference code is entered into the remote entry device to call the processing program to display. Subsequent entries into the display will produce MIS data according to the option entered.

b. Production Data

(1) MROs received into SEAVAN (see figure 1 for sample display).

(a) For both DICOMSS and non-DICOMSS by each DSC manager provide:

1. MROs received by IPG.

2. Daily, month to date, and previous months totals for all IPGs.

(b) Totals for all managers.

1. Daily totals by IPG.

2. Daily, month to date and previous months totals for all IPGs.

(2) MROs on-hand (see figure 2 for sample display).

(a) For unreleased MROs provide:

1. DICOMSS and non-DICOMSS by precedence group.

2. Totals for each precedence group and totals for all precedence groups.

(b) For in-process MROs provide:

1. DICOMSS and non-DICOMSS by precedence group.

2. Totals for each precedence group.

(3) Load information (see figure 3 for sample display).

For each destination provide a count of loads in-process, unreleased full loads, and unreleased partial loads.

(4) Workload release data (see figure 3 for sample display).

(a) Last three cyclic releases:

1. Date and time

2. MROs

3. Shipment units

4. Loads

(b) Last three days:

1. Date

2. Additional MROs pulled randomly

3. Shipment units

(5) Transshipments on-hand (see figure 5 for sample display). For both unreleased and in-process transshipments provide:

1. Total shipment units

2. Total weight

3. Total cube

4. Average age

5. Oldest

c. Performance Data

(1) Load performance data (see figure 6 for sample display).

(a) Provide the following data for loads shipped. Data will be provided for DICOMSS loads, non-DICOMSS loads, mixed loads, and total of all loads.

1. Loads shipped

2. Loads shipped by mandatory departure date

3. Total weight

4. Total cube

5. Average percent of cube utilization. This percent is computed by dividing the inside van cube that was entered at final load review into the actual cube loaded on the van.

6. Average percent of weight utilization. This percent is computed by dividing the van size capacity into the actual weight load on the van.

7. Loads which exceeded 80 percent cube utilization or 40,000 pounds.

(b) For each of the categories in subparagraph (a) above provide previous day totals, month-to-date totals, and previous month totals.

(2) MRO performance (see figure 7 for sample display).

(a) Provide the following data for DICOMSS and non-DICOMSS MROs.

1. MROs shipped

2. Percent shipped on time

3. Total denials

4. Partial denials

5. Denial percentage rate

(b) For each of the categories in subparagraph (a) above provide daily, month-to-date, and previous month totals.

(3) Transshipment performance (see figure 8 for sample display).

(a) Provide the following data for completed transshipments.

1. Shipment units

2. Weight shipped

3. Cube shipped

4. Average processing time

(b) For each category in subparagraph (a) above maintain previous day, month-to-date, and last month totals.

(4) SEAVAN MRO Bank Hold Times, Date Received to Date Released (see figure 9 for sample display).

(a) Provide day categories 0 through 28 and 29 and over.

(b) Provide totals for previous day, month-to-date, and last month.

(5) SEAVAN Warehouse Processing, Date Released to Date Offered (see figure 9 for sample display).

(a) Provide day categories 0 through 8 and 9 and over.

(b) Provide totals for month-to-date and last month.

(6) SEAVAN Terminal Hold Times, Date Offered to Date Shipped (see figure 10 for sample display).

(a) Provide day categories 0 through 8 and 9 and over.

(b) Provide totals for month-to-date and last month.

(7) Total Depot Processing Time, Date received to Date Shipped (see figure 10 for sample display).

(a) Provide day categories 0 through 28 and 29 and over.

(b) Provide totals for month-to-date and last month.

(8) Days MROs Received Prior to RDD (DICOMSS only) (see figure 11 for sample display).

(a) Provide day categories 29 and over, 38 through 1 and 0 and less.

(b) Provide totals for month-to-date and last month.

(9) DICOMSS MROs by cycle (see figure 12 for sample display).

(a) Provide Totals by cycle of unreleased MROs.

(b) Provide Totals by cycle of In-Process MROs.

FIGURE 1

UWTTØ1 MRO'S RECEIVED FOR SEAVAN DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø2

	DICOMSS	DPSC	DCSC	DESC	DGSC	DISC	TOTALS
IPG-1	1	2	3	4	5	6	21
IPG-2	7	8	9	10	11	12	57
IPG-3	13	14	15	16	17	18	93
DAILY	21	24	27	3Ø	33	36	171
M-T-D	19	2Ø	21	22	23	24	129
LST-MO	25	26	27	28	29	3Ø	165

FIGURE 2

UWTTØ1 MRO'S ON HAND FOR SEAVAN DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø3

UNRELEASED	PRECEDENCE-1	PRECEDENCE-2	PRECEDENCE-3	TOTALS
DICOMSS	49	51	53	153
OTHER	5Ø	52	54	156
TOTALS	99	1Ø3	1Ø7	3Ø9
IN-PROCESS				
DICOMSS	55	57	59	171
OTHER	56	58	6Ø	174
TOTALS	111	115	119	345

FIGURE 3

UWTTØ1 LOAD INFORMATION FOR SEAVAN DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø4

DEST	INPR	FULL	PART	DEST	INPR	FULL	PART	DEST	INPR	FULL	PART
AØØØØ1	1	1	1	AØØØØ2	2	2	2	AØØØØ3	3	3	3
AØØØØ4	4	4	4	AØØØØ5	5	5	5	AØØØØ6	6	6	6
AØØØØ7	7	7	7	AØØØØ8	8	8	8	AØØØØ9	9	9	9
AØØØ1Ø	1Ø	1Ø	1Ø	AØØØ11	11	11	11	AØØØ12	12	12	12
AØØØ13	13	13	13	AØØØ14	14	14	14	AØØØ15	15	15	15
AØØØ16	16	16	16	AØØØ17	17	17	17	AØØØ18	18	18	18
AØØØ19	19	19	19	AØØØ2Ø	2Ø	2Ø	2Ø	AØØØ21	21	21	21
AØØØ22	22	22	22	AØØØ23	23	23	23	AØØØ24	24	24	24
AØØØ25	25	25	25	AØØØ26	26	26	26	AØØØ27	27	27	27
AØØØ28	28	28	28	AØØØ29	29	29	29	AØØØ3Ø	3Ø	3Ø	3Ø
AØØØ31	31	31	31	AØØØ32	32	32	32	AØØØ33	33	33	33
AØØØ34	34	34	34	AØØØ35	35	35	35	AØØØ36	36	36	36
AØØØ37	37	37	37	AØØØ38	38	38	38	AØØØ39	39	39	39
AØØØ4Ø	4Ø	4Ø	4Ø	AØØØ41	41	41	41	AØØØ42	42	42	42
AØØØ43	43	43	43	AØØØ44	44	44	44	AØØØ45	45	45	45
AØØØ46	46	46	46	AØØØ47	47	47	47	AØØØ48	48	48	48
AØØØ49	49	49	49	AØØØ5Ø	5Ø	5Ø	5Ø	AØØØ51	51	51	51

FIGURE 4

UWTTØ1 WORKLOAD RELEASE FOR SEAVAN DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø5

DATE	TIME	MRO'S	SHP-UNITS	LOADS	ADDITIONAL	MRO'S	SHP-UNITS
61	62	63	64	65		66	67
68	69	7Ø	71	72		73	74
75	76	77	78	79		8Ø	81

FIGURE 5

UWTTØ1 TRANSSHIPMENTS ON HAND DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø6

	SHP-UNITS	WEIGHT	CUBE	AV-AGE	OLDEST
UNRELEASED	66666	77777777	8888888	99	
IN-PROCESS	11111	22222222	3333333	44	555

FIGURE 6

UWTTØ1 LOAD PERFORMANCE DATA DATE 8Ø2Ø5
SECTION CODE MI
NEXT REPORT Ø7

DTCOMSS	LOADS	SHP-MDD	WEIGHT	CUBE	%-WGT-UTL	%-CBE-UTL	GOAL-MET
DAILY							
M-T-D	1	1	13,327	331	34.17	21.35	
LST-MO	2		5Ø,1Ø7	3,Ø91	62.63	96.59	2
OTHER							
DAILY							
M-T-D							
LST-MO							
MIXED							
DAILY							
M-T-D	1		63,446	2,5Ø3	162.68	161.48	1
LST-MO							
TOTAL							
DAILY							
M-T-D	2	1	76,773	2,834	196.85	182.83	1
LST-MO	2		5Ø,1Ø7	3,Ø91	62.63	96.59	2

FIGURE 7

UWTTØ1 MRO PERFORMANCE FOR SEAVAN DATE 8Ø2Ø5
SECTION CODE MI
NEXT REPORT Ø8

	SHIPPED			DENIALS		
DICOMSS	MRO'S	ON-TIME	%-ON-TIME	PARTIAL	COMPLETE	RATE
DAILY						
M-T-D	95	1	1.Ø5	3		3.16
LST-MO	259	25	9.65			
OTHER						
DAILY						
M-T-D						
LST-MO						

FIGURE 8

UWTTØ1 TRANSSHIPMENT PERFORMANCE FOR SEAVAN DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT Ø9

SHIPPED	SHPT-UNITS	WEIGHT	CUBE	AVG-PROCESSING
DAILY	999999		1111111	222
M-T-D	333333	44444444	5555555	666
LST-MO	777777	88888888	9999999	

FIGURE 9

UWTTØ1 PROCESSING TIMES BY MRO BANK DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 1Ø

DAYS	ØØ	Ø1	Ø2	Ø3	Ø4	Ø5
M-T-D	241	242	243	244	245	246
LST-MO	271	272	273	274	275	276
DAYS	Ø6	Ø7	Ø8	Ø9	1Ø	11
M-T-D	247	248	249	25Ø	251	252
LST-MO	277	278	279	28Ø	281	282
DAYS	12	13	14	15	16	17
M-T-D	253	254	255	256	257	258
LST-MO	283	284	285	286	287	288
DAYS	18	19	2Ø	21	22	23
M-T-D	259	26Ø	261	262	263	264
LST-MO	289	29Ø	291	292	293	294
DAYS	24	25	26	27	28	29+
M-T-D	265	266	267	268	269	27Ø
LST-MO	295	296	297	298	299	3ØØ

FIGURE 1Ø

UWTTØ1 PROCESSING TIMES BY WAREHOUSE AND TERMINAL DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 11

WAREHOUSE

DAYS	ØØ	Ø1	Ø2	Ø3	Ø4
M-T-D	3Ø1	3Ø2	3Ø3	3Ø4	3Ø5
LST-MO	311	312	313	314	315

DAYS	Ø5	Ø6	Ø7	Ø8	Ø9+
M-T-D	3Ø6	3Ø7	3Ø8	3Ø9	31Ø
LST-MO	316	317	318	319	32Ø

TERMINAL

DAYS	ØØ	Ø1	Ø2	Ø3	Ø4
M-T-D	321	322	323	324	325
LST-MO	331	332	333	334	335

DAYS	Ø5	Ø6	Ø7	Ø8	Ø9+
M-T-D	326	327	328	329	33Ø
LST-MO	336	337	338	339	34Ø

UWTTØ1 TOTAL DEPOT PROCESSING TIME (ØØ - 19) DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 12

DAYS	ØØ	Ø1	Ø2	Ø3	Ø4
M-T-D	341	342	343	344	345
LST-MO	2Ø4	2Ø5	2Ø6	2Ø7	2Ø8

DAYS	Ø5	Ø6	Ø7	Ø8	Ø9
M-T-D	346	347	348	349	35Ø
LST-MO	2Ø9	21Ø	211	212	213

DAYS	1Ø	11	12	13	14
M-T-D	351	352	353	354	355
LST-MO	214	215	216	217	218

DAYS	15	16	17	18	19
M-T-D	356	357	358	359	36Ø
LST-MO	219	22Ø	221	222	223

FIGURE 11

UWTTØ1 TOTAL DEPOT PROCESSING TIME (2Ø - 39+) DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 13

DAYS	2Ø	21	22	23	24
M-T-D	361	362	363	364	365
LST-MO	224	225	226	227	228
DAYS	25	26	27	28	29
M-T-D	366	367	368	369	37Ø
LST-MO	229	23Ø	231	232	233
DAYS	3Ø	31	32	33	34
M-T-D	371	372	373	374	375
LST-MO	234	235	236	237	238
DAYS	35	36	37	38	39+
M-T-D	376	377	378	379	38Ø
LST-MO	239	24Ø	241	242	243

FIGURE 11

UWTTØ1 DAYS MRO'S RCVD BEFORE RDD DCOMS (39+ - 2Ø) DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 14

DAYS	39+	38	37	36	35
M-T-D	447	448	449	45Ø	451
LST-MO	487	488	489	49Ø	491
DAYS	34	33	32	31	3Ø
M-T-D	452	453	454	455	456
LST-MO	492	493	494	495	496
DAYS	29	28	27	26	25
M-T-D	457	458	459	46Ø	461
LST-MO	497	498	499	5ØØ	5Ø1
DAYS	24	23	22	21	2Ø
M-T-D	462	463	464	465	466
LST-MO	5Ø2	5Ø3	5Ø4	5Ø5	5Ø6

UWTTØ1 DAYS MRO'S RCVD BEFORE RDD DCOMS (19 - ØØ) DATE 8ØØ8Ø
SECTION CODE MI
NEXT REPORT 15

DAYS	19	18	17	16	15
M-T-D	467	468	469	47Ø	471
LST-MO	5Ø7	5Ø8	5Ø9	51Ø	511
DAYS	14	13	12	11	1Ø
M-T-D	472	473	474	475	476
LST-MO	512	513	514	515	516
DAYS	Ø9	Ø8	Ø7	Ø6	Ø5
M-T-D	477	478	479	48Ø	481
LST-MO	517	518	519	52Ø	521
DAYS	Ø4	Ø3	Ø2	Ø1	ØØ
M-T-D	482	483	484	485	486
LST-MO	522	523	524	525	526

FIGURE 12

UWTTØ1 DICOMSS MROS BY CYCLE DATE 81Ø97
SECTION CODE MI
NEXT REPORT Ø1

UNRELEASED CYCLE	A	B	C	D	E	F	G	H	I
	J	K	L	M	N	O	P	Q	R
	S	T	U	V	W	X	Y	Z	6
IN-PROCESS CYCLE	A	B	C	D	E	F	G	H	I
	J	K	L	M	N	O	P	Q	R
	S	T	U	V	W	X	Y	Z	6

APPENDIX B-281

SEAVAN ADVANCED TRANSPORTATION CONTROL AND MOVEMENT DOCUMENTS FOR TRANSSHIPMENTS

1. TCMDs are received via AUTODIN or with the materiel. The TCMDS are input via the DLA Entry system to ASSP. The TCMDs must be in sequence by container number, document number, document identifier, and card sequence number. The transactions are validated. Errors which are detected will be flagged and the TCN will be listed on the Advance TCMD Error Report, F-216.

2. REFERENCES

a. Appendix D-201

b. Appendix F-216

3. INPUTS

The TCMD are received from the entry system.

4. VALIDATION

The following are edit validations for card entries.

a. Consolidation Prime Data

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Document Identifier Code	1-3	Must be TX3 or TJ3.
Container Number	4-8	Alpha/numeric filled.
DoDAAC of Consolidating Activity	9-14	Alpha/numeric filled.
Commodity	15-17	Numeric filled.
Type Cargo	18	Alpha, no blanks.
Special Handling	19	Alpha/numeric, no blanks.
Air Dimension	20	If not blank, blank out.
POE	21-23	If not blank, blank out.
POD	24-26	Alpha/numeric filled.
Mode	27	Alpha/numeric.
Type Pack	28-29	Alpha/numeric filled.

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Non-MILSTRIP TCN	30-46	Alpha/numeric filled.
BBP or Ultimate Consignee for Trailer	47-52	Alpha/numeric filled.
Transportation Priority	53	Must be 1, 2, 3, A, B, C, /, S or T.
Earliest RDD	54-56	No edit.
Project	57-59	No edit.
Day Shipped	60-62	Numeric 001 to 366.
ETA	63	Alpha/numeric filled.
Transportation Account Code (TAC)	64-67	No edit.
One Piece	68-71	Must be 00001.
Gross Weight	72-76	Numeric filled.
Gross Cube	77-80	Numeric filled.

NOTE: There must be at least two T_4 cards containing a matching Container Number. There may be multiple T_4, T_5, T_6, T_9 cards with matching Container Number. The MRO type record which will be passed to ASSP Shipment Planning will be comprised of data from the T_3 card when present.

b. Shipment Unit Prime Data

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Document Identifier Code	1-3	TX4 or TJ4 must be preceded by a TX3 TJ3 with matching Container Number. TX1 or TJ1 for other inputs.
Container/Trailer Number	4-8	Blank or alpha/numeric filled. If pos. 1-3 is T_4 then field must match container number of preceding T_3.
DoDAAC of Consolidating Activity	9-14	Alpha/numeric filled.
Commodity	15-17	Numeric filled.

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Type Cargo	18	Alpha, no blanks.
Special Handling	19	Alpha/numeric, no blanks.
Air Dimension	20	If not blank, blank out.
POE	21-23	If not blank, blank out.
POD	24-26	Alpha/numeric filled.
Mode	27	Alpha/numeric.
Type Pack	28-29	Alpha filled.
MILSTRIP TCN	30-46	Alpha/numeric filled.
BBP or Ultimate Consignee for Trailer	47-52	Alpha/numeric filled.
Transportation Priority	53	Must be 1, 2, 3, A, B, C, /, S or T.
Earliest RDD	54-56	No edit.
Project	57-59	No edit.
Day Shipped	60-62	Numeric 001 to 366.
ETA	63	Alpha/numeric.
Transportation Account Code (TAC)	64-67	No edit.
Pieces	68-71	Numeric filled greater than 0.
Gross Weight	72-76	Numeric filled greater than 0.
Gross Cube	77-80	Numeric filled greater than 0.

NOTE: A MRO type record will be passed to ASSP Shipment Planning using data from T_1 cards. No MRO type records are built for T_4 cards.

c. Outsize dimension data T_5 will not be maintained.

d. Hazardous NSN/IMCO Trailer Card (this is a mandatory input if Prime Shipment Unit Data Card was TJ1 or TJ4).

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Document Identifier Code	1-3	TJ6.
Container Number	4-8	Must match previous TJ1 or TJ4.
Consignor	9-14	No edit.
Commodity	15-17	No edit.
Type Cargo	18	No edit.
Special Handling	19	No edit.
Air Dimension	20	No edit.
POE	21-23	No edit.
POD	24-26	No edit.
Mode	27	No edit.
Type Pack	28-29	No edit.
MILSTRIP TCN	30-46	Must match previous TJ1 or TJ4.
BBP or Ultimate Consignee for Trailer	47-52	No edit.
Transportation Priority	53	No edit.
National Stock Number	54-66	Alpha/numeric filled.
Blank	67-70	No edit.
UN Class	71-72	Alpha/numeric filled.
Blank	73	No edit.
UN or NA	74-75	Use whichever is in Freight Description File.
UN or NA Number	76-79	Alpha/numeric filled.
Compatibility Group	80	Must be 0. If not, make change.

e. Miscellaneous Information (if prime shipment unit card was TJ1 or TJ4 there must be at least one TJ9; otherwise, this is an optional transaction).

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Document Identifier Code	1-3	TX9 or TJ9. The second position must agree with prime shipment unit data card.
Container Number	4-8	Must match previous T_1 or T_4 card.
Consignor	9-14	No edit.
Commodity	15-17	No edit.
Type Cargo	18	No edit.
Special Handling	19	No edit.
Air Dimension	20	No edit.
POE	21-23	No edit.
POE	24-26	No edit.
Mode	27	No edit.
Type Pack	28-29	No edit.
MILSTRIP TCN	30-46	Must match previous T_1 or T_4.
BBP or Ultimate Consignee for Trailer	47-52	No edit.
Transportation Priority	54-79	No edit.
Miscellaneous Information	54-79	No edit.
Card Sequence Number	80	T_9 cards must be inclusive from 1 through highest number (maximum 9 cards).

APPENDIX B-282

ON-LINE TRANSPORTATION ACCOUNT CODE FILE UPDATE/INQUIRY

1. This transaction is used to update and inquire the Transportation Account Code (TAC) file. Data from this file is used during the SEAVAN documentation process to assign TACs to eligible shipment unit records, and on-line MRO preparation.

2. Instructions pertinent to the assignment of TACs are documented in DoD 4500.32-R, Volume II, specific chapters as follows:

a. Navy TACs - chapter 7, section 2.

b. Coast Guard TACs - chapter 9, paragraph 9-3.

3. REFERENCE

Appendix E-054 P

4. Process violations will appear as error messages on the terminal.

5. The following data elements are entered via CRT.

FIELD LEGEND	NO. OF CHAR.	TYPE ENTRY	EXPLANATION/INSTRUCTIONS
Action Code*	1	A	Enter: I - Inquiry. A - Add. D - Delete.
TAC-Key	6	A/N	For Navy TACs enter 2-position Materiel Cognizance Code, left-justified. For Coast Guard TACs enter last 5 positions of the Activity Address Code.
TAC*	4	A/N	Enter TAC per paragraphs 2a and b above.

*Mandatory entries.

6. VALIDATION

FIELD LEGEND	VALIDATION
Action Code	Must be Alpha A, D or I.
TAC-KEY	Alphanumeric. For Navy TACs, last four positions may be blank.
TAC	Alphanumeric.

APPENDIX B-283

SEAVAN RECEIPT TRANSACTIONS FOR TRANSSHIPMENTS

1. Materiel is received from shipping activities for transshipment. Incheck materiel and record for CRT input, TCN, pieces, weight, cube and location where materiel is staged. Also determine if materiel requires refrigeration, if it will contaminate other materiel or if it is subject to contamination. If TCMD cards are received with the materiel they must be input through the DLA MOWASP Entry system or be keyed in via CRT per appendix B-284.

2. REFERENCE

Appendix D-199, Processing SEAVAN Transshipment Receipt Transactions

3. Entry of the following data elements will record receipt of the transshipment. If Advanced Transportation Control and Movement Data (ATCMD) are available a shipment planning record will be created. Otherwise, the transshipment will be suspended until ATCMD data are provided.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Transportation Control	17	A/N	Enter transshipment TCN.
Pieces	4	N	Enter total number of pieces.
Weight	5	N	Enter total weight of all pieces.
Cube	4	N	Enter total cube of all pieces.
Location	9 or 12	A/N	Enter location where materiel is staged (right-justified).
Special Requirements Code	1	N	Enter Special Requirements Code 3, 5 or 6 if materiel requires refrigeration or leave blank.
Compatibility Code	1	A	Enter A if materiel is subject to contamination. Enter B if materiel is contaminating or leave blank.
Date Received	5	N	Enter Julian date received if different than current date.
Override Indicator	1	N	Enter 1 if input data are overlay previously posted receipt data.

FIELD LEGEND	VALIDATION
Transportation Control Number	Alphanumeric filled.
Pieces	Numeric greater than zero.
Weight	Numeric greater than zero.
Cube	Numeric greater than zero.
Location	Alpha/numeric. May be 9 or 12 positions, right-justified.
Special Requirements Code	Must be 3, 5, 6 or blank.
Compatibility Code	Must be A, B or blank. If blank, the program should assign Z.
Date Received	If not entered, record current date. Otherwise, cannot be greater than current date and year position one and two cannot be less than current year minus one. Last three positions must be 001-366.
Override Indicator	Must be 0 or 1.

APPENDIX B-284

SEAVAN TRANSSHIPMENT FILE TCMD ADD/CHANGE/ DELETE/INQUIRE

1. This transaction is utilized to inquire a TCN or revise/record Transportation Control and Movement Document (TCMD) data. Invalid TCMD data received via AUTODIN or card input through Data Entry are output on the F-216, Transshipment Error Report. When transshipment materiel is received and Advanced TCMD data are not available, this transaction may be used to input TCMD data. This input will also provide a display from the Transshipment History File if the shipment (TCN) has completed processing.

2. REFERENCES

a. Appendix D-200

b. Appendix F-216

3. Enter the following:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Transportation Control Number	17	A/N	Enter TCN.

4. Input of the TCN will result in display of the following data elements if the TCN is still in-process. A Status Code of S will indicate invalid TCMD Data. A Suspense Code of P will indicate a difference in TCMD and received number of pieces. A Suspense Code of R will indicate TCMD data are valid but receipt data have not been posted. Suspense Code T indicates receipt data are posted but TCMD data are not available. Status Code A indicates TCMD and receipt data are available and transshipment is being planned or processed.

a. S/U Prime Data

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Input TCN	17	A/N	From original entry.
Action Code	1	A	Enter A if adding new record. Enter C if changing existing record. Enter D if deleting existing record. Leave blank if no action to be taken and enter next inquiry in field titled next transaction.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
TCMD Data	80	A/N	All data in the following fields are from the transshipment file, if available.
T_1,T_3 or T_4 Document Identifier	(3)	A/N	
Container Number	(5)	A/N	
Consignor	(6)	A/N	
Water Commodity	(5)	A/N	
Water POD	(3)	A/N	
Mode of Shipment	(1)	A/N	
Type Pack	(2)	A/N	
Consignee	(6)	A/N	
Transportation Priority	(1)	A/N	
RDD	(3)	A/N	
Proj	(3)	N	
Day Shipped	(3)	N	
ETA Code	(1)	A/N	
Transportation Account Code	(4)	A/N	
TCMD Pieces	(4)	N	
TCMD Weight	(5)	N	
TCMD Cube	(4)	N	
Receipt Data	22	A/N	Not updatable.
Location	(9 or 12)	A/N	Rignt-justified.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Pieces	(4)	N	
Weight	(4)	N	
Cube	(5)	N	

b. IMCO Trailer Card

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
TCMD Data	22	A/N	From transshipment file.
TJ6 Document Identifier	(3)	A/N	
National Stock Number	(13)	A/N	
UN Class	(2)	A/N	
UN Number	(4)	A/N	

c. Miscellaneous Information Trailer Cards (up to 9 cards)

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
TCMD Data	30	A/N	From transshipment file.
T_9 Document Identifier	(3)	A/N	
Miscellaneous Information	(26)	A/N	
Card Sequence	(1)	N	

d. Transshipment Status

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Transshipment Status	1	A	From transshipment file.

e. Next Transaction

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Next Transaction	17	A/N	Enter the next TCN inquiry.

5. If the transshipment is a consolidated pack TX3, the operator, upon completion of review of the RDRO Container Data, should press Enter. The program will provide a S/U Prime and Trailer Data display for each shipment unit in the consolidation.

6. Edit and validations of data elements when input Action Code is A or C will be the same as for appendix B-281.

7. The following data elements will be displayed from the Transshipment History File if the shipment (TCN) is completed.

FIELD LEGEND	NO. OF CHAR .	TYPE	EXPLANATION/INSTRUCTIONS
Load Number	4	N	SEAVAN Load number if TCN is shipped via Mode V.
Date Shipped	5	N	Date TCN was shipped.
Pieces	4	N	Number of pieces shipped for TCN.
Weight	5	N	Total weight shipped for TCN.
Cube	4	N	Total cube shipped for TCN.
Originating Consignor	6	A/N	Orginating consignor for shipment.
Date Received	5	N	Date TCN received at transshipment activity.
Mode Shipped	1	A	Mode TCN was shipped.

APPENDIX B-286

SEAVAN CONSIST HEADER CARD

1. This transaction is produced as a result of the print/transceive indicator being 2 or 3 in the SEAVAN Destination which requires a Consist, F-62 (SEAVAN Table 4).

2. REFERENCE

Appendix B-277

3. DATA ELEMENTS

a. Header card, card sequence 1

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	ZWF, provided by program.
Van Number	4-12	From in-process file.
Consignee	13-18	From in-process file.
Load Number	19-22	From in-process file.
Card Sequence	23	Program will assign a 1.
Destination Communication Routing Identifier	24-30	From SEAVAN Table 4.
Owner	31-34	From in-process file.
Van Size	35-36	From in-process file.
Commodity	34-41	From in-process file.
POE	42-44	From in-process file.
POD	45-47	From in-process file.
Mode	48	From in-process file.
Type Pack	49-50	From in-process file.
SEAVAN TCN	51-67	From in-process file.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Priority	68	From in-process file.
SDD	69-71	Computed.
CD	72	In-process record.
Ship Date	73-77	From in-process file.
Blank	78-88	Leave blank.

b. Header card, card sequence 2

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	ZWF, provided by program.
Van Number	4-12	From in-process file.
Consignee	13-18	From in-process file.
Load Number	19-22	From in-process file.
Card Sequence	23	Program will assign a 2.
Inside Van Cube	24-28	From in-process file.
Total Pieces	29-33	From in-process file.
Total Weight	34-38	From in-process file.
Van Seal Number	43-50	From in-process file.
Blank	51-80	Leave blank.

APPENDIX B-287

SEAVAN CONSIST LINE ITEM CARD

1. This transaction is produced as a result of the print/transceive indicator being 2 or 3 in the SEAVAN Destination which requires a Consist, F-62 (SEAVAN Table 4).

2. REFERENCE

Appendix B-277

3. DATA ELEMENTS

a. Line item card 1

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	ZWG, provided by program.
Van Number	4-12	From in-process file.
Consignee	13-18	From in-process file.
Requisition Number	19-27	From SEAVAN MRO file.
Card Sequence Number	28	Program will assign a 1.
National Stock Number	29-41	From SEAVAN MRO file.
Pieces	42-46	From SEAVAN MRO file.
Unit Pack	47-49	From SEAVAN MRO file.
Quantity Shipped	50-54	From SEAVAN MRO file.
Quantity Ordered	55-59	TRANS will be printed for a transshipment; otherwise, if quantity shipped is different than quantity ordered, move quantity ordered from SEAVAN MRO file or leave blank.
Blank	60-80	Leave blank.

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b. Line item card 2

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	ZWG, provided by program.
Van Number	4-12	From in-process file.
Consignee	13-18	From in-process file.
Requisition Number	19-27	From SEAVAN MRO file.
Card Sequence Number	28	Program will assign a 2.
Unit Price	29-36	From SEAVAN MRO file.
Extended Price	37-44	From SEAVAN MRO file.
RDD	45-47	From SEAVAN MRO file.
Weight	48-52	From SEAVAN MRO file.
Cube	53-57	From SEAVAN MRO file.
Troop Issue Flag	58	An asterisk will be placed in this column for Troop Issue items.
Blank	59-80	Leave blank.

c. Line item card 3

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	ZWG, provided by program.
Van Number	4-12	From in-process file.
Consignee	13-18	From in-process file.
Requisition Number	19-27	From SEAVAN MRO file.
Card Sequence Number	28	Program will assign a 3.
Item Description	29-79	First 51 positions of the in-process line item record description.
Blank	80	Leave blank.

APPENDIX B-290

COPAD MRO INQUIRY AND UPDATE PROCESS

1. PURPOSE

This transaction is used to inquire or update needed shipping data for process through the MOWASP/MOFAST system and release COPAD MRO to the in-process file. This input is made randomly via CRT.

2. REFERENCES

a. Appendix D-212, COPAD MRO Documentation Process

b. Appendix E-275 P Part B, COPAD MRO Inquiry and Update Process

3. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
COPAD Section Code	2	A	Enter PR.
Contract Call Number	5	A/N	Enter Contract Call Number.
Document Number	4	N	Enter last 4 positions of the document number.

4. VALIDATION

a. Initial entry

FIELD LEGEND	VALIDATION
COPAD Section Code	Must be PR.
Contract Call Number	Must match recorded call number.
Document Number	Must match last 4 positions of recorded document number.

b. Update elements

FIELD LEGEND	VALIDATION
Part Number	Must contain at least 1 character.
Quantity Shipped	Numeric, greater than zero.
Unit Weight	Numeric greater than zero, two decimals.
Unit Cube	Numeric greater than zero, three decimals.

FIELD LEGEND	VALIDATION
Unit Price	Numeric greater than zero.
Water Commodity	Alpha/numeric or blank.
Special Req-CDE	Alpha/numeric or blank.
Air Dimension	Alpha or blank.
Air Commodity	Alpha/numeric or blank.
Nomenclature	Alpha/numeric or blank.
NMFC/SFX	Numeric or blank.
LTL	Alpha or blank.
Mode	Alpha/numeric or blank.
Physical Security Code	Alpha or blank.
UI	Alpha or blank.
Pack Location	Alpha/numeric.

APPENDIX B-291

COPAD PART NUMBER PROCESS

1. PURPOSE

This transaction is prepared whenever an inquiry, add, update or delete is needed to the COPAD Part Number file. This input is made randomly via CRT.

2. REFERENCES

a. Appendix D-212, COPAD MRO Documentation and Release Process

b. Appendix E-275 P Part C, Part Number Process

3. DATA ELEMENTS

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
COPAD Section Code	2	A	Enter PN.
Action	1	A	Enter I to inquire, A to add, U to update and D to delete.
Part Number	15	A/N	Enter part number.

4. VALIDATION

a. Initial entry

FIELD LEGEND	VALIDATION
COPAD Section Code	Must be PN.
Action	Must be A, I, U or D.
Part Number	Must contain 6 characters for an add action. Must match recorded Part Number for inquiry, update or delete action.

b. Update elements

FIELD LEGEND	VALIDATION
Unit Weight	Numeric, two decimals.
Unit Cube	Numeric, three decimals.

FIELD LEGEND	VALIDATION
Water Commodity	Alpha/numeric or blank.
Special Req-CDE	Alpha/numeric or blank.
Air Dimension	Alpha or blank.
Air Commodity	Alpha/numeric or blank.
Nomenclature	Alpha/numeric or blank.
NMFC/SFX	Numeric or blank.
LTL	Alpha or blank.
Physical Security Code	Alpha or blank.

APPENDIX B-292

DEPOT COMPLAINT ACKNOWLEDGEMENT AND CLOSE-OUT CARD (CD4)

1. This procedure defines the Document Identifier Code (DIC) CD4 card format, which is one of four card formats used to transmit customer complaint data between the DSC/ICP and the user depot (see appendices B-161, B-162 and B-163). The DIC CD4 card format is generated solely by the DSC/ICP, and functions independently of the CD1, CD2 and CD3 formats. The initial CD4 transaction (header record) is generated as acknowledgment of receipt of a depot complaint. The center may use interim transactions (trailer records) to extend the response suspense date, and will generate the final transaction providing the depot with instructions for disposition of the discrepant materiel.

2. On receipt at the depot, a card image of the transaction will appear on the F-150 Report, Part 5, CD4 Transaction Listing, and will also be inquireable via program $$UWTM01 (appendix E-092) ICP-FILE inquiry option.

3. DIC CD4 card format sample follows. The field legends correspond to field titles shown in the ICP-FILE display, program $$UWTM01 application.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	3 A/N	Document Identifier Code CD4.
RIC To	4-6	3 A/N	Routing Identifier Code To. Not shown in ICP-FILE display.
Indicator	7	-	P for Partial, F for Final. (Indicated on trailer records only)
NSN/Part Number	8-22	15 A/N	National Stock Number/Part Number.
Unit of Issue Code	23-24	2 A	Unit of Issue.
Quantity	25-29	5 N	Complaint Quantity.
Document Number	30-43	14 A/N	Document or Contract Number (position 43 may be blank).
Suffix	44	1 A	Suffix code.
CLIN	45-50	6 A/N	Contract Line Item Number or leave blank.

FIELD LEGEND	FIELD POS.	NO. TYPE CHARACTER	EXPLANATION/INSTRUCTIONS
Suspense Date	51-55	5 N	Two-position year and Julian date provided by the ICP. Will appear on header record and trailer record indicating interim reply.
Dollar Value	51-57	7 N	Total dollar value will be reflected on subsequent trailer records where an interim reply is not indicated.
Control Number	58-66	9 A/N	CDCS Control Number.
RIC From	67-69	3 A/N	DSC RIC.
Blank	70	-	Field position not used.
Condition Code	71	1 A	May be blank.
Discrepancy Code	72-73	2 A/N	CDCS Discrepancy Code on initial and interim transmissions. May be blank on close-out actions.
Disposition Code	74-75	2 A	CDS Disposition Code (appendix A-95). If filled, record cannot have interim reply code.
Interim Reply Code	76	1 A	Applicable code (appendix A-129). If filled, record cannot have disposition code.
Call/Order Number	77-80	4 A/N	Call/Order Number or blank.

4. VALIDATION

Violations will appear on appendix F-150, part I CD1/CD3/CD4 Activity List.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
25-29	5 N	QUANTITY CANNOT BE ZEROS INPUT QUANTITY GREATER THAN ORIGINAL QUANTITY
51-55	5 N	INVALID SUSPENSE DATE
56-57	7 N	INVALID DOLLAR VALUE
58-66	9 A/N	INVALID CONTROL NUMBER

NOTE: If any of these violations occur, records will have to be retransmitted from the center. Notify the responsible DSC of these violations.

FIELD POSITION	VALIDATION	VIOLATION MESSAGE
74-75	2 A	INVALID DISPOSITION CODE
76	1 A	INVALID INTERIM REPLY CODE

NOTE: If any of these violations occur, records will have to be retransmitted from the center. Notify the responsible DSC of these violations.

APPENDIX B-294

COPAD ORDER DATA CARDS

1. PURPOSE

a. These transactions are used to transmit COPAD Order Data from DCSC to DDMD via AUTODIN Daily after each SAMMS Procurement Process Cycle.

b. COPAD Order Data is transmitted from DCSC to DDMP via AUTODIN in a series of card image records. The AUTODIN records are identified by a group code (position 7 of each record) and a record type code (position 27-28 of each record). All cards will be identified by DIC CJW.

c. The relationship between group codes and record types is as follows:

GROUP CODE (POS. 7)	RECORD TYPE CODE (POS. 27-28)	EXPLANATION
0	00	Control Record-Statistical Data. Card Sequence 1.
0	04	Control Record-Vendor Name Card Sequence 2.
0	06	Control Record-Vendor Street Address. Card Sequence 3.
0	08	Control Record-Vendor city/ state/ZIP. Card Sequence 4.
1,2,3	01	MRO/SIS Data for IPG I (Code 1) IPG II (Code 2) IPG III (Code 3). Card Sequences 5.
1,2,3	02	MRO/SIS Data for IPGs cited above. Card Sequence 6.
1,2,3	03	MRO/SIS Data for IPGs cited above. Card Sequence 7.
1,2,3	20 thru 79	Descriptive data (exception type requisitions and non-stock NSNs W/PID) for IPGs above. Card Sequences 8 through 68 if required.

d. Each transaction will require from 3 to 63 Card Image Records. Each transmission will also contain four separate image records containing control data. The control records (group 0, record codes 00, 04, 06 and 08) will precede the MRO/SIS Data Records. The next series of records transmitted will be the Group Code 1 (IPG I) records. There will always be three cards per order (records 01, 02 and 03); any additional cards for a specific order will be record codes 20 through 79 (Descriptive Data). After all IPG I items are transmitted, Group 2 (IPG II) and then Group 3 (IPG III) items will be transmitted.

2. REFERENCES

a. Appendix D-212, COPAD MRO Documentation and Release Process

b. Appendix C-12, COPAD Order/Response Form

3. DATA ELEMENTS

a. Control Record; Statistical Data.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.
Record Type Code	27-28	Enter 00.
Process Date	29-33	Enter Julian date, 5-position number.
Number of Calls	34-38	Enter total number of procurement orders included in this transmission.
Number of IPG 1 Calls	39-43	Enter number of IPG I orders included in this transmission.
Number of IPG II Calls	44-48	Enter number of IPG II orders included in this transmission.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Number of IPG III Calls	49-53	Enter number of IPG III orders included in this transmission.
Number of Records	54-59	Enter total number of cards in this transmission.
Blank	60-80	Leave blank.

b. Control Record; Vendor Name and Address Record. Record Type 04 through 08.

(1) First Line Vendor Address

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.
Record Type	27-28	Enter 04.
Vendor Name	29-70	Enter first line of vendor address which corresponds with vendor code (pos. 8-12). Mandatory entry.
Blank	71-80	Leave blank.

(2) Second Line Vendor Address

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Type	27-28	Enter 05.
Vendor Address	29-70	Enter second line of vendor address identified by vendor code in (pos. 8-12). Mandatory entry.
Blank	71-80	Leave blank.

(3) Third Line Vendor Address

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.
Record Type	27-28	Enter 06.
Vendor Address	29-70	Enter third line of vendor address of Vendor Code in pos. 8-12. Mandatory entry.
Blank	71-80	Leave blank.

(4) Fourth Line Vendor Address

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Type	27-28	Enter 07.
Vendor Address	29-70	Enter fourth line of vendor address identified by vendor code in (pos. 8-12). Optional entry.
Blank	71-80	Leave blank.

(5) Fifth Line Vendor Address

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	Enter 0.
Vendor Code	8-12*	Enter Vendor Code.
Blank	13-26	Leave blank.
Record Type	27-28	Enter 08.
Vendor Address	29-70	Enter fifth line of vendor address of Vendor Code in pos. 8-12. Optional entry.
Blank	71-80	Leave blank.

c. Record Type 01, (MRO/SIS Data)

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
Routing Identifier Code	4-6	Enter SAJ.
Group Code	7	For IPG I, enter 1; for IPG II, enter 2; for IPG III, enter 3.
Vendor Code	8-12*	Enter Vendor Code.
PR Number	13-26	Enter Purchase Request Number assigned to this MRO.
Record Type	27-28	Enter 01.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	29-31	Enter DIC of incoming requisition (A51, A52, A55 or A5E).
RIC TO	32-34	Enter RIC-TO of incoming requisition.
Media/Status Code	35	Enter Media and Status Code of incoming requisiton.
Stock/Part Number	36-50	Enter NSN/Part Number requested.
Unit of Issue	51-52	Enter U/I applicable to the stock number requested.
Quantity	53-57	Enter quantity of item requested.
Requisition Number	58-71	Enter Document Number of the requisition.
Suffix Code	72	a. Enter the suffix code when the requisition quantity is divided into separate supply actions. b. When the requisition quantity is not divided, this field should be left blank.
Supplementary Address	73-78	Enter code from requisition.
Signal Code	79	Enter code from requisition.
Blank	80	Leave blank.

d. Record type 02, (MRO/SIS Data; continuation of data on record type 01).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
RIC TO	4-6	Enter SAJ.
Group Code	7	For IPG I, enter 1, for IPG II, enter 2, for IPG III, enter 3.
Vendor Code	8-12*	Enter Vendor Code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
PR Number	13-26	Enter purchase request number for this MRO.
Record Type	27-28	Enter 02.
Fund Code	29-30	Enter code from MRO.
Distribution Code	31-33	Enter code from MRO.
Project Code	34-36	Enter code from MRO.
Priority Designator	37-38	Enter code from MRO.
Required Delivery Date	39-41	Enter date from requisition, when field is blank, leave blank.
Advice Code	42-43	Enter code from MRO.
RIC From	44-46	Enter S9J.
Purpose Code	47	Enter code from MRO.
Condition Code	48	Enter code from MRO.
Management Code	49	Enter code from MRO.
Type Package	50	Enter code from MRO.
Unit Price	51-57	Enter price from MRO.
Blank	58-80	Leave blank.

e. Record type 03, (MRO/SIS Data; continuation of data on record types 01 and 02).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
RIC TO	4-6	Enter SAJ.
Group Code	7	For IPG I, enter 1, for IPG II, enter 2, for IPG III enter 3.
Vendor Code	8-12*	Enter vendor code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
PR Number	13-26	Enter purchase request number for this MRO.
Record Code	27-28	Enter 03.
PIIN	29-45	Enter contract number for this MRO.
SIS Date	46-50	Enter Julian date shipment instruction sheet was issued.
Delivery Date	51-55	Enter vendor required delivery date.
Vender Code	56-60	Enter code of vendor supplying the materiel.
Substitute Code	61	Input X if substitute restriction is to be printed. Restriction will not print if field is left blank.
Quantity Code	62	Input X if quantity restriction is to be printed. Restriction will not print if field is left blank.
Blank	63-80	Leave blank.

f. Record types 04-08.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJW.
RIC To	4-6	Enter SAJ.
Group Code	7	For IPG I, enter 1, for IPG II, enter 2, for IPG III, enter 3.
Vendor Code	8-12*	Enter vendor code.
PR Number	13-26	Enter purchase request number for this MRO.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Record Type	27-28	Sequence item description cards from 04 through 08 as required**.
Data	29-69	Enter item descriptive data.
Blank	70-80	Leave blank.

*Reference: SAMMS Active PR File

**Record types will process in sequence (i.e., 21, 22, 23 etc.) until all descriptive data are transmitted for this order.

4. VALIDATION

a. Control record; statistical data.

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Must be SAJ.
Group Code	Must be 0.
Vendor Code	Filled, alpha/number.
Record Type Code	Must be 00.
Process Date	Filled, numeric.
Number of Calls	Filled, numeric, must be the sum of IPG 1, 2 and 3 calls (pos. 39-43, 44-48 and 49-53).
Number of Records	Filled, numeric.

b. Control record; name and address record; record type 4 through 8.

(1) First Line Vendor Address

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Must be SAJ.

FIELD LEGEND	VALIDATION
Group Code	Must be 0.
Vendor Code	Filled, alpha/numeric.
Record Type	Must be 04.
Vendor Name	Alpha/numeric 42 positions alpha/numeric allowed; vendor name must correspond to the above vendor code as listed in SAMMS active PR file. Mandatory entry.

(2) Second Line Vendor Address

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Must be SAJ.
Group Code	Must be 0.
Vendor Code	Filled, alpha/numeric.
Record Type	Must be 05.
Vendor Address	42 alpha/numeric positions allowed. Must correspond to the above vendor code as listed in SAMMS active PR file. Mandatory entry.

(3) Third Line Vendor Address

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Must be SAJ.
Group Code	Must be 0.
Vendor Code	Filled, alpha/numeric.
Record Type	Must be 06.
Vendor Address	42 alpha/numeric positions allowed; vendor address must correspond to the above vendor code as listed in SAMMS active PR file. Mandatory entry.

(4) Fourth Line Vendor Address

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Must be SAJ.
Group Code	Must be 0.
Vendor Code	Filled, alpha/numeric.
Record Type	Must be 07.
Vendor Address	42 alpha/numeric positions allowed. Must correspond to the above vendor code as listed in SAMMS active PR file. Optional entry.

(5) Fifth Line Vendor Address

FIELD LEGEND	VALIDATION
DIC	Must be CJW.
RIC	Msut be SAJ.
Group Code	Must be 0.
Vendor Code	Filled, alpha/numeric.
Record Type	Must be 08.
Vendor Address	42 alpha/numeric positions allowed; vendor address must correspond to the above vendor code as listed in SAMMS active PR file. Optional entry.

c. (Record type 1, MRO/SIS data) violation rejects will be listed on the F-85 report.

FIELD LEGEND	VALIDATION	VIOLATION CODE
Document Identifier Code	Must be CJW.	
Routing Identifier Code	Must be SAJ.	
Group Code	Must be 1, 2, or 3.	
Vendor Code	5 positions, alpha/numeric.	
PR Number	14 positons, alpha/numeric.	
Record Type	Must be 01.	
Document Identifier Code	A51, A52, A55 or A5E.	
RIC TO	RIC to of incoming requisition.	
Media/Status Code	No edit.	
Stock/Part Number	NSN/PN must contain at least six characters (A/N) in pos. 36-41 (no blanks).	AY
Unit of Issue	Alpha only.	AN
Quantity	Numeric, nct all zeros.	AS
Requisition Number	Alpha/numeric pos. 58-63, numeric pos. 64-67, alpha/numeric pos. 68, numeric pos. 69-71, no blanks.	AI
Suffix Code	Blank/alpha/numeric; except I, N, O, P, R, S, 4, 2, 1 or 0.	
Supplementary Address	Alpha/numeric/blanks.	BJ
Signal Code	Alpha A, B, C, D, J, K, L, M, W or X only.	AU

d. (Record type 2 MRO/SIS data) violation rejects will be listed on the F-85 report.

FIELD LEGEND	VALIDATION	VIOLATION CODE
Document Identifier Code	Must be CJW.	
Routing Identifier Code	Must be SAJ.	
Group Code	Must be 1, 2 or 3.	
Vendor Code	5 positions, alpha/numeric.	
PR Number	14 positions, alpha/numeric.	
Record Type	Must be 02.	
Fund Code	No edit.	
Distribution Code	No edit.	
Project Code	Must be JZ_.	
Priority Designator	Numeric 01 through 15 only System will assign 15 if not a valid entry.	
Required Delivery Date	Only validated when pos. 42-43 contains 2T, then all must be numeric.	3W
Advice Code	No edit.	
RIC (From)	Alpha/numeric must be in the Table and Control file.	AB
Purpose Code	Alpha, numeric or blank.	AQ
Condition Code	Alpha A, B, C, D, E, F, G, H, J, K, L or M only.	AF
Management Code	Alpha A, F, G, H, S or blank when pos. 44-46 is S9_. Alpha Z when pos. 29-31 of record type 01 is A55/A5E.	AW
Type Pack Code	No edit.	
Unit Price	Numeric other than all zeros.	AM

e. Record type 03, MRO/SIS data.

FIELD LEGEND	VALIDATION
Document Identifier Code	Must be CJW.
RIC To	Must be SAJ.
Group Code	Must be 1, 2 or 3.
Vendor Code	5 positions alpha/numeric.
PR Number	14 positions, alpha/numeric.
Record Code	Must be 03.
PIIN	17 positions, alpha/numeric.
SIS Date	5 positions, numeric.
Delivery Date	5 positions, numeric.
Vendor Code	5 positions, alpha/numeric.
Substitute Code	Blank or X.
Quantity Code	Blank or X.

f. Record types 04 through 08 item description.

FIELD LEGEND	VALIDATION
Document Identifier Code	Must be CJW.
RIC To	Must be SAJ.
Group Code	Must be 1, 2, or 3.
Vendor Code	5 positions, alpha/numeric.

FIELD LEGEND	VALIDATION
PR Number	14 positions, alpha/numeric.
Record Type	2 positions, numeric. Sequence record type codes starting with 04 through 08 if required.
Item Description Data	42 positions alpha/numeric.

APPENDIX B-295

NOTIFICATION OF COPAD VENDOR DELIVERY OF MATERIEL

1. PURPOSE

To inform DCSC that vendor delivery of requisitioned COPAD materiel had been made to DDMP.

2. REFERENCE

Appendix D-212, COPAD MRO Documentation and Release Process

3. DATA ELEMENTS

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter CJV.
RIC TO	4-6	Enter S9J.
PIIN Number	7-23	Enter Contract Number.
Quantity	24-28	Enter quantity received from vendor.
Date	29-33	Enter date of receipt.
U/I	34-35	Enter the U/I applicable to the stock number requested.
Blank	36-66	Leave blank.
RIC From	67-69	Enter SAJ.
Blank	70-80	Leave blank.

4. VALIDATION

FIELD LEGEND	FIELD POSITIONS	VALIDATION
RIC TO	4-6	Must be S9J.
PIIN	7-23	Alpha/numeric, filled.
Quantity	24-28	Numeric, filled.
Date of Receipt	29-33	Numeric, filled.

FIELD LEGEND	FIELD POSITIONS	VALIDATION
Unit of Issue	34-35	Alpha, filled.
RIC From	67-69	Must be SAJ.

APPENDIX B-300

UNIT ASSEMBLY END ITEM DATA

1. PURPOSE

This record format, along with formats B-301, B-302, B-303 and B-304, is used by the assembly manager to provide unit assembly data to the assembly activity. These formats may be used by the assembly activity to enter corrections, provide missing data and will also be used to transmit local changes and history data to the assembly manager. There will be one B-300 transaction for each build directive.

2. REFERENCES

None

3. DATA ELEMENTS

The following are the fields in the card format:

a. Card Sequence 1.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2A. Will be Z2A for local entry.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 1.
Stock Number	8-22	Enter the end item stock number (see note).
Document Number	23-36	Enter end item document number (see note).
Nomenclature	37-58	Enter the end item nomenclature (see note).
Estimated Cost	59-66	Enter estimated cost in dollars (see note).
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Build Directive Number	70-73	Enter the applicable build directive number.
Action Code	74	Enter: C for changes. N for new transactions.
Unit Assembly Number	75-78	Enter applicable unit assembly number (see note).
Blank	79-80	Leave blank.

b. Card Sequence 2

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2A. Will be Z2A for local entry.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 2.
Blank	8-19	Leave blank.
Total Number of Assemblages	20-24	Enter the number of assemblages to be built (see note).
Total Number of Component Data Records	25-29	Enter the total number of components in the build directive.
Ship To Activity Address Code	30-35	Enter AAC of the ship-to-activity (see note).
Project Order Number	36-50	Enter project order number (see note).
Blank	51-55	Leave blank.
End Item Receipt Document Number	56-69	Enter document number for end item receipt (see note).
Build Directive Number	70-73	Enter the applicable build directive number

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Action Code	74	Enter: C for changes. N for new transactions.
Blank	75-80	Leave blank.

NOTE: This element is eligible for change when Action Code is C. Special validation, when required, is provided in the validation portion of this appendix.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

a. Card Sequence 1.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2A or Z2A.	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 1.	RA
8-22	Alpha/numeric, must contain at least 6 characters no blanks in pos. 8-13. If Action Code is C, may be blank.	AY
23-36	Positions 1-6 alpha/numeric, positions 7-10 numeric, positions 11-14 alpha/numeric. If BDN begins with 8, must not have blanks or all zeros. If BDN begins with 7 or if Action Code is C, may be blank.	AI
59-66	Numeric or blank.	RB
67-69	Alpha/numeric must be in the table and control file.	AB
70-73	Alpha/numeric. First position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be C or N.	CF

FIELD POSITIONS	VALIDATION	VIOLATION CODE
75-78	Alpha/numeric, may be blank, or contain embedded blanks.	RF

b. Card Sequence 2.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2A, or Z2A.	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 2.	RA
20-24	Numeric, not all zeros or blank when Action Code is N. If Action Code is C may be blank when BDN begins with 7, no validation if BDN begins with 8.	RG
25-29	Numeric, not all zeros or blank.	RI
30-35	Alpha/numeric or blank.	RJ
56-69	Positions 1-6 alphanumeric, positions 7-10 numeric, positions 11-14 alphanumeric, must not have blanks or all zeros. If Action Code is C, may be blank.	AI
70-73	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be C, or N.	CF

APPENDIX B-301

UNIT ASSEMBLAGE CONTROL DATA

1. PURPOSE

This record format, along with formats B-300, B-302, B-303 and B-304 is used by the assembly manager to provide unit assembly data to the assembly activity. These formats will be used by the assembly activity to enter corrections, provide missing data and also to transmit changes and history data to the assembly manager. There will be one B-301 transaction for each assemblage within build directive.

2. REFERENCE

None

3. DATA ELEMENTS

The following are the fields in the card format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2B. Will be Z2B for local entry.
Routing Identifier Code To	4-6	Enter the RIC of the activity designated to receive the transaction.
Assemblage Identification Number	7-8	Enter the applicable identification number.
Blank	9-44	Leave blank.
Assemblage Control Number	45-52	Enter the applicable assemblage control number.
Blank	53-66	Leave blank.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.
Build Directive Number	70-73	Enter the applicable build directive number.
Action Code	74	Enter: N for new transactions
Blank	75-80	Leave blank.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2B or Z2B.	AA
4-6	Alpha/numeric, must be filled.	AC
7-8	Numeric. 1-20 filled.	RK
45-52	Alpha/numeric, must be filled.	RL
67-69	Alpha/numeric must be in the table and control file.	AB
70-73	Alphanumeric. Filled, first positions must be 8.	RD
74	Must be N.	CF

APPENDIX B-302

UNIT ASSEMBLY FUNCTION DATA

1. PURPOSE

This record format, along with formats B-300, B-301, B-303 and B-304, is used by the assembly manager to provide unit assembly data to the assembly activity. These formats will be used by the assembly activity to make corrections, provide missing data and will also be used to transmit changes and history data to the assembly manager. There will be one B-302 transaction for each function/group within build directive and one B-302 for each subfunction within build directive.

2. REFERENCES

None

3. DATA ELEMENTS

The following are the fields in the card format.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2C. Will be Z2C for local entry.
Routing Identifier Code To	4-6	Enter the RIC of the activity designated to receive the transaction.
Blank	7-22	Leave blank.
Function/Group Code	23	Enter the applicable Function/Group Code.
Subfunction Code	24-25	Enter applicable subfunction code.
Function/Group Name	26-45	Enter the function group name for the function code entered.
Subfunction Name	(26-45)	Enter subfunction name for code entered.
Blank	46-66	Leave blank.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Build Directive Number	70-73	Enter the applicable build directive number.
Action Code	74	Enter: D for deletions. A for additions. C for changes. N for new transactions.
Blank	75-80	Leave blank.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2C or Z2C.	AA
4-6	Alpha/numeric, must be filled.	AC
23	Alpha, blank if pos. 24-25 are filled.	RM
24-25	Alpha/numeric, blank if pos. 23 is filled.	RN
67-69	Alpha/numeric must be in the table and control file.	AB
70-73	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be A, C, D or N.	CF

APPENDIX B-303

UNIT ASSEMBLY COMPONENT DATA

1. PURPOSE

This record format, along with formats B-300, B-301, B-302 and B-304, is used by the assembly manager to provide unit assembly data to the assembly activity. These formats will be used by the assembly activity to make corrections, provide missing data and will also be used to transmit local changes and history data to the assembly manager. There will be one set of B-303 transactions for each component within build directive. Card sequence format 1 is mandatory for new build directives and for additions to existing build directives. Any of the four card sequence formats can be used independently for changes, only card sequence format 1 is required for deletes.

2. REFERENCE

None

3. DATA ELEMENTS

The following are the fields in the card format:

a. Card Sequence 1.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2D. Will be Z2D for local entry.
Routing Identifier Code	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 1.
Stock Number	8-22	Enter the component stock number.
Basic Quantity	23-29	Enter the component quantity required for one assemblage. Field represents 5 whole numbers and two decimal places (see note).
Extended Quantity	30-36	Enter extended quantity computed by multiplying the basic quantity X or No. of assemblages and subtracting the quantity authorized short and quantity sub (see note).

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Nomenclature	37-58	Enter component nomenclature (see note).
Container Number Low	59-62	Enter recorded container number. If more than one container is required for component, enter the lowest number.
Container Number High	63-66	Enter recorded container number when more than one container is required for the component.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.
Build Directive Number	70-73	Enter the applicable build directive number.
Action Code	74	Enter: D for deletion. A for additions. C for changes. N for new transactions.
Function/Group Code	75	Enter applicable Function/Group Code.
Subfunction Code	76-77	Enter applicable subfunction code.
Sort Sequence Number	78-80	Enter applicable sort sequence number.

b. Card Sequence 2.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2D. Will be Z2D for local entry.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 2.
Component Stock Number	8-22	Enter the component stock number.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Unit of Measure	23-24	Enter the applicable unit of measure if required to further define the unit of issue (see note).
Measurement Quantity	25-29	Enter the number of units of measure required (see note).
Quantity Authorized Short	30-38	Enter the authorized shortage when applicable. Field represents 7 whole numbers and two decimals (see note).
Function/Group Code	39	Enter applicable Function/Group Code.
Subfunction Code	40-41	Enter applicable Subfunction Code.
Blank	42	Leave blank.
Unit of Issue	43-44	Enter component unit of issue.
Unit of Issue Weight	45-51	Enter component unit of issue weight. Field represents 5 whole numbers and 2 decimal places.
Unit of Issue Cube	52-58	Enter component unit of issue cube. Field represents 4 whole numbers and 3 decimal places.
Inspection Required Indicator	59	Enter recorded indicator.
Water Commodity Code	60-64	Enter recorded code.
Shelf-Life Code (Potency)	65	Enter recorded code.
Physical Security Code	66	Enter recorded code.
Special Requirements Code	67	Enter recorded code.
Hazardous Storage Compatibility Code	68-69	Enter recorded code.
Build Directive Number	70-73	Enter the applicable build directive number.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Action Code	74	Enter: A for additions. C for changes. N for new transactions. D for deletions.
Air Commodity Code	75-76	Enter recorded code.
Blank	77	Leave blank.
Sort Sequence Number	78-80	Enter applicable sort sequence number.

c. Card Sequence 3.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2D. Will be Z2D for local entry.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 3.
Stock Number	8-22	Enter the component stock number.
Original Stock Number	23-37	Enter original stock number for which component is a substitute.
Function/Group Code	38	Enter applicable Function/Group Code.
Subfunction Code	39-40	Enter applicable Subfunction Code.
Position Alignment Code	41-44	Code will indicate location of component within the container where applicable (see note).
Blank	45-69	Leave blank.
Build Directive Number	70-73	Enter the applicable build directive number.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Action Code	74	Enter: A for additions. C for changes. N for new transactions. D for deletions.
Blank	77	Leave blank.
Sort Sequence Number	78-80	Enter applicable sort sequence number.

d. Card Sequence 4.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2D. Will be Z2D for local entry.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Card Sequence Number	7	Enter 4.
Stock Number	8-22	Enter the applicable component stock number.
Unit of Issue (Old)	23-24	Enter the old unit of issue.
Unit of Issue (New)	25-26	Enter the new unit of issue. May be same as UI (new) if stock number change.
Conversion Factor	27-31	The factor by which the old quantity must be multiplied to convert to new UI. Must be 1 if UI old and new are the same.
	(27)	Enter the decimal locator as follows: 0 - To indicate a whole number (no decimal). 1 - To indicate a decimal before pos. 31.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
		2 - To indicate a decimal before pos. 30. 3 - To indicate a decimal before pos. 29. 4 - To indicate a decimal before pos. 28.
	(28-31)	Enter the multiplication factor to be used in conjunction with pos. 27.
New Stock Number	32-46	Enter the new stock number for a stock number change.
Blank	47-66	Leave blank.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.
Blank	70-80	Leave blank.

NOTE: This element is eligible for change in the assembly activity system when the Action Code is C. Specific validation, when required, is provided in the validation portion of this appendix.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

a. Card Sequence 1.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2D or Z2D.	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 1.	RA
8-22	Alpha/numeric must contain at least 6 characters. No blanks in pos. 8-13.	AY
23-29	Numeric, not all zeros if Action Code is A, C or N. No validation if Action Code is D.	AS

FIELD POSITIONS	VALIDATION	VIOLATION CODE
30-36	Numeric, may be all zeros. No validation if Action Code is D.	AS
59-62	Numeric, may be blank.	RU
63-66	Numeric, may be blank.	RU
67-69	Alpha/numeric must be in the table and control file.	AB
70-73	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be A, C, D or N. Must be filled.	CF
75	Alpha, may be blank.	RM
76-77	Alpha/numeric, may be blank.	RN
78-80	Numeric, may not be blank.	X2

b. Card Sequence 2.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2D or Z2D.	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 2.	RA
8-22	Alpha/numeric. Must contain at least 6 characters. No blanks in pos. 8-13.	AY
23-24	Alpha, may be blank.	AN
25-29	Numeric, may be blank.	RQ
30-38	Numeric, not all zeros. May be blank.	AS
39	Alpha, may be blank.	RM
40-41	Alpha/numeric, may be blank.	RN
43-44	Alpha, must be filled, unless Action Code is D. If so do not validate.	AN

FIELD POSITIONS	VALIDATION	VIOLATION CODE
45-51	Numeric, may be blank.	RR
52-58	Numeric, may be blank.	RS
59	Must be Y or blank.	RP
60-64	Alpha/numeric, may be blank.	IC
65	Alpha/numeric, may be blank.	HB
66	Alpha, may be blank.	MW
67	Alpha/numeric, may be blank.	LS
68-69	Alpha/numeric, may be blank.	IS
70-73	Alpha/numeric. First position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be A, C, D or N. Must be filled.	CF
75-76	Alpha/numeric, may be blank.	ID
78-80	Numeric, may not be blank.	X2

c. Card Sequence 3.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2D or Z2D.	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 3.	RA
8-22	Alpha/numeric. Must contain at least 6 characters. No blanks in pos. 8-13.	AY
23-37	Alpha/numeric, must contain at least 6 characters. May be blank.	AY
38	Alpha, may be blank.	RM
39-40	Alpha/numeric, may be blank.	RN
41-44	Alpha/numeric, may be blank.	RT

FIELD POSITIONS	VALIDATION	VIOLATION CODE
70-73	Alpha/numeric. Filled, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be A, C, D or N. Must be filled.	CF
78-80	Numeric, may not be blank.	X2

d. Card Sequence 4.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2D or Z2D	AA
4-6	Alpha/numeric, must be filled.	AC
7	Must be 4.	RA
8-22	Alpha/numeric. Must contain at least 6 characters. No blanks in pos. 8-13.	AY
23-24	Alpha, must be filled.	AN
25-26	Alpha, must be filled, may be same as pos. 22-24 if stock no. change.	AN
27	Must be numeric, 0, 1, 2, 3 or 4.	MX
28-31	Numeric other than all zeros.	VU
32-46	Alpha/numeric or blank. Mandatory if (old) and (new) UI are the same. When present must contain at least 6 characters. No blanks in pos. 32-37.	AY

APPENDIX B-304

UNIT ASSEMBLY CONTAINER DATA

1. PURPOSE

This record format, along with formats B-300, B-301, B-302 and B-303, is used by the assembly manager to provide unit assembly data to the assembly activity. These formats will be used by the assembly activity to make corrections, provide missing data and will also be used to transmit local changes and history data to the assembly manager. One B-304 transaction will be provided for each container within build directive.

2. REFERENCE

None

3. DATA ELEMENTS

The following are the fields in the card format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier	1-3	Enter C2E. Will be Z2E for local entry.
Routing Identifier Code To	4-6	Enter the RIC of the activity designated to receive the transaction.
Container Number	7-10	Enter the recorded container number.
Type Package Code	11-12	Enter the recorded type package code for the container.
Container Description	13-32	Enter the recorded container description.
Pallet Number	33-36	Enter the recorded pallet number.
Container Label Data	37-66	Enter recorded container label data.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Build Directive Number	70-73	Enter the applicable build directive number.
Action Code	74	Enter: N for new transactions. C for transmission of data updates to the assembly manager.
Shipping Document Sequence Number	75-76	Enter recorded shipping document sequence number.
Blank	77-80	Leave blank.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

FIELD POSITIONS	VALIDATION	VIOLATION CARD
1-3	Must be C2E or Z2E.	AA
4-6	Alpha/numeric, must be filled.	AC
7-10	Numeric	RU
11-12	Alpha/numeric, may be blank.	XD
33-36	Alpha/numeric, may be blank	RV
67-69	Alpha/numeric, must be in the table and control file.	AB
70-73	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
74	Must be N.	CF
75-76	Numeric, may be blank.	RW

APPENDIX B-305

ADVANCE DATA FOR ASSEMBLY

1. PURPOSE

The advance assembly data is originated by the assembly manager and transmitted to the assembly activity when the decision has been made to start assembling a build directive. This data provides notification that materiel is due in to the assembly activity and will also be used in the preparation of the Assembly Component Receipt Confirmation.

2. REFERENCE

None

3. DATA ELEMENTS

The following are the fields in the card format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2G/Z2G for procurement or C2H/Z2H for other.
Routing Identifier Code To	4-6	Enter RIC of the activity designated to receive the transaction.
Quantity Reversal Indicator	7	Enter Y to reverse advance receipt quantity.
Component Stock Number	8-22	Enter the component stock or part number of materiel to be received.
Unit of Issue	23-24	Enter the UI abbreviation of the item to be received.
Quantity	25-29	Enter the quantity of the item to be received preceding significant digits with zeros.
Document Number	30-43	Enter component document number constructed in accordance with appendix C-2.
Suffix Code	44	Enter Suffix Code when applicable.
Supplementary Activity Address Code	45-50	Enter the AAC of the assembly activity.
Blank	51-52	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Build Directive Number	53-56	Enter the applicable build directive number.
Function/Group Code	57	Enter applicable Function/Group Code.
Subfunction Code	58-59	Enter applicable Subfunction Code.
Blank	60-63	Leave blank.
Sort Sequence Number	64-66	Enter applicable sort sequence number.
Routing Identifier Code From	67-69	Enter the RIC of the generating activity.
Blank	70	Leave blank.
Condition Code	71	Enter Condition Code of item to be received.
Estimated Delivery Date	72-76	Enter estimated year and Julian day for delivery of materiel.
Blank	77	Leave blank.
Routing Identifier Code of Shipping Activity	78-80	Enter the RIC of the activity from which the materiel will be shipped.

4. VALIDATION

Violations will appear on the appendix F-85 Report for correction by the assembly activity.

FIELD POSITIONS	VALIDATION	VIOLATION CODE
1-3	Must be C2G/Z2G or C2H/Z2H.	AA
4-6	Alpha/numeric.	AC
7	Y or blank.	XR
8-22	Alpha/numeric, must contain at least 6 characters. No blanks in positions 8-13.	AY
23-24	Alpha, must be filled.	AN
25-29	Numeric other than all zeros.	AS

FIELD POSITIONS	VALIDATION	VIOLATION CODE
30-43	Position 1-6 alpha/numeric, positions 7-10 numeric, positions 11-14 alpha/numeric, must not have blanks or all zeros.	AI
44	Alpha, may be blank.	AI
45-50	Alpha/numeric, must be filled.	BJ
53-56	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.	RD
57	Alpha, may be blank.	RM
58-59	Alpha/numeric, may be blank.	RN
64-66	Numeric, may not be blank.	X2
67-69	Alpha/numeric must be in the table and control file.	AB
71	Alpha, A, B, C, D, E, F or G.	AF
72-76	Numeric, mandatory for C2G/Z2G. May be blank for C2H/Z2H.	HP
78-80	Alpha/numeric, mandatory for C2H/Z2H. May be blank for C2G/Z2G.	RX

APPENDIX B-306

ASSEMBLY COMPONENT RECEIPT CONFIRMATION

1. PURPOSE

This record format is prepared the assembly activity and is transceived to the assembly manager to report receipt of materiel.

2. REFERENCE

None

3. DATA ELEMENTS

The following are the fields in the card format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2J for procurement or C2K for other.
Routing Identifier Code To	4-6	Enter the RIC of the supply center directing the assembly.
Quantity Reversal Indicator	7	Enter Y to reverse receipt quantity.
Component Stock Number	8-22	Enter the component stock or part number of materiel received.
Unit of Issue	23-24	Enter the UI abbreviation of the item received.
Quantity	25-29	Enter quantity received, preceding significant digits with zeros.
Component Document Number	30-43	Enter the applicable component document number.
Suffix Code	44	Alpha, may be blank.
Supplementary Activity Address Code	45-50	Enter the AAC of the assembly activity from PMR data.
Blank	51-52	Leave blank.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Build Directive Number	53-56	Enter the applicable build directive number from PMR data.
Function/Group Code	57	Enter applicable Function/Group Code.
Subfunction Code	58-59	Enter applicable Subfunction Code from PMR data.
Blank	60-66	Leave blank.
Routing Identifier Code From	67-69	Enter RIC of the assembly activity at which item is received.
Blank	70	Leave blank.
Condition Code	71	Enter Condition Code of item.
Blank	72	Leave blank.
Date of Receipt	73-75	Enter Julian day materiel is received at the assembly area.
Blank	76-77	Leave blank.
Sort Sequence Number	78-80	Enter applicable sort sequence number.

4. VALIDATION

Computer prepared output transaction.

APPENDIX B-307

COMPONENT LOCATION UPDATE

1. PURPOSE

This CRT input will be used to establish an assembly storage location for component stock which was not directed to a previously established location or to an assembly line.

2. REFERENCE

Appendix E-277 P, part F.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UA.
Process Indicator	1	A	Enter I for Inquiry or U for Update. May leave blank to clear displayed data.
Component Stock Number*	15	A/N	Enter the assigned component stock number.
Storage Location	9	A/N	Enter location code when applicable.
Storage Location New	9	A/N	Enter location code when applicable.
Action Code*	1	A	a. Enter A to add "Storage Location New" and/or expiration date, date of manufacture data to the assembly locator for the component stock number. Enter D to delete "Storage Location" from the assembly locator. b. Enter C to delete "Storage Location" and add "Storage Location New" and/or associated expiration date and date of manufacture data.
Date of Pack	4	N	Enter applicable date of pack. Two digit month and two digit year.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Expiration Date	4	N	Enter two digit numeric month and two digit numeric year on shelf-life items.
Stock Quantity	10	N	Enter up to a seven digit whole number, a decimal point and two decimal digits to update stock quantity. Fill the field with 9's to zero the stock quantity.
Residual Quantity	8	N	Enter up to a five digit whole number, a decimal point, and two decimal digits to update residual quantity. Fill the field with 9's to zero the residual quantity.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Process Section Code	Must be UA.
Process Indicator	Must be I, U or blank.
Component Stock Number	Alpha/numeric. Must contain at least 6 characters. No blanks in positions 1-6.
Storage Location Code	Must be present when Action Code is C or D.
Storage Location Code New	Must be present when Action Code is A or C.
Action Code	Must be A, C or D for location updates.
Date of Manufacture	Numeric, may be blank.
Expiration Date	Numeric, may be blank.
Stock Quantity	Numeric, may be blank.
Residual Quantity	Numeric, may be blank.

APPENDIX B-308

COMPONENT PICKING/PACKING REQUEST

1. PURPOSE

This CRT input will be used by the assembly activity to request Component Pick/Movements Documents (appendix F-328) for materiel to be assembled. It will also provide for the output of the Assemblage Control Packing Data (appendix F-329) and the assignment of assembly lines for materiel to be picked based on container(s), function, assemblage identification number or build directive number included in the request. Assembly activities may use the location sequence option to obtain picking lists with locations sequenced for picking by individual container or sequenced to obtain all components on the Component Picking/Packing Release with one pass through the assembly storage area.

2. REFERENCE

Appendix E-277 P, part P.

3. The following data elements are entered via CRT.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RA.
Build Directive Number*	4	A/N	Enter applicable build directive number.
Assembly Area*	5	A/N	Enter number of assigned assembly area.
Assemblage Identification No.	2	N	For major assemblages enter specific AIN or ZZ if for all AINs.
Location Sequence Option*	1	A	a. Enter A if a separate location sequence is desired for each container. b. Enter B if one location sequence is desired for the total picking/packing request. Do not merge into location sequence with other option B inputs.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
			c. Enter C, same as option B, but merge into location sequence with other option B inputs processed in the same batch.
Total Number of Assemblages	5	N	Enter number of minor assemblages for which components are to be picked.
Container Number Low	4	N	Enter low container number when a sequence of containers is required.
Container Number High	4	N	Enter high container number in conjunction with low to define containers included in sequence.
Function/Group Code	1	A	Enter Function/Group Code.
Container Number	4	N	Enter container numbers, up to forty.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RA.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Assembly Area	Alpha/numeric.
Assemblage Identification Number	Must be 01-20 or ZZ, if build directive is for a major assemblage; otherwise, leave blank.
Location Sequence Option	Alpha, must be A, B or C.
Total Number of Assemblages	Must be numeric if build directive is for minor assemblages; otherwise, leave blank.

FIELD LEGEND	VALIDATION
Container Number Low	Numeric or blank. Must be blank when Function/Group Code is entered. Must have entry when container number high has entry.
Container Number High	Numeric or blank. Must be blank when container number low field is blank or when Function/Group Code is entered.
Function/Group Code	Alpha or blank. Must be blank if container numbers are included in entry.
Container Number	Numeric, up to 40 entries or blank. Must be blank when Function/Group Code is entered.

APPENDIX B-309

PACKING COMPLETION DATA

1. PURPOSE

This CRT input will indicate to the system that the quantity entered for a component control number has been packed. Entry of exception packing data will also be accomplished in this process.

2. REFERENCE

Appendix E-277 P, part G.

3. The following data elements are entered via CRT:

a. Packing completion data:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UB.
Process Indicator	1	A	Enter I for Inquiry, C for Change, U for Update or leave blank to clear displayed data.
Build Directive Number*	4	A/N	Enter applicable build directive number.
Assemblage Identification Number*	2	A/N	For major assemblies, enter applicable assemblage identification number, or ZZ if update applies to all assemblages.
Total Number of Assemblages	5	N	Enter number of minor assemblages for which component is packed.
Component Control Number*	5	N	Enter component control number of packed item.
Unit of Measure	2	A	Enter the unit of measure which describes the quantity packed.
Quantity Packed	9	N	Enter the quantity packed. May enter decimal in field to represent 7 whole numbers and 2 decimal places. If minor assembly enter the basic monthly.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Container Number Low*	4	N	Enter container number in which component is packed.
Container Number High	4	N	Enter container number high when CCN is packed in a range of container.
Range Override	1	A	Enter Y to override the check for reasonableness of the container range.
Container Override	1	A	Enter Y to pack in different container than originally planned.
Date of Manufacture	4	N	Enter component date of manufacture. Two position month and two position year.
Expiration Date	4	N	Enter component date of expiration date. Two position month and two position year.
Lot Number	12	A/N	Enter applicable lot number.
Manufacturer	14	A	Enter name of component manufacturer.
Contract Number	13	A/N	Enter applicable contract number.
Serial Number	15	A/N	Enter applicable serial number.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UB.
Process Indicator	Must be I, C, U or blank.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.

FIELD LEGEND	VALIDATION
Assembly Identification Number or (Total Number of Assemblages)	AIN and total number of assemblages are entered in the same CRT field. If BDN is "8---", first two positions must be 01-20 or ZZ. If BDN is "7---", and a quantity packed is entered, must enter up to 5 numeric position; otherwise, may be blank.
Component Control Number	Numeric
Unit of Measure	Alpha, mandatory if quantity packed is entered.
Quantity Packed	Numeric or blank. If BDN begins with 7, quantity entered must equal the basic quantity.
Container Number Low	Numeric.
Container Number High	Numeric or blank.
Range Override	Y or blank.
Container Override	Y or blank. Used with Process Indicator U only.
Date of Manufacture	Numeric, may be blank.
Expiration Date	Numeric, may be blank.

APPENDIX B-310

CONTAINER PACKING LIST REQUEST

1. PURPOSE

This CRT input will provide for the output of the Container Packing List (appendix F-331) with the component stock number data for each item in the container.

2. REFERENCE

Appendix E-277 P, part H.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UD.
Build Directive Number*	4	A/N	Enter applicable build directive number.
Assemblage Identification Number	2	A/N	For major assemblages, enter the applicable assemblage identification number.
Container Number Low*	4	N	Enter the applicable container number.
Container Number High	4	N	Enter range when one component is packed in multiple containers. Packing list will be provided for each container in range.
Type Package Code*	2	A/N	Enter applicable Type Package Code.
Container Weight*	7	N	Enter total container weight including material handling aids.
Container Cube*	7	N	Enter container cube. Field represents 6 whole numbers and one decimal place.
Weight of Pallet	7	N	Enter the weight of any material handling aid, such as pallet, which is authorized for exclusion from transportation billing.

*Mandatory enteries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UD.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Assemblage Identification Number	Numeric 01-20 if first position of BDN is 8. May be blank if first position of BDN is 7.
Container Number Low	Numeric.
Container Number High	Numeric, may be blank.
Type Package Code	Alpha/numeric.
Container Weight	Numeric.
Container Cube	Numeric.
Weight of Pallet	Numeric or blank. Mandatory when Type Package Code of PT or SD is entered.
Close IND.	Alpha (must be Y or blank).

APPENDIX B-311

CONTAINER LOCATION DATA

1. PURPOSE

To provide for the CRT input of storage locations for completed containers which must be stored until the remainder of the assembly is ready for shipment.

2. REFERENCE

Appendix E-277 P, part I.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UE.
Build Directive Number*	4	A/N	Enter BDN of component being located.
Assemblage Identification No.*	2	A/N	Enter applicable assemblage identification number.
Pallet Number	3	A/N	Enter up to 3 numerics, system assigns P in the first position.
Container Number Low	4	N	Enter applicable container number.
Container Number High	4	N	Enter container number when a sequence of containers is placed in the same location.
Storage Location	9	A/N	Enter applicable Storage Location Code.
Storage Location New	9	A/N	Enter Storage Location Code when applicable.
Action Code*	1	A	a. Enter A to add the "Storage Location New" to the assembly locator.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
			b. Enter D to delete the "Storage Location" from the assembly locator.
			c. Enter C to delete "Storage Location" and add "Storage Location New".

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UE.
Build Directive Number	Alpha/numeric, first position must be 8.
Assemblage Identification Number	Numeric 01-20.
Pallet Number	Numeric, must have entry if container number low is blank.
Container Number Low	Numeric, must have entry if pallet number is blank.
Container Number High	Numeric, may be blank.
Storage Location	Must have entry when Action Code is C or D.
Storage Location New	Must have entry when Action Code is A or C.
Action Code	Must be A, C or D.

APPENDIX B-312

ASSEMBLY PACKING LIST NARRATIVE

1. PURPOSE

This input provides for the CRT entry, update and display of descriptive narrative data which is required on the Assembly Packing List.

2. REFERENCE

Appendix E-277 P, part J.

3. DATA ELEMENTS

a. The following data element is entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UF.
Process Indicator	1	A	Enter I for Inquiry, U for Update or leave blank to clear displayed data.
Build Directive Number	4	A/N	Enter applicable BDN.

b. The following field is displayed for input or update:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Narrative	1320	A/N	Enter or update narrative applicable to BDN.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UF.
Process Indicator	Must be I, U or blank.
Build Directive Number	Alpha/numeric. First position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.

*Mandatory entries.

APPENDIX B-313

REPRINT REQUEST

1. PURPOSE

This CRT entry will provide for the reprint of the F-326 (Receipt Movement Document - Assembly Area) and the F-334 (Receipt Movement Document - Location) which were originally generated in the receipt process. The duplicate documents will be identified by a ***REPRINT*** message printed on the document.

2. REFERENCE

Appendix E-277 P, part Q.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RB.
Component Document No*	14	A/N	Enter the document number from the receipt document.
Suffix Code	1	A	Enter when applicable.

*Mandatory entries.

4. VALIDATION

None performed.

APPENDIX B-314

CONTAINER PALLETIZATION ENTRY

1. PURPOSE

This CRT input provides for the assignment of containers to a pallet and the input of associated pallet data. Previously entered data may be called up for review and necessary changes, deletions and additions can be made.

2. REFERENCE

Appendix E-277 P, part K.

3. DATA ELEMENTS

a. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UG.
Process Indicator	1	N	Enter I for Inquiry, U for Update, N to blank container fields or blank to clear all displayed data.
Build Directive Number*	4	A/N	Enter applicable BDN.
Assemblage Identification No.	2	A/N	Enter applicable assemblage identification number or ZZ if applicable to all assemblages.
Pallet Number*	3	A/N	Enter up to 3 numerics, system assigns P in first position.

b. The following data elements are displayed for review, additions or deletions:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Container Number Low	4	N	Enter container number low when a sequence of containers is required.
Container Number High	4	N	Enter container number high with low to define containers in the sequence.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Shipping Document Sequence Number	2	N	Enter applicable shipping document sequence number.
Weight of the Pallet	7	N	Enter weight of empty pallet.
Gross Pallet Weight	7	N	Enter weight of loaded pallet.
Gross Pallet Cube	7	N	Enter cube of loaded pallet. Field represents 6 whole numbers and one decimal.
Type Package Code	2	A/N	Enter applicable Type Package Code.
Pallet Description	20	A/N	Enter applicable description.
Pallet Location	9	A/N	For review only.
Container Numbers	4	N	Enter container numbers on the loaded pallet.
Action Code	1	A	Enter A for add or D for delete. Applies only to container number entries; otherwise, leave blank.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UG.
Process Indicator	Must be I, U, N or blank.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Assemblage Identification Number	Alpha/numeric 01-20 or ZZ. Manadatory if BDN is "8---", (major), may be blank if BDN is "7---", (minor).
Pallet Number	Numeric.
Container Number Low	Numeric, may be blank.

FIELD LEGEND	VALIDATION
Container Number High	Numeric, may be blank.
Shipping Document Sequence Number	Numeric, may be blank.
Weight of the Pallet	Numeric, may be blank. Mandatory when Type Package Code is PT or SD.
Gross Pallet Weight	Numeric, may be blank. Must be entered prior to entering the assembly completion notice.
Gross Pallet Cube	Numeric, may be blank. Must be entered prior to entering the assembly completion notice.
Type Package Code	Alpha/numeric, may be blank.
Container Number	Numeric, may be blank.
Action Code	May be A, D or blank.

APPENDIX B-315

STOCK NUMBER/RECEIPT DOCUMENT NUMBER INQUIRY

1. PURPOSE

This CRT input will generate a display of the receipt document numbers for the stock number entered.

2. REFERENCE

Appendix E-277 P, part D.

3. DATA ELEMENTS

a. The following data element is entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter IC.
Stock Number*	15	A/N	Enter stock number of materiel received.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen for review:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Document Number	14	A/N	For review only.
Suffix Code	1	A	For review only.
Build Directive No.	4	A/N	For review only.

APPENDIX B-316

ASSEMBLY COMPONENT SHORTAGE REQUEST

1. PURPOSE

This CRT input provides for the output of the Assembly Component Shortage Report (appendix F-335) fo the input parameters.

2. REFERENCES

a. Appendix E-277 P, part R.

b. Appendix F-335.

3. The following fields of data are to be input through the remote terminal.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RC.
Build Directive Number*	4	A/N	Enter build directive number for which report is desired.
Function/Group Code	1	A	Enter Function Code for which report is required.
Container Number Low	4	N	Enter applicable container number.
Container Number High	4	N	Enter high container number in conjunction with low to define containers included in the sequence.
Assemblage Build Capability	2	N	Enter number of assemblages for which shortage information is desired.
Requester Identification	4	A/N	Enter applicable requester identification.

*Mandatory entries.

NOTE: If no entry is made in assemblage build capability field, the shortage report will be processed for the total number of sets in the build directive.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RC.
Build Directive Number	Alpha/numeric, first position must be 8.
Function/Group Code	Alpha or blank. Must be blank if container numbers are included in entry.
Container Number Low	Numeric or blank. Must be blank when Function/Group Code is entered. Must have entry when container number high has entry.
Container Number High	Numeric or blank. Must be blank when container number low field is blank or when Function/Group Code is entered.
Assemblage Build Capability	Numeric or blank.
Requester Identification	Alpha/numeric, may be blank.

APPENDIX B-317

COMPONENT PLANNING/UPDATE DATA

1. PURPOSE

To provide the assembly activity to review the recorded data for a specific component within a build directive. The operator will have the capability to make changes or corrections and to add planning data and assign component control numbers to containers.

2. REFERENCE

Appendix E-277 P, part L.

3. DATA ELEMENTS

a. The following are fields for CRT input to assign component control numbers to a container or to display item data associated with the component control number.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UH.
Process Indicator	1	A	Enter I for Inquiry, U for Update or blank to clear displayed data.
Build Directive Number*	4	A/N	Enter the BDN to which the component is assigned.
Assemblage Identification No.	2	A/N	Enter specific AIN or leave blank for Inquiry. For update, enter applicable AIN or ZZ if applicable to all assemblages.
Component Control Number Low*	5	N	Enter the number of the applicable component.
Component Control Number High	5	N	Enter component control number high when input data applies to all components in the low to high range. Cannot be entered in conjunction with container number high.
Container Number Low	4	N	Enter the applicable container number.

Mandatory entries

b. The following data elements are displayed:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Container Number High	4	N	Enter when more than one container number is required for component control number. Cannot be entered in conjunction with component control number high.
Range Check Override	1	A	Enter a Y to override the check for reasonableness of container range.
Component Control Number	5	N	For review only.
Component Stock Number	15	A/N	For review only.
Nomenclature	22	A	May enter or change name of assembly component.
Unit of Issue	2	A	For review only.
Basic Quantity	7	N	For review only.
Unit of Measure	2	A	May change or enter correct unit of measure.
Measurement Quantity	5	N	May change or enter correct measurement quantity.
Container Number Low	4	N	For review only.
Container Number High	4	N	For review only.
Inspection Required Indicator	1	A	Enter Y, if inspection is required or R to remove requirement.
Shelf-Life Code	1	A/N	May change or enter correct (Potency) code.
Physical Security Code	1	A	May change or enter correct code.
Special Requirements Code	1	A/N	May change or enter correct code.
Hazardous Storage Compatibility Code	2	A/N	May change or enter correct code.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Water Commodity Code	5	A/N	May change or enter any position of code.
Air Commodity Code	2	A/N	May change or enter correct code.
Unit of Issue Weight	7	N	May change or enter correct unit of issue weight. Field represents 5 whole numbers and 2 decimal places.
Unit of Issue Cube	7	N	May change or enter correct unit of issue cube. Field represents 4 whole numbers and 3 decimal places.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UH.
Process Indicator	Must be I, U or blank.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Assemblage Identification Number	Alpha/numeric, 01-20 or ZZ for Update. 01-20 for Inquiry. Mandatory if BDN is "8---" (major), may be blank if BDN is "7---" (minor).
Component Control Number Low	Numeric.
Component Control Number High	Numeric, may be blank.
Container Number Low	Numeric, may be blank.
Container Number High	Numeric, may be blank.
Nomenclature	Alpha, may be blank.
Basic Quantity	Numeric, may be blank.
Unit of Measure	Alpha, may be blank.
Measurement Quantity	Numeric, may be blank.

FIELD LEGEND	VALIDATION
Quantity Authorized Short	Numeric, may be blank.
Container Number High	Numeric, may be blank.
Container Number Low	Numeric, may be blank.
Inspection Required Indicator	Must be Y or R, may be blank.
Shelf-Life Code (Potency)	Alpha/numeric, may be blank.
Physical Security Code	Alpha, may be blank.
Special Requirements Code	Alpha/numeric, may be blank.
Hazardous Storage Compatibility Code	Alpha/numeric, may be blank.
Water Commodity Code	Alpha/numeric, may be blank.
Air Commodity Code	Alpha/numeric, may be blank.
Unit of Issue Weight	Numeric, may be blank.
Unit of Issue Cube	Numeric, may be blank.

APPENDIX B-318

COMPONENT PACKING CONFIRMATION

1. PURPOSE

This record format is used to notify the assembly manager that packing has been completed at the assembly activity for the designated component within the specified parameters.

2. REFERENCE

None

3. DATA ELEMENTS

The following fields are in the card format:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Document Identifier Code	1-3	Enter C2F.
Routing Identifier Code To	4-6	Enter the RIC of the supply center controlling the assembly.
Quantity Reversal Indicator	7	Enter Y to reverse quantity packed.
Stock Number	8-22	Enter component stock or part number of materiel packed.
Unit of Issue	23-24	Enter UI abbreviation of the materiel packed.
Quantity Packed	25-31	Enter quantity packed.
Build Directive Number	32-35	Enter applicable build directive number.
Assemblage Identification Number	36-37	Enter applicable assemblage identification number.
Total Number of Assemblages	38-42	Enter number of assemblages for which component is packed.
Blank	43	Leave blank.
Function/Group Code	44	Enter applicable Function/Group Code.
Subfunction Code	45-46	Enter applicable Subfunction Code.

FIELD LEGEND	FIELD POSITIONS	EXPLANATION/INSTRUCTIONS
Container Number Low	47-50	Enter applicable container number.
Container Number High	51-54	Enter highest container when more than one container was required to pack stock number.
Original Stock Number	55-69	Enter original stock number when applicable.
Routing Identifier Code From	70-72	Enter the RIC of the assembly activity which packed the materiel.
Blank	73-77	Leave blank.
Sort Sequence Number	78-80	Enter applicable sort sequence number.

4. VALIDATION

Computer prepared output transaction.

APPENDIX B-319

UNIT ASSEMBLY PLANNING LIST REQUEST

1. PURPOSE

This CRT input provides for the output of the Unit Assembly Planning Data (appendix F-324) listing for the input parameters.

2. REFERENCE

Appendix E-277 P, part S.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RD.
Build Directive Number*	4	A/N	Enter the applicable build directive number.
Function/Group Code	1	A	Enter the applicable Function/Group Code.
Container Number Low	4	N	Enter the applicable container number.
Container Number High	4	N	Enter high container number in conjunction with low to define containers included in sequence.
Requester Identification	4	A/N	Enter applicable requester identification.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RD.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.

FIELD LEGEND	VALIDATION
Function/Group Code	Alpha or blank. Must be blank if container numbers are included in entry.
Container Number Low	Numeric or blank. Must be blank when Function/Group Code is entered. Must have entry when container number high has entry.
Container Number High	Numeric or blank. Must be blank when container number low field is blank or when Function/Group Code is entered.
Requester Identification	Alpha/numeric, may be blank.

APPENDIX B-320

ASSEMBLY RECEIPT DATA

1. PURPOSE

This CRT entry will provide for the display of the advance receipt data for the corresponding document number. Necessary data can be entered to process a receipt when advance receipt data was not received. Entry of a received quantity will initiate the output of the component receipt confirmation to the assembly manager and the assembly receipt movement document for routing of materiel to the appropriate assembly lines or storage locations.

2. REFERENCE

Appendix E-277 P, part M.

3. DATA ELEMENTS

a. The following are fields for input:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UI.
Component Document Number*	14	A/N	Enter the document number from the receipt document.
Suffix Code	1	A	Enter when applicable.

*Mandatory entries.

b. The following elements are displayed:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Component Stock Number	15	A/N	For review, enter if not displayed from advanced receipt data.
Unit of Issue	2	A	For review, enter if not displayed from advance receipt data.
Due In Quantity	5	N	For review, blank if advance receipt data is not available.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Condition Code	1	A	For review, may be changed or enter if not displayed from advance receipt data.
Unit of Measure	2	A	Field will be displayed only when entry is necessary to process receipt or advance receipt data is not available.
Measurement Quantity	5	N	Field will be displayed only when entry is necessary to process receipt or advance receipt data is not available.
Received Quantity	5	N	Required entry to initiate component receipt confirmation.
Quantity Reject Override	1	A	Enter Y to force system to accept more than due in quantity.
Build Directive Number	4	A/N	Enter if advance receipt data was not displayed.
Function	1	A	Enter if advance receipt data was not displayed.
Subfunction	2	A/N	Enter if advance receipt data was not displayed.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UI.
Suffix Code	Alpha, may be blank.
Component Stock Number	Alpha/numeric. Must contain at least 6 positions. No blanks in first 6 positions.
Unit of Issue	Alpha, must be filled.
Condition Code	Alpha, A, B, C, D, E, F or G.
Unit of Measure	Alpha, may be blank.

FIELD LEGEND	VALIDATION
Measurement Quantity	Numeric, may be blank.
Received Quantity	Numeric, may be blank.
Quantity Reject Override	Y or blank.

APPENDIX B-321

ASSEMBLAGE COMPLETION NOTIFICATION

1. PURPOSE

This CRT input will indicate that a specific assemblage has been packed and is ready for shipment. This entry will initiate the sending of the receipt confirmation to the assembly manager for a major assembly and the output of the assembly packing list for both major and minor assemblies.

2. REFERENCE

Appendix E-277 P, part T.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RE.
Build Directive Number*	4	A/N	Enter BDN of completed assemblage.
Assemblage Identification No.	2	A/N	For major assemblies, enter identification number of the completed assemblage.
Total Number of Assemblages	5	N	Enter the number of minor assemblages completed.
Major Assembly Reprint/Completion Indicator	1	A	Enter a Y to obtain a reprint of a previously generated assembly packing list without sending a receipt confirmation. Enter a Z to direct that the assemblage be completed by considering any required quantity not packed as authorized short.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RE.

FIELD LEGEND	VALIDATION
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Assemblage Identification Number or (Total Number of Assemblages)	AIN and number of assemblages are entered in the same field. If first position of BDN is 8, must be 01-20 in first two positions. If first position of BDN is 7, must enter up to 5 numerics.
Major Assembly Reprint/Completion Indicator	May be Y, Z or blank.

APPENDIX B-322

BUILD DIRECTIVE DELETION NOTICE

1. PURPOSE

This CRT input will indicate a build directive number has been completed and will result in the output of the build directive transaction history report (appendix 336) and the associated records will be deleted.

2. REFERENCE

Appendix E-277 P, part U.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RF.
Build Directive Number*	4	A	Enter the BDN of completed assemblage.
Mandatory Deletion Indicator	1	A	Enter Y to override completion checks.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Enter RF.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Mandatory Deletion Indicator	Must be Y or blank.

APPENDIX B-323

END ITEM AND ASSEMBLAGE DATA INQUIRY

1. PURPOSE

This CRT input will generate a display of the end item data and the associated assemblages for a build directive number.

2. REFERENCE

Appendix E-277 P, part N.

3. DATA ELEMENTS

a. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UJ.
Process Indicator	1	A	Enter I for Inquiry, U for Update or blank to clear displayed data.
Build Directive Number*	4	A/N	Enter BDN for which identification is required.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen for review or update:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Stock Number	15	A/N	For information only.
Nomenclature	22	A/N	May add or change.
Estimated Cost	8	N	May add or change.
Unit Assembly Number	4	A/N	May add or change.
Routing Identifier Code From	3	A/N	For information only.
Project Order Number	15	A/N	May add or change.

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FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Document Number	14	A/N	May add or change.
Ship To Activity Address Code	6	A/N	May add or change.
Job Order Number	6	A/N	May add or change.
End Item Receipt Document Number	14	A/N	May add or change.
Assemblage Control Number Prefix	4	A/N	For information only.
Assemblage Control Serial Number	4	A/N	May add or change.
Assemblage Identification No.	2	A/N	For information only.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UJ.
Process Indicator	Must be I, U or blank.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Estimated Cost	Numeric or blank.
Document Number	Positions 1-6 alpha/numeric, positions 7-10 numeric, positions 11-14 alpha/numeric. When first position is 8, must not have blanks or all zeros. May be blank if first position of BDN is 7.
Ship To Activity Address Code	Alpha/numeric or blank.
End Item Receipt Document Number	Positions 1-6 alpha/numeric, positions 7-10 numeric, positions 11-14 alpha/numeric, must not have blanks or all zeros.

APPENDIX B-324

FUNCTION AND SUBFUNCTION INQUIRY

1. PURPOSE

This CRT input will generate a display of the Function/Group Name for the Function/Group Code entered or the Subfunction Name for the Subfunction Code entered. This entry may also be used to obtain the Function and Subfunction Report (appendix F-337).

2. REFERENCE

Appendix E-277 P, part B.

3. DATA ELEMENTS

a. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter IA.
Build Directive Number*	4	A/N	If BDN is the only entry, the Function and Subfunction Report will be produced.
Function/Group Code	1	A	Enter code for which name is desired.
Subfunction Code	2	A/N	Enter code for which name is desired. Do not use if entry is in the Function/Group Code.
Requester Identification	4	A/N	Enter applicable requester identification when report is requested.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Function/Group Name	20	A/N	For information only.
Subfunction Name	20	A/N	For information only.

FIELD LEGEND	VALIDATION
Processing Section Code	Must be IA.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Function/Group Code	Alpha, must be blank if Subfunction Code field has entry.
Subfunction Code	Alpha/numeric, must be blank if Function/Group Code field has entry.
Requester Identification	Alpha/numeric or blank.

APPENDIX B-325

CONTAINER DATA INPUT

1. PURPOSE

This input will generate a CRT display of container data when four or fewer containers are included in the request parameters. It will result in the output of the Container Data Report (appendix F-338) when information on more than four containers is requested. This input will also be used to assign containers to a shipping document sequence number and to input or update data associated with the container.

2. REFERENCE

Appendix E-277 P, part 0.

3. DATA ELEMENTS

a. The following data elements are entered via CRT to obtain display.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter UK.
Process Indicator	1	A	Enter I for Inquiry, C for Change, U for Update or leave blank to clear displayed data.
Build Directive Number*	4	A/N	Enter applicable BDN.
Assemblage Identification No.	2	A/N	Enter applicable AIN or ZZ if information is applicable to all assemblages.
Container Number Low*	4	N	Enter the applicable container number.
Container Number High	4	N	Enter high container number in conjunction with low to define containers included in the sequence.
Requester Identification	4	A/N	Enter applicable requester identification when report is requested.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen for review, update or deletion:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Container Number	4	N	For review only.
Type Package Code	2	A/N	Enter applicable Type Package Code.
Container Description	20	A/N	Enter applicable container description.
Container Weight	7	N	Enter the container weight including the weight of the pallet when applicable.
Container Cube	7	N	Enter applicable container cube. Field represents 6 whole numbers and one decimal.
Shipping Document Sequence Number	2	N	Enter applicable shipping document sequence number.
Container Location	9	A/N	For review only.
Pallet Number	4	A/N	For review only.
Container Label Data	30	A/N	Enter applicable container label data.
Weight of Pallet	7	N	Enter the weight of any materials handling aid, such as a pallet, which is authorized for exclusion from transportation billing.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be UK.
Process Indicator	Must be I, C, U or blank.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.

FIELD LEGEND	VALIDATION
Assemblage Identification Number	Alpha/numeric 01-20 or ZZ. Mandatory if BDN is "8---" (major) may be blank if BDN is "7---" (minor). ZZ cannot be used with process indicator C.
Container Number Low	Numeric, may be blank.
Container Number High	Numeric, may be blank.
Requester Identification	Alpha/numeric or blank.
Container Number	Numeric, may be blank.
Type Package Code	Alpha/numeric, may be blank.
Container Weight	Numeric, may be blank.
Container Cube	Numeric, may be blank.
Shipping Document Sequence Number	Numeric, may be blank.
Weight of Pallet	Numeric, may be blank.

APPENDIX B-326

COMPONENT AVAILABILITY STATUS REQUEST

1. PURPOSE

This CRT entry will provide for the output of Component Availability Status Report (appendix F-327) for the Build Directive Number entered.

2. REFERENCE

Appendix E-277 P, part V.

3. The following data elements are entered via CRT.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RG.
Build Directive Number*	4	A/N	Enter applicable BDN.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RG.
Build Directive Number	Alpha/numeric, first position must be 8.

APPENDIX B-327

ASSEMBLAGE CONTROL PACKING DATA REQUEST

1. PURPOSE

This CRT input will provide for the output of Assemblage Control Packing Data (appendix F-329) for the parameters requested.

2. REFERENCE

Appendix E-277 P, part W.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RH.
Build Directive Number*	4	A/N	Enter applicable BDN.
Assemblage Identification No.*	2	A/N	Enter applicable AIN or ZZ if required for all AINs.
Function/Group Code	1	A	Enter Function/Group Code when applicable.
Container Number	4	N	Enter container numbers up to 40.
Container Number Low	4	N	Enter container number low when a sequence of containers is required.
Container Number High	4	N	Enter container number high in conjunction with container number low to define containers included in the sequence.
Requester Identification	4	A/N	Enter applicable requester identification.

*Mandatory entries.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RH.
Build Directive Number	Alpha/numeric, first position must be 8.
Assemblage Identification Number	Alpha/numeric 01-20 or ZZ.
Function/Group Code	Alpha or blank. Must be blank when container numbers are included in entry.
Container Number	Numeric, blank or up to 40 entries. Must be blank when Function/Group Code is entered.
Container Number Low	Numeric or blank. Must be blank when Function/Group Code is entered. Must have entry when container number high has entry.
Container Number High	Numeric or blank. Must be blank when container number low is blank or when Function/Group Code is entered.
Requester Identification	Alpha/numeric, may be blank.

APPENDIX B-328

PACKING STATUS REQUEST

1. PURPOSE

This CRT entry will provide for the output of Packing Status Report (appendix F-300) for the parameters requested.

2. REFERENCE

Appendix E-277 P, part X.

3. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter RI.
Build Directive Number*	4	A/N	Enter applicable BDN.
Assemblage Identification No.*	2	A/N	Enter applicable AIN or ZZ if required for all AINs.
Function/Group Code	1	A	Enter Function/Group Code when applicable.
Container Number Low	4	N	Enter container number low when a sequence of container is required.
Container Number High	4	N	Enter container number high in conjunction with container number low to define containers included in the sequence.
Requester Identification	4	A/N	Enter applicable requester identification.
Container Number	4	N	Enter container numbers up to 40.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be RI.
Build Directive Number	Alpha/numeric, first position must be 8.
Assemblage Identification Number	Alpha/numeric 01-20 or ZZ.
Function/Group Code	Alpha or blank. Must be blank when container numbers are included in entry.
Container Number Low	Numeric or blank. Must be blank when Function/Group Code is entered. Must have entry when container number high has entry.
Container Number High	Numeric or blank. Must be blank when container number low is blank or when Function/Group Code is entered.
Request Identification	Alpha/numeric, may be blank.
Container Number	Numeric, blank or up to 40 entries. Must be blank when Function/Group Code is entered.

APPENDIX B-330

COMPONENT/PACKING DATA INQUIRY

1. PURPOSE

This CRT input will generate a display of component data and the applicable packing and inprocess quantities for the component control number inquired.

2. REFERENCE

Appendix E-277 P, part C.

3. DATA ELEMENTS

a. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter IB.
Build Directive No.*	4	A/N	Enter the applicable BDN.
Component Control No.*	5	N	Enter the applicable CCN.
Assemblage Identification No.	2	N	Leave blank to obtain component data at the BDN level. Enter specific AIN (01 for minors) to obtain packing data for the CCN.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen for review:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Stock Number	15	A/N	Information only.
Function/Group Code	1	A	Information only.
Subfunction Code	2	A/N	Information only.
Original Stock Number Indicator	1	A	Information only.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Substitute Stock Number 1	15	A/N	Information only.
Substitute Stock Number 2	15	A/N	Information only.
Substitute Stock Number 3	15	A/N	Information only.
Position Alignment Code	4	A/N	Information only.
Basic Quantity	7	N	Information only.
Extended Quantity	7	N	Information only.
Quantity on Hand	7	N	Information only.
Quantity Authorized Short	9	N	Information only.
Quantity Substituted	7	N	Information only.
Quantity Due In	7	N	Information only.
Packed/In Process Quantity	9	N	Information only.
Receipt Pick Quantity	9	N	Information only.
Quantity Packed	9	N	Information only.
Quantity in Process	9	N	Information only.
Container Low	4	N	Information only.
Container High	4	N	Information only.
Assembly Area	5	A/N	Information only.
Packing Exception Indicator	1	N	Information only.
Manufacturer	14	A	Information only.
Lot Number	12	A/N	Information only.

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Serial Number	15	A/N	Information only.
Contract Number	13	A/N	Information only.
Date of Pack	4	N	Information only.
Expiration Date	4	N	Information only.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be IB.
Build Directive Number	Alpha/numeric. First position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.
Component Control Number	Numeric.
Assemblage Identification Number	Numeric, 01-20 or blank.

APPENDIX B-331

STOCK NUMBER/COMPONENT CONTROL NUMBER INQUIRY

1. PURPOSE

This CRT input will generate a display of the component control numbers for a specific stock number within a build directive number.

2. REFERENCE

Appendix E-277 P, part E.

3. DATA ELEMENTS

a. The following data elements are entered via CRT:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Processing Section Code*	2	A	Enter ID.
Build Directive Number*	4	A/N	Enter the applicable BDN.
Stock Number*	15	A/N	Enter the applicable stock number.

*Mandatory entries.

b. The following data elements will be displayed on the CRT screen for review:

FIELD LEGEND	NO. OF CHAR.	TYPE	EXPLANATION/INSTRUCTIONS
Component Control Number	5	N	For review only.
Function/Group Code	1	A	For review only.
Subfunction Code	2	A/N	For review only.

4. VALIDATION

FIELD LEGEND	VALIDATION
Processing Section Code	Must be ID.
Build Directive Number	Alpha/numeric, first position must be 7 or 8. Filled if first position is 8. May be 3 positions if first position is 7.

APPENDIX B-333

CUSTOMER/SERVICE DATA

1. This record format is used by the assembly activity to provide completed build directive information to the customer/service via magnetic tape.

2. REFERENCES

3. TAPE CONTENT

DATA SEQUENCE	NO. OF POSITIONS	TYPE	EXPLANATION
1	4	A/N	Build Directive Number.
2	8	A/N	Assemblage Control Number.
3	2	N	Assemblage Identification Number.
4	15	A/N	National Stock Number/Part Number.
5	7	N	Quantity Shipped for this Quality Data Suffix.
6	1	A	Quality Data Suffix (only assigned if there is multiple quality data for this NSN/Part Number).
7	20	A/N	Manufacturers Name (left-justify).
8	2	N	Manufacture Year (YY).
9	2	N	Manufacture Month (MM)).
10	2	N	Expiration Year (YY).
11	2	N	Expiration Month (MM).
12	1	A	Lot/Serial/Contract Indicator L=Lot, S=Serial, C=Contract
13	20	A/N	Lot/Serial/Contract Number (left-justify).
14	1	A	Function/Group Code.
15	4	N	Container/Pallet Number Low - will contain individual container numbers unless a series of containers applies.

DATA SEQUENCE	NO. OF POSITIONS	TYPE	EXPLANATION
16	4	N	Container/Pallet Number High - leave blank unless it takes more than one container to pack a quantity of 1 of the component.
17	15	A/N	Transportation Control Number - MILSTAMP TCN covering this item.
18	1	A	Partial indicator if the set was shipped via multiple conveyance.
19	1		Filler.
20	8	A/N	Government Bill of Lading Number covering this item. Will be blank if not shipped via GBL.

4. VALIDATION

None

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Discrepancy in Shipment Report	SF 361	C-38
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Shipping Document for GFM Turn-In	DD 1483	C-35
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Single Line Item Requisition System Document (Manual)	DD 1348	C-9
Single Line Item Requisition System Document (Mechanical)	DD 1348m	C-10
Space Recapitulation Record	DLA 527	C-83
Special Handling Data/Certification	DD 1387-2	C-56
Stock Locator Change Document	DLA 536	C-71
Stock or Part Number Entries		C-1
Storage Location Identification Label		C-104
Storage Quality Control Report	DD 1225	C-5
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Supplementary Address Entries		C-3
Supply Systems Quality Analysis	DLA 432	C-30
Surveillance Inspection/Operational Test Notice Card	DLA 540	C-54
Transaction Record of Sensitive Items	DLA 539	C-77
Transportation Control and Movement Document (TCMD)	DD 1384	C-48
Unit Load Tally	DD 1527	C-32

TITLES OF FORMS/MISCELLANEOUS	FORM NUMBER	APPENDIX NUMBER
U.S. Government Bill of Lading	SF 1103	C-95
U.S. Government Bill of Lading Original Continuation Sheet	SF 1109	C-96
Water Commodity Group Table		C-39

APPENDIX C-1

STOCK OR PART NUMBER ENTRIES

1. When a 13-digit National Stock Number (NSN) is applicable:

a. The 4-digit Federal Supply Classification (FSC) class code number will be entered in pos. 8-11.

b. The 9-digit National Item Identification Number (NIIN) will be entered in pos. 12-20. (Note: For U.S. use, the National Codification Bureau (NCB) Code comprises the first two digits of the NIIN; codes 00 and 01 have been assigned to this Country.)

c. Example:

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN	8	3	2	0	0	0	3	1	2	3	4	1	2	BLANK	

2. When codes are required in addition to the NSN to properly identify the item being requisitioned and these codes are recognizable to the DSC, the codes will be entered in pos. 21-22. If only one digit is required, entry will be in pos. 21.

Example:

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN/1 code	8	3	2	0	0	0	3	1	2	3	4	1	2	3	BLANK

or

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN/2 codes	1	5	6	0	0	0	3	1	2	3	4	1	2	B	C

3. When a 13-digit NATO Stock Number is applicable:

a. The 4-digit NATO Supply Classification class code number will be entered in pos. 8-11.

b. The 2-digit National Codification Bureau (NCB) Code will be entered in pos. 12-13.

c. The 7-digit NATO Item Identification Number (NIIN) will be entered in pos. 14-20. (Note: For other than U.S. use, the NCB Code is not considered as part of the NIIN.)

d. Example:

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN	5	3	4	0	0	0	1	2	3	1	2	3	4	BLANK	

4. When a Manufacturer's Part Number is applicable:

a. The Manufacturer's Identification Code (Federal Supply Code for Manufacturers (FSCM), or other) will be entered in pos. 8-12 (see example in subparagraph e below). If this type of code is not available, entry will be in-the-clear and entered in the "Remarks" space.

b. The Manufacturer's Part Number, if 10 digits or less, will be entered in pos. 13-22 progressing from left to right, with unused spaces, if any, left blank. The construction of part numbers will conform to the requirements of DoD 4100.39-M, DIDS Procedures Manual.

c. When a Manufacturer's Part Number exceeds 10 digits, the entire Manufacturer's Identification Code and Part Number will be entered in the "Remarks" space and properly identified.

d. When requisitioning across Service lines (i.e., interservice, DLA, GSA) the Manufacturers Identification Code (pos. 8-12) will always be the prescribed 5-digit FSCM. When the requisitioner cannot determine the appropriate 5-digit code, the manufacturer's name will be provided using DD Form 1348-6.

e. Example:

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Part Number	1	2	3	4	5	1	2	3	4	5	6	7	8	9	0

f. If a stock number or Manufacturer's Part Number is not known but a description or publication reference is available to adequately identify the item, and such reference is meaningful to the processing point, the Stock or Part Number field will be left blank and the descriptive or reference data will be entered in the "Remarks" space of the DD Form 1348-6.

5. When other than an NSN or Part Number is applicable (i.e., a Production Equipment Code (PEC), DoD Ammunition Code, or locally assigned number):

a. If 15 digits or less, it will commence in pos. 8 and progress to the right, with unused spaces left blank.

b. Examples:

(Less than 15 digits)

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Number	1	2	3	4	5	6	7	8	9	1	2	3	BLANK		

(15 digits)

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Number	11	2	3	4	5	6	7	8	9	1	2	3	4	5	6

c. If 16 digits or more, the entire number will be entered in the "Remarks" space.

d. Brand Name Resale Subsistence items are identified by special Item Identification Numbers assigned by DPSC and configured to conform with the NSN, as explained below:

(1) Field positions 8-11 will contain the 4-digit FSC class code number. Example: FSC class 8915 is canned fruits and vegetables.

(2) Field positions 12-13 will contain the 2-digit NCB Code 00 or 01.

(3) Field position 14 will contain an alpha character to distinguish Brand Name Resale Item Numbers from NSNs. The letter A identifies items in the 10-500 series of DLA Supply Bulletins for Brand Name Resale items. The letter B identifies items in the 10-600 bulletins. The letters S and J are assigned to certain Brand Name items not appearing in the 500 and 600 series bulletins. The latter are announced by DPSC in monthly Master Item Lists.

(4) Field positions 15-17 will contain the Supply Bulletin Number, which identifies the Brand Name supplier. Example: For SB 10-500-161, the numerics 161 identify the specific supplier by name for Brand Name Resale items listed in that bulletin.

(5) Field positions 18-20 will contain the numeric sequence of items listed in the specific bulletin (0 through 999), i.e., the line item number in the bulletin.

(6) Example:

pos.	8	9	10	11	12	13	14	15	16	17	18	19	20
	8	9	1	5	0	0	A	1	6	1	4	9	9
	FSC Class				NCB Code		Alpha	SB Number			Item Number		

e. Requisitions for perishable and nonperishable Subsistence will contain the applicable Subsistence Type of Pack Code in pos. 21. MROs for nonperishable Subsistence will contain the applicable Subsistence Type of Pack Code in pos. 73.

6. Field position 3 of the DIC (see appendix A-1) is significant to the type of number entered in pos. 8-22.

a. Any requisition containing an NSN, irrespective of additional codes in pos. 21-22, must have a 3 (for overseas shipment) or a C (for domestic shipment) entered therein unless additional data are contained in the "Remarks" space.

b. Any requisition containing a Part Number must contain a 2 or B unless additional data are entered in the "Remarks" space.

c. Any requisition containing a PEC, DoD Ammunition Code, or locally assigned number, must contain a 4 or D unless additional data are entered in the "Remarks" space.

d. Whenever additional data are entered in the "Remarks" space, regardless of the content of any positions of the requisition (including pos. 8-22), this position must contain a 5 or E and the requisition must not be transceived.

APPENDIX C-2

DOCUMENT NUMBER ENTRIES

1. The Document Number is a nonduplicative number, and once assigned, remains unchanged throughout the life of the source document. On requisition type documents four basic elements of data are required. They are:

a. Military Service (pos. 30) or FEDSTRIP AGENCY (pos. 30 and 31).

b. Requisitioner (pos. 31-35) or FEDSTRIP ADDRESS (pos. 32-35).

c. Julian Date (pos. 36-39).

d. Serial Number (pos. 40-43).

2. The entries in pos. 30 or pos. 30 and 31 (Service or agency) will always be the appropriate character or characters that indicate the Service or agency ownership or sponsorship. Specific alphabetic characters are prescribed for normal requisitioning and shipping, and ILP programing Service and contractor's use. Numeric characters are reserved for use on requisition initiated by those activities participating in FEDSTRIP.

3. Entries in pos. 31-35 (Service requisitioner) may be alpha, numeric, or a combination of both, that indicate a specific account number for the purpose of requisitioning and/or receiving materiel. Entries in pos. 32-35 (civil agency addresses) may also be alpha, numeric or a combination of both. The account number or address for each activity will be established and disseminated by each of the Services, DLA, and the General Services Administration. MILSTRIP addresses, Federal Aviation Agency (FAA) addresses and addresses of the General Services Administration Supply Depots are contained in the DoD/Activity Address Directory. Each account or address established will contain or serve as an address to permit shipping and billing for materiel and for mailing of documentation.

4. Entries in pos. 36-39 (Julian date) will always be numerics and will indicate the actual date of transmittal from the requisitioner to the initial supply source.

a. Field position 36 will indicate the last numeric digit of the calendar year in which the document number was originated, e.g., 2 for 1972, 3 for 1973, and 4 for 1974.

b. Field positions 37-39 will indicate the numeric days of the calendar year, e.g., 281 for 8 Oct, 313 for 9 Nov, and 352 for 18 Dec.

5. Entries in pos. 40-43 may be numeric or alpha (with the exception that alpha I and O will not be used), to indicate the serial number of the document. Serial numbers will be assigned at the discretion of the document originator, but numbers will not be duplicated on the same day.

6. Special Document Identifiers are not provided to separately identify Inter-Service Supply Procedures (ISSP) Requisitions. However, since separate identity of the latter is required, the following alphabetic codes will be used in the first position of the Serial Number (pos. 40) of the Document Number field of all ISSP Requisitions and related issue documentation. Alphabetic codes not reserved for identity of ISSP Requisitions may be used at the discretion of the document originator.

CODE	EXPLANATION
J	To identify ISSP Requisitions resulting from interrogation and offer procedures.
K	To identify ISSP Requisition and followup documents resulting from DLSC mechanized screening procedures. Code K will be entered in pos. 40 of requisition documents prepared for materiel requirements upon receipt of offer notifications from DLSC. Code K will be perpetuated in all follow-on documents resulting from the requisition processing transactions.
L	To identify requisitions and other Excess Personal Property Redistribution Documents resulting from screening DLSC excessor potential excess listings. Code L will be entered in pos. 40 of requisition documents prepared by bases, posts, camps, and stations for materiel requirements determined available from screening DLSC excess or potential excess listings.
M	Reserved for future assignment.
N	To identify ISSP requisitions for conventional ammunition and follow-on documents resulting from DLSC mechanized screening procedures, Code N will be entered in pos. 40 of requisition documents prepared for materiel requirement for conventional ammunition upon receipt of offer notification from DLSC. Code N will be perpetuated in all follow-on documents resulting from the requisition processing transactions.
O	Not to be used.
P	IPE requisition coded P in pos. 40 denotes that the requisitioner intends to purchase the item if it is not supplied from IPE assets. This demand, if the item is supplied from IPE assets, denotes hard savings under the Cost Reduction subgroup area, "Reutilization of Idle Production Equipment".
Q	IPE requisition coded P in pos. 40 denotes that the requisitioner does not intend to purchase the item if it is not available from IPE assets. This demand, if the item is supplied from IPE assets, denotes a Cost Avoidance under the Cost Reduction subgroup area, "Reutilization of Idle Production Equipment."

CODE	EXPLANATION
R thru T	(Reserved for future assignment.)
U	Identify shelf-life items which are invoiced to PDO for utilization screening and/or disposal and reported in accordance with DoD 4140.34-M, Defense Utilization Manual and DoD 4160.21-M (Defense Disposal Manual).
Y	To identify Marine Corps ownership of materiel applicable to Contractor Inventory Utilization Group (CIUG) Procedures.

7. Examples of how other document numbers are to be constructed on the various type system inputs are as follows:

Materiel Receipt Cards
(Procurement Instrument Source)

FIELD POSITIONS	EXPLANATION
30-35	Six position code to identify the buying activity, e.g., DLA 00 for DESC, DLA 700 for DCSC and DLA 500 for DISC. (Reference Appendix N, Armed Services Procurement Regulation).
36-37	Last two digits of the fiscal year in which the instrument is issued.
38	Type of Procurement Instrument Code.
39-42	Four position alpha/numeric serial number.
43	Blank.

8. Document Number entries for ILP Requisitions (chapter 18, section 2), pos. 30-43, identify the Service, the requisitioner, the requisition data, and the requisition serial number as described below:

FIELD POSITIONS	EXPLANATION
30	a. For Grant Aid, the alphabetical code of the U.S. implementing Service/Agency designated to be the recipient of the ILP order. b. For Foreign Military Sales, the Service code of the Service/Agency maintaining FMS case control (appendix A-5).
31-32	The appropriate recipient country for ILP materiel (appendix A-19).

FIELD POSITIONS	EXPLANATION
33 (33-34 for Vietnam)	a. For Grant Aid, and one digit alpha or numeric code indicating the country recipient and place of discharge within the country (appendix A-22). b. For Foreign Military Sales a one digit alpha or numeric code indicating the country recipient and place of discharge when not applicable a numeric zero will be entered. Shipments will be made to the address indicated by the entry in pos. 33 and the corresponding address in appendix A-22 when an XX appears in pos. 46-47. In all other instances regardless of entry in pos. 33, the materiel or notice will be forwarded to the address contained in appendix A-25 for the coded entry in pos. 46-47. c. An XW in pos. 46-47 indicates that the materiel is to be shipped to an assembly point or staging area. In such instances, in-the-clear shipping instructions are contained in the remarks portion of the requisitions and related materiel release orders.
34	a. For Foreign Military Sales, a one digit numeric code indicating the terms of delivery (appendix A-23). b. For Grant Aid this entry is not applicable. A number 0 will always appear with exception of Vietnam as noted above.
35	A one digit alpha or numeric code indicating the type of assistance (appendix A-24).
36-39	Julian Date - last digit of the calendar year in pos. 36 and the day of the calendar year in pos. 37-39 (i.e., 31 January is expressed as 031).
40-43	a. The serial number of the requisition. The number is assigned at the discretion of the requisitioner but will not be duplicated on any one day. b. For FMS requisitions the data entered in the serial number field is the item number of the country case (order). The case is entered in pos. 48-50.

9. The Defense Property Disposal Service (DPDS) is authorized to assign a unique document number in each PLUS offer to an ICP using the ICP DoDAAD Code, the date of the offer and nonduplicated serial number for each date from a range of K series numbers predesignated by the Service/Agency and furnished to DPDS. This DPDS-assigned document number would become the document number for the offer rejection transaction.

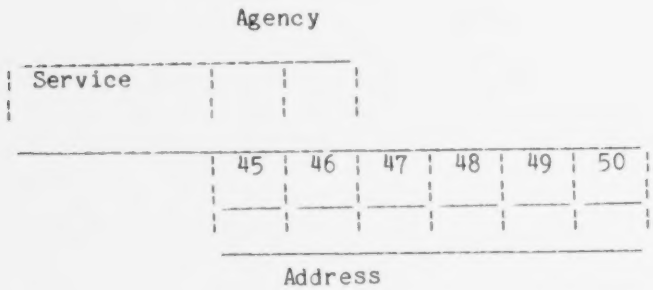
APPENDIX C-3

SUPPLEMENTARY ADDRESS ENTRIES

1. The Supplementary Address for support of U.S. Forces documents is a two-part field to indicate:

a. Service (pos. 45) or FEDSTRIP agency (pos. 45 and pos. 46).

b. Address (pos. 46-50).



2. The entry in pos. 45 (Service or pos. 45-46 (FEDSTRIP agency) will always be the appropriate character that indicates the Service or agency. Specific alphabetic characters are prescribed for normal requisitioning and shipping and for MAP and contractor's use.

3. Entries in pos. 46-50 (MILSTRIP address) or pos. 47-50 or pos. 47-50 (FEDSTRIP address) may be alpha, numeric or a combination of both that indicates a specific account number or address code for the purpose of receiving materiel or receiving documentation. The account number or address code will be established and disseminated by each of the Services, DLA, and the General Services Administration. Each account or address code so established will contain addresses in detail to permit shipping and billing materiel and for mailing of documentation. (See DoD 4000.25-D.)

4. When the originator of the document desires to utilize these field positions (46-50) for other data, the entry will not be significant to other than the originator. In these cases, an alpha Y will be entered in pos. 45. The alpha Y indicates that the contents of the field (pos. 46-50) are not be disseminated, but will be perpetuated and appear on subsequent documents generated.

5. If the supplementary address is not required for billing, shipping or other identification, the field should be left blank or zero filled.

6. On all MAP Grant Aid Transactions, the ODMA Record Control Number will be entered in pos. 45-50 as follows: An alpha Y will be entered in pos. 45. Field position 46 will indicate the last numeric digit of the Program Year in which the requisitioned item was approved and funded. Field positions 47-50 will indicate the 4-digit program line item number of the requisitioned item (alpha, numeric or alpha/numeric).

Field Positions	45	46	47	48	49	50
Entry	Y	8	A	1	0	0

Y - Nonsignificant
8 - Program Year 1978
A100 - 1978 Program Line Number A100

7. On all Foreign Military Sales (FMS) transactions the entries will be as follows: pos. 45 will contain the MAP Service Code of the customer country's requisitioning Service. Field position 46 will contain the applicable Country Option Code A, Y or Z, or Code X to indicate options do not apply. Field position 47 will contain a code to designate the recipient of shipments and documentation. This entry will by the FMS Country Representative/Freight Forwarder Code (CR/FF) or Code X or W to indicate that a CR/FF is not applicable. (See DoD 5105.38-D.) Field positions 48-50 will contain the specific FMS case designator consisting of three alpha/numeric characters.

45	46	47	48	59	50
FMS	ADDRESS CODE FOR CANADA				
COUNTRY MAP SERVICE CODE	OPTION CODE OR CODE X	CR/FF CODE OR CODE X	FMS CASE DESIGNATOR		

APPENDIX C-4

MEDALOC MANIFEST
TRANSPORTATION CONTROL AND MOVEMENT
DOCUMENT (DD FORM 1384-2)

1. The following lists the computer printed fields on the DD Form 1384-2. This form is used to provide a MEDALOC Manifest Listing for all pallets. The data printed on this manifest are also tranceived to the overseas Aerial Port of Debarkation, reference appendix B-124.

2. One form is printed which provides pallet information. Additional forms are printed to list the individual shipment units for each consignee on the pallet. A separate form(s) is provided for each consignee on the pallet.

3. The following data are printed on the form to provide pallet information:

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
Top Margin	1	8-10	Literal AIR	Computer
Top Margin	1	67-83	Literal ***** RECAP *****	Computer
1	4	2-4	Document ID TX2	Computer
2	4	8-12	Print Pallet ID positions 8-9, print positions 12-14 of pallet TCN in position 10-12.	Pallet Data
3	4	20-25	CCP DoDAAC SW3102 if DDMP SW3201 if DDTC	Table & Control
4	4	41-42	Air Commodity Code	CDP Data
5	4	62	Always A	Computer
6	4	69-71	APOE Code	Pallet Data/ Address File
7	4	87-89	APOD Code	Pallet Data/ Address File
9	6	8-9	Always PT	Computer
10	6	14-30	Pallet TCN	Pallet Data

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
11	6	43-48	On Throughput Pallets print Consignee Code if POD is not OSN, HOW, PLA, EIL or HIK. On other single consignee and on Breakbulk Pallets as follows: APOD=RMS Print WK4FDK APOD=FRF Print WK4FDK APOD=HOW Print WF6LH1 APOD=PLA Print W8003H APOD=OSN Print WT4JBS APOD=EIL Print WC1JH5 APOD=HIK Print WX3JN7	CDP Data
12	6	62	Priority	Pallet Data
13	6	65-67	Required Delivery Date	Pallet Data
15	6	77-79	Date Shipped	Pallet Data
16	6	86	ETA Always 1	Computer
17	6	96-99	TAC A980 MEDALOC-E (DDMP) A984 MEDALOC-K (DDTC) A951 MEDALOC-P (W8003H) A924 MEDALOC-P POD=PLA A991 MEDALOC-A POD=EIL A992 MEDALOC-H POD=HIK	Computer
19	8	15-17	Print Literal GBL	Computer
22	8	77-80	Pieces	Pallet Data
23	8	84-88	Weight	Pallet Data
24	8	93-96	Cube	Pallet Data
31	16	52-67	Literal PALLET DEMENSIONS	Computer
	16	70	Literal L	Computer
	16	73-75	Literal 108	Computer
	16	80	Literal W	Computer
	16	84-85	Literal 88	Computer

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
	16	90	Literal H	Computer
	16	94-95	Pallet Height	Pallet Data
32-44	21	1-18	Literal SHIP TO ACTIVITIES	Computer
	21	22-42	Literal SHIPMENT UNIT COUNT	Computer
	21	46-48	Count of Shipment Units on Pallet.	Computer
	23	1-10	Literal FINAL DEST	
	23	14-15	Literal AT	
	23	17-22	On Throughput Pallets (Single Consignee) print Consignee Code if POD is not OSN, HOW, PLA, EIL or HIK. On other Single Consignee and on Breakbulk Pallets (Multiple Consignees) print as follows: APOD=RMS Print WK4FDK APOD=FRF Print WK4FDK APOD=HOW Print WF6LH1 APOD=PLA Print W8003H APOD=OSN Print WT4JBS APOD=EIL Print WC1JH5 APOD=HIK Print WX3JN7	Computer
	23	85-88	Pieces	Pallet Data
	23	90-94	Weight	Pallet Data
	23	96-99	Cube	Pallet Data

4. The following data are printed on a separate form(s) for each consignee on the pallet.

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
Top Margin	1	8-10	Literal AIR	Computer
Top Margin	1	67-84	Literal CONTINUATION SHEET	Computer
Top Margin	1	93-95	Page Number	Computer

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
1-24	2,4,6, & 8		Duplicate information from Pallet Form.	Computer
25	10	2-11	Literal FINAL DEST	Computer
	10	15-16	Literal AT	
	10	18-23	Throughput Pallet print Consignee Code if POD is not OSN, HOW, PLA, EIL or HIK. On Other Single Consignee and on Breakbulk print as follows: APOD=RMS Print WK4FDK APOD=FRF Print WK4FDK APOD=HOW Print WF6LH1 APOD=PLA Print W8003H APOD=OSN Print WT4JBS APOD=EIL Print WC1JH5 APOD=HIK Print WX3JN7	Computer
32-44	21-45		Print one line for each TCN on the pallet in print positions as follows: data is only printed every other print line a maximum of 14 TCNs per form; if there are more than 14 TCNs for one consignee, start a new form.	
		1-3	Document ID TX4	Computer
		5-9	Duplicate Data from print line 4 positions 8-12 (Pallet ID/Pallet TCN Serial Number)	
		11-16	Consignor of origin shipping activity. CCP AAC if Consolidated Pack.	CDP Data
		21-22	Air Commodity Code	CDP Data
		26-28	APOE	Pallet Data
		31-33	APOD	Pallet Data
		37-38	Type Pack Code	CDP Data

BLOCK	PRINT LINE	PRINT LINE POSITION	EXPLANATION/INSTRUCTIONS	SOURCE
		40-56	SU Transportation Control Number. On Consolidated Pack print Consolidated Pack TCN and only print one line entry on the form.	CDP Data
		58-63	Consignee	CDP Data
		64	Priority based on CDF priority 01-03=1, 04-08=2, 09-15=3	CDF Data
		66-69	Required Delivery Date	CDP Data
		74-76	Date Shipped Origin	CDP Data
		80-83	TAC A980 MEDALOC-E (DDMP) A984 MEDALOC-K (DDTC) A951 MEDALOC-P (W8003H) A924 MEDALOC-P POD=PLA A991 MEDALOC-A POD=EIL A992 MEDALOC-H POD=HIK	Computer
		85-88	Pieces	CDP Data
		90-94	Weight	CDP Data
		96-99	Cube	CDP Data

NOTE: If individual Consignee takes more than one form, print literal END OF THIS ACTIVITIES SHIPMENT, after the last shipment unit.

APPENDIX C-5

STORAGE QUALITY CONTROL REPORT
(DD FORM 1225)

STORAGE QUALITY CONTROL REPORT

1. DATE MAILED: 10 Oct 75
2. REPORT NUMBER: SC0300-2316-1103
3. TO: DPSC Directorate of Subsistence
ATTN: STQS, 2800 So. 20th Street
Philadelphia, Pa., 19101
4. FROM: Defense Depot Memphis
Memphis, Tennessee
5. FEDERAL STOCK NUMBER: 8915-127-7262
6. TYPE OF INSPECTION: [X] CYCLIC [ ] SHELF LIFE EXPIRATION [ ] SPECIAL [ ] RECOVERY [ ] OUTBOUND SHIPMENT [ ] OTHER (Explain in block 35 below)
7. NOMENCLATURE: PINEAPPLE, CRUSHED, no. 10 CAN
8. MODEL NUMBER: N/A
9. SERIAL NUMBER: N/A
10. CONDITION CODE: B
11. LOT, BATCH OR CONTROL NO.: 1-10-18
12. EXPIRATION DATE: Jan 76
13. UNIT PRICE: N/A
14. UNIT OF ISSUE: No. 10 CAN
15. CONTRACTOR CONSIDERED LIABLE: [ ] YES [X] NO
16. CONTRACTOR OR PACKED BY (As applicable): KEALAKEKUA CANNING, HAWAII
17. CONTRACT NO. (When applicable): DSA13H-74-C-0006
18. DATE OF MANUFACTURE: AUG 74
19. DATE OF PACK: AUG 74
20. LEVEL OF PACK: TPK-2 [ ] A [ ] B [ ] C
21. LEVEL OF PRESERVATION & PACKAGING: [ ] A [ ] B [X] C
22. CONDITION OF PACKAGING: [XX] SATISFACTORY [ ] UNSATISFACTORY
23. MARKING IS ADEQUATE: [XX] YES [ ] NO
24. SAMPLES SHIPPED TO (Name of laboratory): N/A
24a. QUANTITY SHIPPED: N/A
24b. DATE SHIPPED (If available): N/A
25. SQL: N/A
26. NO. SAMPLES EXAMINED: 500 CANS
27. LOT SIZE: 36,000 CANS
27a. LOT TYPE: N/A
28. SERVICEABILITY STANDARD: N/A

29. RECLASSIFICATION OF SUPPLIES INSPECTED

LINE ITEM	CONDITION CODE	QUANTITY	LOCATION (If applicable)	ISSUE ACTION & COMMENTS FOR COND. CODES
A				NEW OR EQUAL TO NEW UNLIMITED ISSUE
B				SERVICEABLE LIMITED ISSUE
C	C	31,500 CANS	E32-10-22	ECONOMICALLY REPARABLE
D	H	4,500 CANS	SALVAGED	[ ] DESTROYED [ ] RECOMMEND DESTRUCTION [XX] SHIPPED TO PROPERTY DISPOSAL
E				SUSPENSE
F				OTHER (Specify)

30. ESTIMATED COST TO REPAIR: $ N/A
31. ESTIMATED COST FOR PRESERVATION, PACKAGING, PACKING AND MARKING: $ N/A
32. TOTAL ESTIMATED COST: $ N/A
33. NAME OF ACTIVITY WHICH CAN PERFORM REPAIRS: N/A
34. AUTHORITY FOR SPECIAL INSPECTION: N/A
35. FINDINGS AND RECOMMENDATIONS (Details of cause and nature of defect, malfunction, or repair. Photographs and drawings of equipment are to be attached when they assist in describing or substantiating the defect or recommendation.)

A cyclic inspection was performed in compliance with instructions in DSAM 4155.5, Appendix S. The warranty period ended DEC 74. Conditions found during inspection were as follows:

1. 500 cans inspected (single sampling) indicated the following conditions:

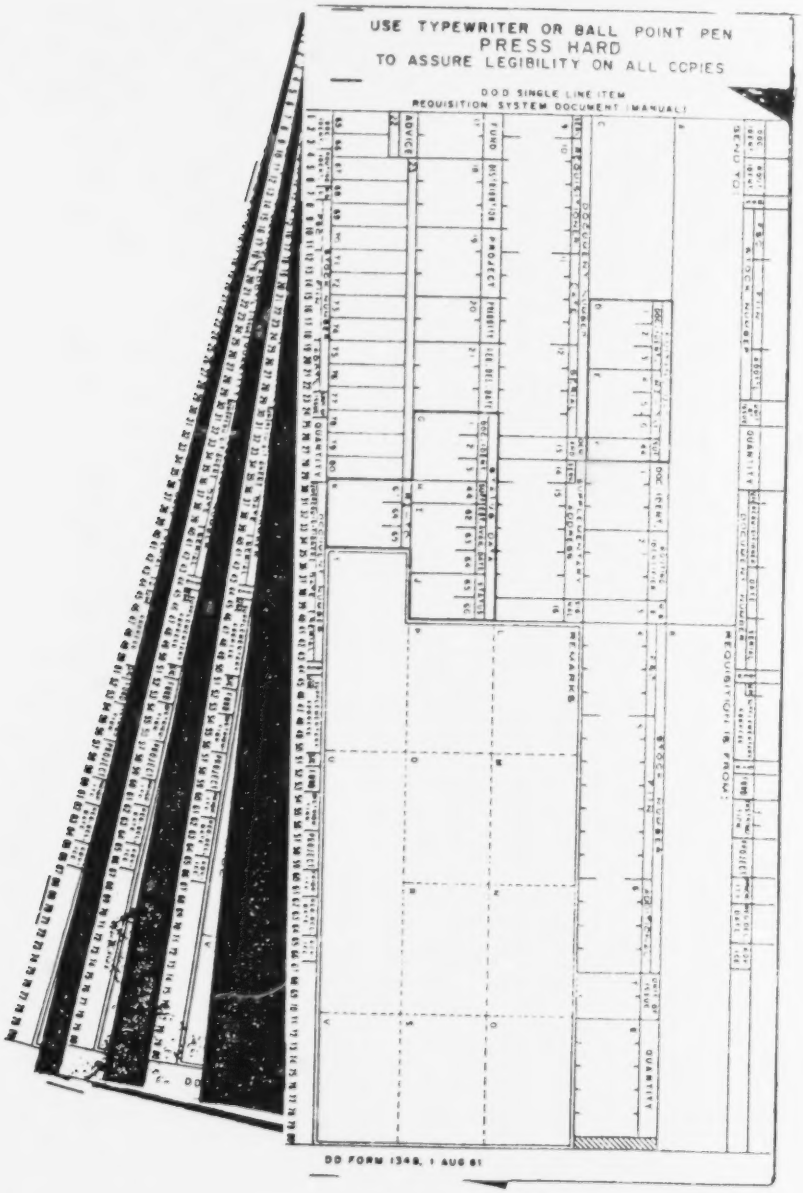
CONTINUED ON REVERSE SIDE: [X] YES [ ] NO

36. TYPED NAME OF INSPECTOR: A. Lowha
37. DATE INSPECTED: 10 Oct 75
38. SIGNATURE OF RESPONSIBLE OFFICIAL: Lou Aoue
39. DATE SIGNED: 10 Oct 75
40. DSC/ICP DISPOSITION INSTRUCTIONS
41. SIGNATURE OF QUALITY ASSURANCE OFFICIAL
42. DATE SIGNED
43. SIGNATURE OF INVENTORY MANAGEMENT OFFICIAL
44. DATE SIGNED

DD FORM 1 MAR 69 1225

APPENDIX C-9

SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL) (DD FORM 1348)



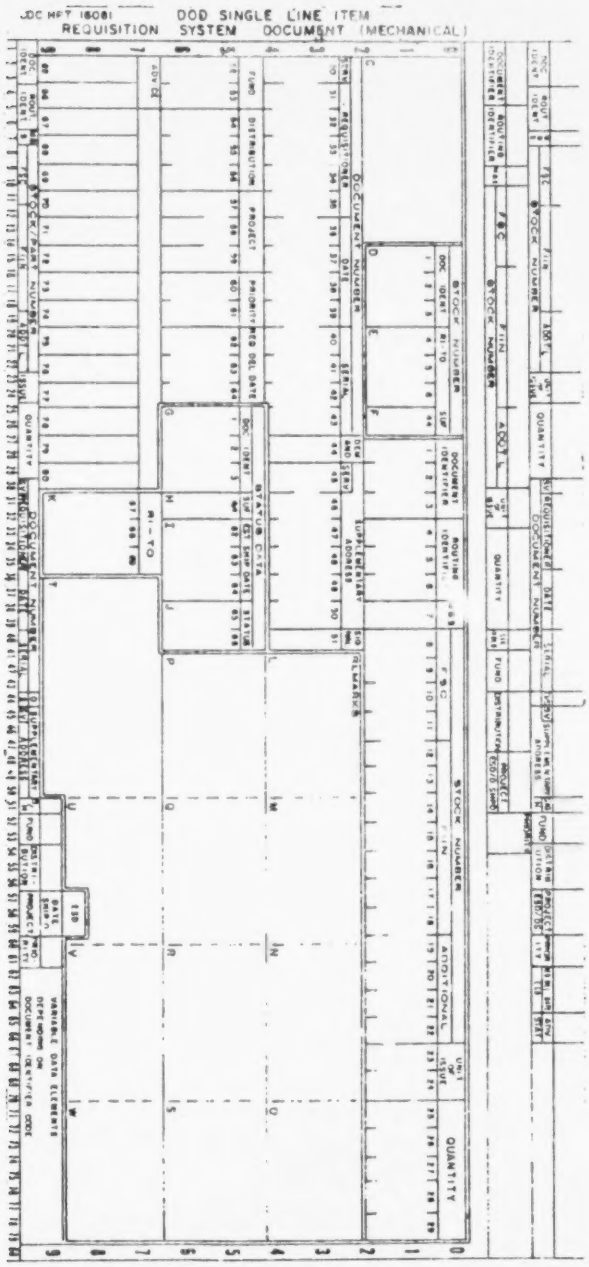
USE TYPEWRITER OR BALL POINT PEN
PRESS HARD
TO ASSURE LEGIBILITY ON ALL COPIES

DOD SINGLE LINE ITEM
REQUISITION SYSTEM DOCUMENT (MANUAL)

ADVICE
DOD
PROJECT
REMARKS
DAYS
DD FORM 1348, 1 AUG 61

APPENDIX C-10

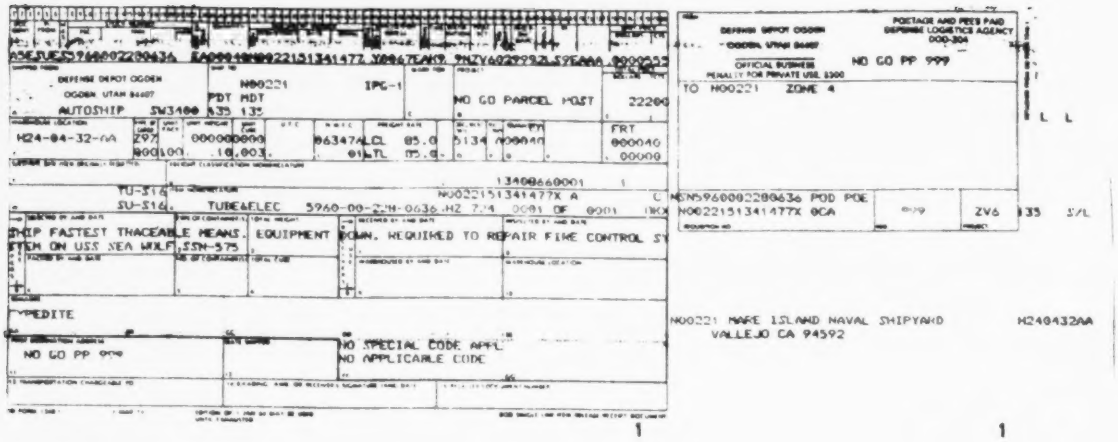
SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MECHANICAL) (DD FORM 1348m)



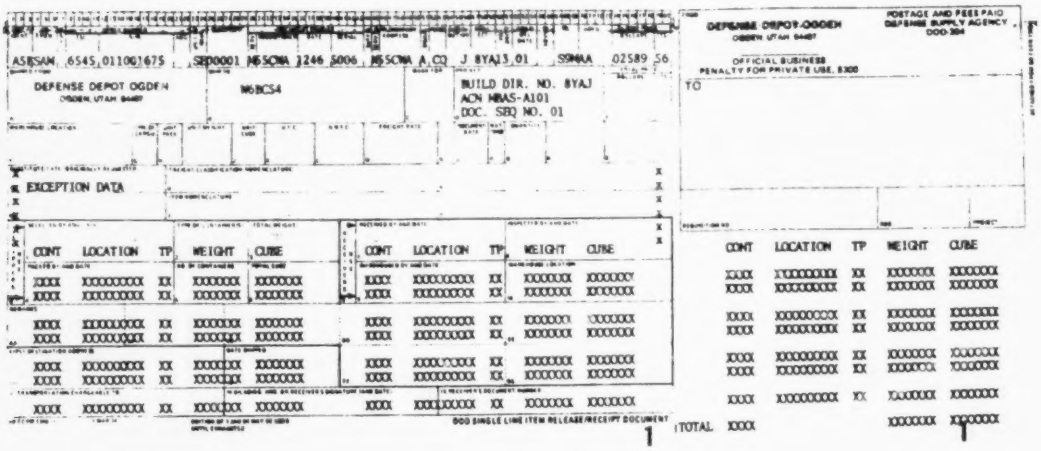
DD FORM 1348 m, 1 APR 71 EDITION OF 1 FEB 69 MAY BE USED

APPENDIX C-11

SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT WITH ATTACHED LABEL (DD FORM 1348-1)



SPECIAL DD FORM 1348-1 FOR ISSUE OF MAJOR MEDICAL SETS



APPENDIX C-11

SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT WITH ATTACHED LABEL (DD FORM 1348-1)

1. The following lists the computer printed fields on DD Form 1348-1 and its attached address labels to provide DS/T or the Directorate of Industrial Plant Equipment Operations, of all available information, to assist in stock selection for shipping. DD Form 1348-1 will be printed with red ink for all IPG I MROs, green ink for IPG II MROs, and black ink for all IPG III MROs.

2. This form is also utilized to inform the DS/T of DD Form 1348-1 prepared for stock picking when an item is under inventory. Processing of this DD Form 1348-1 is depicted in appendix E-064 P.

3. For manual entries required to complete DD Form 1348-1 refer to appendix E-011 P, Single Line Item Release/Receipt Document (DD Form 1348-1) for shipment.

4. Return addresses in Block A and shipping label of the DD Form 1348-1 for each DLA Depot may be printed by selecting the print option in Table 04 (Action Code 22) of the Table and Control File.

5. The following entries will be printed:

POSITIONS	FIELD LEGEND	EXPLANATION	SOURCE
1-3	Document Identifier Code	Code identifying source document.	MRO
4-6	Routing Identifier Code (From)	RIC of shipping activity.	MRO
7	Media and Status Code	Code assigned to requisition document.	MRO
8-20	Stock Number	Stock number of item being shipped.	MRO
(21)	Type Pack Code	Subsistence type pack code	DRO
21-22	Blank	Leave blank.	
23-24	Unit of Issue	UI of item being shipped. (On IPE MROs UI is always considered to be EA.)	MRO

POSITIONS	FIELD LEGEND	EXPLANATION	SOURCE
(23)	Management Code	Management Code 6 or 7 indicating industrial or military equipment shipment (on IPE MROs).	
(24)	Condition Code	Condition Code indicated on IPE MRO.	
25-29	Quantity	Actual quantity being shipped.	MRO
(25-26)	Transportation Citation Code	IPE Transportation Fund Code.	MRO
(27-29)	Quantity	IPE Quantity being shipped.	MRO
30-43	Document Number	Document number originally assigned to requisition.	MRO
44	Suffix Code	Blank when total quantity requisitioned is being shipped. Alpha or numeric when this is a partial quantity release.	MRO
45-50	Supplementary Address	Code indicated on requisition or DROs, designated DRMO.	MRO
51	Signal Code	Code indicated on requisition.	MRO
52-53	Fund Code	Code indicated on requisition. Blank on DROs.	MRO
54-56	Distribution Code	Code indicated on requisition (pos. 54 blank on DROs).	MRO
57-59	Project Code	Code indicated on requisition.	MRO
60-61	Priority Code	Code indicated on requisition.	MRO
60	Reentry Code	X high punch. Manual entry.	DRO
61	Blank	Leave blank.	DRO
(55-61)	Retention Quantity	Quantity to be retained in storage.	DRO

POSITIONS	FIELD LEGEND	EXPLANATION	SOURCE
62-64	Required Delivery Date	Julian date indicated on requisition.	MRO
(62)	Precious Metals Identification Code	Code indicated on DRO.	DRO
(63)	ADPE Identification Code	Code indicated on DRO.	DRO
(64)	Disposal Authority Code	Code indicated on DRO.	DRO
65-66	Advice Code	Code indicated on requisition.	MRO
(65)	Demil Code	Demilitarization Code on DRO.	DRO
(66)	Reclamation Code	Code indicated on DRO.	DRO
67-69	Routing Identifier Code (From)	RIC of DSC directing the release of the materiel.	MRO
(70-80)	Item Identification Number	IPE Item Identification Number (i.e., equipment serial number) on IPE MROs.	
70	Purpose Code	Code indicated on requisition.	MRO
(70)	Ownership Code	Code indicated on DRO.	DRO
71	Condition Code	Code indicated on requisition (other than IPE MROs).	MRO
72	Management Code	Code indicated on requisition.	MRO
73	Type Pack Code	Code on Subsistence MROs.	MRO
73	DICOMSS Cycle Code	Code on DICOMSS MROs.	MRO
73	Screening Code	Code indicated on DRO.	DRO
74-80	Unit Price	Unit Price of the item being shipped.	MRO

POSITIONS	FIELD LEGEND	EXPLANATION	SOURCE
(74-79)	DPSC Unit Price (Non-Perishable Brand Name Item MRO's)	Unit Price of Item. Consists of two dollar positions and four cent positions to the right of the assumed decimal.	MRO
(80)	Variable Price Deduction Code	Used in conjunction with DPSC unit price. Appendix A-111.	MRO

NOTE 1: The above fields, appearing on the top line of DD Form 1348-1, are a printout of the original MRO/DRO.

NOTE 2: On shipments of major medical sets, a unique DD Form 1348-1 is prepared. A sample is shown on page III-4-C11-1. Only the fields depicted in the sample need be printed.

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
A	2	Telephone Number of Shipping Activity, when DRO is for Hazardous Materiel.	(XXX)XXX-XXXX	T&C
	3	Consignor In-the-Clear Address	Preprinted	
	5	a. Submission Time	XX	MRO
		System Designator:		
		(1) Single Line MROS from Multiple IPG I & II Cycles	**C2-3**	Computer
		(2) MOFAST Documents Normal Cycles	AUTOSHIP	Computer
		(3) ASSP SEAVAN Documents	SEAVAN	Computer
		(4) COPADS Documents	COPADS	Computer
		Consignor DoDAAC	XXXXXX	T&C
		b. EPA Identification Number of Shipping Activity, when DRO is for Hazardous Materiel	EPA XXXXXXXXXXXX	Computer
		Consignor DoDAAC	XXXXXX	T&C
B	2	a. Consignee Location (Army CCP Shipments only)	XXX-20-XXX	Address File
		b. Hazardous Materiel DROs		
		Consignee DoDAAD	XXXXXX	DRO
		Consignee Telephone No.	(XXX)XXX-XXXX	T&C
	3	a. Consignee DoDAAC	XXXXXX	MRO
		Issue Priority Group	IPG-X	MRO

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		b. Stock Segregation Notice	STOCK SEGREGATION NOTICE	CNS
		c. Hazardous Materiel DRO		
		EPA Identification Number of Consignee DRMO	EPA XXXXXXXXXXXX	Computer
		DRMO	DRMO	Computer
	4	Planned Date to Transportation	PDT	
		Mandatory Date to Transportation or Mandatory Departure Date	MDT or MDD (Blank on IPG-3 MROs)	
		a. Date to Pick	XXX	T&C
		Date to Pack	XXX	T&C
		Date to Assemble	XXX	T&C
		b. Consignee DRMO Adress	XXXXXXXXXXXXXXXX	Computer
	5	Planned Date to Transportation	XXX	Computer
		Mandatory Date to Transportation or Mandatory Departure Date on ASSP Documents	XXX (Blank on IPG-3 MROs)	Computer
		a. Time to Pick	XXXX	T&C
		Time to Pack	XXXX	T&C
		Time to Assemble	XXXX	T&C
		b. Consignee DRMO Second Address Line	XXXXXXXXXXXXXXXX	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
C	3	A5J Transactions with any Hazardous Storage Compatibility Code (except N1) and/or Type Cargo Codes A thru P or R thru Y.	HM	Computer
	5	Hazardous Storage Compatibility Code (except N1) for A5J Transactions	XX	Computer

NOTE: DROs Meeting these Criteria will Require Entries as Specified in Blocks A, B, V, AD, AE, AF and AG.

D	3	a. Project Name	20 positions	Address File
D	4,5	b. Project Description	25 positions	Address File
	3,4	c. DROs: Materiel property category	CATEGORY OF PROPERTY FROM DoD 4160.21-M	Computer
E	4	Extended Price	XXXXXXXX	Computer
F	6	a. Warehouse Area Code portion of 12 position Location Code.	XXX-	Locator
F	7	b. Prime Location, either full nine positions of nine-position code or last nine of twelve-position code.	XXX-XX-XX-XX, or XX-XXX-XX-XX	Locator
		c. No Location	NO-LOC	Locator
		d. FMS Duplicate MRO	Duplicate	MRO
	8	More than 30 Locations Available	SEE F-096	Locator
G	7	Last two digits Water Commodity Code, Special Requirements Code	XXX	Locator

PRINT BLOCK	LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
G,H	8	a. Unit Pack.	XXXXXX	Locator
		b. DICOMSS Case Pack (NMFC field).	XXXXXX	Locator
I	7	Unit Weight, Whole Numbers	XXXXX	Locator
	8	Unit Weight, Hundredths	.XX	Locator
J	7	Unit Cube, Whole Numbers	XXXX	Locator
	8	Unit Cube, Thousandths	.XXX	Locator
K		Blank		
L	7	NMFC	XXXXXX	Locator
	8	NMFC Suffix	XX	Locator
M	7	Freight Rate, LCL	XXXX.X	Locator
	8	Freight Rate, LTL	XXXX.X	Locator
N		Blank		
O	7	Document Date	XXXX	Computer
P	7	Condition Code	X	MRO
Q	6	Unit of Issue	XX	MRO
	7	Quantity Ordered	XXXXX	MRO
R	6 7	Shelf-Life Code Other than Blank or 0	SHELF- LIFE X	Locator
S	6	a. Parcel Post Indicator	P/P	Computer
		b. Priority Mail Indicator	PRI/PP	Computer
		c. Express Mail Indicator	EXP/PP	
		d. Freight Indicator	FRT	Computer
		e. Small Parcel Carrier Name	XXXXX	Table 17

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		f. Weapon System Pouch Indicator	WSP	Computer
	7	Loose Issue Quantity	XXXXXX Computer	
	8	Number of Packs	XXXXX	Computer
T,U	9	Blank		
	10	a. ASSP Load Number LOAD-NR	XXXX	Computer
		b. Loading sequence number of consignee for stopoff SEAVANS	LOAD-SEQX	Computer
V	9	Hazardous Materiel DRO		
		a. Blank DRO Retention Field, Zeros	SHIP EXACT	Computer
		b. DRO Quantity Zeros	SHIP TO EXHAUST	Computer
		c. Entry in Retention Field	RETAIN XXXXXXX	Computer
	10	Line OCN	XXXXX	Computer
	10	Shipment Unit Number, positions 1-13; 7, 11 or 13 positions, left-justified.	XXXXXXXXXXXXX	Computer
		Check Digit	X	Computer
W	11	First Alternate Location (nine or twelve-position)	XXXXXXXXXXXX	Locator
		T.U. Assembly Area	TU-XXX	T&C
	12	Second Alternate Location (nine or twelve-position)	XXXXXXXXXXXX	Locator
		S.U. Assembly Area	SU-XXX	T&C
X	11	Inventory Cutoff Date	ICOF-XXX	Computer
		Inventory Control Number	INV NO XXX-XXX-XXXXX	Computer
	12	Alternate S.U. Consolidation Area	XXX	T&C

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		Nomenclature	XXXXXXXXX	Locator
		NSN	XXXX-XX-XXX-XXXX	MRO
Y	11	TCN	XXXXXXXXXXXXXXX	MRO
		Air Cargo Code	X	Locator
		Geographic Area	X	DoDAAD
	12	Air Commodity Code	XX	Locator
		First 3-Position Water Commodity	XXX	Locator
		Line Item Number, Total Line Items	XXXX OF XXXX	Computer
		a. Geographical Subarea	XXX	DoDAAD
		b. Automatic Parcel Post Clear Date	*XXX*	Computer
AA		Blank on DROs	Blank	
	20	a. RDD equals 999	EXPEDITE	MRO
		b. Freight, FMS, Option Code Y or Z	PACK AND HOLD	Computer
		c. FMS, Hazardous or Sensitive	PACK AND HOLD	Computer
	21	No Location, Condition Code	NO LOC C/C-X	MRO
		Type Pack Code (IAW-D132)	T/P-X	MRO
		Management Code	MGT-X	MRO
BB		Blank on DROs	Blank	
	21	a. Management Code F, G, L: Nonsubsistence	MGT-X	Computer
		b. Management Code F, G, L: Subsistence	MGT-X T/P-X	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
CC		Blank on DROs	Blank	
	20	a. Freight Shipment	GBL	Computer
		b. Freight, Advice Code 8A	GFM CBL	Computer
		c. Freight, Advice Code 8B	GFM	Computer
		Storage-in-Transit	SIT X	Locator
AA, BB CC	20	DICOMSS (Brand Name, Local Purchase) Nomenclature	50 positions	Locator
	21	NSN Under Inventory Flag		
		a. Management Code A, R	BEFORE INVENT	
		b. Management Code H, U	AFTER INVENT	
DD				
	20	Special Project Special Pack Indicator		
		a. Special Pack Indicator A	LEVEL A PKG	Spec. Proj.
		b. Special Pack Indicator S	SEA PACK	Spec. Proj.
	21	a. Subsistence, Type Pack 1	TYPE PACK DOM	MRO
		b. Subsistence, Type Pack 2	TYPE PACK O/S	MRO
EE				
	20	Condition Code Other than A	WATCH CONDITION CODE	MRO
		CC 30 is B, D, K, P or T	SHIP NEWEST STOCK	MRO
	20	DICOMSS LCL Catalog Price	LCL $__.__	

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
	21	a. FMS Army	FMS ARMY	MRO
		b. FMS Navy	FMS NAVY	MRO
		c. FMS Air Force	FMS AIR FORCE	MRO
		d. FMS Marines	FMS MARINES	MRO
		e. FMS DLA	FMS DLA	MRO
		f. Grant Aid Army	GRANT AID ARMY	MRO
		g. Grant Aid Navy	GRANT AID NAVY	MRO
		h. Grant Aid Air Force	GRANT AID AIR FORCE	MRO
		i. Grant Aid Marines	GRANT AID MARINES	MRO
		j. Grant Aid DLA	GRANT AID DLA	MRO
11	22	a. Management Code F or Advice Code 2G, 2H, 23, 24 or 31	SHIP NEWEST STOCK	Computer
		b. Advice Code 2D, 27	SHIP EXACT QTY	MRO
		c. Advice Code 2N, 28 or 34	CONT LENGTH ONLY	MRO
		d. Advice Code 29	SHP NEW & EXACT QTY	MRO
		e. Partial Shipment (SEAVAN Only)	PARTIAL SHIP QTY	Computer
		f. DLA Directed DRO, missing DEMIL Code	ENTER DEMIL CODE	Computer
		g. Advice Code 2P, 39	CONT LNTH/NO UNDERSHP	MRO
	23	a. Mode of Shipment, Freight		
		(1) Freight Only	NO GO PARCEL POST	Computer
		(2) Freight Only, NMCS	NO GO PP NMCS	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		(3) Freight Only, 999	NO GO PP 999	Computer
		(4) Registered Eligible	REGISTERED	Computer
		(5) Registered Eligible, NMCS	REGISTERED NMCS	Computer
		(6) Registered Eligible, 999	REGISTERED 999	Computer
		(7) Eligible Small Parcel Carrier	XXXXXX Eligible	Table 17
		(8) Eligible Small Parcel Carrier, NMCS	XXXXXX Eligible, NMCS	Table 17
		(9) Eligible Small Parcel Carrier, 999	XXXXXX Eligible, 999	Table 17
		(10) NMCS	NMCS	Computer
		(11) RDD is 999	999	Computer
		(12) Commercial Air Eligible	COMMERCIAL AIR	Computer
		(13) Grant Aid Ineligible for International Mail	NO GO PP MAC	Computer
		(14) SU Total Cost Greater than Table_____.	SHIP TRACEABLE	Computer
		b. Mode of Shipment, Parcel Post		Computer
		(1) Priority Mail, Registered, NMCS	PRI MAIL REG NMCS	Computer
		(2) Priority Mail, Registered, 999	PRI MAIL REG 999	Computer
		(3) Priority Mail, Registered	PRI MAIL REG	Computer
		(4) Overseas NMCS Express/WSP	EXPRESS WSP NMCS	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		(5) Overseas 999, Express/WSP	EXPRESS/WSP 999	Computer
		(6) Domestic NMCS	EXPRESS MAIL NMCS	Computer
		(7) Domestic 999, Express Mail	EXPRESS MAIL 999	Computer
		(8) Priority Mail, Numbered Insured, NMCS	PRI MAIL NR INS NMCS	Computer
		(9) Priority Mail, Numbered Insured, 999	PRI MAIL NR INS 999	Computer
		(10) Priority Mail, Number Insured	PRI MAIL NR INS	Computer
		(11) Priority Mail, NMCS	PRIORITY MAIL NMCS	Computer
		(12) Priority Mail, 999	PRIORITY MAIL 999	Computer
		(13) Priority Mail	PRIORITY MAIL	Computer
		(14) 4th Class Parcel Post	Blank	Computer
		c. Parcel Services		
		(1) Name of Designated Carrier	XXXXXX	Table 17
		(2) Name of Designated Carrier, NMCS	XXXXXX,NMCS	Table 17
		(3) Name of Designated Carrier, 999	XXXXXX,999	Table 17
	24	a. Eligible for Consolidated Pack	CONSOLIDATED PACK	Computer
		b. Air Line of Communication (ALOC) Eligible	MEDALOC-E	APOD=FRF or RMS
			MEDALOC-K	APOD=OSN
			MEDALOC-P	APOD=HOW
			MEDALOC-A	APOD=EIL
			MEDALOC-H	APOD=HIK

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
FF	22	Type Cargo Code Description	XXXXXXXXXXXXXXXXXXXX	Computer
	23	Special Requirement Code Description. Suppress Descriptions For Codes M, S, W, and O	XXXXXXXXXXXXXXXXXXXX	Computer
	24	Hazardous Storage Compatibility Code Abbreviated Definition	XXXXXXXXX	Computer
GG	22	Air Commodity Code M, C, P	AIR CHAL EXEMPT	Computer
	24	a. Excessive Weight/Cube	DUPLICATE PARTIAL	T&C
		b. Purpose Code Alpha	SHIP EXACT QTY	Computer
DD,EE FF,GG	19 THRU 24	Certification Statement when DRO is for Hazardous Material	THIS IS TO CERTIFY THAT THE ABOVE NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF DOT AND EPA.	Computer

ADDRESS LABEL OF DD FORM 1348-1

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
1	a. Mode of Shipment, Freight		
	(1) Freight Only	NO GO PARCEL POST	Computer
	(2) Freight Only, NMCS	NO GO PP NMCS	Computer
	(3) Freight Only, 999	NO GO PP 999	Computer

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
	(4) Grant Aid, Ineligible for International Mail	NO GO PP MAC	Computer
	(5) NMCS	NMCS	Computer
	(6) 999	999	Computer
	(7) Commercial Air Eligible	COMMERCIAL AIR	Computer
	b. Mode of Shipment Parcel Post		
	(1) 4th Class Parcel Post	BLANK	Computer
	(2) Priority Mail	PRIORITY MAIL	Computer
	(3) Priority Mail, NMCS	PRIORITY MAIL NMCS	Computer
	(4) Priority Mail, 999	PRIORITY MAIL 999	Computer
	(5) Priority Mail, Numbered Insured	PRIORITY MAIL NUMBERED INSURED	Computer
	(6) Priority Mail, Numbered Insured, NMCS	PRIORITY MAIL NMCS NUMBERED INSURED	Computer
	(7) Priority Mail, Numbered Insured, 999	PRIORITY MAIL 999 NUMBERED INSURED	Computer
	(8) Priority Mail, Registered	PRIORITY MAIL REGISTERED	Computer
	(9) Priority Mail, Registered, NMCS	PRIORITY MAIL NMCS REGISTERED	Computer
	(10) Priority Mail, Registered, 999	PRIORITY MAIL 999 REGISTERED	Computer
	(11) Overseas NMCS Express/WSP	EXPRESS/WSP NMCS	Computer
	(12) Overseas 999, Express/WSP	EXPRESS/WSP 999	Computer
	(13) Domestic NMCS Express Mail	EXPRESS MAIL NMCS	Computer
	(14) Domestic 999, Express Mail	EXPRESS MAIL 999	Computer

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
	c. Parcel Services		
	(1) Name of Designated Carrier	XXXXXX	Table 17
	(2) Name of Designated Carrier, NMCS	XXXXXX,NMCS	Table 17
	(3) Name of Designated Carrier, 999	XXXXXX,999	Table 17
3	Consignee AAC	XXXXXX	MRO
	Postal Zone Number	ZONE 5	Address File
	Project Name	XXX-20XXX	Address File
4-10	TAC 1 Address (Parcel Post)	XXX-35-XXX	Address File
11	NSN, National Stock Number	XXX-16-XXX	MRO
	POD Title	POD	Computer
	POE Title	POE	Computer
	FMS Case Notation or Mark for Notation on BBP Shipments	FMS CASE NO. or M/F	Computer
	FMS Case Number or Ultimate Consignee DoDAAC on BBP Shipments	XXX OR XXXXXX	MRO or Computer
12	TCN	XXX-15-XXX	MRO
	POD Code or CONUS Military Air Terminal Identifier Code	XXX	Address File
	POE Code or Servicing LOGAIR Terminal Code	XXX	Address File
	Required Delivery Date	XXX	MRO
	Special Project Code	XXX	MRO

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
19	"MARK FOR" on Shipments to Freight Forwarders	MARK FOR	Computer
20-28	TAC 2 Address (Freight) or TAC 1 Address if no TAC 2 Address is recorded in the DoDAAD In country Mark For Address on FMS Shipments to Freights Forwarders	XXX-35-XXX	Address File

RIGHT HAND MARGIN OF ADDRESS LABEL

1	MRO Print Serial Number	XXXXX	Computer
	MRO Identification Number (Alpha)	X	Computer
3	Mode of Shipment, Parcel Service		
4	Parcel Post Address Special Instruction Indicator	SII-X	Address File
5	MRO Sort Group Category	X	Computer
	Location Group Code	X	T&C
7	FMS Case Control List Number (F-04)	XX	Computer
8	MRO Mechanized Batch Number	XX	Computer
12	Mandatory Date to Transportation (MDT)	XXX (Blank on IPG-3 MROs)	Computer
	Mechanized Batch Control Number	XXXX	Computer
20	Prime Warehouse Location	XXXXXXXXX	Locator
21	Second Warehouse Location	XXXXXXXXX	Locator
22	Third Warehouse Location	XXXXXXXXX	Locator
23	Freight or Mark For Address Special Instruction Indicator	SII-X	Address File

ADDRESS LABEL OF 2ND SET DD FORM 1348-1
FOR FOREIGN MILITARY SALE AND GRANT AID

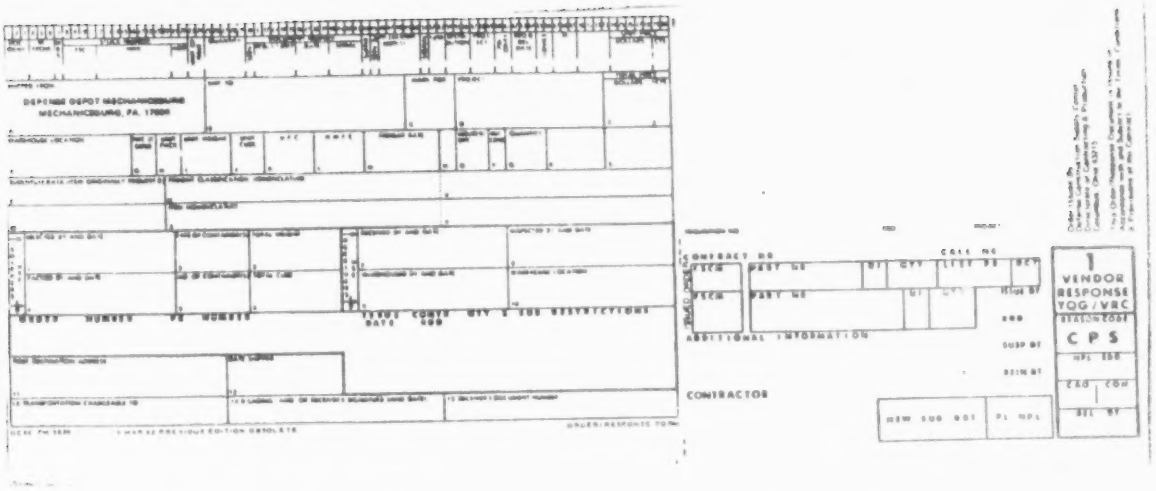
PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
4-10	Document Distribution Address (TAC 5 for PP or TAC 6 for FRT)	XXX-35-XXX	DoDAAD
17-23	Notice of Availability Address (TAC 3)	XXX-35-XXX	DoDAAD

RIGHT HAND MARGIN OF ADDRESS LABEL OF 2ND SET
DD FORM 1348-1 FOR FOREIGN MILITARY SALE AND GRANT AID

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
4-10	Document Distribution Special Instruction Indicator	SII-X	DoDAAD
17-23	NOA Address Special Instruction Indicator	SII-X	DoDAAD

APPENDIX C-12

ORDER/RESPONSE FORM
WITH ATTACHED LABEL
(DCSC FORM 1938)



APPENDIX C-12

ORDER/RESPONSE FORM
WITH ATTACHED LABEL
(DCSC FORM 1938)

1. The following lists the computer printed fields on DCSC Form 1938 and its attached address labels. This form is utilized for the procurement of stock from Contractor Operated Parts Depots (COPADS). Procedures for processing the COPADS order/response form are depicted in apppendix E-275 P.

5. The following entries will be printed:

FIELD LEGEND	FIELD POSITIONS	EXPLANATION	SOURCE
Document Identifier Code	1-3	Code identifying source document.	CJW
Routing Identifier Code (From)	4-6	RIC of shipping activity.	CJW
Media and Status Code	7	Code assigned to requisition document.	CJW
Part Number	8-22	Part number of item being shipped.	CJW
Unit of Issue	23-24	UI of item being shipped.	CJW
Quantity	25-29	Actual quantity being shipped.	CJW
Document Number	30-43	Document number originally assigned to requisition.	CJW
Suffix Code	44	Blank when total quantity requisitioned is being shipped. Alpha or numeric when this is a partial quantity release.	CJW
Supplementary Address	45-50	Code indicated on requisition.	CJW
Signal Code	51	Code indicated on requisition.	CJW

FIELD POSITIONS	FIELD LEGEND	EXPLANATION	SOURCE
Fund Code	52-53	Code indicated on requisition.	CJW
Distribution Code	54-56	Code indicated on requisition.	CJW
Project Code	57-59	Code indicated on requisition.	CJW
Priority Code	60-61	Code indicated on requisition.	CJW
Required Delivery Date	62-64	Julian date indicated on requisition.	CJW
Advice Code	65-66	Code indicated on requisition.	CJW
Routing Identifier Code (From)	67-69	RIC of DSC directing the release of the materiel.	CJW
Purpose Code	70	Code indicated on requisition.	CJW
Condition Code	71	Code indicated on requisition.	CJW
Management Code	72	Code indicated on requisition.	CJW
Unit Price	74-80	Unit Price of the item being shipped.	CJW

NOTE: The above fields appearing on the top line of DCSC Form 1938 are a printout of the original MRO.

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MMRO PRINT	SOURCE
A	3,4	Consignor In-the-Clear Name and Address	PREPRINTED	
	5	a. MOFAST Documents Normal Cycles	AUTOSHIP	Computer
		b. Consignor DoDAAC	XXXXXX	T&C

BLOCK	PRINT LINEE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
B	2	Consignee Location (Army CCP Shipments only)	XXX-20-XXX	Address File
	3	a. Consignee DoDAAC	XXXXXX	CJW
		b. Issue Priority Group	IPG-X	CJW
C		Blank		
D	3	Project Name	20 POSITIONS	Address File
	4,5	Project Description	25 POSITIONS	Address File
E	4	Extended Price	XXXXXXXX	Computer
G	7	Last two digits Water Commodity Code, Special Requirements Code	XXX	COPAD P/N File
G,H	8	Unit Pack	XXXXXX	COPAD P/N File
I	7	Unit Weight, Whole Numbers	XXXXX	COPAD P/N File
	8	Unit Weight, Hundredths	.XX	COPAD P/N File
J	7	Unit Cube, Whole Numbers	XXXX	COPAD P/N File
	8	Unit Cube, Thousandths	.XXX	COPAD P/N File
K		Blank		
L	7	NMFC	XXXXXX	COPAD P/N File
	8	NMFC Suffix	XX	COPAD P/N File
M	7	Freight Rate, LCL	XXXX.X	COPAD P/N File

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
	8	Freight Rate, LTL	XXXX.X	COPAD P/N File
N	7	Check Digit	X	Computer
O	7	Document Date	XXXX	Computer
P	7	Condition Code	X	CJW
Q	6	Unit of Issue	XX	CJW
	7	Quantity Ordered	XXXXX	CJW
S	6	a. Priority Mail Indicator	PRI P/P	Computer
		b. Freight Indicator	FRT	Computer
		c. Weapon System Pouch Indicator	WSP	Computer
		d. Government Truck Indicator	GOVT/TRK	Computer
T,U	9	Blank		
V	10	Shipment Unit Number, 11 positions	XXXXXXXXXXX	Computer
X	12	Nomenclature	XXXXXXXXX	COPAD P/N File
		Part Number	XXXXXXXXXXXXXXX	CJW
Y	11	*TCN	XXXXXXXXXXXXXXX	Computer
		*Air Cargo Code	X	COPAD P/N File
		Geographic Area	X	DoDAAD
12		*Air Commodity Code	XX	COPAD P/N File
		*First 3-Position Water Commodity	XXX	COPAD P/N File
		*Line Item Number, Total Line Items	XXXX OF XXXX	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		Geographical Subarea	XXX	DoDAAD
COPAD Item	20	*Order Number	17 POSITIONS	CJW
Data Block		*PR Number	15 POSITIONS	CJW
		*Issue Rate	XXXXX	Computer
		*Contractor RDD	XXXXX	CJW
		*Quantity and Substitution Restrictions	DO NOT SUB FURN EXACT QTY	CJW
	21 thru 24	*COPAD Procurement Record Information (See note)	200 POSITIONS PER DOCUMENT	CJW
11	22	a. Advice Code 2D	SHIP EXACT QTY	CJW
		b. Advice Code 2N	ONE CONT LENGTH	CJW
		c. Advice Code 2P	CONT LENGTH PREFERRED	CJW
	23	a. Mode of Shipment, Freight:		
		(1) Freight Only	NO GO PARCEL POST	Computer
		(2) Freight Only, NMCS	NO GO PP NMCS	Computer
		(3) Freight Only, 999	NO GO PP 999	Computer
		(4) Registered Eligible	REGISTERED	Computer
		(5) Registered Eligible, NMCS	REGISTERED NMCS	Computer
		(6) Registered Eligible, 999	REGISTERED 999	Computer
		(7) NMCS	NMCS	Computer
		(8) RDD is 999	999	Computer
		(9) Government Truck	GOVERNMENT TRUCK	Computer

BLOCK	PRINT LINE	EXPLANATION/INSTRUCTIONS	MRO PRINT	SOURCE
		b. Mode of Shipment, Parcel Post:		
		(1) Priority Mail, Registered, NMCS	PRI MAIL REG NMCS	Computer
		(2) Priority Mail, Registered, 999	PRI MAIL REG 999	Computer
		(3) Priority Mail, Registered	PRI MAIL REG	Computer
		(4) Overseas NMCS, Express/WSP	EXPRESS WSP NMCS	Computer
		(5) Overseas 999, Express/WSP	EXPRESS/WSP 999	Computer
		(6) Priority Mail, NMCS	PRIORITY MAIL NMCS	Computer
		(7) Priority Mail, 999	PRIORITY MAIL 999	Computer
		(8) Priority Mail	PRIORITY MAIL	Computer
	27	Trailer Record Number, Total Trailer Records	DOC XX OF XX	Computer

NOTE: COPAD Procurement record information (print line 21-24) may contain up to 2400 positions of descriptive data per requisition; therefore, data exceeding 200 positions will be printed on trailer records. Trailer record entries are identified by an asterisk(*).

ADDRESS LABEL OF DCSC FORM 1938
FOR CONTRACTOR OPERATOR PARTS DEPOT
(COPAD) MROs

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
	a. Mode of shipment, freight:		
	(1) Freight Only	NO GO PARCEL POST	Computer
	(2) Freight Only, MNCS	NO GO PARCEL POST, NMCS	Computer

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
	(3) Freight Only, 999	NO GO PARCEL POST, 999	Computer
	(4) NMCS	NMCS	Computer
	(5) 999	999	Computer
	(6) Government Truck	GOVERNMENT TRUCK	Computer
	b. Mode of Shipment, Parcel Post:		
	(1) Priority Mail	PRIORITY MAIL	Computer
	(2) Priority Mail, NMCS	PRIORITY MAIL NMCS	Computer
	(3) Priority Mail, 999	PRIORITY MAIL 999	Computer
	(4) Overseas NMCS, Express/WSP	EXPRESS/WSP NMCS	Computer
	(5) Overseas 999, Express/WSP	EXPRESS/WSP 999	Computer
2	Corrected Document Indicator	CORRECTED	Computer
3	DoDAAC Code	XXXXXX	DoDAAD
	Zone	ZONE	DoDAAD
	Zone Code	X	DoDAAD
4-7	Parcel Post/Freight Address	XXX-35-XXX	DoDAAD
(5)	Do Not Ship Message	DO NOT SHIP	Computer
11	Mark For	M/F	DoDAAD
	Mark For DoDAAC	XXXXXX	DoDAAD
12	*TNC Number	14-17 POSITIONS	Computer
	*Control RDD	XXXXX	Computer
	*Project Code	XXX	MRO
(1-12)	Intransit Data Card (Copy 6)	PREPRINTED	

PRINT LINE	DESCRIPTION	MRO PRINT	SOURCE
14	*COPAD Document Indicator	COPAD	Computer
	*Sequence Number	XXXXX	Computer
15	*Contract Number	XX-13-XX	CJW
	*Call Number, also appears on Upper Right Hand Margin	XXXX	CJW
17	*FSCM	XXXXX	CJW
	*Part Number	XXXXXXXXXX	CJW
	*Unit of Issue	XX	CJW
	*Quantity Ordered	XXXXX	CJW
24-28	*Vendor Address	XX-21-XX	CJW

*Indicates Trailer Record Entries

APPENDIX C-13

ORDER FOR SUPPLIES OR SERVICES
(DD FORM 1155)

CHECKED BOX APPLIES ☐ ORDER FOR SUPPLIES OR SERVICES

☐ REQUEST FOR QUOTATIONS NO.
RETURN COPY(IES) OF THIS QUOTE BY
(THIS IS NOT AN ORDER See DD Form 1155r)

PAGE 1 OF

1. CONTRACT/PURCH ORDER NO.
2. DELIVERY ORDER NO.
3. DATE OF ORDER
4. REQUISITION/PURCH REQUEST NO.
5. CERTIFIED FOR NATIONAL DEFENSE UNDER DMS REG. 1
6. ISSUED BY: CODE
7. ADMINISTERED BY (If other than 6) CODE
8. DELIVERY FOB: ☐ DEST ☐ OTHER (See Schedule if other)
9. CONTRACTOR/QUOTER CODE FACILITY CODE
NAME AND ADDRESS
10. DELIVER TO FOB POINT BY
11. CHECK IF SMALL BUSINESS ☐
12. DISCOUNT TERMS
13. MAIL INVOICES TO
14. SHIP TO CODE
15. PAYMENT WILL BE MADE BY CODE
MARK ALL PACKAGES AND PAPERS WITH CONTRACT OR ORDER NUMBER

16. TYPE OF ORDER
DELIVERY ☐ This delivery order is subject to instructions contained on this side of form only and is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
PURCHASE ☐ Reference your , furnish the following on terms specified herein, including, for U. S. purchases, and delivery as indicated. This purchase is negotiated under authority of 10 USC 2304(a)(3) or as specified in the schedule if within the U. S., its possessions or Puerto Rico, if otherwise, under 2304(a)(6).
General Provisions of Purchase Order on DD Form 1155r (EXCEPT CLAUSE NO. 13 APPLIES ONLY IF THIS BOX ☐ IS CHECKED AND NO 15 IF THIS BOX ☐ IS CHECKED) special provisions
☐ If checked, Additional General Provisions apply. Supplier shall sign "Acceptance" on DD Form 1155r and return copies.

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT

*If quantity accepted by the Government is same as quantity ordered, indicate by ✓ mark. If different, enter actual quantity accepted below quantity ordered and encircle.

24. UNITED STATES OF AMERICA
BY: CONTRACTING/ORDERING OFFICER

25. TOTAL
26. DIFFERENCES

27. QUANTITY IN COLUMN 20 HAS BEEN: ☐ INSPECTED ☐ RECEIVED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED
DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

28. I certify this account is correct and proper for payment
SIGNATURE AND TITLE OF CERTIFYING OFFICER

29. SHIP NO. ☐ PARTIAL ☐ FINAL
30. PAYMENT ☐ COMPLETE ☐ PARTIAL ☐ FINAL
31. PAID BY
32. DO VOUCHER NO.
33. INITIALS
34. AMOUNT VERIFIED CORRECT FOR
35. CHECK NUMBER
36. BILL OF LADING NO.
37. RECEIVED AT
38. RECEIVED BY
39. DATE RECEIVED
40. TOTAL CONTAINERS
41. G/L ACCOUNT NUMBER
42. G/L VOUCHER NO.

DD FORM 1155

Form Approved by Comptroller General, U. S., 27 May 66
Exception to SF 18 under 32300 Approved by Budget Bureau Oct 66.

APPENDIX C-14

MATERIAL INSPECTION AND RECEIVING REPORT (DD FORM 250)

MATERIAL INSPECTION AND RECEIVING REPORT

1. PROC. INSTRUMENT IDEN(CONTRACT) | (ORDER) NO | 6. INVOICE NO DATE | 7. PAGE | OF | 8. ACCEPTANCE POINT

2. SHIPMENT NO. | 3. DATE SHIPPED | 4. B/L TCN | 5. DISCOUNT TERMS

9. PRIME CONTRACTOR CODE | 10. ADMINISTERED BY CODE

11. SHIPPED FROM (If other than 9) CODE | FOB: | 12. PAYMENT WILL BE MADE BY CODE

13. SHIPPED TO CODE | 14. MARKED FOR CODE

15. ITEM NO.	16. STOCK/PART NO. DESCRIPTION (Indicate number of shipping containers - type of container - container number.)	17. QUANTITY SHIP/REC'D *	18. UNIT	19. UNIT PRICE	20. AMOUNT

21. PROCUREMENT QUALITY ASSURANCE

A. ORIGIN

☐ PQA ☐ ACCEPTANCE of listed items has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.

DATE | SIGNATURE OF AUTH GOVT REP

TYPED NAME AND OFFICE

B. DESTINATION

☐ PQA ☐ ACCEPTANCE of listed items has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents.

DATE | SIGNATURE OF AUTH GOVT REP

TYPED NAME AND TITLE

22. RECEIVER'S USE

Quantities shown in column 17 were received in apparent good condition except as noted.

DATE | SIGNATURE OF AUTH GOVT REP

TYPED NAME AND OFFICE

* If quantity received by the Government is the same as quantity shipped, indicate by (✓) mark, if different, enter actual quantity received below quantity shipped and encircle.

23. CONTRACTOR USE ONLY

DD FORM 250 1 AUG 67 REPLACES EDITION OF 1 OCT 66 WHICH MAY BE USED

APPENDIX C-15

DISPOSAL ACTION CHALLENGE
(DLA FORM 1757)

CHALLENGER'S INSTRUCTIONS TO COMPLETE PART ONE OF DLA FORM 1757

1. Initiate DLA Form 1757 when:

   a. Container markings/contract date indicate the items are 3 years old or less.

   b. You have knowledge of a recent issue of the same item.

   c. You have knowledge of a recent receipt of the same item.

2. Attach to the Disposal Release Order (DRO).

3. Submit this form and the DRO through your supervisor to Distribution Management Division.

4. For more detailed information, see your supervisor or DLAM 4140.2, Chapter 12, Volume 1, 2, and 3.

DISPOSAL ACTION CHALLENGE

PART ONE *(Completed by Challenger)*

TO *(Office Symbol)*	FROM *(Office Symbol)*	
1. DRO DOCUMENT NO.	2. NSN	
3. CONTRACT NO.	4. CONDITION CODE	5. LOCATION
6. REASON		
7. CHALLENGER'S NAME	8. PHONE NO.	9. DATE

DLA FORM 1757, JAN 85

PART TWO *(To be Completed by Distribution Management Division)*

TO *(Office Symbol)*	FROM *(Office Symbol)*	DATE FORWARDED
1. DRO DOCUMENT NO.	2. NSN	
3. CONTRACT NO.	4. CONDITION CODE	5. LOCATION
6. REASON		

PART THREE *(Defense Supply Center's Reevaluation)*

TO *(Office Symbol)*	FROM *(Office Symbol)*	DATE FORWARDED
1. FINAL DETERMINATION ☐ RETAIN *(Cancel DRO)* ☐ DISPOSE *(Process DRO)*		
2. MATERIEL SAVED AT OTHER SITES ☐ YES ☐ NO	3. QUANTITY SAVED	4. SAVINGS ($)

DLA FORM 1757, JAN 85

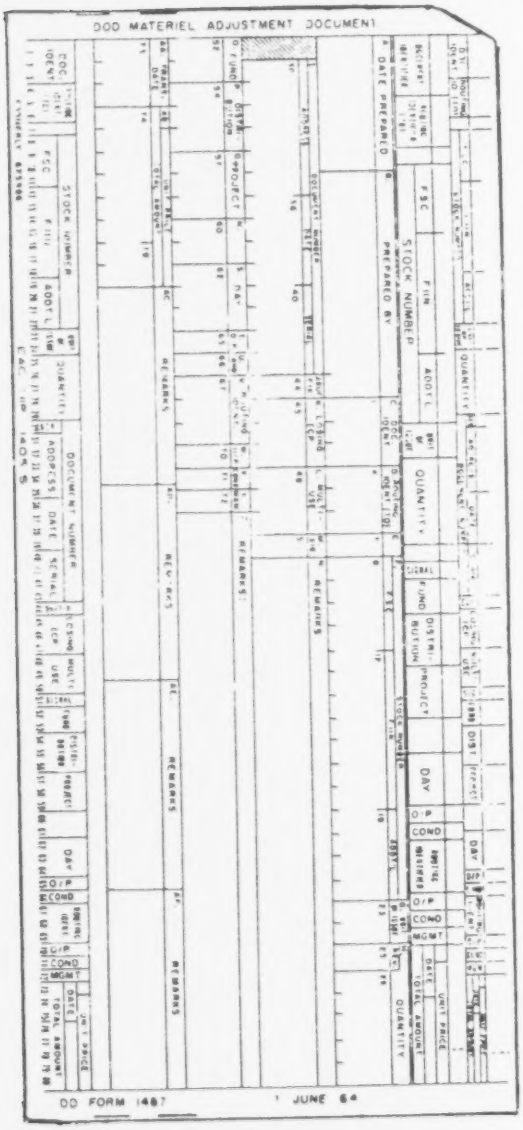
PART FOUR *(To be Completed by Distribution Management Division)*

TO *(Office Symbol)*	FROM *(Office Symbol)*	DATE FORWARDED
1. CHALLENGER'S NAME		
2. FINAL DETERMINATION ☐ RETAIN *(Cancel DRO)* ☐ DISPOSE *(Process DRO)*		
3. MATERIEL SAVED AT OTHER SITES ☐ YES ☐ NO	4. QUANTITY SAVED	5. SAVINGS ($)
6. AUTHORIZING OFFICIAL'S NAME	6A. SIGNATURE	

Thank You For Participating In The
SAVES
Program

APPENDIX C-16

MATERIEL ADJUSTMENT DOCUMENT
(DD FORM 1487)



APPENDIX C-19

SHIPMENT PLANNING WORKSHEET

The Shipment Planning Worksheet, DLA Form 674, is utilized by DS/T to preplan movement of materiel, control processing picking, packing and assembly operations and preparation of GBLs, TCMD and Intransit cards. Detail of data provided is shown in appendix F-79.

APPENDIX C-30

SUPPLY SYSTEMS QUALITY ANALYSIS

SUPPLY SYSTEMS QUALITY ANALYSIS

PLAN | AREA | SAMPLE | A.R.

DOCUMENT NUMBER | ERROR CHARACTERISTICS | REMARKS

NON-DISCREPANT TALLY

INSPECTOR | DATE | COPY FURNISHED TO

DSA FORM 432
JUL 67

FEB 68 EDITION MAY BE USED UNTIL SUPPLY EXHAUSTED

APPENDIX C-32

UNIT LOAD TALLY
(DD FORM 1527)

UNIT LOAD TALLY		1 FEDERAL STOCK NUMBER
2 UNIT OF ISSUE		3 DOCUMENT NUMBER
4 ITEM DESCRIPTION		
5 NAME OF CONTRACTOR		
6 CONTRACT NUMBER		7 DATE OF CONTRACT
8 CONTAINER NUMBER	9 QUANTITY PER CONTAINER	10 WEIGHT PER CONTAINER
11 TOTALS		
12 WAREHOUSE LOCATION		13 UNIT LOAD NUMBER
14 NAME OF RECEIVING CHECKER		14a DATE CHECKED
15 CLOSED STACK COUNT REPORT NUMBER		15a DATE COUNTED

DD FORM 1 MAY 65 1527

APPENDIX C-33

DEPOT BALANCE AND/OR TRANSACTION DISCREPANCY (DLA FORM 1301)

DEPOT BALANCE AND/OR TRANSACTION DISCREPANCY

MATCH FOR MONTH OF

TO *(SUPPLY CENTER)*:

FROM *(DEFENSE DEPOT)*:

CONTROL NUMBER

DOCUMENT IDENTIFIER CODE	FSN	CONDITION CODE	UNIT OF ISSUE

PRIORITY	DOCUMENT NUMBER	SUFFIX	SUPPLEMENT PIIN	QUANTITY

RECEIVED *(Julian Date)*	TRANSACTION DATE *(Julian Date)*	SHIPMENT NUMBER	LINE ITEM NUMBER

CENTER BALANCE	DEPOT BALANCE	VARIANCE	UNIT PRICE	TOTAL PRICE

TYPE OF DISCREPANCY:

DEPOT REMARKS

TO *(DEFENSE DEPOT)*:

FROM *(SUPPLY CENTER)*:

DSC REMARKS

INVENTORY REQUESTED ☐ YES ☐ NO

FOR DEPOT USE ONLY

DID DSC TAKE ACTION THRU NOTIFICATION?	WAS PROBLEM RESOLVED THRU NORMAL CHANNELS?	CORRECTION FORCED?
☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO

DSA FORM MAY 73 1301

APPENDIX C-34

PRODUCTION CONTROL ITEM STATUS FEEDER DATA

PRODUCTION CONTROL ITEM STATUS FEEDER DATA

1. TO:

2. FROM: ("X" Applicable Box)

☐ DCMP ☐ DESC ☐ DOSC ☐ DDTC
☐ OTHER (Specify)

FSN, PROJECT ORDER SERIAL NO, IDENT. NO. a.	STATUS CODE b.	REMARKS c.

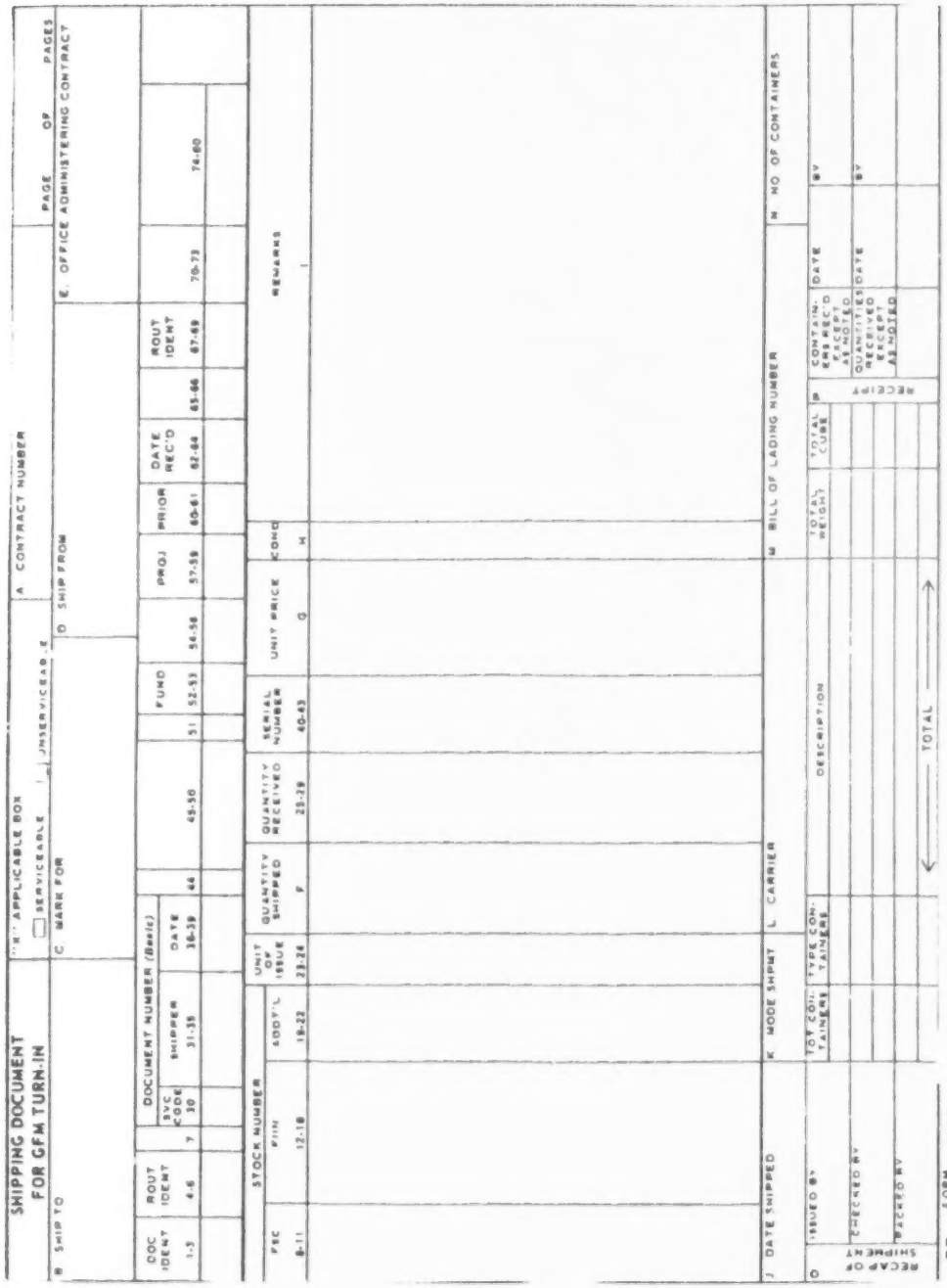
3. PRINTED NAME AND SIGNATURE OF RESPONSIBLE OFFICIAL

4. DATE SUBMITTED

DSA FORM JUL 70 768a EDITION OF OCT 68 MAY BE USED UNTIL EXHAUSTED SHEET ___ OF ___ SHEETS

APPENDIX C-35

SHIPPING DOCUMENT FOR GFM TURN-IN
(DD FORM 1483)



APPENDIX C-36

REPORT OF DISCREPANCY
(SF 364)

REPORT OF DISCREPANCY (ROD)

☐ SHIPPING ☐ PACKAGING

1. DATE OF PREPARATION | 2. SHEET NO. OF NO.

3. TO (Name and address, include ZIP Code)

4. FROM (Name and address, include ZIP Code)

5a. SHIPPER'S NAME

5b. NUMBER AND DATE OF INVOICE

6. TRANSPORTATION DOCUMENT NUMBER (B/L, GBL, TCN, etc.)

7a. SHIPPER'S NUMBER (Purchase Order, Shipment, Contract, etc.)

7b. OFFICE ADMINISTERING CONTRACT

8. REQUISITIONER'S NUMBER (Requisition, Purchase Request, etc.)

9. SHIPMENT, BILLING, AND RECEIPT DATA				10. DISCREPANCY DATA				11.
NSN/PART NUMBER AND NOMENCLATURE (a)	UNIT OF ISSUE (b)	QUANTITY SHIPPED/BILLED (c)	QUANTITY RECEIVED (d)	QUANTITY (e)	UNIT PRICE (f)	TOTAL COST (g)	CODE[1] (h)	ACTION CODE[2]

12. REMARKS (Continue on separate sheet of paper if necessary)

[1] DISCREPANCY CODES		[2] ACTION CODES
CONDITION OF MATERIAL C1 – In condition other than that indicated on release/receipt document C2 – Expired shelf life C3 – Damaged parcel post shipment SUPPLY DOCUMENTATION D1 – Not received D2 – Illegible or mutilated D3 – Incomplete improper or without authority (Only when receipt cannot be properly processed) MISDIRECTED MATERIAL M1 – Addressed to wrong activity OVERAGE/DUPLICATE SHIPMENTS O1 – Quantity in excess of that on receipt document O2 – Quantity in excess of that requested (Other than unit of issue pack) O3 – Quantity duplicates shipment PACKING DISCREPANCY P1 – Improper preservation P2 – Improper packing P3 – Improper marking P4 – Improper unitization	PRODUCT QUALITY DEFICIENCIES Q1 – Deficient material (Applicable to Grant Aid and FMS shipments only) SHORTAGE OF MATERIAL S1 – Quantity less than that on receipt document S2 – Quantity less that that requested (Other than unit of issue pack) S3 – Non-receipt of parcel post shipments ITEM TECHNICAL DATA MARKINGS (i.e., Name Plates, Log Books, Operating Handbooks, Special Instructions, e.c.) T1 – Missing T2 – Illegible or mutilated T3 – Precautionary operational markings missing T4 – Inspection data missing or incomplete T5 – Serviceability operating data missing or incomplete T6 – Warranty data missing WRONG ITEM (Identify requested item as a separate copy in Item 9 above) W1 – Incorrect item received W2 – Unacceptable substitute OTHER DISCREPANCIES Z1 – See remarks	1A – Disposition instructions requested (Reply on reverse) 1B – Material being retained (See remarks) 1C – Supporting supply documentation requested 1D – Material still required expedite shipment (Not applicable to FMS) 1E – Local purchase material with to be returned at supplier's expense unless disposition instructions to the contrary are received within 15 days (Reverse side of this applicable) 1F – Replacement shipment requested (Not applicable to FMS) 1G – Redistribution not required (Item to be requalitioned) 1H – No action required (Information only) 1Z – Other action requested (See remarks)

13. FUNDING AND ACCOUNTING DATA

14a. TYPED OR PRINTED NAME, TITLE, AND PHONE NUMBER OF PREPARING OFFICIAL

14b. SIGNATURE

15. DISTRIBUTION ADDRESSEES FOR COPIES

254-101 7540-00-159-4441 (Previous editions) STANDARD FORM 364 (REV. 1-80) PRESCRIBED BY DLAM 4140.2

16. FROM

17. DISTRIBUTION ADDRESSEES FOR COPIES

18. TO

Use window envelope to mail this document. Insert name and address, including ZIP Code, starting one typing space below the left dot. Each address line must NOT extend beyond right dot. Address must not exceed four single space typing lines.

19. IN ACCORDANCE WITH NOTICE OF DISCREPANCY ON FACE OF THIS FORM

Fold here

a. MATERIAL ☐ HAS BEEN ☐ WILL BE SHIPPED — DOCUMENT NUMBER

b. ☐ NO RECORD OF SHIPMENT. RESUBMIT REPORT TO PROPER OFFICE UNDER APPROPRIATE REGULATION

c. ☐ AN ADJUSTMENT IN BILLING HAS BEEN/WILL BE PROCESSED AS A ☐ CREDIT ☐ DEBIT

d. ☐ INVOICE/BILL ATTACHED

e. ☐ PROOF OF DELIVERY (Parcel Post Shipments) OR EVIDENCE OF SHIPMENT ENCLOSED

f. ☐ AN ADJUSTMENT IN BILLING FOR THE REPORTED DISCREPANCY WILL NOT BE PROCESSED FOR THE FOLLOWING REASON

(1) REASON FOR NOT PROCESSING	(2) PRESCRIBING REGULATION
(a) DISCREPANCY WAS NOT REPORTED WITHIN THE TIME FRAMES ALLOWED AND/OR	(a) CHAPTER 5 OF THE GSA HANDBOOK, DISCREPANCIES OR DEFICIENCIES IN GSA OR DOD SHIPMENTS, MATERIAL, OR BILLINGS (FPMR 101-2 8)
(b) DOLLAR VALUE DOES NOT MEET THE CRITERIA PRESCRIBED IN THE REGULATION OR AGREEMENT INDICATED IN 19(2)	(b) CHAP. 2 AND/OR 7 OF DOD 4000.25-7-M, MILITARY STANDARD BILLING SYSTEM (MILSBILLS) AND/OR DD 1513, U.S. DOD OFFER AND ACCEPTANCE, AS APPLICABLE

20. THE FOLLOWING DISPOSITION IS TO BE MADE OF THE REFERENCED MATERIAL

a. ☐ PROCESS FOR DISPOSAL IN ACCORDANCE WITH SERVICE/AGENCY DIRECTIVES

b. ☐ REPRESENTATIVE WILL CALL FOR DISCUSSION CONCERNING DISPOSITION IN _____ DAYS

c. ☐ RETAIN MATERIAL AT NO CHARGE

d. ☐ MATERIAL WILL BE PICKED UP IN _____ DAYS

e. ☐ SHIP MATERIAL *(Specify location)*

Fold here

(1) ☐ GBL APPROPRIATION CHARGEABLE

(2) ☐ CHARGES COLLECT VIA: ☐ FREIGHT ☐ EXPRESS ☐ PARCEL POST

(3) ☐ PARCEL POST LABEL ATTACHED (4) ☐ FREIGHT PREPAID

($ _____ *postage advanced herewith. NOTE: Please enclose postage. Material cannot be returned Parcel Post collect.)*

f. ☐ OTHER *(Specify)*

21. ☐ IF MATERIAL IS STILL REQUIRED, SUBMIT NEW REQUISITION

22. ☐ REPLACEMENT WITH SATISFACTORY MATERIAL WILL BE MADE ON OR BEFORE _____ DATE

23. REMARKS *(Continue on separate sheet of paper if necessary)*

24a. TYPED OR PRINTED NAME AND PHONE NUMBER OF PREPARING OFFICIAL

24b. SIGNATURE

24c. DATE

☆ U.S. GPO 1980-0-311-158/47

STANDARD FORM 364 BACK (REV. 2-80)

APPENDIX C-38

DISCREPANCY IN SHIPMENT REPORT
(SF 361)

TRANSPORTATION DISCREPANCY REPORT	1. DATE	2. REPORT NUMBER	FORM APPROVED OMB NO. 3090-0093

PART I

☐ REQUEST FOR INFORMATION (RFI) ☐ INITIAL NOTIFICATION ☐ MISCELLANEOUS PROBLEMS

3. TO

4. REPORTING ACTIVITY

5. CONSIGNOR

6. CONSIGNEE

7. SHIPPER

8. CARRIER ROUTING AND IDENTIFICATION

9. POINT OF ORIGIN

10. CARRIER'S PRO/FREIGHT BILL NO.

11. DESTINATION

12. BILL OF LADING NO./TYPE

13. MODE CODE	14. DATE CARRIER SIGNED FOR SHIPMENT	15. DATE CONSIGNEE RECEIVED SHIPMENT	16. DATE DISCREPANCY DISCOVERED	17. DATE CARRIER NOTIFIED	18. NAME OF PERSON CONTACTED

19. SEAL NUMBERS AND CONDITION

☐ INTACT ☐ BROKEN/MISSING (Include details)

ACQUISITION DOCUMENT AND/OR TRANSPORTATION CONTROL NO. 20	COMMODITY DESCRIPTION AND/OR NATIONAL STOCK NO. (NSN) 21	TYPE OF PACK 22	QUANTITY DISCREPANT (PIECES) 23	TYPE AND CAUSE CODE 24	ISSUE DATA: UNIT OF ISSUE 25	ISSUE DATA: UNITS BILLED/SHIPPED 26	DISCREPANT: UNITS 27	DISCREPANT: WEIGHT 28	VALUE OR COST OF REPAIRS 29

30. REMARKS (See preparation instructions of covering regulation for suggested information)

31A. NAME OF PREPARER (Type or print) 31B. TITLE

31C. TELEPHONE NO. 31D. SIGNATURE

32. REPLY

33A. NAME OF RESPONDENT (Type or print) 33B. TELEPHONE NO.

33C. ADDRESS 33D. SIGNATURE 33E. DATE

NSN 7540-00-985-2403
PREVIOUS EDITIONS USABLE

361-107

STANDARD FORM 361 (REV. 3-84)
Prescribed by GSA
FPMR (41 CFR) 101-40.702

best copy available

PART II – (FOR CLAIMS PURPOSES)

34. THIS IS A SURVEY DOCUMENT. ☐ YES ☐ NO

35. DATE

36. TO:

37. RESPONSIBILITY
☐ CARRIER ☐ SHIPPER/CONTRACTOR ☐ TRANS. SHIPPING ACTIVITY ☐ RECEIVER ☐ OTHER (Specify)

38. EXCEPTION NOTED ON CARRIERS DELIVERY RECEIPT (If "NO," explain in Remarks)
☐ YES ☐ NO

39. DOCUMENTS ATTACHED? (If "YES," list in Remarks)
☐ YES ☐ NO

40. PHOTOGRAPHS ATTACHED?
☐ YES ☐ NO

41. INSPECTION DATA
☐ CARRIER INSPECTED (Report attached)
☐ INSPECTION WAIVED (Waiver attached)
☐ ORAL WAIVER (Provide name, title, and date in Remarks)
☐ GOVERNMENT INSPECTED (Report attached)

42. DISPOSITION DATA
☐ REJECTED (Receipt attached)
☐ REPAIRED AT GOVERNMENT EXPENSE (Bill attached)
☐ OTHER (Explain in Remarks)

43. REMARKS (See preparation instructions of covering regulation for suggested information.)

44. DISTRIBUTION OF COPIES

45A. NAME OF PREPARER (Type or print)

45B. TITLE

45C. TELEPHONE NO.

45D. SIGNATURE

46. ACTION BY REVIEWING OFFICIALS

A. ABOVE ITEMS HAVE BEEN ☐ EXPENDED ☐ RECEIVED

B. INVENTORY ACCOUNT

C. CHARGE/TRANSFER TO:

D. ACCOUNTING CLASSIFICATION ▶

E. APPROVED TO HOLD _____ (Name) RESPONSIBLE IN THE AMOUNT OF $ _____

F. APPROVING OFFICIAL ▶ NAME (Type or print) | TITLE | SIGNATURE | DATE

47. ACTION BY CLAIMS OFFICE

STANDARD FORM 291 BACK (REV. 3-84)

☆ GPO : 1984 O - 446-168

APPENDIX C-39

WATER COMMODITY GROUP TABLE

1. ORIGIN: The table is based on DoD Regulation 4500.32-R (MILSTAMP).

2. USE: The table is used during the shipment documentation process to facilitate the identification and grouping of water Commodity Codes which may be combined, provided other elements of consolidation criteria are met. MROs for items with blank in Water Commodity Code field on the Locator File will not be consolidated, when all other consolidation criteria are not. Water Commodity Codes not contained on the following table must be consolidated on an individual basis.

3. STANDARD: The following consolidation criteria applicable to Water Commodity Codes is provided:

a. Code series which may be combined and consolidated into multiline shipment units:

CODE SERIES	COMMODITY GROUP
570-579	Metal Products
580-589	Vehicle Parts
590-599	Machinery and Parts
650-659	Instruments and Apparatus
670-679	Aircraft Parts
700-772	Miscellaneous Items
790-793	Antisubmarine Equipment

b. Codes which may be consolidated within commodity group only, i.e., items containing codes 100-149 may be consolidated. But Codes 100-149 may not be consolidated with Codes 150-199 or any other group.

CODE SERIES	COMMODITY GROUP
100-149	Chill
150-199	Freeze
500-529	Subsistence
530-549	Drugs and Sundries
680-689	Ammunition and Small Arms
690-693	Containers

c. Codes which may be consolidated with like code only, i.e., items with code 621 may be consolidated. But Code 621 may not be consolidated with Code 622.

CODE SERIES	COMMODITY GROUP
550-561	Lumber and Logs
600-609	POL Items (except Bulk)
620-629	Paints, Varnishes
630-639	Chemicals
660-665	Construction Materiel

APPENDIX C-41

NOTICE OF AVAILABILITY/SHIPMENT
(DD FORM 1348-5)

NOTICE OF AVAILABILITY/SHIPMENT

25 Sep 75

FROM: (Issuing Agency's complete name and address)

DEFENSE CONSOLIDATION SUPPLY CENTER
COLUMBUS OH 43215
ATTN: TTS

FOR (Name of Country)
IRAN

NUMBER OF LINE ITEM(S) IDENTIFIED ON ACCOMPANYING DD FORM(S) 250/1348-1: 1

NOTICE NUMBER: TCN: BIRA45 5109 0002B

CASE NO.: BCI

TYPE PACK: CT

PIECES: 1

WEIGHT (Lbs): 86

CUBE: 4.3

SECURITY CLASSIFICATION: UNCLASSIFIED

AMMUNITION/EXPLOSIVES CLASS

WEIGHT (Lbs): 205

EXTREME DIMENSIONS/WEIGHT

LENGTH (Feet): 2

WIDTH (Feet): 2

HEIGHT (Feet): 2

TO BE COMPLETED BY ADDRESSEE (Press hard when writing)

1. After completion detach both copies - retain Copy 2 for your records. 2. Fold Copy 3, place in envelope and mail at once to the Issuing Activity's address.

CONSIGNED TO (Enter the complete name and address of Consignee)

NAME

STREET

CITY

STATE (Include ZIP Code)

OTHER INFORMATION

ADDRESSEE

PIR2
ARYA NATIONAL SHIPPING LINES
TWO WORLD TRADE CENTER
SUITE 2238
NEW YORK NY 10048

DD FORM 1348-5, 1 Jun 69

APPENDIX C-41

NOTICE OF AVAILABILITY/SHIPMENT
(DD FORM 1348-5)

1. ORIGIN: This form is mechanically prepared by the shipping activity as a result of offering the shipment to transportation.

2. USE: This form is a manual Notice of Availability which provides advice of materiel shipments ready for release to designated FMS country representatives not having a mechanized capability to process card image NOAs. The DD Form 1348-5 together with a set of DD Form 1348-1 comprise the Notice of Availability (NOA). Data to be entered on the DD Form 1348-5 are those that describe the shipment unit while the supporting DD Form 1348-1 provides individual item data.

3. DISTRIBUTION: This is a three-part form of continuous pin-feed configuration. One copy of the DD Form 1348-5 will be retained by the shipping activity pending receipt of shipment release instructions. The remaining two copies will be forwarded with a set of DD Form 1348-1 to the addressee designated to receive the NOA. The recipient will annotate shipment release instructions on one of the copies and return it to the shipping activity. The remaining copy will be retained by the recipient.

4. The following are the blocks in the NOA document, DD Form 1348-5:

FIELD LEGEND	EXPLANATION/INSTRUCTIONS	SOURCE
Date	Enter NOA preparation date.	Computer
From	Enter the complete address of the activity originating the notice.	Table 05
For	Enter the in-the-clear name of the country receiving shipment.	Table 05
Number of line items identified on accompanying DD Form 250/ 1348-1	Enter the number of line items being shipped.	Shipment Unit File
Notice Number	Enter the Transportation Control Number assigned to the shipment.	Shipment Unit File
Case Number		MRO pos. 48-50
Type Pack Code	Enter the code identifying the type of pack of the shipment. If various codes apply, enter MX	Shipment Unit File

FIELD LEGEND	EXPLANATION/INSTRUCTIONS	SOURCE
Pieces	Enter the number of pieces comprising the shipment.	Shipment Unit File
Weight	Enter the total weight of the shipment.	Shipment Unit File
Cube	Enter the total cube of the shipment.	Shipment Unit File
Security Classification		Shipment Unit File
Ammunition/Explosive	Type Cargo Code description for Codes F, I or J.	App. A-34
Extreme Dimensions/ Weight	a. Weight: Enter the weight in tons of the heaviest container.	Shipment Unit File
	b. Length: Enter the length of the longest piece of the shipment unit in feet.	Shipment Unit File
	c. Width: Enter the width of the largest piece of the shipment unit in feet.	Shipment Unit File
	d. Height: Enter the height of the largest piece of the shipment in feet.	Shipment Unit File
Consigned To	Blank	
Other Information	Will be used for conveying additional information or instructions as dictated by type of materiel or NOA. For shipments of hazardous materiel the following statement applies: "Hazardous Materiels Only" Intended Mode of Shipment to Final Destination Air---Water (Circle One)	App. A-34 App. A-81 App. A-98

FIELD LEGEND	EXPLANATION/INSTRUCTIONS	SOURCE
Addressee	The address of the country representative of freight forwarder designated to receive NOAs. Type Address Code 3.	DoDAAC File

APPENDIX C-43

STORAGE SPACE MANAGEMENT REPORT (DD FORM 805)

1. USE

To provide data on utilization and occupancy of storage space at Defense Depots and DSCs.

2. AUTHORITY

DLAR 4145.3, Storage Space Management Report (DD Form 805) RCS DLA (SA)2260(O).

3. FREQUENCY

Semiannual

4. DISTRIBUTION

The Storage Space Management Report (DD Form 805) is submitted on a semiannual frequency, as of 30 June and 31 December to HQ DLA IAW current MIS 178 instructions.

5. PROCEDURES

a. DD Form 805 is prepared from local feeder reports (appendix C-83) by the MSO, DS/T. Detailed procedures for gathering data to prepare feeder reports are prescribed in chapter 63.

b. DD Form 805 for period ending 30 June and 31 December:

(1) Report will include Sections A, B, C and D and lines 1 through 26.

(2) A consolidated report is to be submitted to include the applicable entries established in subparagraph (1) above.

(3) Remarks will include a breakout by DLA commodity and other allocation/assignment and identify covered storage space in terms of total square feet allocated, occupied, and vacant (lines 9, 12 and 14). Open improved and unimproved square feet occupied will be included.

APPENDIX C-44

SHIPPING INSTRUCTION
(DLA FORM 1224)

SHIPPING INSTRUCTION

THIS SHIPPING INSTRUCTION IS ISSUED IN ACCORDANCE WITH AND SUBJECT TO THE TERMS, CONDITIONS AND PROVISIONS OF THE BLANKET PURCHASE AGREEMENT (INDEFINITE DELIVERY TYPE CONTRACT (BPA/IDTC-PIIN) REFERENCED BELOW. FAILURE TO RESPOND TO THIS SHIPPING INSTRUCTION WITHIN 10 DAYS FROM "DATE CALL/ORDER ISSUED" LISTED BELOW MAY RESULT IN CANCELLATION OF THIS SHIPPING INSTRUCTION.

FSCM	STOCK OR PART NUMBER	QUANTITY	UNIT OF ISSUE	REQUIRED DELIVERY DATE	PURCHASE REQUEST (PRI-PR LINE ITEM

BPA (IDTC-PIIN	CALL/ORDER NO.	CLIN	PRIORITY	VENDOR CODE	DATE CALL/ORDER ISSUED

DESCRIPTIVE DATA AND PT NR. RCES	
SHIP TO	
MARK FOR	
PACKAGING DATA	

APPENDIX C-45

DATA BANK MASTER FILE

FIELD	POSITIONS	REMARKS
Stock Number	1-13	Item Identifier.
FSC Class	1-4	Secondary Key (not included in sort).
NSN Code	5-6	Only 00 used at present.
NIIN	7-13	Sequencing Key.
Unit of Issue*	14-15	Edited for two Alpha. See appendix A-48.
Item Name*	16-24	Supplemental Identity.
NMFC*	25-30	Freight Classification Guide System (FCGS) Code.
Freight Rating, LTL*	31	FCGS Standard Code of Less than Truck Load.
Marine Corps Designator	32	Indicates Marine Corps is a user of NSN data.
Reserved	33	Blank.
Demil Code	34	Alpha. See appendix A-35.
Physical Security Code*	35	Alpha. See appendix A-28.
Replaced/Deleted Item Code	36	Numeric or blank. See appendix B-136.
Water Commodity Code*	37-41	Alpha/numeric, Reference appendix B-137.
Air Commodity Code*	42-43	Alpha/numeric, Reference appendix B-137.
Air Cargo Dimension*	44	Alpha.
Unit of Issue Weight*	45-50	Numeric, Decimal assumed nnnn.nn.
Unit of Issue Cube*	51-56	Numeric, Decimal assumed nnn.nnn.
Shelf-Life Code*	57	See appendix A-47.

FIELD	POSITIONS	REMARKS
Prime Depot Code	58	Alpha, Determined by Class Table, appendix A-67.
Inventory Category Code*	59	Reference appendix A-54.
Exception Manager Flag	60	1 or blank.
Special Requirements Code*	61	Reference appendix A-81.
Item Manager Code	62	Alpha, Determined by Class Table or X Flag.
Hit Counter**	63-64	Packed numerics, three numbers plus a sign, count of number of inquiries is made.
Julian Date of Last Inquiry**	65-67	Packed numerics, five numbers plus a sign last two digits of year and day number.
Blank Field Count**	68-69	Number of "mandatory" fields blank.
Item Status Code**	70	Numeric. See appendix A-70.
Julian Date**	71-73	Packed numerics, five numbers plus a sign, last two digits of year and day number. Date of last maintenance action.
User Indicators**	74-80	Numeric 1 or 0. One position for each DLA Depot (SA, SD, SC, SE, SM, SR, SU) 1 indicates the depot relative to the position is a User. 0 indicated that the depot is not a user.

*Required or "mandatory" fields.

**Control Fields, computer generated.

APPENDIX C-46

DATA BANK: DATA RESPONSIBILITY ASSIGNMENT (DLA ONLY)

DATA FIELD NAME	NEW ITEMS	UPDATE	REMARKS
Item Name	DSC	PD	Nine Character.
Less than Truck Load*	DSC	*PD	Use FCGS Code or PD develop. Reference appendix A-49.
National Motor Freight* Classification Code	DSC	*PD	Use FCGS Code or PD develop.
Shelf-Life Code	DSC	PD	Reference appendix A-47.
Physical Security Code	DSC	PD	Reference appendix A-28.
Unit of Issue	DSC	PD	Reference appendix A-48.
DLA Class Manager Code & Prime Depot Code	Compute	Compute	Reference appendices A-67 and B-1.
Water Commodity Code	PD	PD	
Air Commodity Code	PD	PD	
Air Cargo Dimension	PD	PD	
Special Requirement	PD	PD	Reference appendix A-81.
Inventory Category Code	DSC	PD/DSC	Special Annual update, reference appendix A-54.
Unit of Issue Cube	DSC	PD	Includes packaging in which the item is issued for use; does not include packing for shipment.
Unit of issue Weight	DSC	PD	Includes packaging in which the item is issued for use; does not include packing for shipment.
FSC Class	DSC	PD	Losing Depot or Special Update.
Demilitarization Code	DSC	PD/DSC	Reference appendix A-35.

*MTMTS data via DLSC will be used for automatic update by Data Bank custodian.

NOTE 1: DSC furnish available data on new items. Prime Depot furnish and/or maintain data for all items.

NOTE 2: Inventory Category Code changes will be accepted from the Item Manager or the Prime Depot if submitted as a regular update.

NOTE 3: Provision is made now for the DSCs to submit so reprograming will not be required when SAMMS can be modified to interface with the MOWASP Data Bank.

APPENDIX C-47

REWAREHOUSING DOCUMENT
(DLA FORM 676)

REWAREHOUSING DOCUMENT

DIC	NATIONAL STOCK NUMBER				TYPE STORAGE (Old)	LOCATION (Old)			
1 - 3	8 - 11	12 - 13	14 - 16	17 - 20	31 - 33	34 - 36	37 - 38	39 - 40	41 - 42
ZUN	8415	00	231	7202	B1B	C31	20	28	AA

TYPE STORAGE (New)	LOCATION (New)				POUNDS REWAREHOUSED	UNIT OF PACK	FRC	ACTION CODE
45 - 47	48 - 50	51 - 52	53 - 54	55 - 56	57 - 63	68 - 72	77 - 78	79 - 80
B1B	C31	36	75	AA	0000275	00012	6A	FY

ACTION CODES: FU - BIN LABEL ONLY FV - DELETE-RESERVE MMHS FY - DELETE-RESERVE BIN

FT - BIN REPLENISHMENT ACTION

SIGNATURE	DATE
A. N. Other	26 Aug 74

DSA FORM 676
APR 74

EDITION OF JUL 67 MAY BE USED UNTIL SEP 74

APPENDIX C-48

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT
(DD FORM 1384)

PAGE NO.

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

1. Doc Id | 2. Trlr Cont | 3. Consignor | 4. Comm-Spec Hdlg | 5. Air Dim | 6. POE | 7. POD

8. Mode | 9. Pack | 10. Trans Control No. | 11. Consignee | 12. Pri | 13. RDD | 14. Proj | 15. Date Shpd | 16. ETA | 17. Tr Acct

18. Carrier | 19. Flight-Truck-Voy Doc No. | 20. Ref | 21. Remarks | 22. Pieces | 23. Weight | 24. Cube

25. a. Tranship Point (1) | b. Date Rec | c. Bay Whse | d. Date Shpd | e. Mode Carrier | f. Flight-Truck-Voy Doc No. | g. Ref | h. Stow Loc | i. Split | j. Cond | k. Signature-Remarks

26. a. Tranship Point (2) | b. Date Rec | c. Bay Whse | d. Date Shpd | e. Mode Carrier | f. Flight-Truck-Voy Doc No. | g. Ref | h. Stow Loc | i. Split | j. Cond | k. Signature-Remarks

27. a. Tranship Point (3) | b. Date Rec | c. Bay Whse | d. Date Shpd | e. Mode Carrier | f. Flight-Truck-Voy Doc No. | g. Ref | h. Stow Loc | i. Split | j. Cond | k. Signature-Remarks

28. Consignee | 29. Date Received-Offered (Sign) | 30. Condition | 31. Remarks

32. Doc Id	33. Trailer-Container	34. Consignor Comm Abbr Other	35. Commodity Spec Hdlg	36. VOY NO. Air Dim a	36. VOY NO. POE b	37. POD	38. MODE	39. Type Pack	40. Transportation Control Number	41. Consignee	42. PRI	43. REMARKS AND/OR RDD a	Proj b	Stow Loc Shpd c	Stow Loc ETA d	Tac e	44. ADDITIONAL REMARKS OR Pieces a	Weight b	Cube c

DD FORM 1384, 1 APR 66 REPLACES EDITION OF 1 APR 63, WHICH MAY BE USED.

APPENDIX C-51

ORDER FOR SUBSISTENCE
(DPSC FORM 300-M)

ORDER FOR SUBSISTENCE

NIP NO | DET NO | SA CODE | LS CODE 4 NLSA

1 THIS PURCHASE IS NEGOTIATED UNDER AUTHORITY OF 10 USC 2304 (a) ( )

11 ORDER NUMBER: DSA 13H

12 PAGE 1 OF PAGES

2 ISSUED BY DEFENSE SUPPLY AGENCY SPO100
DEFENSE PERSONNEL SUPPORT CENTER
2800 SOUTH 20TH STREET
PHILADELPHIA, PA. 19101

13 CONTRACT NUMBER

14 DATE OF ORDER

3 VENDOR

15 PURCHASE AUTHORIZATION AS SHOWN HEREIN

16 DISCOUNT TERMS

17 MAIL INVOICES TO
ACCOUNTING & FINANCE DIVISION
ATTN: DPSC-ZAE

See Block 2 for complete Address

18 ACCOUNTING AND APPROPRIATION DATA
97 x 4961.5103 43 26 S036030 FIA
NPTS P

4 [X] DELIVERY ORDER — THIS DELIVERY ORDER IS SUBJECT TO TERMS AND CONDITIONS OF FOLLOWING BASIC CONTRACT BNC SB 10- 00

5 [ ] PURCHASE ORDER — IN ACCORDANCE WITH YOUR QUOTATION OF REQUEST YOU FURNISH THE FOLLOWING ON THE TERMS SPECIFIED IN THIS ORDER

TO BE FILLED IN BY THE CONTRACTOR WHEN SHIPMENT OF NONPERISHABLES IS MADE TO DEPOTS, SUPPLY CENTERS AND TERMINALS

19 DATE SHIPPED

20 TOTAL NO OF PCS

6 TO AS SHOWN HEREIN MANIFEST MUST ACCOMPANY SHIPMENT

REPORT OF SHIPMENT PER DPSC PROVISIONS 32: SUBMIT REQUESTS FOR EXPORT RELEASE TO DIRECTORATE OF STORAGE & TRANSPORTATION, ATTN: DPSC-WTC ASAP BUT NOT LATER THAN 10 DAYS PRIOR TO BEGINNING OF DELIVERY PERIOD.

21 TOTAL CUBE

22 TOTAL GROSS WT

23 CAR NO

24 SEAL NO

25 BILL OF LADING NO

26 MODE OF SHIPMENT CODE

27 EXPORT RELEASE NO

7 DELIVERY DATE (S)
SHIPMENTS WILL NOT BE ACCEPTED AFTER ON DELIVERY DATES SPECIFIED, NOR AT ANY TIME ON SATURDAY SUNDAY OR A NATIONAL HOLIDAY

28 ROUTING

8 INSPECTION POINT *(See Below)*

29 SHIPPING POINT

9 ACCEPTANCE POINT DESTINATION

10 DELIVERY F O B [X] DESTINATION [ ] *(As specified in schedule)*

30 SHIPMENT NO

31 FINAL SHIPMENT [ ]

32 PRIORITIES, ALLOCATIONS AND ALLOTMENTS

33 THE FOLLOWING PROVISIONS ARE INCORPORATED HEREIN BY REFERENCE

DPSC PROVISIONS 32-a-b 100% Marking required
DPSC Form 1988 - 1 thru 5
DPSC Clauses 3

34 TOTAL $

35 *UNITED STATES OF AMERICA*

CONTRACTING OFFICER

36 SUMMARY FILED IN

DPSC FORM 300-M OCT 69 *(OVERPRINT 13, Oct 70)* (OP 13 AUG 70 WILL BE USED UNTIL EXHAUSTED)

APPENDIX C-51

ORDER FOR SUBSISTENCE (CONT'D)
(DPSC FORM 300-M)

ORDER FOR SUBSISTENCE *(CONTINUATION SHEET)*

ORDER NO.

PAGE NO.

TO: T/O

OVERSEAS ADDRESS

PURCHASE AUTHORIZATION

SCHEDULE

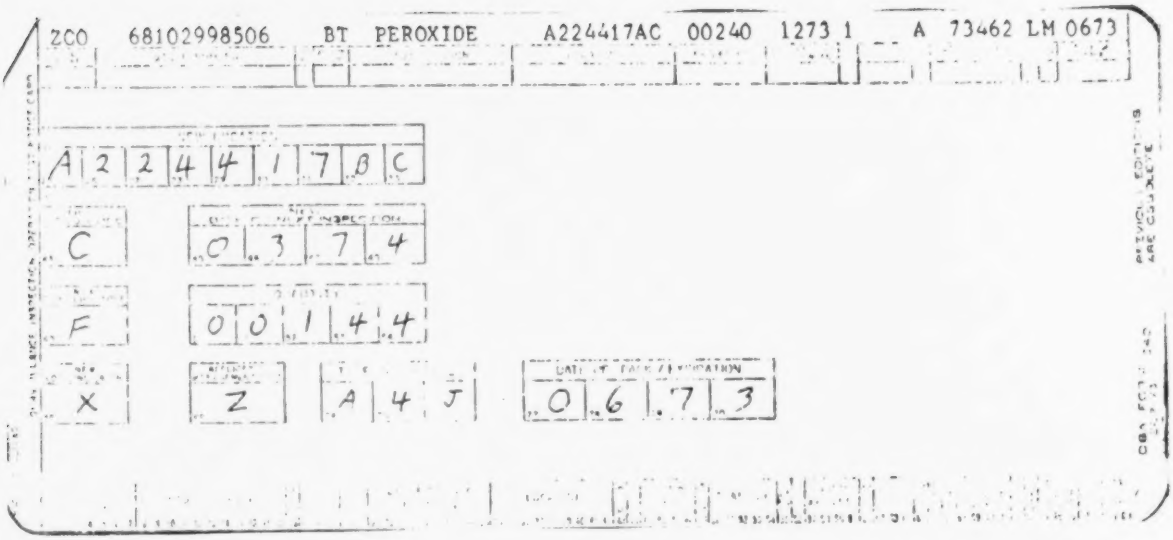
ITEM NO.	SUPPLIES	S.P.	T.P. CASES	QUANTITY (Units)	UNIT	UNIT PRICE	TOTAL PRICE	REC'D

REPLACES DPSC FORM 300-1M, MAY 67 WHICH WILL BE USED UNTIL EXHAUSTED

DPSC FORM 300-1M
MAY 71

APPENDIX C-54

SURVEILLANCE INSPECTION/OPERATIONAL TEST NOTICE CARD
(DLA FORM 540)



APPENDIX C-56

SPECIAL HANDLING DATA/CERTIFICATION
(DD FORM 1387-2)

ITEM NOMENCLATURE | NET QUANTITY PER PACKAGE | TRANSPORTATION CONTROL NO

CONSIGNMENT GROSS WEIGHT | DESTINATION

SUPPLEMENTAL INFORMATION | LOAD STORAGE GROUP

FLASH POINT

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Dept of Transportation. THIS IS A MILITARY SHIPMENT *(Complete applicable blocks below)*

This shipment is within the limitations prescribed for PASSENGER AIRCRAFT/CARGO ONLY AIRCRAFT (Delete nonapplicable aircraft)

AFR 71-4, TM 38-250, NAVSUPPUB 505, MCO P4030.19, DLAM 4145.3.
Paragraph _____

DOD 4500.32R (MILSTAMP)

ADDRESS OF SHIPPER

ATA/IATA/IMCO REGULATIONS

49 cfr

PARAGRAPH | EXEMPTION

173.7 (a) | DOT-E 7572

TYPED NAME, SIGNATURE AND DATE

DD FORM 1387-2
1 MAY 79

PREVIOUS EDITION IS OBSOLETE

SPECIAL HANDLING DATA/CERTIFICATION

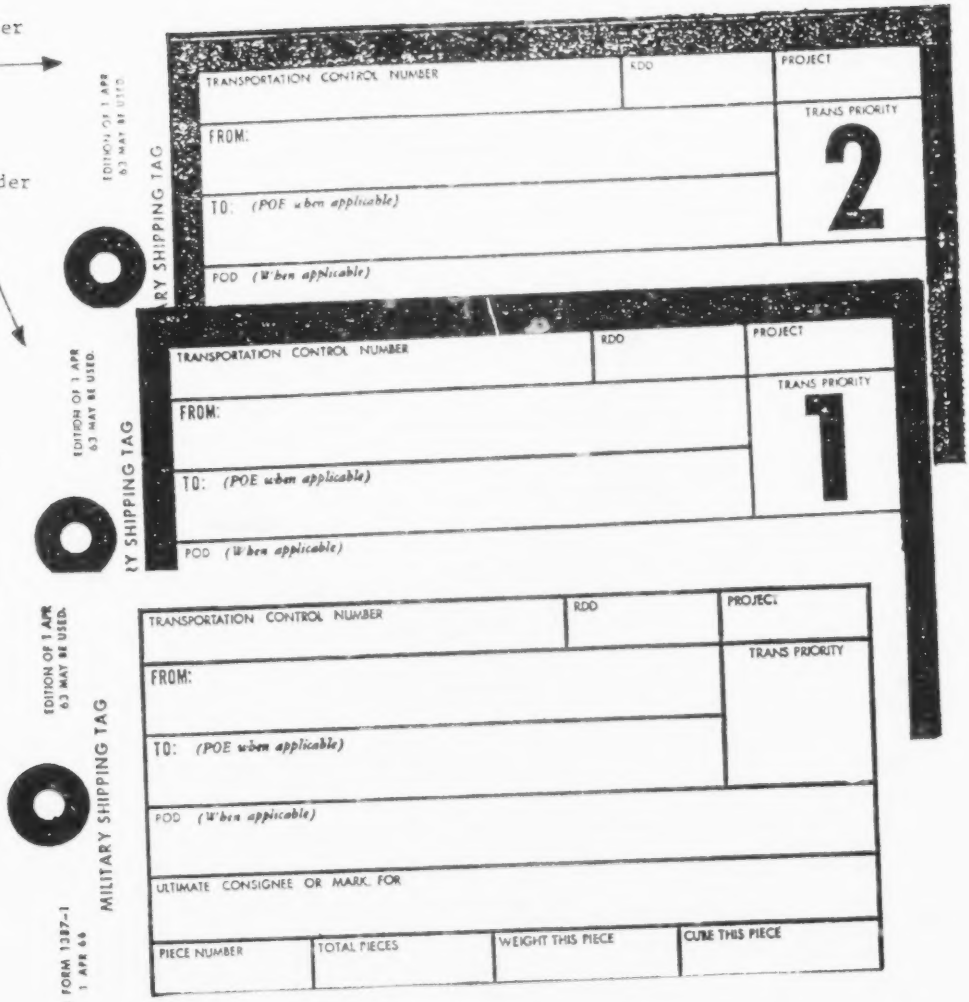
APPENDIX C-57

MILITARY SHIPPING TAG
(DD FORM 1387-1)

Blue Border

Red Border

No Border



APPENDIX C-58

MILITARY SHIPMENT LABEL
(DD FORM 1387)

Blue Border

Red Border

No Border

TRANSPORTATION CONTROL NUMBER | RDD | PROJECT

FROM: DEFENSE DEPOT OGDEN
OGDEN UTAH 84401 SW 3400

TRANS PRIORITY 2

TO: (POE when applicable)

TRANSPORTATION CONTROL NUMBER | RDD | PROJECT

FROM: DEFENSE DEPOT OGDEN
OGDEN UTAH 84401 SW 3400

TRANS PRIORITY 1

TO: (POE when applicable)

TRANSPORTATION CONTROL NUMBER	RDD	PROJECT
WT4WTE 8297 1Ø13XXX	326	NSK

FROM: DEFENSE DEPOT OGDEN
OGDEN UTAH 84401 SW 3400

TRANS PRIORITY 3

TO: (POE when applicable) 3343717
W62N2A WEST COAST CONTAINERIZATION ACT
SHARPE ARMY DEPOT
LATHROP CA 95331

78339

POD: (when applicable)

THIS PIECE

ULTIMATE CONSIGNEE OR MARK FOR
WT4J8N MF 2D S T BN 2D INF DIV
TONGDUCHON KOREA

PIECE NO.	TOTAL PIECES	WEIGHT THIS PIECE	CUBE THIS PIECE
1	1	675	56.Ø

DD FORM 1387-1 APR 66 MILITARY SHIPMENT LABEL

APPENDIX C-58

MILITARY SHIPMENT LABEL (CONT'D)
(DD FORM 1387)

1. DD Form 1387-1 Preparation:

a. MOFAST produces a mechanized DD Form 1387-1 on line when materiel is offered to transportation.

b. MOWASP provides (as an option) a stencil, printed as part of the computer processes, to DS/T for reproducing labels for freight shipments. The data printed on the stencil are accumulated as DD Forms.

(1) The stencil format is spaced for the requirements of Military Shipment Label, DD Form 1387. One stencil is printed for each shipment unit.

(2) The stencil format includes data for preparation of stencils for tag labels, DD Forms 1387-1.

(3) POE and POD Identifier Codes and in-the-clear addresses print on the stencil if available in the computer.

(4) Piece number, total pieces, weight and cube are not provided. Manual addition of these data to the label is made in conjunction with area packing and marking procedures (MILSTD 129 and MILSTAMP).

(5) Reproduction of stencil data is made with:

(a) Red border labels for IPG I line items.

(b) Blue border labels for IPG II line items.

(c) No border color for IPG III line items.

(6) Clerical controls in conjunction with matching DD Form 1348-1 are established to assure each stencil is used, changed or destroyed as shipments are packed, marked and assembled.

2. See previous page for mechanized DD Form 1387-1 and stencil format as prepared by the computer.

a. TCN - The Transportation Control

b. RDD - Required Delivery Date as shown on the MRO and DD Form 1348-1.

c. Project - Project Code, if applicable.

d. From - Coded and in-the-clear address of the depot.

e. Shipment Unit Number

f. Date label prepared (MOFAST only).

g. Priority - The appropriate IPG of the materiel being shipped.

h. POE - The Port of Embarkation Code and in-the-clear address.

i. POD - The Port of Debarkation Code and in-the-clear address.

j. To - Coded and in-the-clear address of the ultimate consignee.

k. FMS Cs Nr - FMS case number for shipment unit.

l. Piece No - Number of this piece in the shipment unit (MOFAST only).

m. Total Pieces - Total number of pieces in the shipment unit (MOFAST only).

n. Weight This Piece - Weight this piece (MOFAST only).

o. Cube This Piece - Cube this piece (MOFAST only).

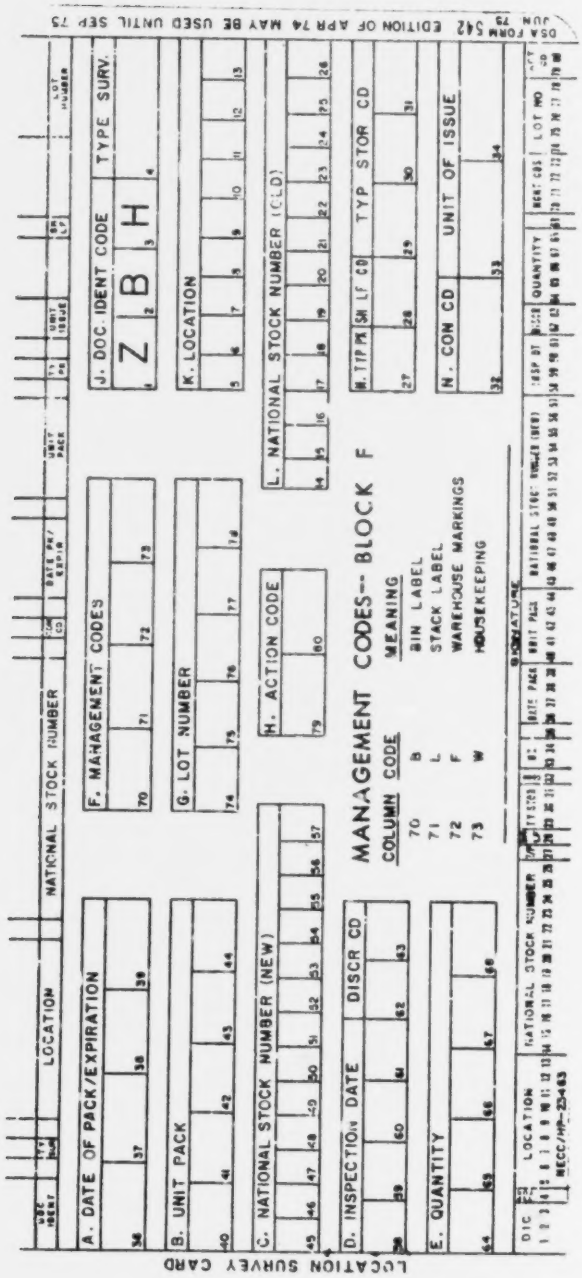
p. Total Number of Packs - Numeric on border of form in line with coded address of ultimate consignee (MOFAST only).

q. Label Print Sequence Number - Numeric sequence number on right margin, first print line (MOFAST only).

3. DD Form 1387 is sequenced IAW depot option as defined in appendix A-66 (MOFAST only).

APPENDIX C-64

LOCATION AUDIT CARD
(DLA FORM 542)



APPENDIX C-65

PROJECT ORDER
(DLA FORM 531)

PROJECT ORDER (SEE REVERSE SIDE FOR INSTRUCTIONS FOR ISSUING PROJECT ORDER)	1. "X" APPLICABLE BOX ☐ FIXED PRICE ☐ COST REIMBURSEMENT	2. DATE
3. ORDERING COMPONENT		4. PROJECT ORDER NO.
3A. NAME	3B. ADDRESS	5. AMENDMENT NUMBER
6. PERFORMING ESTABLISHMENT		
6A. NAME	6B. ADDRESS	6C. STATION NUMBER
7. DELIVERY INSTRUCTIONS		
7A. PLACE	7B. DATE	7C. METHOD

8. DESCRIPTION OF WORK TO BE PERFORMED AND OTHER INSTRUCTIONS (If additional space is required, use additional sheet(s) or reverse side of this form)

9A. DATE ORDERED	9B. TYPED NAME AND TITLE OF ORDERING OFFICIAL	9C. SIGNATURE
10A. ACCOUNTING CLASSIFICATION		10B. AMOUNT

11A. THIS ORDER IS PLACED IN ACCORDANCE WITH THE PROVISIONS OF 41 USC 23, AND DEPARTMENT OF DEFENSE DIRECTIVE 7220.1. WORK TO BE PERFORMED AND MATERIAL TO BE PROCURED PURSUANT TO THIS OFFER ARE PROPERLY CHARGEABLE TO THE APPROPRIATION OR OTHER ACCOUNTS INDICATED ABOVE UNTIL _____ (Day, Month, Year) THE EXPIRATION DATE OF THIS PROJECT ORDER. FUNDS IN THE AMOUNT INDICATED ABOVE HAVE BEEN COMMITTED AND WILL BE OBLIGATED UPON RECEIPT OF ACCEPTANCE COPY.

11B. TYPED NAME AND TITLE OF AUTHORIZING OFFICIAL	11C. SIGNATURE

12. THE ABOVE TERMS AND CONDITIONS ARE SATISFACTORY AND ARE ACCEPTED.

12A. DATE ACCEPTED	12B. TYPED NAME AND TITLE OF ACCEPTING OFFICIAL	12C. SIGNATURE

DSA FORM OCT 65 531 REPLACES DA FORM 2213 WHICH IS OBSOLETE WITHIN DSA GPO 898-634

APPENDIX C-67

ANNUAL INVENTORY FORECAST

1. ORIGIN

Prepared and typed within the D/D in coordination with applicable Inventory Managers at the DSC.

2. USE

To schedule physical inventories in an orderly and timely manner and to furnish two copies to each applicable DSC.

3. FREQUENCY

Annually, as specified in chapter 7 of this manual; updated within 30 days subsequent to the end of each quarter to include any required changes.

4. DATA ELEMENTS

a. Part I - Physical Inventories

(1) DSC/NICP - Defense Supply Center or National Inventory Control Point.

(2) INV CAT - Inventory Category Code.

(3) NSN RANGE - Beginning and ending NSN or FSC.

(4) LOT SIZE - Number of NSNs in NSN/FSC RANGE.

(5) COUNT PERIOD - Period of time in which the inventory is planned. For closed inventories, this will be the starting and ending date.

(6) DSC FREEZE - Date MRO will be held at DSC.

(7) DEPOT FREEZE - Date depot will commence holding transactions.

b. Part II - Location Reconciliation

(1) 1st Quarter Date - .

(2) 2nd Quarter Date - .

(3) 3rd Quarter Date - .

(4) 4th Quarter Date - .

5. DISTRIBUTION

Two copies to applicable DSC/NICP.

ANNUAL INVENTORY AND LOCATION RECONCILIATION FORECAST FY__
(DLA(A&R)450-(0))

DDMP DATE 1 AUG 71

PART I - PHYSICAL INVENTORIES

DSC/NICP	INV CAT	NSN/FSC RANGE	LOT SIZE	COUNT PERIOD	CLOSED INVENTORY DSC FREEZE	CLOSED INVENTORY DEPOT FREEZE
DCSC	H	2950001234567 2950009999999	400	10-20 Aug	- -	
	H	4710001005000 4940002004000	10	20-30 Nov	- -	
	H	4950- 5900-	100	20-30 Nov	- -	
DCSC	E	2950001234567 2950009999999	25	15-17 Sep 17-20 Nov 1-10 Feb 5-8 May	10 Sep 12 Nov 25 Jan 30 Apr	13 Sep 15 Nov 28 Jan 3 May
	E	4710001005000 4940002004000	40	15-17 Sep 17-20 Nov 1-10 Feb 5-8 May	10 Sep 12 Nov 25 Jan 30 Apr	13 Sep 15 Nov 28 Jan 3 May

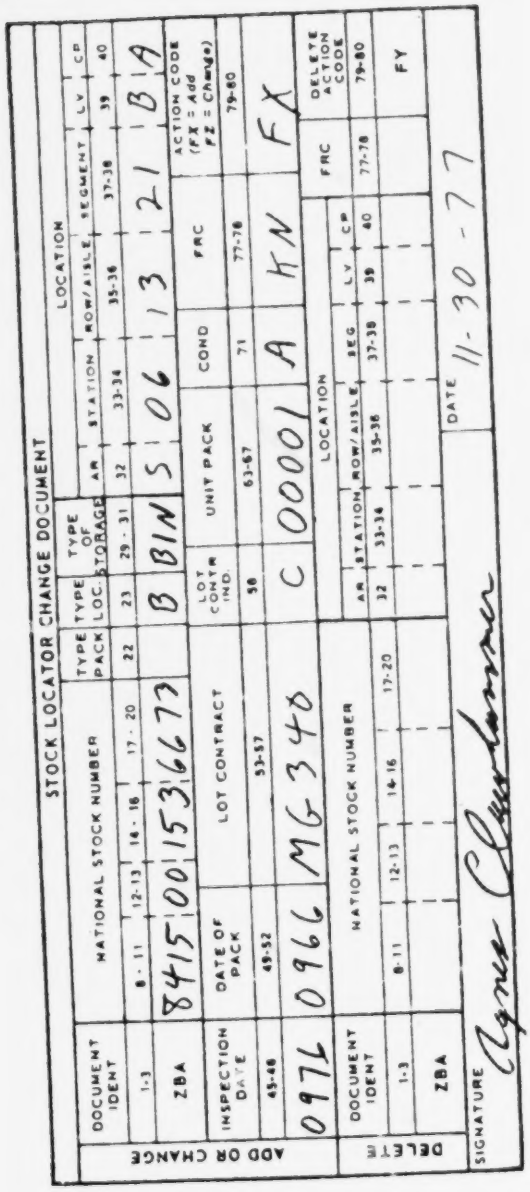
PART II - LOCATION RECONCILIATION

This format is to reflect inventory data by Inventory Category Code then NSN/FSC range.

1. 4 Sep 71
2. 3 Nov 71
3. 5 Feb 72
4. 4 May 72

APPENDIX C-71

STOCK LOCATOR CHANGE DOCUMENT
(DLA FORM 536)



STOCK LOCATOR CHANGE DOCUMENT

	DOCUMENT IDENT	NATIONAL STOCK NUMBER	TYPE PACK	TYPE LOC.	TYPE OF STORAGE	LOCATION: AR	STATION	ROW/AISLE	SEGMENT	LV	CP
ADD OR CHANGE	1-3: ZBA	8-11: 8415 / 12-13: 00 / 14-16: 153 / 17-20: 6673	22	23: B	29-31: BIN	32: S	33-34: 06	35-36: 13	37-38: 21	39: B	40: A
	INSPECTION DATE	DATE OF PACK	LOT CONTRACT	LOT CONTR IND.	UNIT PACK	COND	FRC	ACTION CODE (PX = Add PZ = Change)			
	45-48: 0976	49-52: 0966	53-57: MG340	58: C	63-67: 00001	71: A	77-78: KN	79-80: FX			

	DOCUMENT IDENT	NATIONAL STOCK NUMBER	LOCATION: AR	STATION	ROW/AISLE	SEG	LV	CP	FRC	DELETE ACTION CODE
DELETE	1-3: ZBA	8-11 / 12-13 / 14-16 / 17-20	32	33-34	35-36	37-38	39	40	77-78	79-80: FY

SIGNATURE: Agnes Chesbrough

DATE: 11-30-77

APPENDIX C-71

STOCK LOCATOR CHANGE DOCUMENT
(DLA FORM 536)

1. DLA Form 536, Stock Locator Change Document, is provided for storage personnel to provide change location data to the computer files; i.e., establish a new location, delete a location or change location data on file.

2. Data may be submitted via program $$UWME10.

3. DLA Form 536 will be retained in location sequence:

a. If violation actions do not occur, the suspense file will be destroyed the next day.

b. If violation actions do occur, the suspense file will be used for review and corrective action. If necessary, the initiator of the ZBA action (signature block) will be contacted. Corrective actions will be annotated to the "remarks" block and filed for periodic management review.

4. DATA ELEMENTS

Reference appendix B-71.

FIELD LEGEND	POSITIONS	EXPLANATION AND INSTRUCTIONS
Blank	41-44	Leave blank.
Inspection Date*	45-48	Enter month and year of current inspection date of materiel if applicable.
Date of Pack/Expiration	49-52	Enter date of pack, (month and year, e.g., 0866 for August 1966) nonshelf life materiel. Enter expiration date - shelf-life materiel.
Lot/Contract Number	53-57	Enter when applicable.
Lot/Contract Indicator	58	Enter L for lot; C for contract when pos. 53-57 has data.
Blank	59-62	Leave blank.
Unit Pack	63-67	Enter unit pack of materiel.
Blank	68-70	Leave blank.
Condition Code*	71	Enter Condition Code.
Blank	72-76	Leave blank.
Functional Routing Code	77-78	Organization preparing input.
Action Code*	79-80	Enter: FX - Add (complete record only) FZ - Change (elements of data; i.e., blanks do not change the computer file data)

FIELD LEGEND	POSITIONS	EXPLANATION AND INSTRUCTIONS
Document Identifier Code	1-3	ZBA (preprinted).
Blank	4-7	Leave blank.
Stock Number*	8-20	Enter the applicable stock number.

FIELD LEGEND	POSITIONS	EXPLANATION AND INSTRUCTIONS
Blank	21-31	Leave blank.
Location*	32-40	Enter applicable location.
Blank	41-76	Leave blank.
Functional Routing Code	77-78	Organization preparing input.
Action Code*	79-80	Action Code FY preprinted to delete complete record from the Item Locator Subrecord (Bin Location Reserved when applicable). Change to FV to delete complete record from the Item Locator Subrecord (Bulk Location in mechanized area reserved). Change to FW to delete complete record from the Item Locator Subrecord (Location not reserved).

*Mandatory entries

APPENDIX C-77

TRANSACTION RECORD OF SENSITIVE ITEMS
(DLA FORM 539)

3439-00-847-0975 STOCK NO. | Brazing Alloy Silver DESCRIPTION | Troy oz UNIT OF ISSUE | 1 CARD NO.

(1) JULIAN DATE	(2) TRANSACTION DOCUMENT NO. (Receipts, Issues, Inventory)	(3) QUANTITY RECEIVED	(4) QUANTITY ISSUED	(5) ADJUST-MENT(Plus)	(6) BALANCE	(7) INITIALS	(8) REMARKS/AUTHORITY
	DATE & BALANCE BROUGHT FORWARD FROM CARD NO.:						
256		4950			4950	[illegible]	Bal forward
3097	0970419		840		4110	[illegible]	John Doe
	17 inches to make 1 troy ounce						

DATE & BALANCE CARRIED FORWARD TO REVERSE SIDE

STOCK NO. | DSA FORM 539 DEC 68 | REPLACES PRIOR EDITIONS WHICH ARE OBSOLETE | TRANSACTION RECORD OF SENSITIVE ITEMS

APPENDIX C-83

SPACE RECAPITULATION RECORD
(DLA FORM 527)

SPACE RECAPITULATION RECORD

WAREHOUSE NUMBER | SHED NUMBER | OPEN AREA NUMBER | REPORT AS OF DATE

"X" APPLICABLE ONE ☐ IMPROVED ☐ UNIMPROVED

SECTION NUMBER AREA	NET SQUARE FEET OCCUPIED											VACANT SPACE
	DCSC	DSSC	DSSC	DIPEC	DIPEC	DPSC-C	DPSC-M	DPSC-S	SSA/DMS	MHS	OTHERS (Identify)	
a	b	c	d	e	f	g	h	i	j	k	m	n	o	p
TOTALS														

REMARKS

PREPARED BY: (Signature and title)

CHECKED BY: (Signature and title)

(Reader record for DD Form 803)

DSA FORM 527
OCT 65

REPLACES ALL SIMILAR PURPOSE LOCAL FORMS WHICH ARE OBSOLETE

APPENDIX C-84

REQUEST FOR AND RESULTS OF TESTS
(DD FORM 1222)

REQUEST FOR AND RESULTS OF TESTS | PAGE NO | NO. OF PAGES

SECTION A – REQUEST FOR TEST

1. TO:

2. FROM:

3. PRIME CONTRACTOR AND ADDRESS

4. MANUFACTURING PLANT NAME AND ADDRESS

CONTRACT NUMBER

P. O. NUMBER

5. END ITEM AND/OR PROJECT

6. SAMPLE NUMBER

7. LOT NO.

8. REASON FOR SUBMITTAL

9. DATE SUBMITTED

10. MATERIAL TO BE TESTED

10a. QUANTITY SUBMITTED

11. QUANTITY REPRESENTED

12. SPEC. & AMEND. AND/OR DRAWING NO. AND REV. FOR SAMPLE & DATE

13. PURCHASED FROM OR SOURCE

14. SHIPMENT METHOD

15. DATE SAMPLED AND SUBMITTED BY

16. REMARKS AND/OR SPECIAL INSTRUCTIONS AND/OR WAIVERS

17. SEND REPORT OF TEST TO

SECTION B – RESULTS OF TEST

1. DATE SAMPLE RECEIVED

2. DATE RESULTS REPORTED

3. LAB. REPORT NO

4. TEST PERFORMED	RESULTS OF TEST	SAMPLE RESULT	REQUIREMENTS

(Continue on plain white paper if more space is required)

DATE	TYPE NAME AND TITLE OF PERSON CONDUCTING TEST	SIGNATURE

DD FORM 1 FEB 62 1222 REPLACES DD FORM 1222 1 JUL 58 WHICH IS OBSOLETE

APPENDIX C-95

U.S. GOVERNMENT BILL OF LADING
(SF 1103)

Standard Form No. 1103
5 GAO 3000
1108-110-13

U.S. GOVERNMENT BILL OF LADING
ORIGINAL

BL NO C

TRANSPORTATION COMPANY

TENDERED TO →

STOP THIS CAR OR TRUCK AT

FOB

CAR INITIALS AND NO.

TRUCK NO.

IMPORTANT
Regulations permit this original bill of lading to be surrendered to the initial carrier or sent immediately to the consignee. The shipping agency will furnish specific instructions with respect thereto.

CAR TRUCK LGTH., FT., ONLY		MARKED CAPACITY		DATE FURNISHED	DATE BL ISSUED
ORDERED	FURNISHED	ORDERED	FURNISHED		

(FURNISH THIS INFORMATION IN CASE OF CARLOAD OR TRUCKLOAD SHIPMENTS ONLY)

IF EXTRA SERVICES ARE ORDERED SEE ADMINISTRATIVE DIRECTIONS NO. 2 ON REVERSE

RECEIVED BY THE TRANSPORTATION COMPANY NAMED ABOVE, SUBJECT TO CONDITIONS NAMED ON THE REVERSE HEREOF, THE PROPERTY HEREINAFTER DESCRIBED, IN APPARENT GOOD ORDER AND CONDITION (CONTENTS AND VALUE UNKNOWN), TO BE FORWARDED TO DESTINATION BY THE SAID COMPANY AND CONNECTING LINES, THERE TO BE DELIVERED IN LIKE GOOD ORDER AND CONDITION TO SAID CONSIGNEE

FROM

(SHIPPING POINT) →

FULL NAME OF SHIPPER

CONSIGNED (NAME AND MAILING ADDRESS)

NAMED

DESTINATION

VIA (WAIVE SHIPMENT ONLY WHEN SOME SUBSTANTIAL INTEREST OF THE GOVERNMENT IS SERVED THEREBY)

CHARGE TO BE BILLED TO (DEPARTMENT OR ESTABLISHMENT, BUREAU OR SERVICE AND LOCATION)

SEAL NOS.

FOR CARRIER'S USE ONLY
WAYBILL NO. | FREIGHT BILL NO.

APPROPRIATION CHARGEABLE

APPLIED BY

CONTRACTORS WILL RETURN UNUSED OR CANCELED BILLS OF LADING TO GOVERNMENT OFFICE FROM WHICH RECEIVED

PACKAGES NO.	KIND	DESCRIPTION OF ARTICLES (USE CARRIERS' CLASSIFICATION OR TARIFF DESCRIPTION IF POSSIBLE, OTHERWISE A CLEAR NONTECHNICAL DESCRIPTION)	NUMBERS ON PACKAGES	WEIGHTS*	FOR USE OF DESTINATION CARRIER ONLY: CLASS	RATE	CHARGES: DOLLARS	CENTS

TARIFF OR SPECIAL RATE AUTHORITIES (C.A. - T.F. OR VOL. ONLY)

✓ THIS SHIPMENT FULLY LOADS THE CAR OR TRUCK USED, CHECK ☐ YES

CARRIER FURNISHED ☐ PICK UP— ☐ TRAP CAR—

SERVICE AT ORIGIN: INITIALS OF SHIPPER'S AGENT

NAME OF TRANSPORTATION COMPANY

COMPANY →

DATE OF RECEIPT OF SHIPMENT

INITIAL CARRIER'S AGENT, BY SIGNATURE BELOW, CERTIFIES HE RECEIVED THE ORIGINAL BILL OF LADING ☐ YES (INDICATE BY CHECK)

SIGNATURE OF AGENT

POS

CERTIFICATE OF ISSUING OFFICER

I CERTIFY THAT THIS SHIPMENT IS MADE PURSUANT TO THE TERMS OF CONTRACT OR PURCHASE ORDER NO _____ DATED _____ OR OTHER AUTHORITY FOR SHIPMENT, F.O.B. POINT NAMED IN CONTRACT _____

ISSUING OFFICE _____

SIGNATURE OF ISSUING OFFICER _____

DATE _____ TITLE TRANSPORTATION OFFICER

CONSIGNEE'S CERTIFICATE OF DELIVERY—CONSIGNEE SHALL NOT PAY ANY CHARGES ON THIS SHIPMENT

I CERTIFY THAT I HAVE THIS DAY _____ (DATE OF DELIVERY) RECEIVED FROM _____ (NAME OF TRANSPORTATION COMPANY) AT _____ (ACTUAL POINT OF DELIVERY)

THE PROPERTY DESCRIBED IN THIS BILL OF LADING IN APPARENT GOOD ORDER AND CONDITION, EXCEPT AS NOTED ON REVERSE HEREOF. CARRIER FURNISHED ☐ DELIVERY— ☐ TRAP CAR—SERVICE AT DESTINATION.

_____ (NAME OF CONSIGNEE OR AUTHORIZED AGENT)

(GROSS WEIGHT IN BOTH POUNDS AND PERCENT) _____ PERCENT

*SHOW ALSO CUBIC MEASUREMENTS FOR SHIPMENTS VIA AIR, TRUCK OR RATED CARRIER, OR CARS WHERE REQUIRED.

☆ GPO : 1964-O-710-090

APPENDIX C-95

U.S. GOVERNMENT BILL OF LADING
(SF 1103)

1. This form is utilized for processing shipments. Preparation will be manual, i.e., typewriter and/or flexowriter facilities by Directorate of Storage and Transportation. Data under "Description of Articles" will be shown if the Bill of Lading is a single line item. When this action is for multi-lines, the Continuation Sheet is used.

2. The alpha subparagraphs shown below provide a reference and explanation for the completion of the form.

a. Prefix Symbols and Serial Numbers. Enter the prefix symbol. The prefix symbol is a part of the bill of lading number and must be shown with the serial number.

b. Transportation Company - Tendered to. Enter the full name of the initial line-haul carrier.

c. Traffic Control Numbers. Enter the route order number, the export release number, and other symbols assigned to the movement. Dates of validity of such numbers will also be shown whenever they are specified. (See DLAR 4500.3 for additional details.)

d. Initials, Numbers, Sizes and Capacities of Railroad Cards, Motor Vehicles, Aircraft and Barges. Enter the appropriate information. (See DLAR 4500.3 for additional details.)

e. Date Bill of Lading Issued. Enter the date of issue. The date of issue will be the date the first entry is made on the bill of lading.

f. From (Shipping Point). Enter the name of the point at which the shipment is actually tendered to the initial carrier. When such point is outside the switching district, the name of carrier's station, name of military installation or name of industry, as the case may be, will be shown.

g. Full Name of Shipper. Enter the name of the shipping establishment except when a bill of lading is issued to a contractor or other authorized shipper to cover a shipment from another point. In such instances, only the name and designation of the actual shipper will be shown in this space.

h. Marks. Enter under the heading "Marks" all markings which are common to the various packages making up the shipment. Any marks having reference to transportation, delivery at destination or identification of packages in route or at destination must be shown (see DLAR 4500.3 for additional details).

i. Consignee. Enter the designation or official title of consignee and the official name of installation or activity in accordance with particular shipping instructions. Other information such as name of Government department, name, military grade and serial number or title of an individual, post office address and whether plant or warehouse delivery is desired, will be shown. When consignee's post office address differs from the billed destination, it will be added in parentheses. When shipment is consigned for transshiped or delivery to other than the billed consignee, the word "For" and appropriate additional information will be shown in the "Marks" space.

j. Destination. Enter the destination. Instructions contained in the Terminal Facilities Guides (DLAH 4510 series) designate, according to the mode of transportation utilized, the city, town or point and state to be shown on bills of lading as destination. For consignees not listed in the guides and when precise information is not contained in the requisition or other shipping directives, advice and assistance may be obtained from local representatives of carriers, the destination transportation officer, or the appropriate MTMTS Regional Office. When there are two or more cities or towns of the same name in a state, the name of the county in which the destination is located also must be shown. (See DLAR 4500.3 for additional details.).

k. Routing (via). Enter the routing instructions provided in the route order or export release will be shown in the "Via" space of the bill of lading. For carriers, the abbreviations provided in the Uniform Alphabetic Code for Railroad Identification as published in the Official Railway Equipment Register will be used by routing authorities except that in those few instances when an abbreviation for a particular rail carrier is not shown, the full name of the carrier will be used. For other modes, the full corporate name of each carrier participating in the route will be shown. (See DLAR 4500.3 for additional details.).

l. Pickup Service. Enter, when applicable, the space marked "Carrier Furnished __ Pickup". (See DLAR 4500.3 for additional details.).

m. Trap Car Service. Enter, when shipments are loaded at origin by the shipper into trap cars, the space marked "Carrier Furnished __ Trap Car Service at Origin". (See DLAR 4500.3 for additional details.)

n. Switching at Origin. Enter, when switching service is required and performed at point of origin on carload railway express, or by car-carrier(s) other than the initial carrier in connection with a line-haul movement of freight, the following notation in the "Description of Articles" column: "Switched at origin by _____, (Name of switching carrier)." A record of the switching service performed will be maintained. The "Remarks" column of the Car Record may be used for this purpose.

o. Charges to Be Billed To. Enter the official designation and address of the office responsible for payment of charges, referred to as the disbursing office. (See DLAR 4500.3 for additional details).

p. Appropriation Chargeable. Enter the appropriation chargeable, name of the Government agency, and full allotment symbol when a specific allotment is chargeable. (See DLAR 4500.3 for additional details).

q. Number and Kinds of Packages. Enter the number of packages or containers, kind of package (barrels, boxes, or crates), and number and kinds of pallets used, if any, in the spaces provided. The number of articles or inner containers in any box, barrel, crate or other receptacle, will not be shown. Except for shipments of bulk freight, such as coal, gravel or scrap, the number of pieces or units will be shown in the "package" column when articles are shipped loose.

r. Description of Articles. Enter the proper freight description of each article shipped on all copies of the billing of lading. Enter the dimensions of the largest oversized package below the description. (See DLAR 4500.3 for additional details.)

s. Numbers on Packages. Enter, when packages are serially numbered, numbers in the space marked "Numbers on Packages" on the bill of lading.

t. Weights. Enter the weights on the bill of lading:

(1) Terms Used to Designate Weights:

(a) Regular rail or rail express shipments. Weights shown on bill of lading will be specified as "Agreed" or "Tariff" weights, to conform to the provision of weight agreements.

(b) Special rate quotation. When a schedule of agreed weights has been established under freight rate quotations or tenders covering specific commodities, "Agreed Weights" will be specified on the bill of lading.

(c) Shipments by motor or other modes. Actual or tariff weights will be shown on bills of lading covering shipments made by all modes of transportation other than rail freight and railway express. When tariff weights are used, the term "TARIFF WEIGHT" will be entered on the bill of lading.

(d) Estimated weight. When a reliable weight cannot be determined before shipment, an "Estimated" weight will be shown. In this case, the bill of lading will show "Estimated weight; weigh and correct."

(2) See DLAR 4500.3 for additional details.

u. Cubic Measurement. Enter, when shipments are to be loaded on vessels or consigned to ports for later movement by water, the total measurement of the shipment in cubic feet on the bill of lading. When a shipment is made up of a number of items, the cubic measurement for each item, or group of items, and the total number of cubic feet will be shown. (See DLAR 4500.3 for additional details.)

v. Name of Transportation Company. Enter the full name of the initial carrier in the same manner as in the block marked "Transportation Company Tendered to" (reference paragraph 2b above).

w. Date of Receipt of Shipment. Enter the date the carrier accepted the shipment. This date serves as the basis for determining when the carrier's responsibility for the shipment begins.

x. Signature of Agent--Per. Entering the signature of agent. The consignor will assure that carrier's agent manually signs the bill of lading in the space provided upon acceptance of the shipment. When the carrier's agent has an authorized representative accept shipment, the representative will sign the agent's name and enter the agent's own initials in the block marked "Per".

y. Certificate of Issuing Officer. Enter the authority for making the shipment (to be distinguished from routing or authority for method of shipment) in the "Certificate of Issuing Officer." (See DLAR 4500.3 for additional details.)

z. Seal Record. Enter the ownership and numbers of the seals applied by shippers to carriers' equipment in the space marked "Seal Nos." (See DLAR 4500.3 for additional details.)

aa. Shipper's Load and Count. Enter the Shipper's Load and Count or "SI&C"; the carrier may require that the bill of lading be annotated as such when shipments are loaded by the shipper and no check or tally has been made by the initial carrier as to the contents of the transportation unit or units.

ab. Special Military Service, Exclusive Use of Carrier Equipment, or Other Special Services. Enter special remarks. (See DLAR 4500.3 for additional details.)

ac. Car or Truck Loaded to Capacity. Enter a check in the block indicated "Yes" at the foot of the "Description of Articles" space when a shipment loads the car or truck to its full visible capacity or to its weight carrying capacity. When this situation arises and multiple cars or trucks are used, the statement "Loaded to Capacity" and the dimensions or cubic measurement of the loaded space of each car or vehicle will be shown.

ad. Tariff or Special Rate Authorities. Enter, when in connection with MTMTS routed traffic the MTMTS routing office has advised the shipper as to the applicable tariff, such information on the original and all copies of the bill of lading in the space marked "Tariff or Special Rate Authorities" (C/L-T/L or Vol. only).

ae. Valuation of Shipments. The shipper enters the actual value of the shipment. (See DLAR 4500.3 for additional details.)

af. Attendants With Shipments. Enter, when the nature of property shipped, or circumstances attending the shipment require that one or more attendants accompany rail freight or express shipments, the appropriate notations or references on the bill of lading. (See DLAR 4500.3 for additional details.)

ag. Export License and Shipper's Export Declaration. (See DLAR 4500.3 for details governing When Not Required/Required Notation.)

ah. Consignee's Certificate of Delivery. Enter applicable information in the spaces provided in the Consignee's Certificate of Delivery. (See DLAR 4500.3 for additional details.)

ai. Action by Transportation Officer at Stopoff Loading Point. The Transportation officer at each stopoff enters complete bill of lading data.

aj. Action by Consignee at Final Destination. The consignee at final destination will accomplish the original bill of lading in the regular manner for only that part of the shipment received at final destination.

3. Detailed procedural instructions are contained in appendix E-095 P.

APPENDIX C-96

U.S. GOVERNMENT BILL OF LADING-ORIGINAL CONTINUATION SHEET (SF 1109)

Standard Form No. 1109
5 GAO 3000
1109-101

U.S. GOVERNMENT BILL OF LADING—ORIGINAL
CONTINUATION SHEET

..... B/L NO. .....
(DEPARTMENT OR ESTABLISHMENT AND BUREAU OR SERVICE)

..... SHEET NO. .....
(LOCATION)

(THIS FORM TO BE USED AS A CONTINUATION SHEET FOR U.S. GOVERNMENT BILL OF LADING—ORIGINAL, STANDARD FORM NO. 1103 OR U.S. GOVERNMENT TRANSIT BILL OF LADING—ORIGINAL, STANDARD FORM NO. 1131, OR TEMPORARY RECEIPT IN LIEU OF U.S. GOVERNMENT BILL OF LADING, STANDARD FORM NO. 1107, OR CERTIFICATE IN LIEU OF LOST U.S. GOVERNMENT BILL OF LADING, STANDARD FORM NO. 1108)

PACKAGES		DESCRIPTION OF ARTICLES (USE CARRIERS CLASSIFICATION OR TARIFF DESCRIPTION IF POSSIBLE, OTHERWISE A CLEAR NONTECHNICAL DESCRIPTION)	NUMBERS ON PACKAGES	WEIGHTS*	FOR USE OF DESTINATION CARRIER ONLY			
					CLASS	RATE	CHARGES	
NO	KIND						DOLLARS	CENTS

*SHOW ALSO CUBIC MEASUREMENTS FOR SHIPMENTS VIA AIR, TRUCK OR WATER CARRIER IN CASES WHERE REQUIRED

16—33804-7 U.S. GOVERNMENT PRINTING OFFICE

APPENDIX C-96

U.S. GOVERNMENT BILL OF LADING-ORIGINAL
CONTINUATION SHEET
(SF 1109)

1. The GBL Continuation Sheet is utilized for multilines, when Standard Form 1103, (U.S. Government Bill of Lading), does not provide necessary space.

2. Documentation format is developed manually as follows:

a. Line 1: Bill of Lading Number.

b. Line 2: Page Number.

c. Line 3: (First Page): Appropriation Number.

d. Line 4: Transportation Control Number and "Ship To" Code.

e. Line 5: Priority Group/Required Delivery Date/Port of Debarkation and Project Code.

f. Line 6: Skip.

g. Line 7: Number of Packages/Kind/Federal Stock Number/Quantity/Shipment Unit Number/Cube/Weight.

h. Line 8: Document Number/UFC with SFX/NMFC with SFX.

i. Line 9: Location (AREA)/Item Description/Container Number.

j. Line 10: NMFC Description.

3. Repeat Lines 7 through 10 for all items under one TCN.

4. Print Package and Fund Total Cube and Weight.

5. Skip for new appropriation code, if appropriate, and repeat lines 3 through paragraph 4, as appropriate.

6. Provide GBL Grand Total Cube and Weight.

7. List MDT with SU Number and Lines involved, as needed.

8. Detailed procedural instructions are contained in appendix E-095 P.

APPENDIX C-104

STORAGE LOCATION IDENTIFICATION LABEL

1. ORIGIN: This label is computer prepared. Each label is prepared with a gummed or adhesive back.

2. USE: The Storage Location Identification Label serves the following purposes:

a. Identifies materiel in storage and the applicable location.

b. Identifies reserved bin locations.

c. Provides a means of deleting locations and data from the locator subrecord.

3. Storage Location Identification Labels are furnished for:

a. Each occupied location in the locator subrecord.

b. Each reserved bin location in the locator subrecord.

4. New or revised labels will be furnished:

a. When status of a location changes between occupied/reserved or vacant.

b. When storage item change processing changes or consolidates stock number(s).

c. When condition code for a specific location is changed.

d. When UI, commodity manager, shelf-life, or type storage code is established or changed (reference note 3).

e. When specifically requested during a location survey action by annotating the Location Survey Card, appendix B-78, with Management Code L entry.

FIELD LEGEND	EXPLANATION AND INSTRUCTIONS
NORMAL ENTRIES	
1 - Location	Physical Location.
2 - Type Pack	Type Pack Code.
3 - Stock Number	Stock Number.
4 - Shelf-Life Code	Shelf-Life Code.
5 - Type of Location Code	Type of Location Code.

FIELD LEGEND	EXPLANATION AND INSTRUCTIONS
6 - Type of Storage Code	Type of Storage Code.
7 - Date Prepared	Date of preparation. Year and Julian date.
8 - Condition Code	Condition Code.
9 - Unit of Issue	UI
10 - Commodity Manager	Commodity Manager.
ADDITIONAL ENTRIES	Additional data if Storage Item Change Card caused the change.
11 - Effective Date	Effective date of change.
12 - Stock Number	Old or previous stock number.

NOTE 1: The above will be interpreted as a 3-line print (see format below).

NOTE 2: When changes are made due to Storage Item Change Card processing, the new data will be printed near top of the label. Old stock number and effective date will be printed on third line.

NOTE 3: Where a basic item locator record does not exist and a new locator subrecord is established, commodity manager, shelf-life code, and UI will not appear on label. When UI, shelf-life code, and commodity manager are established in the record, a new label will be provided.

NOTE 4: At DGSC in DISARS controlled warehouses a DISARS Control Document (DCD) will be used in lieu of this label.

5. Detailed procedural instructions are contained in appendix E-104 P.

First Line:
1 - Location
2 - Type Pack Code
3 - Stock Number

1. D32-27-17-AA 1 6105 00 633 5554

Second Line:
4 - Shelf-Life Code
5 - Type Location Code
6 - Type Storage Code
7 - Date Prepared (Julian date)
8 - Condition Code
9 - UI
10 - Commodity Manager

2. 2 B B1A 9188 A PK X

Third Line:
11 - Effective Date
12 - Old Stock Number

3. 9188 4610 00 633 5554

D32-27-17-AA 1 6105 00 633 5554

2 B B1A 9188 A PK X

9188 4610 00 633 5554

6. Special Storage Location Identification Label for DICOMSS.

First Line:
1 - Location
2 - Stock Number

1. L03-55-38-AZ 8940 00 A27 0106

Second Line:
3 - Item Description
(30 characters available)

2. POP-CORN WHITE HULLES 10 OZ JO

Third Line:
4 - Item Description (continued)
(20 characters available)
5 - Date Prepared (Julian date)

3. LLY TIMES BRAND 5127

L03-55-38-AZ 8940 00 A27 0106

POP-CORN WHITE HULLES 10 OZ JO

LLY TIMES BRAND 5127

APPENDIX C-105

PERMANENT BIN LABEL

1. ORIGIN

This label is computer prepared. Each label is prepared with a gummed or adhesive back.

2. USE

To provide a permanent identification of active or inactive locations.

3. New or revised labels will be furnished:

a. When specifically requested during a location survey action by annotating the Location Survey Card, appendix B-78, with Management Code B.

b. When specifically requested on a Rewarehousing Card, appendix B-72, with Action Code GD.

FIELD LEGEND	EXPLANATION AND INSTRUCTIONS
1 - Type of Stock Code	Type of Storage Code
2 - Location Code	Location Code

BID T31-16-28-BA/
T31-16-028-02-01

TITLE	APPENDIX NO.
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Inquiry to Received AUTODIN Message History Tape	D-77
Inquiry to Received/Transmitted Header History File	D-79
Inquiry to Transmitted AUTODIN Message History Tape	D-78
Inspection Scheduled Shelf-Life Items	D-2
Intransit Data Card Master File Build/Update	D-135
Inventory Adjustments	D-124
Inventory Analysis Request Card	D-34
Inventory Balance Notification Card	D-130
Inventory Cancellation Card	D-6
Inventory Category Card	D-9
Inventory Control Table - Table 03	D-29C
Inventory Count Adjustments Via Teleprocessor	D-88
Inventory Count Update	D-10
Inventory Document Control	D-8
Inventory History	D-91
Item Locator Record Card	D-17
Item Locator Record Card (Freight Classification Data)	D-19
Item Locator Record Inquiry Card	D-23
Item Locator Subrecord Addition, Deletion and Change Card	D-15
Key Essential Item/Damage Assessment Card	D-92
Late Receipt Report	D-54
Loading of Inventory Workload Bank	D-7
Location Survey Card	D-22

TITLE	APPENDIX NO.
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Location Survey Request Card	D-21
Locator FSC Change Card	D-42
Locator Manager Scan	D-83
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Locator Reconciliation Request Card	D-11
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Materiel Release Confirmation, MRO Followup Request Answer Card, Cancellation Request Answer Card, Materiel Release Denial and Classification Report Card. Depot Balance/Transaction System	D-125
Materiel Release Orders, Disposal Release Orders, and DICOMSS Residual Materiel Cards to the Depot Balance/Transaction System	D-122
Materiel Release Orders Validation	D-41

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MOFAST Consolidated Pack Shipment Unit Assignment Process	D-169
MOFAST Force Closure Process	D-167
MOFAST Freight Description File - Teleprocessing Update/ Inquiry Process	D-139
MOFAST GBL Carrier Selection Process	D-152
MOFAST GBL/Commercial Bill Number Assignment Process	D-164
MOFAST GBL Freight Description Process	D-155
MOFAST GBL Number Assignment	D-149
MOFAST GBL Preparation Process	D-150
MOFAST GBL Print Process	D-154
MOFAST GBL Rating Process	D-151
MOFAST GBL Record Update Microfiche/MTMC Tape Preparation Process	D-136
MOFAST In-Process File Build/Assign Process Codes	D-137
MOFAST Label/Route Slip Preparation Process	D-143
MOFAST Load Accumulation Report Preparation Process	D-144
MOFAST Other than Sorter Input, First Operator Process	D-146
MOFAST Other than Sorter Input, Second Operator Exception Process	D-147
MOFAST Partial Line Delete Process	D-138
MOFAST Rating File Update Process	D-156
MOFAST Sorter Exception Input, Second Operator Process	D-141
MOFAST Sorter First Operator Entry	D-140
MOFAST Sorter Output/Release Process	D-142
MOFAST Special Processing Confirming LOGAIR/Government Truck/ Intradepot Shipments	D-161

TITLE	APPENDIX NO.
MOFAST Special Processing Data Base Update Process	D-162
MOFAST Special Processing Exception MRO Process	D-163
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MOFAST Special Processing, Special Handling Parcel Post Process	D-165
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MRO History Manual Control Card	D-1
MRO Register/History Inquiry Card	D-100
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Receive SEAVAN Transactions	D-190
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TITLE	APPENDIX NO.
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SEAVAN Table and Control Processing	D-196
SEAVAN Transshipment File TCMD Inquiry/Update Process	D-200
SEAVAN Transshipment Receipt Transaction Processing	D-199
SEAVAN Workload Releases	D-192
SEAVAN ZBM/ZEN Preparation	D-198
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CROSS-REFERENCE OF
D APPENDICES AND INPUTS-OUTPUTS

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D-2	Inspection Scheduled Shelf-Life Items	---	ZCO (B-116) F-20
D-3	Locator Report by Date of Pack Request	ZBB (B-85)	F-119
D-4	On-Line Material Releases Order Preparation	---	---
D-5	Classification Suspense Report	---	F-22
D-6	Inventory Cancellation Card	ZAS (B-70) CK9 (B-100) CKB/CKC/CKD (B-28)	CK4 (B-47) F-16, F-117, B-85
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D-8	Inventory Document Control	ZCR (B-93) ZUX (B-92)	F-108, F-85
D-9	Inventory Category Card	ZEP (B-130)	CCC (B-113) CBB (B-136) F-85
D-10	Inventory Count Cards	ZKA (B-25)	F-17, F-85
D-11	Locator Reconciliation Request Card	ZC5 (B-83)	DZH (B-12) F-85
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D-13	Locator Reconciliation Exception Card (For Other Than DLA Activities)	CKB (B-28) CKC (B-28) CKD (B-28)	F-124, F-85, F-117

APP. NO.	TITLE	INPUTS	OUTPUTS
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D-16	Rewarehousing Card	ZUN (B-72)	C-104, B-116, C-105, F-85
D-17	Item Locator Record Card	ZBC (B-73) ZBD (B-73)	C-104, F-82, F-85, B-114, B-131, CCC (B-113)
D-18	Deleted Item Report and Reply Card	CKH (B-33)	F-97
D-19	Item Locator Record Card (Freight Classification Data)	ZBE (B-75)	F-85, B-169, F-169
D-20	CRQ Receipt Process for Medical Prepositioned MRO(s)		
D-21	Location Survey Request Card	ZBG (B-77)	ZBH (B-78) F-90, F-85, F-152
D-22	Location Survey Card	ZBH (B-78)	F-85
D-23	Item Locator Record Inquiry Card	ZBJ (B-79)	F-25, F-26, F-27, F-31, F-36, F-37, F-54, F-55, F-105, F-106
D-24	Receipt and Locator Inquiry	Type A, (B-41) ZB6 (B-102)	F-85, F-200, F-201, F-202
D-25	General Locator Inquiry Via Remote Processing Machine	Type B, (B-42)	C-63
D-26	PMR File Backorder Update	---	---

APP. NO.	TITLE	INPUTS	OUTPUTS
D-27	Workload Release	ZBL (B-98) ZZ (B-7) C5A/E (B-175) C51/5 (B-175) A5J (B-32) ZZJ (B-32)	A6 (B-8) B-226, F-38, F-120
D-28	MRO/DRO Control Status Request Card	ZBM (B-99)	A6 (B-8) A6J (B-226) AE6 (B-94) ARJ/ARK/ARL/ AEJ (B-225) AS (B-24) AR (B-14, B-225) AU (B-80) AG6 (B-81) AGJ (B-81) F-3, F-7, F-18, F-40, F-85, F-107, F-175, F-83
D-29A	RIC From Table and DIC/FRC Table - Table 01	B-66A	
D-29B	Special Project Table - Table 02	B-66B	
D-29C	Inventory Control Table - Table 03	B-66C	
D-29D	Table of Controls, Constants and Options, and Stock Location Group Table - Table 04	B-66D	
D-29E	FMS Transceiving/Country Table - Table 05	B-66E	
D-29F	Area Shipping Cycle Table - Table 06	B-66F	
D-29G	Tariff Number Cross-Reference Table and Depot Identification Table - Table 07	B-66G	
D-29H	Transportation Appropriation Table - Table 08	B-66H	
D-29I	Data Bank FSC Table - Table 09	B-66I	

APP. NO.	TITLE	INPUTS	OUTPUTS
D-29J	Count Card Matrix Table - Table 10	B-66J	
D-29K	MOFAST Table and Control - Table 11	B-66K	
D-29L	MOFAST Table and Control - Table 12	B-66L	
D-29M	One Freight/All Freight Controls and Options - Table 13	B-66M	
D-29N	Shipment Planning Table - Table 14	B-66N	
D-29O	POD Hazardous POE Cross-Reference Table - Table 15	B-66O	
D-29P	Mass Cancellation Alert Parameters Table - Table 16	B-66P	
D-29Q	Small Parcel Carrier Table - Table 17	B-66Q	
D-29T	ZIP/Zone Cross-Reference Table - Table 20	B-66T	
D-30	Shipment Unit Completion Card	ZBP (B-101)	AR_ (B-14,) AE6 (B-94) ARJ/ARK/ARL/ AEJ (B-225) AS_ (B-24) F-18, F-85
D-31	Government Bill of Lading Closeout/MRO Force Closure Card	ZEN (B-128)	AR_ (B-14) AE_ (B-94) ARJ/ARK/ARL AEJ (B-225) AS_ (B-24) F-18, F-85
D-32	Unassigned		
D-33	MRO Depot Processing Time Analysis		F-61
D-34	Inventory Analysis Request Card	ZEU (B-132)	F-8
D-35	Location Survey Completion Card	ZEV (B-105)	F-53, F-85, F-151, F-154
D-36	Storage Item Change Card	CMC (B-23) CMD (B-23) CML (B-23) CMM (B-23) CMR (B-23)	ZBF (B-26) CBB (B-136) CBD (B-139) C-104, F-28, F-81, F-82

APP. NO.	TITLE	INPUTS	OUTPUTS
D-37	NMFC and NIIN Freight Description Card	ZVK (B-149) ZVL (B-150) ZVR (B-169)	F-74, F-85, F-172
D-38	Freight Description Data Received via DAAS	CBM (B-149) CBL (B-150)	F-74
D-39	Surveillance Inspection/Operational Test Notice Card (Inspection Test Card)	ZCO (B-116)	DAC (B-22) ZCO (B-116) C-104, F-85, F-91
D-40	Classification Suspense Delete Card	ZHW (B-74)	F-85
D-41	Materiel Release Orders Validation	A5_ (B-7) ZZ1-5 (B-7) ZZA-E (B-7) ZZ9 (B-7)	AE6 (B-94) F-12
D-42	Locator FSC Change Card	ZUT (B-112)	CBB (B-136) CCC (B-113) C-104, B-114, F-85
D-43	MRO/DRO Cancellation Processing	AC6 (B-17) AK6 (B-17) ACJ (B-227) AKJ (B-227)	AE6 (B-94) AEJ (B-225) AU_ (B-80) AG6 (B-81) AGJ (B-81) F-69, Part 1
D-44	Materiel/Disposal Release Order (MRO/DRO) Followup (AF6/AFJ)	AF6 (B-60) AFJ (B-227)	AR_ (B-14) ARJ/ARK/ARL/ AEJ (B-225) AE6 (B-94) AEJ (B-225) AG6 (B-81) AGJ (B-81) F-89
D-45	Prepositioned Materiel Receipt Cards	DU_ (B-18) DW_ (B-19) DWJ (B-35)	F-85
D-46	Prepositioned Materiel Receipt File Inquiry	Type P (B-147) ZBO (B-61)	F-1, F-85, F-204

APP. NO.	TITLE	INPUTS	OUTPUTS
D-47	Completed Receipt File Inquiry	ZB1 (B-61) Type E (B-69) ZB1 (B-184)	F-29, F-85, F-204
D-48	Suspended Receipt Record Deletion	Type D (B-43) ZZN (B-97)	F-246, F-85
D-49	Monthly Summary of Late Receipts	----	F-248
D-50	Shipment Unit File Analysis	----	F-5, F-44
D-51	Disposal Shipment Confirmation Followups	AFX, AFZ	F-46
D-52	Prepositioned Materiel Receipt File Maintenance and Active Contract Data	----	----
D-53	Completed Receipts File Maintenance	----	----
D-54	Late Receipt Report	----	F-71
D-55	Receipt Forecast Request Card	ZUR (B-84)	F-85, F-93, F-94
D-56	DICOMSS Receipt and MRO(s) in the DB&TR	D-122 D-123	F-145 (P6)
D-57	Daily History File Analysis	----	F-12, F-50, F-67, F69(P2) F-85, F-89, F-107, F-125, F-126, F-118, F-123, F-135, F-137, F-138
D-58	Receipts Performance Report	----	F-65
D-59	Service and Distribution/AUTODIN Routing Indicator Card	ZF6 (B-65)	F-113
D-60	Materiel Receipt Followup and Reply Cards	CD_ (B-59)	C4_ (B-59) (B-20) (B-21) F-85
D-61	Completed Receipts File Change Card	ZEW (B-106)	F-85
D-62	Routing identifier/AUTODIN Routing Indicator Card	ZF7 (B-86)	F-113

APP. NO.	TITLE	INPUTS	OUTPUTS
D-63	Materiel Adjustment Card for Receipt Reclassification	ZAC (B-22)	ZACDAC (B-22) F-85
D-64	Locator Scan	---	CBD (B-139) F-24, F-51 F-52, F-63 F-96
D-65	Disposal Release Orders Validation	A5J (B-32)	A5J (B-32) F-12
D-66	Storage Item Change Card (Validation)	CMC (B-23) CMD (B-23) CML (B-23) CMM (B-23) CMR (B-23)	F-85
D-67	Transactions Received by Depot	----	F-14
D-68	Transactions Forwarded by Depot	----	F-15
D-69	Receipt Confirmation Card	ZV_ (B-108) ZW_ (B-108) ZX_ (B-109) ZY_ (B-109) ZZS (B-144)	D4_ (B-20) D6_ (B-21) ZAC (B-22) F-85, (B-134) F-204
D-70	Receipt Stow Notice	Type S (B-46) ZZS (B-144)	D4_ (B-20) D6_ (B-21) ZAC (B-22) (B-134) F-85, F-204
D-71	Communication Validation	---	F-116
D-72	Entry Process and Control	---	---
D-73	Cyclic Exit	D-72	F-115
D-74	Document Control Table Update	ZVB (B-55) ZVC (B-56)	ZVB (B-55) ZVC (B-56)
D-75	Special Entry-Exit Print-Punch	D-72, D-73	F-73, F-111, F-112, F-113, F-114, F-115

APP. NO.	TITLE	INPUTS	OUTPUTS
D-76	MRO/DRO Cancellation Request Answer Card	AG6 (B-81) AGJ (B-81)	AG6 (B-81) AGJ (B-81) F-85
D-77	Inquiry to Received AUTODIN Message History Tape	ZZB (B-87)	---
D-78	Inquiry to Transmitted AUTODIN Message History Tape	ZZC (B-88)	---
D-79	Inquiry to Received/Transmitted Header History File	---	---
D-80	Management Information System Card	ZUM (B-135)	F-9, F-85, F-99
D-81	Communication Traffic Analysis and Header History File Purge	---	---
D-82	Summary Storage Location Analysis Report	---	F-56
D-83	Locator Manager Scan	---	CBB (B-136) CBE (B-138) F-34, F-59, F-86, F-80, F-34, F-86
D-84	In-the-Clear Ship To Addresses	---	---
D-85	Rejected Input From Central Data Bank	CBB (B-136) CBD (B-139) CBE (B-138)	F-37, F-85
D-86	Inquiry to Locator for Rewarehousing Cards	ZUK (B-89)	ZUN (B-72) F-23, F-30
D-87	Monthly MRO History File Analysis	---	F-43, F-127, F-128, F-129, F-130, F-133, F-134, F-136, B-125
D-88	Inventory Count Adjustments Via Teleprocessor	---	F-7
D-89	Processing Inventory Count Adjustments Via Batch Processing	(E-190 P)	DKA (B-25) (B-33) F-7, F-98

APP. NO.	TITLE	INPUTS	OUTPUTS
D-90	Document Modifier Card	AM_	AE6 (B-94) AR9 (B-14) F-69(P4), F-85
D-91	Inventory History	ZAT (B-96)	F-98 P I & II, F-102, F-110
D-92	Key Essential Item/Damage Assessment Card	CZW (B-104)	CZW (B-104) F-13
D-93	BARS Data Utilization	ZUJ (B-103)	F-85, F-95
D-94	Request for Transaction History	DZJ (B-142)	DZK (B-143)
D-95	Suspended Receipt File Maintenance Card	ZZR (B-145)	F-246, F-85
D-96	Activity Address File Maintenance	TA1 (B-129) TA3 (B-129) TA4 (B-129) MA1 (B-127) MA2 (B-127) MA3 (B-127) ZVD (B-176) ZVE (B-177) ZGP/ZGR (B-126)	F-84, F-85, C-58, C-11
D-97	Activity Address and Inquiry	ZAB (B-119) ZVP (B-119) ZVN (B-119)	F-84, F-85
D-98	Shipment Unit and Documentation Process	A5_ (B-7) ZZ1-5 (B-7) ZZA-E (B-7) A5J (B-32) C5A/E (B-175) C51/5 (B-175) ZZJ (B-32)	ZBM (B-99) ZBP (B-101) ZEN (B-128) C-11, C-58, F-2, F-39, F-41, F-42, F-79, C-19, F-4, F-88, F-176, F-177, F-178
D-99	Advance Domestic Air Challenge Listing	---	F-174
D-100	MRO Register/History Inquiry Card	ZCT (B-115)	F-67
D-101	Locator Reconciliation Summary Inquiry and Completion Card	ZBY (B-83) ZBZ (B-83)	F-6

APP. NO.	TITLE	INPUTS	OUTPUTS
D-102	Management Information System Report Data	(B-95)	MIS (B-95) F-9
D-103	Stock Segregation Notice	CNS (B-209)	C-11, F-107
D-104	MRO and/or Exception Data for On-Line Processing	---	---
D-105	MRO Status Detail Request Card	ZUG (B-58)	F-78, F-87, F-191
D-106	Suspended Receipt File Inquiry	Type N,(B-44) Type Q,(B-45) ZZQ, (B-146)	F-247, F-85
D-107	Receipt Discrepancy Report	---	F-144
D-108	Industrial Plant Equipment (IPE) Materiel Release Order (MRO) Validation	C5A (B-175) C5E (B-175) C51 (B-175) C55 (B-175)	AE6 (B-94) F-85, F-12
D-109	Unassigned		
D-110	Reconciliation - Convert Depot Locator File	---	---
D-111 thru D-113	Unassigned		
D-114	Reconciliation - Printing Detailed Listings	---	DJA (B-26) ZBC (B-73) ZBD (B-73) F-254, F-255, F-256, F-157, F-158, F-259, F-260, F-261, F-262, F-263, F-264
D-115	Reconciliation - Duplicate Delete and Denial and Deleted Location Listings	---	F-269
D-116	Unassigned		
D-117	Reconciliation - Pilferable Item Listing	---	F-266

APP. NO.	TITLE	INPUTS	OUTPUTS
D-118	Reconciliation - Center Balance and Deleted Location Listing	---	F-267
D-119	Reconciliation - Center Balance or Denial and New Location Add	---	F-268
D-120	Direct Commissary Support System	CKJ (B-16) CKK (B-15) A5_ (B-27)	CKK (B-15) CKJ (B-16) ARO (B-14) AS_ (B-24) D4S (B-20) ZUU (B-121) ZUV (B-120) F-62, F-73 F-104, F-92(P4)
D-121	Commissary Support Management Data Card	ZUW (B-211)	F-85, F-92 (P1,2&3)
D-122	Materiel Release Orders, Disposal Release Orders and DICOMSS Residual Materiel Cards to the Depot Balance/Transaction System	A5_ (B-7) CRS (B-27) A5J (B-32)	F-145(P4), F-147
D-123	Receipt Transactions Depot Balance/ Transaction System	D4_ (B-20) D6_ (B-21)	A5J (B-32) F-85, F-147
D-124	Inventory Adjustments	D8_/D9_ (B-63) ZAD (B-62)	(B-20) (B-21) A5J (B-32) F-32, F-145(P4), F-147
D-125	Materiel Release Confirmation, MRO Followup Request Answer Card, Cancellation Request Answer Card, Materiel Release Denial and Classification Report Card, Depot Balance/ Transaction System	ARA (B-14) ARB (B-14) ARK (B-225) ARL (B-225) A6_ (B-8) AG6 (B-81) AGJ (B-81) COB (B-82) AE6 (B-94) A6J (B-226)	F-145(P4), F-92(P5)
D-126	Inquiry for Transaction Record	ZAN (B-107) ZAN (D-184)	F-145(P3), F-147

APP. NO.	TITLE	INPUTS	OUTPUTS
D-127	Materiel Adjustment Document Depot Balance/ Transaction System	DAC (B-22)	D8C/D9C (B-63) (B-32) F-85
D-128	Shipment Status, Cancellation Request, and Physical Inventory Counts Depot Balance/ Transaction System	AE6 (B-94) AEJ (B-225) DZC, DZD (B-6) AC6 (B-17) ACJ (B-227) AU_ (B-80) DKA (B-25)	F-85, F-103
D-129	Catalog Changes	CM_ (B-23)	---
D-130	Inventory Balance Notification Card	CKE (B-166)	---
D-131	Monthly Reconciliation of Depot and DSC Balance Transaction Records	---	F-146, F-148, F-145 (P1&2)
D-132	Notice of Availability (NOA) Process	(B-99) (B-101) (D-143)	AD_ (B-53&54) F-64, C-41
D-133	Super High Priority MRO Process	---	F-123 (PI,II&III)
D-134	Carrier Performance Report Request Cards	ZVW (B-2)	F-220
D-135	Intransit Data Card Master File Build/ Update	TK4,(B-1)	F-220(P6)
D-136	MOFAST GBL Record Update Microfiche/MTMC Tape Preparation Process	(B-195)	---
D-137	MOFAST In-Process File Build/Assign Process Codes	---	---
D-138	MOFAST Partial Line Delete Process	B-151	---
D-139	MOFAST Freight Description File - Teleprocessing Update/Inquiry Process	B-205	F-172(P3&4) F-229 P
D-140	MOFAST Sorter First Operator Entry	B-197	F-186
D-141	MOFAST Sorter Exception Input, Second Operator Process	B-198	F-186
D-142	MOFAST Sorter Output/Release Process	B-199	---

APP. NO.	TITLE	INPUTS	OUTPUTS
D-143	MOFAST Label/Route Slip Preparation Process	---	F-180, F-187
D-144	MOFAST Load Accumulation Report Preparation Process	---	F-188
D-145	MRO Status Detail - Part II, Lines Open in Transportation Report Preparation Process	---	F-87, F-192
D-146	MOFAST Other than Sorter Input, First Operator Process	B-202	F-197
D-147	MOFAST Other than Sorter Input, Second Operator Exception Process	B-203	---
D-148	MOFAST Area Control Branch Process	B-216	F-67
D-149	MOFAST GBL Number Assignment	---	---
D-150	MOFAST GBL Preparation Process	B-193	---
D-151	MOFAST GBL Rating Process	---	---
D-152	MOFAST GBL Carrier Selection Process	---	---
D-153	On-Line Address Assignment Process	---	F-187
D-154	MOFAST GBL Print Process	B-194	SF1103 SF1109 TK4
D-155	MOFAST GBL Freight Description Process	---	---
D-156	MOFAST Rating File Update Process	B-185	---
D-157	Extended Banking of MROs	B-66	F-38(P2)
D-158	MOFAST TCMD Cards and Transceiver Data	B-212 E-288 P	F-182
D-159	Weekly MRO History Analysis	---	B-125, F-134, F-231
D-160	MOFAST Special Processing Release Request Process	B-219	LM1,LM2, LM3,LM4, LM5,LM6, LM7,LM0

APP. NO.	TITLE	INPUTS	OUTPUTS
D-161	MOFAST Special Processing Confirming LOGAIR/Government Truck/Intradepot Shipments	B-182	---
D-162	MOFAST Special Processing Data Base Update Process	B-181	---
D-163	MOFAST Special Processing Exception MRO Process	B-207	ZBM (B-99) ZCT (B-115) ZEN (B-128) F-67, F-184
D-164	MOFAST GBL/Commercial Bill Number Assignment Process	B-215, Part D	---
D-165	MOFAST Special Processing, Special Handling Parcel Post Process	B-206	---
D-166	Transportation Account Code Assignment Process	D-98	F-79
D-167	MOFAST Force Closure Process	B-222	---
D-168	Unassigned	---	---
D-169	MOFAST Consolidated Pack Shipment Unit Assignment Process	B-215	---
D-170	Transportation Account Code File Update Cards	ZUQ (B-192)	F-198
D-171	Unassigned		
D-172	MOWASP Mode of Shipment Selection	---	---
D-173	MOWASP Data Bank Change Notice	B-137	B-114, B-136, B-169, C-104, F-60, F-82(PIV), F-85, F-86(PI&II)
D-174	Depot Balance/Transaction Register Materiel Adjustment Document	B-62	F-85, F-145(P4)

APP. NO.	TITLE	INPUTS	OUTPUTS
D-175	Locator Updates to the DB&TR Subsystem	B-71, B-73, B-137	B-26, F-131(P1,2&4), F-145
D-176	Advanced TCMD Preparation for Air Export Shipments	Internal	F-182
D-177	DB&TR Monthly Shelf-Life Code Update to Depot Locator from FAWESP Tape	B-113	---
D-178	Acceptance Alerts and Related Inputs	B-133	F-85, B-134, F-204
D-179	Manually Prepared Acceptance Reports	B-134	F-85, B-134
D-180	Contract Data Inquiries	B-68	F-205(P1)
D-181	Contract Data Cards Processing	B-31	F-85, F-203(P2)
D-182	Shipment Tracer Request Card	---	F-35
D-183	Activity Address File Mass Updates	B-117	F-84(P2)
D-184	Stock Location Selection	Internal	---
D-185	Activity Address File Access for Shipment Planning Data	Internal	---
D-186	Determine MRO Air Eligibility	Internal	---
D-187	Determine MRO Consignee	Internal	---
D-188	Unassigned	---	---
D-189	Unassigned	---	---
D-190	Receive SEAVAN Transactions	---	F-215, F-217 F-218
D-191	Prepare SEAVAN Load Plan	---	F-210
D-192	SEAVAN Workload Releases	---	---
D-193	SEAVAN Shipment Documentation	---	F-212, F-213
D-194	SEAVAN MTMC Release Processing	B-275	---

APP. NO.	TITLE	INPUTS	OUTPUTS
D-195	SEAVAN Equipment Pool Processing	B-276	---
D-196	SEAVAN Table and Control Processing	B-277	---
D-197	SEAVAN MRO Adjustment and Offer Process	---	F-62, F-211
D-198	SEAVAN ZBM/ZEN Preparation	---	ZBM (B-99) ZEN (B-128) F-214
D-199	SEAVAN Transshipment Receipt Transaction Processing	---	F-216
D-200	SEAVAN Transshipment File TCMD Inquiry/ Update Process	---	---
D-201	SEAVAN Advanced TCMD Processing	---	F-216
D-202	SEAVAN MIS	---	---
D-203 thru D-209	Unassigned	---	---
D-210	Mass Cancellation Initiation	B-66 (Part P)	F-69(P3&4)
D-211	Mass Cancellation Daily Processing	---	F-69(P3&4)
D-212	COPAD MRO Release Process	(B-290) (B-291) (B-292)	B-295, C-11
D-213	COPAD Materiel Release Order Validation and Print Process	CJW (D-212)	F-320 C-12, F-85, F-320

APPENDIX D-1

MRO HISTORY MANUAL CONTROL CARD

1. INITIATING ACTION

Upon entry of appendix B-123 with DIC ZAQ.

2. REFERENCES

a. Chapter 4, paragraph 304211.

b. Appendix E-123 V.

c. Appendix F-85.

d. Appendix F-107.

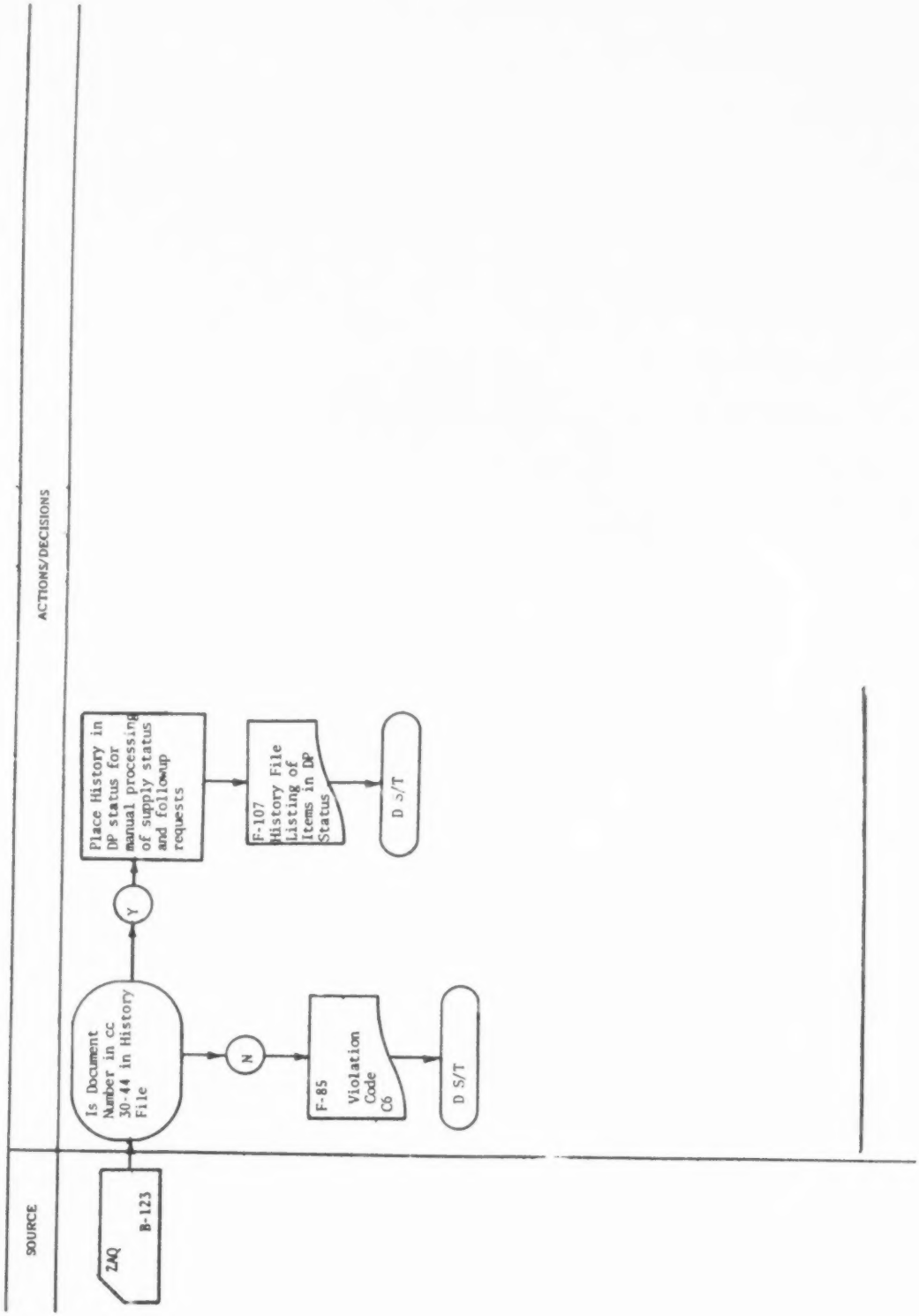
3. GENERAL

DIC ZAQ provides a means of flagging the MRO History Records which require manual processing of MRO Followup and Shipment Status inquiries. This action would normally be taken when an error is noted in th History file and would be used to prevent erroneous followup replies or erroneous cancellation responses from being transmitted automatically. This transaction may also be used to place any MRO History Record in DP status.

4. OUTPUT

a. Appendix F-85.

b. Appendix F-107.


SOURCE
ACTIONS/DECISIONS
ZAQ
B-123
Is Document Number in cc 30-44 in History File
Y
N
Place History in DP status for manual processing of supply status and followup requests
F-107 History File Listing of Items in DP Status
D S/T
F-85 Violation Code C6
D S/T

APPENDIX D-2

INSPECTION SCHEDULED SHELF-LIFE ITEMS

1. INITIATING ACTION

First day of each month.

2. REFERENCES

a. Appendix B-116.

b. Appendix D-3.

c. Appendix D-39.

d. Appendix F-20.

3. GENERAL

a. This procedure provides for the production of the Surveillance Inspection/Operational Test Notice Card (appendix B-116) and the Inspection Schedules for Shelf-Life Items (appendix F-20).

b. The Surveillance Inspection/Operational Test Notice Card is used by the Depot to perform surveillance inspections and is designed to permit addition of new or changed data for computer reentry and processing as prescribed in appendix D-39.

c. The Inspection Schedules for Shelf-Life Items (appendix F-20) will be used as a control listing for controlling the Surveillance Inspection/Operational Test Notice Cards.

d. A listing of late in process surveillance test cards is included in this process and reflected in appendix F-20.

4. OUTPUT

a. Appendix B-116.

b. Appendix F-20.

SOURCE | ACTIONS/DECISIONS

Locator File

On first day of each month, scan locator files selecting NSNs meeting at least one of the following:

a. An inspection date falling within parameters of the current and older than current month.

b. Inspection date field blank or zero filled with a condition code of other than J, K, L, H or F.

Diversify between shelf life items, non-shelf life items, and local purchase items (subsistence Y-coded) requiring periodic inspections and build inspection reports. Sort on commodity manager code and first three positions of warehouse location. Page break on change of commodity code. Identify delinquent records (less than current month) in following manner:

a. SSLIND equals alpha A thru S, delinquent ZCØ.

b. All other SSLIND, delinquent ZCØ.

F-20 Part 3 Insp. Schedule Local Purchase

F-20 Part 2 Insp. Schedule Non-Shelf Life

F-20 Part 1 Inspection Schedule Shelf Life Item

DS/T

Inspection test cards will be prepared in three groups based upon the following criteria:

Group, Type I
All records with an alpha SSLIND equal to A thru S.

Group, Type II
All other SSLINS originally selected as due for inspection.

Group, Type I & II
All records with shelf life code of other than Ø with blank or zero filled inspection date and/or date of pack/expiration.

Build Type II Ispection/Operational Test Notice cards with following criteria:

Cc 1-3, ZCØ, leaving cc 24-35, 48, 49-52, 53, 54-58, 59, and 66 blank. From locator file: Location will be entered in cc 36-47; inspection date in cc 60-63; shelf life code, cc 64; condition code, cc 65. All other is self-explanatory. Build Group, Type I & II the same as above except cc 60-63, inspection date, and/or cc 4-7, date of pack/expiration, will contain 9999. For DGSC create a ZCØ tape if location has 1st position A.

1

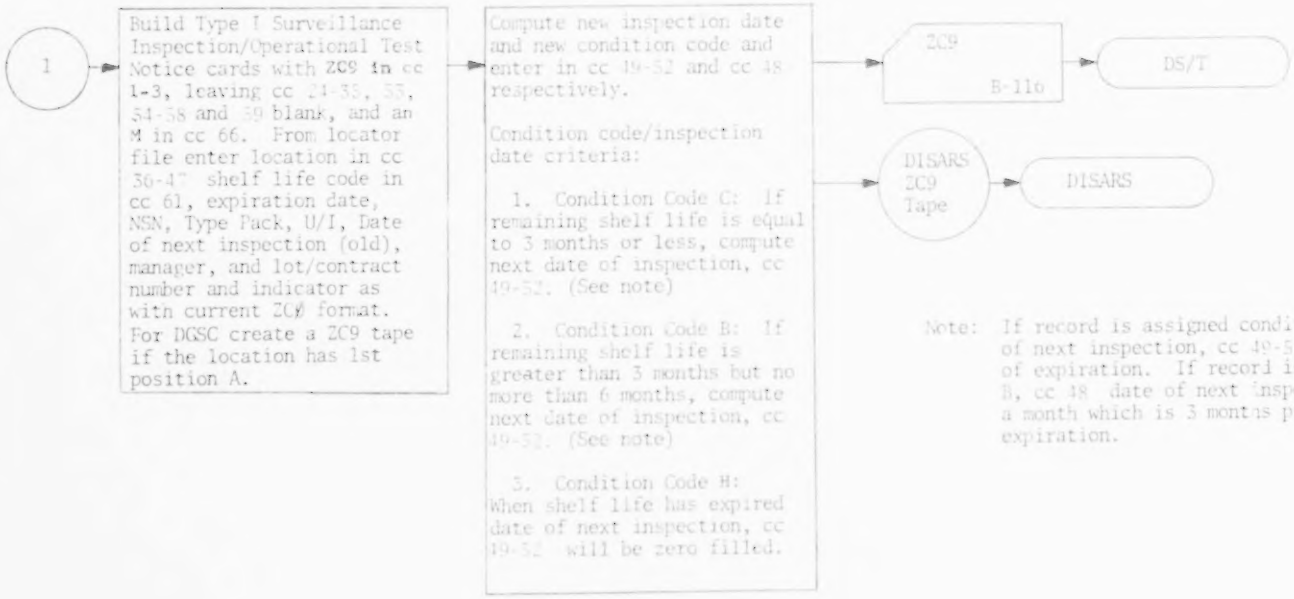
ZCØ

DS/T

DISARS ZCØ Tape

DISARS

ACTIONS/DECISIONS



Note: If record is assigned condition code C, cc 48, date of next inspection, cc 49-52 will be equal to date of expiration. If record is assigned condition code B, cc 48 date of next inspection will be equal to a month which is 3 months previous to the date of expiration.

APPENDIX D-3

LOCATOR REPORT BY DATE OF PACK REQUEST

1. INITIATING ACTION

Appendix B-85, Locator Report by Date of Pack, DIC ZBB.

2. REFERENCES

a. Appendix A-82, Validation Reason Codes.

b. Appendix E-023 P, Locator Report by Date of Pack.

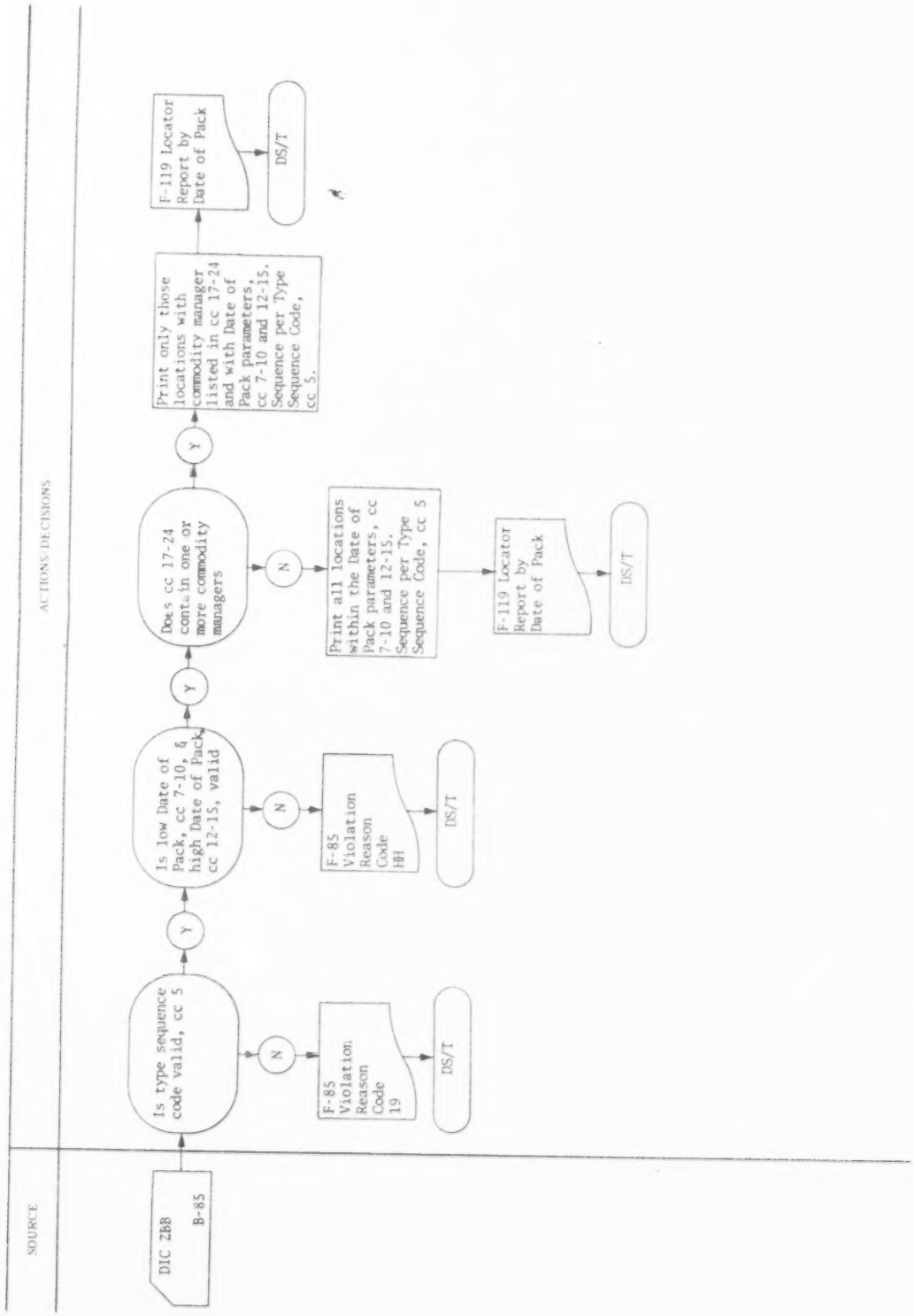
c. Appendix E-023 V, Locator Report by Date of Pack Violation.

3. GENERAL

The process represented in this procedure decision chart depicts the flow of a request card to the locator record to extract locator data and prepare a locator report within Date of Pack parameters.

4. OUTPUT

Appendix F-119.


SOURCE
ACTIONS/DECISIONS
DIC ZBB
B-85
Is type sequence code valid, cc 5
Y
N
F-85 Violation Reason Code 19
DS/T
Is low Date of Pack, cc 7-10, & high Date of Pack cc 12-15, valid
Y
N
F-85 Violation Reason Code #1
DS/T
Does cc 17-24 contain one or more commodity managers
Y
N
Print only those locations with commodity manager listed in cc 17-24 and with Date of Pack parameters, cc 7-10 and 12-15. Sequence per Type Sequence Code, cc 5.
F-119 Locator Report by Date of Pack
DS/T
Print all locations within the Date of Pack parameters, cc 7-10 and 12-15. Sequence per Type Sequence Code, cc 5
F-119 Locator Report by Date of Pack
DS/T

APPENDIX D-4

ON-LINE MATERIEL RELEASE ORDER PREPARATION

1. INITIATING ACTION

Receipt of CRQ Input or Exception Data for MRO Printout.

2. REFERENCES

a. Appendix B-34, CRQ Materiel Release Order (MRO) Card.

b. Appendix B-131, MROs or Exception Data Via CRT.

c. Appendix D-20, CRQ Receipt Process for Medical Prepositioned MROs.

d. Appendix D-104, MRO and/or Exception Data for On-Line Processing.

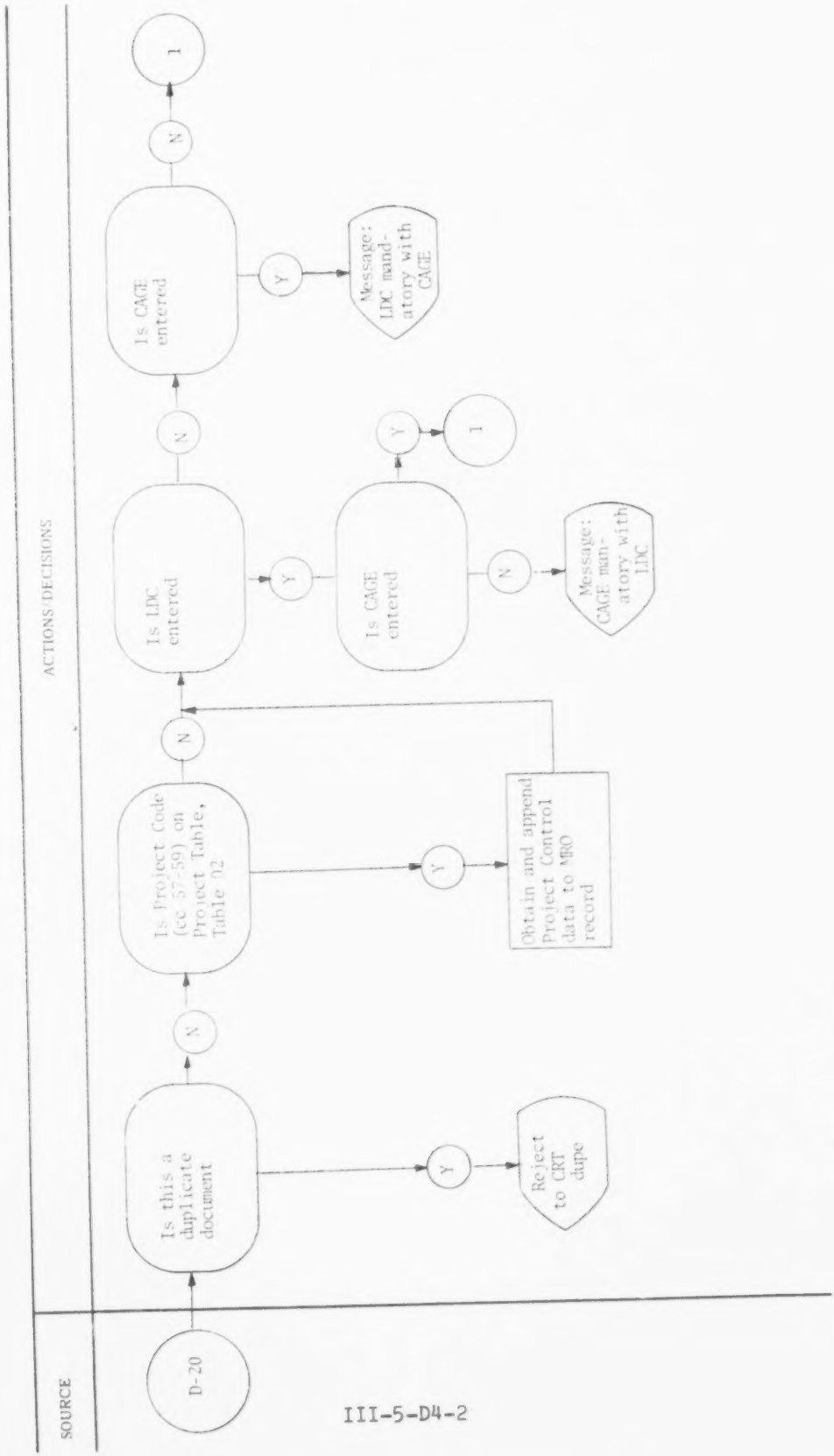
e. Appendix E-003 P, Procedure for MRO and/or Exception Data Input Via CRT.

3. GENERAL

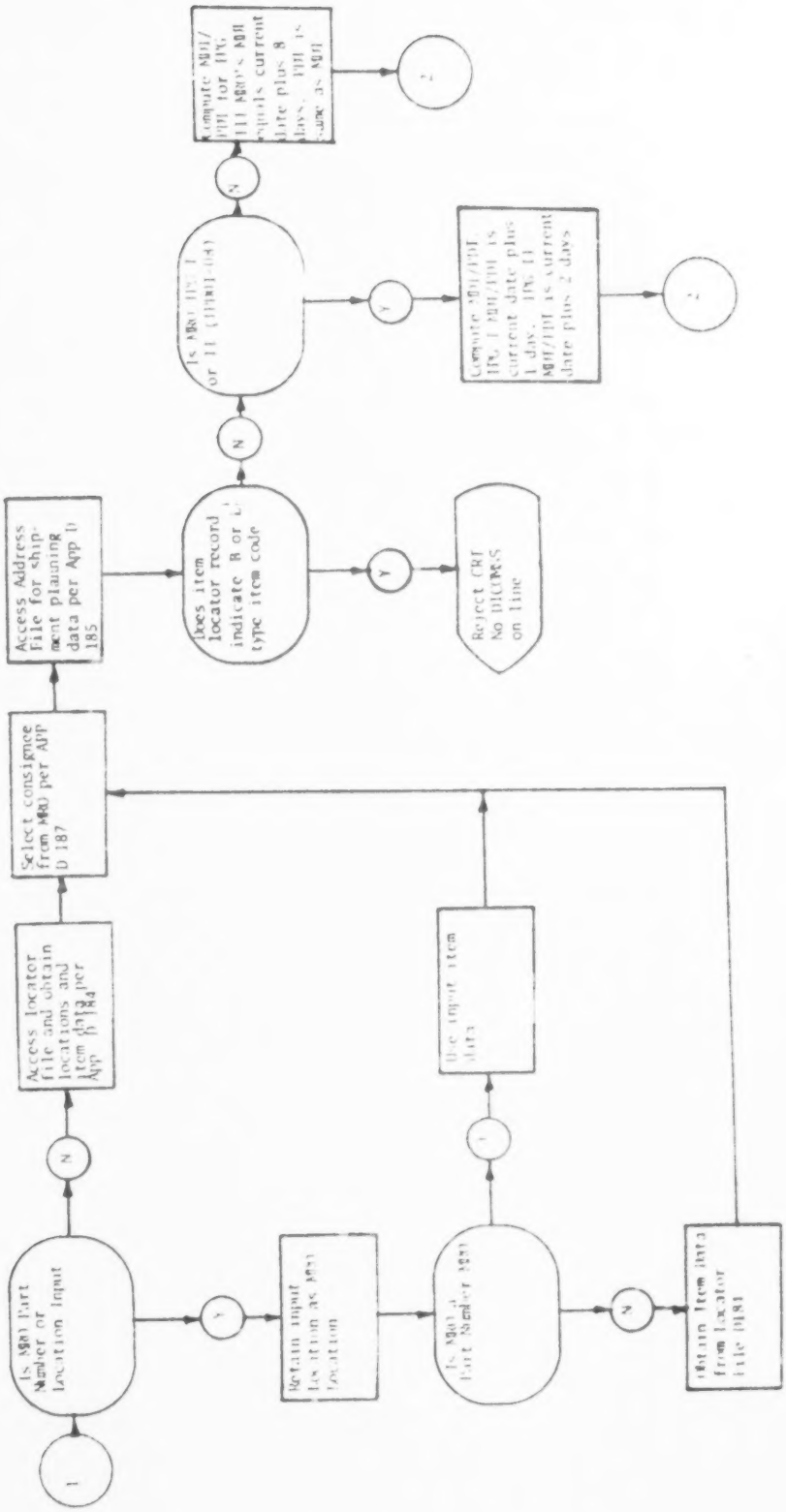
This action/decision chart depicts the processing actions required to produce an On-Line MRO (DD Form 1348-1).

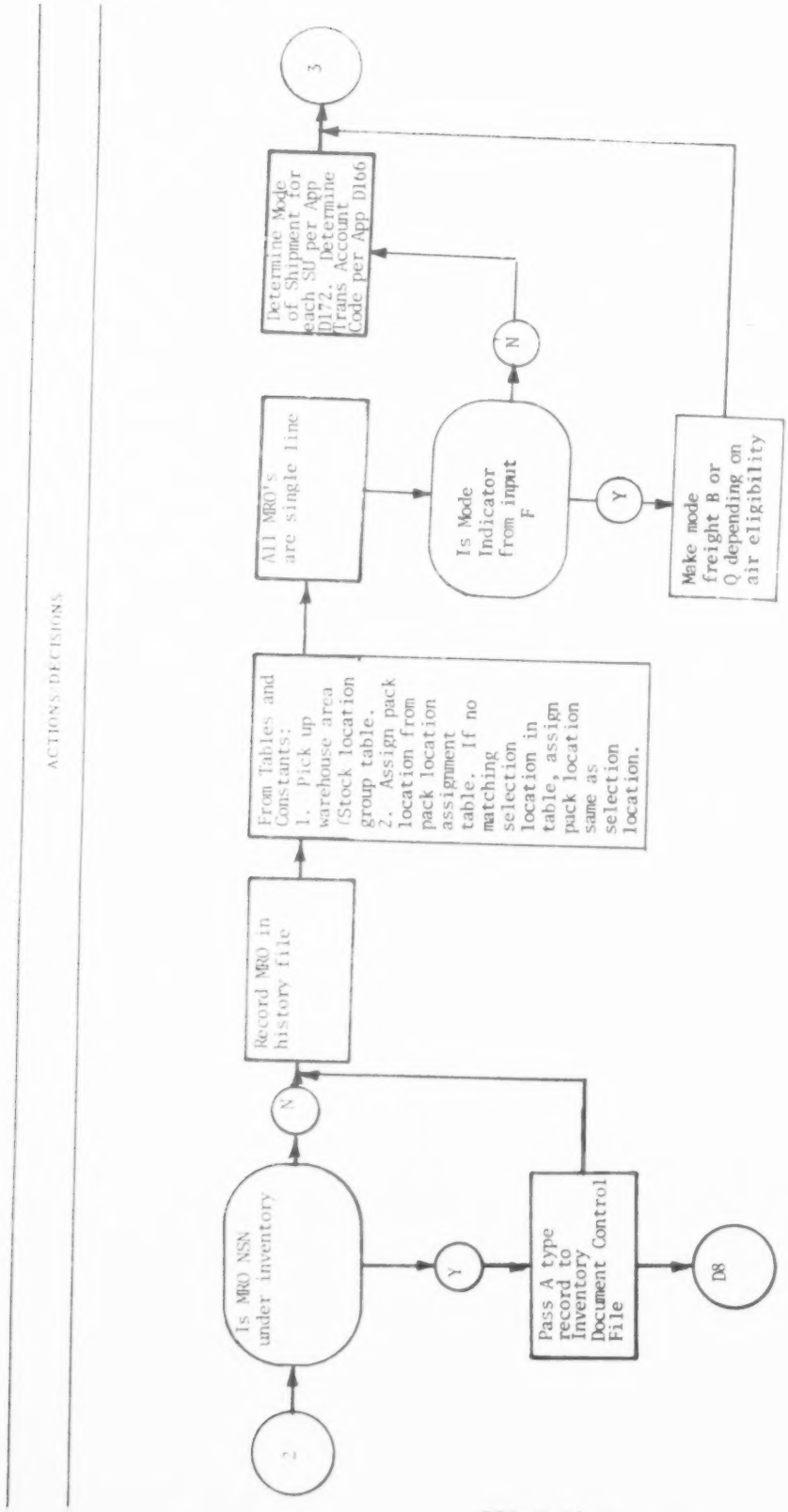
4. OUTPUT

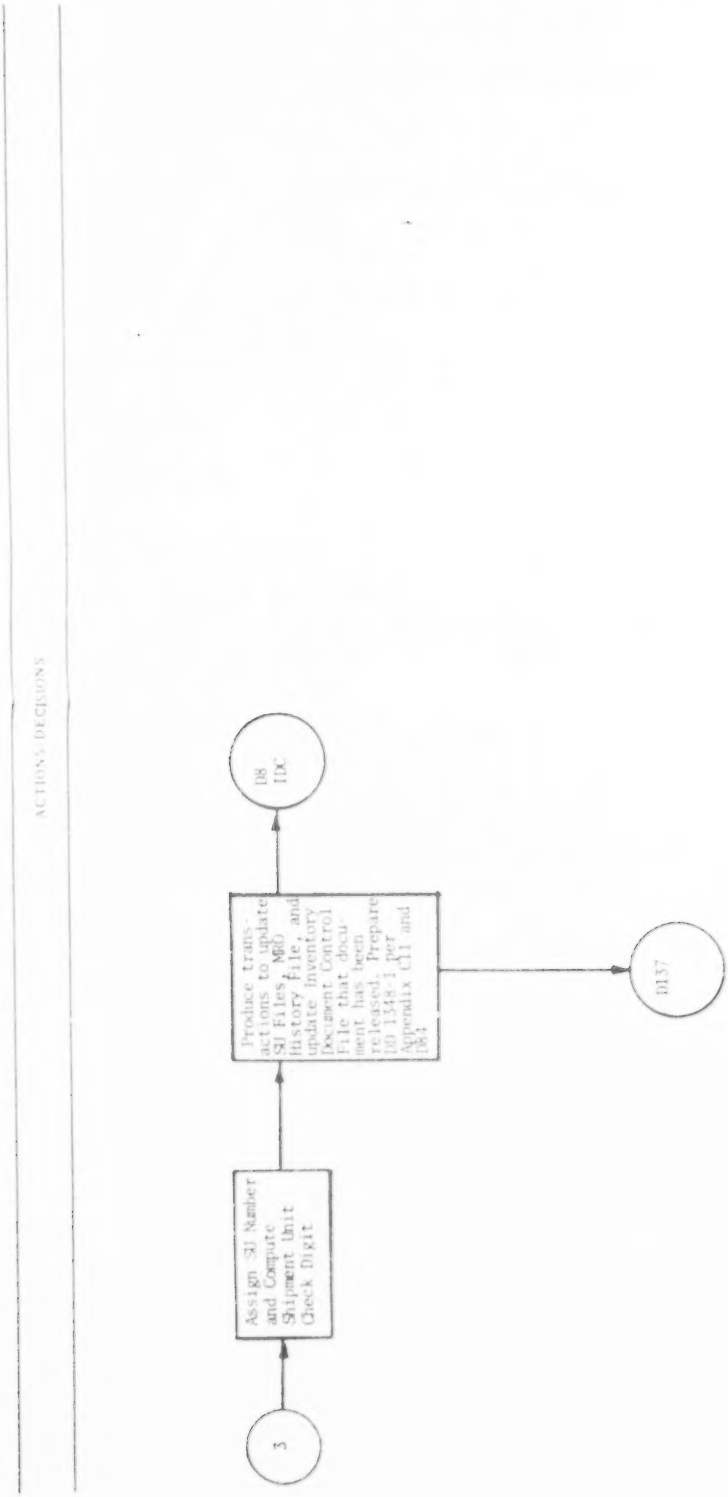
Materiel Release Order/DD Form 1348-1.


SOURCE
ACTIONS DECISIONS
D-20
Is this a duplicate document
Y
Reject to CRT dupe
N
Is Project Code (cc 57-59) on Project Table, Table 02
Y
Obtain and append Project Control data to MKO record
N
Is LDC entered
Y
Is CAGE entered
Y
1
N
Message: CAGE mandatory with LDC
N
Is CAGE entered
Y
Message: LDC mandatory with CAGE
N
1

ACTIONS/DECISIONS




ACTIONS/DECISIONS
2
Is MRO NSN under inventory
Y
N
Pass A type record to Inventory Document Control File
D8
Record MRO in history file
From Tables and Constants: 1. Pick up warehouse area (Stock location group table. 2. Assign pack location from pack location assignment table. If no matching selection location in table, assign pack location same as selection location.
All MRO's are single line
Is Mode Indicator from input F
Y
N
Make mode freight B or Q depending on air eligibility
Determine Mode of Shipment for each SU per App D172. Determine Trans Account Code per App D166
3


ACTIONS DECISIONS
3
Assign SU Number and Compute Shipment Unit Check Digit
Produce transactions to update SU Files, MRO History File, and update Inventory Document Control File that document has been released. Prepare DD 1348-1 per Appendix CII and 1061
D137
D8
IDC

APPENDIX D-5

CLASSIFICATION SUSPENSE REPORT

1. INITIATING ACTION

Weekly screen of the Classification Suspense File.

2. REFERENCES

a. Appendix D-36.

b. Appendix D-39.

c. Appendix D-69.

d. Appendix D-70.

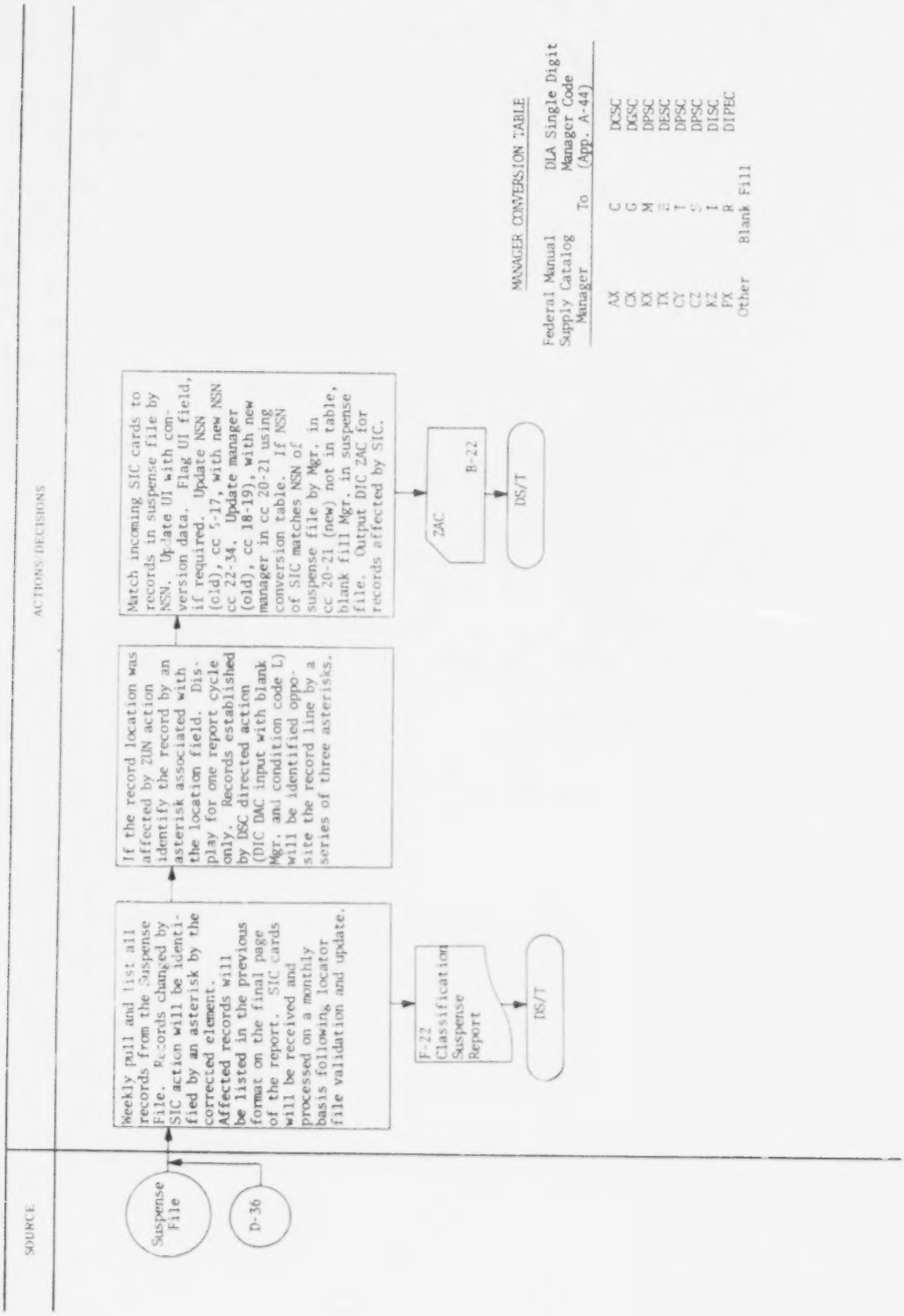
3. GENERAL

a. The Classification Suspense File is screened for suspended items which are listed on appendix F-22, Classification Suspense Report. All line items will be again included on the F-22 report if not cleared by the time the next biweekly screen is made.

b. Specific SICs will be forwarded to the Classification Suspense File on the SIC effective date, DIC CMC (UI changes only), CMR, and CML. The changes will appear once on the first report cycle resultant from the first biweekl scan of the Classification Suspense File after the SIC effective date. Specifically marked records affected by SIC action will be output on the F-22 regardless of the suspense date status. Record of changes will appear on the output report.

4. OUTPUT

Appendix F-22, Classification Suspense Report.



MANAGER CONVERSION TABLE

Federal Manual Supply Catalog Manager	To	DLA Single Digit Manager Code (App. A-44)
AX	C	DCSC
CX	G	DGSC
KX	M	DPSC
TX	E	DESC
CY	T	DPSC
CZ	S	DPSC
KZ	I	DISC
PX	R	DIPEC
Other	Blank Fill	

APPENDIX D-6

INVENTORY CANCELLATION CARD

1. INITIATING ACTIONS

a. Appendix B-28, Inventory Notification Card from DSC, DICs CKB, CKC, and CKD.

b. Appendix B-70, Inventory Cancellation Card, DIC ZAS.

c. Appendix B-100, Inventory Reject Card (DSC to Depot), DIC CK9.

d. Internal actions as a result of processing DSC actions.

2. GENERAL

a. These records are manually or computer prepared. They cancel Inventory Suspense Files maintained in the computer provided they pass validation. Otherwise, appendix F-85 is prepared.

b. When delete actions are complete, the record is transferred to the Inventory History File.

c. Actions returned from the DSC which cannot be scheduled in the DSC records as requested, will be processed through the program for cancellation action.

d. Internal cancellation actions will be processed when:

(1) DRO in-process or received.

(2) NSN or UI Manager change in-process.

(3) Rejected DJB cards received from DSC.

(4) Type record B receipt open after cutoff day.

(5) Receipt confirmation (MRC) with Condition Code or Type Pack Code different than that established on the IDC File for the same receipt.

(6) Attempting to update a receipt in the IDC File with Status Code 1 when count adjust process has been completed for the NSN.

(7) Any receipt update action is attempted and the receipt on the IDC File is currently Status Code 1 and count adjust has been completed for that NSN.

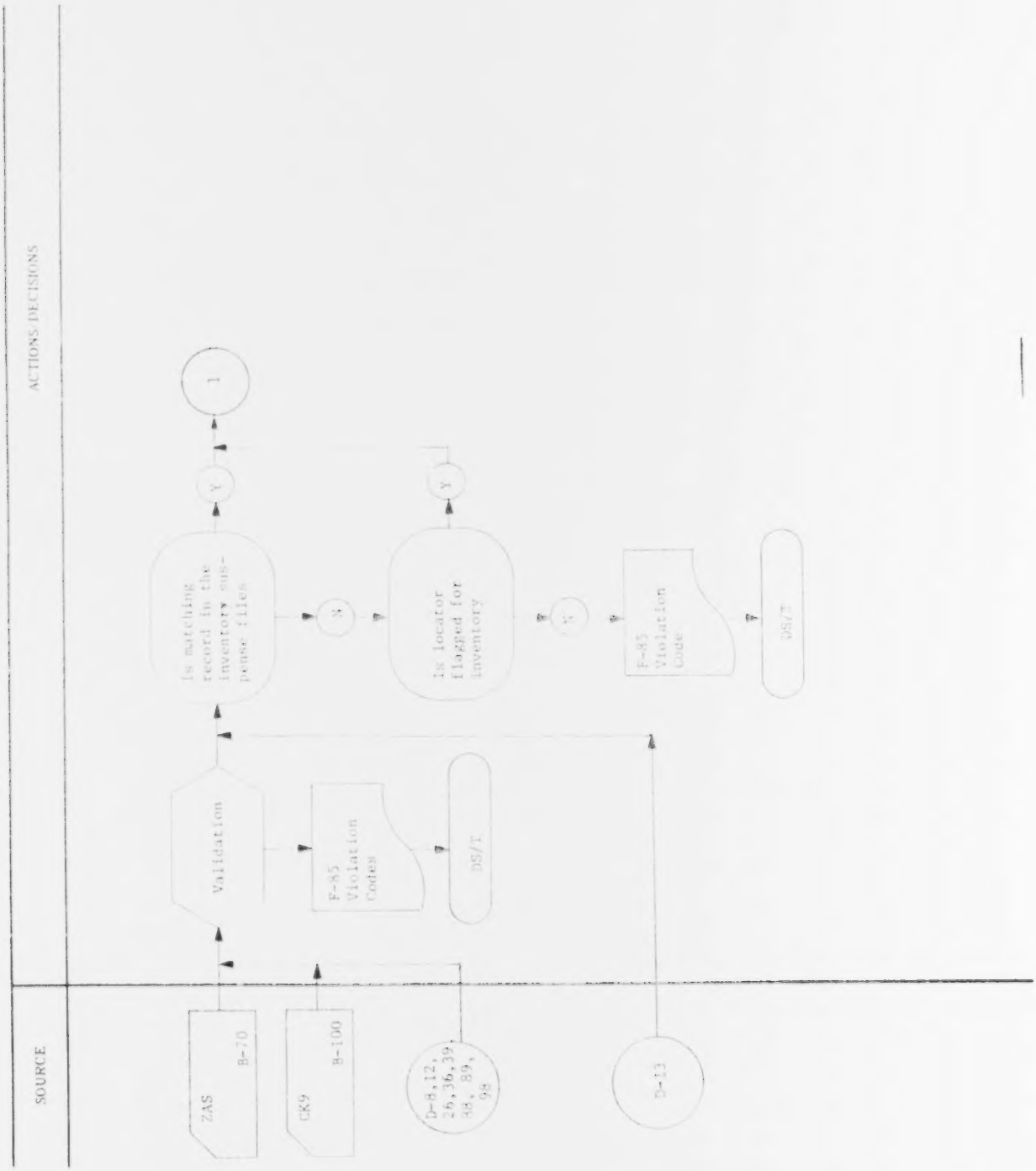
best copy available

3. OUTPUT

a. Appendix B-47, Cancellation Notice to DSC.

b. Appendix F-85, Violation Printout.

c. Appendix F-117, Inventory Cancellation Listing.


SOURCE
ACTIONS DECISIONS
ZAS
B-70
CK9
B-100
D-8,12, 26,36,39, 48, 89, 98
D-13
Validation
F-85 Violation Codes
DS/T
Is matching record in the inventory suspense files
Y
N
1
Is locator flagged for inventory
Y
N
F-85 Violation Code
DS/Z

ACTIONS/DECISIONS
1
Is cancellation DAC generated (DIC CA9, CB9, CC9 CKD or MSL Code C
Y
N
Cancel matching record on inventory a sponge file. Remove inventory flag and cutoff date on locator record. Prepare Appendix F-117, Inventory Cancellation Listing.
Notify DAC of cancellation
F-117 Inventory Cancellation Listing
CK-
B-17
D 5/7
D 5/7

APPENDIX D-7

LOADING OF INVENTORY WORKLOAD BANK

1. INITIATING ACTIONS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA/ZJA.

b. Appendix B-67, Establishment of the Inventory Workload Bank, DIC ZAV.

2. REFERENCES

a. Appendix A-13, Management Codes.

b. Appendix A-18, Type of Physical Inventory Codes.

c. Appendix B-47, Inventory Reject Card.

d. Appendix C-67, Annual Inventory Forecast.

e. Appendix F-16, Inventory Workload Bank.

f. Appendix F-85, Violation Printout.

g. Chapter 7, Inventory.

h. Chapter 72, Location Reconciliation.

3. GENERAL

a. Input of actions, paragraph 1a or 1b, will cause a record to be established in the Inventory Workload Bank (IWB). Inputs will be validated as indicated by appendices B-26 and B-67. Invalid DJA inputs originating from a non-DLA source will be listed on the F-85, Violation Printout. Invalid DJA inputs originating from DLA sources will be returned to the DSC under DIC CK4, appendix B-47, and listed on the F-85, Violation Printout. Other invalid inputs will be rejected and reported in appendix F-85, Violation Printout.

b. Appendix B-26 (DJA) actions originating from the DSC will be processed direct from the DSC to this process. Appendix B-26 actions from non-DLA activities will input to the process directly from the ICP if coming via AUTODIN, or manually input to the process if mailed in or manually prepared at the depot. Appendix B-26 (ZJA) actions with Type Inventory Code C and Management Code A or B, when input, will automatically establish an Inventory Cutoff Date six days from the current day. Appendix B-67 (ZAV) actions will be input by Inventory Branch, not more often than once each day. Internal actions, as a result of reconciliation, will be input in the same cycle in which the reconciliation programs are run.

c. IWB will contain necessary data to generate Workload Forecast Reports (F-16) and to schedule inventories based on criteria input by appendices B-90, B-91, and B-170, Workload Pull Cards. This process will select NSNs for sample inventories and assign lot numbers. Manhour requirements will be computed.

d. Daily, the Workload Bank will be reviewed and all records past the Mandatory Action Date (date established plus 90) will be deleted. All records deleted will be reported on the F-117, Inventory Cancellation Listing.

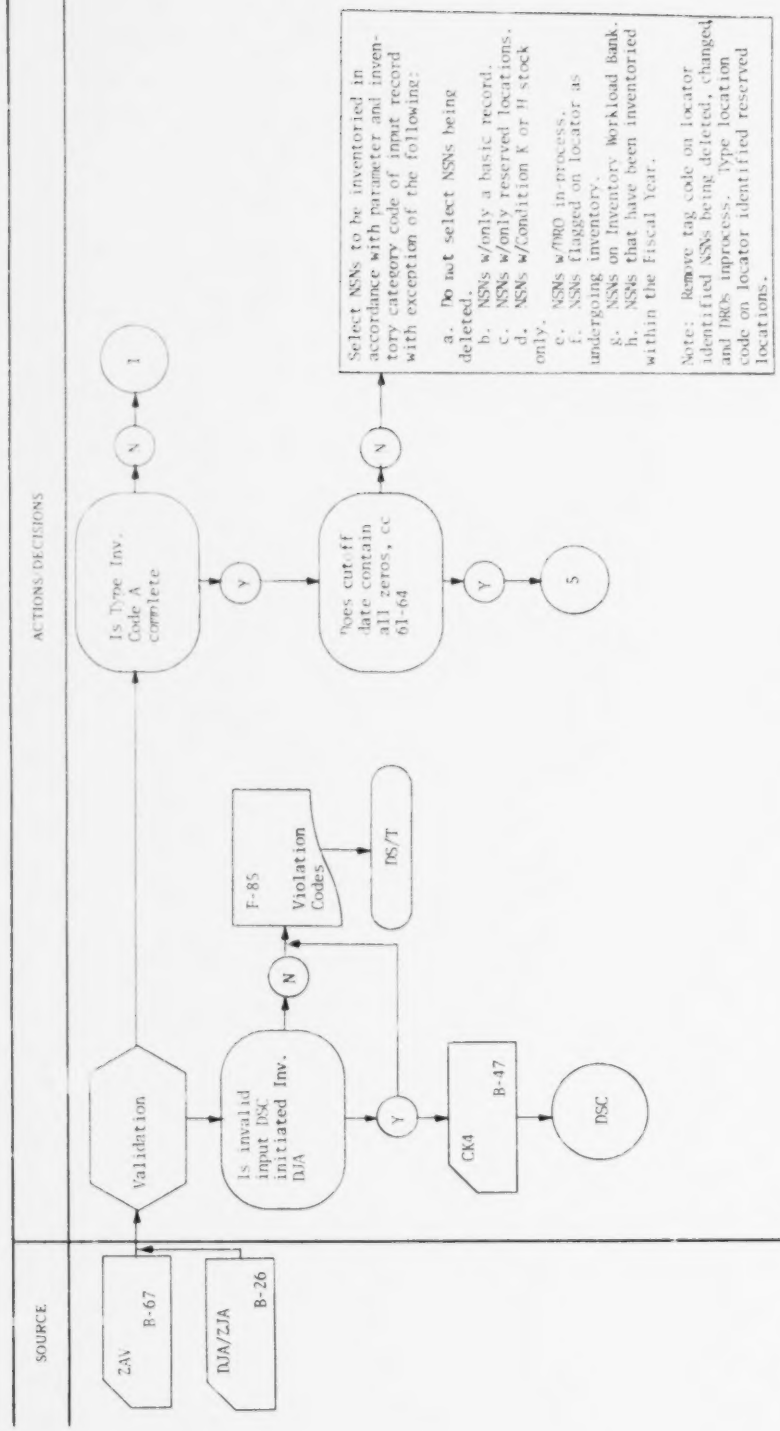
4. OUTPUT

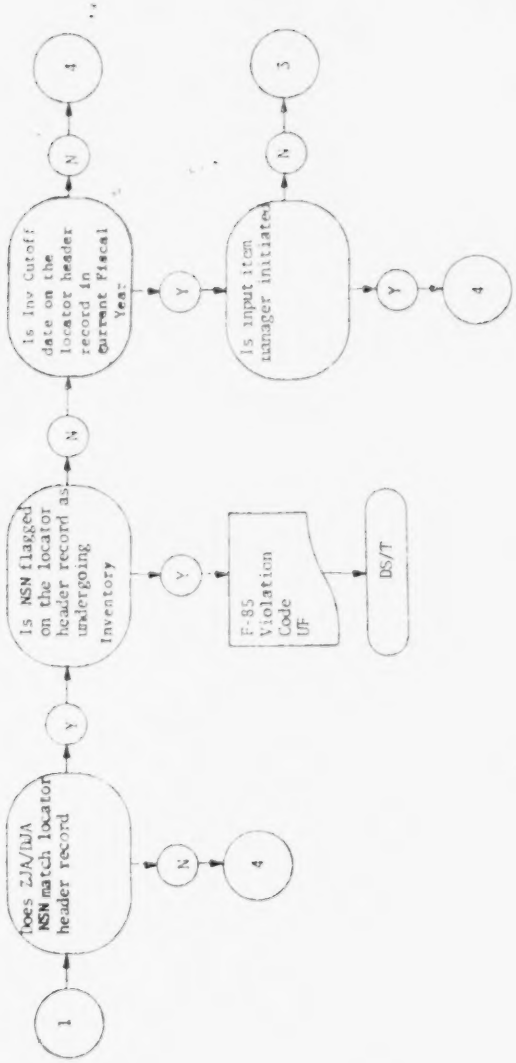
a. Appendix B-47, Inventory Reject Cards.

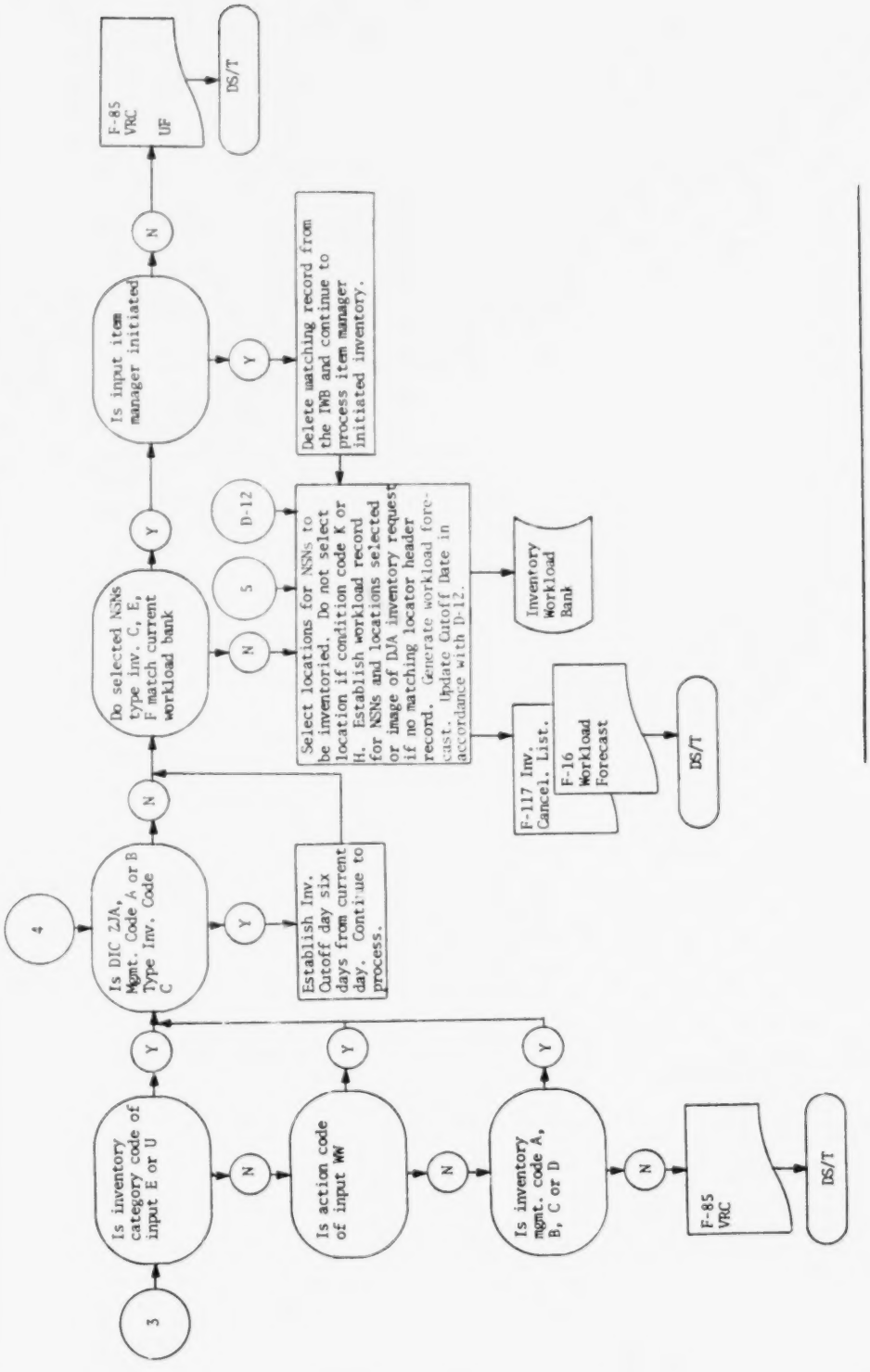
b. Appendix F-16, Inventory Workload Bank.

c. Appendix F-85, Violation Printout.

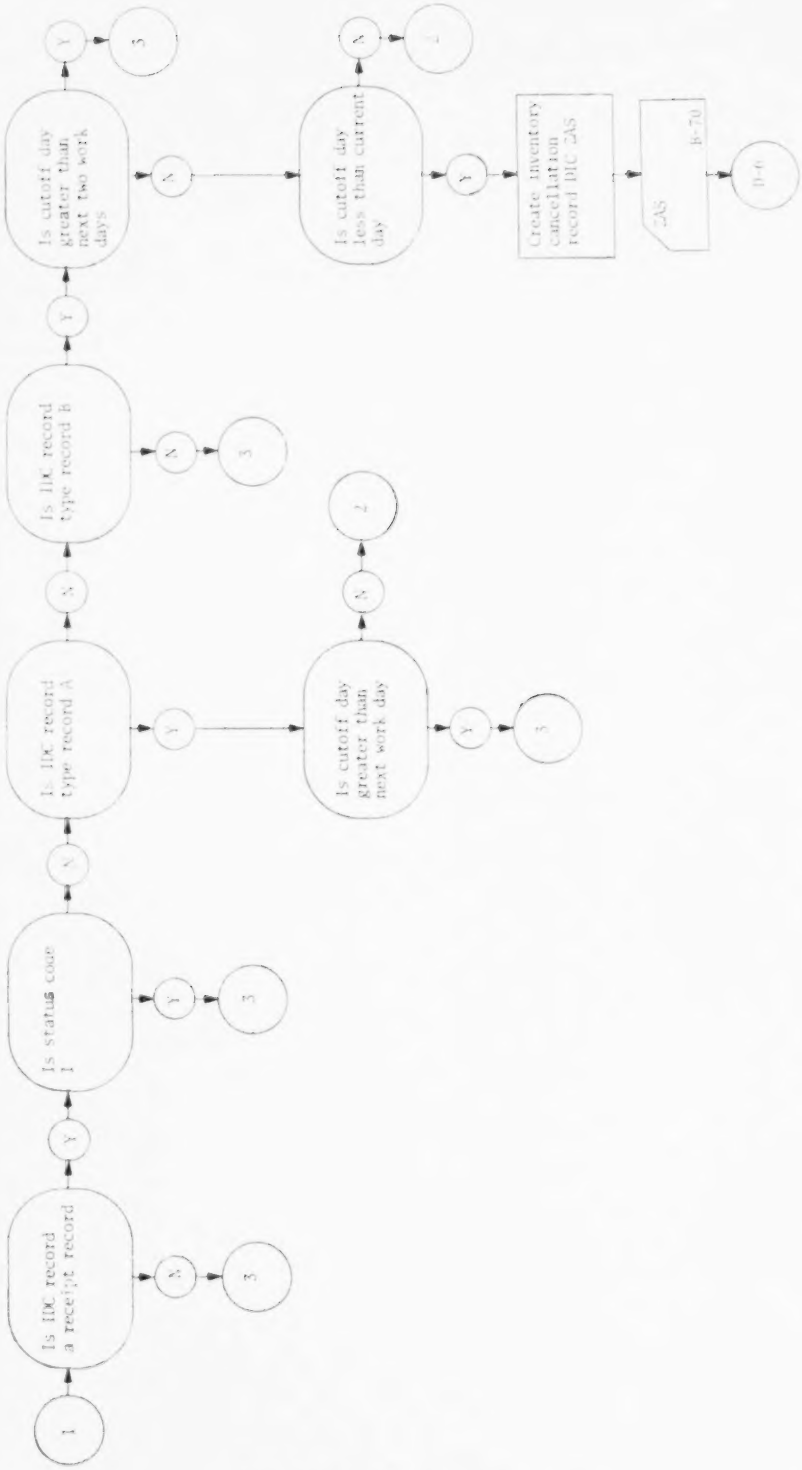
d. Appendix F-117, Inventory Cancellation Listing.

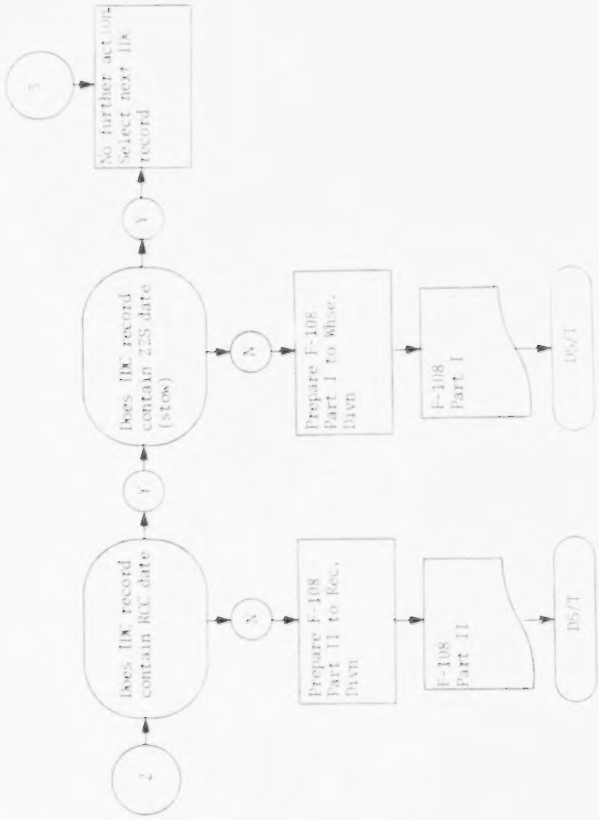

SOURCE
ACTIONS/DECISIONS
ZAV B-67
DJA/ZJA B-26
Validation
Is invalid input DSC initiated Inv. DJA
N
Y
F-85 Violation Codes
DS/T
CK4 B-47
DSC
Is Type Inv. Code A complete
N
1
Y
Does cut off date contain all zeros, cc 61-64
Y
5
N
Select NSNs to be inventoried in accordance with parameter and inventory category code of input record with exception of the following:
a. Do not select NSNs being deleted.
b. NSNs w/only a basic record.
c. NSNs w/only reserved locations.
d. NSNs w/Condition K or H stock only.
e. NSNs w/7980 in-process.
f. NSNs flagged on locator as undergoing inventory.
g. NSNs on Inventory Workload Bank.
h. NSNs that have been inventoried within the Fiscal Year.
Note: Remove tag code on locator identified NSNs being deleted, changed, and 7808 inprocess. Type location code on locator identified reserved locations.

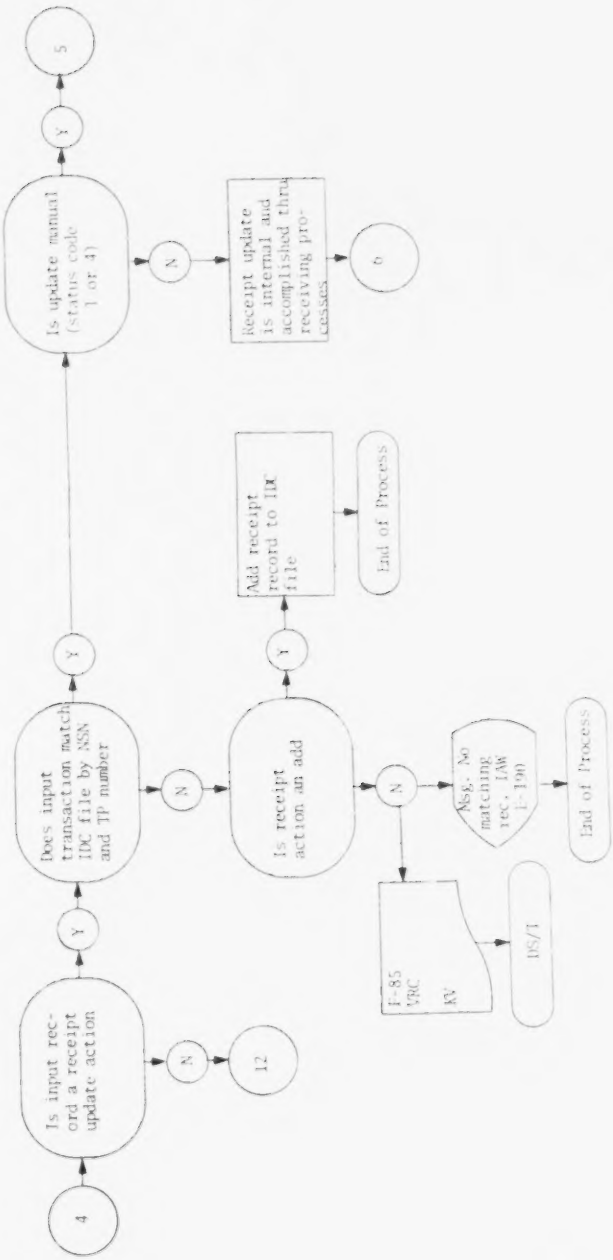

ACTIONS DECISIONS
1
Does ZJA/IUA NSN match locator header record
N
4
Y
Is NSN flagged on the locator header record as undergoing Inventory
Y
F-85 Violation Code UF
DS/T
N
Is Inv Cutoff date on the locator header record in Current Fiscal Year
Y
Is input item manager initiated
Y
4
N
3
N
4

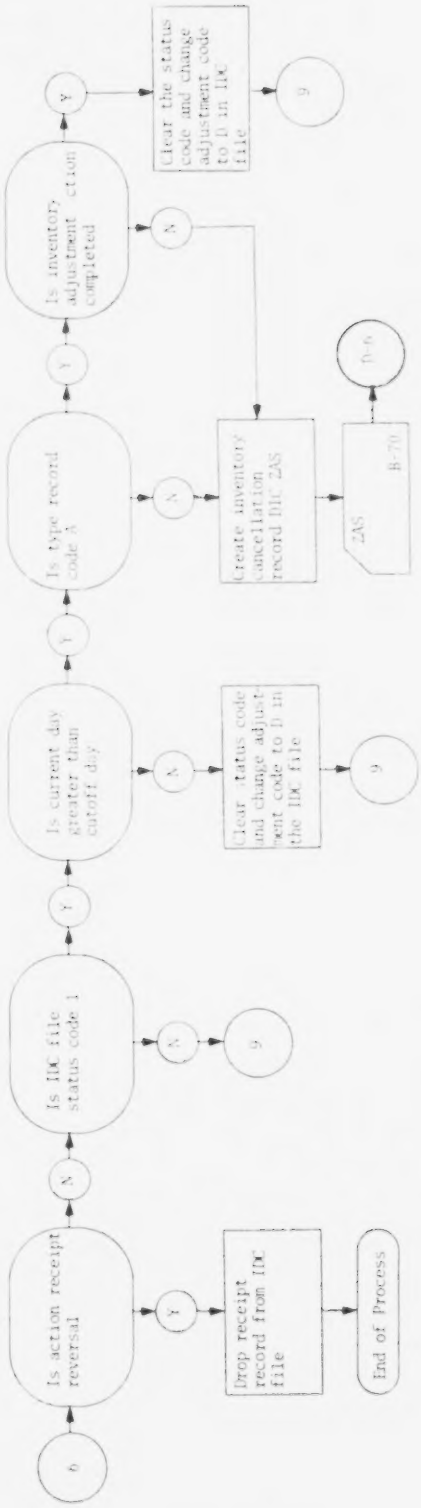

ACTIONS DECISIONS
3
Is inventory category code of input E or U
Y
N
Is action code of input WW
Y
N
Is inventory mgmt. code A, B, C or D
Y
N
F-85 VRC
DS/T
4
Is DIC ZJA, Mgmt. Code A or B Type Inv. Code C
Y
N
Establish Inv. Cutoff day six days from current day. Continue to process.
Do selected NSNs type Inv. C, E, F match current workload bank
N
5
D-12
Y
Select locations for NSNs to be inventoried. Do not select location if condition code K or H. Establish workload record for NSNs and locations selected or image of DJA inventory request if no matching locator header record. Generate workload forecast. Update Cutoff Date in accordance with D-12.
Inventory Workload Bank
F-117 Inv. Cancel. List.
F-16 Workload Forecast
DS/T
Is input item manager initiated
Y
Delete matching record from the IWB and continue to process item manager initiated inventory.
N
F-85 VRC
UF
DS/T

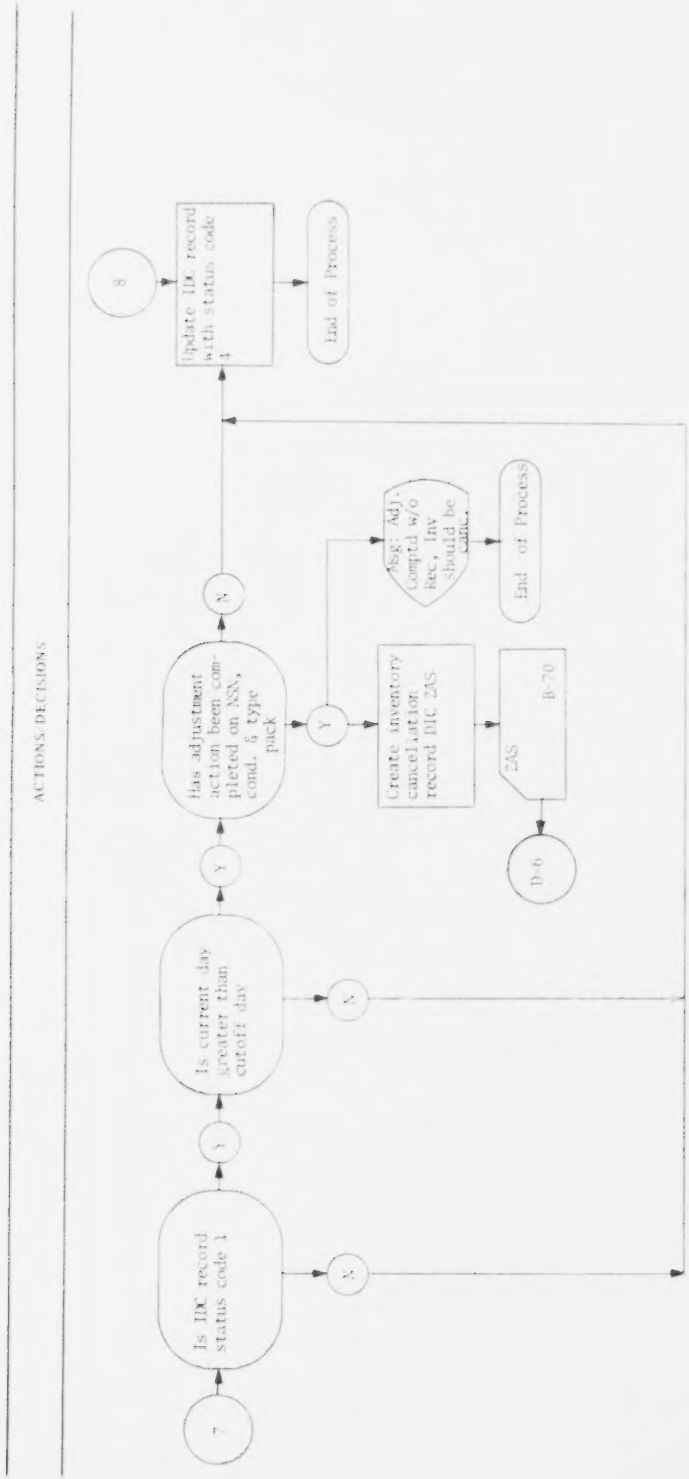
ACTIONS DECISIONS

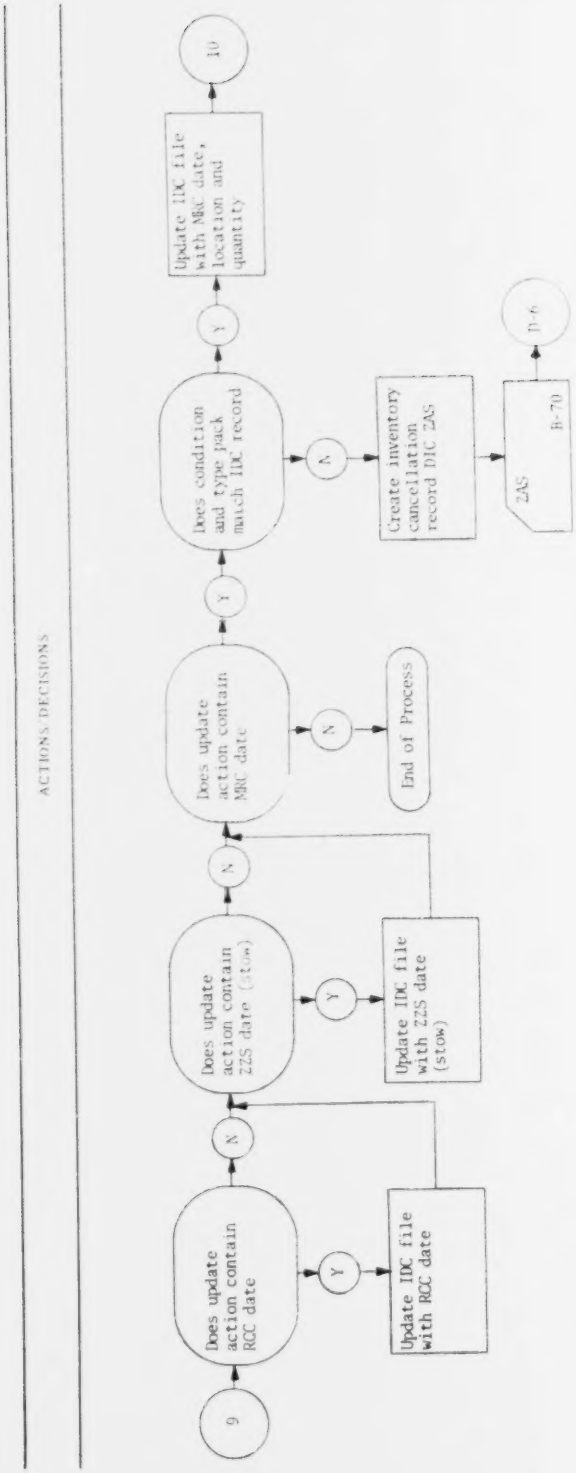


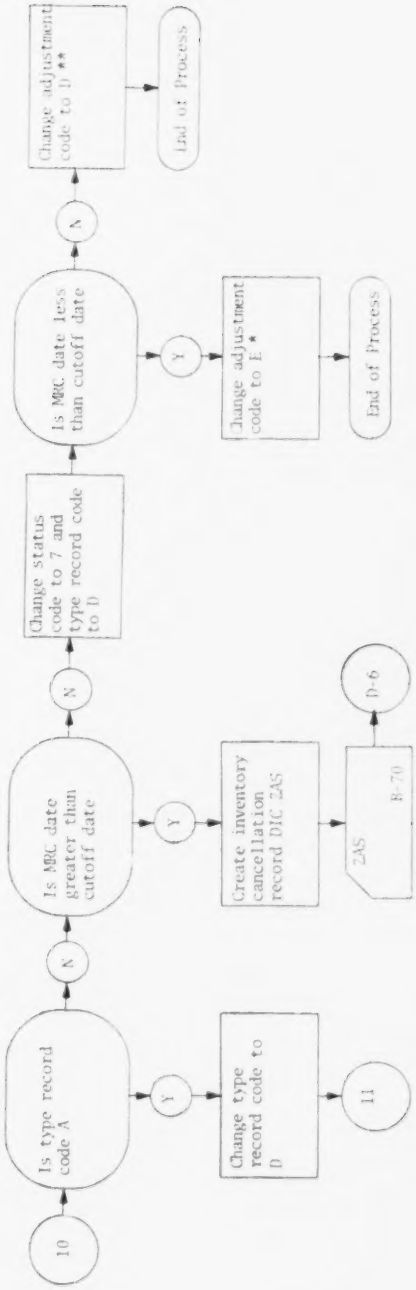

ACTIONS/DECISIONS
2
Does IDC record contain RIC date
N
Prepare F-108 Part II to Rec. Divn
F-108 Part II
DS/T
Y
Does IDC record contain ZZS date (stow)
N
Prepare F-108 Part I to Whse. Divn
F-108 Part I
DS/T
Y
No further action Select next IIS record
3


ACTIONS/DECISIONS
4
Is input record a receipt update action
Y
N
12
Does input transaction match IDC file by NSN and TP number
Y
N
Is receipt action an add
Y
N
Add receipt record to IDC file
End of Process
F-85
VRC
KV
IS/I
Msg. No matching rec. IAW 1-190
End of Process
Is update manual (status code 1 or 4)
Y
N
5
Receipt update is internal and accomplished thru receiving processes
6


ACTIONS DECISIONS
6
Is action receipt reversal
Y
Drop receipt record from IDC file
End of Process
N
Is IDC file status code 1
N
9
Y
Is current day greater than cutoff day
N
Clear status code and change adjustment code to D in the IDC file
9
Y
Is type record code A
N
Create inventory cancellation record DIC ZAS
ZAS
B-70
D-6
Y
Is inventory adjustment ction completed
N
Clear the status code and change adjustment code to D in IDC file
9
Y

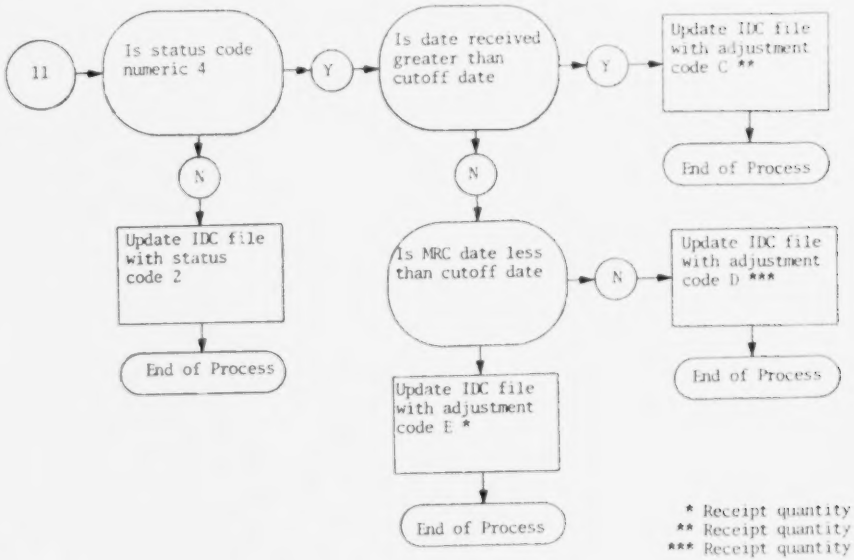

ACTIONS DECISIONS
7
Is IDC record status code 1
N
Y
Is current day greater than cutoff day
N
Y
Has adjustment action been completed on NSN, cond. & type pack
N
Y
Create inventory cancellation record DIC 2AS
2AS
B-70
D-6
Msg: Adj. Compld w/o Rec, Inv Should be Calld.
End of Process
8
Update IDC record with status code 4
End of Process


ACTIONS/DECISIONS
9
Does update action contain RCC date
Y
N
Update IDC file with RCC date
Does update action contain ZZS date (stow)
Y
N
Update IDC file with ZZS date (stow)
Does update action contain MRC date
N
End of Process
Y
Does condition and type pack match IDC record
N
Create inventory cancellation record DIC ZAS
ZAS
B-70
D-6
Y
Update IDC file with MRC date, location and quantity
10

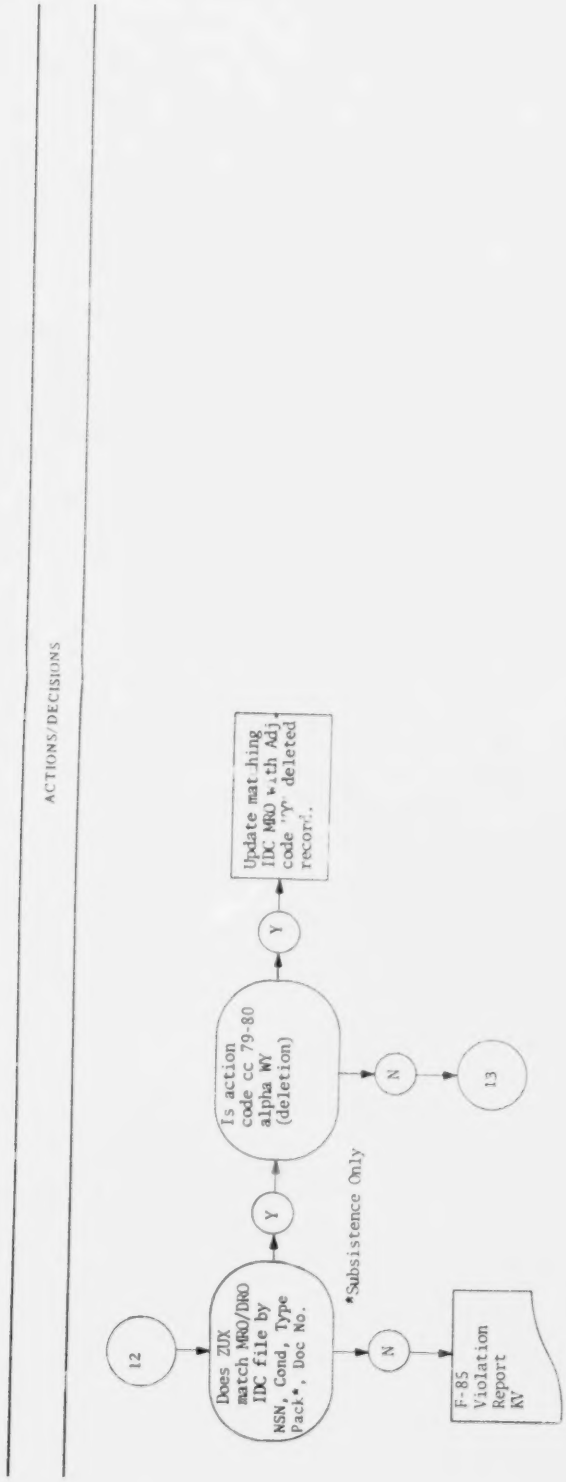


* No adjustment action required.
** Receipt quantity will be added to center strike balance.

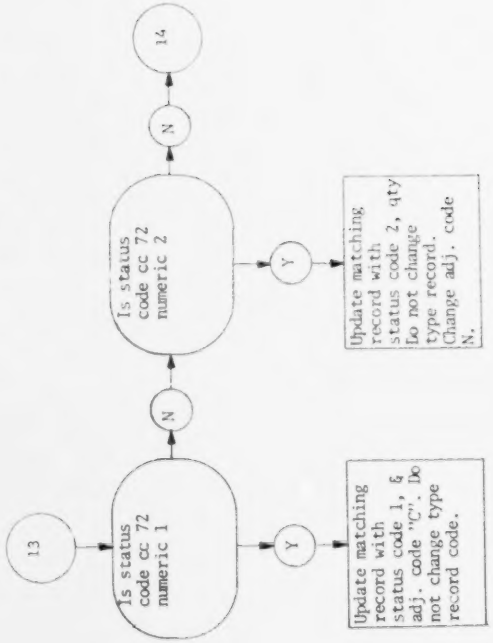
ACTIONS/DECISIONS

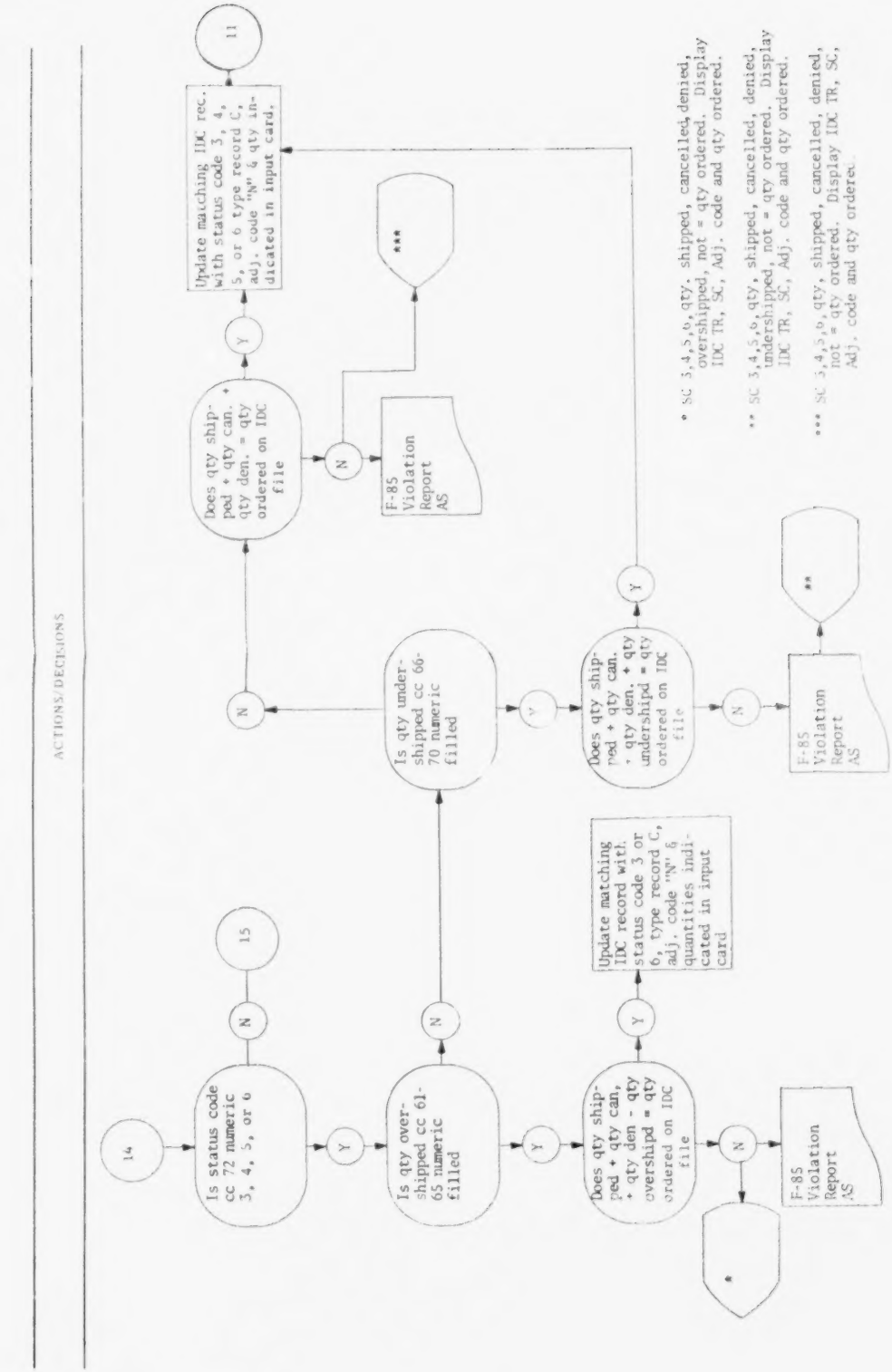


* Receipt quantity will be added to summarized count.
** Receipt quantity will be deducted from summarized count.
*** Receipt quantity will be added to summarized count and to center strike.

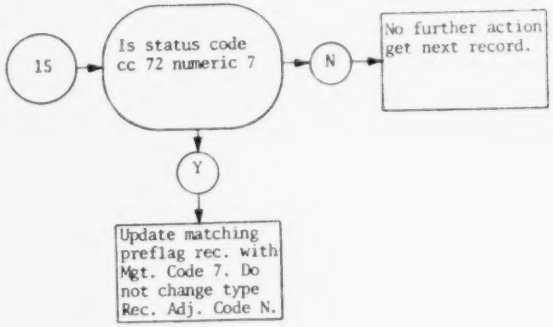

ACTIONS/DECISIONS
12
Does ZUX match MRO/DRO IDC file by NSN, Cond, Type Pack*, Doc No.
N
F-85 Violation Report KV
*Subsistence Only
Y
Is action code cc 79-80 alpha WY (deletion)
N
13
Y
Update matching IDC MRO with Adj code "Y" deleted record.

ACTIONS/DECISIONS




ACTIONS/DECISIONS
14
Is status code cc 72 numeric 3, 4, 5, or 6
Y
N
15
Is qty over-shipped cc 61-65 numeric filled
Y
N
Is qty under-shipped cc 66-70 numeric filled
Y
N
Does qty shipped + qty can. + qty den. = qty ordered on IDC file
Y
N
Update matching IDC rec. with status code 3, 4, 5, or 6 type record C, adj. code "N" & qty indicated in input card.
11
Does qty shipped + qty can, + qty den - qty overshipd = qty ordered on IDC file
Y
N
Update matching IDC record with status code 3 or 6, type record C, adj. code "N" & quantities indicated in input card
Does qty shipped + qty can. + qty den. + qty undershipd = qty ordered on IDC file
Y
N
F-85 Violation Report AS
F-85 Violation Report AS
F-85 Violation Report AS
*
**
***
* SC 3,4,5,6, qty. shipped, cancelled, denied, overshipped, not = qty ordered. Display IDC TR, SC, Adj. code and qty ordered.
** SC 3,4,5,6, qty, shipped, cancelled, denied, undershipped, not = qty ordered. Display IDC TR, SC, Adj. code and qty ordered.
*** SC 3,4,5,6, qty, shipped, cancelled, denied, not = qty ordered. Display IDC TR, SC, Adj. code and qty ordered.

ACTIONS/DECISIONS



APPENDIX D-9

INVENTORY CATEGORY CARD

1. INITIATING ACTIONS

Input DIC ZEP, appendix B-130, Inventory Category Card, if prepared by the depot.

2. REFERENCES

a. Appendix A-54, Inventory Category Code

b. Appendix E-130 P, Inventory Category Card

3. GENERAL

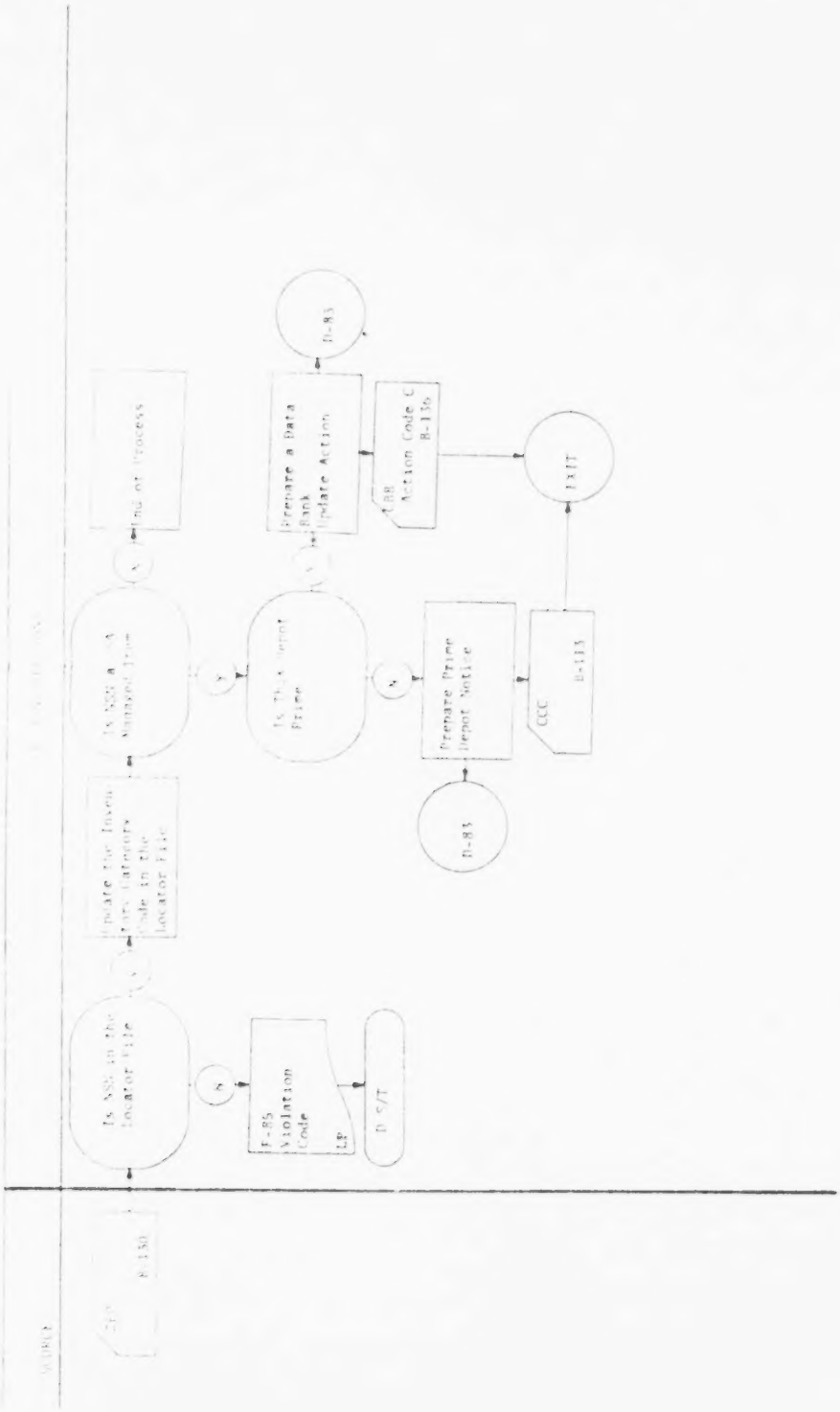
This card is input to computer to update Locator File with Inventory Category Code for a particular National Stock Number. Appendix A-54 explains these codes in detail.

4. OUTPUT

a. Appendix B-113, Prime Depot Notice

b. Appendix B-136, Data Bank Update

c. Appendix F-85, Violation Printout


Is NSN on the Locator File
N
F-85 Violation Code LP
D S/T
Indate the Inventory Item Indicators Code in the Locator File
Y
Is NSN a NA Nonspecial Item
N
Ending of Process
Y
Is This Depot Prime
N
Prepare a Data Bank Indate Action
Y
B-88 Action Code C B-136
D-83
Prepare Prime Depot Notice
N
CCC
B-113
D-83
B-150

APPENDIX D-10

INVENTORY COUNT UPDATE

1. DOCUMENT IDENTIFIER CODES

On-Line Input - Teleprocessing

2. REFERENCES

Appendix E-190 P, Inquiries and Updates to the Inventory Document Control File through the Teleprocessing System.

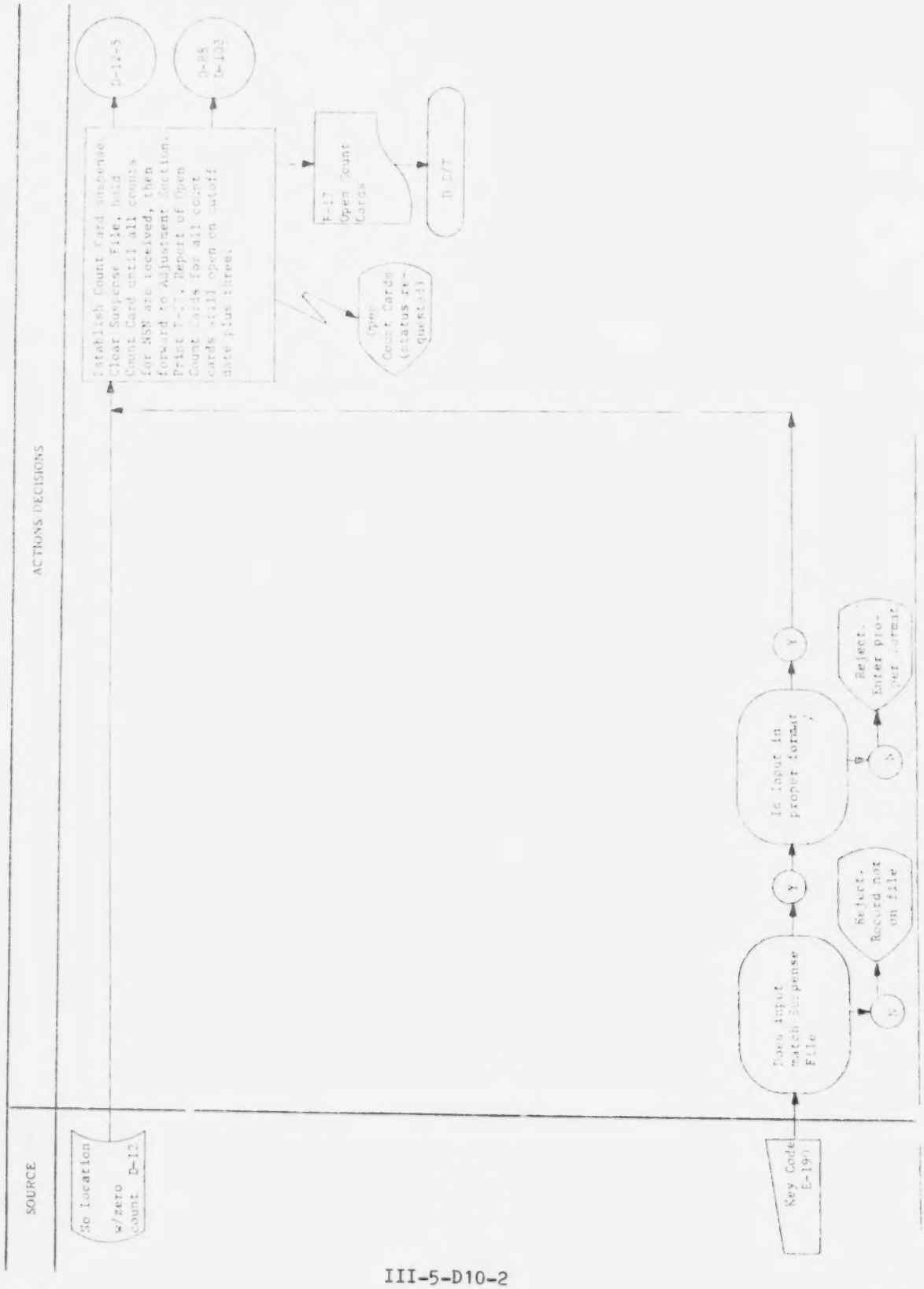
3. GENERAL

Inventory Count Cards, DIC ZKA, are entered into the computer via the (one line) teleprocessing method (appendix E-190 P). Inputs that pass validity check are checked against computer serial number suspense file. Violations in the teleprocessing system are displayed immediately to the operator for corrective action. Counts are held in suspense file until all counts for specific NSN are received, and then they are passed to the adjustment system. Daily, in the batch process, the suspense file is screened for open count cards; when count cards are open three days after cutoff date, an F-17 Report of Open Count Cards is output to DS/T for update action. During the day, an inquiry may be made IAW appendix E-190 P concerning open count cards for a specified stock number. This information is normally required for count cards with an associated MRO to ensure that all counts are completed before the end of the day and that MROs are released for processing in a timely manner.

4. OUTPUT

a. Appendix F-17, Open Count Cards on Inventory Suspense File.

b. Display on teleprocessor with option to print.


SOURCE
ACTIONS DECISIONS
No Location w/zero count D-12
Key Code E-191
Does input match Suspense File
Y
N
Reject. Record not on file
Is input in proper format
Y
N
Reject. Enter proper format
Establish Count Card Suspense. Clear Suspense File, hold Count Card until all counts for NSN are received, then forward to Adjustment Section. Print F-17, Report of Open Count Cards for all count cards still open on cutoff date plus three.
D-12-3
D-88 D-103
F-17 Open Count Cards
D P/T
Open Count Cards (status requested)

APPENDIX D-11

LOCATOR RECONCILIATION REQUEST CARD

1. DOCUMENT IDENTIFIER CODE

Appendix B-83, ZC5, Location Reconciliation Request.

2. REFERENCES

a. Appendix A-82, Violation Codes.

b. Appendix B-12, Location Audit Reconciliation Card.

c. Appendix F-6, Locator Reconciliation Exception Summary.

d. Appendix F-85, Violation Printout.

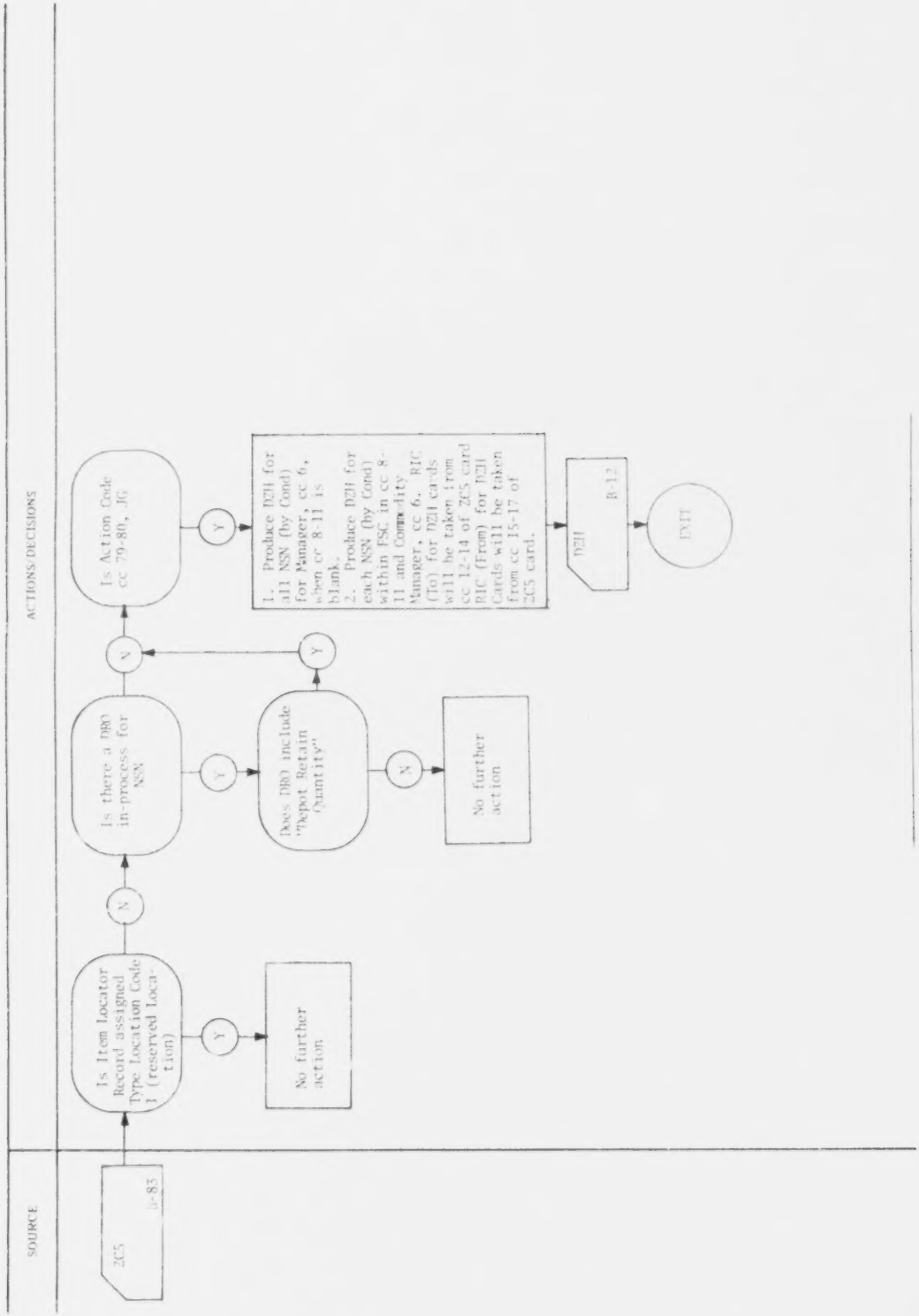
3. GENERAL

The ZC5 card is input to the computer from DS/T. This card generates from the Locator File, a Locator Reconciliation Card appendix B-12 (DIC DZH) for each NSN by Condition Code within the FSC indicated in pos. 8-11. If pos. 8-11 are blank, a DZH is generated for all NSNs by Condition Code for Commodity Manager, pos. 6.

4. OUTPUT

a. Appendix B-12, Location Audit Reconciliation Card (DZH).

b. Appendix F-85, Violation Printout.


SOURCE
ACTIONS/DECISIONS
ZC5
D-83
Is Item Locator Record assigned Type Location Code 1 (reserved Location)
Y
No further action
N
Is there a DBO in-process for NSN
Y
Does DBO include "Depot Retain Quantity"
N
No further action
Y
N
Is Action Code cc 79-80, JG
Y
1. Produce DZH for all NSN (by Cont) for Manager, cc 6, when cc 8-11 is blank.
2. Produce DZH for each NSN (by Cont) within FSC in cc 8-11 and Commodity Manager, cc 6. RIC (To) for DZH cards will be taken from cc 12-14 of ZC5 card RIC (From) for DZH Cards will be taken from cc 15-17 of ZC5 card.
DZH
B-12
EXIT

APPENDIX D-12

ACTIVATION OF WORKLOAD FROM THE INVENTORY WORKLOAD BANK (IWB)

1. INITIATING ACTIONS

a. Input of DIC ZAX, appendix B-90, DIC ZAW, appendix B-91, or ZAY appendix B-170, Inventory Workload Pull Cards.

b. Daily scan of workload bank for DSC requested inventories with cutoff dates.

2. REFERENCES

a. Appendix A-13, Inventory Management Codes.

b. Appendix A-18, Type of Inventory Codes.

c. Appendix F-16, Inventory Workload Bank.

d. Appendix F-85, Violation Printout.

3. GENERAL

a. This card is input to the computer based on established workload schedule to assign cutoff dates to items to be counted and establishes internal controls on locator, receipt, and shipping programs to ensure computer control of all transactions effecting the inventory count. Notification to DSC as to the cutoff date is prepared at this time. A report of all open transactions is prepared which will provide DS/T personnel with data to clear all open actions prior to the physical count.

b. At COB cutoff day, this process will generate count cards for all NSNs flagged for count on this day and all recounts required. Count cards will be sequenced as follows:

(1) If batching flag in T and C file is N, sort first count cards in three groups.

(a) No locations.

(b) Conditions other than A, B, C, and F in NSN sequence.

(c) All others in straight location sequence.

(d) Second and third counts in separate groups.

(2) If batching flag in T and C file is Y, sort first count cards as follows:

(a) No location - (Batch 1).

(b) Conditions other than A, B, C, and F (Batch 2).

(c) Sort balance into Matrix table groups (appendix F-11P2).

(d) Arrange Matrix Table X count cards in straight location sequence (Batch 4).

(e) Sequence remaining count cards in location sequence in accordance with Matrix table.

(f) Remove all NSNs with suspended MROs and also those with a matching count card in Matrix X (Batch 3).

(g) All remaining count cards are assigned Batch 5.

(3) All second and third count cards will be sequenced in NSN order and listed on F-11 report as Batch 6.

4. OUTPUT

a. Appendix B-25, Count Cards.

b. Appendix B-26, Physical Inventory Request Card.

c. Appendix B-29, Inventory Notification Card.

d. Appendix F-11, Summary of Count Cards.

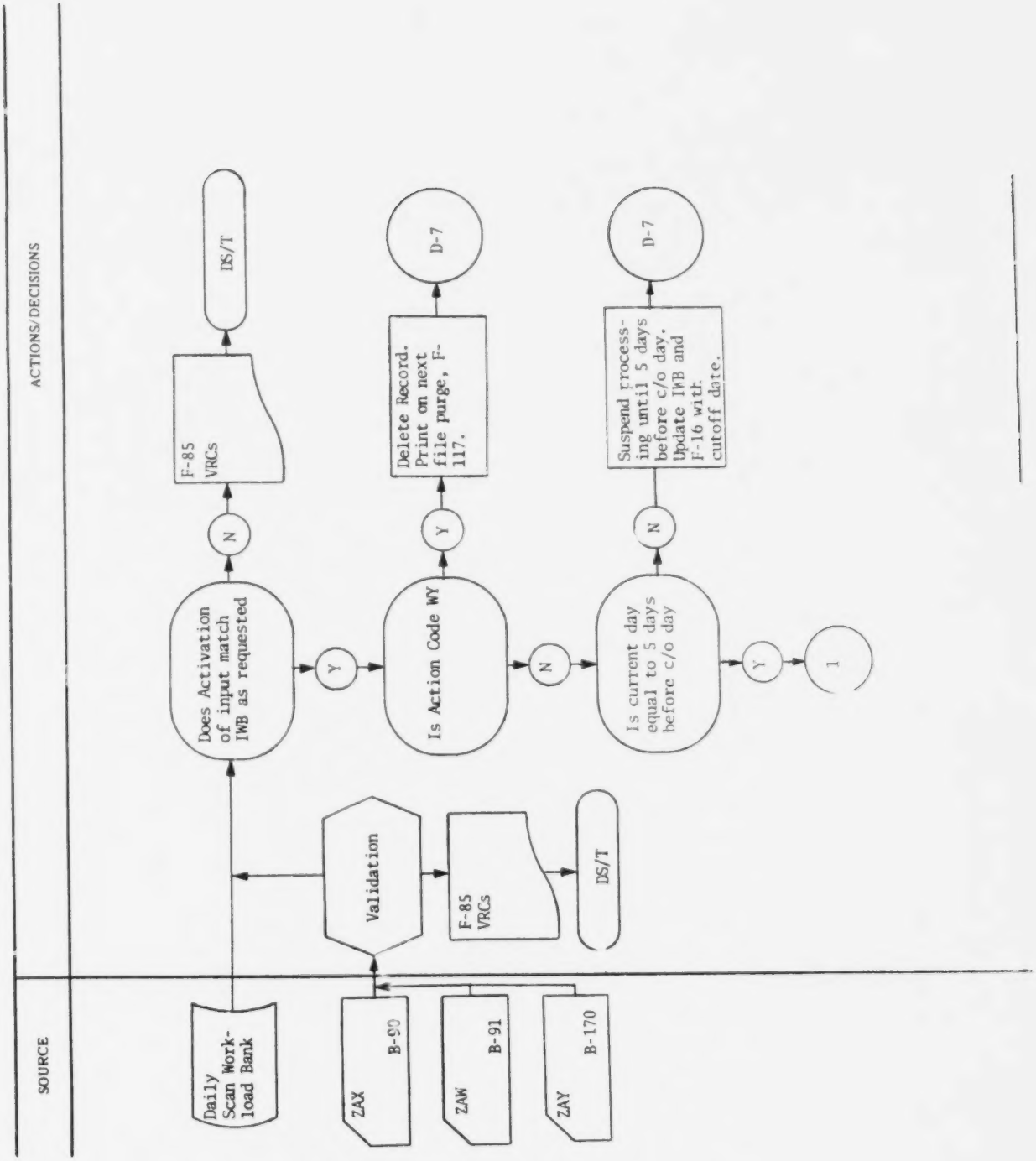
e. Appendix F-16, Part 5, Inventory Forecast.

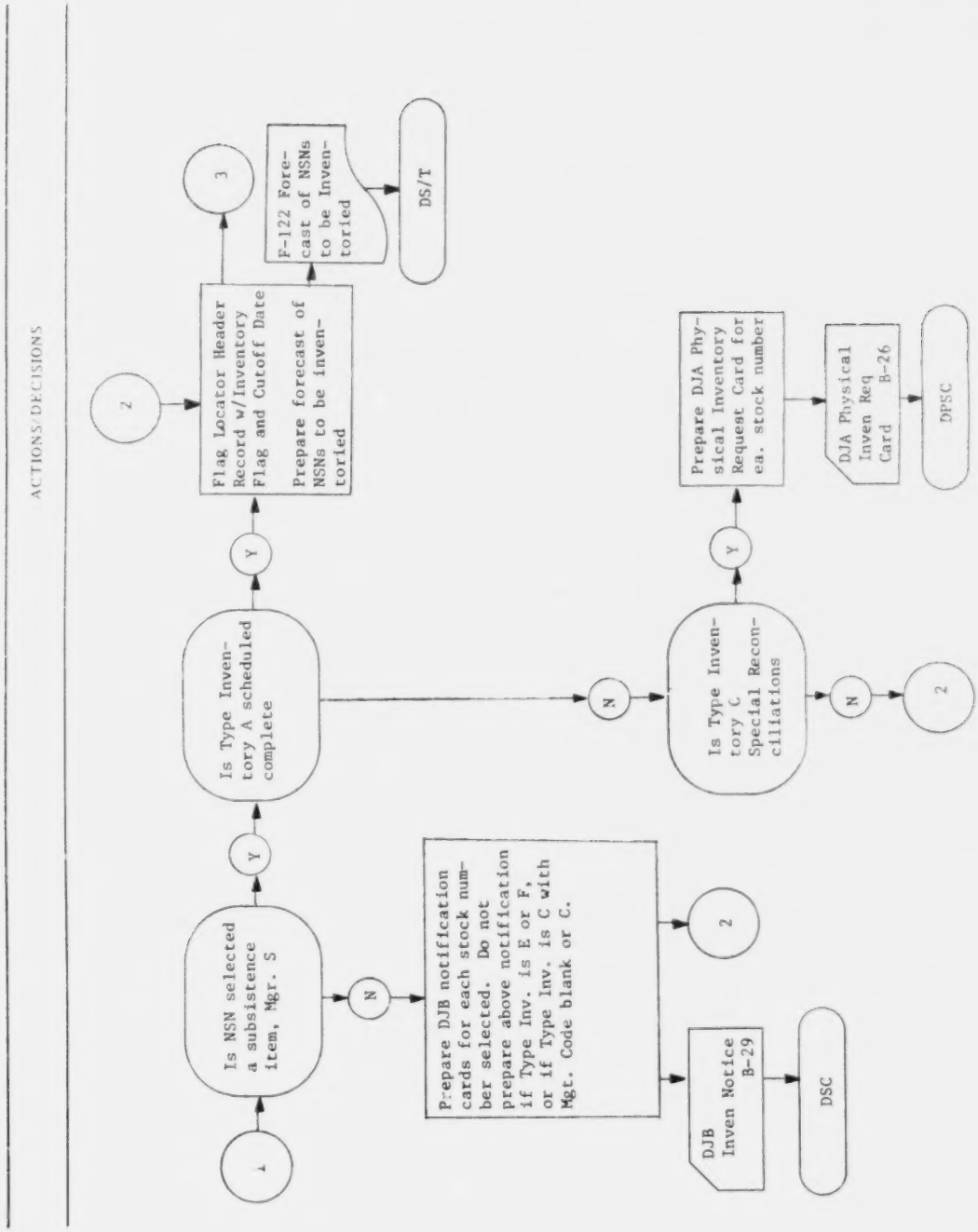
f. Appendix F-72, Open MROs Flagged for Inventory.

g. Appendix F-85, Violation Printout.

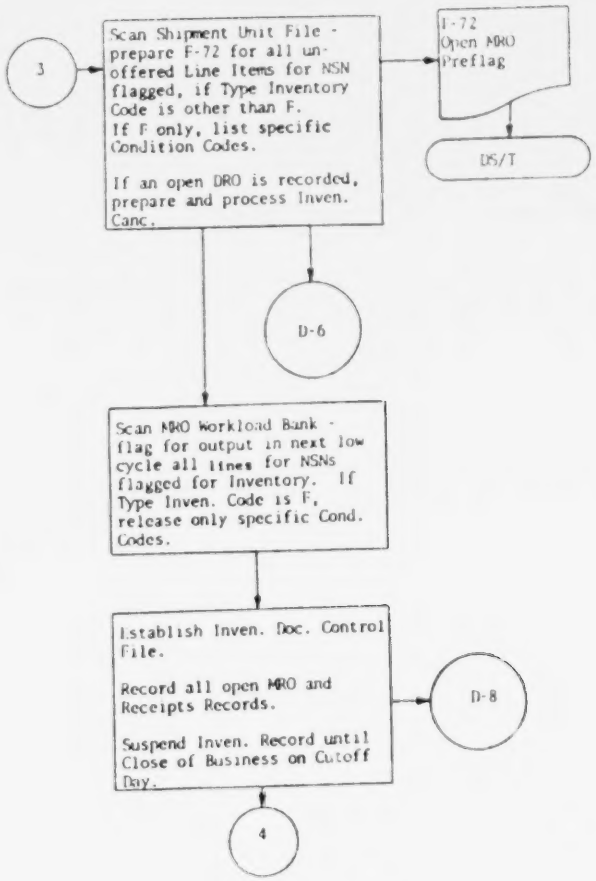
h. Appendix F-122, NSNs Scheduled for Count.

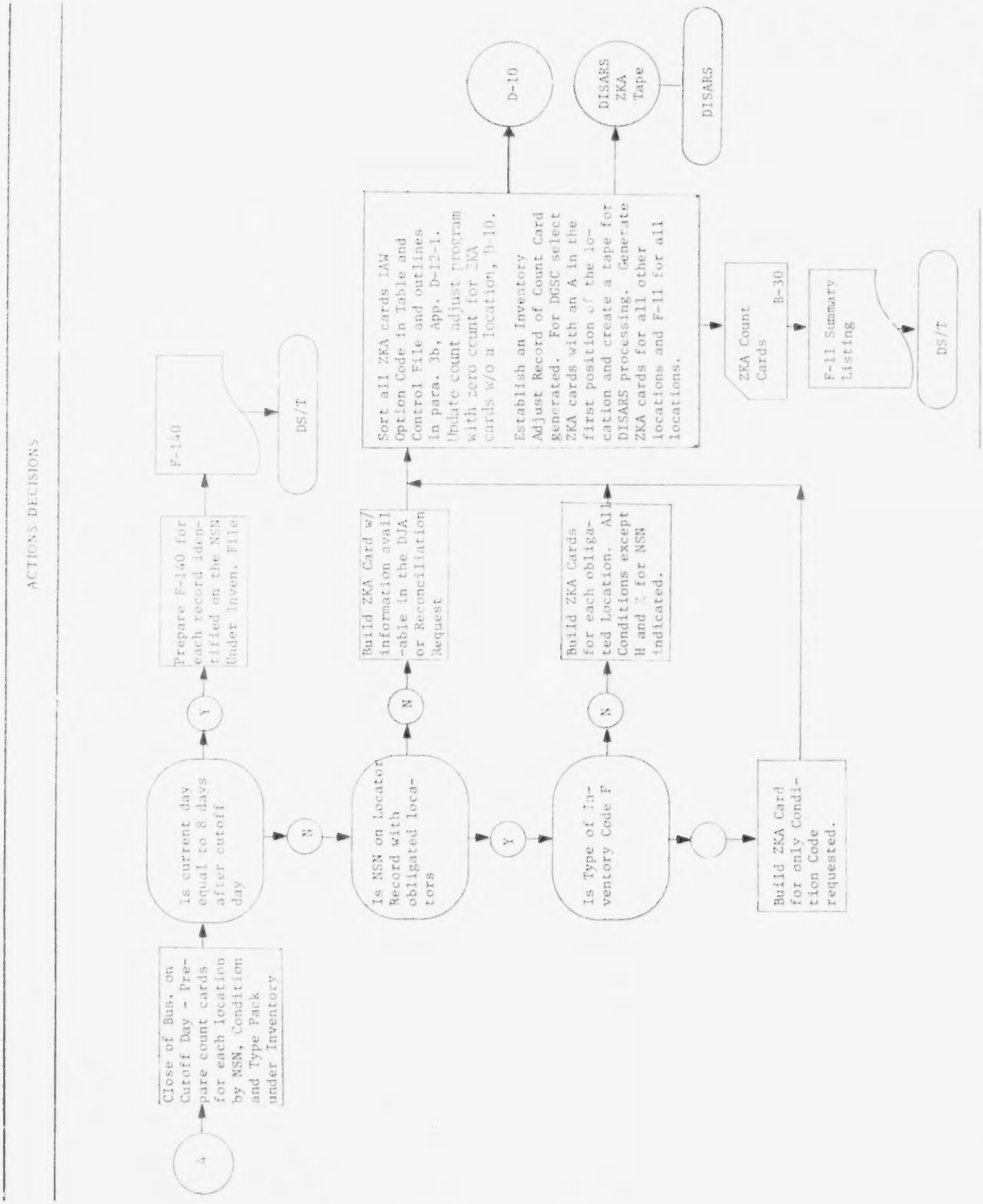
i. Appendix F-140, Delinquent Inventory Listing.


SOURCE
ACTIONS/DECISIONS
Daily Scan Work-load Bank
ZAX B-90
ZAW B-91
ZAY B-170
Validation
F-85 VRCs
DS/T
Does Activation of input match IWB as requested
Y
N
F-85 VRCs
DS/T
Is Action Code WY
Y
N
Delete Record. Print on next file purge, F-117.
D-7
Is current day equal to 5 days before c/o day
Y
N
Suspend processing until 5 days before c/o day. Update IWB and F-16 with cutoff date.
D-7
1


ACTIONS/DECISIONS
1
Is NSN selected a subsistence item, Mgr. S
Y
N
Prepare DJB notification cards for each stock number selected. Do not prepare above notification if Type Inv. is E or F, or if Type Inv. is C with Mgt. Code blank or C.
2
DJB Inven Notice B-29
DSC
Is Type Inventory A scheduled complete
Y
N
Flag Locator Header Record w/Inventory Flag and Cutoff Date
Prepare forecast of NSNs to be inventoried
3
F-122 Forecast of NSNs to be Inventoried
DS/T
2
Is Type Inventory C Special Reconciliations
Y
N
2
Prepare DJA Physical Inventory Request Card for ea. stock number
DJA Physical Inven Req Card B-26
DPSC

ACTIONS/DECISIONS




ACTIONS DECISIONS
4
Close of Bus. on Cutoff Day - Prepare count cards for each location by NSN, Condition and Type Pack under Inventory
Is current day equal to 8 days after cutoff day
Y
Prepare F-140 for each record identified on the NSN Under Inven. File
F-140
DS/T
N
Is NSN on Locator Record with obligated locators
N
Build ZKA Card w/ information available in the DJA or Reconciliation Request
Y
Is Type of Inventory Code F
N
Build ZKA Cards for each obligated location. All Conditions except H and K for NSN indicated.
Build ZKA Card for only Condition Code requested.
Sort all ZKA cards IAW Option Code in Table and Control File and outlines in para. 3b, App. D-12-1. Update count adjust program with zero count for ZKA cards w/o a location, D-10.
Establish an Inventory Adjust Record of Count Card generated. For DGSC select ZKA cards with an A in the first position of the location and create a tape for DISARS processing. Generate ZKA cards for all other locations and F-11 for all locations.
D-10
DISARS ZKA Tape
DISARS
ZKA Count Cards
B-30
F-11 Summary Listing
DS/T

APPENDIX D-13

LOCATOR RECONCILIATION EXCEPTION CARD (FOR OTHER THAN DLA ACTIVITIES)

1. INITIATING ACTION

DICs CKB, CKC, and CKD (appendix B-28, Locator Reconciliation Exception Card Entries).

2. REFERENCES

a. Appendix A-82, Violation Codes

b. Appendix B-28, Locator Reconciliation Exception Card Entries

c. Appendix F-6, Locator Reconciliation Exception Card Summary Listing

d. Appendix F-117, Inventory Cancellation Listing

e. Appendix F-124, Locator Reconciliation Exception Card Listing

3. GENERAL

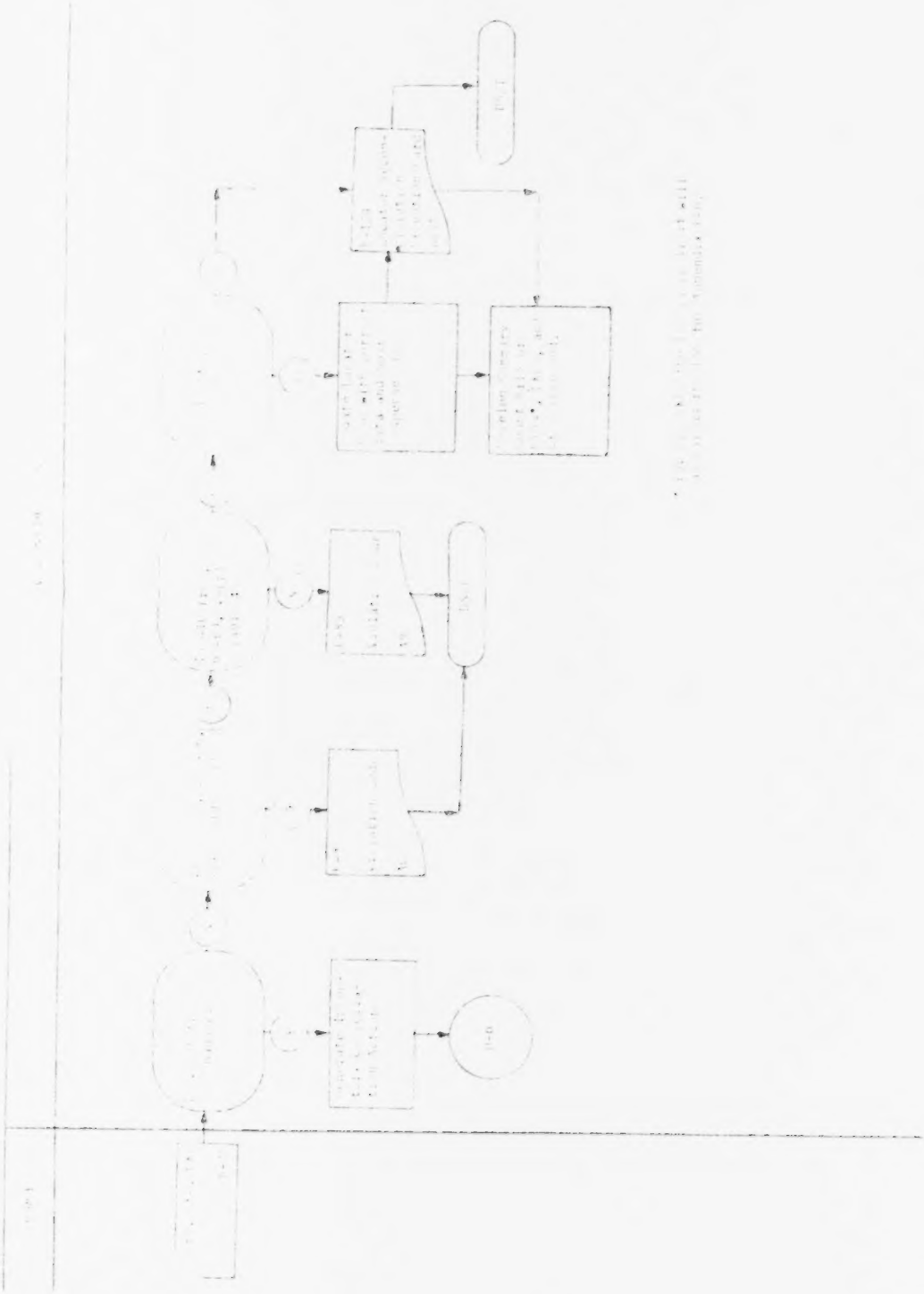
These cards are input to computer from DSC or other than DLA managers. Cards (CKB, CKC and CKD) identify differences between accountable records and locator files. Upon receipt from other than DLA managers, the computer will validate elements, update Locator Files, and produce appendix F-6 and appendix F-124 listings for DS/T usage. Computer suspense file is posted. For receipts from DLA managers, the action will cause an Inventory Cancellation action, and produce an appendix F-117 listing.

4. OUTPUT

a. Appendix F-124, Locator Reconciliation Exception Card Listing

b. Appendix F-85, Validation Reject Report

c. Appendix F-117, Inventory Cancellation Listing



APPENDIX D-14

OPEN MRO RECONCILIATION

1. INITIATING ACTION

Request to Data Systems Manager.

2. REFERENCES

a. Appendix E-177 P, Reconciliation of Open MROs.

b. Appendix F-47, Open MRO Reconciliation Report.

3. GENERAL

This procedure decision chart depicts the process by which the four part, Open MRO Reconciliation Report is produced. There is no document identifier associated with the production of this report and violation action is not applicable.

4. OUTPUT

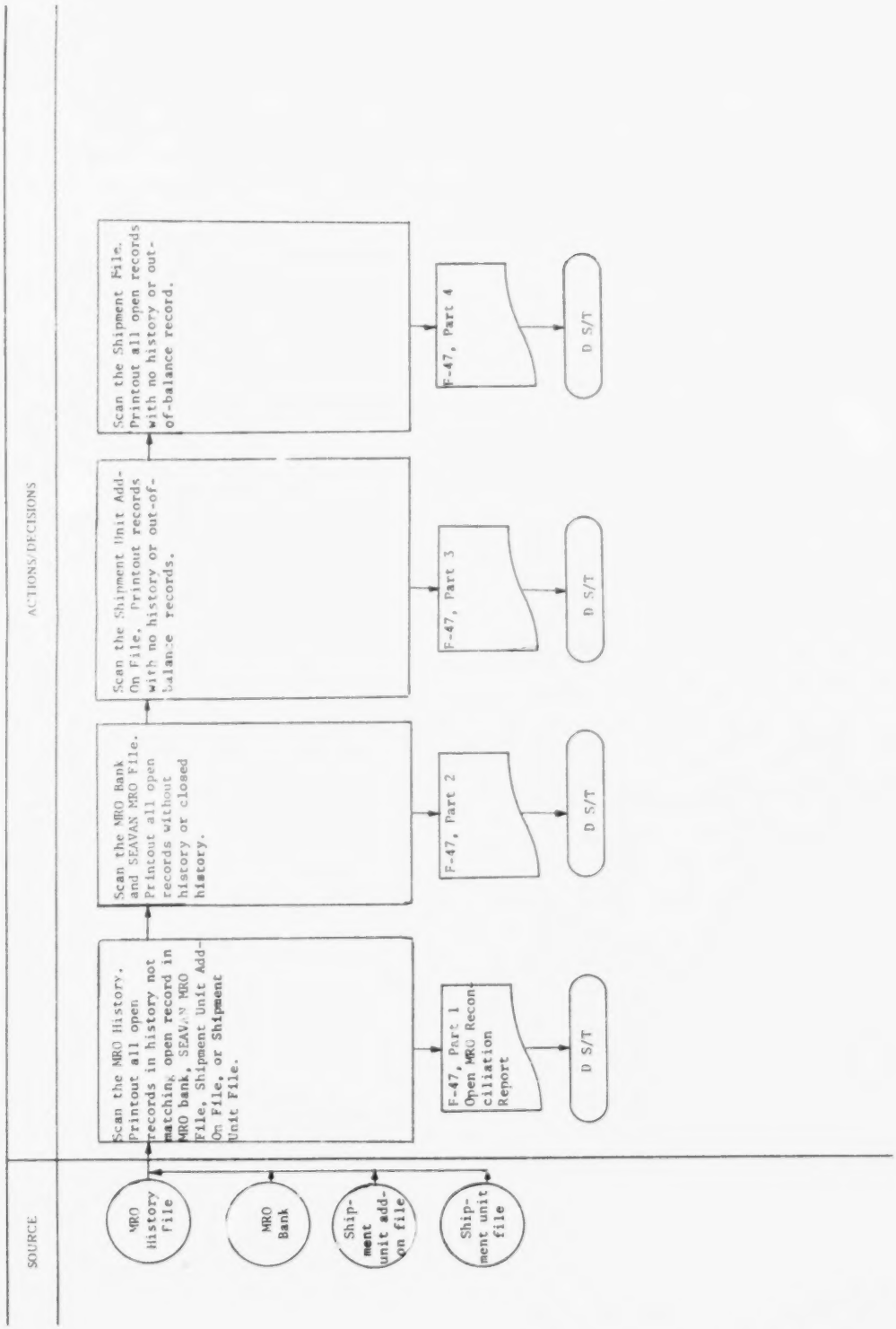
Appendix F-47, Open MRO Reconciliation Report.

a. Part 1, Open History File.

b. Part 2, MRO Bank File.

c. Part 3, Shipment Unit Add-On File.

d. Part 4, Shipment Unit File.


SOURCE
ACTIONS/DECISIONS
MRO History File
MRO Bank
Shipment unit add-on file
Shipment unit file
Scan the MRO History. Printout all open records in history not matching open record in MRO bank, SEAVAN MRO File, Shipment Unit Add-On File, or Shipment Unit File.
Scan the MRO Bank and SEAVAN MRO File. Printout all open records without history or closed history.
Scan the Shipment Unit Add-On File. Printout records with no history or out-of-balance records.
Scan the Shipment File. Printout all open records with no history or out-of-balance record.
F-47, Part 1 Open MRO Reconciliation Report
F-47, Part 2
F-47, Part 3
F-47, Part 4
D S/T
D S/T
D S/T
D S/T

APPENDIX D-15

ITEM LOCATOR SUBRECORD ADDITION, DELETION, AND CHANGE CARD

1. INITIATING ACTION

Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card, (DIC ZBA/9BA) with appropriate Action Codes. (DIC 9BA is created automatically by the computer as a result of certain other DICs.)

2. REFERENCES

a. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card.

b. Appendix C-71, Stock Locator Change Document (DLA Form 536).

c. Appendix E-071 P, Procedures for Preparing Item Locator Subrecord Addition, Deletion, and Change Card.

d. Appendix E-071 V, Procedures for Processing Item Locator Subrecord Addition, Deletion, and Change Card Violations.

3. GENERAL

This chart depicts the process by which:

a. Locations are established in the Locator Subrecord.

b. NSNs are established in the basic Locator Record.

c. Locations are resequenced.

d. Locations are deleted from the Locator Subrecord.

e. MMHS Locations are identified by (alpha) O in the first position of the Location Code, appendix A-59.

f. First locator adds and last locator deletes are forwarded to DB&TR subsystem.

NOTE: The use of Action Codes required to accomplish these actions are explained in appendix B-71.

4. OUTPUT

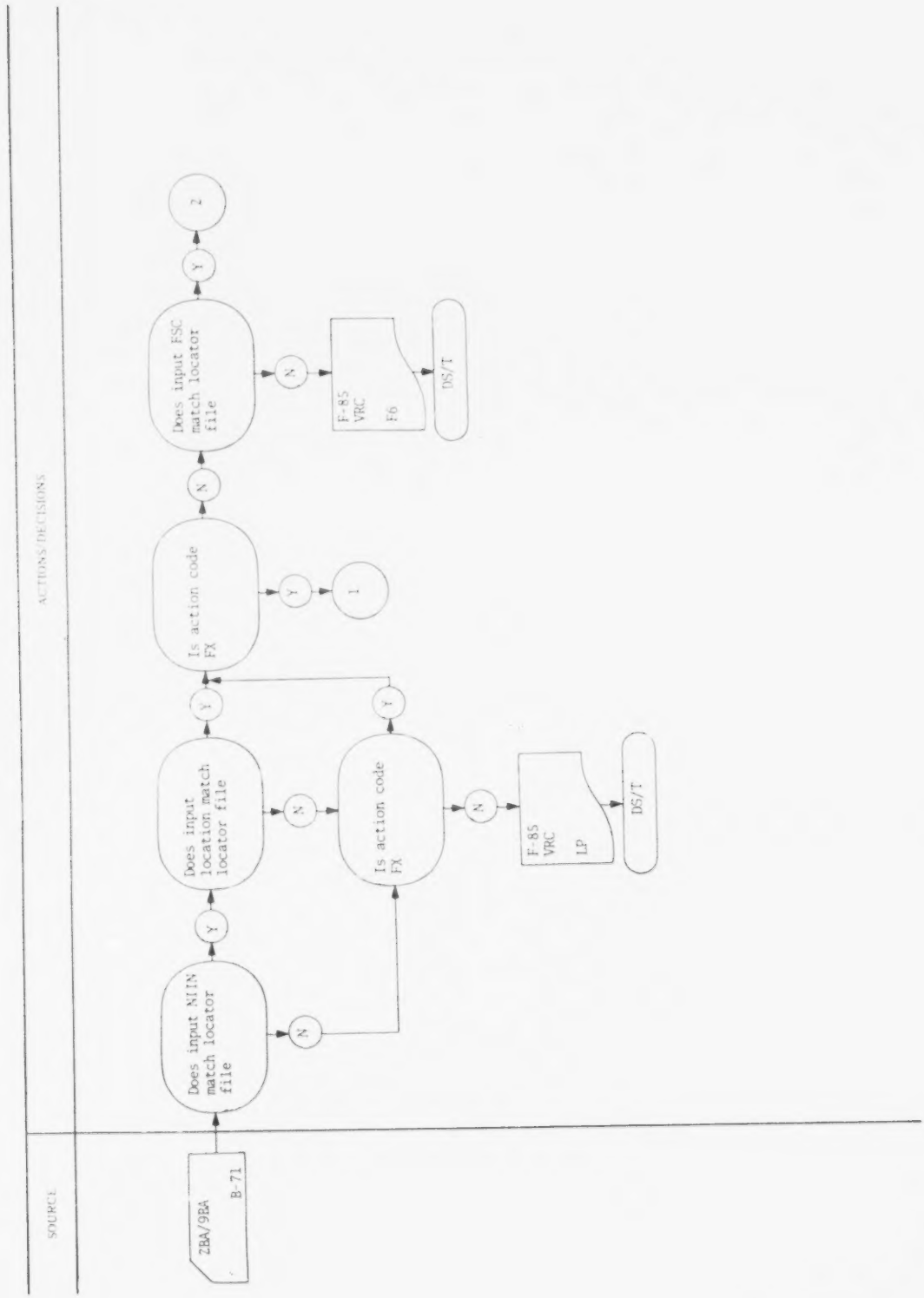
a. Appendix B-114, Depot Balance and Transaction Register/Locator Data Correction Card.

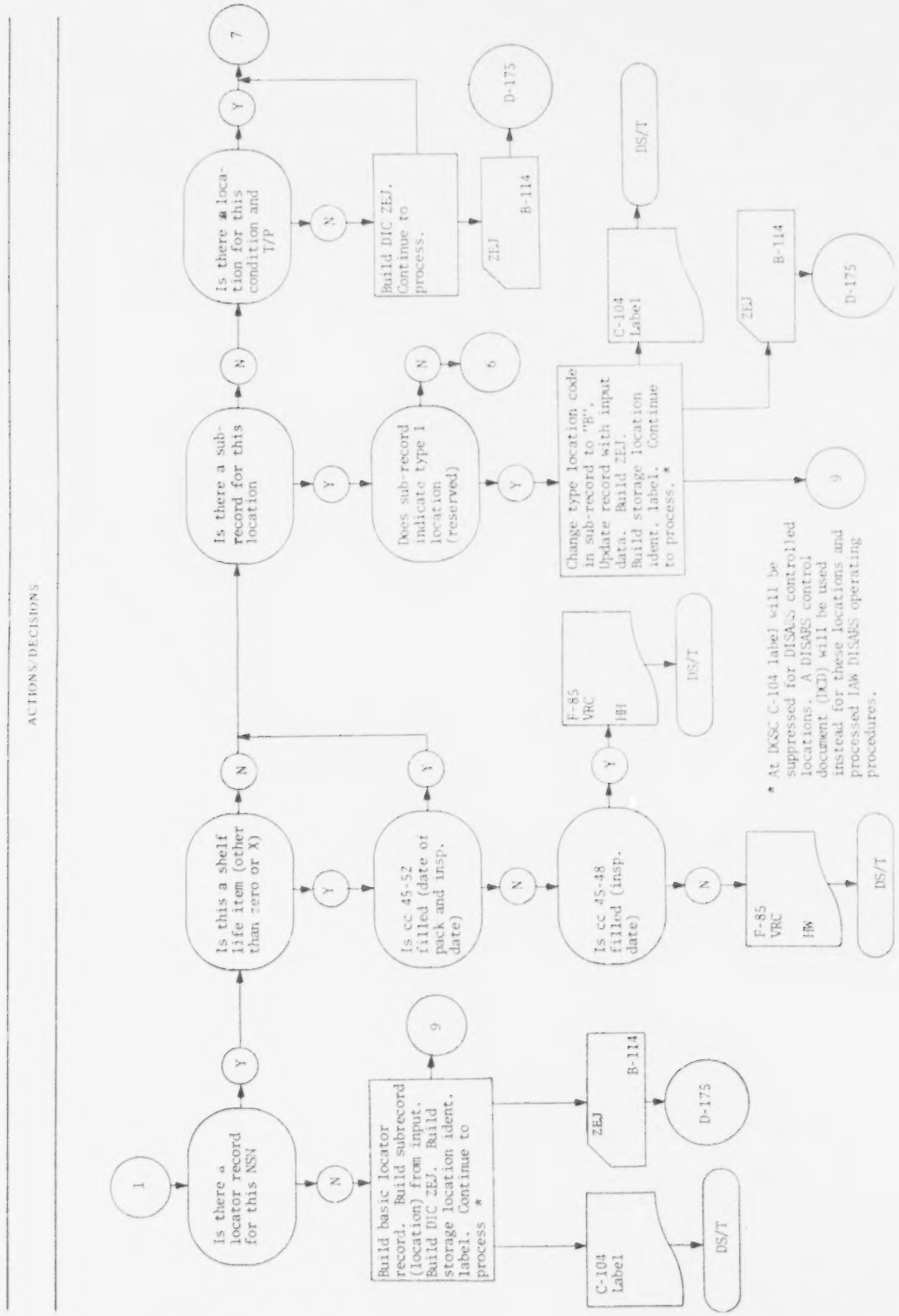
b. Appendix C-104, Storage Location Identification Label.

c. Appendix F-33, Multiple Bin Location Listing.

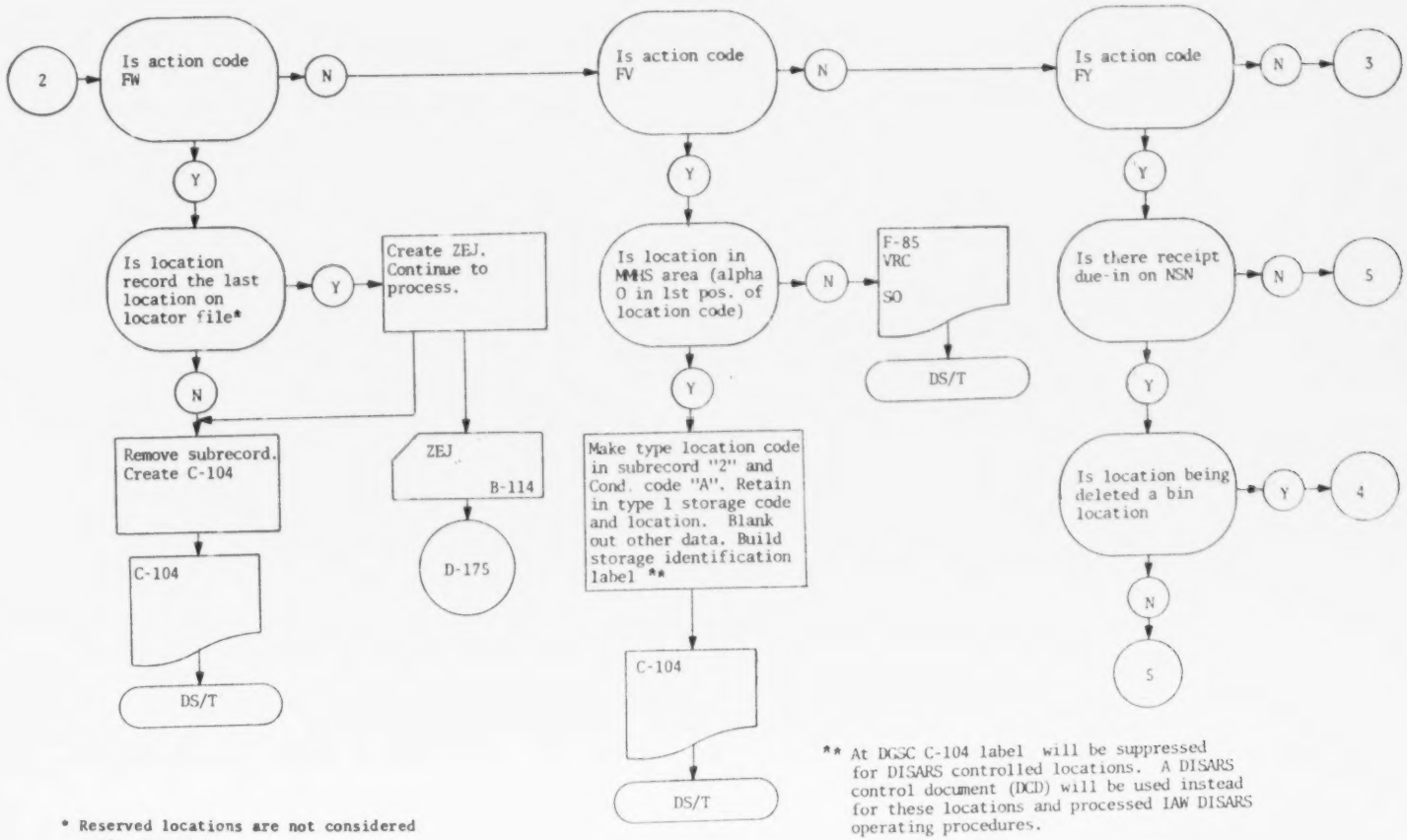
d. Appendix F-34, Incomplete Item Locator Data Report.

e. Appendix F-85, Validation Reject Report.


SOURCE
ACTIONS/DECISIONS
2BA/9BA
B-71
Does input NIIN match locator file
Y
N
Does input location match locator file
Y
N
Is action code FX
Y
N
1
Does input FSC match locator file
Y
N
2
Is action code FX
Y
N
F-85
VRC
LP
DS/T
F-85
VRC
F6
DS/T

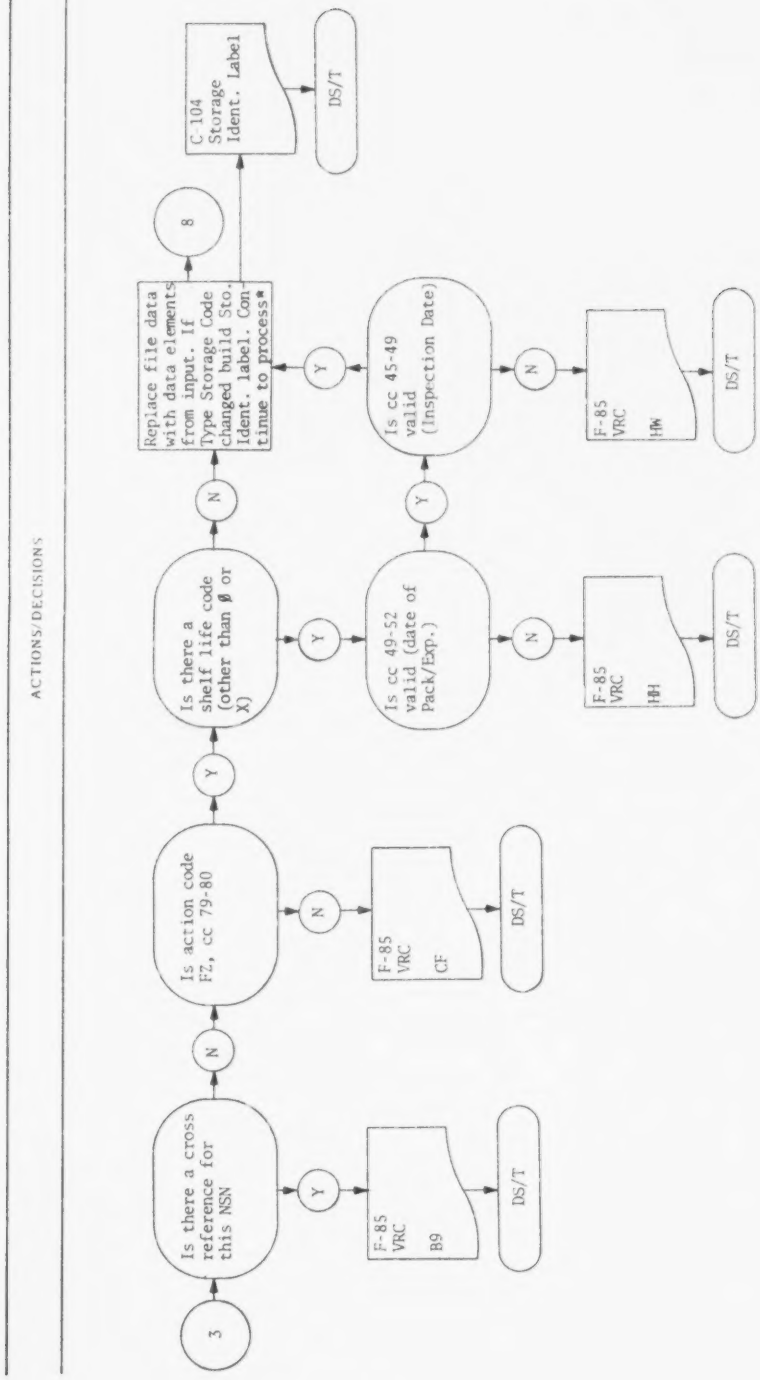

ACTIONS/DECISIONS
1
Is there a locator record for this NSN
Y
N
Build basic locator record. Build subrecord (location) from input. Build DIC ZEJ. Build storage location ident. label. Continue to process *
9
C-104 Label
DS/T
ZEJ
B-114
D-175
Is this a shelf life item (other than zero or X)
Y
N
Is cc 45-52 filled (date of pack and insp. date)
Y
N
Is cc 45-48 filled (insp. date)
Y
N
F-85 VRC
DS/T
F-85 VRC
DS/T
Is there a sub-record for this location
Y
N
Does sub-record indicate type 1 location (reserved)
Y
N
6
Change type location code in sub-record to "B". Update record with input data. Build ZEJ. Build storage location ident. label. Continue to process. *
C-104 Label
DS/T
ZEJ
B-114
D-175
9
Is there a location for this condition and T/P
Y
N
Build DIC ZEJ. Continue to process.
ZEJ
B-114
D-175
7
* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

ACTIONS/DECISIONS



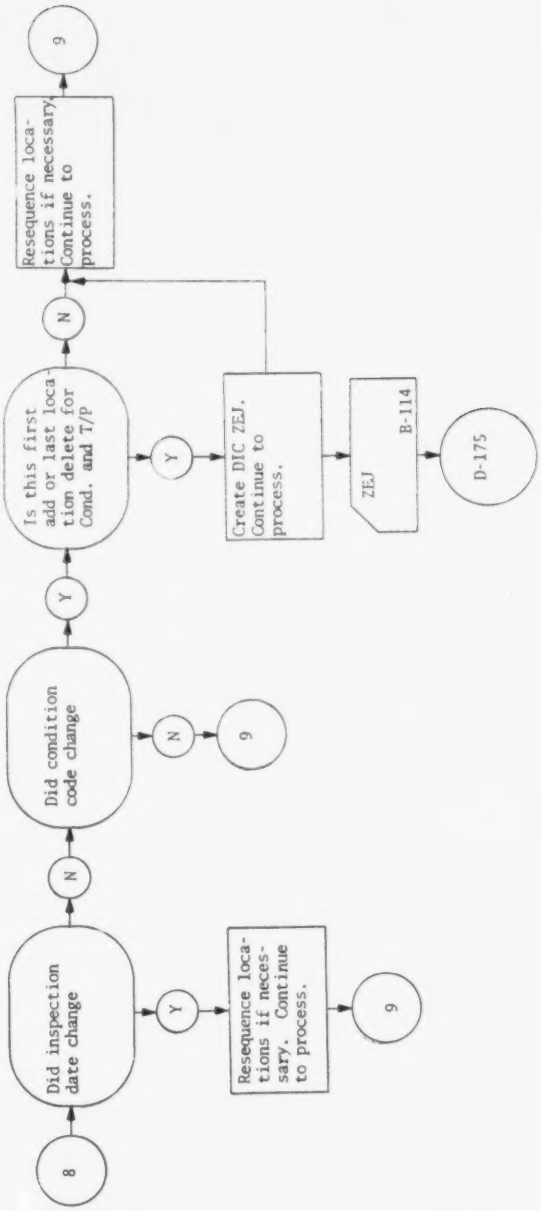
** At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

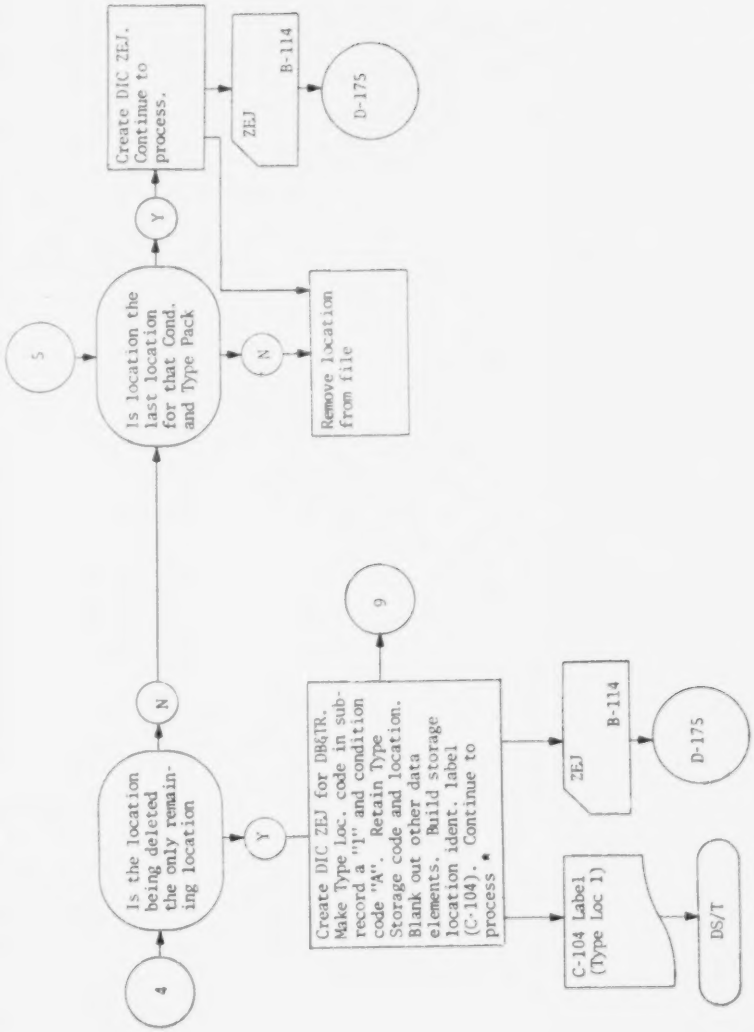
* Reserved locations are not considered active locations.



* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

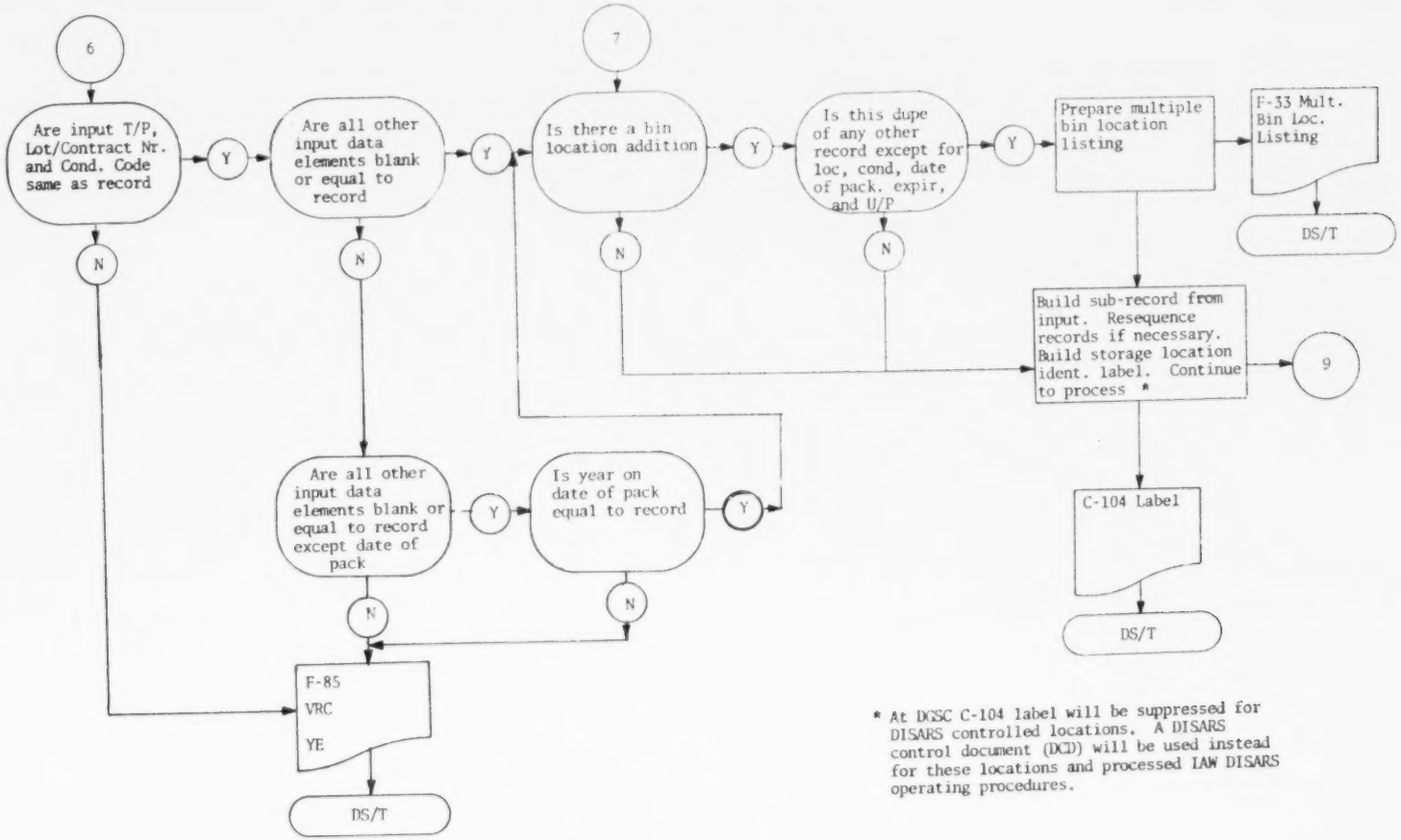
ACTIONS/DECISIONS



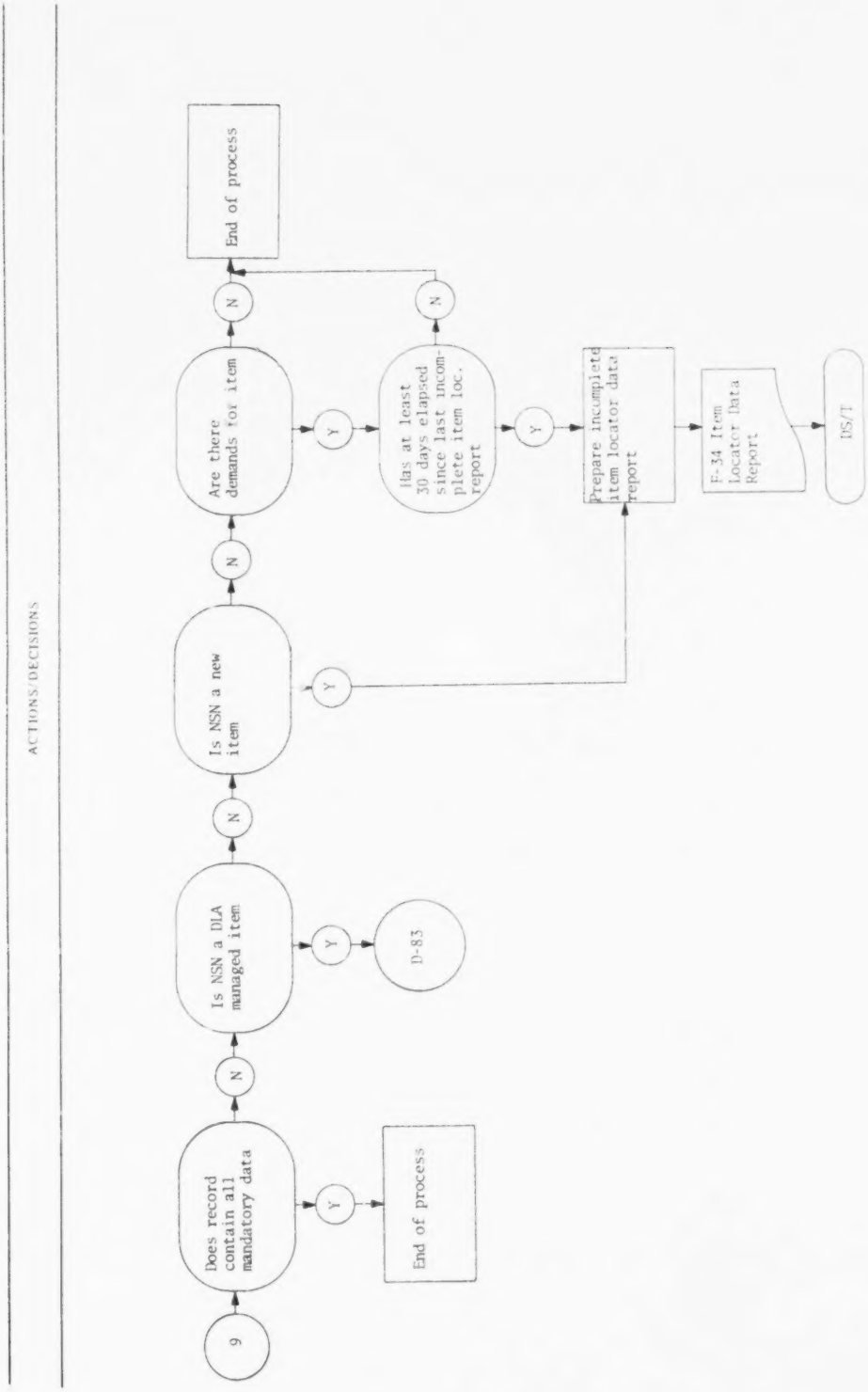


* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

ACTION/DECISIONS



* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.


ACTIONS/DECISIONS
9
Does record contain all mandatory data
Y
End of process
N
Is NSN a DLA managed item
Y
D-83
N
Is NSN a new item
Y
N
Are there demands for item
Y
Has at least 30 days elapsed since last incomplete item loc. report
N
Y
Prepare incomplete item locator data report
F-34 Item Locator Data Report
DS/T
N
End of process

APPENDIX D-16

REWAREHOUSING CARD

1. DOCUMENT IDENTIFIER CODE

ZUN, Rewarehousing Card.

2. REFERENCES

a. Appendix A-82, Violation Codes.

b. Appendix B-72, Rewarehousing Card.

c. Appendix F-85, Violation Printout.

3. GENERAL

a. The Rewarehousing Card provides a ready means of recording the transfer of stocks from one location to another and identifying the new location with its corresponding Warehouse Location Code. It will also update the Classification Suspense File and assist in the control of suspended materiel pending receipt of disposition instructions.

b. It will also be used to record a Bin Replenishment Action using type of Action Code FT in pos. 79-80. When FT Action Code is used with the ZUN (DIC) the program will not automatically close out the old location.

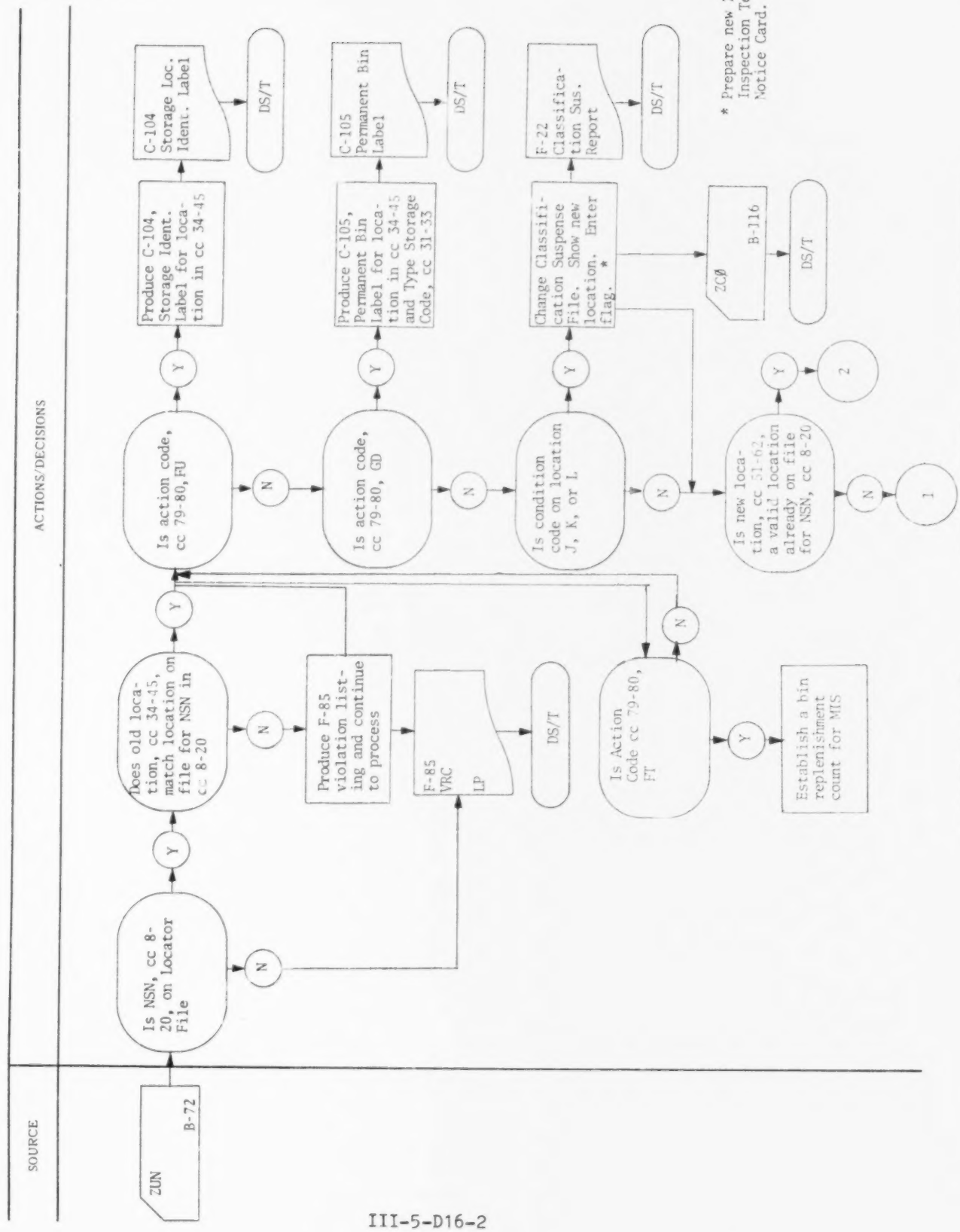
4. OUTPUT

a. Appendix B-116, Inspection/Test Card.

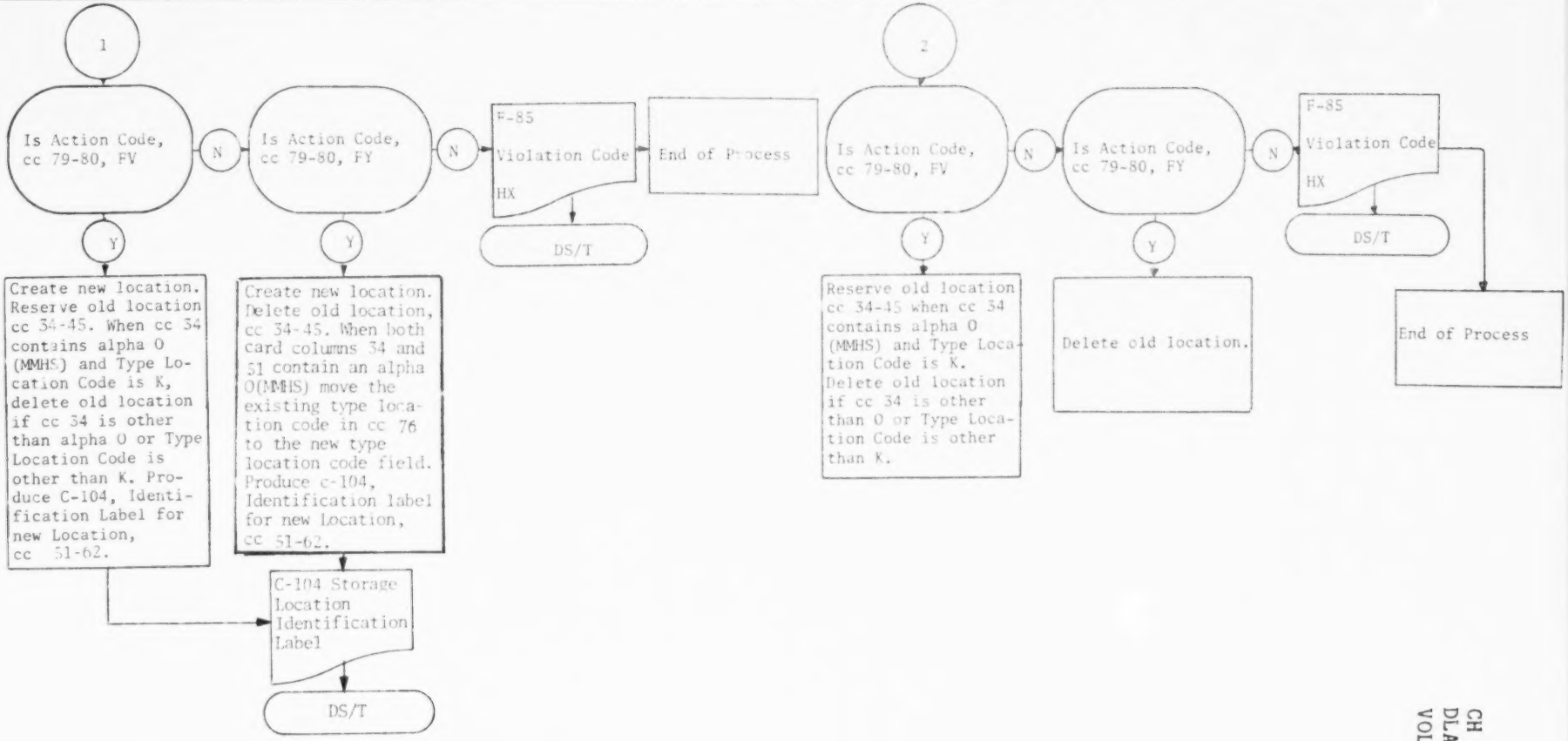
b. Appendix C-104, Storage Location Identification Label.

c. Appendix C-105, Permanent Bin Label.

d. Appendix F-85, Violation Printout.


SOURCE
ACTIONS/DECISIONS
ZUN B-72
Is NSN, cc 8-20, on Locator File
Y
N
Does old location, cc 34-45, match location on file for NSN in cc 8-20
Y
N
Produce F-85 violation listing and continue to process
F-85 VRC LP
DS/T
Is action code, cc 79-80, FU
Y
N
Produce C-104, Storage Ident. Label for location in cc 34-45
C-104 Storage Loc. Ident. Label
DS/T
Is action code, cc 79-80, GD
Y
N
Produce C-105, Permanent Bin Label for location in cc 34-45 and Type Storage Code, cc 31-33
C-105 Permanent Bin Label
DS/T
Is condition code on location J, K, or L
Y
N
Change Classification Suspense File. Show new location. Enter flag. *
F-22 Classification Sus. Report
DS/T
Is Action Code cc 79-80, FT
Y
N
Establish a bin replenishment count for MIS
Is new location, cc 31-62, a valid location already on file for NSN, cc 8-20
Y
N
2
1
ZCØ B-116
DS/T
* Prepare new ZCØ Inspection Test Notice Card.

ACTIONS/DECISIONS



APPENDIX D-17

ITEM LOCATOR RECORD CARD

1. INITIATING ACTION

The input of an Item Locator Record Card, appendix B-73.

2. REFERENCES

a. Appendix B-73, Item Locator Card

b. Appendix E-073 P, Item Locator Record Card Additions, Deletions, or Changes

c. Appendix E-073 V, Item Locator Record Violations

3. GENERAL

a. These cards are used to establish, delete, or change data pertaining to catalog and shipping action in the Header Section of the Item Locator Record.

b. These cards are also used to forward the following locator update action to DB&TR, Commodity Manager, NSN, and Unit of Issue.

4. OUTPUT

a. Appendix B-113, Prime Depot Data Bank Change Notice

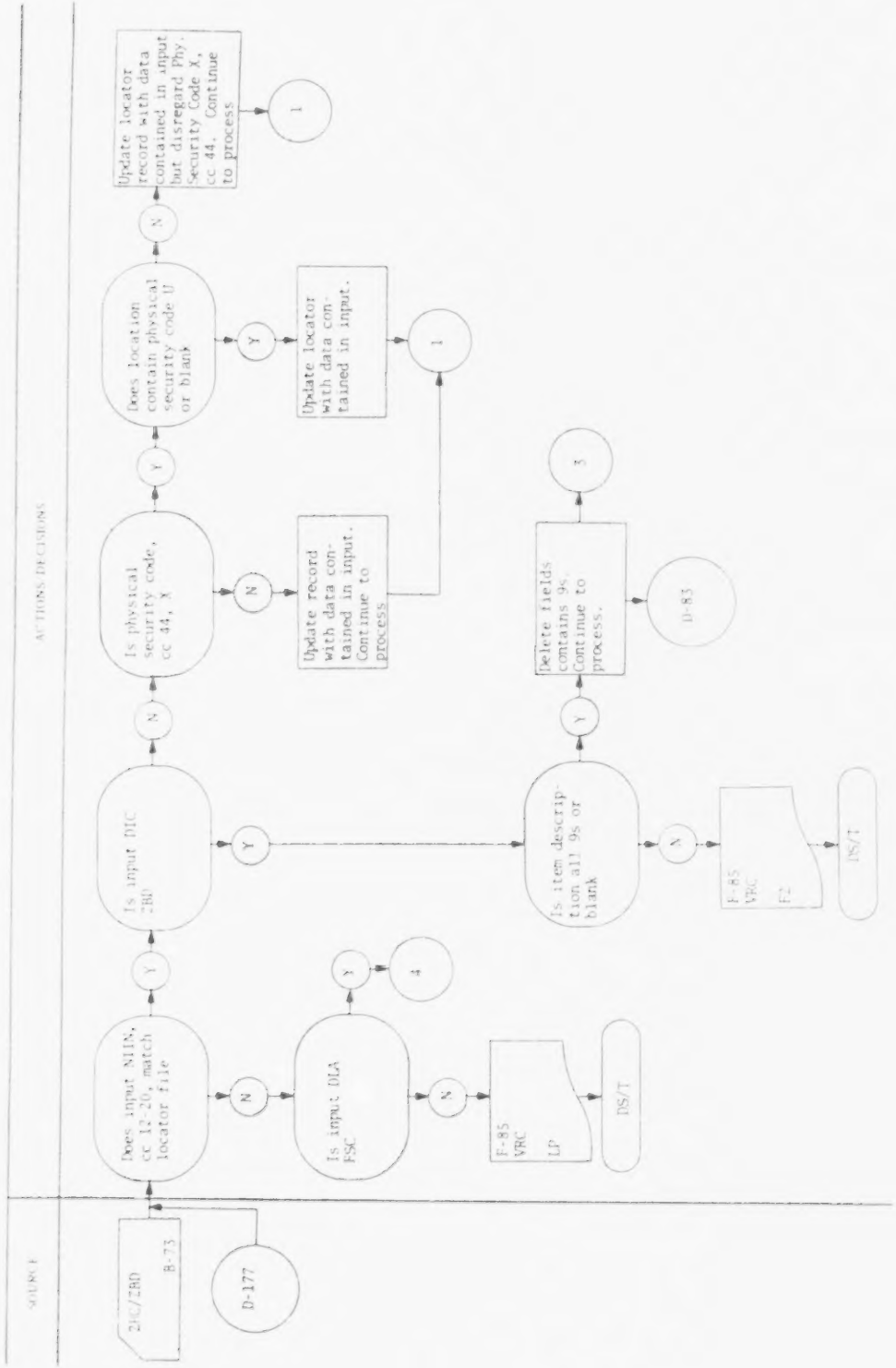
b. Appendix B-114, Depot Balance/Transaction Register and Locator Data Correction Card

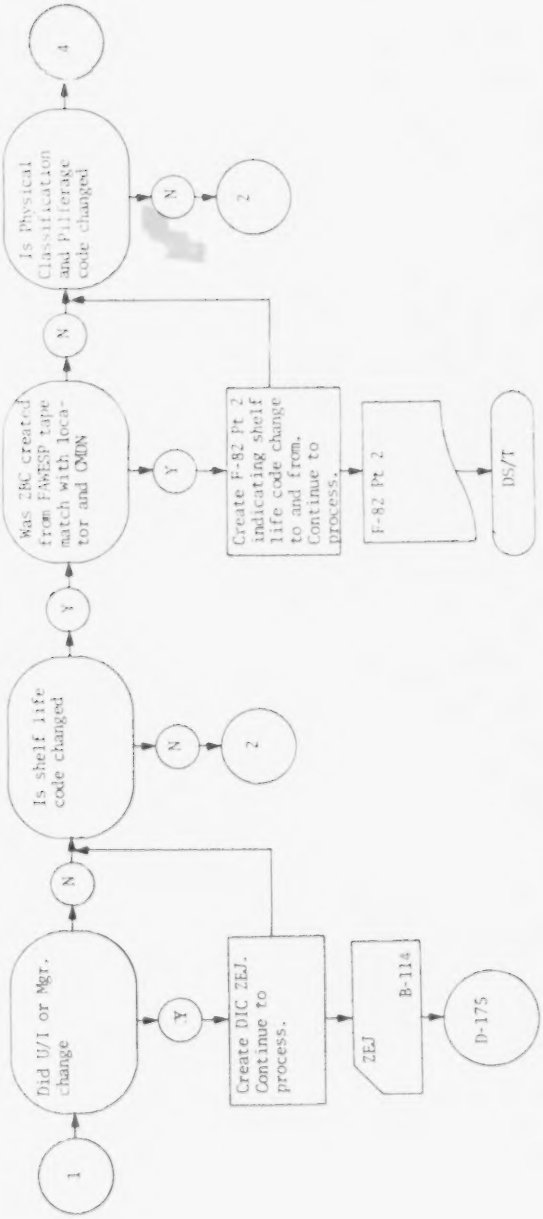
c. Appendix B-136, MOWASP Data Bank Transaction

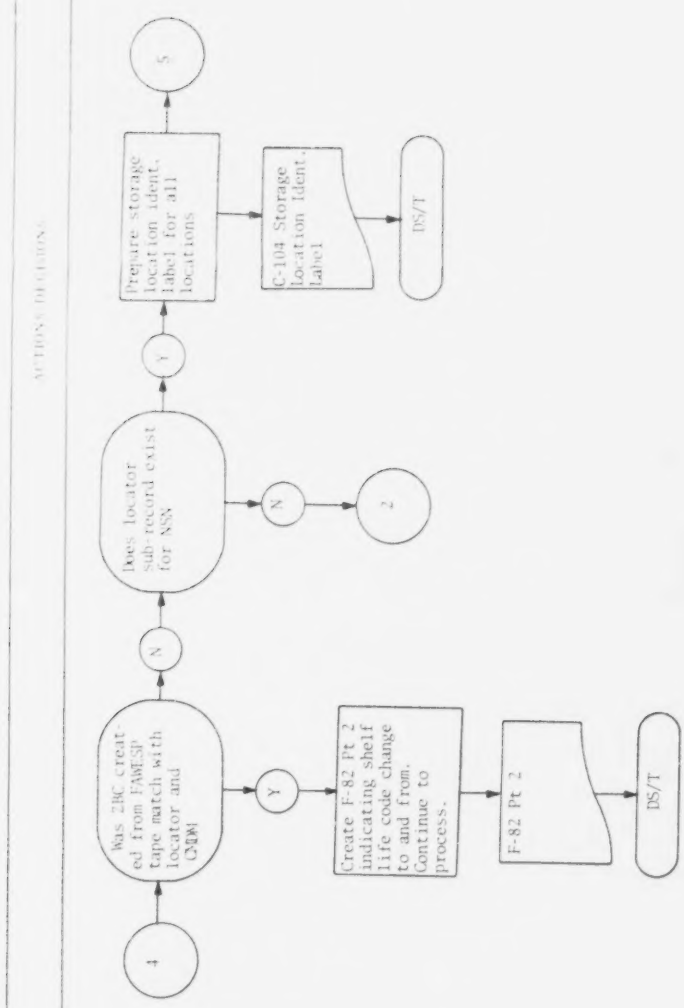
d. Appendix C-104, Storage Location Identification Label

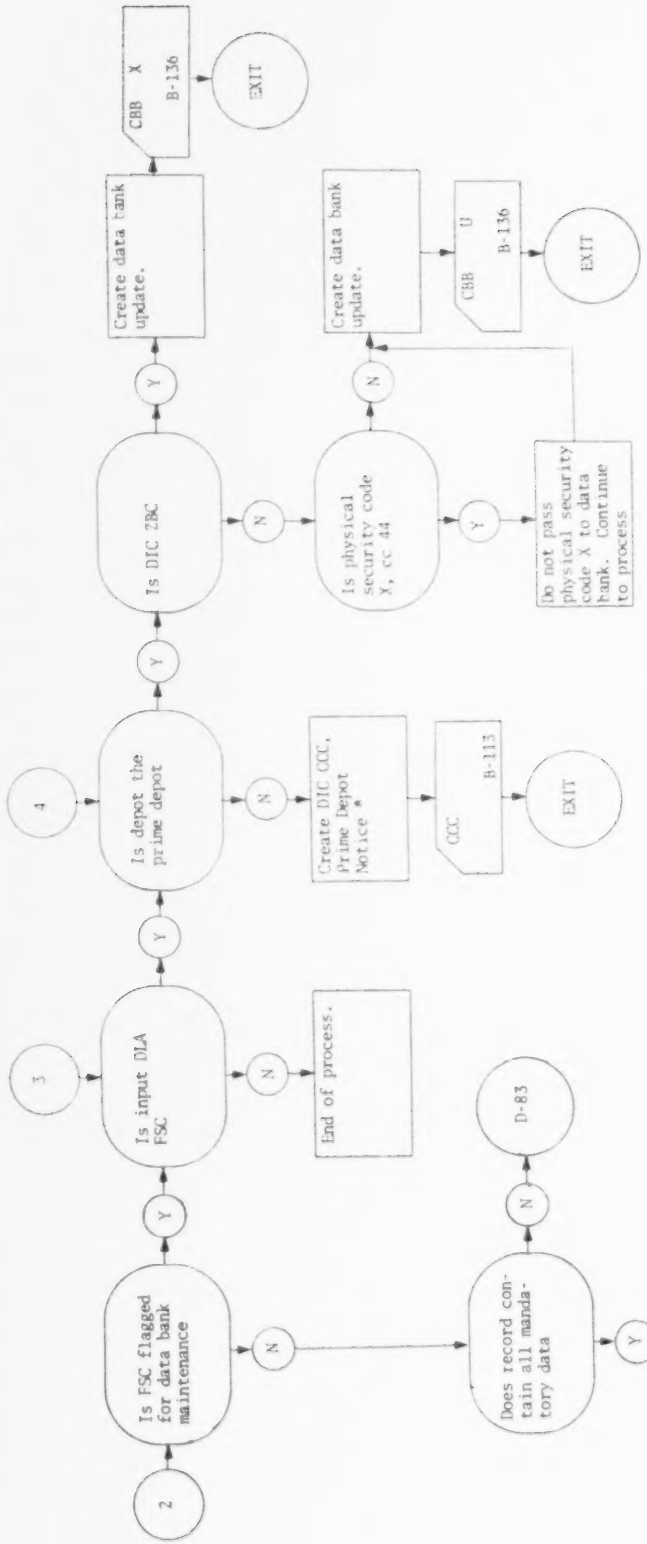
e. Appendix F-82, Part 2, Manual Reconciliation Physical Security, Shelf-Life and Management Codes

f. Appendix F-85, Violation Control Listing


SOURCE
ACTIONS DECISIONS
DIC/ZBO
B-73
D-177
Does input NIIN, cc 12-20, match locator file
N
Y
Is input DLA FSC
Y
4
N
F-85
VRC
LP
DS/T
Is input DIC ZBO
N
Y
Is physical security code, cc 44, X
N
Update record with data contained in input. Continue to process
Y
Does location contain physical security code U or blank
Y
Update locator with data contained in input.
1
N
Update locator record with data contained in input but disregard Phy. Security Code X, cc 44. Continue to process
1
Is item description all 9s or blank
Y
Delete fields contains 9s. Continue to process.
3
D-83
N
F-85
VRC
F2
DS/T


ACTIONS DECISIONS
1
Did U/I or Mgt. change
Y
N
Create DIC ZEJ. Continue to process.
ZEJ
B-114
D-175
Is shelf life code changed
N
2
Y
Was ZBC created from FAWESP tape match with locator and OMN
Y
Create F-82 Pt 2 indicating shelf life code change to and from. Continue to process.
F-82 Pt 2
DS/T
N
Is Physical Classification and Pilferage code changed
N
2
4


4
Was ZBC created from FAWESP tape match with locator and (ZBW)
Y
N
Create F-82 Pt 2 indicating shelf life code change to and from. Continue to process.
F-82 Pt 2
DS/T
Does locator sub-record exist for NSN
N
2
Y
Prepare storage location ident. label for all locations
C-104 Storage location ident. label
DS/T
5



* Data elements to be furnished are NSN, U/I, Item Name, Physical Security, Water Commodity, Air Commodity, Air Cargo Dimension, Unit Weight, Unit Cube, Shelf Life, Inventory Category, Commodity Manager.

APPENDIX D-18

DELETED ITEM REPORT AND REPLY CARD

1. INITIATING ACTION

Appendix B-33, Deleted Item Reply Card. DIC CKH

2. REFERENCE

Chapter 66

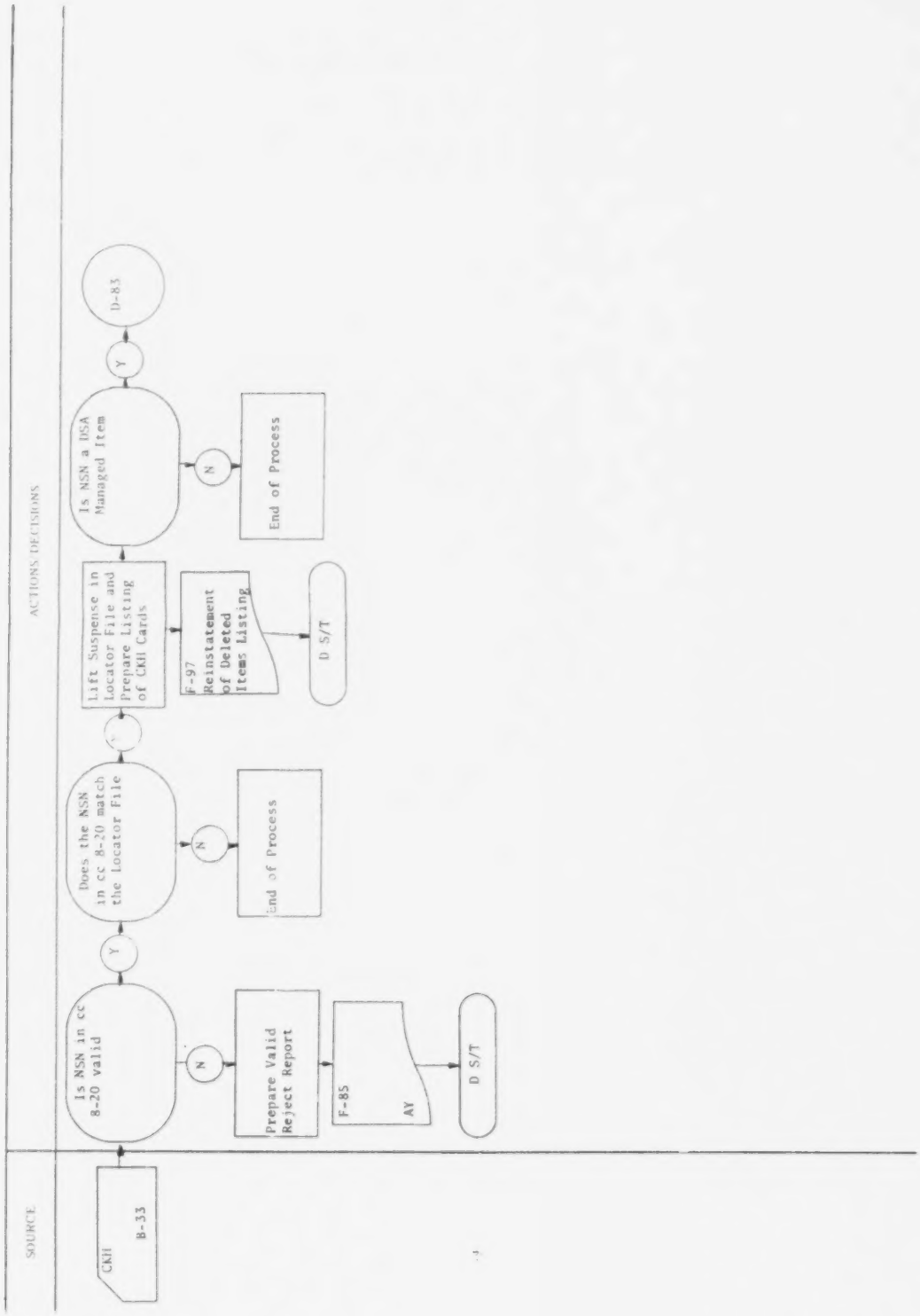
3. GENERAL

a. The Deleted Item Report Card, DIC CK8 (DD Form 1487), is orginated by defense depots to advise the DSC that stock of an item deleted from the Federal Supply Catalog is on hand in storage.

b. The Deleted Item Reply Card, DIC CKH (DD Form 1487), is originated by DSCs to advise the defense depots that action is underway to reinstate the item in the Federal Supply Catalog.

4. OUTPUT

Appendix F-97, Reinstatement of Deleted Items


SOURCE
ACTIONS/DECISIONS
CKII
B-33
Is NSN in cc 8-20 valid
Y
N
Prepare Valid Reject Report
F-85
AV
D S/T
Does the NSN in cc 8-20 match the Locator File
Y
N
End of Process
Lift Suspense in Locator File and Prepare Listing of CKII Cards
F-97
Reinstatement of Deleted Items Listing
D S/T
Is NSN a DSA Managed Item
Y
N
D-83
End of Process

APPENDIX D-19

ITEM LOCATOR RECORD CARD (FREIGHT CLASSIFICATION DATA)

1. INITIATING ACTION

Appendix B-75, Item Locator Record Card, DIC ZBE.

2. REFERENCE

Appendix B-75.

3. GENERAL

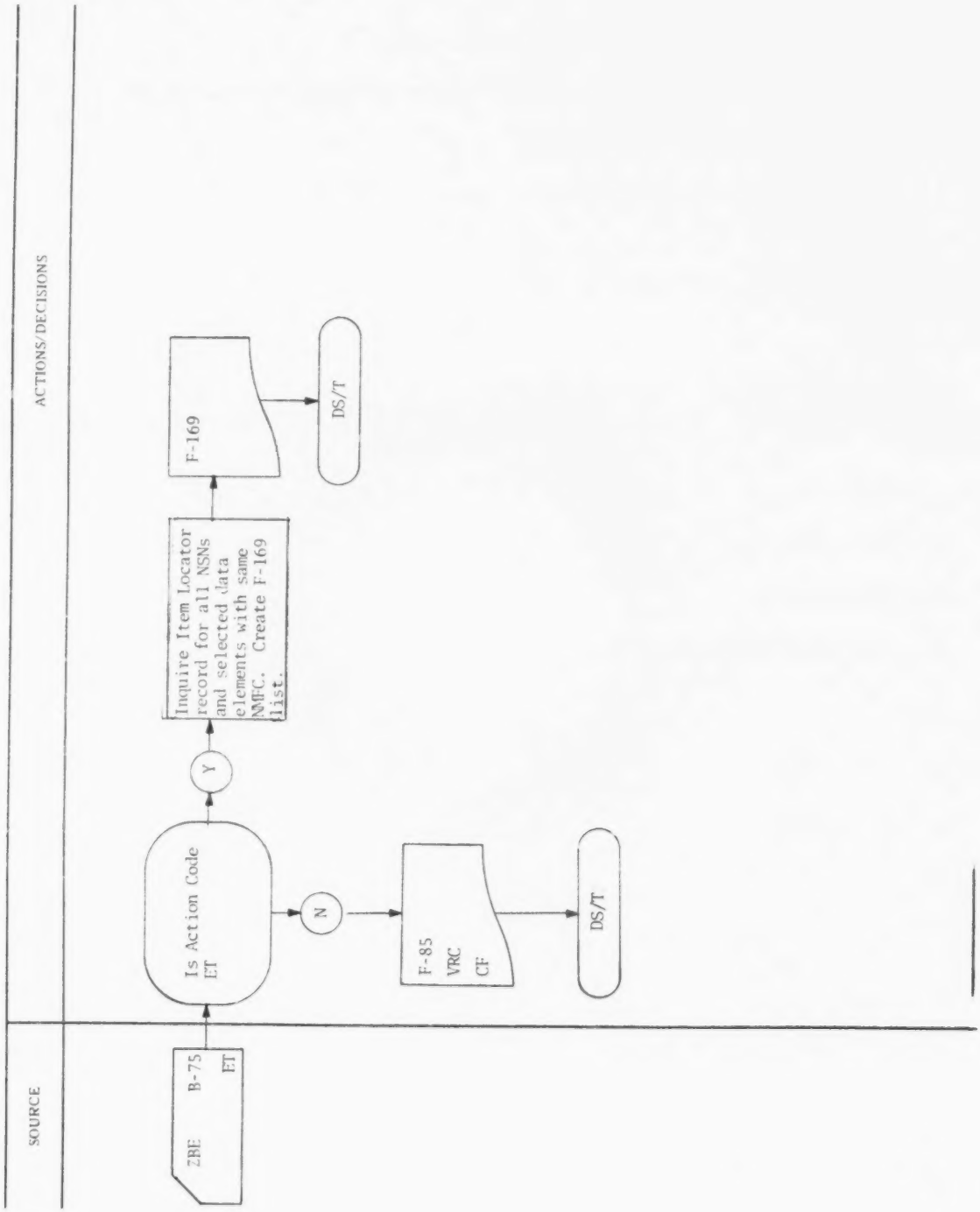
Utilized to inquire the Depot Locator Record for all NSNs with the same NMFC. In addition, this inquiry provides selected item data elements for each NSN.

4. OUTPUT

a. Appendix F-85.

b. Appendix B-169.

c. Appendix F-169.


SOURCE
ACTIONS/DECISIONS
ZBE B-75 ET
Is Action Code ET
Y
N
Inquire Item Locator record for all NSNs and selected data elements with same NMFC. Create F-169 list.
F-169
DS/T
F-85 VRC CF
DS/T

APPENDIX D-20

CRQ RECEIPT PROCESS FOR MEDICAL PREPOSITIONED MRO(S)

1. INITIATING ACTION

Receipt of CRQ Card from DSC

2. REFERENCES

a. Appendix B-34, CRQ Materiel Release Order (MRO) Card

b. Appendix B-131, MRO or Exception Data Input Via CRT

c. Appendix D-4, On-Line Materiel Release Order Preparation

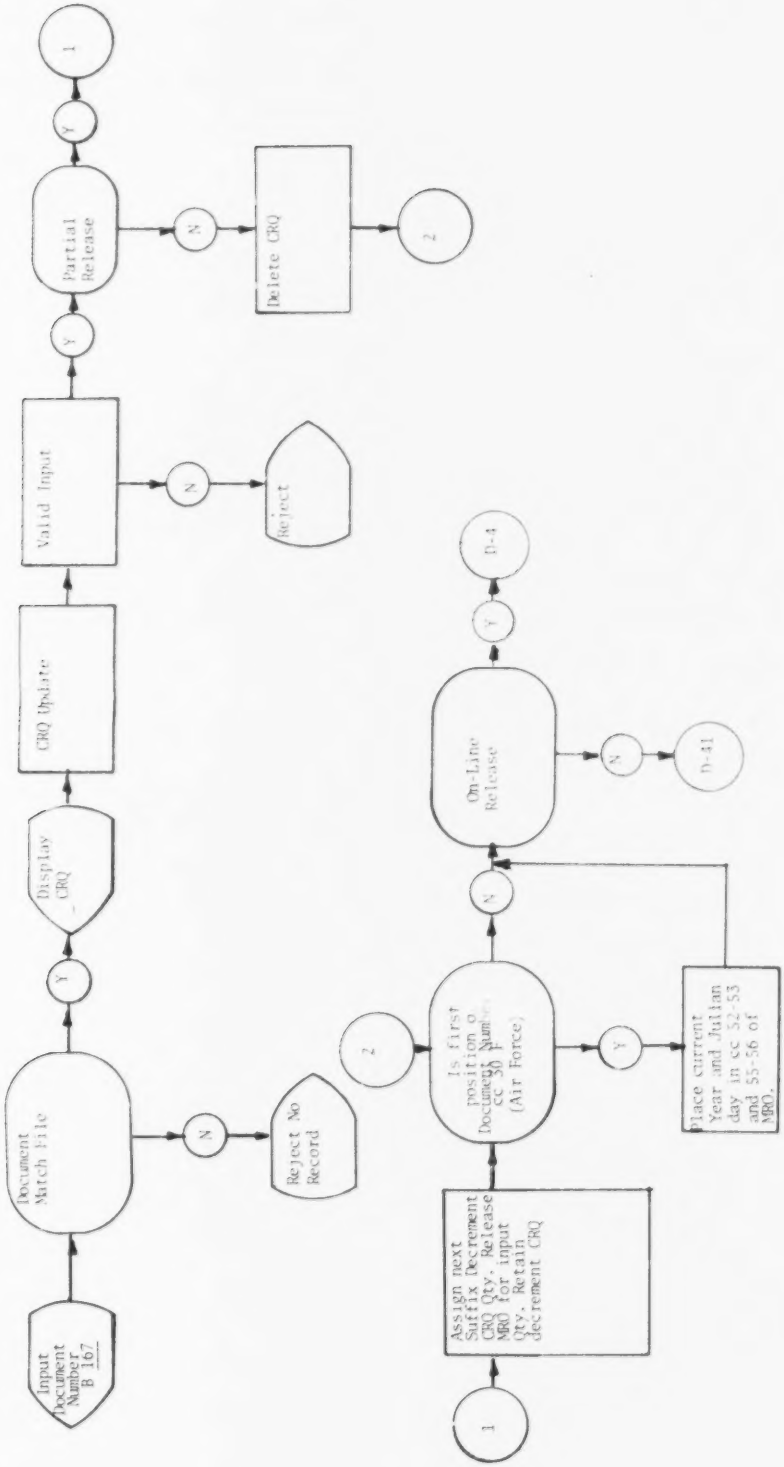
d. Appendix D-104, MRO and/or Exception Data for On-Line Processing

3. GENERAL

This card is used to establish file pending release of materiel from vendor. Upon receipt of materiel from vendor MRO will be processed.

4. OUTPUT

Establishment of CRQ File.


Input Document Number B 167
Document Match File
N
Reject No Record
Y
Display CRQ
CRQ Update
Valid Input
N
Reject
Y
Partial Release
N
Delete CRQ
2
Y
1
2
Is first position o Document Number cc 36 F (Air Force)
Y
Place current Year and Julian day in cc 52-53 and 55-56 of MRO.
N
Assign next Suffix Decrement CRQ Qty. Release MRO for input Qty. Retain decrement CRQ
1
On-Line Release
N
D-41
Y
D-4

APPENDIX D-21

LOCATION SURVEY REQUEST CARD

1. INITIATING ACTION

Appendix B-77, Location Survey Request Card, DIC ZBG.

2. REFERENCES

a. Appendix A-62, Location Survey Codes.

b. Appendix B-77, Location Survey Request Card.

c. Appendix B-78, Location Survey Card.

3. GENERAL

a. This card is utilized with location survey codes to prepare Location Survey Cards or Location Survey Listing, by input option, and the Location Survey Report.

b. Violation action is applicable to validity checks and absence of data.

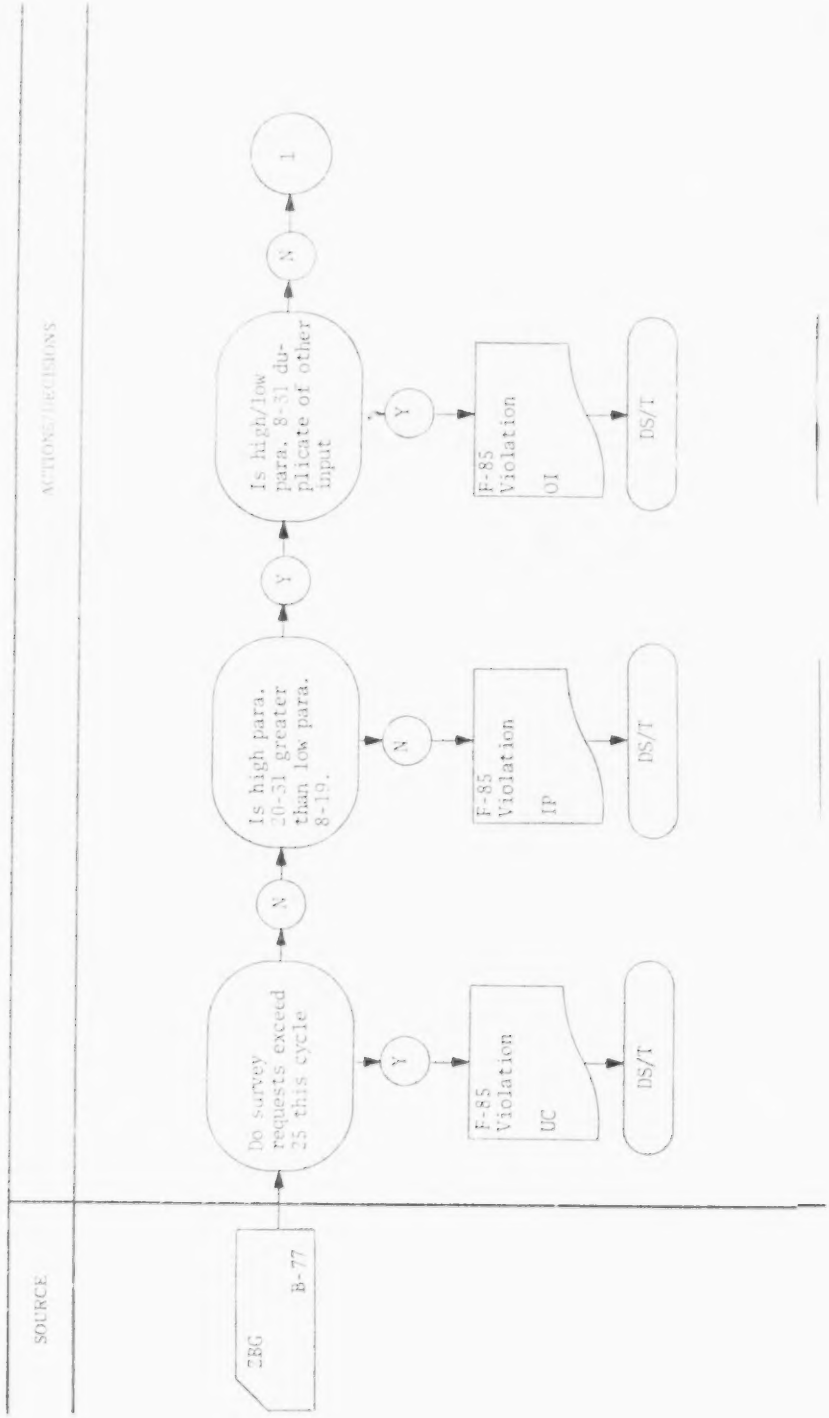
4. OUTPUT

a. Appendix B-78, Location Survey Card.

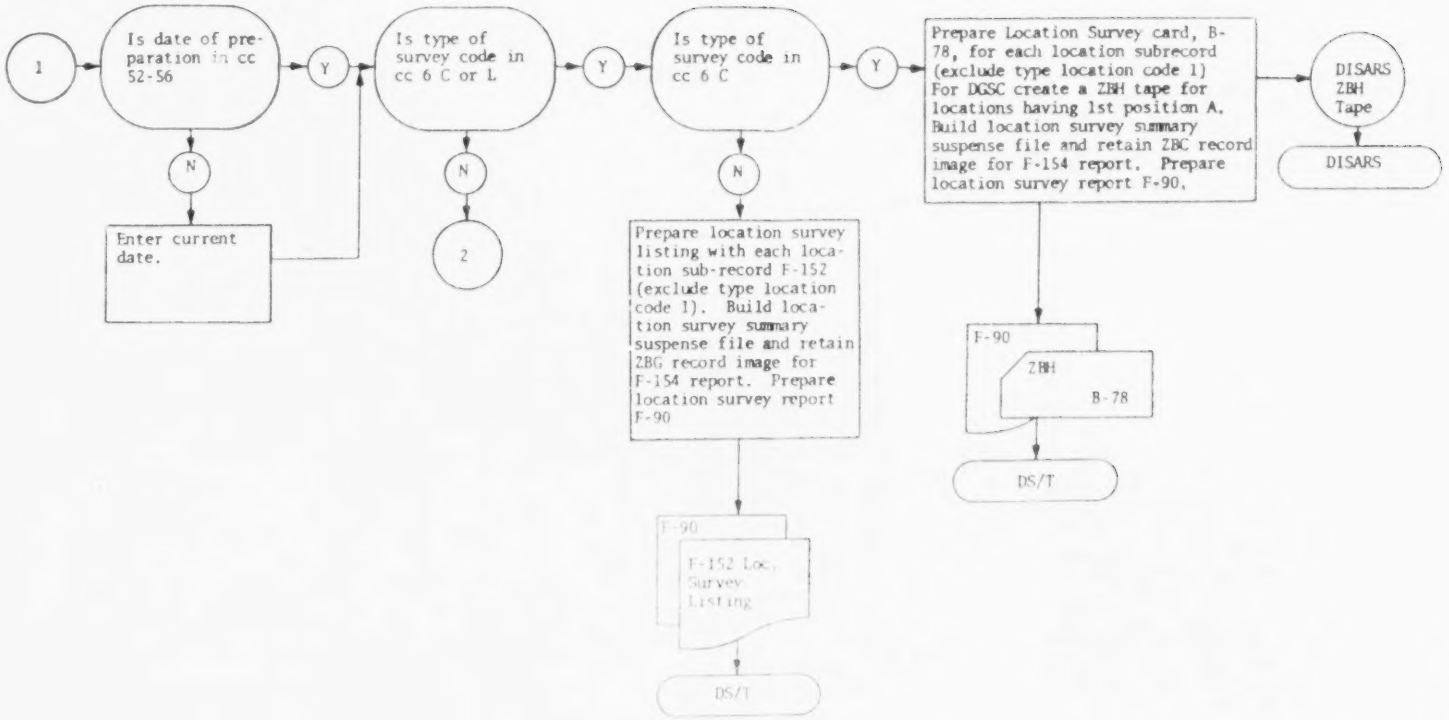
b. Appendix F-85, Validation Reject Report.

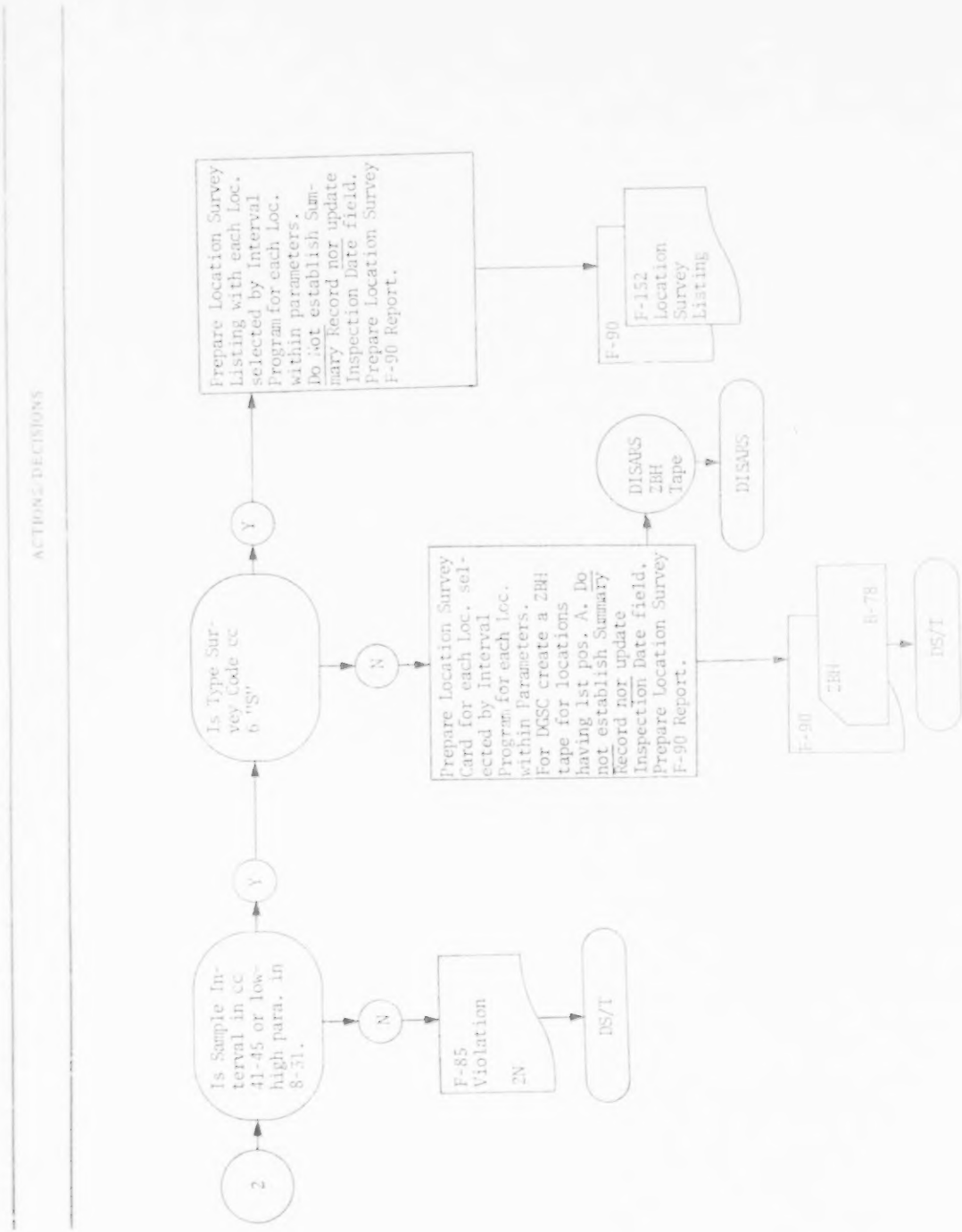
c. Appendix F-90, Location Survey Report.

d. Appendix F-152, Location Survey Listing.


SOURCE
ACTIONS/DECISIONS
ZBG
B-77
Do survey requests exceed 25 this cycle
Y
N
F-85 Violation
UC
DS/T
Is high para. 20-31 greater than low para. 8-19.
N
F-85 Violation
IP
DS/T
Y
Is high/low para. 8-31 duplicate of other input
Y
F-85 Violation
OI
DS/T
N
1

ACTIONS/DECISIONS




ACTIONS DECISIONS
2
Is Sample Interval in cc 41-45 or low-high para. in 8-31.
Y
N
F-85 Violation
2N
DS/T
Is Type Survey Code cc 6 "S"
Y
N
Prepare Location Survey Listing with each Loc. selected by Interval Program for each Loc. within parameters. Do not establish Summary Record nor update Inspection Date field. Prepare Location Survey F-90 Report.
F-90
F-152 Location Survey Listing
Prepare Location Survey Card for each Loc. selected by Interval Program for each Loc. within parameters. For DOSC create a ZBH tape for locations having 1st pos. A. Do not establish Summary Record nor update Inspection Date field. Prepare Location Survey F-90 Report.
DISAUS ZBH Tape
DISAUS
F-90
ZBH
R-78
DS/T

APPENDIX D-22

LOCATION SURVEY CARD

1. INITIATING ACTION

Appendix B-78, Location Survey Card, DIC ZBH.

2. REFERENCES

a. Appendix B-77, Location Survey Request Card.

b. Appendix C-64, Locator Survey Card.

c. Appendix F-53, Locator Survey Analysis Report.

d. Appendix F-151, Location Survey Management Actions.

e. Appendix F-152, Location Survey Listing.

f. Appendix F-154, Location Survey Statistical Analysis.

3. GENERAL

a. This card may be, by option, initially prepared as a computer output card from processing of Location Survey Request Card, appendix B-77, or may be manually prepared if the F-152 is exercised in lieu of card production.

b. Reentry may consist of:

(1) Corrected data.

(2) Delete action.

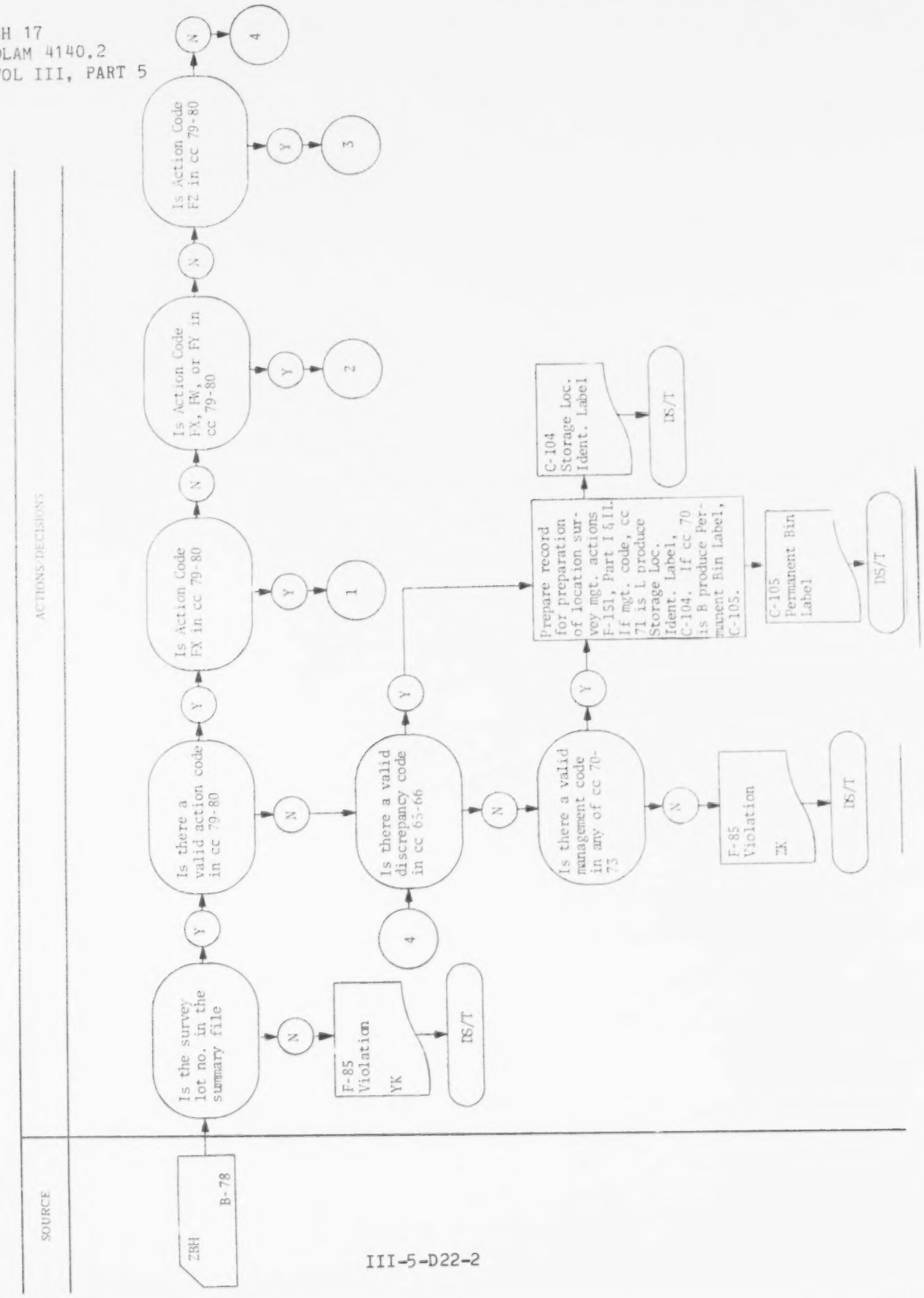
(3) Establish action - new addition.

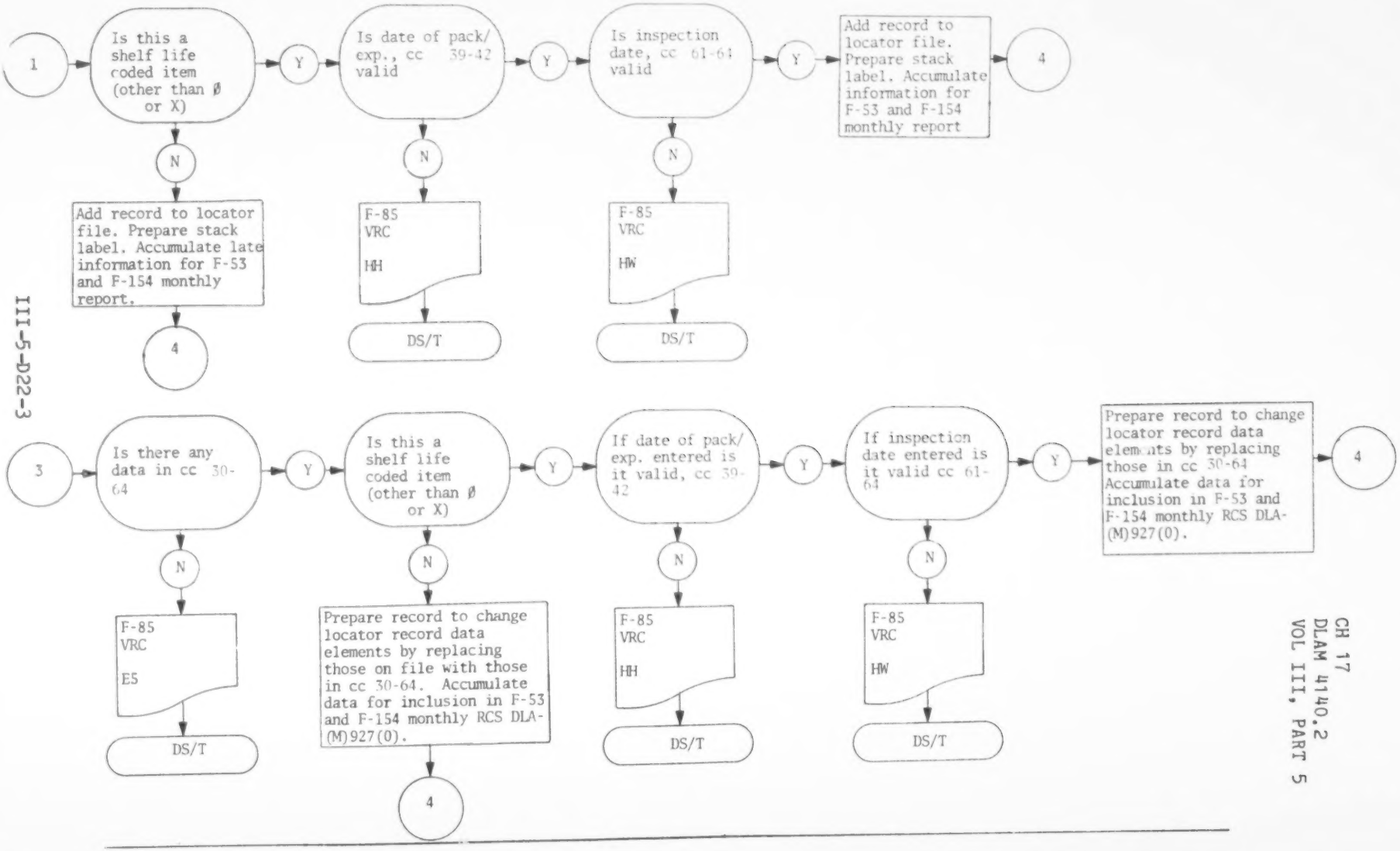
c. Reentry is utilized to update locator and survey system records.

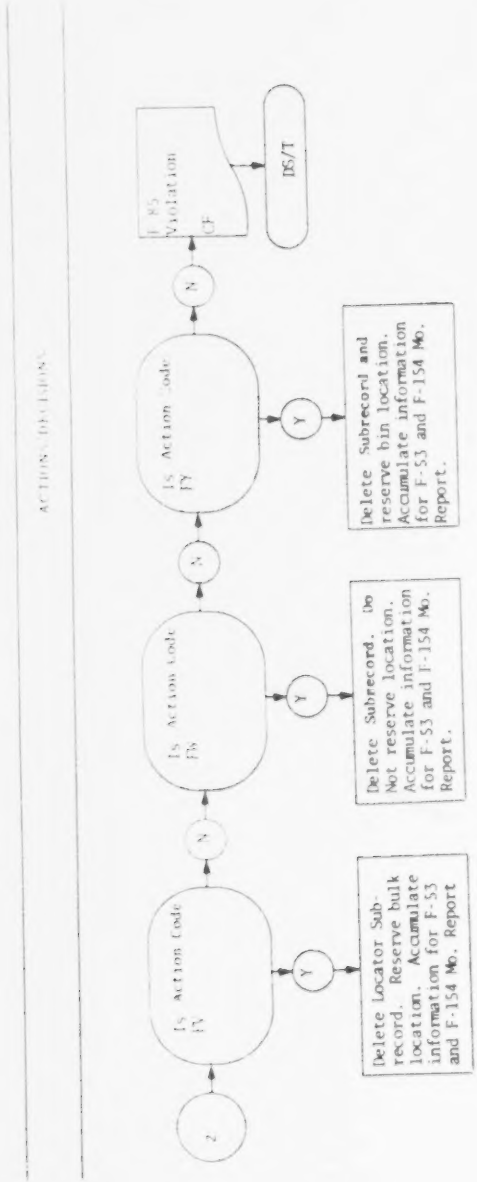
d. Violation action is appropriate for validity checks.

4. OUTPUT

Appendix F-85, Violation Printout.


SOURCE
ACTIONS/DECISIONS
ZBH
B-78
Is the survey lot no. in the summary file
N
F-85 Violation
YK
DS/T
Y
Is there a valid action code in cc 79-80
N
Y
Is Action Code FX in cc 79-80
Y
1
N
Is Action Code FX, FW, or FY in cc 79-80
Y
2
N
Is Action Code FZ in cc 79-80
Y
3
N
4
4
Is there a valid discrepancy code in cc 65-66
N
Y
Is there a valid management code in any of cc 70-73
N
F-85 Violation
ZK
DS/T
Y
Prepare record for preparation of location survey mgt. actions F-151, Part I & II. If mgt. code, cc 71 is L produce Storage Loc. Ident. Label, C-104. If cc 70 is B produce Permanent Bin Label, C-105.
C-104 Storage Loc. Ident. Label
DS/T
C-105 Permanent Bin Label
DS/T


1
Is this a shelf life coded item (other than Ø or X)
Y
N
Add record to locator file. Prepare stack label. Accumulate late information for F-53 and F-154 monthly report.
4
Is date of pack/exp., cc 39-42 valid
Y
N
F-85
VRC
HH
DS/T
Is inspection date, cc 61-64 valid
Y
N
F-85
VRC
HW
DS/T
Add record to locator file. Prepare stack label. Accumulate information for F-53 and F-154 monthly report
4
3
Is there any data in cc 30-64
Y
N
F-85
VRC
E5
DS/T
Is this a shelf life coded item (other than Ø or X)
Y
N
Prepare record to change locator record data elements by replacing those on file with those in cc 30-64. Accumulate data for inclusion in F-53 and F-154 monthly RCS DLA-(M)927(0).
4
If date of pack/exp. entered is it valid, cc 39-42
Y
N
F-85
VRC
HH
DS/T
If inspection date entered is it valid cc 61-64
Y
N
F-85
VRC
HW
DS/T
Prepare record to change locator record data elements by replacing those in cc 30-64 Accumulate data for inclusion in F-53 and F-154 monthly RCS DLA-(M)927(0).
4


ACTIONS/DECISIONS
2
Is Action Code FV
Y
Delete Locator Sub-record. Reserve bulk location. Accumulate information for F-53 and F-154 Mo. Report
N
Is Action Code FS
Y
Delete Subrecord. Do Not reserve location. Accumulate information for F-53 and F-154 Mo. Report.
N
Is Action Code FY
Y
Delete Subrecord and reserve bin location. Accumulate information for F-53 and F-154 Mo. Report.
N
Is NS Violation CF
DS/T

APPENDIX D-23

ITEM LOCATOR RECORD INQUIRY CARD

1. INITIATING ACTION

Appendix B-79, Item Locator Record Inquiry Card, DIC ZBJ.

2. REFERENCES

a. Appendix A-42, Action Codes.

b. Appendix F-25, Popularity Group Exception Report.

c. Appendix F-26, Item Analysis Exception Report (Condition Code).

d. Appendix F-27, Item Analysis Report - Commodity Manager.

e. Appendix F-31, Item Analysis Report - Shelf-Life Code.

f. Appendix F-36, Locator Subrecord Print - Reply to Action Code.

g. Appendix F-37, Locator Record Print - Reply to Action Code.

h. Appendix F-54, No Locator Record on Inquiry.

i. Appendix F-55, Item Analysis Report - Physical Security Code.

j. Appendix F-105, DICOMSS Locator Inquiry Listing.

k. Appendix F-106, DICOMSS Emergency Locator Listing.

3. GENERAL

This card is utilized with Item Locator Action Codes to obtain data from the Locator Record and its subrecord.

4. OUTPUT

a. Appendix F-25, Popularity Group Exception Report.

b. Appendix F-26, Item Analysis Exception Report (Condition Code).

c. Appendix F-27, Item Analysis Report - Commodity Manager.

d. Appendix F-31, Item Analysis Report - Shelf-Life Code.

e. Appendix F-36, Locator Subrecord Print - Reply to Action Code.

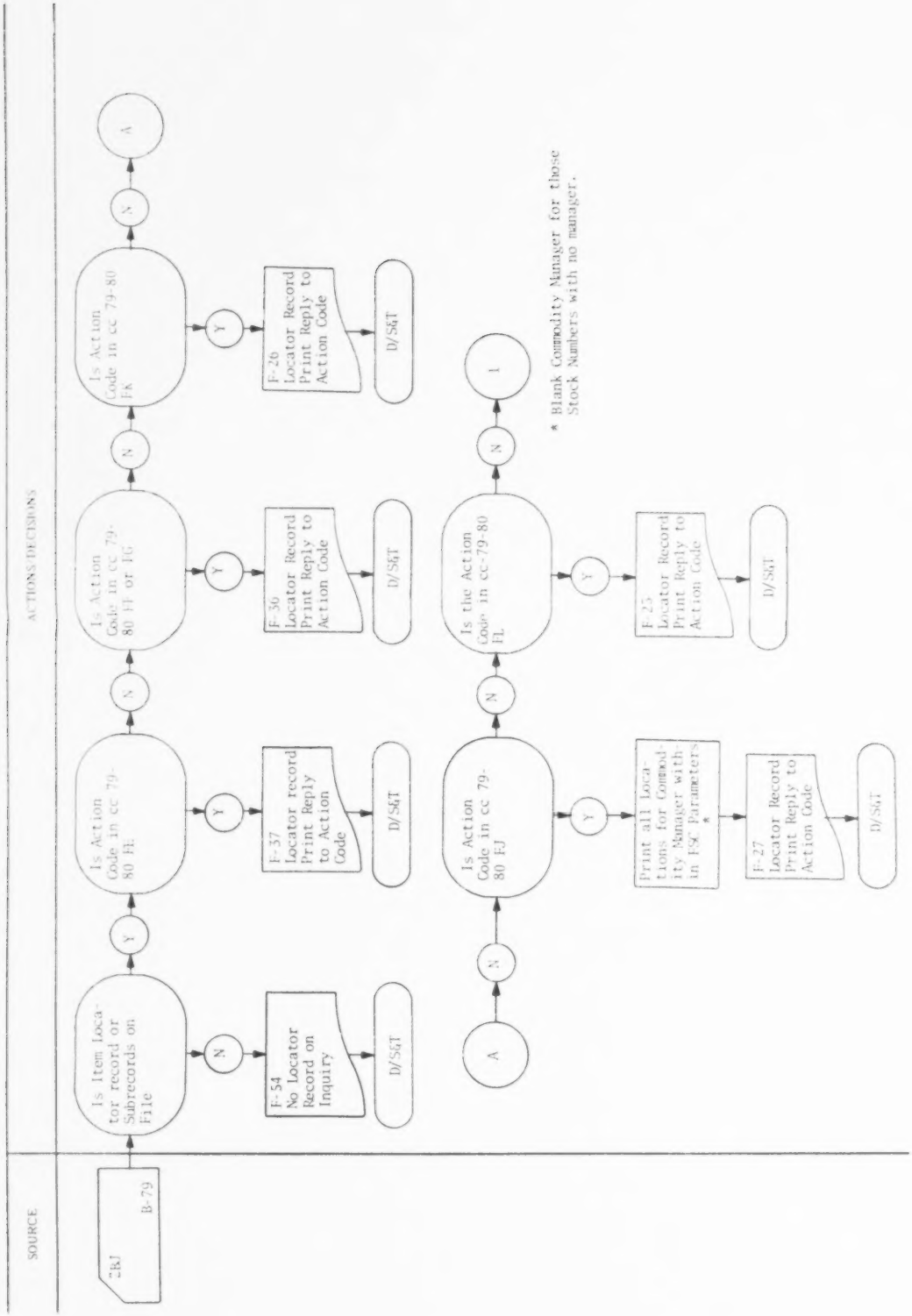
f. Appendix F-37, Locator Record Print - Reply to Action Code.

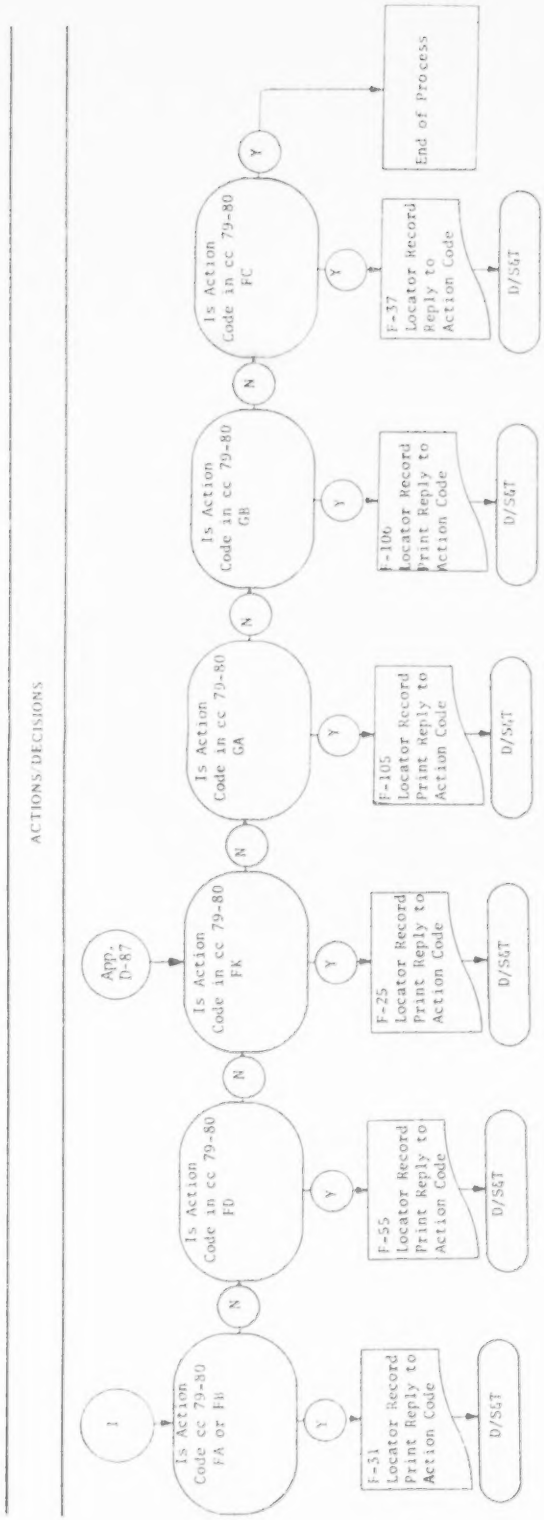
g. Appendix F-54, No Locator Record on Inquiry.

h. Appendix F-55, Item Analysis Report, Physical Security Code.

i. Appendix F-105, DICOMSS Locator Inquiry Listing.

j. Appendix F-106, DICOMSS Emergency Locator Listing.


SOURCE
ACTIONS/DECISIONS
2BJ
B-79
Is Item Locator record or Subrecords on File
N
F-54 No Locator Record on Inquiry
D/S&T
Y
Is Action Code in cc 79-80 FE
N
F-37 Locator record Print Reply to Action Code
D/S&T
Y
Is Action Code in cc 79-80 FH or FG
N
F-36 Locator Record Print Reply to Action Code
D/S&T
Y
Is Action Code in cc 79-80 FK
N
A
F-26 Locator Record Print Reply to Action Code
D/S&T
A
N
Is Action Code in cc 79-80 FJ
Y
Print all Locations for Commodity Manager with in FSC Parameters *
F-27 Locator Record Print Reply to Action Code
D/S&T
N
Is the Action Code in cc-79-80 FL
Y
F-25 Locator Record Print Reply to Action Code
D/S&T
N
1
* Blank Commodity Manager for those Stock Numbers with no manager.


ACTIONS/DECISIONS
I
Is Action Code cc 79-80 FA or FB
Y
F-31 Locator Record Print Reply to Action Code
D/S&T
N
Is Action Code in cc 79-80 FD
Y
F-55 Locator Record Print Reply to Action Code
D/S&T
N
App. D-87
Is Action Code in cc 79-80 FK
Y
F-25 Locator Record Print Reply to Action Code
D/S&T
N
Is Action Code in cc 79-80 GA
Y
F-105 Locator Record Print Reply to Action Code
D/S&T
N
Is Action Code in cc 79-80 GB
Y
F-106 Locator Record Print Reply to Action Code
D/S&T
N
Is Action Code in cc 79-80 FC
Y
F-37 Locator Record Reply to Action Code
D/S&T
Y
End of Process

APPENDIX D-24

RECEIPT AND LOCATOR INQUIRY

1. INITIATING ACTIONS

   a. Appendix B-41, Type A Remote Receipt and Locator Inquiry

   b. Appendix B-102, Receipt and Locator Inquiry Card Input, DIC ZB6

2. REFERENCES

   a. Chapter 3

   b. Chapter 66

   c. Appendix B-41

   d. Appendix B-102

   e. Appendix E-102 P

   f. Appendix E-102 V

   g. Appendix F-85

   h. Appendix F-200

   i. Appendix F-201

   j. Appendix F-202

3. GENERAL

This chart depicts computer processing of Receipt and Locator Inquiries (prepared) for each receipt of materiel at the depot. Detailed input requirements and corresponding outputs are described in the chart and appendix E-102 P. Violation procedures are provided in appendix E-102 V.

4. OUTPUT

   a. Appendix F-85, Validation Reject Report

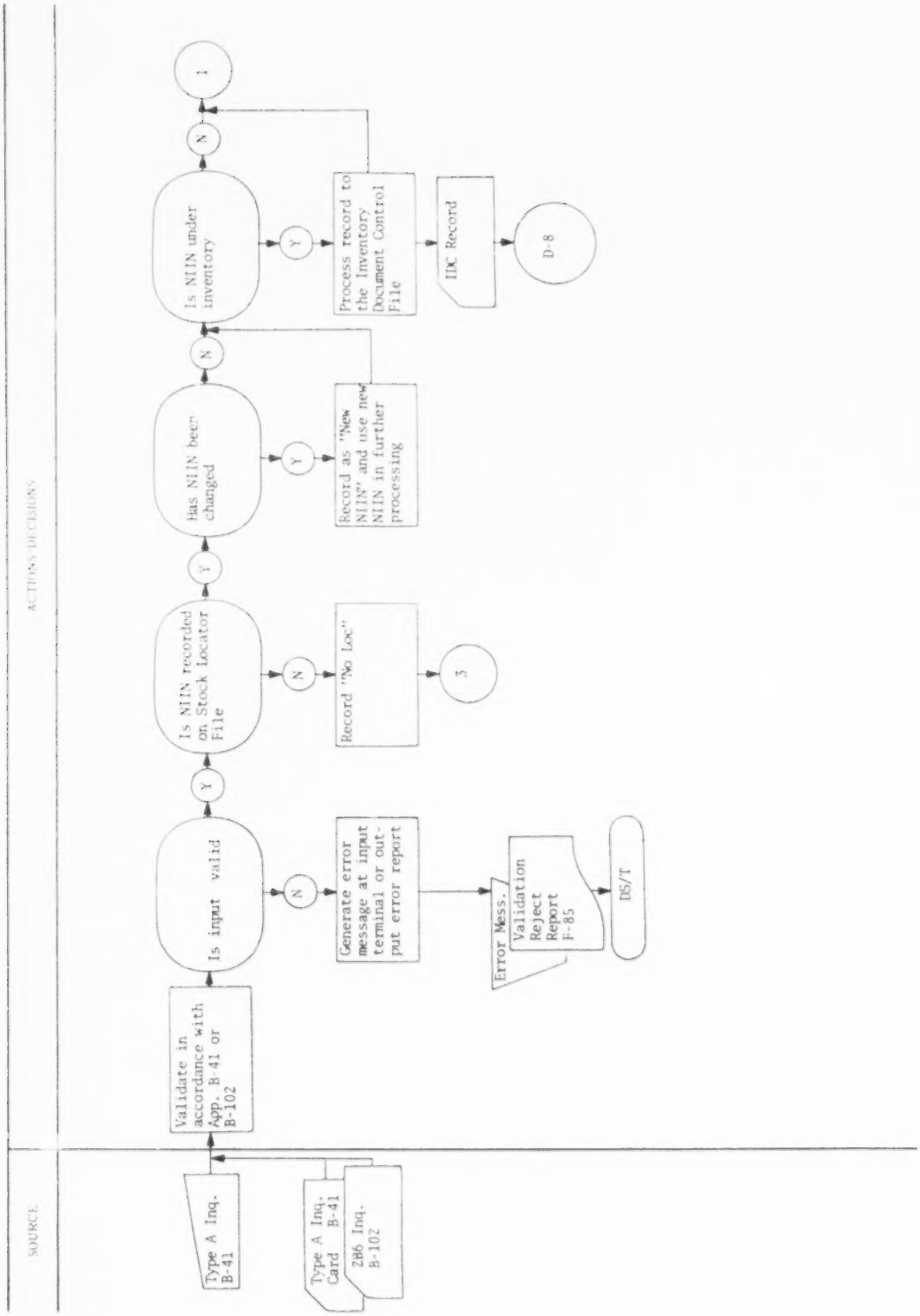
   b. Appendix F-200, Receipt Control Document

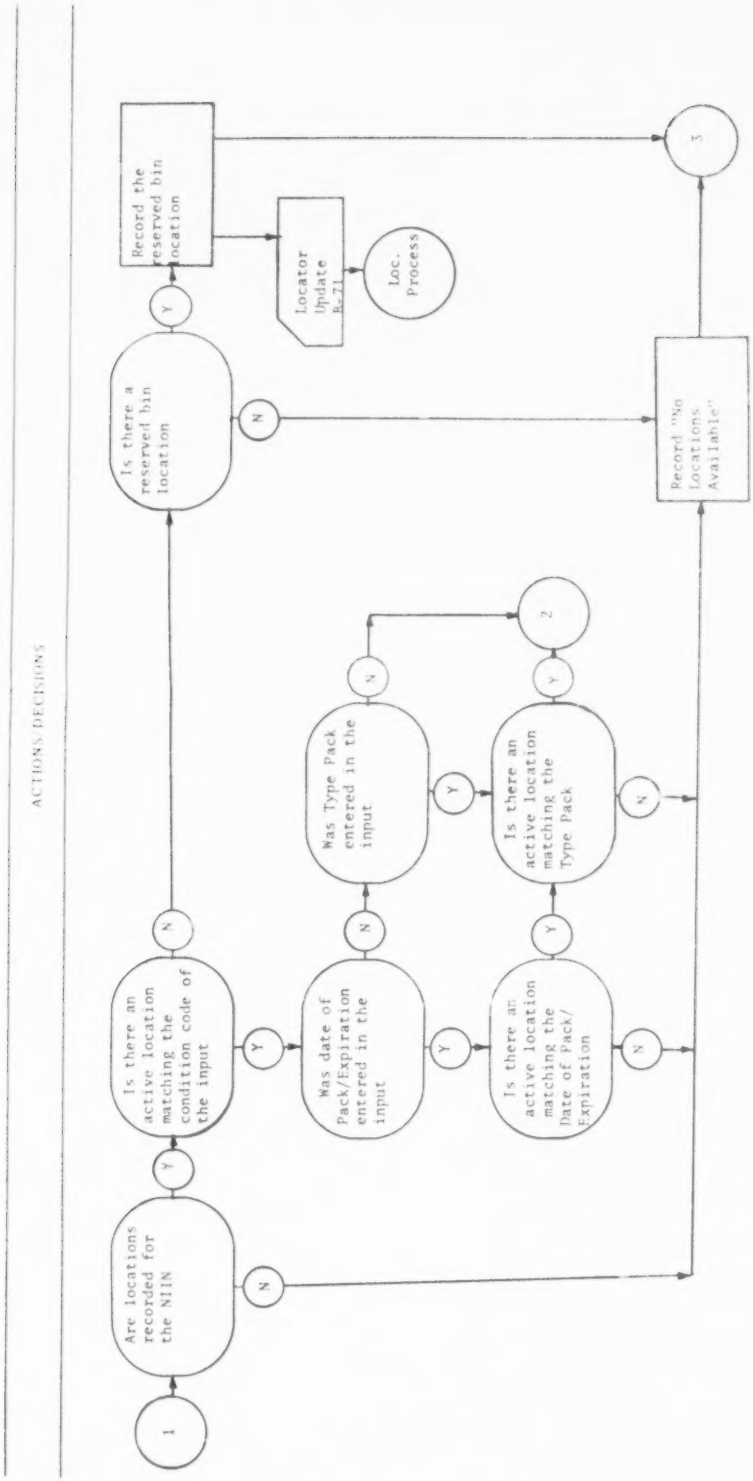
   c. Appendix F-201, Contract Data Sheet

   d. Appendix F-202, Stow Action Document

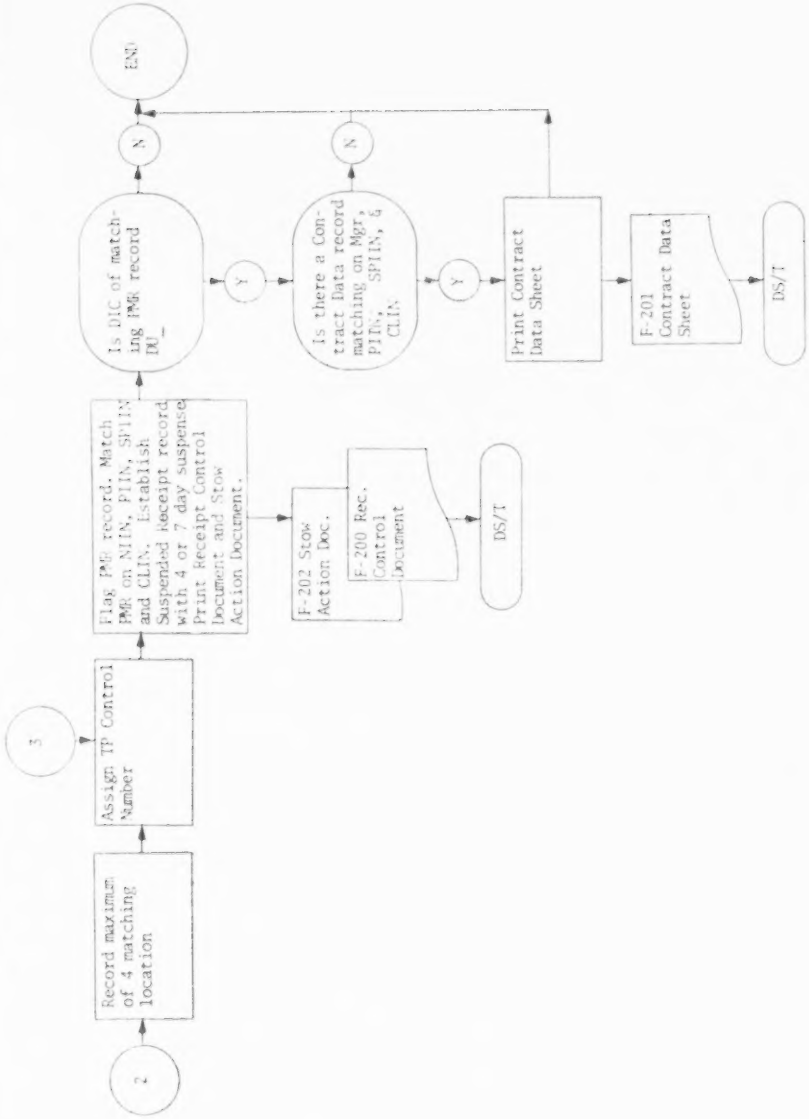
e. Internal Locator Update to build a basic locator header record which will initiate a MCWASP Data Bank Inquiry and/or reserve the last bin location.

f. Internal Inventory Document Control (IDC) File update to record an in-process receipt of an item under inventory.


SOURCE
ACTIONS DECISIONS
Type A Inq. B-41
Type A Inq. Card B-41
ZB6 Inq. B-102
Validate in accordance with App. B-41 or B-102
Is input valid
N
Generate error message at input terminal or output error report
Error Mess.
Validation Reject Report F-85
DS/T
Y
Is NIIN recorded on Stock Locator File
N
Record "No Loc"
3
Y
Has NIIN been changed
Y
Record as "New NIIN" and use new NIIN in further processing
N
Is NIIN under inventory
Y
Process record to the Inventory Document Control File
IDC Record
D-8
N
1


ACTIONS DECISIONS
1
Are locations recorded for the NIIN
Y
N
Is there an active location matching the condition code of the input
Y
N
Was date of Pack/Expiration entered in the input
Y
N
Was Type Pack entered in the input
Y
N
2
Is there an active location matching the Date of Pack/ Expiration
Y
N
Is there an active location matching the Type Pack
Y
N
Is there a reserved bin location
Y
N
Record the reserved bin location
Locator Update Re-71
Loc. Process
Record "No Locations Available"
3

ACTIONS DECISIONS



APPENDIX D-26

PMR FILE BACKORDER UPDATE

1. INITIATING ACTION

Merging the list of NSNs with backorders extracted from the Field Activity War and Emergency Support Plan (FAWESP) tapes received each month from the DSCs.

2. REFERENCES

a. Chapter 3

b. Chapter 19

3. GENERAL

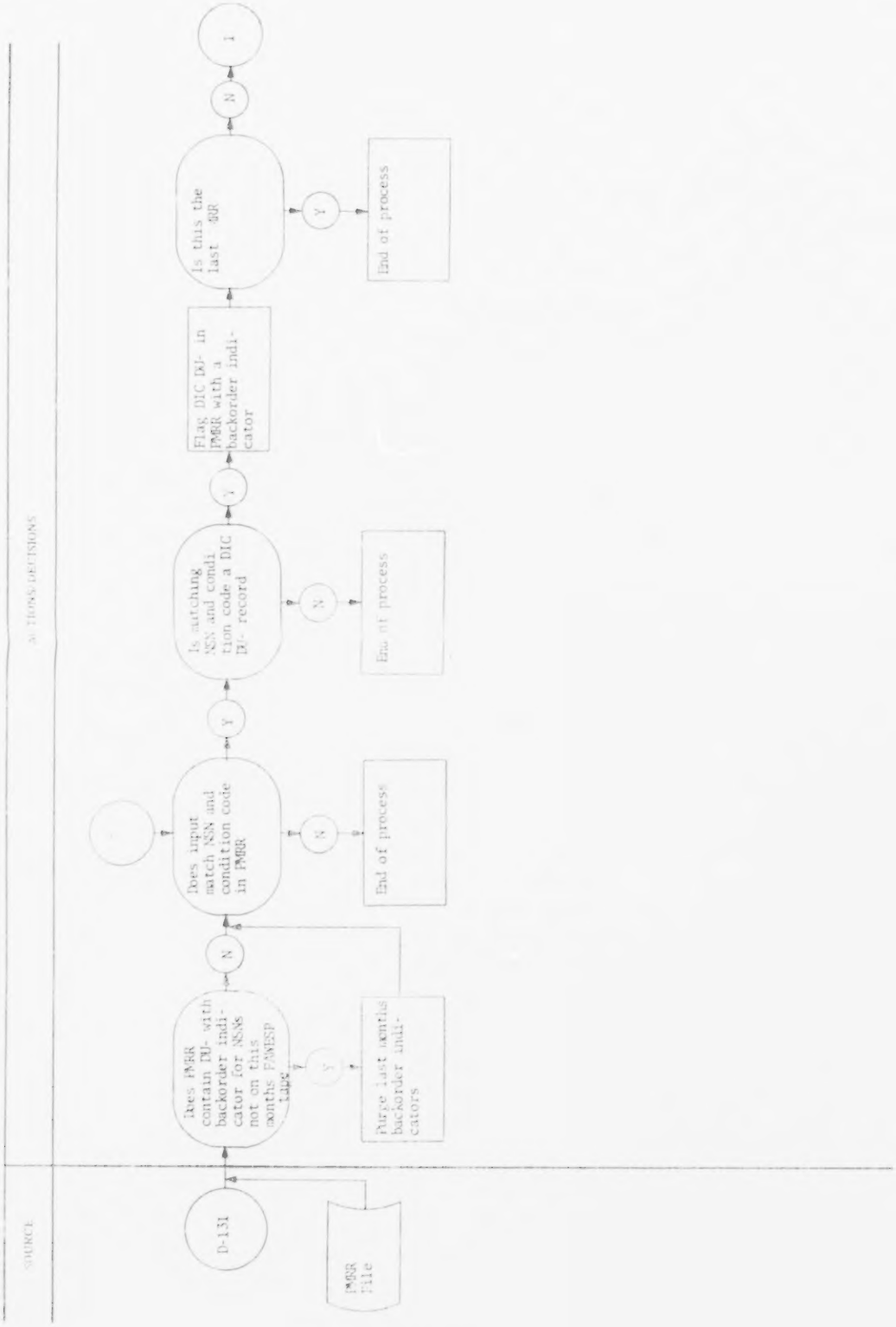
a. This chart is designed to furnish an outline flow of actions and decisions involved in updating the Prepositioned Materiel Receipt File (PMRF) with backorder data from the FAWESP tapes.

b. Each month the DSC forwards an FAWESP tape to each of its storing depots. Each tape reflects the inventory on hand and due-in at that depot according to the DSC records. Included in each NSN record is an indicator advising whether the DSC has backorders for the NSN or not.

c. To expedite processing procurement receipts with backorders, the monthly FAWESP tape will be screened for backorder indicators and the Prepositioned Materiel Receipt File will be updated with the backorder indicator. Any subsequent A Inquiry response will be annotated with the message EXPEDITE - BACKORDERS PENDING.

4. OUTPUT

None


SOURCE
ACTIONS/DECISIONS
D-131
PMBR File
Does PMBR contain DU- with backorder indicator for NSNs not on this months FMESP tape
Y
Purge last months backorder indicators
N
Does input match NSN and condition code in PMBR
N
End of process
Y
Is matching NSN and condition code a DIC DU- record
N
End of process
Y
Flag DIC DU- in PMBR with a backorder indicator
Is this the last 90R
Y
End of process
N
1

APPENDIX D-27

WORKLOAD RELEASE

1. INITIATING ACTION

a. Periodic scheduling of low priority workload release.

b. Appendix B-98, Workload Request Card, ZBL.

2. REFERENCES

a. Appendix A-42.

b. Appendix B-98.

c. Appendix D-41.

d. Appendix D-65.

e. Appendix D-98.

f. Appendix D-108.

3. GENERAL

This chart represents processing of workload release of low priority MROs. After they have been merged into the Consolidation File, workload is released automatically, based on Planned Date to Transportation and other criteria. Workload may also be released by preparing a general purpose card to:

a. Request workload in addition to the workload already scheduled for the current Planned Date to Transportation (PDT), in conjunction with Action Codes (appendix A-42).

b. Request workload in addition to the workload already scheduled for Disposal Release Orders (DIC A5J) in conjunction with DRO Code W and Action Codes.

4. INPUT LIMITS

a. Thirty-five cards may be entered to pull workload by Special Project Code with Service Assignment Code.

b. Thirty-five cards may be entered to pull workload by Consignee - under emergency conditions only.

c. A hundred cards may be entered to pull workload by DEST.

d. One Hundred cards may be entered to pull workload by:

(1) Line Items.

(2) Geographic Shipping Area.

(3) Warehouse Area.

(4) Planned Date to Transportation or a combination of subparagraphs (1) through (4).

e. One card may be entered to pull only by Inventory Cutoff Date.

f. Fifty Cards may be entered to pull workload by NSN and cutoff date.

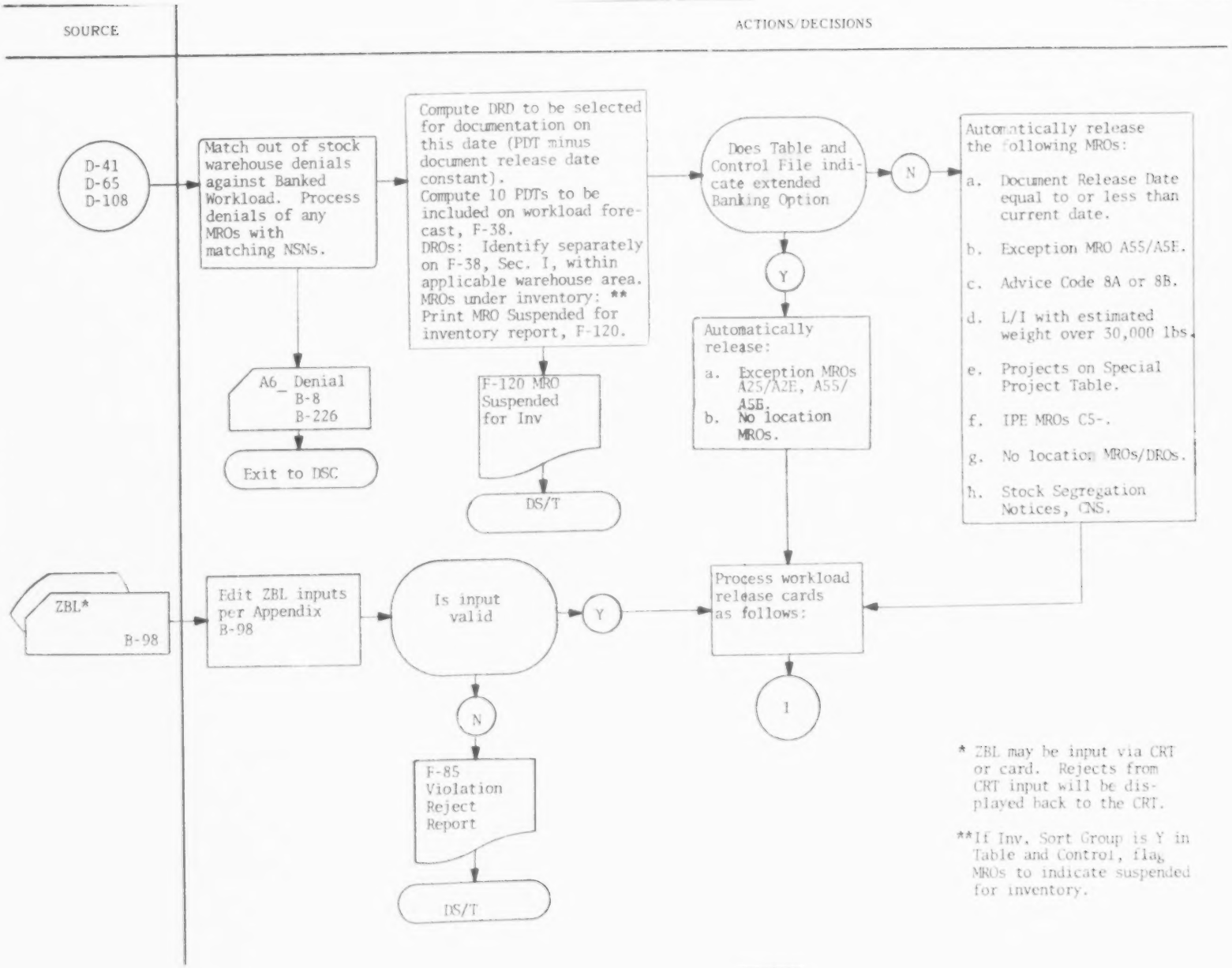
5. OUTPUT

a. Appendix B-8, Materiel Release Denial/Adjustment Card.

b. Appendix B-226, Disposal Release Denial/Adjustment Card.

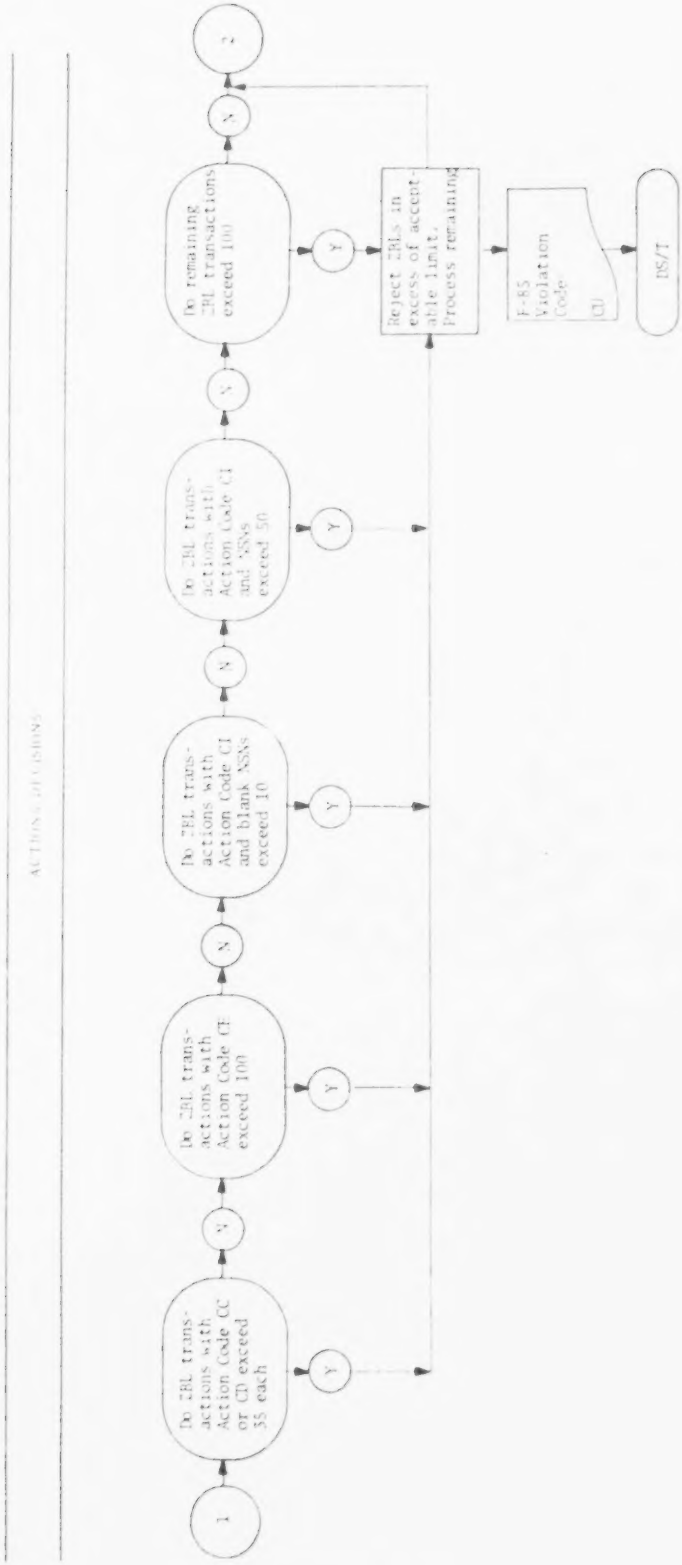
c. Appendix F-38, Workload Forecast.

d. Appendix F-120, MRO Suspended for Inventory.

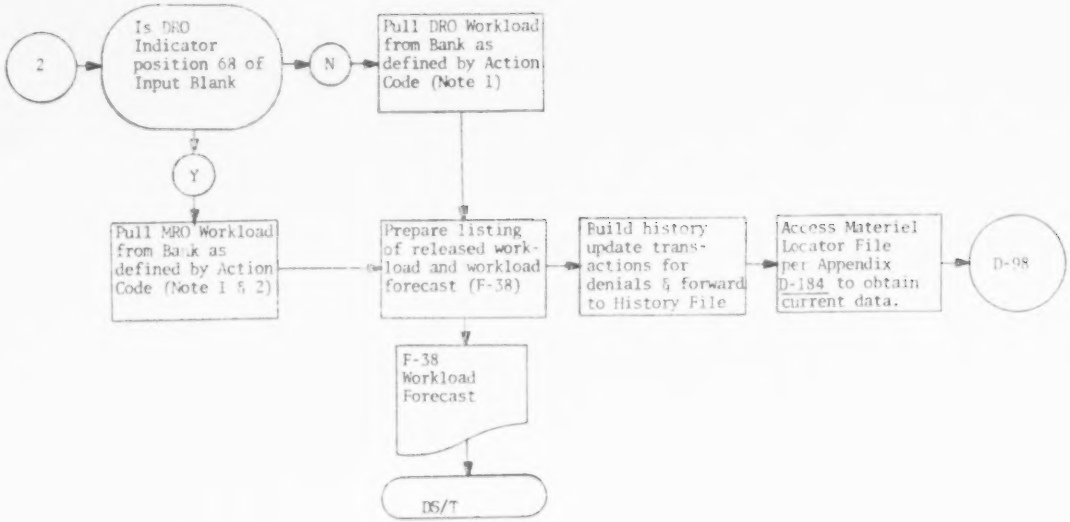


* ZBL may be input via CRT or card. Rejects from CRT input will be displayed back to the CRT.

**If Inv. Sort Group is Y in Table and Control, flag MROs to indicate suspended for inventory.


ACTIONS AND DECISIONS
1
Do ZBL transactions with Action Code CC or CD exceed 55 each
Y
Y
Do ZBL transactions with Action Code CE exceed 100
Y
N
Do ZBL transactions with Action Code CI and blank SSNs exceed 10
Y
N
Do ZBL transactions with Action Code CI and SSNs exceed 50
Y
N
Do remaining ZBL transactions exceed 100
Y
N
2
Reject ZBLs in excess of acceptable limit. Process remaining
F-85 Violation Code CU
DS/T

ACTIONS/DECISIONS



Note 1:

Applicable Action Codes and source of Workload Pull are as follows:

CC - Consignee
CD - Project
CE - DEST
CG - Line Items, PDT, Geographic Area
CI - Inventory Cutoff Date, NSN Number Inventory
CJ - Line Items, PDT, Geographic Area
CL - Line Items, Warehouse, Geographic Area
CN - Line Items, Geographic Area
CQ - Line Items, Warehouse, PDT
CS - Line Items, PDT
CT - PDT
CV - Line Items, Manhours
CX - Line Items

Note 2:

MROs flagged for Inventory will only be released when Action Code is CI.

APPENDIX D-28

MRO/DRO CONTROL AND STATUS REQUEST CARD

1. INITIATING ACTION

Appendix B-99, MRO/DRO Control/Status Request Card, DIC ZBM.

2. REFERENCES

a. Appendix A-42, Action Codes.

b. Appendix A-82, Violation Reason Codes.

c. Appendix B-99, MRO/DRO Control/Status Request Card.

d. Appendix E-099 P, MRO/DRO Control/Status Request Card.

e. Appendix E-099 V, MRO/DRO Control/Status Request Card Violations.

3. GENERAL

a. The MRO/DRO Control and Status Request Card is used to report completion of picking, packing, and assembly on individual items (MROs/DROs); the release of items to transportation, to report the shipment of parcel post items, and local pickup of materiel not requiring a Bill of Lading; to report actions such as warehouse refusals, denials, etc.; to request shipment status on an individual MRO/DRO or a complete shipment unit; and to code line items for the manual handling of inquiries. In addition, a delay reason or hold code may be entered when the shipment will be delayed.

b. Shipment Status Cards are also provided to the Defense Reutilization and Marketing Service on shipments made to disposal on a disposal turn in document when the item is pilferable/sensitive or has a line item value of $100 or more.

c. This process also covers shipment confirmation actions applicable to parcel post shipments at depots using the automatic clear date option.

4. OUTPUT

a. Appendix F-18, Status Cards Requiring POE in pos. 78-80.

b. Appendix F-40, Shipment Unit Line Item Inquiry Answer.

c. Appendix F-85, Validation Reject Report.

d. Appendix F-107, History File of Status Code DP Listing.

e. Appendix F-175, Area Control Branch Denial Listing.

f. Appendix F-83, Late MRO/DRO Process.

g. Output of card image forwarded through DAAS to applicable recipient:

(1) Appendix B-8, DIC A6_.

(2) Appendix B-14, DIC AR_.

(3) Appendix B-24, DIC AS_.

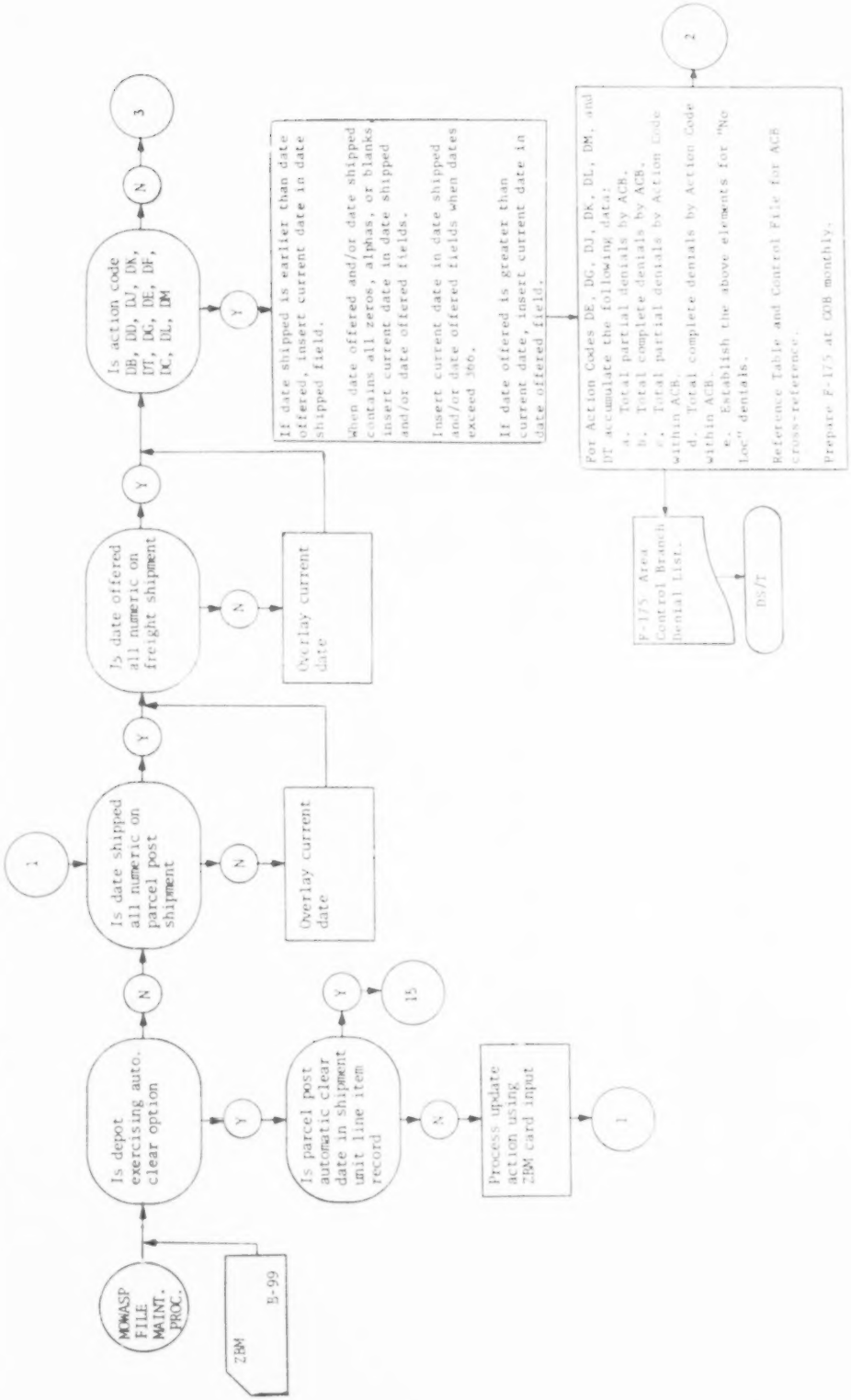
(4) Appendix B-14, DIC AU_.

(5) Appendix B-81, DIC AG6/AGJ.

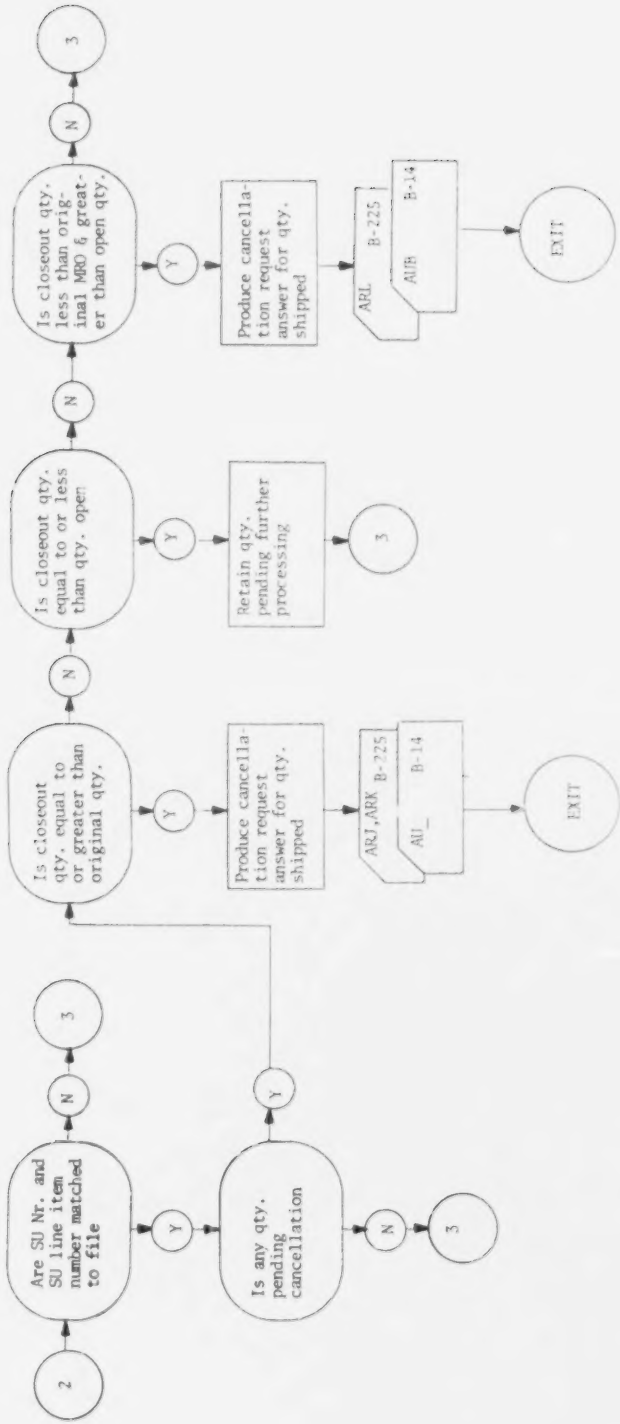
(6) Appendix B-94, DIC AE6.

(7) Appendix B-225, DIC ARJ, ARK, ARL, AEJ.

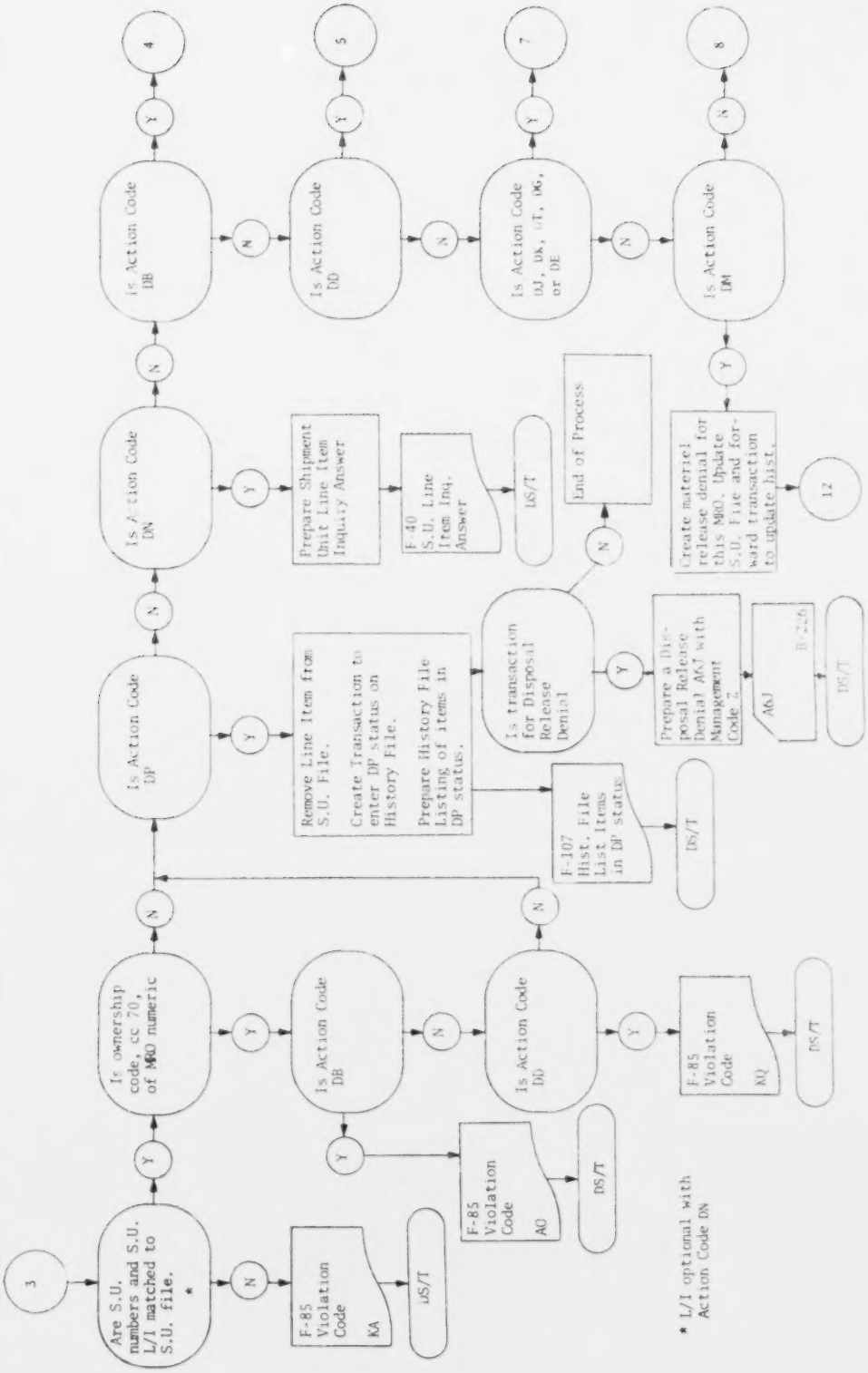
(8) Appendix B-226, DIC AGJ.


ACTIONS/DECISIONS
MOWASP FILE MAINT. PROC.
ZBM B-99
Is depot exercising auto. clear option
Y
N
Is parcel post automatic clear date in shipment unit line item record
Y
15
N
Process update action using ZBM card input
1
1
Is date shipped all numeric on parcel post shipment
N
Overlay current date
Y
Is date offered all numeric on freight shipment
N
Overlay current date
Y
Is action code DB, DD, DJ, DK, DT, DC, DE, DF, DC, DL, DM
N
3
Y
If date shipped is earlier than date offered, insert current date in date shipped field.
When date offered and/or date shipped contains all zeros, alphas, or blanks insert current date in date shipped and/or date offered fields.
Insert current date in date shipped and/or date offered fields when dates exceed 366.
If date offered is greater than current date, insert current date in date offered field.
For Action Codes DE, DG, DJ, DK, DL, DM, and DT accumulate the following data:
a. Total partial denials by ACB.
b. Total complete denials by ACB.
c. Total partial denials by Action Code within ACB.
d. Total complete denials by Action Code within ACB.
e. Establish the above elements for "No Loc" denials.
Reference Table And Control File for ACB cross-reference.
Prepare F-175 at COB monthly.
2
F-175 Area Control Branch Denial List.
DS/T

ACTIONS/DECISIONS

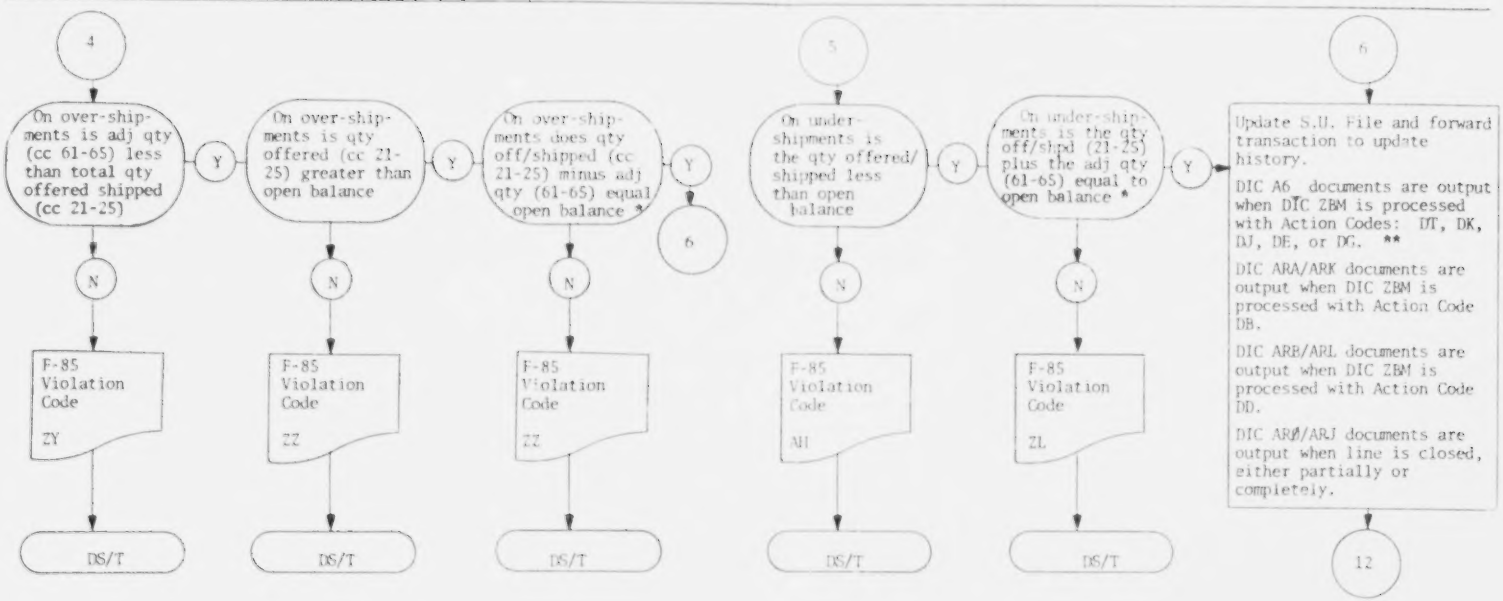


ACTIONS DECISIONS



best copy available

ACTIONS/DECISIONS

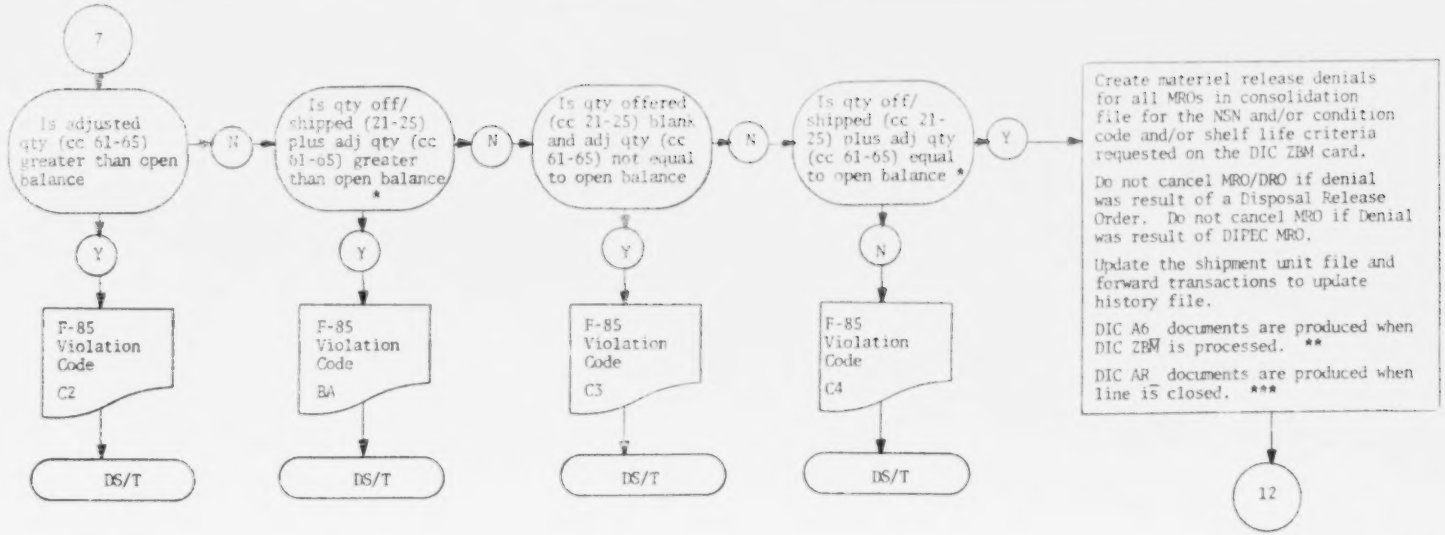


* Those checks require that adjustments on partialled lines must always be indicated in the last action of that line.

** Action Code:

DT will output A6_ with Mgmt Code 1
DK will output A6_ with Mgmt Code 2
DJ will output A6_ with Mgmt Code 3
DE will output A6_ with Mgmt Code 4
DG will output A6_ with Mgmt Code 5

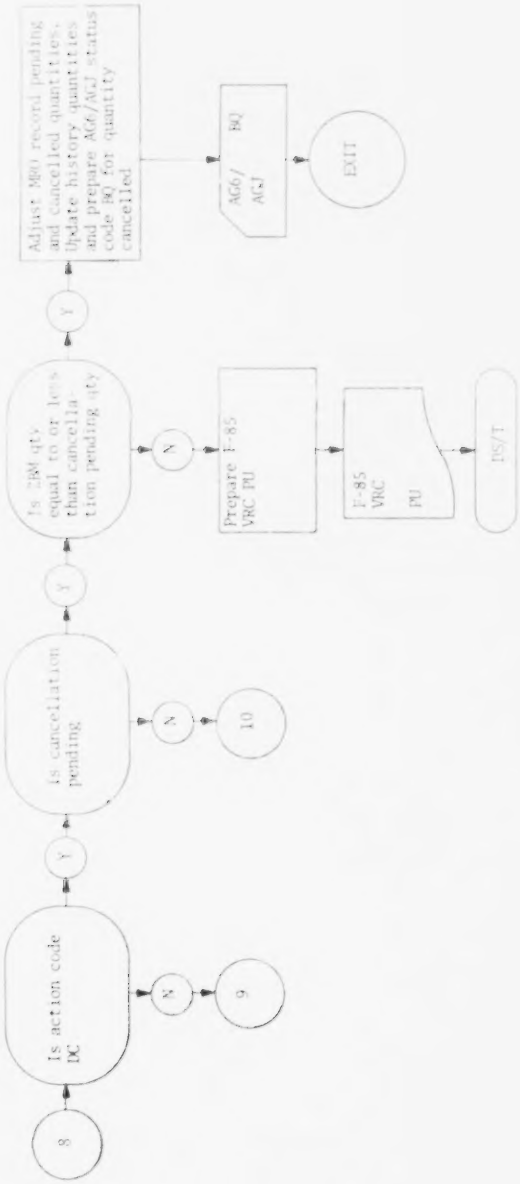
ACTIONS/DECISIONS



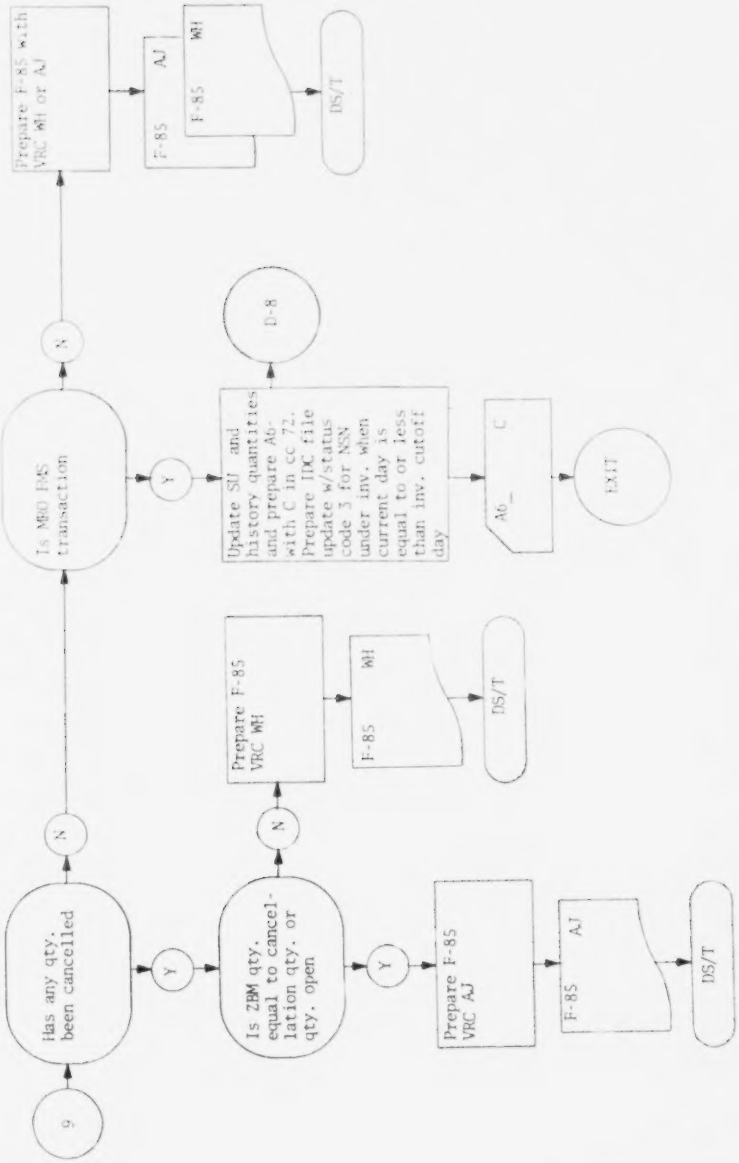
* If offered/shipped qty is all zeros, adjustment qty may be less than open balance; if offered/shipped qty is blank, adjustment qty may be unequal to open balance.

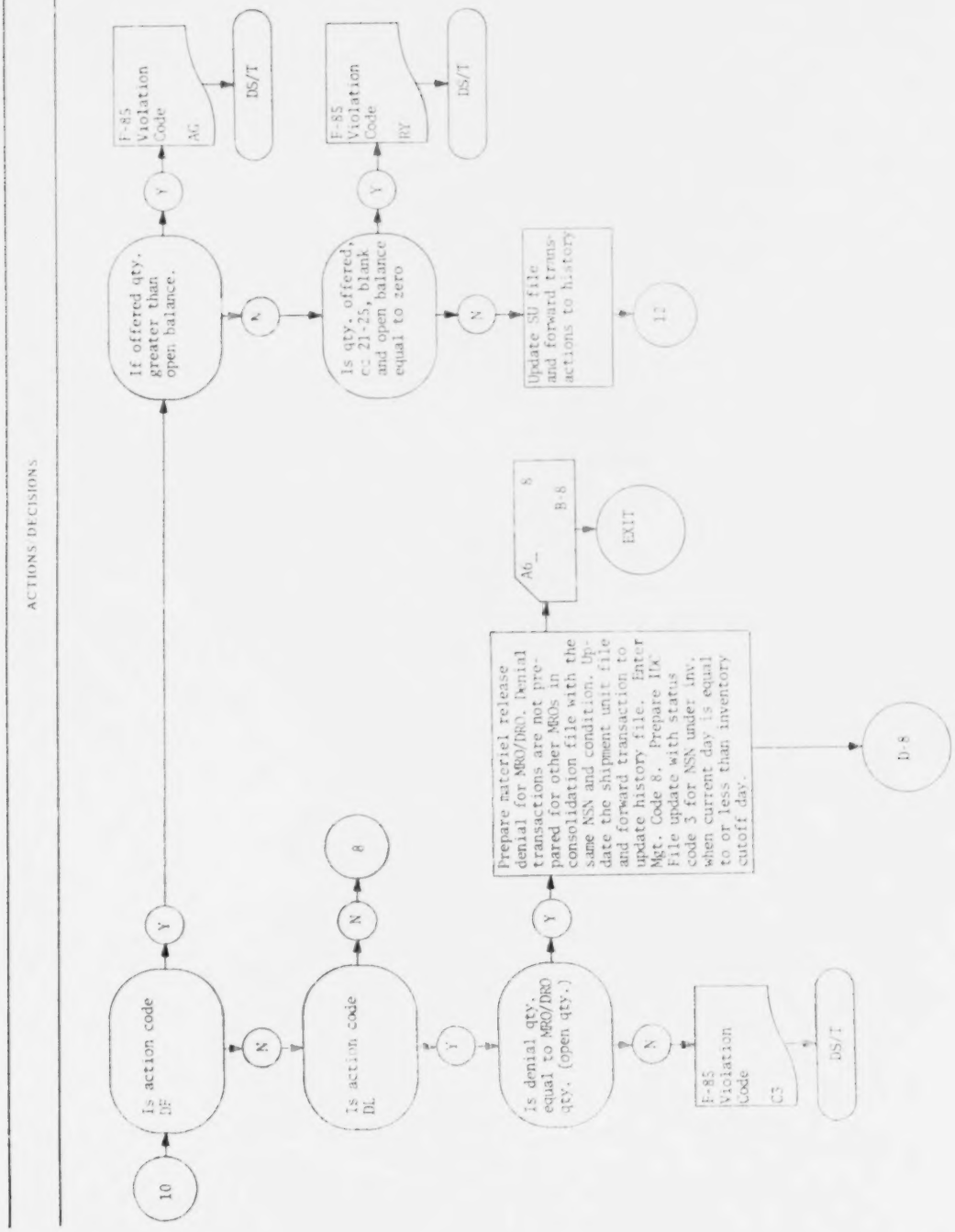
** With Action Code DG, DJ, DK, DT or DE.

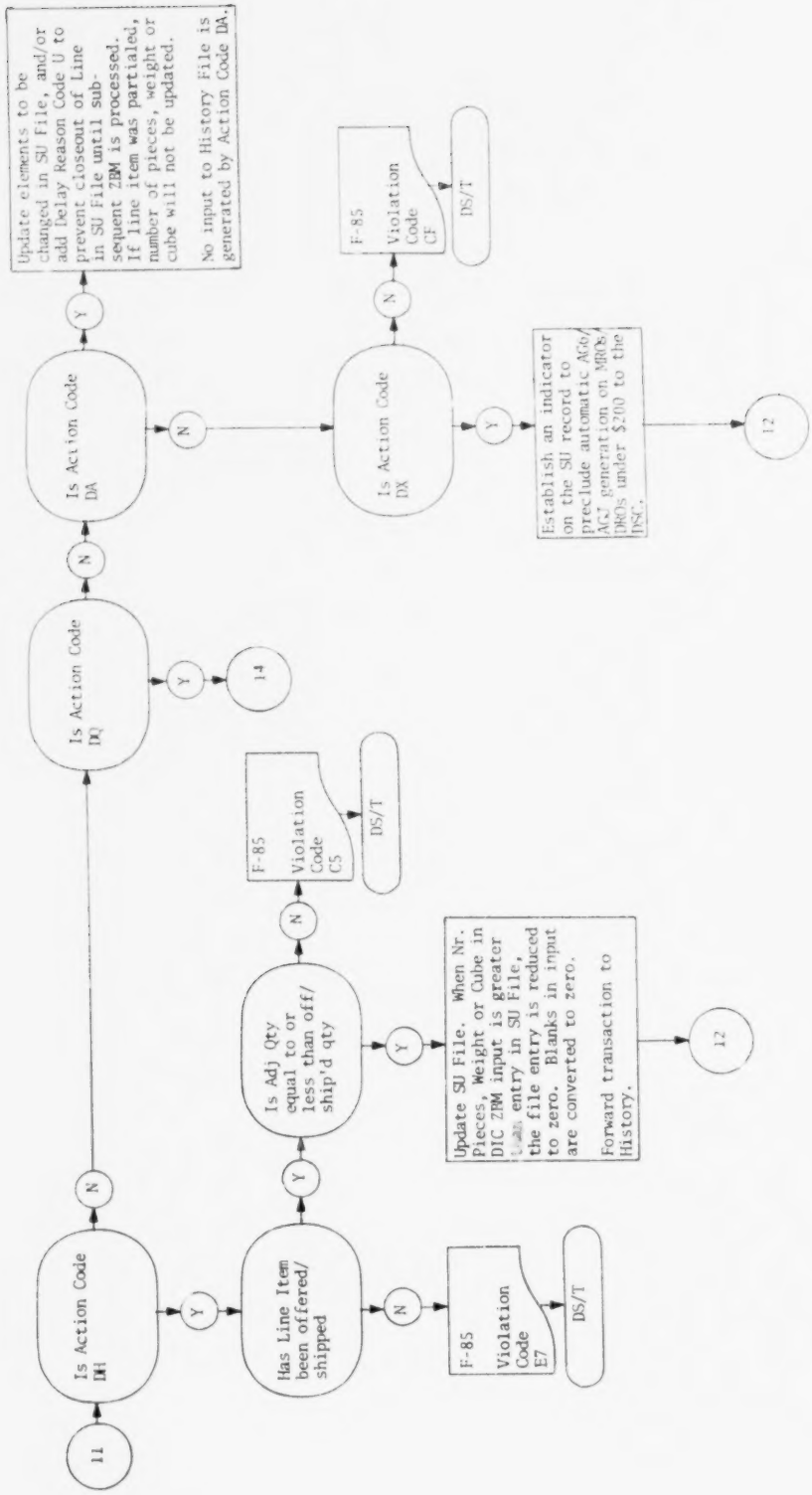
*** POE is entered in cc 51-53 when shipped to Overseas.


ACTIONS DECISIONS
8
Is action code DC
N
9
Y
Is cancellation pending
N
10
Y
Is 2M qty equal to or less than cancellation pending qty
N
Prepare F-85 VRC PU
F-85 VRC PU
DS/T
Y
Adjust MRO record pending and cancelled quantities; update history quantities and prepare AG6/AGJ status code BQ for quantity cancelled
AG6/ AGJ
BQ
EXIT

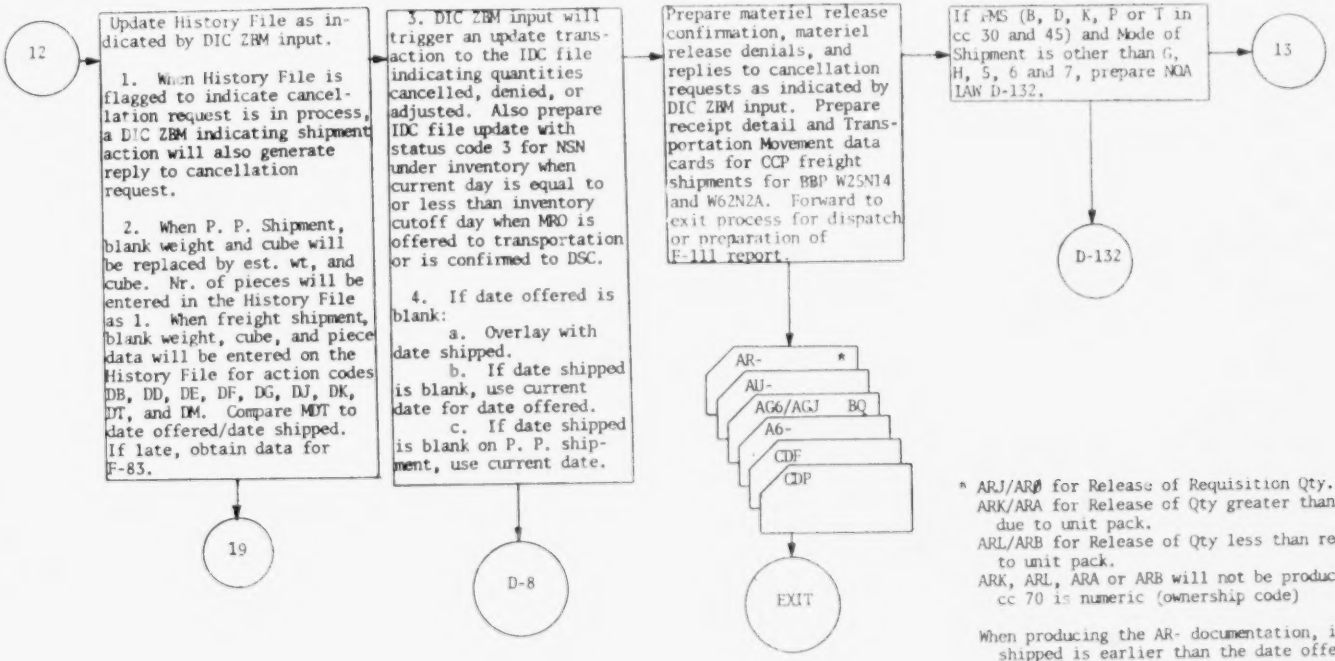
ACTIVITY DECISIONS




ACTIONS DECISIONS
10
Is action code DF
N
Y
If offered qty. greater than open balance.
N
Y
F-85 Violation Code AG
DS/T
Is qty. offered, cc 21-25, blank and open balance equal to zero
N
Y
F-85 Violation Code BY
DS/T
Update SU file and forward transactions to history
12
Is action code DL
N
Y
8
Is denial qty. equal to MRO/DRO qty. (open qty.)
N
Y
F-85 Violation Code C5
DS/T
Prepare materiel release denial for MRO/DRO. Denial transactions are not prepared for other MROs in consolidation file with the same NSN and condition. Update the shipment unit file and forward transaction to update history file. Enter Mgt. Code 8. Prepare IK File update with status code 3 for NSN under inv. when current day is equal to or less than inventory cutoff day.
Ab_
S
B-8
EXIT
D-8


ACTIONS/DECISIONS
11
Is Action Code DH
Y
N
Has Line Item been offered/ shipped
Y
N
F-85
Violation Code E7
DS/T
Is Adj Qty equal to or less than off/ ship'd qty
Y
N
Update SU File. When Nr. Pieces, Weight or Cube in DIC ZBM input is greater than entry in SU File, the file entry is reduced to zero. Blanks in input are converted to zero.
Forward transaction to History.
12
F-85
Violation Code CS
DS/T
Is Action Code DJ
Y
14
N
Is Action Code DA
Y
Update elements to be changed in SU File, and/or add Delay Reason Code U to prevent closeout of Line in SU File until subsequent ZBM is processed. If line item was partialed, number of pieces, weight or cube will not be updated.
No input to History File is generated by Action Code DA.
N
Is Action Code DX
Y
Establish an indicator on the SU record to preclude automatic A66/ AGT generation on MRBs/ DRDs under $200 to the DSC.
12
N
F-85
Violation Code CF
DS/T

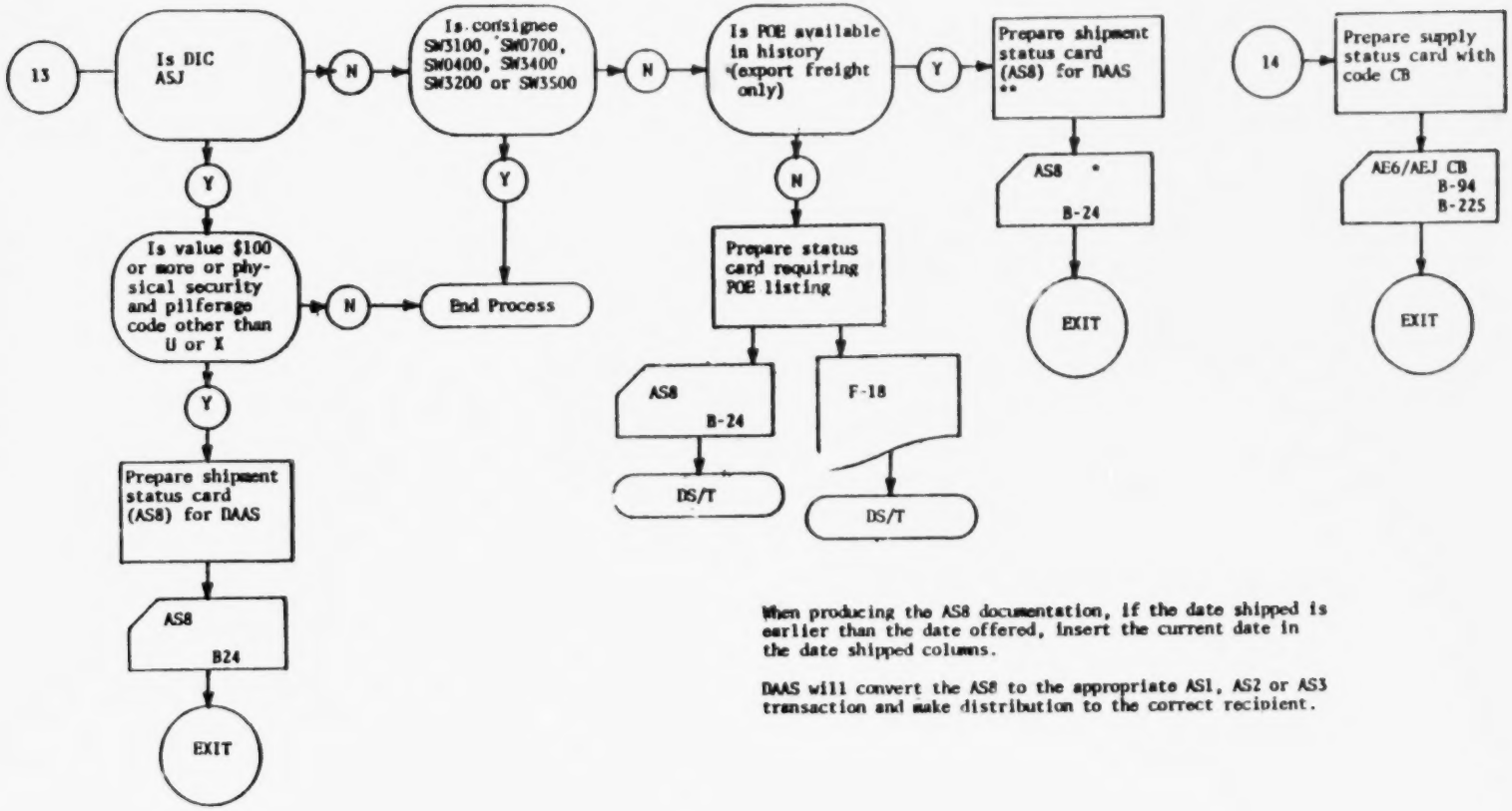
ACTIONS/DECISIONS



* ARJ/ARØ for Release of Requisition Qty.
ARK/ARA for Release of Qty greater than requested due to unit pack.
ARL/ARB for Release of Qty less than requested due to unit pack.
ARK, ARL, ARA or ARB will not be produced when cc 70 is numeric (ownership code)

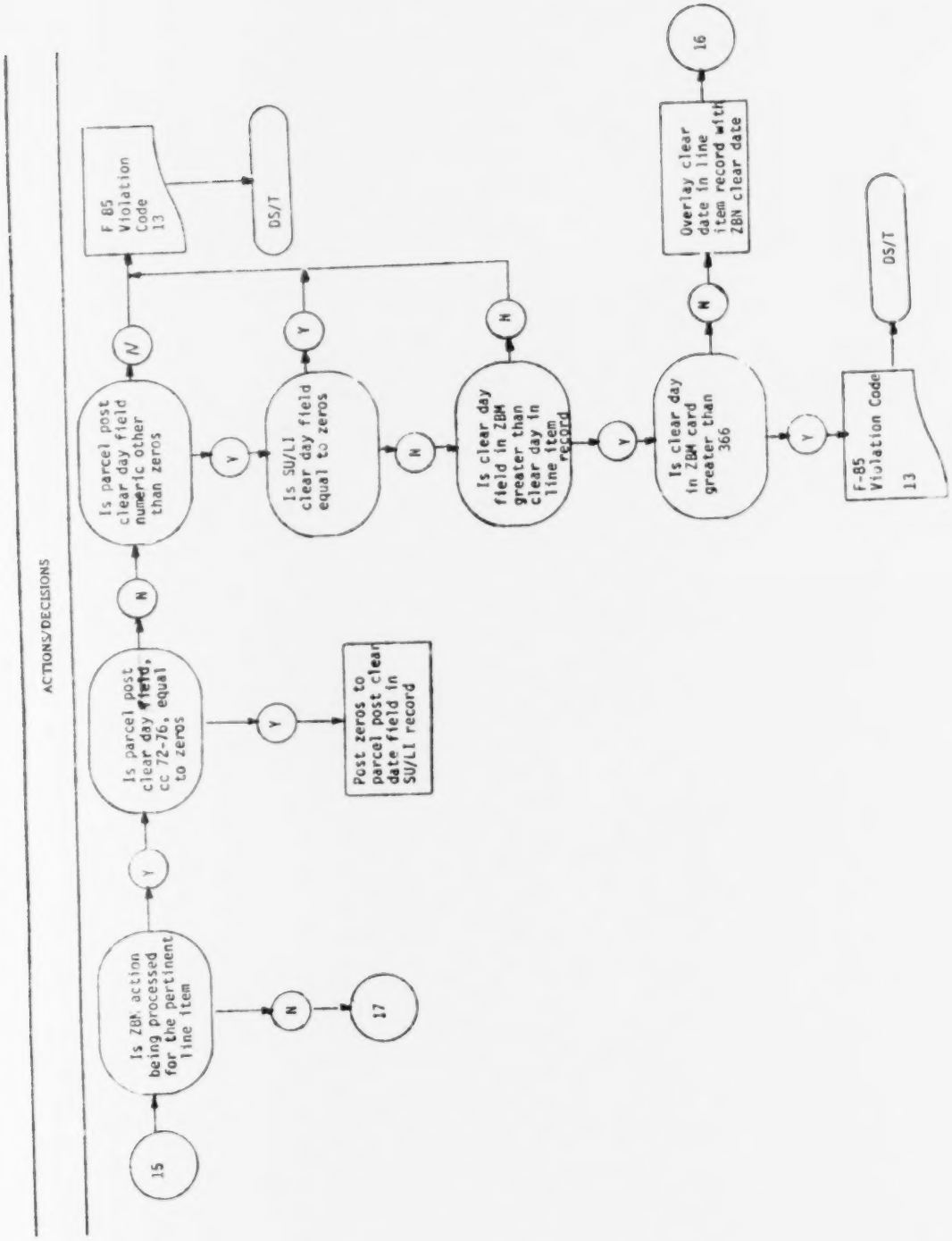
When producing the AR- documentation, if the date shipped is earlier than the date offered, insert the current date in the date shipped columns.

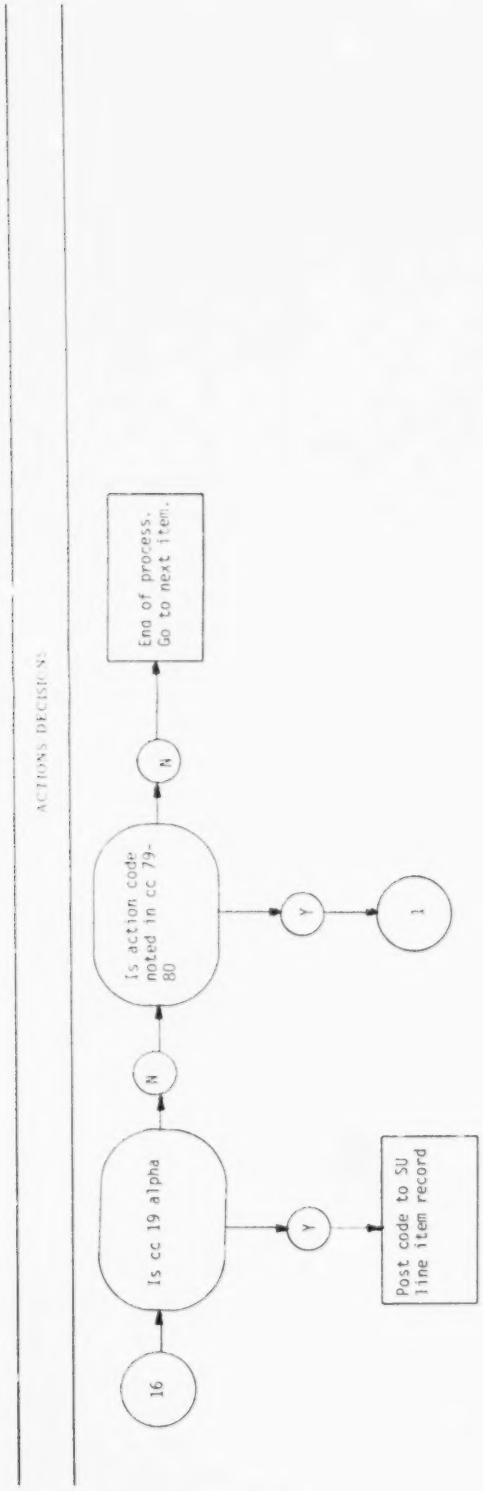
ACTIONS/DECISIONS

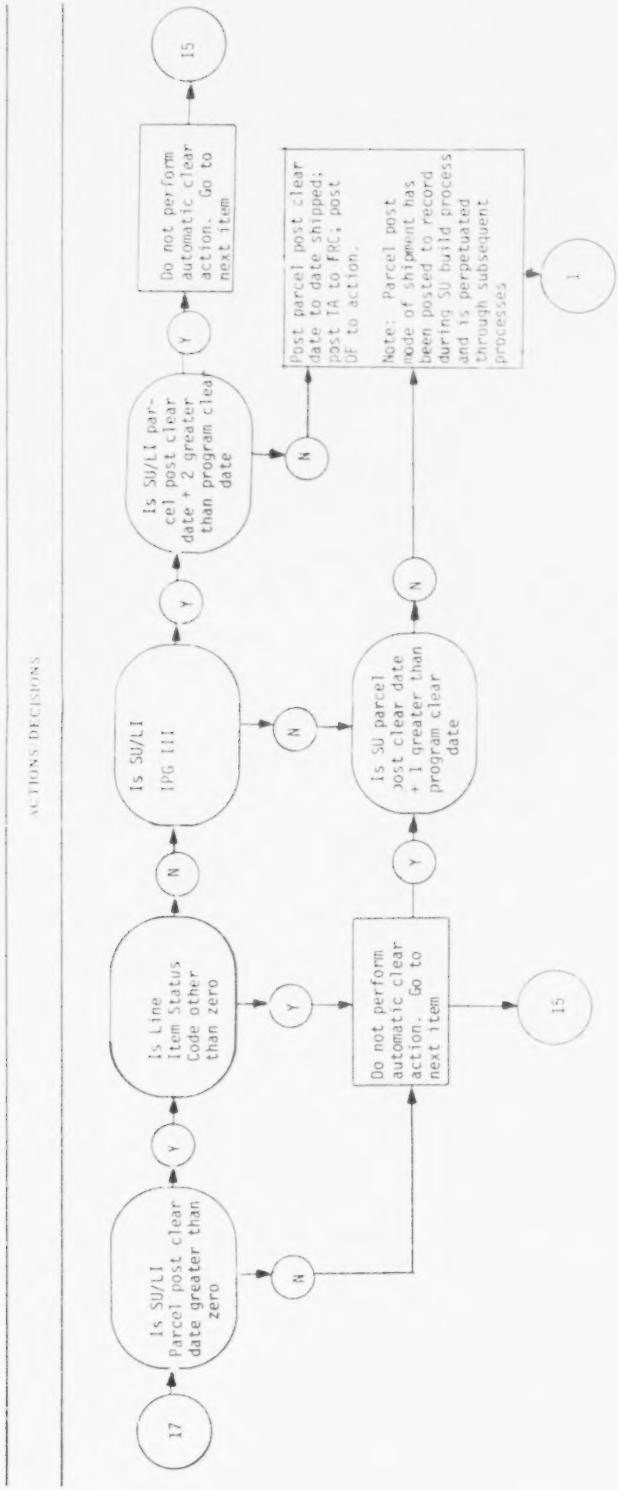


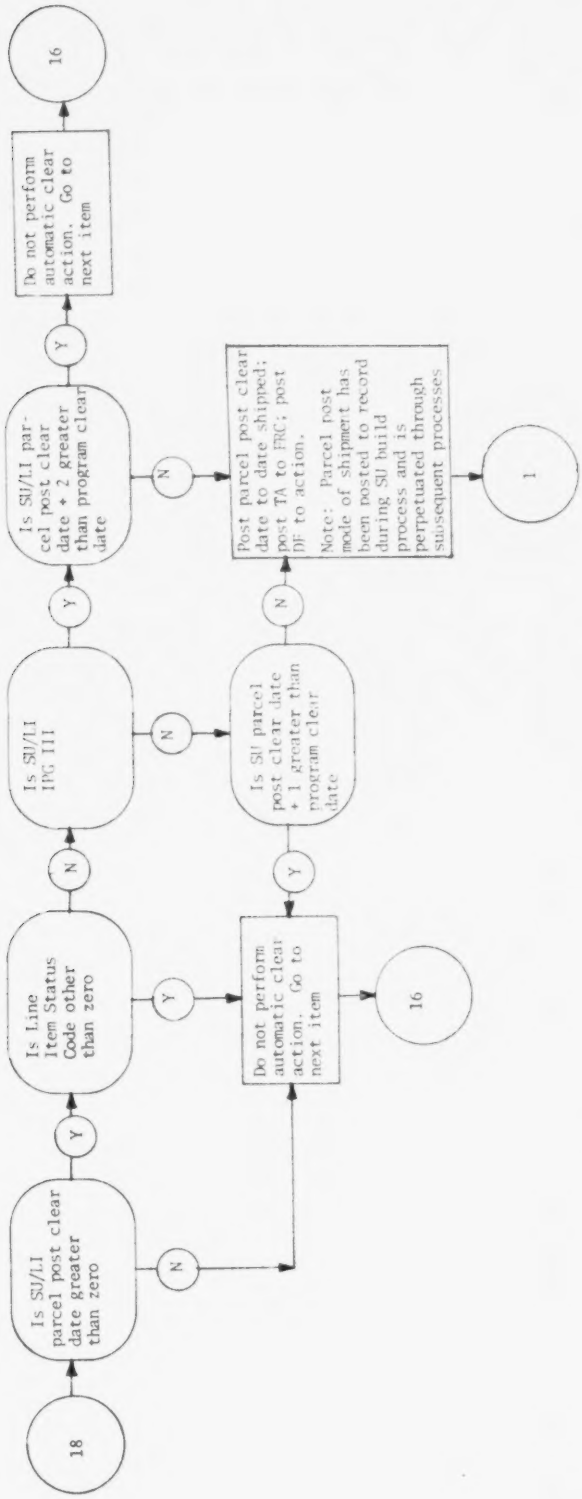
When producing the AS8 documentation, if the date shipped is earlier than the date offered, insert the current date in the date shipped columns.

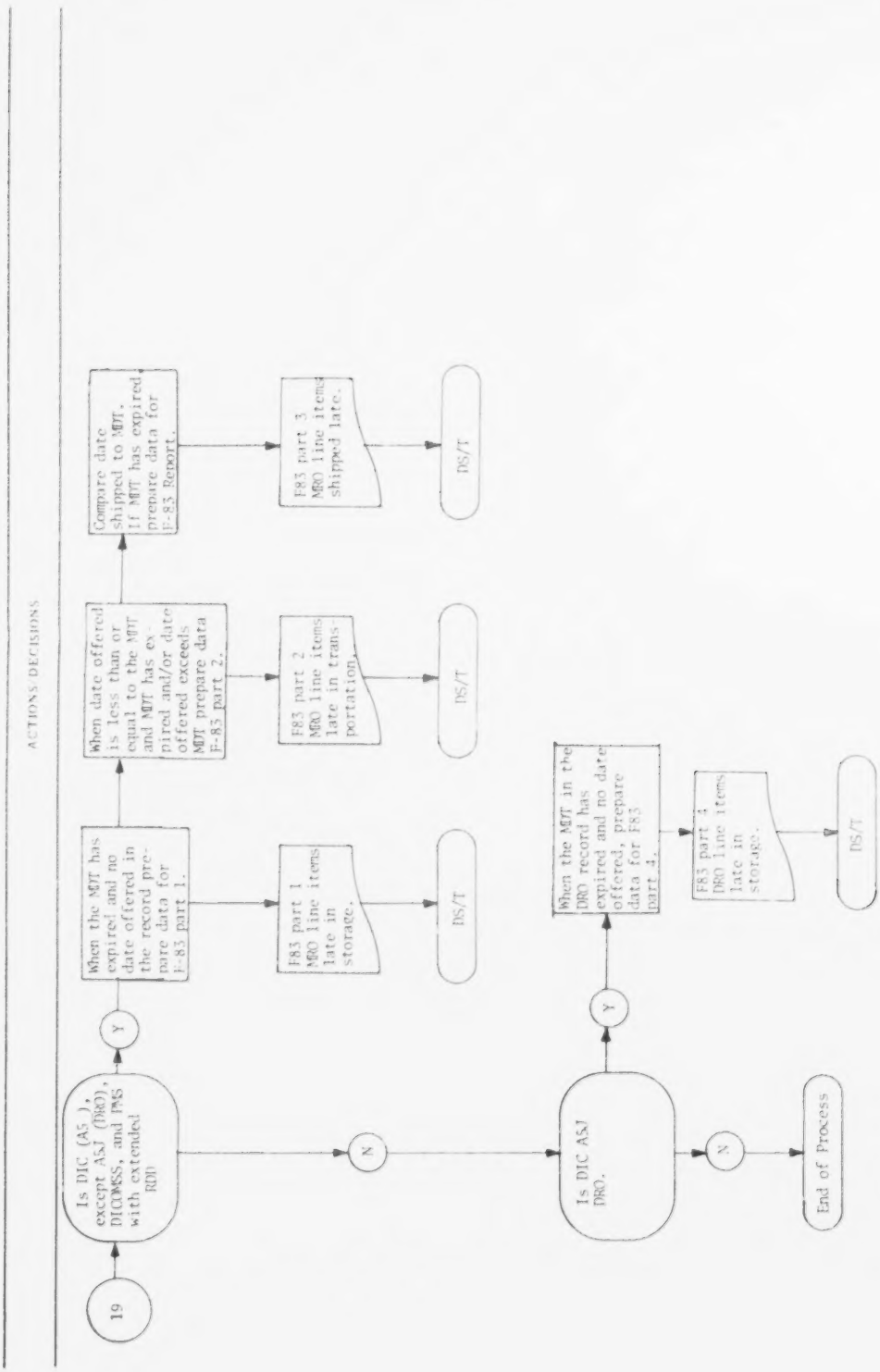
DAAS will convert the AS8 to the appropriate AS1, AS2 or AS3 transaction and make distribution to the correct recipient.


ACTIONS/DECISIONS
15
Is ZBM action being processed for the pertinent line item
N
17
Y
Is parcel post clear day field, cc 72-76, equal to zeros
Y
Post zeros to parcel post clear date field in SU/LI record
N
Is parcel post clear day field numeric other than zeros
N
F 85 Violation Code 13
DS/T
Y
Is SU/LI clear day field equal to zeros
Y
N
Is clear day field in ZBM greater than clear day in line item record
Y
Is clear day in ZBM card greater than 366
N
Overlay clear date in line item record with ZBN clear date
16
Y
F-85 Violation Code 13
DS/T


ACTIONS DECISIONS
16
Is cc 19 alpha
Y
Post code to SU line item record
N
Is action code noted in cc 79-80
Y
1
N
End of process. Go to next item.


ACTIONS/DECISIONS
17
Is SU/LI Parcel post clear date greater than zero
Y
N
Is Line Item Status Code other than zero
Y
N
Do not perform automatic clear action. Go to next item
15
Is SU/LI IPG III
Y
N
Is SU parcel post clear date + 1 greater than program clear date
Y
N
Is SU/LI parcel post clear date + 2 greater than program clear date
Y
N
Do not perform automatic clear action. Go to next item
15
Post parcel post clear date to date shipped; post TA to FRC, post DF to action.
Note: Parcel post mode of shipment has been posted to record during SU build process and is perpetuated through subsequent processes
1


ACTIONS DECISIONS
18
Is SU/LI parcel post clear date greater than zero
Y
N
Is Line Item Status Code other than zero
Y
N
Do not perform automatic clear action. Go to next item
16
Is SU/LI IPG III
Y
N
Is SU parcel post clear date + 1 greater than program clear date
Y
N
Is SU/LI parcel post clear date + 2 greater than program clear date
Y
N
Do not perform automatic clear action. Go to next item
16
Post parcel post clear date to date shipped; post TA to FRC; post DF to action.
Note: Parcel post mode of shipment has been posted to record during SU build process and is perpetuated through subsequent processes
1


ACTIONS DECISIONS
19
Is DIC (A5), except ASJ (DRO), DICOMSS, and FMS with extended RDD
Y
N
When the MDT has expired and no date offered in the record prepare data for F-83 part 1.
F83 part 1 MRO line items late in storage.
DS/T
When date offered is less than or equal to the MDT and MDT has expired and/or date offered exceeds MDT prepare data F-83 part 2.
F83 part 2 MRO line items late in transportation.
DS/T
Compare date shipped to MDT. If MDT has expired prepare data for F-83 Report.
F83 part 3 MRO line items shipped late.
DS/T
Is DIC ASJ DRO.
Y
N
When the MDT in the DRO record has expired and no date offered, prepare data for F83 part 4.
F83 part 4 DRO line items late in storage.
DS/T
End of Process

APPENDIX D-29

RIC FROM TABLE AND DIC/FRC TABLE
PART A
TABLE 01

1. INITIATING ACTION

Appendix B-66, Part A

2. REFERENCES

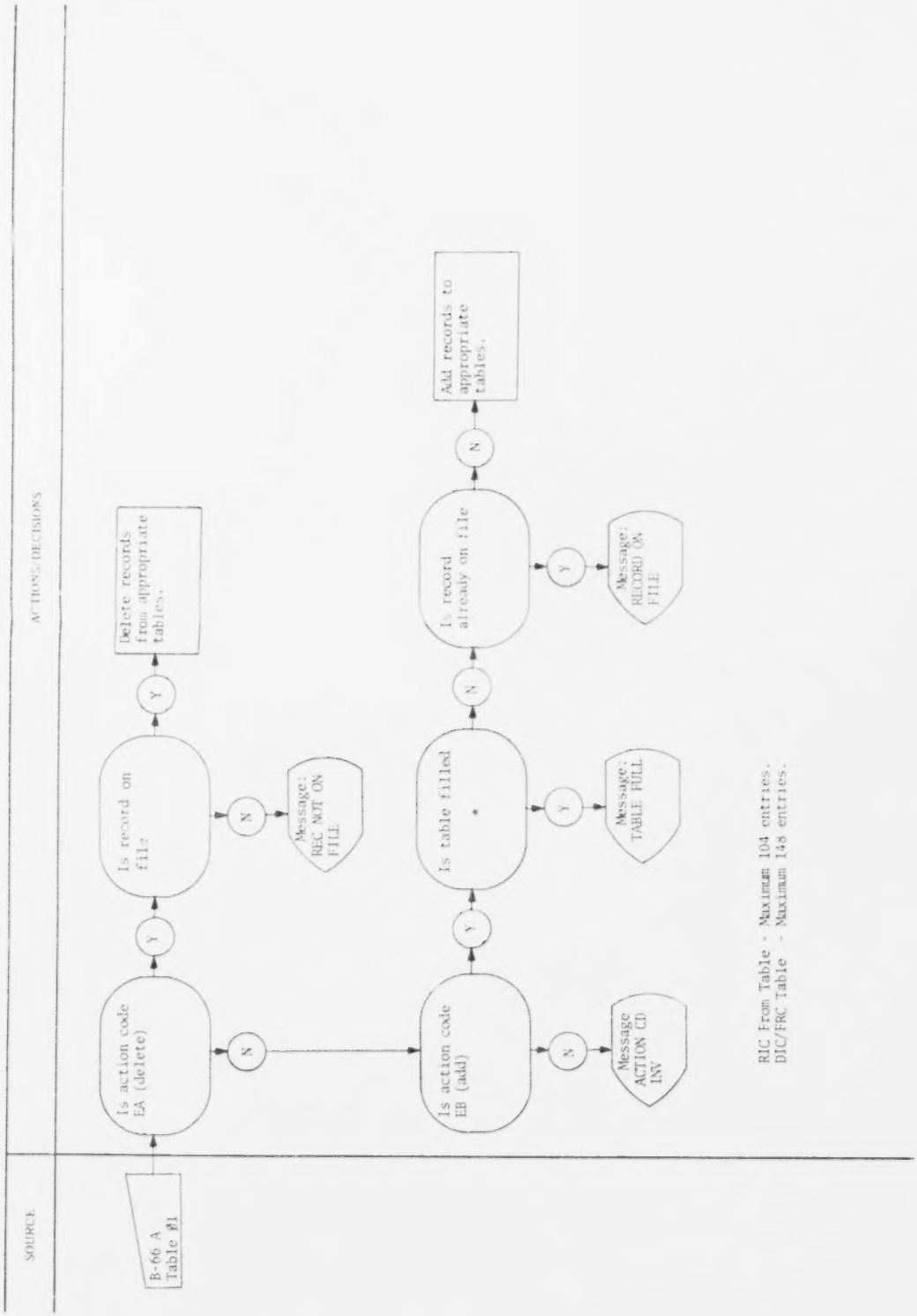
a. Chapter 2

b. Appendix B-66, Part A

3. GENERAL

a. RIC FROM TABLE - This chart outlines procedures to establish or delete records of RICs from which the depot will accept MROs.

b. DIC/FRC TABLE - This chart outlines procedures to establish or delete records for which assignment of Functional Routing Codes are to be applied to specific Document Identifier Codes.


SOURCE
ACTIONS/DECISIONS
B-66 A
Table Ø1
Is action code
EA (delete)
Y
N
Is record on
file
Y
N
Delete records
from appropriate
tables.
Message:
REC NOT ON
FILE
Is action code
EB (add)
Y
N
Message
ACTION CD
INV
Is table filled
*
Y
N
Message:
TABLE FULL
Is record
already on file
Y
N
Message:
RECORD ON
FILE
Add records to
appropriate
tables.
RIC from Table - Maximum 104 entries.
DIC/FRC Table - Maximum 148 entries.

APPENDIX D-29

SPECIAL PROJECT TABLE
PART B
TABLE 02

1. INITIATING ACTION

Appendix B-66, Part B

2. REFERENCES

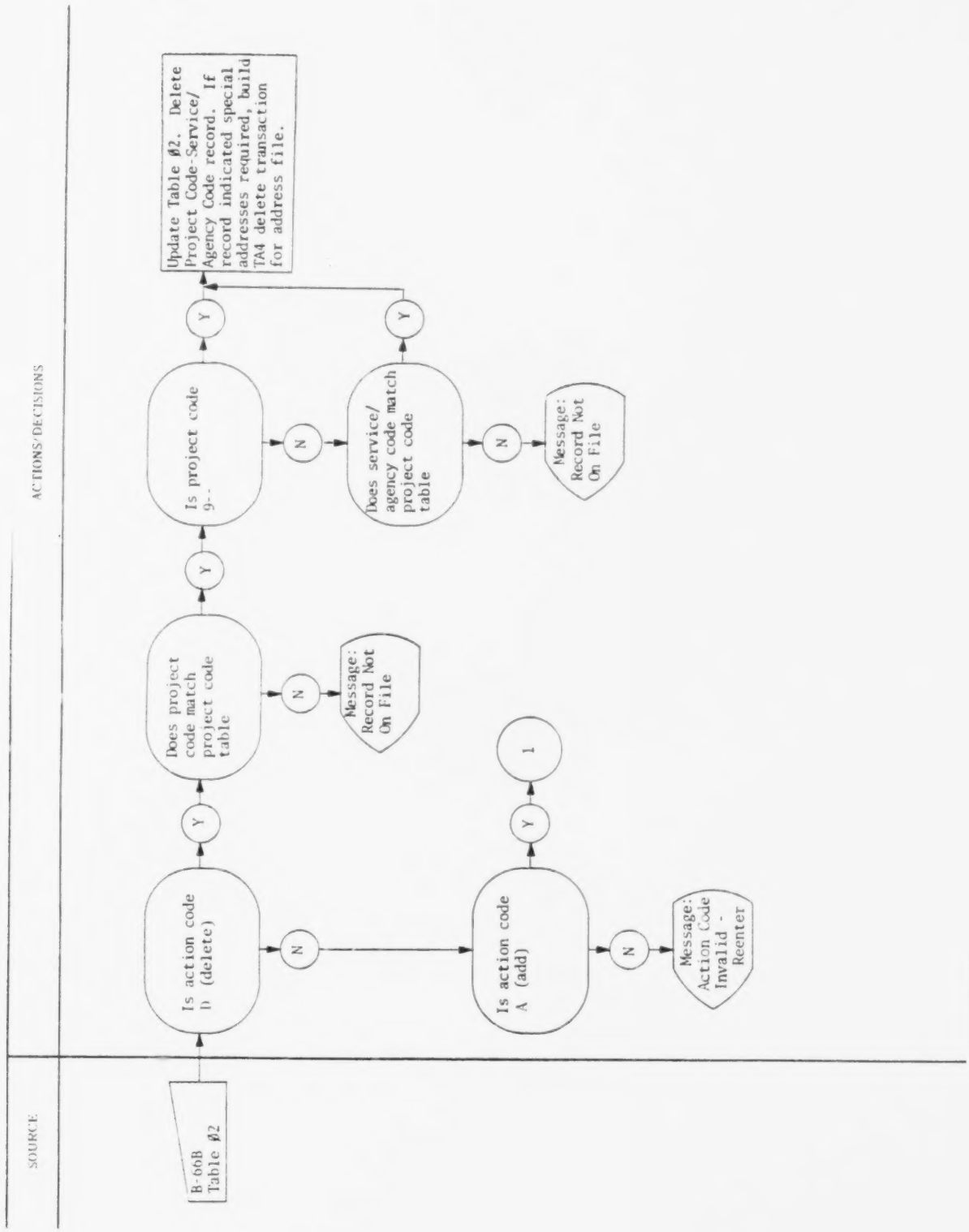
a. Chapter 2

b. Appendix A-42

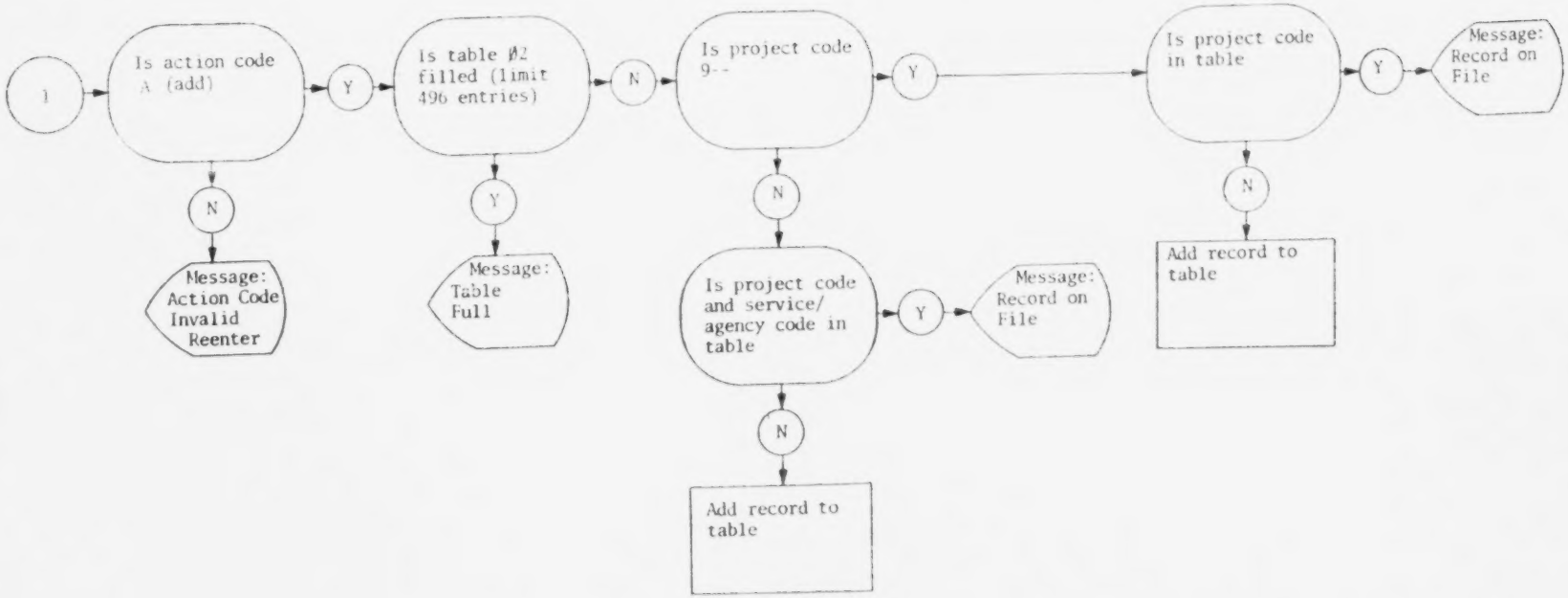
c. Appendix B-66, Part B

3. GENERAL

This chart outlines procedures/decisions to be used to establish, delete or change project codes within the Special Project Table.


SOURCE
ACTIONS/DECISIONS
B-66B Table Ø2
Is action code D (delete)
Y
N
Does project code match project code table
Y
N
Message: Record Not On File
Is project code 9--
Y
N
Does service/ agency code match project code table
Y
N
Message: Record Not On File
Update Table Ø2. Delete Project Code-Service/ Agency Code record. If record indicated special addresses required, build TA4 delete transaction for address file.
Is action code A (add)
Y
1
N
Message: Action Code Invalid - Reenter

ACTIONS/DECISIONS



APPENDIX D-29

INVENTORY CONTROL TABLE
PART C
TABLE 03

1. INITIATING ACTION

Appendix B-66, Part C

2. REFERENCES

a. Chapter 2

b. Appendix B-66, Part C

c. Appendix C-104, Storage Location Identification Label

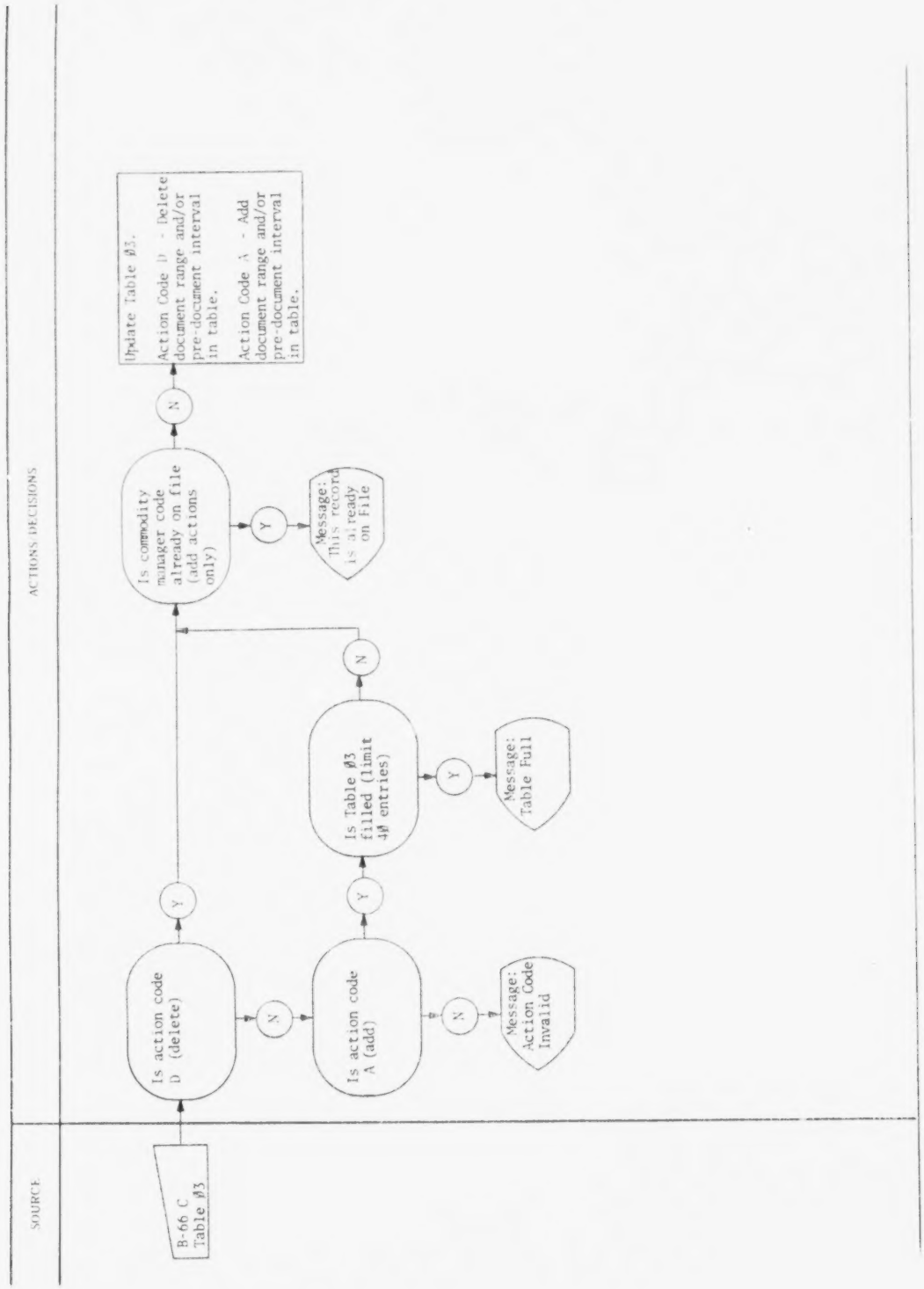
d. Appendix F-82, Storage Item Change Listing

3. GENERAL

This chart outlines procedures to:

a. Establish, delete or change the document number of a mechanically generated Materiel Adjustment Card.

b. Establish the number of days prior to the effective date that the Storage Item Change Listing and Storage Location Identification Label Output will be prepared.


SOURCE
ACTIONS DECISIONS
B-66 C
Table Ø3
Is action code
D (delete)
Y
N
Is action code
A (add)
Y
N
Message:
Action Code
Invalid
Is Table Ø3
filled (limit
4Ø entries)
Y
N
Message:
Table Full
Is commodity
manager code
already on file
(add actions
only)
Y
N
Message:
This record
is already
on File
Update Table Ø3.
Action Code D - Delete
document range and/or
pre-document interval
in table.
Action Code A - Add
document range and/or
pre-document interval
in table.

APPENDIX D-29

TABLE OF CONTROLS CONSTANTS AND OPTIONS AND STOCK LOCATION GROUP TABLE
PART D
TABLE 04

1. INITIATING ACTION

Appendix B-66, Part D

2. REFERENCES

a. Chapter 2

b. Appendix A-42

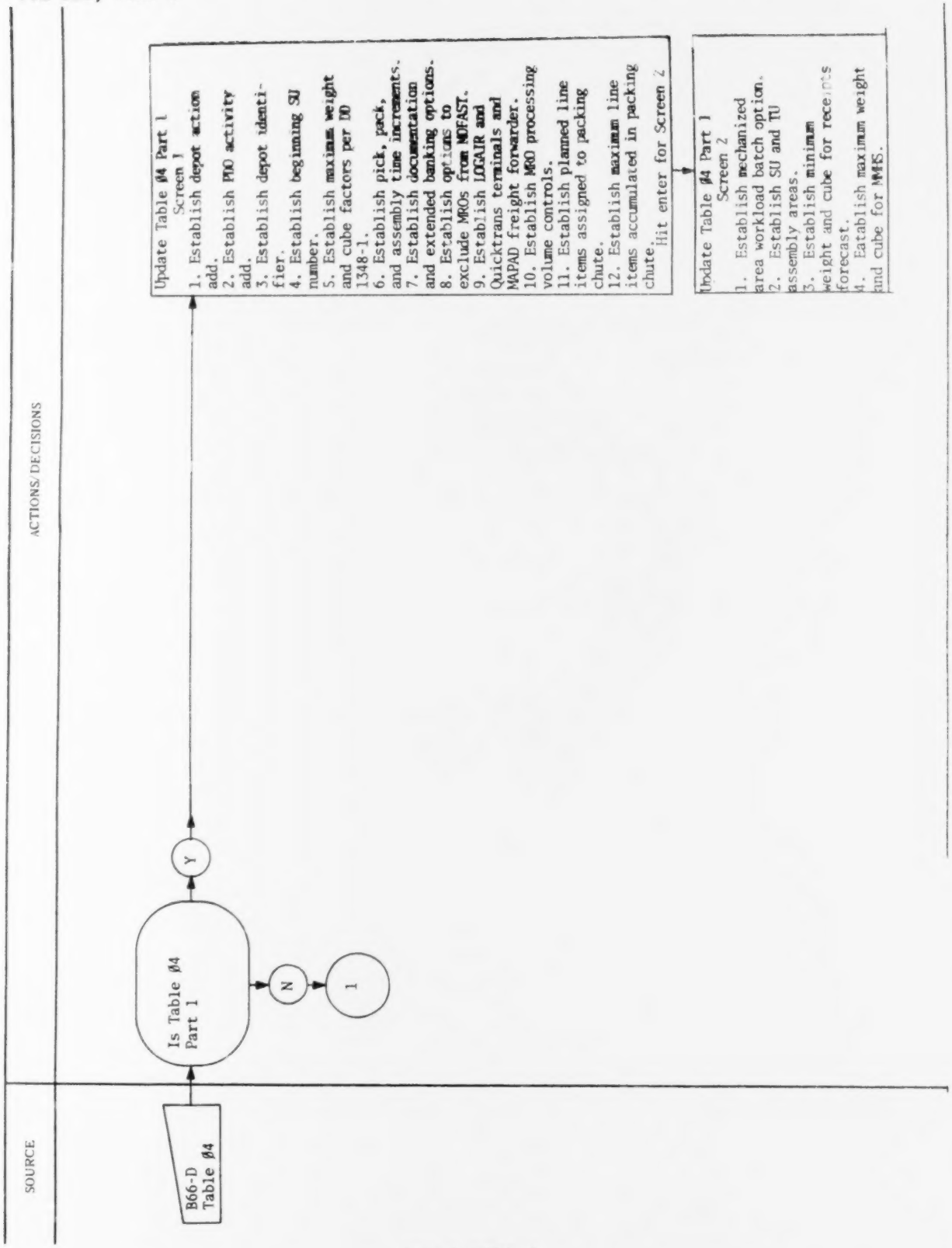
c. Appendix B-66, Part D

3. GENERAL

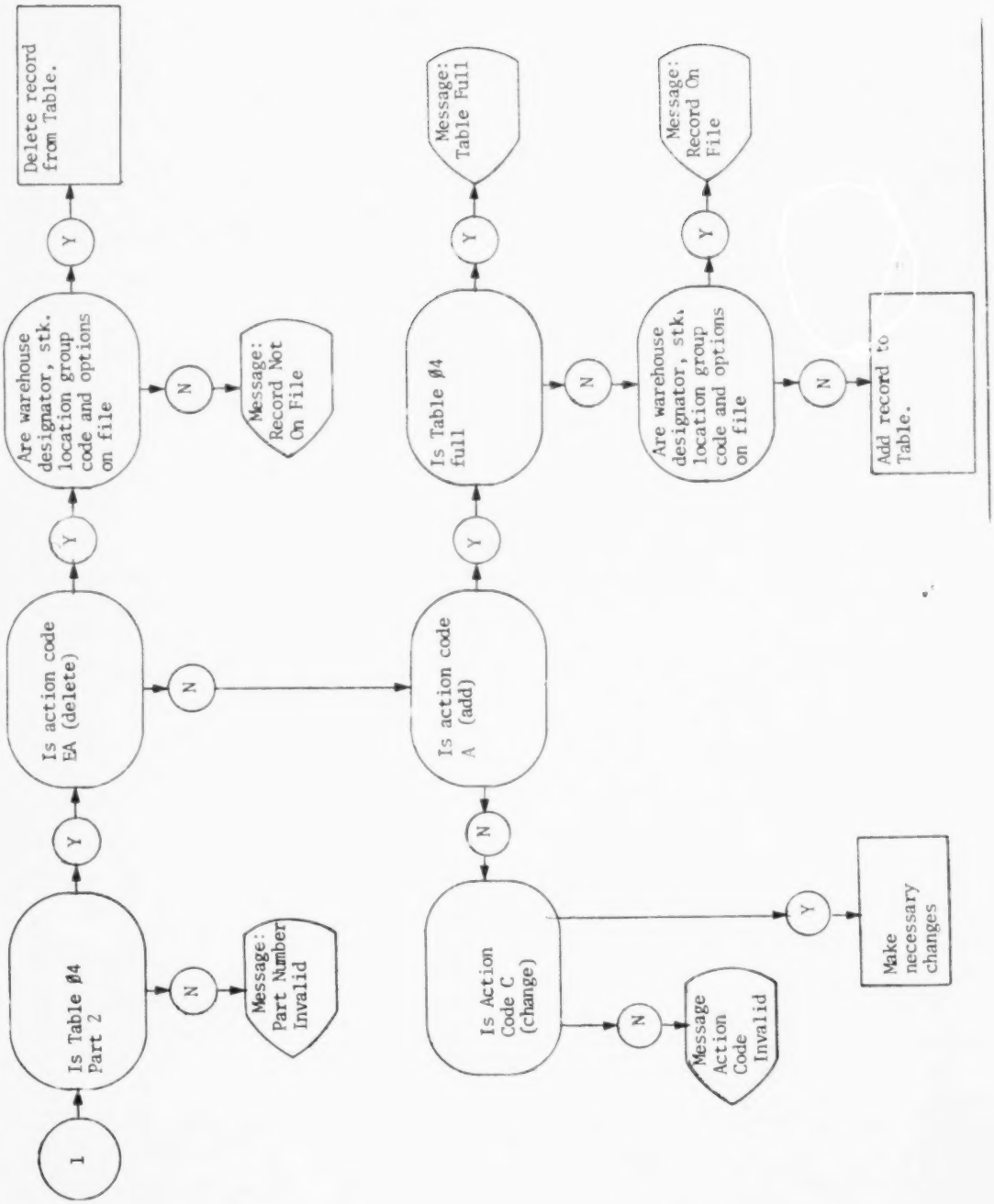
This chart outlines procedures/decisions to be used to establish, delete or change data in two tables.

a. Table of Controls, Constants and Options - Part 1

b. Stock Location Group Table - Part 2


SOURCE
ACTIONS/ DECISIONS
B66-D Table Ø4
Is Table Ø4 Part 1
Y
N
1
Update Table Ø4 Part 1 Screen 1
1. Establish depot action add.
2. Establish PAO activity add.
3. Establish depot identifier.
4. Establish beginning SU number.
5. Establish maximum weight and cube factors per DD 1348-1.
6. Establish pick, pack, and assembly time increments.
7. Establish documentation and extended banking options.
8. Establish options to exclude MROs from MOFAST.
9. Establish LOGAIR and Quicktrans terminals and MAPAD freight forwarder.
10. Establish MRO processing volume controls.
11. Establish planned line items assigned to packing chute.
12. Establish maximum line items accumulated in packing chute.
Hit enter for Screen 2
Update Table Ø4 Part 1 Screen 2
1. Establish mechanized area workload batch option.
2. Establish SU and TU assembly areas.
3. Establish minimum weight and cube for receipts forecast.
4. Eatablish maximum weight and cube for MMFS.

ACTIONS/DECISIONS



APPENDIX D-29

FMS TRANSCEIVING/COUNTRY TABLE
PART E
TABLE 05

1. INITIATING ACTION

Appendix B-66 Part E

2. REFERENCES

a. Chapter 2, Depot Records and Files

b. Chapter 18, Foreign Military Sales (FMS) and Military Assistance Program (MAP) Grant Aid

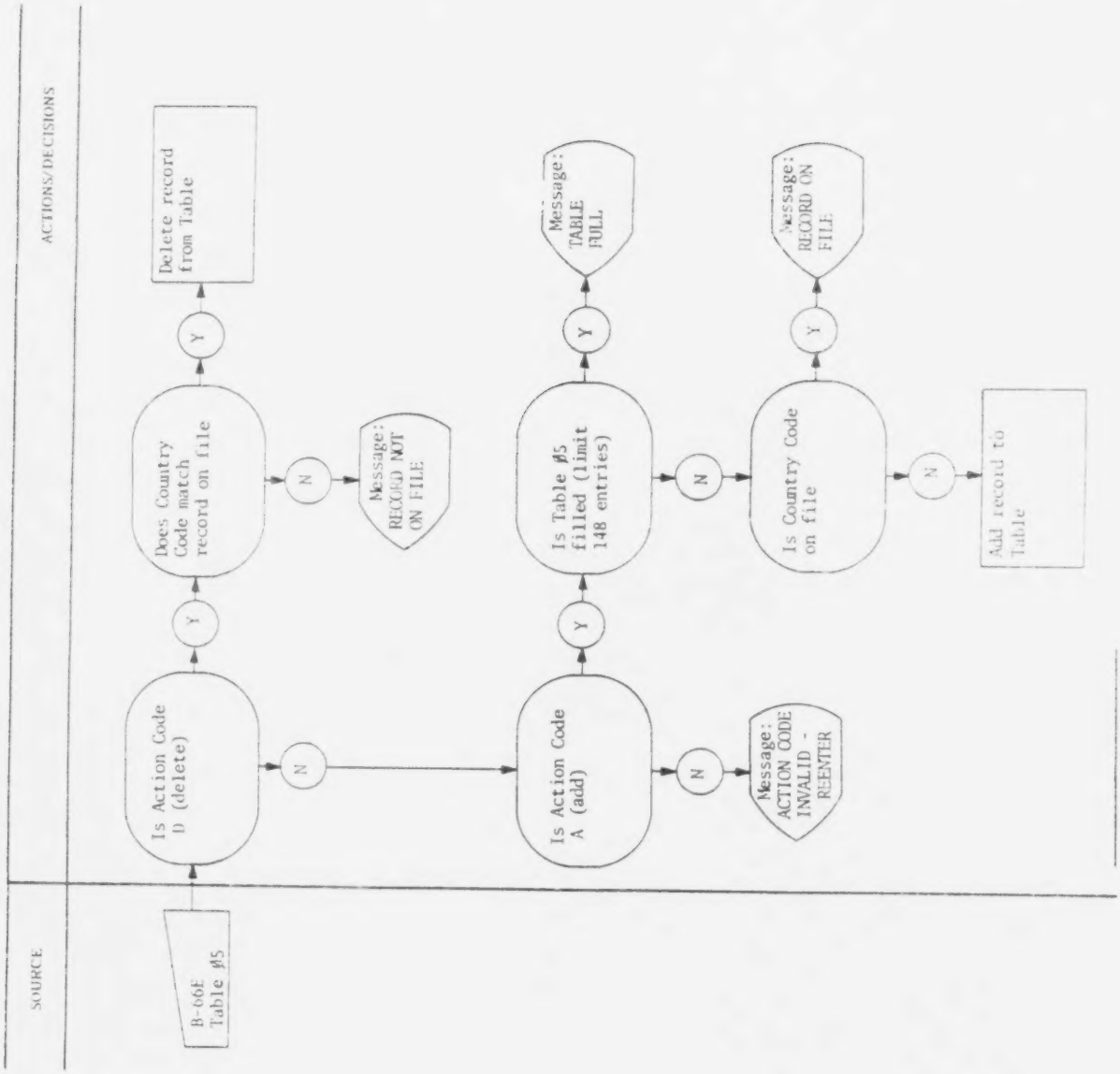
c. Appendix A-19, Country/Activity Codes

d. Appendix B-66, Part E, FMS Transceiving Country Table

e. Appendix D-132, Notice of Availability Process

3. GENERAL

This chart outlines procedures/decisions used to establish or delete Country Codes for preparation of mechanized NOAs and indicating those countries capable of receiving FMS Notices of Availability by AUTODIN.


SOURCE
ACTIONS/DECISIONS
B-66E Table Ø5
Is Action Code D (delete)
N
Y
Does Country Code match record on file
N
Message: RECORD NOT ON FILE
Y
Delete record from Table
Is Action Code A (add)
N
Message: ACTION CODE INVALID - REENTER
Y
Is Table Ø5 filled (limit 148 entries)
N
Y
Message: TABLE FULL
Is Country Code on file
N
Y
Message: RECORD ON FILE
Add record to Table

APPENDIX D-29

AREA SHIPPING CYCLE TABLE
PART F
TABLE 06

1. INITIATING ACTION

Appendix B-66, Part F

2. REFERENCES

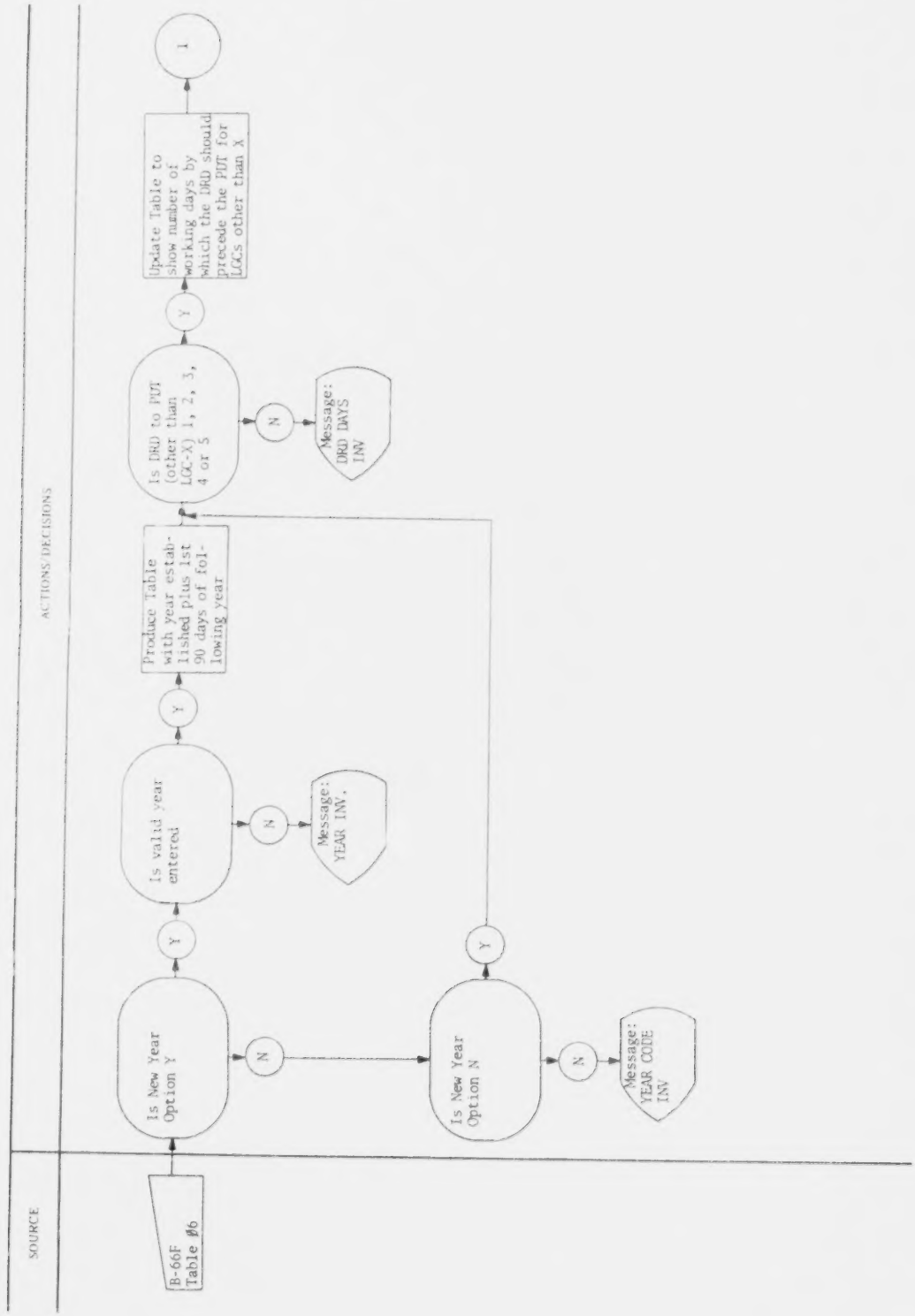
a. Chapter 2

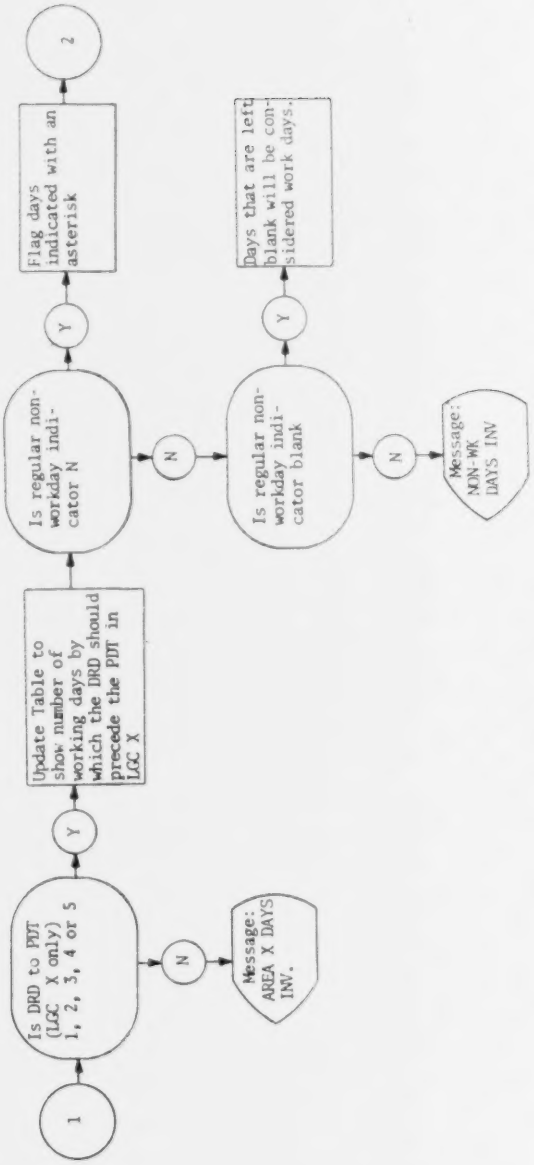
b. Appendix B-66, Part F

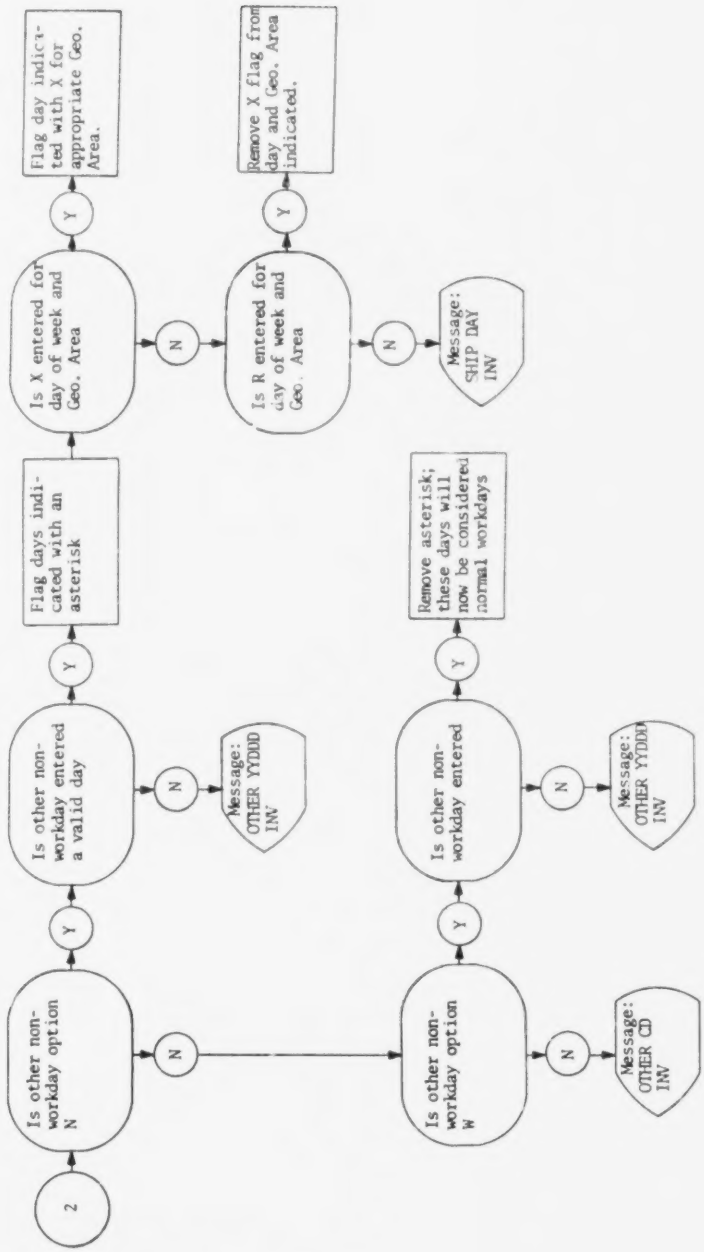
3. GENERAL

a. This chart outlines procedures to establish the number of working days the Document Release Date (DRD) precedes the Planned Date to Transportation (PDT) for Location Group Code X and Location Group Codes other than X.

b. It also establishes a calendar which contains all of the days of the year plus the first 90 days of the following year which are considered to be a PDT. Those days to be considered nonworkdays will be flagged with an asterisk.


SOURCE
ACTIONS/DECISIONS
B-66F Table #6
Is New Year Option Y
N
Y
Is valid year entered
N
Message: YEAR INV.
Y
Produce Table with year established plus 1st 90 days of following year
Is New Year Option N
N
Message: YEAR CODE INV
Y
Is DRD to PDT (other than LCC-X) 1, 2, 3, 4 or 5
N
Message: DRD DAYS INV
Y
Update Table to show number of working days by which the DRD should precede the PDT for LCCs other than X
1


ACTIONS/DECISIONS
1
Is DRD to PDT (LOC X only) 1, 2, 3, 4 or 5
Y
N
Message: AREA X DAYS INV.
Update Table to show number of working days by which the DRD should precede the PDT in LOC X
Is regular non-workday indicator N
Y
Flag days indicated with an asterisk
2
N
Is regular non-workday indicator blank
Y
Days that are left blank will be considered work days.
N
Message: NON-WK DAYS INV


ACTIONS/DECISIONS
2
Is other non-workday option N
N
Y
Is other non-workday entered a valid day
N
Message: OTHER YYDDD INV
Y
Flag days indicated with an asterisk
Is X entered for day of week and Geo. Area
N
Y
Flag day indicated with X for appropriate Geo. Area.
Is R entered for day of week and Geo. Area
N
Message: SHIP DAY INV
Y
Remove X flag from day and Geo. Area indicated.
Is other non-workday option W
N
Message: OTHER CD INV
Y
Is other non-workday entered
N
Message: OTHER YYDDD INV
Y
Remove asterisk; these days will now be considered normal workdays

APPENDIX D-29

TARIFF NUMBER CROSS-REFERENCE TABLE AND DEPOT IDENTIFICATION TABLE
PART G
TABLE 07

1. INITIATING ACTION

Appendix B-66, Part G

2. REFERENCES

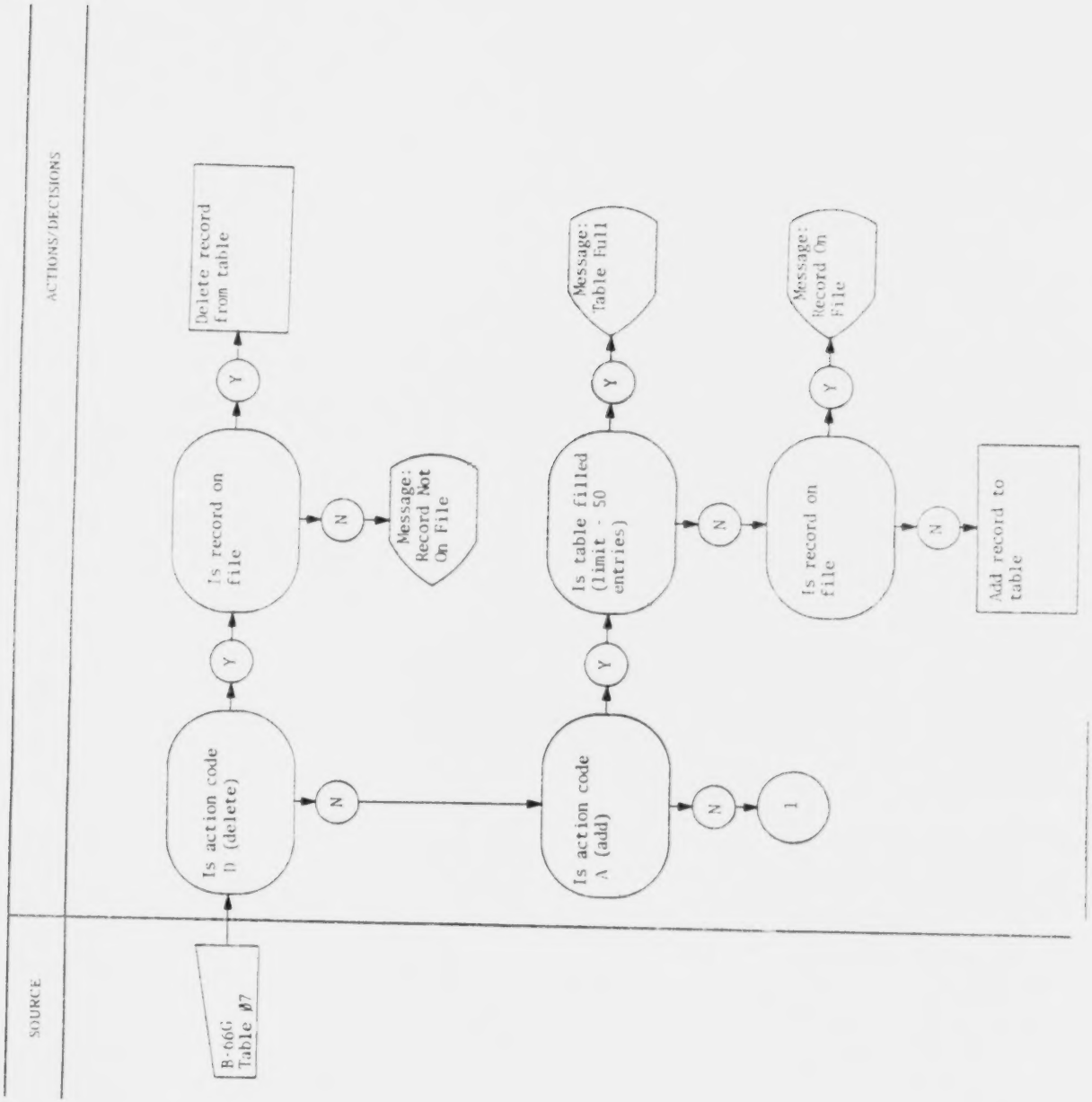
a. Chapter 2

b. Appendix B-66, Part G

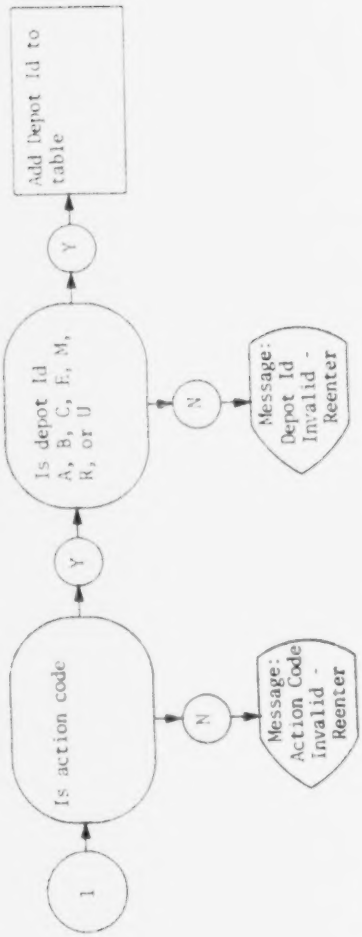
3. GENERAL

a. Tariff Number Cross-Reference Table - This chart outlines procedures to establish or delete cross-references between Tariff Identification Codes and Tariff Numbers.

b. Depot Identification Table - This chart outlines procedures to establish a Depot Identification Code for use when processing transactions associated with updating the Freight Description File.


SOURCE
ACTIONS/DECISIONS
B-66G
Table Ø7
Is action code
D (delete)
Y
N
Is record on
file
Y
N
Delete record
from table
Message:
Record Not
On File
Is action code
A (add)
Y
N
1
Is table filled
(limit - 50
entries)
Y
N
Message:
Table Full
Is record on
file
Y
N
Message:
Record On
File
Add record to
table

ACTIONS, DECISIONS



APPENDIX D-29

TRANSPORTATION APPROPRIATION TABLE
PART H
TABLE 08

1. INITIATING ACTION

Appendix B-66, Part H

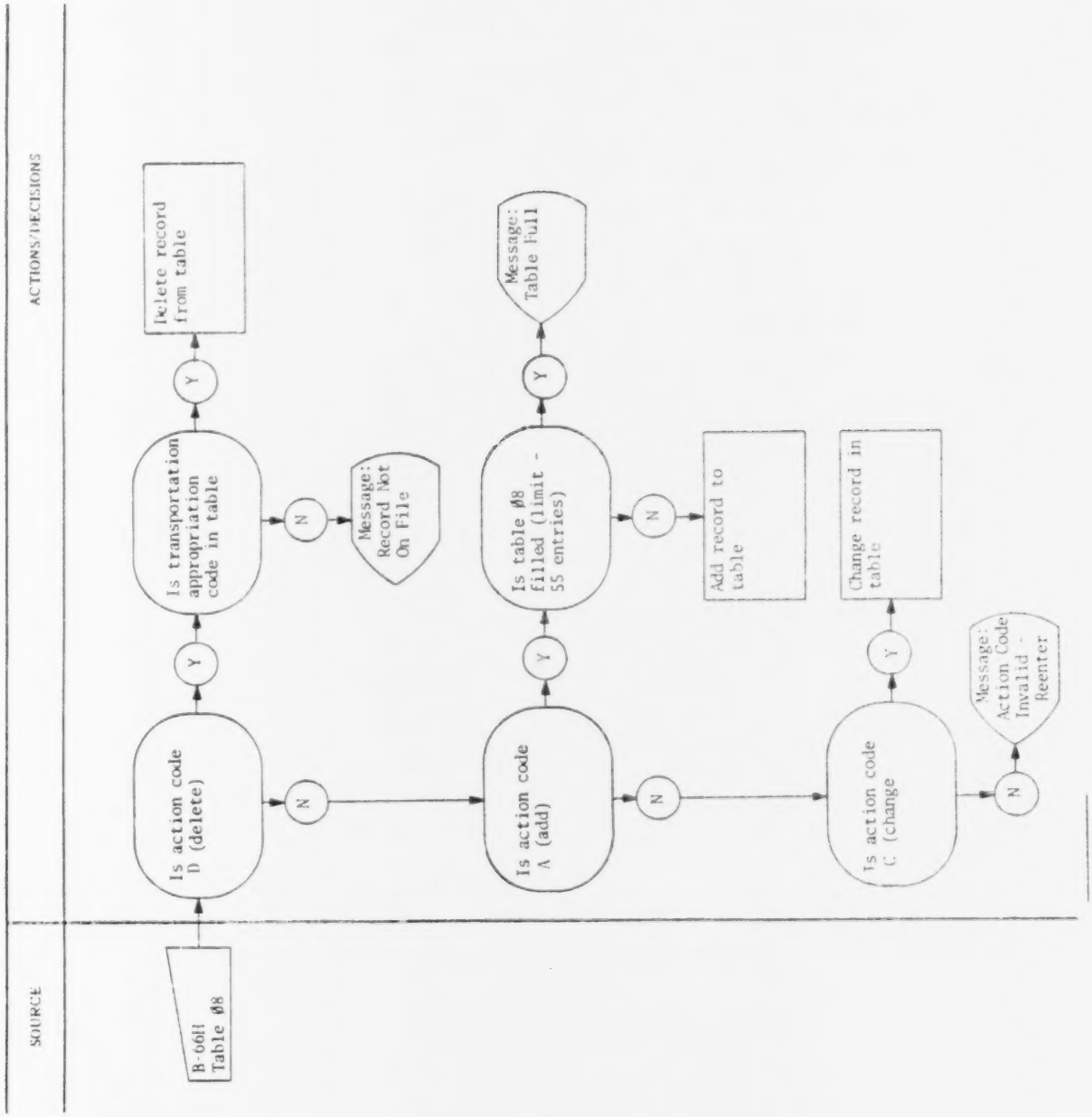
2. REFERENCES

a. Chapter 2

b. Appendix B-66, Part H

3. GENERAL

This chart outlines procedures to establish, delete or change transportation appropriation data for movement of materiel.


SOURCE
ACTIONS/DECISIONS
B-66H
Table Ø8
Is action code
D (delete)
Y
N
Is transportation
appropriation
code in table
Y
N
Delete record
from table
Message:
Record Not
On File
Is action code
A (add)
Y
N
Is table Ø8
filled (limit -
55 entries)
Y
N
Message:
Table full
Add record to
table
Is action code
C (change
Y
N
Change record in
table
Message:
Action Code
Invalid -
Reenter

APPENDIX D-29

DATA BANK FSC TABLE
PART I
TABLE 09

1. INITIATING ACTION

Appendix B-66, Part I.

2. REFERENCES

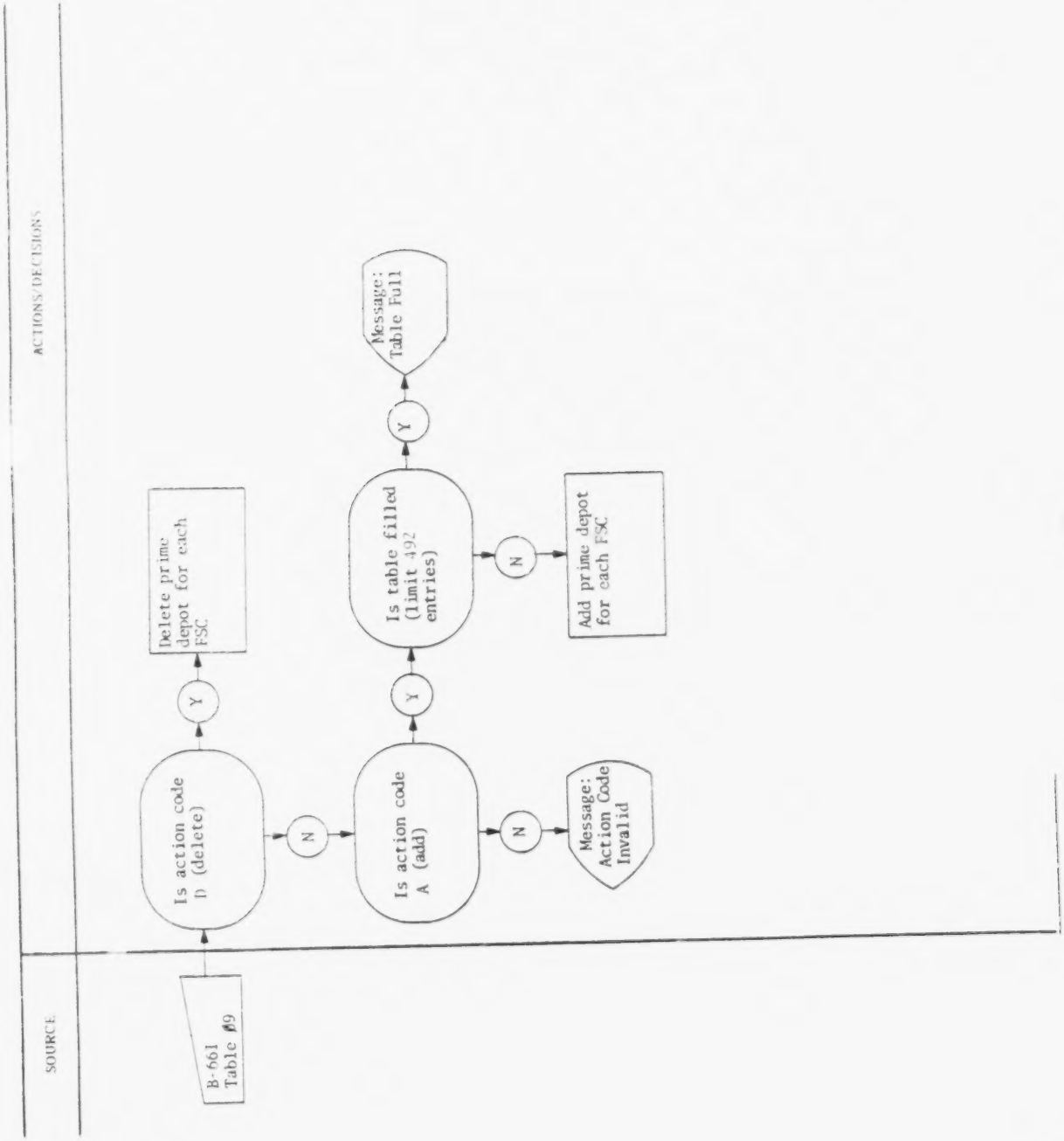
a. Chapter 2.

b. Appendix A-67, FSC Assignment for Data Bank Maintenance.

c. Appendix B-66, Part I.

3. GENERAL

This chart outlines procedures to establish or delete the prime depot for each FSC on the Data Bank.


SOURCE
ACTIONS/DECISIONS
B-661
Table #9
Is action code
D (delete)
Y
Delete prime
depot for each
FSC
N
Is action code
A (add)
Y
Is table filled
(limit 492
entries)
Y
Message:
Table Full
N
Add prime depot
for each FSC
N
Message:
Action Code
Invalid

APPENDIX D-29

COUNT CARD MATRIX TABLE
PART J
TABLE 10

1. INITIATING ACTION

Appendix B-66, Part J

2. REFERENCES

a. Chapter 2

b. Appendix A-89, Inventory Type Storage Codes

c. Appendix B-66, Part J

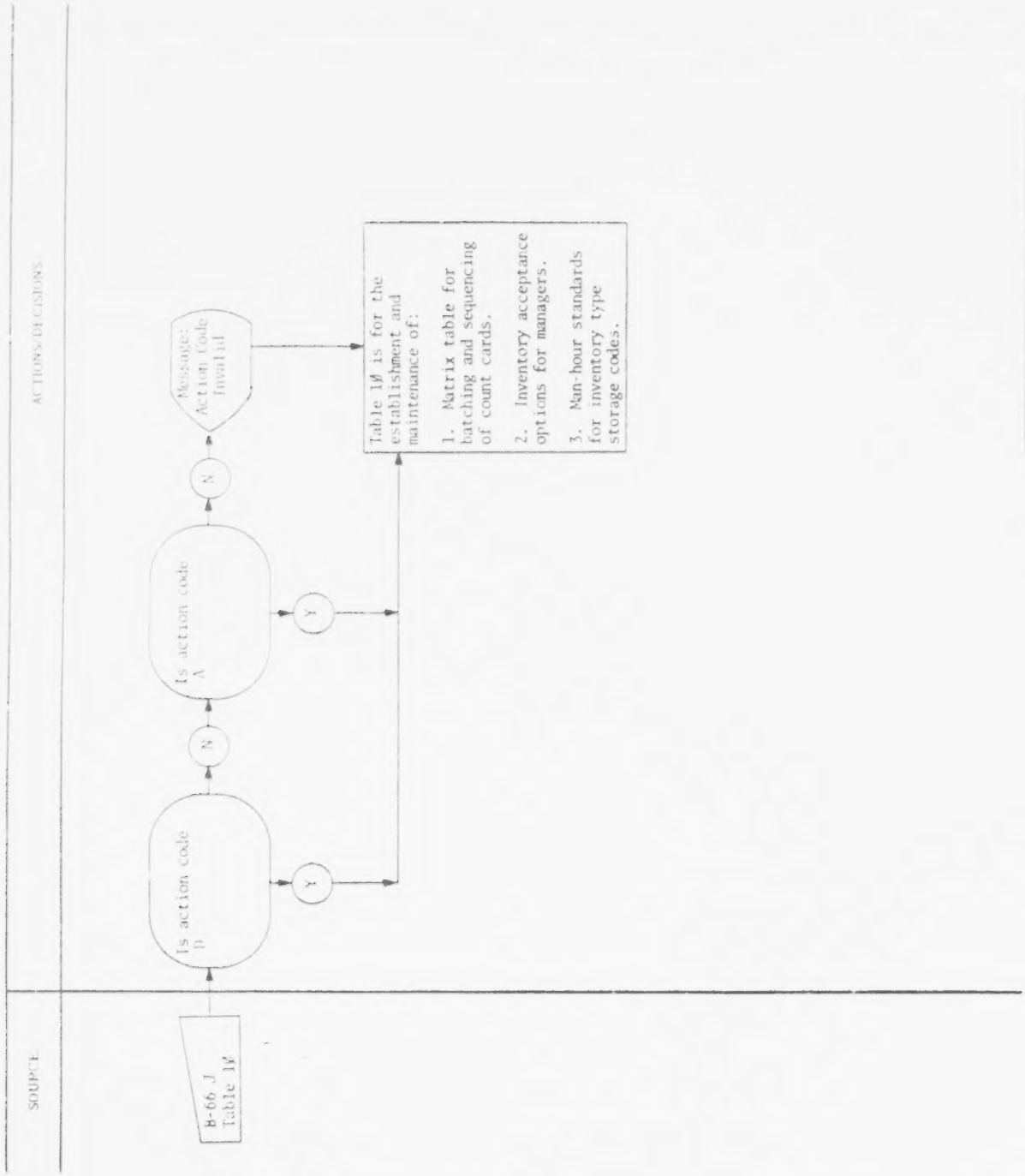
3. GENERAL

This chart outlines procedures to:

a. Establish Inventory Acceptance Options from $.00 to $500.00 for all DLA managers, any three non-DLA managers, and all other managers.

b. Establish a Matrix Table for batching and sequencing of count cards.

c. Establish Manhour Standards for Inventory Type Storage Codes.


SOURCE
ACTIONS/DECISIONS
B-66 J
Table 10
Is action code D
Y
N
Is action code A
Y
N
Message: Action Code Invalid
Table 10 is for the establishment and maintenance of:
1. Matrix table for batching and sequencing of count cards.
2. Inventory acceptance options for managers.
3. Man-hour standards for inventory type storage codes.

APPENDIX D-29

MOFAST TABLE AND CONTROL
PART K
TABLE 11

1. INITIATING ACTION

Appendix B-66, Part K

2. REFERENCES

a. Chapter 2

b. Appendix A-42

c. Appendix B-66, Part K

3. GENERAL

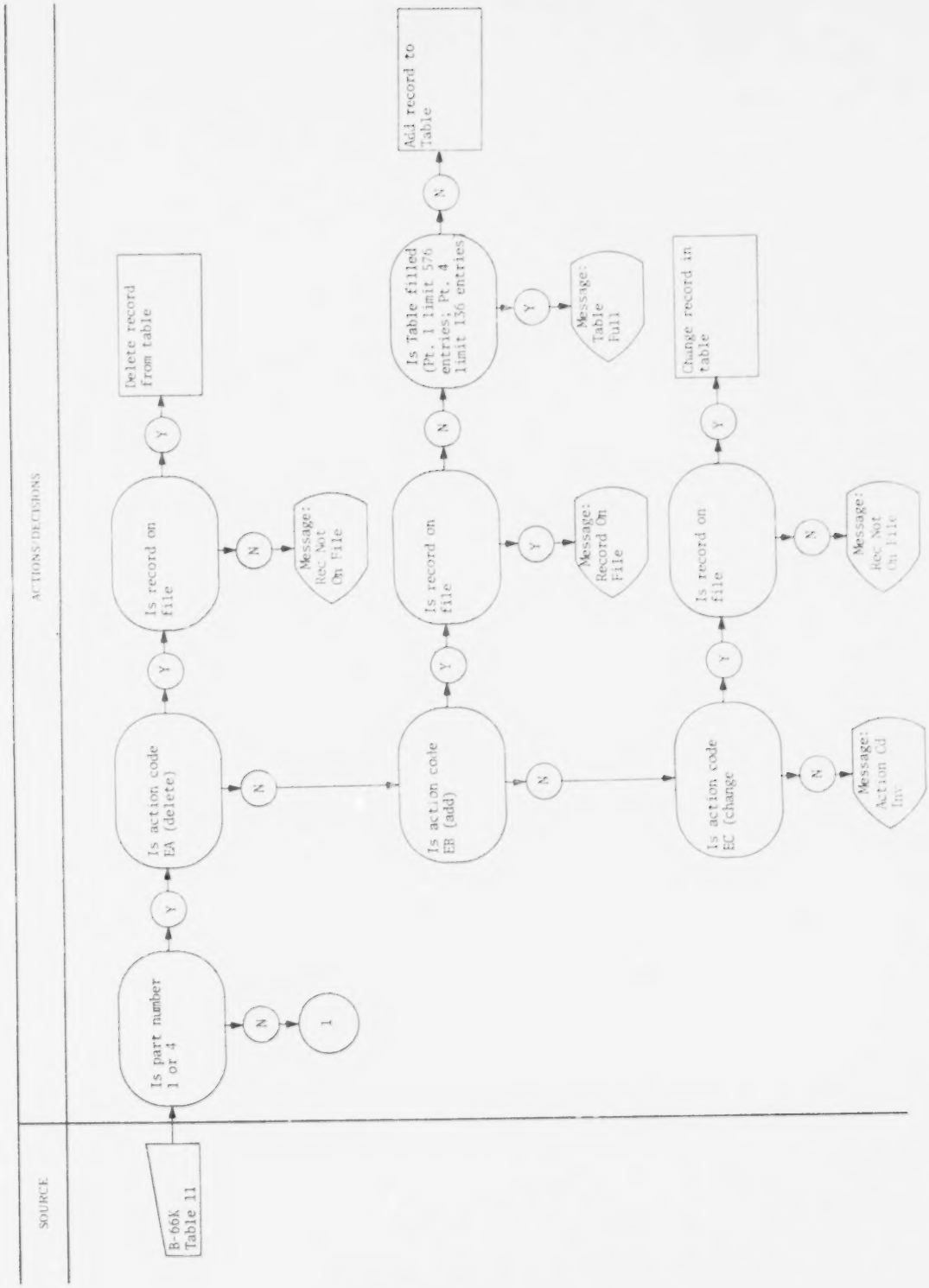
This chart outlines procedure/decisions used to establish, delete, or change data in four tables.

a. Transit Time Table

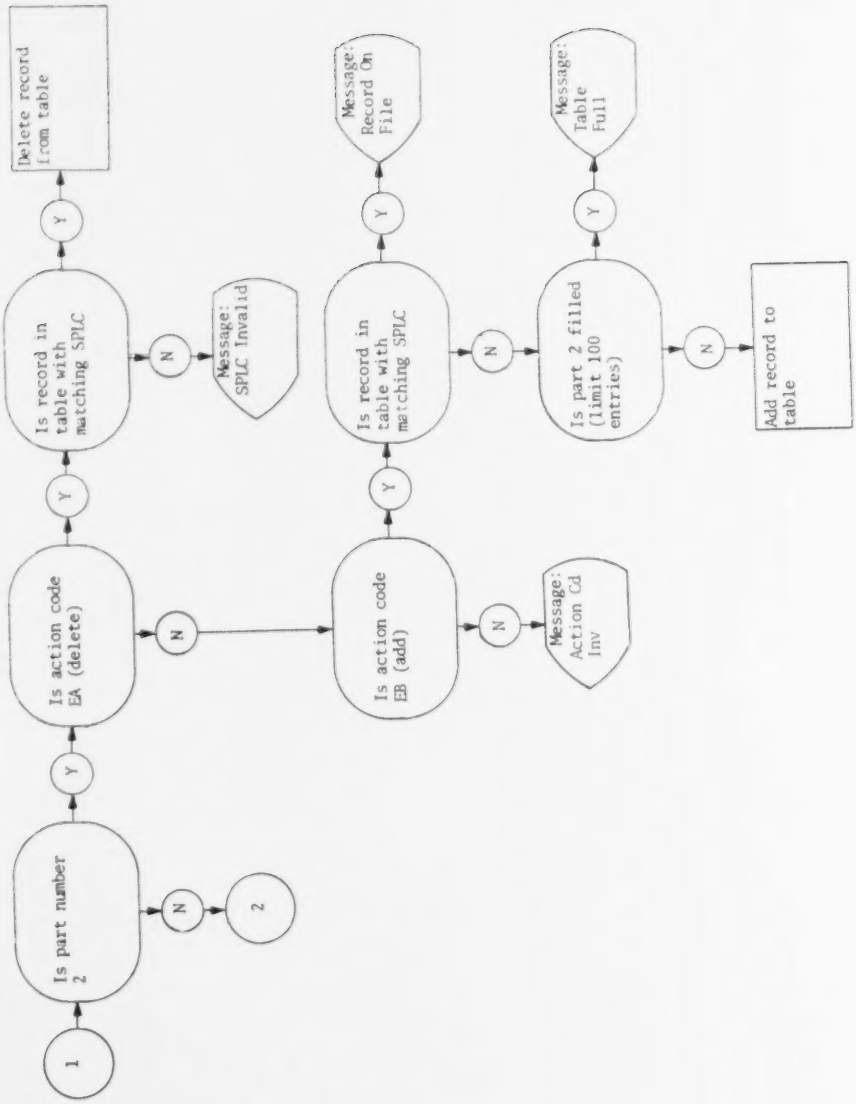
b. Air Shipment Exemption Table

c. Table of Frozen Port Consignees

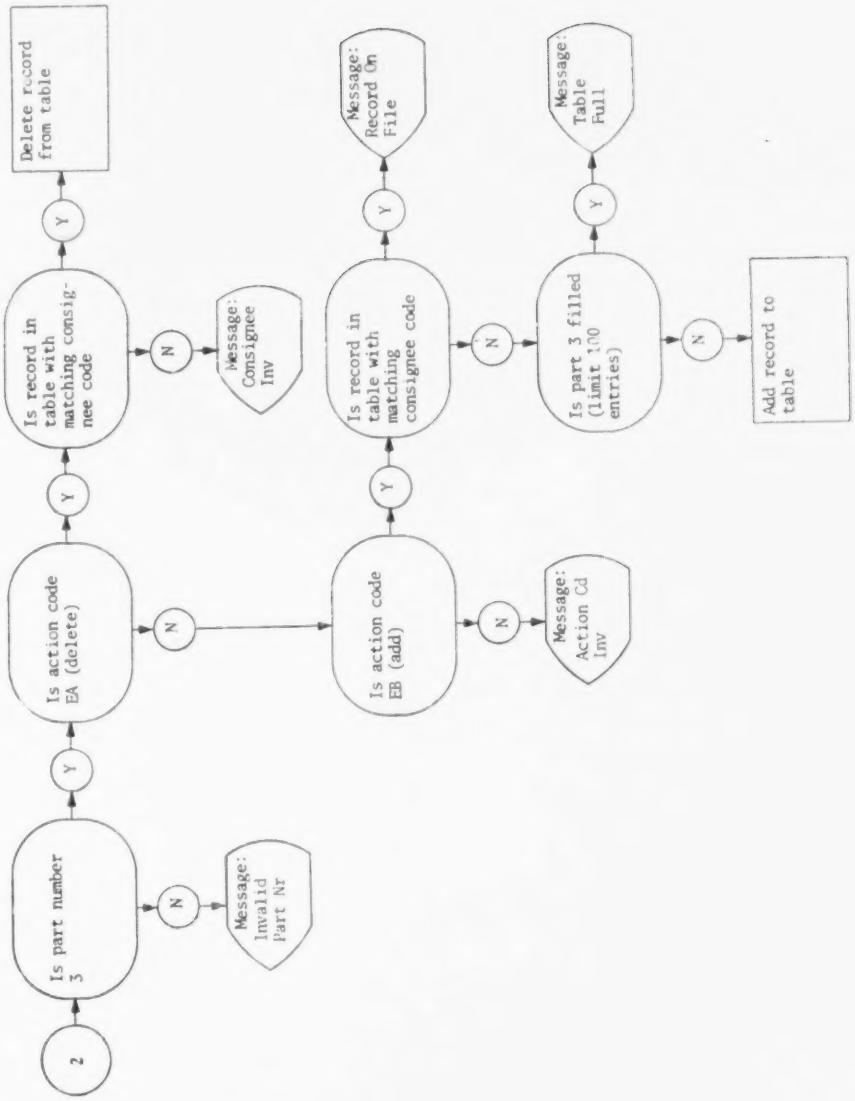
d. Transit Zone Table


SOURCE
ACTIONS/DECISIONS
B-66K Table 11
Is part number 1 or 4
N
1
Y
Is action code EA (delete)
N
Y
Is record on file
N
Message: Rec Not On File
Y
Delete record from table
Is action code ER (add)
N
Y
Is record on file
Y
Message: Record On File
N
Is Table filled (Pt. 1 limit 576 entries; Pt. 4 limit 136 entries)
Y
Message: Table Full
N
Add record to Table
Is action code EC (change
N
Message: Action Cd Inv
Y
Is record on file
N
Message: Rec Not On File
Y
Change record in table

ACTIONS/DECISIONS



ACTIONS/DECISIONS



APPENDIX D-29

MOFAST TABLE AND CONTROL
PART L
TABLE 12

1. INITIATING ACTION

Appendix B-66, Part L

2. REFERENCES

a. Chapter 2

b. Appendix A-42

c. Appendix B-66, Part L

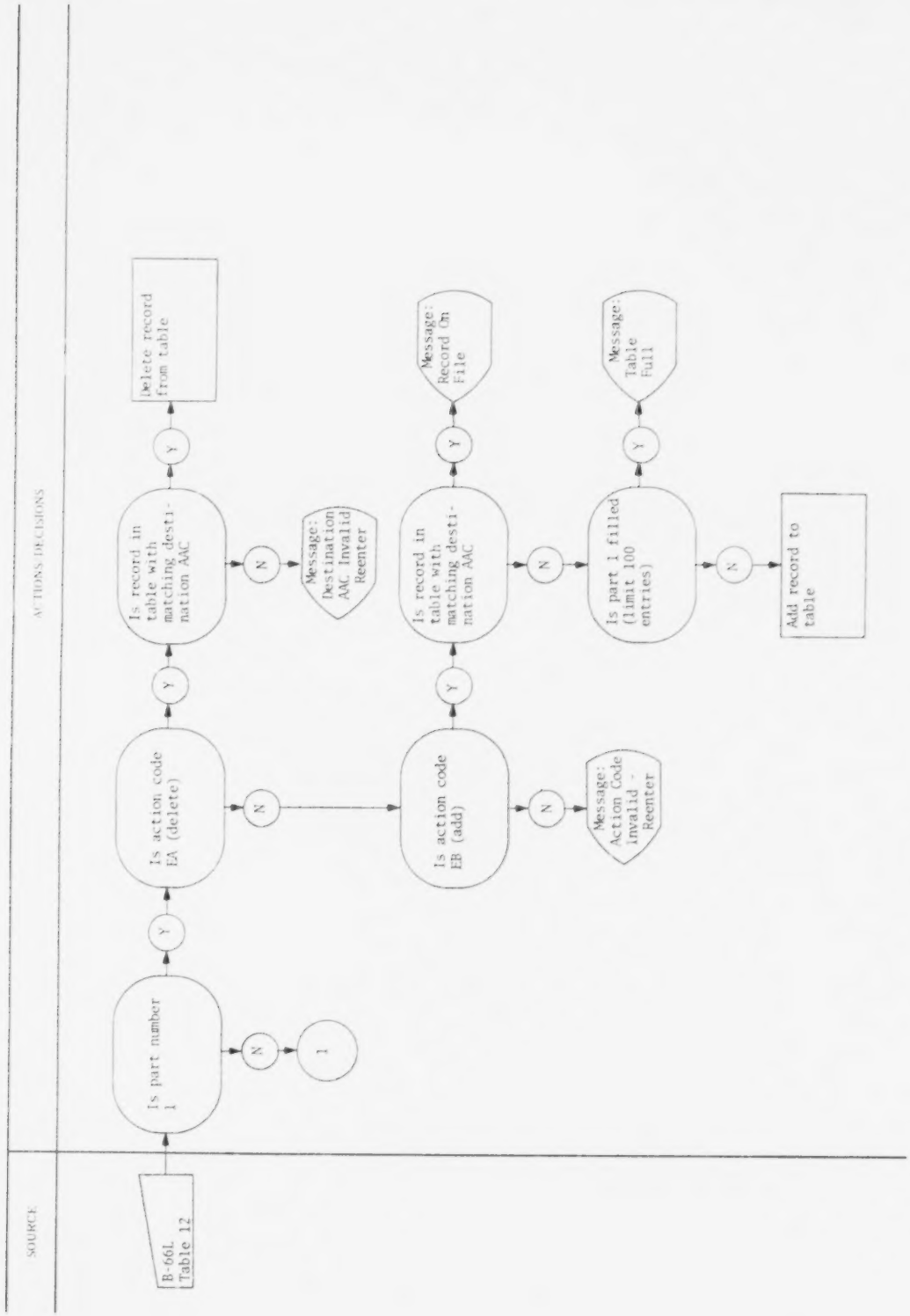
d. Appendix F-177

3. GENERAL

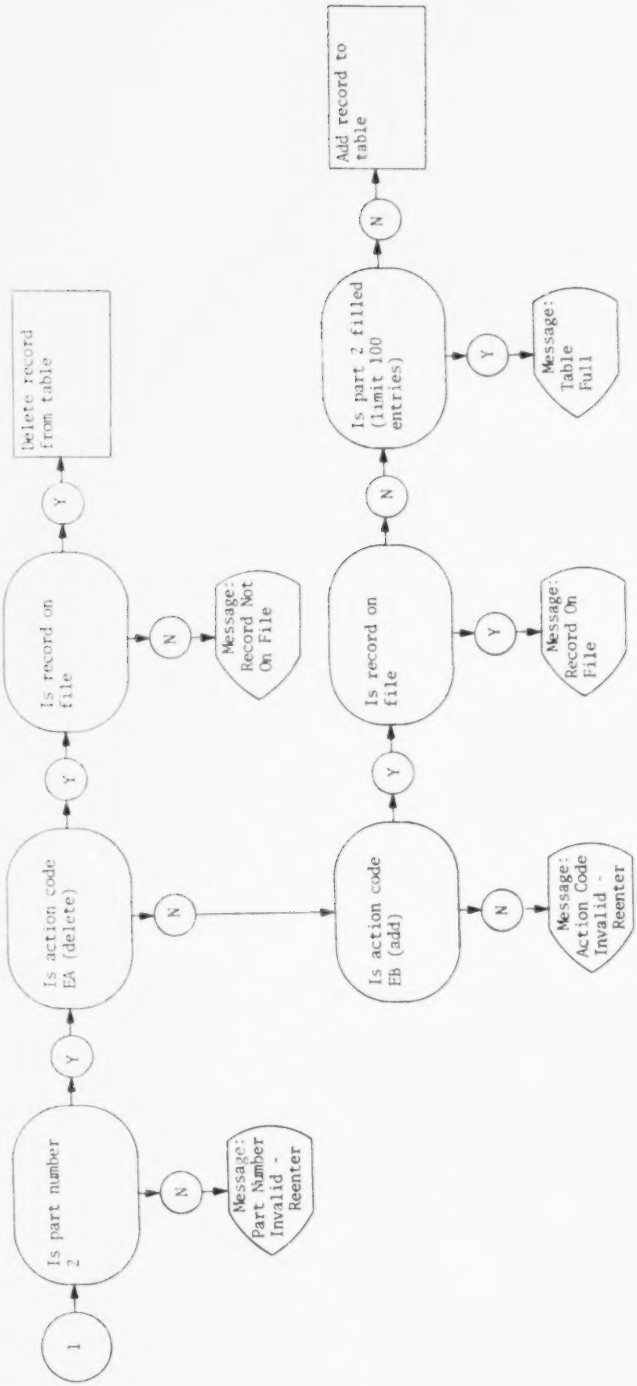
This chart outlines procedures/decisions used to establish, delete, or change data in two tables.

a. MOFAST Volume Destination Table

b. Mechanized Center Workload Report Parameters


SOURCE
ACTIONS DECISIONS
B-66L Table 12
Is part number 1
N
1
Y
Is action code EA (delete)
N
Y
Is record in table with matching destination AAC
N
Message: Destination AAC Invalid Reenter
Y
Delete record from table
Is action code EB (add)
N
Message: Action Code Invalid - Reenter
Y
Is record in table with matching destination AAC
N
Y
Message: Record On File
Is part 1 filled (limit 100 entries)
N
Y
Message: Table Full
Add record to table

ACTIONS/DECISIONS



APPENDIX D-29

ONE FREIGHT/ALL FREIGHT CONTROLS AND OPTIONS
PART M
TABLE 13

1. INITIATING ACTION

Appendix B-66, Part M

2. REFERENCES

a. Chapter 2

b. Appendix A-42

c. Appendix B-66, Part M

d. Appendix F-177

3. GENERAL

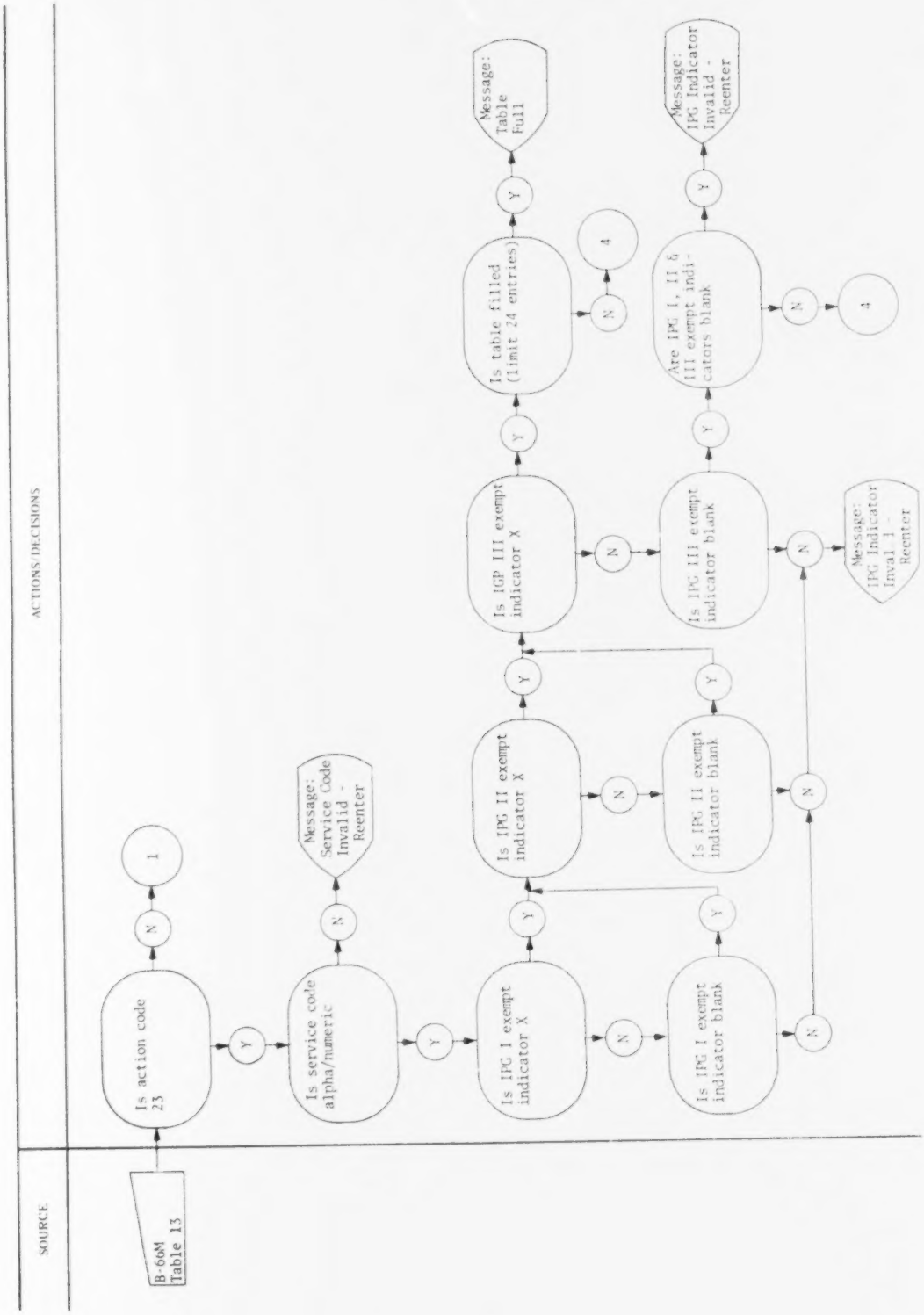
This chart outlines procedures/decisions to be used to establish, delete or change options to exempt MROs from One Freight/All Freight eligibility based on:

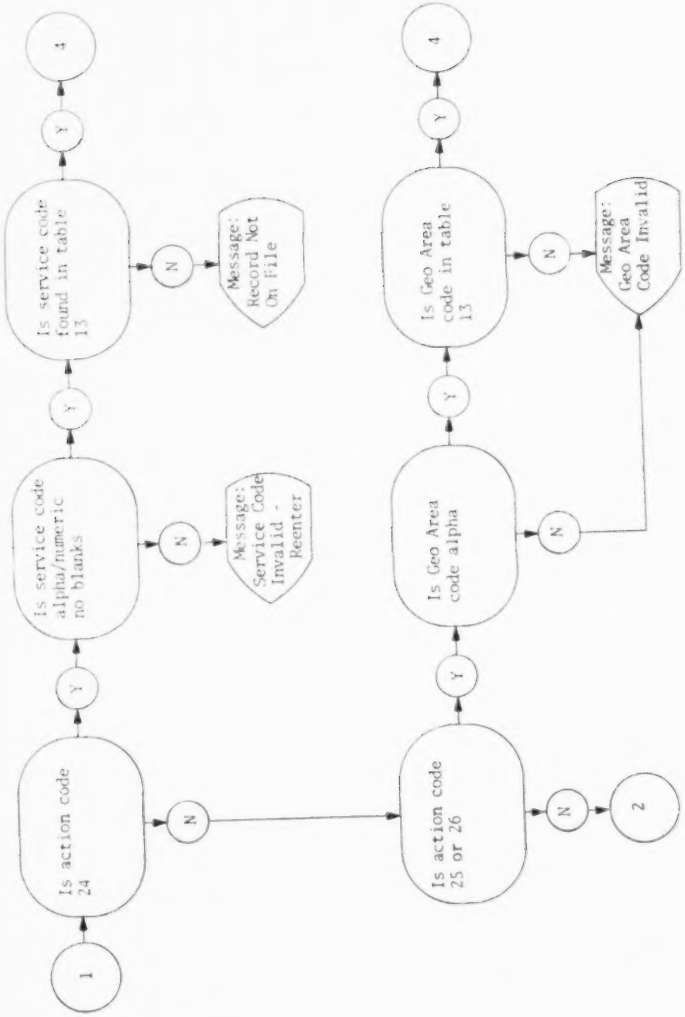
a. Service Code and IPG

b. Geographic Area

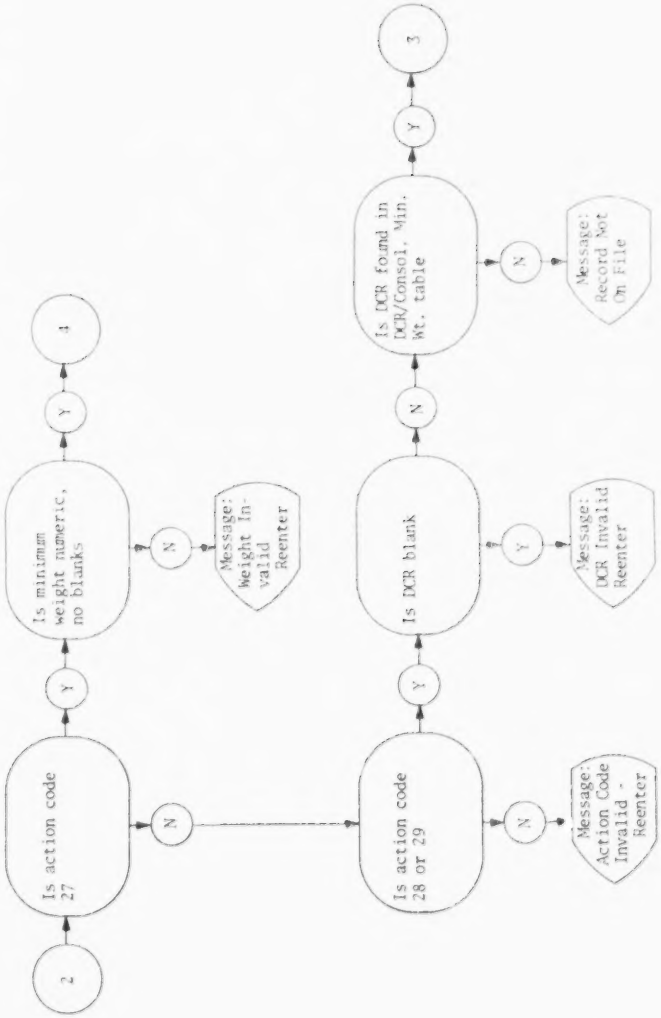
c. Minimum Weight

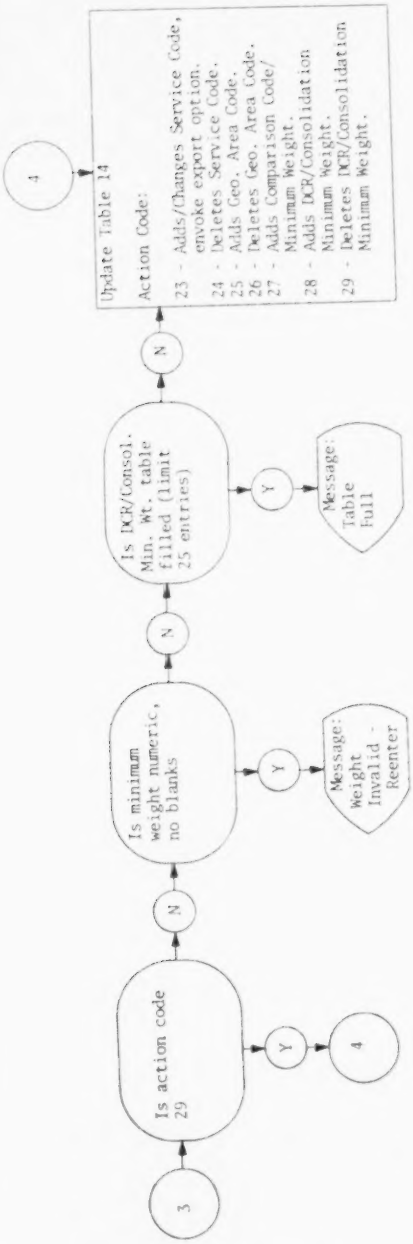
d. Minimum Weight and DCR


SOURCE
ACTIONS/DECISIONS
B-66M Table 13
Is action code 23
N
1
Y
Is service code alpha/numeric
N
Message: Service Code Invalid - Reenter
Y
Is IPG I exempt indicator X
N
Y
Is IPG I exempt indicator blank
N
Y
Is IPG II exempt indicator X
N
Y
Is IPG II exempt indicator blank
N
Y
Is IGP III exempt indicator X
N
Y
Is IPG III exempt indicator blank
N
Y
Is table filled (limit 24 entries)
N
4
Y
Message: Table Full
Are IPG I, II & III exempt indicators blank
N
4
Y
Message: IPG Indicator Invalid - Reenter
Message: IPG Indicator Inval 1 - Reenter


ACTIONS/DECISIONS
1
Is action code 24
N
Y
Is service code alpha/numeric no blanks
N
Message: Service Code Invalid - Reenter
Y
Is service code found in table 13
N
Message: Record Not On File
Y
4
Is action code 25 or 26
N
2
Y
Is Geo Area code alpha
N
Message: Geo Area Code Invalid
Y
Is Geo Area code in table 13
N
Y
4

ACTIONS DECISIONS




ACTIONS/DECISIONS
3
Is action code 29
Y
4
N
Is minimum weight numeric, no blanks
Y
Message: Weight Invalid - Reenter
N
Is DCR/Consol. Min. Wt. table filled (limit 25 entries)
Y
Message: Table Full
N
4
Update Table 14
Action Code:
23 - Adds/Changes Service Code, envoke export option.
24 - Deletes Service Code.
25 - Adds Geo. Area Code.
26 - Deletes Geo. Area Code.
27 - Adds Comparison Code/ Minimum Weight.
28 - Adds DCR/Consolidation Minimum Weight.
29 - Deletes DCR/Consolidation Minimum Weight.

APPENDIX D-29

SHIPMENT PLANNING TABLE
PART N
TABLE 14

1. INITIATING ACTION

Appendix B-66, Part N

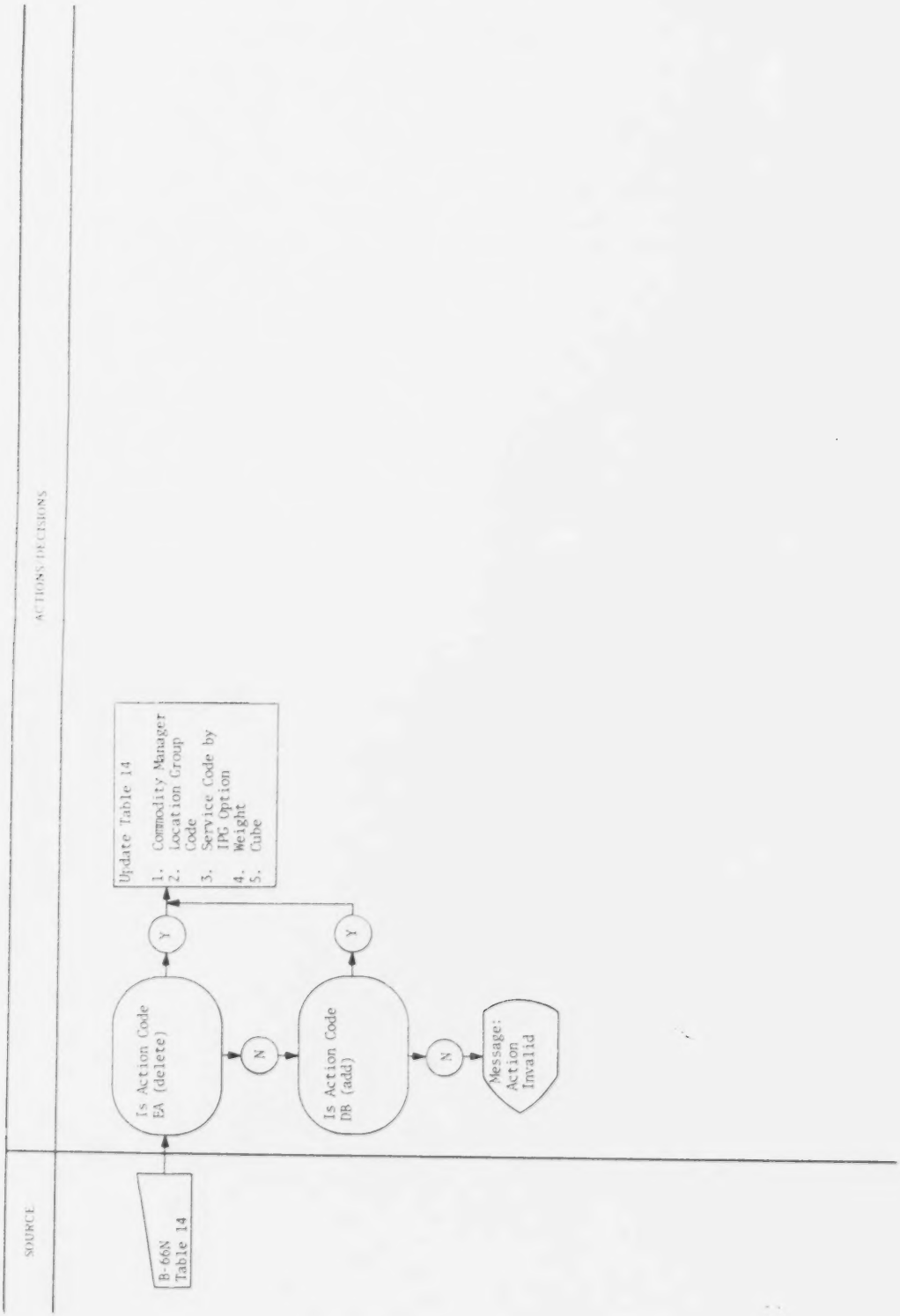
2. REFERENCES

a. Chapter 2

b. Appendix B-66, Part N

3. GENERAL

This chart outlines procedures to be used to establish eligibility parameters for MROs to automatically be assigned to the SEAVAN Shipment Planning process.


SOURCE
ACTIONS/DECISIONS
B-66N
Table 14
Is Action Code
EA (delete)
Y
N
Update Table 14
1. Commodity Manager
2. Location Group
Code
3. Service Code by
IP5 Option
4. Weight
5. Cube
Is Action Code
DB (add)
Y
N
Message:
Action
Invalid

APPENDIX D-29

POD HAZARDOUS POE CROSS-REFERENCE TABLE
PART O
TABLE 15

1. INITIATING ACTION

Appendix B-66, Part O.

2. REFERENCES

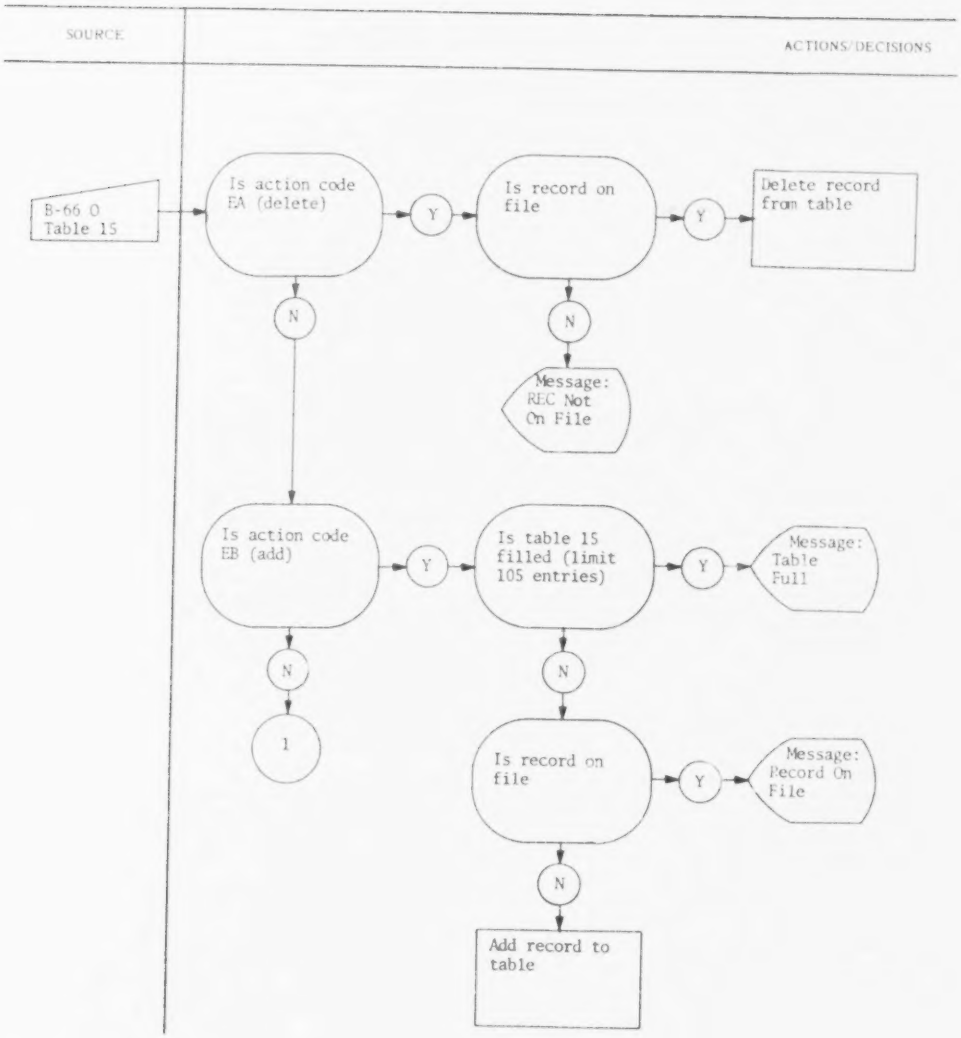
a. Chapter 2.

b. Appendix A-42.

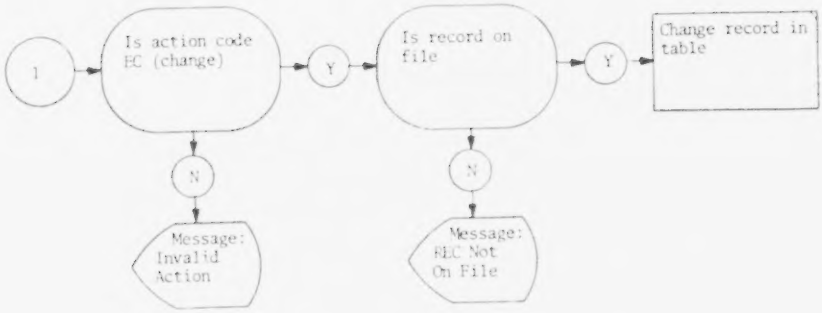
c. Appendix B-66, Part O.

3. GENERAL

This chart outlines procedures used to establish, delete or change POD/POE data for shipment of hazardous materiel.


SOURCE
ACTIONS/DECISIONS
B-66 O
Table 15
Is action code
EA (delete)
Y
Is record on
file
Y
Delete record
from table
N
N
Message:
REC Not
On File
Is action code
EB (add)
Y
Is table 15
filled (limit
105 entries)
Y
Message:
Table
Full
N
N
1
Is record on
file
Y
Message:
Record On
File
N
Add record to
table

ACTIONS DECISIONS



APPENDIX D-29

MASS CANCELLATION ALERT PARAMETER TABLE
PART P
TABLE 16

1. INITIATING ACTION

Appendix B-66, Part P

2. REFERENCES

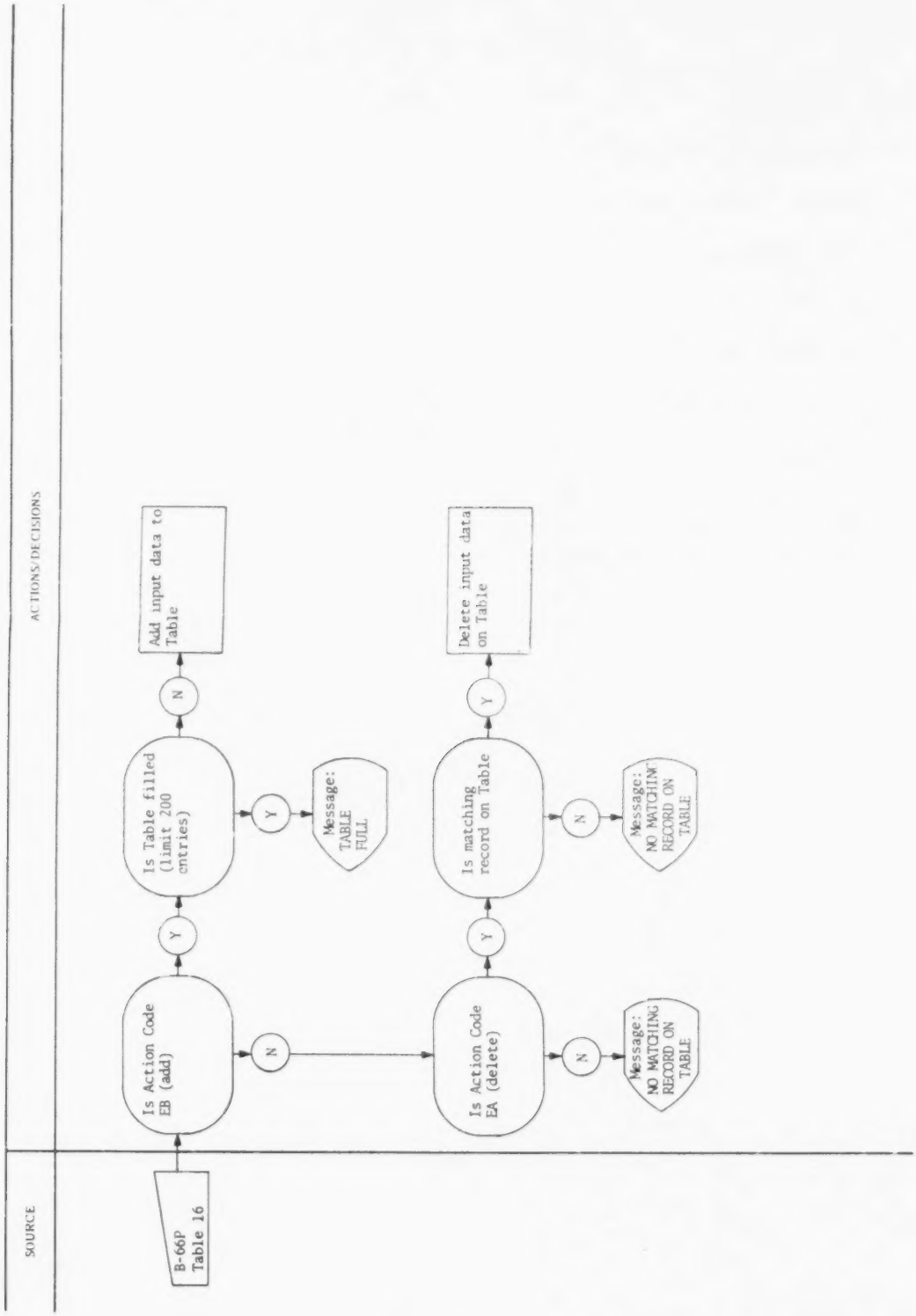
a. Appendix B-66, Part P

b. Appendix D-210

c. Appendix D-211

3. GENERAL

This chart depicts the process to establish mass cancellation parameters which will identify incoming or in-process MROs with an impending mass cancellation (DIC AC7) indicator.


SOURCE
ACTIONS/DECISIONS
B-66P
Table 16
Is Action Code
EB (add)
Y
N
Is Table filled
(limit 200
entries)
Y
Message:
TABLE
FULL
N
Add input data to
Table
Is Action Code
EA (delete)
Y
N
Message:
NO MATCHING
RECORD ON
TABLE
Is matching
record on Table
Y
N
Message:
NO MATCHING
RECORD ON
TABLE
Delete input data
on Table

APPENDIX D-29

SMALL PARCEL CARRIER TABLE
PART Q
TABLE 17

1. INITIATING ACTION

Appendix B-66, Part Q

2. REFERENCES

a. Chapter 4

b. Chapter 60

c. Appendix A-17

d. Appendix B-66, Part Q

e. Appendix B-117

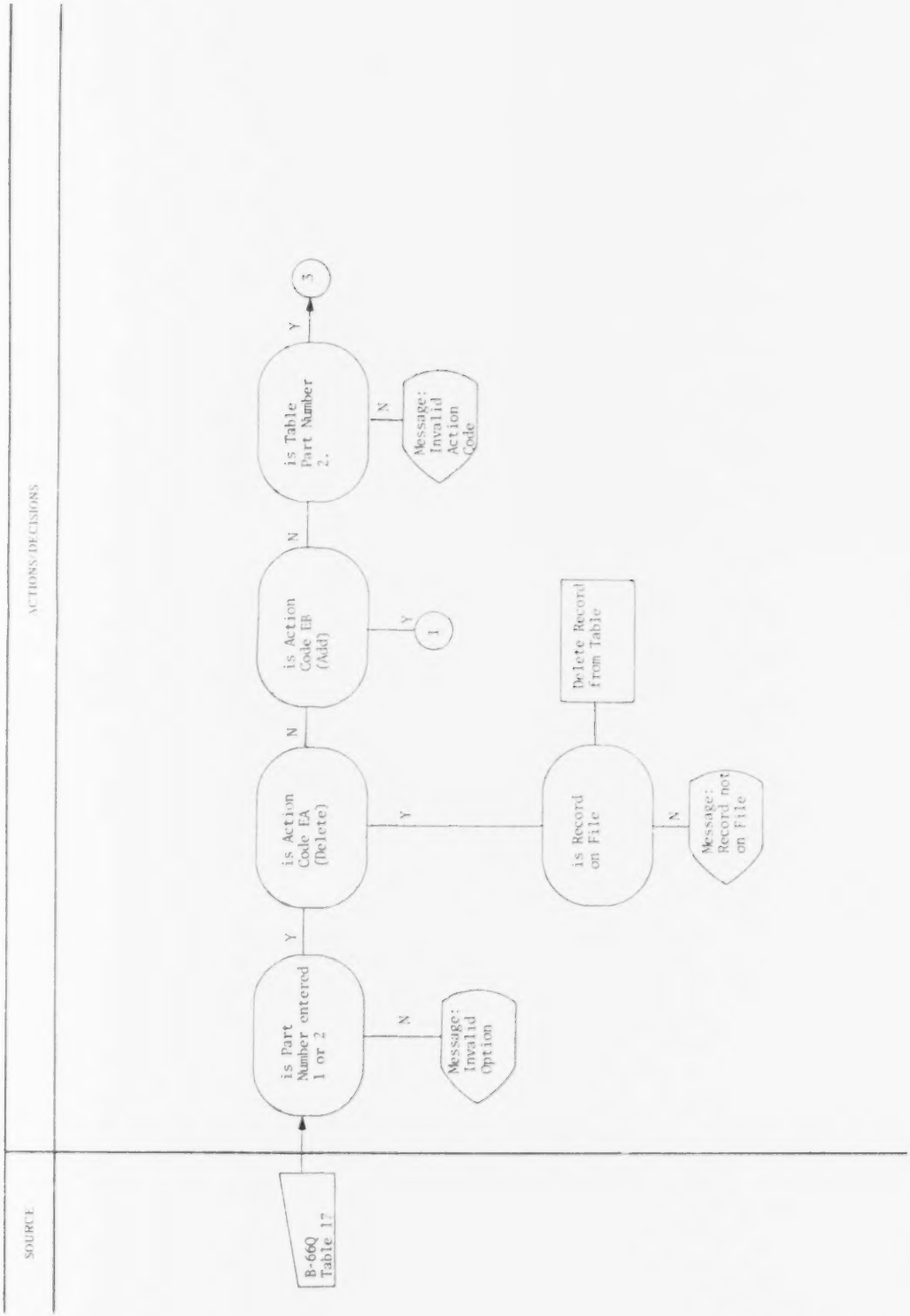
f. Appendix B-126

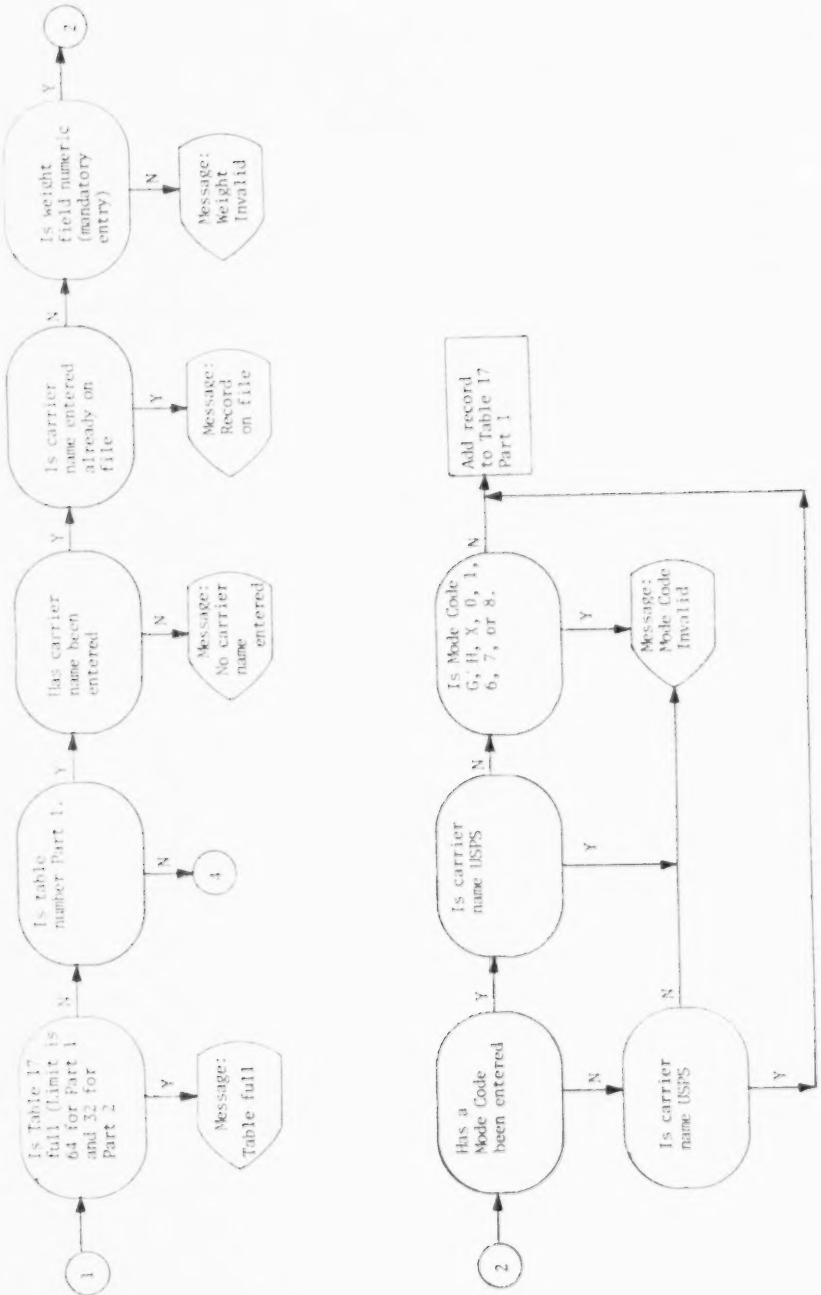
g. Appendix D-172

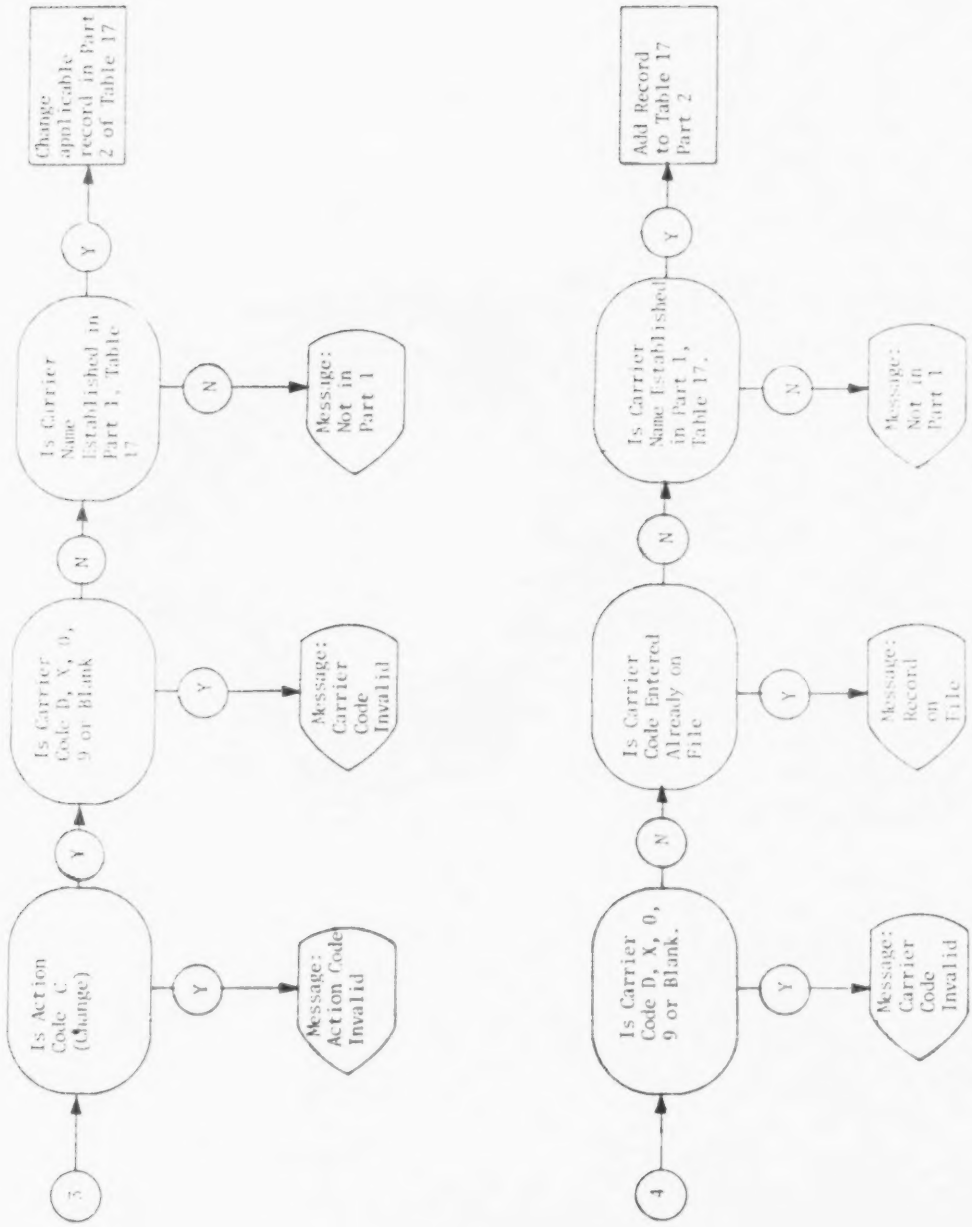
3. GENERAL

a. Weight and Mode Table - This chart outlines the procedure to establish or delete Small Parcel Carrier Weight and Mode data.

b. Carrier Selection Table - This chart depicts the process to establish, delete or change the preferred carrier for NMCS/999, IPG-1, IPG-2 or IPG-3 small parcel shipments.


SOURCE
ACTIONS/DECISIONS
B-66Q Table 17
is Part Number entered 1 or 2
Y
N
Message: Invalid Option
is Action Code EA (Delete)
Y
N
is Record on File
N
Message: Record not on File
Delete Record from Table
is Action Code EB (Add)
Y
1
N
is Table Part Number 2.
N
Message: Invalid Action Code
Y
3


ACTIONS DECISIONS
1
Is Table 17 full (Limit is 64 for Part 1 and 32 for Part 2
Y
Message: Table full
N
Is table number Part 1.
Y
3
N
Has carrier name been entered
Y
Message: No carrier name entered
N
Is carrier name entered already on file
Y
Message: Record on file
N
Is weight field numeric (mandatory entry)
Y
2
N
Message: Weight Invalid
2
Has a Mode Code been entered
Y
Is carrier name USPS
Y
N
Is Mode Code G, H, X, 0, 1, 6, 7, or 8.
Y
Message: Mode Code Invalid
N
Add record to Table 17 Part 1
N
Is carrier name USPS
Y


ACTIONS DECISIONS
3
Is Action Code C (Change)
Y
Message: Action Code Invalid
N
Is Carrier Code D, X, 0, 9 or Blank
Y
Message: Carrier Code Invalid
N
Is Carrier Name Established in Part 1, Table 17
N
Message: Not in Part 1
Y
Change applicable record in Part 2 of Table 17
4
Is Carrier Code D, X, 0, 9 or Blank.
Y
Message: Carrier Code Invalid
N
Is Carrier Code Entered Already on File
Y
Message: Record on File
N
Is Carrier Name Established in Part 1, Table 17.
N
Message: Not in Part 1
Y
Add Record to Table 17 Part 2

APPENDIX D-29

ZIP/ZONE CROSS-REFERENCE TABLE
PART T
TABLE 20

1. INITIATING ACTION

Appendix B-66, Part T

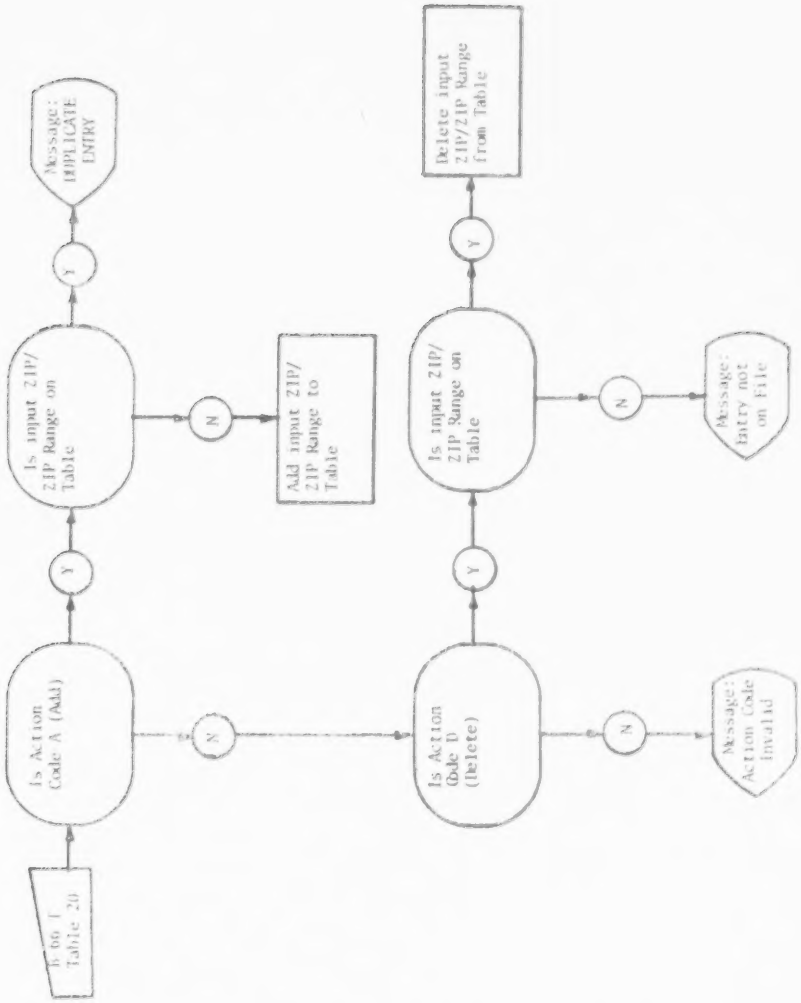
2. REFERENCES

a. Appendix B-66, Part T

b. Appendix D-96

3. GENERAL

This chart depicts the process to establish ZIP Code to Zone Code relationships which will be used by the Address File Maintenance Process to automatically assign Parcel Post Zone Codes.


ACTIONS DECISIONS
Is 06 T Table 20
Is Action Code A (Add)
Y
N
Is input ZIP/ ZIP Range on Table
Y
N
Message: DUPLICATE ENTRY
Add input ZIP/ ZIP Range to Table
Is Action Code D (Delete)
Y
N
Message: Action Code Invalid
Is input ZIP/ ZIP Range on Table
Y
N
Delete input ZIP/ZIP Range from Table
Message: Entry not on File

APPENDIX D-30

SHIPMENT UNIT COMPLETION CARD

1. INITIATING ACTION

Appendix B-101, Shipment Unit Completion Card, DIC ZBP

2. REFERENCES

a. Appendix A-82, Violation Reason Code

b. Appendix E-101 P, Shipment Unit Completion Card

c. Appendix E-101 V, Shipment Unit Completion Card Violations

3. GENERAL

This appendix provides the actions and decisions to:

a. Validate the Shipment Unit Completion Card.

b. Change "freight" line items to Shipment Status Code 1, "Offered to Transportation", and record the date offered.

c. Provide the Shipment Status Cards to the requisitioner or supplementary address and Service/agency when required, for Parcel Post or local pickup shipments. Also provide shipment status cards to the Defense Reutilization and Marketing Service on shipments made to Disposal on a Disposal Turn In Document when the item is pilferable/sensitive or has a line item value of $100 or more.

d. Provide the responsible DSC with a Materiel Release Confirmation Card (AR_) for Parcel Post or local pickup shipments.

e. Provide the necessary reports and Supply Status Cards to the Depot Operations when manual processing is required.

f. Close Parcel Post or local pickup line items in the History File and record pertinent shipment date therein.

g. Process automatic clear parcel post transactions.

4. OUTPUTS

a. Appendix F-18

b. Appendix F-85

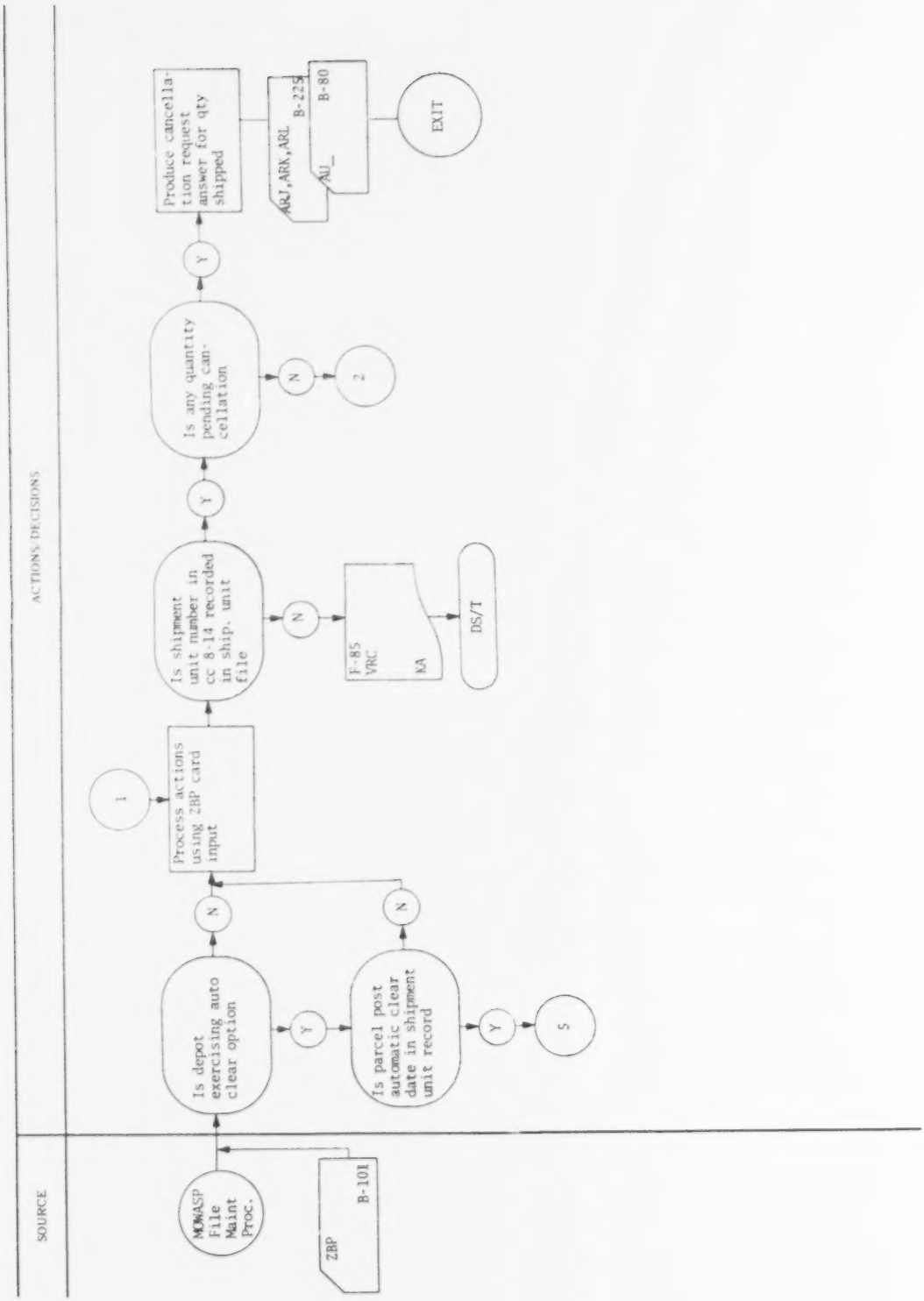
c. Output of card image forwarded through DAAS to applicable recipient:

(1) Appendix B-14, DIC AR_.

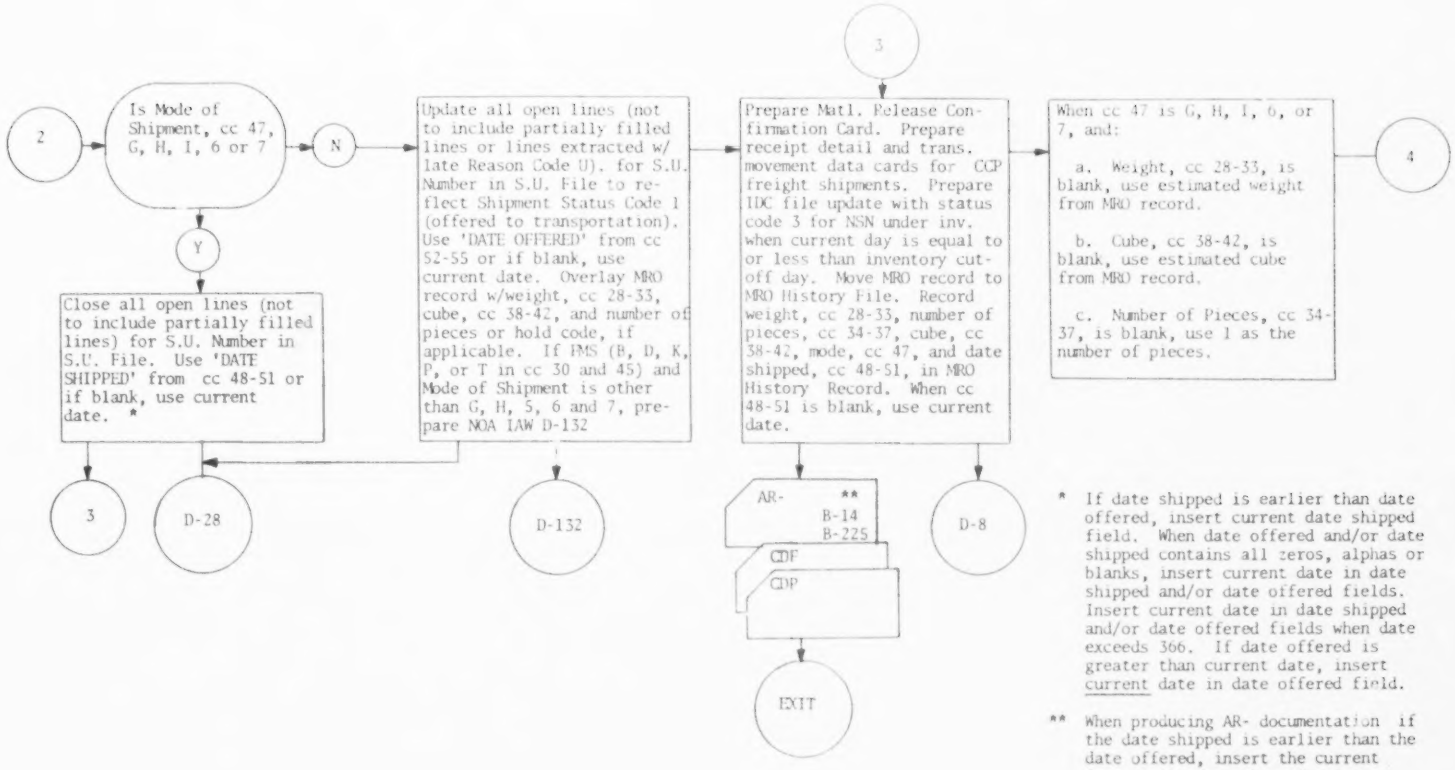
(2) Appendix B-24, DIC AS_.

(3) Appendix B-94, DIC AE_.

(4) Appendix B-225 ARJ, ARK, ARL, AEJ.


SOURCE
ACTIONS/DECISIONS
MOWASP File Maint Proc.
ZBP
B-101
Is depot exercising auto clear option
Y
N
Is parcel post automatic clear date in shipment unit record
N
Y
5
1
Process actions using ZBP card input
Is shipment unit number in cc 8-14 recorded in ship. unit file
N
F-85
VRC
KA
DS/T
Y
Is any quantity pending cancellation
N
2
Y
Produce cancellation request answer for qty shipped
ARJ,ARK,ARL
B-229
B-80
AU_
EXIT

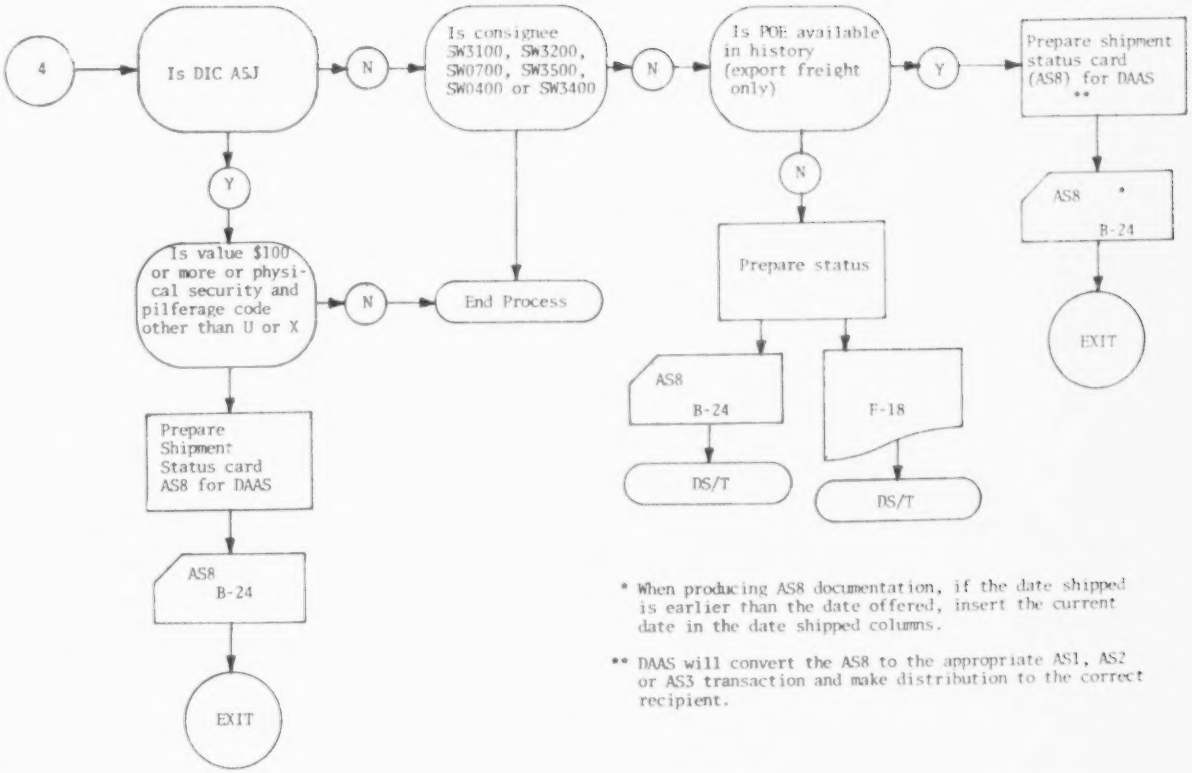
ACTIONS/DECISIONS



* If date shipped is earlier than date offered, insert current date shipped field. When date offered and/or date shipped contains all zeros, alphas or blanks, insert current date in date shipped and/or date offered fields. Insert current date in date shipped and/or date offered fields when date exceeds 366. If date offered is greater than current date, insert current date in date offered field.

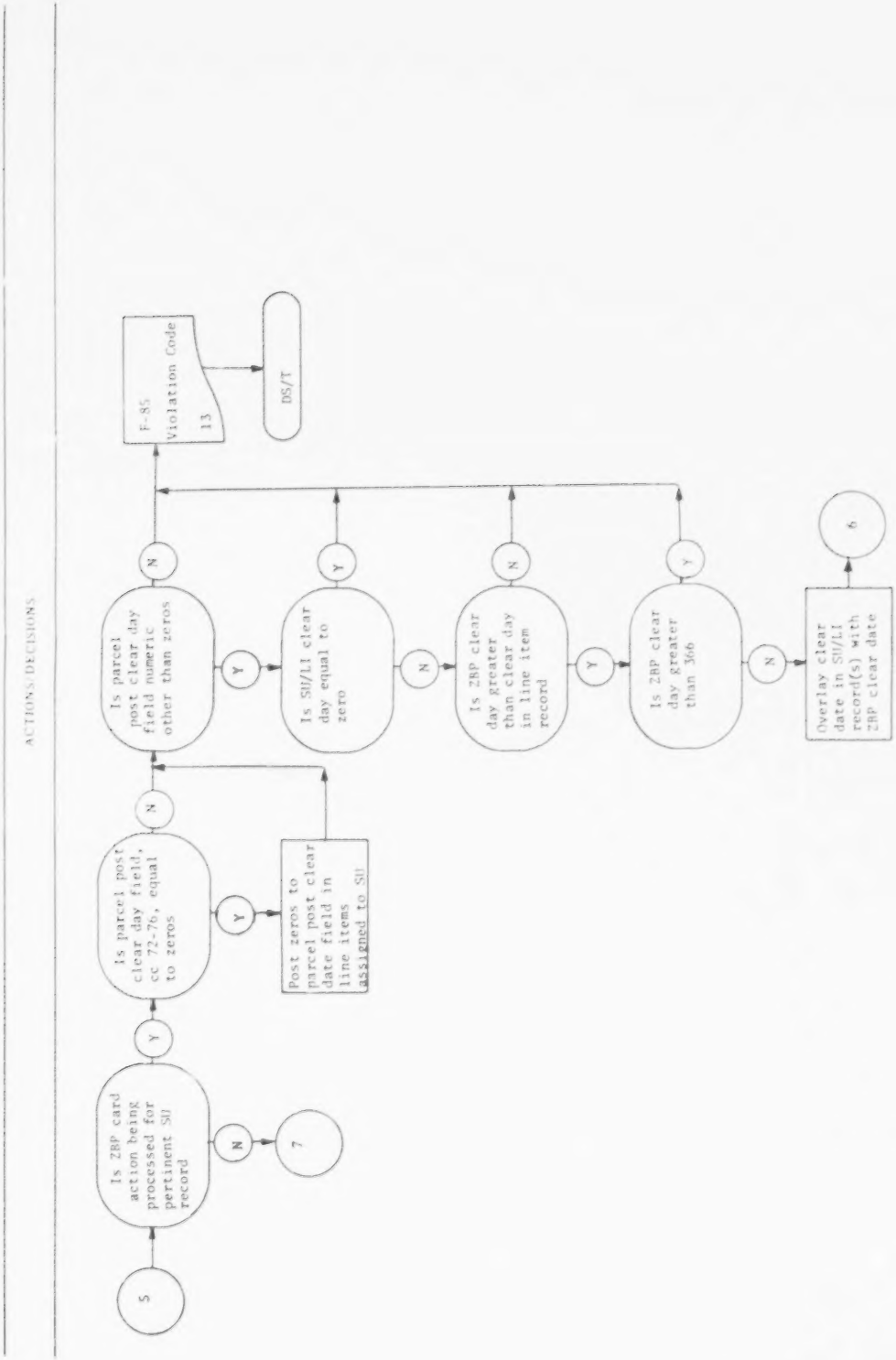
** When producing AR- documentation if the date shipped is earlier than the date offered, insert the current date in the date shipped columns.

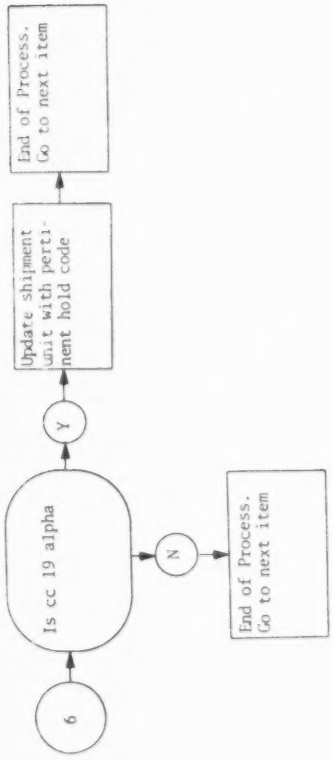
ACTIONS/DECISIONS

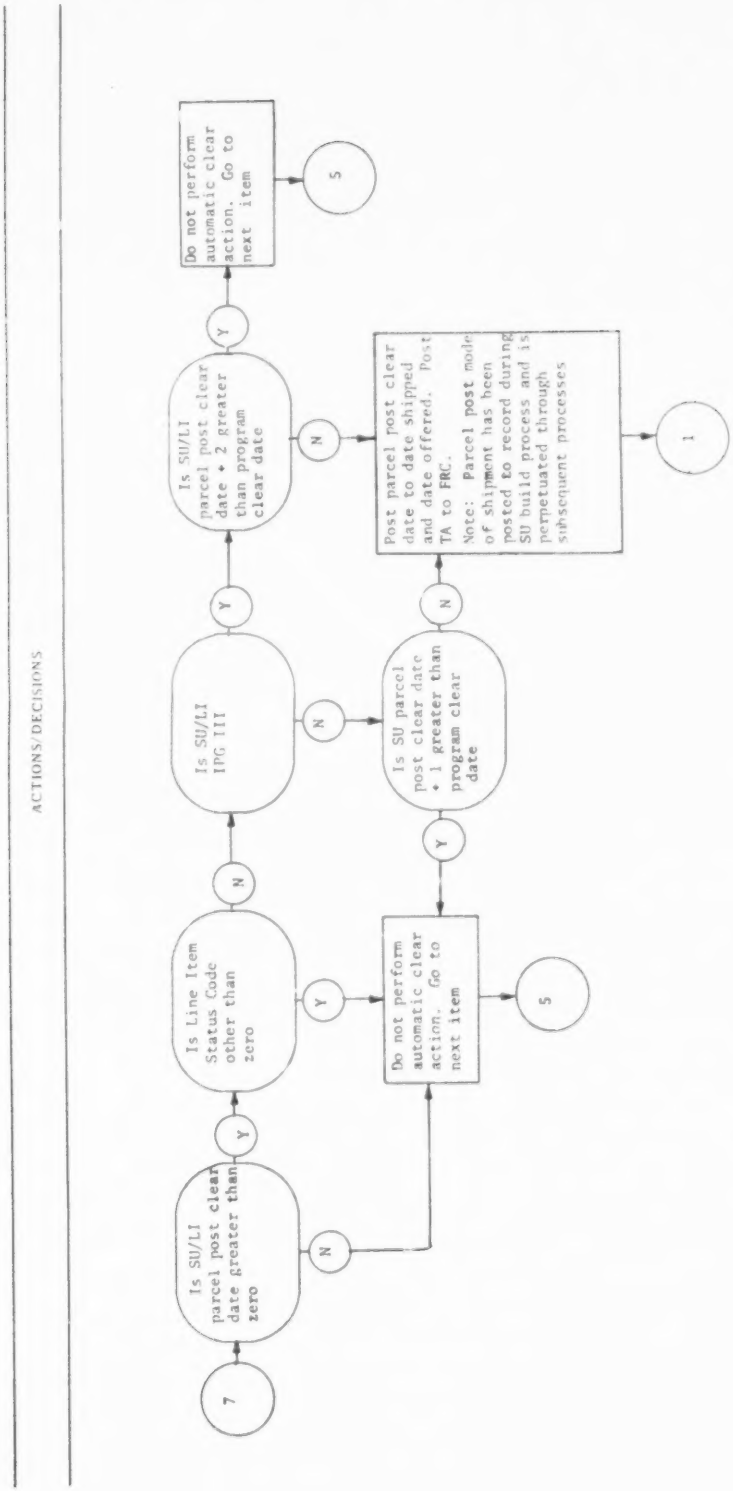


* When producing AS8 documentation, if the date shipped is earlier than the date offered, insert the current date in the date shipped columns.

** DAAS will convert the AS8 to the appropriate AS1, AS2 or AS3 transaction and make distribution to the correct recipient.


ACTIONS/DECISIONS
5
Is ZBP card action being processed for pertinent SU record
Y
N
7
Is parcel post clear day field, cc 72-76, equal to zeros
Y
N
Post zeros to parcel post clear date field in line items assigned to SU
Is parcel post clear day field numeric other than zeros
N
Y
F-85
Violation Code
13
DS/T
Is SU/LI clear day equal to zero
Y
N
Is ZBP clear day greater than clear day in line item record
N
Y
Is ZBP clear day greater than 366
Y
N
Overlay clear date in SU/LI record(s) with ZBP clear date
6


ACTIONS/DECISIONS
6
Is cc 19 alpha
Y
N
Update shipment unit with pertinent hold code
End of Process. Go to next item
End of Process. Go to next item


ACTIONS/DECISIONS
7
Is SU/LI parcel post clear date greater than zero
Y
N
Is Line Item Status Code other than zero
Y
N
Do not perform automatic clear action. Go to next item
5
Is SU/LI IPG III
Y
N
Is SU parcel post clear date + 1 greater than program clear date
Y
N
Is SU/LI parcel post clear date + 2 greater than program clear date
Y
N
Do not perform automatic clear action. Go to next item
5
Post parcel post clear date to date shipped and date offered. Post TA to FRC.
Note: Parcel post mode of shipment has been posted to record during SU build process and is perpetuated through subsequent processes
1

APPENDIX D-31

GOVERNMENT BILL OF LADING CLOSEOUT/MRO FORCE CLOSURE CARD

1. INITIATING ACTION

Input of a ZEN, Government Bill of Lading Closeout Card, Appendix B-128, indicating a freight shipment has been accomplished.

2. REFERENCES

a. Appendix A-42, Action Codes

b. Appendix A-82, Violation Reason Codes

c. Appendix B-128, Government Bill of Lading Closeout Card

d. Appendix E-128 P, Government Bill of Lading Closeout/MRO Force Close Cards

e. Appendix E-128 V, Government Bill of Lading Closeout/MRO Force Closeout Card Violations

3. GENERAL

This chart depicts the process by which:

a. GBL Closeout Cards are validated.

b. Shipment Status Codes in the MRO History File is changed to a 3 or 4, as appropriate.

c. MROs/DROs are partially or completely closed from the Shipment Unit File to the History File.

d. Materiel Release Confirmation Cards are generated to the DSC.

e. Shipment Status Cards are provided to the requisitioner, supplementary address, and Service agency, as required. Shipment Status cards are also provided to the Defense Reutilization and Marketing Service on shipments made to Disposal on a Disposal Turn In document when the item is pilferable/sensitive or has a line item value of $100 or more.

f. Status cards and reports are provided to the DS/T when manual processing is required.

g. MROs/DROs are force closed to the History File.

4. OUTPUT

a. Appendix F-18, status card requiring POE in pos. 78-80.

b. Appendix F-85, Violation Printout.

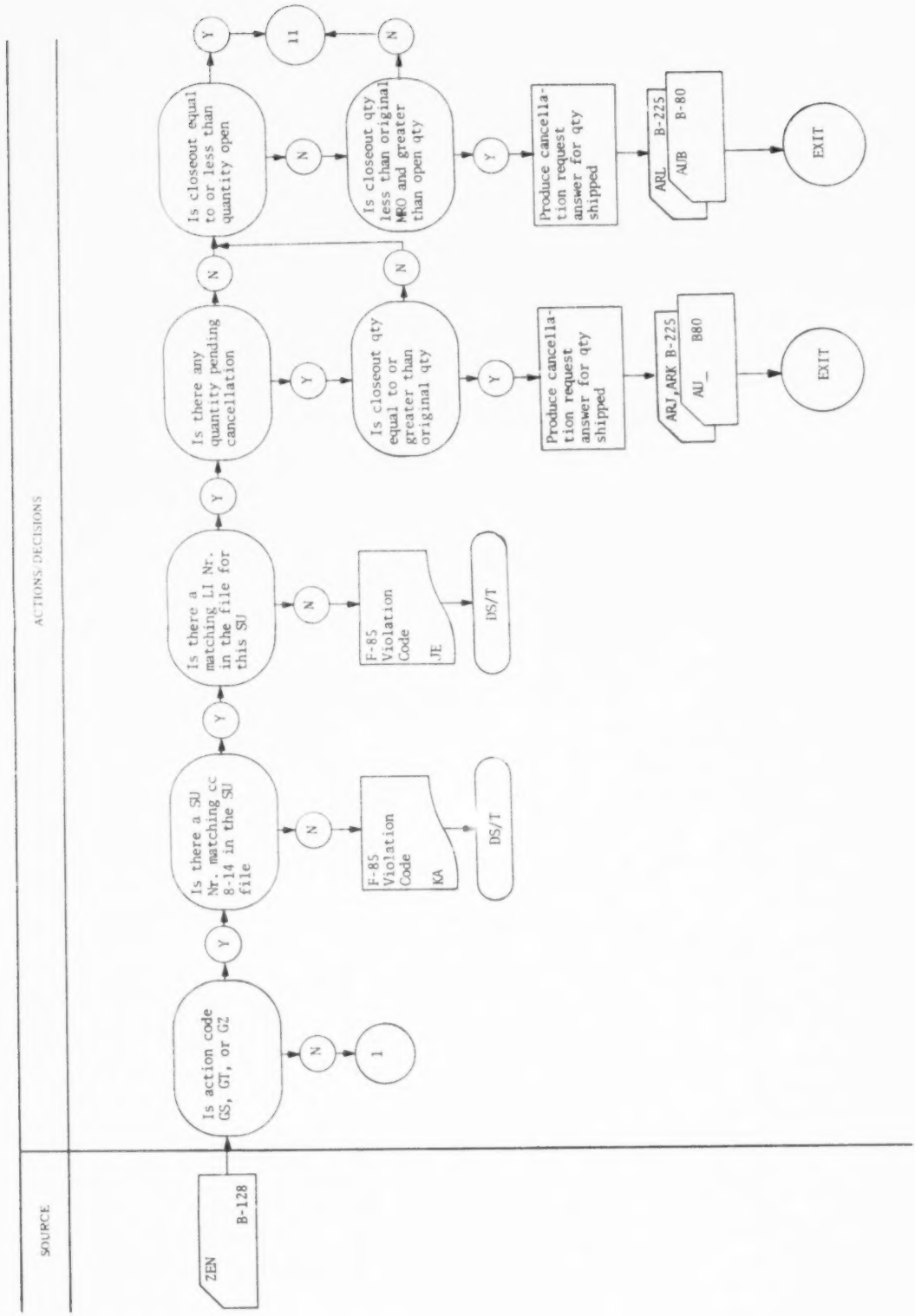
c. Output of card image forwarded through DAAS to applicable recipient:

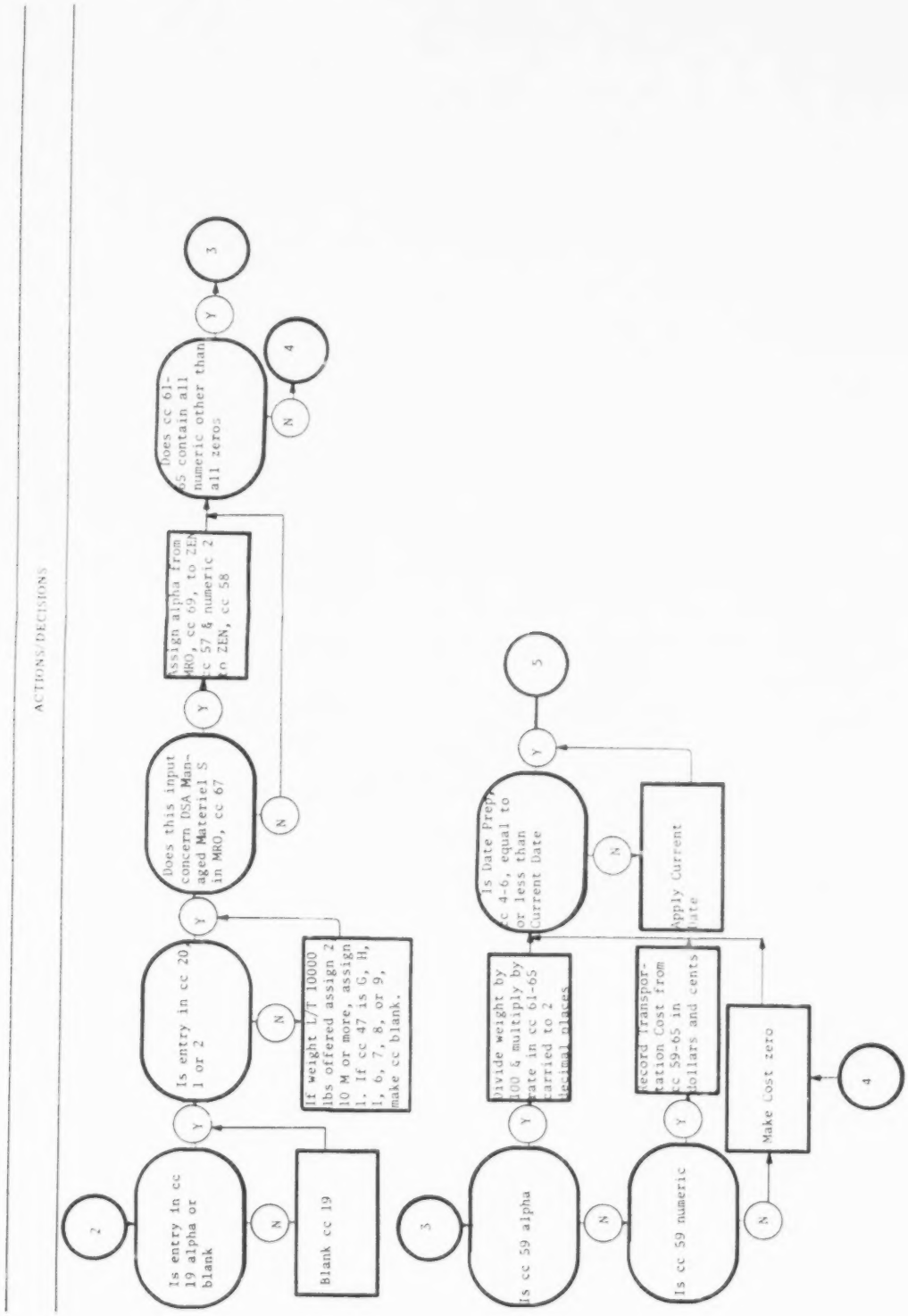
(1) Appendix B-14, (AR_).

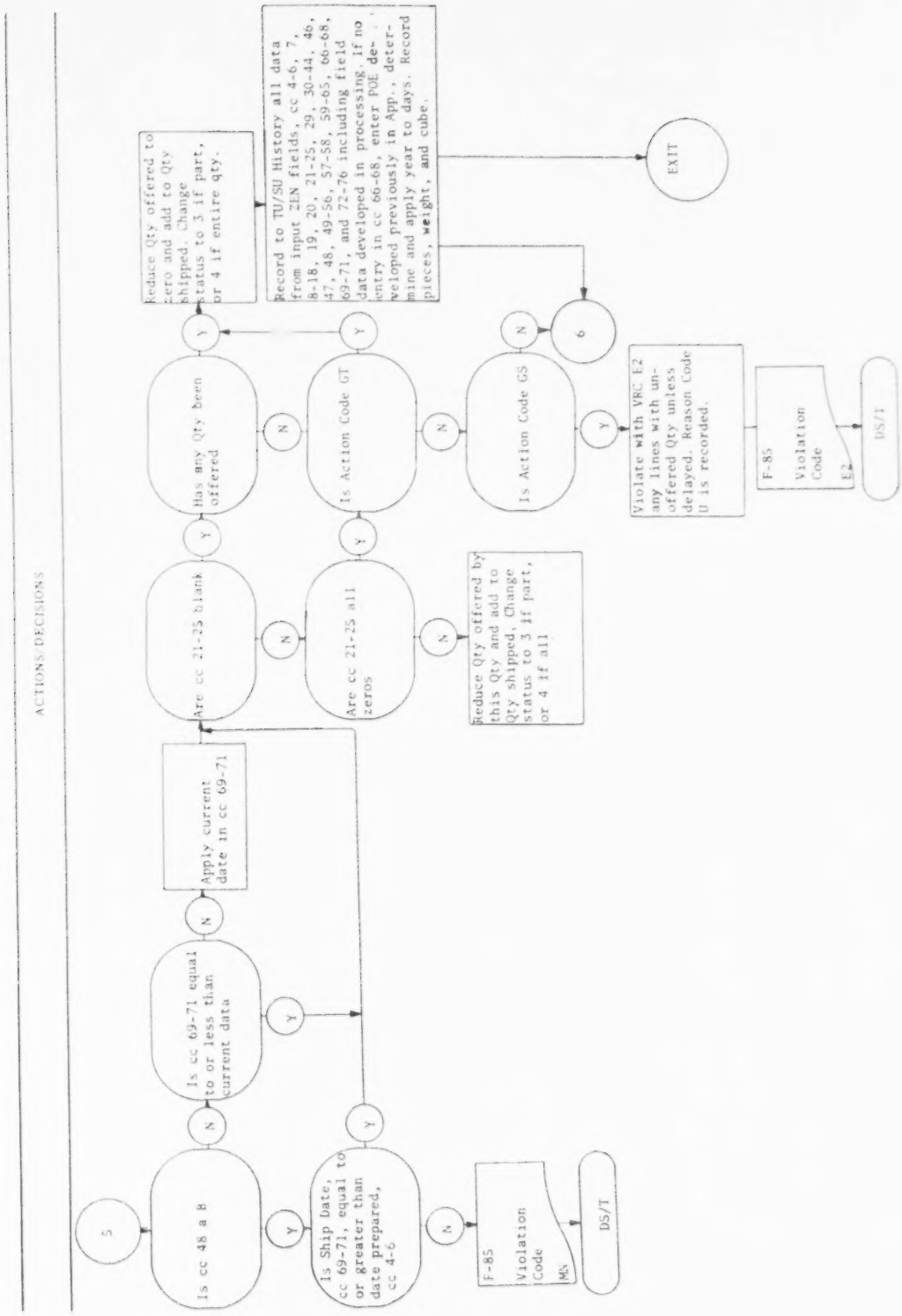
(2) Appendix B-24, (AS_).

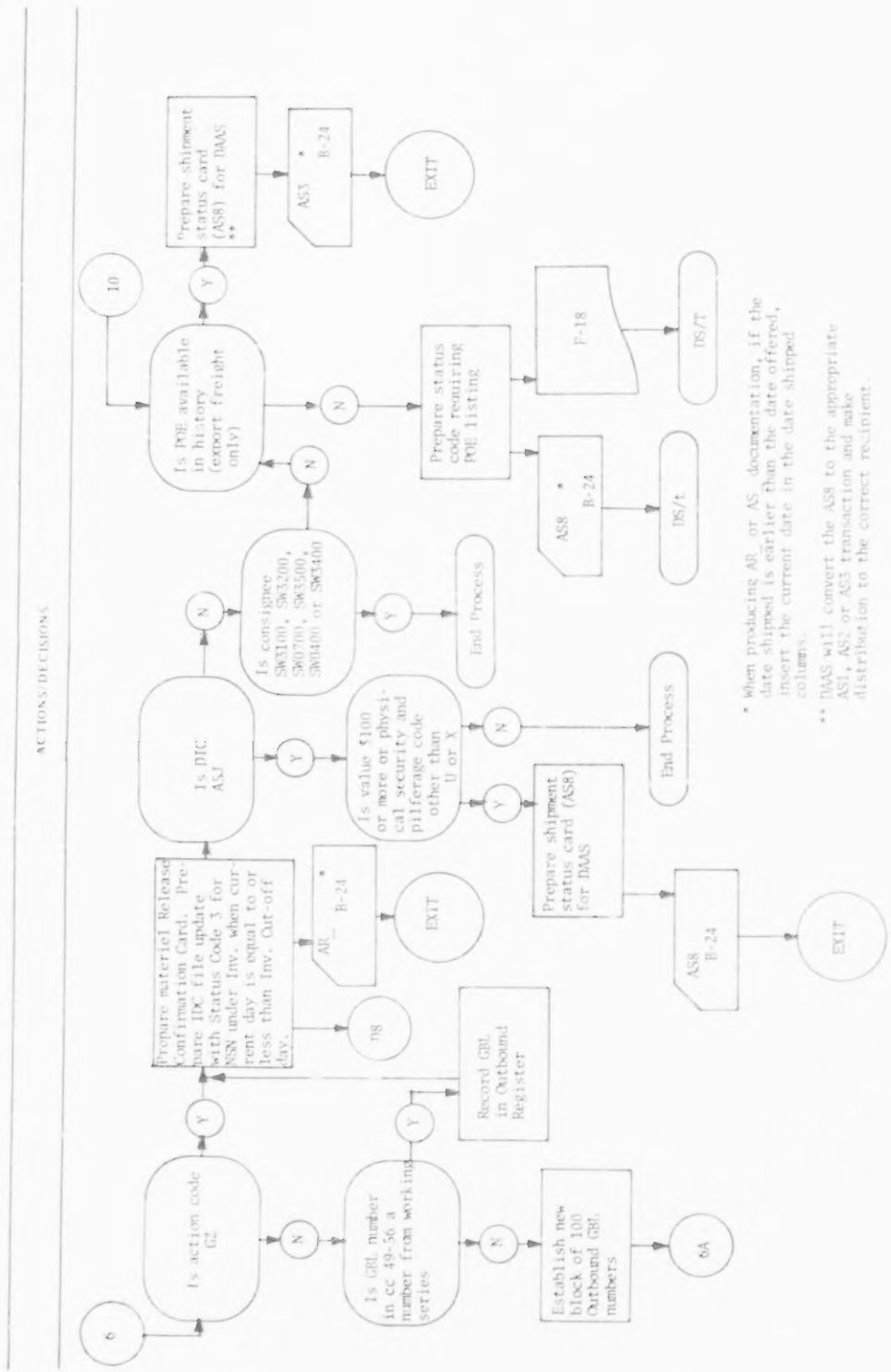
(3) Appendix B-94, (AE_).

(4) Appendix B-225, (ARJ, ARK, ARL, AEJ).


SOURCE
ACTIONS/DECISIONS
ZEN
B-128
Is action code GS, GT, or GZ
N
1
Y
Is there a SU Nr. matching cc 8-14 in the SU file
N
F-85 Violation Code
KA
DS/T
Y
Is there a matching LI Nr. in the file for this SU
N
F-85 Violation Code
JE
DS/T
Y
Is there any quantity pending cancellation
Y
Is closeout qty equal to or greater than original qty
Y
Produce cancellation request answer for qty shipped
ARJ, ARK B-225
AU_ B80
EXIT
N
N
Is closeout qty less than original NRO and greater than open qty
Y
Produce cancellation request answer for qty shipped
ARL B-225
AUB B-80
EXIT
N
Is closeout equal to or less than quantity open
Y
11
N

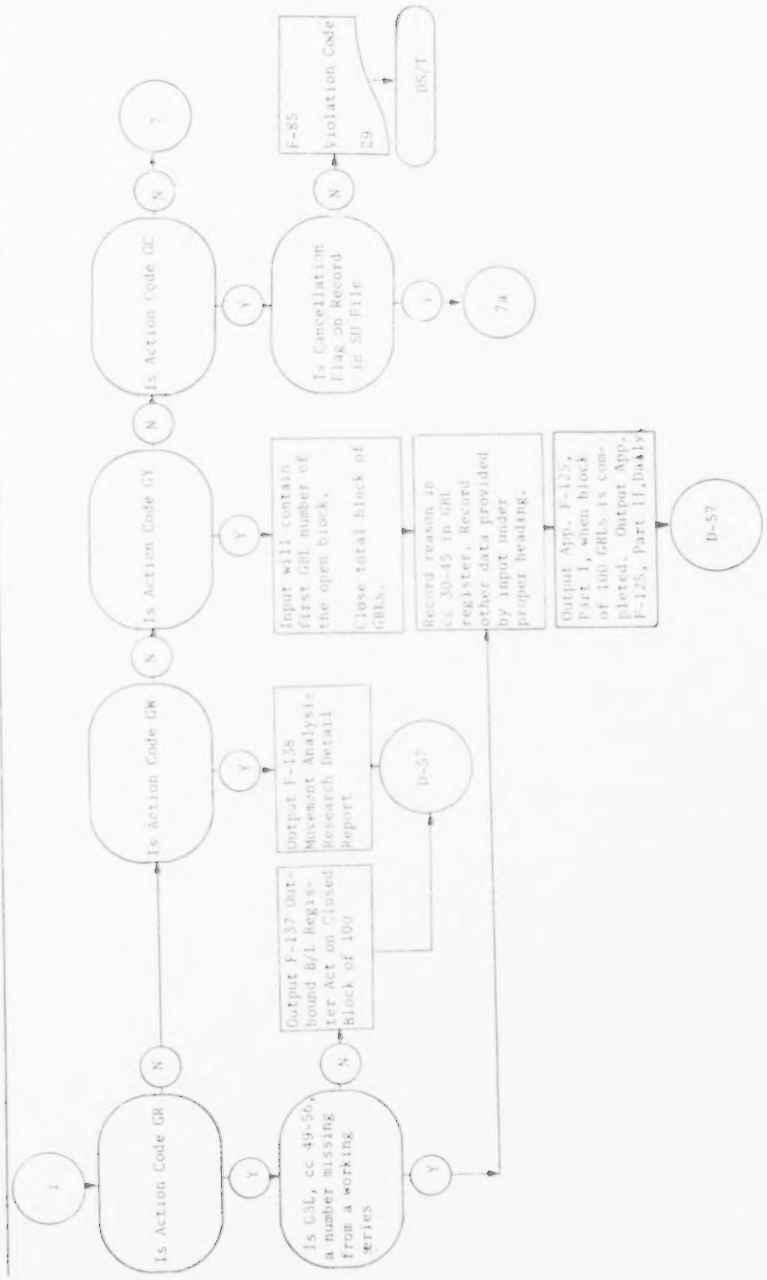

ACTIONS/DECISIONS
2
Is entry in cc 19 alpha or blank
N
Blank cc 19
Y
Is entry in cc 20 1 or 2
N
If weight L/T 10000 lbs offered assign 2 10 M or more, assign 1. If cc 47 is G, H, I, 6, 7, 8, or 9, make cc blank.
Y
Does this input concern DSA Managed Materiel S in MRO, cc 67
N
Y
Assign alpha from MRO, cc 69, to ZEN cc 57 & numeric 2 in ZEN, cc 58
Y
Does cc 61-65 contain all numeric other than all zeros
N
4
Y
3
3
Is cc 59 alpha
N
Y
Divide weight by 100 & multiply by rate in cc 61-65 carried to 2 decimal places
Is Date Prep, cc 4-6, equal to or less than current date
N
Apply Current Date
Y
5
Is cc 59 numeric
N
Y
Record Transportation Cost from cc 59-65 in dollars and cents
Make Cost zero
4

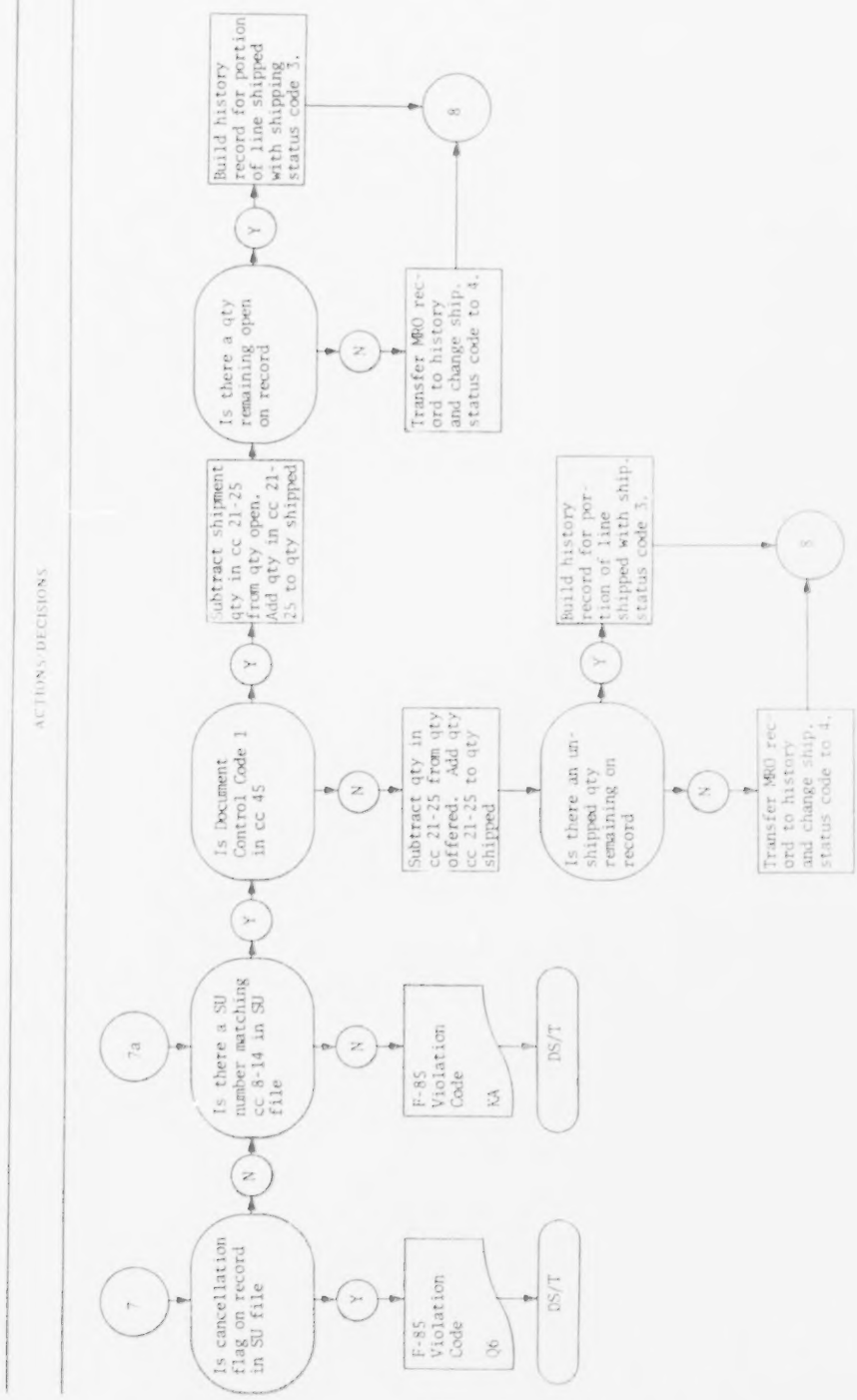

ACTIONS DECISIONS
5
Is cc 48 a B
Y
N
Is cc 69-71 equal to or less than current date
Y
N
Apply current date in cc 69-71
Is Ship Date, cc 69-71, equal to or greater than date prepared, cc 4-6
Y
N
F-85
Violation Code
MA
DS/T
Are cc 21-25 blank
Y
N
Has any Qty been offered
Y
N
Reduce Qty offered to zero and add to Qty shipped. Change status to 3 if part, or 4 if entire qty.
Are cc 21-25 all zeros
Y
N
Reduce Qty offered by this Qty and add to Qty shipped, Change status to 3 if part, or 4 if all
Is Action Code GT
Y
N
Record to TU/SU History all data from input ZEN fields, cc 4-6, 7, 8-18, 19, 20, 21-25, 29, 30-44, 46, 47, 48, 49-56, 57-58, 59-65, 66-68, 69-71, and 72-76 including field data developed in processing. If no entry in cc 66-68, enter POE developed previously in App., determine and apply year to days. Record pieces, weight, and cube.
EXIT
Is Action Code GS
Y
N
6
Violate with VRC E2 any lines with unoffered Qty unless delayed. Reason Code U is recorded.
F-85
Violation Code
E2
DS/T

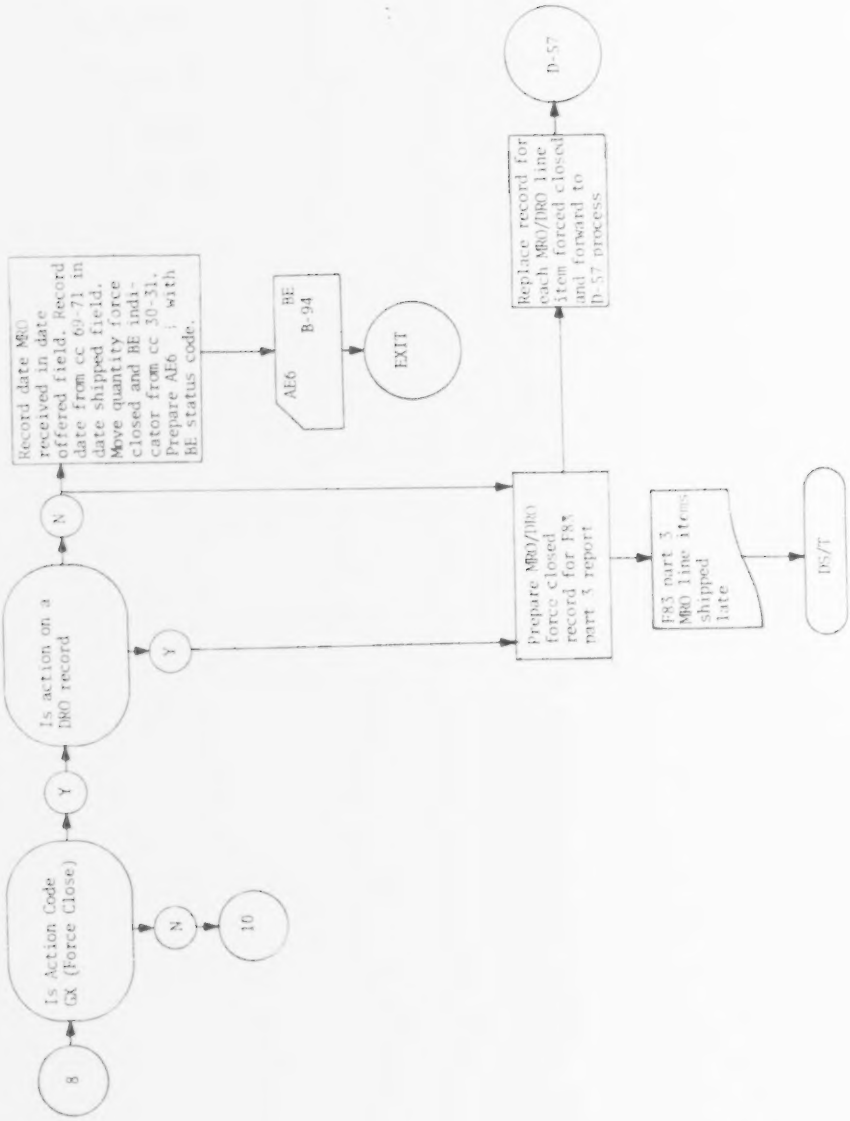


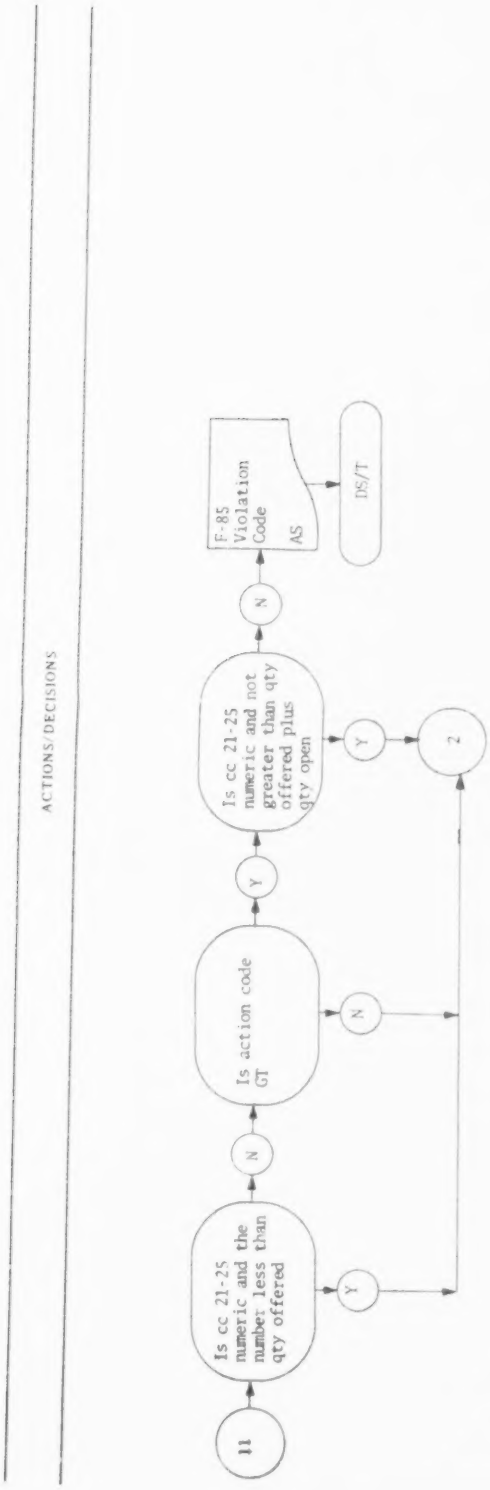
* When producing AR_ or AS_ documentation, if the date shipped is earlier than the date offered, insert the current date in the date shipped column.

** DAAS will convert the AS8 to the appropriate AS1, AS2 or AS3 transaction and make distribution to the correct recipient.


ACTIONS/DECISIONS
1
Is Action Code GR
Y
N
Is GBL, cc 49-56, a number missing from a working series
Y
N
Output F-137 Outbound B/L Register Act on Closed Block of 100
Is Action Code GW
Y
N
Output F-138 Movement Analysis Research Detail Report
D-57
Is Action Code GY
Y
N
Input will contain first GBL number of the open block.
Close total block of GBLs.
Record reason in cc 30-45 in GBL register. Record other data provided by input under proper heading.
Output App. F-127, Part I, when block of 100 GBLs is completed. Output App. F-125, Part II, Daily
D-57
Is Action Code GZ
Y
N
Is Cancellation Flag on Record in SU File
Y
N
7a
F-85
Violation Code
29
US/T
7


ACTIONS/DECISIONS
7
Is cancellation flag on record in SU file
Y
F-85 Violation Code
Q6
DS/T
N
7a
Is there a SU number matching cc 8-14 in SU file
Y
F-85 Violation Code
KA
DS/T
N
Is Document Control Code 1 in cc 45
Y
Subtract shipment qty in cc 21-25 from qty open. Add qty in cc 21-25 to qty shipped
Is there a qty remaining open on record
Y
Build history record for portion of line shipped with shipping status code 3.
8
N
Transfer MRO record to history and change ship. status code to 4.
8
N
Subtract qty in cc 21-25 from qty offered. Add qty cc 21-25 to qty shipped
Is there an unshipped qty remaining on record
Y
Build history record for portion of line shipped with ship. status code 3.
8
N
Transfer MRO record to history and change ship. status code to 4.


ACTIONS/DECISIONS
8
Is Action Code GX (Force Close)
N
10
Y
Is action on a DBO record
Y
N
Record date MRO received in date offered field. Record date from cc 69-71 in date shipped field. Move quantity force closed and BE indicator from cc 30-31. Prepare AE6 ; with BE status code.
AE6
BE
B-94
EXIT
Prepare MRO/DBO force closed record for F87 part 3 report
Replace record for each MRO/DBO line item forced closed and forward to D-57 process
D-57
F83 part 3 MRO line items shipped late
DS/T


ACTIONS/DECISIONS
11
Is cc 21-25 numeric and the number less than qty offered
Y
N
Is action code GT
N
Y
Is cc 21-25 numeric and not greater than qty offered plus qty open
Y
2
N
F-85 Violation Code
AS
DS/T

APPENDIX D-33

MRO DEPOT PROCESSING TIME ANALYSIS

1. INITIATING ACTION

Receipt of a Materiel Release Order (DIC A5_) except A5J and C5_ and/or an Intransit Data Card (DIC TK4) by the depot.

2. REFERENCES

a. Appendix B-1, Carrier Performance and MRO Depot Time Analysis Update.

b. Appendix B-66, Table 19, Depot Processing Time Analysis.

c. Appendix E-259, MRO Depot Processing Time Analysis.

d. Appendix E-234P, Part A, MOFAST Special Processing MOWASP Update.

e. Appendix F-61, MRO Depot Processing Time Analysis.

3. GENERAL

a. This action/decision chart depicts the processing of Intransit Data Cards (DIC TK4) and the production of the F-61 Report in 13 parts.

b. DIC TK4s are received via AUTODIN from Defense Automated Address Service (DAAS), at Defense Depot Tracy, California (DDTC), and in the form of manual input, or corrections, of previously rejected DIC TK4s. From that point on, the program:

(1) Validates Ship Date and Delivery Date. A listing is prepared of all transactions rejected (F-61, Part 1, Invalid TK4 List).

(2) The Standard Carrier File is then brought on-line, and the Standard Carrier Alpha Codes (SCAC) are validated.

(a) If valid, the transaction continues processing.

(b) If not valid, the transaction is rejected with the message "SCAC entry is not in file", and continues processing. It will be added to the Invalid TK4 List when all validation is completed.

(3) The Address File is brought on-line, and the DoDAAC of the Consignee is validated.

(a) If valid, the transaction continues processing.

(b) If not valid, the transaction is rejected with the message "Consignee DoDAAC not in Address File", and continues processing. It will be added to the Invalid TK4 List when all validation is completed.

(4) Then the MRO History is brought on-line, and the Delivery Dates are compared to Ship Date.

(a) If the Delivery Date exceeds the Ship Date by more than 45 days, the transaction is added to the Invalid TK4 List.

(b) The valid DIC TK4s are matched to the MRO History and continue processing.

(c) If the DIC TK4 is for the 45-day period involved, but there is no matching GBL History record, the DIC TK4 will be dropped from the system.

(d) If the DIC TK4 has a shipment date greater than the current reporting period, the DIC TK4 will go to the Recycle Holding File for the next cycle.

(5) At the same time, a listing is prepared of shipments made during the 45-day period for which no DIC TK4s have been received (F-61, Part 2, TK4s Not Received).

(6) The DIC TK4 is then checked for a duplicate GBL. If a duplicate is found, the last transaction entered in the system is accepted and the other is replaced/overlaid.

(7) The Shipped Date is checked in the MRO History to see if it is within the 45-day report period. If not, it is passed over.

(8) All valid transactions are then put in Government Bill of Lading (GBL) sequence, and the TK4 Received Listing is prepared (F-61, Part 3).

(9) Then all valid transactions are sorted into IPG, Geographic Area, Subarea, Destination, and Mode Group sequence, and listings are prepared by IPG.

(a) F-61, Part 4, (IPG I Review).

(b) F-61, Part 5, (IPG II Review).

(c) F-61, Part 6, (IPG III Review).

(10) Based on MRO History data and Late Codes therein, a check is made for any late shipments in any categories. If any were made, the following listings are prepared.

(a) F-61, Part 7 (Review of All IPG Late Shipments).

(b) F-61, Part 11 (IPG III Late Line Summary).

(c) F-61, Part 12 (Summary of IPG III Late Lines by Day Over 21).

(11) All valid transactions are then sorted into Geographic Area and Mode of Shipment Code sequence. By calculating average Hold and Transit times, the following reports are prepared:

(a) F-61, Part 13A (Depot Standards Table, Appendix B-66, Table 19).

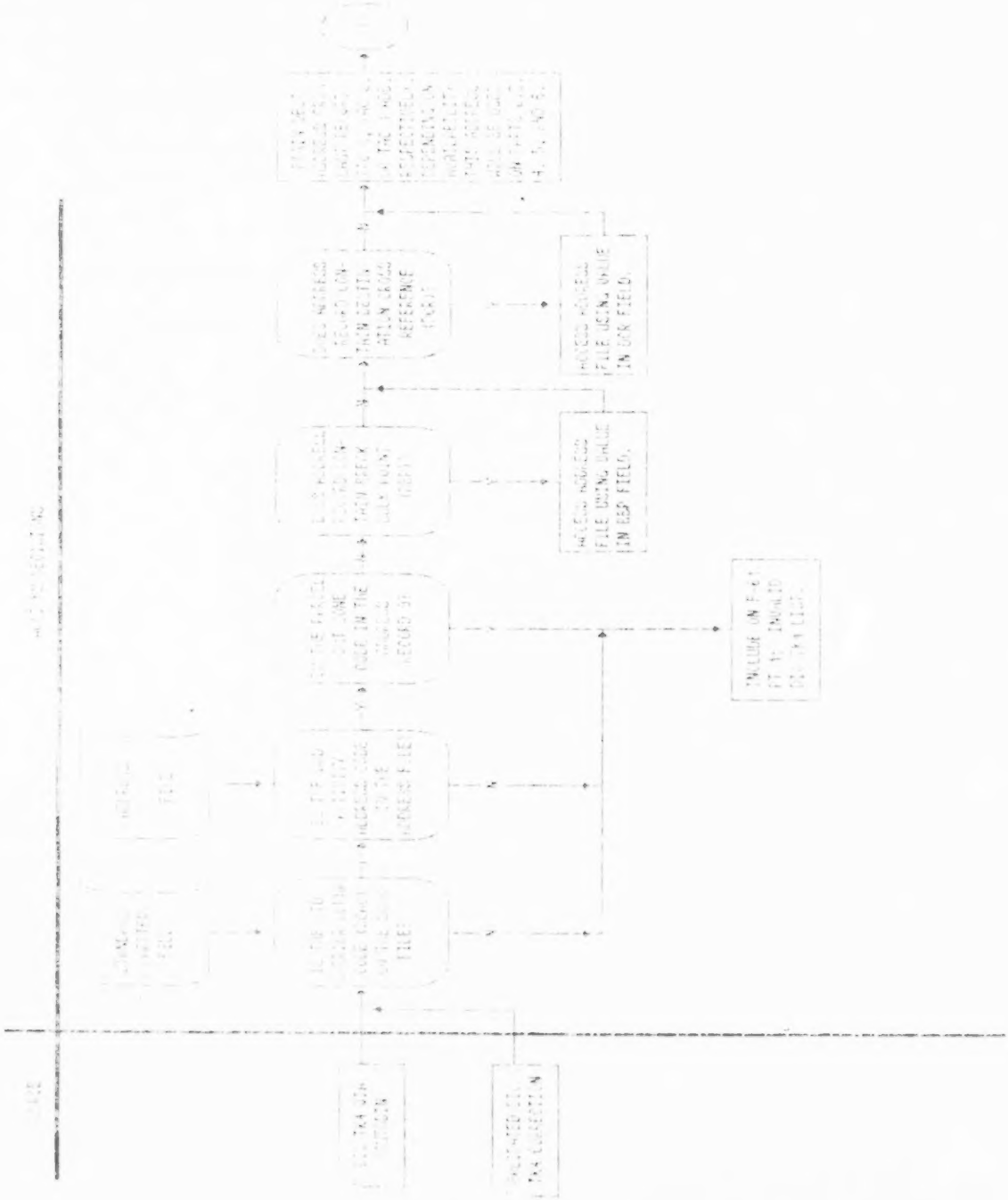
(b) F-61, Part 13B (Summary of IPG III Late by Depot Standards).

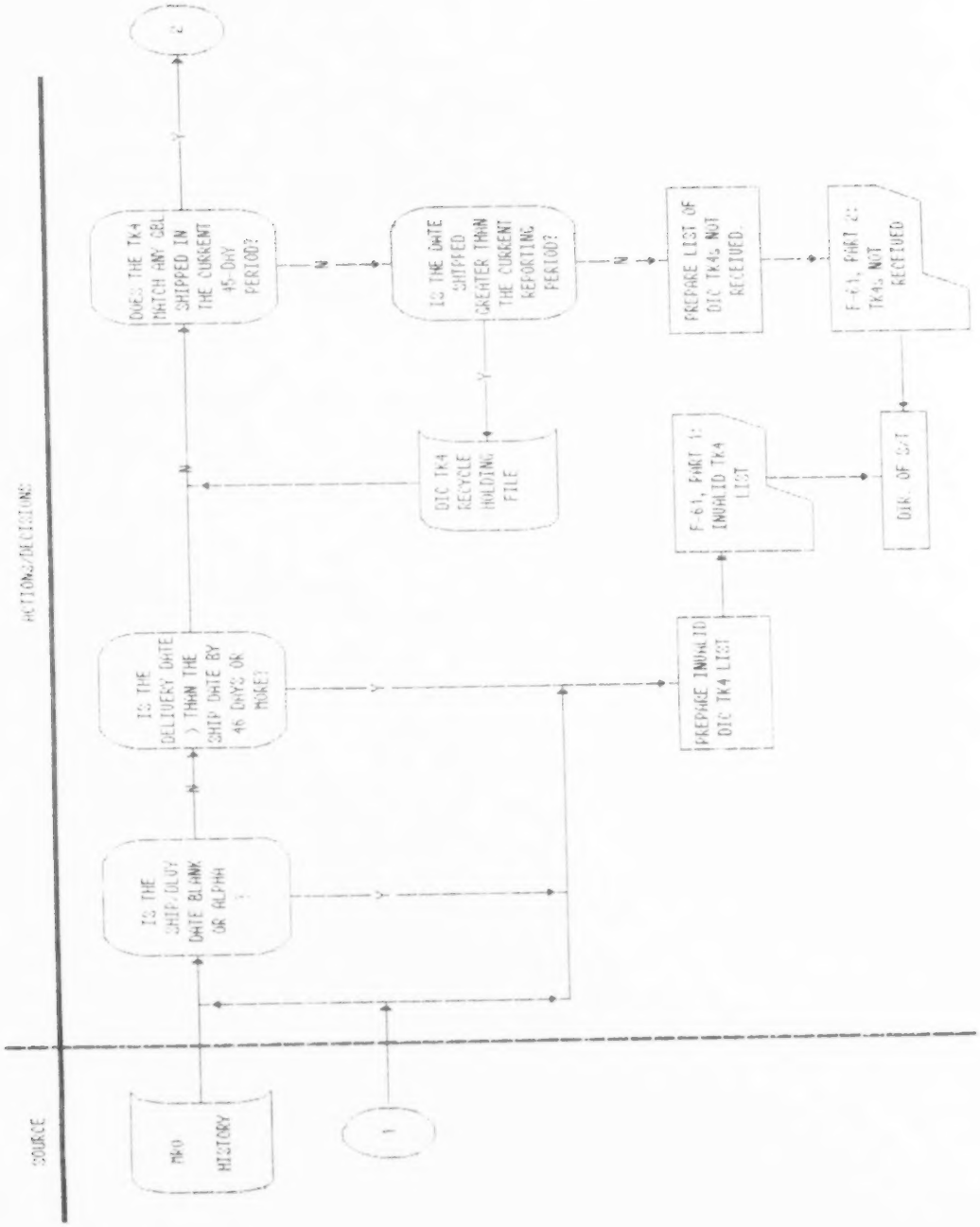
(12) All valid transactions are then sorted into Geographic Area and IPG sequence, and the following reports are prepared:

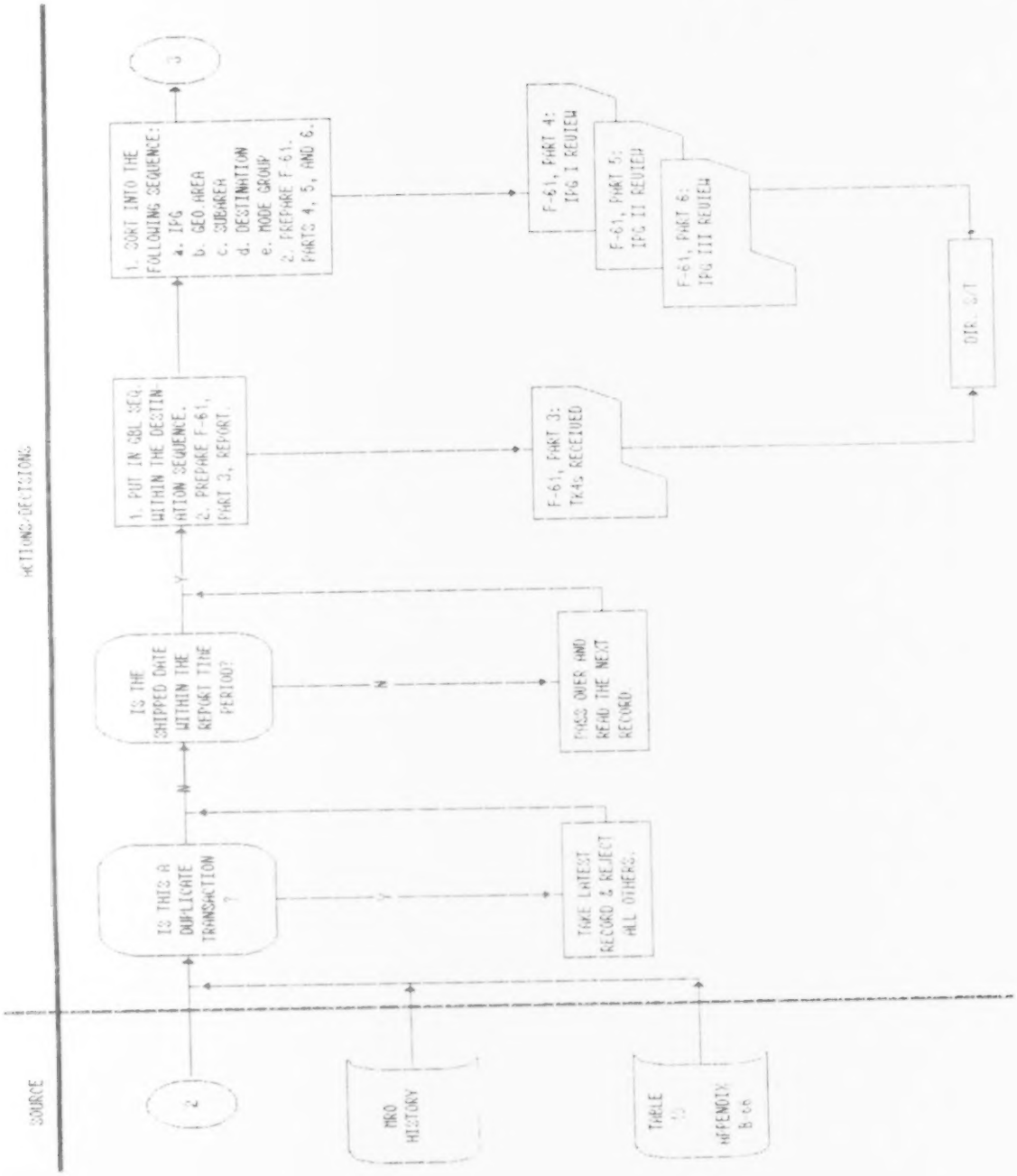
(a) F-61, Part 8 (Percent of Lines On Time Summary).

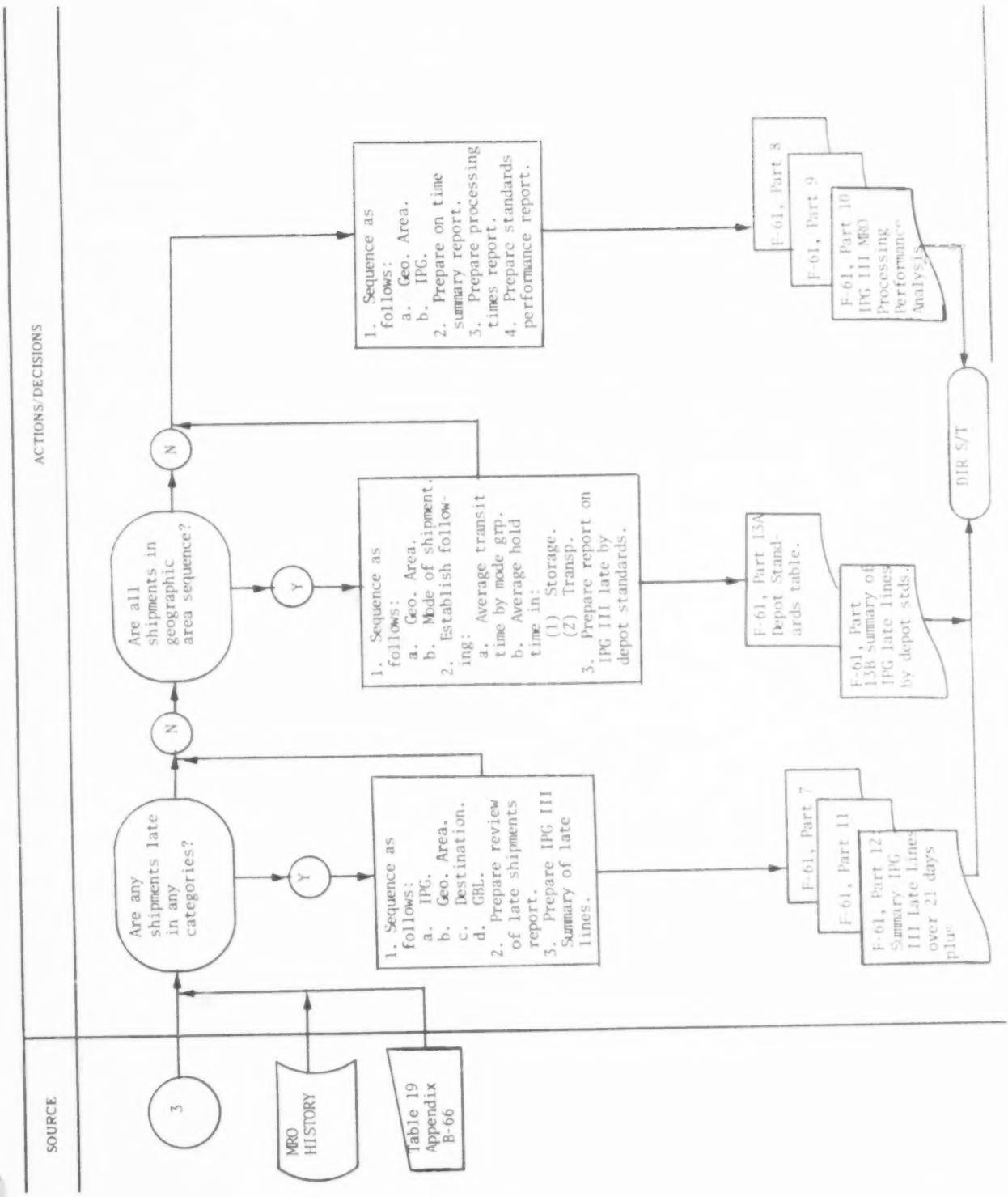
(b) F-61, Part 9 (IPG III Average Processing Time by Geographic Area).

(c) F-61, Part 10 (IPG III MRO Processing Performance Analysis).




SOURCE
ACTIONS/DECISIONS
MRO HISTORY
1
IS THE SHIP/DLOV DATE BLANK OR ALPHA
N
Y
IS THE DELIVERY DATE > THAN THE SHIP DATE BY 45 DAYS OR MORE?
N
Y
DOES THE TK4 MATCH ANY GBL SHIPPED IN THE CURRENT 45-DAY PERIOD?
Y
2
N
IS THE DATE SHIPPED GREATER THAN THE CURRENT REPORTING PERIOD?
Y
N
DIC TK4 RECYCLE HOLDING FILE
PREPARE INVALID DIC TK4 LIST
F-61, PART 1: INVALID TK4 LIST
PREPARE LIST OF DIC TK4s NOT RECEIVED.
F-61, PART 2: TK4s NOT RECEIVED
DIR. OF S/T


SOURCE
ACTIONS/DECISIONS
2
IS THIS A DUPLICATE TRANSACTION ?
Y
N
TAKE LATEST RECORD & REJECT ALL OTHERS.
IS THE SHIPPED DATE WITHIN THE REPORT TIME PERIOD?
N
Y
PASS OVER AND READ THE NEXT RECORD
1. PUT IN SBL SEQ. WITHIN THE DESTINATION SEQUENCE.
2. PREPARE F-61, PART 3, REPORT.
F-61, PART 3: TRANS RECEIVED
1. SORT INTO THE FOLLOWING SEQUENCE:
a. IPG
b. GEO AREA
c. SUBAREA
d. DESTINATION
e. MODE GROUP
2. PREPARE F-61, PARTS 4, 5, AND 6.
3
F-61, PART 4: IPG I REVIEW
F-61, PART 5: IPG II REVIEW
F-61, PART 6: IPG III REVIEW
DIR. S/T
MKO HISTORY
TABLE 10 APPENDIX B.ab


SOURCE
ACTIONS/DECISIONS
3
MRO HISTORY
Table 19 Appendix B-66
Are any shipments late in any categories?
Y
N
1. Sequence as follows:
a. IPG.
b. Geo. Area.
c. Destination.
d. GBL.
2. Prepare review of late shipments report.
3. Prepare IPG III Summary of late lines.
F-61, Part 7
F-61, Part 11
F-61, Part 12 Summary IPG III Late Lines over 21 days plus
Are all shipments in geographic area sequence?
Y
N
1. Sequence as follows:
a. Geo. Area.
b. Mode of shipment.
2. Establish following:
a. Average transit time by mode grp.
b. Average hold time in:
(1) Storage.
(2) Transp.
3. Prepare report on IPG III late by depot standards.
F-61, Part 13A Depot Standards table.
F-61, Part 13B Summary of IPG late lines by depot stds.
1. Sequence as follows:
a. Geo. Area.
b. IPG.
2. Prepare on time summary report.
3. Prepare processing times report.
4. Prepare standards performance report.
F-61, Part 8
F-61, Part 9
F-61, Part 10 IPG III MRO Processing Performance Analysis
DIR S/T

APPENDIX D-34

INVENTORY ANALYSIS REQUEST CARD

1. INITIATING ACTION

An Inventory Analysis Request Card, appendix B-132, input to the computer will produce the Locator Inventory Analysis Report, appendix F-8.

2. REFERENCES

a. Appendix B-132, Inventory Analysis Request Card.

b. Appendix E-132 P, Procedures for Preparation of Inventory Analysis Request Card.

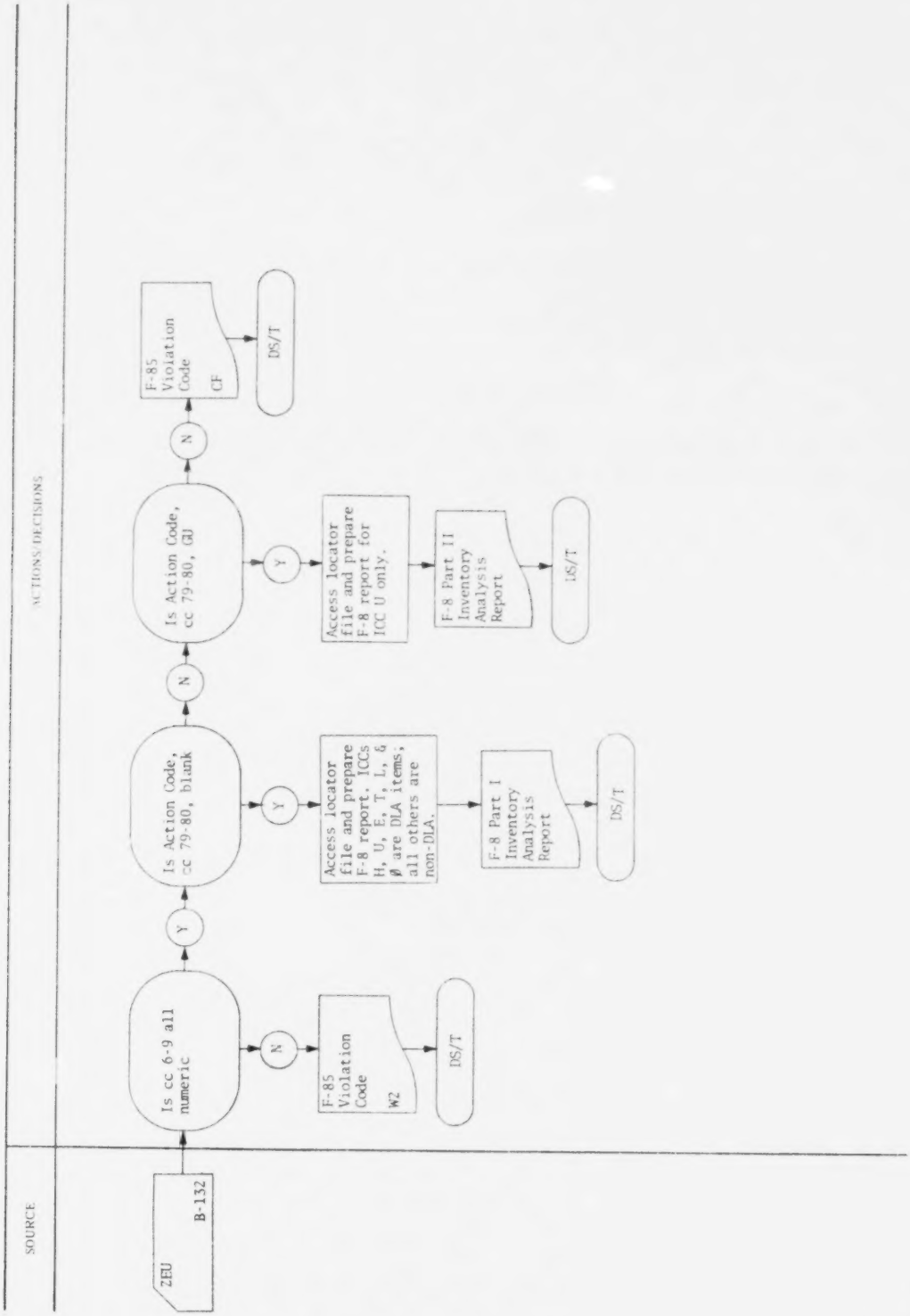
3. GENERAL

The Inventory Analysis Request Card, DIC ZEU, will produce the Locator Inventory Analysis Report.

4. OUTPUT

Appendix F-8, Locator Inventory Analysis Report.

best copy available


SOURCE
ACTIONS/DECISIONS
ZEU
B-132
Is cc 6-9 all numeric
N
F-85 Violation Code
W2
DS/T
Y
Is Action Code, cc 79-80, blank
Y
Access locator file and prepare F-8 report. ICCs H, U, E, T, L, & Ø are DLA items; all others are non-DLA.
F-8 Part I Inventory Analysis Report
DS/T
N
Is Action Code, cc 79-80, GJ
Y
Access locator file and prepare F-8 report for ICC U only.
F-8 Part II Inventory Analysis Report
DS/T
N
F-85 Violation Code
CF
DS/T

APPENDIX D-35

LOCATION SURVEY COMPLETION CARD

1. INITIATING ACTION

Appendix B-105, Location Survey Completion Card, DIC ZEV

2. REFERENCES

a. Chapter 62, Location Survey

b. Appendix A-82, Violation Reason Codes

c. Appendix B-105, Location Survey Completion Card

d. Appendix E-089 P, Conducting a Complete Location Survey

e. Appendix E-105 P, Locator Survey Completion Card

f. Appendix E-105 V, Locator Survey Completion Card Violations

3. GENERAL

This card is input to notify the computer of completion or cancellation of survey. This process clears the survey suspense file and produces Locator Survey Analysis Reports and Management Action Reports.

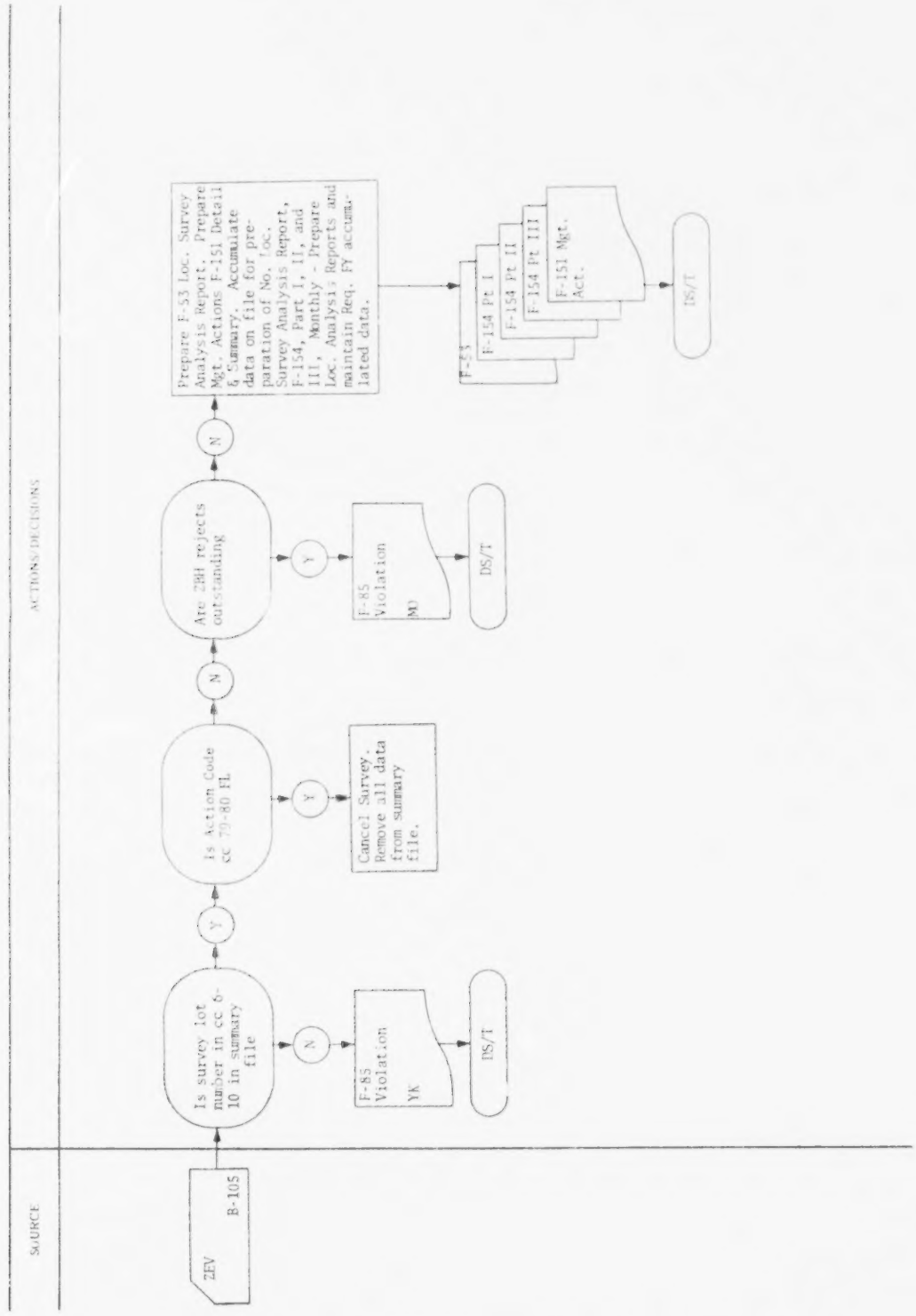
4. OUTPUT

a. Appendix F-53, Location Credit Analysis Report

b. Appendix F-85, Validation Reject Report

c. Appendix F-151, Location Survey Management Actions

d. Appendix F-154, Location Survey Statistical Analysis


SOURCE
ACTIONS/DECISIONS
ZEV
B-105
Is survey lot number in cc 6-10 in summary file
N
F-85 Violation
YK
DS/T
Y
Is Action Code cc 79-80 FL
Y
Cancel Survey. Remove all data from summary file.
N
Are ZBH rejects outstanding
Y
F-85 Violation
MD
DS/T
N
Prepare F-53 Loc. Survey Analysis Report. Prepare Mgt. Actions F-151 Detail & Summary. Accumulate data on file for preparation of No. Loc. Survey Analysis Report, F-154, Part I, II, and III, Monthly - Prepare Loc. Analysis Reports and maintain Req. FY accumulated data.
F-53
F-154 Pt I
F-154 Pt II
F-154 Pt III
F-151 Mgt. Act.
DS/T

APPENDIX D-36

STORAGE ITEM CHANGE CARD

1. DOCUMENT IDENTIFIER CODES

CMR, CML, CMM, CMD, and CMC, appendix B-23.

2. REFERENCES

a. Appendix B-23, Storage Item Change Card.

b. Appendix B-26, Physical Inventory Request Card.

c. Appendix C-104, Storage Location Identification Label.

d. Appendix F-81, Multiple Location Listing.

e. Appendix F-82, Storage Item Change Listing.

3. These cards are utilized with DICs and Phrase Codes to update the Item Locator Record, its subrecord, and the Classification Suspense File to provide output for remarking and manual updating of locator file or reclassification actions.

a. Cards are received from DSCs and stored in the holding file.

b. These charts begin at the point of the predocumentation date and continue until the cards are removed on the effective date.

c. Procedure decision charts applicable to chapter 5, cover validity checks prior to placement in the Hold File.

d. If NSN, UI, or Manager are to be changed:

(1) Forward transaction to the Depot Balance and Transaction Register Subsystem.

(2) If the Locator Record is flagged for inventory, the inventory will be canceled.

e. The following cards are involved in processing:

(1) CMC.

(2) CMD.

(3) CML.

(4) CMM.

(5) CMR Phrase A.

(6) CMR Phrase C.

(7) CMR Phrase D.

f. Changes/updates contained in the following cards will be processed to the Classification Suspense File in addition to the locator update activity.

(1) DIC CML - NSN change and logistics transfer.

(2) DIC CMR - Consolidate (NSN change).

(3) DIC CMC - (UI only) Data change other than NSN.

g. Violation procedures are covered in chapter 5.

4. OUTPUT

a. Appendix B-26, Physical Inventory Request Card.

b. Appendix B-136, Data Bank Transaction Card.

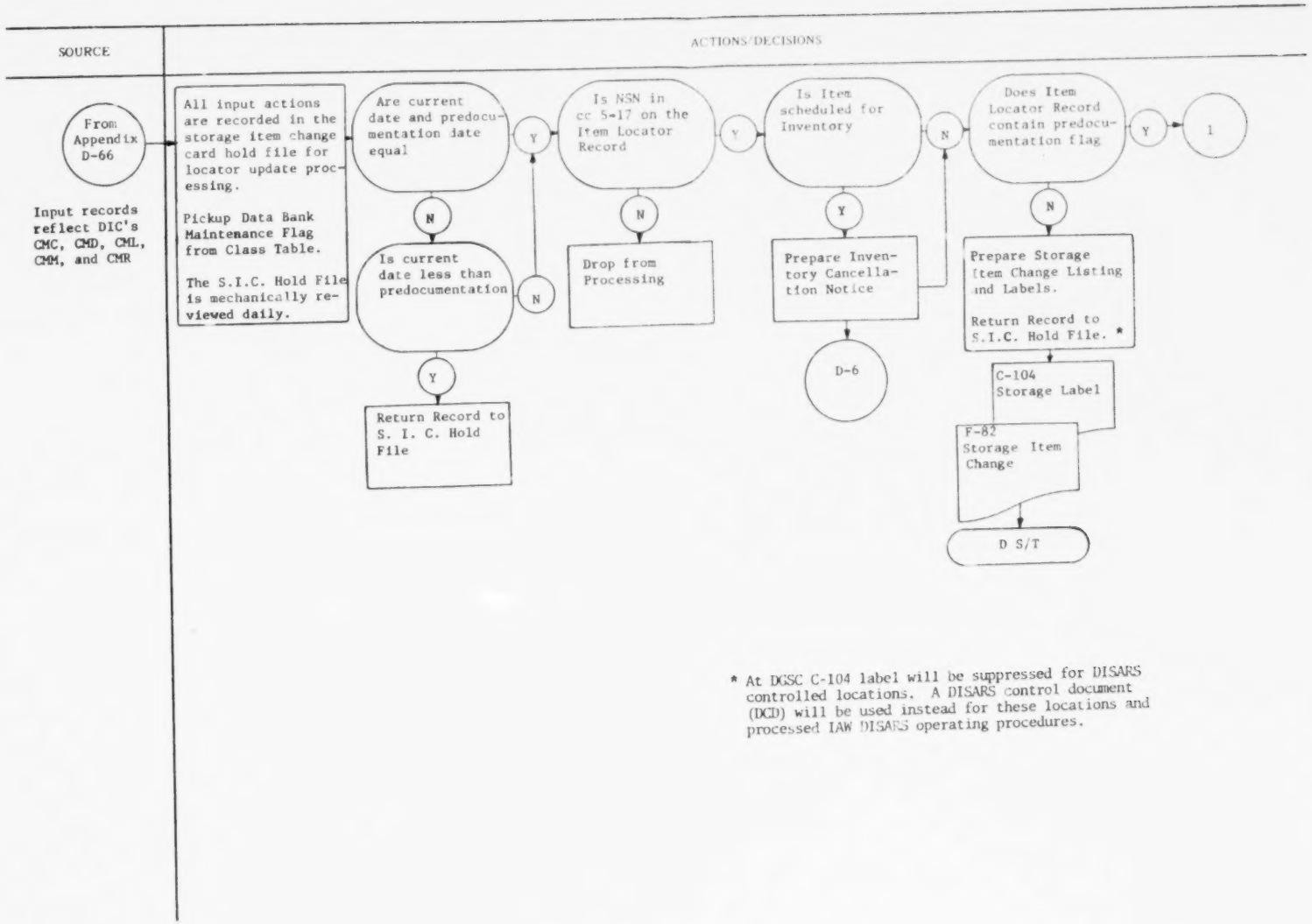
c. Appendix B-139, Data Bank Deletion Card.

d. Appendix C-104, Storage Location Identification Label.

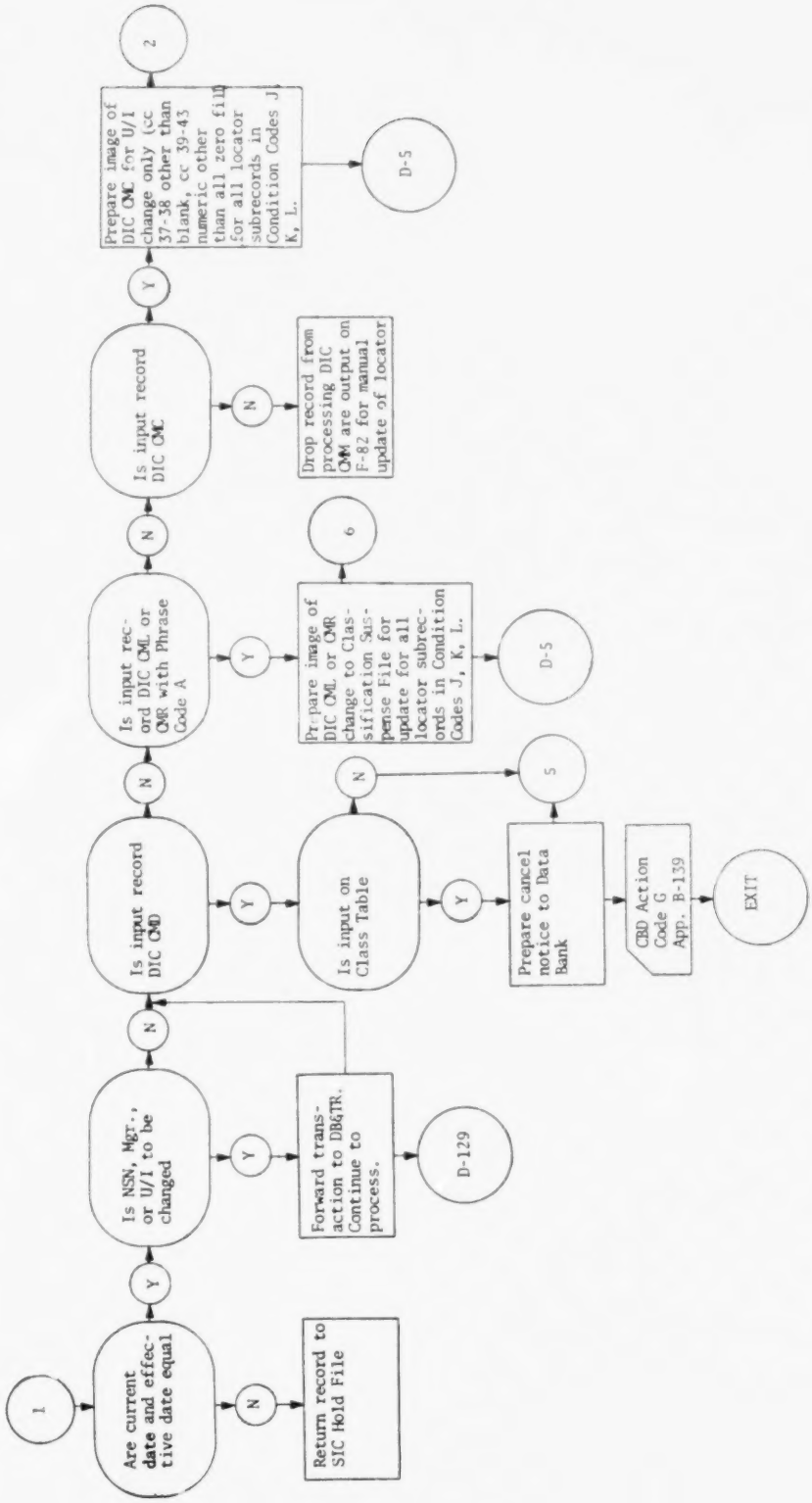
e. Appendix F-28, Delinquent Deleted Item Report.

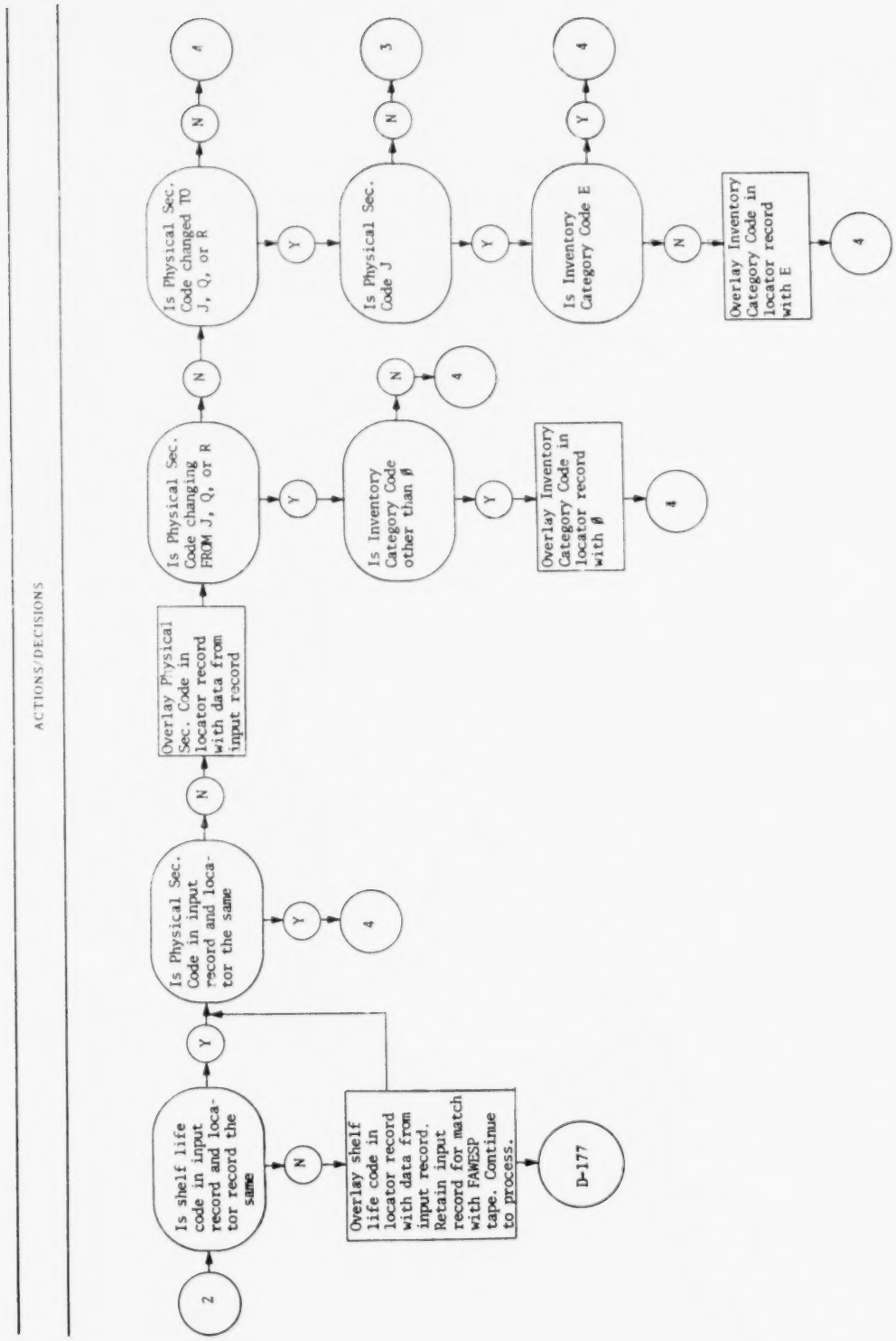
f. Appendix F-81, Multiple Location Listing.

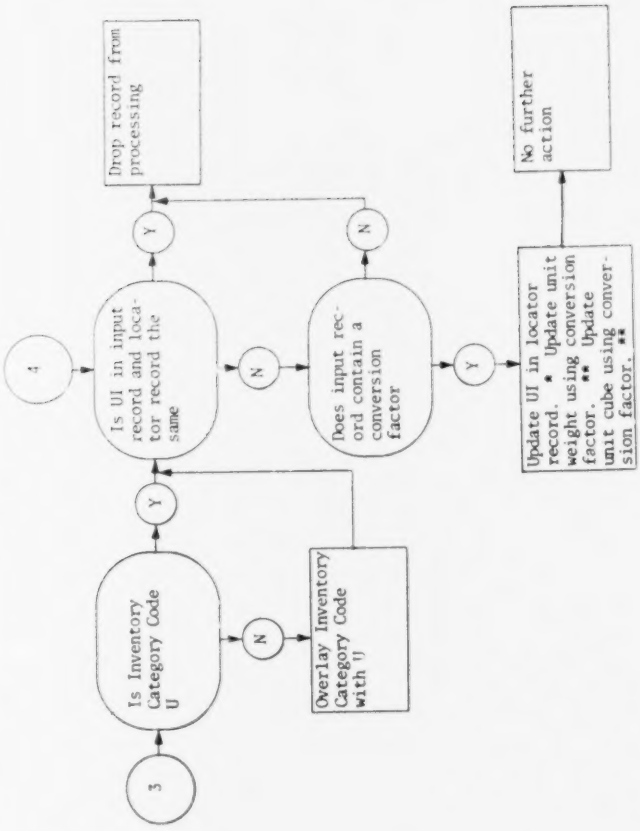
g. Appendix F-82, Storage Item Change Listing.



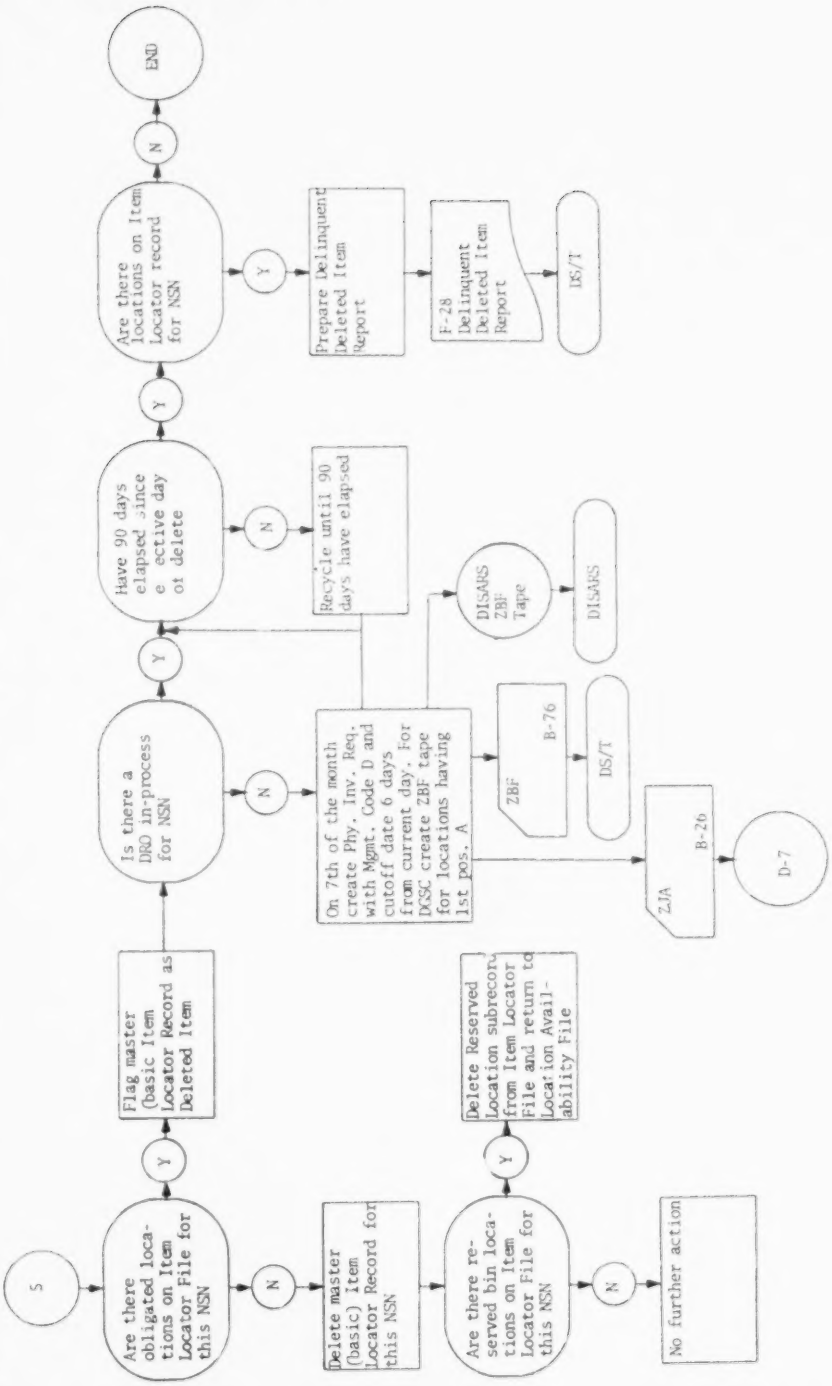
* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

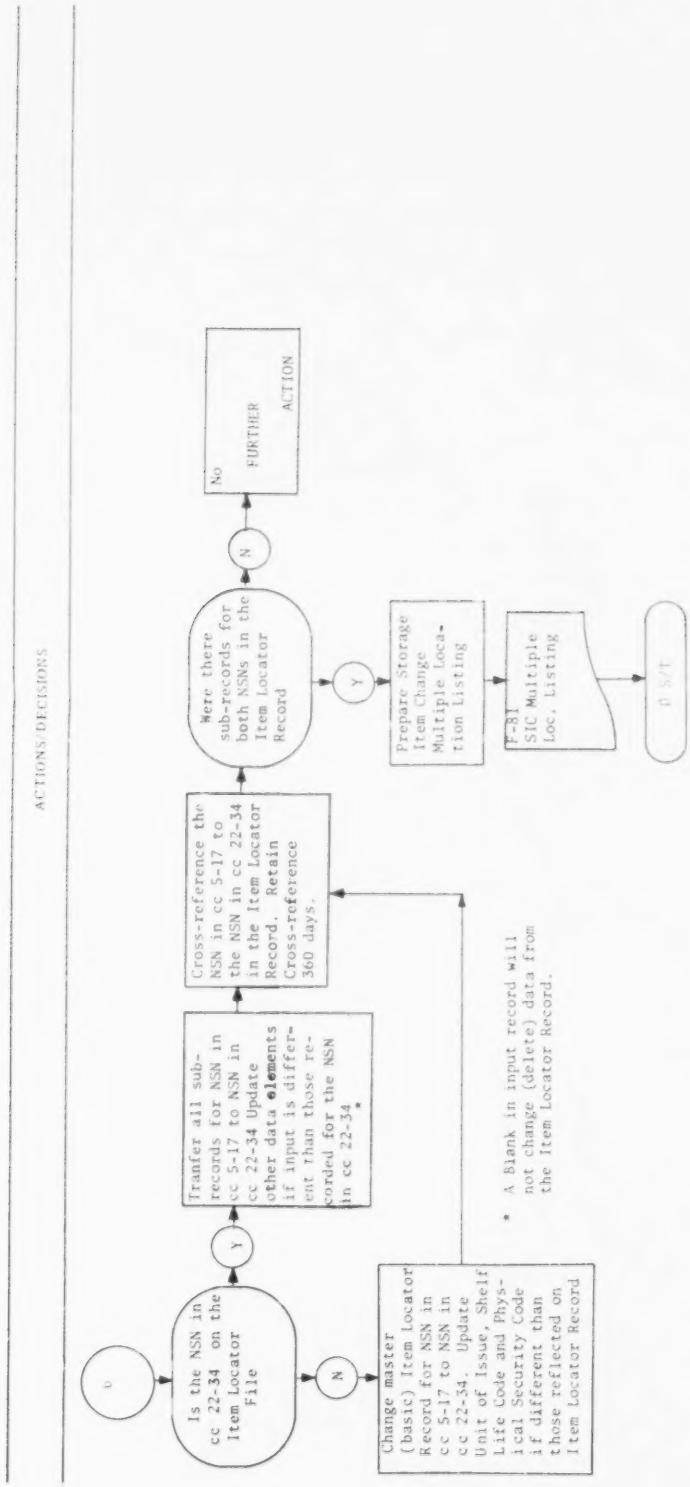

ACTIONS/DECISIONS
1
Are current date and effective date equal
N
Return record to SIC Hold File
Y
Is NSN, Mgr., or U/I to be changed
Y
Forward transaction to DB&TR. Continue to process.
D-129
N
Is input record DIC CMD
Y
Is input on Class Table
N
Y
Prepare cancel notice to Data Bank
CBD Action Code G App. B-139
EXIT
5
N
Is input record DIC CML or CMR with Phrase Code A
Y
Prepare image of DIC CML or CMR change to Classification Suspense File for update for all locator subrecords in Condition Codes J, K, L.
6
D-5
N
Is input record DIC CMC
N
Drop record from processing DIC CM are output on F-82 for manual update of locator
Y
Prepare image of DIC CMC for U/I change only (cc 37-38 other than blank, cc 39-43 numeric other than all zero fill) for all locator subrecords in Condition Codes J, K, L.
D-5
2


ACTIONS/DECISIONS
2
Is shelf life code in input record and locator record the same
N
Y
Overlay shelf life code in locator record with data from input record. Retain input record for match with FAWESP tape. Continue to process.
D-177
Is Physical Sec. Code in input record and locator the same
Y
4
N
Overlay Physical Sec. Code in locator record with data from input record
Is Physical Sec. Code changing FROM J, Q, or R
Y
Is Inventory Category Code other than Ø
N
4
Y
Overlay Inventory Category Code in locator record with Ø
4
N
Is Physical Sec. Code changed TO J, Q, or R
Y
Is Physical Sec. Code J
N
3
Y
Is Inventory Category Code E
Y
4
N
Overlay Inventory Category Code in locator record with E
4
N
4



* A blank in input record will not change (delete) data from item locator record.
** Maintain minimum of ØØØØ1 for both unit weight and unit cube if greater than Ø prior to conversion.


ACTIONS/DECISIONS
5
Are there obligated locations on Item Locator File for this NSN
Y
N
Flag master (basic Item Locator Record as Deleted Item
Delete master (basic) Item Locator Record for this NSN
Is there a DRO in-process for NSN
Y
N
On 7th of the month create Phy. Inv. Req. with Mgmt. Code D and cutoff date 6 days from current day. For DGSC create ZBF tape for locations having 1st pos. A
ZBF
B-76
DS/T
ZJA
B-26
D-7
DISARS ZBF Tape
DISARS
Have 90 days elapsed since e ective day ot delete
Y
N
Recycle until 90 days have elapsed
Are there re-served bin locations on Item Locator File for this NSN
Y
N
Delete Reserved Location subrecord from Item Locator File and return to Location Availability File
No further action
Are there Locations on Item Locator record for NSN
Y
N
END
Prepare Delinquent Deleted Item Report
F-28 Delinquent Deleted Item Report
DS/T


ACTIONS/DECISIONS
U
Is the NSN in cc 22-34 on the Item Locator File
N
Y
Change master (basic) Item Locator Record for NSN in cc 5-17 to NSN in cc 22-34. Update Unit of Issue, Shelf Life Code and Physical Security Code if different than those reflected on Item Locator Record
Tranfer all sub-records for NSN in cc 5-17 to NSN in cc 22-34 Update other data elements if input is different than those recorded for the NSN in cc 22-34 *
Cross-reference the NSN in cc 5-17 to the NSN in cc 22-34 in the Item Locator Record. Retain Cross-reference 360 days.
Were there sub-records for both NSNs in the Item Locator Record
Y
N
Prepare Storage Item Change Multiple Location Listing
F-81
SIC Multiple Loc. Listing
N
No FURTHER ACTION
* A Blank in input record will not change (delete) data from the Item Locator Record.

APPENDIX D-37

NMFC FREIGHT DESCRIPTION CARDS

1. INITIATING ACTION

Appendix B-169, Locator NMFC For Freight Description Check, DIC ZVR.

2. REFERENCES

a. Appendix A-42, Action Codes.

b. Appendix F-85, Validation Reject Report.

c. Appendix F-172, Freight Description File Maintenance Report.

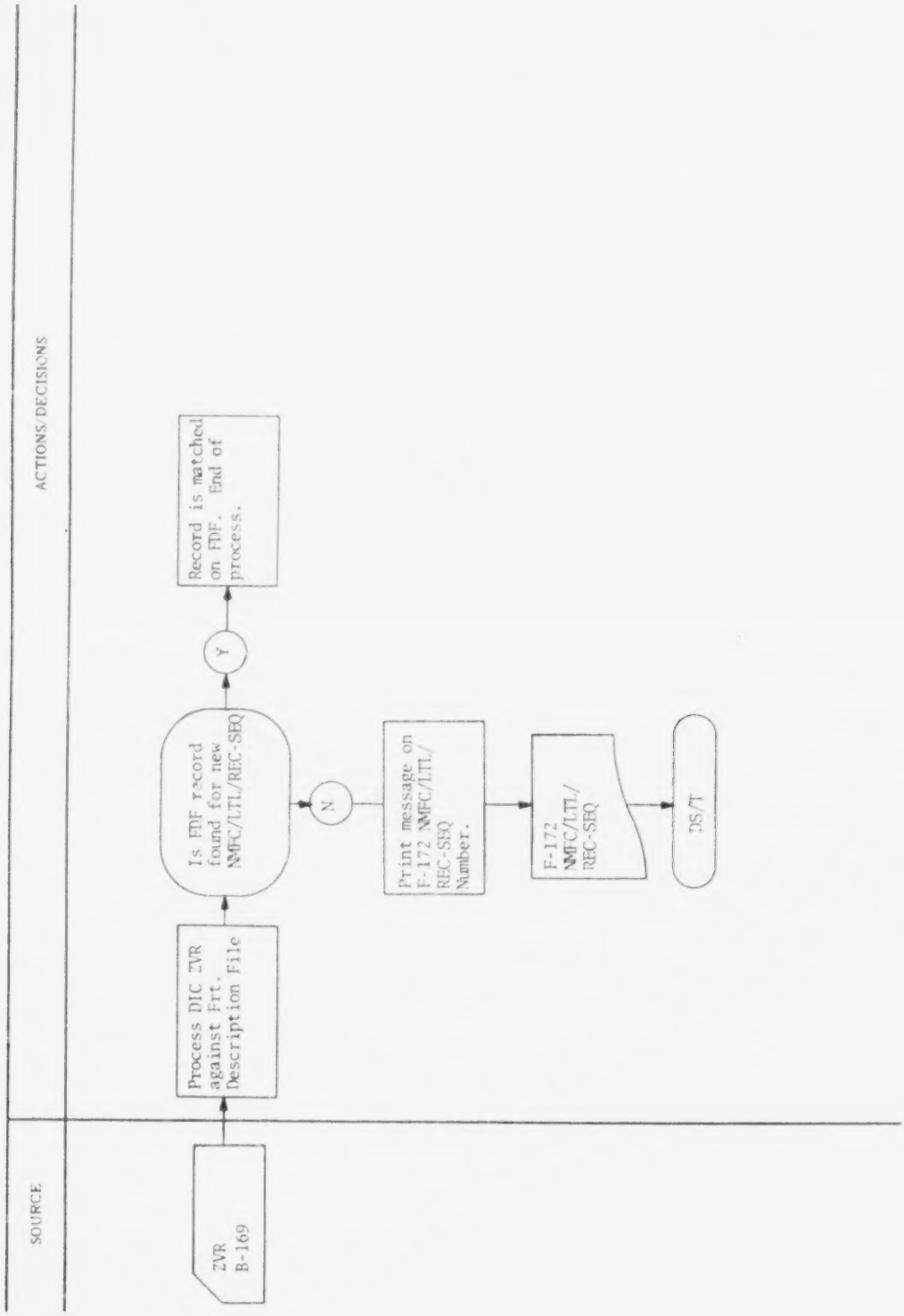
3. GENERAL

DIC ZVR is generated as a result of data bank or local changes to the Locator File which affect the NMFC/LTL/REC-SEQ record identifier. This action causes an inquiry of the Freight Description File. Response to the inquiry is output on the F-172.

4. OUTPUTS

a. Appendix F-85, Validation Reject Report.

b. Appendix F-172, Freight Description File Maintenance Report.


SOURCE
ACTIONS/DECISIONS
ZVR
B-169
Process DIC ZVR against Frt. Description File
Is FDF record found for new NMFC/LTL/REC-SEQ
N
Y
Print message on F-172 NMFC/LTL/ REC-SEQ Number.
Record is matched on FDF. End of process.
F-172
NMFC/LTL/
REC-SEQ
DS/T

APPENDIX D-38

FREIGHT DESCRIPTION DATA RECEIVED VIA DAAS

1. INITIATING ACTION

Appendix B-149, NMFC Description Data Entry, DIC CBM

2. REFERENCE

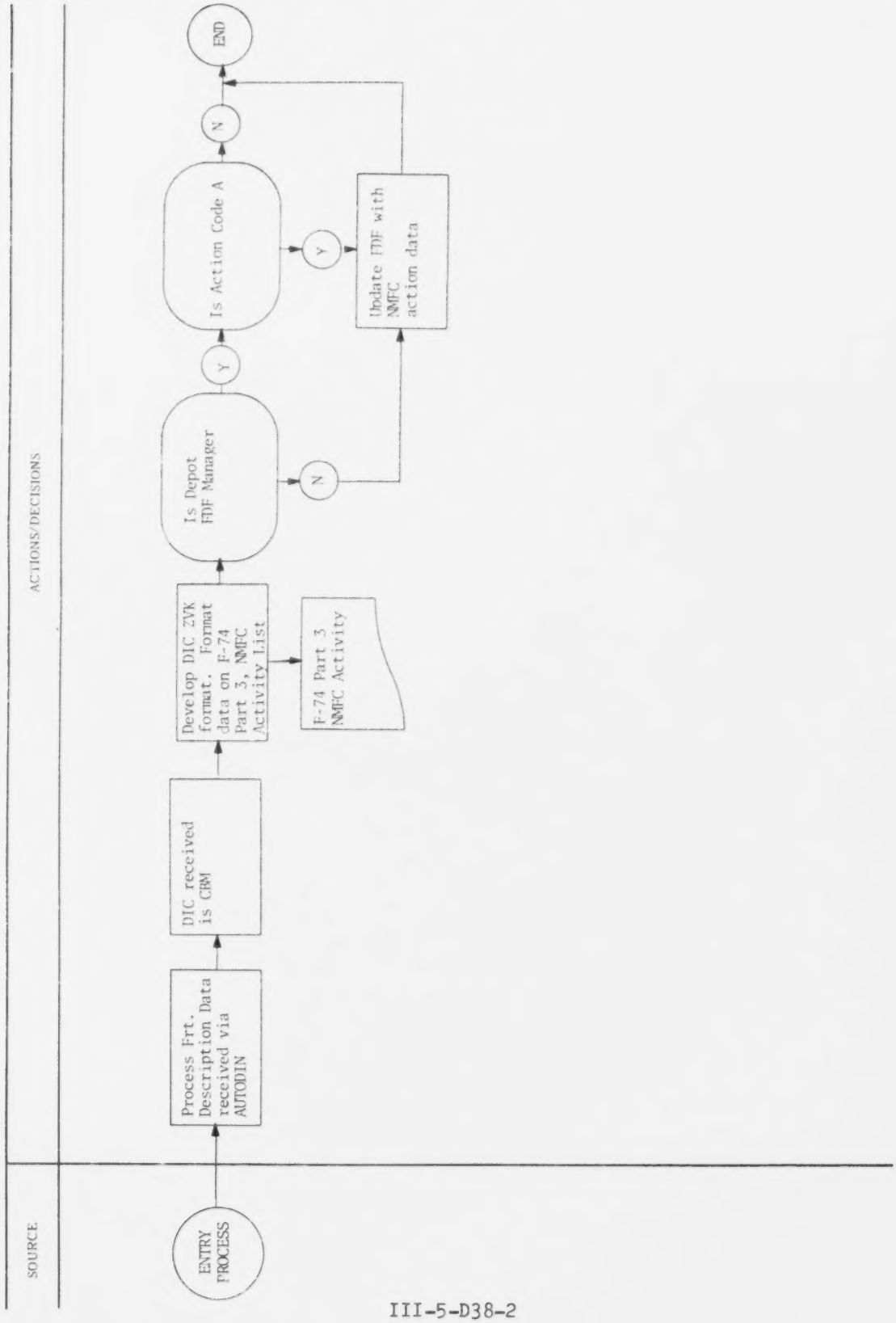
Appendix F-74, Freight Description Listing

3. GENERAL

This chart defines the processing of Freight Description Data received via DAAS for output to the Freight Description Manager and user depots' F-74, Freight Description Listing.

4. OUTPUT

Appendix F-74


SOURCE
ACTIONS/DECISIONS
ENTRY PROCESS
Process Frt. Description Data received via AUTODIN
DIC received is CRM
Develop DIC ZVK format. Format data on F-74 Part 3, NMFC Activity List
F-74 Part 3 NMFC Activity
Is Depot FDF Manager
Y
N
Is Action Code A
Y
N
Update FDF with NMFC action data
END

APPENDIX D-39

SURVEILLANCE INSPECTION/OPERATIONAL TEST NOTICE CARD (INSPECTION TEST CARD)

1. INITIATING ACTION

The Surveillance Inspection/Operational Test Notice Card is produced with the Inspection Schedule, Shelf-Life Items, appendix F-20.

2. REFERENCES

a. Chapter 66, Stock Locator System.

b. Chapter 70, Storage Surveillance.

c. Appendix B-116, Surveillance Inspection/Operational Test Notice Card.

d. Appendix C-54, Surveillance Inspection Test Notice Card.

e. Appendix D-2, Preparation of Inspection Schedules - Shelf-Life Items.

f. Appendix E-019 P, Procedures for Inspection Schedules - Shelf-Life and Nonshelf-Life Items.

g. Appendix E-116 P, Procedures for Surveillance Inspection/Operational Test Notice Card.

h. Appendix E-116 V, Procedures for Surveillance Inspection/Operational Test Notice Card Violation.

i. Appendix F-20, Inspection Schedules - Shelf-Life Items.

3. GENERAL

The Inspection Test Card, DIC ZCO, is produced for those items due to undergo surveillance inspection during the current month. These cards are used to update the Locator File with the results of the completed inspections.

4. OUTPUT

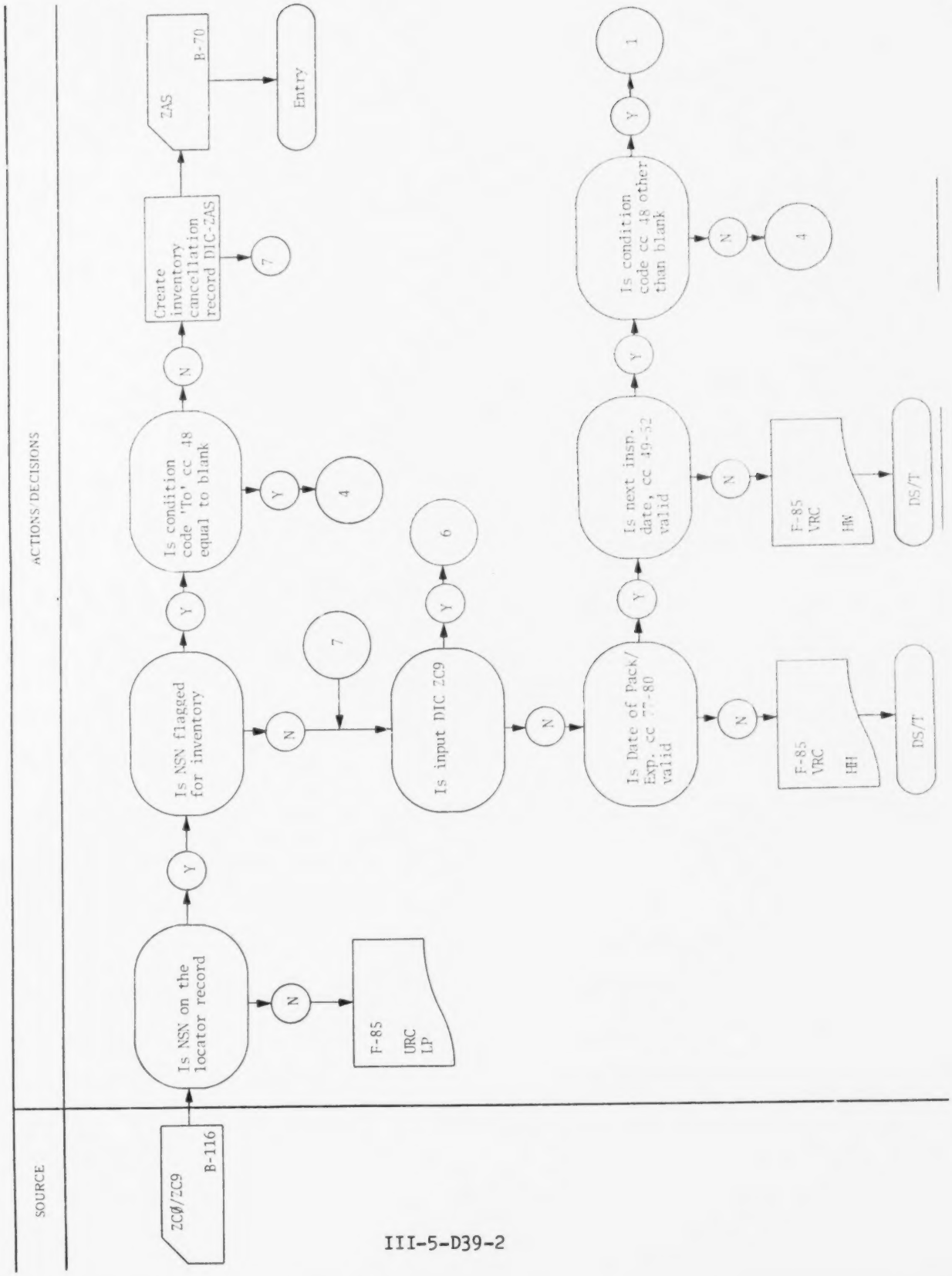
a. Appendix B-22, Materiel Adjustment Document.

b. Appendix B-116, Surveillance Inspection/Operational Test Notice Card.

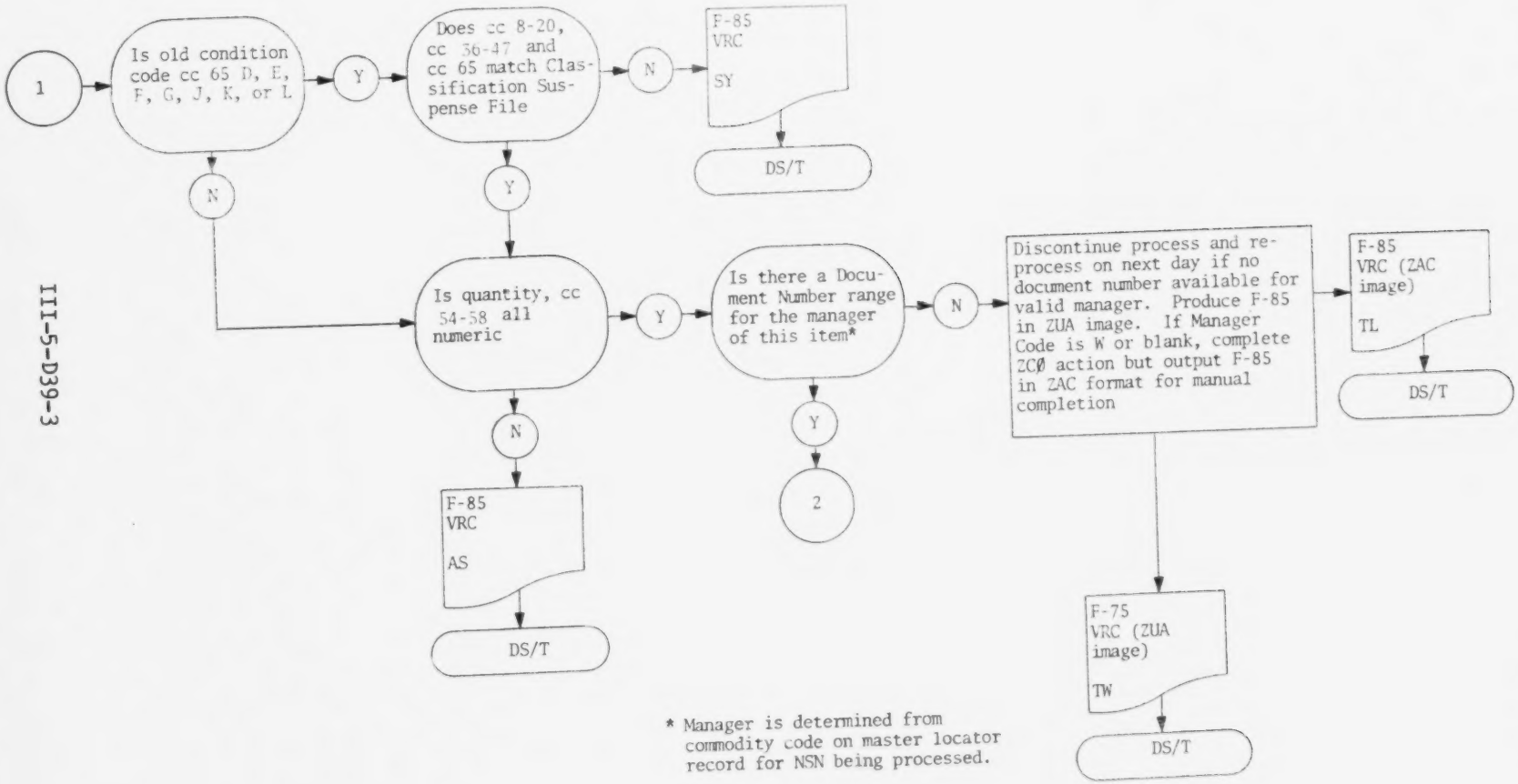
c. Appendix C-104, Storage Location Identification Label.

d. Appendix F-85, Validation Reject Report.

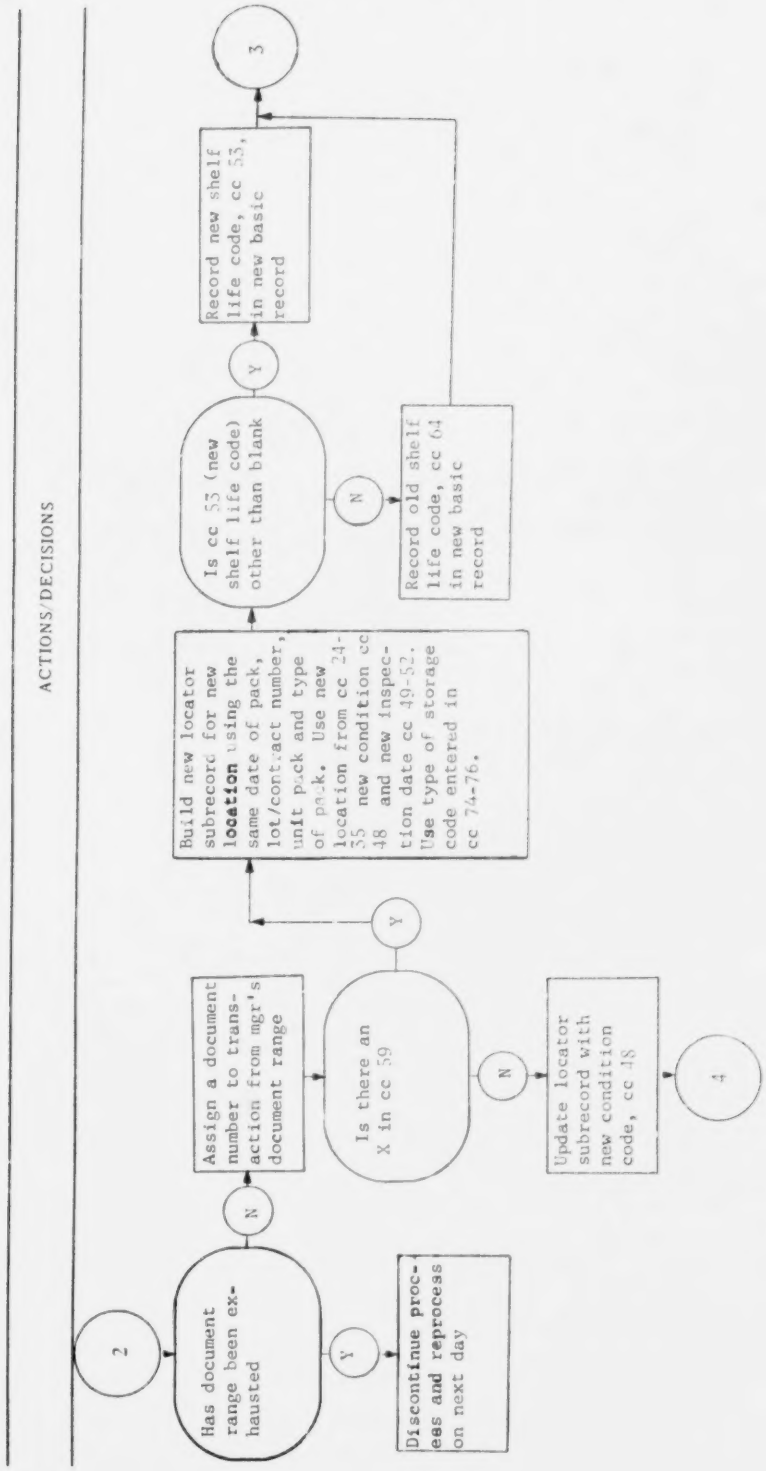
e. Appendix F-91, Surveillance Control Report (DD Form 1225).


SOURCE
ACTIONS/DECISIONS
ZCØ/ZC9
B-116
Is NSN on the locator record
N
F-85
URC
LP
Y
Is NSN flagged for inventory
N
7
Y
Is condition code 'To' cc 48 equal to blank
Y
4
N
Create inventory cancellation record DIC-ZAS
7
ZAS
B-70
Entry
Is input DIC ZC9
Y
6
N
Is Date of Pack/ Exp. cc 77-80 valid
N
F-85
VRC
HI
DS/T
Y
Is next insn. date, cc 49-52 valid
N
F-85
VRC
HN
DS/T
Y
Is condition code cc 48 other than blank
N
4
Y
1

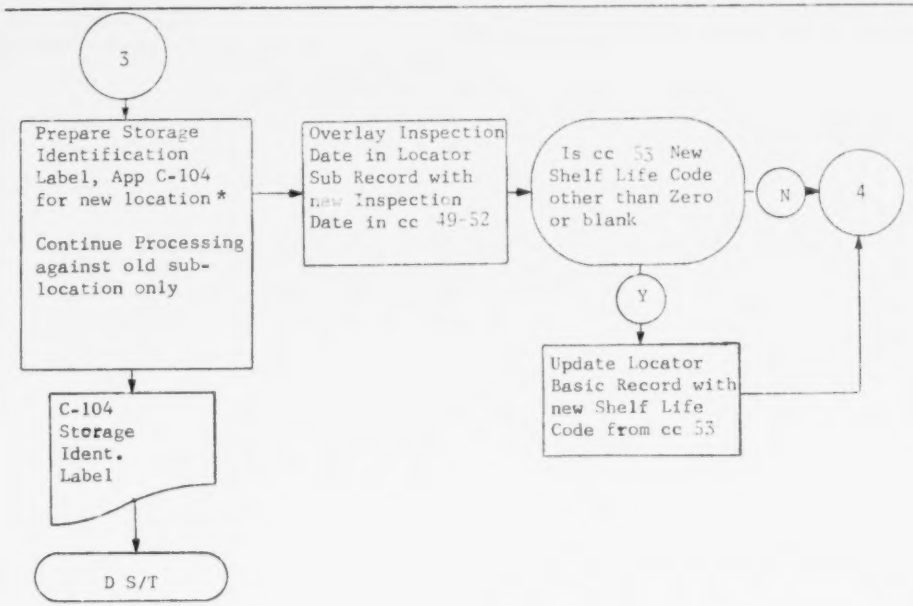
ACTIONS/DECISIONS



* Manager is determined from commodity code on master locator record for NSN being processed.

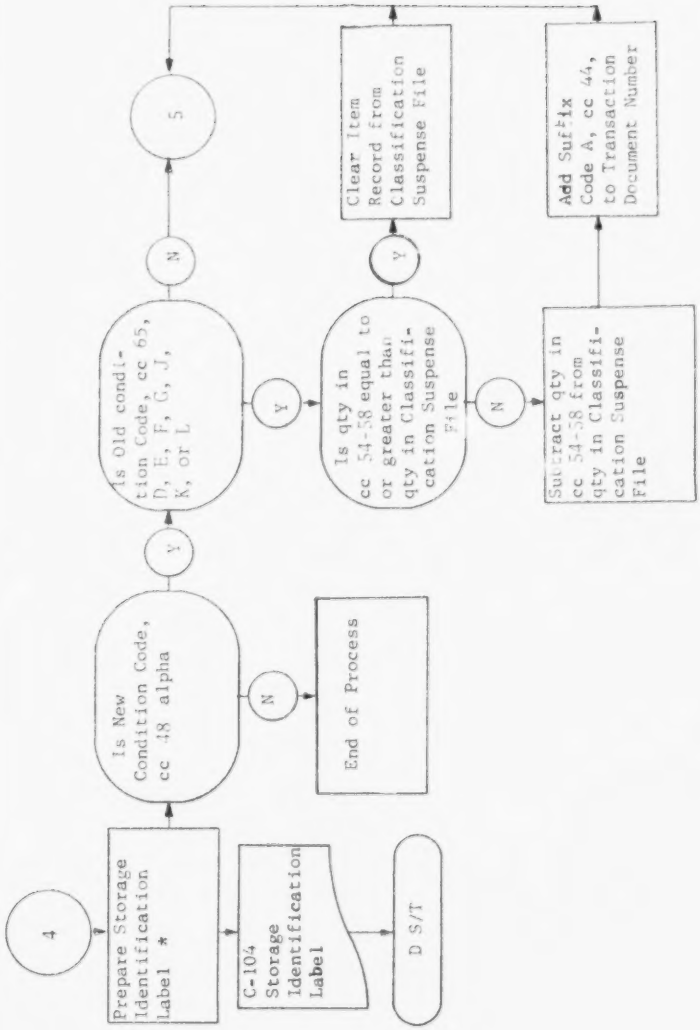

ACTIONS/DECISIONS
2
Has document range been exhausted
Y
Discontinue process and reprocess on next day
N
Assign a document number to transaction from mgr's document range
Is there an X in cc 59
N
Update locator subrecord with new condition code, cc 48
4
Y
Build new locator subrecord for new location using the same date of pack, lot/contract number, unit pack and type of pack. Use new location from cc 24-35 new condition cc 48 and new inspection date cc 49-52. Use type of storage code entered in cc 74-76.
Is cc 53 (new shelf life code) other than blank
N
Record old shelf life code, cc 64 in new basic record
Y
Record new shelf life code, cc 53, in new basic record
3

ACTIONS/DECISIONS

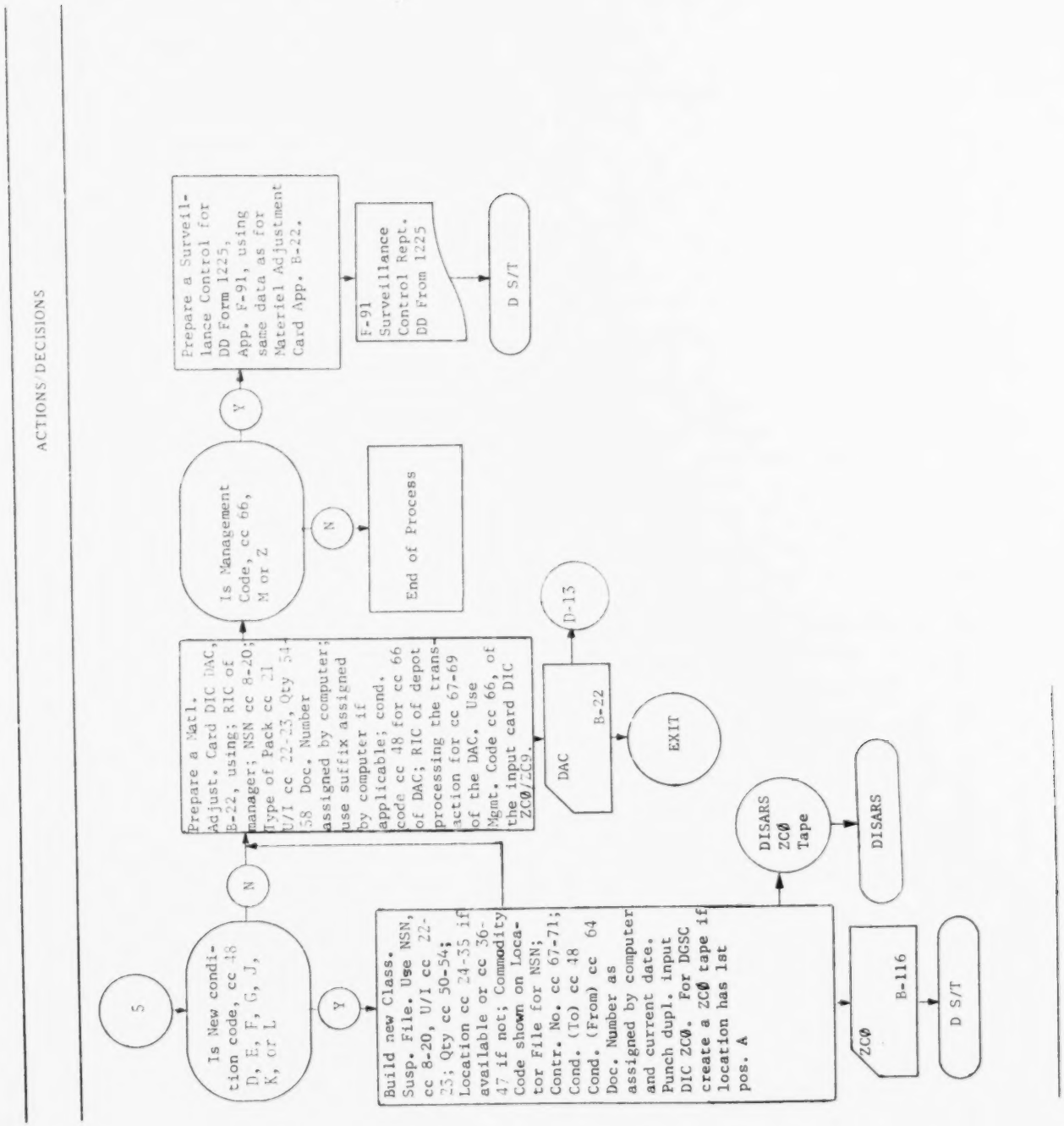


* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and process IAW DISARS operating procedures.

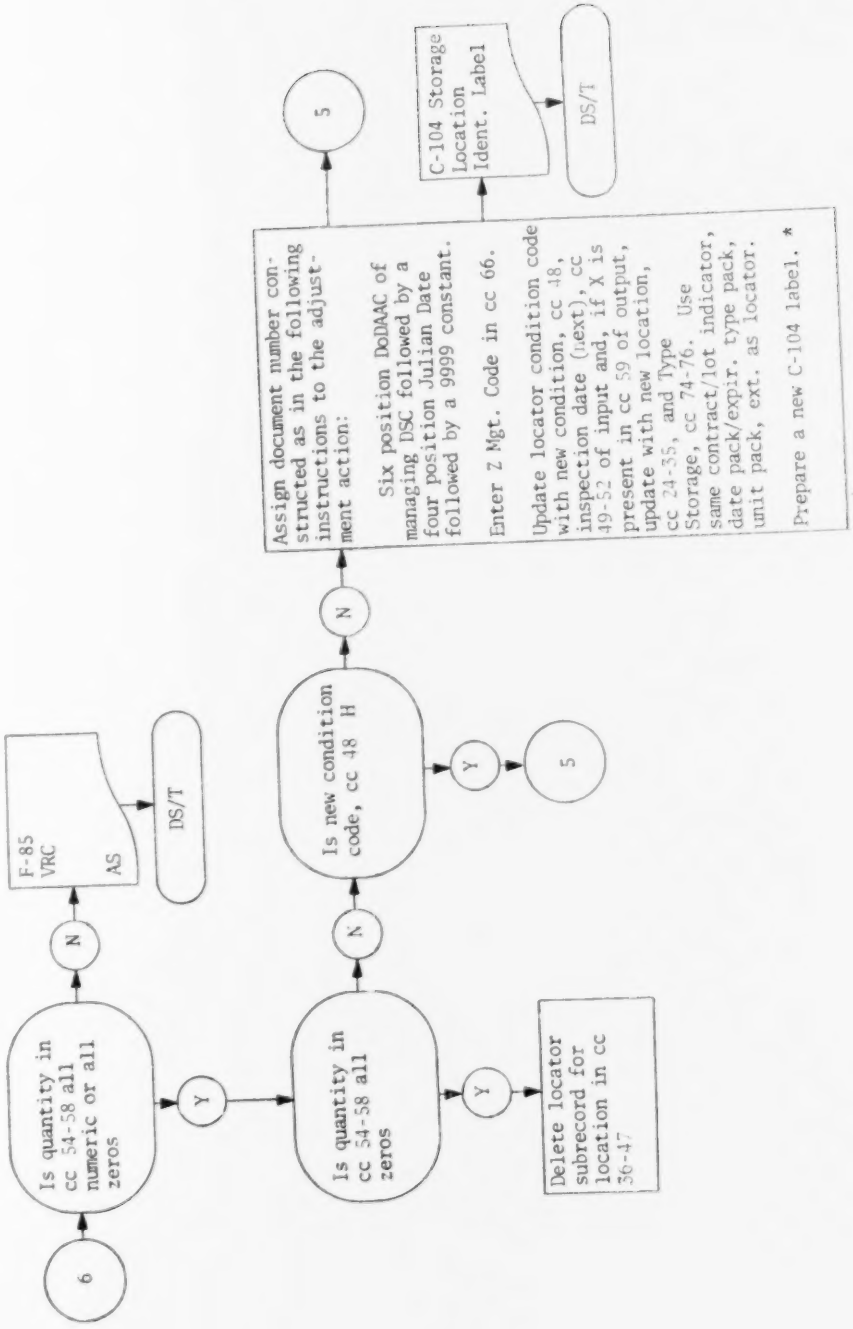
ACTIONS/DECISIONS



* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.


ACTIONS/DECISIONS
5
Is New condition code, cc 48 D, E, F, G, J, K, or L
Y
N
Build new Class. Susp. File. Use NSN, cc 8-20, U/I cc 22-23; Qty cc 50-54; Location cc 24-35 if available or cc 36-47 if not; Commodity Code shown on Locator File for NSN; Contr. No. cc 67-71; Cond. (To) cc 48 Cond. (From) cc 64 Doc. Number as assigned by computer and current date. Punch dupl. input DIC ZCØ. For DGSC create a ZCØ tape if location has 1st pos. A
Prepare a Matl. Adjust. Card DIC DAC, B-22, using; RIC of manager; NSN cc 8-20; Type of Pack cc 21 U/I cc 22-23, Qty 54-58 Doc. Number assigned by computer; use suffix assigned by computer if applicable; cond. code cc 48 for cc 66 of DAC; RIC of depot processing the transaction for cc 67-69 of the DAC. Use Mgmt. Code cc 66, of the input card DIC ZCØ/ZC9.
Is Management Code, cc 66, M or Z
N
End of Process
Y
Prepare a Surveillance Control for DD Form 1225, App. F-91, using same data as for Materiel Adjustment Card App. B-22.
F-91 Surveillance Control Rept. DD From 1225
D S/T
DAC
B-22
D-13
EXIT
DISARS ZCØ Tape
DISARS
ZCØ
B-116
D S/T

ACTIONS/DECISIONS



* At DCSC C-104 label will be suppressed for DISAPS control locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

APPENDIX D-40

CLASSIFICATION SUSPENSE DELETE CARD

1. DOCUMENT IDENTIFIER CODE

Appendix B-74, Classification Suspense Delete Card Entries, ZHW.

2. REFERENCES

a. Appendix D-39.

b. Appendix D-69.

c. Appendix D-70.

d. Chapter 61, Violation Control File.

3. GENERAL

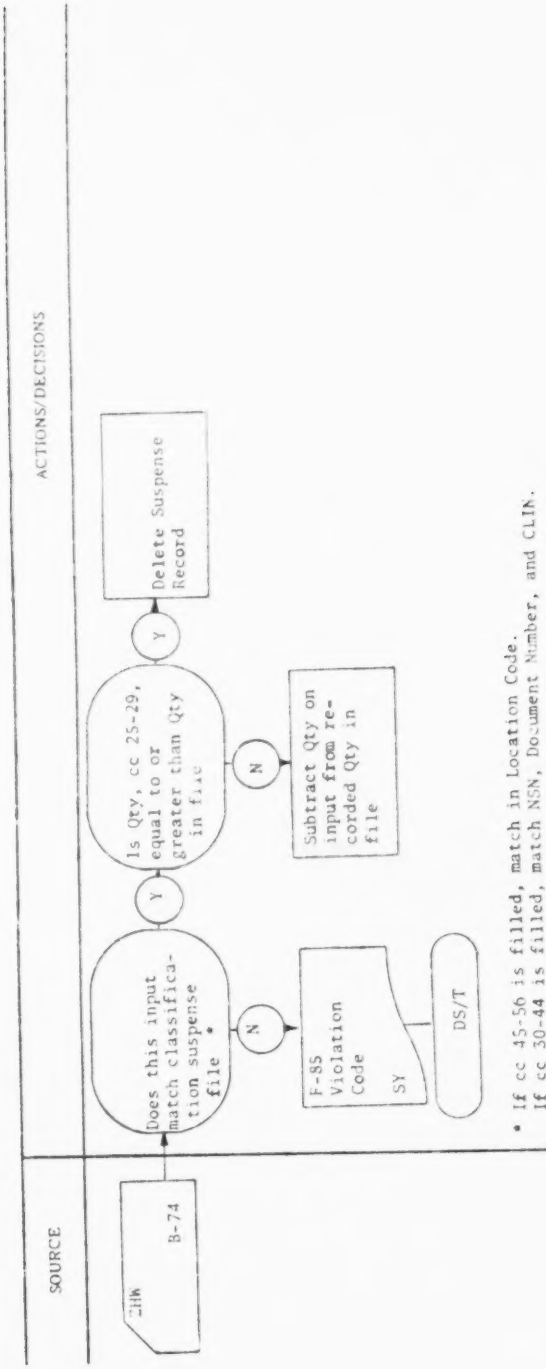
a. This appendix provides a means of deleting an entire Classification Suspense Record or decreasing the quantity on the Classification Suspense Record.

b. This action would be initiated when an item or a portion of that item in Classification Suspense (Conditions J, K, or L) was shipped or disposed of without changing the condition.

c. Location will be entered in pos. 45-56 to delete an entry in Classification Suspense File that was established through ZCO action.

4. OUTPUT

Appendix F-85, Violation Printout.



* If cc 45-56 is filled, match in Location Code.
If cc 30-44 is filled, match NSN, Document Number, and CLIN.

APPENDIX D-41

MATERIEL RELEASE ORDERS VALIDATION

1. INITIATING ACTION

Receipt of Materiel Release Orders by the depot.

2. REFERENCES

a. Appendix B-7, Materiel Release Order Card.

b. Appendix B-192, Redistribution Order.

c. Appendix D-27, Workload Release.

d. Appendix D-98, Shipment Unit and Documentation Process.

e. Appendix D-120, Direct Commissary Support System.

f. Appendix E-001 P, MROs Received by Telephone, Message, Pilot Pickup and/or Hand Carried.

g. Appendix E-007 P, Procedures for Processing Exception MROs.

3. GENERAL

a. Issue transactions originated by the cognizant DSC/ICP in accordance with Volumes I and II of DLAM 4140.2 are forwarded to the distribution depot via AUTODIN as MROs, appendix B-7, B-192 and received directly into the computer.

b. Upon passing the validation checks, the MRO is entered in the Cumulative Register where the information is available for inquiry. MROs are then checked for Special Project Code and priority and forwarded for further processing in accordance with appendix D-98, Shipment Units and Documentation Process or appendix D-27, Workload Release Process. SEAVAN eligible MROs are forwarded to the Automated SEAVAN Shipment Planning module for further processing.

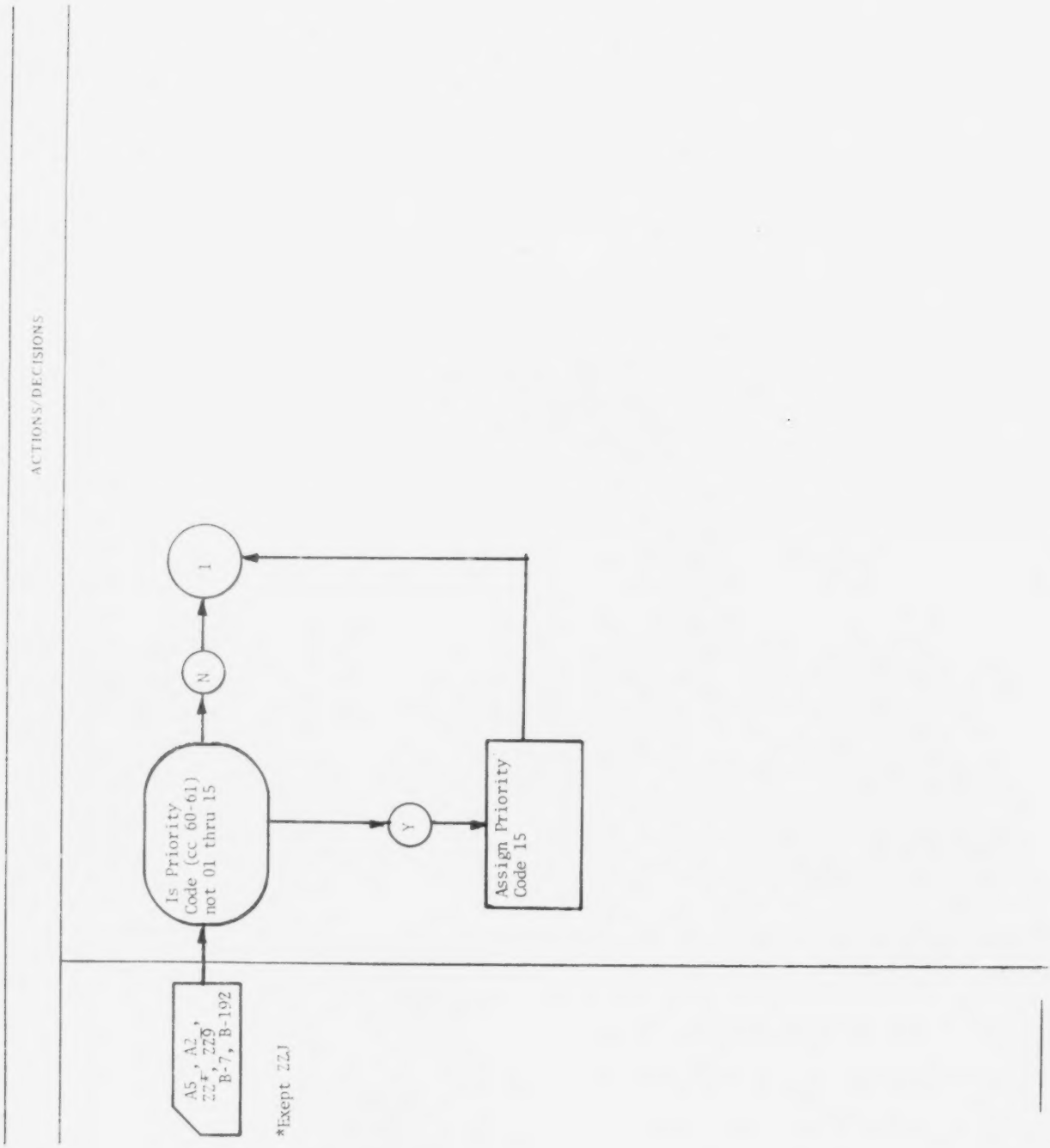
c. An MRO may be input by the depot through the Office of Data Systems.

4. OUTPUT

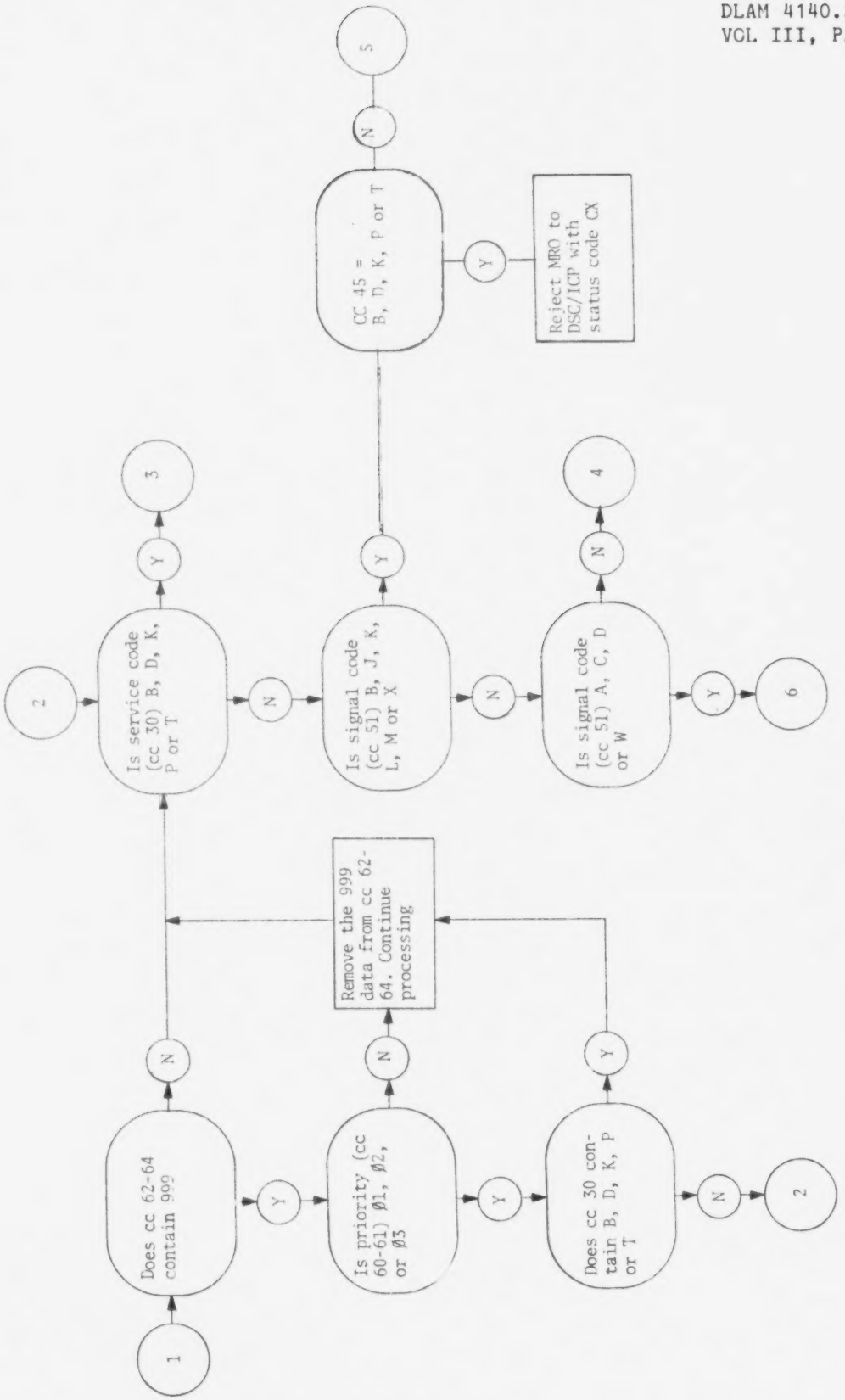
a. Appendix B-94, Supply Status Card.

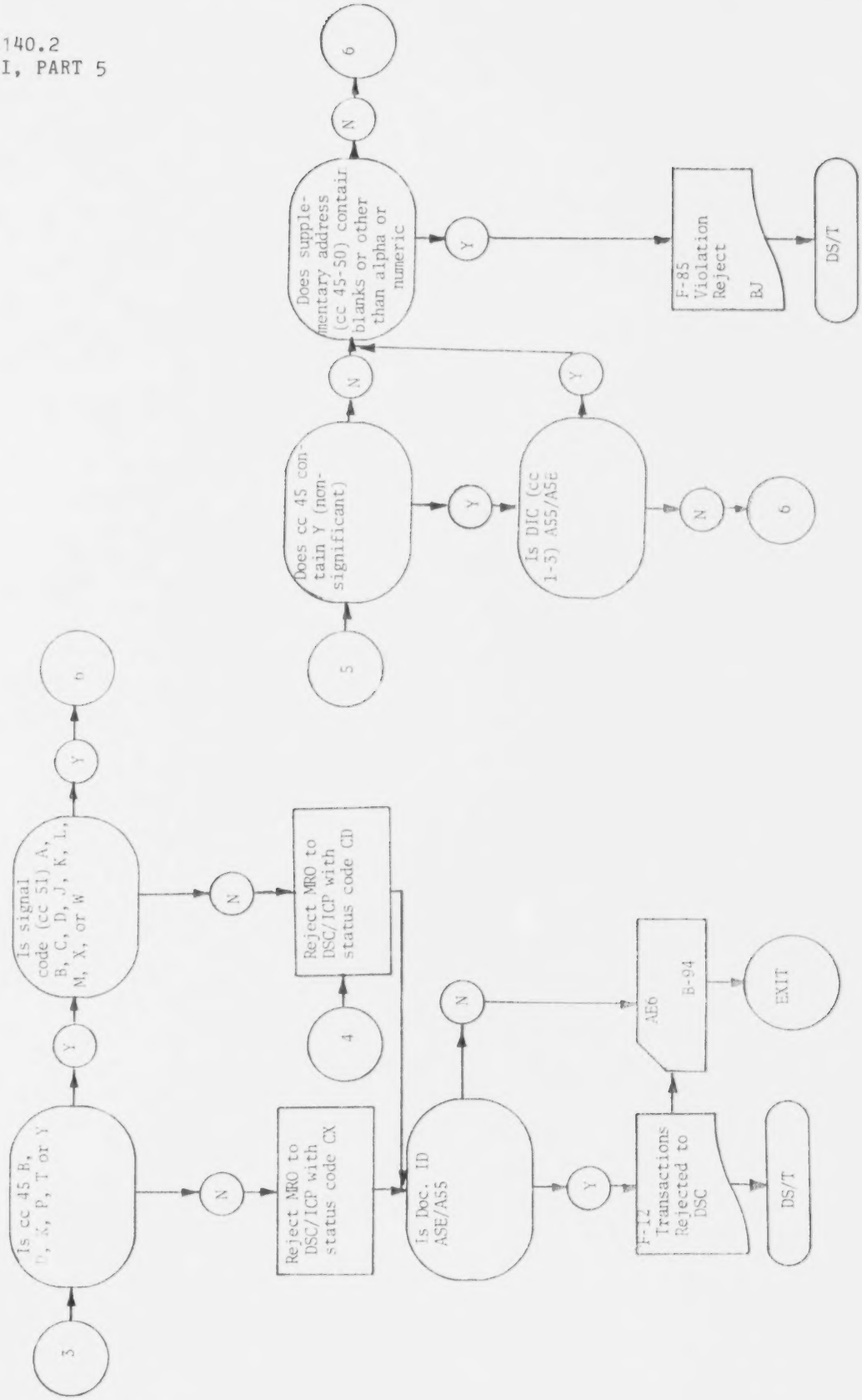
b. Appendix F-12, Transactions Rejected to DSC.

c. Appendix F-109, Suspended Exception MROs.

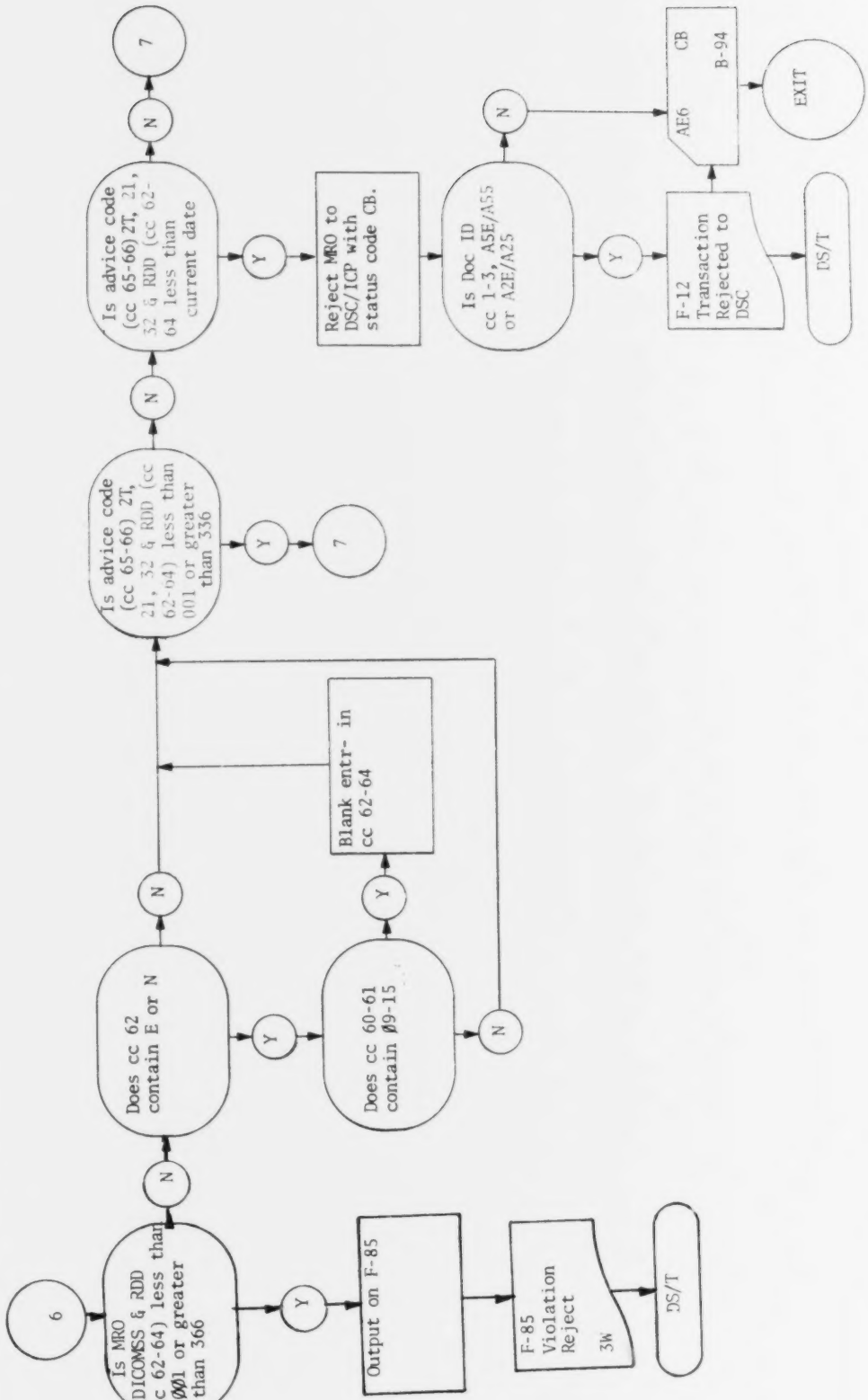

ACTIONS/DECISIONS
A5 , A2 ,
22*, 229,
B-7, B-192
*Exept ZZJ
Is Priority Code (cc 60-61) not 01 thru 15
N
1
Y
Assign Priority Code 15

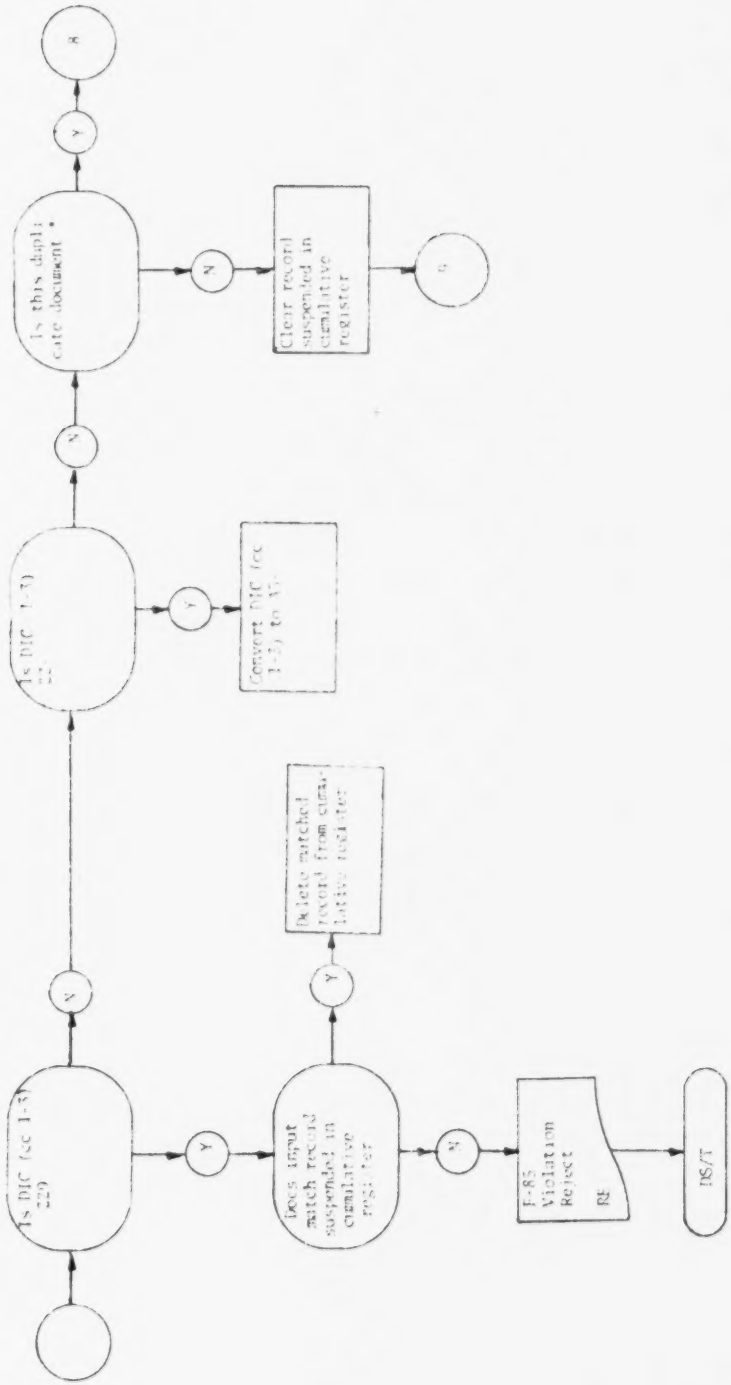
ACTIONS/DECISIONS




ACTIONS/DECISIONS
3
Is cc 45 B, D, X, P, T or Y
N
Y
Is signal code (cc 51) A, B, C, D, J, K, L, M, X, or W
N
Y
6
Reject MRO to DSC/ICP with status code CX
Reject MRO to DSC/ICP with status code CD
4
Is Doc. ID ASE/A55
N
Y
AE6
B-94
EXIT
F-12 Transactions Rejected to DSC
DS/T
5
Does cc 45 contain Y (non-significant)
N
Y
Is DIC (cc 1-3) A55/A5E
N
6
Does supplementary address (cc 45-50) contain blanks or other than alpha or numeric
Y
N
6
F-85 Violation Reject
BJ
DS/T

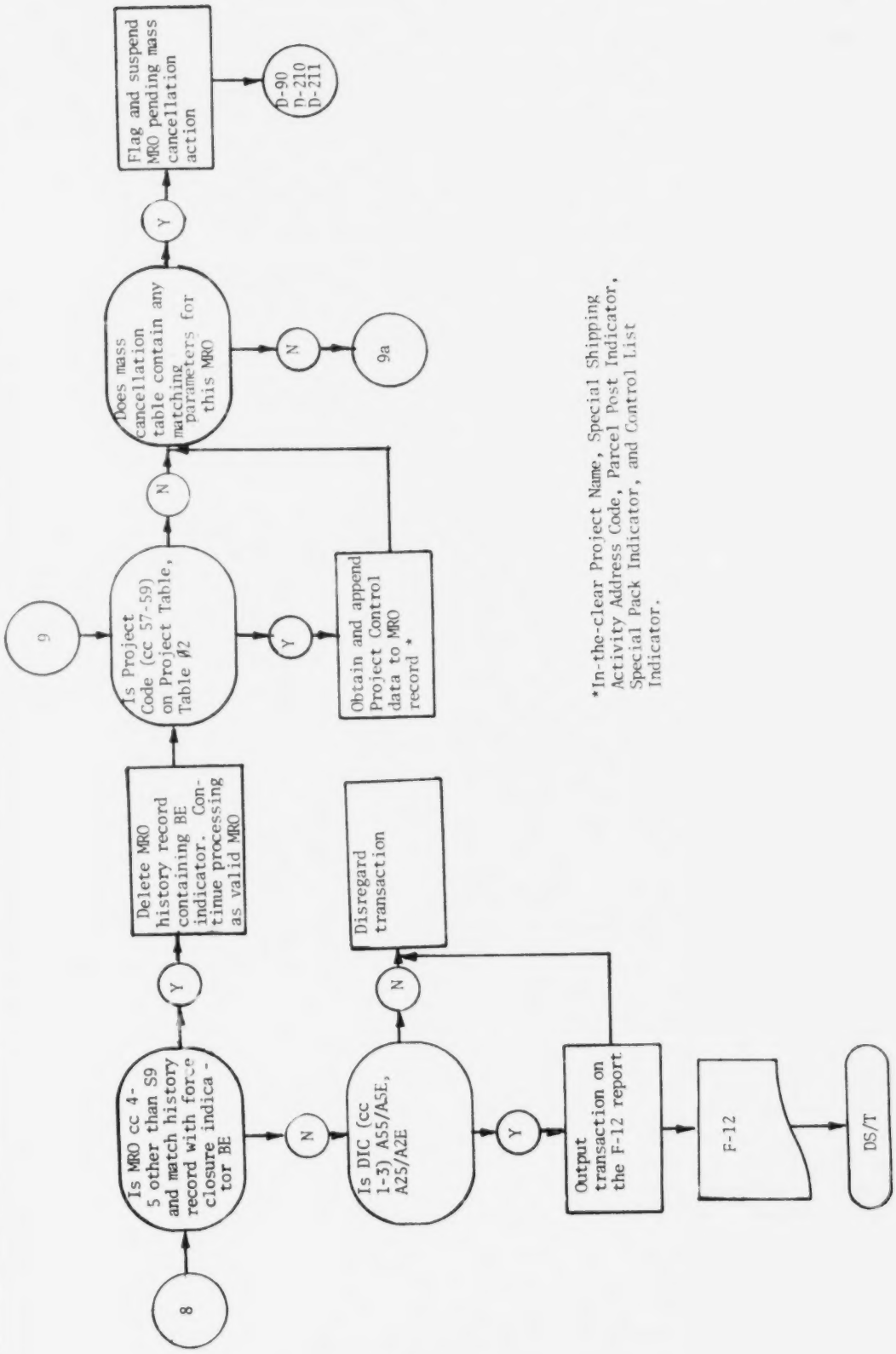
ACTIONS/DECISIONS



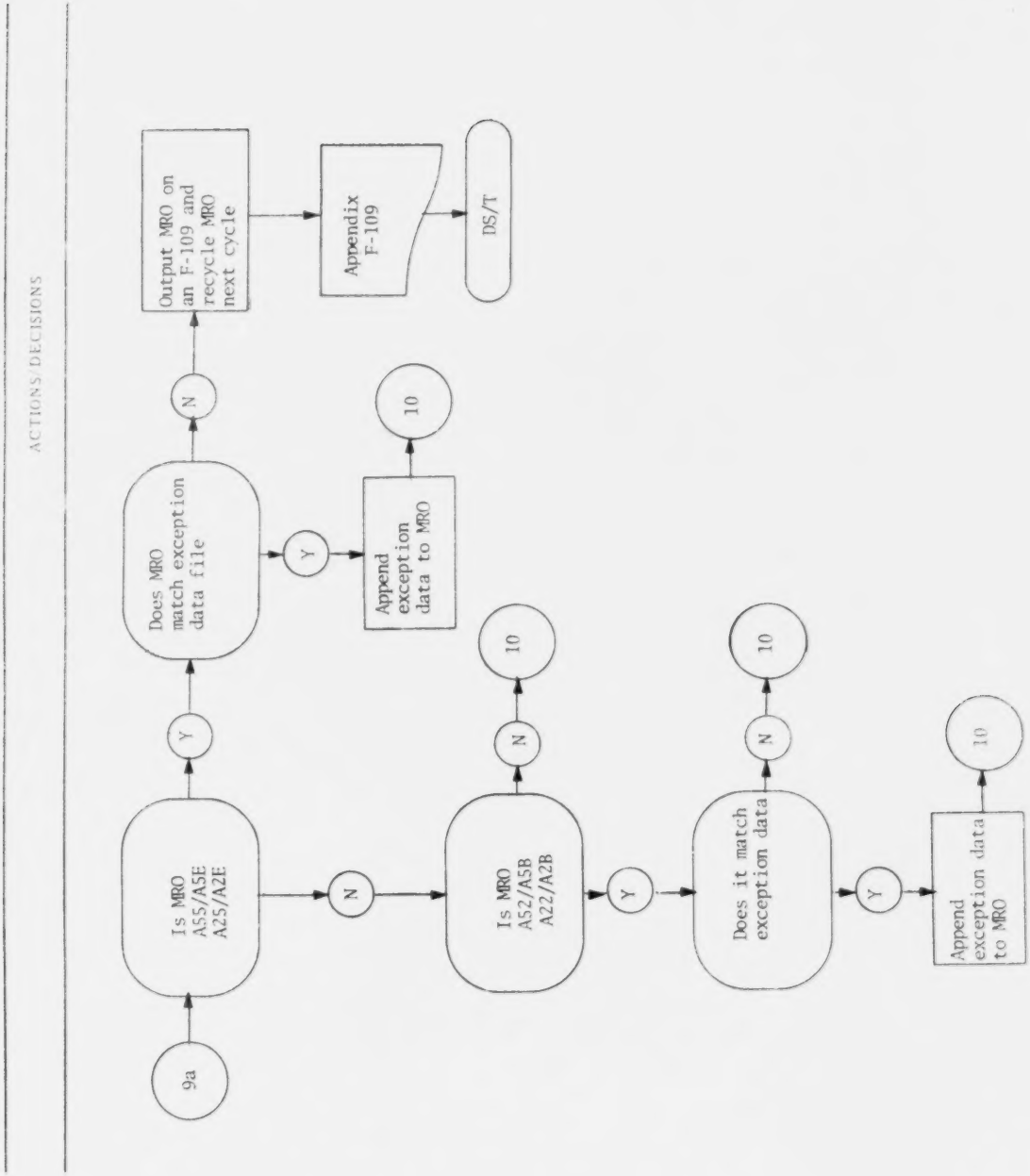


* Document number and suffix code in sec 10-41 must match to be a duplicate. Check both cumulative register and short by form.

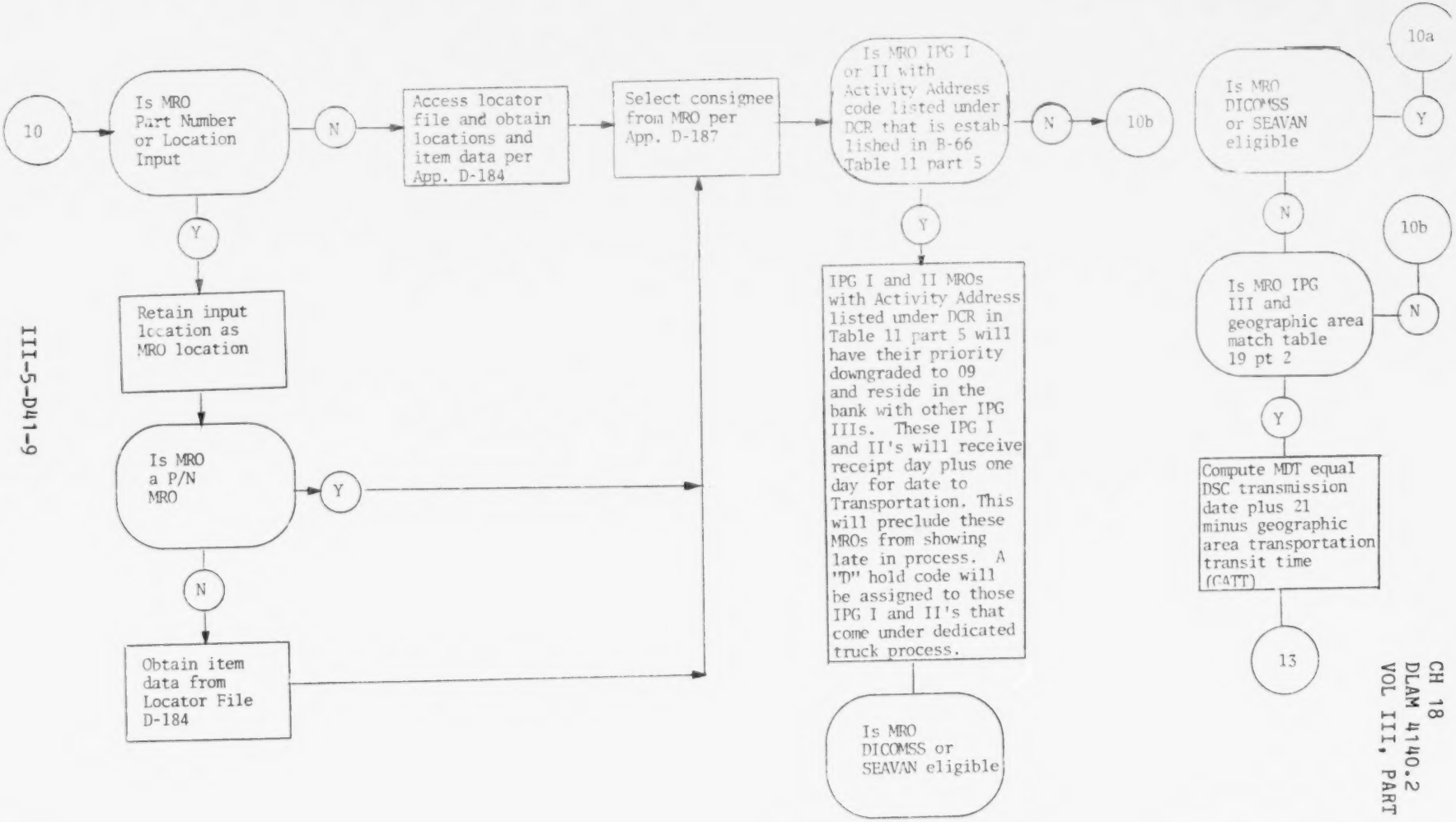
ACTIONS/DECISIONS

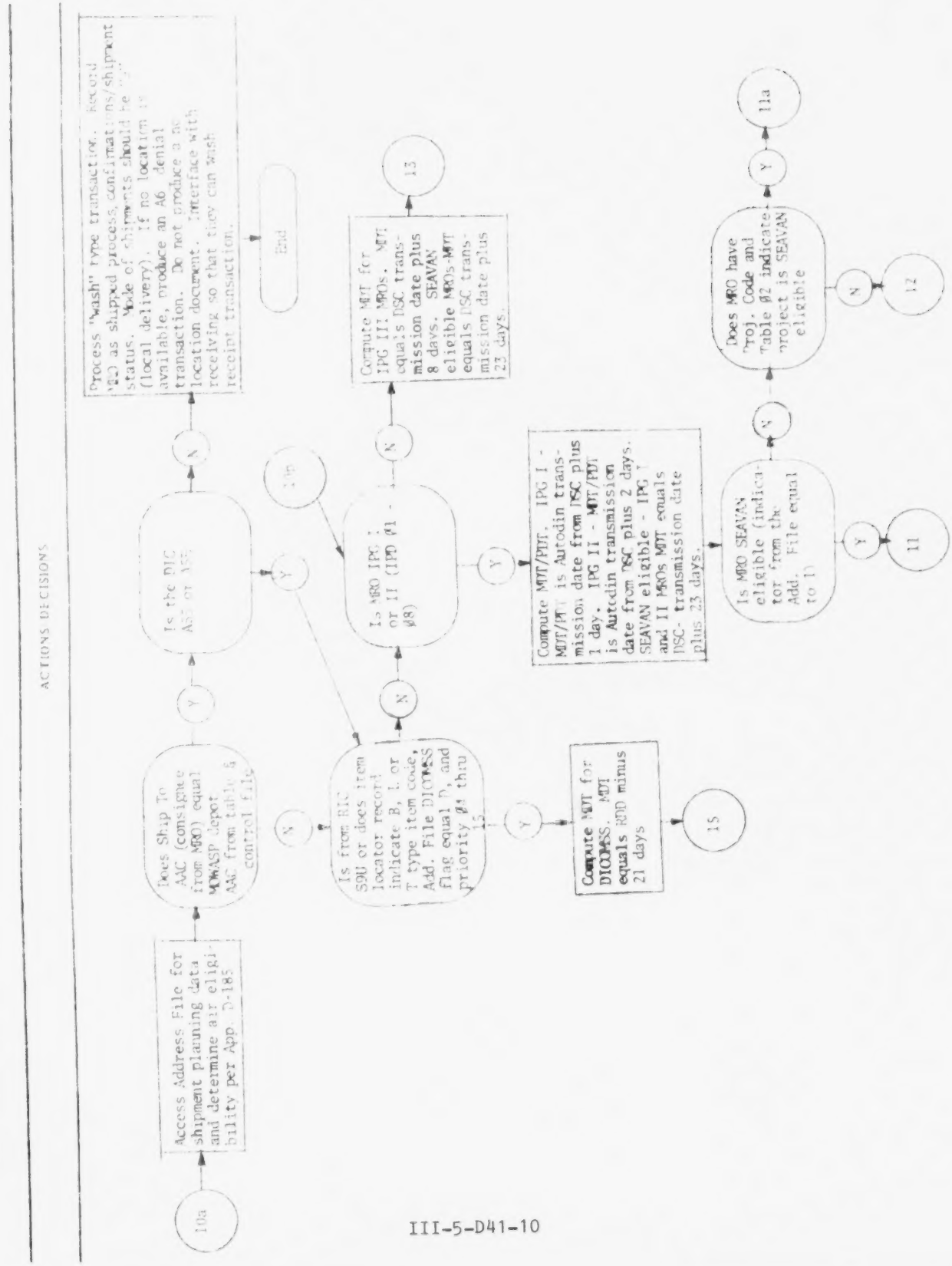


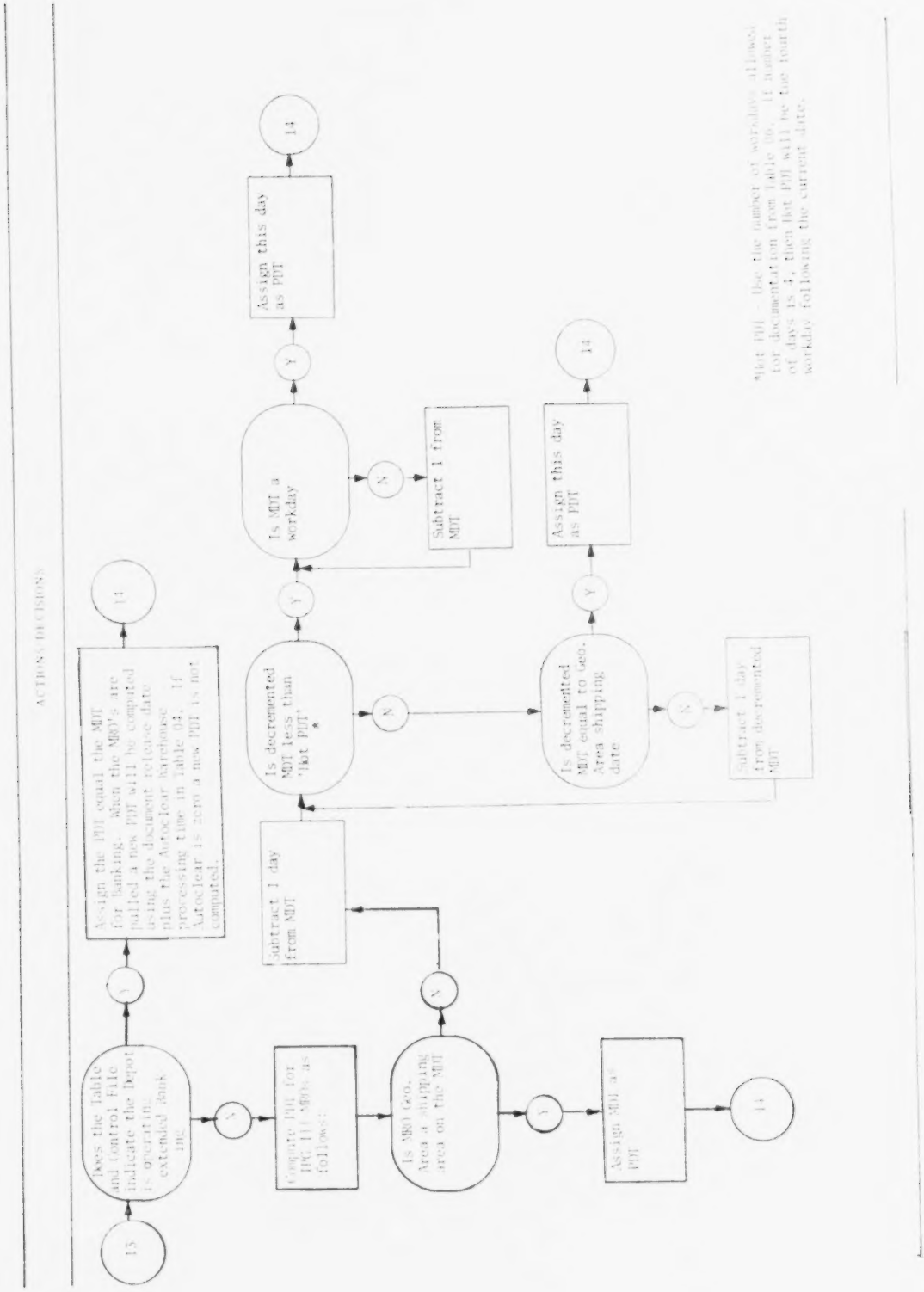
*In-the-clear Project Name, Special Shipping Activity Address Code, Parcel Post Indicator, Special Pack Indicator, and Control List Indicator.

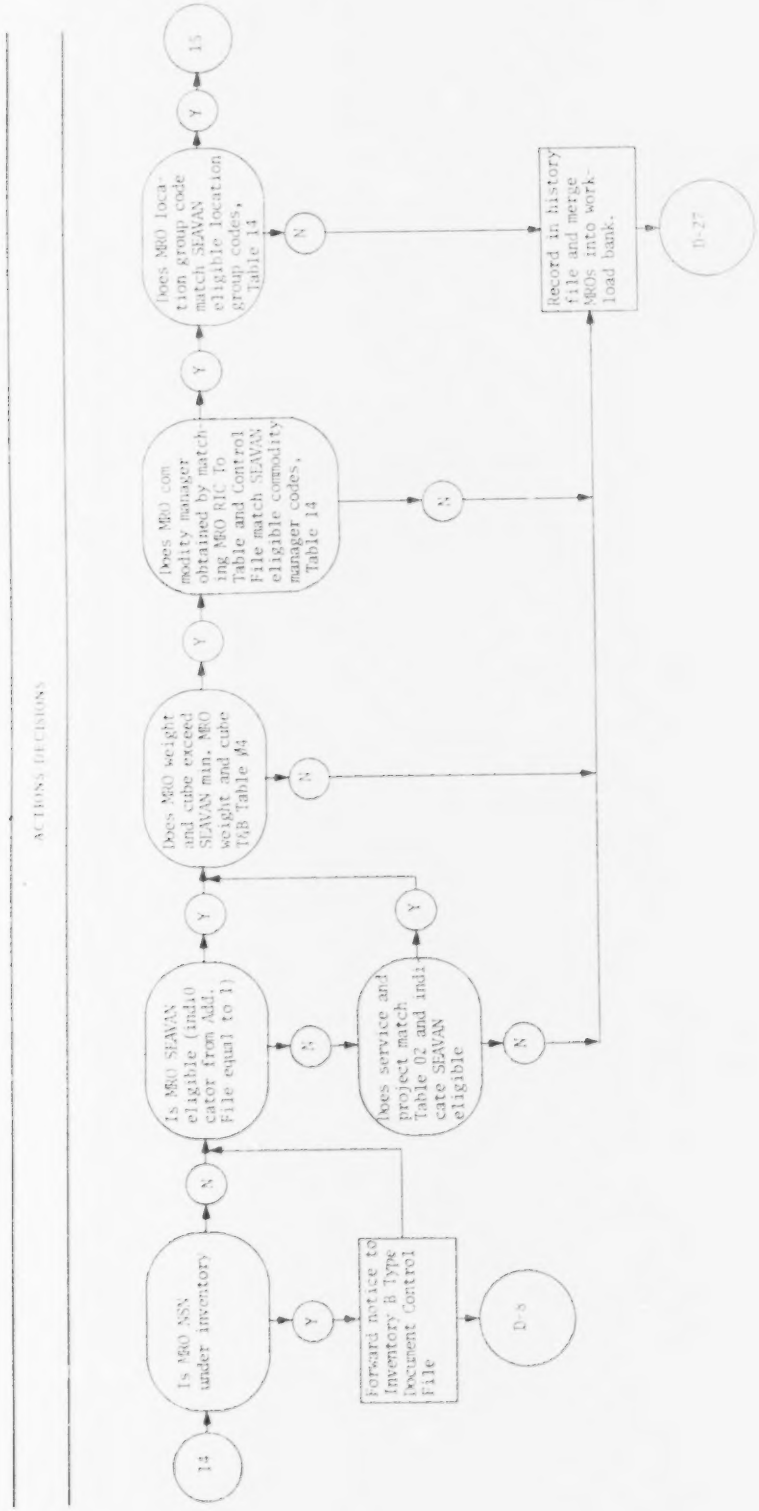

ACTIONS/DECISIONS
9a
Is MRO A55/A5E A25/A2E
Y
N
Does MRO match exception data file
Y
Append exception data to MRO
10
N
Output MRO on an F-109 and recycle MRO next cycle
Appendix F-109
DS/T
Is MRO A52/A5B A22/A2B
N
10
Y
Does it match exception data
N
10
Y
Append exception data to MRO
10

ACTIONS/DECISIONS

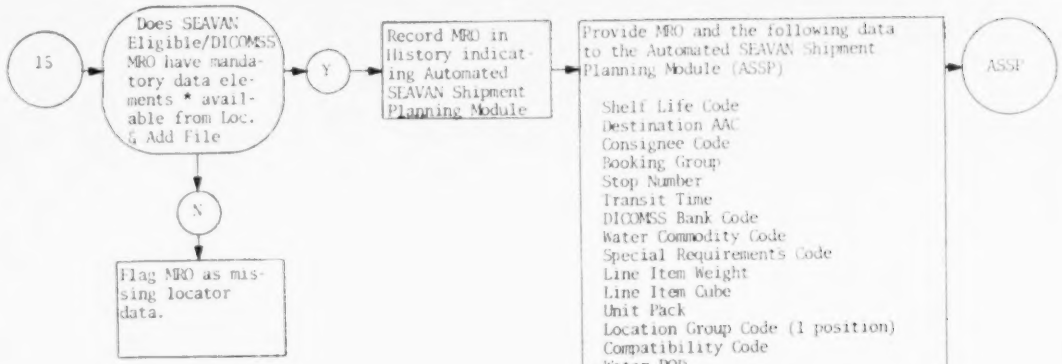



ACTIONS DECISIONS
10a
Access Address File for shipment planning data and determine air eligibility per App. D-185
Does Ship To AAC (consignee from MRO) equal MOASP depot AAC from table & control file
Y
Is the DIC A5 or A6
N
Process "wash" type transaction. Record MRO as shipped process, confirmation/shipment status. Mode of shipments should be air (local delivery). If no location is available, produce an A6 denial transaction. Do not produce a no location document. Interface with receiving so that they can wash receipt transaction.
End
Y
Ship
N
Is from BIC S9U or does item locator record indicate B, L or T type item code, Add. File DICOMSS flag equal D, and priority Ø4 thru 15
Y
Compute MOT for DICOMSS. MOT equals RDD minus 21 days
15
N
Is MRO IPG I or II (IPD Ø1 - Ø8)
Y
Compute MOT/PDT. IPG I - MOT/PDT is Autodin transmission date from DSC plus 1 day. IPG II - MOT/PDT is Autodin transmission date from DSC plus 2 days. SEAVAN eligible - IPG I and II MROs MOT equals DSC- transmission date plus 23 days.
N
Compute MOT for IPG III MROs. MOT equals DSC transmission date plus 8 days. SEAVAN eligible MROs-MOT equals DSC transmission date plus 23 days.
13
Is MRO SEAVAN eligible (indicator from the Add. File equal to D)
Y
11
N
Does MRO have Proj. Code and Table Ø2 indicate project is SEAVAN eligible
Y
11a
N
12


ACTIONS/DECISIONS
13
Does the table and control file indicate the depot is operating extended bank time
Y
Assign the PDT equal the MDT for banking. When the MBO's are pulled a new PDT will be computed using the document release date plus the Autoclear warehouse processing time in table 04. If Autoclear is zero a new PDT is not computed.
11
N
Compute PDT for IPC III MBOs as follows:
Is MBO Geo. Area a shipping area on the MDT
Y
Assign MDT as PDT
14
N
Subtract 1 day from MDT
Is decremented MDT less than "Not PDT" *
N
Y
Is decremented MDT equal to Geo. Area shipping date
N
Subtract 1 day from decremented MDT
Y
Assign this day as PDT
14
Is MDT a workday
N
Subtract 1 from MDT
Y
Assign this day as PDT
14
*Not PDT - Use the number of workdays allowed for documentation from table 06. If number of days is 3, then Not PDT will be the fourth workday following the current date.


ACTIONS DECISIONS
14
Is MSO NSN under inventory
Y
N
Forward notice to Inventory B Type Document Control File
D-5
Is MSO SEAVAN eligible (indicator from Add File equal to 1)
N
Y
Does service and project match Table 02 and indicate SEAVAN eligible
Y
N
Does MSO weight and cube exceed SEAVAN min. MSO weight and cube T6B Table #4
Y
N
Does MSO commodity manager obtained by matching MSO RIC To Table and Control File match SEAVAN eligable commodity manager codes, Table 14
Y
N
Does MSO location group code match SEAVAN eligible location group codes, Table 14
Y
N
15
Record in history file and merge MSOs into workload bank.
D-27

ACTIONS/DECISIONS



Provide MRO and the following data to the Automated SEAVAN Shipment Planning Module (ASSP)

- Shelf Life Code
- Destination AAC
- Consignee Code
- Booking Group
- Stop Number
- Transit Time
- DICOMSS Bank Code
- Water Commodity Code
- Special Requirements Code
- Line Item Weight
- Line Item Cube
- Unit Pack
- Location Group Code (1 position)
- Compatibility Code
- Water POD
- Type Item Code
- Materiel Locations (3)
- Hazardous Materiel Description
- DD 1348-1 Sequence
- DD 1387/674 Sequence
- Mandatory Date to Transportation (MDT)
- Date Received
- F-096 Indicator
- Nomenclature (DICOMSS 50 positions other than 9 positions)
- NMFC and Suffix
- Number of Packs
- Loose Issue
- Bin/Bulk Indicator
- Cancel Flag
- Physical Security
- Area Control
- Maximum Vertical
- Sort Group D
- Sort Group E
- Sort Group H
- Sort Group J
- ACB Sort Option
- Missing Locator Data Flag
- Hazardous Storage Compatibility Code
- Project Data
- IPG
- Unit Weight
- Unit Cube
- Storage In-Transit Code

* Mandatory SEAVAN Data Elements:

Locator File

- Water Commodity Code
- Unit Weight
- Unit Cube
- Materiel Location

APPENDIX D-42

LOCATOR FSC CHANGE CARD

1. INITIATING ACTION

Appendix B-112, Locator FSC Change Card, DIC ZUT.

2. REFERENCE

Chapter 66, Stock Locator System.

3. GENERAL

This card is used to change the FSC in the Locator File to the new FSC entered in the card. In the event that an incorrect FSC is added to the Locator Record, this card provides the capability of correcting the FSC.

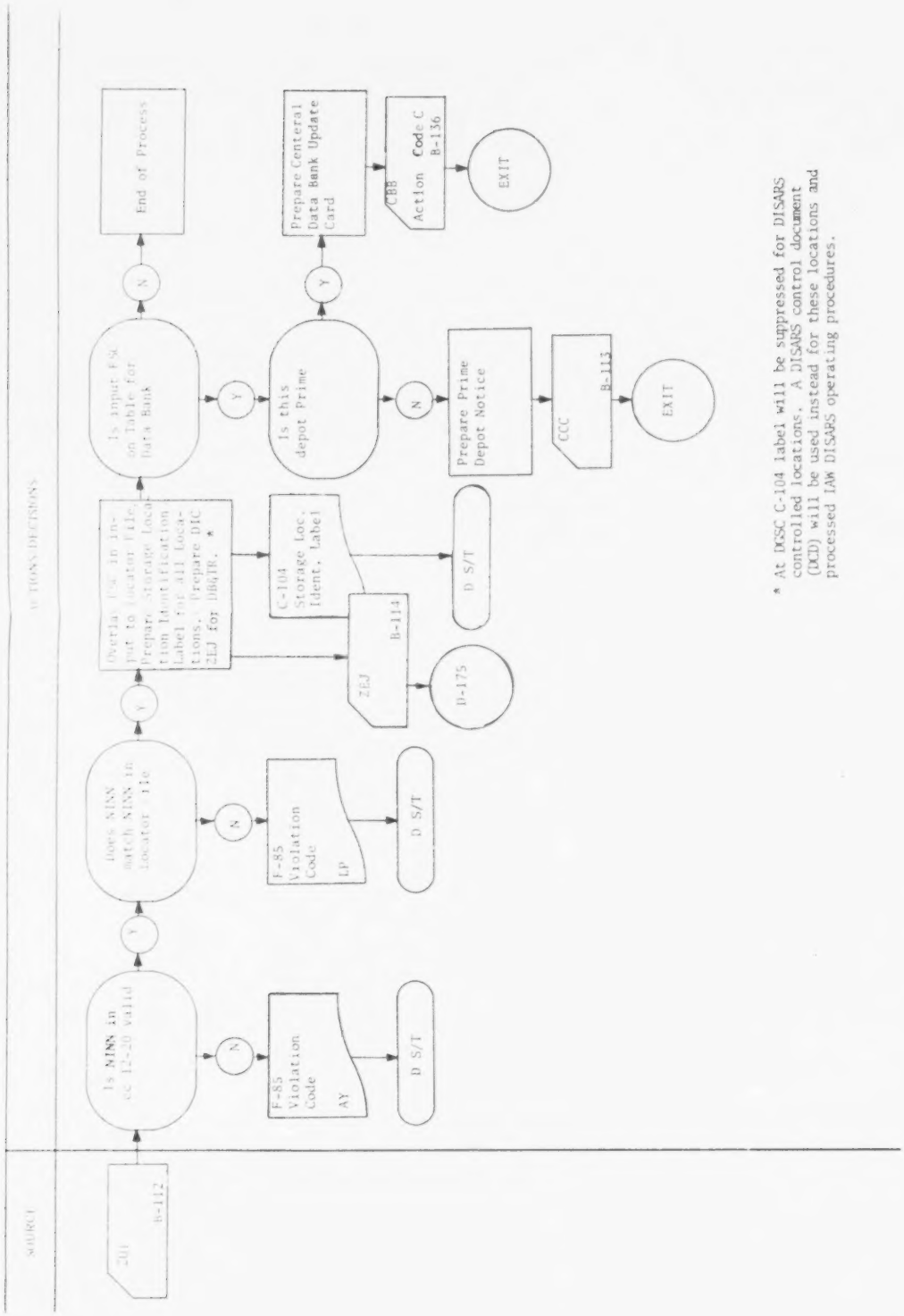
4. OUTPUT

a. Appendix B-114, Depot Balance/Transaction Register and Locator Data Correction Card.

b. Appendix B-136, Central Data Bank Update.

c. Appendix C-104, Storage Location Identification Document.

d. Appendix F-85, Violation Printout.



* At DOSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

APPENDIX D-43

MRO/DRO CANCELLATION PROCESSING

1. DOCUMENT IDENTIFIERS

a. Appendix B-17, AC6, Cancellation Card

b. Appendix B-17, AK6, Followup on Cancellation Request

c. Appendix B-227, ACJ, AKJ, DRO Followup/Cancellation/Followup on Cancellation Card

2. REFERENCES

a. Appendix B-17, MRO Cancellation Card

b. Appendix B-227, DRO Followup/Cancellation/Followup on Cancellation Card

c. Appendix E-005 P, Notice of Cancellation Request Report

3. GENERAL

a. Cancellation Requests are received via AUTODIN directly into the computer.

b. Replies to Cancellation Requests will be mechanically prepared by the computer when sufficient data are available in the Active or History File. If pertinent data are not available in the file, a management report (appendix F-69) is prepared for manual review and preparation of proper input documents.

c. A complete cancellation will transfer the MRO record from the Active to the History File.

4. OUTPUT

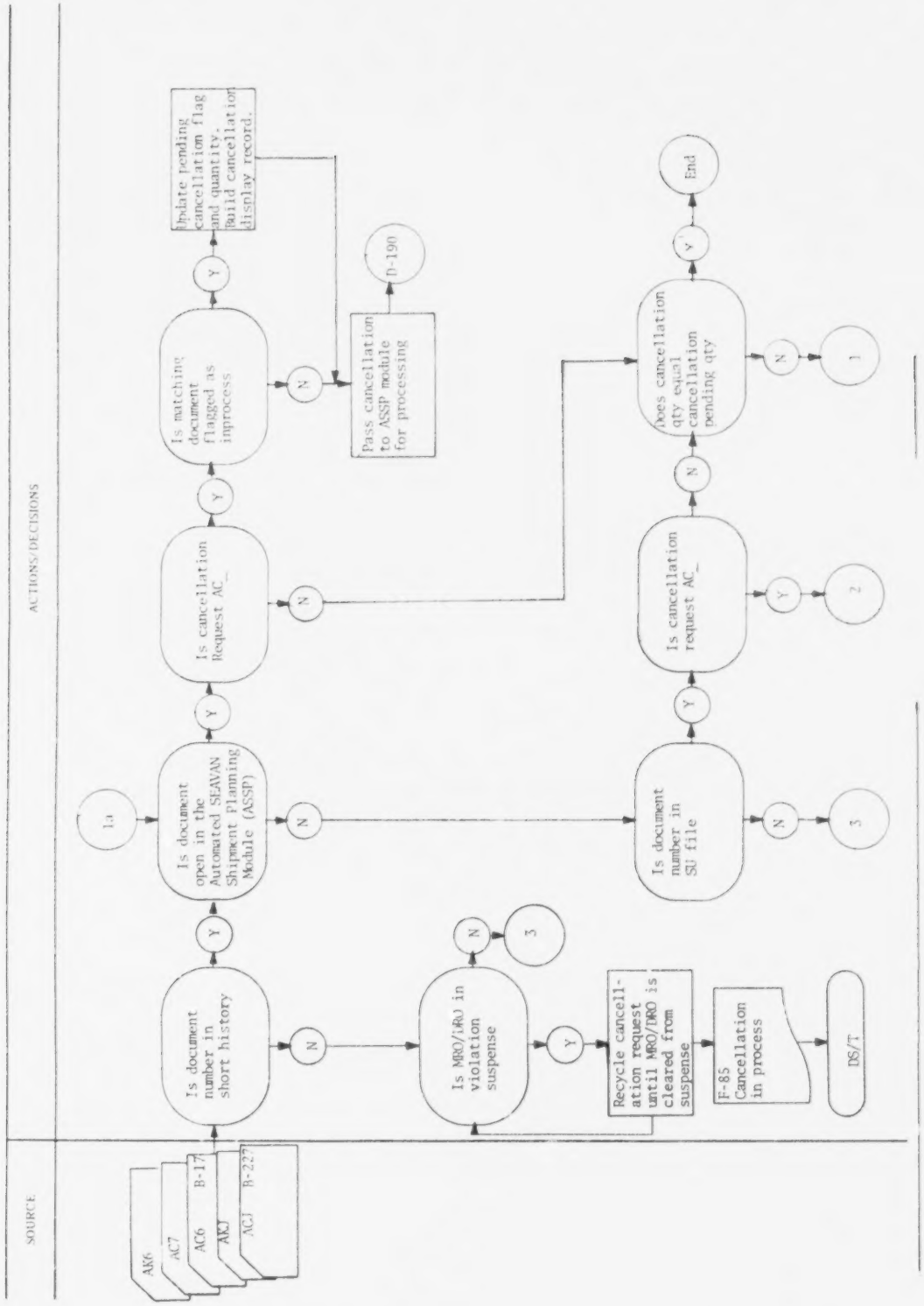
a. Appendix B-14, DIC AU_, Materiel Release Confirmation Card

b. Appendix B-81, DIC AG6/AGJ, MRO/DRO Cancellation Request Answer Card (No Record)

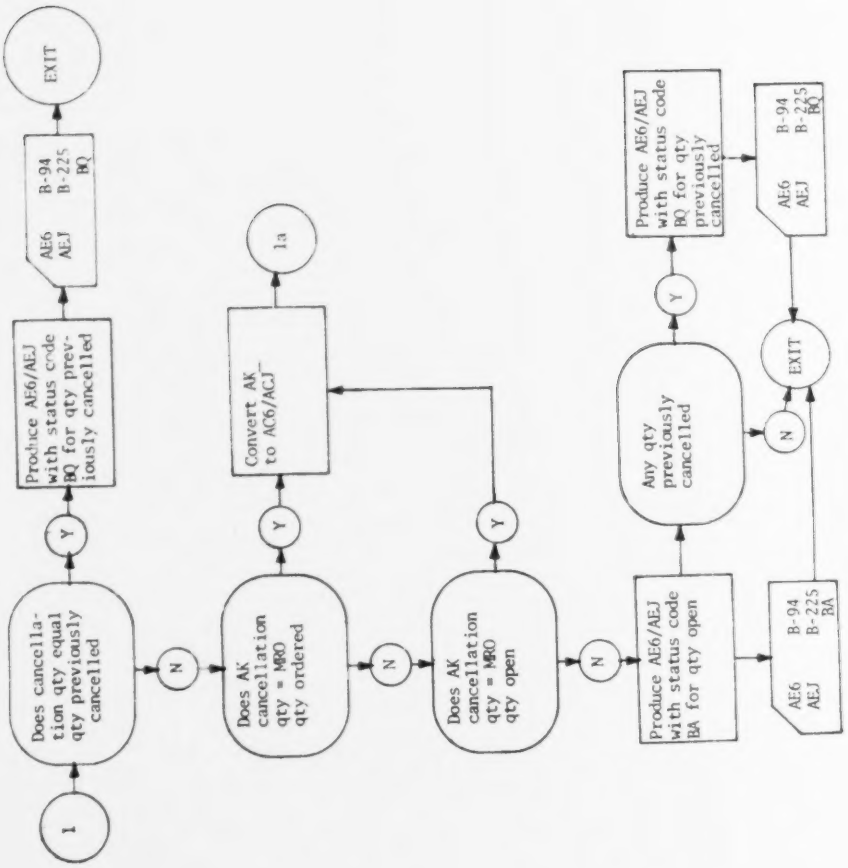
c. Appendix B-94, DIC AE6, Supply Status Card (Previous Denial)

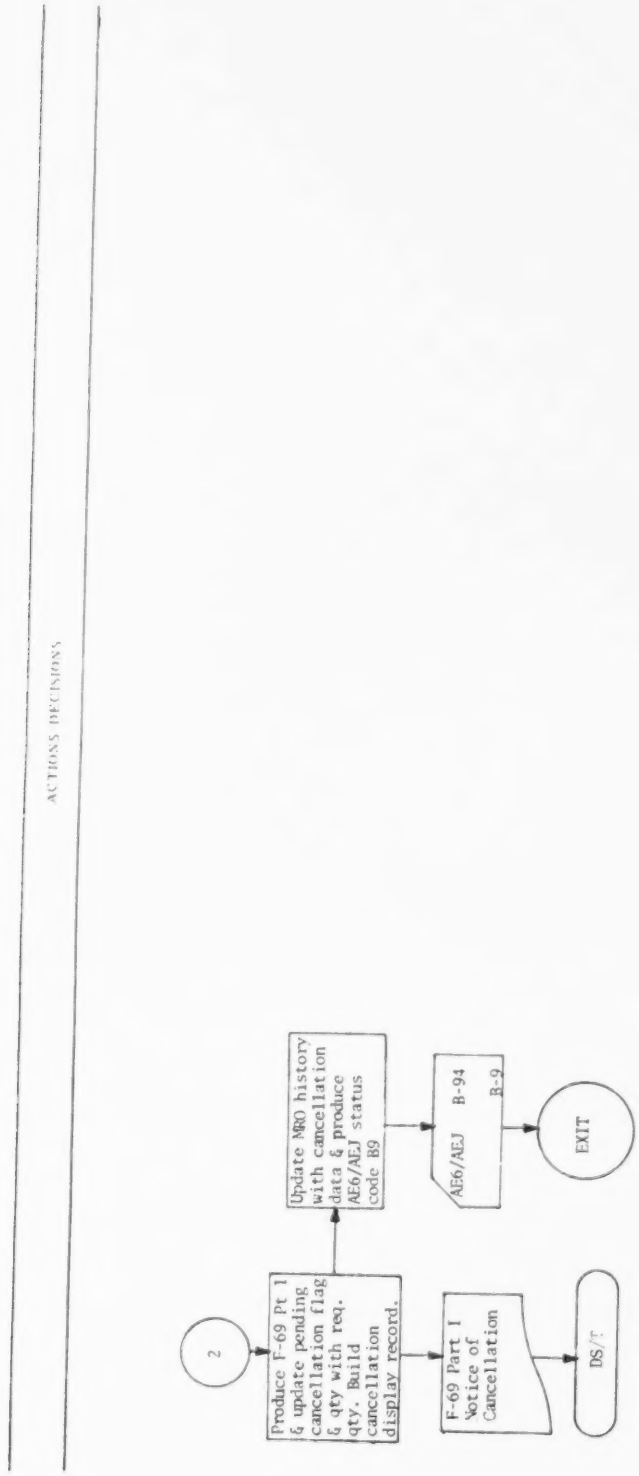
d. Appendix B-225, DIC AEJ, Disposal Release Confirmation/Status Card

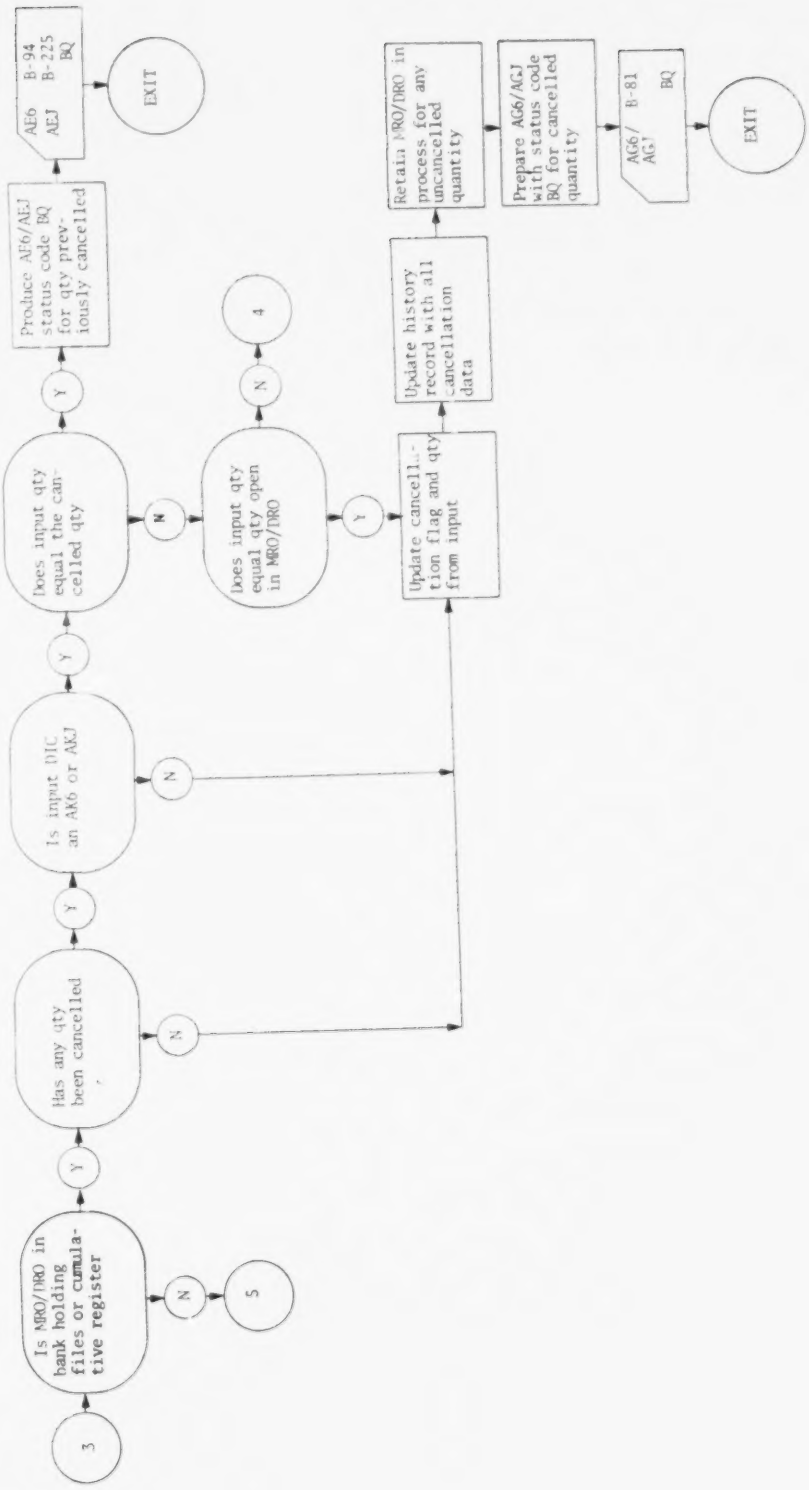
e. Appendix F-69, Notice of Cancellation Report, Part 1

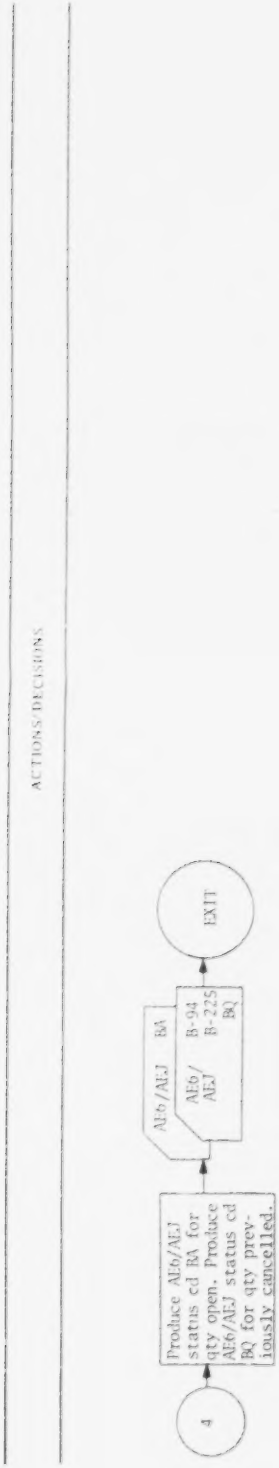

SOURCE
ACTIONS/DECISIONS
AK6
AC7
AC6
B-17
AKJ
ACJ
B-227
1a
Is document number in short history
Y
N
Is document open in the Automated SEAVAN Shipment Planning Module (ASSP)
Y
N
Is cancellation Request AC_
Y
N
Is matching document flagged as inprocess
Y
N
Update pending cancellation flag and quantity. Build cancellation display record.
Pass cancellation to ASSP module for processing
D-190
Is MRO/LRO in violation suspense
N
3
Y
Recycle cancellation request until MRO/LRO is cleared from suspense
F-85 Cancellation in process
DS/T
Is document number in SU file
N
3
Y
Is cancellation request AC_
Y
2
N
Does cancellation qty equal cancellation pending qty
N
1
Y
End

ACTIONS/DECISIONS

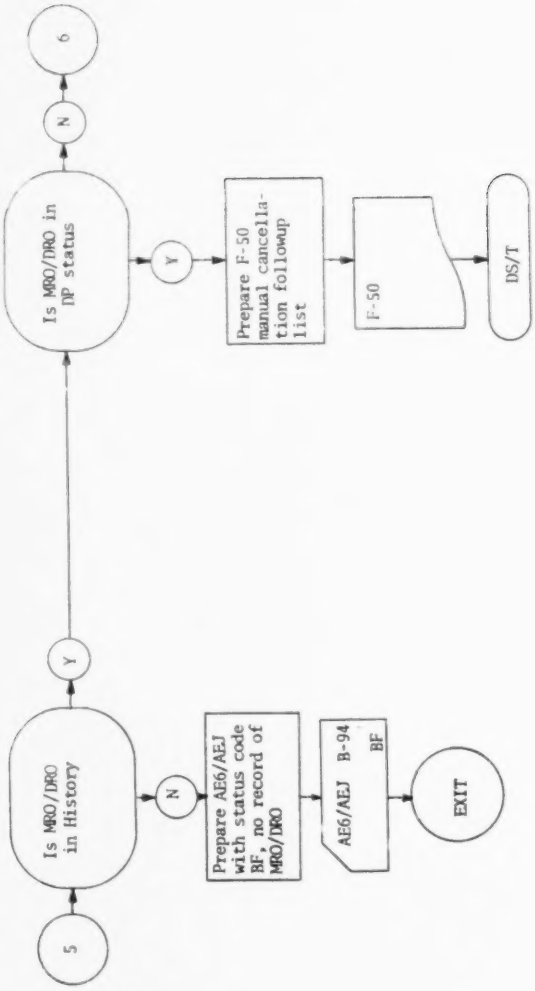



ACTIONS DECISIONS
2
Produce F-69 Pt 1 & update pending cancellation flag & qty with req. qty. Build cancellation display record.
Update MRO history with cancellation data & produce AE6/AEJ status code B9
F-69 Part I Notice of Cancellation
AE6/AEJ B-94 B-9
DS/T
EXIT

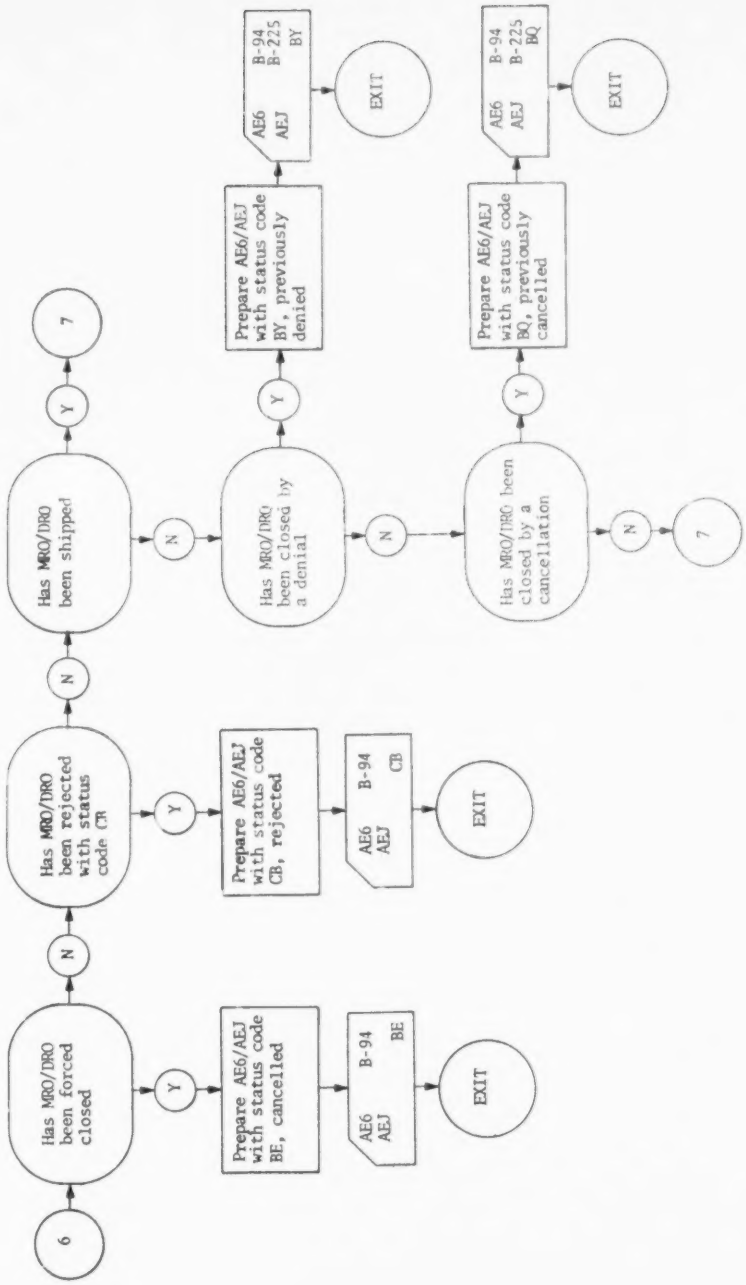

ACTIONS/DECISIONS
3
Is MRO/DRO in bank holding files or cumulative register
N
5
Y
Has any qty been cancelled
N
Y
Is input DIC an AK6 or AKJ
N
Y
Does input qty equal the cancelled qty
N
Does input qty equal qty open in MRO/DRO
N
4
Y
Update cancellation flag and qty from input
Update history record with all cancellation data
Retain MRO/DRO in process for any uncancelled quantity
Prepare AG6/AGJ with status code BQ for cancelled quantity
AG6/ AGJ B-81 BQ
EXIT
Y
Produce AE6/AEJ status code BQ for qty previously cancelled
AE6 AEJ B-94 B-225 BQ
EXIT


ACTIONS/DECISIONS
4
Produce AEb/AEJ status cd BA for qty open. Produce AEb/AEJ status cd BQ for qty previously cancelled.
AEb/AEJ BA
AEb/ AEJ
B-94
B-225
BQ
EXIT

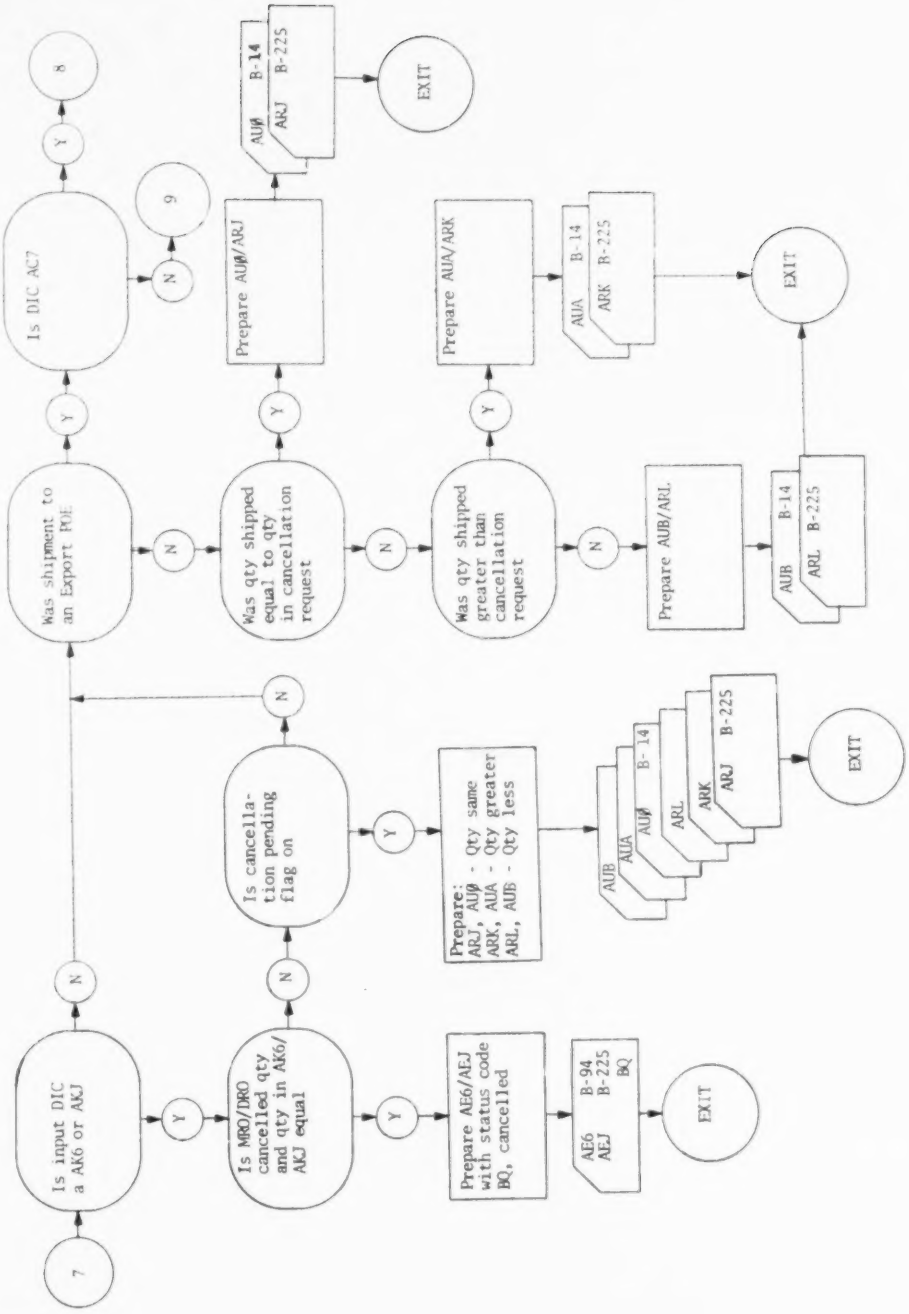
ACTIONS/DECISIONS

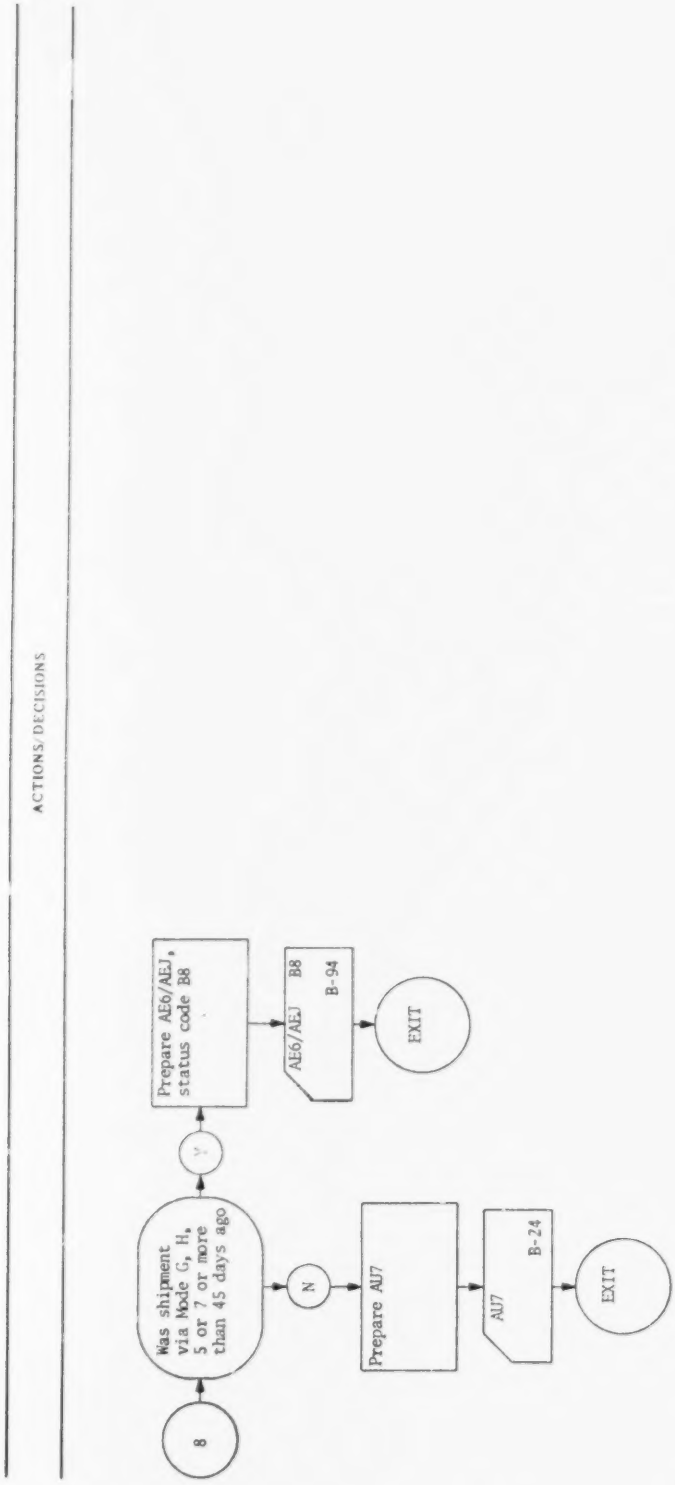


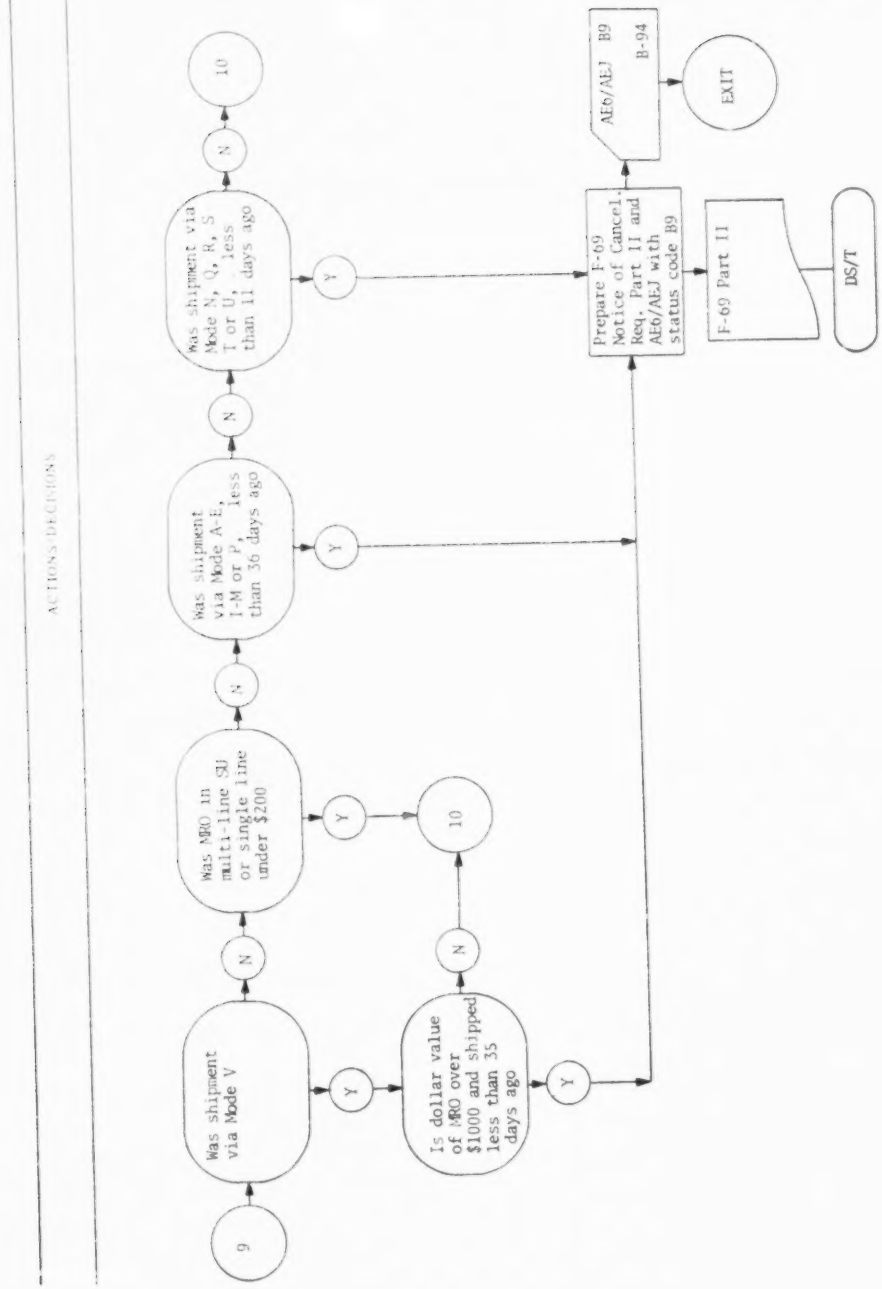
ACTIONS/DECISIONS

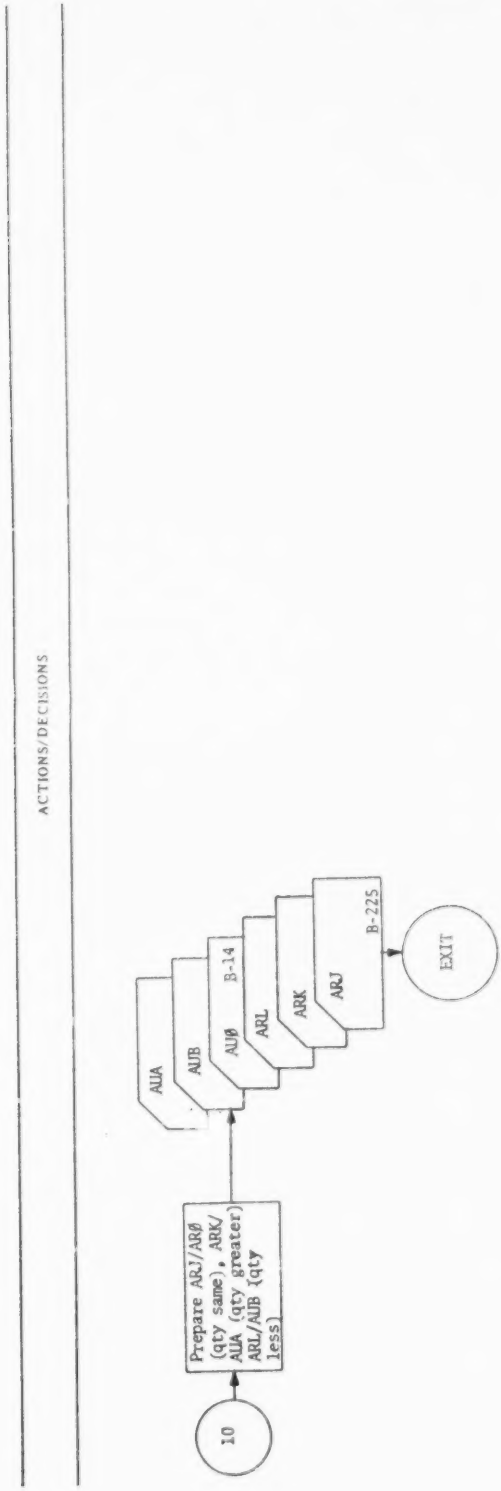


ACTIONS/DECISIONS




ACTIONS/DECISIONS
8
Was shipment via Mode G, H, 5 or 7 or more than 45 days ago
Y
N
Prepare AE6/AEJ, status code B8
AE6/AEJ B8
B-94
EXIT
Prepare AU7
AU7
B-24
EXIT


ACTIONS/DECISIONS
9
Was shipment via Mode V
Y
N
Is dollar value of MRO over $1000 and shipped less than 35 days ago
Y
N
10
Was MRO in multi-line SU or single line under $200
Y
N
Was shipment Via Mode A-E, I-M or P, less than 36 days ago
Y
N
Was shipment via Mode N, Q, R, S T or U, less than 11 days ago
Y
N
10
Prepare F-69 Notice of Cancel. Req. Part II and AE6/AEJ with status code B9
AE6/AEJ B9
B-94
F-69 Part II
DS/T
EXIT


ACTIONS/DECISIONS
10
Prepare ARJ/ARØ (qty same), ARK/AUA (qty greater) ARL/AUB (qty less)
AUA
AUB
AUØ
B-14
ARL
ARK
ARJ
B-225
EXIT

APPENDIX D-44

MATERIEL/DISPOSAL RELEASE ORDER (MRO/DRO) FOLLOWUP (AF6/AFJ)

1. INITIATING ACTION

a. Appendix B-60, Followup Card, DIC AF6

b. Appendix B-227, DRO Followup Card, DIC AFJ

2. REFERENCES

a. Chapter 4, Issue Transactions

b. Appendix E-063 P, Reply to an MRO/DRO Followup

3. GENERAL

Followups are received via AUTODIN directly into the computer.

a. Replies to followups will be mechanically prepared by the computer. When the MRO/DRO has not been shipped, an estimated available date will be furnished. When the MRO/DRO History record is coded DP, a Manual Cancellation Followup List, appendix F-50, will be furnished to Directorate of Storage and Transportation.

b. If no record of the MRO/DRO exists in the Active or History Files, the AF6/AFJ is recycled (IPG I and II, two history cycles; IPG III, five history cycles) and then a reply to the followup is furnished to the initiator with BF in pos. 65-66 (no record of the Materiel Release Order).

c. If record was "force closed" in History File (MRO only), reply is furnished to DSC/ICP with BE in pos. 65-66.

d. DIC AF6 followups with a BE Status Code in pos. 65-66 will force close depot records. Replies will not be furnished to the DSC/ICP.

4. OUTPUT

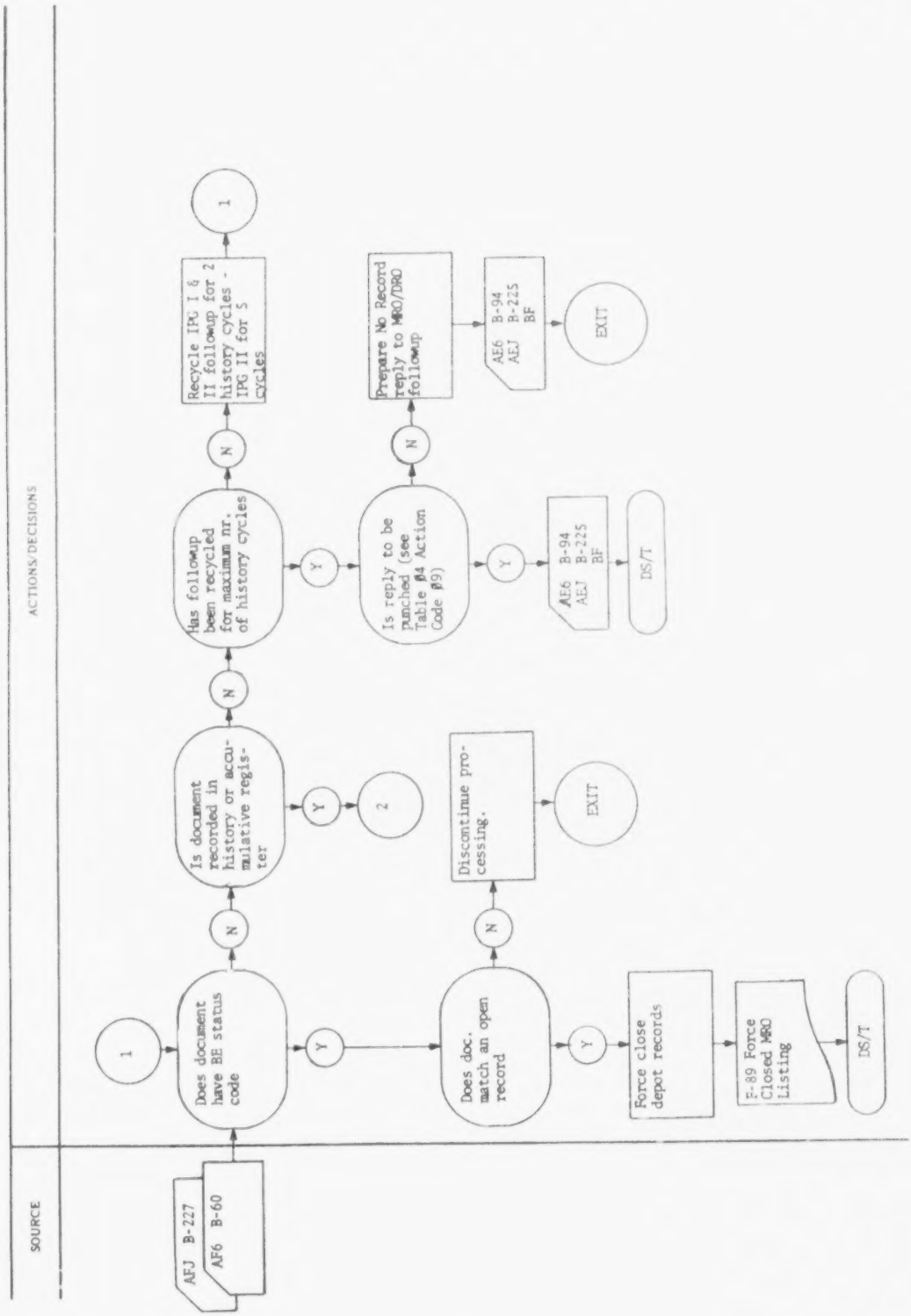
a. Appendix B-14, DIC AR_, MRO Card (Ship Status)

b. Appendix B-94, DIC AE6, Supply Status Card

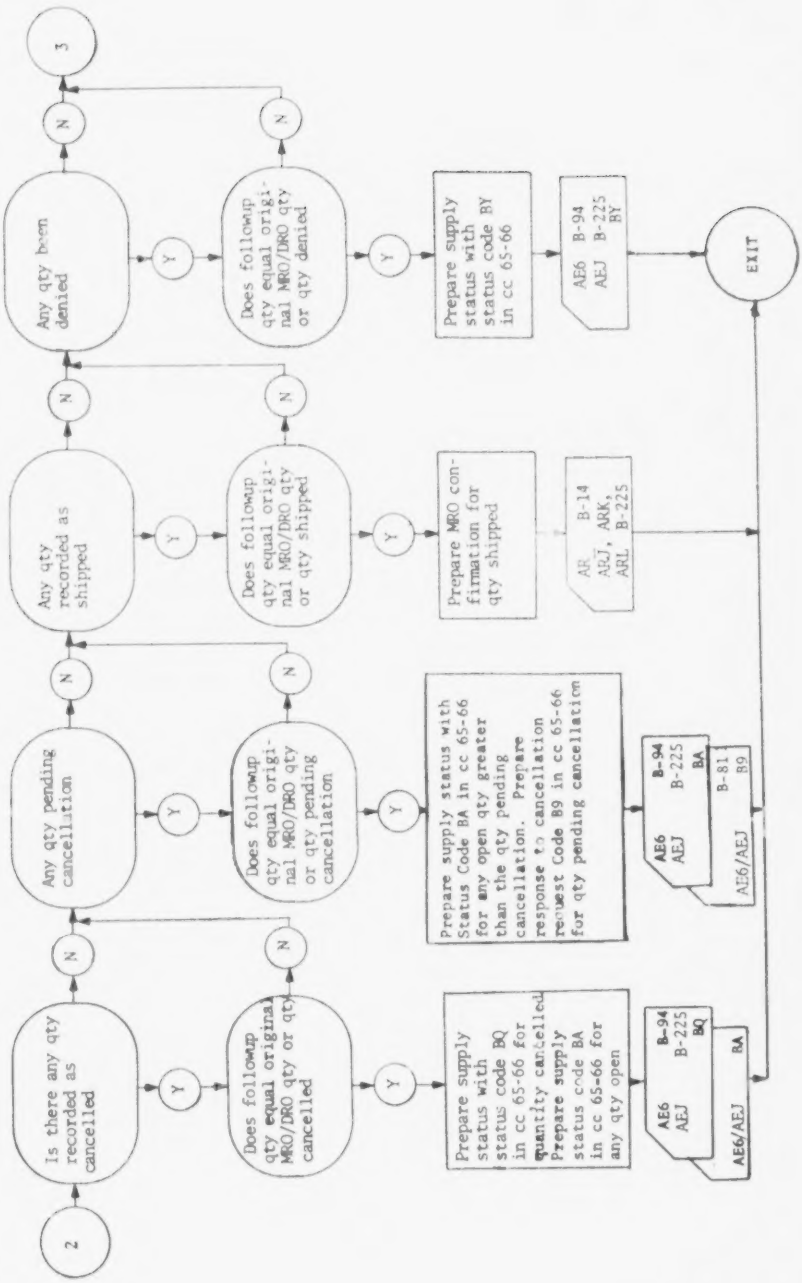
c. Appendix B-81, DIC AG6/AGJ, MRO/DRO Cancellation Request Answer Card

d. Appendix B-225, DIC, ARJ, ARK, ARL, AEJ, Disposal Release Confirmation/ Status Card

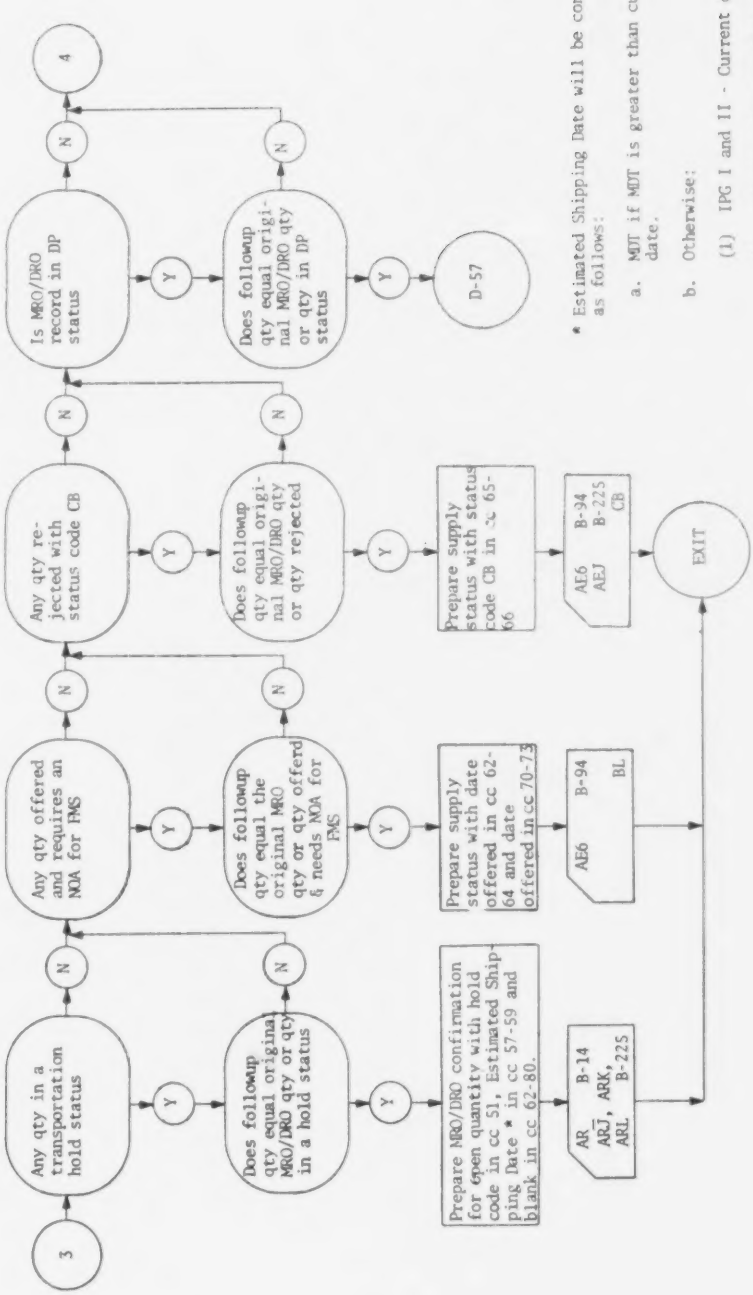
e. Appendix F-89, Force Closed MRO Listing


SOURCE
ACTIONS/DECISIONS
AFJ B-227
AF6 B-60
1
Does document have BE status code
Y
N
Does doc. match an open record
Y
N
Force close depot records
F-89 Force Closed MRO Listing
DS/T
Is document recorded in history or accumulative register
Y
2
N
Discontinue processing.
EXIT
Has followup been recycled for maximum nr. of history cycles
Y
N
Is reply to be punched (see Table 04 Action Code 09)
Y
N
AF6 B-94
AEJ B-225
BF
DS/T
Recycle IPG I & II followup for 2 history cycles - IPG II for 5 cycles
1
Prepare No Record reply to MRO/DRO followup
AE6 B-94
AEJ B-225
BF
EXIT

ACTIONS/DECISIONS



ACTIONS/DECISIONS



* Estimated Shipping Date will be configured as follows:

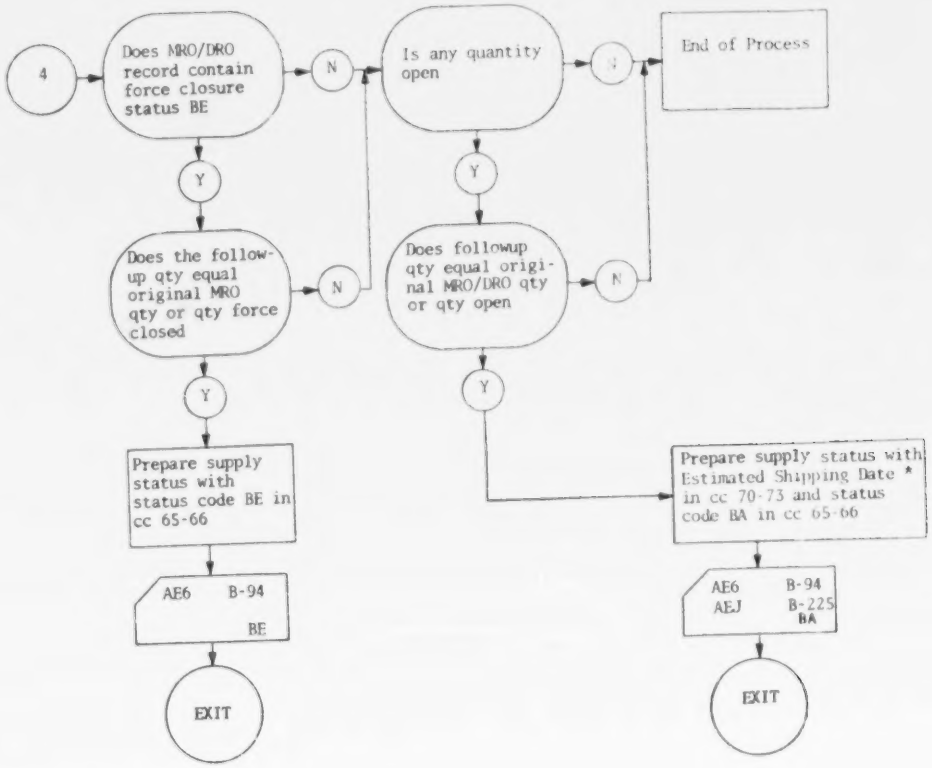
a. MDT if MDT is greater than current date.

b. Otherwise:

(1) IPG I and II - Current date plus 2.

(2) IPG III - Current date plus 5.

ACTIONS/DECISIONS



* Estimated Shipping Date will be configured as follows:

a. MDT if MDT is greater than current date.

b. Otherwise:

(1) IPG I and II - Current date plus 2.

(2) IPG III - Current date plus 5.

APPENDIX D-45

PREPOSITIONED MATERIEL RECEIPT CARDS

1. INITIATING ACTION

a. Appendix B-18, Prepositioned Materiel Receipt Card (Procurement Instrument Source), DIC DU_.

b. Appendix B-19, Prepositioned Materiel Receipt Card (Other than Procurement Instrument Source), DIC DW_.

c. Appendix B-35, Prepositioned Materiel Receipt Card (Recoupment from PDO), DIC DWJ.

2. REFERENCES

a. Chapter 3, Processing Receipt Transactions.

b. Appendix A-13, Management Codes.

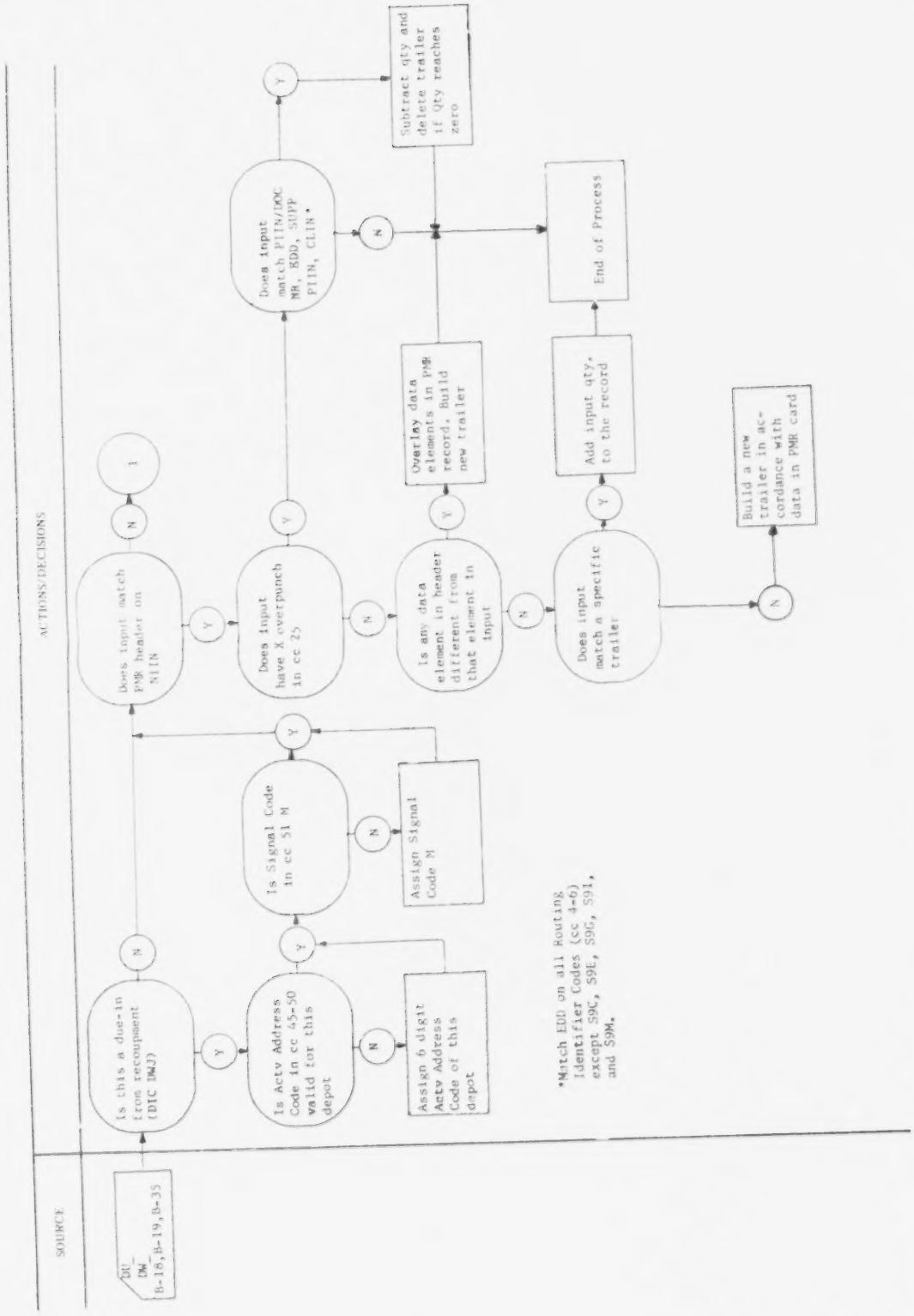
c. Appendix E-018 V, Processing Prepositioned Materiel Receipt Card Violations.

3. GENERAL

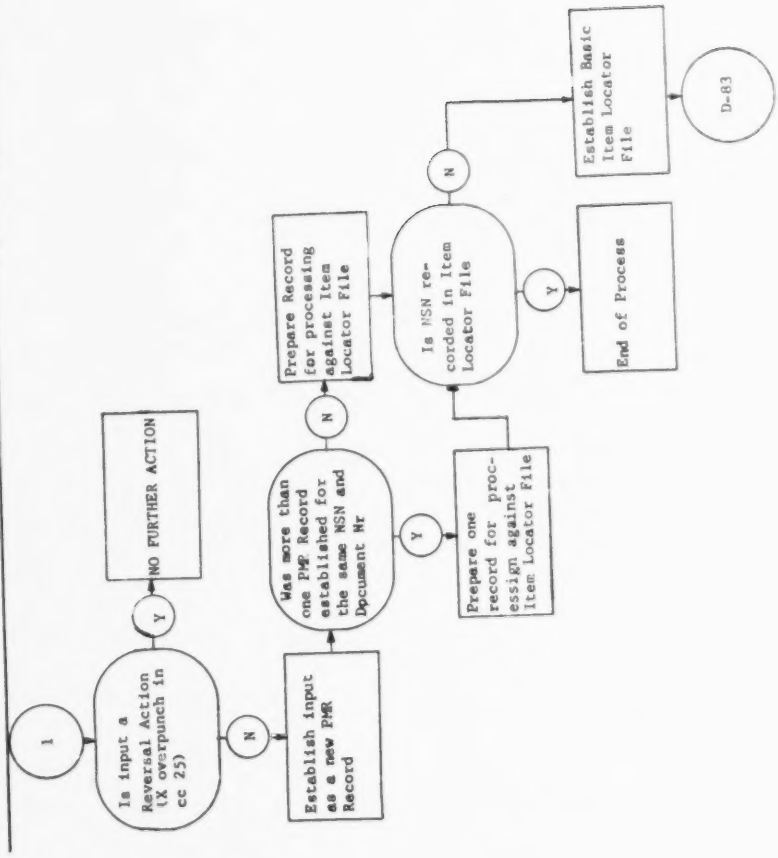
Each valid PMRC establishes a record in the Prepositioned Materiel Receipt File. The Prepositioned Materiel Receipt File is then screened against the Item Locator File to determine if the NSN is in the Locator File. If the NSN is not already in the Locator File, a record is established for the NSN and the Incomplete Item Locator Data Report is produced.

4. OUTPUT

Appendix F-85, Violation Printout.


SOURCE
ACTIONS/DECISIONS
DU
DW
B-18, B-19, B-35
Is this a due-in from recoupment (DIC DWJ)
Is Actv Address Code in cc 45-50 valid for this depot
Assign 6 digit Actv Address Code of this depot
Is Signal Code in cc 51 M
Assign Signal Code M
Does input match pgm header on NIIN
Does input have X overpunch in cc 25
Is any data element in header different from that element in input
Does input match a specific trailer
Overlay data elements in pgm record. Build new trailer
Add input qty. to the record
Build a new trailer in accordance with data in PMR card
Does input match PIIN/DOC NR, BOD, SUPP PIIN, CLIN*
Subtract qty and delete trailer if Qty reaches zero
End of Process
Y
N
1
*Match EOD on all Routing Identifier Codes (cc 4-6) except S9C, S9E, S9G, S9I, and S9M.

ACTIONS/DECISIONS



APPENDIX D-46

PREPOSITIONED MATERIEL RECEIPT FILE INQUIRY

1. INITIATING ACTIONS

a. Appendix B-61, General Purpose Receipt Inquiry, DIC ZBO.

b. Appendix B-147, Prepositioned Materiel Receipt File Inquiry, Type P.

2. REFERENCES

a. Chapter 3.

b. Appendix A-42.

c. Appendix B-61.

d. Appendix B-147.

e. Appendix E-061 P.

f. Appendix E-061 V.

g. Appendix F-1.

h. Appendix F-85.

i. Appendix F-204.

3. GENERAL

a. This chart depicts processing of a General Purpose Receipt File Inquiry (appendix B-61) DIC ZBO to the PMR File for a response in the format of appendix F-1 the following day and the Type P Prepositioned Materiel Receipt File Inquiry (appendix B-147) for immediate response at a remote terminal.

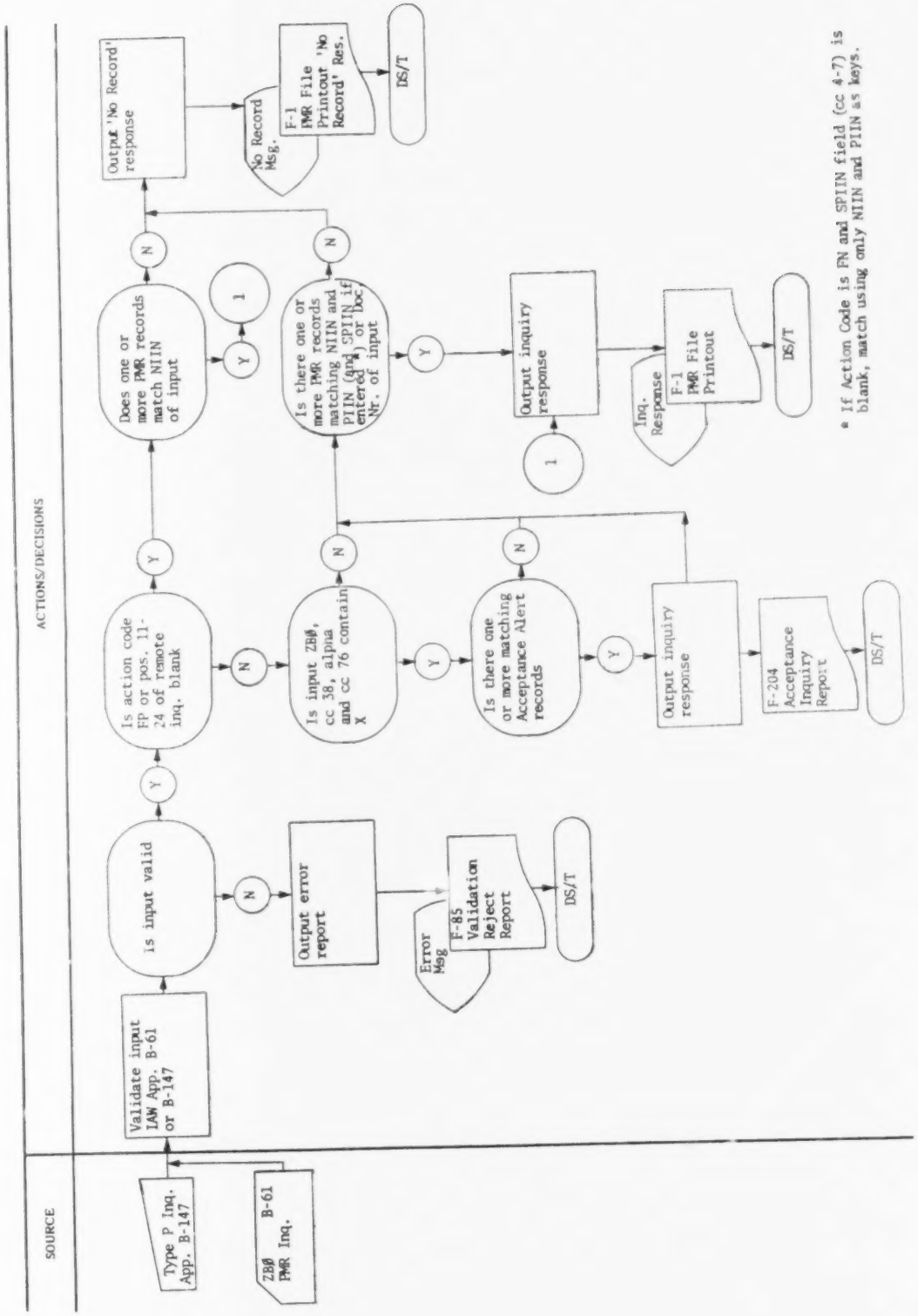
b. Entry of a ZBO with action code FN and an Acceptance Alert Flag in pos. 76 will result in printing of an Acceptance Action/Data Inquiry Report in the format of appendix F-204 if one or more matching Acceptance Alert records is available. This output will be produced in addition to the normal F-1 response.

4. OUTPUT

a. Appendix F-1, PMR File Printout.

b. Appendix F-85, Validation Reject Report.

c. Appendix F-204, Acceptance Action/Data Inquiry Report.


SOURCE
ACTIONS/DECISIONS
Type P Inq. App. B-147
ZBØ B-61 PMR Inq.
Validate input IAW App. B-61 or B-147
Is input valid
Y
N
Output error report
Error Msg
F-85 Validation Reject Report
DS/T
Is action code FP or pos. 11-24 of remote inq. blank
Y
N
Is input ZBØ, cc 38, alpha and cc 76 contain X
Y
N
Is there one or more matching Acceptance Alert records
Y
N
Output inquiry response
F-204 Acceptance Inquiry Report
DS/T
Does one or more PMR records match NIIN of input
Y
N
1
Is there one or more PMR records matching NIIN and PIIN (and SPIIN if entered *) or Doc. Nr. of input
Y
N
Output inquiry response
1
Inq. Response
F-1 PMR File Printout
DS/T
Output 'No Record' response
No Record Msg.
F-1 PMR File Printout 'No Record' Res.
DS/T
* If Action Code is PN and SPIIN field (cc 4-7) is blank, match using only NIIN and PIIN as keys.

APPENDIX D-47

COMPLETED RECEIPT FILE INQUIRY

1. INITIATING ACTION

a. Appendix B-61, General Purpose Receipt File Inquiry, DIC ZB1.

b. Appendix B-69, Completed Receipt Inquiry, Type E.

c. Appendix D-184, Automatic Receipt File Inquiry, DIC ZB1.

2. REFERENCES

a. Chapter 3.

b. Appendix A-42.

c. Appendix B-61.

d. Appendix B-69.

e. Appendix E-061 P.

f. Appendix E-061 V.

g. Appendix F-29.

h. Appendix F-85.

i. Appendix F-204.

3. GENERAL

a. This chart depicts processing of a General Purpose Receipt File Inquiry (appendix B-61) and Automatic Inquiry (appendix D-184) with DIC ZB1 to the Completed Receipt File for a response in the format of appendix F-29 the following day, plus the Type E Completed Receipt Inquiry (appendix B-69) for immediate response at a remote terminal.

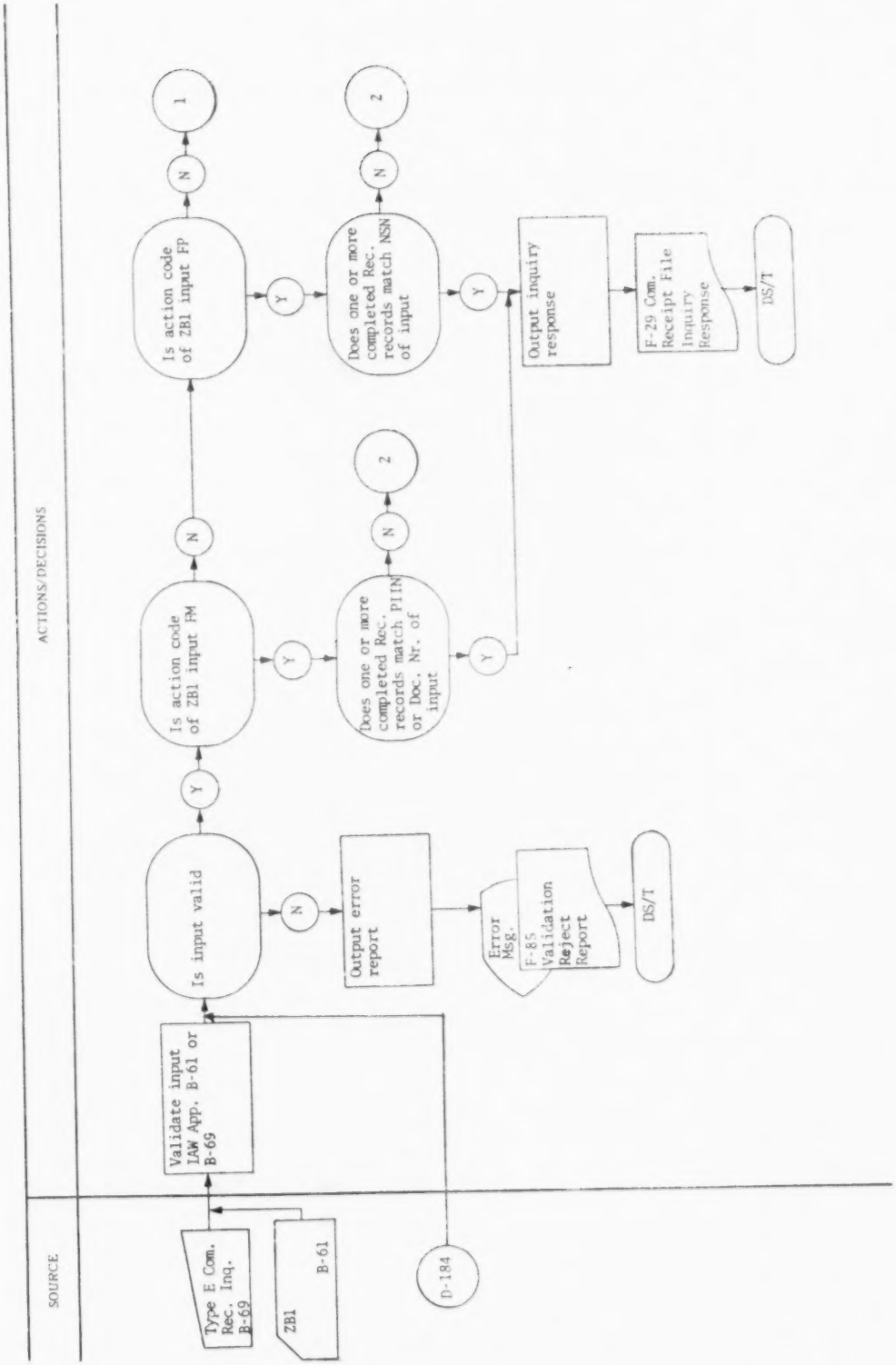
b. Entry of a ZB1 with Action Code FN and an Acceptance Report flag entered in pos. 76 will result in printing of an Acceptance Data Inquiry response in the format of appendix F-204 if one or more matching Acceptance Report History records is available. This output will be produced in addition to the normal F-29 reponse.

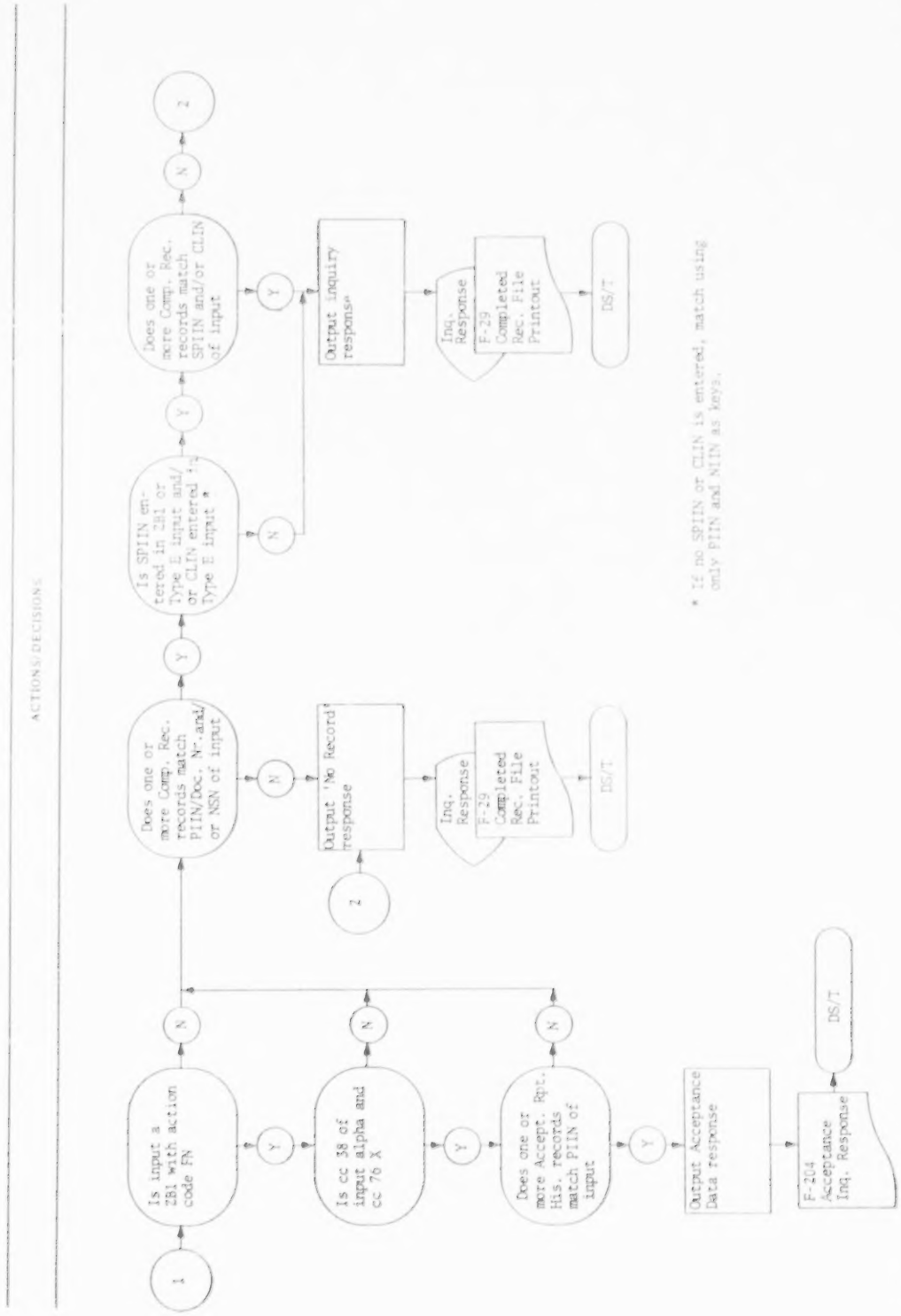
4. OUTPUT

a. Appendix F-29, Completed Receipt File Inquiry Response.

b. Appendix F-85, Validation Reject Report.

c. Appendix F-204, Acceptance Action/Inquiry Report.


SOURCE
ACTIONS/DECISIONS
Type E Com. Rec. Inq. B-69
ZB1
B-61
D-184
Validate input IAW App. B-61 or B-69
Is input valid
N
Output error report
Error Msg.
F-85 Validation Reject Report
DS/T
Y
Is action code of ZB1 input FM
N
Does one or more completed Rec. records match PIIN or Doc. Nr. of input
N
2
Y
Is action code of ZB1 input FP
N
1
Y
Does one or more completed Rec. records match NSN of input
N
2
Y
Output inquiry response
F-29 Com. Receipt File Inquiry Response
DS/T


ACTIONS/DECISIONS
1
Is input a ZB1 with action code FN
Y
N
Is cc 38 of input alpha and cc 76 X
Y
N
Does one or more Accept. Rpt. His. records match PIIN of input
Y
N
Output Acceptance Data response
F-204 Acceptance Inq. Response
DS/T
Does one or more Comp. Rec. records match PIIN/Doc. No. and/or NSN of input
Y
N
Output 'No Record' response
2
Inq. Response
F-29 Completed Rec. File Printout
DS/T
Is SPIIN entered in ZB1 or Type E input and/or CLIN entered in Type E input *
Y
N
Does one or more Comp. Rec. records match SPIIN and/or CLIN of input
Y
N
2
Output Inquiry response*
Inq. Response
F-29 Completed Rec. File Printout
DS/T
* If no SPIIN or CLIN is entered, match using only PIIN and NIIN as keys.

APPENDIX D-48

SUSPENDED RECEIPT RECORD DELETION

1. INITIATING ACTIONS

a. Appendix B-43, Remote Suspended Receipt Record Deletion, Type D Remote Input.

b. Appendix B-97, Suspended Receipt Record Deletion, DIC ZZN.

2. REFERENCES

a. Chapter 3.

b. Appendix A-42.

c. Appendix B-43.

d. Appendix B-97.

e. Appendix E-182 P.

f. Appendix E-182 V.

g. Appendix F-85.

h. Appendix F-246.

3. GENERAL

a. This chart depicts the computer processing of Suspended Receipt Record Deletion input prepared when a record on the Suspended Receipt File is erroneous or contains an erroneous data element which cannot be corrected using the Receipt Confirmation Card (appendix B-108 or B-109) or the Suspended Receipt File Maintenance Card (appendix B-145). The Receipt Control and Storage Action Documents originally produced from the deleted record are void after the deletion is processed.

b. The entry of the Suspended Receipt Record Deletion will delete the matching record from the Suspended Receipt File. When applicable, the deletion will also update the PMR File, the Inventory Document Control File, and printout Stow Notice information that may be contained in the record.

c. Violation correction procedures are provided in appendix E-182 V.

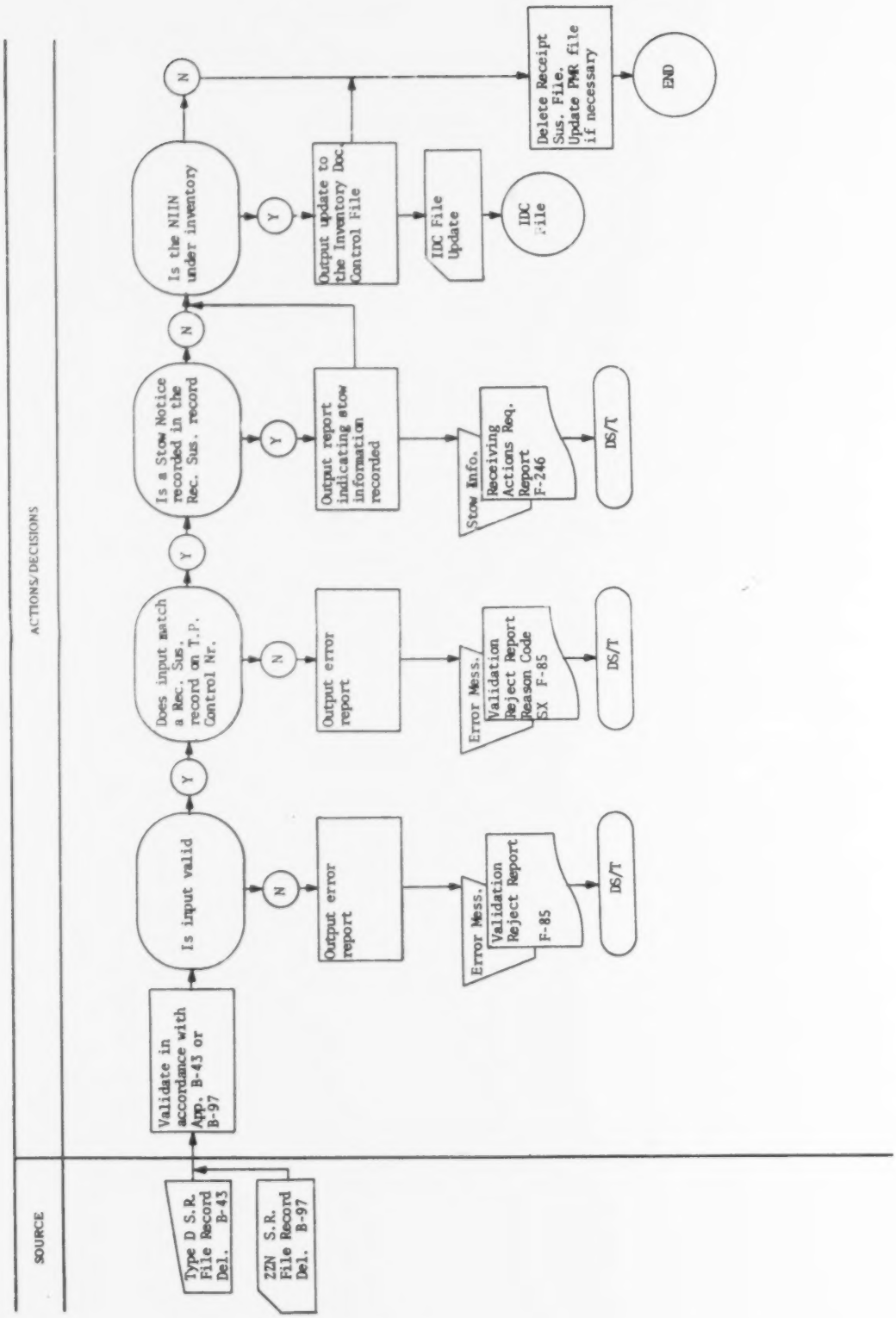
4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-246, Report of Receiving Actions Required.

c. Internal Inventory Document Control File update.

d. PMR update.


SOURCE
ACTIONS/DECISIONS
Type D S.R. File Record Del. B-43
ZZN S.R. File Record Del. B-97
Validate in accordance with App. B-43 or B-97
Is input valid
N
Y
Output error report
Error Mess. Validation Reject Report F-85
DS/T
Does input match a Rec. Sus. record on T.P. Control Nr.
N
Y
Output error report
Error Mess. Validation Reject Report Reason Code SX F-85
DS/T
Is a Stow Notice recorded in the Rec. Sus. record
N
Y
Output report indicating stow information recorded
Stow Info. Receiving Actions Req. Report F-246
DS/T
Is the NIIN under inventory
N
Y
Output update to the Inventory Doc. Control File
IDC File Update
IDC File
Delete Receipt Sus. File. Update PMR file if necessary
END

APPENDIX D-49

MONTHLY SUMMARY OF LATE RECEIPTS

1. INITIATING ACTION

Internal Action (no input).

2. REFERENCES

a. Appendix D-69, Processing of Receipt Confirmation Card.

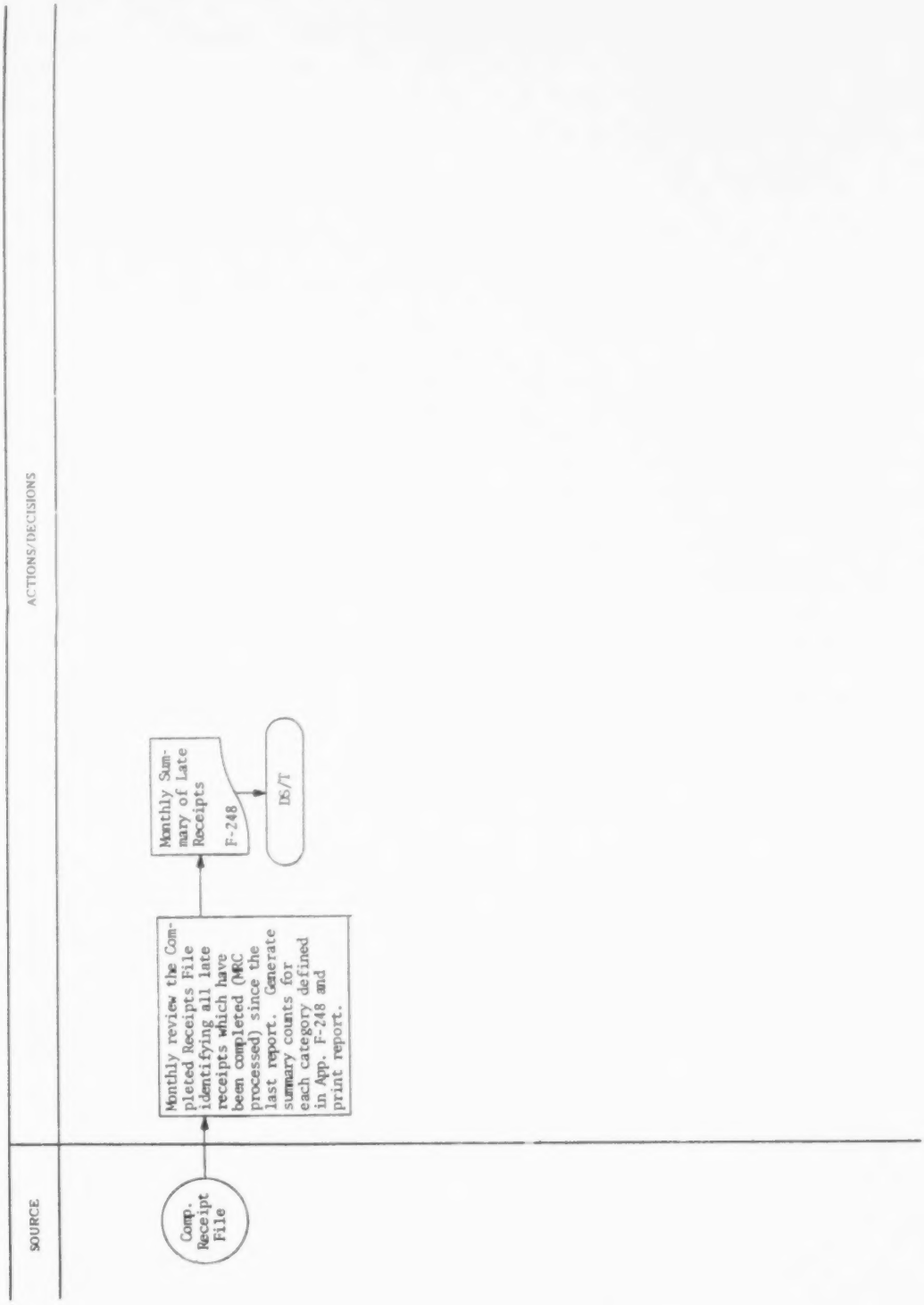
b. Appendix D-70, Processing of Receipt Stow Notice.

3. GENERAL

As a result of processing under appendices D-69 and D-70, records are added to the Completed Receipt File (CRF). When records added to the CRF identify receipts which have exceeded allowable processing times, they are considered late receipts. For procurement receipts the allowable time is 4 days; for nonprocurement receipts the allowable time is 7 days. Processing time is defined as the difference between the Date Received and the Date the Materiel Receipt Card (MRC) is transmitted to the DSC. All late receipts so defined are counted in the Monthly Summary of Late Receipts (appendix F-248) which is generated from this process.

4. OUTPUT

Appendix F-248, Monthly Summary of Late Receipts.


SOURCE
ACTIONS/DECISIONS
Comp. Receipt File
Monthly review the Completed Receipts File identifying all late receipts which have been completed (MRC processed) since the last report. Generate summary counts for each category defined in App. F-248 and print report.
Monthly Summary of Late Receipts
F-248
DS/T

APPENDIX D-50

SHIPMENT UNIT FILE ANALYSIS

1. INITIATING ACTION

There is no input. This function is performed daily as programed.

2. REFERENCE

Chapter 60, Section 9

3. GENERAL

As a result of daily review of the Shipment Unit (SU) File the following actions are taken and reports prepared:

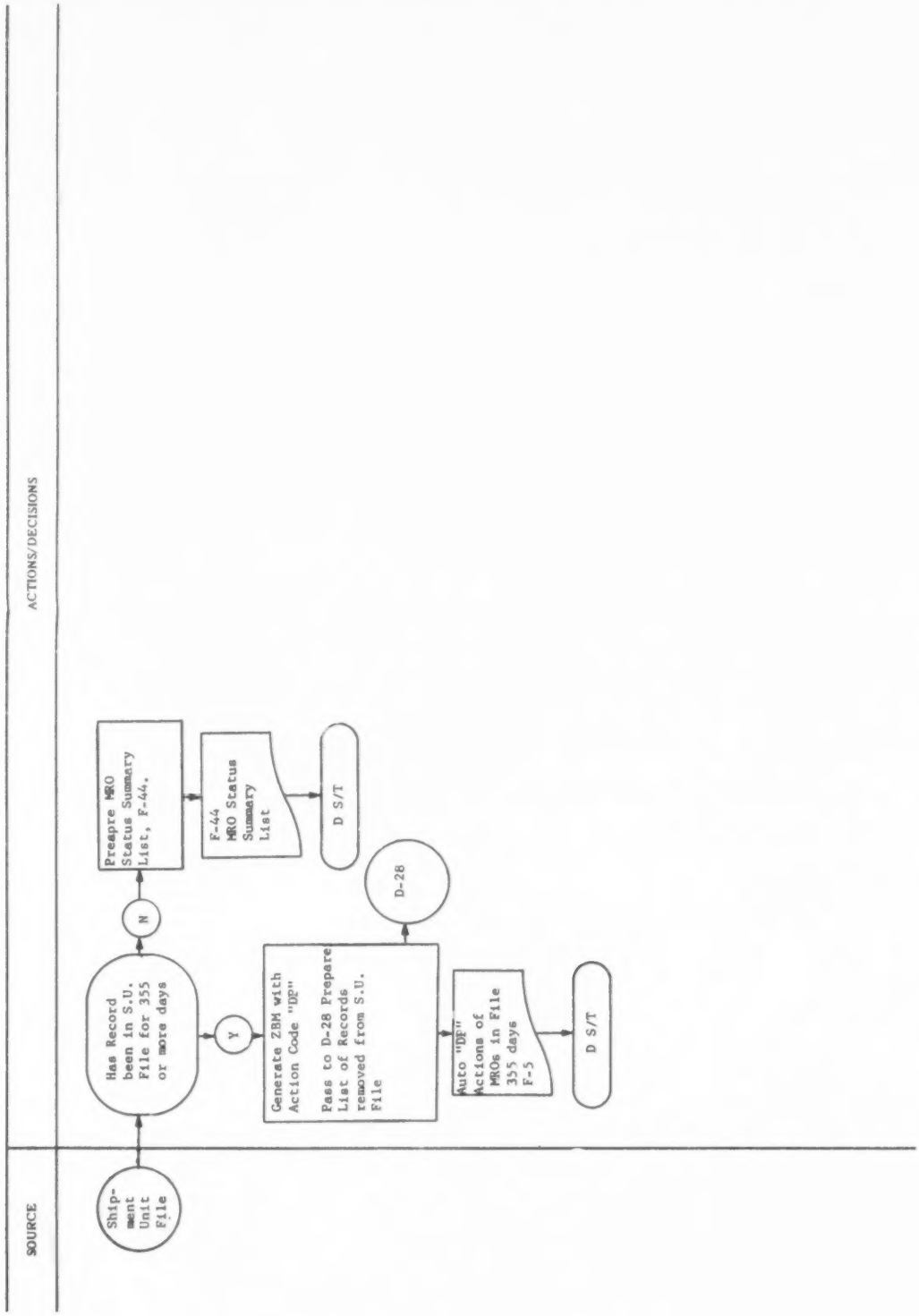
a. When a record has been in the SU File for 355 days, this routine will automatically generate and process a ZBM with Action Code DP. This action will remove the record from the SU File and place it in history. All lines removed from the SU File by this routine will be documented on report F-5, "Automatic DP Actions of MROs in SU File 355 Days".

b. The MRO Status Summary List is produced daily. This procedure outlines the production of appendix F-44 which DS/T will utilize to monitor and control the timeliness of the movement of shipments through the depot. When this report indicates that a particular Warehouse Area is developing late shipments, details as required can be requested and printed out on appendices F-78 and 87.

4. OUTPUT

a. Appendix F-5, Automatic DP Actions of MROs in SU File 355 Days

b. Appendix F-44, MRO Status Summary List


SOURCE
ACTIONS/DECISIONS
Ship-ment Unit File
Has Record been in S.U. File for 355 or more days
Y
N
Generate ZBM with Action Code "DP"
Pass to D-28 Prepare List of Records removed from S.U. File
D-28
Auto "DP" Actions of MROs in File 355 days F-5
D S/T
Preapre MRO Status Summary List, F-44.
F-44 MRO Status Summary List
D S/T

APPENDIX D-51

DISPOSAL SHIPMENT CONFIRMATION FOLLOWUPS

1. INITIATING ACTION

   a. Initial Disposal Shipment Confirmation Followup Card, DIC AFX.

   b. Second Disposal Shipment Confirmation Followup Card, DIC AFZ.

2. REFERENCES

   a. Appendix B-37, Disposal Shipment Confirmation Followup Card.

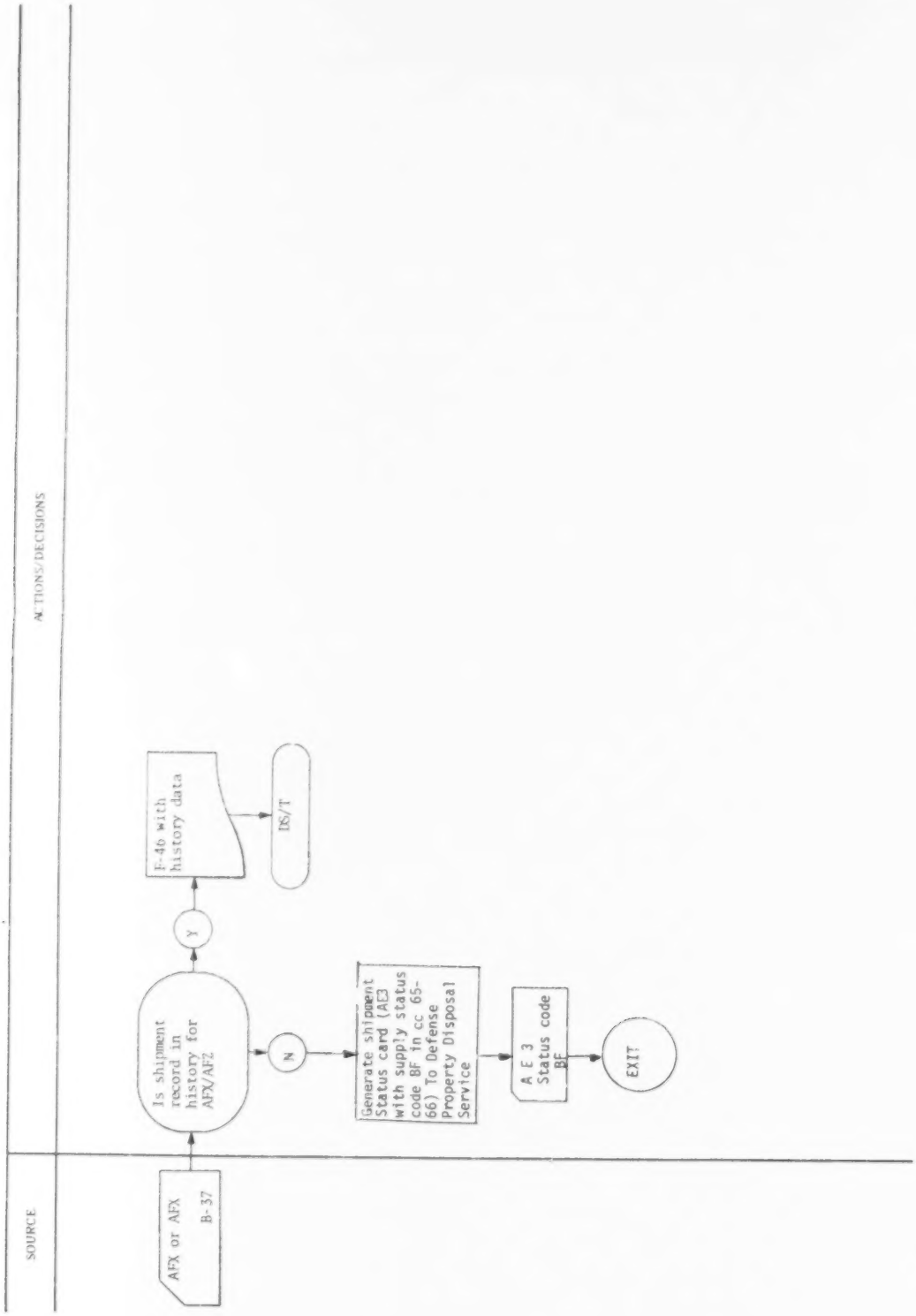
   b. Appendix E-046 P, Disposal Shipment Confirmation Followups.

3. GENERAL

   This program will print the incoming Disposal Shipment Confirmation Followups on a listing for research purposes. Applicable history data will also be printed.

4. OUTPUT

   Appendix F-46, Disposal Shipment Confirmation Followup Listing.


SOURCE
ACTIONS/DECISIONS
AFX or AFX
B-37
Is shipment record in history for AFX/AFZ
Y
N
F-46 with history data
DS/T
Generate shipment Status card (AE3 with supply status code BF in cc 65-66) To Defense Property Disposal Service
A E 3
Status code
BF
EXIT

APPENDIX D-52

PREPOSITIONED MATERIEL RECEIPT FILE MAINTENANCE AND ACTIVE CONTRACT DATA

1. INITIATING ACTION

None, internal action (no input).

2. REFERENCE

None

3. GENERAL

a. This chart is designed to furnish an outline flow of actions and decisions involved in the maintenance of the Prepositioned Materiel Receipt (PMR) File, and the Active Contract Data.

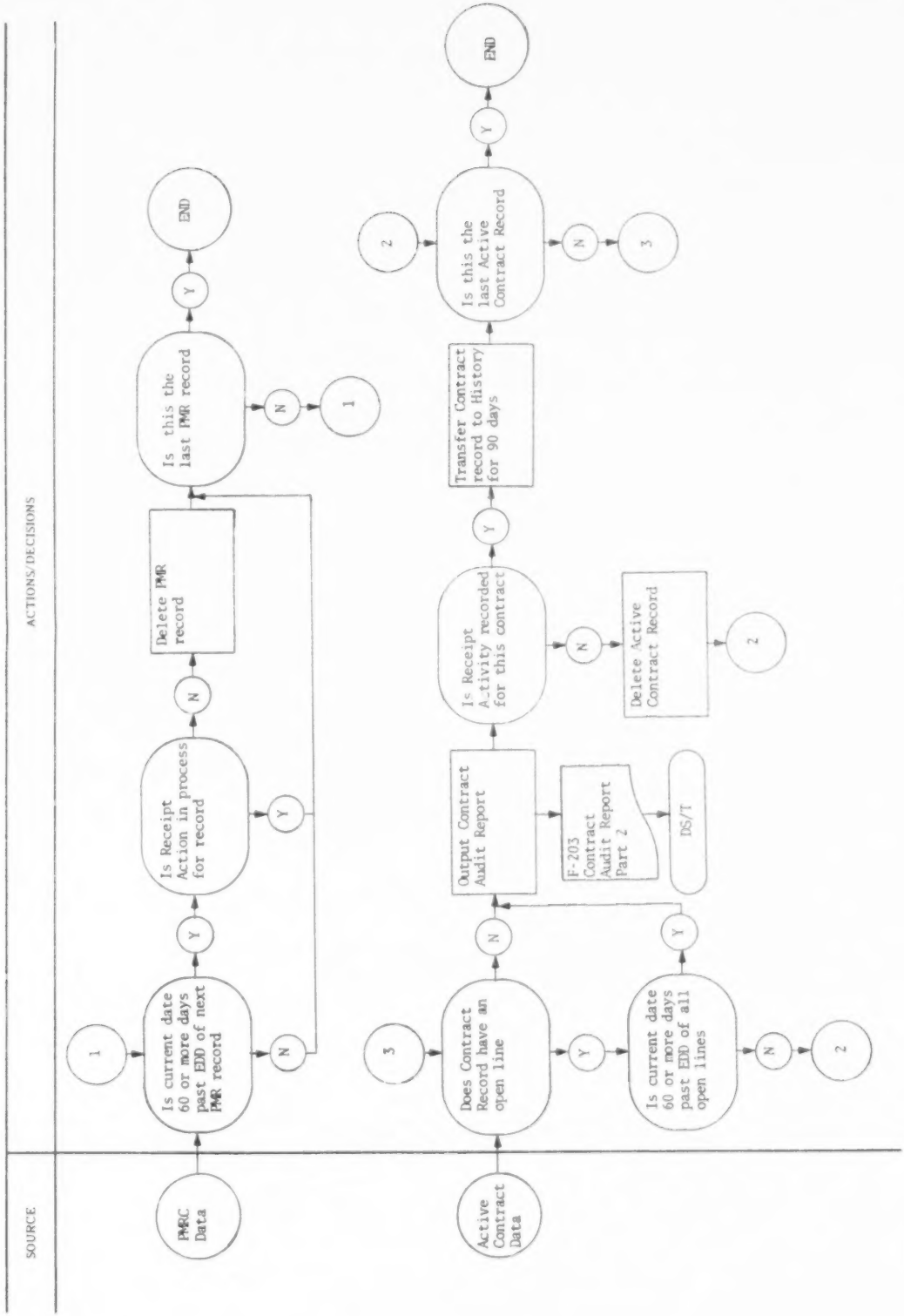
b. Mechanically, on the second Saturday of each month, the PMR File will be screened in accordance with this appendix, and any record reflecting an Estimated Delivery Date which has been passed by 60 days or more, will be deleted, unless receipt action is in-process.

c. Simultaneously the DSC will take action to furnish new PMRCs, for those line items which are still due, though overdue by 60 days or more.

d. Contract data will also be reviewed. Those records with no open lines or open lines whose corresponding PMR record reflects a Delivery Date which has been passed by 60 days or more will be deleted from the active file. All records for which receipt activity has been recorded will be transferred to history.

4. OUTPUT

None


SOURCE
ACTIONS/DECISIONS
PMRC Data
1
Is current date 60 or more days past EDD of next PMR record
Y
N
Is Receipt Action in process for record
Y
N
Delete PMR record
Is this the last PMR record
N
1
Y
END
Active Contract Data
3
Does Contract Record have an open line
N
Y
Output Contract Audit Report
F-203 Contract Audit Report Part 2
DS/T
Is current date 60 or more days past EDD of all open lines
Y
N
2
Is Receipt Activity recorded for this contract
Y
N
Delete Active Contract Record
2
Transfer Contract record to History for 90 days
Is this the last Active Contract Record
Y
END
N
3
2

APPENDIX D-53

COMPLETED RECEIPTS FILE MAINTENANCE

1. INITIATING ACTION

None, Internal Action (No Input).

2. REFERENCE

None

3. GENERAL

a. This chart is designed to furnish an outline flow of actions and decisions involved in the maintenance of the Completed Receipts File, and covers the system requirements for automatic file maintenance of the Completed Receipts File.

b. Automatic mechanical maintenance is performed daily and consists of screening the Completed Receipts File, and deleting any record which has been completed for 90 days or more.

4. OUTPUT

None

SOURCE
ACTIONS/DECISIONS
Comp. Receipts File
On a daily basis mechanically review the Completed Receipts File and delete any record for which 90 days has elapsed since MRC was processed.

APPENDIX D-54

LATE RECEIPT REPORT

1. INITIATING ACTION

Internal Action (no input).

2. REFERENCE

Appendix F-71, Late Receipt Report.

3. GENERAL

a. This chart is designated to furnish an outline flow of actions and decisions involved in the preparation of the Late Receipt Report, appendix F-71.

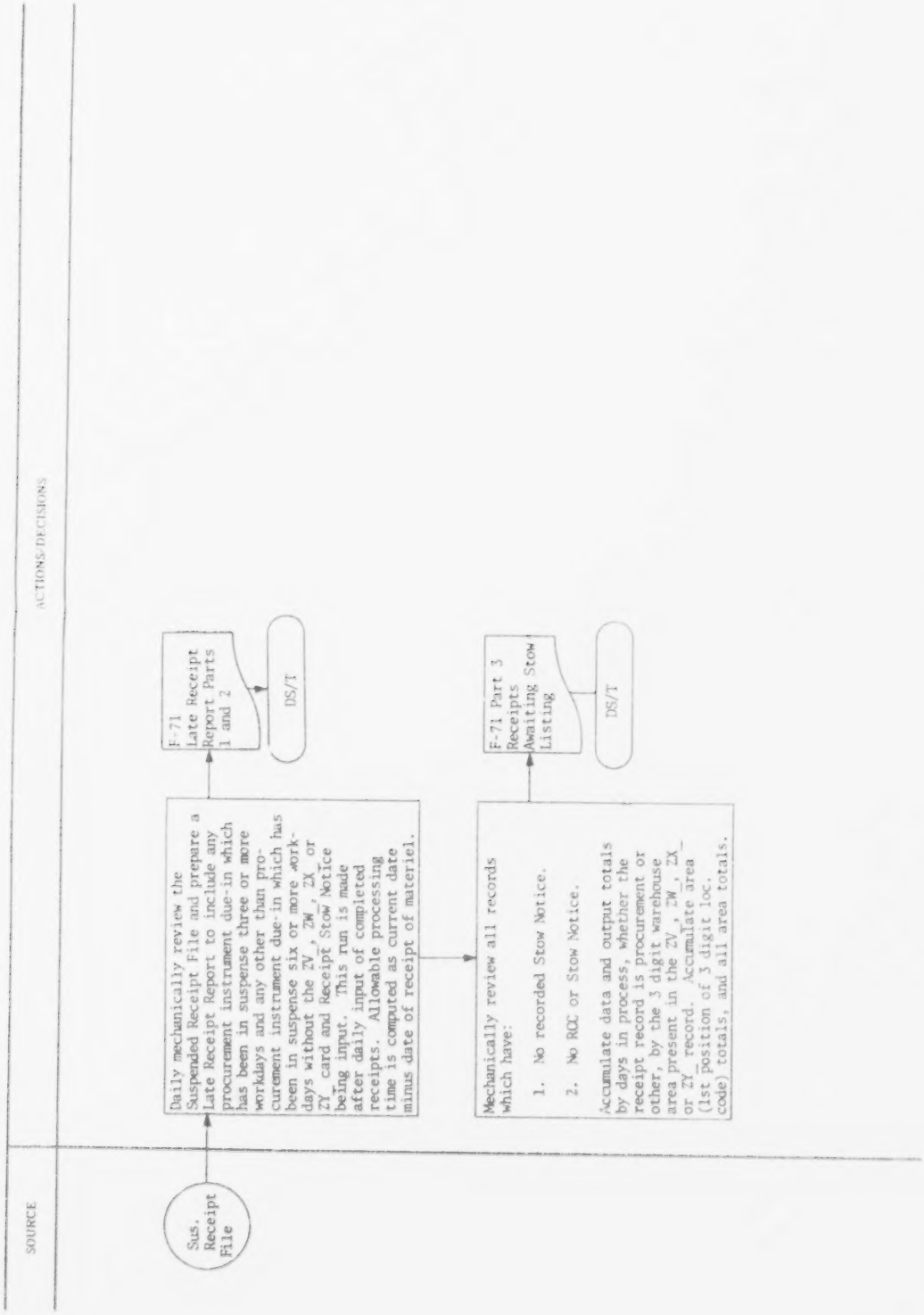
b. Each working day, all records in the Suspended Receipt File are mechanically reviewed to determine which receipts may be/have been in work process in excess of the processing standards.*

c. A daily listing (part 3) of all receipts awaiting stow notice will be produced by mechanical scan of the Suspended Receipts File. All records in this category will be output according to each records date of receipt and the resultant days in process. In addition, those records having no evidence of receipt activity other than initial A inquiry will be displayed.

4. OUTPUT

Receipt records identified as late/potential late in process will be printed out on a Late Receipt Report, appendix F-71.

*Three days or more for Procurement Receipts. Six days or more for Redistribution Receipts and Customer Returns.


SOURCE
ACTIONS/DECISIONS
Sus. Receipt File
Daily mechanically review the Suspended Receipt File and prepare a Late Receipt Report to include any procurement instrument due-in which has been in suspense three or more workdays and any other than procurement instrument due-in which has been in suspense six or more workdays without the ZV_, ZW_, ZX_ or ZY_ card and Receipt Stow Notice being input. This run is made after daily input of completed receipts. Allowable processing time is computed as current date minus date of receipt of materiel.
F-71 Late Receipt Report Parts 1 and 2
DS/T
Mechanically review all records which have:
1. No recorded Stow Notice.
2. No RCC or Stow Notice.
Accumulate data and output totals by days in process, whether the receipt record is procurement or other, by the 3 digit warehouse area present in the ZV_, ZW_, ZX_ or ZY_ record. Accumulate area (1st position of 3 digit loc. code) totals, and all area totals.
F-71 Part 3 Receipts Awaiting Stow Listing
DS/T

APPENDIX D-55

RECEIPT FORECAST REQUEST CARD

1. INITIATING ACTION

Appendix B-84, Receipt Forecast Request Card, DIC ZUR.

2. REFERENCES

a. Chapter 3.

b. Appendix B-84.

c. Appendix E-084 P.

d. Appendix E-084 V.

e. Appendix F-93.

f. Appendix F-94.

3. GENERAL

a. This chart depicts the computer processing of Receipt Forecast Request Cards prepared by receiving or storage personnel requiring Receipt Forecast Reports.

b. Input of the card results in a selective search of records in the Prepositioned Materiel Receipt (PMR) File. The record selection, report type, and report sequence are governed by the Action Code entry in the input card.

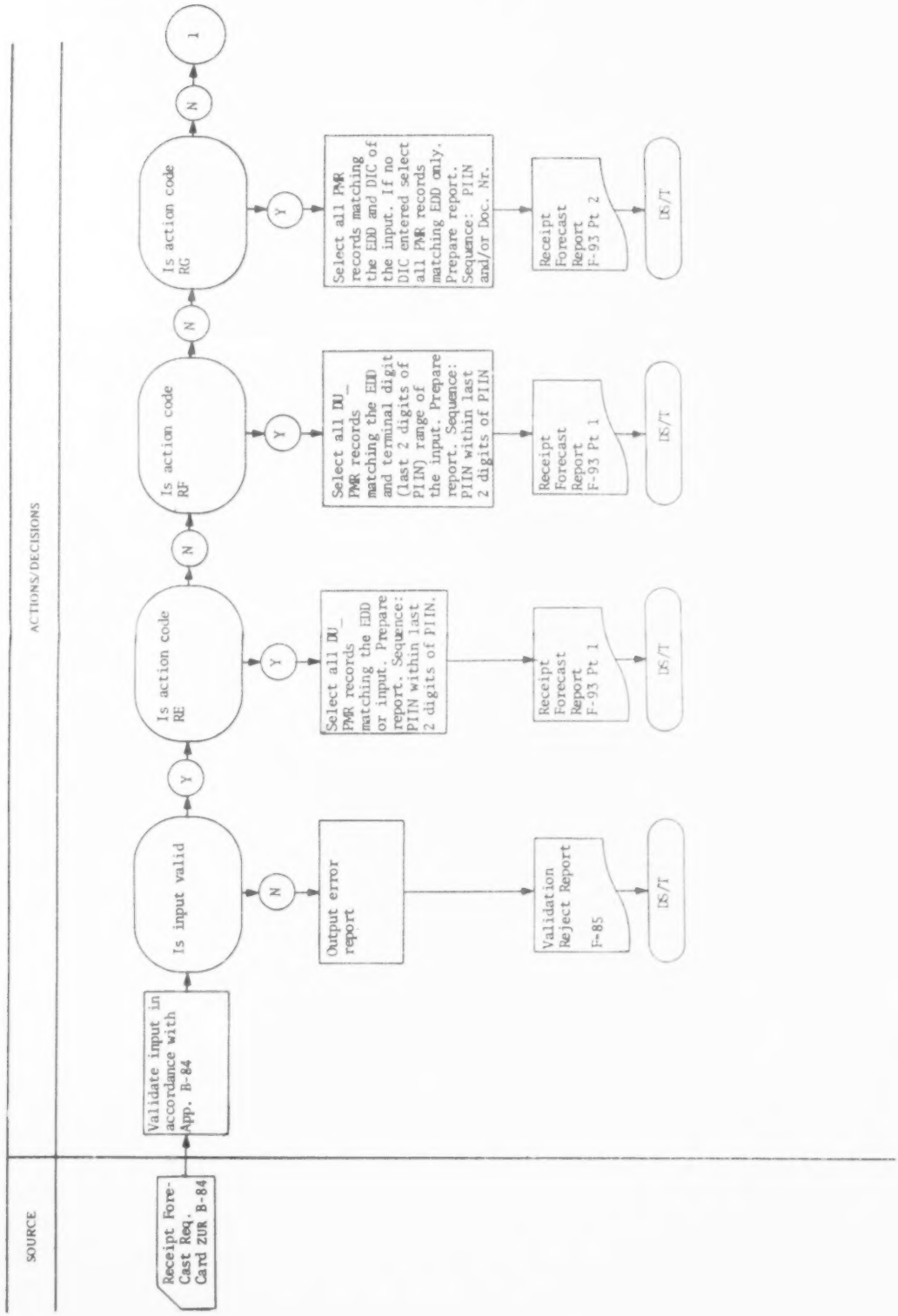
c. A maximum of 10 request cards of each type can be processed each day. Violation correction procedures are provided in appendix E-084 V.

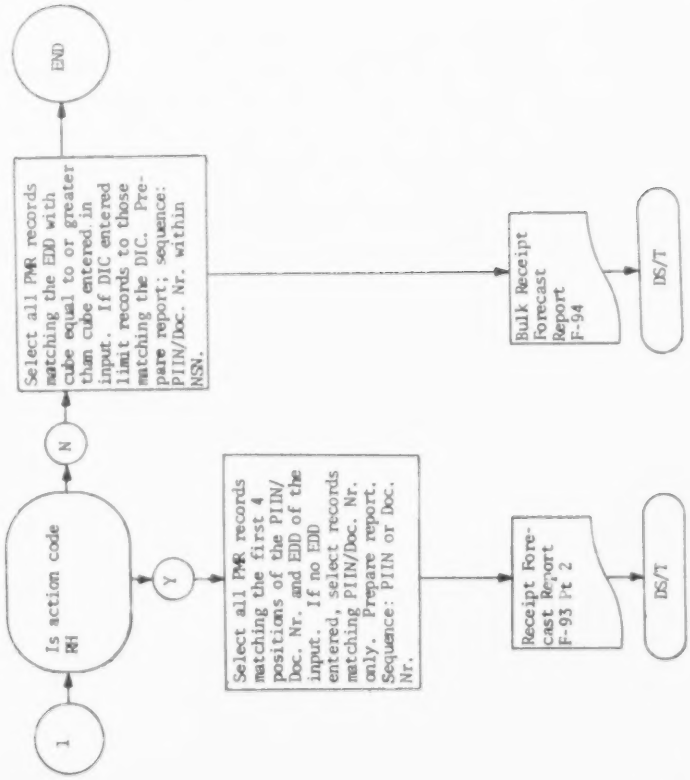
4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-93, Receipts Forecast Report.

c. Appendix F-94, Bulk Receipts Forecast Report.


SOURCE
ACTIONS/DECISIONS
Receipt Fore-Cast Req. Card ZUR B-84
Validate input in accordance with App. B-84
Is input valid
N
Output error report
Validation Reject Report F-85
DS/T
Y
Is action code RE
N
Y
Select all DU_ PMR records matching the EDD or input. Prepare report. Sequence: PIIN within last 2 digits of PIIN.
Receipt Forecast Report F-93 Pt 1
DS/T
Is action code RF
N
Y
Select all DU_ PMR records matching the EDD and terminal digit (last 2 digits of PIIN) range of the input. Prepare report. Sequence: PIIN within last 2 digits of PIIN
Receipt Forecast Report F-93 Pt 1
DS/T
Is action code RG
N
Y
Select all PMR records matching the EDD and DIC of the input. If no DIC entered select all PMR records matching EDD only. Prepare report. Sequence: PIIN and/or Doc. Nr.
Receipt Forecast Report F-93 Pt 2
DS/T
1


ACTIONS/DECISIONS
1
Is action code RH
Y
N
Select all PMR records matching the first 4 positions of the PIIN/ Doc. Nr. and EDD of the input. If no EDD entered, select records matching PIIN/Doc. Nr. only. Prepare report. Sequence: PIIN or Doc. Nr.
Receipt Forecast Report F-93 Pt 2
DS/T
Select all PMR records matching the EDD with cube equal to or greater than cube entered in input. If DIC entered limit records to those matching the DIC. Prepare report; sequence: PIIN/Doc. Nr. within NSN.
Bulk Receipt Forecast Report F-94
DS/T
END

APPENDIX D-56

DICOMSS RECEIPTS AND MRO(S) IN THE DB&TR

1. INITIATING ACTION

a. Appendix D-122, Materiel Release Orders, Disposal Release Orders and DICOMSS Residual Materiel Cards to the DB&TR

b. Appendix D-123, Receipt Transactions, Depot Balance/Transaction System

2. REFERENCES

a. Chapter 72

b. Appendix E-056 P, DICOMSS Receipt, MRO Quantity Balance Reconciliation

c. Appendix F-145, Depot Balance/Transaction File Printout

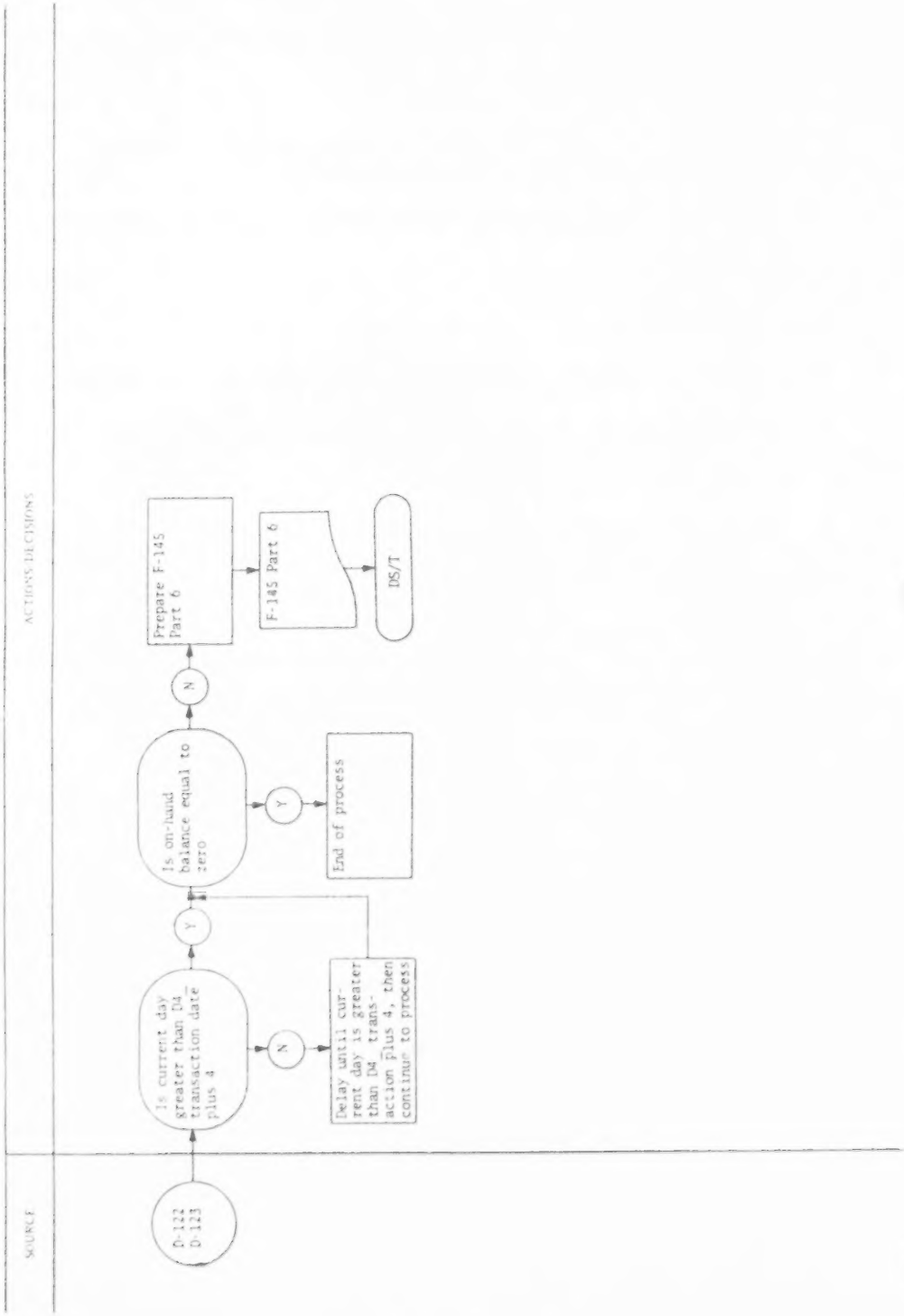
3. GENERAL

a. This action/decision chart depicts the processing of a reconciliation on a daily basis, between DICOMSS receipts and corresponding MROs beginning four days after MRO date of the receipt transaction.

b. Balance records which do not go to zero quantity within the four day criteria indicated in subparagraph a above will cause an appendix F-145, part 6, to be produced daily until zero balance is attained.

4. OUTPUT

Appendix F-145, Part 6, Depot Balance/Transaction File Printout


SOURCE
ACTIONS/DECISIONS
D-122
D-123
Is current day greater than D4 transaction date plus 4
N
Delay until current day is greater than D4 transaction plus 4, then continue to process
Y
Is on-hand balance equal to zero
Y
End of process
N
Prepare F-145 Part 6
F-145 Part 6
DS/T

APPENDIX D-57

DAILY HISTORY FILE ANALYSIS

1. INITIATING ACTION

None

2. REFERENCES

a. Appendix D-31

b. Appendix D-41

c. Appendix D-43

d. Appendix D-44

e. Appendix F-100

3. GENERAL

This process describes the daily updating of the MOWASP History Files and outputs generating from this process.

4. OUTPUT

a. Appendix F-12, Transaction Rejected to DSC.

b. Appendix F-50, Manual Cancellation Followup List.

c. Appendix F-67, Materiel Release Order Inquiry Answer.

d. Appendix F-69, Part 2, Notice of Cancellation Request Repor.

e. Appendix F-85, Validation Reject Report.

f. Appendix F-89, Force Closed MRO Listing.

g. Appendix F-107, History File List of Items in DP Status.

h. Appendix F-118, Violation Followup Listing.

i. Appendix F-125, Part 1, Outbound Bill of Lading Register. Completed Blocks of 100.

j. Appendix F-125, Part 2, Outbound Bill of Lading Register - Daily.

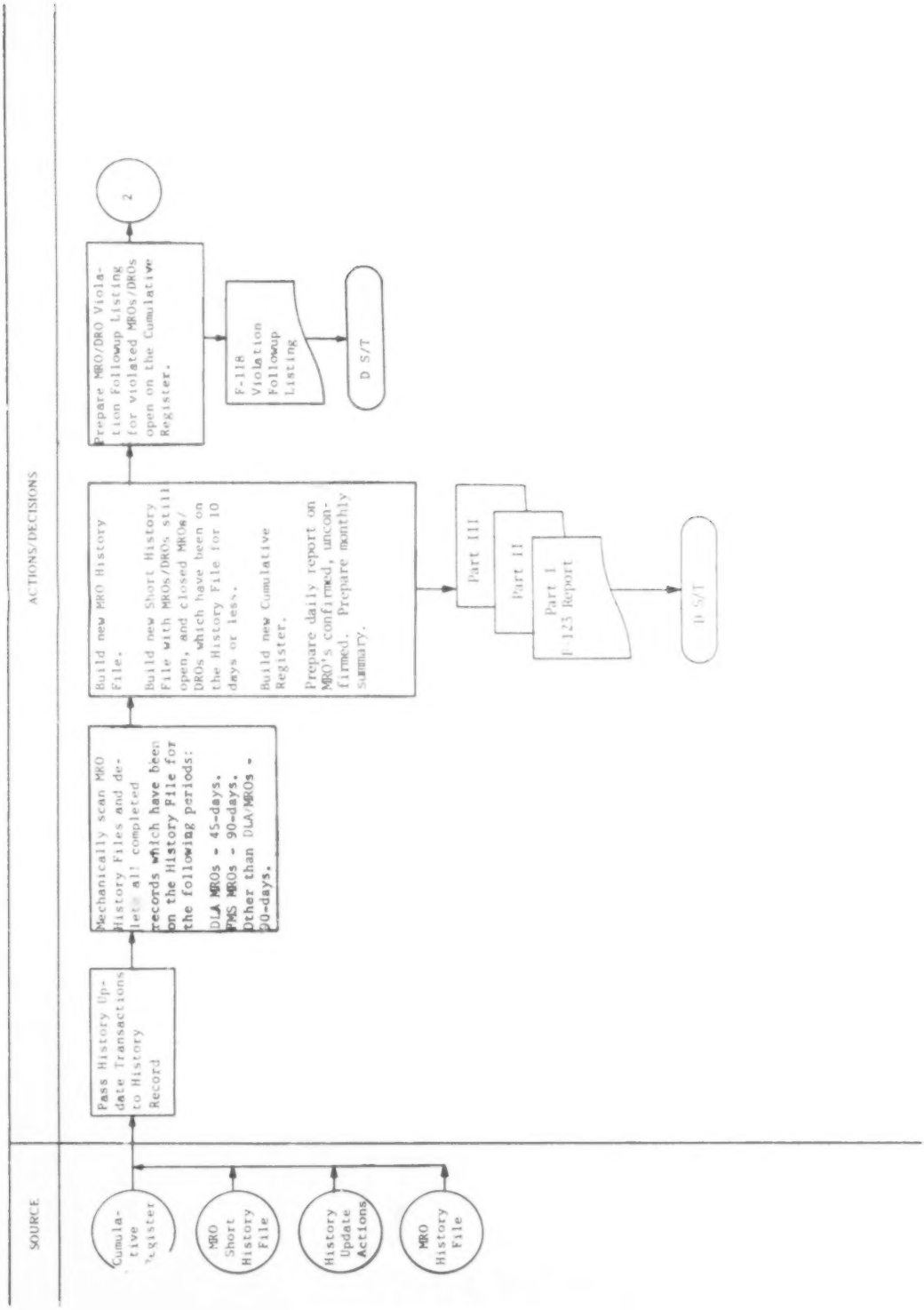
k. Appendix F-126, Outbound B/L Numbers - Status of Incomplete Blocks of 100.

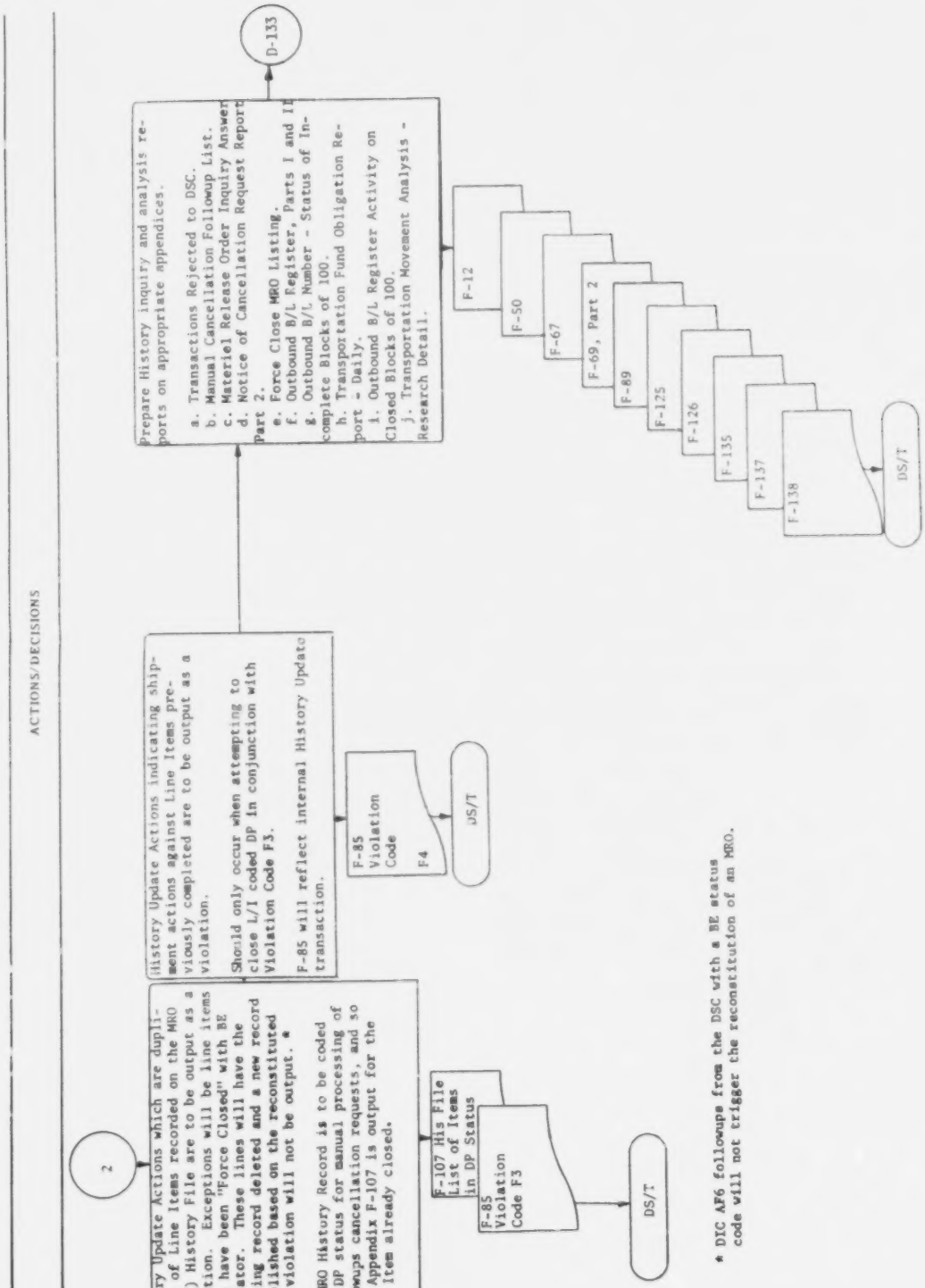
l. Appendix F-123, Super High Priority MROs.

m. Appendix F-135, Transportation Fund Obligations Report - Daily.

n. Appendix F-137, Outbound B/L Register Activity on Closed Blocks of 100.

o. Appendix F-138, Transportation Movement Analysis - Research Detail.


SOURCE
ACTIONS/DECISIONS
Cumulative Register
MRO Short History File
History Update Actions
MRO History File
Pass History Update Transactions to History Record
Mechanically scan MRO History Files and delete all completed records which have been on the History File for the following periods:
DLA MROs - 45-days.
FMS MROs - 90-days.
Other than DLA/MROs - 90-days.
Build new MRO History File.
Build new Short History File with MROs/DROs still open, and closed MROs/DROs which have been on the History File for 10 days or less.
Build new Cumulative Register.
Prepare daily report on MRO's confirmed, unconfirmed. Prepare monthly summary.
Part III
Part II
Part I
F-123 Report
D S/T
Prepare MRO/DRO Violation Followup Listing for violated MROs/DROs open on the Cumulative Register.
2
F-118
Violation
Followup
Listing
D S/T


ACTIONS/DECISIONS
2
History Update Actions which are duplicates of Line Items recorded on the MRO (Long) History File are to be output as a violation. Exceptions will be line items which have been "Force Closed" with BE indicator. These lines will have the existing record deleted and a new record established based on the reconstituted MRO, violation will not be output. *
The MRO History Record is to be coded with DP status for manual processing of followups cancellation requests, and so on. Appendix F-107 is output for the Line Item already closed.
F-107 His File List of Items in DP Status
F-85 Violation Code F3
DS/T
History Update Actions indicating shipment actions against Line Items previously completed are to be output as a violation.
Should only occur when attempting to close L/I coded DP in conjunction with Violation Code F3.
F-85 will reflect internal History Update transaction.
F-85 Violation Code F4
DS/T
Prepare History inquiry and analysis reports on appropriate appendices.
a. Transactions Rejected to DSC.
b. Manual Cancellation Followup List.
c. Materiel Release Order Inquiry Answer
d. Notice of Cancellation Request Report
Part 2.
e. Force Close MRO Listing.
f. Outbound B/L Register, Parts I and II
g. Outbound B/L Number - Status of Incomplete Blocks of 100.
h. Transportation Fund Obligation Report - Daily.
i. Outbound B/L Register Activity on Closed Blocks of 100.
j. Transportation Movement Analysis - Research Detail.
D-133
F-12
F-50
F-67
F-69, Part 2
F-89
F-125
F-126
F-135
F-137
F-138
DS/T
* DIC AF6 followups from the DSC with a BE status code will not trigger the reconstitution of an MRO.

APPENDIX D-58

RECEIPTS PERFORMANCE REPORT

1. INITIATING ACTION

Internal Action (No Input).

2. REFERENCE

Appendix A-1, Document Identifier Codes.

3. GENERAL

a. This chart is designed to furnish an outline flow of actions and decision involved in the preparation of the "daily" and "month-to-date" Receipts Performance Report, appendix F-65, and covers the actions required for preparation of the daily and cumulative (during the month) report on receipts processing performance in terms of days required to process complete receipt action.

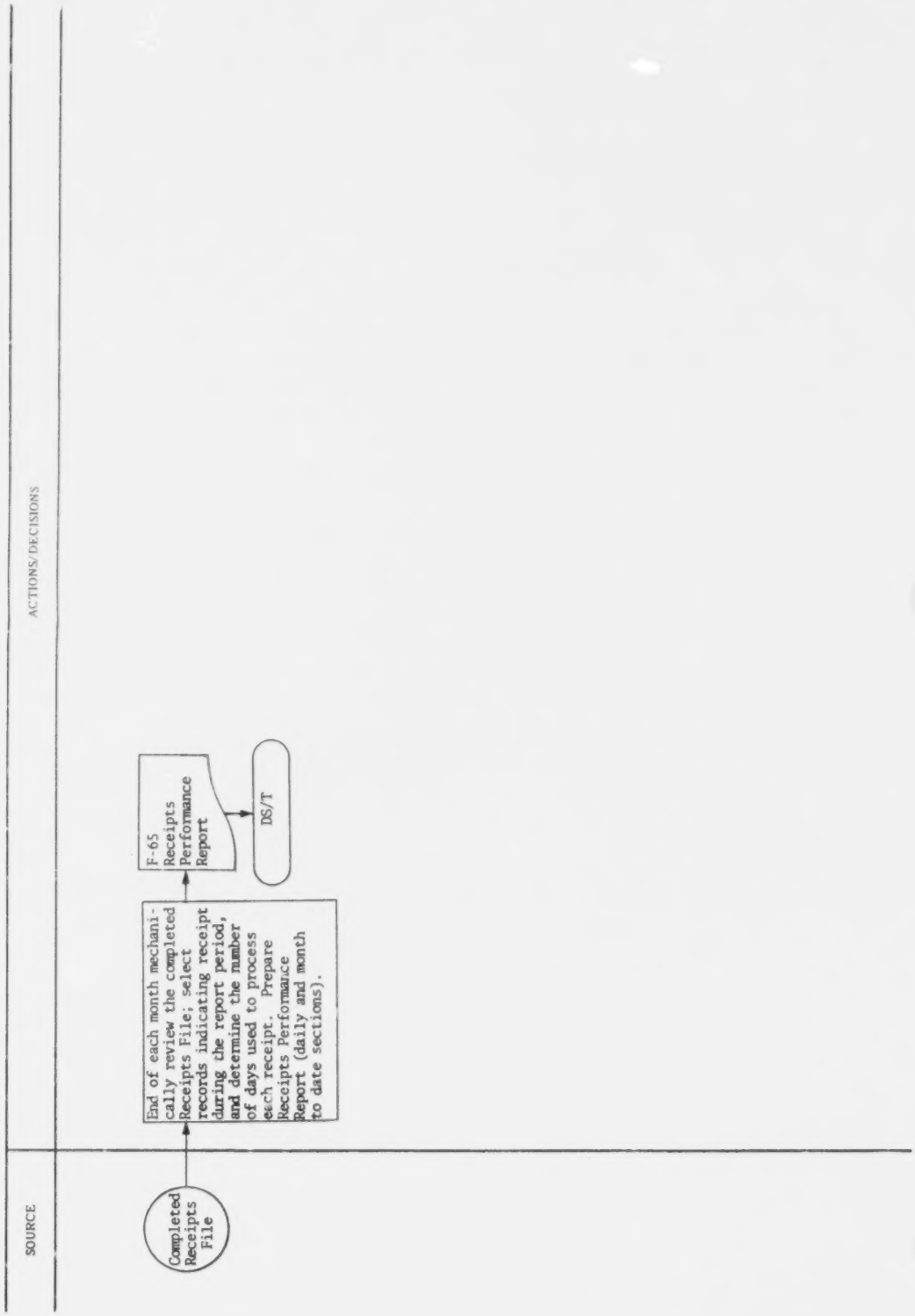
b. Daily, all reported receipts are mechanically collected and listed on a two-part report (i.e., current date receipts and current month receipts through current date), in the format of appendix F-65, to provide management with a daily indication of number of line items, units and tons received; and processing time required for each commodity manager, by type of receipt.

c. For purposes of this report, the term "Vendor" is defined as those receipts under DIC D4_; "Redistribution" is defined as those receipts under DIC D6K; "Materiel Returns" is defined as receipts under DIC D6A through D6E and the term "others" is defined as receipts under any DIC in the D6_ Series, not specifically listed above.

4. OUTPUT

Appendix F-65, Receipts Performance Report.

best copy available


SOURCE
ACTIONS/DECISIONS
Completed Receipts File
End of each month mechanically review the completed Receipts File; select records indicating receipt during the report period, and determine the number of days used to process each receipt. Prepare Receipts Performance Report (daily and month to date sections).
F-65 Receipts Performance Report
DS/T

APPENDIX D-59

SERVICE AND DISTRIBUTION/AUTODIN ROUTING INDICATOR CARD

1. INITIATING ACTION

Input DIC ZF6, appendix B-65, Service and Distribution/AUTODIN Routing Indicator Card.

2. REFERENCES

a. Appendix A-5, Service Assignment Codes.

b. Appendix A-10, Distribution Codes.

c. Appendix B-85, Communications Routing Indicator Card.

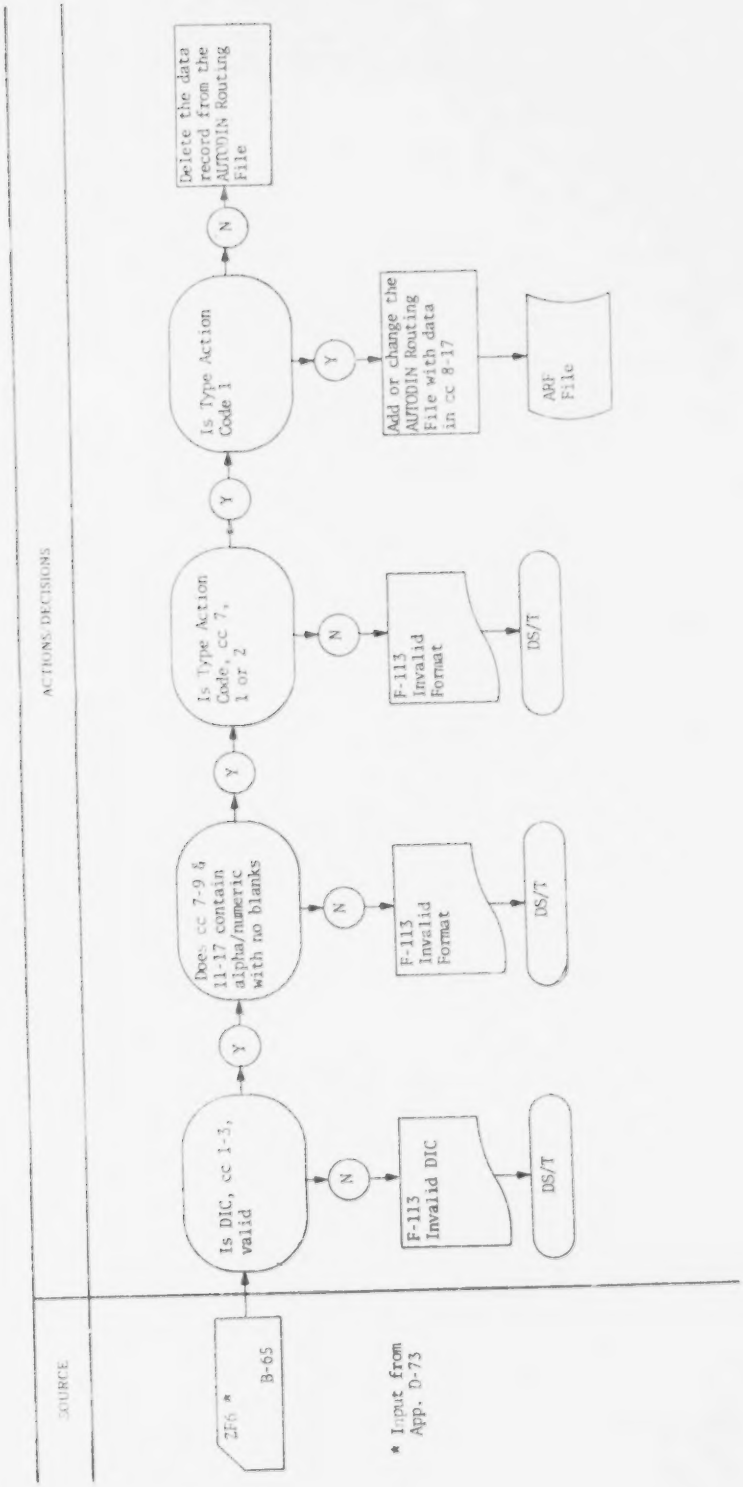
d. Appendix F-113, Entry/Exit Exception List to Functional Manager.

3. GENERAL

This card is used to change the Service and Distribution Code and the AUTODIN Routing Indicator Code.

4. OUTPUT

Appendix F-113, Entry/Exit Exception List to Functional Manager.


SOURCE
ACTIONS DECISIONS
ZF6 *
B-65
Is DIC, cc 1-3, valid
N
F-113 Invalid DIC
DS/T
Y
Does cc 7-9 & 11-17 contain alpha/numeric with no blanks
N
F-113 Invalid Format
DS/T
Y
Is Type Action Code, cc 7, 1 or 2
N
F-113 Invalid Format
DS/T
Y
Is Type Action Code 1
Y
Add or change the AUTODIN Routing File with data in cc 8-17
ARF File
N
Delete the data record from the AUTODIN Routing File
* Input from App. D-73

APPENDIX D-60

MATERIEL RECEIPT FOLLOWUP AND REPLY CARDS

1. DOCUMENT IDENTIFIER CODE

Appendix B-59, DICs DXA, DXB, DXC, and DXD, Materiel Receipt Followup and Reply Card.

2. REFERENCES

a. Appendix A-1, Document Identifier Codes.

b. Appendix A-2, Routing Identifier Codes.

c. Appendix A-82, Violation Reason Codes.

d. Appendix F-85, Violation Printout.

3. GENERAL

a. This appendix is designed to furnish an outline flow of the actions and decisions involved in the processing of Materiel Receipt Followup/Reply Cards, by the defense depot, and covers the system requirement for the processing of Materiel Receipt Followup Cards from time of receipt through the validation process; match against the Completed Receipts File, the Prepositioned Materiel Receipt File, and the preparation of a Materiel Receipt Followup Reply. Input documents for this routine are identified by DICs DXA or DXB; output documents are under DICs DXC, DXD, D6_ or D4_.

b. Subsequent to notification of vendor shipment or shipment from redistribution, and the receipt has not been reported by the defense depot, the DSC will mechanically prepare and forward a Materiel Receipt Followup Card in the format of Appendix B-59, under DICs DXA or DXB.

c. The Materiel Receipt Followup Card, DICs DXA or DXB, will be mechanically validated to include:

(1) Routing Identifier Code From (pos. 67-69) - Invalid documents are processed as follows:

(a) When the first three digits of the Document Number Field are SCO, the RIC is mechanically corrected based on a cross-reference to DSC codes.

(b) When the RIC cannot be determined, the Materiel Receipt Followup Card is rejected to the Directorate of Storage and Transportation on the F-85, Violation Printout, code AB for corrective action.

(2) Routing Identifier Code - To (pos. 4-6) - Invalid documents are processed as follows:

(a) When the RIC represents another defense depot, the document is mechanically passed to the proper defense depot.

(b) When the RIC cannot be identified, the Materiel Receipt Followup Card is entered on the Violation Printout, F-85, and assigned Violation Reason Code AC.

(3) National Stock Number (pos. 8-20) - Containing blanks or characters are entered on the Violation Printout, F-85, and assigned Violation Reason Code AY.

(4) Document Number (pos. 30-43) not constructed in accordance with appendix C-2 are entered on the Violation Printout, F-85, and assigned Violation Reason Code AI.

d. Valid Materiel Receipt Followup Cards are matched to the Completed Receipts File.

(1) A duplicate DIC D4_ or D6_ reply will be mechanically prepared and output in the format shown in appendix B-20/B-21, for all records which match the DIC DXA/DXB followups. No further action for the DIC DXA/DXB inputs will be taken.

(2) If no matching Completed Receipt Record is found, the DIC DXA/DXB followups will be passed to the Suspended Receipt File.

e. If the DIC DXB followup matches a Suspended Receipt Record, no further action is taken. However, if the procurement followup, DIC DXA, matches a suspended record, a DIC DXC response with a 997 in the estimated date field, pos. 73-75, will be prepared and automatically forwarded to the DSC, or originator of the followup.

f. When neither the Completed Receipt nor the Suspended Receipt File reflects a matching record, the DIC DXA/DXB followup is passed to the Prepositioned Materiel Receipt (PMR) File.

(1) If the DIC DXA/DXB followups match existing PMR data, DIC's DXC/DXD responses will be automatically prepared. The responses will reflect the Estimated Date of Delivery of the matching PMRs, in pos. 73-75 of the DIC DXC/DXD.

(2) If no matching PMR is obtained, the DIC DXC/DXD response will reflect a 998 in pos. 73-75. This response will indicate no PMR Record. The recipient (DSC) of the DIC DXC/DXD reply will then take action to supply the missing PMR Record.

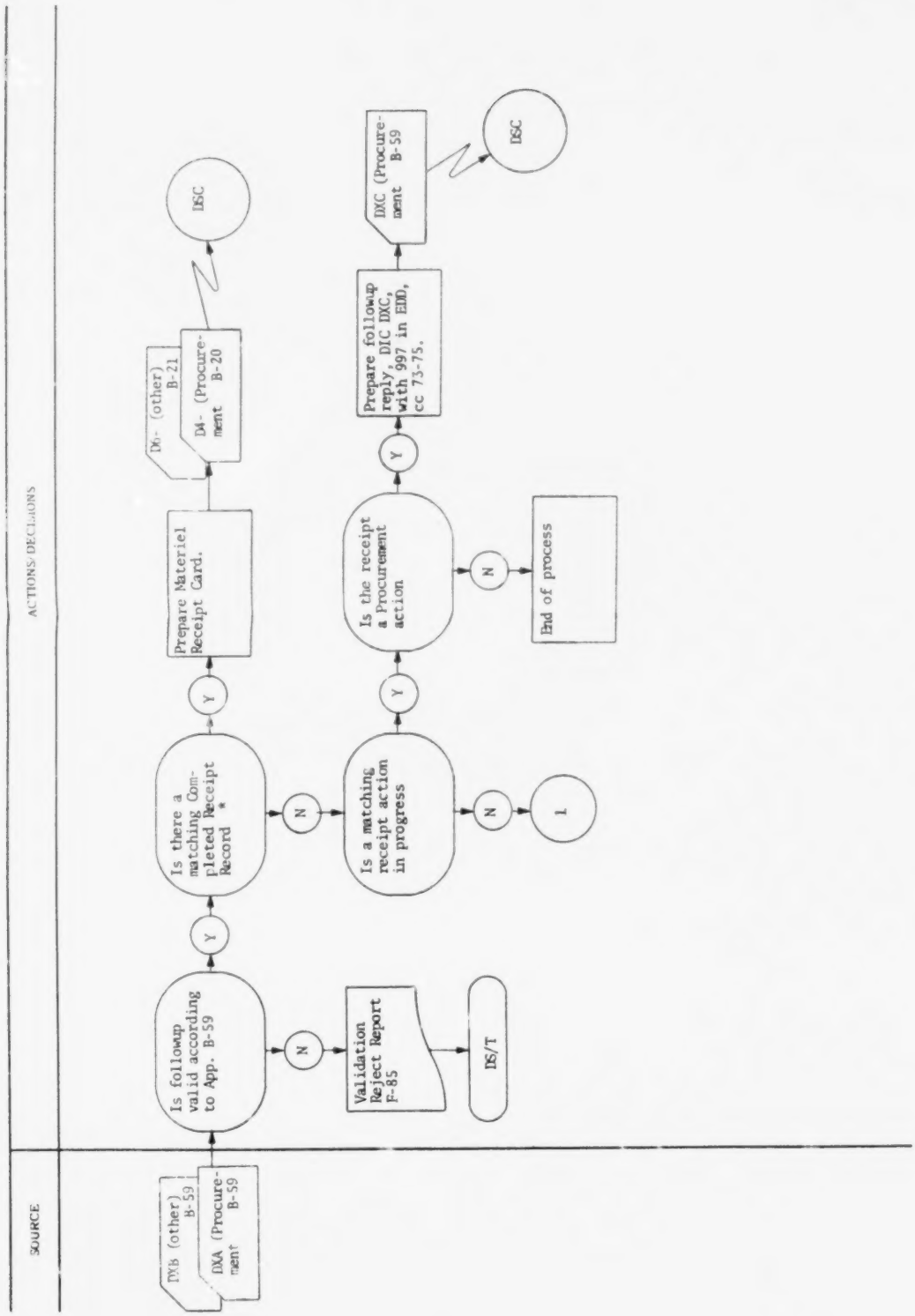
4. OUTPUT

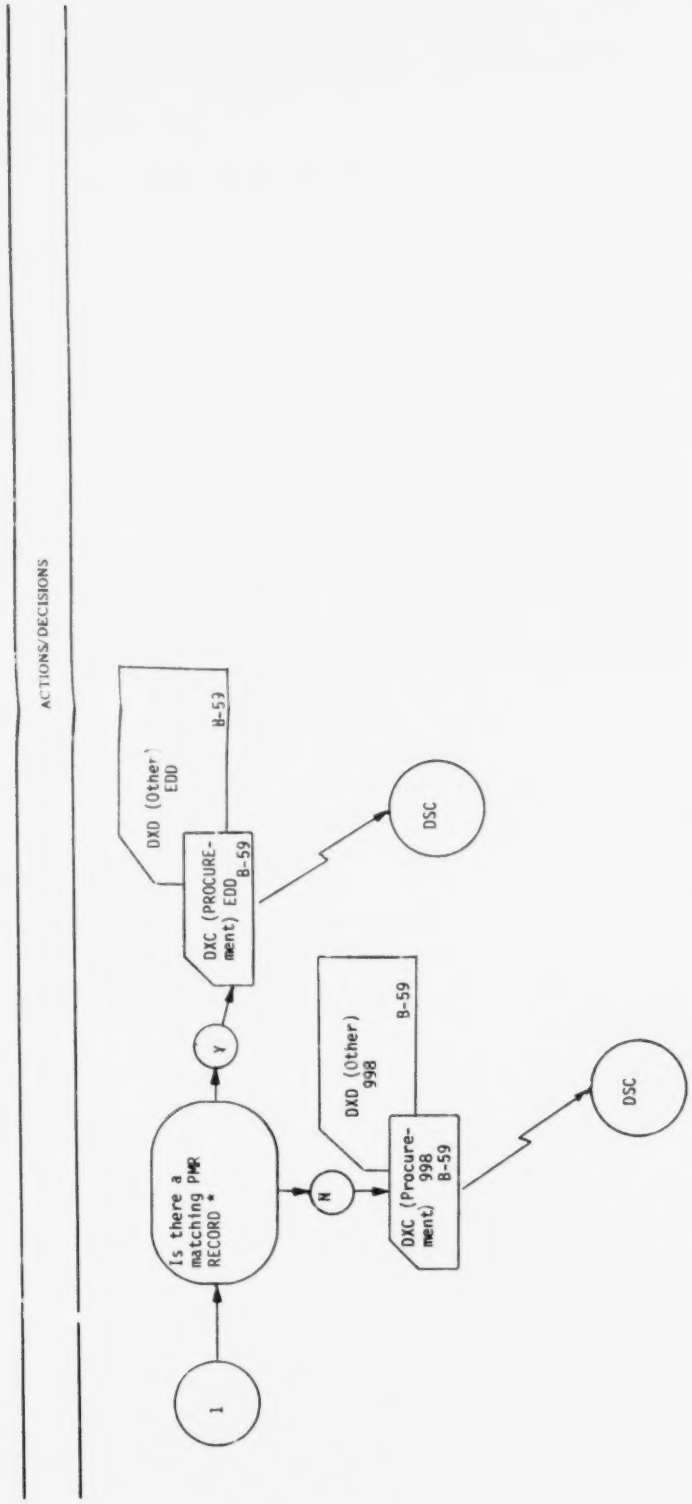
a. Appendix B-20, Materiel Receipt Card (Procurement Instrument Source).

b. Appendix B-21, Materiel Receipt Card (Other Than Procurement Instrument Source).

c. Appendix B-59, Output to DSCs via AUTODIN, Materiel Receipt Followup Reply.

d. Appendix F-85, Violation Printout.


SOURCE
ACTIONS/DECISIONS
DXb (other) B-59
DXA (Procurement B-59
Is followup valid according to App. B-59
Y
N
Validation Reject Report F-85
DS/T
Is there a matching Completed Receipt Record *
Y
N
Prepare Materiel Receipt Card.
DXc (other) B-21
DA (Procurement B-20
DSC
Is a matching receipt action in progress
Y
N
1
Is the receipt a Procurement action
Y
N
End of process
Prepare followup reply, DIC DXC, with 997 in EDD, cc 73-75.
DXC (Procurement B-59
DSC



* Matching criteria for PMR and Completed Receipt Files:

If cc 38 contains a A, D or G, then match on NSN, PIIN, CLIN and SPIIN.

If cc 38 contains an alpha other than A, D or G, then match on NSN, PIIN and CLIN.

If cc 38 is numeric, then match on NSN and Document Number.

APPENDIX D-61

COMPLETED RECEIPTS FILE CHANGE CARD

1. INITIATING ACTION

The input of a Completed Receipt Change Card, appendix B-106, to the computer.

2. REFERENCES

a. Chapter 3.

b. Appendix A-42.

c. Appendix B-106.

d. Appendix E-106 P.

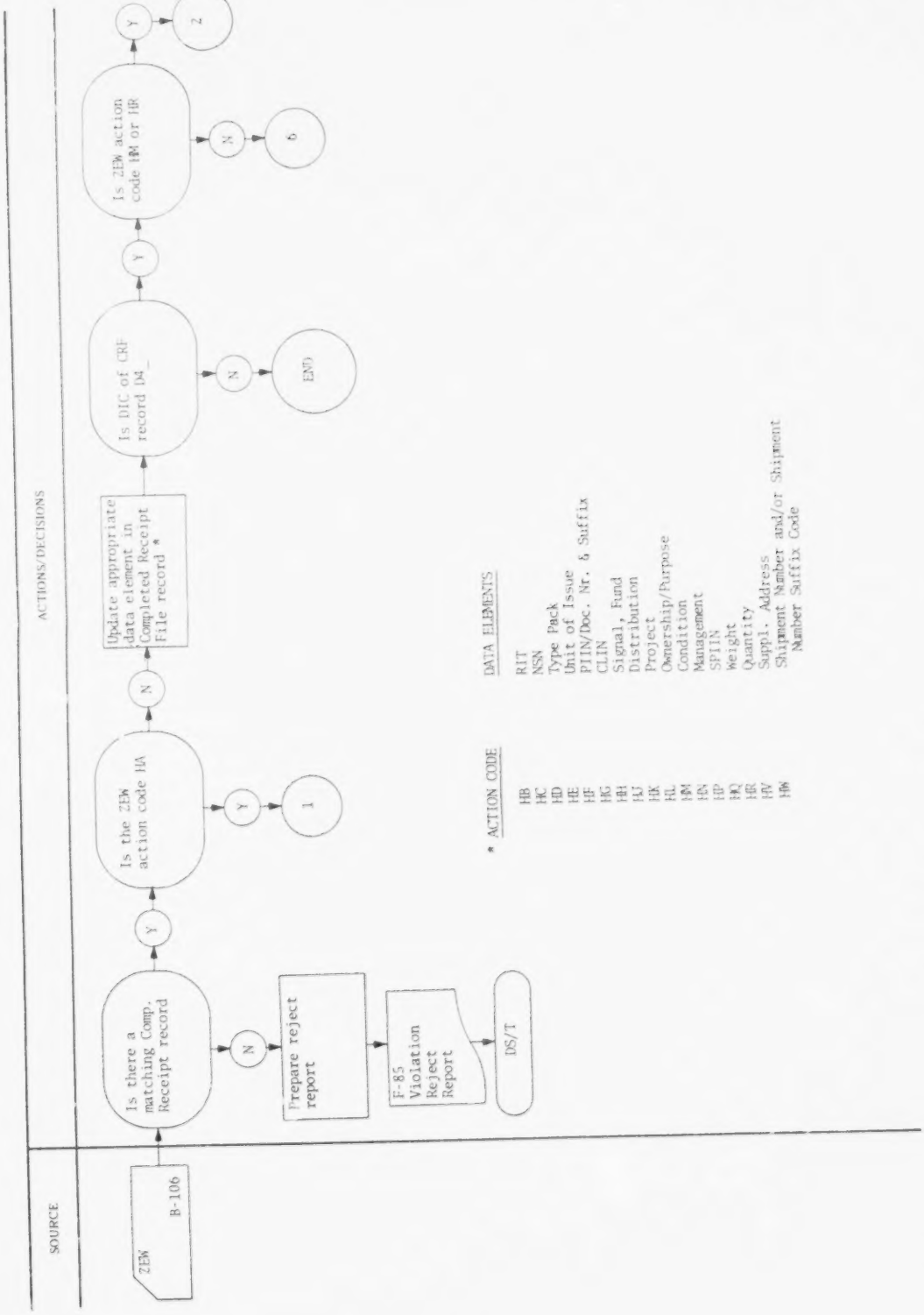
e. Appendix E-106 V.

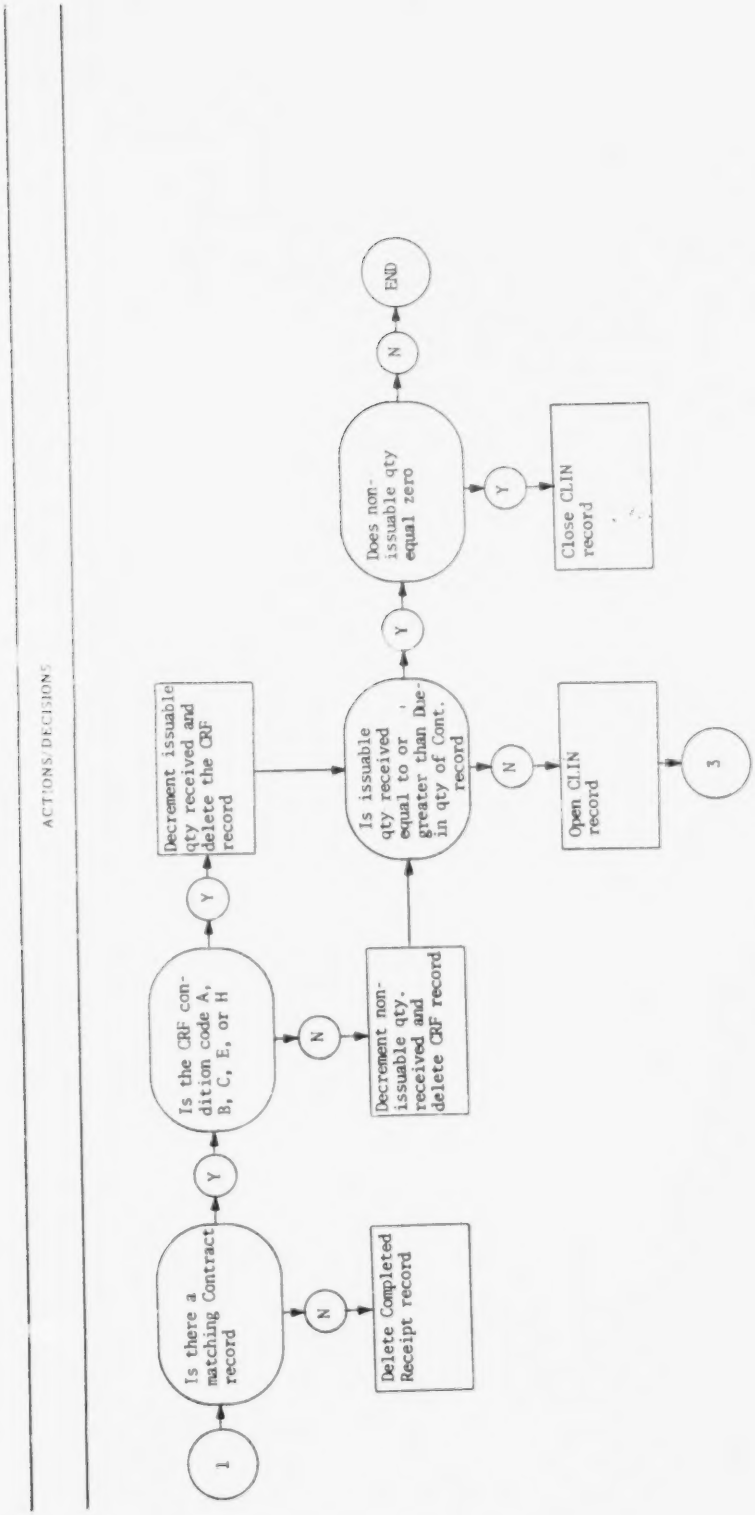
3. GENERAL

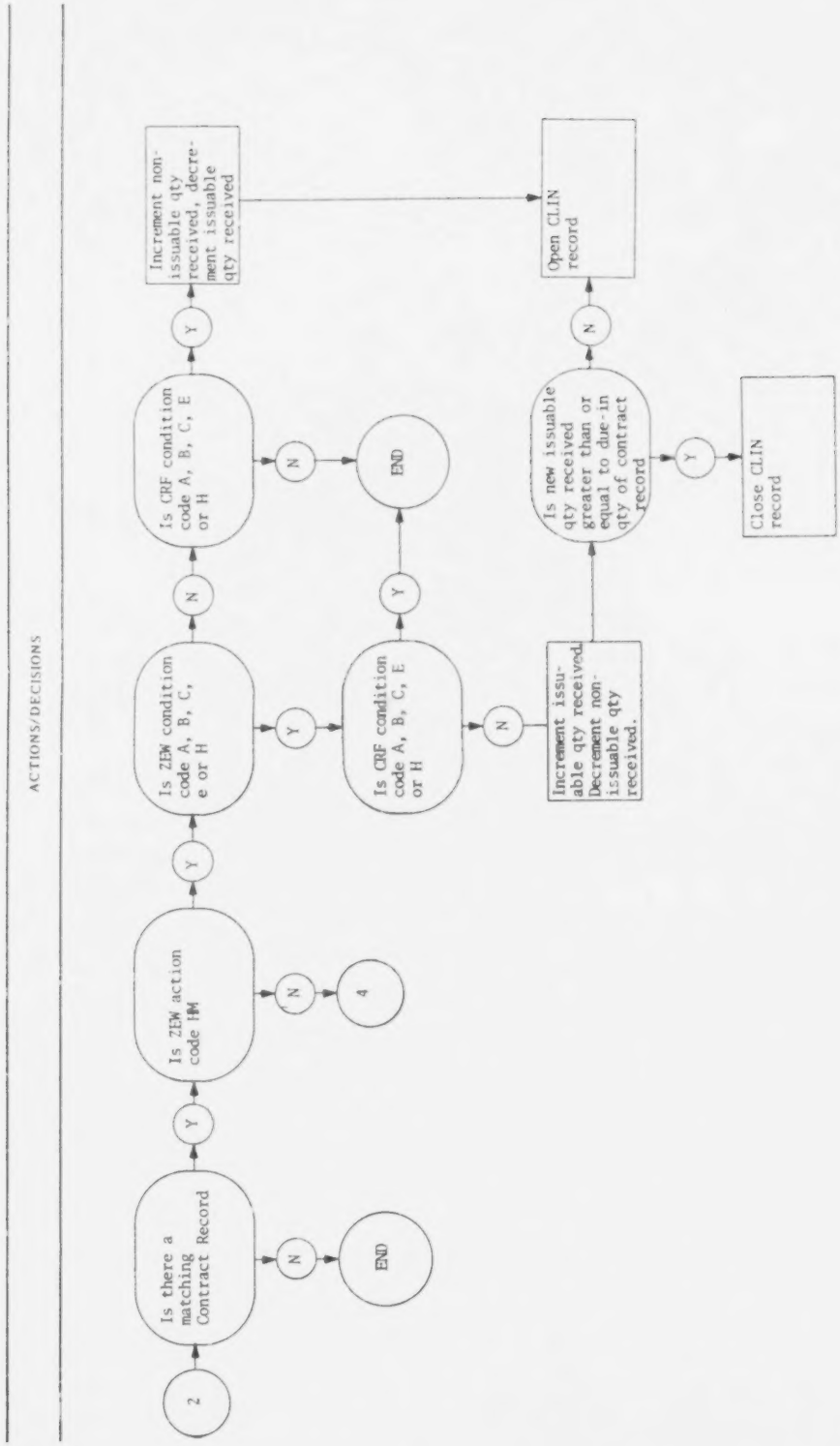
Maintenance of the Completed Receipts File, using card input in the format of appendix B-106 is performed whenever it is determined that any element of a Completed Receipts File Record (or the record itself) is in error or conveys a false reporting situation. The change card will also change data elements and adjust record status in the corresponding contract data record as necessary. Appendix E-106 P further explains this process.

4. OUTPUT

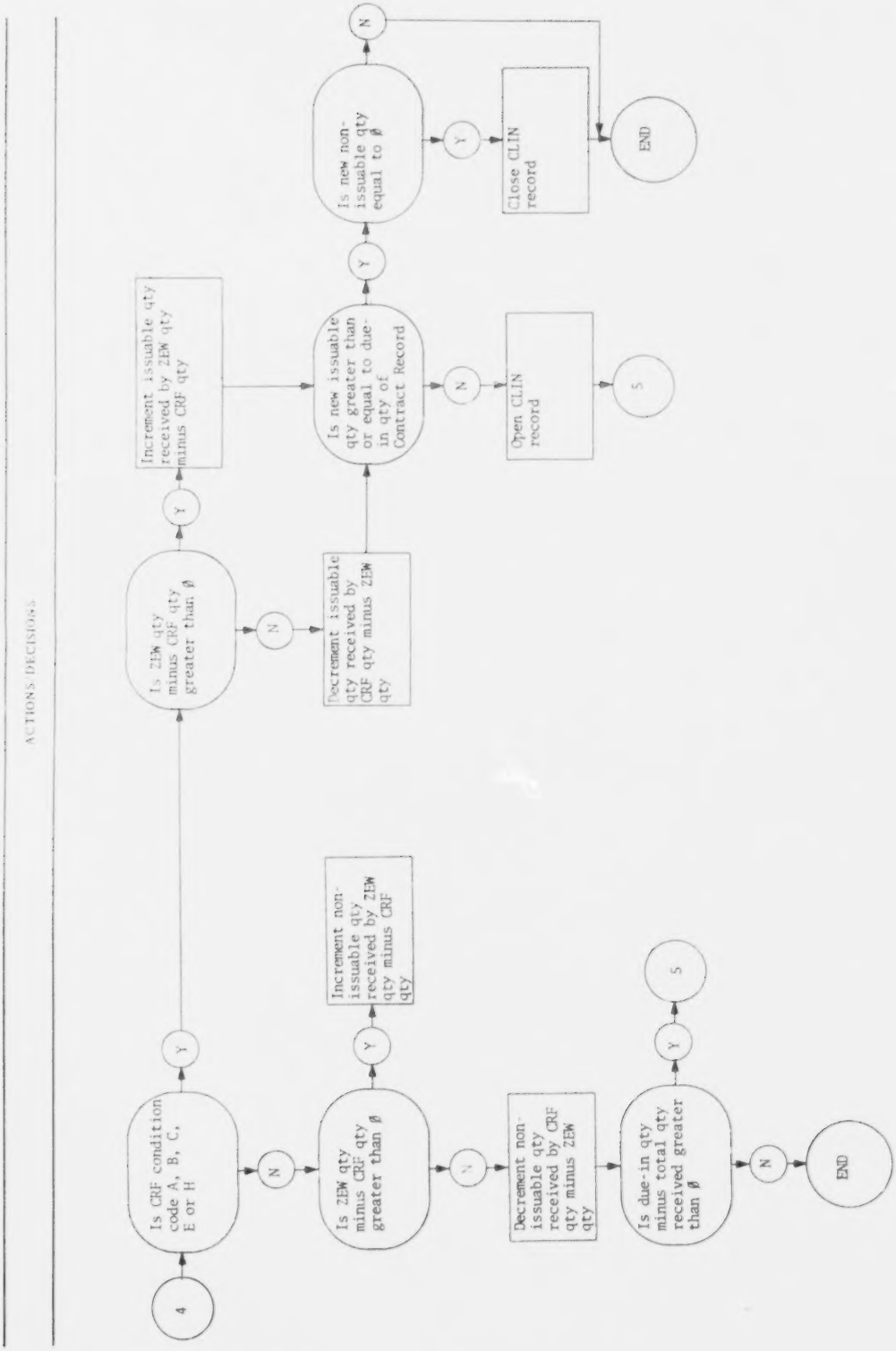
Appendix F-85, Violation Reject Report.

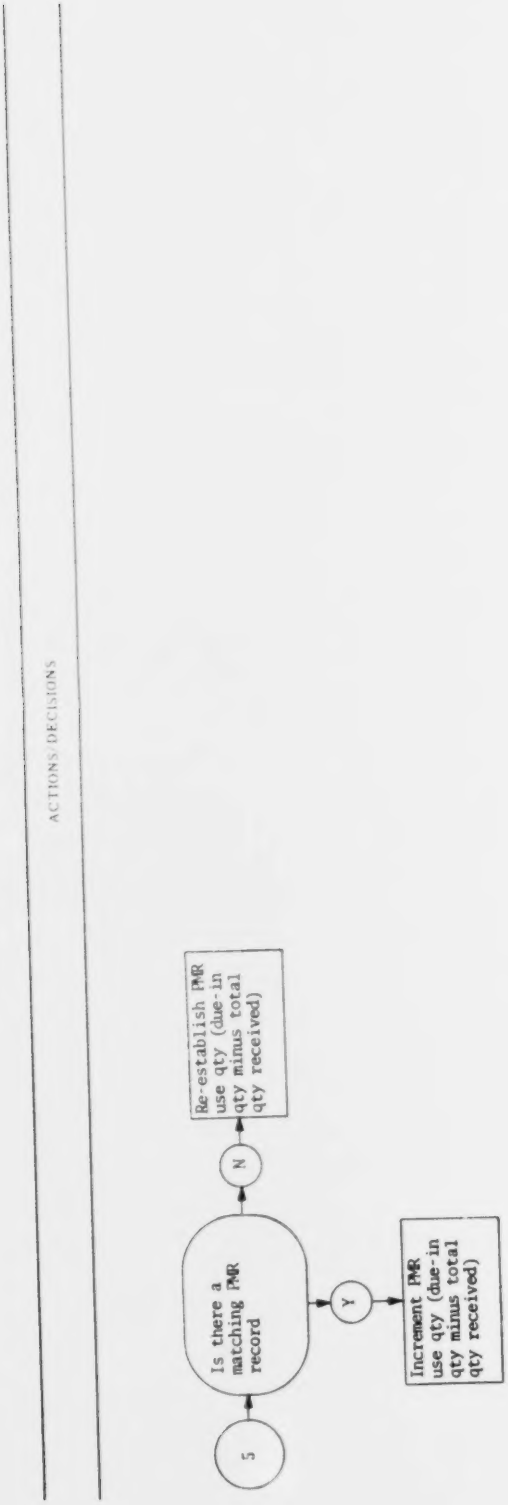

SOURCE
ACTIONS/DECISIONS
ZEW
B-106
Is there a matching Comp. Receipt record
Y
N
Prepare reject report
F-85 Violation Reject Report
DS/T
Is the ZEW action code HA
Y
1
N
Update appropriate data element in Completed Receipt File record *
Is DIC of CRF record D4_
N
END
Y
Is ZEW action code HM or HR
Y
2
N
6
* ACTION CODE
HB
HC
HD
HE
HF
HG
HH
HJ
HK
HL
HM
HN
HP
HQ
HR
HV
HW
DATA ELEMENTS
RIT
NSN
Type Pack
Unit of Issue
PIIN/Doc. Nr. & Suffix
CLIN
Signal, Fund
Distribution
Project
Ownership/Purpose
Condition
Management
SPIIN
Weight
Quantity
Suppl. Address
Shipment Number and/or Shipment Number Suffix Code


ACTIONS/DECISIONS
1
Is there a matching Contract record
N
Delete Completed Receipt record
Y
Is the CRF condition code A, B, C, E, or H
N
Decrement non-issuable qty. received and delete CRF record
Y
Decrement issuable qty received and delete the CRF record
Is issuable qty received equal to or greater than Due-in qty of Cont. record
N
Open CLIN record
3
Y
Does non-issuable qty equal zero
Y
Close CLIN record
N
END

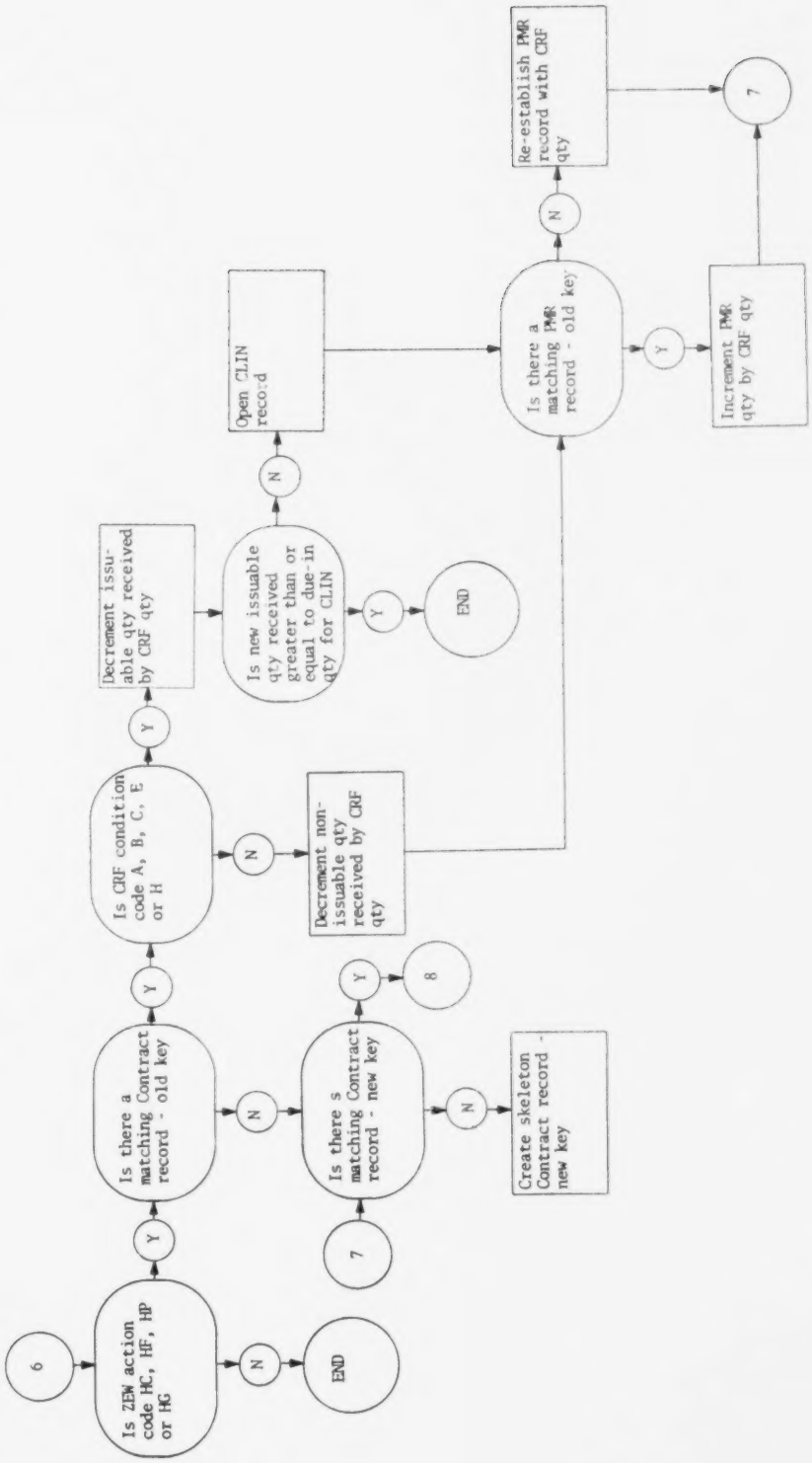

ACTIONS/DECISIONS
2
Is there a matching Contract Record
N
END
Y
Is ZEW action code IM
N
4
Y
Is ZEW condition code A, B, C, e or H
Y
Is CRF condition code A, B, C, E or H
N
END
Y
Increment issuable qty received. Decrement non-issuable qty received.
N
Is CRF condition code A, B, C, E or H
N
Is CRF condition code A, B, C, E or H
Y
Increment non-issuable qty received, decrement issuable qty received
Y
Is new issuable qty received greater than or equal to due-in qty of contract record
N
Open CLIN record
Y
Close CLIN record

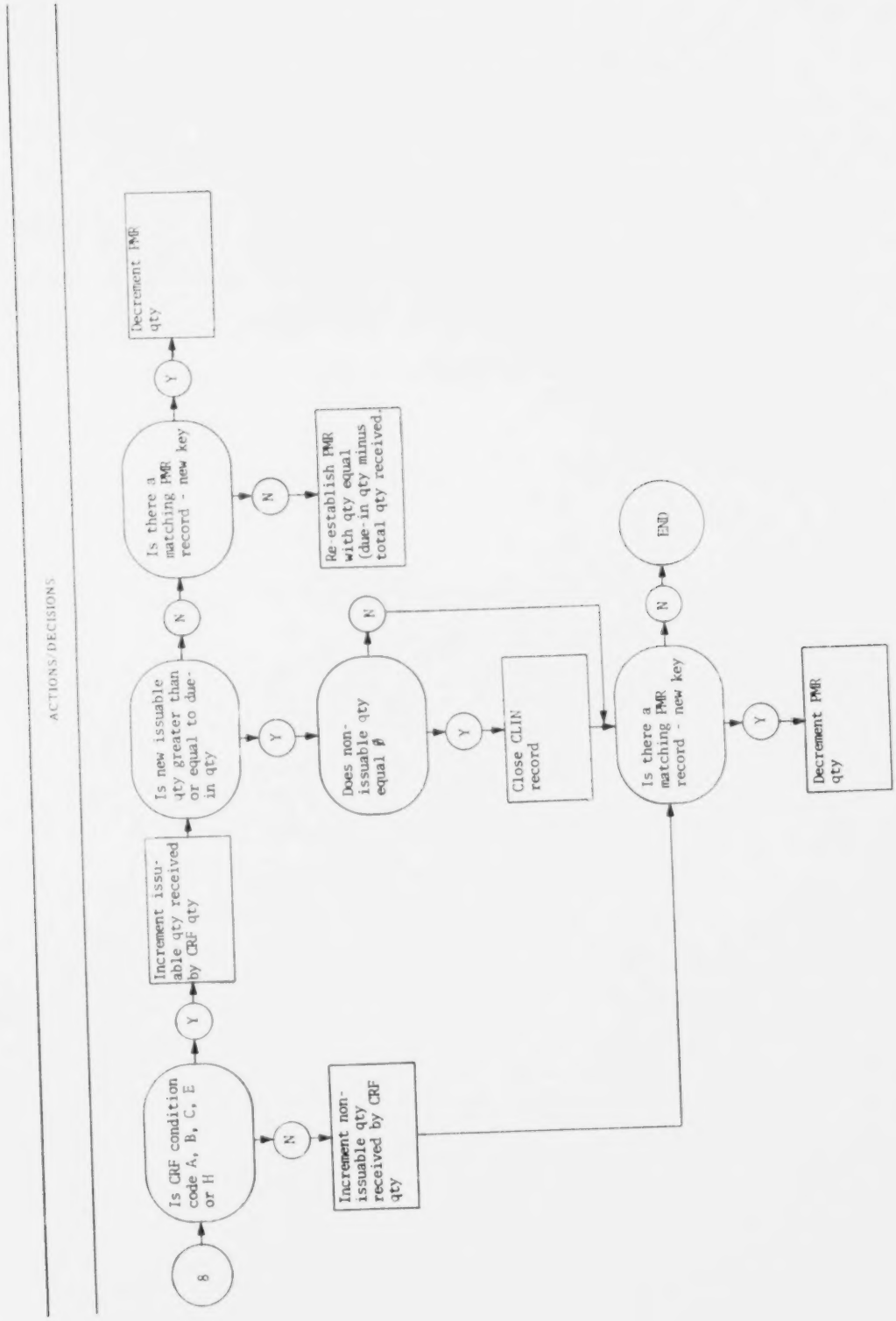
ACTIONS/DECISIONS
3
Is there a matching PMR record
N
Re-establish PMR record
Y
Increment PMR quantity


ACTIONS DECISIONS
4
Is CRF condition code A, B, C, E or H
Y
N
Is ZEW qty minus CRF qty greater than ∅
Y
N
Increment issuable qty received by ZEW qty minus CRF qty
Is ZEW qty minus CRF qty greater than ∅
Y
N
Increment non-issuable qty received by ZEW qty minus CRF qty
Decrement issuable qty received by CRF qty minus ZEW qty
Decrement non-issuable qty received by CRF qty minus ZEW qty
Is new issuable qty greater than or equal to due-in qty of Contract Record
Y
N
Open CLIN record
5
Is new non-issuable qty equal to ∅
Y
N
Close CLIN record
END
Is due-in qty minus total qty received greater than ∅
Y
N
5
END


ACTIONS/DECISIONS
5
Is there a matching PMR record
N
Re-establish PMR use qty (due-in qty minus total qty received)
Y
Increment PMR use qty (due-in qty minus total qty received)

ACTIONS/DECISIONS




ACTIONS/DECISIONS
8
Is CRF condition code A, B, C, E or H
Y
N
Increment issuable qty received by CRF qty
Increment non-issuable qty received by CRF qty
Is new issuable qty greater than or equal to due-in qty
Y
N
Does non-issuable qty equal ∅
Y
N
Close CLIN record
Is there a matching PMR record - new key
Y
N
Decrement PMR qty
END
Is there a matching PMR record - new key
Y
N
Decrement PMR qty
Re-establish PMR with qty equal (due-in qty minus total qty received.

APPENDIX D-62

ROUTING IDENTIFIER/AUTODIN ROUTING INDICATOR CARD

1. INITIATING ACTION

Appendix B-86, Routing Identifier/AUTODIN Routing Indicator Card, DIC ZF7.

2. REFERENCES

a. Appendix A-5, Service Assignment Codes.

b. Appendix A-10, Distribution Codes.

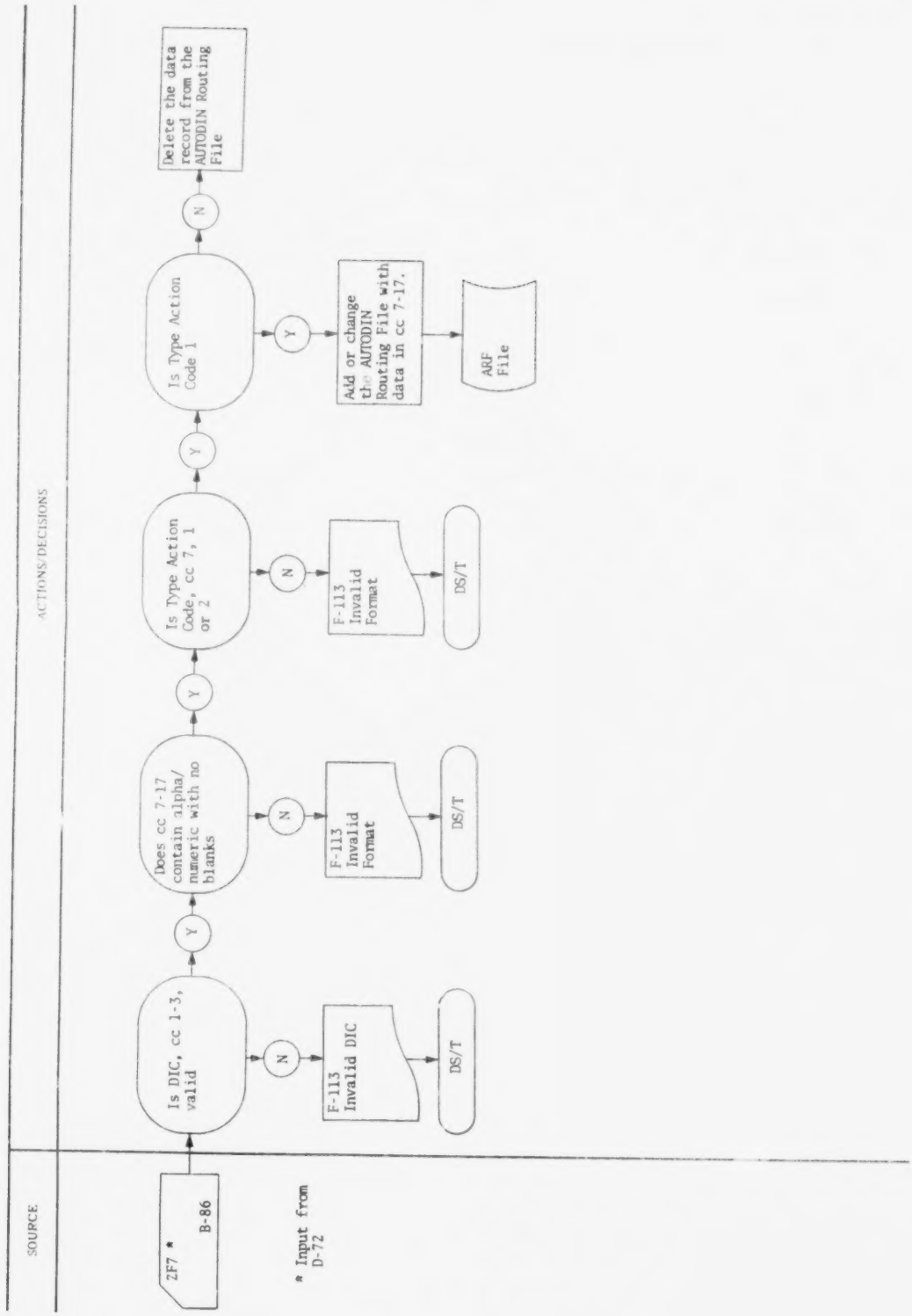
c. Appendix F-113, Entry/Exit Exception List to Functional Manager.

3. GENERAL

This card is used to change the Routing Identifier Code and its associated AUTODIN Routing Indicator Code on the AUTODIN Routing File.

4. OUTPUT

Appendix F-113, Entry/Exit Exception List to Functional Manager.


SOURCE
ACTIONS/DECISIONS
ZF7 *
B-86
* Input from D-72
Is DIC, cc 1-3, valid
Y
N
F-113 Invalid DIC
DS/T
Does cc 7-17 contain alpha/ numeric with no blanks
Y
N
F-113 Invalid Format
DS/T
Is Type Action Code, cc 7, 1 or 2
Y
N
F-113 Invalid Format
DS/T
Is Type Action Code 1
Y
N
Add or change the AUTODIN Routing File with data in cc 7-17.
ARF File
Delete the data record from the AUTODIN Routing File

APPENDIX D-63

MATERIEL ADJUSTMENT CARD FOR RECEIPT RECLASSIFICATION

1. DOCUMENT IDENTIFIER CODE

DAC/ZAC, Materiel Adjustment Card, appendix B-22.

2. REFERENCES

a. Chapter 3, Processing Receipt Transactions.

b. Chapter 61, Violation Control File.

c. Appendix A-82, Violation Codes.

d. Appendix F-85, Violation Printout.

3. GENERAL

a. Provides for the validation of all Materiel Adjustment Cards, input under DICs DAC/ZAC.

b. Provides a means of deleting an item from the Classification Suspense File when condition changes from D, E, F, G, J, K or L as a result of receipt processing.

c. Provides for reducing the quantity of an item on the Classification Suspense File.

d. Provides a Materiel Adjustment Card (DAC) to the DSC for the quantity of an item being adjusted, not exceeding the quantity shown on the Classification Suspense Record.

e. Rejects the quantity of the item being adjusted, exceeding the quantity recorded on the Classification Suspense Record and provides Violation Printout for the excess quantity.

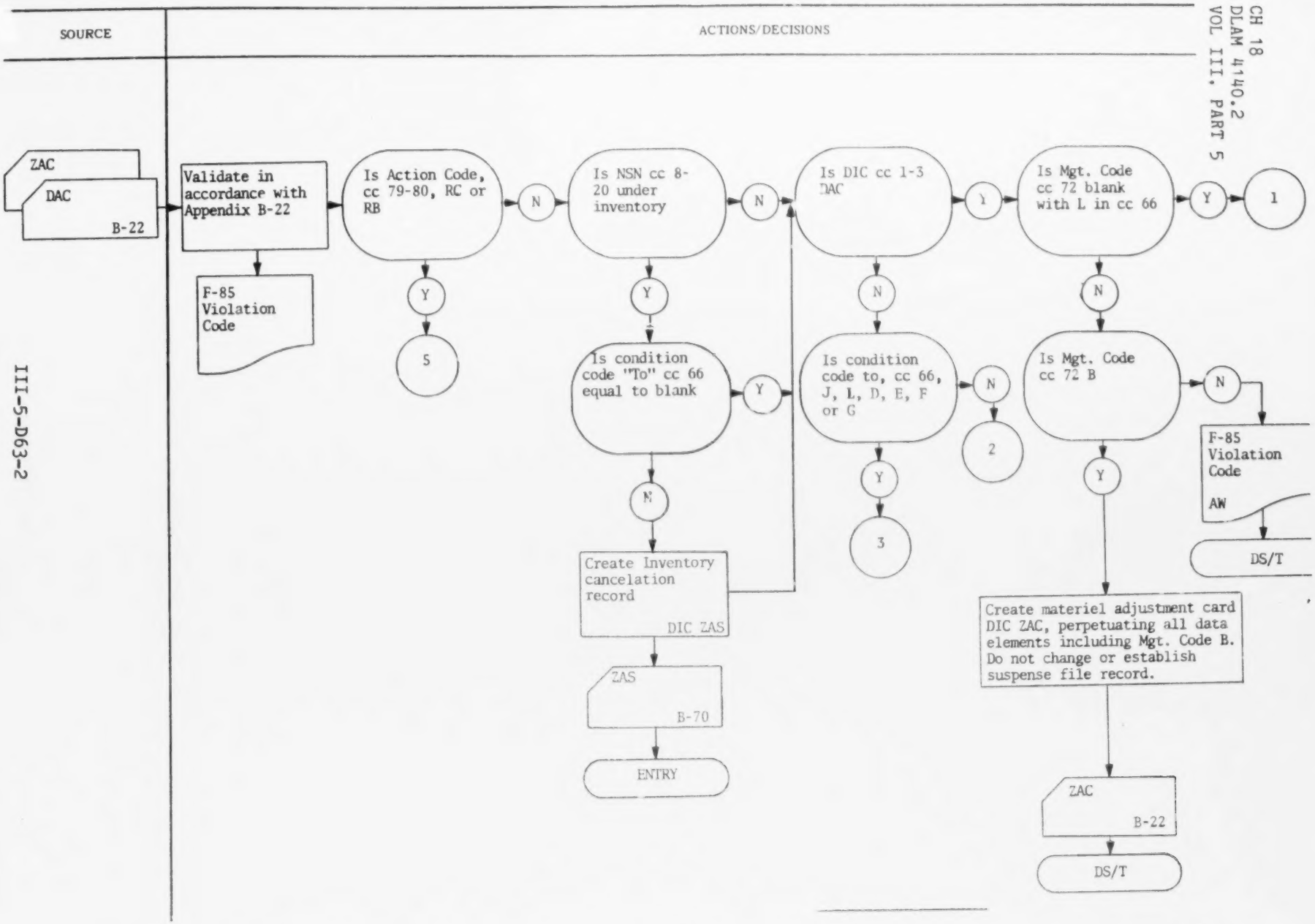
f. Provides a means of adding an item to the Classification Suspense File when condition of the in-stock materiel must be changed to D, E, F, G, J, K or L.

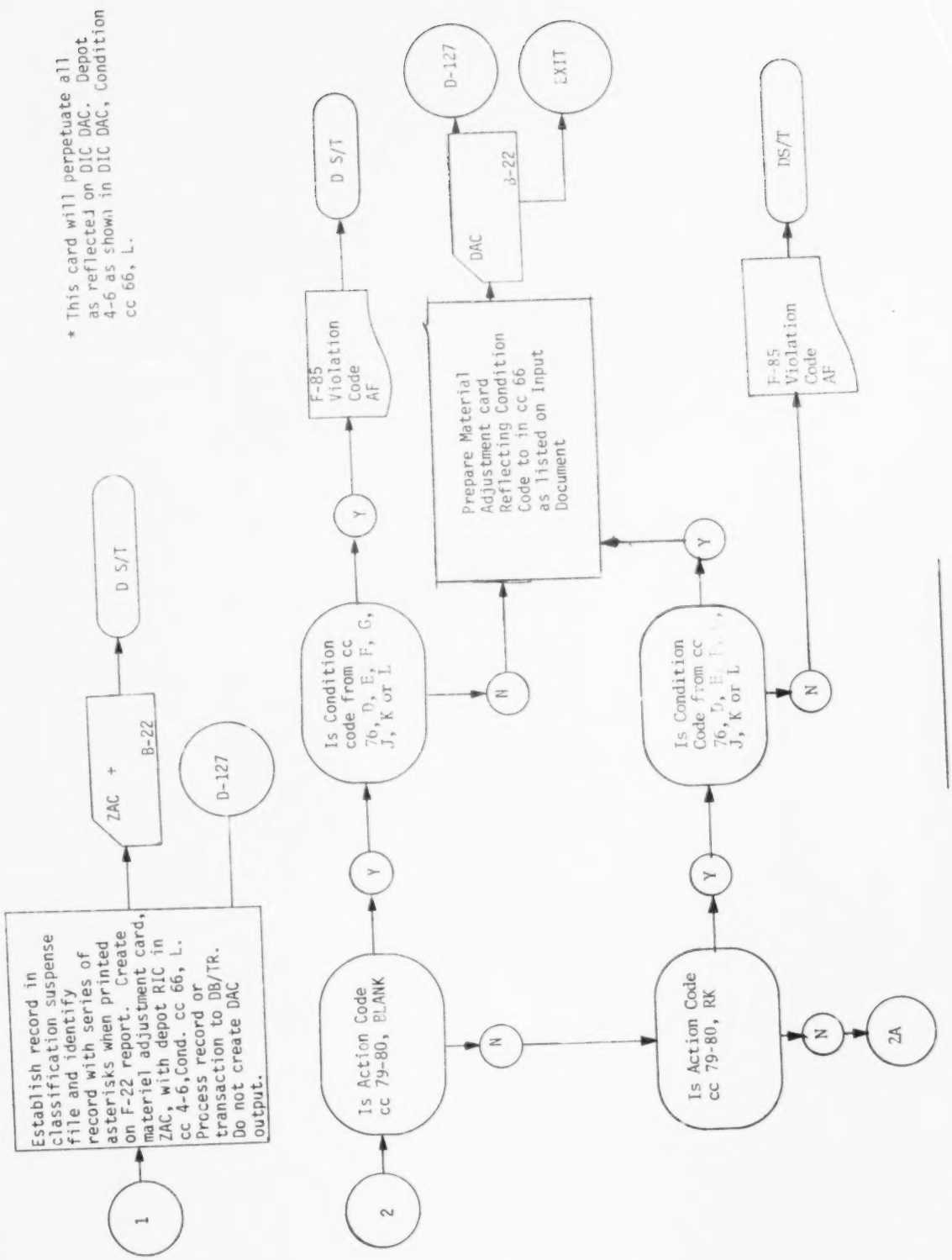
g. Provides a method initiated by the DSC (DIC DAC) to identify suspended and reclassified receipt reported receipts which were found by the DSC to be in excess of contract specifications.

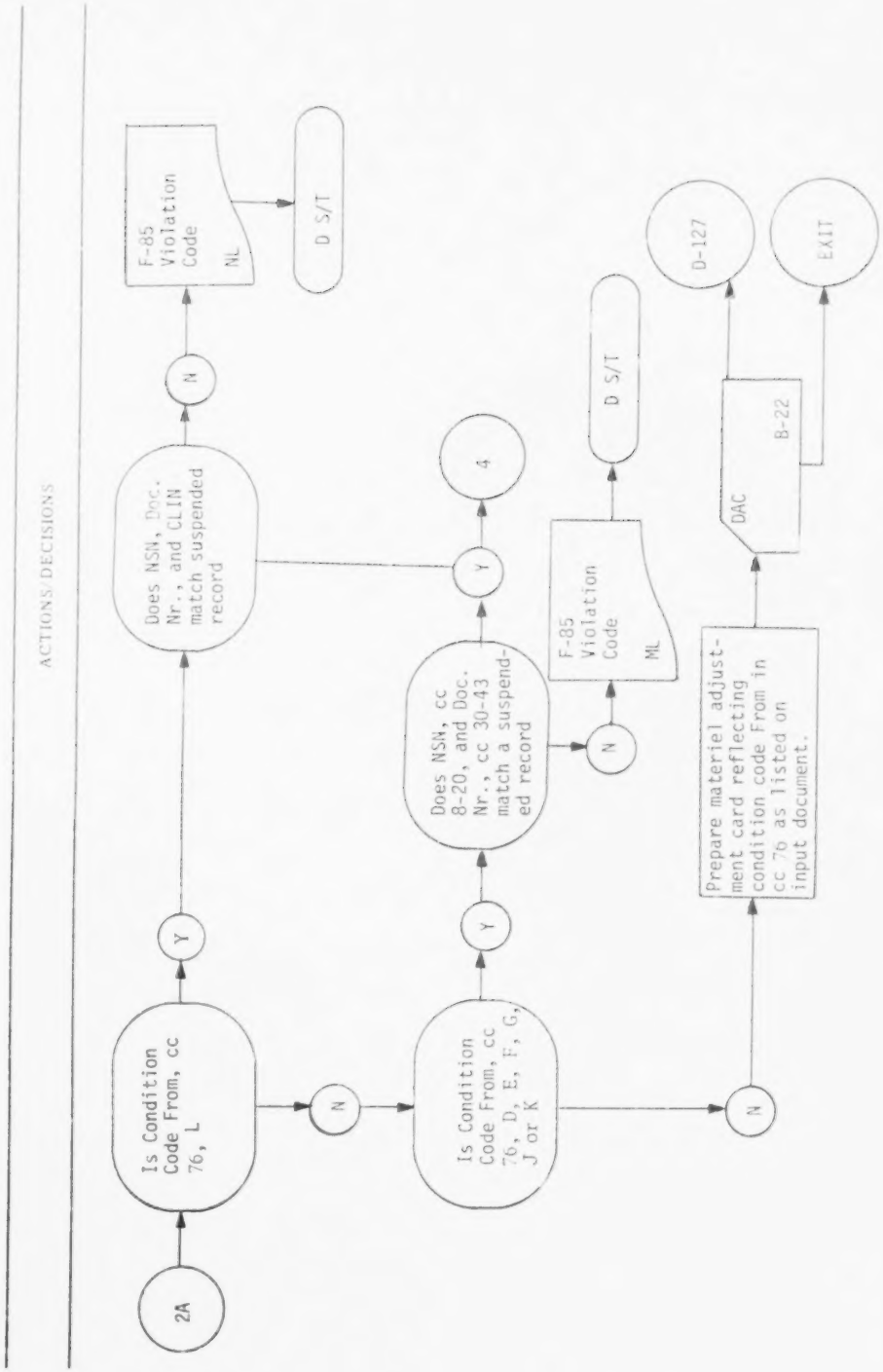
4. OUTPUT

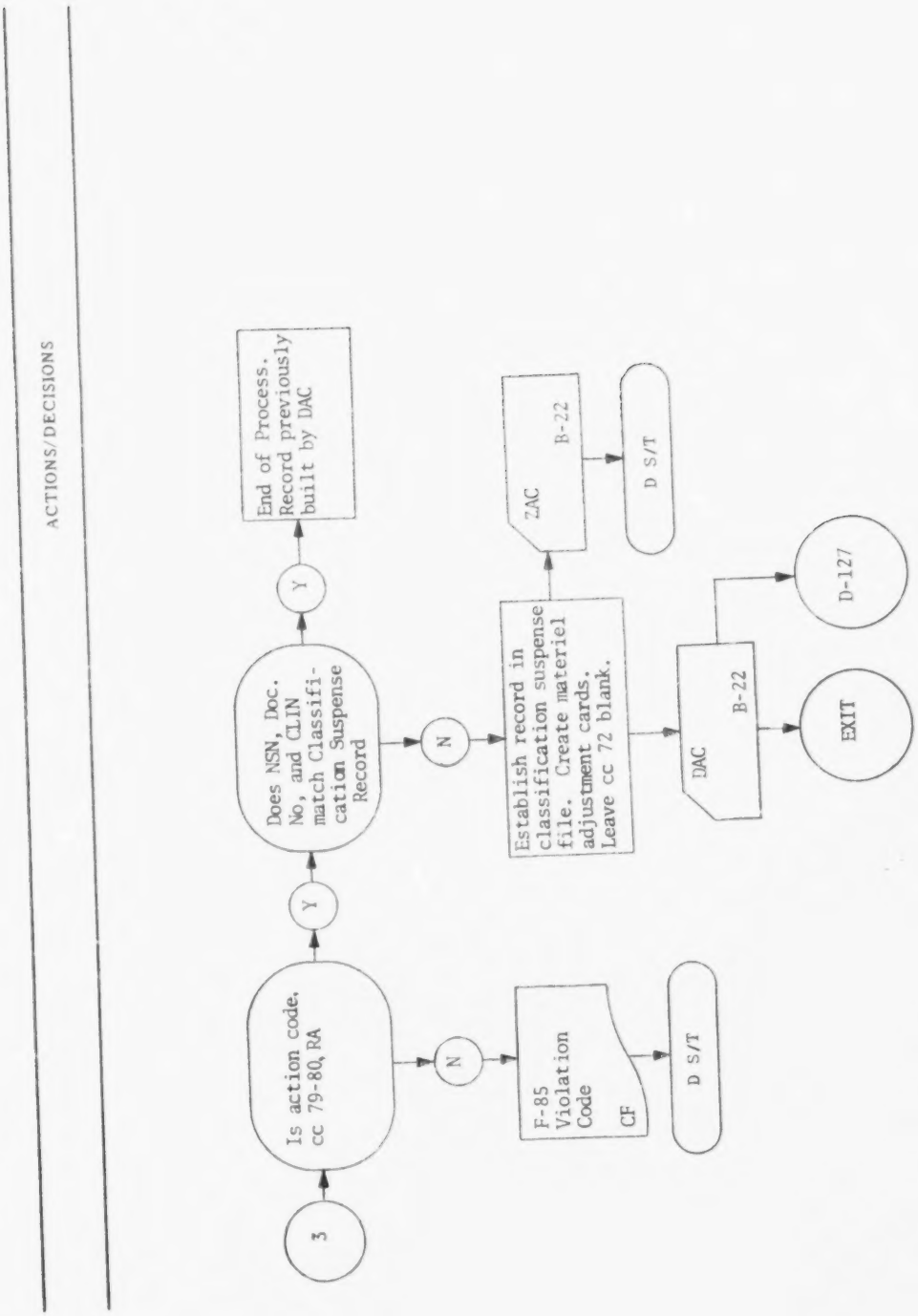
a. Appendix B-22 (DIC DAC/ZAC).

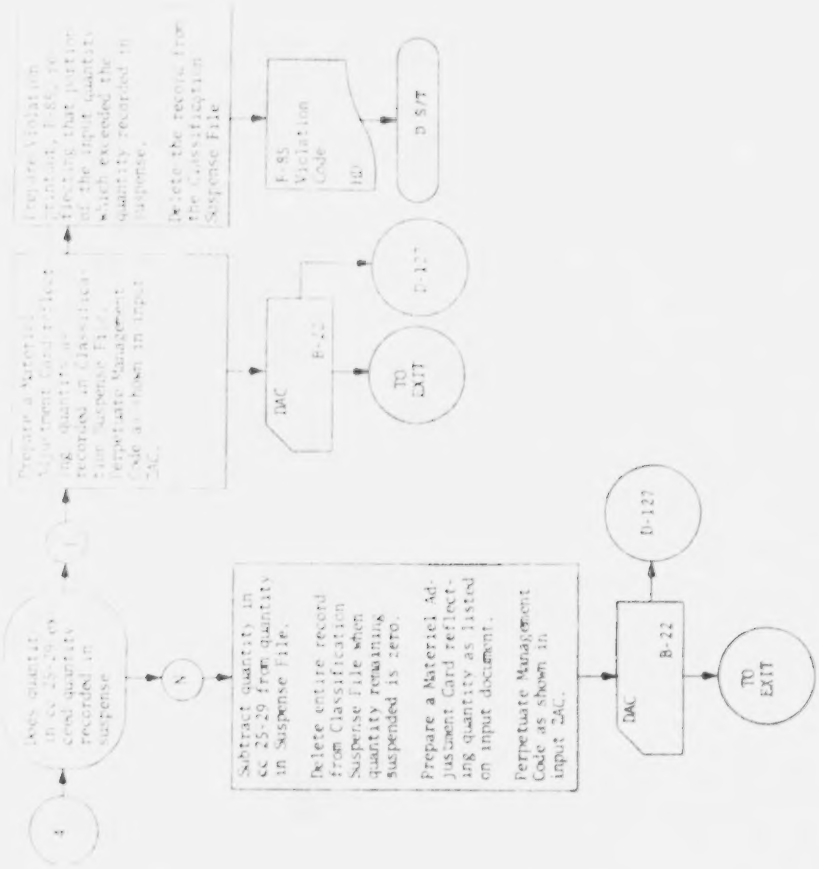
b. Appendix F-85.


SOURCE
ACTIONS/DECISIONS
ZAC
DAC
B-22
Validate in accordance with Appendix B-22
F-85 Violation Code
Is Action Code, cc 79-80, RC or RB
Y
5
N
Is NSN cc 8-20 under inventory
Y
Is condition code "To" cc 66 equal to blank
Y
N
Create Inventory cancelation record
DIC ZAS
ZAS
B-70
ENTRY
N
Is DIC cc 1-3 DAC
Y
Is condition code to, cc 66, J, L, D, E, F or G
N
2
Y
3
N
Is Mgt. Code cc 72 blank with L in cc 66
Y
1
N
Is Mgt. Code cc 72 B
N
F-85 Violation Code
AW
DS/T
Y
Create materiel adjustment card DIC ZAC, perpetuating all data elements including Mgt. Code B. Do not change or establish suspense file record.
ZAC
B-22
DS/T

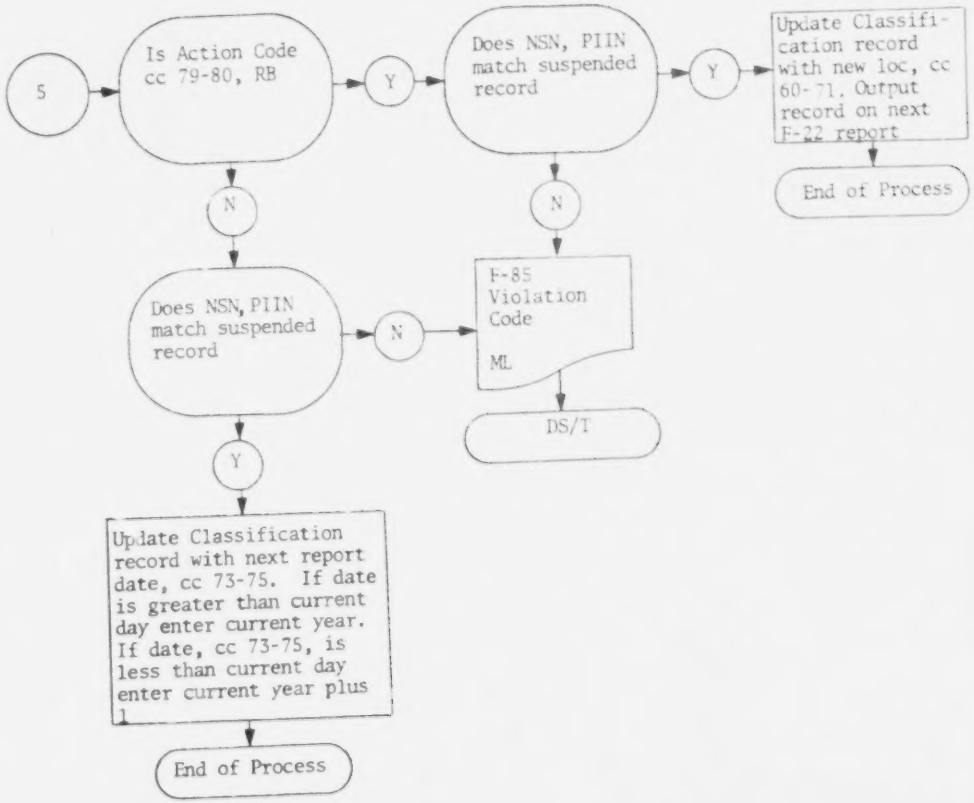

ACTIONS/DECISIONS
* This card will perpetuate all as reflected on DIC DAC. Depot 4-6 as shown in DIC DAC, Condition cc 66, L.
1
Establish record in classification suspense file and identify record with series of asterisks when printed on F-22 report. Create materiel adjustment card, ZAC, with depot RIC in cc 4-6, Cond. cc 66, L. Process record or transaction to DB/TR. Do not create DAC output.
ZAC +
B-22
D S/T
D-127
2
Is Action Code cc 79-80, BLANK
Y
N
Is Condition code from cc 76, D, E, F, G, J, K or L
Y
F-85 Violation Code AF
D S/T
N
Prepare Material Adjustment card Reflecting Condition Code to in cc 66 as listed on Input Document
DAC
B-22
D-127
EXIT
Is Action Code cc 79-80, RK
Y
N
2A
Is Condition Code from cc 76, D, E, F, G, J, K or L
Y
F-85 Violation Code AF
N
DS/T


ACTIONS/DECISIONS
2A
Is Condition Code From, cc 76, L
Y
N
Does NSN, Doc. Nr., and CLIN match suspended record
N
F-85 Violation Code NL
D S/T
Is Condition Code From, cc 76, D, E, F, G, J or K
Y
Does NSN, cc 8-20, and Doc. Nr., cc 30-43 match a suspended record
Y
4
N
F-85 Violation Code ML
D S/T
N
Prepare materiel adjustment card reflecting condition code From in cc 76 as listed on input document.
DAC
B-22
D-127
EXIT


ACTIONS/DECISIONS
3
Is action code. cc 79-80, RA
N
F-85 Violation Code
CF
D S/T
Y
Does NSN, Doc. No, and CLIN match Classification Suspense Record
N
Establish record in classification suspense file. Create materiel adjustment cards. Leave cc 72 blank.
ZAC
B-22
D S/T
DAC
B-22
D-127
EXIT
Y
End of Process. Record previously built by DAC


ACTIONS BEGINNING
4
Ends quantity in cc 25-29 exceed quantity recorded in suspense
N
Subtract quantity in cc 25-29 from quantity in Suspense File.
Delete entire record from Classification Suspense File when quantity remaining suspended is zero.
Prepare a Materiel Adjustment Card reflecting quantity as listed on input document.
Perpetuate Management Code as shown in input 2AC.
DAC
B-22
TO EXIT
D-127
Prepare a Materiel Adjustment Card reflecting quantity as shown in input 2AC.
DAC
B-22
TO EXIT
D-127
Prepare Violation Transact, F-85, to identify that portion of the input quantity which exceeded the quantity recorded in suspense.
Delete the record from the Classification Suspense File
F 85 Violation Code
HD
D 5/7

ACTIONS/DECISIONS



APPENDIX D-64

LOCATOR SCAN

1. DOCUMENT IDENTIFIER

None.

2. REFERENCES

a. Chapter 66, Stock Locator System.

b. Appendix F-24, Popularity Group Report.

c. Appendix F-51, Emergency Item Locator Record Listing.

d. Appendix F-52, Item Locator Transaction Report.

e. Appendix F-63, Feeder Storage Space Report.

f. Appendix F-96, Sublocations Exceeding 30 Total.

3. GENERAL

a. This procedure decision chart depicts the process by which five management reports (F-24, F-51, F-52, F-63, and F-96) are produced.

b. Records deleted during this locator scan will generate a delete action to Central Data Bank.

c. Records are purged from the locator file during the process utilizing the criteria indicated on following page.

d. There is no DIC associated with the production of these reports. Violation action is not applicable.

4. OUTPUT

a. Appendix B-139, MOWASP Data Bank Transaction.

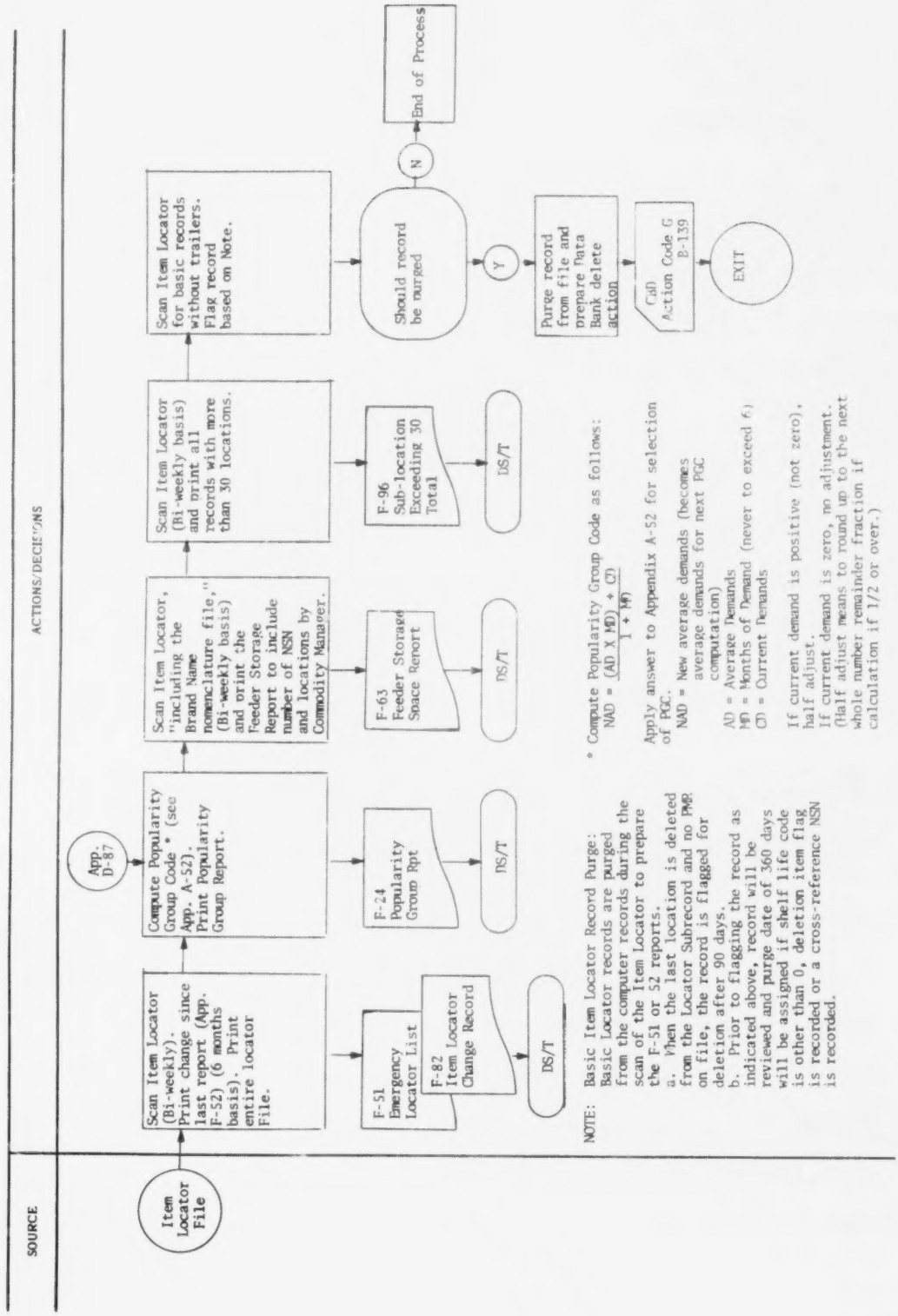
b. Appendix F-24, Popularity Group Report.

c. Appendix F-51, Emergency Item Locator Record Listing.

d. Appendix F-52, Item Locator Transaction Report.

e. Appendix F-63, Feeder Storage Space Report.

f. Appendix F-96, Sublocations Exceeding 30 Total.


SOURCE
ACTIONS/DECISIONS
Item Locator File
Scan Item Locator (Bi-weekly). Print change since last report (App. F-52) (6 months basis). Print entire locator File.
F-51 Emergency Locator List
F-82 Item Locator Change Record
DS/T
App. D-87
Compute Popularity Group Code * (see App. A-52). Print Popularity Group Report.
F-24 Popularity Group Rpt
DS/T
Scan Item Locator, "including the Brand Name nomenclature file," (Bi-weekly basis) and print the Feeder Storage Report to include number of NSN and locations by Commodity Manager.
F-63 Feeder Storage Space Report
DS/T
Scan Item Locator (Bi-weekly basis) and print all records with more than 30 locations.
F-96 Sub-location Exceeding 30 Total
DS/T
Scan Item Locator for basic records without trailers. Flag record based on Note.
Should record be purged
Y
N
End of Process
Purge record from file and prepare Data Bank delete action
CAD Action Code G B-139
EXIT
NOTE: Basic Item Locator Record Purge: Basic Locator records are purged from the computer records during the scan of the Item Locator to prepare the F-51 or 52 reports.
a. When the last location is deleted from the Locator Subrecord and no PMR on file, the record is flagged for deletion after 90 days.
b. Prior to flagging the record as indicated above, record will be reviewed and purge date of 360 days will be assigned if shelf life code is other than 0, deletion item flag is recorded or a cross-reference NSN is recorded.
* Compute Popularity Group Code as follows:
NAD = (AD X MD) + CD / 1 + MD
Apply answer to Appendix A-52 for selection of PGC.
NAD = New average demands (becomes average demands for next PGC computation)
AD = Average Demands
MD = Months of Demand (never to exceed 6)
CD = Current Demands
If current demand is positive (not zero), half adjust.
If current demand is zero, no adjustment.
(Half adjust means to round up to the next whole number remainder fraction if calculation if 1/2 or over.)

APPENDIX D-65

DISPOSAL RELEASE ORDERS VALIDATION

1. INITIATING ACTION

Receipt of Disposal Release Orders by the depot.

2. REFERENCES

a. Appendix B-32, Disposal Release Order.

b. Appendix D-27, Workload Release.

c. Appendix D-41, Materiel Release Orders, Validation.

d. Appendix D-98, Shipment Unit and Documentation Process.

e. Appendix E-032 P, Exception Data Disposal Release Orders.

f. Appendix E-032 V, Disposal Release Order Violations.

3. GENERAL

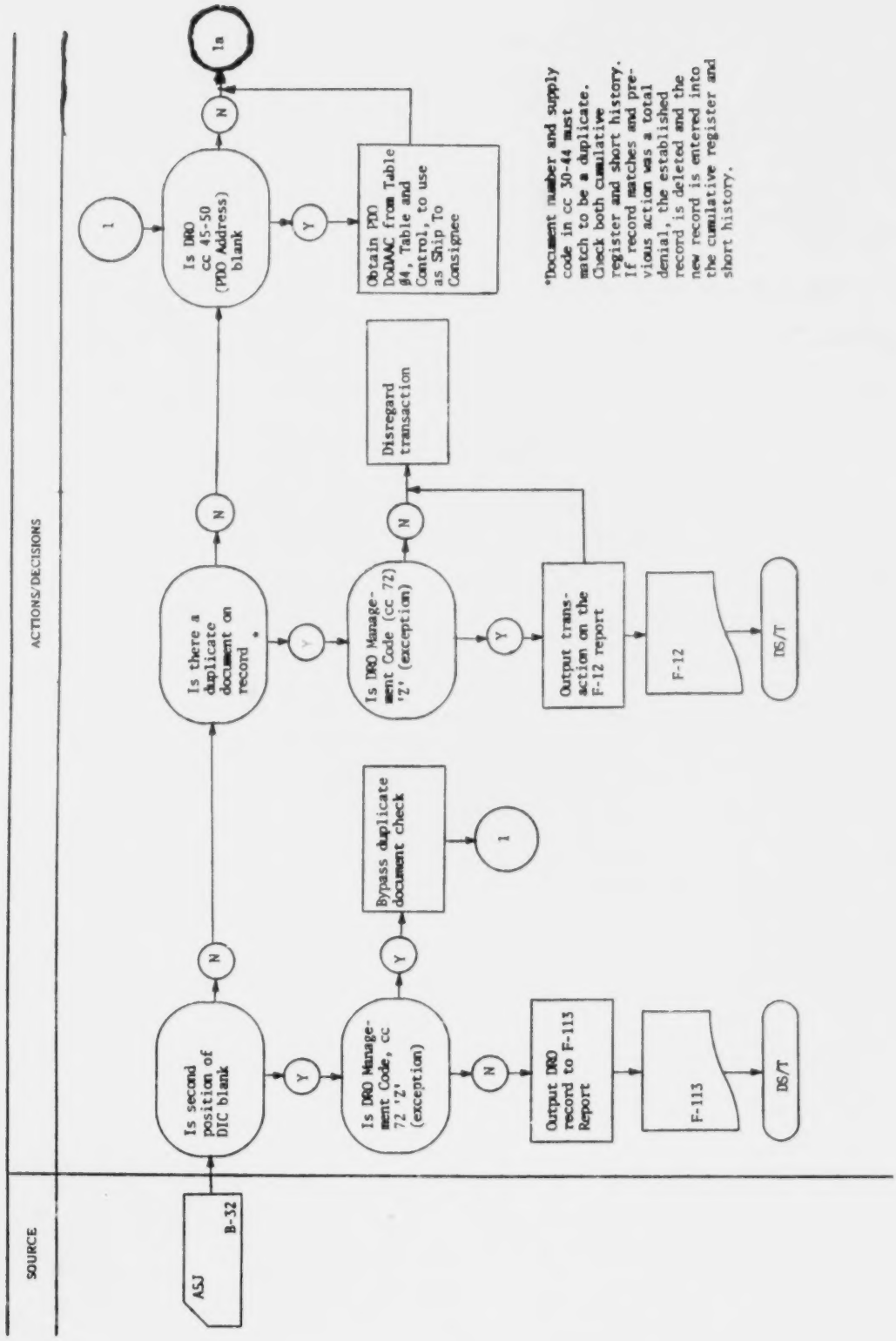
This chart is designed to furnish an outline flow of actions and decisions involved in the validation process, preparatory to actual shipment processing in accordance with appendix D-98. DIC ZZJ documents will bypass the duplicate check and process through balance of validation prior to documentation for issue. DIC ZZ9 documents will delete the matching record of A5J documents from the Cumulative Register.

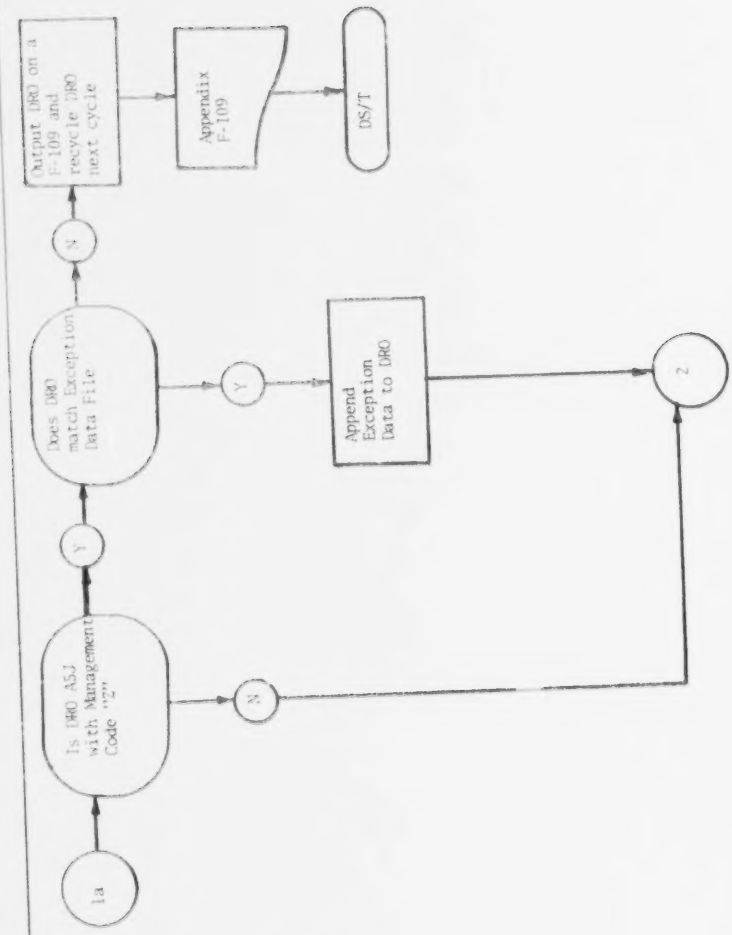
4. OUTPUT

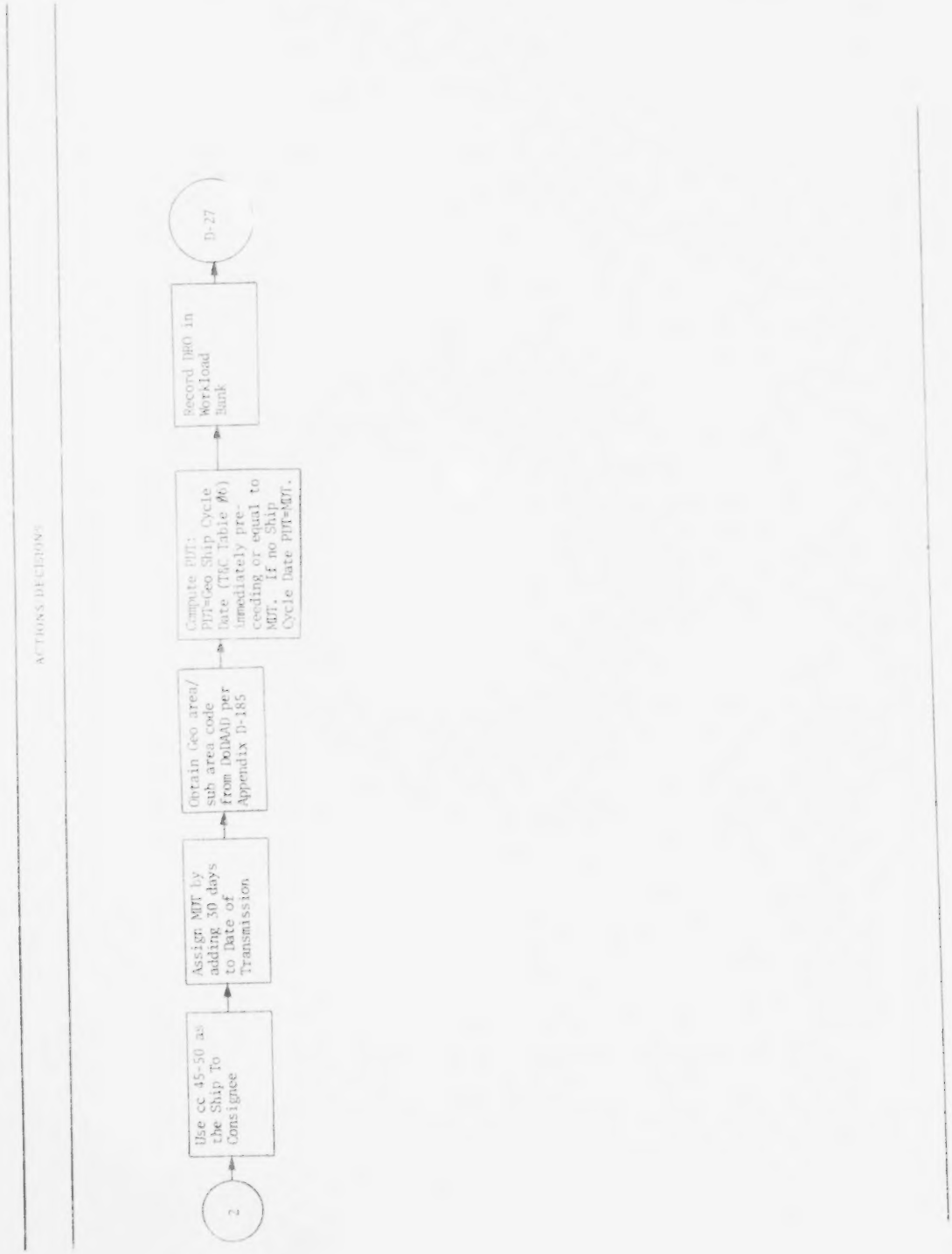
a. Appendix B-32, Disposal Release Order. Those requiring exception processing will carry Management Code Z.

b. Appendix F-12, Transactions Rejected to DSC.

c. Appendix F-109, Suspended Exception MROs.


SOURCE
ACTIONS/DECISIONS
ASJ
B-32
Is second position of DIC blank
N
Y
Is DRO Management Code, cc 72 'Z' (exception)
Y
N
Bypass duplicate document check
1
Output DRO record to F-113 Report
F-113
DS/T
Is there a duplicate document on record *
N
Y
Is DRO Management Code (cc 72) 'Z' (exception)
N
Y
Disregard transaction
Output transaction on the F-12 report
F-12
DS/T
1
Is DRO cc 45-50 (PDO Address) blank
N
Y
Obtain PDO DoDAAC from Table 84, Table and Control, to use as Ship To Consignee
1a
*Document number and supply code in cc 30-44 must match to be a duplicate. Check both cumulative register and short history. If record matches and previous action was a total denial, the established record is deleted and the new record is entered into the cumulative register and short history.


ACTIONS DECISIONS
1a
Is DRO ASJ with Management Code "12"
Y
N
Does DRO match Exception Data File
Y
N
Append Exception Data to DRO
Output DRO on a F-109 and recycle DRO next cycle
Appendix F-109
DS/T
2


ACTIONS DECISIONS
2
Use cc 45-50 as the Ship To Consignee
Assign MDT by adding 30 days to Date of Transmission
Obtain Geo area/ sub area code from DODAAD per Appendix D-185
Compute PDT: PDT=Geo Ship Cycle Date (TSC Table #6) immediately pre-ceeding or equal to MDT. If no Ship Cycle Date PDT=MDT.
Record DBO in Workload Bank
D-27

APPENDIX D-66

STORAGE ITEM CHANGE CARD (VALIDATION)

1. INITIATING ACTION

Upon receipt of applicable Storage Item Change Cards from the DSC/ICP.

2. REFERENCES

a. Appendix B-23, Storage Item Change Card

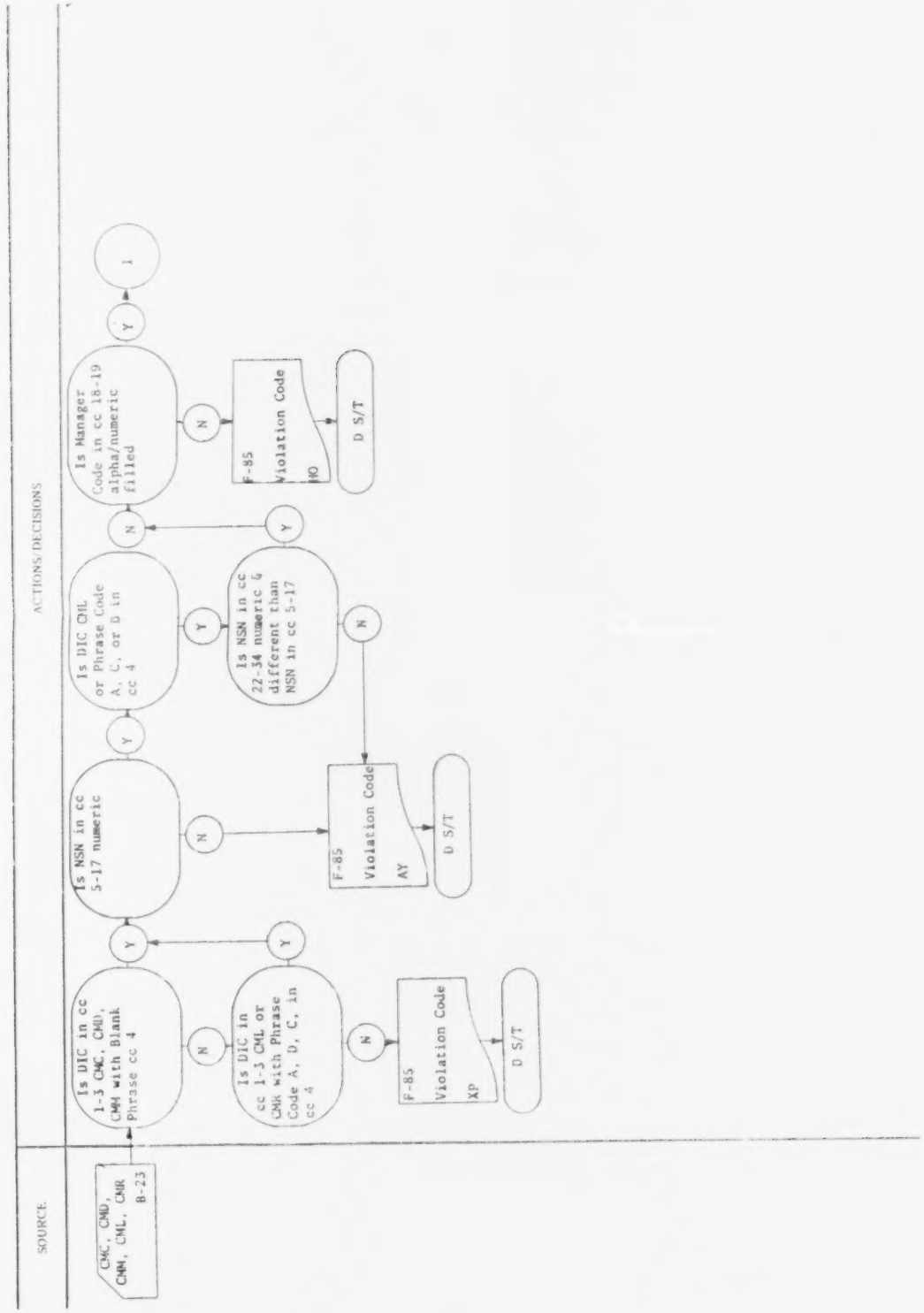
b. Appendix D-36, Storage Item Change Cards

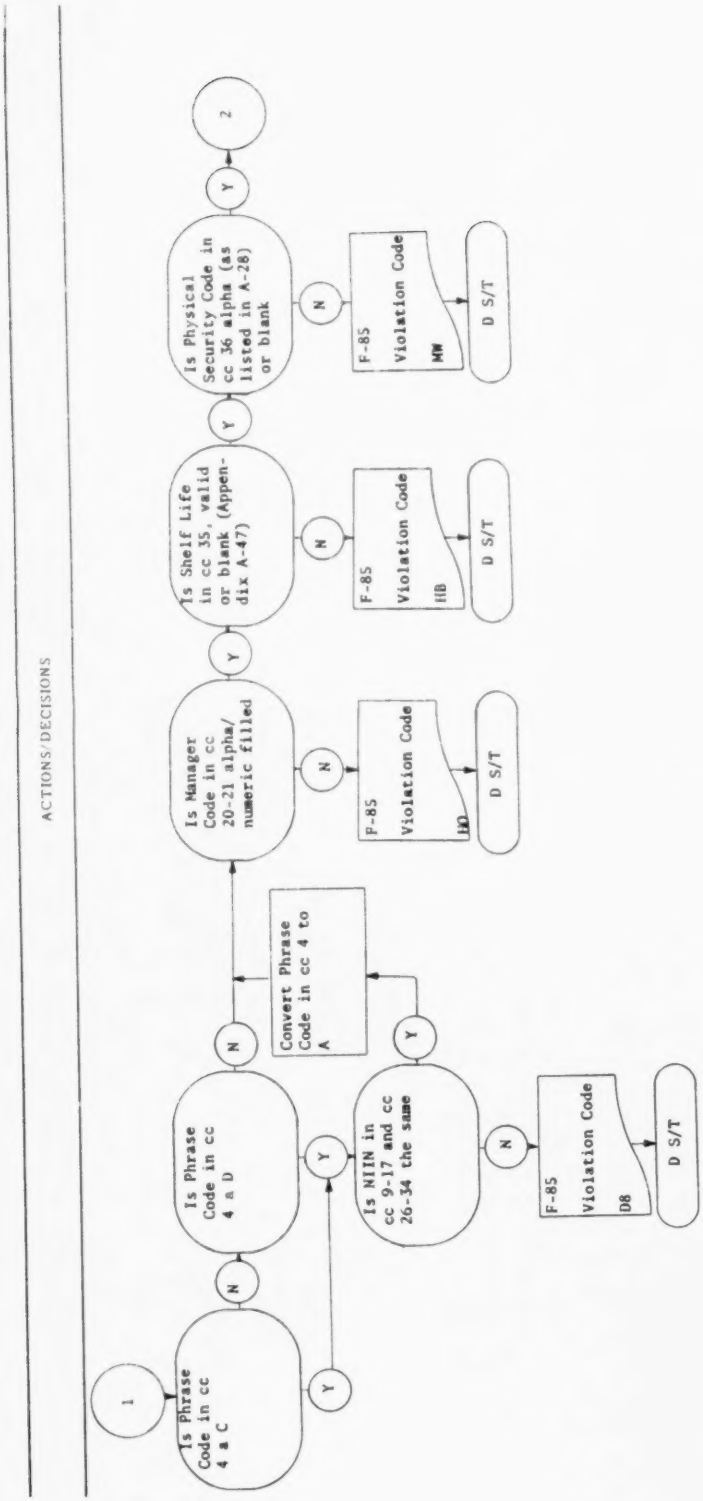
3. GENERAL

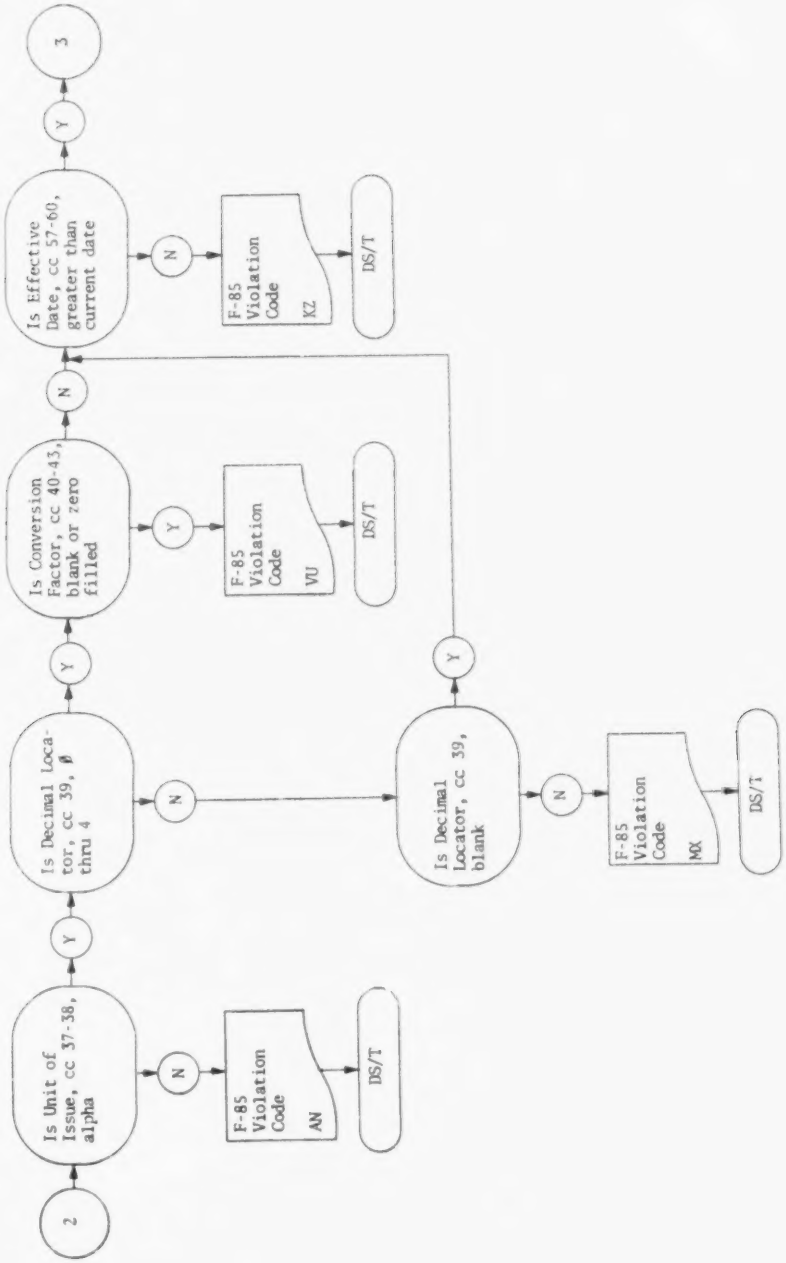
This chart illustrates the validation checks to which the various types of Storage Item Change Cards (CMC, CMD, CMM, CML and CMR) are subjected. Those which are accepted after validation are placed in a holding file for continued processing on the documentation date established by each depot as portrayed in appendix D-36. The documentation date will be the date on which all necessary documentation to effect the updating of the Locator File or to take appropriate relabeling, packing and marking actions will be produced. Determination of the documentation date is a depot option.

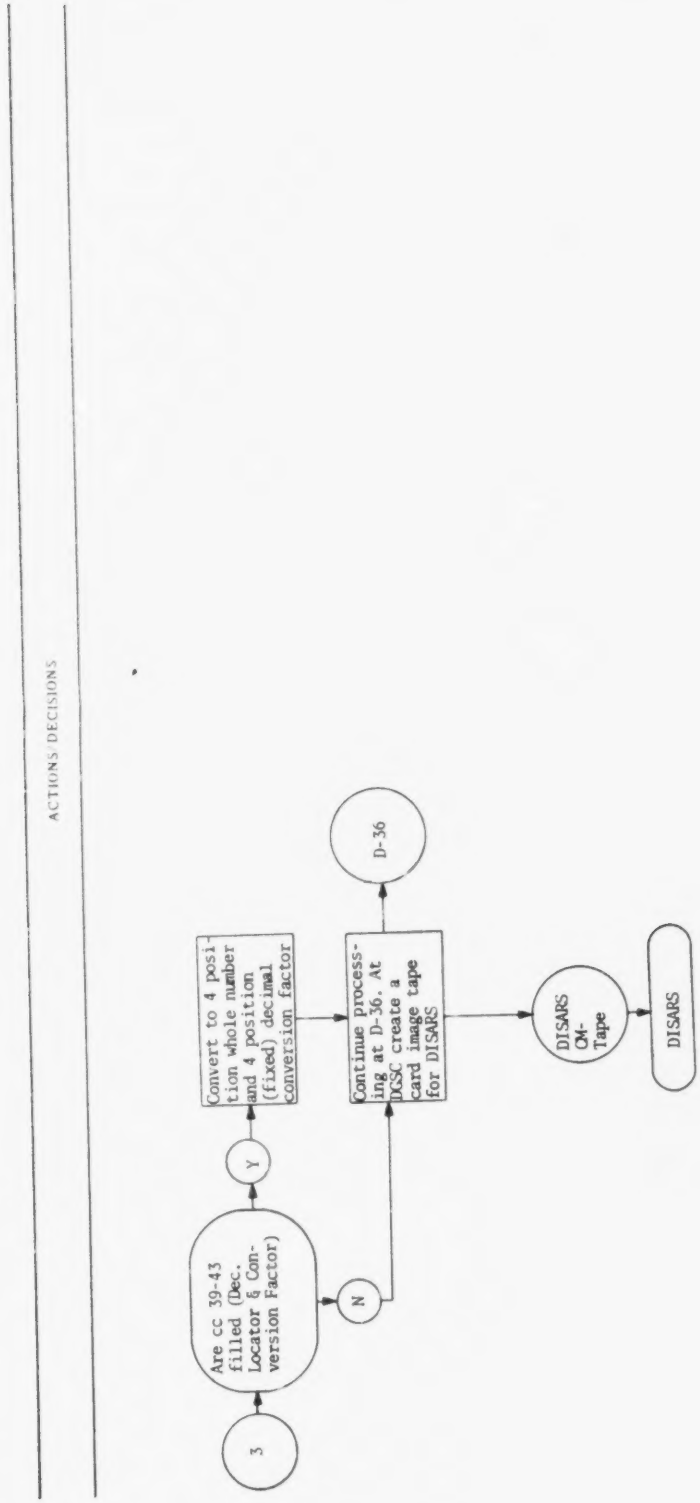
4. OUTPUT

Appendix F-85


SOURCE
ACTIONS/DECISIONS
CMC, CMD, CMM, CML, CMR B-23
Is DIC in cc 1-3 CMC, CMD, CMM with Blank Phrase cc 4
Y
N
Is DIC in cc 1-3 CML or CMR with Phrase Code A, D, C, in cc 4
Y
N
F-85 Violation Code XP
D S/T
Is NSN in cc 5-17 numeric
Y
N
F-85 Violation Code AY
D S/T
Is DIC CML or Phrase Code A, C, or D in cc 4
Y
N
Is NSN in cc 22-34 numeric & different than NSN in cc 5-17
Y
N
F-85 Violation Code NO
D S/T
Is Manager Code in cc 18-19 alpha/numeric filled
N
Y
1


ACTIONS/DECISIONS
1
Is Phrase Code in cc 4 a C
Y
N
Is Phrase Code in cc 4 a D
Y
N
Is NIIN in cc 9-17 and cc 26-34 the same
Y
N
F-85 Violation Code D8
D S/T
Convert Phrase Code in cc 4 to A
Is Manager Code in cc 20-21 alpha/ numeric filled
Y
N
F-85 Violation Code HD
D S/T
Is Shelf Life in cc 35, valid or blank (Appendix A-47)
Y
N
F-85 Violation Code HB
D S/T
Is Physical Security Code in cc 36 alpha (as listed in A-28) or blank
Y
N
F-85 Violation Code MW
D S/T
2


ACTIONS/DECISIONS
2
Is Unit of Issue, cc 37-38, alpha
N
F-85 Violation Code
AN
DS/T
Y
Is Decimal Locator, cc 39, Ø thru 4
N
Y
Is Conversion Factor, cc 40-43, blank or zero filled
Y
F-85 Violation Code
VU
DS/T
N
Is Effective Date, cc 57-60, greater than current date
N
F-85 Violation Code
KZ
DS/T
Y
3
Y
Is Decimal Locator, cc 39, blank
N
F-85 Violation Code
MX
DS/T


ACTIONS DECISIONS
3
Are cc 39-43 filled (Dec. Locator & Conversion Factor)
Y
N
Convert to 4 position whole number and 4 position (fixed) decimal conversion factor
Continue processing at D-36. At DCSC create a card image tape for DISARS
D-36
DISARS CM-Tape
DISARS

APPENDIX D-67

TRANSACTIONS RECEIVED BY DEPOT

1. INITIATING ACTION

Any DIC received for processing.

2. REFERENCES

a. Appendix A-83.

b. Appendix F-14.

3. GENERAL

This chart indicates that the count of external transaction received by the depot during a reporting period is accomplished from the Entry System and printed on the F-14 report. The applicable DICs are contained in appendix A-83, "Y" Series Element Identification Codes.

4. OUTPUT

Appendix F-14.

SOURCE
ACTIONS/DECISIONS
Entry System
Count total transactions for Document Identifier Codes related to Y elements reflected in Appendix A-83
F-14 Transactions Received By Depot
DS/T
Records for App. D-71, D-72

APPENDIX D-68

TRANSACTIONS FORWARDED BY DEPOT

1. INITIATING ACTION

Any DIC Output for the Exit System.

2. REFERENCES

a. Appendix A-83.

b. Appendix F-15.

3. GENERAL

This chart indicates that the count of transactions forwarded by the depot during a reporting period is accomplished from the Exit System and printed on the F-15 report. The applicable DICs are contained in appendix A-83, "Z" Series Element Identification Codes.

4. OUTPUT

Appendix F-15.

SOURCE
ACTIONS/DECISIONS
Exit System
Count total transactions for Document Identifier Codes related to Z elements reflected in Appendix A-83
F-15 Transactions Forwarded by Depot
DS/T
Records from D-73 and D-75

APPENDIX D-69

RECEIPT CONFIRMATION CARD

1. INITIATING ACTIONS

a. Appendix B-108, Short Form Receipt Confirmation (Due-In), DIC ZV_ (Procurement) or ZW_(Other).

b. Appendix B-109, Long Form Receipt Confirmation (Not Due-In), DIC ZX_ (Procurement) or ZY_(Other).

2. REFERENCES

a. Chapter 3.

b. Appendix B-20.

c. Appendix B-21.

d. Appendix B-22.

e. Appendix B-108.

f. Appendix B-109.

g. Appendix B-134.

h. Appendix E-108 P.

i. Appendix E-108 V.

j. Appendix F-85.

k. Appendix F-204.

3. GENERAL

a. This chart depicts the computer processing of Receipt Confirmation Cards (RCCs) prepared from the manually annotated Receipt Control document.

b. The entry of the RCC updates the Suspended Receipt File. If a Receipt Notice (appendix B-46 or B-144) has also been processed. Processing of the RCC will cause the Materiel Receipt Card (MRC) to be output to the DSC, the PMR and Completed Receipt Files to be updated, and MIS information to be recorded. When applicable, a Locator update (adding a new location), a Classification Suspense File update, an Inventory Document Control File update, and an Acceptance Report will be processed.

c. Violation correction procedures are provided in appendix E-108 V.

4. OUTPUT

a. Appendix B-20, Materiel Receipt Card (Procurement Instrument Source).

b. Appendix B-21, Materiel Receipt Card (Other than Procurement Instrument Source).

c. Appendix B-22, Materiel Adjustment Document (Single or Dual Adjustment).

d. Appendix B-134, Acceptance Report.

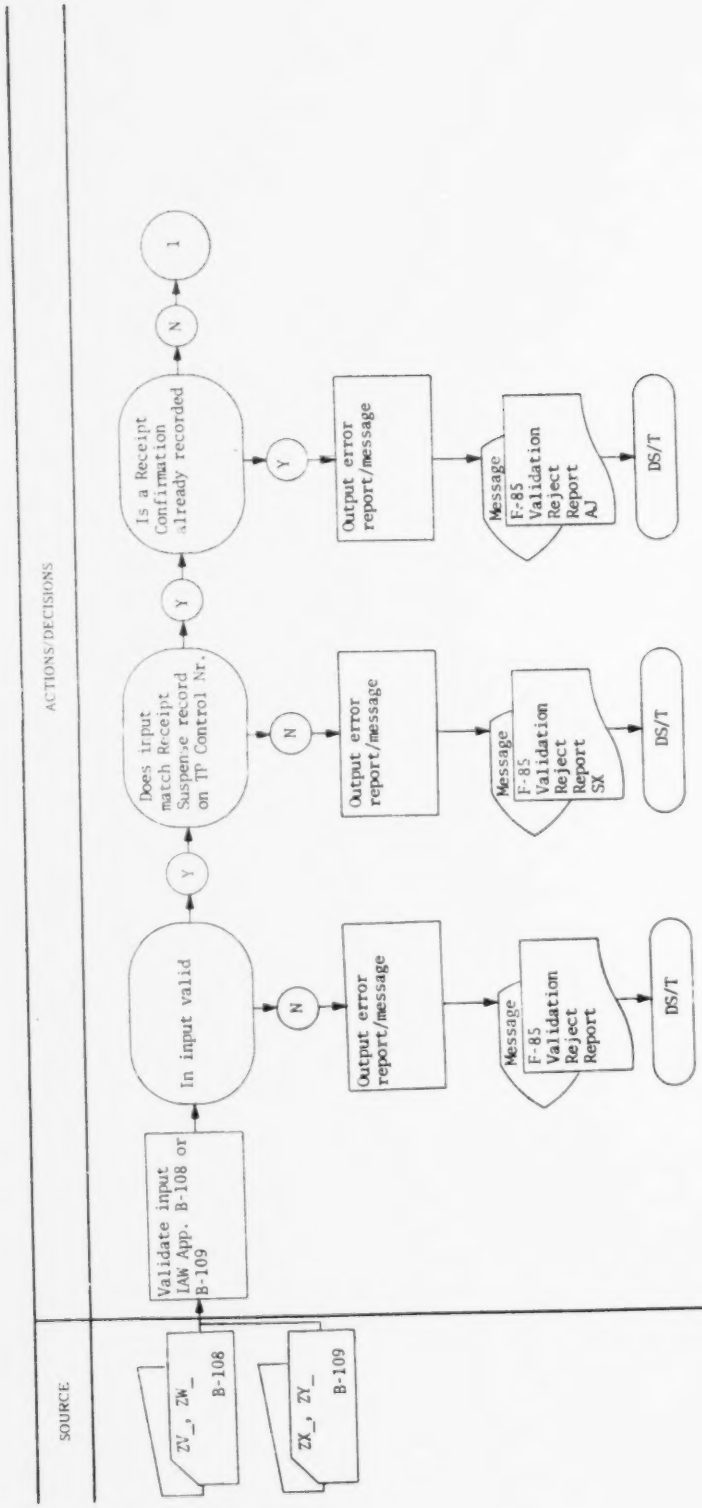
e. Appendix F-85, Validation Reject Report.

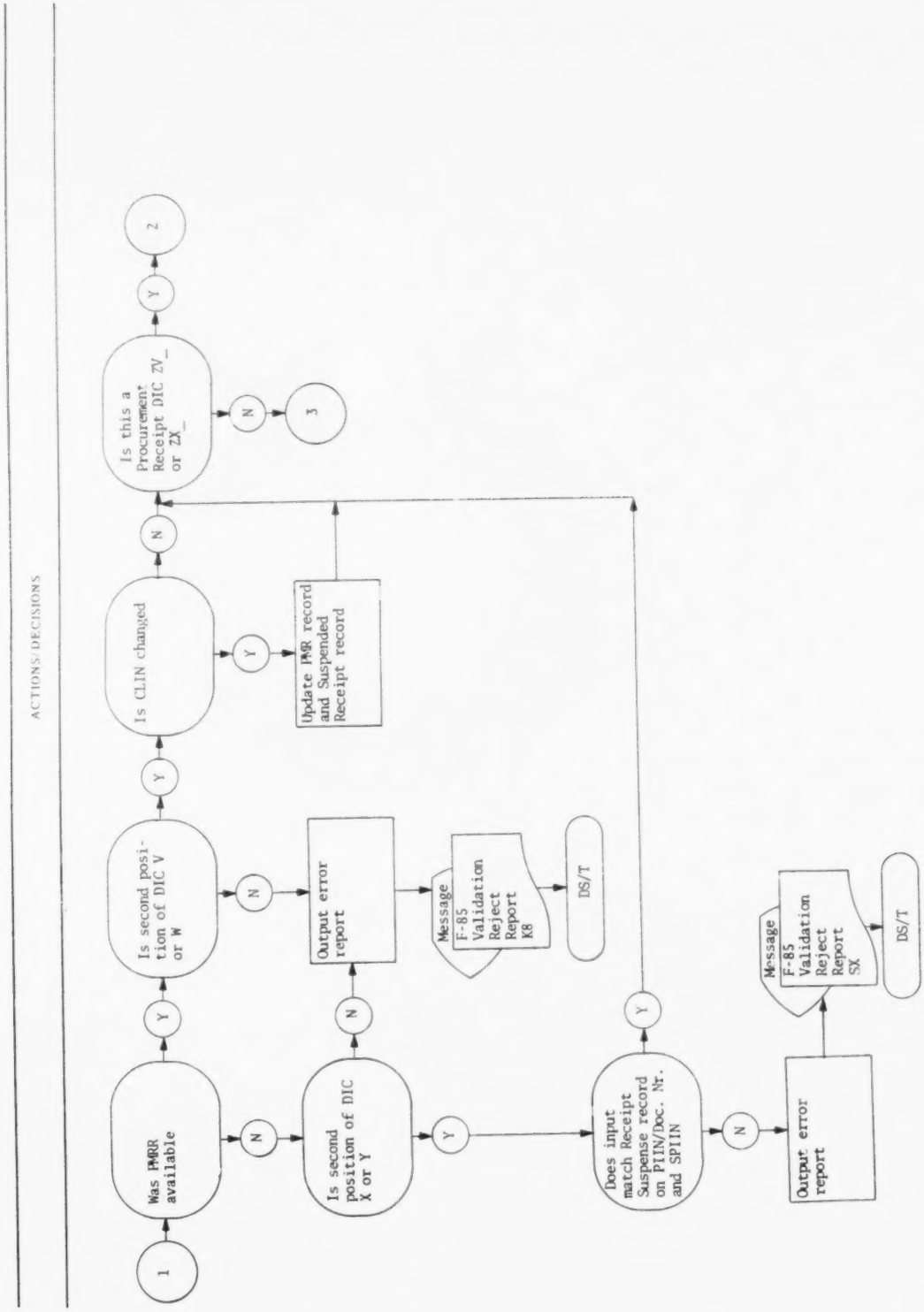
f. Appendix F-204, Acceptance Action Report.

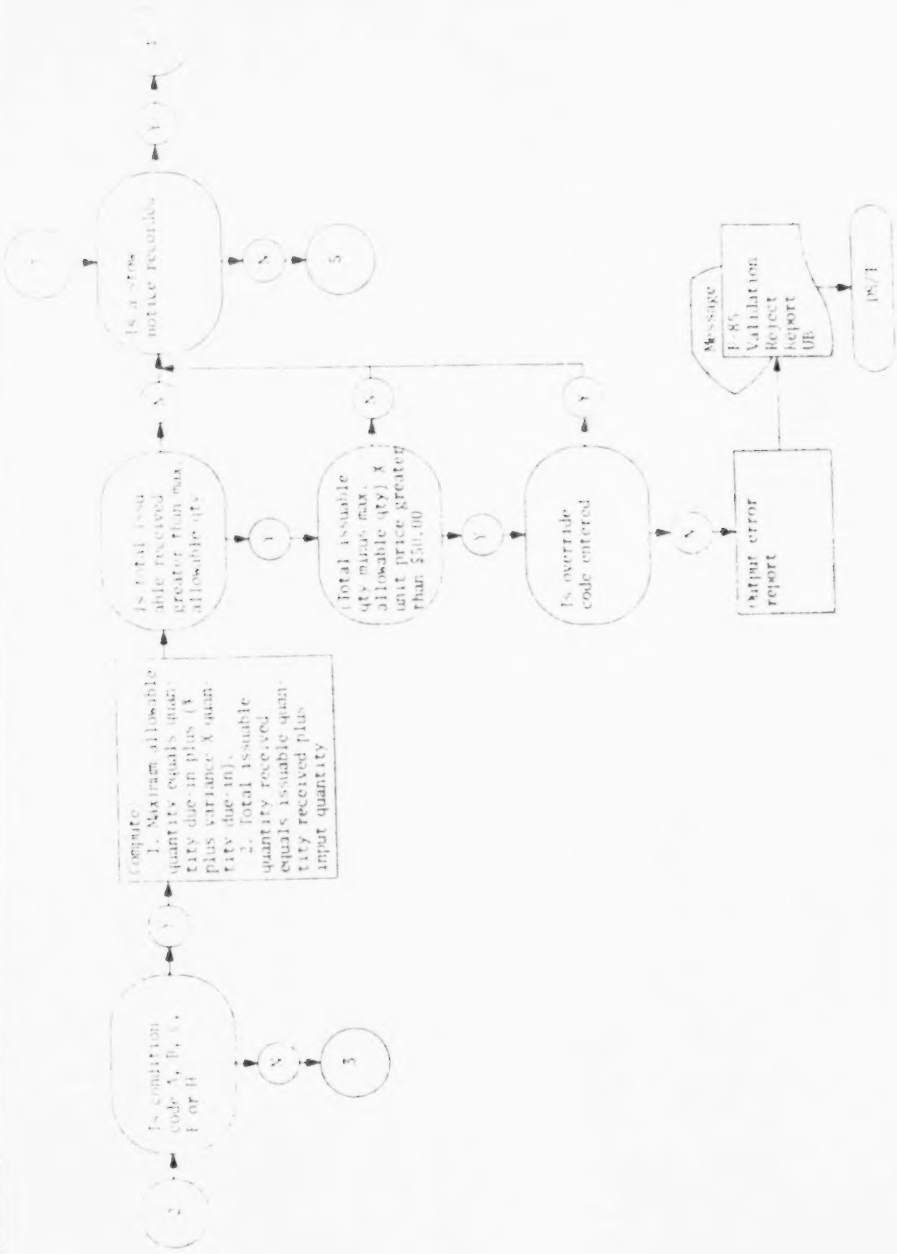
g. Internal Locator update in the format of appendix B-71.

h. Internal Classification Suspense File update.

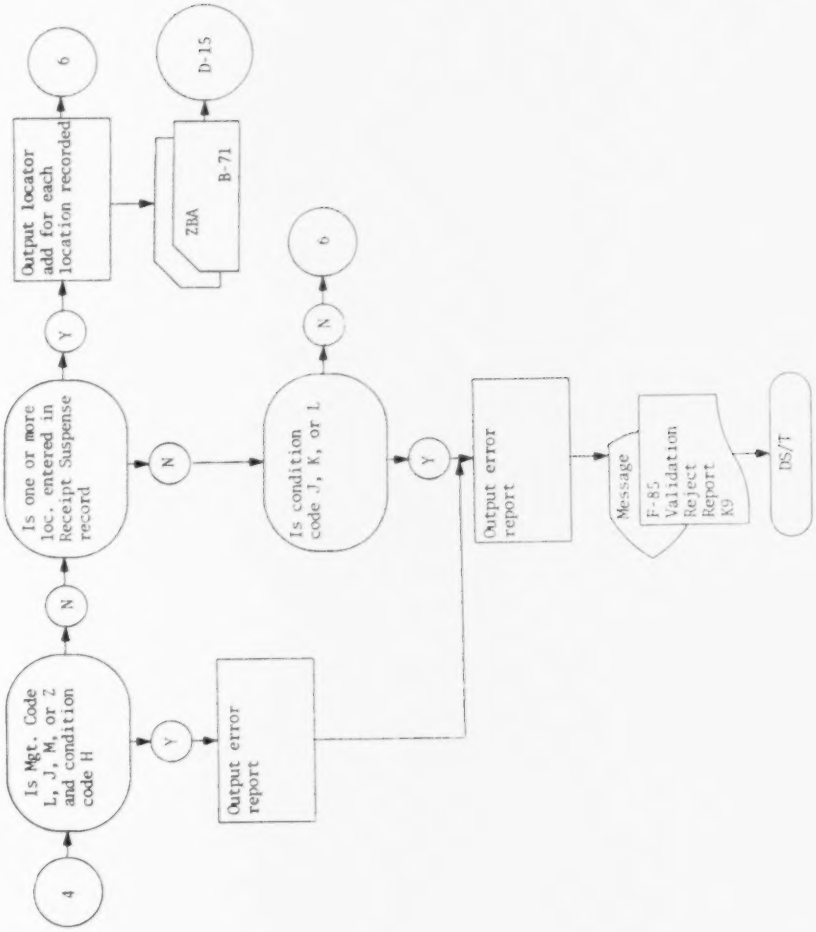
i. Internal Inventory Document Control File update.

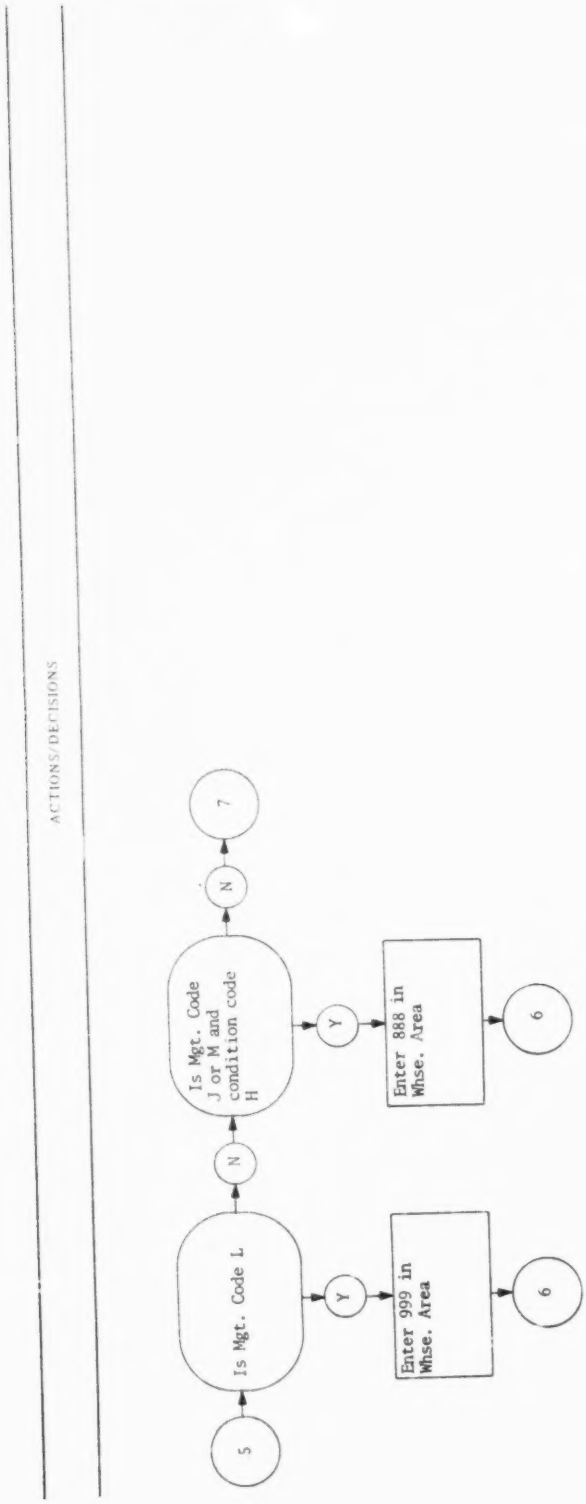

SOURCE
ACTIONS/DECISIONS
ZV_, ZW_
B-108
ZX_, ZY_
B-109
Validate input IAW App. B-108 or B-109
In input valid
Y
N
Output error report/message
Message
F-85 Validation Reject Report
DS/T
Does input match Receipt Suspense record on TP Control Nr.
Y
N
Output error report/message
Message
F-85 Validation Reject Report SX
DS/T
Is a Receipt Confirmation already recorded
Y
N
1
Output error report/message
Message
F-85 Validation Reject Report AJ
DS/T

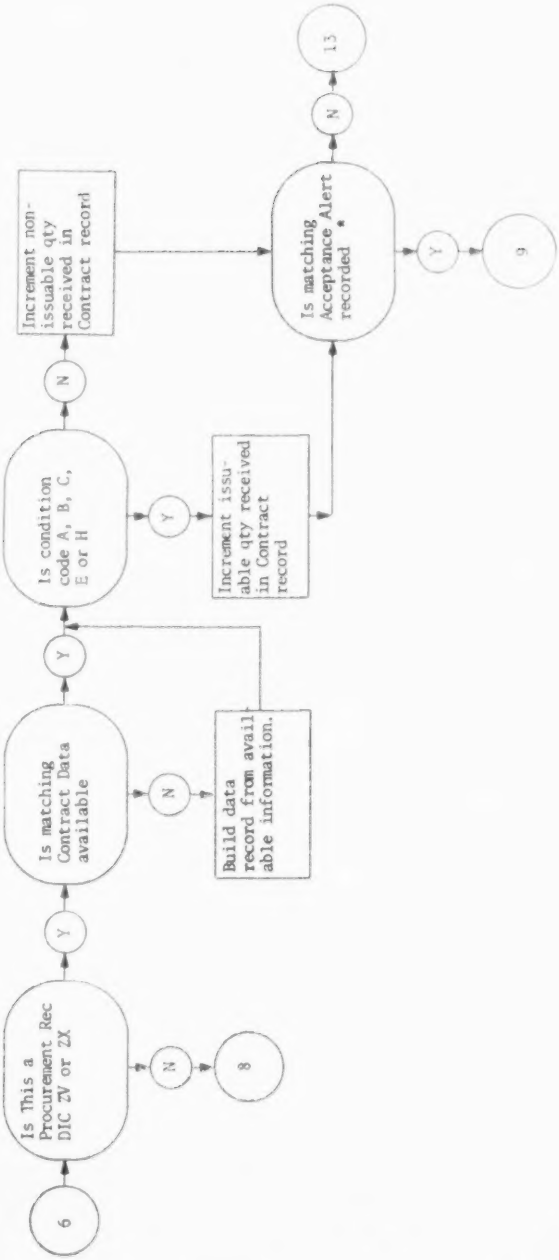

ACTIONS/DECISIONS
1
Was PMGR available
N
Y
Is second position of DIC X or Y
N
Y
Output error report
Message
F-85
Validation
Reject
Report
K8
DS/T
Is second posi-tion of DIC V or W
N
Y
Is CLIN changed
Y
Update PMGR record and Suspended Receipt record
N
Is this a Procurement Receipt DIC ZV_ or ZX_
N
3
Y
2
Does input match Receipt Suspense record on PIIN/Doc. Nr. and SPIIN
Y
N
Output error report
Message
F-85
Validation
Reject
Report
SX
DS/T


Is condition code A, B, C, F or H
Compute
1. Maximum allowable quantity equals (max qty due in plus (X plus variance X max qty due in).
2. Total issuable quantity received equals issuable quantity received plus input quantity
Is total issuable received greater than max allowable qty
Is a stock notice records
Total issuable qty minus max allowable (qty) X unit price greater than $50.00
Is override code entered
output error report
Message
F-85
Validation
Reject
Report
UR
DS/T

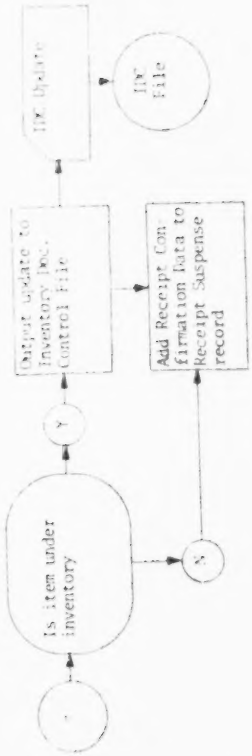
ACTIONS/DECISIONS

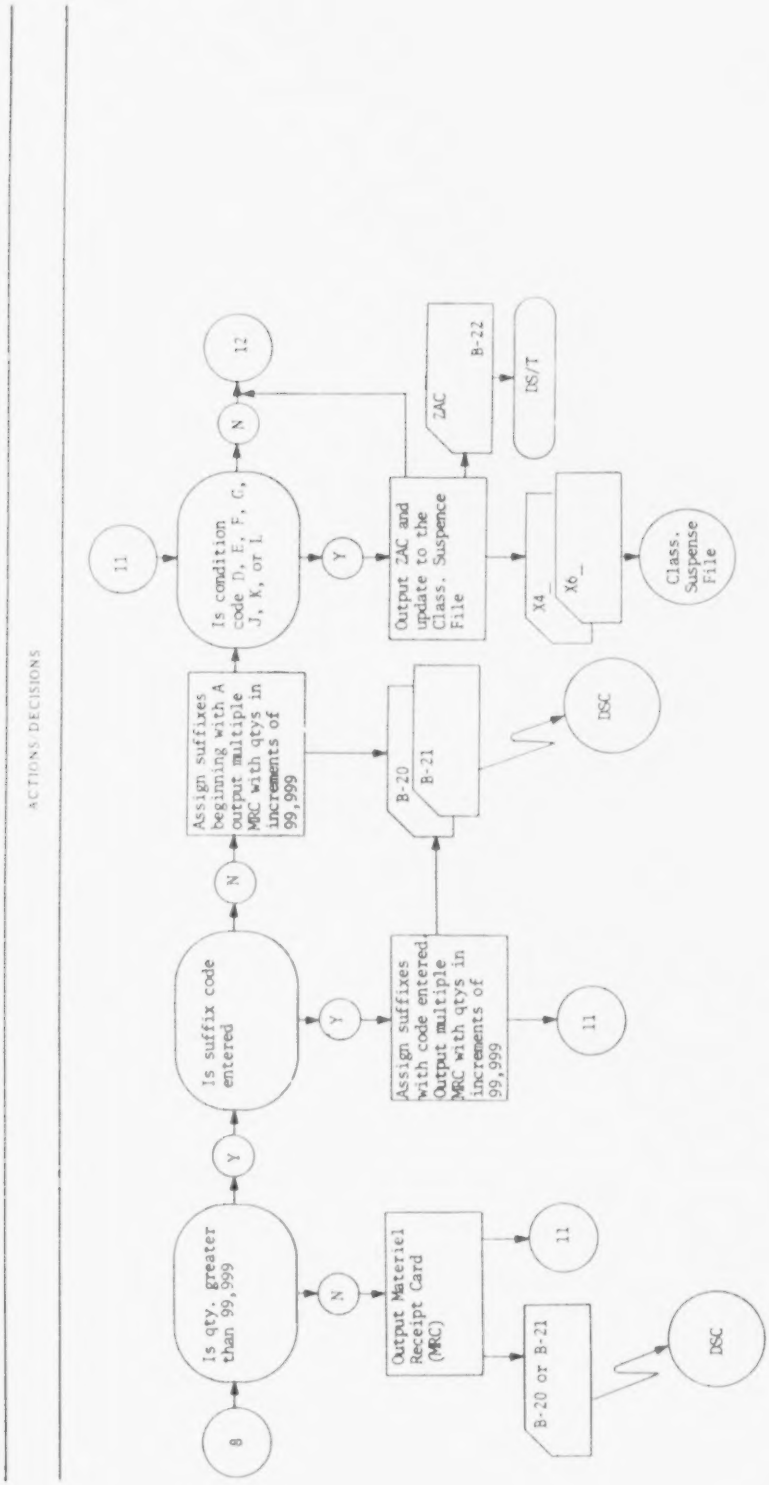



ACTIONS/DECISIONS
5
Is Mgt. Code L
Y
Enter 999 in Whse. Area
6
N
Is Mgt. Code J or M and condition code H
Y
Enter 888 in Whse. Area
6
N
7

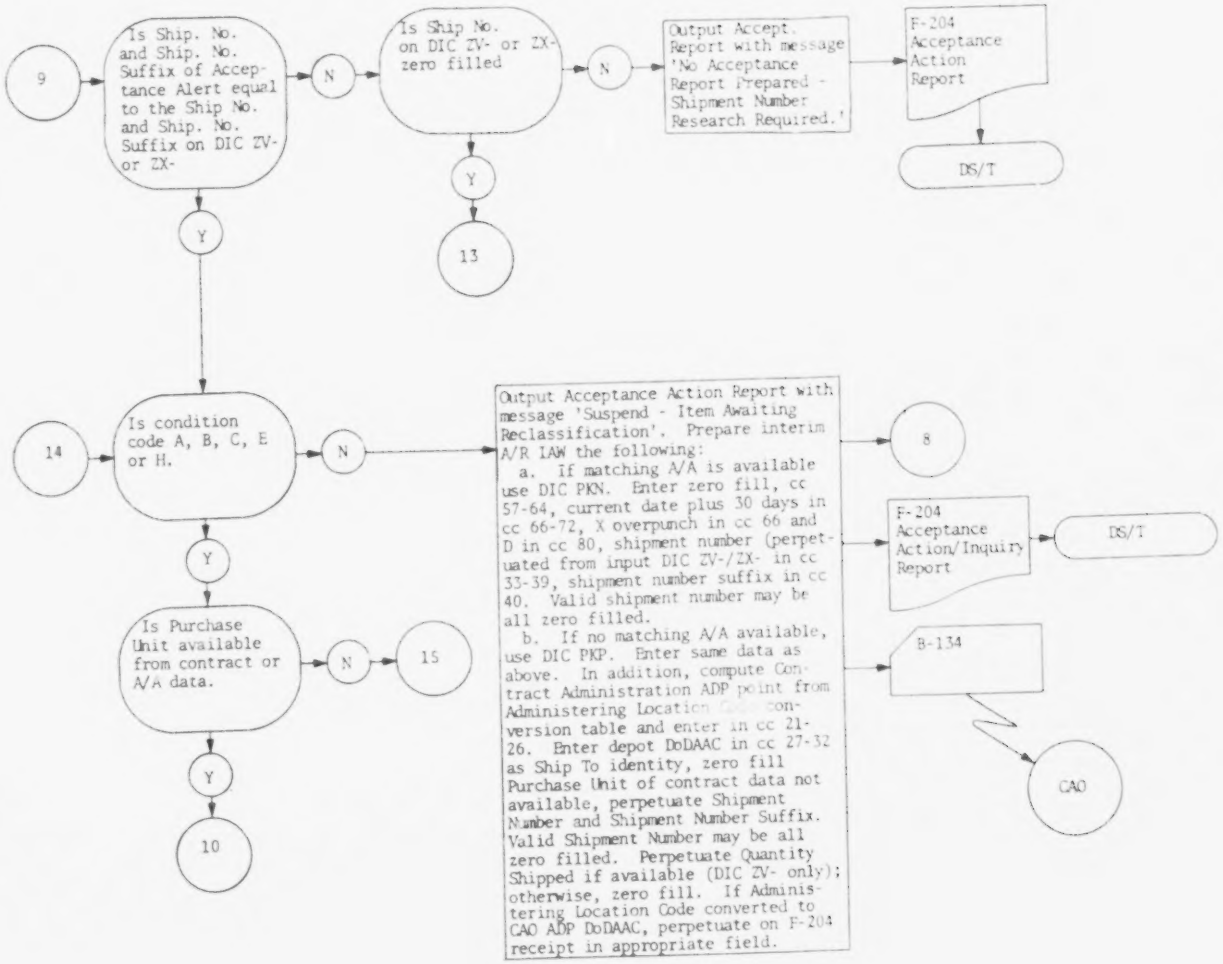


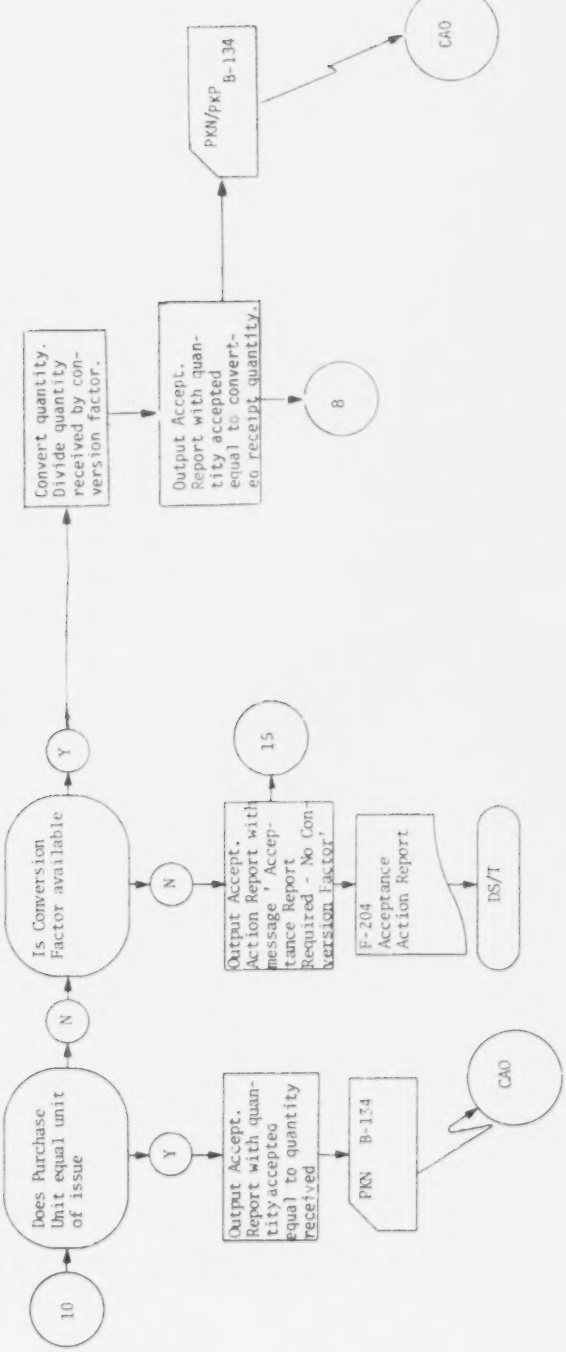
* Match on PIIN, SPIIN, CLIN

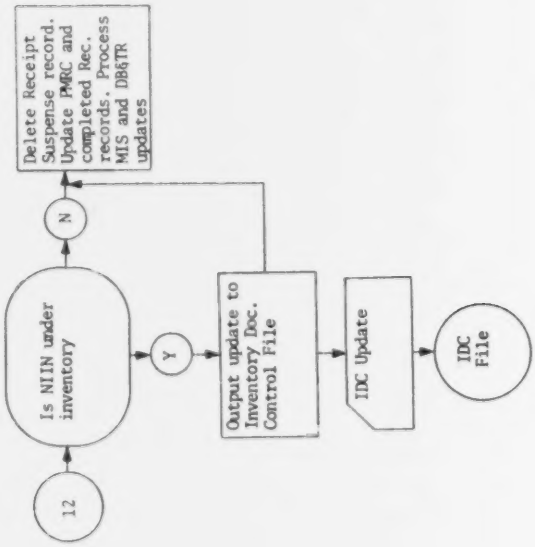

Is item under inventory
Y
N
Output update to Inventory Doc. Control File
Add Receipt Confirmation Data to Receipt Suspense record
IIW Update
IIW File


ACTIONS DECISIONS
8
Is qty. greater than 99,999
Y
N
Output Materiel Receipt Card (MRC)
11
B-20 or B-21
DSC
Is suffix code entered
Y
N
Assign suffixes with code entered Output multiple MRC with qtys in increments of 99,999
11
Assign suffixes beginning with A output multiple MRC with qtys in increments of 99,999
B-20
B-21
DSC
11
Is condition code D, E, F, G, J, K, or L
Y
N
12
Output ZAC and update to the Class. Suspence File
ZAC
B-22
DS/T
X4_
X6_
Class. Suspense File

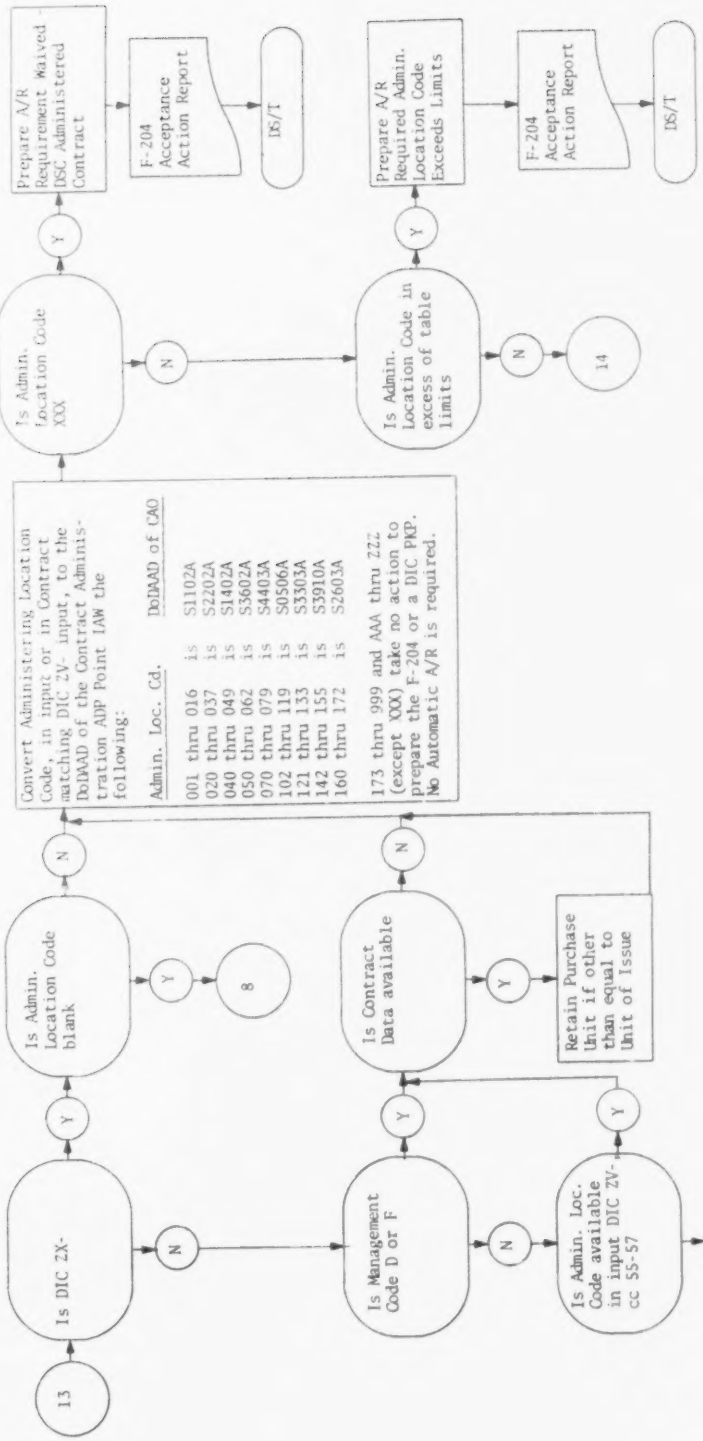
ACTIONS/DECISIONS



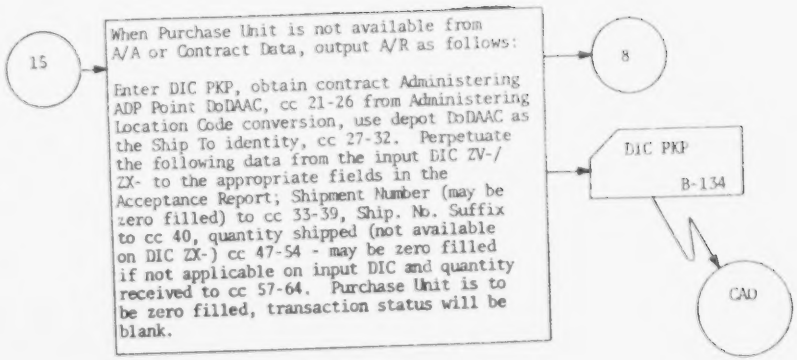

ACTIONS / DECISIONS
10
Does Purchase Unit equal unit of issue
Y
N
Output Accept. Report with quantity accepted equal to quantity received
PKN B-134
CAO
Is Conversion Factor available
N
Y
Output Accept. Action Report with message ' Acceptance Report Required - No Conversion Factor'
15
F-204 Acceptance Action Report
DS/T
Convert quantity. Divide quantity received by conversion factor.
Output Accept. Report with quantity accepted equal to converted receipt quantity.
8
PKN/PKP B-134
CAO


ACTIONS/DECISIONS
12
Is NIIN under inventory
Y
N
Delete Receipt Suspense record. Update PMRC and completed Rec. records. Process MIS and DB6TR updates
Output update to Inventory Doc. Control File
IDC Update
IDC File

ACTIONS/DECISIONS



ACTIONS/DECISIONS



APPENDIX D-70

RECEIPT STOW NOTICE

1. INITIATING ACTIONS

a. Appendix B-46, Remote Receipt Stow Notice, Type S Remote Inquiry.

b. Appendix B-144, Receipt Stow Notice, DIC ZZS.

2. REFERENCES

a. Chapter 3.

b. Chapter 66.

c. Appendix B-20.

d. Appendix B-21.

e. Appendix B-22.

f. Appendix B-46.

g. Appendix B-134.

h. Appendix B-144.

i. Appendix E-110 P.

j. Appendix E-110 V.

k. Appendix F-85.

l. Appendix F-202.

m. Appendix F-204.

3. GENERAL

a. This chart depicts the computer processing of Receipt Stow Notices prepared from the manually annotated Receipt Control Document.

b. The entry of the Receipt Stow Notice updates the Suspended Receipt File. If a Receipt Confirmation Card (appendix B-108 or B-109) has also been processed, processing of the Receipt Stow Notice will cause the Materiel Receipt Card (MRC) to be output to the DSC, the PMR, and Completed Receipt Files to be updated, and MIS information to be recorded. When applicable, a locator update (adding a new location), a Classification Suspense Document Control File update, and an Acceptance Report will be processed.

c. Violation correction procedures are provided in appendix E-110 V.

4. OUTPUT

a. Appendix L-20, Materiel Receipt Card (Procurement Instrument Source).

b. Appendix B-21, Materiel Receipt Card (Other than Procurement Instrument Source).

c. Appendix B-22, Materiel Adjustment Document (Single or Dual Adjustment).

d. Appendix B-134, Acceptance Report.

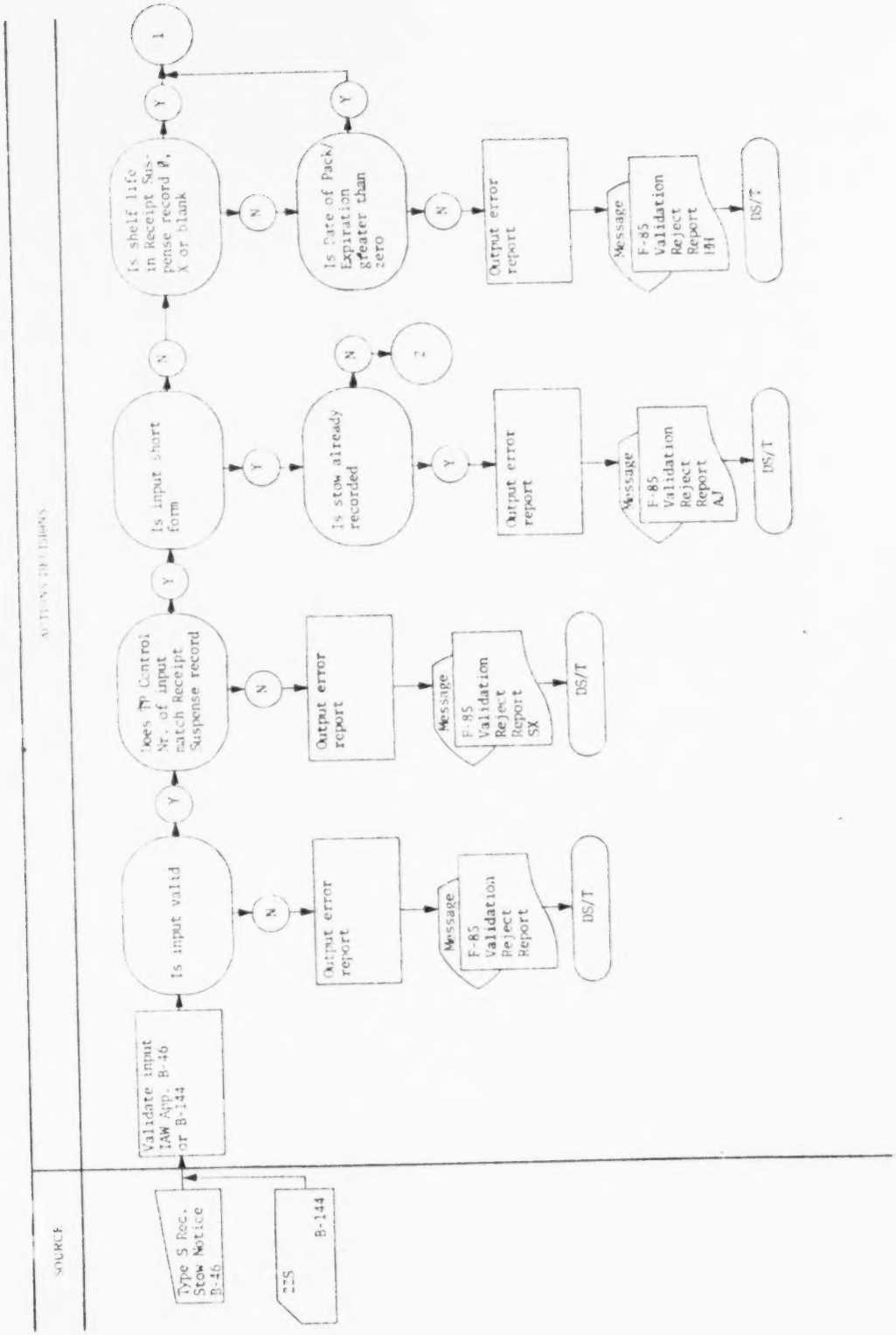
e. Appendix F-85, Validation Reject Report.

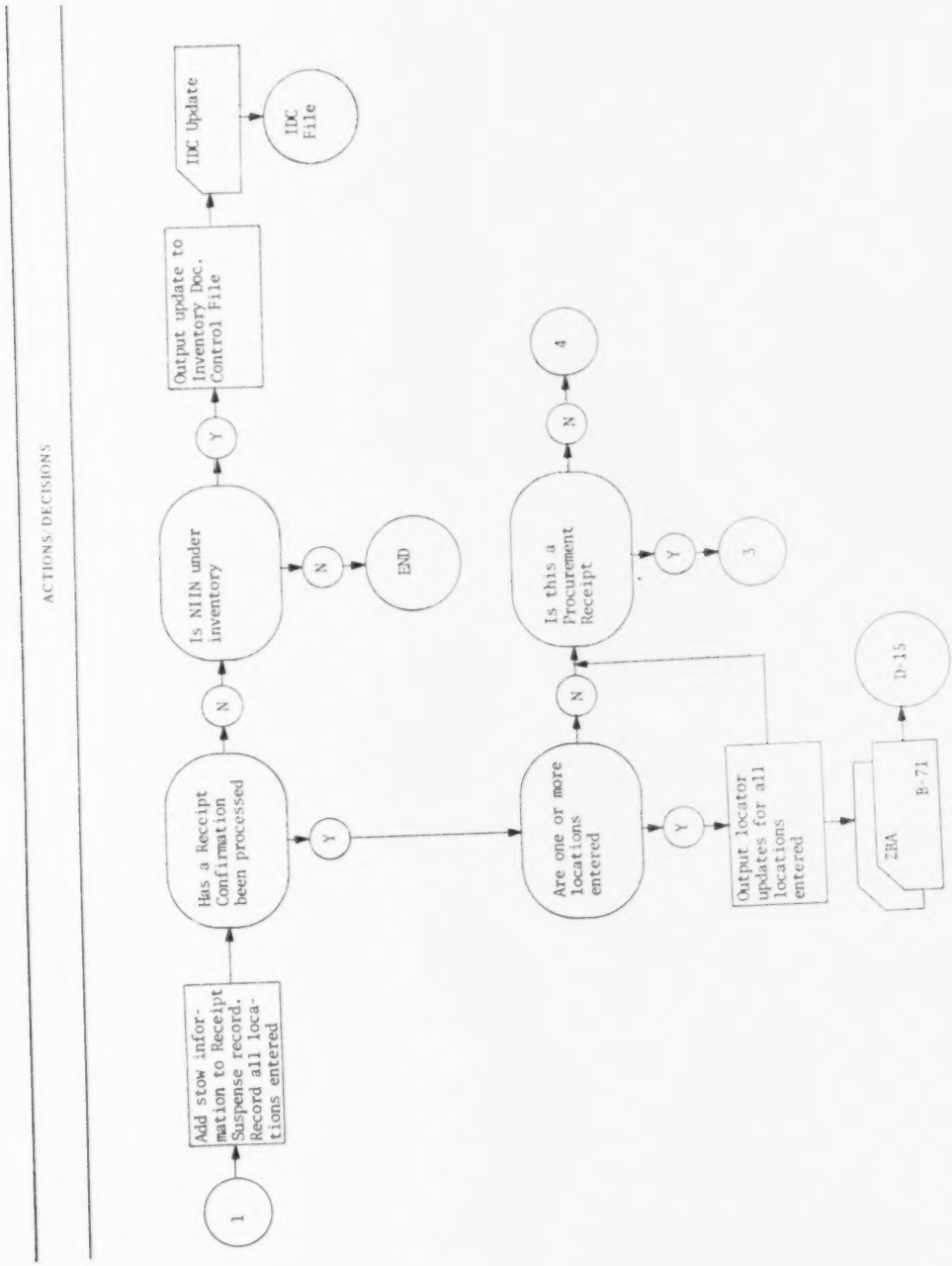
f. Appendix F-204, Acceptance Action Report.

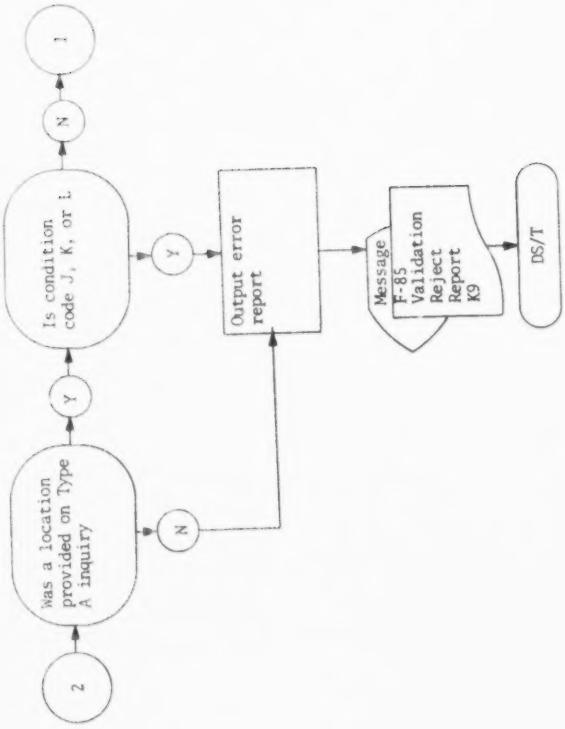
g. Internal Locator update in the format of appendix B-71.

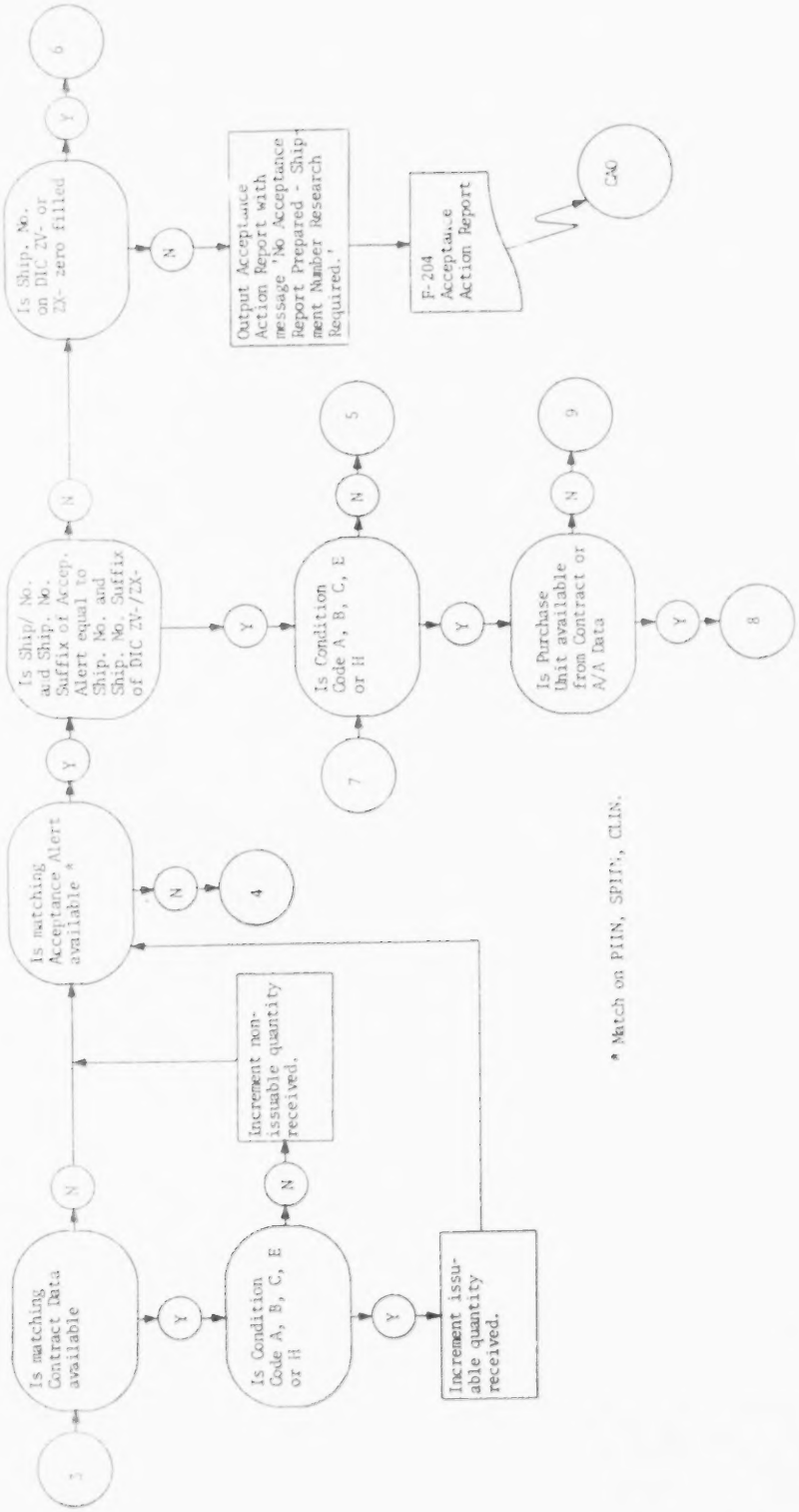
h. Internal Classification Suspense File update.

i. Internal Inventory Document Control File update.

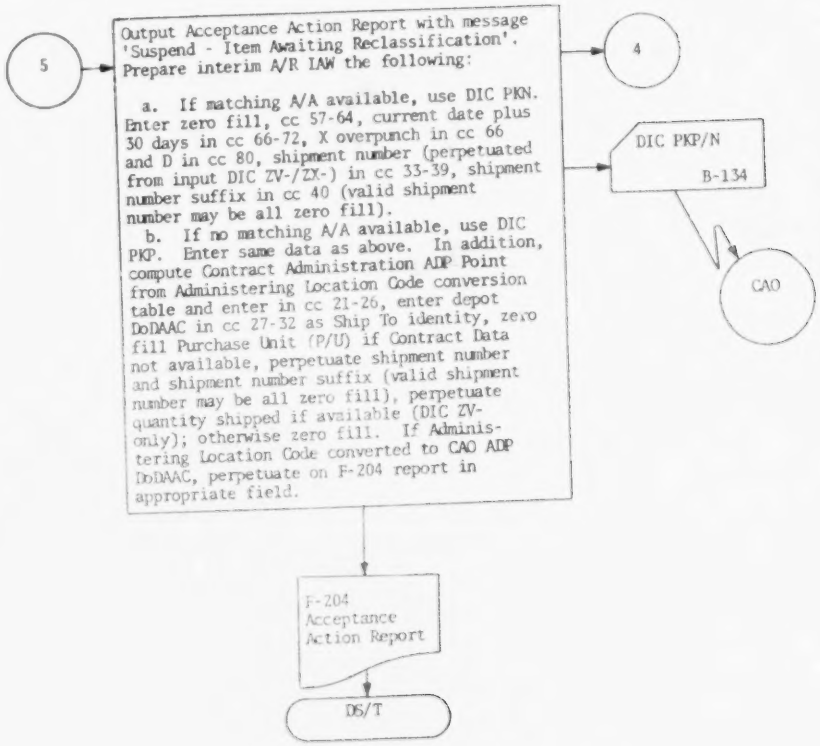

SOURCE
ACTIONS TO BE TAKEN
Type S Rec. Stow Notice B-46
ZZS B-144
Validate input IAW App. B-46 or B-144
Is input valid
N
Output error report
Message
F-85 Validation Reject Report
DS/T
Y
Does TP Control Nr. of input match Receipt Suspense record
N
Output error report
Message
F-85 Validation Reject Report SX
DS/T
Y
Is input short form
Y
Is stow already recorded
N
2
Y
Output error report
Message
F-85 Validation Reject Report AJ
DS/T
N
Is shelf life in Receipt Suspense record Ø, X or blank
N
Is Date of Pack/ Expiration greater than zero
N
Output error report
Message
F-85 Validation Reject Report 191
DS/T
Y
Y
1

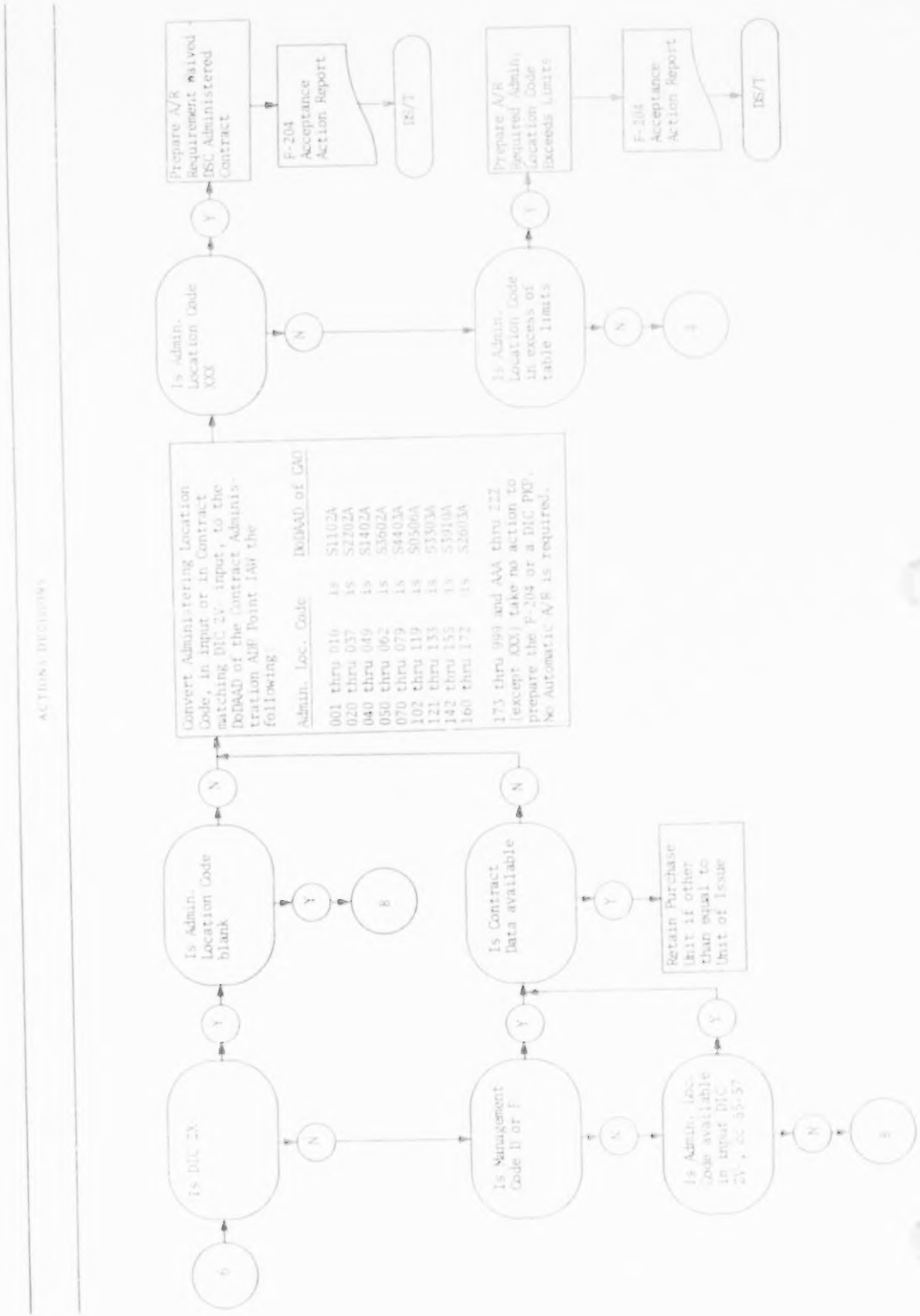

ACTIONS/DECISIONS
1
Add stow information to Receipt Suspense record. Record all locations entered
Has a Receipt Confirmation been processed
Y
N
Is NIIN under inventory
N
END
Y
Output update to Inventory Doc. Control File
IDC Update
IDC File
Are one or more locations entered
Y
N
Output locator updates for all locations entered
Is this a Procurement Receipt
Y
3
N
4
ZBA
B-71
D-15

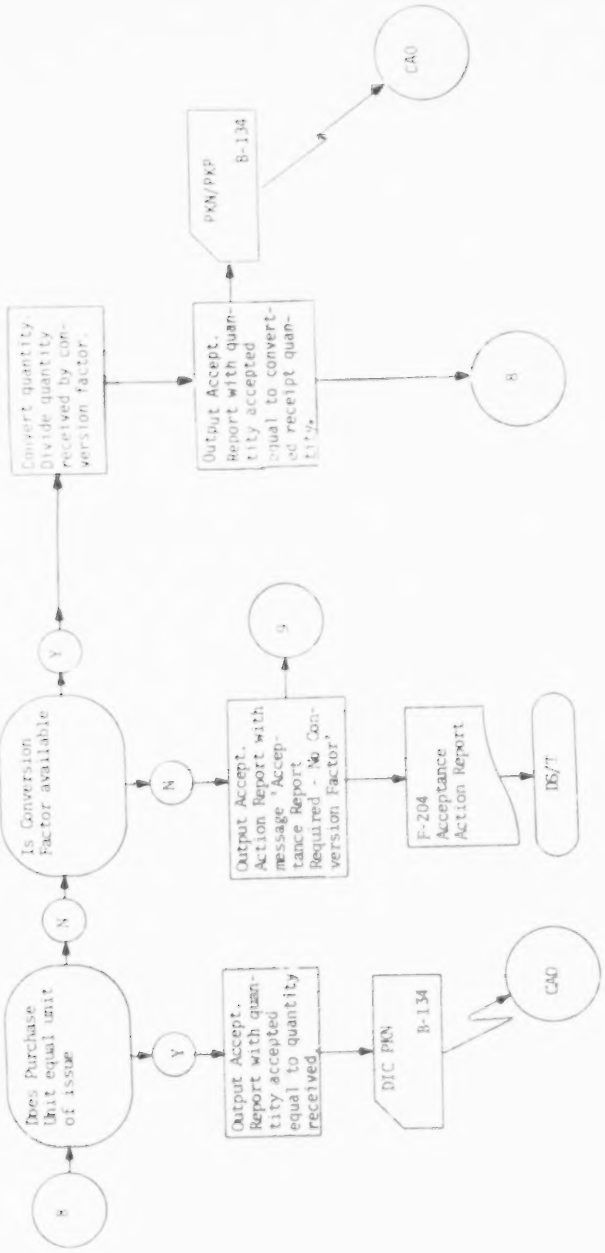

ACTIONS/DECISIONS
2
Was a location provided on Type A inquiry
Y
N
Is condition code J, K, or L
Y
N
1
Output error report
Message F-85 Validation Reject Report K9
DS/T

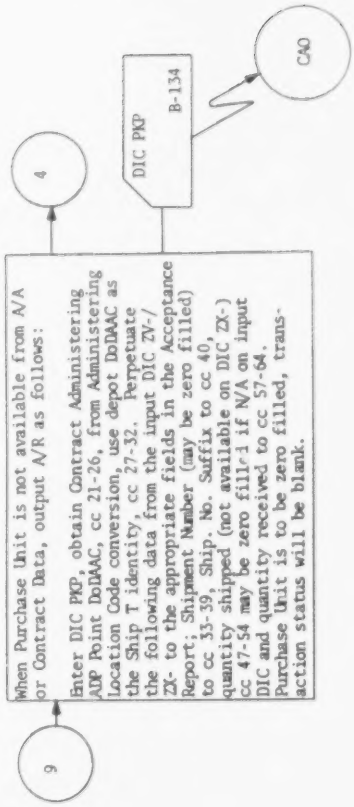

ACTIONS/DECISIONS
3
Is matching Contract Data available
Y
N
Is Condition Code A, B, C, E or H
N
Y
Increment non-issuable quantity received.
Increment issuable quantity received.
Is matching Acceptance Alert available *
Y
N
4
Is Ship/ No. and Ship. No. Suffix of Accep. Alert equal to Ship. No. and Ship. No. Suffix of DIC ZV-/ZX-
Y
N
Is Condition Code A, B, C, E or H
7
Y
N
5
Is Purchase Unit available from Contract or A/A Data
Y
N
8
9
Is Ship. No. on DIC ZV- or ZX- zero filled
Y
N
6
Output Acceptance Action Report with message 'No Acceptance Report Prepared - Shipment Number Required.'
F-204 Acceptance Action Report
CAO
* Match on PIIN, SPIIN, CLIN.

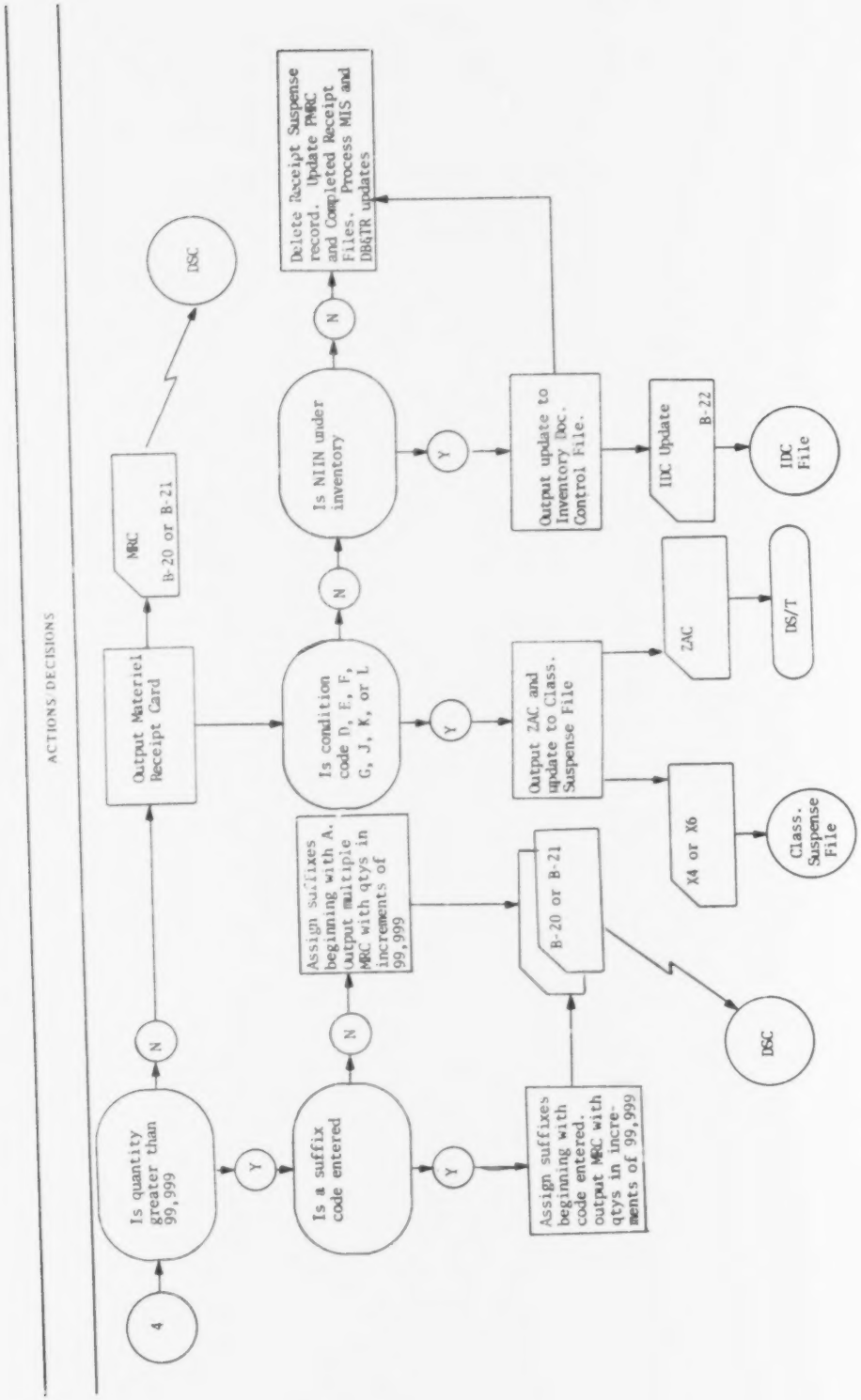
ACTIONS/DECISIONS




ACTIONS DECISIONS
A
Is DIC 2X
N
Y
Is Admin. Location Code blank
Y
B
N
Convert Administering Location Code, in input or in Contract matching DIC 2V input, to the DoDAAD of the Contract Administration ADP Point IAW the following:
Admin. Loc. Code DoDAAD of CAO
001 thru 016 is S1102A
020 thru 037 is S2202A
040 thru 049 is S3402A
050 thru 062 is S3602A
070 thru 079 is S4403A
102 thru 119 is S0506A
121 thru 133 is S3303A
142 thru 155 is S3910A
160 thru 172 is S2603A
173 thru 999 and AA thru ZZ (except XXX) take no action to prepare the F-204 or a DIC PKD. No Automatic A/R is required.
Is Admin. Location Code XXX
N
Y
Prepare A/R Requirement waived DSC Administered Contract
F-204 Acceptance Action Report
DS/T
Is Admin. Location Code in excess of table limits
N
Y
Prepare A/R Required Admin. Location Code Exceeds Limits
F-204 Acceptance Action Report
DS/T
A
Is Contract Data available
N
Y
Retain Purchase Unit if other than equal to Unit of Issue
Is Management Code D or F
N
Y
Is Admin. Loc. Code available in input DIC 2V, cc 55-57
N
Y
B


A
Does Purchase Unit equal unit of issue
Y
Output Accept. Report with quantity accepted equal to quantity received
DIC PKN
B-134
CAO
N
Is Conversion Factor available
N
Output Accept. Action Report with message 'Acceptance Report Required - No Conversion Factor'
F-204 Acceptance Action Report
DG/7
G
Y
Convert quantity. Divide quantity received by conversion factor.
Output Accept. Report with quantity accepted equal to converted receipt quantity.
PKN/PXP
B-134
CAO
B


ACTIONS/DECISIONS
9
When Purchase Unit is not available from A/A or Contract Data, output A/R as follows:
Enter DIC PKP, obtain Contract Administering ADP Point DoDAAC, cc 21-26, from Administering Location Code conversion, use depot DoDAAC as the Ship T identity, cc 27-32. Perpetuate the following data from the input DIC ZV-/ZX- to the appropriate fields in the Acceptance Report; Shipment Number (may be zero filled) to cc 33-39, Ship. No. Suffix to cc 40, quantity shipped (not available on DIC ZX-) cc 47-54 may be zero fill-1 if N/A on input DIC and quantity received to cc 57-64. Purchase Unit is to be zero filled, transaction status will be blank.
4
DIC PKP
B-134
CAO


ACTIONS/DECISIONS
4
Is quantity greater than 99,999
Y
N
Is a suffix code entered
Y
N
Assign suffixes beginning with A. Output multiple MRC with qtys in increments of 99,999
Assign suffixes beginning with code entered. output MRC with qtys in increments of 99,999
B-20 or B-21
DSC
Output Materiel Receipt Card
MRC B-20 or B-21
DSC
Is condition code D, E, F, G, J, K, or L
Y
N
Output ZAC and update to Class. Suspense File
ZAC
DS/T
X4 or X6
Class. Suspense File
Is NIIN under inventory
Y
N
Output update to Inventory Doc. Control File.
IDC Update B-22
IDC File
Delete Receipt Suspense record. Update PMRC and Completed Receipt Files. Process MIS and DB&TR updates

APPENDIX D-71

COMMUNICATION VALIDATION

1. INITIATING ACTION

The receipt of AUTODIN messages on magnetic tape from the local AUTODIN Terminal.

2. REFERENCES

a. Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

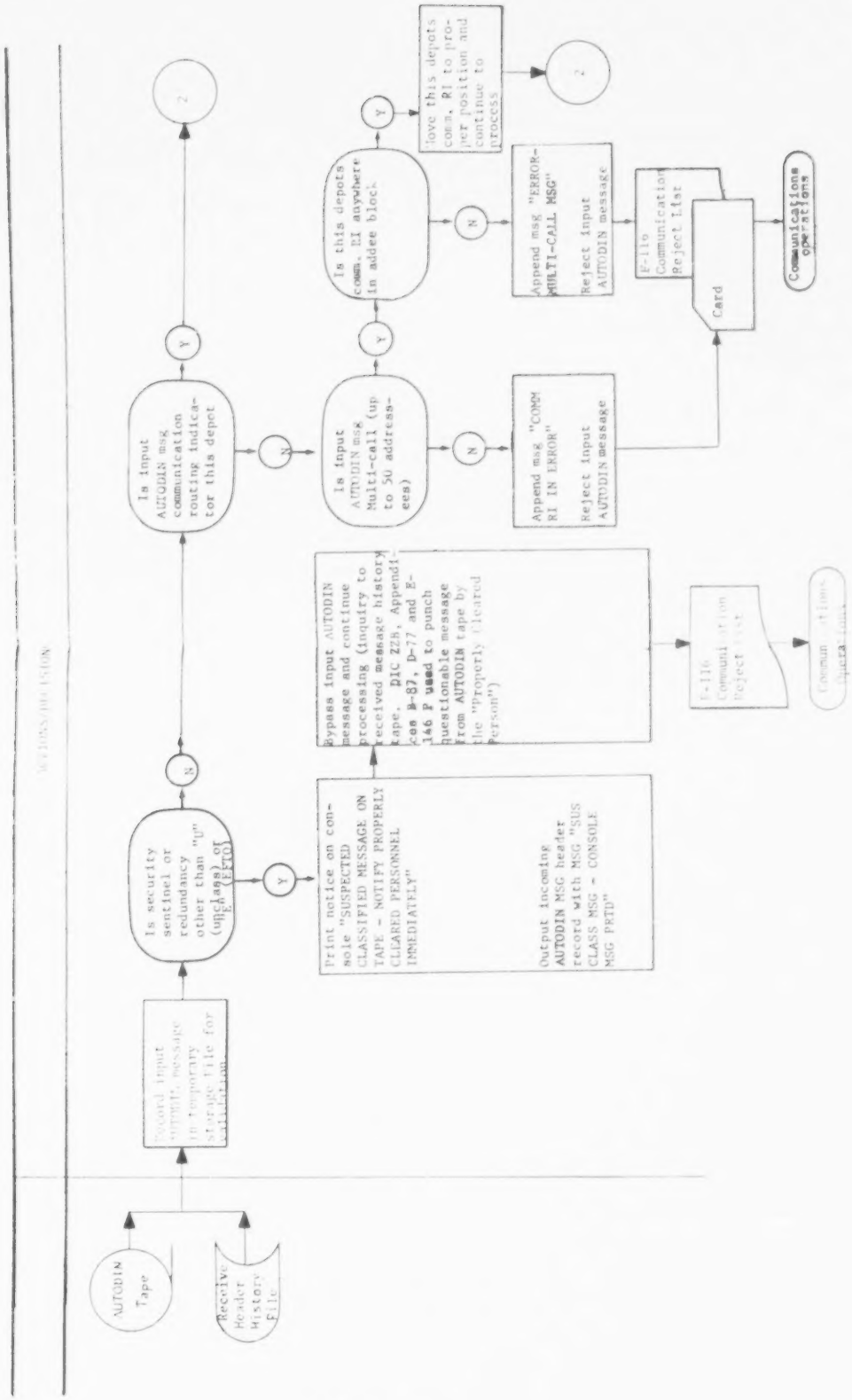
b. Appendix E-146 P, Communication Rejects Listing, appendix F-116

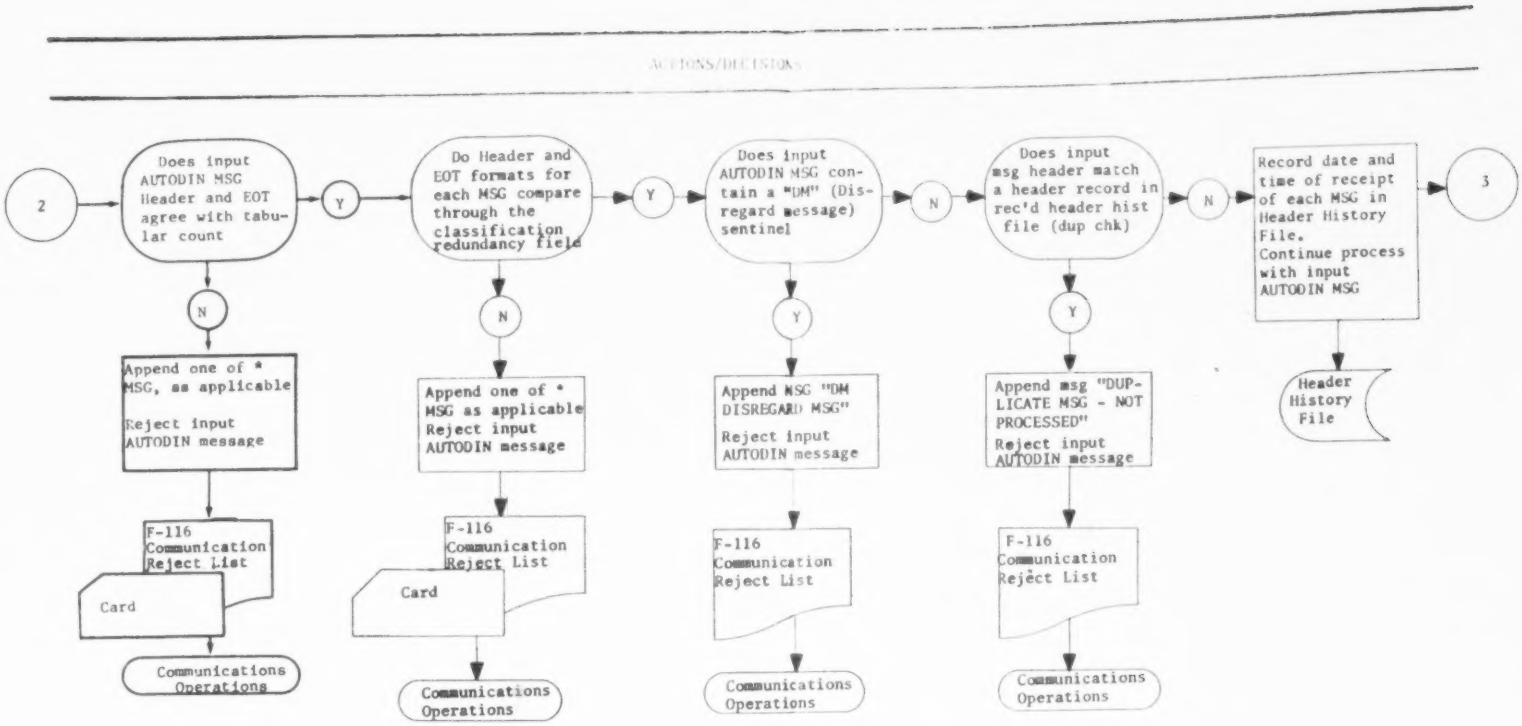
3. GENERAL

The process depicted by this Procedure Decision Chart represents the document validation performed on input AUTODIN messages by the MOWASP Entry system. This process precludes invalid and misaddressed AUTODIN messages from entering the Entry Process and Control routine depicted by appendix D-72.

4. OUTPUT

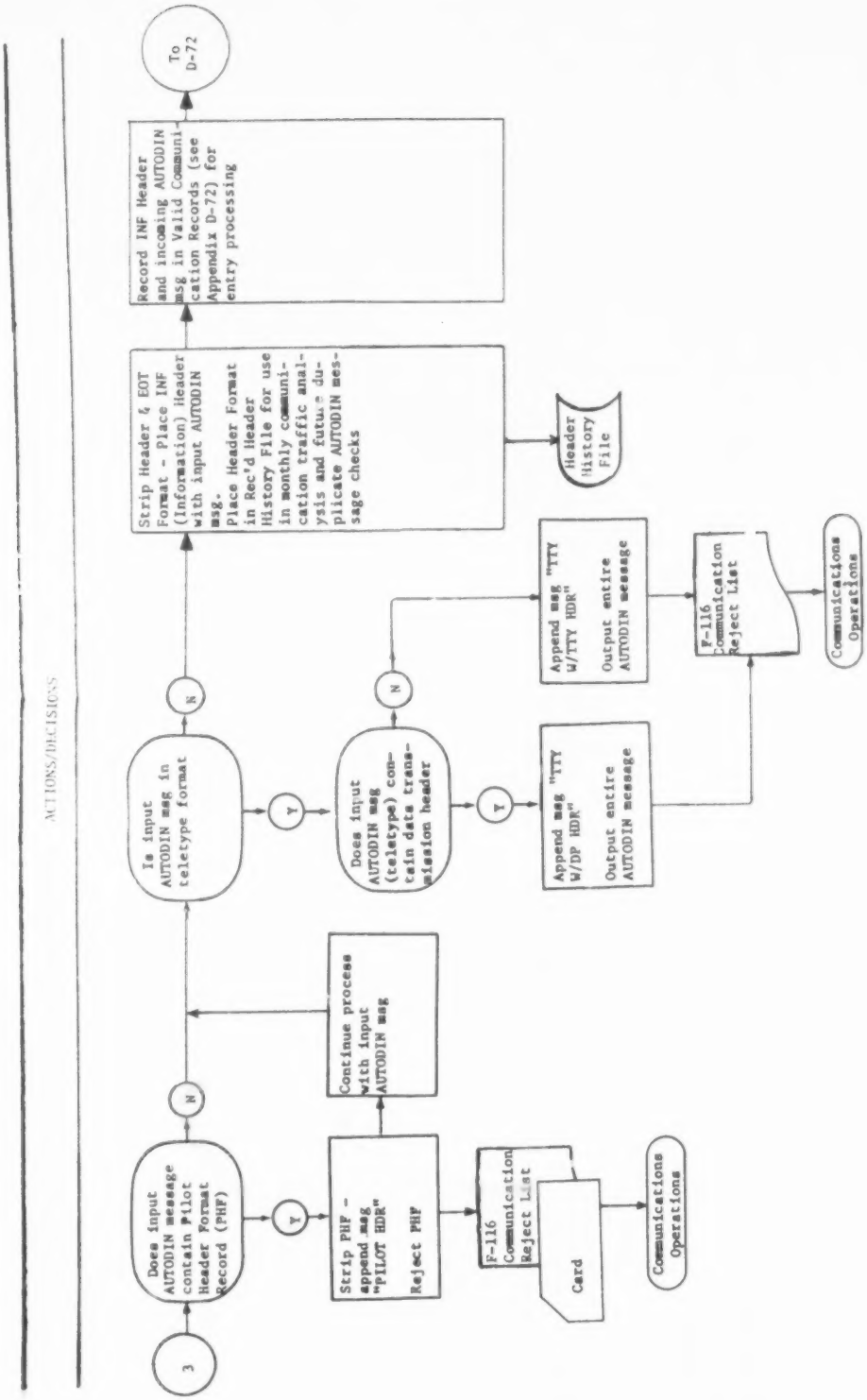
Communication Reject Listing, appendix F-116, and related punched cards.


AUTODIN Tape
Receive Header History File
Record input AUTODIN message in temporary storage file for validation
Is security sentinel or redundancy "U" other than "U" (unclass) or "P" (FOUO)
Y
N
Print notice on console "SUSPECTED CLASSIFIED MESSAGE ON TAPE - NOTIFY PROPERLY CLEARED PERSONNEL IMMEDIATELY"
Output incoming AUTODIN MSG header record with MSG "SUS CLASS MSG - CONSOLE MSG PRTD"
Bypass input AUTODIN message and continue processing (inquiry to received message history tape. DIC ZZb, Appendices B-87, D-77 and E-146 P used to punch questionable message from AUTODIN tape by the "Properly Cleared Person")
F-116 Communication Reject list
Communications Operations
Is input AUTODIN msg communication routing indicator this depot
Y
N
2
Is input AUTODIN msg Multi-call (up to 50 addressees)
Y
N
Is this depots comm. RI anywhere in addee block
Y
N
Move this depots comm. RI to proper position and continue to process
2
Append msg "CONN RI IN ERROR"
Reject input AUTODIN message
Append msg "ERROR-MULTI-CALL MSG"
Reject input AUTODIN message
F-116 Communication Reject list
Card
Communications Operations



*Several circumstances and messages could occur as follows:

"NO HEADER
HDR BEFORE EXPECTED EOT
EOT NOT EQUAL TO HDR
RECORD COUNT IN ERROR
RECORD COUNT = 2"


ACTIONS/DECISIONS
3
Does input AUTODIN message contain Pilot Header Format Record (PHF)
Y
N
Strip PHF - append msg "PILOT HDR"
Reject PHF
F-116 Communication Reject List
Card
Communications Operations
Continue process with input AUTODIN msg
Is input AUTODIN msg in teletype format
Y
N
Does input AUTODIN msg (teletype) contain data transmission header
Y
N
Append msg "TTY W/DP HDR"
Output entire AUTODIN message
Append msg "TTY W/TTY HDR"
Output entire AUTODIN message
F-116 Communication Reject List
Communications Operations
Strip Header & EOT Format - Place INF (Information) Header with input AUTODIN msg.
Place Header Format in Rec'd Header History File for use in monthly communication traffic analysis and future duplicate AUTODIN message checks
Header History File
Record INF Header and incoming AUTODIN msg in Valid Communication Records (see Appendix D-72) for entry processing
To D-72

APPENDIX D-72

ENTRY PROCESS AND CONTROL

1. INITIATING ACTIONS

a. Input records from the SAMMS Exit process at DSCs with collocated storage activities.

b. Input records over card reading devices.

c. Input records over teleprocessing (remote devices).

d. Input records from Sequential Peripheral Operations on Line (SPOOL).

e. Input records from the Communications Validation process (appendix D-71).

f. Input records from MOHAWK Created tape.

2. REFERENCE

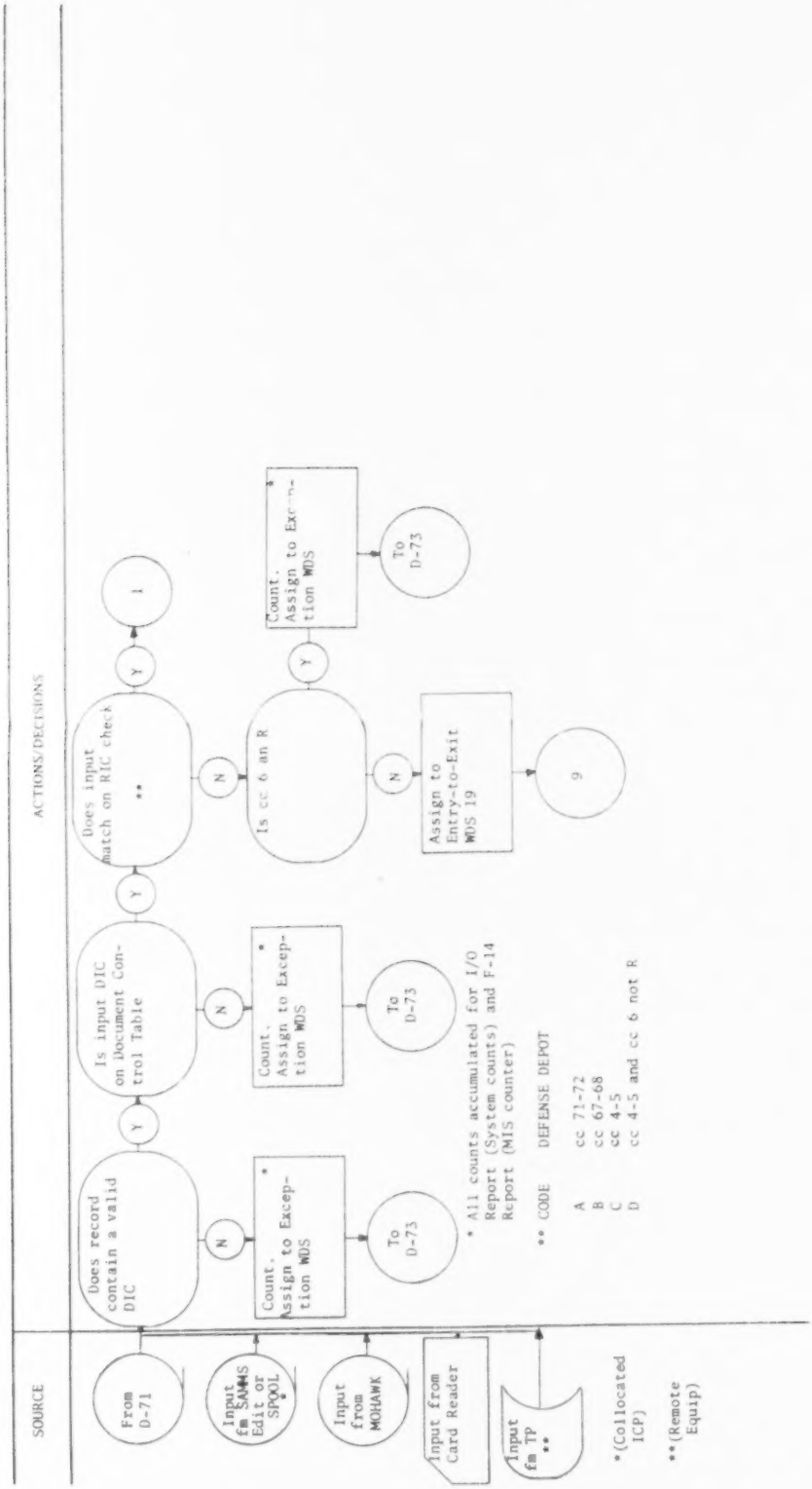
Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

3. GENERAL

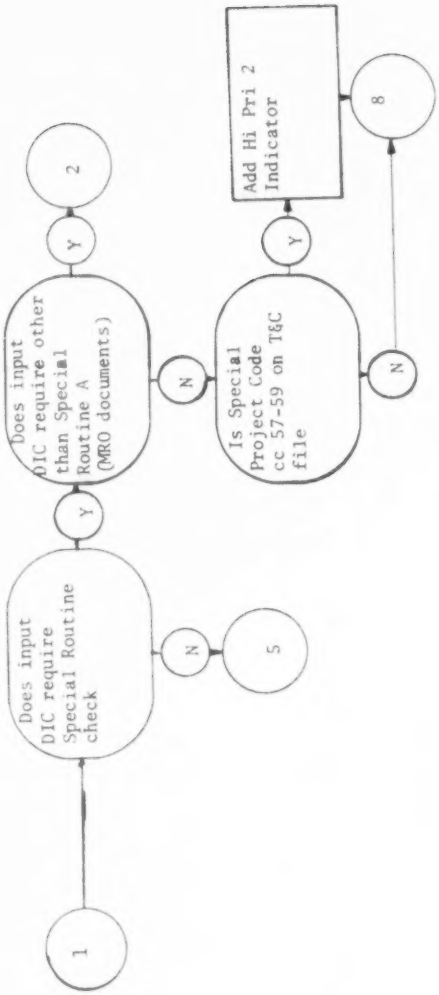
The process depicted by this Procedure Decision Chart represents the receipt and control of all documents into the MOWASP System. The primary functions of this process are to ensure acceptance only of documents which can be identified and which are intended for the processing defense depot; assignments of all valid input documents to the correct processing routines (i.e., Working Data Sets); the preparation of backup records for use in reloading Working Data Sets, when required; process output documents valid to the activity (but not to MOWASP) in an appropriate medium for the addressee; identify and pass certain types of documents to the Exit Subsystem for further processsing; and provide system document counts for MIS and internal control.

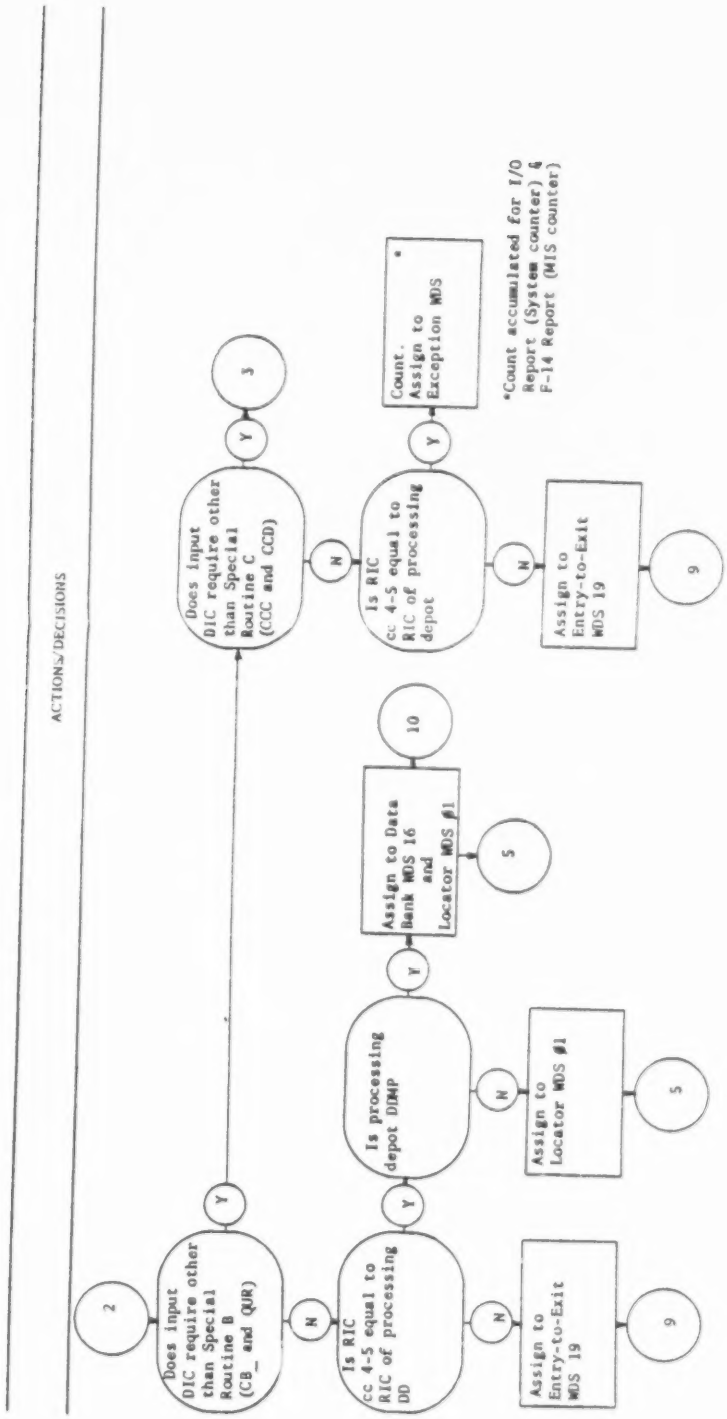
4. OUTPUT

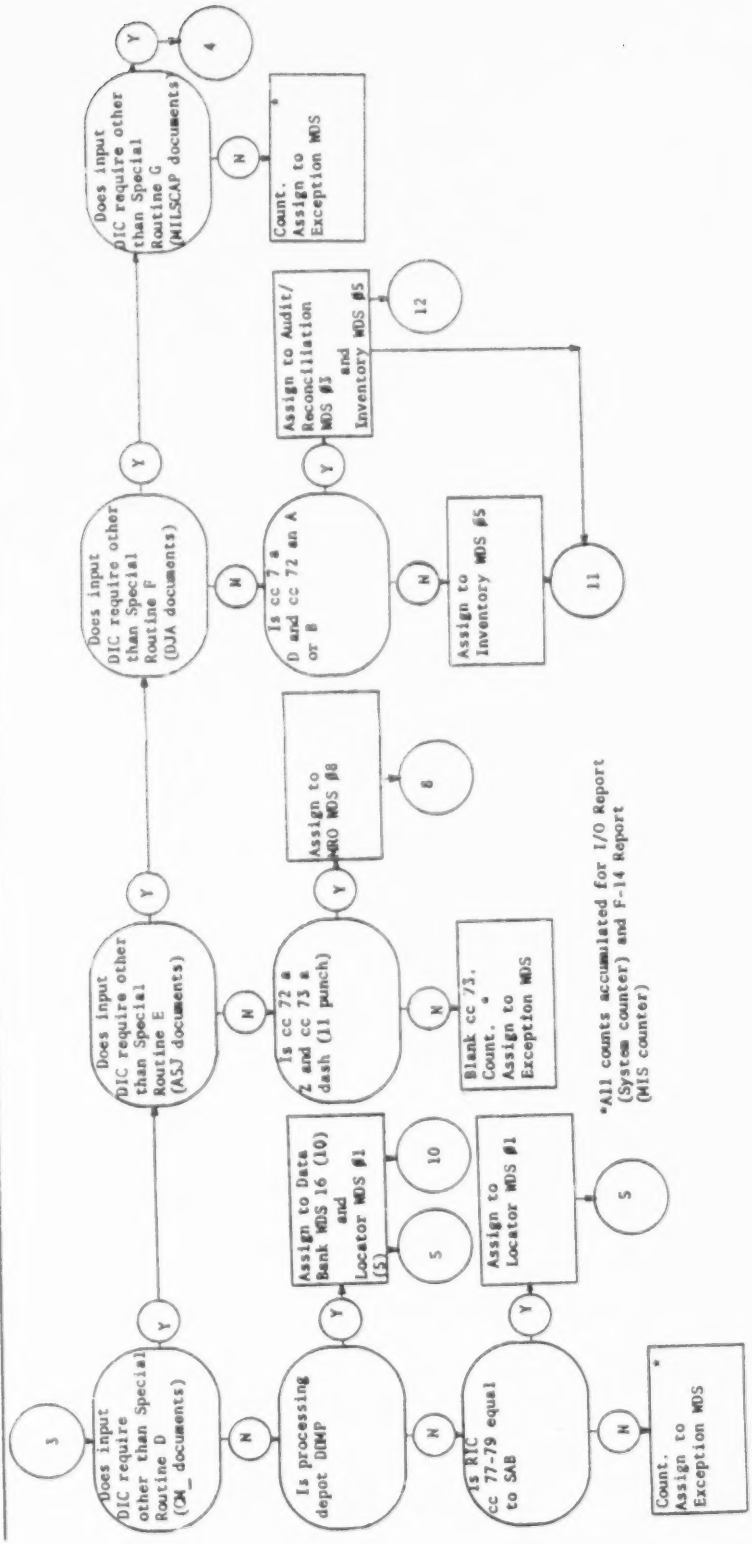
MOWASP Working Data Sets

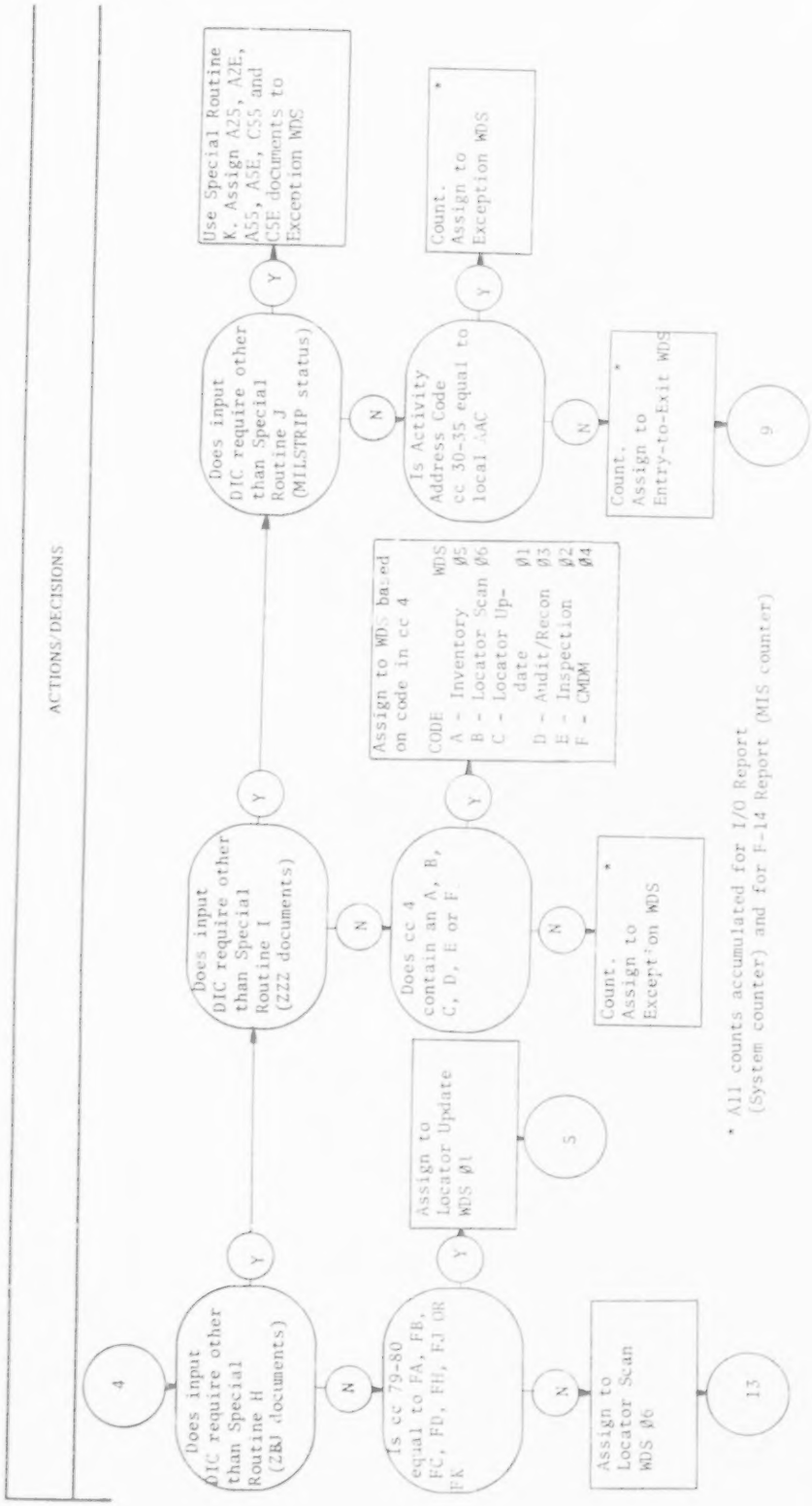

SOURCE
ACTIONS/DECISIONS
From D-71
Input fm SAMMS Edit or SPOOL
Input from MOHAWK
Input from Card Reader
Input fm TP **
*(Collocated ICP)
**(Remote Equip)
Does record contain a valid DIC
Y
N
Count. Assign to Exception WDS *
To D-73
Is input DIC on Document Control Table
Y
N
Count. Assign to Exception WDS *
To D-73
Does input match on RIC check **
Y
N
1
Is cc 6 an R
Y
N
Count. Assign to Exception WDS *
To D-73
Assign to Entry-to-Exit WDS 19
9
* All counts accumulated for I/O Report (System counts) and F-14 Report (MIS counter)
** CODE DEFENSE DEPOT
A cc 71-72
B cc 67-68
C cc 4-5
D cc 4-5 and cc 6 not R

ACTIONS/DECISIONS



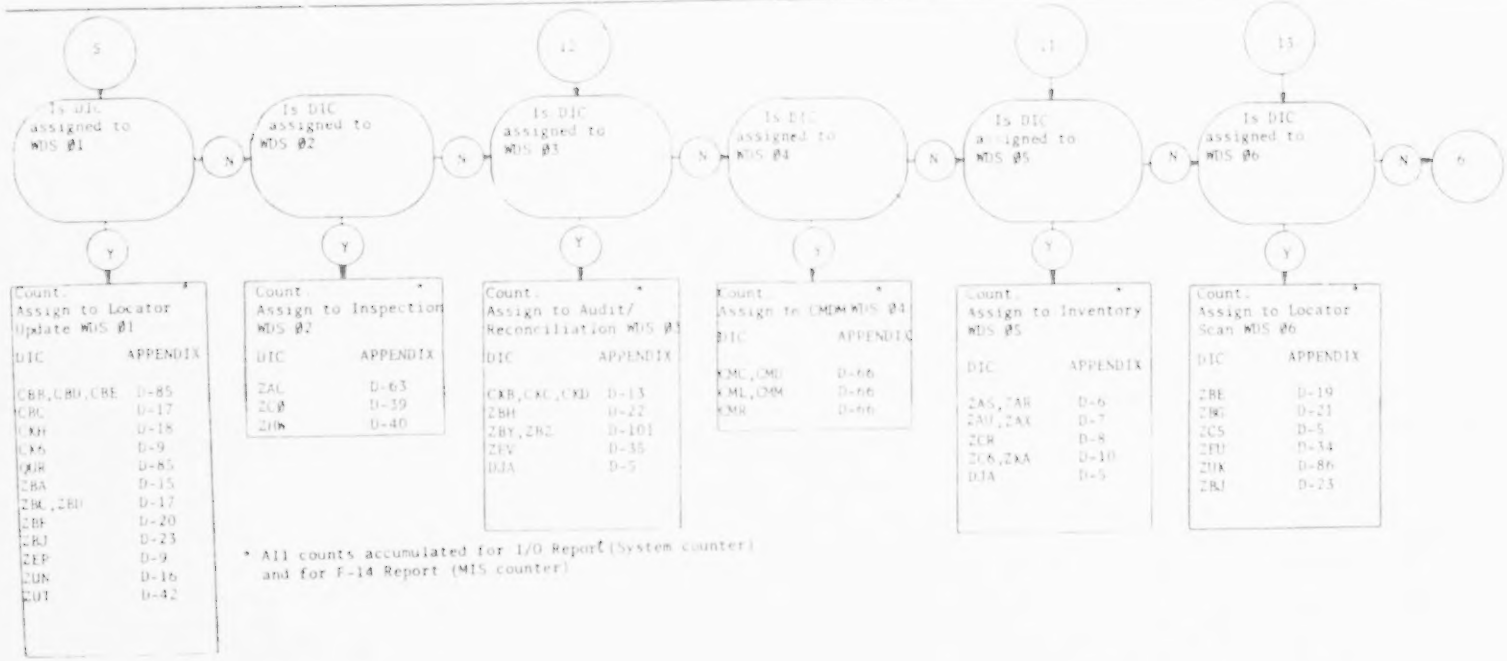

ACTIONS/DECISIONS
2
Does input DIC require other than Special Routine B (CB_ and QUR)
Y
N
Is RIC cc 4-5 equal to RIC of processing DD
Y
N
Assign to Entry-to-Exit WDS 19
9
Is processing depot DIMP
Y
N
Assign to Locator WDS #1
5
Assign to Data Bank WDS 16 and Locator WDS #1
10
5
Does input DIC require other than Special Routine C (CCC and CCD)
Y
N
3
Is RIC cc 4-5 equal to RIC of processing depot
Y
N
Count. Assign to Exception WDS *
Assign to Entry-to-Exit WDS 19
9
*Count accumulated for I/O Report (System counter) & F-14 Report (MIS counter)


ACTIONS/DECISIONS
3
Does input DIC require other than Special Routine D (CM_ documents)
Y
N
Is processing depot DDMP
Y
N
Is RIC cc 77-79 equal to SAB
Y
N
Count. Assign to Exception MDS *
Assign to Locator MDS #1
5
Assign to Data Bank MDS 16 (10) and Locator MDS #1 (5)
5
10
Does input DIC require other than Special Routine E (ASJ documents)
Y
N
Is cc 72 a Z and cc 73 a dash (11 punch)
Y
N
Blank cc 73. Count. * Assign to Exception MDS
Assign to MRO MDS #8
8
Does input DIC require other than Special Routine F (DJA documents)
Y
N
Is cc 7 a D and cc 72 an A or B
Y
N
Assign to Inventory MDS #5
11
Assign to Audit/ Reconciliation MDS #3 and Inventory MDS #5
12
Does input DIC require other than Special Routine G (MILSCAP documents)
Y
N
Count. Assign to Exception MDS *
4
*All counts accumulated for I/O Report (System counter) and F-14 Report (MIS counter)



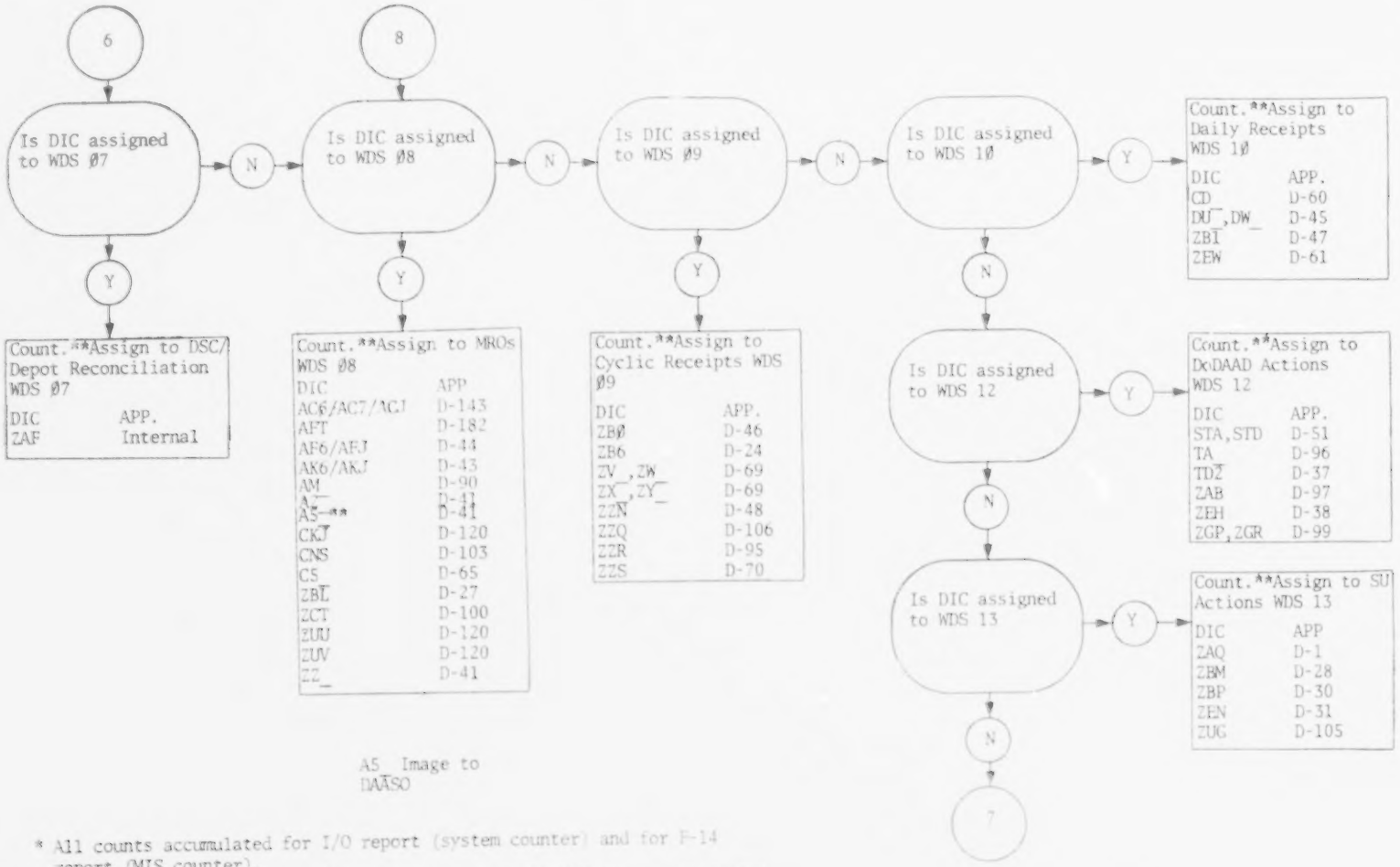
* All counts accumulated for I/O Report (System counter) and for F-14 Report (MIS counter)

ACTIONS/DECISIONS



* All counts accumulated for I/O Report (System counter) and for F-14 Report (MIS counter)

ACTIONS/DECISIONS

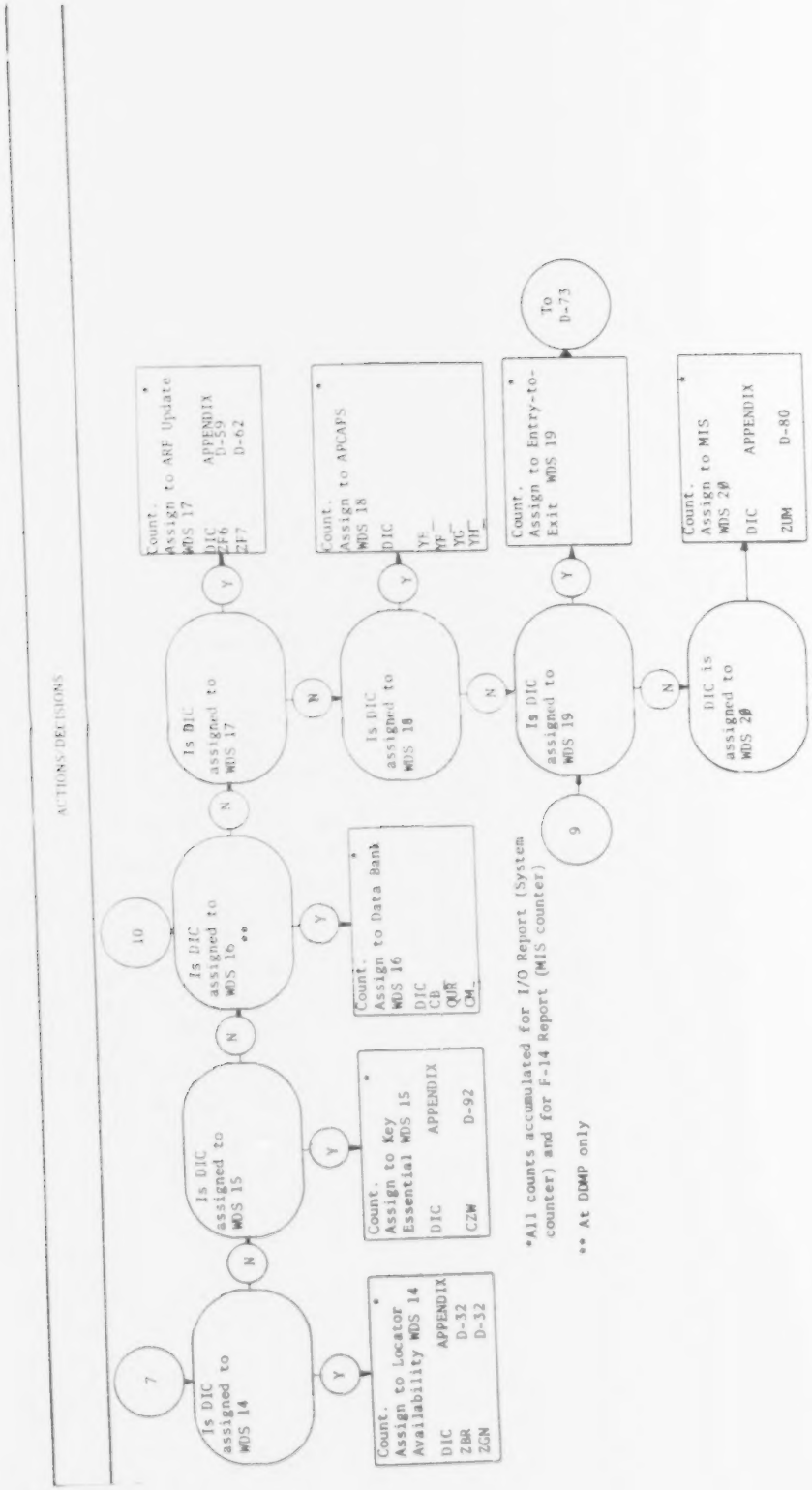


* All counts accumulated for I/O report (system counter) and for F-14 report (MIS counter).

** MOWASP entry programs will forward an image of all MRO from a collocated DSC to DAASO. DAASO will use images as follows:

a. To complement statistics on DLA MRO counts.

b. Sort out Army customer MROs relating to Direct Supply Support for transmission to Army LCOP.


ACTIONS/DECISIONS
7
Is DIC assigned to WDS 14
Y
N
Count. Assign to Locator Availability WDS 14
DIC APPENDIX
ZBR D-32
ZGN D-32
Is DIC assigned to WDS 15
Y
N
Count. Assign to Key Essential WDS 15
DIC APPENDIX
CZW D-92
10
Is DIC assigned to WDS 16 **
Y
N
Count. Assign to Data Bank WDS 16
DIC
CB
QUR
CM_
Is DIC assigned to WDS 17
Y
N
Count. Assign to ARF Update WDS 17
DIC APPENDIX
ZF6 D-59
ZF7 D-62
Is DIC assigned to WDS 18
Y
N
Count. Assign to APCAPS WDS 18
DIC
YS_
YF_
YG_
YH_
Is DIC assigned to WDS 19
Y
N
Count. Assign to Entry-to-Exit WDS 19
To D-73
9
DIC is assigned to WDS 20
Count. Assign to MIS WDS 20
DIC APPENDIX
ZUM D-80
*All counts accumulated for I/O Report (System counter) and for F-14 Report (MIS counter)
** At DDMP only

APPENDIX D-73

CYCLIC EXIT

1. INITIATING ACTIONS

a. Output records from the Entry-to-Exit Working Data Set, (appendix D-72).

b. Output records from Operational Working Data Sets.

c. Output records from Sequential Peripheral Operations on Line (SPOOL).

2. REFERENCE

Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

3. GENERAL

a. The process depicted in this Procedure Decision Chart represents providing a common facility for all MOWASP Subsystems to route data out of the system and utilizing the Exit Document Control Table (DCT).

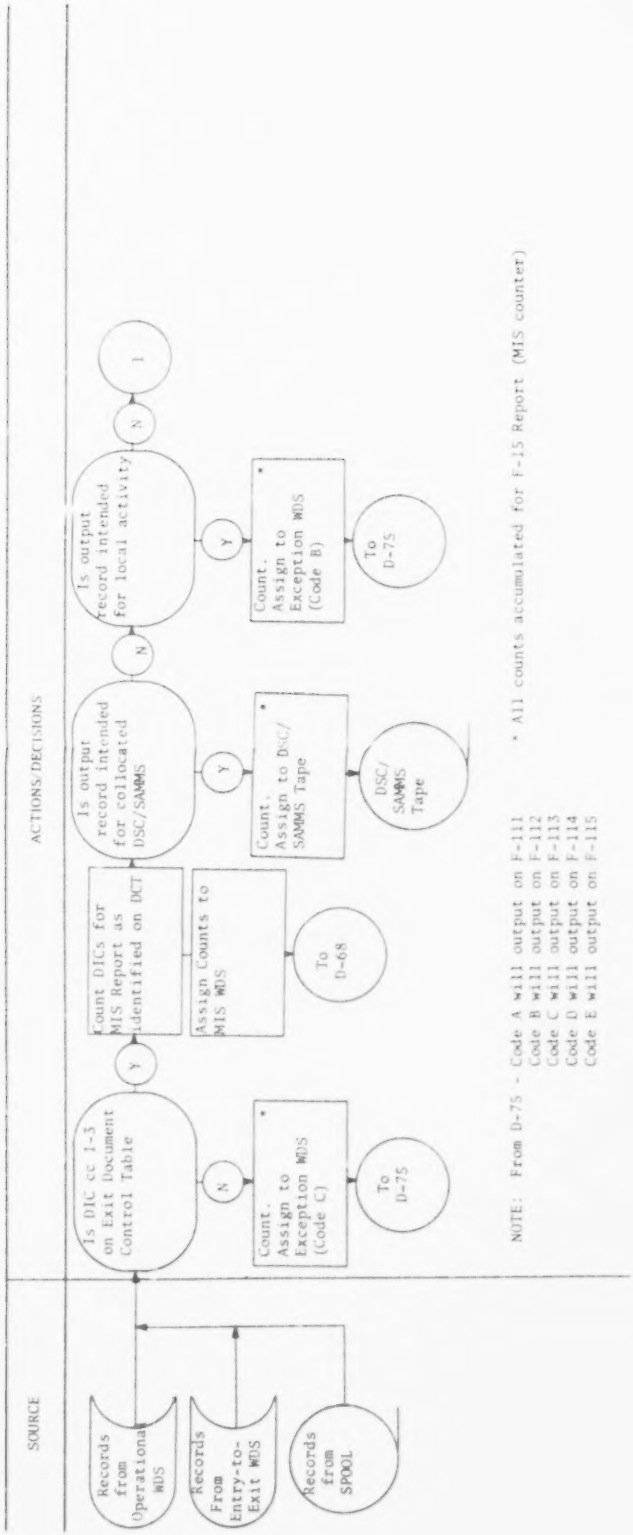
b. This process will identify DAAS applicable data and Non-DAAS data and extract data for collocated DSC/SAMMS.

c. Invalid documents and local data will be output to appendix D-75.

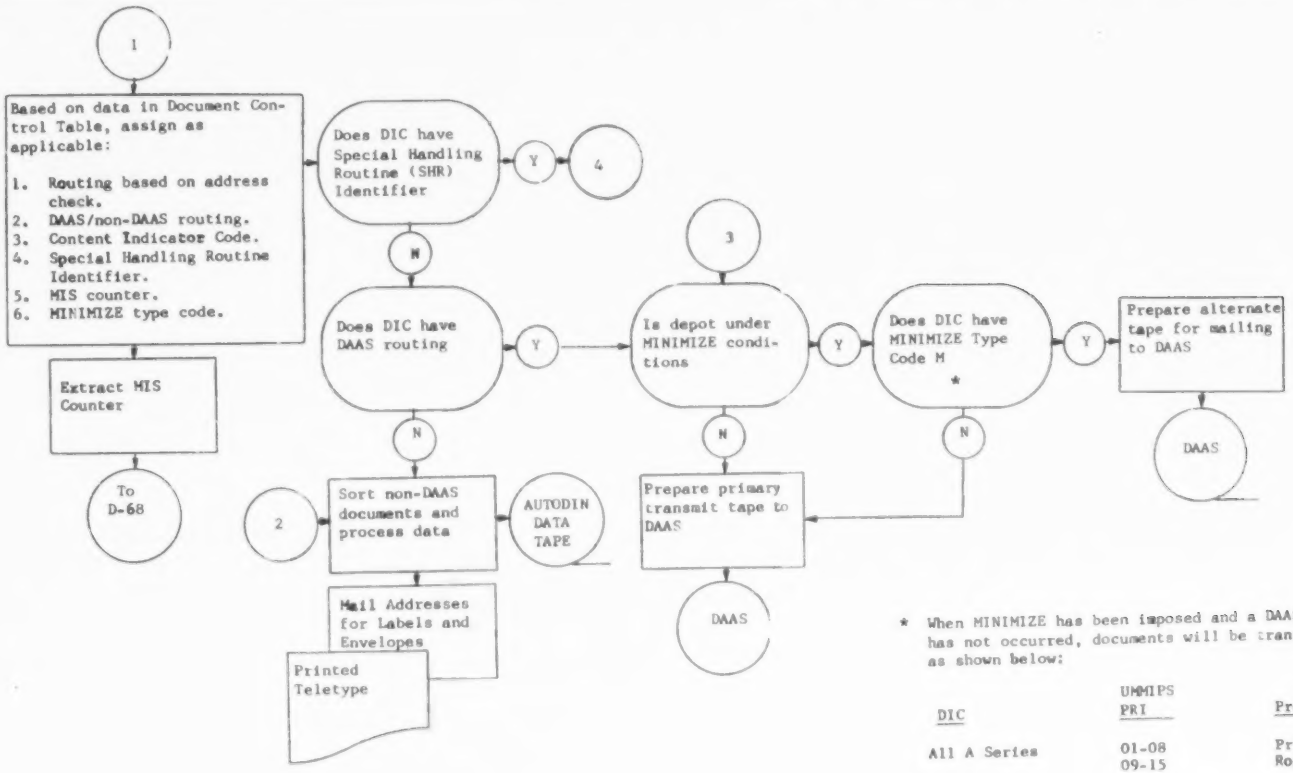
4. OUTPUT

a. Narrative Exception Message List. Messages are to be manually transmitted by the Data Communication Center.

b. Mailing Addresses to be printed on labels or envelopes for mailing cards from the F-115 report.

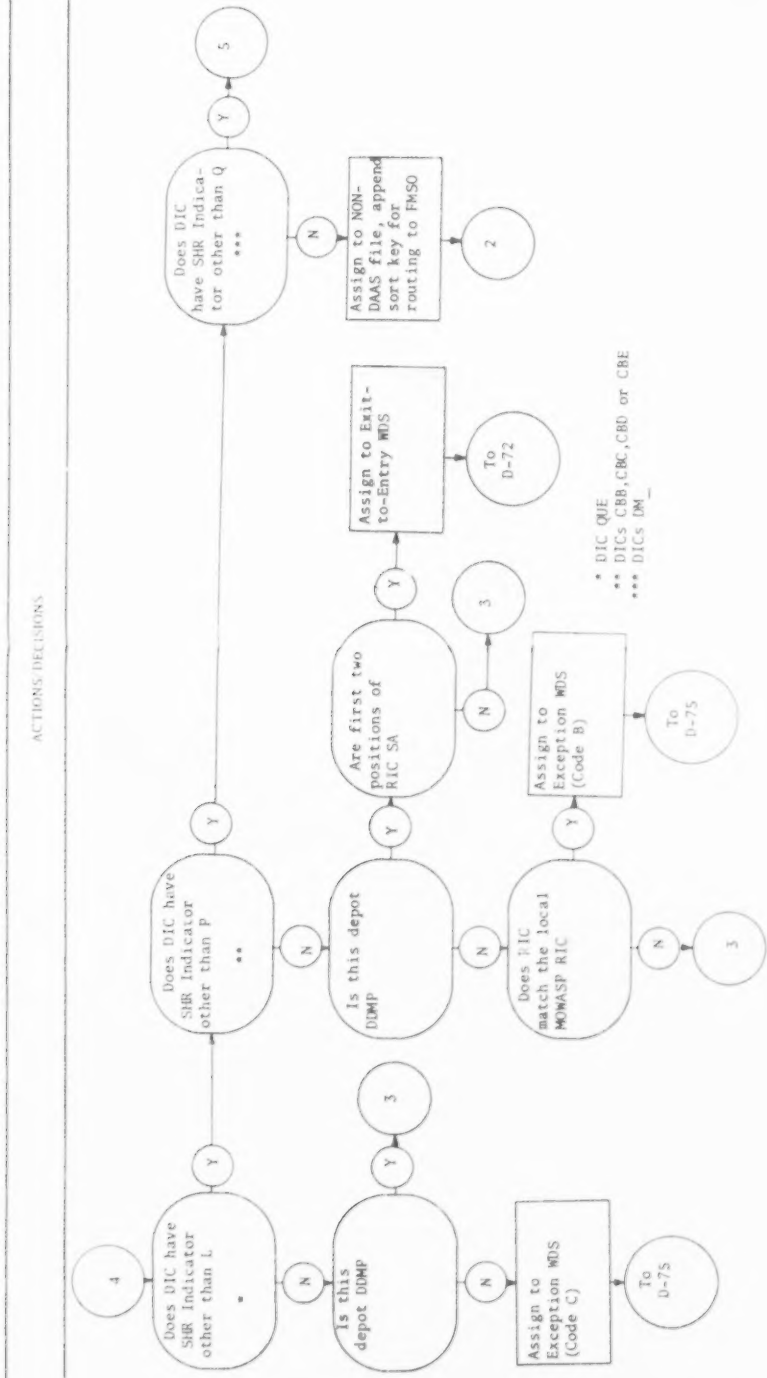

SOURCE
ACTIONS/DECISIONS
Records from Operational WDS
Records From Entry-to-Exit WDS
Records from SPOOL
Is DIC cc 1-3 on Exit Document Control Table
N
Count. Assign to Exception WDS (Code C)
To D-75
Y
Count DICs for MIS Report as identified on DCT
Assign Counts to MIS WDS
To D-68
Is output record intended for collocated DSC/SAMMS
Y
Count. Assign to DSC/ SAMMS Tape
DSC/ SAMMS Tape
N
Is output record intended for local activity
Y
Count. Assign to Exception WDS (Code B)
To D-75
N
1
NOTE: From D-75 - Code A will output on F-111
Code B will output on F-112
Code C will output on F-113
Code D will output on F-114
Code E will output on F-115
* All counts accumulated for F-15 Report (MIS counter)

ACTIONS/DECISIONS

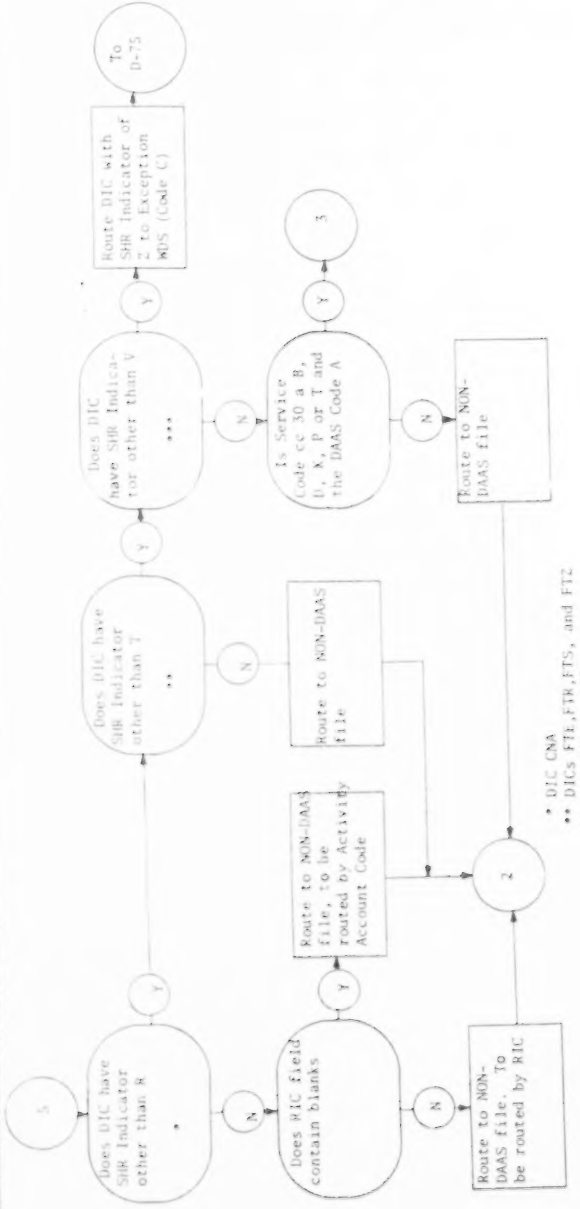


* When MINIMIZE has been imposed and a DAAS outage has not occurred, documents will be transceived as shown below:

DIC	UMMIPS PRI	Precedence
All A Series	01-08 09-15	Priority Routine
All D4, D6, DA, DK, and DZ		Routine
All other C, D, and P series		Mail


ACTIONS DECISIONS
4
Does DIC have SHR Indicator other than L *
N
Y
Is this depot DDMP
N
Y
3
Assign to Exception WDS (Code C)
To D-75
Does DIC have SHR Indicator other than P **
N
Y
Is this depot DDMP
N
Y
Are first two positions of RIC SA
N
Y
3
Assign to Exit-to-Entry WDS
To D-72
Does DIC match the local MOWASP RIC
N
Y
3
Assign to Exception WDS (Code B)
To D-75
Does DIC have SHR Indicator other than Q ***
N
Y
5
Assign to NON-DAAS file, append sort key for routing to FMSO
2
* DIC QUE
** DICs CBB,CBC,CBD or CBE
*** DICs DM_

ACTIONS/DECISIONS



APPENDIX D-74

DOCUMENT CONTROL TABLE UPDATE

1. INITIATING ACTIONS

a. Appendix B-55, DIC ZVB, Entry Document Control Table Update Card

b. Appendix B-56, DIC ZVC, Exit Document Control Table Update Card

2. REFERENCE

Volume III, Part 1, Chapter 65, Section 4, MOWASP Entry-Exit System Processing

3. GENERAL

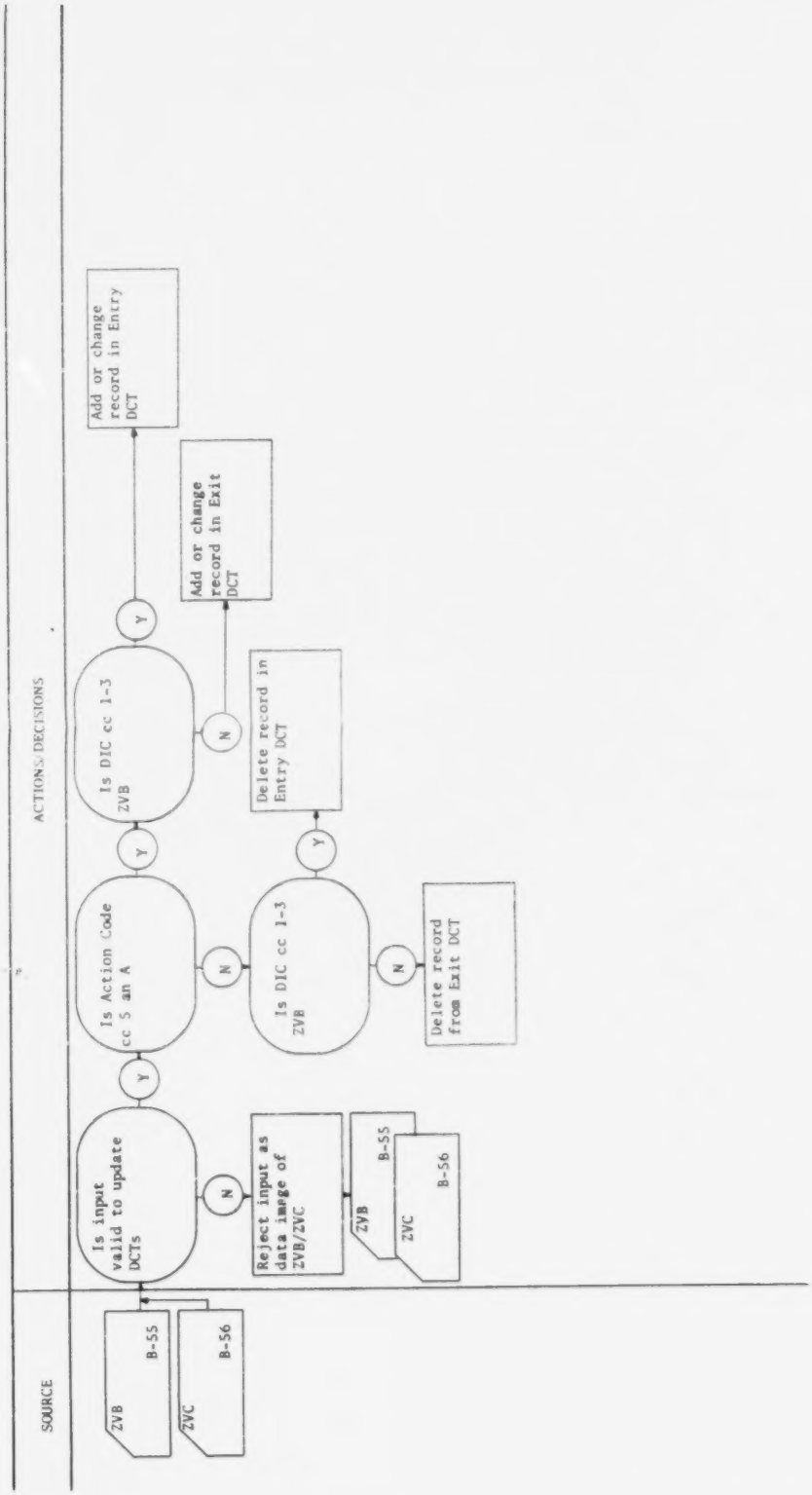
a. The process depicted in this Procedure Decision Chart represents the validation and sort of documents that can be used to update the MOWASP Document Control Tables (DCT).

b. This process includes the add, change or delete of data in the DCT.

4. OUTPUT

a. Updated Document Control Table.

b. Data image of rejected ZVB/ZVC input.


SOURCE
ACTIONS/DECISIONS
ZVB
B-55
ZVC
B-56
Is input valid to update DCTs
Y
N
Reject input as data image of ZVB/ZVC
ZVB
B-55
ZVC
B-56
Is Action Code cc 5 an A
Y
N
Is DIC cc 1-3 ZVB
Y
N
Delete record from Exit DCT
Is DIC cc 1-3 ZVB
Y
N
Delete record in Entry DCT
Add or change record in Exit DCT
Add or change record in Entry DCT

APPENDIX D-75

SPECIAL ENTRY-EXIT PRINT-PUNCH

1. INITIATING ACTION

Input or output records placed in the Exception Working Data Set by the Entry Process and Control (appendix D-72), and Cyclic Exit (appendix D-73) processes.

2. REFERENCES

a. Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

b. Appendix E-143 P, Entry/Exit Exception List

3. GENERAL

The process depicted by this Procedure Decision Chart represents the batching and output of documents rejected by the entry and exit processes.

4. OUTPUT

a. Appendix F-111, No Communication Routing Indicator Found Listing

b. Appendix F-112, Local Data Listing

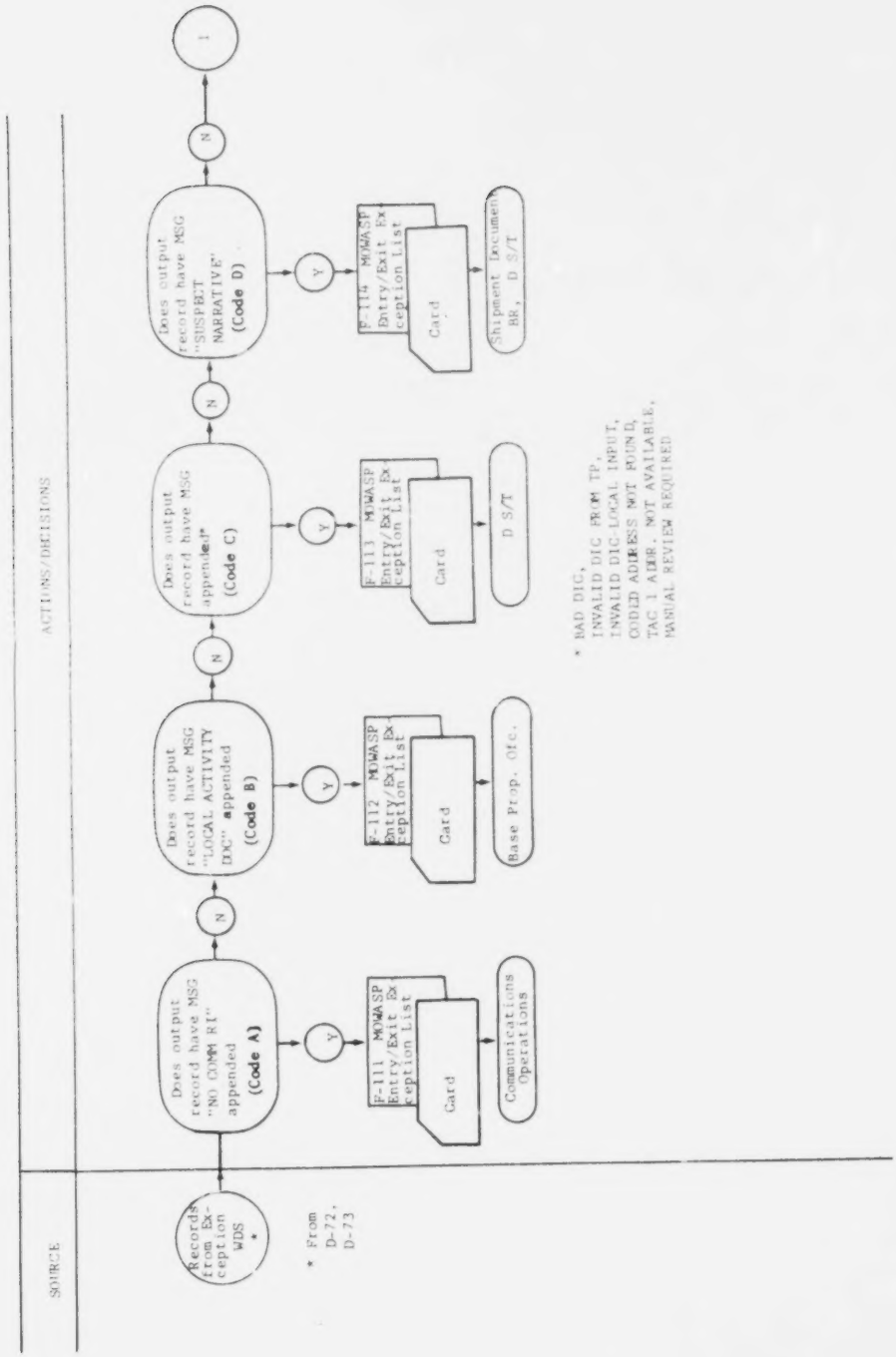
c. Appendix F-113, Document Rejects Listing

d. Appendix F-114, Message with Suspected Narrative Data Listing

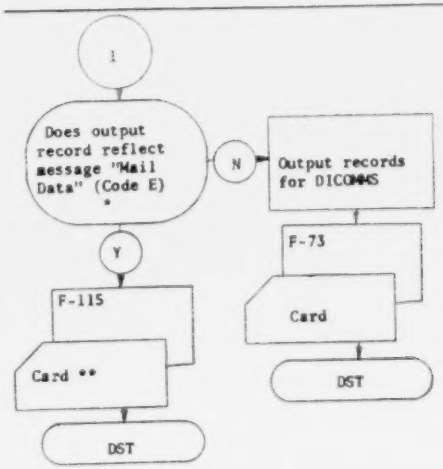
e. Appendix F-115, Mailed Data Listing

f. Appendix F-73, Commissary Support Cycle Planning Report

best copy available


SOURCE
ACTIONS/DECISIONS
Records from Exception WDS *
* From D-72, D-73
Does output record have MSG "NO COMM RT" appended (Code A)
Y
N
F-111 MOWASP Entry/Exit Exception List
Card
Communications Operations
Does output record have MSG "LOCAL ACTIVITY DOC" appended (Code B)
Y
N
F-112 MOWASP Entry/Exit Exception List
Card
Base Prop. Ofc.
Does output record have MSG appended* (Code C)
Y
N
F-113 MOWASP Entry/Exit Exception List
Card
D S/T
Does output record have MSG "SUSPECT NARRATIVE" (Code D)
Y
N
F-114 MOWASP Entry/Exit Exception List
Card
Shipment Document BR, D S/T
1
* BAD DIC, INVALID DIC FROM TP, INVALID DIC LOCAL INPUT, CODED ADDRESS NOT FOUND, TAC 1 ADDR. NOT AVAILABLE, MANUAL REVIEW REQUIRED

ACTIONS/DECISIONS



* Program to produce F-115 and related status cards is an "on-the-shelf" program to be scheduled in the MOWASP cycle only when DAAS cannot accet Status Cards for mailing.

** Associate with Shipment Status Address Labels, App. C-60, output from App. D-73.

APPENDIX D-76

MRO/DRO CANCELLATION REQUEST ANSWER CARD

1. INITIATING ACTION

Input of MRO/DRO Cancellation Request Answer Card, appendix B-81, DIC AG6/AGJ, to provide update to MRO History File and to provide supply status to the DSC/ICP.

2. REFERENCES

a. Chapter 4, Section II.

b. Appendix A-82, Violation Reason Code.

c. Appendix B-81, MRO/DRO Cancellation Request Answer Card.

d. Appendix D-43, MRO/DRO Cancellation Processing.

e. Appendix E-005 P, Processing Notice of Cancellation Request Report.

f. Appendix E-063 P, Procedures for Preparing a Reply to an MRO/DRO Followup.

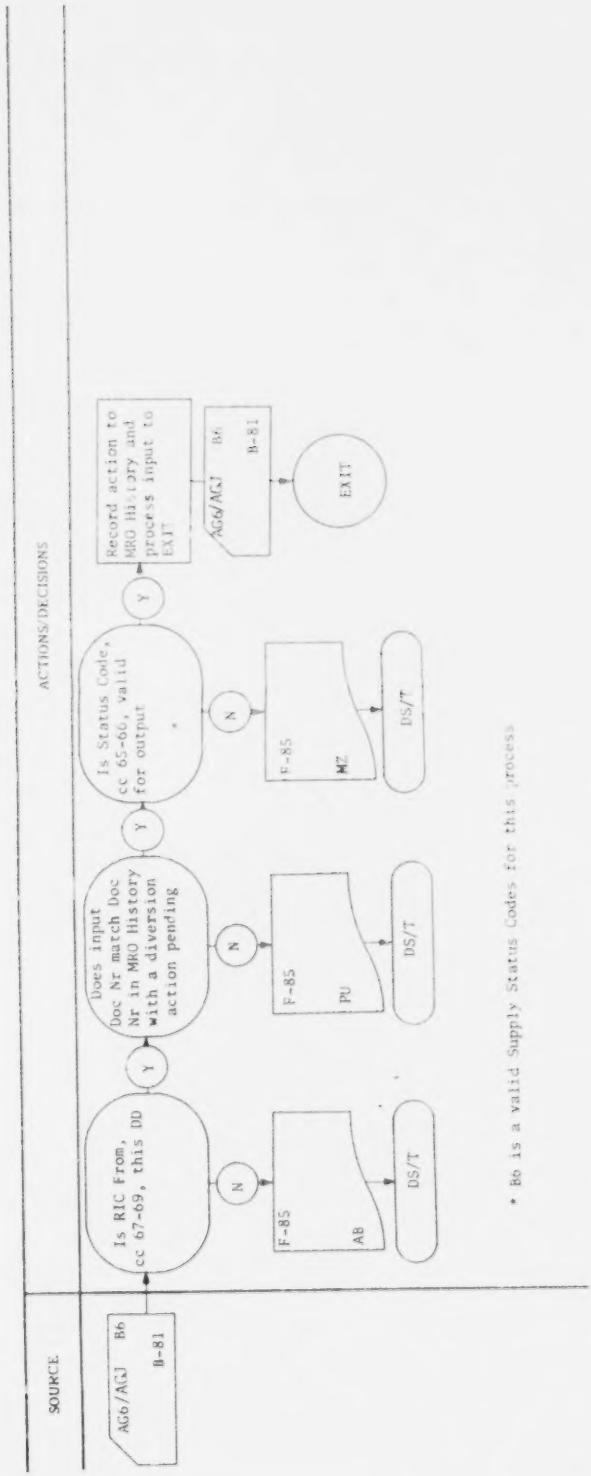
3. GENERAL

This card is input when an MRO/DRO has been diverted. History is updated. Transaction forwarded to DSC/ICP.

4. OUTPUT

a. Appendix B-81, MRO/DRO Cancellation Request Answer Card.

b. Appendix F-85, Validation Reject Report.


SOURCE
ACTIONS/DECISIONS
AG6/AGJ B6
B-81
Is RIC From, cc 67-69, this DD
N
Y
F-85
AB
DS/T
Does input Doc Nr match Doc Nr in MRO History with a diversion action pending
N
Y
F-85
PU
DS/T
Is Status Code, cc 65-66, valid for output *
N
Y
F-85
MZ
DS/T
Record action to MRO History and process input to EXIT
AG6/AGJ B6
B-81
EXIT
* B6 is a valid Supply Status Codes for this process

APPENDIX D-77

INQUIRY TO RECEIVED AUTODIN MESSAGE HISTORY TAPE

1. INITIATING ACTION

Input Message Inquiry Card, DIC ZZB, appendix B-87.

2. REFERENCES

a. Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

b. Appendix E-146 P, Communication Rejects Listing

c. Appendix E-147 P, Inquiries to the Received/Transmitted AUTODIN Message History Tape

3. GENERAL

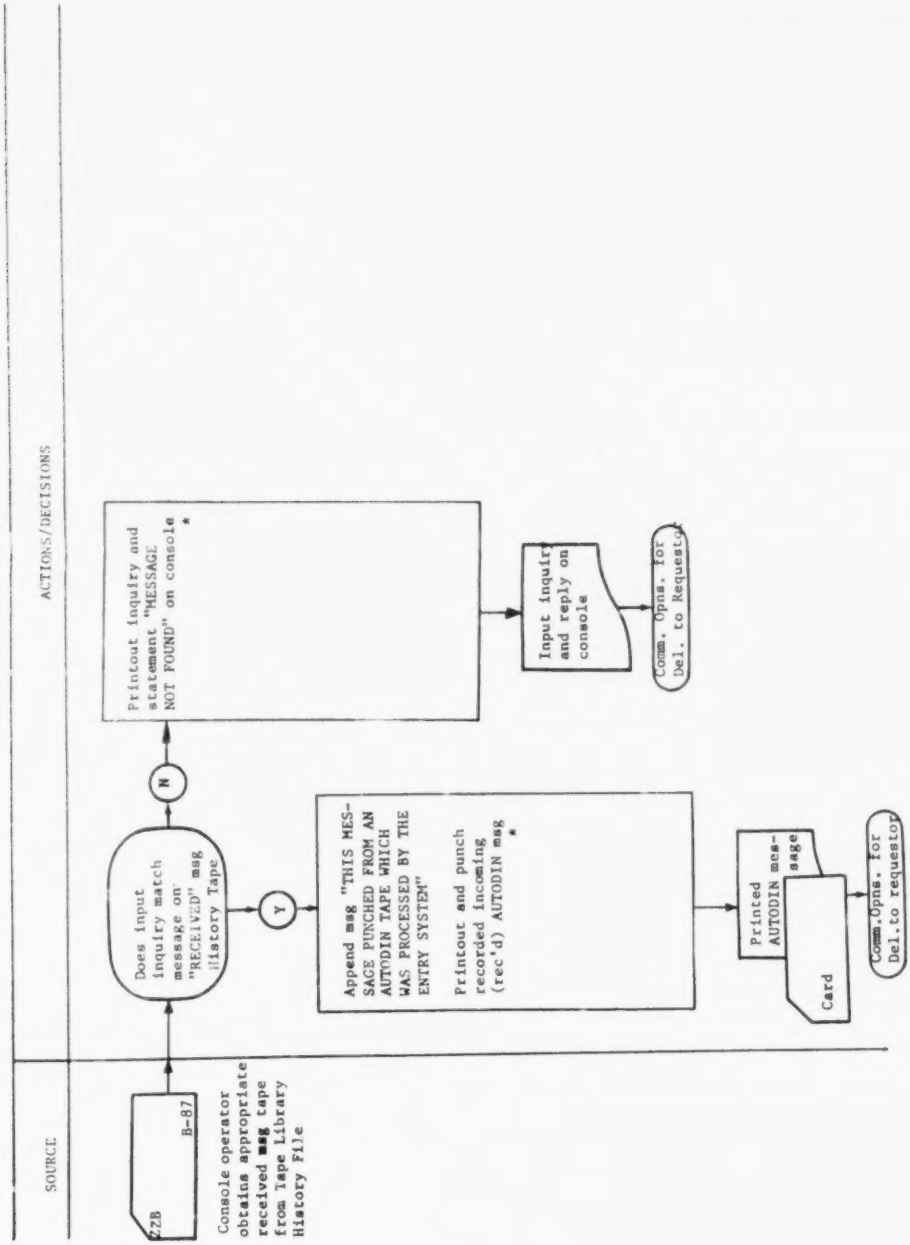
a. The process represented in this Procedure Decision Chart depicts the flow process of inquiries into the Received AUTODIN Message History Tape.

b. This inquiry action may not be input directly into computer processing since the Message History Tapes are stored in the tape library; must be located and mounted on the computer and the inquiry card input as a separate action.

4. OUTPUT

a. Printed (and related punched cards) AUTODIN Message (no F appendix).

b. "Not Found" Messages typed on computer console.



*Log messages found/not found on console.

APPENDIX D-78

INQUIRY TO TRANSMITTED AUTODIN MESSAGE HISTORY TAPE

1. INITIATING ACTION

Appendix B-88, Output Message Inquiry Card, DIC ZZC

2. REFERENCES

a. Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

b. Appendix E-147 P, Inquiries to the Received/Transmitted AUTODIN Message History Tape

3. GENERAL

a. The process represented in this Procedure Decision Chart depicts the flow process of inquiries into the Transmitted AUTODIN Message History Tape.

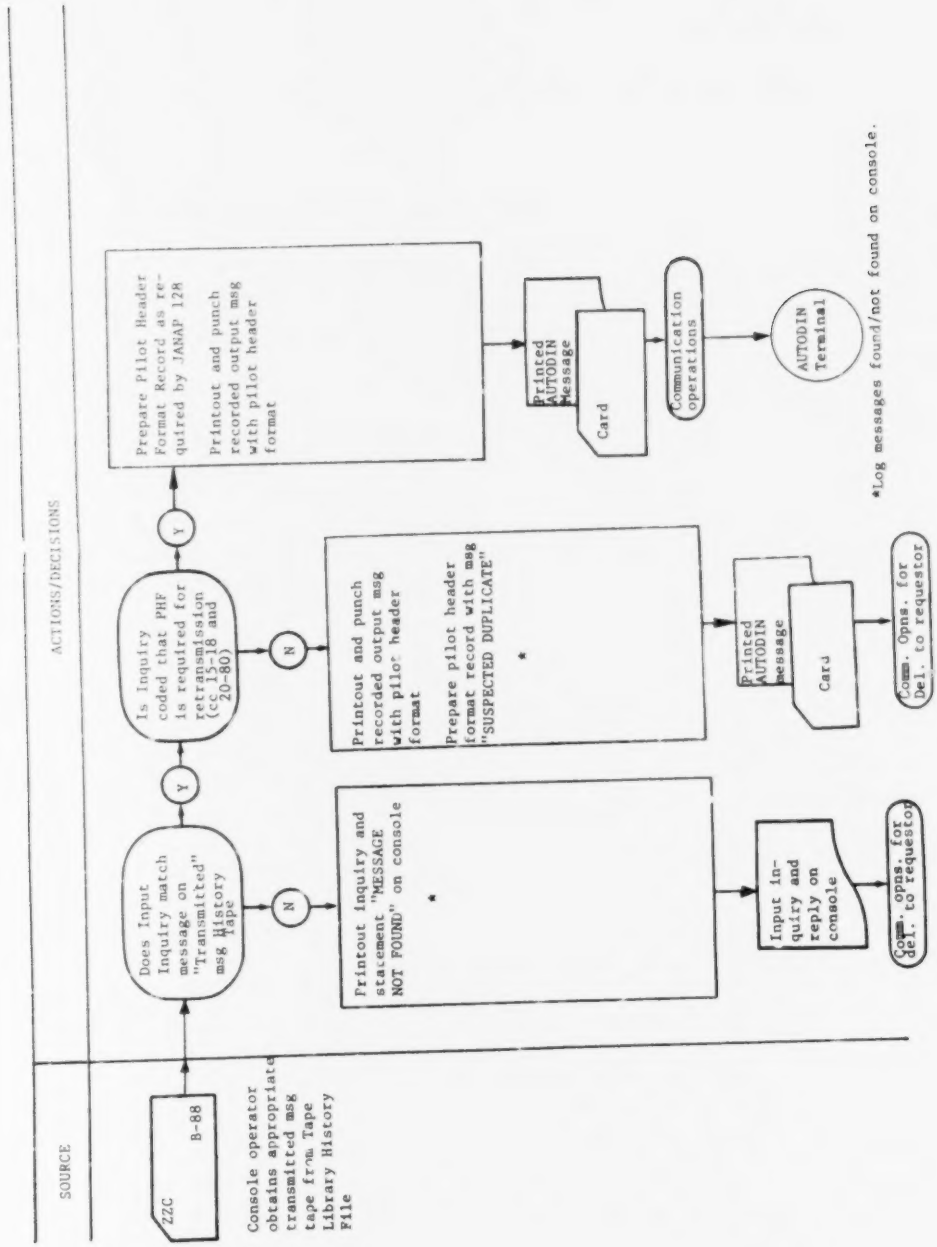
b. This inquiry action may not be input directly into computer processing since the Message History Tapes are stored in the tape library; must be located and mounted on the computer and the inquiry card input as a separate action.

4. OUTPUT

a. Printed (and related punched cards) AUTODIN Message (no F appendix) for manual use.

b. Printed (and related punched cards) AUTODIN Message (no F appendix) for retransmission.

c. "Not found" Messages typed on computer console.



NOTE: Console operator obtains appropriate transmitted msg tape from Tape Library History File

APPENDIX D-79

INQUIRY TO RECEIVED/TRANSMITTED HEADER HISTORY FILE

1. INITIATING ACTION

Input Inquiries typed in over computer console.

2. REFERENCE

Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

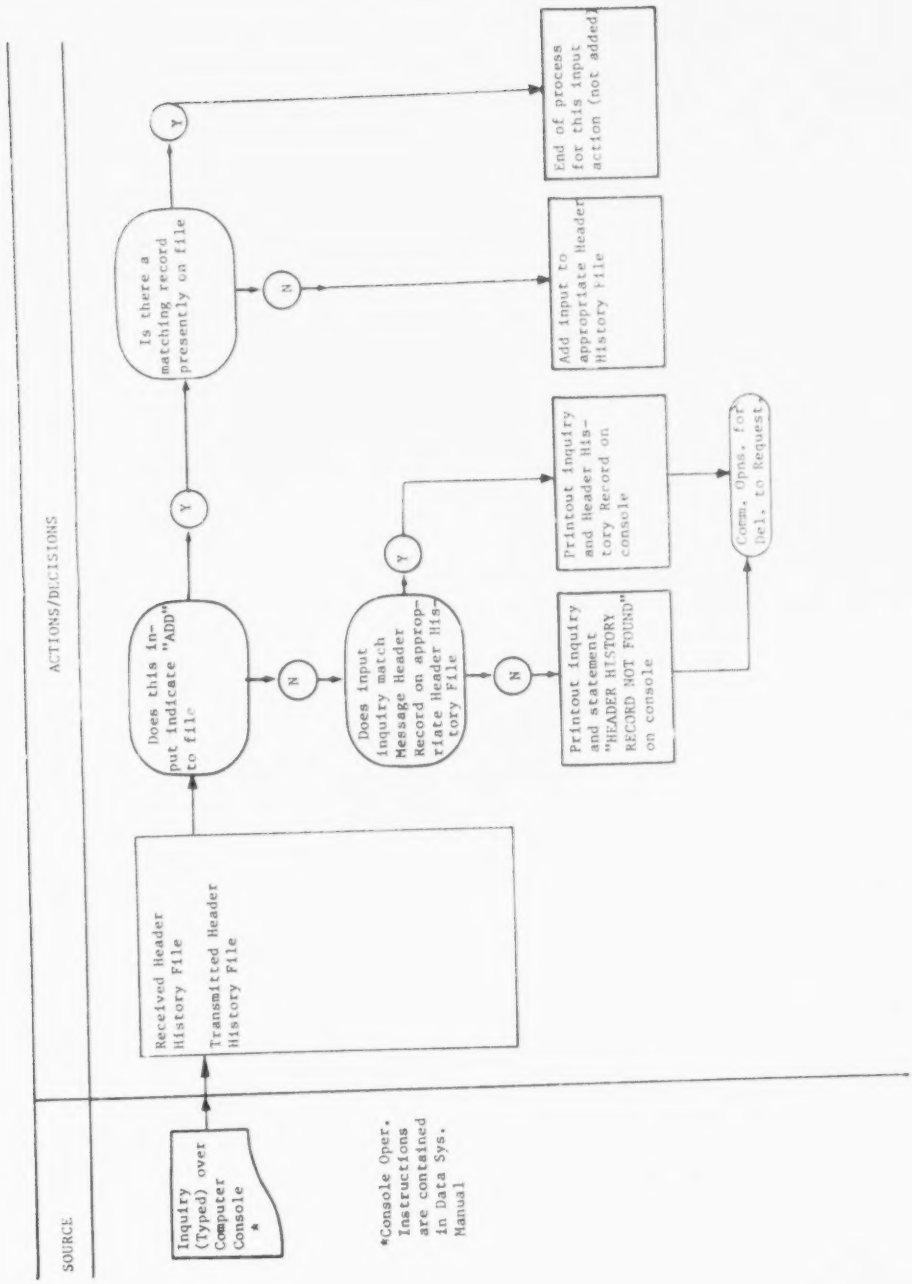
3. GENERAL

a. The process represented in this Procedure Decision Chart depicts the flow of inquiries into the Received/Transmitted Header History Files to include the "adding" of records to the files from sources other than AUTODIN tapes.

b. This process is executed on a "type in - type out" basis.

4. OUTPUT

Console messages reflecting the "found" Header Records or a statement indicating the queried Header History Record was not found.


SOURCE
ACTIONS/DECISIONS
Inquiry (Typed) over Computer Console *
*Console Oper. Instructions are contained in Data Sys. Manual
Received Header History File
Transmitted Header History File
Does this input indicate "ADD" to file
Y
N
Is there a matching record presently on file
Y
N
End of process for this input action (not added)
Add input to appropriate Header History File
Does input inquiry match Message Header Record on appropriate Header History File
Y
N
Printout inquiry and Header History Record on console
Printout inquiry and statement "HEADER HISTORY RECORD NOT FOUND" on console
Comm. Opns. for Del. to Request

APPENDIX D-80

MANAGEMENT INFORMATION SYSTEM CARD

1. INITIATING ACTION

Appendix B-135, Management Information System Card, DIC ZUM

2. REFERENCES

a. Chapter 74, Management Information and Reports

b. Appendix A-83, Management Information System Element Numbers

c. Appendix E-036 P, Distribution Depot Operations and Performance Report

d. Appendix E-114 P, Management Data Report

e. Appendix E-135 P, MIS Data Change Card

3. GENERAL

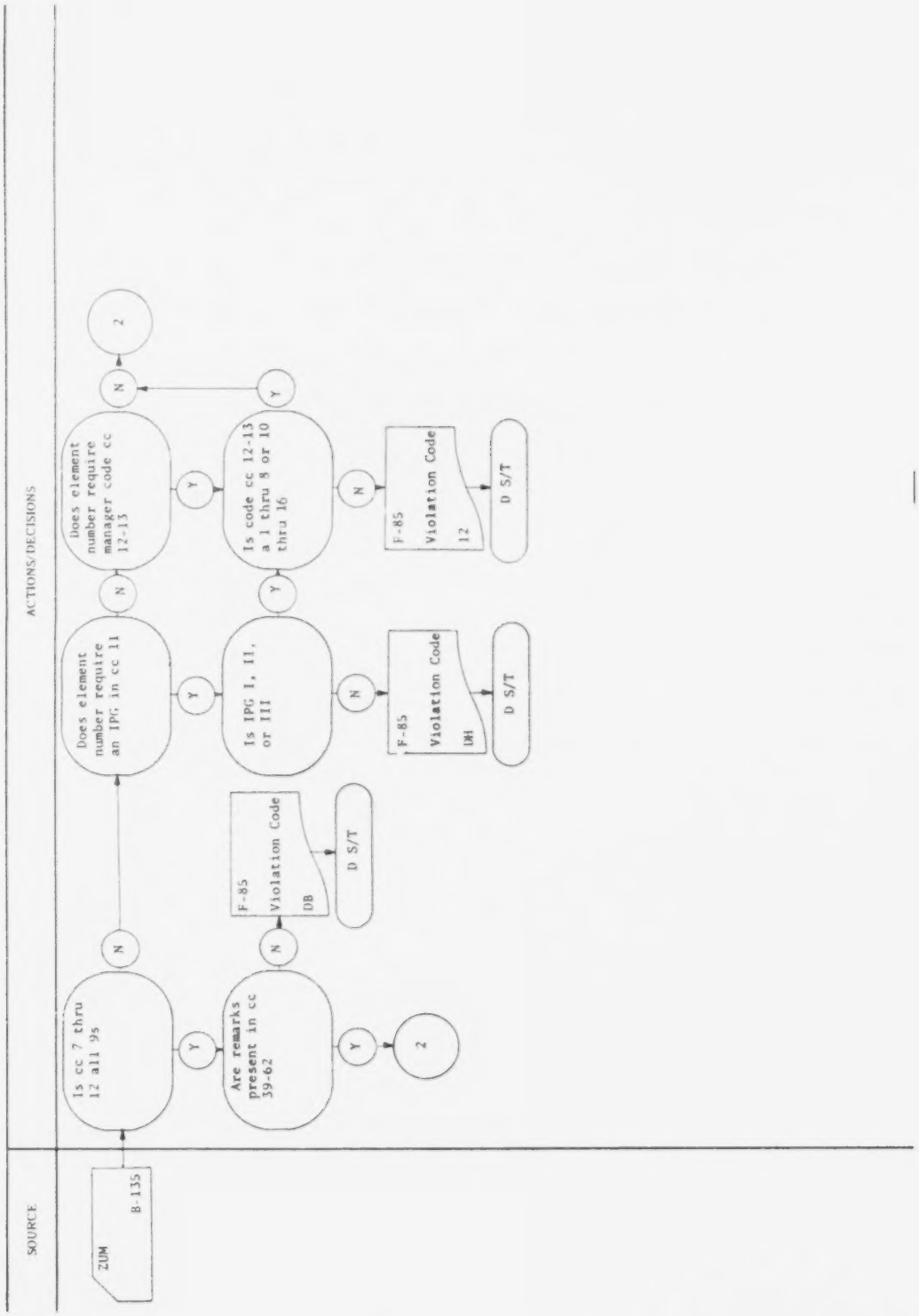
The ZUM card is used to adjust (increase and decrease) the quantities indicated in appendix F-9. The MIS Change Card Listing, appendix F-99, produced as a result of this process, will contain an 80-80 image of Management Information System Cards.

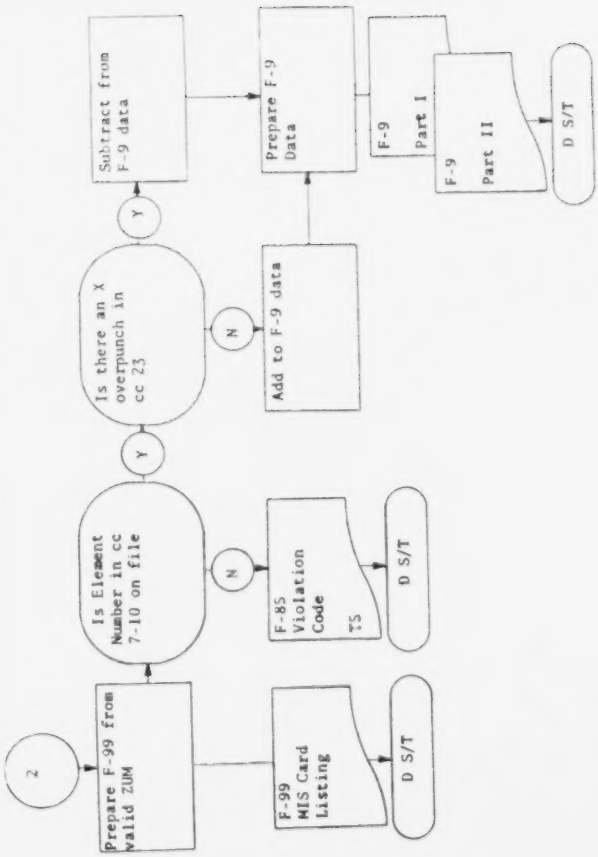
4. OUTPUT

a. Appendix F-9, Management Information System Feeder Data

b. Appendix F-85, Validation Reject Report

c. Appendix F-99, MIS Change Card Listing


SOURCE
ACTIONS/DECISIONS
ZUM
B-135
Is cc 7 thru 12 all 9s
N
Y
Are remarks present in cc 39-62
N
F-85
Violation Code
DB
D S/T
Y
2
Does element number require an IPG in cc 11
N
Y
Is IPG I, II, or III
N
F-85
Violation Code
UH
D S/T
Y
Does element number require manager code cc 12-13
N
Y
Is code cc 12-13 a 1 thru 8 or 10 thru 16
N
F-85
Violation Code
12
D S/T
Y
2


ACTIONS DECISIONS
2
Prepare F-99 from Valid ZUM
Is Element Number in cc 7-10 on file
N
F-99 MIS Card Listing
D S/T
Y
Is there an X overpunch in cc 23
N
F-85 Violation Code
TS
D S/T
Y
Add to F-9 data
Subtract from F-9 data
Prepare F-9 Data
F-9 Part I
F-9 Part II
D S/T

APPENDIX D-81

COMMUNICATION TRAFFIC ANALYSIS AND HEADER HISTORY FILE PURGE

1. INITIATING ACTION

Monthly action (beginning of month).

2. REFERENCE

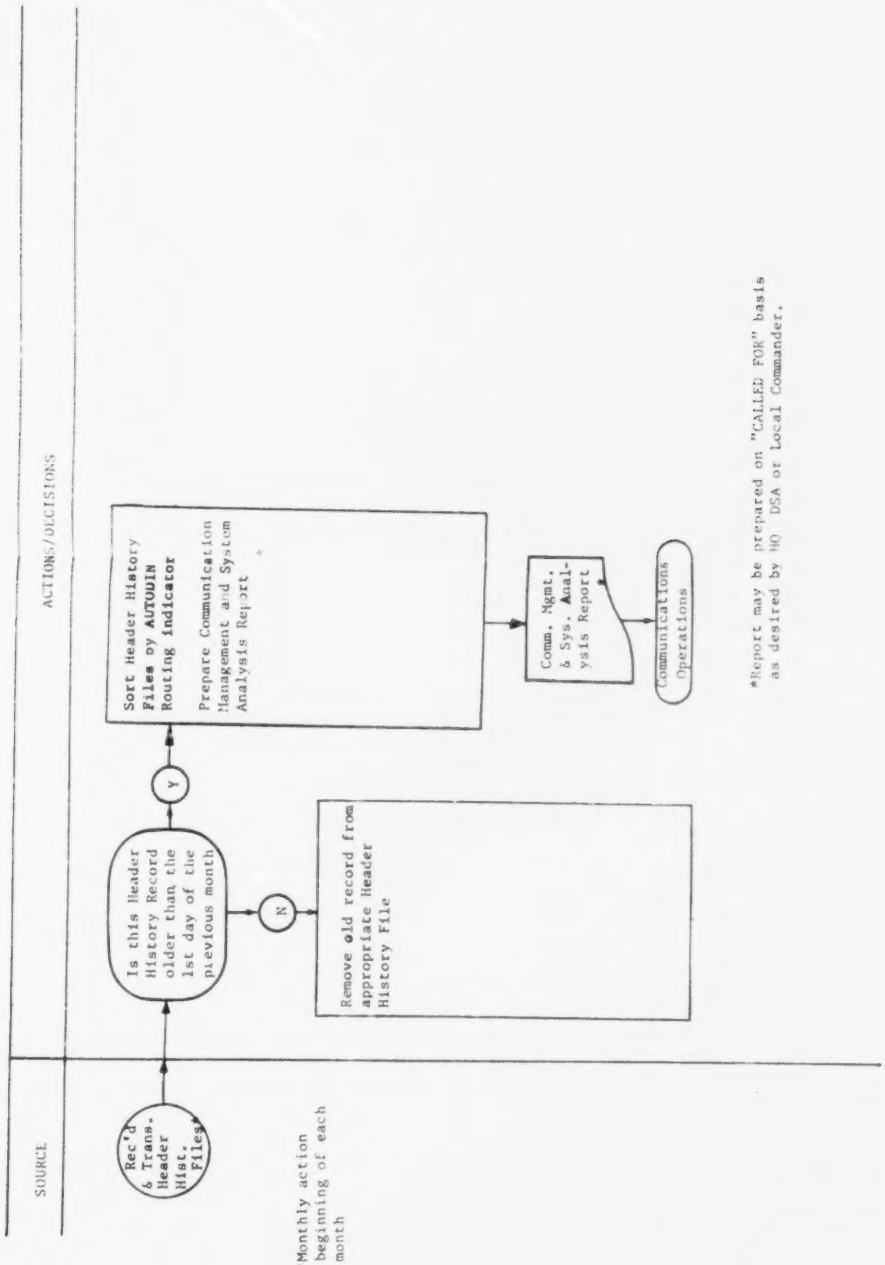
Volume III, Part 1, Chapter 65, Section 3, MOWASP Entry-Exit System Processing

3. GENERAL

The process represented in this Procedure Decision Chart depicts the flow process involved in the purging of Header History File on a monthly basis and the preparation of a Communication Management System Analysis Report.

4. OUTPUT

Communication Management and System Analysis Report (no F appendix).


SOURCE
ACTIONS/DECISIONS
Rec'd & Trans. Header Hist. Files*
Is this Header History Record older than the 1st day of the previous month
Y
N
Sort Header History Files by AUTOUIN Routing Indicator
Prepare Communication Management and System Analysis Report
Remove old record from appropriate Header History File
Comm. Mgmt. & Sys. Analysis Report
Communications Operations
*Monthly action beginning of each month
*Report may be prepared on "CALLED FOR" basis as desired by HQ DSA or Local Commander.

APPENDIX D-82

SUMMARY STORAGE LOCATION ANALYSIS REPORT

1. INITIATING ACTION

None.

2. REFERENCE

Appendix F-56, Summary Storage Location Analysis Report.

3. GENERAL

This chart indicates the program logic for the Summary Storage Location Analysis Report, appendix F-56. Data for output include:

a. Warehouse locations.

b. Type of Storage Codes.

c. Number of obligated locations.

d. Number of reserved locations.

e. Number of unobligated locations (Bin Only).

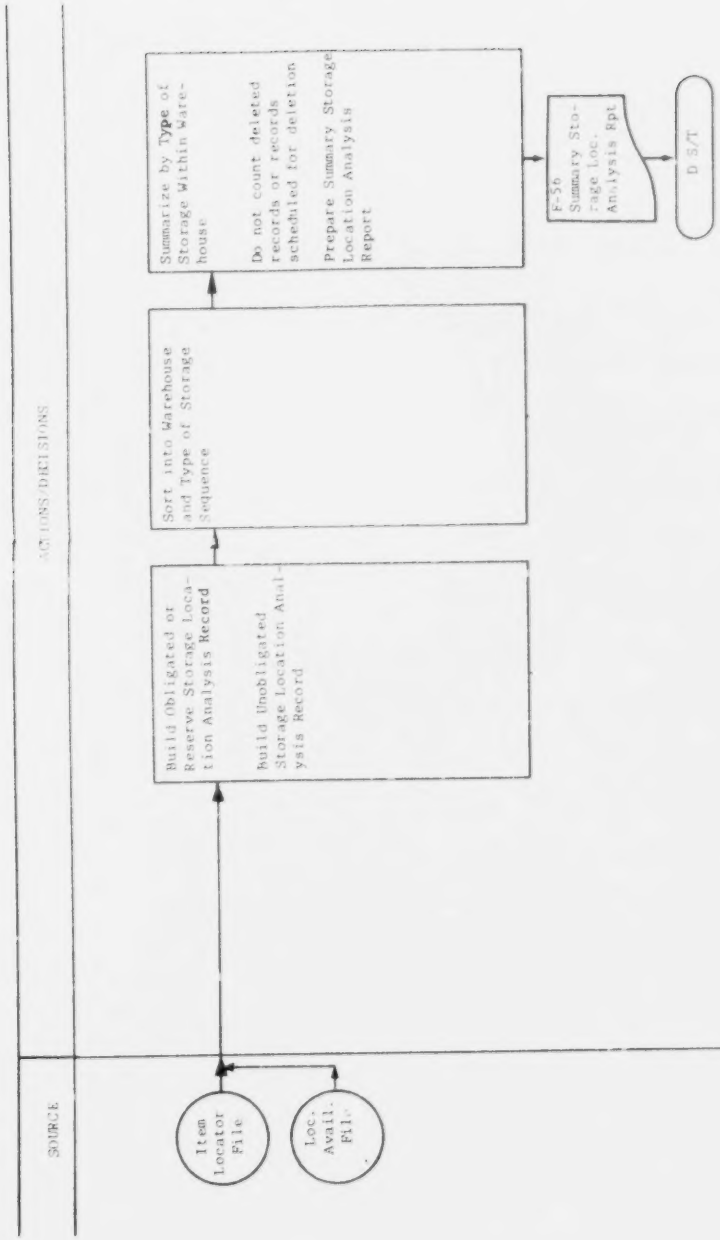
f. Totals by warehouse location.

g. Grand Totals by type of location.

h. Violation procedures do not apply to this report.

4. OUTPUT

Appendix F-56.


SOURCE
ACTIONS/DECISIONS
Item Locator File
Loc. Avail. File
Build Obligated or Reserve Storage Location Analysis Record
Build Unobligated Storage Location Analysis Record
Sort into Warehouse and Type of Storage Sequence
Summarize by Type of Storage Within Warehouse
Do not count deleted records or records scheduled for deletion
Prepare Summary Storage Location Analysis Report
F-56 Summary Storage Loc. Analysis Rpt
D S/T

APPENDIX D-83

LOCATOR MANAGER SCAN

1. INITIATING ACTION

Output records from the input transactions to Locator Update Section.

2. REFERENCES

a. Appendix D-9.

b. Appendix D-15.

c. Appendix D-17.

d. Appendix D-18.

e. Appendix D-39.

f. Appendix D-45.

3. GENERAL

a. The process depicted in this chart represents the decisions made upon termination of processing one or several transactions to update the Locator File. Once the locator record is updated with all input transactions, the logical decisions depicted in this chart are made to determine whether there is a requirement to furnish:

(1) Incomplete Locator Data Report (F-34) on items specifically identified as non-DLA.

(2) Missing Data Elements Report (F-86) to prime depot.

(3) Update transactions to Data Bank (CBB-U).

(4) Inquiry to Data Bank (CBE-P).

(5) DLA Manager on locator not correct (F-59).

b. Tags used in process.

(1) Loc - Prime

0 - Unknown
1 - Prime-DLA
5 - User-DLA
9 - Non-DLA

(2) Loc - Inquiry

0 - No Inquiry
1 - Check Inquiry
5 - Mandatory Inquiry
7 - Demand from Data Bank
9 - Inquiry to Data Bank Pending

4. OUTPUTS

a. Appendix B-136, MOWASP Data Bank Transaction

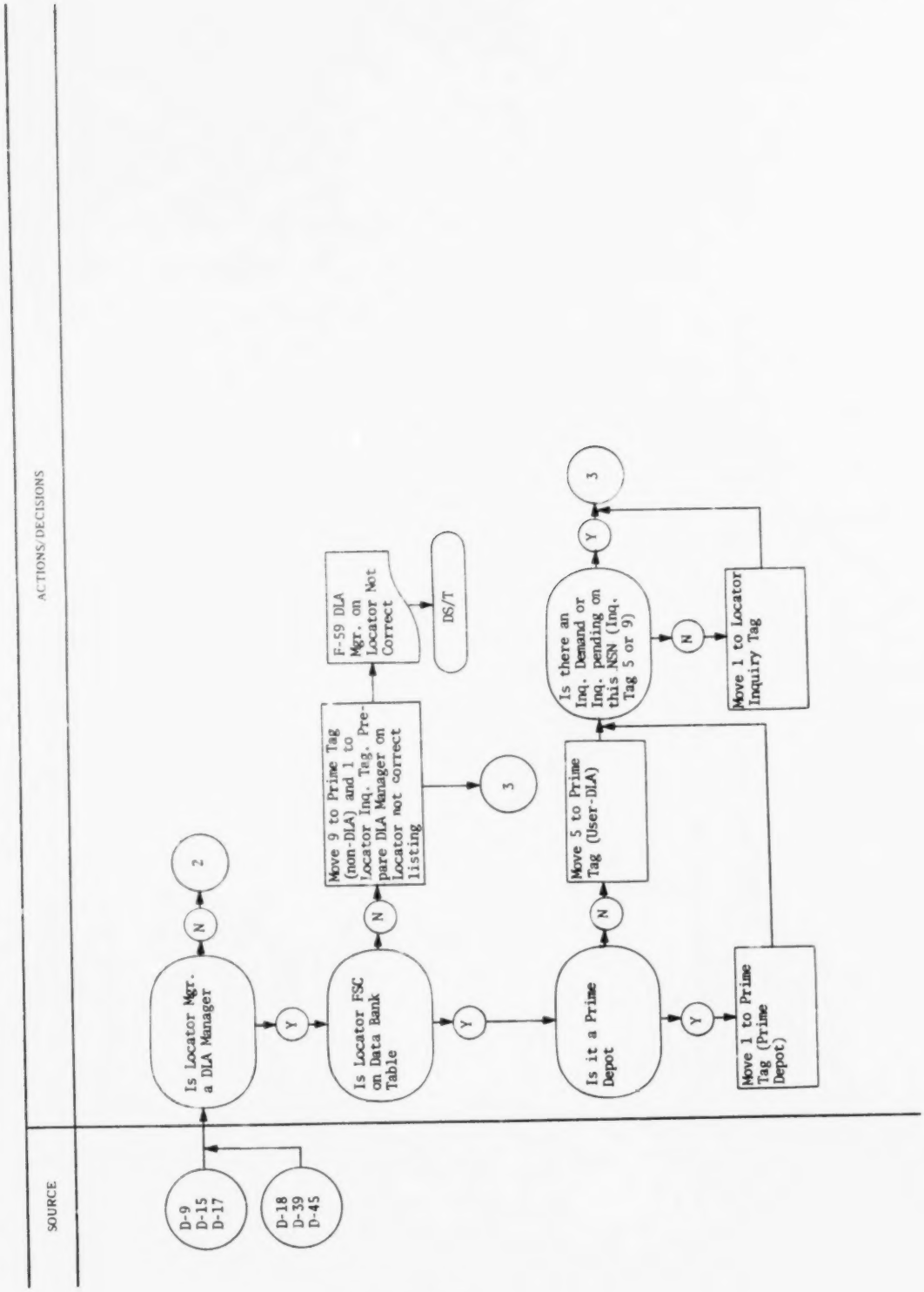
b. Appendix B-138, MOWASP Data Bank Inquiry

c. Appendix F-34, Incomplete Item Locator Data Report

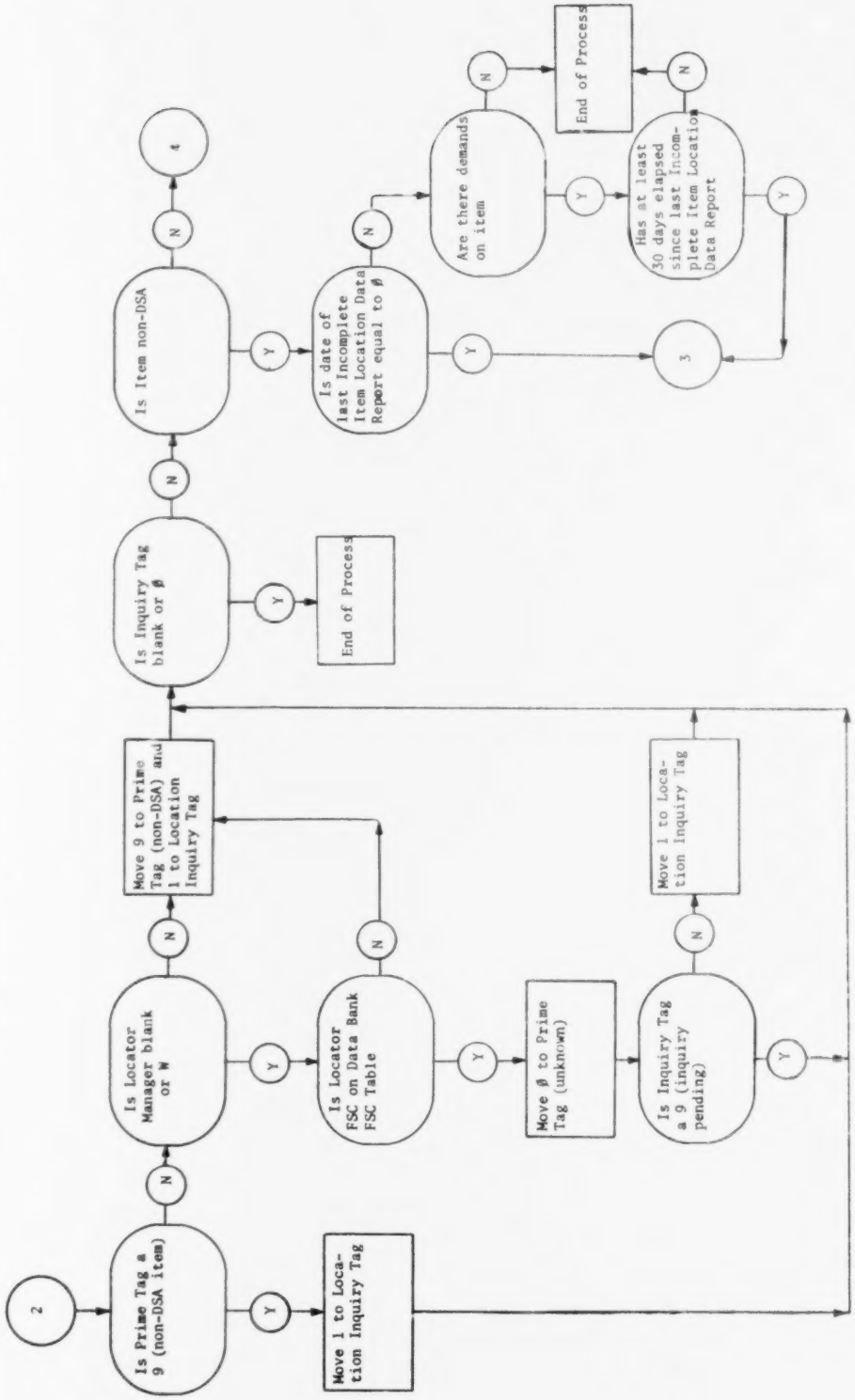
d. Appendix F-59, DLA Manager on Locator not Correct

e. Appendix F-80, Locator File Mandatory Data Status Report

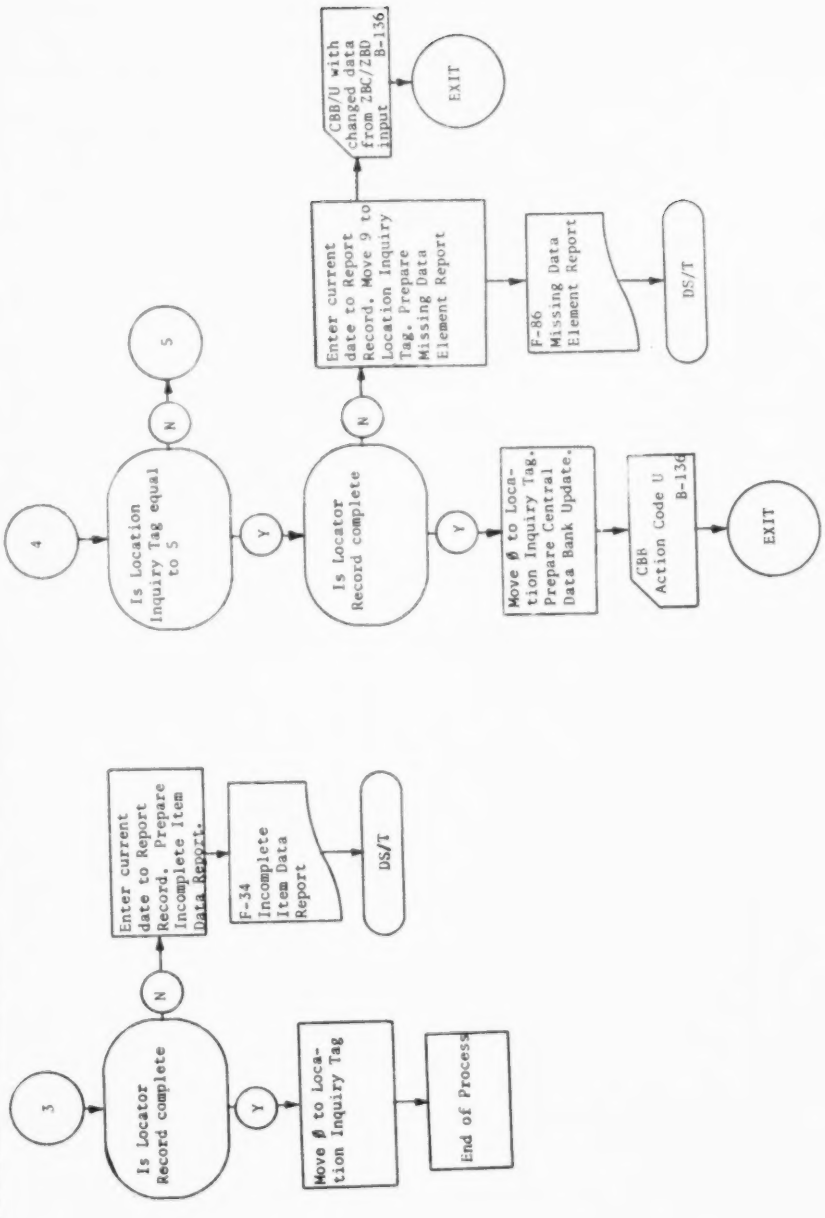
f. Appendix F-86, Missing Data Elements Report

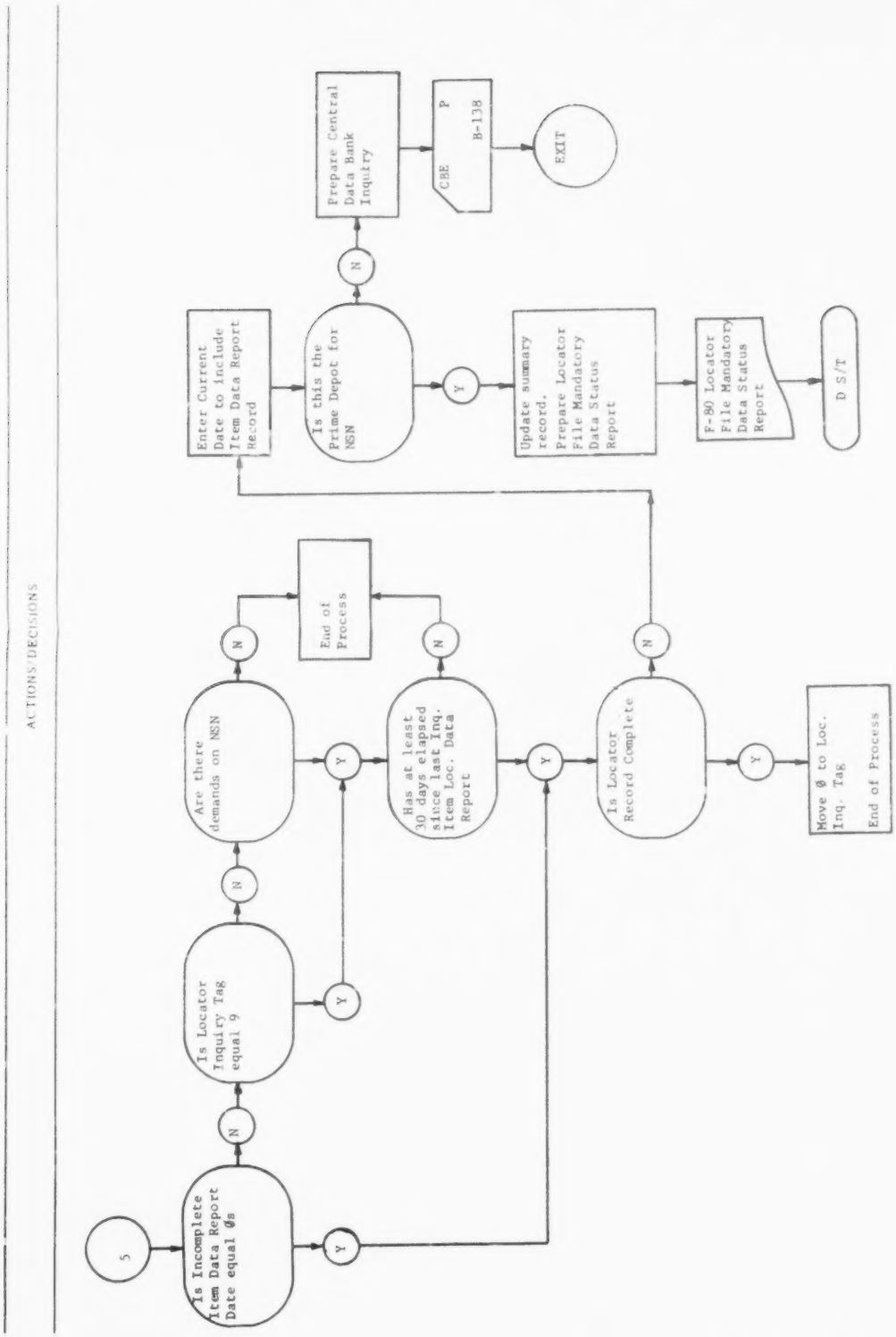

SOURCE
ACTIONS/DECISIONS
D-9
D-15
D-17
D-18
D-39
D-45
Is Locator Mgr. a DLA Manager
Y
N
2
Is Locator FSC on Data Bank Table
Y
N
Move 9 to Prime Tag (non-DLA) and 1 to Locator Inq. Tag. Prepare DLA Manager on Locator not correct listing
3
F-59 DLA Mgr. on Locator Not Correct
DS/T
Is it a Prime Depot
Y
N
Move 1 to Prime Tag (Prime Depot)
Move 5 to Prime Tag (User-DLA)
Is there an Inq. Demand or Inq. pending on this NSN (Inq. Tag 5 or 9)
Y
N
3
Move 1 to Locator Inquiry Tag

ACTIONS/DECISIONS



ACTIONS/DECISIONS




ACTIONS/DECISIONS
5
Is Incomplete Item Data Report Date equal Øs
Y
N
Is Locator Inquiry Tag equal 9
Y
N
Are there demands on NSN
Y
N
End of Process
Has at least 30 days elapsed since last Inq. Item Loc. Data Report
Y
N
Is Locator Record Complete
Y
N
Move Ø to Loc. Inq. Tag
End of Process
Enter Current Date to include Item Data Report Record
Is this the Prime Depot for NSN
Y
N
Update summary record. Prepare Locator File Mandatory Data Status Report
F-80 Locator File Mandatory Data Status Report
D S/T
Prepare Central Data Bank Inquiry
CBE
P
B-138
EXIT

APPENDIX D-84

IN-THE-CLEAR SHIP TO ADDRESSES

1. INITIATING ACTION

Internal Action (No Input).

2. REFERENCES

a. Chapter 2, Section III.

b. Chapter 18, Sections II and III.

c. Chapter 60, Sections V and VII.

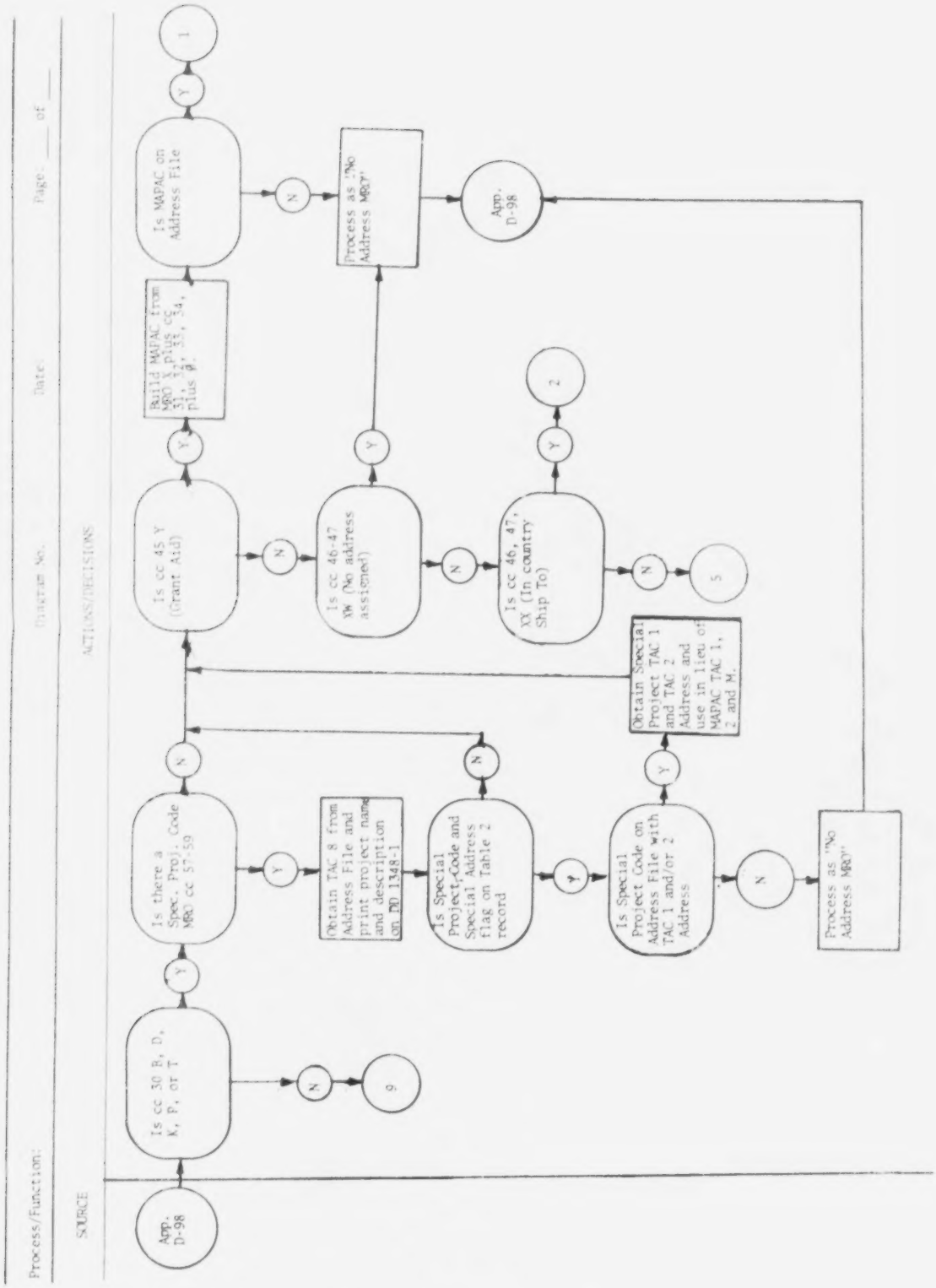
d. Appendix D-98, Shipment Unit and Documentation Process.

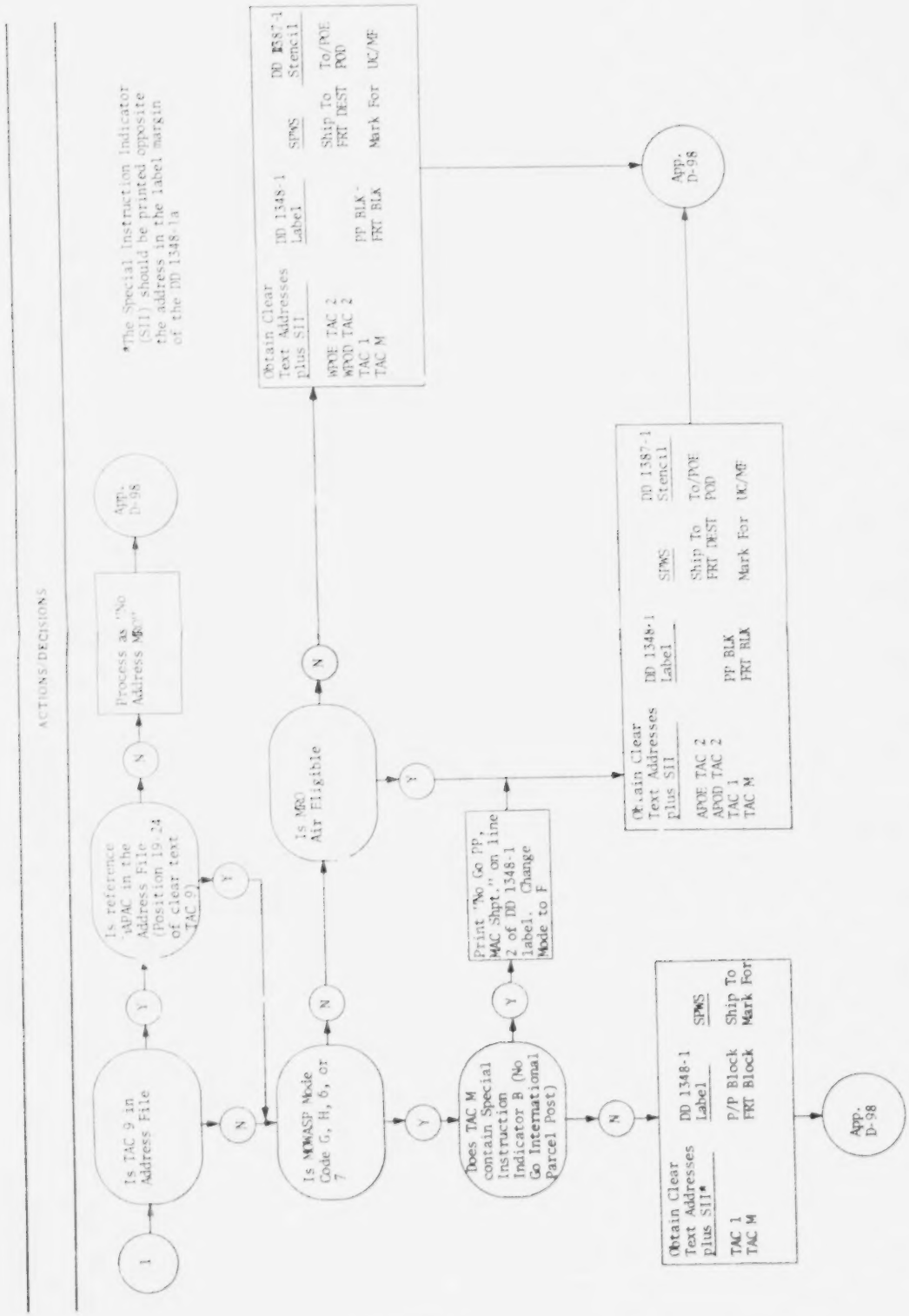
3. GENERAL

This chart depicts the process of selecting an In-the-Clear Address from the Address File based on selected field positions in the requisition. This covers both normal and MAP MROs. If a match is not found in the Address File, MROs are processed as "No Address" MROs.

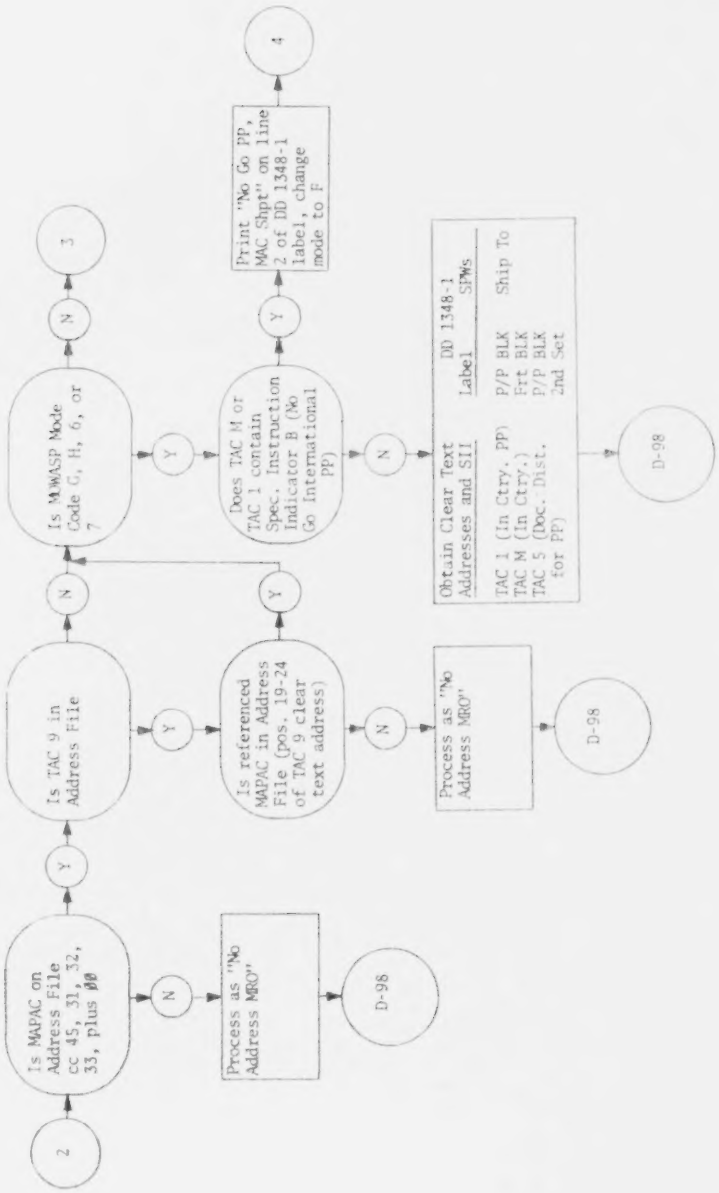
4. OUTPUT

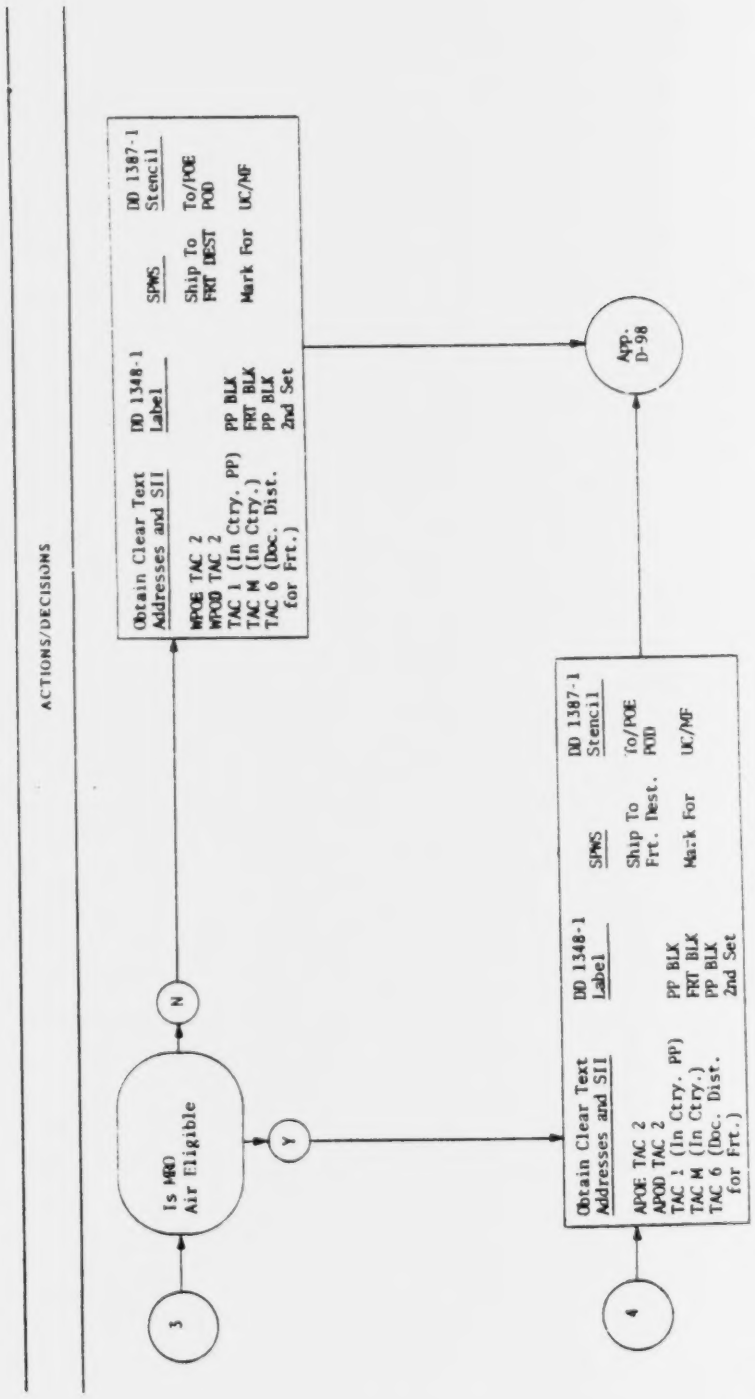
Internal action (no output), address In-the-Clear appears on the DD Form 1348-1 label portion on the SPWs and DD Form 1387-1, Military Shipment Label Stencil. If the Mode Restriction flag is equal to 1, 5, A, or B TAC 1 is suppressed from printing on the applicable DD Form 1348-1.

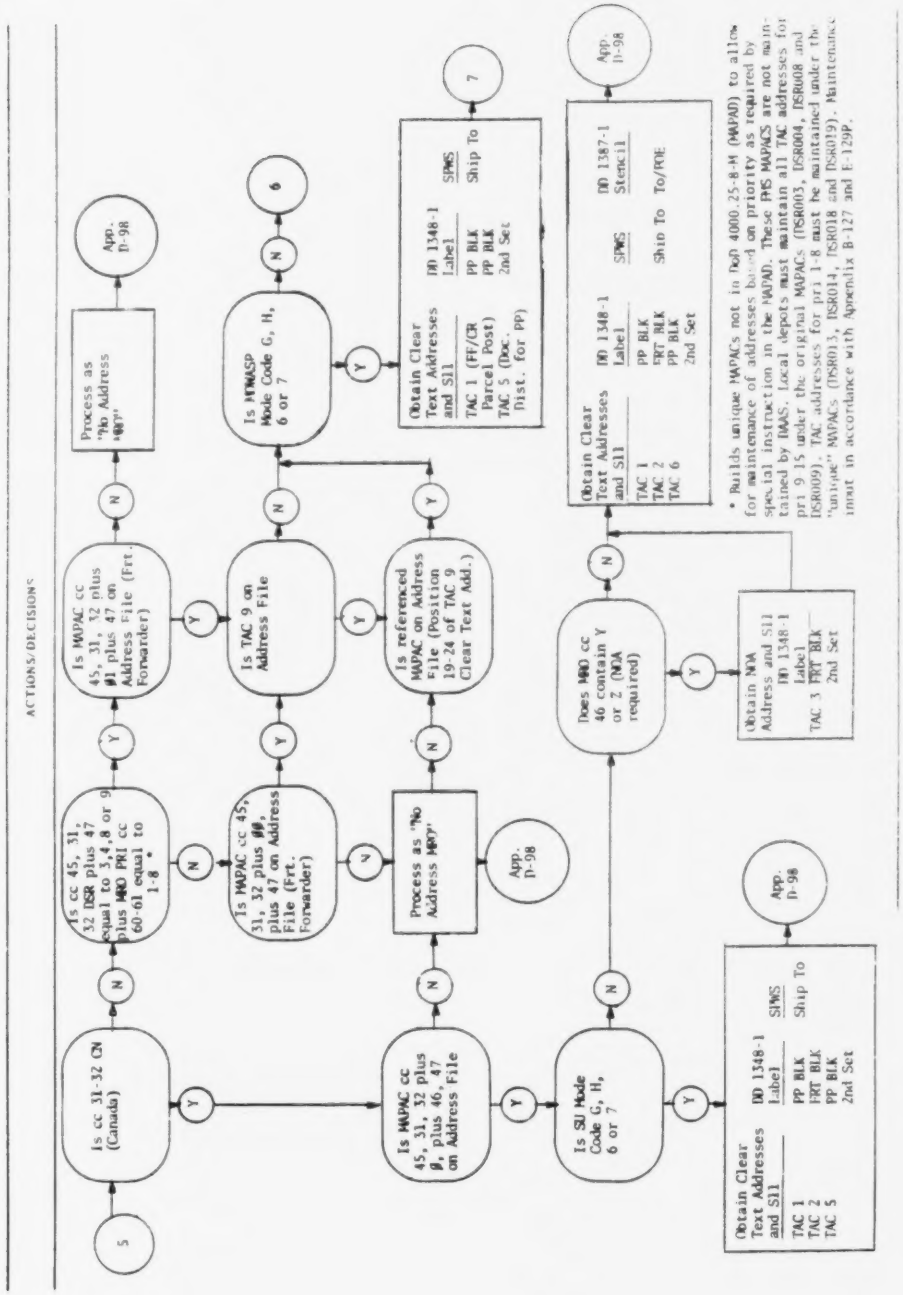

Process/Function:
Diagram No.
Date:
Page: ___ of ___
SOURCE
ACTIONS/DECISIONS
App. D-98
Is cc 30 B, D, K, P, or T
Is there a Spec. Proj. Code MRO cc 57-59
Obtain TAC 8 from Address File and print project name and description on DD 1348-1
Is Special Project Code and Special Address flag on Table 2 record
Is Special Project Code on Address File with TAC 1 and/or 2 Address
Process as "No Address MRO"
Obtain Special Project TAC 1 and TAC 2 Address and use in lieu of MAPAC TAC 1, 2 and M.
Is cc 45 Y (Grant Aid)
Is cc 46-47 XW (No address assigned)
Is cc 46, 47, XX (In country Ship To)
Build MAPAC from MRO X plus cc 31, 32, 33, 34, plus β
Is MAPAC on Address File
Process as "No Address MRO"
App. D-98
1
2
5
9

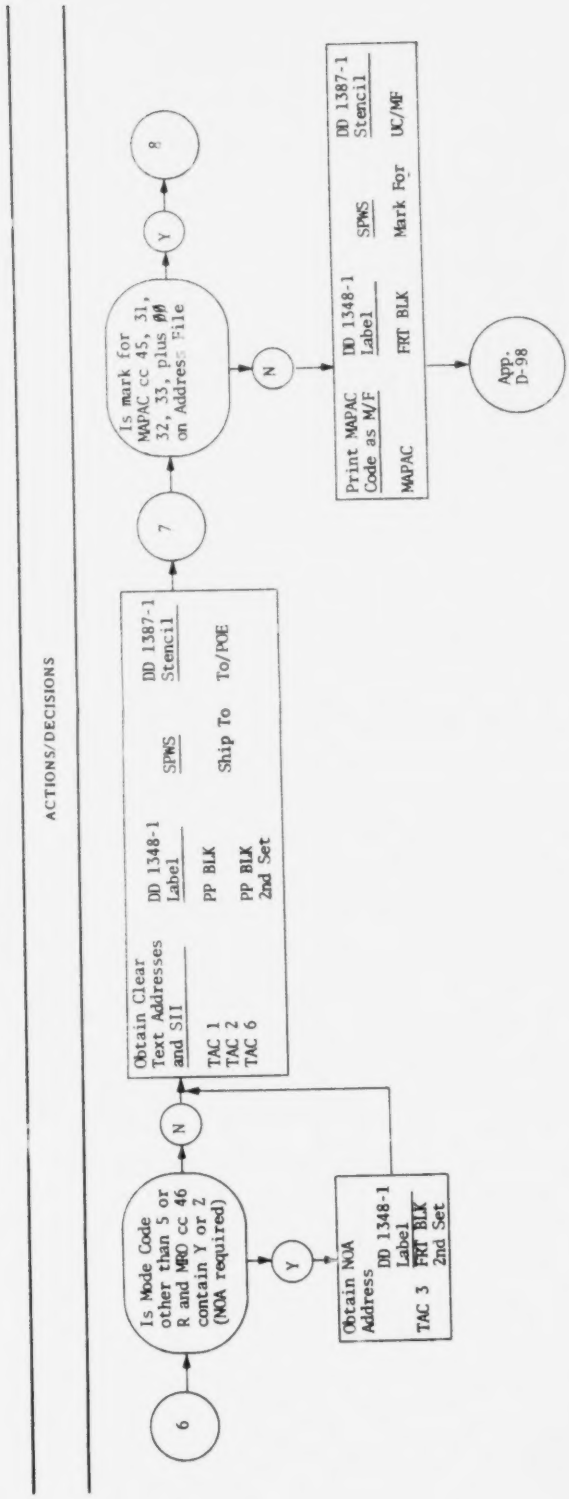

ACTIONS/DECISIONS
1
Is TAC 9 in Address File
Y
N
Is reference APAC in the Address File (Position 19-24 of clear text TAC 9)
Y
N
Process as "No Address MSG"
App. D-98
Is MOWASP Mode Code G, H, 6, or 7
Y
N
Does TAC M contain Special Instruction Indicator B (No International Parcel Post)
Y
N
Print "No Go PP, MAC Shpt," on line 2 of DD 1348-1 label. Change Mode to F
Obtain Clear Text Addresses plus SII*
TAC 1
TAC M
DD 1348-1 Label
P/P Block
FRT Block
SPWS
Ship To
Mark For
App. D-98
Is MRI Air Eligible
Y
N
Obtain Clear Text Addresses plus SII
APOE TAC 2
APOD TAC 2
TAC 1
TAC M
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
App. D-98
Obtain Clear Text Addresses plus SII
WPOE TAC 2
WPOD TAC 2
TAC 1
TAC M
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
*The Special Instruction Indicator (SII) should be printed opposite the address in the label margin of the DD 1348-1a

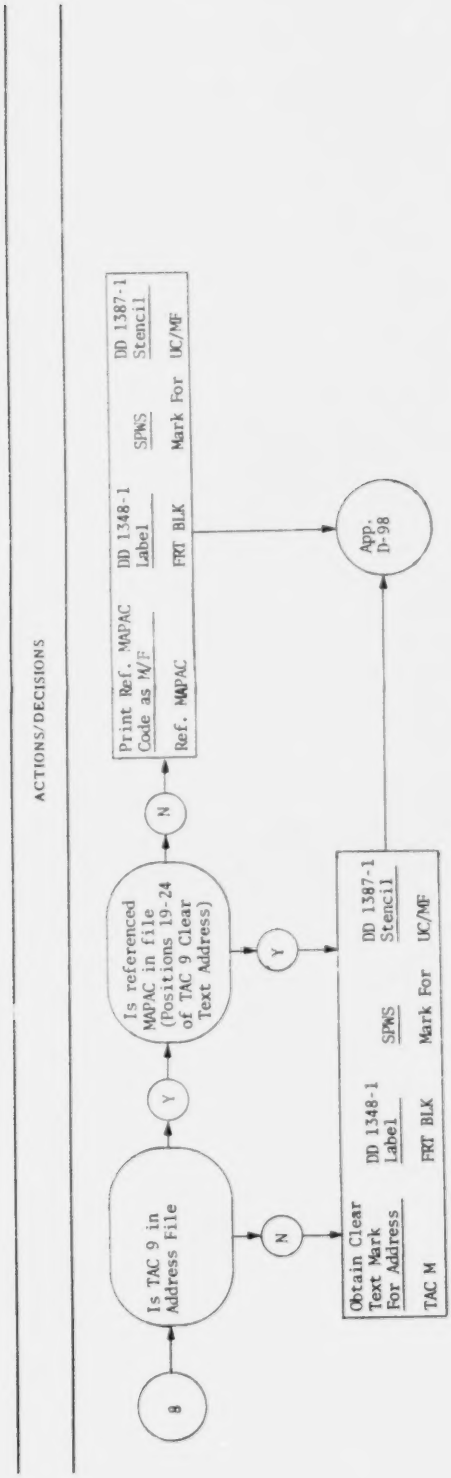
ACTIONS/DECISIONS



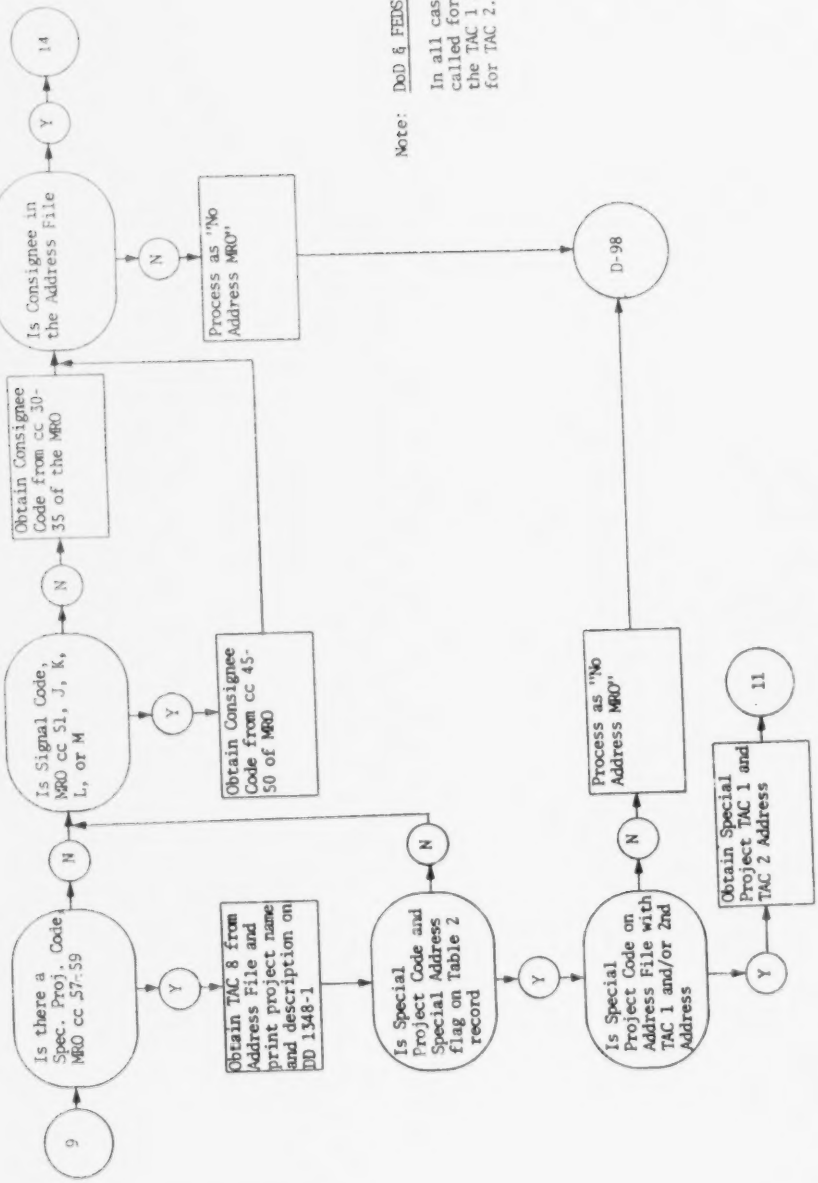

ACTIONS/DECISIONS
3
Is MRO Air Eligible
Y
N
Obtain Clear Text Addresses and SII
APOE TAC 2
APOD TAC 2
TAC 1 (In Ctry. PP)
TAC M (In Ctry.)
TAC 6 (Doc. Dist. for Frt.)
DD 1348-1 Label
PP BLK
FRT BLK
PP BLK
2nd Set
SPMS
Ship To Frt. Dest.
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
4
Obtain Clear Text Addresses and SII
WPOE TAC 2
WPOD TAC 2
TAC 1 (In Ctry. PP)
TAC M (In Ctry.)
TAC 6 (Doc. Dist. for Frt.)
DD 1348-1 Label
PP BLK
FRT BLK
PP BLK
2nd Set
SPMS
Ship To FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
App. D-98


ACTIONS/DECISIONS
5
Is cc 31-32 CN (Canada)
Y
N
Is cc 45, 31, 32 DSR plus 47 equal to 3,4,8 or 9 plus MRO PRI cc 60-61 equal to 1-8 *
Y
N
Is MAPAC cc 45, 31, 32 plus 01 plus 47 on Address File (Frt. Forwarder)
Y
N
Process as "No Address MRO"
App. D-98
Is MAPAC cc 45, 31, 32 plus 00, plus 47 on Address File (Frt. Forwarder)
Y
N
Is TAC 9 on Address File
Y
N
Is MWASP Mode Code G, H, 6 or 7
Y
N
6
Obtain Clear Text Addresses and S11
TAC 1 (FF/CR Parcel Post)
TAC 5 (Doc. Dist. for PP)
DD 1348-1 Label
PP BLK
PP BLK
2nd Set
SPMS
Ship To
7
Is referenced MAPAC on Address File (Position 19-24 of TAC 9 Clear Text Add.)
Y
N
Process as "No Address MRO"
App. D-98
Is MAPAC cc 45, 31, 32 plus 0, plus 46, 47 on Address File
Y
N
Is SU Mode Code G, H, 6 or 7
Y
N
Obtain Clear Text Addresses and S11
TAC 1
TAC 2
TAC 5
DD 1348-1 Label
PP BLK
FRT BLK
PP BLK
2nd Set
SPMS
Ship To
App. D-98
Does MRO cc 46 contain Y or Z (NOA required)
Y
N
Obtain NOA Address and S11
DD 1348-1 Label
TAC 3 FRT BLK
2nd Set
Obtain Clear Text Addresses and S11
TAC 1
TAC 2
TAC 6
DD 1348-1 Label
PP BLK
FRT BLK
PP BLK
2nd Set
SPMS
Ship To To/FOE
DD 1387-1 Stencil
App. D-98
• Builds unique MAPACs not in DoD 4000.25-8-M (MAPAD) to allow for maintenance of addresses based on priority as required by special instruction in the MAPAD. These FMS MAPACS are not maintained by DAAS. Local depots must maintain all TAC addresses for pri 9 15 under the original MAPACs (DSR003, DSR004, DSR008 and DSR009). TAC addresses for pri 1-8 must be maintained under the "unique" MAPACs (DSR013, DSR014, DSR018 and DSR019). Maintenance input in accordance with Appendix B-127 and E-129P.


ACTIONS/DECISIONS
6
Is Mode Code other than 5 or R and MRO cc 46 contain Y or Z (NOA required)
Y
N
Obtain NOA Address
DD 1348-1 Label
TAC 3 FRT BLK 2nd Set
Obtain Clear Text Addresses and SII
TAC 1
TAC 2
TAC 6
DD 1348-1 Label
PP BLK
PP BLK 2nd Set
SPWS
Ship To To/POE
DD 1387-1 Stencil
7
Is mark for MAPAC cc 45, 31, 32, 33, plus 00 on Address File
Y
N
8
Print MAPAC Code as M/F
MAPAC
DD 1348-1 Label
FRT BLK
SPWS
Mark For
DD 1387-1 Stencil
UC/MF
App. D-98

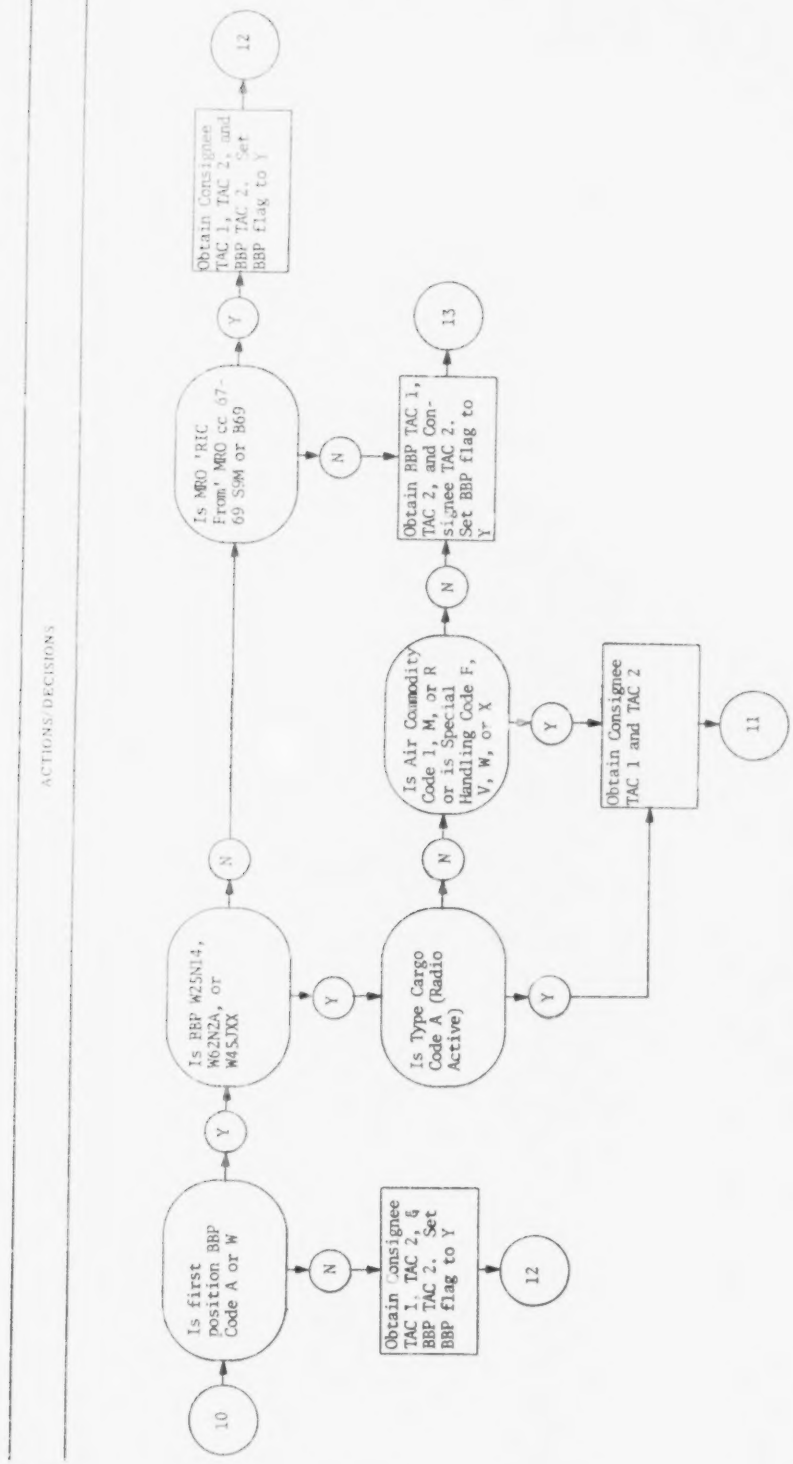

ACTIONS/DECISIONS
8
Is TAC 9 in Address File
Y
N
Is referenced MAPAC in file (Positions 19-24 of TAC 9 Clear Text Address)
Y
N
Obtain Clear Text Mark For Address
TAC M
DD 1348-1 Label
FRT BLK
SPWS
Mark For
DD 1387-1 Stencil
UC/MF
Print Ref. MAPAC Code as M/F
Ref. MAPAC
DD 1348-1 Label
FRT BLK
SPWS
Mark For
DD 1387-1 Stencil
UC/MF
App. D-98

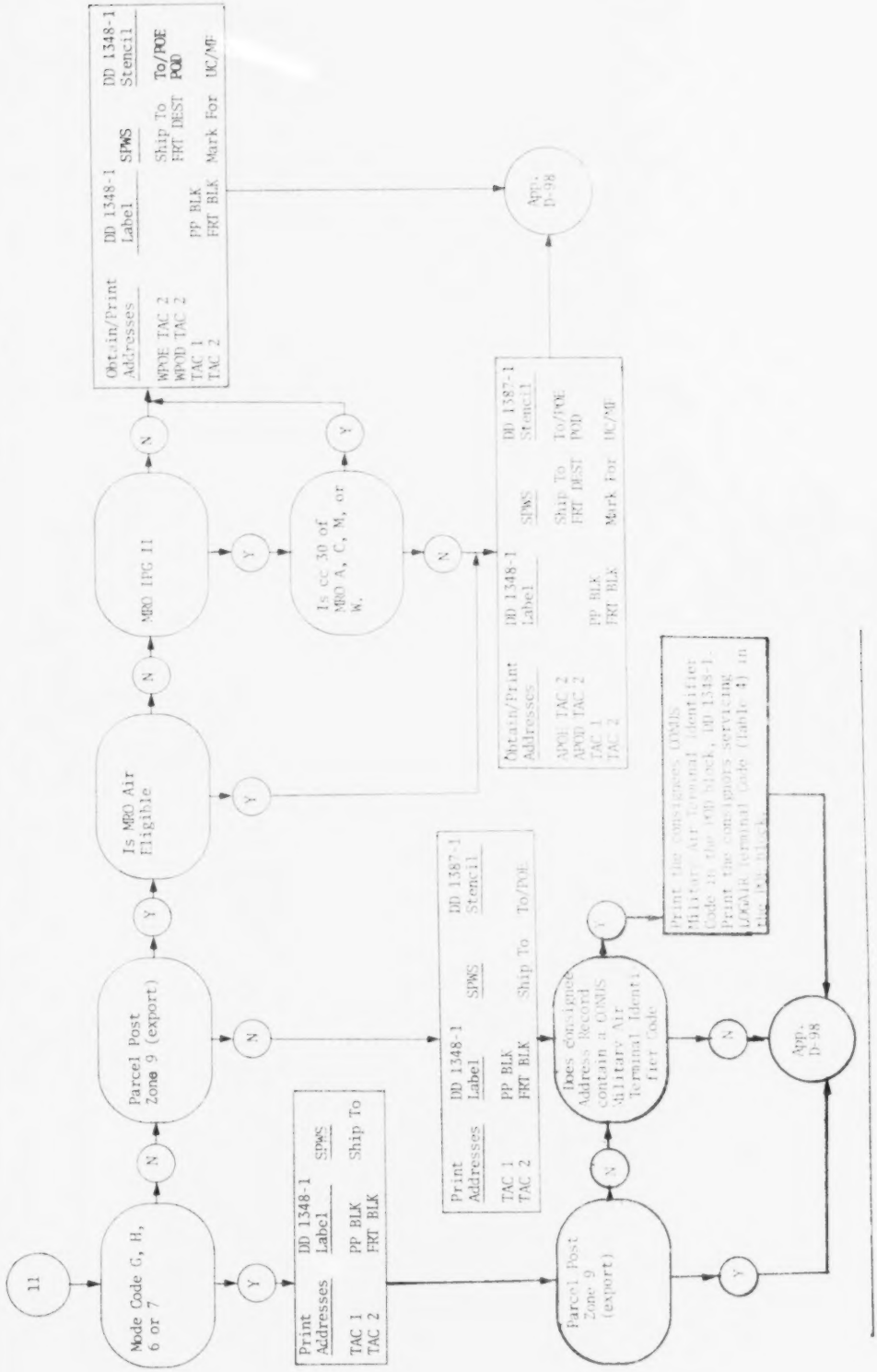
ACTIONS/DECISIONS

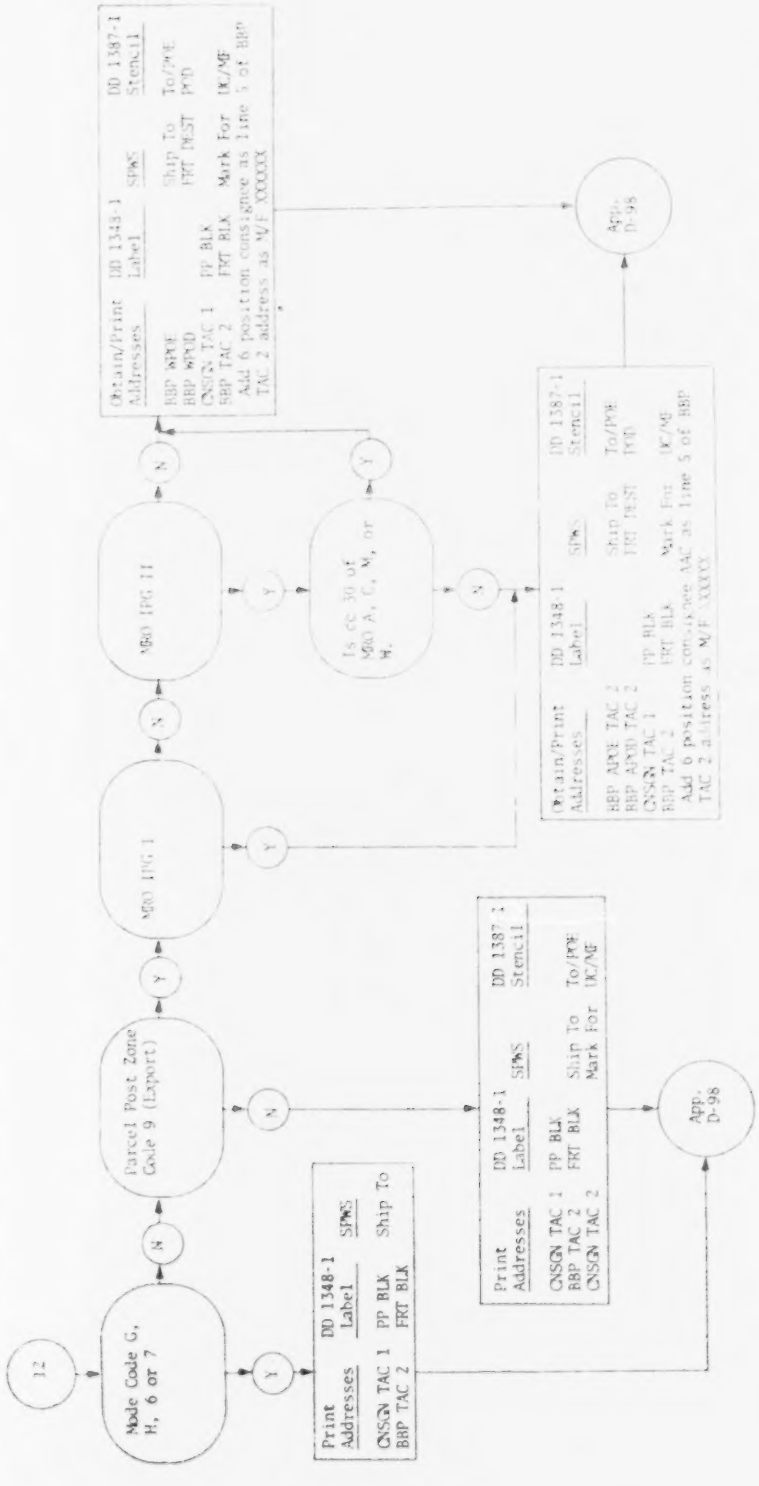


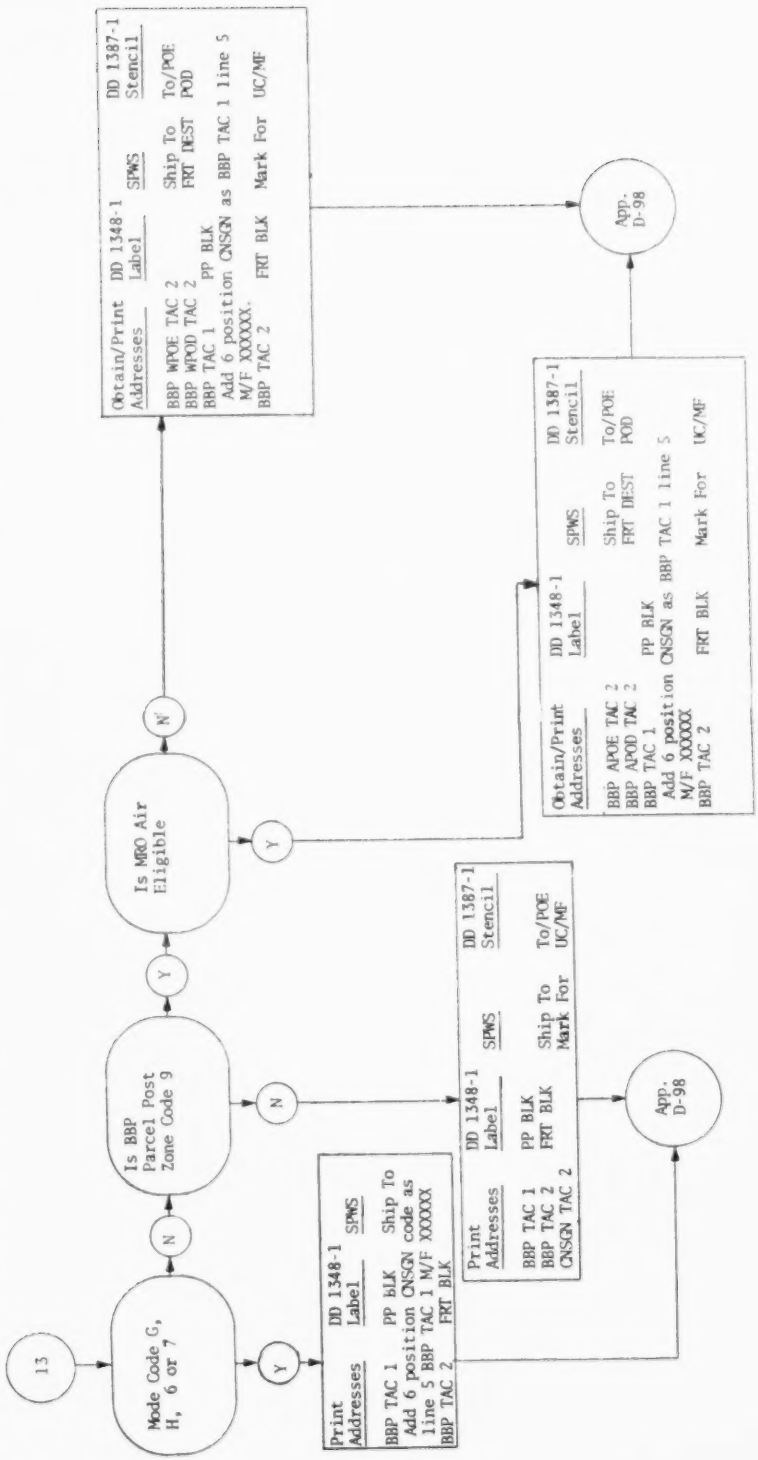
Note: DoD & FEDSTRIP Addresses

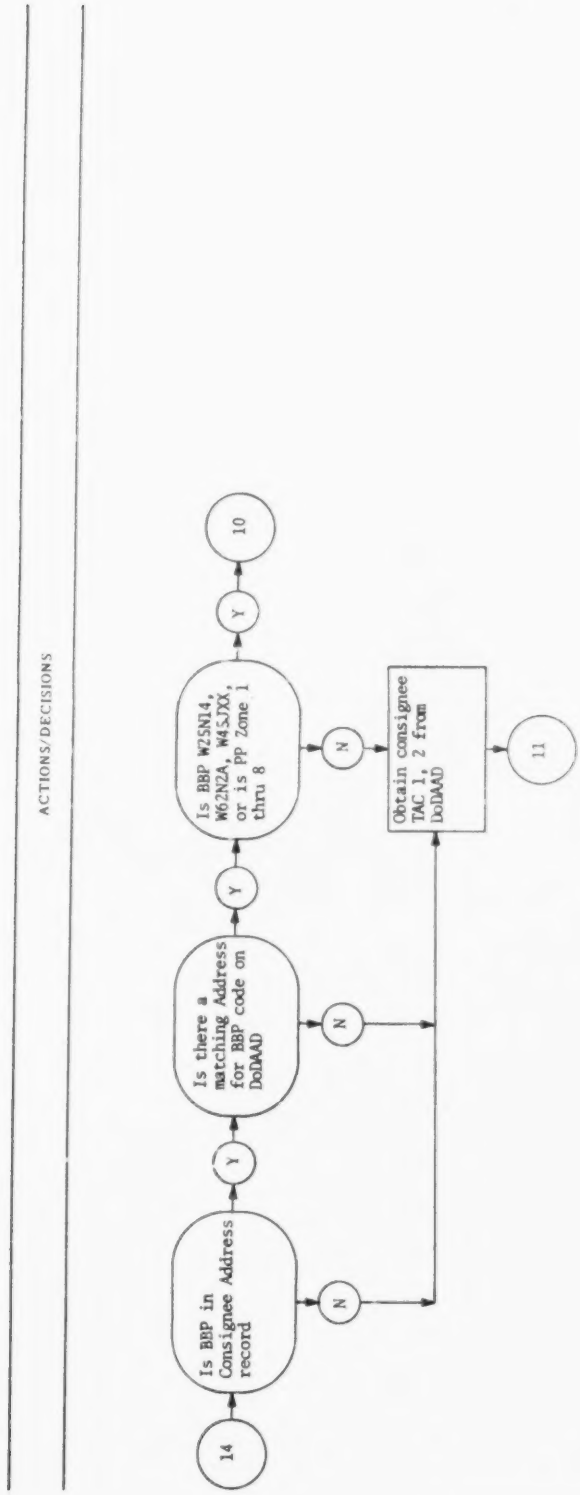
In all cases where a TAC 2 Address is called for and is not on the file, print the TAC 1 Address in all blocks calling for TAC 2.


ACTIONS/DECISIONS
10
Is first position BBP Code A or W
Y
N
Obtain Consignee TAC 1, TAC 2, & BBP TAC 2. Set BBP flag to Y
12
Is BBP W25N14, W62N2A, or W45JXX
Y
N
Is Type Cargo Code A (Radio Active)
Y
N
Is Air Commodity Code 1, M, or R or is Special Handling Code F, V, W, or X
Y
N
Obtain Consignee TAC 1 and TAC 2
11
Obtain BBP TAC 1, TAC 2, and Consignee TAC 2. Set BBP flag to Y
13
Is MRO 'RIC From' MRO cc 67-69 S9M or B69
Y
N
Obtain Consignee TAC 1, TAC 2, and BBP TAC 2. Set BBP flag to Y
12


ACTIONS/DECISIONS
11
Mode Code G, H, 6 or 7
Y
N
Print Addresses
DD 1348-1 Label
SPWS
TAC 1
TAC 2
PP BLK
FRT BLK
Ship To
Parcel Post Zone 9 (export)
Y
N
Is MRO Air Eligible
Y
N
MRO IPG II
Y
N
Obtain/Print Addresses
DD 1348-1 Label
SPWS
WPOE TAC 2
WPOD TAC 2
TAC 1
TAC 2
PP BLK
FRT BLK
Ship To
FRT DEST
Mark For
DD 1348-1 Stencil
To/POE
POD
UC/MF
Is cc 30 of MRO A, C, M, or W.
Y
N
Obtain/Print Addresses
DD 1348-1 Label
SPWS
APOE TAC 2
APOD TAC 2
TAC 1
TAC 2
PP BLK
FRT BLK
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
App. D-98
Print Addresses
DD 1348-1 Label
SPWS
TAC 1
TAC 2
PP BLK
FRT BLK
Ship To
DD 1387-1 Stencil
To/POE
Parcel Post Zone 9 (export)
Y
N
Does consignee Address Record contain a CONUS Military Air Terminal Ident. Fier Code
Y
N
Print the consignee CONUS Military Air Terminal Identifier Code in the POD block, DD 1348-1. Print the consignee servicing CONUS Air Terminal Code (Table 4) in the POE block.
App. D-98


ACTIONS/DECISIONS
12
Mode Code G, H, 6 or 7
Y
N
Parcel Post Zone Code 9 (Export)
Y
N
MBO IPG 1
Y
N
MBO IPG II
Y
N
Is cc 30 of MBO A, C, M, or H.
Y
N
Print Addresses
CNSGN TAC 1
BBP TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPMS
Ship To
Print Addresses
CNSGN TAC 1
BBP TAC 2
CNSGN TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPMS
Ship To
Mark For
DD 1387-1 Stencil
To/PPE
DC/MP
App. D-98
Obtain/Print Addresses
BBP ADDE
BBP APOD
CNSGN TAC 1
BBP TAC 2
Add 6 position consignee as TAC 2 address as M/F XXXXX
DD 1348-1 Label
PP BLK
FRT BLK
SPMS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/PPE
POD
DC/MP
Line 5 of BBP
Obtain/Print Addresses
BBP ADDE TAC 2
BBP APOD TAC 2
CNSGN TAC 1
BBP TAC 2
Add 6 position consignee AAC as TAC 2 address as M/F XXXXX
DD 1348-1 Label
PP BLK
FRT BLK
SPMS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/PPE
POD
DC/MP
Line 5 of BBP
App. D-98


ACTIONS/DECISIONS
13
Mode Code G, H, 6 or 7
Y
N
Is BBP Parcel Post Zone Code 9
Y
N
Is MRO Air Eligible
Y
N
Print Addresses
BBP TAC 1
Add 6 position CNSGN code as line 5 BBP TAC 1 M/F XXXXXX
BBP TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
FRT BLK
DD 1387-1 Stencil
To/POE
UC/MF
Print Addresses
BBP TAC 1
BBP TAC 2
CNSGN TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
Mark For
DD 1387-1 Stencil
To/POE
UC/MF
App. D-98
Obtain/Print Addresses
BBP APOE TAC 2
BBP APOD TAC 2
BBP TAC 1
Add 6 position CNSGN as BBP TAC 1 line 5
M/F XXXXXX
BBP TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF
App. D-98
Obtain/Print Addresses
BBP WPOE TAC 2
BBP WPOD TAC 2
BBP TAC 1
Add 6 position CNSGN as BBP TAC 1 line 5
M/F XXXXXX.
BBP TAC 2
DD 1348-1 Label
PP BLK
FRT BLK
SPWS
Ship To
FRT DEST
Mark For
DD 1387-1 Stencil
To/POE
POD
UC/MF


ACTIONS/DECISIONS
14
Is BBP in Consignee Address record
Y
N
Is there a matching Address for BBP code on DoDAAD
Y
N
Is BBP W25N14, W62NZA, W4SJXX, or is PP Zone 1 thru 8
Y
N
10
Obtain consignee TAC 1, 2 from DoDAAD
11

APPENDIX D-85

REJECTED INPUT FROM CENTRAL DATA BANK

1. INITIATING ACTION

Receipt of DAAS inquiries, and rejected MOWASP Data Bank Transactions, Inquiries and Deletions by the Depot.

2. REFERENCES

a. Appendix A-82, Violation Reason Codes.

b. Appendix B-136, MOWASP Data Bank Transaction.

c. Appendix B-138, MOWASP Data Bank Inquiry.

d. Appendix B-139, MOWASP Data Bank Deletion.

e. Appendix B-141, DAAS Inquiry Reply.

3. GENERAL

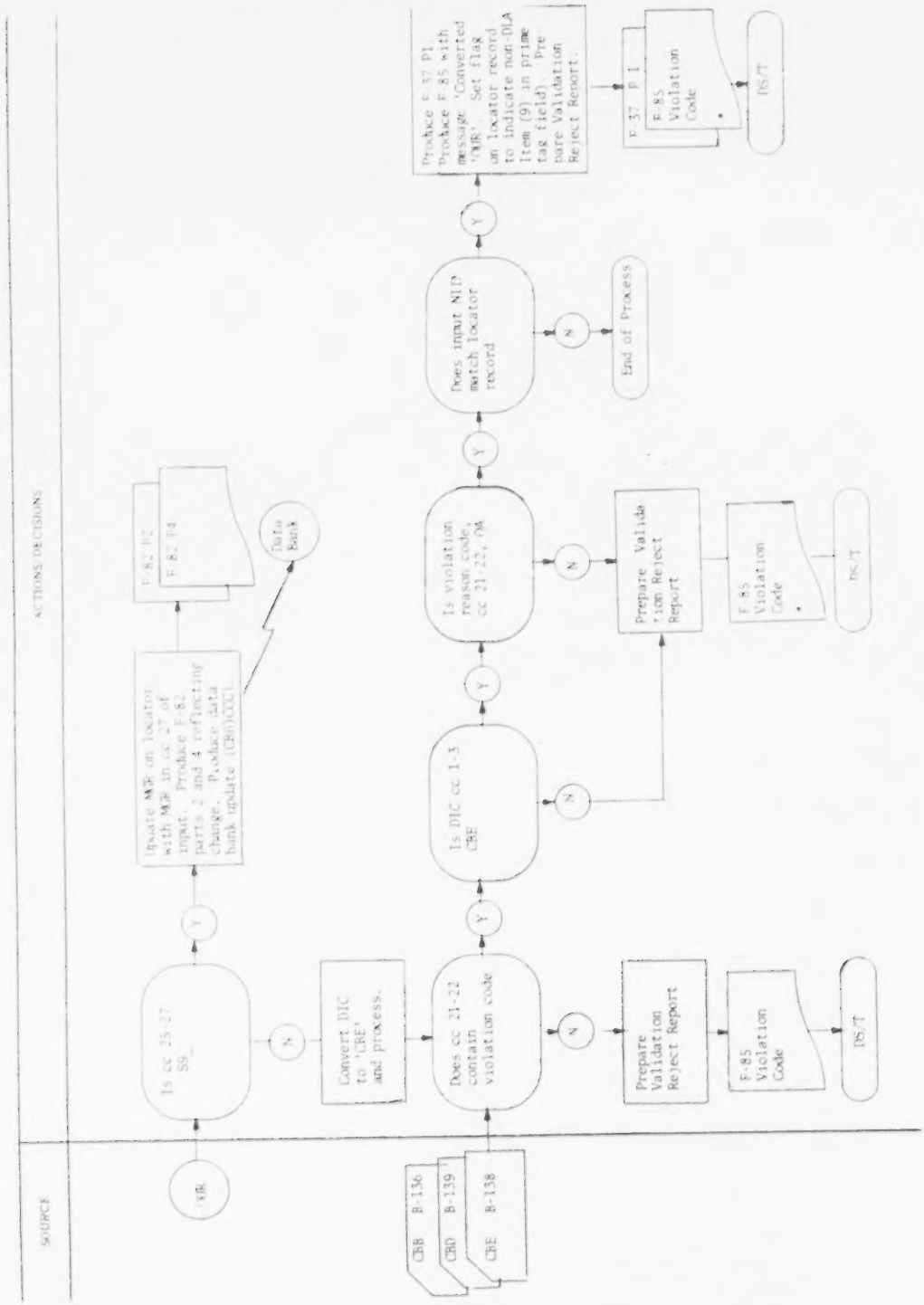
The process depicted in the Procedure Decision Chart represents the decisions made at a distribution depot upon receipt of a transaction originally forwarded from MOWASP to the Data Bank, which the Data Bank found invalid in one or more fields. An exception to this is the rejected CBE - Action Code P, with a violation code indicating that the item is not DLA-managed.

4. OUTPUT

a. Appendix F-37, Locator Record Print.

b. Appendix F-82.

c. Appendix F-85, Validation Reject Report.



APPENDIX D-86

INQUIRY TO LOCATOR FOR REWAREHOUSING CARDS

1. INITIATING ACTION

Appendix B-89, Rewarehousing Card Request, DIC ZUK.

2. REFERENCES

a. Chapter 66, Stock Location System.

b. Appendix A-42, Action Codes.

c. Appendix B-89, Rewarehousing Request Card.

d. Appendix E-100 P, Procedures for Preparation of Request for Rewarehousing Cards.

e. Appendix E-100 V, Procedures for Processing Rewarehousing Card Request Violations.

f. Appendix F-85, Validation Reject.

3. GENERAL

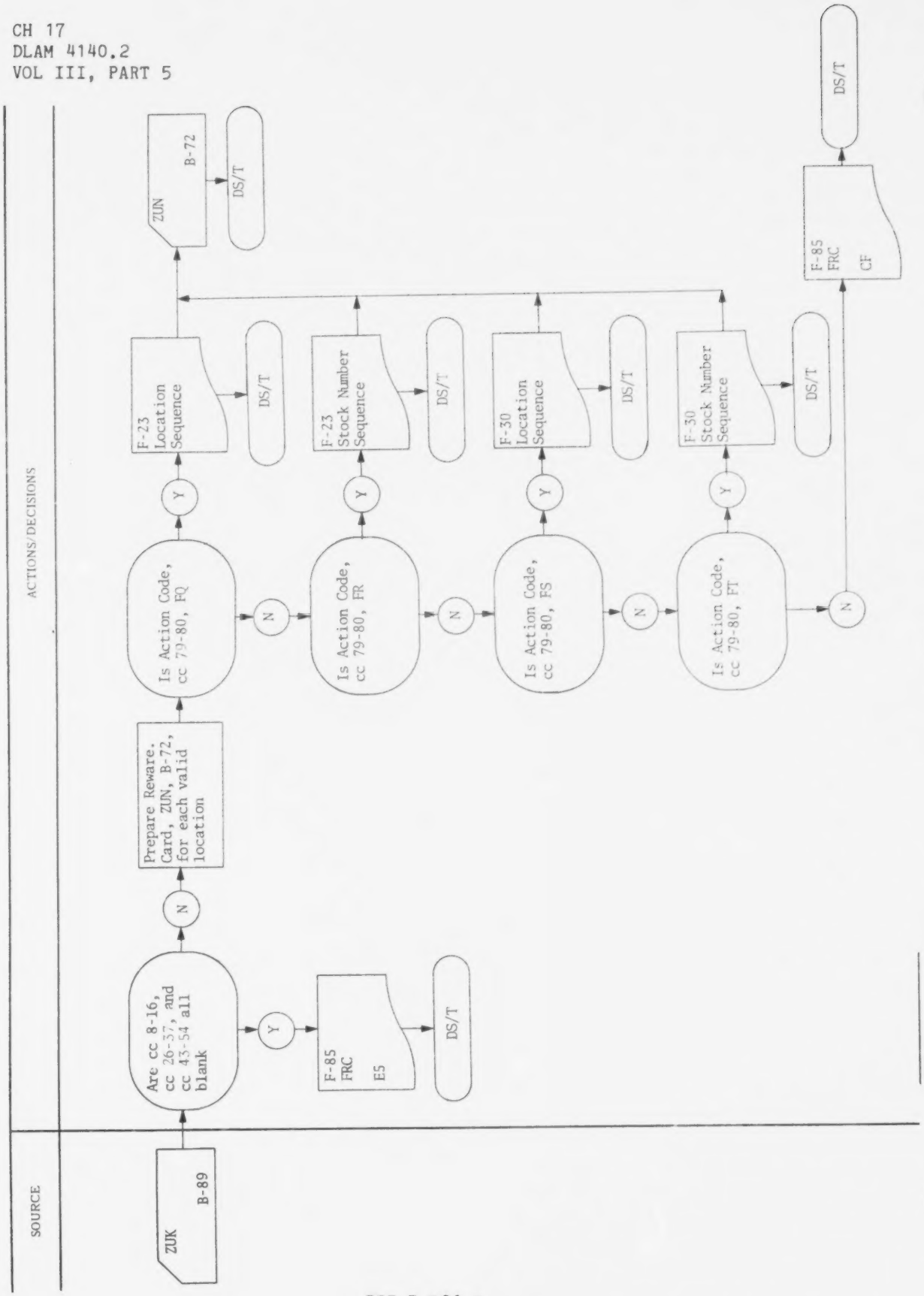
This procedure decision chart depicts the validation and processing of requests for Rewarehousing cards. This action will cause the Locator File to be scanned and a Rewarehousing card produced for each location in the file (to include reserved locations). Based on the Action Code (appendix A-42) a printout will also be provided in selected sequence.

4. OUTPUT

a. Appendix B-72, Rewarehousing Card.

b. Appendix F-23, Locator Record Print, Rewarehousing Inquiry.

c. Appendix F-30, Locator Record Print - Reply to Rewarehousing Request.


SOURCE
ACTIONS/DECISIONS
ZUK B-89
Are cc 8-16, cc 26-37, and cc 43-54 all blank
Y
F-85 FRC E5
DS/T
N
Prepare Reware. Card, ZUN, B-72, for each valid location
Is Action Code, cc 79-80, FQ
Y
F-23 Location Sequence
DS/T
ZUN B-72
DS/T
N
Is Action Code, cc 79-80, FR
Y
F-23 Stock Number Sequence
DS/T
N
Is Action Code, cc 79-80, FS
Y
F-30 Location Sequence
DS/T
N
Is Action Code, cc 79-80, FT
Y
F-30 Stock Number Sequence
DS/T
N
F-85 FRC CF
DS/T

APPENDIX D-87

MONTHLY MRO HISTORY FILE ANALYSIS

1. DOCUMENT IDENTIFIER CODE

None

2. REFERENCES

a. Appendix A-17, Mode of Shipment Codes

b. Appendix A-52, Popularity Group Codes

c. Appendix D-23, Item Locator Record Inquiry Card

d. Appendix F-24, Popularity Group Report

e. Appendix F-25, Popularity Storage of Warehouse Location

3. GENERAL

a. This process describes the generation of the required records for the production of the Transportation Control Number/Government Bill of Lading (TCN/GBL) Cross-Reference Listing and transportation reports. Also the development of NSN demand data for further processing as depicted in appendix D-23.

b. The program should be run once a month.

c. Produces an 80-column punch card for mailing to centers to support Transportation Fund Obligations.

4. OUTPUT

a. Appendix F-43, Transportation Control Number/Government Bill of Lading (TCN/GBL) Cross-Reference Listing.

b. Appendix F-127, Transportation Movement Detail by Mode and Commercial Carrier.

c. Appendix F-128, Transportation Movement Analysis by Mode of Shipment.

d. Appendix F-129, Transportation Movement Analysis by Commodity, IPG and Mode.

e. Appendix F-130, Transportation Movement Analysis by Destination and Commodity.

f. Appendix F-132, Transportation Movement Analysis by Category Origin.

g. Appendix F-133, Transportation Movement Analysis by CONUS POE Traffic.

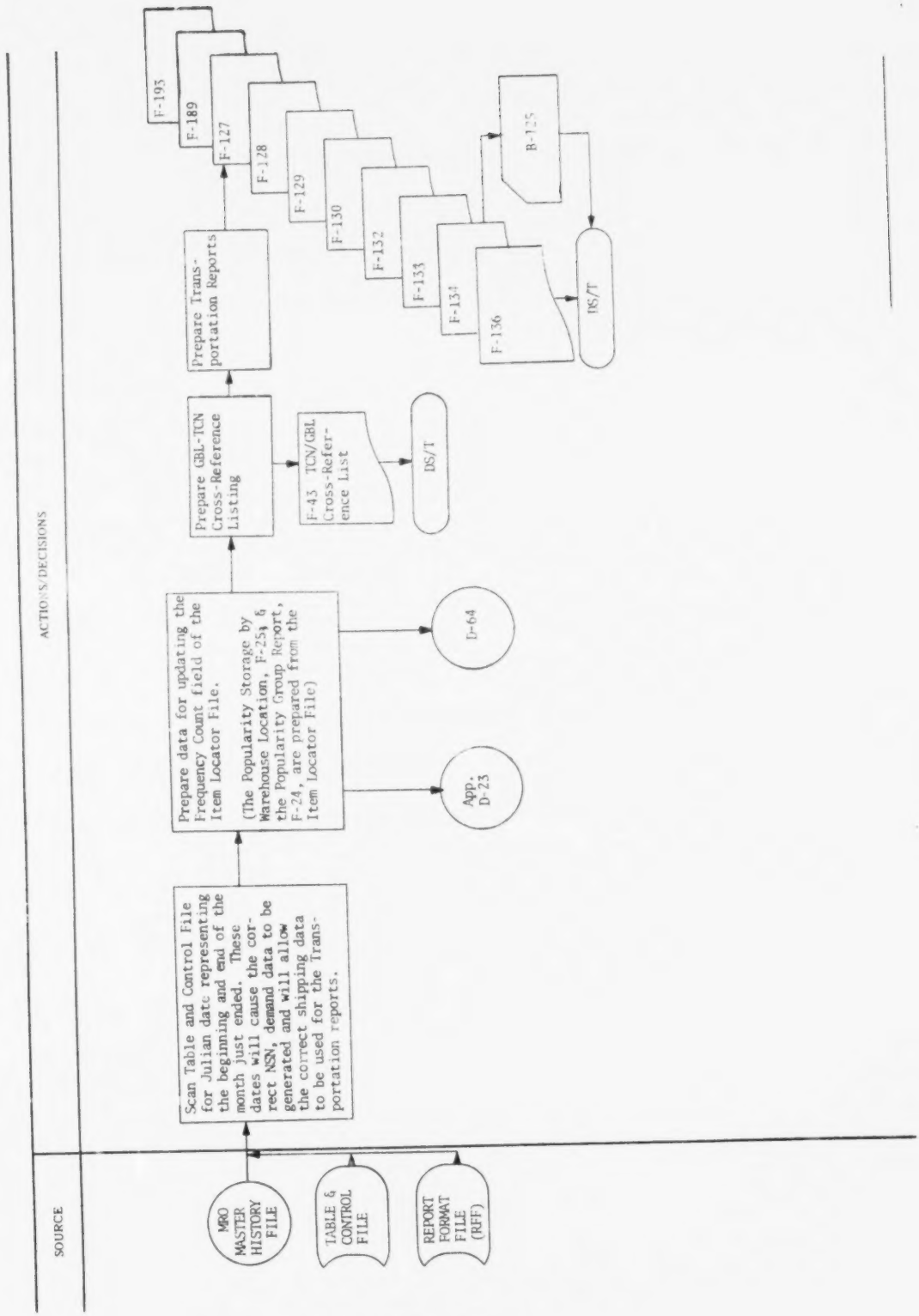
h. Appendix F-134, Transportation Fund Obligation Report - Monthly.

i. Appendix F-136, Transportation Analysis of Consignee Frequency and Volume.

j. Appendix B-125, Transportation Fund Obligations Card - Monthly.

k. Appendix F-189, Freight Consolidation Potential Report.

l. Appendix F-193, Freight Shipments Less Than 70 LBS.


SOURCE
ACTIONS/DECISIONS
MRO MASTER HISTORY FILE
TABLE & CONTROL FILE
REPORT FORMAT FILE (RFF)
Scan Table and Control File for Julian date representing the beginning and end of the month just ended. These dates will cause the correct NSN, demand data to be generated and will allow the correct shipping data to be used for the Transportation reports.
Prepare data for updating the Frequency Count field of the Item Locator File.
(The Popularity Storage by Warehouse Location, F-25, & the Popularity Group Report, F-24, are prepared from the Item Locator File)
App. D-23
D-64
Prepare GBL-TCN Cross-Reference Listing
F-43 TCN/GBL Cross-Reference List
DS/T
Prepare Transportation Reports
F-195
F-189
F-127
F-128
F-129
F-130
F-132
F-133
F-134
F-136
B-125
DS/T

APPENDIX D-88

INVENTORY COUNT ADJUSTMENTS VIA TELEPROCESSOR

1. INITIATING ACTION

Input of keying code via teleprocessor (remote) appendix E-190 P.

2. REFERENCES

a. Appendix A-86, Teleprocessing Option Codes.

b. Appendix E-190 P, Procedure for Processing Count Adjustments via the Teleprocessing System.

3. GENERAL

This action will display to the Inventory Monitor for immediate update, the inventory counts that do not meet the programed acceptance criteria. All manual reconciliation of inventory counts and infloat documentation is eliminated. After review of data displayed on CRT screen, selected Option Codes (appendix A-86) will be entered which will direct the next computer action. Action reflected by appendix D-89 is the same as this process except it is run in the daily batch cycle.

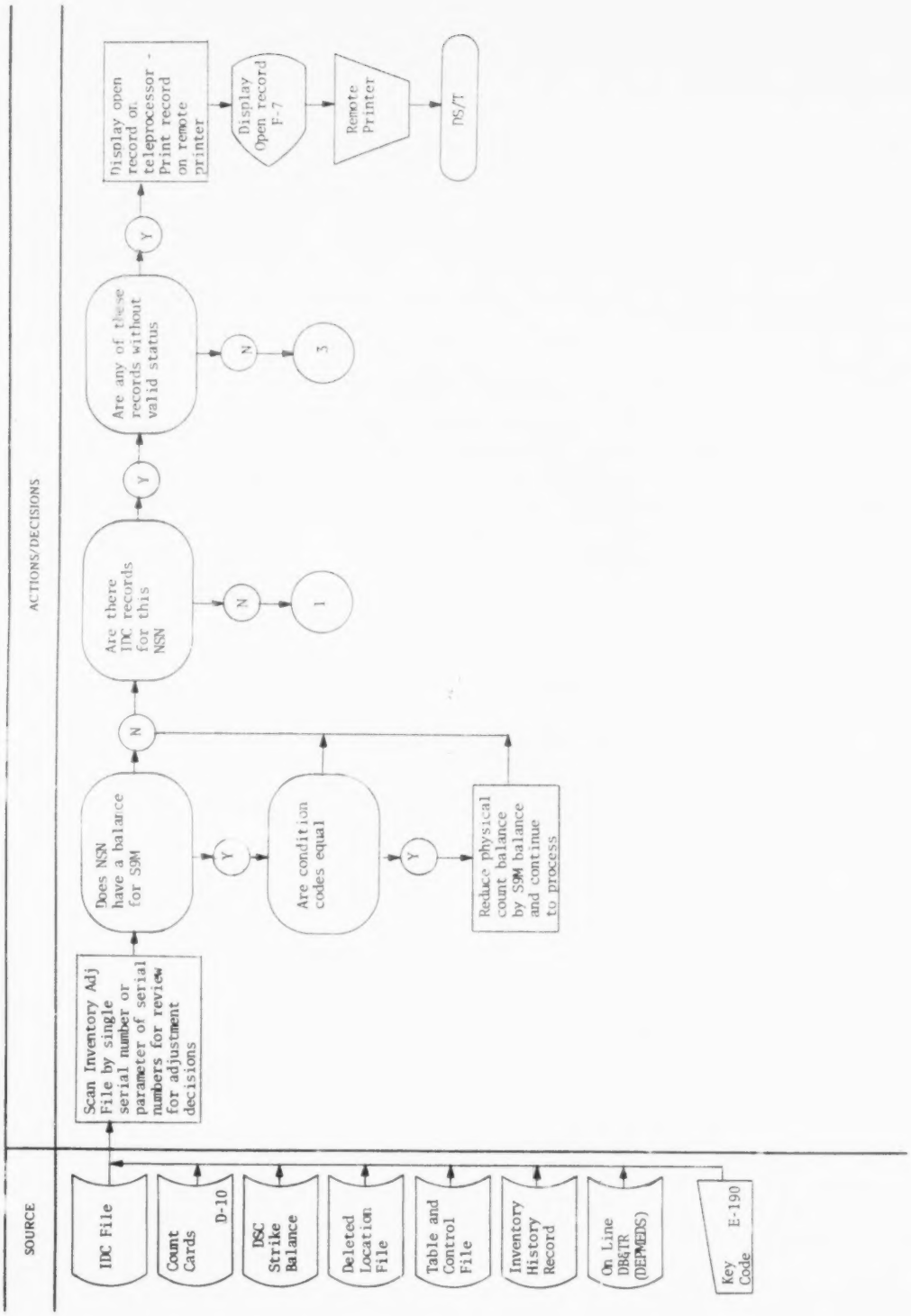
4. OUTPUT

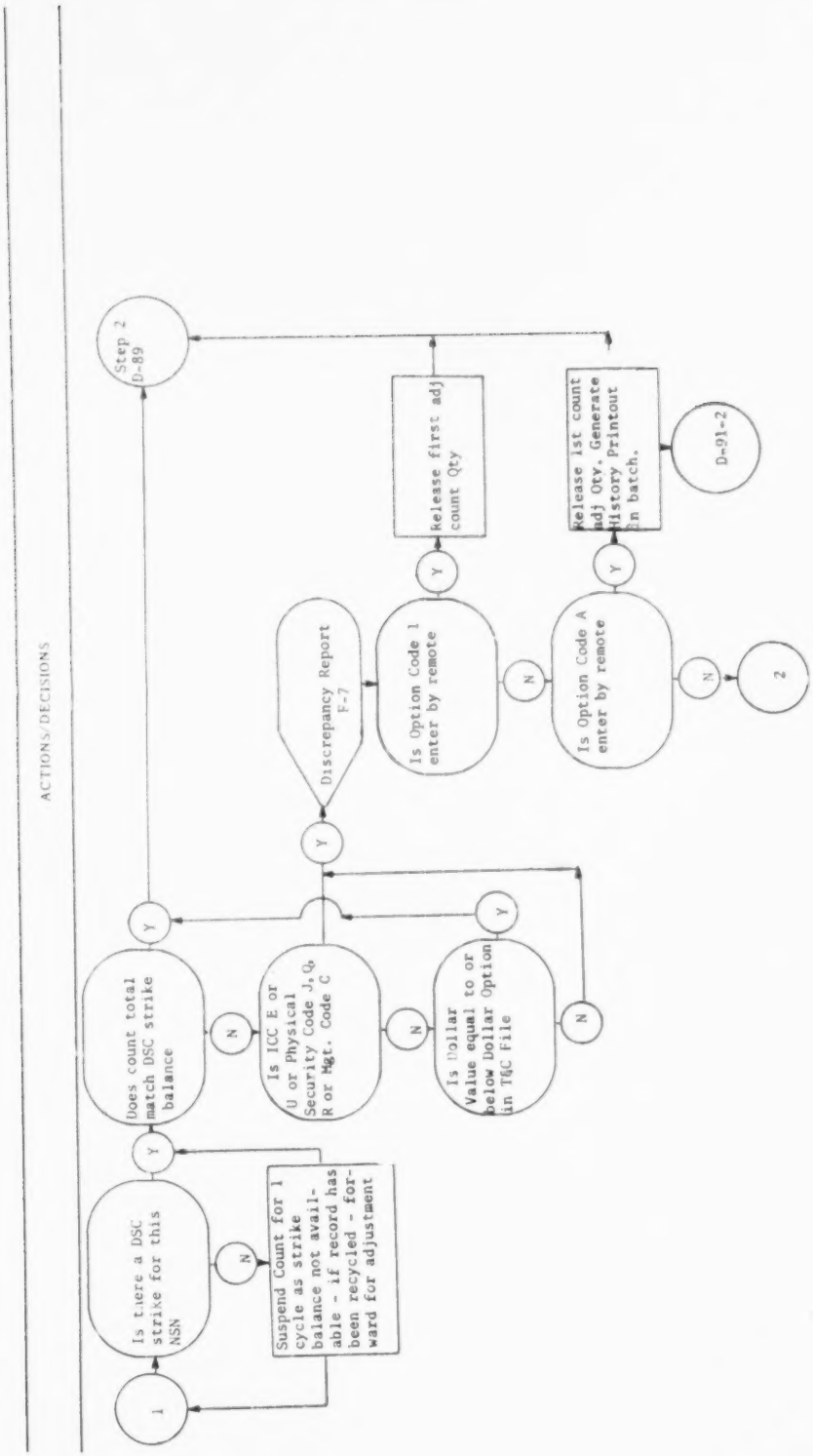
a. Appendix B-25, Physical Inventory Count Cards (DKA) to DSCs.

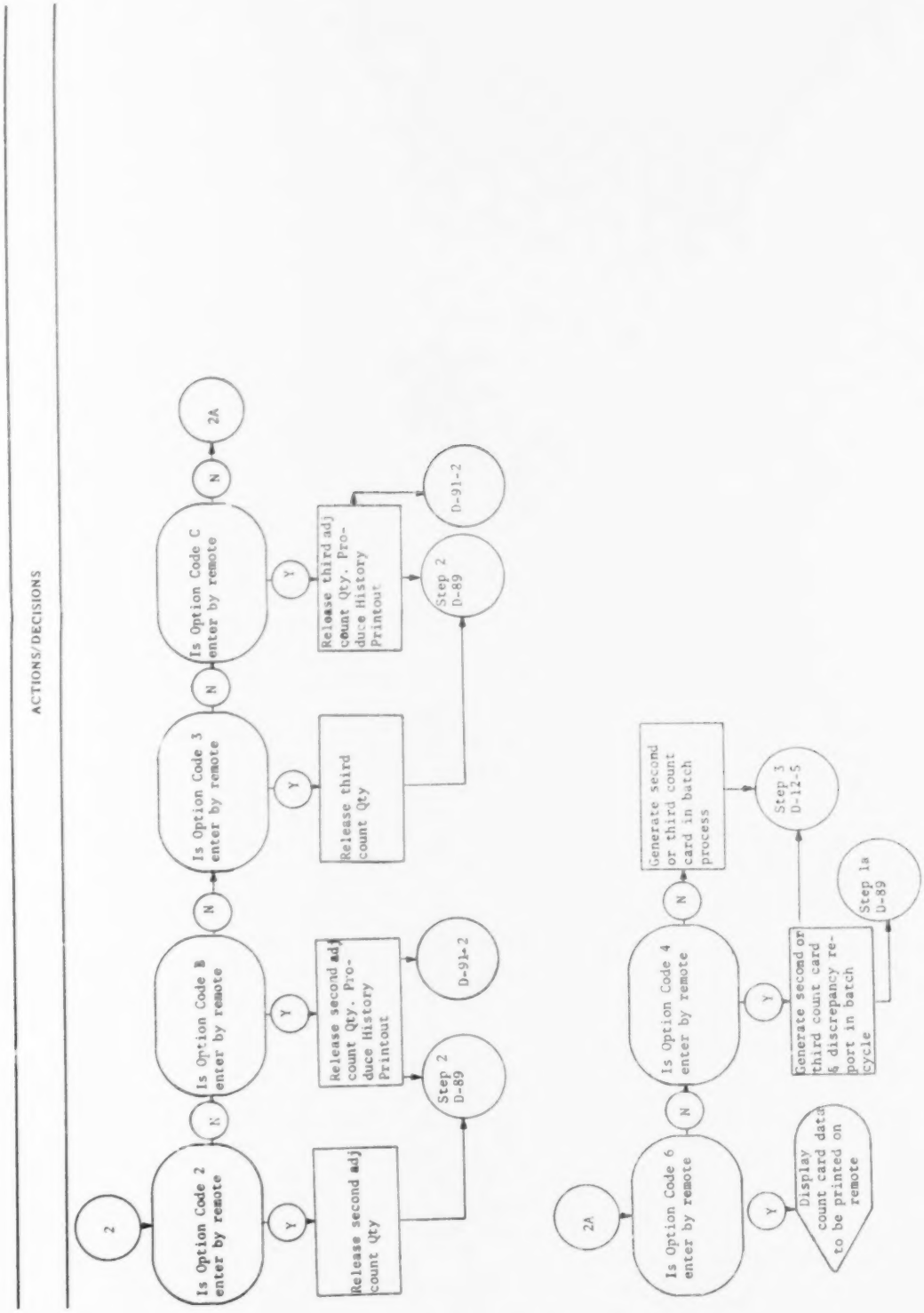
b. Appendix B-25, Physical Inventory Count Cards (ZKA) to Depots.

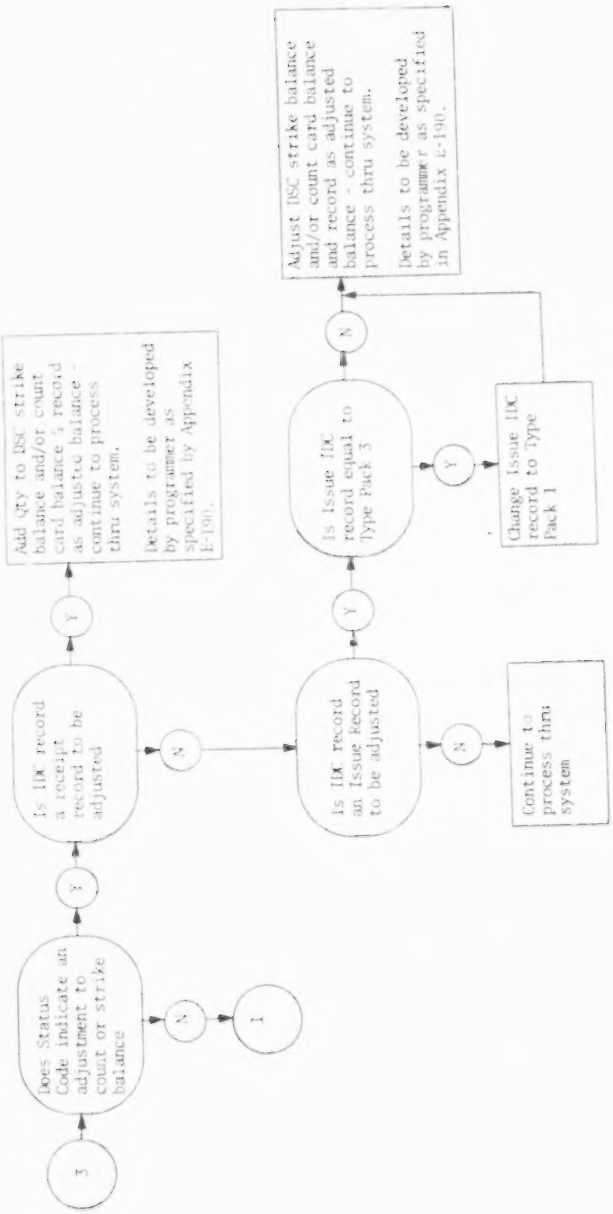
c. Appendix F-7, Discrepancy Evaluation Listing (hard copy).

d. Discrepancy data for inventory counts via CRT screen.


SOURCE
ACTIONS/DECISIONS
IDC File
Count Cards D-10
DSC Strike Balance
Deleted Location File
Table and Control File
Inventory History Record
On Line DB&TR (DEPMEDS)
Key Code E-190
Scan Inventory Adj File by single serial number or parameter of serial numbers for review for adjustment decisions
Does NSN have a balance for SSM
Y
N
Are condition codes equal
Y
Reduce physical count balance by SSM balance and continue to process
Are there IDC records for this NSN
N
1
Y
Are any of these records without valid status
N
3
Y
Display open record on teleprocessor - Print record on remote printer
Display Open record F-7
Remote Printer
DS/TT


ACTIONS/DECISIONS
1
Is there a DSC strike for this NSN
Y
N
Suspend Count for 1 cycle as strike balance not available - if record has been recycled - forward for adjustment
Does count total match DSC strike balance
Y
N
Is ICC E or U or Physical Security Code J, Q, R or Mgt. Code C
N
Y
Is Dollar Value equal to or below Dollar Option in T&C File
N
Y
Discrepancy Report F-7
Y
Is Option Code 1 enter by remote
N
Y
Release first adj count Qty
Is Option Code A enter by remote
N
Y
Release 1st count adj Qty. Generate History Printout in batch.
D-91-2
2
Step 2 D-89


ACTIONS/DECISIONS
2
Is Option Code 2 enter by remote
Y
N
Release second adj count Qty
Is Option Code B enter by remote
Y
N
Release second adj count Qty. Produce History Printout
Step 2 D-89
D-91-2
Is Option Code 3 enter by remote
Y
N
Release third count Qty
Is Option Code C enter by remote
Y
N
Release third adj count Qty. Produce History Printout
Step 2 D-89
D-91-2
2A
2A
Is Option Code 6 enter by remote
Y
N
Display count card data to be printed on remote
Is Option Code 4 enter by remote
Y
N
Generate second or third count card & discrepancy report in batch cycle
Step 1a D-89
Generate second or third count card in batch process
Step 3 D-12-5


ACTIONS/DECISIONS
3
Does Status Code indicate an adjustment to count or strike balance
N
1
Y
Is IDC record a receipt record to be adjusted
N
Y
Add qty to DSC strike balance and/or count card balance & record as adjusted balance - continue to process thru system.
Details to be developed by programmer as specified by Appendix E-190.
Is IDC record an Issue Record to be adjusted
N
Continue to process thru system
Y
Is Issue IDC record equal to Type Pack 3
Y
Change Issue IDC record to Type Pack 1
N
Adjust DSC strike balance and/or count card balance and record as adjusted balance - continue to process thru system.
Details to be developed by programmer as specified in Appendix E-190.

APPENDIX D-89

PROCESSING INVENTORY COUNT ADJUSTMENTS VIA BATCH PROCESSING

1. INITIATING ACTION

No input, this function is performed daily as programed and also if actions from appendix D-10 were input to batch processing in lieu of teleprocessor.

2. REFERENCE

Appendix D-88, Processing Inventory Count Adjustments via the Teleprocessor

3. GENERAL

This action reflects the adjustments to Inventory Counts and related functions that do not require processing through the teleprocessor on a real time basis. In addition, the adjustment function will be performed when the count cards are entered into the batch process in lieu of the teleprocessor. All output which exceeds the limits of the teleprocessor will be generated by this appendix. Options to accept or reject count totals can only be entered through the teleprocessor.

4. OUTPUT

a. Appendix B-25, Physical Inventory Count Card

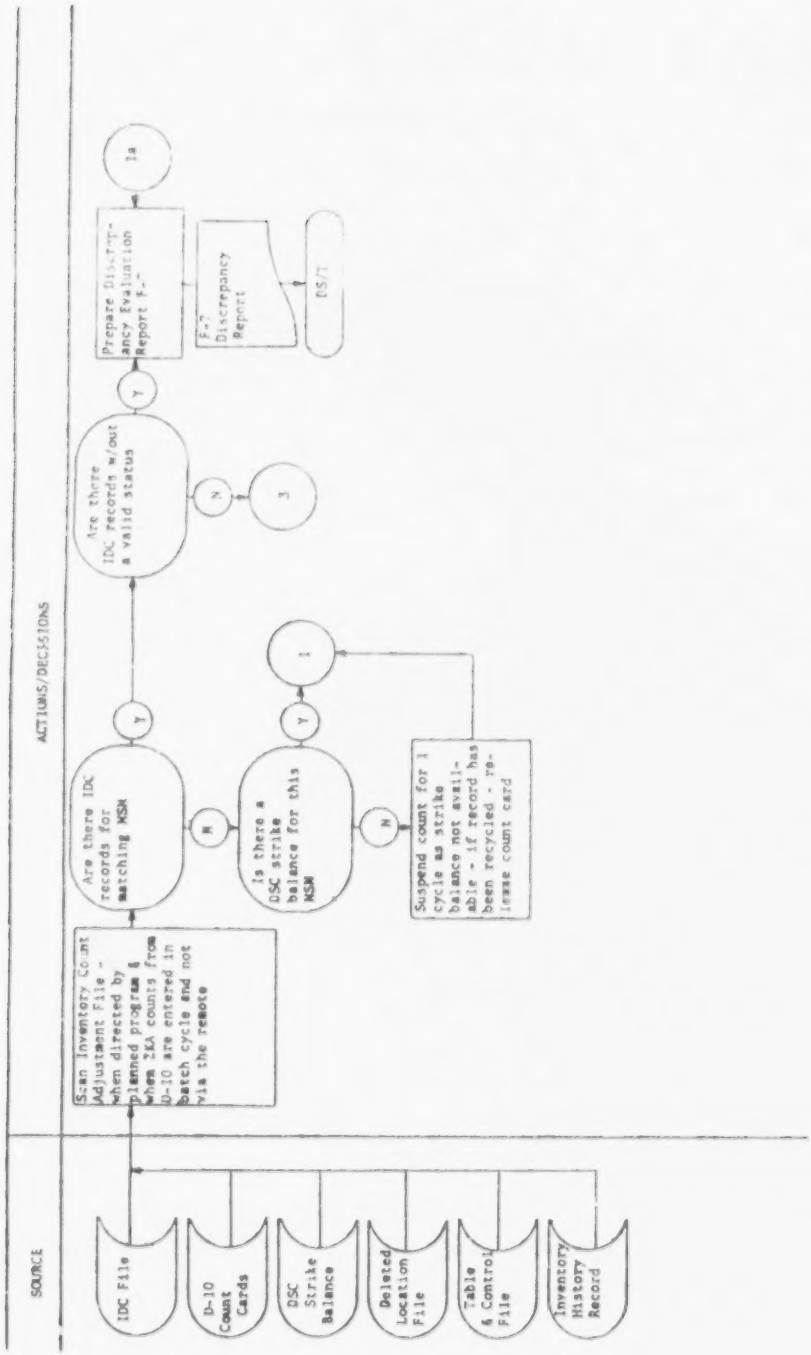
(1) Summarized counts for DLA managed items will be output directly to the DSC.

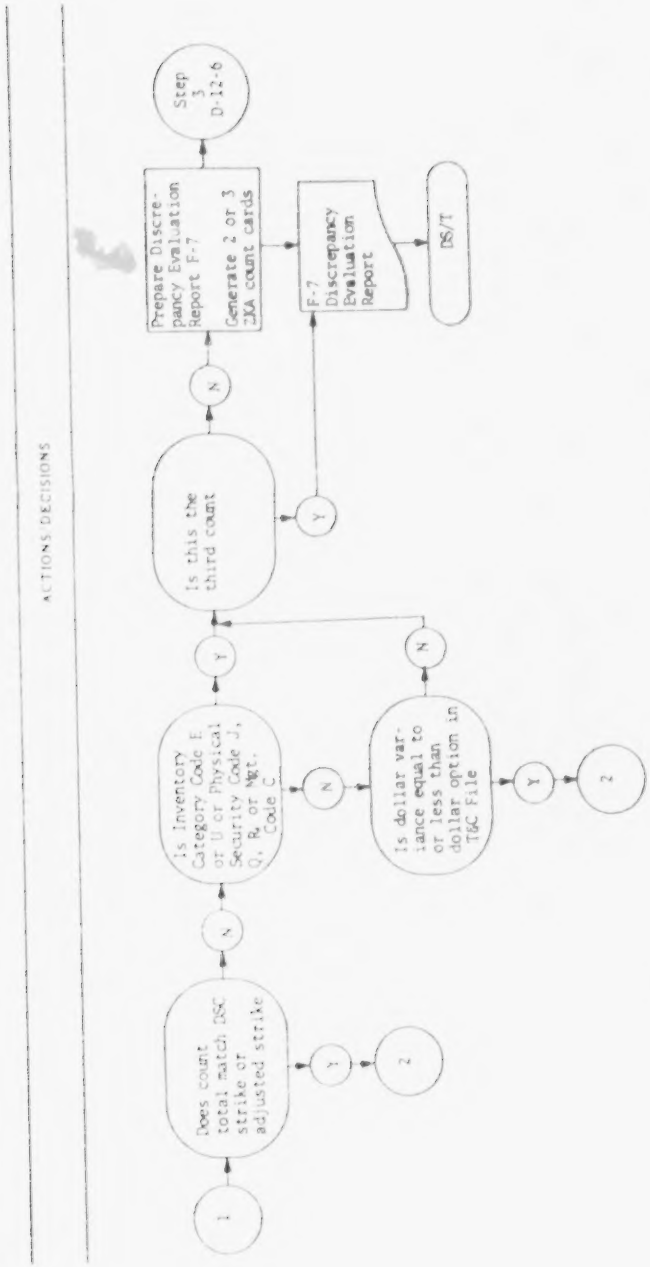
(2) Summarized counts for non-DLA managed items will be output as hard cards for mailing to the appropriate ICP.

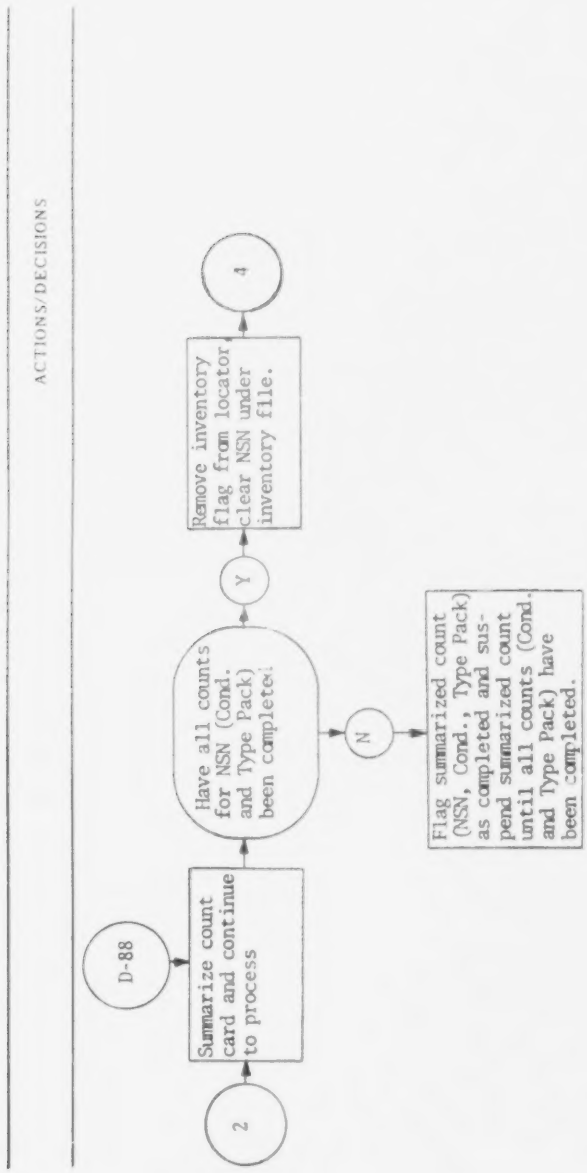
b. Appendix B-33, Deleted Item Report and Reply Card

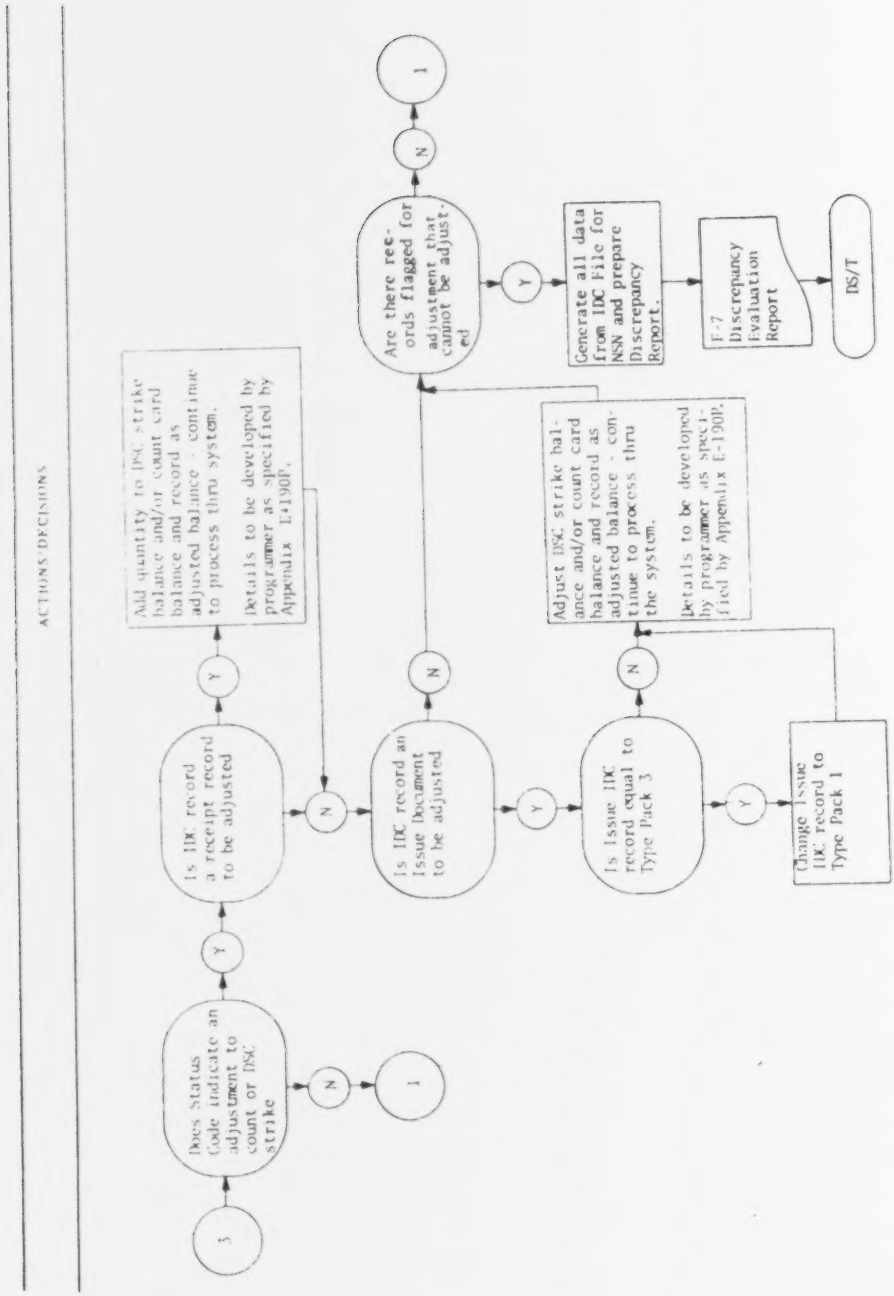
c. Appendix F-7, Discrepancy Evaluation Report

d. Appendix F-98, Inventory History Printout

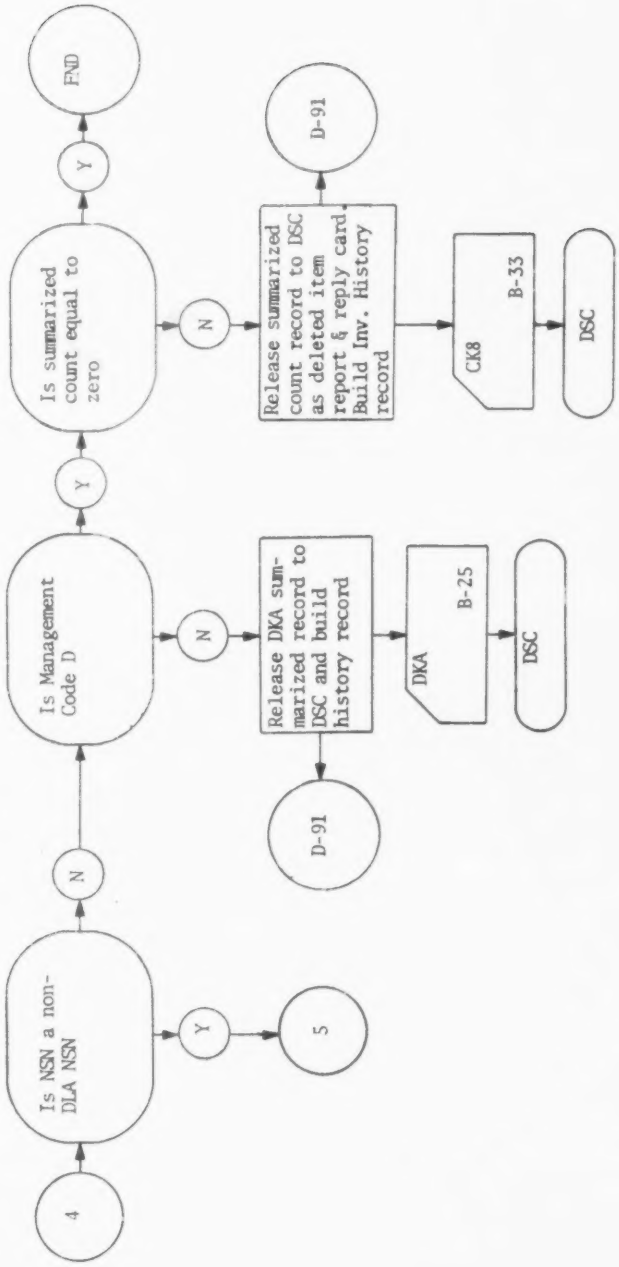

SOURCE
ACTIONS/DECISIONS
IDC File
D-10 Count Cards
DSC Strike Balance
Deleted Location File
Table & Control File
Inventory History Record
Scan Inventory Count Adjustment File - when directed by planned program & when IKA counts from D-10 are entered in batch cycle and not via the remote
Are there IDC records for matching NSN
Y
N
Is there a DSC strike balance for this NSN
Y
N
1
Suspend count for 1 cycle as strike balance not available - if record has been recycled - release count card
Are there IDC records w/out a valid status
Y
N
3
Prepare Discrepancy Evaluation Report F-
1a
F-7 Discrepancy Report
DS/T


ACTIONS DECISIONS
1
Does count total match PSC strike or adjusted strike
Y
2
N
Is Inventory Category Code E or U or Physical Security Code J, Q, R, or Nat. Code C
N
Is dollar variance equal to or less than dollar option in T&C File
Y
2
Y
Is this the third count
Y
N
Prepare Discrepancy Evaluation Report F-7
Generate 2 or 3 IXA count cards
Step 3 D-12-6
F-7 Discrepancy Evaluation Report
DS/T

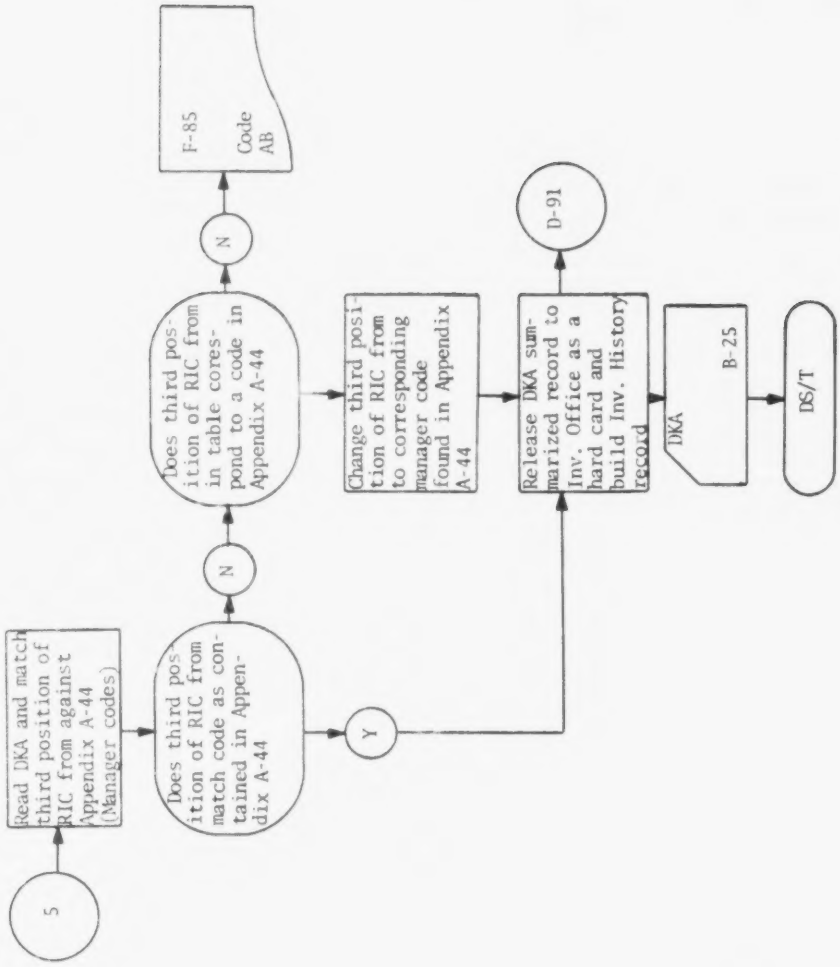

ACTIONS/DECISIONS
2
D-88
Summarize count card and continue to process
Have all counts for NSN (Cond. and Type Pack) been complete?
Y
N
Remove inventory flag from locator, clear NSN under inventory file.
Flag summarized count (NSN, Cond., Type Pack) as completed and suspend summarized count until all counts (Cond. and Type Pack) have been completed.
4


ACTIONS/DECISIONS
3
Does Status Code indicate an adjustment to count or DSC strike
N
1
Y
Is IDC record a receipt record to be adjusted
Y
Add quantity to DSC strike balance and/or count card balance and record as adjusted balance - continue to process thru system.
Details to be developed by programmer as specified by Appendix E-190P.
N
Is IDC record an Issue Document to be adjusted
N
Y
Is Issue IDC record equal to Type Pack 3
N
Y
Change Issue IDC record to Type Pack 1
Adjust DSC strike balance and/or count card balance and record as adjusted balance - continue to process thru the system.
Details to be developed by programmer as specified by Appendix E-190P.
Are there records flagged for adjustment that cannot be adjusted
N
1
Y
Generate all data from IDC File for NSN and prepare Discrepancy Report.
F-7 Discrepancy Evaluation Report
DS/T

ACTIONS/DECISIONS



ACTIONS/DECISIONS



APPENDIX D-90

DOCUMENT MODIFIER CARD

1. INITIATING ACTION

Receipt of Document Modifier by the depot.

2. REFERENCES

a. Appendix B-4, Document Modifier Card.

b. Appendix E-149 V, Procedures for Processing Document Modifier Card Violations.

3. GENERAL

a. Materiel Release Order Modifiers originated by the cognizant DSC/ICP in accordance with Volumes I and II of DLAM 4140.2 are forwarded to the distribution depot via AUTODIN as Document Modifiers, appendix B-4, and received directly into the computer.

b. Upon passing the validation checks, the modifier processes as follows:

(1) The original MRO is still held in the MRO Bank record, overlay the Media and Status Code (pos. 7), Supplementary Address (pos. 45-50), Country FMS Offer/Release Option Code (pos. 45), Freight Fowarded (pos. 47 FMS Requisition), Signal Code (pos.51), Fund Code (pos. 52-53), Distribution Code (pos. 54), Project Code (pos. 57-59), Priority Designator Code (pos. 60-61), Required Delivery Date (pos. 62-64), Advice Code (pos. 65-66) from the Document Modifier onto the MRO Bank record and make modifications of the record in the MRO History File.

(2) The original MRO has been output for shipment processing or shipped, overlay the Media and Status Code (pos. 7) and Distribution Code (pos. 54) and RDD from the Document Modifier onto the Shipment Unit File and the Cumulative Register/MRO History File.

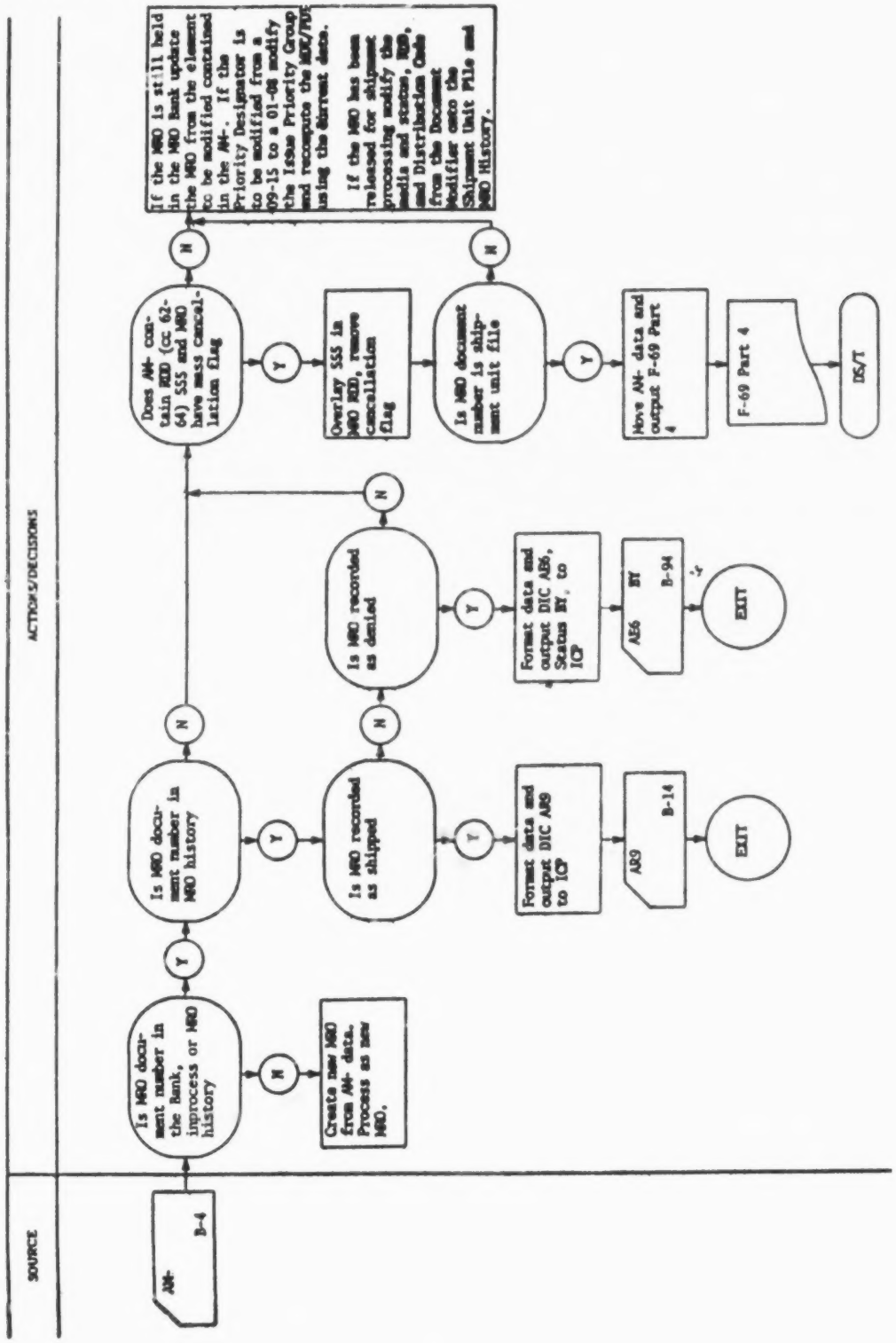
4. OUTPUT

a. Appendix B-14.

b. Appendix B-94.

c. Appendix F-69, Part 4.

d. Appendix F-85.


SOURCE
ACTIONS/DECISIONS
AN-
B-4
Is MRO document number in the Bank, inprocess or MRO history
Y
N
Create new MRO from AN- data. Process as new MRO.
Is MRO document number in MRO history
Y
N
Is MRO recorded as shipped
Y
N
Format data and output DIC AB9 to ICP
AB9
B-14
EXIT
Is MRO recorded as denied
Y
N
Format data and output DIC AB6, Status BY, to ICP
AB6
BY
B-94
EXIT
Does AN- contain RDD (cc 62-64) SSS and MRO have mass cancellation flag
Y
N
If the MRO is still held in the MRO bank update the MRO from the element to be modified contained in the AN-. If the Priority Designator is to be modified from a 09-15 to a 01-08 modify the Issue Priority Group and recompute the MDC/TUC using the current data.
If the MRO has been released for shipment processing modify the media and status, RDD, and Distribution Code from the Document Modifier onto the Shipment Unit File and MRO History.
Overlay SSS in MRO RDD, remove cancellation flag
Is MRO document number in shipment unit file
Y
N
Move AN- data and output F-69 Part 4
F-69 Part 4
DS/T

APPENDIX D-91

INVENTORY HISTORY

1. INITIATING ACTIONS

a. Internal actions from other inventory programs.

b. Input of ZAT card requesting inventory history printout.

2. REFERENCES

a. All internal inventory program.

b. Appendix B-96

3. GENERAL

This chart reflects the action necessary to establish an Inventory History File and by input of a card IAW appendix B-96 a printout of listing data will be made available. Each month a listing/microfiche will be prepared reflecting all inventory history for all inventories which were completed the previous month. Inventory history will be purged and dropped at this time, except count information only for inventories with major discrepancies (variance $800.00 or over) and inventories for items that are critical/sensitive (Inventory Category Code E or U) will be retained on the Inventory History File until the item is next inventoried. When the item is next inventoried the count information will be purged and dropped. A report of Sample Inventory Analysis and a report comparing results of first, second, third counts, and strike balances are also generated from the program. Sample Inventory Analysis (appendix F-102) will classify discrepancy in counts as to major or minor for review and gathering of supporting data to be used if and when the Accountable Officer requests a complete inventory. The report (appendix F-110) comparing differences in count will reflect the accuracy of counters in taking of physical counts.

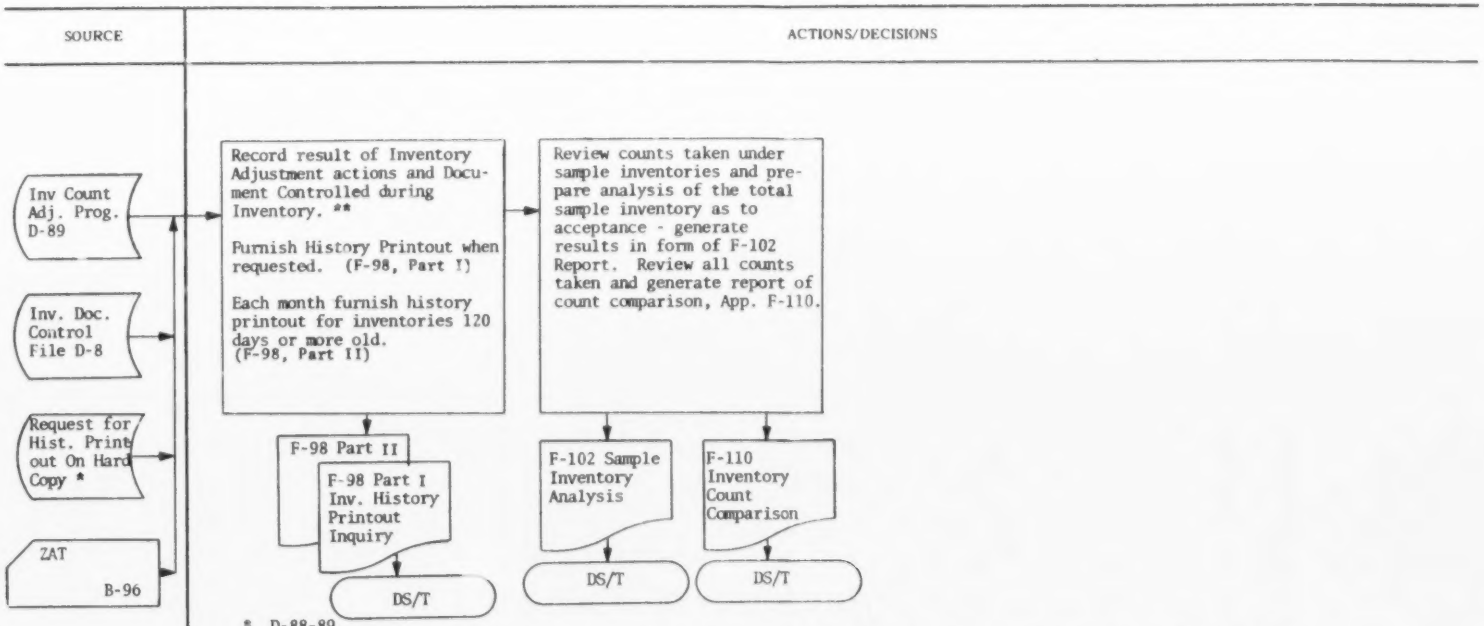
4. OUTPUT

a. Appendix F-98, Part 1, Inventory History Printout

b. Appendix F-98, Part 2, Inventory History Printout (Purged)

c. Appendix F-102, Sample Inventory Analysis

d. Appendix F-110, Inventory Count Comparison



* D-88-89

**1. The following records will be retained for all inventories: Counts, center strike balances, variance amount records, and all transactions (receipts/MRO's) which were controlled during the inventory. The Inventory History File will be purged monthly for all inventories which were completed the previous month (see note). The purged data will be printed as F-98, Part II.
2. In the event that an inventory is established and later cancelled, the previous inventory cutoff date will be reentered on the locator file.
3. When an NSN is inventoried with multiple conditions and/or types of pack, and any one results in a major discrepancy ($800 or more), counts for all conditions and/or types of pack will be retained until next inventory (see note).
4. When an NSN is inventoried more than once in a month, all inventory history for that NSN will be retained and printed at the appropriate time on the F-98, Part II.

NOTE: Count information for major variance ($800 or more) and any variance if the item is critical/sensitive (Inventory Category Code E or U) will be purged and printed as above with accompanying strike and transaction information, but the count information will also remain in the History File until the next inventory, at which time it will be purged and dropped.

APPENDIX D-92

KEY ESSENTIAL ITEM/DAMAGE ASSESSMENT CARD

1. DOCUMENT IDENTIFIER CODE

Appendix B-104, Key Essential Item/Damage Assessment Card, DIC CZW.

2. REFERENCES

a. DLA War and Emergency Support Plan (WESP)(U)(Classified Secret).

b. DLAR 4140.28, Key Essential Item Status Report.

c. DLAM 4140.2, Volume III, Chapter 19.

3. GENERAL

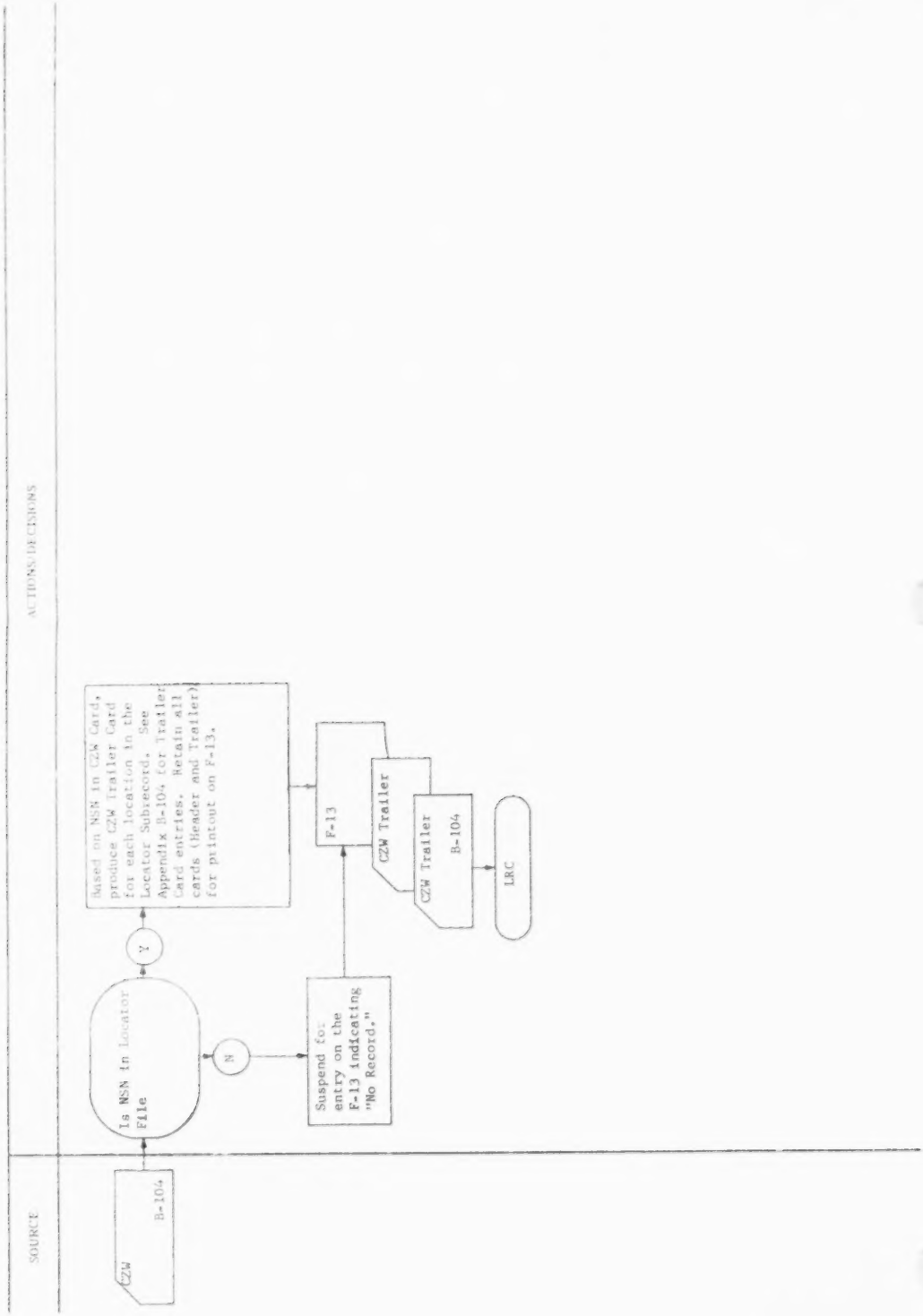
Monthly, distribution activities receive Key Essential Item/Damage Assessment Cards, appendix B-104, DIC CZW, from DLA Administrative Services Center (DLASC). Cards are to be direct input to the computer for processing. Output is forwarded to the Logistics Readiness Center (LRC) for processing in accordance with reference in paragraph 2c above.

4. OUTPUT

a. Appendix B-104, Key Essential Item/Damage Assessment Card (Header) DIC CZW in NSN sequence.

b. Appendix B-104, Key Essential Item/Damage Assessment Card (Trailer), DIC CZW in location sequence.

c. Appendix F-13, Key Essential Item/Damage Assessment Listing in NSN sequence.


SOURCE
ACTIONS/DECISIONS
CZW
B-104
Is NSN in Locator File
Y
N
Based on NSN in CZW Card, produce CZW Trailer Card for each location in the Locator Subrecord. See Appendix B-104 for Trailer Card entries. Retain all cards (Header and Trailer) for printout on F-13.
Suspend for entry on the F-13 indicating "No Record."
F-13
CZW Trailer
CZW Trailer
B-104
LRC

APPENDIX D-93

BARS DATA UTILIZATION

1. INITIATING ACTION

a. A program will be run monthly, which will extract data from the MRO History File. These tapes will subsequently be processed through programs that will be run on a quarterly basis.

b. Appendix B-103, DIC ZUJ, Bin Item Inquiry Card, will be processed to prepare inquiries by popularity group code or NSN.

2. REFERENCES

a. Appendix A-42.

b. Appendix A-82.

c. Appendix B-103.

d. Appendix E-096 V.

3. GENERAL

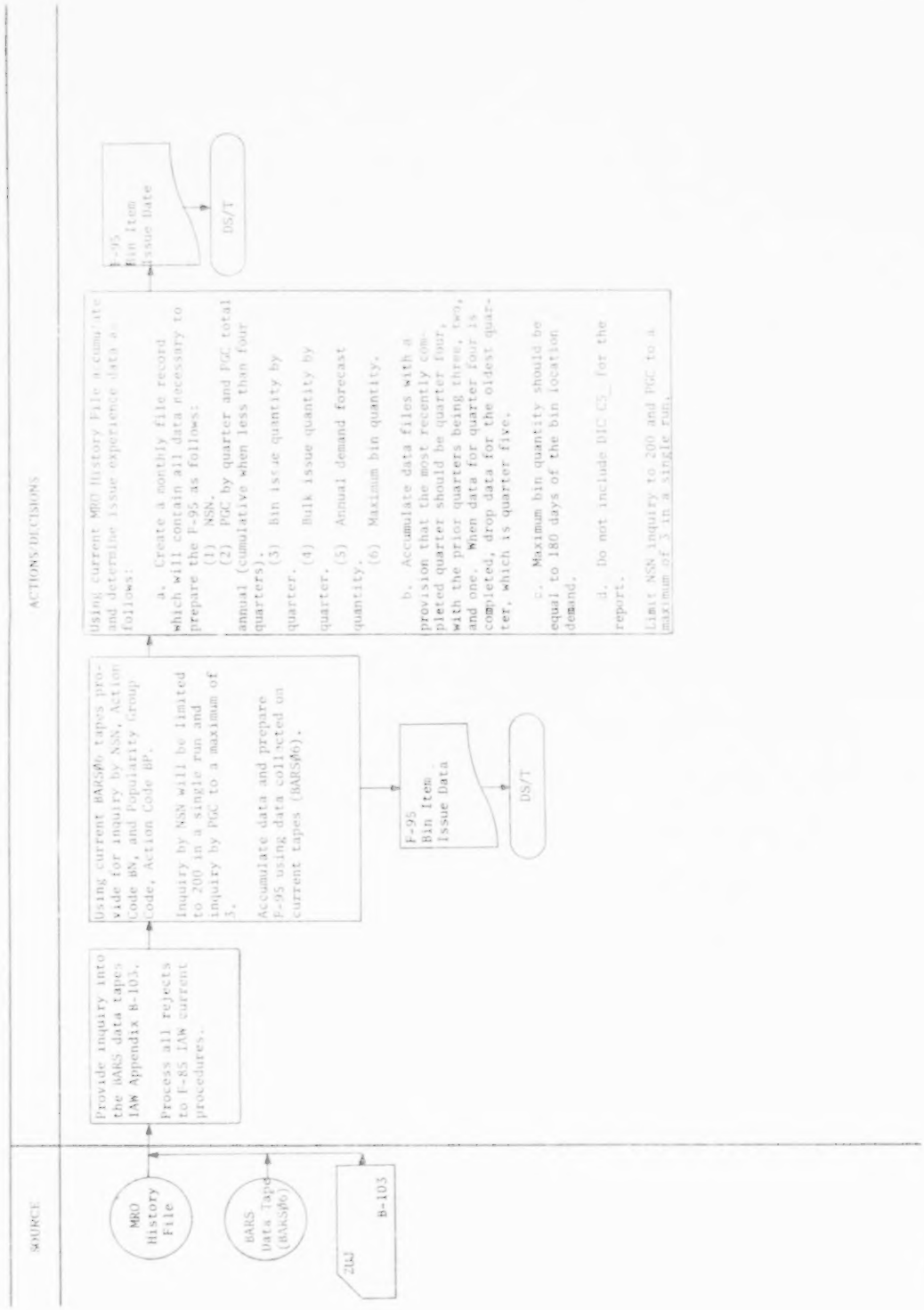
a. This chart depicts the computer processing of data from the MRO History File to be used for bin replenishment actions.

b. Violation correction procedures are provided in appendix E-096 V.

4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-95, Bin Item Issue Data.


SOURCE
ACTIONS/DECISIONS
MRO History File
BARS Data Tapes (BARS#6)
ZBJ
B-103
Provide inquiry into the BARS data tapes IAW Appendix B-103.
Process all rejects to F-85 IAW current procedures.
Using current BARS#6 tapes provide for inquiry by NSN, Action Code BN, and Popularity Group Code, Action Code BP.
Inquiry by NSN will be limited to 200 in a single run and inquiry by PGC to a maximum of 3.
Accumulate data and prepare F-95 using data collected on current tapes (BARS#6).
F-95 Bin Item Issue Data
DS/T
Using current MRO History File a cumulate and determine issue experience data as follows:
a. Create a monthly file record which will contain all data necessary to prepare the F-95 as follows:
(1) NSN.
(2) PGC by quarter and PGC total annual (cumulative when less than four quarters).
(3) Bin issue quantity by quarter.
(4) Bulk issue quantity by quarter.
(5) Annual demand forecast quantity.
(6) Maximum bin quantity.
b. Accumulate data files with a provision that the most recently completed quarter should be quarter four, with the prior quarters being three, two, and one. When data for quarter four is completed, drop data for the oldest quarter, which is quarter five.
c. Maximum bin quantity should be equal to 180 days of the bin location demand.
d. Do not include DIC C5_ for the report.
Limit NSN inquiry to 200 and PGC to a maximum of 3 in a single run.
F-95 Bin Item Issue Date
DS/T

APPENDIX D-94

REQUEST FOR TRANSACTION HISTORY

1. INITIATING ACTIONS

Appendix B-164, Transaction History/Custodial Balance Request.

2. REFERENCES

a. Chapter 72.

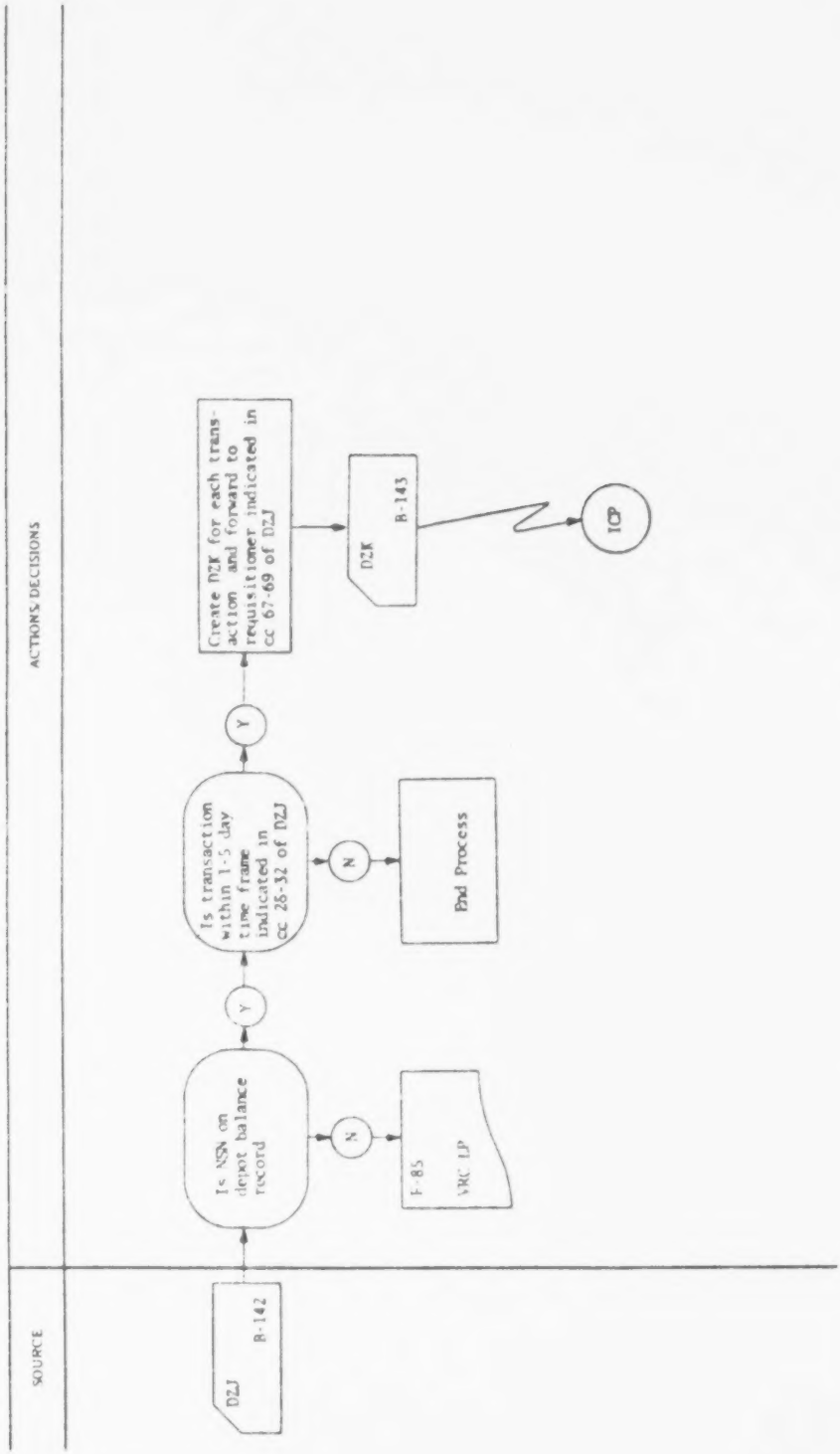
b. Appendix A-82, Violation Codes.

c. Appendix F-85, Violation Reject Report.

3. This action depicts the processing of inquiries to the Depot Balance/Transaction Register. Inquiries may be on a a daily basis by NSN.

4. OUTPUT

Appendix B-165, Transaction History Transmittal.


SOURCE
ACTIONS/DECISIONS
DZJ
B-142
Is NSN on depot balance record
N
F-85
VRC LP
Y
Is transaction within 1-5 day time frame indicated in cc 28-32 of DZJ
N
End Process
Y
Create DZK for each transaction and forward to requisitioner indicated in cc 67-69 of DZJ
DZK
B-143
ICP

APPENDIX D-95

SUSPENDED RECEIPT FILE MAINTENANCE CARD

1. INITIATING ACTIONS

Appendix B-145, Suspended Receipt File Maintenance Card, DIC ZZR, and appendix B-148, Type R Suspended Receipts File Maintenance Input.

2. REFERENCES

a. Chapter 3.

b. Appendix B-145.

c. Appendix B-148.

d. Appendix E-162 P.

e. Appendix E-162 V.

f. Appendix F-85.

g. Appendix F-246.

3. GENERAL

a. This chart depicts the computer processing of Suspended Receipt File Maintenance Actions prepared to correct erroneous data elements in the Suspended Receipt File. This input is used after the Receipt Confirmation Card (RCC) has been processed or when the data element to be corrected cannot be changed using RCC.

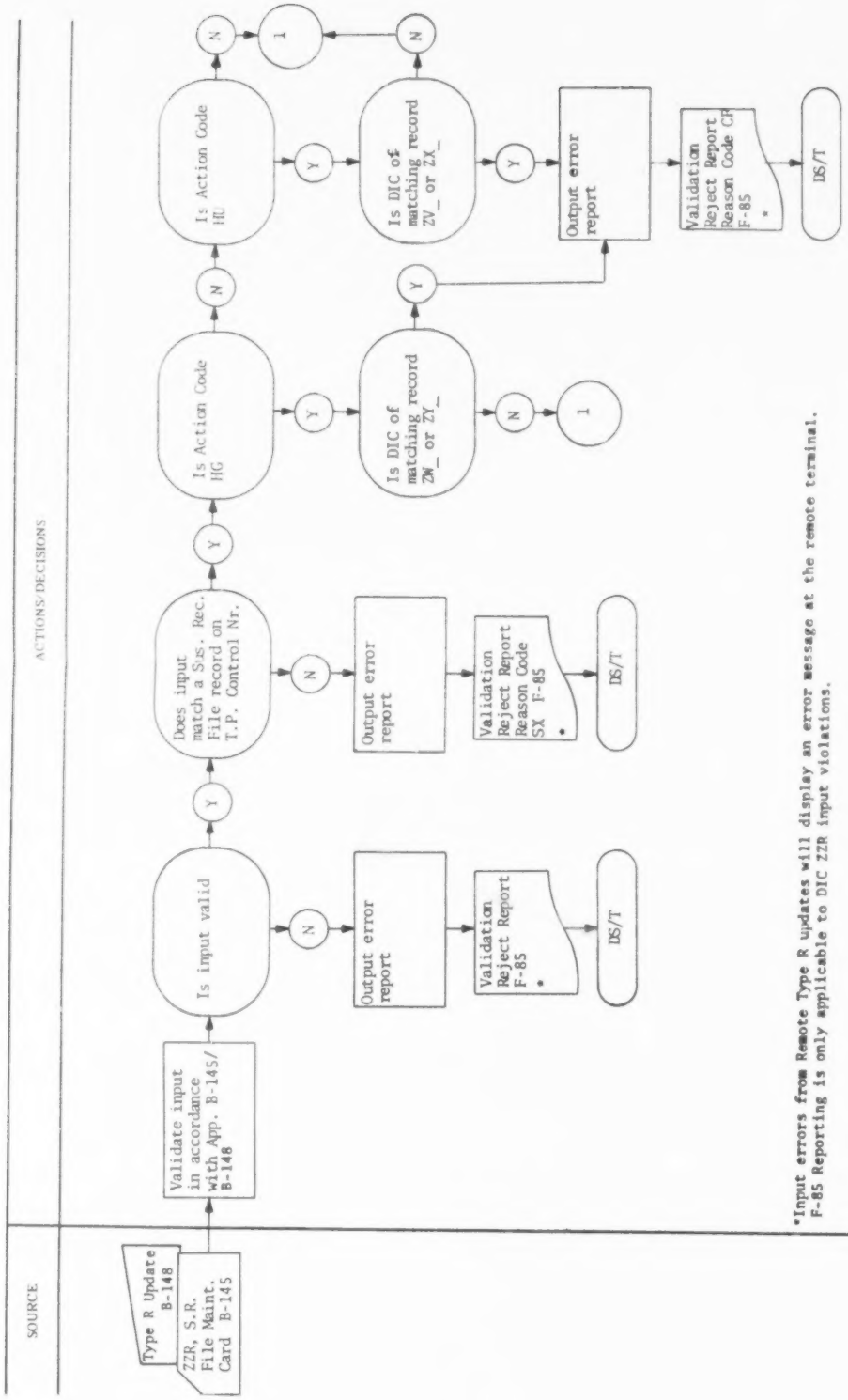
b. The Suspended Receipt File Maintenance Action will modify the Suspended Receipt File data element specified in the input. If the correction results in a change to the type of Receipt Confirmation to be processed, the appendix F-246 report will be generated. The PMR File will also be updated when required.

c. Violation correction procedures are provided in appendix E-162 V.

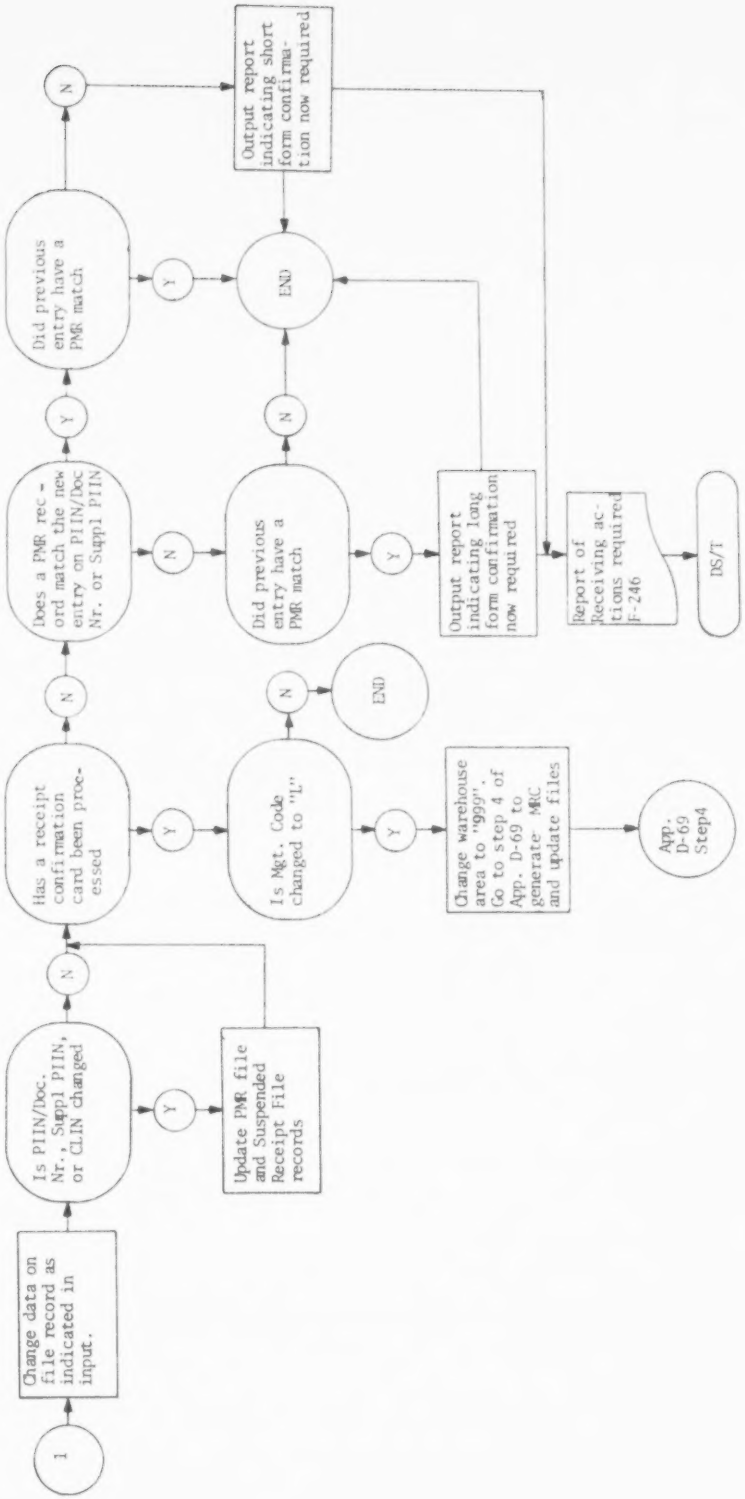
4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-246, Report of Receiving Actions Required.


SOURCE
ACTIONS/DECISIONS
Type R Update B-148
ZZR, S.R. File Maint. Card B-145
Validate input in accordance with App. B-145/ B-148
Is input valid
N
Output error report
Validation Reject Report F-85 *
DS/T
Y
Does input match a Sys. Rec. File record on T.P. Control Nr.
N
Output error report
Validation Reject Report Reason Code SX F-85 *
DS/T
Y
Is Action Code HG
Y
Is DIC of matching record ZN_ or ZY_
N
1
Y
Is DIC of matching record ZV_ or ZX_
N
1
N
Is Action Code HL
Y
Output error report
Validation Reject Report Reason Code CP F-85 *
DS/T
*Input errors from Remote Type R updates will display an error message at the remote terminal.
F-85 Reporting is only applicable to DIC ZZR input violations.

ACTIONS/DECISIONS



APPENDIX D-96

ACTIVITY ADDRESS FILE MAINTENANCE

1. INITIATING ACTION

Requirement to add/change or delete Activity Addresses or related data.

2. REFERENCES

a. Chapter 2.

b. Appendix B-126, Activity Address Local Data Changes.

c. Appendix B-127, Military Assistance Program Address Directory Card.

d. Appendix B-129, Activity Address Directory Card.

e. Appendix B-176, Freight Destination Activity Address Directory Card.

f. Appendix E-177, Special Delivery Instruction Card.

g. Appendix E-129 P, Procedures for Activity Address Directory.

h. Appendix F-84, Activity Address Record Listing.

i. Appendix B-160, Activity Address Individual Line Change.

j. Appendix F-85, Violation Printout.

3. GENERAL

a. This chart depicts the process by which DoD Activity Addresses, Ports of Debarkation (POD), Ports of Embarkation (POE), Break Bulk Point and project descriptions and/or title data, MAPAC, and Destination Addresses are established in the AAC File.

b. Supplementary data may also be added to the DoDAAD File through processing appendix B-126.

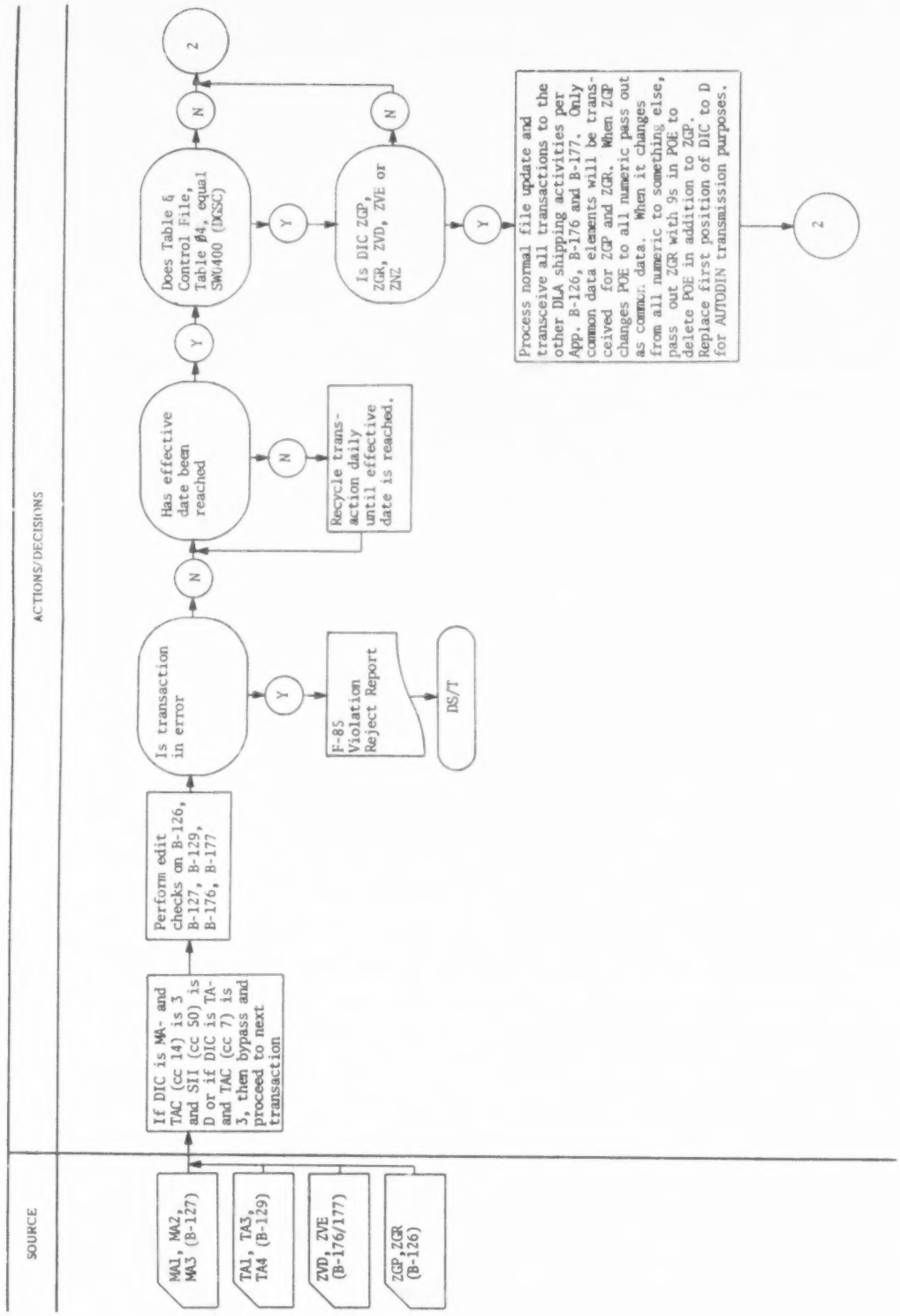
c. During this process, if one card (one line) of a given address rejects, all related cards will reject with Violation Code H1.

4. OUTPUT

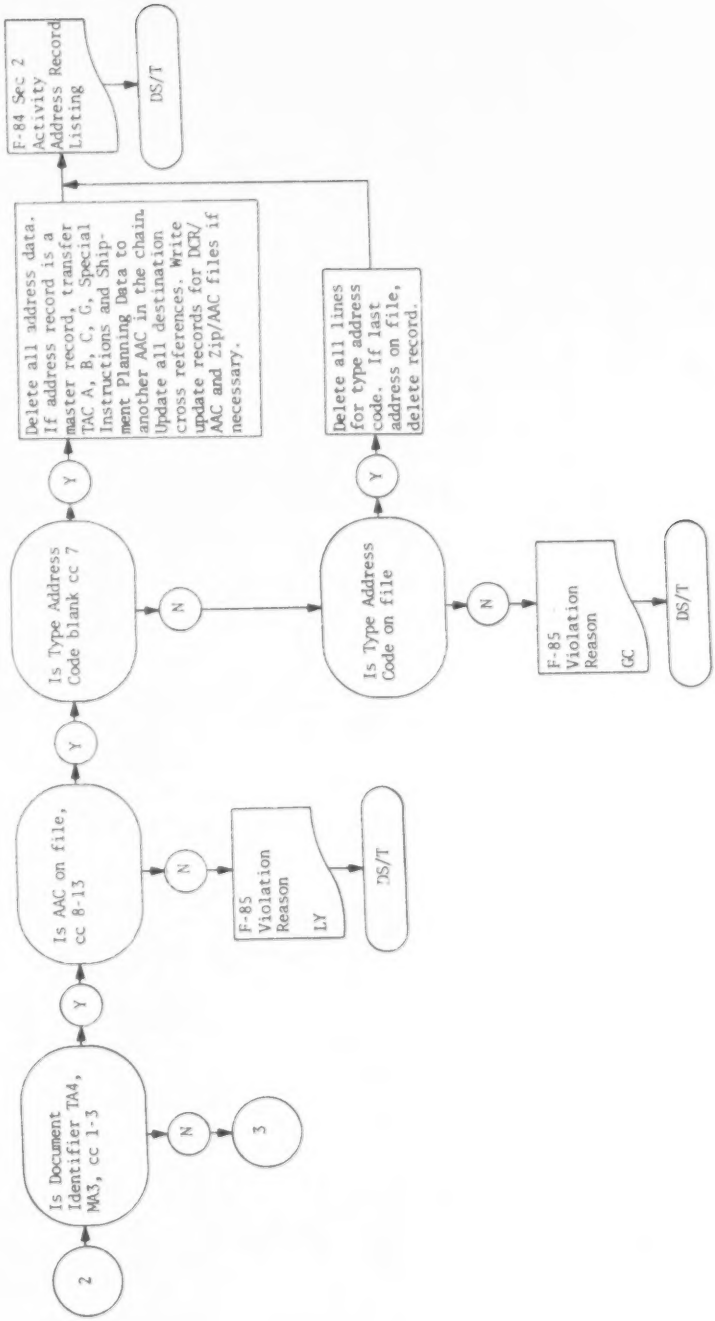
a. Appendix F-84, Activity Address Record Listing, is produced when maintenance action is processed.

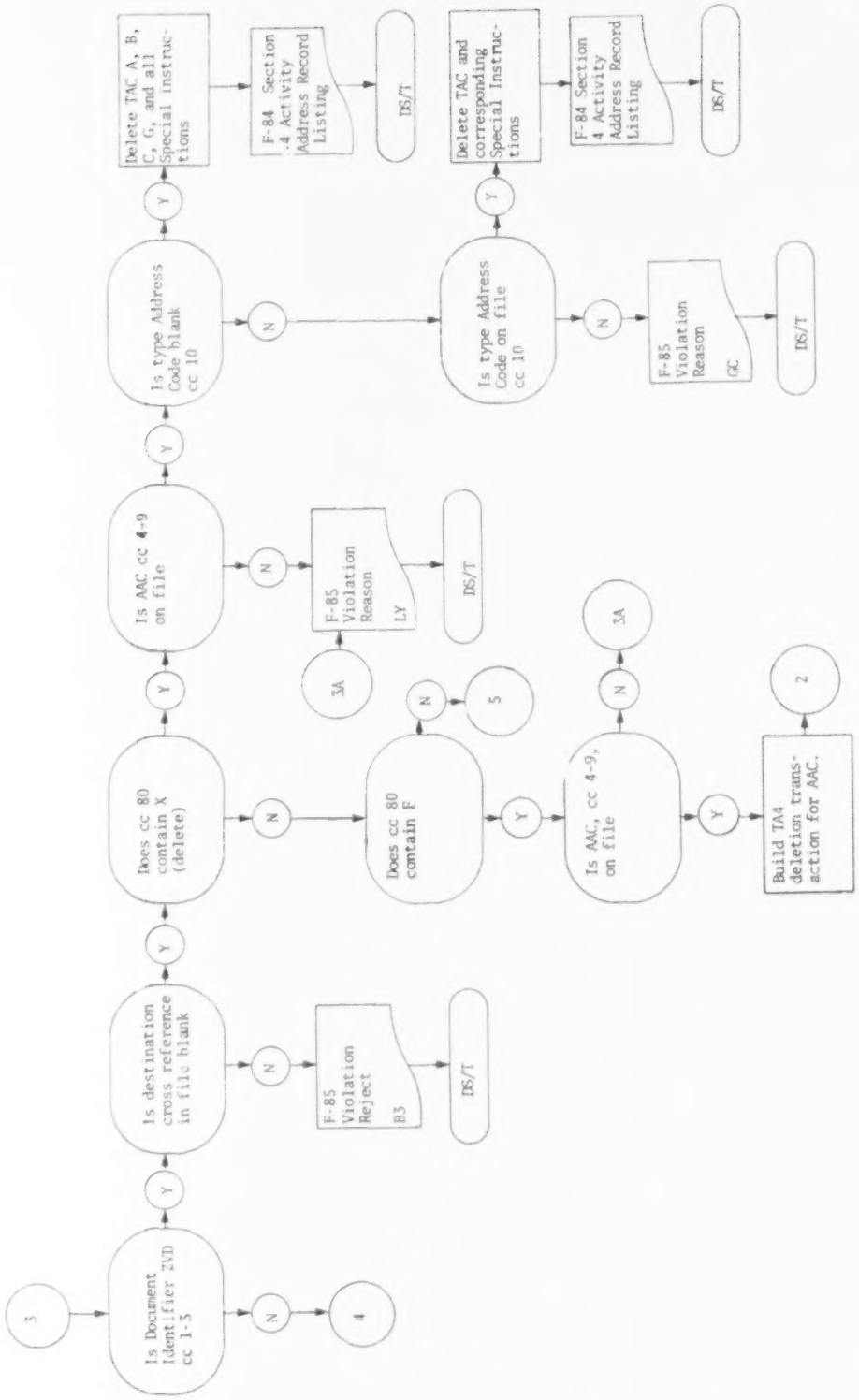
b. Appendix F-85, Violation Printout.

c. In-the-Clear data established by this process will print on DD Form 1348-1, appendix C-11, and DD Form 1387, appendix C-58.

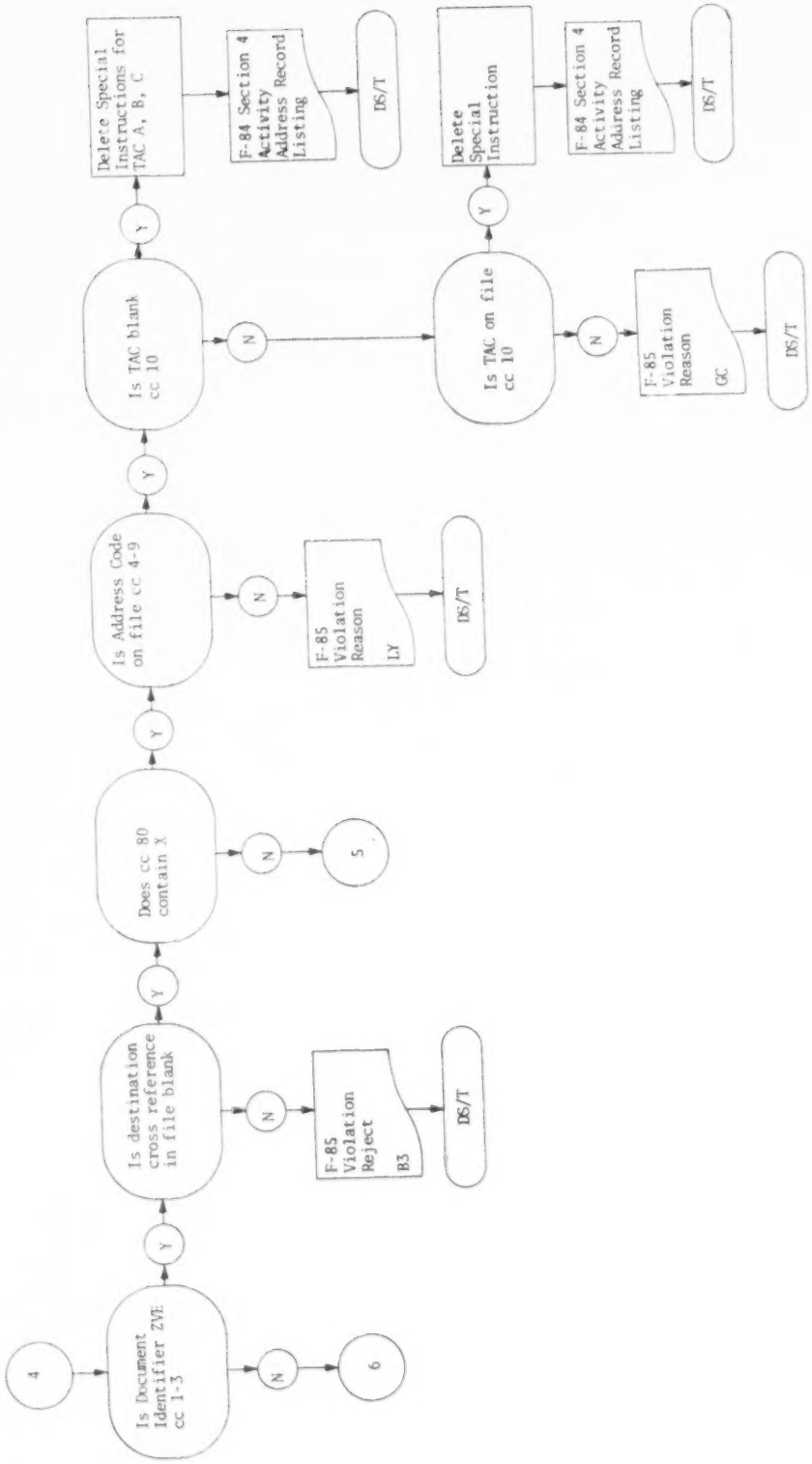

SOURCE
ACTIONS/DECISIONS
MA1, MA2, MA3 (B-127)
TA1, TA3, TA4 (B-129)
ZVD, ZVE (B-176/177)
ZGP, ZGR (B-126)
If DIC is MA- and TAC (cc 14) is 3 and SII (cc 50) is D or if DIC is TA- and TAC (cc 7) is 3, then bypass and proceed to next transaction
Perform edit checks on B-126, B-127, B-129, B-176, B-177
Is transaction in error
Y
F-85 Violation Reject Report
DS/T
N
Has effective date been reached
N
Recycle transaction daily until effective date is reached.
Y
Does Table 6 Control File, Table Ø4, equal SW0400 (DCSC)
Y
Is DIC ZGP, ZGR, ZVD, ZVE or ZNZ
N
N
2
Y
Process normal file update and transceive all transactions to the other DLA shipping activities per App. B-126, B-176 and B-177. Only common data elements will be transceived for ZGP and ZGR. When ZGP changes POE to all numeric pass out as common data. When it changes from all numeric to something else, pass out ZGR with 9s in POE to delete POE in addition to ZGP. Replace first position of DIC to D for AUTODIN transmission purposes.
2

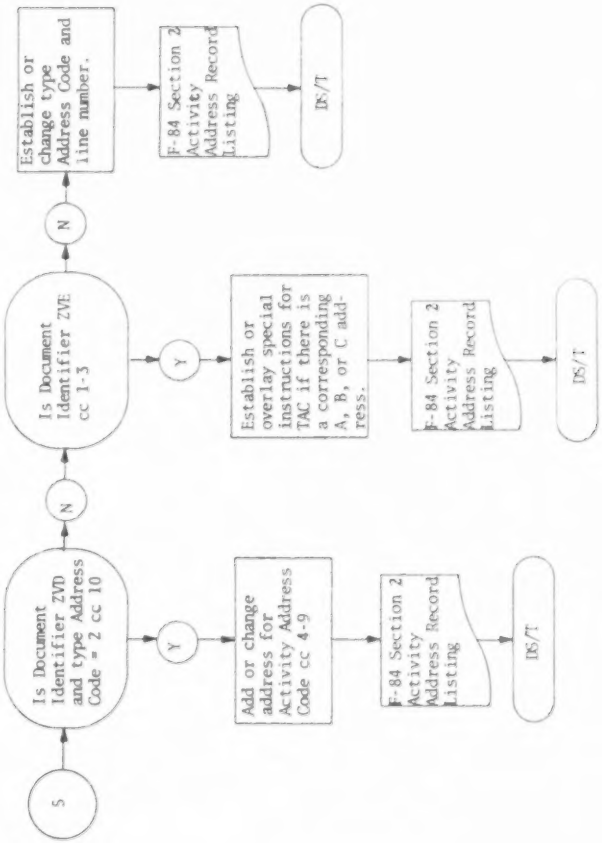
ACTIONS/DECISIONS

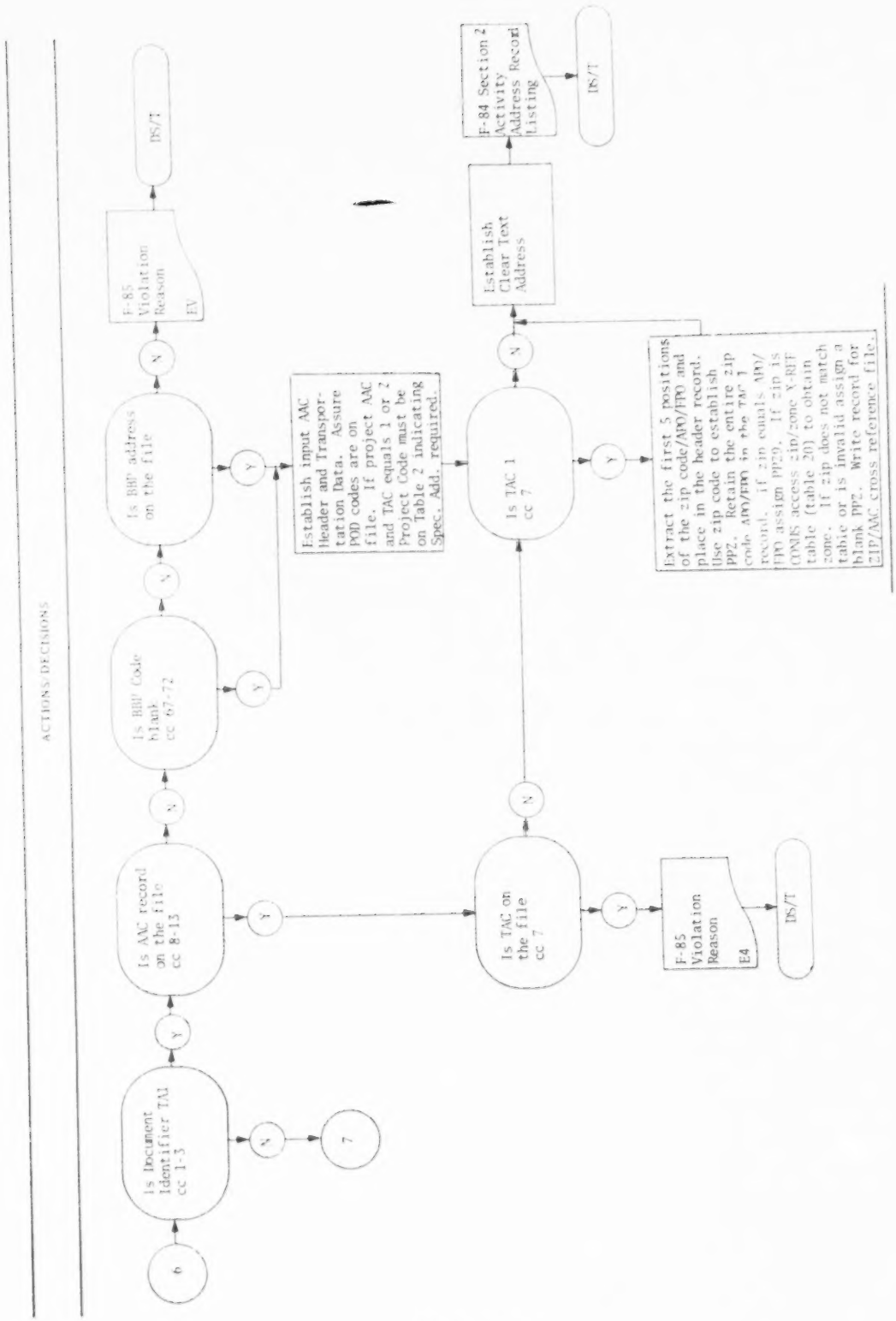


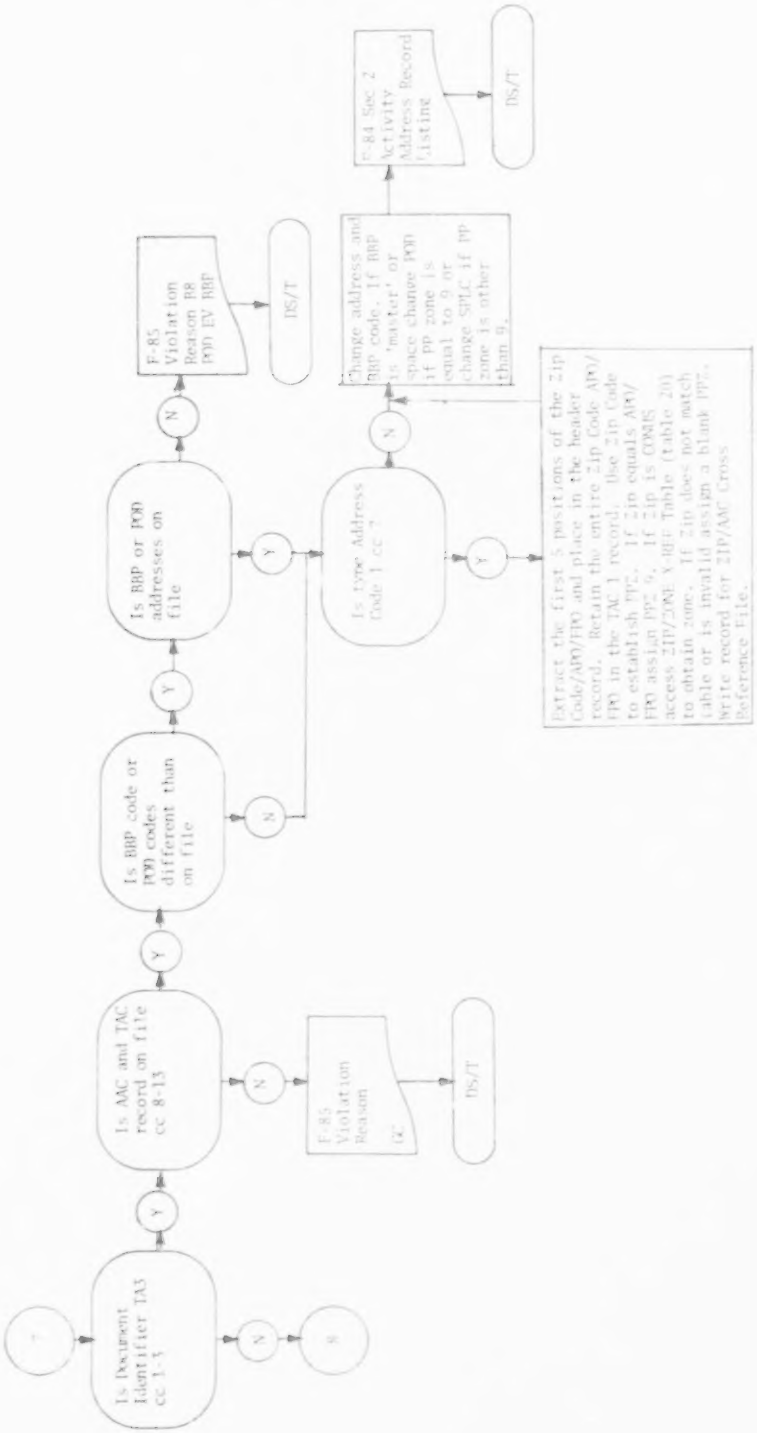

ACTIONS/DECISIONS
3
Is Document Identifier 2VD cc 1-3
N
4
Y
Is destination cross reference in file blank
N
F-85 Violation Reject B3
DS/T
Y
Does cc 80 contain X (delete)
N
Does cc 80 contain F
N
5
Y
Is AAC, cc 4-9, on file
N
3A
Y
Build TA4 deletion transaction for AAC.
2
Y
Is AAC cc 4-9 on file
N
F-85 Violation Reason LY
DS/T
3A
Y
Is type Address Code blank cc 10
N
Is type Address Code on file cc 10
N
F-85 Violation Reason GC
DS/T
Y
Delete TAC and corresponding Special Instructions
F-84 Section 4 Activity Address Record Listing
DS/T
Y
Delete TAC A, B, C, G, and all Special instructions
F-84 Section 4 Activity Address Record Listing
DS/T

ACTIONS/DECISIONS

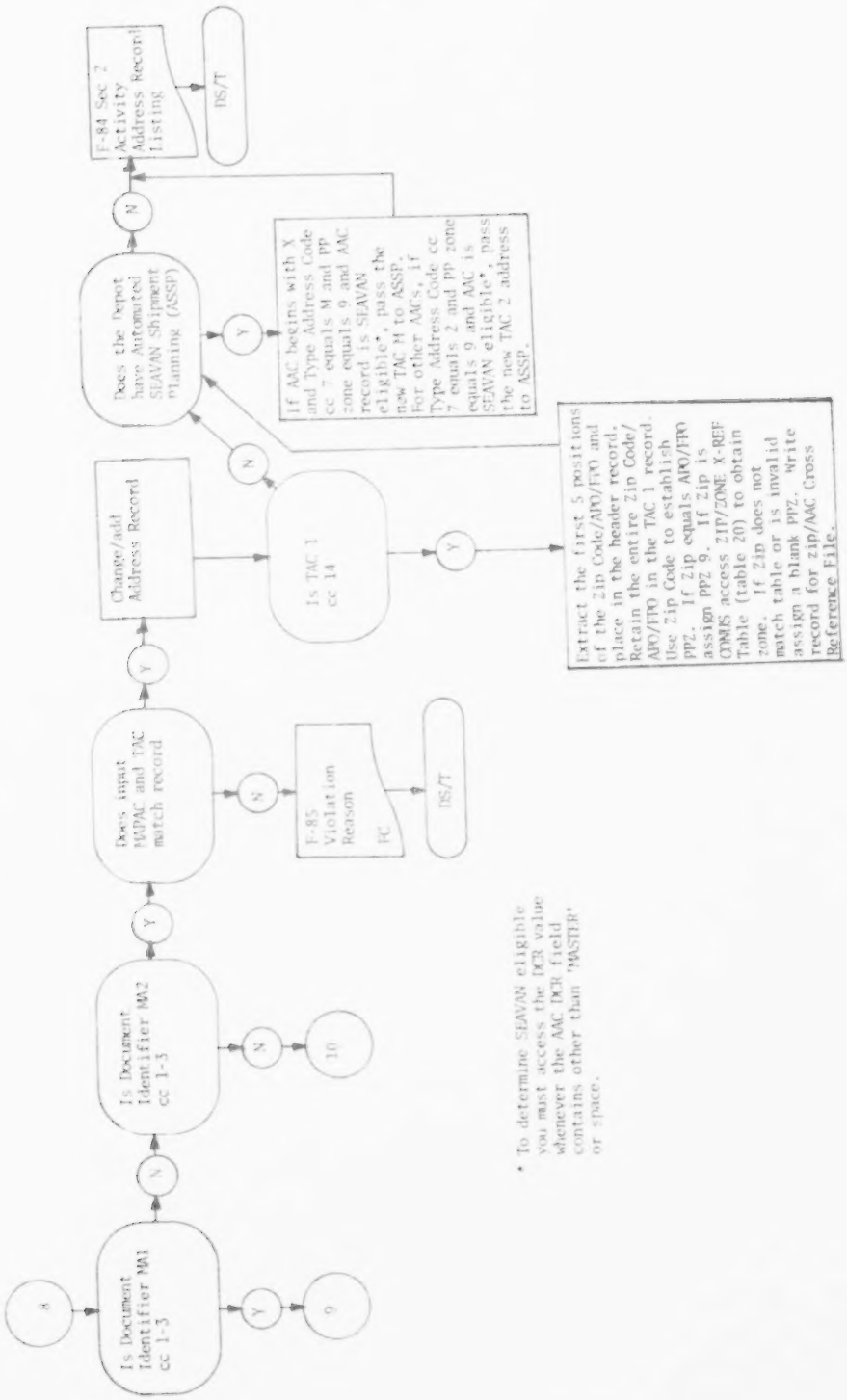


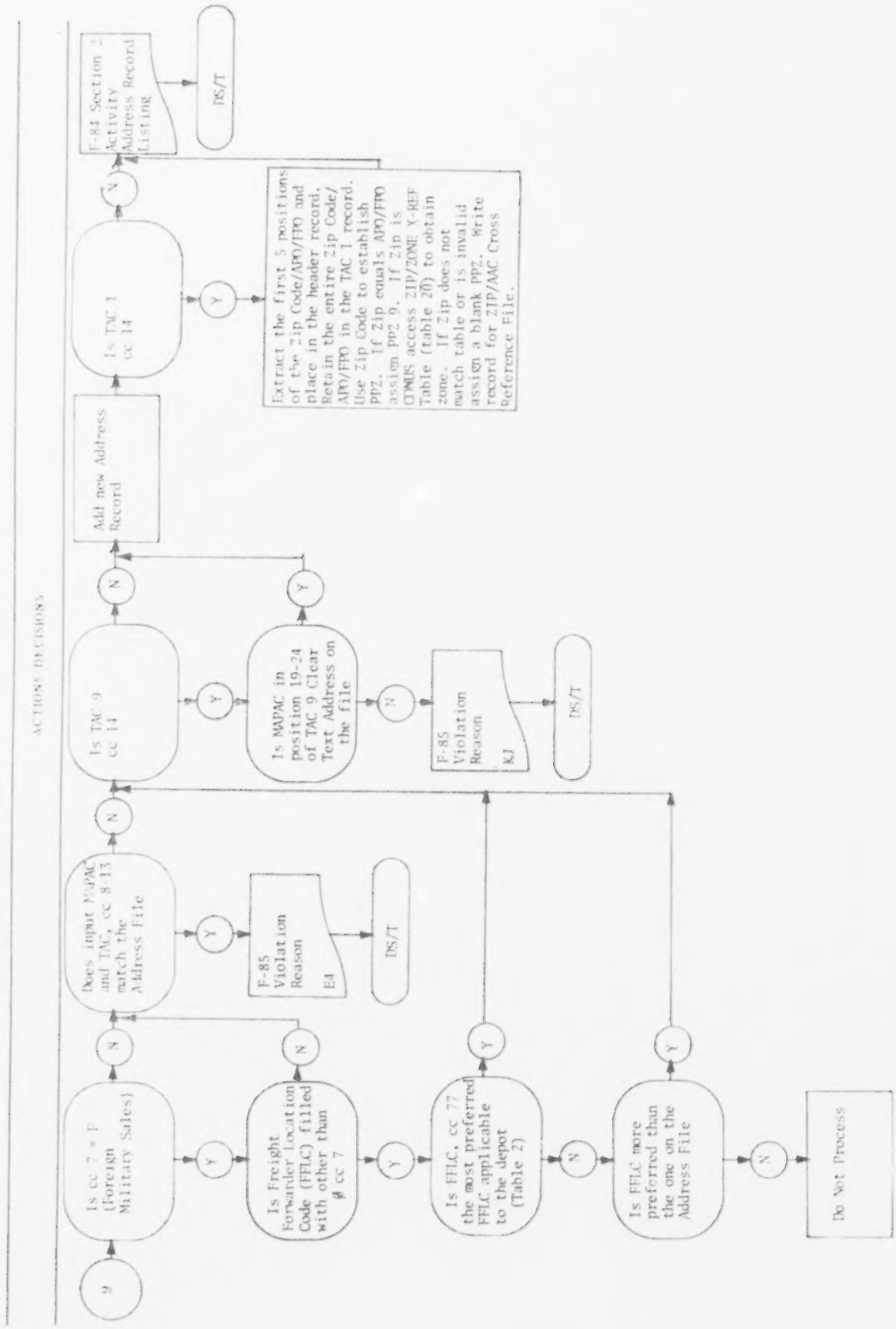

ACTIONS/DECISIONS
5
Is Document Identifier ZVD and type Address Code = 2 cc 10
Y
Add or change address for Activity Address Code cc 4-9
F-84 Section 2 Activity Address Record Listing
DS/T
N
Is Document Identifier ZVE cc 1-3
Y
Establish or overlay special instructions for TAC if there is a corresponding A, B, or C address.
F-84 Section 2 Activity Address Record Listing
DS/T
N
Establish or change type Address Code and line number.
F-84 Section 2 Activity Address Record Listing
DS/T

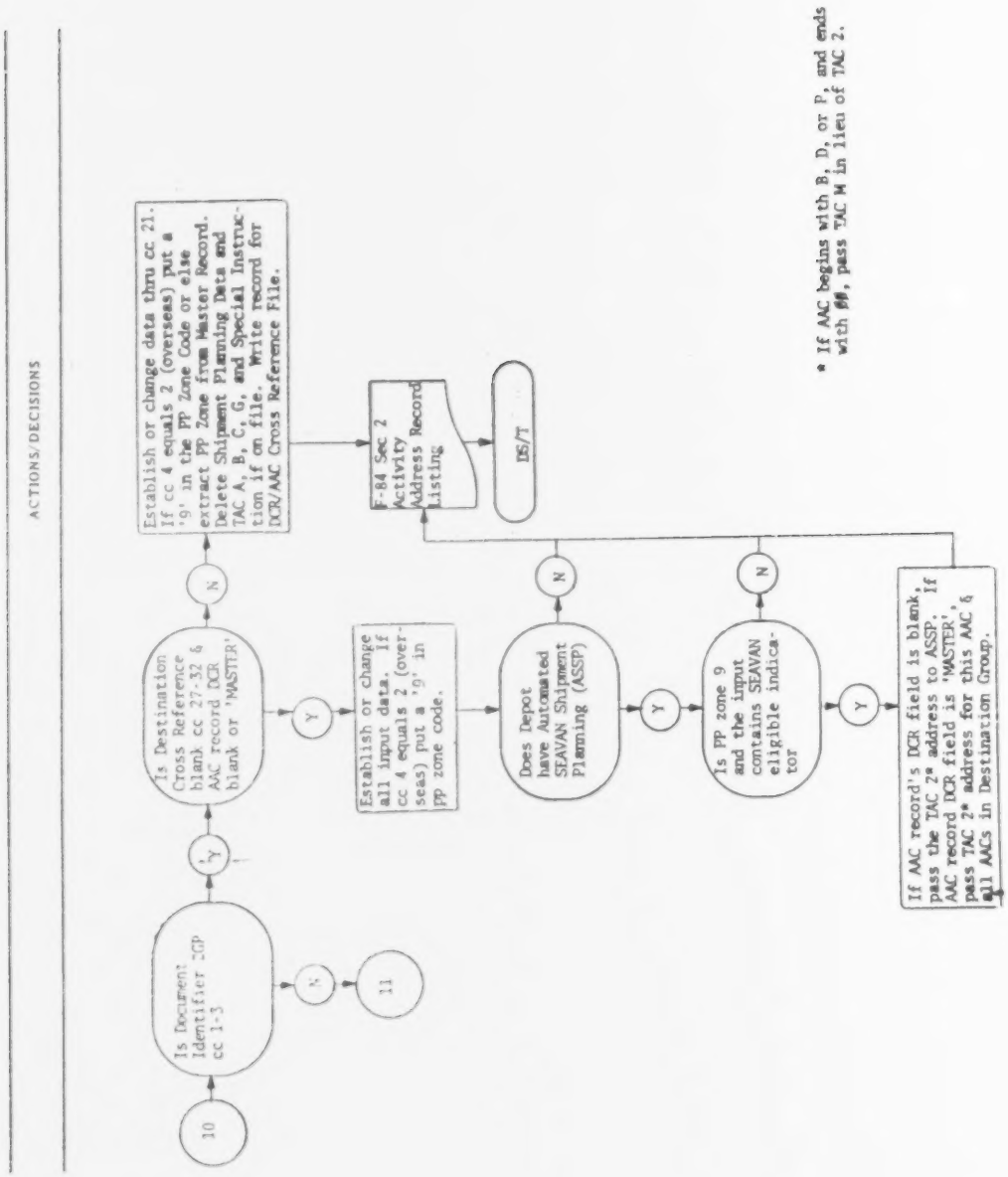

ACTIONS/DECISIONS
6
Is Document Identifier TAI cc 1-3
N
7
Y
Is AAC record on the file cc 8-13
N
Y
Is BBP Code blank cc 67-72
N
Y
Is BBP address on the file
N
Y
F-85 Violation Reason EV
DS/T
Establish input AAC Header and Transportation Data. Assure POD codes are on file. If project AAC and TAC equals 1 or 2 Project Code must be on Table 2 indicating Spec. Add. required.
Is TAC on the file cc 7
N
Y
F-85 Violation Reason E4
DS/T
Is TAC 1 cc 7
N
Y
Extract the first 5 positions of the zip code/APO/FPO and place in the header record. Use zip code to establish PPZ. Retain the entire zip code APO/FPO in the TAC 1 record. If zip equals APO/FPO assign PPZ9. If zip is CONUS access zip/zone X-REF table (table 20) to obtain zone. If zip does not match table or is invalid assign a blank PPZ. Write record for ZIP/AAC cross reference file.
Establish Clear Text Address
F-84 Section 2 Activity Address Record Listing
DS/T

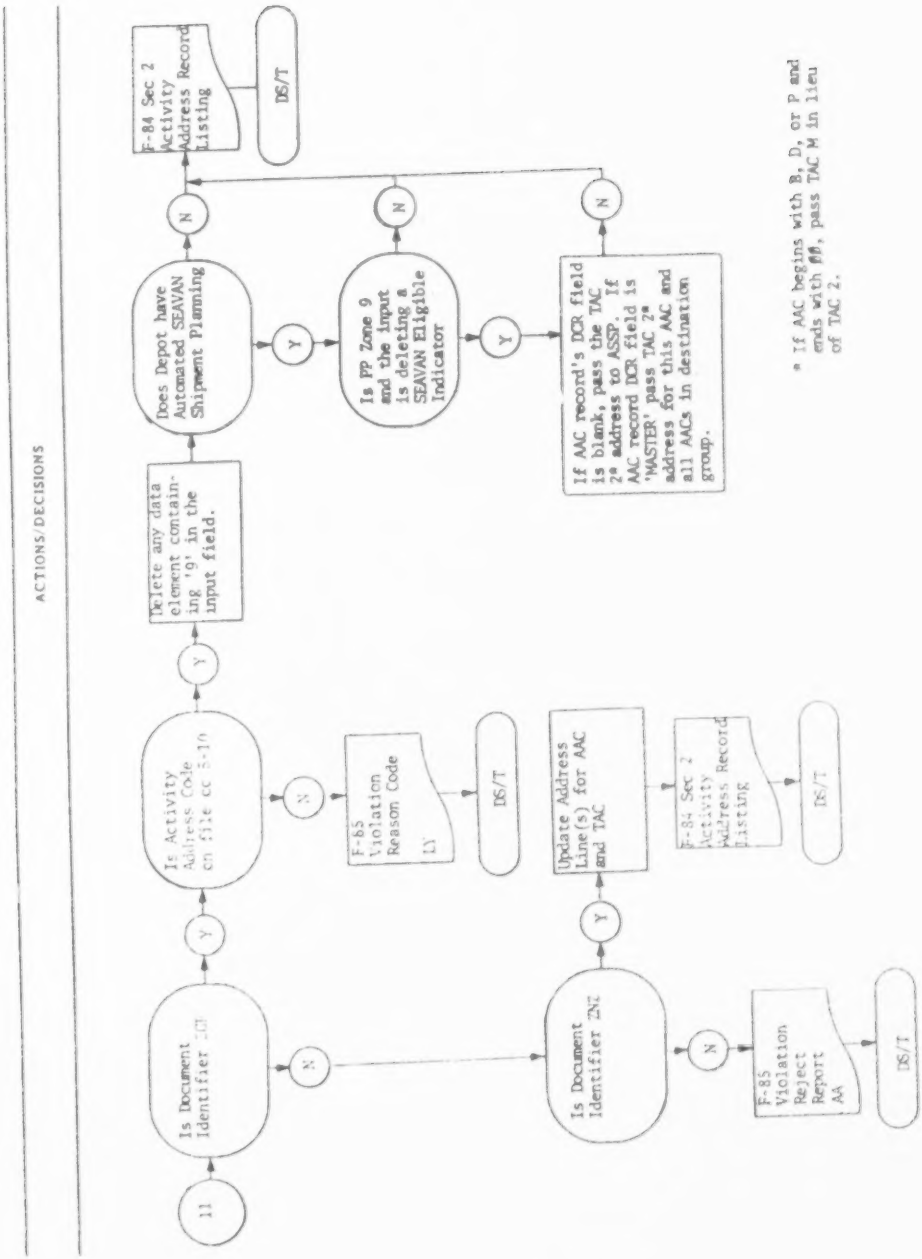

ACTION DECISIONS
Is Document Identifier TA3 cc 1-3
Y
N
Is AAC and TAC record on file cc 8-13
Y
N
F-85 Violation Reason
DS/T
Is BBP code or POO codes different than on file
Y
N
Is BBP or POO addresses on file
Y
N
F-85 Violation Reason BB POO EV BBP
DS/T
Is type Address Code 1 cc 7
Y
N
Extract the first 5 positions of the Zip Code/ABO/FPO and place in the header record. Retain the entire Zip Code ABO/FPO in the TAC 1 record. Use Zip Code to establish PPZ. If Zip equals ABO/FPO assign PPZ 6. If Zip is COMS access ZIP/ZONE X-REF Table (table 20) to obtain zone. If Zip does not match table or is invalid assign a blank PPZ. Write record for ZIP/AAC Cross Reference File.
Change address and BBP code. If BBP is 'matter' or space change POO if PP zone is equal to 9 or change SPLC if PP zone is other than 9.
F-84 Sec 2 Activity Address Record Listing
DS/T

ACTIONS DECISIONS




ACTIONS DECISIONS
9
Is cc 7 = F (Foreign Military Sales)
Y
N
Is Freight Forwarder Location Code (FFLC) filled with other than ø cc 7
Y
N
Is FFLC, cc 77 the most preferred FFLC applicable to the depot (Table 2)
Y
N
Is FFLC more preferred than the one on the Address File
Y
N
Do Not Process
Does input MAPAC and TAC, cc 8-13 match the Address File
Y
F-85 Violation Reason E4
DS/T
N
Is TAC 9 cc 14
Y
Is MAPAC in position 19-24 of TAC 9 Clear Text Address on the file
N
F-85 Violation Reason KJ
DS/T
Y
N
Add new Address Record
Is TAC 1 cc 14
Y
Extract the first 5 positions of the Zip Code/APO/FPO and place in the header record. Retain the entire Zip Code/APO/FPO in the TAC 1 record. Use Zip Code to establish PPZ. If Zip equals APO/FPO assign PPZ 9. If Zip is CPMIS access ZIP/ZONE X-REF Table (Table 20) to obtain zone. If Zip does not match table or is invalid assign a blank PPZ. Write record for ZIP/AAC Cross Reference File.
N
F-84 Section 2 Activity Address Record Listing
DS/T


ACTIONS/DECISIONS
10
Is Document Identifier IGP cc 1-3
Y
N
11
Is Destination Cross Reference blank cc 27-32 & AAC record DCR blank or 'MASTER'
Y
N
Establish or change all input data. If cc 4 equals 2 (overseas) put a '9' in PP zone code.
Establish or change data thru cc 21. If cc 4 equals 2 (overseas) put a '9' in the PP Zone Code or else extract PP Zone from Master Record. Delete Shipment Planning Data and TAC A, B, C, G, and Special Instruction if on file. Write record for DCR/AAC Cross Reference File.
Does Depot have Automated SEAVAN Shipment Planning (ASSP)
Y
N
Is PP zone 9 and the input contains SEAVAN eligible indicator
Y
N
If AAC record's DCR field is blank, pass the TAC 2* address to ASSP. If AAC record DCR field is 'MASTER', pass TAC 2* address for this AAC & all AACs in Destination Group.
F-84 Sec 2 Activity Address Record Listing
DS/T
* If AAC begins with B, D, or P, and ends with 00, pass TAC M in lieu of TAC 2.


ACTIONS/DECISIONS
11
Is Document Identifier
Y
N
Is Activity Address Code on file cc 5-10
Y
N
F-85 Violation Reason Code
LY
DS/T
Delete any data element containing '9' in the input field.
Does Depot have Automated SEAVAN Shipment Planning
Y
N
F-84 Sec 2 Activity Address Record Listing
DS/T
Is PP Zone 9 and the input is deleting a SEAVAN Eligible Indicator
Y
N
If AAC record's DCR field is blank, pass the TAC 2* address to ASSP. If AAC record DCR field is 'MASTER' pass TAC 2* address for this AAC and all AACs in destination group.
N
Is Document Identifier
Y
N
F-85 Violation Reject Report AA
DS/T
Update Address Line(s) for AAC and TAC
F-84 Sec 2 Activity Address Record Listing
DS/T
* If AAC begins with B, D, or P and ends with MM, pass TAC M in lieu of TAC 2.

APPENDIX D-97

ACTIVITY ADDRESS INQUIRY

1. INITIATING ACTION

Appendix B-119 as follows:

a. Activity Address File, DIC ZAB

b. Destination Cross-Reference Inquiry, DIC ZVN

c. ZIP Code Inquiry, DIC ZVP

2. REFERENCES

a. Appendix F-84, Activity Address Record Listing

b. Appendix F-85, Violation Printout

c. Appendix E-119 P, Activity Address File Inquiries

3. GENERAL

a. The Activity Address Inquiry, DIC ZAB, provides total file information for a given address. Individual address inquiries may be via remote or keypunched card. The card reply will appear on the F-84, Activity Address File Record Listing, section 1.

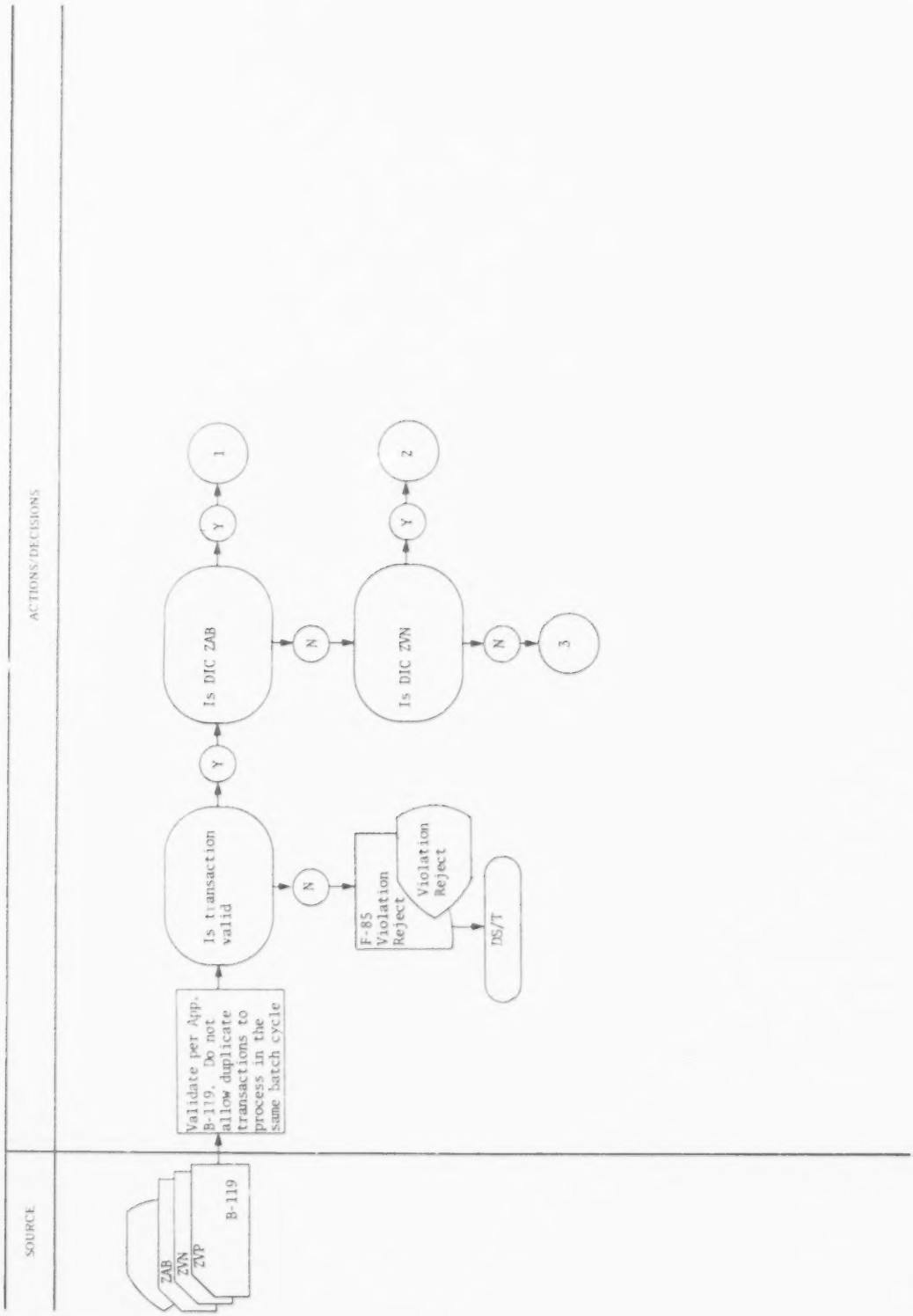
b. Destination Cross-Reference Inquiry, DIC ZVN provides a listing/display showing all DoDAACs which contain the input Destination AAC in their DCR field. This input may be via remote or keypunched card. The card reply will appear on the F-84, Activity Address Record Listing, section 5.

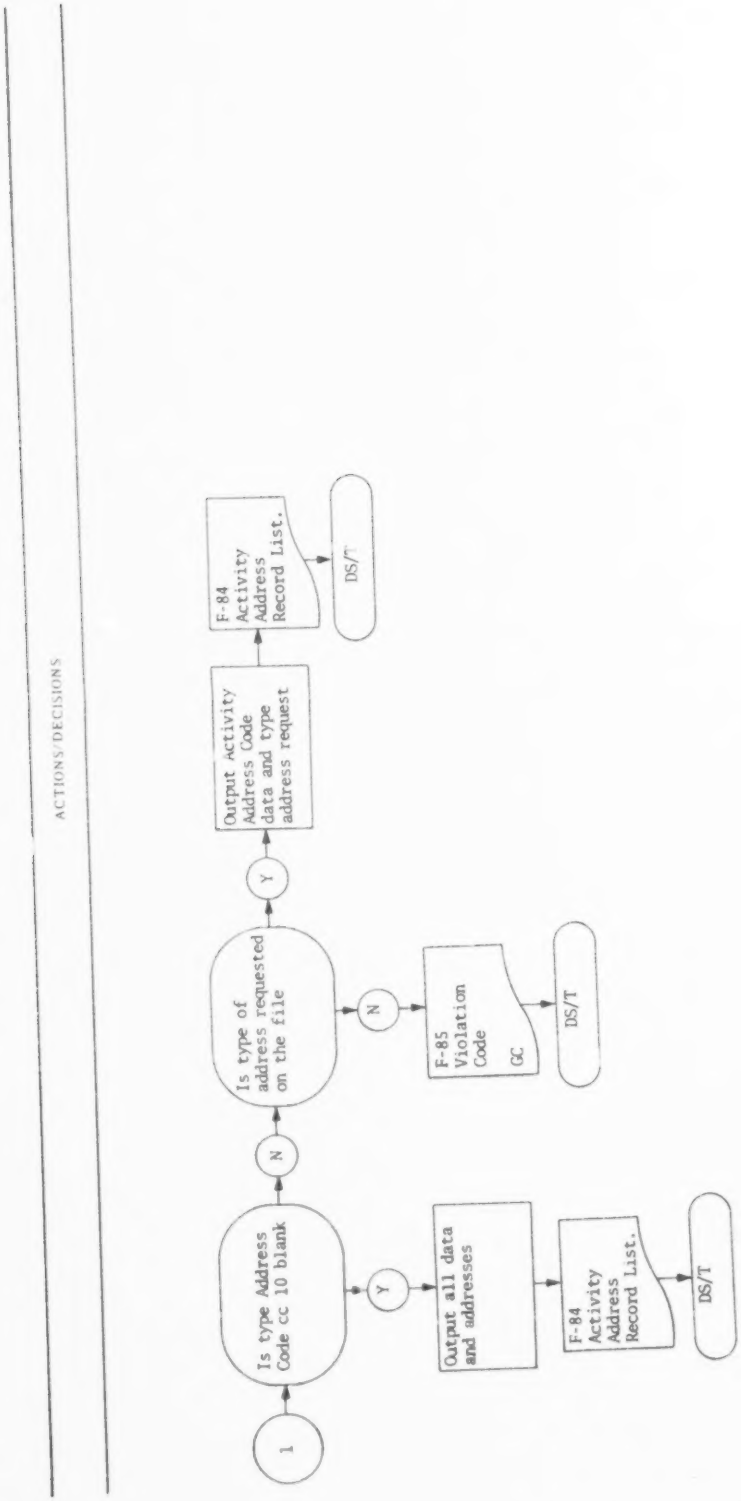
c. ZIP Code Inquiry, DIC ZVP, provides a listing of Freight Addresses (TAC 2) of all Destination AAC (Master) records and Activity Address Codes which do not contain a DCR which have matching ZIP Codes. Output will appear on F-84 Activity Address Record Listing, section 6.

4. OUTPUT

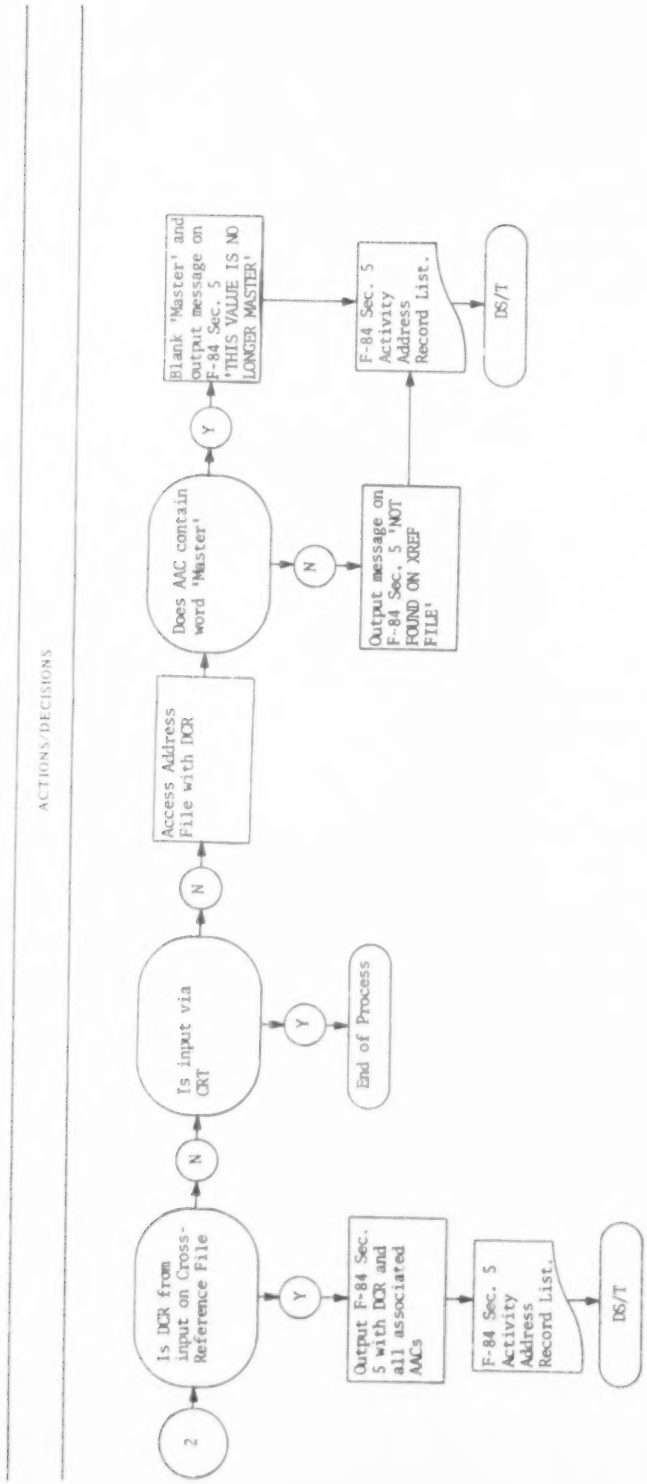
a. Appendix F-84, Activity Address Record Listing

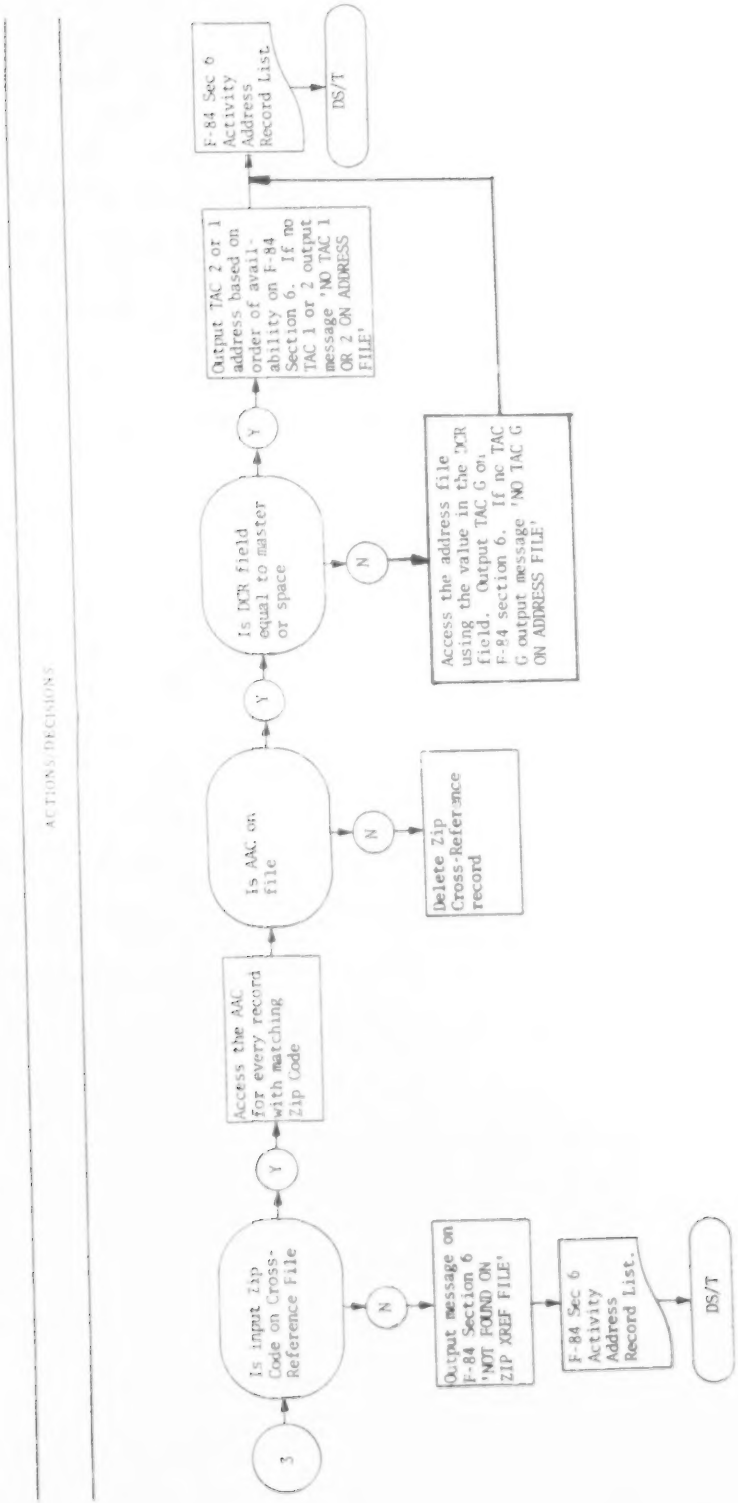
b. Appendix F-85, Violation Printout


SOURCE
ACTIONS/DECISIONS
ZAB
ZVN
ZVP
B-119
Validate per Aqp. B-119. Do not allow duplicate transactions to process in the same batch cycle
Is transaction valid
N
Y
F-85 Violation Reject
Violation Reject
DS/T
Is DIC ZAB
N
Y
1
Is DIC ZVN
N
Y
2
3



Note: If input via CRT outputs will be direct to CRT.


ACTIONS/DECISIONS
2
Is DCR from input on Cross-Reference File
Y
N
Output F-84 Sec. 5 with DCR and all associated AACs
F-84 Sec. 5 Activity Address Record List.
DS/T
Is input via CRT
Y
End of Process
N
Access Address File with DCR
Does AAC contain word 'Master'
N
Output message on F-84 Sec. 5 'NOT FOUND ON XREF FILE'
F-84 Sec. 5 Activity Address Record List.
DS/T
Y
Blank 'Master' and output message on F-84 Sec. 5 'THIS VALUE IS NO LONGER MASTER'


ACTIONS/DECISIONS
3
Is input Zip Code on Cross-Reference File
N
Output message on F-84 Section 6 'NOT FOUND ON ZIP XREF FILE'
F-84 Sec 6 Activity Address Record List.
DS/T
Y
Access the AAC for every record with matching Zip Code
Is AAC on file
N
Delete Zip Cross-Reference record
Y
Is DCR field equal to master or space
N
Access the address file using the value in the DCR field. Output TAC G on F-84 section 6. If no TAC G output message 'NO TAC G ON ADDRESS FILE'
Y
Output TAC 2 or 1 address based on order of availability on F-84 Section 6. If no TAC 1 or 2 output message 'NO TAC 1 OR 2 ON ADDRESS FILE'
F-84 Sec 6 Activity Address Record List.
DS/T

APPENDIX D-98

SHIPMENT UNIT AND DOCUMENTATION PROCESS

1. INITIATING ACTIONS

a. Appendix B-7, Materiel Release Order, DIC A5_

b. Appendix B-7, Materiel Release Order Reentry, DIC ZZ_

c. Appendix B-32, Disposal Release Order, DIC A5J

d. Appendix B-32, Disposal Release Order Reentry, DIC ZZJ

e. Appendix B-175, IPE Materiel Release Order, DICs C5A, C5D, C5E, C51, C54, C55

f. Appendix B-192, Redistribution Order, DIC A2_

2. GENERAL

This chart represents the process of High Priority MROs and Low Priority MRO/DROs after validation. High Priority MROs are held in two groups (IPG I and IPG II) and processed through the documentation process as two separate runs. Computer Operator will provide instructions through the console to which group (IPG I or IPG II) will be processed.

3. OUTPUT

a. Appendix B-99, MRO Control and Status Request Card.*

b. Appendix B-101, Shipment Unit Completion Card.*

c. Appendix B-128, Government Bill of Lading Closeout Card.*

d. Appendix C-11, DoD Single Line Item Release Receipt Document.

e. Appendix C-58, Freight Stencil.*

f. Appendix F-2, MRO Inventory Transaction (DD Form 1348-1).

g. Appendix F-4, Special Projects and FMS Case Listing.

h. Appendix F-39, Transportation Unit Summary List.

i. Appendix F-41, Summary Analysis of Released Workload (Part 1, Warehouse).

j. Appendix F-42, Summary Analysis of Released Workload (Part 2, Total).

k. Appendix F-79, Shipment Planning Worksheet.*

l. Appendix F-88, Summary Analysis of Released Workload (Part 3, Geographic Area).

m. Appendix F-121, Hazardous Packing Information (DD Form 1348-1).

n. Appendix F-176, MOFAST Shipment Unit Control Listing. Used at MOFAST depots only.

o. Appendix F-177, MOFAST Mechanized Center Released MRO Workload Schedule. Used at MOFAST depots only.

p. Appendix F-178, MOFAST Released Workload Warehousing Division. Used at MOFAST depots only.

*Output is optional.

SOURCE	ACTIONS/DECISIONS
D-27	Reselect Warehouse locations for Low Priority MRO IAW App. D-184 → From Tables and Constants pick up warehouse area (stock location group) table, and sequence option code. Assign packing location from pack location assignment Table in T and C. If no matching selection[1] location in table, assign pack location same as selection location. → 1
Input actions are Low Priority MROs (DIC A2-, A5 , C5A C5D, C5E, C5I. C54, C55) and DROS (DIC A5J) selected for documentation on current date.	
D-41 D-108	
Input actions are High Priority MROs (DIC A2 , A5 , except A5J, C5A, C5D, C5E, C51, C54, C55). Input will be all IPG I MROs or all IPG II MROs.	

best copy available

ACTIONS/DECISIONS

1

The following types of Release Orders will be sorted into single line SUs:

a. No location available.

b. ANMCS/NMCS - N or E in cc 62.*

c. NMCS - 999 in cc 62-64 (IPG I). *****

d. Fifth position of water commodity is K, S, or Z for O/S shipments.

e. MROs with 9 overpunch in cc 3.

f. IPE MROs.

g. Special Requirements Code A.

h. Fourth position of water commodity is A, B, D, E, F, G, I, J, K, L, M, O, P, R, S, T, U, V, W, X, Y or N.

i. DROs.

j. Hazardous Storage Compatibility Code is A1.

k. All IPGI MROs in multiple high priority release cycles, when option codes A, B or C are entered in the "priority options for multiline documentation" field of App-B-66D.

l. Line items weighing 10,000 pounds or more.

m. Line item with LTL Code W.

n. Items under inventory. See Appendix B-66D, Inventory Consolidation Option.

All remaining MROs will be consolidated into SUs (not to exceed 9999 lines) when all of the following data elements are equal:

a. PDT.

b. IPG.

(1) IPGs I and II with an A, S or X in cc 62 and DRO's will be in separate SU.

(2) Items of supply with lower priority (TP2) will be consolidated with items of supply with higher priority (TP1) provided it is consistent with existing Service/Agency policy and sound traffic management principles. This consolidation is determined by Service Code on table 04. Appendix B66 Part D (2) (e).

(3) IPG III will be consolidated into the SU.

c. Project Code:

(1) Cc 30 equals N, R, Q, or V and 1st position of project code is other than D or Z.

(2) For other than above cc 30 and cc 57-59 must be equal.

d. Consignee.

e. With the exception of MRO's with other types of special requirements codes may be consolidated with MRO's having the same SCR. Items with SCR J,Z,9,H and Q can be consolidated together. See Appendix B-66D for limitations on including H and Q.

f. Water Commodity Code for O/S only. (Consolidate IAW criteria contained in Water Commodity Group Table, App. C-39. If locator is blank, do not consolidate). Note 1.

g. Warehouse Area (Stock Location Group Code). **

h. fourth position of Water Commodity Code C,H,O,Z.

i. MROs being released from the MRO bank, on a date which is geater than the computed automatic release **** will consolidate with themselves according to normal SU consolidation criteria.

In addition to preceding criteria:

a. FMS documents will be consolidated when cc 30-34, cc 45-50 and cc 57-61 are equal.

b. GRANT AID MROs will be consolidated when cc 30-33, cc 35 and cc 57-61 are equal.

c. On O/S only, consolidate like Air Commodity Codes of 1, 2 or 3 with like Air Commodity Codes.

d. For Multiline shipment units limit the WT and/or cube so not to exceed the limitation set in Table 04 Controls & Constants.

Assign Transportation Unit Number. SU are consolidated into Transportation Units when:

a. DCR is common for CONUS freight shipments.

b. DCR (which contains POE Code) is common for O/S frt.

c. Parcel Post SUs will be separate Transportation Units.

d. SUs with the following unequal special requirements codes will not be consolidated: 3, 4, 5, 6 and N (N applies only on O/S shipments). ***

e. SUs with the following unequal forth position of the Water Commodity Codes will not be consolidated: B, I, J, P, S, and T.

2

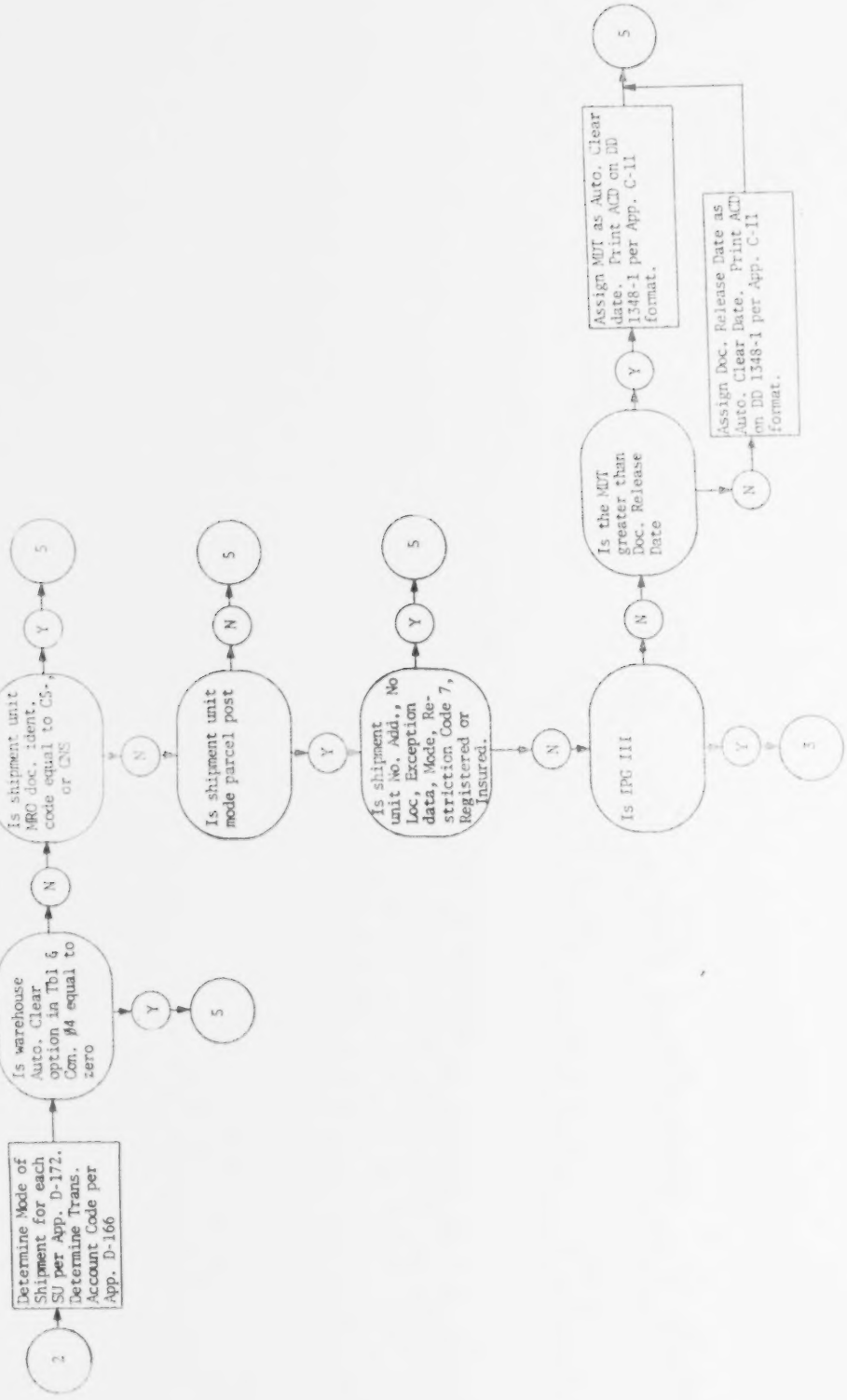
* ANMCS/NMCS criteria is applied only to IPG I and II.

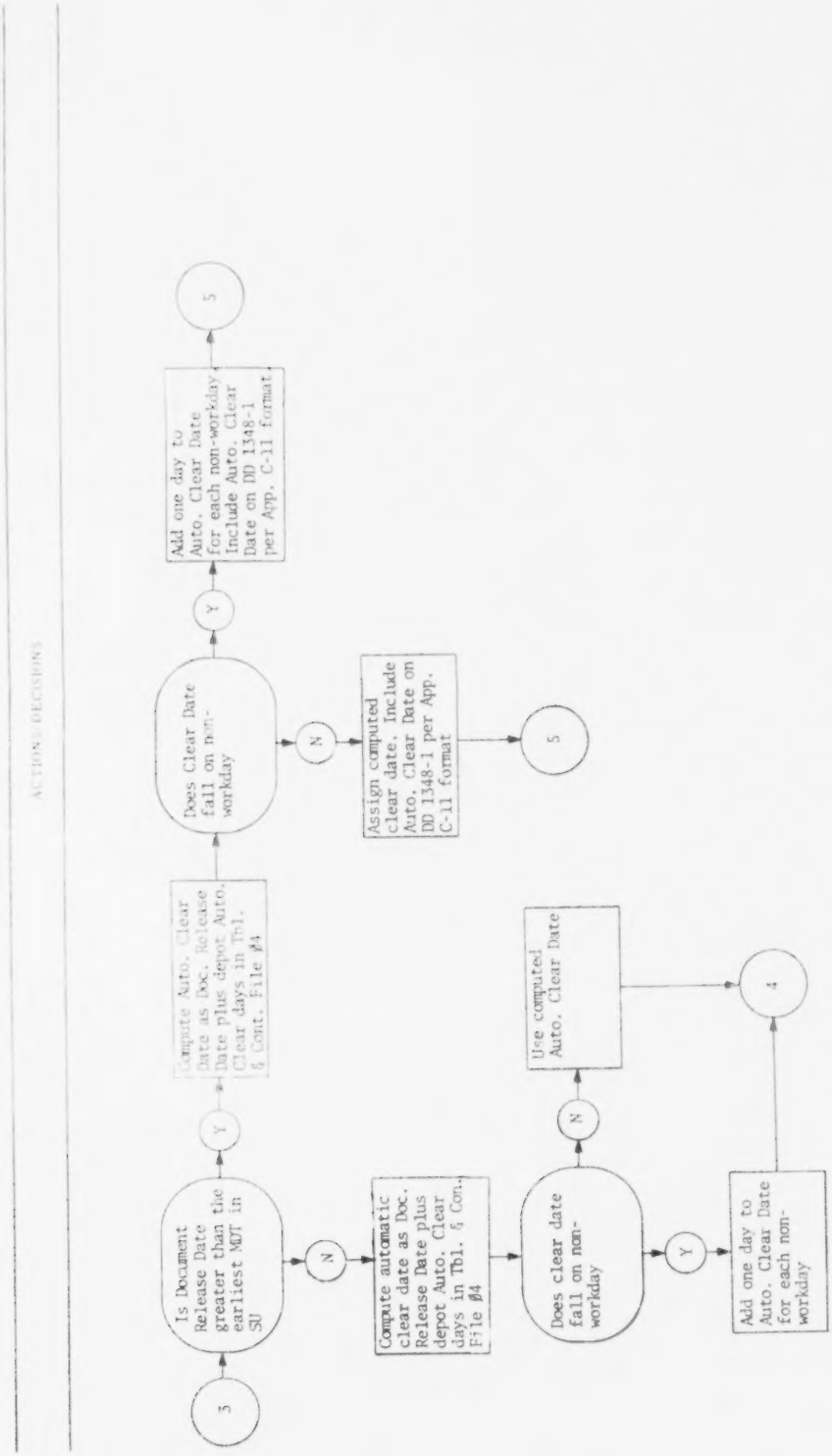
** Advice Code RA or RB lines are consolidated with other like coded lines. A2S/A2E, A5S/A5E lines are consolidated only with other A2S, A2E, A5S, A5E lines.

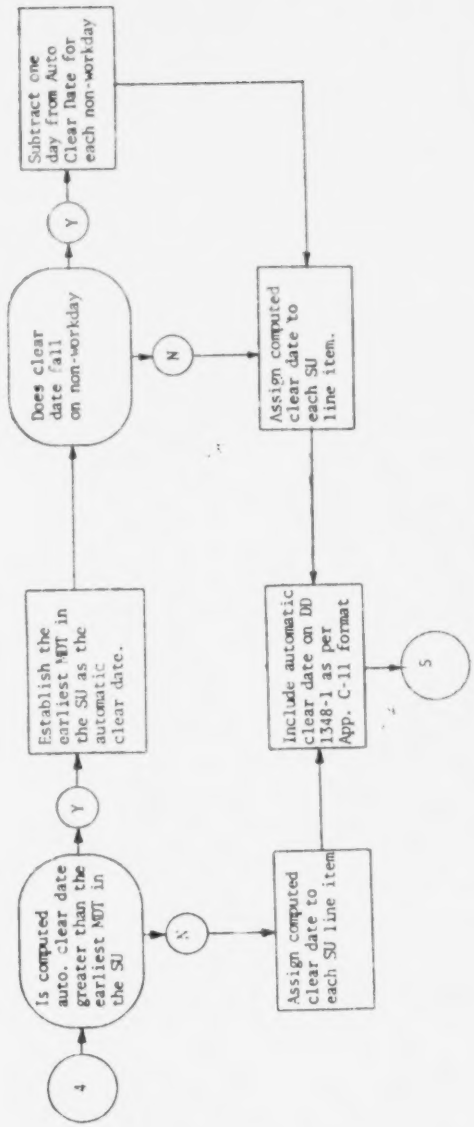
*** Depot option may be applies to cause Code Q to be considered equal to Code Z during warm weather; option input via App. B-66D, Table #4.

**** Automatic Release Date: Date MRO will be forced from the MRO bank based upon optional document release parameters assigned by each depot (reference Area Ship Cycle Table, App. B-66, Table #6.)

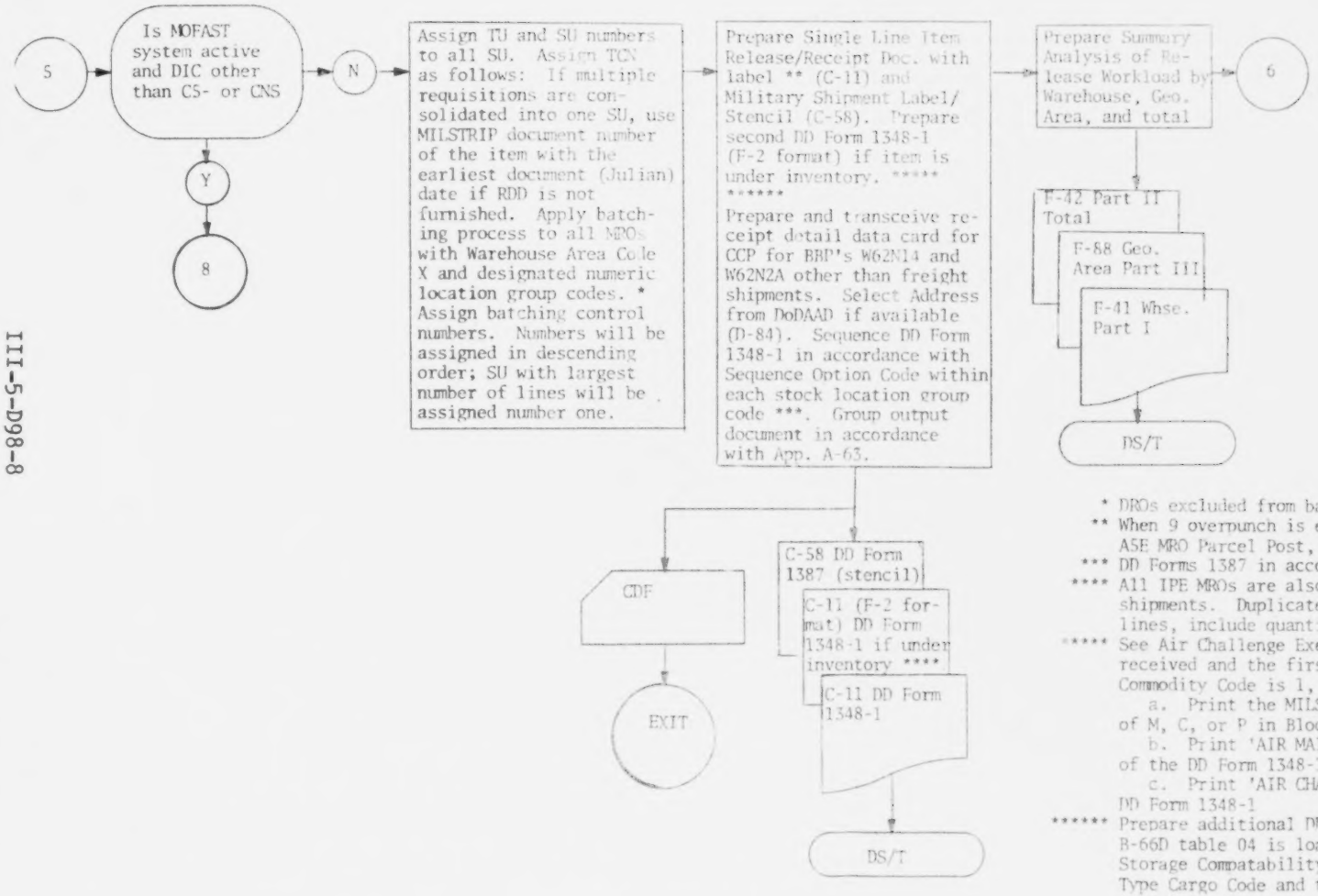
***** If 999 in cc 62-64 (IPG I), consigned to Break Bulk Point (BBP) W62N2A and when all compatibility data elements are equal, consolidate into multi line SUs.


ACTIONS/DECISIONS
2
Determine Mode of Shipment for each SU per App. D-172. Determine Trans. Account Code per App. D-166
Is warehouse Auto. Clear option in Tbl 6 Com. M4 equal to zero
Y
5
N
Is shipment unit MRC doc. ident. code equal to C5-, or CNS
Y
5
N
Is shipment unit mode parcel post
N
5
Y
Is shipment unit No. Add., No Loc, Exception data, Mode, Restriction Code 7, Registered or Insured.
Y
5
N
Is IPG III
Y
3
N
Is the MDT greater than Doc. Release Date
Y
Assign MDT as Auto. Clear date. Print ACD on DD 1348-1 per App. C-11 format.
5
N
Assign Doc. Release Date as Auto. Clear Date. Print ACD on DD 1348-1 per App. C-11 format.


ACTIONS DECISIONS
3
Is Document Release Date greater than the earliest NOT in SU
Y
N
Compute Auto. Clear Date as Doc. Release Date plus depot Auto. Clear days in Tbl. & Cont. File Ø4
Compute automatic clear date as Doc. Release Date plus depot Auto. Clear days in Tbl. & Con. File Ø4
Does Clear Date fall on non-workday
Does clear date fall on non-workday
Y
N
Add one day to Auto. Clear Date for each non-workday
Use computed Auto. Clear Date
4
Add one day to Auto. Clear Date for each non-workday
Y
N
Assign computed clear date. Include Auto. Clear Date on DD 1348-1 per App. C-11 format
5
5


ACTIONS/DECISIONS
4
Is computed auto. clear date greater than the earliest MDT in the SU
Y
N
Establish the earliest MDT in the SU as the automatic clear date.
Assign computed clear date to each SU line item
Does clear date fall on non-workday
Y
N
Subtract one day from Auto Clear Date for each non-workday
Assign computed clear date to each SU line item.
Include automatic clear date on DD 1348-1 as per App. C-11 format
5

ACTIONS/DECISIONS



* DROs excluded from batch processing.

** When 9 overpunch is entered in cc 3 of A55 or A5E MRO Parcel Post, shipment label is blank.

*** DD Forms 1387 in accordance with App. A-66.

**** All IPE MROs are also recommended as freight shipments. Duplicate set produced for FMS lines, include quantity.

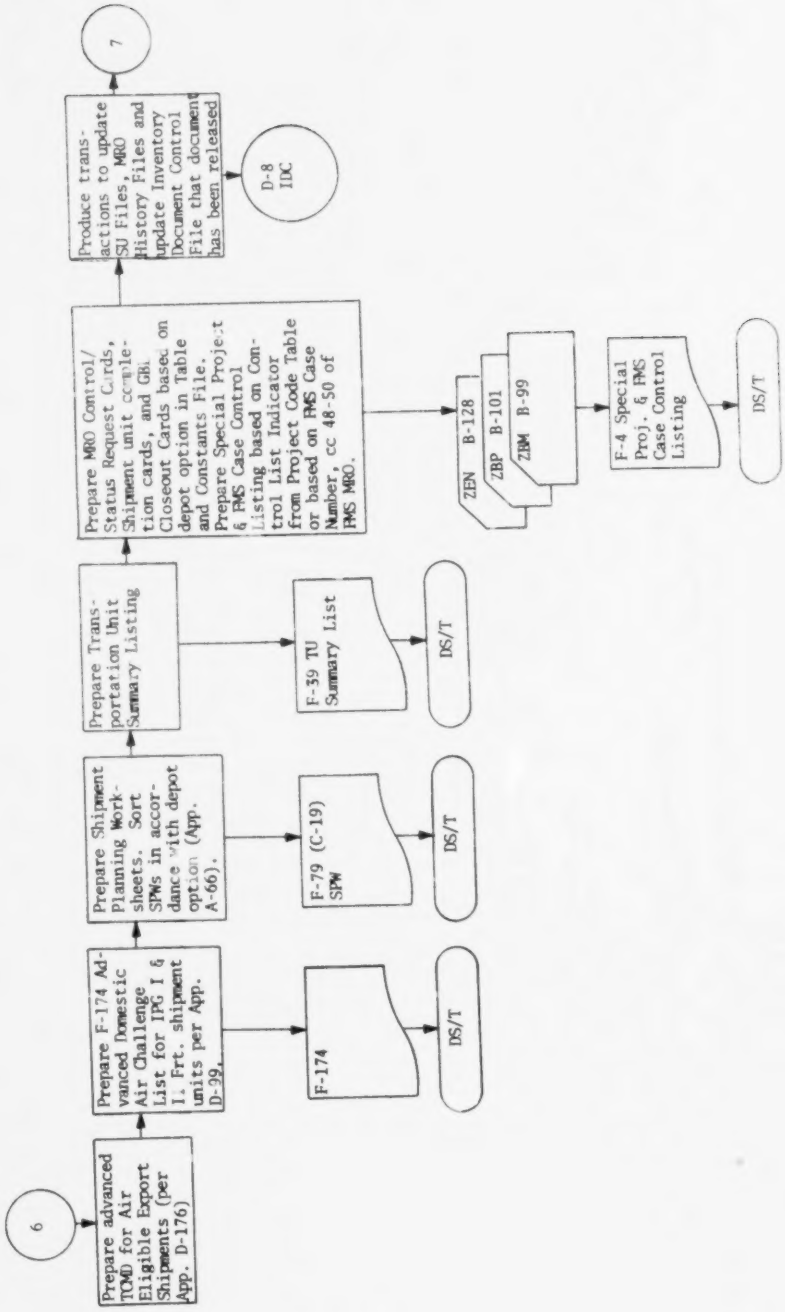
***** See Air Challenge Exempt. When an MRO is received and the first digit of the Air Commodity Code is 1, 2, or 3:

a. Print the MILSTAMP Air Commodity Code of M, C, or P in Block Y of DD Form 1348-1.

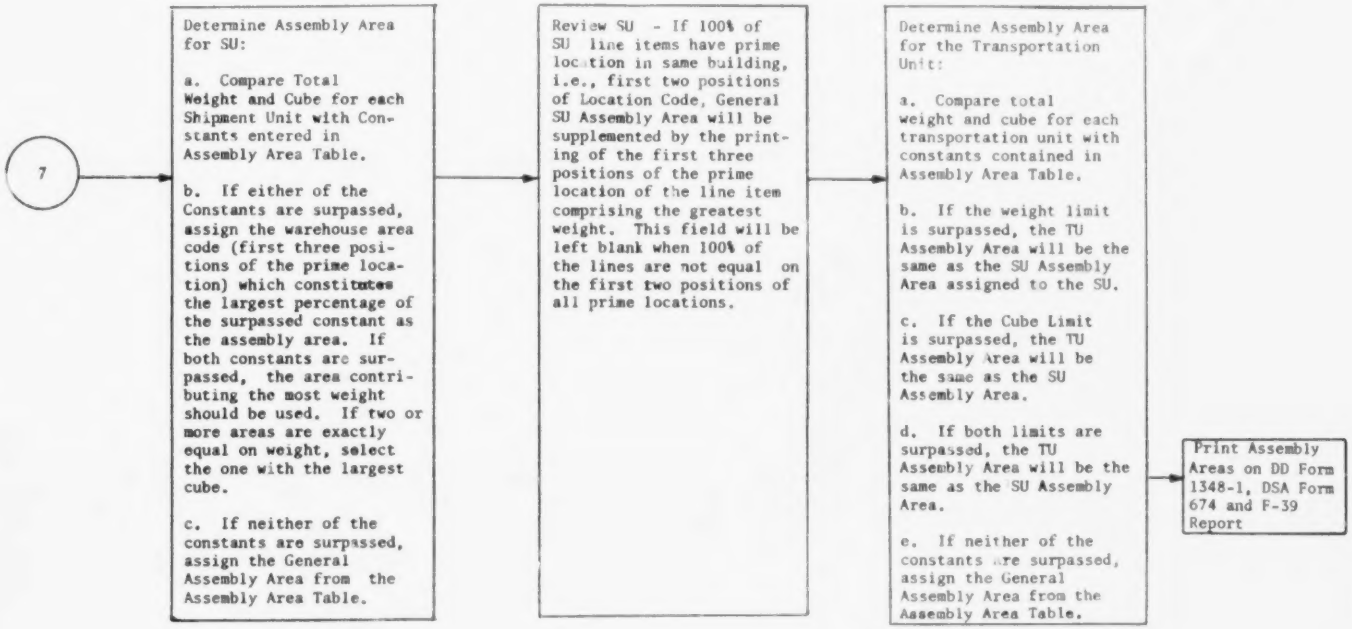
b. Print 'AIR MAIL' on the label portion of the DD Form 1348-1 (O/S only).

c. Print 'AIR CHAL EXEMPT' in Block GG of DD Form 1348-1

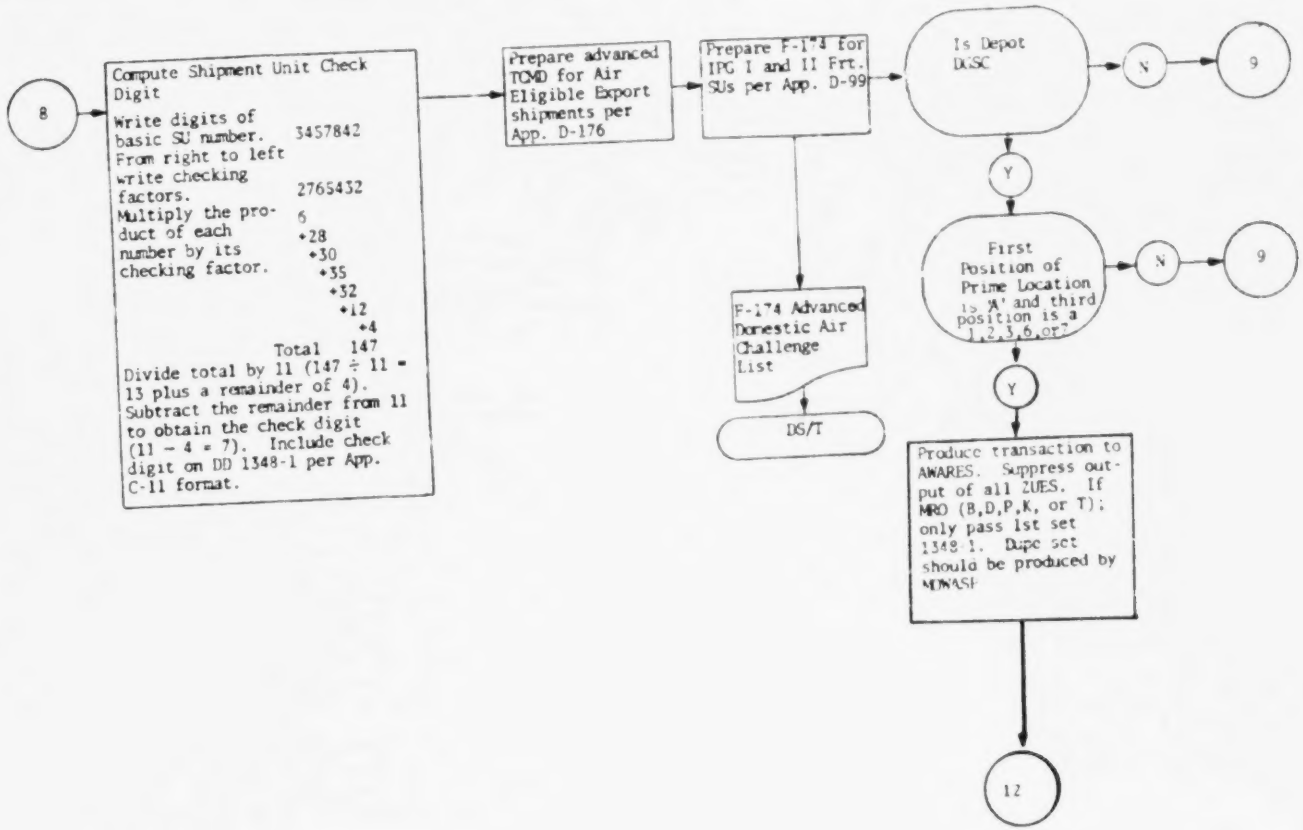
****** Prepare additional DD 1348-1 (F-121) if B-66D table 04 is loaded with Hazardous Storage Compatability Code or Hazardous Type Cargo Code and there is a match in line item data.


ACTIONS/DECISIONS
6
Prepare advanced TOMD for Air Eligible Export Shipments (per App. D-176)
Prepare F-174 Advanced Domestic Air Challenge List for IPG I & I. Frt. shipment units per App. D-99.
F-174
DS/T
Prepare Shipment Planning Work-sheets. Sort SPWs in accordance with depot option (App. A-66).
F-79 (C-19) SPW
DS/T
Prepare Transportation Unit Summary Listing
F-39 TU Summary List
DS/T
Prepare MRO Control/ Status Request Cards, Shipment unit completion cards, and GBL Closeout Cards based on depot option in Table and Constants File. Prepare Special Project & FMS Case Control Listing based on Control List Indicator from Project Code Table or based on FMS Case Number, cc 48-50 of FMS MRO.
ZEN B-128
ZBP B-101
ZBM B-99
F-4 Special Proj. & FMS Case Control Listing
DS/T
Produce transactions to update SU Files, MRO History Files and update Inventory Document Control File that document has been released
D-8 IDC
7

ACTIONS/DECISIONS



ACTIONS DECISIONS



ACTIONS/DECISIONS

9

Assign TU and SU numbers to all SU.

Apply batching process to all MROs with Whse Area Code X.**** Apply sorter chute control criteria to establish batch size when data is present in Table and Control File. Assign batching control numbers. Do not assign more than one consolidated SU to a sorter chute when sorter chute control applied. Numbers will be assigned in descending order, SU with largest number of lines will be assigned number one.

Determine Assembly Area for Shipment Unit:

a. Compare Total Weight and Cube for each Shipment Unit with Constants entered in Assembly Area Table.

b. If either of the constants are surpassed, assign the warehouse area code (1st three positions of the prime location) which constitutes the largest percentage of the surpassed constant as the assembly area. If both constants are surpassed, the area contributing the most weight should be used. If two or more areas are exactly equal on weight, select the one with the largest cube.

c. If neither of the constants are surpassed, assign the General Assembly Area from the Assembly Area Table.

Review SU. If 100% of SU line items have prime location in same building, i.e., first two positions of location code, General SU Assembly Area will be supplemented by the printing of the first three positions of the prime location of the line item comprising the greatest weight. This field will be left blank when 100% of the lines are not equal on the first two positions of all prime locations.

Determine Assembly Area for the Transportation Unit.

a. Compare total weight and cube for each transportation unit with constants contained in Assembly Area Table.

b. If the weight limit is surpassed, the TU Assembly Area will be the same as the shipment unit assembly area assigned to the SU.

c. If the Cube limit is surpassed, the TU Assembly Area will be the same as the shipment unit assembly area.

d. If both limits are surpassed, the TU Assembly Area will be the same as the shipment unit assembly area.

e. If neither of the constants are surpassed assign the General Assembly Area from the Assembly Area Table.

Prepare Single Line Item Release/Receipt Doc. with label * (C-11) & Military Shipment Label-Stencil (C-58). Prepare second DD Form 1348-1 (F-2 format) if item is under inventory.

Select Address from DoDAAD if available (D-84). Sequence DD Form 1348-1 in accordance with Sequence Option Code within each stock location group code **. Group output document in accordance with Appendix A-63. Print assembly areas on DD Form 1348-1 and F-039.

10

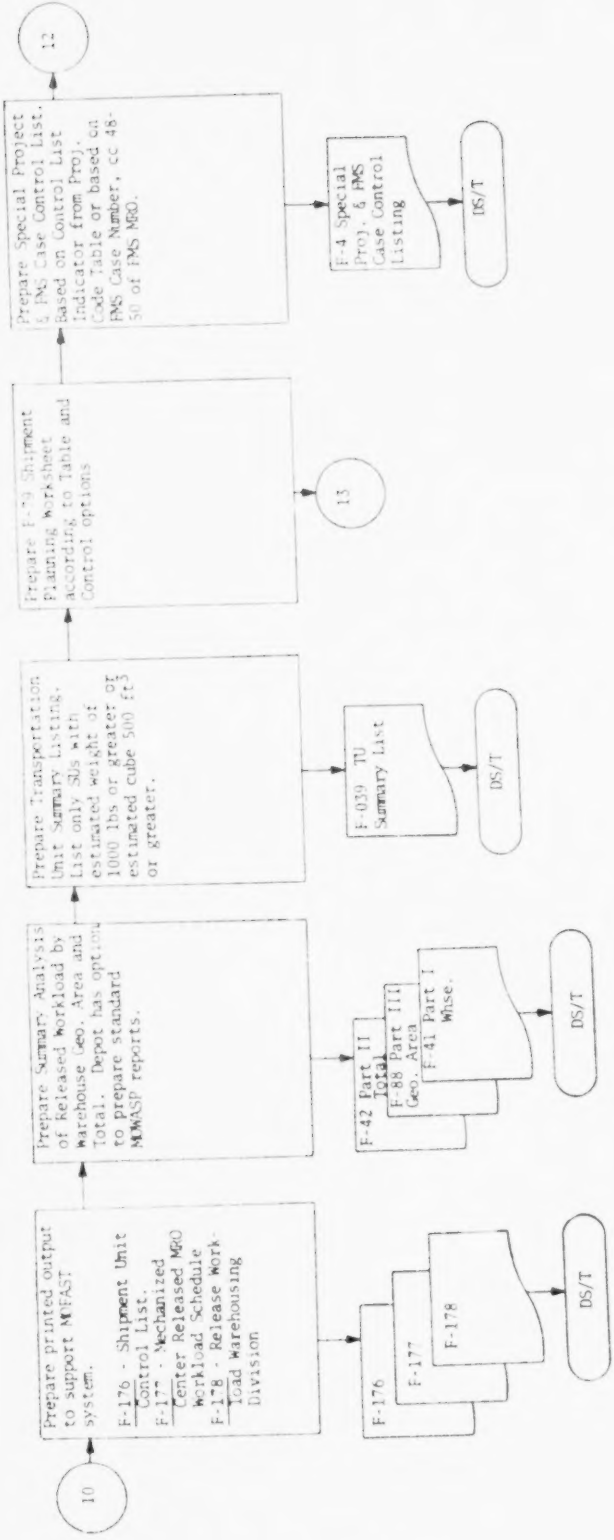
C-58 DD Form 1387 (Stencil)

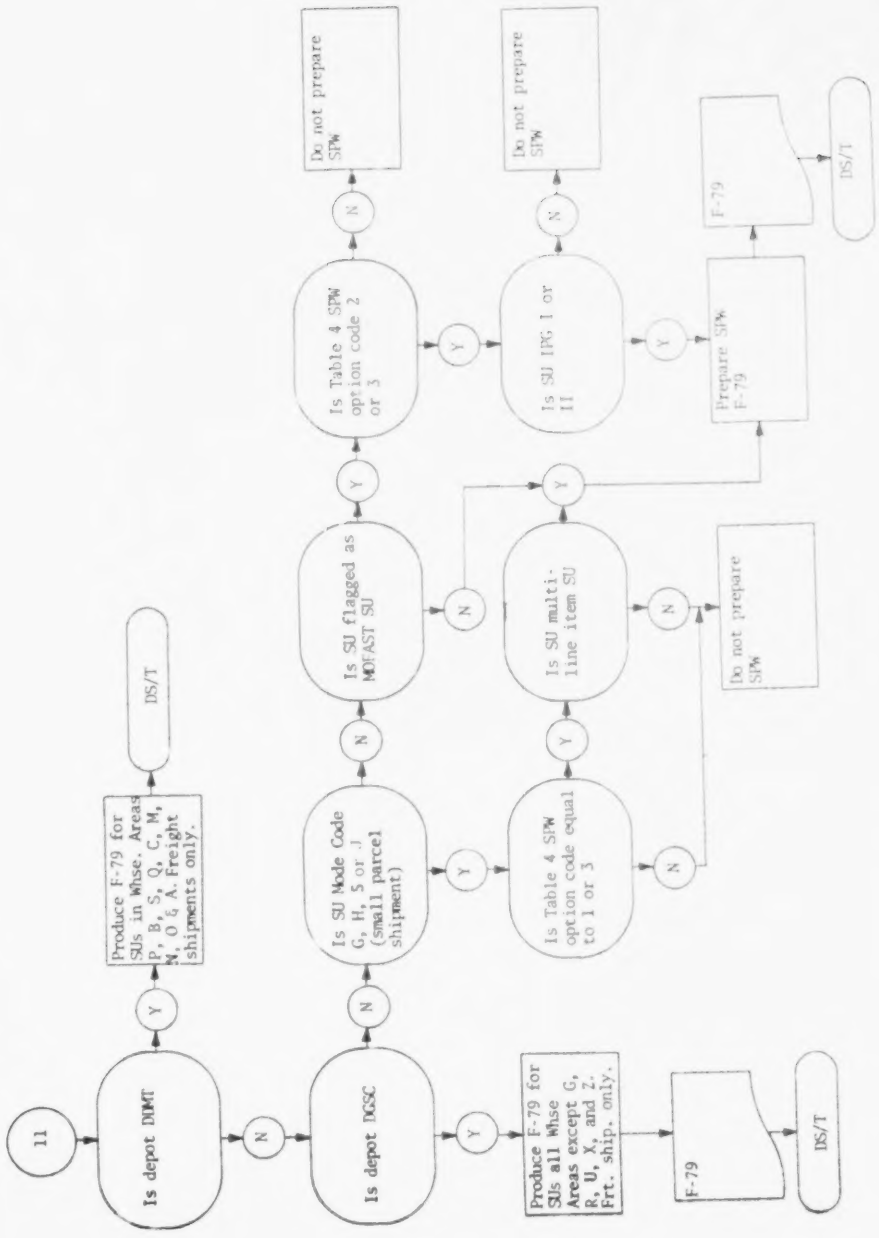
C-11 DD Form 1348-1

C-11 (F-2 format) DD Form 1348-1 if under inventory***

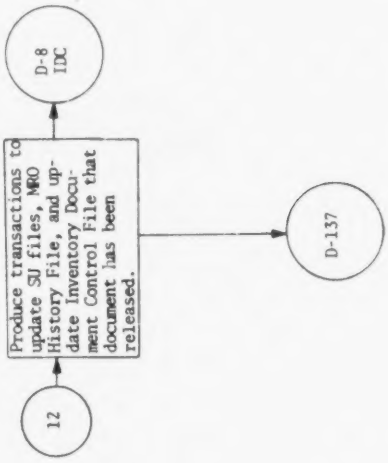
DS/T

** DD Form 1387 in accordance with Appendix A-66.
*** All IPE MROs are also recommended as freight shipment. Duplicate set produced for FMS lines, include quantity.
**** DROs excluded from batch processing.


ACTIONS/DECISIONS
10
Prepare printed output to support MOFAST system.
F-176 - Shipment Unit Control List.
F-177 - Mechanized Center Released MRO Workload Schedule
F-178 - Release Work-Load Warehousing Division
F-176
F-177
F-178
DS/T
Prepare Summary Analysis of Released Workload by Warehouse Geo. Area and Total. Depot has option to prepare standard MOWASP reports.
F-42 Part II Total
F-88 Part III Geo. Area
F-41 Part I Whse.
DS/T
Prepare Transportation Unit Summary Listing. List only SOs with estimated weight of 1000 lbs or greater or estimated cube 500 ft3 or greater.
F-039 TU Summary List
DS/T
Prepare F-79 Shipment Planning Worksheet according to Table and Control options
13
Prepare Special Project & PMS Case Control List. Based on Control List Indicator from Proj. Code Table or based on PMS Case Number, cc 48-50 of PMS MSD.
F-4 Special Proj. & PMS Case Control Listing
DS/T
12


ACTIONS/DECISIONS
11
Is depot DDMT
Y
N
Produce F-79 for SUs in Whse. Areas P, B, S, Q, C, M, N, O & A. Freight shipments only.
DS/T
Is depot DGSC
Y
N
Produce F-79 for SUs all Whse Areas except G, R, U, X, and Z. Frt. ship. only.
F-79
DS/T
Is SU Mode Code G, H, S or J (small parcel shipment)
Y
N
Is SU flagged as MOFAST SU
Y
N
Is Table 4 SPW option code 2 or 3
Y
N
Do not prepare SPW
Is Table 4 SPW option code equal to 1 or 3
Y
N
Do not prepare SPW
Is SU multi-line item SU
Y
N
Is SU IPG 1 or II
Y
N
Do not prepare SPW
Prepare SPW F-79
F-79
DS/T

ACTIONS/DECISIONS



APPENDIX D-99

ADVANCE DOMESTIC AIR CHALLENGE LISTING

1. INITIATING ACTION

Internal as a result of MOWASP shipping cycle.

2. REFERENCES

a. Appendix D-98.

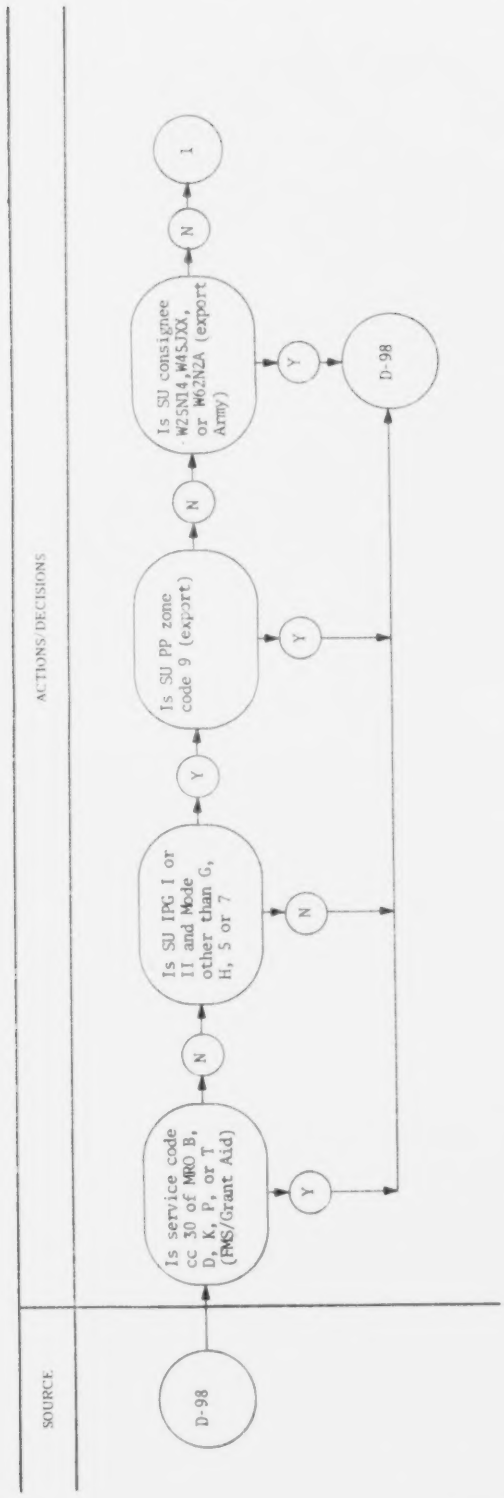
b. Appendix F-174.

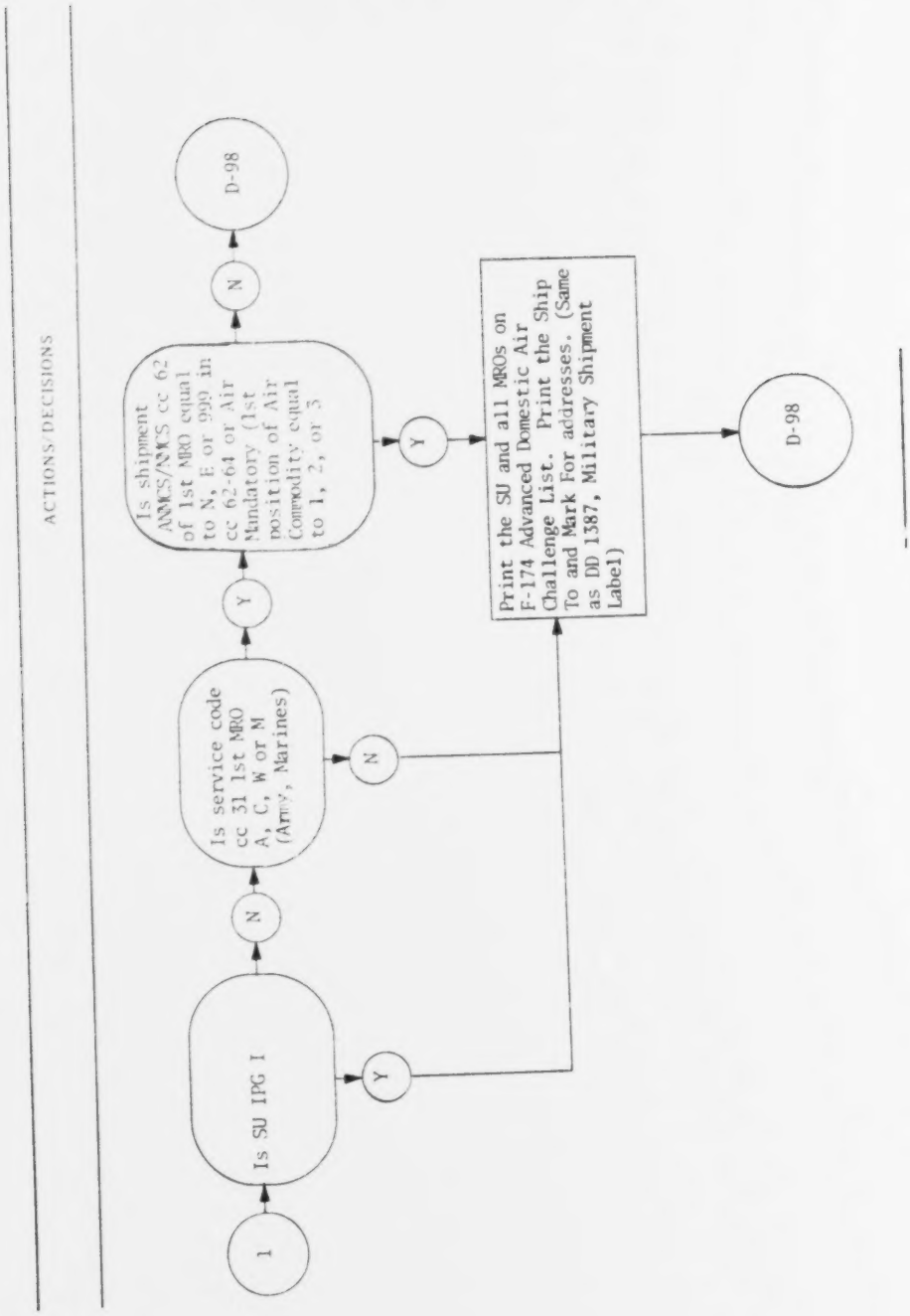
3. GENERAL

This process selects air eligible domestic shipments and lists them for purposes of air challenge.

4. OUTPUT

Appendix F-174, Advance Domestic Air Challenge Listing.


SOURCE
ACTIONS/DECISIONS
D-98
Is service code cc 30 of MRO B, D, K, P, or T (FMS/Grant Aid)
Y
N
Is SU IPG I or II and Mode other than G, H, 5 or 7
N
Y
Is SU PP zone code 9 (export)
Y
N
Is SU consignee W25N14, W45JXX, or W62N2A (export Army)
Y
N
D-98
1


ACTIONS/DECISIONS
1
Is SU IPG I
Y
N
Is service code cc 31 1st MRO A, C, W or M (Army, Marines)
N
Y
Is shipment ANMCS/NMCS cc 62 of 1st MRO equal to N, E or 999 in cc 62-64 or Air Mandatory (1st position of Air Commodity equal to 1, 2, or 3
N
D-98
Y
Print the SU and all MROs on F-174 Advanced Domestic Air Challenge List. Print the Ship To and Mark For addresses. (Same as DD 1387, Military Shipment Label)
D-98

APPENDIX D-100

MRO REGISTER/HISTORY INQUIRY CARD

1. INITIATING ACTION

Appendix B-115, ZCT, MRO Register/History Inquiry Card

2. REFERENCE

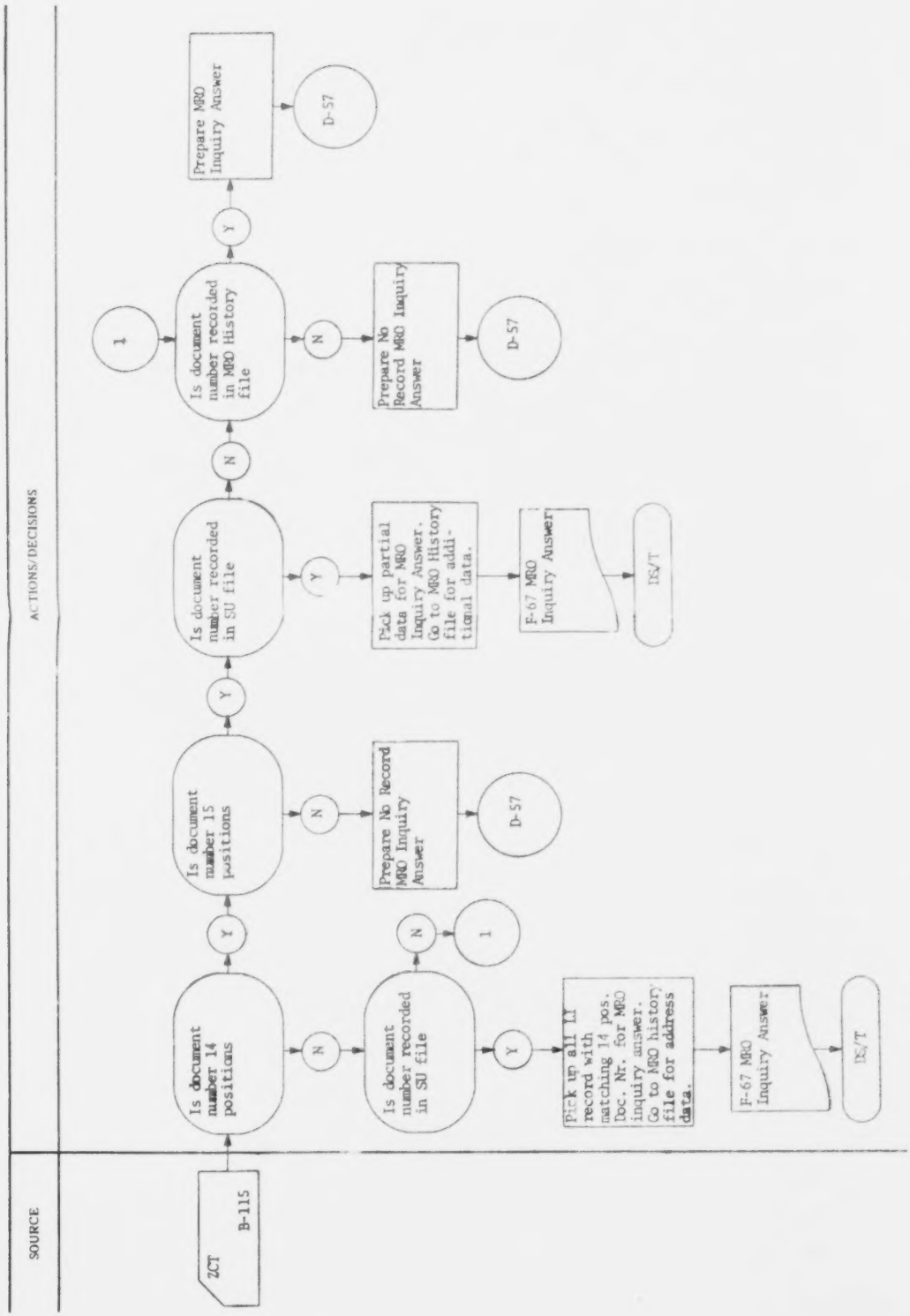
Chapter 4, Issue Transactions

3. GENERAL

This card is used to request data from the MRO Register/History File as to the receipt and processing status of MROs. Data on DROs may also be requested.

4. OUTPUT

Appendix F-67, Materiel Release Order (MRO) Inquiry Answer


SOURCE
ACTIONS/DECISIONS
ZCT
B-115
Is document number 14 positions
N
Y
Is document number recorded in SU file
N
1
Y
Pick up all IT record with matching 14 pos. Doc. Nr. for MRO inquiry answer. Go to MRO history file for address data.
F-67 MRO Inquiry Answer
IS/T
Is document number 15 positions
N
Prepare No Record MRO Inquiry Answer
D-57
Y
Is document number recorded in SU file
Y
Pick up partial data for MRO Inquiry Answer. Go to MRO History file for additional data.
F-67 MRO Inquiry Answer
IS/T
N
Is document number recorded in MRO History file
N
Prepare No Record MRO Inquiry Answer
D-57
1
Y
Prepare MRO Inquiry Answer
D-57

APPENDIX D-101

LOCATOR RECONCILIATION SUMMARY INQUIRY AND COMPLETION CARD

1. INITIATING ACTION

Appendix B-83, Location Reconciliation Request, Inquiry or Completion Card, DICs ZBY and ZBZ.

2. REFERENCES

a. Appendix A-13, Management Codes.

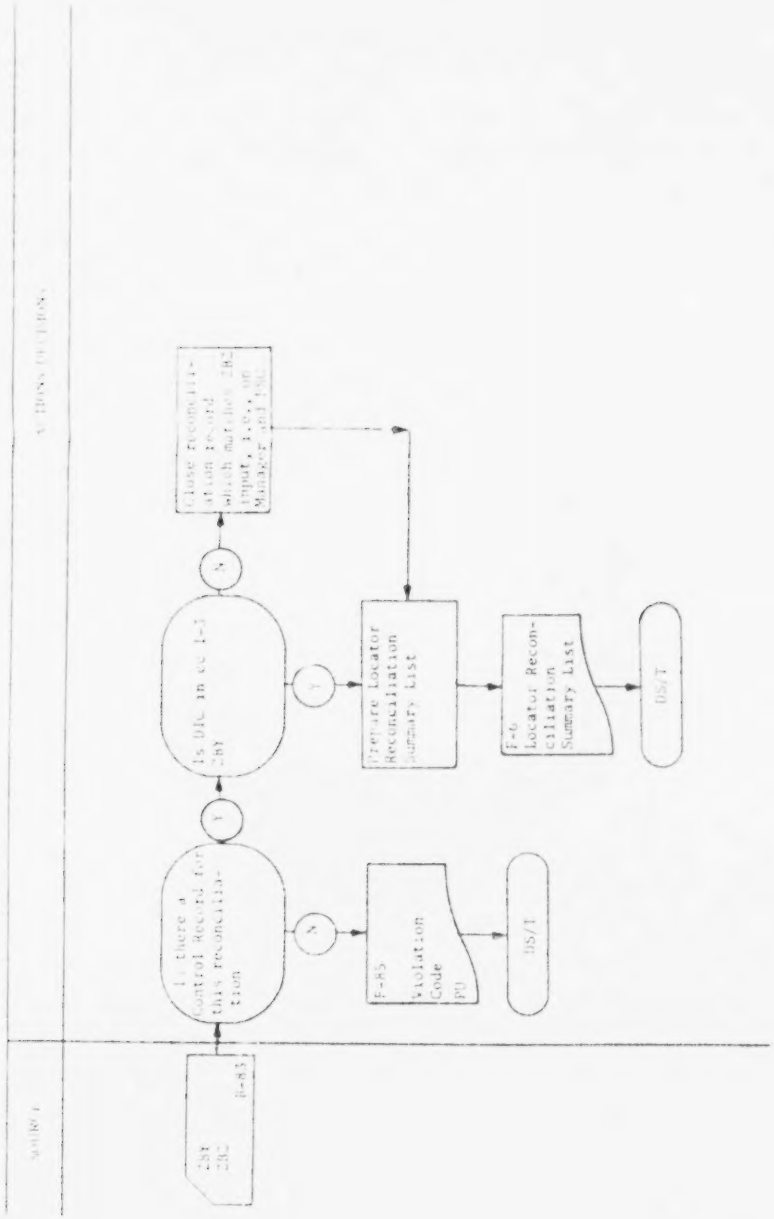
b. Appendix F-6, Locator Reconciliation Exception Summary.

3. GENERAL

The ZBY card is input as an inquiry to obtain a printout (appendix F-6) summary of DJAs (with Management Code A and B) and CKB, CKC and CKDs received from DSC. The ZBZ card is an input completion card to close the Suspense File and print appendix F-6.

4. OUTPUT

Appendix F-6, Locator Reconciliation Exception Summary.


Is There a Control Record for this Reconciliation
N
F-85 Violation Code PU
US/T
Y
Is DIC in cc 1-3 ZBY
Y
Prepare Locator Reconciliation Summary List
F-6 Locator Reconciliation Summary List
US/T
N
Close Reconciliation Record which matches ZBZ input, based on Multiple and PMC

APPENDIX D-102

MANAGEMENT INFORMATION SYSTEM REPORT DATA

1. INITIATING ACTION

Monthly, at the end of each month, Management Information System Report Cards, appendix B-95, are punched with depot statistics obtained from the Management Information File and the Receipts Performance File.

2. REFERENCES

a. Chapter 74, Management Information and Reports

b. Appendix A-83, Management Information System Element Number

c. Appendix B-95, Management Information System Report Card

d. Appendix E-036 P, Distribution Depot Operations and Performance Report RCS DLA(M)232(O)MIN

e. Appendix E-114 P, Management Data Report, RCS DLA(M)26(C) MIN

f. Appendix F-9, Management Information System (MIS) Feeder Data

g. Appendix F-65, Receipts Performance

h. Appendix F-99, Management Information System (MIS) Change Card Listings

i. Appendix F-128, Transportation Management Analysis by Mode of Shipment

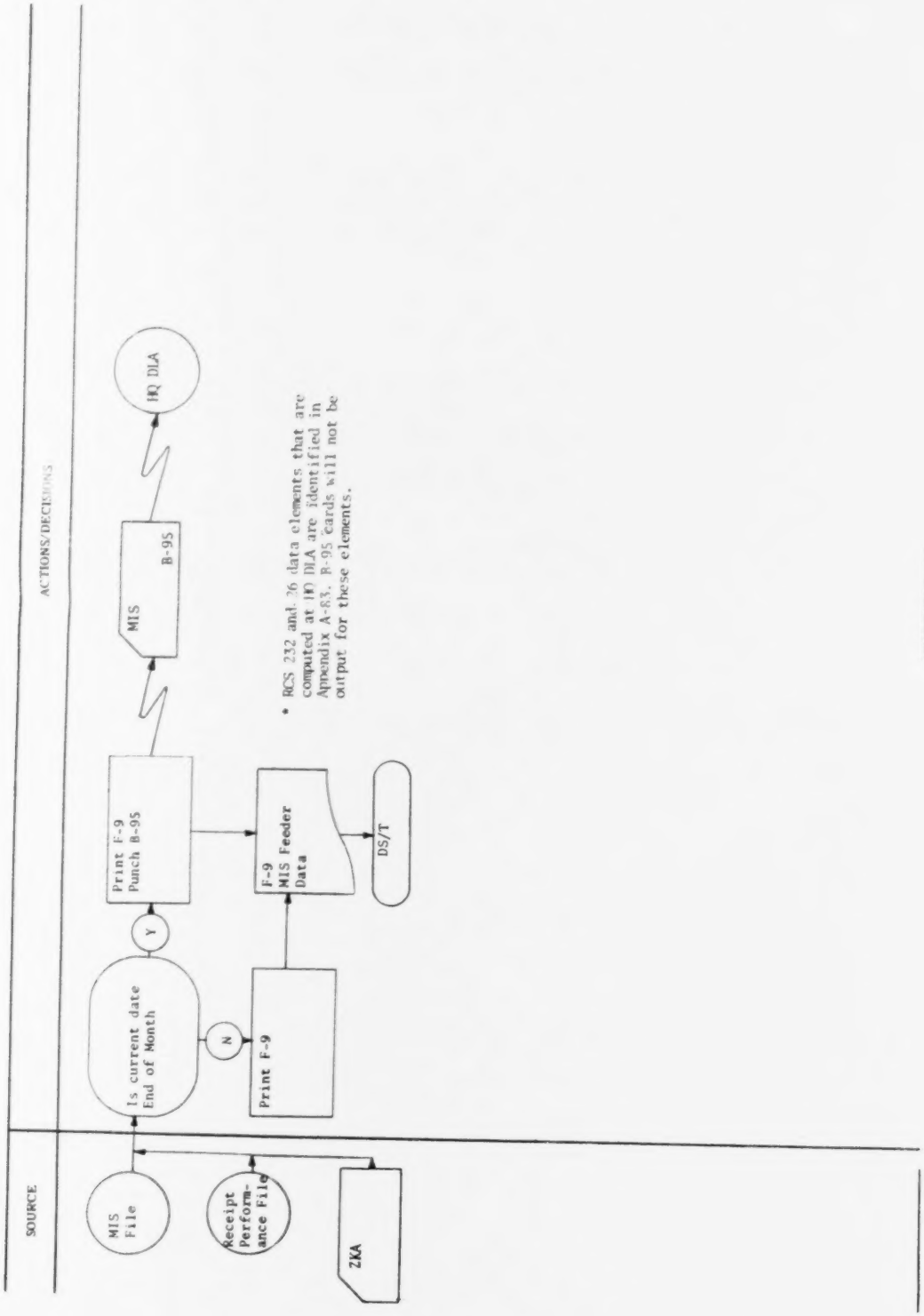
3. GENERAL

Depot statistics and computations using these statistics are transceived to HQ DLA monthly in ADP cards. Each statistic has been assigned an item number to identify what data element it represents.

4. OUTPUT

a. Appendix B-95, Management Information System Report Card

b. Appendix F-9, Management Information System Feeder Data


SOURCE
ACTIONS/DECISIONS
MIS File
Receipt Performance File
ZKA
Is current date End of Month
Y
N
Print F-9
Print F-9 Punch B-95
F-9 MIS Feeder Data
DS/T
MIS B-95
HQ DLA
• RCS 232 and 76 data elements that are computed at HQ DLA are identified in Appendix A-83. B-95 cards will not be output for these elements.

APPENDIX D-103

STOCK SEGREGATION NOTICE

1. INITIATING ACTION

Appendix B-209, Stock Segregation Notice Card, DIC CNS.

2. REFERENCES

a. Chapter 14

b. Appendix C-11

c. Appendix F-50

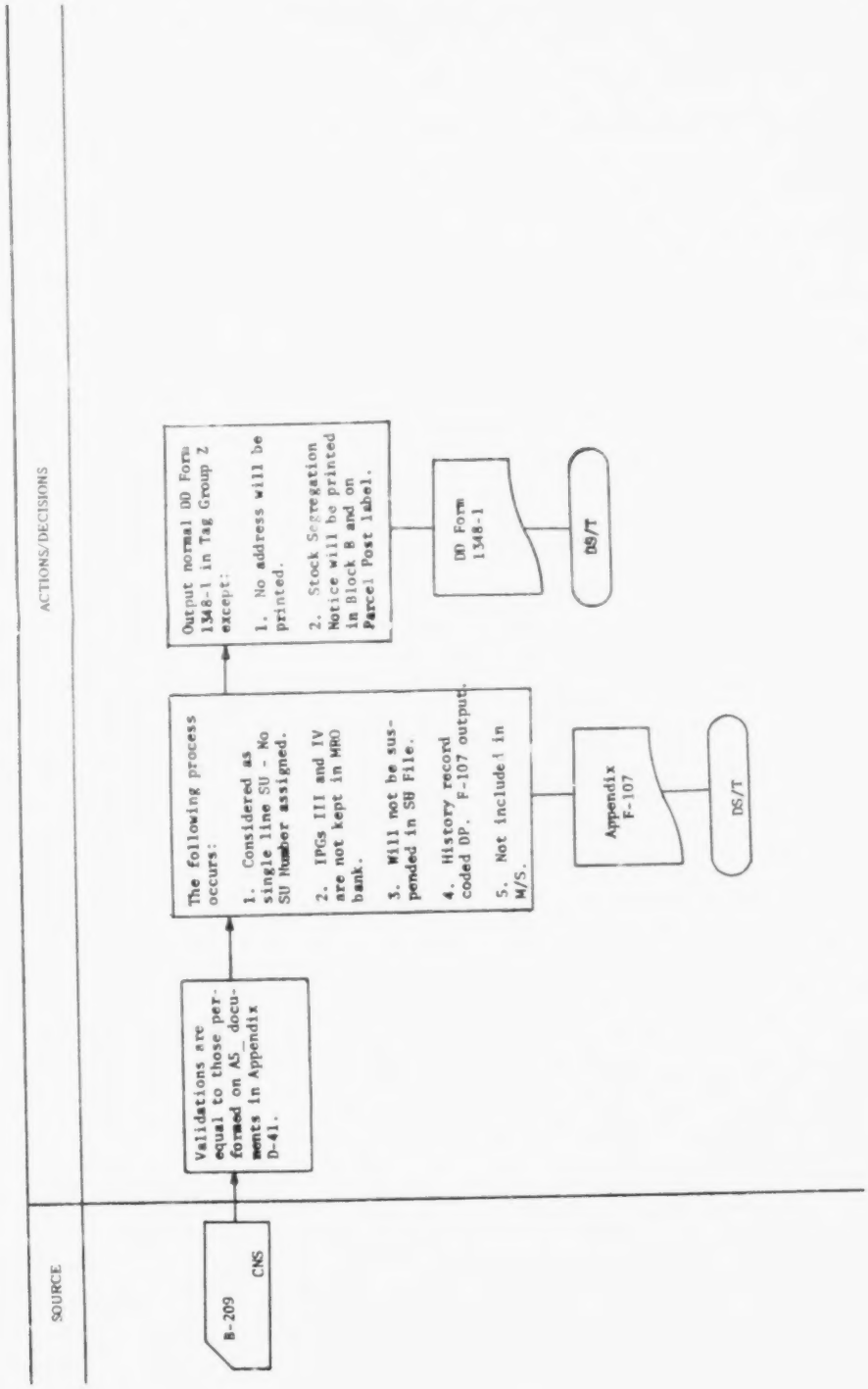
3. GENERAL

Input of CNS document will cause entry into History Coded DP, output of appendix F-107 for action IAW chapter 14 and appendix E-209 P.

4. OUTPUT

a. Appendix C-11, DoD Single Line Item Release Receipt Document

b. Appendix F-107, History File Listing of Items in DP Status


SOURCE
ACTIONS/DECISIONS
B-209
CNS
Validations are equal to those performed on A5 documents in Appendix D-41.
The following process occurs:
1. Considered as single line SU - No SU Number assigned.
2. IPGs III and IV are not kept in MRO bank.
3. Will not be suspended in SU File.
4. History record coded DP. F-107 output.
5. Not included in M/S.
Appendix F-107
DS/T
Output normal DD Form 1348-1 in Tag Group Z except:
1. No address will be printed.
2. Stock Segregation Notice will be printed in Block B and on Parcel Post Label.
DD Form 1348-1
DS/T

APPENDIX D-104

MRO AND/OR EXCEPTION DATA FOR ON-LINE PROCESSING

1. INITIATION ACTION

Receipt of A5_ or A55, A5E, C5_ or Direct Vendor Delivery (DVD) Medical Items.

2. REFERENCES

a. Appendix B-131, MRO and/or Exception Data Report

b. Appendix D-4, On-line Material Release Order Preparation

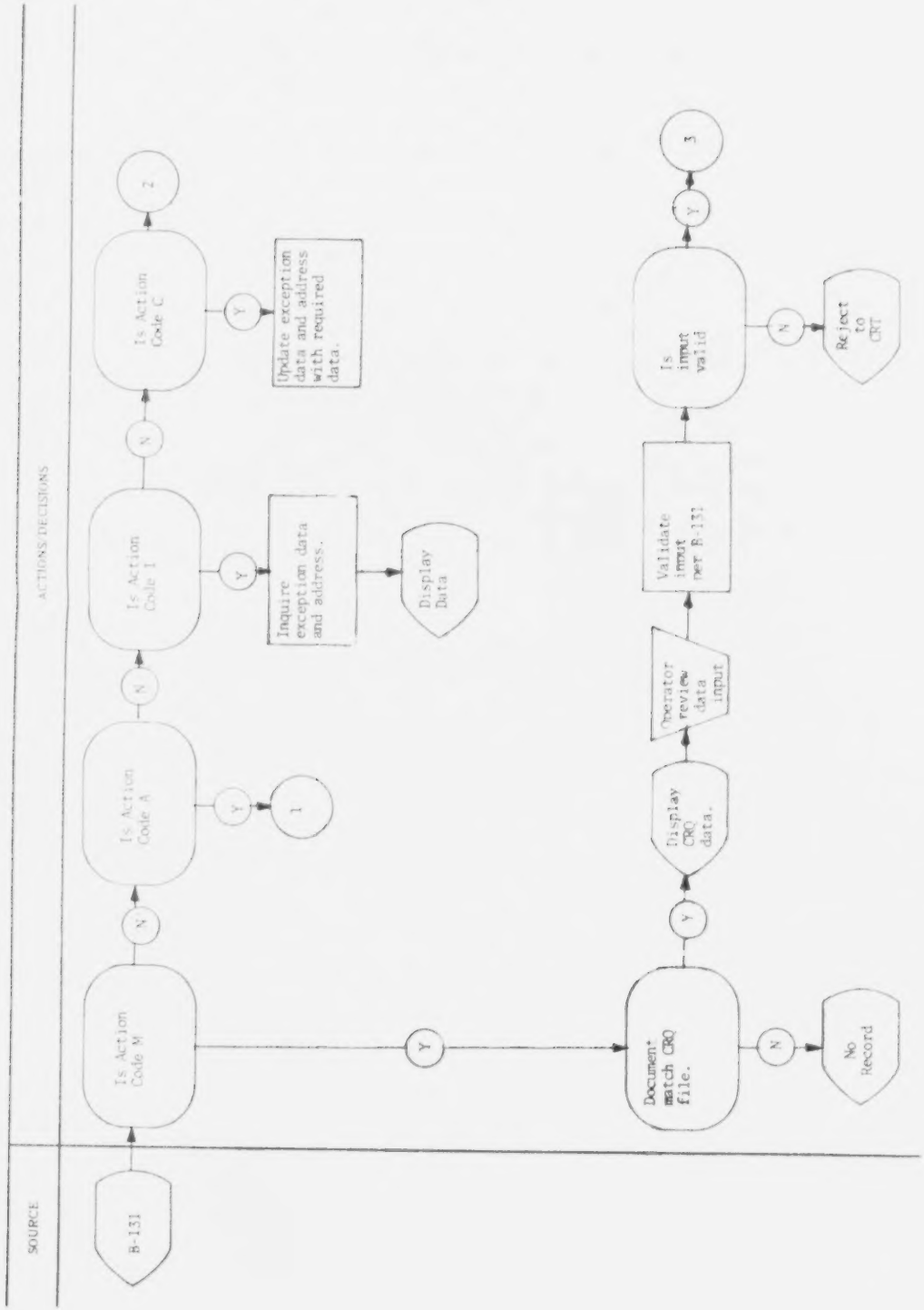
c. Appendix D-41, Material Release Order Validation

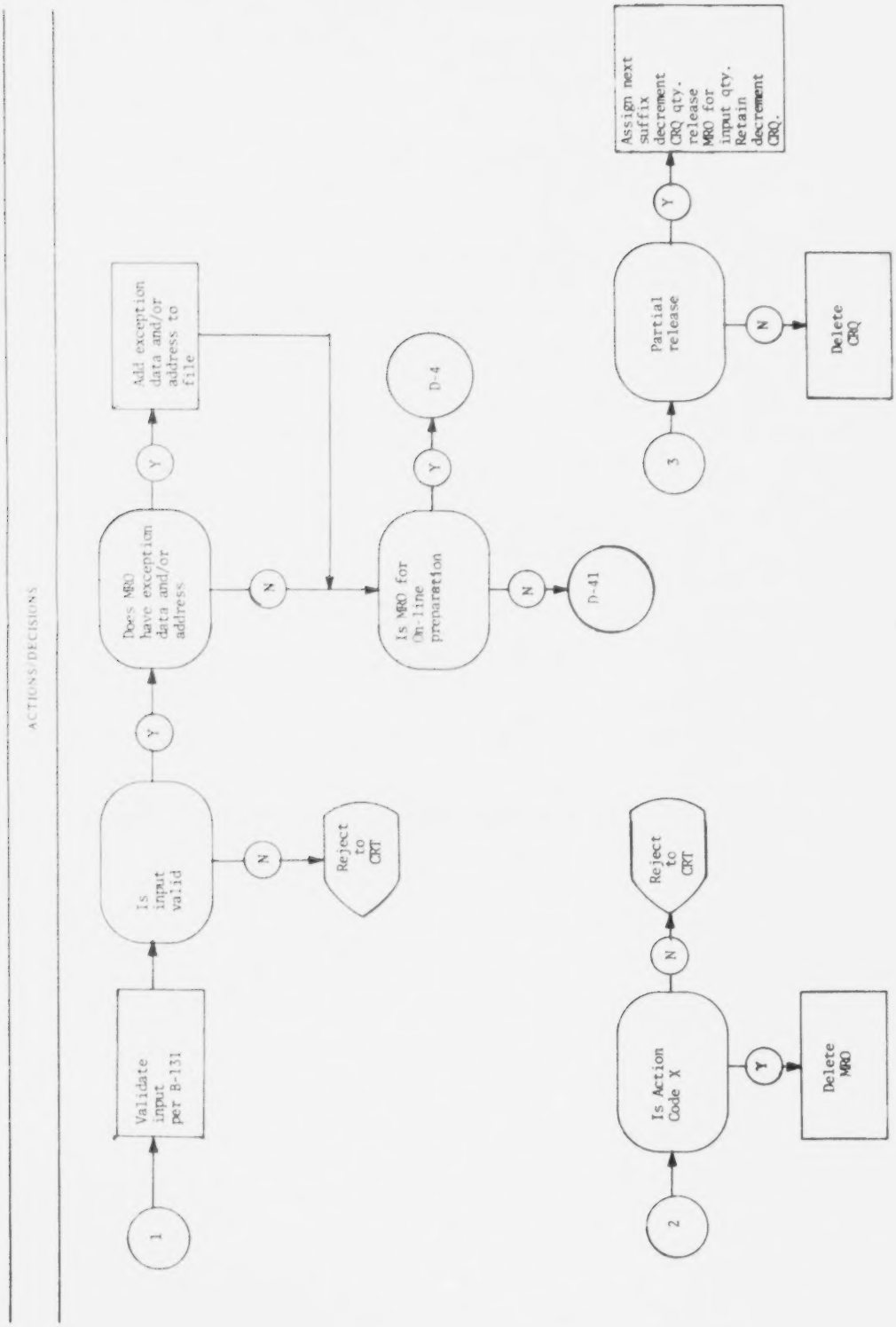
3. GENERAL

This action/decision chart depicts the necessary actions and violations required for the processing of MROs and/or exception data via CRT.

4. OUTPUT

Validation rejection to CRT.


SOURCE
ACTIONS/DECISIONS
B-131
Is Action Code M
Y
N
Is Action Code A
Y
1
N
Is Action Code I
Y
Inquire exception data and address.
Display Data
N
Is Action Code C
Y
Update exception data and address with required data.
2
Document match CRQ file.
N
No Record
Y
Display CRQ data.
Operator review data input
Validate input per B-131
Is input valid
N
Reject to CRT
Y
3


ACTIONS/DECISIONS
1
Validate input per B-131
Is input valid
N
Reject to CRT
Y
Does MRO have exception data and/or address
N
Y
Add exception data and/or address to file
Is MRO for On-line preparation
N
D-41
Y
D-4
2
Is Action Code X
N
Reject to CRT
Y
Delete MRO
3
Partial release
N
Delete CRQ
Y
Assign next suffix decrement CRQ qty. release MRO for input qty. Retain decrement CRQ.

APPENDIX D-105

MRO STATUS DETAIL REQUEST CARD

1. INITIATING ACTION

Appendix B-58, MRO Status Detail Request Card, DIC ZUG.

2. REFERENCES

a. Chapter 60, Planning and Effecting Shipping Action

b. Appendix F-44, MRO Status Summary Listing

3. GENERAL

This card is input to request detail information concerning warehouse areas which reflect a possible buildup of late shipments as shown on the F-44 report, or concerning shipment units in the In-Process File at MOFAST depots which contain a manually entered date to transportation. Input of this card must be coordinated with ODS.

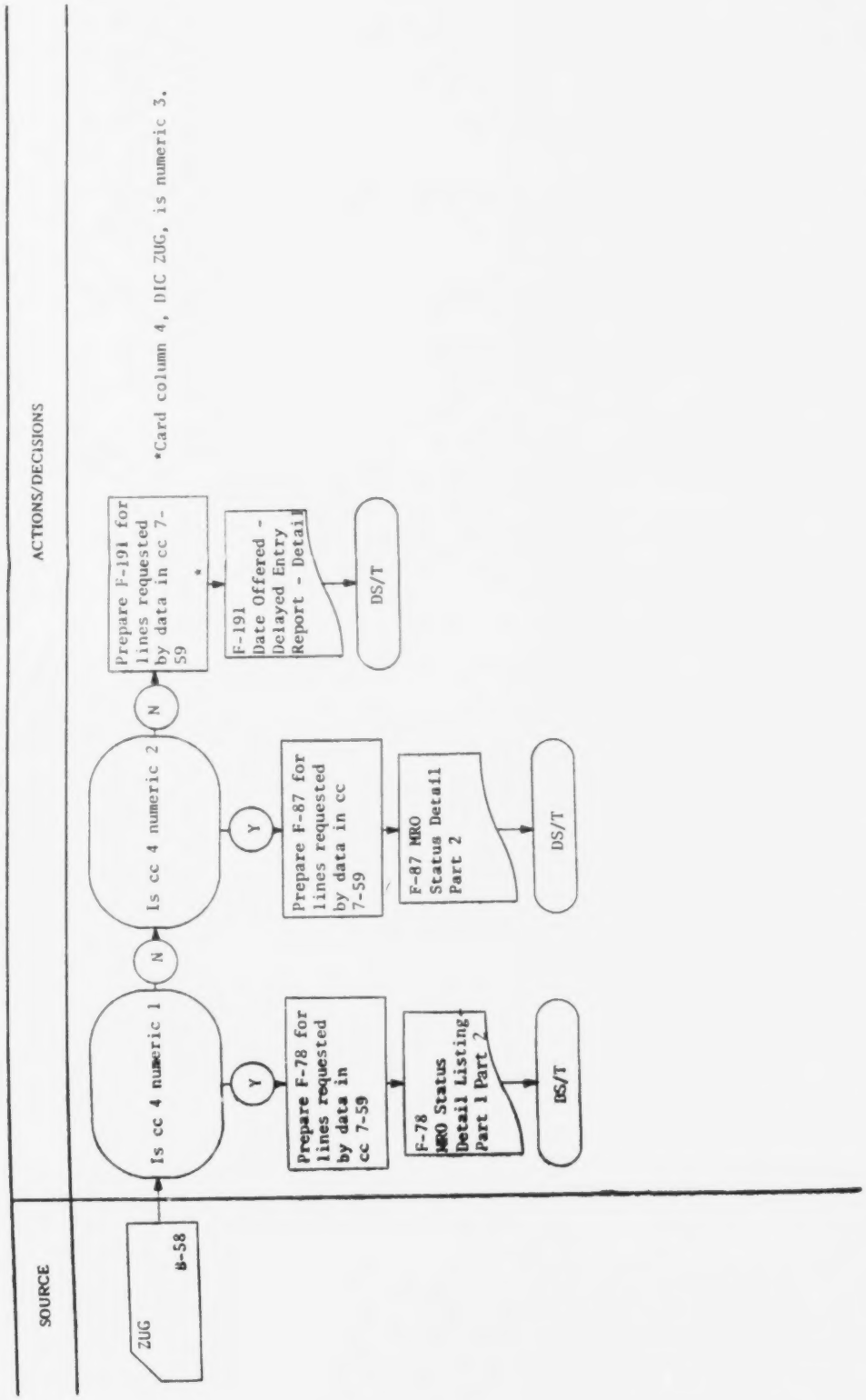
4. OUTPUT

a. Appendix F-78, MRO Status Detail - Part 1 - Warehouse PDT Control Listing

b. Appendix F-78, MRO Status Detail - Part 2 - Warehouse PDT Control (Document No Sequence)

c. Appendix F-87, MRO Status Detail - Part 2 - Lines Open in Transportation Listing

d. Appendix F-191, Date Offered - Delayed Entry Report - Detail



*Card column 4, DIC ZUG, is numeric 3.

APPENDIX D-106

SUSPENDED RECEIPT FILE INQUIRY

1. INITIATING ACTIONS

a. Appendix B-44, Remote Suspended Receipt File Inquiry, Type N (By NIIN) Remote Inquiry.

b. Appendix B-45, Remote Suspended Receipt File Inquiry, Type Q (By TP Control Number) Remote Inquiry.

c. Appendix B-146, Suspended Receipt File Inquiry, DIC ZZQ.

2. REFERENCES

a. Chapter 3.

b. Appendix B-44.

c. Appendix B-45.

d. Appendix B-146.

e. Appendix E-165 P.

f. Appendix E-165 V.

g. Appendix F-85.

h. Appendix F-247.

3. GENERAL

a. This chart depicts computer processing of Suspended Receipt File inquiries prepared when the status of a record or records is required.

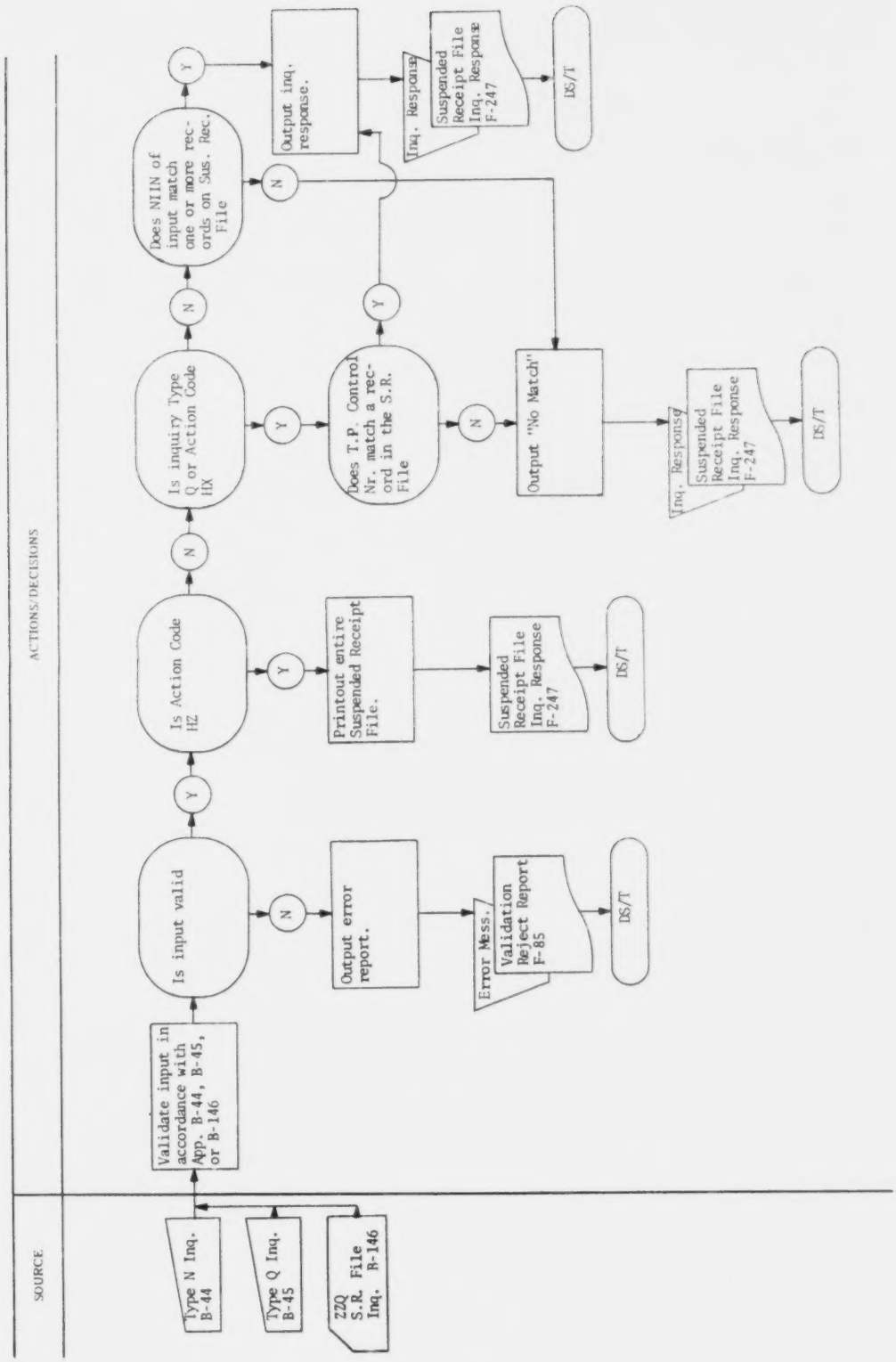
b. Entry of this inquiry will result in an abbreviated printout of key record data elements for a Type Q inquiry, a list of one or more TP Control Numbers for a Type N inquiry, or a formatted listing of complete record(s) if a ZZQ is processed.

c. Violation correction procedures are provided in appendix E-165 V.

4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-247, Suspended Receipt File Inquiry Response.


SOURCE
ACTIONS/DECISIONS
Type N Inq. B-44
Type Q Inq. B-45
ZZQ S.R. File Inq. B-146
Validate input in accordance with App. B-44, B-45, or B-146
Is input valid
N
Output error report.
Error Mess.
Validation Reject Report F-85
DS/T
Y
Is Action Code HZ
Y
Printout entire Suspended Receipt File.
Suspended Receipt File Inq. Response F-247
DS/T
N
Is inquiry Type Q or Action Code HX
Y
Does T.P. Control Nr. match a record in the S.R. File
N
Output "No Match"
Inq. Response
Suspended Receipt File Inq. Response F-247
DS/T
Y
N
Does NIIN of input match one or more records on Sus. Rec. File
Y
Output inq. response.
Inq. Response
Suspended Receipt File Inq. Response F-247
DS/T
N

APPENDIX D-107

RECEIPT DISCREPANCY REPORT

1. INITIATING ACTION

Recording of Receipt Discrepancy Codes in Completed Receipt File Records.

2. REFERENCES

a. Appendix A-26, Receipt and Surveillance Discrepancy Codes.

b. Appendix B-108, Receipt Confirmation Card.

c. Appendix B-109, Receipt Confirmation Card.

d. Appendix D-69, Processing of Receipt Confirmation Card.

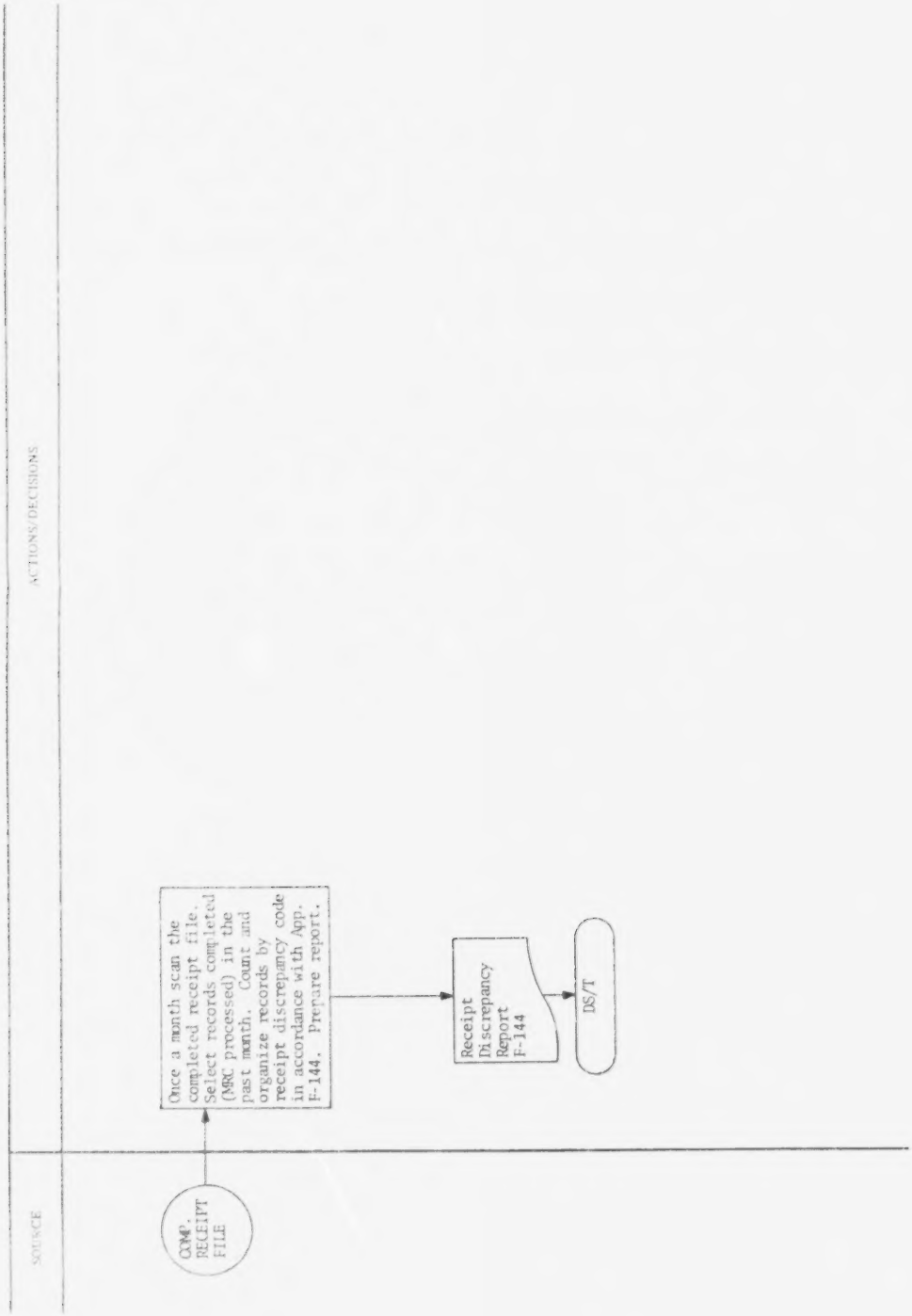
e. Appendix D-70, Processing of Receipt Stow Notice.

3. GENERAL

The Receipt Discrepancy Report (appendix F-144) is produced monthly from the Completed Receipt File (CRF). Receipt Discrepancy Codes (appendix A-26) entered in Receipt Confirmation Cards (appendices B-108 and B-109) are perpetuated in the CRF when records are added to this file IAW appendices D-69 and D-70. These codes provide the basis for preparation of the Receipt Discrepancy Report.

4. OUTPUT

Appendix F-144, Receipt Discrepancy Report.


SOURCE
ACTIONS/DECISIONS
COMP. RECEIPT FILE
Once a month scan the completed receipt file. Select records completed (MRC processed) in the past month. Count and organize records by receipt discrepancy code in accordance with App. F-144. Prepare report.
Receipt Discrepancy Report F-144
DS/T

APPENDIX D-108

INDUSTRIAL PLANT EQUIPMENT (IPE) MATERIEL RELEASE ORDER (MRO) VALIDATION

1. INITIATING ACTION

Receipt of IPE MROs by the defense depot authorized to receive, store, and ship IPE.

2. REFERENCES

Appendix B-175, IPE Materiel Release Orders.

3. GENERAL

a. Issue transactions originated by DIPEC are forwarded to defense depots authorized to receive, store, and issue IPE via AUTODIN and are received directly into computer processing. Exception data IPE MROs are forwarded to the Shipping Documentation Branch, Shipping Division, DS/T, with related Exception Data, for control and entry into computer processes.

b. This appendix depicts the mechanical validation check of the mechanical SU File, check of the Project Reference Code Table and assignment to a processing cycle for production of shipping documentation.

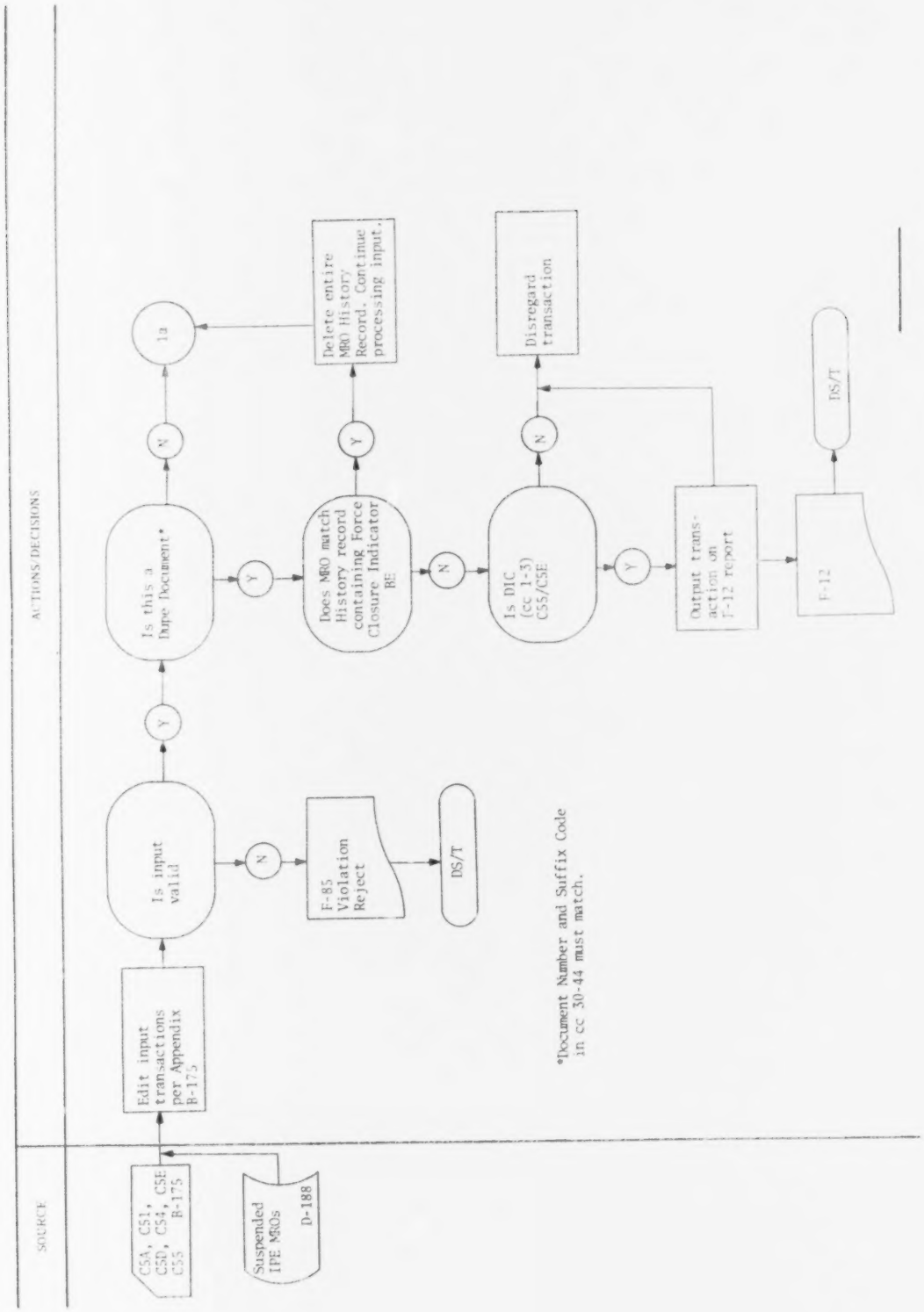
4. OUTPUT

a. Appendix B-94, Supply Status Card.

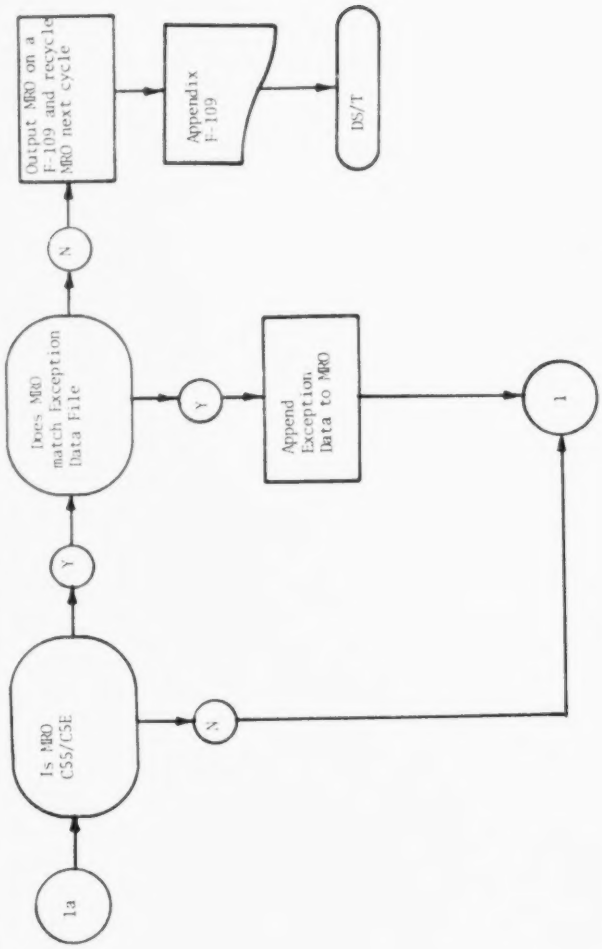
b. Appendix F-85, Validation Reject Report.

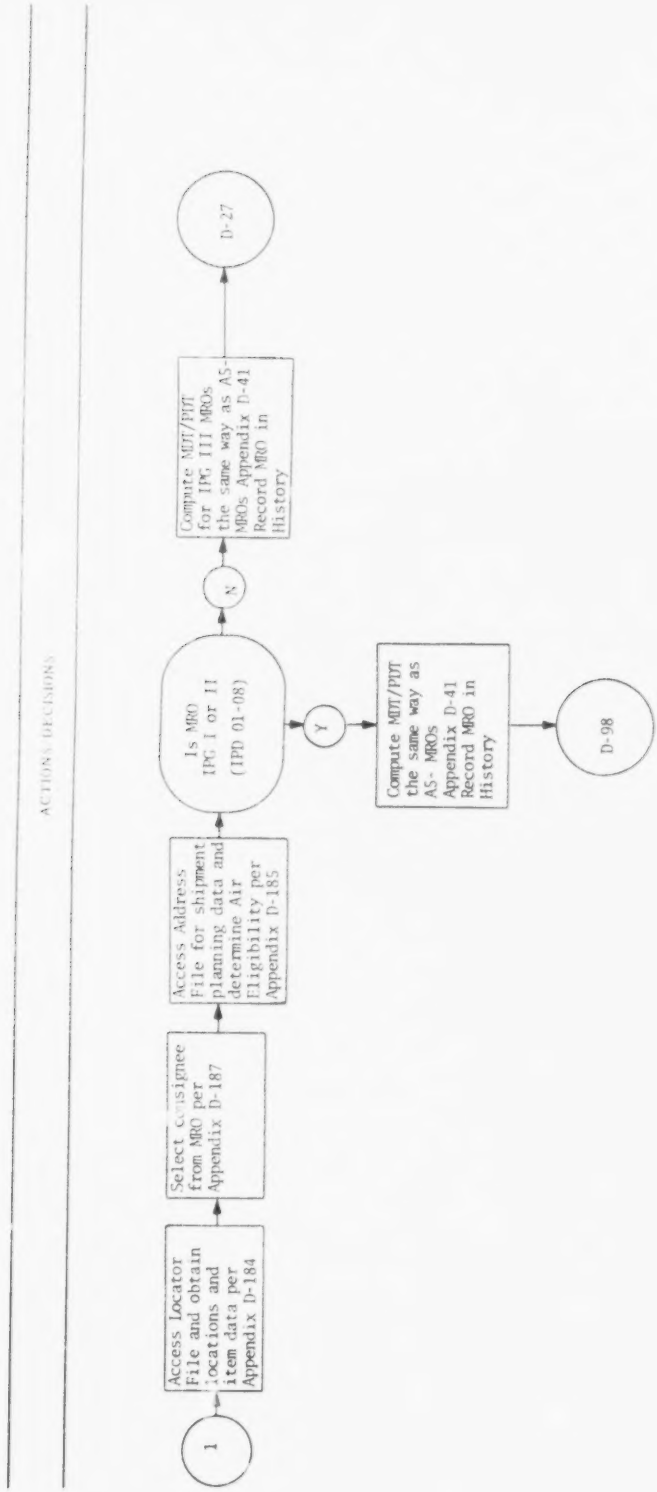
c. Appendix F-12, Transaction Rejected to DSC.

d. Appendix F-109, Suspended Exception MROs.


SOURCE
ACTIONS/DECISIONS
C5A, C51, C5D, C54, C5E C55
B-175
Suspended IPE MROs
D-188
Edit input transactions per Appendix B-175
Is input valid
N
F-85 Violation Reject
DS/T
Y
Is this a Dupe Document*
N
1a
Y
Does MRO match History record containing Force Closure Indicator BE
Delete entire MRO History Record. Continue processing input.
N
Is DIC (cc 1-3) C55/C5E
Y
Output transaction on F-12 report
F-12
DS/T
N
Disregard transaction
*Document Number and Suffix Code in cc 30-44 must match.

ACTIONS DECISIONS




ACTIONS/DECISIONS
1
Access Locator File and obtain locations and item data per Appendix D-184
Select consignee from MRO per Appendix D-187
Access Address File for shipment planning data and determine Air Eligibility per Appendix D-185
Is MRO IPG I or II (IPD 01-08)
Y
Compute MDT/PDT the same way as AS- MROs Appendix D-41 Record MRO in History
D-98
N
Compute MDT/PDT for IPG III MROs the same way as AS-MROs Appendix D-41 Record MRO in History
D-27

APPENDIX D-110

RECONCILIATION - CONVERT DEPOT LOCATOR FILE

1. INITIATING ACTION

Upon entry of the locator dump tape to the reconciliation conversion program.

2. REFERENCE

None

3. GENERAL

The locator dump tape will be saved on the date corresponding to the agreed reconciliation cutoff with the applicable DSC(s). This process will build a short record for each location subrecord on the locator dump tape. The short record will be processed against the DSC(s) asset balance records. During this process, a Pilferable Item File will be produced by generating a record for each National Stock Number having a Physical Security Code other than U or blank. Capability to update this file for next reconciliation process is available through ZBC input to basis locator record.

4. OUTPUT

None

APPENDIX D-115

RECONCILIATION - DUPLICATE DELETE AND DENIAL AND DELETED LOCATION LISTINGS

1. INITIATING ACTION

Upon entry into program of denials and deleted location actions.

2. REFERENCES

a. Appendix B-8.

b. Appendix B-71.

c. Appendix B-158.

3. GENERAL

Program will be run daily. Prior to running program, MRO denials, with Management Code T and Location deletes, must be accumulated for the 24-hour period preceding run. Denial files must be in Stock Number sequence and deleted file must be in Stock Number major Location minor sequence. Matching denials and deleted locations for that Stock Number will be printed out, appendix F-269. Duplicate delete, appendix F-270, will be produced when Stock Number and location are equal, both will be printed on F-270. At the time of match, a new deleted location file will be produced merging new deleted Location records with old deleted Location File. Any old deleted Location records having date greater than 60-days old will be deleted from file. Denial records are purged when 30-days old. F-269 report will also be prepared as a result of input of appendix B-158, DIC ZAF.

4. OUTPUT

a. Appendix F-269.

b. Appendix F-270.

APPENDIX D-117

RECONCILIATION - PILFERABLE ITEM LISTING

1. INITIATING ACTION

Upon completion of Matching and Building Differences File as depicted in appendix D-111 and building of Pilferable Item File as depicted in appendix D-110.

2. REFERENCE

None

3. GENERAL

Center Balance No Location Records and Denial Records will be matched by NSN against Pilferable Item File. Matching NSNs will be printed on F-266 listing along with all deleted locations and inventory date from Locator File, if available.

4. OUTPUT

Appendix F-266

APPENDIX D-118

RECONCILIATION - CENTER BALANCE AND DELETED LOCATION LISTING

1. INITIATING ACTION

Upon entry into program of Center Balance No Location Records, Deleted Location File and Depot Locator File.

2. REFERENCE

None

3. GENERAL

Center Balance No Location Records will be matched by NSN against Deleted Location File. Matching NSNs, Center Balance No Location Record, and all Deleted Location Records will be printed on listing. Inventory date will be taken from Locator File when available.

4. OUTPUT

Appendix F-267

APPENDIX D-119

RECONCILIATION - CENTER BALANCE OR DENIAL AND NEW LOCATION ADD

1. INITIATING ACTION

Upon entry into program of Center Balance No Location Records or Denial Records and accumulated new location adds generated by a Location Survey.

2. REFERENCE

None

3. GENERAL

Center Balance No Location Records and/or Denial Records will be matched against the new Locator Survey Add File by NSN. Matching records, either or both Center Balance No Location and Denials along with all new location add, will be printed on listing. Inventory date from Locator File will be included in listing if available. New add records will not be retained after match.

4. OUTPUT

Appendix F-268

APPENDIX D-120

DIRECT COMMISSARY SUPPORT SYSTEM

1. INITIATING ACTION

Initiation of the monthly commissary requisition cycle and the resultant card formats forwarded to Defense Depots by DPSC.

2. REFERENCES

a. Chapter 20, Direct Commissary Support System (DICOMSS).

b. Appendix A-30, DICOMSS Cycle Codes.

c. Appendix A-31, DICOMSS Type of Item Codes.

d. Appendix B-15, Commissary Support Item Identification Card.

e. Appendix B-16, Commissary Support Planning Card.

f. Appendix B-27, DICOMSS Residual Materiel Card.

g. Appendix E-140 P, Direct Commissary Support System.

3. GENERAL

This appendix depicts the document flow involved in the processing of commissary MROs at defense depots.

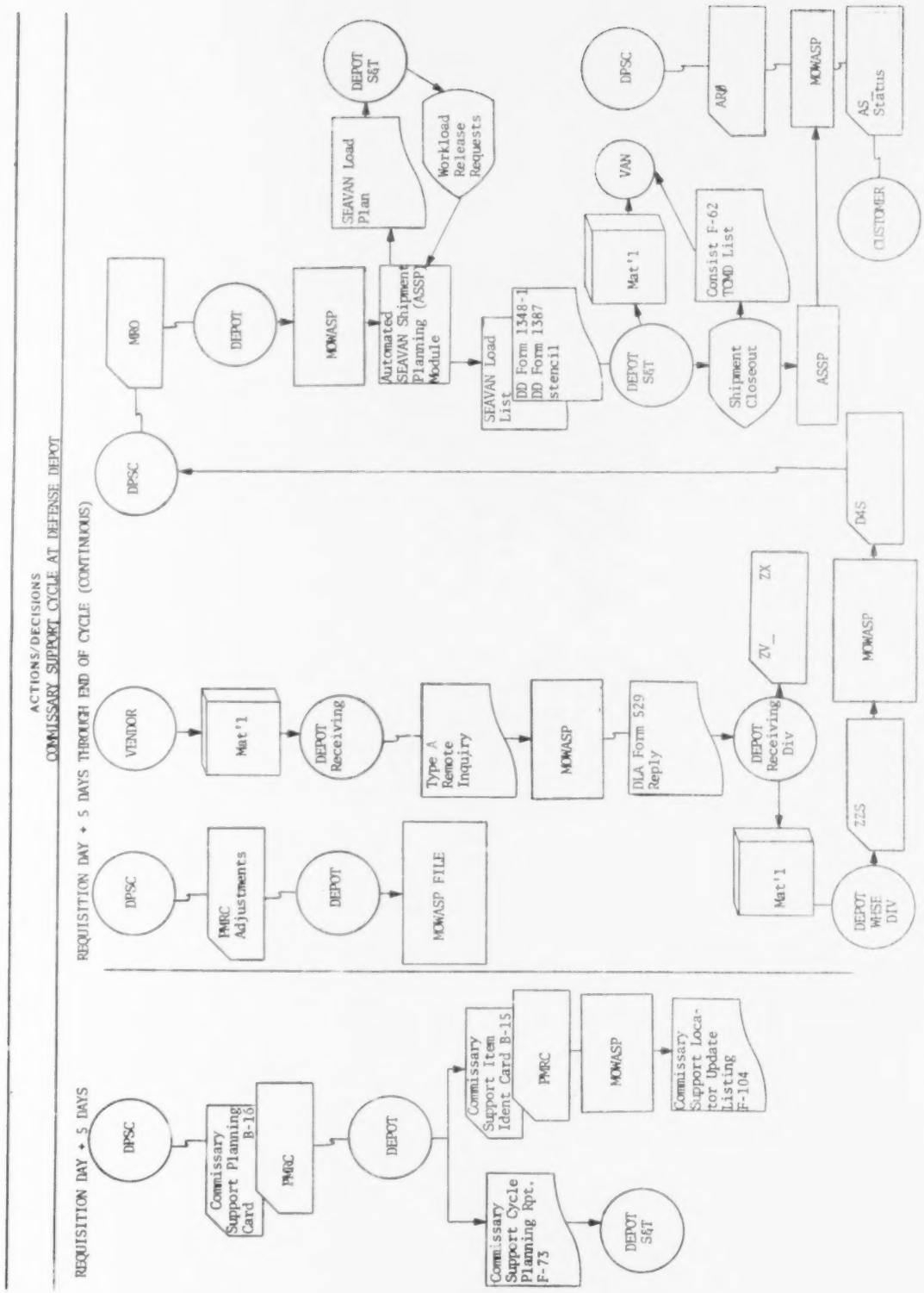
4. OUTPUT

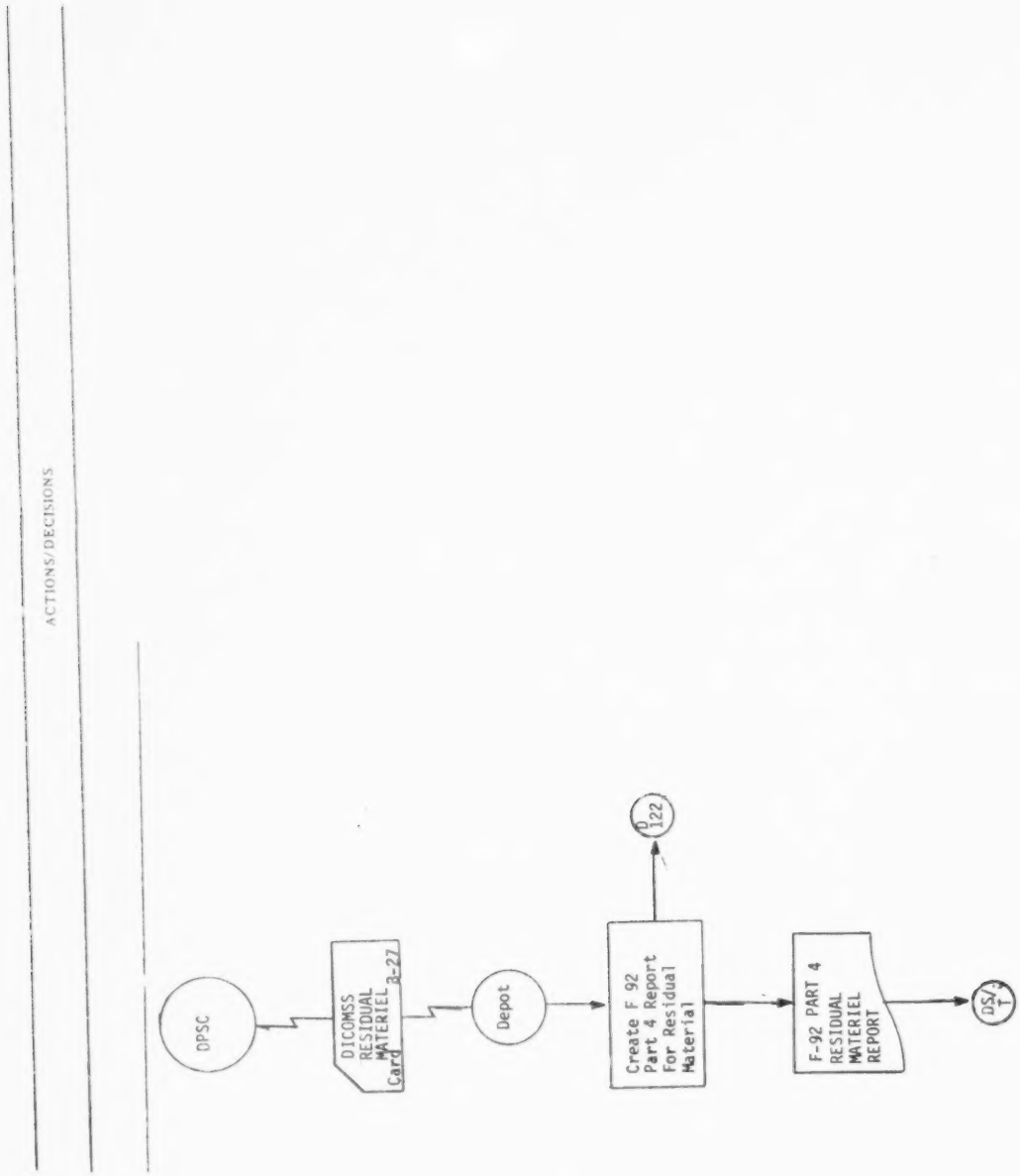
a. Appendix F-62, SEAVAN CONSIST.

b. Appendix F-73, Commissary Support Cycle Planning Report.

c. Appendix F-92, Part 4, DICOMSS Residual Materiel Report.

d. Appendix F-104, DICOMSS Locator Update Listing.


ACTIONS/DECISIONS
COMMISSARY SUPPORT CYCLE AT DEFENSE DEPOT
REQUISITION DAY + 5 DAYS THROUGH END OF CYCLE (CONTINUOUS)
REQUISITION DAY + 5 DAYS
DPSC
Commissary Support Planning Card B-16
PMRC
DEPOT
Commissary Support Cycle Planning Rpt. F-73
DEPOT S&T
Commissary Support Item Ident Card B-15
PMRC
MOW/ASP
Commissary Support Locator Update Listing F-104
DPSC
PMRC Adjustments
DEPOT
MOW/ASP FILE
VENDOR
Mat'l
DEPOT Receiving
Type A Remote Inquiry
MOW/ASP
DLA Form 529 Reply
DEPOT Receiving Div
ZV_
ZX
Mat'l
22S
DEPOT WHSE DIV
MOW/ASP
D4S
DPSC
MRO
DEPOT
MOW/ASP
Automated SEAVAN Shipment Planning (ASSP) Module
SEAVAN Load Plan
DEPOT S&T
Workload Release Requests
SEAVAN Load List
DD Form 1348-1
DD Form 1387 stencil
DEPOT S&T
Mat'l
VAN
Shipment Closeout
Consist F-62 TOMD List
ASSP
DPSC
AR9
MOW/ASP
AS Status
CUSTOMER


ACTIONS/DECISIONS
DPSC
DICOMSS RESIDUAL MATERIEL Card
A-27
Depot
Create F 92 Part 4 Report For Residual Material
D 122
F-92 PART 4 RESIDUAL MATERIEL REPORT
DS/T

APPENDIX D-121

COMMISSARY SUPPORT MANAGEMENT DATA CARD

1. INITIATING ACTION

Appendix B-211, DIC ZUW, Commissary Support Management Data Card.

2. REFERENCES

a. Appendix A-30, DICOMSS Cycle Codes.

b. Appendix A-31, DICOMSS Type of Item Code.

c. Appendix A-42, Action Codes.

d. Appendix A-82, Violation Reason Codes.

e. Appendix E-213 P, Procedures for Preparing Commissary Support Management Data Card.

3. GENERAL

This card is used to establish the milestones against which actual performance will be measured for each Commissary requisition cycle.

4. OUTPUT

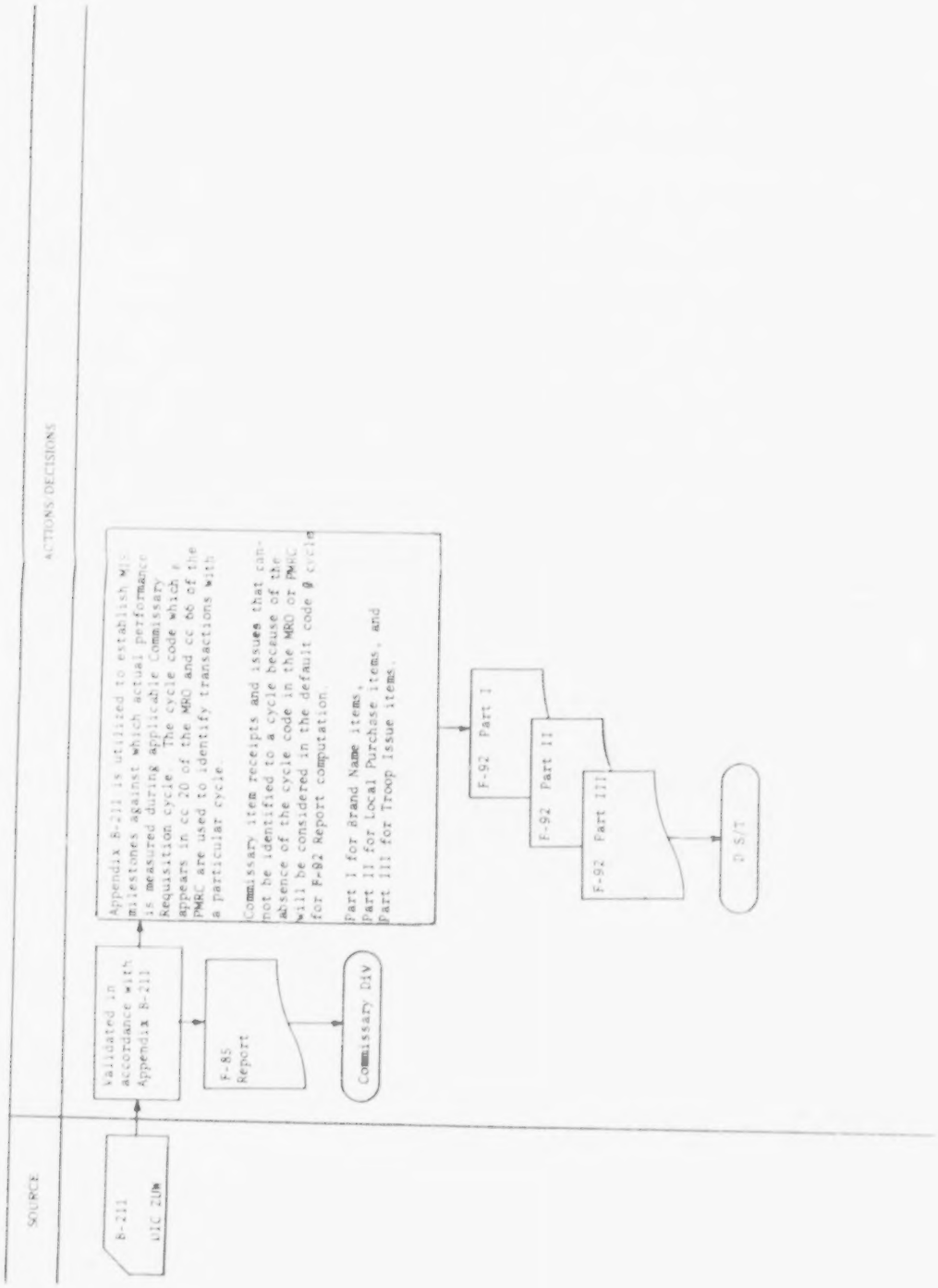
a. Appendix F-85, Validation Reject List.

b. Appendix F-92, Commissary Support Management Report.

(1) Part 1, Brand Name Items.

(2) Part 2, Local Purchase Items.

(3) Part 3, Troop Issue Items.


SOURCE
ACTIONS/DECISIONS
B-211
UIC ZUM
Validated in accordance with Appendix B-211
Appendix B-211 is utilized to establish milestones against which actual performance is measured during applicable Commissary Requisition cycle. The cycle code which appears in cc 20 of the MRO and cc 86 of the PMRC are used to identify transactions with a particular cycle.
Commissary item receipts and issues that cannot be identified to a cycle because of the absence of the cycle code in the MRO or PMRC will be considered in the default code Ø cycle for F-92 Report computation.
Part I for Brand Name items,
Part II for Local Purchase items, and
Part III for Troop Issue items.
F-85 Report
Commissary Div
F-92 Part I
F-92 Part II
F-92 Part III
D S/T

APPENDIX D-122

MATERIEL RELEASE ORDERS, DISPOSAL RELEASE ORDERS AND DICOMSS RESIDUAL MATERIEL CARDS TO THE DEPOT BALANCE/TRANSACTION SYSTEM

1. INITIATING ACTIONS

a. Appendix B-7, Materiel Release Order, DIC A5_ (except A5J).

b. Appendix B-27, DICOMSS Residual Materiel Card, DIC CRS.

c. Appendix B-32, Disposal Release Order, DIC A5J.

d. Appendix B-192, Redistribution Order, DIC A2_.

2. REFERENCES

a. Chapter 72.

b. Appendix A-82, Violation Codes.

c. Appendix F-145, Depot Balance and Transaction File Printout.

d. Appendix F-146, Monthly Reconciliation Unmatched Balance/Transactions.

3. GENERAL

a. This action/decision chart depicts the processing of MRO/DRO transactions processed to Depot Balance/Transaction System, from MOWASP System after they have been validated.

b. This action/decision chart also depicts DICOMSS Residual Materiel Cards (DIC CRS) to the DB&TR System to update the Balance and Transaction File. The transaction is processed in accordance with appendix D-56.

c. If there is not a Depot Balance record for NSN of A2_, A5_ input, a Balance record will be created.

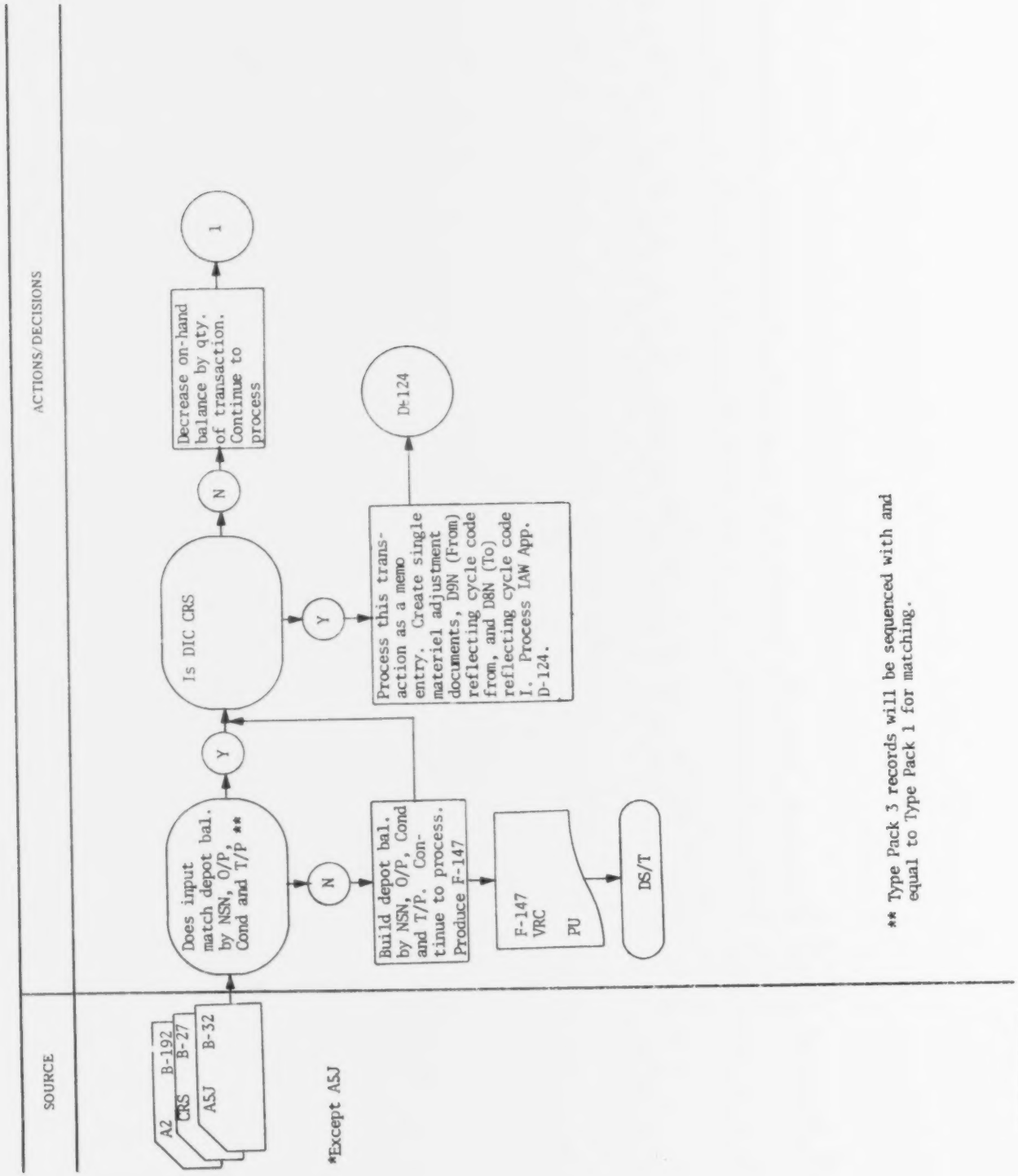
d. If the A2_, A5_ causes the balance to go into, or further into, a credit position, an F-145, part 4, for that record will be created.

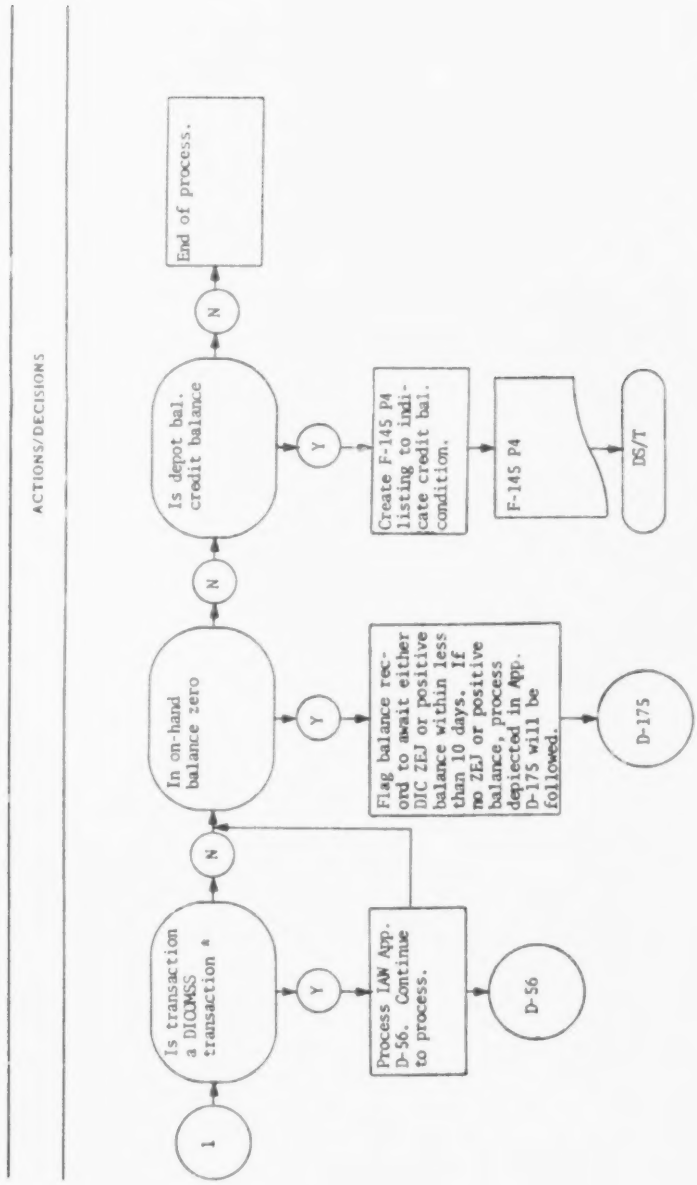
e. If the A2_, A5_ causes the Balance record to go to zero the record will be flagged awaiting a DIC ZEJ with Action Code KB to process or the Balance to go into a positive position. If a DIC ZEJ with Action Code KB does not process or the balance does not go positive in less than 10 days, the process depicted in appendix D-175 will be followed.

4. OUTPUTS

a. Appendix F-145, Part 4, Depot Balance and Transaction File Printout.

b. Appendix F-147, Depot Balance and Transaction Data Violation Listing.


SOURCE
ACTIONS/DECISIONS
A2
B-192
CRS
B-27
ASJ
B-32
*Except ASJ
Does input match depot bal. by NSN, O/P, Cond and T/P **
N
Y
Build depot bal. by NSN, O/P, Cond and T/P. Continue to process. Produce F-147
F-147
VRC
PU
DS/T
Is DIC CRS
Y
N
Process this transaction as a memo entry. Create single materiel adjustment documents, D9N (From) reflecting cycle code from, and D8N (To) reflecting cycle code I. Process IAW App. D-124.
D-124
Decrease on-hand balance by qty. of transaction. Continue to process
1
** Type Pack 3 records will be sequenced with and equal to Type Pack 1 for matching.



* Alpha A, B, J, L or S in 7th position of NSN.
Any alpha in the Type Pack Code field.

APPENDIX D-123

RECEIPT TRANSACTIONS DEPOT BALANCE/TRANSACTION SYSTEM

1. INITIATING ACTIONS

a. Appendix B-20, Materiel Receipt Card (Procurement Instrument Source), DIC D4_.

b. Appendix B-21, Materiel Receipt Card (other than Procurement Instrument Source), DIC D6_.

2. REFERENCES

a. Chapter 72.

b. Appendix A-82, Violation Codes.

c. Appendix D-56 DICOMSS Receipts and MRO(s) in the DB&TR.

d. Appendix D-65, Disposal Release Orders Validation.

e. Appendix D-122 MROs, DROs and DICOMSS residual materiel cards to the DB&TR System.

f. Appendix E-185 V, Violation Report.

g. Appendix F-145, Depot Balance/Transaction File Printout.

h. Appendix F-146, Monthly Reconciliation Unmatched Balance/Transactions.

3. GENERAL

a. This action/decision chart depicts the processing of the receipt transaction records processed to depot balance/transaction system from MOWASP system after they have been validated.

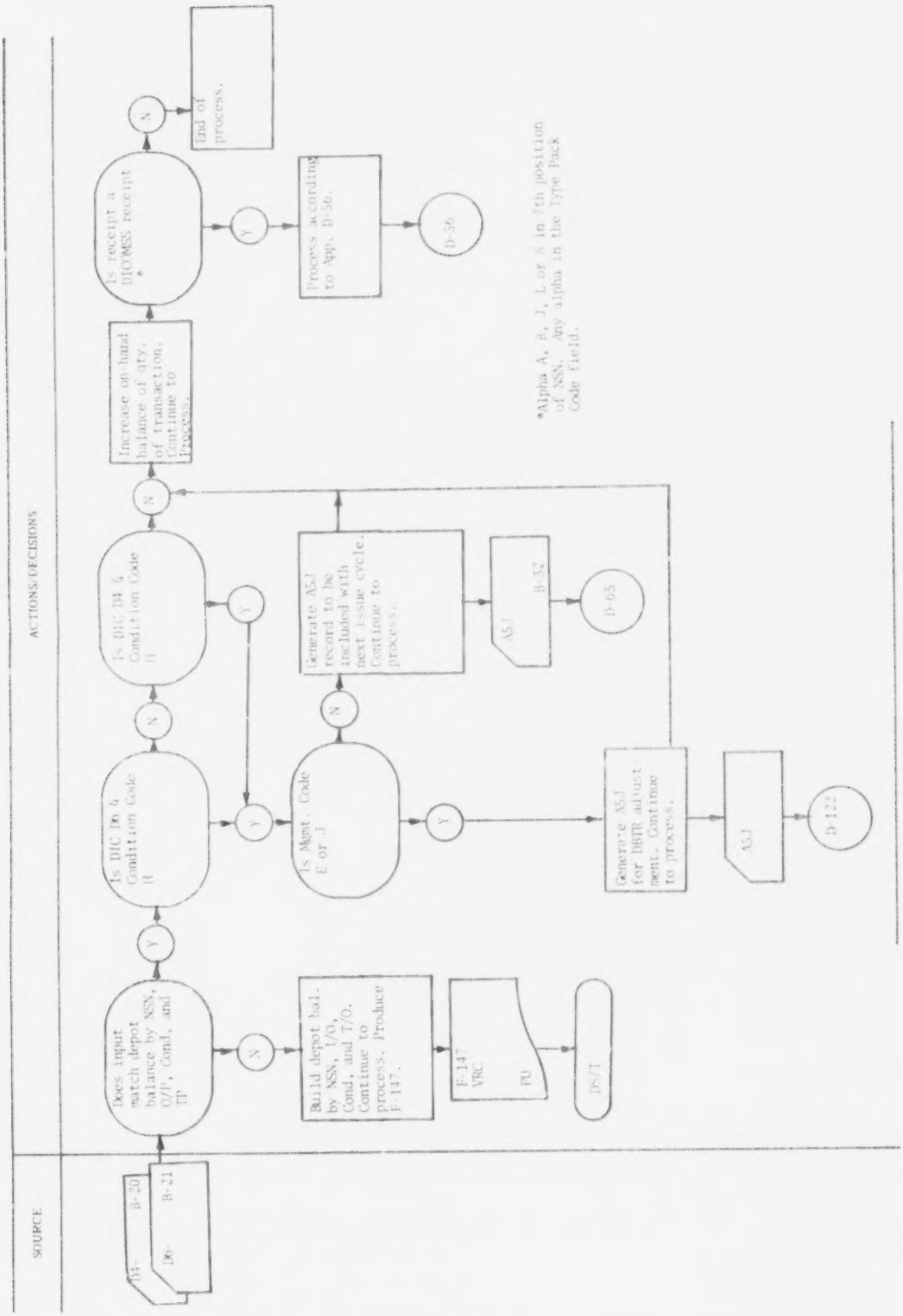
b. When a receipt processes with Condition Code H, M or T an A5J transaction will be created. Management Codes M and T will cause the A5J to process into the next issue cycle. Management Codes E and J will cause the A5J to bypass the issue cycle and process directly into DBTR to accomplish the quantity adjustments.

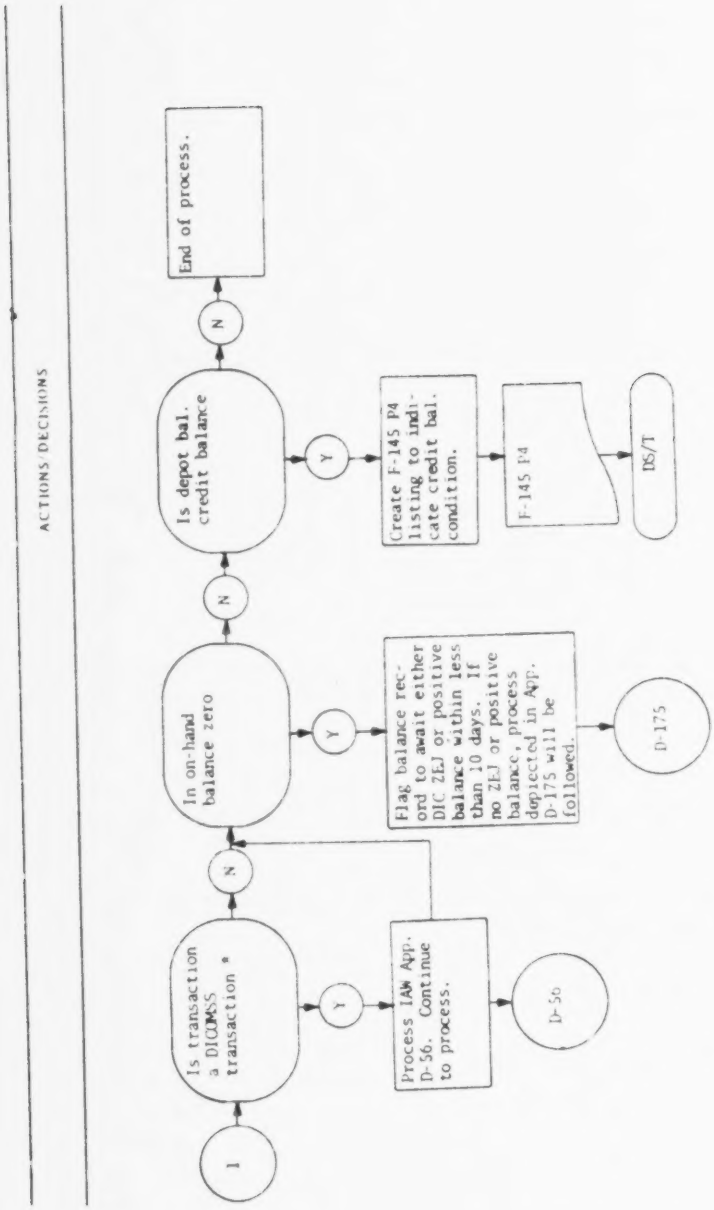
4. OUTPUT

a. Appendix B-32, Disposal Release Order (DRO) Card.

b. Appendix F-85, Validation Reject Report.

c. Appendix F-147, Depot Balance and Transaction Data Violation Listing.


SOURCE
ACTIONS/DECISIONS
D1-
B-20
D6-
B-21
Does input match depot balance by NSN, O/P, Cond, and TP
Y
N
Build depot bal. by NSN, I/O, Cond, and T/O. Continue to process. Produce F-147.
F-147 VRC
FU
DS/T
Is DIC D6 & Condition Code H
Y
N
Is Mgmt. Code E or J
Y
N
Generate ASJ record to be included with next issue cycle. Continue to process.
ASJ
B-32
D-65
Generate ASJ for DBTR adjustment. Continue to process.
ASJ
D-122
Is DIC D4 & Condition Code H
Y
N
Increase on-hand balance of qty. of transaction. Continue to process.
Is receipt a DIO/MSS receipt *
Y
N
Process according to App. D-56.
D-56
End of process.
*Alpha A, B, J, L or S in 7th position of NSN. Any alpha in the Type Pack Code field.



* Alpha A, B, J, L or S in 7th position of NSN.
Any alpha in the Type Pack Code field.

APPENDIX D-124

INVENTORY ADJUSTMENTS

1. INITIATING ACTIONS

Appendix B-63, DSCs Inventory Adjustment, DICs D8_ and D9_.

2. REFERENCES

a. Chapter 72.

b. Appendix A-82, Violation Codes.

c. Appendix F145, Depot Balance/Transaction Printout.

d. Appendix F-146, Materiel Reconciliatio Unmatched Balance/Transaction.

e. Appendix D-127, Materiel Adjustment Document Depot Balance/Transaction System (appendix B-22).

f. Appendix E-185 V, Violation Report.

3. GENERAL

a. This action/decision chart depicts the processing of Inventory Adjustments generated by DSCs (DICs D8_ and D9_, appendix B-63), Inventory Adjustments generated by depots (DICs D8A, D8C, D8N, D9A, D9C, and D9N).

b. If adjustment is DSC generated and DIC is D9_ and Management Code is Y (clear D4_, "DREG END" pickup and subsequent drop by DSC) adjustment to on-hand balance will not be made.

c. Depot mechanized inventory system will create inventory adjustments (D8A and D9A) for physical inventory counts (DIC DKA) when quantity is less than or greater than DSC inventory strike balance. Inventory adjustments (D8C, D8N, D9C, and D9N) will also be created by Depot Balance/Transaction System for Materiel Adjustment Document (DIC B-22). These inventory adjustments will adjust depot on-hand balance accordingly. (Note: If the type of Inventory Code is E or F, the depot created D8A and D9A will be memo entries only. The corresponding DSC created D8A and D9A transactions will adjust depot on-hand balances accordingly.)

d. DSCs Inventory Adjustments (D8A, D8C, D9A, D9C) will be matched against depot inventory adjustments. If the adjustments cause a credit balance situation or a greater credit balance situation, an F-145, part 4, will be generated to indicate the credit balance condition.

e. If there is not a Depot Balance record for NSN of inventory adjustment, a Balance record will be created. If the record from which the balance was created causes a credit balance or a greater credit balance condition, an F-145, part 4, will be generated.

4. OUTPUT

a. Appendix B-20, Materiel Receipt Card (Procurement Instrument Source), DIC D4_.

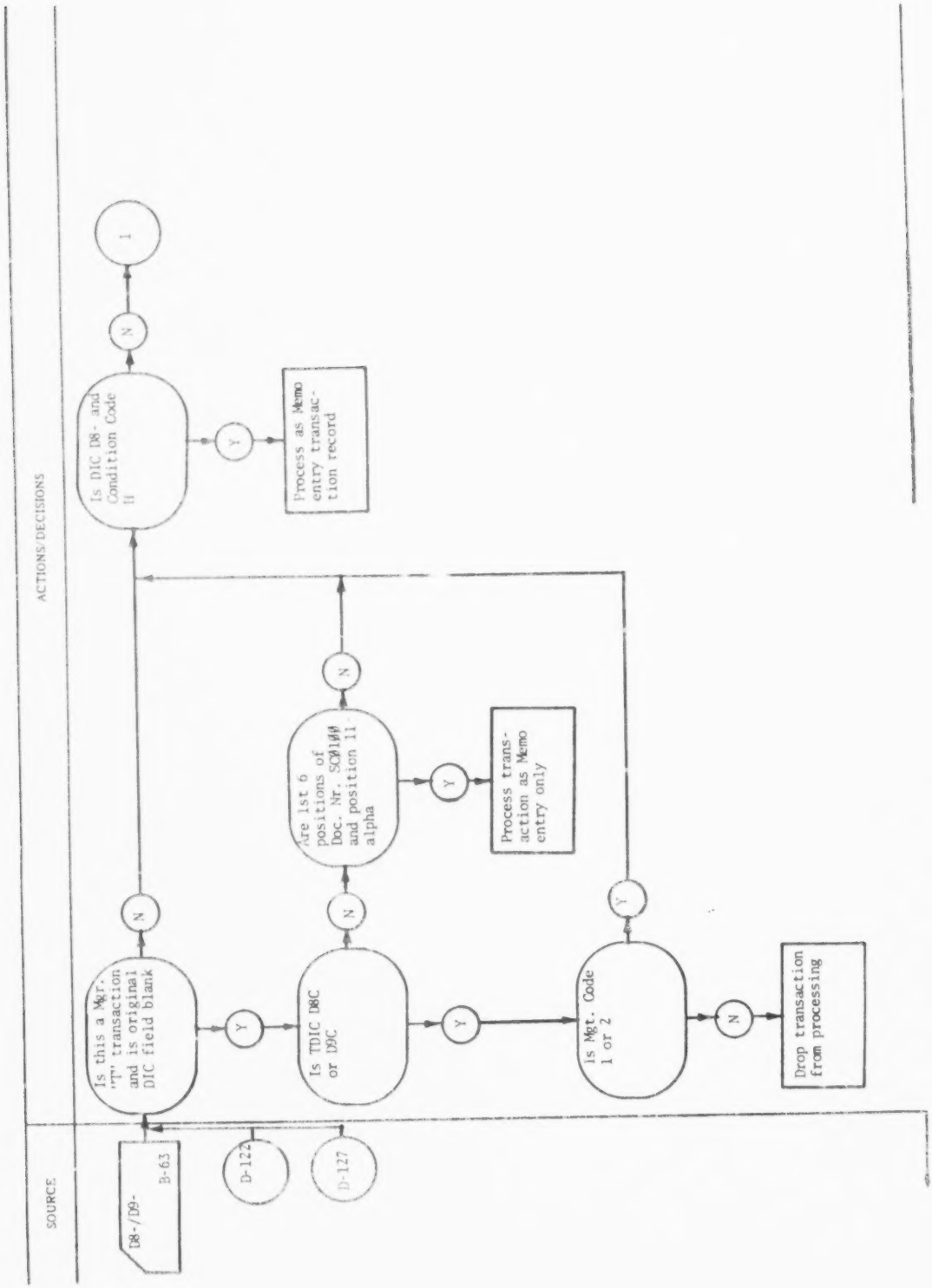
b. Appendix B-21, Materiel Receipt Card (other than Procurement Instrument Source), DIC D6_.

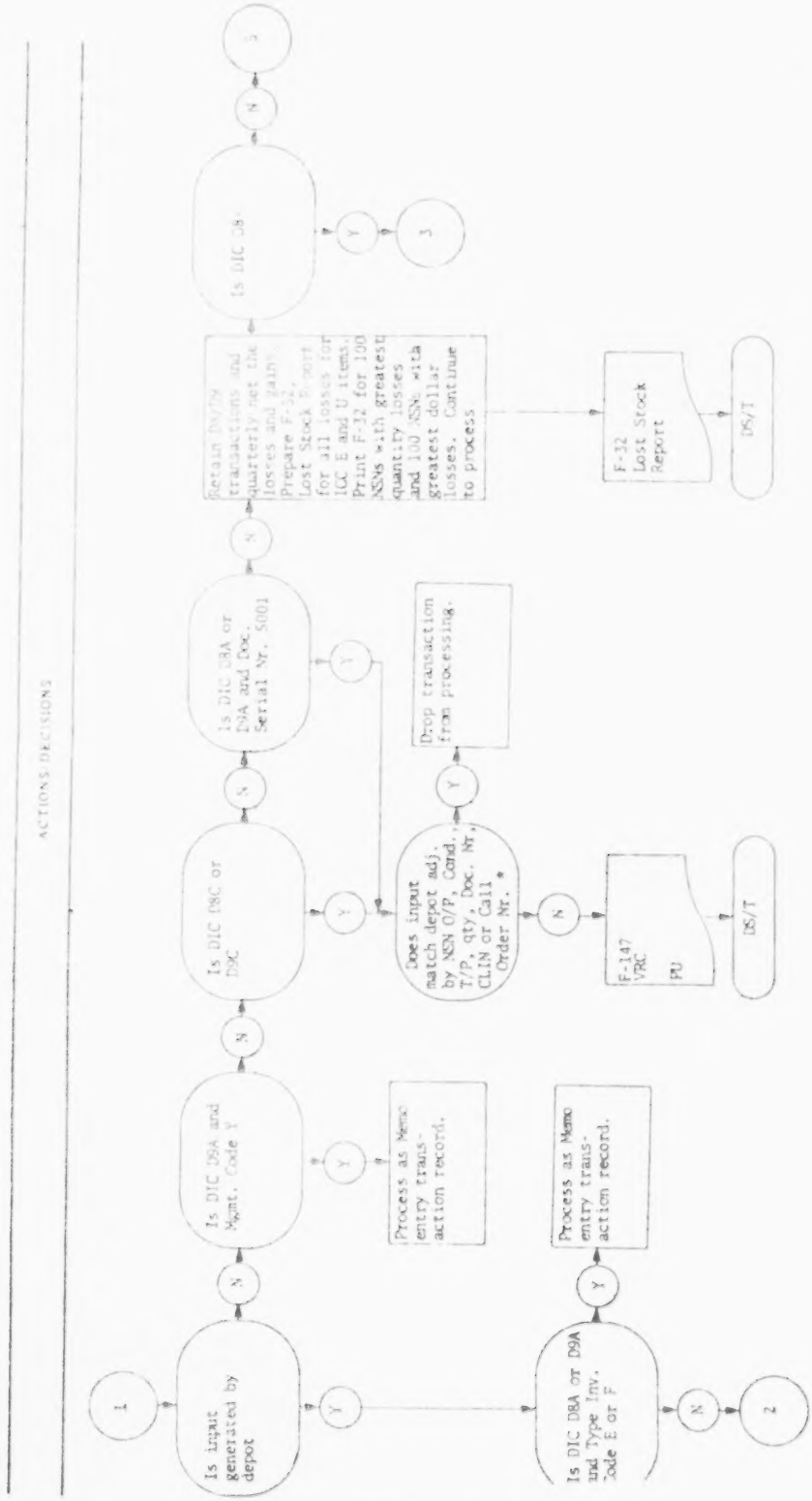
c. Appendix B-32, Disposal Release Order.

d. Appendix F-32, Lost Stock Report.

e. Appendix F-145, Part 4, Depot Balance/Transaction File Printout.

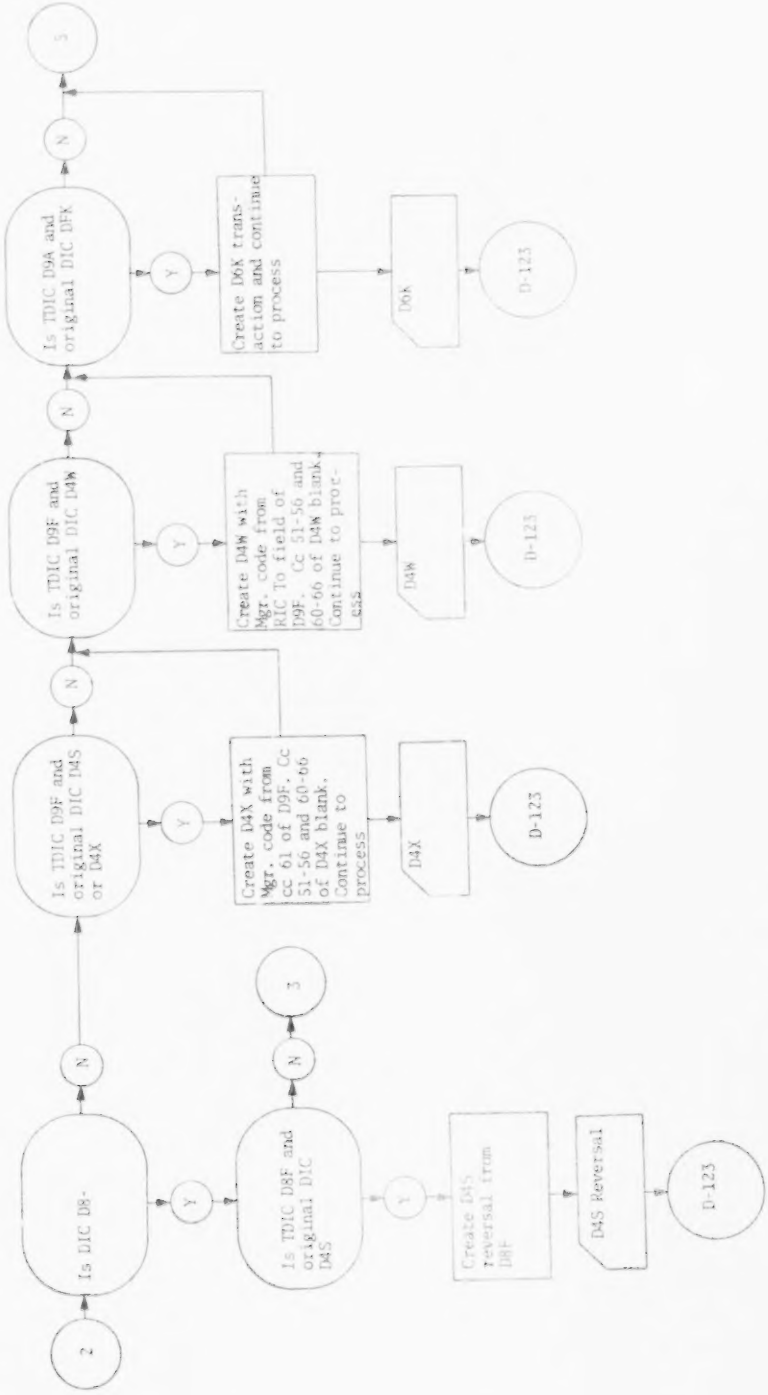
f. Appendix F-147, Depot Balance and Transaction Data Violation Listing.

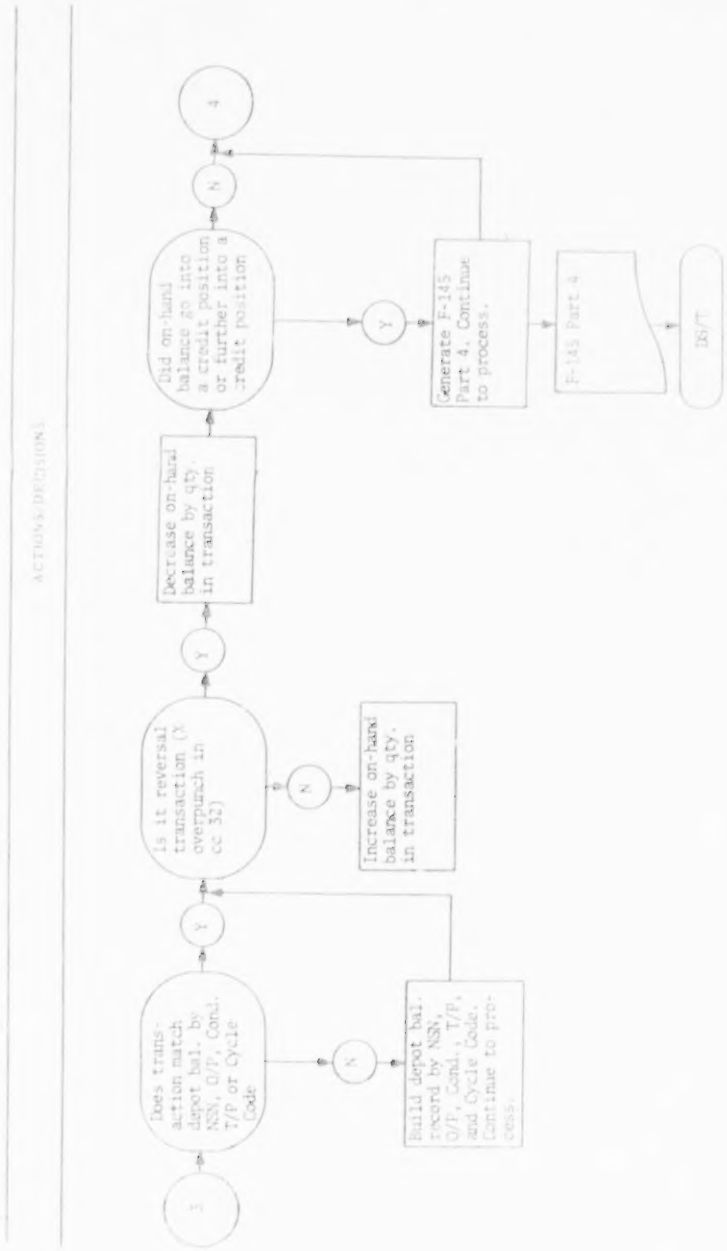

SOURCE
ACTIONS/DECISIONS
D8-/D9-
B-63
D-122
D-127
Is this a Mgt. "T" transaction and is original DIC field blank
Y
N
Is TDIC D8C or D9C
Y
N
Are 1st 6 positions of Doc. Nr. SQ1AA and position 11 alpha
Y
N
Process transaction as Memo entry only
Is Mgt. Code 1 or 2
Y
N
Drop transaction from processing
Is DIC D8- and Condition Code II
Y
N
Process as Memo entry transaction record
1

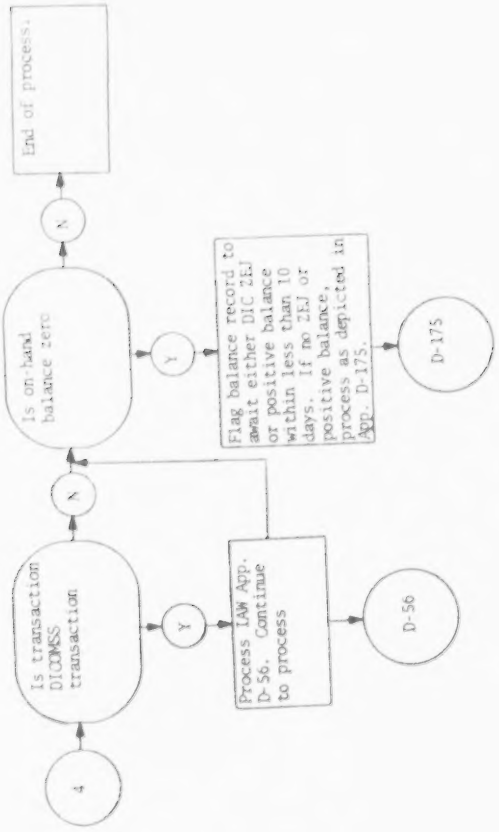


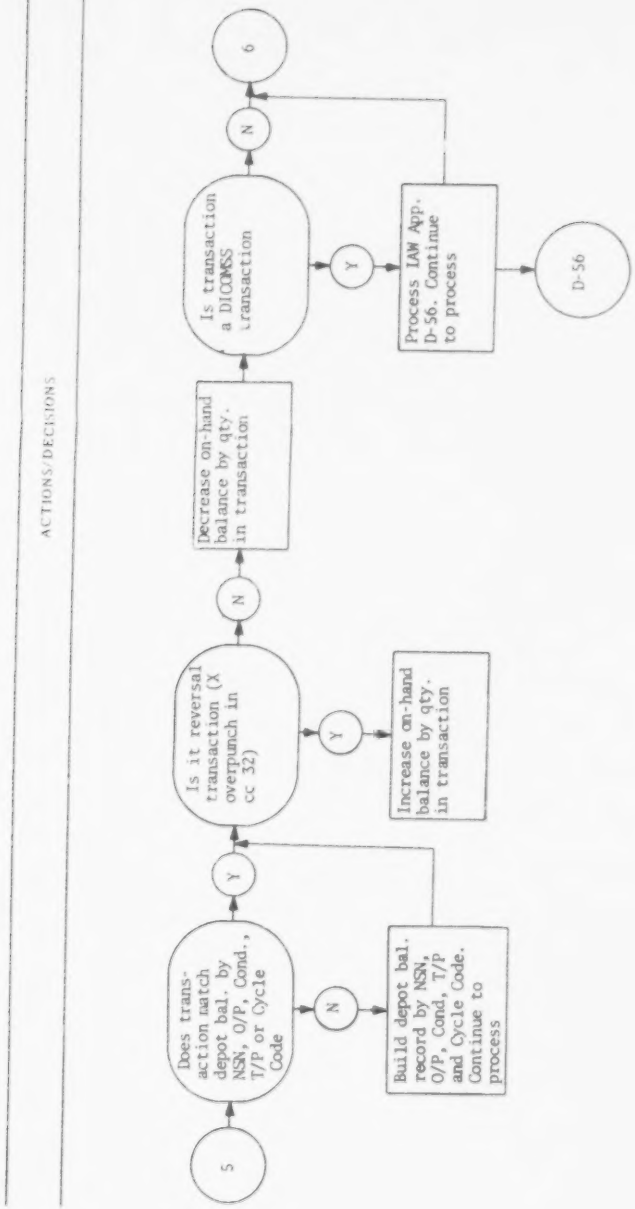
* CLIN and Call Order Nr. will be matched on D8C/D9C only.

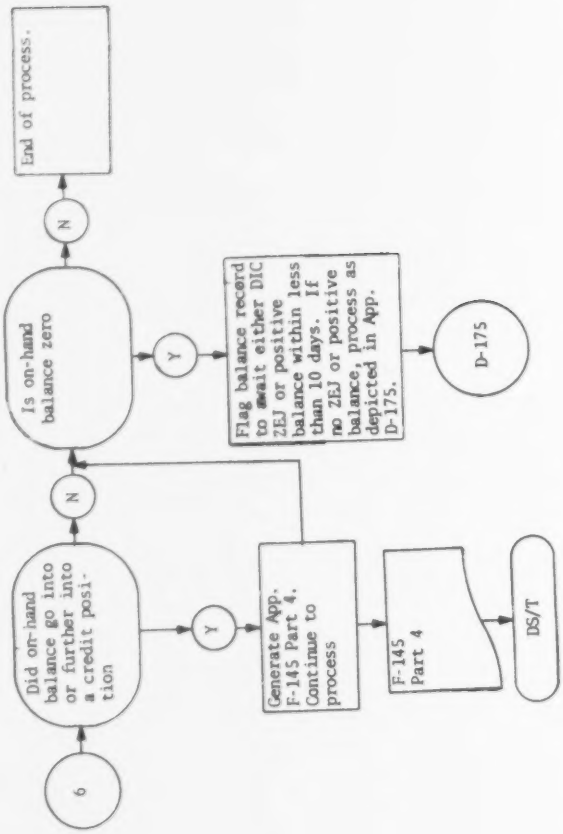
ACTIONS/DECISIONS




ACTIONS/DECISIONS
3
Does transaction match depot bal. by NSN, O/P, Cond. T/P or Cycle Code
Y
N
Build depot bal. record by NSN, O/P, Cond., T/P, and Cycle Code. Continue to process.
Is it reversal transaction (X overpunch in cc 32)
Y
N
Increase on-hand balance by qty. in transaction
Decrease on-hand balance by qty. in transaction
Did on-hand balance go into a credit position or further into a credit position
Y
N
4
Generate F-145 Part 4. Continue to process.
F-145 Part 4
DS/T


ACTIONS/DECISIONS
4
Is transaction DICOMSS transaction
Y
N
Process IAW App. D-56. Continue to process
D-56
Is on-hand balance zero
Y
N
Flag balance record to await either DIC ZKJ or positive balance within less than 10 days. If no ZKJ or positive balance, process as depicted in App. D-175.
D-175
End of process.


ACTIONS/DECISIONS
5
Does transaction match depot bal. by NSN, O/P, Cond., T/P or Cycle Code
N
Y
Build depot bal. record by NSN, O/P, Cond, T/P and Cycle Code. Continue to process
Is it reversal transaction (X overpunch in cc 32)
Y
Increase on-hand balance by qty. in transaction
N
Decrease on-hand balance by qty. in transaction
Is transaction a DICOMSS transaction
Y
Process IAW App. D-56. Continue to process
D-56
N
6


ACTIONS/DECISIONS
6
Did on-hand balance go into or further into a credit position
Y
N
Generate App. F-145 Part 4. Continue to process
F-145 Part 4
DS/T
Is on-hand balance zero
Y
N
Flag balance record to await either DIC ZEJ or positive balance within less than 10 days. If no ZEJ or positive balance, process as depicted in App. D-175.
D-175
End of process.

APPENDIX D-125

MATERIEL RELEASE CONFIRMATION, MRO FOLLOWUP REQUEST ANSWER CARD, CANCELLATION REQUEST ANSWER CARD, MATERIEL RELEASE DENIAL AND CLASSIFICATION REPORT CARD, DEPOT BALANCE/TRANSACTION SYSTEM

1. INITIATING ACTIONS

a. Appendix B-8, Materiel Release Denial/Adjustment Card, DIC A6_

b. Appendix B-14, Materiel Release Confirmation Card, DICs ARA and ARB

c. Appendix B-81, MRO/DRO Cancellation Request Answer Card, DIC AG6, AGJ

d. Appendix B-82, Classification Report Card, DIC COB

e. Appendix B-94, MRO Followup Request Answer Card, DIC AE6

f. Appendix B-225, Disposal Release Confirmation/Status Card, DIC ARK, ARL

g. Appendix B-226, Disposal Release Denial/Adjustment Card, DIC A6J

2. REFERENCES

a. Chapter 72

b. Appendix A-82, Violation Codes

c. Appendix F-145, Depot Balance and Transaction File Printout

d. Appendix F-146, Monthly Reconciliation Unmatched Balance/Transaction

e. Appendix E-185 V, Violation Report

3. GENERAL

a. This action/decision chart depicts the processing of ARA, ARB, ARK, ARL, AG6 (Status Code BQ), AE6 (Status Code CB), AGJ, A6_, and COB to Depot Balance/Transaction System from MOWASP System after they have been validated.

b. If there is not a depot balance for NSN of input, indicated in paragraph 3a above, a Balance record will be created.

c. ARA/ARK will decrease on-hand balance by amount of quantity overshipped. If the on-hand balance goes to zero, the record will be flagged awaiting a DIC ZEJ with Action Code KB to process or the balance to go into a positive position. If the DIC ZEJ does not process or the balance does not go positive

in less than 10 days, the process depicted in appendix D-175 will be followed. If the on-hand balance is less than overshipment a credit balance will be generated. When the balance file goes into or further into a credit position, generate an F-145, part 4.

d. ARB/ARL will increase on-hand balance by amount of quantity undershipped.

e. AG6/AGJ/AE6:

(1) An AG6/AGJ which is a non-DICOMSS transaction will increase on-hand balance by amount of quantity confirmed as canceled.

(2) An AG6 or an AE6 which is a DICOMSS transaction will create single materiel adjustment DICs D8N and D9N. (The D9N (From) will decrease the on-hand balance from the current Cycle Code and the D8N (To) will increase the on-hand balance in Cycle Code I by the amount of quantity confirmed as canceled or rejected).

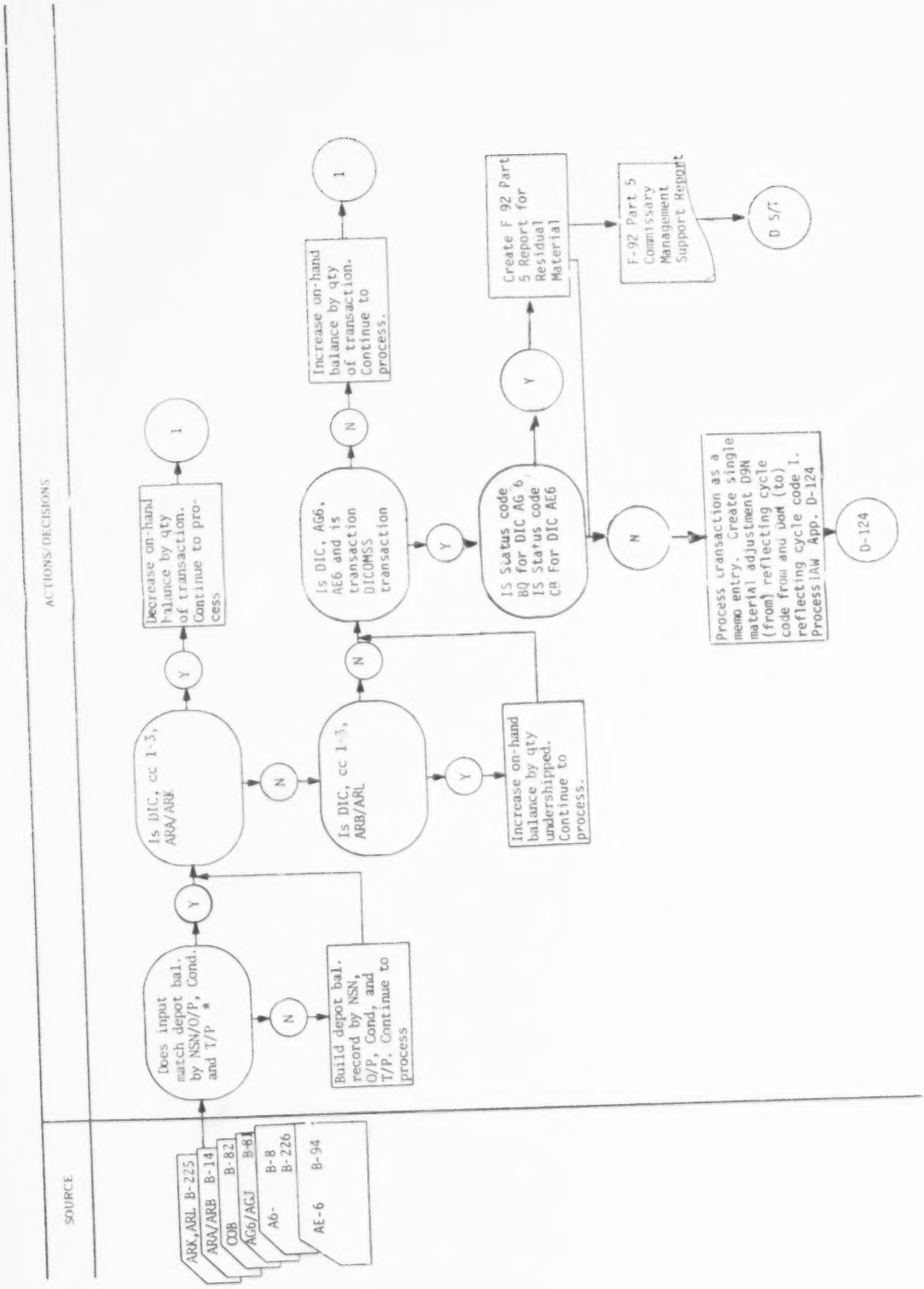
f. A6_ will increase on-hand balance by amount of quantity denied.

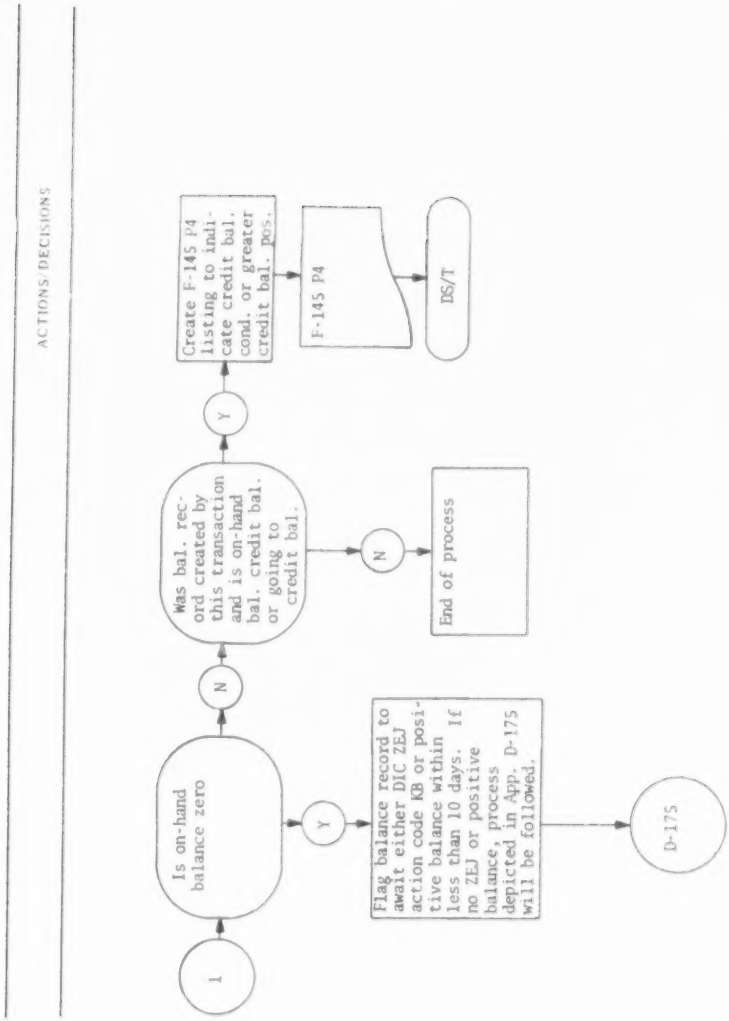
g. COB will increase on-hand quantity by amount of quantity classified under the Army Bag Item Program (DPSC).

4. OUTPUT

a. Appendix F-145, Part 4, Depot Balance and Transaction File Printout

b. Appendix F-92, Part 5, Commissary Management Support Report


SOURCE
ACTIONS/DECISIONS
ARK, ARL B-225
ARA/ARB B-14
COB B-82
AG6/AGJ B-81
A6- B-8
B-226
AE-6 B-94
Does input match depot bal. by NSN/O/P, Cond. and T/P *
Y
N
Build depot bal. record by NSN, O/P, Cond, and T/P. Continue to process
Is DIC, cc 1-3, ARA/ARK
Y
N
Decrease on-hand balance by qty of transaction. Continue to process
1
Is DIC, cc 1-3, ARB/ARL
Y
N
Increase on-hand balance by qty undershipped. Continue to process.
Is DIC, AG6, AE6 and is transaction DICOMSS transaction
Y
N
Increase on-hand balance by qty of transaction. Continue to process.
1
IS Status code BQ for DIC AG 6 IS Status code CR For DIC AE6
Y
N
Create F 92 Part 5 Report for Residual Material
F-92 Part 5 Commissary Management Support Report
D 5/7
Process transaction as a memo entry. Create single material adjustment D9N (from) reflecting cycle code from and D6N (to) reflecting cycle code 1. Process IAW App. D-124
D-124


ACTIONS/DECISIONS
1
Is on-hand balance zero
Y
N
Flag balance record to await either DIC ZEJ action code KB or positive balance within less than 10 days. If no ZEJ or positive balance, process depicted in App. D-175 will be followed.
D-175
Was bal. record created by this transaction and is on-hand bal. credit bal. or going to credit bal.
N
End of process
Y
Create F-145 P4 listing to indicate credit bal. cond. or greater credit bal. pos.
F-145 P4
DS/T

APPENDIX D-126

INQUIRY FOR TRANSACTION RECORD

1. INITIATING ACTION

   a. Appendix B-107, Inquiry for Transaction Record, DIC ZAN.

   b. Appendix D-184, Automatic Transaction Inquiry, DIC ZAN.

2. REFERENCES

   a. Chapter 72.

   b. Appendix A-82, Violation Codes.

   c. Appendix E-185 V, Violation Report.

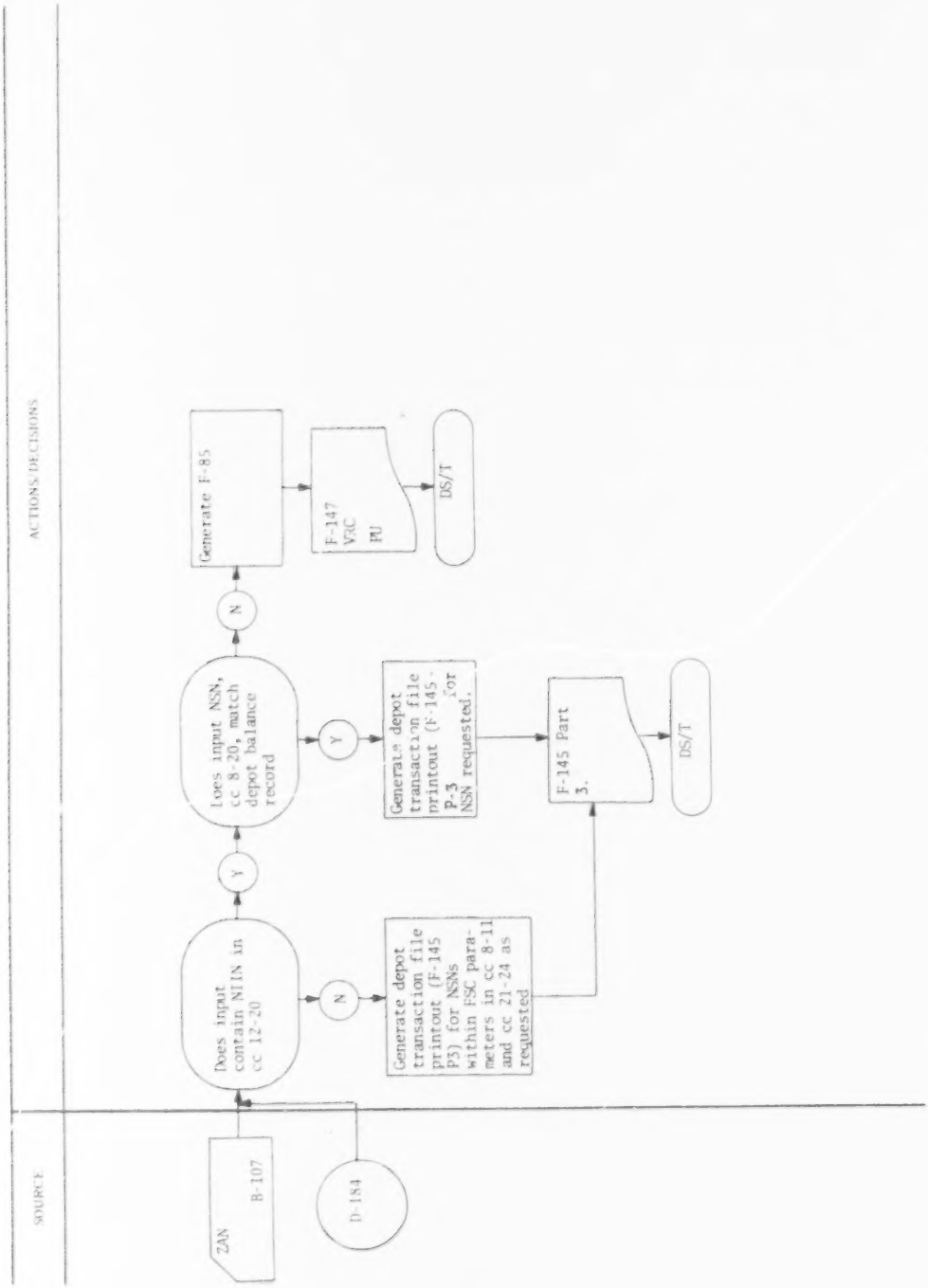
3. GENERAL

This action/decision chart depicts the processing of inquiries to the Depot Balance/Transaction File. Inquiries may be on a daily basis by NSN or for a series of NSNs identified by a low and high FSC parameter.

4. OUTPUT

   a. Appendix F-145, Part 3, Depot Balance and Transaction File Printout.

   b. Appendix F-147, Depot Balance and Transaction Data Violation Listing.


SOURCE
ACTIONS/DECISIONS
ZAN
B-107
D-184
Does input contain NIIN in cc 12-20
N
Y
Does input NSN, cc 8-20, match depot balance record
Y
N
Generate depot transaction file printout (F-145 P3) for NSNs within FSC parameters in cc 8-11 and cc 21-24 as requested
Generate depot transaction file printout (F-145 - P-3 for NSN requested.
Generate F-85
F-147
VXC
FU
DS/T
F-145 Part 3.
DS/T

APPENDIX D-127

MATERIEL ADJUSTMENT DOCUMENT DEPOT BALANCE/TRANSACTION SYSTEM

1. INITIATING ACTION

Appendix B-22, Materiel Adjustment Document, DIC DAC.

2. REFERENCES

a. Chapter 72.

b. Appendix A-82, Violation Codes.

c. Appendix D-65, Disposal Release Orders Validation.

d. Appendix D-122, MROs, DROs, and DICOMSS Residual Materiel Cards to the DB&TR System.

e. Appendix E-124, Processing Inventory Adjustments.

f. Appendix D-124, Inventory Adjustments.

g. Appendix F-145, Depot Balance and Transaction File Printout.

3. GENERAL

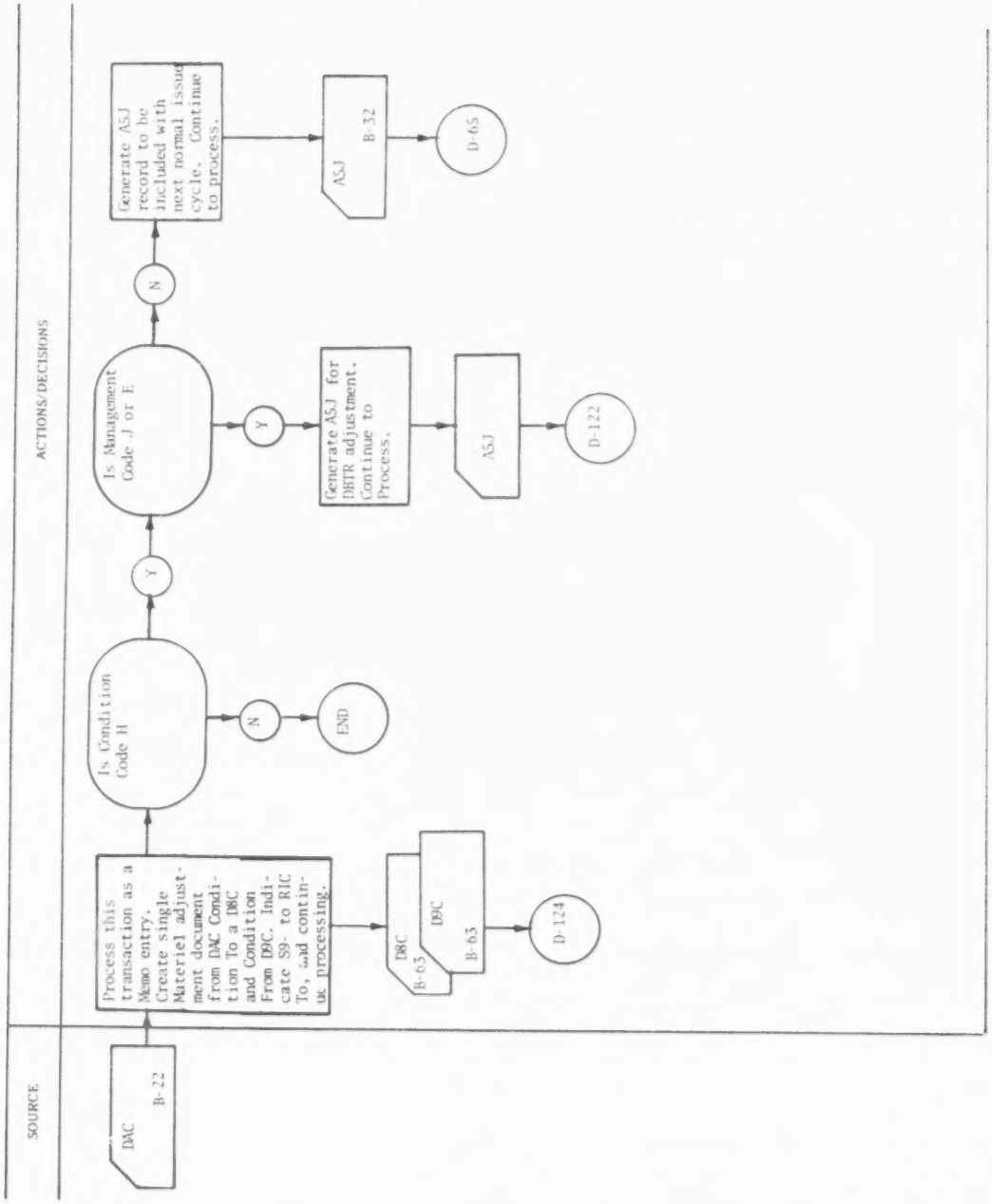
This action/decision chart depicts the process of Materiel Adjustment Cards from MOWASP or a DSC system to Depot Balance/Transaction Register System. The Materiel Adjustment Document (DIC DAC) does not adjust depot on-hand balance quantities. DACs with Condition Code H generate A5J transactions to the next issue cycle (when management code is M or T), or to the DB&TR for quantity adjustments (when management code is E or J). A single Materiel Adjustment Document (DICs D8C and D9C) is generated and processed as outlined by appendix D-124.

4. OUTPUT

a. Appendix B-32, Disposal Release Order Card.

b. Appendix B-63, Balance/Transaction Materiel Adjustment Document (DICs D8C and D9C).

c. Appendix F-85, Validation Reject Report.


SOURCE
ACTIONS/DECISIONS
DAC
B-22
Process this transaction as a Memo entry. Create single Materiel adjustment document from DAC Condition To a D8C and Condition From D9C. Indicate S9- to RIC To, and continue processing.
D8C
B-63
D9C
B-63
D-124
Is Condition Code H
N
END
Y
Is Management Code J or E
Y
Generate ASJ for DBTR adjustment. Continue to Process.
ASJ
D-122
N
Generate ASJ record to be included with next normal issue cycle. Continue to process.
ASJ
B-32
D-65

APPENDIX D-128

SHIPMENT STATUS, CANCELLATION REQUEST AND PHYSICAL INVENTORY COUNTS DEPOT BALANCE/TRANSACTION SYSTEM

1. INITIATING ACTIONS

a. Appendix B-6, Logistical Reassignment Storage Information Reply Card, DIC DZC, DZD.

b. Appendix B-17, Cancellation/Followup on Cancellation Request, DIC AC6.

c. Appendix B-25, Physical Inventory Count Card, DIC DKA.

d. Appendix B-14, Materiel Release Confirmation Card.

e. Appendix B-94, Supply Status Card, DIC AE6.

f. Appendix B-225, Disposal Release Confirmation/Status Card, DIC AEJ, ARK, ARL, ARJ.

g. Appendix B-227, DRO Followup/Cancellation/Followup Cancellation Card, DIC ACJ.

2. REFERENCES

a. Chapter 72.

b. Appendix A-82, Violation Codes.

c. Appendix F-145, Depot Balance and Transaction File Printout.

d. Appendix E-185 V, Violation Report.

3. GENERAL

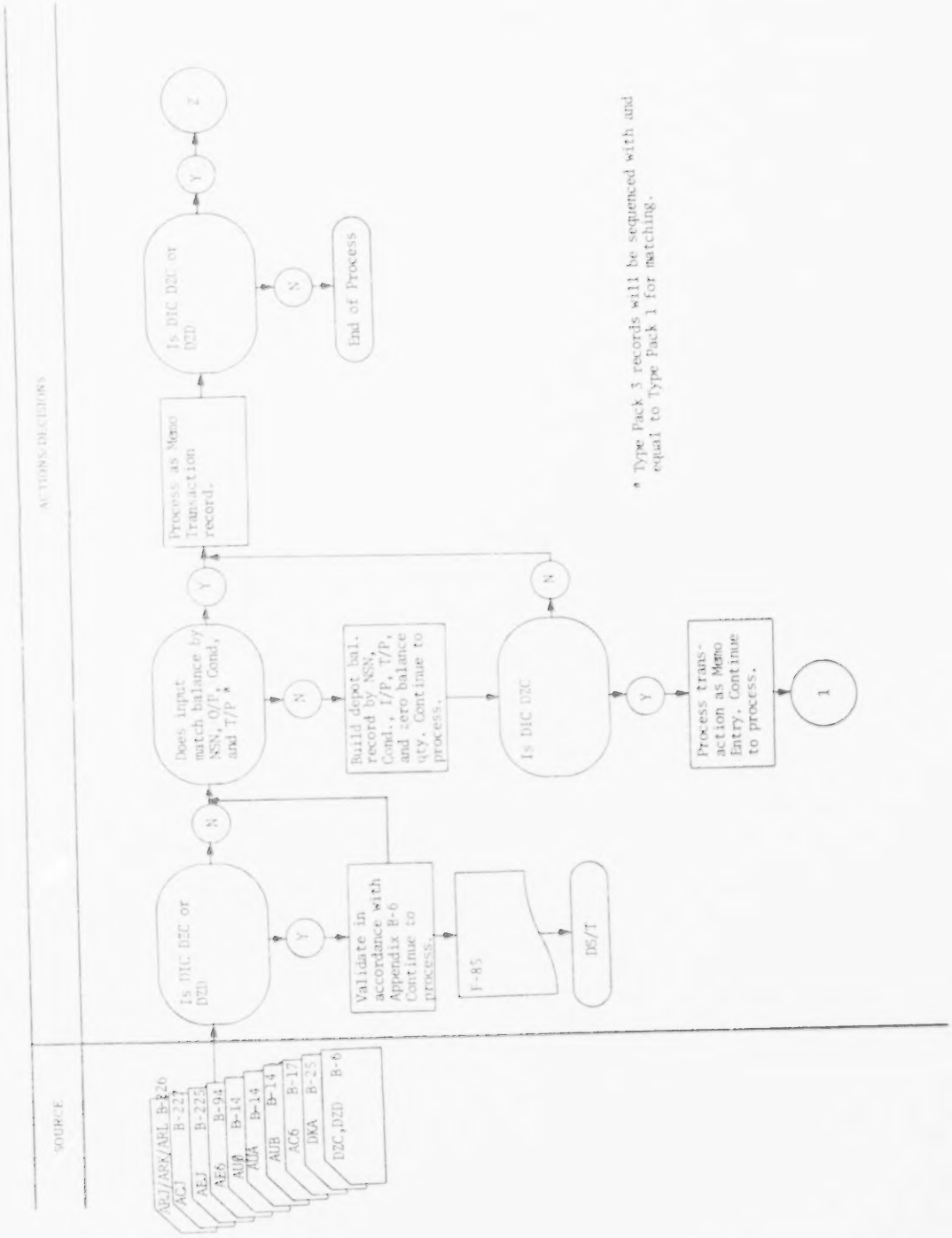
a. This action/decision chart depicts the processing of shipment status, cancellation request, and inventory counts from MOWASP System to the Depot Balance/Transaction System. These actions do not adjust depot on-hand balance quantities.

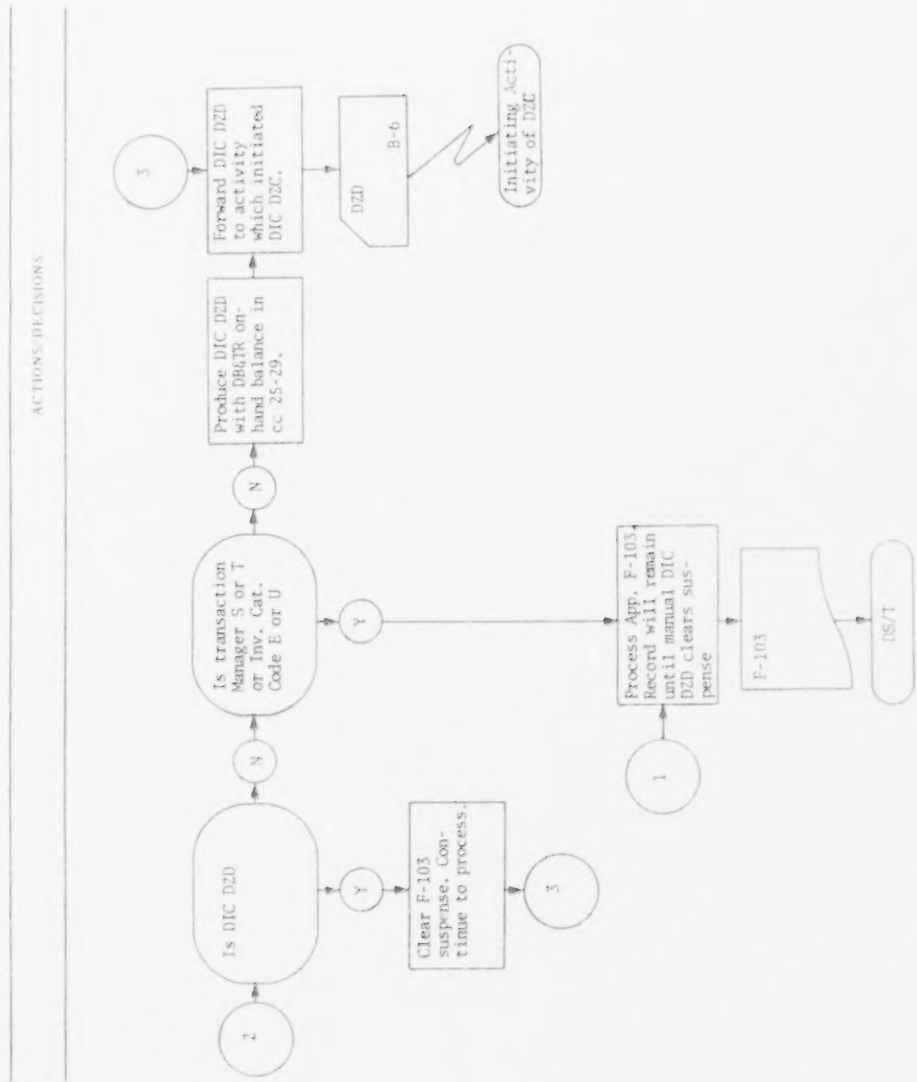
b. This chart also depicts actions taken upon receipt of DIC DZC cards. When a DIC DZC is received a match will be made with the DB&TR Balance File. A DIC DZC will be automatically created and forwarded with the DB&TR on-hand balance in the Transfer Quantity field. If manager is S or T or it is a classified/sensitive item, a suspense listing will be prepared awaiting manual preparation and input of DIC DZC cards.

4. OUTPUT

a. Appendix F-85, Validation Reject Report.

b. Appendix F-103, Delinquent Logistics Reassignment Storage Information Card.


SOURCE
ACTIONS/DECISIONS
APJ/APP/APL B-126
ACJ B-227
AEJ B-225
AE6 B-94
AUP B-14
AUA B-14
AUB B-14
AC6 B-17
DKA B-25
DZC,DZD B-6
Is DIC DZC or DZD
Y
N
Validate in accordance with Appendix B-6 Continue to process.
F-85
DS/T
Does input match balance by NSN, O/P, Cond, and T/P *
Y
N
Build depot bal. record by NSN, Cond., I/P, T/P, and zero balance qty. Continue to process.
Process as Manu Transaction record.
Is DIC DZC or DZD
Y
N
Z
End of Process
Is DIC DZC
N
Y
Process transaction as Manu Entry. Continue to process.
1
* Type Pack 3 records will be sequenced with and equal to Type Pack 1 for matching.


ACTIONS/DECISIONS
2
Is DIC DZD
Y
N
Clear F-103 suspense. Continue to process.
3
Is transaction Manager S or T or Inv. Cat. Code E or U
Y
N
Produce DIC DZD with DB&TR on-hand balance in cc 25-29.
Forward DIC DZD to activity which initiated DIC DZC.
3
DZD
B-6
Initiating Activity of DZC
1
Process Asp. F-103. Record will remain until manual DIC DZD clears suspense
F-103
DS/T

APPENDIX D-129

CATALOG CHANGES

1. INITIATING ACTION

Appendix B-23, Storage Item Change Card, DICs CMC, CMD, CML, CMN, and CMR.

2. REFERENCES

a. Chapter 72

b. Appendix E-185 V, Violation Report

c. Appendix F-145, Depot Balance and Transaction File Printout

3. GENERAL

a. This action/decision chart depicts the process of catalog changes to the Depot Balance/Transaction Register System.

b. Records are received from MOWASP System, after validation, on effective date of changes and update Depot Balance/Transaction Register as follows:

(1) CM_ which changes Physical Security Code from/to J, Q, or R may also cause the Inventory Category Code on the Depot Balance record to change.

(2) CMC will change Depot Balance record unit of issue, indicate effective date of change, and will be processed as a memo transaction. If no change in unit of issue, catalog change date will be reflected which indicates that action was for other than unit of issue change.

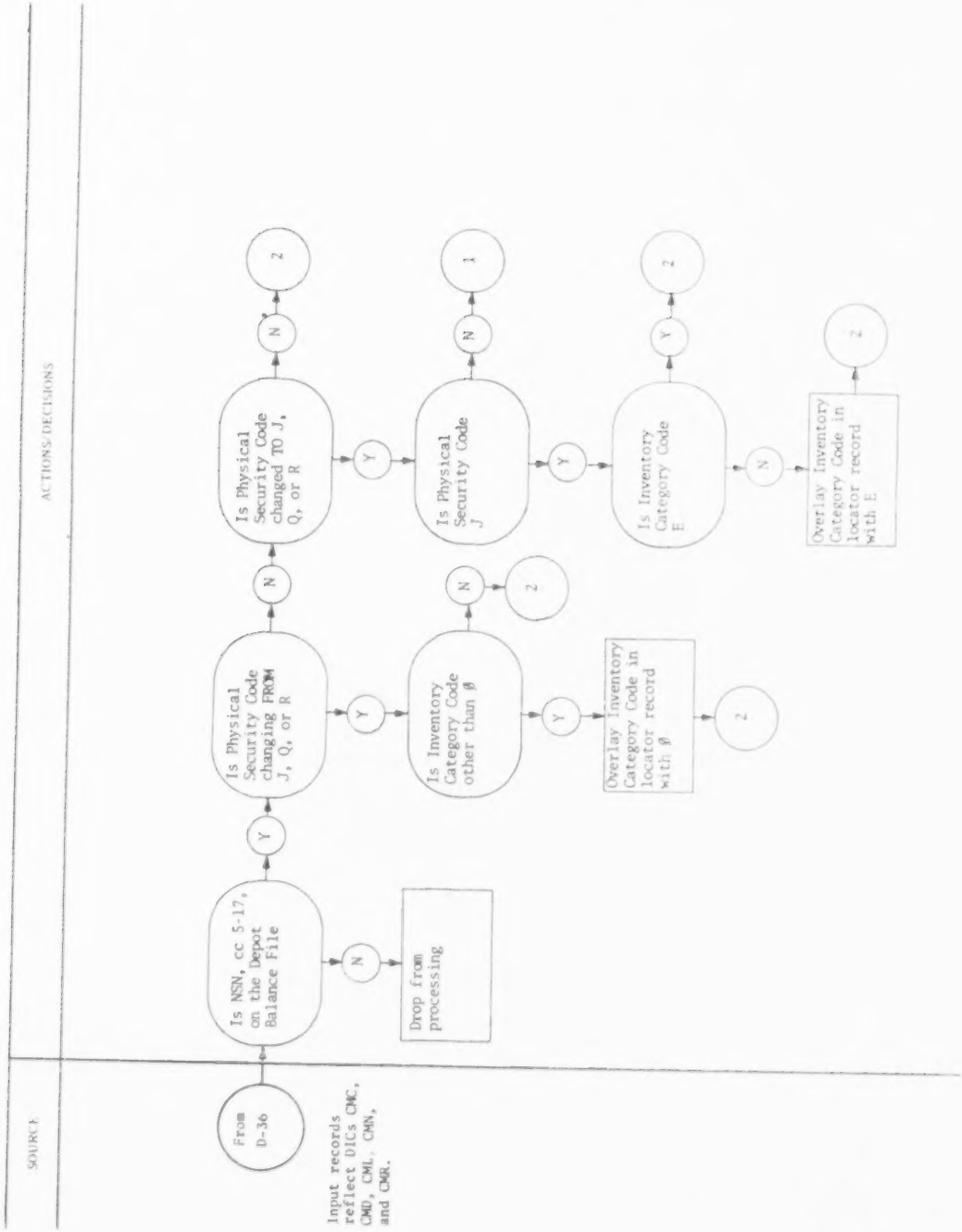
(3) CMD will indicate effective date on Balance record and will be processed as a memo transaction. CMD will not purge Depot Balance record, as subsequent disposal action from DSC will bring depot on-hand to zero balance.

(4) CML and CMN will indicate effective date on Balance record and will be processed as memo transaction. Change action will not be taken as assets will be changed by DSCs single materiel adjustment document (DICs D8K and D9K), appendix D-124.

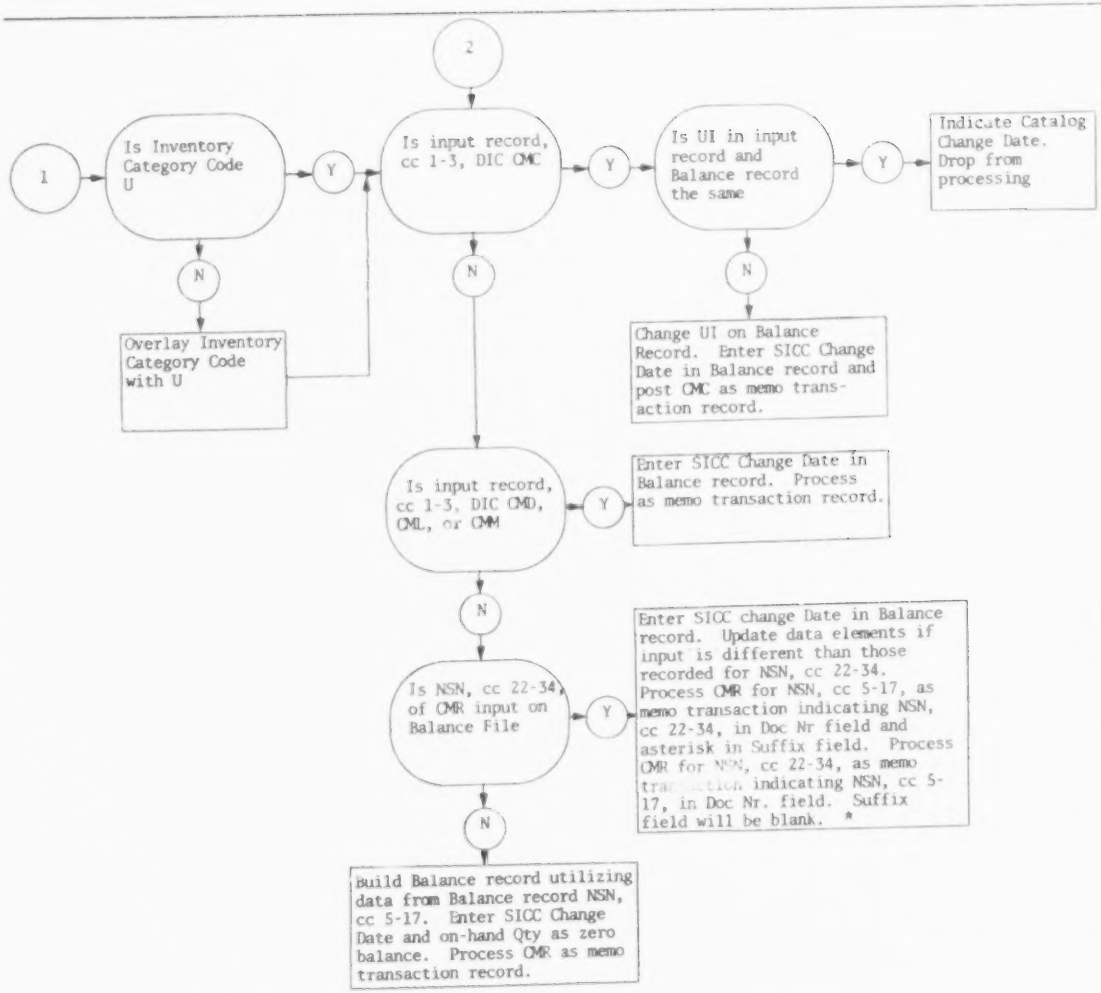
(5) CMR will build Depot Balance record for new NSN and will be processed as memo transaction. The CMR deleted or changed NSN will indicate the new NSN in document number field of F-145 report, with asterisk (*) in suffix field. The CMR for new NSN will indicate deleted or changed NSN in document number field of F-145 report, with no asterisk. Change action will not be taken as assets will be changed by DSCs single materiel adjustment document (DICs D8K and D9K) as outlined by appendix D-124.

4. OUTPUT

None


SOURCE
ACTIONS/DECISIONS
From D-36
Input records reflect UICs CMC, CMD, CML, CMN, and CMR.
Is NSN, cc 5-17, on the Depot Balance File
N
Drop from processing
Y
Is Physical Security Code changing FROM J, Q, or R
Y
Is Inventory Category Code other than Ø
N
2
Y
Overlay Inventory Category Code in locator record with Ø
2
N
Is Physical Security Code changed TO J, Q, or R
Y
Is Physical Security Code J
N
1
Y
Is Inventory Category Code E
Y
2
N
Overlay Inventory Category Code in locator record with E
2
N
2

ACTIONS/DECISIONS



* Storage Item Change Card, DIC CMR, will indicate the deleted or replaced NSN and the NSN changed to on F-145 report. As asterisk in Suffix field indicates the NSN changed to in Document Number field. No asterisk indicates the NSN changed from in Document Number field.

APPENDIX D-130

INVENTORY BALANCE NOTIFICATION CARD

1. INITIATING ACTION

Appendix B-166, Inventory Balance Notification Card, DIC CKE.

2. REFERENCES

a. Chapter 72

b. Appendix A-16, Condition Codes

c. Appendix A-18, Type of Physical Inventory Codes

d. Appendix A-43, Inventory Category Code

e. Appendix A-82, Violation Codes

f. Appendix E-185 V, Violation Report

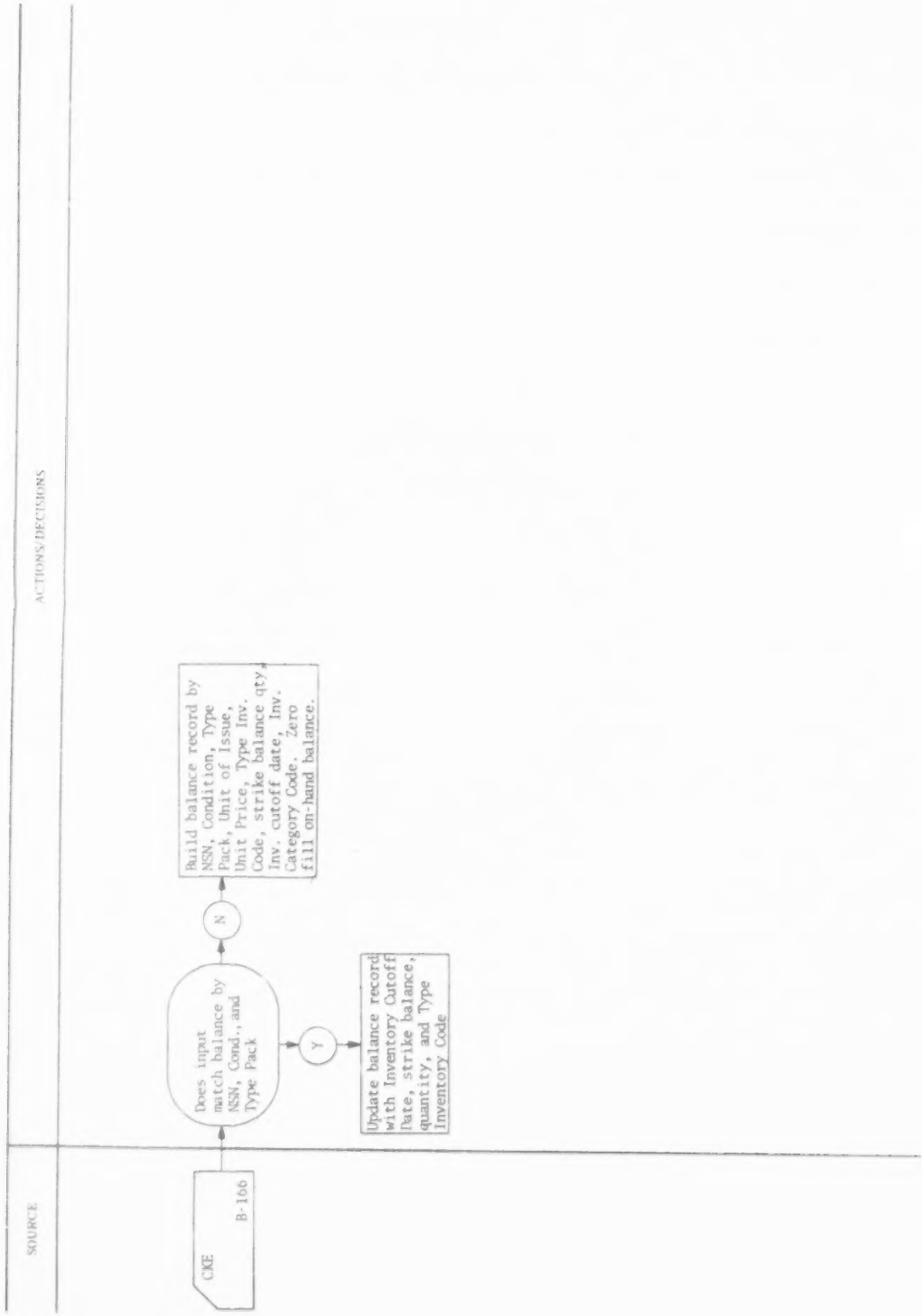
g. Appendix F-145, Depot Balance and Transaction File Printout

3. GENERAL

This action/decision chart depicts the processing of Inventory Balance Notification Card (DIC CKE) received from DSCs against Depot Balance Record System. The Balance Record is updated with cutoff date, strike balance quantity, and type inventory indicated on CKE record. This data is utilized by inventory personnel when analyzing inventory discrepancies.

4. OUTPUT

None


SOURCE
ACTIONS/DECISIONS
CKE
B-166
Does input match balance by NSN, Cond., and Type Pack
Y
N
Update balance record with Inventory Cutoff Date, strike balance, quantity, and Type Inventory Code
Build balance record by NSN, Condition, Type Pack, Unit of Issue, Unit Price, Type Inv. Code, strike balance qty, Inv. cutoff date, Inv. Category Code. Zero fill on-hand balance.

APPENDIX D-131

MONTHLY RECONCILIATION OF DEPOT AND DSC BALANCE TRANSACTION RECORDS

1. INITIATING ACTIONS

a. DSCs Monthly DSC/Depot Reconciliation Tape format (FAWESP Tape) and Transaction Records.

b. Depot monthly balance and transaction records.

2. REFERENCES

a. Chapter 72.

b. Appendix B-7, Materiel Release Order.

c. Appendix B-8, Materiel Release Denial/Adjustment Card.

d. Appendix B-14, Materiel Release Confirmation.

e. Appendix B-17, Cancellation/Followup on Cancellation Request.

f. Appendix B-20, Materiel Receipt Card (Procurement).

g. Appendix B-21, Materiel Receipt Card (O/T Procurement).

h. Appendix B-22, Materiel Adjustment Document.

i. Appendix B-23, Storage Item Change Cards.

j. Appendix B-25, Physical Inventory Count Card.

k. Appendix B-32, Disposal Release Order

l. Appendix B-62, Balance/Transaction Materiel Adjustment Document.

m. Appendix B-63, DSC Inventory Adjustment.

n. Appendix B-80, Cancellation Request Answer Cards.

o. Appendix B-81, MRO/DRO Cancellation Request Answer Card.

p. Appendix B-94, Supply Status Card.

q. Appendix B-109, Classification Report Card.

r. Appendix B-166, Inventory Balance Notificaton Card.

s. Appendix B-225, Disposal Release Confirmation/Status Card.

t. Appendix B-226, Disposal Release Denial/Adjustment Card.

u. Appendix B-227, DRO Followup/Cancellation/Followup on Cancellation Card.

v. Appendix D-122, Processing Materiel Release Orders and Disposal Release Orders, Depot Balance/Transactions System.

w. Appendix D-123, Processing Receipt Transactions, Depot Balance/Transaction System.

x. Appendix D-124, Processing Inventory Adjustments.

y. Appendix D-125, Processing Materiel Release Confirmation, Cancellation Request Answer Card, Materiel Release Denial and Classification Report Card, Depot Balance/Transaction System.

z. Appendix D-127, Processing Materiel Adjustment Document, Depot Balance/Transaction System.

aa. Appendix D-128, Processing Shipment Status, Cancellation Request, and Physical Inventory Counts, Depot Balance/Transaction System.

ab. Appendix D-129, Processing Catalog Changes.

ac. Appendix E-184 P, Processing Monthly Reconciliation Unmatched Balance/Transactions.

3. GENERAL

a. This action/decision chart depicts the monthly reconciliation of depot and DSC Balance/Transaction records.

b. The depot cutoff balance and transaction date is established by reviewing DSCs transactions and determining last date of activity. This date is then used for cutoff period.

c. The DSC monthly FAWESP tape balance is matched against depot balance. If out-of-balance exists a match is made of DSC/depot transactions for current cutoff period and processed as follows:

(1) If mismatched transaction is DSC action not on depot transaction record, then match of depot transactions received after cutoff date is accomplished. If depot infloat transaction matches, depot balance is adjusted accordingly, and DSC/depot balances are recompared. If agreement is reached, records are reconsidered as balanced. Out-of-balance transaction records will continue to be processed.

(2) If mismatched transaction is depot action not on DSC transaction record, then match is made with DSCs violation transactions. If transaction is found, depot transaction had not been processed. Balance is adjusted as though

depot balances are recompared, if agreement is reached balance/transaction records are considered as matched. Depot mismatched transactions will be considered in next reconciliation to determine if violation has been cleared by DSC and if balances agree. If balances still disagree and previous violated depot transaction action is still mismatched and not on DSC violation records, the DSC violation code will appear on F-146 report. Those balances that did not match after adjustment will be processed as mismatches. Depot transactions that matched violations will be considered as matched.

(3) If mismatched depot transaction does not match violation file, but activity date is greater than established cutoff date minus three days, the depot balance is adjusted as though depot transaction had not been processed. Balances are recompared, if agreement is reached, records are considered as matched. Depot mismatched transactions which were assumed not processed by DSCs prior to monthend cutoff will be considered in next reconciliation. If depot infloat records match DSC transactions in next reconciliation they will be dropped from processing. If they do not match, they will be considered as previous period mismatched transactions. Those depot balances that did not match after adjustment and transactions will be processed as mismatched.

d. An automatic inquiry for transaction record (DIC ZAN) will be generated for preparation of F-145 report for mismatched balance transaction records.

e. A DSC Balance and Transaction File, report F-148, will be generated for mismatched balance/transaction records.

f. The monthly reconciliation unmatched balance/transaction report F-146, will be generated indicating depot/DSC previous and current mismatch balance and transactions. A summary report will stratify mismatching balances and transactions by type records mismatched.

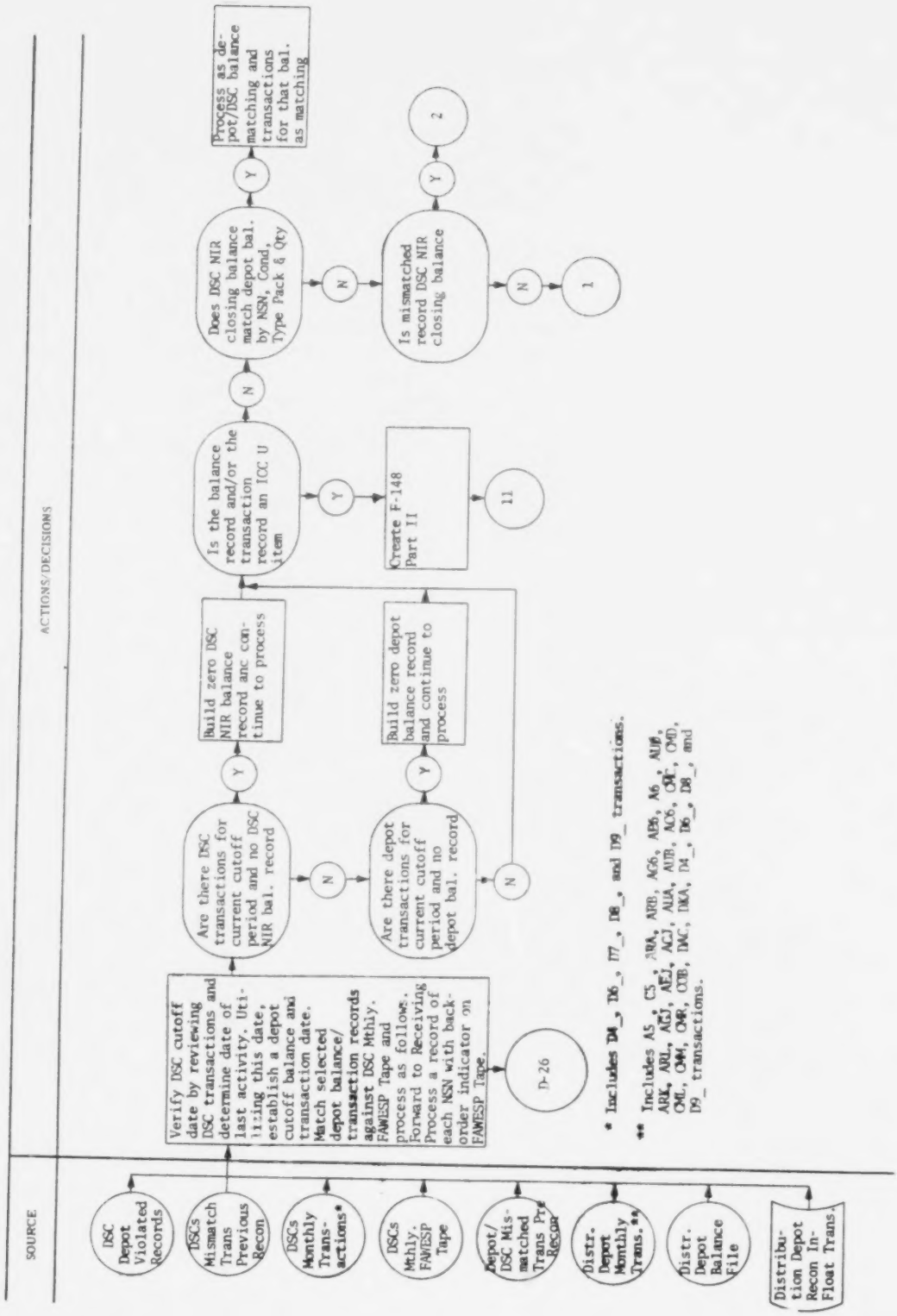
g. A record of each NSN with a backorder indicator on the DSC monthly FAWESP tape will be forwarded to the receiving process.

4. OUTPUT

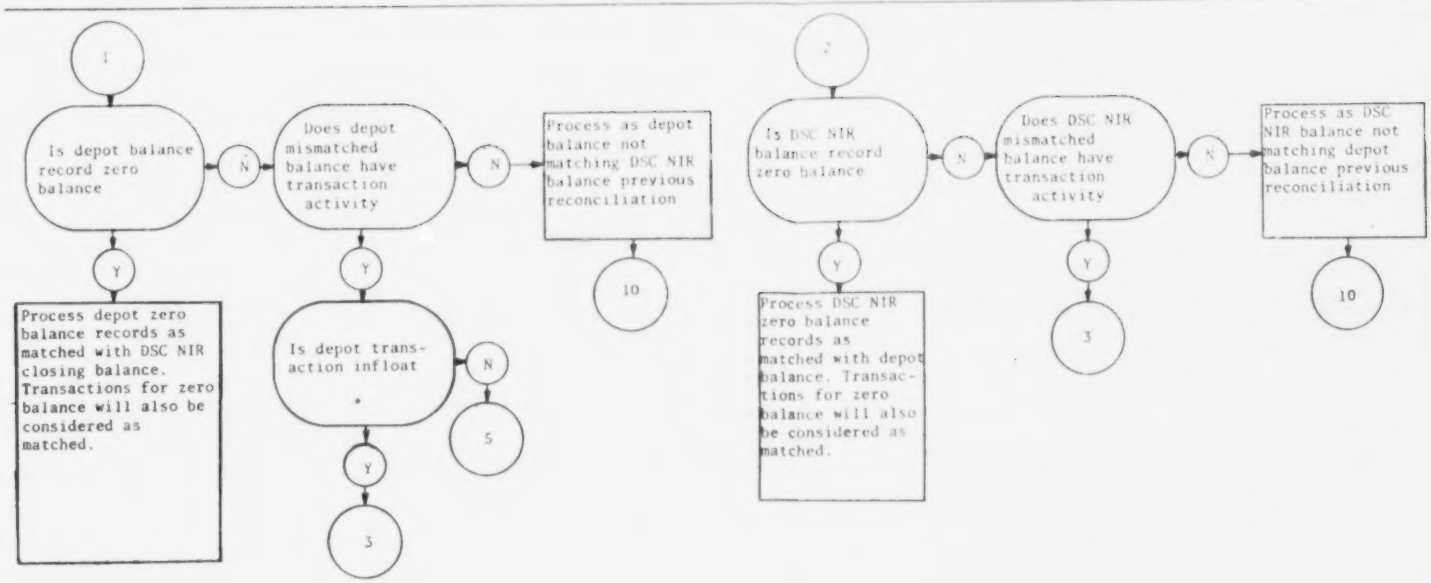
a. Appendix F-145, Parts 1 and 2, Depot Balance and Transaction File Printout.

b. Appendix F-146, Monthly Reconciliation Unmatched Balances/Transactions.

c. Appendix F-148, DSC Balance and Transaction File.

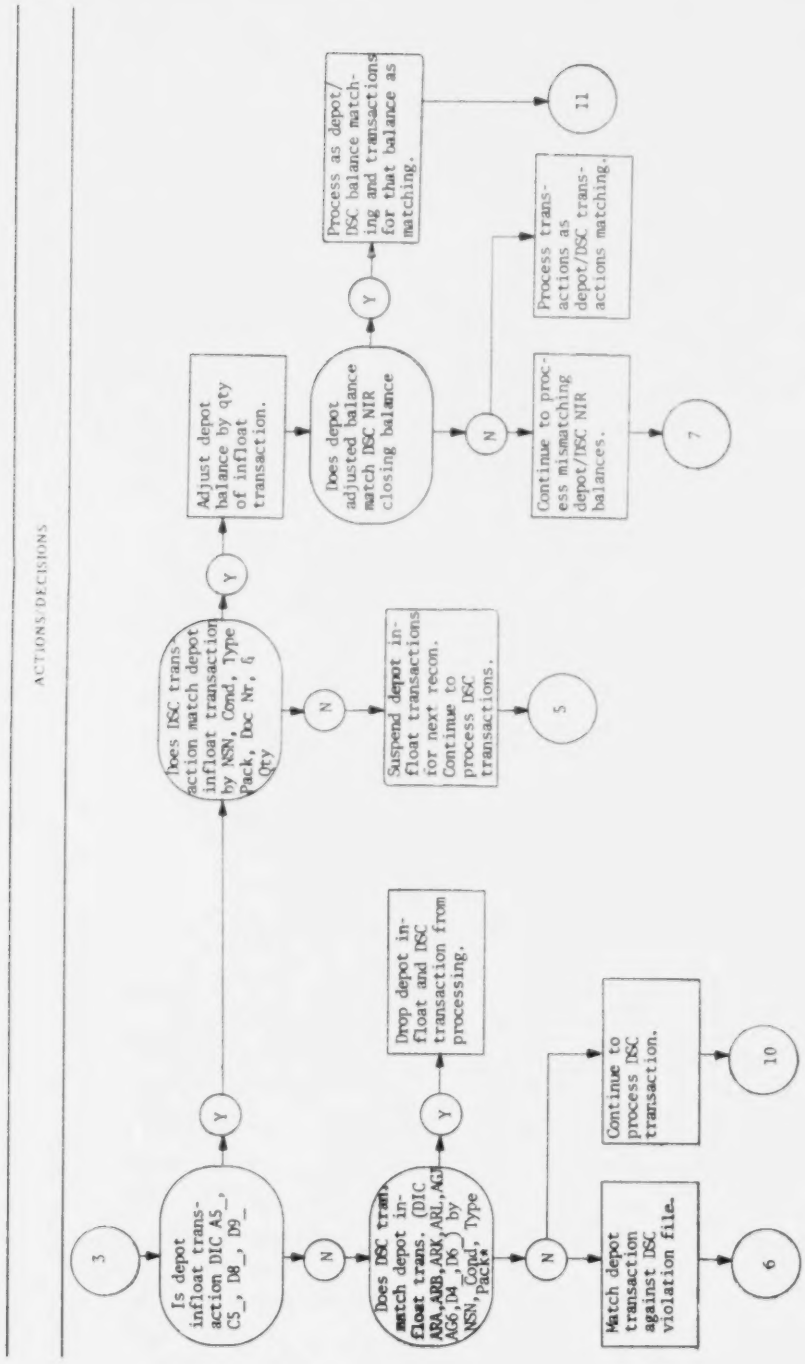

SOURCE
ACTIONS/DECISIONS
DSC Depot Violated Records
DSCs Mismatch Trans Previous Recon
DSCs Monthly Trans-actions*
DSCs Mthly. FAWESP Tape
Depot/ DSC Mis-matched Trans Pre Recon
Distr. Depot Monthly Trans.**
Distr. Depot Balance File
Distribu-tion Depot Recon In-Float Trans.
Verify DSC cutoff date by reviewing DSC transactions and determine date of last activity. Uti-lizing this date, establish a depot cutoff balance and transaction date. Match selected depot balance/ transaction records against DSC Mthly. FAWESP Tape and process as follows. Forward to Receiving Process a record of each NSN with back-order indicator on FAWESP Tape.
D-26
Are there DSC transactions for current cutoff period and no DSC NIR bal. record
Y
N
Build zero DSC NIR balance record anc con-tinue to process
Are there depot transactions for current cutoff period and no depot bal. record
Y
N
Build zero depot balance record and continue to process
Is the balance record and/or the transaction record an ICC U item
Y
N
Create F-148 Part II
11
Does DSC NIR closing balance match depot bal. by NSN, Cond, Type Pack & Qty
Y
N
Process as de-pot/DSC balance matching and transactions for that bal. as matching
Is mismatched record DSC NIR closing balance
Y
N
2
1
* Includes D4_, D6_, D7_, D8_, and D9_ transactions.
** Includes A5_, C5_, ARA, ARB, AG6, AB6, A6_, AUB, ARK, ARL, ACJ, AEJ, ACJ, AUA, AUB, AC6, CR_, CMD, CML, CM4, CMR, CDB, DAC, DKA, D4_, D6_, D8_, and D9_ transactions.

ACTIONS/DECISIONS

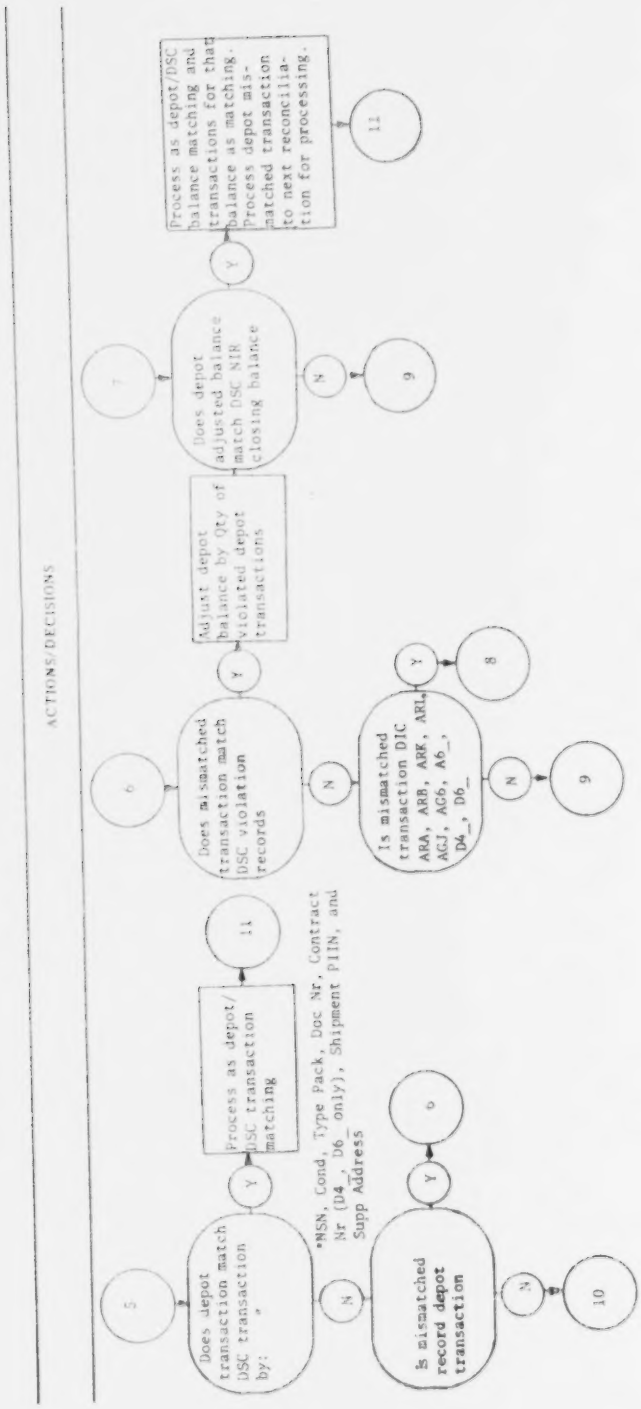


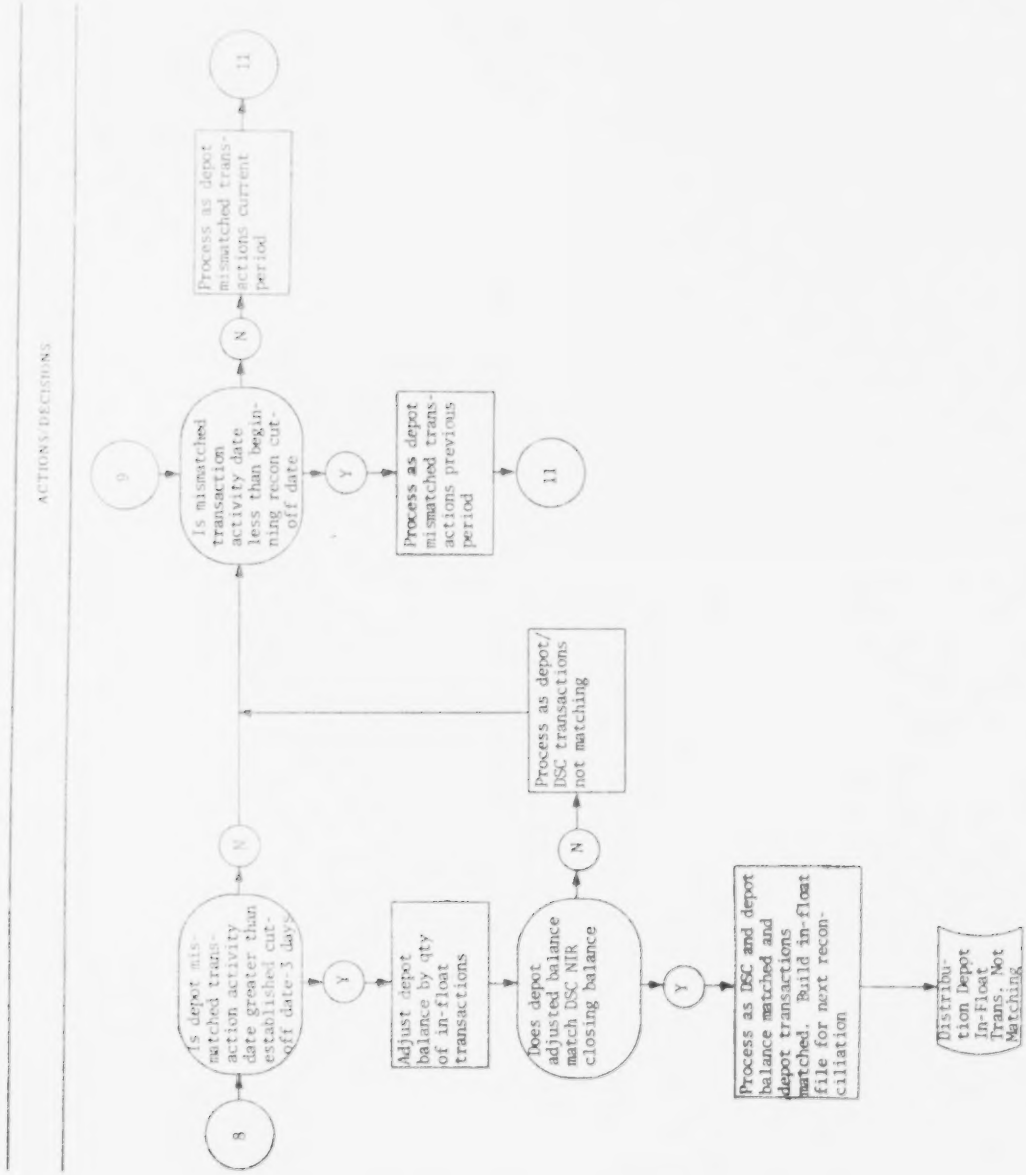
* Depot infloat transactions include those A5_, C5_, D8_, and D9_s that were received after cutoff date by distribution depot or D4_, D6_, ARA, ARB, ARK, ARL, AGJ, A6_, and AG6s that were transceived to DSCs but not processed until after cutoff date and would not be on DSCs NIR Balance/Transaction records.

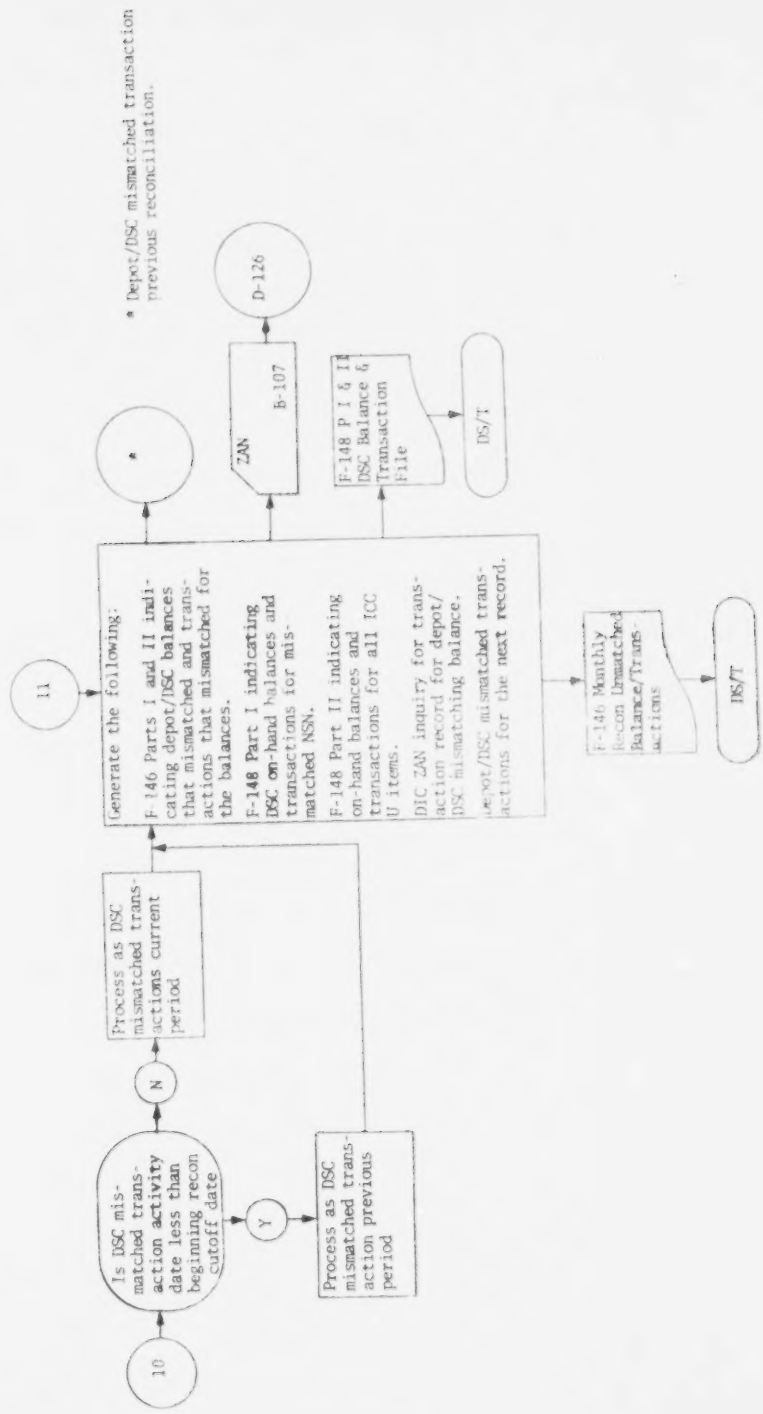
best copy available



*Document Number, Contract Shipment PIIN (D4_, D6_ only), Supp Address


ACTIONS/DECISIONS
5
Does depot transaction match DSC transaction by: *
N
Y
Process as depot/DSC transaction matching
11
*NSN, Cond, Type Pack, Doc Nr, Contract Nr (D4_, D6_ only), Shipment PIIN, and Supp Address
Is mismatched record depot transaction
Y
6
N
10
6
Does mismatched transaction match DSC violation records
N
Y
Adjust depot balance by Qty of violated depot transactions
Is mismatched transaction DIC ARA, ARB, ARK, ARL, AGJ, AG6, A6_, D4_, D6_
Y
8
N
9
7
Does depot adjusted balance match DSC NIR closing balance
N
9
Y
Process as depot/DSC balance matching and transactions for that balance as matching. Process depot mismatched transaction to next reconciliation for processing.
11


ACTIONS/DECISIONS
8
Is depot mismatched transaction activity date greater than established cut-off date-3 days
Y
N
Adjust depot balance by qty of in-float transactions
Does depot adjusted balance match DSC NIR closing balance
Y
N
Process as depot/DSC transactions not matching
Process as DSC and depot balance matched and depot transactions matched. Build in-float file for next reconciliation
Distribution Depot In-Float Trans. Not Matching
9
Is mismatched transaction activity date less than beginning recon cut-off date
Y
N
Process as depot mismatched transactions previous period
11
Process as depot mismatched transactions current period
11


ACTIONS/DECISIONS
10
Is DSC mismatched transaction activity date less than beginning recon cutoff date
Y
N
Process as DSC mismatched transaction previous period
Process as DSC mismatched transactions current period
11
Generate the following:
F-146 Parts I and II indicating depot/DSC balances that mismatched and transactions that mismatched for the balances.
F-148 Part I indicating DSC on-hand balances and transactions for mismatched NSN.
F-148 Part II indicating on-hand balances and transactions for all TCC U items.
DIC ZAN inquiry for transaction record for depot/DSC mismatching balance.
Depot/DSC mismatched transactions for the next record.
*
ZAN
B-107
D-126
F-148 P I & II DSC Balance & Transaction File
DS/T
F-146 Monthly Recon Unmatched Balance/Transactions
DS/T
* Depot/DSC mismatched transaction previous reconciliation.

APPENDIX D-132

NOTICE OF AVAILABILITY (NOA) PROCESS

1. INITIATING ACTIONS

   a. Appendix B-99, MRO Control/Status Request Card.

   b. Appendix B-101, Shipment Unit Completion Card.

   c. Appendix D-143, MOFAST Label/Route Slip Preparation Process.

2. REFERENCES

   a. Appendix B-53, FMS Notice of Availability Key Document.

   b. Appendix B-54, FMS Notice of Availability Detail Document.

   c. Appendix B-99, MRO Control/Status Request Card.

   d. Appendix B-101, Shipment Unit Completion Card.

   e. Appendix C-41, Notice of Availability/Shipment (DD Form 1348-5).

   f. Appendix D-143, MOFAST Label/Route Slip Preparation Process.

3. GENERAL

   This chart illustrates the process by which FMS Notices of Availability are mechanically produced.

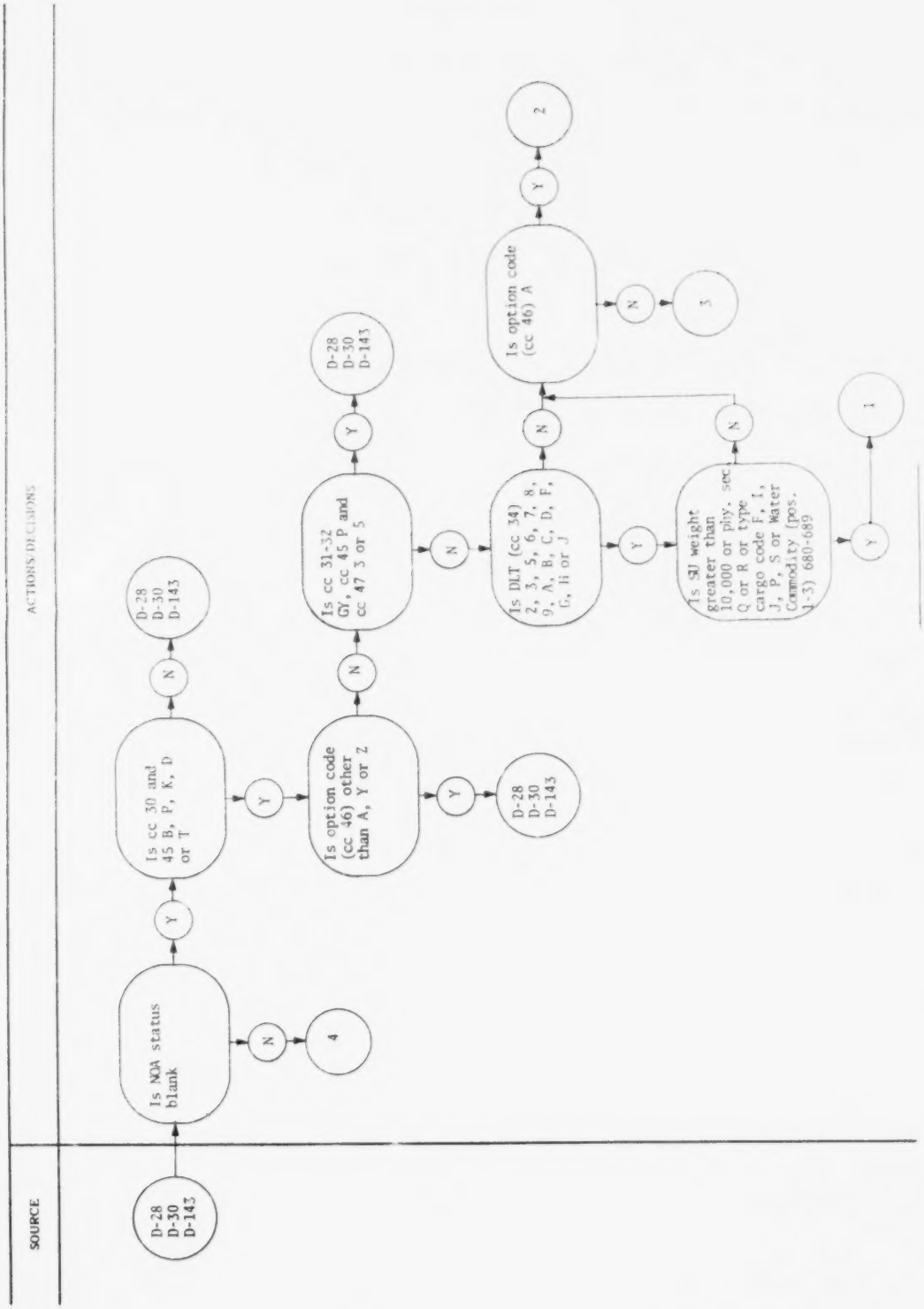
4. OUTPUT

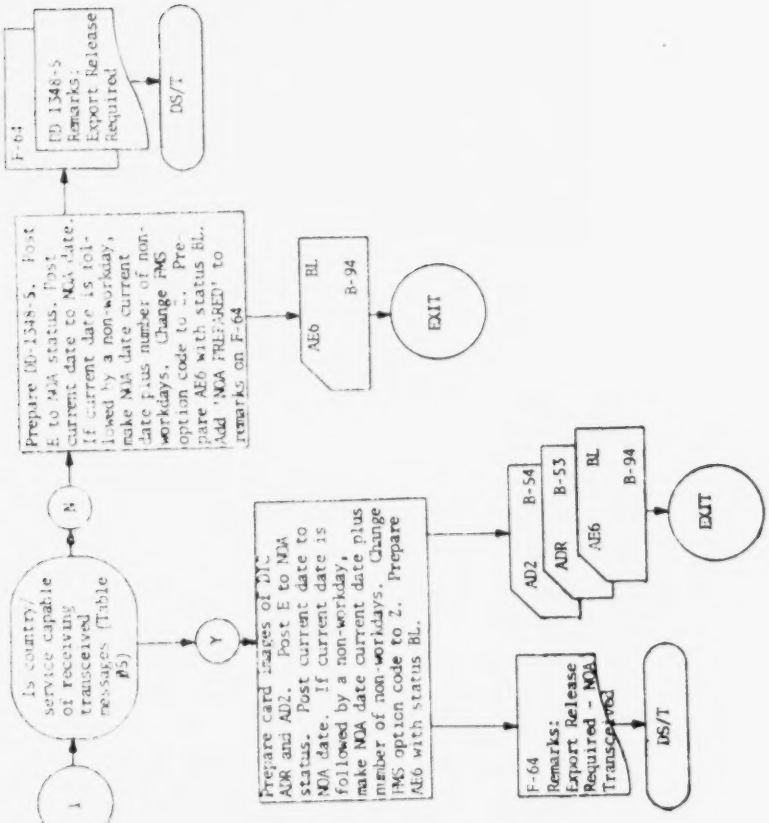
   a. Appendix B-53, FMS Notice of Availability Key Document.

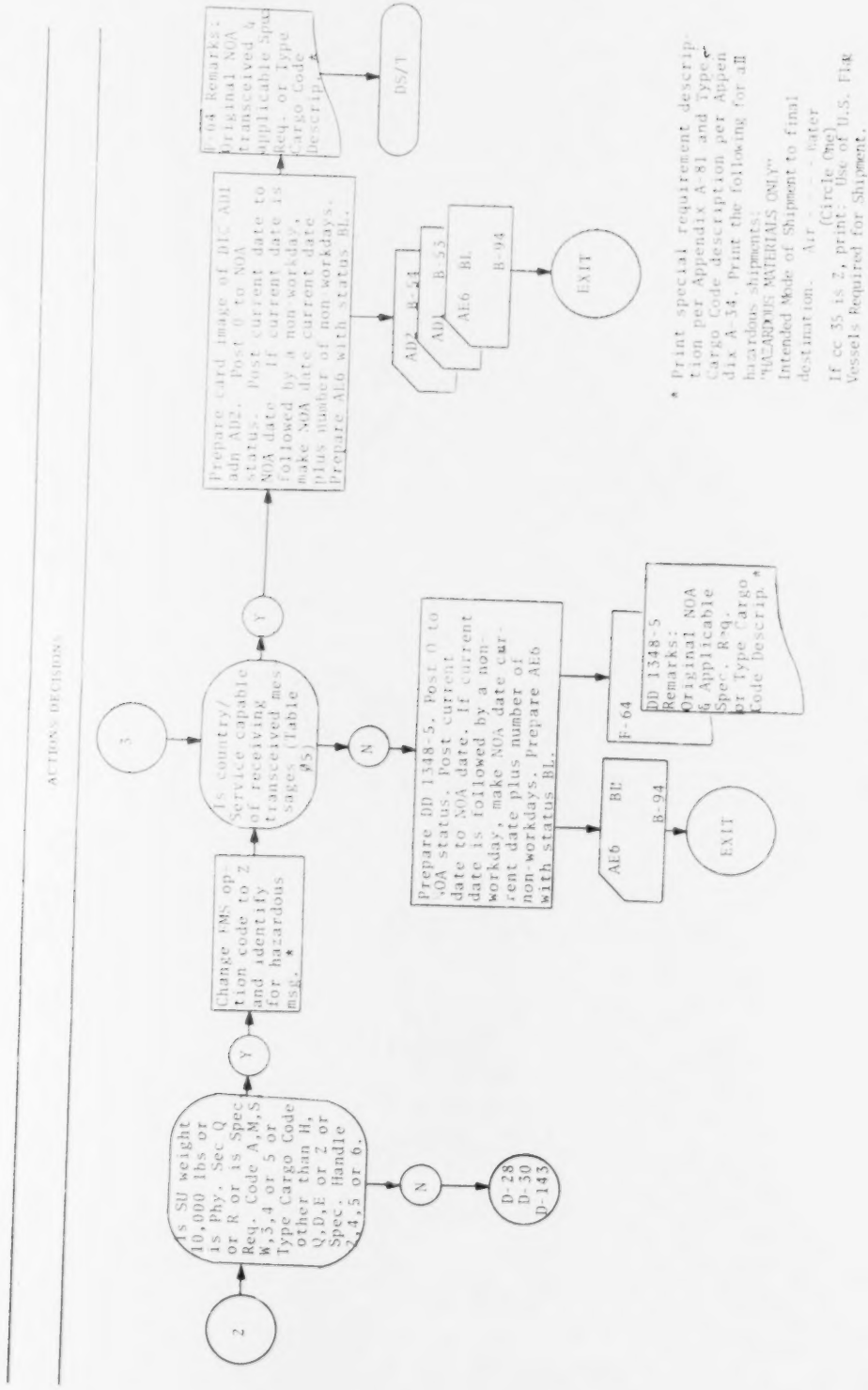
   b. Appendix B-54, FMS Notice of Availability Detail Document.

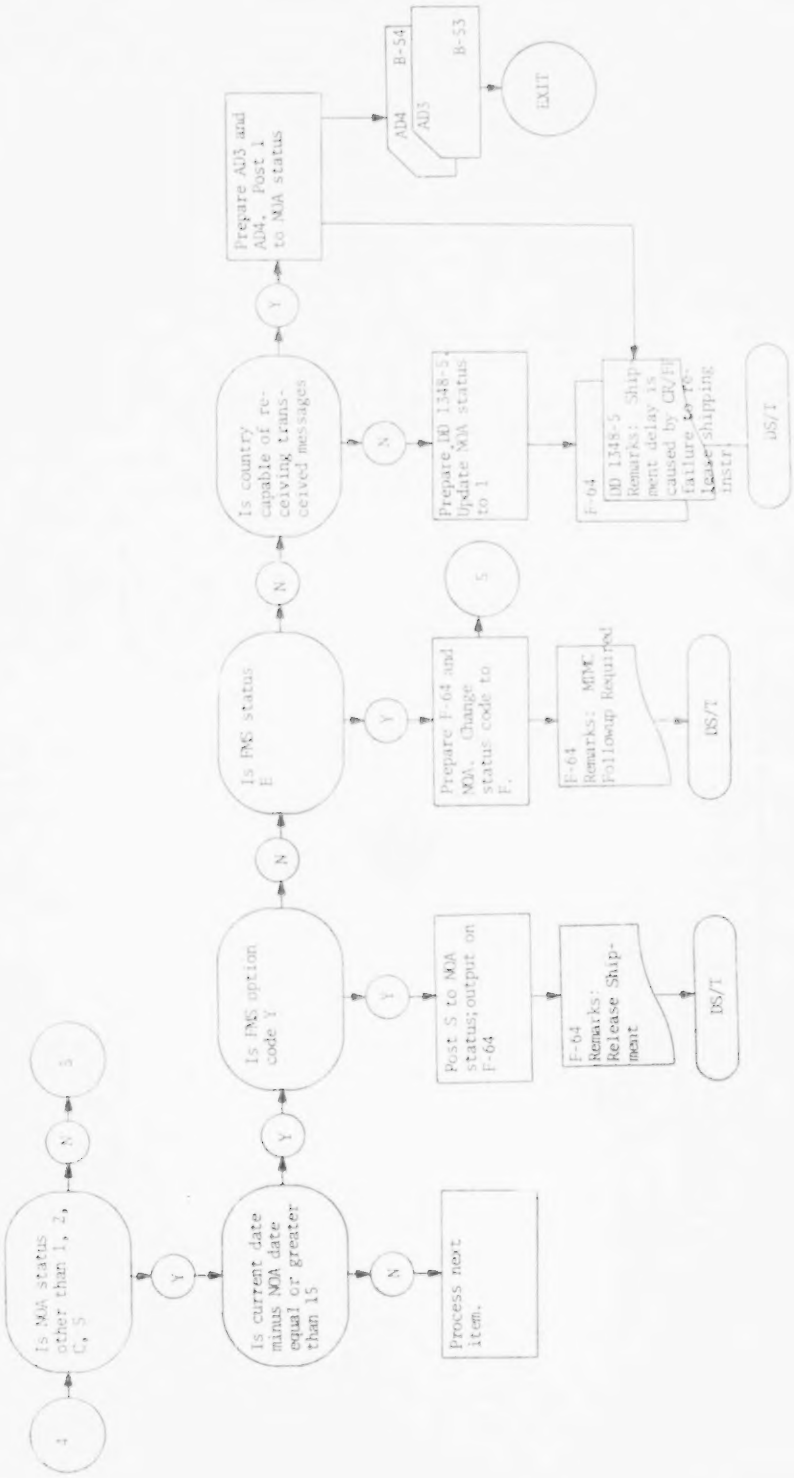
   c. Appendix C-41, Notice of Availability/Shipment.

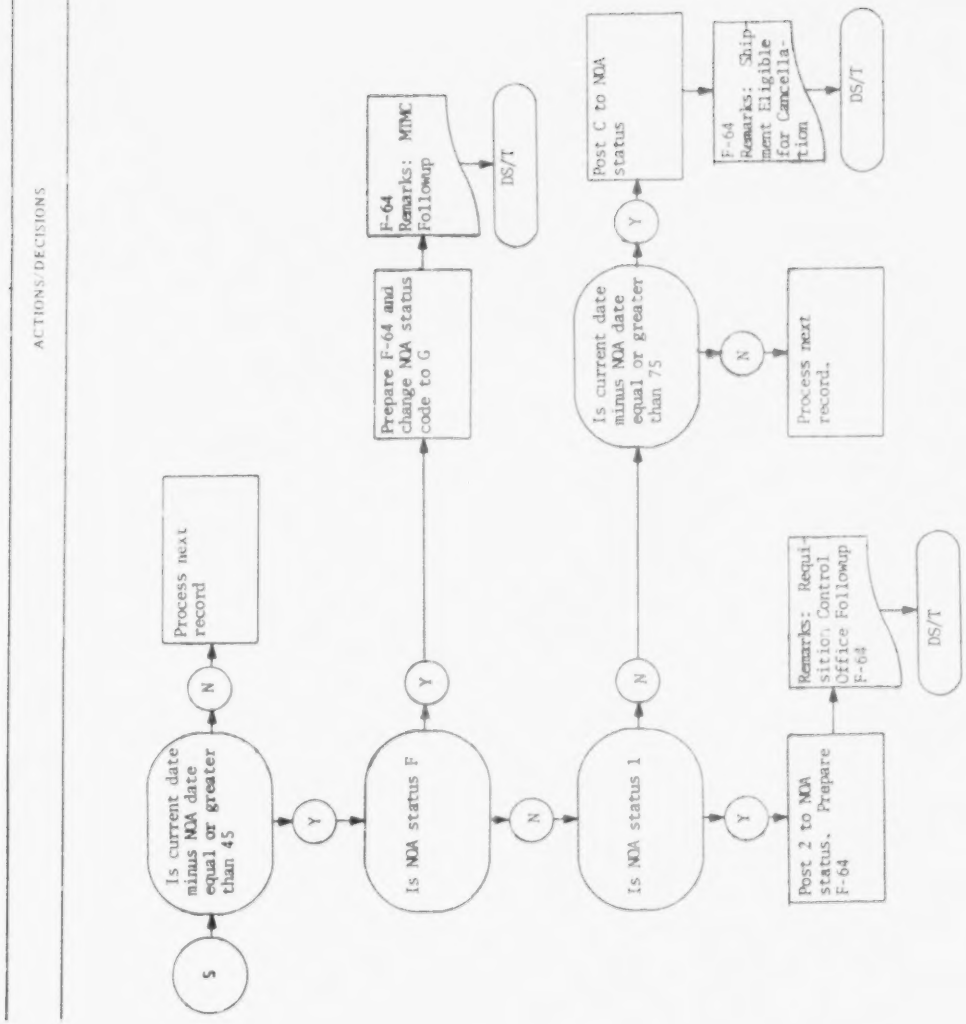
   d. Appendix F-64, NOA Status Listing.


SOURCE
ACTIONS/DECISIONS
D-28
D-30
D-143
Is NOA status blank
N
4
Y
Is cc 30 and 45 B, P, K, D or T
N
D-28
D-30
D-143
Y
Is option code (cc 46) other than A, Y or Z
N
D-28
D-30
D-143
Y
Is cc 31-32 G7, cc 45 P and cc 47 3 or 5
N
D-28
D-30
D-143
Y
Is DLT (cc 34) 2, 3, 5, 6, 7, 8, 9, A, B, C, D, F, G, H or J
N
Is option code (cc 46) A
N
3
Y
2
Y
Is SU weight greater than 10,000 or phy. sec. Q or R or type cargo code F, I, J, P, S or Water Commodity (pos. 1-3) 680-689
N
Y
1


ACTIONS/DECISIONS
1
Is country/ service capable of receiving transmitted messages (Table #5)
Y
N
Prepare card images of DIC AOR and AD2. Post E to NOA status. Post current date to NOA date. If current date is followed by a non-workday, make NOA date current date plus number of non-workdays. Change PMS option code to Z. Prepare AE6 with status BL.
Prepare DD-1348-5. Post E to NOA status. Post current date to NOA date. If current date is followed by a non-workday, make NOA date current date plus number of non-workdays. Change PMS option code to Z. Prepare AE6 with status BL. Add 'NOA PREFERRED' to remarks on F-64
F-64
DD 1348-5
Remarks:
Export Release Required
DS/T
F-64
Remarks:
Export Release Required - NOA Transceived
DS/T
AD2
B-54
AOR
B-53
AE6
BL
B-94
AE6
BL
B-94
EXIT
EXIT


ACTIONS DECISIONS
2
Is SU weight 10,000 lbs or is Phy. Sec Q or R or is Spec Req. Code A,M,S W,3,4 or 5 or Type Cargo Code other than H, Q,D,E or Z or Spec. Handle 2,4,5 or 6.
Y
N
D-28
D-30
D-143
Change IMS option code to Z and identify for hazardous msg. *
3
Is country/ Service capable of receiving transceived messages (Table #5)
Y
N
Prepare DD 1348-5. Post 0 to NOA status. Post current date to NOA date. If current date is followed by a non-workday, make NOA date current date plus number of non-workdays. Prepare Alt6 with status BL.
F-64
DD 1348-5 Remarks: Original NOA & Applicable Spec. Req. or Type Cargo Code Descrip. *
Alt6 BL
B-94
EXIT
Prepare card image of BIC ADJ Adm Adj. Post 0 to NOA status. Post current date to NOA date. If current date is followed by a non-workday, make NOA date current date plus number of non workdays. Prepare Alt6 with status BL.
ADJ2 B-54
ADJ B-55
Alt6 BL
B-94
EXIT
F-64 Remarks: Original NOA transceived & Applicable Spec. Req. or Type Cargo Code Descrip. *
DS/T
* Print special requirement description per Appendix A-81 and Type Cargo Code description per Appendix A-34. Print the following for all hazardous shipments:
"HAZARDOUS MATERIALS ONLY"
Intended Mode of Shipment to final destination. Air ___ Water ___ (Circle One)
If cc 35 is Z, print: Use of U.S. Flag vessels Required for Shipment.


ACTIONS/DECISIONS
4
Is NOA status other than 1, 2, C, S
Y
N
5
Is current date minus NOA date equal or greater than 15
Y
N
Process next item.
Is PMS option code Y
Y
N
Post S to NOA status; output on F-64
F-64 Remarks: Release Shipment
DS/T
Is PMS status E
Y
N
Prepare F-64 and NOA. Change status code to F.
5
F-64 Remarks: MDMC Followup Required
DS/T
Is country capable of receiving transceived messages
N
Y
Prepare DD 1348-5 Update NOA status to 1
F-64
DD 1348-5 Remarks: Shipment delay is caused by CR/FB failure to release shipping instr
DS/T
Prepare AU3 and AU4. Post 1 to NOA status
AU4
AU3
B-54
B-53
EXIT


ACTIONS/DECISIONS
5
Is current date minus NOA date equal or greater than 45
N
Process next record
Y
Is NOA status F
Y
Prepare F-64 and change NOA status code to G
F-64 Remarks: MTMC Followup
DS/T
N
Is NOA status 1
N
Is current date minus NOA date equal or greater than 75
N
Process next record.
Y
Post C to NOA status
F-64 Remarks: Shipment Eligible for Cancellation
DS/T
Y
Post 2 to NOA status. Prepare F-64
Remarks: Requisition Control Office Followup F-64
DS/T

APPENDIX D-133

SUPER HIGH PRIORITY MRO PROCESS

1. DOCUMENT IDENTIFIER CODE

None

2. REFERENCE

Appendix D-57

3. GENERAL

a. This process describes the generation of reports required for reviewing Super High Priority MROs - MICAP/NMCS/ANMCS/999 that remain open (not closed in the In-Process File) and shipments that are confirmed (by day). It also generates the monthly summary for total volume of Super High Priority MROs shipped by each DLA Depot.

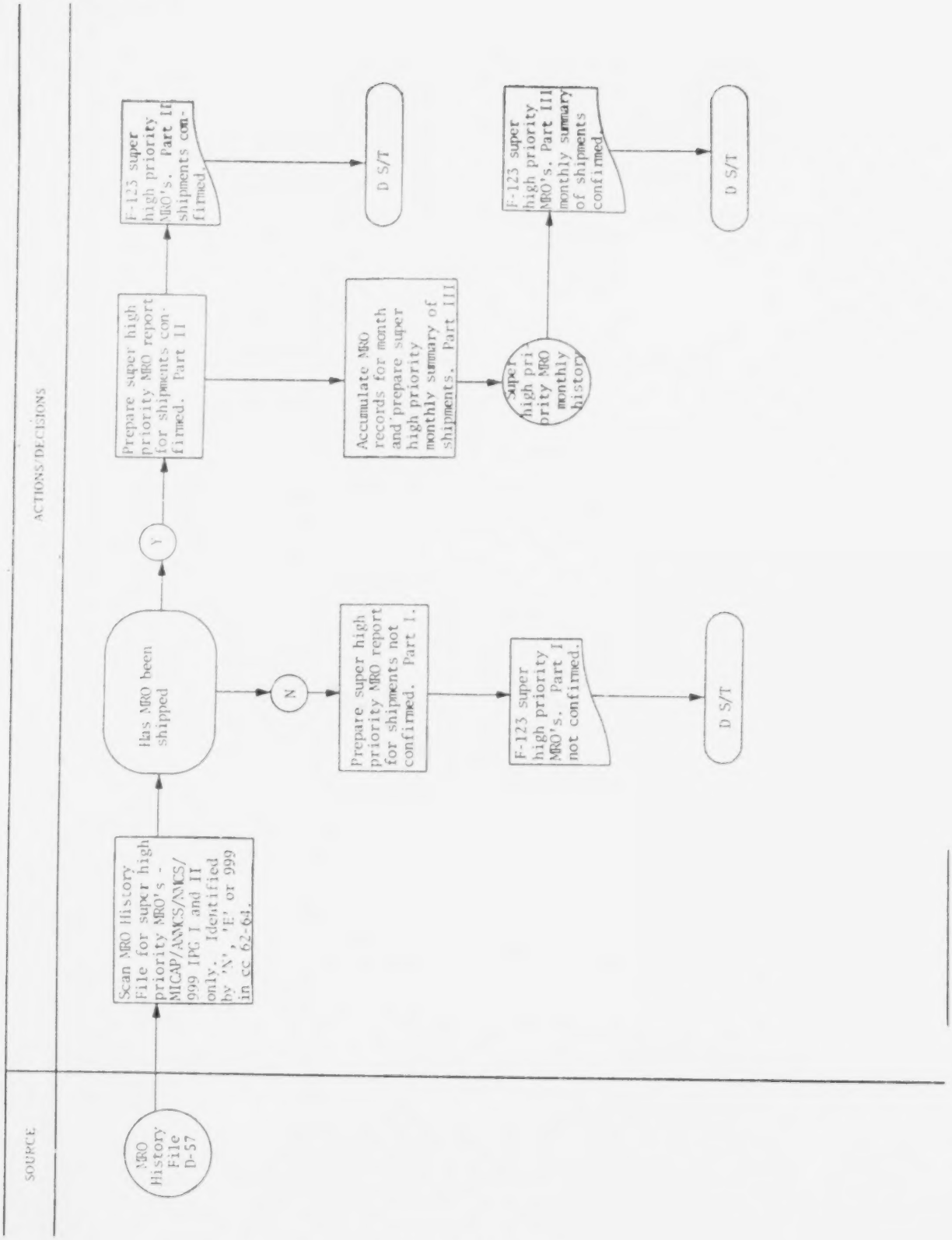
b. The program will be run on a daily basis for data required in parts 1 and 2. Daily information will be accumulated and retained for monthend processing and generation of part 3.

4. OUTPUT

a. Appendix F-123 - Part 1, Super High Priority MROs - not confirmed

b. Appendix F-123 - Part 2, Super High Priority MROs - shipment confirmed

c. Appendix F-123 - Part 3, Super High Priority MROs - Monthly summary of shipments confirmed


SOURCE
ACTIONS/DECISIONS
MRO History File D-57
Scan MRO History File for super high priority MRO's - MICAP/ANMCS/ANCS/ 999 IPG I and II only. Identified by 'X', 'E' or 999 in cc 62-64.
Has MRO been shipped
Y
N
Prepare super high priority MRO report for shipments confirmed. Part II
F-123 super high priority MRO's. Part II shipments confirmed.
D S/T
Prepare super high priority MRO report for shipments not confirmed. Part I.
F-123 super high priority MRO's. Part I not confirmed.
D S/T
Accumulate MRO records for month and prepare super high priority monthly summary of shipments. Part III
Super high priority MRO monthly history
F-123 super high priority MRO's. Part III monthly summary of shipments confirmed.
D S/T

APPENDIX D-134

CARRIER PERFORMANCE REPORT REQUEST CARDS

1. INITIATING ACTION

Card input as specified in appendix B-2.

2. REFERENCES

a. Appendix B-2.

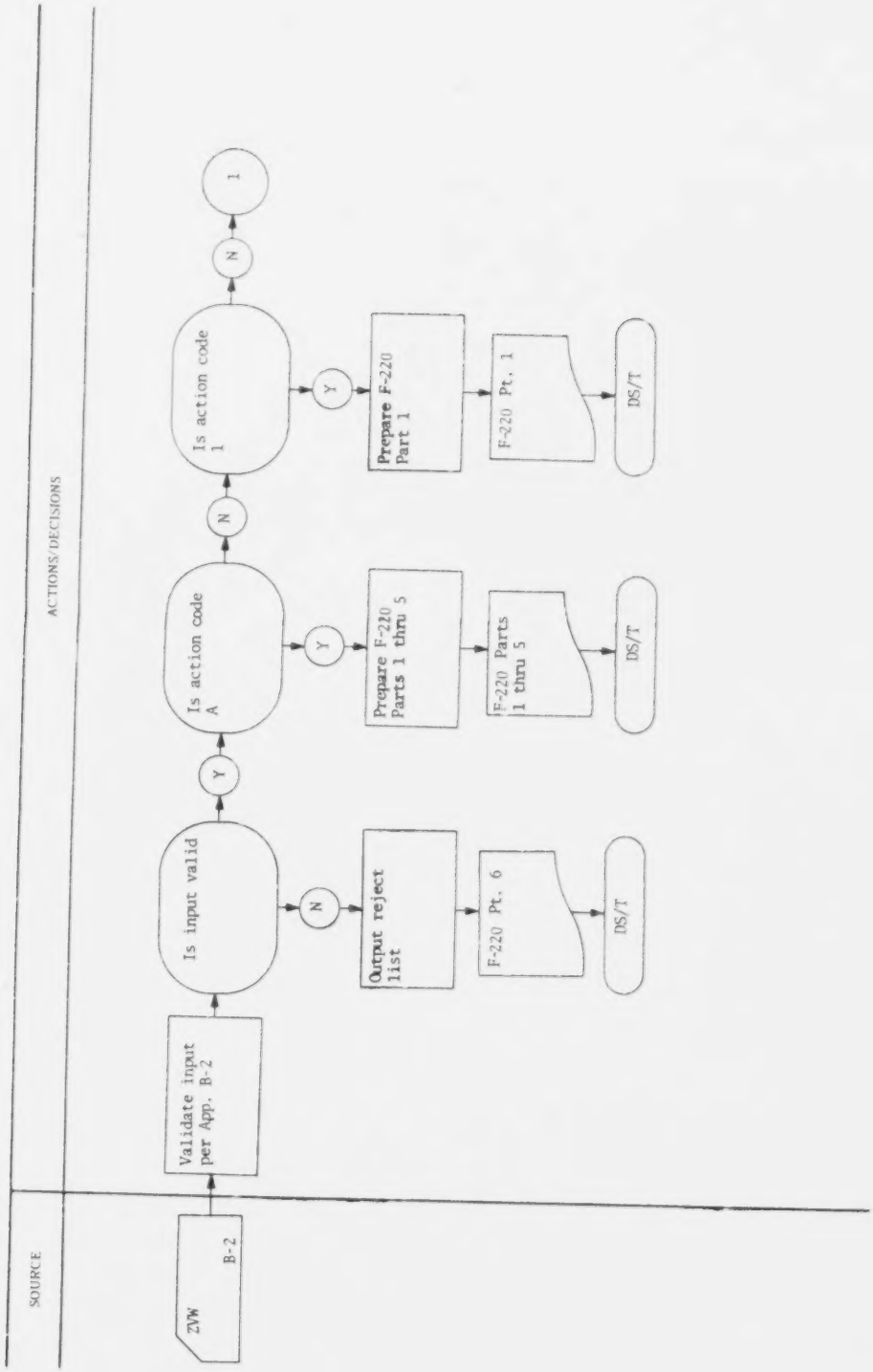
b. Appendix F-220.

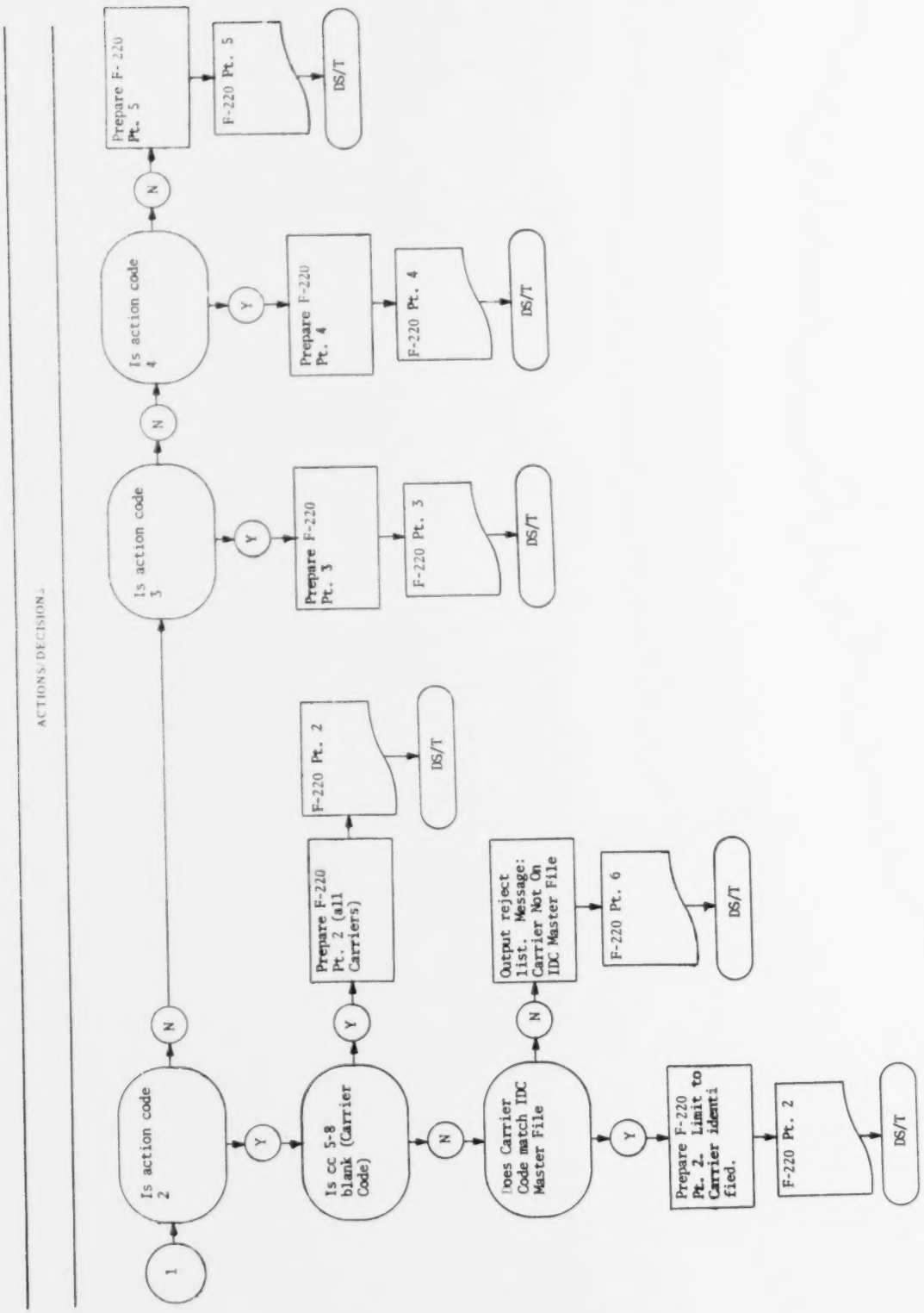
3. GENERAL

This appendix describes the processing of carrier performance report request cards. Card input can be used to initiate printing of the entire or selected parts of the F-220, Carrier Performance Intransit Analysis Report.

4. OUTPUT

Appendix F-220, Carrier Performance Intransit Analysis Report (complete or selected parts).


SOURCE
ACTIONS/DECISIONS
ZVW
B-2
Validate input per App. B-2
Is input valid
N
Output reject list
F-220 Pt. 6
DS/T
Y
Is action code A
N
Y
Prepare F-220 Parts 1 thru 5
F-220 Parts 1 thru 5
DS/T
Is action code 1
N
1
Y
Prepare F-220 Part 1
F-220 Pt. 1
DS/T


ACTIONS/DECISIONS
1
Is action code 2
N
Y
Is cc 5-8 blank (Carrier Code)
Y
Prepare F-220 Pt. 2 (all Carriers)
F-220 Pt. 2
DS/T
N
Does Carrier Code match IDC Master File
N
Output reject list. Message: Carrier Not On IDC Master File
F-220 Pt. 6
DS/T
Y
Prepare F-220 Pt. 2. Limit to Carrier identified.
F-220 Pt. 2
DS/T
Is action code 3
Y
Prepare F-220 Pt. 3
F-220 Pt. 3
DS/T
N
Is action code 4
Y
Prepare F-220 Pt. 4
F-220 Pt. 4
DS/T
N
Prepare F-220 Pt. 5
F-220 Pt. 5
DS/T

APPENDIX D-135

INTRANSIT DATA CARD MASTER FILE BUILD/UPDATE

1. INITIATING ACTION

   a. DASC MILSTEP Intransit Data Tape.

   b. Appendix B-1, Carrier Performance Update Card.

2. REFERENCES

   a. Appendix B-1.

   b. Appendix F-220.

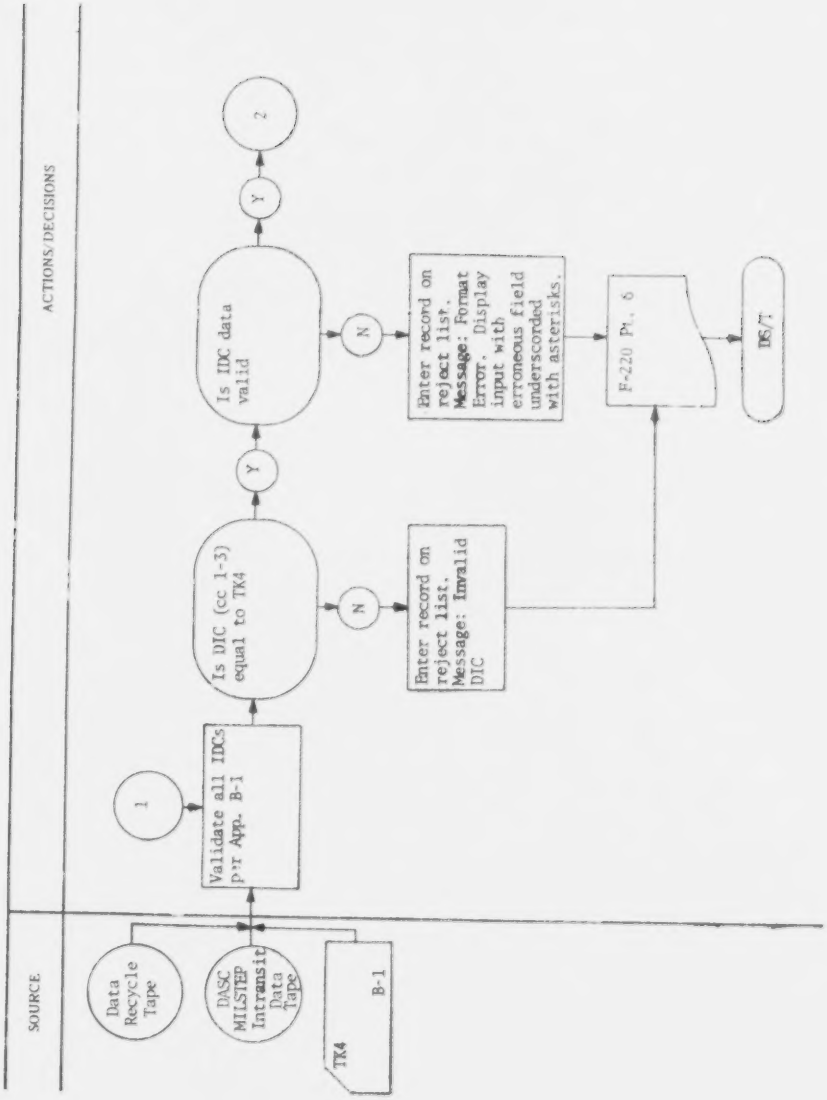
3. GENERAL

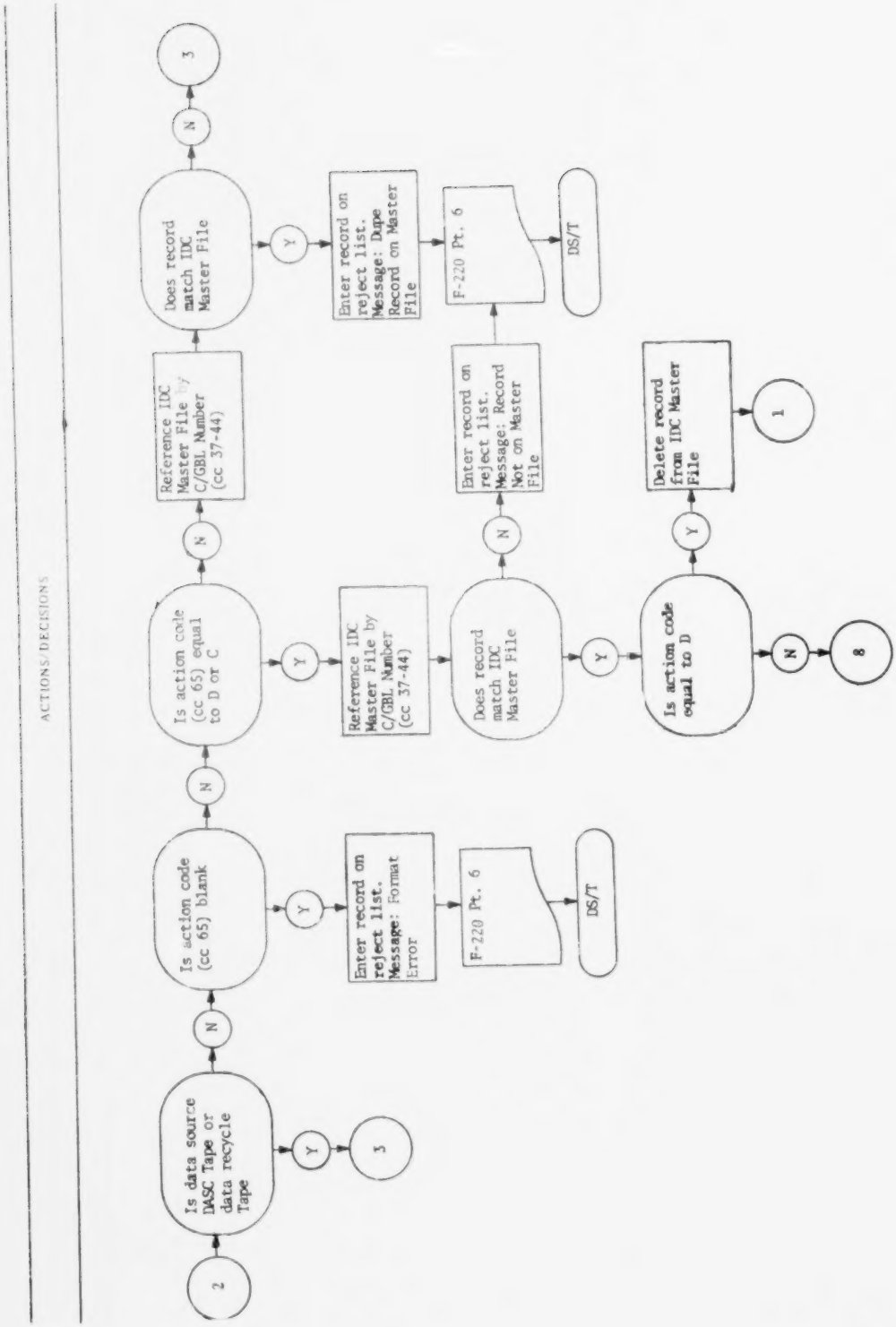
This appendix describes the procedure/decisions used to establish, delete or change data in the Intransit Data Card Master File. Intransit data records on the master file are utilized for preparation of the F-220, Carrier Performance Intransit Analysis Report.

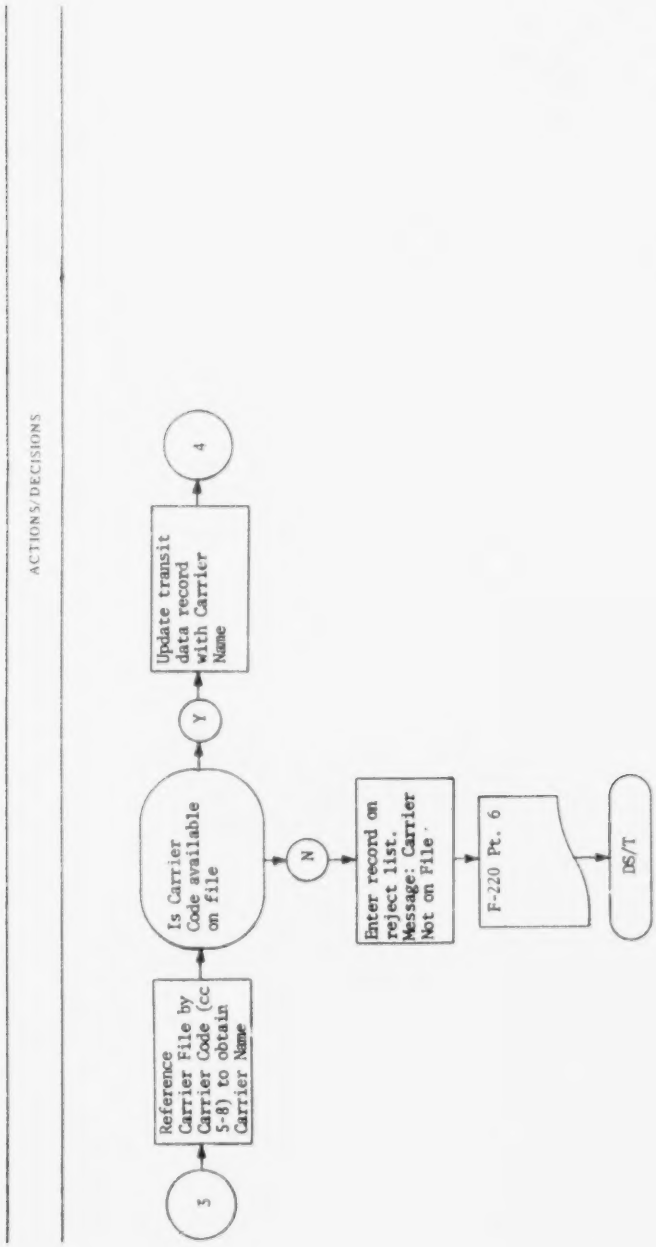
4. OUTPUT

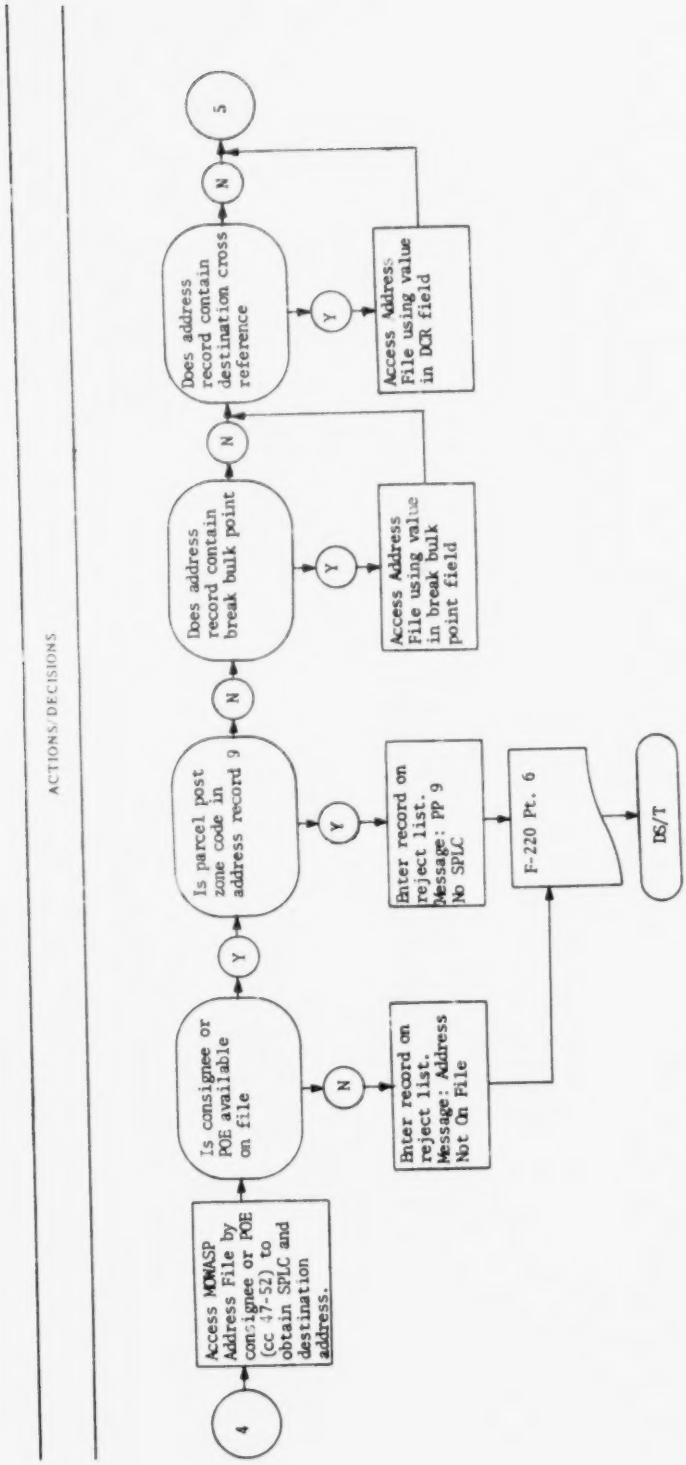
   a. Appendix F-220, Part 6, IDC Reject List.

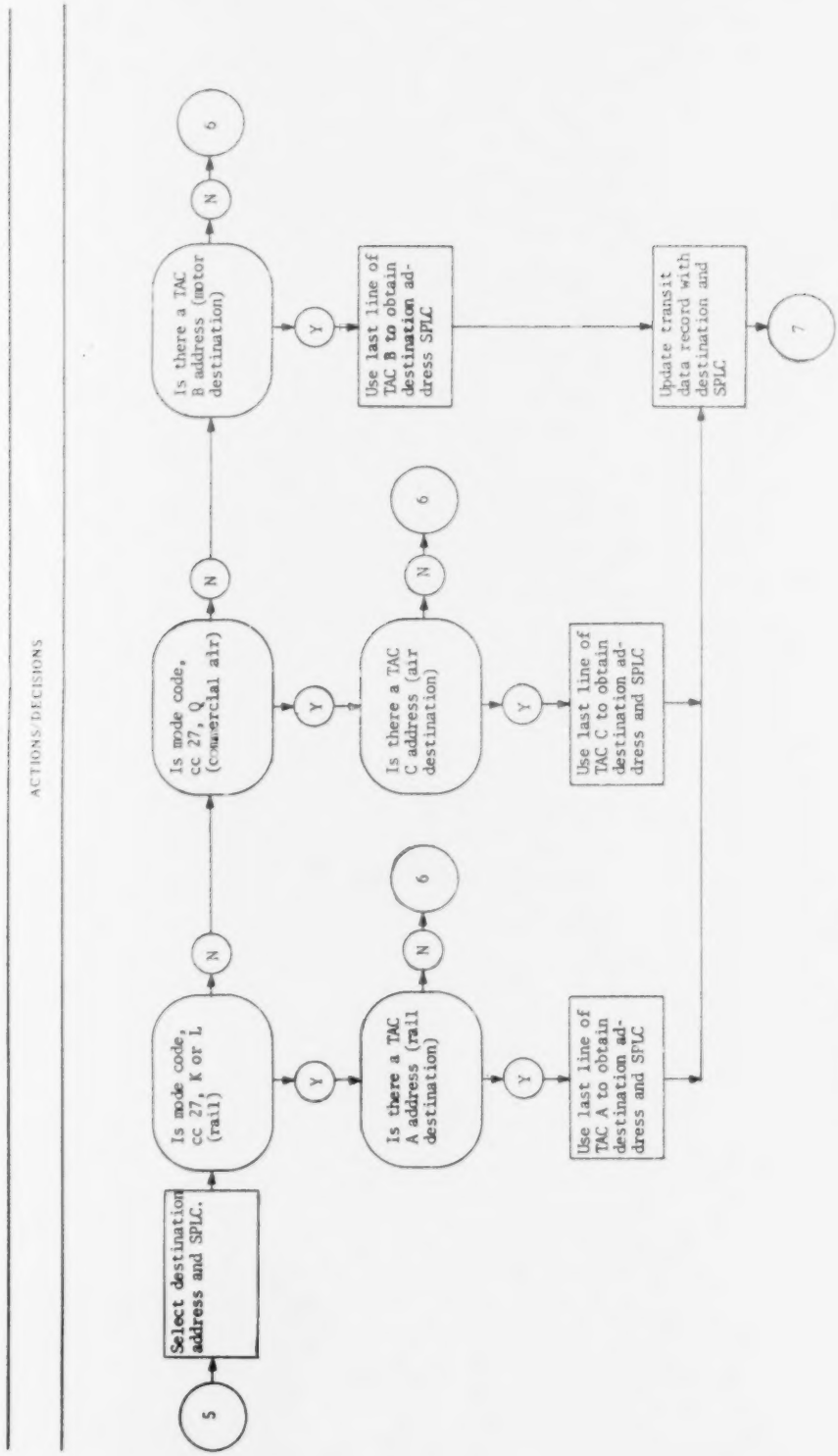
   b. Establish/update records on the IDC Master File.

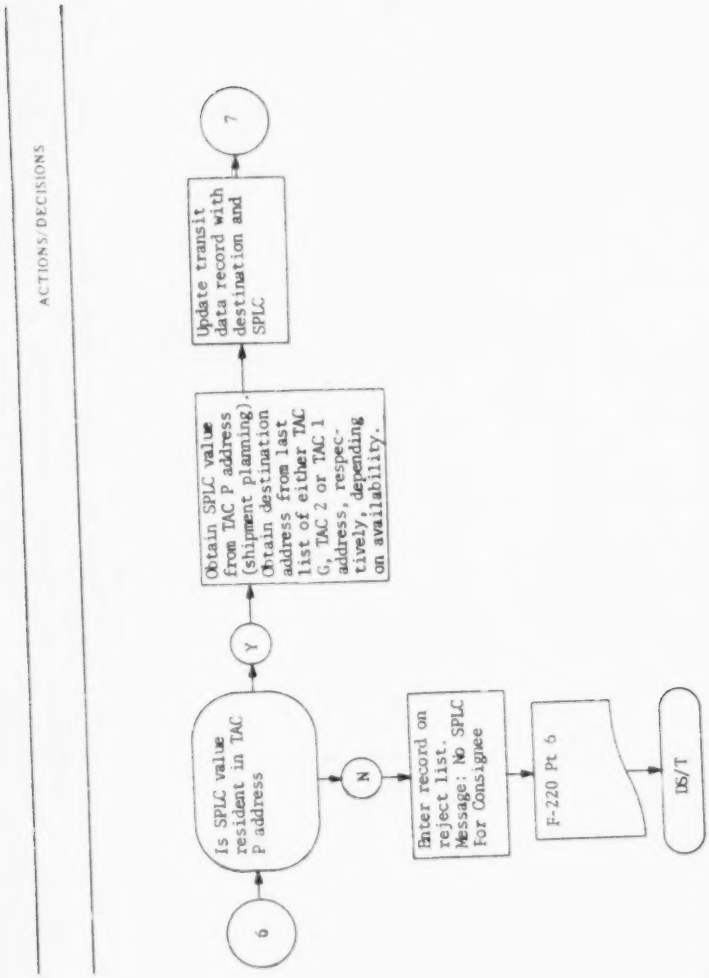

SOURCE
ACTIONS/DECISIONS
Data Recycle Tape
DASC MILSTEP Intransit Data Tape
TX4
B-1
1
Validate all IDCs per App. B-1
Is DIC (cc 1-3) equal to TX4
N
Enter record on reject list. Message: Invalid DIC
Y
Is IDC data valid
N
Enter record on reject list. Message: Format Error. Display input with erroneous field underscorded with asterisks.
Y
2
F-220 Pt. 6
DS/7

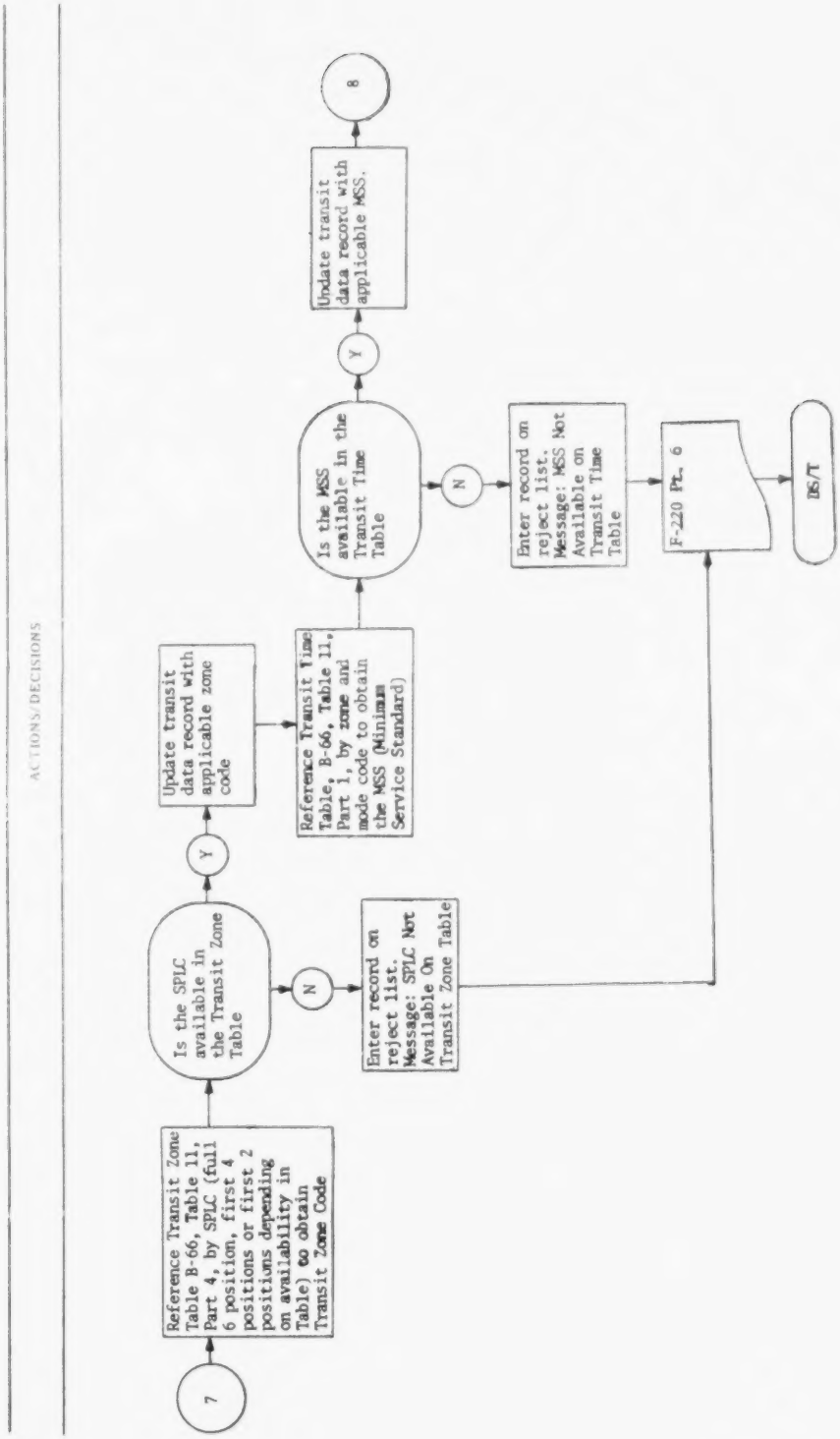

ACTIONS/DECISIONS
2
Is data source DASC Tape or data recycle Tape
Y
3
N
Is action code (cc 65) blank
Y
Enter record on reject list. Message: Format Error
F-220 Pt. 6
DS/T
N
Is action code (cc 65) equal to D or C
Y
Reference IDC Master File by C/GBL Number (cc 37-44)
Does record match IDC Master File
Y
Is action code equal to D
Y
Delete record from IDC Master File
1
N
8
N
Enter record on reject list. Message: Record Not on Master File
F-220 Pt. 6
DS/T
N
Reference IDC Master File by C/GBL Number (cc 37-44)
Does record match IDC Master File
Y
Enter record on reject list. Message: Dupe Record on Master File
N
3

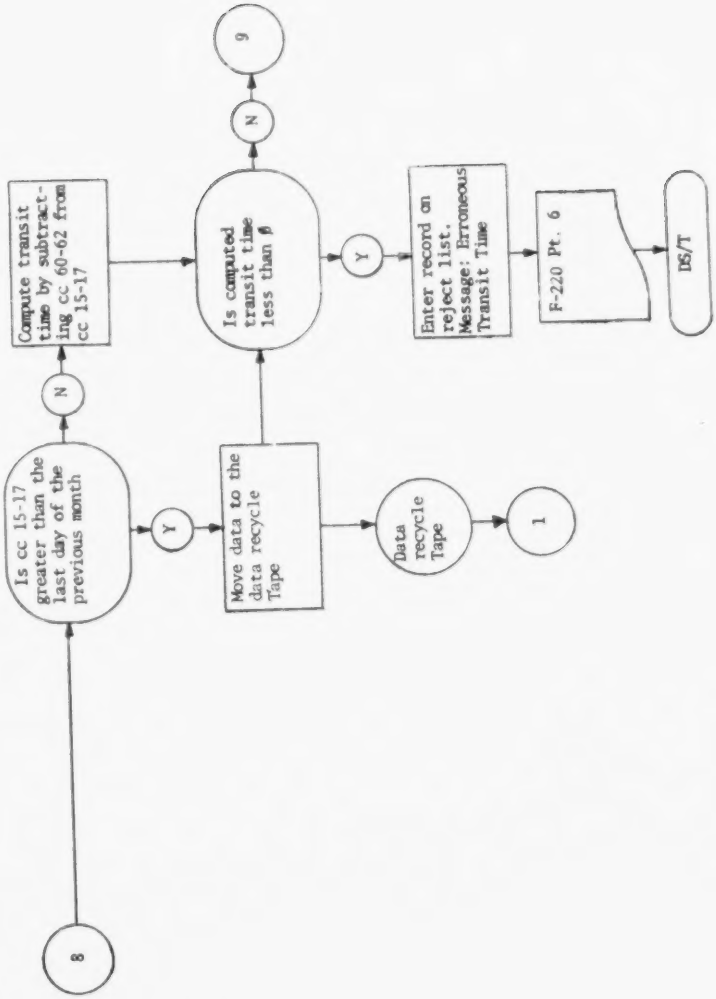

ACTIONS/DECISIONS
3
Reference Carrier File by Carrier Code (cc 5-8) to obtain Carrier Name
Is Carrier Code available on file
N
Y
Update transit data record with Carrier Name
4
Enter record on reject list. Message: Carrier Not on File
F-220 Pt. 6
DS/T

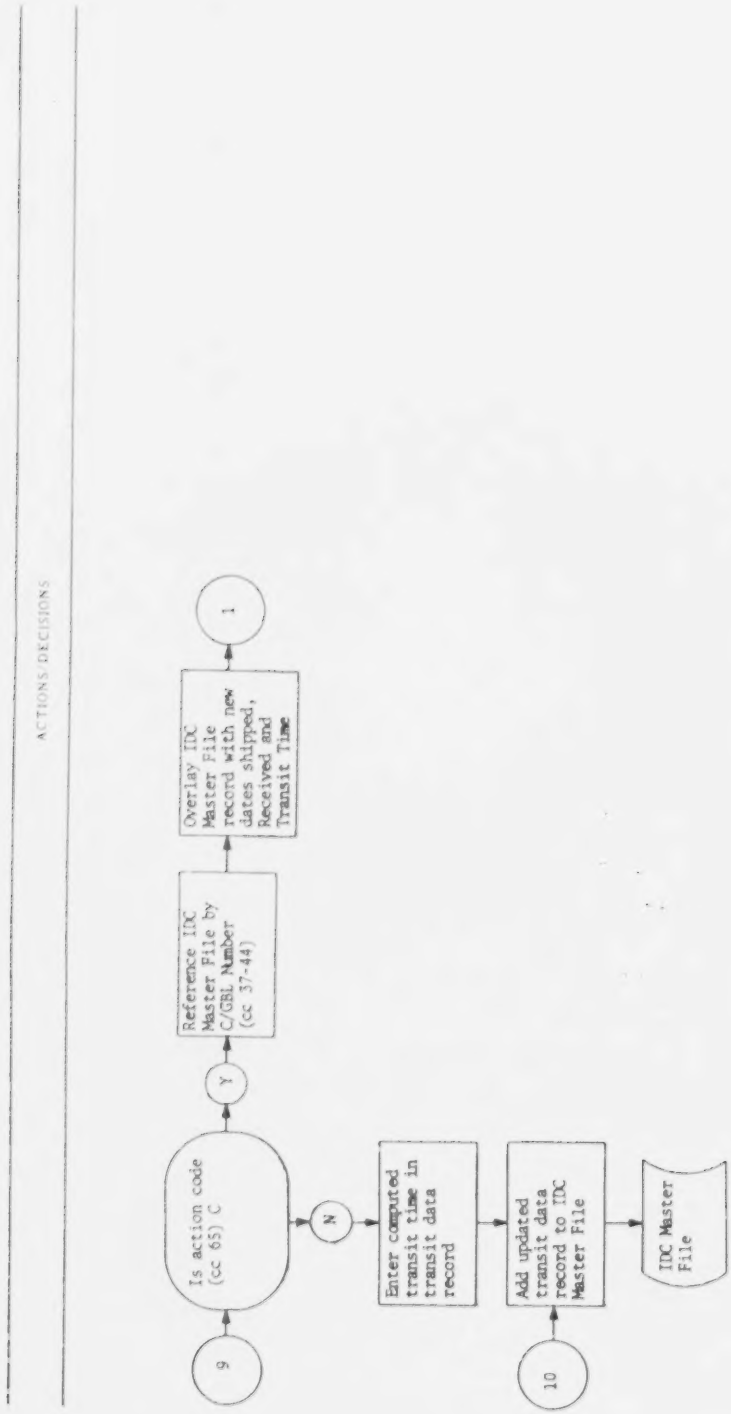

ACTIONS/ DECISIONS
4
Access MOWASP Address File by consignee or POE (cc 47-52) to obtain SPLC and destination address.
Is consignee or POE available on file
N
Enter record on reject list. Message: Address Not On File
Y
Is parcel post zone code in address record 9
Y
Enter record on reject list. Message: PP 9 No SPLC
N
Does address record contain break bulk point
Y
Access Address File using value in break bulk point field
N
Does address record contain destination cross reference
Y
Access Address File using value in DCR field
N
5
F-220 Pt. 6
DS/T


ACTIONS/DECISIONS
5
Select destination address and SPLC.
Is mode code, cc 27, K or L (rail)
Y
N
Is there a TAC A address (rail destination)
Y
N
6
Use last line of TAC A to obtain destination address and SPLC
Is mode code, cc 27, Q (commercial air)
Y
N
Is there a TAC C address (air destination)
Y
N
6
Use last line of TAC C to obtain destination address and SPLC
Is there a TAC B address (motor destination)
Y
N
6
Use last line of TAC B to obtain destination address SPLC
Update transit data record with destination and SPLC
7


ACTIONS/DECISIONS
6
Is SPLC value resident in TAC P address
N
Y
Enter record on reject list. Message: No SPLC For Consignee
Obtain SPLC value from TAC P address (shipment planning). Obtain destination address from last list of either TAC G, TAC 2 or TAC 1 address, respectively, depending on availability.
F-220 Pt 6
Update transit data record with destination and SPLC
DS/T
7


ACTIONS/DECISIONS
7
Reference Transit Zone Table B-66, Table 11, Part 4, by SPLC (full 6 position, first 4 positions or first 2 positions depending on availability in Table) to obtain Transit Zone Code
Is the SPLC available in the Transit Zone Table
N
Y
Enter record on reject list. Message: SPLC Not Available On Transit Zone Table
Update transit data record with applicable zone code
Reference Transit Time Table, B-66, Table 11, Part 1, by zone and mode code to obtain the MSS (Minimum Service Standard)
Is the MSS available in the Transit Time Table
N
Y
Enter record on reject list. Message: MSS Not Available on Transit Time Table
Update transit data record with applicable MSS.
8
F-220 Pt. 6
DS/T


ACTIONS/DECISIONS
8
Is cc 15-17 greater than the last day of the previous month
Y
N
Move data to the data recycle Tape
Compute transit time by subtracting cc 60-62 from cc 15-17
Data recycle Tape
1
Is computed transit time less than ∅
Y
N
9
Enter record on reject list. Message: Erroneous Transit Time
F-220 Pt. 6
DS/T


ACTIONS/DECISIONS
9
Is action code (cc 65) C
Y
N
Reference IDC Master File by C/GBL Number (cc 37-44)
Enter computed transit time in transit data record
Overlay IDC Master File record with new dates shipped, Received and Transit Time
1
10
Add updated transit data record to IDC Master File
IDC Master File

APPENDIX D-136

MOFAST GBL RECORD UPDATE
MICROFICHE/MTMC TAPE PREPARATION PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendices B-195 and E-195 P.

2. REFERENCES

a. Chapter 83.

b. Appendix B-195.

c. Appendix D-154.

d. Appendix E-195 P.

3. GENERAL

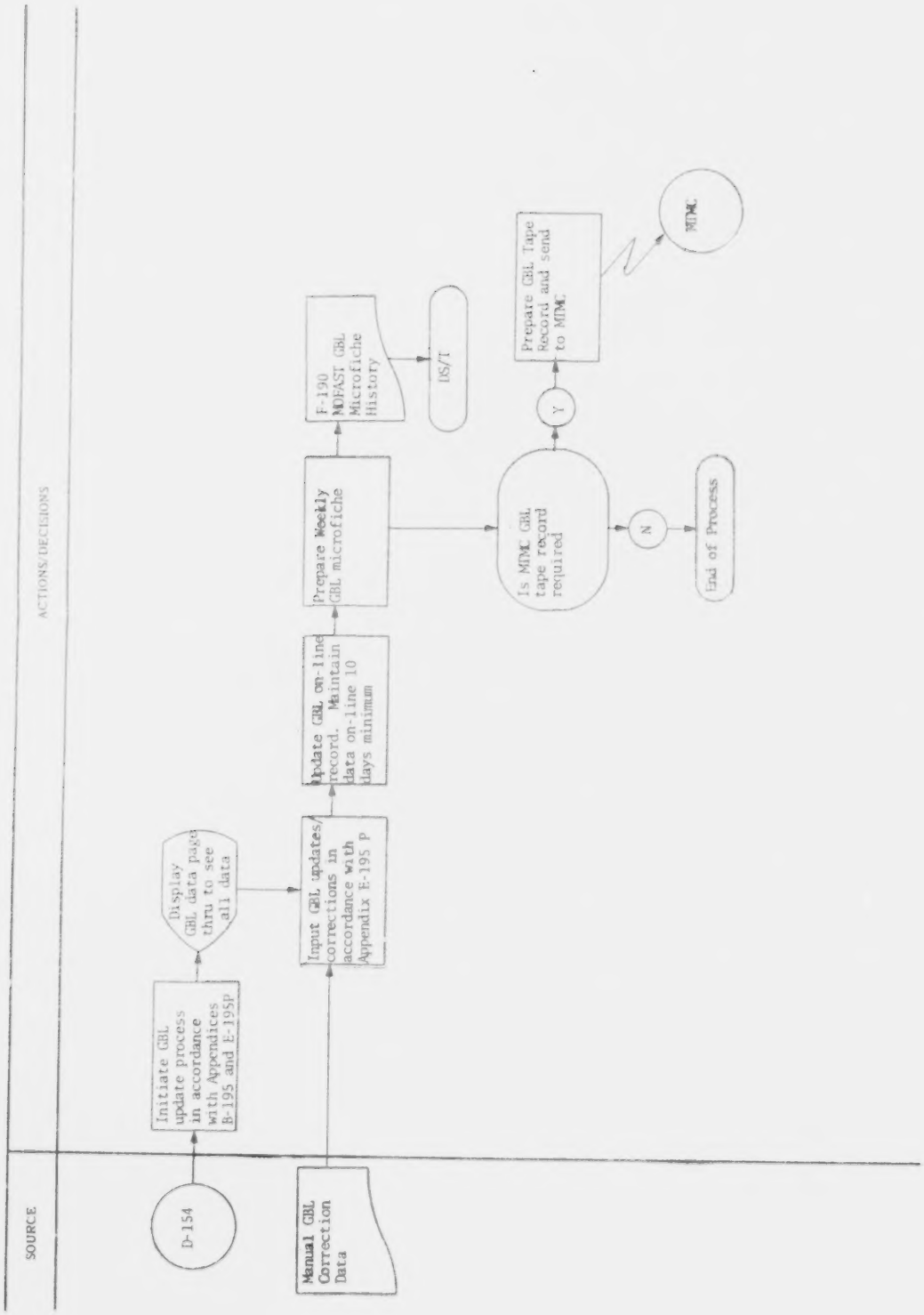
This appendix describes the processes used to update the GBL record after the GBL print process is complete, reference appendix D-154. Operators can initiate update/corrections of the GBL record for at least 10 days after GBL print prior to preparation of hard copy microfiche record of the GBL. Another by-product at depot option of this process is the MTMC GBL tape record which will be sent weekly to MTMC by Data Systems.

4. OUTPUT

a. GBL corrected/updated data record.

b. Microfiche hard copy GBL record.

c. MTMC GBL tape record.


SOURCE
ACTIONS/DECISIONS
D-154
Initiate GBL update process in accordance with Appendices B-195 and E-195P
Display GBL data page thru to see all data
Manual GBL Correction Data
Input GBL updates/ corrections in accordance with Appendix E-195 P
Update GBL on-line record. Maintain data on-line 10 days minimum
Prepare Weekly GBL microfiche
F-190 NOFAST GBL Microfiche History
DS/I
Is MTMC GBL tape record required
N
End of Process
Y
Prepare GBL Tape Record and send to MTMC
MTMC

APPENDIX D-137

MOFAST IN-PROCESS FILE BUILD/ASSIGN PROCESS CODES

1. GENERAL

a. This chart defines the procedure necessary to provide data elements from the MOWASP shipping documentation process to build the MOFAST System's on-line In-Process File.

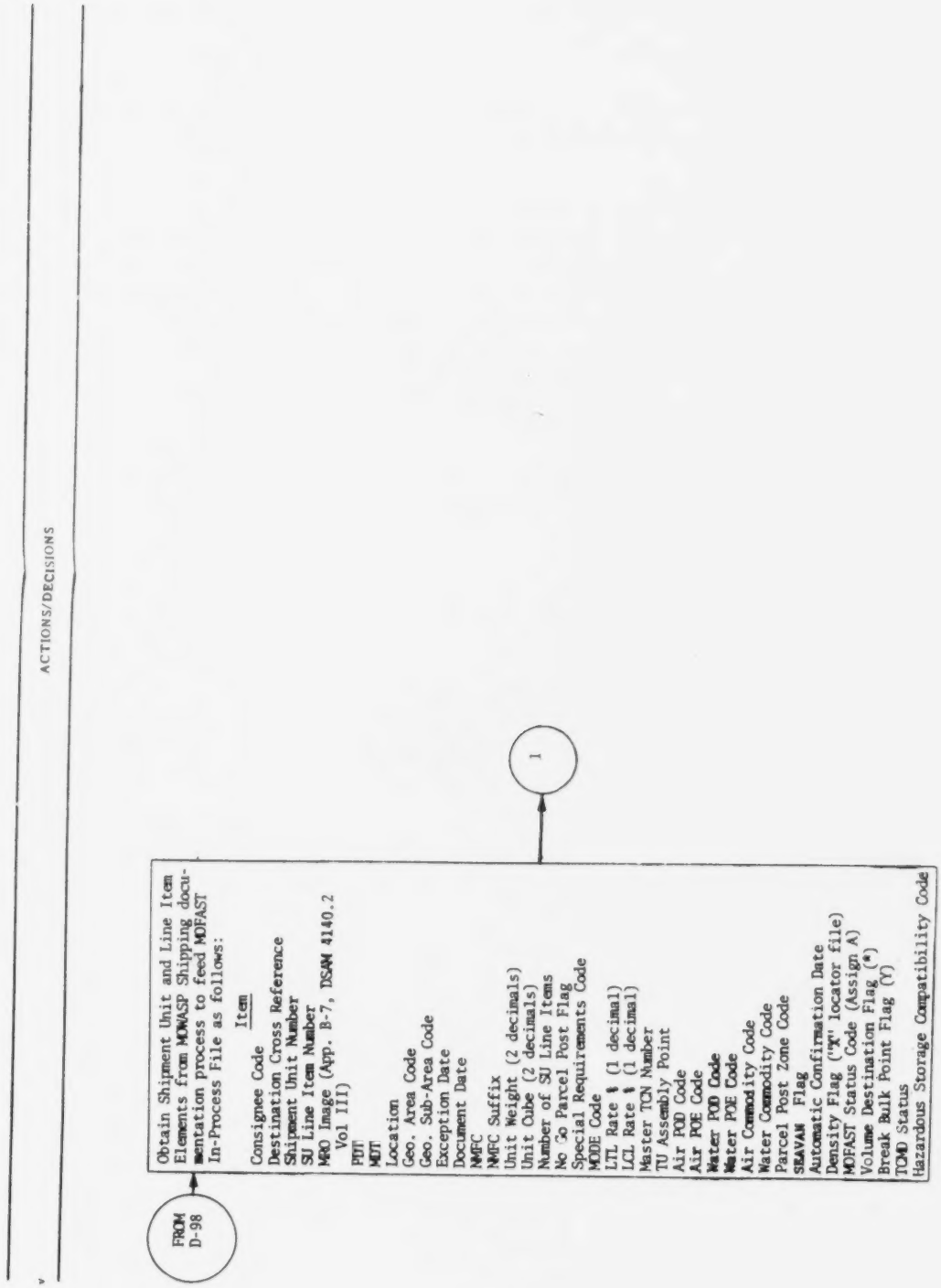
b. The MOFAST In-Process File consists of Shipment Unit (SU) and Line Item Records which are being processed through the shipping and transportation operations. The data elements provided for in this chart form the nucleus of data for each SU and Line Item Record. Additional data elements required for processing the item through MOFAST to completion are added to the record via various required CRT entries.

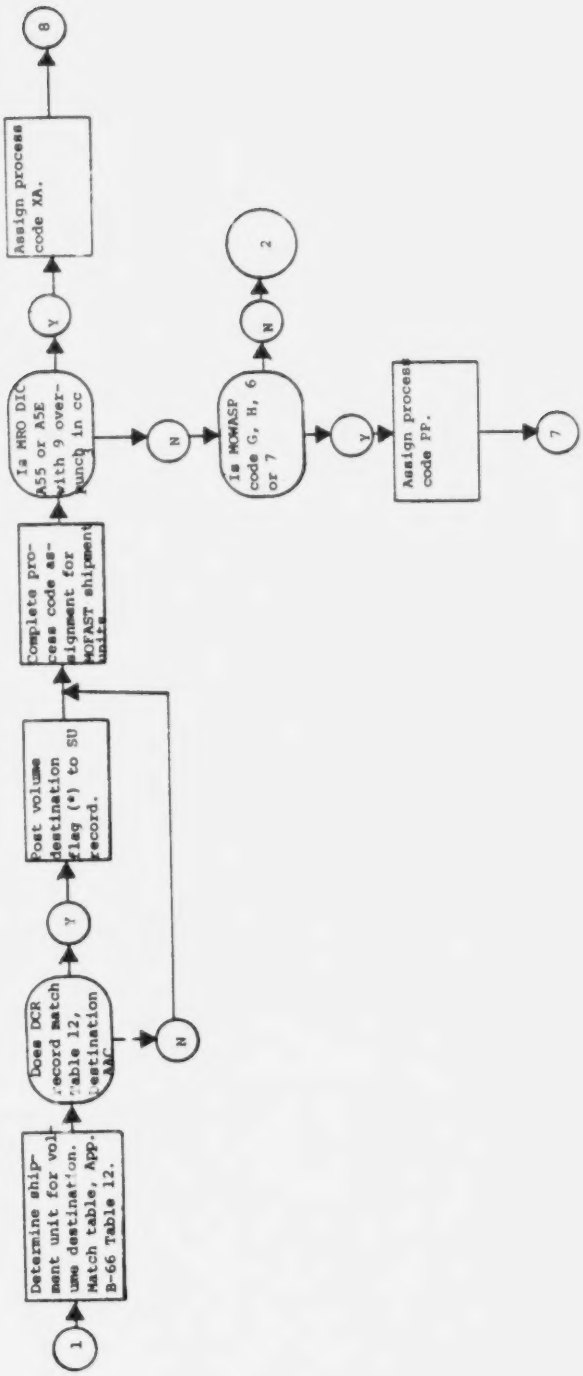
2. SOURCE OF INPUT

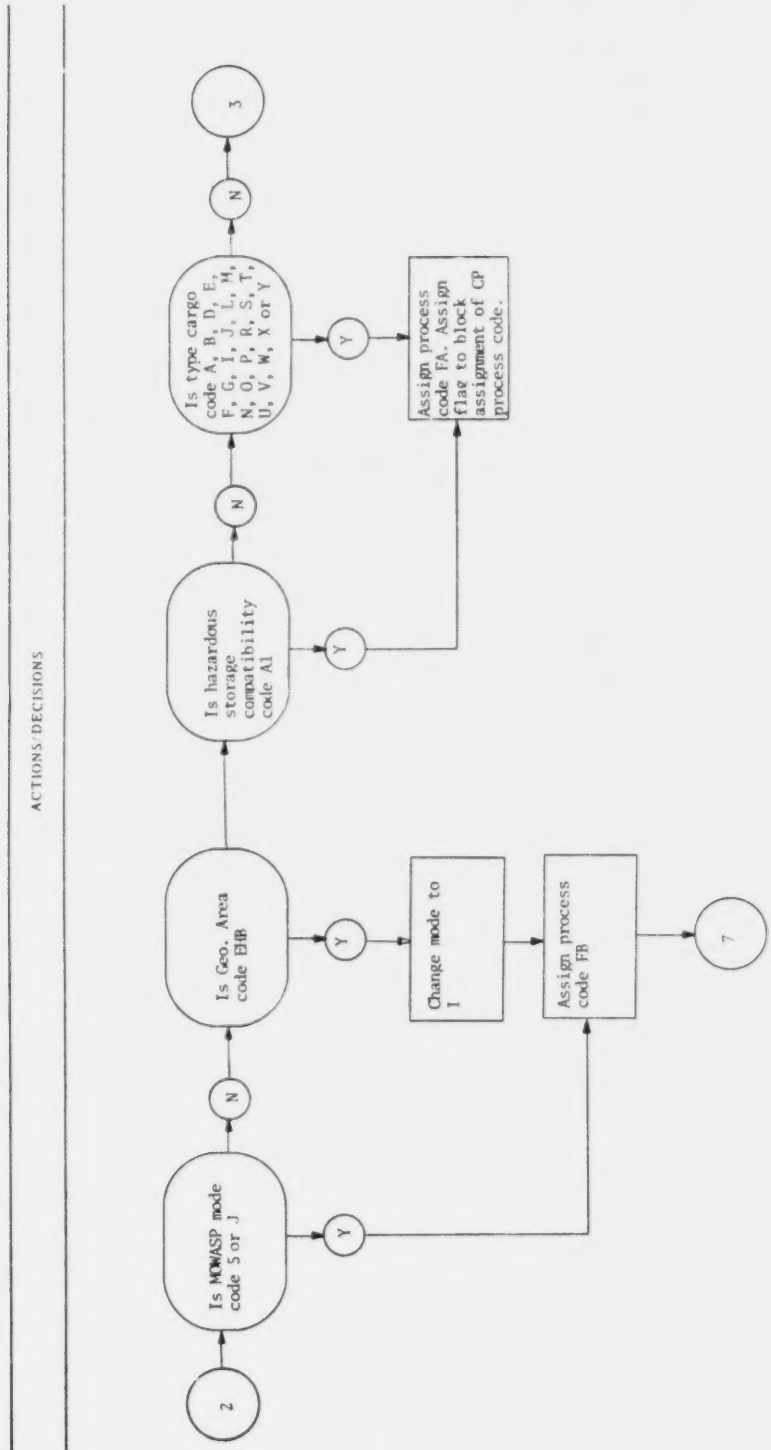
Data elements required to build MOFAST Shipment Unit and Line Item Records originate in the MOWASP shipping documentation process per appendix D-98. No other input action is required during the file build process.

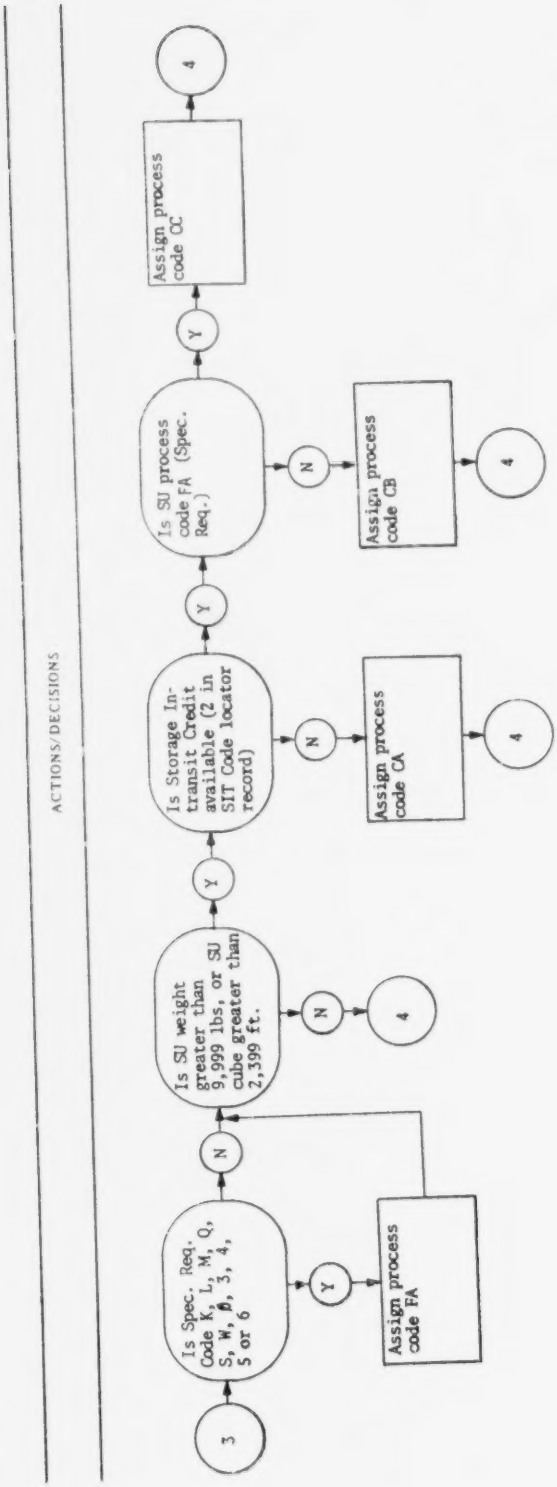
3. OUTPUT

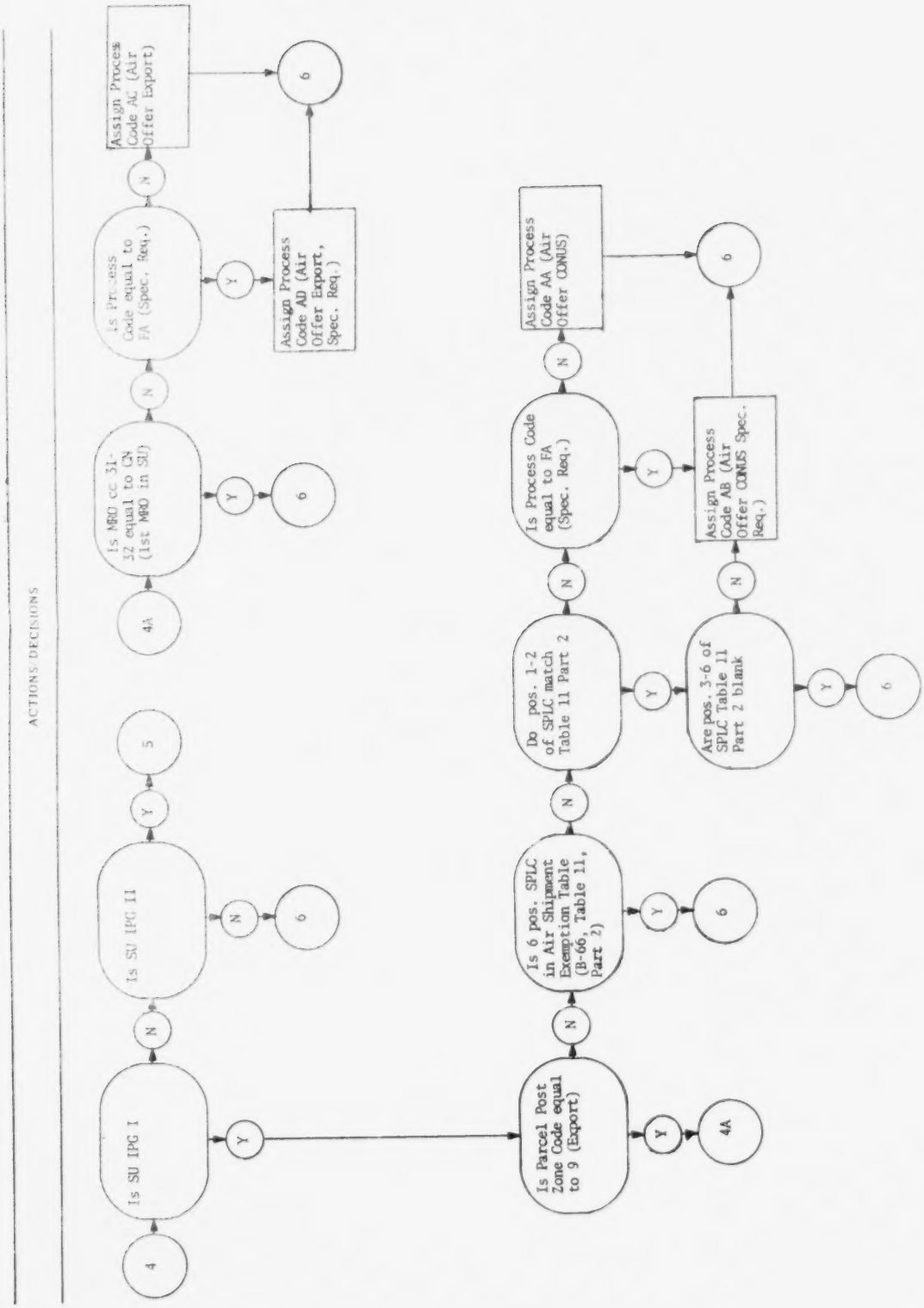
File generation data set to be used to create Shipment Unit and Line Item Records for the MOFAST System on-line In-Process File.

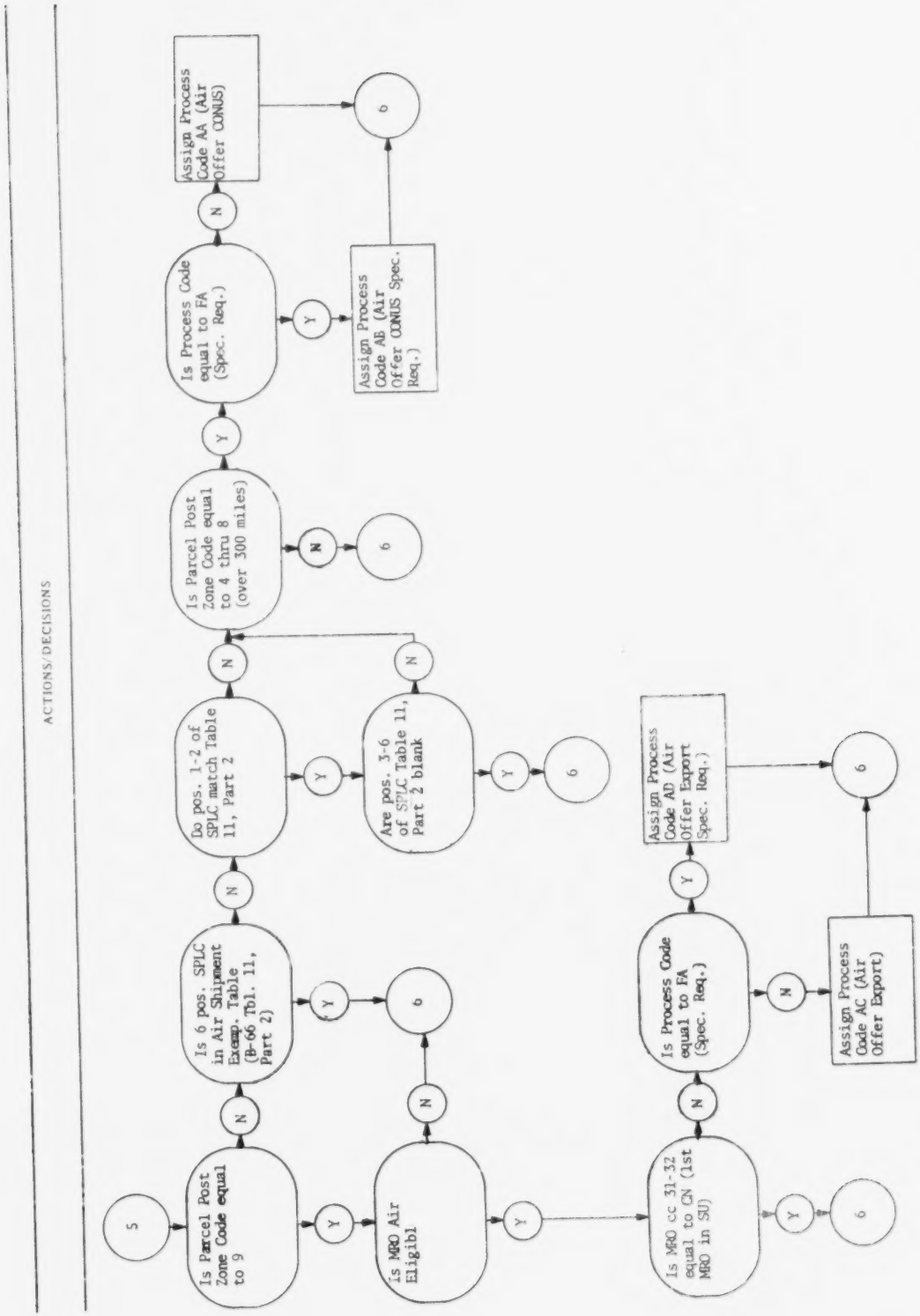

ACTIONS/DECISIONS
FROM D-98
Obtain Shipment Unit and Line Item Elements from MOWASP Shipping documentation process to feed MOFAST In-Process File as follows:
Item
Consignee Code
Destination Cross Reference
Shipment Unit Number
SU Line Item Number
MRO Image (App. B-7, DSAM 4140.2 Vol III)
PDT
MDT
Location
Geo. Area Code
Geo. Sub-Area Code
Exception Date
Document Date
NMFC
NMFC Suffix
Unit Weight (2 decimals)
Unit Cube (2 decimals)
Number of SU Line Items
No 2o Parcel Post Flag
Special Requirements Code
MODE Code
LTL Rate $ (1 decimal)
LCL Rate $ (1 decimal)
Master TCN Number
TU Assembly Point
Air POD Code
Air POE Code
Water POD Code
Water POE Code
Air Commodity Code
Water Commodity Code
Parcel Post Zone Code
SEAVAN Flag
Automatic Confirmation Date
Density Flag ("X" locator file)
MOFAST Status Code (Assign A)
Volume Destination Flag (*)
Break Bulk Point Flag (Y)
TOMO Status
Hazardous Storage Compatibility Code
1

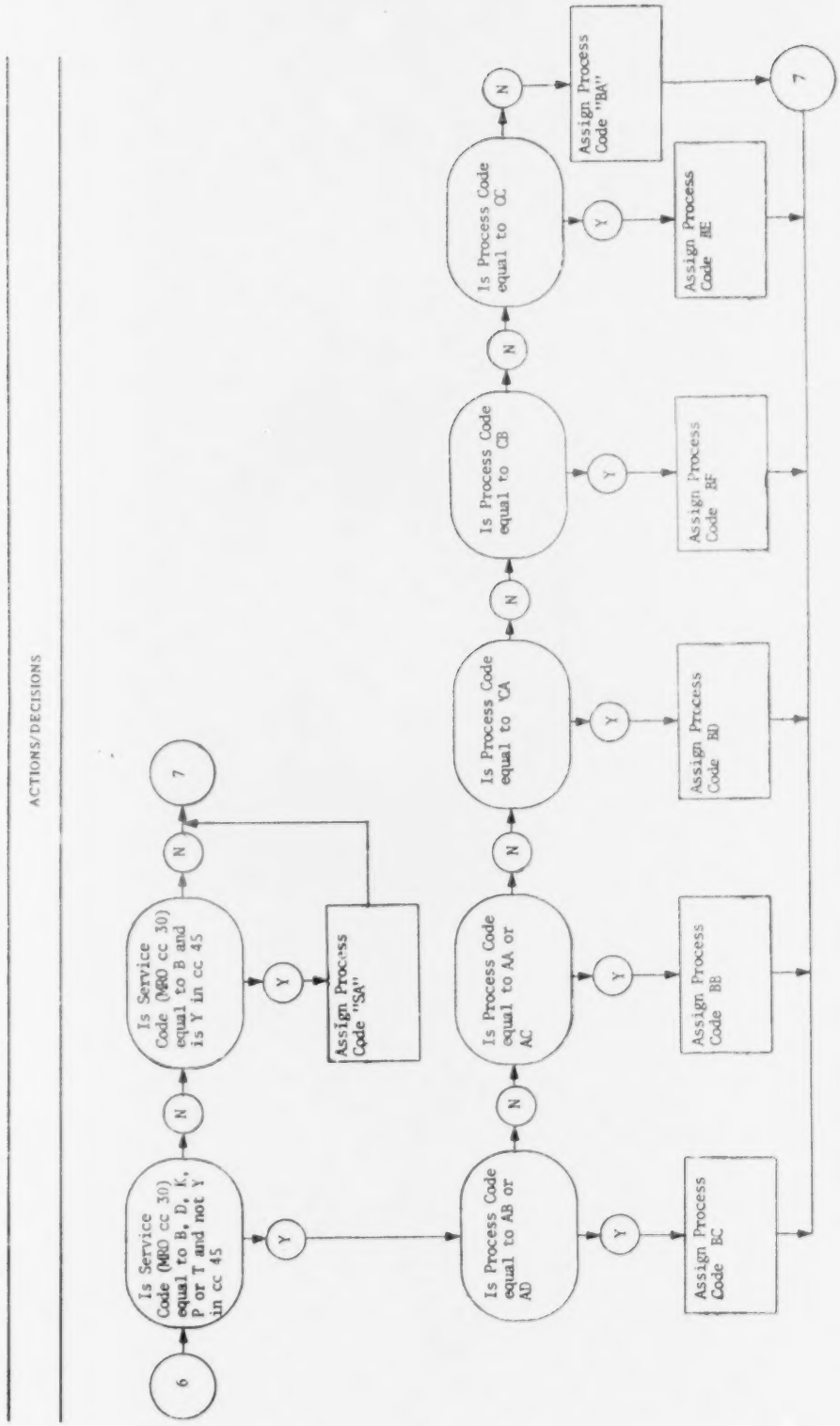

ACTIONS DECISIONS
1
Determine shipment unit for volume destination. Match table, App. B-66 Table 12.
Does DCR record match Table 12, destination AAC
N
Y
Post volume destination flag (*) to SU record.
Complete process code assignment for MOFAST shipment units
Is MRO DIC A55 or A5E with 9 overpunch in cc
N
Y
Assign process code XA.
8
Is MOMASP code G, H, 6 or 7
N
2
Y
Assign process code FP.
7


ACTIONS/DECISIONS
2
Is MOWASP mode code S or J
Y
N
Is Geo. Area code EHB
Y
Change mode to I
Assign process code FB
7
N
Is hazardous storage compatibility code A1
Y
Assign process code FA. Assign flag to block assignment of CP process code.
N
Is type cargo code A, B, D, E, F, G, I, J, L, M, N, O, P, R, S, T, U, V, W, X or Y
Y
N
3

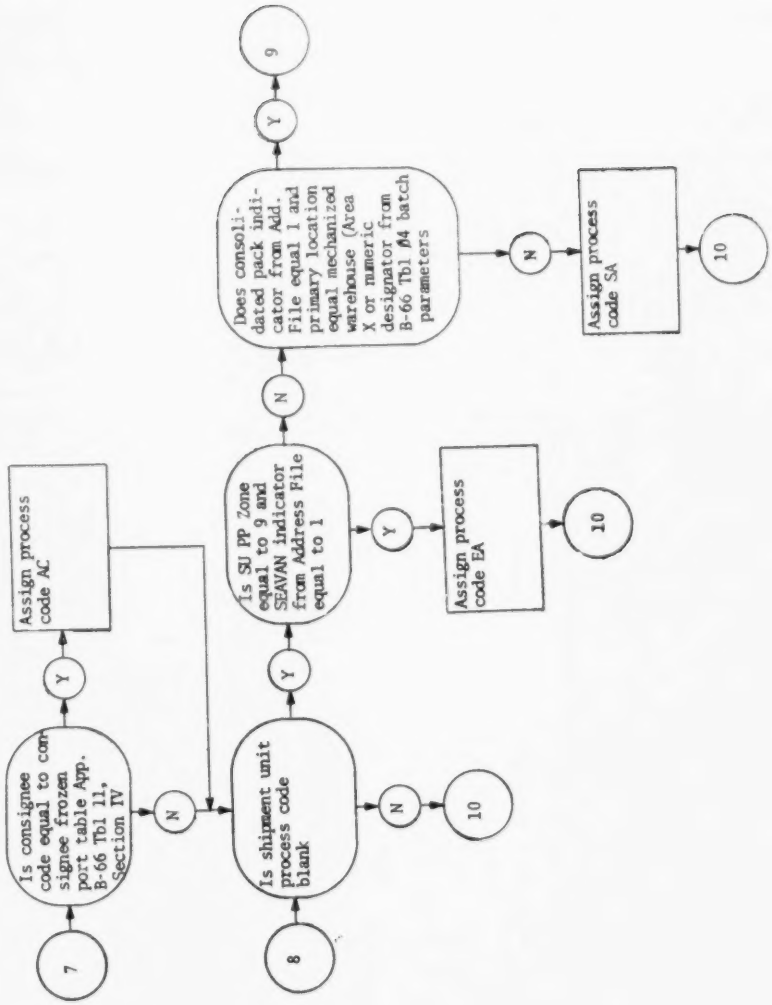

ACTIONS/DECISIONS
3
Is Spec. Req. Code K, L, M, Q, S, W, D, 3, 4, 5 or 6
Y
Assign process code FA
N
Is SU weight greater than 9,999 lbs, or SU cube greater than 2,399 ft.
N
4
Y
Is Storage In-transit Credit available (2 in SIT Code locator record)
N
Assign process code CA
4
Y
Is SU process code FA (Spec. Req.)
N
Assign process code CB
4
Y
Assign process code CC
4

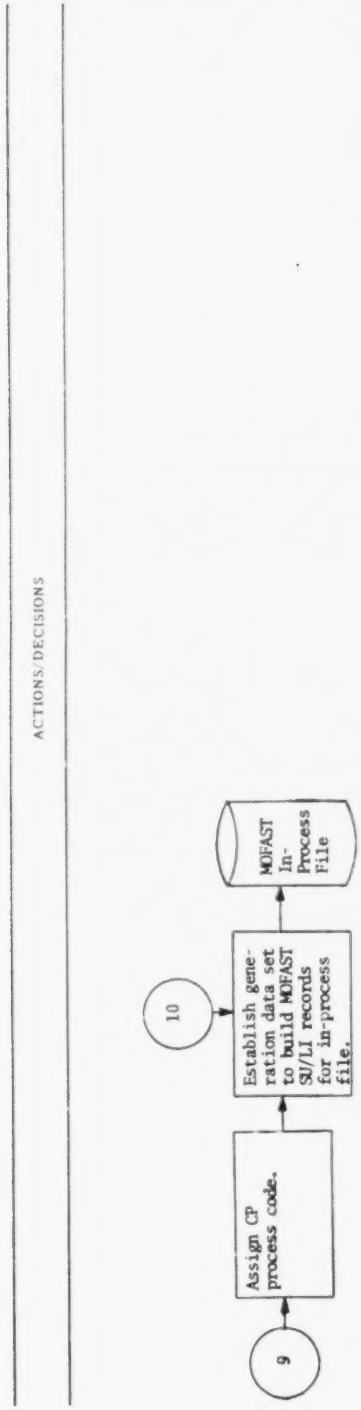

ACTIONS/DECISIONS
4
Is SU IPG I
Y
N
Is SU IPG II
Y
N
5
6
4A
Is MAO cc 31-32 equal to CN (1st MAO in SU)
Y
N
6
Is Process Code equal to FA (Spec. Req.)
Y
N
Assign Process Code AD (Air Offer Export, Spec. Req.)
Assign Process Code AC (Air Offer Export)
6
Is Parcel Post Zone Code equal to 9 (Export)
Y
N
4A
Is 6 pos. SPLC in Air Shipment Exemption Table (B-66, Table 11, Part 2)
Y
N
6
Do pos. 1-2 of SPLC match Table 11 Part 2
Y
N
Is Process Code equal to FA (Spec. Req.)
Y
N
Assign Process Code AA (Air Offer CONUS)
6
Are pos. 3-6 of SPLC Table 11 Part 2 blank
Y
N
Assign Process Code AB (Air Offer CONUS Spec. Req.)
6


ACTIONS/DECISIONS
5
Is Parcel Post Zone Code equal to 9
Y
N
Is MRO Air Eligibl
Y
N
6
Is 6 pos. SPLC in Air Shipment Exemp. Table (B-66 Tbl. 11, Part 2)
Y
N
6
Do pos. 1-2 of SPLC match Table 11, Part 2
Y
N
Are pos. 3-6 of SPLC Table 11, Part 2 blank
Y
N
6
Is Parcel Post Zone Code equal to 1 thru 8 (over 300 miles)
N
6
Y
Is Process Code equal to FA (Spec. Req.)
Y
Assign Process Code AB (Air Offer CONUS Spec. Req.)
6
N
Assign Process Code AA (Air Offer CONUS)
Is MRO cc 31-32 equal to CN (1st MRO in SU)
Y
6
N
Is Process Code equal to FA (Spec. Req.)
Y
Assign Process Code AD (Air Offer Export Spec. Req.)
6
N
Assign Process Code AC (Air Offer Export)


ACTIONS/DECISIONS
6
Is Service Code (MRO cc 30) equal to B, D, K, P or T and not Y in cc 45
Y
N
Is Service Code (MRO cc 30) equal to B and is Y in cc 45
Y
Assign Process Code "SA"
N
7
Is Process Code equal to AB or AD
Y
Assign Process Code BC
N
Is Process Code equal to AA or AC
Y
Assign Process Code BB
N
Is Process Code equal to CA
Y
Assign Process Code BD
N
Is Process Code equal to CB
Y
Assign Process Code BF
N
Is Process Code equal to CC
Y
Assign Process Code BE
N
Assign Process Code "BA"
7

ACTIONS/DECISIONS




ACTIONS/ DECISIONS
9
Assign CP process code.
10
Establish generation data set to build MOFAST SU/LI records for in-process file.
MOFAST In-Process File

APPENDIX D-138

MOFAST PARTIAL LINE DELETE PROCESS

1. INITIATING ACTION

CRT operator entry of program call numbers and data elements as specified in appendix B-151.

2. REFERENCES

a. Appendix B-151

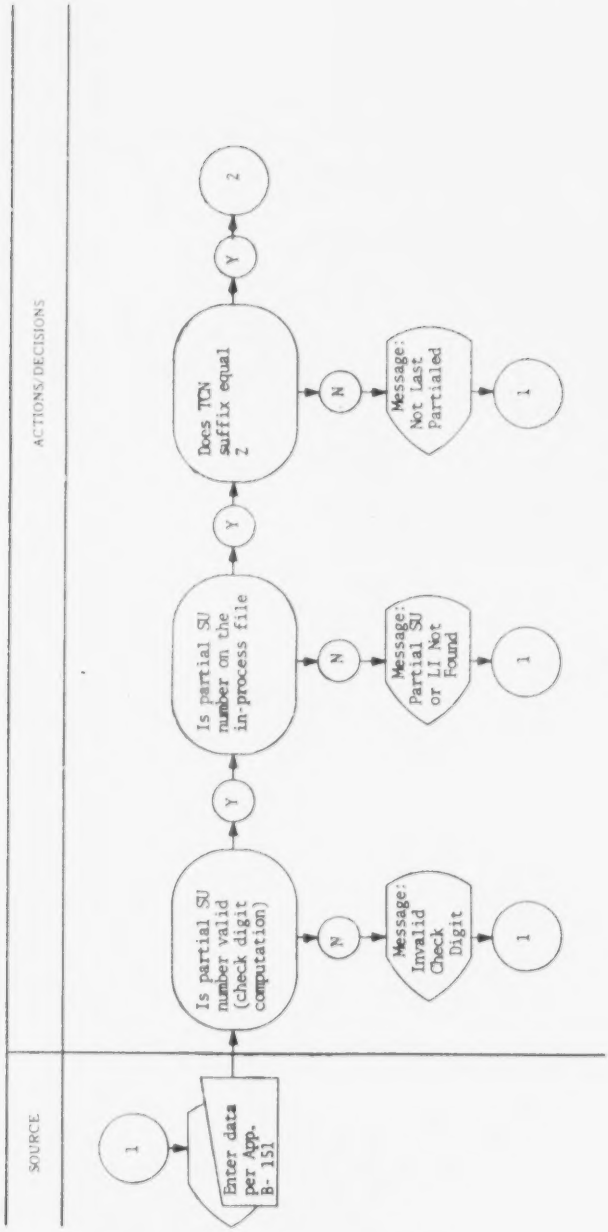
b. Appendix E-169 P

3. GENERAL

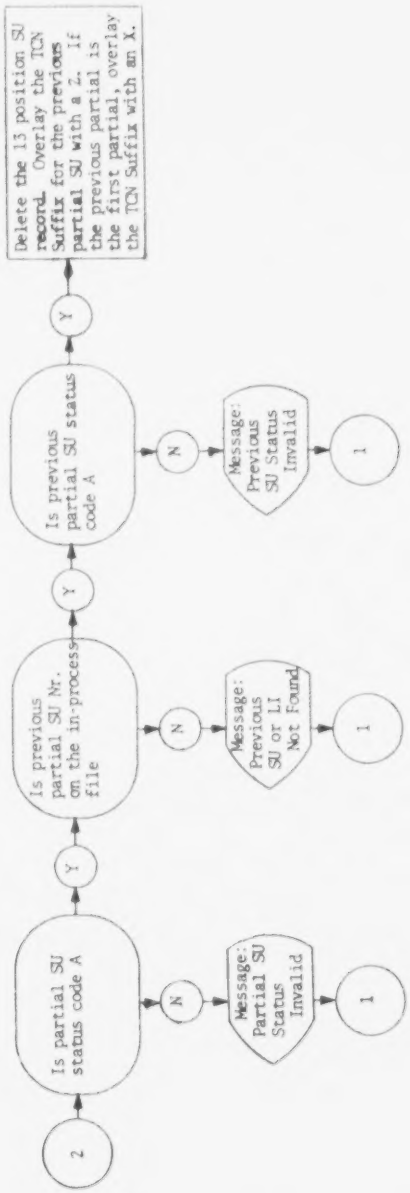
This chart identifies the processes required to cancel a 13-position SU number and, therefore, close the SU/LI record.

4. OUTPUT

Teleprocessing update of SU/LI records.


SOURCE
ACTIONS/ DECISIONS
1
Enter data per App. B- 151
Is partial SU number valid (check digit computation)
N
Message: Invalid Check Digit
1
Y
Is partial SU number on the in-process file
N
Message: Partial SU or LI Not Found
1
Y
Does TCN suffix equal Z
N
Message: Not Last Partialed
1
Y
2

ACTIONS/DECISIONS



APPENDIX D-139

MOFAST FREIGHT DESCRIPTION FILE - TELEPROCESSING UPDATE/INQUIRY PROCESS

1. INITIATING ACTION

Entry of data using appendix B-205 formats will initiate an on-line update or inquiry of the MOFAST Freight Description File.

2. REFERENCES

a. Appendix B-205

b. Appendix E-229 P

3. GENERAL

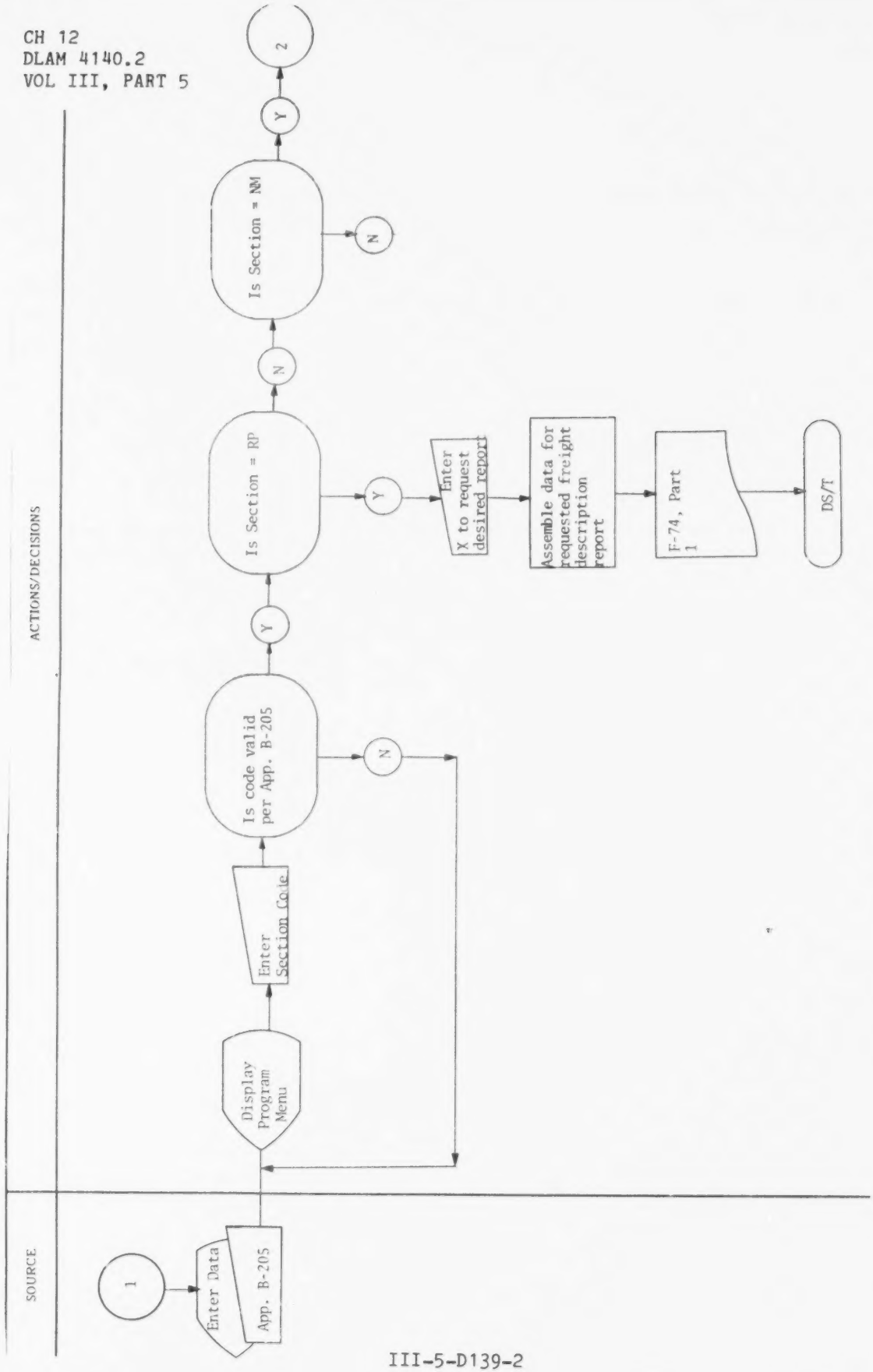
This chart provides information as to the processes associated with actions to add, change, delete and inquire NMFC Freight Description records. Actions depicted in this chart occur in an on-line environment.

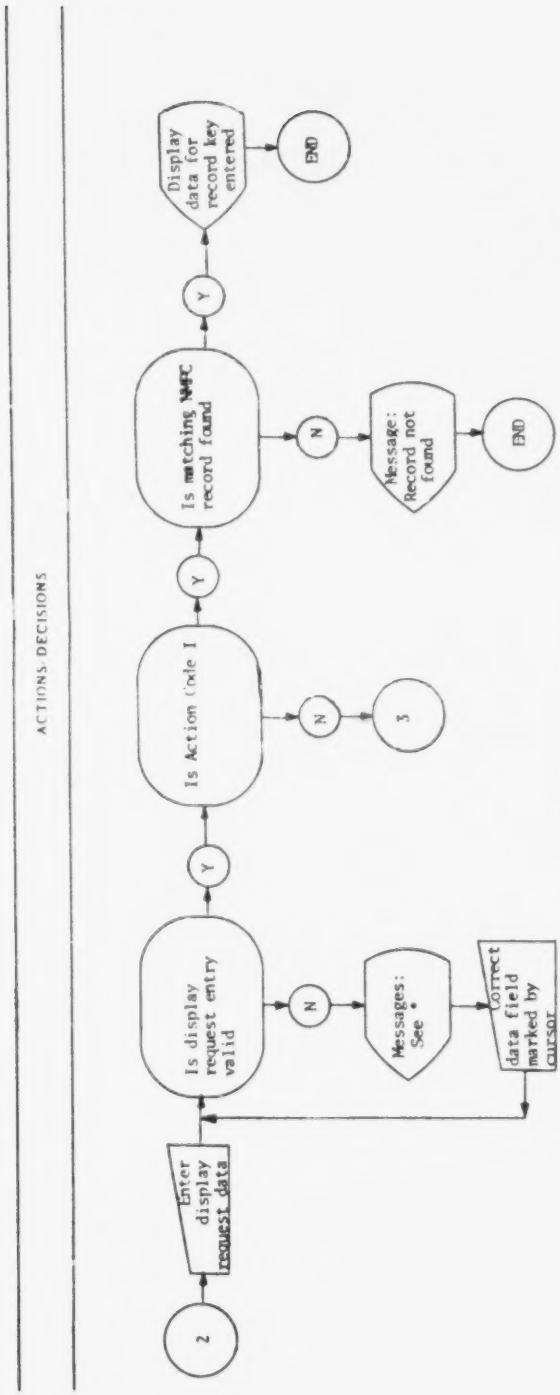
4. OUTPUTS

a. Updated Freight Description record available on-line to support mechanized billing and MOWASP shipping documentation process.

b. Appendix F-74, Parts 1 and 2

c. Appendix E-229 P, Error Message CRT Displays

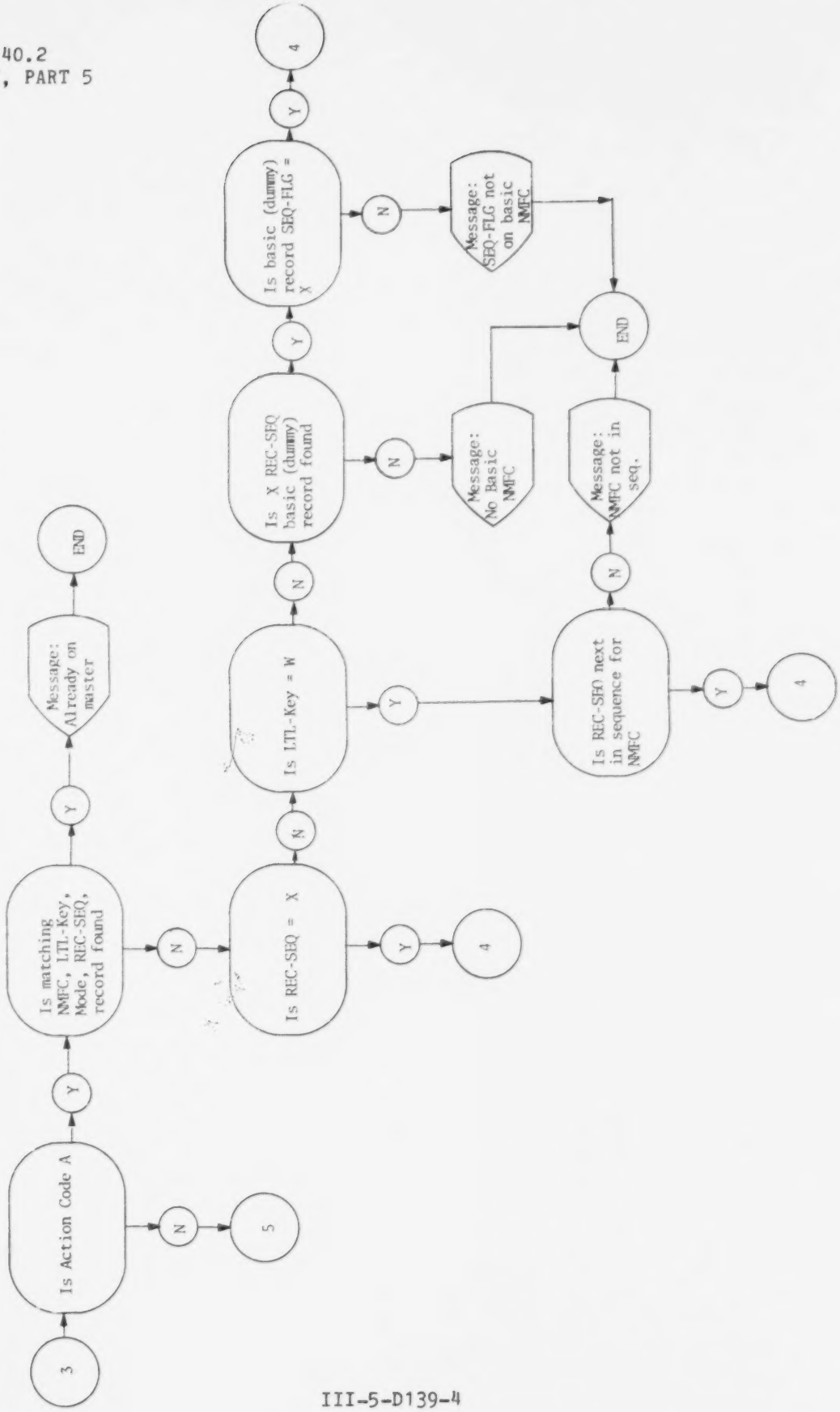

SOURCE
ACTIONS/DECISIONS
1
Enter Data
App. B-205
Display Program Menu
Enter Section Code
Is code valid per App. B-205
N
Y
Is Section = RP
Y
Enter X to request desired report
Assemble data for requested freight description report
F-74, Part 1
DS/T
N
Is Section = NM
N
Y
2



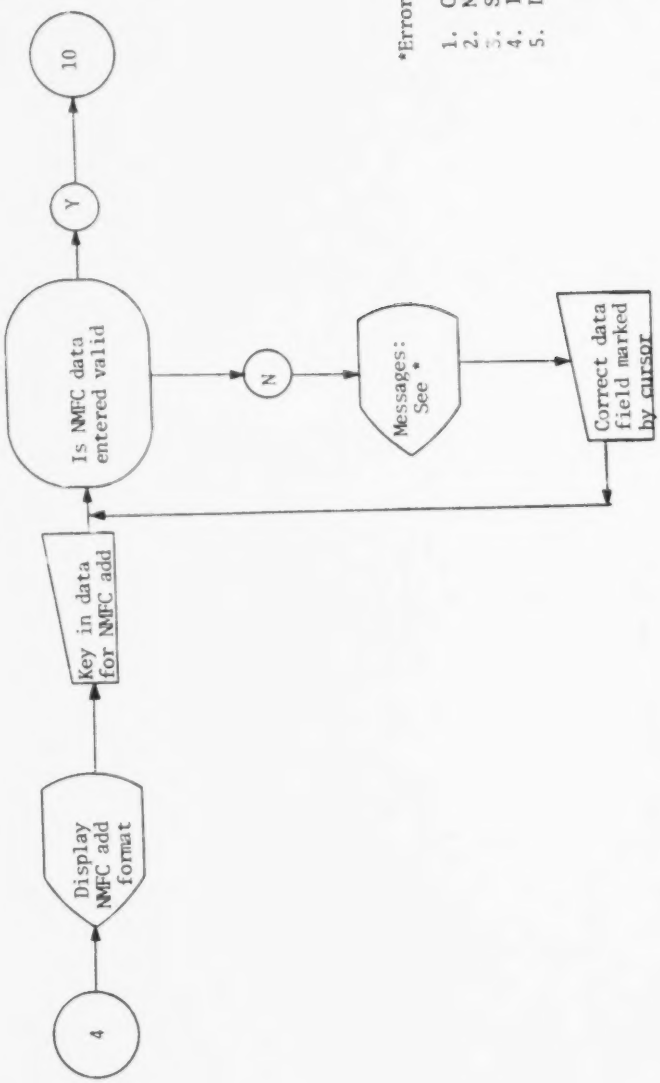
*Error Messages:

1. Invalid action
2. Mandatory entry
3. Mode must not be Ø or 1
4. Invalid tariff
5. Invalid LT

ACTIONS/DECISIONS

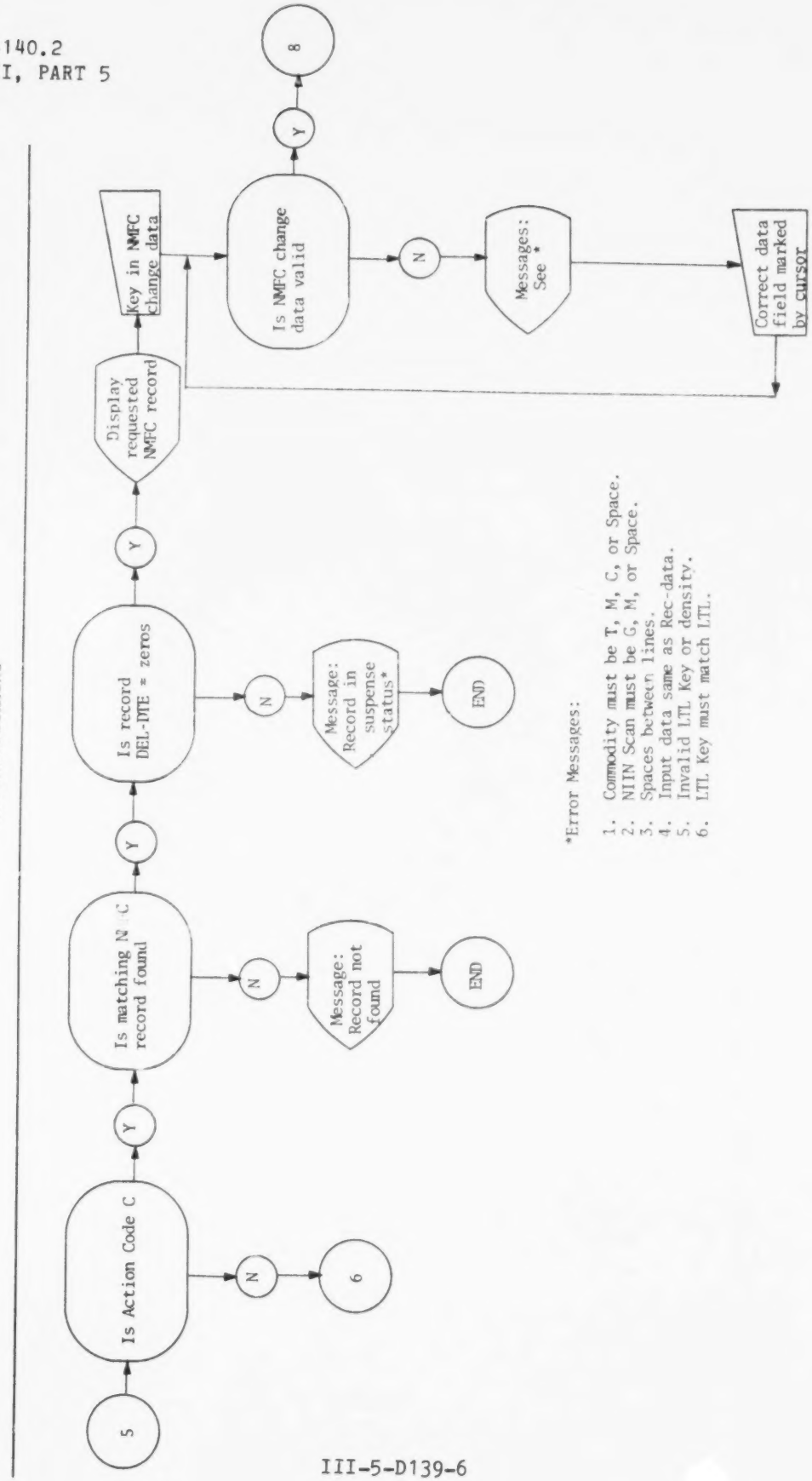


ACTIONS/DECISIONS



*Error Messages:

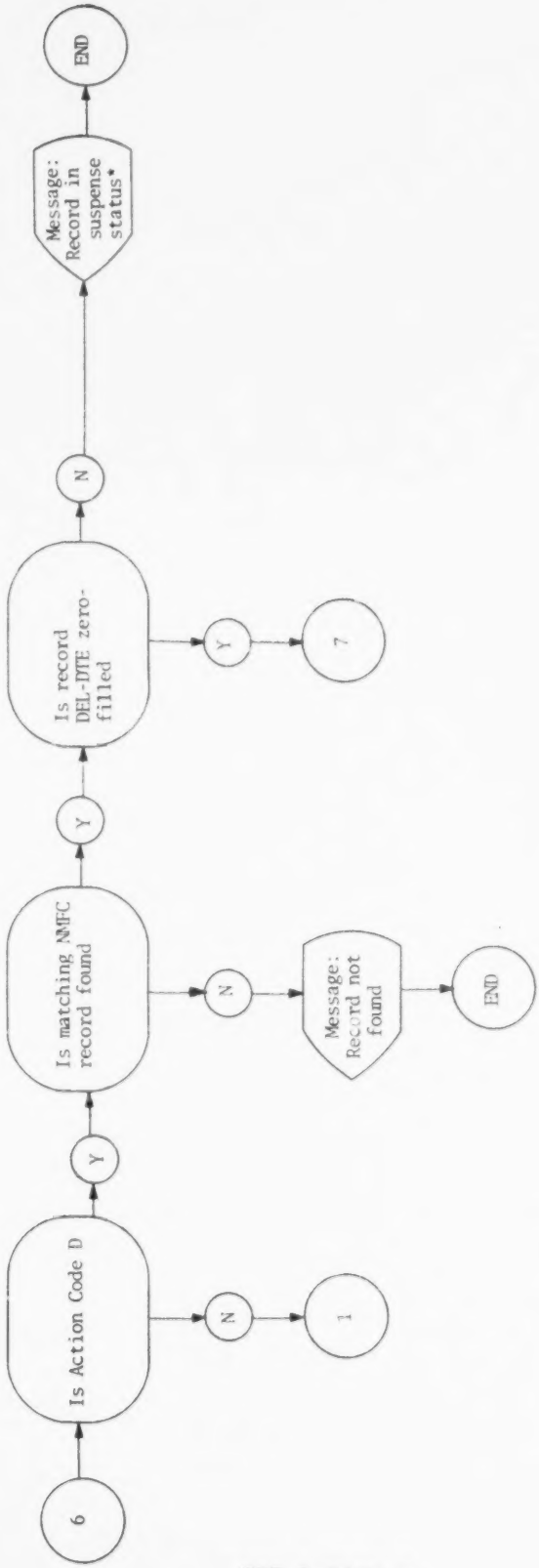
1. Commodity must be T or M or Space.
2. NIIN Scan must be G or M or Space.
3. Spaces between lines.
4. Invalid LTL Key or density.
5. LTL Key must match LTL.



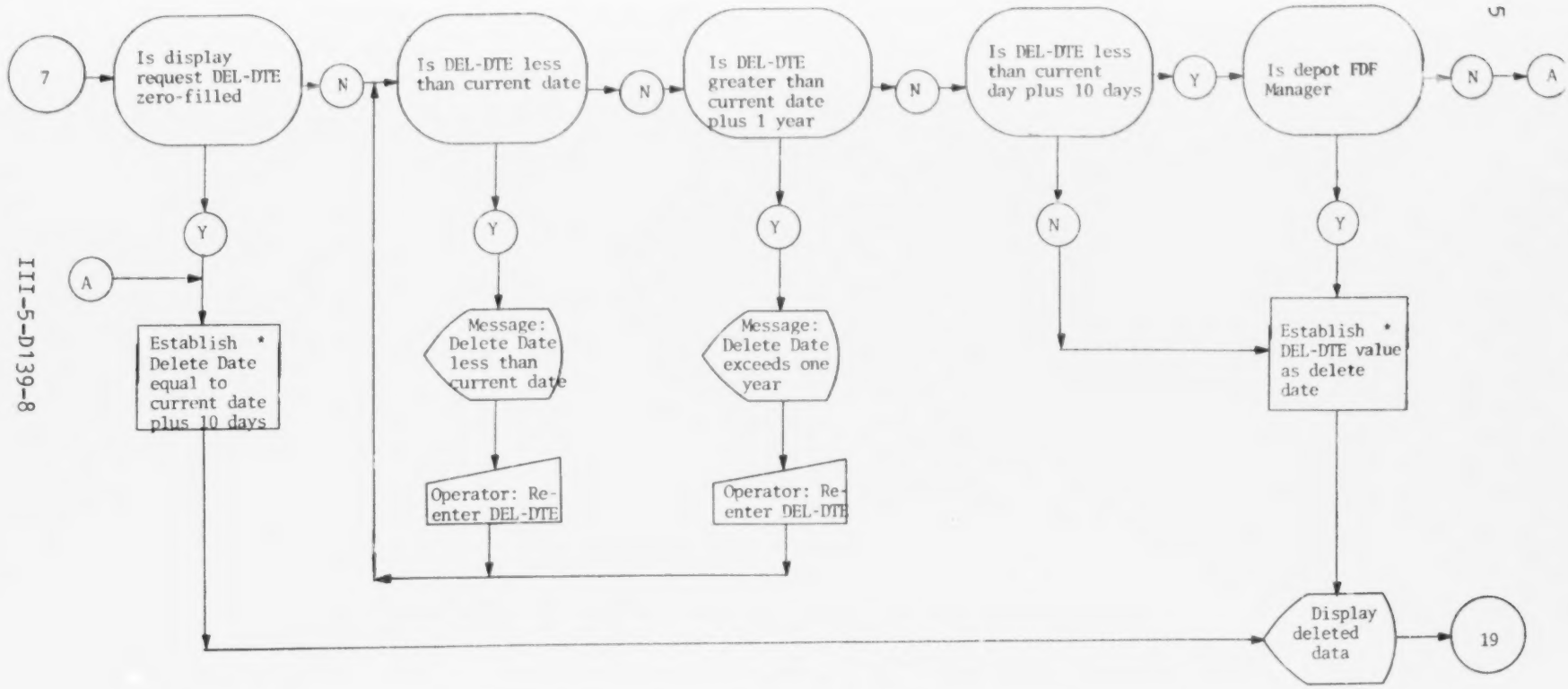
*Error Messages:

1. Commodity must be T, M, C, or Space.
2. NIIN Scan must be G, M, or Space.
3. Spaces between lines.
4. Input data same as Rec-data.
5. Invalid LTL Key or density.
6. LTL Key must match LTL.

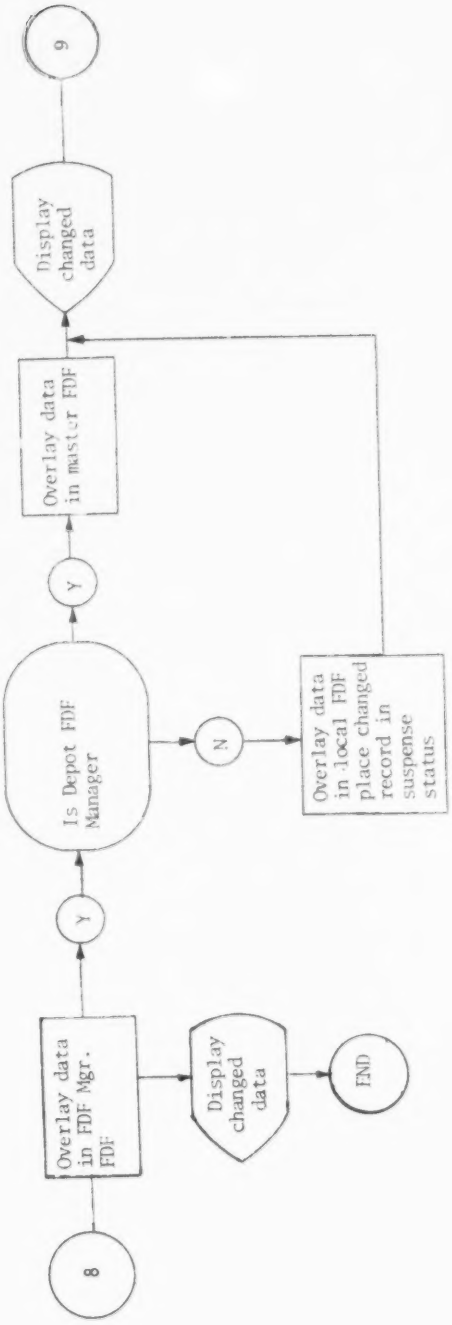
ACTIONS/DECISIONS

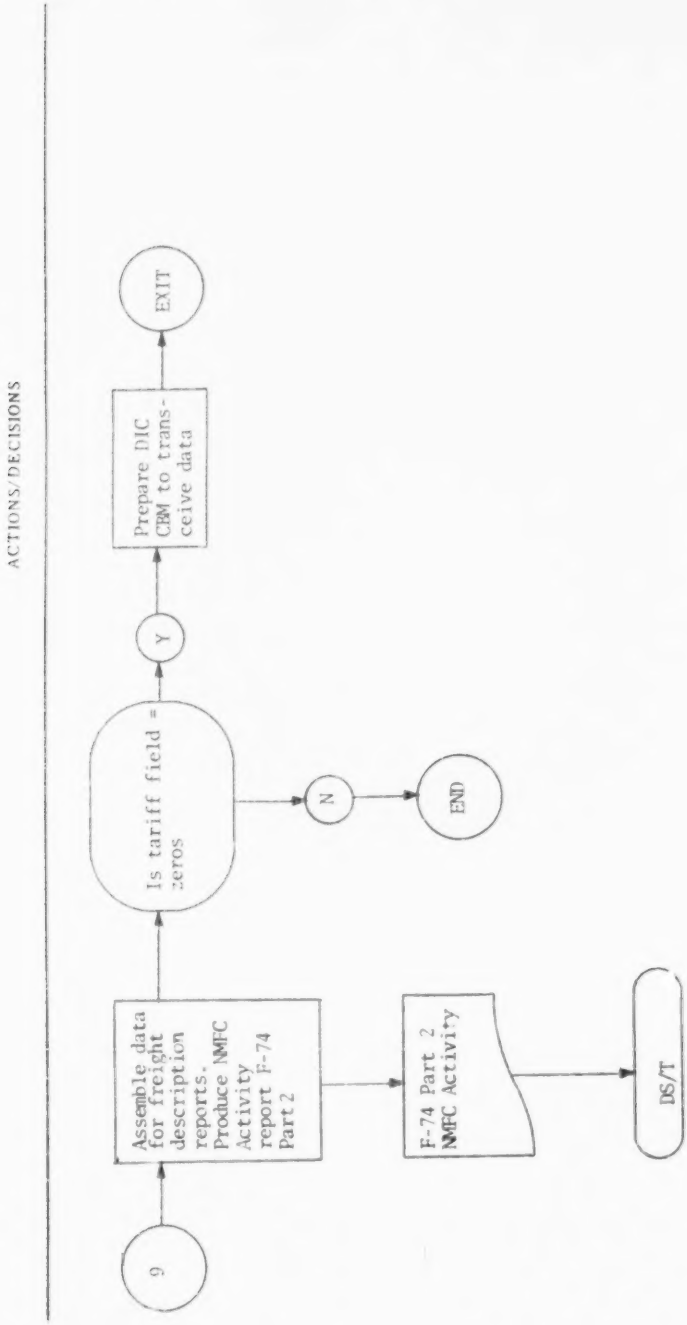


ACTIONS/DECISIONS

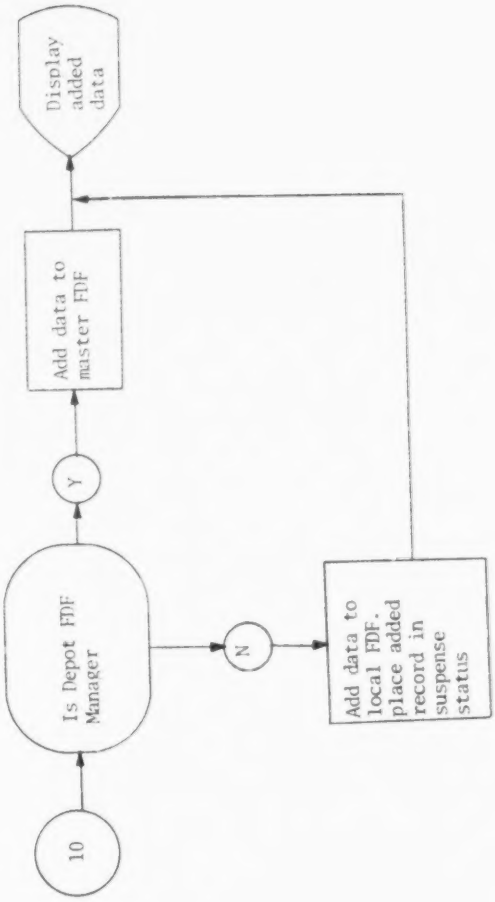


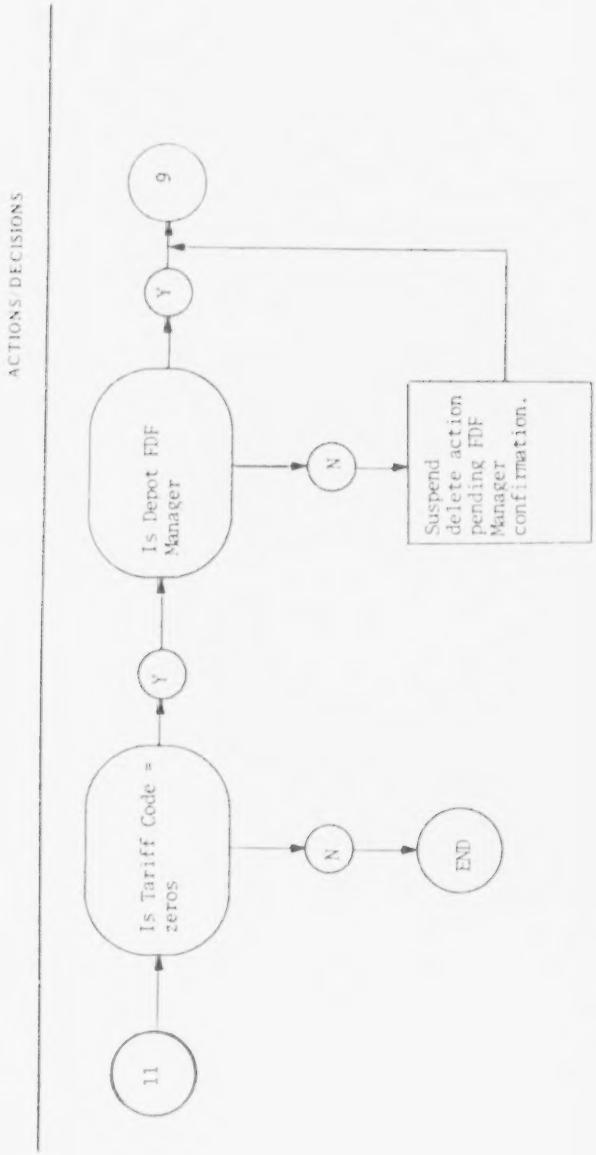
*Freight description file maintenance process will automatically drop records from the file when the deletion date equals the date of the maintenance process.


ACTIONS/DECISIONS
8
Overlay data in FDF Mgr. FDF
Y
Is Depot FDF Manager
Y
Overlay data in master FDF
Display changed data
9
Display changed data
END
N
Overlay data in local FDF place changed record in suspense status

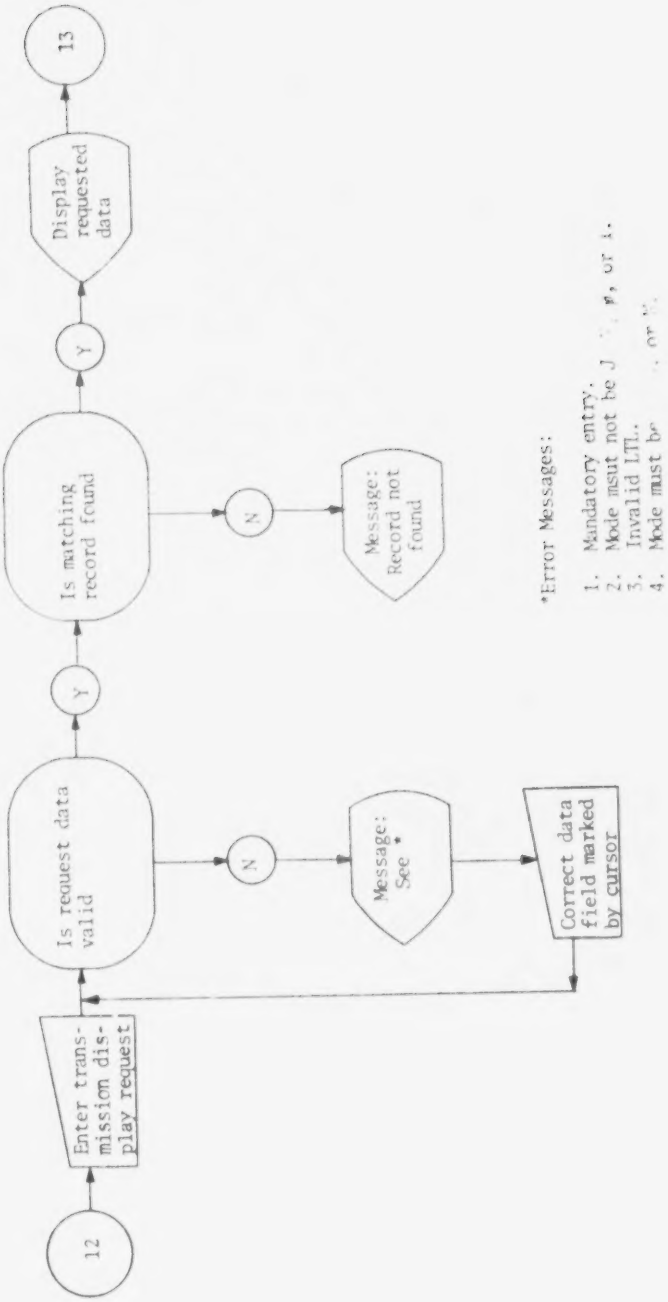

ACTIONS/DECISIONS
9
Assemble data for freight description reports. Produce NMFC Activity report F-74 Part 2
Is tariff field = zeros
N
END
Y
Prepare DIC CBM to transceive data
EXIT
F-74 Part 2 NMFC Activity
DS/T

ACTIONS/DECISIONS



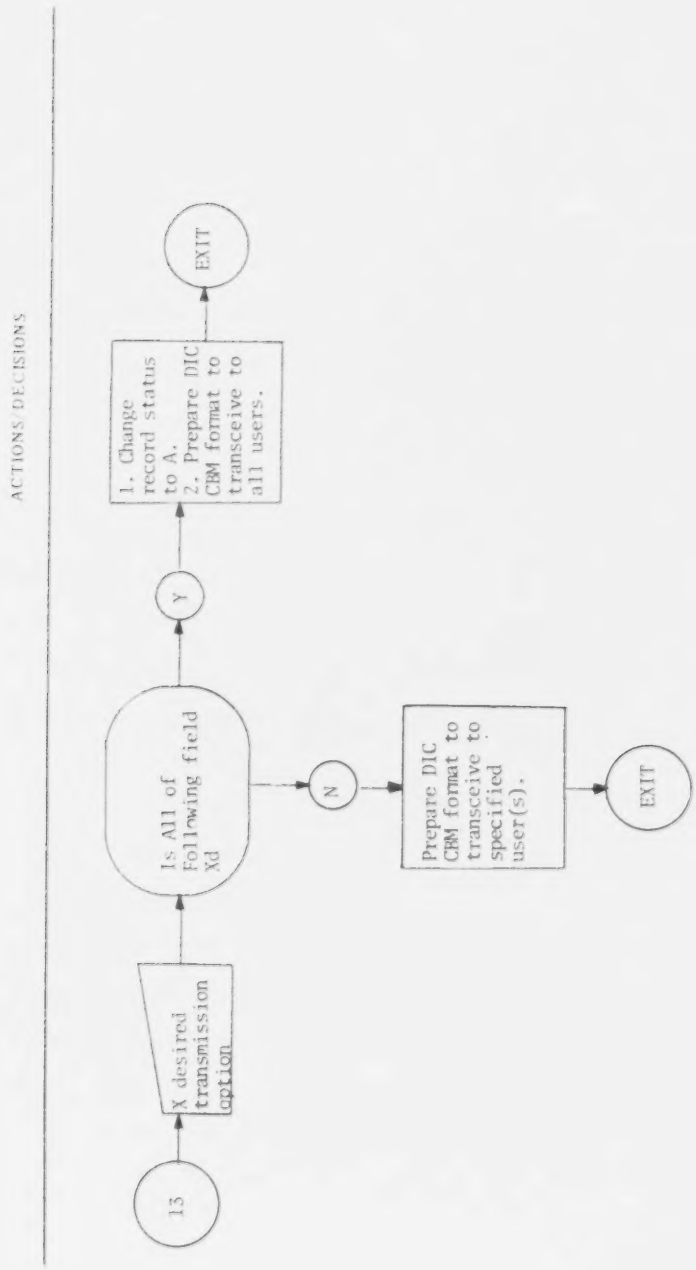

ACTIONS DECISIONS
11
Is Tariff Code = zeros
Y
N
END
Is Depot FDF Manager
Y
N
Suspend delete action pending FDF Manager confirmation.
9

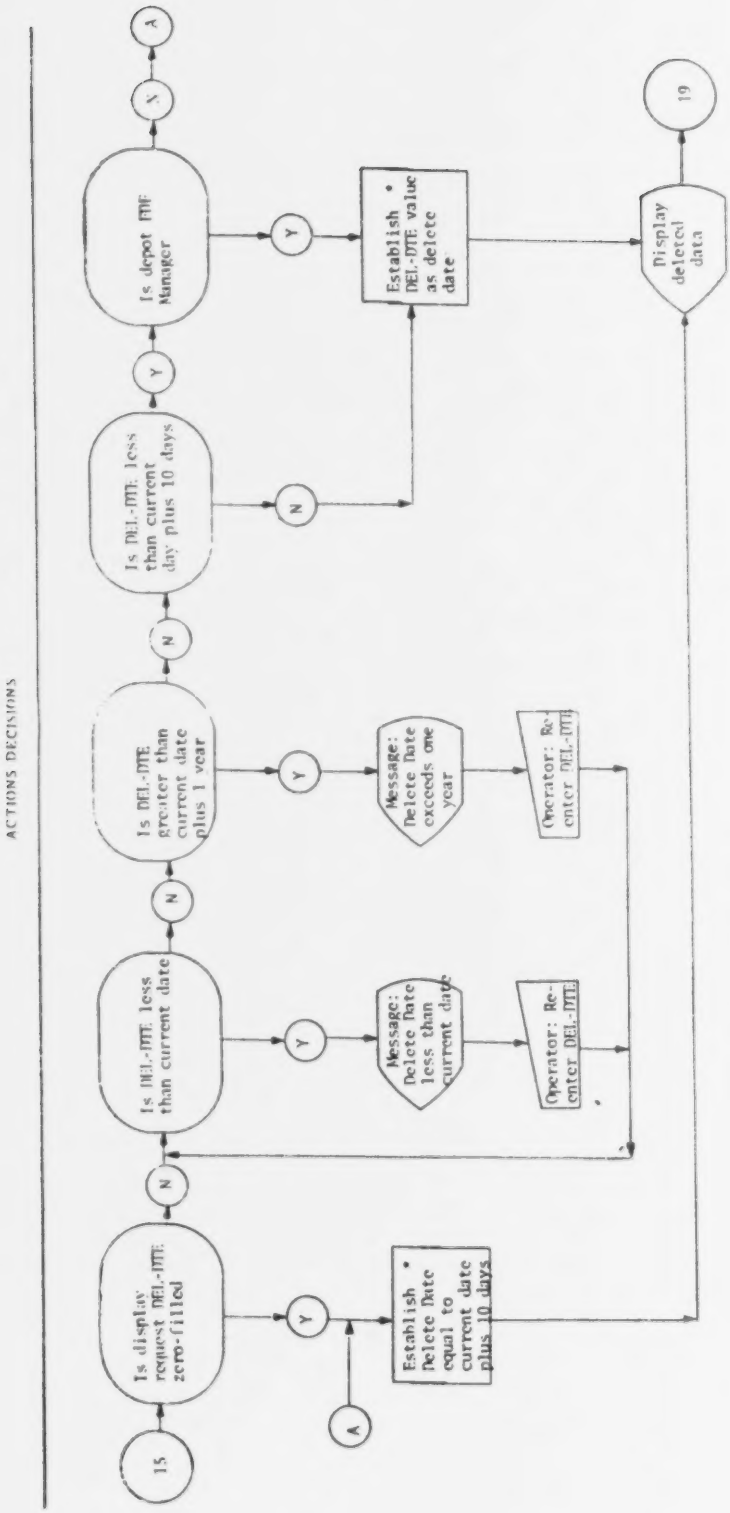
ACTIONS DECISIONS



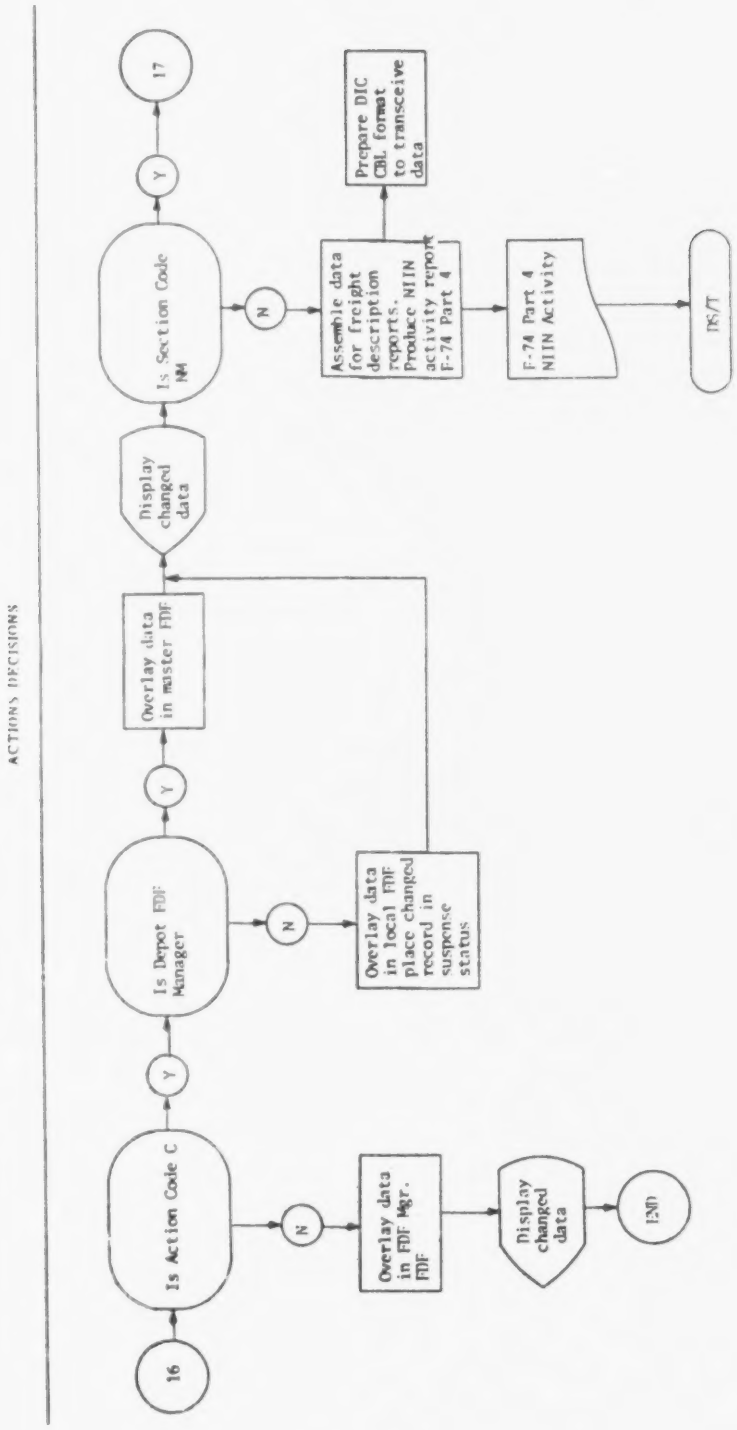
*Error Messages:

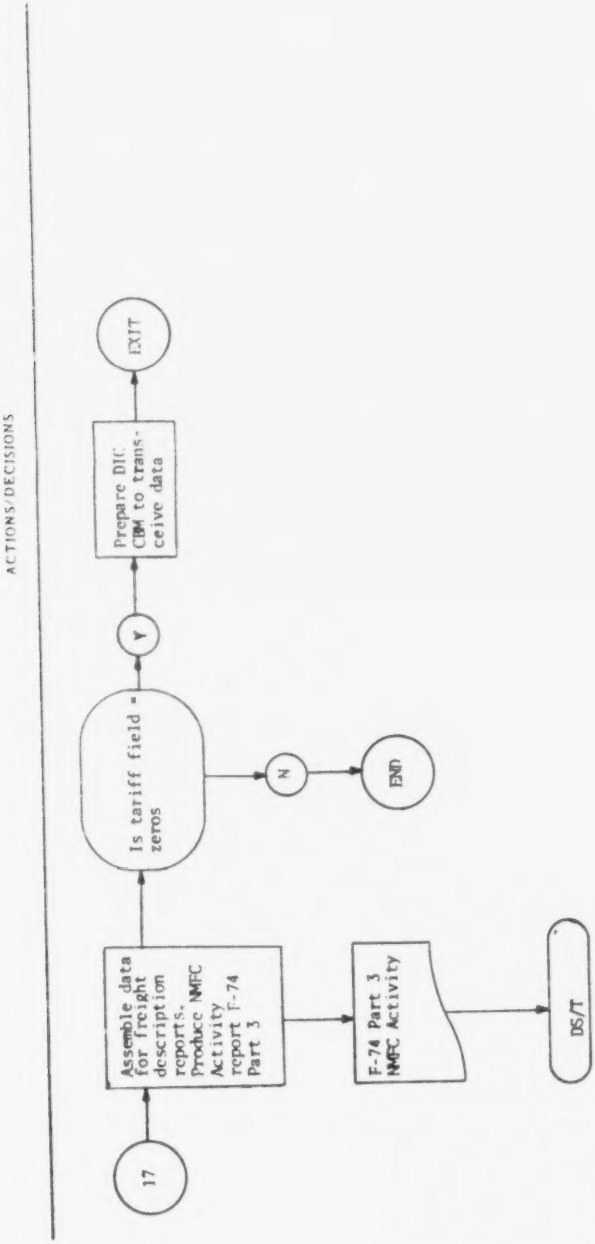
1. Mandatory entry.
2. Mode msut not be J [illegible] #, or 1.
3. Invalid LTL.
4. Mode must be [illegible] or [illegible]

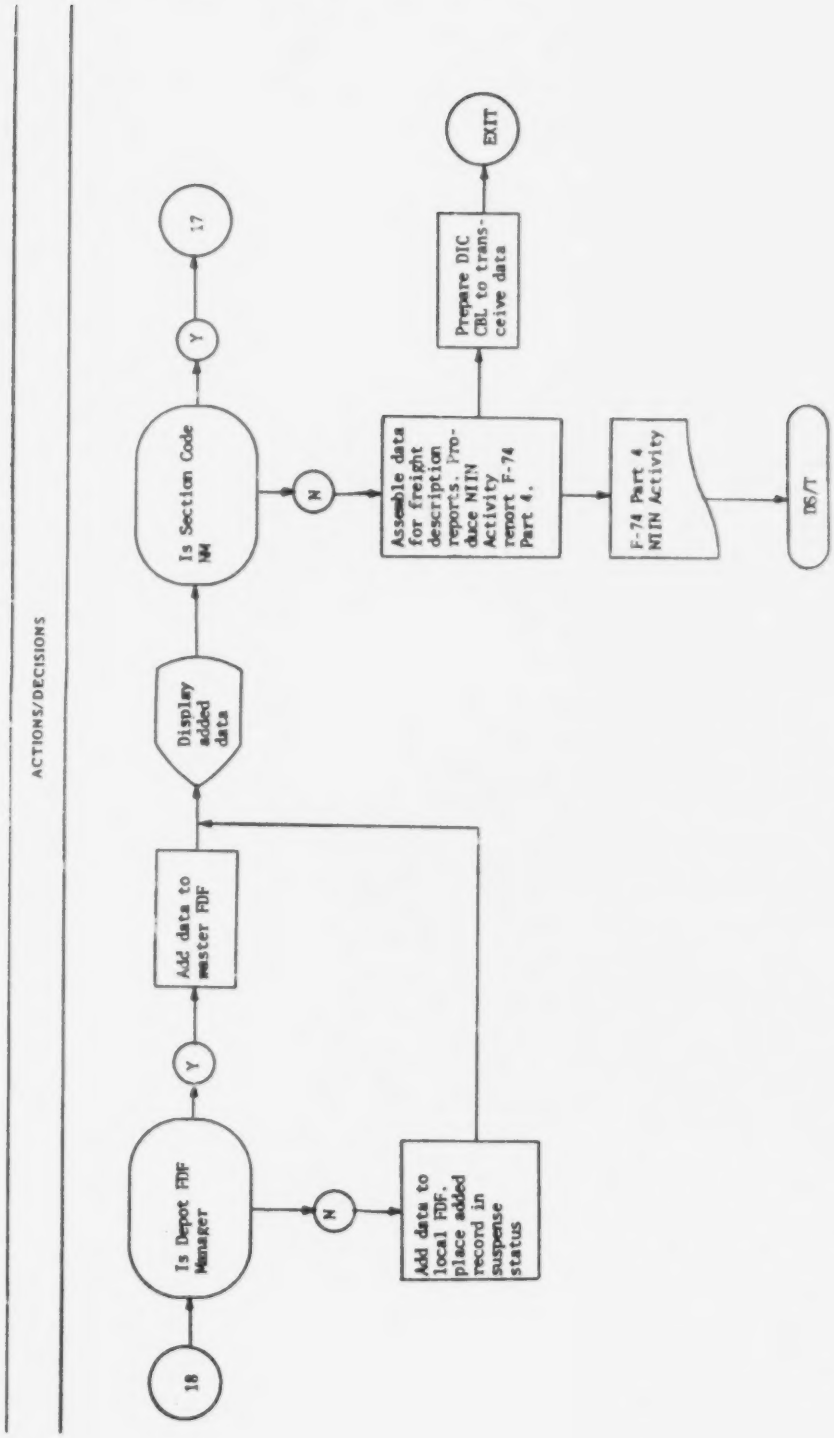

ACTIONS/DECISIONS
13
X desired transmission option
Is All of Following field Xd
Y
1. Change record status to A.
2. Prepare DIC CBM format to transceive to all users.
EXIT
N
Prepare DIC CBM format to transceive to specified user(s).
EXIT

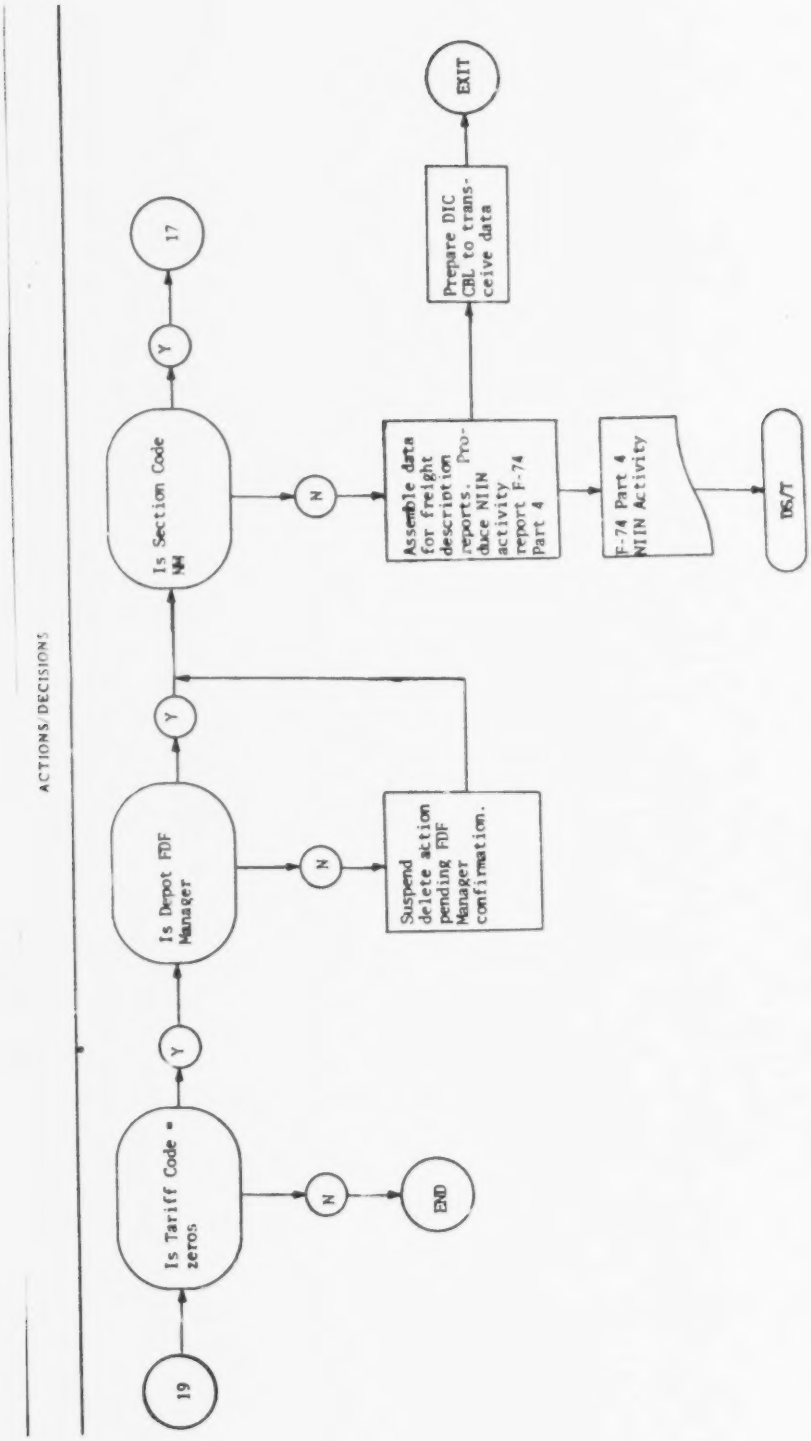


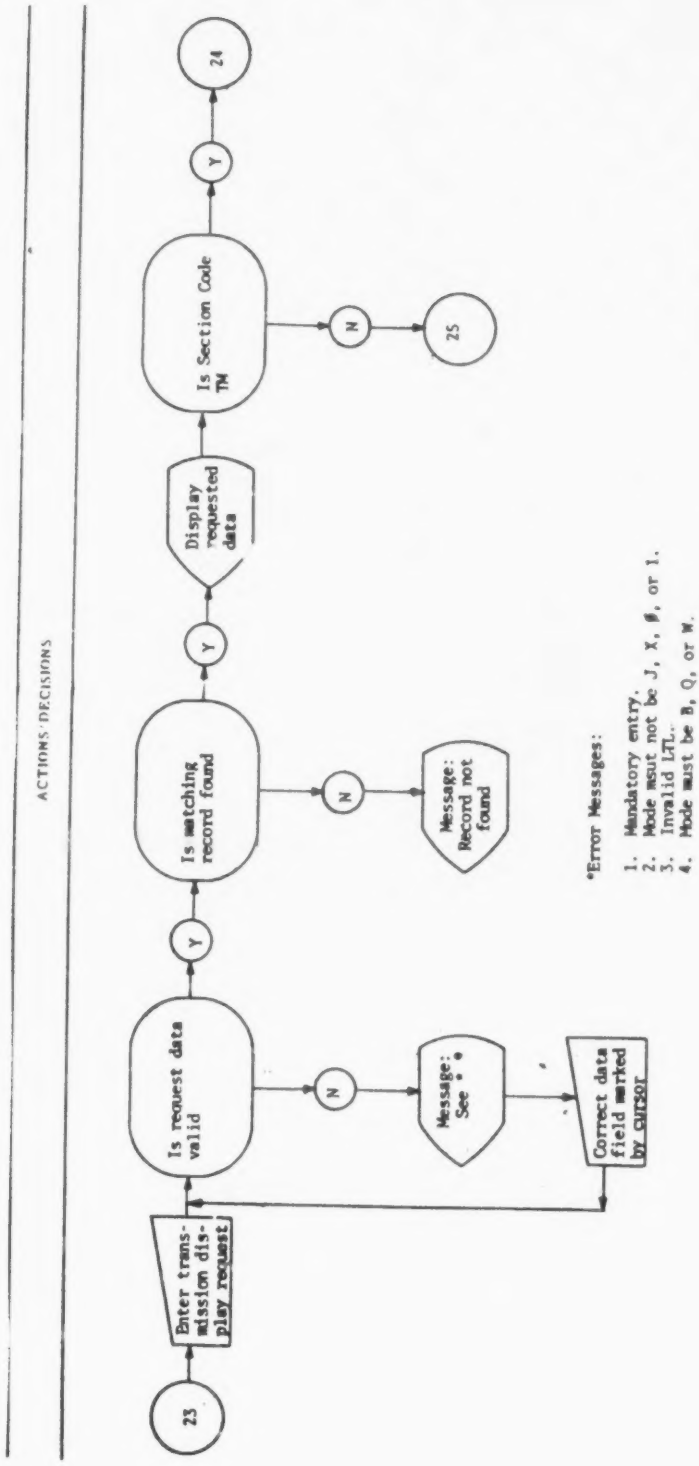
*Freight description file maintenance process will automatically drop records from the file when the deletion date equals the date of the maintenance process.

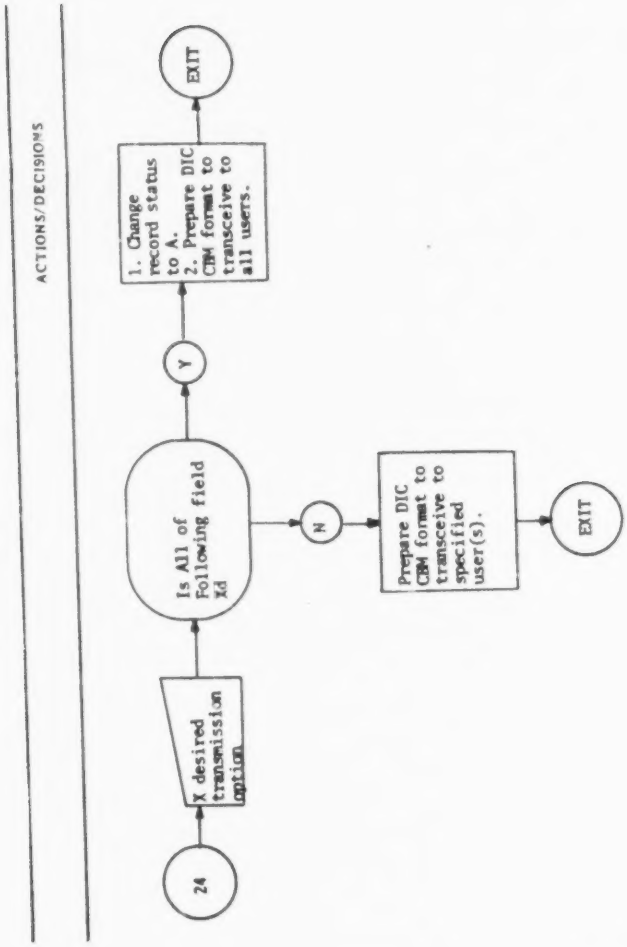

ACTIONS DECISIONS
16
Is Action Code C
Y
N
Overlay data in FDF Mgr. FDF
Display changed data
END
Is Depot FDF Manager
Y
N
Overlay data in local FDF place changed record in suspense status
Overlay data in master FDF
Display changed data
Is Section Code NM
Y
17
N
Assemble data for freight description reports. Produce NIIN activity report F-74 Part 4
Prepare DIC CBL format to transceive data
F-74 Part 4 NIIN Activity
DS/T


ACTIONS/DECISIONS
17
Assemble data for freight description reports. Produce NMFC Activity report F-74 Part 3
F-74 Part 3 NMFC Activity
DS/T
Is tariff field = zeros
N
END
Y
Prepare DIC CBM to transceive data
EXIT


ACTIONS/DECISIONS
18
Is Depot FDF Manager
Y
N
Add data to master FDF
Add data to local FDF, place added record in suspense status
Display added data
Is Section Code NM
Y
N
17
Assemble data for freight description reports. Produce NIN Activity report F-74 Part 4.
Prepare DIC CBL to transceive data
EXIT
F-74 Part 4 NIN Activity
DS/T


ACTIONS/DECISIONS
19
Is Tariff Code = zeros
Y
N
END
Is Depot FDF Manager
Y
N
Suspend delete action pending FDF Manager confirmation.
Is Section Code
Y
17
N
Assemble data for freight description reports. Produce NIIN activity report F-74 Part 4
Prepare DIC CBL to transceive data
EXIT
F-74 Part 4 NIIN Activity
DS/T


ACTIONS/DECISIONS
23
Enter transmission display request
Is request data valid
N
Message: See *
Correct data field marked by cursor
Y
Is matching record found
N
Message: Record not found
Y
Display requested data
Is Section Code TN
N
25
Y
24
*Error Messages:
1. Mandatory entry.
2. Mode must not be J, X, Ø, or 1.
3. Invalid LTL.
4. Mode must be B, Q, or W.


ACTIONS/DECISIONS
24
X desired transmission option
Is All of Following field Xd
Y
1. Change record status to A.
2. Prepare DIC CBM format to transceive to all users.
EXIT
N
Prepare DIC CBM format to transceive to specified user(s).
EXIT

APPENDIX D-140

MOFAST SORTER FIRST OPERATOR ENTRY

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendix B-197.

2. REFERENCES

a. Appendix B-197.

b. Appendix E-219 P.

c. Appendix F-186.

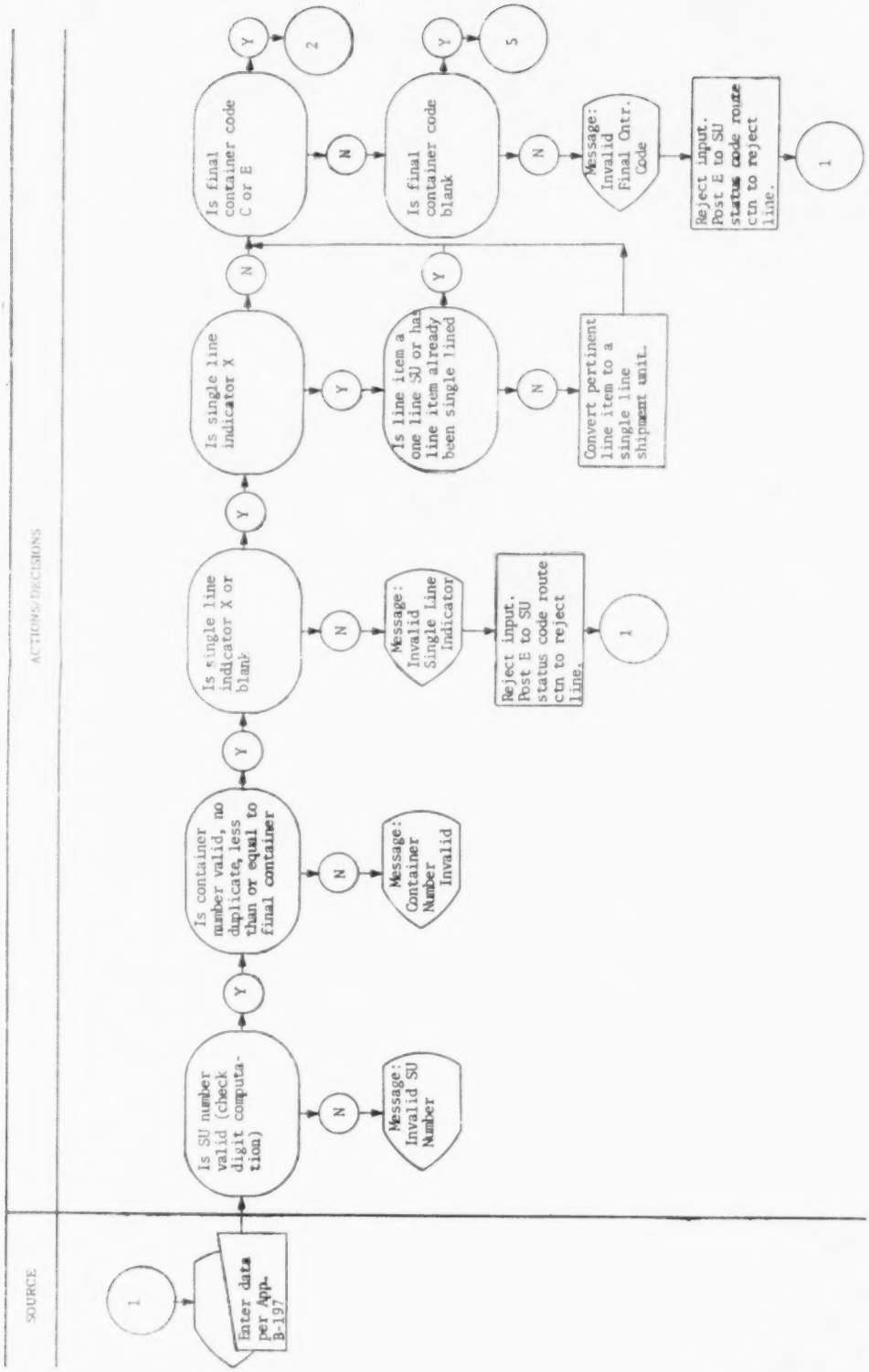
3. GENERAL

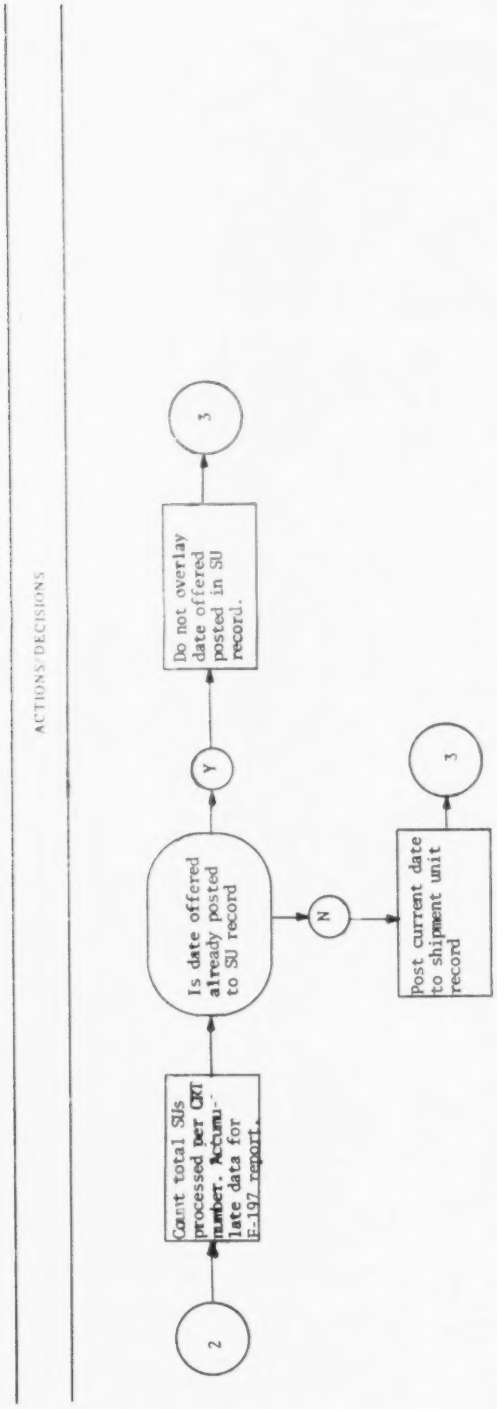
This process identifies the functions required to assign shipment unit containers to a specific sort line on the mechanized sortation device.

4. OUTPUT

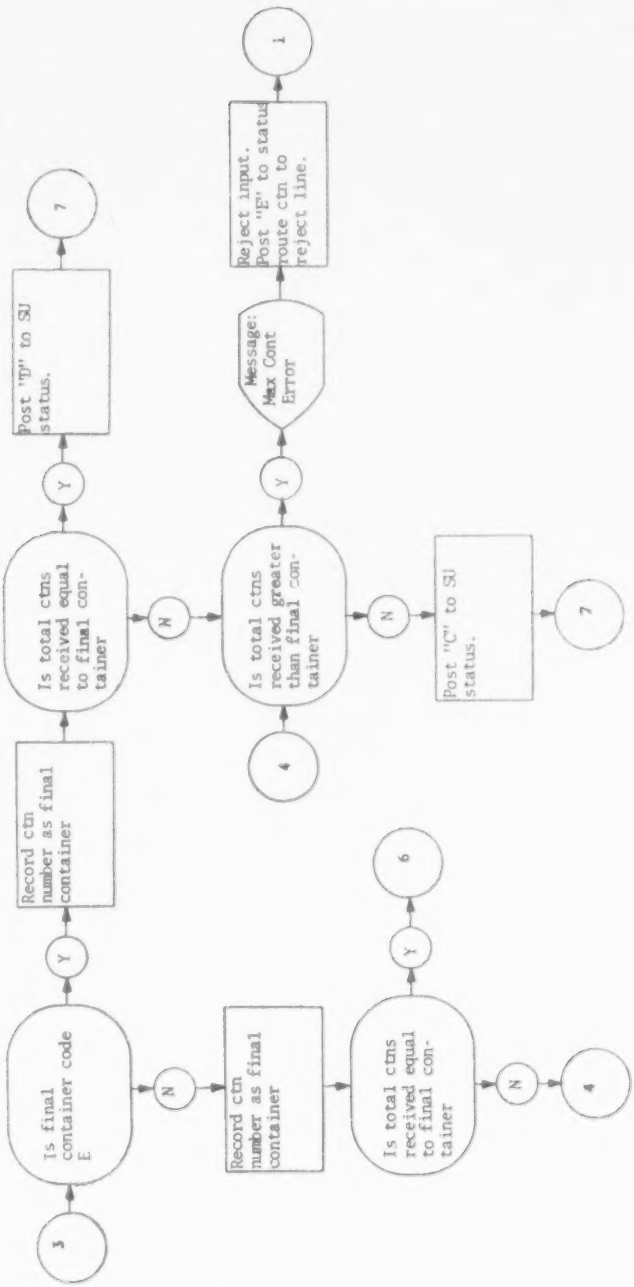
a. Appendix F-186, MOFAST Sorter Completed Shipment Unit Message.

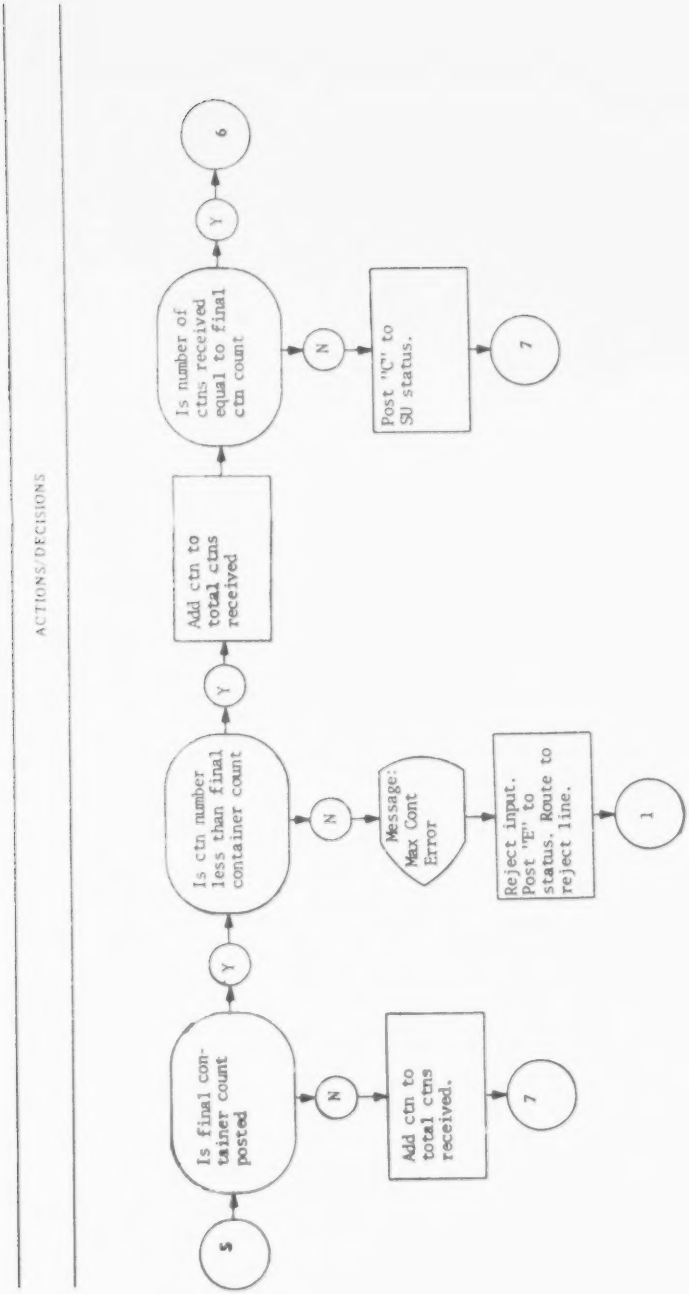
b. Shipment Unit Record assigned to sort line with updated Status Code.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App-B-197
Is SU number valid (check digit computation)
N
Message: Invalid SU Number
Y
Is container number valid, no duplicate, less than or equal to final container
N
Message: Container Number Invalid
Y
Is single line indicator X or blank
N
Message: Invalid Single Line Indicator
Reject input. Post E to SU status code route ctn to reject line.
1
Y
Is single line indicator X
Y
Is line item a one line SU or has line item already been single lined
N
Convert pertinent line item to a single line shipment unit.
Y
N
Is final container code C or E
Y
2
N
Is final container code blank
Y
5
N
Message: Invalid Final Cntr. Code
Reject input. Post E to SU status code route ctn to reject line.
1

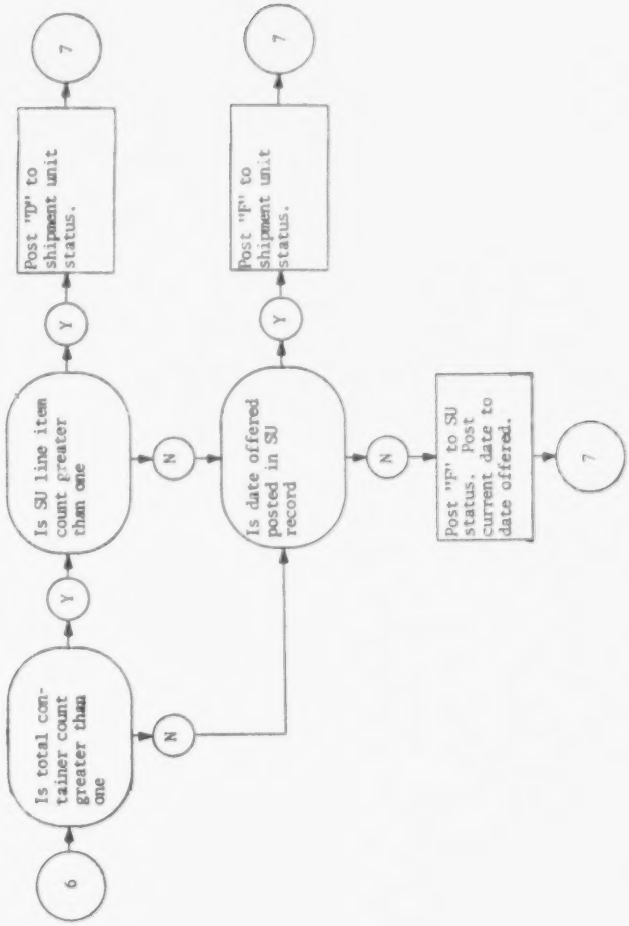

ACTIONS/DECISIONS
2
Count total SUs processed per QRT number. Accumulate data for E-197 report.
Is date offered already posted to SU record
Y
Do not overlay date offered posted in SU record.
3
N
Post current date to shipment unit record
3

ACTIONS/DECISIONS

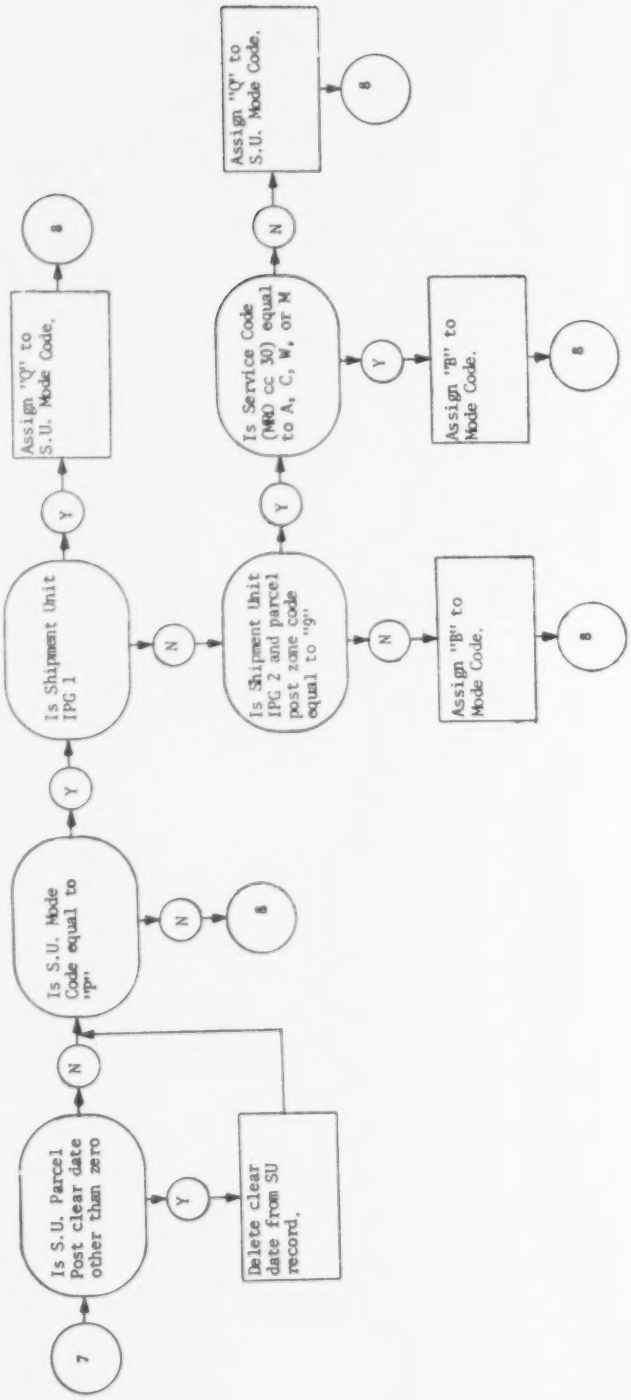


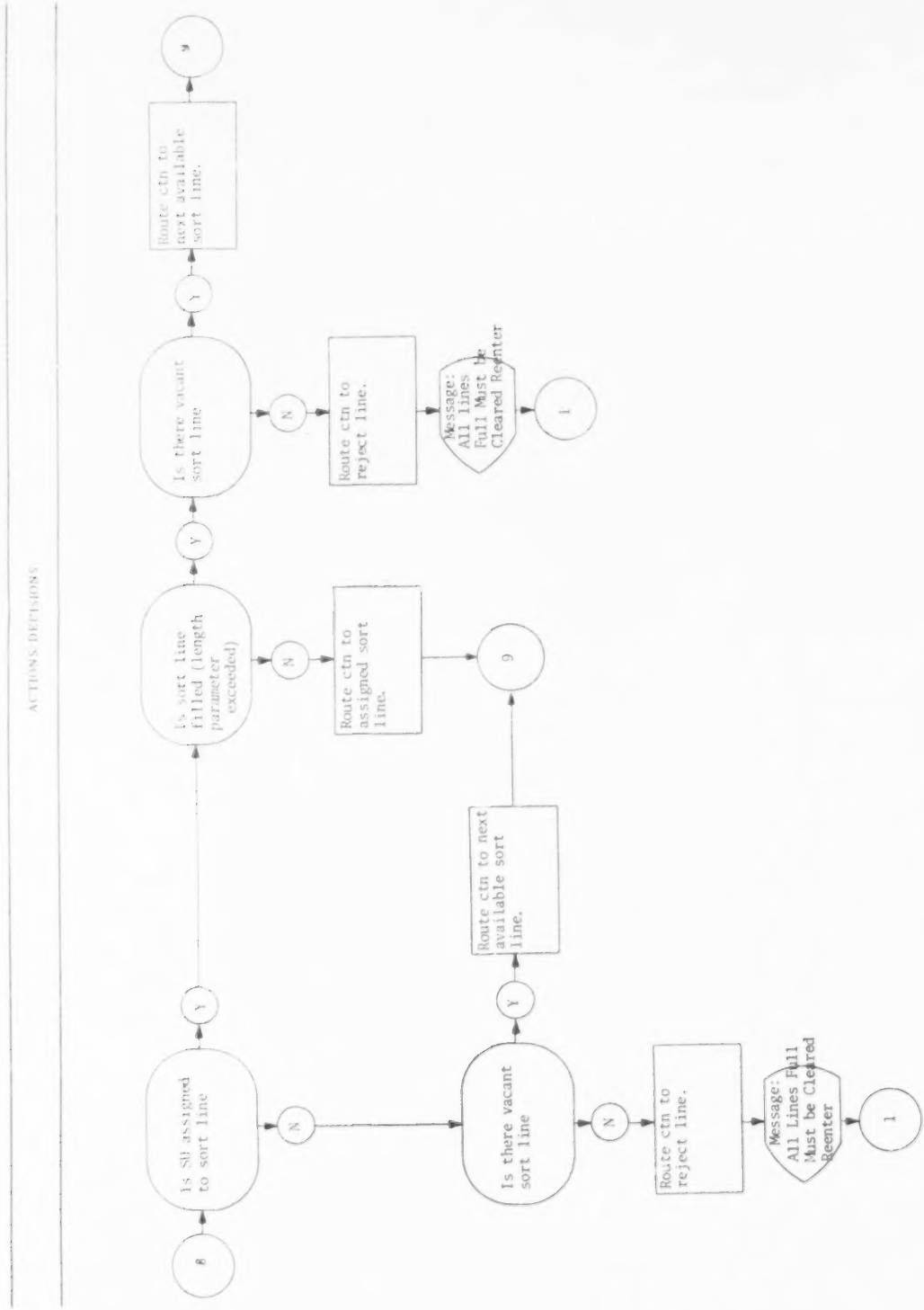

ACTIONS/DECISIONS
5
Is final container count posted
N
Add ctn to total ctns received.
7
Y
Is ctn number less than final container count
N
Message: Max Cont Error
Reject input. Post "E" to status. Route to reject line.
1
Y
Add ctn to total ctns received
Is number of ctns received equal to final ctn count
N
Post "C" to SU status.
7
Y
6

ACTIONS/DECISIONS

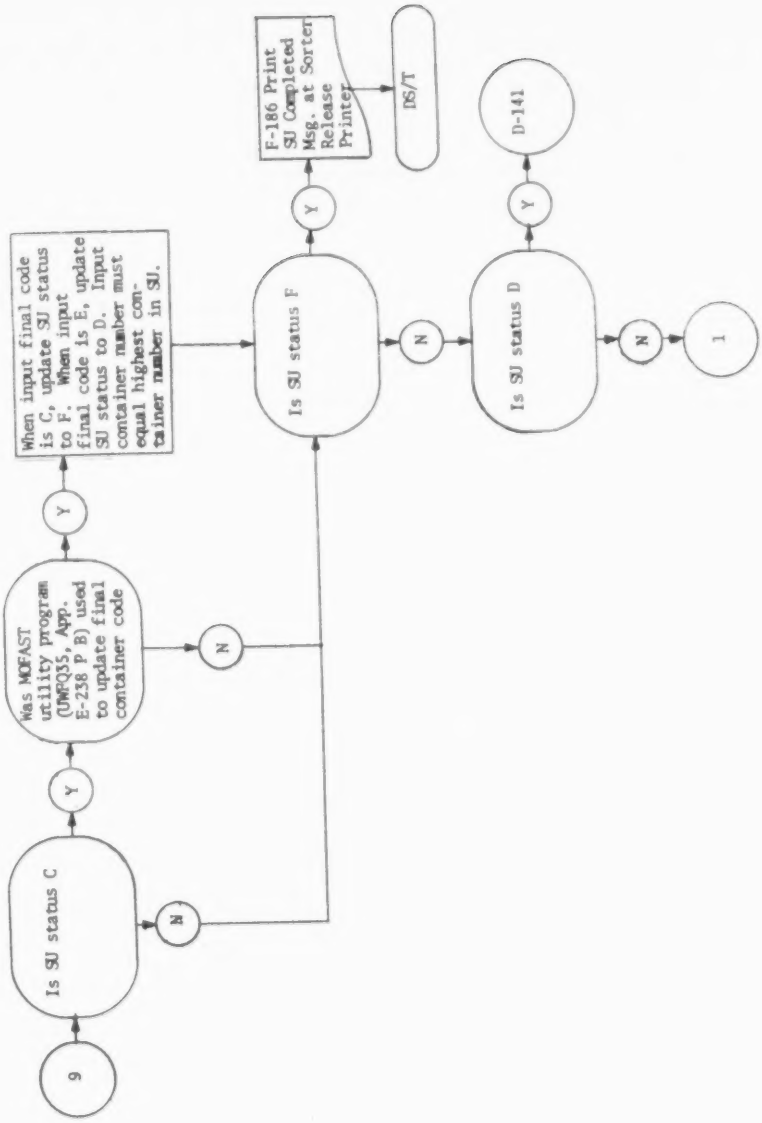


ACTIONS/DECISIONS




ACTIONS DECISIONS
8
Is SB assigned to sort line
Y
N
Is sort line filled (length parameter exceeded)
Y
N
Route ctn to assigned sort line.
9
Is there vacant sort line
Y
N
Route ctn to next available sort line.
9
Route ctn to reject line.
Message: All lines Full Must be Cleared Reenter
1
Is there vacant sort line
Y
N
Route ctn to next available sort line.
9
Route ctn to reject line.
Message: All Lines Full Must be Cleared Reenter
1

ACTIONS/DECISIONS



APPENDIX D-141

MOFAST SORTER EXCEPTION INPUT, SECOND OPERATOR PROCESS

1. INITIATING ACTION

CRT operator entry of program call numbers and data elements as specified in appendix B-198.

2. REFERENCES

a. Appendix B-198.

b. Appendix E-219 P.

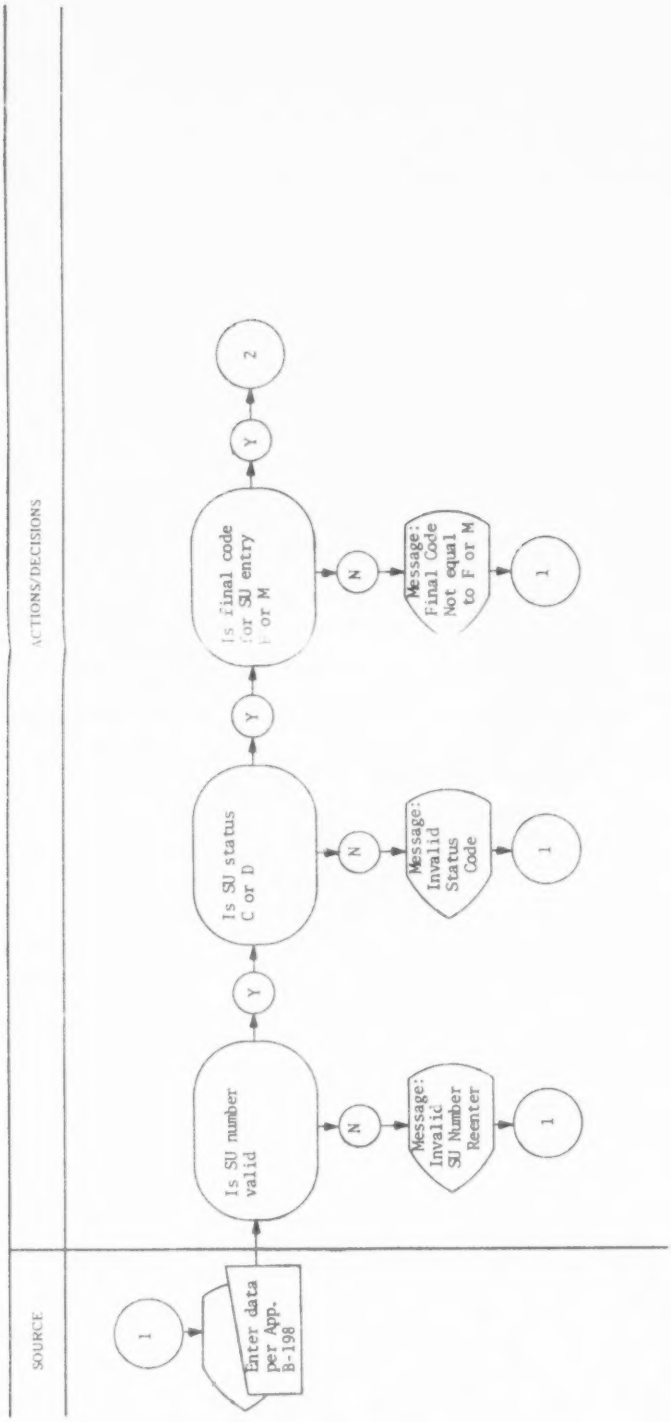
3. GENERAL

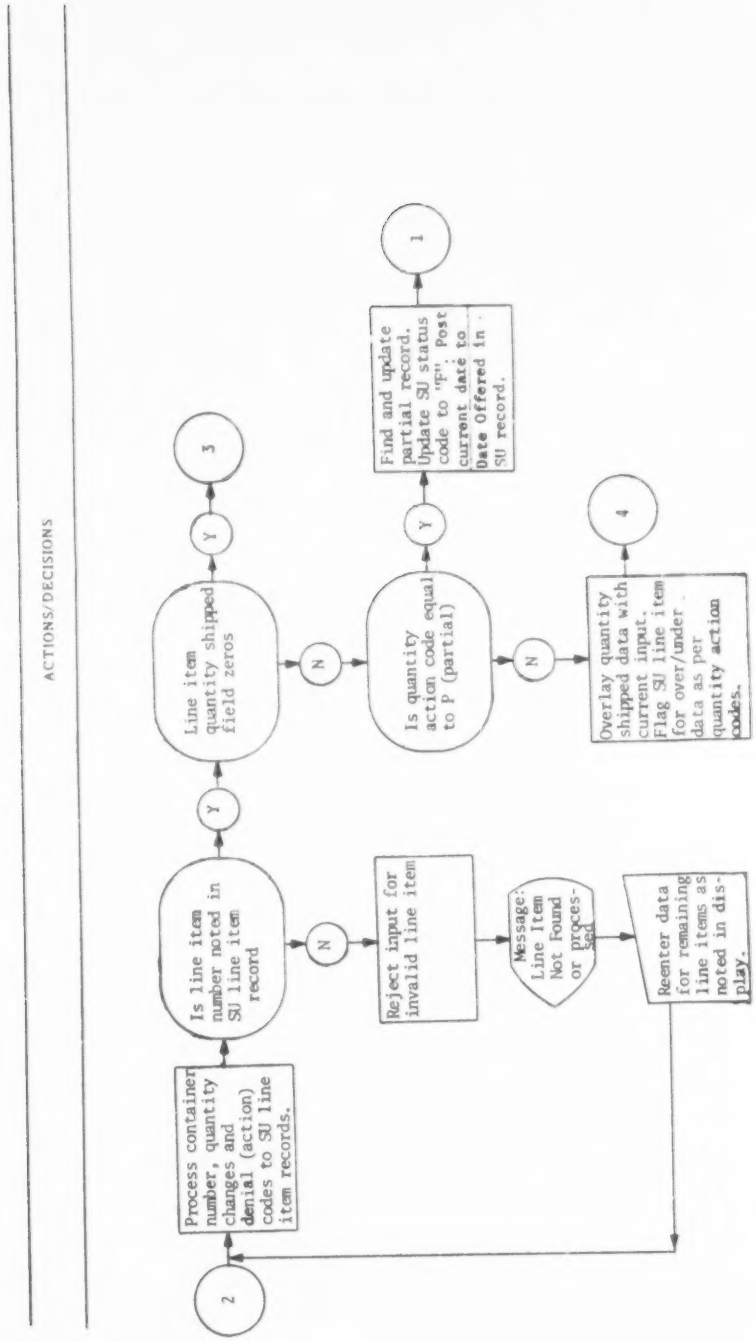
Functions outlined in this chart update Shipment Unit/Line Item records with quantity changes, quantity action codes, container/line item identification, and status codes. Line items included in the shipment unit may be entered or only the missing line items may be entered. Missing line items will be converted to single line shipment units under each type of input.

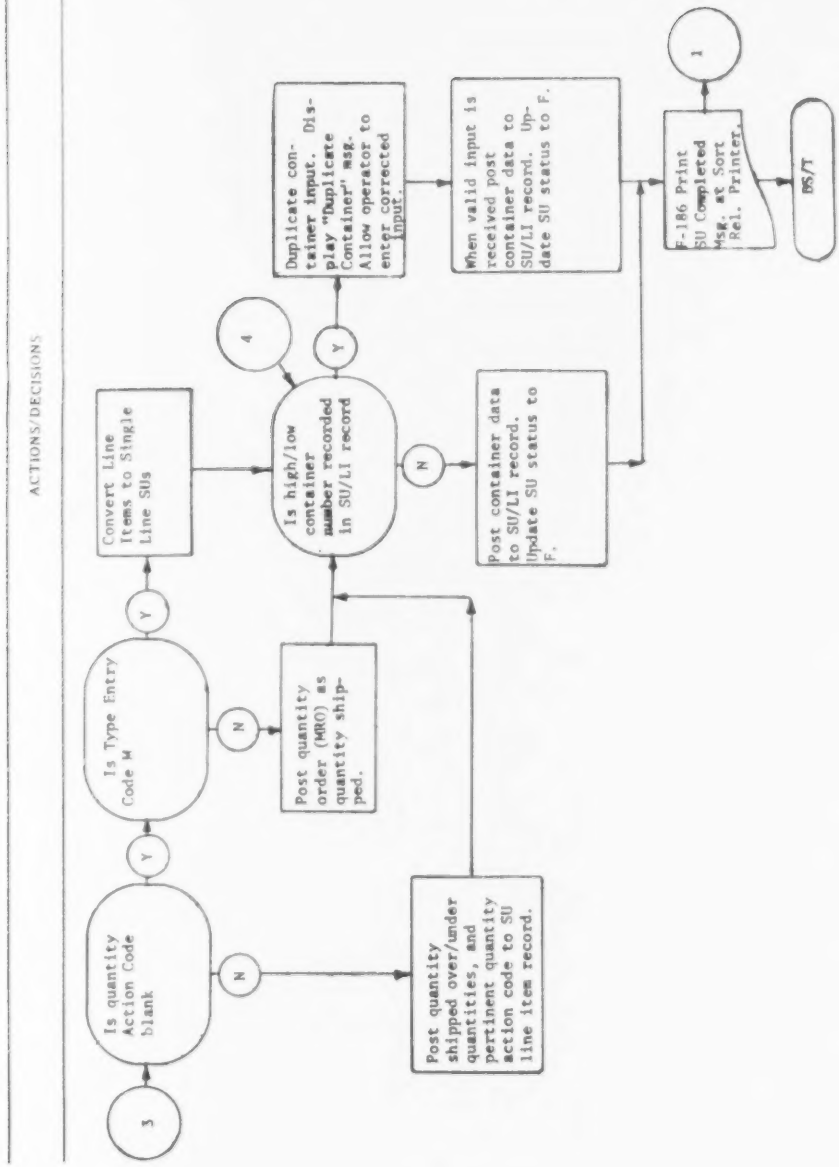
4. OUTPUT

a. Appendix F-186, MOFAST Sorter Completed Shipment Unit Message.

b. Update of In-Process Shipment Unit Record.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-198
Is SU number valid
N
Message: Invalid SU Number Reenter
1
Y
Is SU status C or D
N
Message: Invalid Status Code
1
Y
Is final code for SU entry F or M
N
Message: Final Code Not equal to F or M
1
Y
2


ACTIONS/DECISIONS
2
Process container number, quantity changes and denial (action) codes to SU line item records.
Is line item number noted in SU line item record
N
Reject input for invalid line item
Message: Line Item Not Found or processed
Reenter data for remaining line items as noted in display.
Y
Line item quantity shipped field zeros
N
Is quantity action code equal to P (partial)
N
Overlay quantity shipped data with current input. Flag SU line item for over/under data as per quantity action codes.
4
Y
Find and update partial record. Update SU status code to "F". Post current date to Date Offered in SU record.
1
Y
3


ACTIONS/DECISIONS
3
Is quantity Action Code blank
N
Y
Is Type Entry Code M
N
Y
Post quantity order (MRO) as quantity shipped.
Convert Line Items to Single Line SUs
Post quantity shipped over/under quantities, and pertinent quantity action code to SU line item record.
Is high/low container number recorded in SU/LI record
N
Y
4
Post container data to SU/LI record. Update SU status to F.
Duplicate container input. Display "Duplicate Container" msg. Allow operator to enter corrected input.
When valid input is received post container data to SU/LI record. Update SU status to F.
F-186 Print SU Completed Msg. at Sort Rel. Printer.
1
BS/T

APPENDIX D-142

MOFAST SORTER OUTPUT/RELEASE PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendix B-199.

2. REFERENCES

a. Appendix B-199.

b. Appendix D-143.

c. Appendix D-144.

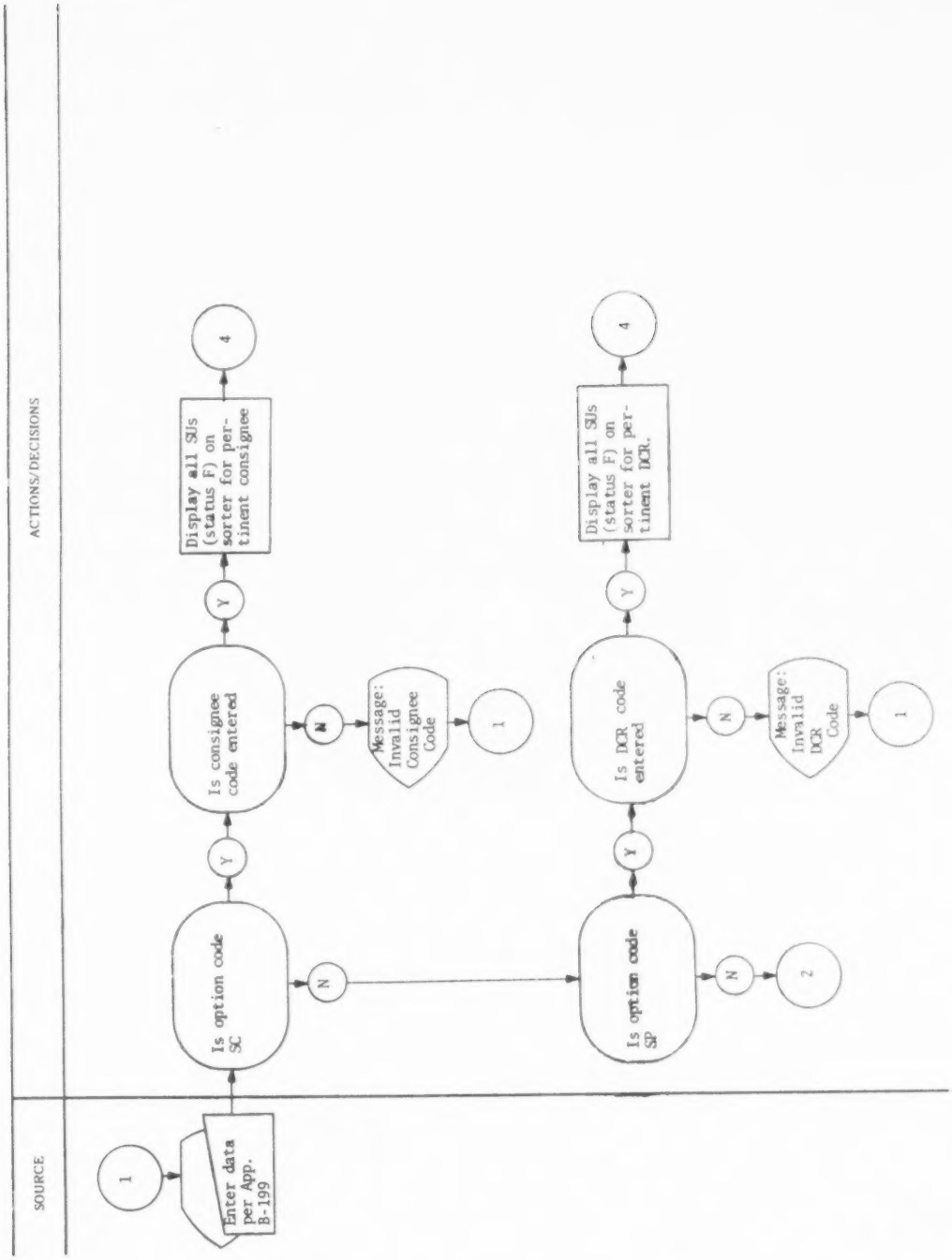
d. Appendix E-219 P.

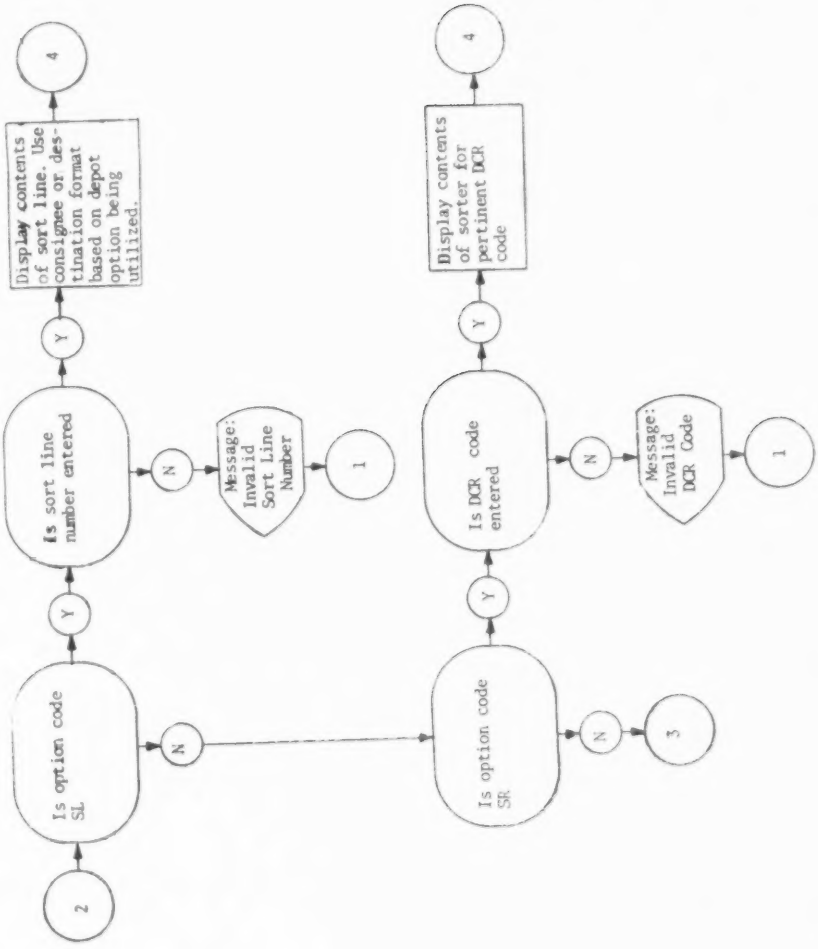
3. GENERAL

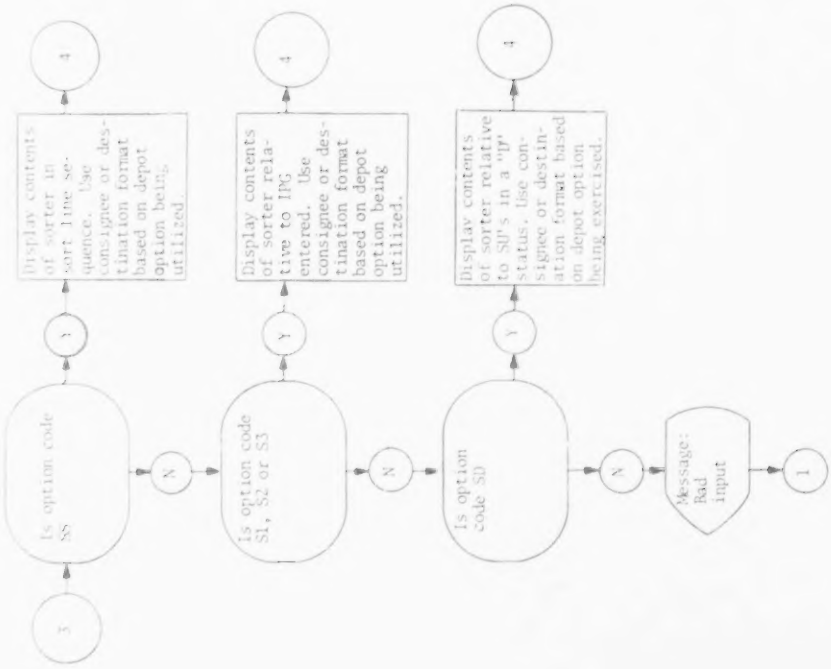
This chart describes the functions required to release an item from the mechanized sorter. The process clears sort lines to receive additional shipment units and updates shipment units with pertinent status codes. Also various displays of sorter contents are available upon CRT entry.

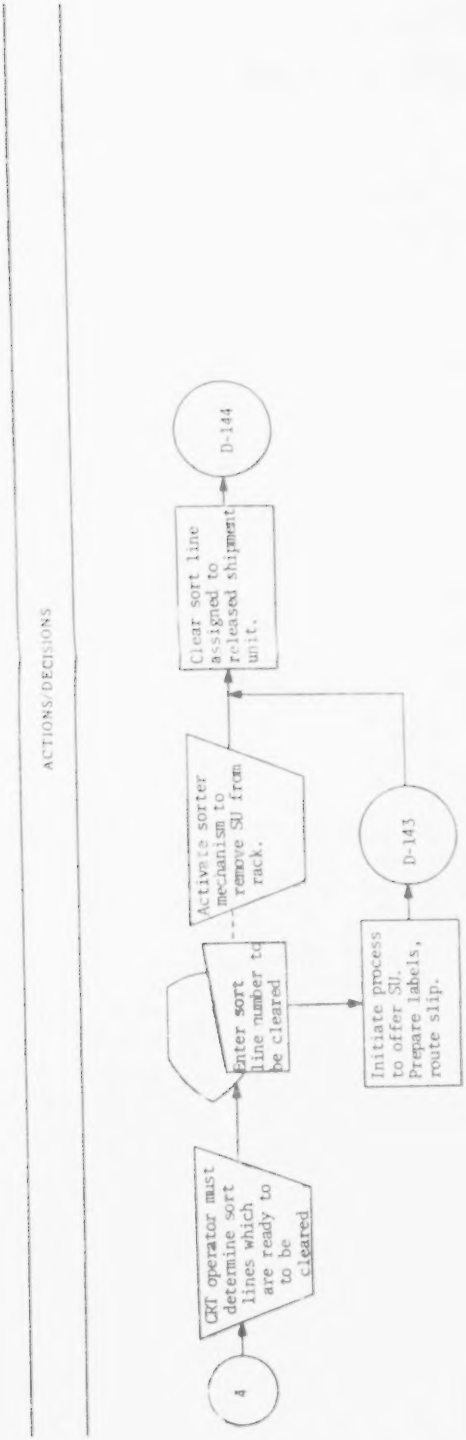
4. OUTPUT

Shipment Unit Record cleared from mechanized sorter.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-199
Is option code SC
N
Y
Is consignee code entered
N
Message: Invalid Consignee Code
1
Y
Display all SJs (status F) on sorter for pertinent consignee
4
Is option code SP
N
2
Y
Is DCR code entered
N
Message: Invalid DCR Code
1
Y
Display all SJs (status F) on sorter for pertinent DCR.
4


ACTIONS/DECISIONS
2
Is option code SL
N
Y
Is sort line number entered
N
Message: Invalid Sort Line Number
1
Y
Display contents of sort line. Use consignee or destination format based on depot option being utilized.
4
Is option code SR
N
3
Y
Is DCR code entered
N
Message: Invalid DCR Code
1
Y
Display contents of sorter for pertinent DCR code
4


ACTIONS/DECISIONS
3
Is option code S0
Y
Display contents of sorter in sort line sequence. Use consignee or destination format based on depot option being utilized.
4
N
Is option code S1, S2 or S3
Y
Display contents of sorter relative to IPG entered. Use consignee or destination format based on depot option being utilized.
4
N
Is option code S0
Y
Display contents of sorter relative to SU's in a "ip" status. Use consignee or destination format based on depot option being exercised.
4
N
Message: Bad input
1


ACTIONS/DECISIONS
4
CRT operator must determine sort lines which are ready to to be cleared
Enter sort line number to be cleared
Activate sorter mechanism to remove SU from rack.
Clear sort line assigned to released shipment unit.
D-144
Initiate process to offer SU. Prepare labels, route slip.
D-143

APPENDIX D-143

MOFAST LABEL/ROUTE SLIP PREPARATION PROCESS

1. INITIATING ACTION

This process originates as a result of a CRT entry to release a complete Shipment Unit from the mechanized sorter or when a Shipment Unit reaches completed status in the other than sorter input/exception process.

2. REFERENCES

a. Appendix D-142.

b. Appendix D-146.

c. Appendix D-147.

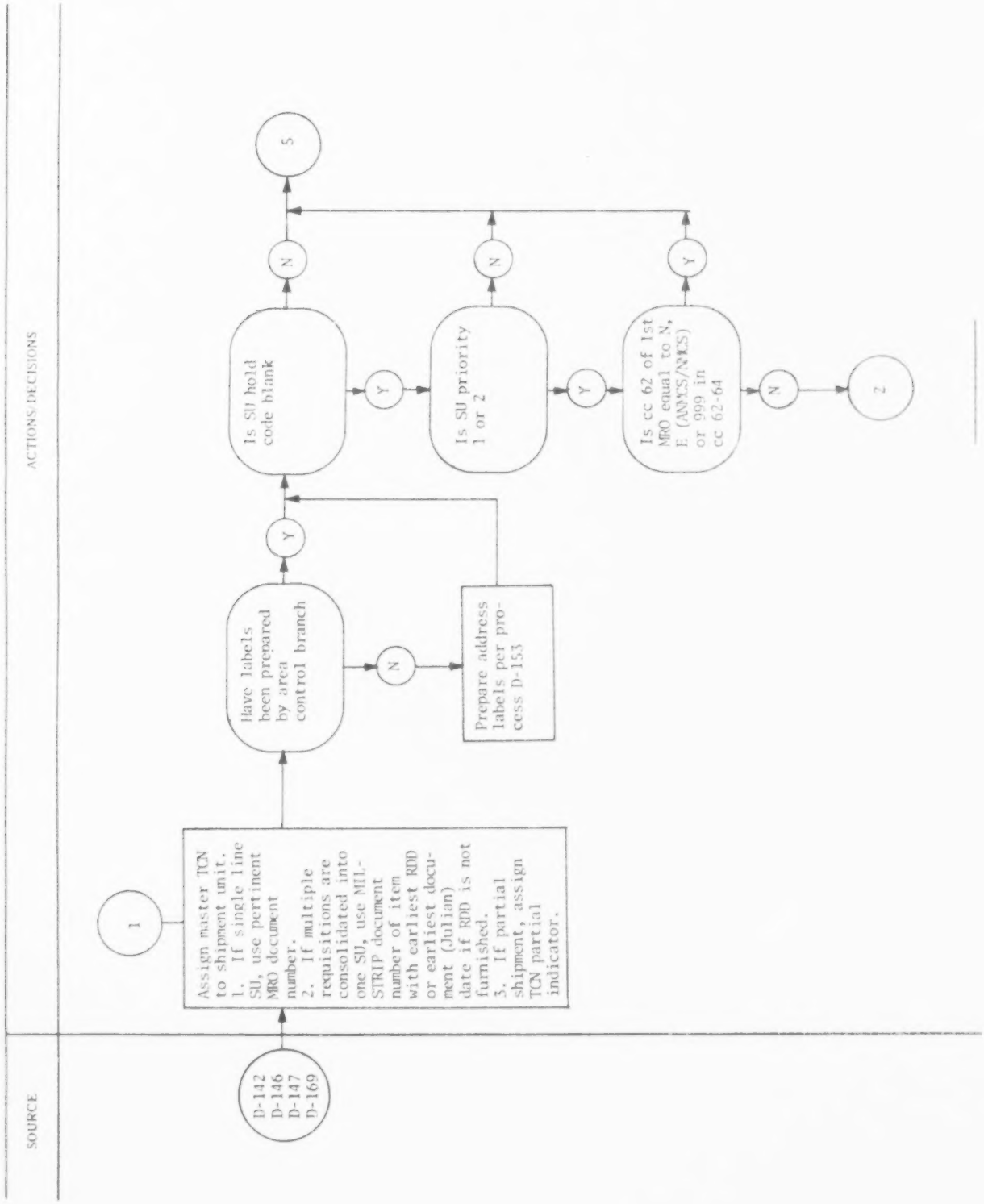
3. GENERAL

Shipment Units having line item and quantity exception data entries completed as a result of CRT entries processed at the mechanized sorter or other than sorter input areas will receive computer prepared labels and a route slip. The number of labels printed will equal the number of packs recorded for the Shipment Unit. One route slip will be produced for each Shipment Unit.

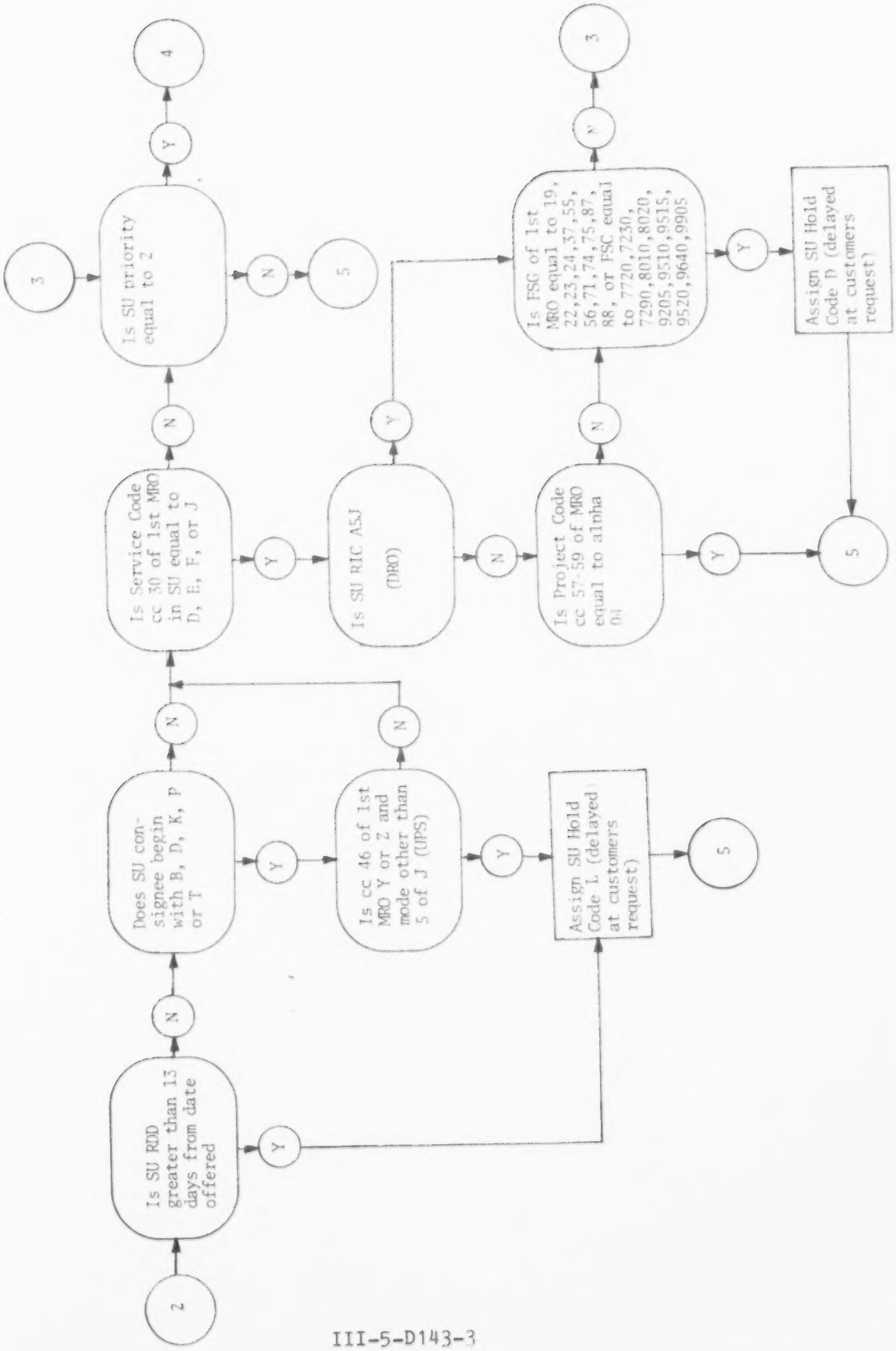
4. OUTPUT

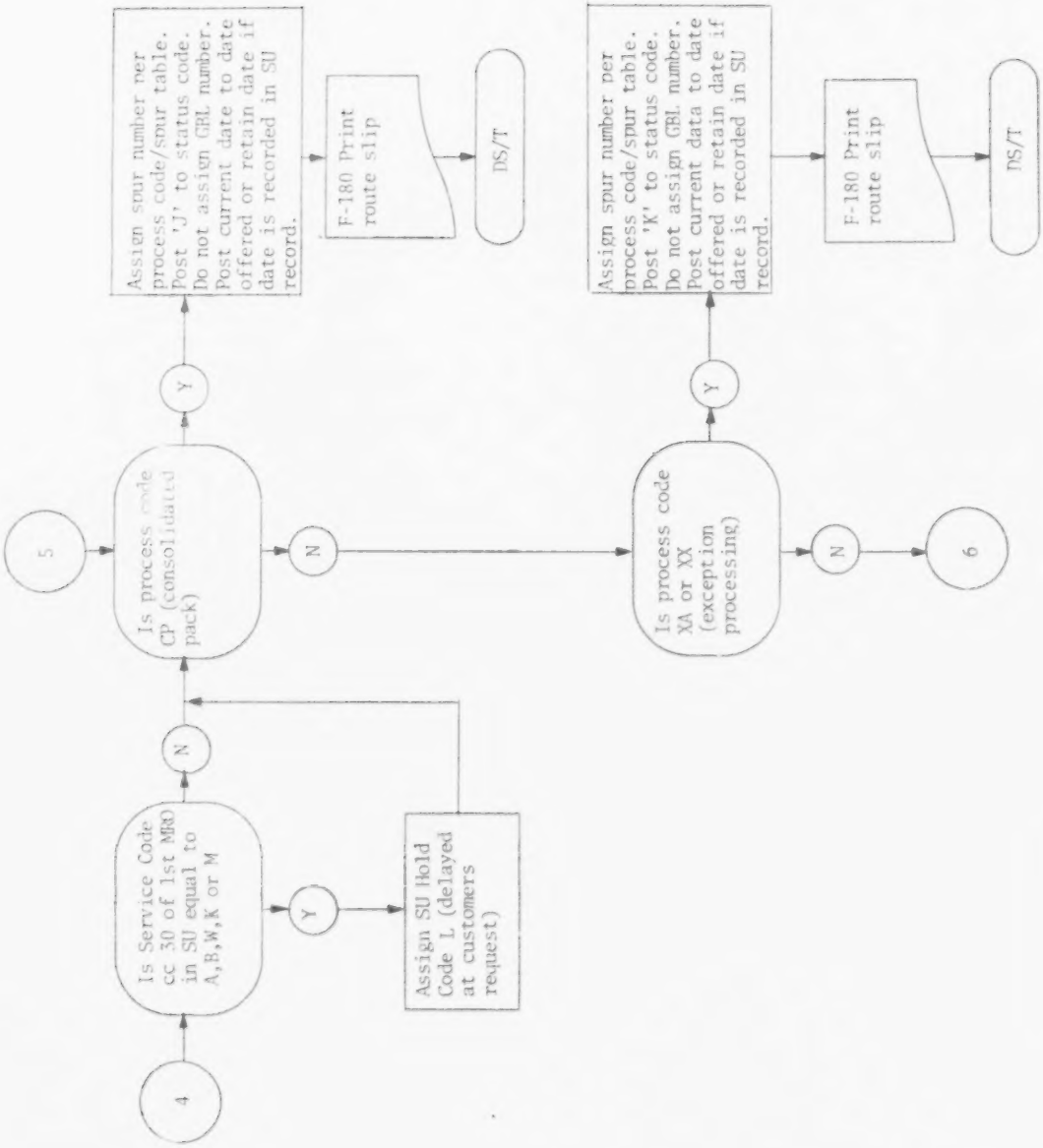
a. Appendix F-180, MOFAST Route Slip.

b. Appendix F-187, MOFAST Address Label.

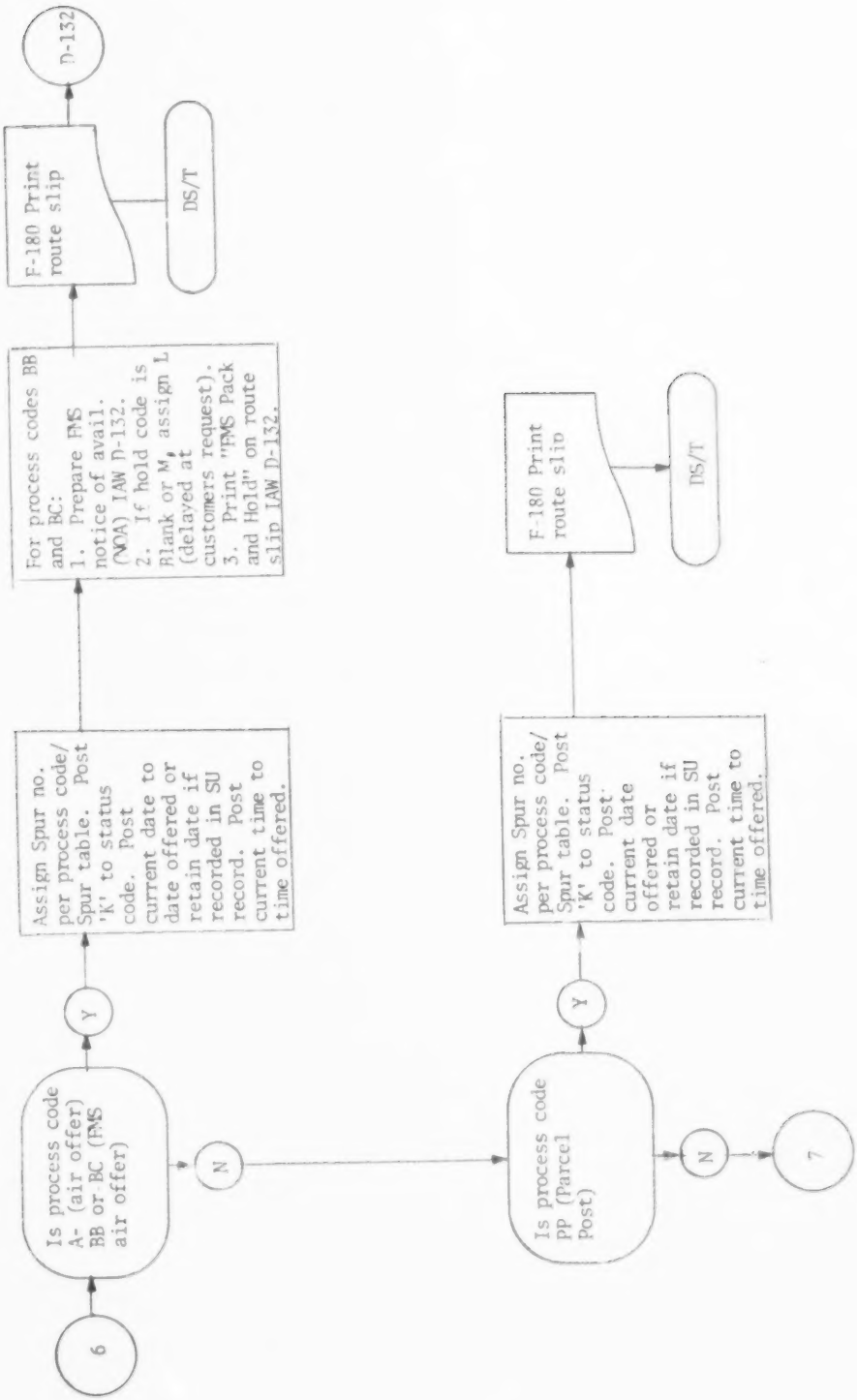

SOURCE
ACTIONS/DECISIONS
D-142
D-146
D-147
D-169
1
Assign master TCN to shipment unit.
1. If single line SU, use pertinent MRO document number.
2. If multiple requisitions are consolidated into one SU, use MIL-STRIP document number of item with earliest RDD or earliest document (Julian) date if RDD is not furnished.
3. If partial shipment, assign TCN partial indicator.
Have labels been prepared by area control branch
N
Prepare address labels per process D-153
Y
Is SU hold code blank
Y
N
Is SU priority 1 or 2
Y
N
Is cc 62 of 1st MRO equal to N, E (ANMS/NMCS) or 999 in cc 62-64
N
Y
2
5

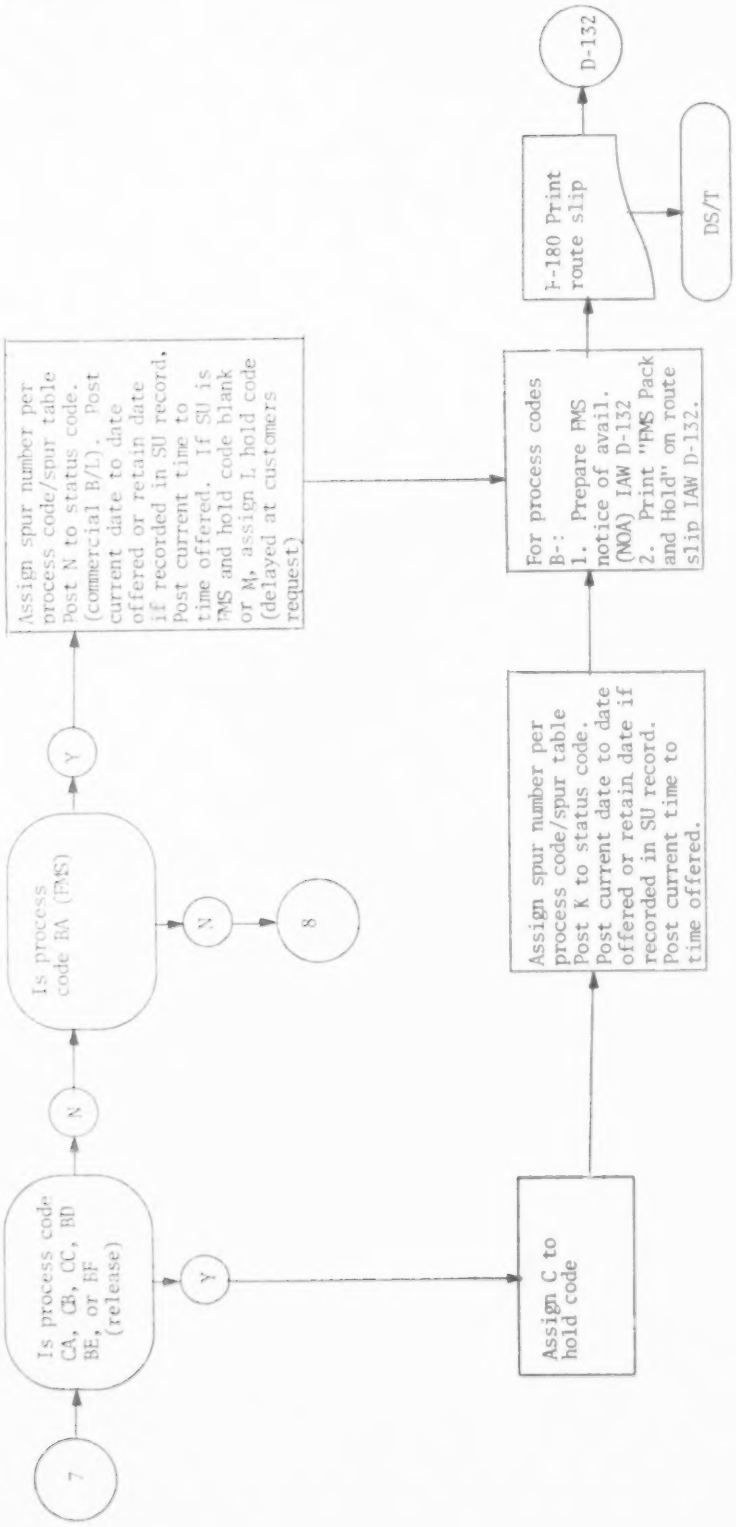
ACTIONS/DECISIONS

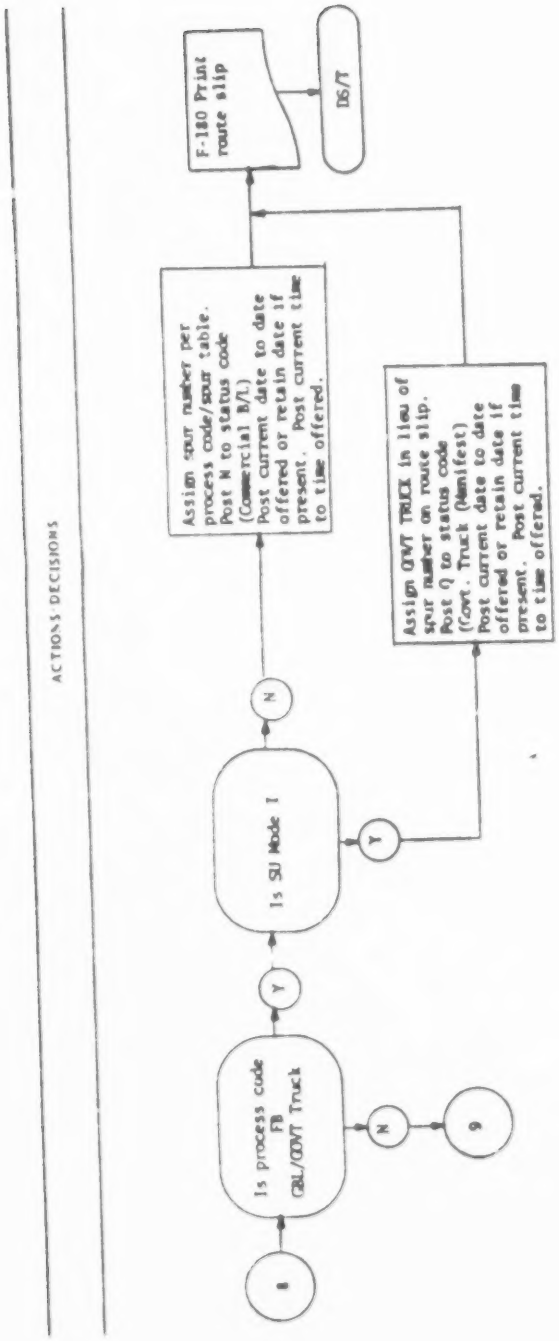


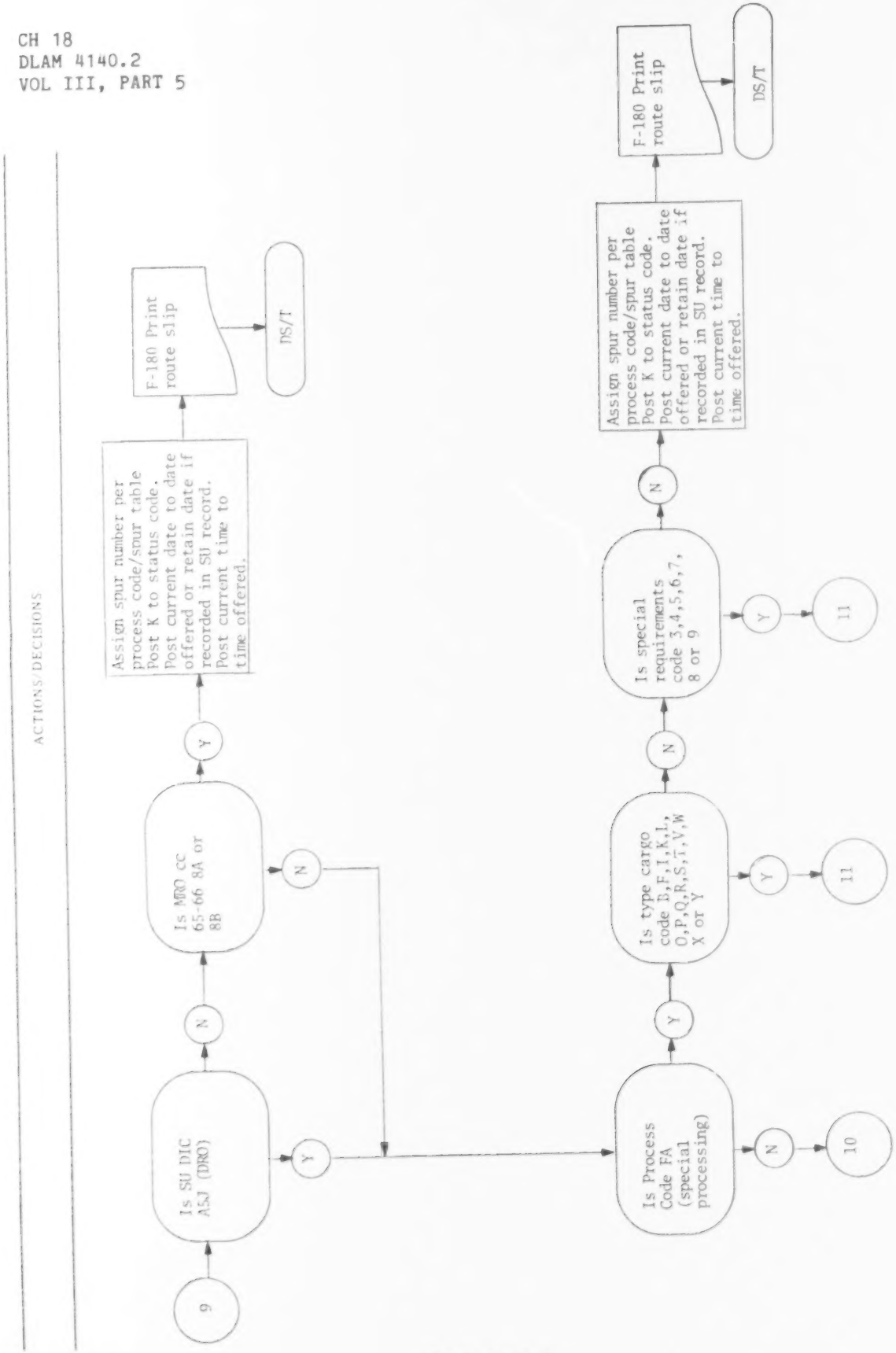

ACTIONS DECISIONS
4
Is Service Code cc 30 of 1st MRD in SU equal to A,B,W,K or M
Y
Assign SU Hold Code L (delayed at customers request)
N
5
Is process code CP (consolidated pack)
Y
Assign spur number per process code/spur table. Post 'J' to status code. Do not assign GBL number. Post current date to date offered or retain date if date is recorded in SU record.
F-180 Print route slip
DS/T
N
Is process code XA or XX (exception processing)
Y
Assign spur number per process code/spur table. Post 'K' to status code. Do not assign GBL number. Post current data to date offered or retain date if date is recorded in SU record.
F-180 Print route slip
DS/T
N
6

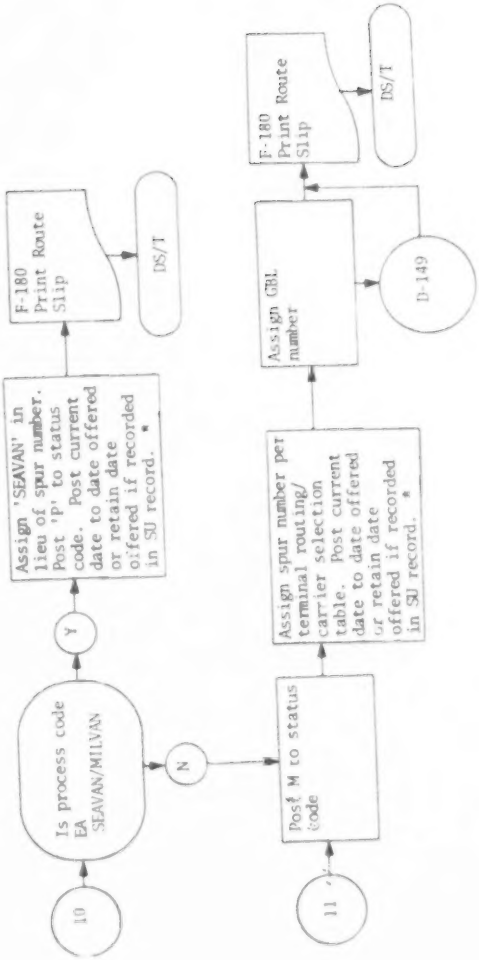
ACTIONS DECISIONS




ACTIONS/DECISIONS
7
Is process code CA, CB, CC, BD BE, or BF (release)
Y
N
Is process code BA (PMS)
Y
N
8
Assign spur number per process code/spur table Post N to status code. (commercial B/L). Post current date to date offered or retain date if recorded in SU record. Post current time to time offered. If SU is PMS and hold code blank or M, assign L hold code (delayed at customers request)
Assign C to hold code
Assign spur number per process code/spur table Post K to status code. Post current date to date offered or retain date if recorded in SU record. Post current time to time offered.
For process codes B-:
1. Prepare PMS notice of avail. (NOA) IAW D-132
2. Print "PMS Pack and Hold" on route slip IAW D-132.
F-180 Print route slip
DS/T
D-132


ACTIONS-DECISIONS
8
Is process code FB CBL/GOVT Truck
Y
N
9
Is SU Mode I
Y
N
Assign GOVT TRUCK in lieu of spur number on route slip. Post Q to status code (Govt. Truck (Manifest) Post current date to date offered or retain date if present. Post current time to time offered.
Assign spur number per process code/spur table. Post N to status code (Commercial B/L) Post current date to date offered or retain date if present. Post current time to time offered.
F-180 Print route slip
DS/T


ACTIONS/DECISIONS
9
Is SU DIC ASJ (DRO)
Y
N
Is MRO cc 65-66 8A or 8B
Y
N
Assign spur number per process code/spur table Post K to status code. Post current date to date offered or retain date if recorded in SU record. Post current time to time offered.
F-180 Print route slip
DS/T
Is Process Code FA (special processing)
N
10
Y
Is type cargo code B,F,I,K,L, O,P,Q,R,S,T,V,W X or Y
Y
11
N
Is special requirements code 3,4,5,6,7, 8 or 9
Y
11
N
Assign spur number per process code/spur table Post K to status code. Post current date to date offered or retain date if recorded in SU record. Post current time to time offered.
F-180 Print route slip
DS/T



* Post current time to time offered or retain time if time is recorded in SU record.

APPENDIX D-144

MOFAST LOAD ACCUMULATION REPORT PREPARATION PROCESS

1. INITIATING ACTION

This process is initiated when a GBL record reaches established weight and cube parameters.

2. REFERENCES

a. Appendix D-142.

b. Appendix D-146.

c. Appendix D-147.

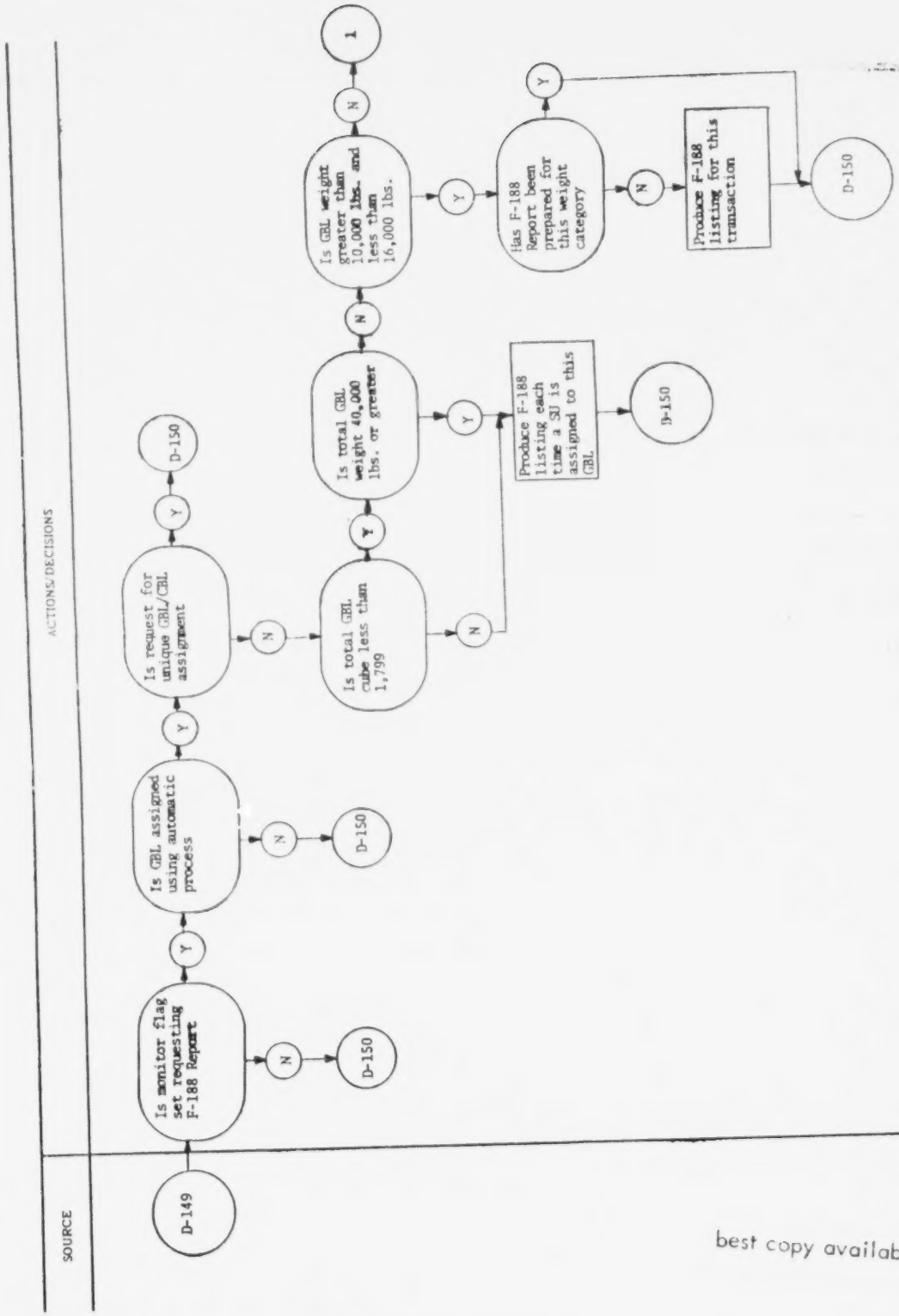
d. Appendix D-149.

3. GENERAL

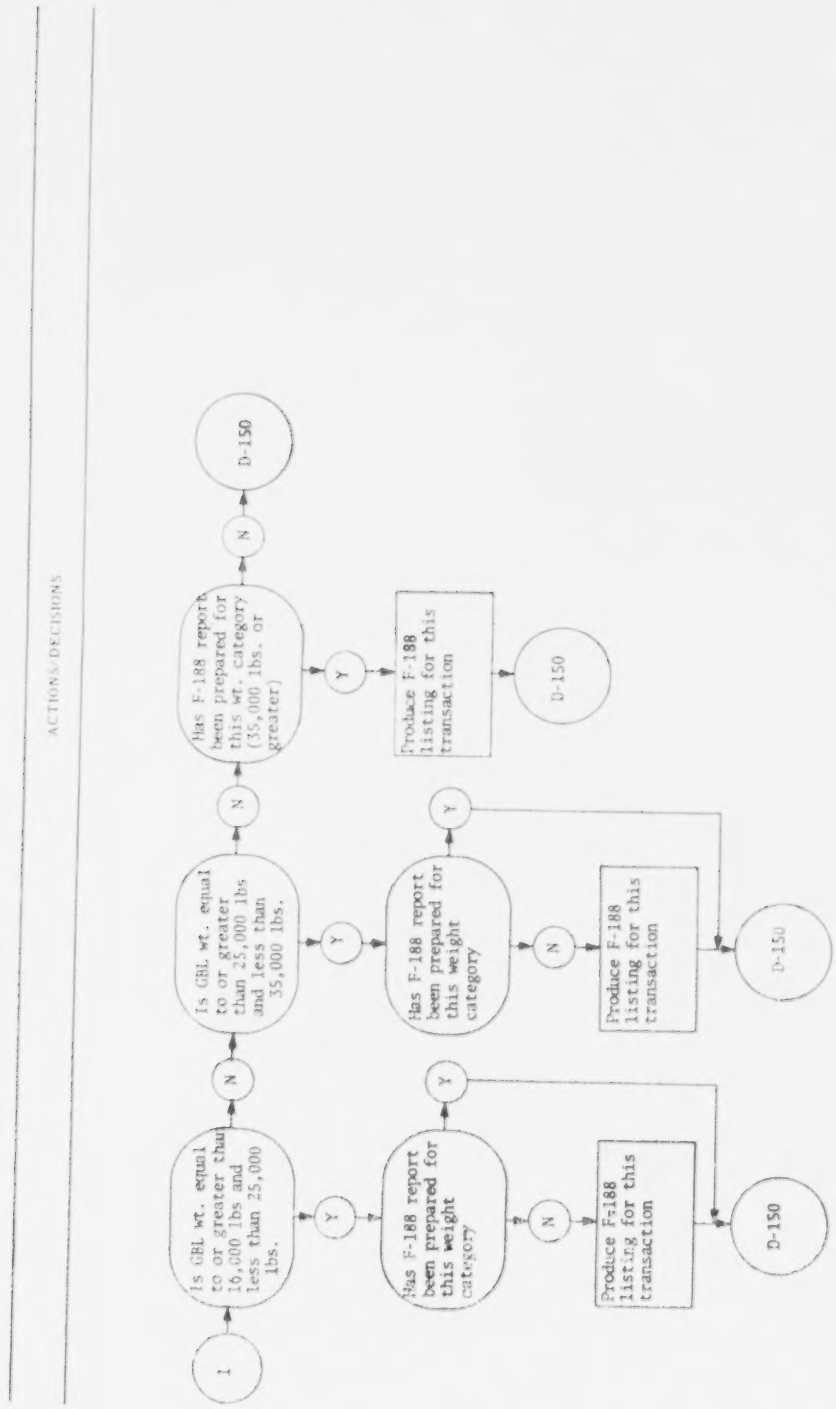
The MOFAST load accumulation report will be prepared on-line in the Transportation Division each time specific GBL records reach weight and cube parameters noted in this appendix. Transportation managers will utilize this listing to monitor the accumulation of volume shipments.

4. OUTPUT

Appendix F-188, MOFAST Load Accumulation Listing.



best copy available


ACTIONS/DECISIONS
I
Is GBL wt. equal to or greater than 16,000 lbs and less than 25,000 lbs.
Y
N
Has F-188 report been prepared for this weight category
Y
N
Produce F-188 listing for this transaction
D-150
Is GBL wt. equal to or greater than 25,000 lbs and less than 35,000 lbs.
Y
N
Has F-188 report been prepared for this weight category
Y
N
Produce F-188 listing for this transaction
D-150
Has F-188 report been prepared for this wt. category (35,000 lbs. or greater)
Y
N
Produce F-188 listing for this transaction
D-150
D-150

APPENDIX D-145

MRO STATUS DETAIL - PART II, LINES OPEN IN TRANSPORTATION REPORT PREPARATION PROCESS

1. INITIATING ACTION

Late Shipment Reports are produced during file maintenance processes.

2. REFERENCES

None.

3. GENERAL

Shipment Units will be reported on Late Shipment Reports when:

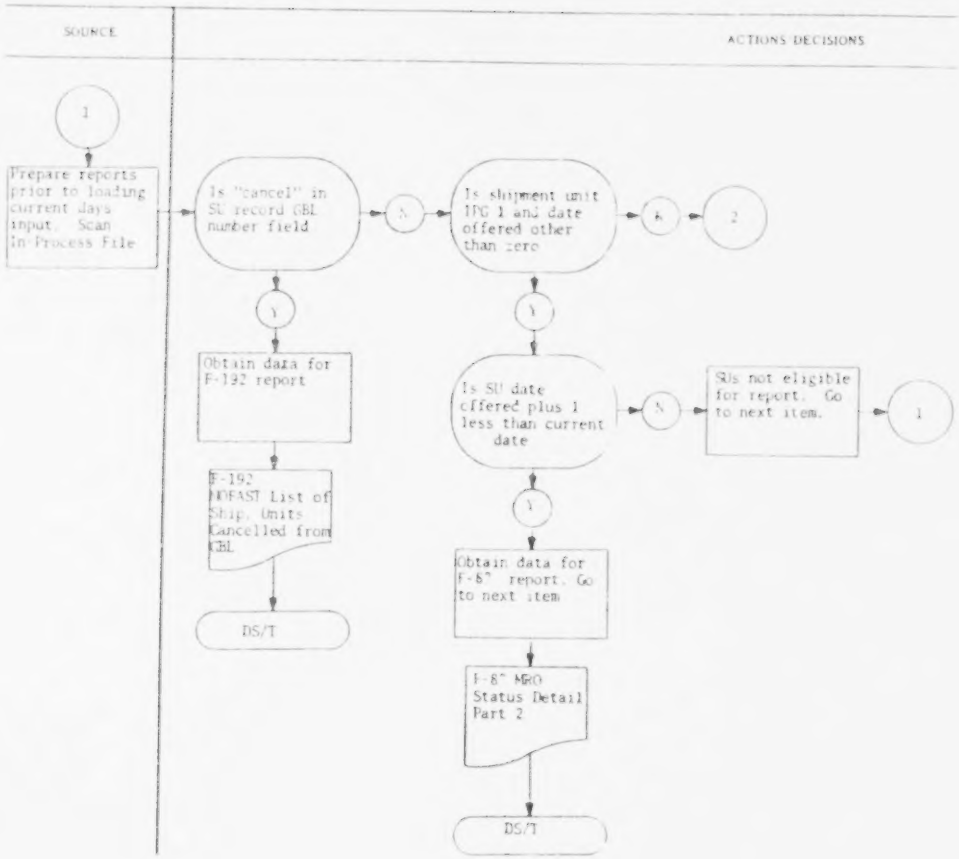
a. The word "CANCEL" is noted in the GBL number data field.

b. Shipment Units are not confirmed as shipped within established day parameters after being offered.

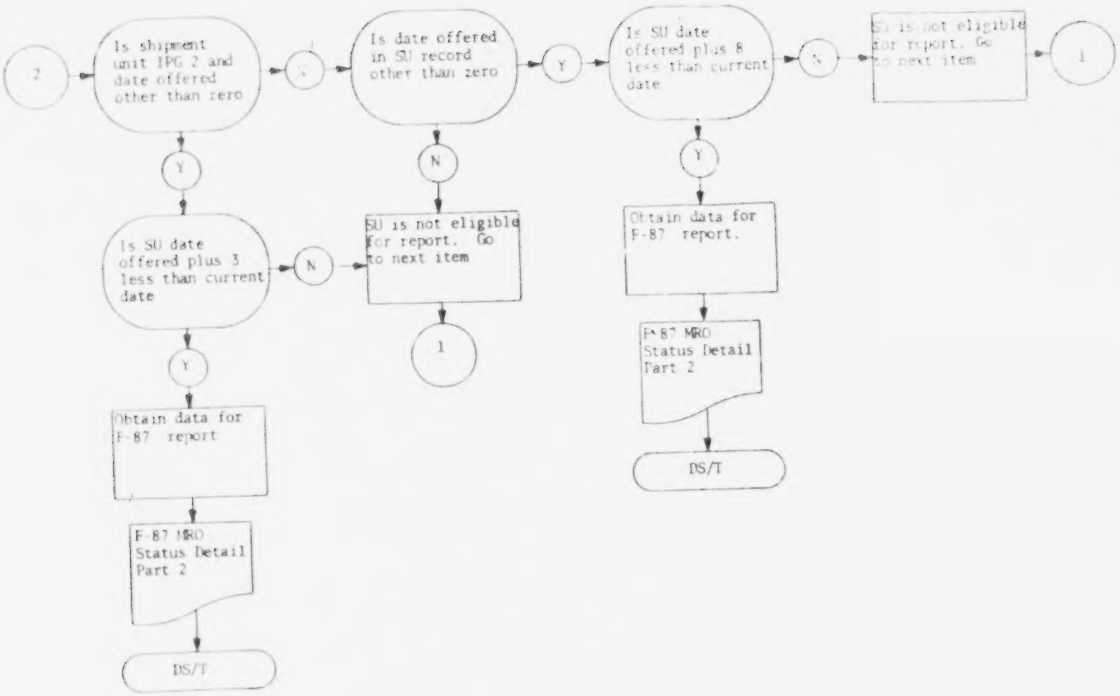
4. OUTPUT

a. Appendix F-87, MRO Status Detail-Part II Lines Open in Transportation.

b. Appendix F-192, MOFAST List of Shipment Units Canceled from GBL.


SOURCE
ACTIONS DECISIONS
1
Prepare reports prior to loading current days input. Scan in Process File
Is "cancel" in SU record GBL number field
N
Is shipment unit IPG 1 and date offered other than zero
6
2
Y
Y
Obtain data for F-192 report
F-192 NDFAST List of Ship. Units Cancelled from GBL
DS/T
Is SU date offered plus 1 less than current date
N
SUs not eligible for report. Go to next item.
1
Y
Obtain data for F-87 report. Go to next item
F-87 MRO Status Detail Part 2
DS/T

ACTIONS DECISIONS



APPENDIX D-146

MOFAST OTHER THAN SORTER INPUT, FIRST OPERATOR PROCESS

1. INITIATING ACTION

CRT operator entry of program call numbers and data elements as specified in appendix B-202.

2. REFERENCES

a. Appendix B-202

b. Appendix E-220 P

c. Appendix E-221 P

d. Appendix E-222 P

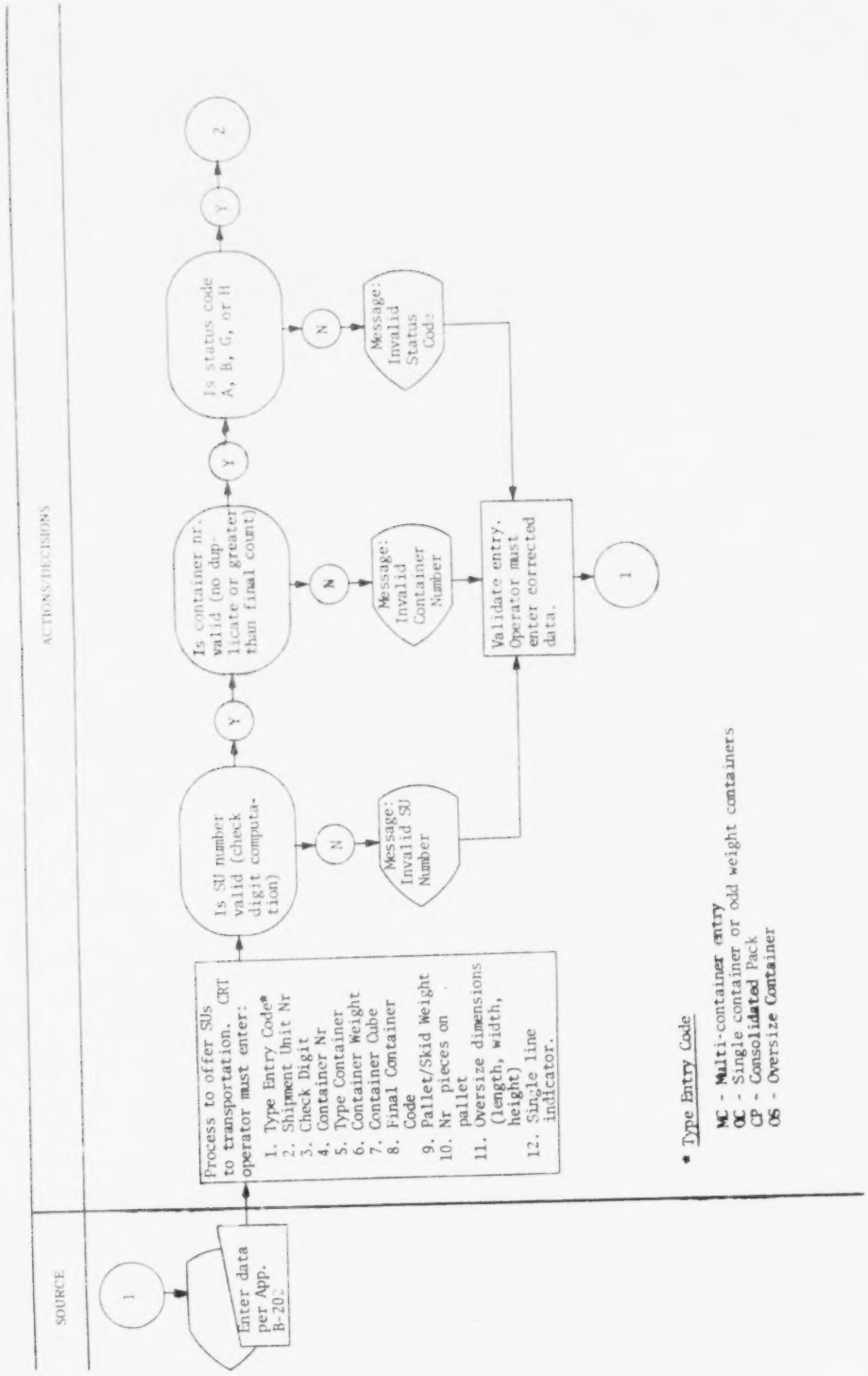
3. GENERAL

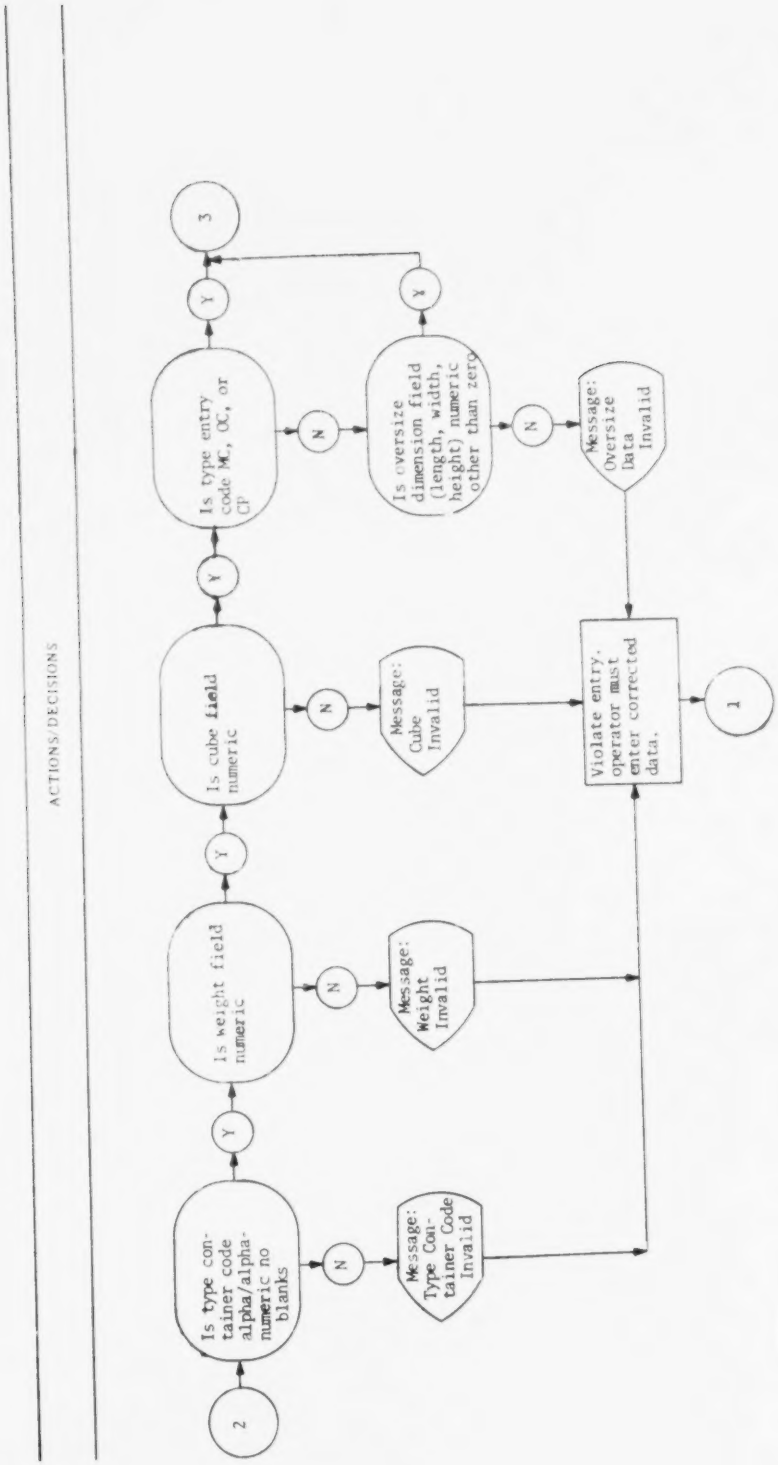
This process identifies the processes required to incorporate container information into specific shipment unit records.

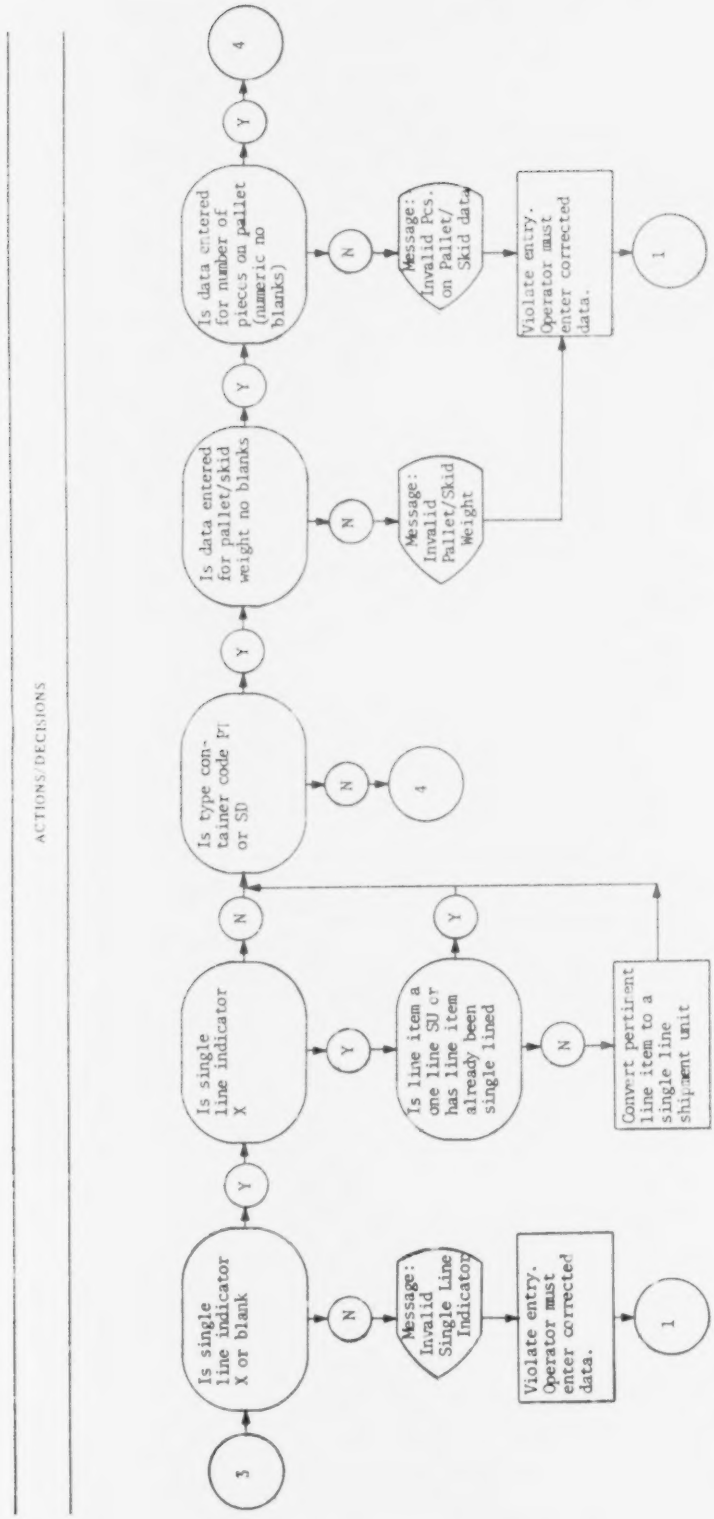
4. OUTPUT

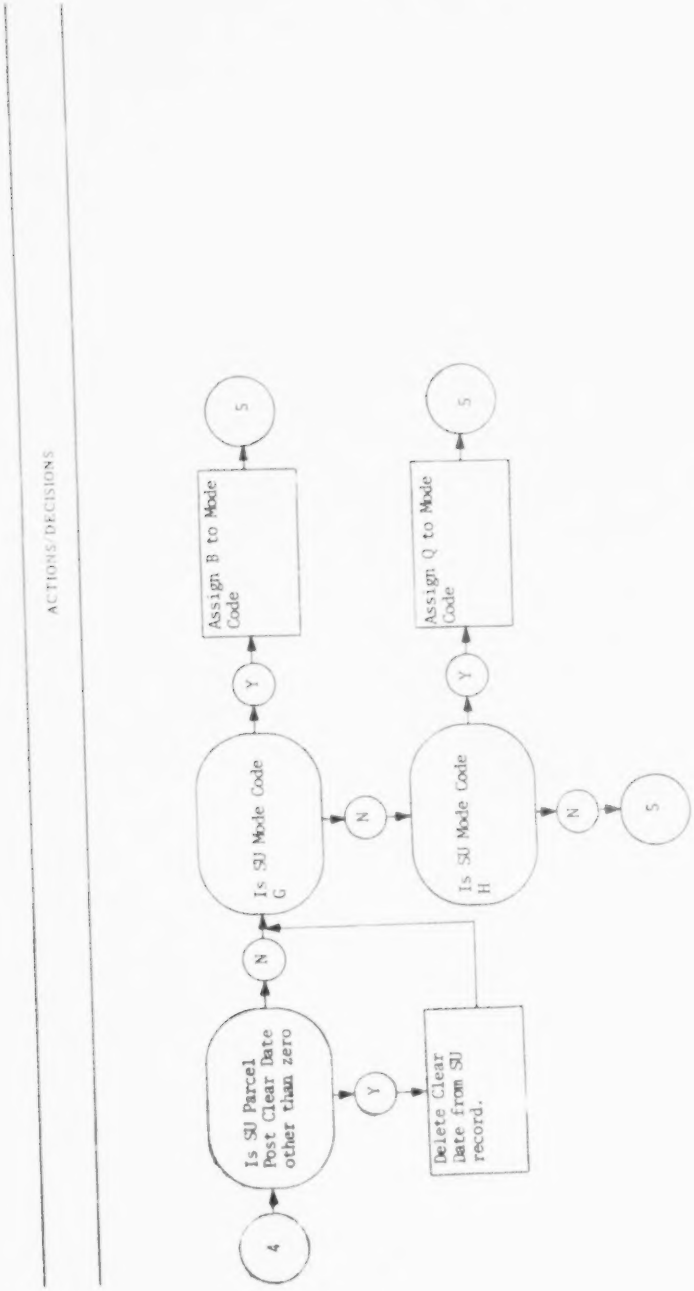
a. Teleprocessing update of shipment unit container information.

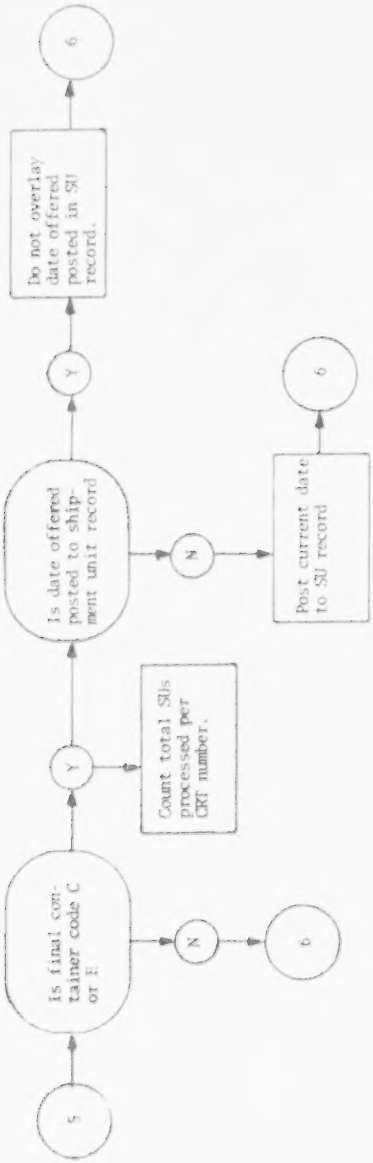
b. Appendix F-147, Date Offered - Delayed Entry Summary Report.

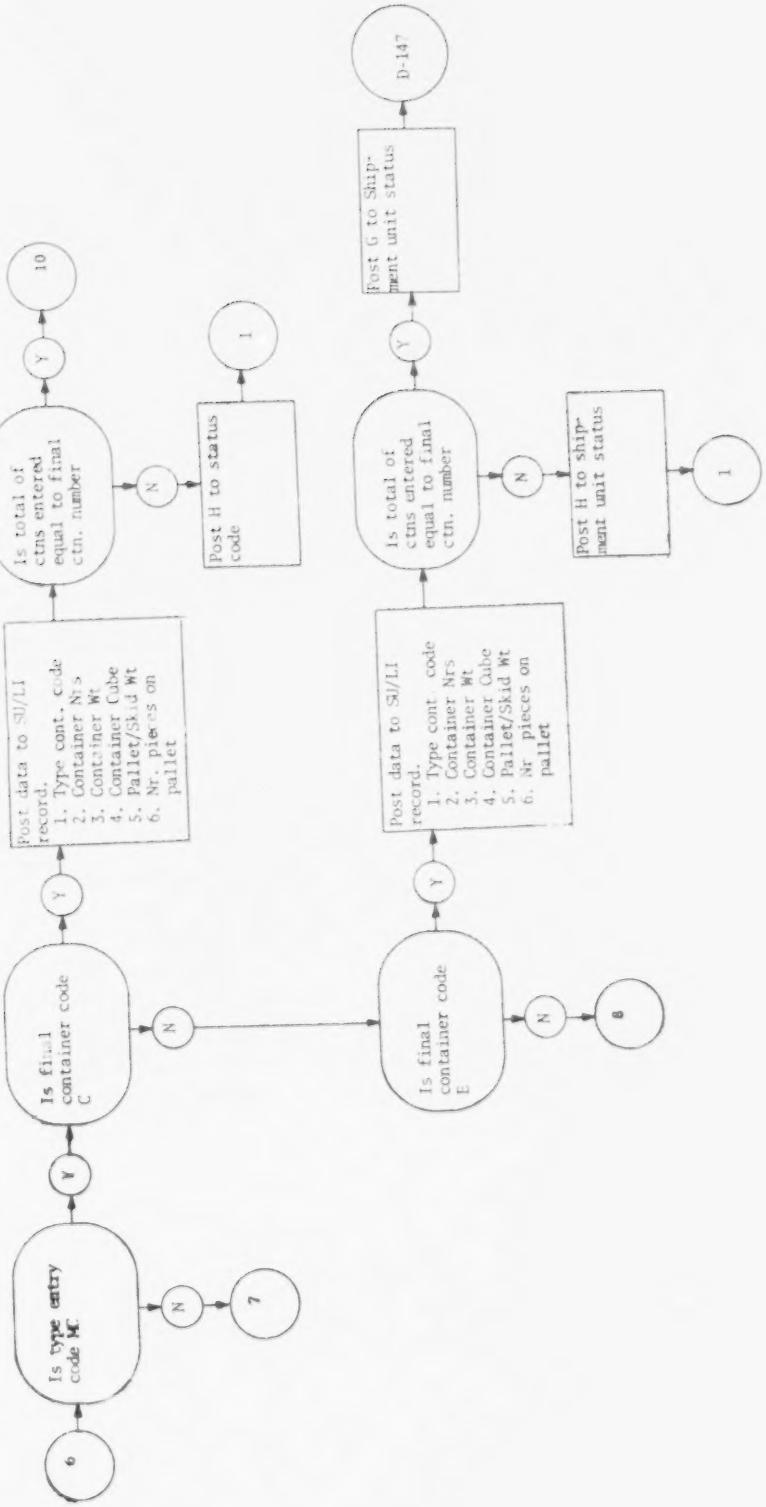

SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-20.
Process to offer SUs to transportation. CRT operator must enter:
1. Type Entry Code*
2. Shipment Unit Nr
3. Check Digit
4. Container Nr
5. Type Container
6. Container Weight
7. Container Cube
8. Final Container Code
9. Pallet/Skid Weight
10. Nr pieces on pallet
11. Oversize dimensions (length, width, height)
12. Single line indicator.
Is SU number valid (check digit computation)
N
Message: Invalid SU Number
Y
Is container nr. valid (no duplicate or greater than final count)
N
Message: Invalid Container Number
Y
Is status code A, B, G, or H
N
Message: Invalid Status Code
Y
2
Validate entry. Operator must enter corrected data.
1
* Type Entry Code
MC - Multi-container entry
OC - Single container or odd weight containers
CP - Consolidated Pack
OS - Oversize Container

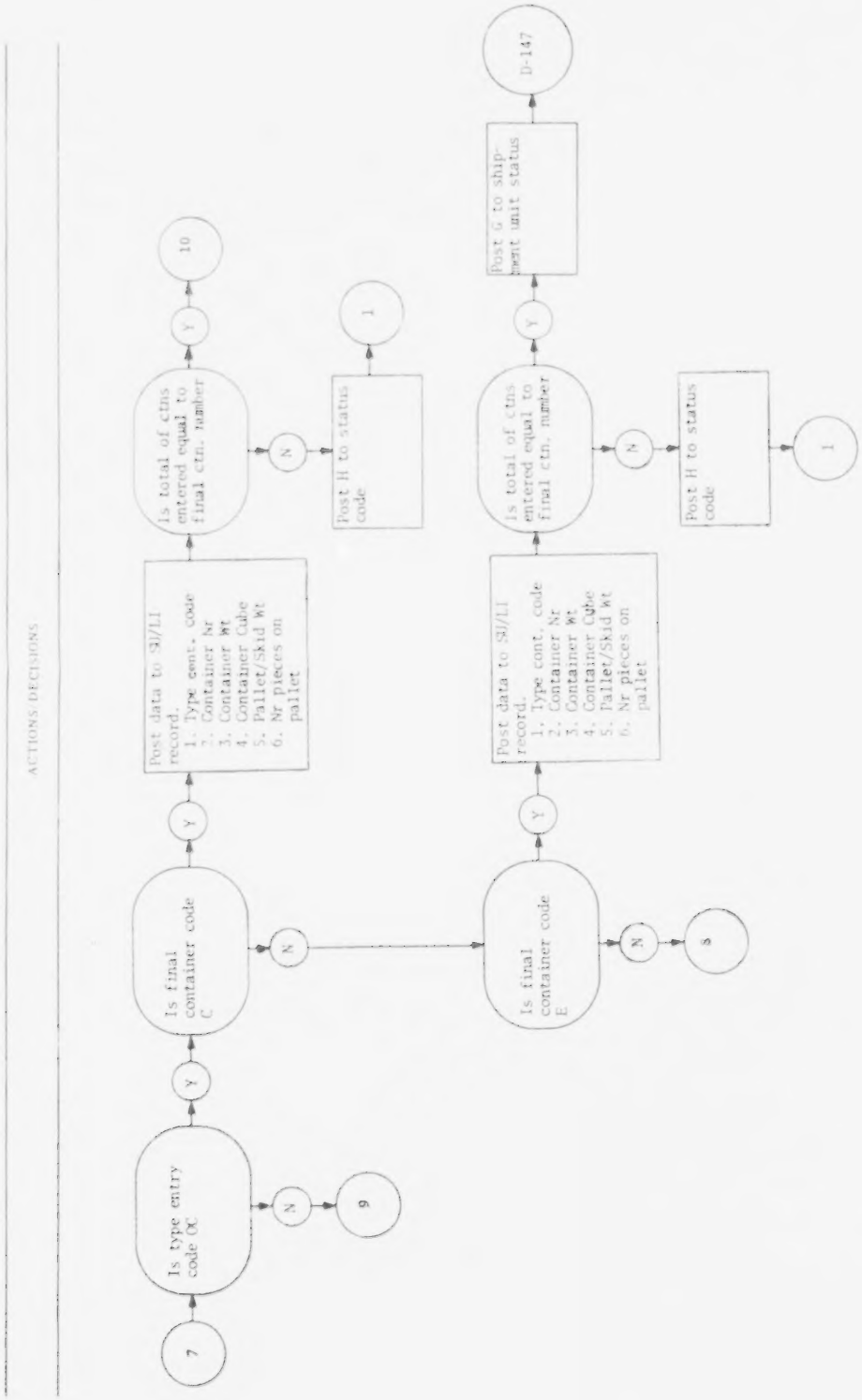

ACTIONS/DECISIONS
2
Is type container code alpha/alphanumeric no blanks
N
Message: Type Container Code Invalid
Y
Is weight field numeric
N
Message: Weight Invalid
Y
Is cube field numeric
N
Message: Cube Invalid
Y
Is type entry code MC, OC, or CP
N
Is oversize dimension field (length, width, height) numeric other than zero
N
Message: Oversize Data Invalid
Y
Violate entry, operator must enter corrected data.
1
Y
3

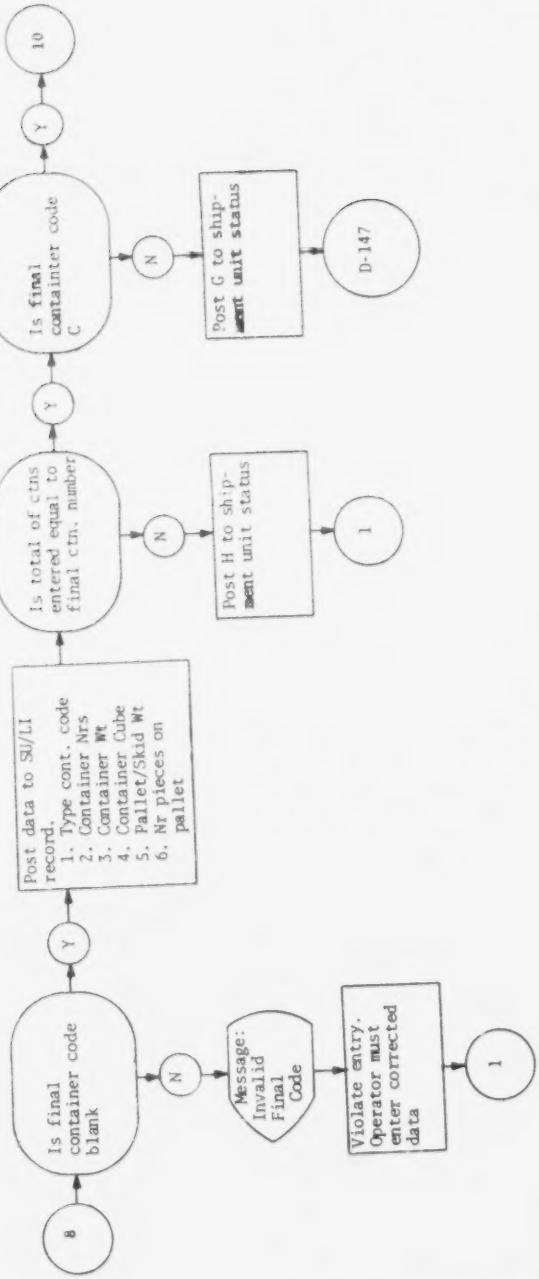

ACTIONS/DECISIONS
3
Is single line indicator X or blank
N
Message: Invalid Single Line Indicator
Violate entry. Operator must enter corrected data.
1
Y
Is single line indicator X
Y
Is line item a one line SU or has line item already been single lined
N
Convert pertinent line item to a single line shipment unit
Y
N
Is type container code PT or SD
4
Y
Is data entered for pallet/skid weight no blanks
N
Message: Invalid Pallet/Skid Weight
Violate entry. Operator must enter corrected data.
1
Y
Is data entered for number of pieces on pallet (numeric no blanks)
N
Message: Invalid Pcs. on Pallet/ Skid data
Y
4

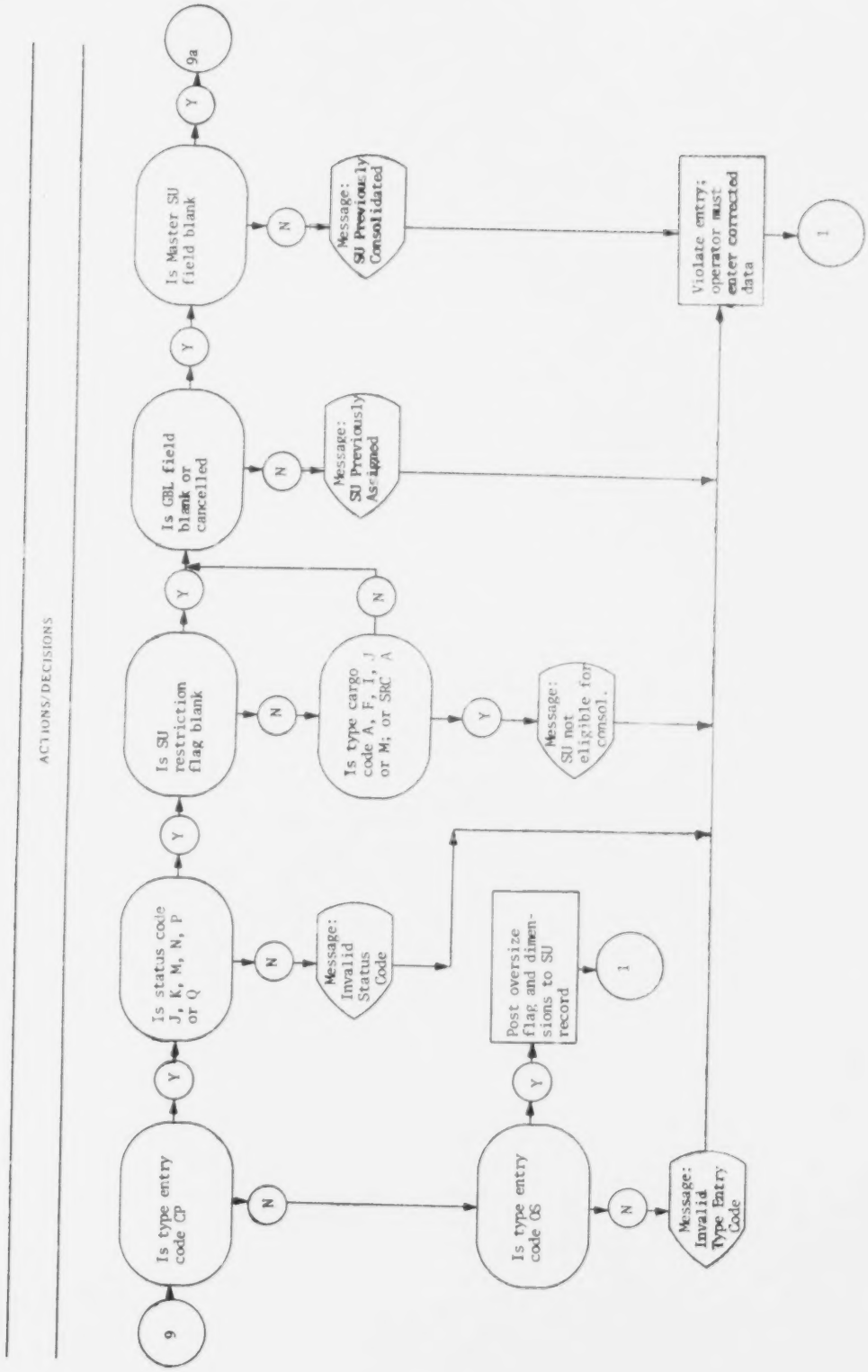

ACTIONS/DECISIONS
4
Is SU Parcel Post Clear Date other than zero
Y
Delete Clear Date from SU record.
N
Is SU Mode Code G
Y
Assign B to Mode Code
5
N
Is SU Mode Code H
Y
Assign Q to Mode Code
5
N
5

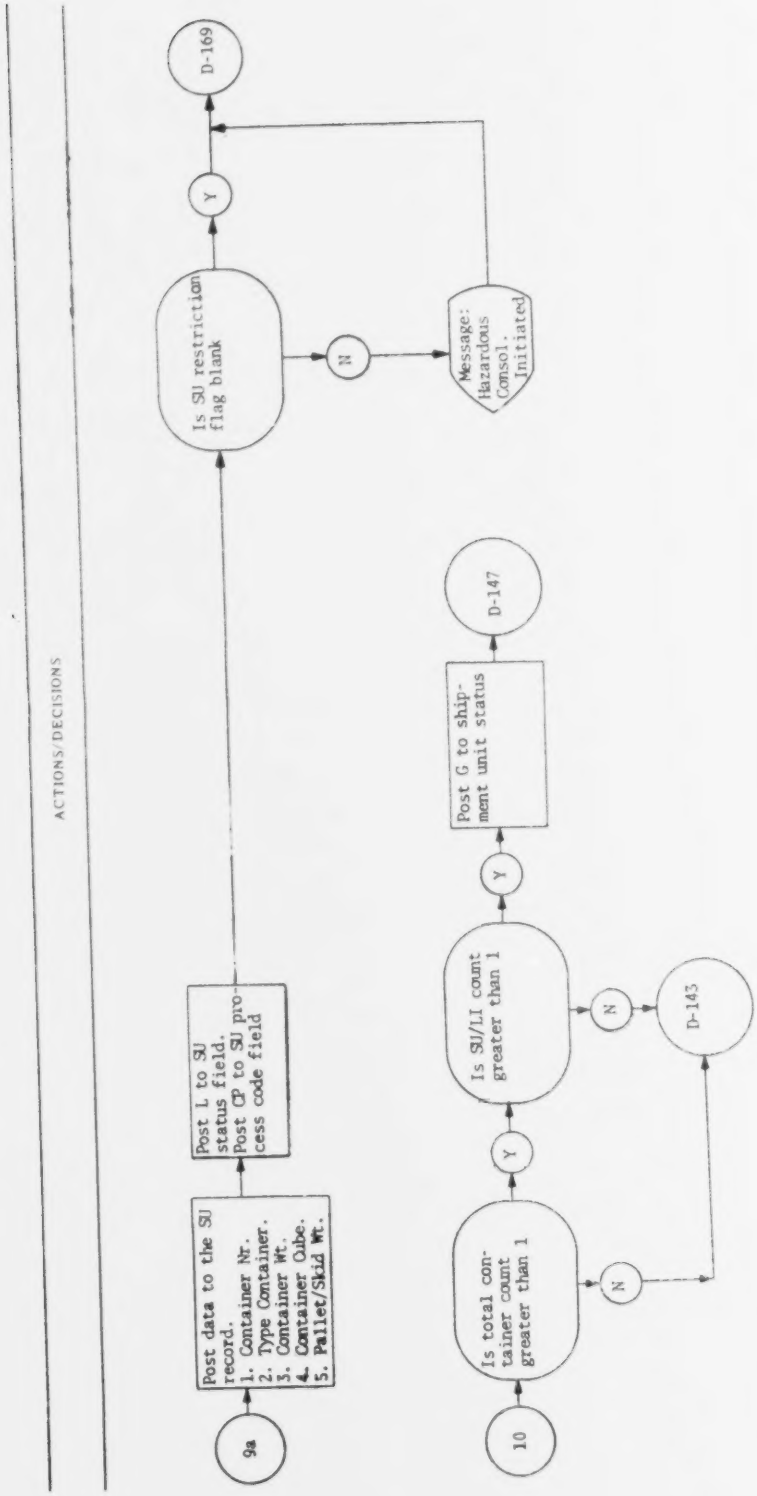

ACTIONS/DECISIONS
5
Is final container code C or E
N
6
Y
Count total SUs processed per CRT number.
Is date offered posted to shipment unit record
N
Post current date to SU record
6
Y
Do not overlay date offered posted in SU record.
6

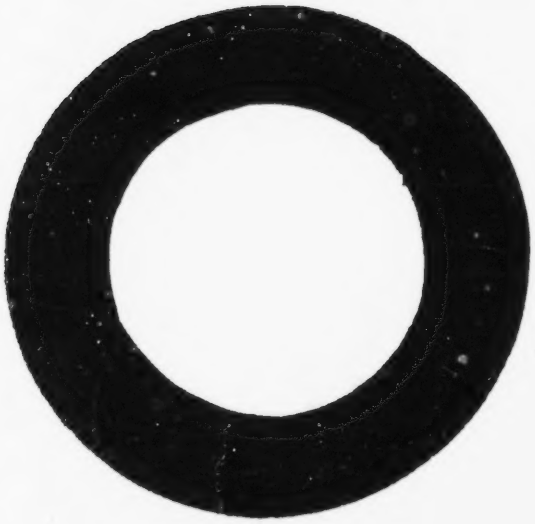

ACTIONS/DECISIONS
6
Is type entry code MC
N
7
Y
Is final container code C
N
Y
Post data to SI/LI record.
1. Type cont. code
2. Container Nrs
3. Container Wt
4. Container Cube
5. Pallet/Skid Wt
6. Nr. pieces on pallet
Is total of ctns entered equal to final ctn. number
N
Post H to status code
1
Y
10
Is final container code E
N
8
Y
Post data to SI/LI record.
1. Type cont. code
2. Container Nrs
3. Container Wt
4. Container Cube
5. Pallet/Skid Wt
6. Nr. pieces on pallet
Is total of ctns entered equal to final ctn. number
N
Post H to shipment unit status
1
Y
Post G to Shipment unit status
D-147


ACTIONS/DECISIONS
7
Is type entry code OC
Y
N
9
Is final container code C
Y
N
Post data to SI/LI record.
1. Type cont. code
2. Container Nr
3. Container wt
4. Container Cube
5. Pallet/Skid wt
6. Nr pieces on pallet
Is total of ctns entered equal to final ctn. number
Y
10
N
Post H to status code
1
Is final container code E
Y
N
8
Post data to SI/LI record.
1. Type cont. code
2. Container Nr
3. Container wt
4. Container Cube
5. Pallet/Skid wt
6. Nr pieces on pallet
Is total of ctns entered equal to final ctn. number
Y
N
Post H to status code
1
Post G to shipment unit status
D-147


ACTIONS/DECISIONS
8
Is final container code blank
N
Message: Invalid Final Code
Violate entry. Operator must enter corrected data
1
Y
Post data to SU/LI record.
1. Type cont. code
2. Container Nrs
3. Container Wt
4. Container Cube
5. Pallet/Skid Wt
6. Nr pieces on pallet
Is total of ctns entered equal to final ctn. number
N
Post H to ship-ment unit status
1
Y
Is final container code C
N
Post G to ship-ment unit status
D-147
Y
10


ACTIONS/DECISIONS
9
Is type entry code CP
N
Y
Is status code J, K, M, N, P or Q
N
Message: Invalid Status Code
Y
Is SU restriction flag blank
N
Is type cargo code A, F, I, J or M; or SRC A
Y
Message: SU not eligible for cmsol.
N
Y
Is GBL field blank or cancelled
N
Message: SU Previously Assigned
Y
Is Master SU field blank
N
Message: SU Previously Consolidated
Y
9a
Is type entry code OS
N
Message: Invalid Type Entry Code
Y
Post oversize flag and dimensions to SU record
1
Violate entry; operator must enter corrected data
1


ACTIONS/DECISIONS
9a
Post data to the SU record.
1. Container Nr.
2. Type Container.
3. Container Wt.
4. Container Cube.
5. Pallet/Skid Wt.
Post L to SU status field.
Post CP to SU process code field
Is SU restriction flag blank
Y
D-169
N
Message: Hazardous Consol. Initiated
10
Is total container count greater than 1
Y
N
D-143
Is SU/LI count greater than 1
Y
N
Post G to shipment unit status
D-147



APPENDIX D-147

MOFAST OTHER THAN SORTER INPUT, SECOND OPERATOR EXCEPTION PROCESS

1. INITIATING ACTION

CRT operator entry of program call numbers and data elements as specified in appendix B-203.

2. REFERENCES

a. Appendix B-203.

b. Appendix D-146.

c. Appendix E-220 P.

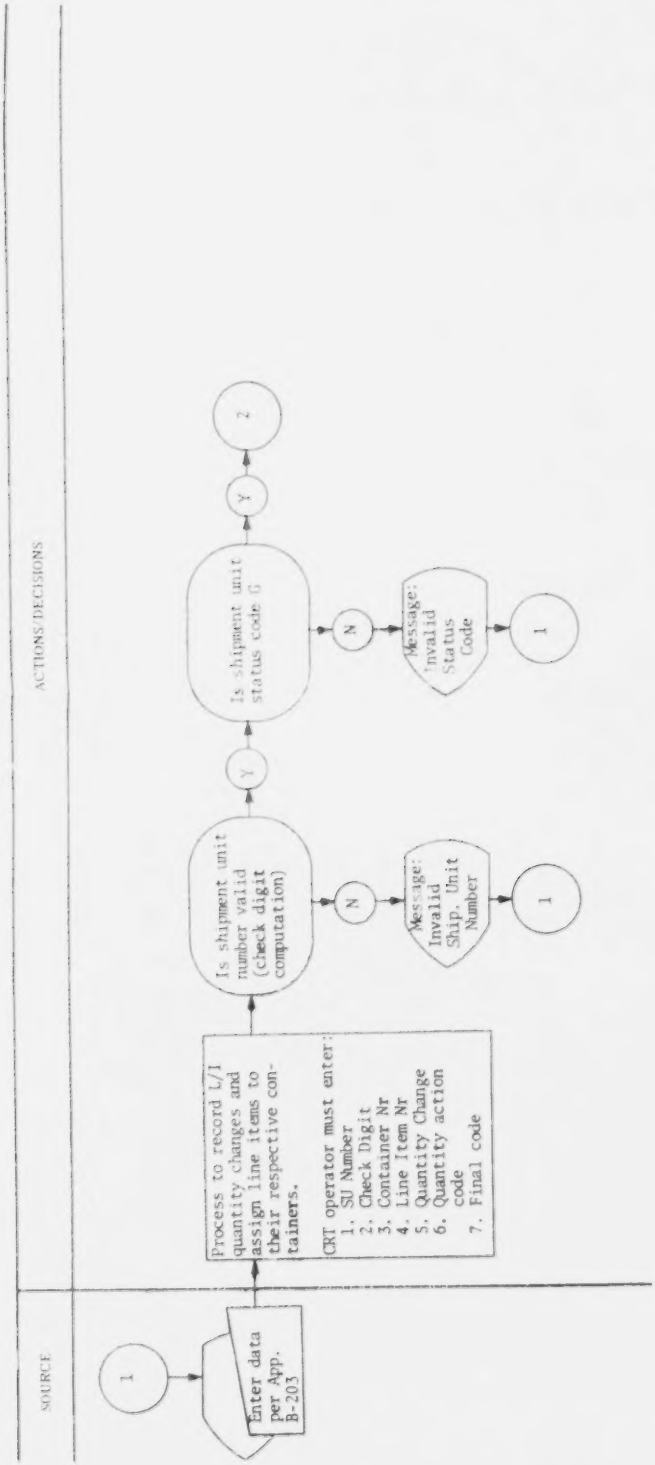
d. Appendix E-221 P.

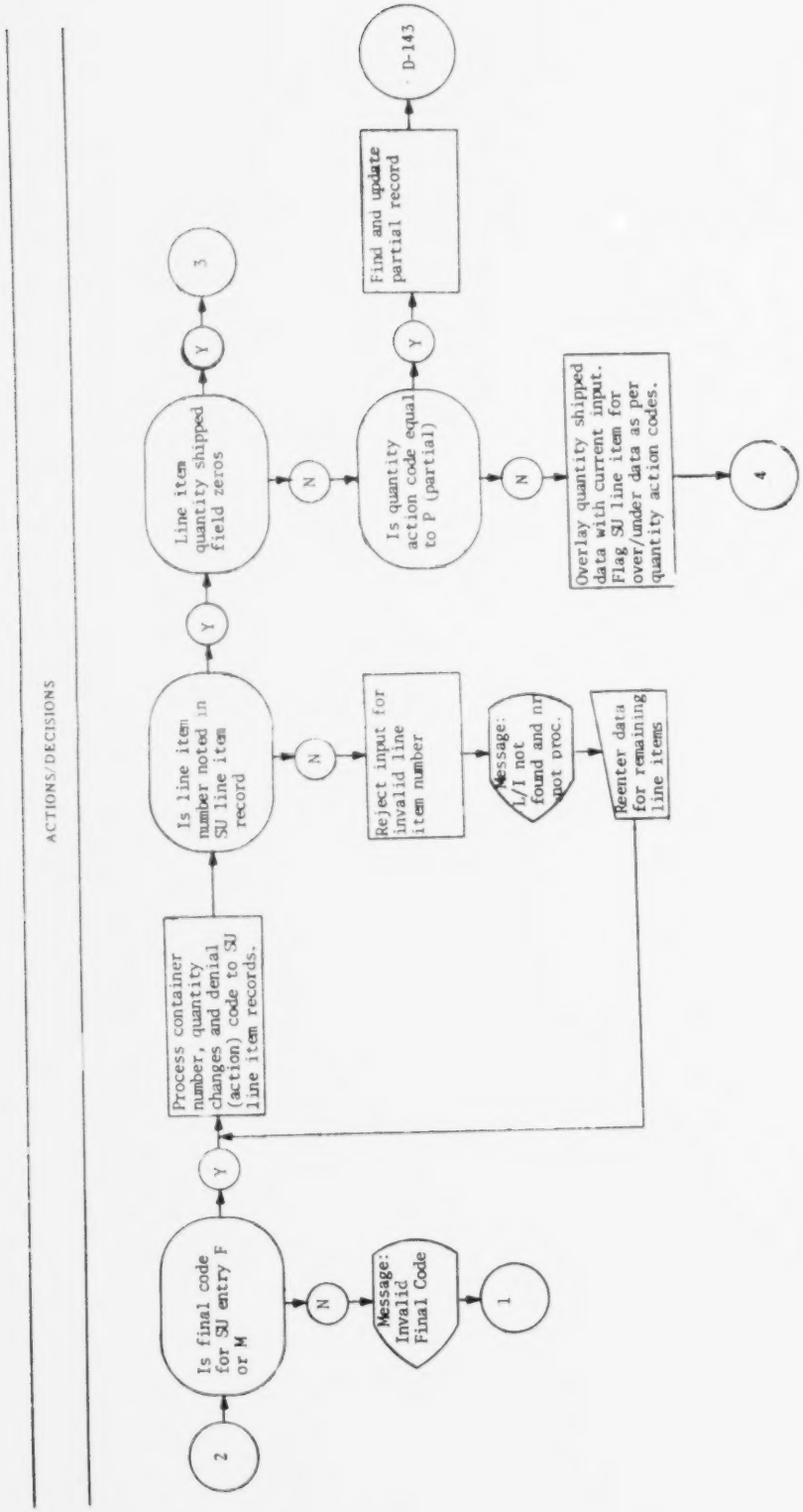
3. GENERAL

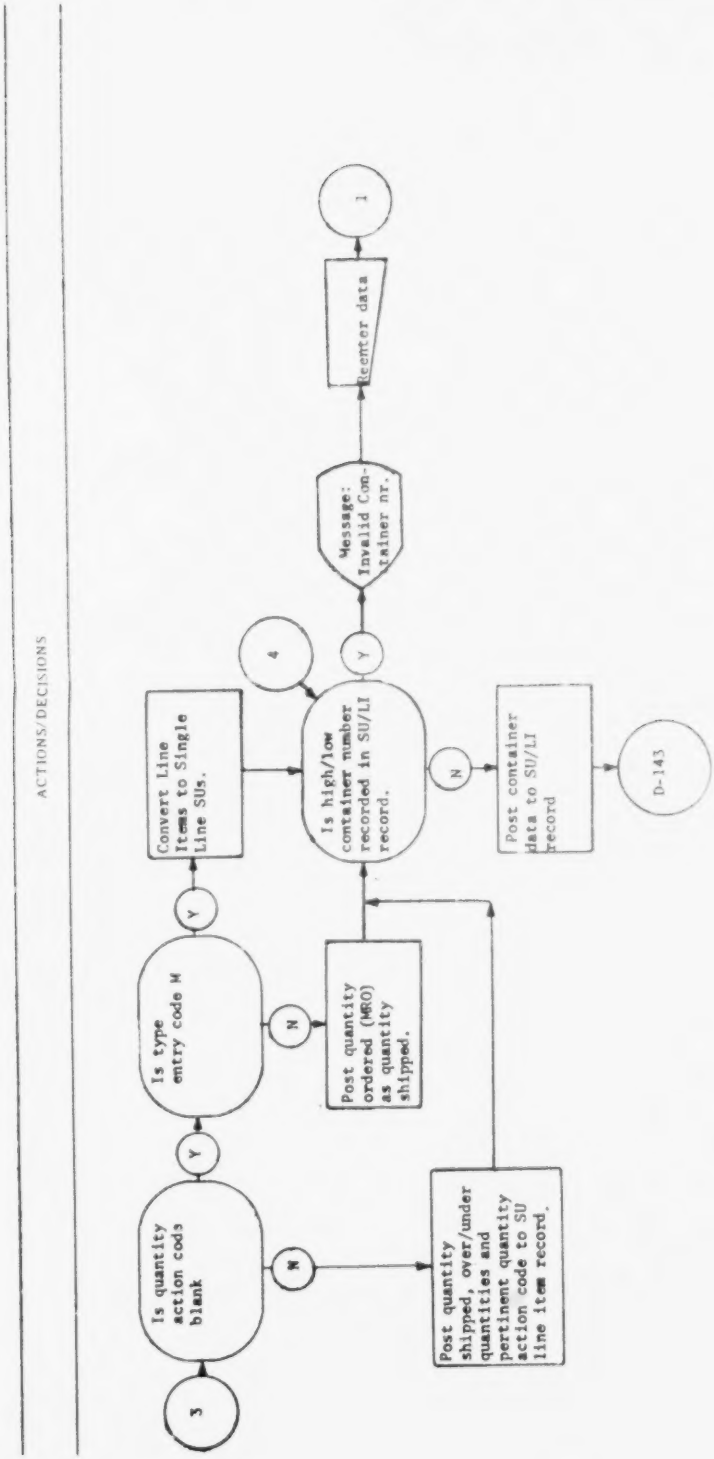
This chart illustrates the processes which assign exception data to Shipment Unit Line Item Records. Exception data includes quantity changes and line item to container identification. Option is also provided to input missing line items only and/or line items which have quantity changes when entire shipment unit is packed in one container.

4. OUTPUT

Teleprocessing update of Shipment Unit Line Item Records with container identification, quantity changes, and quantity action codes.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-203
Process to record L/I quantity changes and assign line items to their respective containers.
CRT operator must enter:
1. SU Number
2. Check Digit
3. Container Nr
4. Line Item Nr
5. Quantity Change
6. Quantity action code
7. Final code
Is shipment unit number valid (check digit computation)
N
Message: Invalid Ship. Unit Number
1
Y
Is shipment unit status code G
N
Message: Invalid Status Code
1
Y
2


ACTIONS/DECISIONS
2
Is final code for SU entry F or M
N
Message: Invalid Final Code
1
Y
Process container number, quantity changes and denial (action) code to SU line item records.
Is line item number noted in SU line item record
N
Reject input for invalid line item number
Message: L/I not found and not proc.
Reenter data for remaining line items
Y
Line item quantity shipped field zeros
N
Is quantity action code equal to P (partial)
N
Overlay quantity shipped data with current input. Flag SU line item for over/under data as per quantity action codes.
4
Y
Find and update partial record
D-143
Y
3


ACTIONS/DECISIONS
3
Is quantity action code blank
Y
N
Is type entry code M
Y
N
Convert Line Items to Single Line SUs.
Post quantity ordered (MRO) as quantity shipped.
Post quantity shipped, over/under quantities and pertinent quantity action code to SU line item record.
4
Is high/low container number recorded in SU/LI record.
Y
N
Message: Invalid Container nr.
Reenter data
1
Post container data to SU/LI record
D-143

APPENDIX D-148

MOFAST AREA CONTROL BRANCH PROCESS

1. INITIATING ACTION

CRT operator entry of the program call number and data elements as specified in appendix B-216.

2. REFERENCES

a. Appendix B-216.

b. Appendix E-216 P.

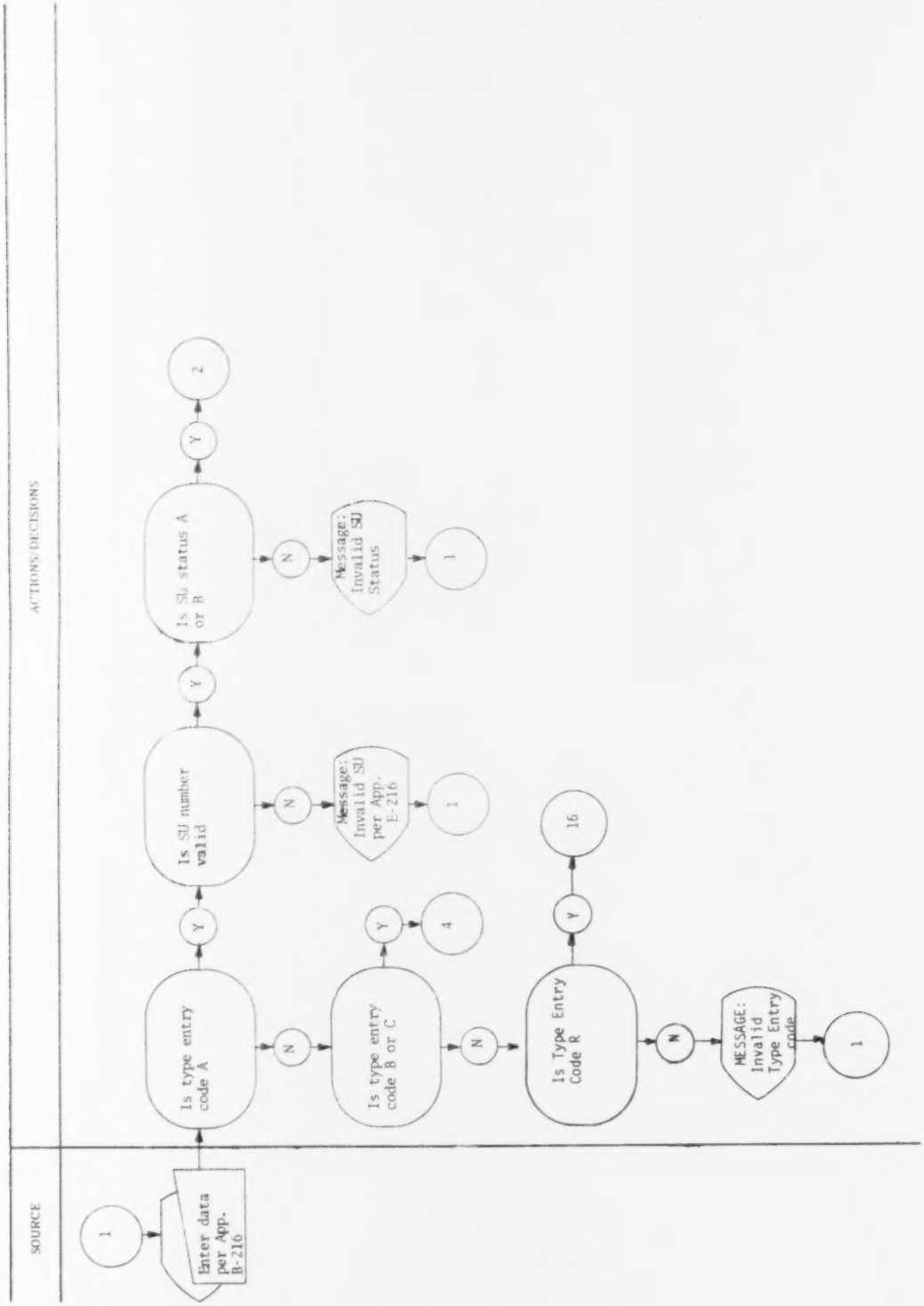
3. GENERAL

This chart identifies the processes followed which allow the Area Control Branches to assign hold codes, assign parcel post modes, confirm parcel post shipments, process complete cancellation/denials, process partial cancellation/denials, extend or delete the automatic clear date, or process DIC ZCT or on-line inquiries.

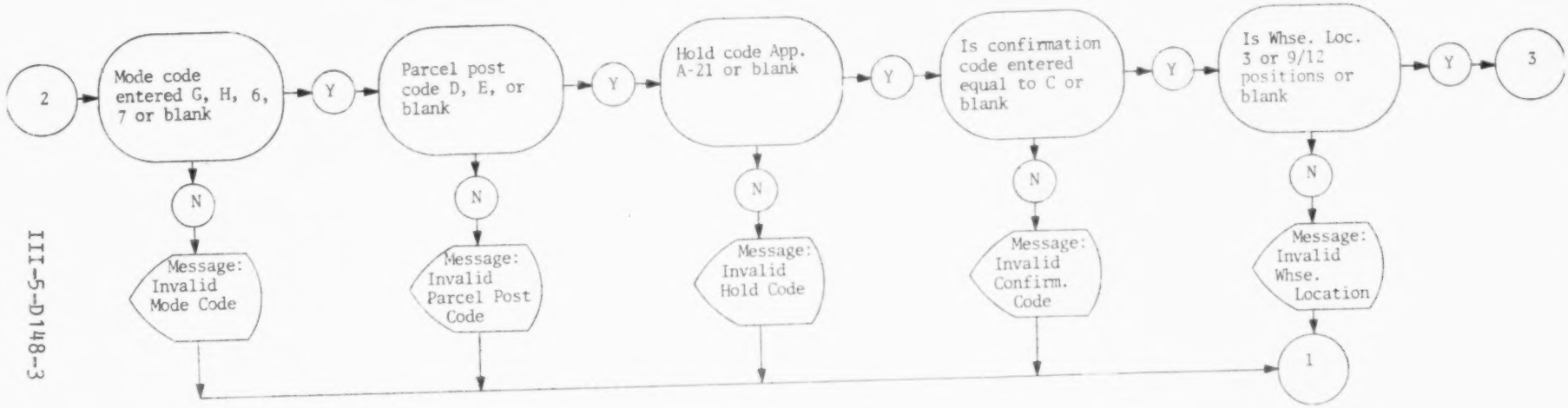
4. OUTPUT

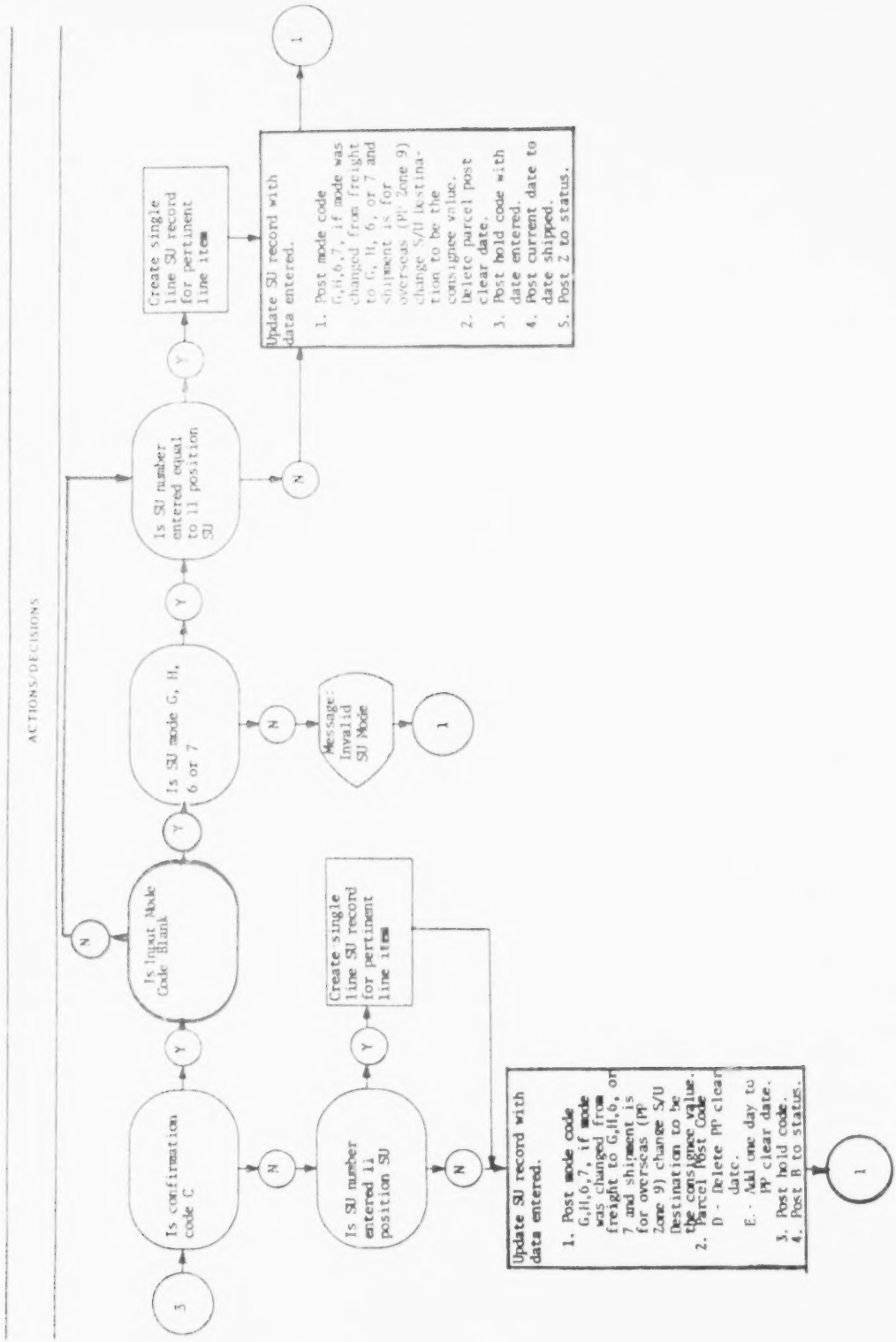
a. Update transactions to MOFAST Shipment Unit File.

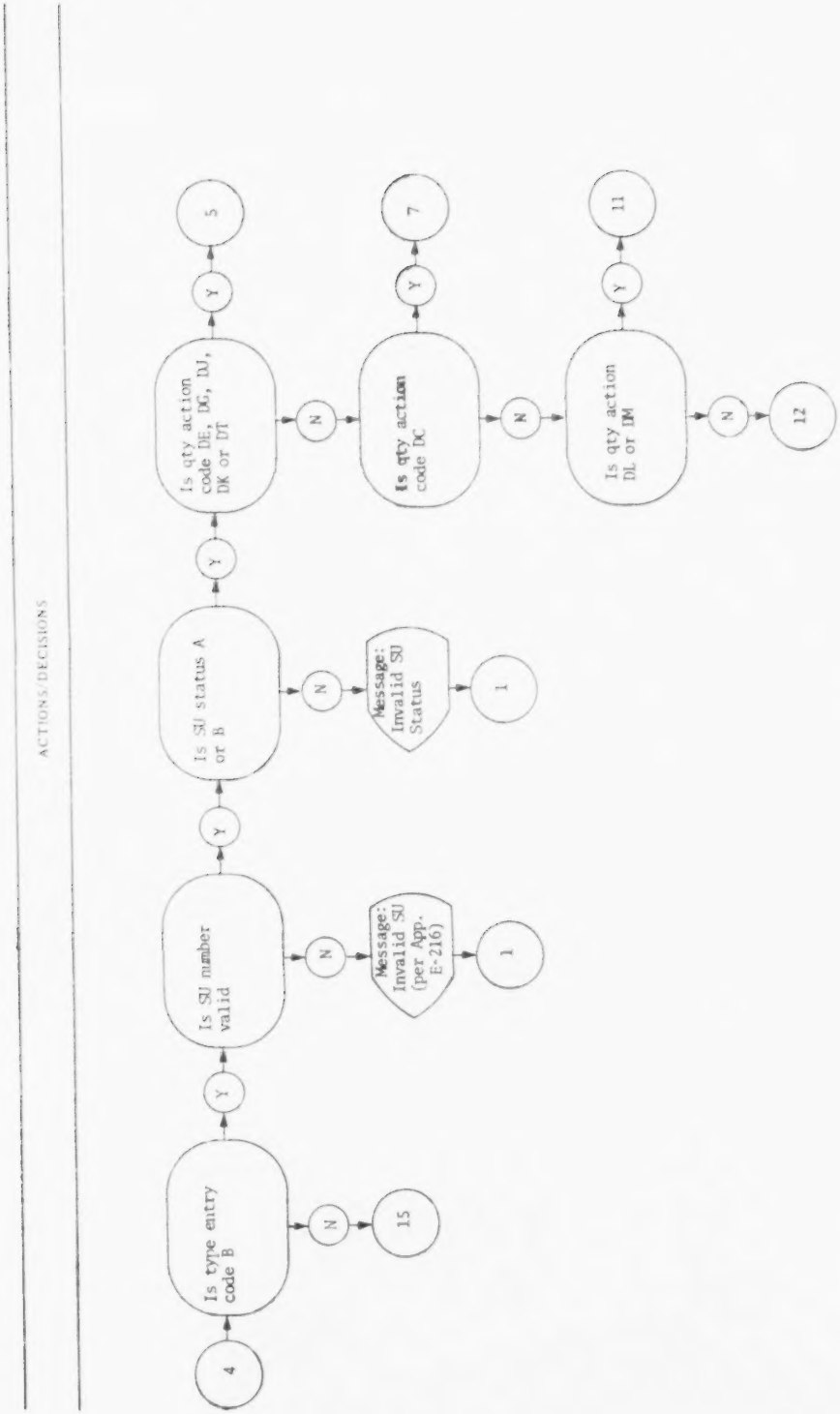
b. Entry to create DIC ZCT format will output F-67, Materiel Release Order (MRO) Inquiry Answer.

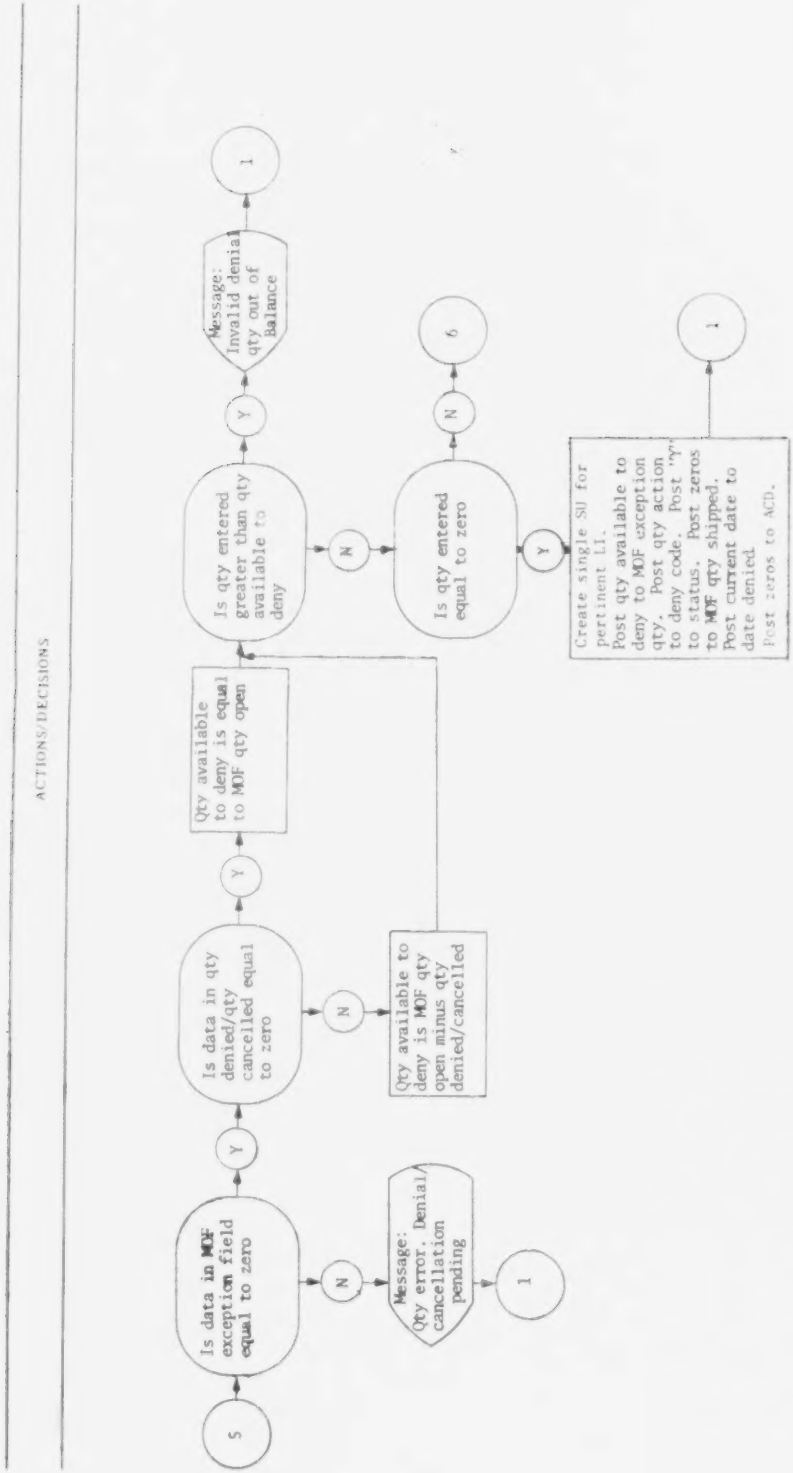

SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-216
Is type entry code A
N
Y
Is type entry code B or C
Y
4
N
Is Type Entry Code R
Y
16
N
MESSAGE: Invalid Type Entry code
1
Is SU number valid
N
Message: Invalid SU per App. E-216
1
Y
Is SU status A or B
N
Message: Invalid SU Status
1
Y
2

ACTIONS/DECISIONS

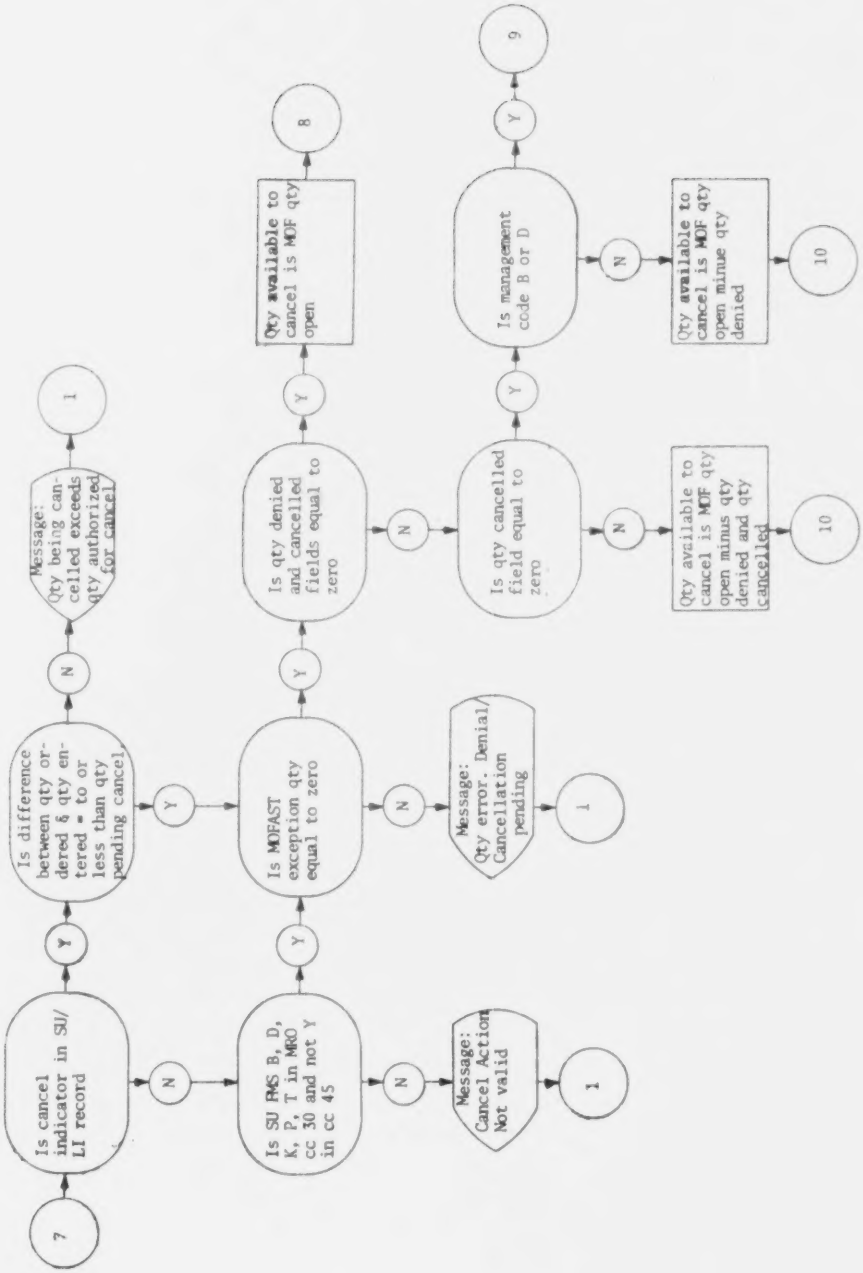


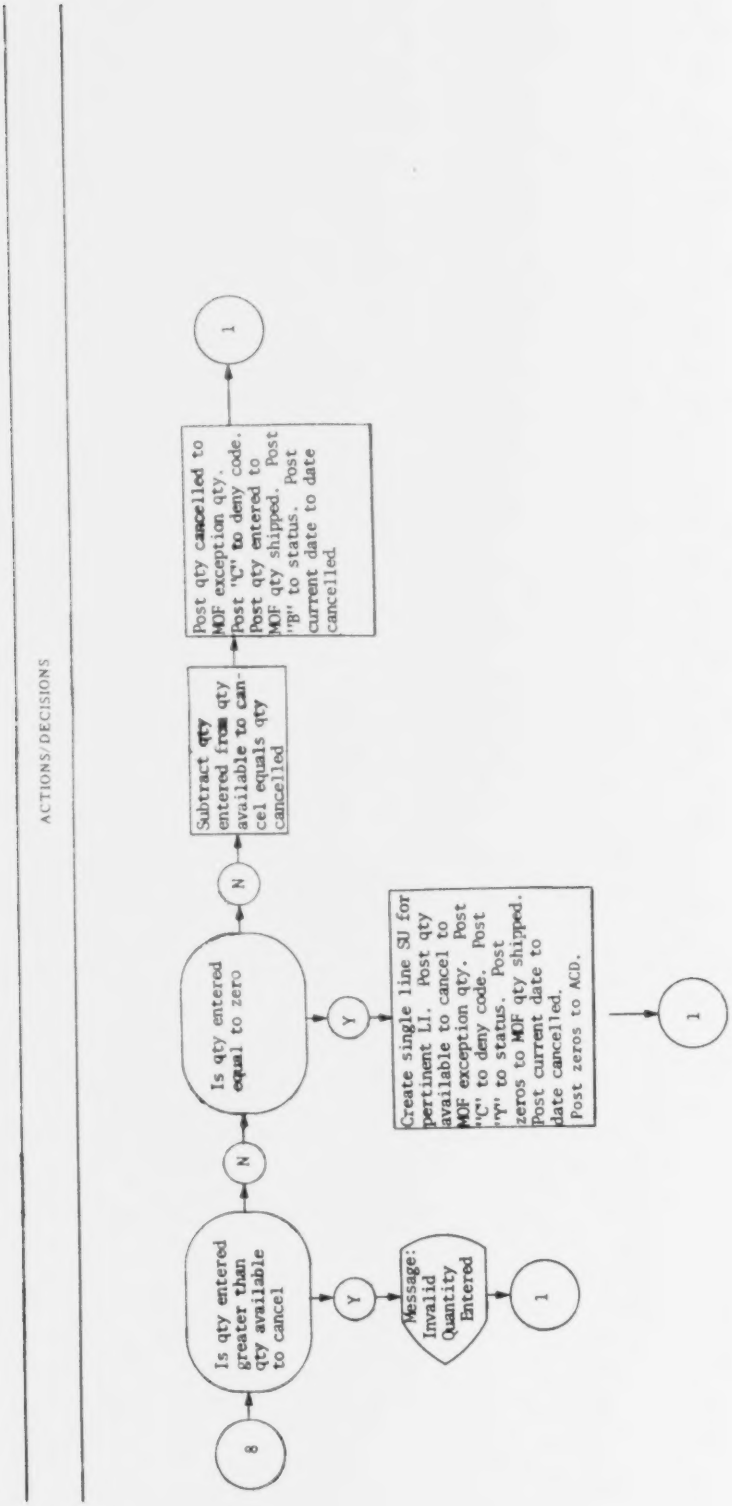

ACTIONS/DECISIONS
3
Is confirmation code C
Y
N
Is Input Mode Code Blank
Y
N
Is SU mode G, H, 6 or 7
Y
N
Message: Invalid SU Mode
1
Is SU number entered 11 position SU
Y
N
Create single line SU record for pertinent line item
Update SU record with data entered.
1. Post mode code G,H,6,7, if mode was changed from freight to G,H,6, or 7 and shipment is for overseas (PP Zone 9) change S/U Destination to be the consignee value.
2. Parcel Post Code
D - Delete PP clear date.
E - Add one day to PP clear date.
3. Post hold code.
4. Post R to status.
1
Is SU number entered equal to 11 position SU
Y
N
Create single line SU record for pertinent line item
Update SU record with data entered.
1. Post mode code G,H,6,7, if mode was changed from freight to G, H, 6, or 7 and shipment is for overseas (PP Zone 9) change S/U destination to be the consignee value.
2. Delete parcel post clear date.
3. Post hold code with date entered.
4. Post current date to date shipped.
5. Post Z to status.
1

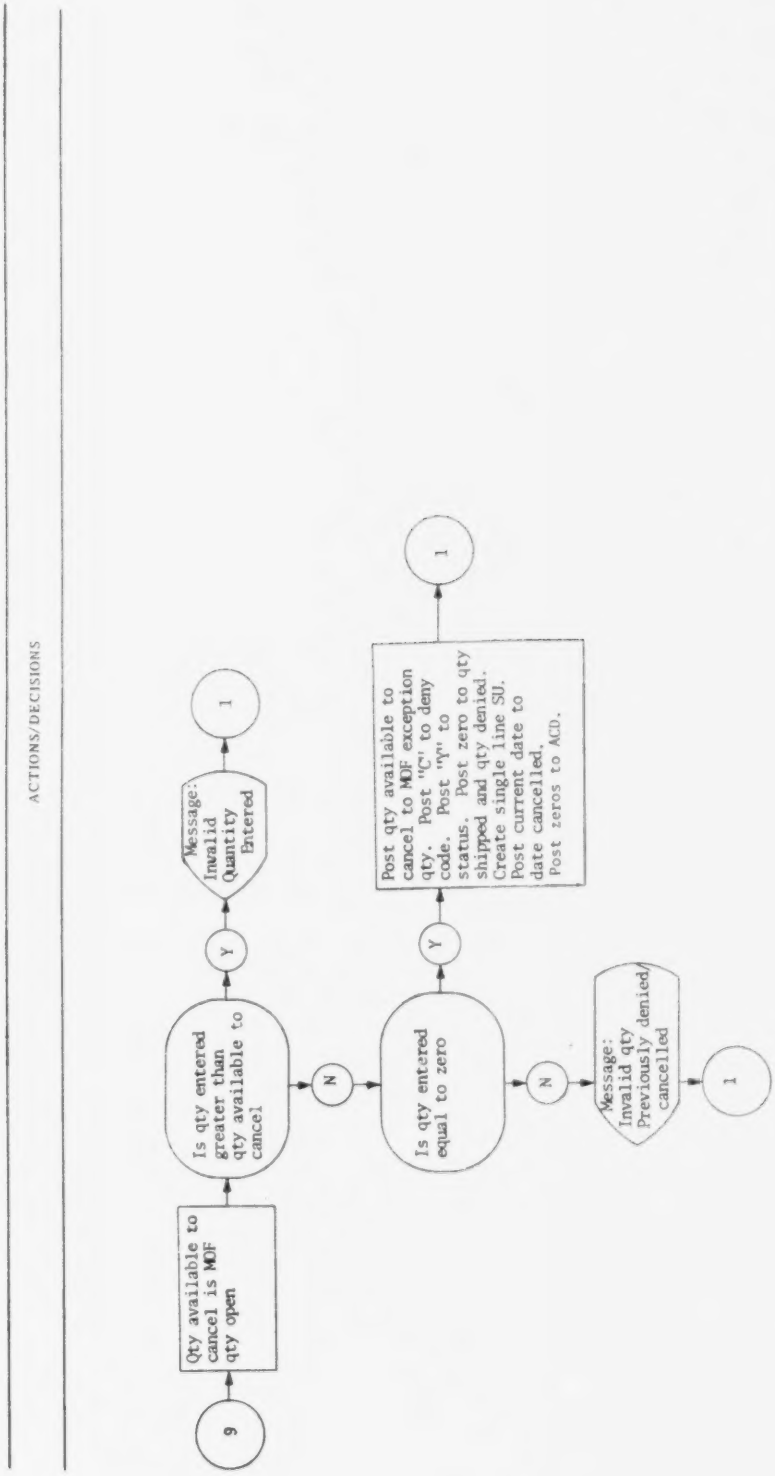

ACTIONS/DECISIONS
4
Is type entry code B
N
15
Y
Is SU number valid
N
Message: Invalid SU (per App. E-216)
1
Y
Is SU status A or B
N
Message: Invalid SU Status
1
Y
Is qty action code DE, DG, DU, DK or DT
N
Y
5
Is qty action code DC
N
Y
7
Is qty action DL or DM
N
Y
11
12


ACTIONS/DECISIONS
5
Is data in MOF exception field equal to zero
N
Message: Qty error. Denial/ cancellation pending
1
Y
Is data in qty denied/qty cancelled equal to zero
N
Qty available to deny is MOF qty open minus qty denied/cancelled
Y
Qty available to deny is equal to MOF qty open
Is qty entered greater than qty available to deny
N
Is qty entered equal to zero
Y
Create single SU for pertinent LI. Post qty available to deny to MOF exception qty. Post qty action to deny code. Post "P" to status. Post zeros to MOF qty shipped. Post current date to date denied. Post zeros to ACD.
1
N
6
Y
Message: Invalid denial qty out of Balance
1

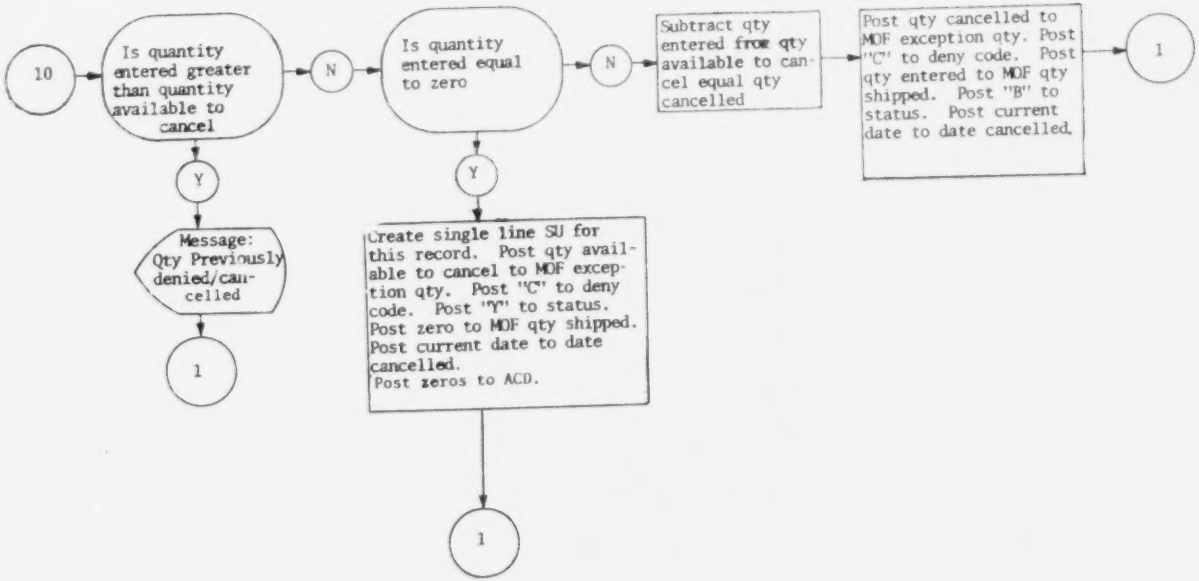
ACTIONS/DECISIONS
6
Subtract qty entered from qty available to deny equals qty denied
Post qty action code to deny code. Post qty entered to MOF qty shipped. Post qty denied to MOF exception qty. Post current date to date denied. Post B to status.
1

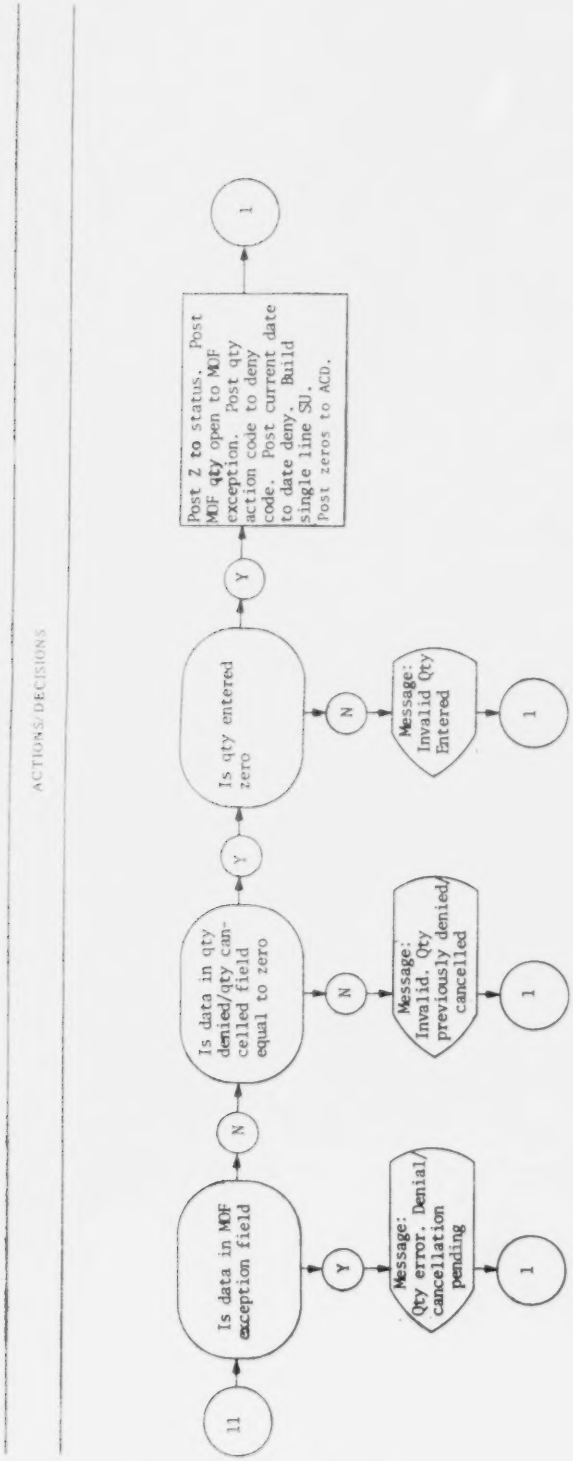

ACTIONS/DECISIONS
7
Is cancel indicator in SU/LI record
Y
N
Is difference between qty ordered & qty entered = to or less than qty pending cancel
Y
N
Message: Qty being canceled exceeds qty authorized for cancel
1
Is SU FMS B, D, K, P, T in MRO cc 30 and not Y in cc 45
Y
N
Message: Cancel Action Not valid
1
Is MDFAST exception qty equal to zero
Y
N
Message: Qty error. Denial/Cancellation pending
1
Is qty denied and cancelled fields equal to zero
Y
N
Qty available to cancel is MDF qty open
8
Is qty cancelled field equal to zero
Y
N
Qty available to cancel is MDF qty open minus qty denied and qty cancelled
10
Is management code B or D
Y
N
9
Qty available to cancel is MDF qty open minus qty denied
10

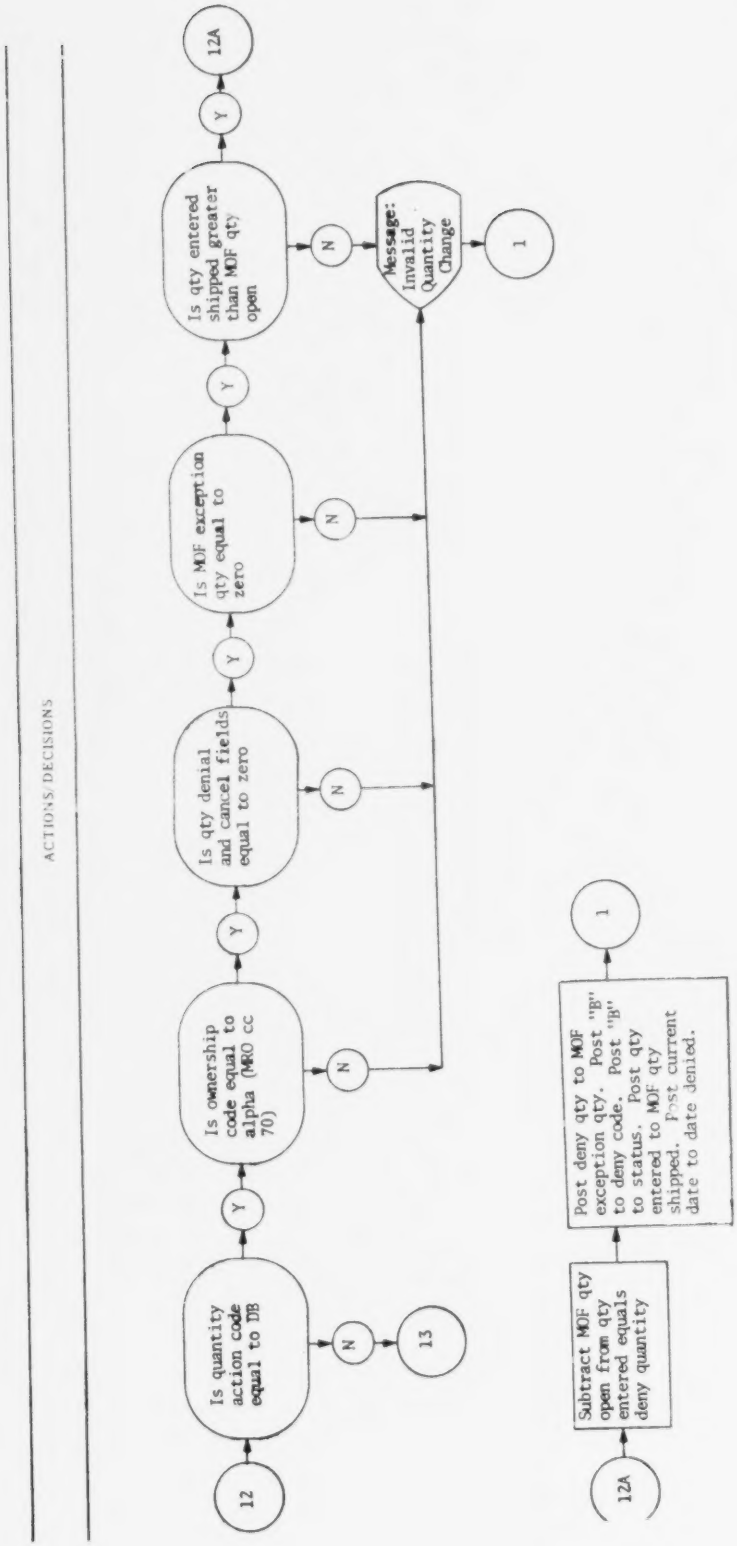

ACTIONS/DECISIONS
8
Is qty entered greater than qty available to cancel
Y
Message: Invalid Quantity Entered
1
N
Is qty entered equal to zero
Y
Create single line SU for pertinent LI. Post qty available to cancel to MOF exception qty. Post "C" to deny code. Post "r" to status. Post zeros to MOF qty shipped. Post current date to date cancelled. Post zeros to ACD.
1
N
Subtract qty entered from qty available to cancel equals qty cancelled
Post qty cancelled to MOF exception qty. Post "C" to deny code. Post qty entered to MOF qty shipped. Post "g" to status. Post current date to date cancelled.
1

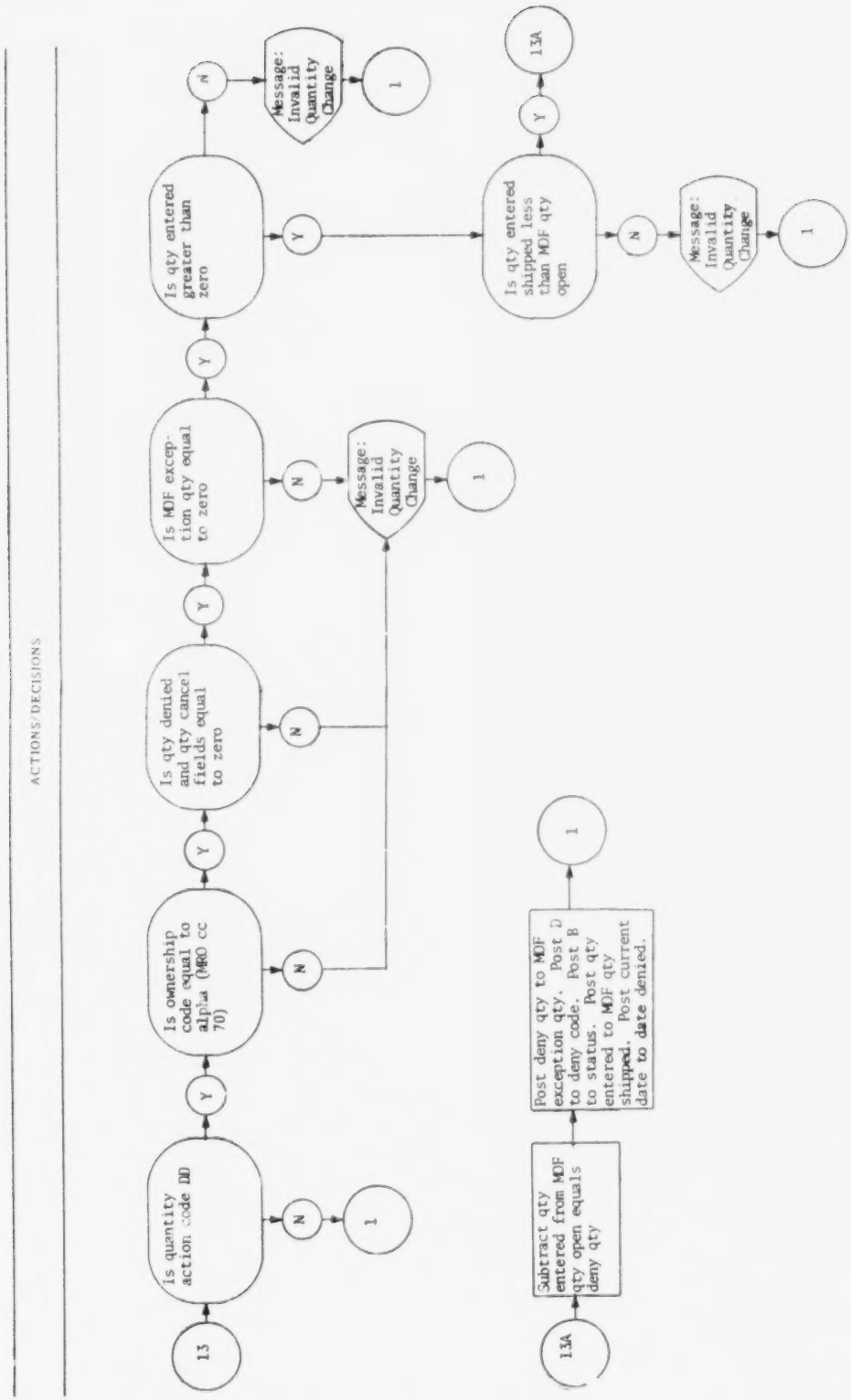

ACTIONS/DECISIONS
9
Qty available to cancel is MOF qty open
Is qty entered greater than qty available to cancel
Y
Message: Invalid Quantity Entered
1
N
Is qty entered equal to zero
Y
Post qty available to cancel to MOF exception qty. Post "C" to deny code. Post "Y" to status. Post zero to qty shipped and qty denied. Create single line SU. Post current date to date cancelled. Post zeros to ACD.
1
N
Message: Invalid qty Previously denied/ cancelled
1

ACTIONS/DECISIONS

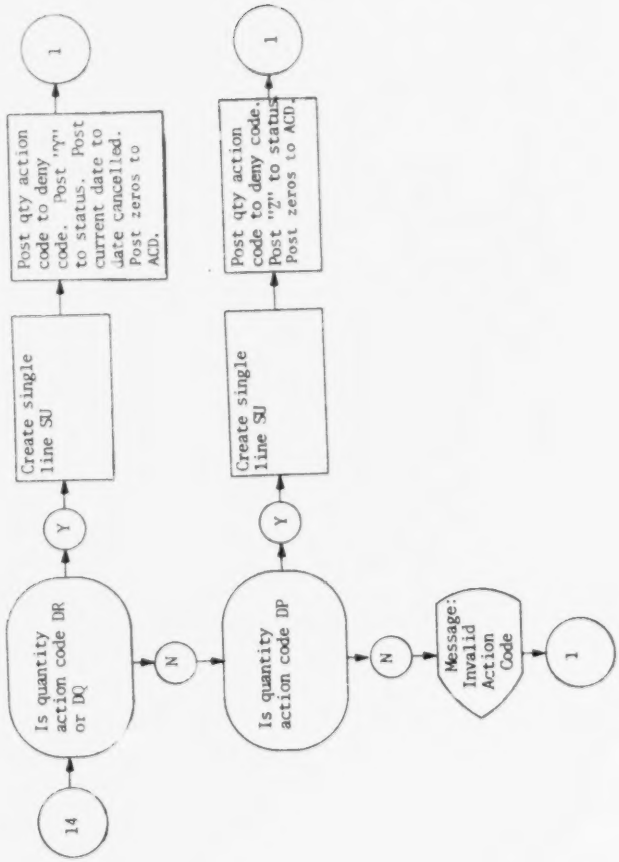


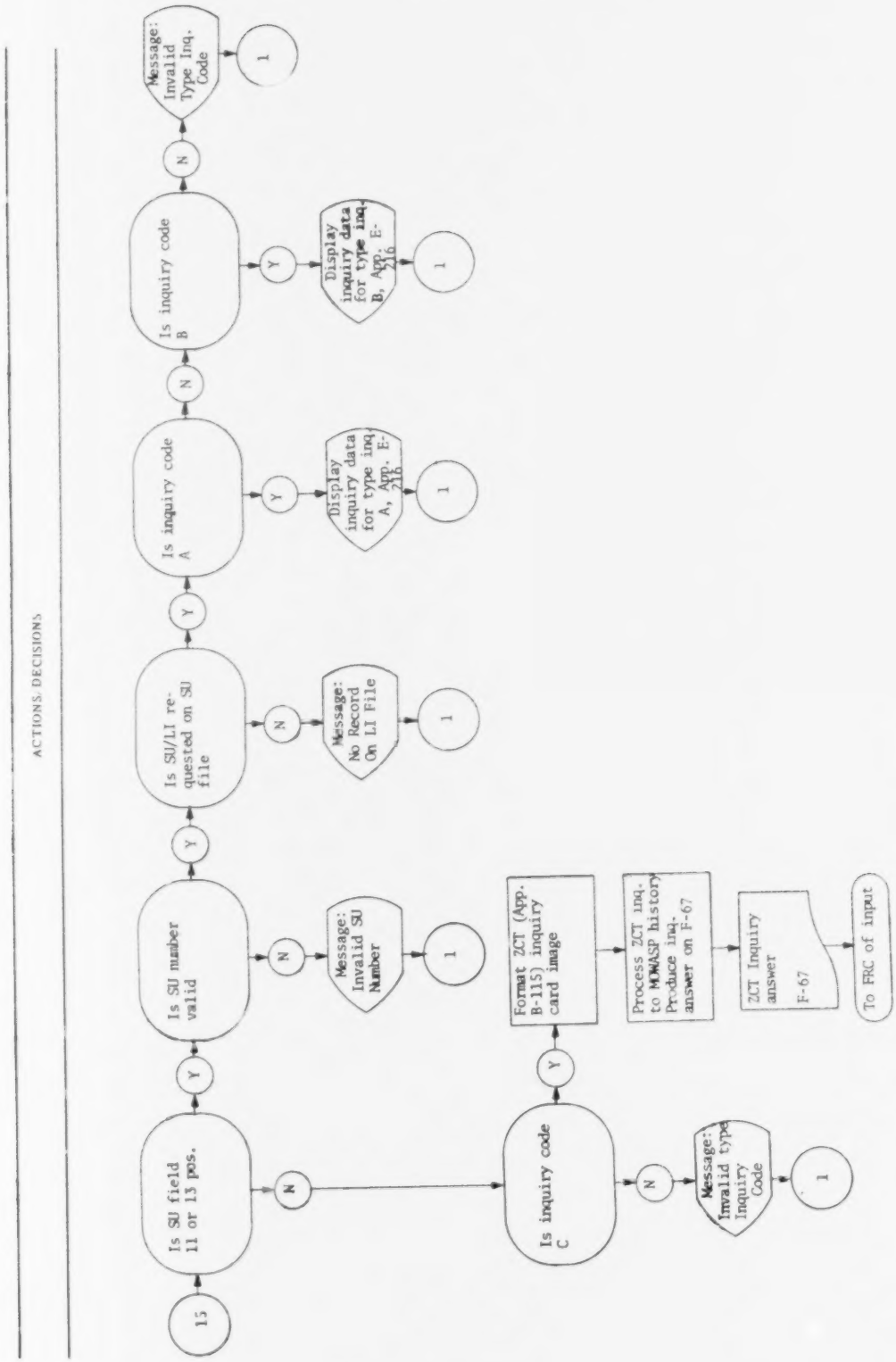

ACTIONS/DECISIONS
11
Is data in MOF exception field
Y
Message: Qty error. Denial/ cancellation pending
1
N
Is data in qty denied/qty cancelled field equal to zero
N
Message: Invalid. Qty previously denied/ cancelled
1
Y
Is qty entered zero
N
Message: Invalid Qty Entered
1
Y
Post Z to status. Post MOF qty open to MOF exception. Post qty action code to deny code. Post current date to date deny. Build single line SU. Post zeros to ACD.
1

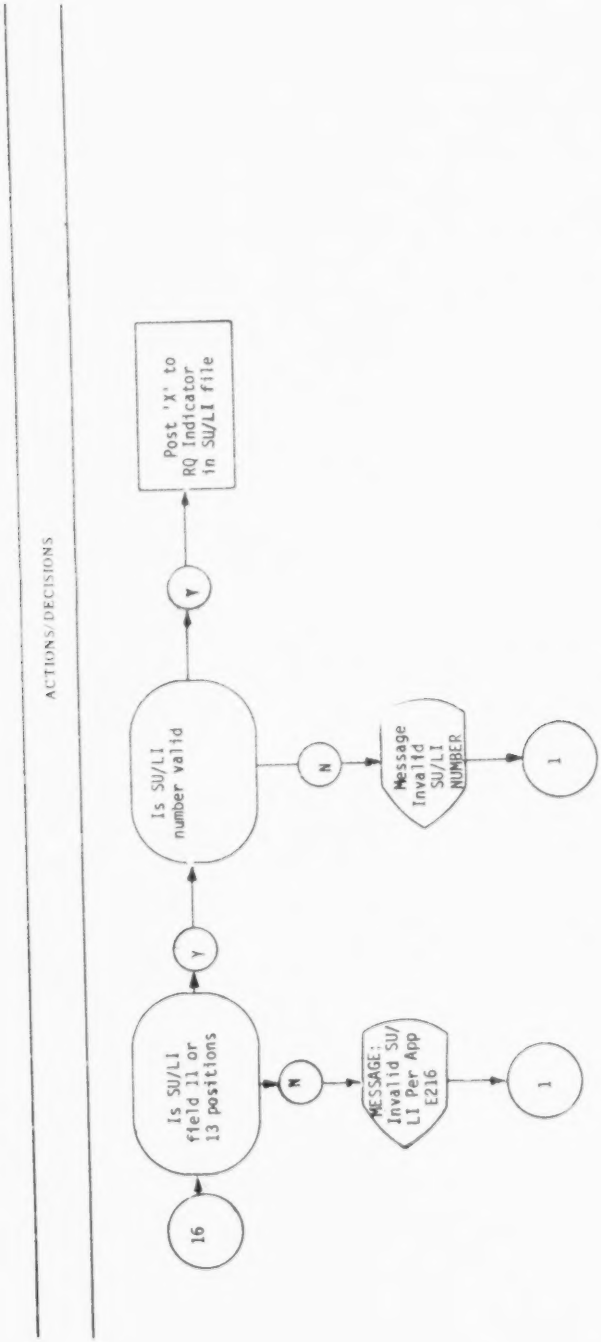

ACTIONS/DECISIONS
12
Is quantity action code equal to DB
Y
N
13
Is ownership code equal to alpha (MRO cc 70)
Y
N
Is qty denial and cancel fields equal to zero
Y
N
Is MDF exception qty equal to zero
Y
N
Is qty entered shipped greater than MDF qty open
Y
N
12A
Message: Invalid Quantity Change
1
12A
Subtract MDF qty open from qty entered equals deny quantity
Post deny qty to MDF exception qty. Post "B" to deny code. Post "B" to status. Post qty entered to MDF qty shipped. Post current date to date denied.
1


ACTIONS/DECISIONS
13
Is quantity action code DD
Y
N
1
Is ownership code equal to alpha (MKO cc 70)
Y
N
Is qty denied and qty cancel fields equal to zero
Y
N
Is MDF exception qty equal to zero
Y
N
Message: Invalid Quantity Change
1
Is qty entered greater than zero
Y
N
Message: Invalid Quantity Change
1
Is qty entered shipped less than MDF qty open
Y
N
13A
Message: Invalid Quantity Change
1
13A
Subtract qty entered from MDF qty open equals deny qty
Post deny qty to MDF exception qty. Post D to deny code. Post B to status. Post qty entered to MDF qty shipped. Post current date to date denied.
1

ACTIONS/DECISIONS




ACTIONS, DECISIONS
15
Is SU field 11 or 13 pos.
N
Y
Is SU number valid
N
Message: Invalid SU Number
1
Y
Is SU/LI requested on SU file
N
Message: No Record On LI File
1
Y
Is inquiry code A
Y
Display inquiry data for type inq. A, App. E-216
1
N
Is inquiry code B
Y
Display inquiry data for type inq. B, App. E-216
1
N
Message: Invalid Type Inq. Code
1
Is inquiry code C
Y
Format ZCT (App. B-115) inquiry card image
Process ZCT inq. to MOWASP history Produce inq. answer on F-67
ZCT Inquiry answer
F-67
To FRC of input
N
Message: Invalid type Inquiry Code
1


ACTIONS/DECISIONS
16
Is SU/LI field 11 or 13 positions
N
MESSAGE: Invalid SU/LI Per App E216
1
Y
Is SU/LI number valid
N
Message Invalid SU/LI NUMBER
1
Y
Post 'X' to RQ Indicator in SU/LI file

APPENDIX D-149

MOFAST GBL NUMBER ASSIGNMENT

1. INITIATING ACTION

The MOFAST System will automatically assign GBL numbers to valid Shipment Units as they are offered to Transportation.

2. REFERENCES

a. Appendix D-142.

b. Appendix D-146.

c. Appendix D-147.

3. GENERAL

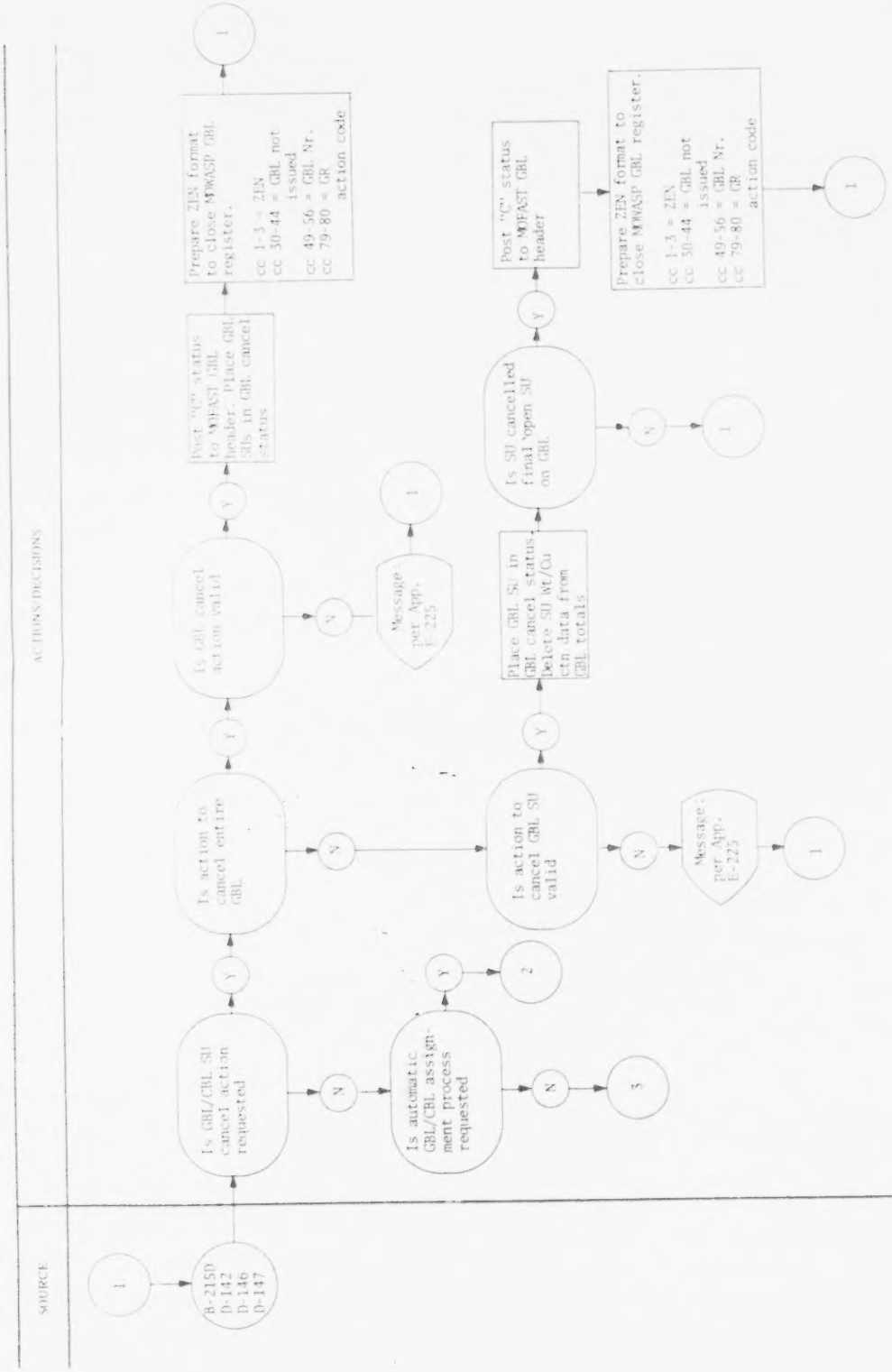
a. This process will assign GBL numbers to shipment units which meet the established criteria. Compatible Shipment Units will be consolidated to a common open GBL number.

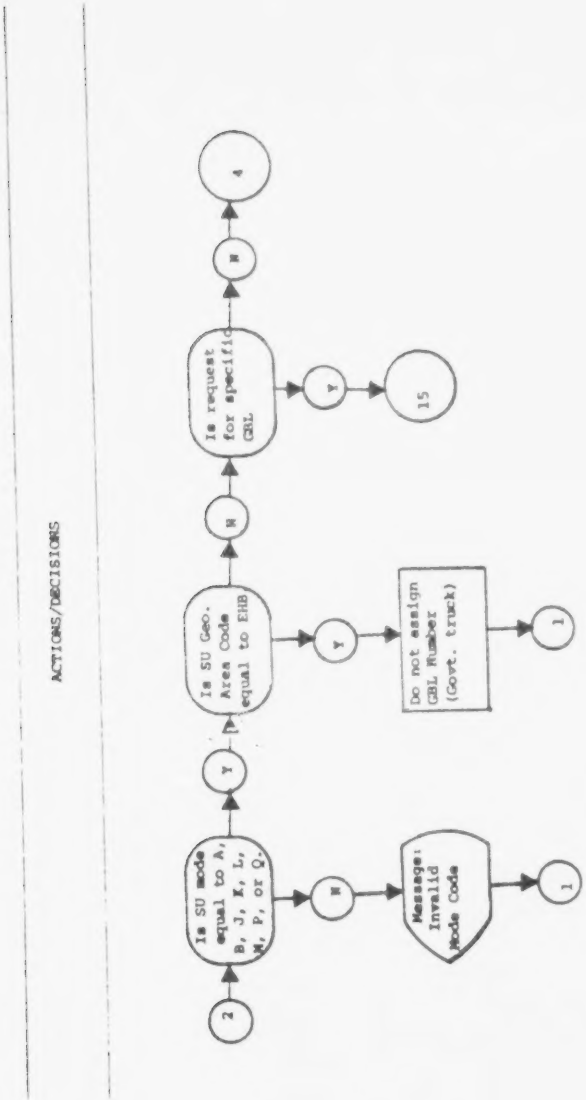
b. This process selects numbers from the established number register in numeric sequence and establishes the MOFAST Short GBL Record.

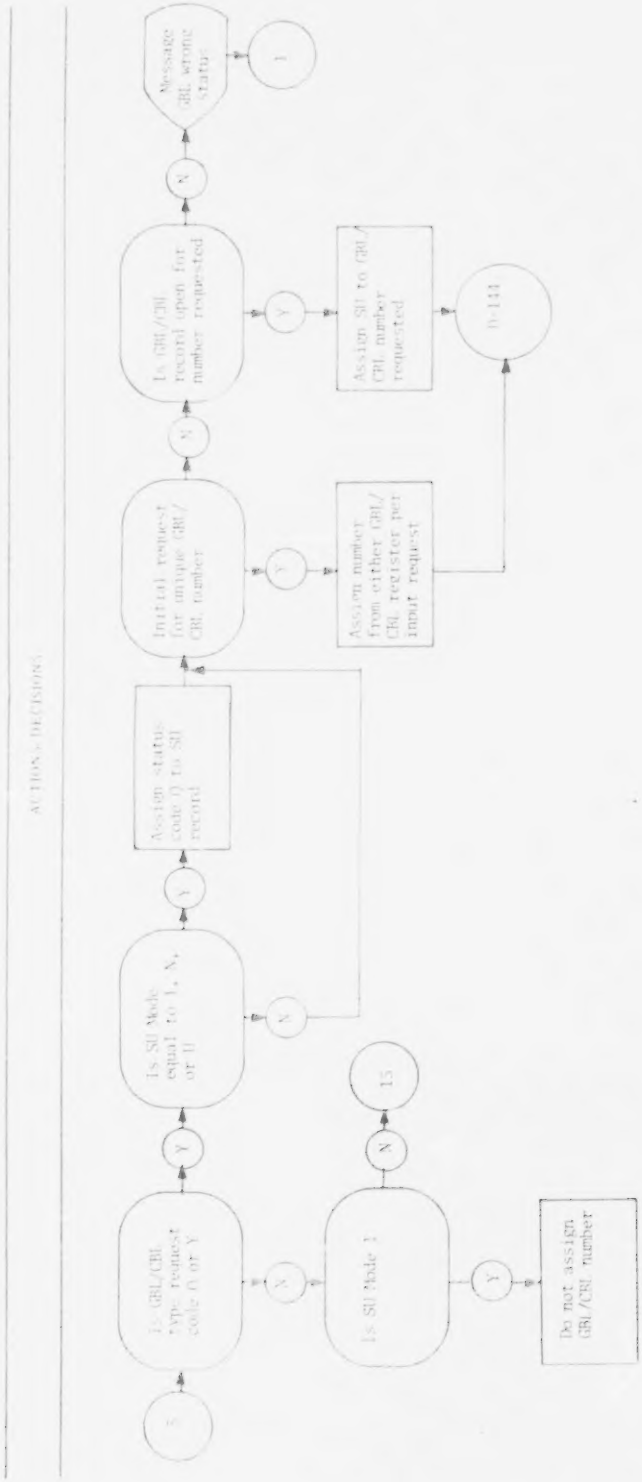
4. OUTPUT

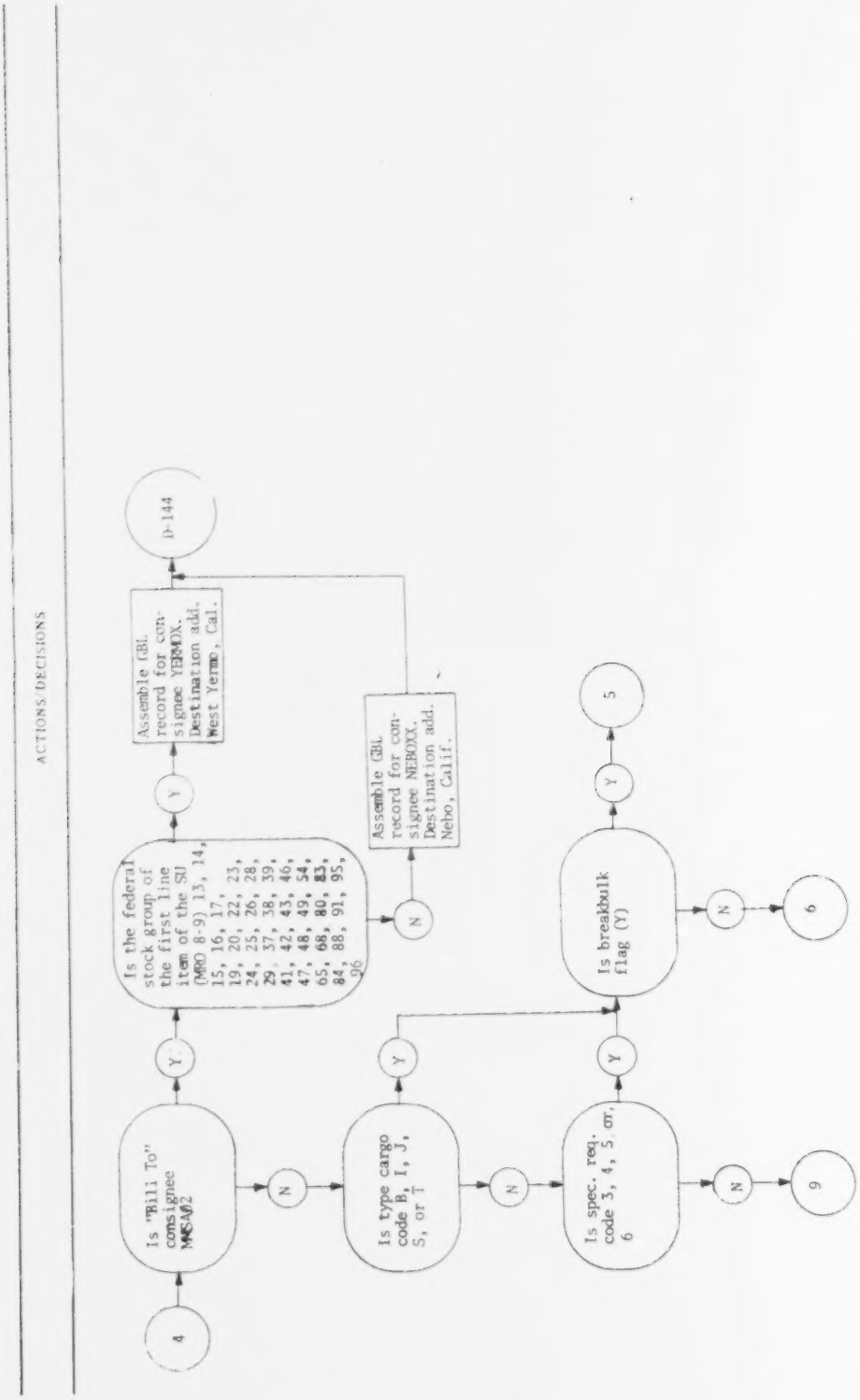
a. On-line update of pertinent Shipment Unit records with a GBL number.

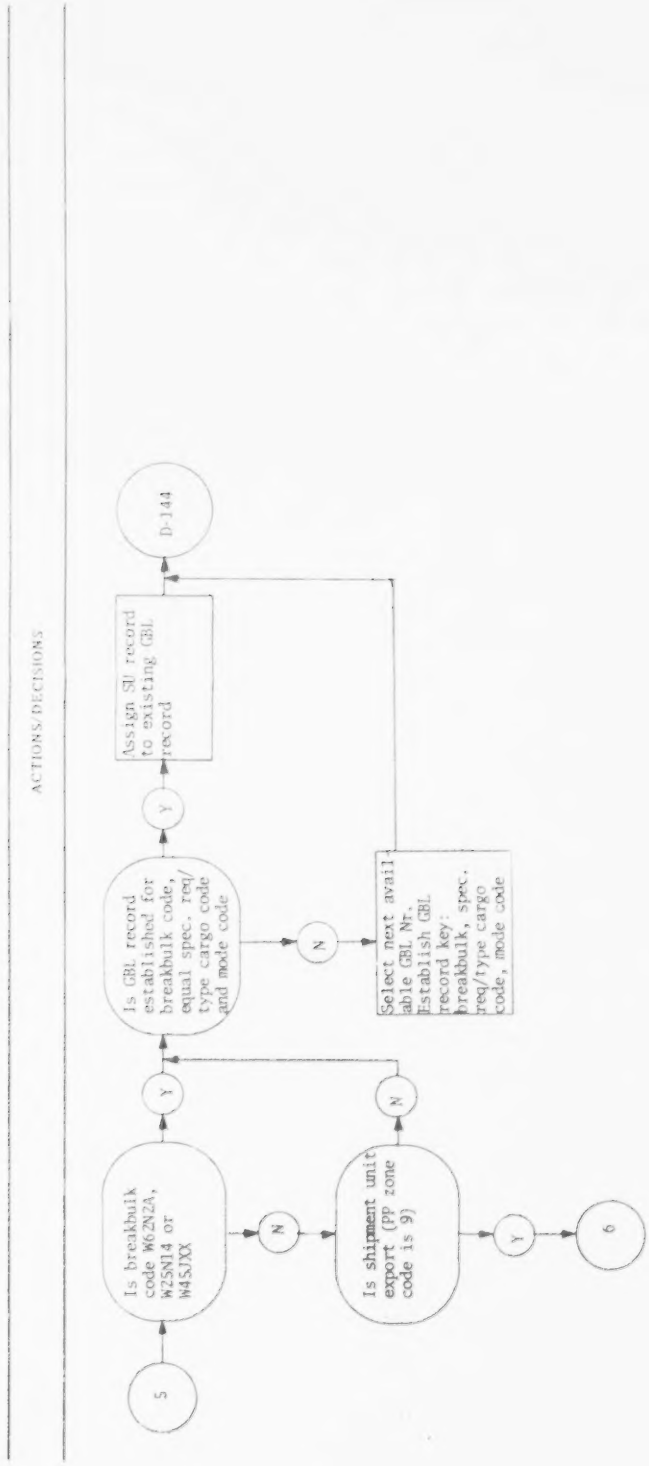
b. Creation of Short GBL Record.

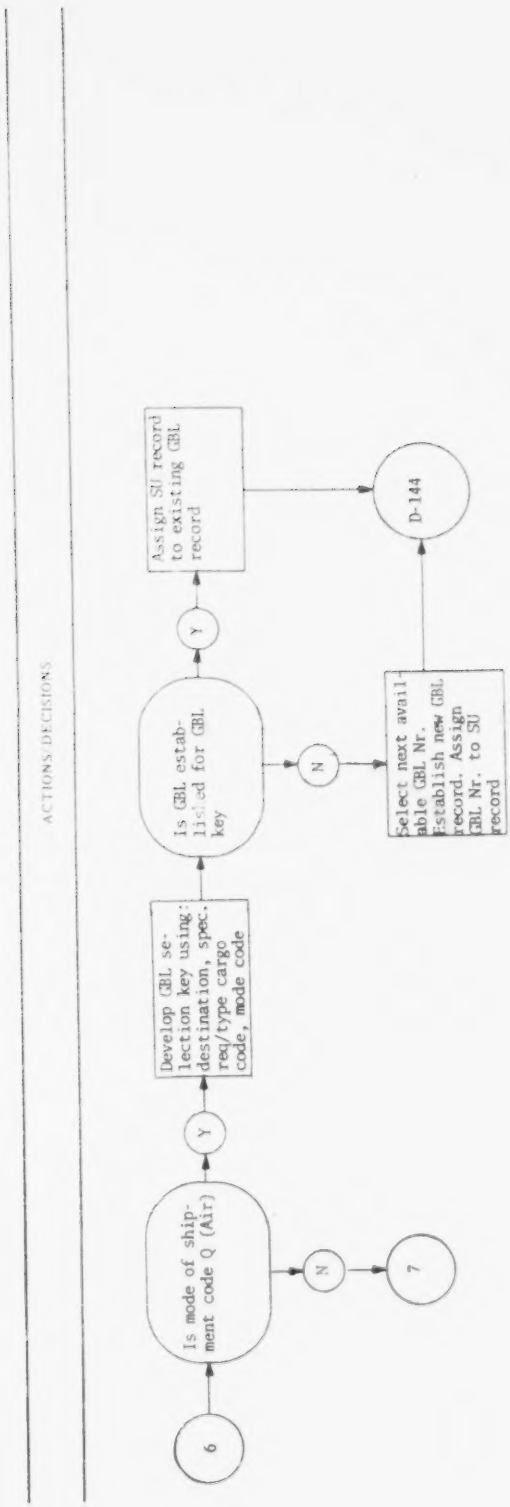

SOURCE
ACTIONS/DECISIONS
1
B-215D
D-142
D-146
D-147
Is GBL/CBL SU cancel action requested
N
Y
Is automatic GBL/CBL assignment process requested
N
Y
2
3
Is action to cancel entire GBL
N
Y
Is GBL cancel action valid
N
Y
Message per App. E-225
1
Post "C" status to MOFAST GBL header. Place GBL SUs in GBL cancel status
Prepare ZEN format to close MWASP GBL register.
cc 1-3 = ZEN
cc 30-44 = GBL not issued
cc 49-56 = GBL Nr.
cc 79-80 = GR action code
1
Is action to cancel GBL SU valid
N
Y
Message: per App. E-225
1
Place GBL SU in GBL cancel status. Delete SU wt/Cu ctn data from GBL totals
Is SU cancelled final open SU on GBL
N
Y
1
Post "C" status to MOFAST GBL header
Prepare ZEN format to close MWASP GBL register.
cc 1-3 = ZEN
cc 30-44 = GBL not issued
cc 49-56 = GBL Nr.
cc 79-80 = GR action code
1

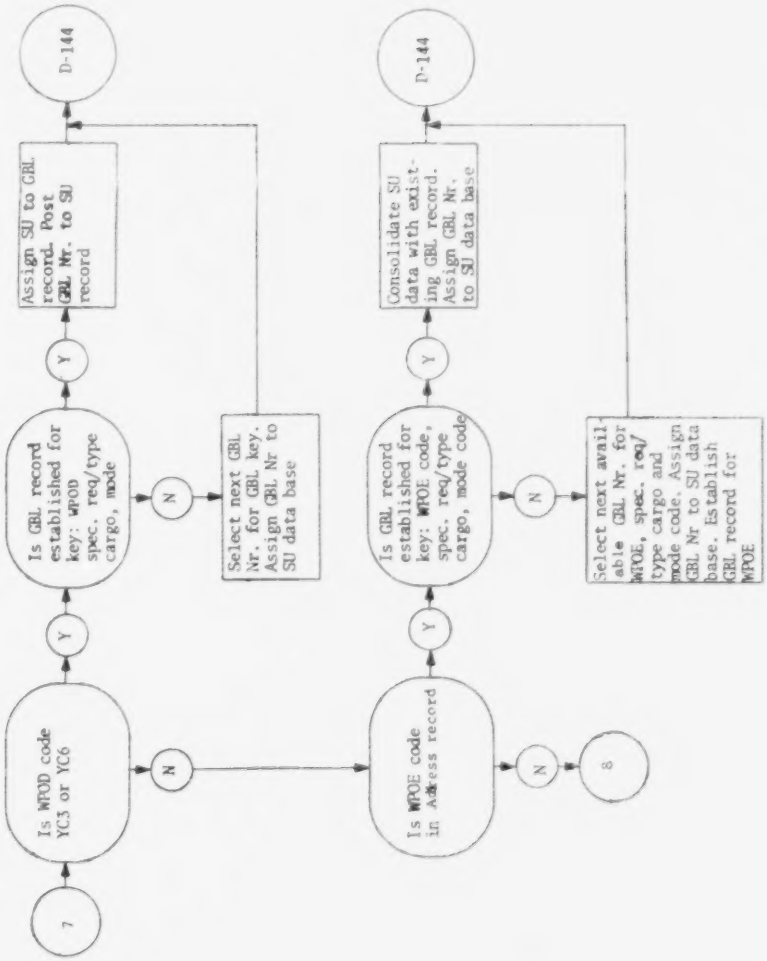

ACTIONS/DECISIONS
2
Is SU mode equal to A, B, J, K, L, M, P, or Q.
Y
N
Message: Invalid Mode Code
1
Is SU Geo. Area Code equal to EHB
Y
N
Do not assign GBL Number (Govt. truck)
1
Is request for specific GBL
Y
N
15
4

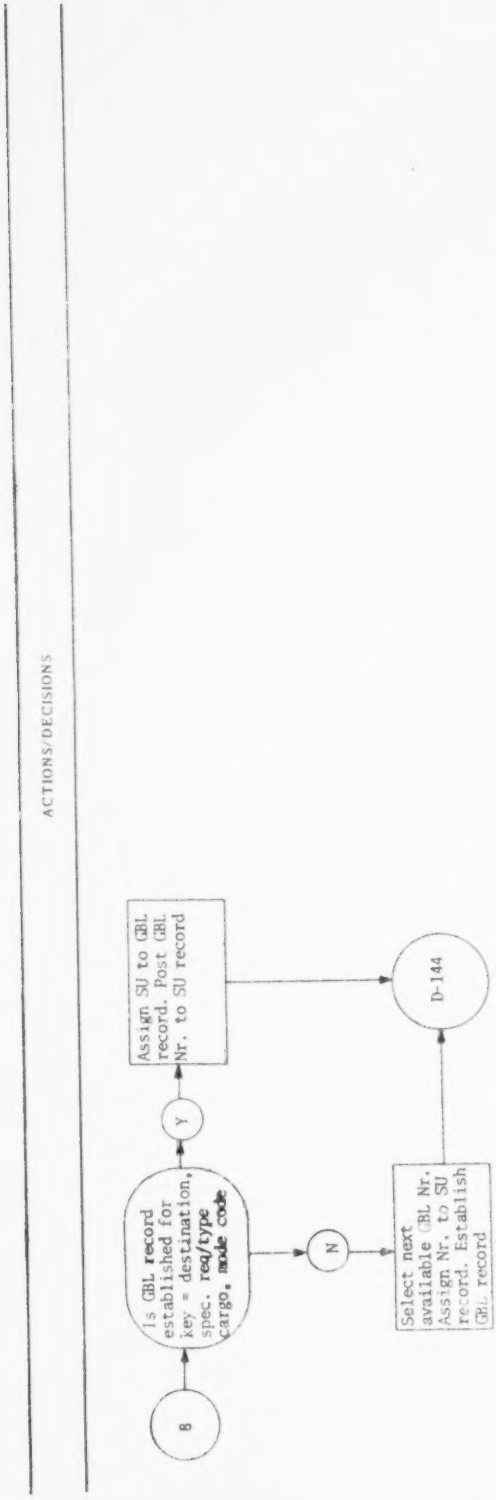

ACTIONS DECISIONS
5
Is GBL/CBL Type request code 0 or Y
N
Y
Is SI Mode equal to 1, N, or U
N
Y
Assign status code 0 to SI record
Initial request for unique GBL/CBL number
Y
N
Assign number from either GBL/CBL register per input request
Is GBL/CBL record open for number requested
Y
N
Assign SI to GBL/CBL number requested
D-144
Message GBL wrong status
1
Is SI Mode 1
Y
N
Do not assign GBL/CBL number
15

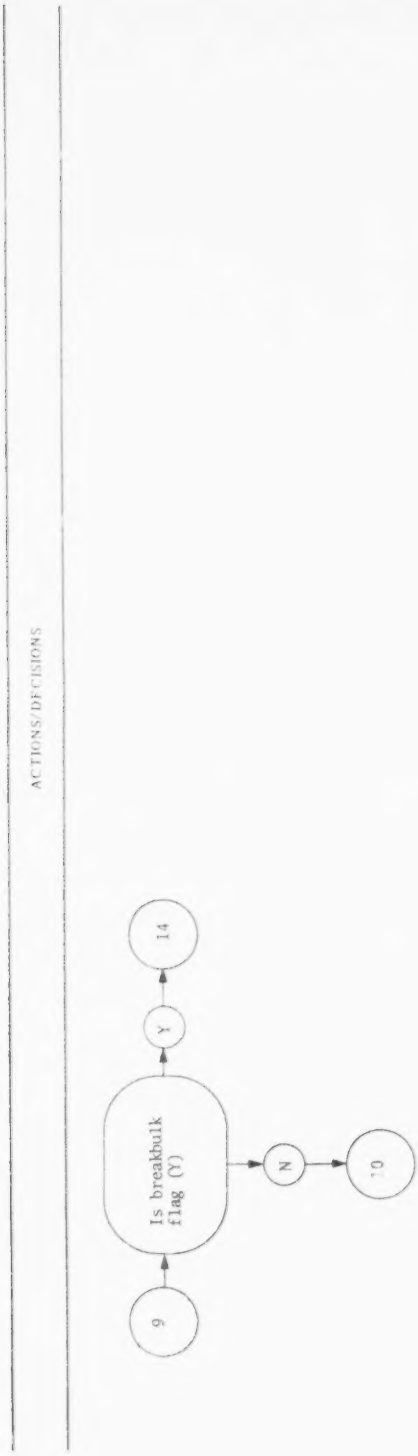

ACTIONS DECISIONS
4
Is "Bill To" consignee MASA02
Y
N
Is the federal stock group of the first line item of the SU (MRO 8-9) 13, 14, 15, 16, 17, 19, 20, 22, 23, 24, 25, 26, 28, 29, 37, 38, 39, 41, 42, 43, 46, 47, 48, 49, 54, 65, 68, 80, 83, 84, 88, 91, 95, 96
Y
Assemble GBL record for consignee YERMOX. Destination add. West Yermo, Cal.
D-144
N
Assemble GBL record for consignee NEBOXX. Destination add. Nebo, Calif.
Is type cargo code B, I, J, S, or T
Y
N
Is spec. req. code 3, 4, 5 or 6
Y
N
9
Is breakbulk flag (Y)
Y
5
N
6

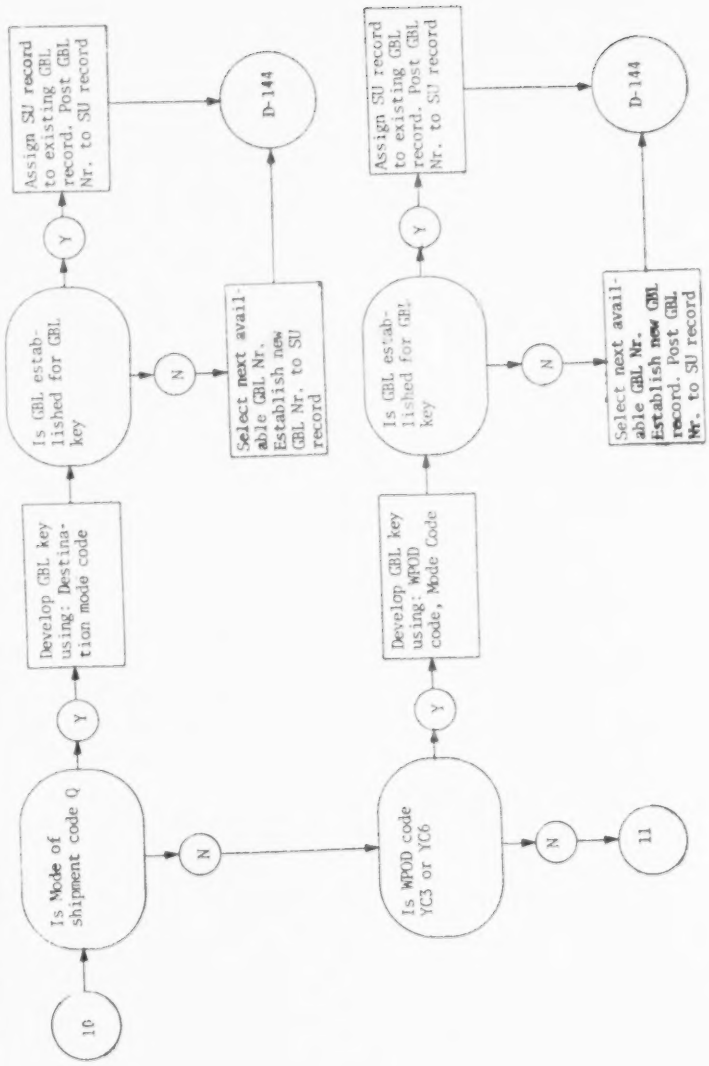

ACTIONS/DECISIONS
5
Is breakbulk code W62N2A, W25N14 or W45JXX
Y
N
Is GBL record established for breakbulk code, equal spec. req/ type cargo code and mode code
Y
Assign SU record to existing GBL record
D-144
N
Select next available GBL Nr. Establish GBL record key: breakbulk, spec. req/type cargo code, mode code
N
Is shipment unit export (PP zone code is 9)
Y
6

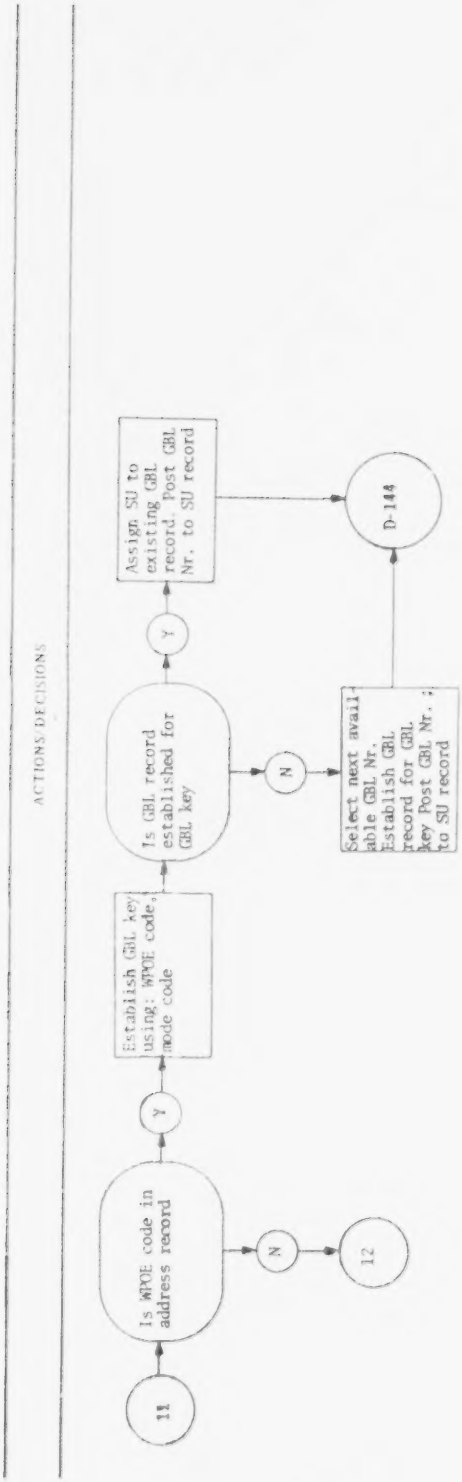

ACTIONS/DECISIONS
6
Is mode of shipment code Q (Air)
Y
N
7
Develop GBL selection key using: destination, spec. req/type cargo code, mode code
Is GBL established for GBL key
Y
N
Assign SU record to existing GBL record
Select next available GBL Nr. Establish new GBL record. Assign GBL Nr. to SU record
D-144

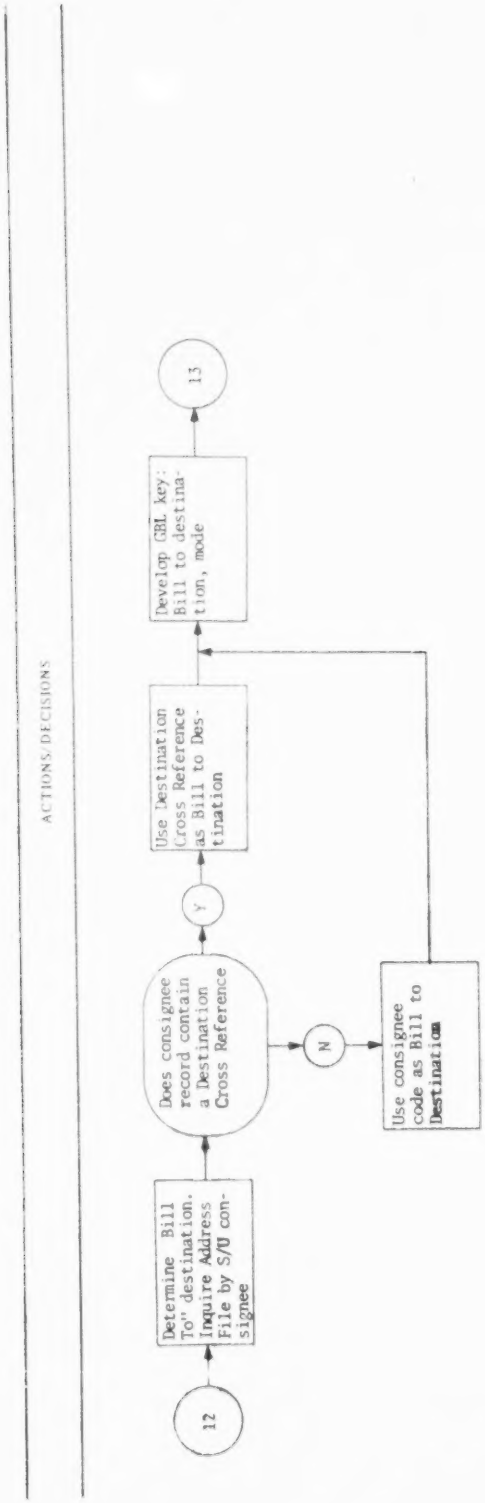

ACTIONS/DECISIONS
7
Is WPOD code YC3 or YC6
N
Y
Is GBL record established for key: WPOD spec. req/type cargo, mode
N
Y
Select next GBL Nr. for GBL key. Assign GBL Nr to SU data base
Assign SU to GBL record. Post GBL Nr. to SU record
D-144
Is WPOE code in Address record
N
Y
8
Is GBL record established for key: WPOE code, spec. req/type cargo, mode code
N
Y
Select next available GBL Nr. for WPOE, spec. req/type cargo and mode code. Assign GBL Nr to SU data base. Establish GBL record for WPOE
Consolidate SU data with existing GBL record. Assign GBL Nr. to SU data base
D-144

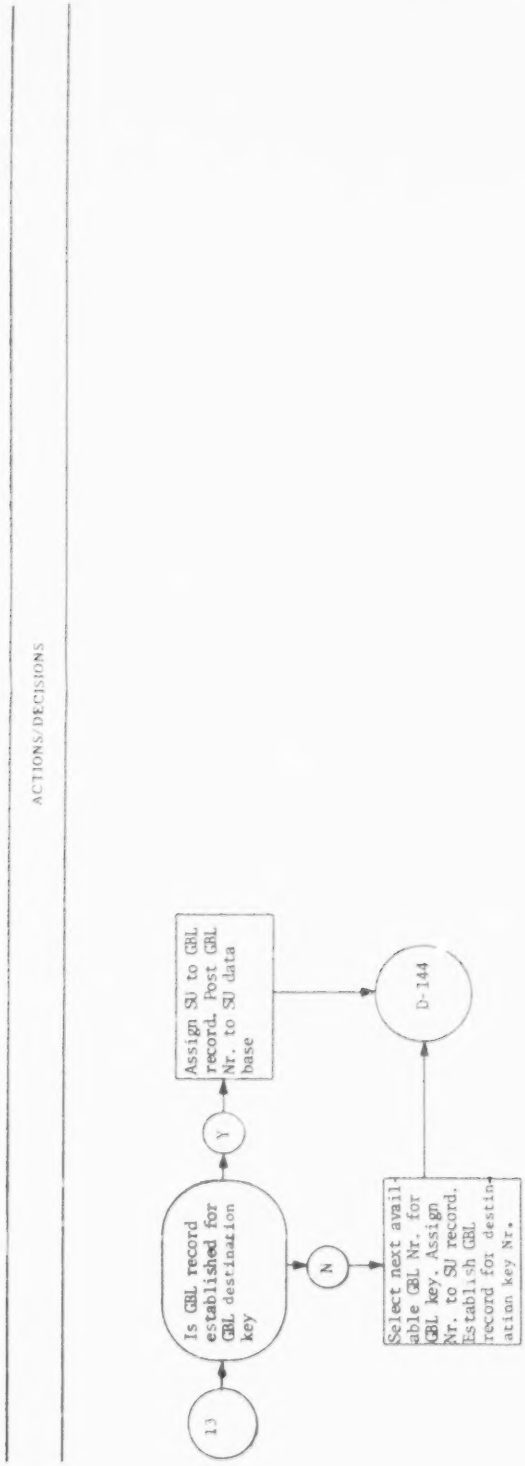

ACTIONS/DECISIONS
B
Is GBL record established for key = destination, spec. req/type cargo, mode code
Y
N
Assign SU to GBL record. Post GBL Nr. to SU record
Select next available GBL Nr. Assign Nr. to SU re-ord. Establish GBL record
D-144

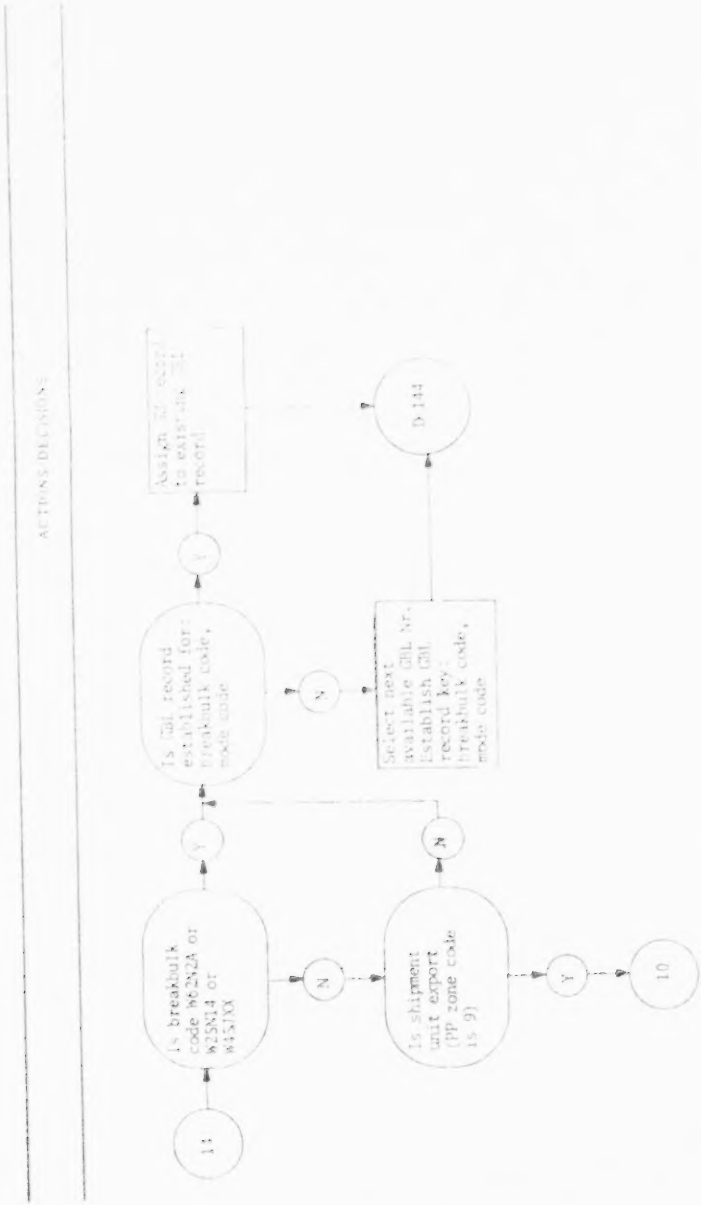

ACTIONS/DECISIONS
9
Is breakbulk flag (Y)
Y
14
N
10

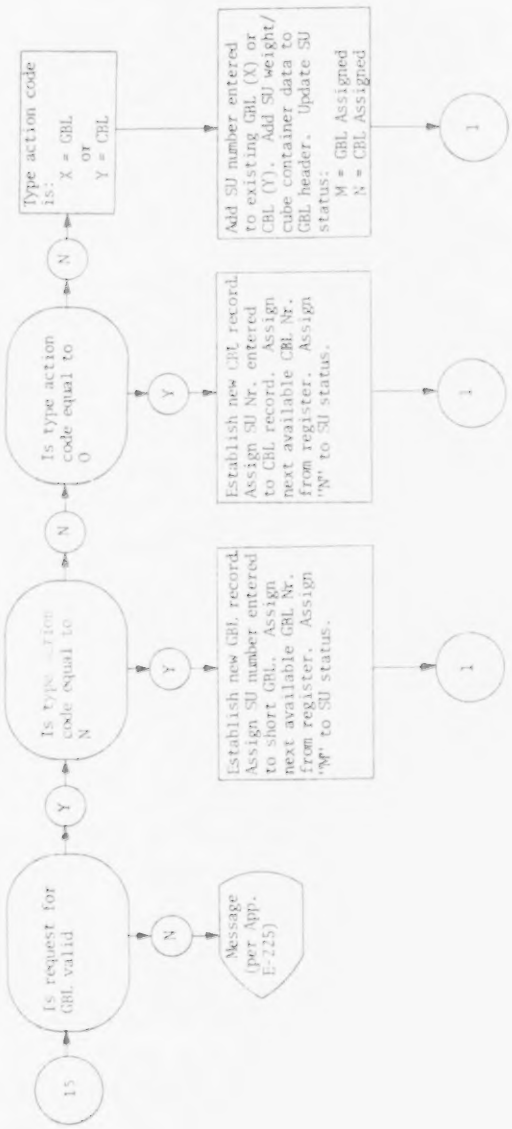

ACTIONS/DECISIONS
10
Is Mode of shipment code Q
Y
N
Develop GBL key using: Destination mode code
Is GBL established for GBL key
Y
N
Assign SU record to existing GBL record. Post GBL Nr. to SU record
Select next available GBL Nr. Establish new GBL Nr. to SU record
D-144
Is WPOD code YC3 or YC6
Y
N
Develop GBL key using: WPOD code, Mode Code
Is GBL established for GBL key
Y
N
Assign SU record to existing GBL record. Post GBL Nr. to SU record
Select next available GBL Nr. Establish new GBL record. Post GBL Nr. to SU record
D-144
11


ACTIONS/DECISIONS
11
Is WPOE code in address record
N
12
Y
Establish GBL key using: WPOE code, mode code
Is GBL record established for GBL key
N
Select next available GBL Nr. Establish GBL record for GBL key Post GBL Nr. to SU record
D-144
Y
Assign SU to existing GBL record. Post GBL Nr. to SU record


ACTIONS/DECISIONS
12
Determine Bill To" destination. Inquire Address File by S/O consignee
Does consignee record contain a Destination Cross Reference
Y
N
Use Destination Cross Reference as Bill to Destination
Use consignee code as Bill to Destination
Develop GBL key: Bill to destination, mode
13


ACTIONS/DECISIONS
13
Is GBL record established for GBL destination key
Y
N
Assign SU to GBL record. Post GBL Nr. to SU data base
Select next available GBL Nr. for GBL key. Assign Nr. to SU record. Establish GBL record for destination key Nr.
D-144


ACTIONS DECISIONS
13
Is breakbulk code W6292A or W25814 or W45XXX
Y
N
Is CBL record established for: breakbulk code, mode code
Y
N
Assign CBL record to existing CBL record
Is shipment unit export (PP zone code is 9)
N
Y
10
Select next available CBL Nr. Establish CBL record key: breakbulk code, mode code
D-144


ACTIONS/DECISIONS
15
Is request for GBL valid
N
Message (per App. E-225)
Y
Is type action code equal to N
Y
Establish new GBL record. Assign SU number entered to short GBL. Assign next available GBL Nr. from register. Assign "M" to SU status.
1
N
Is type action code equal to O
Y
Establish new CBL record. Assign SU Nr. entered to CBL record. Assign next available CBL Nr. from register. Assign "N" to SU status.
1
N
Type action code is: X = GBL or Y = CBL
Add SU number entered to existing GBL (X) or CBL (Y). Add SU weight/cube container data to GBL header. Update SU status: M = GBL Assigned N = CBL Assigned
1

APPENDIX D-150

MOFAST GBL PREPARATION PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendix B-193.

2. REFERENCES

a. Appendix B-193.

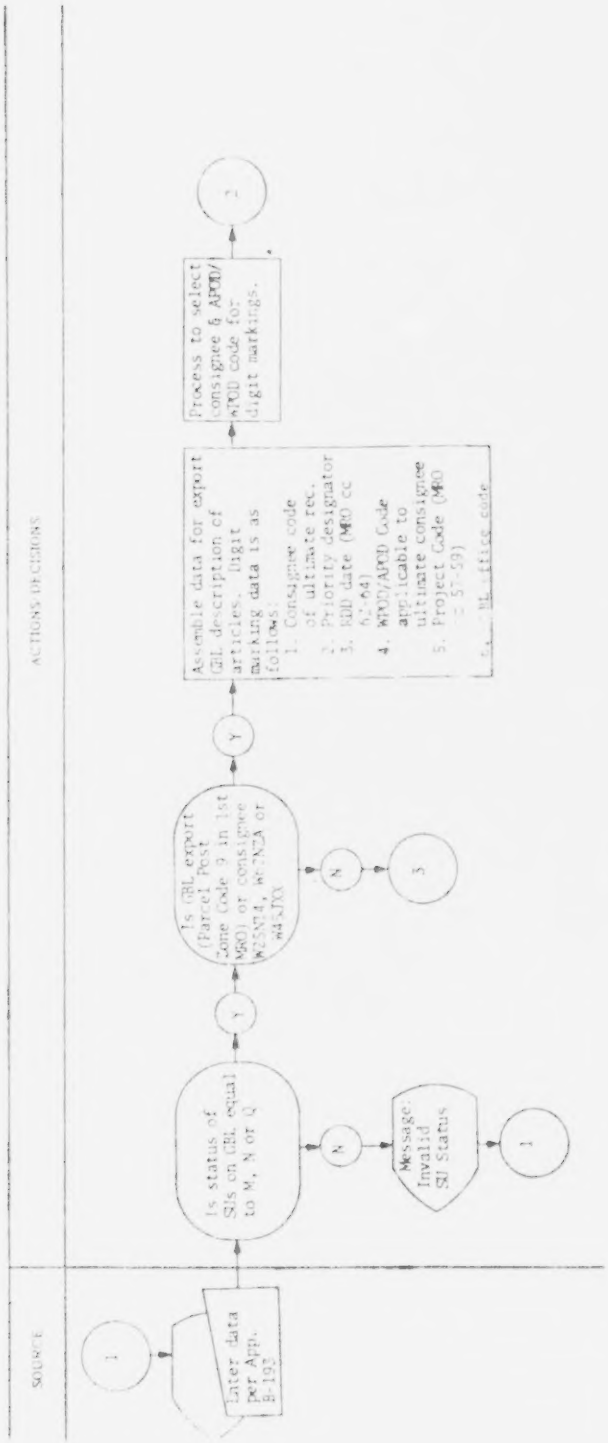
b. Appendix E-224 P.

3. GENERAL

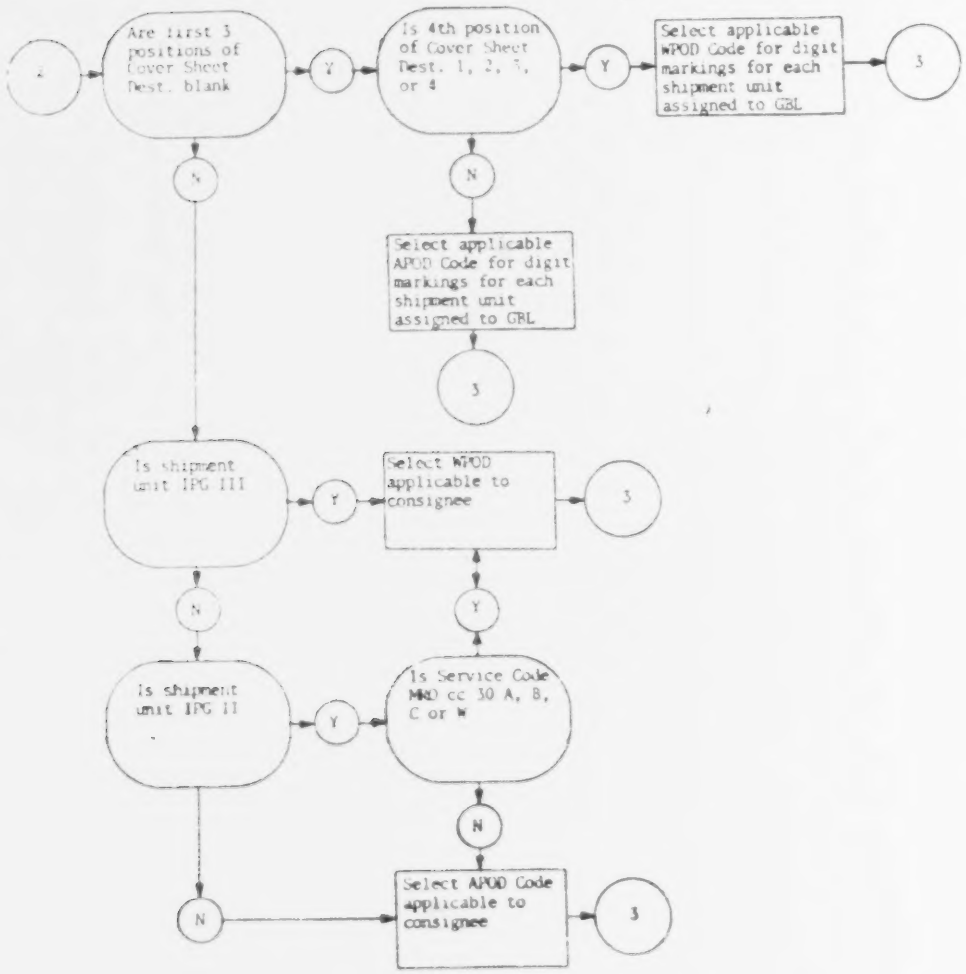
This appendix describes the processes performed to assemble data used to prepare computer generated Government Bill of Ladings (GBLs) and Commercial Bill of Ladings (CBL) for Foreign Military Sales (FMS) shipments. Pertinent information is obtained from various MOFAST files and arranged into GBL/CBL format. CRT operators are allowed to edit GBL/CBL data and enter changes or additional data as necessary.

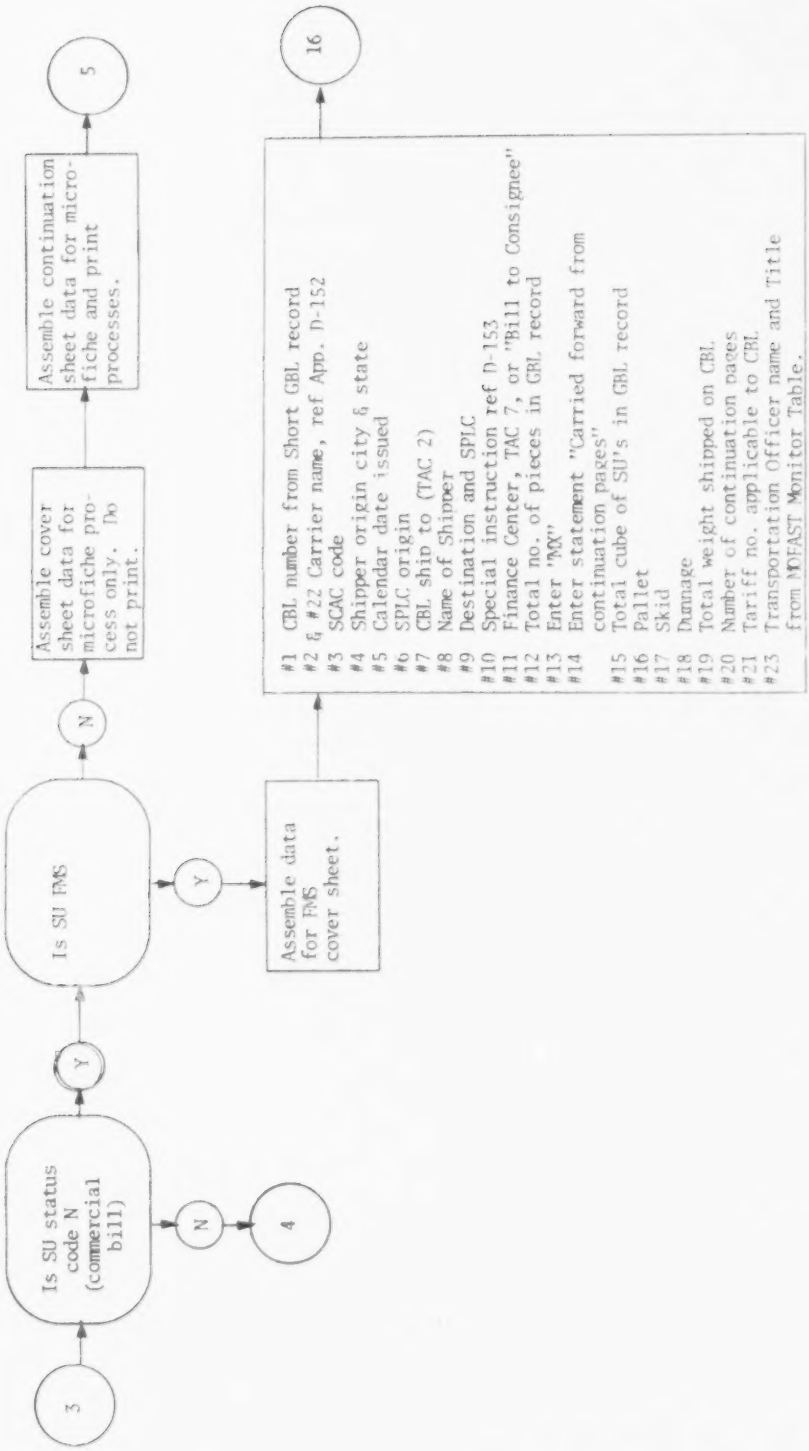
4. OUTPUT

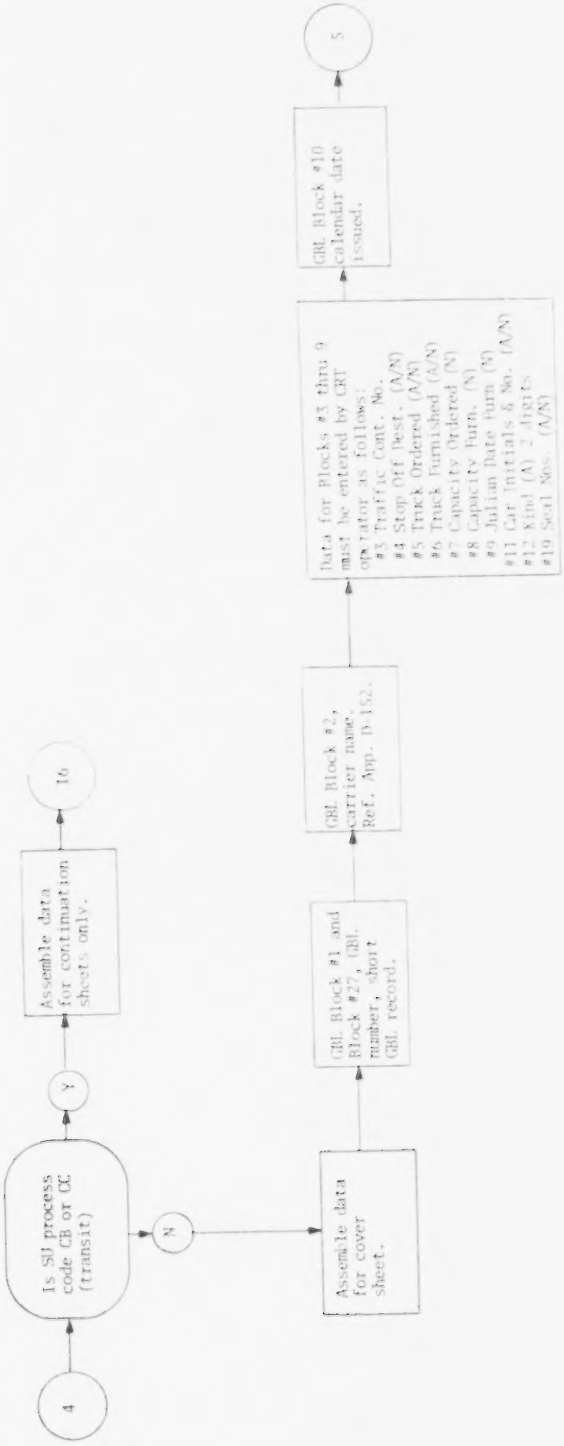
Finalized Bill of Lading record ready for printing on GBL Standard Form 1103, 1109 and DLA Form 1320.

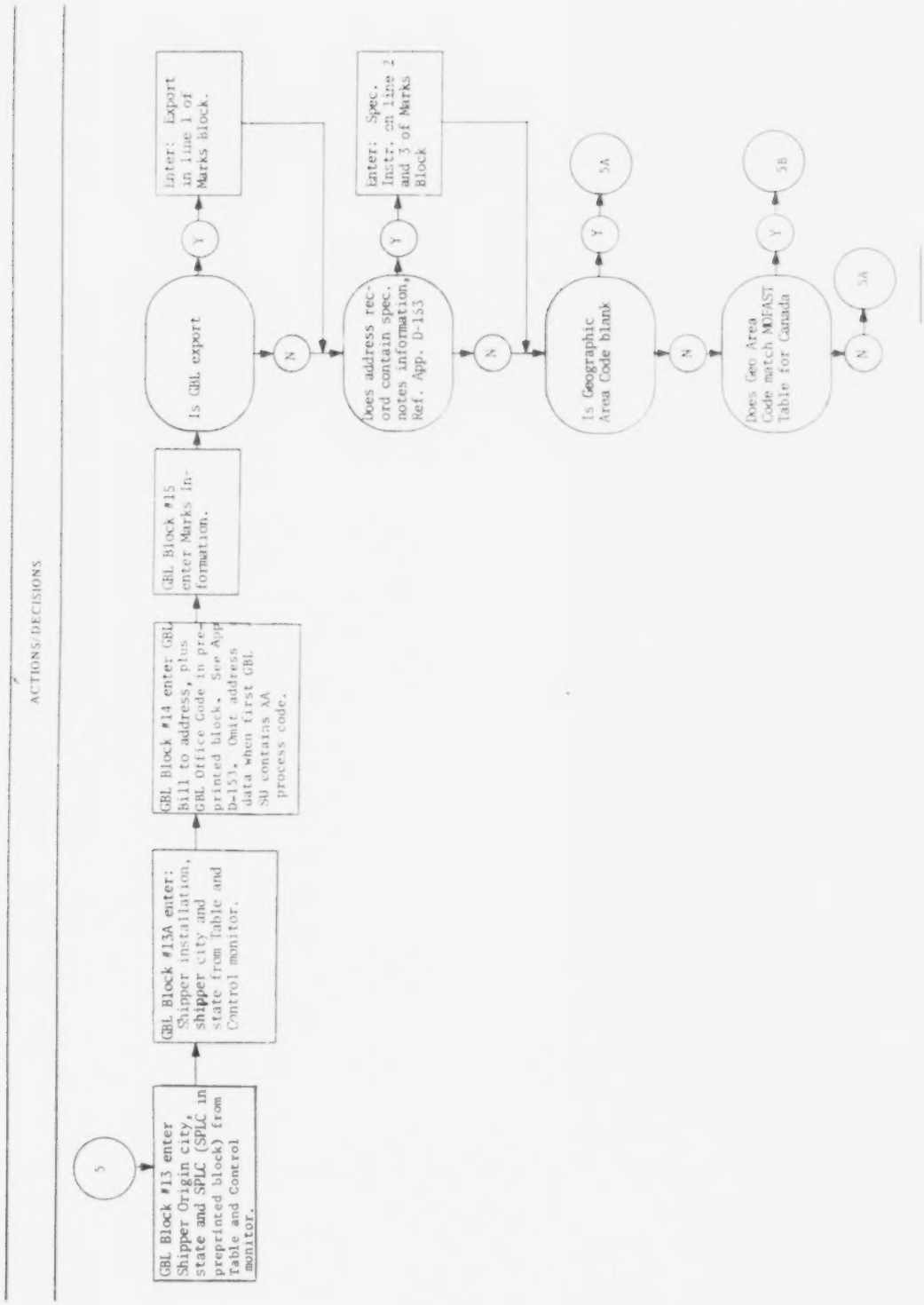

SOURCE
ACTIONS OR DECISIONS
1
Enter data per App. B-193
Is status of SIs on GBL equal to M, N or Q
Y
N
Message: Invalid SI Status
1
Is GBL export (Parcel Post Zone Code 9 in 1st MSD) or consignee W23N4, W23N3 or W4JXX
Y
N
3
Assemble data for export GBL description of articles. Digit marking data is as follows:
1. Consignee code of ultimate rec.
2. Priority designator
3. RDD date (MMDD CC 62-64)
4. WPOD/APOD Code applicable to ultimate consignee
5. Project Code (MMDD 57-59)
6. BL fills code
Process to select consignee & APOD/WPOD code for digit markings.
2

ACTIONS/DECISIONS

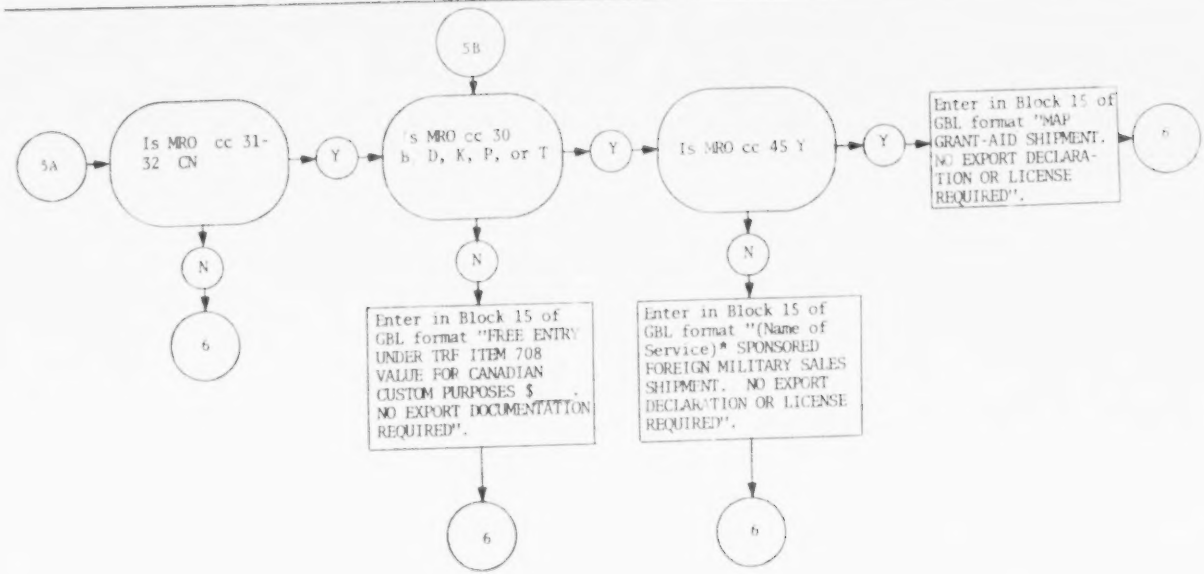



ACTIONS/DECISIONS
3
Is SU status code N (commercial bill)
N
4
Y
Is SU FMS
Y
Assemble data for FMS cover sheet.
N
Assemble cover sheet data for microfiche process only. Do not print.
Assemble continuation sheet data for microfiche and print processes.
5
16
#1 CBL number from Short GBL record
#2 & #22 Carrier name, ref App. D-152
#3 SCAC code
#4 Shipper origin city & state
#5 Calendar date issued
#6 SPLC origin
#7 CBL ship to (TAC 2)
#8 Name of Shipper
#9 Destination and SPLC
#10 Special instruction ref D-153
#11 Finance Center, TAC 7, or "Bill to Consignee"
#12 Total no. of pieces in GBL record
#13 Enter "NO"
#14 Enter statement "Carried forward from continuation pages"
#15 Total cube of SU's in GBL record
#16 Pallet
#17 Skid
#18 Dunnage
#19 Total weight shipped on CBL
#20 Number of continuation pages
#21 Tariff no. applicable to CBL
#23 Transportation Officer name and Title from MOFAST Monitor Table.


4
Is SU process code CB or CC (transit)
N
Y
Assemble data for cover sheet.
Assemble data for continuation sheets only.
GBL Block #1 and Block #27, GBL number, short GBL record.
16
GBL Block #2, carrier name. Ref. App. D-152.
Data for Blocks #3 thru 9 must be entered by CRT operator as follows:
#3 Traffic Cont. No.
#4 Stop Off Dest. (A/N)
#5 Truck Ordered (A/N)
#6 Truck Furnished (A/N)
#7 Capacity Ordered (N)
#8 Capacity Furn. (N)
#9 Julian Date Furn (N)
#11 Car Initials & No. (A/N)
#12 Kind (A) 2 digits
#19 Seal Nos. (A/N)
GBL Block #10 calendar date issued.
5

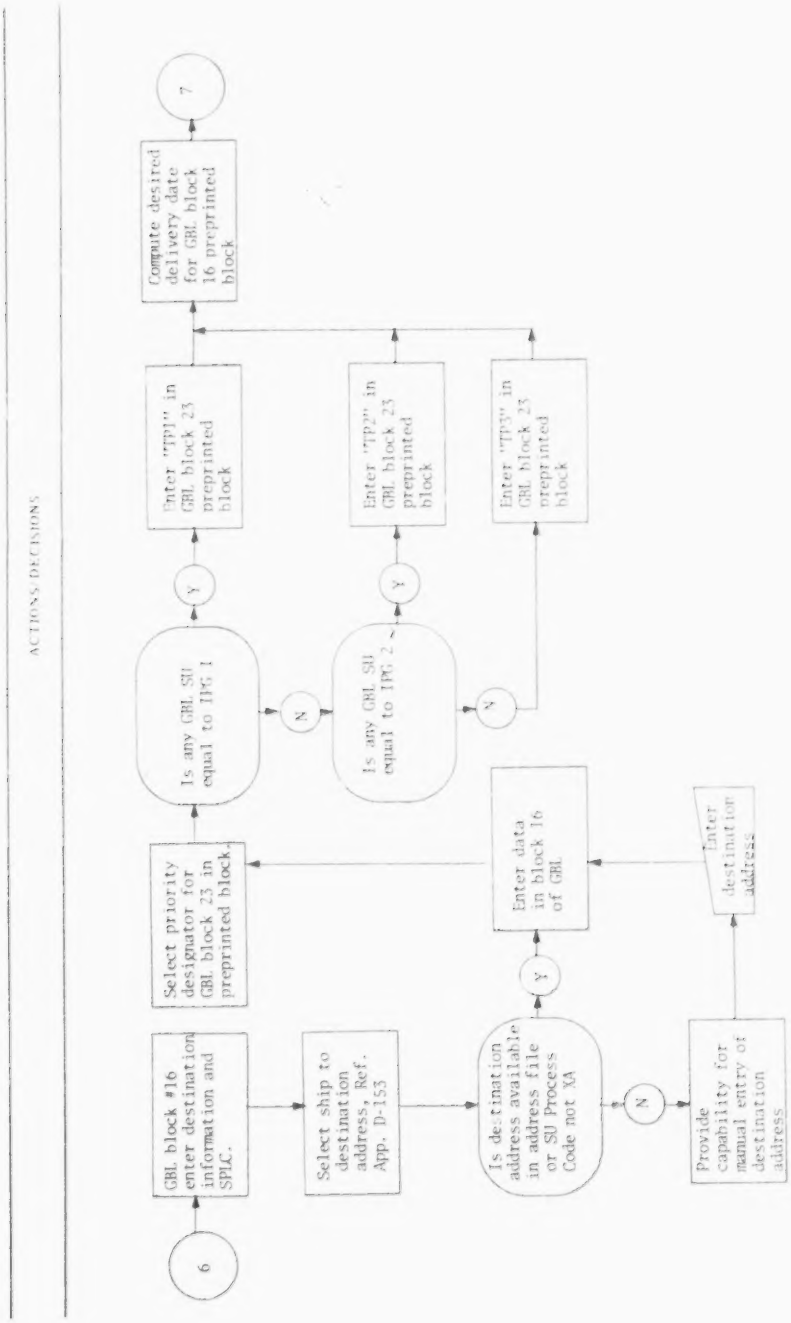

ACTIONS/DECISIONS
5
GBL Block #13 enter Shipper Origin city, state and SPLC (SPLC in preprinted block) from Table and Control monitor.
GBL Block #13A enter: Shipper installation, shipper city and state from Table and Control monitor.
GBL Block #14 enter GBL Bill to address, plus GBL Office Code in preprinted block. See App D-153. Omit address data when first GBL SU contains AA process code.
GBL Block #15 enter Marks Information.
Is GBL export
Y
N
Enter: Export in line 1 of Marks Block.
Does address record contain spec. notes information, Ref. App. D-153
Y
N
Enter: Spec. Instr. on line 2 and 3 of Marks Block
Is Geographic Area Code blank
Y
N
5A
Does Geo Area Code match MDFAST Table for Canada
Y
N
5B
5A

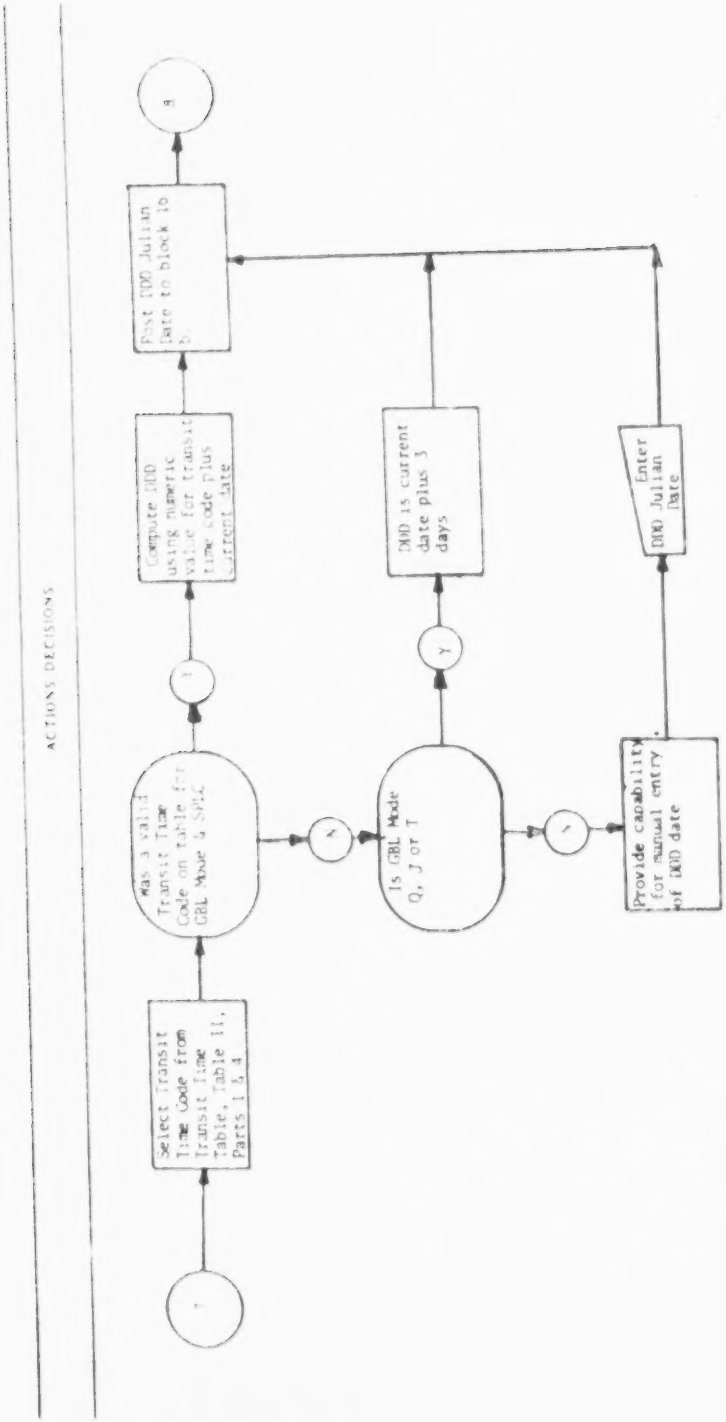
ACTIONS/DECISIONS



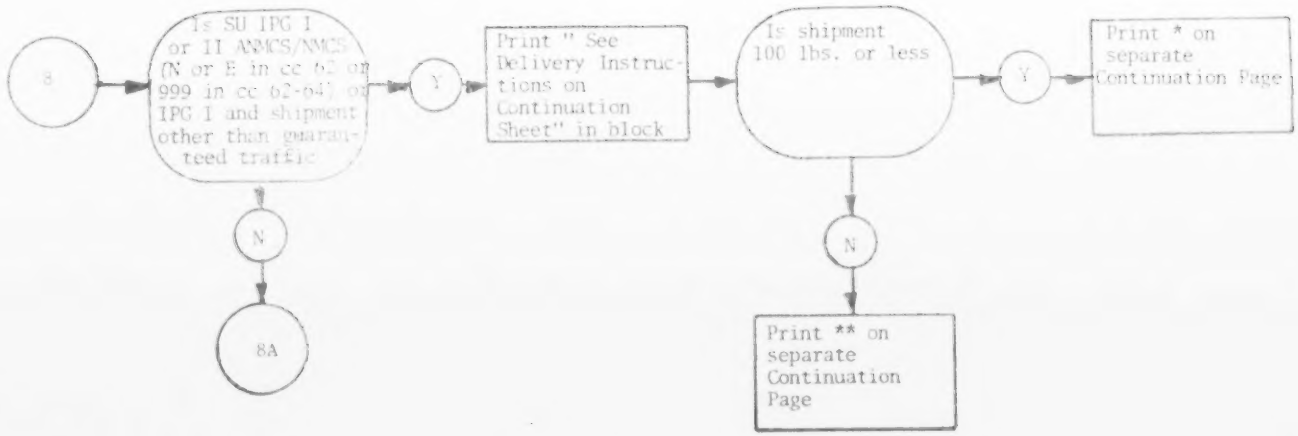
* Name of Service:

B - Army
D - Air Force
K - Marines
P - Navy
T - Defense Logistics Agency


ACTIONS/DECISIONS
6
GBL block #16 enter destination information and SPLC.
Select ship to destination address, Ref. App. D-153
Is destination address available in address file or SU Process Code not XA
N
Provide capability for manual entry of destination address
Inter destination address
Y
Enter data in block 16 of GBL
Select priority designator for GBL block 23 in preprinted block.
Is any GBL SU equal to TPC 1
N
Y
Enter "TP1" in GBL block 23 preprinted block
Is any GBL SU equal to TPC 2
N
Y
Enter "TP2" in GBL block 23 preprinted block
Enter "TP3" in GBL block 23 preprinted block
Compute desired delivery date for GBL block 16 preprinted block
7


ACTIONS DECISIONS
Select Transit Time Code from Transit Time Table, Table II, Parts 1 & 4
Was a valid Transit Time Code on table for GBL Mode S SPLC
N
Y
Compute DDD using numeric value for transit time code plus current date
Post DDD Julian date to block 16
Is GBL Mode Q, J or T
Y
N
DDD is current date plus 3 days
Provide capability for manual entry of DDD date
Enter DDD Julian Date

ACTIONS/DECISIONS

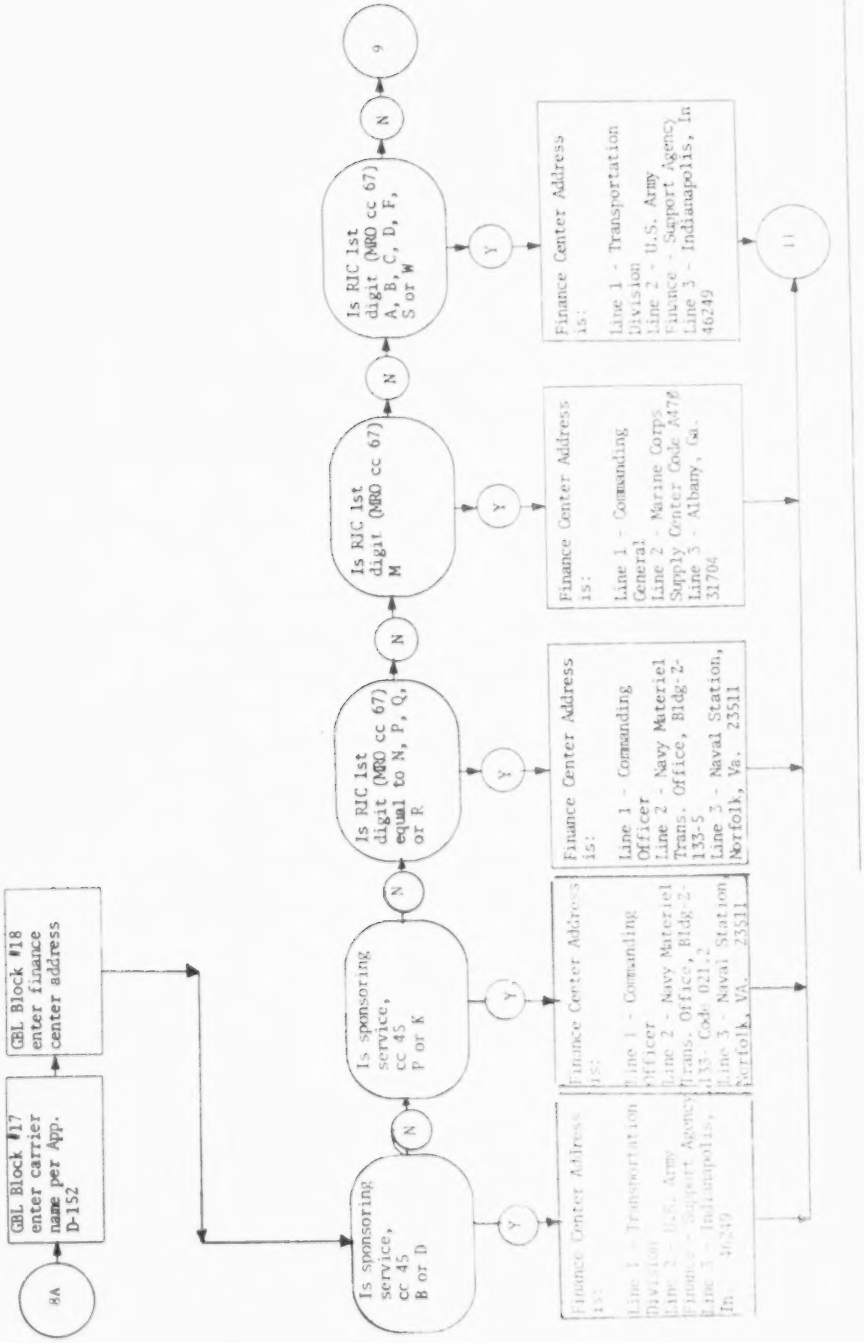


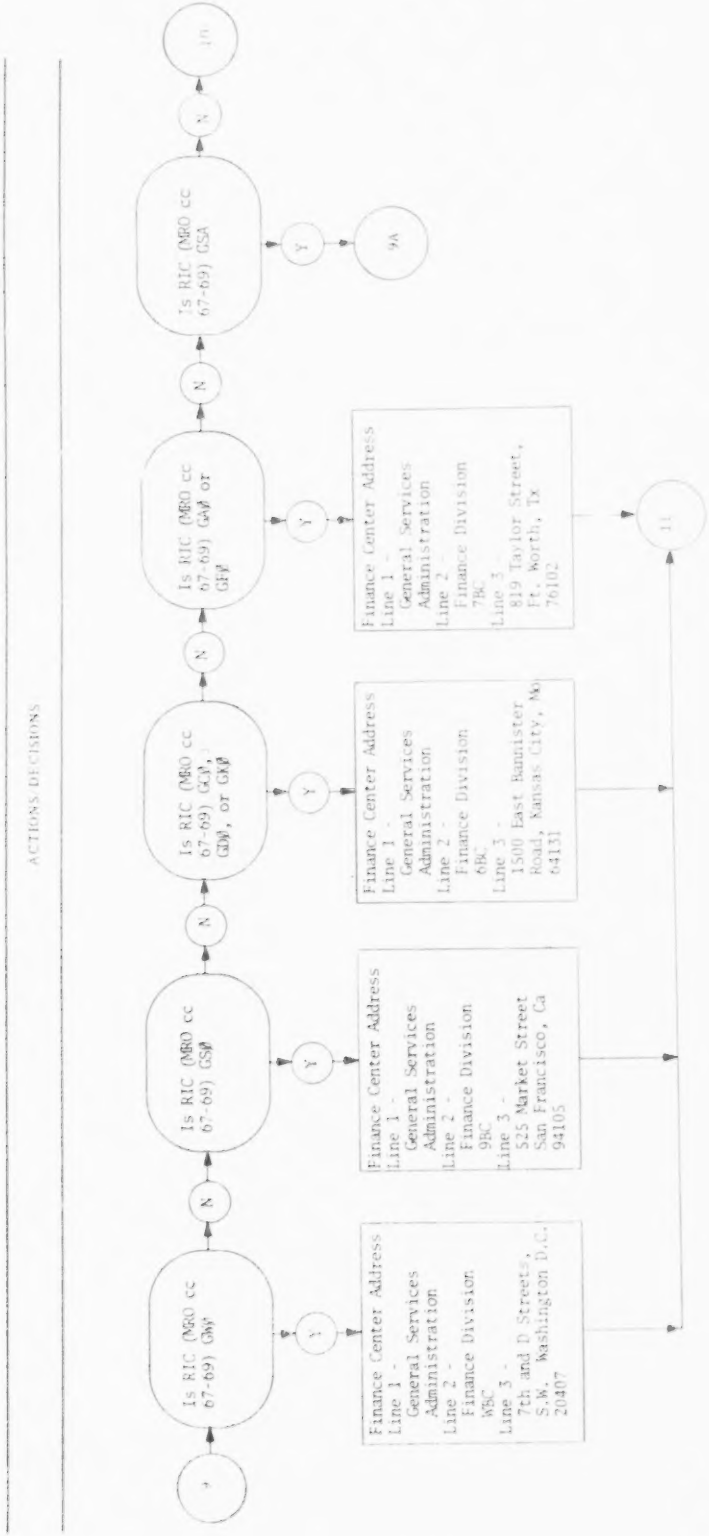
* 100 lbs. or less:

"If this shipment arrives at destination during a weekend/holiday period, delivery should be attempted. Delivery should be made to the consignee's Staff Duty Officer. If consignee refuses to accept this shipment during a weekend/holiday period, promptly notify the shipping depot Transportation Officer at (commercial telephone number)."

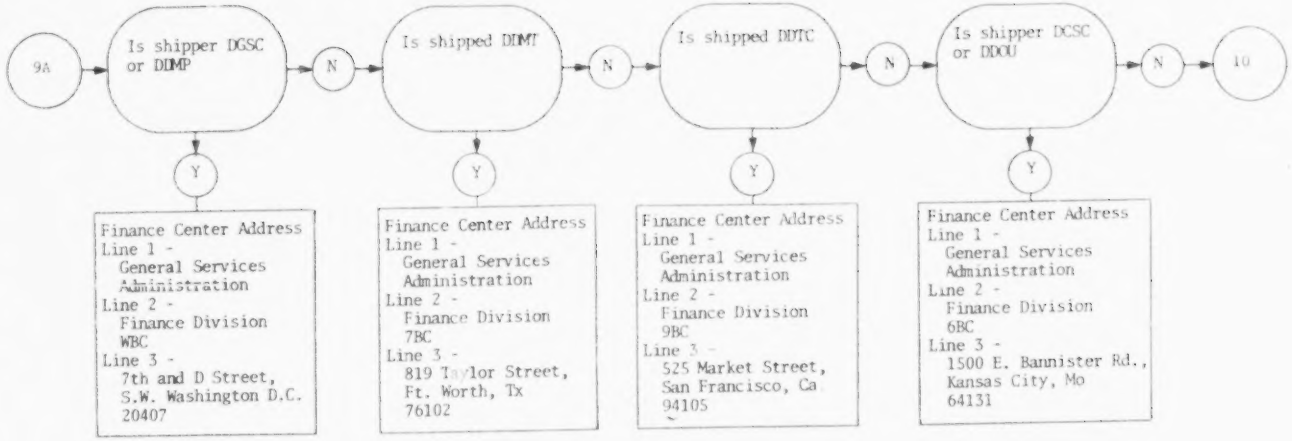
** Over 100 lbs:

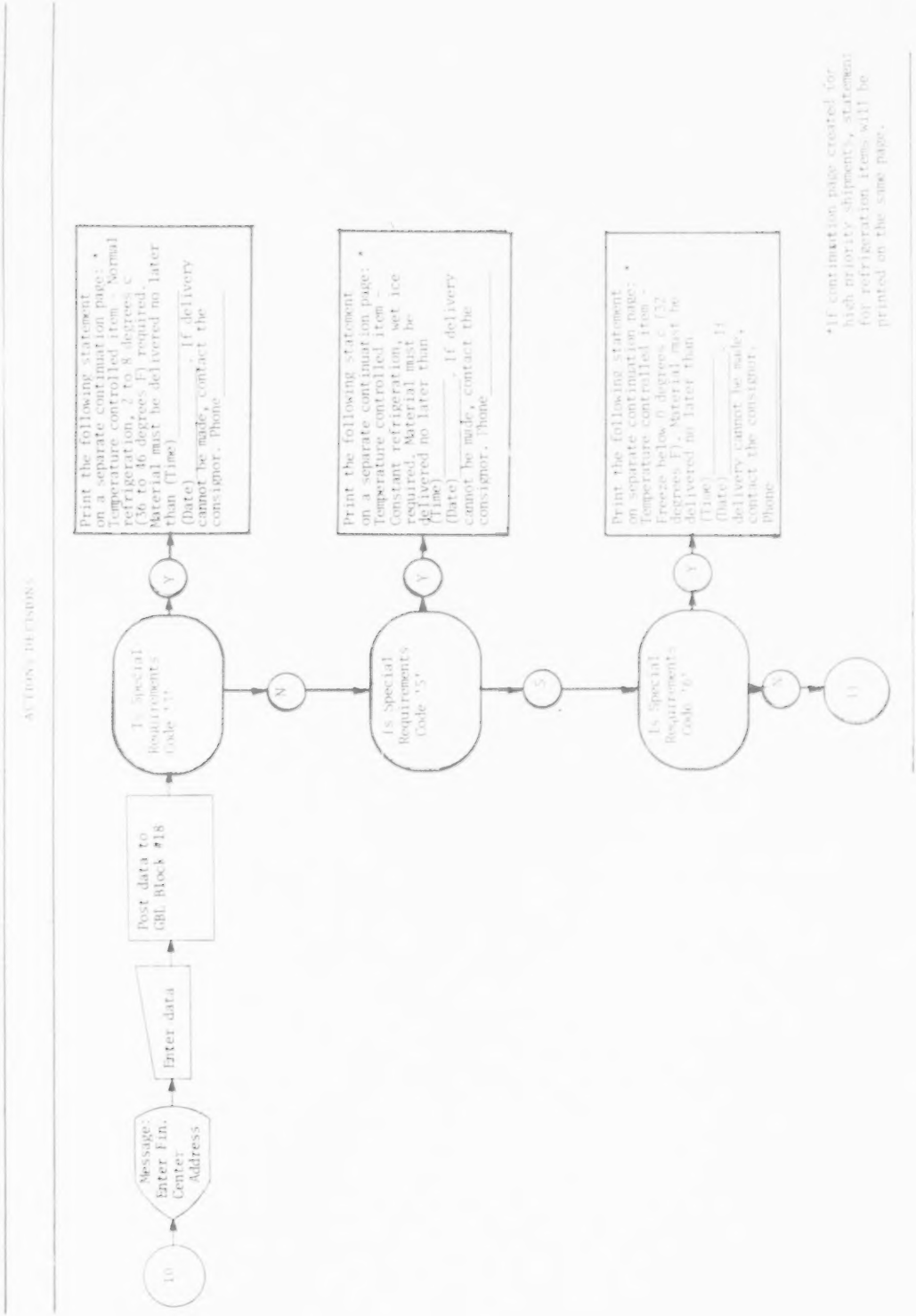
"If this shipment arrives at destination during a weekend/holiday period, delivery should be attempted. The Staff Duty Officer should be notified of impending delivery not less than four hours before delivery is attempted. Staff Duty Officer's commercial telephone is (telephone number). If consignee refuses to accept this shipment during a weekend/holiday period, promptly notify the shipping depot Transportation Officer at (commercial telephone number)."


ACTIONS DECISIONS
8A
GBL Block #17 enter carrier name per App. D-152
GBL Block #18 enter finance center address
Is sponsoring service, cc 45 B or D
Y
N
Finance Center Address is:
Line 1 - Transportation Division
Line 2 - U.S. Army Finance - Support Agency
Line 3 - Indianapolis, In. 46249
Is sponsoring service, cc 45 P or K
Finance Center Address is:
Line 1 - Commanding Officer
Line 2 - Navy Materiel Trans. Office, Bldg. 2-133-5 Code 021.2
Line 3 - Naval Station Norfolk, VA. 23511
Is RIC 1st digit (NRO cc 67) equal to N, P, Q, or R
Finance Center Address is:
Line 1 - Commanding Officer
Line 2 - Navy Materiel Trans. Office, Bldg. 2-133-5
Line 3 - Naval Station, Norfolk, Va. 23511
Is RIC 1st digit (NRO cc 67) M
Finance Center Address is:
Line 1 - Commanding General
Line 2 - Marine Corps Supply Center Code A47M
Line 3 - Albany, Ga. 31704
Is RIC 1st digit (NRO cc 67) A, B, C, D, F, S or W
Finance Center Address is:
Line 1 - Transportation Division
Line 2 - U.S. Army Finance - Support Agency
Line 3 - Indianapolis, In 46249
9
11

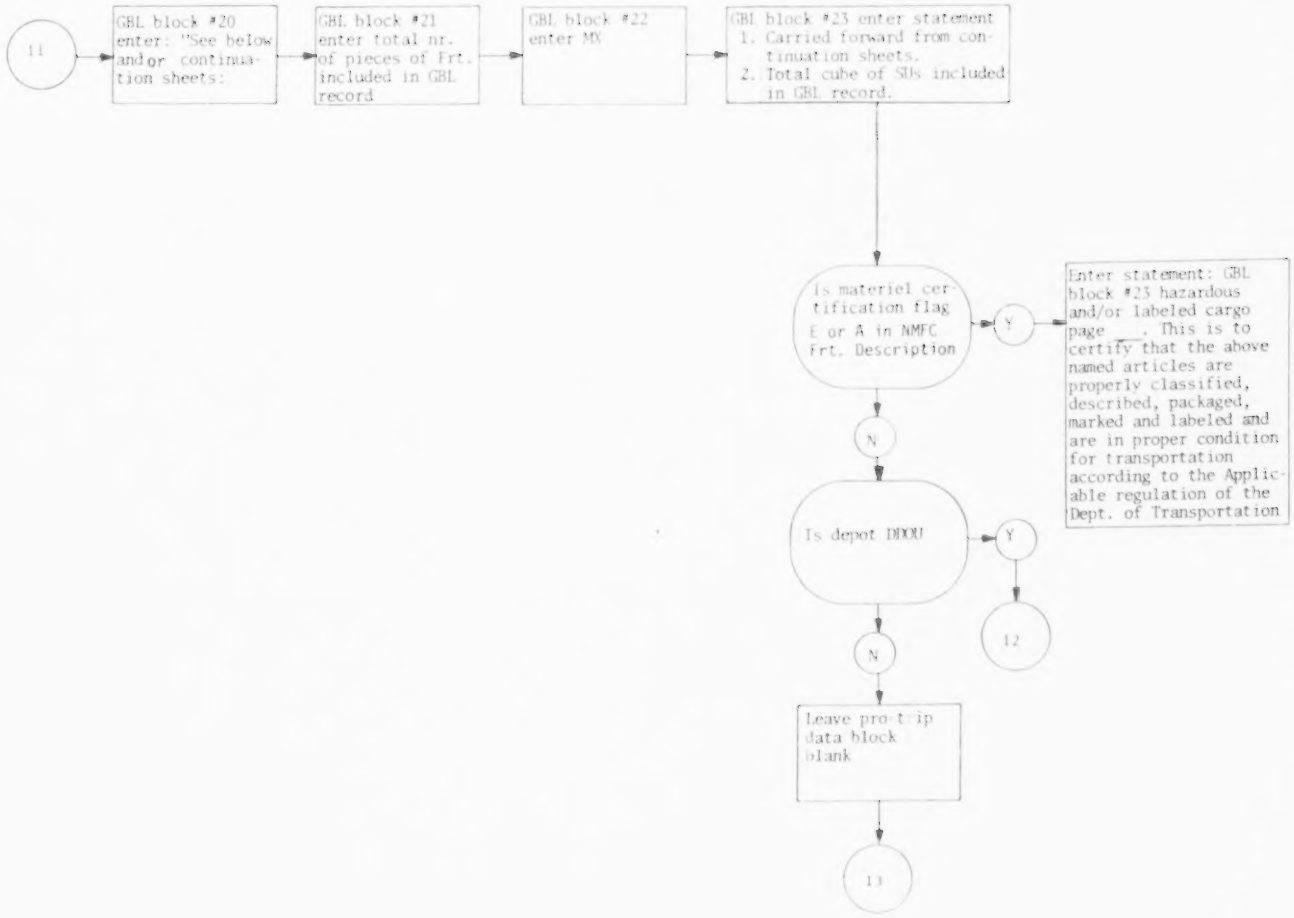

ACTIONS DECISIONS
7
Is RIC (MRO cc 67-69) GWV
Y
N
Finance Center Address
Line 1 -
General Services Administration
Line 2 -
Finance Division WBC
Line 3 -
7th and D Streets, S.W. Washington D.C. 20407
Is RIC (MRO cc 67-69) GSV
Y
N
Finance Center Address
Line 1 -
General Services Administration
Line 2 -
Finance Division 9BC
Line 3 -
525 Market Street San Francisco, Ca 94105
Is RIC (MRO cc 67-69) GCV, GDV, or GKV
Y
N
Finance Center Address
Line 1 -
General Services Administration
Line 2 -
Finance Division 6BC
Line 3 -
1500 East Bannister Road, Kansas City, Mo 64131
Is RIC (MRO cc 67-69) GAV or GFV
Y
N
Finance Center Address
Line 1 -
General Services Administration
Line 2 -
Finance Division 7BC
Line 3 -
819 Taylor Street, Ft. Worth, Tx 76102
Is RIC (MRO cc 67-69) GSA
Y
N
9A
10
11

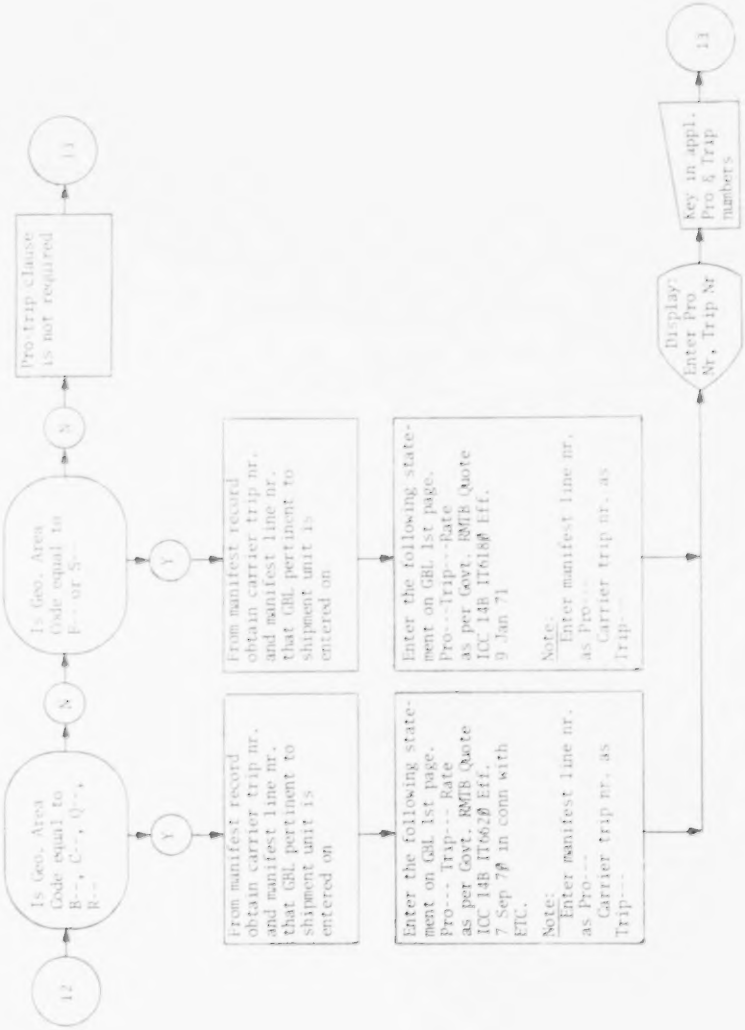
ACTIONS/DECISIONS

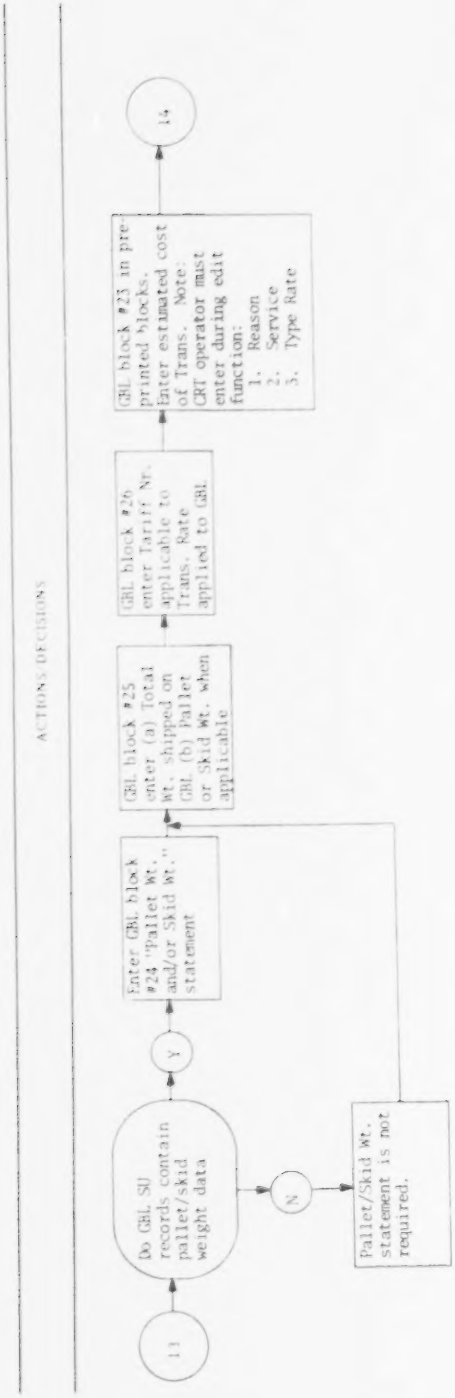


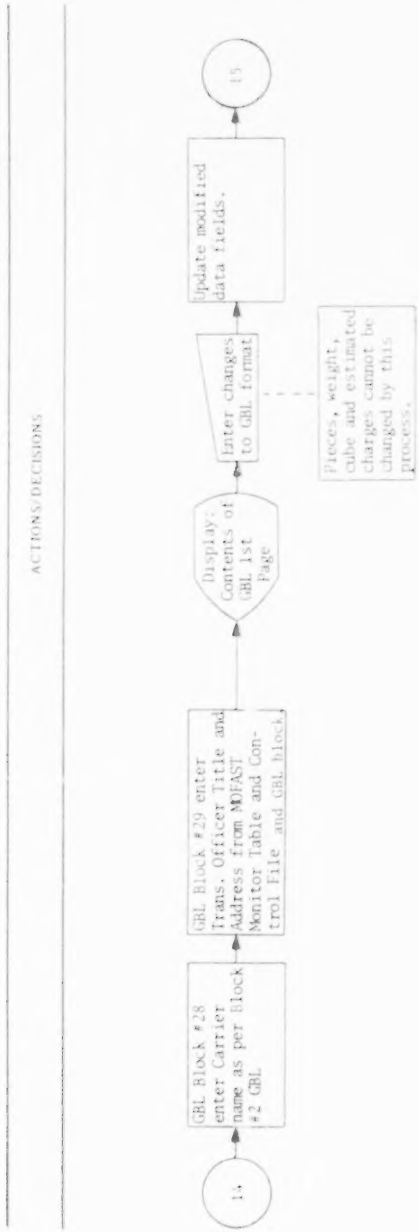

10
Message: Enter Fin. Center Address
Enter data
Post data to GBL Block #18
Is Special Requirements Code '4'?
Y
Print the following statement on a separate continuation page: * Temperature controlled item - Normal refrigeration, 2 to 8 degrees C (36 to 46 degrees F) required. Material must be delivered no later than (Time) _____ (Date) _____. If delivery cannot be made, contact the consignor. Phone _____
N
Is Special Requirements Code '5'?
Y
Print the following statement on a separate continuation page: * Temperature controlled item - Constant refrigeration, wet ice required. Material must be delivered no later than (Time) _____ (Date) _____. If delivery cannot be made, contact the consignor. Phone _____
N
Is Special Requirements Code '6'?
Y
Print the following statement on separate continuation page: * Temperature controlled item - Freeze below 0 degrees C (32 degrees F). Material must be delivered no later than (Time) _____ (Date) _____. If delivery cannot be made, contact the consignor. Phone _____
N
11
*If continuation page created for high priority shipment, statement for refrigeration items will be printed on the same page.

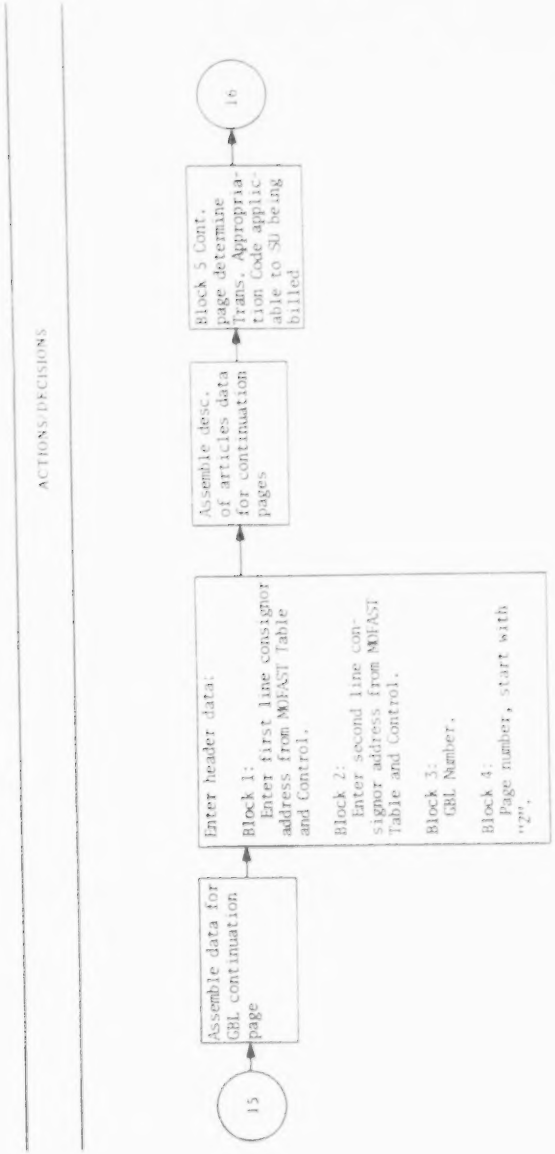
ACTIONS/DECISIONS

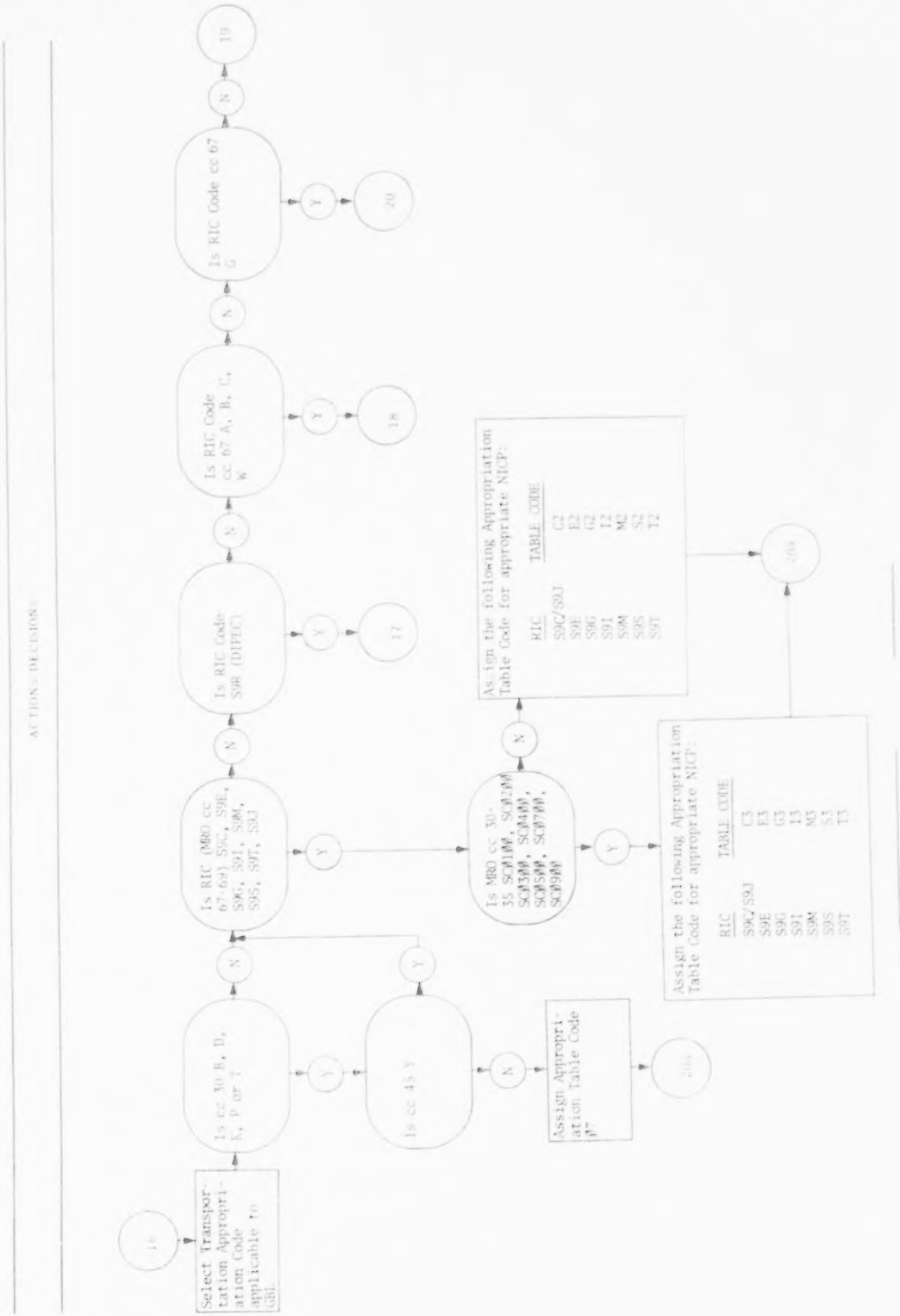


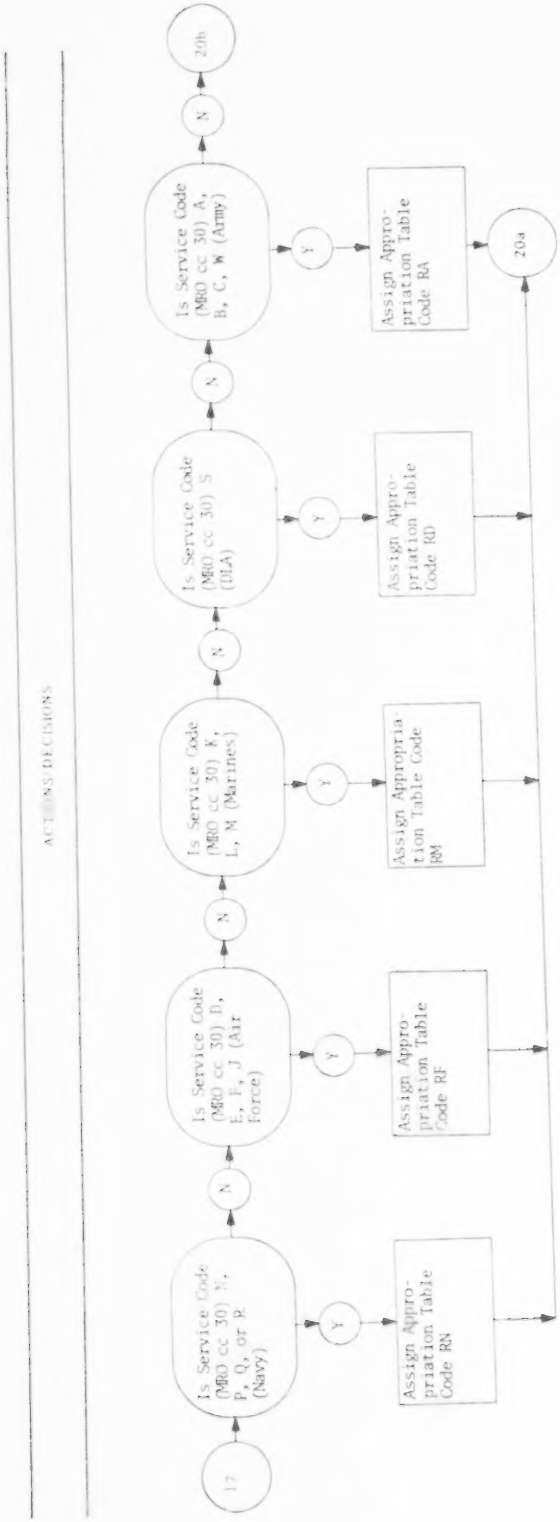

ACTIONS/DECISIONS
12
Is Geo. Area Code equal to B--, C--, Q--, R--
Y
N
Is Geo. Area Code equal to P-- or S--
Y
N
From manifest record obtain carrier trip nr. and manifest line nr. that GBL pertinent to shipment unit is entered on
Enter the following statement on GBL 1st page. Pro--- Trip--- Rate as per Govt. RMTB Quote ICC 14B IT6620 Eff. 7 Sep 70 in conn with ETC.
Note: Enter manifest line nr. as Pro--- Carrier trip nr. as Trip---
From manifest record obtain carrier trip nr. and manifest line nr. that GBL pertinent to shipment unit is entered on
Enter the following statement on GBL 1st page. Pro---Trip---Rate as per Govt. RMTB Quote ICC 14B IT6180 Eff. 9 Jan 71
Note: Enter manifest line nr. as Pro--- Carrier trip nr. as Trip---
Pro trip clause is not required
11
Display: Enter Pro Nr, Trip Nr
Key in appl. Pro & Trip numbers
11

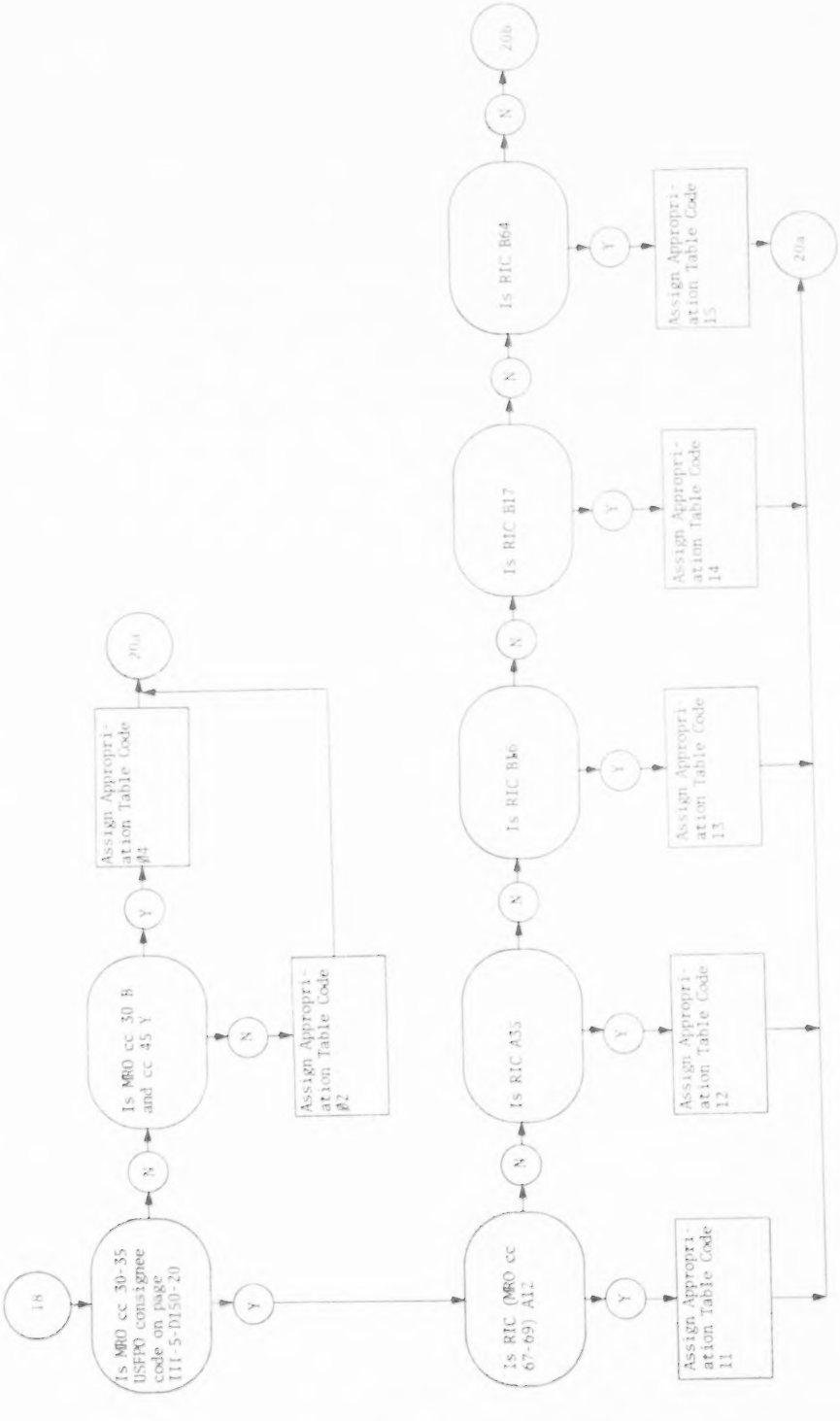

ACTIONS/DECISIONS
11
Do GBL SU records contain pallet/skid weight data
Y
N
Enter GBL block #24 "Pallet Wt. and/or Skid Wt." statement
Pallet/Skid Wt. statement is not required.
GBL block #25 enter (a) Total wt. shipped on GBL (b) Pallet or Skid Wt. when applicable
GBL block #26 enter Tariff Nr. applicable to Trans. Rate applied to GBL
GBL block #23 in pre-printed blocks. Enter estimated cost of Trans. Note: CRT operator must enter during edit function:
1. Reason
2. Service
3. Type Rate
14

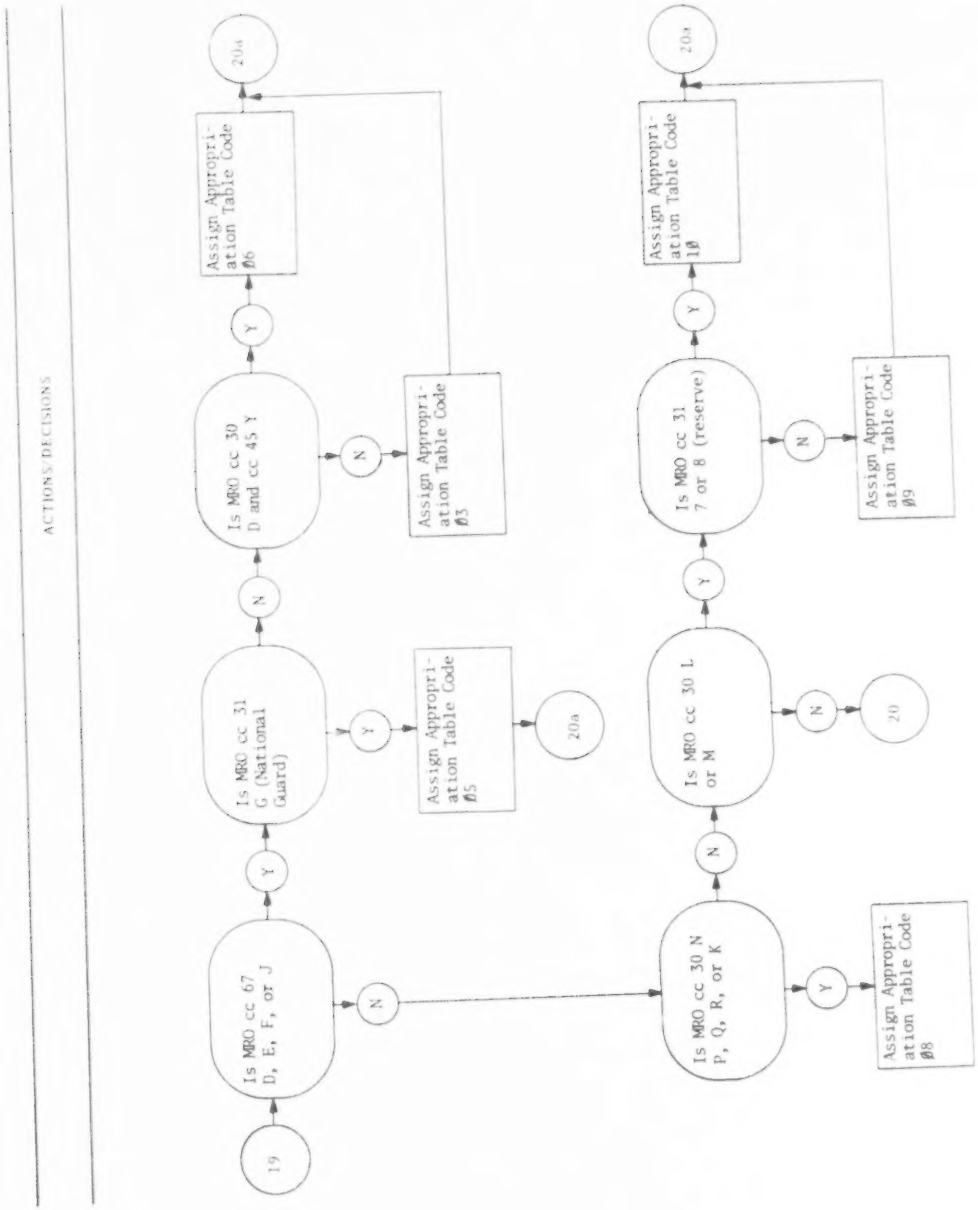

ACTIONS/DECISIONS
14
GBL Block #28 enter Carrier name as per Block #2 GBL
GBL Block #29 enter Trans. Officer Title and Address from MOFAST Monitor Table and Control File and GBL block.
Display: Contents of GBL 1st Page
Enter changes to GBL format
Pieces, weight, cube and estimated charges cannot be changed by this process.
Update modified data fields.
15

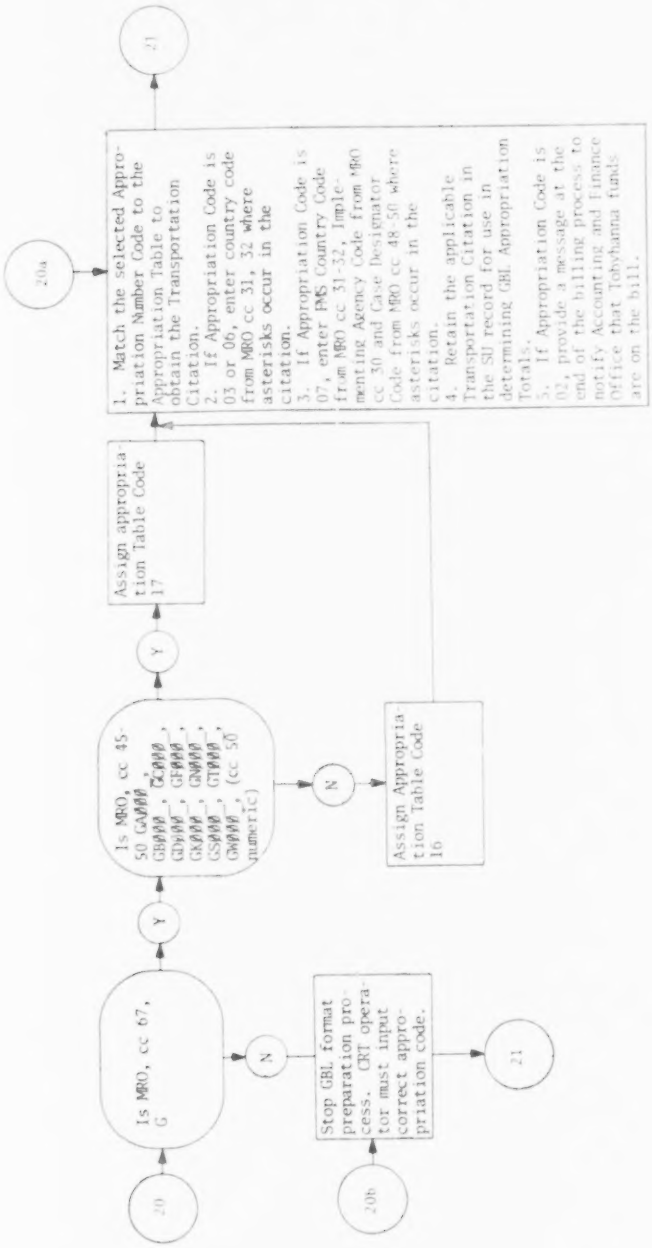

ACTIONS/DECISIONS
15
Assemble data for GBL continuation page
Enter header data:
Block 1:
Enter first line consignor address from MOFAST Table and Control.
Block 2:
Enter second line consignor address from MOFAST Table and Control.
Block 3:
GBL Number.
Block 4:
Page number, start with "2".
Assemble desc. of articles data for continuation pages
Block 5 Cont. page determine Trans. Appropriation Code applicable to SU being billed
16

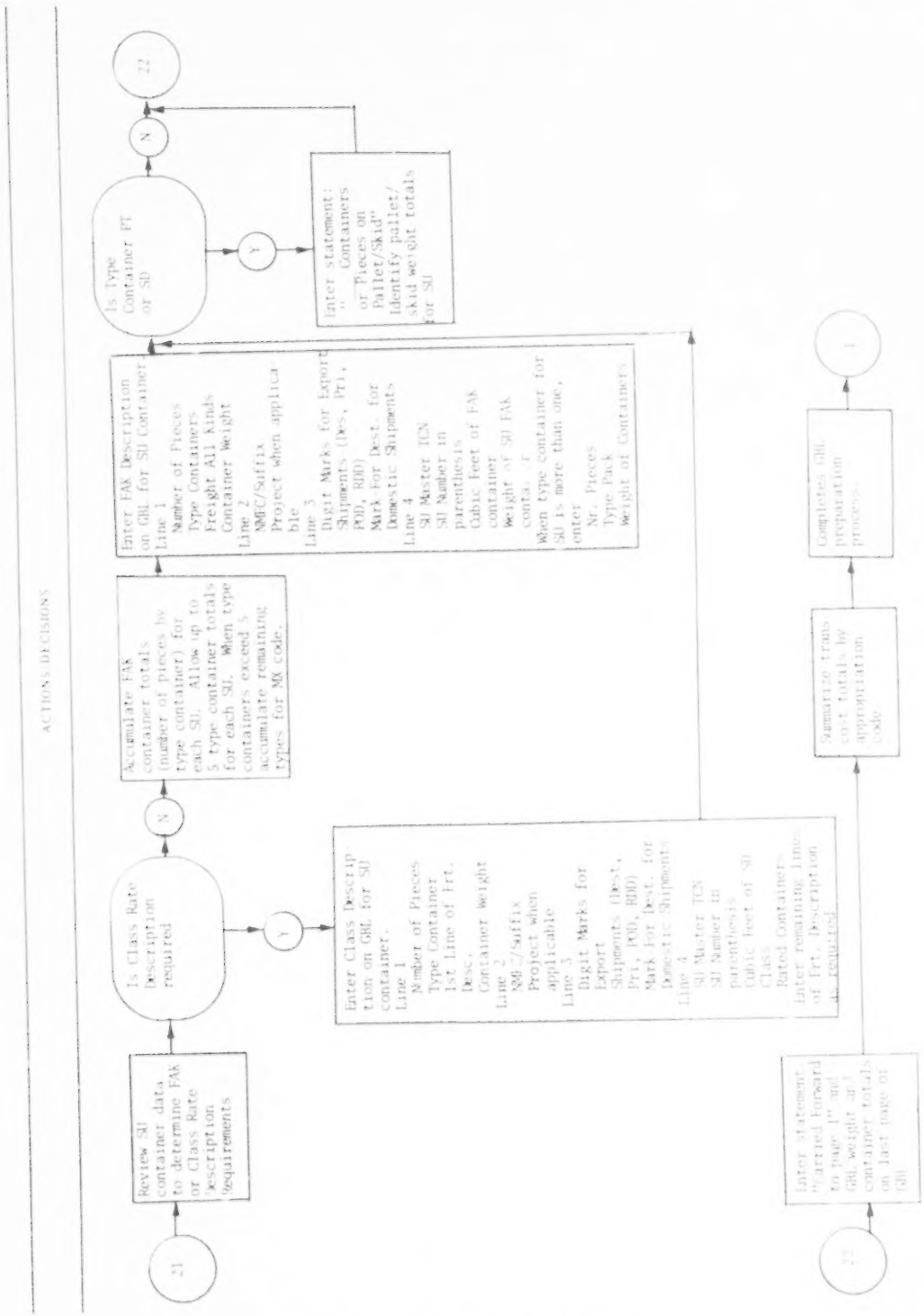

ACTIONS/DECISIONS
16
Select Transportation Appropriation Code applicable to GBL
Is cc 30 B, D, K, P or Z
Y
N
Is cc 45 Y
Y
N
Assign Appropriation Table Code F7
26a
Is RIC (MRO cc 67-69) S9C, S9E, S9G, S9I, S9M, S9S, S9T, S9J
Y
N
Is MRO cc 30-35 SC01AA, SC02AA, SC03AA, SC04AA, SC05AA, SC07AA, SC09AA
Y
N
Assign the following Appropriation Table Code for appropriate NICP:
RIC TABLE CODE
S9C/S9J C5
S9E E3
S9G G3
S9I I3
S9M M3
S9S S3
S9T T3
Assign the following Appropriation Table Code for appropriate NICP:
RIC TABLE CODE
S9C/S9J C2
S9E E2
S9G G2
S9I I2
S9M M2
S9S S2
S9T T2
26b
Is RIC Code (DIPEC) S9R
Y
N
17
Is RIC Code cc 67 A, B, C, W
Y
N
18
Is RIC Code cc 67 G
Y
N
19
20


ACTIONS/DECISIONS
17
Is Service Code (MRO cc 30) N, P, Q, or R (Navy)
Y
Assign Appropriation Table Code RN
N
Is Service Code (MRO cc 30) D, E, F, J (Air Force)
Y
Assign Appropriation Table Code RF
N
Is Service Code (MRO cc 30) K, L, M (Marines)
Y
Assign Appropriation Table Code RM
N
Is Service Code (MRO cc 30) S (DLA)
Y
Assign Appropriation Table Code RD
N
Is Service Code (MRO cc 30) A, B, C, W (Army)
Y
Assign Appropriation Table Code RA
N
20b
20a


ACTIONS/DECISIONS
18
Is MRO cc 30-35 USFPO consignee code on page III-5-D150-20
Y
N
Is MRO cc 30 B and cc 45 Y
Y
N
Assign Appropriation Table Code 11
Assign Appropriation Table Code 12
Assign Appropriation Table Code 13
Assign Appropriation Table Code 14
Assign Appropriation Table Code 15
Assign Appropriation Table Code 02
Assign Appropriation Table Code 03
20a
20b
Is RIC (MRO cc 67-69) A12
Is RIC A35
Is RIC B46
Is RIC B17
Is RIC B64


ACTIONS/DECISIONS
19
Is MRO cc 67 D, E, F, or J
Y
N
Is MRO cc 31 G (National Guard)
Y
Assign Appropriation Table Code Ø5
20a
N
Is MRO cc 30 D and cc 45 Y
N
Assign Appropriation Table Code Ø3
Y
Assign Appropriation Table Code Ø6
20a
Is MRO cc 30 N P, Q, R, or K
Y
Assign Appropriation Table Code Ø8
N
Is MRO cc 30 L or M
N
20
Y
Is MRO cc 31 7 or 8 (reserve)
N
Assign Appropriation Table Code Ø9
Y
Assign Appropriation Table Code 1Ø
20a


ACTIONS/DECISIONS
20
Is MRO, cc 67, G
N
Stop GBL format preparation process. CRT operator must input correct appropriation code.
20b
21
Y
Is MRO, cc 45-50 GAØØØ, GBØØØ, GCØØØ, GDØØØ, GEØØØ, GFØØØ, GGØØØ, GHØØØ, GIØØØ, (cc 50 numeric)
N
Assign Appropriation Table Code 16
Y
Assign appropriation Table Code 17
20a
1. Match the selected Appropriation Number Code to the Appropriation Table to obtain the Transportation Citation.
2. If Appropriation Code is 03 or 06, enter country code from MRO cc 31, 32 where asterisks occur in the citation.
3. If Appropriation Code is 07, enter FMS Country Code from MRO cc 31-32, Implementing Agency Code from MRO cc 30 and Case Designator Code from MRO cc 48-50 where asterisks occur in the citation.
4. Retain the applicable Transportation Citation in the SU record for use in determining GBL Appropriation Totals.
5. If Appropriation Code is 02, provide a message at the end of the billing process to notify Accounting and Finance Office that Tobyhanna funds are on the bill.
21


ACTIONS DECISIONS
21
Review SU container data to determine FAK or Class Rate description requirements
Is Class Rate description required
Y
N
Enter Class Description on GBL for SU container.
Line 1
Number of Pieces
Type Container
1st Line of Frt. Desc.
Container weight
Line 2
NMFC/Suffix
Project when applicable
Line 3
Digit Marks for Export Shipments (Dest, Pri, POD, BDO)
Mark for Dest. for Domestic Shipments
Line 4
SU Master TCN
SU Number in parenthesis
Cubic feet of SU
Class
Rated Containers
Enter remaining lines of frt. description if required
Accumulate FAK container totals (number of pieces by type container) for each SU. Allow up to 5 type container totals for each SU. When type containers exceed 5 accumulate remaining types for MX code.
Enter FAK Description on GBL for SU Container
Line 1
Number of Pieces
Type Containers
Freight All Kinds
Container Weight
Line 2
NMFC/Suffix
Project when applicable
Line 3
Digit Marks for Export Shipments (Dest., Pri, POD, BDO)
Mark For Dest. for Domestic Shipments
Line 4
SU Master TCN
SU Number in parenthesis
Cubic feet of FAK container
Weight of SU FAK conta. F
When type container for SU is more than one, enter
Nr. Pieces
Type Pack
Weight of Containers
Is Type Container FT or SU
Y
N
Enter statement: "__ Containers or Pieces on Pallet/Skid" Identify pallet/skid weight totals for SU
22
Enter statement "carried forward to page 1" and GBL weight all container totals on last page of GBL
22
Summarize trans cost totals by appropriation code
Completes GBL preparation process.
1

O

APPENDIX D-151

MOFAST GBL RATING PROCESS

1. INITIATING ACTION

This process results from the entry of data to generate a computer prepared GBL (reference appendix B-193).

2. REFERENCES

a. Appendix B-185

b. Appendix B-193

c. Appendix B-194

d. Appendix D-150

e. Appendix E-236 P

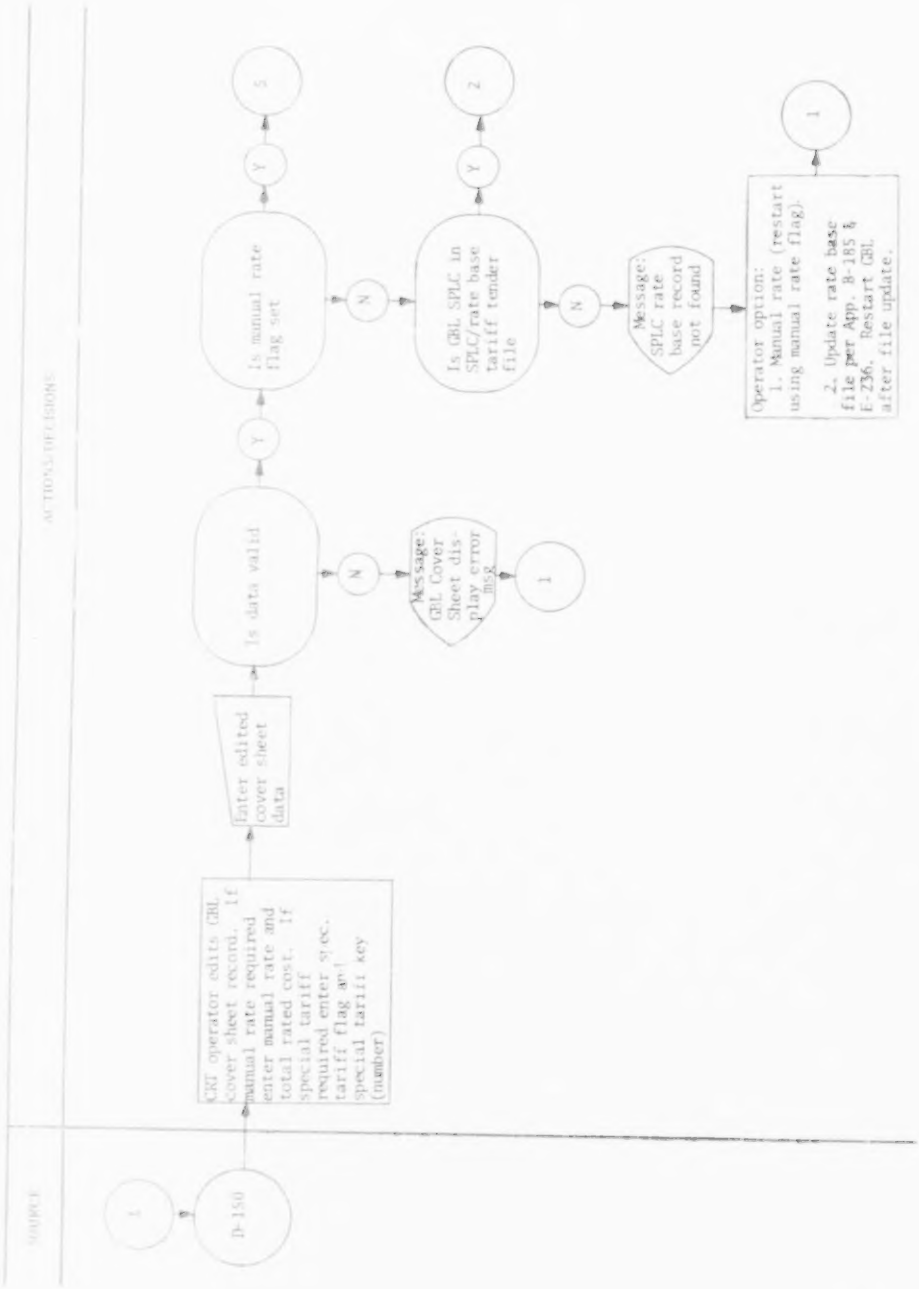
3. GENERAL

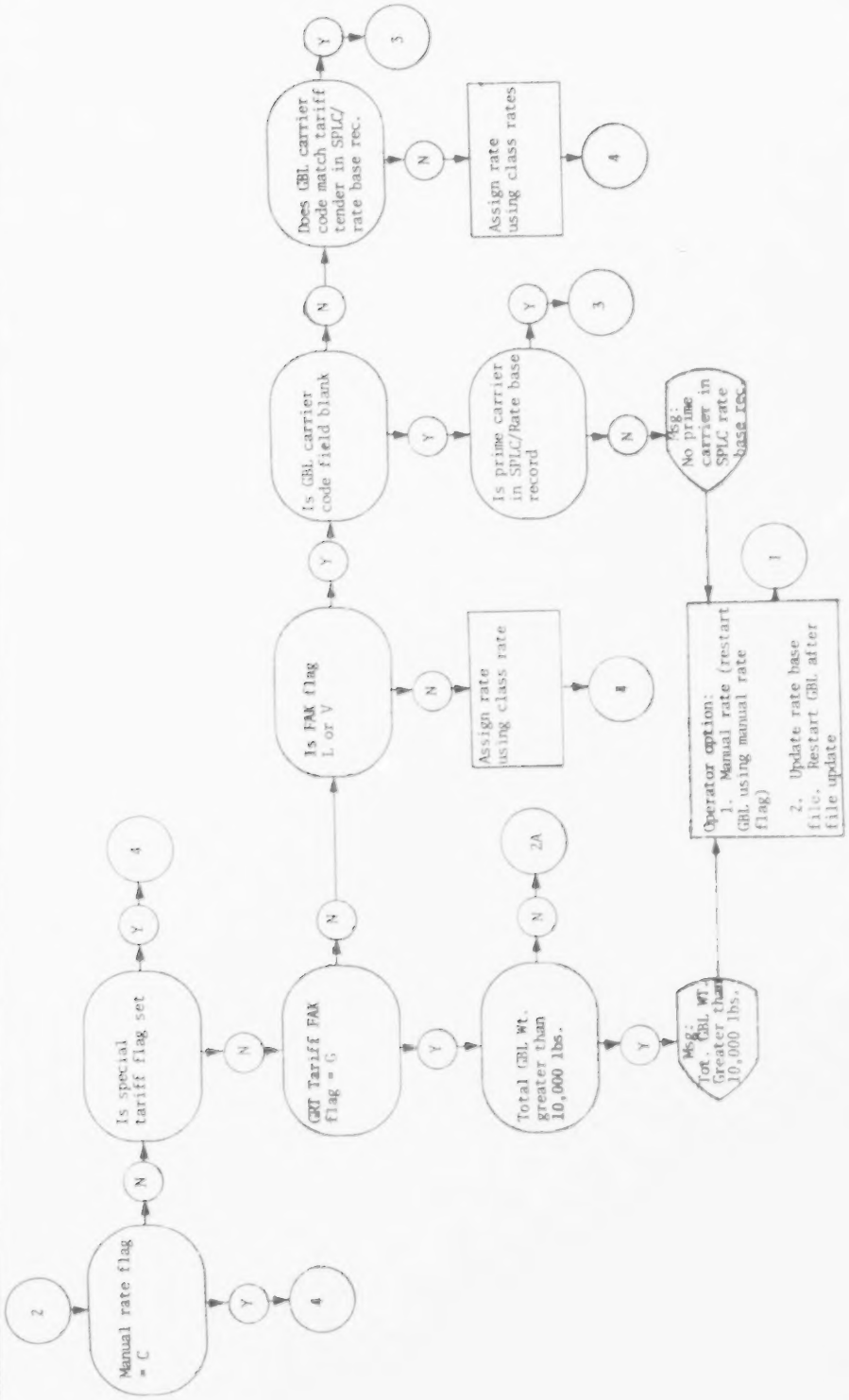
a. This chart depicts the functions performed to assign transportation costs to a computer prepared GBL. The rating process occurs as a byproduct of the GBL assembly process, appendix D-150.

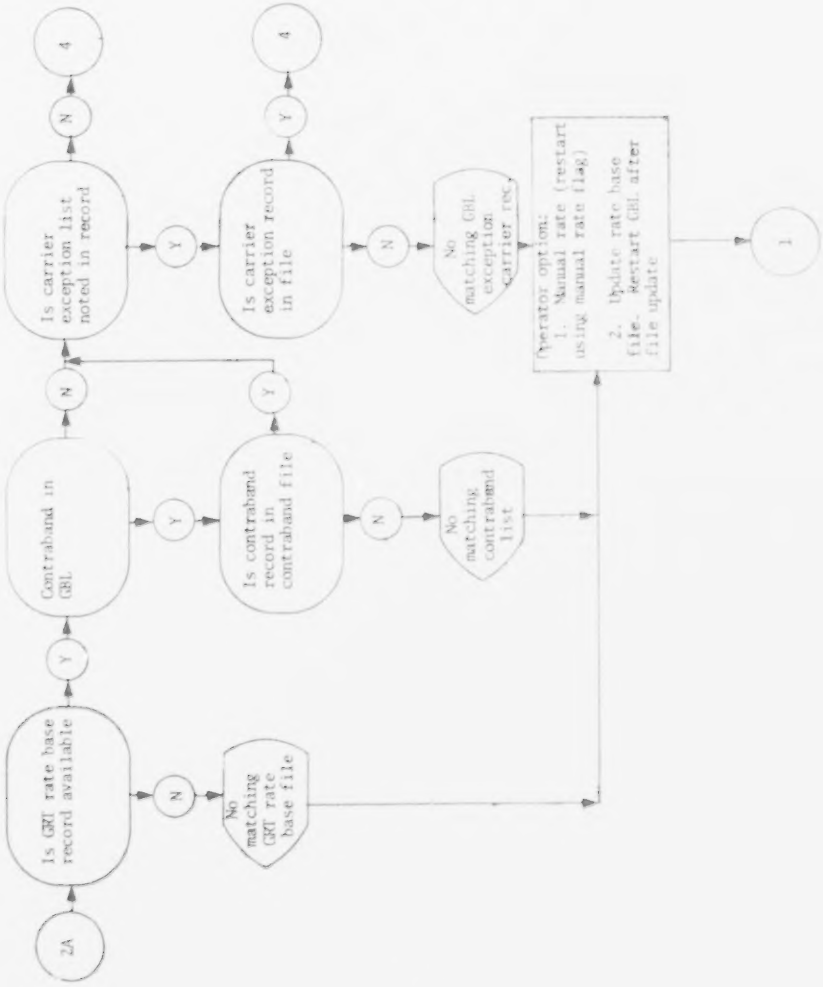
b. Rating data can either be entered manually or obtained from the various rate files which support the MOFAST System. Costs are calculated and summarized to be included in Shipment Unit records and the GBL printed format and history record.

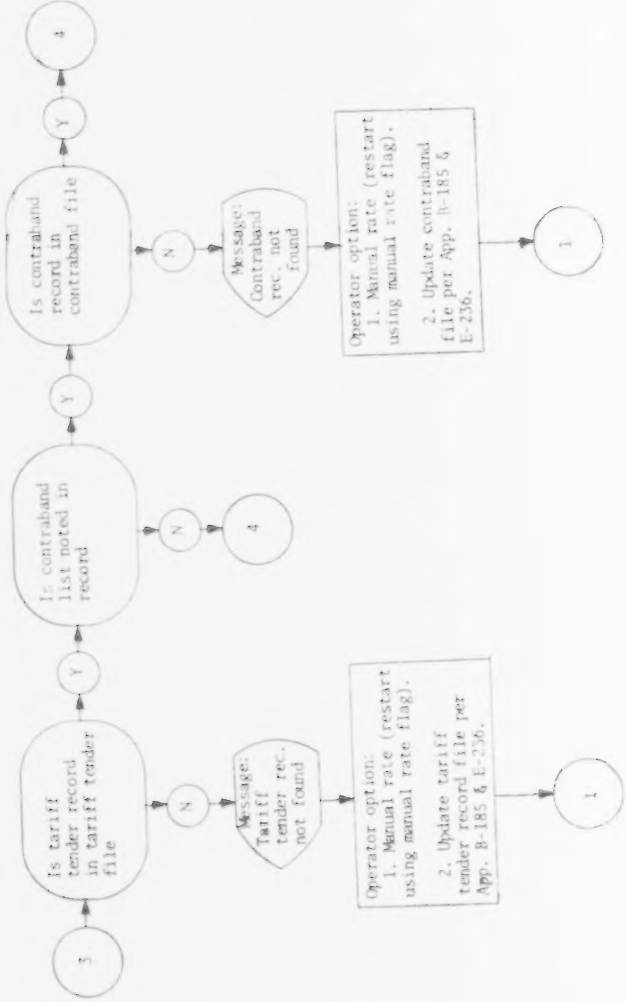
4. OUTPUT

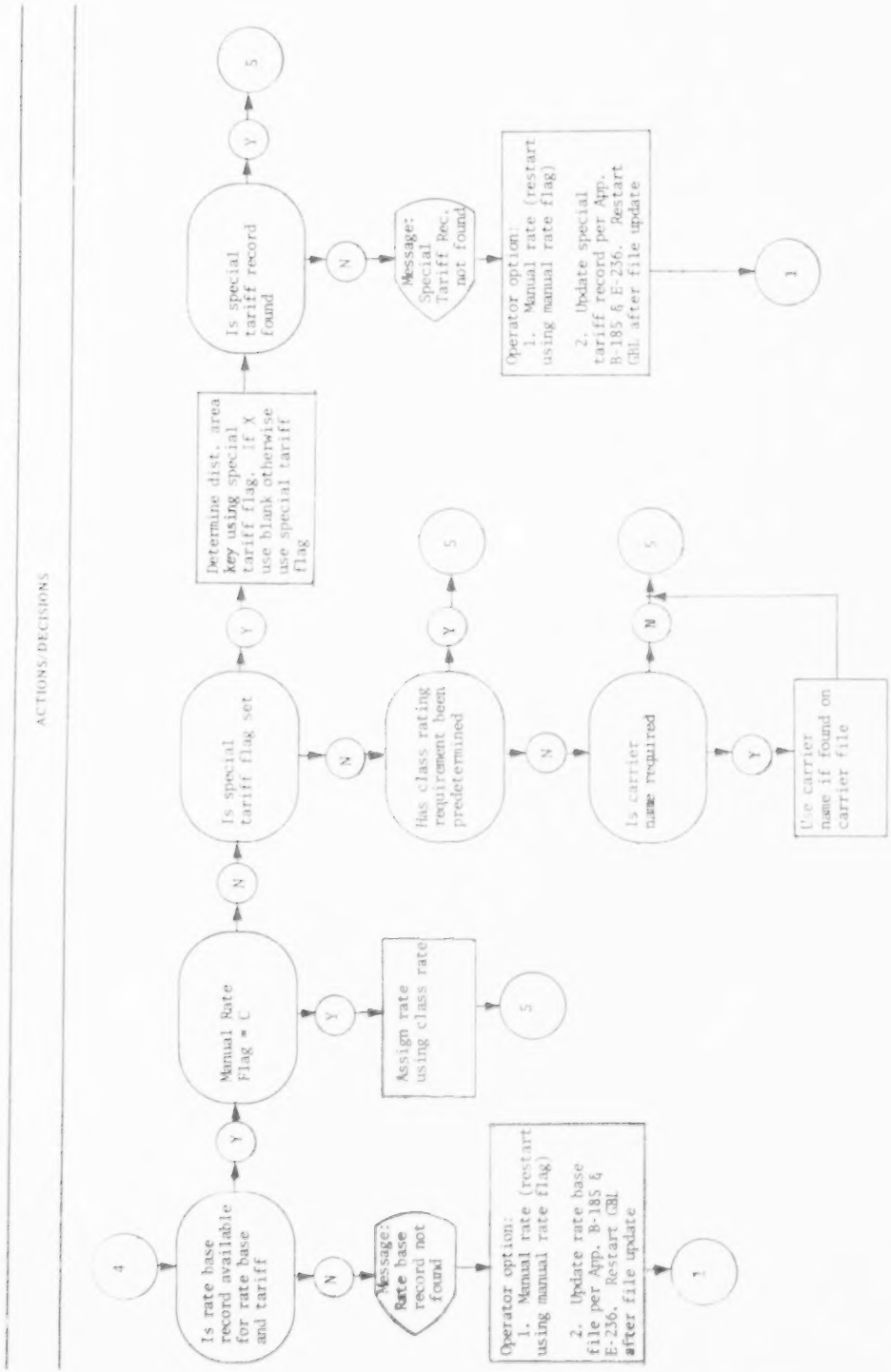
Computation of estimated transportation costs for inclusion on Government Bills of Lading.

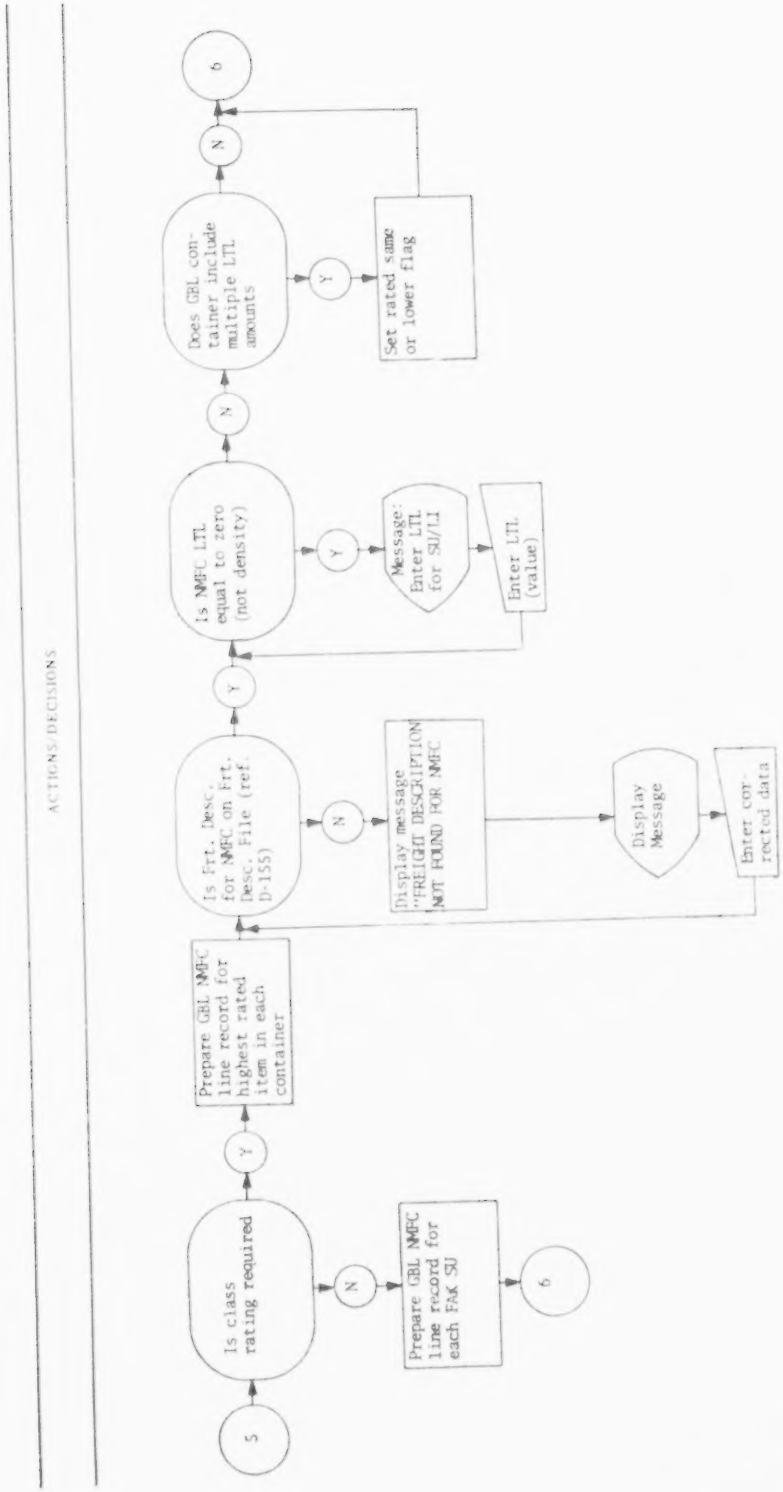

SUBJECT
ACTIONS/DECISIONS
1
D-150
CRT operator edits GBL cover sheet record. If manual rate required enter manual rate and total rated cost. If special tariff required enter sec. tariff flag and special tariff key (number)
Enter edited cover sheet data
Is data valid
N
Message: GBL Cover Sheet display error msg
1
Y
Is manual rate flag set
Y
5
N
Is GBL SPLC in SPLC/rate base tariff tender file
Y
2
N
Message: SPLC rate base record not found
Operator option:
1. Manual rate (restart using manual rate flag).
2. Update rate base file per App. B-185 & E-236. Restart GBL after file update.
1

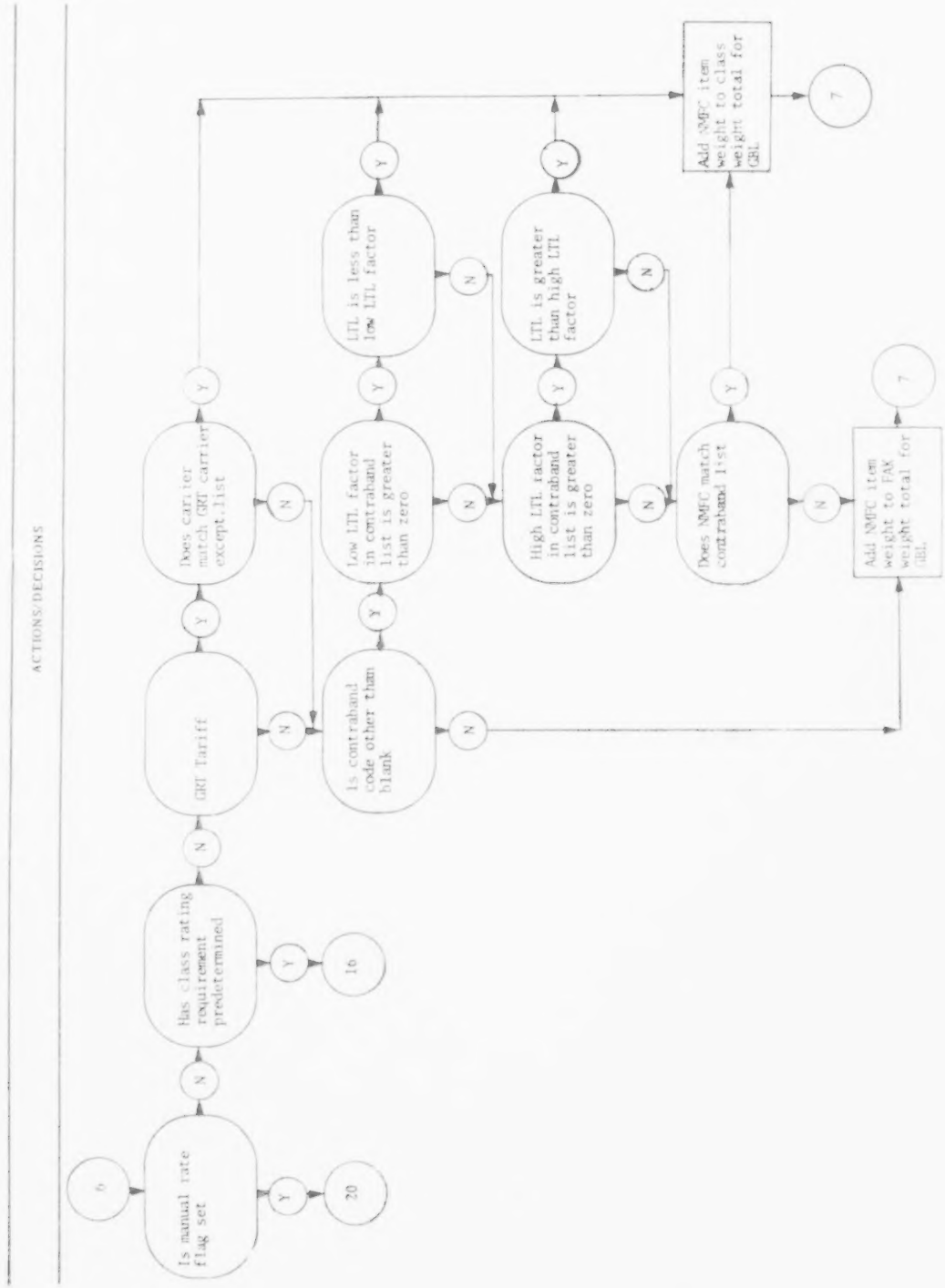

ACTIONS/DECISIONS
2
Manual rate flag = C
Y
4
N
Is special tariff flag set
Y
4
N
GRT Tariff FAK flag = G
Y
N
Total GBL Wt. greater than 10,000 lbs.
Y
Msg: Tot. GBL WT. Greater than 10,000 lbs.
N
2A
Is FAK flag L or V
N
Assign rate using class rate
4
Y
Is GBL carrier code field blank
Y
Is prime carrier in SPLC/Rate base record
N
Msg: No prime carrier in SPLC rate base rec.
Operator option:
1. Manual rate (restart GBL using manual rate flag)
2. Update rate base file. Restart GBL after file update
1
Y
3
N
Does GBL carrier code match tariff tender in SPLC/ rate base rec.
Y
3
N
Assign rate using class rates
4

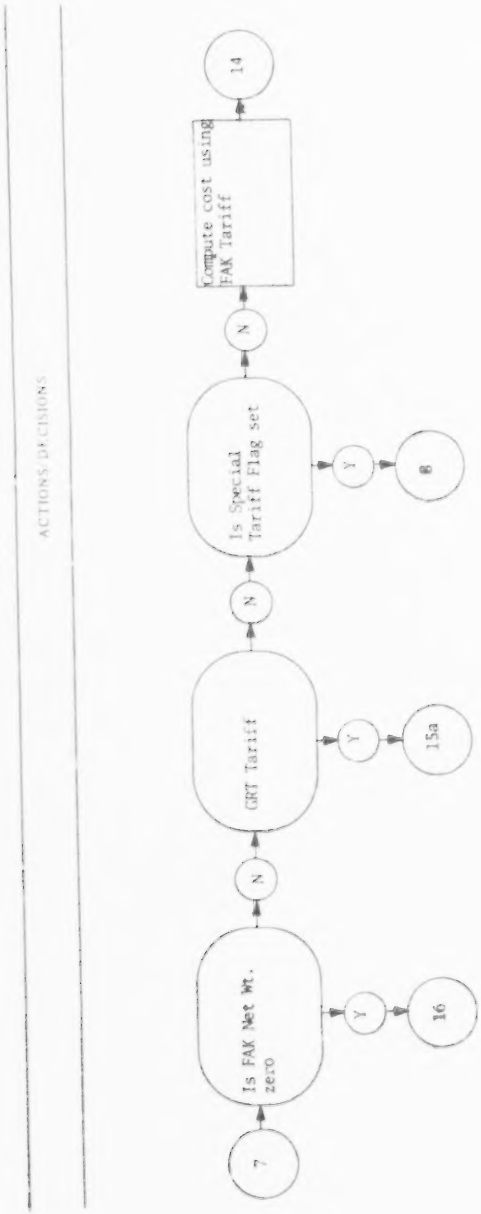

ACTIONS/DECISIONS
2A
Is GKI rate base record available
N
No matching GKI rate base file
Y
Contraband in GBL
Y
Is contraband record in contraband file
N
No matching contraband list
Y
N
Is carrier exception list noted in record
Y
Is carrier exception record in file
N
No matching GBL exception carrier rec.
Operator option:
1. Manual rate (restart using manual rate flag)
2. Update rate base file. Restart GBL after file update
Y
4
N
4
1

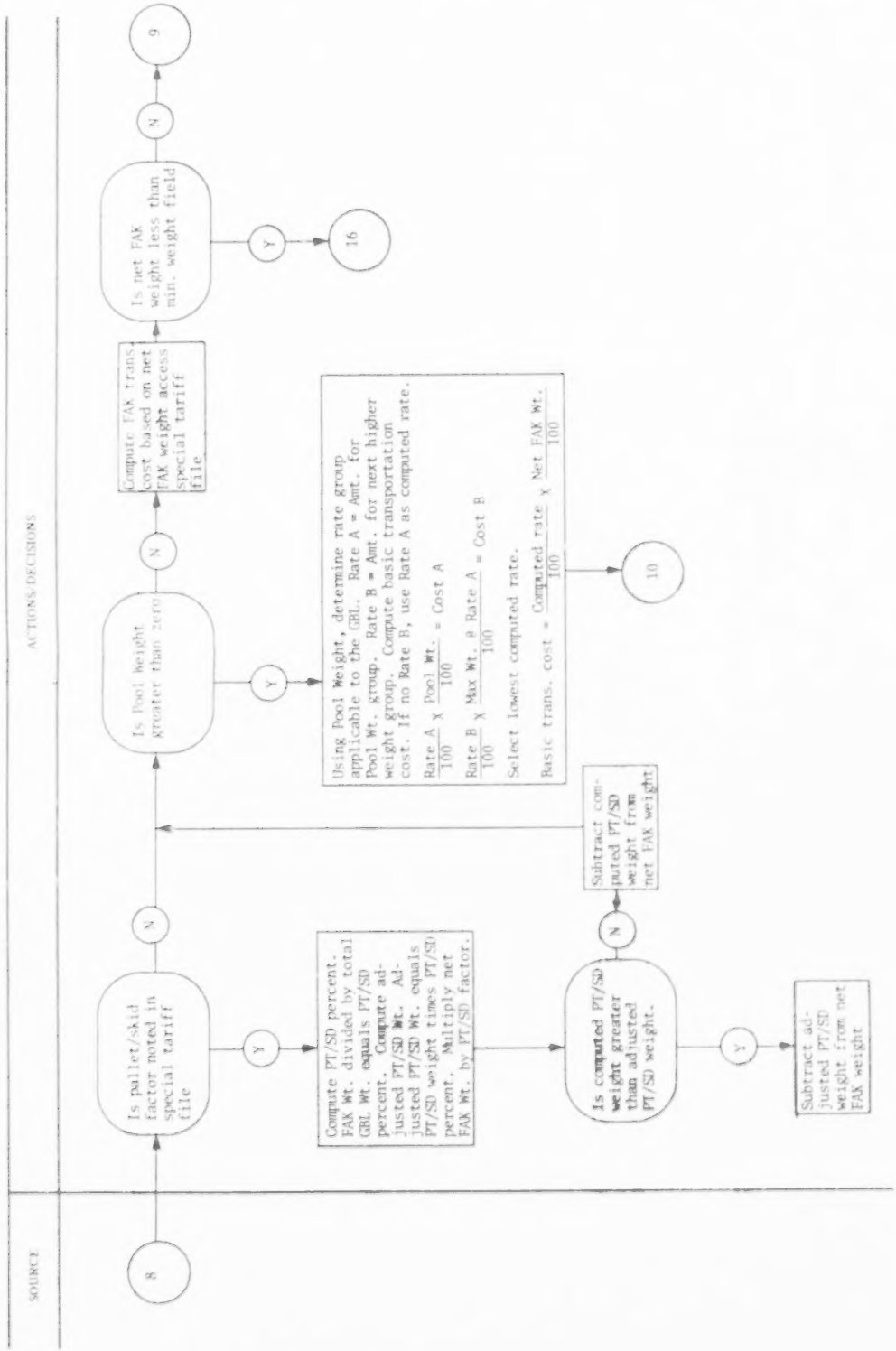

ACTIONS/DECISIONS
3
Is tariff tender record in tariff tender file
N
Message: Tariff tender rec. not found
Operator option:
1. Manual rate (restart using manual rate flag).
2. Update tariff tender record file per App. B-185 & E-236.
1
Y
Is contraband list noted in record
N
4
Y
Is contraband record in contraband file
N
Message: Contraband rec. not found
Operator option:
1. Manual rate (restart using manual rate flag).
2. Update contraband file per App. B-185 & E-236.
1
Y
4

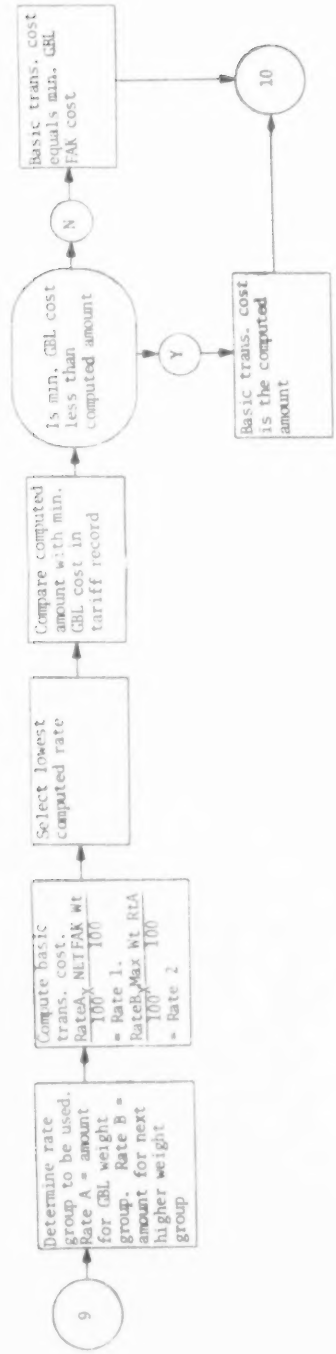

ACTIONS/DECISIONS
4
Is rate base record available for rate base and tariff
N
Message: Rate base record not found
Operator option:
1. Manual rate (restart using manual rate flag)
2. Update rate base file per App. B-185 & E-236. Restart CBI after file update
1
Y
Manual Rate Flag = C
Y
Assign rate using class rate
5
N
Is special tariff flag set
N
Has class rating requirement been predetermined
N
Is carrier name required
Y
Use carrier name if found on carrier file
N
5
Y
5
Y
Determine dist. area key using special tariff flag. If X use blank otherwise use special tariff flag
Is special tariff record found
N
Message: Special Tariff Rec. not found
Operator option:
1. Manual rate (restart using manual rate flag)
2. Update special tariff record per App. B-185 & E-236. Restart CBI after file update
1
Y
5

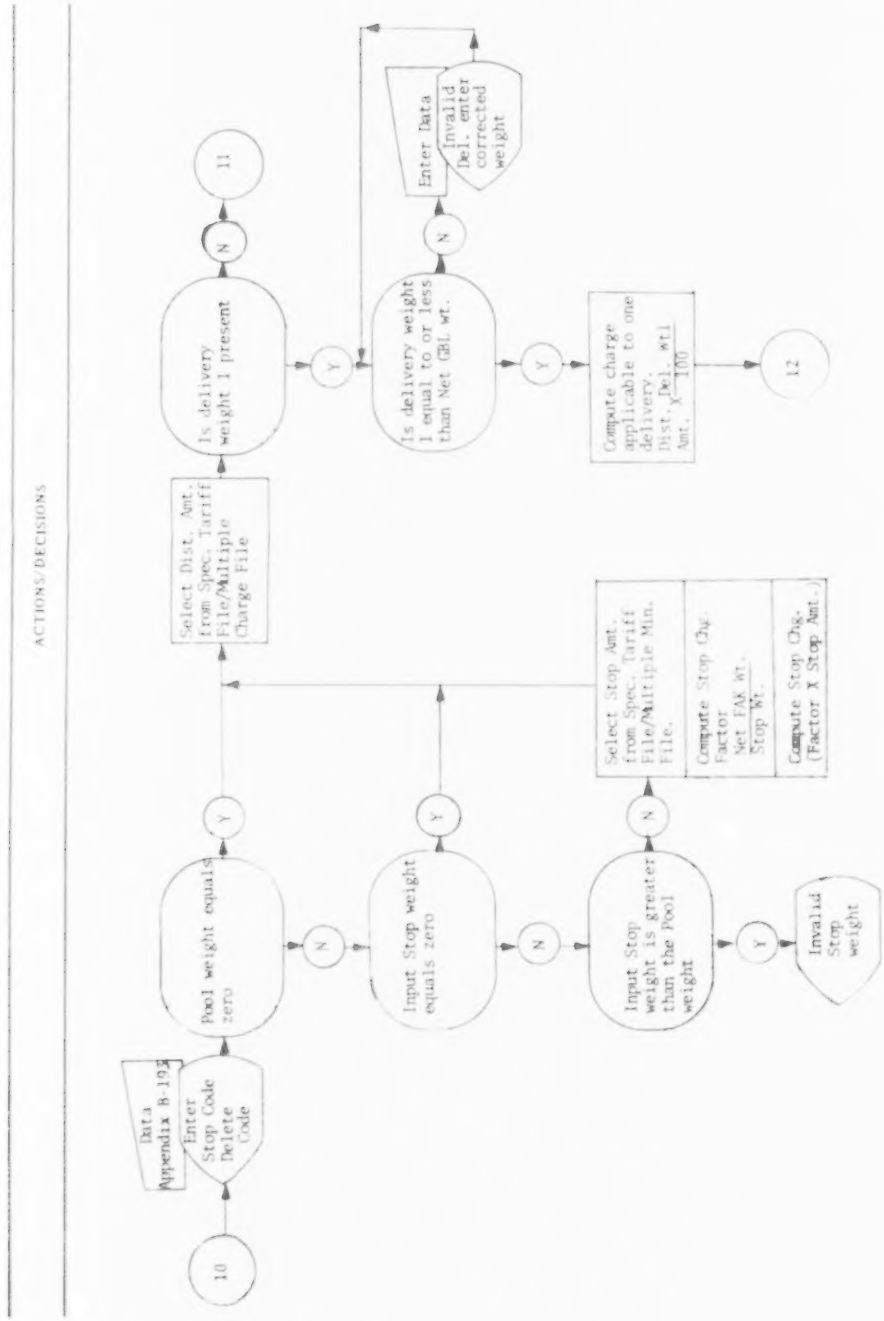

ACTIONS/DECISIONS
5
Is class rating required
N
Prepare GBL NMFC line record for each PAK SU
6
Y
Prepare GBL NMFC line record for highest rated item in each container
Is Frt. Desc. for NMFC on Frt. Desc. File (ref. D-155)
N
Display message "FREIGHT DESCRIPTION NOT FOUND FOR NMFC
Display Message
Enter corrected data
Y
Is NMFC LTL equal to zero (not density)
Y
Message: Enter LTL for SU/LI
Enter LTL (value)
N
Does GBL container include multiple LTL amounts
Y
Set rated same or lower flag
N
6

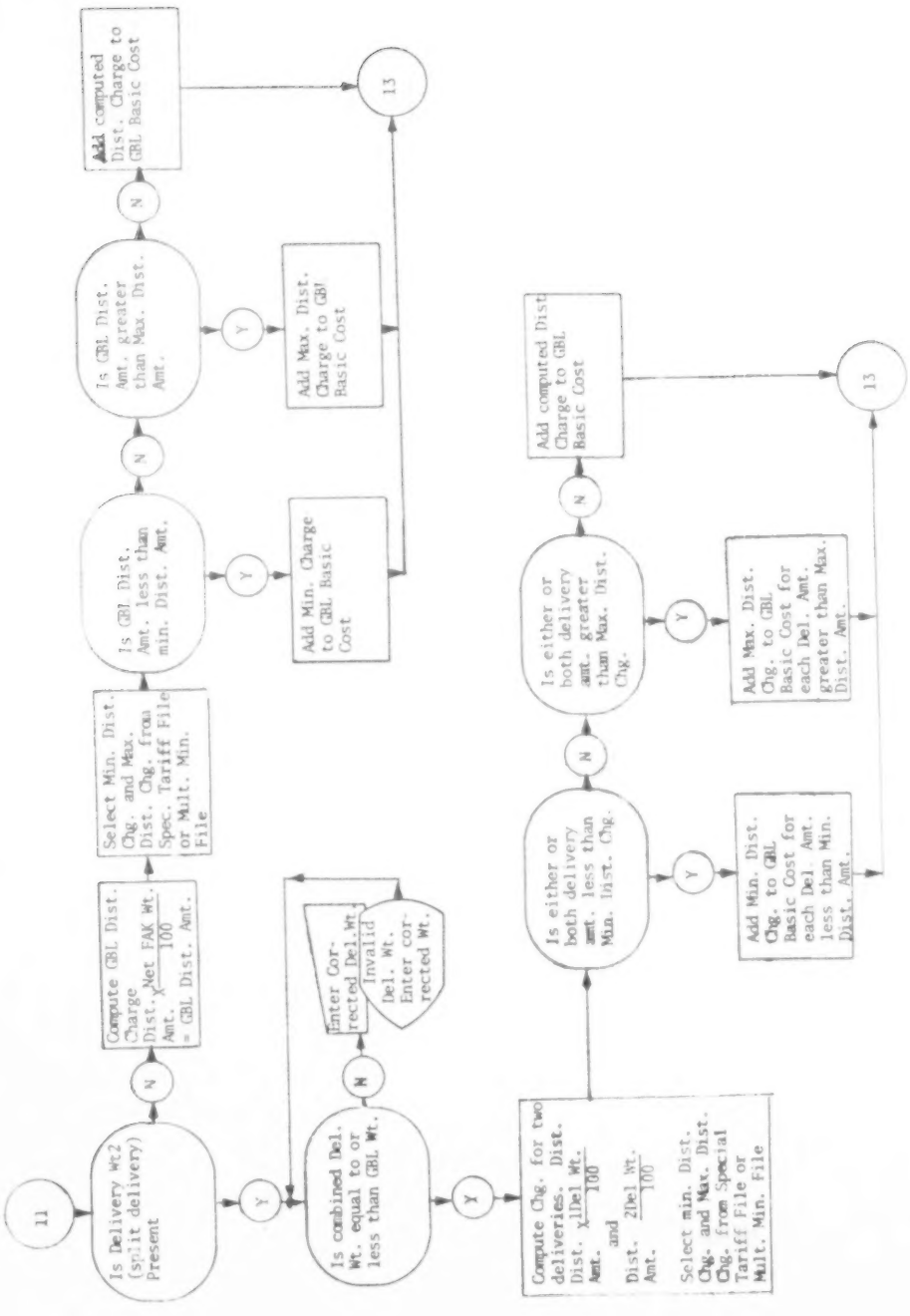

ACTIONS/DECISIONS
6
Is manual rate flag set
Y
20
N
Has class rating requirement predetermined
Y
10
N
GRI Tariff
Y
N
Does carrier match GRI carrier except list
Y
N
Is contraband code other than blank
Y
N
Low LTL factor in contraband list is greater than zero
Y
N
LTL is less than low LTL factor
Y
N
High LTL factor in contraband list is greater than zero
Y
N
LTL is greater than high LTL factor
Y
N
Does NMFC match contraband list
Y
N
Add NMFC item weight to class weight total for GBL
Add NMFC item weight to FAK weight total for GBL
7
7

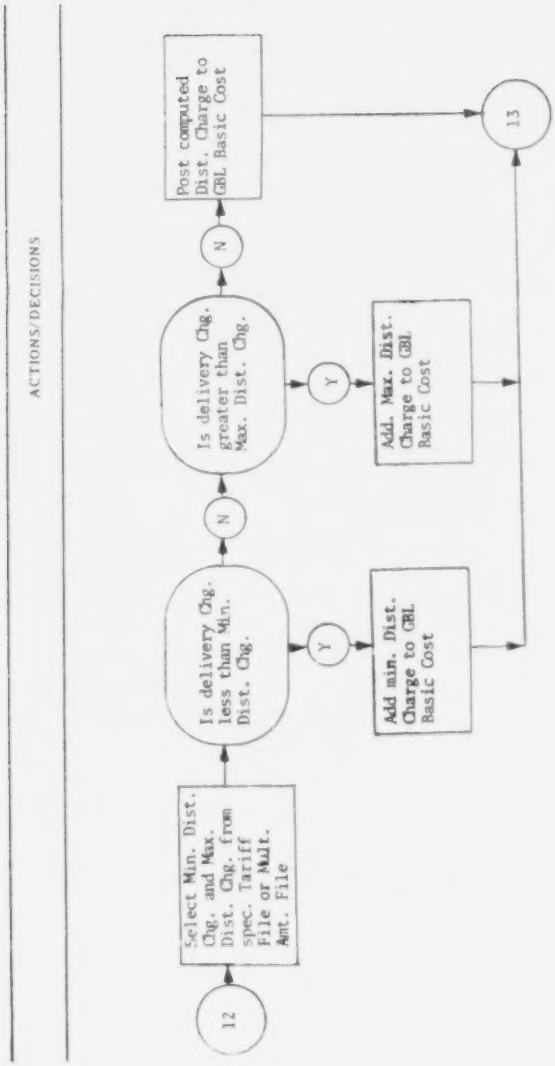

ACTIONS/DECISIONS
7
Is FAK Net Wt. zero
Y
16
N
GRT Tariff
Y
15a
N
Is Special Tariff Flag set
Y
8
N
Compute cost using FAK Tariff
14

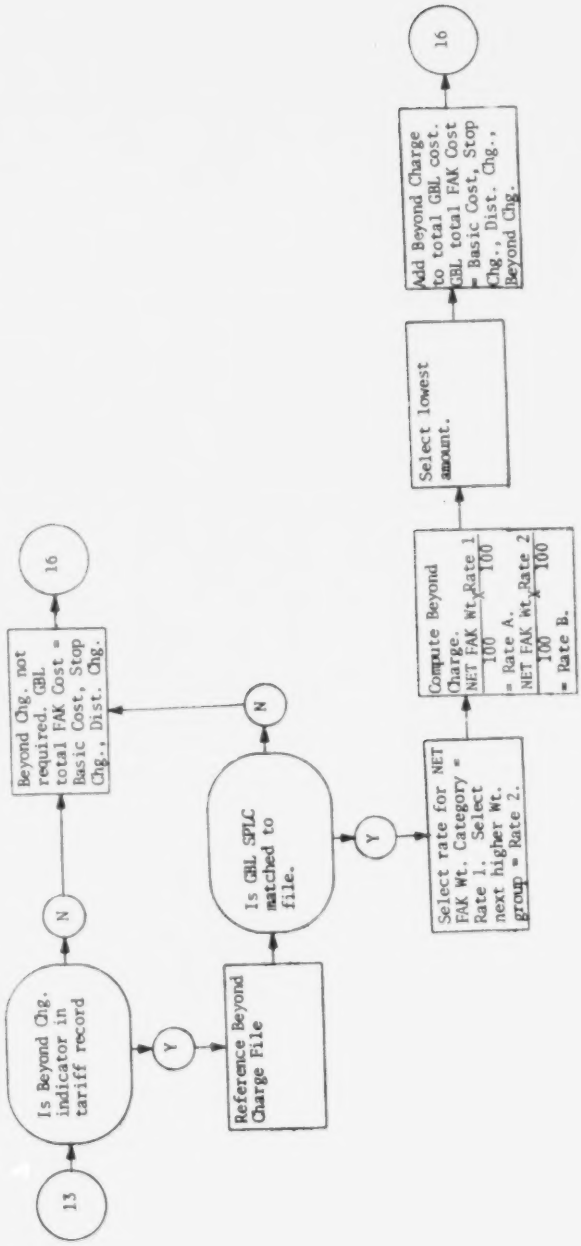

SOURCE
ACTIONS/DECISIONS
8
Is pallet/skid factor noted in special tariff file
Y
N
Compute PT/SD percent. FAK Wt. divided by total GBL Wt. equals PT/SD percent. Compute adjusted PT/SD Wt. Adjusted PT/SD Wt. equals PT/SD weight times PT/SD percent. Multiply net FAK Wt. by PT/SD factor.
Is computed PT/SD weight greater than adjusted PT/SD weight.
N
Y
Subtract adjusted PT/SD weight from net FAK weight
Subtract computed PT/SD weight from net FAK weight
Is Pool Weight greater than zero
Y
N
Using Pool Weight, determine rate group applicable to the GBL. Rate A = Amt. for Pool Wt. group. Rate B = Amt. for next higher weight group. Compute basic transportation cost. If no Rate B, use Rate A as computed rate.
Rate A / 100 x Pool Wt. / 100 = Cost A
Rate B / 100 x Max Wt. @ Rate A = Cost B
Select lowest computed rate.
Basic trans. cost = Computed rate / 100 x Net FAK Wt. / 100
10
Compute FAK trans cost based on net FAK weight access special tariff file
Is net FAK weight less than min. weight field
Y
N
16
9


ACTIONS/DECISIONS
9
Determine rate group to be used. Rate A = amount for GBL weight group. Rate B = amount for next higher weight group
Compute basic trans. cost. RateA x NLTFAK wt / 100 / 100 = Rate 1. RateB x Max Wt RtA / 100 / 100 = Rate 2
Select lowest computed rate
Compare computed amount with min. GBL cost in tariff record
Is min. GBL cost less than computed amount
Y
N
Basic trans. cost is the computed amount
Basic trans. cost equals min. GBL FAK cost
10

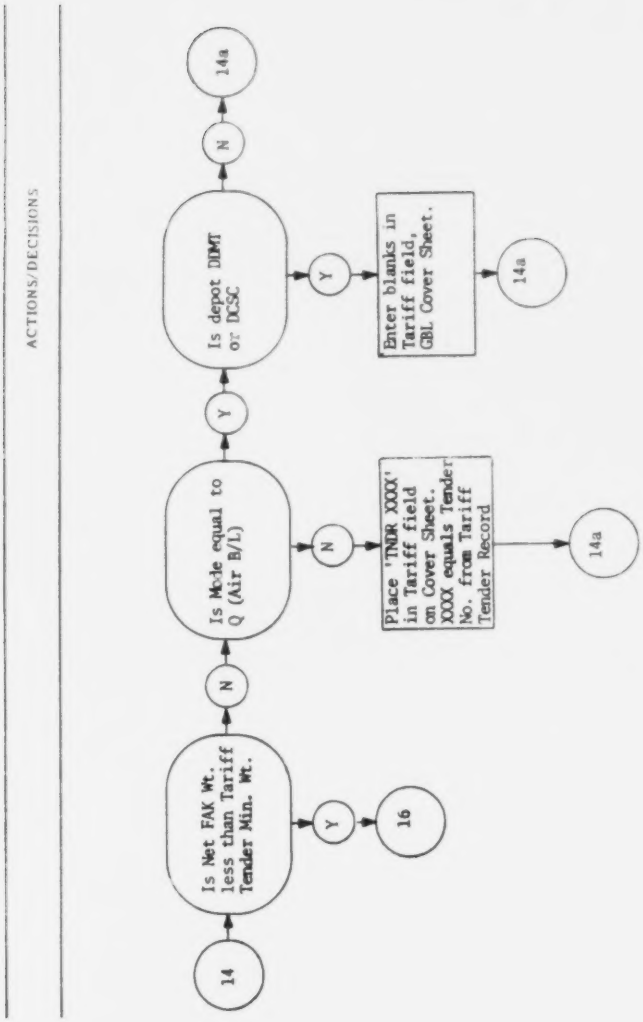

ACTIONS/DECISIONS
10
Data Appendix B-193
Enter Stop Code Delete Code
Pool weight equals zero
Y
N
Input Stop weight equals zero
Y
N
Input Stop weight is greater than the Pool weight
N
Y
Invalid Stop weight
Select Stop Amt. from Spec. Tariff File/Multiple Min. File.
Compute Stop Chg. Factor Net FAB Wt. / Stop Wt.
Compute Stop Chg. (Factor X Stop Amt.)
Select Dist. Amt. from Spec. Tariff File/Multiple Charge File
Is delivery weight 1 present
Y
N
11
Is delivery weight 1 equal to or less than Net GBL wt.
Y
N
Enter Data
Invalid Del. enter corrected weight
Compute charge applicable to one delivery. Dist. x Del. wt / Amt. / 100
12


ACTIONS/DECISIONS
11
Is Delivery Wt2 (split delivery) Present
Y
N
Compute GBL Dist. Charge Dist. x Net FAK Wt. / 100 Amt. = GBL Dist. Amt.
Select Min. Dist. Chg. and Max. Dist. Chg. from Spec. Tariff File or Mult. Min. File
Is GBL Dist. Amt. less than min. Dist. Amt.
Add Min. Charge to GBL Basic Cost
Is GBL Dist. Amt. greater than Max. Dist. Amt.
Add Max. Dist. Charge to GBL Basic Cost
Add computed Dist. Charge to GBL Basic Cost
13
Is combined Del. Wt. equal to or less than GBL Wt.
Enter Corrected Del. Wt.
Invalid Del. Wt. Enter corrected Wt.
Compute Chg. for two deliveries. Dist. Dist. x 1Del Wt. / 100 Amt. and Dist. 2Del Wt. / 100 Amt.
Select min. Dist. Chg. and Max. Dist. Chg. from Special Tariff File or Mult. Min. File
Is either or both delivery amt. less than Min. Dist. Chg.
Add Min. Dist. Chg. to GBL Basic Cost for each Del. Amt. less than Min. Dist. Amt.
Is either or both delivery amt. greater than Max. Dist. Chg.
Add Max. Dist. Chg. to GBL Basic Cost for each Del. Amt. greater than Max. Dist. Amt.
Add computed Dist Charge to GBL Basic Cost
13

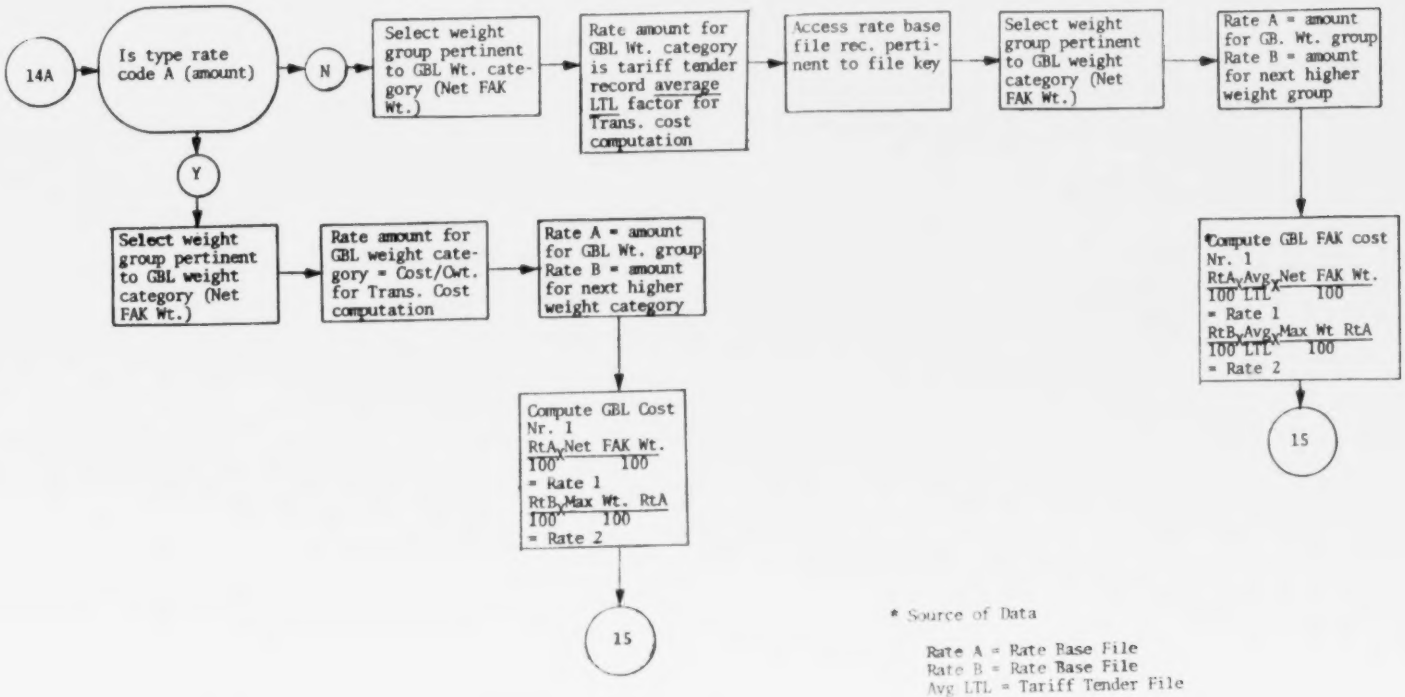

ACTIONS/DECISIONS
12
Select Min. Dist. Chg. and Max. Dist. Chg. from spec. Tariff File or Mult. Ant. File
Is delivery Chg. less than Min. Dist. Chg.
Y
Add min. Dist. Charge to GBL Basic Cost
N
Is delivery Chg. greater than Max. Dist. Chg.
Y
Add. Max. Dist. Charge to GBL Basic Cost
N
Post computed Dist. Charge to GBL Basic Cost
13



best copy available

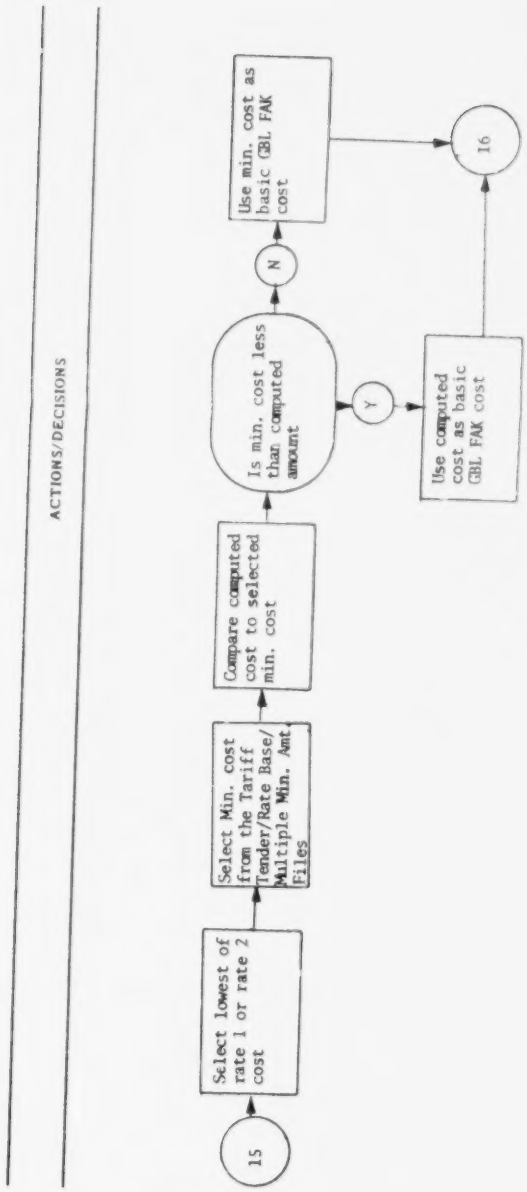

ACTIONS/DECISIONS
14
Is Net FAK Wt. less than Tariff Tender Min. Wt.
Y
16
N
Is Mode equal to Q (Air B/L)
N
Place 'TNDR XXXX' in Tariff field on Cover Sheet. XXXX equals Tender No. from Tariff Tender Record
14a
Y
Is depot DDMT or DCSC
Y
Enter blanks in Tariff field, GBL Cover Sheet.
14a
N
14a

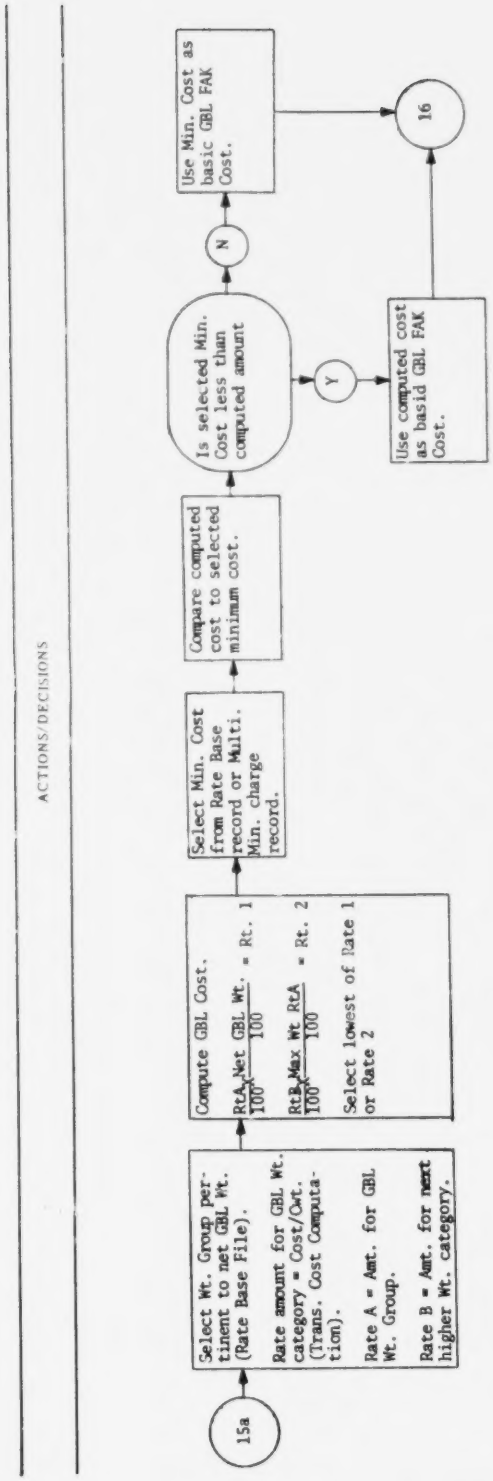
ACTIONS/DECISIONS



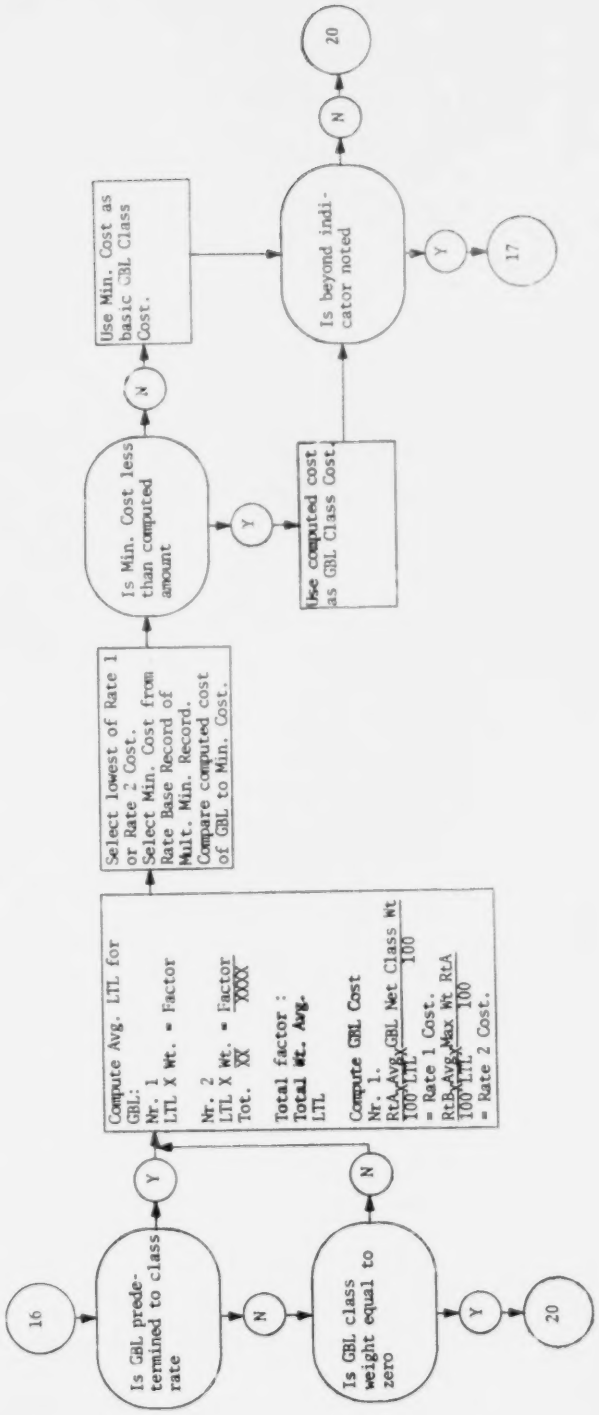
* Source of Data

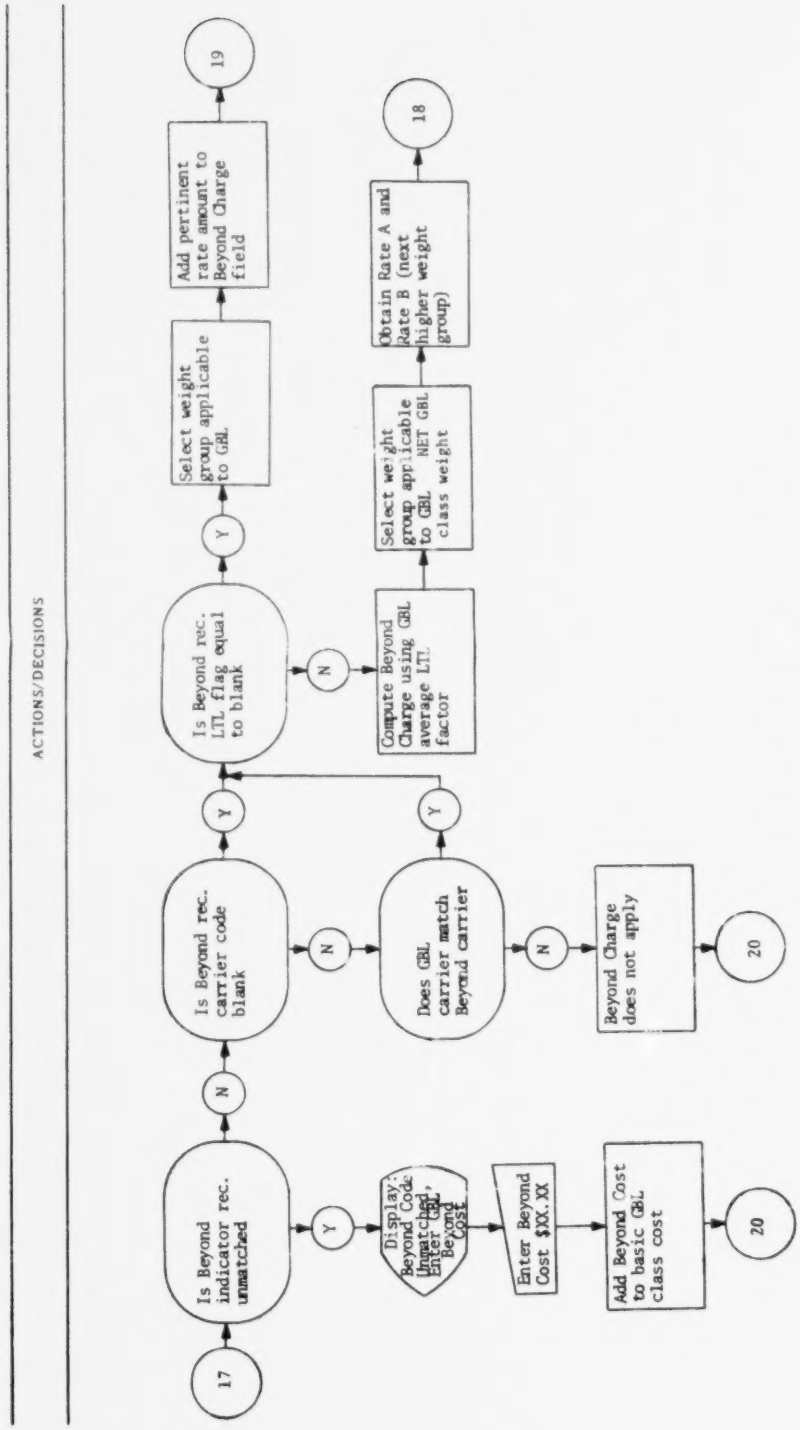
Rate A = Rate Base File
Rate B = Rate Base File
Avg LTL = Tariff Tender File

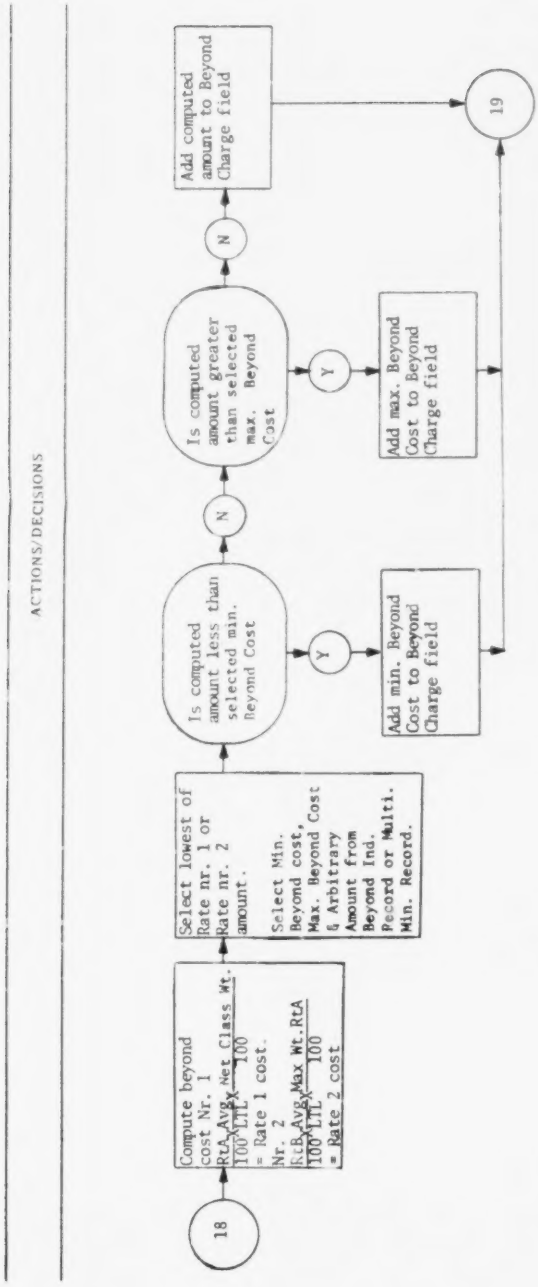

ACTIONS/DECISIONS
15
Select lowest of rate 1 or rate 2 cost
Select Min. cost from the Tariff Tender/Rate Base/ Multiple Min. Amt. Files
Compare computed cost to selected min. cost
Is min. cost less than computed amount
Y
N
Use computed cost as basic GBL FAK cost
Use min. cost as basic GBL FAK cost
16

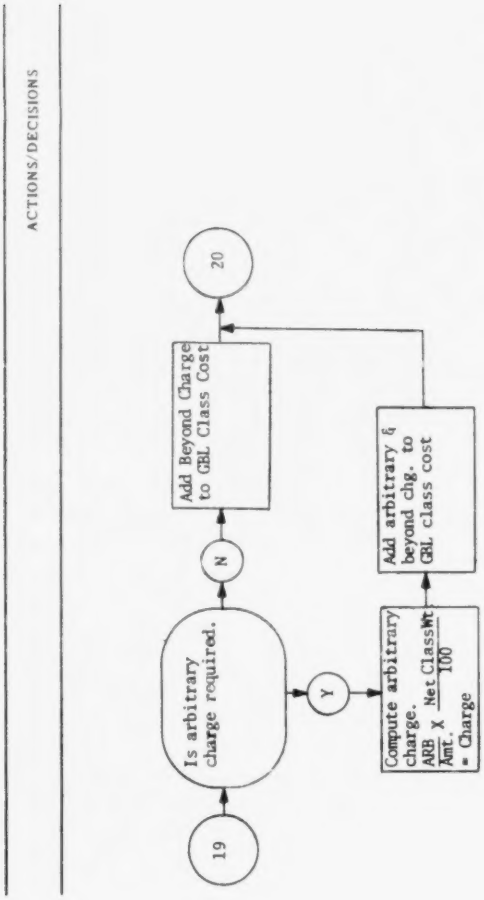

ACTIONS/DECISIONS
15a
Select Wt. Group pertinent to net GBL Wt. (Rate Base File).
Rate amount for GBL Wt. category = Cost/Cwt. (Trans. Cost Computation).
Rate A = Amt. for GBL Wt. Group.
Rate B = Amt. for next higher Wt. category.
Compute GBL Cost.
RtA Net GBL Wt. / 100 × 100 = Rt. 1
RtB Max Wt RtA / 100 × 100 = Rt. 2
Select lowest of Rate 1 or Rate 2
Select Min. Cost from Rate Base record or Multi. Min. charge record.
Compare computed cost to selected minimum cost.
Is selected Min. Cost less than computed amount
Y
N
Use computed cost as basid GBL FAK Cost.
Use Min. Cost as basic GBL FAK Cost.
16

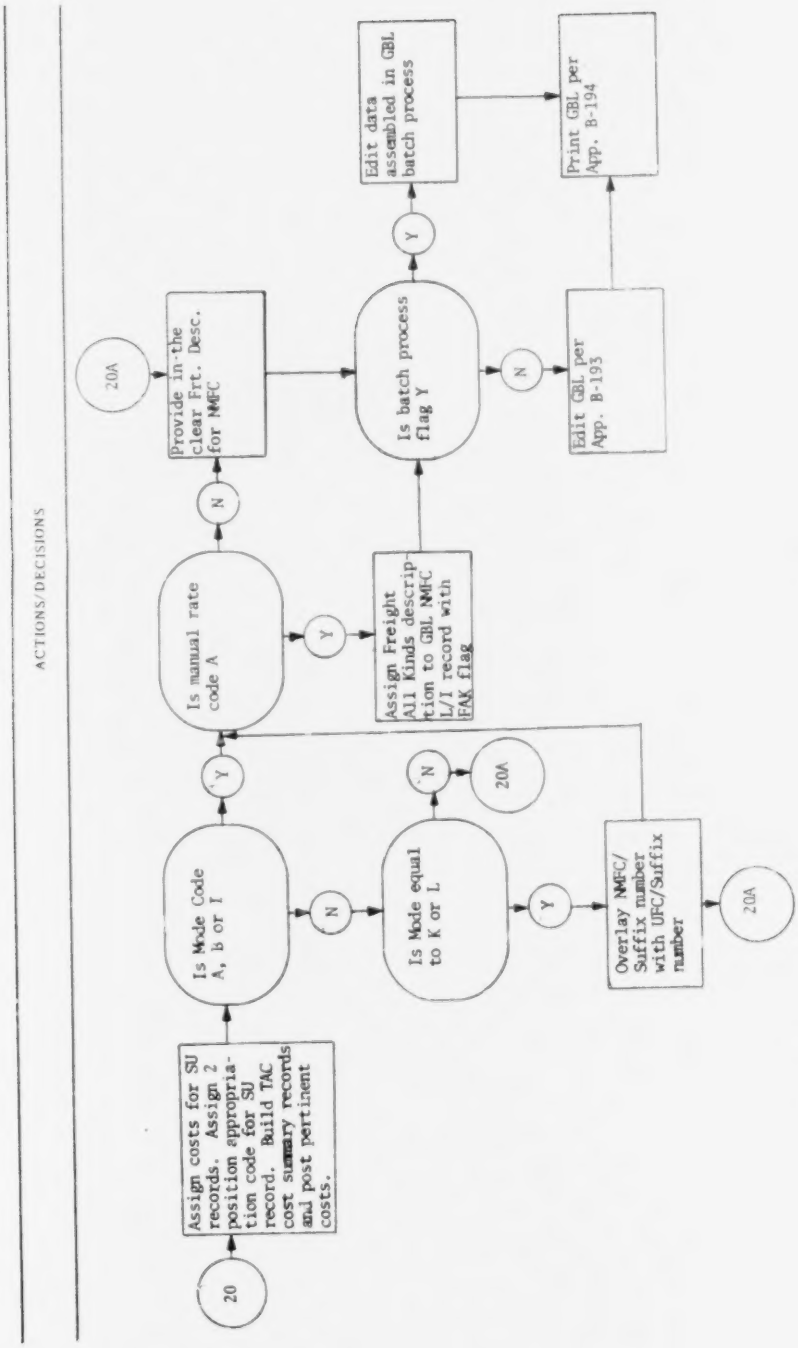
ACTIONS/DECISIONS




ACTIONS/DECISIONS
17
Is Beyond indicator rec. unmatched
Y
N
Display: Beyond Code Unmatched, Enter GBL Beyond Cost
Enter Beyond Cost $XX.XX
Add Beyond Cost to basic GBL class cost
20
Is Beyond rec. carrier code blank
Y
N
Does GBL carrier match Beyond carrier
Y
N
Beyond Charge does not apply
20
Is Beyond rec. LTL flag equal to blank
Y
N
Select weight group applicable to GBL
Add pertinent rate amount to Beyond Charge field
19
Compute Beyond Charge using GBL average LTL factor
Select weight group applicable to GBL NET GBL class weight
Obtain Rate A and Rate B (next higher weight group)
18


ACTIONS/DECISIONS
18
Compute beyond cost Nr. 1
RtA Avg Net Class Wt.
100 LTL x 100
= Rate 1 cost.
Nr. 2
RtB Avg Max Wt. RtA
100 LTL x 100
= Rate 2 cost
Select lowest of Rate nr. 1 or Rate nr. 2 amount.
Select Min. Beyond cost, Max. Beyond Cost & Arbitrary Amount from Beyond Ind. Record or Multi. Min. Record.
Is computed amount less than selected min. Beyond Cost
Y
Add min. Beyond Cost to Beyond Charge field
N
Is computed amount greater than selected max. Beyond Cost
Y
Add max. Beyond Cost to Beyond Charge field
N
Add computed amount to Beyond Charge field
19


ACTIONS/DECISIONS
19
Is arbitrary charge required.
N
Add Beyond Charge to GBL Class Cost
20
Y
Compute arbitrary charge.
ARB Amt. X Net Class Wt / 100 = Charge
Add arbitrary & beyond chg. to GBL class cost


ACTIONS/DECISIONS
20
Assign costs for SU records. Assign 2 position appropriation code for SU record. Build TAC cost summary records and post pertinent costs.
Is Mode Code A, b or I
Y
N
Is Mode equal to K or L
N
20A
Y
Overlay NMFC/ Suffix number with UFC/Suffix number
20A
Is manual rate code A
Y
Assign Freight All Kinds description to GBL NMFC L/I record with FAK flag
N
Provide in-the clear Frt. Desc. for NMFC
20A
Is batch process flag Y
N
Edit GBL per App. B-193
Y
Edit data assembled in GBL batch process
Print GBL per App. B-194

APPENDIX D-152

MOFAST GBL CARRIER SELECTION PROCESS

1. INITIATING ACTION

Requirement to include carrier information in the GBL format.

2. REFERENCES

a. Appendix D-150.

b. Appendix E-238 P, Part E.

3. GENERAL

The MOFAST System provides several alternative methods to assign carrier information to a GBL record:

a. Carrier Spur File.

This file assigns carrier information to a GBL record based upon geographic area code. This file is loaded daily as noted in appendix E-238 P, part I.

b. Update of Short GBL Record.

CRT operator can enter data to add or change carrier code information in the short GBL record prior to billing action. Reference appendix E-238 P, part E for entry instructions.

c. GBL Process.

(1) GBL records being rated using the Tariff Tender Rate Base file will be assigned to the "Prime" carrier established for the pertinent rate base record when a carrier code has not been previously entered.

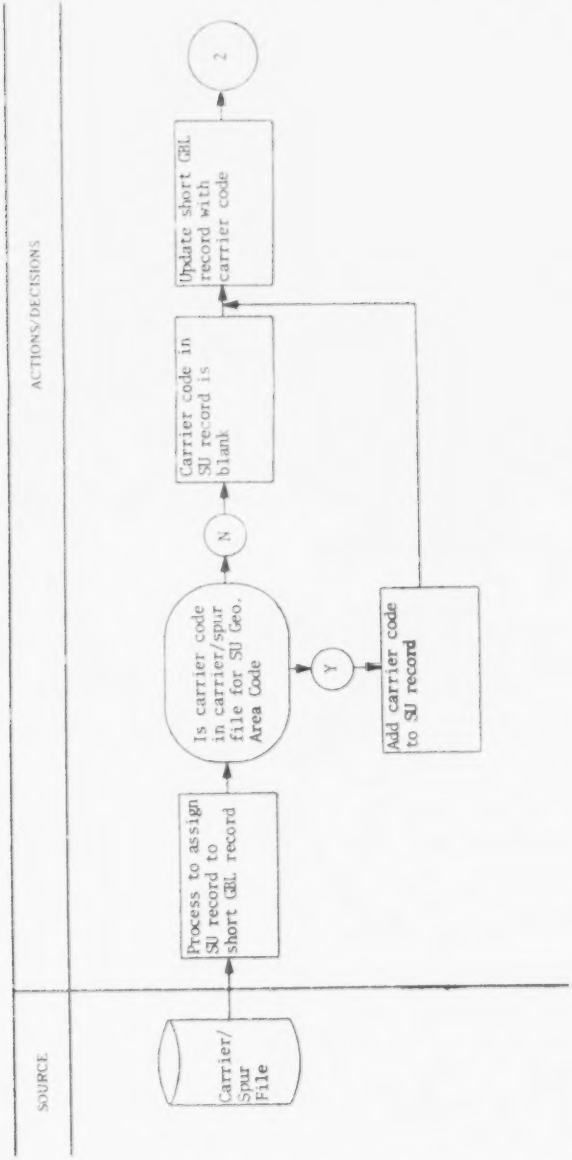
(2) The absence of a carrier code in the GBL record will cause a message to appear on the CRT which requests the entry of carrier data.

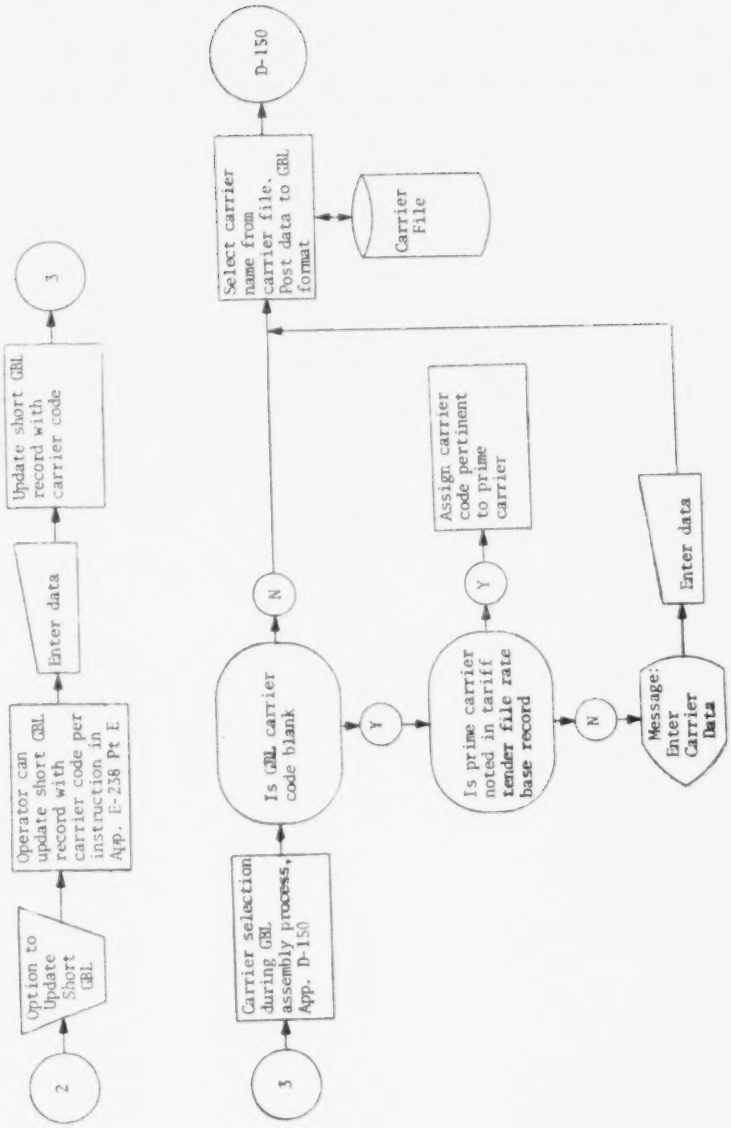
d. Carrier File.

This file contains Carrier Code and Name information applicable to each specific user depot. Each depot must establish this file according to the procedures outlined in appendix E-230 P.

4. OUTPUT

Carrier information on computer prepared GBLs.


SOURCE
ACTIONS/DECISIONS
Carrier/ Spur File
Process to assign SU record to short GBL record
Is carrier code in carrier/spur file for SU Geo. Area Code
Y
N
Add carrier code to SU record
Carrier code in SU record is blank
Update short GBL record with carrier code
2


ACTIONS/DECISIONS
2
Option to Update Short GBL
Operator can update short GBL record with carrier code per instruction in App. E-238 Pt E
Enter data
Update short GBL record with carrier code
3
3
Carrier selection during GBL assembly process, App. D-150
Is GBL carrier code blank
Y
N
Is prime carrier noted in tariff tender file rate base record
Y
N
Assign carrier code pertinent to prime carrier
Message: Enter Carrier Data
Enter data
Select carrier name from carrier file. Post data to GBL format
Carrier File
D-150

APPENDIX D-153

ON-LINE ADDRESS ASSIGNMENT PROCESS

1. INITIATING ACTION

Selection of address for use on computer prepared labels and Government Bills of Lading is accomplished automatically during the operation of labeling and billing programs.

2. REFERENCES

a. Appendix D-143.

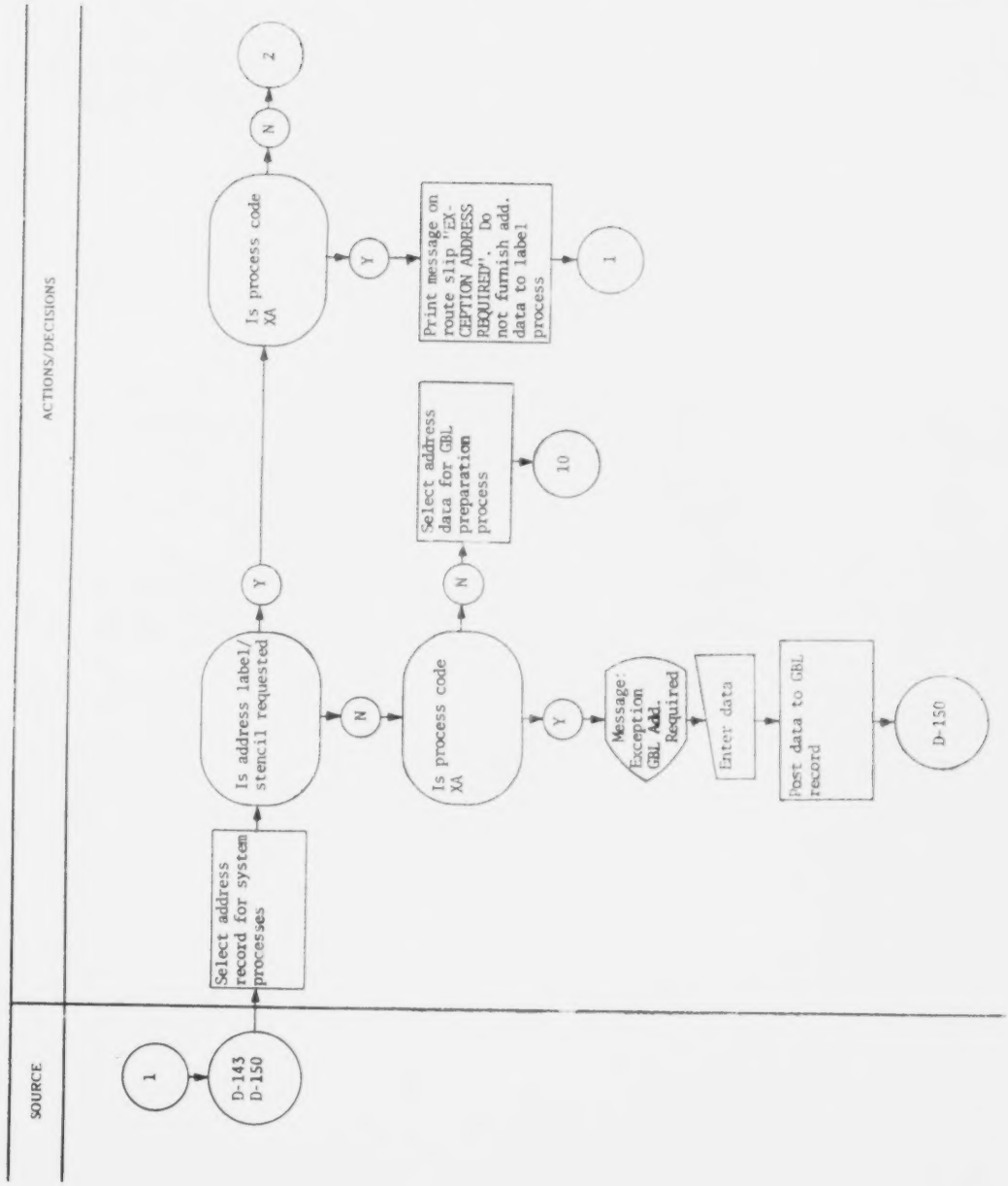
b. Appendix D-150.

3. GENERAL

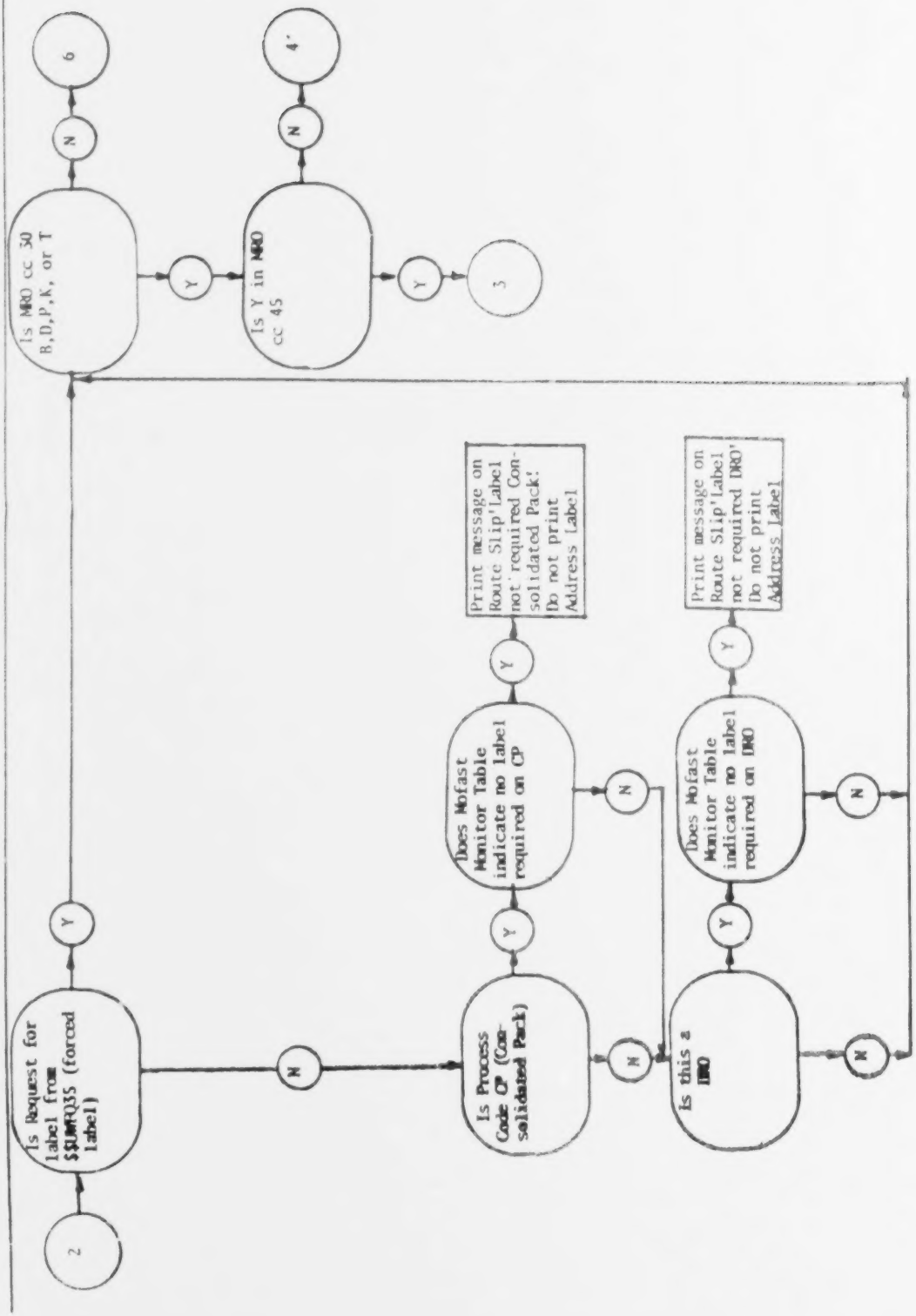
This appendix describes the criteria used to select required address information from the Address File for use in address labels and bills of lading.

4. OUTPUT

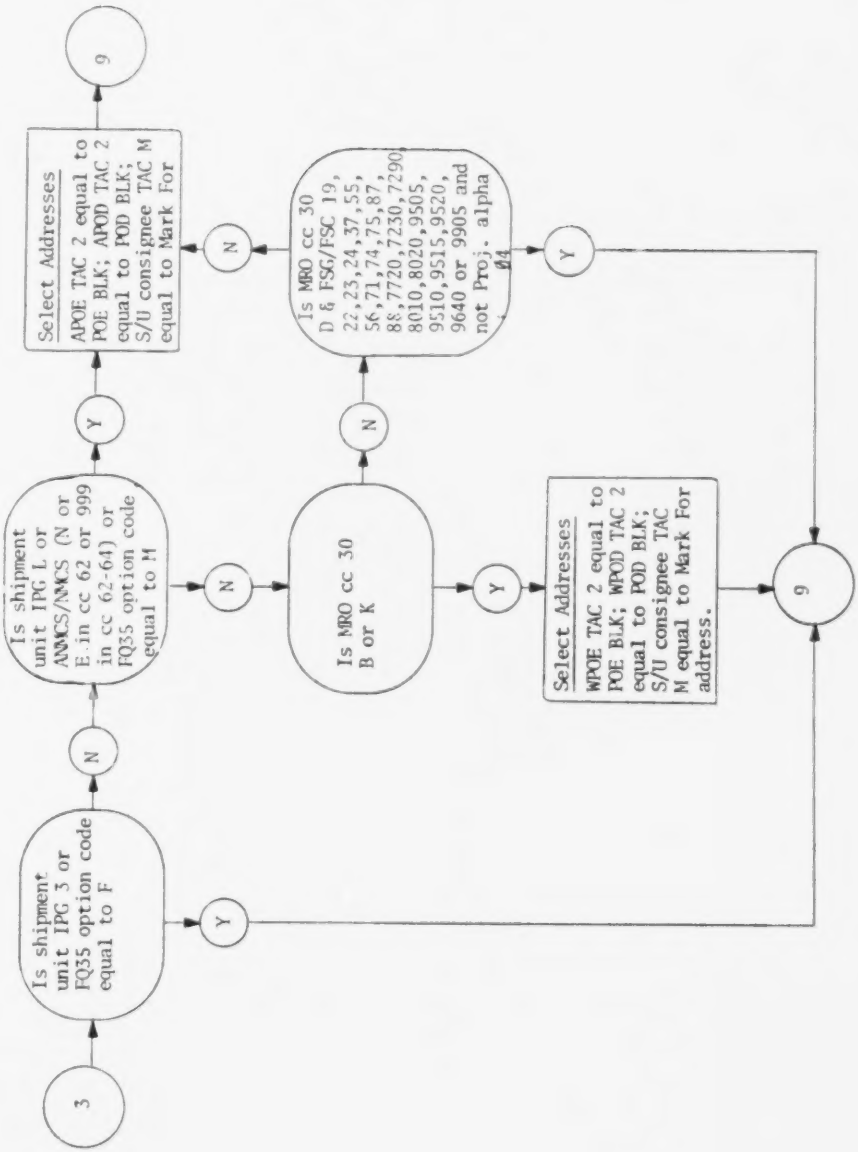
Address data from Address File.

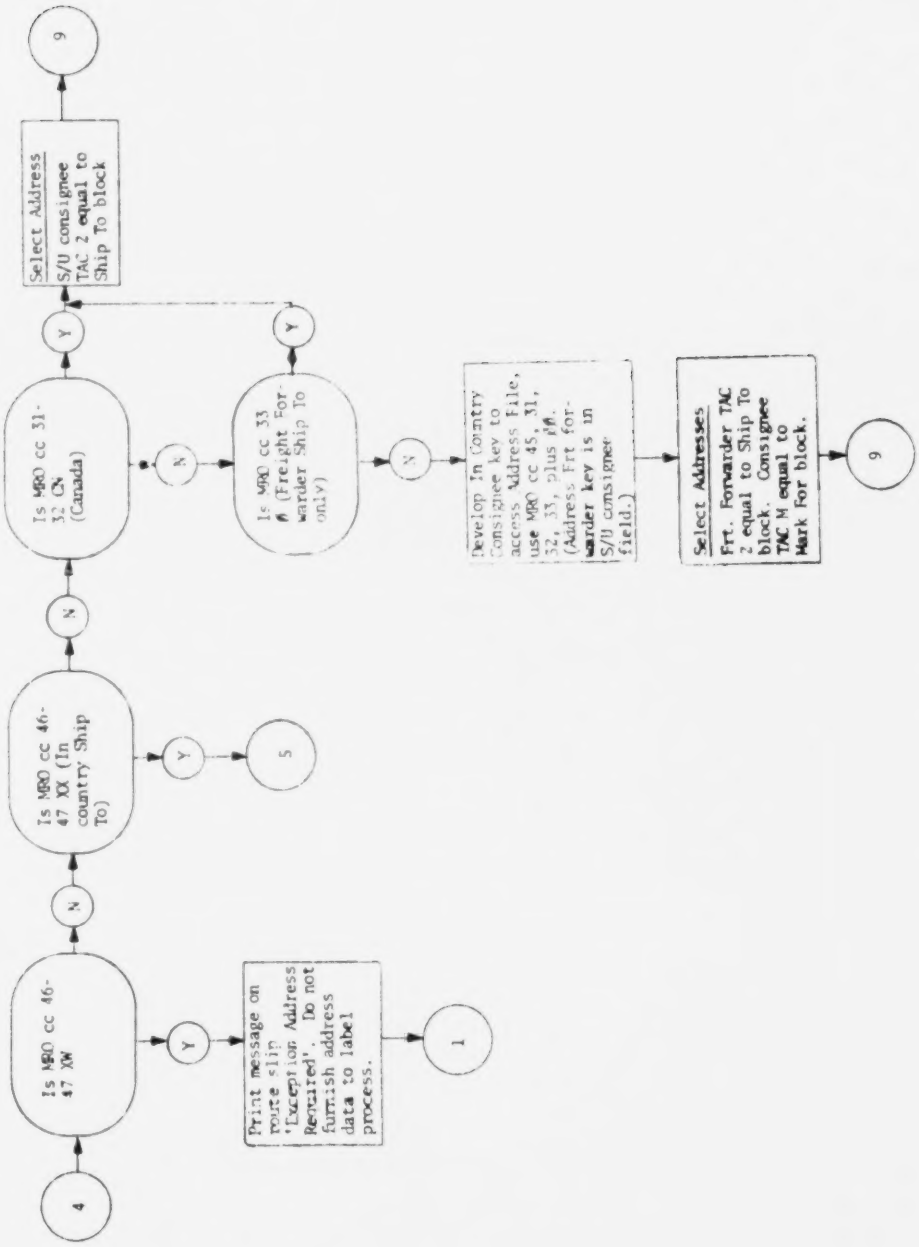

SOURCE
ACTIONS/DECISIONS
1
D-143
D-150
Select address record for system processes
Is address label/ stencil requested
Y
N
Is process code XA
Y
N
2
Print message on route slip "EXCEPTION ADDRESS REQUIRED". Do not furnish add. data to label process
1
Is process code XA
Y
N
Select address data for GBL preparation process
10
Message: Exception GBL Add. Required
Enter data
Post data to GBL record
D-150

ACTIONS/DECISIONS

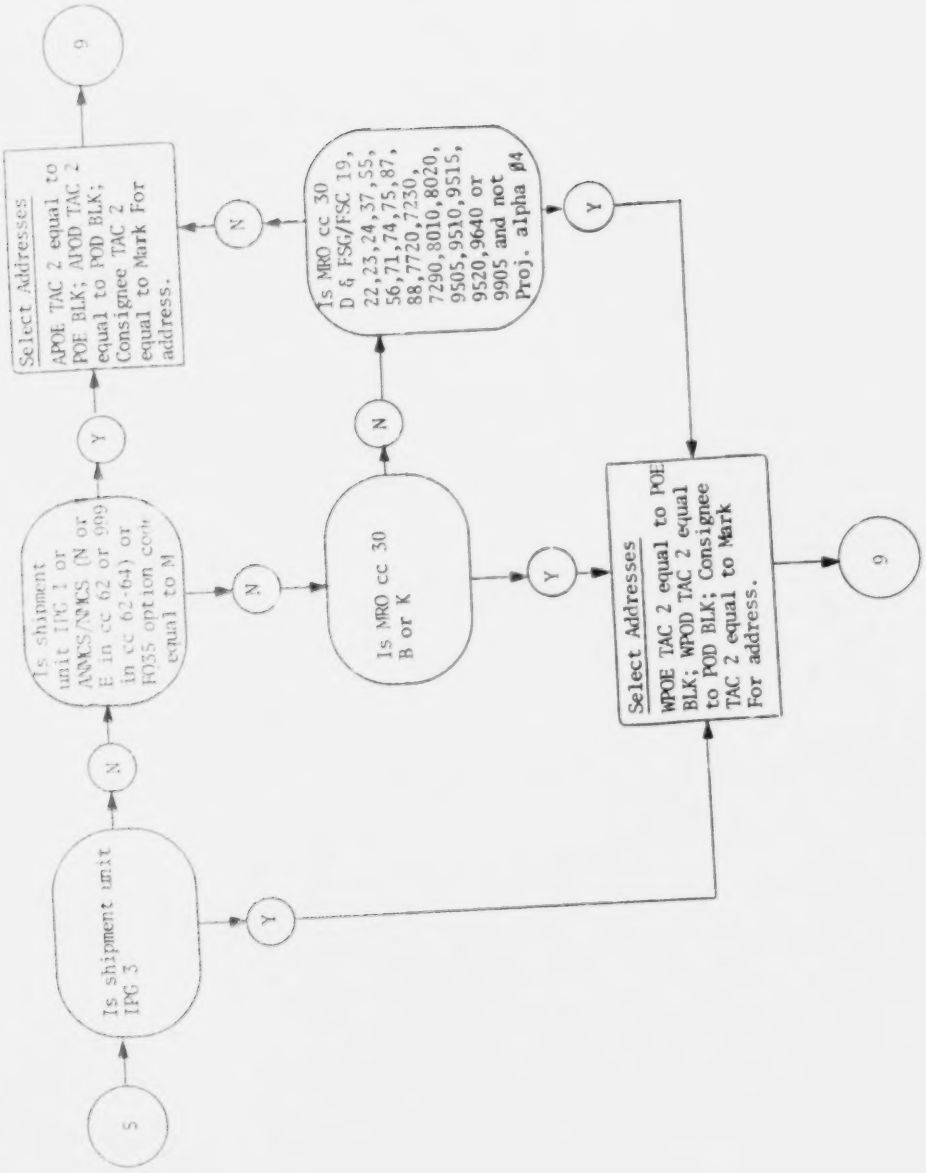


ACTIONS/DECISIONS

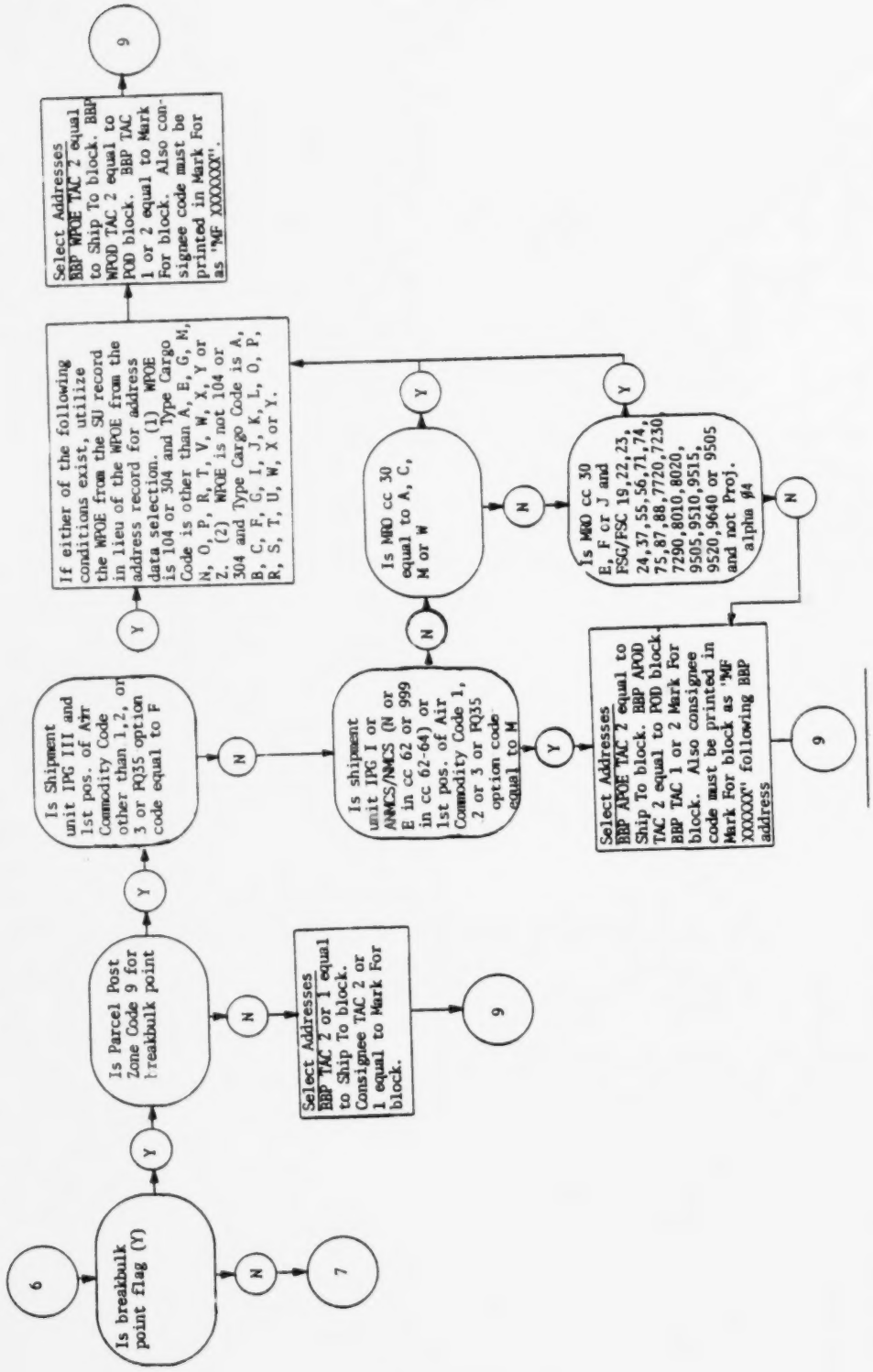


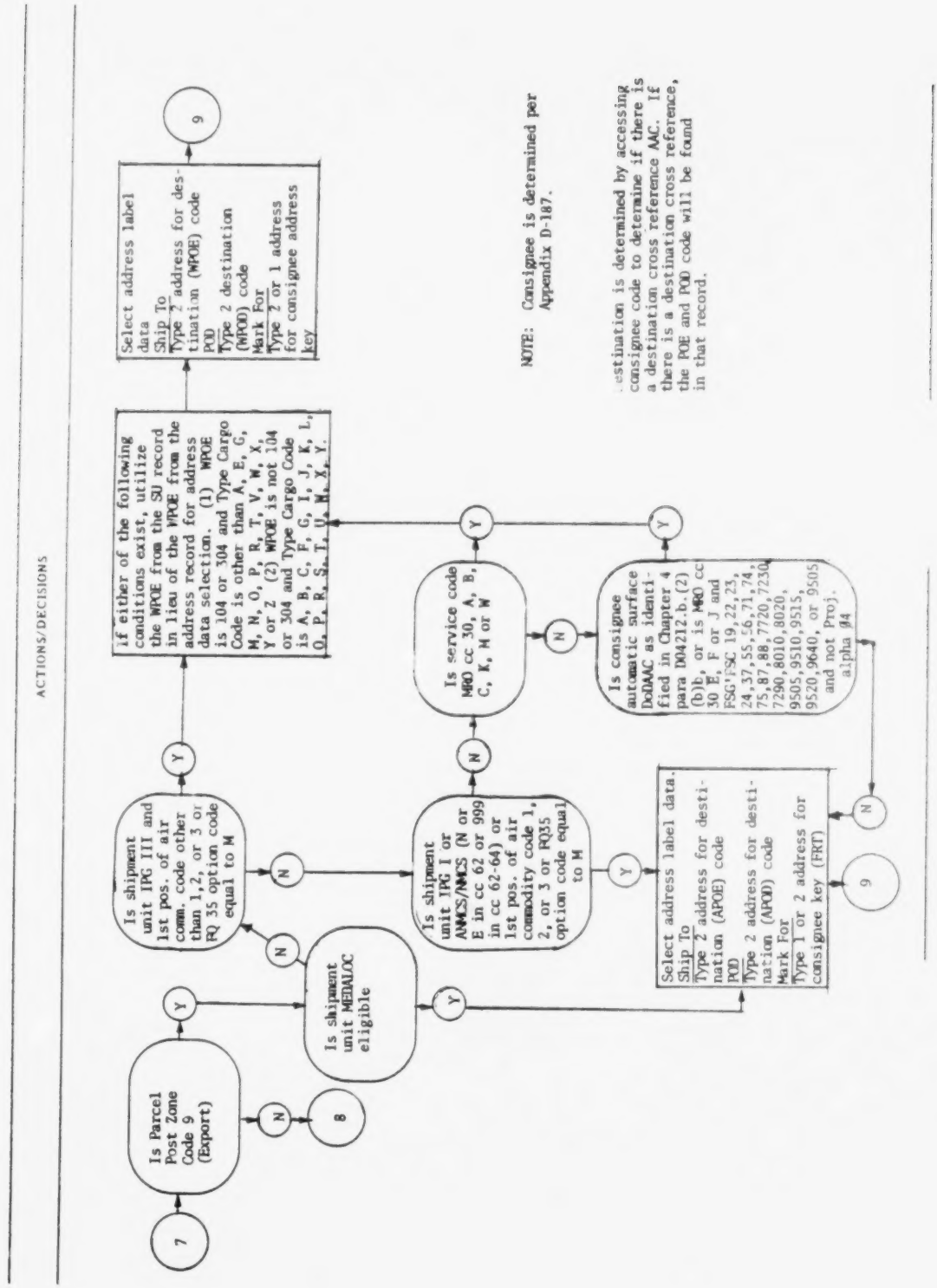

ACTIONS/DECISIONS
4
Is MRO cc 46-47 XW
Y
Print message on route slip 'Exception Address Required'. Do not furnish address data to label process.
1
N
Is MRO cc 46-47 XX (In country Ship To)
Y
5
N
Is MRO cc 31-32 CX (Canada)
Y
Select Address
S/U consignee
TAC 2 equal to Ship To block
9
N
Is MRO cc 33 # (Freight Forwarder Ship To only)
Y
N
Develop In Country Consignee key to access Address File, use MRO cc 45, 31, 32, 33, plus #M. (Address Frt forwarder key is in S/U consignee field.)
Select Addresses
Frt. Forwarder TAC 2 equal to Ship To block. Consignee TAC M equal to Mark For block.
9

ACTIONS/DECISIONS



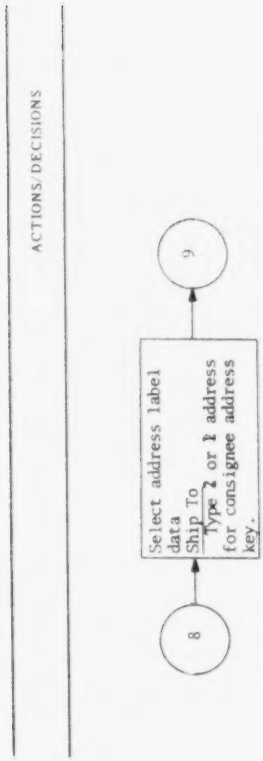
ACTIONS/DECISIONS

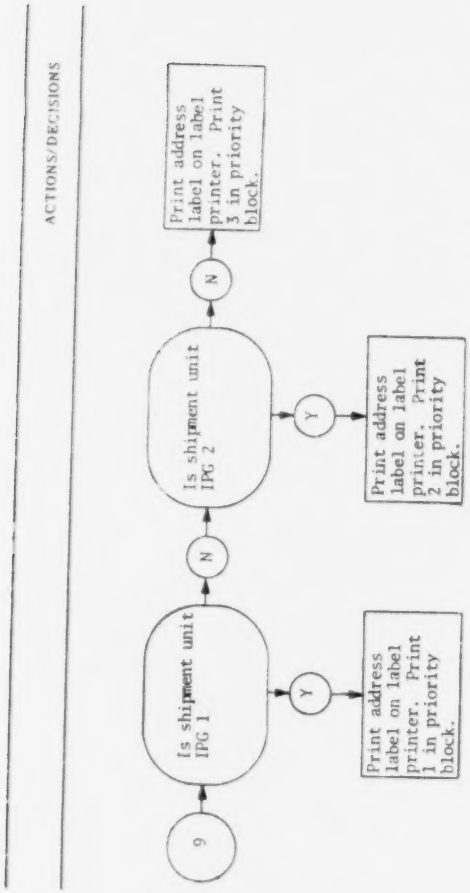


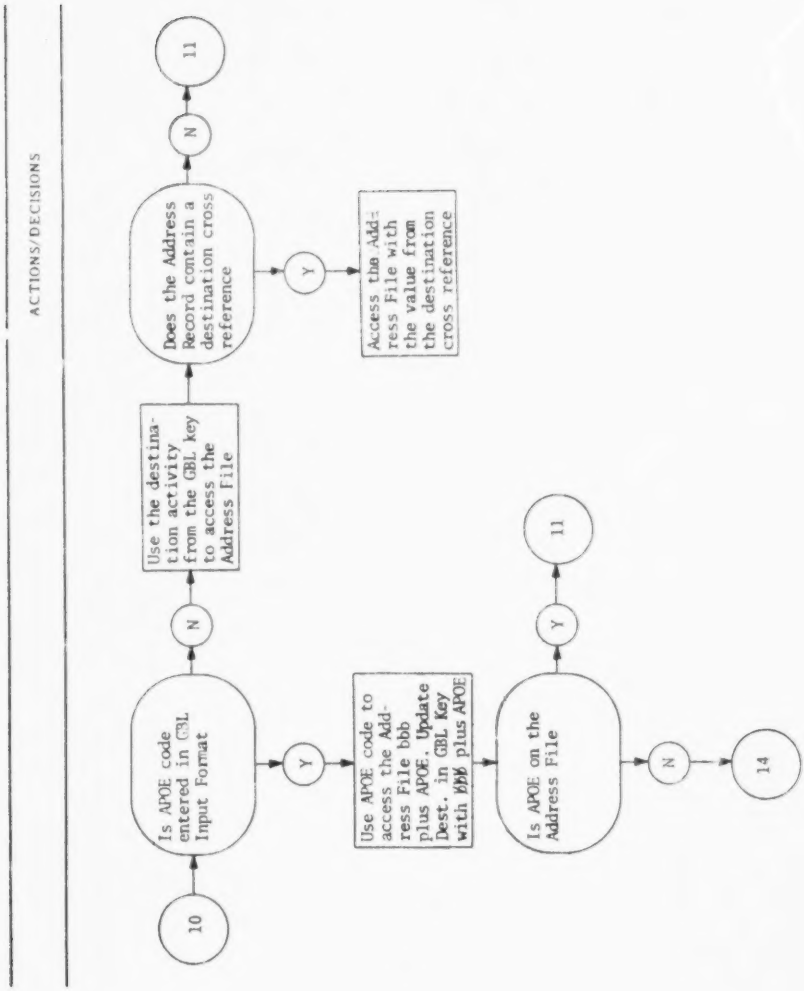


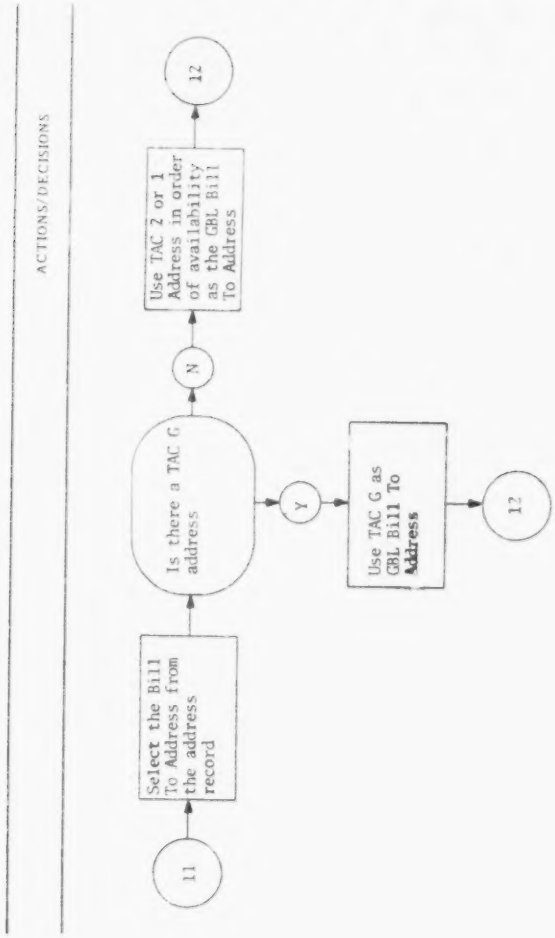
NOTE: Consignee is determined per Appendix D-187.

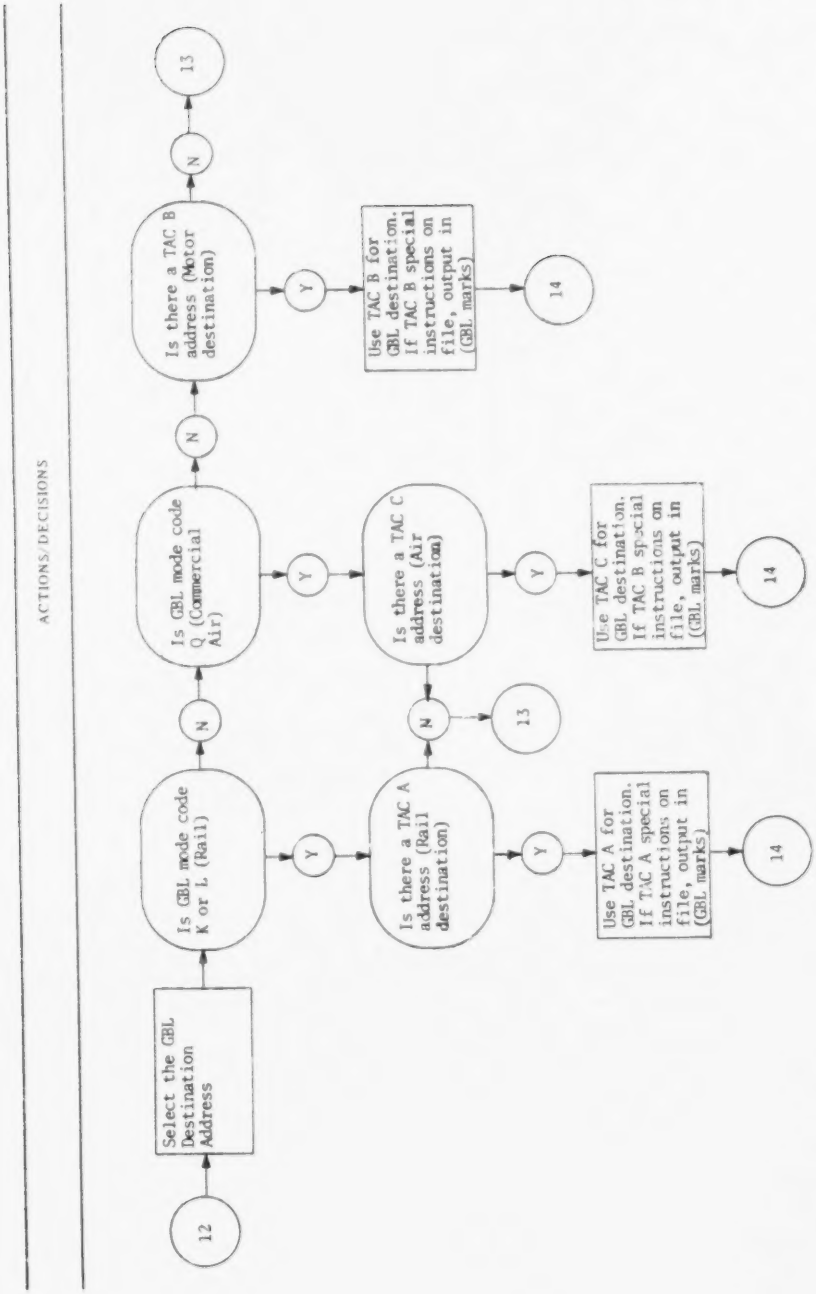
estination is determined by accessing consignee code to determine if there is a destination cross reference AAC. If there is a destination cross reference, the POE and POD code will be found in that record.

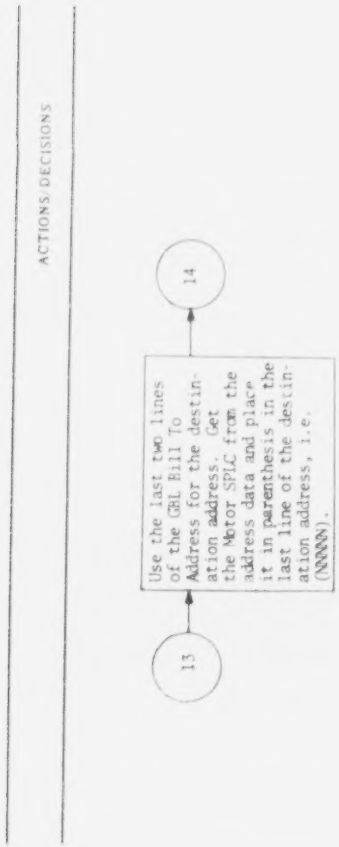

ACTIONS/DECISIONS
8
Select address label data
Ship To
Type 2 or 1 address for consignee address key.
9

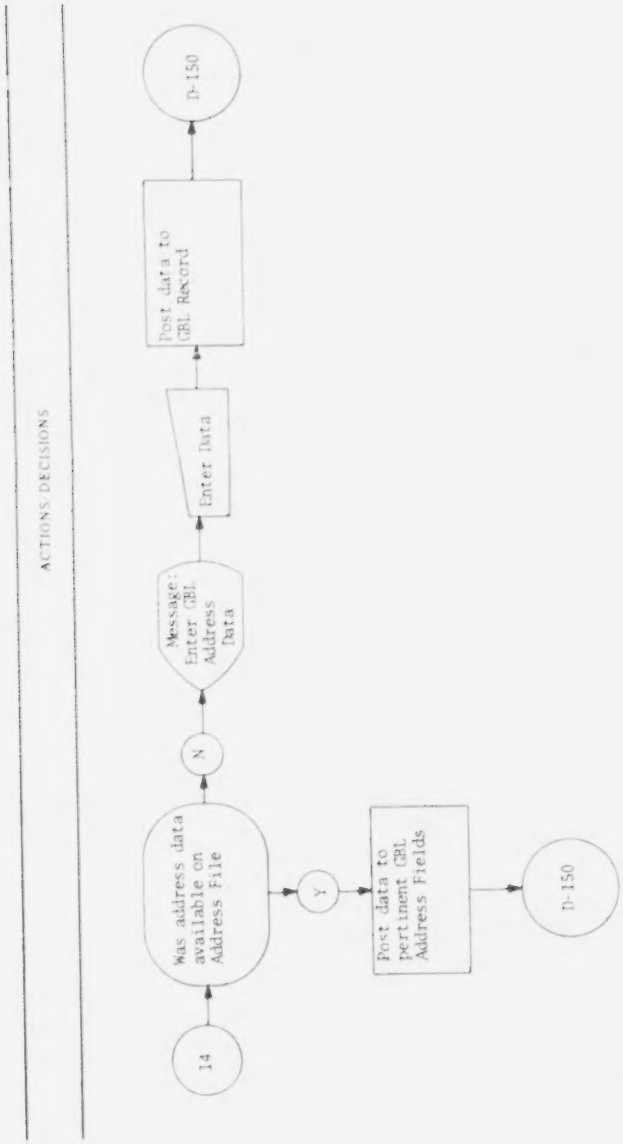

ACTIONS/DECISIONS
9
Is shipment unit IPG 1
Y
Print address label on label printer. Print 1 in priority block.
N
Is shipment unit IPG 2
Y
Print address label on label printer. Print 2 in priority block.
N
Print address label on label printer. Print 3 in priority block.


ACTIONS/DECISIONS
10
Is APOE code entered in GBL Input Format
Y
N
Use APOE code to access the Address File bbb plus APOE. Update Dest. in GBL Key with bbb plus APOE
Use the destination activity from the GBL key to access the Address File
Is APOE on the Address File
Y
N
11
14
Does the Address Record contain a destination cross reference
Y
N
Access the Address File with the value from the destination cross reference
11


ACTIONS/DECISIONS
11
Select the Bill To Address from the address record
Is there a TAC G address
Y
N
Use TAC G as GBL Bill To Address
Use TAC 2 or 1 Address in order of availability as the GBL Bill To Address
12
12


ACTIONS/DECISIONS
12
Select the GBL Destination Address
Is GBL mode code K or L (Rail)
Y
N
Is GBL mode code Q (Commercial Air)
Y
N
Is there a TAC B address (Motor destination)
Y
N
13
Use TAC B for GBL destination. If TAC B special instructions on file, output in (GBL marks)
14
Is there a TAC A address (Rail destination)
Y
N
13
Use TAC A for GBL destination. If TAC A special instructions on file, output in (GBL marks)
14
Is there a TAC C address (Air destination)
Y
Use TAC C for GBL destination. If TAC B special instructions on file, output in (GBL marks)
14


ACTIONS/DECISIONS
13
Use the last two lines of the GBL Bill To Address for the destination address. Get the Motor SPLC from the address data and place it in parenthesis in the last line of the destination address, i.e. (NNNNN).
14


ACTIONS DECISIONS
14
Was address data available on Address File
Y
N
Post data to pertinent GBL Address Fields
D-150
Message: Enter GBL Address Data
Enter Data
Post data to GBL Record
D-150

APPENDIX D-154

MOFAST GBL PRINT PROCESS

1. INITIATING ACTION

CRT Operator entry of program call number and data elements as specified in appendix B-194.

2. REFERENCES

a. Appendix B-194.

b. Appendix E-224 P, Part A.

3. GENERAL

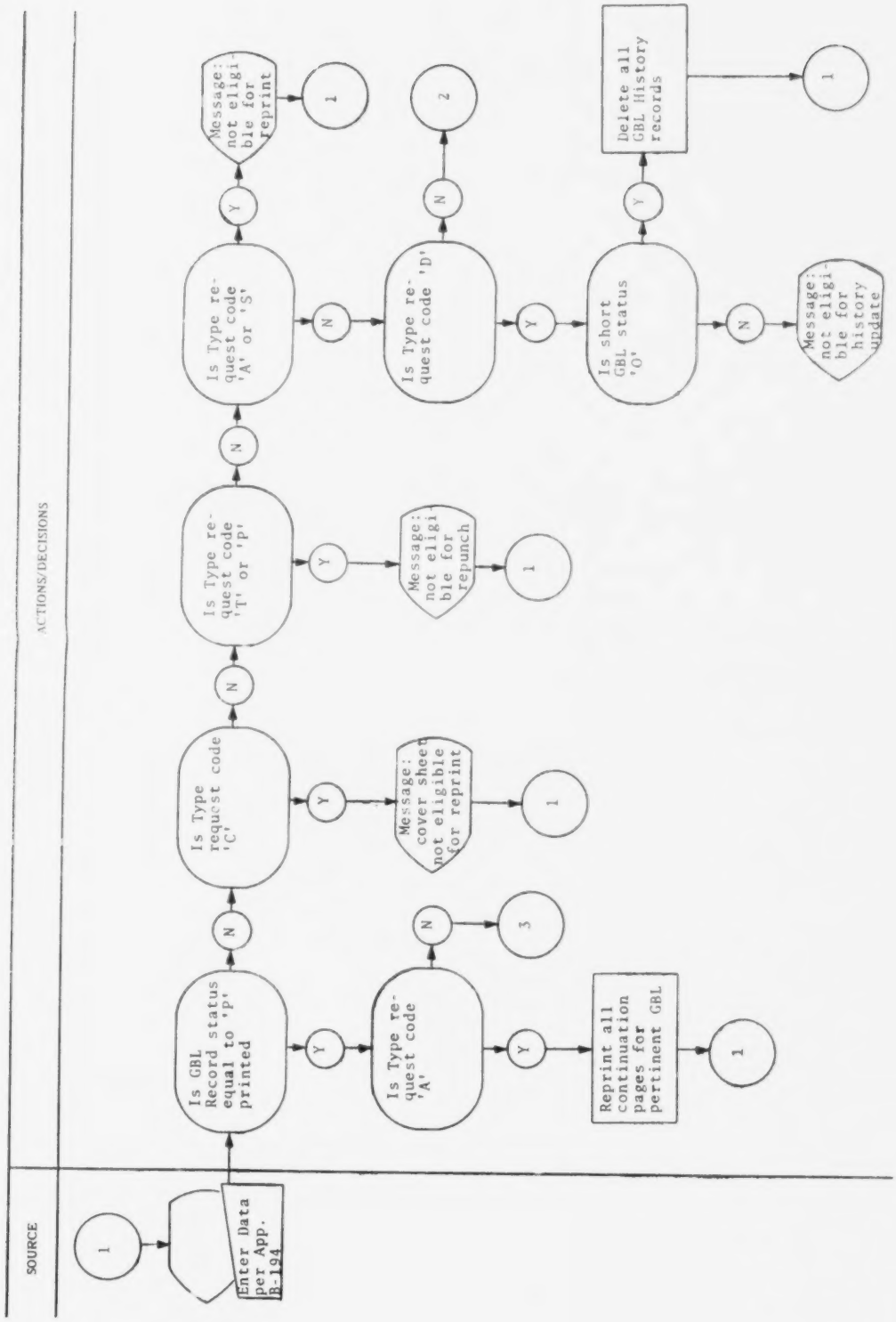
This appendix describes the processes used in the printing of computer generated GBLs. Operators can initiate the printing of complete GBLs, generate TK4 intransit data and request the reprinting of specific GBL pages which are contained in the MOFAST GBL In-Process File.

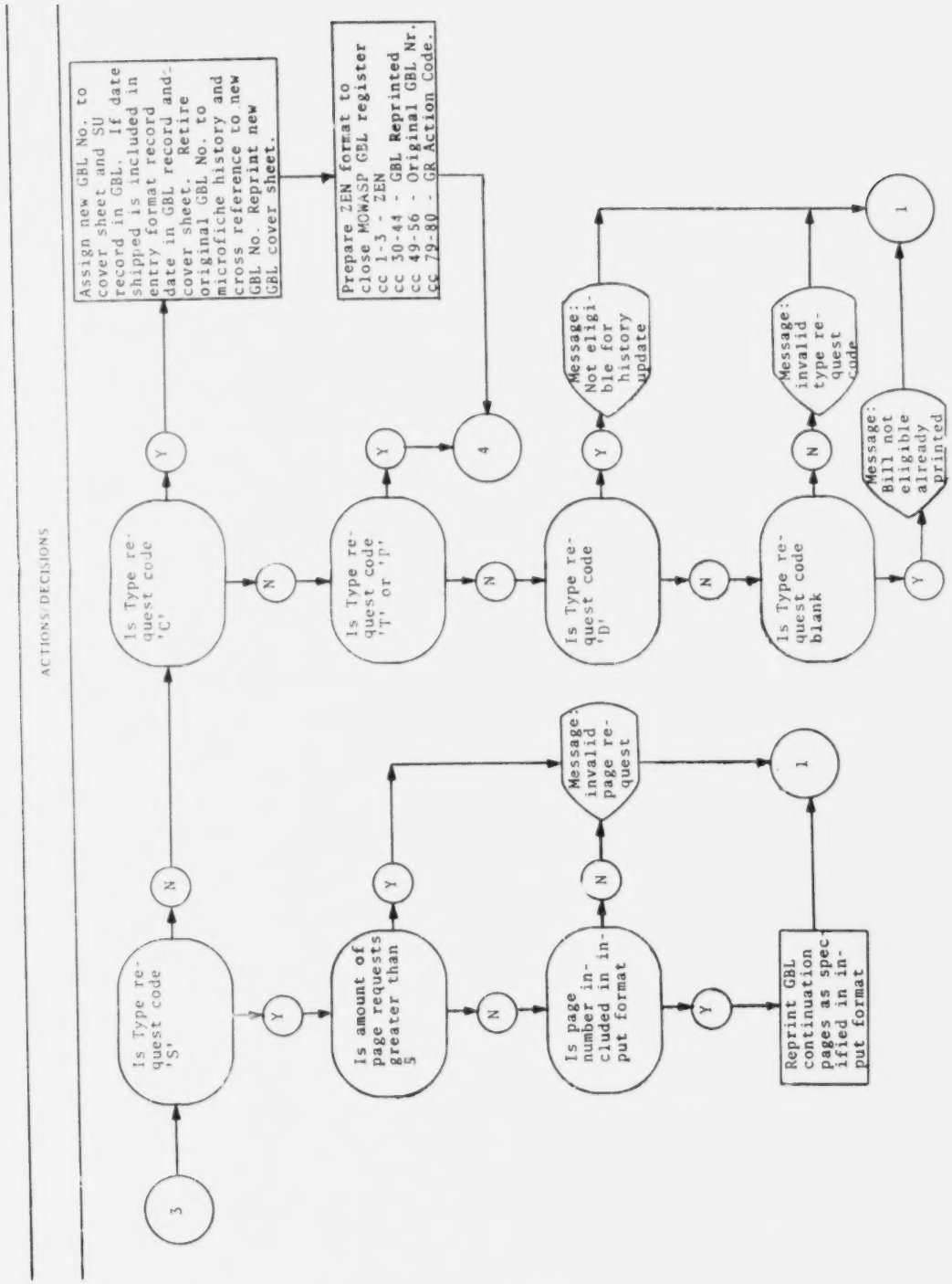
4. OUTPUT

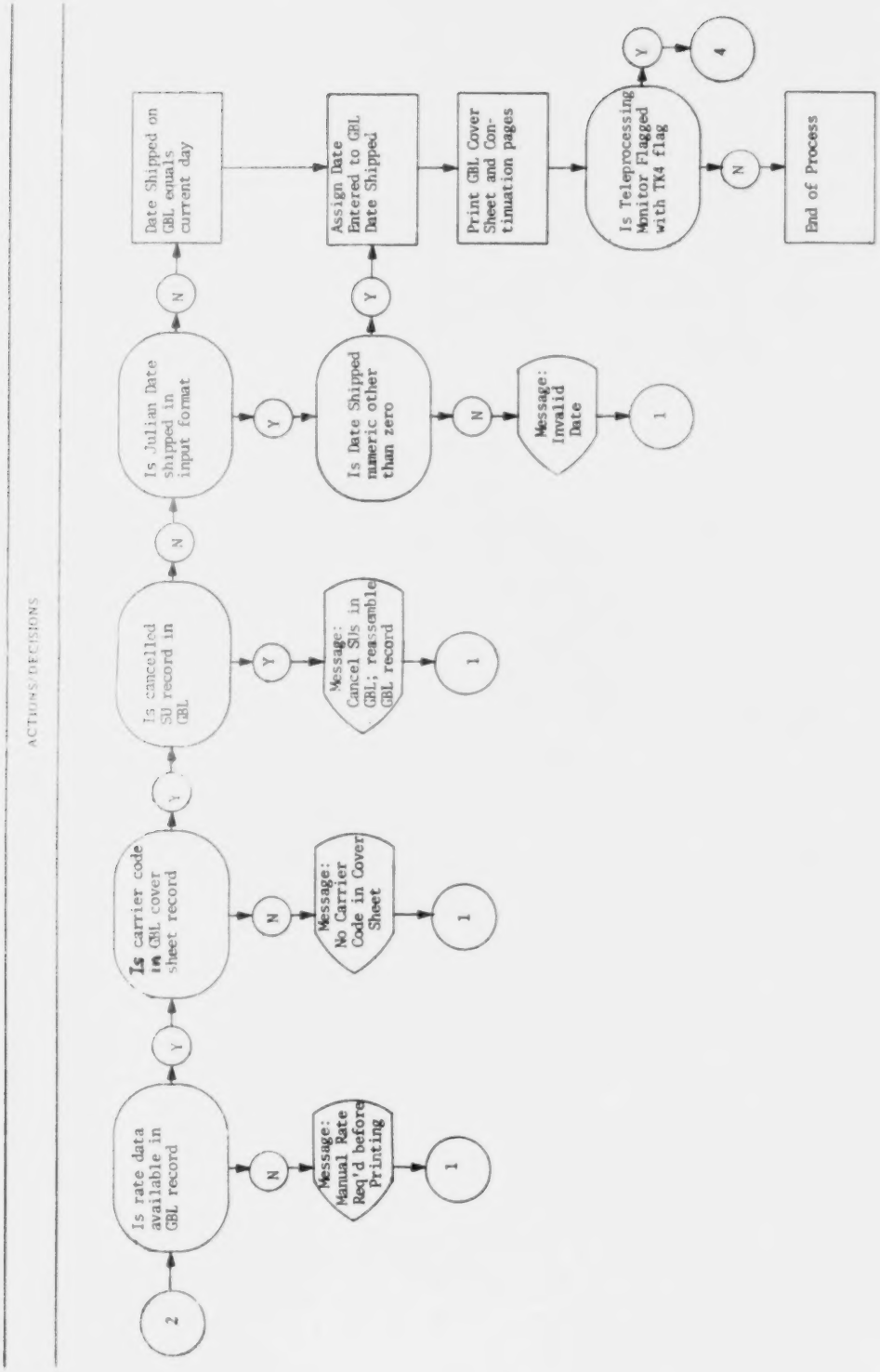
a. Completed GBL first page and continuation pages (SF 1103 and SF 1109).

b. Intransit Data Cards (DIC TK4).

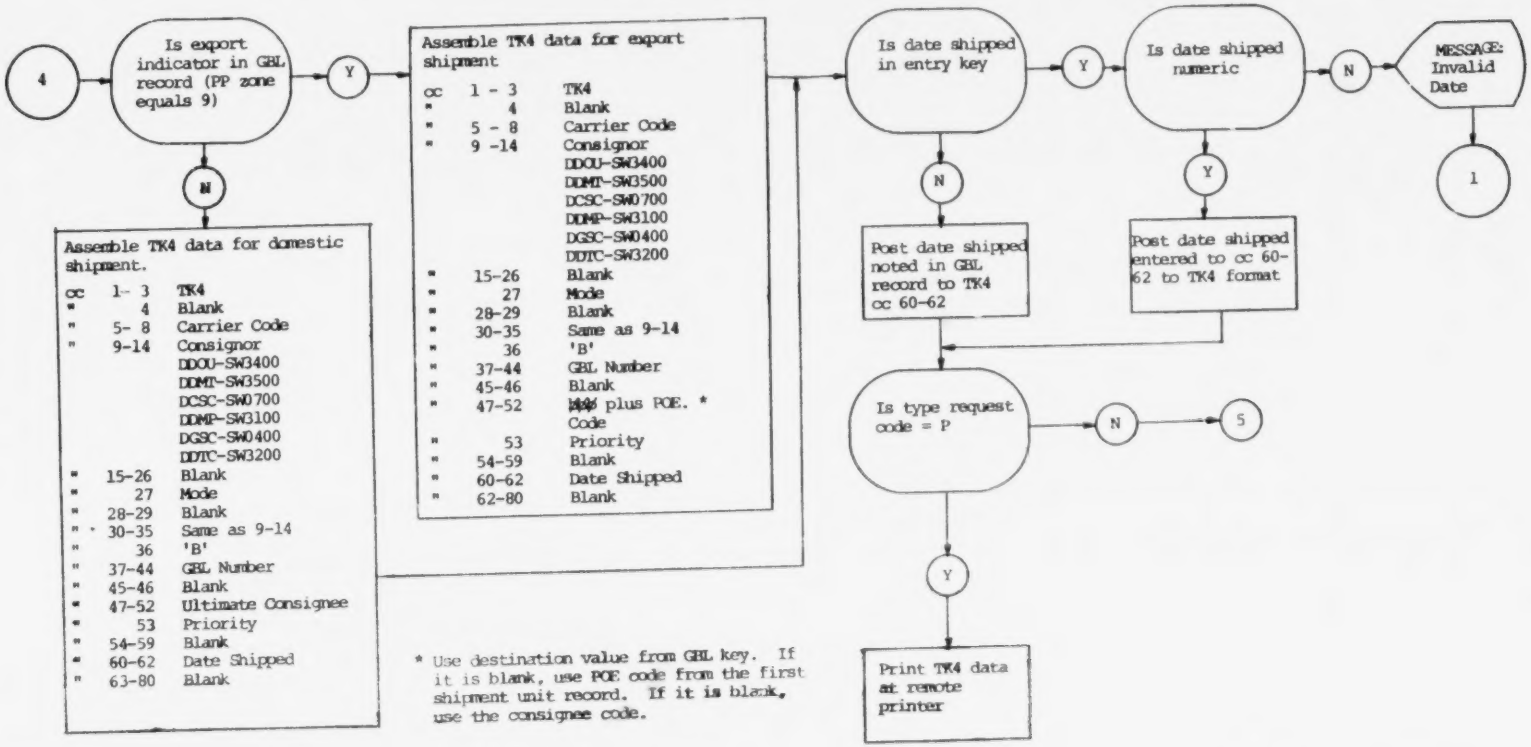
c. Printed list of TK4 data.

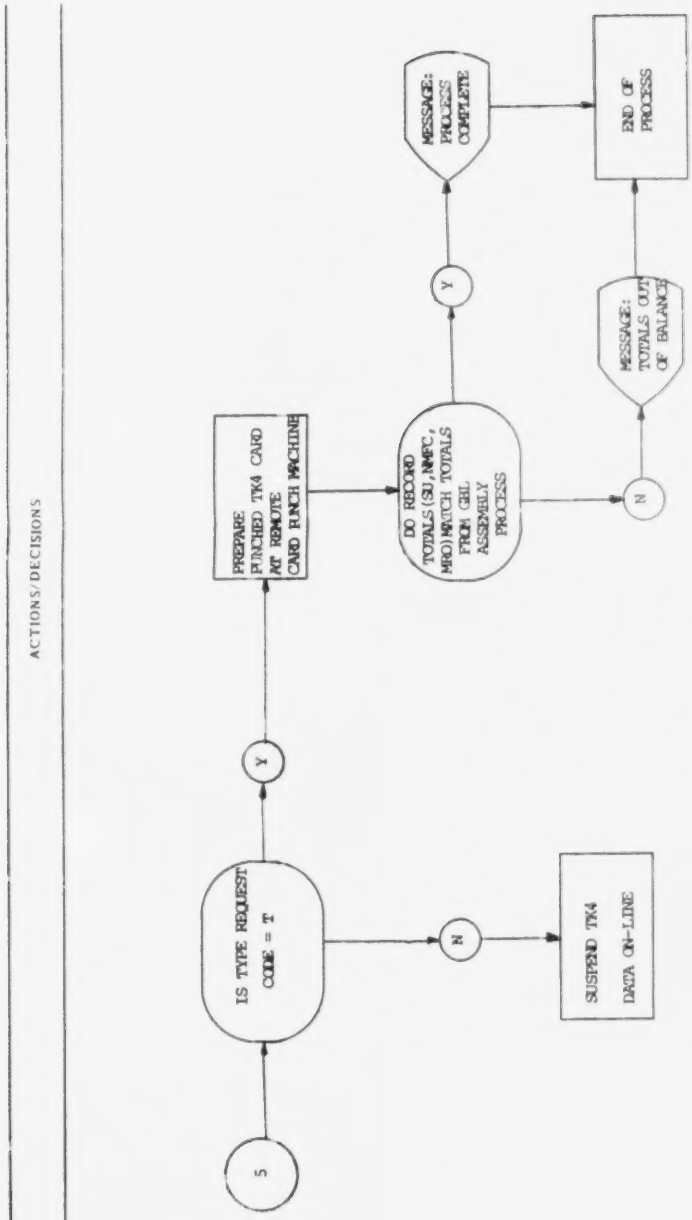

SOURCE
ACTIONS/DECISIONS
1
Enter Data per App. B-194
Is GBL Record status equal to 'P' printed
Y
N
Is Type request code 'A'
Y
N
3
Reprint all continuation pages for pertinent GBL
1
Is Type request code 'C'
Y
Message: cover sheet not eligible for reprint
1
Is Type request code 'T' or 'P'
Y
Message: not eligible for repunch
1
Is Type request code 'A' or 'S'
Y
Message: not eligible for reprint
1
Is Type request code 'D'
Y
N
2
Is short GBL status 'O'
Y
Delete all GBL History records
1
N
Message: not eligible for history update


ACTIONS/DECISIONS
3
Is Type request code 'S'
N
Y
Is amount of page requests greater than 5
Y
N
Message: invalid page request
1
Is page number included in input format
N
Y
Reprint GBL continuation pages as specified in input format
Is Type request code 'C'
Y
Assign new GBL No. to cover sheet and SU record in GBL. If date shipped is included in entry format record date in GBL record and cover sheet. Retire original GBL No. to microfiche history and cross reference to new GBL No. Reprint new GBL cover sheet.
N
Is Type request code 'T' or 'P'
Y
Prepare ZEN format to close MOWASP GBL register
cc 1-3 - ZEN
cc 30-44 - GBL Reprinted
cc 49-56 - Original GBL Nr.
cc 79-80 - GR Action Code.
4
N
Is Type request code 'D'
Y
Message: Not eligible for history update
1
N
Is Type request code blank
N
Message: invalid type request code
Y
Message: Bill not eligible already printed
1


ACTIONS/DECISIONS
2
Is rate data available in GBL record
N
Message: Manual Rate Req'd before Printing
1
Y
Is carrier code in GBL cover sheet record
N
Message: No Carrier Code in Cover Sheet
1
Y
Is cancelled SU record in GBL
Y
Message: Cancel SUs in GBL; reassemble GBL record
1
N
Is Julian Date shipped in input format
Y
Is Date Shipped numeric other than zero
N
Message: Invalid Date
1
Y
Assign Date Entered to GBL Date Shipped
N
Date Shipped on GBL equals current day
Print GBL Cover Sheet and Continuation pages
Is Teleprocessing Monitor Flagged with TK4 flag
Y
4
N
End of Process

ACTIONS/DECISIONS




ACTIONS/DECISIONS
5
IS TYPE REQUEST CODE = T
Y
N
SUSPEND TK4 DATA ON-LINE
PREPARE PUNCHED TK4 CARD AT REMOTE CARD PUNCH MACHINE
DO RECORD TOTALS (SU, NMFC, MRO) MATCH TOTALS FROM GBL ASSEMBLY PROCESS
Y
N
MESSAGE: PROCESS COMPLETE
MESSAGE: TOTALS OUT OF BALANCE
END OF PROCESS

APPENDIX D-155

MOFAST GBL FREIGHT DESCRIPTION PROCESS

1. INITIATING ACTION

The process of selecting Freight Description occurs as part of the GBL preparation program.

2. REFERENCES

Appendix D-150.

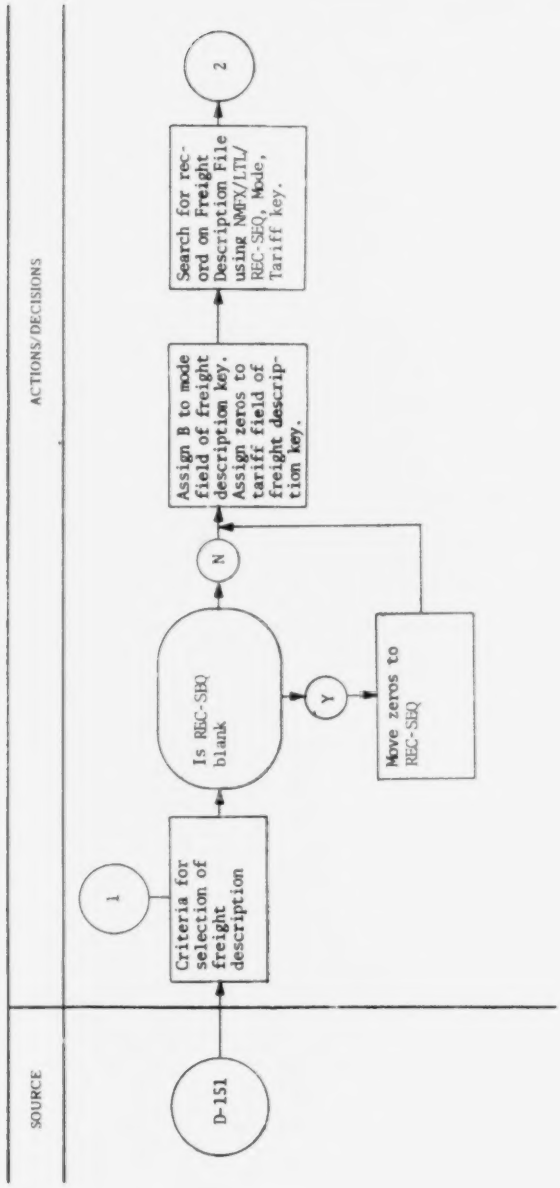
3. GENERAL

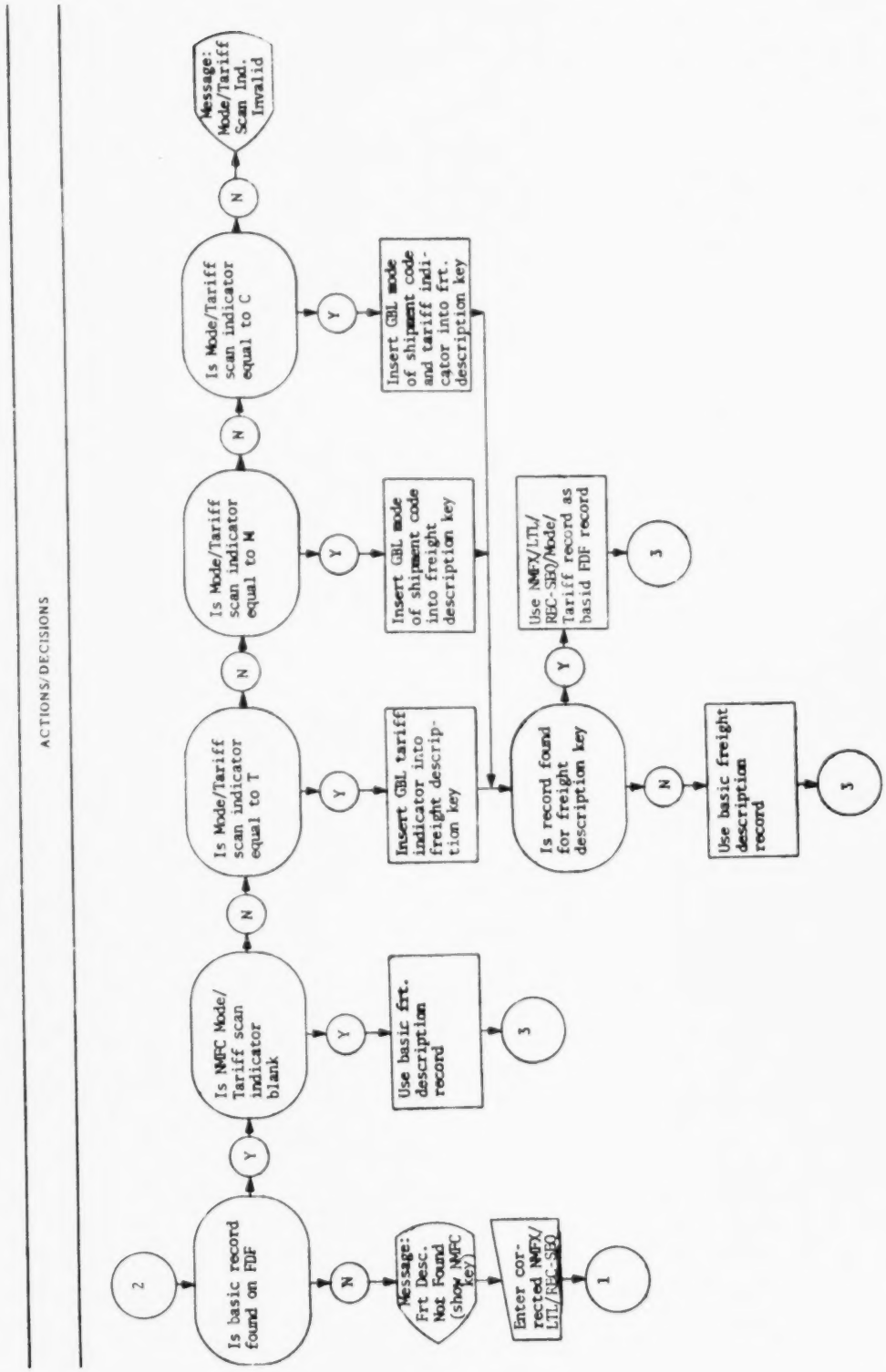
a. The Freight Description process provides valid in-the-clear item descriptions for incorporation into computer prepared GBLs.

b. Freight Descriptions originate from the Freight Description File developed by the Freight Description Manager and local depot input. Data in the file represents MTMC approved descriptions, and special descriptions relative to Mode of Shipment, Tariff, Density items, Hazardous items, and Freight All Kinds. Descriptions are selected based upon the item with the highest LTL value in each container on the GBL.

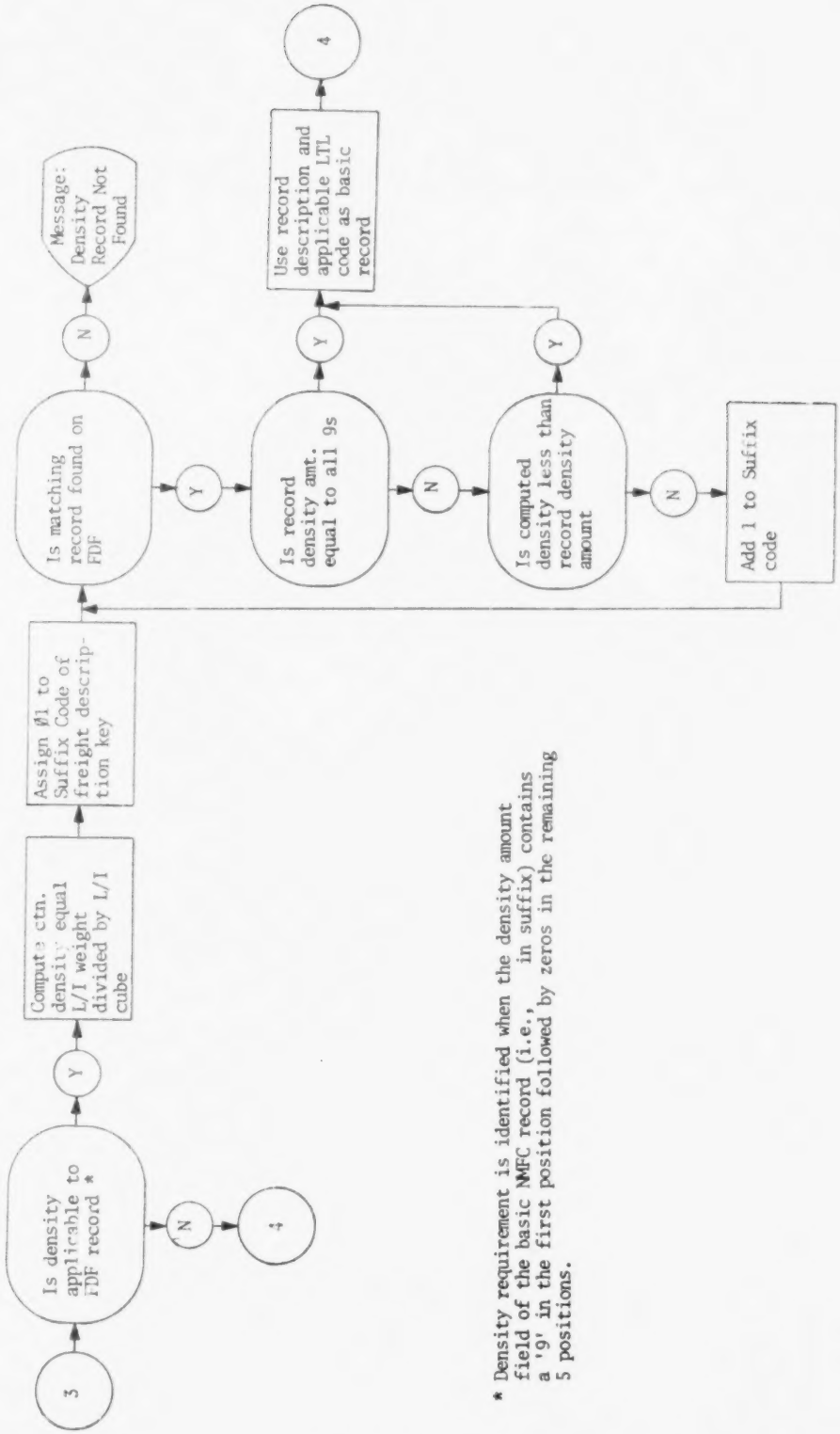
4. OUTPUT

GBL Description of Articles Block.


SOURCE
ACTIONS/DECISIONS
D-151
1
Criteria for selection of freight description
Is REC-SEQ blank
Y
N
Move zeros to REC-SEQ
Assign B to mode field of freight description key. Assign zeros to tariff field of freight description key.
Search for record on Freight Description File using NMFX/LTL/ REC-SEQ, Mode, Tariff key.
2

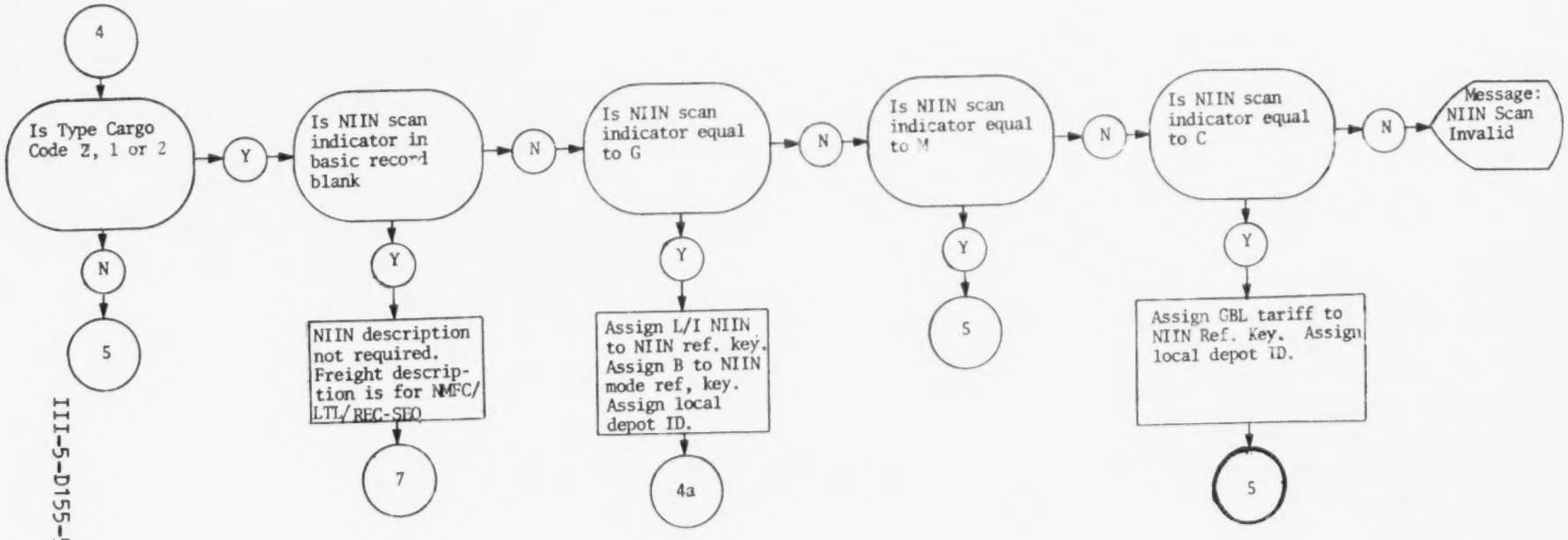

ACTIONS/DECISIONS
2
Is basic record found on FDF
N
Message: Frt Desc. Not Found (show NMFC key)
Enter corrected NMFC/LTL/REC-SEQ
1
Y
Is NMFC Mode/Tariff scan indicator blank
Y
Use basic frt. description record
3
N
Is Mode/Tariff scan indicator equal to T
Y
Insert GBL tariff indicator into freight description key
N
Is Mode/Tariff scan indicator equal to M
Y
Insert GBL mode of shipment code into freight description key
N
Is Mode/Tariff scan indicator equal to C
Y
Insert GBL mode of shipment code and tariff indicator into frt. description key
N
Message: Mode/Tariff Scan Ind. Invalid
Is record found for freight description key
Y
Use NMFC/LTL/REC-SEQ/Mode/Tariff record as basid FDF record
3
N
Use basic freight description record
3

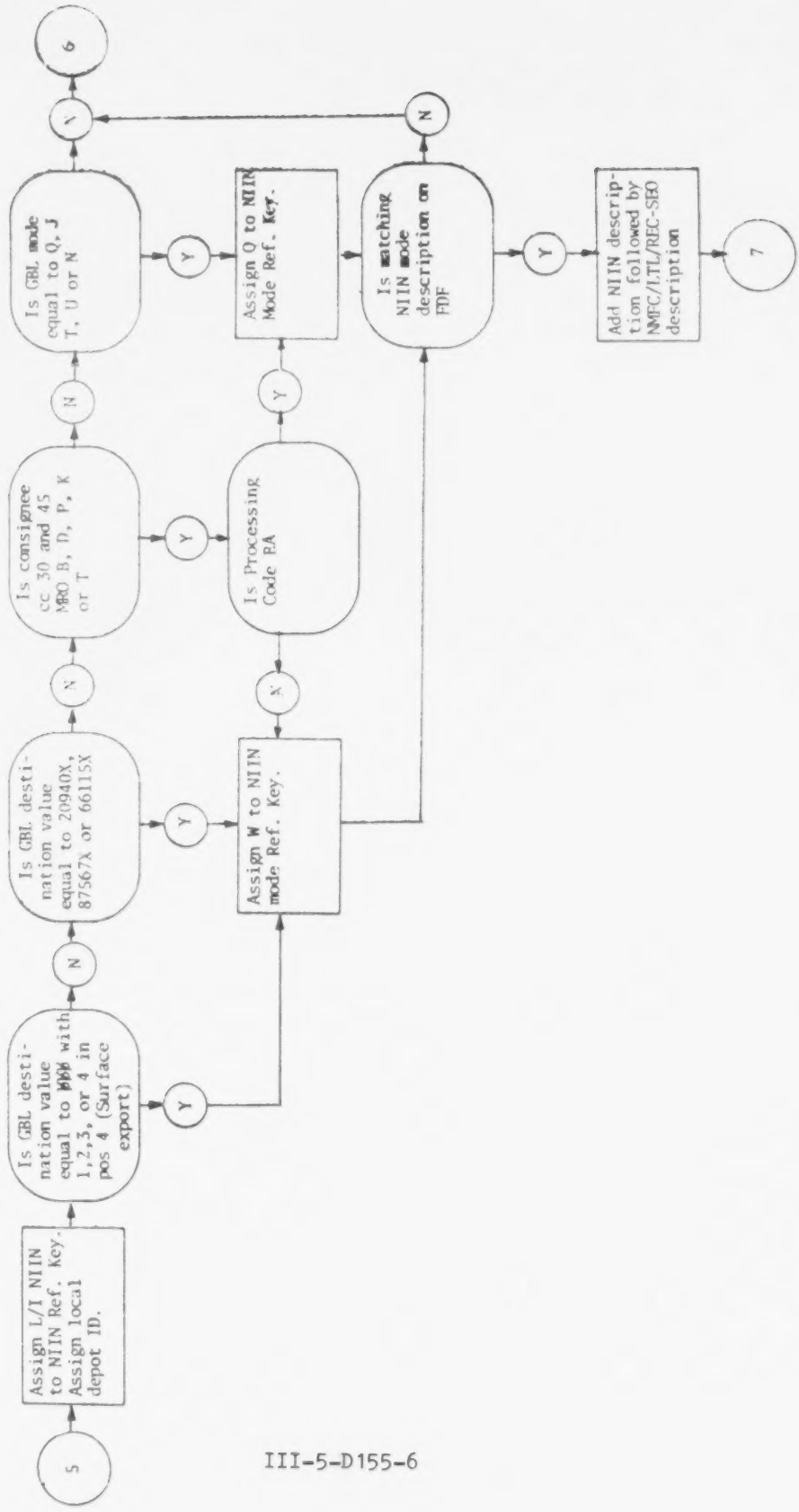
ACTIONS/DECISIONS



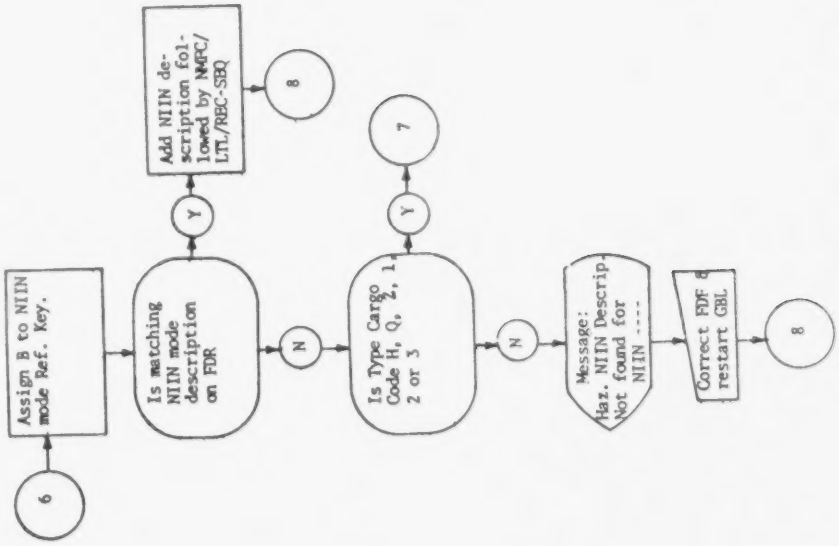
* Density requirement is identified when the density amount field of the basic NMFC record (i.e., in suffix) contains a '9' in the first position followed by zeros in the remaining 5 positions.

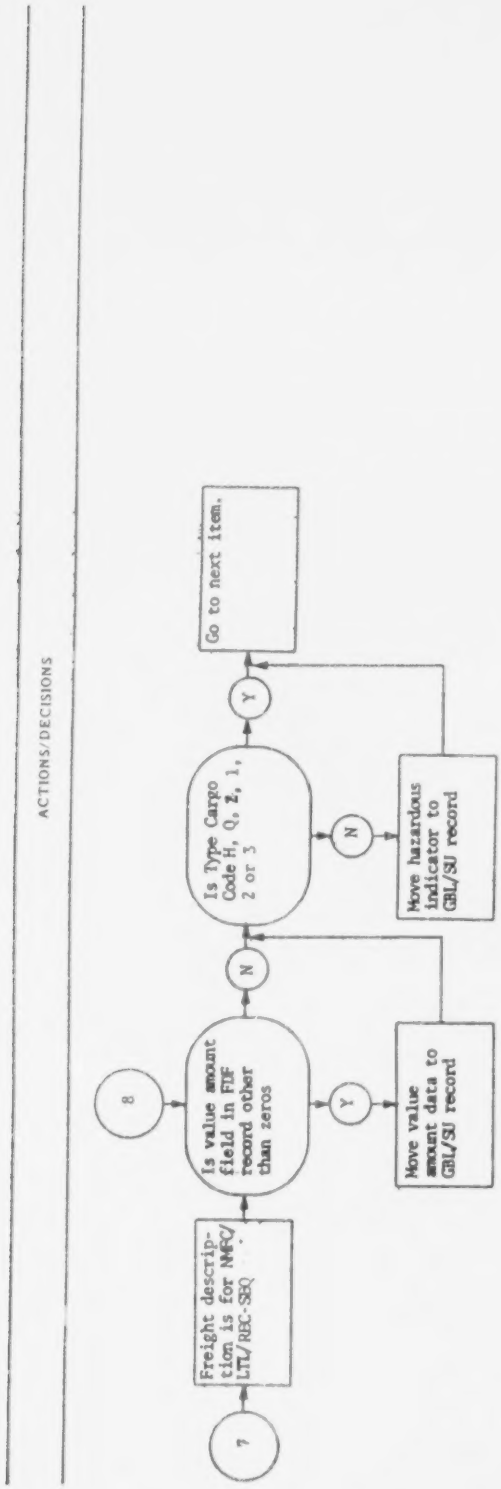
ACTIONS/DECISIONS




ACTIONS/DECISIONS
5
Assign L/I NIIN to NIIN Ref. Key. Assign local depot ID.
Is GBL destination value equal to 999 with 1,2,3, or 4 in pos 4 (Surface export)
Y
N
Assign W to NIIN mode Ref. Key.
Is GBL destination value equal to 20940X, 87567X or 66115X
Y
N
Is Processing Code RA
Y
N
Assign O to NIIN Mode Ref. Key.
Is consignee cc 30 and 45 MRO B, D, P, K or T
Y
N
Is matching NIIN mode description on FDF
Y
N
Is GBL mode equal to Q, J T, U or N
Y
N
6
Add NIIN description followed by NMFC/LTL/REC-SEO description
7

ACTIONS/DECISIONS




ACTIONS/DECISIONS
7
Freight description is for NMFC/LTL/REC-SEQ
8
Is value amount field in FDF record other than zeros
Y
Move value amount data to GBL/SU record
N
Is Type Cargo Code H, Q, Z, 1, 2 or 3
N
Move hazardous indicator to GBL/SU record
Y
Go to next item.

APPENDIX D-156

MOFAST RATING FILE UPDATE PROCESS

1. INITIATING ACTION

CRT operator entry of data elements noted in appendix B-185.

2. REFERENCES

a. Appendix B-180.

b. Appendix B-185.

c. Appendix E-236 P.

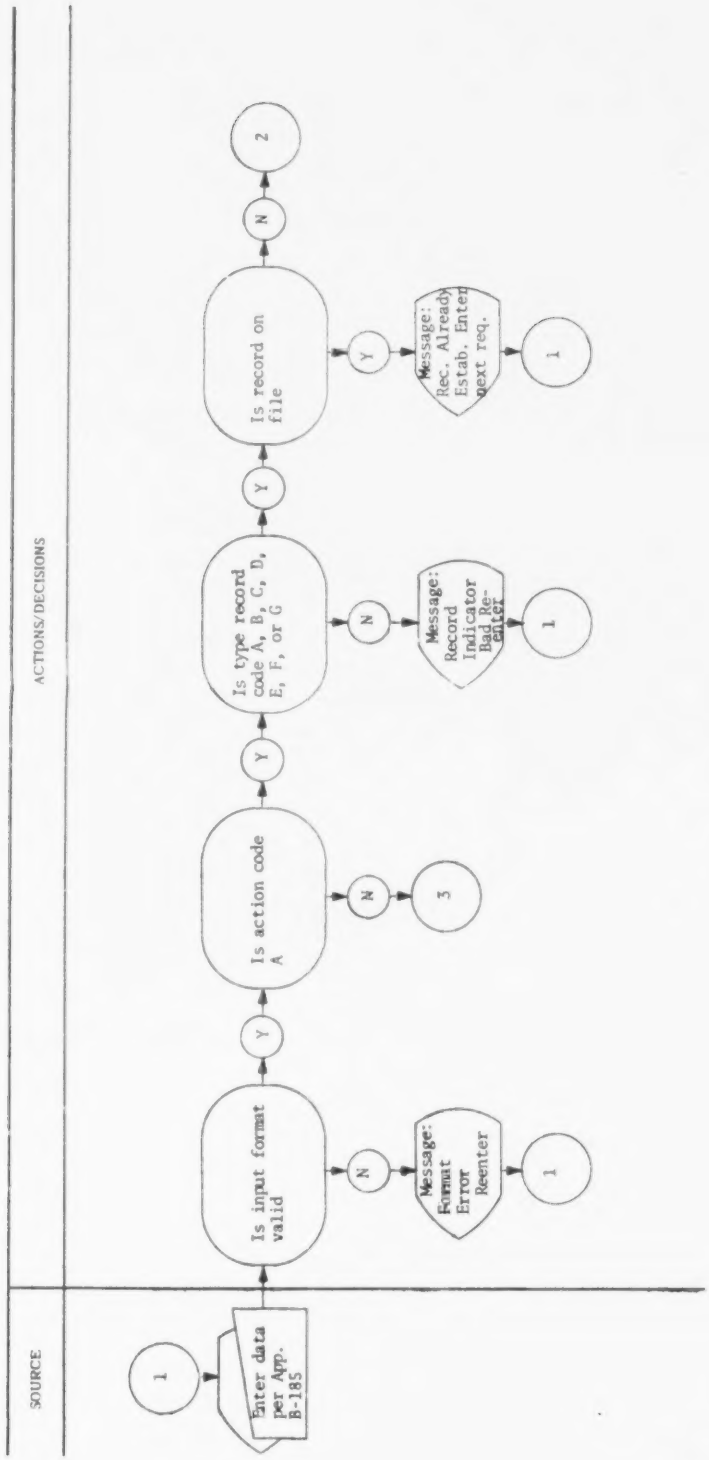
3. GENERAL

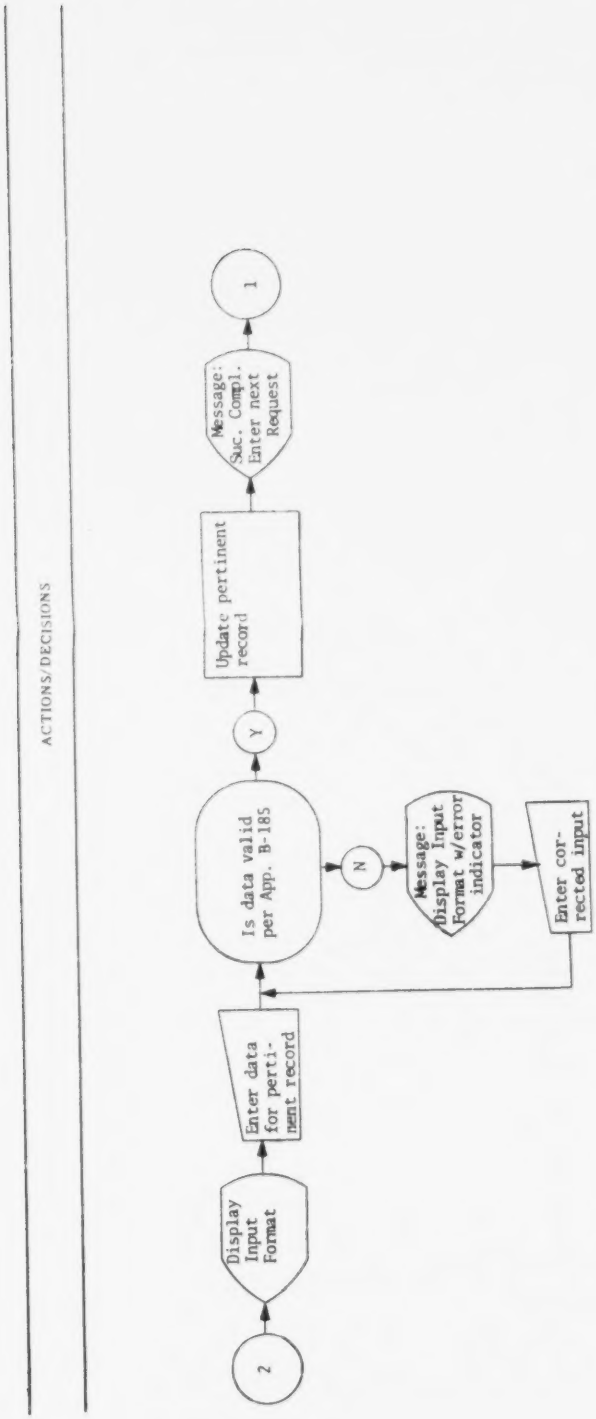
a. This chart outlines the basic process performed to add, change, and delete records pertinent to transportation rating files.

b. File update is performed in an on-line CRT environment with the exception of a constant rate increase or decrease which applies to all rates in a specific tariff. This change is accomplished using DIC ZVH per appendix B-180.

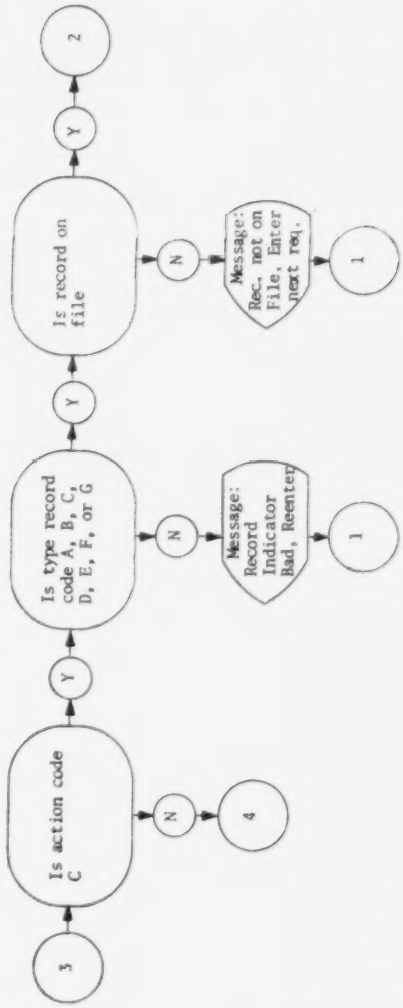
4. OUTPUT

On-line files used to support MOFAST GBL process.

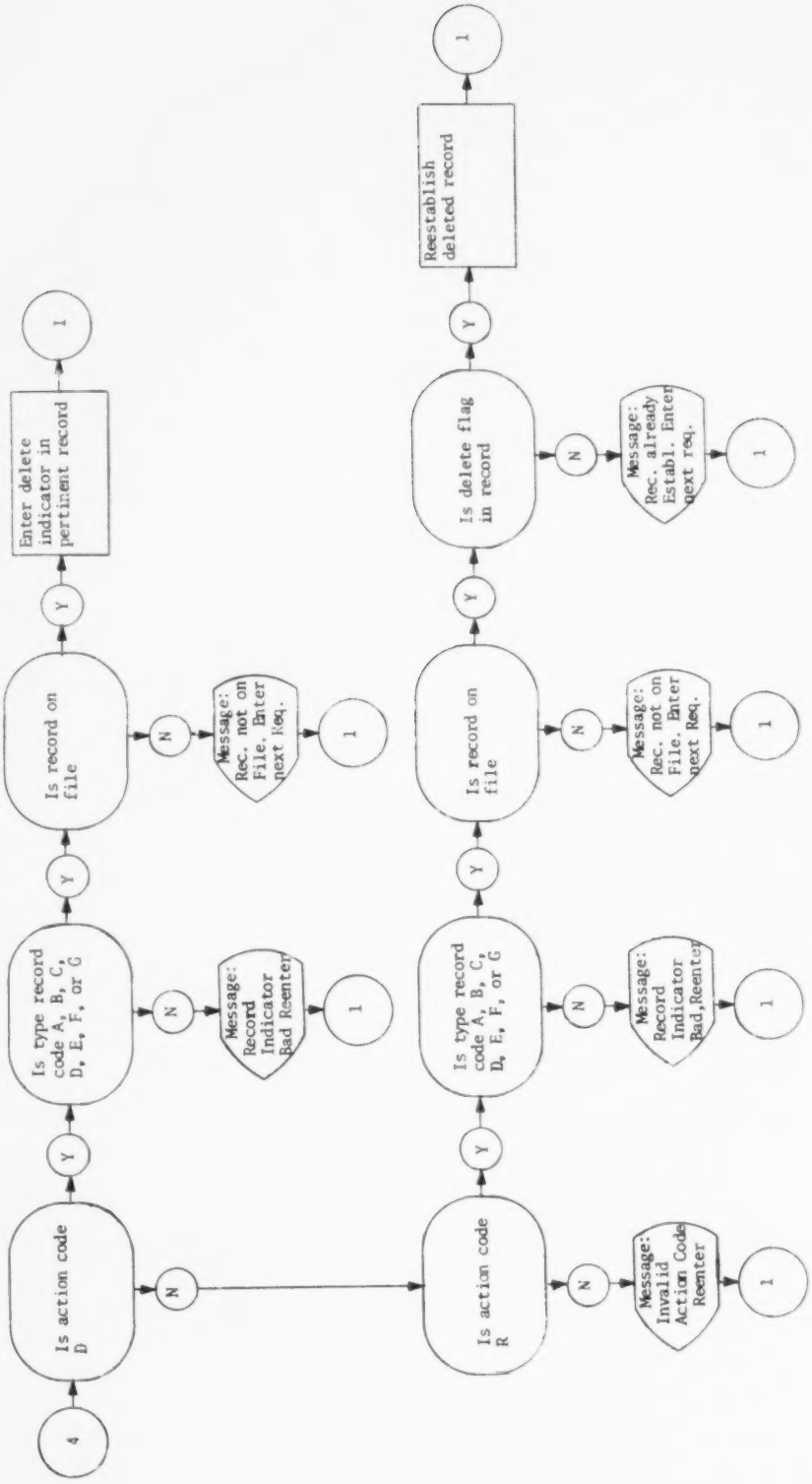

SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-185
Is input format valid
N
Message: Format Error Reenter
1
Y
Is action code A
N
3
Y
Is type record code A, B, C, D, E, F, or G
N
Message: Record Indicator Bad Re-enter
1
Y
Is record on file
Y
Message: Rec. Already Estab. Enter next req.
1
N
2


ACTIONS/DECISIONS
2
Display Input Format
Enter data for perti-nent record
Is data valid per App. B-185
N
Y
Message: Display Input Format w/error indicator
Enter cor-rected input
Update pertinent record
Message: Suc. Compl. Enter next Request
1

ACTIONS/DECISIONS



ACTIONS/DECISIONS



APPENDIX D-157

EXTENDED BANKING OF MRO(S)

1. INITIATING ACTION

Appendix B-66, Table and Control File.

2. REFERENCES

a. Appendix A-42

b. Appendix B-66

c. Appendix D-27

d. Appendix D-29

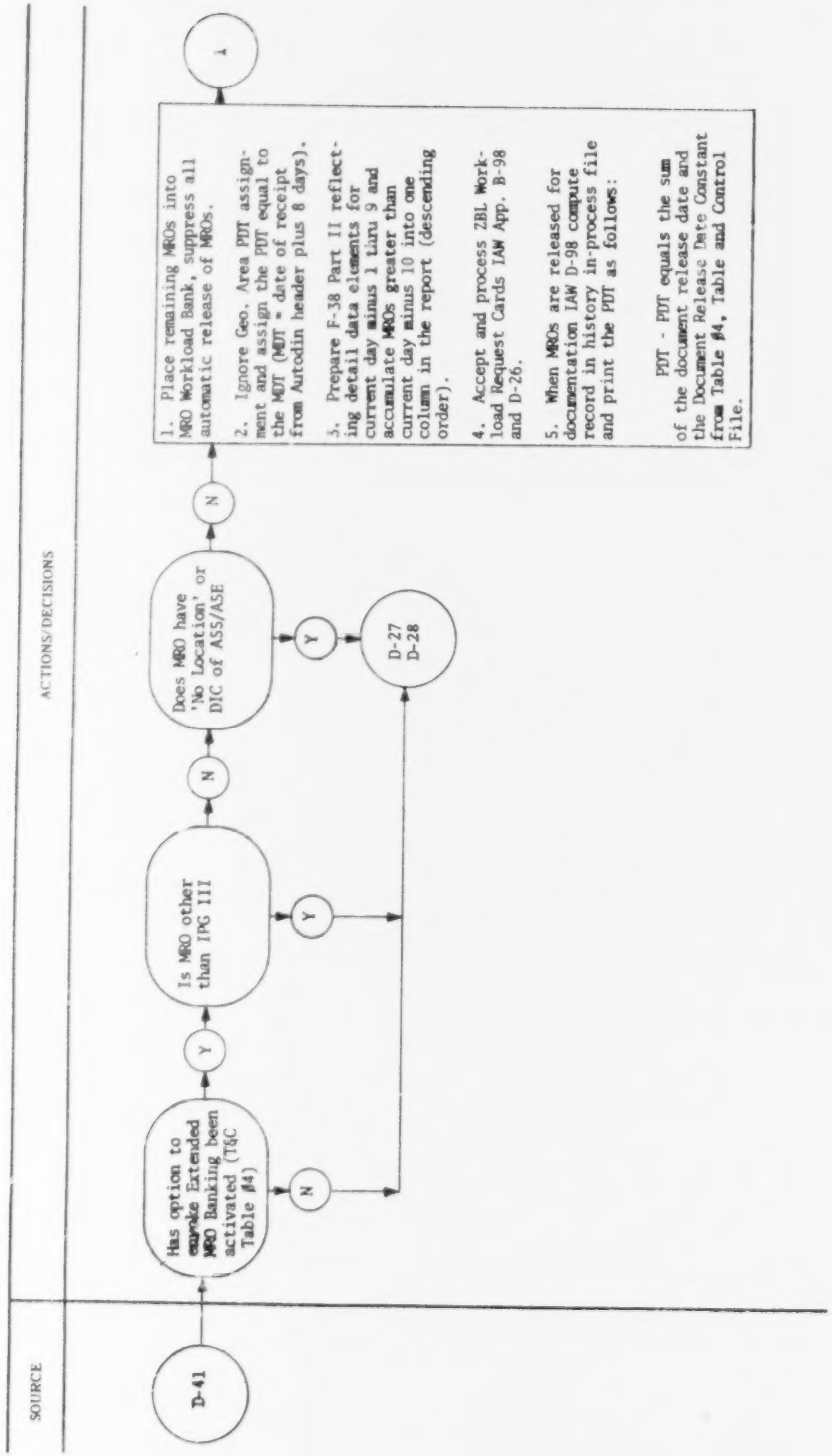
e. Appendix D-98

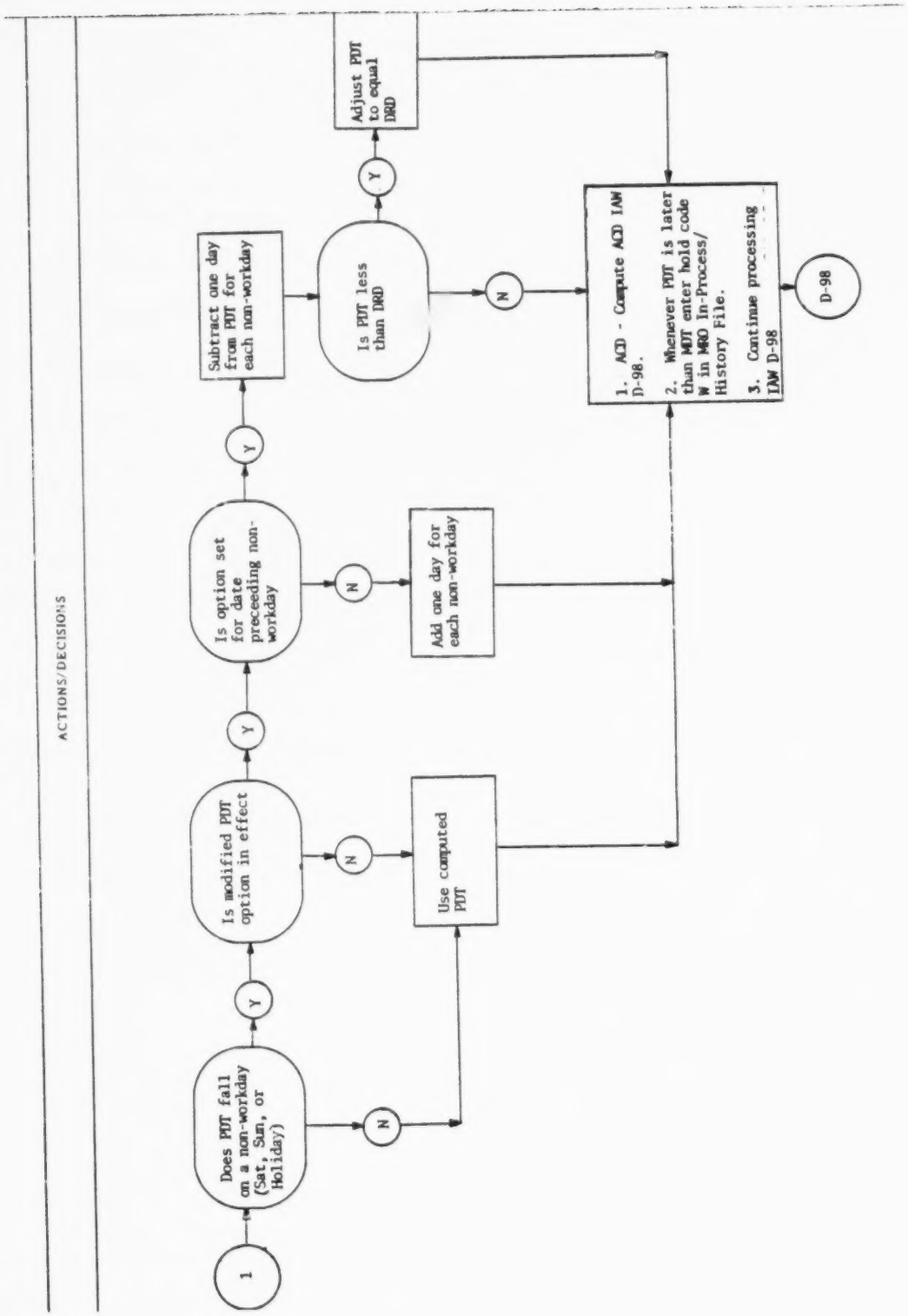
3. GENERAL

This chart outlines the procedures that have been established for automated extended banking of MROs. It is to be used in addition to and compliments processes outlined in appendices D-27 and D-98.

4. OUTPUTS

Appendix F-38


SOURCE
ACTIONS/DECISIONS
D-41
Has option to exercise Extended MRO Banking been activated (T&C Table 04)
N
Y
Is MRO other than IPG III
Y
N
Does MRO have 'No Location' or DIC of ASS/ASE
Y
N
D-27
D-28
1. Place remaining MROs into MRO Workload Bank, suppress all automatic release of MROs.
2. Ignore Geo. Area PDT assignment and assign the PDT equal to the MDT (MDT = date of receipt from Autodin header plus 8 days).
3. Prepare F-38 Part II reflecting detail data elements for current day minus 1 thru 9 and accumulate MROs greater than current day minus 10 into one column in the report (descending order).
4. Accept and process ZBL Workload Request Cards IAW App. B-98 and D-26.
5. When MROs are released for documentation IAW D-98 compute record in history in-process file and print the PDT as follows:
PDT - PDT equals the sum of the document release date and the Document Release Date Constant from Table 04, Table and Control File.
Y


ACTIONS/DECISIONS
1
Does PDT fall on a non-workday (Sat, Sun, or Holiday)
Y
N
Is modified PDT option in effect
Y
N
Use computed PDT
Is option set for date preceeding non-workday
Y
N
Add one day for each non-workday
Subtract one day from PDT for each non-workday
Is PDT less than DRD
Y
N
Adjust PDT to equal DRD
1. ACD - Compute ACD IAW D-98.
2. Whenever PDT is later than MDT enter hold code W in MRD In-Process/ History File.
3. Continue processing IAW D-98
D-98

APPENDIX D-158

MOFAST TCMD CARDS AND TRANSCEIVER DATA

1. INITIATING ACTION

CRT operator entry of program call numbers and data elements specified in appendices B-212 and E-228 P.

2. REFERENCES

a. Appendix B-212.

b. Appendix E-228 P.

c. Appendix F-182.

d. DoD 4500.32-R, MILSTAMP.

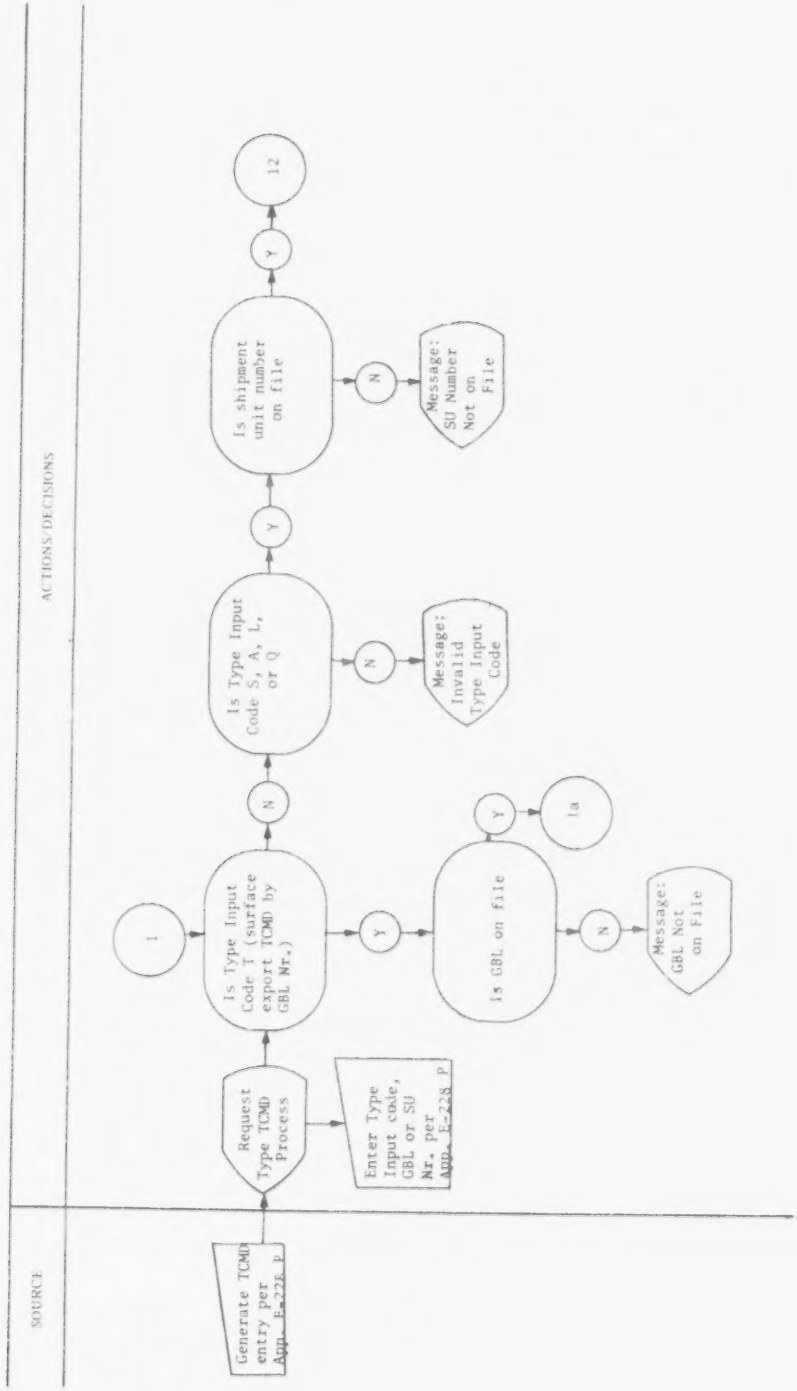
3. GENERAL

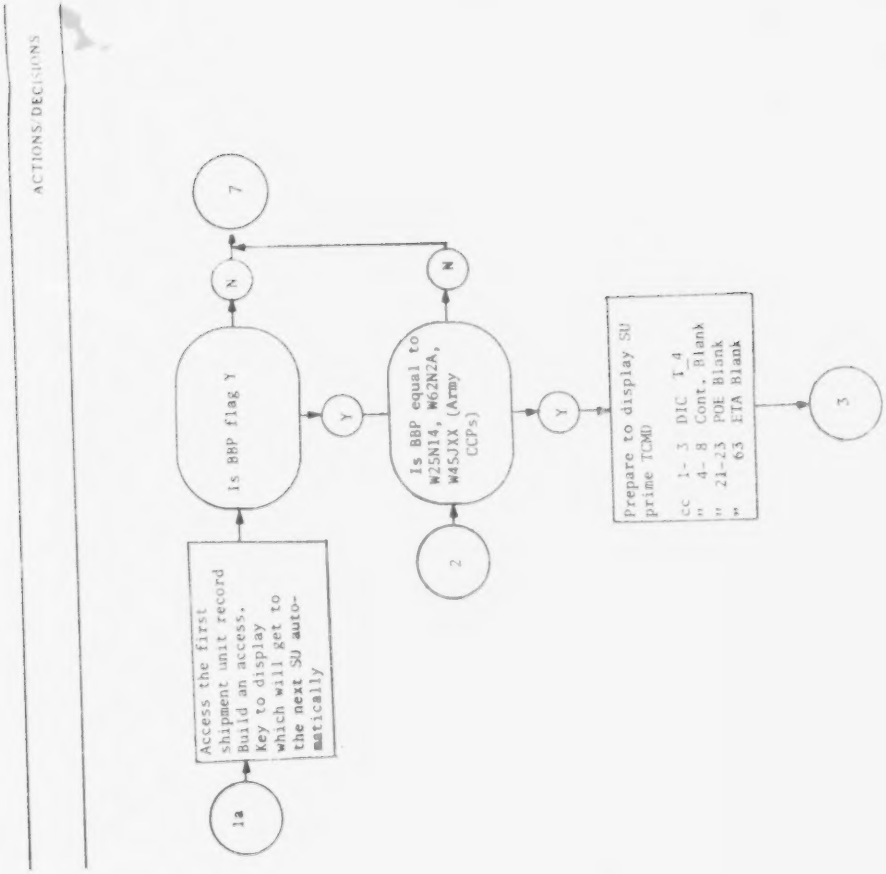
TCMD data required for export air and surface export shipments as well as domestic Logair/Quicktrans shipments will be provided from MOFAST files upon entry of data elements noted in appendix B-212. The CRT operator will complete entry of data required IAW DoD 4500.32-R, MILSTAMP.

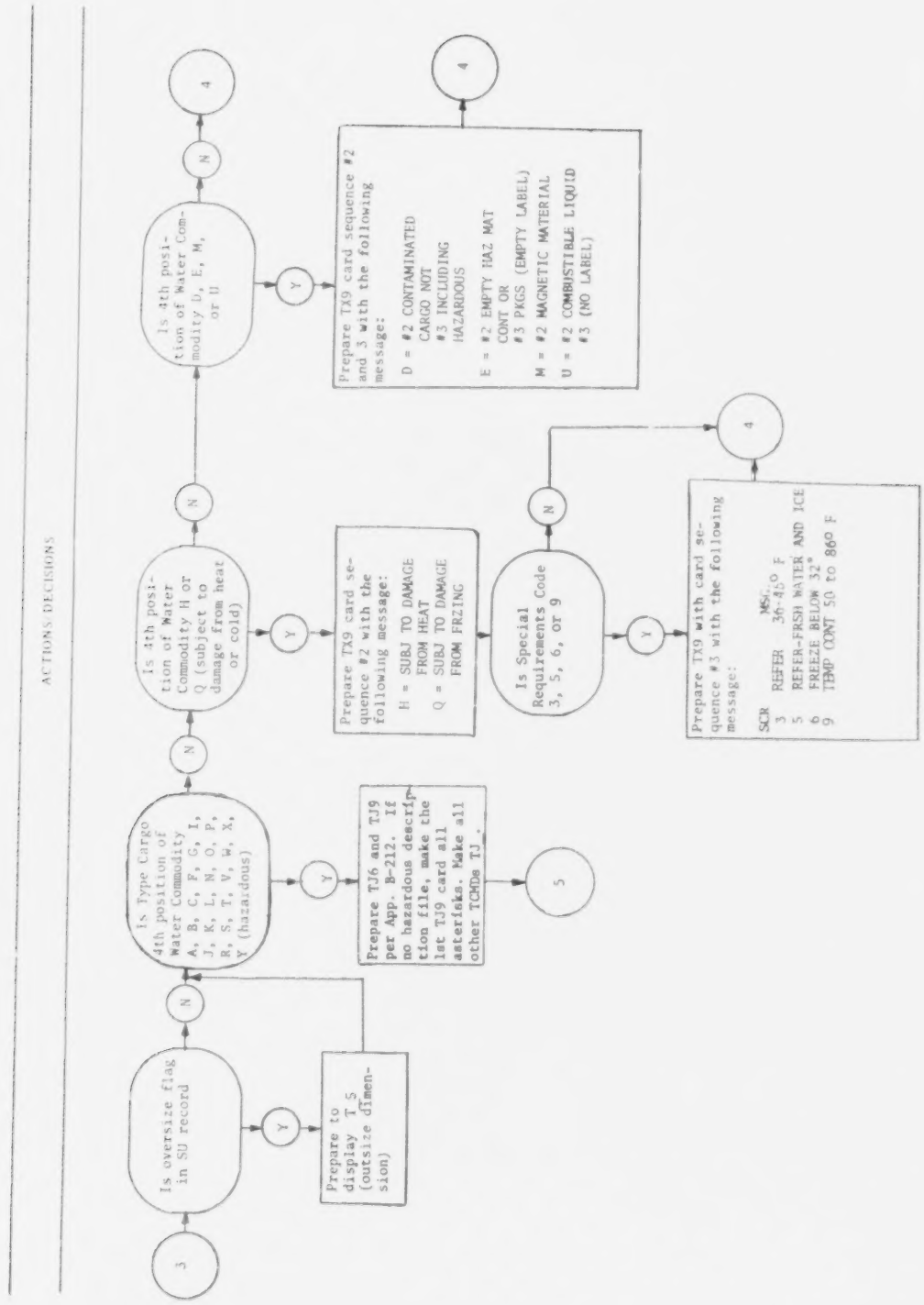
4. OUTPUT

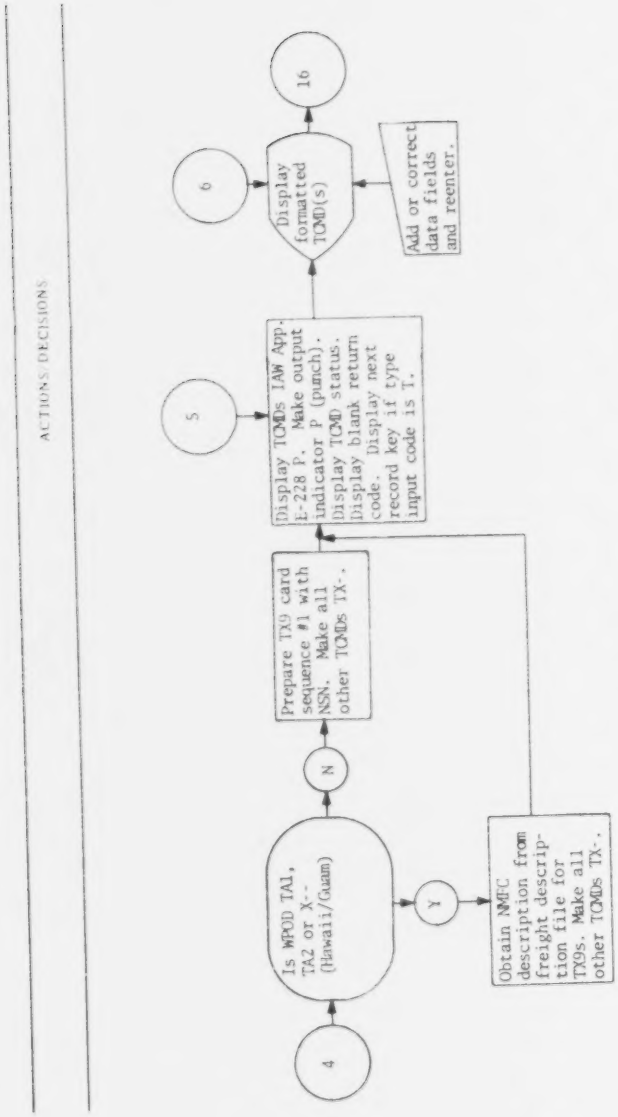
a. Appendix F-182, MOFAST TCMD Transaction Listing. Produce against EXMIT file.

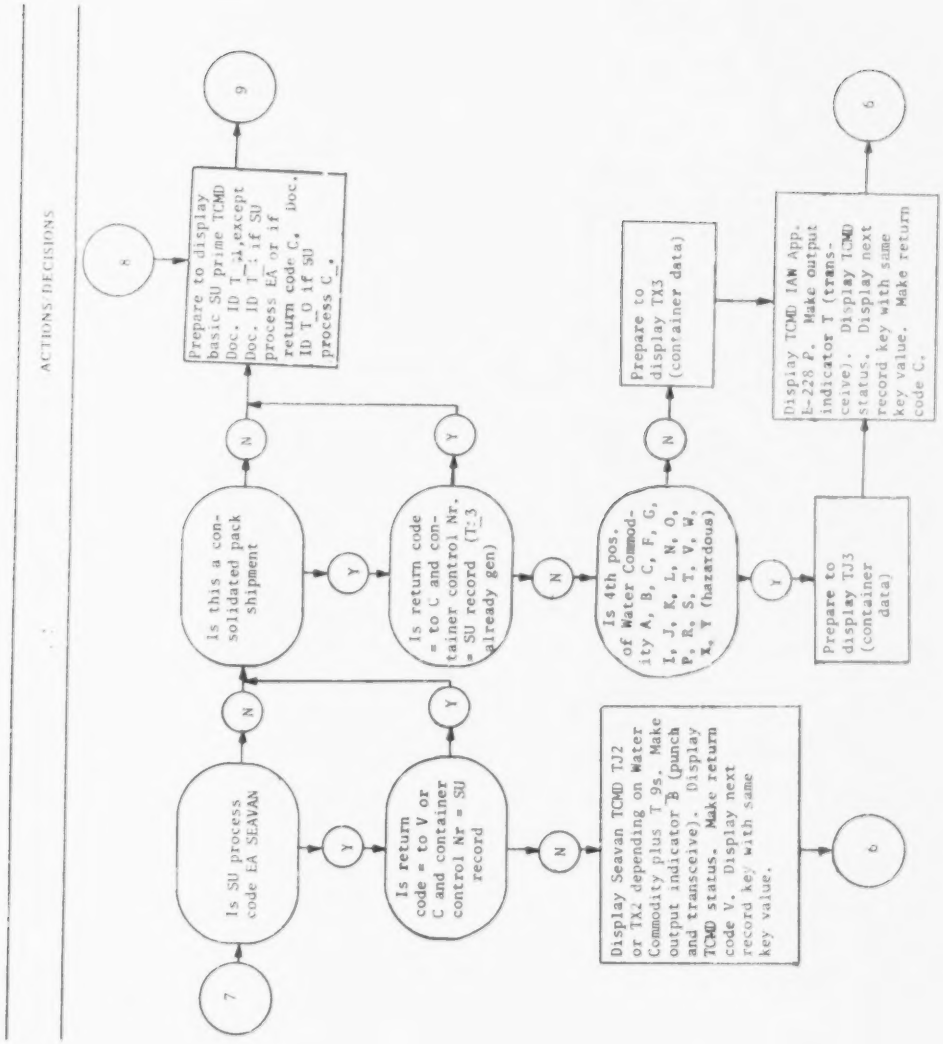
b. TCMD cards and/or transceiver data formats per DoD 4500.32-R.


SOURCE
ACTIONS/DECISIONS
Generate TCMD entry per App. E-228 P
Request Type TCMD Process
Enter Type Input code, GBL or SU Nr. per App. E-228 P
1
Is Type Input Code T (surface export TCMD by GBL Nr.)
Y
N
Is GBL on file
Y
N
1a
Message: GBL Not on File
Is Type Input Code S, A, L, or Q
N
Y
Message: Invalid Type Input Code
Is shipment unit number on file
N
Y
Message: SU Number Not on File
12

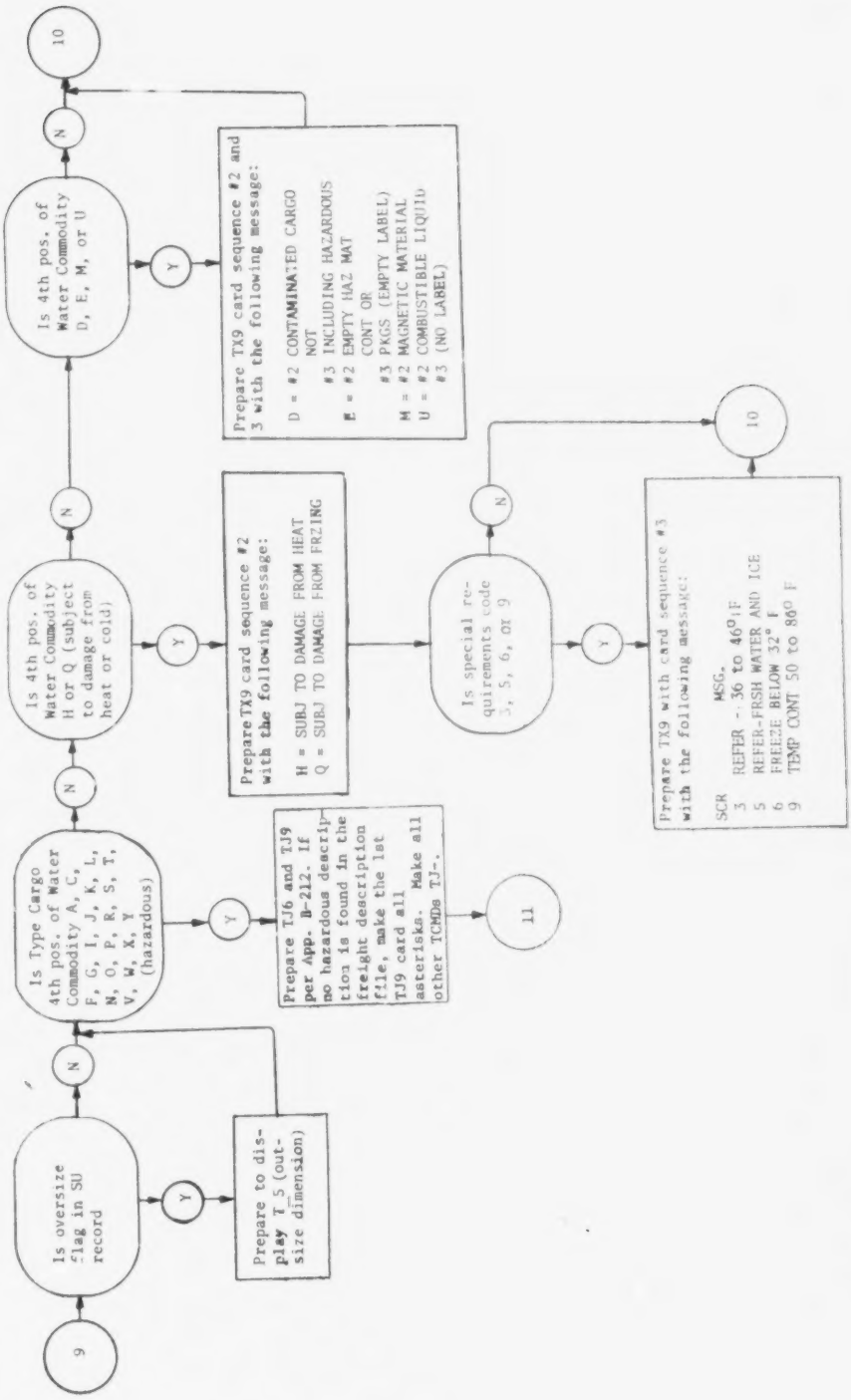

ACTIONS/DECISIONS
1a
Access the first shipment unit record Build an access. Key to display which will get to the next SU automatically
Is BBP flag Y
N
7
Y
2
Is BBP equal to W25N14, W62N2A, W45JXX (Army CCPs)
N
Y
Prepare to display SU prime TCMD
cc 1- 3 DIC T 4
" 4- 8 Cont. Blank
" 21-23 POE Blank
" 63 ETA Blank
3

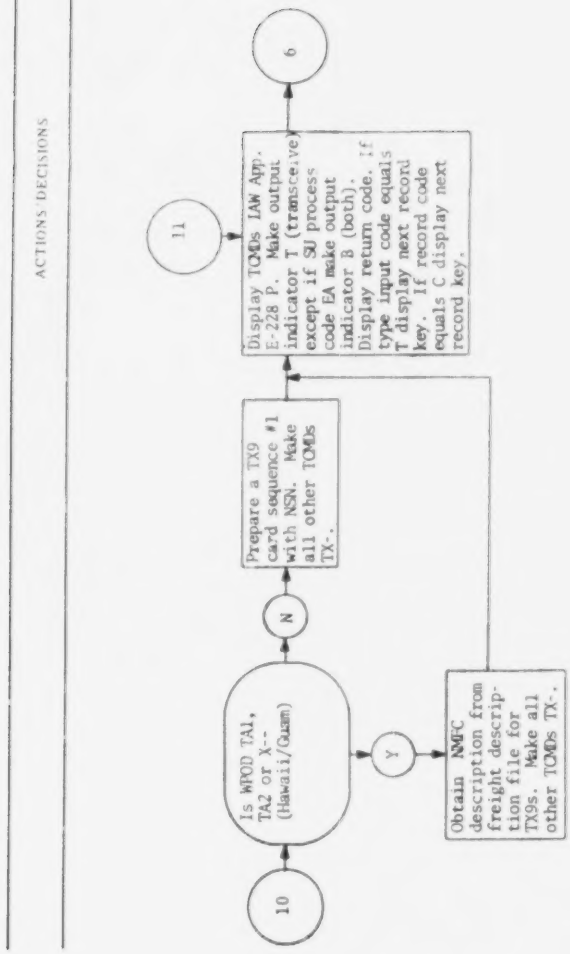

ACTIONS/DECISIONS
3
Is oversize flag in SU record
Y
Prepare to display T 5 (outsize dimension)
N
Is Type Cargo 4th position of Water Commodity A, B, C, F, G, I, J, K, L, N, O, P, R, S, T, V, W, X, Y (hazardous)
Y
Prepare TJ6 and TJ9 per App. B-212. If no hazardous description file, make the 1st TJ9 card all asterisks. Make all other TCMDs TJ.
5
N
Is 4th position of Water Commodity Q (subject to damage from heat or cold)
Y
Prepare TX9 card sequence #2 with the following message:
H = SUBJ TO DAMAGE FROM HEAT
Q = SUBJ TO DAMAGE FROM FRZING
N
Is Special Requirements Code 3, 5, 6, or 9
Y
Prepare TX9 with card sequence #3 with the following message:
SCR MSG
3 REFER 36-45° F
5 REFER-FRSH WATER AND ICE
6 FREEZE BELOW 32°
9 TEMP CONT 50 to 86° F
4
N
Is 4th position of Water Commodity D, E, M, or U
Y
Prepare TX9 card sequence #2 and 3 with the following message:
D = #2 CONTAMINATED CARGO NOT #3 INCLUDING HAZARDOUS
E = #2 EMPTY HAZ MAT CONT OR #3 PKGS (EMPTY LABEL)
M = #2 MAGNETIC MATERIAL
U = #2 COMBUSTIBLE LIQUID #3 (NO LABEL)
4
N
4

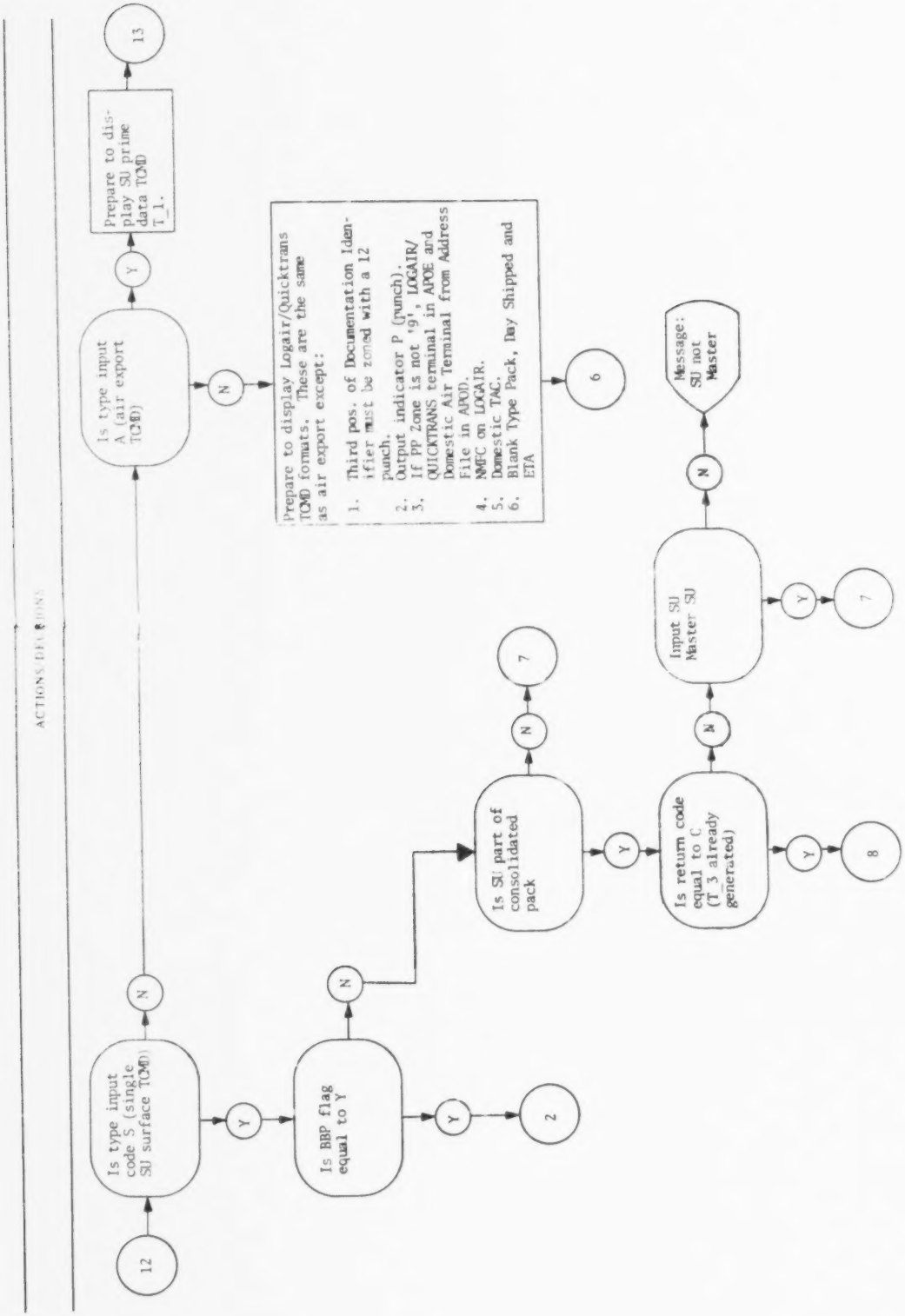

ACTIONS/DECISIONS
4
Is WPOD TA1, TA2 or X-- (Hawaii/Guam)
Y
N
Obtain NMFC description from freight description file for TX9s. Make all other TOMDs TX-.
Prepare TX9 card sequence #1 with NSN. Make all other TOMDs TX-.
5
Display TOMDs IAW App. E-228 P. Make output indicator P (punch). Display TOMD status. Display blank return code. Display next record key if type input code is T.
6
Display formatted TOMD(s)
Add or correct data fields and reenter.
16

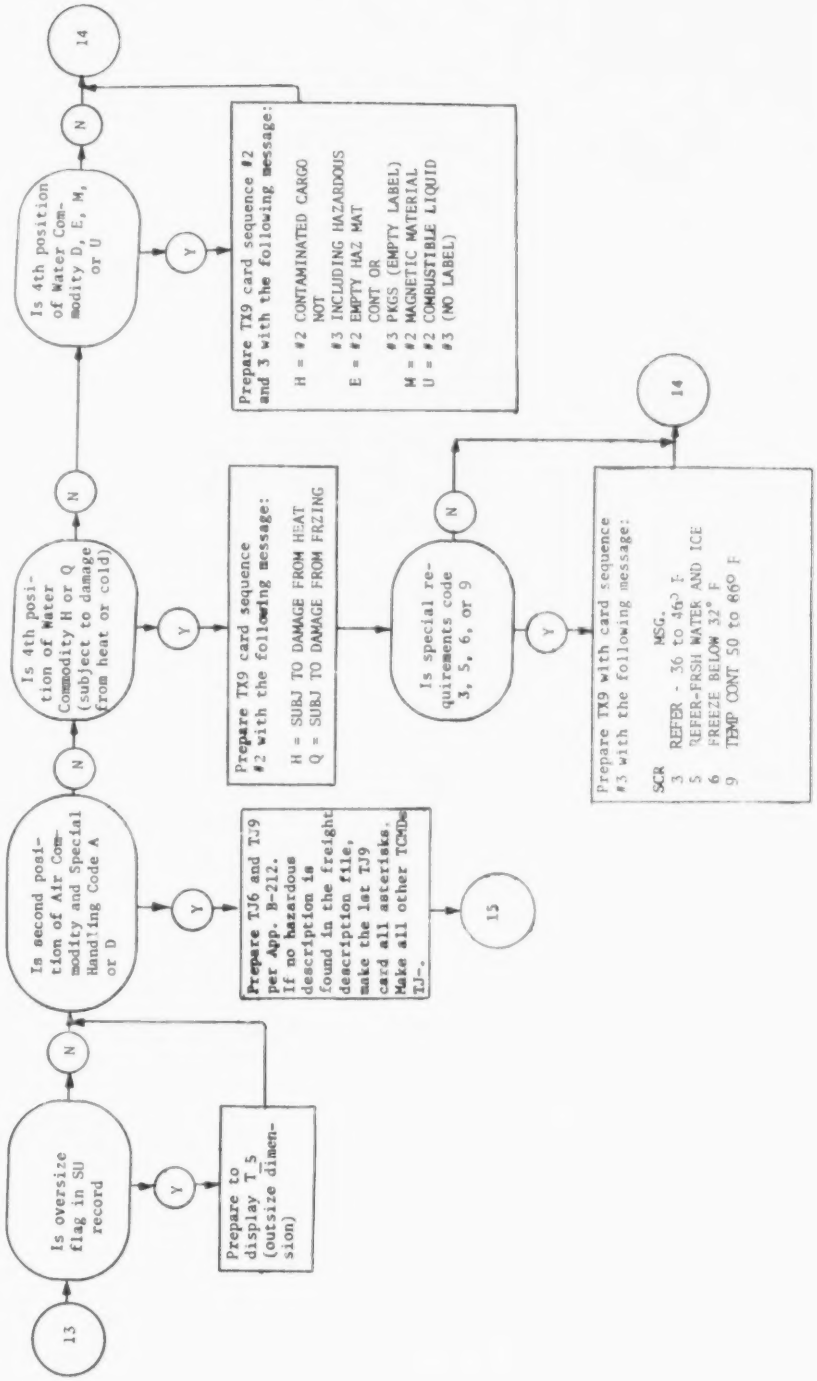

ACTIONS DECISIONS
7
Is SU process code EA SEAVAN
Y
N
Is return code = to V or C and container control Nr = SU record
Y
N
Display Seavan TCMD TJ2 or TX2 depending on Water Commodity plus T 9s. Make output indicator B (punch and transceive). Display TCMD status. Make return code V. Display next record key with same key value.
6
Is this a consolidated pack shipment
Y
N
Is return code = to C and container control Nr. = SU record (T3 already gen)
Y
N
Prepare to display basic SU prime TCMD Doc. ID T 4,except Doc. ID T : if SU process EA or if return code C. Doc. ID T 0 if SU process C.
9
8
Is 4th pos. of Water Commodity A, B, C, F, G, I, J, K, L, N, O, P, R, S, T, V, W, X, Y (hazardous)
Y
N
Prepare to display TJ3 (container data)
Prepare to display TX3 (container data)
Display TCMD IAW App. E-228 P. Make output indicator T (transceive). Display TCMD status. Display next record key with same key value. Make return code C.
6

ACTIONS/DECISIONS

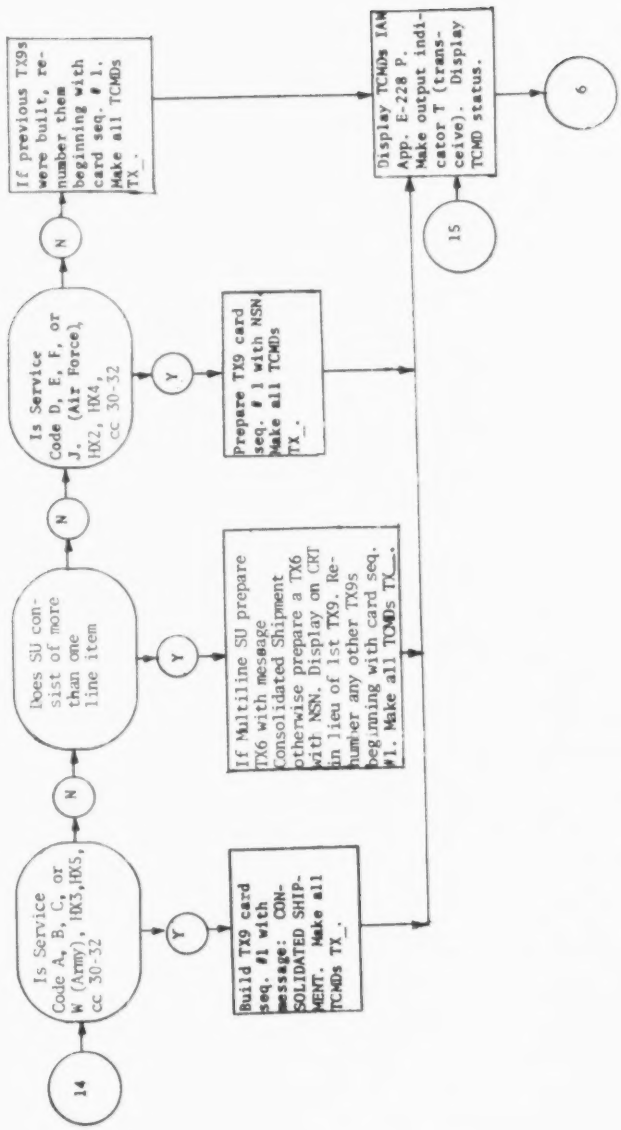


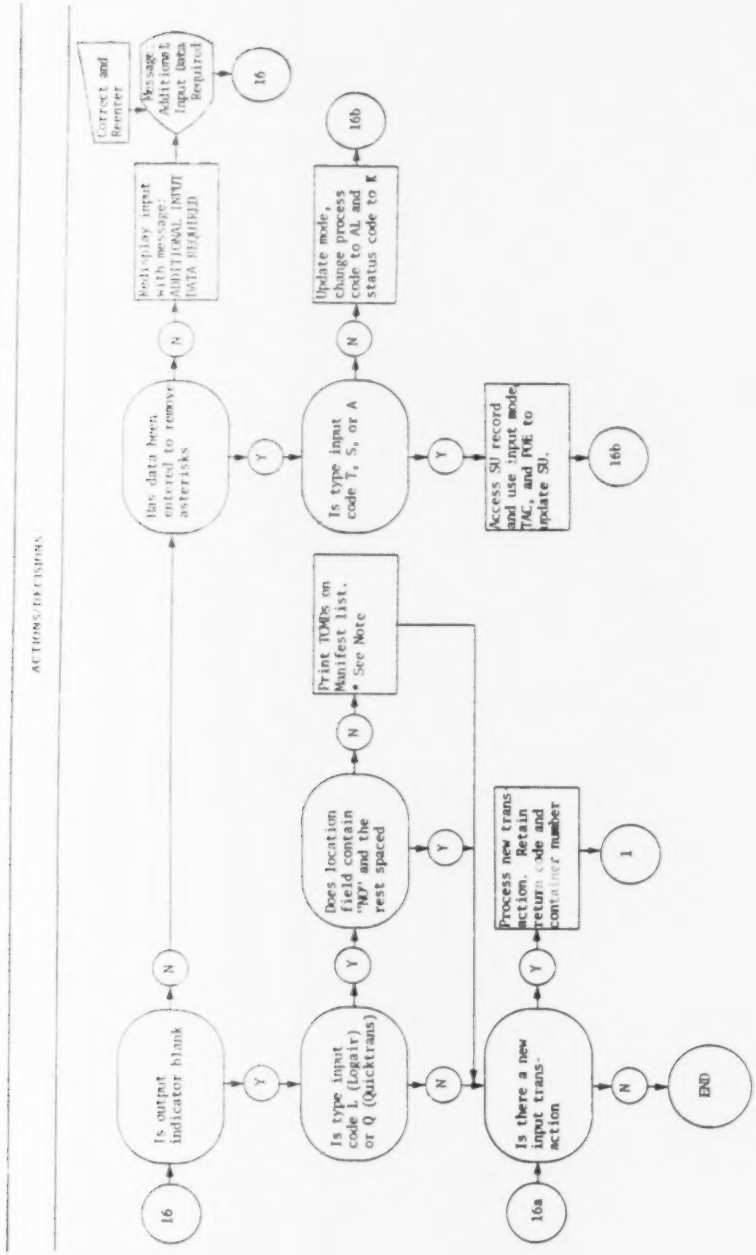

ACTIONS DECISIONS
10
Is WPOD TA1, TA2 or X-- (Hawaii/Guam)
Y
N
Obtain NMFC description from freight description file for TX9s. Make all other TOMDs TX-.
Prepare a TX9 card sequence #1 with NSN. Make all other TOMDs TX-.
11
Display TOMDs IAW Amp. E-228 P. Make output indicator T (transceive) except if SU process code EA make output indicator B (both). Display return code. If type input code equals T display next record key. If record code equals C display next record key.
6


ACTIONS/DECISIONS
12
Is type input code S (single SU surface TOMD)
Y
N
Is type input A (air export TOMD)
Y
Prepare to display SU prime data TOMD T_1.
13
N
Prepare to display Logair/Quicktrans TOMD formats. These are the same as air export except:
1. Third pos. of Documentation Identifier must be zoned with a 12 punch.
2. Output indicator P (punch).
3. If PP Zone is not '9', LOGAIR/QUICKTRANS terminal in APOE and Domestic Air Terminal from Address File in APOD.
4. NMFC on LOGAIR.
5. Domestic TAC.
6. Blank Type Pack, Day Shipped and ETA
6
Is BBP flag equal to Y
Y
2
N
Is SU part of consolidated pack
Y
N
7
Is return code equal to C (T 3 already generated)
Y
8
N
Input SU Master SU
Y
7
N
Message: SU not Master


ACTIONS/DECISIONS
13
Is oversize flag in SU record
Y
Prepare to display T_5 (outsize dimension)
N
Is second position of Air Commodity and Special Handling Code A or D
Y
Prepare TJ6 and TJ9 per App. B-212. If no hazardous description is found in the freight description file, make the 1st TJ9 card all asterisks. Make all other TCMDs TJ-.
15
N
Is 4th position of Water Commodity H or Q (subject to damage from heat or cold)
Y
Prepare TX9 card sequence #2 with the following message:
H = SUBJ TO DAMAGE FROM HEAT
Q = SUBJ TO DAMAGE FROM FRZING
Is special requirements code 3, 5, 6, or 9
Y
Prepare TX9 with card sequence #3 with the following message:
SCR MSG.
3 REFER - 36 to 46° F.
5 REFER-FRSH WATER AND ICE
6 FREEZE BELOW 32° F
9 TEMP CONT 50 to 66° F
14
N
N
Is 4th position of Water Commodity D, E, M, or U
Y
Prepare TX9 card sequence #2 and 3 with the following message:
H = #2 CONTAMINATED CARGO NOT
#3 INCLUDING HAZARDOUS
E = #2 EMPTY HAZ MAT CONT OR
#3 PKGS (EMPTY LABEL)
M = #2 MAGNETIC MATERIAL
U = #2 COMBUSTIBLE LIQUID
#3 (NO LABEL)
N
14

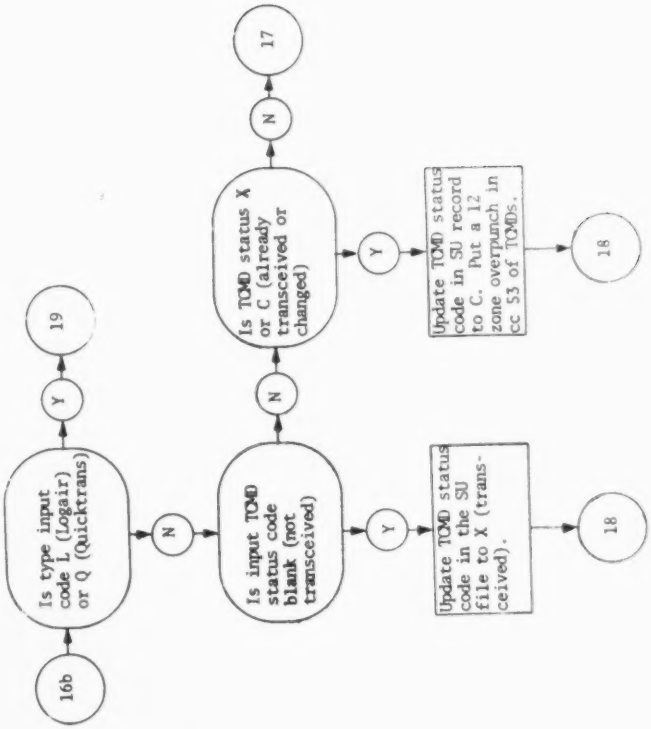
ACTIONS/DECISIONS

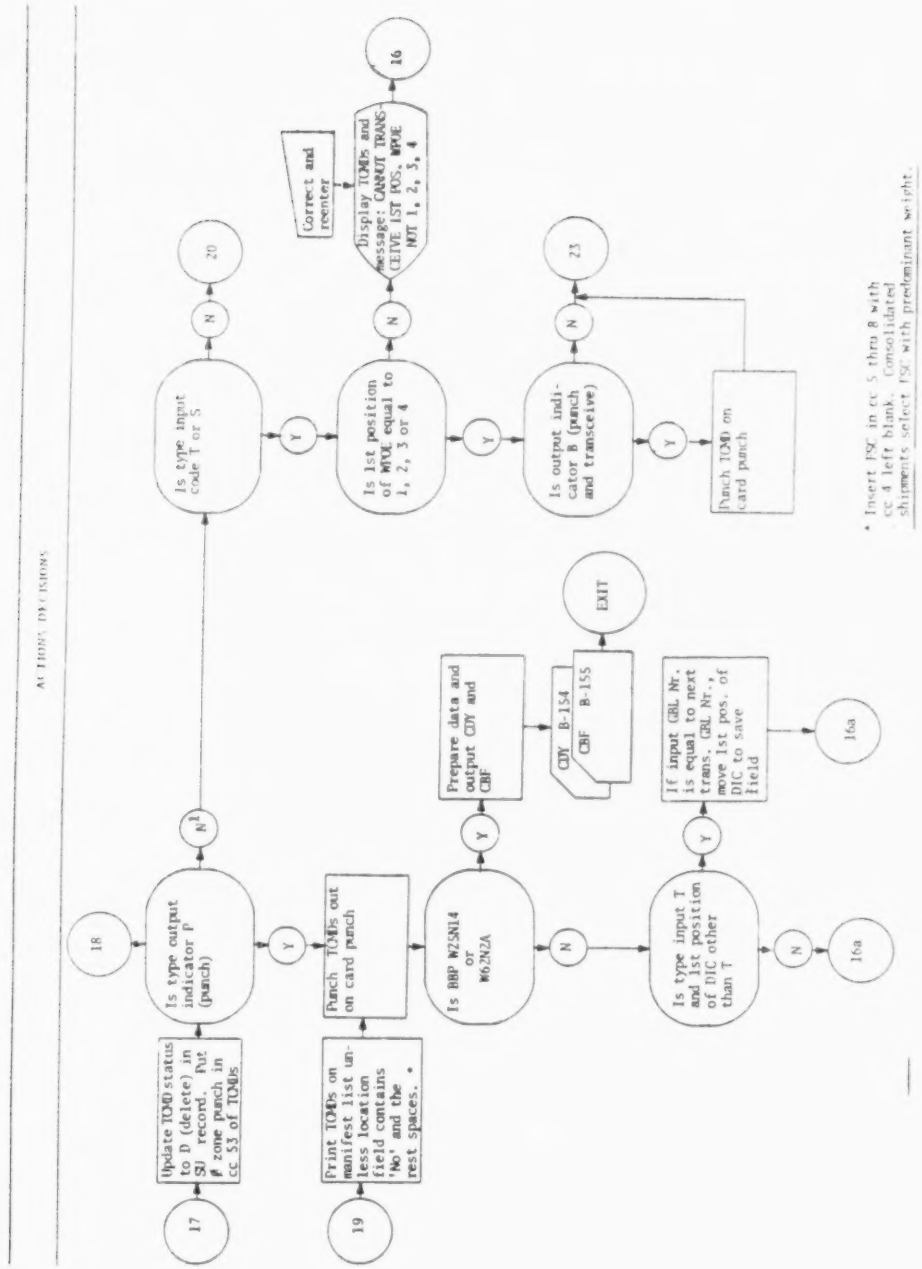




* Invert PSC in cc 5 thru 8 with cc 3 left blank. Consolidated shipments select the PSC with the predominant weight.

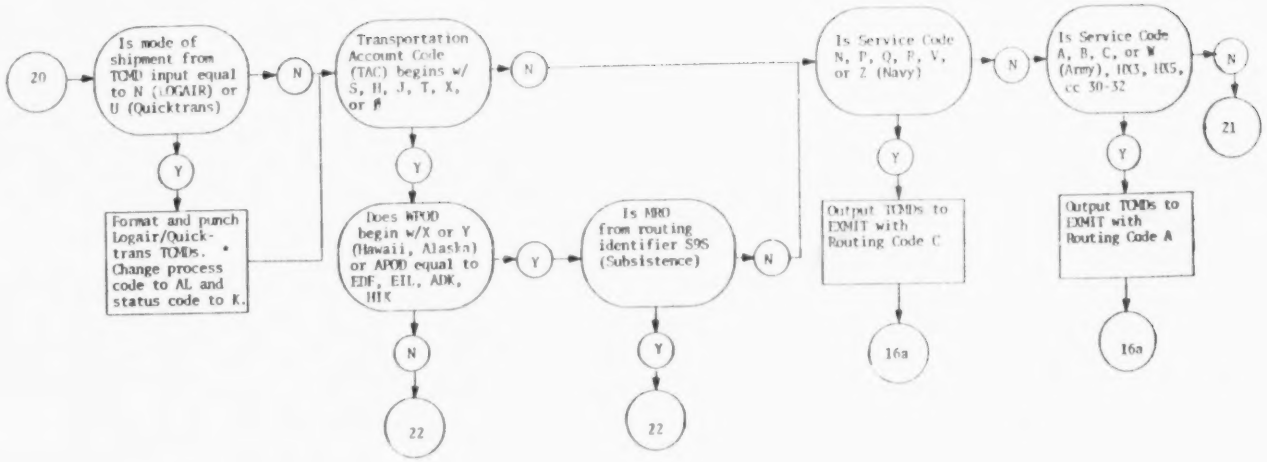
ACTIONS/DECISIONS



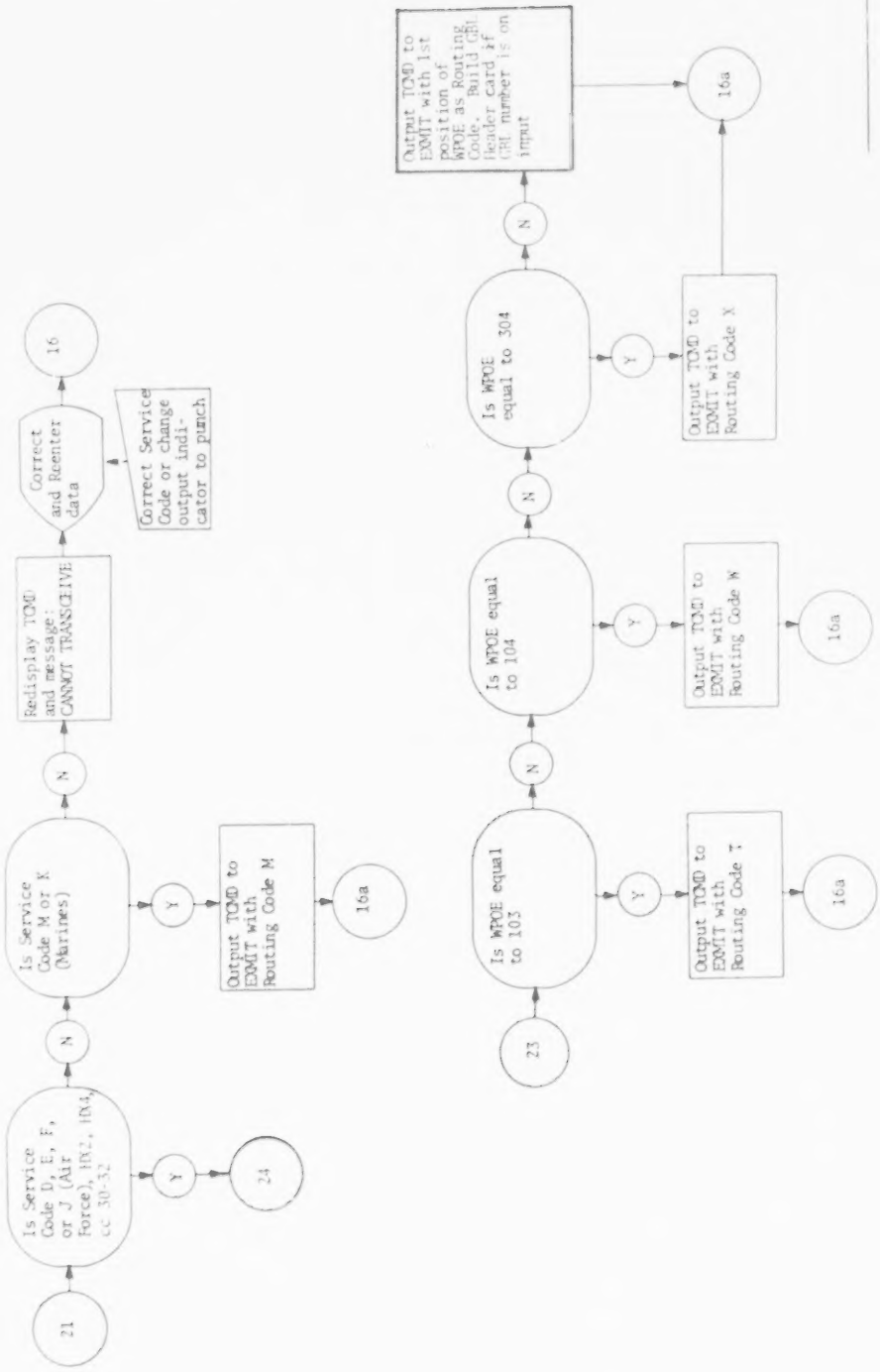


* Insert PSC in cc 5 thru 8 with cc 4 left blank. Consolidated shipments select PSC with predominant weight.

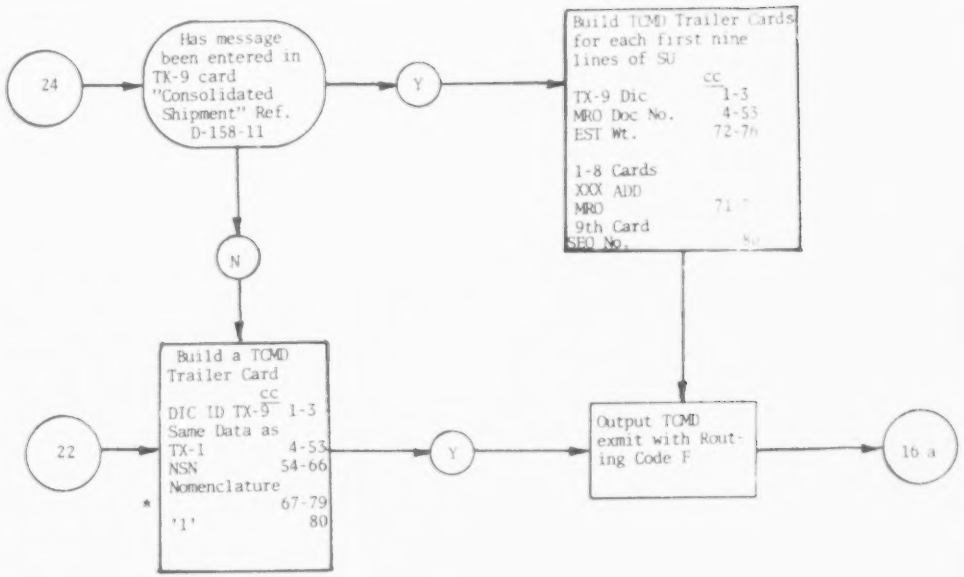
ACTIONS/DECISIONS



* Insert FSC in cc 5 thru 8 with cc 4 left blank. Consolidated shipments select FSC with predominant weight.


21
Is Service Code D, E, F, or J (Air Force), HK2, HK4, cc 30-32
Y
24
N
Is Service Code M or K (Marines)
Y
Output TOMD to EXMIT with Routing Code M
16a
N
Redisplay TOMD and message: CANNOT TRANSCEIVE
Correct and Reenter data
Correct Service Code or change output indicator to punch
16
23
Is WPOE equal to 103
Y
Output TOMD to EXMIT with Routing Code T
16a
N
Is WPOE equal to 104
Y
Output TOMD to EXMIT with Routing Code W
16a
N
Is WPOE equal to 304
Y
Output TOMD to EXMIT with Routing Code X
16a
N
Output TOMD to EXMIT with 1st position of WPOE as Routing Code. Build GBI Header card if GBI number is on input

ACTIONS/DECISIONS



* Air Force consolidated shipments require showing MRO's in SU for challenge purposes. Put in MRO Doc. Number cc 54-70 on TX-9 Trailer Cards 1-9. Also put in estimated weight on TX-9 Trailer Card 1-8 cc 72-76. Put in count of remaining MRO's and message on TX-9 Card seq. 9 cc 71-79. Right justified i.e. xxx ADD MRO. Blank positions not filled with zeros.
If hazardous or other data must be in TX-9 Card, it takes precedence; MRO Doc.No. and Est. weight are then entered in first available TX-9 Card but with total add MRO's in 9th Card.

APPENDIX D-159

WEEKLY MRO HISTORY ANALYSIS

1. INITIATING ACTION

Office of Data Systems must enter a report control card which establishes date parameters for data to be included in these output, reference DLAM 4745.1.

2. REFERENCES

a. Appendix B-125.

b. Appendix F-134.

c. Appendix F-231.

3. GENERAL

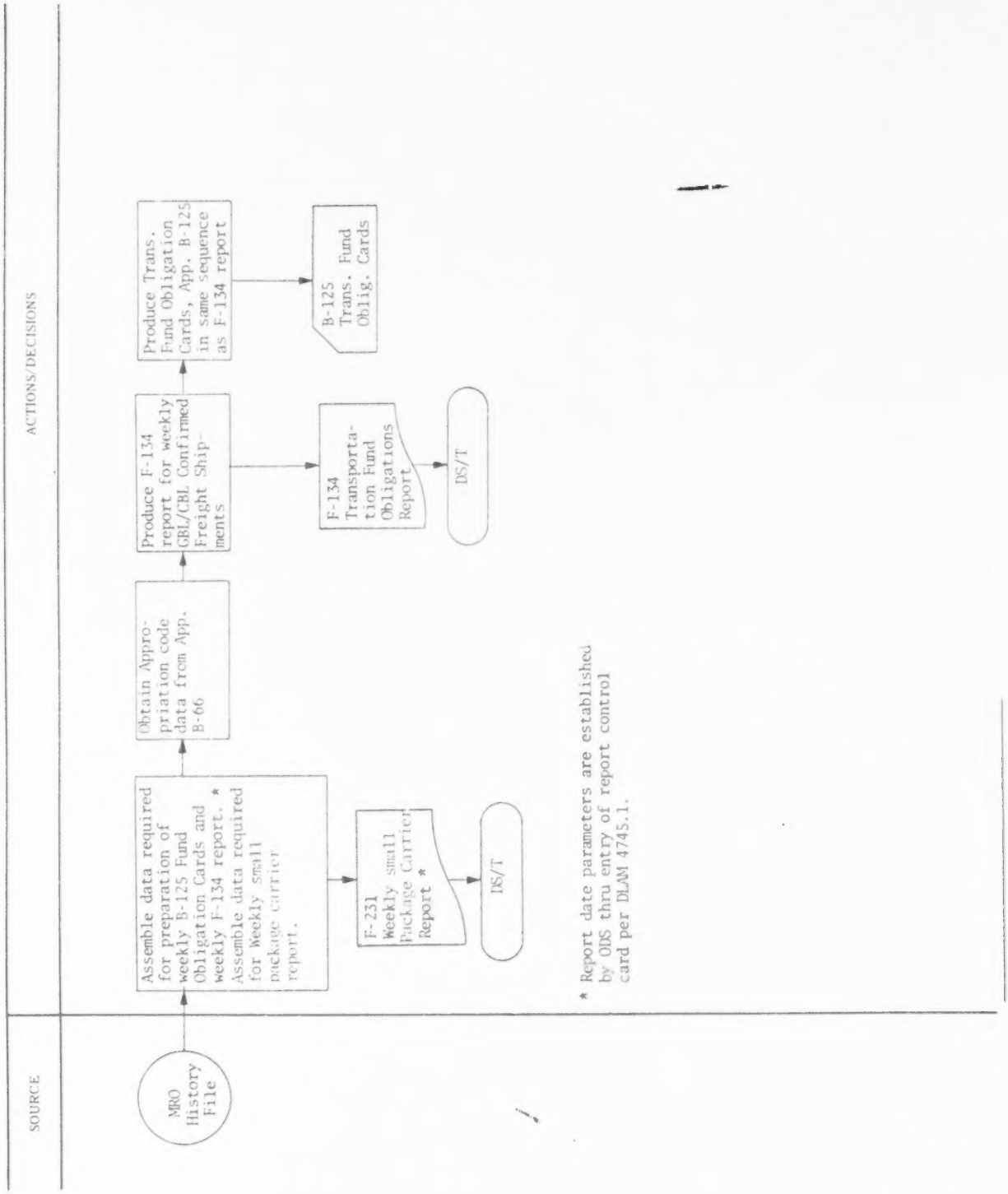
The process noted in this chart outlines the processes used in the creation of the F-134, Weekly Transportation Fund Obligation Report, associated B-125 punched cards, and the F-231, Weekly Small Package Carrier Report. The data used originates from the MRO History File and Transportation Appropriation Table, appendix B-66.

4. OUTPUT

a. Appendix F-134, Weekly Transportation Fund Obligation Report.

b. Appendix B-125, Transportation Fund Obligation Cards.

c. Appendix F-231, Weekly Small Package Carrier Report.


SOURCE
ACTIONS/DECISIONS
MRO History File
Assemble data required for preparation of weekly B-125 Fund Obligation Cards and weekly F-134 report. * Assemble data required for weekly small package carrier report.
F-231 Weekly small Package Carrier Report *
DS/T
Obtain Appropriation code data from App. B-66
Produce F-134 report for weekly GBL/CBL Confirmed Freight Shipments
F-134 Transportation Fund Obligations Report
DS/T
Produce Trans. Fund Obligation Cards, App. B-125 in same sequence as F-134 report
B-125 Trans. Fund Oblig. Cards
* Report date parameters are established by ODS thru entry of report control card per DLAM 4745.1.

APPENDIX D-160

MOFAST SPECIAL PROCESSING RELEASE REQUEST PROCESS

1. INITIATING ACTION

CRT operator entry of data elements noted in appendix B-219.

2. REFERENCES

a. Appendix B-219.

b. Appendix E-232 P.

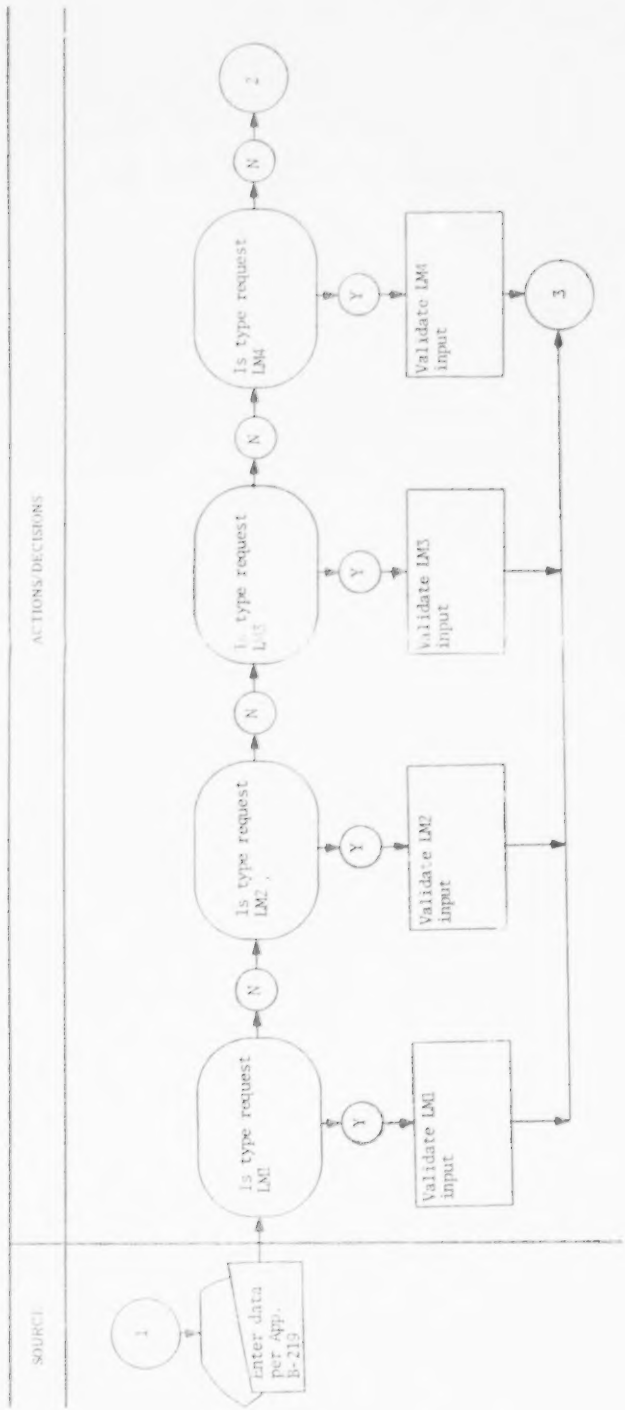
c. DLAR 4500.3, Chapter 20.

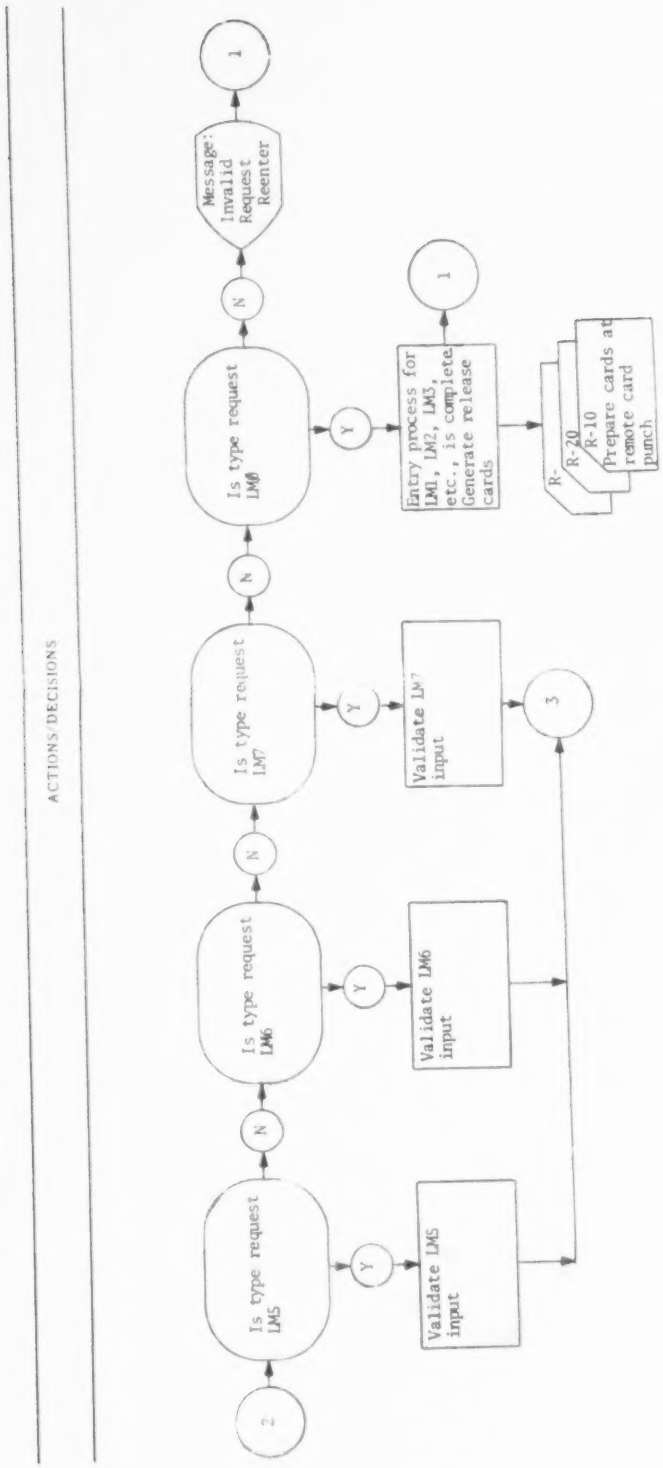
3. GENERAL

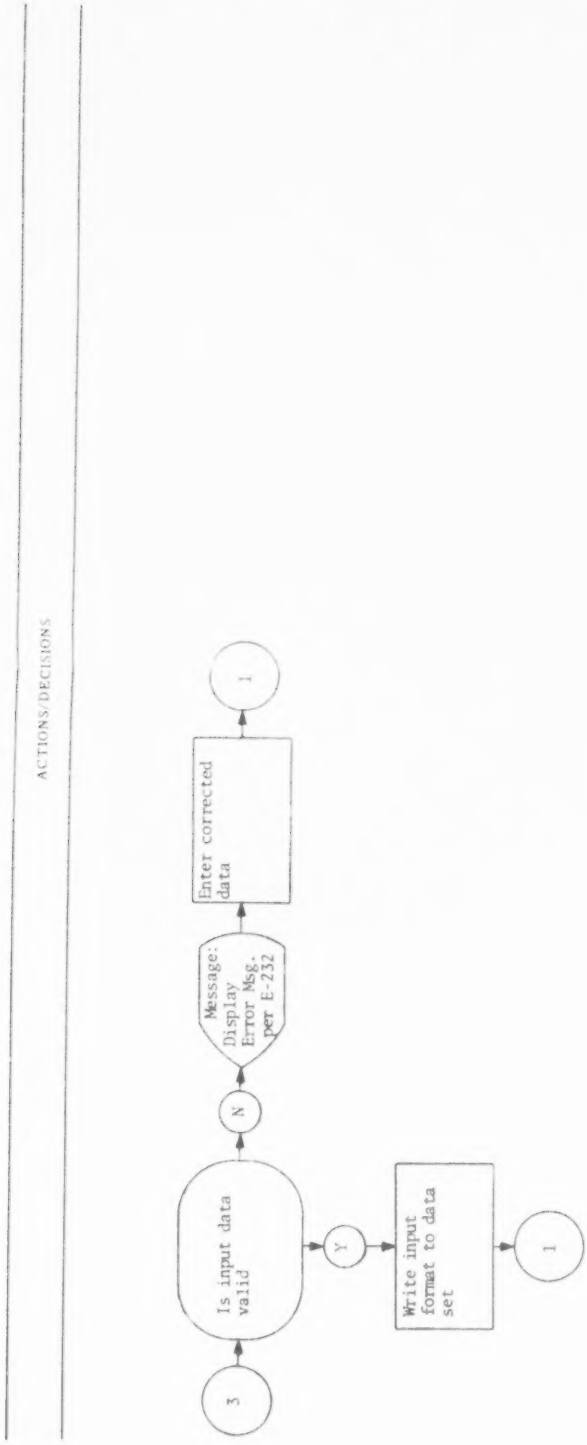
The process noted in these charts identifies the functions necessary to prepare release request card formats as noted in DLAR 4500.3, Chapter 202. Data to create card formats originates from operator entry and the MOFAST data base.

4. OUTPUT

Release Request Card IAW DLAR 4500.3.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-219
Is type request LM1
Y
Validate LM1 input
N
Is type request LM2
Y
Validate LM2 input
N
Is type request LM3
Y
Validate LM3 input
N
Is type request LM4
Y
Validate LM4 input
N
2
3


ACTIONS/DECISIONS
2
Is type request LM5
Y
Validate LM5 input
N
Is type request LM6
Y
Validate LM6 input
N
Is type request LM7
Y
Validate LM7 input
3
N
Is type request LM8
Y
Entry process for LM1, LM2, LM3, etc., is complete. Generate release cards
1
R-
R-20
R-10
Prepare cards at remote card punch
N
Message: Invalid Request Reenter
1


ACTIONS/DECISIONS
3
Is input data valid
N
Y
Message: Display Error Msg. per E-232
Write input format to data set
Enter corrected data
1
1

APPENDIX D-161

MOFAST SPECIAL PROCESSING CONFIRMING LOGAIR/GOVERNMENT TRUCK/INTRADEPOT SHIPMENTS

1. INITIATING ACTION

CRT operator entry of data elements noted in appendix B-182.

2. REFERENCES

a. Appendix B-182.

b. Appendix E-223 P.

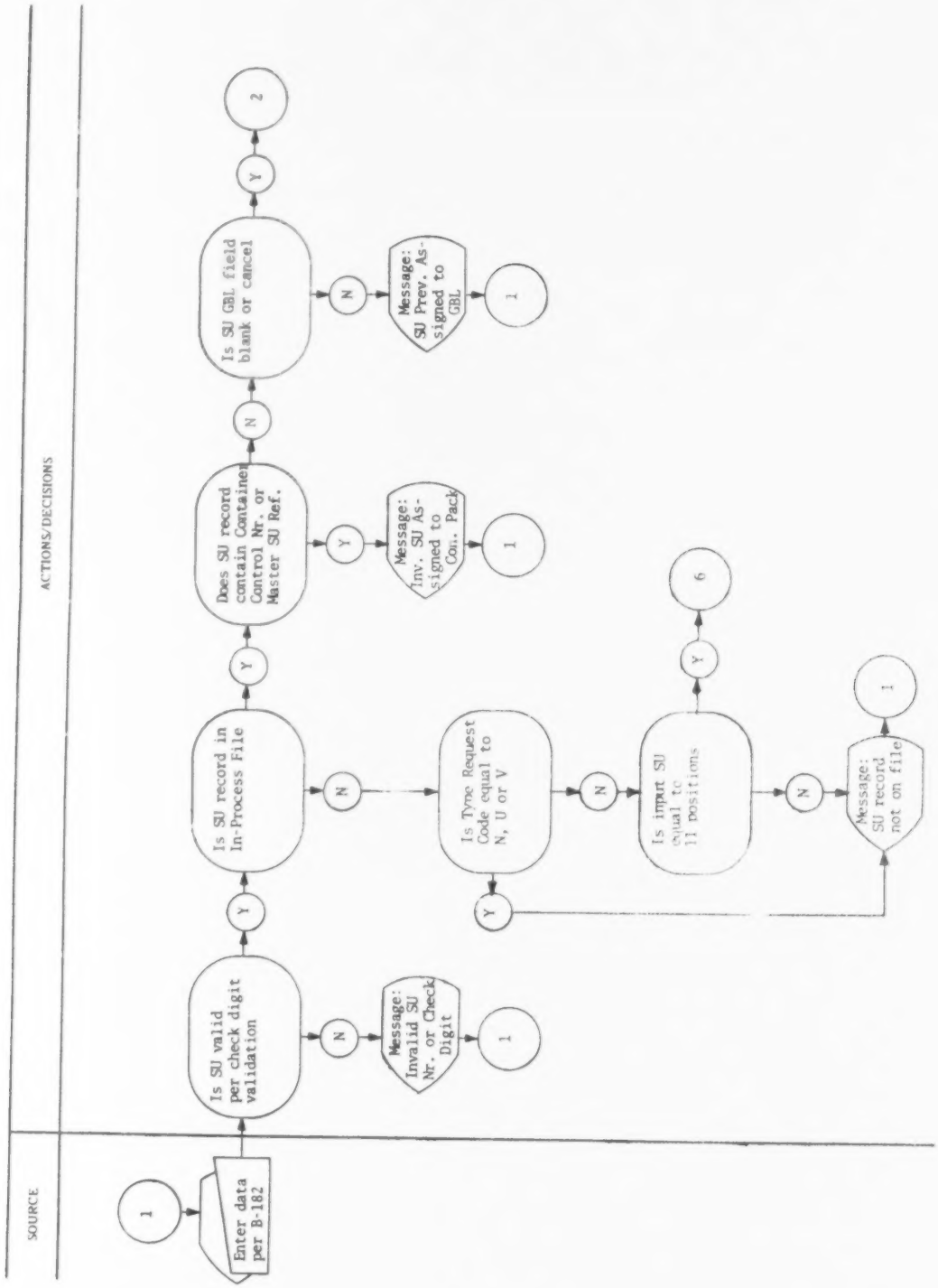
c. Appendix E-231 P.

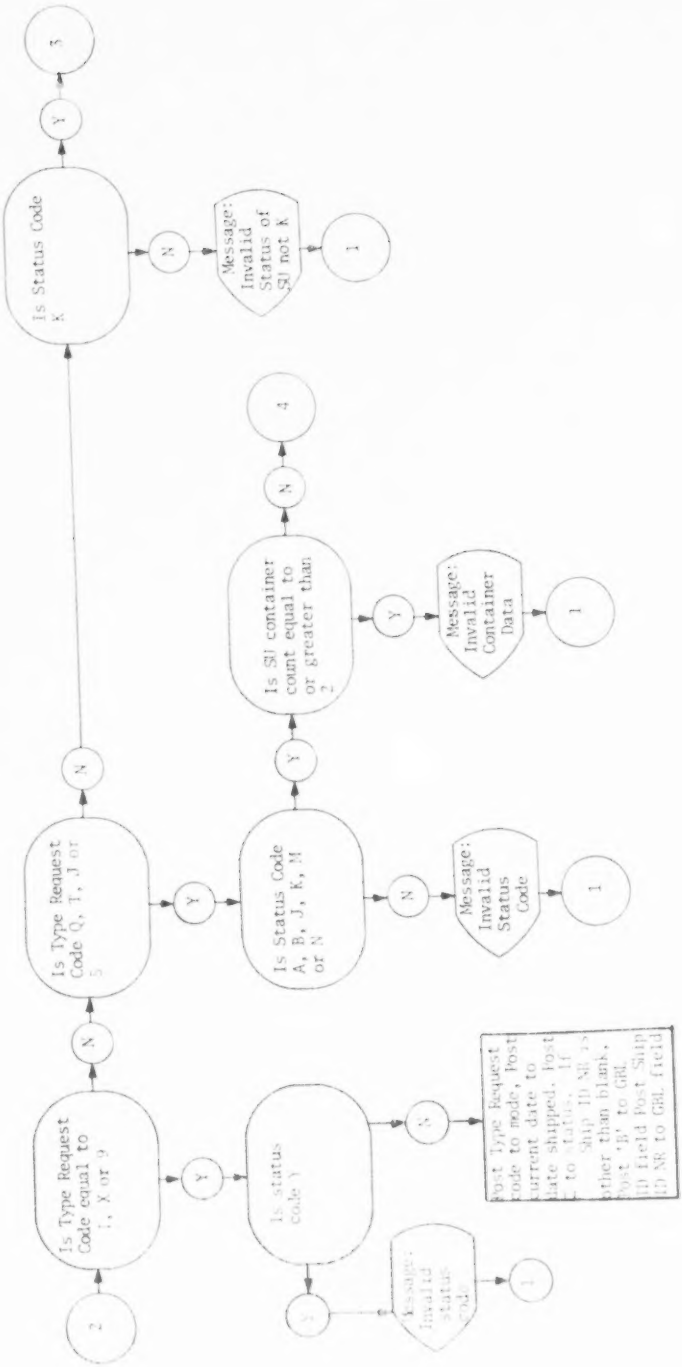
3. GENERAL

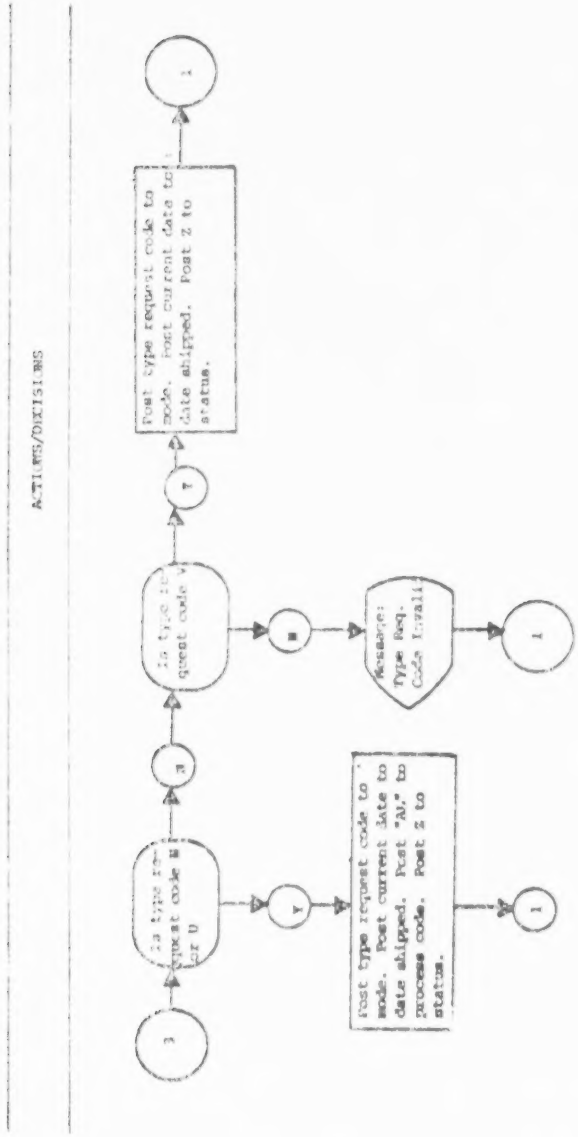
Actions required to confirm freight shipments which are not forwarded under a GBL/CBL, or shipments via United Parcel Service, Small Package Carrier or Air Express are described in this chart.

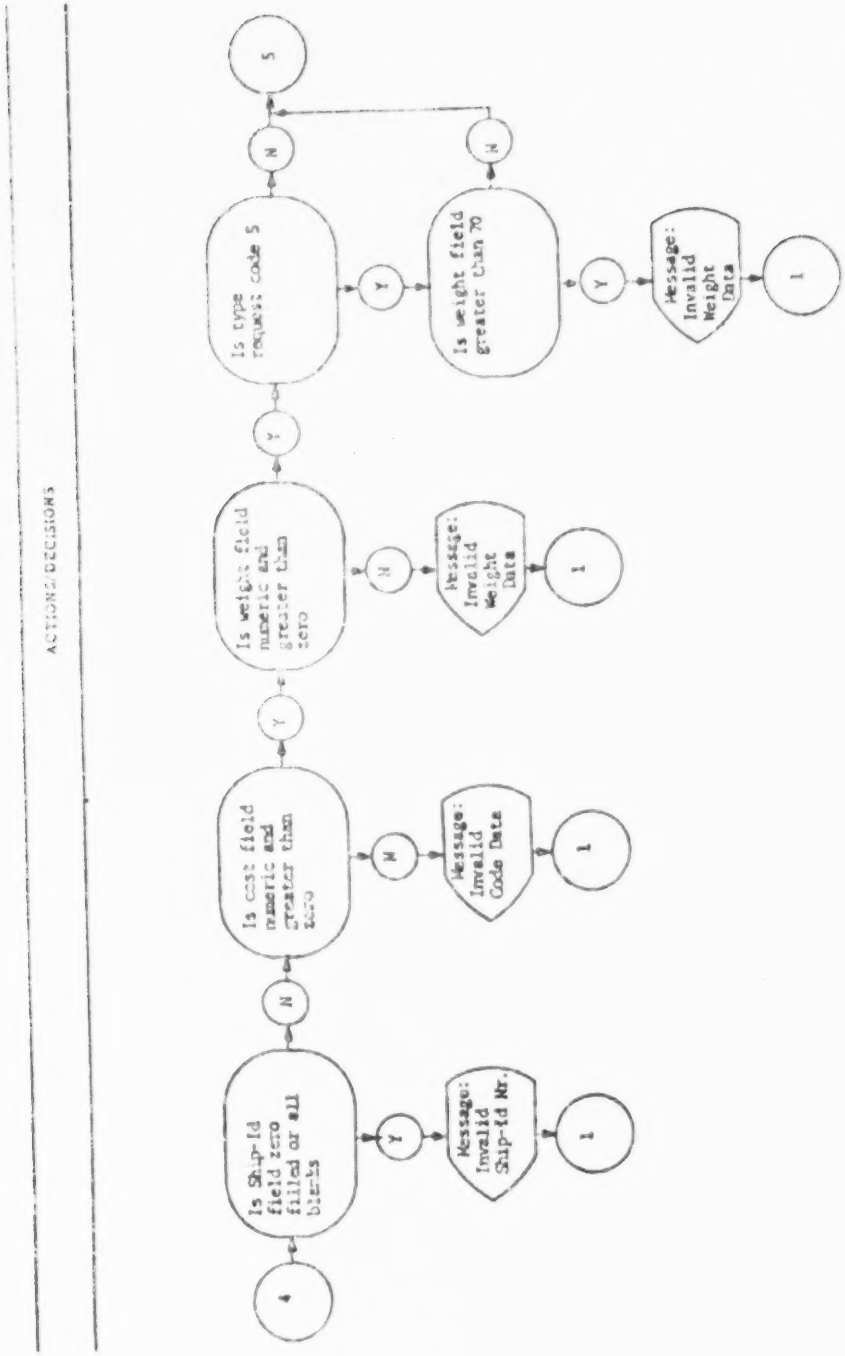
4. OUTPUT

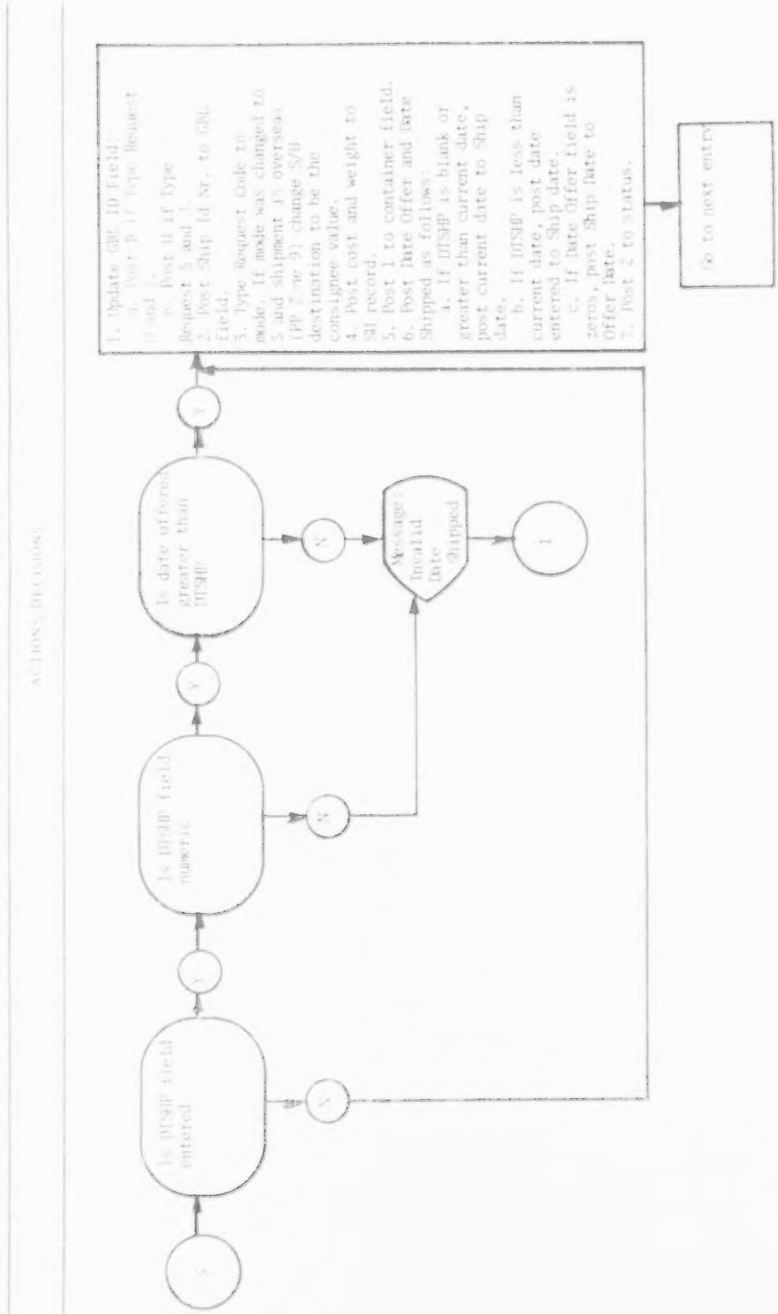
Shipment Unit record updated to completed status.

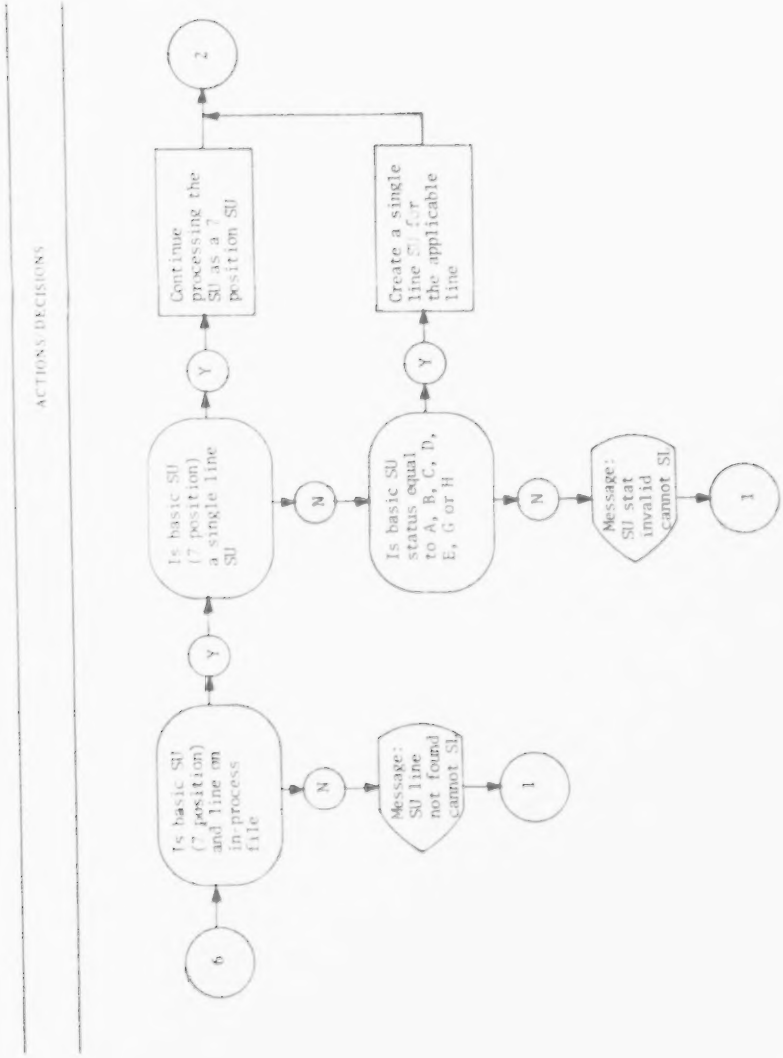

SOURCE
ACTIONS/DECISIONS
1
Enter data per B-182
Is SU valid per check digit validation
N
Message: Invalid SU Nr. or Check Digit
1
Y
Is SU record in In-Process File
N
Is Type Request Code equal to N, U or V
Y
Is input SU equal to 11 positions
N
Message: SU record not on file
1
Y
6
Y
Does SU record contain Container Control Nr. or Master SU Ref.
Y
Message: Inv. SU Assigned to Con. Pack
1
N
Is SU GBL field blank or cancel
N
Message: SU Prev. Assigned to GBL
1
Y
2

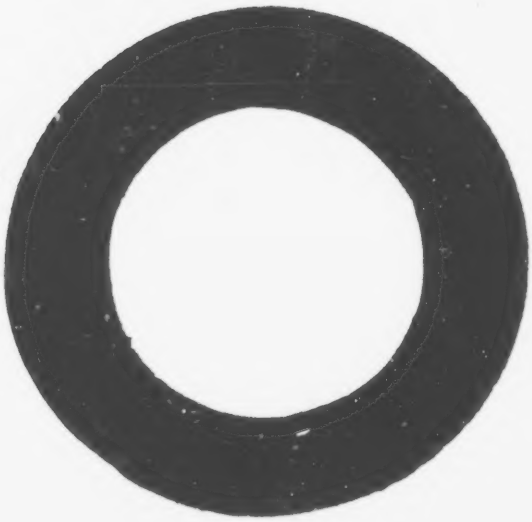

ACTIONS DECISIONS
2
Is Type Request Code equal to I, X or 9
Y
N
Is status code Y
Y
N
Message: Invalid status code
1
Post Type Request code to mode, Post current date to date shipped. Post I to status. If Ship ID NR is other than blank, post 'p' to GBL ID field Post Ship ID NR to GBL field
Is Type Request Code Q, T, J or S
Y
N
Is Status Code A, B, J, K, M or N
Y
N
Message: Invalid Status Code
1
Is SU container count equal to or greater than 2
Y
N
Message: Invalid Container Data
1
4
Is Status Code K
Y
N
Message: Invalid Status of SU not K
1
3


ACTIONS/DECISIONS
Is type request code M or U
Is type request code W
Post type request code to mode. Post current date to date shipped. Post "AU" to process code. Post Z to status.
Post type request code to mode. Post current date to date shipped. Post Z to status.
Reserve: Type Req. Code Invalid


ACTIONS/DECISIONS
4
Is Ship-Id field zero filled or all blanks
Y
Message: Invalid Ship-Id Nr.
1
N
Is case field numeric and greater than zero
Y
Message: Invalid Code Data
1
N
Is weight field numeric and greater than zero
Y
Message: Invalid Weight Data
1
N
Is type request code 5
Y
Is weight field greater than 70
Y
Message: Invalid Weight Data
1
N
N
5


ACTIONS DECISIONS
S
Is DFSHP field entered
N
Y
Is DFSHP field numeric
N
Y
Is date offered greater than DFSHP
N
Y
Message: Invalid Date Shipped
1
1. Update GBL ID field.
a. Post B if type Request 5 and 7.
b. Post H if type Request 5 and 7.
2. Post Ship Id Nr. to GBL field.
3. Type Request Code to mode. If mode was changed to 5 and shipment in overseas (PP Z ne 9) change S/D destination to be the consignee value.
4. Post cost and weight to SH record.
5. Post 1 to container field.
6. Post Date Offer and Date Shipped as follows:
a. If DFSHP is blank or greater than current date, post current date to Ship date.
b. If DFSHP is less than current date, post date entered to Ship date.
c. If Date Offer field is zeros, post Ship date to Offer date.
7. Post Z to status.
Go to next entry


ACTIONS DECISIONS
6
Is basic SU (7 position) and line on in-process file
N
Message: SU line not found cannot SI
1
Y
Is basic SU (7 position) a single line SU
N
Is basic SU status equal to A, B, C, D, E, G or H
N
Message: SU stat invalid cannot SI
1
Y
Create a single line SU for the applicable line
Y
Continue processing the SU as a 7 position SU
2



APPENDIX D-162

MOFAST SPECIAL PROCESSING DATA BASE UPDATE PROCESS

1. INITIATING ACTION

CRT operator entry of data elements noted in appendix B-181.

2. REFERENCES

a. Appendix A-17.

b. Appendix A-21.

c. Appendix A-100.

d. Appendix A-102.

e. Appendix B-181.

f. Appendix E-223 P.

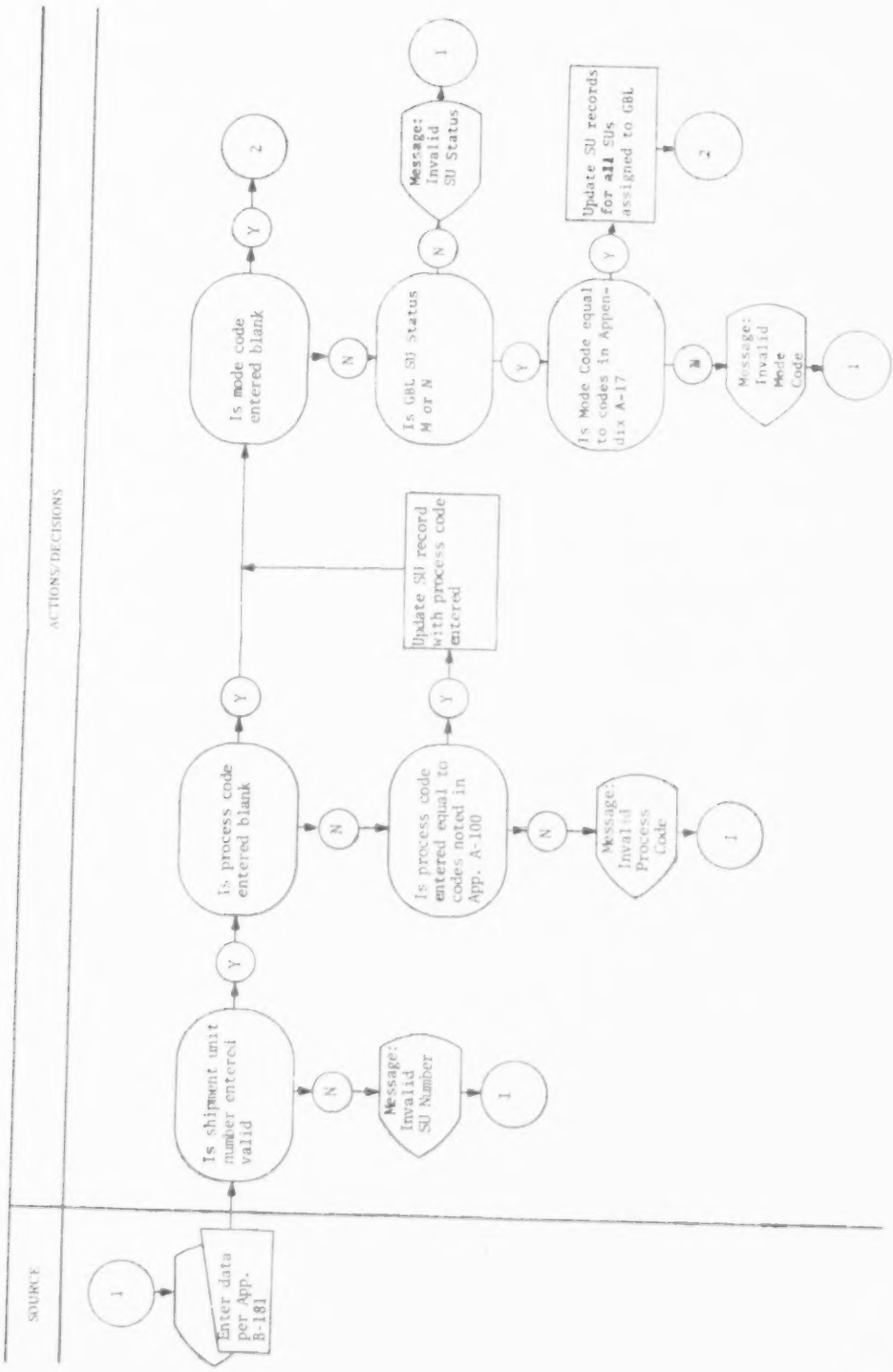
g. Appendix E-235 P.

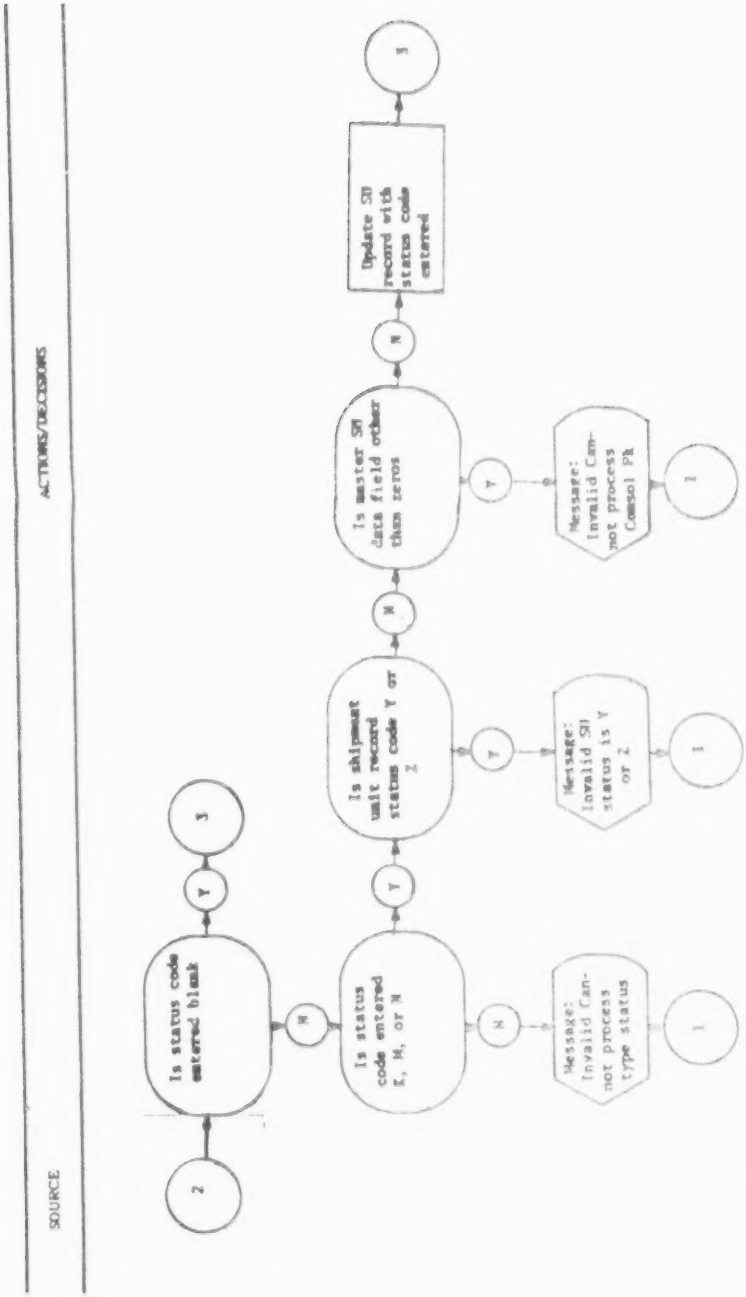
3. GENERAL

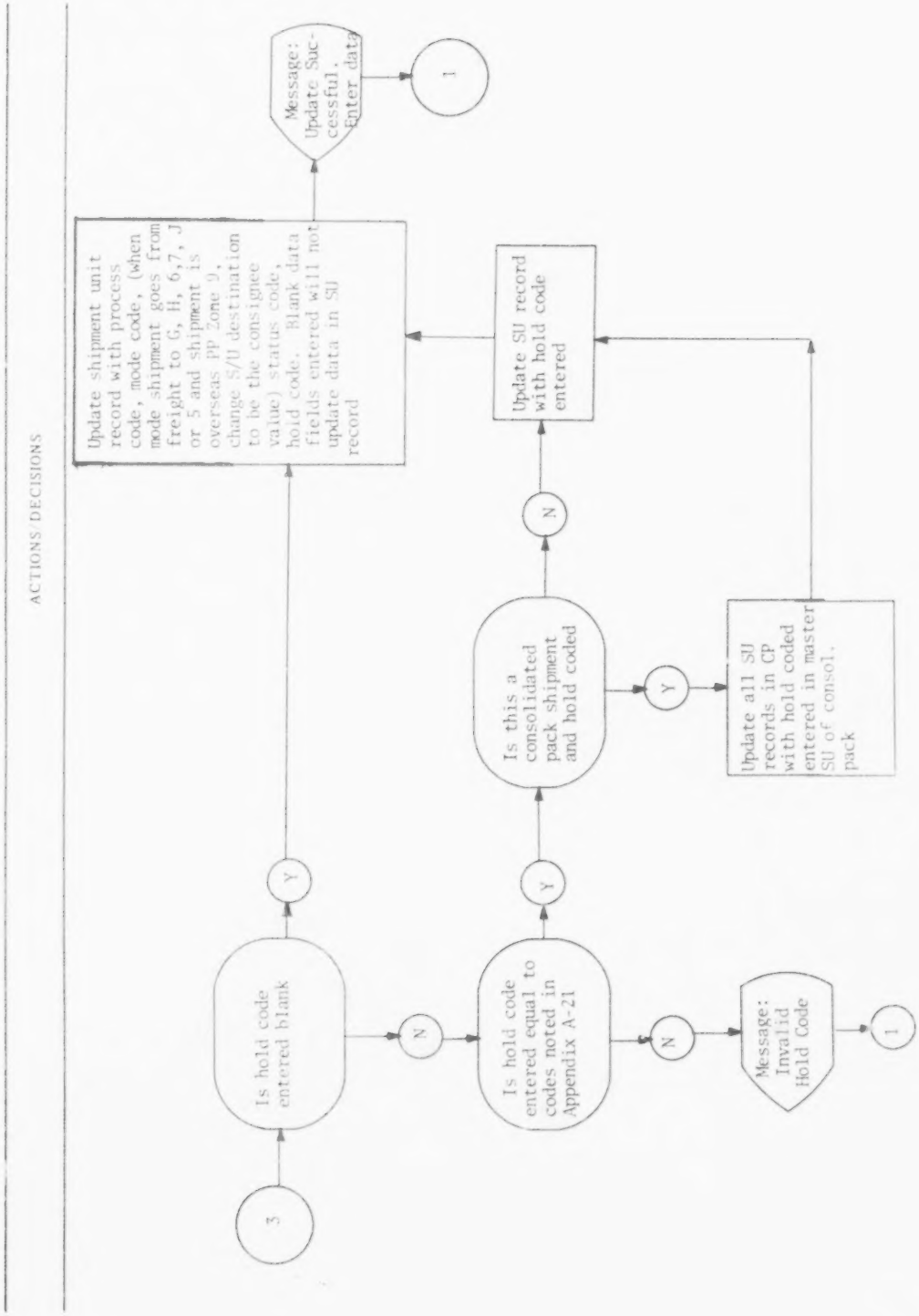
The process describes the actions necessary to change the process code, mode of shipment code, status code and/or hold code in Shipment Unit records in the MOFAST Data Base.

4. OUTPUT

Update of the Shipment Unit record.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-181
Is shipment unit number entered valid
N
Message: Invalid SU Number
1
Y
Is process code entered blank
N
Is process code entered equal to codes noted in App. A-100
N
Message: Invalid Process Code
1
Y
Update SU record with process code entered
Y
Is mode code entered blank
N
Is GBL SU Status M or N
N
Message: Invalid SU Status
1
Y
Is Mode Code equal to codes in Appendix A-17
N
Message: Invalid Mode Code
1
Y
Update SU records for all SUs assigned to GBL
2
Y
2


SOURCE
ACTIONS/DECISIONS
2
Is status code entered blank
Y
3
N
Is status code entered E, M, or N
N
Message: Invalid Cannot process type status
1
Y
Is shipment unit record status code Y or Z
Y
Message: Invalid SU status is Y or Z
1
N
Is master SU data field other than zeros
Y
Message: Invalid Cannot process Consol PR
1
N
Update SU record with status code entered
3


ACTIONS/DECISIONS
3
Is hold code entered blank
Y
N
Is hold code entered equal to codes noted in Appendix A-21
Y
N
Message: Invalid Hold Code
1
Is this a consolidated pack shipment and hold coded
Y
N
Update all SU records in CP with hold coded entered in master SU of consol. pack
Update SU record with hold code entered
Update shipment unit record with process code, mode code, (when mode shipment goes from freight to G, H, 6,7, J or 5 and shipment is overseas PP Zone 9, change S/U destination to be the consignee value) status code, hold code. Blank data fields entered will not update data in SU record
Message: Update Successful. Enter data
1

APPENDIX D-163

MOFAST SPECIAL PROCESSING EXCEPTION MRO PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements specified in appendix B-207.

2. REFERENCES

a. Appendix B-207.

b. Appendix E-234 P.

3. GENERAL

This appendix identifies the actions required to process selected transactions to update MOFAST In-Process records, process MOWASP history update/inquiry transactions and add exception MROs to the MOWASP process.

4. OUTPUT:

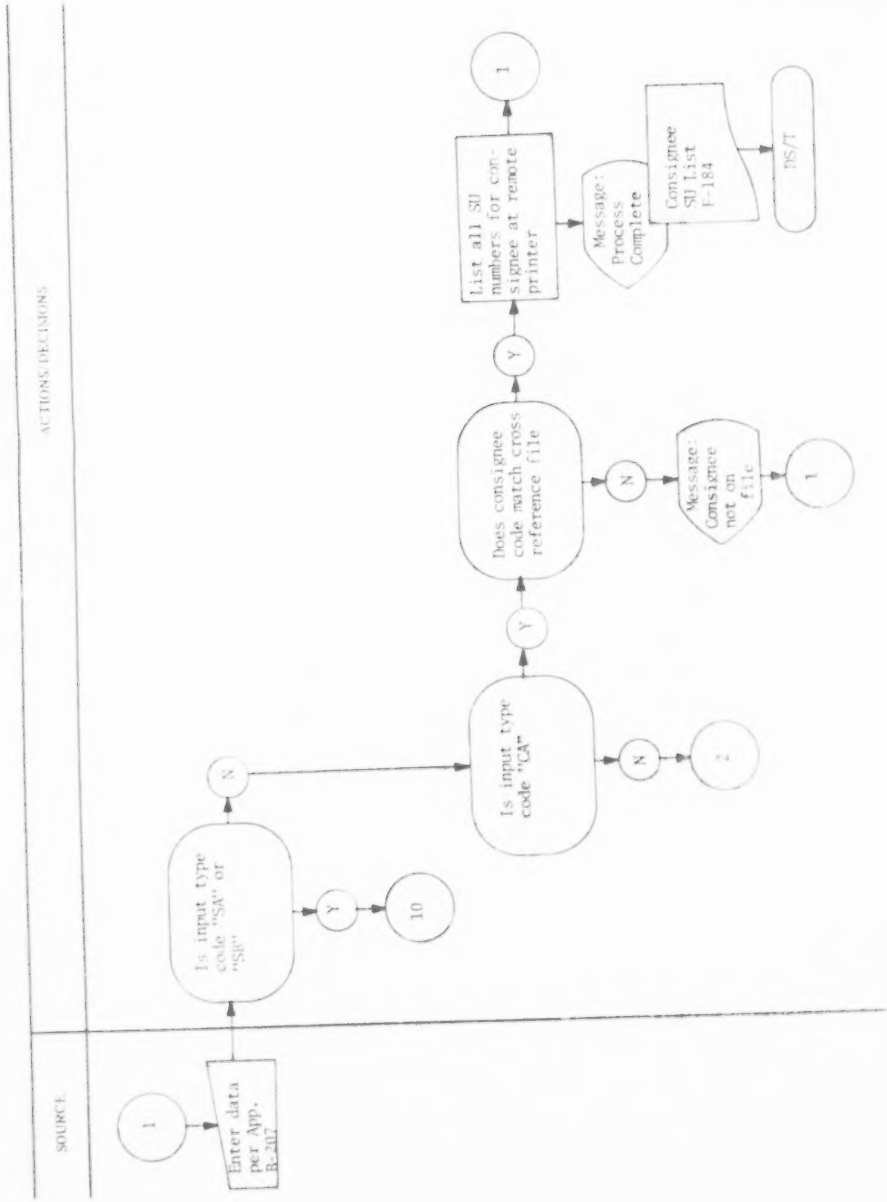
a. Appendix B-99, MRO Control Status Request, DIC ZBM.

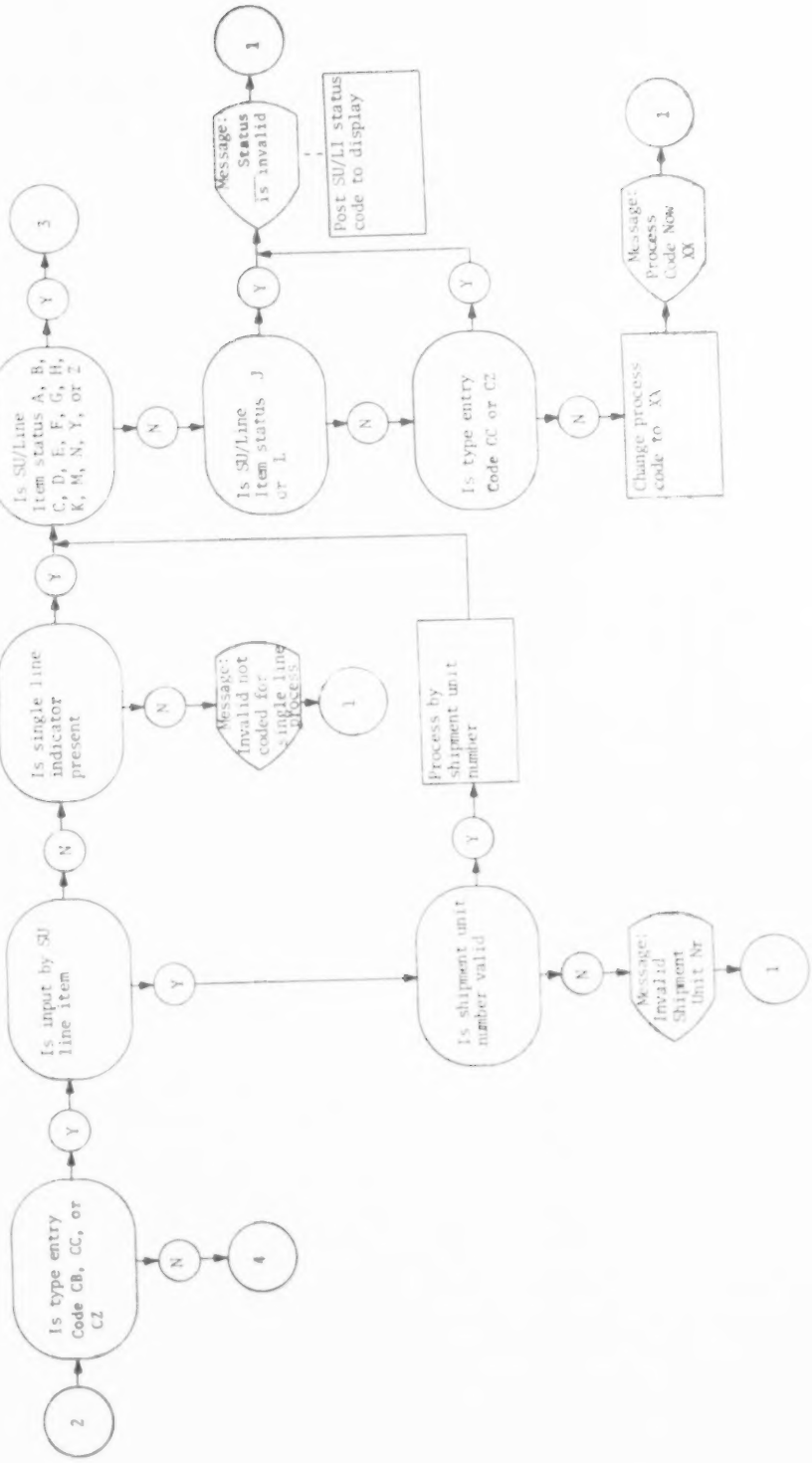
b. Appendix B-115, History Inquiry, DIC ZCT.

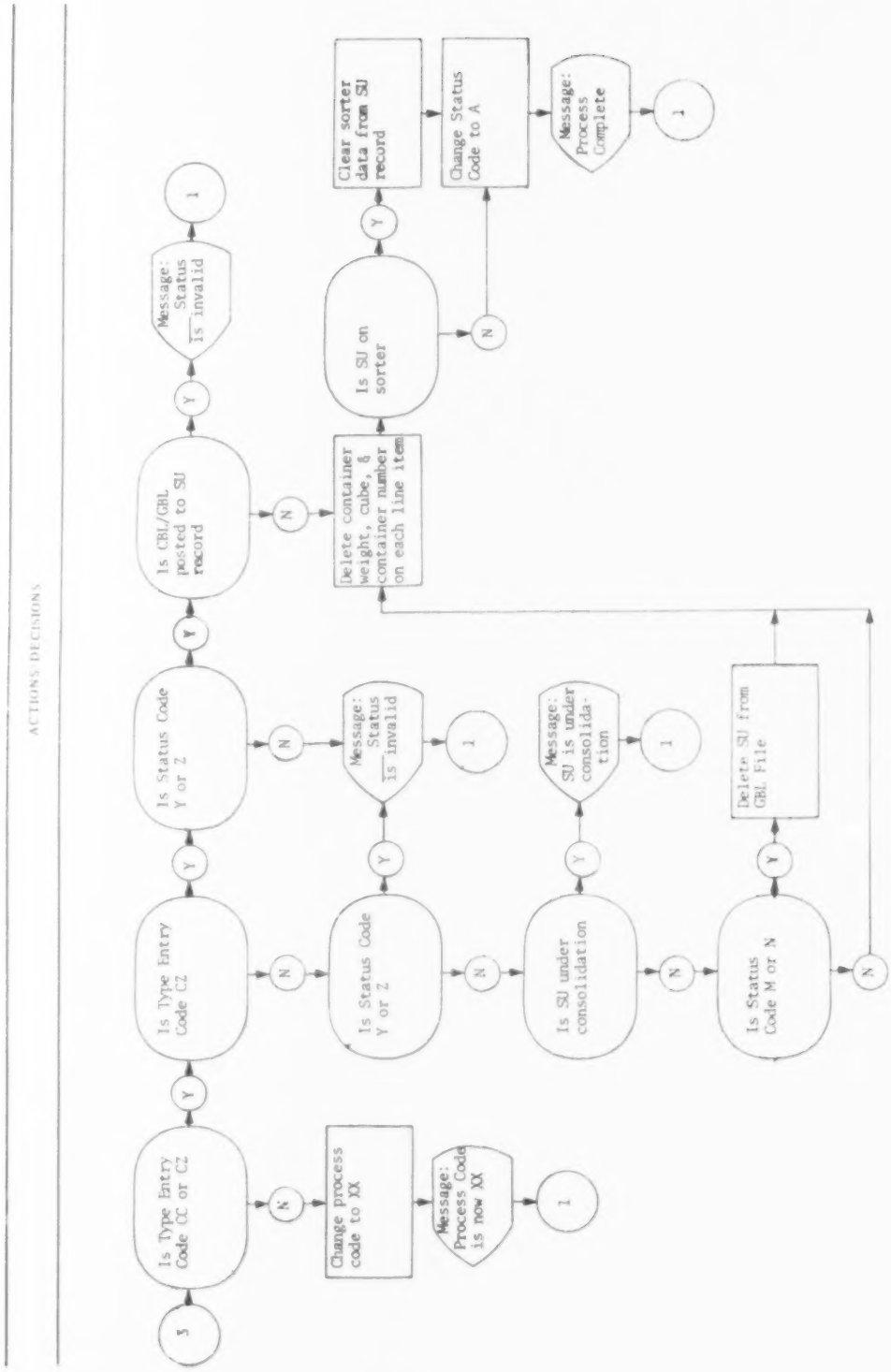
c. Appendix B-128, GBL Closeout/MRO Force Closure Card, DIC ZEN.

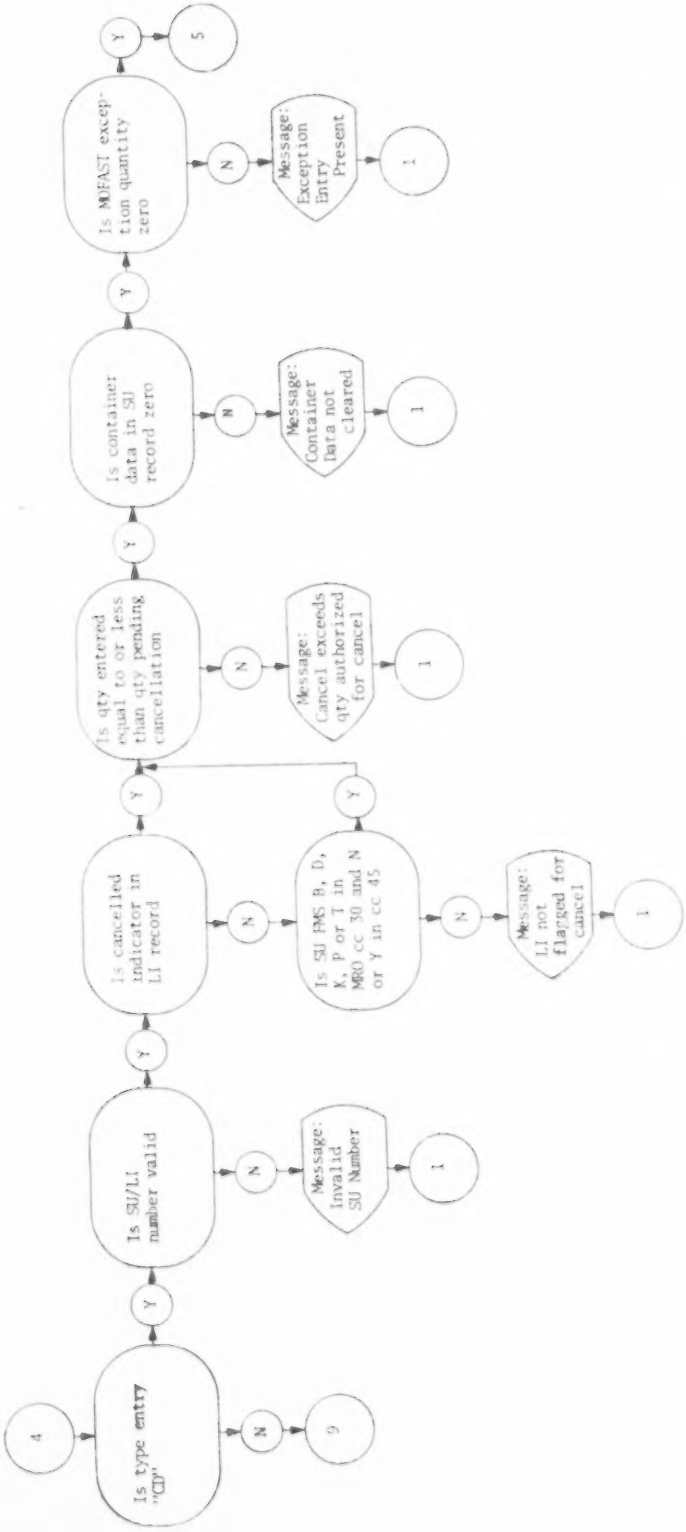
d. Appendix F-67, MRO Inquiry Report.

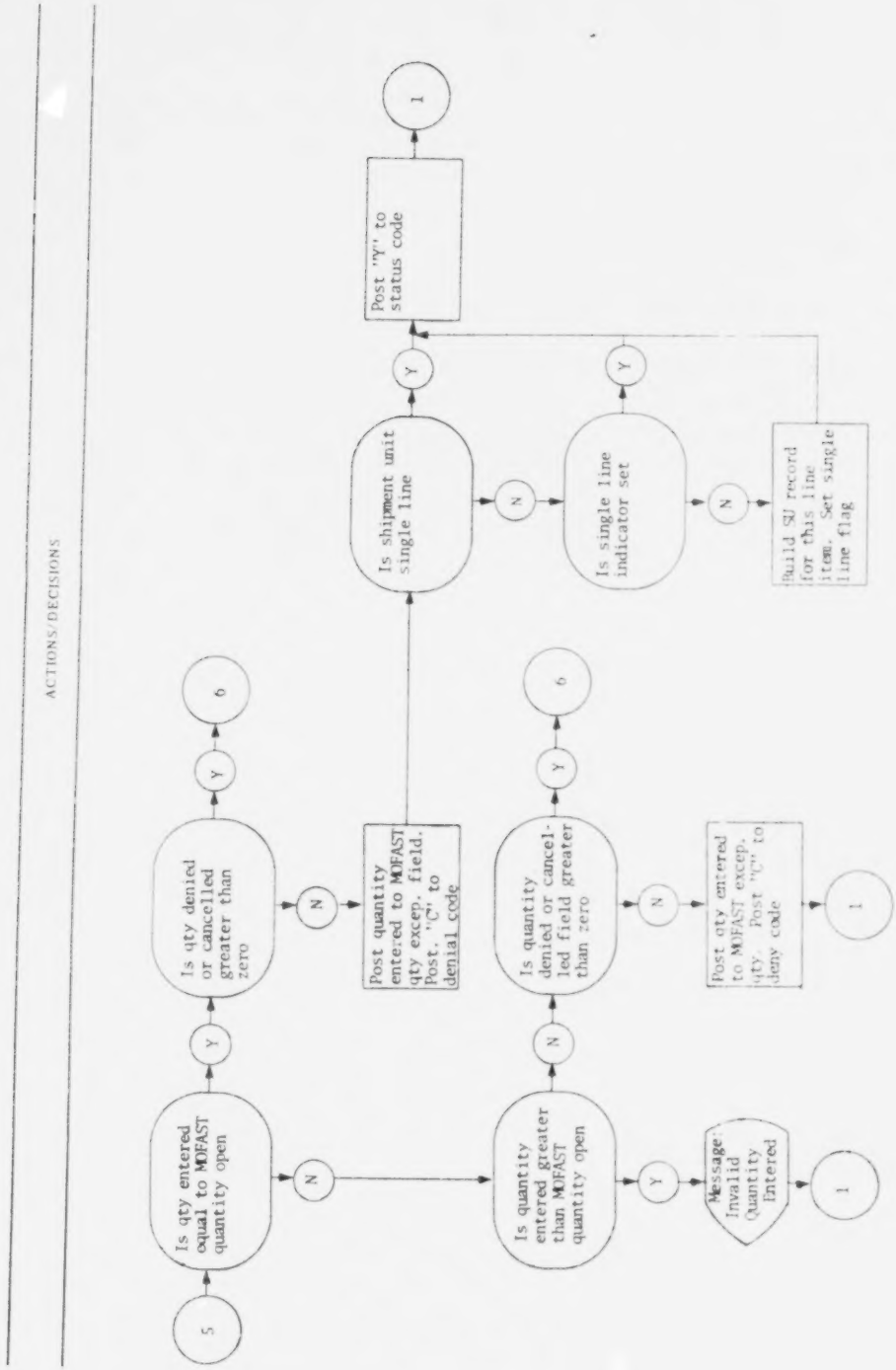
e. Appendix F-184, MOFAST Consignee/DEST Shipment Unit Listing.

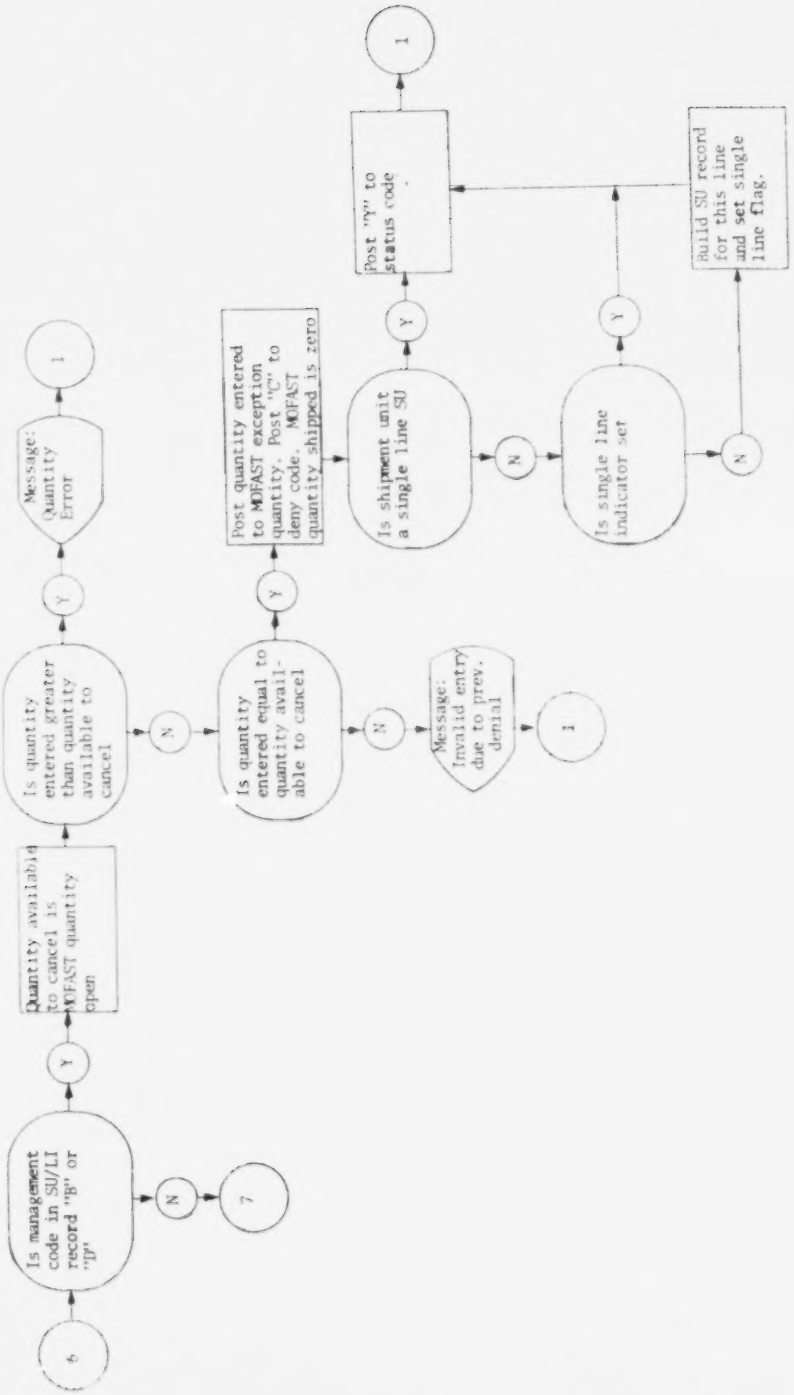

SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-202
Is input type code "SA" or "SP"
N
Y
10
Is input type code "CA"
N
2
Y
Does consignee code match cross reference file
N
Message: Consignee not on file
1
Y
List all SU numbers for consignee at remote printer
1
Message: Process Complete
Consignee SU List F-184
DS/T


ACTIONS/DECISIONS
2
Is type entry Code CB, CC, or CZ
N
4
Y
Is input by SU line item
Y
N
Is single line indicator present
N
Message: Invalid not coded for single line process
1
Y
Is SU/Line Item status A, B, C, D, E, F, G, H, K, M, N, Y, or Z
N
Y
3
Is SU/Line Item status J or L
N
Y
Message: Status is invalid
1
Post SU/LI status code to display
Is type entry Code CC or CZ
N
Y
Change process code to XX
Message: Process Code Now XX
1
Is shipment unit number valid
N
Y
Message: Invalid Shipment Unit Nr
1
Process by shipment unit number

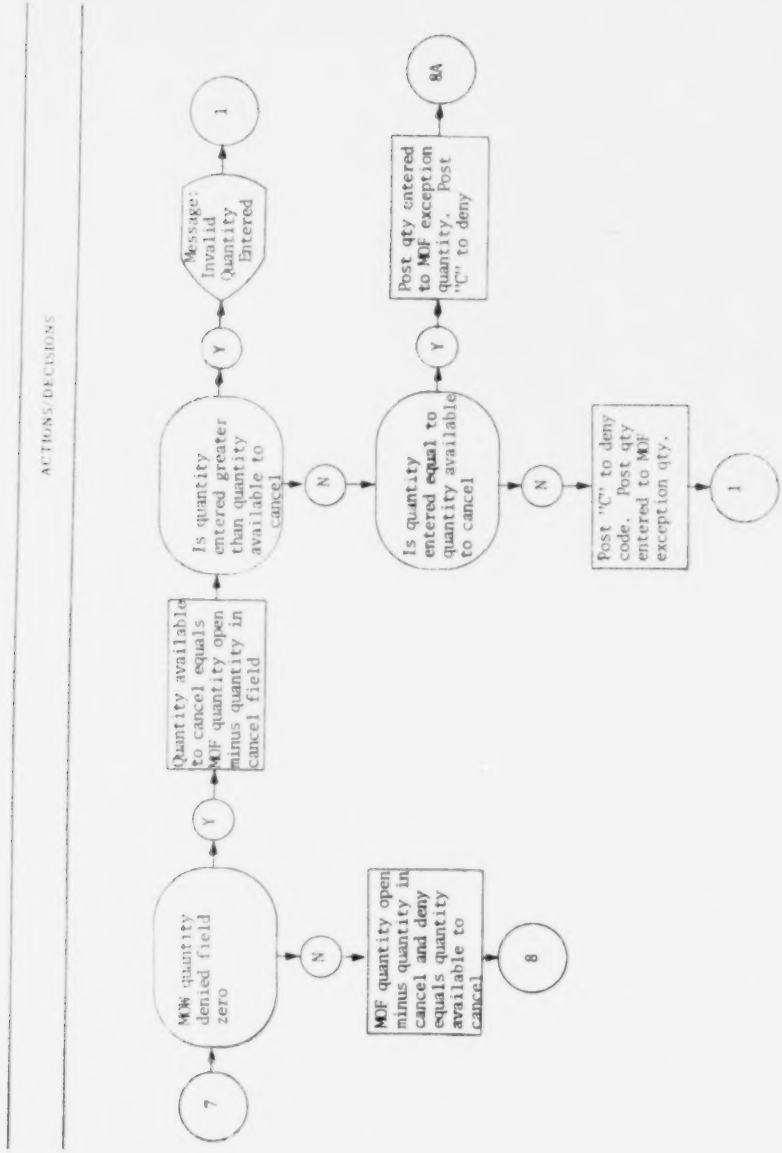

ACTIONS, DECISIONS
3
Is Type Entry Code CC or CZ
N
Change process code to XX
Message: Process Code is now XX
1
Y
Is Type Entry Code CZ
N
Is Status Code Y or Z
N
Message: Status is invalid
1
Y
Is Status Code Y or Z
N
Is SU under consolidation
N
Is Status Code M or N
N
Y
Delete SU from GBL File
Y
Message: SU is under consolidation
1
Y
Is Status Code Y or Z
N
Is CBL/GBL posted to SU record
N
Delete container weight, cube, & container number on each line item
Y
Message: Status is invalid
1
Y
Is SU on sorter
N
Y
Clear sorter data from SU record
Change Status Code to A
Message: Process Complete
1


ACTIONS/DECISIONS
4
Is type entry "CD"
N
9
Y
Is SU/LI number valid
N
Message: Invalid SU Number
1
Y
Is cancelled indicator in LI record
N
Is SU PMS B, D, K, P or T in MRO cc 30 and N or Y in cc 45
N
Message: LI not flagged for cancel
1
Y
Y
Is qty entered equal to or less than qty pending cancellation
N
Message: Cancel exceeds qty authorized for cancel
1
Y
Is container data in SU record zero
N
Message: Container Data not cleared
1
Y
Is MOFAST exception quantity zero
N
Message: Exception Entry Present
1
Y
5

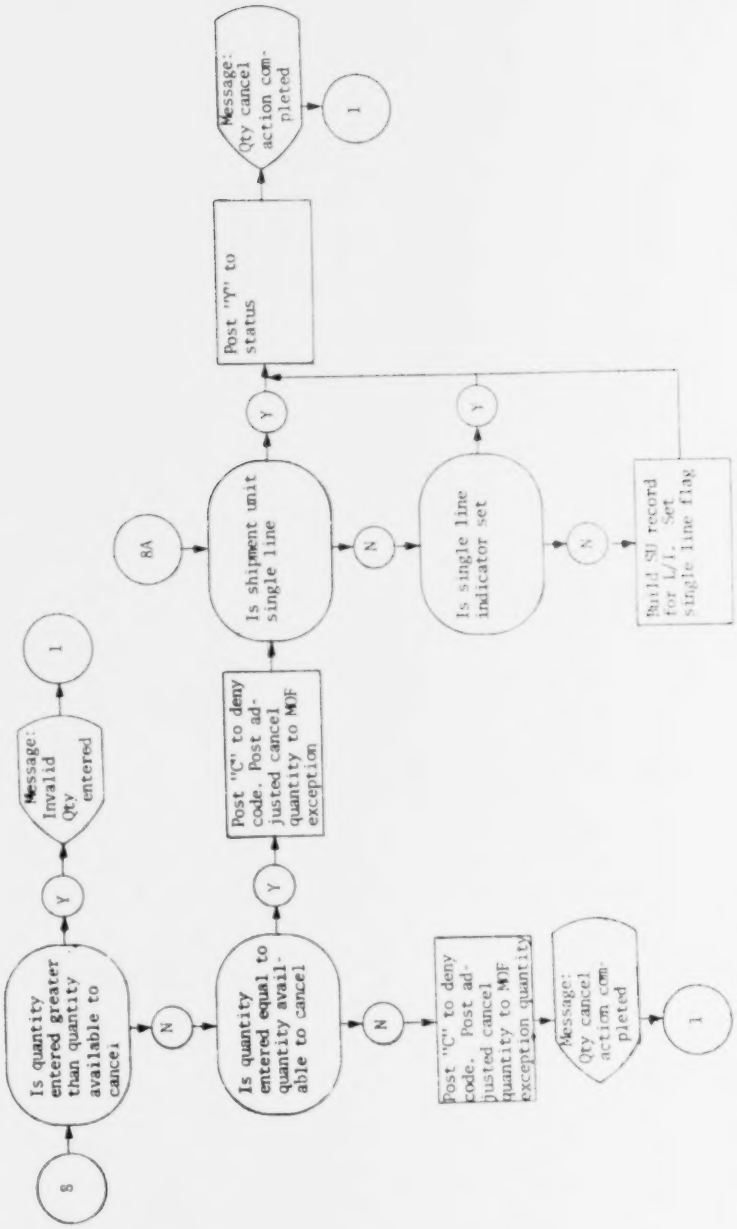

ACTIONS/DECISIONS
5
Is qty entered equal to MOFAST quantity open
N
Y
Is qty denied or cancelled greater than zero
N
Y
6
Post quantity entered to MOFAST qty excep. field. Post "C" to denial code
Is shipment unit single line
N
Y
Post "Y" to status code
1
Is single line indicator set
N
Y
Build SU record for this line item. Set single line flag
Is quantity entered greater than MOFAST quantity open
N
Y
Message: Invalid Quantity Entered
1
Is quantity denied or cancelled field greater than zero
N
Y
6
Post qty entered to MOFAST excep. qty. Post "C" to deny code
1

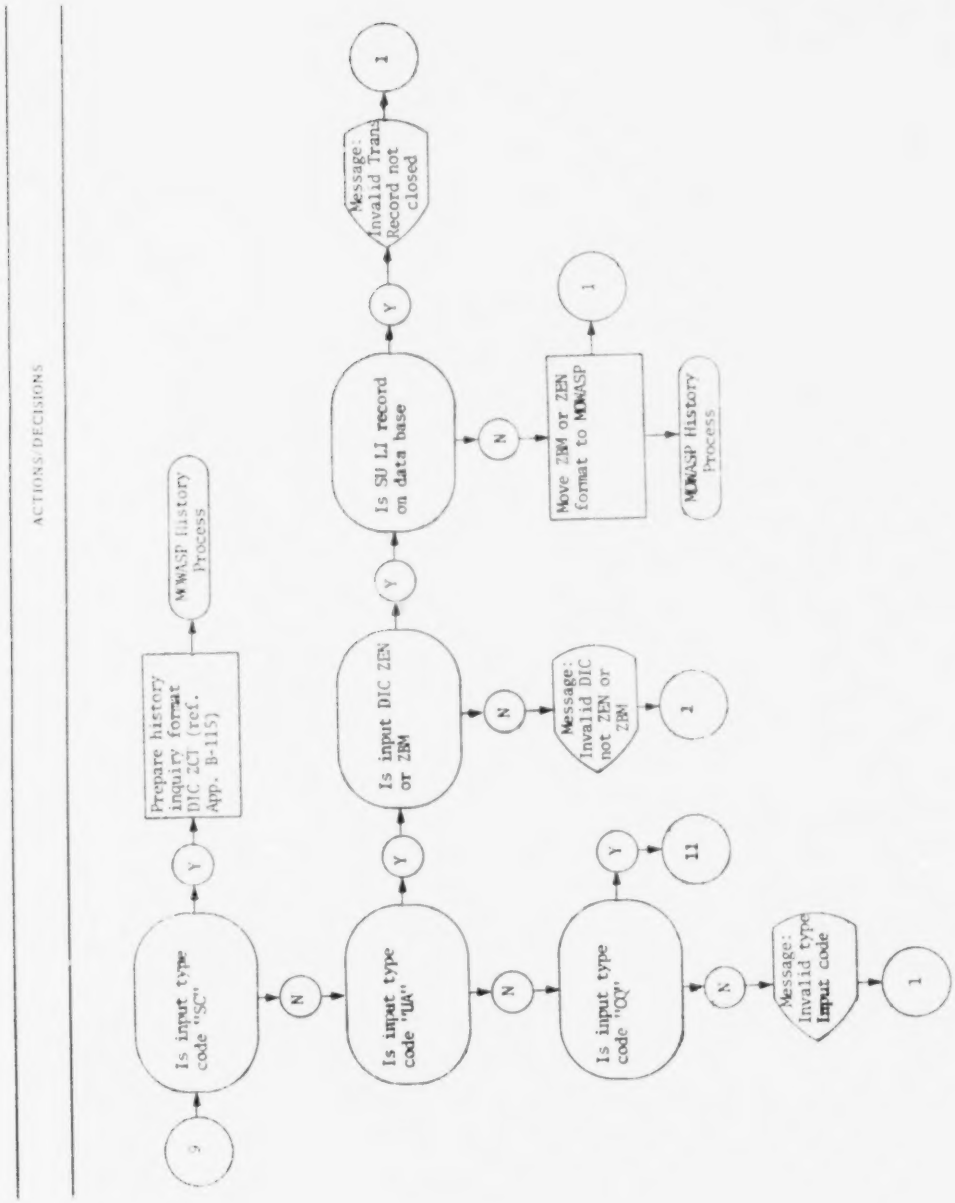


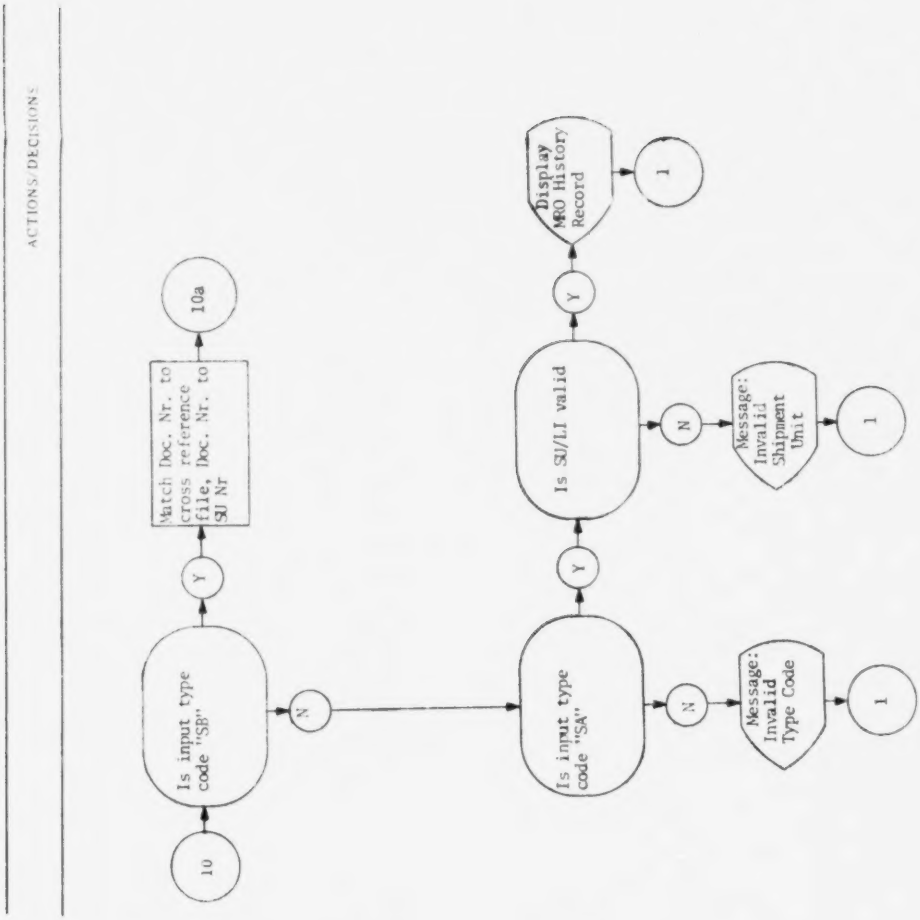
best copy available


ACTIONS/DECISIONS
7
MOW quantity denied field zero
N
MOF quantity open minus quantity in cancel and deny equals quantity available to cancel
8
Y
Quantity available to cancel equals MOF quantity open minus quantity in cancel field
Is quantity entered greater than quantity available to cancel
Y
Message: Invalid Quantity Entered
1
N
Is quantity entered equal to quantity available to cancel
Y
Post qty entered to MOF exception quantity. Post "C" to deny
8A
N
Post "C" to deny code. Post qty entered to MOF exception qty.
1

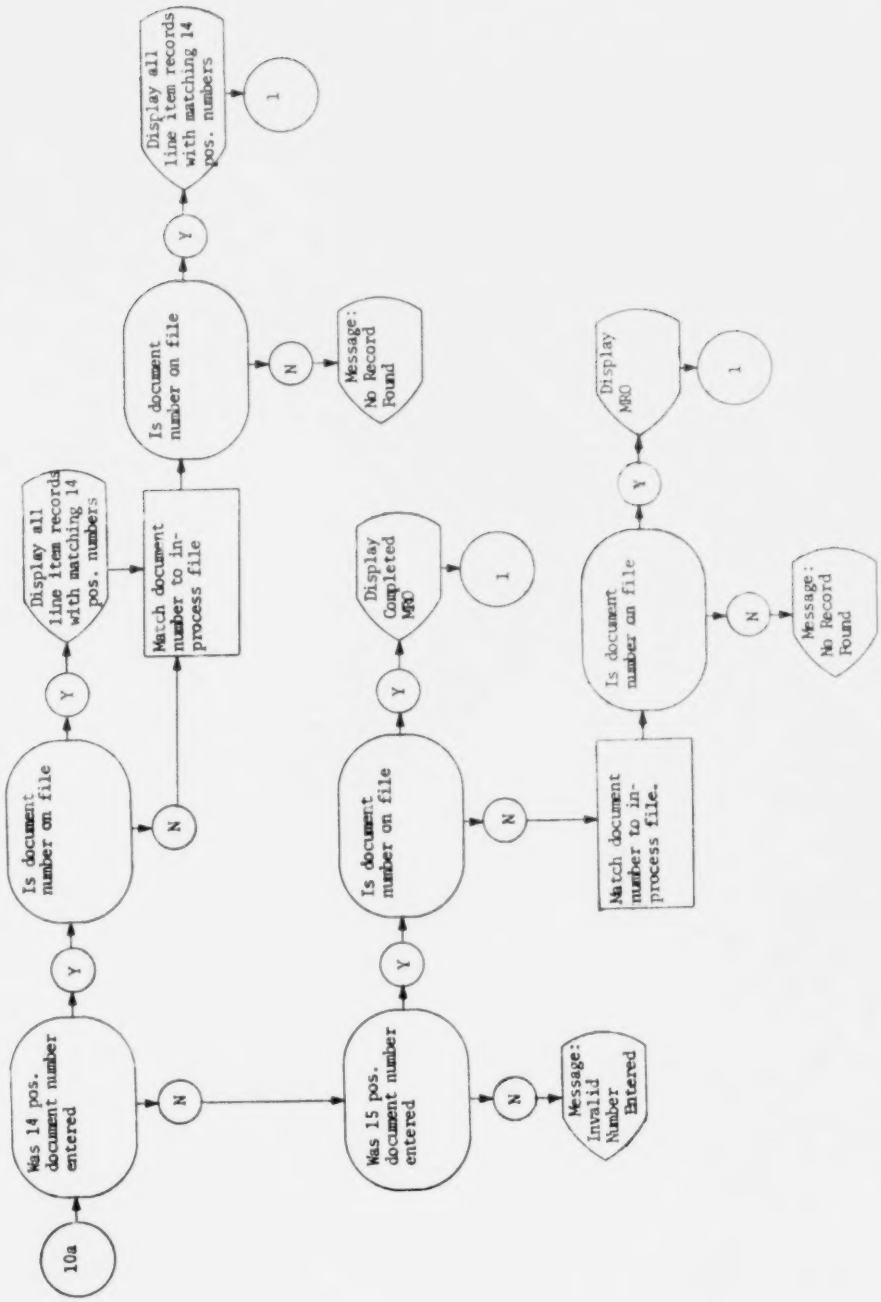
ACTIONS DECISIONS

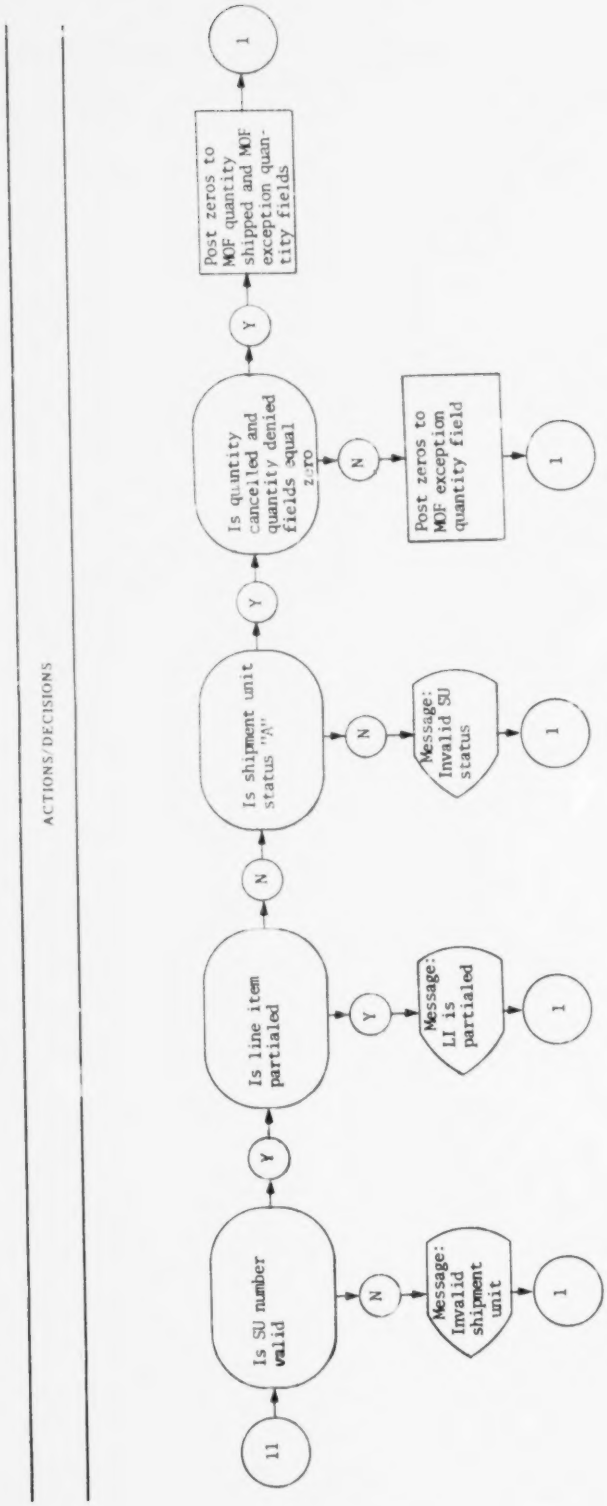



ACTIONS/DECISIONS
9
Is input type code "SC"
Y
N
Prepare history inquiry format DIC ZCT (ref. App. B-115)
MOWASP History Process
Is input type code "UA"
Y
N
Is input DIC ZEN or ZBM
Y
N
Is SU LI record on data base
Y
N
Message: Invalid Trans Record not closed
1
Move ZBM or ZEN format to MOWASP
1
MOWASP History Process
Message: Invalid DIC not ZEN or ZBM
1
Is input type code "QY"
Y
11
N
Message: Invalid type input code
1


ACTIONS/DECISIONS
10
Is input type code "SB"
N
Y
Match Doc. Nr. to cross reference file, Doc. Nr. to SU Nr
10a
Is input type code "SA"
N
Y
Message: Invalid Type Code
1
Is SU/LI valid
N
Y
Message: Invalid Shipment Unit
1
Display MRO History Record
1

ACTIONS DECISIONS




ACTIONS/DECISIONS
11
Is SU number valid
N
Message: Invalid shipment unit
1
Y
Is line item partialed
Y
Message: LI is partialed
1
N
Is shipment unit status "A"
N
Message: Invalid SU status
1
Y
Is quantity cancelled and quantity denied fields equal zero
N
Post zeros to MOF exception quantity field
1
Y
Post zeros to MOF quantity shipped and MOF exception quantity fields
1

APPENDIX D-164

MOFAST GBL/COMMERCIAL BILL NUMBER ASSIGNMENT PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements noted in appendix B-215, part D.

2. REFERENCES

a. Appendix B-215, Part D.

b. Appendix E-225 P.

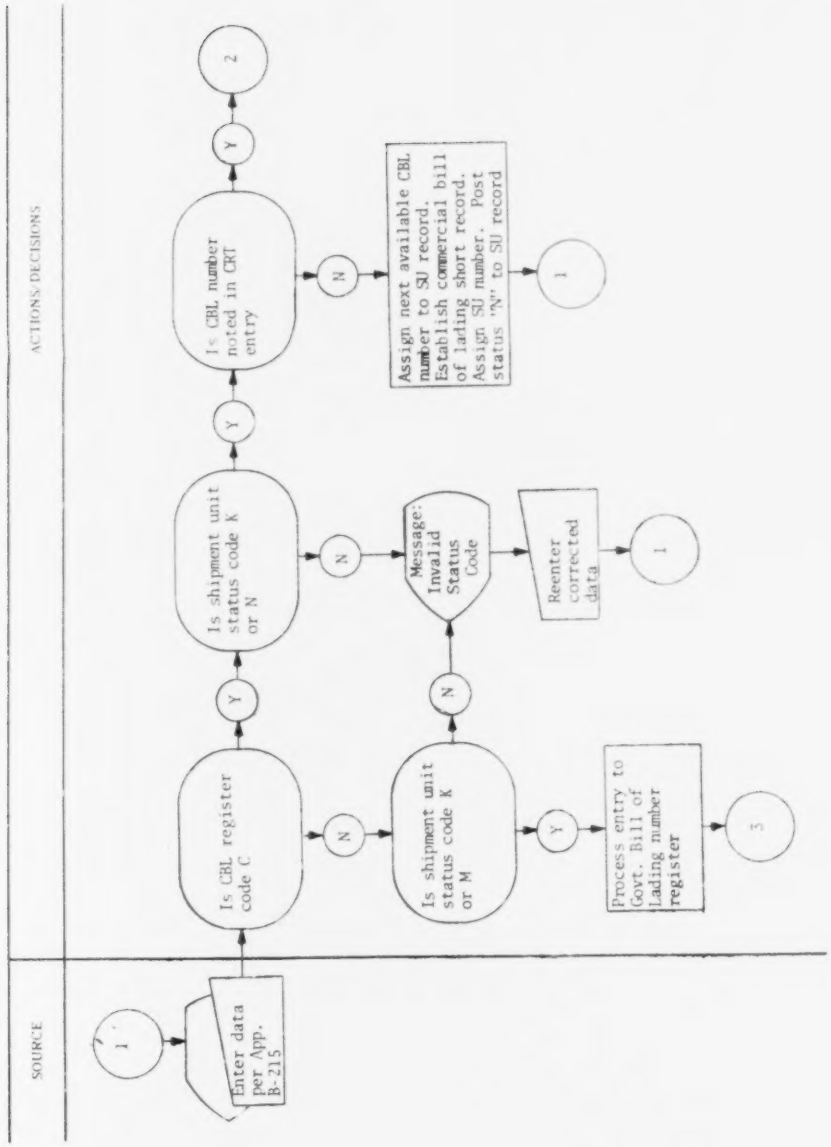
3. GENERAL

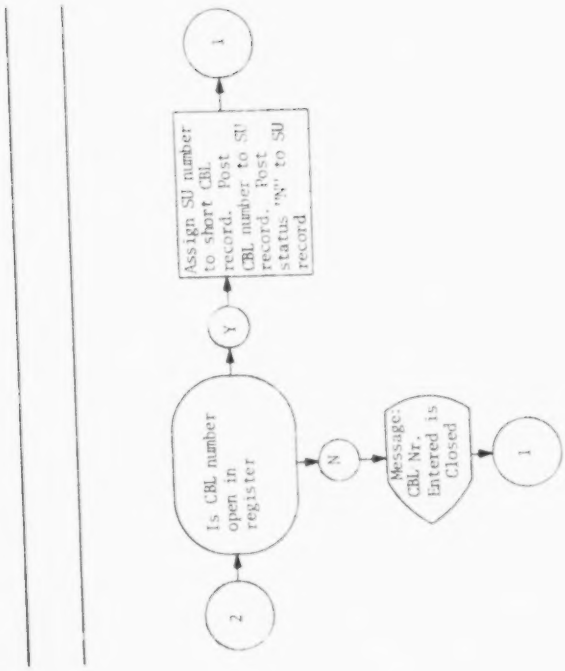
This appendix describes the process necessary to assign selected Shipment Units to either a Commercial Bill of Lading or Government Bill of Lading number. This process is administered under manual control via CRT input and overrides automatic GBL assignment criteria.

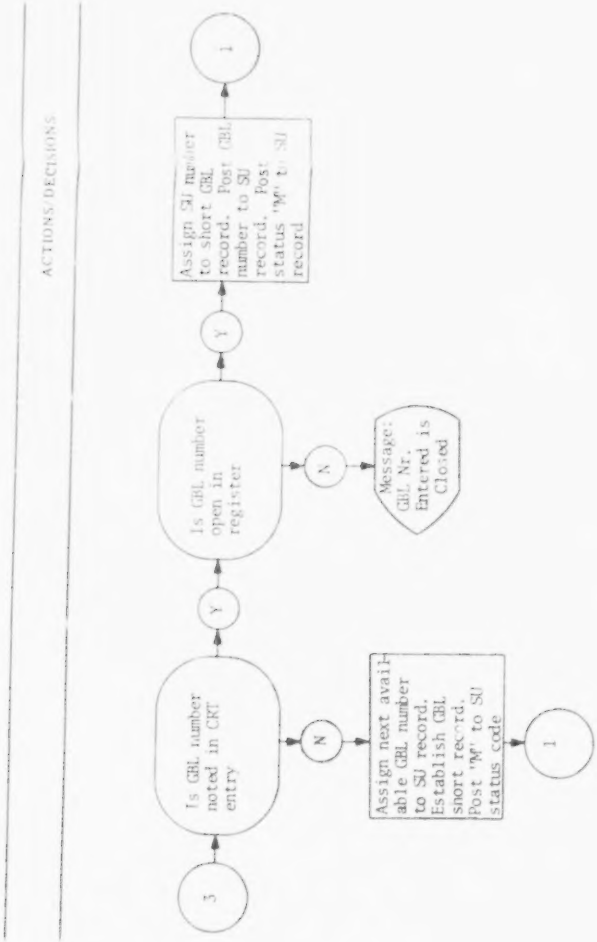
4. OUTPUT

a. Shipment Unit Records updated with either CBL or GBL number.

b. Short CBL or GBL record for selected Shipment Units.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-215
Is CBL register code C
N
Y
Is shipment unit status code K or N
N
Y
Is CBL number noted in CRT entry
N
Y
2
Assign next available CBL number to SU record. Establish commercial bill of lading short record. Assign SU number. Post status "N" to SU record
1
Is shipment unit status code K or M
N
Message: Invalid Status Code
Reenter corrected data
1
Y
Process entry to Govt. Bill of Lading number register
3


2
Is CBL number open in register
N
Y
Message: CBL Nr. Entered is Closed
1
Assign SU number to short CBL record. Post CBL number to SU record. Post status "X" to SU record
1


ACTIONS/DECISIONS
3
Is GBL number noted in CRT entry
N
Assign next available GBL number to SU record. Establish GBL short record. Post 'M' to SU status code
1
Y
Is GBL number open in register
N
Message: GBL Nr. Entered is Closed
Y
Assign GBL number to short GBL record. Post GBL number to SU record. Post status 'M' to SU record
1

APPENDIX D-165

MOFAST SPECIAL PROCESSING, SPECIAL HANDLING PARCEL POST PROCESS

1. INITIATING ACTION

CRT operator entry of the program call number and data elements specified in appendix B-206.

2. REFERENCES

a. Appendix B-206.

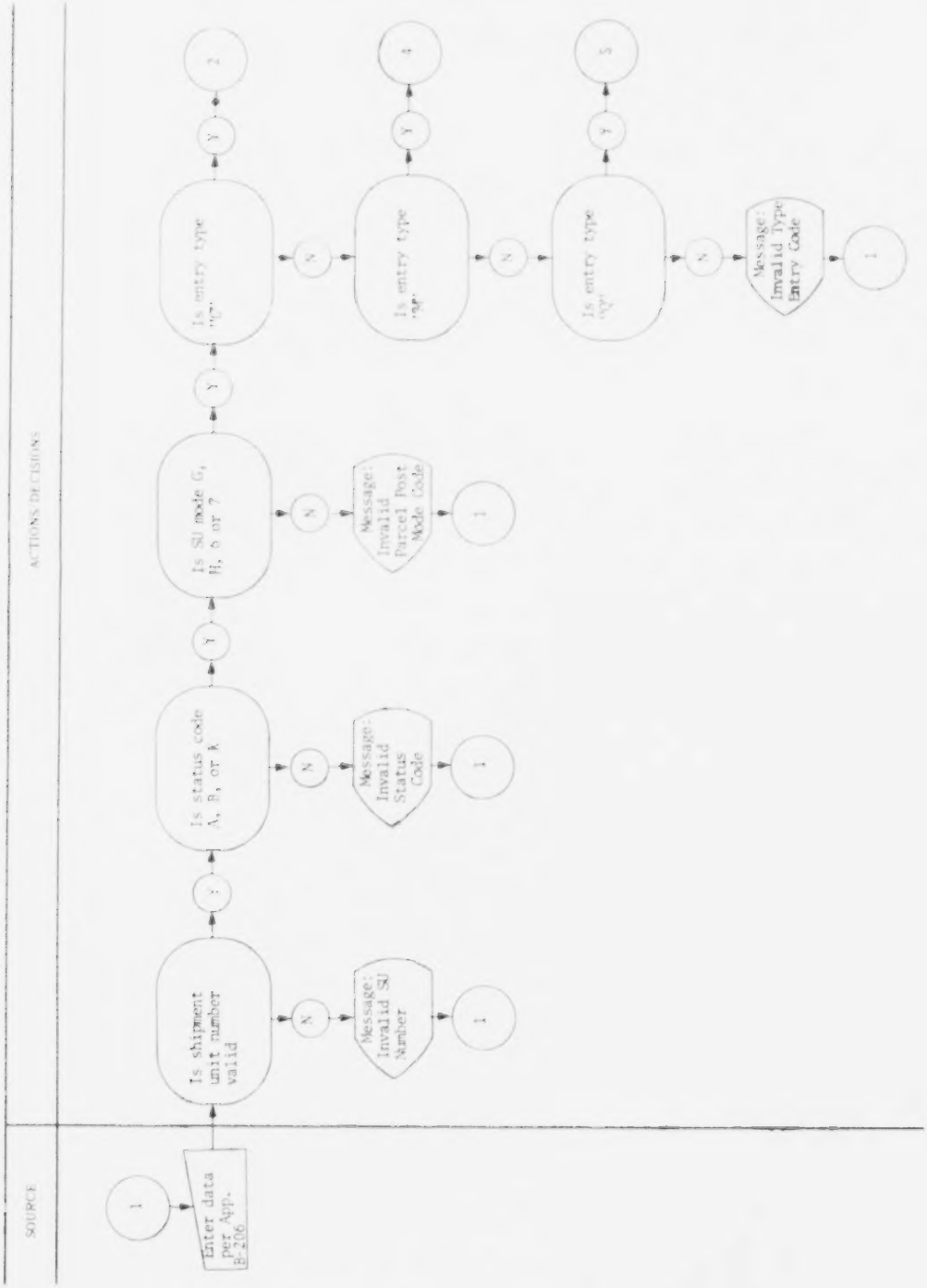
b. Appendix E-217 P.

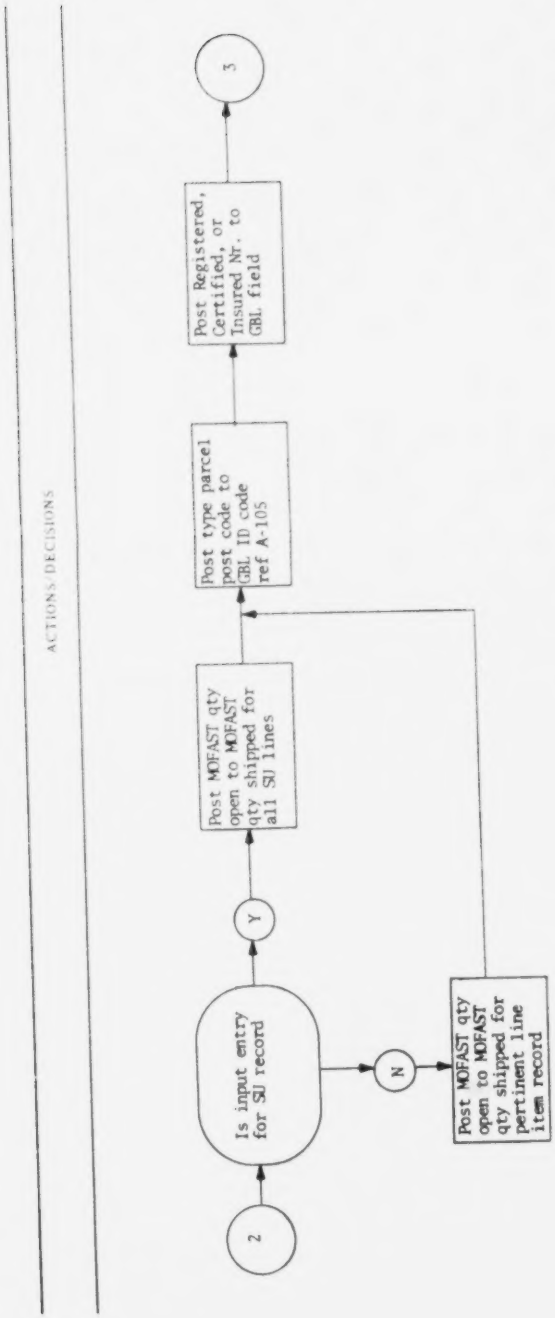
3. GENERAL

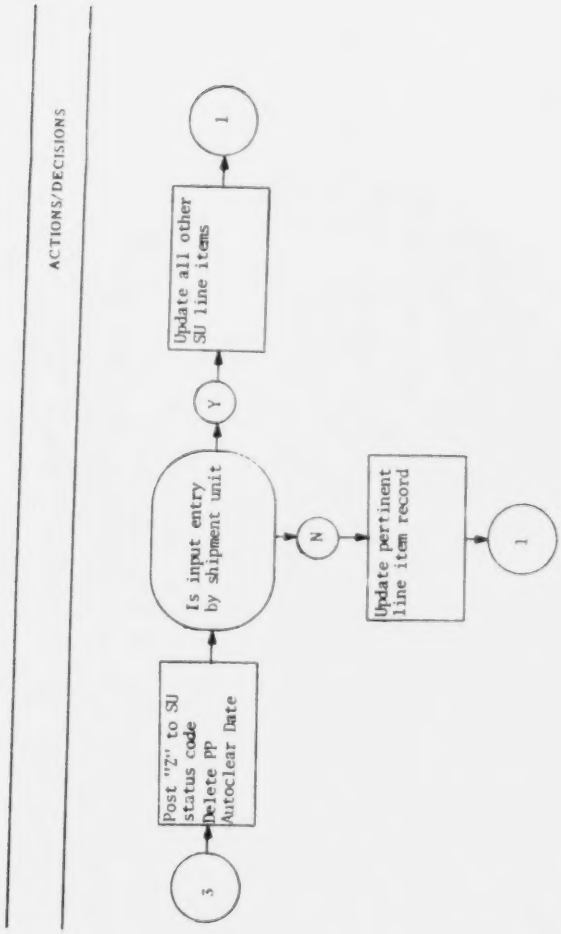
This chart describes the processing of transactions which pertain to special types of parcel post shipments. Type of shipments included are Registered, Certified, Insured, FMS (NOA number), Weapon System Pouch and routine mail. The processing of quantity changes is also described in this chart.

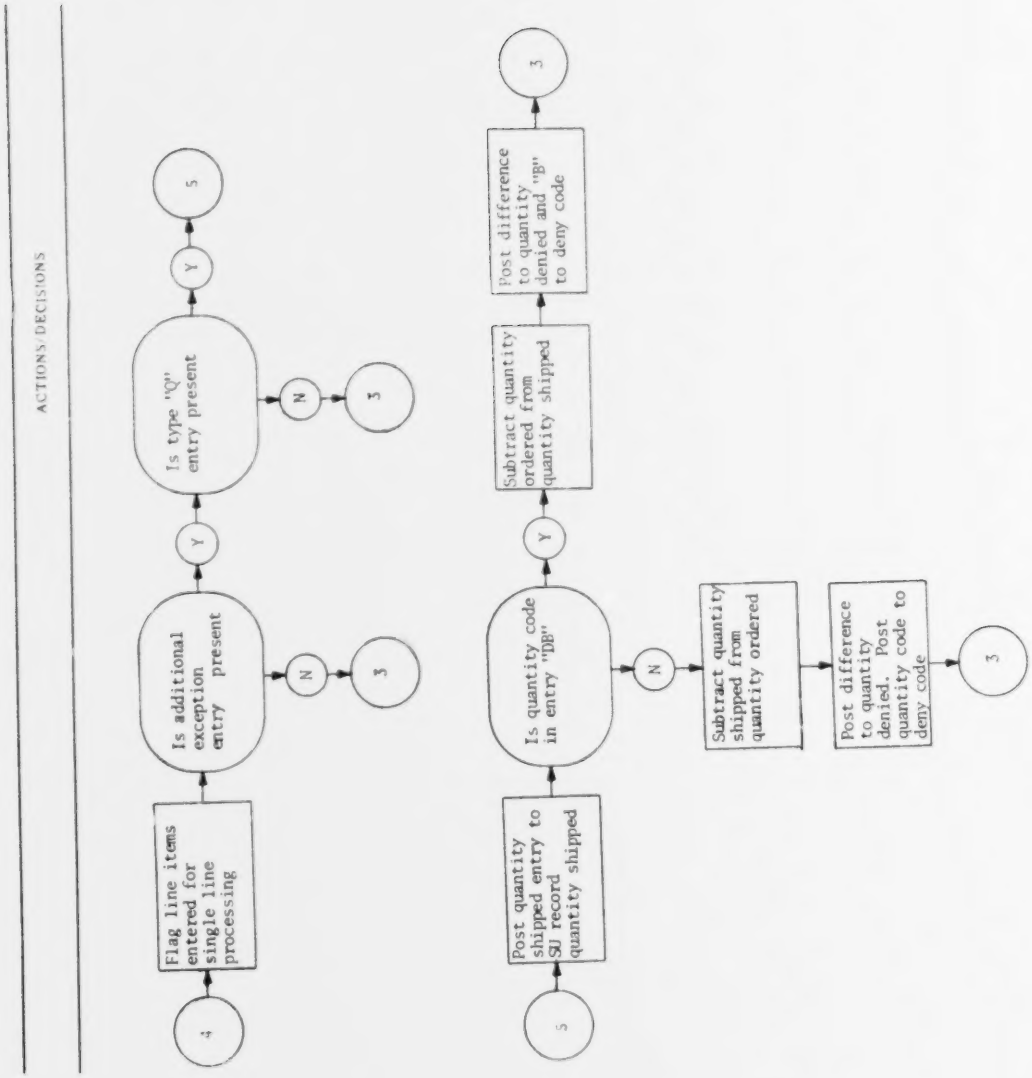
4. OUTPUT

MOFAST parcel post shipment units records are updated to status code Z. These records will be processed to MOWASP as shipment confirmations and dropped from the MOFAST In-Process File during the daily maintenance cycle.


SOURCE
ACTIONS/DECISIONS
1
Enter data per App. B-206
Is shipment unit number valid
N
Message: Invalid SU Number
1
Y
Is status code A, B, or K
N
Message: Invalid Status Code
1
Y
Is SU mode G, H, 6 or 7
N
Message: Invalid Parcel Post Mode Code
1
Y
Is entry type "p"
N
Y
2
Is entry type "q"
N
Y
4
Is entry type "r"
N
Y
5
Message: Invalid Type Entry Code
1


ACTIONS/DECISIONS
2
Is input entry for SU record
Y
N
Post MOFAST qty open to MOFAST qty shipped for all SU lines
Post MOFAST qty open to MOFAST qty shipped for pertinent line item record
Post type parcel post code to GBL ID code ref A-105
Post Registered, Certified, or Insured Nr. to GBL field
3


ACTIONS/DECISIONS
3
Post "7" to SU status code
Delete PP
Autoclear Date
Is input entry by shipment unit
N
Update pertinent line item record
1
Y
Update all other SU line items
1


ACTIONS/DECISIONS
4
Flag line items entered for single line processing
Is additional exception entry present
Y
N
3
Is type "Q" entry present
Y
N
5
3
5
Post quantity shipped entry to SU record quantity shipped
Is quantity code in entry "DB"
Y
N
Subtract quantity ordered from quantity shipped
Subtract quantity shipped from quantity ordered
Post difference to quantity denied and "B" to deny code
Post difference to quantity denied. Post quantity code to deny code
3
3

APPENDIX D-166

TRANSPORTATION ACCOUNT CODE ASSIGNMENT PROCESS

1. INITIATING ACTION

Selection of Transportation Account Codes (TACs) pertinent to each Shipment Unit occurs during the MOWASP Shipping Documentation Process, appendix D-98.

2. REFERENCES

a. Appendix D-98, Shipment Unit and Documentation Process

b. Appendix F-79, Shipment Planning Worksheet

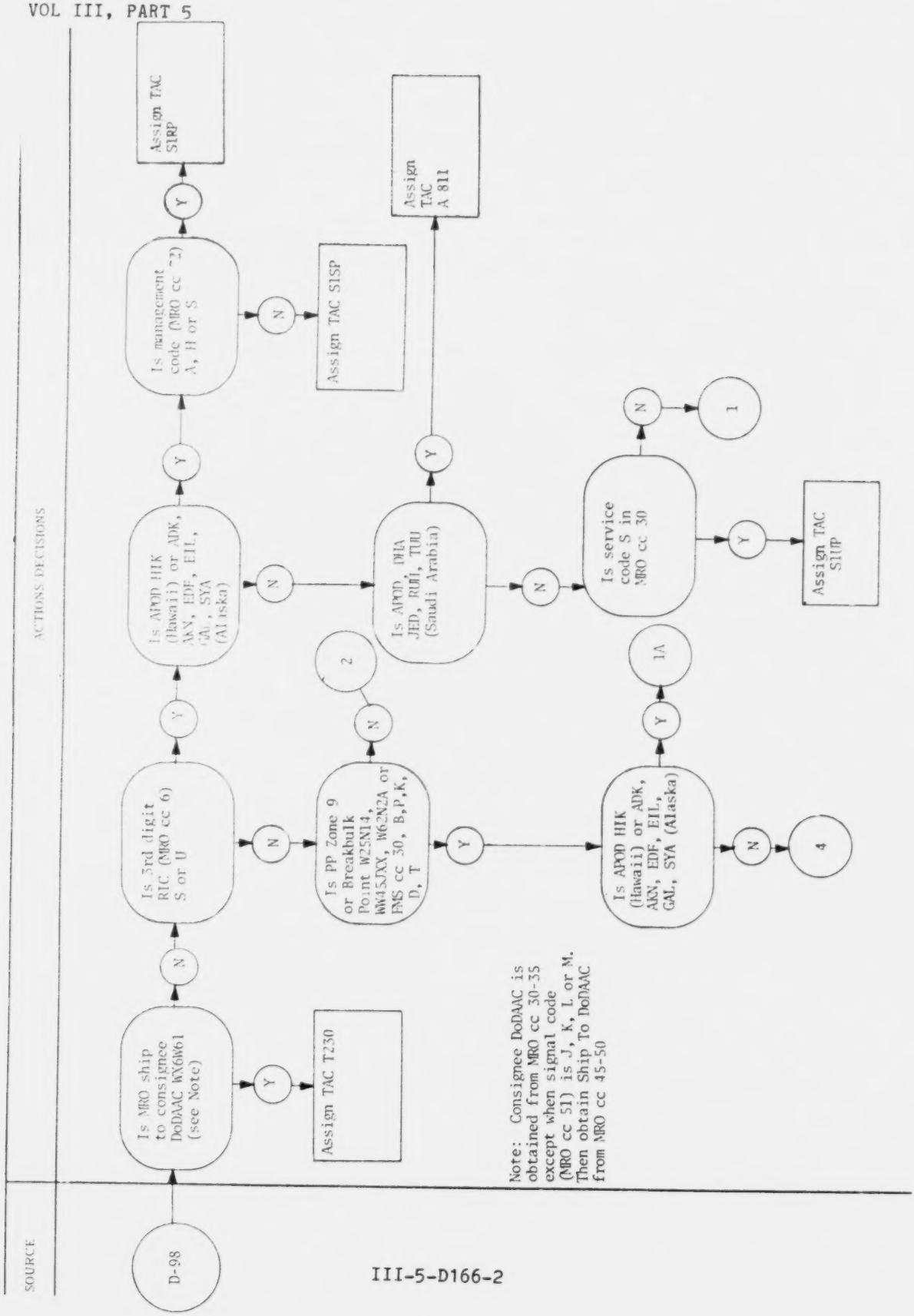
3. GENERAL

This chart describes the process required to select TACs which are used in TCMD card formats. These codes will be assigned to pertinent Shipment Unit records during the shipping documentation process.

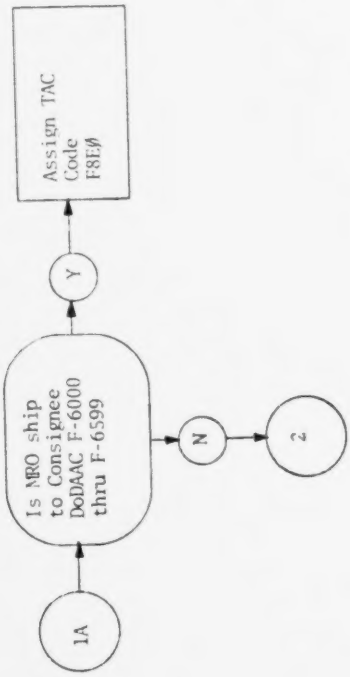
4. OUTPUT

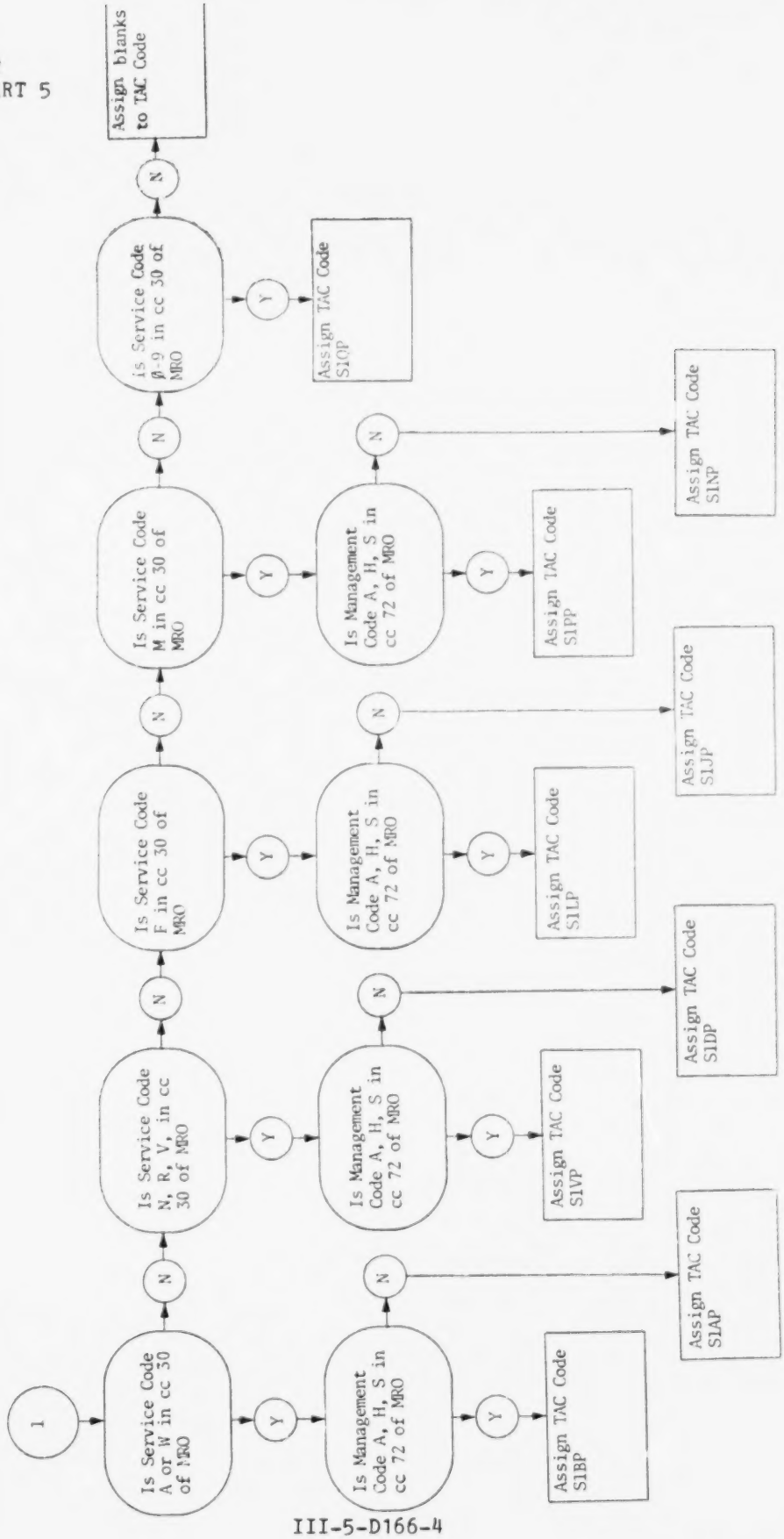
a. MOWASP Depots - The TAC will appear in the TCMD format (pos. 64-67) of the F-79 format.

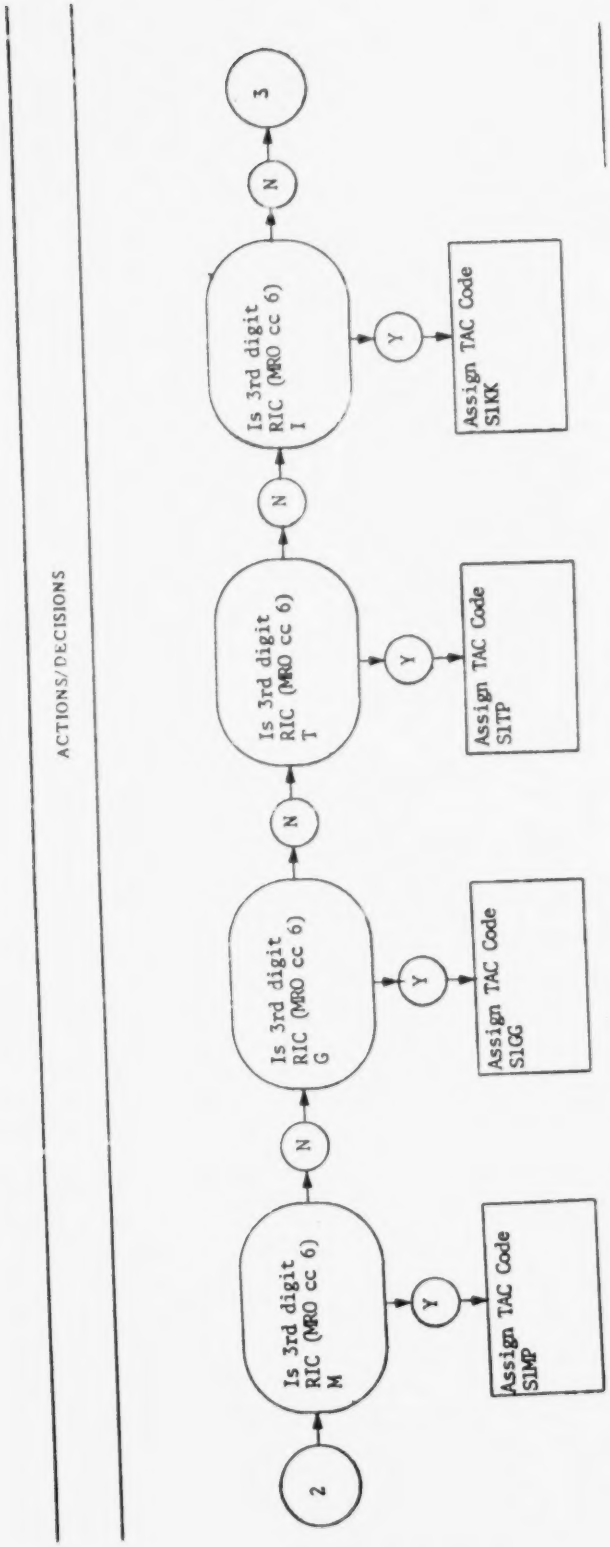
b. MOFAST Depots - The pertinent TAC will be assigned to Shipment Unit records in the In-Process File.


SOURCE
ACTIONS DECISIONS
D-98
Is MRO ship to consignee DoDAAC WX6W61 (see Note)
Y
Assign TAC T230
N
Is 3rd digit RIC (MRO cc 6) S or U
Y
Is APOD HIK (Hawaii) or ADK, ARN, EDF, EIL, GAL, SYA (Alaska)
Y
Is management code (MRO cc 72) A, H or S
Y
Assign TAC S1RP
N
Assign TAC S1SP
N
Is PP Zone 9 or Breakbulk Point W25N14, WW45JXX, W62N2A or FMS cc 30, B,P,K, D, T
Y
Is APOD HIK (Hawaii) or ADK, ARN, EDF, EIL, GAL, SYA (Alaska)
N
4
Y
1A
N
2
Is APOD, DHA JED, RUH, TUU (Saudi Arabia)
Y
Assign TAC A 811
N
Is service code S in MRO cc 30
Y
Assign TAC S1UP
N
1
Note: Consignee DoDAAC is obtained from MRO cc 30-35 except when signal code (MRO cc 51) is J, K, L or M. Then obtain Ship To DoDAAC from MRO cc 45-50

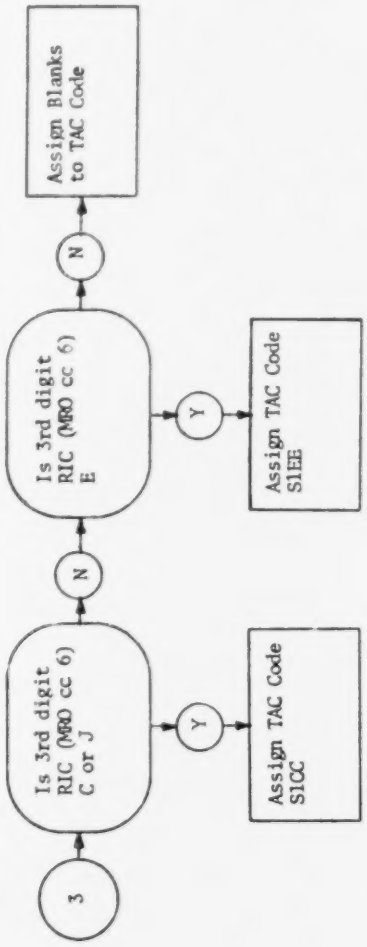
ACTIONS DECISIONS

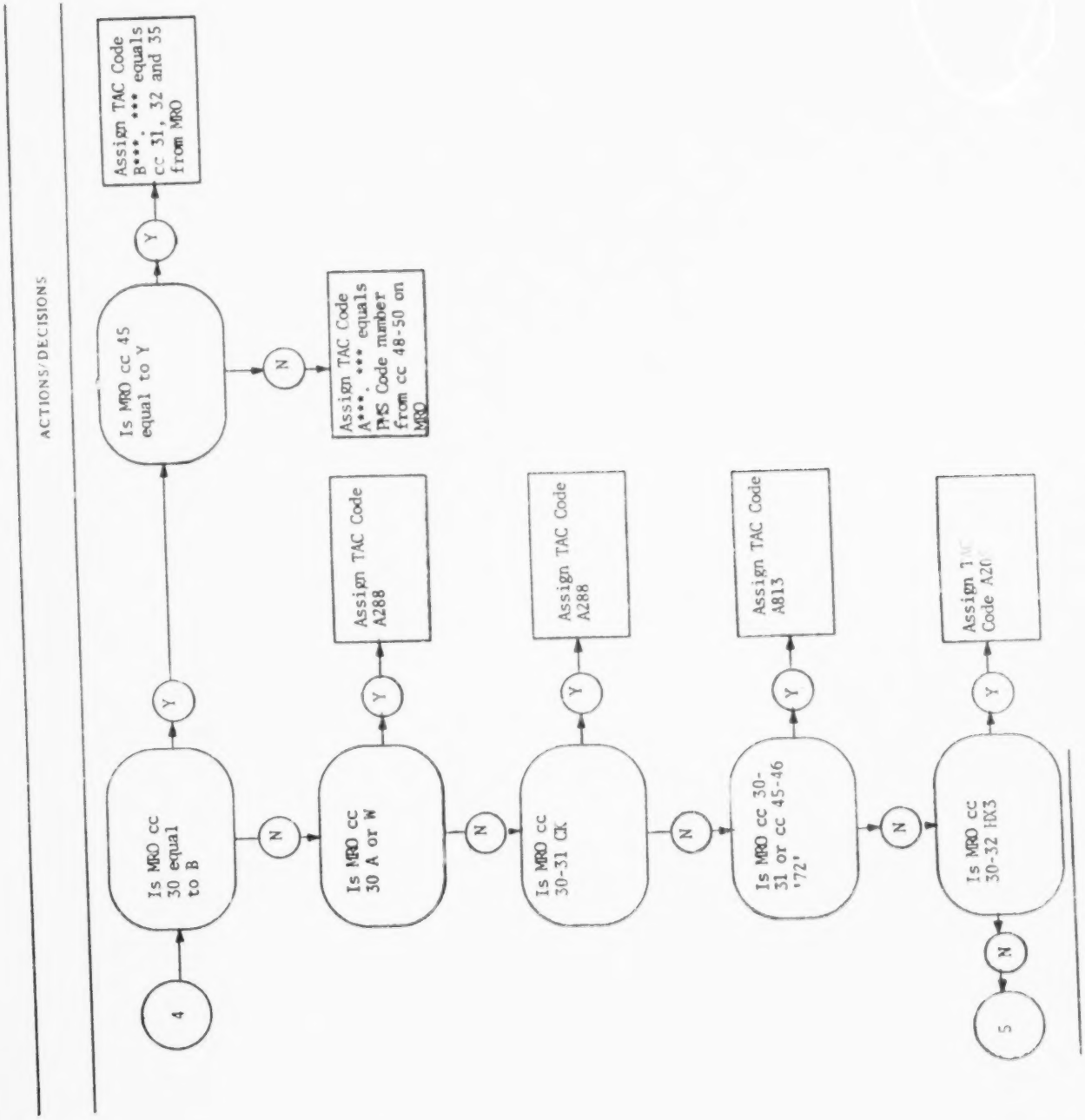


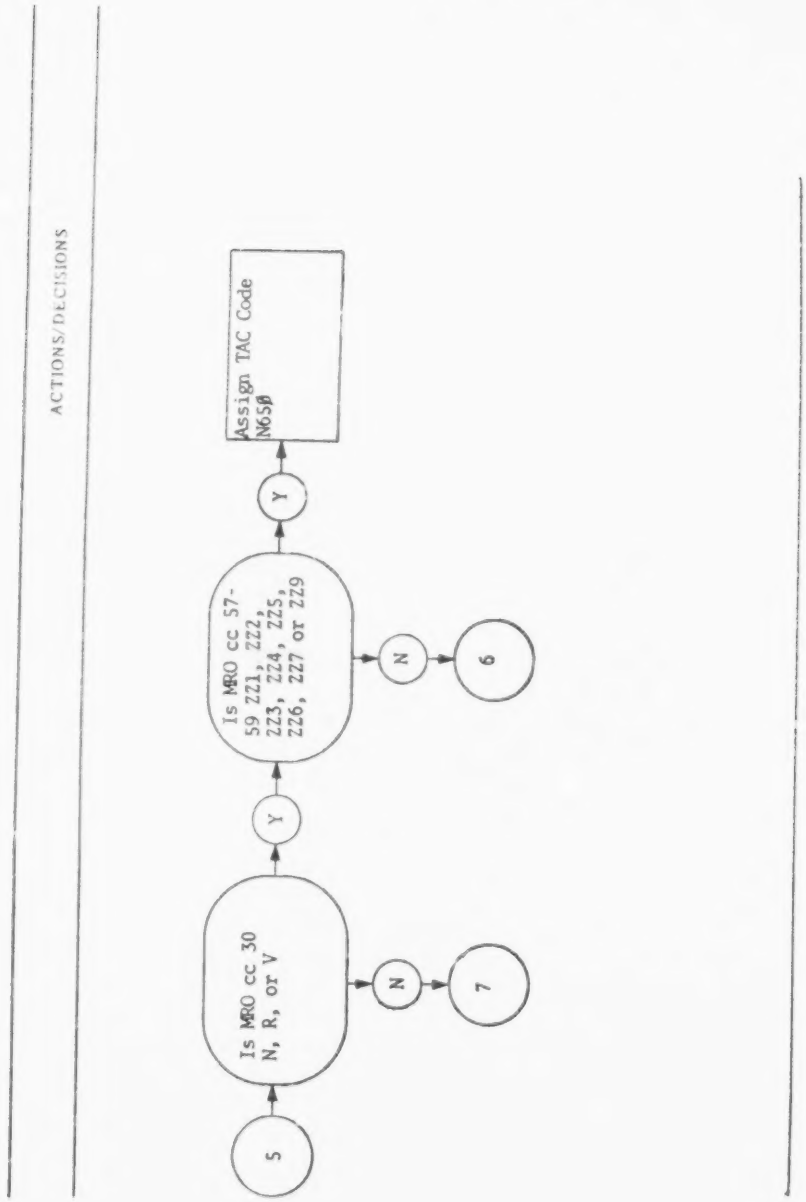

ACTIONS/DECISIONS
1
Is Service Code A or W in cc 30 of MRO
Y
N
Is Service Code N, R, V, in cc 30 of MRO
Y
N
Is Service Code F in cc 30 of MRO
Y
N
Is Service Code M in cc 30 of MRO
Y
N
Is Service Code β-9 in cc 30 of MRO
Y
N
Assign blanks to TAC Code
Is Management Code A, H, S in cc 72 of MRO
Y
N
Is Management Code A, H, S in cc 72 of MRO
Y
N
Is Management Code A, H, S in cc 72 of MRO
Y
N
Is Management Code A, H, S in cc 72 of MRO
Y
N
Assign TAC Code S1BP
Assign TAC Code S1AP
Assign TAC Code S1VP
Assign TAC Code S1DP
Assign TAC Code S1LP
Assign TAC Code S1JP
Assign TAC Code S1PP
Assign TAC Code S1NP
Assign TAC Code S1QP


ACTIONS/DECISIONS
2
Is 3rd digit RIC (MRO cc 6) M
Y
Assign TAC Code S1MP
N
Is 3rd digit RIC (MRO cc 6) G
Y
Assign TAC Code S1GG
N
Is 3rd digit RIC (MRO cc 6) T
Y
Assign TAC Code S1TP
N
Is 3rd digit RIC (MRO cc 6) I
Y
Assign TAC Code S1KK
N
3

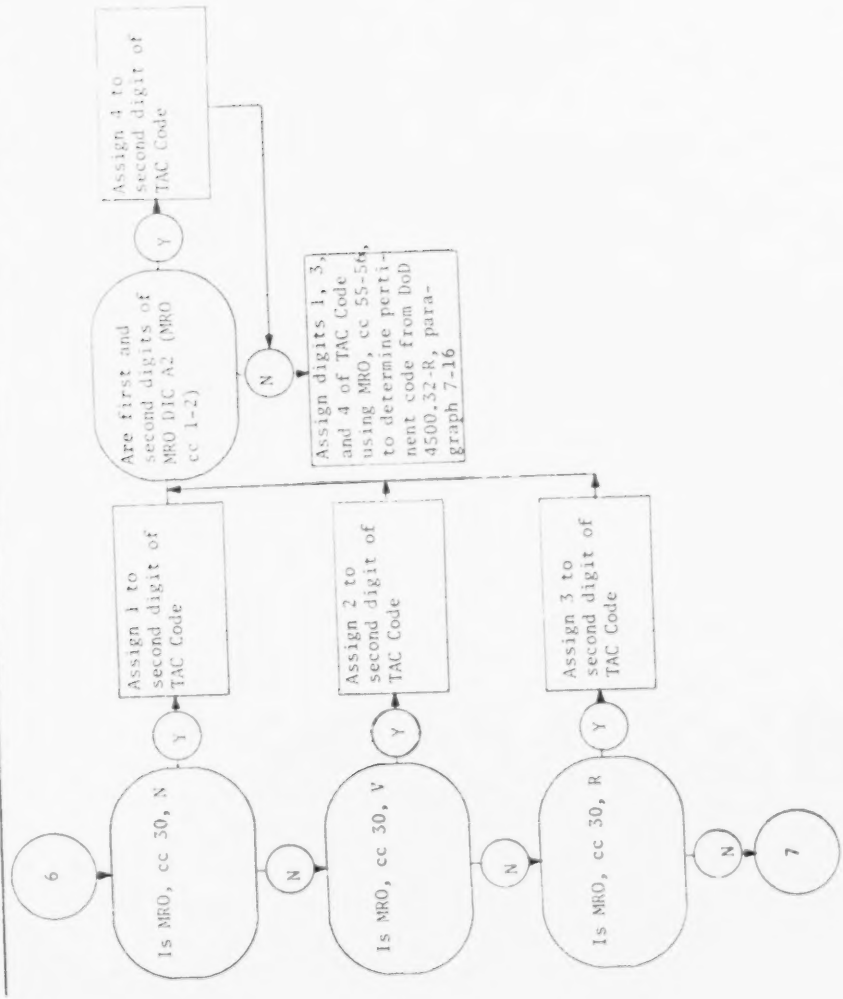
ACTIONS/DECISIONS



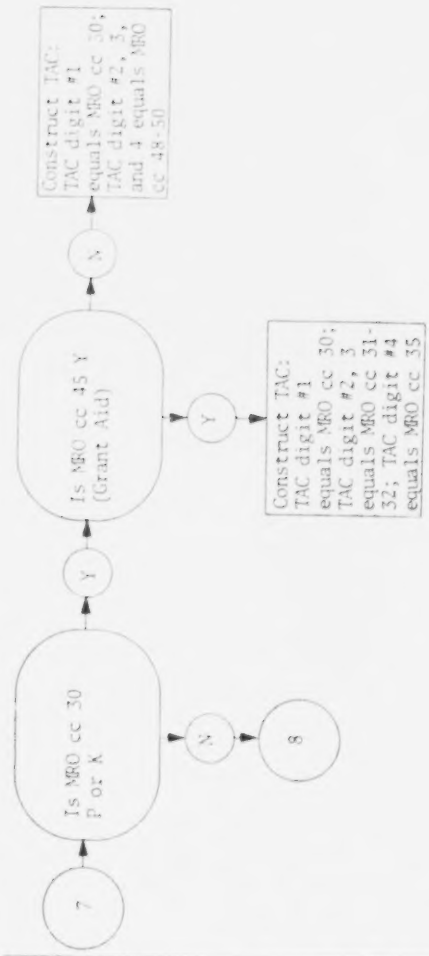

ACTIONS/DECISIONS
4
Is MRO cc 30 equal to B
Y
N
Is MRO cc 45 equal to Y
Y
Assign TAC Code B***, *** equals cc 31, 32 and 35 from MRO
N
Assign TAC Code A***, *** equals PMS Code number from cc 48-50 on MRO
Is MRO cc 30 A or W
Y
Assign TAC Code A288
N
Is MRO cc 30-31 CX
Y
Assign TAC Code A288
N
Is MRO cc 30-31 or cc 45-46 '72'
Y
Assign TAC Code A813
N
Is MRO cc 30-32 HX3
Y
Assign TAC Code A2
N
5

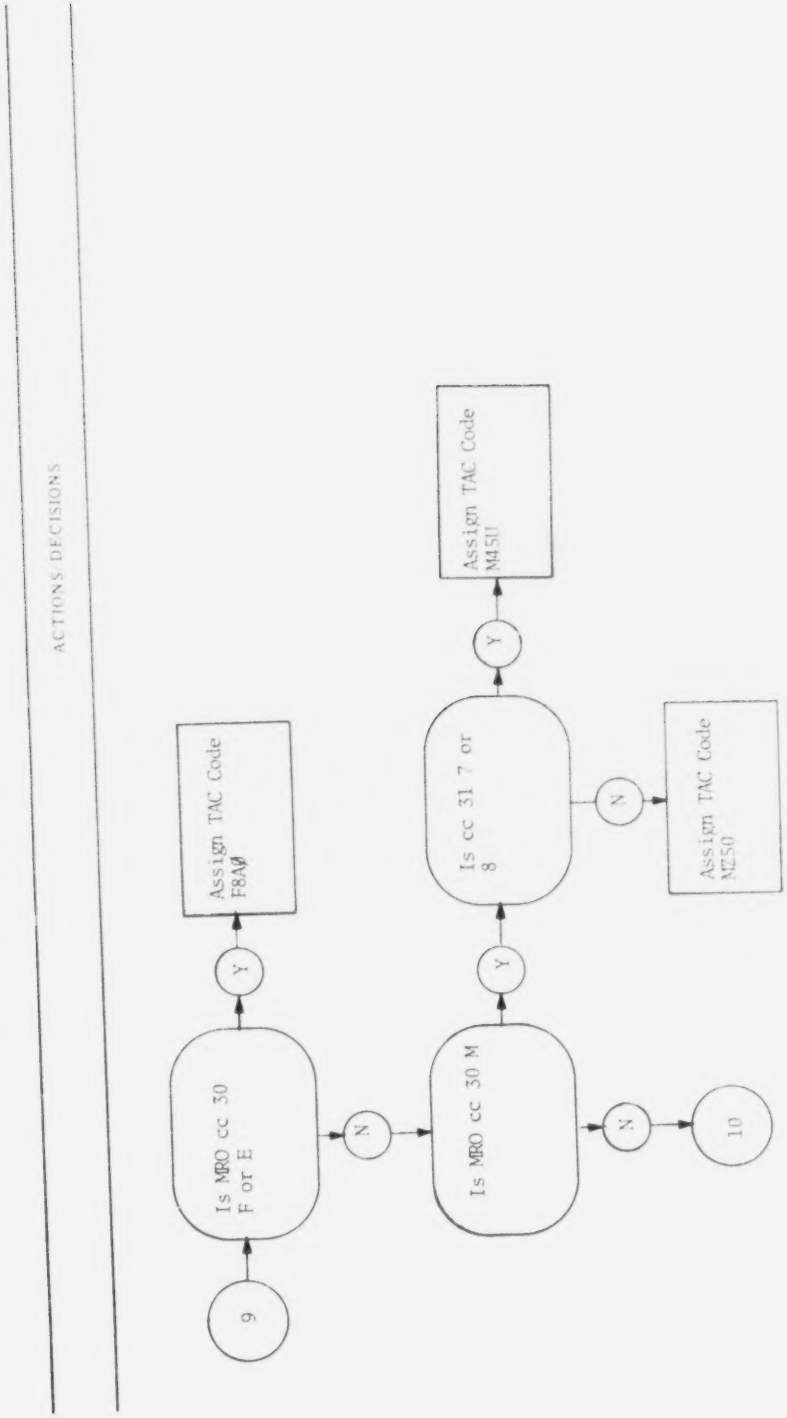

ACTIONS/DECISIONS
5
Is MRO cc 30
N, R, or V
N
7
Y
Is MRO cc 57-
59 ZZ1, ZZ2,
ZZ3, ZZ4, ZZ5,
ZZ6, ZZ7 or ZZ9
N
6
Y
Assign TAC Code
N65Ø

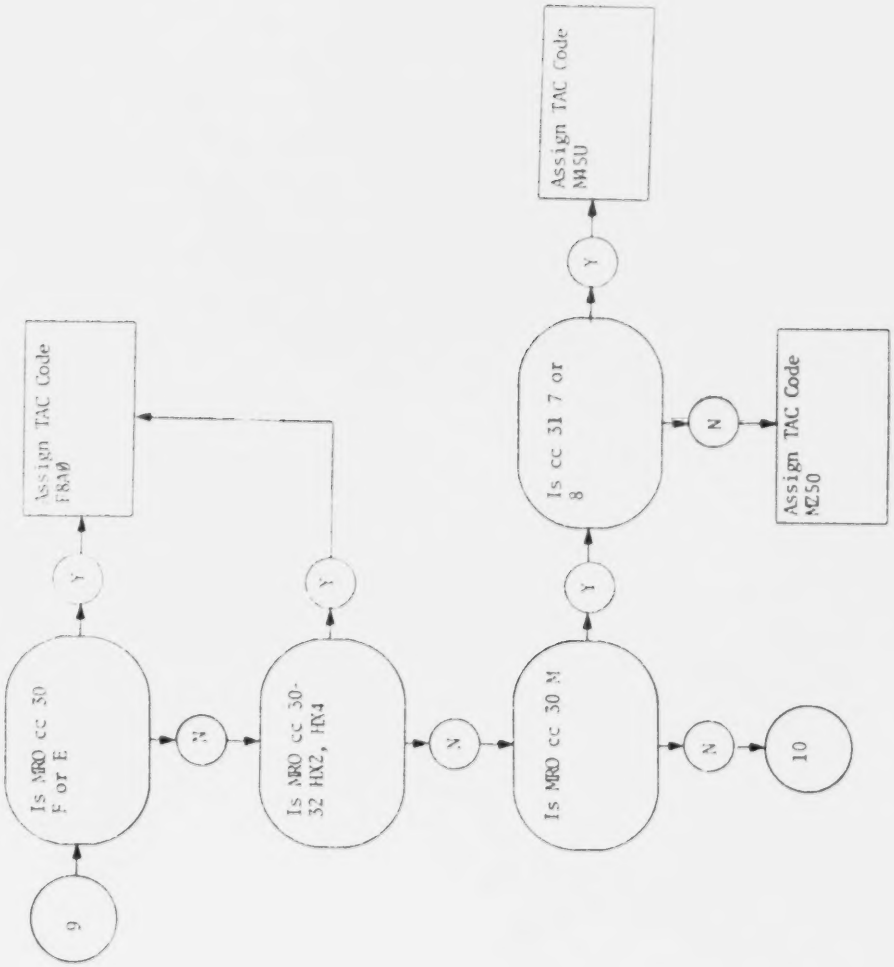
ACTIONS/DECISIONS



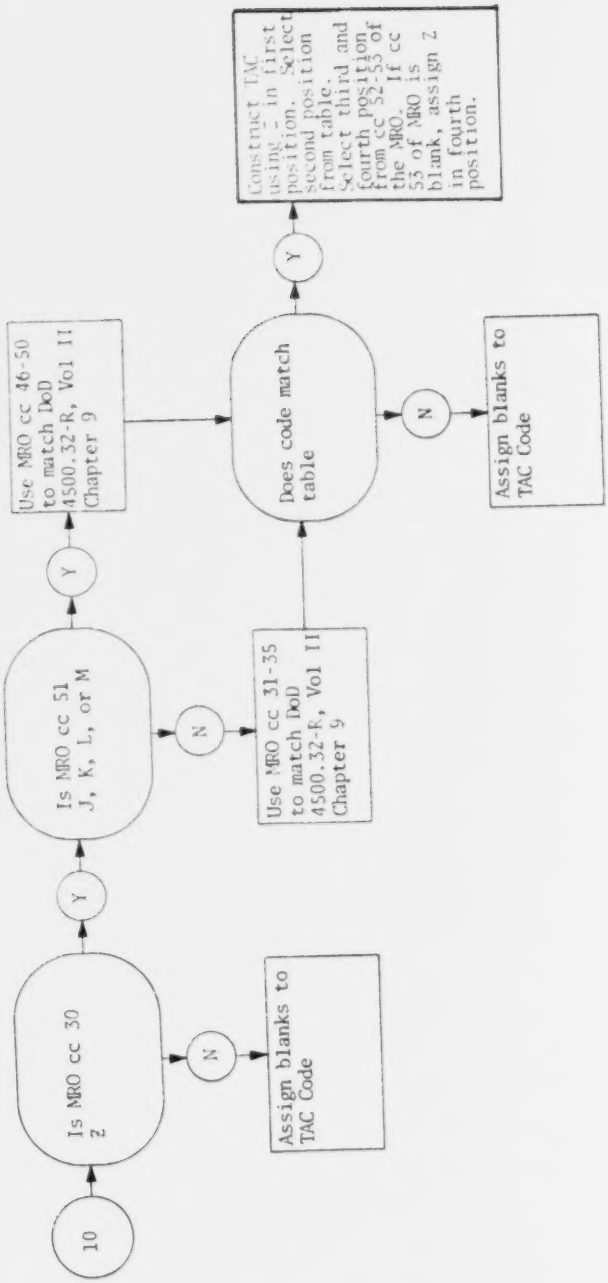
ACTIONS/DECISIONS




ACTIONS/DECISIONS
9
Is MRO cc 30
F or E
Y
Assign TAC Code
F8A0
N
Is MRO cc 30 M
Y
Is cc 31 7 or
8
Y
Assign TAC Code
M450
N
Assign TAC Code
NZ50
N
10


ACTIONS DECISIONS
9
Is MRO cc 50 F or E
Y
Assign TAC Code FR30
N
Is MRO cc 30-32 HX2, HX4
Y
N
Is MRO cc 30 M
Y
Is cc 31 7 or 8
Y
Assign TAC Code M45U
N
Assign TAC Code MZ50
N
10

ACTIONS DECISIONS



APPENDIX D-167

MOFAST FORCE CLOSURE PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendix B-222. This process is used when a management decision is made to force close MRO records from the MOWASP In-Process File. Program is applicable to MOFAST depots, only.

2. REFERENCES

a. Appendix B-222

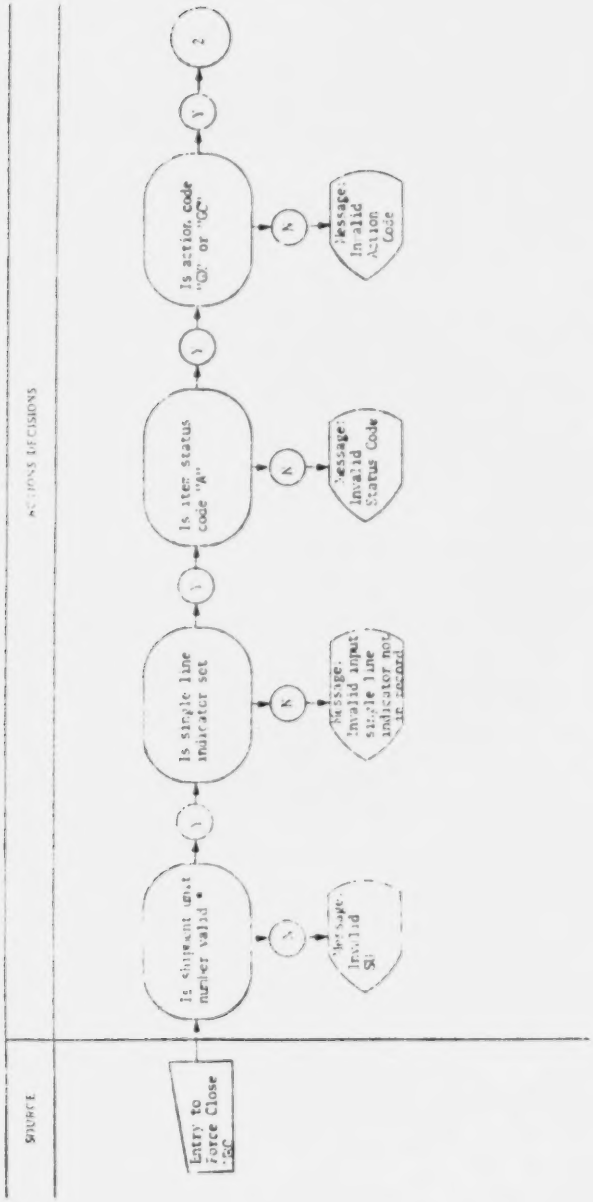
b. Appendix E-252 P

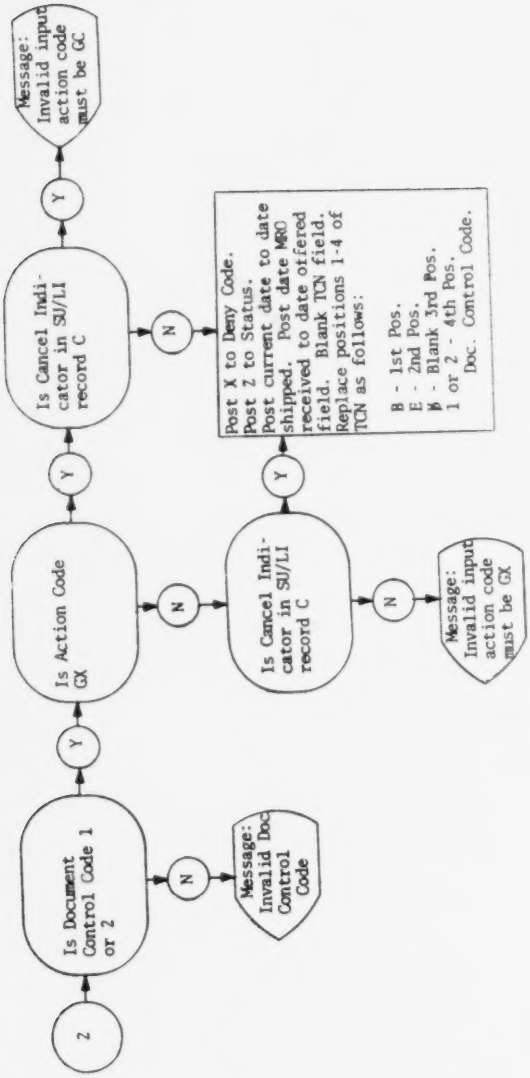
3. GENERAL

This appendix describes the process used to update Line Item records with force closure action.

4. OUTPUT

The daily file maintenance routine will generate appropriate status messages and retire the Line Item record from the In-Process File to history.


SOURCE
ACTIONS DECISIONS
Entry to Force Close
Is shipment unit number valid
Is single line indicator set
Is item status code "A"
Is action code "Q" or "C"
2
Y
N
Y
N
Y
N
Message: Invalid SU
Message: Invalid input single line indicator not in record
Message: Invalid Status Code
Message: Invalid Action Code


Z
Is Document Control Code 1 or 2
N
Message: Invalid Doc Control Code
Y
Is Action Code GX
N
Is Cancel Indicator in SU/LI record C
N
Message: Invalid input action code must be GX
Y
Is Cancel Indicator in SU/LI record C
N
Message: Invalid input action code must be GC
Y
Post X to Deny Code.
Post Z to Status.
Post current date to date shipped. Post date MRO received to date offered field. Blank TCN field.
Replace positions 1-4 of TCN as follows:
B - 1st Pos.
E - 2nd Pos.
Ø - Blank 3rd Pos.
1 or 2 - 4th Pos.
Doc. Control Code.

APPENDIX D-169

MOFAST CONSOLIDATED PACK SHIPMENT UNIT ASSIGNMENT PROCESS

1. INITIATING ACTION

CRT operator entry of program call number and data elements as specified in appendix B-215, Consolidated Pack section.

2. REFERENCES

a. Appendix B-215.

b. Appendix D-146.

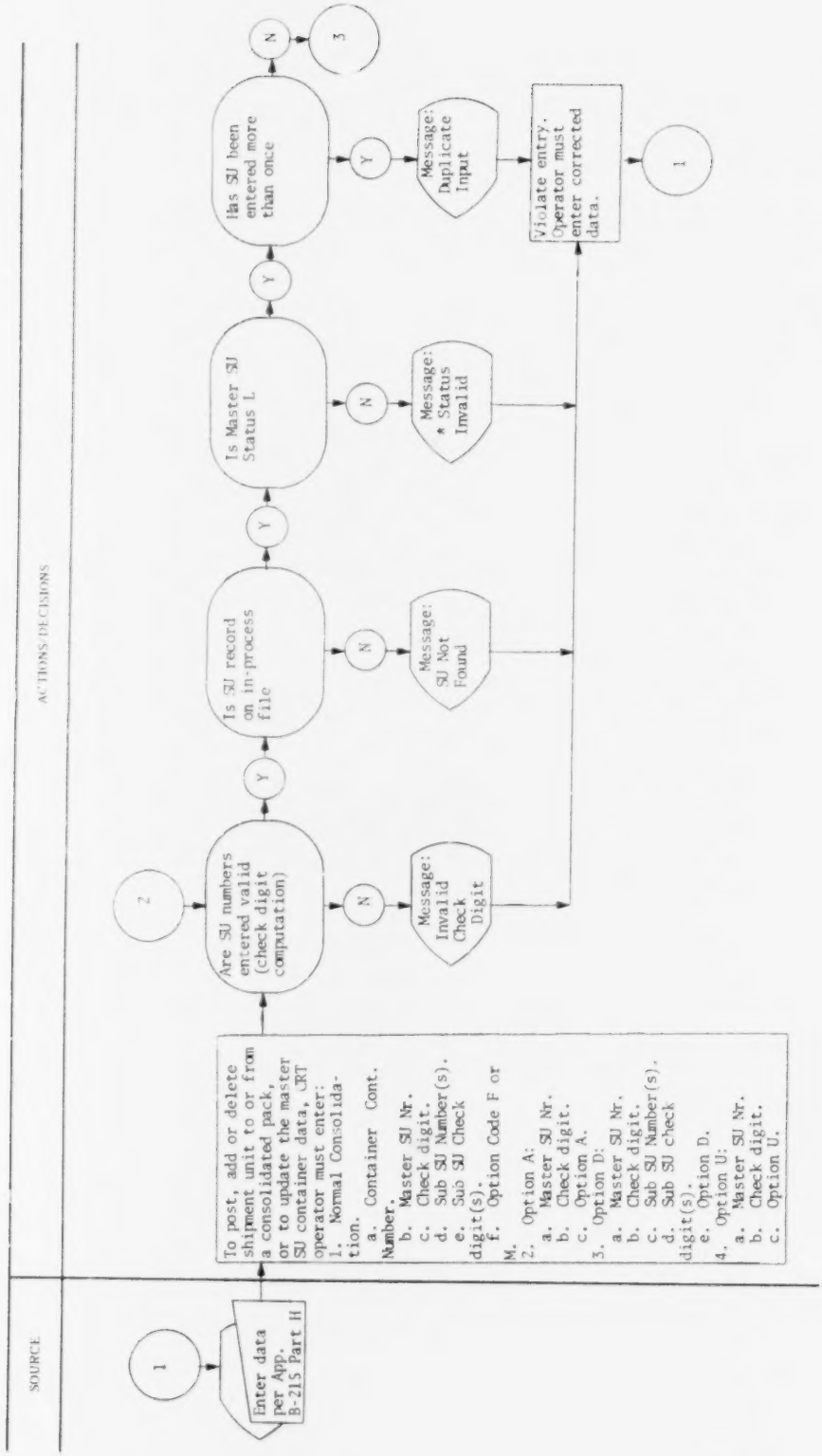
c. Appendix E-222 P.

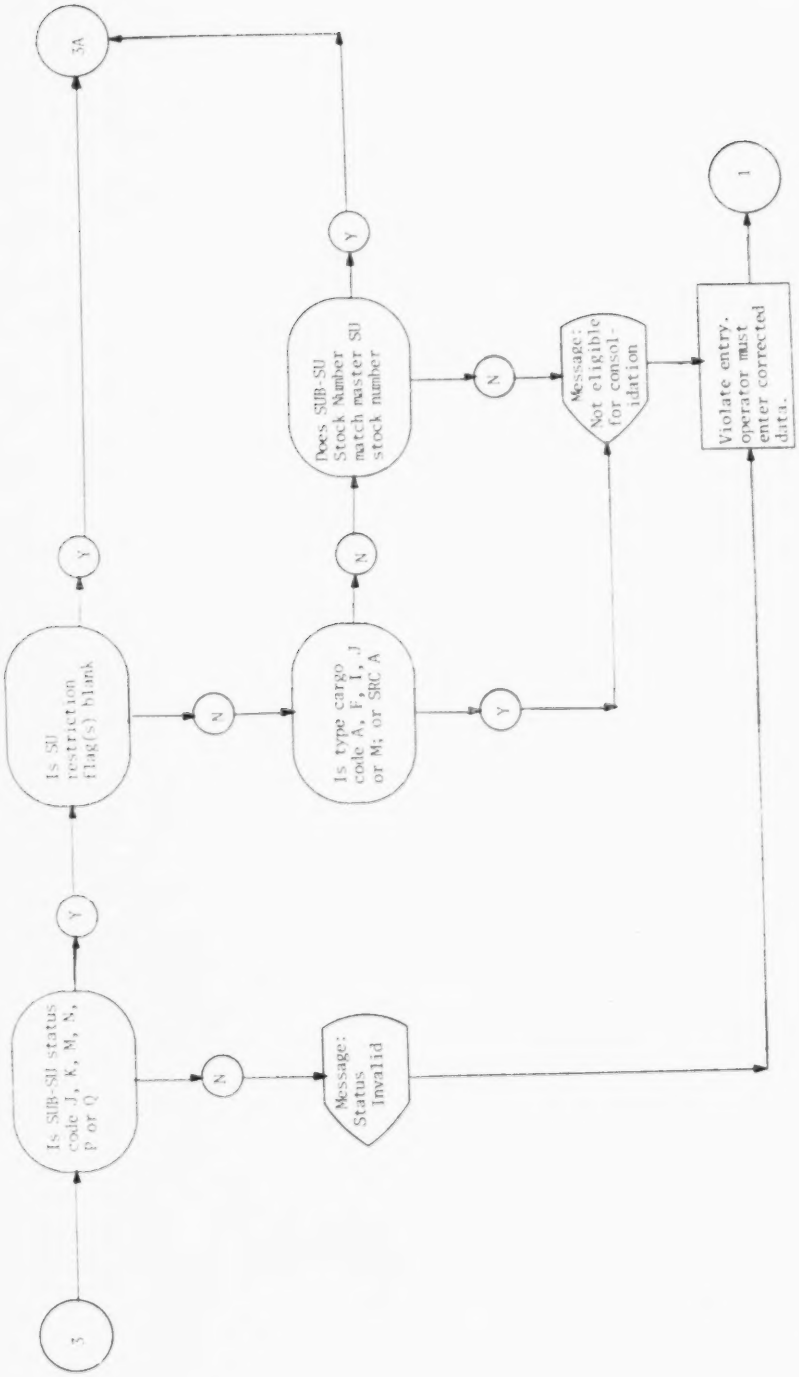
3. GENERAL

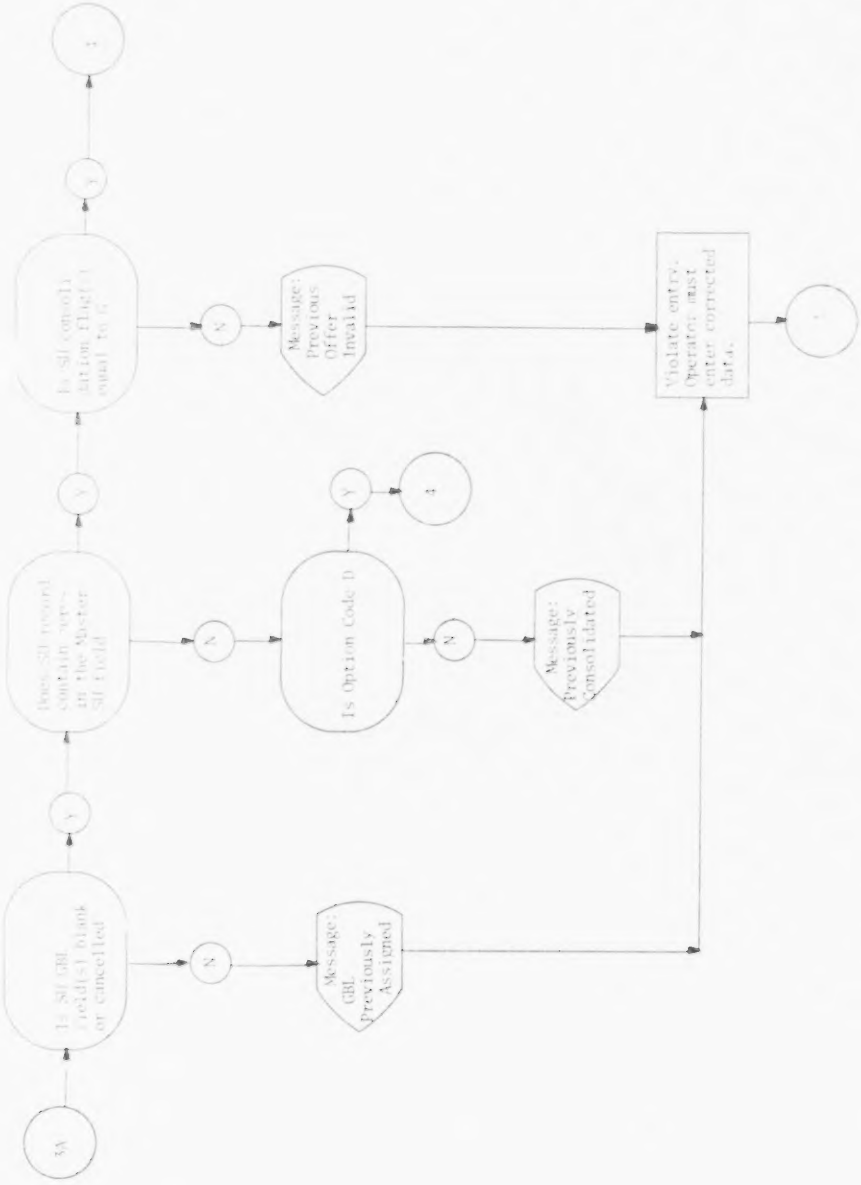
This chart illustrates processes required to assign multiple Shipment Units which are consolidated into one container to a master transportation control number.

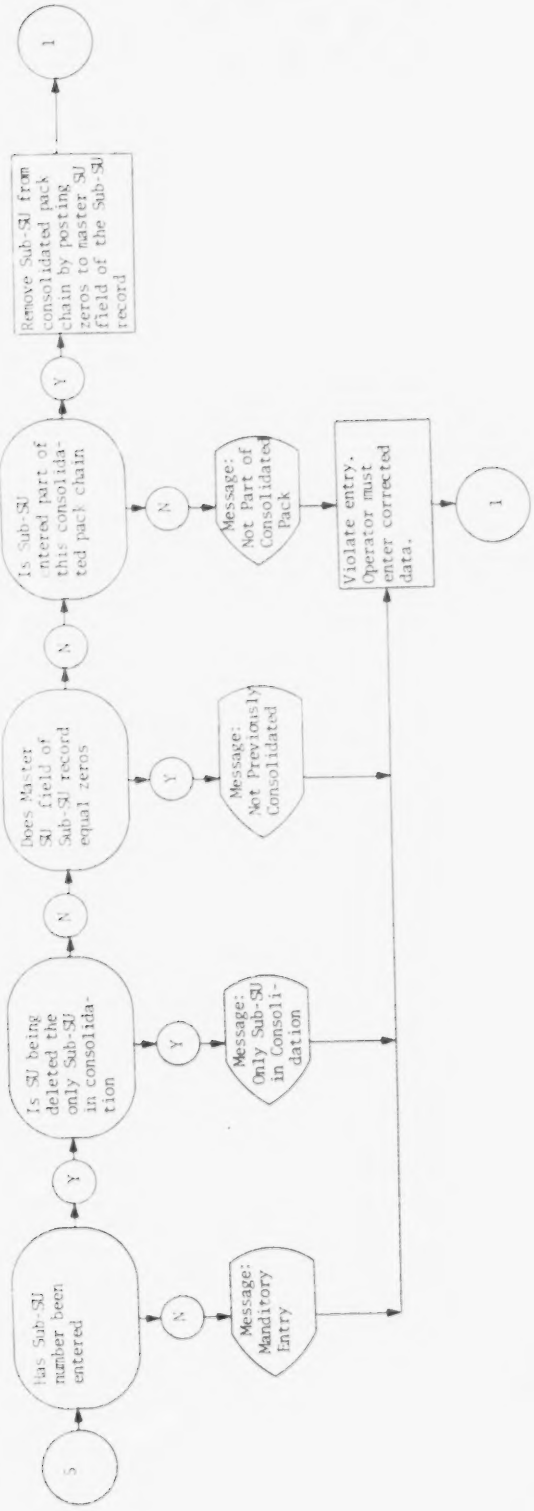
4. OUTPUT

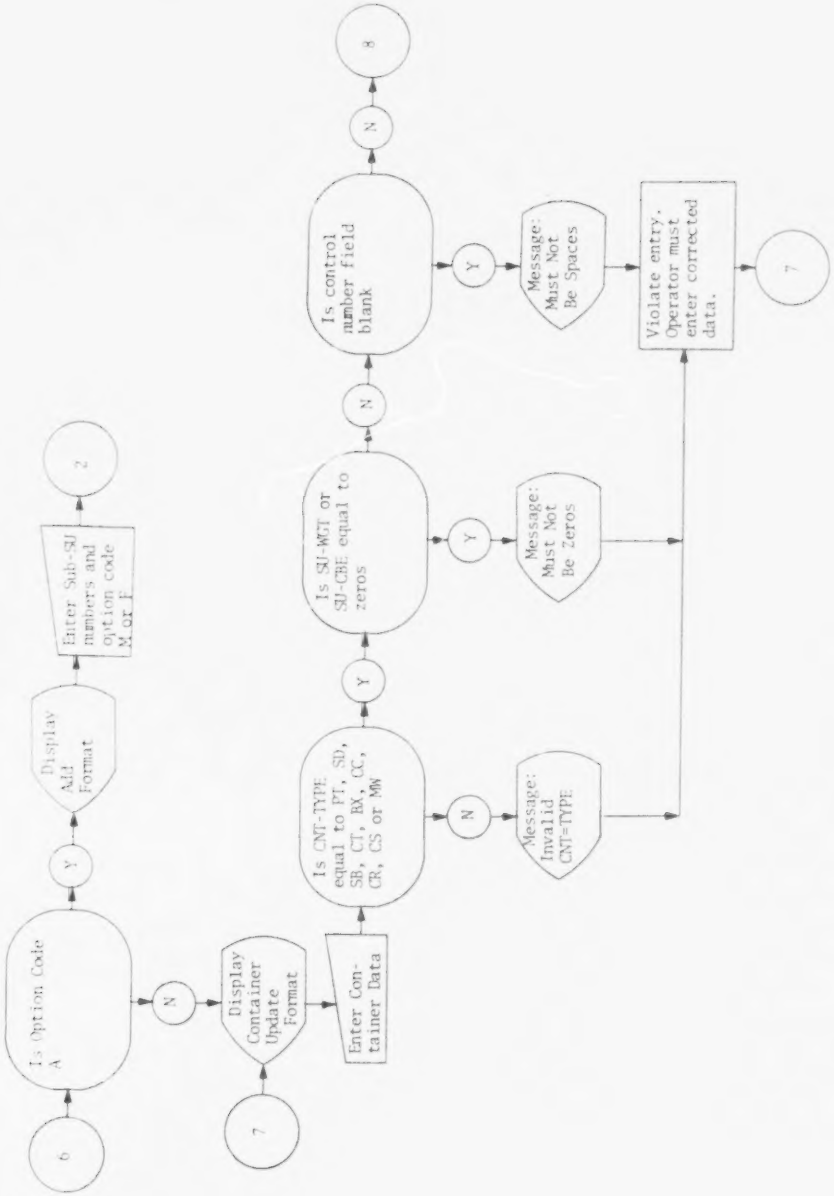
Teleprocessing update of Shipment Unit records.

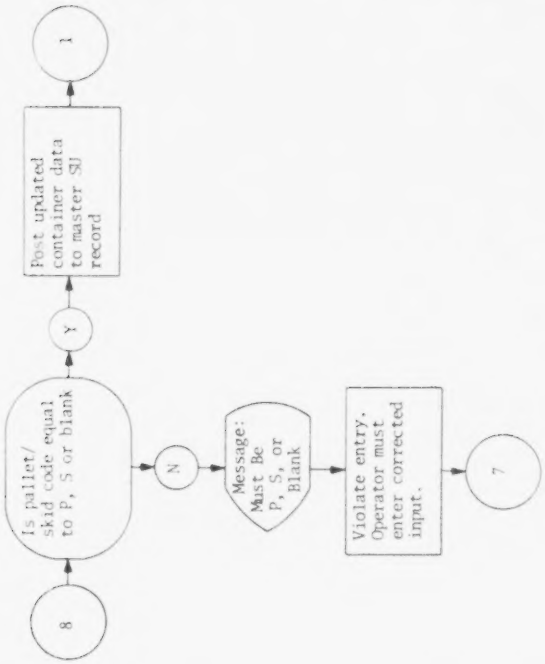

SOURCE
ACTIONS DECISIONS
1
Enter data per App. B-215 Part H
To post, add or delete shipment unit to or from a consolidated pack, or to update the master SU container data, CRT operator must enter:
1. Normal Consolidation.
a. Container Cont. Number.
b. Master SU Nr.
c. Check digit.
d. Sub SU Number(s).
e. Sub SU Check digit(s).
f. Option Code F or M.
2. Option A:
a. Master SU Nr.
b. Check digit.
c. Option A.
3. Option D:
a. Master SU Nr.
b. Check digit.
c. Sub SU Number(s).
d. Sub SU check digit(s).
e. Option D.
4. Option U:
a. Master SU Nr.
b. Check digit.
c. Option U.
2
Are SU numbers entered valid (check digit computation)
N
Message: Invalid Check Digit
Y
Is SU record on in-process file
N
Message: SU Not Found
Y
Is Master SU Status L
N
Message: * Status Invalid
Y
Has SU been entered more than once
Y
Message: Duplicate Input
Violate entry. Operator must enter corrected data.
1
N
3

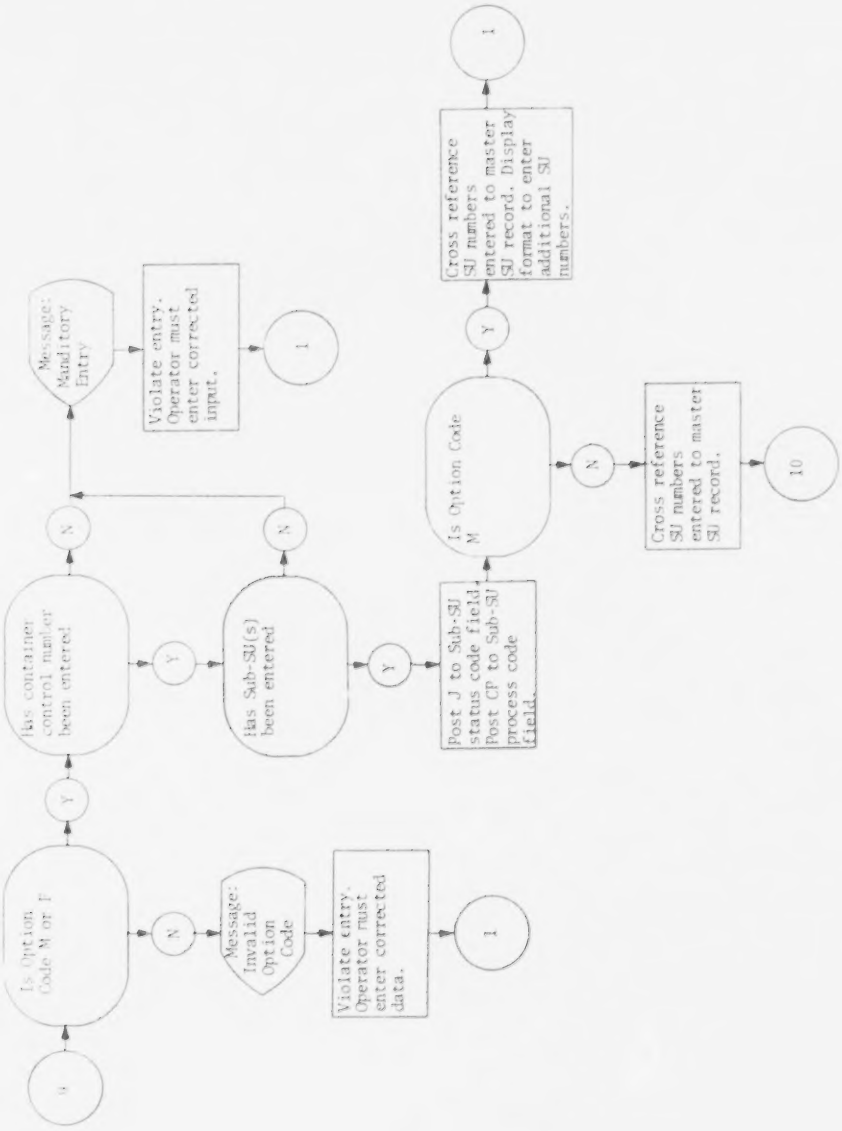

3
Is SUB-SU status code J, K, M, N, P or Q
N
Message: Status Invalid
Y
Is SU restriction flag(s) blank
N
Is type cargo code A, F, I, J or M; or SRC A
Y
Y
3A
N
Does SUB-SU Stock Number match master SU stock number
N
Message: Not eligible for consol-idation
Y
Violate entry. operator must enter corrected data.
1

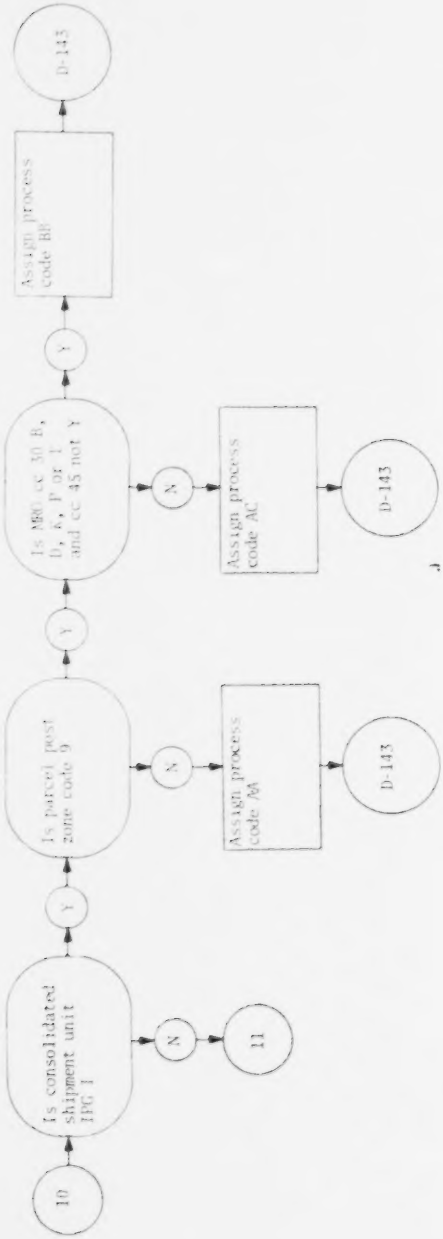

5A
Is SI GBL field blank or cancelled
N
Y
Message: GBL Previously Assigned
Does SI record contain zero in the Master SI field
N
Y
Is Option Code D
N
Y
Message: Previously Consolidated
Is SI consolidation flight equal to G
N
Y
Message: Previous Offer Invalid
Violate entry. Operator must enter corrected data.

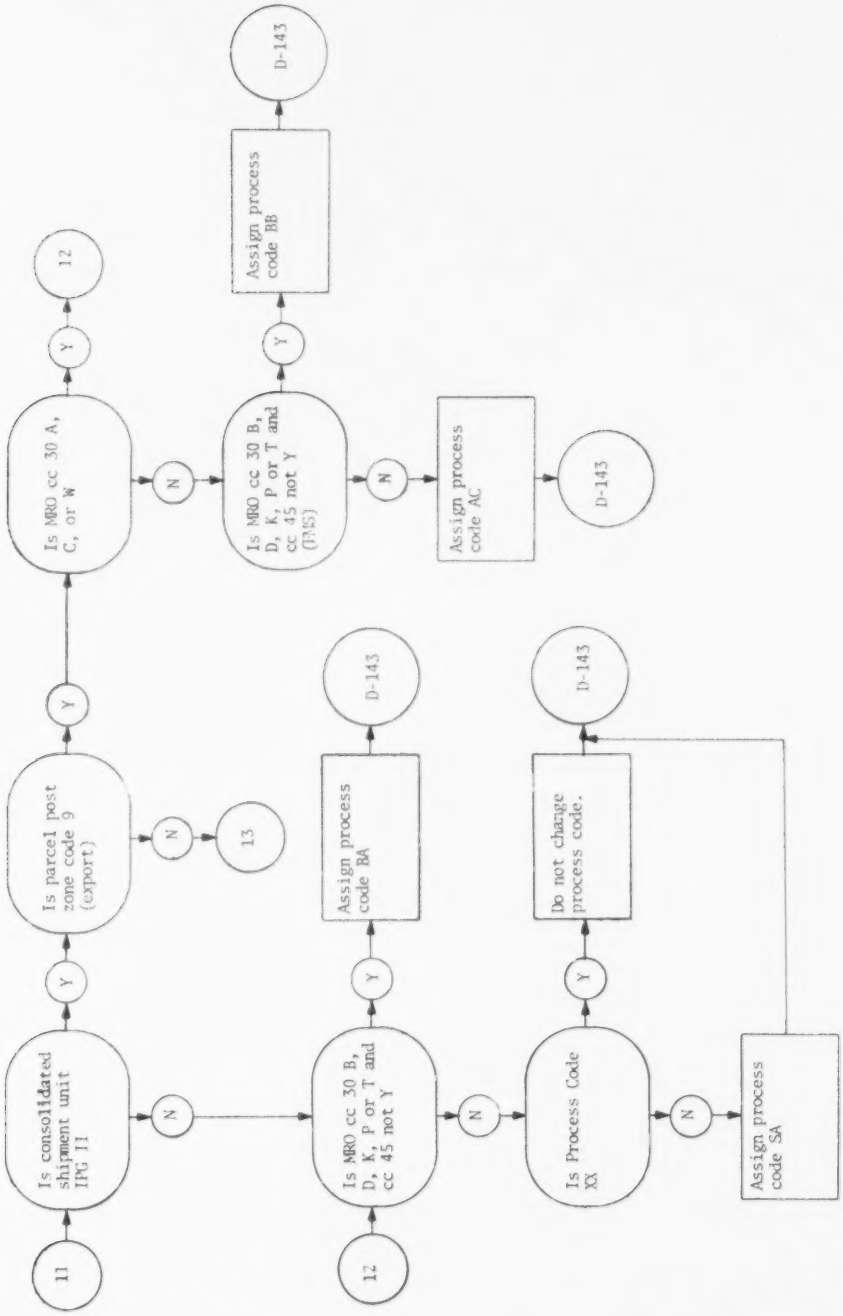

5
Has Sub-SU number been entered
N
Message: Manditory Entry
Y
Is SU being deleted the only Sub-SU in consolidation
Y
Message: Only Sub-SU in Consolidation
N
Does Master SU field of Sub-SU record equal zeros
Y
Message: Not Previously Consolidated
N
Is Sub-SU entered part of this consolidated pack chain
N
Message: Not Part of Consolidated Pack
Violate entry. Operator must enter corrected data.
1
Y
Remove Sub-SU from consolidated pack chain by posting zeros to master SU field of the Sub-SU record
1

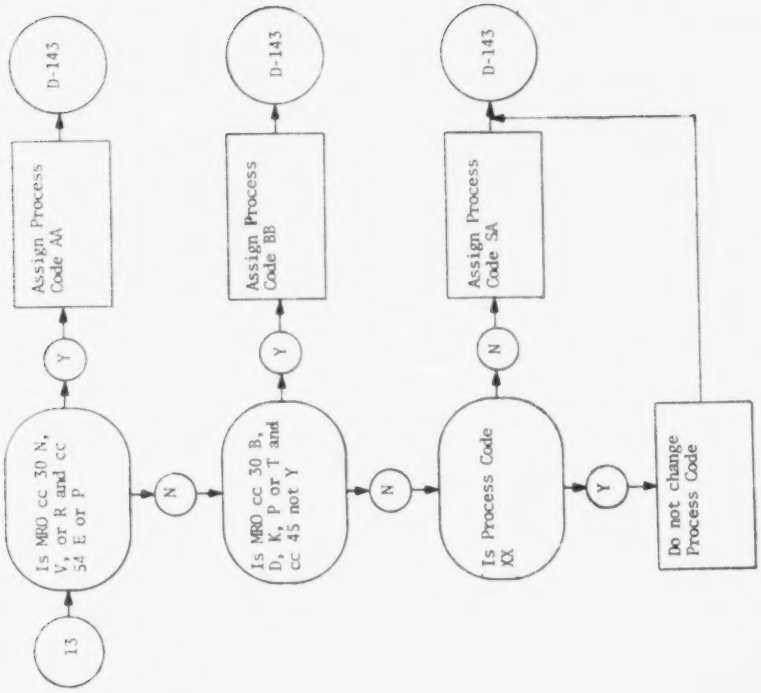

6
Is Option Code A
Y
Display Add Format
Enter Sub-SU numbers and option code M or F
Z
N
Display Container Update Format
7
Enter Container Data
Is CNT-TYPE equal to PT, SD, SB, CT, BX, CC, CR, CS or MW
N
Message: Invalid CNT-TYPE
Y
Is SU-WGT or SU-CBE equal to zeros
Y
Message: Must Not Be Zeros
N
Is control number field blank
Y
Message: Must Not Be Spaces
Violate entry. Operator must enter corrected data.
7
N
8


8
Is pallet/ skid code equal to P, S or blank
Y
Post updated container data to master SU record
1
N
Message: Must Be P, S, or Blank
Violate entry. Operator must enter corrected input.
7


Is Option Code M or I
N
Message: Invalid Option Code
Violate entry. Operator must enter corrected data.
1
Y
Has container control number been entered
N
Message: Mandatory Entry
Violate entry. Operator must enter corrected input.
1
Y
Has Sub-SU(s) been entered
N
Y
Post J to Sub-SU status code field. Post CP to Sub-SU process code field.
Is Option Code M
N
Cross reference SU numbers entered to master SU record.
10
Y
Cross reference SU numbers entered to master SU record. Display format to enter additional SU numbers.
1


10
Is consolidated shipment unit IPG 1
N
11
Y
Is parcel post zone code 9
N
Assign process code 9A
D-143
Y
Is MBI cc 30 B, D, K, P or T and cc 45 not Y
N
Assign process code AC
D-143
Y
Assign process code BB
D-143


11
Is consolidated shipment unit IPG II
N
Y
Is parcel post zone code 9 (export)
N
13
Y
Is MRO cc 30 A, C, or W
N
Y
12
Is MRO cc 30 B, D, K, P or T and cc 45 not Y (FMS)
N
Y
Assign process code AC
D-143
Assign process code BB
D-143
12
Is MRO cc 30 B, D, K, P or T and cc 45 not Y
N
Y
Assign process code BA
D-143
Is Process Code XX
N
Y
Do not change process code.
D-143
Assign process code SA


13
Is MRO cc 30 N, V, or R and cc 54 E or P
Y
Assign Process Code AA
D-143
N
Is MRO cc 30 B, D, K, P or T and cc 45 not Y
Y
Assign Process Code BB
D-143
N
Is Process Code XX
N
Assign Process Code SA
D-143
Y
Do not change Process Code

APPENDIX D-172

MOWASP MODE OF SHIPMENT SELECTION

1. GENERAL

a. This appendix defines the logic necessary to mechanically select the mode of shipment code for each Shipment Unit (SU) planned in MOWASP.

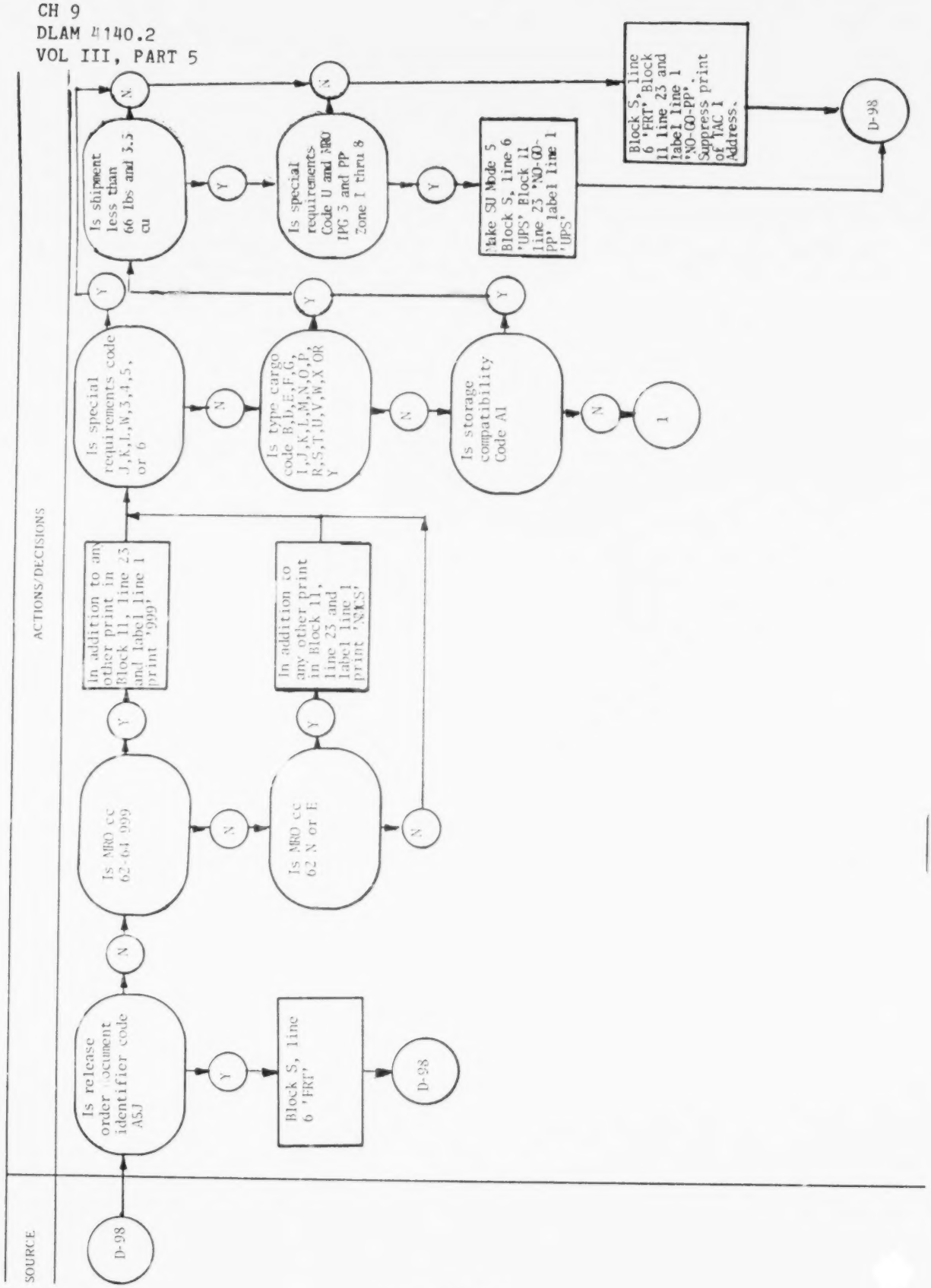
b. It also defines the logic for selecting and printing mode of shipment messages on the DoD Single Line Item Release/Receipt Document.

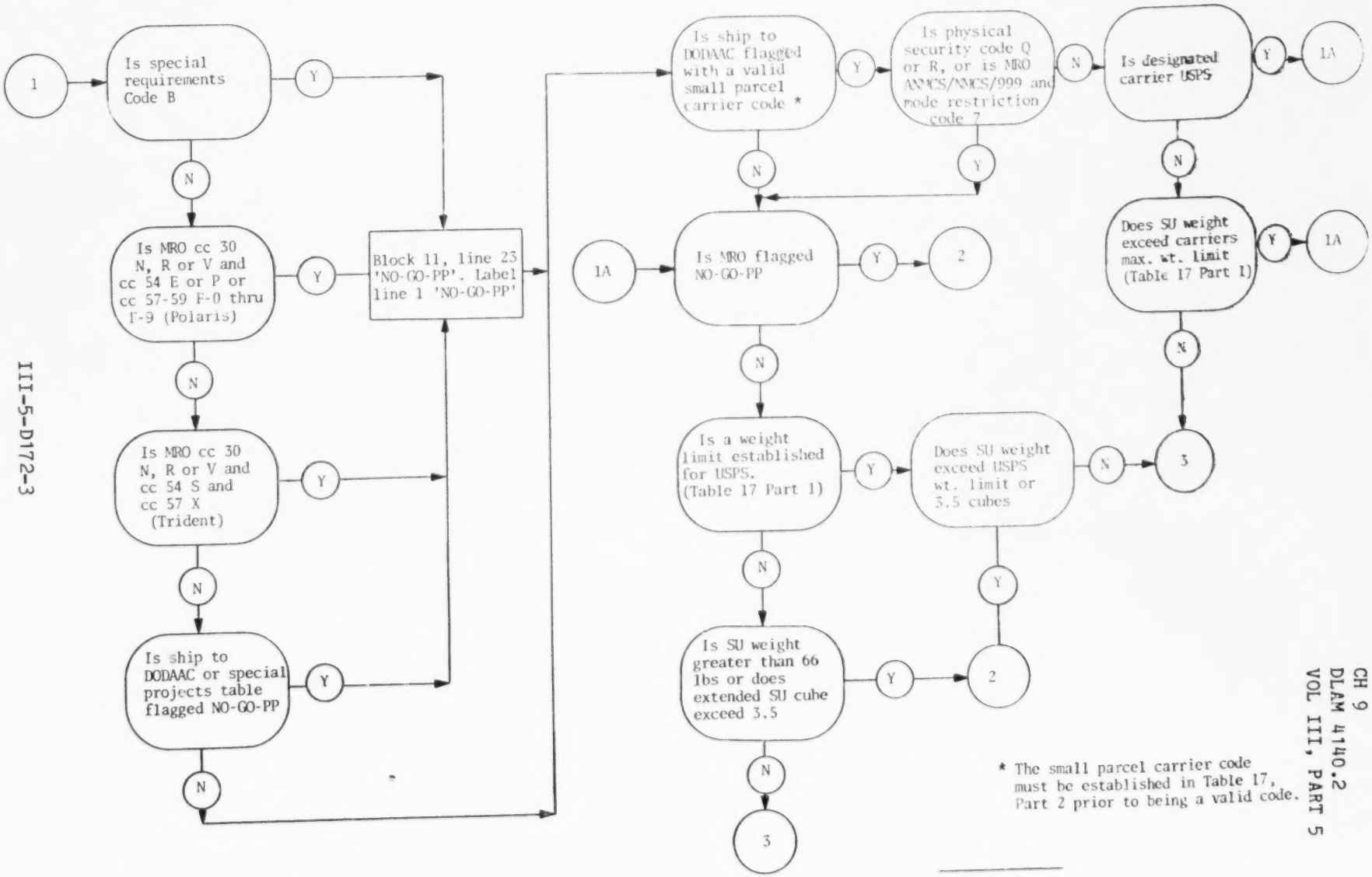
2. SOURCE OF INPUT

Data elements necessary to select the mode of shipment are mode messages originated in the MOWASP Shipping Documentation process per appendix D-98. No other input action is required.

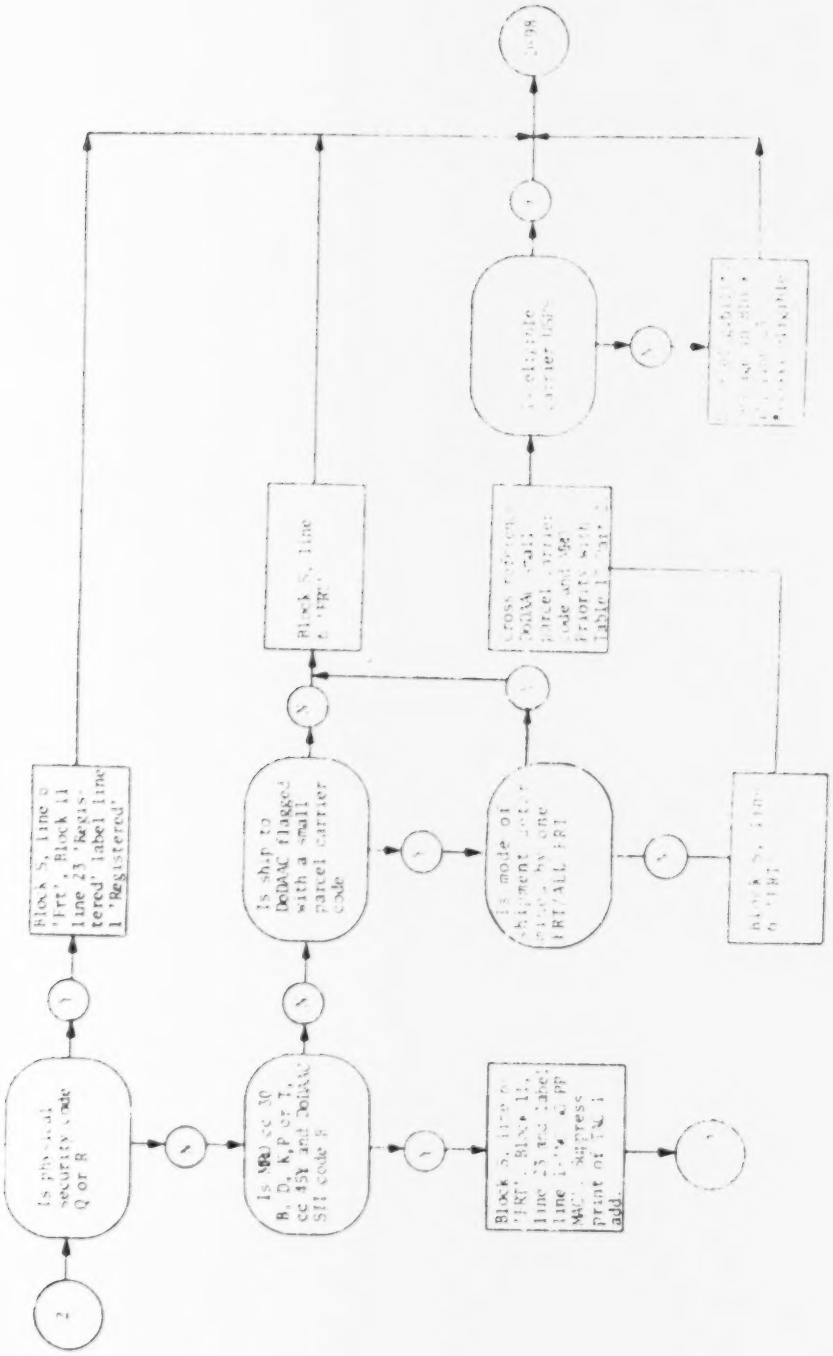
3. OUTPUT

The MOWASP SU record is updated with the mode of shipment selected. This will be the mode of shipment utilized in shipment confirmation for small parcel shipments unless it is updated by transportation personnel. Additional systems processing as well as transportation personnel input is required to record the actual mode for freight shipments.

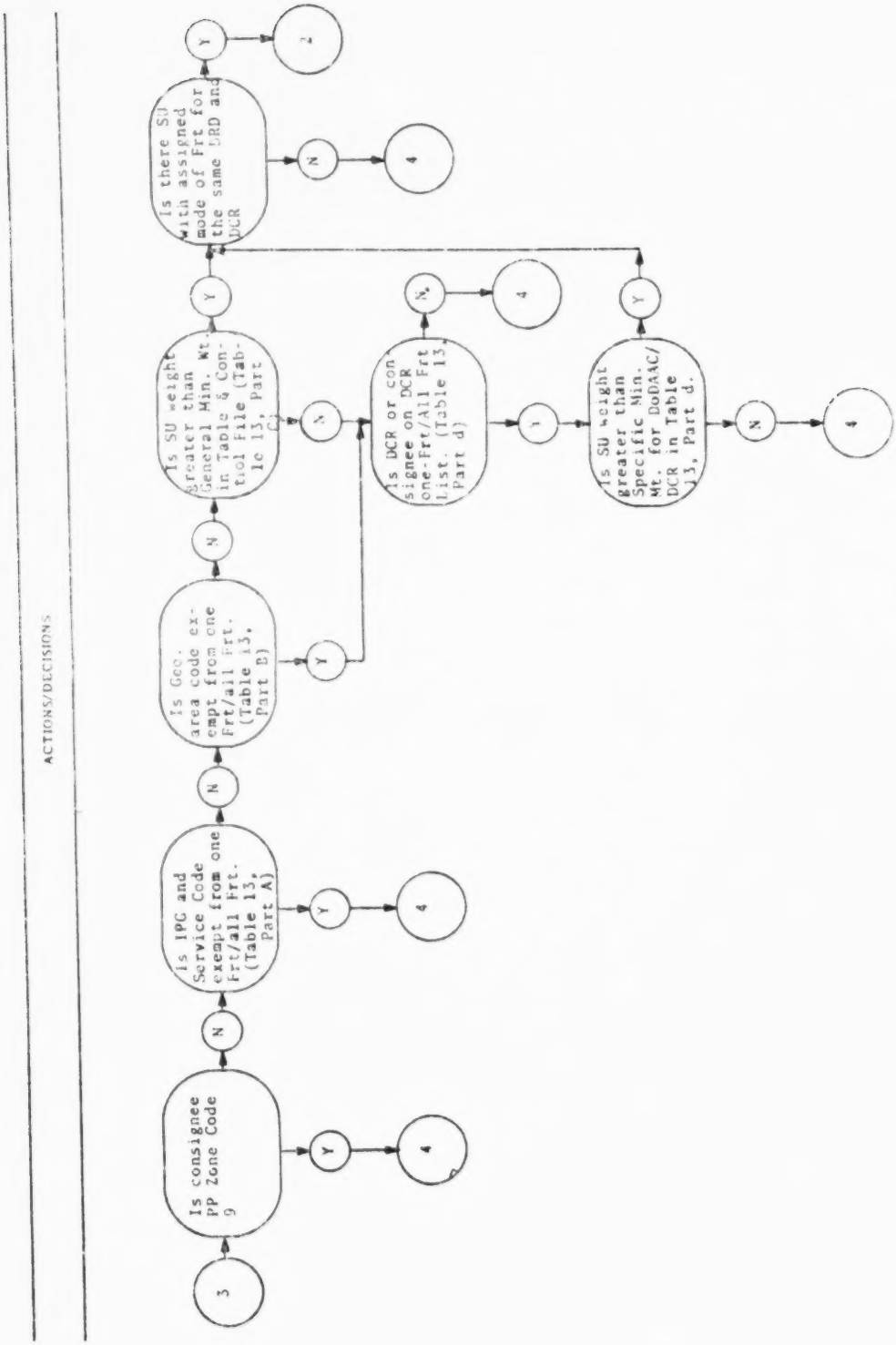

SOURCE
ACTIONS/DECISIONS
D-98
Is release order document identifier code ASJ
Y
Block S, line 6 'FRT'
D-98
N
Is MRO cc 62-64 999
Y
In addition to any other print in Block 11, line 23 and label line 1 print '999'
N
Is MRO cc 62 N or E
Y
In addition to any other print in Block 11, line 23 and label line 1 print 'NKS'
N
Is special requirements code J,K,L,W,3,4,5, or 6
Y
Is shipment less than 66 lbs and 3.5 cu
Y
Is special requirements Code U and MRO IPG 3 and PP Zone 1 thru 8
Y
Take SU Mode 5 Block S, line 6 'UPS' Block 11 line 23 'NO-CO-PP' label line 1 'UPS'
Block S, line 6 'FRT' Block 11 line 23 and label line 1 'NO-CO-PP'. Suppress print of TAC 1 Address.
D-98
N
N
Is type cargo code B,D,E,F,G, I,J,K,L,M,N,O,P, R,S,T,U,V,W,X OR Y
Y
N
Is storage compatibility Code A1
Y
N
1

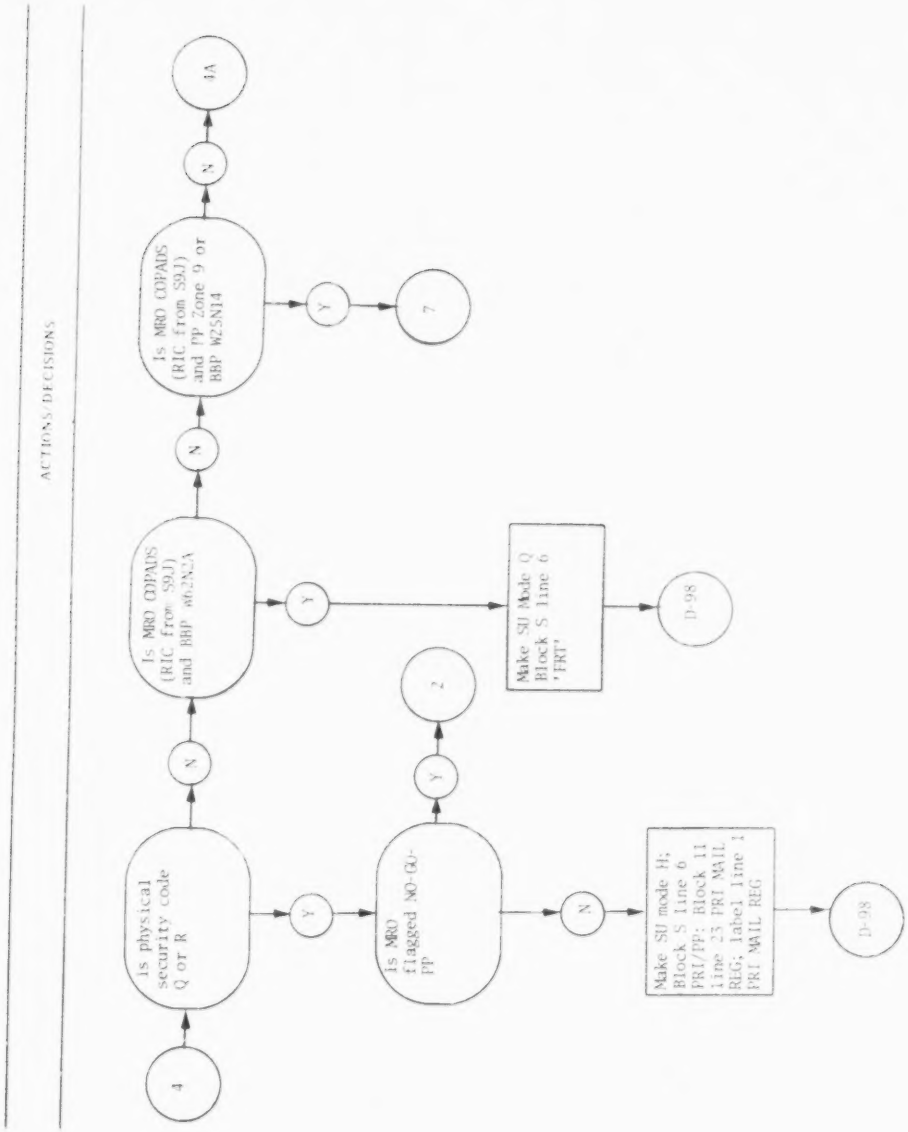


* The small parcel carrier code must be established in Table 17, Part 2 prior to being a valid code.

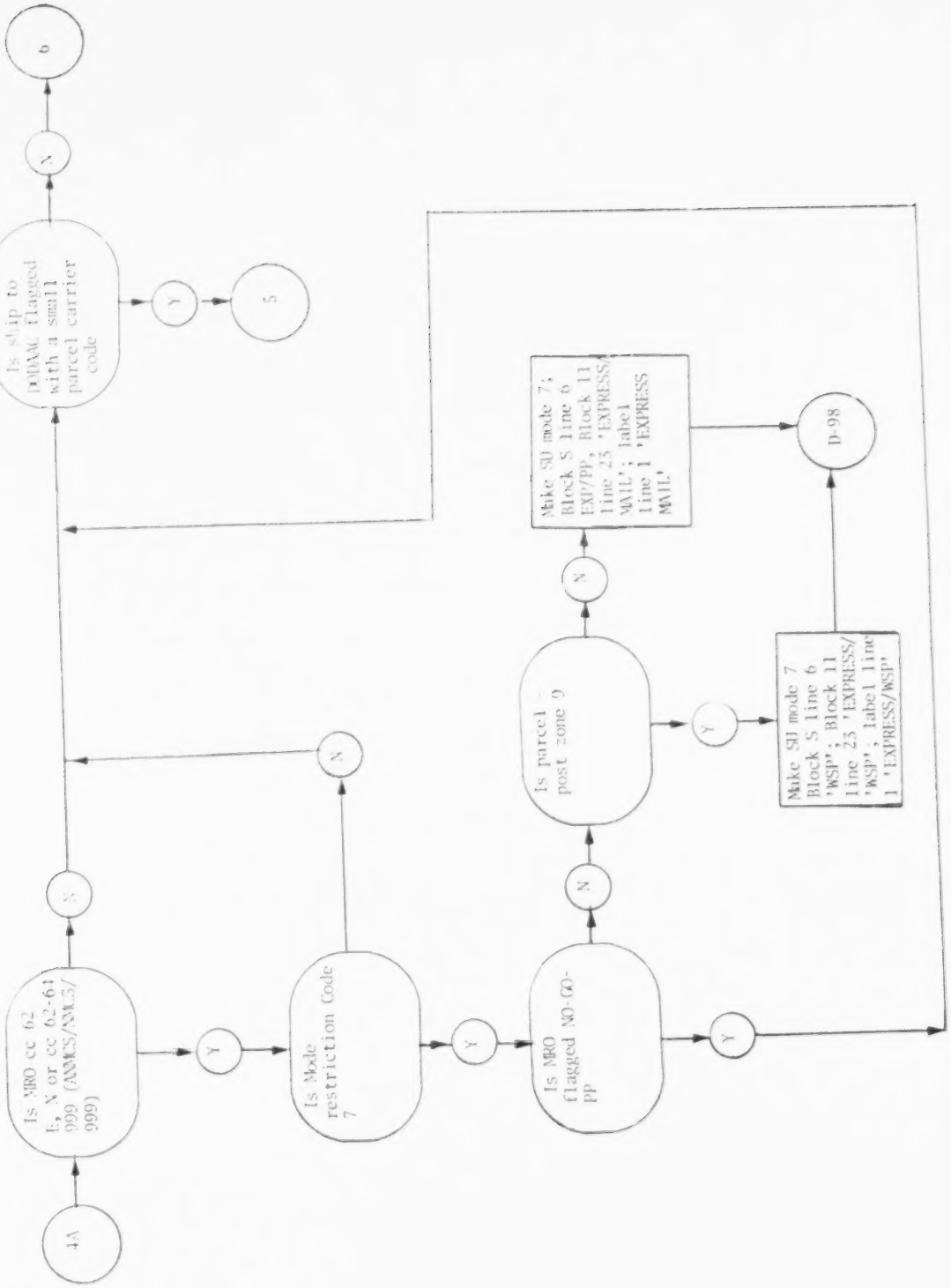


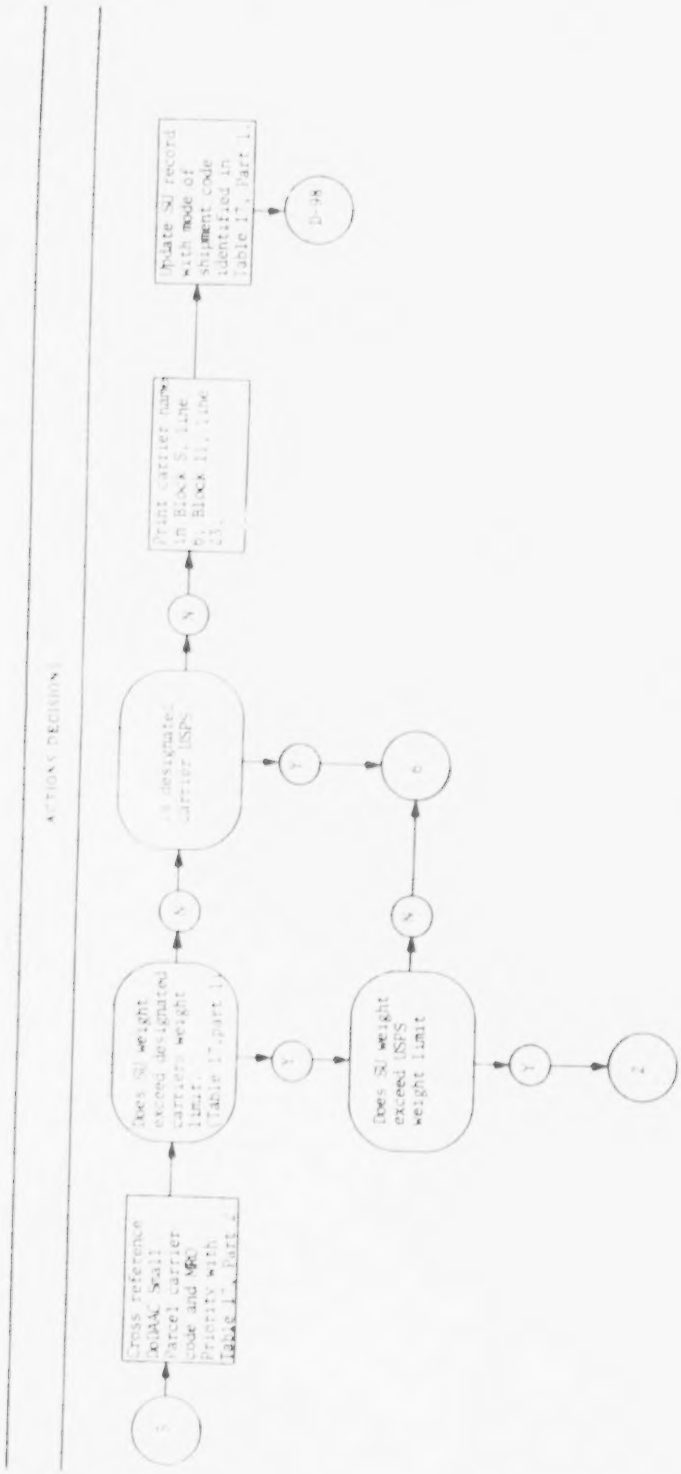
[illegible] equals the [illegible] developed carrier name established in table 1 [illegible]

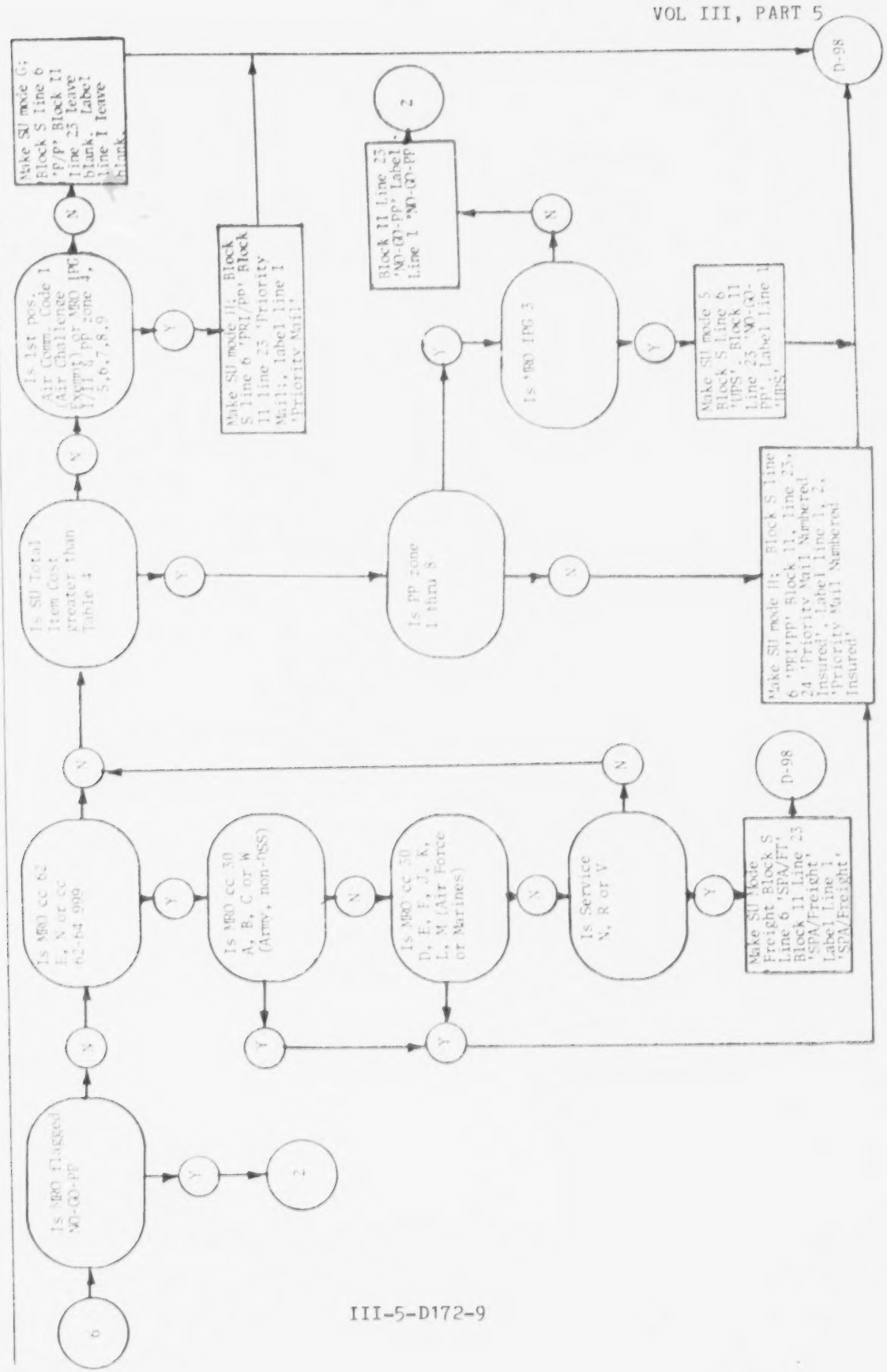

ACTIONS/DECISIONS
3
Is consignee PP Zone Code 9
Y
4
N
Is IPC and Service Code exempt from one Frt/all Frt. (Table 13, Part A)
Y
4
N
Is Geo. area code exempt from one Frt/all Frt. (Table 13, Part B)
Y
N
Is SU weight greater than General Min. Wt. in Table 4 Control File (Table 13, Part C)
N
Y
Is DCR or consignee on DCR one-Frt/All Frt List. (Table 13, Part d)
N
4
Y
Is SU weight greater than Specific Min. Wt. for DoDAAC/DCR in Table 13, Part d.
N
4
Y
Is there SU with assigned mode of Frt for the same DRD and DCR
N
4
Y
2


ACTIONS/DECISIONS
4
Is physical security code Q or R
Y
N
Is MRO flagged NO-GO-PP
N
Y
2
Make SU mode H; Block S line 6 PRI/PP: Block 11 line 23 PRI MAIL REG; label line 1 PRI MAIL REG
D-98
Is MRO COPADS (RIC from S9J) and BBP 46ZN2A
Y
Make SU Mode Q Block S line 6 'FRT'
D-98
N
Is MRO COPADS (RIC from S9J) and PP Zone 9 or BBP W25N14
Y
7
N
4A

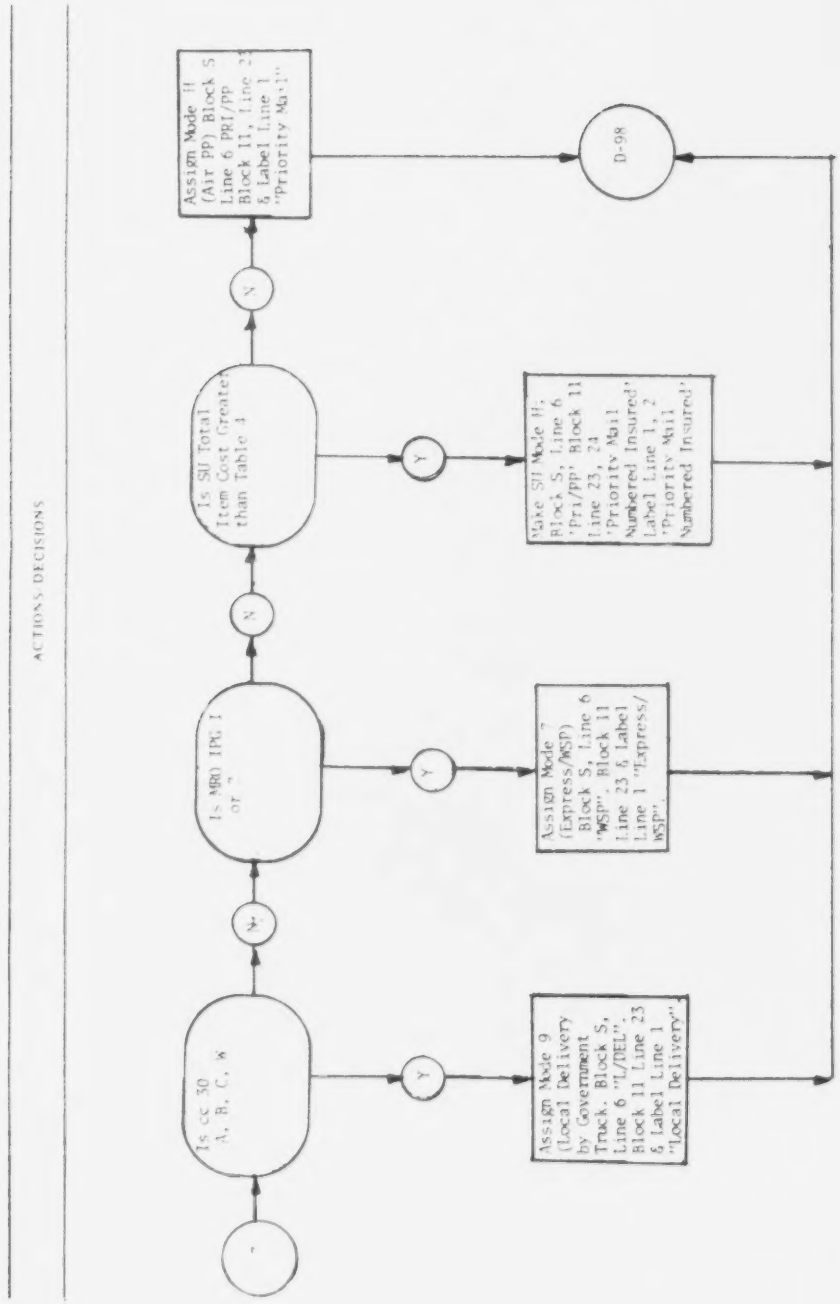
ACTIONS DECISIONS




ACTIONS DECISIONS
Cross reference DOMAC Small Parcel carrier code and MBC Priority with Table 17, Part 1
Does SU weight exceed designated carrier's weight limit (Table 17, part 1)
Y
N
Is designated carrier USPS
Y
N
Does SU weight exceed USPS weight limit
Y
N
Print carrier name in Block 5, Line D, Block 11, line 13.
Indate SU record with mode of shipment code identified in Table 17, Part 1.
D-96



ACTIONS DECISIONS


ACTIONS DECISIONS
Is cc 30 A, B, C, W
Y
Assign Mode 9 (Local Delivery by Government Truck. Block S, Line 6 "L/DEL". Block 11 Line 23 & label Line 1 "Local Delivery".
Is MRO IPG I or 7
Y
Assign Mode 7 (Express/WSP) Block S, Line 6 "WSP". Block 11 Line 23 & label Line 1 "Express/WSP".
N
Is SU Total Item Cost Greater than Table 3
Y
Make SU Mode H, Block S, Line 6 'Pri/pp' Block 11 Line 23, 24 'Priority Mail Numbered Insured', Label Line 1, 2 'Priority Mail Numbered Insured'.
N
Assign Mode H (Air PP) Block S Line 6 PRI/PP Block 11, Line 23 & Label Line 1 "Priority Mail"
D-98

APPENDIX D-173

MOWASP DATA BANK CHANGE NOTICE

1. INITIATING ACTION

Appendix B-137, Central Data Bank Change Notice Card, DIC CBC.

2. REFERENCE

Appendix B-137, Central Data Bank Change Notice Card.

3. GENERAL

These cards are used to establish, delete or change data pertaining to catalog and shipping actions in the header section of the Item Locator record from the Central Data Bank to the requestor or user.

4. OUTPUT

a. Appendix B-114, Depot Balance/Transaction Register and Locator Data Correction Card.

b. Appendix B-136, MOWASP Data Bank Transactions.

c. Appendix B-169, Locator NMFC for Freight Description File Compare.

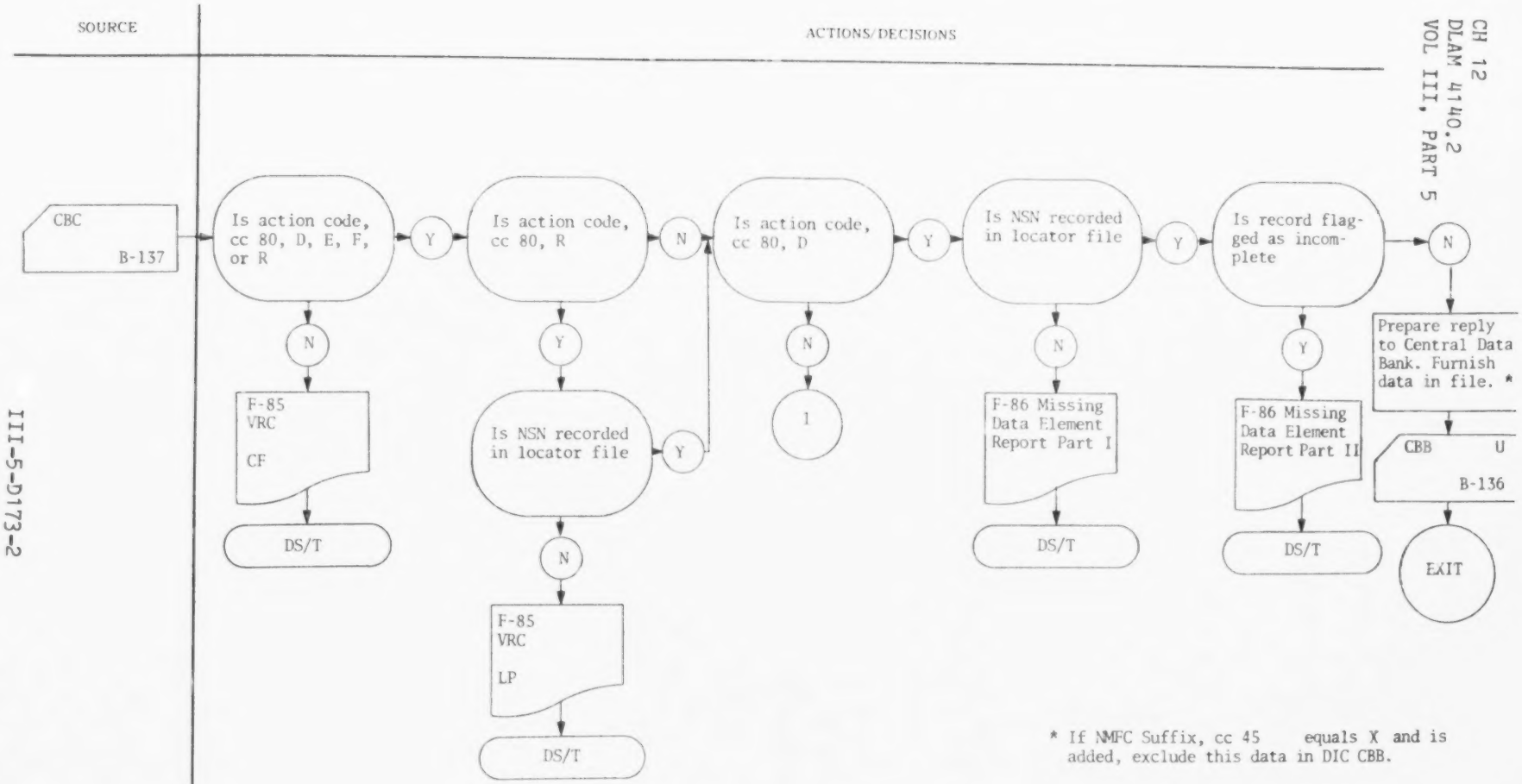
d. Appendix C-104, Storage Identification Label.

e. Appendix F-60, Data Bank Delete Code Incompatible with Locator Remove Tag.

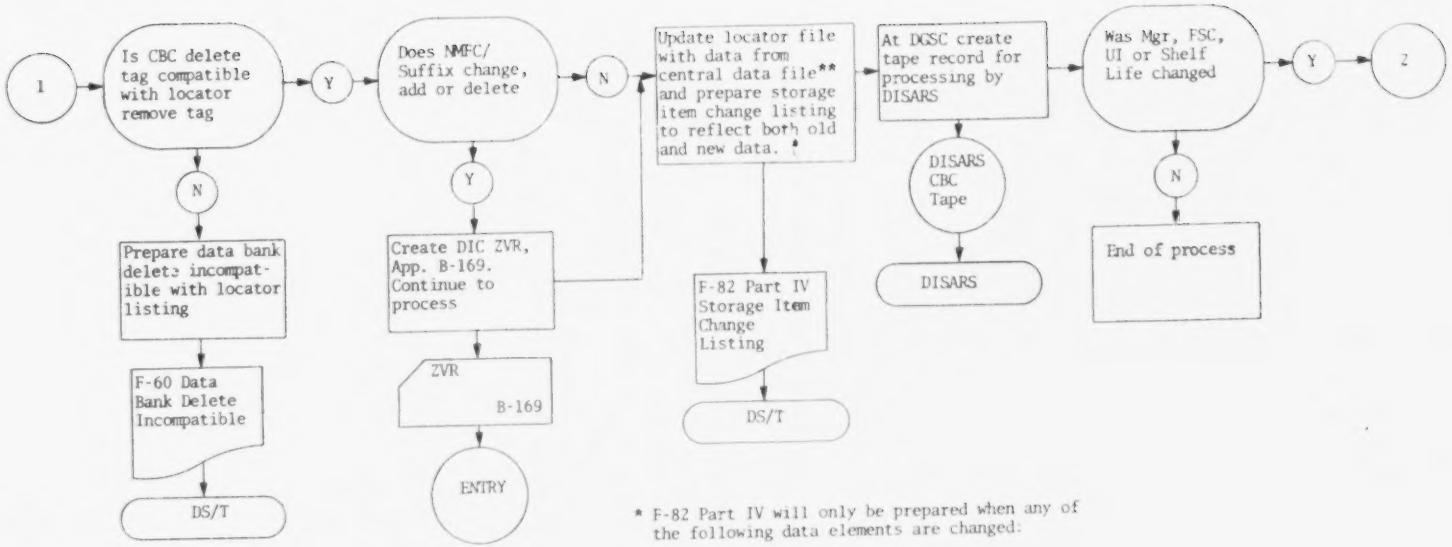
f. Appendix F-82, Part IV, Storage Item Change (SIC) Listing.

g. Appendix F-85, Violation Control Listing.

h. Appendix F-86, Missing Data Element Reports, Parts I and II.



* If NMFC Suffix, cc 45 equals X and is added, exclude this data in DIC CBB.

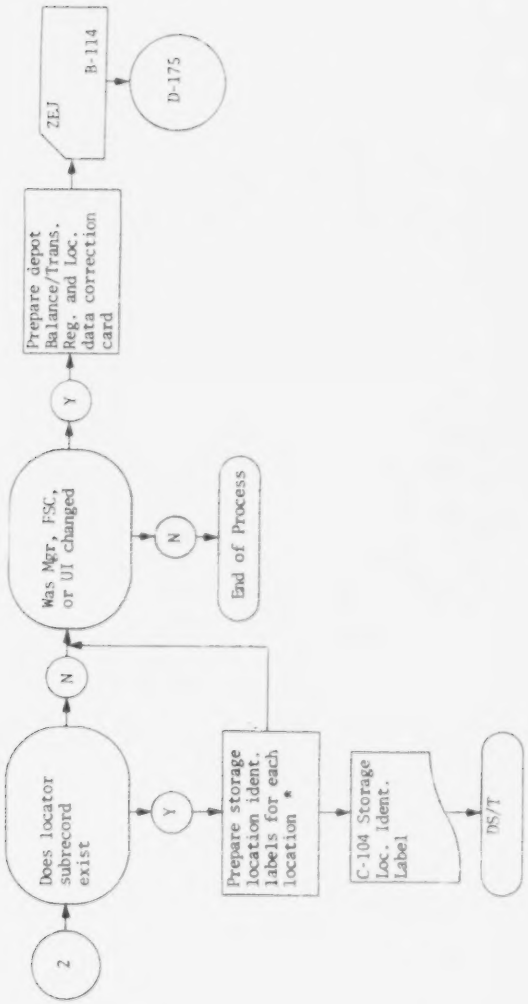


* F-82 Part IV will only be prepared when any of the following data elements are changed:

Mgr, FSC, UI, Shelf Life Code, NMFC, or Physical Security Code.

This does not include record where blanks were replaced with valid data.

** If the Special Requirements Code on the Locator is B and the SPRQMT Code on the incoming CBC is blank, do not overlay the B on the locator with a blank. Only overlay the B with another valid code.



* At DGSC C-104 label will be suppressed for DISARS controlled locations. A DISARS control document (DCD) will be used instead for these locations and processed IAW DISARS operating procedures.

APPENDIX D-174

DEPOT BALANCE/TRANSACTION REGISTER MATERIEL ADJUSTMENT DOCUMENT

1. INITIATING ACTION

Appendix B-62, Balance/Transaction Materiel Adjustment Document.

2. REFERENCES

a. Chapter 72, Reconciliation of Depot and ICP Balance and Transaction Records.

b. Appendix A-82, Violation Reason Codes.

c. Appendix F-145, Depot Balance and Transaction File Printout.

d. Appendix F-146, Monthly Reconciliation Unmatched Balance/Transaction.

3. GENERAL

a. This action/decision chart depicts the processing of the Balance/Transaction Materiel Adjustment Document (DIC ZAD) as direct input from DS/T.

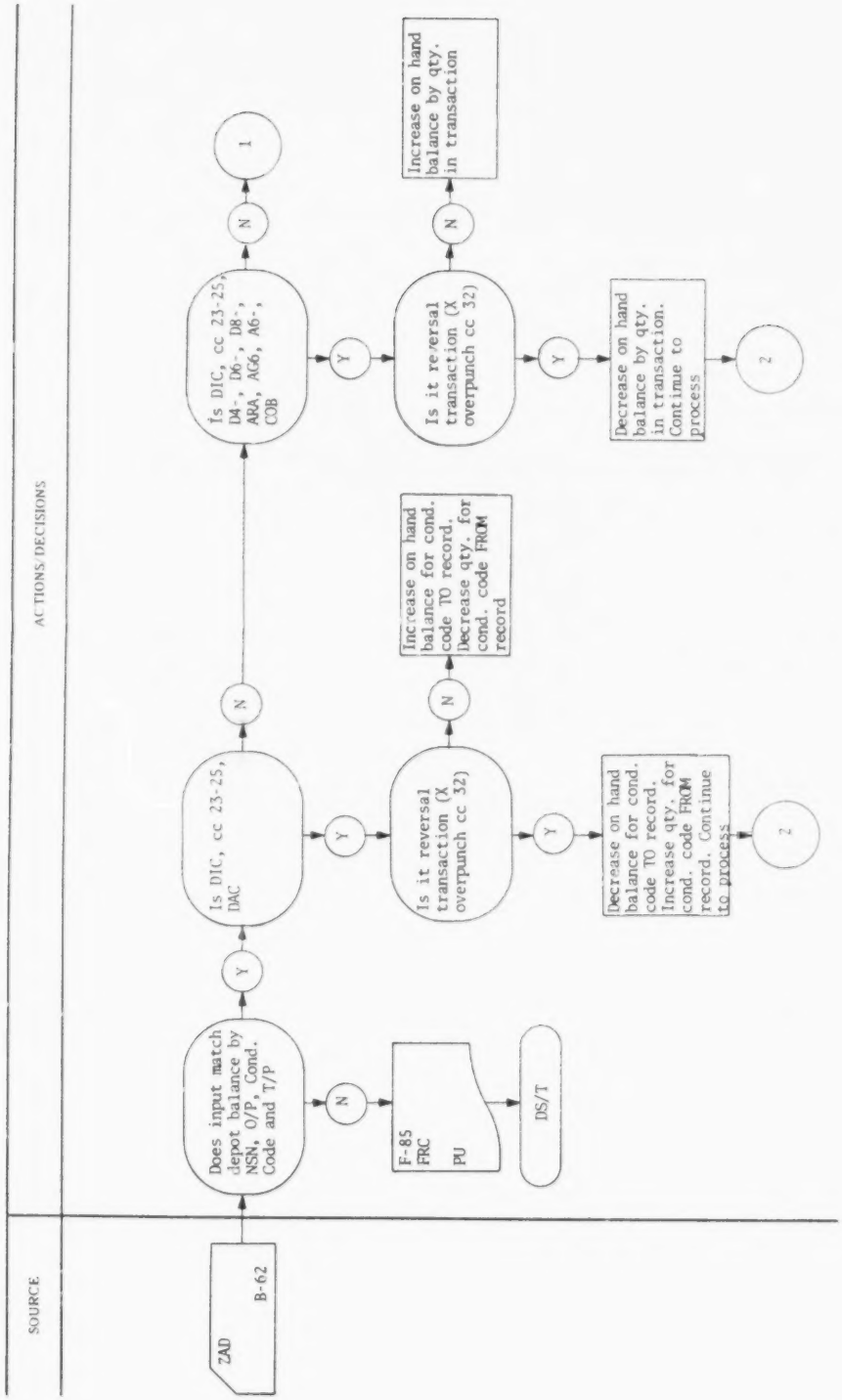
b. The DIC ZAD (pos. 1-3) will be processed as indicated by the original DIC (pos. 23-25). If the ZAD is a reversal (X overpunch in pos. 32) and the on-hand balance is less than the reversal, an F-145, part 4, will be prepared to indicate a credit balance condition.

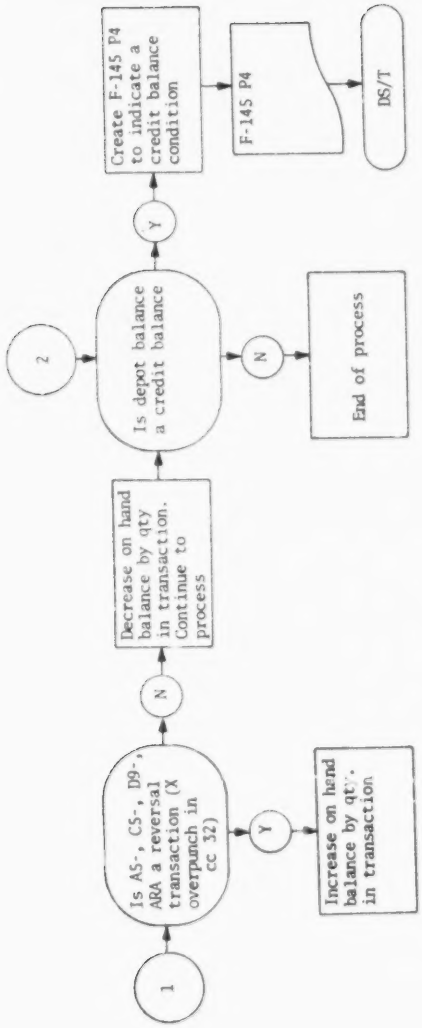
c. If there is not a Depot Balance record for the DIC ZAD input, an F-85, Violation Control Listing will be prepared with Violation Reason Code PU.

4. OUTPUT:

a. Appendix F-85, Violation Control Listing.

b. Appendix F-145, Part 4, Depot Balance and Transaction File Printout.


SOURCE
ACTIONS/DECISIONS
ZAD
B-62
Does input match depot balance by NSN, O/P, Cond. Code and T/P
N
F-85
FRC
PU
DS/T
Y
Is DIC, cc 23-25, DAC
N
Y
Is it reversal transaction (X overpunch cc 32)
N
Increase on hand balance for cond. code TO record. Decrease qty. for cond. code FROM record
Y
Decrease on hand balance for cond. code TO record. Increase qty. for cond. code FROM record. Continue to process
2
Is DIC, cc 23-25, D4-, D6-, D8-, ARA, AG6, A6-, COB
N
1
Y
Is it reversal transaction (X overpunch cc 32)
N
Increase on hand balance by qty. in transaction
Y
Decrease on hand balance by qty. in transaction. Continue to process
2


1
Is A5-, C5-, D9-, ARA a reversal transaction (X overpunch in cc 32)
Y
Increase on hand balance by qty. in transaction
N
Decrease on hand balance by qty in transaction. Continue to process
2
Is depot balance a credit balance
N
End of process
Y
Create F-145 P4 to indicate a credit balance condition
F-145 P4
DS/T

APPENDIX D-175

LOCATOR UPDATES TO THE DB&TR SUBSYSTEM

1. INITIATING ACTIONS

a. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card.

b. Appendix B-73, Item Locator Record Card.

c. Appendix B-137, MOWASP Data Bank Change Notice.

2. REFERENCES

a. Chapter 7, Physical Inventory Procedures.

b. Chapter 72, Reconciliation of Depot and ICP Balance and Transaction Records.

c. Appendix E-024 P, Procedures for Processing the Locator/DB&TR Reconciliation Analysis Listing.

d. Appendix F-131, Locator/DB&TR Reconciliation Analysis Listing.

3. GENERAL

a. This chart illustrates the matching and updating processes between the Depot Locator File and the Depot Balance/Transaction Register (DB&TR) Files.

b. When the DB&TR Balance Record differs from the Commodity Manager, Unit of Issue, or NSN the data in the DIC ZEJ will overlay the incorrect data on the DB&TR Balance Record. It will create appendix F-131, parts 1 and 4, Daily Locator/DB&TR Reconciliation Analysis Listing (and statistics for the F-131, part 2, monthly listing). It will also create an F-145, part 5, for each NSN, condition, and type of pack which appear on the F-131, part 1, listing.

c. When a locator first add or last delete action is passed to the DB&TR and the DB&TR reflects a balance for the last delete or no balance for a first add, a DIC ZJA will be generated which will initiate an inventory.

d. When the DB&TR Balance File goes to zero the record will be flagged. If after 10 or more days have elapsed and DIC ZEJ action code KB has not processed or the Balance Record has not gone into a positive position, an F-131, parts 1 and 4, and a DIC ZJA will be produced along with the corresponding F-145, part 5.

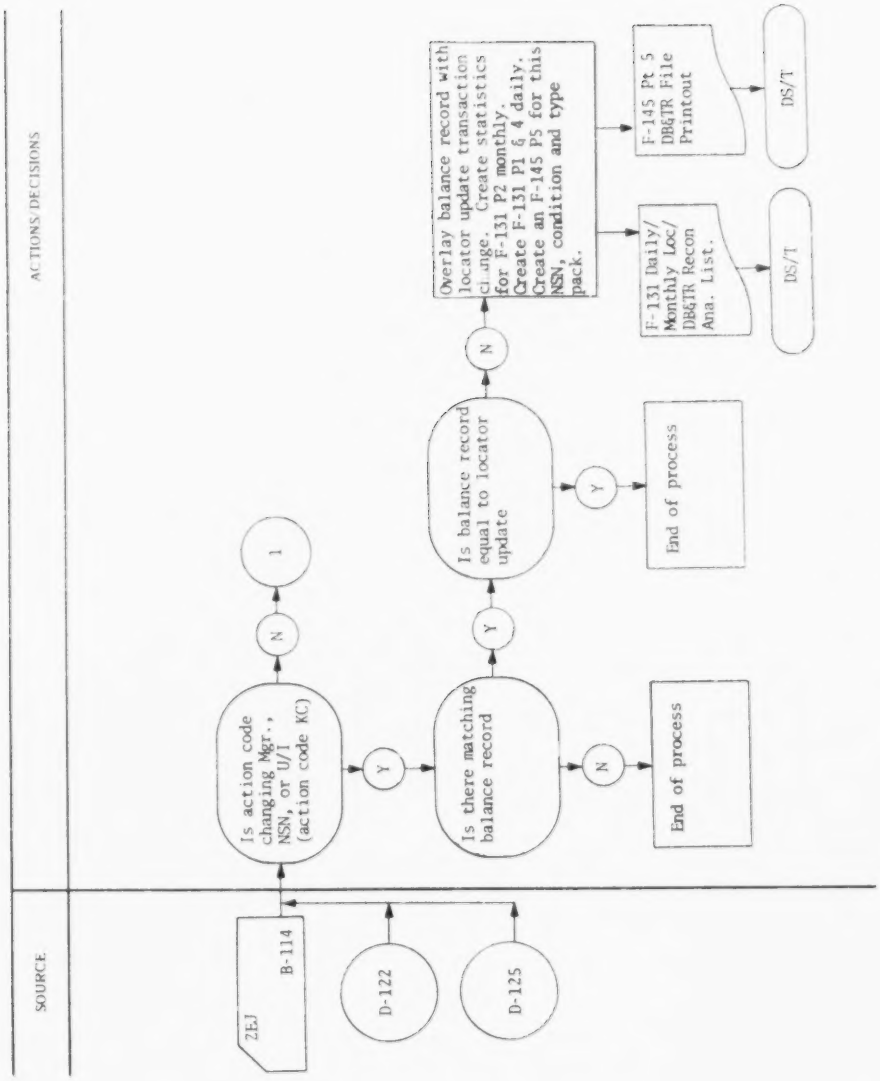
NOTE: A reserved location of any sort will <u>not</u> be considered an active location.

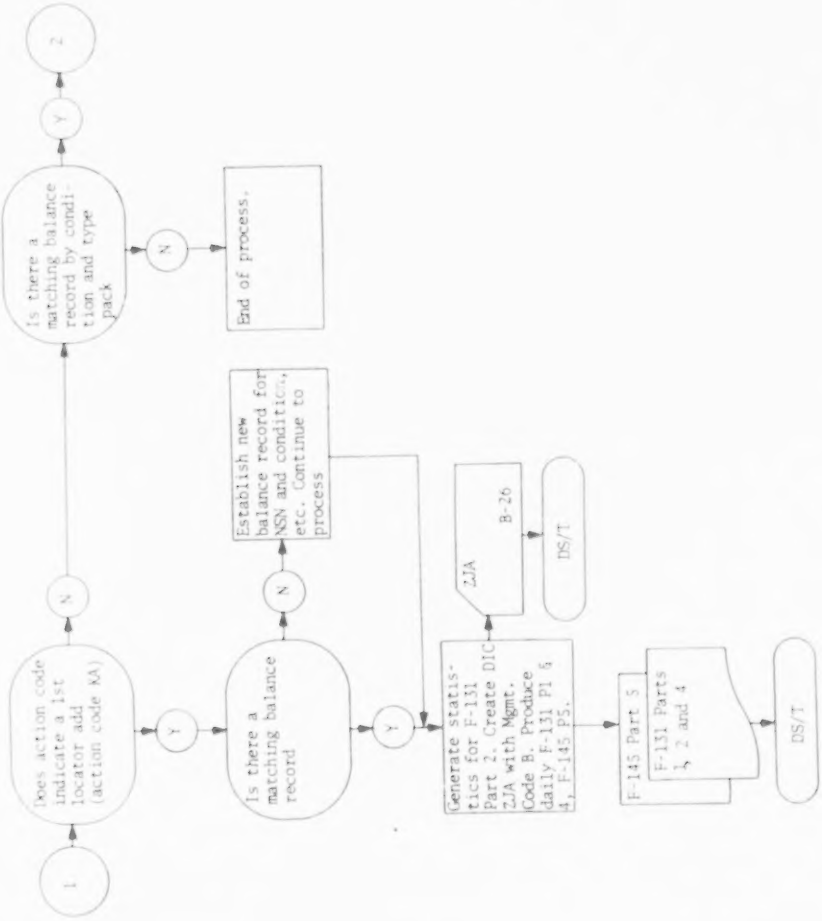
4. OUTPUT

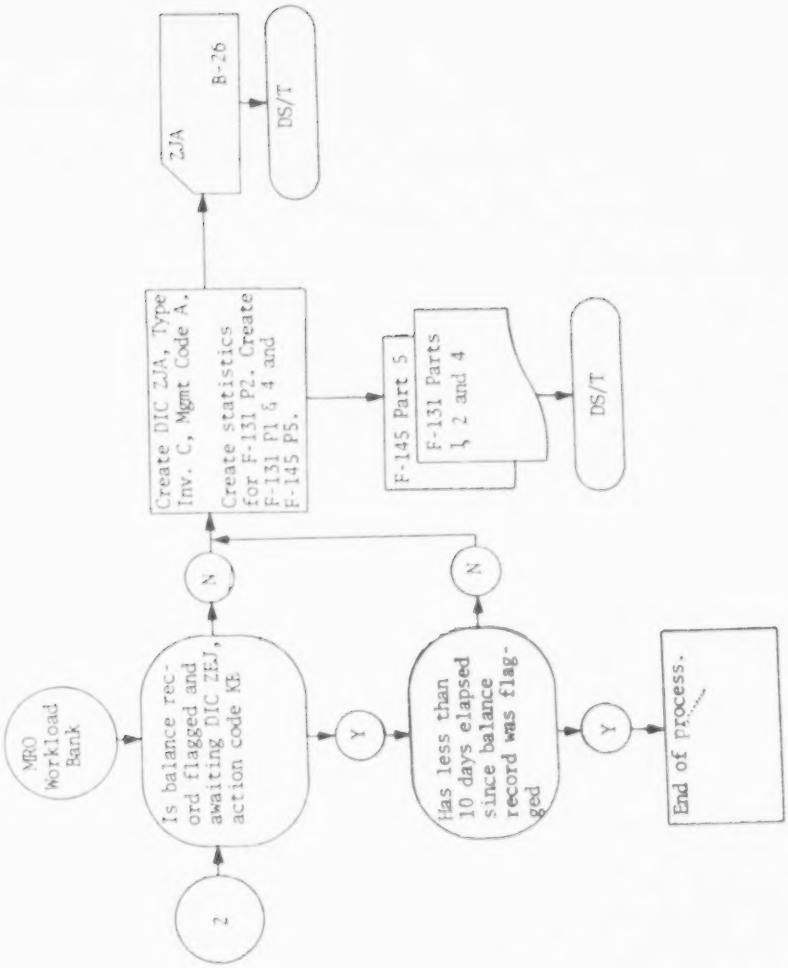
a. Appendix B-26, Physical Inventory Request Card.

b. Appendix F-131, Parts 1, 2, and 4, Locator/DB&TR Reconciliation Analysis Listing (daily and monthly).

c. Appendix F-145, Part 5, Depot Balance and Transaction File Printout.


SOURCE
ACTIONS/DECISIONS
2EJ
B-114
D-122
D-125
Is action code changing Mgr., NSN, or U/I (action code KC)
N
1
Y
Is there matching balance record
N
End of process
Y
Is balance record equal to locator update
Y
End of process
N
Overlay balance record with locator update transaction change. Create statistics for F-131 P2 monthly. Create F-131 P1 & 4 daily. Create an F-145 P5 for this NSN, condition and type pack.
F-131 Daily/ Monthly Loc/ DB&TR Recon Ana. List.
DS/T
F-145 Pt 5 DB&TR File Printout
DS/T


1
Does action code indicate a 1st locator add (action code KA)
Y
N
Is there a matching balance record by condition and type pack
Y
2
N
End of process.
Is there a matching balance record
Y
N
Establish new balance record for NSN and condition, etc. Continue to process
Generate statistics for F-131 Part 2. Create DIC ZJA with Mgmt. Code B. Produce daily F-131 P1 & 4, F-145 P5.
ZJA
B-26
DS/T
F-145 Part 5
F-131 Parts 1, 2 and 4
DS/T


ACTIONS/DECISIONS
MRO Workload Bank
2
Is balance record flagged and awaiting DIC ZEJ, action code KB
Y
N
Has less than 10 days elapsed since balance record was flagged
Y
N
End of process.
Create DIC ZJA, Type Inv. C, Mgmt Code A.
Create statistics for F-131 P2. Create F-131 P1 & 4 and F-145 P5.
ZJA
B-26
DS/T
F-145 Part 5
F-131 Parts 1, 2 and 4
DS/T

APPENDIX D-176

ADVANCED TCMD PREPARATION FOR AIR EXPORT SHIPMENTS

1. INITIATING ACTION

Internal action (no input).

2. REFERENCES

a. Appendix E-016, Shipment Planning Worksheet (SPW)

b. Appendix F-182, TCMD Transaction Listing

c. Appendix E-228 P, MOFAST TCMD Cards and Transceiver Data

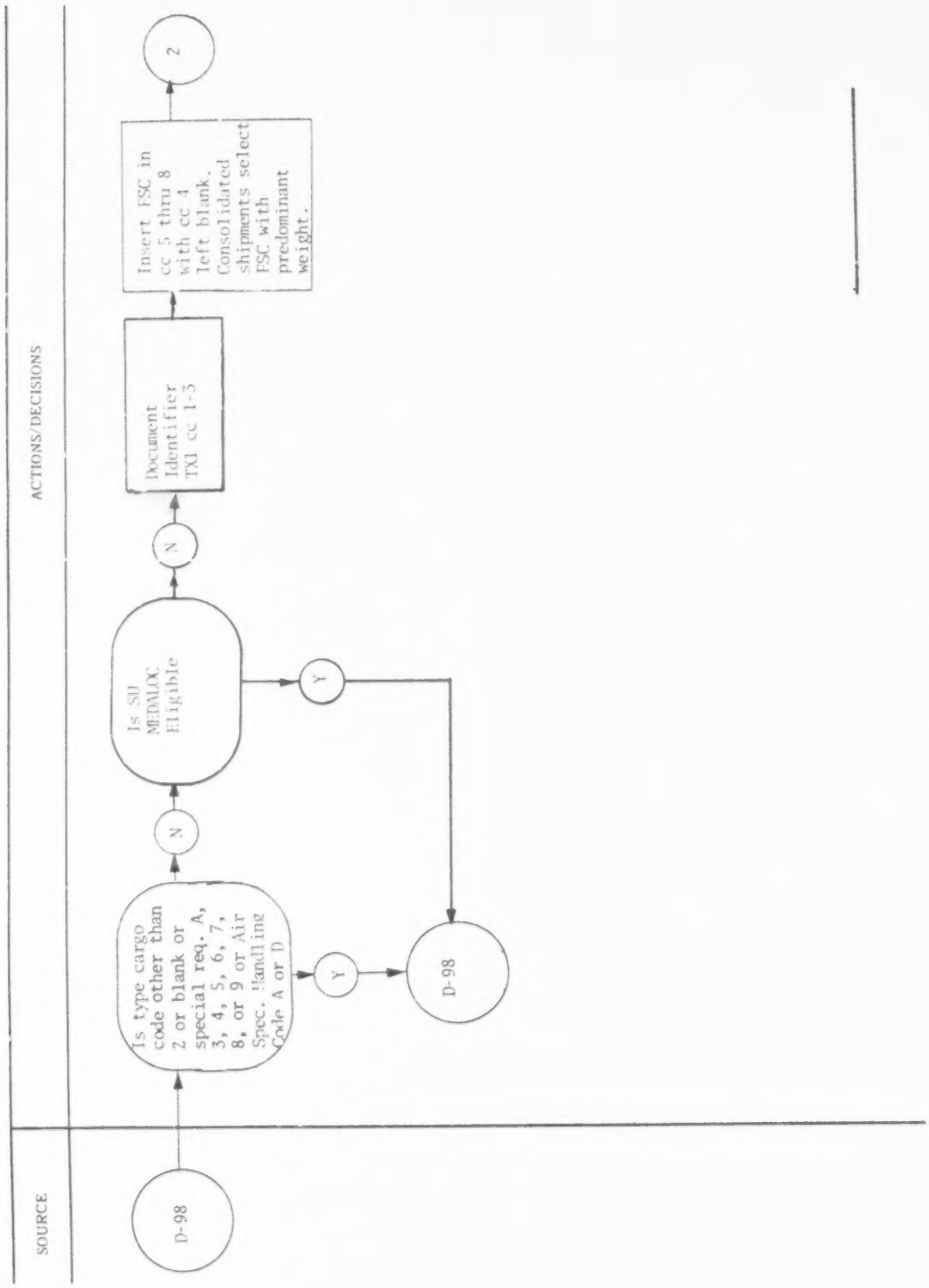
d. Appendix D-98, Shipment Unit and Documentation Process

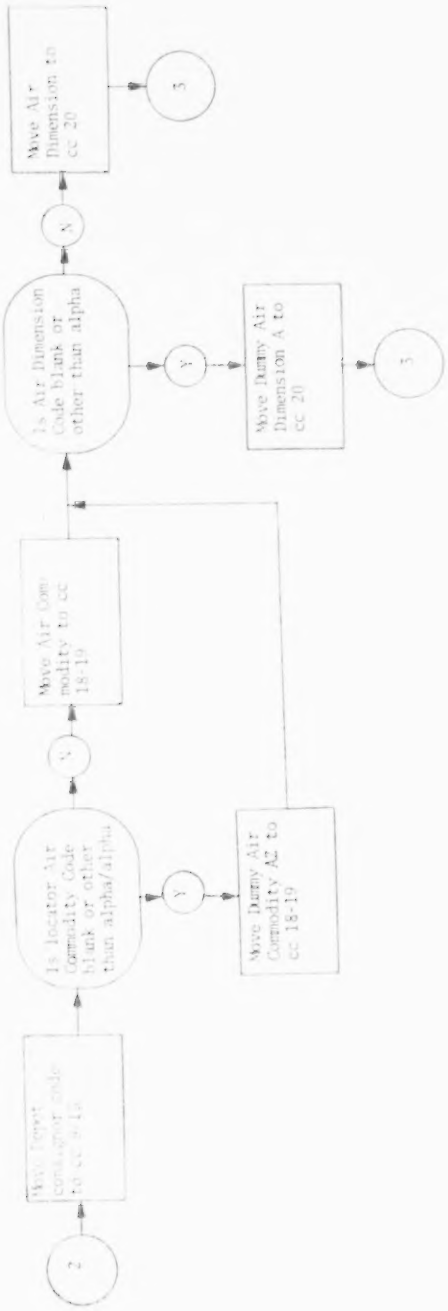
3. GENERAL

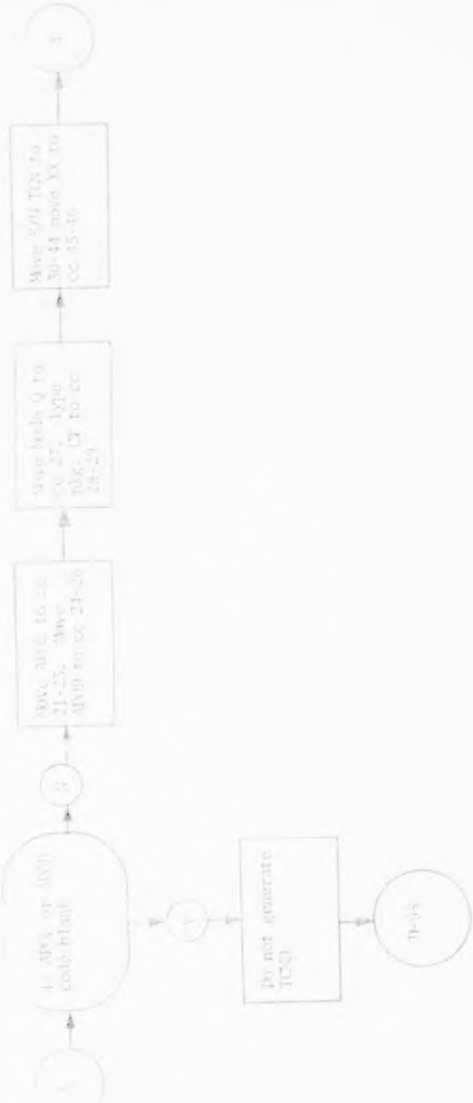
This chart depicts the process of preparing Advanced TCMDs for Air Export Shipments. This is accomplished during the Shipment Unit documentation process. This Advanced TCMD is prepared to expedite the air challenge process. A corrected TCMD must be prepared IAW appendix E-016 P or E-228 P after the Shipment Unit is packed and ready for shipment.

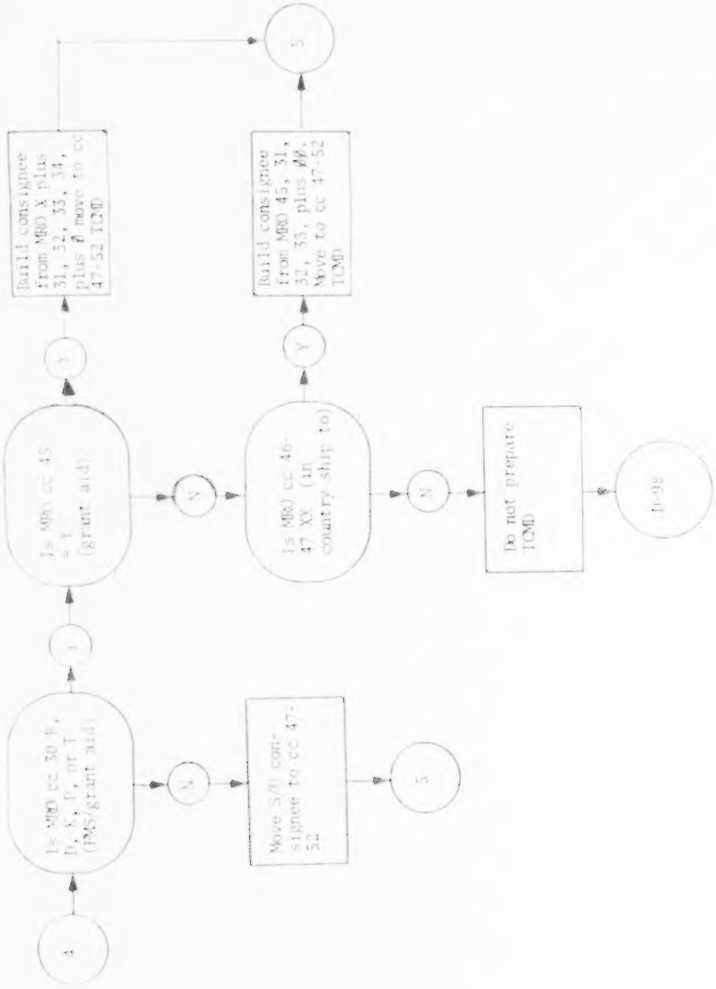
4. OUTPUT

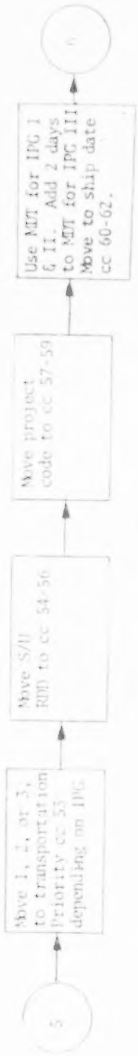
A TCMD format per DoD 4140.32R (MILSTAMP), is output to the appropriate Air Clearance Authority via AUTODIN. The TCMD is also listed on the F-182, TCMD listing.

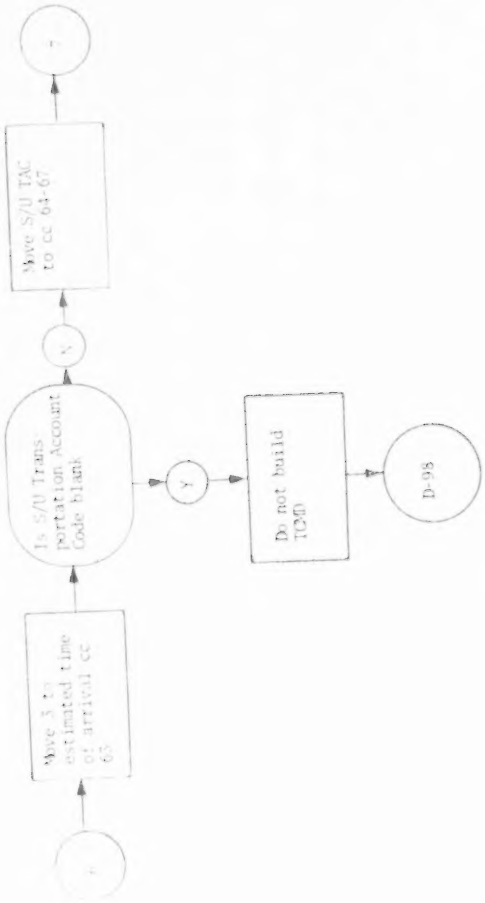

SOURCE
ACTIONS/DECISIONS
D-98
Is type cargo code other than Z or blank or special req. A, 3, 4, 5, 6, 7, 8, or 9 or Air Spec. Handling Code A or D
N
Y
D-98
Is SD MEDALOC Eligible
N
Y
Document Identifier TXI cc 1-3
Insert FSC in cc 5 thru 8 with cc 4 left blank. Consolidated shipments select FSC with predominant weight.
2

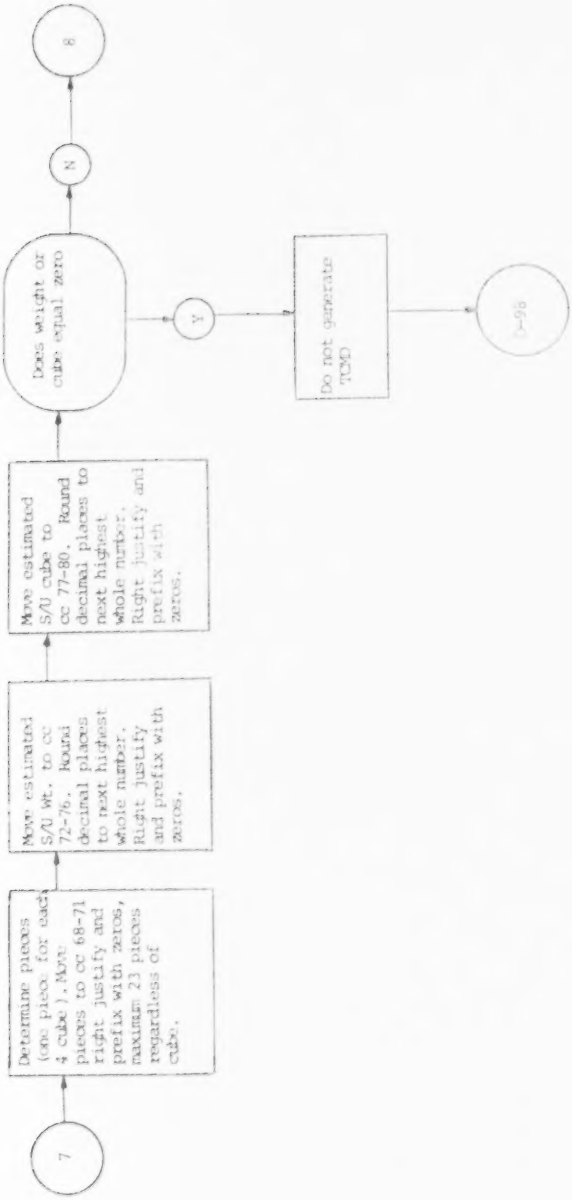

2
Move Report commodity code to cc 8-12
Is locator Air Commodity Code blank or other than alpha/alpha
Y
Move Dummy Air Commodity AZ to cc 18-19
N
Move Air Commodity to cc 18-19
Is Air Dimension Code blank or other than alpha
Y
Move Dummy Air Dimension A to cc 20
3
N
Move Air Dimension to cc 20
3

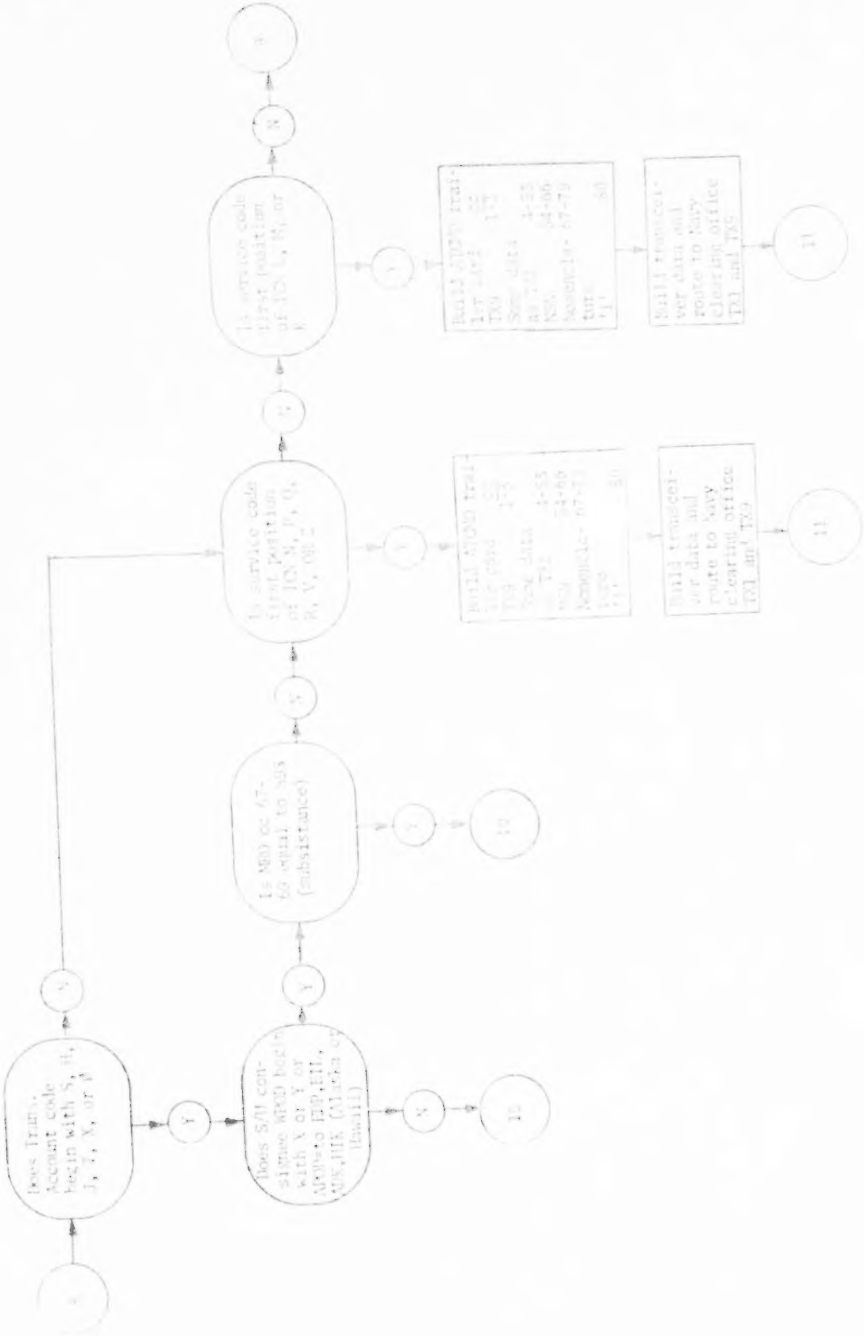

1. Move or (XV) code Hold
Move ARG to cc 21-33. Move ARVD to cc 21-26
Move hold Q to cc 27. Move ARG to cc 24-29
Move SPA TCN to 30-44 move XX to cc 15-16
Do not generate TCN
n+1

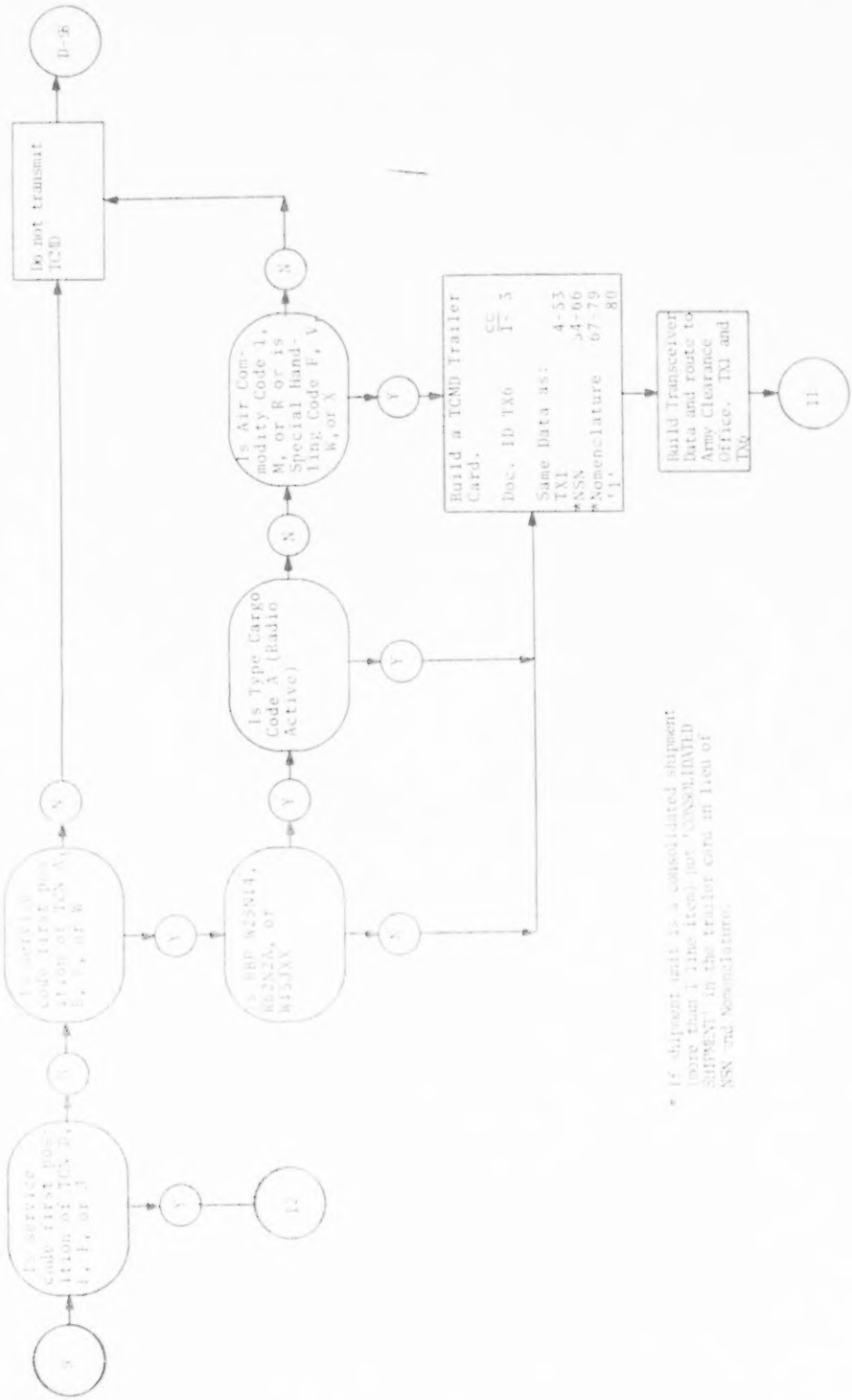

4
Is MBO cc 30 B, D, K, L, or T (PXS/grant aid)
Y
Is MBO cc 45 = Y (grant aid)
Y
Build consignee from MBO X plus 31, 32, 33, 34, plus Ø move to cc 47-52 TCMD
5
N
Move S/O consignee to cc 47-52
5
N
Is MBO cc 40-47 XX (in country ship to)
Y
Build consignee from MBO 45, 31, 32, 33, plus ØØ. Move to cc 47-52 TCMD
5
N
Do not prepare TCMD
D-98

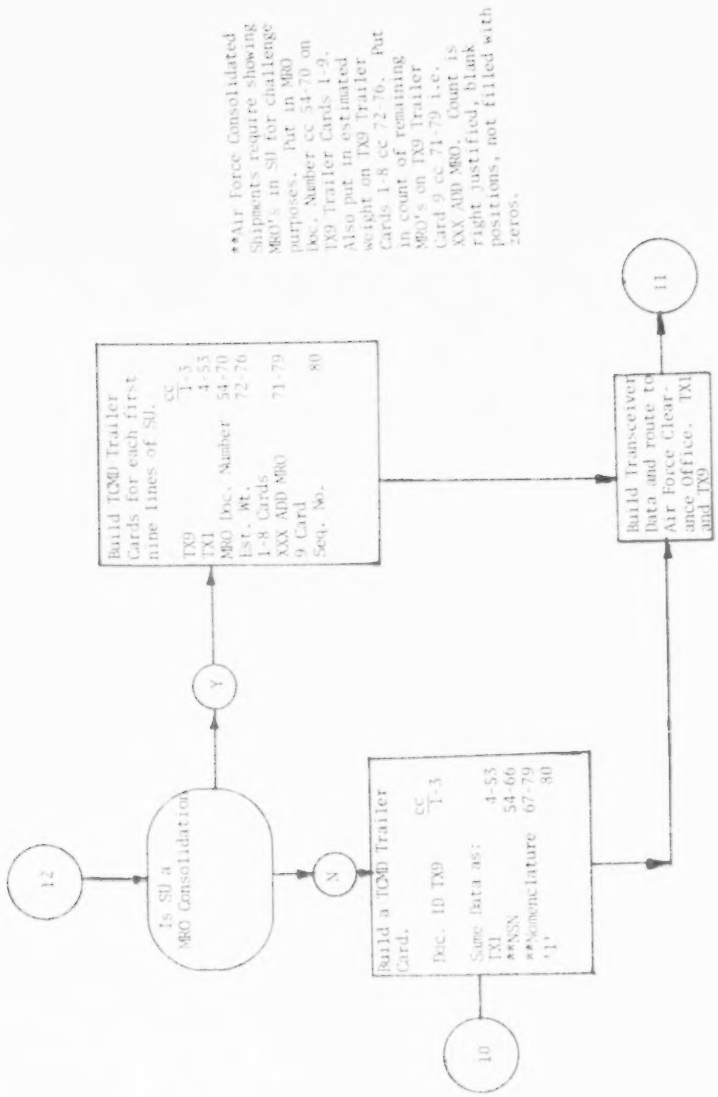

5
Move 1, 2, or 3, to transportation priority cc 53 depending on IPG
Move S/U RDD to cc 54-56
Move project code to cc 57-59
Use MIT for IPG I & II. Add 2 days to MIT for IPG III. Move to ship date cc 60-62.
A


Move 3 to estimated time of arrival cc 63
Is S/U Transportation Account Code blank
Y
N
Do not build TCMD
D-98
Move S/U TAC to cc 64-67


7
Determine pieces (one piece for each 4 cube). Move pieces to cc 68-71 right justify and prefix with zeros, maximum 23 pieces regardless of cube.
Move estimated S/U wt. to cc 72-76. Round decimal places to next highest whole number. Right justify and prefix with zeros.
Move estimated S/U cube to cc 77-80. Round decimal places to next highest whole number. Right justify and prefix with zeros.
Does weight or cube equal zero
Y
Do not generate TCMD
D-96
N
8


Does Trans-
Account code
begin with S, H,
I, Z, X, or W
Does S/O con-
sume WRD begin
with X or Y or
AMW-to DP-III,
WR-JTR (Class S
Itself)
Is NSO or /7-
60 equal to NSS
(subsistence)
Is service code
first position
of ICS, N, J, U,
W, V, or Z
Is service code
first position
of ICS, E, M, or
K
Build FICO trai-
ler and
FCO
Seq data
Ac
NSO
Accounts
Date
Fl
Build transcri-
ver data and
route to Navy
clearing office
TO1 and TY9
Build GROO trai-
ler and
GRO
Seq data
Ac
NSO
Accounts
Date
Fl
Build transcri-
ver data and
route to Navy
clearing office
TO1 and TY9


Is service code first position of TCN A, E, F, or W
Is service code first position of TCN A, E, F, or J
Is BEP M25814, M62A2A, or M15JAX
Is Type Cargo Code A (Radio Active)
Is Air Commodity Code 1, M, or R or is Special Handling Code F, V, W, or X
Do not transmit TCMD
Build a TCMD Trailer Card.
Doc. ID TX6
CC
1- 3
Same Data as:
TX1
*NSN
*Nomenclature
'1'
4-53
54-66
67-79
80
Build Transceiver Data and route to Army Clearance Office. TX1 and TX6
D-38
11
12
* If shipment unit is a consolidated shipment (more than 1 line item) put 'CONSOLIDATED SHIPMENT' in the trailer card in lieu of NSN and Nomenclature.


12
Is SU a MRO Consolidation
Y
N
Build TCMD Trailer Cards for each first nine lines of SU.
TX9 cc 1-3
TX1 4-53
MRO Doc. Number 54-70
Est. Wt. 72-76
1-8 Cards
XXX ADD MRO 71-79
9 Card
Seq. No. 80
Build a TCMD Trailer Card.
Doc. ID TX9 cc 1-3
Same Data as: 4-53
TX1
**NSN 54-66
**Nomenclature 67-79
'1' 80
10
**Air Force Consolidated Shipments require showing MRO's in SU for challenge purposes. Put in MRO Doc. Number cc 54-70 on TX9 Trailer Cards 1-9. Also put in estimated weight on TX9 Trailer Cards 1-8 cc 72-76. Put in count of remaining MRO's on TX9 Trailer Card 9 cc 71-79 i.e. XXX ADD MRO. Count is right justified, blank positions, not filled with zeros.
Build Transceiver Data and route to Air Force Clearance Office. TX1 and TX9
11

APPENDIX D-177

DB&TR MONTHLY SHELF-LIFE CODE UPDATE TO DEPOT LOCATOR FROM FAWESP TAPE

1. INITIATING ACTIONS

   a. DSC Monthly FAWESP Tape.

   b. Depot Locator File.

2. REFERENCES

   a. Appendix B-113.

   b. Appendix B-137.

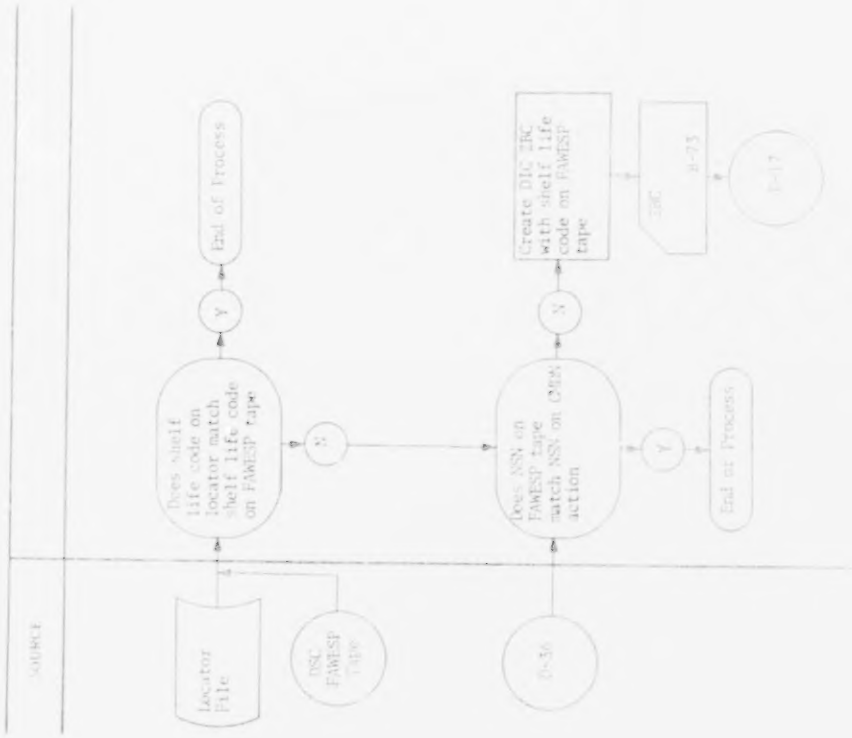
   c. Appendix B-159.

   d. Appendix D-17.

   e. Appendix D-36.

3. GENERAL

This action/decision chart depicts the monthly match between the DSC Monthly FAWESP Tape and the Depot Locator for the purpose of reconciling Shelf-Life Codes. The FAWESP Tape will be matched with the Depot Locator for Shelf-Life Code. If a disagreement exists, the FAWESP Tape record will be matched with the CMDN updates effective for the current month. If a disagreement exists, DIC ZBC records will be produced and processed normally to update the locator with the new Shelf-Life Code.


SOURCE
Locator File
DSC FAWESP Tape
Does shelf life code on locator match shelf life code on FAWESP tape
Y
N
End of Process
Does NSN on FAWESP tape match NSN on ORM action
Y
N
End of Process
Create DIC 2RC with shelf life code on FAWESP tape
2RC
B-73
B-17
B-36

APPENDIX D-178

ACCEPTANCE ALERTS AND RELATED INPUTS

1. INITIATING ACTIONS

Appendix B-133, Acceptance Alert, Acceptance Followup Request, and Request for Retransmission of Acceptance Report.

2. REFERENCES

a. DoD 4105.63-M, Military Standard Contract Administration Procedures (MILSCAP).

b. Chapter 3

c. Appendix B-133

d. Appendix B-134

e. Appendix E-094 P

f. Appendix E-094 V

g. Appendix F-85

h. Appendix F-204

3. GENERAL

a. This chart depicts automated processing of Acceptance inputs transmitted to the depots by the Contract Administration Offices (CAO).

b. All inputs transmitted via AUTODIN by the CAO will contain Document Identifier Code PK5. Different types of transactions will be identified by the Transaction Status Code in pos. 80 as follows:

TRANSACTION STATUS CODE	TYPE TRANSACTIONS
Blank	Acceptance Alert
Numeric	Followup Request
E	Request for Retransmission

c. Entry of an Acceptance Alert may cause transmission of a corresponding Acceptance Report (appendix B-134) to the CAO (if the receipt has already arrived at the depot) or merely recording of the input in the automated file. Entry of a followup may result in preparation of an Acceptance Report or an appropriate followup response and record of an Acceptance Alert if one was not

previously recorded at the depot. Requests for retransmission or correction of an Acceptance Report will always result in preparation of an Acceptance Action Report (appendix F-204) for manual review and action.

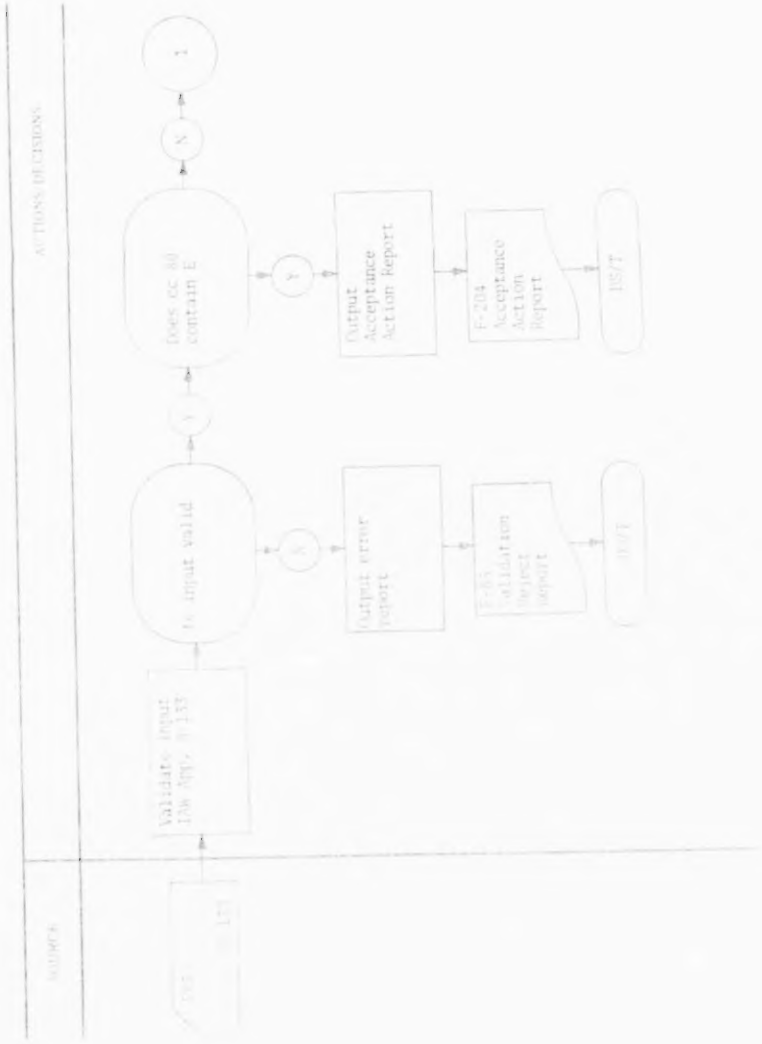
d. Violation correction procedures are provided in appendix E-094 V.

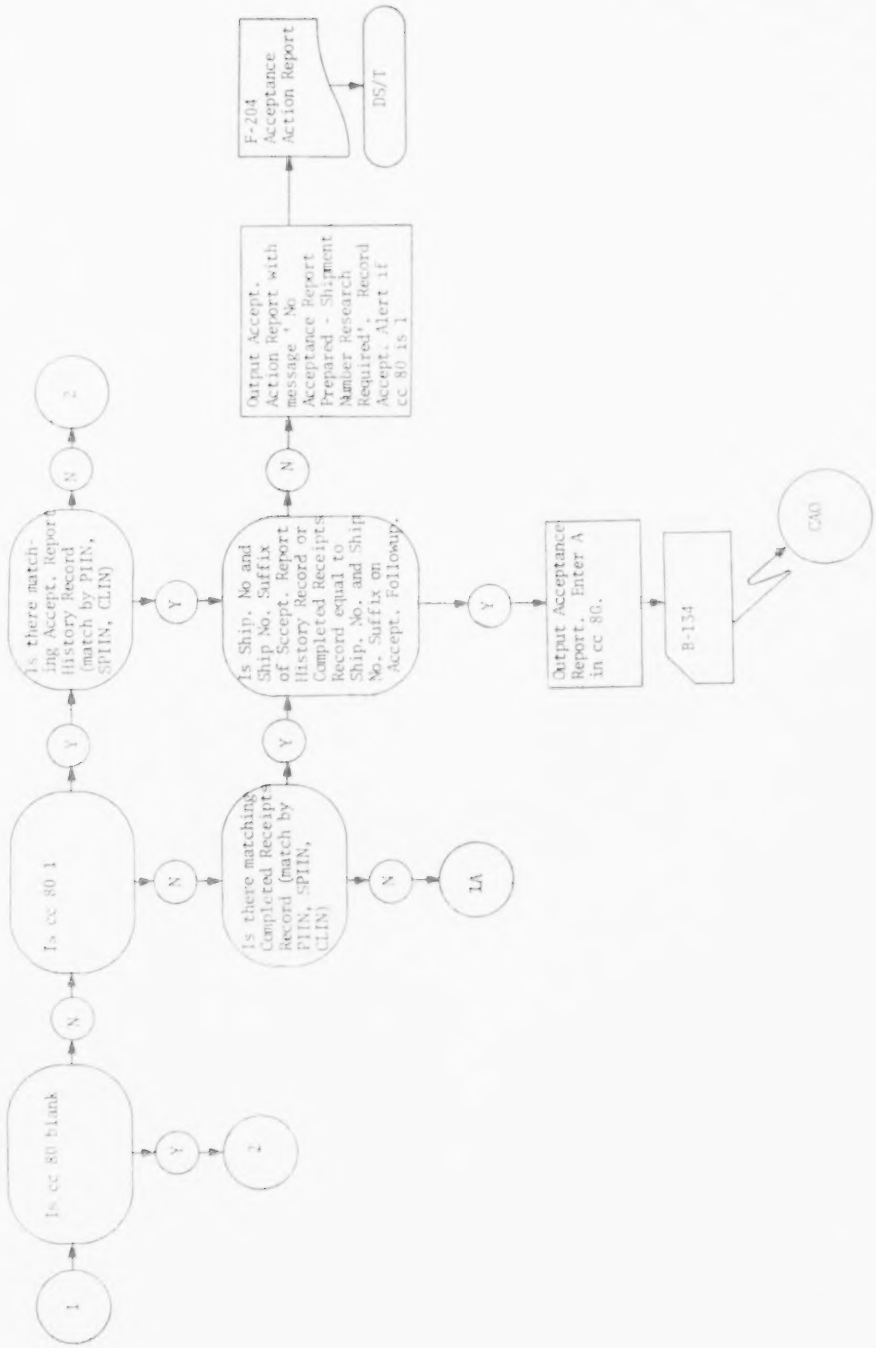
4. OUTPUTS

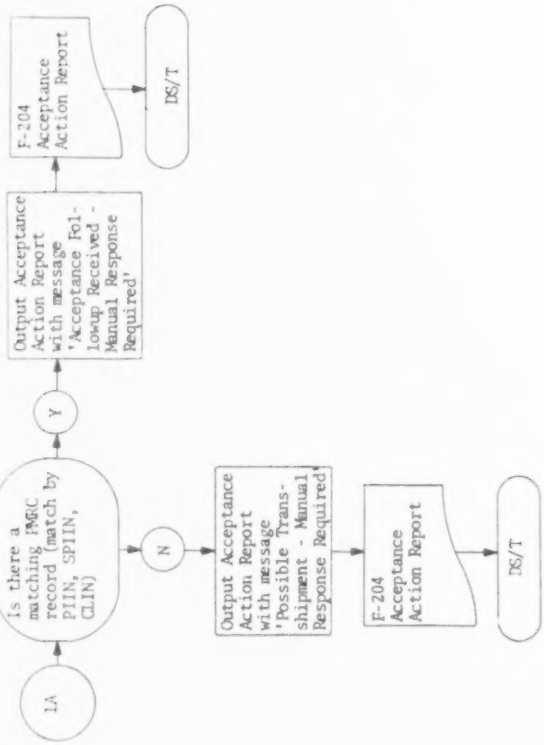
a. Appendix B-134, Acceptance Report.

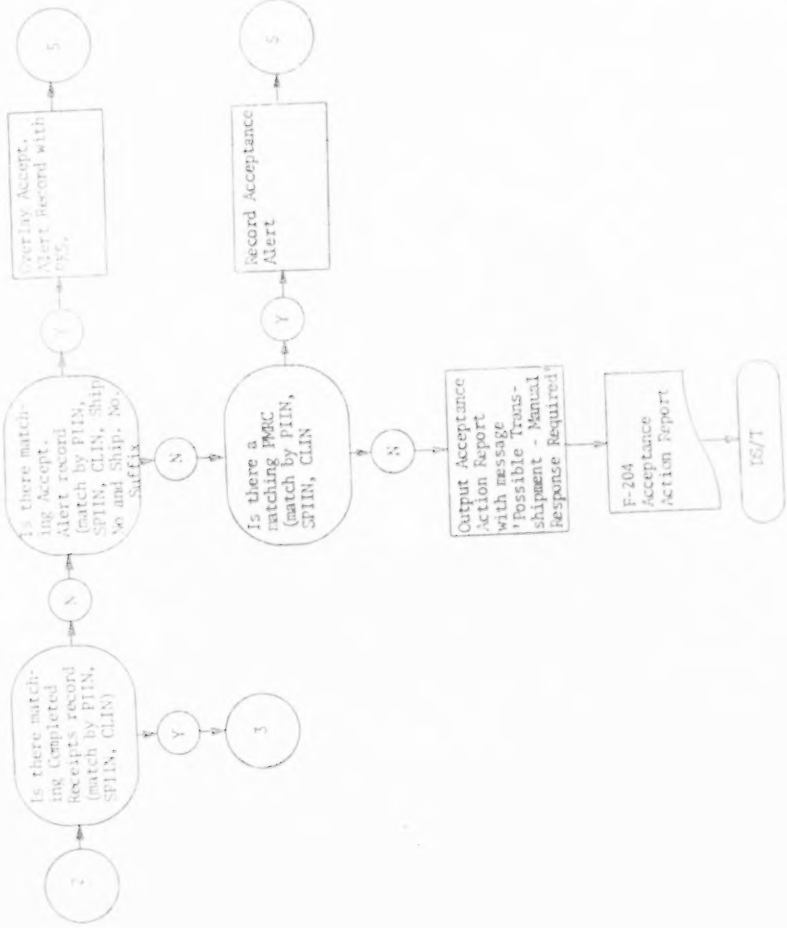
b. Appendix F-85, Validation Reject Report.

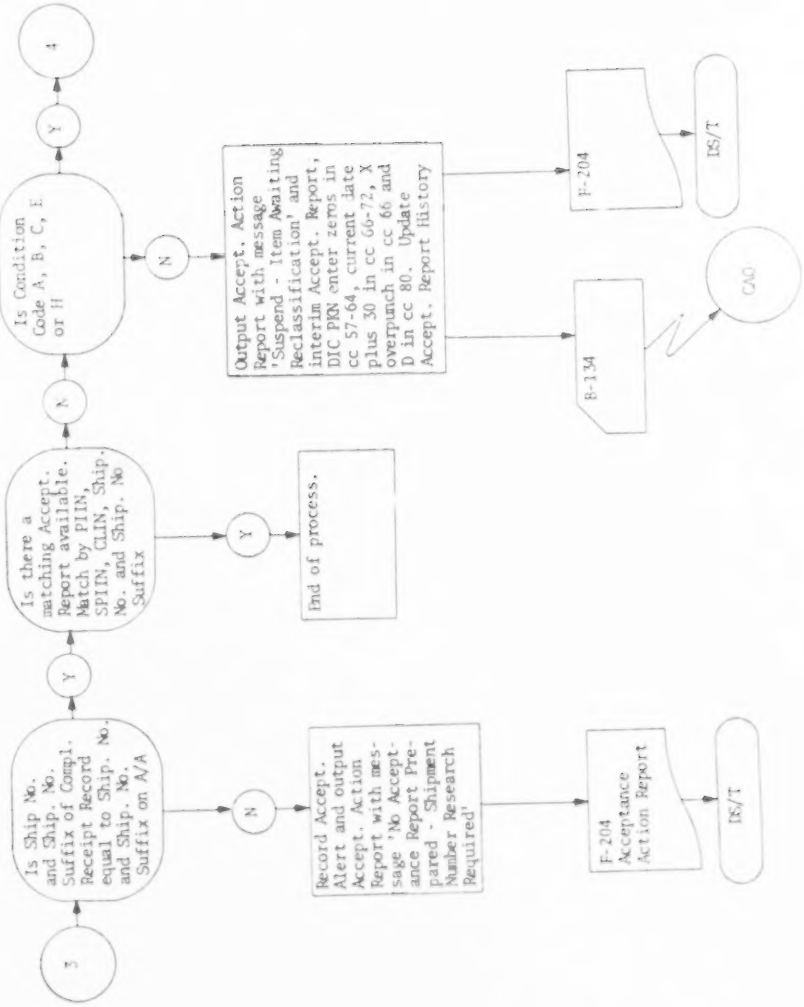
c. Appendix F-204, Acceptance Action Report.

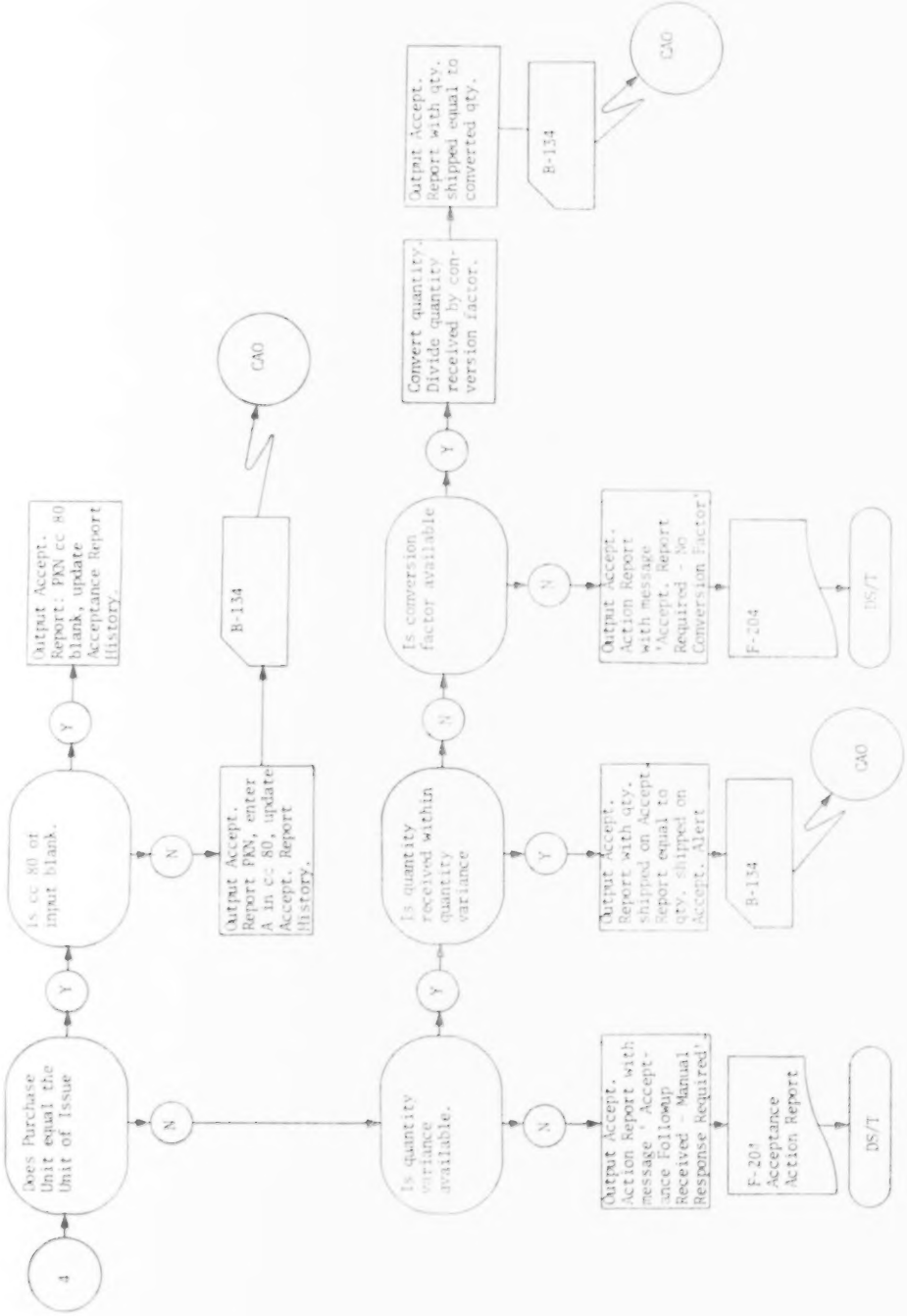

SOURCE
ACTIONS/DECISIONS
Validate input IAW App. A-133
Is input valid
Y
N
Output error report
F-86 Validation Reject Report
DS/T
Does OC 80 contain E
Y
N
1
Output Acceptance Action Report
F-204 Acceptance Action Report
DS/T


1
Is cc 80 blank
Y
2
N
Is cc 80 1
Y
Is there matching Accept. Report History Record (match by PIIN, SPIIN, CLIN)
N
2
N
Is there matching Completed Receipt Record (match by PIIN, SPIIN, CLIN)
Y
Is Ship. No and Ship No. Suffix of Accept. Report History Record or Completed Receipts Record equal to Ship. No. and Ship No. Suffix on Accept. Followup.
N
LA
Y
Output Accept. Action Report with message ' No Acceptance Report Prepared - Shipment Number Research Required'. Record Accept. Alert if cc 80 is 1
N
Output Acceptance Report. Enter A in cc 80.
F-204 Acceptance Action Report
B-134
DS/T
CAO


LA
Is there a matching PMGC record (match by PIIN, SPIIN, CLIN)
N
Y
Output Acceptance Action Report with message 'Possible Trans-shipment - Manual Response Required'
Output Acceptance Action Report with message 'Acceptance Fol-lowup Received - Manual Response Required'
F-204 Acceptance Action Report
F-204 Acceptance Action Report
DS/T
DS/T


2
Is there matching Completed Receipts record (match by PIIN, SPIIN, CLIN)
Y
3
N
Is there matching Accept. Alert record (match by PIIN, SPIIN, CLIN, Ship. No. and Ship. No. Suffix
Y
Overlay Accept. Alert record with PPS.
5
N
Is there a matching PMAC (match by PIIN, SPIIN, CLIN
Y
Record Acceptance Alert
5
N
Output Acceptance Action Report with message "Possible Trans-shipment - Manual Response Required"
F-204 Acceptance Action Report
IS/T


3
Is Ship No. and Ship. No. Suffix of Compl. Receipt Record equal to Ship. No. and Ship. No. Suffix on A/A
Y
N
Record Accept. Alert and output Accept. Action Report with message 'No Acceptance Report Prepared - Shipment Number Research Required'
F-204 Acceptance Action Report
DS/T
Is there a matching Accept. Report available. Match by PIIN, SPIIN, CLIN, Ship. No. and Ship. No Suffix
Y
End of process.
N
Is Condition Code A, B, C, E or H
Y
4
N
Output Accept. Action Report with message 'Suspend - Item Awaiting Reclassification' and interim Accept. Report, DIC PKN enter zeros in cc 57-64, current date plus 30 in cc 60-72, X overpunch in cc 66 and D in cc 80. Update Accept. Report History
B-134
CAO
F-204
DS/T


4
Does Purchase Unit equal the Unit of Issue
N
Y
Is cc 80 or input blank.
N
Y
Output Accept. Report: PKN cc 40 blank, update Acceptance Report History.
Output Accept. Report PKN, enter A in cc 80, update Accept. Report History.
B-134
CAO
Is quantity variance available.
N
Y
Output Accept. Action Report with message " Acceptance Followup Received - Manual Response Required"
F-201 Acceptance Action Report
DS/T
Is quantity received within quantity variance
N
Y
Output Accept. Report with qty. shipped on Accept. Report equal to qty. shipped on Accept. Alert
B-134
CAO
Is conversion factor available
N
Y
Output Accept. Action Report with message "Accept. Report Required - No Conversion Factor"
F-204
DS/T
Convert quantity. Divide quantity received by conversion factor.
Output Accept. Report with qty. shipped equal to converted qty.
B-134
CAO

Is cc 80 of input blank
N
Output Interim Acceptance Report: PKN, cc 57-64 blank, U in cc 65, cc 66-72 blank, U in cc 80
B 134
CAO
Y
END

APPENDIX D-179

MANUALLY PREPARED ACCEPTANCE REPORTS

1. INITIATING ACTION

Appendix B-134, Acceptance Report or Acceptance Report Cancellation.

2. REFERENCES

a. DoD 4105.63-M, Military Standard Contract Administration Procedures (MILSCAP).

b. Chapter 3.

c. Appendix B-134.

d. Appendix E-094 P.

e. Appendix E-094 V.

f. Appendix F-85.

3. GENERAL

a. This chart depicts processing of Acceptance inputs processed by depot personnel. Acceptance Reports will be prepared manually when conditions do not permit automated preparation or a previously submitted report requires cancellation or correction.

b. Entry of manually prepared Acceptance Reports will cause the input to be transmitted to the Contract Administration Office (CAO) via AUTODIN and the Acceptance Report history to be updated appropriately. Acceptance Reports not previously recorded will be added to the history. Those inputs matching a history record will overlay the previous record. Cancellation inputs (X overpunch in pos. 10) will cause the matching history record to be deleted.

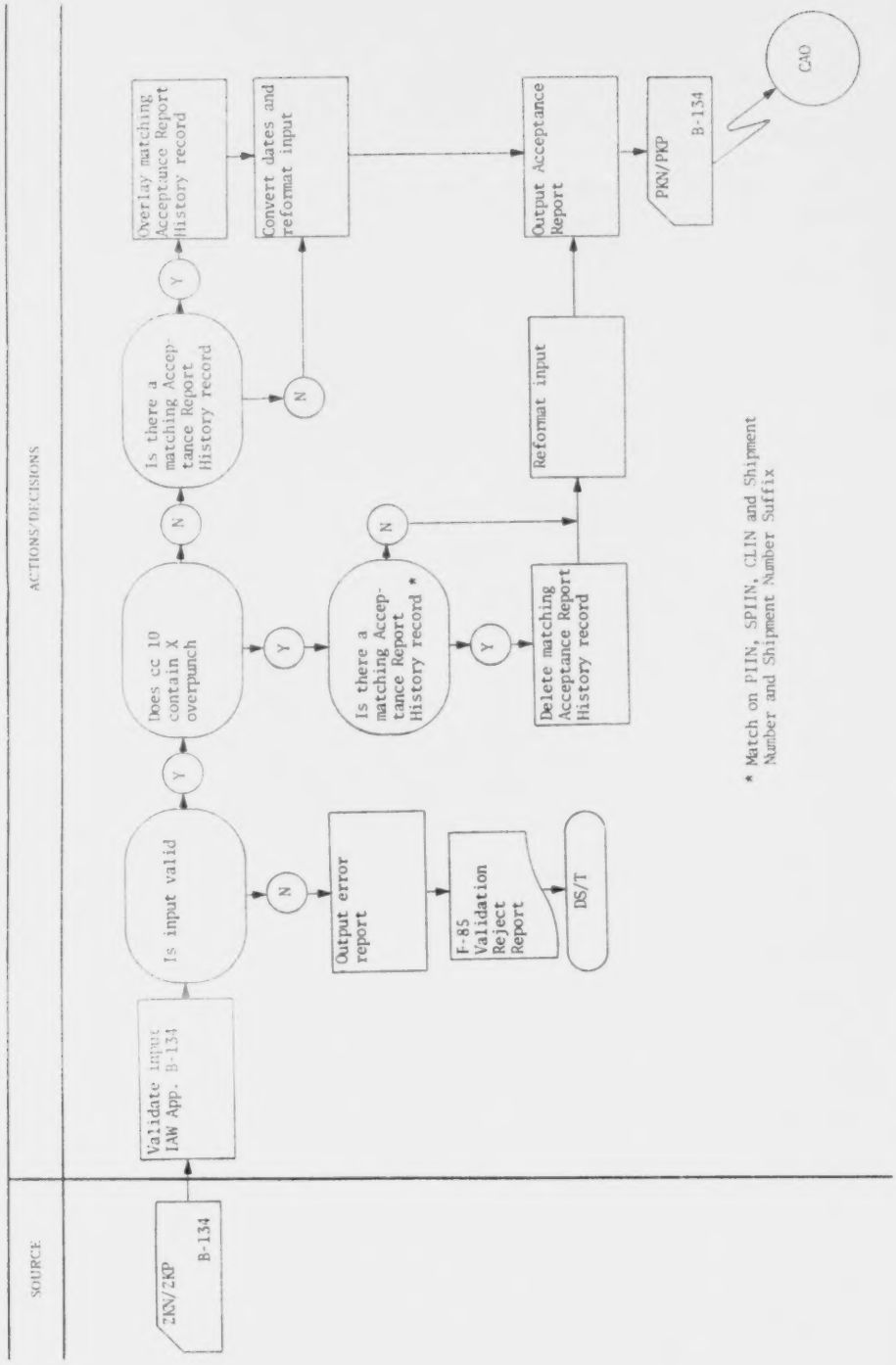
c. Violation correction procedures are provided in appendix E-094 V.

4. OUTPUTS

a. Appendix B-134, Acceptance Report.

b. Appendix F-85, Validation Reject Report.

best copy available


SOURCE
ACTIONS/DECISIONS
ZKN/ZKP B-134
Validate input IAW App. B-134
Is input valid
N
Output error report
F-85 Validation Reject Report
DS/T
Y
Does cc 10 contain X overpunch
N
Y
Is there a matching Acceptance Report History record *
N
Y
Delete matching Acceptance Report History record
Reformat input
Is there a matching Acceptance Report History record
N
Y
Overlay matching Acceptance Report History record
Convert dates and reformat input
Output Acceptance Report
PKN/PKP B-134
CAO
* Match on PIIN, SPIIN, CLIN and Shipment Number and Shipment Number Suffix

APPENDIX D-180

CONTRACT DATA INQUIRIES

1. INITIATING ACTION

Appendix B-68, Contract Data Inquiry.

2. REFERENCES

a. Chapter 3.

b. Appendix B-68.

c. Appendix E-061 P.

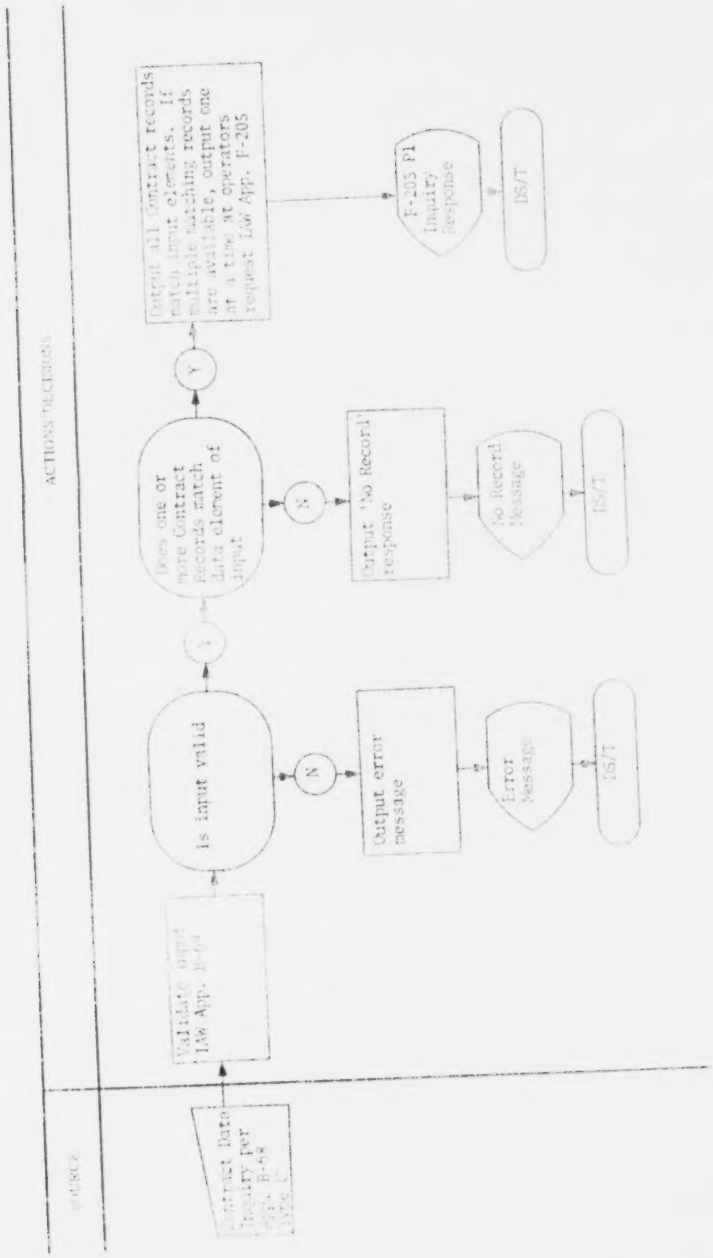
d. Appendix E-061 V.

3. GENERAL

Contract data entries will be entered in remote terminals IAW appendix E-061 P. Inquiry responses will be displayed immediately. When multiple CLIN records are available they will be displayed one at a time in response to the operator's request.

4. OUTPUT

Appendix F-205, Part 1, Contract/Activity Data Response.


SOURCE
ACTIONS/DECISIONS
Contract Data Inquiry per App. B-44 Type C
Validate input IAW App. B-44
Is input valid
N
Output error message
Error Message
DS/T
Y
Does one or more Contract Records match data element of input
N
Output "No Record" response
No Record Message
DS/T
Y
Output all Contract records match input elements. If multiple matching records are available, output one at a time at operators request IAW App. F-205
F-205 P1 Inquiry Response
DS/T

APPENDIX D-181

CONTRACT DATA CARDS PROCESSING

1. INITIATING ACTION

Appendix B-31, Contract Data Card.

2. REFERENCES

a. Chapter 3

b. Appendix B-31

3. GENERAL

a. Basic Contract Data Cards in the format of appendix B-31 are transmitted to the depot by the Defense Supply Center (DSC) via AUTODIN. The cards consist of four separate formats which contain various elements of contractual and item description information for receipt inspection purposes.

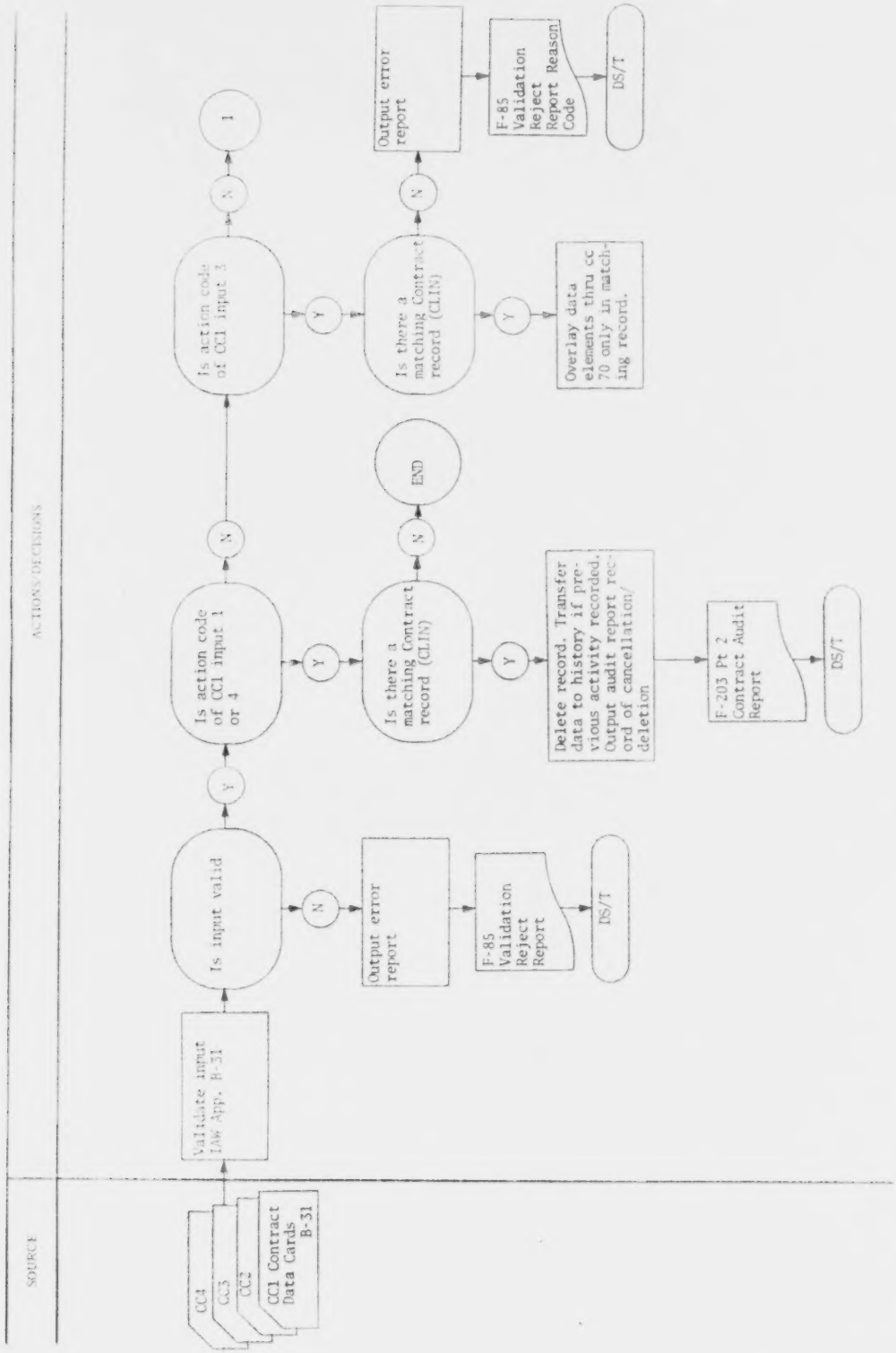
b. The primary card (DIC CC1) controls the basic processing through entry of an Action Code in the last position. Action Codes 1, 2, and 3 represent Delete, Add and Change, respectively, and are reserved for use by the DSC. Action Code 4 provides for local delete by depot personnel, when necessary.

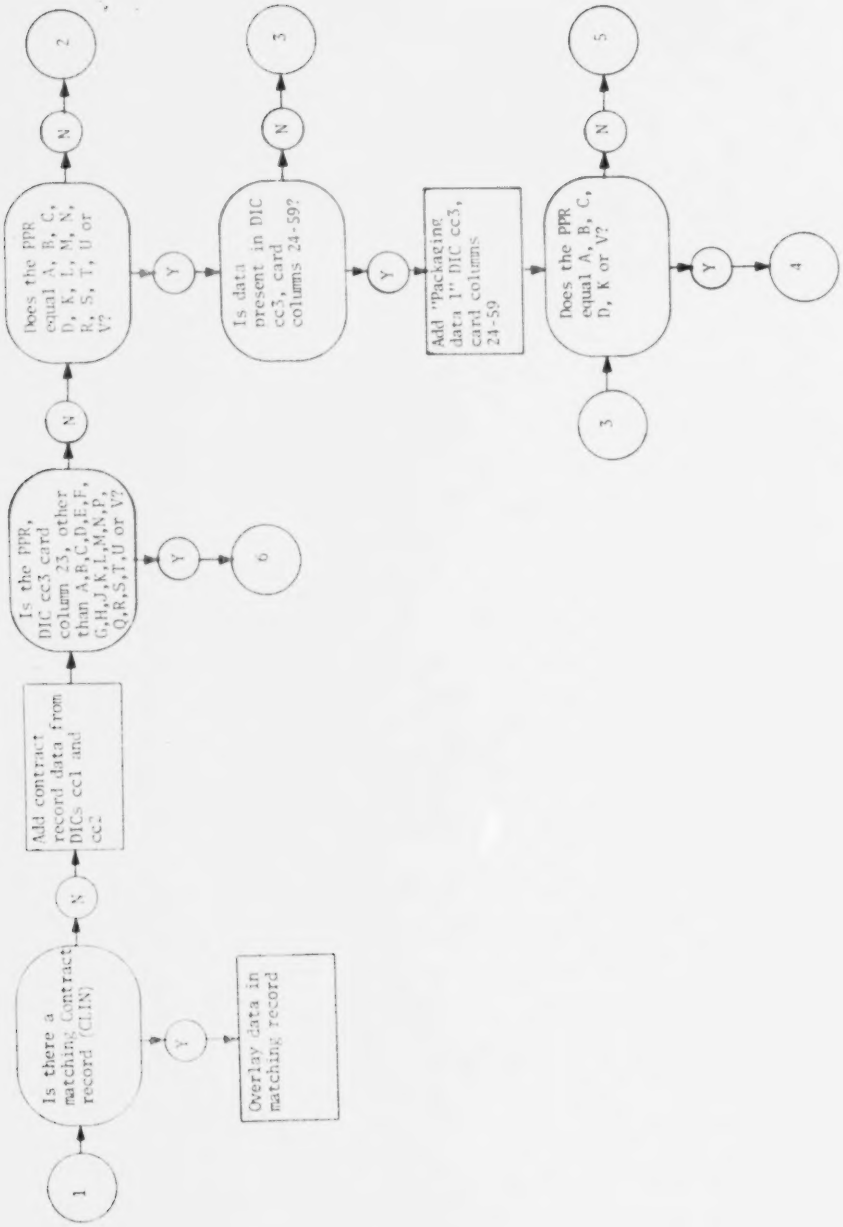
c. Contract Data cards will be transmitted by those DSCs operating the Standard Automated Materiel Management System (SAMMS) for commodities C, E, G, and I. A set of four cards will be provided for each Contract Line Item Number (CLIN) as contracts are awarded.

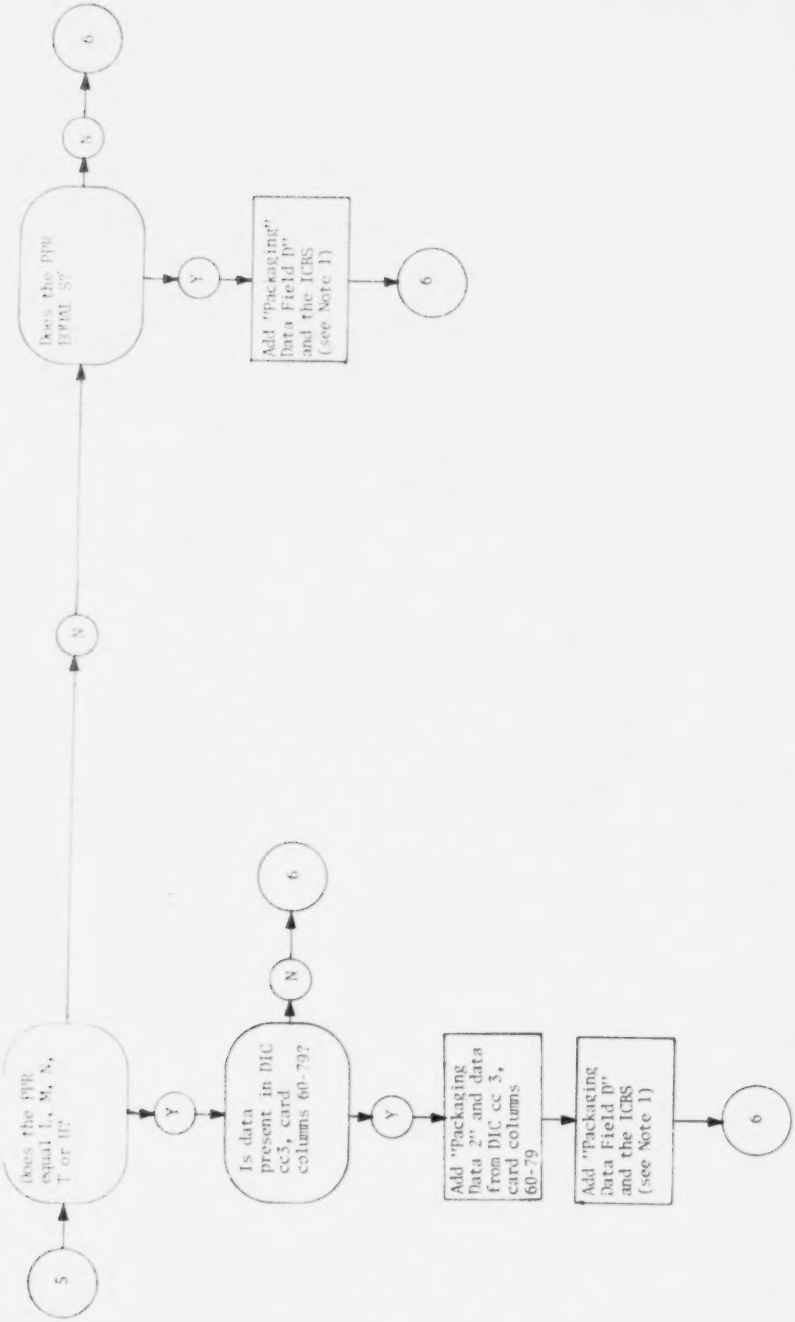
4. OUTPUT

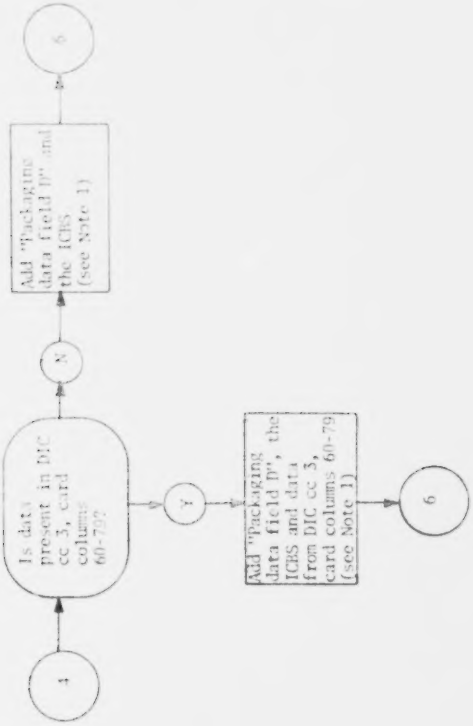
a. Appendix F-85, Validation Reject Report

b. Appendix F-203, Contract Audit Report, Part 2

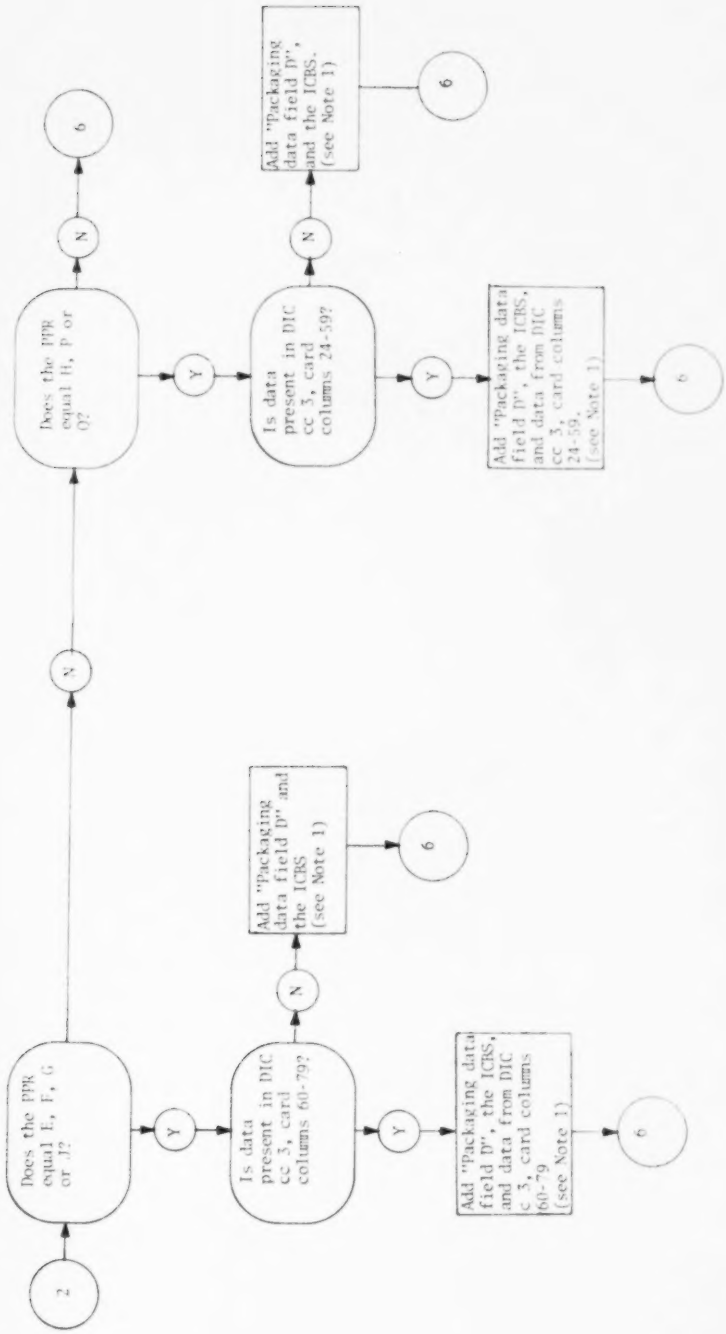

SOURCE
ACTIONS/DECISIONS
CC4
CC3
CC2
CC1 Contract Data Cards B-31
Validate input IAW App. B-31
Is input valid
N
Output error report
F-85 Validation Reject Report
DS/T
Y
Is action code of CC1 input 1 or 4
N
Y
Is there a matching Contract record (CLIN)
N
END
Y
Delete record. Transfer data to history if previous activity recorded. Output audit report record of cancellation/deletion.
F-203 Pt 2 Contract Audit Report
DS/T
Is action code of CC1 input 3
N
1
Y
Is there a matching Contract record (CLIN)
N
Output error report
F-85 Validation Reject Report Reason Code
DS/T
Y
Overlay data elements thru cc 70 only in matching record.

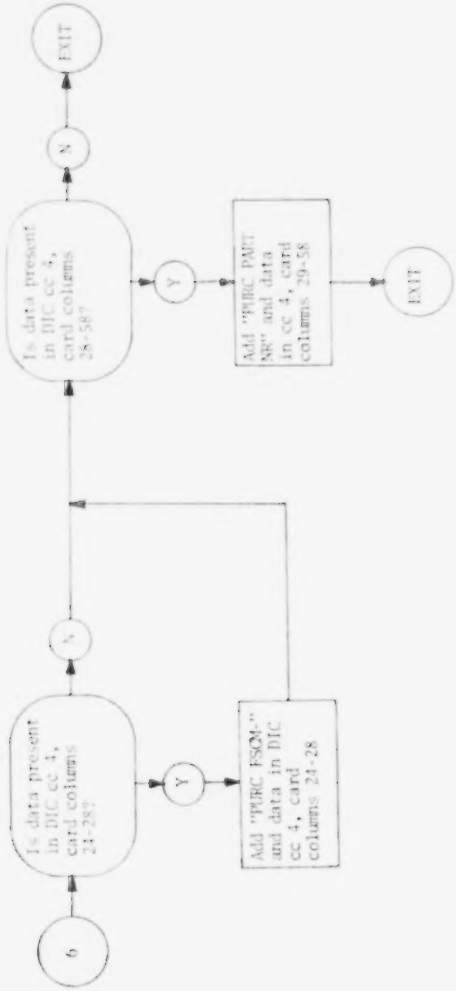

1
Is there a matching Contract record (CLIN)
Y
Overlay data in matching record
N
Add contract record data from DICs cc1 and cc2
Is the PPR, DIC cc3 card column 23, other than A,B,C,D,E,F, G,H,J,K,L,M,N,P, Q,R,S,T,U or V?
Y
6
N
Does the PPR equal A, B, C, D, K, L, M, N, R, S, T, U or V?
Y
Is data present in DIC cc3, card columns 24-59?
Y
Add "Packaging data I" DIC cc3, card columns 24-59
Does the PPR equal A, B, C, D, K or V?
Y
4
3
N
5
N
2
N
3


5
Does the PPR equal L, M, N, T or U?
Y
Is data present in DIC cc3, card columns 60-79?
Y
Add "Packaging data 2" and data from DIC cc 3, card columns 60-79
Add "Packaging data Field D" and the ICBS (see Note 1)
6
N
6
N
Does the PPR EPAL S?
Y
Add "Packaging" data Field D" and the ICBS (see Note 1)
6
N
6



Note 1: The ICBS is the Introductory Clause Book Statement which is a constant phrase for each DSC.


2
Does the PPR equal E, F, G or J?
Y
Is data present in DIC cc 3, card columns 60-79?
Y
Add "Packaging data field D", the ICBS, and data from DIC c 3, card columns 60-79 (see Note 1)
6
N
Add "Packaging data field D" and the ICBS (see Note 1)
6
N
Does the PPR equal H, P or Q?
Y
Is data present in DIC cc 3, card columns 24-59?
Y
Add "Packaging data field D", the ICBS, and data from DIC cc 3, card columns 24-59. (see Note 1)
6
N
Add "Packaging data field D", and the ICBS. (see Note 1)
6
N
6


6
Is data present in DIC cc 4, card columns 23-28?
Y
Add "PURC FSCM-" and data in DIC cc 4, card columns 24-28
N
Is data present in DIC cc 4, card columns 29-58?
Y
Add "PURC PART NR" and data in cc 4, card columns 29-58
EXIT
N
EXIT

APPENDIX D-182

SHIPMENT TRACER REQUEST CARD

1. INITIATING ACTION

Receipt via AUTODIN of DIC AFT Request for Shipment Tracing - Registered Insured and Certified Parcel Post.

2. REFERENCE

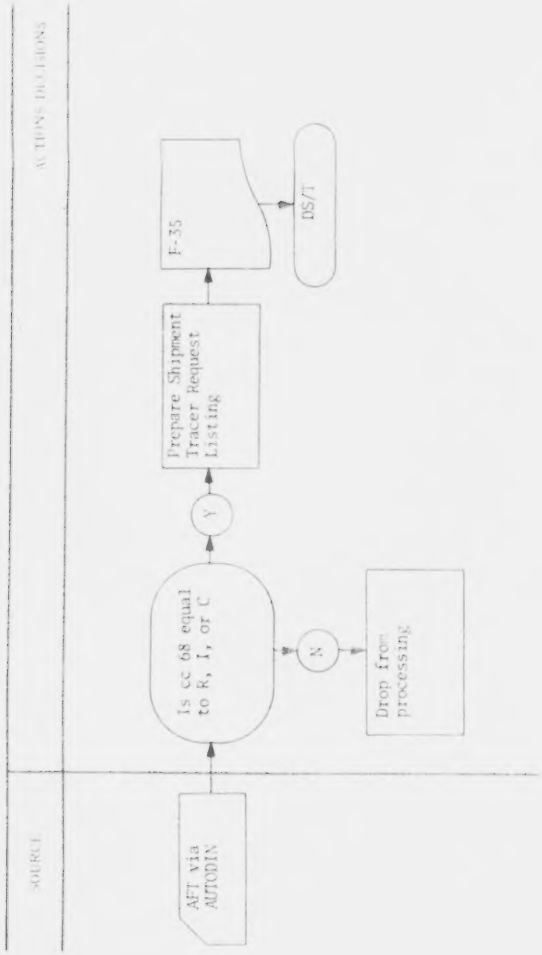
Appendix E-034 P.

3. GENERAL

This chart depicts the computer processing of Request for Shipment Tracing Transactions.

4. OUTPUT

Appendix F-35, Shipment Tracer Request Listing.


SOURCE
ACTIONS/DECISIONS
AFT via AUTODIN
Is cc 68 equal to R, I, or C
N
Drop from processing
Y
Prepare Shipment Tracer Request Listing
F-35
DS/T

APPENDIX D-183

ACTIVITY ADDRESS FILE MASS UPDATE

1. INITIATING ACTION

Input of mass update transactions per appendix B-117.

2. REFERENCES

a. Appendix B-117.

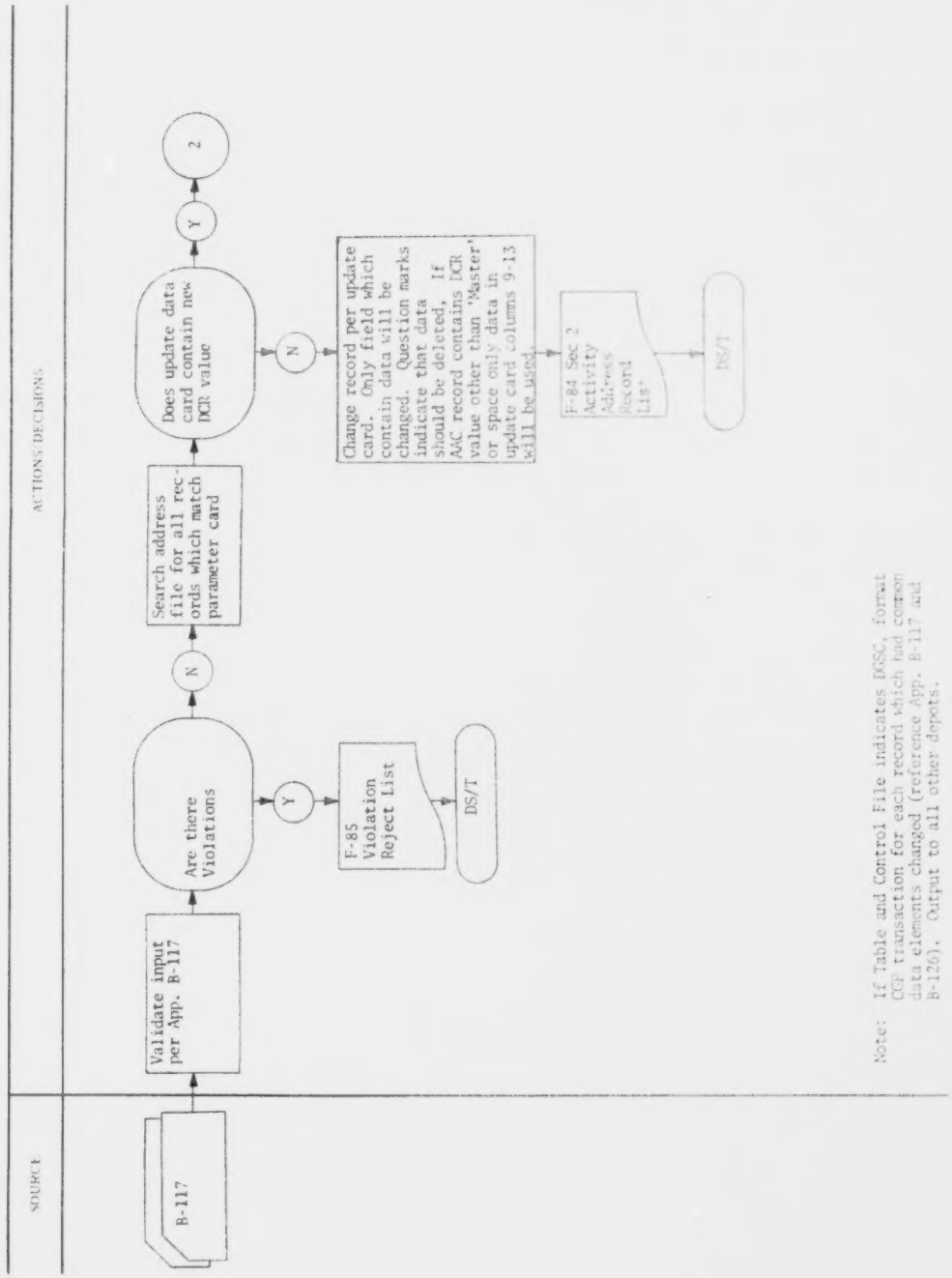
b. Appendix F-84.

3. GENERAL

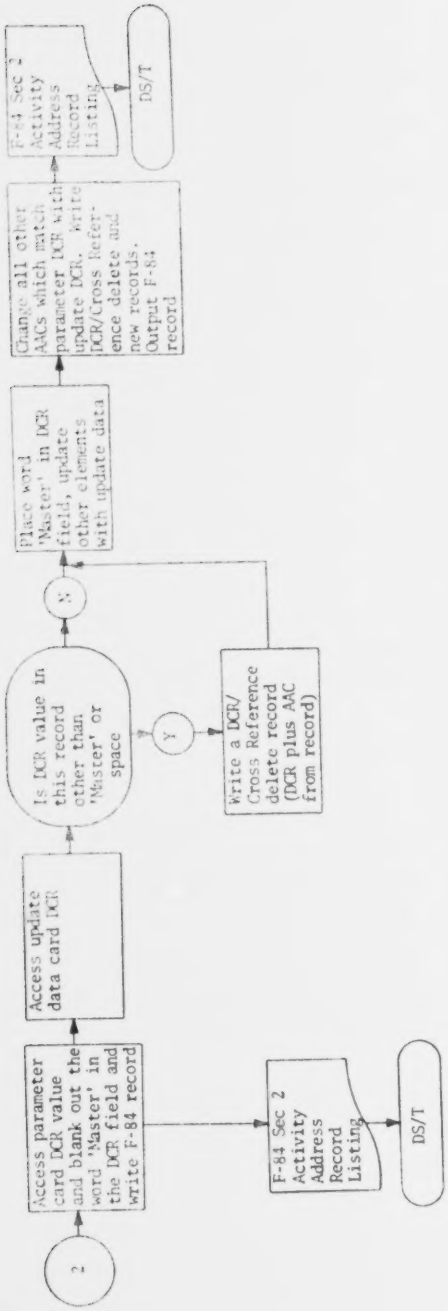
This chart depicts the process of updating the Activity Address File using mass update transactions.

4. OUTPUT

All AACs which matched the input parameter and were updated will be output on the Activity Address Record Listing, F-84, section 2.



Note: If Table and Control File indicates DGSC, format CCP transaction for each record which had common data elements changed (reference App. B-117 and B-126). Output to all other depots.


2
Access parameter card DCR value and blank out the word 'Master' in the DCR field and write F-84 record
Access update data card DCR
Is DCR value in this record other than 'Master' or space
Y
N
Write a DCR/ Cross Reference delete record (DCR plus AAC from record)
Place word 'Master' in DCR field, update other elements with update data
Change all other AACs which match parameter DCR with update DCR. Write DCR/Cross Reference delete and new records. Output F-84 record
F-84 Sec 2 Activity Address Record Listing
DS/T
F-84 Sec 2 Activity Address Record Listing
DS/T

APPENDIX D-184

STOCK LOCATION SELECTION

1. INITIATING ACTIONS

Receipt of Materiel Release Orders by the storage depot.

2. REFERENCES

a. Appendix D-41, Materiel Release Order Validation.

b. Appendix D-65, Disposal Release Order.

c. Appendix D-108, IPE Release Order Validation.

3. GENERAL

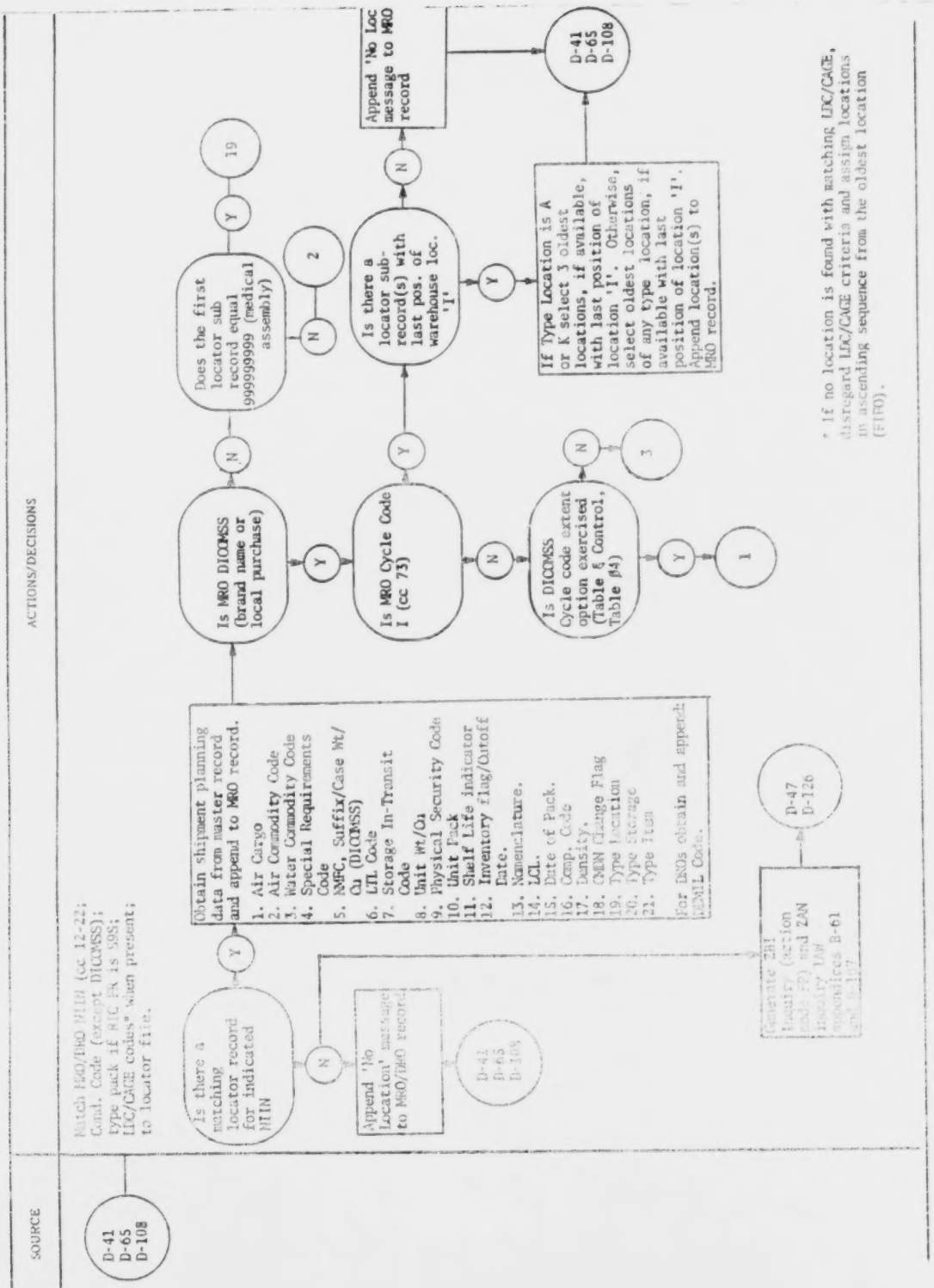
a. Issue transactions, originated by the cognizant DSC/ICP in accordance with Volumes I and II of DLAM 4140.2, are forwarded to the distribution depot via AUTODIN and are entered directly into the computer. The depot computer validates each transaction, appends local processing data, selects the stock locations and appends location and transportation data from the stock locator record to the MRO/DRO record.

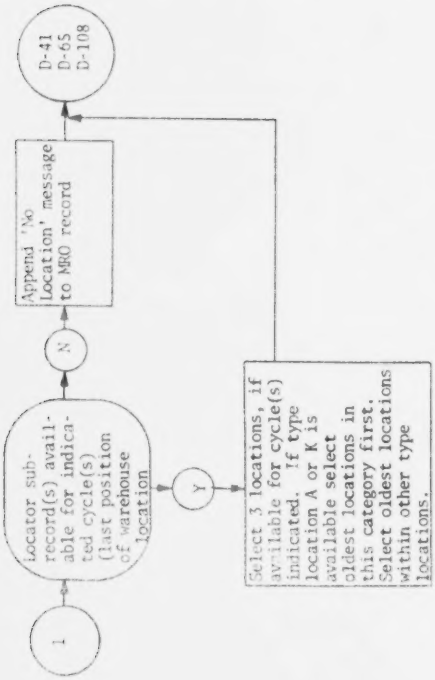
b. Generally, the oldest materiel in stock is selected first (first-in first-out). Notable exceptions to the rule are when MROs specify newest stock is to be shipped (usually shelf-life items) or if a stock location has been manually assigned (type location A or K). In the latter instance, stocks are designated by management for utilization prior to other similar stock.

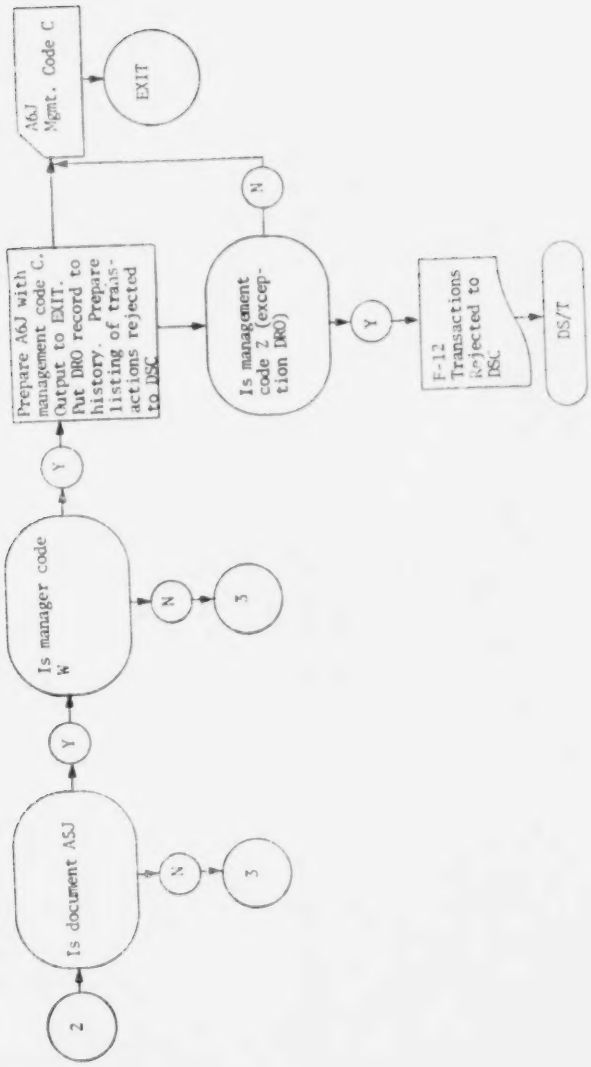
c. When three or more stock locations are available which satisfy the conditions of the issue transaction, three stock locations will appear on the document. When more than 30 locations are available, the second alternate location will be replaced with the message "See F-096".

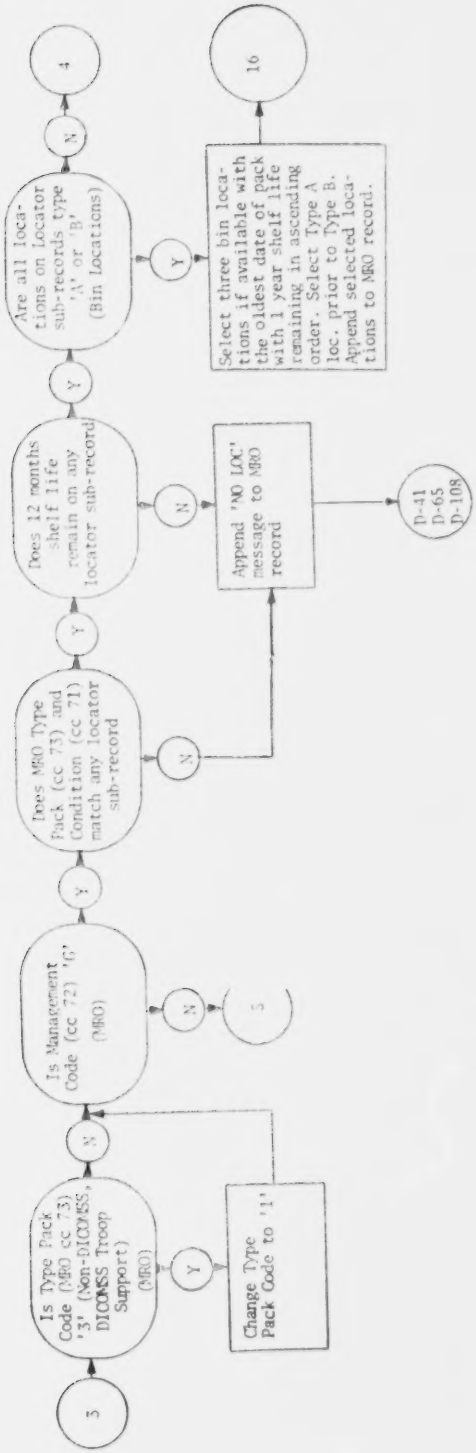
4. OUTPUT

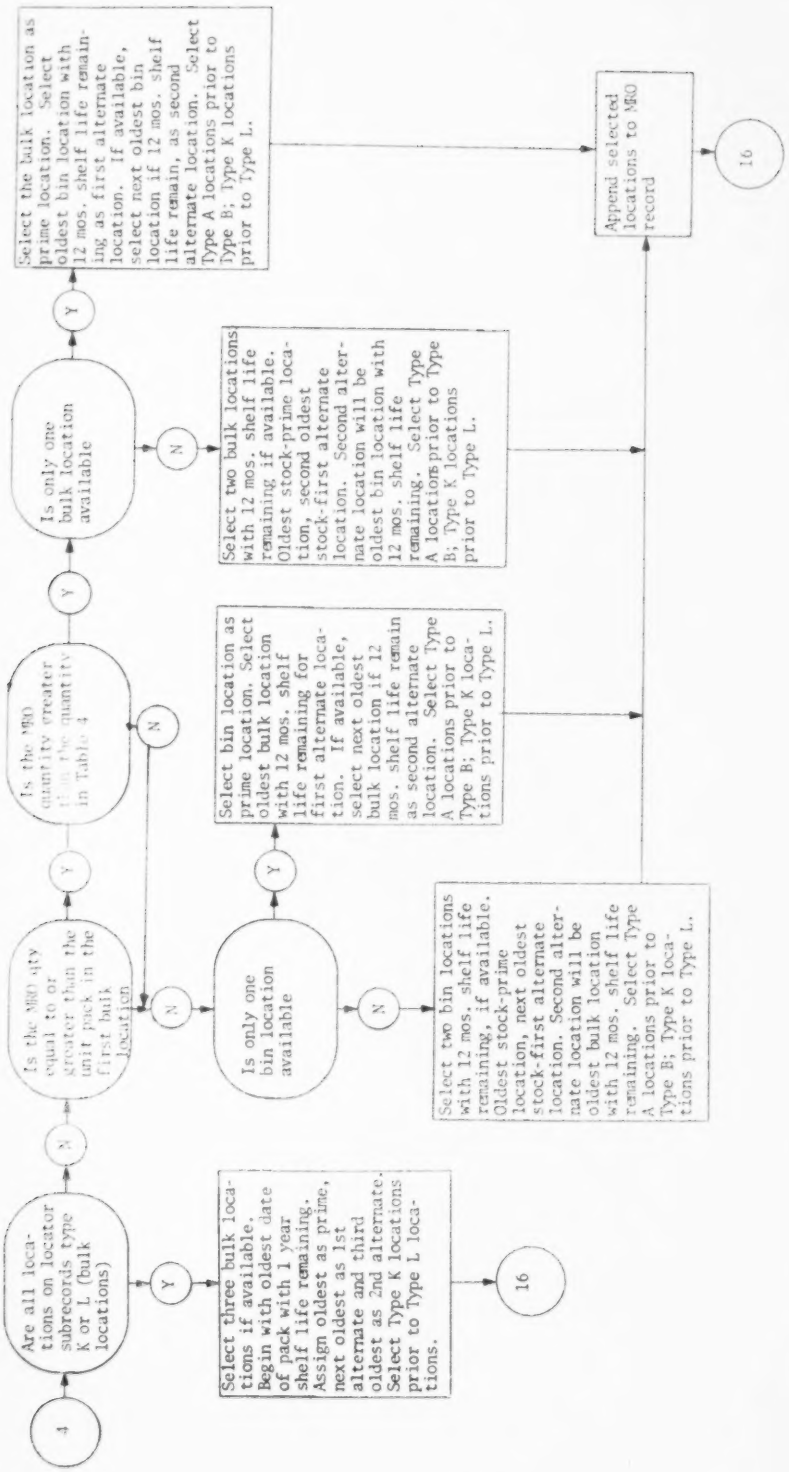
This is an entirely internal computer function with the only externally visible outputs being the stock locations on the MRO/DRO (see appendix C-11).

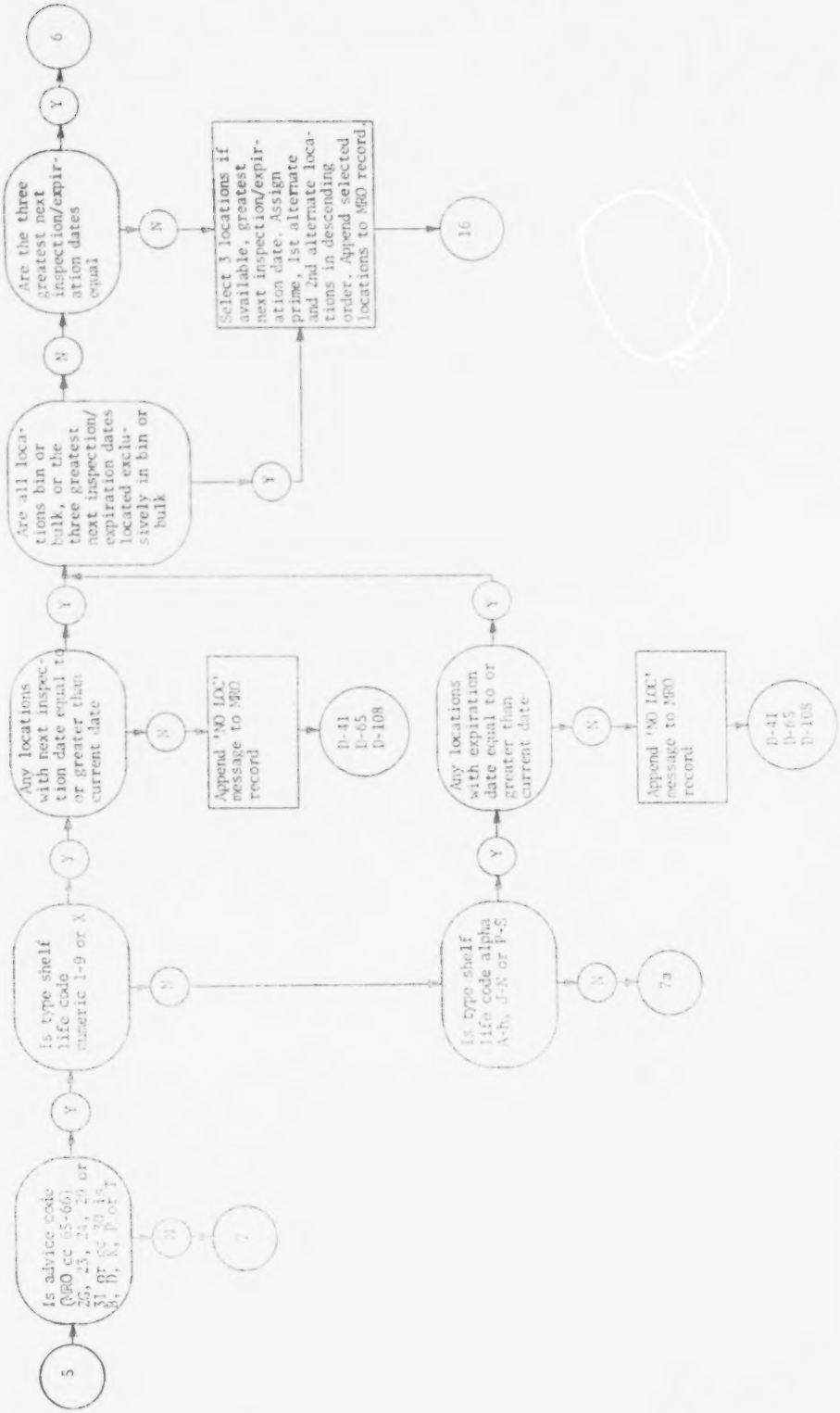

SOURCE
ACTIONS/DECISIONS
D-41
D-65
D-108
Match MRO/DMO MIIN (cc 12-22); Cond. Code (except DICOMSS); type pack if NIC PK is 59S; NIC/CAGE codes* when present; to locator file.
Is there a matching locator record for indicated MIIN
Y
N
Append 'No Location' message to MRO/DMO record
D-41
D-65
D-108
Obtain shipment planning data from master record and append to MRO record.
1. Air Cargo
2. Air Commodity Code
3. Water Commodity Code
4. Special Requirements Code
5. NMFC, Suffix/Case Wt/Cu (DICOMSS)
6. LTL Code
7. Storage In-Transit Code
8. Unit Wt/Cu
9. Physical Security Code
10. Unit Pack
11. Shelf Life indicator
12. Inventory flag/Cutoff Date.
13. Nomenclature.
14. LCL.
15. Date of Pack.
16. Comp. Code
17. Density.
18. CMIN Change Flag
19. Type Location
20. Type Storage
21. Type Item
For DMOs obtain and append NCNIL Code.
Is MRO DICOMSS (brand name or local purchase)
Y
N
Does the first locator sub record equal 999999999 (medical assembly)
Y
19
N
2
Is MRO Cycle Code I (cc 73)
Y
N
Is there a locator sub-record(s) with last pos. of warehouse loc. 'I'
Y
N
Append 'No Loc message to MRO record
D-41
D-65
D-108
Is DICOMSS Cycle code extent option exercised (Table 6 Control, Table 04)
Y
N
1
3
If Type Location is A or K select 3 oldest locations, if available, with last position of location 'I'. Otherwise, select oldest locations of any type location, if available with last position of location 'I'. Append location(s) to MRO record.
Generate ZBI Inquiry (action code FP) and ZAN Inquiry UM mnemonics B-61 and B-117
D-47
D-126
* If no location is found with matching LIC/CAGE, disregard LIC/CAGE criteria and assign locations in ascending sequence from the oldest location (FIFO).

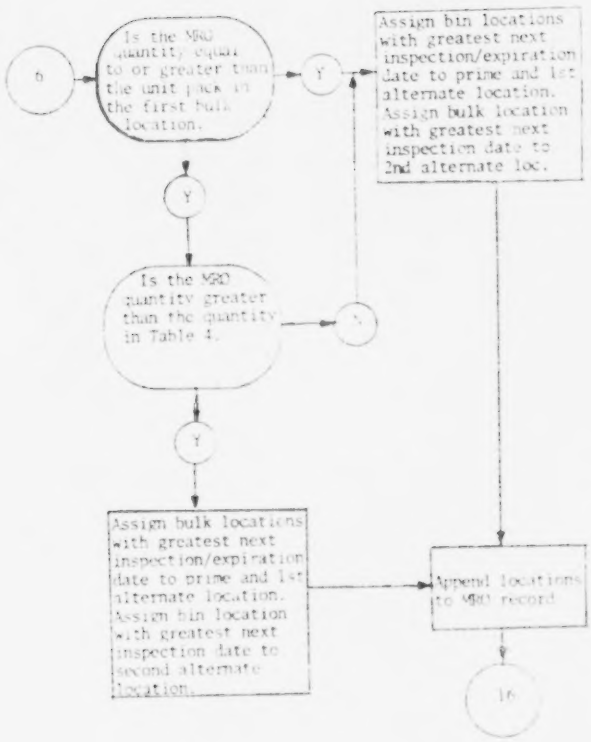

1
Locator sub-record(s) available for indicated cycle(s) (last position of warehouse location
Y
N
Select 3 locations, if available for cycle(s) indicated. If type location A or K is available select oldest locations in this category first. Select oldest locations within other type locations.
Append 'No Location' message to NRO record
D-41
D-65
D-108

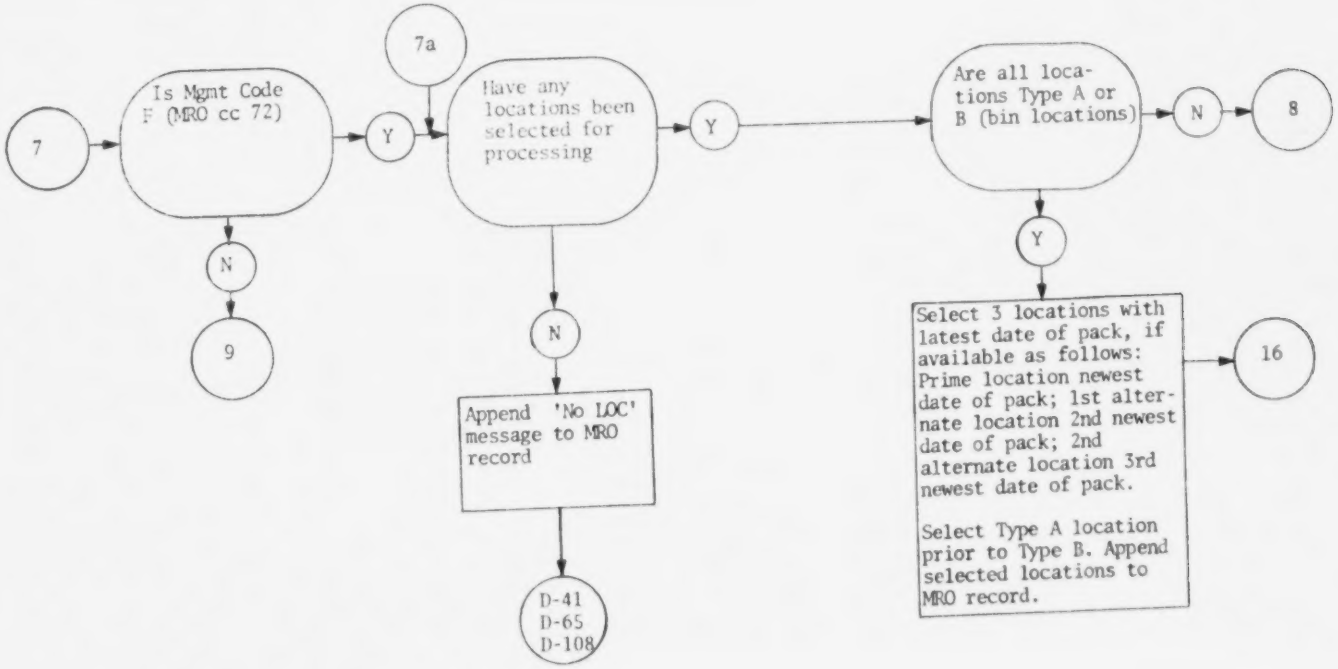

2
Is document ASJ
Y
N
3
Is manager code W
Y
N
3
Prepare A6J with management code C. Output to EXIT. Put DRO record to history. Prepare listing of transactions rejected to DSC
A6J Mgmt. Code C
EXIT
Is management code Z (exception DRO)
Y
N
F-12 Transactions Rejected to DSC
DS/T

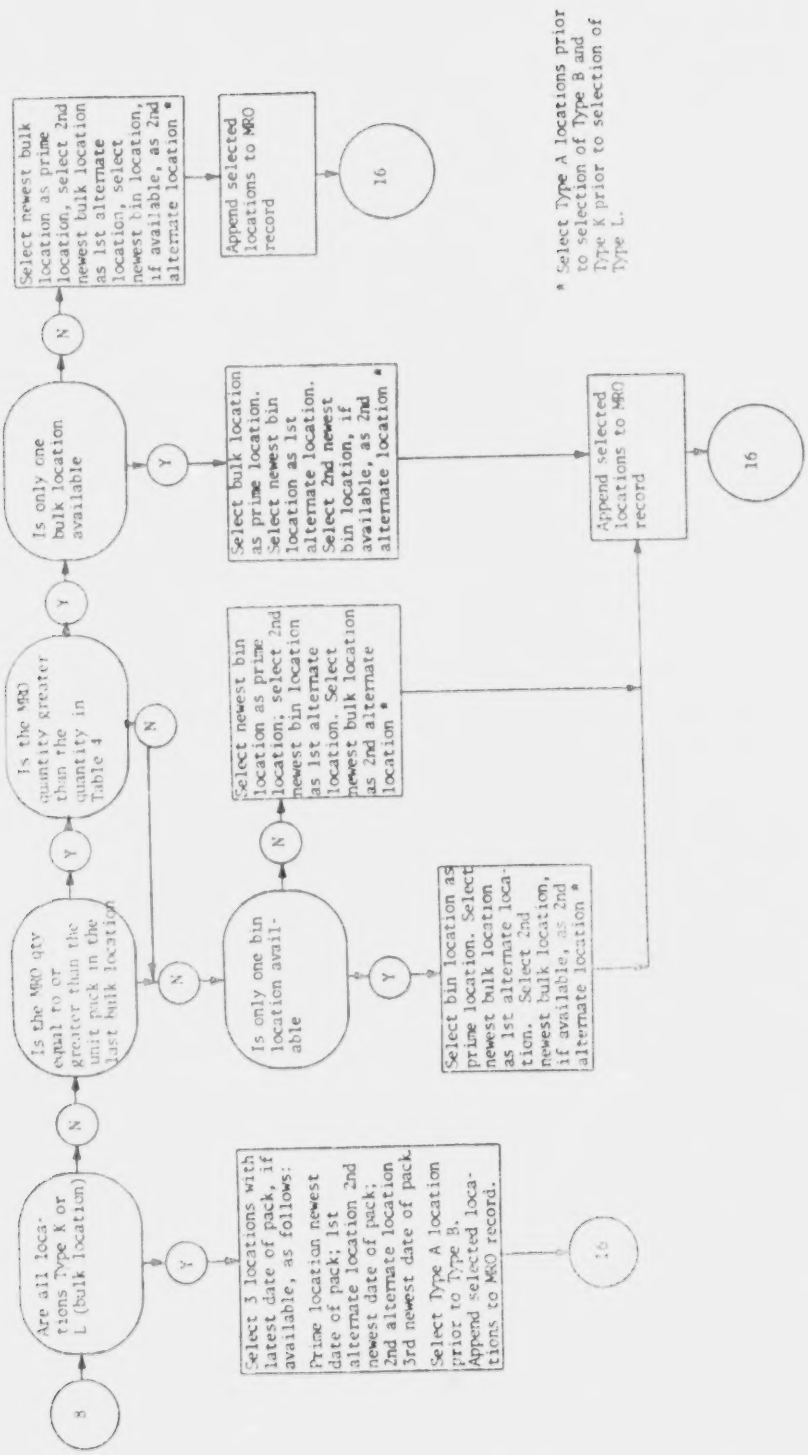

3
Is Type Pack Code (MRO cc 73) '3' (Non-DICOMSS, DICOMSS Troop Support) (MRO)
Y
Change Type Pack Code to '1'
N
Is Management Code (cc 72) 'G' (MRO)
N
5
Y
Does MRO Type Pack (cc 73) and Condition (cc 71) match any locator sub-record
N
Y
Does 12 months shelf life remain on any locator sub-record
N
Append 'NO LOC' message to MRO record
D-41
D-65
D-108
Y
Are all locations on Locator sub-records type 'A' or 'B' (Bin Locations)
Y
Select three bin locations if available with the oldest date of pack with 1 year shelf life remaining in ascending order. Select Type A loc. prior to Type B. Append selected locations to MRO record.
16
N
4

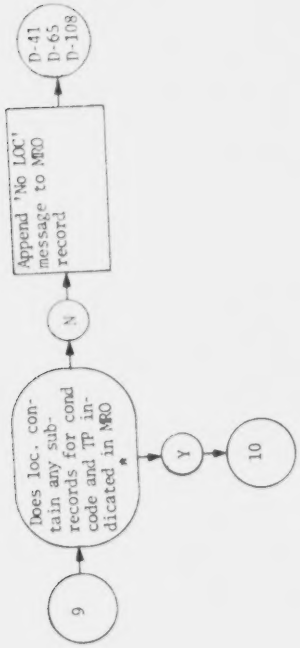

4
Are all locations on locator subrecords type K or L (bulk locations)
Y
N
Select three bulk locations if available. Begin with oldest date of pack with 1 year shelf life remaining. Assign oldest as prime, next oldest as 1st alternate and third oldest as 2nd alternate. Select Type K locations prior to Type L locations.
16
Is the MRO qty equal to or greater than the unit pack in the first bulk location
Y
N
Is only one bin location available
Y
N
Select two bin locations with 12 mos. shelf life remaining, if available. Oldest stock-prime location, next oldest stock-first alternate location. Second alternate location will be oldest bulk location with 12 mos. shelf life remaining. Select Type A locations prior to Type B; Type K locations prior to Type L.
Select bin location as prime location. Select oldest bulk location with 12 mos. shelf life remaining for first alternate location. If available, select next oldest bulk location if 12 mos. shelf life remain as second alternate location. Select Type A locations prior to Type B; Type K locations prior to Type L.
Is the MRO quantity greater than the quantity in Table 4
Y
N
Is only one bulk location available
Y
N
Select two bulk locations with 12 mos. shelf life remaining if available. Oldest stock-prime location, second oldest stock-first alternate location. Second alternate location will be oldest bin location with 12 mos. shelf life remaining. Select Type A locations prior to Type B; Type K locations prior to Type L.
Select the bulk location as prime location. Select oldest bin location with 12 mos. shelf life remaining as first alternate location. If available, select next oldest bin location if 12 mos. shelf life remain, as second alternate location. Select Type A locations prior to Type B; Type K locations prior to Type L.
Append selected locations to MRO record
16


ACTIONS DECISIONS
5
Is advice code (MRO cc 65-66) 26, 23, 24, 29 or 31, BF 55-70, 15, D, K, P or T
Y
N
7
Is type shelf life code numeric 1-9 or X
Y
N
Any locations with next inspection date equal to or greater than current date
Y
N
Append 'NO LOC' message to MRO record
D-41
D-65
D-108
Are all locations bin or bulk, or the three greatest next inspection/expiration dates located exclusively in bin or bulk
Y
N
Select 3 locations if available, greatest next inspection/expiration date. Assign prime, 1st alternate and 2nd alternate locations in descending order. Append selected locations to MRO record.
16
Are the three greatest next inspection/expiration dates equal
Y
N
6
Is type shelf life code alpha A-H, J-N or P-S
Y
N
7a
Any locations with expiration date equal to or greater than current date
Y
N
Append 'NO LOC' message to MRO record
D-41
D-65
D-108

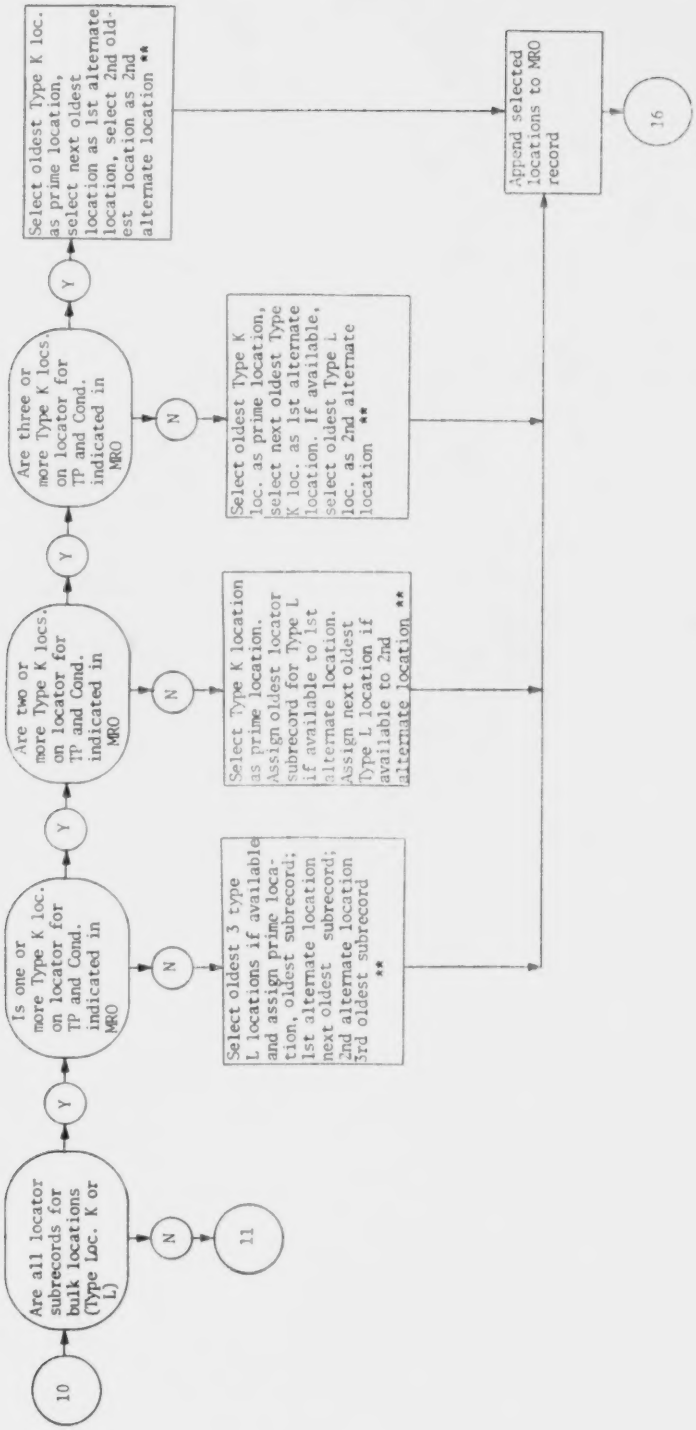

6
Is the MRO quantity equal to or greater than the unit pack in the first bulk location.
Y
Assign bin locations with greatest next inspection/expiration date to prime and 1st alternate location. Assign bulk location with greatest next inspection date to 2nd alternate loc.
Y
Is the MRO quantity greater than the quantity in Table 4.
N
Y
Assign bulk locations with greatest next inspection/expiration date to prime and 1st alternate location. Assign bin location with greatest next inspection date to second alternate location.
Append locations to MRO record
16

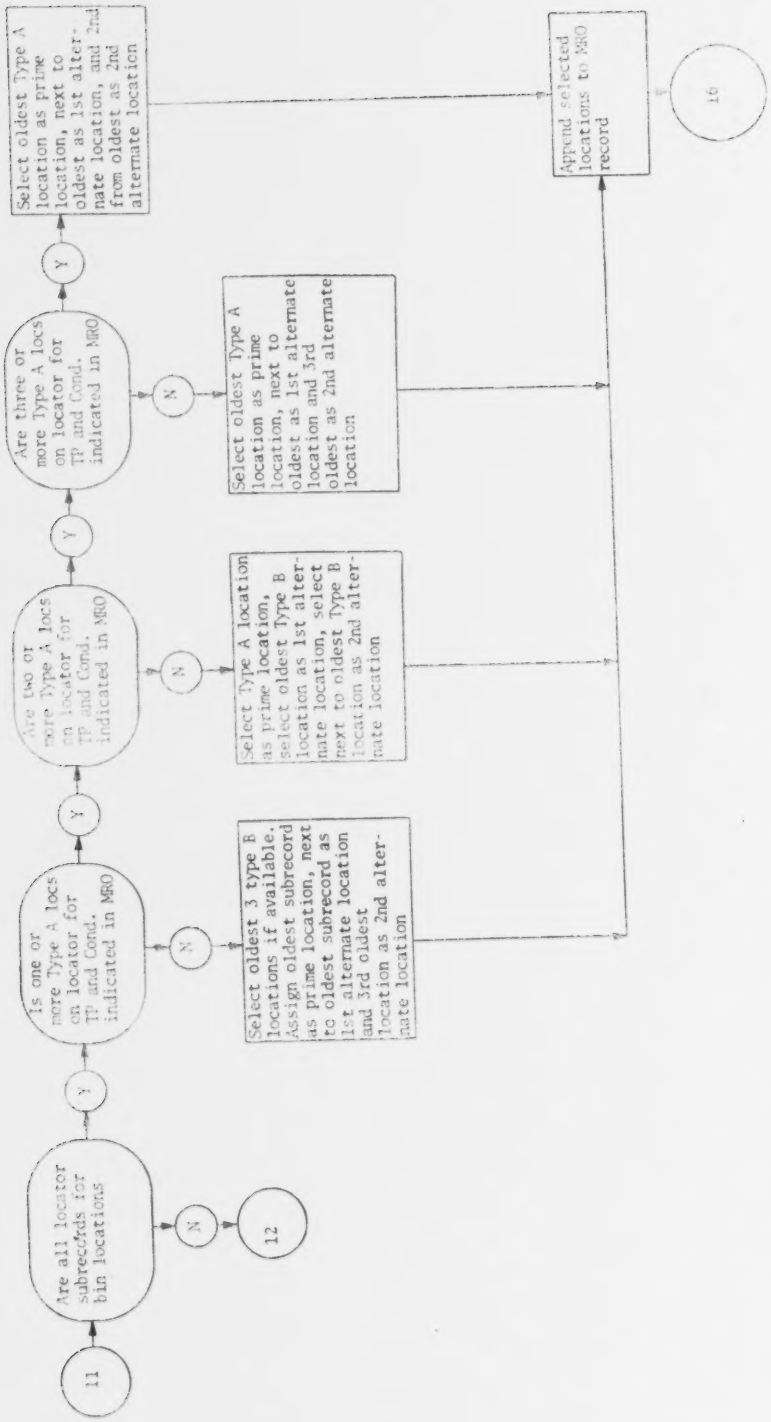

7
Is Mgmt Code F (MRO cc 72)
Y
N
9
7a
Have any locations been selected for processing
Y
N
Append 'No LOC' message to MRO record
D-41
D-65
D-108
Are all locations Type A or B (bin locations)
N
8
Y
Select 3 locations with latest date of pack, if available as follows: Prime location newest date of pack; 1st alternate location 2nd newest date of pack; 2nd alternate location 3rd newest date of pack.
Select Type A location prior to Type B. Append selected locations to MRO record.
16

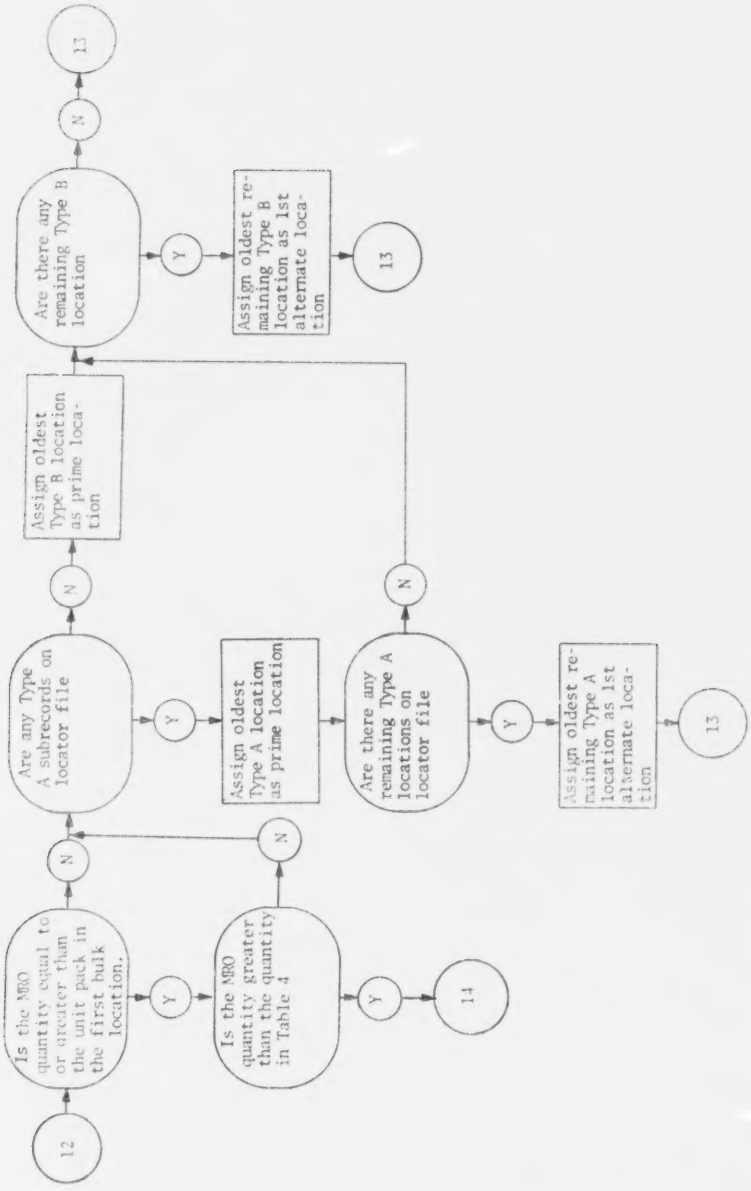

8
Are all locations Type K or L (bulk location)
Y
N
Select 3 locations with latest date of pack, if available, as follows:
Prime location newest date of pack; 1st alternate location 2nd newest date of pack; 2nd alternate location 3rd newest date of pack.
Select Type A location prior to Type B.
Append selected locations to MRO record.
16
Is the MRO qty equal to or greater than the unit pack in the last bulk location
Y
N
Is the MRO quantity greater than the quantity in Table 4
Y
N
Is only one bin location available
Y
N
Select bin location as prime location. Select newest bulk location as 1st alternate location. Select 2nd newest bulk location, if available, as 2nd alternate location *
Select newest bin location as prime location, select 2nd newest bin location as 1st alternate location. Select newest bulk location as 2nd alternate location *
Is only one bulk location available
Y
N
Select bulk location as prime location. Select newest bin location as 1st alternate location. Select 2nd newest bin location, if available, as 2nd alternate location *
Select newest bulk location as prime location, select 2nd newest bulk location as 1st alternate location, select newest bin location, if available, as 2nd alternate location *
Append selected locations to MRO record
16
* Select Type A locations prior to selection of Type B and Type K prior to selection of Type L.

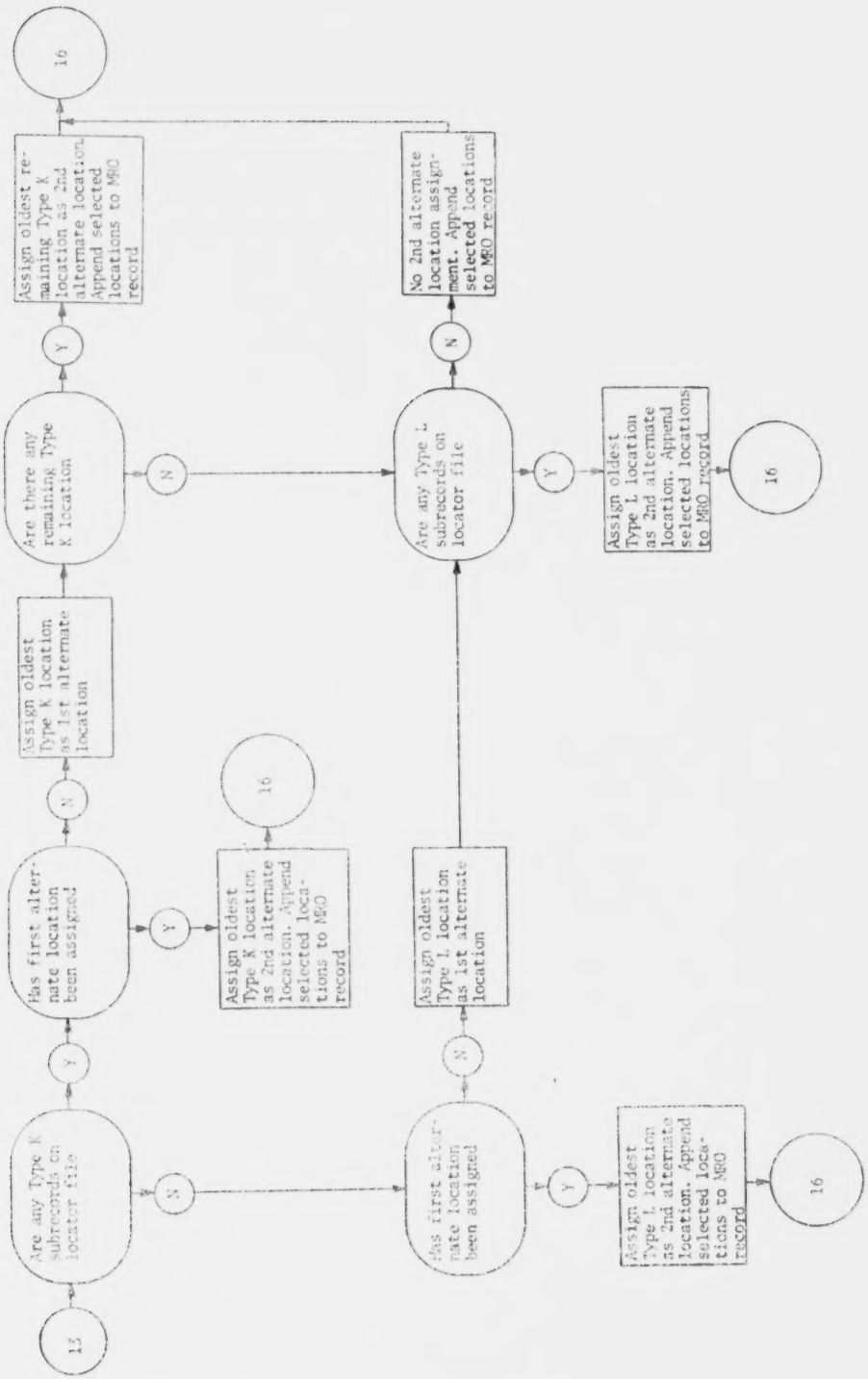


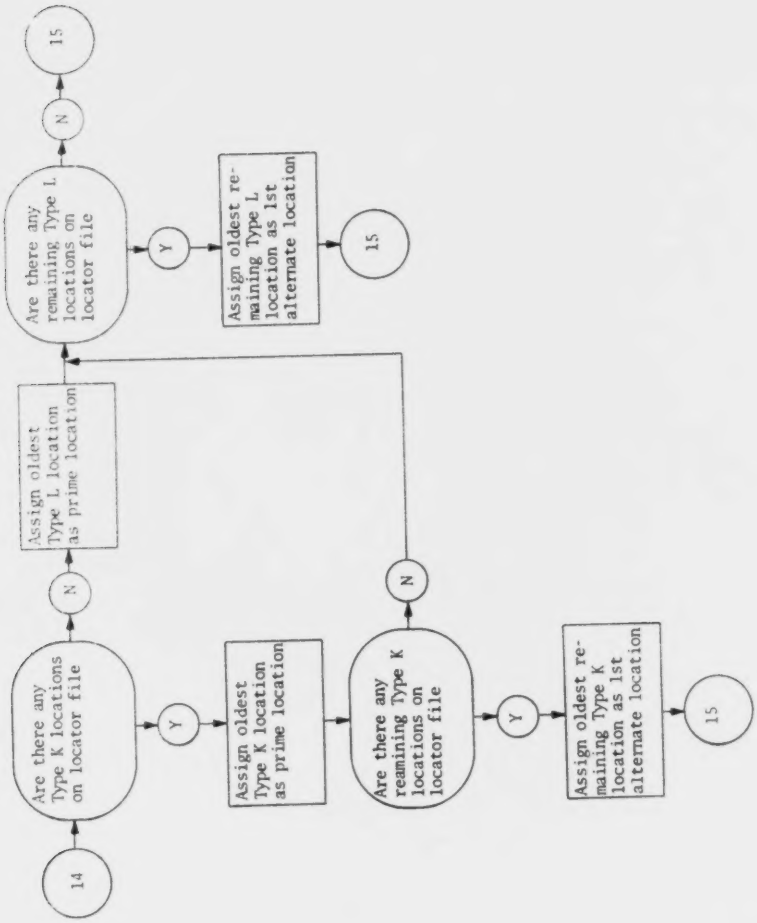
* Type Pack Code is not considered in location selection for NROs for other than DICOMSS.

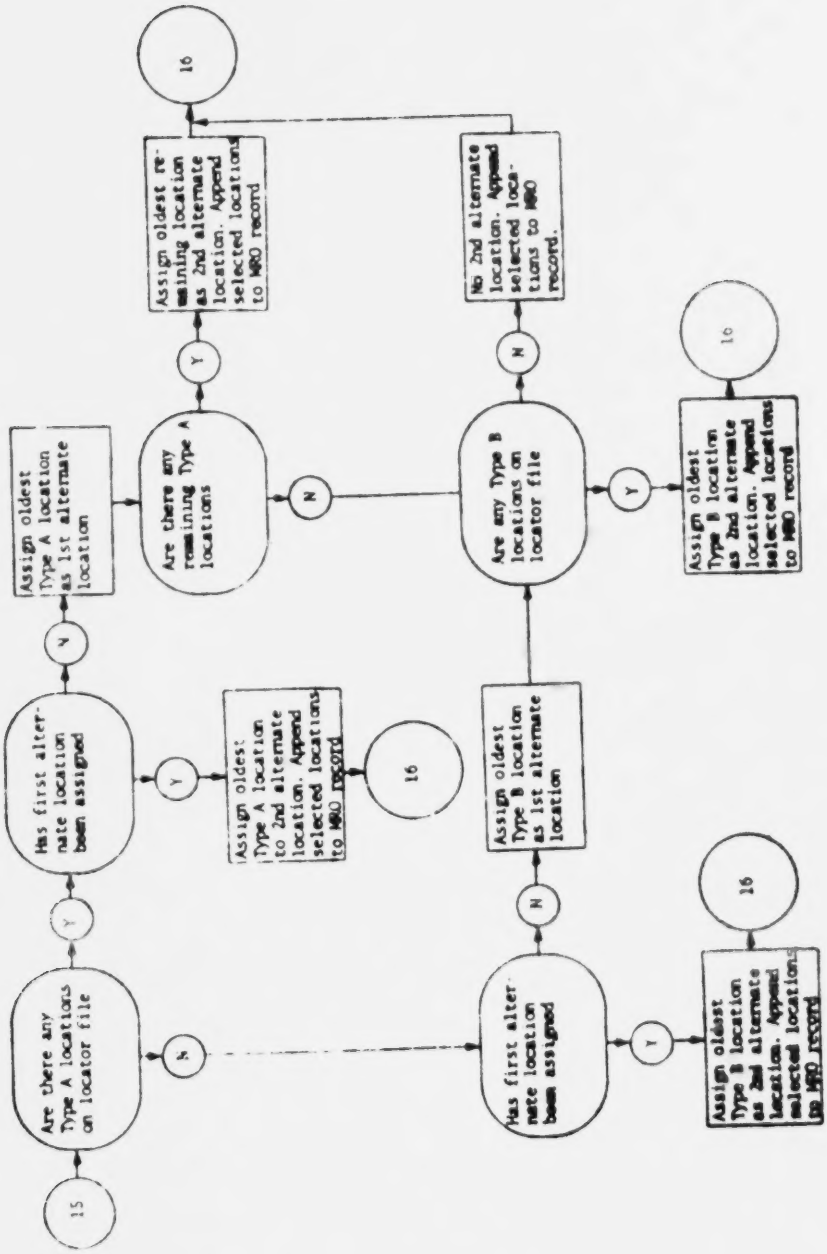

10
Are all locator subrecords for bulk locations (Type Loc. K or L)
N
11
Y
Is one or more Type K loc. on locator for TP and Cond. indicated in MRO
N
Select oldest 3 type L locations if available and assign prime location, oldest subrecord; 1st alternate location next oldest subrecord; 2nd alternate location 3rd oldest subrecord **
Y
Are two or more Type K locs. on locator for TP and Cond. indicated in MRO
N
Select Type K location as prime location. Assign oldest locator subrecord for Type L if available to 1st alternate location. Assign next oldest Type L location if available to 2nd alternate location **
Y
Are three or more Type K locs. on locator for TP and Cond. indicated in MRO
N
Select oldest Type K loc. as prime location, select next oldest Type K loc. as 1st alternate location. If available, select oldest Type L loc. as 2nd alternate location **
Y
Select oldest Type K loc. as prime location, select next oldest location as 1st alternate location, select 2nd oldest location as 2nd alternate location **
Append selected locations to MRO record
16

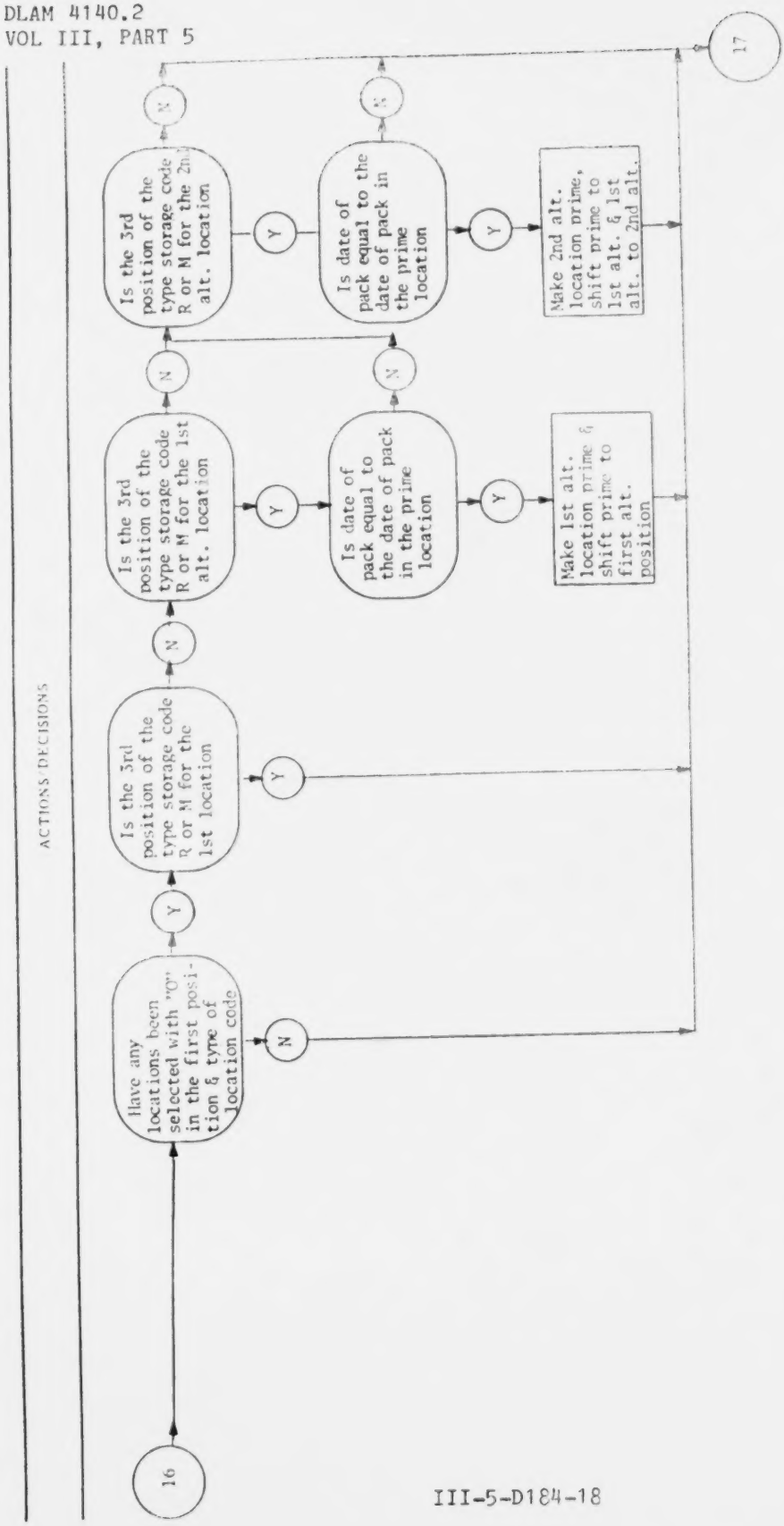

11
Are all locator subrecords for bin locations
N
12
Y
Is one or more Type A locs on locator for TP and Cond. indicated in MRO
N
Select oldest 3 type B locations if available. Assign oldest subrecord as prime location, next to oldest subrecord as 1st alternate location and 3rd oldest location as 2nd alternate location
Y
Are two or more Type A locs on locator for TP and Cond. indicated in MRO
N
Select Type A location as prime location, select oldest Type B location as 1st alternate location, select next to oldest Type B location as 2nd alternate location
Y
Are three or more Type A locs on locator for TP and Cond. indicated in MRO
N
Select oldest Type A location as prime location, next to oldest as 1st alternate location and 3rd oldest as 2nd alternate location
Y
Select oldest Type A location as prime location, next to oldest as 1st alternate location, and 2nd from oldest as 2nd alternate location
Append selected locations to MRO record
16


12
Is the MRO quantity equal to or greater than the unit pack in the first bulk location.
Y
N
Is the MRO quantity greater than the quantity in Table 4
Y
14
N
Are any Type A subrecords on locator file
Y
Assign oldest Type A location as prime location
N
Assign oldest Type B location as prime location
Are there any remaining Type A locations on locator file
Y
Assign oldest remaining Type A location as 1st alternate location
13
N
Are there any remaining Type B location
Y
Assign oldest remaining Type B location as 1st alternate location
13
N
13

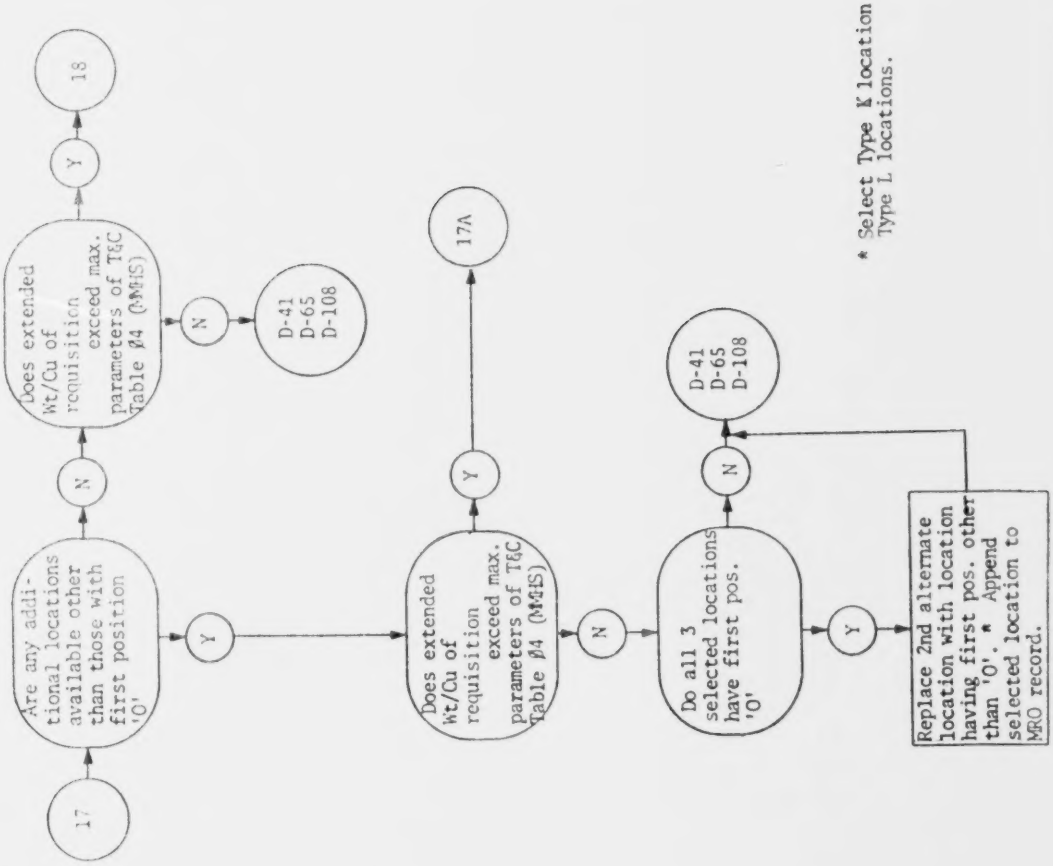

15
Are any Type K subrecords on locator file
N
Y
Has first alternate location been assigned
Y
Assign oldest Type K location as 2nd alternate location. Append selected locations to MRO record
16
N
Assign oldest Type K location as 1st alternate location
Are there any remaining Type K location
Y
Assign oldest remaining Type K location as 2nd alternate location. Append selected locations to MRO record
16
N
Has first alternate location been assigned
Y
Assign oldest Type L location as 2nd alternate location. Append selected locations to MRO record
16
N
Assign oldest Type L location as 1st alternate location
Are any Type L subrecords on locator file
Y
Assign oldest Type L location as 2nd alternate location. Append selected locations to MRO record
16
N
No 2nd alternate location assignment. Append selected locations to MRO record


14
Are there any Type K locations on locator file
Y
N
Assign oldest Type K location as prime location
Assign oldest Type L location as prime location
Are there any remaining Type L locations on locator file
Y
N
Assign oldest remaining Type L location as 1st alternate location
15
15
Are there any reamining Type K locations on locator file
Y
N
Assign oldest remaining Type K location as 1st alternate location
15

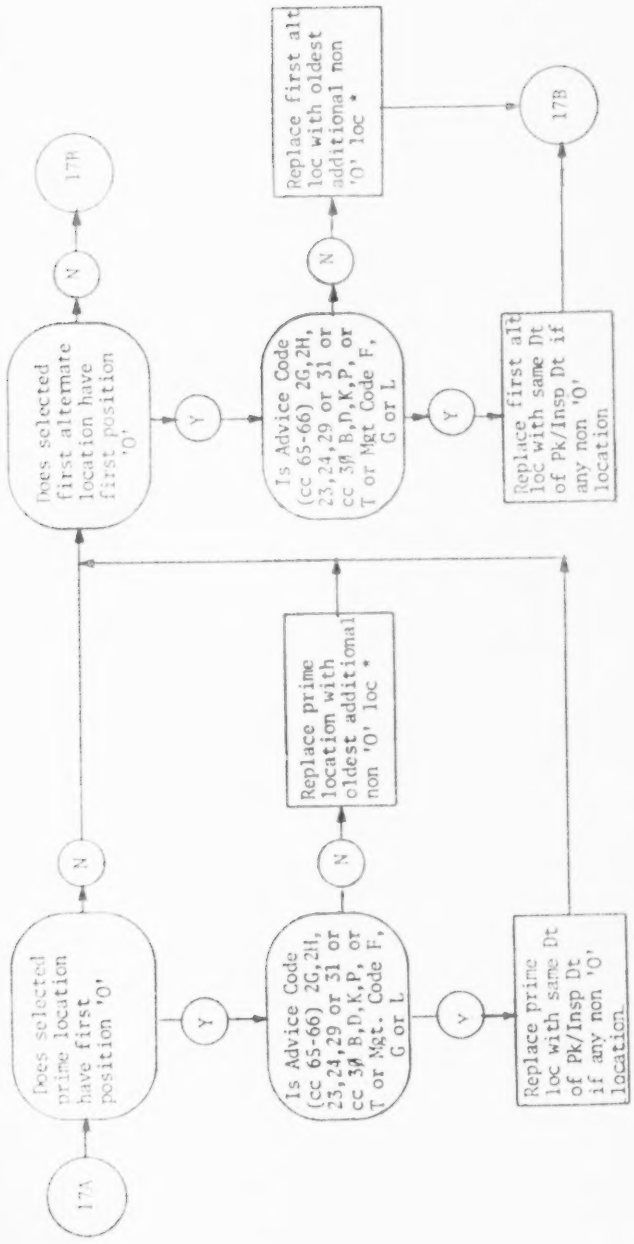

15
Are there any Type A locations on locator file
N
Y
Has first alternate location been assigned
Y
Assign oldest: Type A location to 2nd alternate location. Append selected locations to MRO record
16
N
Assign oldest Type A location as 1st alternate location
Are there any remaining Type A locations
Y
Assign oldest remaining location as 2nd alternate location. Append selected locations to MRO record
16
N
Are any Type B locations on locator file
N
No 2nd alternate location. Append selected locations to MRO record.
16
Y
Assign oldest Type B location as 2nd alternate location. Append selected locations to MRO record
16
Has first alternate location been assigned
N
Assign oldest Type B location as 1st alternate location
Y
Assign oldest Type B location as 2nd alternate location. Append selected locations to MRO record
16


ACTIONS/DECISIONS
16
Have any locations been selected with "0" in the first position & type of location code
Y
N
Is the 3rd position of the type storage code R or M for the 1st location
Y
N
Is the 3rd position of the type storage code R or M for the 1st alt. location
Y
N
Is date of pack equal to the date of pack in the prime location
Y
N
Make 1st alt. location prime & shift prime to first alt. position
Is the 3rd position of the type storage code R or M for the 2nd alt. location
Y
N
Is date of pack equal to the date of pack in the prime location
Y
N
Make 2nd alt. location prime, shift prime to 1st alt. & 1st alt. to 2nd alt.
17

ACTIONS/DECISIONS

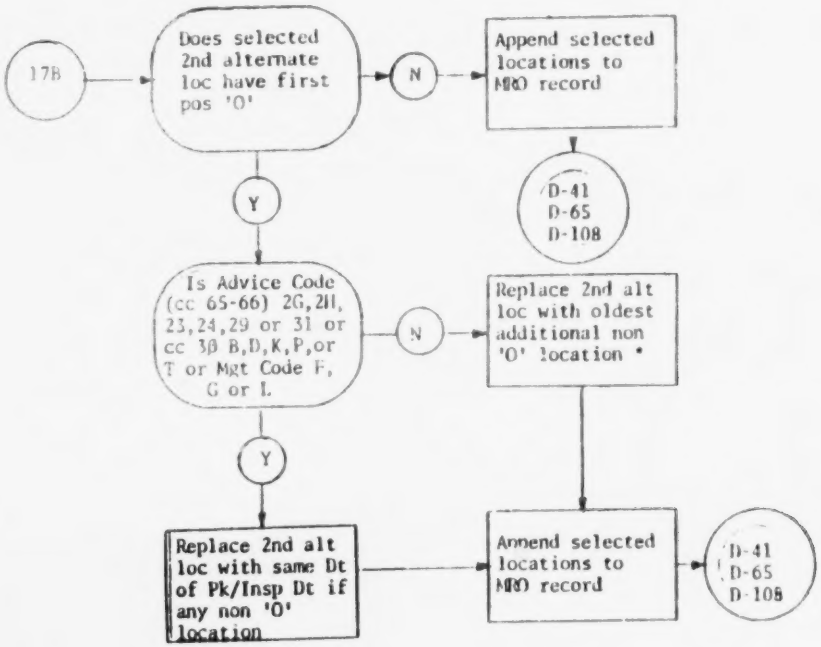


* Select Type K location prior to Type L locations.

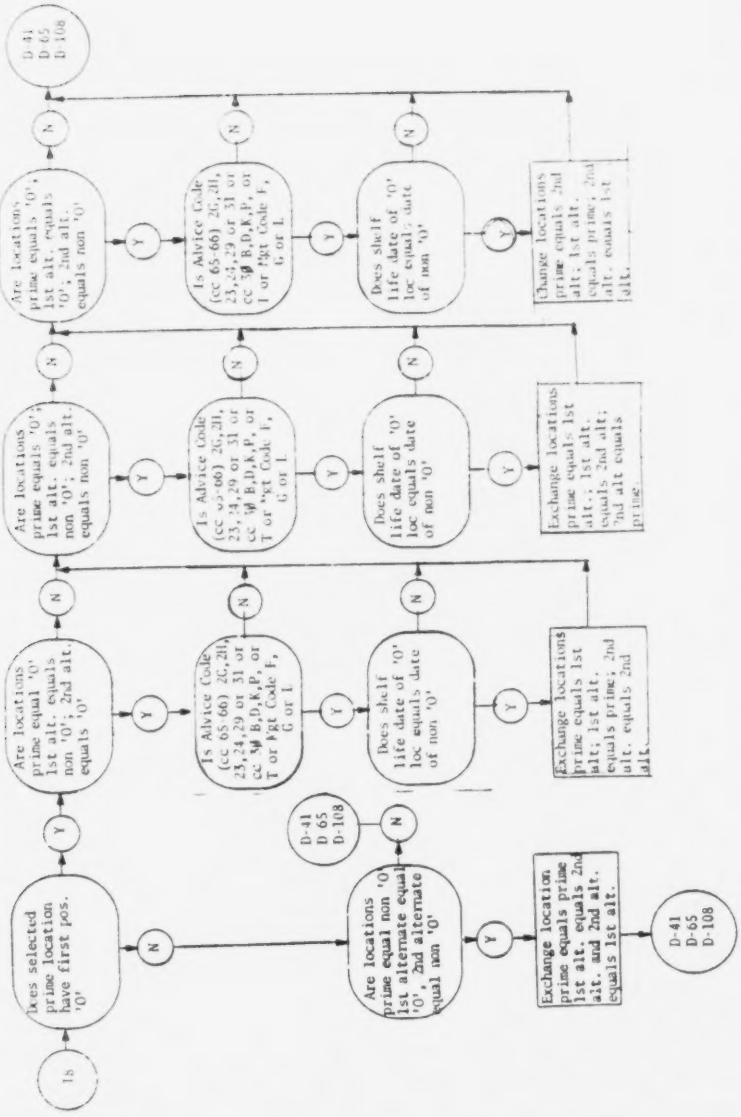


* Select Type K locations prior to Type L locations.

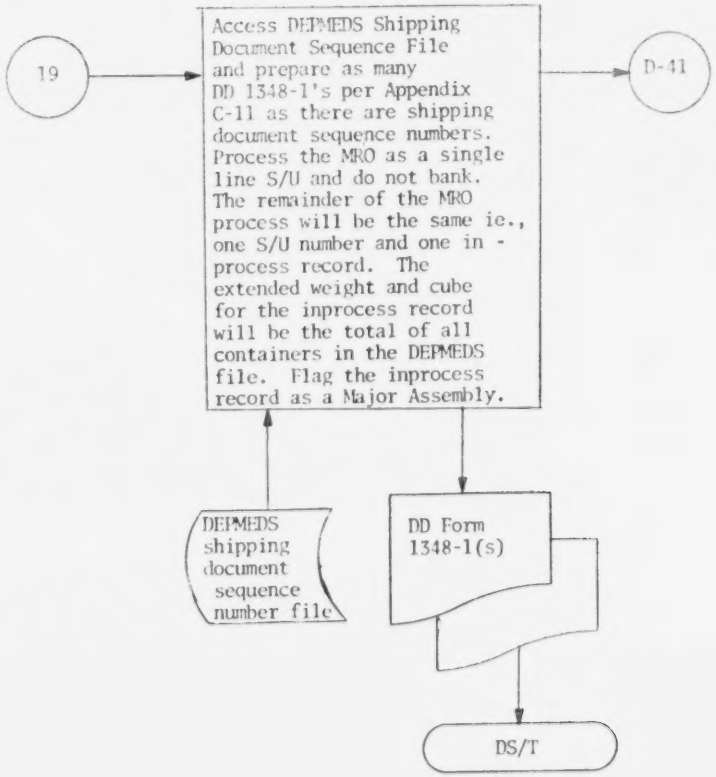
ACTIONS/DECISIONS



* Select Type K locations prior to Type L locations.


ACTIONS DECISIONS
1b
Does selected prime location have first pos. '0'
Y
N
Are locations prime equal '0', 1st alt. equals non '0', 2nd alt. equals '0'
Y
N
Are locations prime equal '0', 1st alt. equals non '0', 2nd alt. equals non '0'
Y
N
Are locations prime equals '0', 1st alt. equals '0', 2nd alt. equals non '0'
Y
N
Are locations prime equal non '0' 1st alternate equal '0', 2nd alternate equal non '0'
Y
N
D-41
D-65
D-108
Exchange location prime equals prime 1st alt. equals 2nd alt. and 2nd alt. equals 1st alt.
D-41
D-65
D-108
Is Advice Code (cc 65-66) 26, 28, 23, 24, 29 or 31 or cc 19 B, D, K, P, or T or 19t Code F, G or L
Y
N
Does shelf life date of '0' loc equals date of non '0'
Y
N
Exchange locations prime equals 1st alt., 1st alt. equals prime; 2nd alt. equals 2nd alt.
Is Advice Code (cc 65-66) 26, 28, 23, 24, 29 or 31 or cc 19 B, D, K, P, or T or 19t Code F, G or L
Y
N
Does shelf life date of '0' loc equals date of non '0'
Y
N
Exchange locations prime equals 1st alt., 1st alt. equals 2nd alt; 2nd alt equals prime
Is Advice Code (cc 65-66) 26, 28, 23, 24, 29 or 31 or cc 19 B, D, K, P, or T or 19t Code F, G or L
Y
N
Does shelf life date of '0' loc equals date of non '0'
Y
N
Change locations prime equals 2nd alt; 1st alt. equals prime; 2nd alt. equals 1st alt.

ACTIONS/DECISIONS



APPENDIX D-185

ACTIVITY ADDRESS FILE ACCESS FOR SHIPMENT PLANNING DATA

1. INITIATING ACTION

Receipt of an MRO/DRO by the MOWASP System.

2. REFERENCES

a. Chapter 2.

b. Appendix D-41, Materiel Release Order Validation.

c. Appendix D-65, Disposal Release Order Validation.

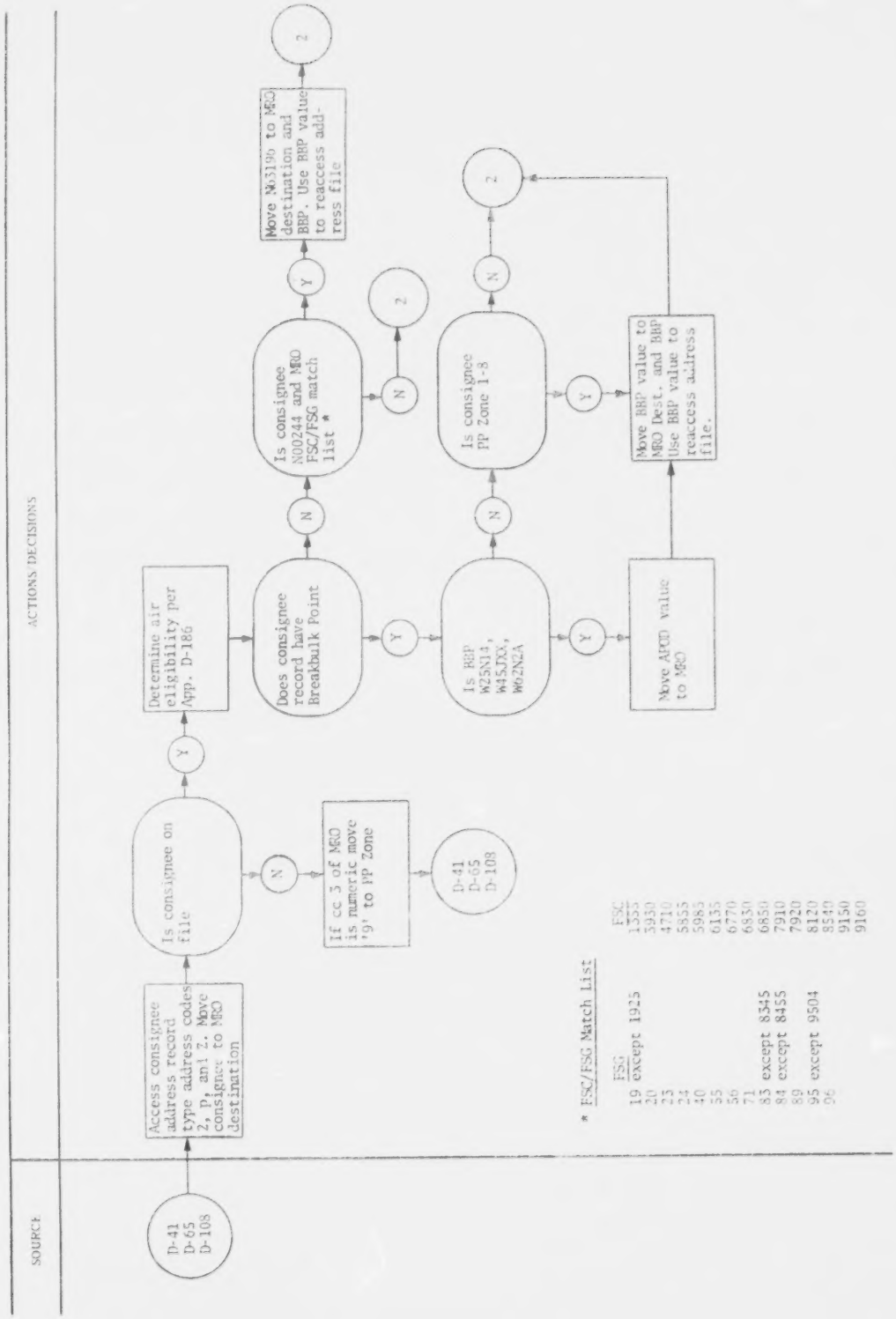
d. Appendix D-108, Industrial Plant Equipment MRO Validation.

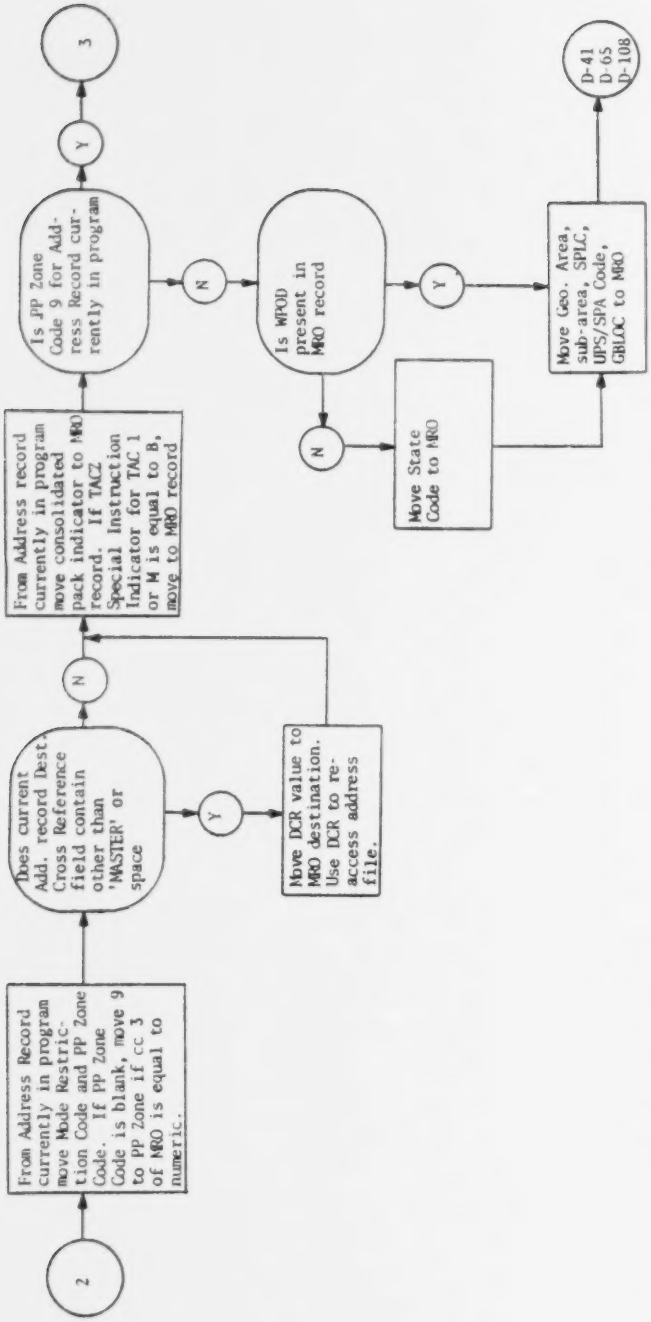
3. GENERAL

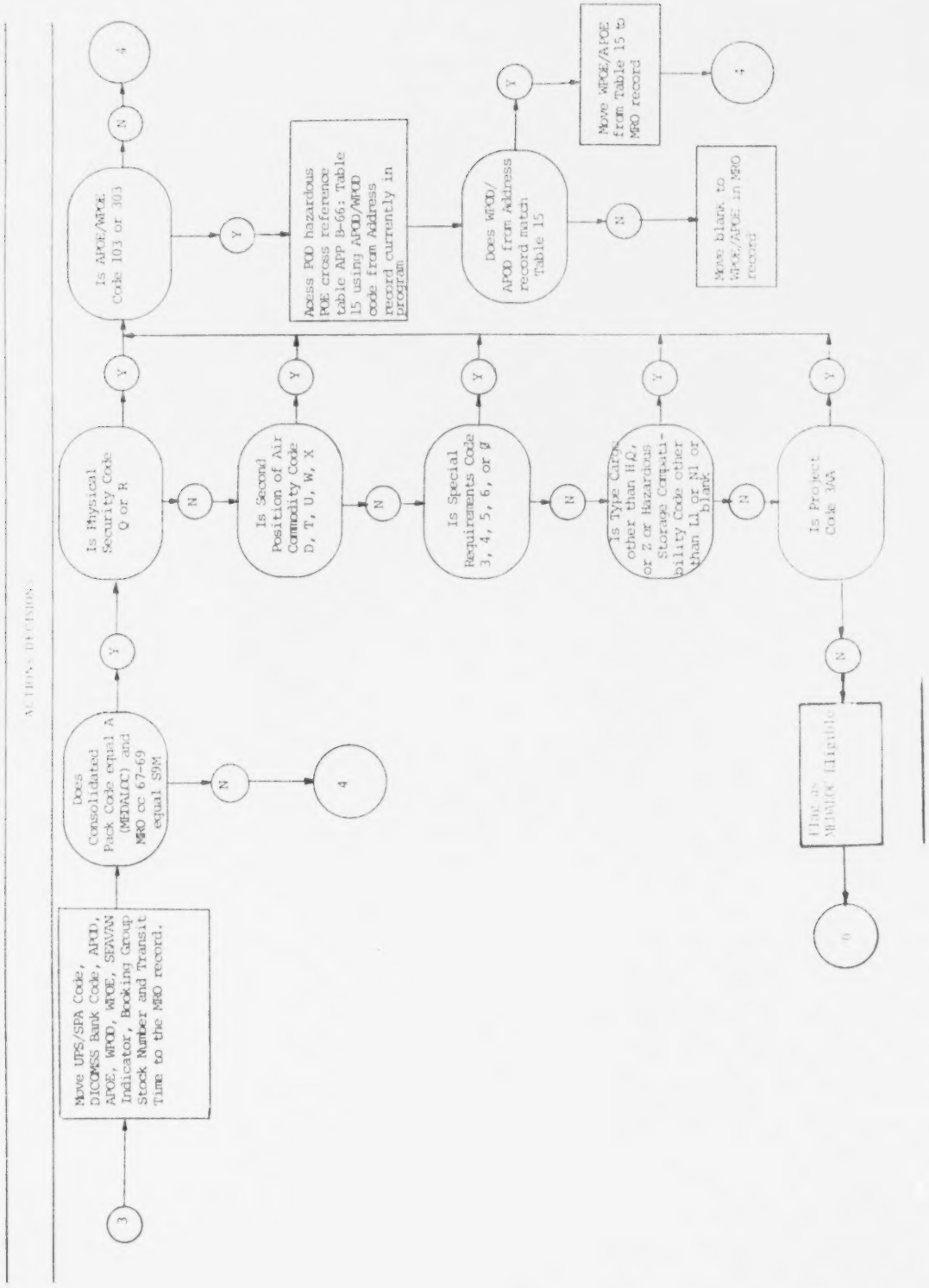
This function accesses the on-line Activity Address File and appends necessary shipment planning data to each MRO transaction. This shipment planning data is utilized by other MOWASP shipping programs.

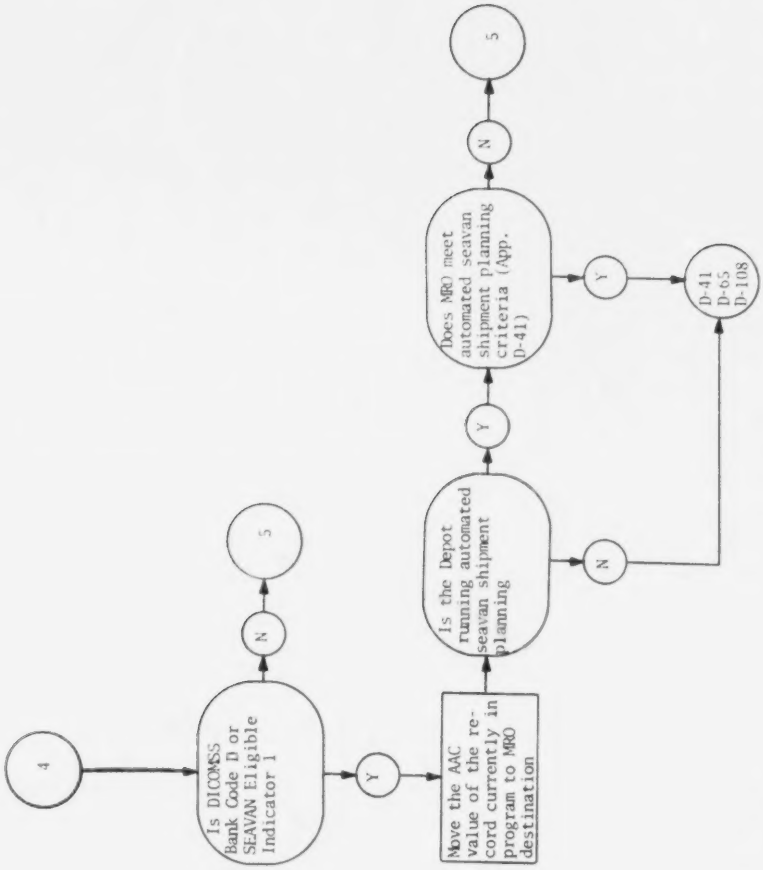
4. OUTPUT

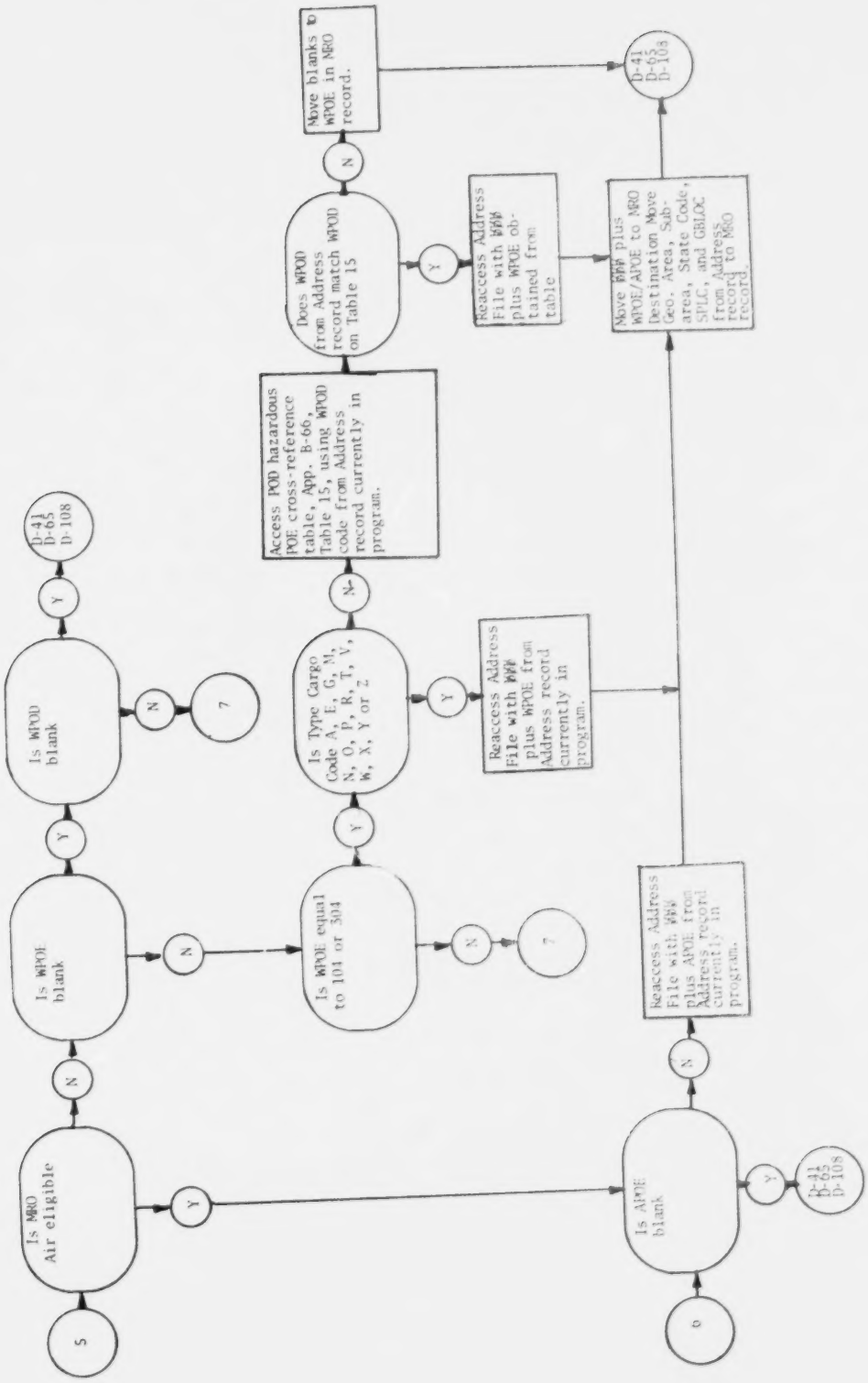
Internal action - no output.

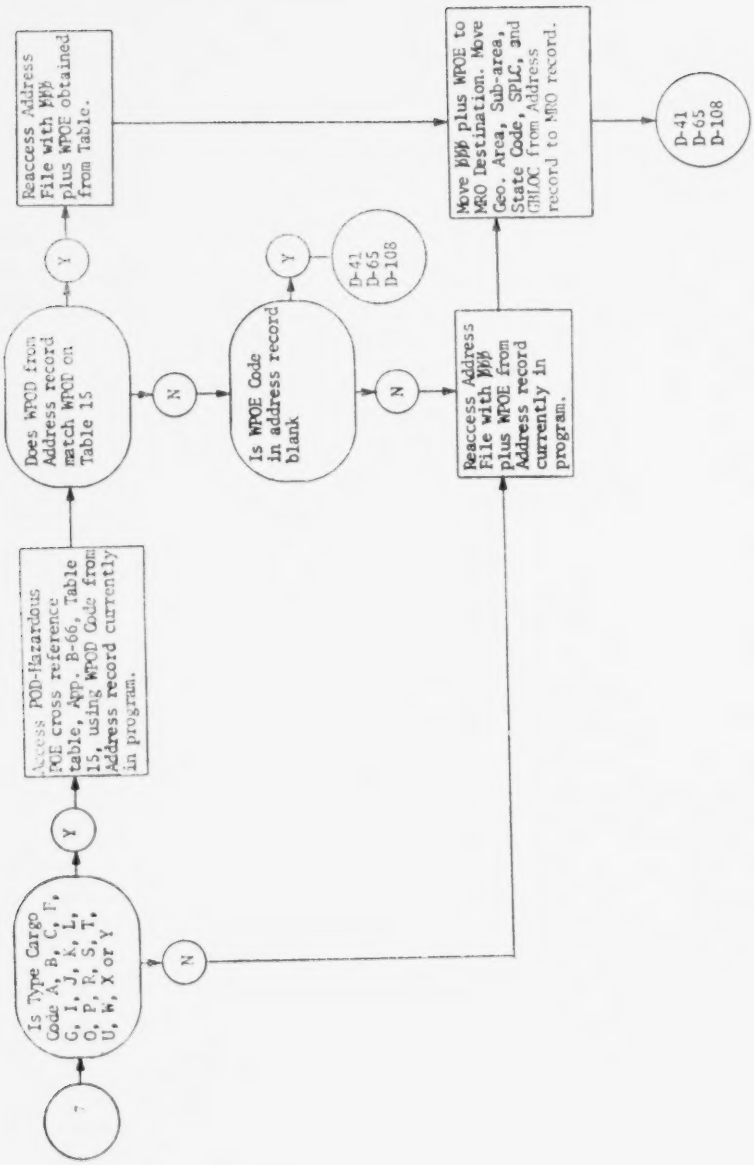

SOURCE
ACTIONS DECISIONS
D-41
D-65
D-108
Access consignee address record type address codes Z, P, and Z. Move consignee to MSO destination
Is consignee on file
N
Y
If cc 3 of MSO is numeric move '9' to PP Zone
D-41
D-65
D-108
Determine air eligibility per App. D-186
Does consignee record have Breakbulk Point
N
Y
Is BBP W25N14, W45JXX, W02N2A
N
Y
Move APCD value to MSO
Move BBP value to MSO Dest. and BBP Use BBP value to reaccess address file.
Is consignee PP Zone 1-8
N
Y
Is consignee N00244 and MSO FSC/FSG match list *
N
Y
Move N03190 to MSO destination and BBP. Use BBP value to reaccess address file
2
2
2
* FSC/FSG Match List
FSG
19 except 1925
20
23
24
40
55
56
71
83 except 8345
84 except 8455
89
95 except 9504
96
FSC
1555
3930
4710
5555
5985
6135
6770
6830
6850
7910
7920
8120
8540
9150
9160


2
From Address Record currently in program move Mode Restriction Code and PP Zone Code. If PP Zone Code is blank, move 9 to PP Zone if cc 3 of MRO is equal to numeric.
Does current Add. record Dest. Cross Reference field contain other than 'MASTER' or space
Y
Move DCR value to MRO destination. Use DCR to re-access address file.
N
From Address record currently in program move consolidated pack indicator to MRO record. If TACZ Special Instruction Indicator for TAC 1 or M is equal to B, move to MRO record
Is PP Zone Code 9 for Address Record currently in program
Y
3
N
Is WPOD present in MRO record
N
Move State Code to MRO
Y
Move Geo. Area, sub-area, SPLC, UPS/SPA Code, GBLOC to MRO
D-41
D-65
D-108


ACTIONS/DECISIONS
3
Move UPS/SPA Code, DICOMSS Bank Code, APOD, APOE, WPOD, WPOE, SEAVAN Indicator, Booking Group Stock Number and Transit Time to the MRO record.
Does Consolidated Pack Code equal A (MEDALOC) and MRO cc 67-69 equal S9M
N
4
Y
Is Physical Security Code Q or R
N
Y
Is Second Position of Air Commodity Code D, T, U, W, X
N
Y
Is Special Requirements Code 3, 4, 5, 6, or Ø
N
Y
Is Type Cargo other than HQ, or Z or Hazardous Storage Compatibility Code other than L1 or N1 or blank
N
Y
Is Project Code 3WA
N
Flag as MEDALOC Eligible
6
Y
Is APOE/WPOE Code 103 or 303
N
4
Y
Access POD hazardous POE cross reference table APP B-66: Table 15 using APOD/WPOD code from Address record currently in program
Does WPOD/APOD from Address record match Table 15
N
Move blank to WPOE/APOE in MRO record
Y
Move WPOE/APOE from Table 15 to MRO record
4


4
Is DICOMSS Bank Code D or SEAVAN Eligible Indicator 1
N
5
Y
Move the AAC value of the record currently in program to MRO destination
Is the Depot running automated seavan shipment planning
N
Y
Does MRO meet automated seavan shipment planning criteria (App. D-41)
Y
D-41
D-65
D-108
N
5


5
Is MRO Air eligible
N
Y
Is WPOE blank
N
Y
Is WPOD blank
N
7
Y
D-41
D-65
D-108
Is WPOE equal to 104 or 304
N
7
Y
Is Type Cargo Code A, E, G, M, N, O, P, R, T, V, W, X, Y or Z
N
Y
Reaccess Address File with WWW plus WPOE from Address record currently in program.
Access POD hazardous POE cross-reference table, App. B-66, Table 15, using WPOD code from Address record currently in program.
Does WPOD from Address record match WPOD on Table 15
N
Y
Move blanks to WPOE in MRO record.
Reaccess Address File with WWW plus WPOE obtained from table
Move WWW plus WPOE/APOE to MRO Destination Move Geo. Area, Sub-area, State Code, SPLC, and GBLOC from Address record to MRO record.
D-41
D-65
D-108
6
Is APOE blank
N
Y
Reaccess Address File with WWW plus APOE from Address record currently in program.
D-41
D-65
D-108


7
Is Type Cargo Code A, B, C, F, G, I, J, K, L, O, P, R, S, T, U, W, X or Y
N
Y
Access POD-Hazardous POE cross reference table, App. B-66, Table 15, using WPOD Code from Address record currently in program.
Does WPOD from Address record match WPOD on Table 15
N
Y
Reaccess Address File with WWW plus WPOE obtained from Table.
Is WPOE Code in address record blank
Y
D-41
D-65
D-108
N
Reaccess Address File with WWW plus WPOE from Address record currently in program.
Move WWW plus WPOE to MRO Destination. Move Geo. Area, Sub-area, State Code, SPLC, and GBLOC from Address record to MRO record.
D-41
D-65
D-108

APPENDIX D-186

DETERMINE MRO AIR ELIGIBILITY

1. INITIATING ACTION

Receipt of MRO by the MOWASP System.

2. REFERENCES

a. Chapter 4.

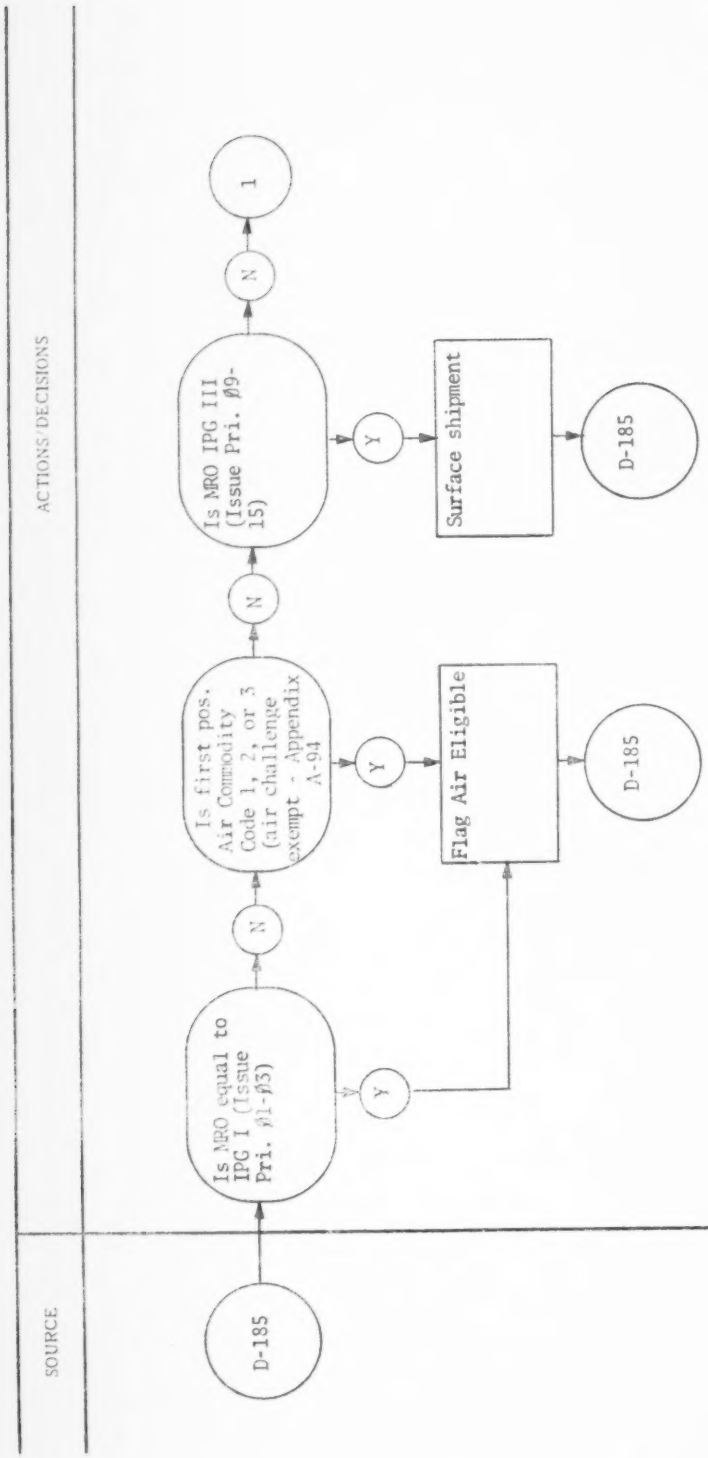
b. Appendix D-185, Activity Address File for Shipment Planning Data.

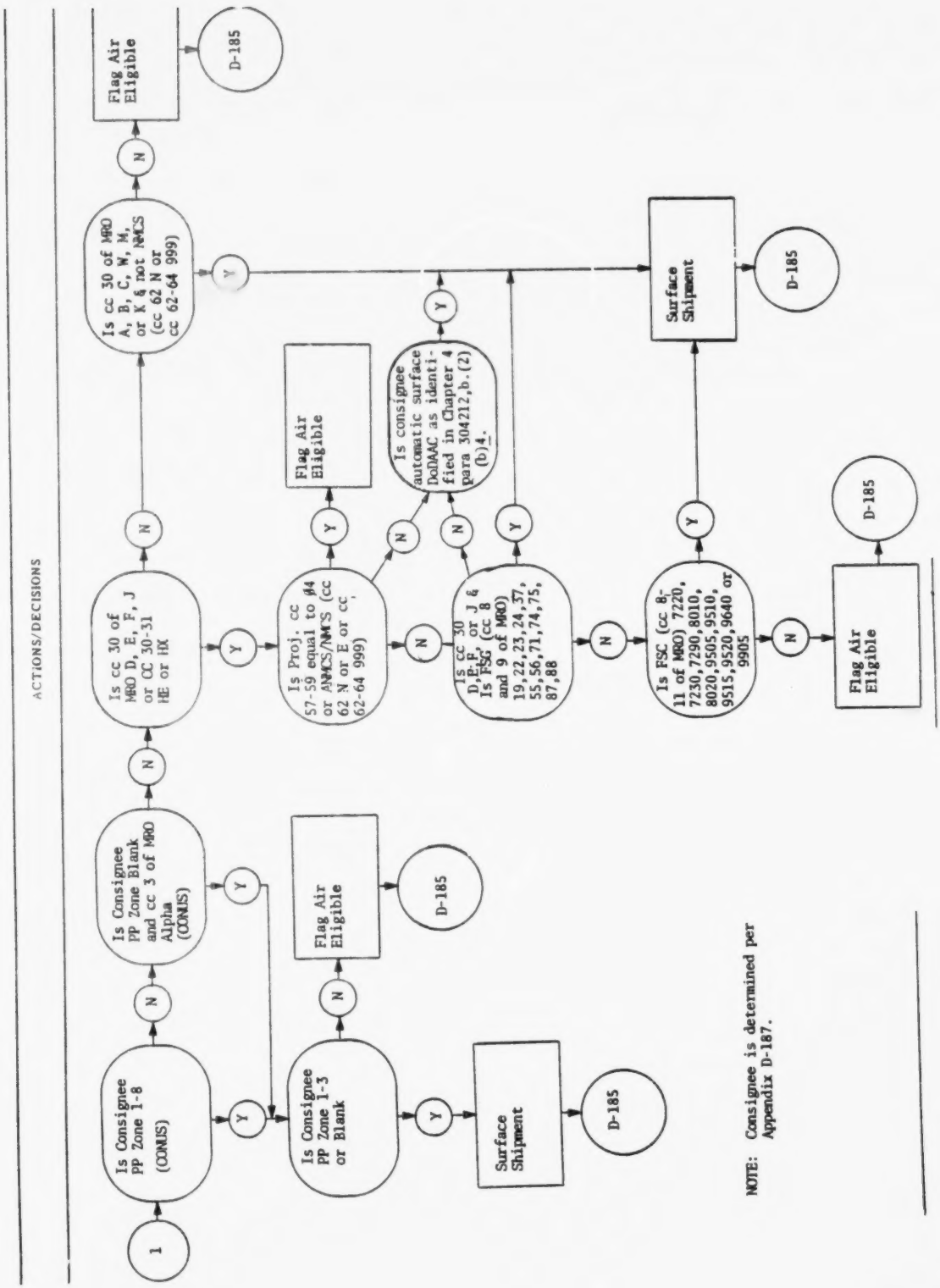
3. GENERAL

This function determines air eligibility for all MROs. Air eligibility is used to determine the mode of shipment.

4. OUTPUT

Internal action - no output.


SOURCE
ACTIONS/DECISIONS
D-185
Is MRO equal to IPG I (Issue Pri. Ø1-Ø3)
Y
N
Is first pos. Air Commodity Code 1, 2, or 3 (air challenge exempt - Appendix A-94
Y
N
Flag Air Eligible
D-185
Is MRO IPG III (Issue Pri. Ø9-15)
Y
N
Surface shipment
D-185
1



NOTE: Consignee is determined per Appendix D-187.

APPENDIX D-187

DETERMINE MRO CONSIGNEE

1. INITIATING ACTION

Receipt of an MRO by the MOWASP System.

2. REFERENCES

a. Appendix D-42, Materiel Release Order Validation.

b. Appendix D-65, Disposal Release Order Validation.

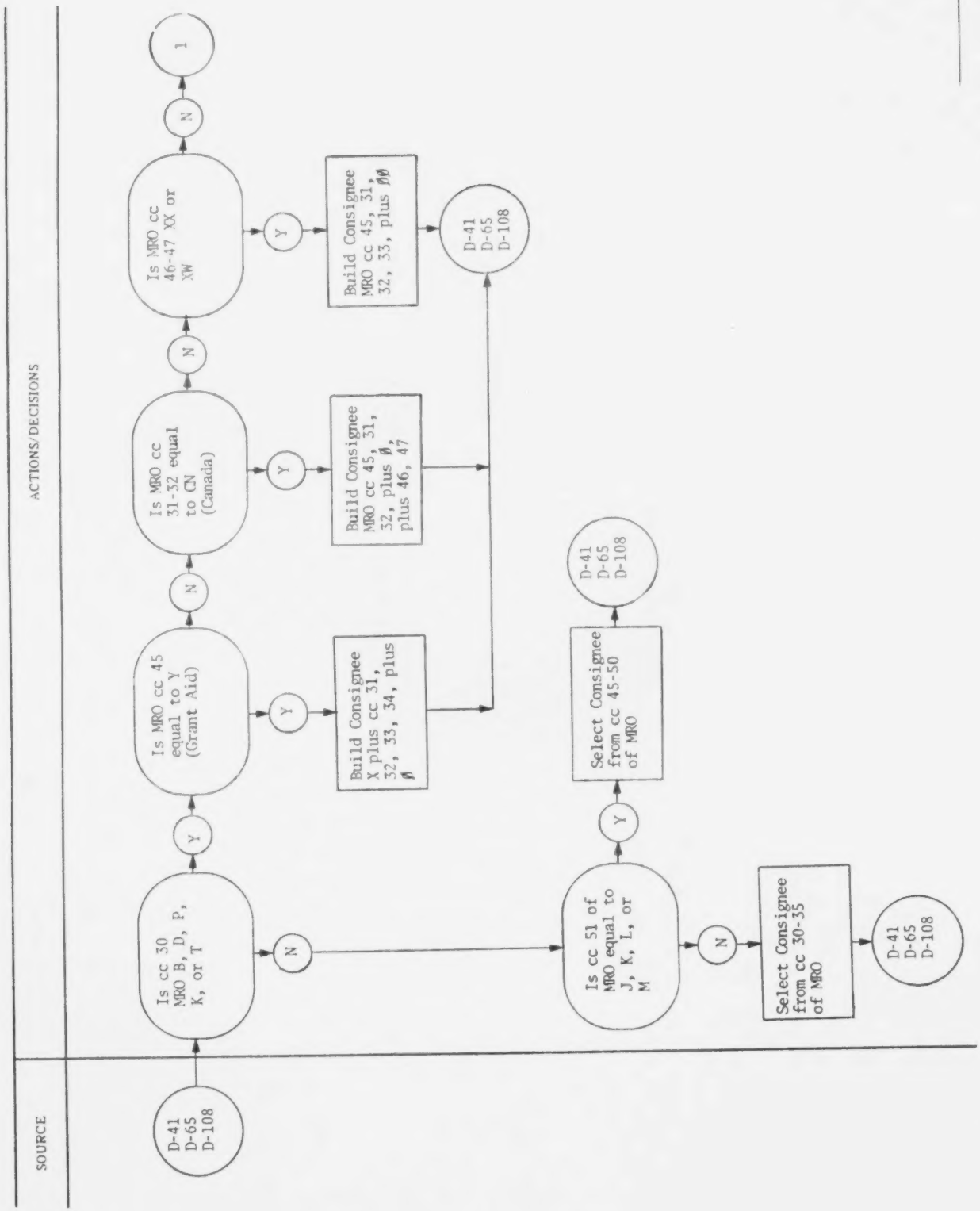
c. Appendix D-108, Industrial Plant Equipment (IPE) MRO Validation.

3. GENERAL

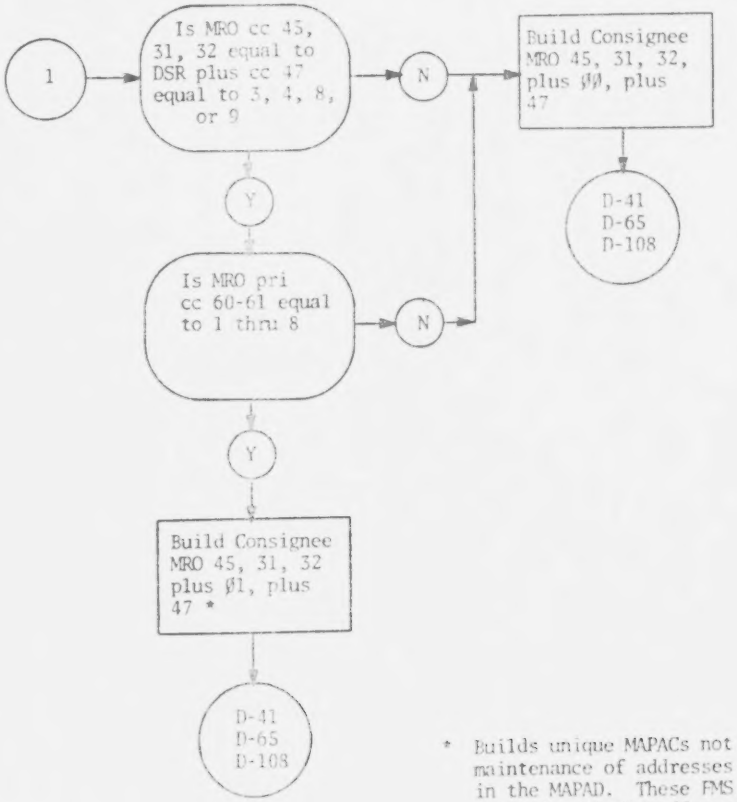
This chart depicts the actions necessary to develop the MRO Ship To Consignee Code.

4. OUTPUT

Internal action - no output.


SOURCE
ACTIONS/DECISIONS
D-41
D-65
D-108
Is cc 30
MRO B, D, P,
K, or T
Y
N
Is MRO cc 45
equal to Y
(Grant Aid)
Y
Build Consignee
X plus cc 31,
32, 33, 34, plus
Ø
N
Is MRO cc
31-32 equal
to CN
(Canada)
Y
Build Consignee
MRO cc 45, 31,
32, plus Ø,
plus 46, 47
N
Is MRO cc
46-47 XX or
XW
Y
Build Consignee
MRO cc 45, 31,
32, 33, plus ØØ
N
1
D-41
D-65
D-108
Is cc 51 of
MRO equal to
J, K, L, or
M
Y
Select Consignee
from cc 45-50
of MRO
D-41
D-65
D-108
N
Select Consignee
from cc 30-35
of MRO
D-41
D-65
D-108

ACTIONS/DECISIONS



* Builds unique MAPACs not in DOD 4000.25-8-M (MAPAD) to allow for maintenance of addresses based on priority as required by special instructions in the MAPAD. These FMS MAPACS are not maintained by DAAS. Local depots must maintain all TAC addresses for pri 9-15 under the original MAPACs (DSR003, DSR004, DSR008, and DSR009). TAC addresses for pri 1-8 must be maintained under the "unique" MAPACs (DSR013, DSR014, DSR018, and DSR019). Maintenance is input in accordance with Appendix B-127 and E-129P.

APPENDIX D-190

RECEIVE SEAVAN TRANSACTIONS

1. INITIATING ACTION

Receipt of selected SEAVAN Transactions from MOWASP and recording receipt data for transshipments.

2. REFERENCES

a. Appendix D-41

b. Appendix D-98

3. GENERAL

a. This action/decision chart depicts the processing of DICOMSS and non-DICOMSS MROs into the SEAVAN undocumented MRO file and adjustments to MROs in the file (document modifiers, cancellations, inventory notifications, and denial actions determined during stock selections and shipping functions). In addition Type 2 MRO records (transshipments) are merged with undocumented MROs for SEAVAN Planning.

b. Prior to passing MROs into the SEAVAN Process MOWASP will validate, duplicate check, and append essential shipment planning data from locator and consignee address files. MROs which are missing essential shipment planning data will be suspended until data is provided via CRT by shipment planning personnel.

c. Cancellations and document modifiers will be passed from normal MOWASP processing when MOWASP records indicate matching MROs are in the SEAVAN Process. The transactions will be accomplished basically in accordance with current MOWASP procedures and automatically reported back to MOWASP upon completion. MRO followups will be processed and answered by MOWASP irregardless of the function processing the MRO.

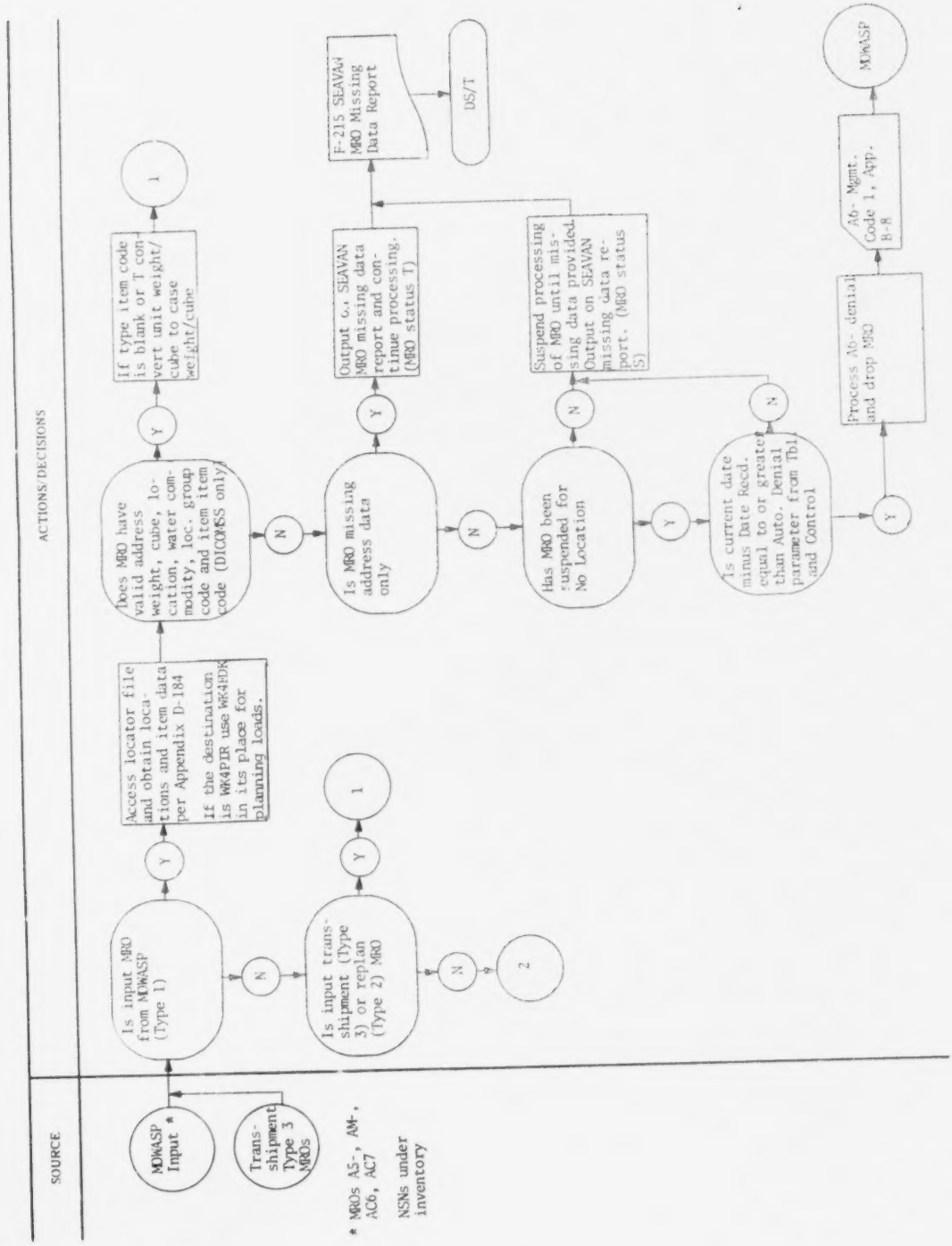
4. OUTPUT

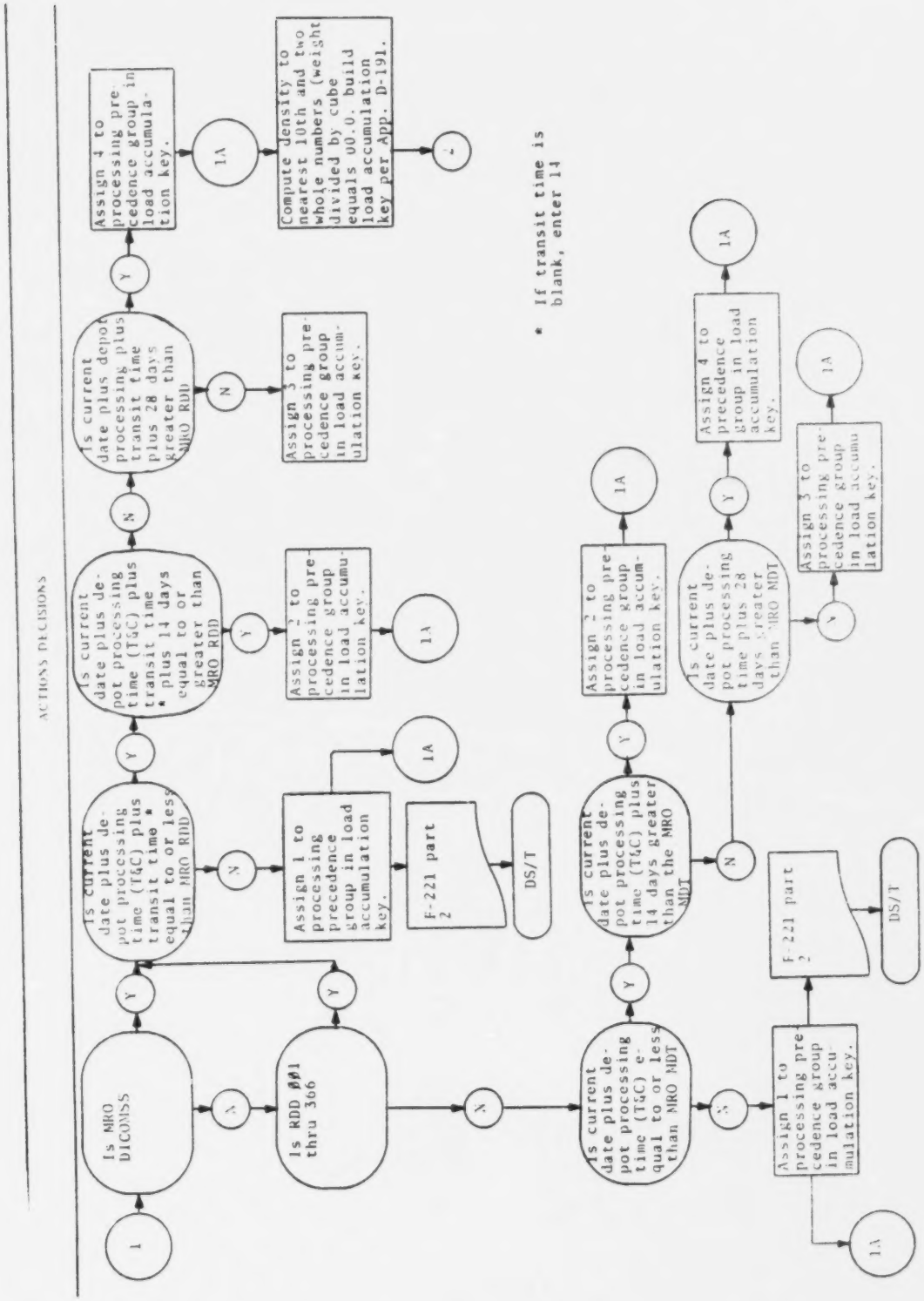
The above process is entirely internal computer processing resulting in the building and maintenance of a computer data file.

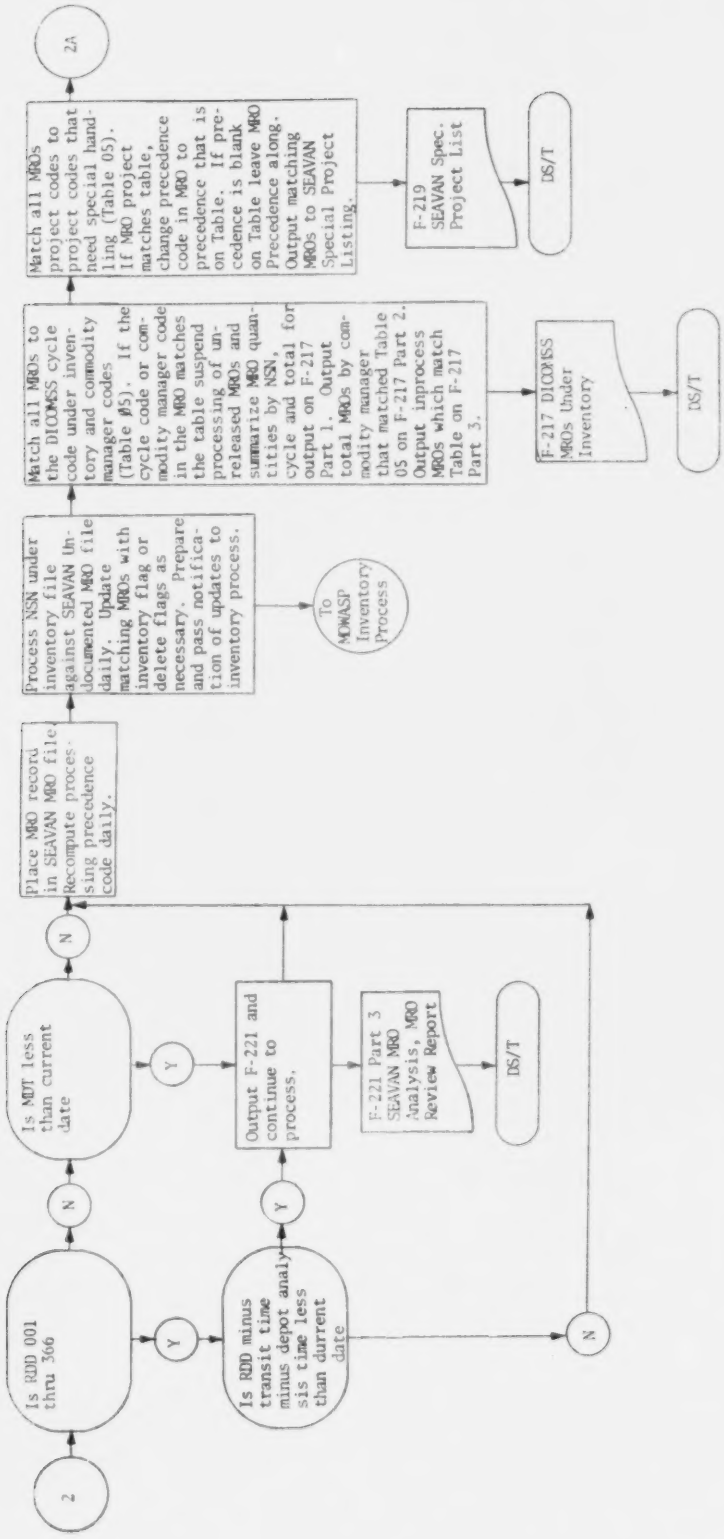
a. Appendix F-215, SEAVAN MRO Missing Data Report.

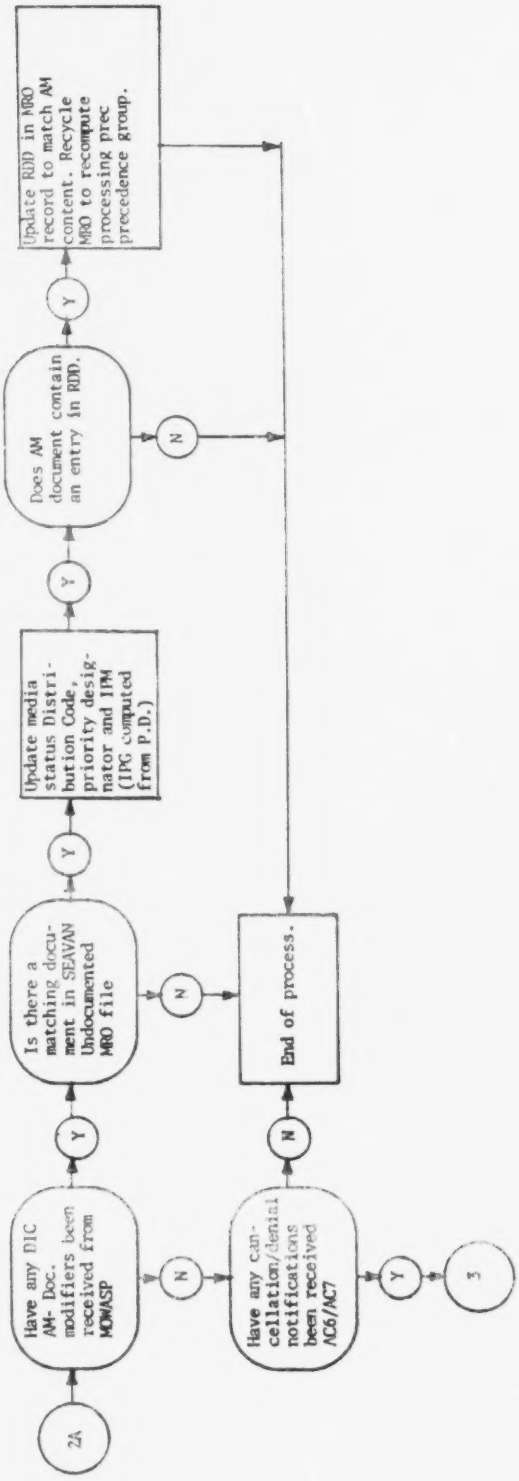
b. Appendix F-217, DICOMSS MROs Under Inventory.

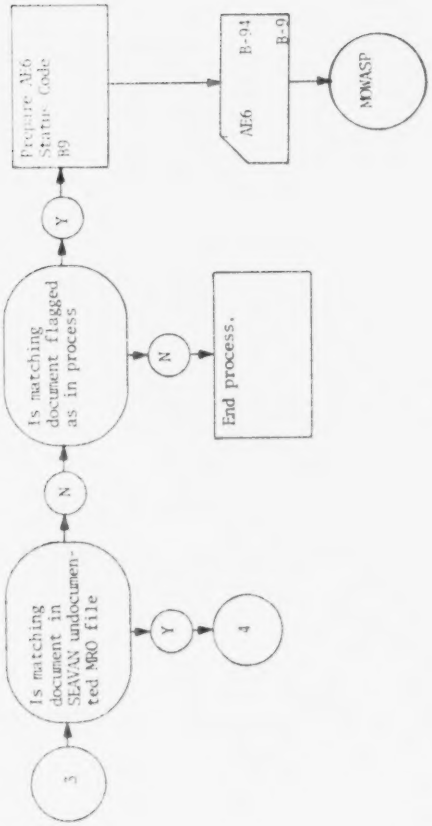
c. Appendix F-218, SEAVAN Unmatched Transaction List.

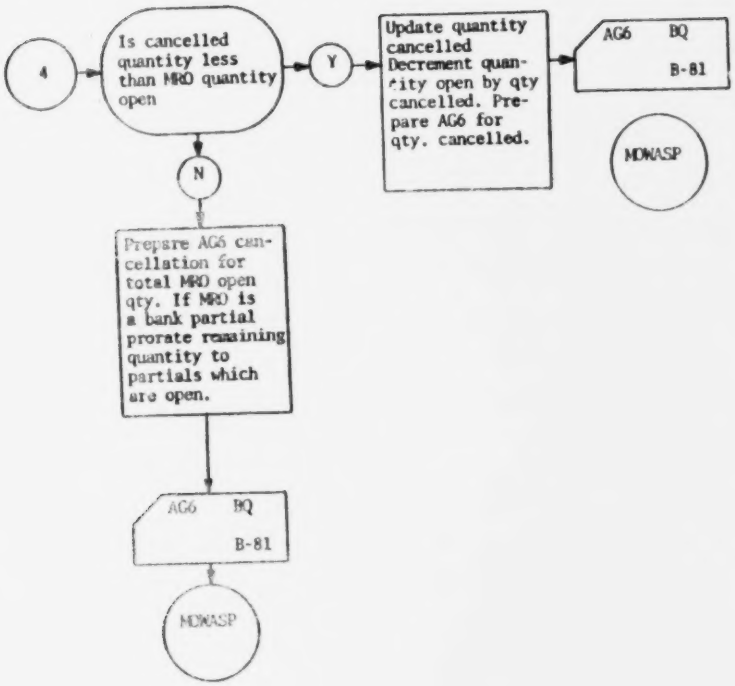

SOURCE
ACTIONS/DECISIONS
MOWASP Input *
Trans-shipment Type 3 MRDs
* MRDs A5-, AM-, AC6, AC7
NSNs under inventory
Is input MRD from MOWASP (Type 1)
Y
N
Access locator file and obtain locations and item data per Appendix D-184
If the destination is WR4PDR use WR4PDR in its place for planning loads.
Is input trans-shipment (Type 3) or replan (Type 2) MRD
Y
N
1
2
Does MRD have valid address weight, cube, location, water commodity, loc. group code and item item code (DICOMSS only)
Y
N
If type item code is blank or T convert unit weight/cube to case weight/cube
1
Is MRD missing address data only
Y
N
Output on SEAVAN MRD missing data report and continue processing. (MRD status T)
F-215 SEAVAN MRD Missing Data Report
DS/T
Has MRD been suspended for No Location
Y
N
Suspend processing of MRD until missing data provided. Output on SEAVAN missing data report. (MRD status S)
Is current date minus Date Recd. equal to or greater than Auto. Denial parameter from Tbl and Control
Y
N
Process A6- denial and drop MRD
A6- Mgmt. Code 1, App. B-8
MOWASP


ACTIONS DECISIONS
1
Is MRO DICONS5
Y
N
Is RDD 001 thru 366
Y
N
Is current date plus depot processing time (T&C) plus transit time * equal to or less than MRO RDD
Y
N
Assign 1 to processing precedence group in load accumulation key.
F-221 part 2
DS/T
1A
Is current date plus depot processing time (T&C) plus transit time * plus 14 days equal to or greater than MRO RDD
Y
N
Assign 2 to processing precedence group in load accumulation key.
1A
Is current date plus depot processing transit time plus 28 days greater than MRO RDD
Y
N
Assign 3 to processing precedence group in load accumulation key.
Assign 4 to processing precedence group in load accumulation key.
1A
Compute density to nearest 10th and two whole numbers (weight divided by cube equals 00.0. build load accumulation key per App. D-191.
2
Is current date plus depot processing time (T&C) equal to or less than MRO MDT
Y
N
Assign 1 to processing precedence group in load accumulation key.
F-221 part 2
DS/T
1A
Is current date plus depot processing time (T&C) plus 14 days greater than the MRO MDT
Y
N
Assign 2 to processing precedence group in load accumulation key.
1A
Is current date plus depot processing time plus 28 days greater than MRO MDT
Y
N
Assign 4 to precedence group in load accumulation key.
1A
Assign 3 to processing precedence group in load accumulation key.
1A
* If transit time is blank, enter 14


2
Is RDD 001 thru 366
Y
N
Is MDT less than current date
Y
N
Is RDD minus transit time minus depot analysis time less than durrent date
Y
N
Output F-221 and continue to process.
F-221 Part 3 SEAVAN MRO Analysis, MRO Review Report
DS/T
Place MRO record in SEAVAN MRO file Recompute processing precedence code daily.
Process NSN under inventory file against SEAVAN Undocumented MRO file daily. Update matching MROs with inventory flag or delete flags as necessary. Prepare and pass notification of updates to inventory process.
To MOWASP Inventory Process
Match all MROs to the DICOMSS cycle code under inventory and commodity manager codes (Table Ø5). If the cycle code or commodity manager code in the MRO matches the table suspend processing of unreleased MROs and summarize MRO quantities by NSN, cycle and total for output on F-217 Part 1. Output total MROs by commodity manager that matched Table 05 on F-217 Part 2. Output inprocess MROs which match Table on F-217 Part 3.
F-217 DICOMSS MROs Under Inventory
DS/T
Match all MROs to project codes to project codes that need special handling (Table 05). If MRO project matches table, change precedence code in MRO to precedence that is on Table. If precedence is blank on Table leave MRO Precedence along. Output matching MROs to SEAVAN Special Project Listing.
F-219 SEAVAN Spec. Project List
DS/T
2A


ACTIONS/DECISIONS
2A
Have any DIC AM- Doc. modifiers been received from MOWASP
N
Y
Is there a matching document in SEAVAN Undocumented MRO file
N
Y
Update media status Distribution Code, priority designator and IPM (IPG computed from P.D.)
Y
Does AM document contain an entry in RDD.
N
Y
Update RDD in MRO record to match AM content. Recycle MRO to recompute processing prec precedence group.
Have any cancellation/denial notifications been received AC6/AC7
N
End of process.
Y
3


ACTIONS DECISIONS
3
Is matching document in SEAVAY undocumented MRO file
Y
4
N
Is matching document flagged as in process
N
End process.
Y
Prepare AE6 Status Code B9
AE6
B-94
B-9
MOWASP


4
Is cancelled quantity less than MRO quantity open
Y
Update quantity cancelled Decrement quantity open by qty cancelled. Prepare AG6 for qty. cancelled.
AG6 BQ B-81
MDWASP
N
Prepare AG6 cancellation for total MRO open qty. If MRO is a bank partial prorate remaining quantity to partials which are open.
AG6 BQ B-81
MDWASP

APPENDIX D-191

PREPARE SEAVAN LOAD PLAN

1. INITIATING ACTION

This function is run on an as scheduled basis by the Office of Data Systems. Normal processing will be once each day.

2. REFERENCES

a. Appendix B-257, SEAVAN Workload Request by Destination.

b. Appendix B-277, SEAVAN Capacity Table.

c. Appendix D-190, Receive SEAVAN Transactions.

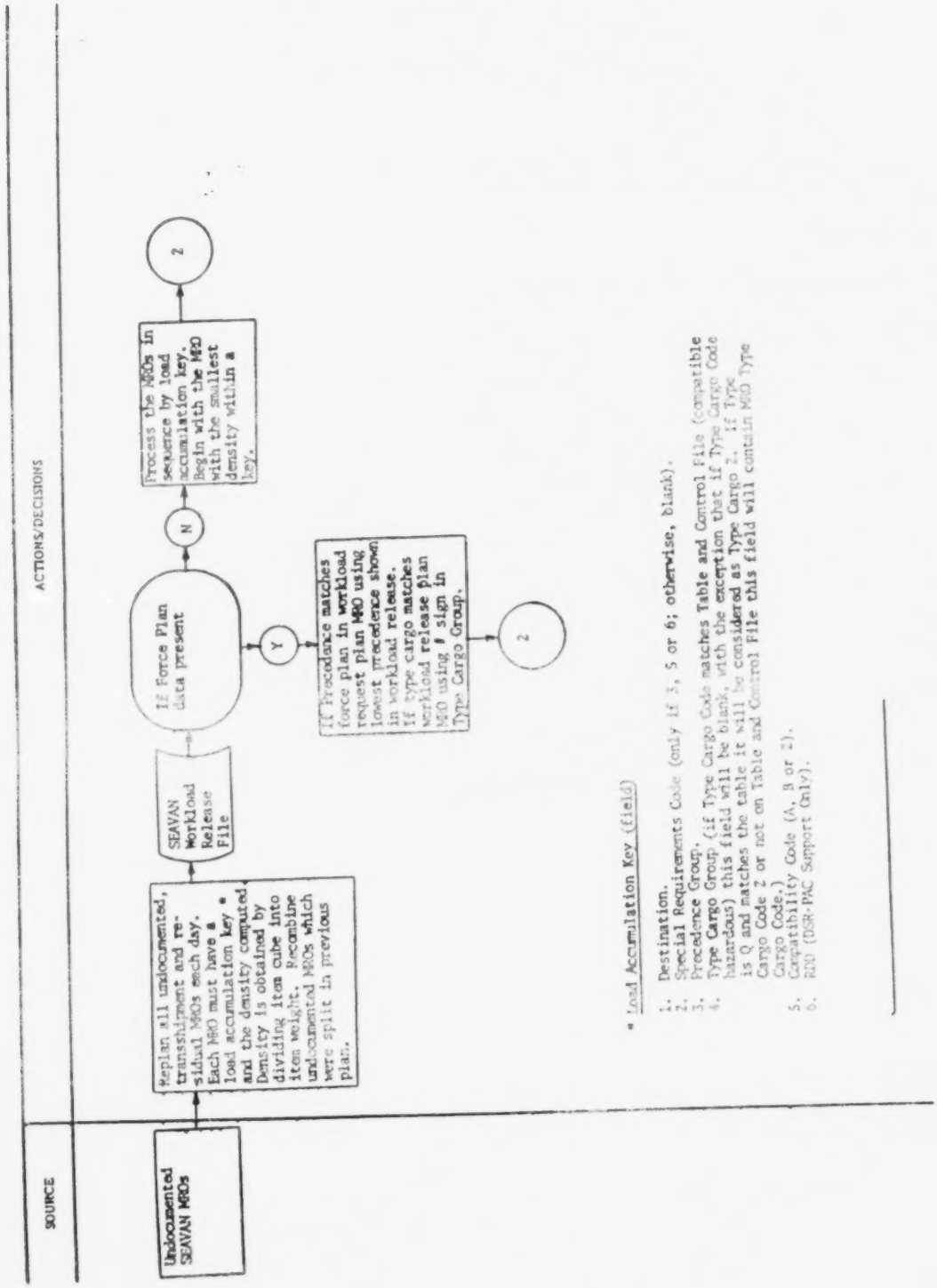
d. Appendix F-210, SEAVAN Load Plan.

3. GENERAL

This function processes all undocumented SEAVAN MROs, Transshipment MROs and in-process MROs which were deleted from a planned load and plans them into optimum SEAVAN loads. This function replans all MROs each day until they are released. This assures that the best loads are planned based on all available workload.

4. OUTPUT

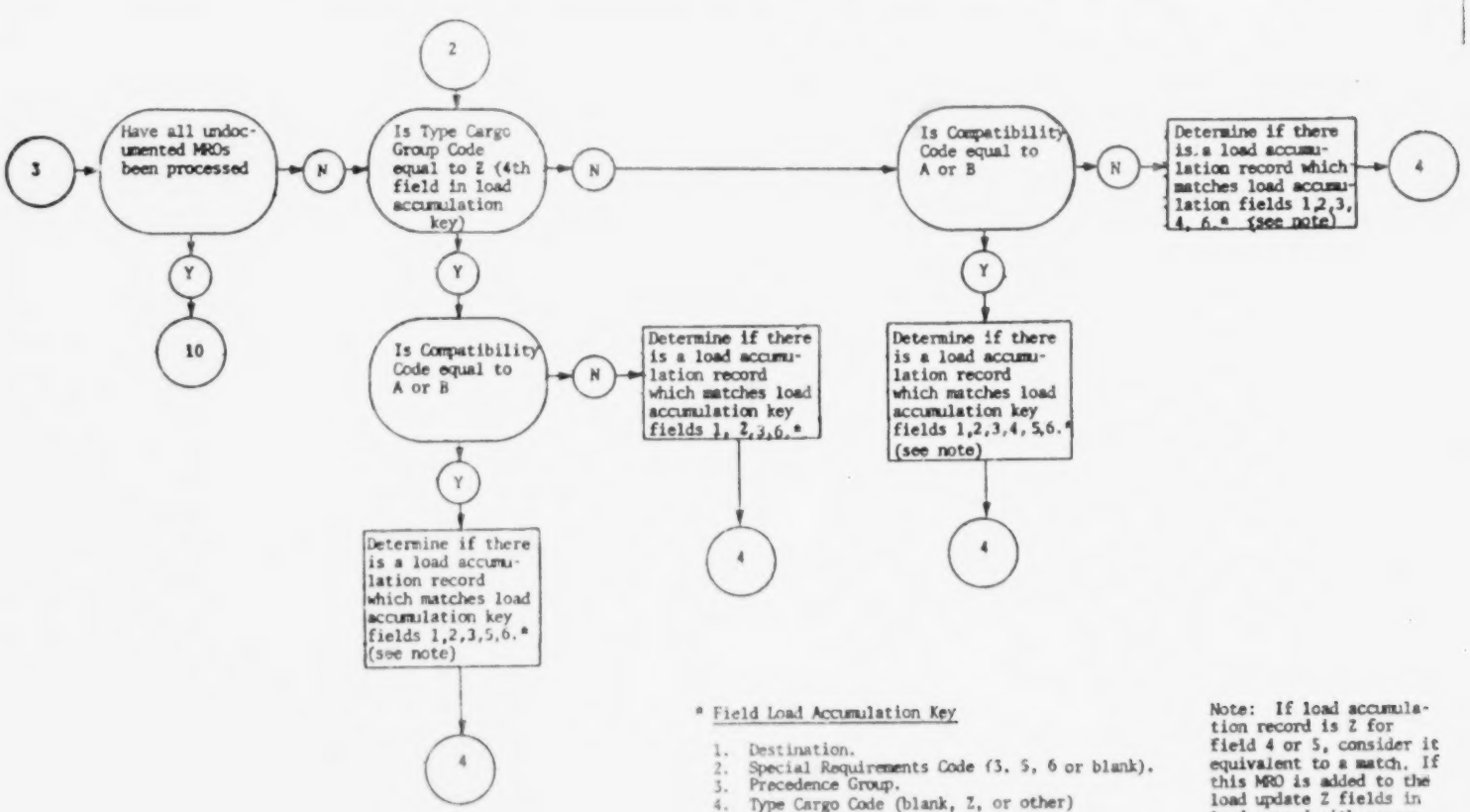
Appendix F-210, SEAVAN Load Plan.



* Load Accumulation Key (field)

1. Destination.
2. Special Requirements Code (only if 3, 5 or 6; otherwise, blank).
3. Precedence Group.
4. Type Cargo Group (if Type Cargo Code matches Table and Control File (compatible hazardous) this field will be blank, with the exception that if Type Cargo Code is Q and matches the table it will be considered as Type Cargo 2. If Type Cargo Code 2 or not on Table and Control File this field will contain MRO Type Cargo Code.)
5. Compatibility Code (A, B or 2).
6. RDD (DSR-PAC Support Only).

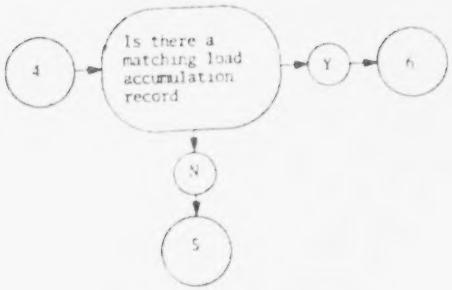
ACTIONS/DECISIONS

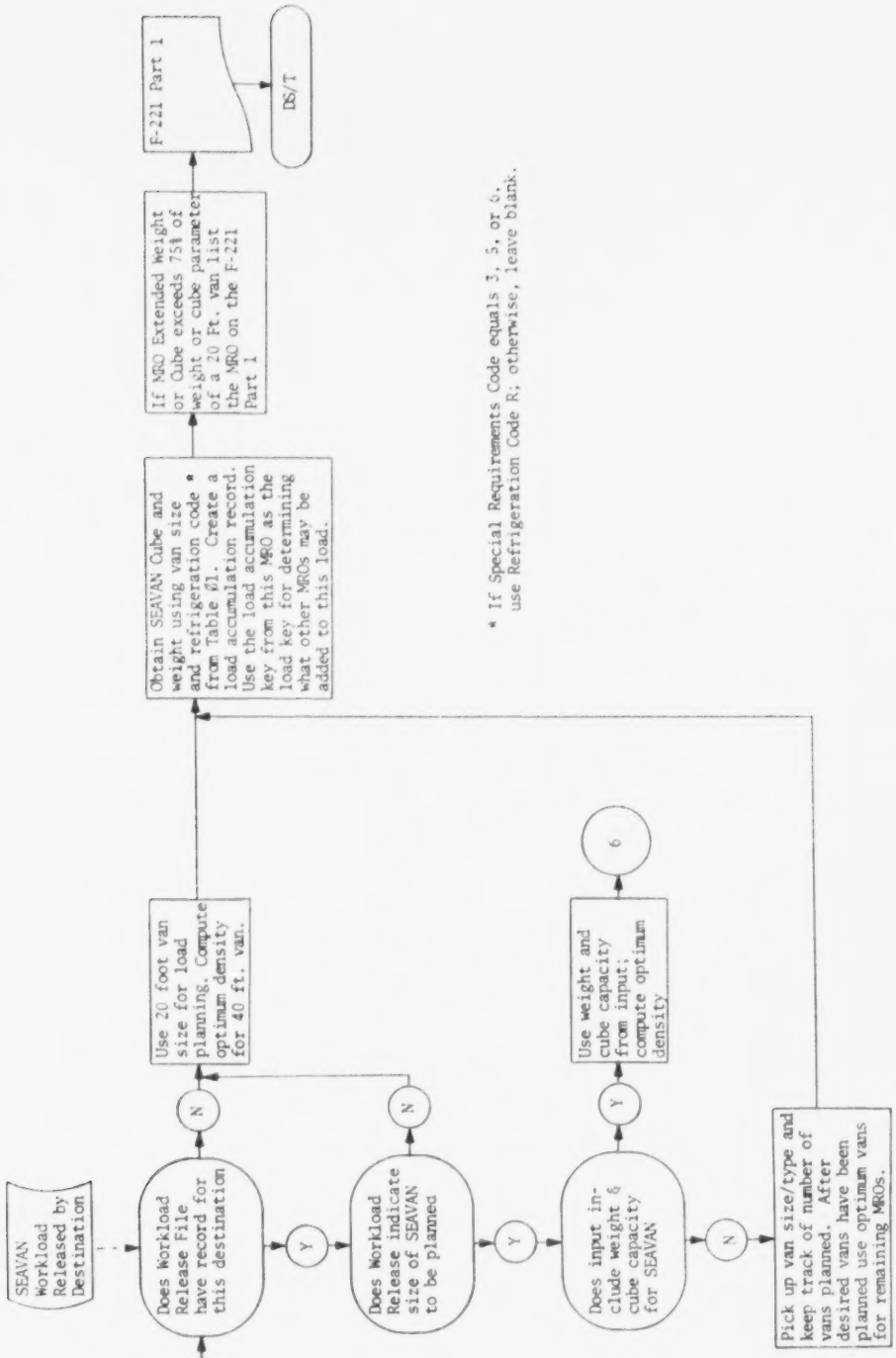


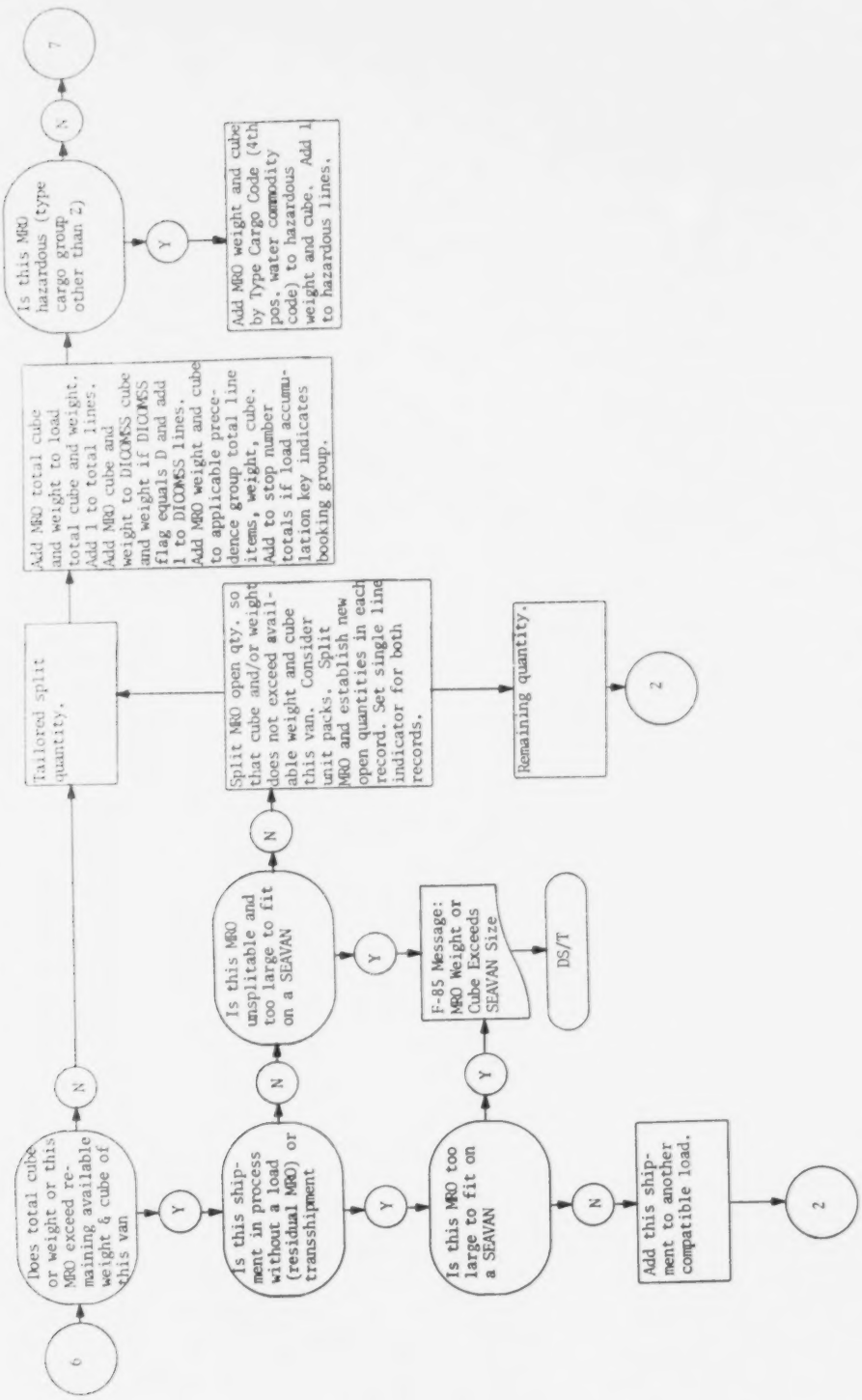
* Field Load Accumulation Key

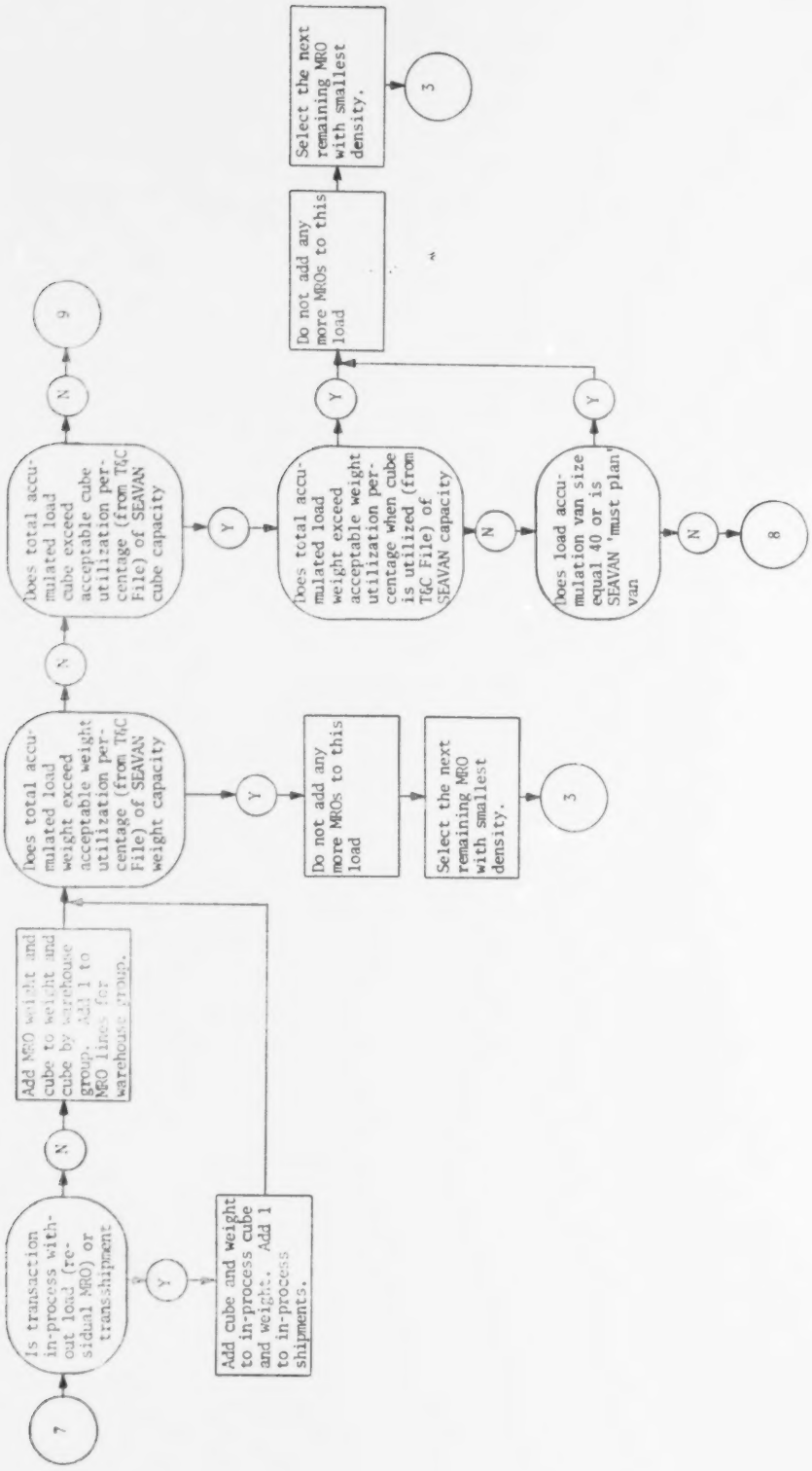
1. Destination.
2. Special Requirements Code (3, 5, 6 or blank).
3. Precedence Group.
4. Type Cargo Code (blank, Z, or other)
5. Compatibility Code (A, B, or Z).
6. RDD (DSR-PAC Support Only).

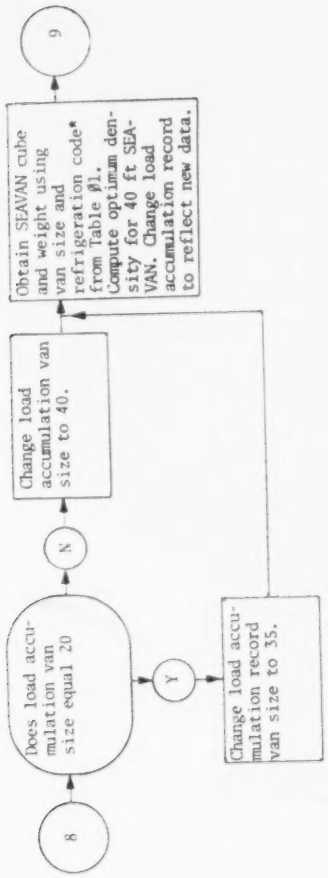
Note: If load accumulation record is Z for field 4 or 5, consider it equivalent to a match. If this MRO is added to the load update Z fields in load record with corresponding fields from MRO.


4
Is there a matching load accumulation record
Y
6
N
5

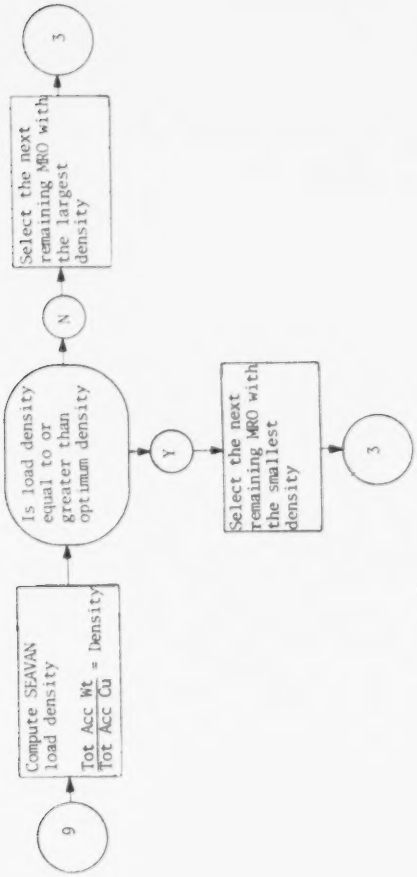

SEAVAN Workload Released by Destination
5
Does Workload Release File have record for this destination
Y
N
Does Workload Release indicate size of SEAVAN to be planned
Y
N
Does input include weight & cube capacity for SEAVAN
Y
N
Use weight and cube capacity from input; compute optimum density
6
Use 20 foot van size for load planning. Compute optimum density for 40 ft. van.
Obtain SEAVAN Cube and weight using van size and refrigeration code * from Table 61. Create a load accumulation record. Use the load accumulation key from this MRO as the load key for determining what other MROs may be added to this load.
If MRO Extended Weight or Cube exceeds 75% of weight or cube parameter of a 20 Ft. van list the MRO on the F-221 Part 1
F-221 Part 1
DS/T
Pick up van size/type and keep track of number of vans planned. After desired vans have been planned use optimum vans for remaining MROs.
* If Special Requirements Code equals 3, 5, or 6, use Refrigeration Code R; otherwise, leave blank.


6
Does total cube or weight or this MRO exceed remaining available weight & cube of this van
Y
N
Is this shipment in process without a load (residual MRO) or transshipment
Y
N
Is this MRO too large to fit on a SEAVAN
Y
F-85 Message: MRO Weight or Cube Exceeds SEAVAN Size
DS/T
N
Is this MRO unsplitable and too large to fit on a SEAVAN
Y
N
Split MRO open qty. so that cube and/or weight does not exceed available weight and cube this van. Consider unit packs. Split MRO and establish new open quantities in each record. Set single line indicator for both records.
Remaining quantity.
2
Add this shipment to another compatible load.
2
Tailored split quantity.
Add MRO total cube and weight to load total cube and weight. Add 1 to total lines. Add MRO cube and weight to DICOMSS cube and weight if DICOMSS flag equals D and add 1 to DICOMSS lines. Add MRO weight and cube to applicable precedence group total line items, weight, cube. Add to stop number totals if load accumulation key indicates booking group.
Is this MRO hazardous (type cargo group other than 2)
Y
Add MRO weight and cube by Type Cargo Code (4th pos. water commodity code) to hazardous weight and cube. Add 1 to hazardous lines.
N
7


7
Is transaction in-process without load (residual MRO) or transshipment
Y
Add cube and weight to in-process cube and weight. Add 1 to in-process shipments.
N
Add MRO weight and cube to weight and cube by warehouse group. Add 1 to MRO lines for warehouse group.
Does total accumulated load weight exceed acceptable weight utilization percentage (from T&C File) of SEAVAN weight capacity
Y
Do not add any more MROs to this load
Select the next remaining MRO with smallest density.
3
N
Does total accumulated load cube exceed acceptable cube utilization percentage (from T&C File) of SEAVAN cube capacity
Y
Does total accumulated load weight exceed acceptable weight utilization percentage when cube is utilized (from T&C File) of SEAVAN capacity
Y
Do not add any more MROs to this load
Select the next remaining MRO with smallest density.
3
N
Does load accumulation van size equal 40 or is SEAVAN "must plan" van
Y
N
8
N
9



* Enter R if Load Special Requirement Code is 3, 5 or 6; otherwise, leave blank.


9
Compute SEAVAN load density
Tot Acc Wt / Tot Acc Cu = Density
Is load density equal to or greater than optimum density
Y
N
Select the next remaining MRO with the smallest density
Select the next remaining MRO with the largest density
3
3

10
Select MRDs which contain a booking group and stop number value and are currently planned to an incomplete load that match stop numbers that were requested on booking group workload release processing. Change the destination in the load accumulation key to 99 plus booking group. Save the original destination value. Add an additional major sequence key of booking group and stop number. Process the MRDs through the SEAVAN load plan logic to build loads by booking group. No more than three stops may be included on a load. Accumulation pieces, weight, and cube for each stop on a booking group load in addition to other totals.
Process batch cycle workload release per App. D-192.
Output the SEAVAN Load Plan Report, F-210, for unreleased loads.
F-210 SEAVAN Load Plan Parts 1 and 2
DS/T

APPENDIX D-192

SEAVAN WORKLOAD RELEASES

1. INITIATING ACTION

Workload release requests are input randomly via CRT. SEAVAN workload requests for additional MROs for in-process loads are processed randomly. Other workload requests are maintained on file until scheduled processing of workload release.

2. REFERENCES

a. Appendix B-256, SEAVAN Workload Request for Additional MROs for In-Process Loads.

b. Appendix B-257, SEAVAN Workload Request by Destination.

c. Appendix B-258, SEAVAN Workload Request by Document Number/Suffix.

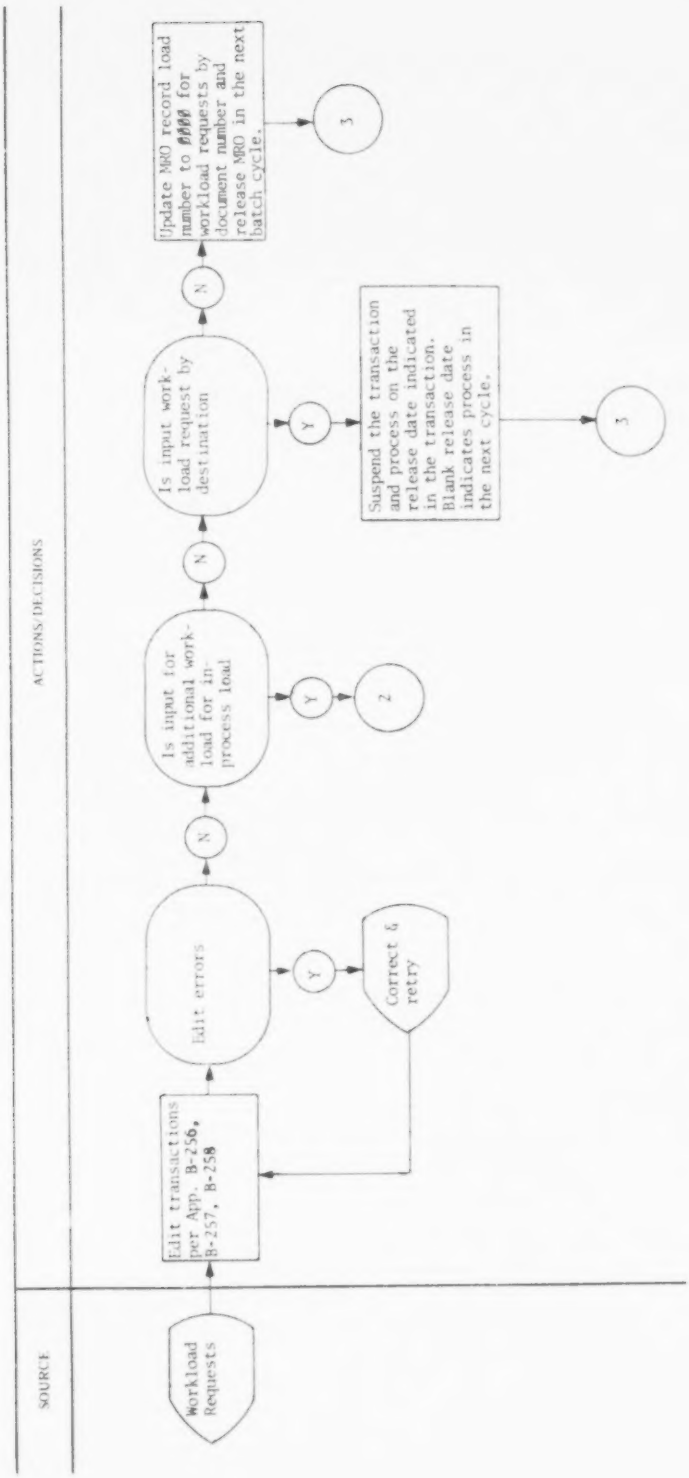
3. GENERAL

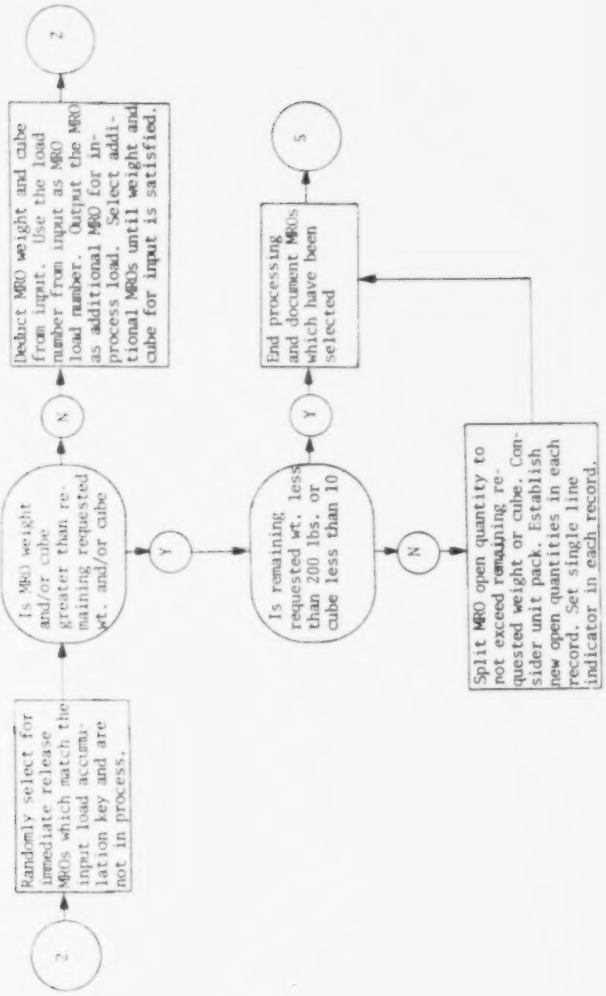
This function matches workload requests against the SEAVAN MRO Bank. MROs which meet workload request criteria are consolidated into Shipment Units and output to the SEAVAN documentation process.

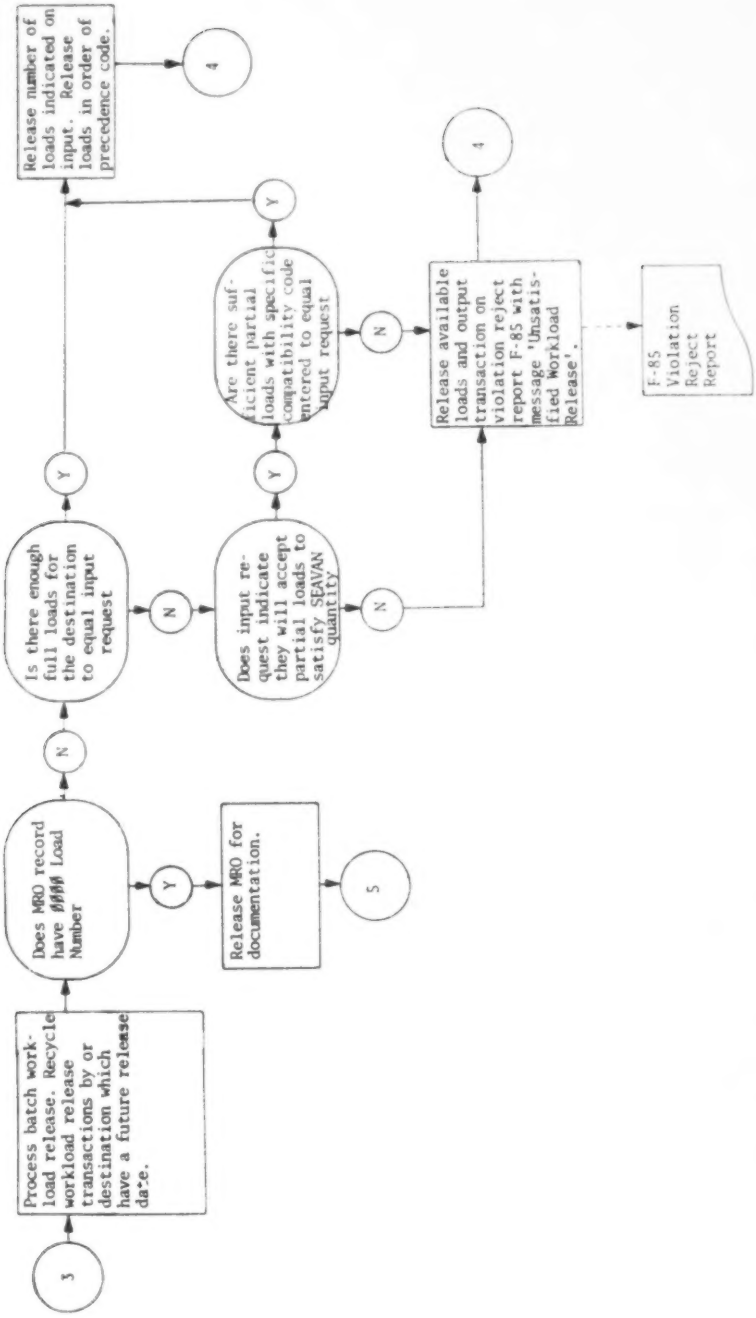
4. OUTPUTS

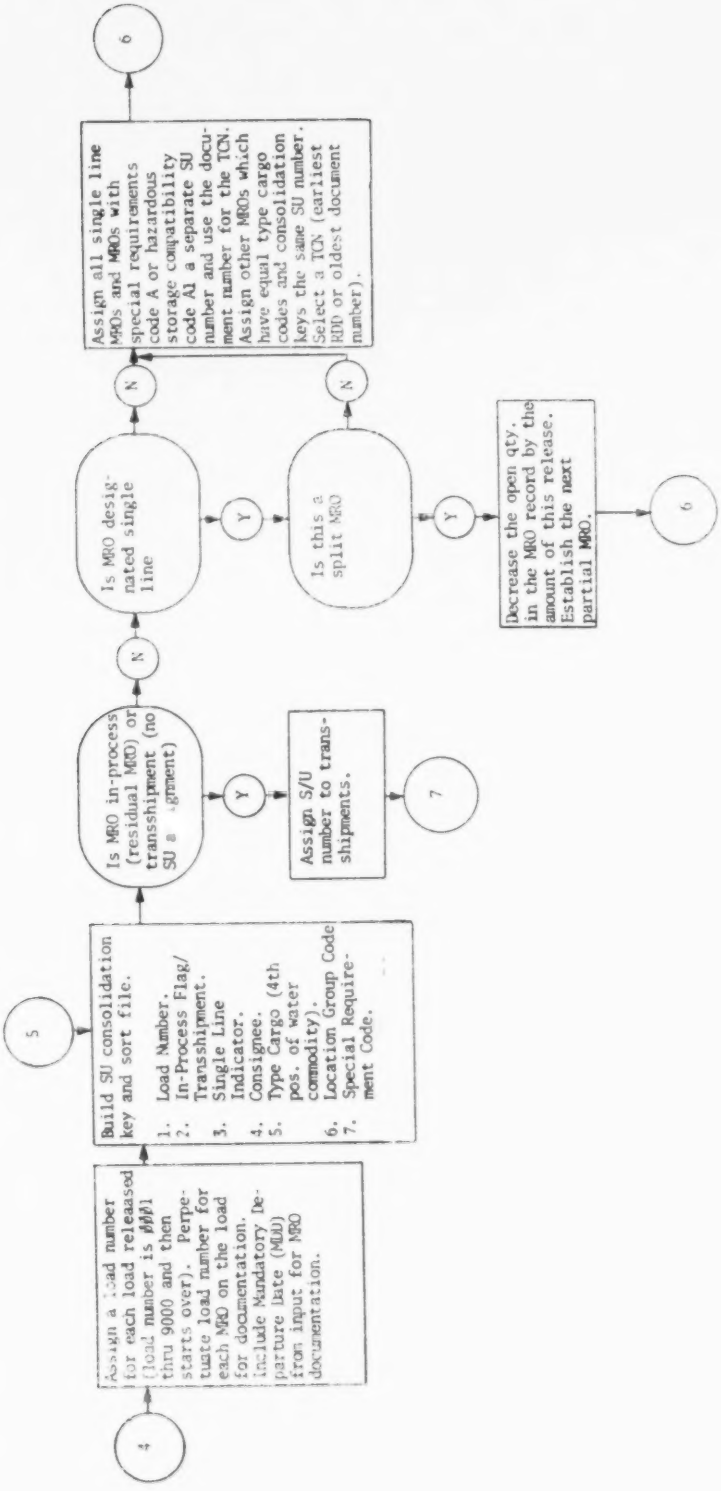
a. Internally generated data to the SEAVAN documentation process.

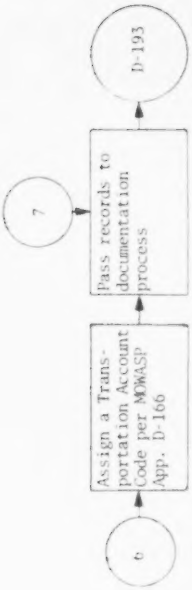
b. Rejects randomly to CRT for invalid workload request inputs.


SOURCE
ACTIONS/DECISIONS
Workload Requests
Edit transactions per App. B-256, B-257, B-258
Edit errors
Y
Correct & retry
N
Is input for additional work-load for in-process load
Y
2
N
Is input work-load request by destination
Y
Suspend the transaction and process on the release date indicated in the transaction. Blank release date indicates process in the next cycle.
3
N
Update MRO record load number to 0000 for workload requests by document number and release MRO in the next batch cycle.
3


2
Randomly select for immediate release MROs which match the input load accumulation key and are not in process.
Is MRO weight and/or cube greater than remaining requested wt. and/or cube
Y
N
Deduct MRO weight and cube from input. Use the load number from input as MRO load number. Output the MRO as additional MRO for in-process load. Select additional MROs until weight and cube for input is satisfied.
2
Is remaining requested wt. less than 200 lbs. or cube less than 10
N
Y
Split MRO open quantity to not exceed remaining requested weight or cube. Consider unit pack. Establish new open quantities in each record. Set single line indicator in each record.
End processing and document MROs which have been selected
5


3
Process batch workload release. Recycle workload release transactions by or destination which have a future release date.
Does MRO record have ØØØØ Load Number
Y
Release MRO for documentation.
5
N
Is there enough full loads for the destination to equal input request
Y
Release number of loads indicated on input. Release loads in order of precedence code.
4
N
Does input request indicate they will accept partial loads to satisfy SEAVAN quantity
Y
Are there sufficient partial loads with specific compatibility code entered to equal input request
Y
N
N
Release available loads and output transaction on violation reject report F-85 with message 'Unsatisfied Workload Release'.
4
F-85 Violation Reject Report


4
Assign a load number for each load released (load number is ØØØ1 thru 9000 and then starts over). Perpetuate load number for each MRO on the load for documentation. Include Mandatory Departure Date (MDD) from input for MRO documentation.
5
Build SU consolidation key and sort file.
1. Load Number.
2. In-Process Flag/ Transshipment.
3. Single Line Indicator.
4. Consignee.
5. Type Cargo (4th pos. of water commodity).
6. Location Group Code
7. Special Requirement Code.
Is MRO in-process (residual MRO) or transshipment (no SU assignment)
Y
Assign S/U number to transshipments.
7
N
Is MRO designated single line
Y
Is this a split MRO
Y
Decrease the open qty. in the MRO record by the amount of this release. Establish the next partial MRO.
6
N
N
Assign all single line MROs and MROs with special requirements storage compatibility code A or hazardous code A1 a separate SU number and use the document number for the TCN. Assign other MROs which have equal type cargo codes and consolidation keys the same SU number. Select a TCN (earliest RDD or oldest document number).
6


6
Assign a Transportation Account Code per MOWASP App. D-166
7
Pass records to documentation process
D-193

APPENDIX D-193

SEAVAN SHIPMENT DOCUMENTATION

1. INITIATING ACTION

Workload release transactions by configured load, additional load filler materiel or by individual MRO are input via remote entry device by shipment planners. MROs are released to documentation both randomly and by batch cycle.

2. REFERENCE

Appendix D-192, Process Workload Release.

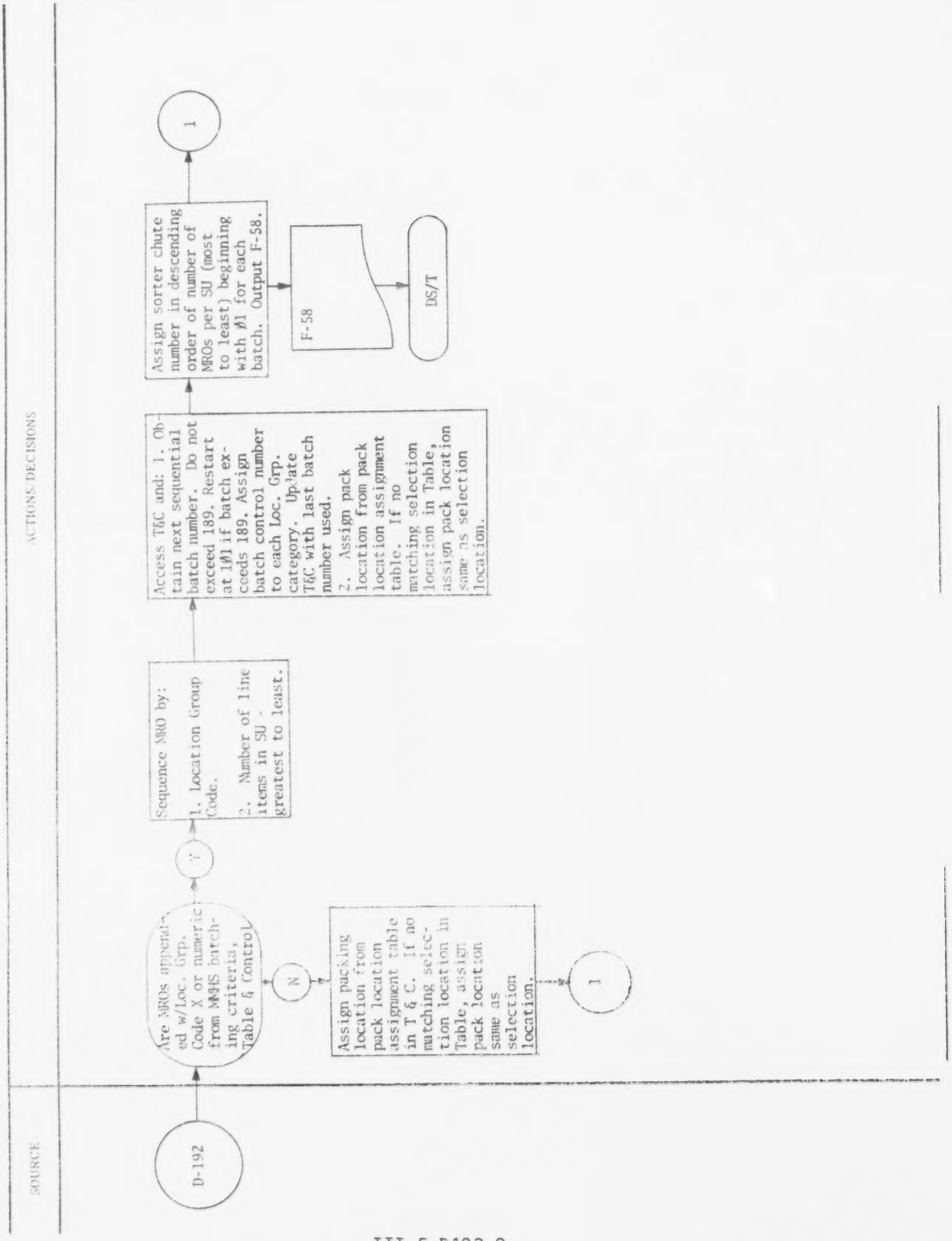
3. GENERAL

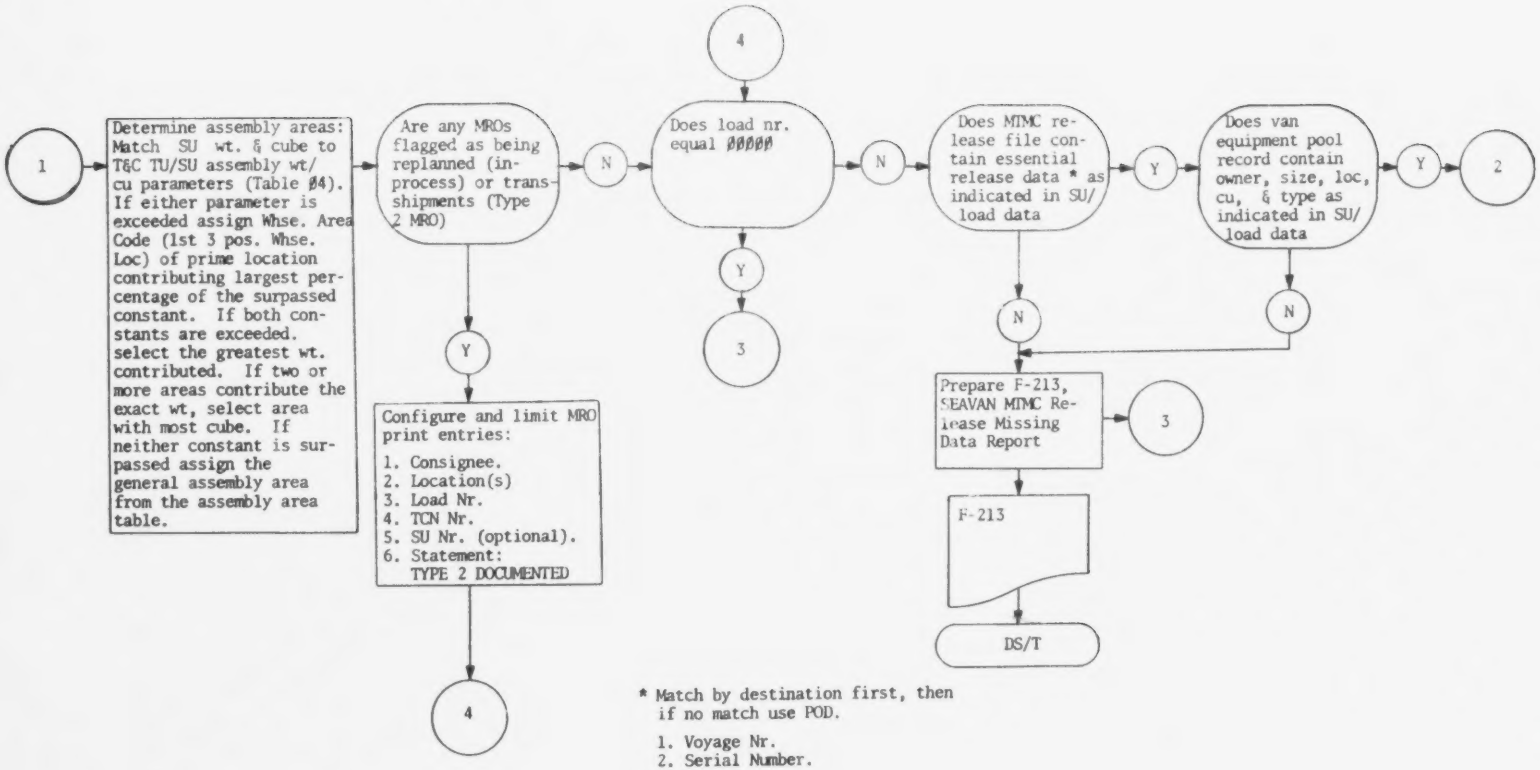
This function determines and appends batching parameters to MRO/SUs if prime locations indicate materiel is stored in MMHS warehouses, assigns the packing location from the Pack Location Assignment Table in T&C, determines load assembly area, determines van availability, and assigns equipment to the load, prints shipping documentation (SEAVAN Load List, F-212, DD 1348-1 and DD 1348-1, F-2 format), and establishes an in-process control record for load, shipment unit and line item.

4. OUTPUT

a. Appendix F-212, SEAVAN Load List.

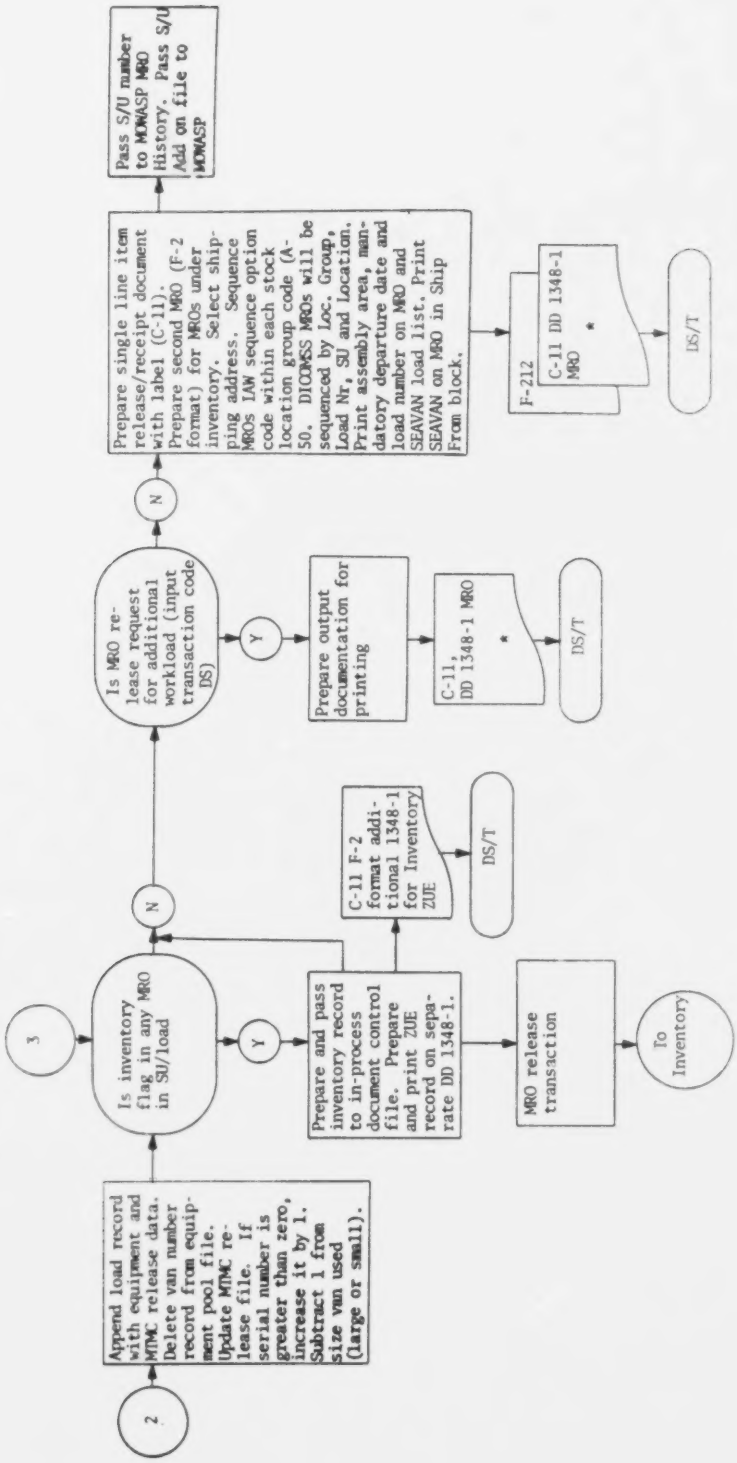
b. Appendix F-213, SEAVAN Equipment/MTMC Release Missing Data Report.


SOURCE
ACTIONS/DECISIONS
D-192
Are MROs appended w/Loc. Grp. Code X or numeric from MMHS batching criteria, Table & Control
N
Y
Assign packing location from pack location assignment table in T & C. If no matching selection location in Table, assign pack location same as selection location.
1
Sequence MRO by:
1. Location Group Code.
2. Number of line items in SU - greatest to least.
Access T&C and: 1. Obtain next sequential batch number. Do not exceed 189. Restart at 1Ø1 if batch exceeds 189. Assign batch control number to each Loc. Grp. category. Update T&C with last batch number used.
2. Assign pack location from pack location assignment table. If no matching selection location in Table, assign pack location same as selection location.
Assign sorter chute number in descending order of number of MROs per SU (most to least) beginning with Ø1 for each batch. Output F-58.
1
F-58
DS/T



* Match by destination first, then if no match use POD.

1. Voyage Nr.
2. Serial Number.
3. Terms.
4. Type.
5. Large Vans (greater than 32 ft.)
6. Small Vans (32 ft or less)
7. Vessel Name.
8. Steam Line.
9. SEAVAN Owner Code.
10. Sailing Date.
11. ETA at POE.
12. Ocean Carrier Code.
13. POE.
14. POD.



* If split MRO, suppress printing of any quantity in cc 25-29 (Block Q indicates the quantity to be shipped).

APPENDIX D-194

SEAVAN MTMC RELEASE PROCESSING

1. INITIATING ACTION

Appendix B-275, SEAVAN MTMC Release Update and Inquiry.

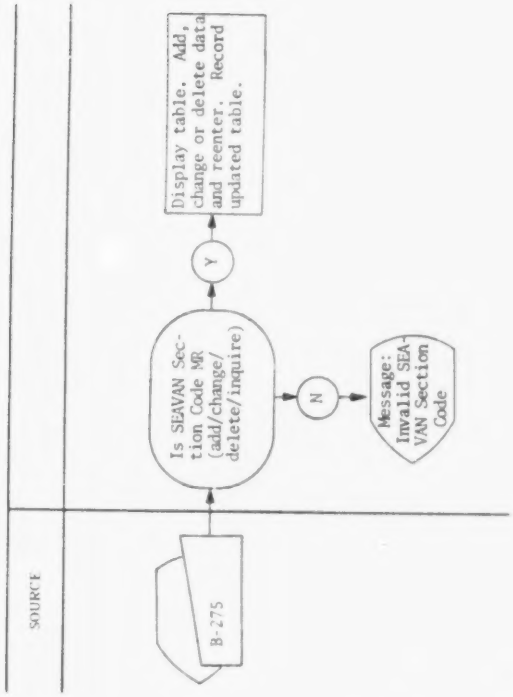
2. REFERENCES

a. Appendix A-90, SEAVAN Section Transaction Codes.

b. Appendix B-275, SEAVAN MTMC Release Update and Inquiry.

3. GENERAL

This function outlines procedures used to add, change, delete, and inquire elements contained in the MTMC Release File. These functions are accomplished via CRT.


SOURCE
B-275
Is SEAVAN Section Code MR (add/change/delete/inquire)
N
Y
Message: Invalid SEAVAN Section Code
Display table. Add, change or delete data and reenter. Record updated table.

APPENDIX D-195

SEAVAN EQUIPMENT POOL PROCESSING

1. INITIATING ACTION

Appendix B-276, SEAVAN Equipment Pool Update and Inquiry.

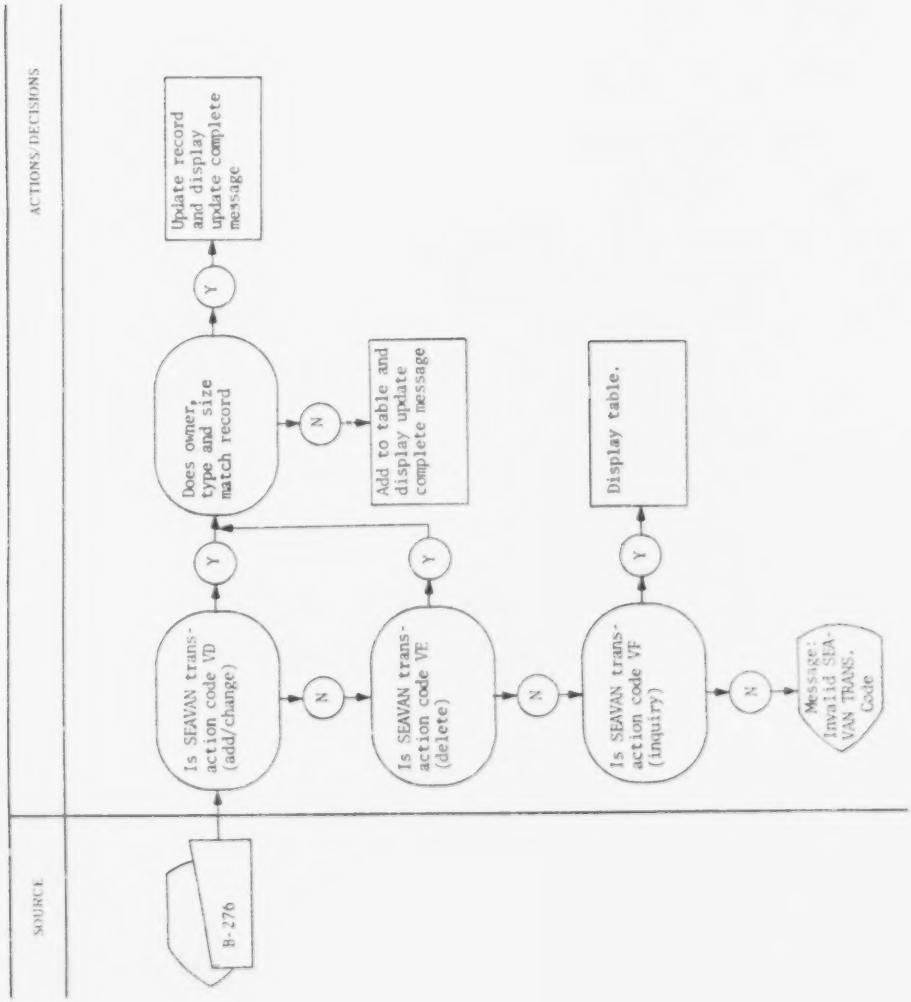
2. REFERENCES

a. Appendix A-90, SEAVAN Transaction Codes.

b. Appendix B-276, SEAVAN Equipment Pool Update and Inquiry.

3. GENERAL

This function outlines procedures to add, change, delete and inquire elements contained in the SEAVAN Equipment Pool Update and Inquiry. These functions are accomplished via CRT.


SOURCE
ACTIONS/DECISIONS
B-276
Is SEAVAN transaction code VD (add/change)
Y
N
Does owner, type and size match record
Y
Update record and display update complete message
N
Add to table and display update complete message
Is SEAVAN transaction code VE (delete)
Y
N
Is SEAVAN transaction code VF (inquiry)
Y
Display table.
N
Message: Invalid SEAVAN TRANS. Code

APPENDIX D-196

SEAVAN TABLE AND CONTROL PROCESSING

1. INITIATING ACTION

Appendix B-277, SEAVAN Table and Control File Update.

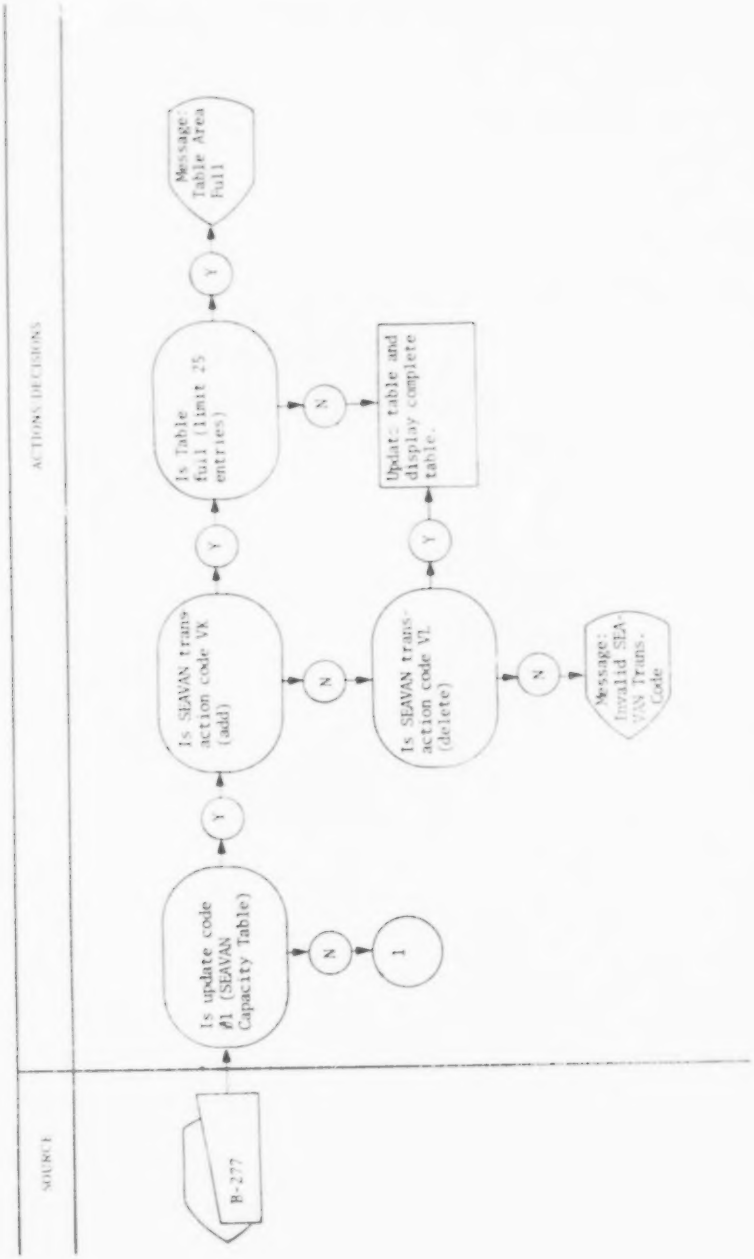
2. REFERENCES

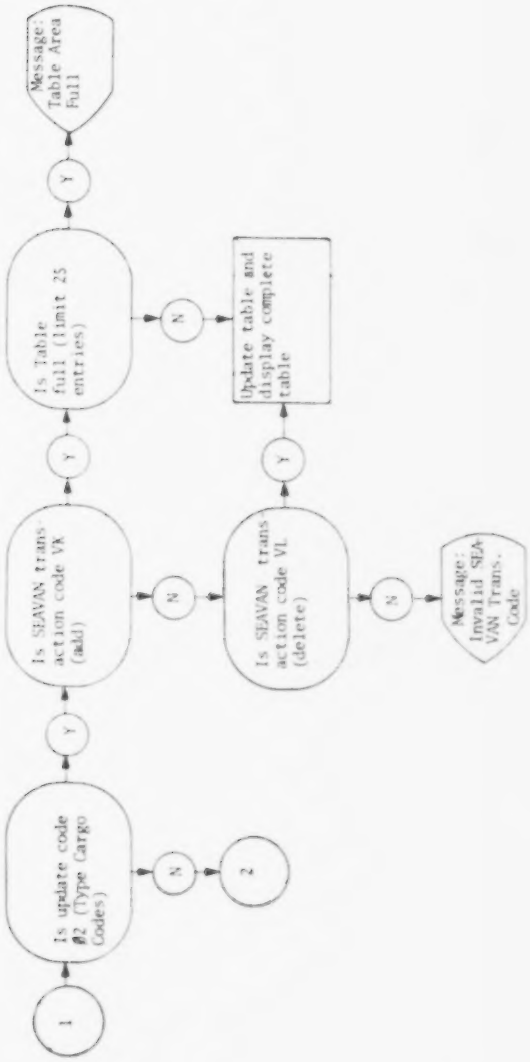
a. Appendix A-90, SEAVAN Transaction Codes.

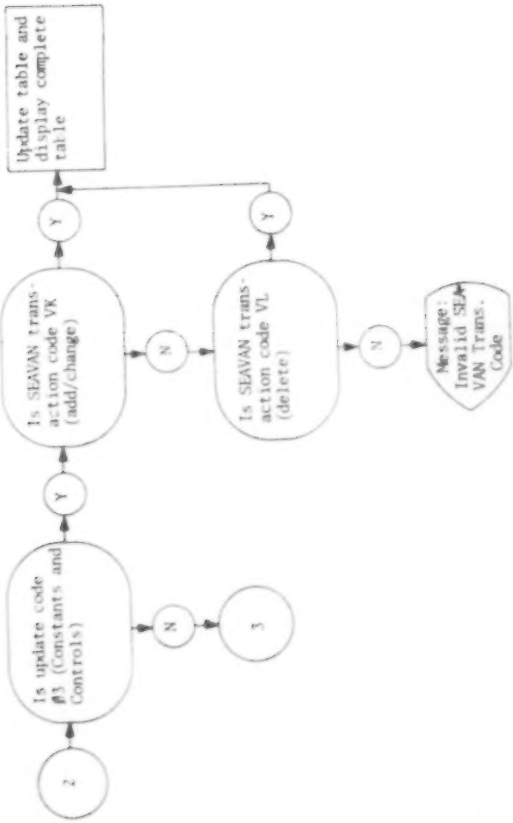
b. Appendix B-277, SEAVAN Table and Control File Update.

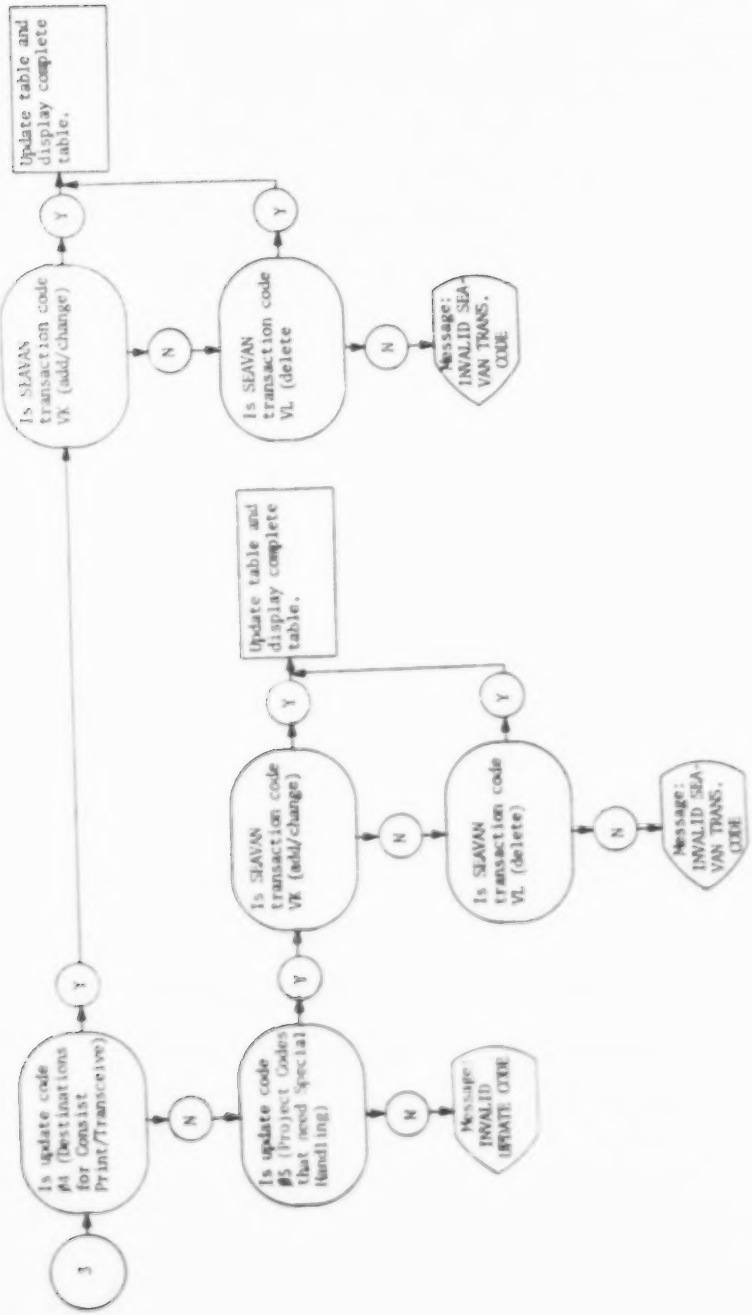
3. GENERAL

This function outlines procedures used to initially establish, add, change, delete or inquire computer controlled constants and tables. These functions are accomplished via CRT.


SOURCE
ACTIONS/DECISIONS
R-277
Is update code #1 (SEAVAN Capacity Table)
N
1
Y
Is SEAVAN transaction code VX (add)
N
Y
Is Table full (limit 25 entries)
N
Y
Message: Table Area Full
Is SEAVAN transaction code VL (delete)
N
Y
Update table and display complete table.
Message: Invalid SEAVAN Trans. Code


1
Is update code #2 (Type Cargo Codes)
N
2
Y
Is SEAVAN transaction code VK (add)
N
Y
Is Table full (limit 25 entries)
Y
Message: Table Area Full
N
Update table and display complete table
Is SEAVAN transaction code VL (delete)
Y
N
Message: Invalid SEAVAN Trans. Code


2
Is update code Ø3 (Constants and Controls)
N
3
Y
Is SEAVAN transaction code VK (add/change)
N
Is SEAVAN transaction code VL (delete)
N
Message: Invalid SEAVAN Trans. Code
Y
Y
Update table and display complete table


3
Is update code #4 (Destinations for Consist Print/Transceive)
Y
N
Is update code #5 (Project Codes that need Special Handling)
Y
N
Message INVALID UPDATE CODE
Is SEAVAN transaction code VK (add/change)
Y
N
Update table and display complete table.
Is SEAVAN transaction code VL (delete)
Y
N
Message: INVALID SEA-VAN TRANS. CODE
Is SEAVAN transaction code VK (add/change)
Y
N
Update table and display complete table.
Is SEAVAN transaction code VL (delete)
Y
N
Message: INVALID SEA-VAN TRANS. CODE

APPENDIX D-197

SEAVAN MRO ADJUSTMENT AND OFFER PROCESS

1. INITIATING ACTION

This function is initiated by the entry of a SEAVAN Transaction Code via CRT. The action will adjust, offer, and confirm MROs scheduled to be shipped in SEAVANs.

2. REFERENCES

a. Appendix A-90, SEAVAN Transaction Codes.

b. Appendix A-91, SEAVAN Status Codes.

c. Appendix B-259, SEAVAN Entry of Date Offered.

d. Appendix B-260, SEAVAN MRO Cancellation.

e. Appendix B-261, SEAVAN Denial/Medical Controlled Substance - FMS.

f. Appendix B-262, SEAVAN Denial - Specified Materiel Not Available to Ship.

g. Appendix B-263, SEAVAN Cancellation of MRO - Less than Specified Dollar Value.

h. Appendix B-264, SEAVAN Overshipment Due to Item Packaging.

i. Appendix B-265, SEAVAN Undershipment Due to Item Packaging.

j. Appendix B-266, SEAVAN MRO - Manual Control Option.

k. Appendix B-267, SEAVAN Reject - RDD Cannot be Met.

l. Appendix B-268, SEAVAN Force Close a Partially Canceled MRO.

m. Appendix B-269, SEAVAN Force Close MRO.

n. Appendix B-270, SEAVAN Change of MRO Data Element.

o. Appendix B-271, SEAVAN Inquiry/Load Shipment Unit of Line Item.

p. Appendix B-272, SEAVAN Confirmation of MROs Shipped Other than SEAVAN Mode.

q. Appendix B-273, SEAVAN Remove S/U From Configured Load.

r. Appendix B-274, SEAVAN TCMD/Consist Update/Print Request.

s. Appendix B-278, SEAVAN MTMC Release Data for In-Process Loads.

best copy available

t. Appendix B-279, SEAVAN - Remove Line Item from Configured SU Load.

u. Appendix F-212, SEAVAN Load Listing.

3. GENERAL

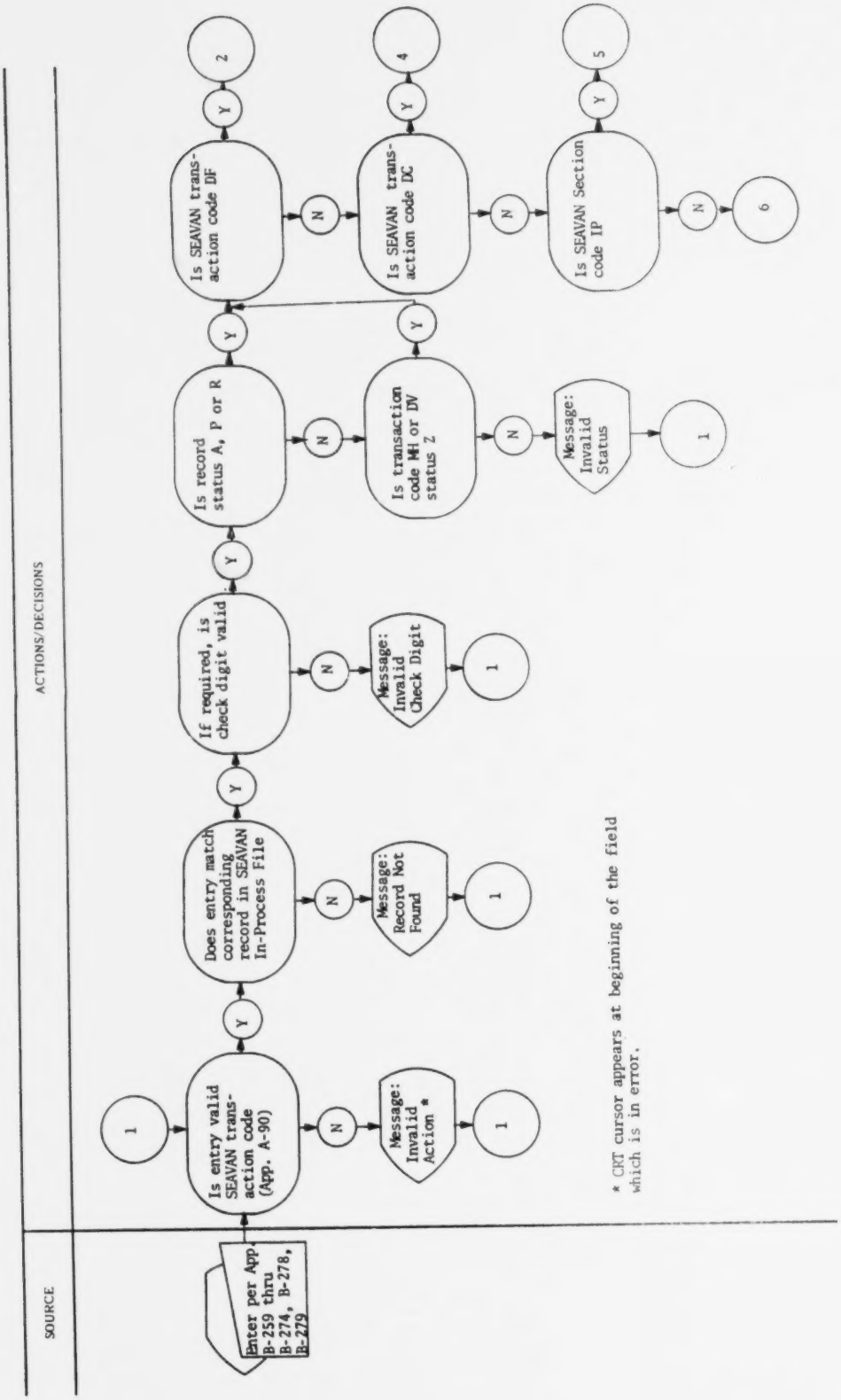
This function processes all quantity adjustments necessary to ship MROs. The function also includes the capability to process cancellations, force closures, and DP status (manual handling). Entry of SU data (pieces, weight and cube), date offered, and shipment confirmation is also included in this process.

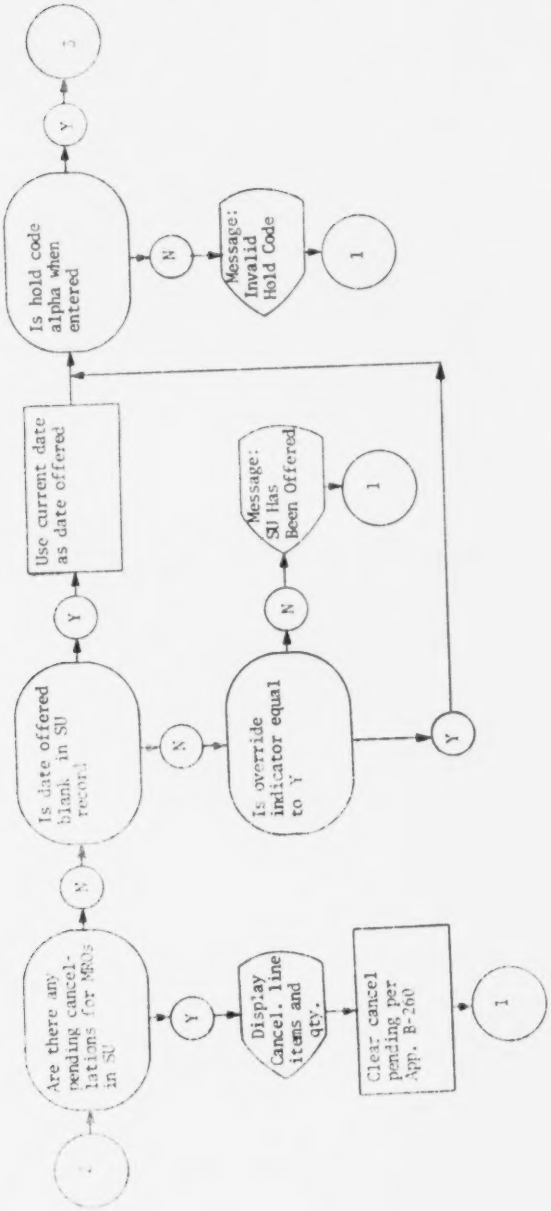
4. OUTPUT

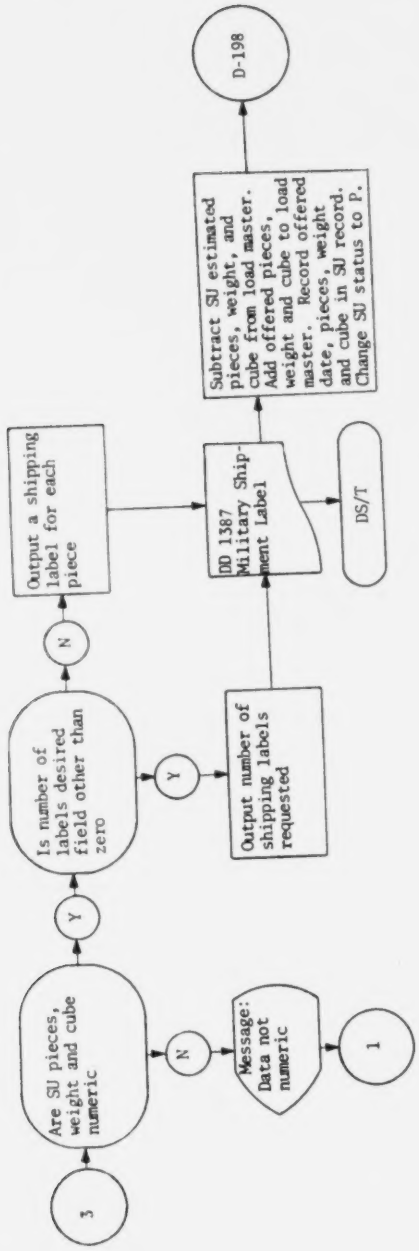
a. F-62, SEAVAN Consist.

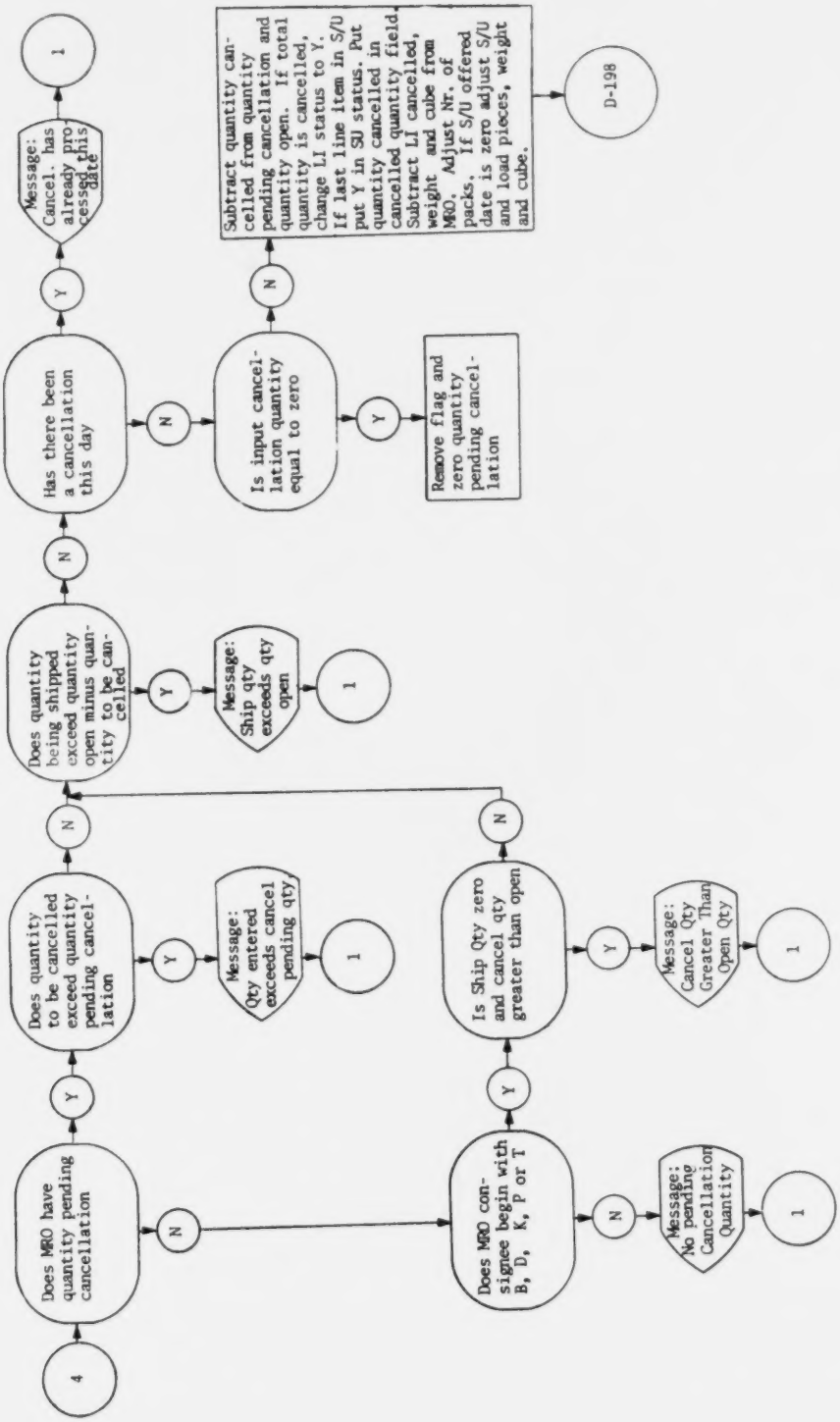
b. F-162 Advance SEAVAN Consist - Joint Message Format

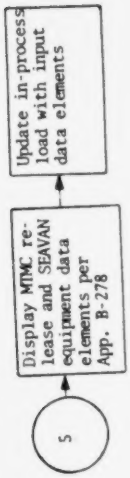
c. F-211, SEAVAN TCMD Listing.

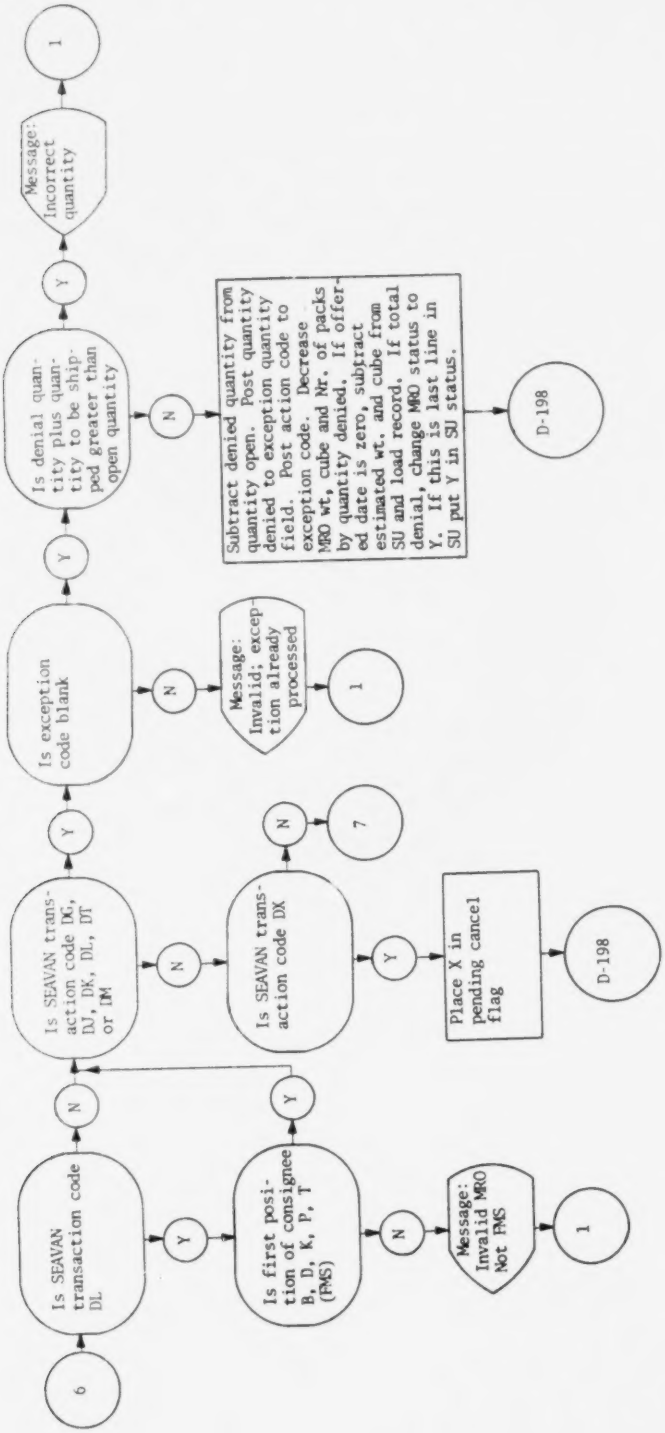

SOURCE
ACTIONS/DECISIONS
Enter per App. B-259 thru B-274, B-278, B-279
1
Is entry valid SEAVAN trans-action code (App. A-90)
Y
N
Message: Invalid Action *
1
Does entry match corresponding record in SEAVAN In-Process File
Y
N
Message: Record Not Found
1
If required, is check digit valid
Y
N
Message: Invalid Check Digit
1
Is record status A, P or R
Y
N
Is transaction code MI or DV status Z
Y
N
Message: Invalid Status
1
Is SEAVAN trans-action code DF
Y
2
N
Is SEAVAN trans-action code DC
Y
4
N
Is SEAVAN Section code IP
Y
5
N
6
* CRT cursor appears at beginning of the field which is in error.

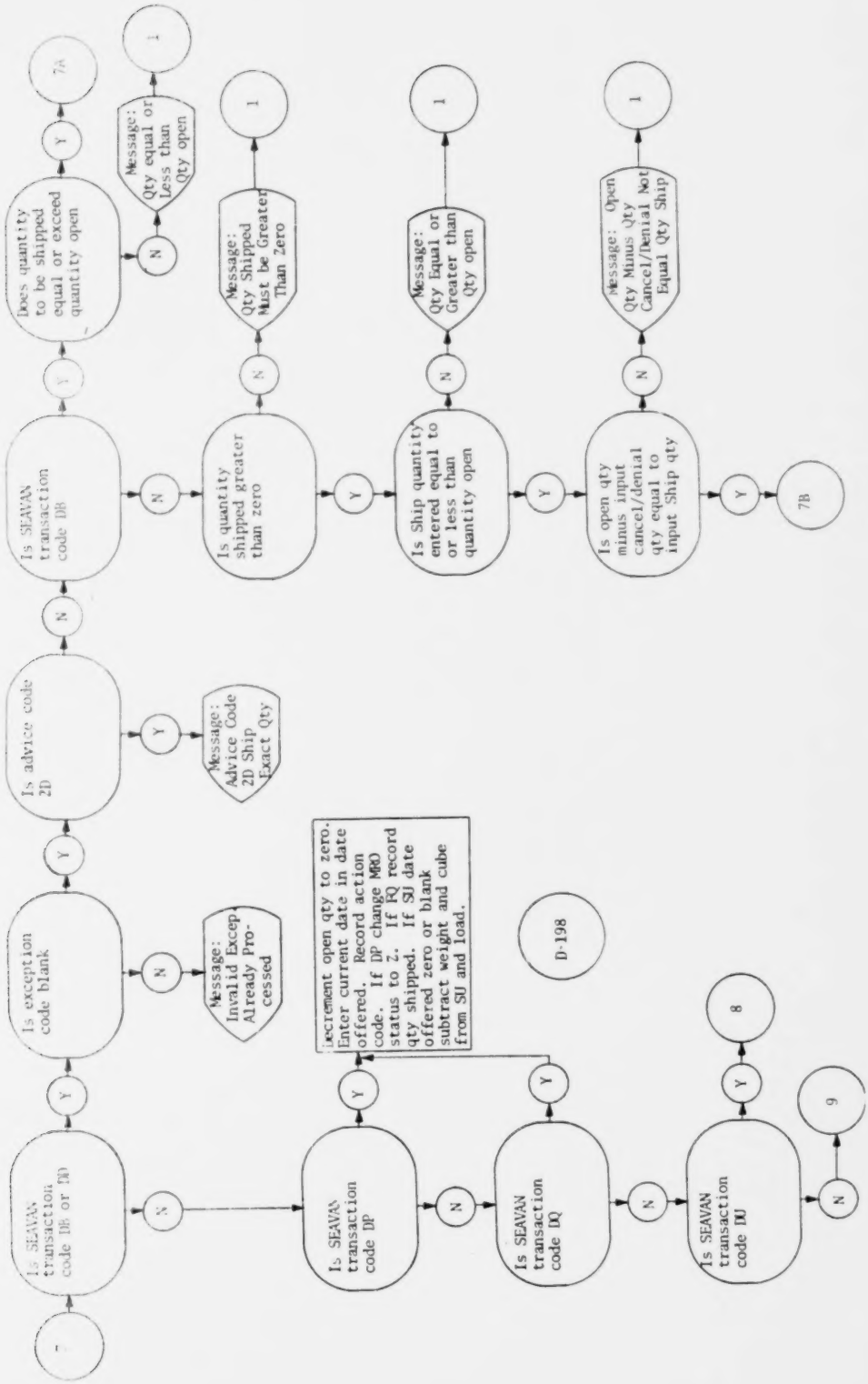

Are there any pending cancel-lations for MROs in SU
Y
Display Cancel. line items and qty.
Clear cancel pending per App. B-260
1
N
Is date offered blank in SU record
Y
Use current date as date offered
N
Is override indicator equal to Y
N
Message: SU Has Been Offered
1
Y
Is hold code alpha when entered
N
Message: Invalid Hold Code
1
Y
3

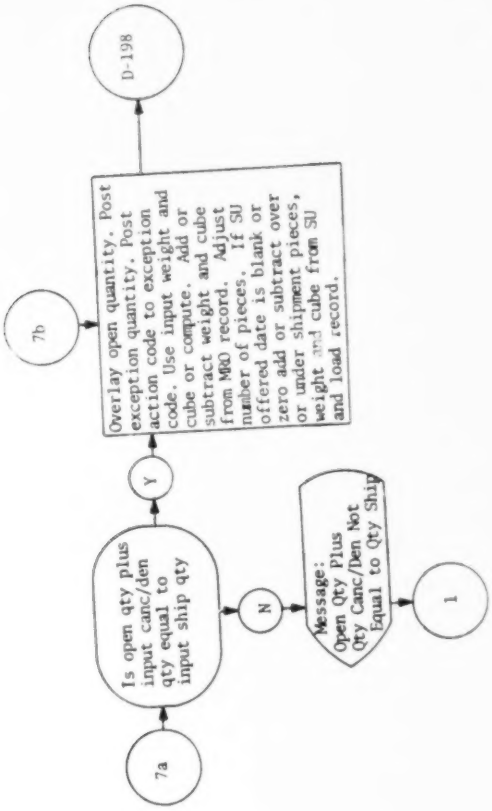

3
Are SU pieces, weight and cube numeric
N
Message: Data not numeric
1
Y
Is number of labels desired field other than zero
Y
Output number of shipping labels requested
N
Output a shipping label for each piece
DD 1387 Military Shipment Label
DS/T
Subtract SU estimated pieces, weight, and cube from load master. Add offered pieces, weight and cube to load master. Record offered date, pieces, weight and cube in SU record. Change SU status to P.
D-198

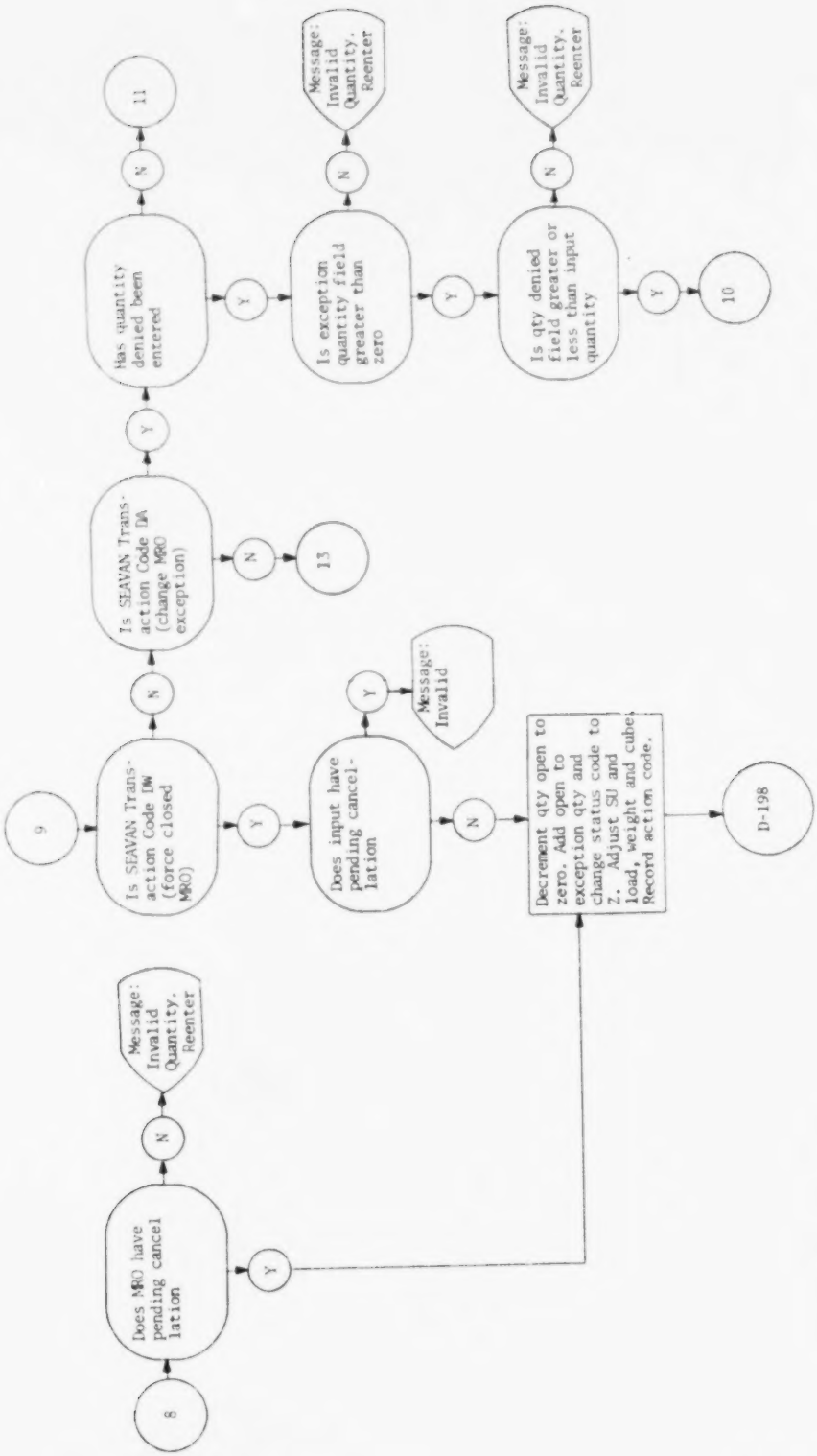

4
Does MRO have quantity pending cancellation
Y
N
Does quantity to be cancelled exceed quantity pending cancellation
Y
Message: Qty entered exceeds cancel pending qty
1
N
Does quantity being shipped exceed quantity open minus quantity to be cancelled
Y
Message: Ship qty exceeds qty open
1
N
Has there been a cancellation this day
Y
Message: Cancel. has already processed this date
1
N
Is input cancellation quantity equal to zero
Y
Remove flag and zero quantity pending cancellation
N
Subtract quantity canceled from quantity pending cancellation and quantity open. If total quantity is cancelled, change LI status to Y. If last line item in S/U put Y in SU status. Put quantity cancelled in cancelled quantity field. Subtract LI cancelled, weight and cube from MRO. Adjust Nr. of packs. If S/U offered date is zero adjust S/U and load pieces, weight and cube.
D-198
N
Does MRO consignee begin with B, D, K, P or T
Y
Is Ship Qty zero and cancel qty greater than open
Y
Message: Cancel Qty Greater Than Open Qty
1
N
Message: No pending Cancellation Quantity
1

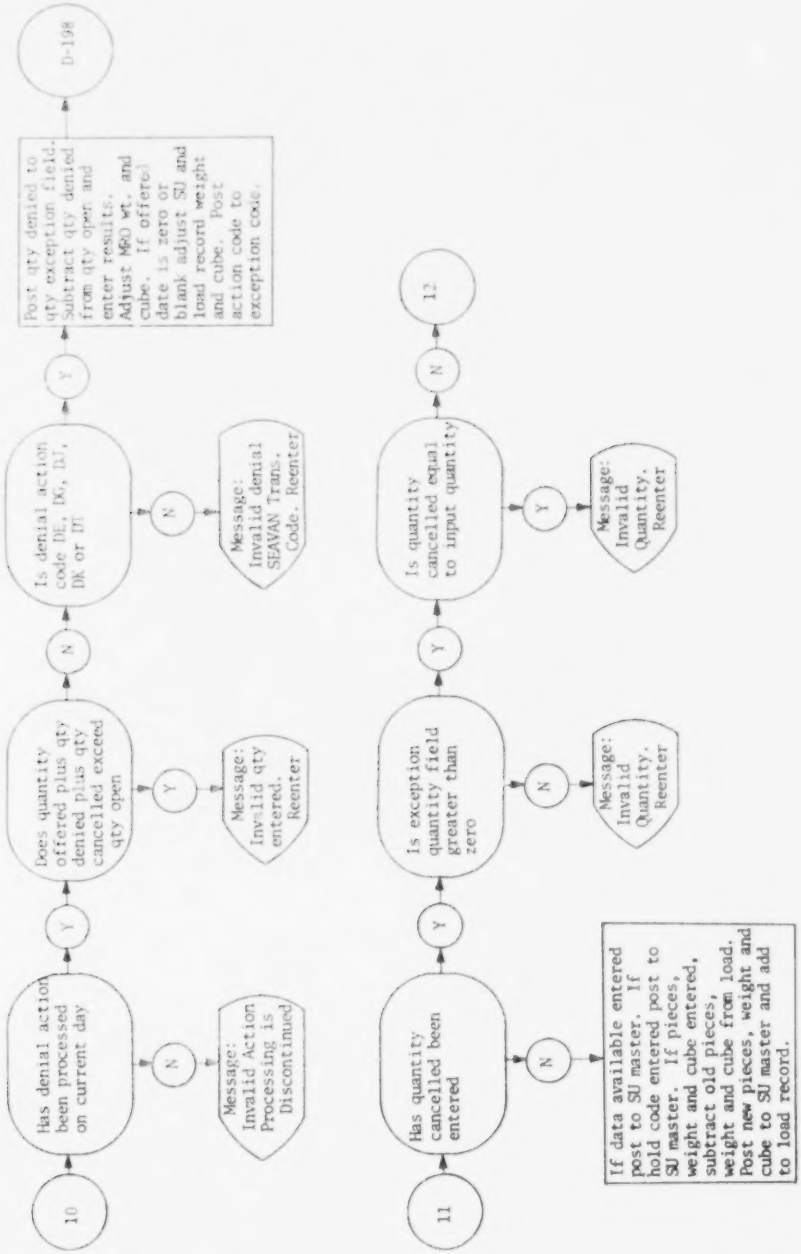

5
Display MTMC release and SEAVAN equipment data elements per App. B-278
Update in-process load with input data elements

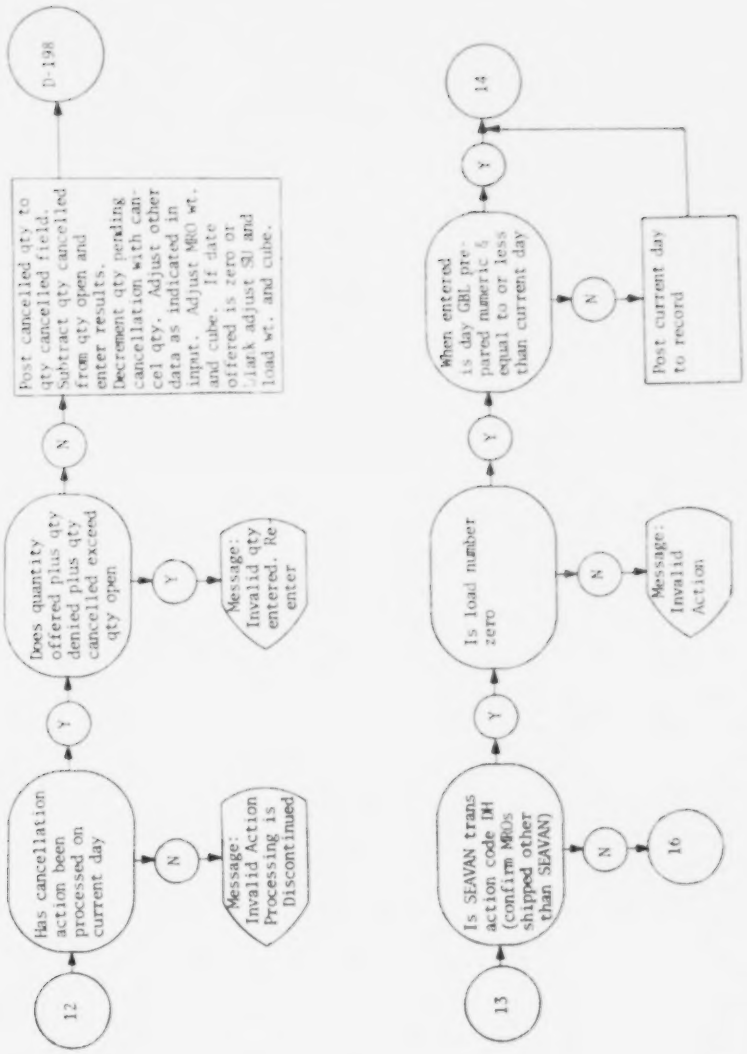

6
Is SEAVAN transaction code DL
Y
N
Is first position of consignee B, D, K, P, T (FMS)
Y
N
Message: Invalid MRO Not FMS
1
Is SEAVAN transaction code DC, DJ, DK, DL, DT or DM
Y
N
Is SEAVAN transaction code DX
Y
N
7
Place X in pending cancel flag
D-198
Is exception code blank
Y
N
Message: Invalid; exception already processed
1
Is denial quantity plus quantity to be shipped greater than open quantity
Y
N
Message: Incorrect quantity
1
Subtract denied quantity from quantity open. Post quantity denied to exception quantity field. Post action code to exception code. Decrease MRO wt, cube and Nr. of packs by quantity denied. If offered date is zero, subtract estimated wt. and cube from SU and load record. If total denial, change MRO status to Y. If this is last line in SU put Y in SU status.
D-198

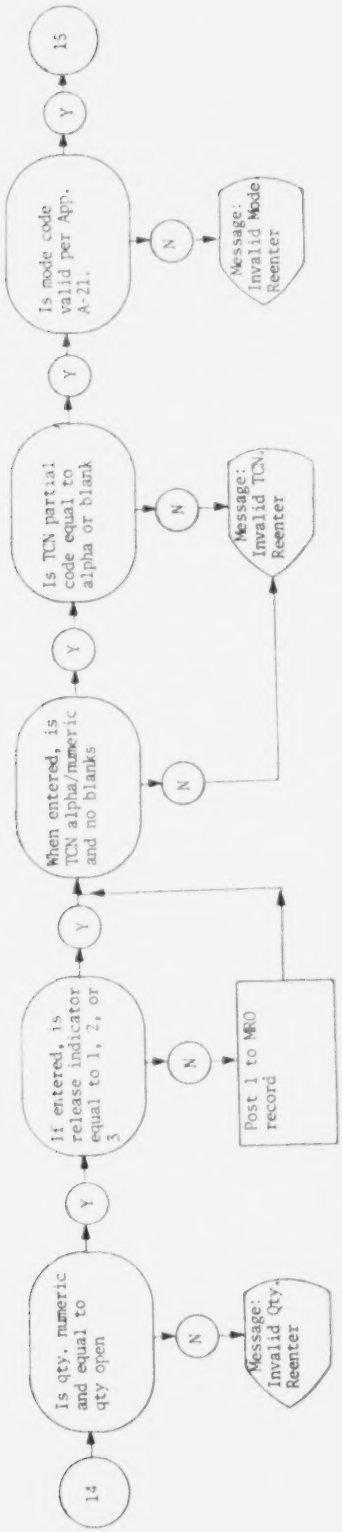

7
Is SEAVAN transaction code DB or DD
N
Y
Is exception code blank
N
Message: Invalid Excep. Already Processed
Y
Is advice code 2D
Y
Message: Advice Code 2D Ship Exact Qty
N
Is SEAVAN transaction code DB
N
Y
Does quantity to be shipped equal or exceed quantity open
N
Message: Qty equal or Less than Qty open
1
Y
7A
Decrement open qty to zero. Enter current date in date offered. Record action code. If DP change MRO status to Z. If RQ record qty shipped. If SU date offered zero or blank subtract weight and cube from SU and load.
Y
Is SEAVAN transaction code DP
N
Y
Is SEAVAN transaction code DQ
N
Y
Is SEAVAN transaction code DU
N
Y
8
9
D-198
Is quantity shipped greater than zero
N
Message: Qty Shipped Must be Greater Than Zero
1
Y
Is Ship quantity entered equal to or less than quantity open
N
Message: Qty Equal or Greater than Qty open
1
Y
Is open qty minus input cancel/denial qty equal to input Ship qty
N
Message: Open Qty Minus Qty Cancel/Denial Not Equal Qty Ship
1
Y
7B

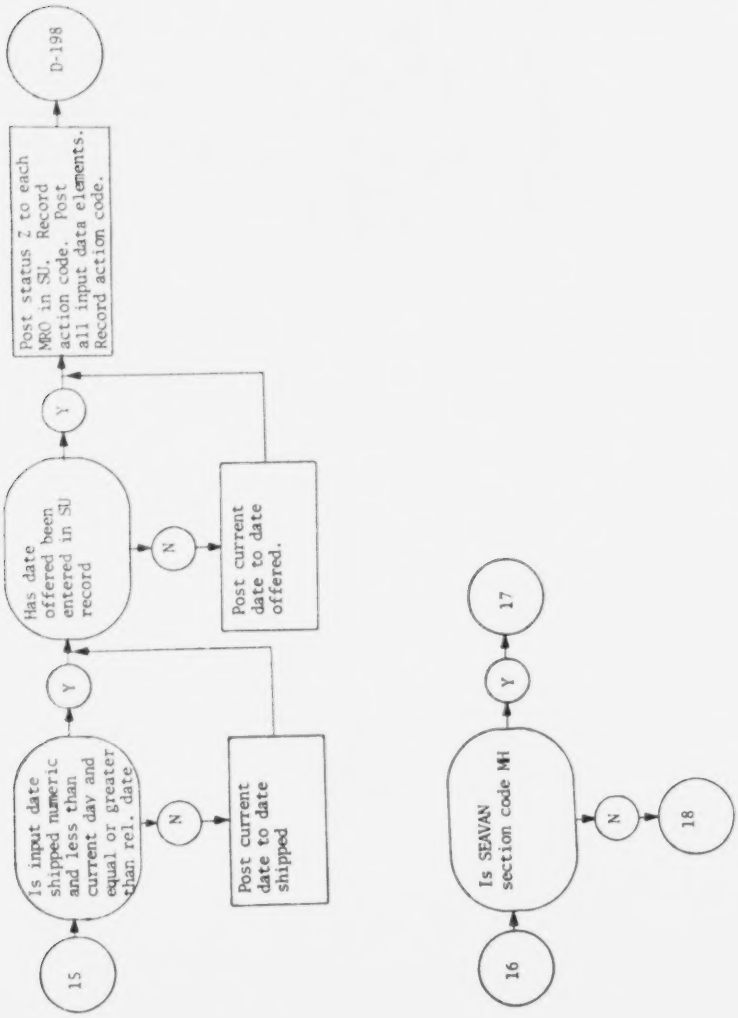

7a
Is open qty plus input canc/den qty equal to input ship qty
N
Y
Message: Open Qty Plus Qty Canc/Den Not Equal to Qty Ship
1
7b
Overlay open quantity. Post exception quantity. Post action code to exception code. Use input weight and cube or compute. Add or subtract weight and cube from MRO record. Adjust number of pieces. If SU offered date is blank or zero add or subtract over or under shipment pieces, weight and cube from SU and load record.
D-198

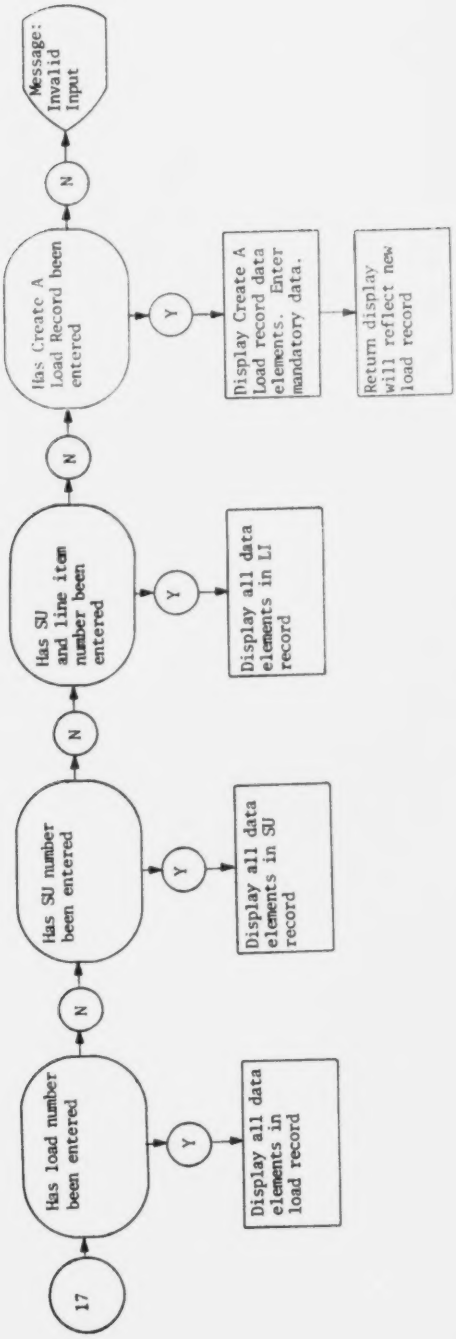

8
Does MRO have pending cancel lation
Y
N
Message: Invalid Quantity. Reenter
9
Is SEAVAN Trans-action Code DW (force closed MRO)
Y
N
Does input have pending cancel-lation
Y
Message: Invalid
N
Decrement qty open to zero. Add open to exception qty and change status code to Z. Adjust SU and load, weight and cube. Record action code.
D-198
Is SEAVAN Trans-action Code DA (change MRO exception)
N
13
Y
Has quantity denied been entered
N
11
Y
Is exception quantity field greater than zero
N
Message: Invalid Quantity. Reenter
Y
Is qty denied field greater or less than input quantity
N
Message: Invalid Quantity. Reenter
Y
10

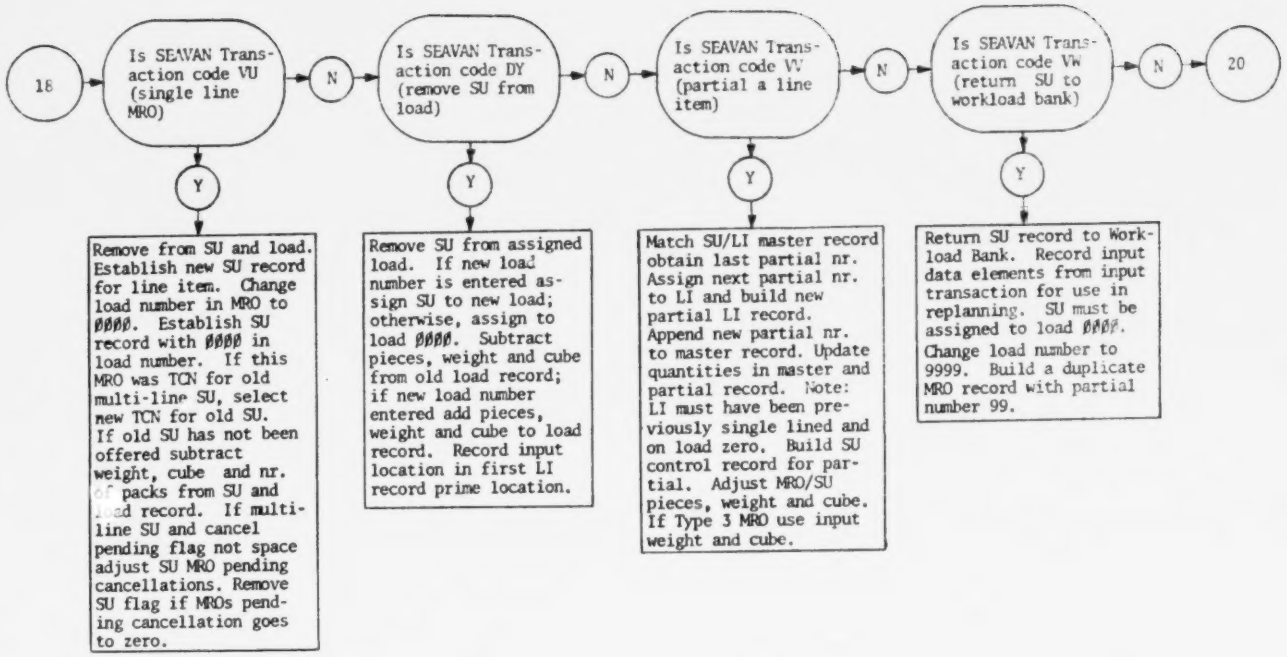

10
Has denial action been processed on current day
N
Message: Invalid Action Processing is Discontinued
Y
Does quantity offered plus qty denied plus qty cancelled exceed qty open
Y
Message: Invalid qty entered. Reenter
N
Is denial action code DE, DG, DJ, DK or DT
N
Message: Invalid denial SEAVAN Trans. Code. Reenter
Y
Post qty denied to qty exception field. Subtract qty denied from qty open and enter results. Adjust MRO wt. and cube. If offered date is zero or blank adjust SU and load record weight and cube. Post action code to exception code.
D-198
11
Has quantity cancelled been entered
N
If data available entered post to SU master. If hold code entered post to SU master. If pieces, weight and cube entered, subtract old pieces, weight and cube from load. Post new pieces, weight and cube to SU master and add to load record.
Y
Is exception quantity field greater than zero
N
Message: Invalid Quantity. Reenter
Y
Is quantity cancelled equal to input quantity
Y
Message: Invalid Quantity. Reenter
N
12

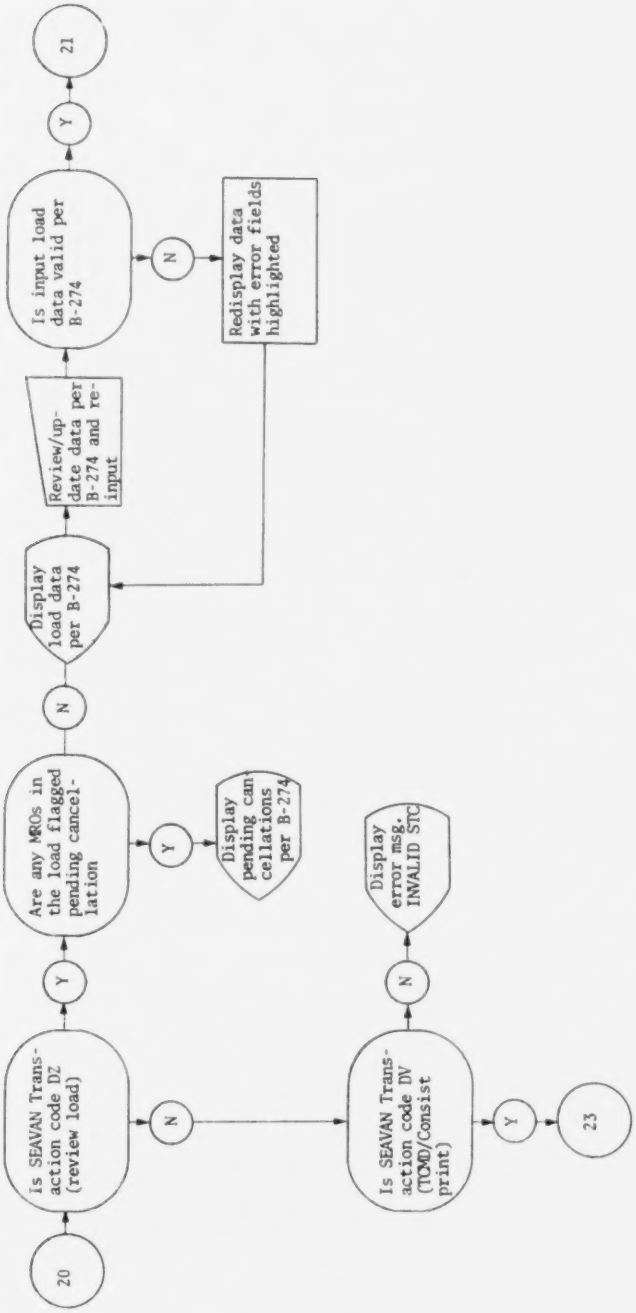

12
Has cancellation action been processed on current day
N
Message: Invalid Action Processing is Discontinued
Y
Does quantity offered plus qty denied plus qty cancelled exceed qty open
Y
Message: Invalid qty entered. Re enter
N
Post cancelled qty to qty cancelled field. Subtract qty cancelled from qty open and enter results. Decrement qty pending cancellation with cancel qty. Adjust other data as indicated in input. Adjust MRO wt. and cube. If date offered is zero or blank adjust SU and load wt. and cube.
D-198
13
Is SEAVAN trans action code IM (confirm MROs shipped other than SEAVAN)
N
16
Y
Is load number zero
N
Message: Invalid Action
Y
When entered is day GBL prepared numeric & equal to or less than current day
N
Post current day to record
Y
14

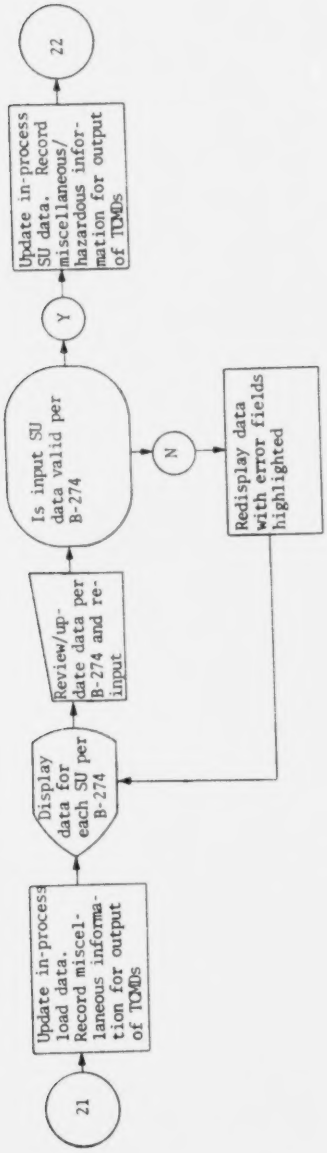

14
Is qty. numeric and equal to qty open
N
Message: Invalid Qty. Reenter
Y
If entered, is release indicator equal to 1, 2, or 3
N
Post 1 to MRO record
Y
When entered, is TCN alpha/numeric and no blanks
N
Message: Invalid TCN. Reenter
Y
Is TCN partial code equal to alpha or blank
N
Y
Is mode code valid per App. A-21.
N
Message: Invalid Mode Reenter
Y
15

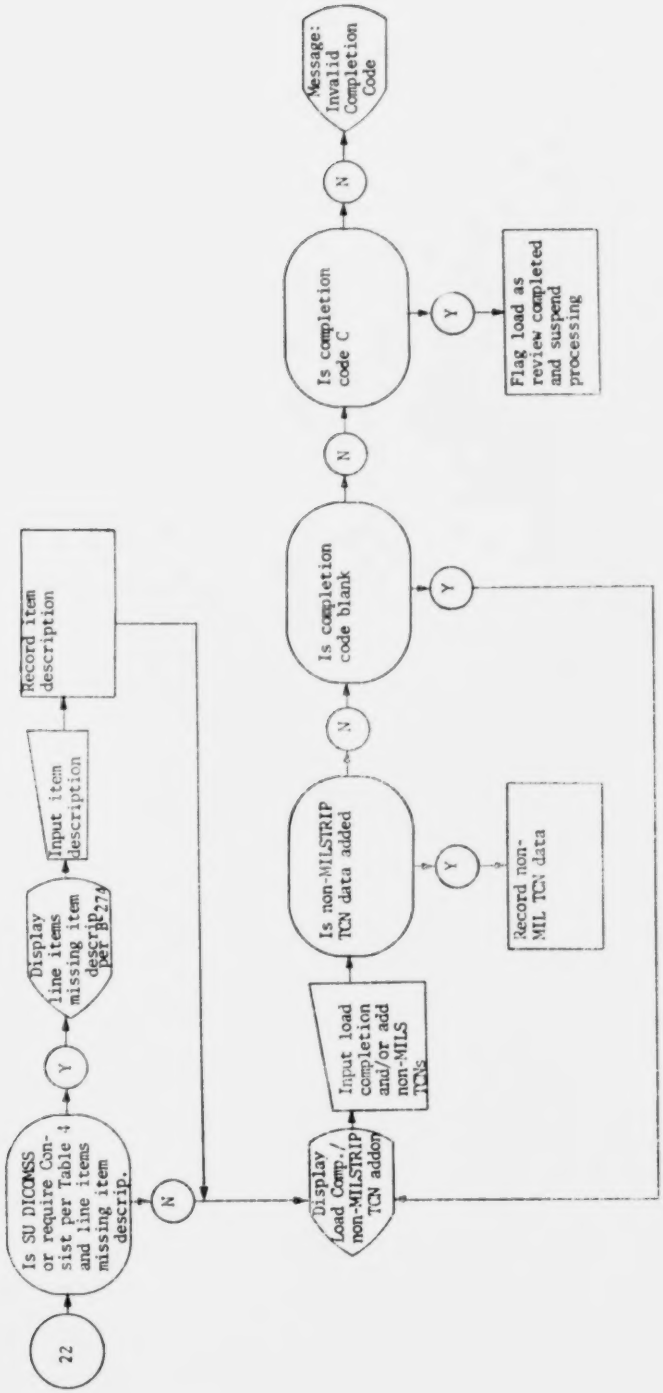

15
Is input date shipped numeric and less than current day and equal or greater than rel. date
N
Post current date to date shipped
Y
Has date offered been entered in SU record
N
Post current date to date offered.
Y
Post status Z to each MRO in SU. Record action code. Post all input data elements. Record action code.
D-198
16
Is SEAVAN section code MI
N
18
Y
17

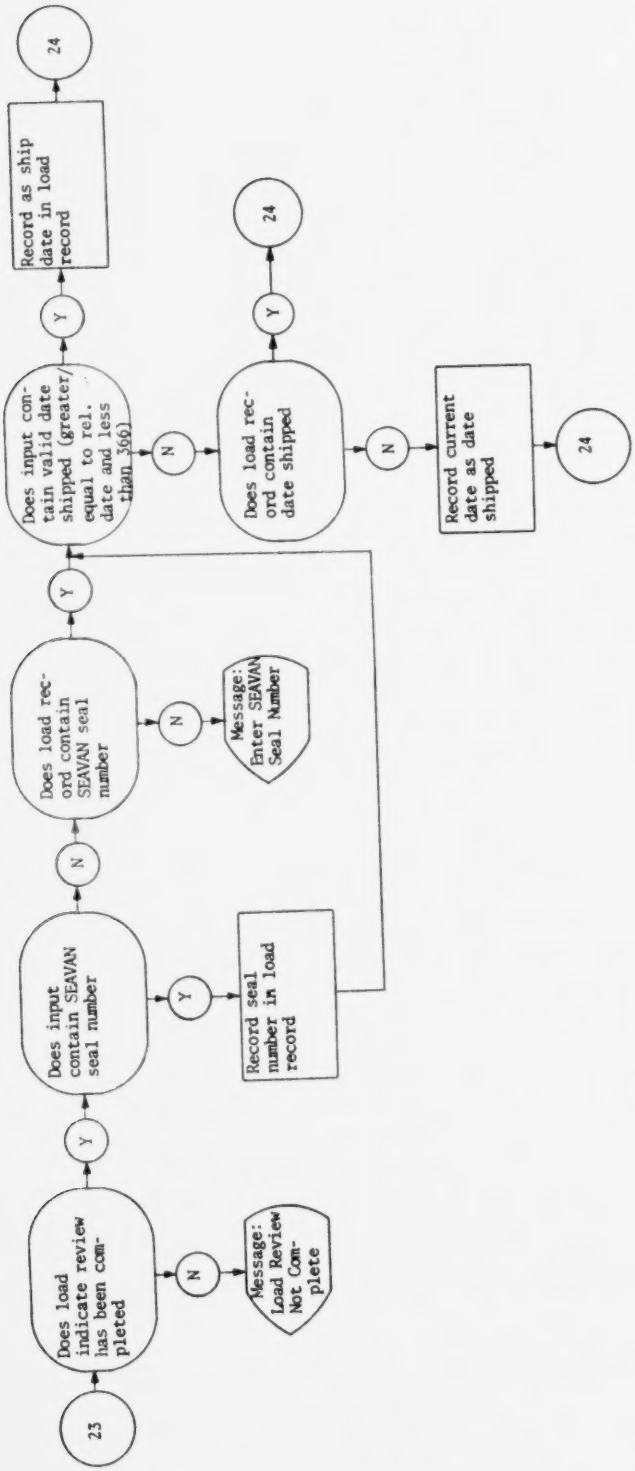

17
Has load number been entered
Y
Display all data elements in load record
N
Has SU number been entered
Y
Display all data elements in SU record
N
Has SU and line item number been entered
Y
Display all data elements in LI record
N
Has Create A Load Record been entered
Y
Display Create A Load record data elements. Enter mandatory data.
Return display will reflect new load record
N
Message: Invalid Input


18
Is SEAVAN Transaction code VU (single line MRO)
N
Y
Remove from SU and load. Establish new SU record for line item. Change load number in MRO to ØØØØ. Establish SU record with ØØØØ in load number. If this MRO was TCN for old multi-line SU, select new TCN for old SU. If old SU has not been offered subtract weight, cube and nr. of packs from SU and load record. If multi-line SU and cancel pending flag not space adjust SU MRO pending cancellations. Remove SU flag if MROs pending cancellation goes to zero.
Is SEAVAN Transaction code DY (remove SU from load)
N
Y
Remove SU from assigned load. If new load number is entered assign SU to new load; otherwise, assign to load ØØØØ. Subtract pieces, weight and cube from old load record; if new load number entered add pieces, weight and cube to load record. Record input location in first LI record prime location.
Is SEAVAN Transaction code VV (partial a line item)
N
Y
Match SU/LI master record obtain last partial nr. Assign next partial nr. to LI and build new partial LI record. Append new partial nr. to master record. Update quantities in master and partial record. Note: LI must have been previously single lined and on load zero. Build SU control record for partial. Adjust MRO/SU pieces, weight and cube. If Type 3 MRO use input weight and cube.
Is SEAVAN Transaction code VW (return SU to workload bank)
N
Y
Return SU record to Workload Bank. Record input data elements from input transaction for use in replanning. SU must be assigned to load ØØØØ. Change load number to 9999. Build a duplicate MRO record with partial number 99.
20


20
Is SEAVAN Transaction code DZ (review load)
N
Y
Are any MROs in the load flagged pending cancellation
Y
Display pending cancellations per B-274
N
Display load data per B-274
Review/update data per B-274 and reinput
Is input load data valid per B-274
N
Redisplay data with error fields highlighted
Y
21
Is SEAVAN Transaction code DV (TOMD/Consist print)
N
Display error msg. INVALID STC
Y
23


21
Update in-process load data. Record miscellaneous information for output of TOMDs
Display data for each SU per B-274
Review/update data per B-274 and re-input
Is input SU data valid per B-274
N
Redisplay data with error fields highlighted
Y
Update in-process SU data. Record miscellaneous/hazardous information for output of TOMDs
22


22
Is SU DICOMSS or require Consist per Table 4 and line items missing item descrip.
Y
N
Display line items missing item descrip per BP-273
Input item description
Record item description
Display Load Comp./ non-MILSTRIP TCN addon
Input load completion and/or add non-MILS TCNs
Is non-MILSTRIP TCN data added
Y
Record non-MIL TCN data
N
Is completion code blank
Y
N
Is completion code C
Y
Flag load as review completed and suspend processing
N
Message: Invalid Completion Code


23
Does load indicate review has been completed
N
Message: Load Review Not Complete
Y
Does input contain SEAVAN seal number
Y
Record seal number in load record
N
Does load record contain SEAVAN seal number
N
Message: Enter SEAVAN Seal Number
Y
Does input contain valid date shipped (greater/equal to rel. date and less than 366)
N
Does load record contain date shipped
Y
24
N
Record current date as date shipped
24
Y
Record as ship date in load record
24

24 →

Prepare the SEAVAN TCMD T-2 for load as follows:

CC	Data
1	Constant T
2	If type cargo code (4th position of the WCC from load record) is A, C, F, G, I, J, K, L, O, P, R, S, T, V, W, Xor Y or if positions 1-3 of WCC from load record are 70X or 40X, then position 2 will be J; otherwise, it will be X.
3	Constant 2
4-8	Last 5 positions of SEAVAN number from load record
9-12	SEAVAN owner from load record
13-14	SEAVAN size from load record
15-19	Water Commodity Code from load record
20	Blank
21-23	POE from load record
24-26	POD from load record
27	Constant V
28-29	Type Pack from load record
30-46	SEAVAN TCN from load record
47-52	Destination AAC from load record key (if stop off van use destination AAC for highest stop off number on the SEAVAN)
53	Highest Transportation Priority for any SU in the load
54-56	Earliest RDD of any MRO in load
57	S - One consignee on the van M - More than one consignee moving directly to a destination with no stop offs 1-9 - Contents for stop off prior to ultimate SEAVAN destination. Indicate number of stops (not including SEAVAN destination)
58-59	Number of SU in SEAVAN
60-62	Last 3 positions of ship date from load record
63	Estimate time of arrival from load record
64-67	SEAVAN cube capacity
68-71	Pieces in SEAVAN
72-76	Weight of contents
77-80	Cube of contents

→

Prepare miscellaneous SEAVAN TCMD T-9 card sequence 1 as follows:

CC	Data
1	Constant T
2	Same as assigned to T-2 TCMD
3	Constant 9
4-8	Duplicate data from T-2 TCMD
9	Constant X
10-14	Zip Code of origin of SEAVAN from Table and Control File
15-19	If refridgerated van (special requirement 3, 5, 6 or 9 in load key) use temperature range from load record; otherwise, duplicate T-2 data
20-27	Duplicate data from T-2 TCMD
28-29	Enter size of SEAVAN ordered from load record
30-53	Duplicate data from T-2 TCMD
54-55	Constant VN
56-63	SEAVAN number from load record
64-65	Constant SN
66-73	Seal number from load record
74-77	Ocean carrier from load record
78-79	Blank
80	Card sequence number 1

→ 25

ACTIONS/DECISIONS

25 → 26

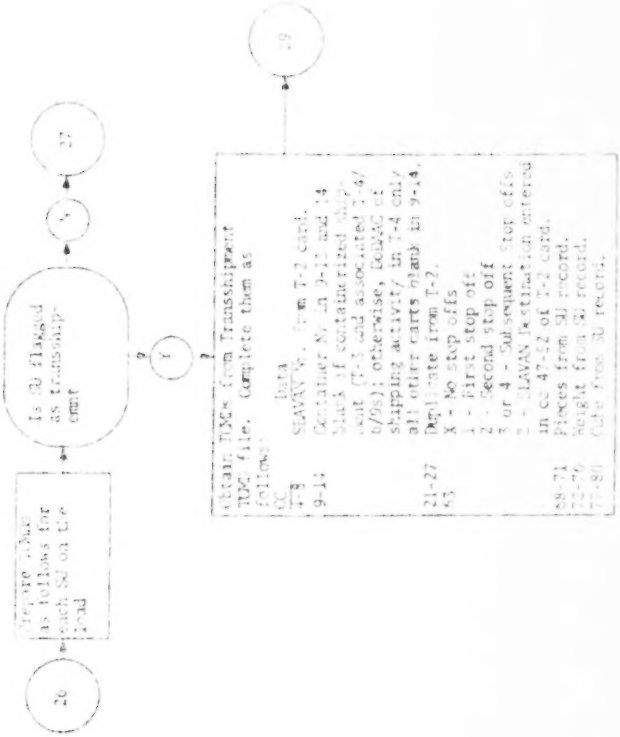
Prepare miscellaneous SEAVAN TCMDs T-9 card sequence 2-9 if miscellaneous information is recorded for the load number.

CC	Data
1-53	Duplicate data from T-9 card sequence 1
54-79	First 26 positions of miscellaneous information in card sequence 2, second 26 positions in card sequence 3, etc.
80	Card sequence 2-9 as required

Prepare stop off information TCMDs A and B as required if the SEAVAN has Stop offs.

CC	Data
1-53	Duplicate data from previous T9s
54-59	If only stop enter 'STPOFF.' If there are two stops then enter 'STØP1.'
60-65	DoDAAC of first stop off. The first stop will be the lowest stop off number recorded in the load record. Do not do stop off information for highest stop number in load record.
66-67	If only one stop, leave blank; otherwise, fill with XX.
68-73	STOPØ2 or blank.
74-79	DoDAAC of second stop off or blank.
80	Card sequence A

Note: An additional card will be prepared with card sequence B for STOPØ3 and STOPØ4, as required.


26
Prepare record as follows for each SU on the load
Is SU flagged as transshipment
Y
N
27
Obtain DOCs from Transshipment TDC file. Complete them as follows:
Data
1-8 SEAVAN No. from T-2 card.
9-14 Container No. in 9-13 and 14 block if containerized shipment (T-3 and associated T-4/C/DS); otherwise, DOPAC or shipping activity, in T-4 only; all other cards blank in 9-14.
21-27 Duplicate from T-2.
KS
X - No stop offs
1 - First stop off
2 - Second stop off
3 or 4 - Subsequent stop offs
5 - SEAVAN destination entered in cc 47-52 of T-2 card.
68-73 Pieces from SU record.
74-76 Weight from SU record.
77-80 Cube from SU record.
29

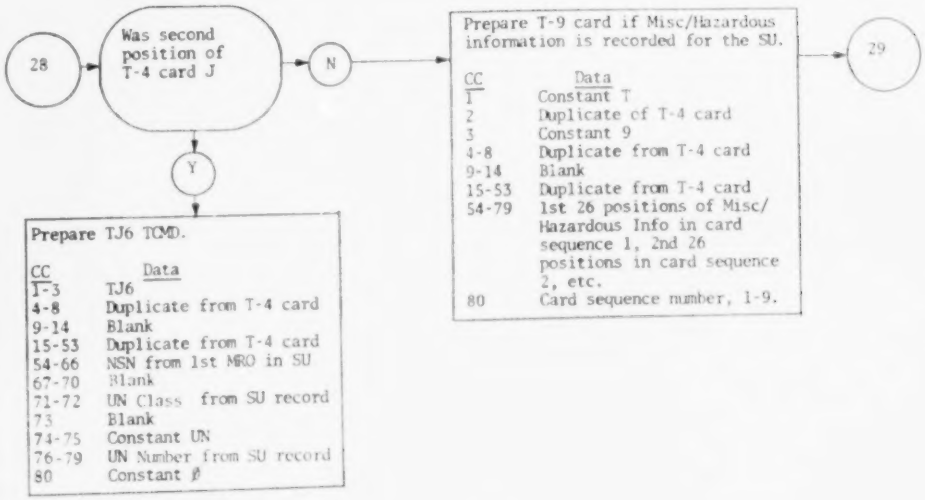
27

Build Prime Shipment Unit data TOMD T-4 for each SU:

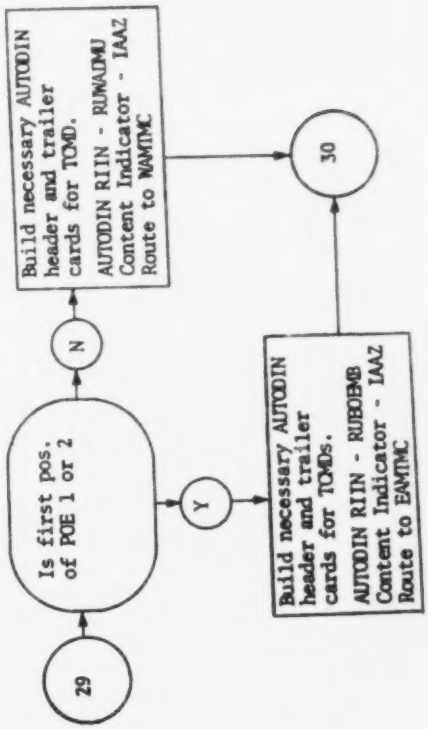
CC	Data
1	Constant T.
2	J if type cargo code (4th pos. of WCC from SU record) is A, C, F, G, I, J, K, L, O, P, R, S, T, V, W, X or Y; otherwise, X.
3	Constant 4
4-8	SEAVAN Number, duplicate from T-2 card
9-14	DoDAAC of shipping activity from Table and Control File
15-19	Water Commodity Code from SU record
20	Blank
21-27	Duplicate from T-2 card
28-29	Type Pack Code from SU record
30-46	TCN from SU record
47-52	Consignee AAC from SU record
53	Transportation Priority from SU record
54-56	Required Delivery Date from SU record
57-59	Project Code from SU record
60-62	Duplicate from T-2 card
63	X - No stop offs 1 - First stop off 2 - Second stop off 3 or 4 - Subsequent stop offs 2 - SEAVAN Destination entered in cc 47-52 of T-2 card
64-67	Transportation Account Code (computed per App. D-166)
68-71	Pieces from SU record
72-76	Weight from SU record
77-80	Cube from SU record

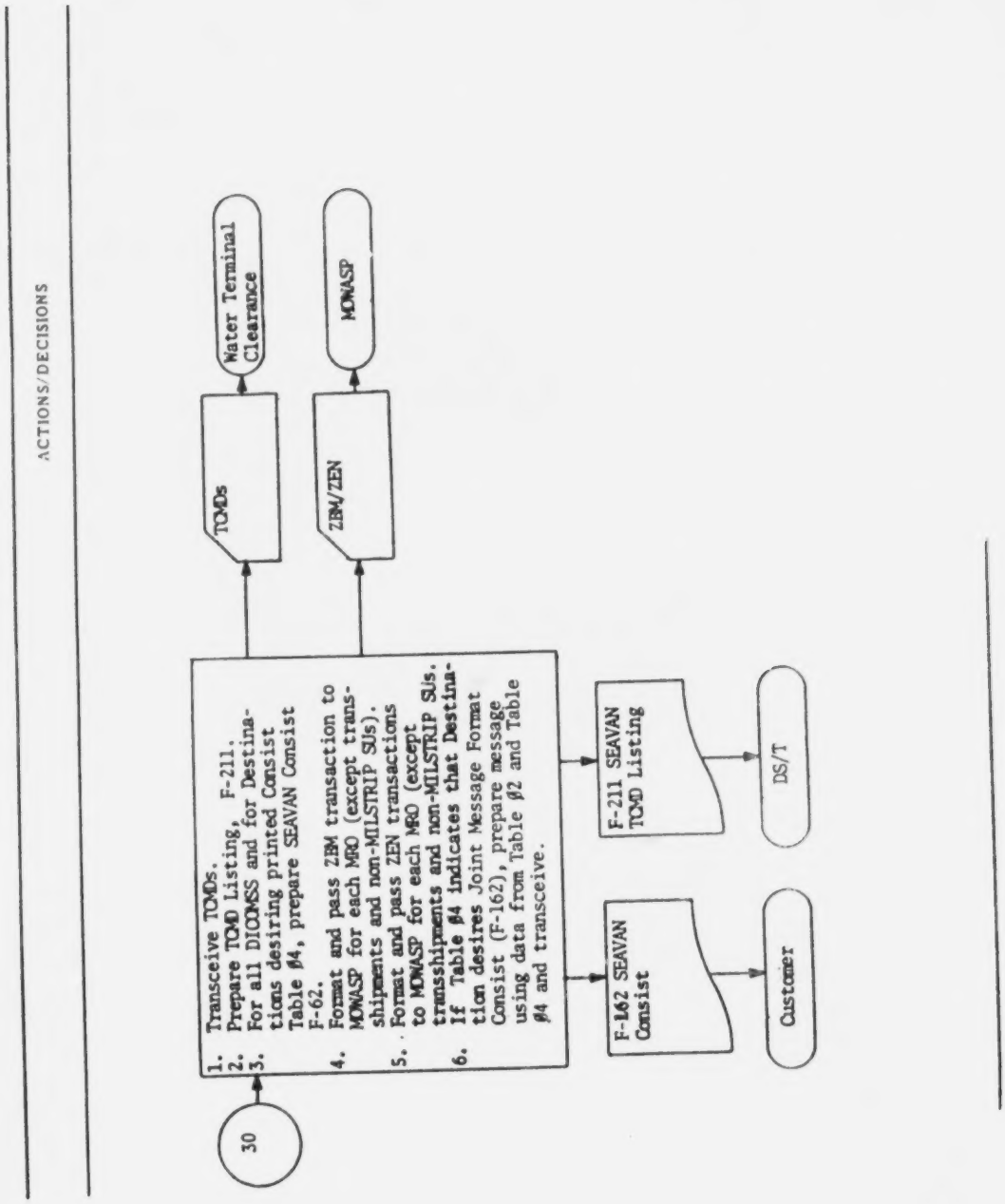
28

ACTIONS/DECISIONS



ACTIONS/DECISIONS




ACTIONS/DECISIONS
30
1. Transceive TOMDs.
2. Prepare TOMD Listing, F-211.
3. For all DICOMSS and for Destinations desiring printed Consist Table Ø4, prepare SEAVAN Consist F-62.
4. Format and pass ZBM transaction to MONASP for each MRO (except transshipments and non-MILSTRIP SUs).
5. Format and pass ZEN transactions to MONASP for each MRO (except transshipments and non-MILSTRIP SUs.
6. If Table Ø4 indicates that Destination desires Joint Message Format Consist (F-162), prepare message using data from Table Ø2 and Table Ø4 and transceive.
TOMDs
Water Terminal Clearance
ZBM/ZEN
MONASP
F-162 SEAVAN Consist
Customer
F-211 SEAVAN TOMD Listing
DS/T

APPENDIX D-198

SEAVAN ZBM/ZEN PREPARATION

1. INITIATING ACTION

This function is run on an as scheduled basis by the Office of Data Systems. Normal processing will be once each day.

2. REFERENCE

Appendix D-197, SEAVAN MRO Adjustment Offer Process.

3. GENERAL

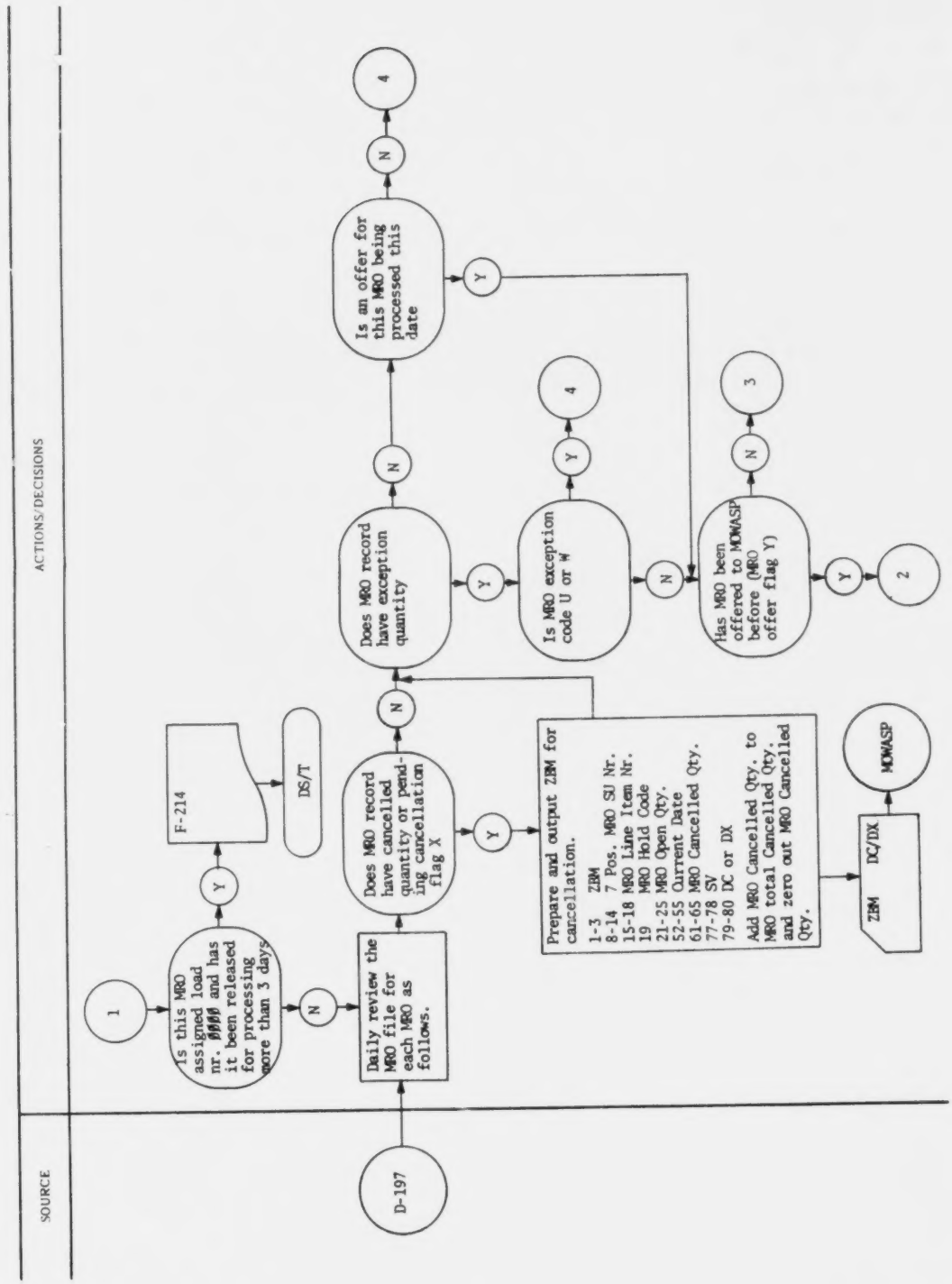
This function prepares the ZBM and ZEN transactions necessary to interface with MOWASP for shipment offer and confirmation. It reviews all MRO records and acts according to adjustments which were posted by teleprocessing programs.

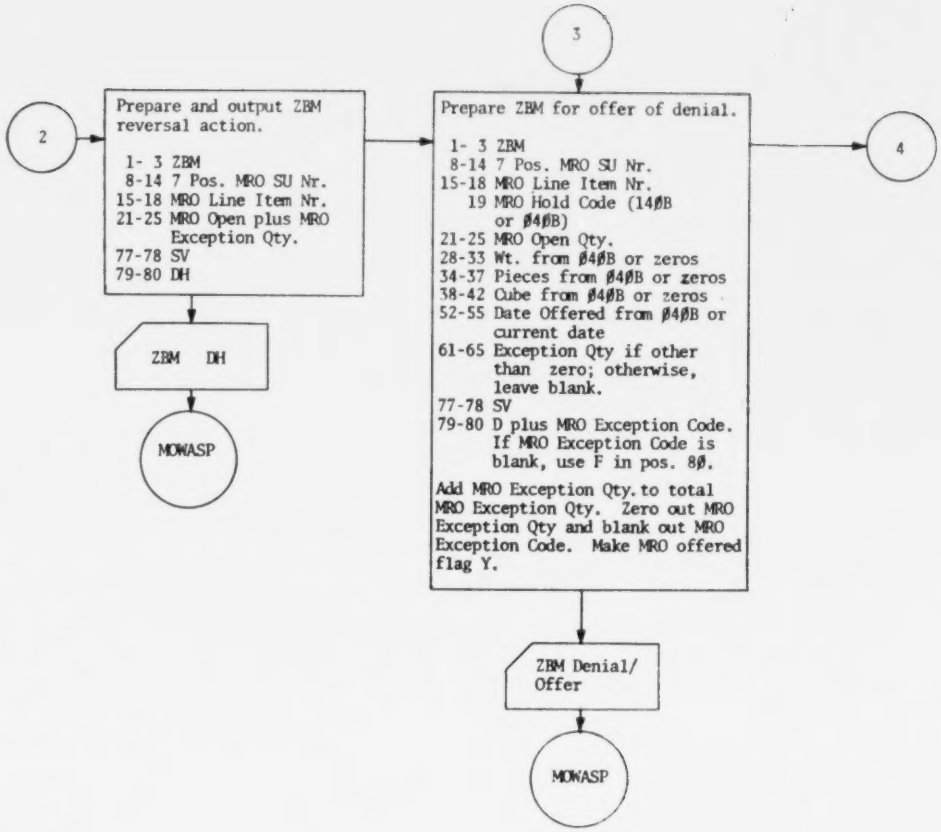
4. OUTPUT

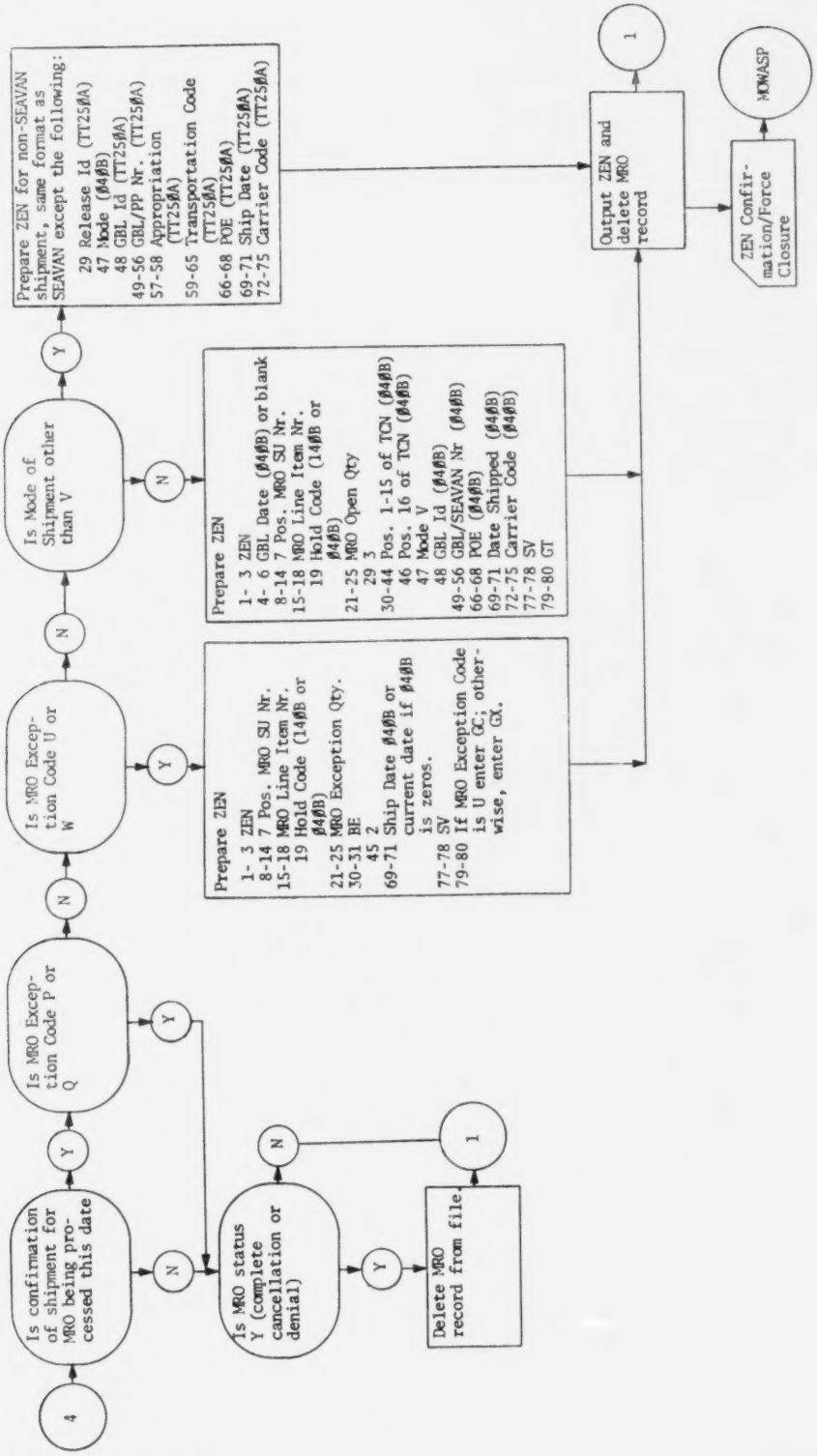
a. Appendix B-128, Government Bill of Lading Closeout/MRO Force Closure Card (ZEN).

b. Appendix B-99, MRO/DRO Control/Status Request Card (ZBM).

c. Appendix F-214, SEAVAN In-Process MROs not Assigned to a Load.


SOURCE
ACTIONS/DECISIONS
D-197
Daily review the MRO file for each MRO as follows.
Does MRO record have cancelled quantity or pending cancellation flag X
Y
N
Prepare and output ZBM for cancellation.
1-3 ZBM
8-14 7 Pos. MRO SU Nr.
15-18 MRO Line Item Nr.
19 MRO Hold Code
21-25 MRO Open Qty.
52-55 Current Date
61-65 MRO Cancelled Qty.
77-78 SV
79-80 DC or DX
Add MRO Cancelled Qty. to MRO total Cancelled Qty. and zero out MRO Cancelled Qty.
ZBM DC/DX
MOWASP
Does MRO record have exception quantity
Is MRO exception code U or W
Has MRO been offered to MOWASP before (MRO offer flag Y)
Is an offer for this MRO being processed this date
1
Is this MRO assigned load nr. ØØØØ and has it been released for processing more than 3 days
F-214
DS/T
2
3
4


2
Prepare and output ZBM reversal action.
1- 3 ZBM
8-14 7 Pos. MRO SU Nr.
15-18 MRO Line Item Nr.
21-25 MRO Open plus MRO Exception Qty.
77-78 SV
79-80 DH
ZBM DH
MOWASP
3
Prepare ZBM for offer of denial.
1- 3 ZBM
8-14 7 Pos. MRO SU Nr.
15-18 MRO Line Item Nr.
19 MRO Hold Code (14ØB or Ø4ØB)
21-25 MRO Open Qty.
28-33 Wt. from Ø4ØB or zeros
34-37 Pieces from Ø4ØB or zeros
38-42 Cube from Ø4ØB or zeros
52-55 Date Offered from Ø4ØB or current date
61-65 Exception Qty if other than zero; otherwise, leave blank.
77-78 SV
79-80 D plus MRO Exception Code. If MRO Exception Code is blank, use F in pos. 8Ø.
Add MRO Exception Qty. to total MRO Exception Qty. Zero out MRO Exception Qty and blank out MRO Exception Code. Make MRO offered flag Y.
ZBM Denial/ Offer
MOWASP
4


4
Is confirmation of shipment for MRO being processed this date
Y
N
Is MRO Exception Code P or Q
Y
N
Is MRO Exception Code U or W
Y
N
Is Mode of Shipment other than V
Y
N
Prepare ZEN for non-SEAVAN shipment, same format as SEAVAN except the following:
29 Release Id (TT25ØA)
47 Mode (Ø4ØB)
48 GBL Id (TT25ØA)
49-56 GBL/PP Nr. (TT25ØA)
57-58 Appropriation (TT25ØA)
59-65 Transportation Code (TT25ØA)
66-68 POE (TT25ØA)
69-71 Ship Date (TT25ØA)
72-75 Carrier Code (TT25ØA)
Prepare ZEN
1- 3 ZEN
8-14 7 Pos. MRO SU Nr.
15-18 MRO Line Item Nr.
19 Hold Code (14ØB or Ø4ØB)
21-25 MRO Exception Qty.
30-31 BE
45 2
69-71 Ship Date Ø4ØB or current date if Ø4ØB is zeros.
77-78 SV
79-80 If MRO Exception Code is U enter QC; otherwise, enter GX.
Prepare ZEN
1- 3 ZEN
4- 6 GBL Date (Ø4ØB) or blank
8-14 7 Pos. MRO SU Nr.
15-18 MRO Line Item Nr.
19 Hold Code (14ØB or Ø4ØB)
21-25 MRO Open Qty
29 3
30-44 Pos. 1-15 of TCN (Ø4ØB)
46 Pos. 16 of TCN (Ø4ØB)
47 Mode V
48 GBL Id (Ø4ØB)
49-56 GBL/SEAVAN Nr (Ø4ØB)
66-68 POE (Ø4ØB)
69-71 Date Shipped (Ø4ØB)
72-75 Carrier Code (Ø4ØB)
77-78 SV
79-80 GT
Is MRO status Y (complete cancellation or denial)
N
Y
Delete MRO record from file.
1
Output ZEN and delete MRO record
1
ZEN Confirmation/Force Closure
MOWASP

APPENDIX D-199

SEAVAN TRANSSHIPMENT RECEIPT TRANSACTION PROCESSING

1. INITIATING ACTION

Input via CRT of materiel receipt information for transshipment.

2. REFERENCES

Appendix B-283, SEAVAN Receipt Transaction for Transshipments.

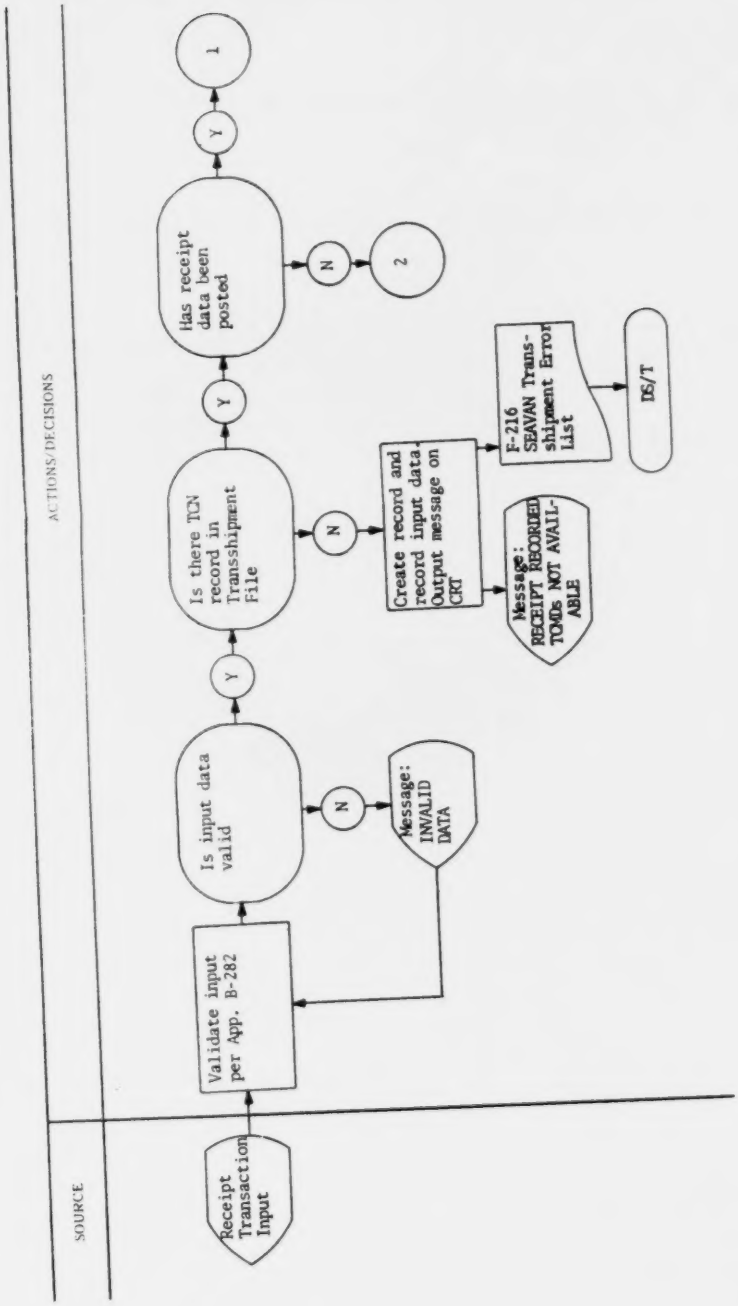
3. GENERAL

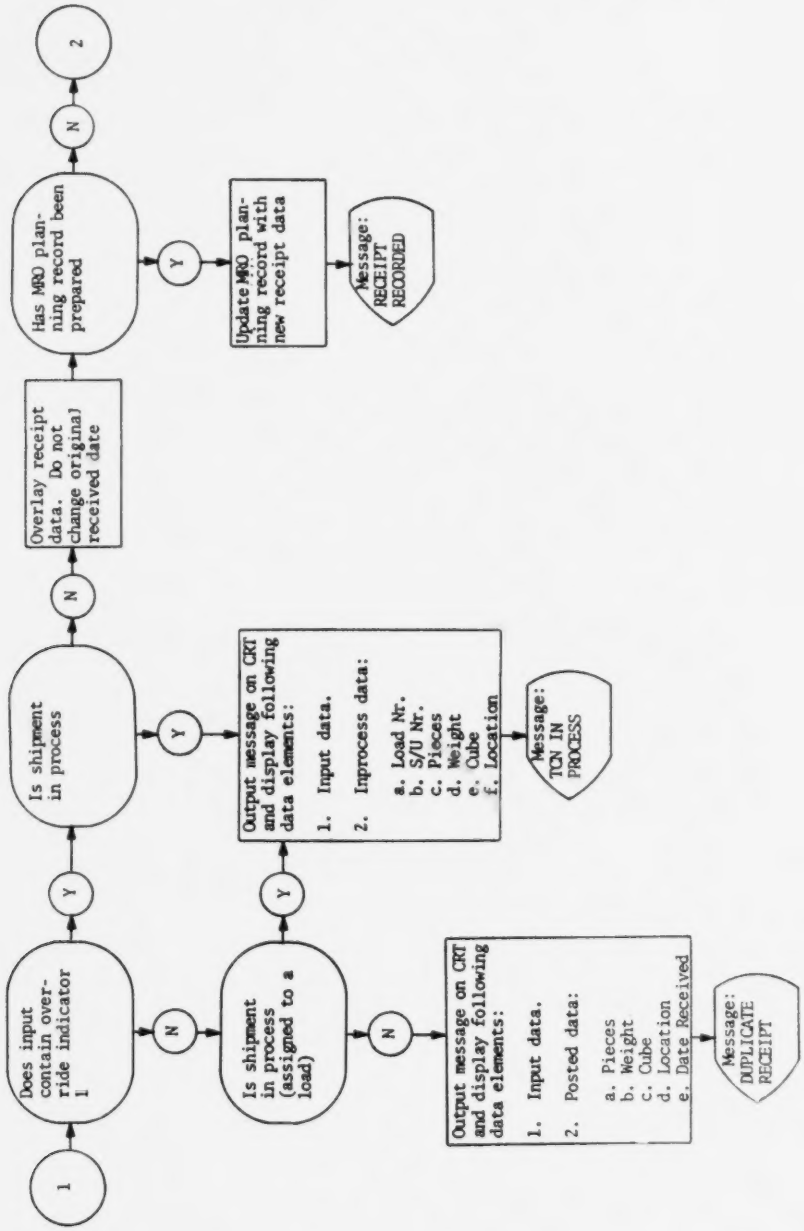
This function records receipt of materiel for transshipment processing. If advanced TCMD information has been received prior to materiel receipt a Type 3 (transshipment) MRO shipment planning record is prepared for Automated SEAVAN Shipment Planning. If TCMD has not been received the TCN is output on the F-216, Transshipment Error List, so that action may be initiated to obtain TCMD data.

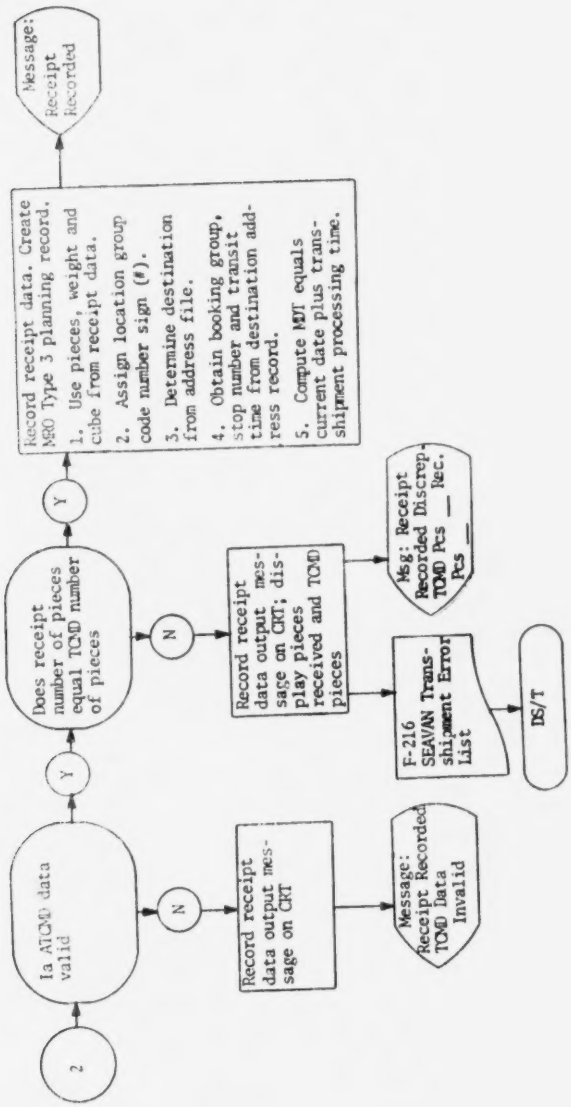
4. OUTPUT

a. F-216, SEAVAN Transshipment Error List.

b. Type 3 (Transshipment) MRO Shipment Planning Record.


SOURCE
ACTIONS/DECISIONS
Receipt Transaction Input
Validate input per App. B-282
Is input data valid
N
Message: INVALID DATA
Y
Is there TCN record in Transshipment File
N
Create record and record input data. Output message on CRT
Message: RECEIPT RECORDED TCMDs NOT AVAIL-ABLE
F-216 SEAVAN Trans-shipment Error List
DS/T
Y
Has receipt data been posted
N
2
Y
1


1
Does input contain over-ride indicator 1
Y
N
Is shipment in process (assigned to a load)
Y
N
Output message on CRT and display following data elements:
1. Input data.
2. Posted data:
a. Pieces
b. Weight
c. Cube
d. Location
e. Date Received
Message: DUPLICATE RECEIPT
Is shipment in process
Y
N
Output message on CRT and display following data elements:
1. Input data.
2. Inprocess data:
a. Load Nr.
b. S/U Nr.
c. Pieces
d. Weight
e. Cube
f. Location
Message: TCN IN PROCESS
Overlay receipt data. Do not change original received date
Has MRO planning record been prepared
Y
N
2
Update MRO planning record with new receipt data
Message: RECEIPT RECORDED


2
Is AICMD data valid
N
Record receipt data output message on CRT
Message: Receipt Recorded TOMD Data Invalid
Y
Does receipt number of pieces equal TOMD number of pieces
N
Record receipt data output message on CRT; display pieces received and TOMD pieces
Msg: Receipt Recorded Discrep. TOMD Pcs __ Rec. Pcs __
F-216 SEAVAN Transshipment Error List
DS/T
Y
Record receipt data. Create MRO Type 3 planning record.
1. Use pieces, weight and cube from receipt data.
2. Assign location group code number sign (#).
3. Determine destination from address file.
4. Obtain booking group, stop number and transit time from destination address record.
5. Compute MDT equals current date plus transshipment processing time.
Message: Receipt Recorded

APPENDIX D-200

SEAVAN TRANSSHIPMENT FILE TCMD INQUIRY/UPDATE PROCESS

1. INITIATING ACTION

Input of TCN transaction via CRT to inquire or update a transshipment record.

2. REFERENCES

a. Appendix B-284, SEAVAN Transshipment File TCMD Add/Change/Delete/Inquiry.

b. Appendix F-216, SEAVAN Transshipment Error List.

3. GENERAL

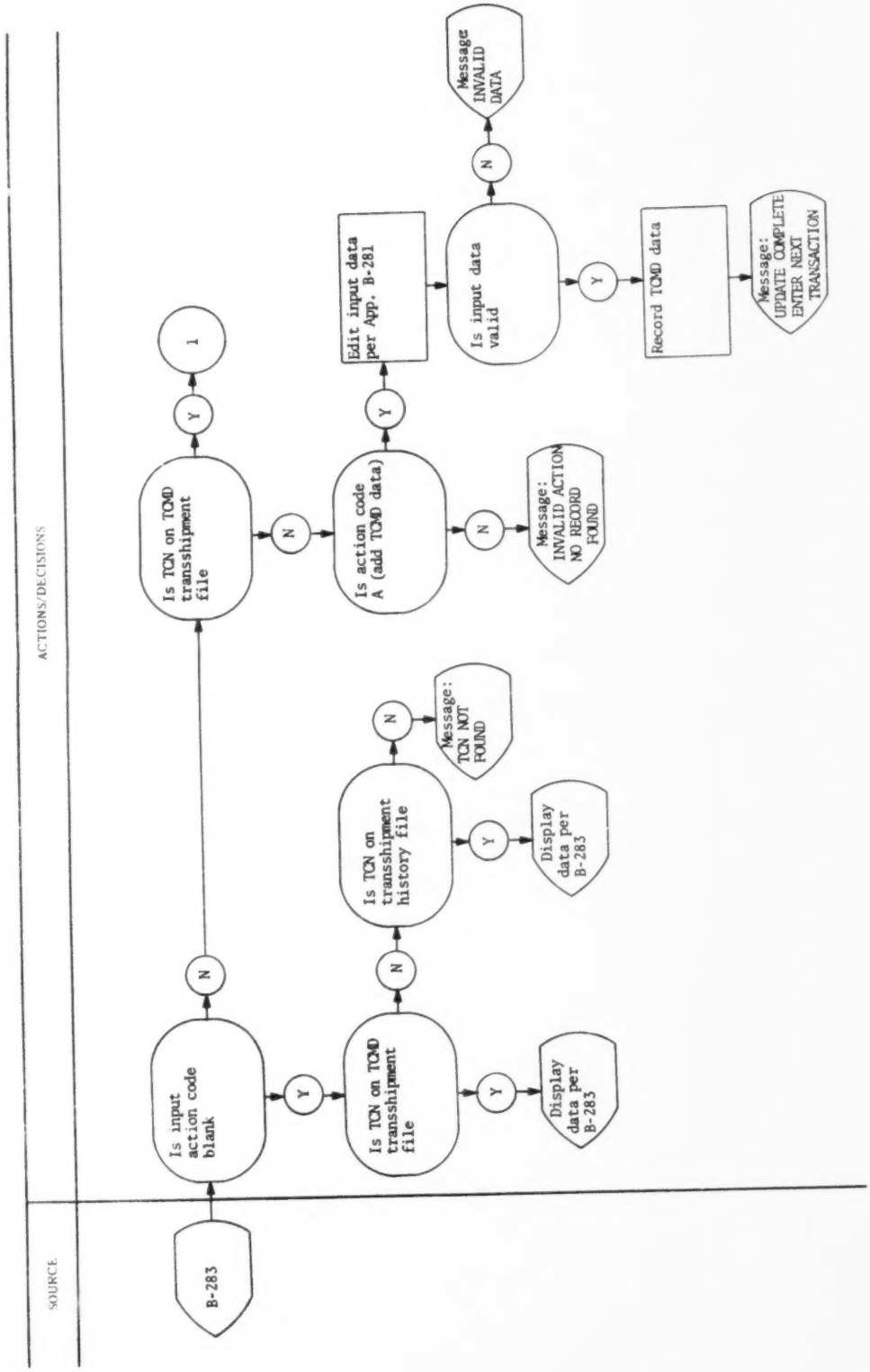
This function provides capability to inquire by TCN to obtain transshipment status or make additions, corrections, and deletions to TCMD data.

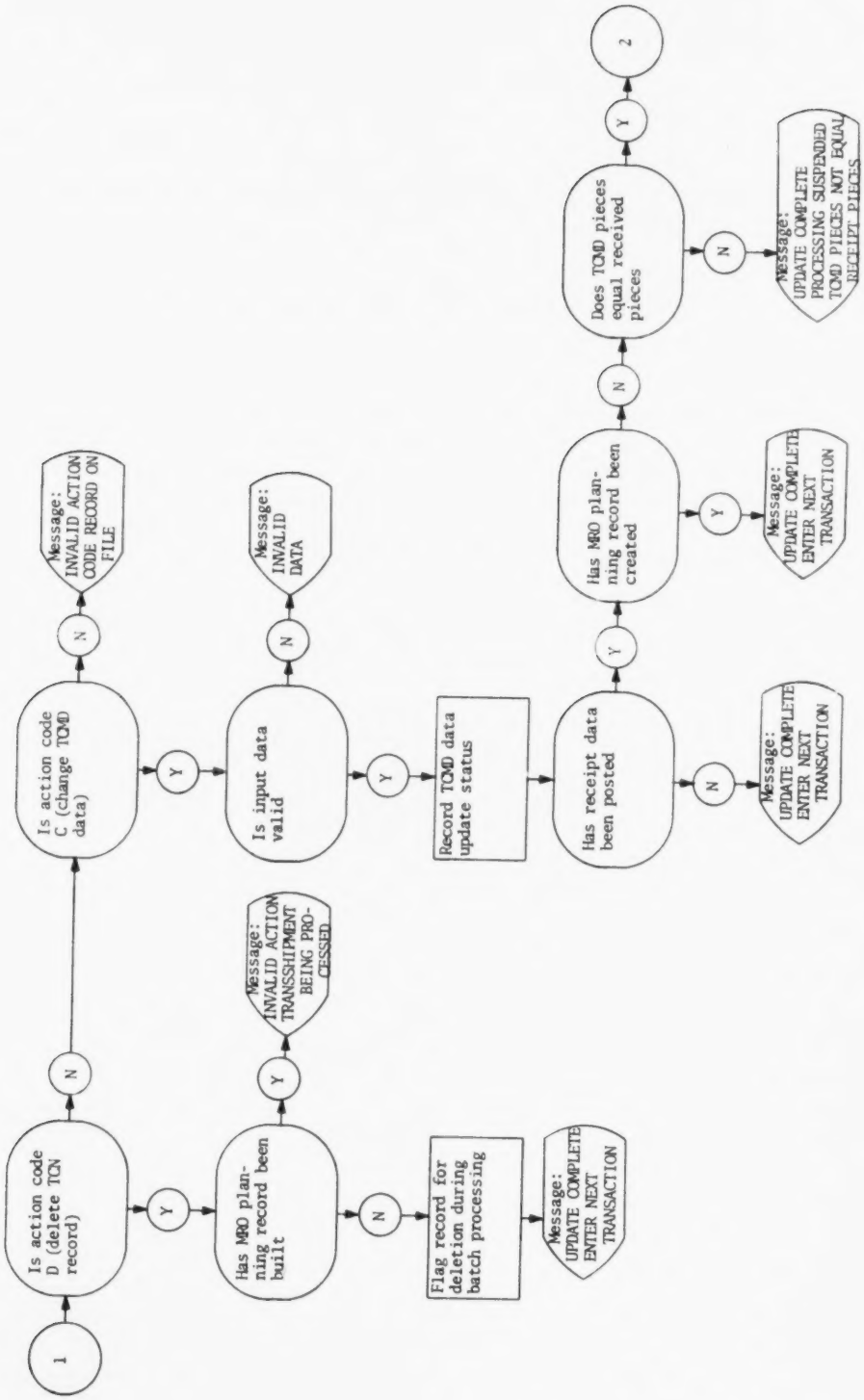
4. OUTPUT

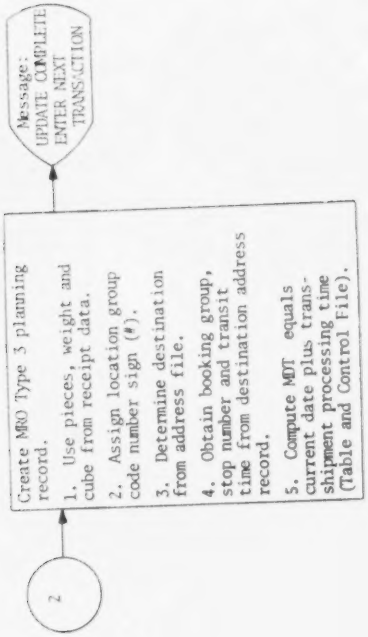
a. CRT displays of open TCMD data or shipment information from the Transshipment History File.

b. Type 3 (Transshipment) MRO Shipment Planning Record.

c. CRT displays indicating successful update of records or error display indicating invalid actions.


SOURCE
ACTIONS/DECISIONS
B-283
Is input action code blank
N
Y
Is TCN on TOMD transshipment file
Y
1
N
Is TCN on TOMD transshipment file
Y
Display data per B-283
N
Is TCN on transshipment history file
Y
Display data per B-283
N
Message: TCN NOT FOUND
Is action code A (add TOMD data)
N
Message: INVALID ACTION NO RECORD FOUND
Y
Edit input data per App. B-281
Is input data valid
N
Message INVALID DATA
Y
Record TOMD data
Message: UPDATE COMPLETE ENTER NEXT TRANSACTION


1
Is action code D (delete TCN record)
Y
N
Has MRO planning record been built
Y
Message: INVALID ACTION TRANSSHIPMENT BEING PROCESSED
N
Flag record for deletion during batch processing
Message: UPDATE COMPLETE ENTER NEXT TRANSACTION
Is action code C (change TCMD data)
Y
N
Message: INVALID ACTION CODE RECORD ON FILE
Is input data valid
Y
N
Message: INVALID DATA
Record TCMD data update status
Has receipt data been posted
Y
N
Message: UPDATE COMPLETE ENTER NEXT TRANSACTION
Has MRO planning record been created
Y
N
Message: UPDATE COMPLETE ENTER NEXT TRANSACTION
Does TCMD pieces equal received pieces
Y
N
Message: UPDATE COMPLETE PROCESSING SUSPENDED TCMD PIECES NOT EQUAL RECEIPT PIECES
2


2
Create MRO Type 3 planning record.
1. Use pieces, weight and cube from receipt data.
2. Assign location group code number sign (#).
3. Determine destination from address file.
4. Obtain booking group, stop number and transit time from destination address record.
5. Compute MDT equals current date plus transshipment processing time (Table and Control File).
Message: UPDATE COMPLETE ENTER NEXT TRANSACTION

APPENDIX D-201

SEAVAN ADVANCED TCMD PROCESSING

1. INITIATING ACTION

Input of TCMD documents received via AUTODIN or through data entry system.

2. REFERENCES

Appendix B-281, SEAVAN Advanced TCMDs for Transshipments.

3. GENERAL

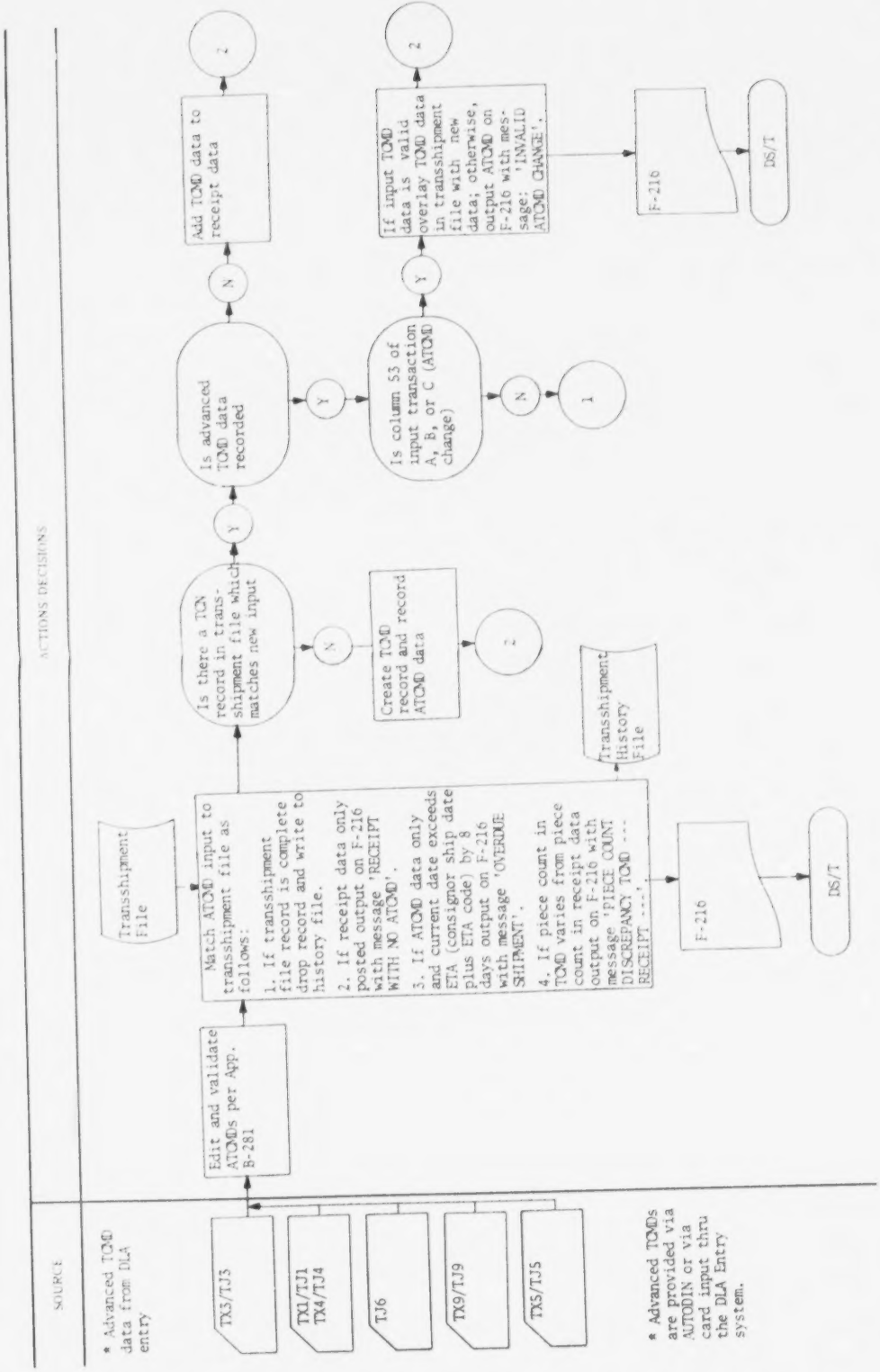
This function edits and validates TCMDs for transshipments which are processed to the Automated SEAVAN Shipment Planning module. These transactions are maintained for preparation of the TCMD documentation when shipment is completed. They are also used to assure intransit materiel arrives at the transshipment point. If a receipt is not recorded by ETA, plus eight days, the TCN will be output on the F-216, SEAVAN Transshipment Error List, for necessary followup action.

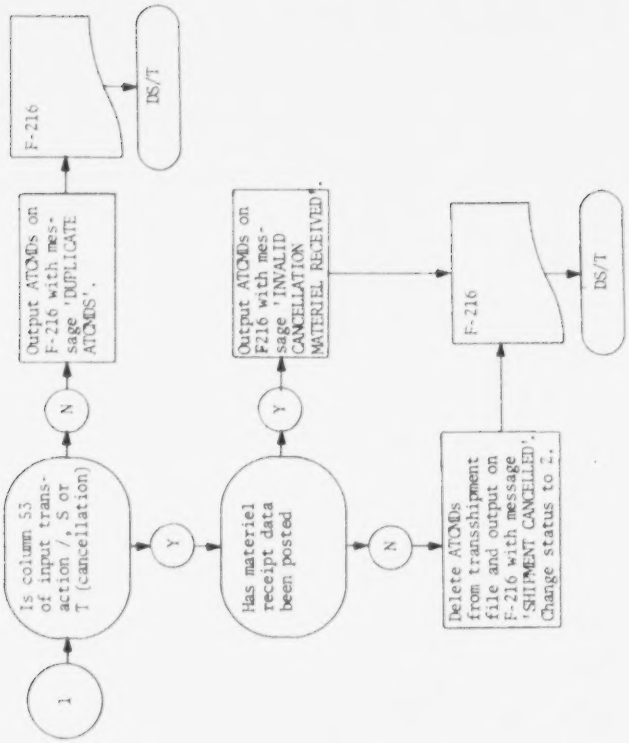
4. OUTPUTS

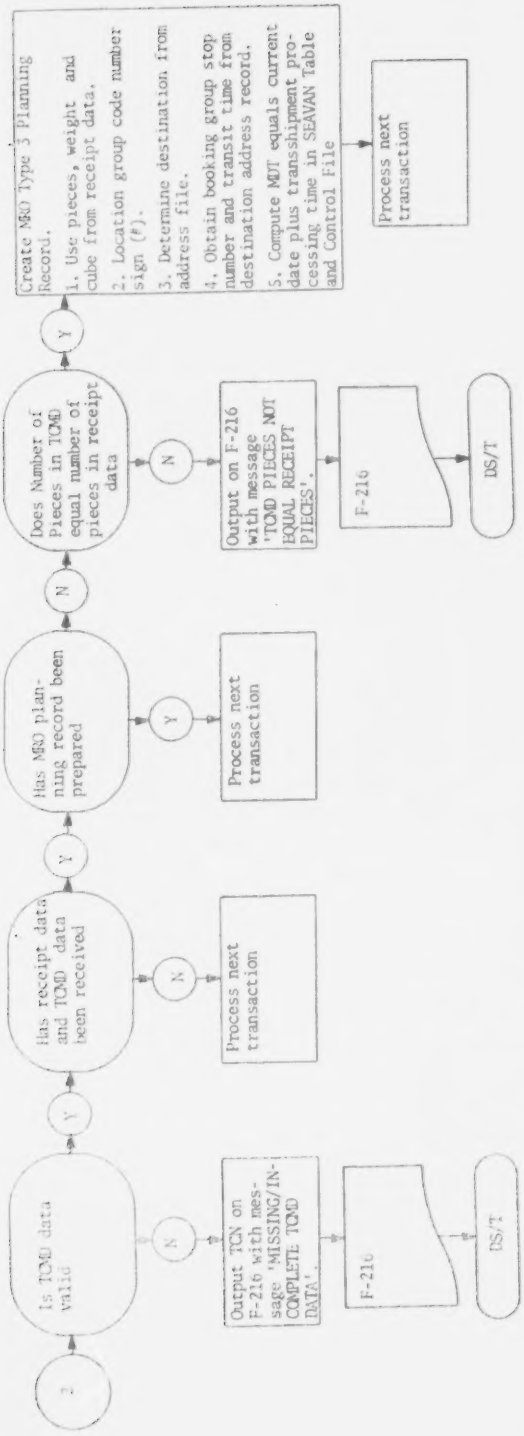
a. Transshipment TCMD File.

b. F-216, SEAVAN Transshipment Error List.

c. Internally generated Type 3 MRO Planning Record.


SOURCE
ACTIONS DECISIONS
* Advanced TOMD data from DLA entry
TX3/TJ3
TX1/TJ1
TX4/TJ4
TJ6
TX9/TJ9
TX5/TJ5
Edit and validate ATOMDs per App. B-281
Transshipment File
Match ATOMD input to transshipment file as follows:
1. If transshipment file record is complete drop record and write to history file.
2. If receipt data only posted output on F-216 with message 'RECEIPT WITH NO ATOMD'.
3. If ATOMD data only and current date exceeds ETA (consignor ship date plus ETA code) by 8 days output on F-216 with message 'OVERDUE SHIPMENT'.
4. If piece count in TOMD varies from piece count in receipt data output on F-216 with message 'PIECE COUNT DISCREPANCY TOMD --- RECEIPT ---'.
Transshipment History File
F-216
DS/T
Is there a TCN record in transshipment file which matches new input
N
Create TOMD record and record ATOMD data
2
Y
Is advanced TOMD data recorded
Y
Is column 53 of input transaction A, B, or C (ATOMD change)
N
1
Y
If input TOMD data is valid overlay TOMD data in transshipment file with new data; otherwise, output ATOMD on F-216 with message: 'INVALID ATOMD CHANGE'.
2
F-216
DS/T
N
Add TOMD data to receipt data
2
* Advanced TOMDs are provided via AUTODIN or via card input thru the DLA Entry system.


1
Is column 53 of input transaction /, S or T (cancellation)
Y
N
Output ATOMDs on F-216 with message 'DUPLICATE ATOMDS'.
F-216
DS/T
Has materiel receipt data been posted
Y
N
Output ATOMDs on F216 with message 'INVALID CANCELLATION MATERIEL RECEIVED'.
Delete ATOMDs from transshipment file and output on F-216 with message 'SHIPMENT CANCELLED'. Change status to 2.
F-216
DS/T


Is TOMD data valid
N
Output TCN on F-216 with message 'MISSING/INCOMPLETE TOMD DATA'.
F-216
DS/T
Y
Has receipt data and TOMD data been received
N
Process next transaction
Y
Has MRD planning record been prepared
Y
Process next transaction
N
Does Number of Pieces in TOMD equal number of pieces in receipt data
N
Output on F-216 with message 'TOMD PIECES NOT EQUAL RECEIPT PIECES'.
F-216
DS/T
Y
Create MRD Type 3 Planning Record.
1. Use pieces, weight and cube from receipt data.
2. Location group code number sign (#).
3. Determine destination from address file.
4. Obtain booking group stop number and transit time from destination address record.
5. Compute MDT equals current date plus transshipment processing time in SEAVAN Table and Control File
Process next transaction

APPENDIX D-202

SEAVAN MIS

1. INITIATING ACTION

Remote entry of request for MIS display.

2. REFERENCE

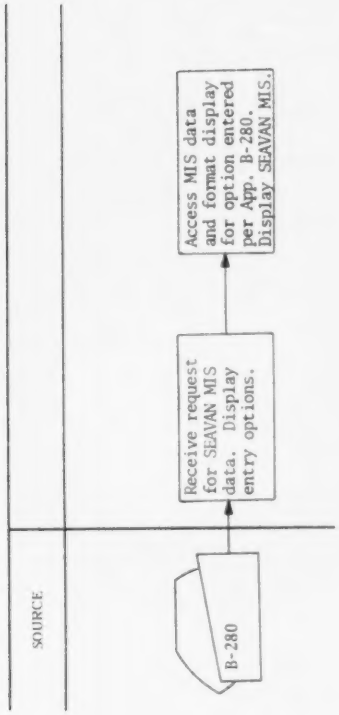
Appendix B-280, SEAVAN MIS

3. GENERAL

The SEAVAN MIS System is on-line, updated by processing programs as events occur, and is inquirable through remote entry devices. Data is subdivided into two general categories - Production and Performance to enable production managers to monitor daily operations, forecast future requirements, and measure production performance.

4. OUTPUT

Remote terminal display of MIS data by request.


SOURCE
B-280
Receive request for SEAVAN MIS data. Display entry options.
Access MIS data and format display for option entered per App. B-280. Display SEAVAN MIS.

APPENDIX D-204

SEAVAN MRO DOCUMENT NUMBER INQUIRY/UPDATE

1. INITIATING ACTION

Appendix B-255, SEAVAN MRO Document Number Inquiry/Update.

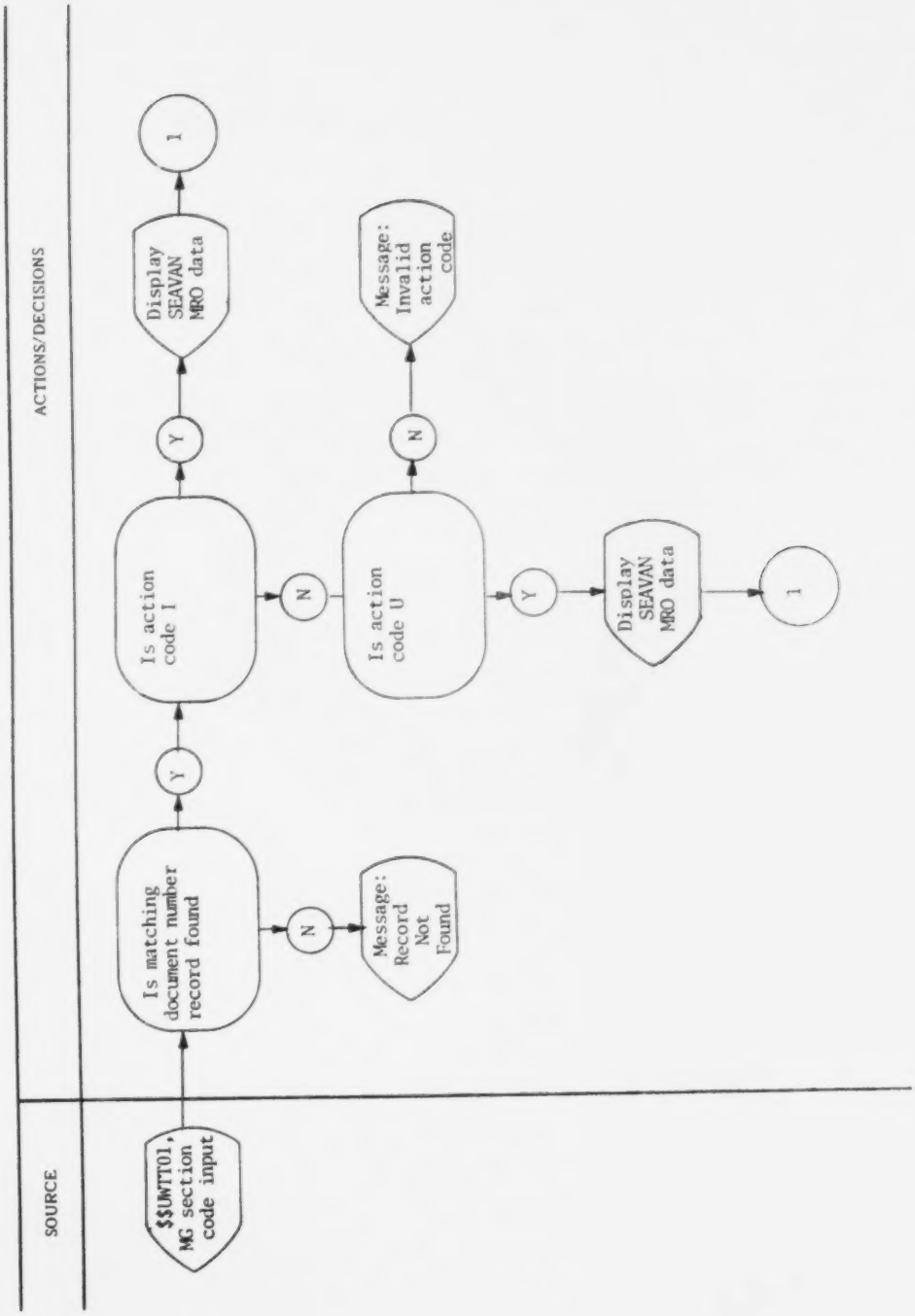
2. REFERENCES

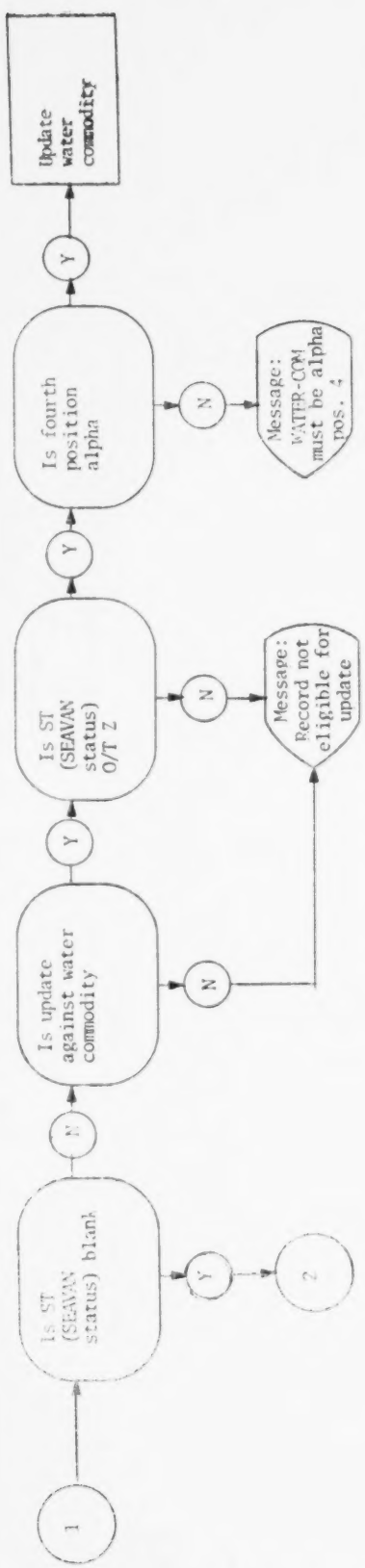
a. Appendix B-255, SEAVAN MRO Document Number Inquiry/Update.

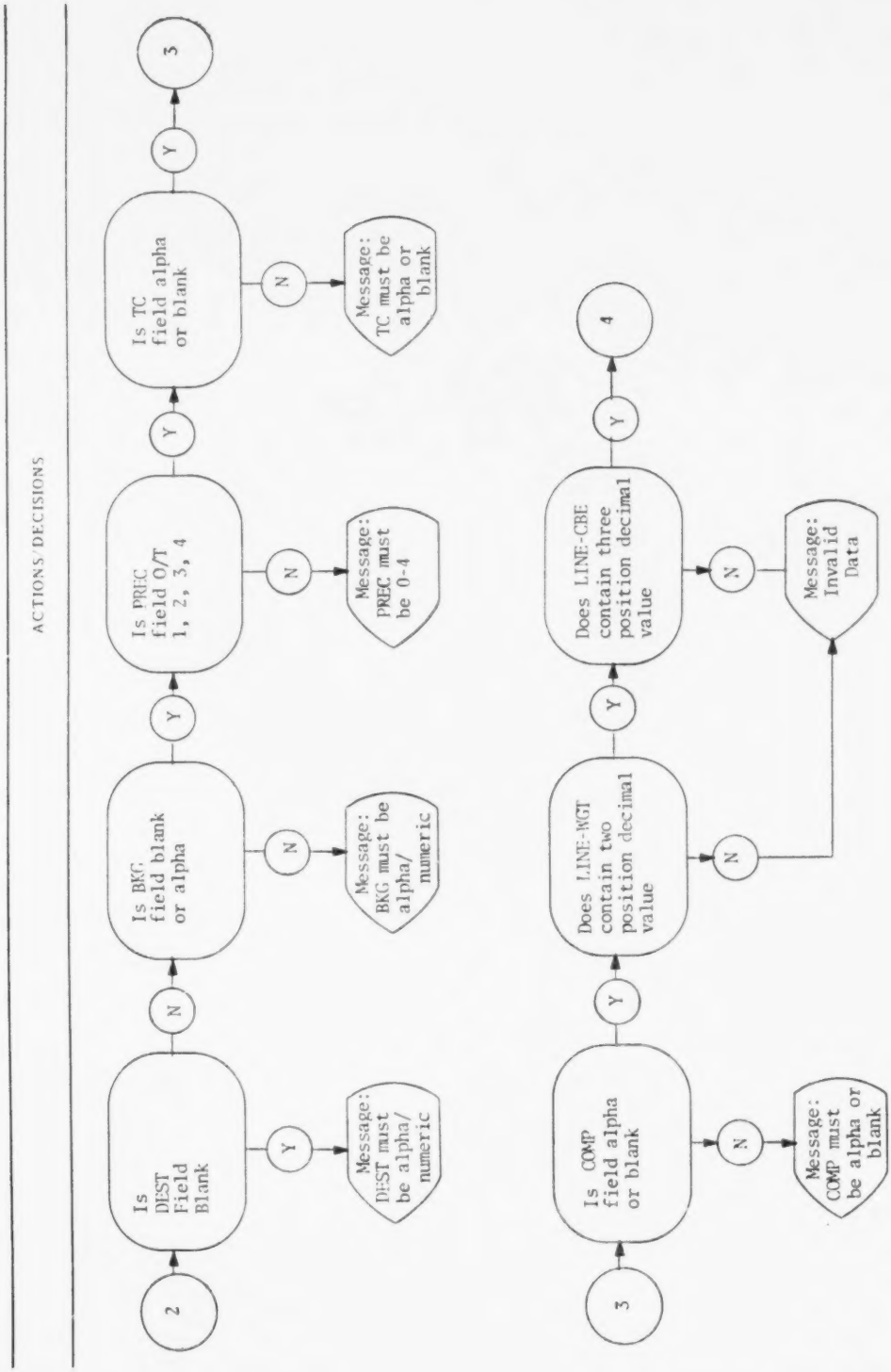
b. Appendix E-038 P, Part J, MRO Inquiry/Update.

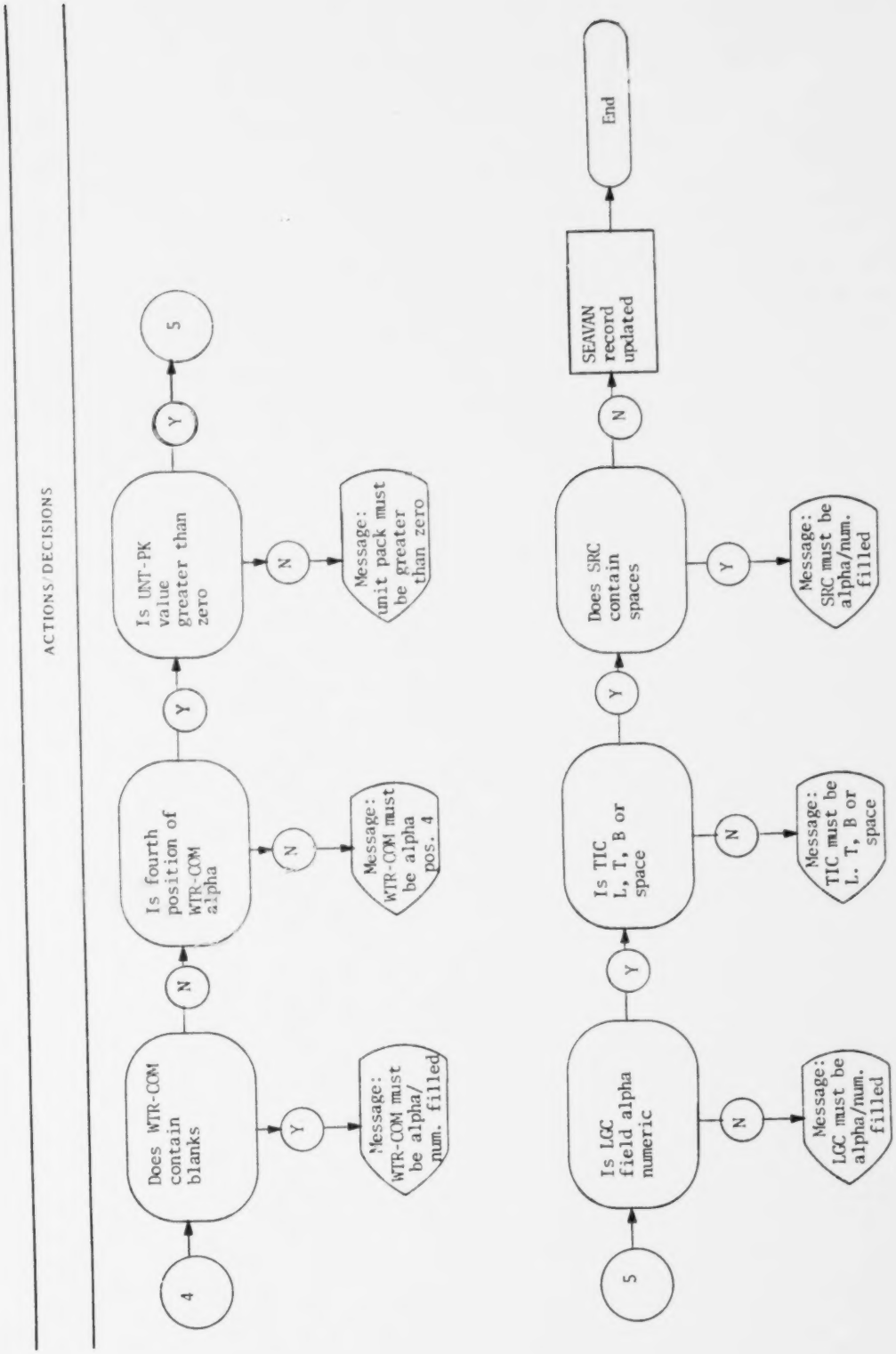
3. GENERAL

This function defines the processes used to inquire SEAVAN MRO status, and to update mandatory shipment planning elements not provided by MOWASP, as well as elements provided by MOWASP but not compatible with SEAVAN processing requirements. These functions are accomplished via CRT.


SOURCE
ACTIONS/DECISIONS
$$UWTT01, MG section code input
Is matching document number record found
N
Message: Record Not Found
Y
Is action code I
N
Is action code U
Y
Display SEAVAN MRO data
1
Y
Display SEAVAN MRO data
1
N
Message: Invalid action code


ACTIONS/DECISIONS
1
Is ST (SEAVAN status) blank
Y
2
N
Is update against water commodity
N
Y
Is ST (SEAVAN status) O/T Z
N
Message: Record not eligible for update
Y
Is fourth position alpha
N
Message: WATER-COM must be alpha pos. 4
Y
Update water commodity


ACTIONS/DECISIONS
2
Is DEST Field Blank
Y
Message: DEST must be alpha/ numeric
N
Is BKG field blank or alpha
Y
Message: BKG must be alpha/ numeric
N
Is PREC field O/T 1, 2, 3, 4
Y
Message: PREC must be 0-4
N
Is TC field alpha or blank
Y
Message: TC must be alpha or blank
N
3
3
Is COMP field alpha or blank
Y
Message: COMP must be alpha or blank
N
Does LINE-WGT contain two position decimal value
Y
Message: Invalid Data
N
Does LINE-CBE contain three position decimal value
Y
Message: Invalid Data
N
4


ACTIONS/DECISIONS
4
Does WTR-COM contain blanks
Y
Message: WTR-COM must be alpha/ num. filled
N
Is fourth position of WTR-COM alpha
N
Message: WTR-COM must be alpha pos. 4
Y
Is UNT-PK value greater than zero
N
Message: unit pack must be greater than zero
Y
5
5
Is LGC field alpha numeric
N
Message: LGC must be alpha/num. filled
Y
Is TIC L, T, B or space
N
Message: TIC must be L, T, B or space
Y
Does SRC contain spaces
Y
Message: SRC must be alpha/num. filled
N
SEAVAN record updated
End

APPENDIX D-210

MASS CANCELLATION INITIATION

1. INITIATING ACTION

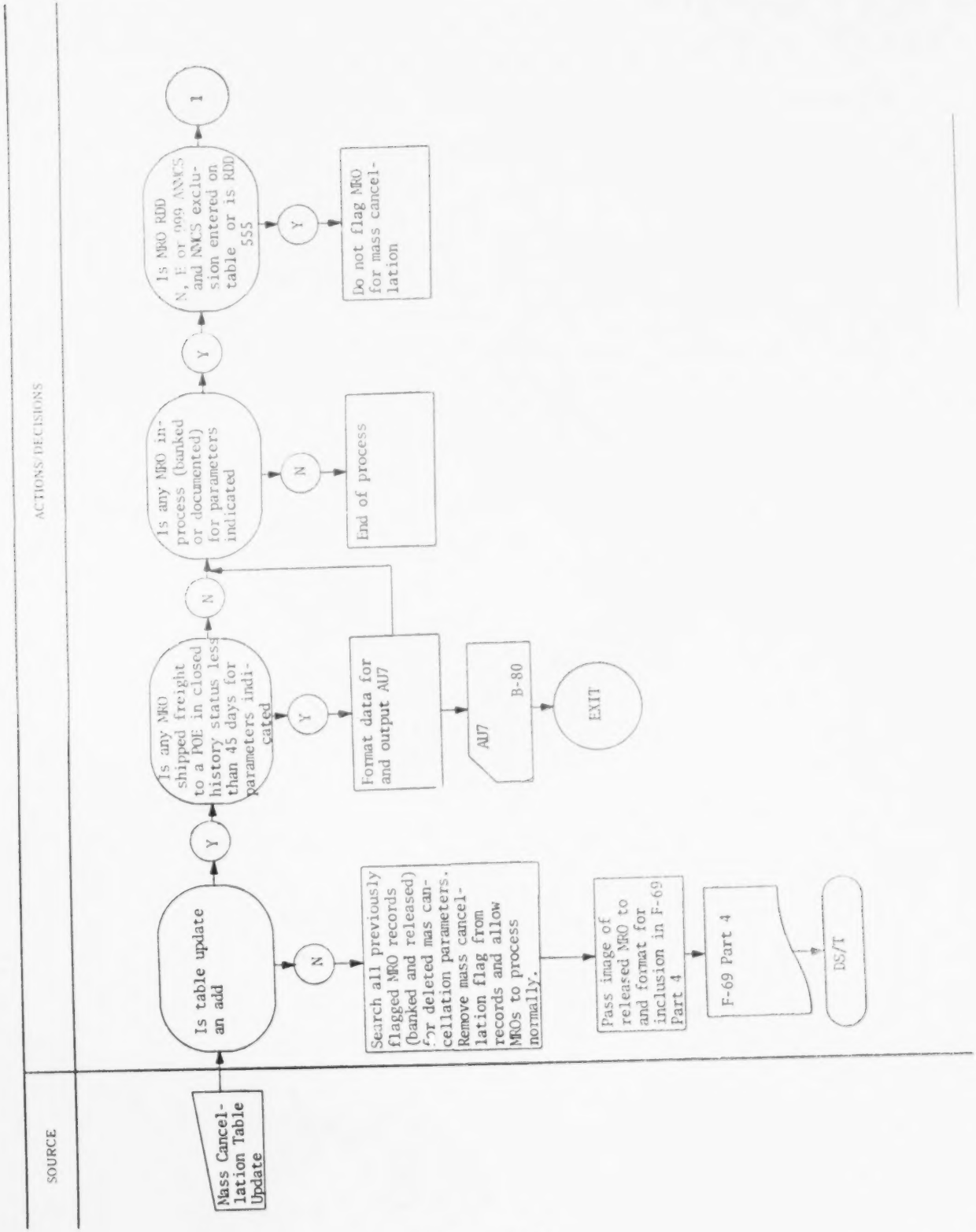
Modification of table 16, appendix B-66, part P.

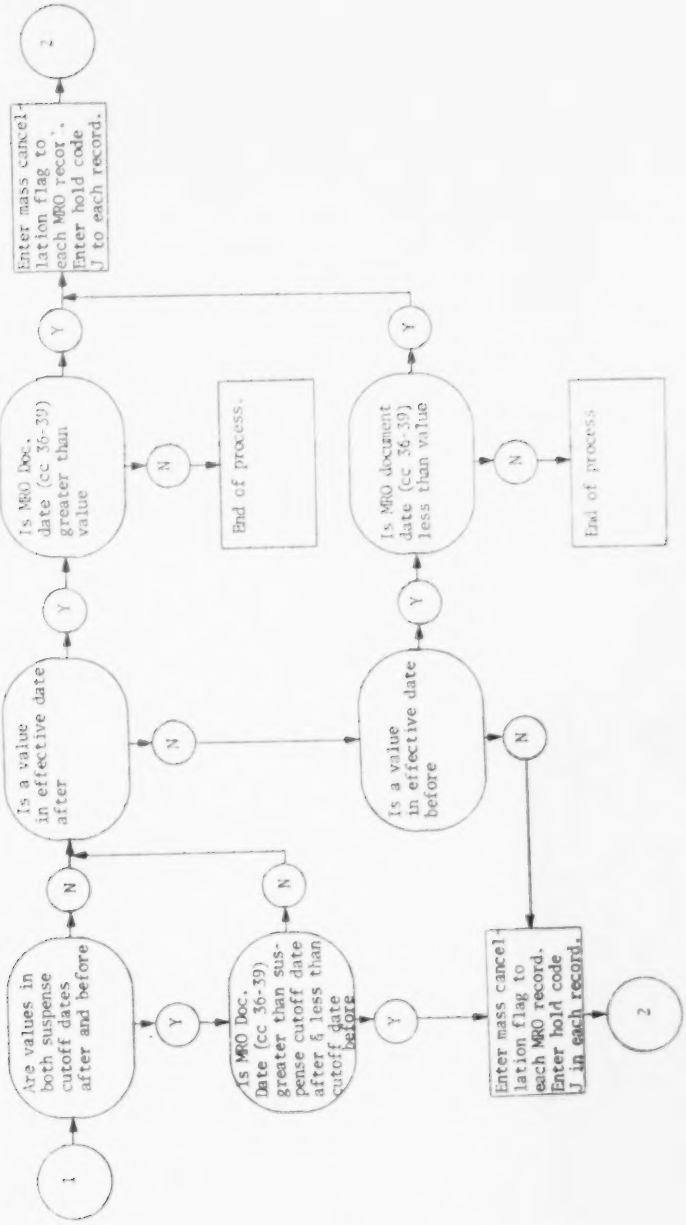
2. GENERAL

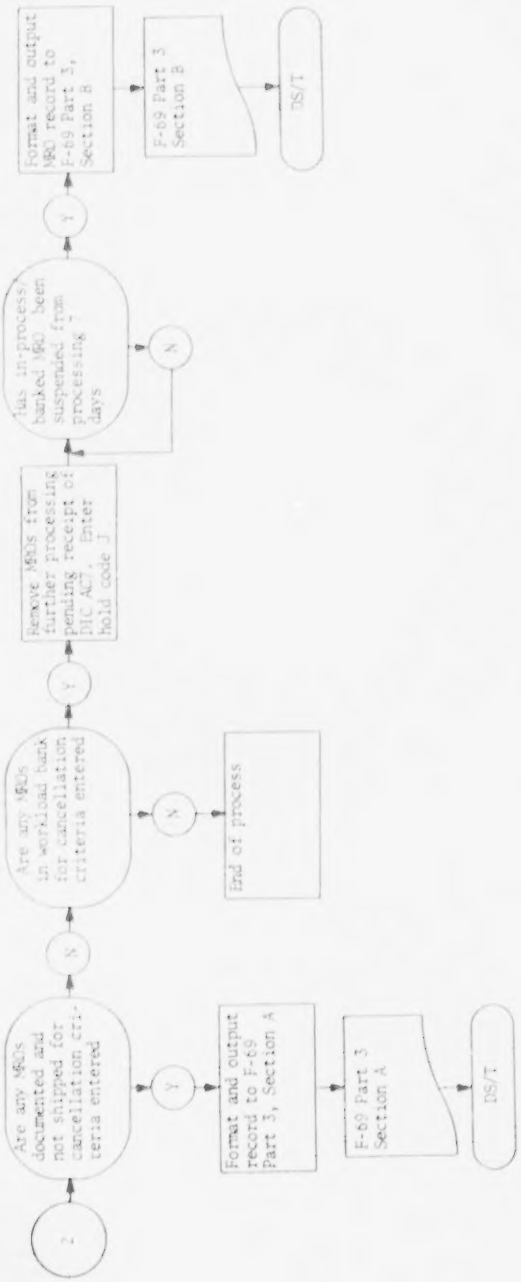
This chart represents processing mass cancellation initiation. Upon receipt of mass cancellation notification operating personnel input the appropriate data into the mass cancellation parameter table via CRT. The process flags all in-process records for the indicated parameters. If MRO records are in the workload bank, all processing is suspended; if they have been documented but not shipped they are output to the F-69 report. Actual cancellation of these records is accomplished upon receipt of DIC AC7 (MRO Mass Cancellation Card) as depicted in appendix D-43.

3. OUTPUTS

Appendix F-69, Part 3, Sections A and B, and Part 4, Notice of Cancellation Request Report.


SOURCE
ACTIONS/DECISIONS
Mass Cancel-lation Table Update
Is table update an add
N
Y
Search all previously flagged MRO records (banked and released) for deleted mas can-cellation parameters. Remove mass cancel-lation flag from records and allow MROs to process normally.
Pass image of released MRO to and format for inclusion in F-69 Part 4
F-69 Part 4
DS/T
Is any MRO shipped freight to a POE in closed history status less than 45 days for parameters indi-cated
Y
N
Format data for and output AU7
AU7
B-80
EXIT
Is any MRO in-process (banked or documented) for parameters indicated
N
End of process
Y
Is MRO RDD N, E or 999 ANMCS and NMCS exclu-sion entered on table or is RDD 555
Y
Do not flag MRO for mass cancel-lation
1


1
Are values in both suspense cutoff dates after and before
Y
N
Is MRO Doc. Date (cc 36-39) greater than suspense cutoff date after & less than cutoff date before
Y
N
Is a value in effective date after
Y
N
Is MRO Doc. date (cc 36-39) greater than value
Y
N
End of process.
Enter mass cancel lation flag to each MRO record. Enter hold code J in each record.
2
Is a value in effective date before
Y
N
Is MRO document date (cc 36-39) less than value
Y
N
End of process.
Enter mass cancel lation flag to each MRO record. Enter hold code J to each record.
2


2
Are any MRDs documented and not shipped for cancellation criteria entered
Y
N
Format and output record to F-69 Part 3, Section A
F-69 Part 3 Section A
DS/T
Are any MRDs in workload bank for cancellation criteria entered
N
End of process
Y
Remove MRDs from further processing pending receipt of DIC ACT. Enter hold code J
Has in-process/ banked MRD been suspended from processing 7 days
N
Y
Format and output MRD record to F-69 Part 3, Section B
F-69 Part 3 Section B
DS/T

APPENDIX D-211

MASS CANCELLATION DAILY PROCESSING

1. INITIATING ACTION

Daily internal process.

2. GENERAL

This chart depicts periodic checking of suspended mass cancellation MRO candidates to determine whether they should remain suspended or released for processing. Suspended MRO records will be removed when:

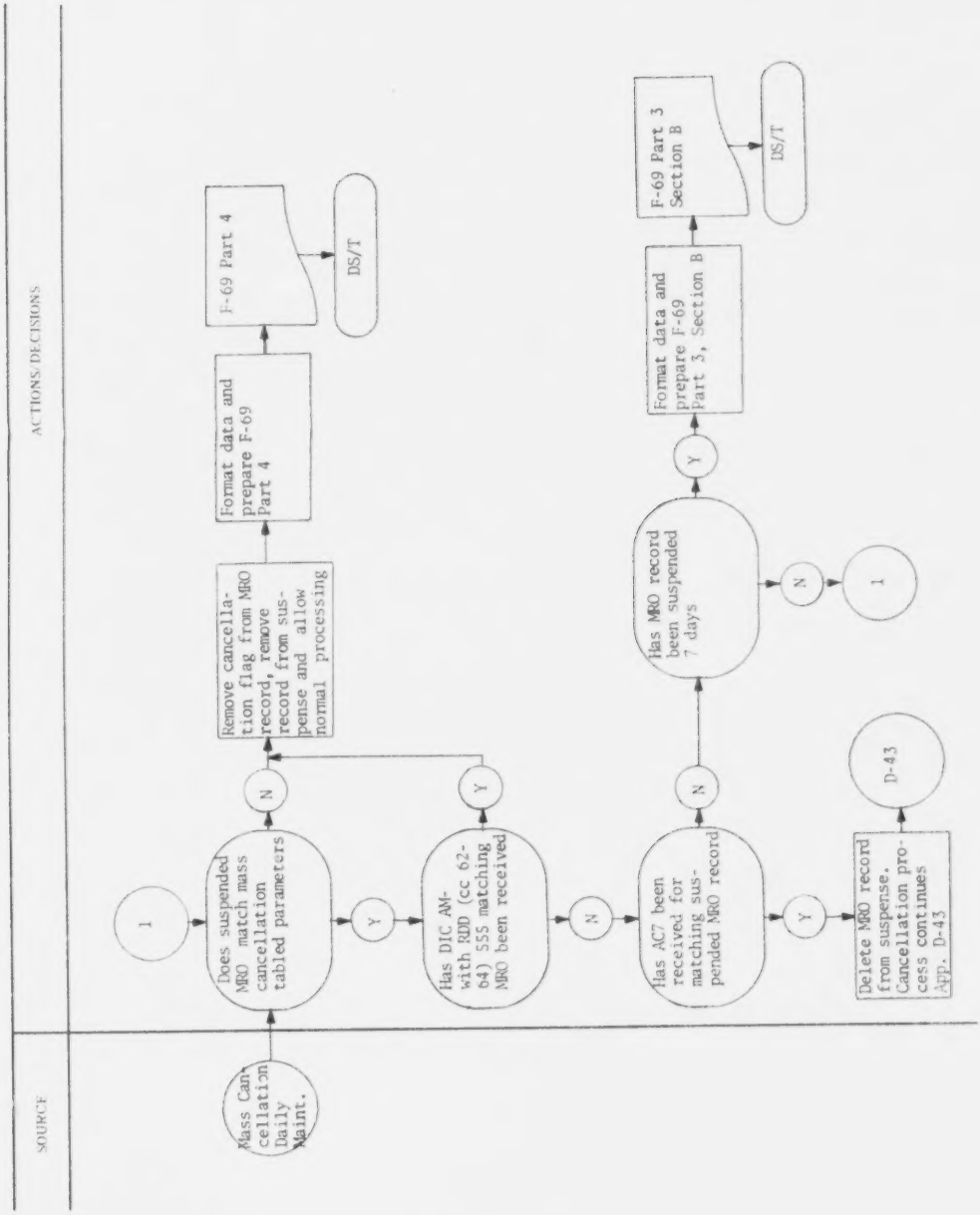
a. The suspense parameters have been removed from the mass cancellation parameter table, appendix B-66, part P.

b. A DIC AM_ with RDD (pos. 62-64) of 555 is received.

c. An AC7 Mass Cancellation Notification is received and processed against the MRO.

3. OUTPUTS

Appendix F-69, Part 3, Section B, and Part 4


SOURCE
ACTIONS/DECISIONS
Mass Cancellation Daily Maint.
1
Does suspended MRO match mass cancellation tabled parameters
Y
N
Has DIC AM-with RDD (cc 62-64) 555 matching MRO been received
Y
N
Remove cancellation flag from MRO record, remove record from suspense and allow normal processing
Format data and prepare F-69 Part 4
F-69 Part 4
DS/T
Has AC7 been received for matching suspended MRO record
Y
N
Delete MRO record from suspense. Cancellation process continues App. D-43
D-43
Has MRO record been suspended 7 days
Y
N
1
Format data and prepare F-69 Part 3, Section B
F-69 Part 3 Section B
DS/T

APPENDIX D-212

COPAD MRO RELEASE PROCESS

1. INITIATING ACTION

   a. Appendix B-290, COPAD MRO Inquiry/Update Process.

   b. Appendix B-291, COPAD Part Number Process.

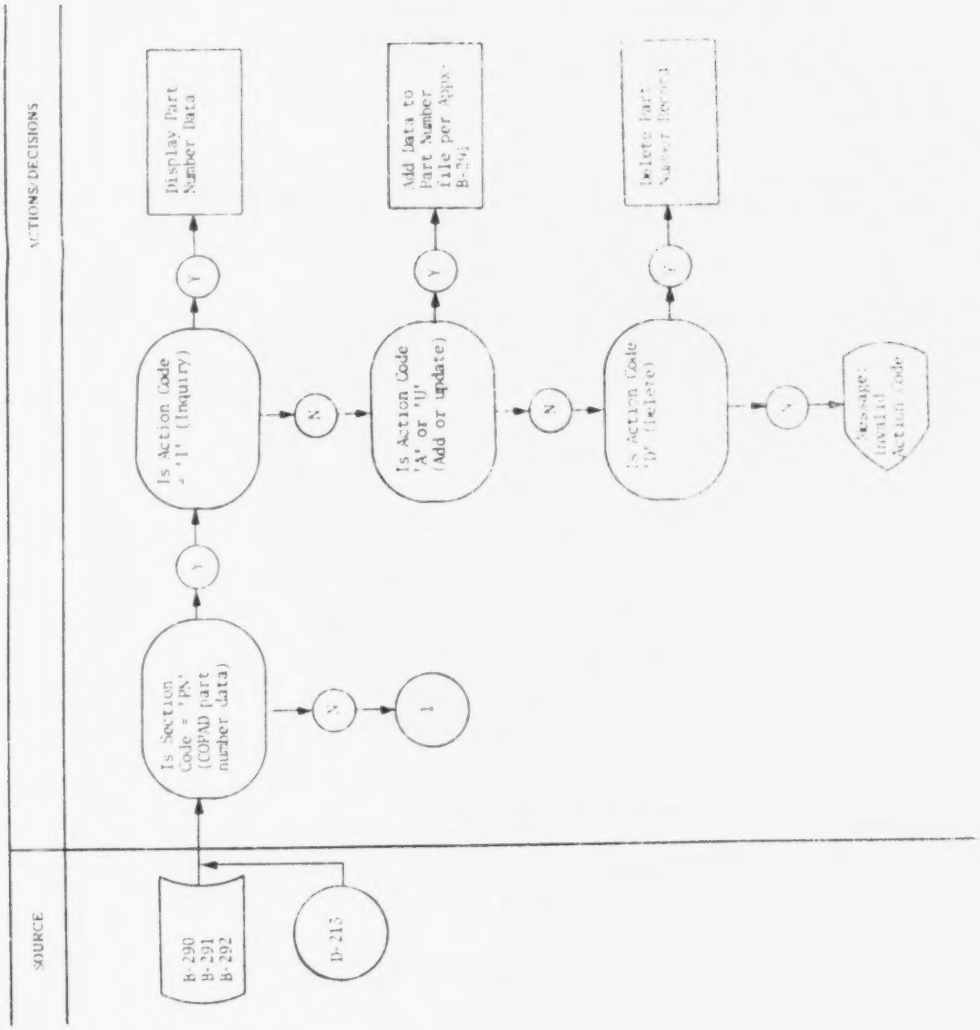
2. GENERAL

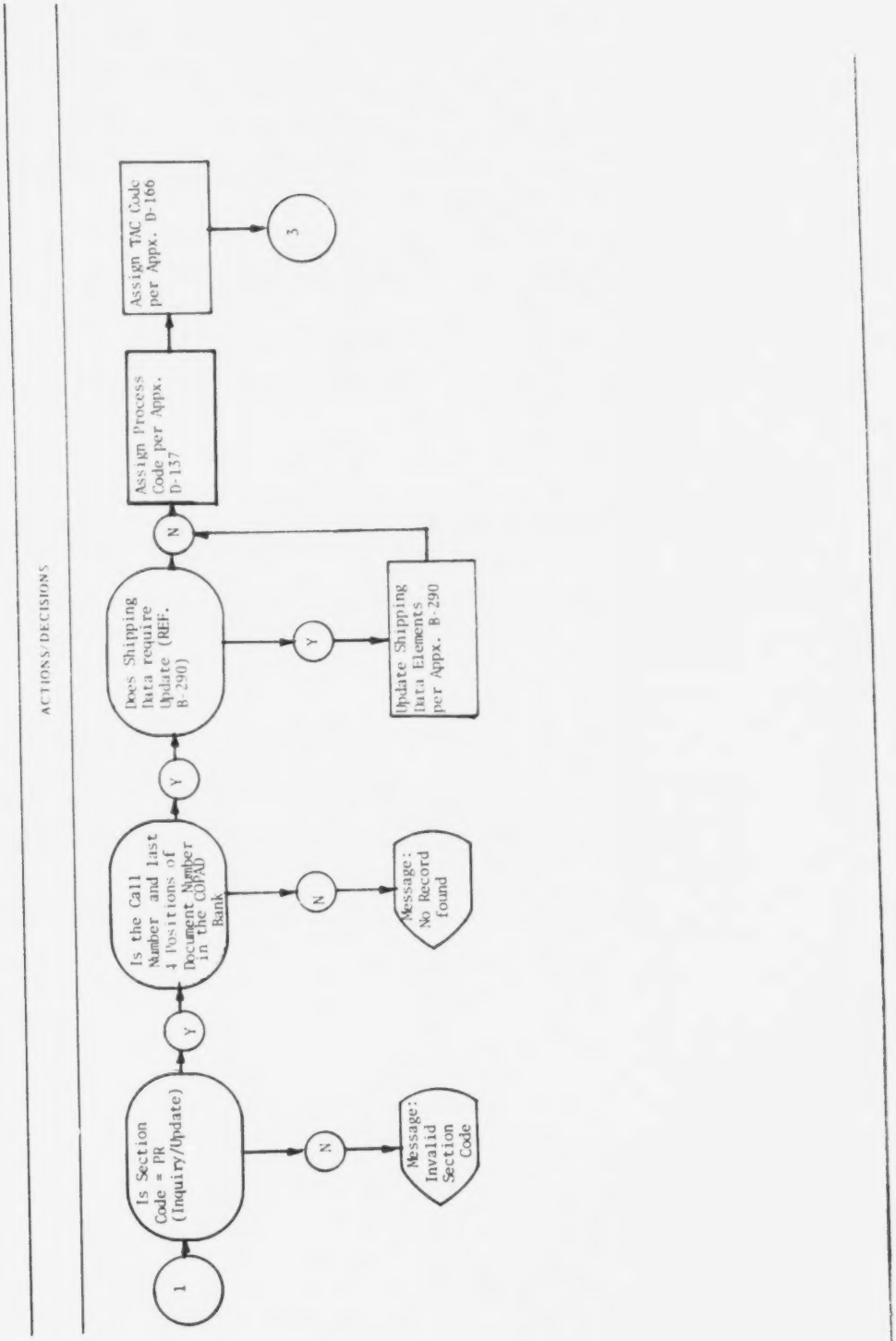
   This chart depicts the processes required to inquire/add/update/delete part number data (section code PN) and update item data (section code PR).

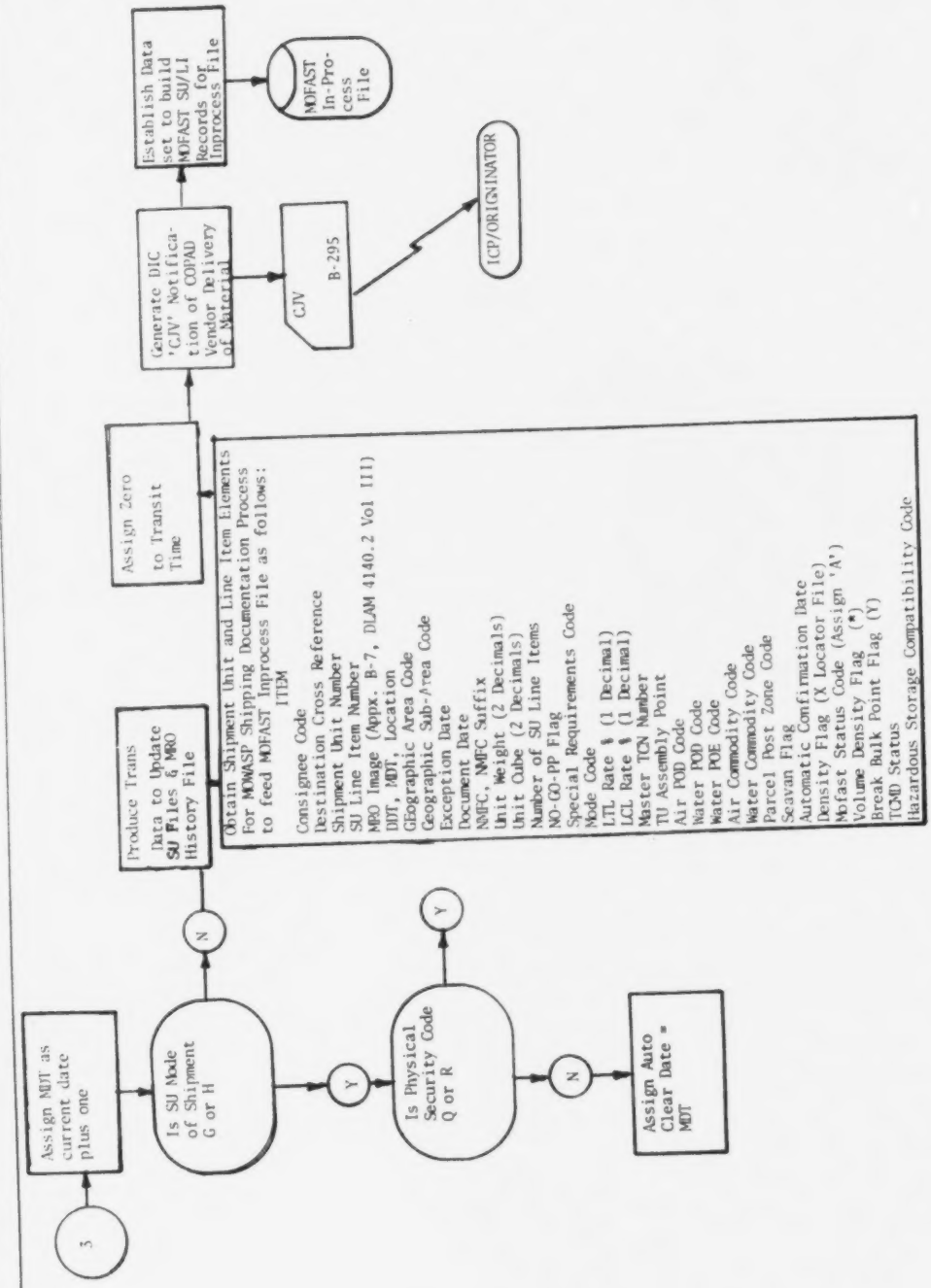
3. OUTPUT

   a. Appendix B-295, Notification of COPAD Vendor Delivery of Materiel.

   b. Appendix C-11, DoD Single Line Item Release Document (Section Code RP).


SOURCE
ACTIONS/DECISIONS
B-290
B-291
B-292
D-213
Is Section Code = 'PN' (COPAD part number data)
Y
N
1
Is Action Code = 'I' (Inquiry)
Y
N
Display Part Number Data
Is Action Code 'A' or 'U' (Add or update)
Y
N
Add Data to Part Number File per Appx. B-294
Is Action Code 'D' (Delete)
Y
N
Delete Part Number Records
Message: Invalid Action Code


ACTIONS/DECISIONS
1
Is Section Code = PR (Inquiry/Update)
N
Message: Invalid Section Code
Y
Is the Call Number and last 4 Positions of Document Number in the COPAD Bank
N
Message: No Record found
Y
Does Shipping Data require Update (REF. B-290)
Y
Update Shipping Data Elements per Appx. B-290
N
Assign Process Code per Appx. D-137
Assign TAC Code per Appx. D-166
3


ACTIONS DECISIONS
3
Assign MDT as current date plus one
Is SU Mode of Shipment G or H
N
Y
Produce Trans Data to Update SU Files & MRO History File
Is Physical Security Code Q or R
Y
N
Assign Auto Clear Date = MDT
Assign Zero to Transit Time
Obtain Shipment Unit and Line Item Elements For MOWASP Shipping Documentation Process to feed MOFAST Inprocess File as follows:
ITEM
Consignee Code
Destination Cross Reference
Shipment Unit Number
SU Line Item Number
MRO Image (Appx. B-7, DLAM 4140.2 Vol III)
DDT, MDT, Location
Geographic Area Code
Geographic Sub-Area Code
Exception Date
Document Date
NMFC, NMFC Suffix
Unit Weight (2 Decimals)
Unit Cube (2 Decimals)
Number of SU Line Items
NO-GO-PP Flag
Special Requirements Code
Mode Code
LTL Rate $ (1 Decimal)
LCL Rate $ (1 Decimal)
Master TCN Number
TU Assembly Point
Air POD Code
Water POD Code
Water POE Code
Air Commodity Code
Water Commodity Code
Parcel Post Zone Code
Seavan Flag
Automatic Confirmation Date
Density Flag (X Locator File)
Mofast Status Code (Assign 'A')
Volume Density Flag (*)
Break Bulk Point Flag (Y)
TCMD Status
Hazardous Storage Compatibility Code
Generate DIC 'CJV' Notification of COPAD Vendor Delivery of Material
CJV
B-295
ICP/ORIGINATOR
Establish Data set to build MOFAST SU/LI Records for Inprocess File
MOFAST In-Process File

APPENDIX D-213

COPAD MATERIEL RELEASE ORDER VALIDATION AND PRINT PROCESS

1. INITIATING ACTION

Receipt of COPAD Materiel Release Order and procurement data via DIC CJW.

2. REFERENCES

a. Appendix B-294, COPAD Order Data Cards.

b. Appendix C-12, Order/Response Form, DCSC FM 1938.

c. Appendix D-212, COPAD MRO Release/Process.

3. GENERAL

a. Issue transactions originated by cognizant DSC/ICP in accordance with DLAM 4140.2, Volume I and II are transmitted to distribution depot in a series of AUTODIN Card Image Records (appendix B-294).

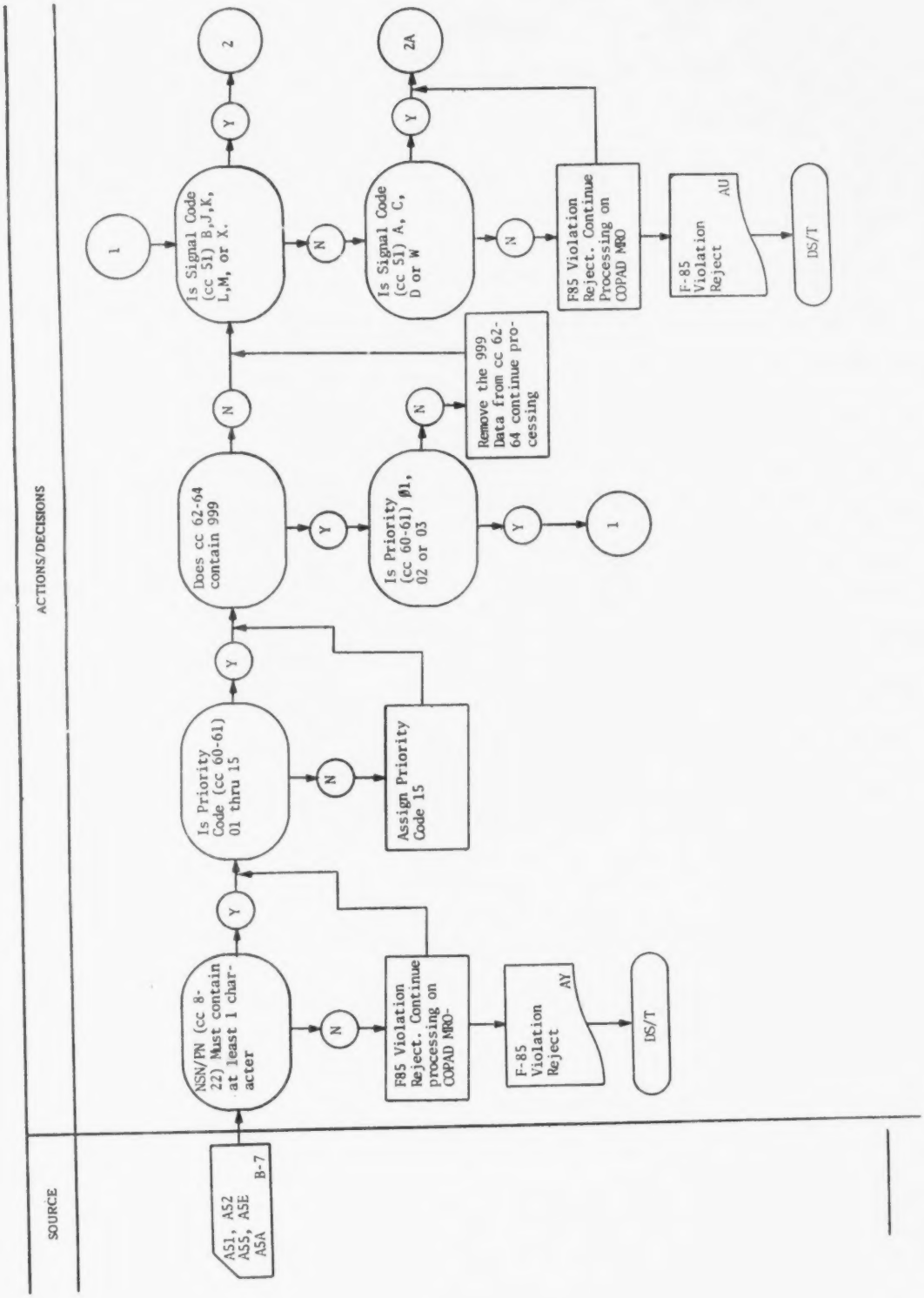
b. Upon passing the validation checks, MROs are assigned TAC and Mode Codes, SU numbers are printed and pass into the COPAD Bank.

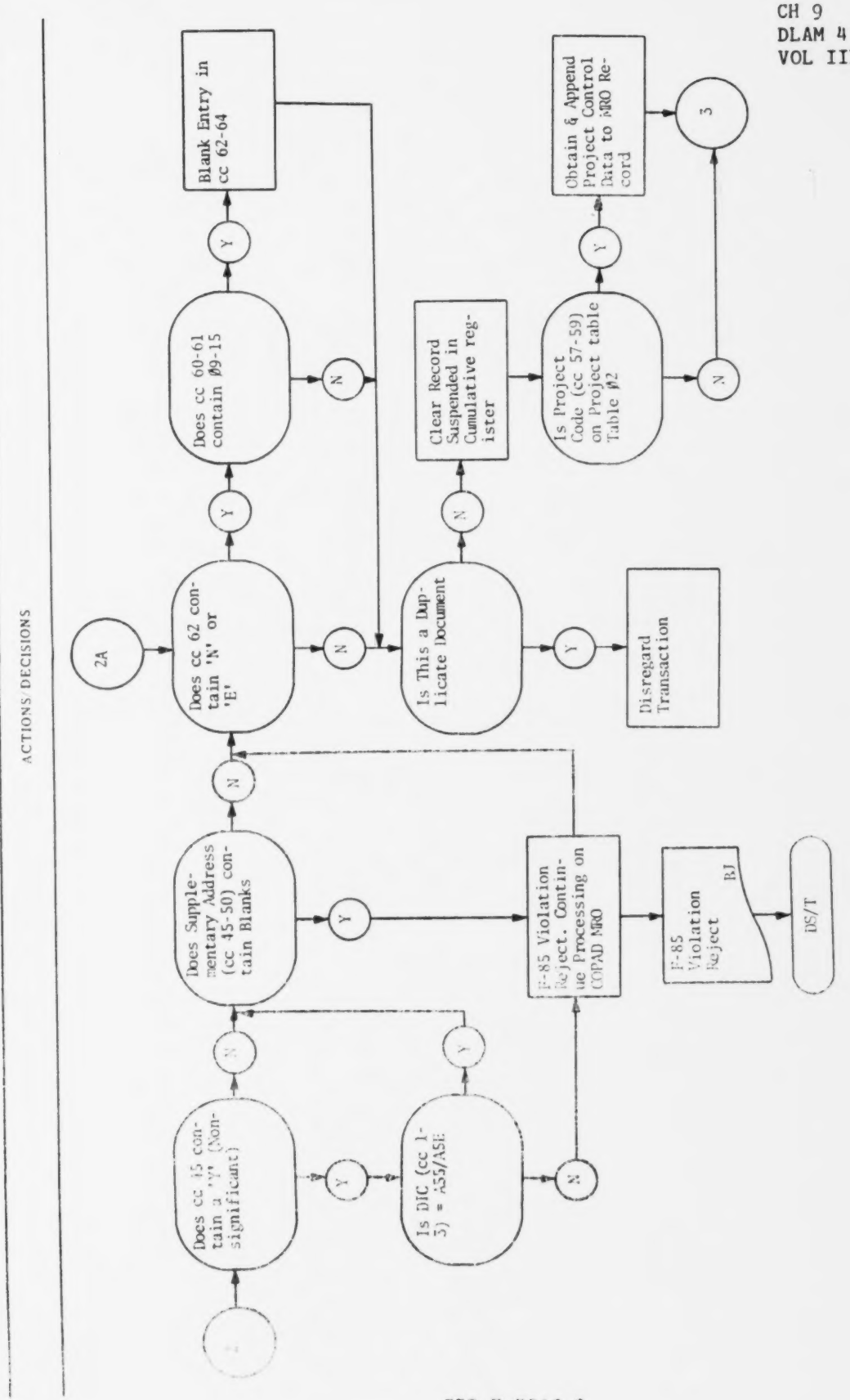
4. OUTPUTS

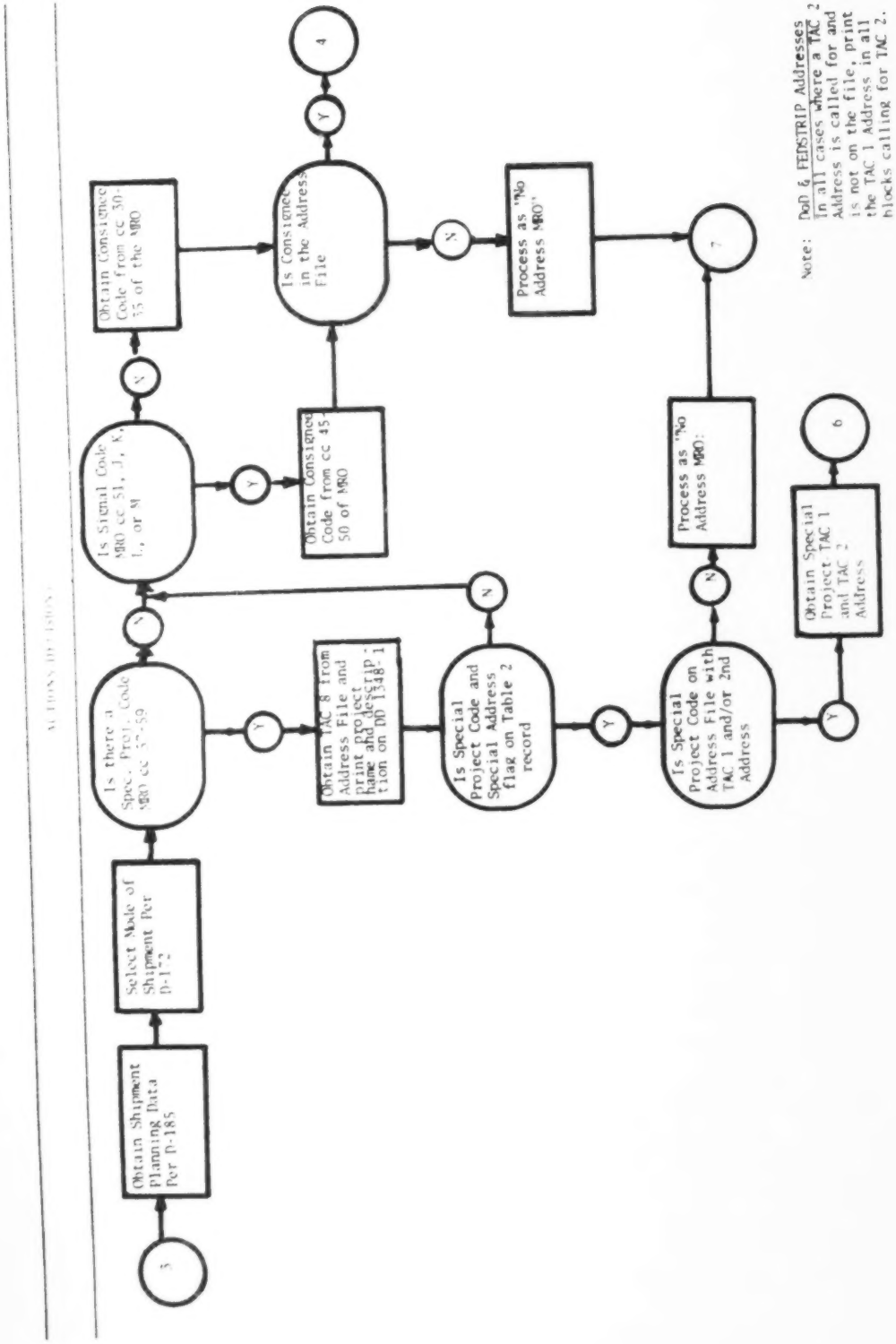
a. Appendix C-12, DCSC Form 1938.

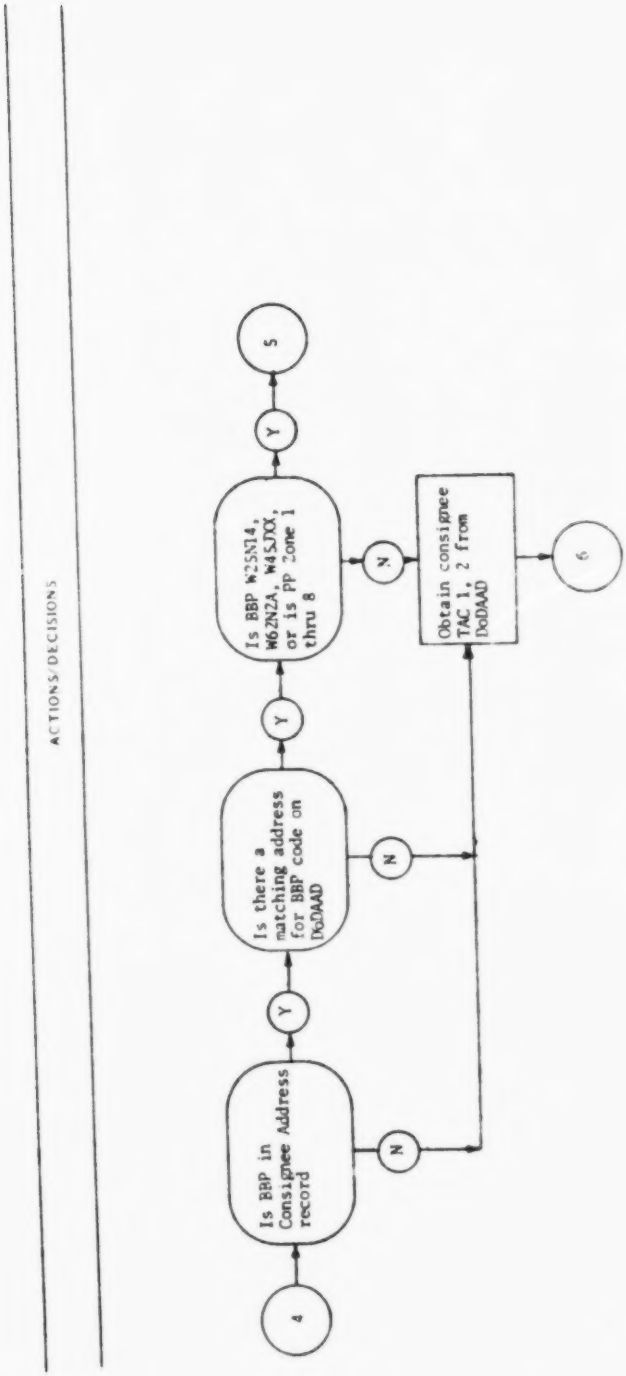
b. Appendix F-85, Violation Reject List.

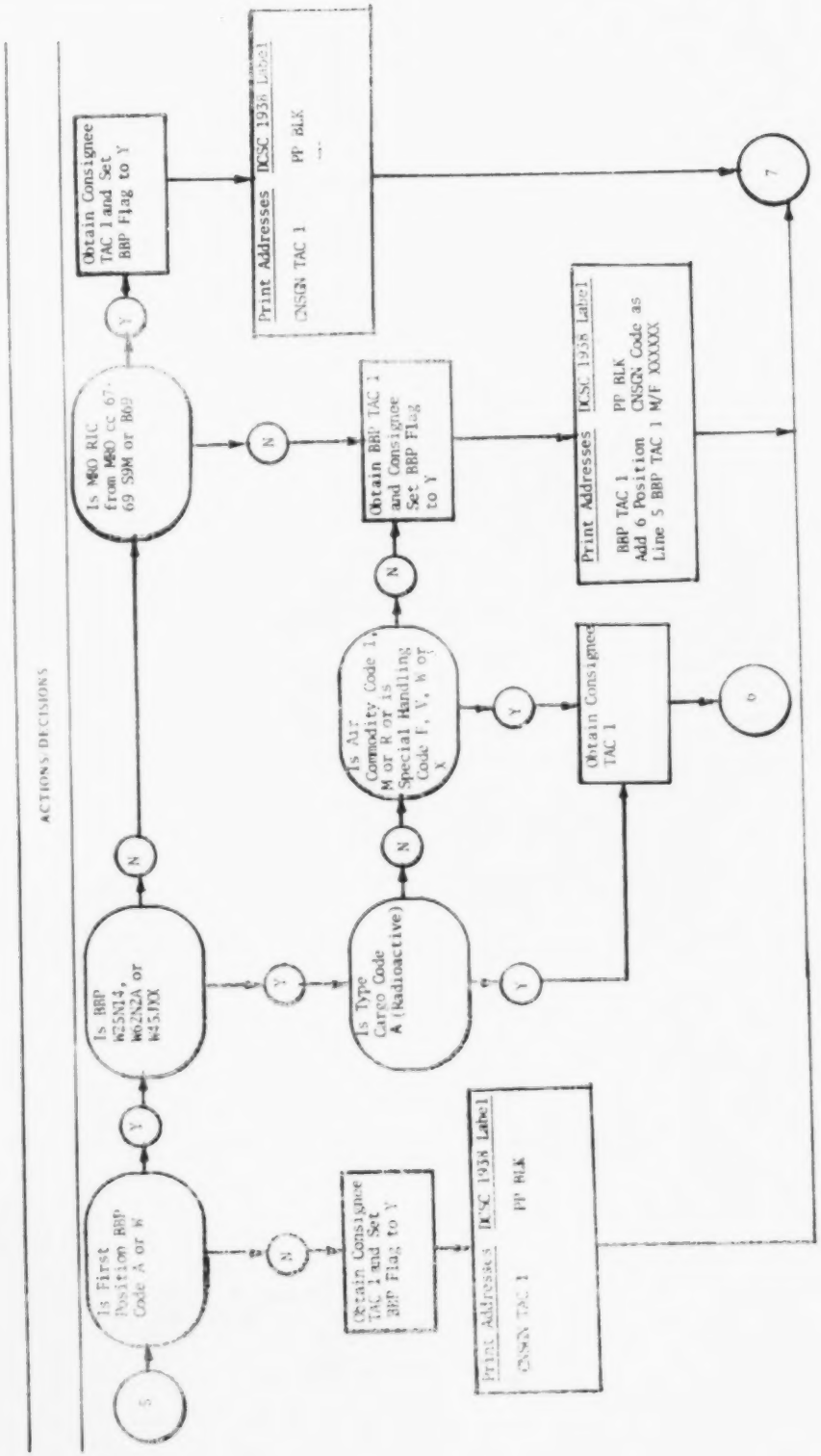
c. Appendix F-320, COPAD Management Information Report.


SOURCE
ACTIONS/DECISIONS
AS1, AS2
AS5, ASE
ASA
B-7
NSN/PN (cc 8-22) Must contain at least 1 character
N
F85 Violation Reject. Continue processing on COPAD MRO-
F-85 Violation Reject
AY
DS/T
Y
Is Priority Code (cc 60-61) 01 thru 15
N
Assign Priority Code 15
Y
Does cc 62-64 contain 999
Y
Is Priority (cc 60-61) Ø1, 02 or 03
N
Remove the 999 Data from cc 62-64 continue processing
Y
1
N
Is Signal Code (cc 51) B,J,K, L,M, or X.
Y
2
1
N
Is Signal Code (cc 51) A, C, D or W
Y
2A
N
F85 Violation Reject. Continue Processing on COPAD MRO
F-85 Violation Reject
AU
DS/T

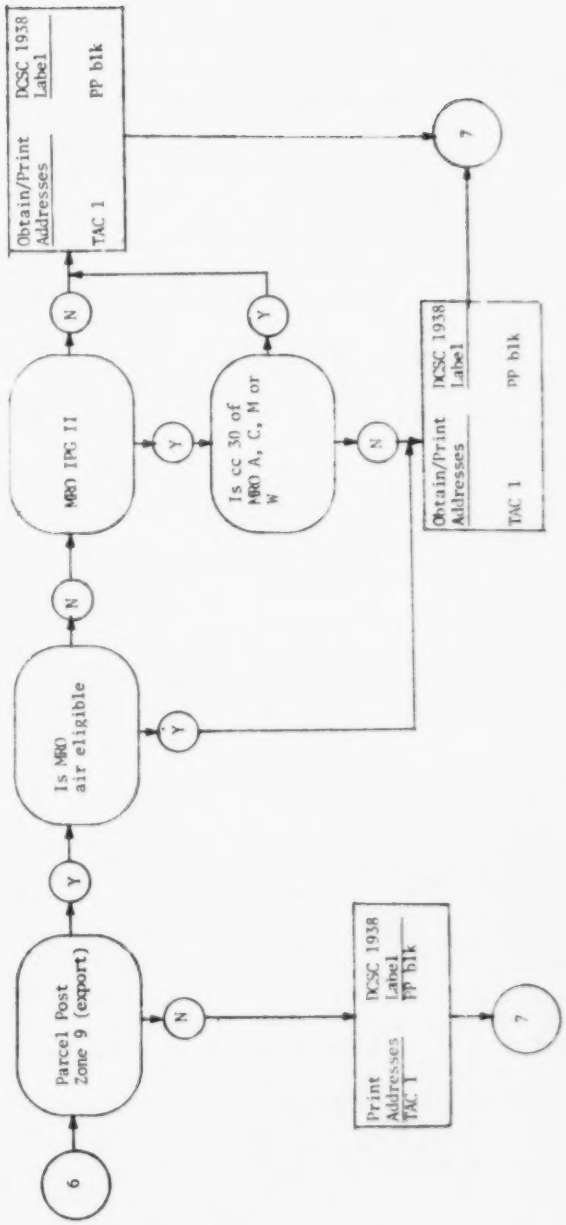

ACTIONS DECISIONS
Does cc 45 contain a 'Y' (Non-significant)
Is DIC (cc 1-3) = A55/ASE
Does Supplementary Address (cc 45-50) contain Blanks
F-85 Violation Reject. Continue Processing on COPAD MRO
F-85 Violation Reject
RJ
DS/T
2A
Does cc 62 contain 'N' or 'E'
Does cc 60-61 contain Ø9-15
Blank Entry in cc 62-64
Is This a Duplicate Document
Disregard Transaction
Clear Record Suspended in Cumulative register
Is Project Code (cc 57-59) on Project table Table Ø2
Obtain & Append Project Control Data to MRO Record
3
Y
N

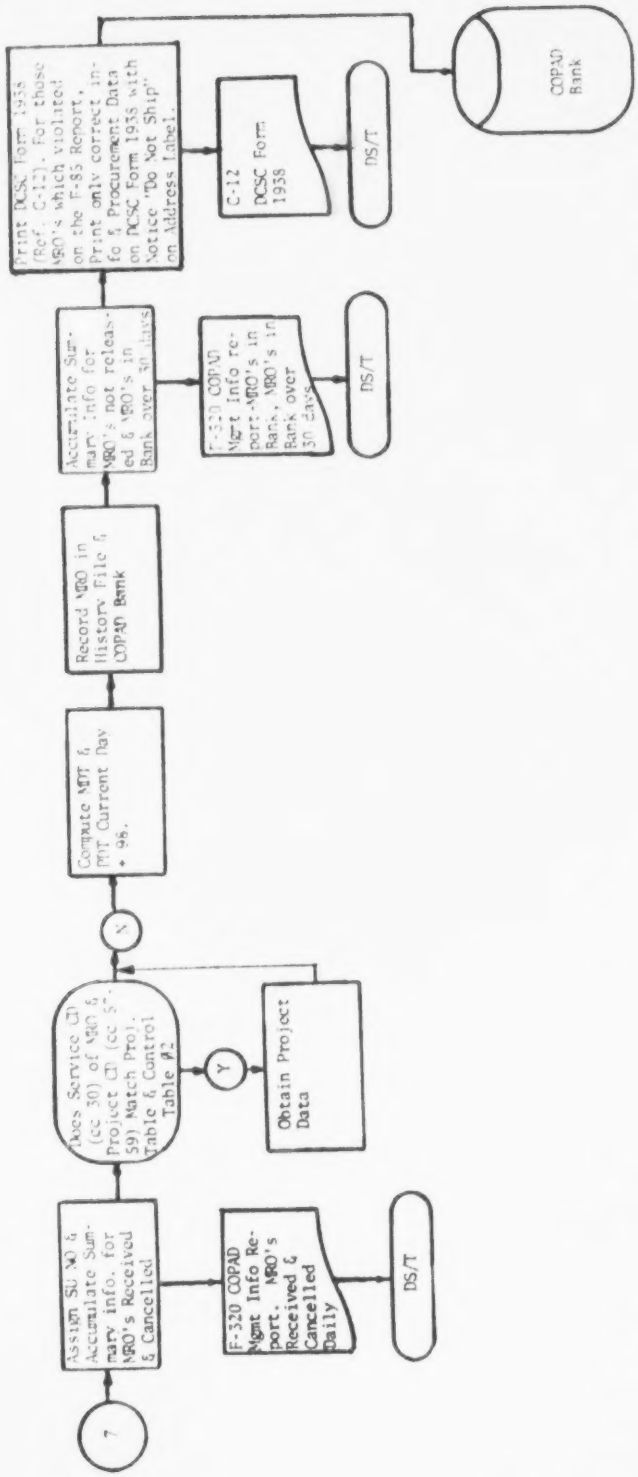

3
Obtain Shipment Planning Data Per D-185
Select Mode of Shipment Per D-172
Is there a Spec. Proj. Code MRO cc 57-59
Y
N
Obtain TAC 8 from Address File and print project name and description on DD 1348-1
Is Special Project Code and Special Address flag on Table 2 record
Y
N
Is Special Project Code on Address File with TAC 1 and/or 2nd Address
N
Y
Obtain Special Project TAC 1 and TAC 2 Address
6
Process as "No Address MRO"
7
Is Signal Code MRO cc 51, J, K, L, or M
Y
N
Obtain Consignee Code from cc 45-50 of MRO
Obtain Consignee Code from cc 50-55 of the MRO
Is Consignee in the Address File
Y
N
4
Process as "No Address MRO"
Note: DoD & FEDSTRIP Addresses
In all cases where a TAC 2 Address is called for and is not on the file, print the TAC 1 Address in all blocks calling for TAC 2.


ACTIONS/DECISIONS
4
Is BBP in Consignee Address record
Y
N
Is there a matching address for BBP code on DoDAAD
Y
N
Is BBP W25N14, W62N2A, W45J7X, or is PP Zone 1 thru 8
Y
N
5
Obtain consignee TAC 1, 2 from DoDAAD
6


ACTIONS DECISIONS
5
Is First Position BBP Code A or W
Y
N
Is BBP W25N14, W02N2A or W45JXX
Y
N
Is MBO RIC from M80 cc 67-69 S9M or B09
Y
N
Obtain Consignee TAC 1 and Set BBP Flag to Y
Obtain Consignee TAC 1 and Set BBP Flag to Y
Is Type Cargo Code A (Radioactive)
Y
N
Is Air Commodity Code is M or R or is Special Handling Code F, V, W or X
Y
N
Obtain BBP TAC 1 and Consignee Set BBP Flag to Y
Obtain Consignee TAC 1
6
Print Addresses DCSC 1938 Label
CNSGN TAC 1 PP BLK
Print Addresses DCSC 1938 Label
CNSGN TAC 1 PP BLK
Print Addresses DCSC 1938 Label
BBP TAC 1 PP BLK
Add 6 Position CNSGN Code as
Line 5 BBP TAC 1 M/F XXXXXX
7

ACTIONS/DECISIONS




7
Assign SU NO & Accumulate Summary info. for NRO's Received & Cancelled
F-320 COPAD Mgmt Info Report. NRO's Received & Cancelled Daily
DS/T
Does Service (2) (cc 30) of NRO & Project (2) (cc 58-59) Match Proj. Table & Control Table #2
Y
Obtain Project Data
N
Compute MDT & MMT Current Day + 90.
Record NRO in History File & COPAD Bank
Accumulate Summary info for NRO's not released & NRO's in Bank over 30 days
F-320 COPAD Mgmt Info report-NRO's in Bank, NRO's in Bank over 30 days
DS/T
Print DCSC Form 1958 (Ref. C-12). For those NRO's which violated on the F-85 Report. Print only correct info & Procurement Data on DCSC Form 1958 with Notice "Do Not Ship" on Address Label.
C-12 DCSC Form 1958
DS/T
COPAD Bank

APPENDIX D-214

PROCESSING SPECIAL PURPOSE DATA (SPD) COUNTS

1. INITIATING ACTION

a. Normal processing of Materiel Release Orders (MRO)/Disposal Release Orders (DRO), Material Movement Document (MMD), Long/Short Form Stow Notices, Bin Replenishments, and Rewarehousing documents.

b. Use of Program, $$UWFB70, by Area Control Branch personnel to update the MRO In-Process File.

2. REFERENCES

a. Appendix B-178, Receiving SPD Master Record.

b. Appendix B-179, Receiving SPD Activity Record.

c. Appendix E-111 P, On-Line Update of the BIN/Bulk Indicator in the MRO In-Process File Record.

d. Appendix B-223, SPD Work Count Record.

e. Appendix B-224, SPD Master Record.

3. GENERAL

a. This decision chart shows the logic used by the program when processing transactions to capture SPD counts in the BIN/BULK Area. Normal processing prevails except for MRO In-Process file update.

b. Materiel Release Order (MRO) processing:

(1) MRO Receipt - When an MRO (DIC A5_) is received in MOWASP, the Mandatory Date to Transportation (MDT) is computed based on its priority and the shipment destination. If the MRO is Issue Priority Group (IPG) I or II, it is considered free flowing and is released for immediate processing. At the same time, it is recorded in the MRO In-Process file. If the MRO is IPG III, it is recorded in the MRO Bank and held for future release. The same applies to all multiline MROs as well. Each day the program releases MROs for processing, based on the MDTs computed for them.

(2) MRO Release - When an MRO is dropped from the MRO Bank, it becomes an entry in the MRO In-Process file, and it has now gained a Release Date entry as well. In the meantime, the MRO processing continues through the various phases necessary to accomplish filling an MRO request, selection, marking, and packing, as applicable. The MRO (DD Form 1348-1) will be appropriately annotated by the warehouse personnel. Based on those annotations, Area Control Branch personnel will input the applicable data and the current date to the MRO In-Process file via their terminal (CRT). See paragraph 3c below, for more detail regarding the CRT operation.

(3) MRO In-Process file - Each day the SPD program scans the MRO In-Process file for Dates Offered to Transportation (DOT) that have not been counted before. This scan includes lines within multiline shipments and the Autoclear process. When it finds a new DOT it scans the transaction for the following data:

(a) Location - This is cross-referenced to identify the Work Center that should be credited with the work accomplished.

(b) Type of Location - Identifies whether the item is a Bin or Bulk Item.

(c) Shipment Offered - Indicates the method of shipment offered.

1. Shipment Via Parcel Post - Modes of Shipment Code G, H, J, 5, 6 or 7.

2. Shipment with GBL - Modes of Shipment Code other than Parcel Post plus a GBL field filled with alphanumeric entries.

3. Shipment without GBL - Modes of Shipment Code other than Parcel Post plus GBL field filled with blanks.

c. Program UWFB70

(1) The Area Control Branch personnel must determine whether an update of the MRO In-Process file is required before shipment is made, and the decision is based on annotations made by the picker and the packer.

(2) If an MRO involves a loose issue, the portion of the MRO that is filled in the Bin area will be stamped and marked so as to make it obvious that it was picked in the Bin area and not in the Bulk area.

(a) If the item is a Bin item, no special action is required.

(b) If, however, the item is a Bulk item, that portion picked in the Bin area must be clearly identified, and the In-Process file updated accordingly.

(c) If an MRO for a Bulk item is picked in the Bulk area, but is moved to the Bin area for packing, then the MRO In-Process file must be updated accordingly.

(3) To update the MRO In-Process file, initiate the Area Control Branch terminal (CRT) and call up program UWFB70 by entering $$UWFB70. See DLAM 4140.2, Volume III, Part 6, Appendix E-111 P, for screen formats, entry routines, responses, messages, etc.

(a) Basically, this program allows you to process a Bin item as a Bulk item and vice versa. This is done by changing the Bin/Bulk Indicator for an item in the MRO In-Process file only. The SPD program uses the Bin/Bulk Indicator to decide which routine to use in processing Bin or Bulk items.

(b) You will note the Bin/Bulk Indicator is not changed in Item Data for the NSN. It has only been changed in the MRO In-Process file, and when this transaction is retired to History, the Bin/Bulk Indicator reverts back to what it reads in the Item Data file. Only that one transaction has been affected.

(c) Credit is given for a pick and pack action in the Bin or Bulk area except when a Loose Issue is involved. A Loose Issue MRO is a term used to describe the issue of an MRO quantity not evenly divided by the unit of pack quantity. These are normally filled from the Bulk area plus an additional quantity (the Loose Issue) from the Bin area, therefore, credit is given for the pick and the pack in both the Bin area as well as the Bulk area.

d. Bin Replenishment Transaction

When a Bin Replenishment action is accomplished, the program will give credit also for the marking and the packaging/marking for that transaction. Bin Replenishment actions occur only in the Bin area, but credit is given for a selection in the Bulk area and a stow in the Bin area.

e. Rewarehousing Transactions

When a Rewarehousing action is accomplished in both the Bin and the Bulk area, the applicable Work Center is given credit for the selection (from) as well as the stow (to) action.

f. Split Receipt Transaction

When a Split Receipt action is accomplished in both the Bin and Bulk area, the appropriate Work Center is given credit for the stow action. The program compares the location in the ZBA Record with the locator record. If it exists already, no credit is given for the stow action.

g. Receipt Stow Transactions

When a Receipt Stow action is accomplished the program identifies whether it is a Bin/Bulk item by using the third position of the Type Storage Code. Credit is given to the Work Center by use of the first three positions of the Warehouse Location where the Stow action actually was made. One SPD count is given per line item regardless of how many locations are involved. The prime location is always credited.

h. Receipt Transactions

(1) The Materiel Receipt Transactions are processed in the Bulk Receiving and Direct Receiving as well as Central Receiving. Within each area there are four basic functions, such as:

(a) Materiel Depack and Movement.

(b) Materiel Verification.

(c) Materiel Inspection.

(d) Documentation Processing.

(2) Considering the four functions outlined in paragraph 3h above, SPD counts are credited as follows:

(a) Central, Bulk, and Direct Receiving

1. If a Verification is completed and entered, credit is given for the Depack and Move, Inspection, and Document Processing.

2. If a Verification is started by a verifier, then completed and entered by an Inspector, credit is given for the Verification, Depack and Move, Inspection, and Document Processing.

3. If an Inspector completes and enters a Receipt, credit is given for the Depack and Move, Inspection, and the Document Processing.

4. SPD counts are taken from the I/VN screens WRI130 (for Procurement receipts) and from WRI210 (for Non-Procurement receipts) only when the receipt is completed and entered.

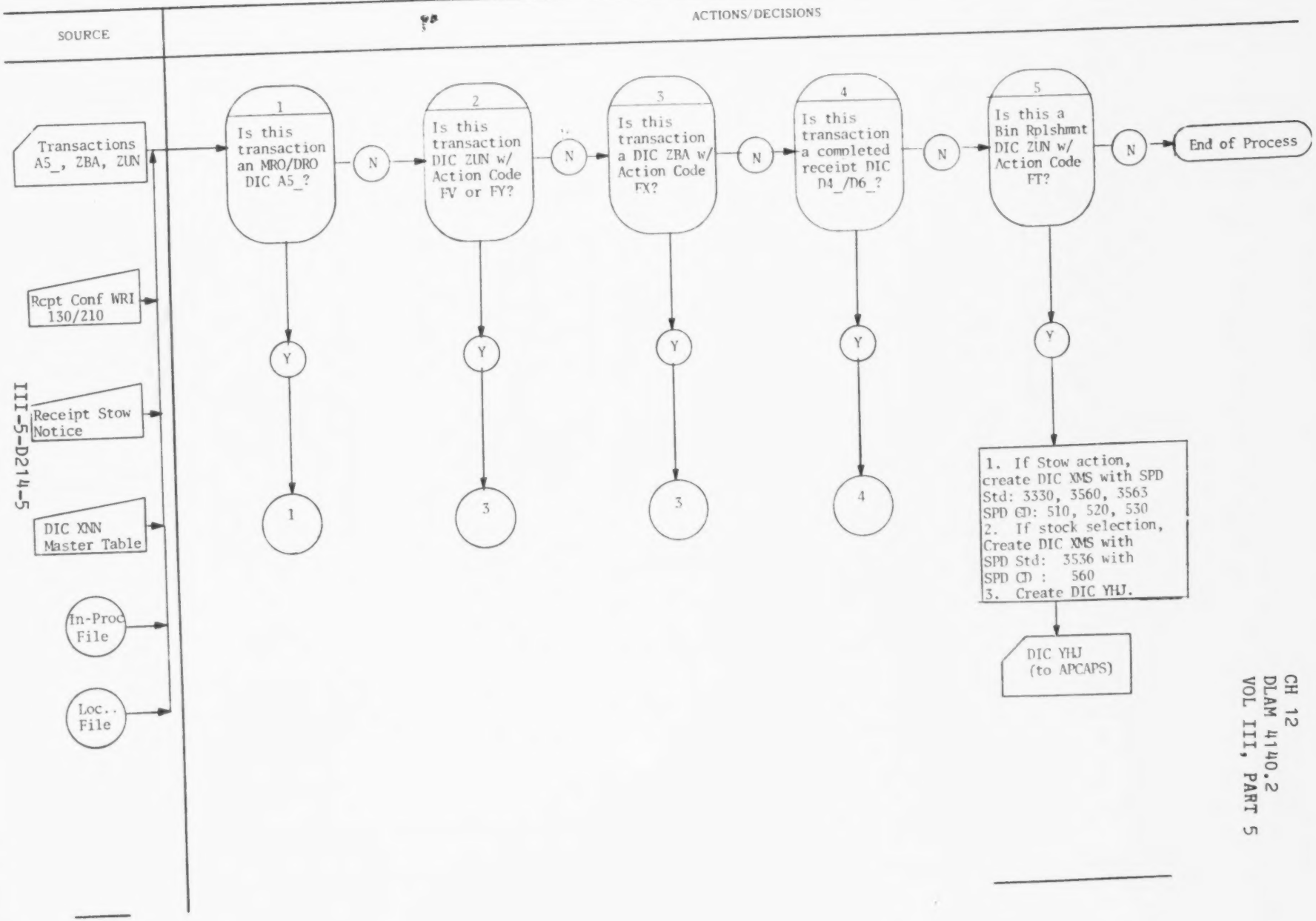
NOTE: When a Verification and an Inspection are both involved in processing of a Receipt, the program will provide a count for both actions using the CRT Operator's Employee Identification (EID) and Receiving Site Code. If the EIDs match for each function, credit is given for one completion, however, if the EIDs don't match, credit is given for the Verification and depack and move and the other EID is given credit for the Inspection, and Document Processing is credited when the receipt is completed and entered.

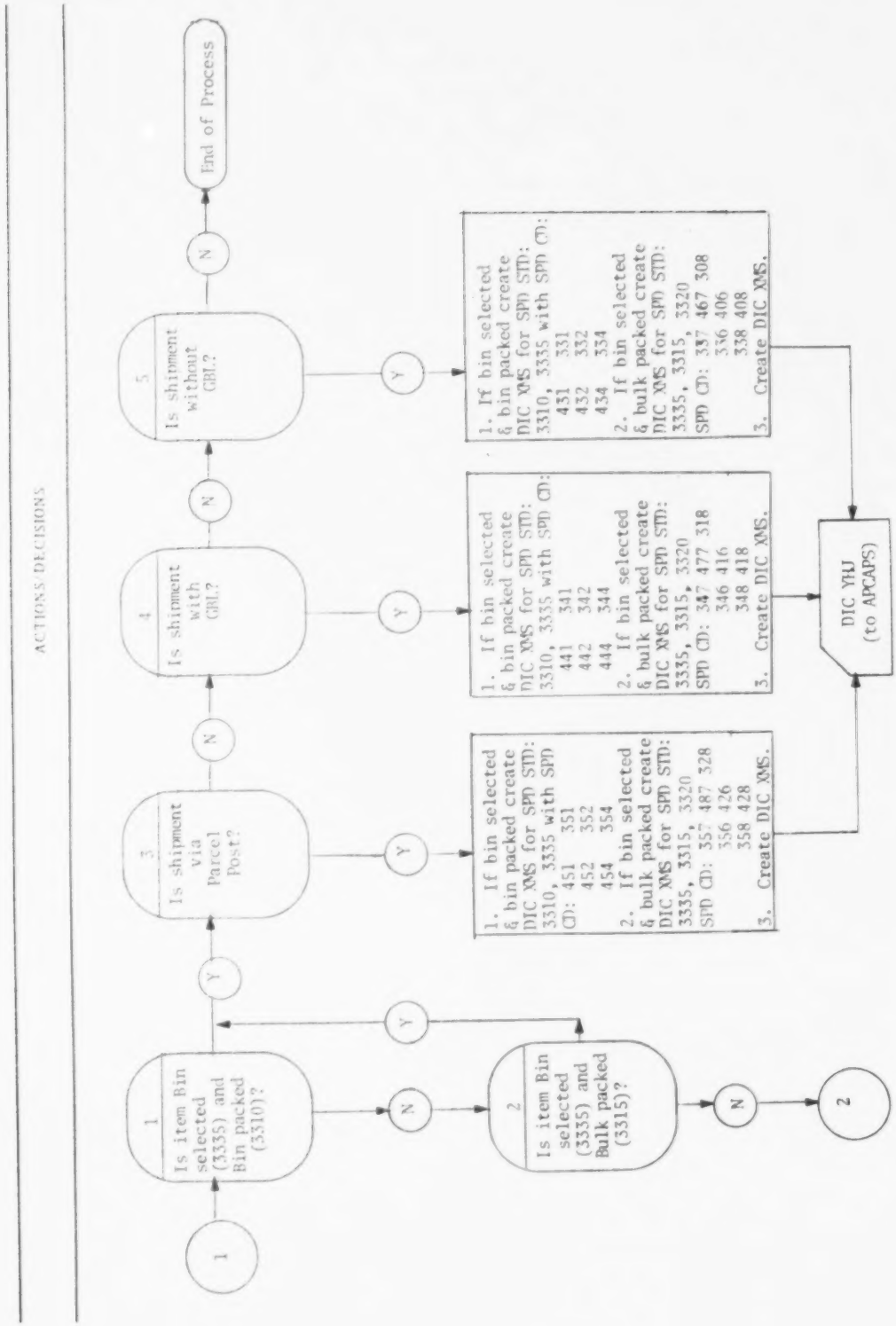
i. SPD Counts/APCAPS Interface

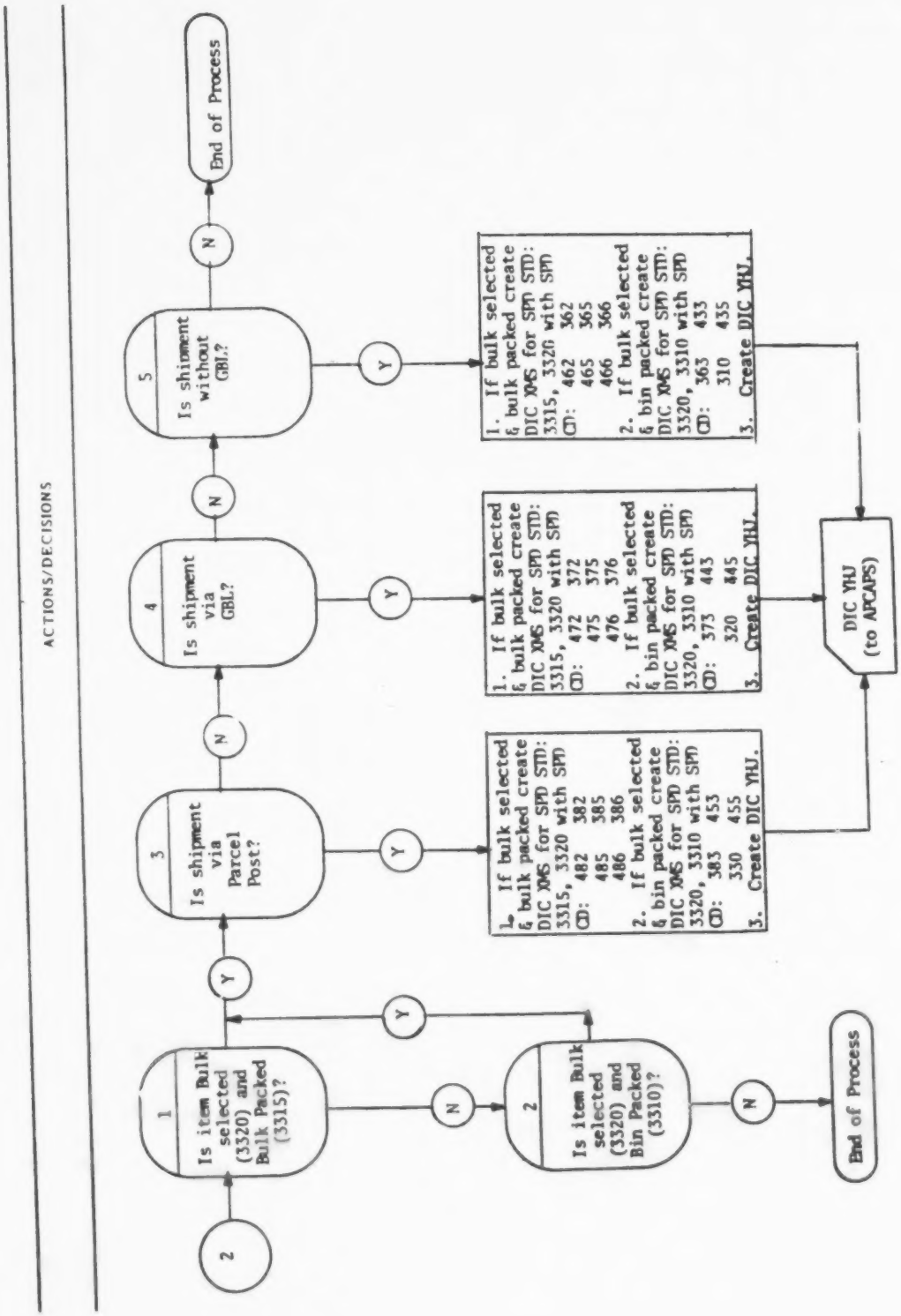
Based on the above considerations, each transaction is categorized and an internal DIC XMS is generated for each transaction. The DIC XMS format (appendix B-223) contains a LAPERS Standard number and a SPD Count Code correlation. The DIC XMS transactions are recorded, summarized, and then reported to APCAPS via another transaction (DIC YHJ). The APCAPS can then compute workload done by whom while in the process of generating the employee payroll.

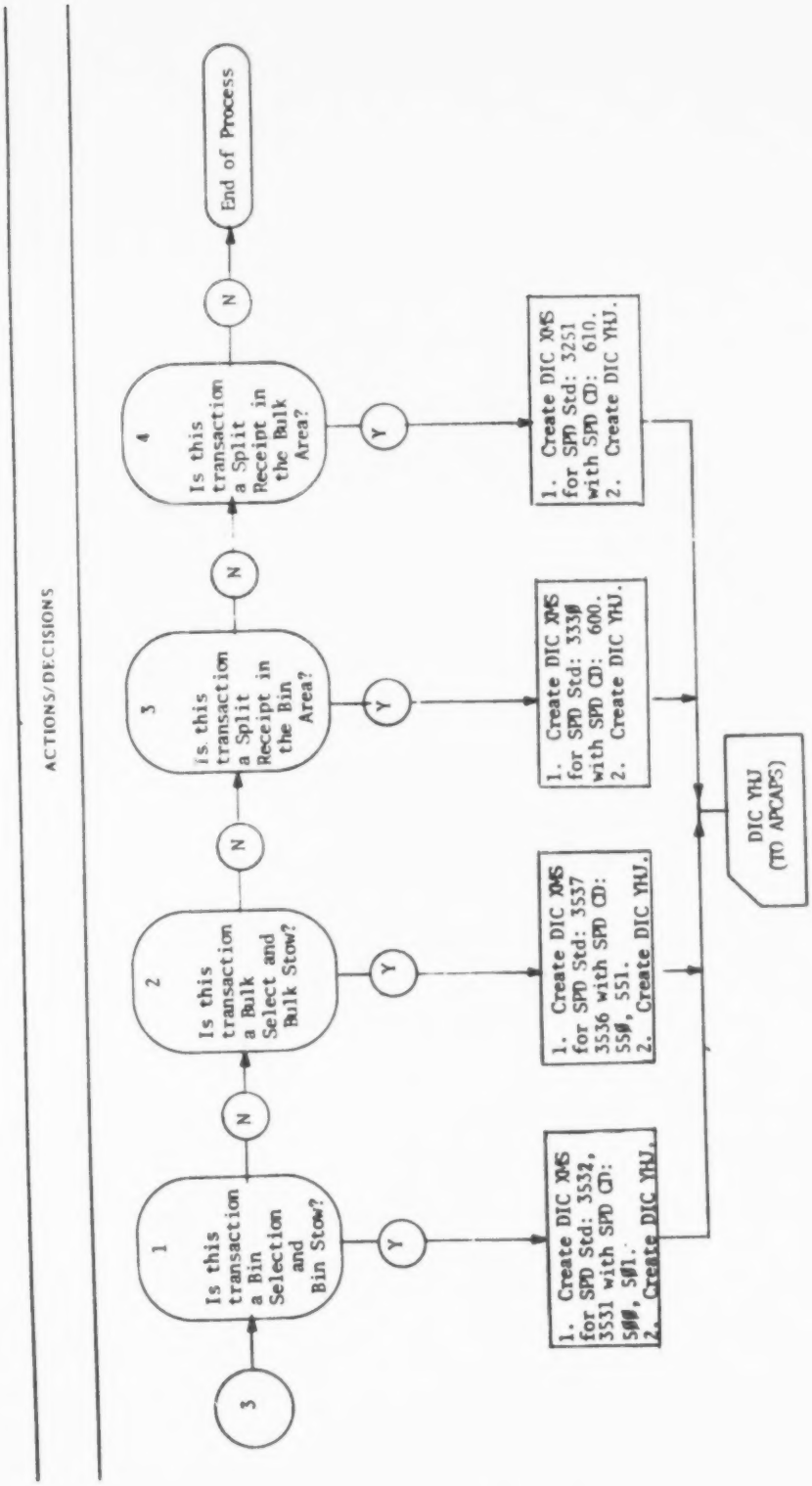
4. OUTPUT

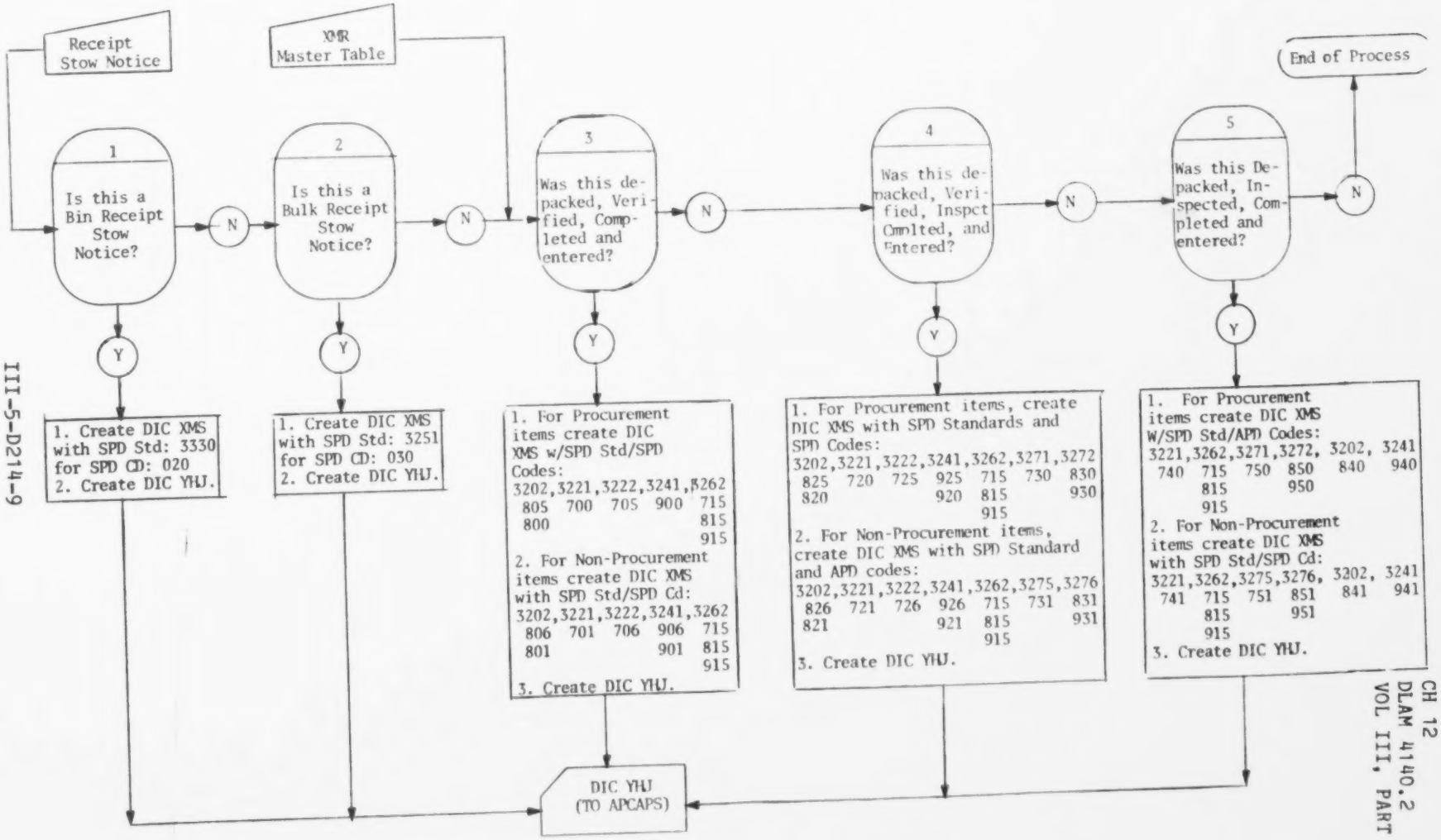
DIC YHJ Workload Record to APCAPS.


SOURCE
ACTIONS/DECISIONS
Transactions A5_, ZBA, ZUN
Rcpt Conf WRI 130/210
Receipt Stow Notice
DIC XNN Master Table
In-Proc File
Loc.. File
1
Is this transaction an MRO/DRO DIC A5_?
N
Y
1
2
Is this transaction DIC ZUN w/ Action Code FV or FY?
N
Y
3
3
Is this transaction a DIC ZBA w/ Action Code FX?
N
Y
3
4
Is this transaction a completed receipt DIC D4_/D6_?
N
Y
4
5
Is this a Bin Rplshmnt DIC ZUN w/ Action Code FT?
N
Y
End of Process
1. If Stow action, create DIC XMS with SPD Std: 3330, 3560, 3563 SPD CD: 510, 520, 530
2. If stock selection, Create DIC XMS with SPD Std: 3536 with SPD CD : 560
3. Create DIC YHJ.
DIC YHJ (to APCAPS)


ACTIONS DECISIONS
1
1
Is item Bin selected (3335) and Bin packed (3310)?
Y
N
2
Is item Bin selected (3335) and Bulk packed (3315)?
Y
N
2
3
Is shipment via Parcel Post?
Y
N
1. If bin selected & bin packed create DIC XMS for SPD STD: 3310, 3335 with SPD CD: 451 351 452 352 454 354
2. If bin selected & bulk packed create DIC XMS for SPD STD: 3335, 3315, 3320 SPD CD: 357 487 328 356 426 358 428
3. Create DIC XMS.
4
Is shipment with GBL?
Y
N
1. If bin selected & bin packed create DIC XMS for SPD STD: 3310, 3335 with SPD CD: 441 341 442 342 444 344
2. If bin selected & bulk packed create DIC XMS for SPD STD: 3335, 3315, 3320 SPD CD: 347 477 318 346 416 348 418
3. Create DIC XMS.
5
Is shipment without GBL?
Y
N
1. If bin selected & bin packed create DIC XMS for SPD STD: 3310, 3335 with SPD CD: 431 331 432 332 434 334
2. If bin selected & bulk packed create DIC XMS for SPD STD: 3335, 3315, 3320 SPD CD: 337 467 308 336 406 338 408
3. Create DIC XMS.
DIC YHJ (to APCAPS)
End of Process


ACTIONS/DECISIONS
2
1
Is item Bulk selected (3320) and Bulk Packed (3315)?
Y
N
2
Is item Bulk selected (3320) and Bin Packed (3310)?
Y
N
End of Process
3
Is shipment via Parcel Post?
Y
N
1. If bulk selected & bulk packed create DIC XMS for SPD STD: 3315, 3320 with SPD CD: 482 382 485 385 486 386
2. If bulk selected & bin packed create DIC XMS for SPD STD: 3320, 3310 with SPD CD: 383 453 330 455
3. Create DIC YHJ.
4
Is shipment via GBL?
Y
N
1. If bulk selected & bulk packed create DIC XMS for SPD STD: 3315, 3320 with SPD CD: 472 372 475 375 476 376
2. If bulk selected & bin packed create DIC XMS for SPD STD: 3320, 3310 with SPD CD: 373 443 320 445
3. Create DIC YHJ.
5
Is shipment without GBL?
Y
N
1. If bulk selected & bulk packed create DIC XMS for SPD STD: 3315, 3320 with SPD CD: 462 362 465 365 466 366
2. If bulk selected & bin packed create DIC XMS for SPD STD: 3320, 3310 with SPD CD: 363 433 310 435
3. Create DIC YHJ.
DIC YHJ (to APCAPS)
End of Process


ACTIONS/DECISIONS
3
1
Is this transaction a Bin Selection and Bin Stow?
Y
N
1. Create DIC XMS for SPD Std: 3532, 3531 with SPD CD: 5ØØ, 5Ø1.
2. Create DIC YHJ.
2
Is this transaction a Bulk Select and Bulk Stow?
Y
N
1. Create DIC XMS for SPD Std: 3537 3536 with SPD CD: 55Ø, 551.
2. Create DIC YHJ.
3
Is this transaction a Split Receipt in the Bin Area?
Y
N
1. Create DIC XMS for SPD Std: 333Ø with SPD CD: 600.
2. Create DIC YHJ.
4
Is this transaction a Split Receipt in the Bulk Area?
Y
N
1. Create DIC XMS for SPD Std: 3251 with SPD CD: 610.
2. Create DIC YHJ.
End of Process
DIC YHJ
(TO APCAPS)


Receipt Stow Notice
XMR Master Table
End of Process
1
Is this a Bin Receipt Stow Notice?
N
Y
1. Create DIC XMS with SPD Std: 3330 for SPD CD: 020
2. Create DIC YHJ.
2
Is this a Bulk Receipt Stow Notice?
N
Y
1. Create DIC XMS with SPD Std: 3251 for SPD CD: 030
2. Create DIC YHJ.
3
Was this depacked, Verified, Completed and entered?
N
Y
1. For Procurement items create DIC XMS w/SPD Std/SPD Codes:
3202,3221,3222,3241,3262
805 700 705 900 715
800 815
915
2. For Non-Procurement items create DIC XMS with SPD Std/SPD Cd:
3202,3221,3222,3241,3262
806 701 706 906 715
801 901 815
915
3. Create DIC YHJ.
4
Was this depacked, Verified, Inspct Cmplted, and Entered?
N
Y
1. For Procurement items, create DIC XMS with SPD Standards and SPD Codes:
3202,3221,3222,3241,3262,3271,3272
825 720 725 925 715 730 830
820 920 815 930
915
2. For Non-Procurement items, create DIC XMS with SPD Standard and APD codes:
3202,3221,3222,3241,3262,3275,3276
826 721 726 926 715 731 831
821 921 815 931
915
3. Create DIC YHJ.
5
Was this Depacked, Inspected, Completed and entered?
N
Y
1. For Procurement items create DIC XMS W/SPD Std/APD Codes:
3221,3262,3271,3272, 3202, 3241
740 715 750 850 840 940
815 950
915
2. For Non-Procurement items create DIC XMS with SPD Std/SPD Cd:
3221,3262,3275,3276, 3202, 3241
741 715 751 851 841 941
815 951
915
3. Create DIC YHJ.
DIC YHJ (TO APCAPS)

ALPHABETIC INDEX OF E APPENDICES

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
AC6/AC7/AK6, ACJ/AKJ, AF6 and AFJ Rejects	AC6, AK6, AF6, AC7, ACJ, AKJ, AFJ	E-113 V
Acceptance Alert or Acceptance Report Violations	PK5, ZKN, ZKP	E-094 V
Acceptance Reports	PKN, PKP, ZKN, ZKP, F-204	E-094 P
Activating Workload From the Inventory Workload Bank	ZAW, ZAX, F-16	E-170 P
Activity Address File	MA1/3/4, TA1/3/4, F-84, ZAB, ZGP, ZGR, ZVD, ZVE	E-129 P
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Activity Address File Mass Update	B-117, F-84	E-134 P
Advanced Cancellation Notice Inquiry		E-066 P
Army Medical Transshipments		E-015 P
Automated Shipment Program Area Control Branch Processing	B-216	E-216 P
Batching Inventory Count Cards		E-013 P
Bin Item Inquiry Card	ZUJ, F-95	E-096 P
Bin Item Inquiry Card Violations	ZUJ, F-85	E-096 V
Carrier Performance Intransit Analysis	F-220	E-040 P
Carrier/RIN Statement Maintenance	B-156, F-194	E-196 P
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Classification Suspense Delete Card	ZHW, F-22	E-074 P
Classification Suspense Delete Card Violations	ZHW	E-074 V
Classification Suspense Report		E-117 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Combining SUs in a Single Container		E-107 P
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MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
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MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
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MOFAST Processing Freight using MOFAST Sorter Programs Part A - Initial Input Part B - Exception Input Part C - Sorter Inquiry/Release System Part D - MOFAST Sort Rack Status - Priority Inquiry Part E - MOFAST Sorter Length - Status Inquiry Part F - MOFAST Rack Line Assignment		E-219 P
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MOFAST Special Processing FMS Shipment	B-206, B-215, Part D	E-233 P
MOFAST Special Processing MOWASP Update Part A - Special Input Process Part B - Line Item, Document Number MRO Status Inquiry Part C - MOFAST Shipment Unit Special Processing		E-234 P
MOFAST Special Processing Release Request	B-219	E-232 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
MOFAST Utility Programs Part A - GBL Cover Sheet Inquiry and Update Part B - MOFAST General Utility Part C - Single Line Shipment Unit Program Part D - Shipment Unit and Line Item File Inquiry Part E - Short GBL Carrier Code Update Part G - MOFAST Check Digit Program Part H - MOFAST Container Inquiry Part I - Terminal Routing and Carrier Assignment Process Part J - MOFAST Short GBL Inquiry Part K - MOFAST GBL Preparation		E-238 P
Monthly Reconciliation Unmatched Balance/ Transactions	AC6, AE6, AG6, AK6, ARO, A6_, ACJ, AFJ, AGJ, AKJ, ARJ, CKE, CMC, CMD, CML, CMM, CMN, CMR, A5J, DAC, DKA, D4_, D6_, D8_, D9_, ZAD, ZAN, ZBO, ZB1, ZKA, ZZ9	E-184 P
Monthly Summary of Late Receipts	F-248	E-192 P
Movement and Control of DLA Stock Requiring Operational Testing (Excluding DIPEC)	C-71	E-090 P
MRO and/or Exception Data Input	C-11, F-109, A5_, C5_	E-003 P
MRO/DRO Control/Status Request Card	ZBM, F-40, F-67, F-107, F-175	E-099 P
MRO/DRO Control/Status Request Card Violations	ZBM, F-85	E-099 V
MRO/DRO History Manual Control Card	ZAQ, F-50, F-107	E-123 P
MRO/DRO History Manual Control Card Violations	ZAQ, F-85	E-123 V
MRO Inventory Transaction (Duplicate DD Form 1348-1)	ZUE, F-2	E-064 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
MRO Status Detail Request Card	F-78, F-87, ZUG	E-178 P
MRO Status Detail Request Card Violations	F-78, F-85, F-87, ZUG	E-178 V
MRO Depot Processing Time Analysis	F-61	E-259 P
MROs Received by Telephone, Message, Pilot Pickup and/or Hand Carried	A5_, C-11	E-001 P
MROs Under Emergency Conditions	A5_	E-151 P
New Receipt Inquiries	Type A, ZB6, F-200, F-201, F-202	E-102 P
New Receipt Inquiry Violations	Type A, ZB6	E-102 V
Nonaddresses or Terminated Account MROs	C-11, F-107	E-139 P
Notice of Availability Preparation	AD1/2/3/4	E-053 P
Notice of Cancellation Request Report, Parts 1, 2, 3 and 4	F-67, F-69	E-005 P
Number of Transactions Received and Forwarded by Depot	F-14, F-15	E-045 P
Online Update of Bin/Bulk and Location Data by Area Control Branch		E-111 P
Online Update of SPD Master Records	B-178, B-224	E-115 P
Parcel Post Processing	B-206	E-217 P
Physical Inventory Count Cards	ZKA	E-025 P
Physical Inventory Performance (RCS DD-M(Q)935)		E-027 P
Prepositioned Materiel Receipt Card Violations	DU_, DW_	E-018 V
Processing Second Materiel Receipt Followups		E-031 P
Project Orders for Repair	C-5, C-36, C-65	E-065 P
Property Disposal Transactions	A5J, ZZJ, ZZ9	E-081 P
Receipt and Issue of Multiple Managed Items	C-65	E-179 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Receipt Confirmation Cards	ZV_,ZW_, ZX_, ZY_, F-200, F-201	E-108 P
Receipt Confirmation Card Violations	ZV_, ZW_, ZX_, ZY_, F-200	E-108 V
Receipt Forecast Reports	F-93, F-94	E-093 P
Receipt Forecast Request Cards	ZUR, F-93, F-94	E-084 P
Receipt Forecast Request Card Violations	ZUR	E-084 V
Receipts for Reporting and Storage	Types R, S, ZAC, ZB6, ZV_, ZW_, ZX_, ZY, C-7, C-11, C-14, C-36, C-38, F-71, F-200, F-201, F-202, F-203	E-047 P
Receipts Processing Under Emergency Situations	F-51, F-52	E-159 P
Reconciliation - DSC Balance and Deleted Location Listing	DJA, ZBA, F-267	E-267
Reconciliation - DSC Balance or Denial and New Location Add	DJA, F-268	E-268 P
Reconciliation - Center Balance no Location Conditions A and B	DJA, ZBA, F-51, F-52, F-262, F-267	E-262 P
Reconciliation - Deleted Location Inquiry Card	F-269	E-158 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Reconciliation - Locations No DSC Balance, Condition Codes A and B (NSN SEQ)	DJA, ZBA, F-258, F-260	E-258 P
Reconciliation - Locations No DSC Balance, Condition Codes A and B (LOC SEQ)	F-260, E-260	E-260 P
Reconciliation of Open MROs	F-47	E-177 P
Reconciliation - Pilferable Item Listing	F-266	E-266 P
Reply to an MRO/DRO Followup (DIC AF6/AFJ)	AE6, AEJ, F-50	E-063 P
Reply to Cancellation Request (AC6, AC7, ACJ)	AG6, F-50, AE6, AGJ, AEJ	E-008 P
Report of Discrepancy (ROD)	C-36, F-204	E-150 P
Report of Receiving Actions Required	ZZN, ZZR, F-246	E-193 P
Report of Status/Losses for Assembly/Disassembly, Repair and ACM	C-31	E-031 P
Request for and Results of Tests (DD Form 1222)	C-84	E-033 P
Request for Rewarehousing Violations	ZUK, F-85	E-100 V
Requesting Rewarehousing	ZUK, F-23, F-30	E-100 P
Researching Lost Shipment Documentation	ZBM, F-44, F-78, F-87	E-137 P
Rewarehousing Card	ZUN, C-47, C-104, C-105	E-072 P
Rewarehousing Card Location and/or Type of Storage Change Violations	ZUN, C-47, C-104, C-105 F-85	E-072 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Satellite Report Printing System		E-131
SEAVAN Shipment Planning Part A - Initial Teleprocessing Input Part B - MTMC Release Part C - Update Load Record with MTMC Data Part D - Equipment Pool Part E - Workload Request by Destination or Document Number Part F - Load Exception Processing Part G - SU Offer and MRO Adjustment Part H - Special Processing Part I - Review/Closeout Part J - MRO Inquiry/Update Part K - Load/SU/LI Inquiry Part L - Table and Control Inquiry/Update Part M - SEAVAN MIS Part O - Transshipment TCMD/Receipt-Inquiry/Update Part P - Transshipment Workload Release Part Q - TCMD History Inquiry Part R - Load/TCMD XREF Inquiry		E-038 P
Service and Distribution/AUTODIN Routing Indicator Card	ZF6	E-060 P
Service and Distribution/AUTODIN Routing Indicator Card Violations	ZF6, F-84	E-060 V
Shipment Planning Worksheet (SPW)	F-79, C-19	E-016 P
Shipments Processed on Manual Bills of Lading	B-196	E-235 P
Shipment Tracer Requests	F-35, AFT	E-034 P
Shipment Unit Completion Card	ZBP	E-101 P
Shipment Unit Completion Card Violations	ZBP, F-85	E-101 V
Shipping Document for GFM Turn-In (DD Form 1483)	C-35	E-035 P
Shipping Government Furnished Materiel (GFM)	C-32, F-42	E-168 P
Single Line Item Release/Receipt Document (DD Form 1348-1)	C-11, C-56, C-57, C-58	E-011 P
Special Projects MROs	C-11, F-4	E-138 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Stock Segregation Notice	CNS, C-11, F-107	E-209 P
Storage Location Identification Label	C-104	E-104 P
Supply Denials	F-51, F-52, F-269	E-180 P
Supply Systems Quality Analysis Report (DLA Form 432)	C-30	E-030 P
Surveillance Inspection/Operational Test Notice Card (DLA Form 540)	ZCO, C-54, F-20	E-116 P
Surveillance Inspection/Operational Test Notice Card Violations	ZCO, C-54	E-116 V
Suspended Receipt File Inquiries	Type N, ZZN, Type Q, ZZQ, F-247	E-165 P
Suspended Receipt File Inquiry Violations	Type N, ZZN, Type Q, ZZQ	E-165 V
Suspended Receipt File Maintenance	Type R, ZZR, F-10, F-200	E-162 P
Suspended Receipt File Maintenance Card Violations	Type R, ZZR	E-162 V
Suspended Receipt File Record Deletions	Type D, ZZN, F-68, F-246	E-182 P
Suspended Receipt File Record Deletion Violations	Type D, ZZN	E-182 V
Suspended TK4 Cards	B-194	E-041 P
TAC Update/Inquiry		E-054 P
TCN/GBL Cross-Reference Listing	F-43	E-043 P
Telephone Followup Requests from Requisitioners/DSCs	ZCT, F-67	E-171 P
Teleprocessing Terminal Security System Operations	F-48, F-49	E-012 P

MANUAL PREPARATION/PROCESSING OF	RELATED DIC OR C/F APP	NUMBER
Transportation Control and Movement Document (DD Form 1384)	C-48	E-136 P
Transportation Discrepancy Reports	C-38	E-156 P
Transportation Unit Summary Listing	F-39	E-039 P
Transshipment Materiel	C-13, C-14, C-33, C-37, C-38, C-44, ZUM, F-9, F-204	E-101 P
Unidentified Input Documents Violation Reason Code (VRC AA)		E-002 P
U.S. Government Bill of Lading (SF 1103) and Continuation Sheet (SF 1109)	C-95, C-96	E-095 P
Using the Late Receipt Report		E-020 P
Workload Request Card	ZBL, F-38	E-098 P
Workload Request Card Violations	ZBL, F-38, F-85	E-098 V

APPENDIX E-001 P

MRO(S) RECEIVED BY TELEPHONE, MESSAGE, PILOT PICKUP, AND/OR HAND-CARRIED

1. PURPOSE

a. This procedure provides for processing of MROs received by telephone, message communication, pilot pickup, or hand-carried from the DSC/ICP.

b. Telephone communication may be used for Priority Designator 01-03 documents when any of the following conditions exist:

(1) Data pattern and narrative message facilities are not available.

(2) Pilot pickup is planned within 24 hours.

(3) Exception data is absolutely necessary to convey the true urgency of the requirement and the exception data cannot be transmitted in an exception document.

NOTE: Violations of the intent of this provision will be reported to the MILSTRIP System Administrator for corrective action. Telephone is not a desirable media due to potential for error in transcribing into card image, machine sensible format for processing. Telephone transactions will not be confirmed by submission of documents by other media.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-7, Materiel Release Order (MRO) Card.

b. Appendix C-11, Single Line Item Release Receipt Document With Address Label Attached.

c. Appendix E-007 P, Procedures for Processing Exception MROs.

d. Appendix E-011 P, Procedures for Processing Single Line Item Release/ Receipt Document (DD Form 1348-1).

e. Appendix E-163 P, Procedures for Type B Remote Inquiry (General Locator).

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Shipping Documentation Branch.

b. Applicable Warehouse Branch.

c. Operations Branch.

d. Transportation Office.

best copy available

4. PROCEDURES/INSTRUCTIONS

a. Processing MROs when the computer can meet the delivery time requirements.

(1) Shipping Documentation Branch will:

(a) Prepare MRO in appendix B-7 format on local coding sheet or use message received as source document.

(b) Forward local coding sheet or message to ODS via keypunch services.

(c) Maintain file containing MRO transcript in suspense file for 30 days and then destroy.

(2) MRO will be processed by the mechanical system and normal procedures for handling are applicable.

b. Processing MROs when the computer cycles cannot meet delivery time requirements:

(1) Shipping Documentation Branch will:

(a) Receive MRO data via telephone, message, or hand-carried.

(b) Obtain locations for materiel via Remote Inquiry (see appendix E-163 P) or use F-51 and F-52 locator listings.

(c) Prepare handscribed appendix C-16, DD Form 1348-1. Annotate locations in blocks F and W. Mark "Hand Pickup" as applicable. Hand-carry all copies for parcel post shipment to the appropriate warehouse. When shipment is to be made by freight, pull a copy and mark "Advance Copy." Hand-carry remaining copies to appropriate warehouse.

(d) Prepare source document, appendix B-7 format (see appendix E-007 P), DIC must be A55 or A5E with an 8 overpunch in pos. 3.

(e) Release DD Form 1348m to next computer cycle and place source document in suspense.

(f) Receive two copies of completed hand-carry or pilot pickup DD Form 1348-1.

(g) Receive computer prepared exception (DIC type A55 or A5E) DD Form 1348-1 flimsy. Match with completed handscribed DD Form 1348-1 copy and prepare MRO closeout document DIC ABM (see appendix E-099 P) using Shipping Unit and Line Item Number for computer prepared DD Form 1348-1. Enter shipped/offered date equal to or later than document release date.

(h) Retain one copy of computer prepared document and one copy of complete handscribed document in file for 30 days and then destroy.

(2) Warehouse Area Control Branch, Operations Branch, and Transportation Office will receive handscribed DD Forms 1348-1 flimsy marked "Hand-Carry" or "Pilot Pickup."

(a) DD Form 1348-1 flimsy and materiel will be hand-carried to each operational component.

(b) If delivery is via hand pickup, person receiving materiel will sign for the materiel in block 14 of the DD Form 1348-1 flimsy.

(c) Two copies will be hand-carried back to Shipping Documentation Branch.

c. Shipment addressing:

(1) The DoDAAD addresses apply only to Services and Civil Agencies' MROs.

(2) MILSTRIP Supplement No. 2 addresses apply only to FMS and MAP Grant Aid MROs.

APPENDIX E-002 P

UNIDENTIFIED INPUT DOCUMENTS VIOLATION REASON CODE (VRC AA)

1. PURPOSE

This procedure describes the actions to be taken in the identification and reinput of documents rejected from the MOWASP System (other than the entry routing) because the Document Identifier Code (DIC) is not valid for the document processing section to which assigned.

2. APPENDICES USED IN THIS PROCESS

The Violation Reason Code AA appears on the Violation Printout, appendix F-85, for any MOWASP input document with an invalid DIC.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation is responsible for the identification and reinput of these valid documents.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. The Violation Reason Code AA indicates that the DIC, usually found in pos. 1-3 of card input, is not authorized for the mechanical process to which assigned.

NOTE: Input documents bearing a DIC which is not valid to the systems are rejected by the entry process on a MOWASP Entry/Exit Exception List, appendix F-113. For information there are a number of documents for which the entry process only checks the first two positions of the DIC.

b. Personnel of the MOWASP Data Control Branch, upon receipt of the Violation Printout, appendix F-85, containing an unidentified input document will:

(1) Manually compare the column-by-column entries of the invalid document against each of the B appendices, of DLAM 4140.2, Volume III, to identify the format of the rejected document.

(2) Determine the correct DIC using the B appendix, the "Alphabetic Index of B Appendices," the "Cross-Reference of Document Identifier Codes to Applicable B and D Appendices" or the sequential listing of DICs listed in appendix A-1.

c. In the event processing personnel cannot identify the correct format or DIC involved, from review of the B appendices, screen the Violation Printout for a three-position entry which could represent the Routing Identifier Code (RIC) of a submitting DSC (i.e., S9C, S9E, S9I, etc.).

(1) When such an entry is found, contact the prospective DSC (transceiver communication element), by telephone, furnishing all details from the Violation Printout to include the probable date of receipt (date of Violation Printout) and request review of recent card transmissions to identify the rejected document.

(2) On receipt of the DSC reply indicating a probable DIC, locate and review the applicable B appendix to confirm/reject the DSC suggestion.

d. Should it be impossible to identify a possible submitting DSC and when the rejected document appears to be a locally originated input, screen the Violation Printout for a two-position entry which could represent a Functional Routing Code (FRC) of an operating individual or organization.

(1) When such an entry is found, contact the prospective individual or supervisor of the organizational element, represented by the FRC, by telephone, furnishing all details from the Violation Printout, to include the probable date of submission (date of Violation Printout) and request assistance in identification of the reject.

(2) On receipt of the reply from the prospective individual or supervisor indicating the correct DIC, locate and review again the applicable B appendix to confirm the suggestion.

e. When processing personnel, with assistance from the prospective submitting DSC or submitting FRC, cannot positively identify the correct DIC for the rejected document, the Violation Printout, appendix F-85, will be suspended within the MOWASP Data Control Branch for a period of seven days. This suspense period will allow operating personnel of other Branches/Offices/Divisions to query the MOWASP Data Control Branch in the event an expected output is not received. On the expiration of the 7-day suspense, and when an inquiry identifying the correct input document, is not received, the Violation Printout, appendix F-85, will be destroyed.

5. REENTRY INSTRUCTIONS

a. When the correct DIC has been identified, annotate the correction directly below the erroneous DIC, usually pos. 1-3, and directly above the asterisks marking the error on the Violation Printout. A distinctive colored pencil will be used for ease in key punching.

b. Forward the annotated Violation Printout to the Office of Data Systems, via key punch services, for preparation of a new input document and reentry into the applicable process.

APPENDIX E-003 P

MRO AND/OR EXCEPTION DATA INPUT

1. PURPOSE

Provide the capability to input MRO and/or Exception Data Via CRT, with option of printing the DD Form 1348-1 on-line at Depots where DWASP has not been implemented. At DWASP Depots, this process provides options for printing a pick ticket or an Issue Release Receipt Document (IRRD).

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-131.

b. Appendix C-11.

c. Appendix D-4.

d. Appendix D-41.

e. Appendix D-104.

f. Appendix F-109.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General - This process will perform any of the following tasks.

(1) Input MRO, Display MRO On-Line, Print DD Form 1348-1 at non-DWASP Depots, print pick ticket or IRRD at DWASP Depots.

(2) Exception Data. Add, Inquire, Change, Delete.

(3) Exception Address. Add, Inquire, Change, Delete.

b. CRT Initialization.

(1) Key in $$UWSN05.

(2) Depress ENTER key. This will dedicate the CRT to MRO Input. See figure 1 below, for example.

c. For MRO input at non-DWASP Depots select Action Code A. At DWASP Depots, enter A to print pick ticket or B to print IRRD. Enter required data elements, for 80 columns of the MRO.

(1) To release on-line DD Form 1348-1, pick ticket or IRRD, enter R in the REL-IND. Enter B in the REL-IND if item is to go to MOWASP batch process. All A5J, C5_, and DICOMSS MROs must be processed through batch, on-line print is not allowed.

(2) Location may be entered for any MRO. Location must be entered for part number MRO. Location will be obtained from locator on NSN MROs if one is not entered.

(3) Supplementary location elements Lot Date Code (LDC) and Commercial and Government Entity (CAGE) codes may be entered in fields titled LDC and CAGE. These elements function as supplementary location select keys for JAN Class S parts. When these fields are updated, it is essential that the LDC and CAGE codes are also added as exception data to assure print on the DD Form 1348-1 for location verification.

(4) For Part Number (P/N) MROs, a Y must be entered into Part Number (PRT-NBR) field, so as to eliminate search in locator file. Enter item data as necessary for Part Number MRO. Document Identifier Code on Part Number MRO must be A52 or A5B. Exception data and/or address may be entered on Part Number MROs. However it is not mandatory.

(5) Exception MRO A55, A5E, C55, C5E or A5J with Z in pos. 72, you must have exception data and as required exception address. If exception address only, you must enter something in exception data. If no exception data, enter "No Exception Data."

(6) If data input is applicable to additional MROs, put Y in REPEAT-MRO REPEAT-DATA and REPEAT ADDR as necessary. This will cause the program to leave the data on the screen after successful input. This will make it possible for data on screen to be used in the following MRO input.

(7) Visually verify data input on the CRT screen. Enter data into computer by depressing ENTER key on CRT. An error that may be encountered will have the cursor placed under the area in error and an error message printed at the bottom of the screen.

d. To obtain reprint of DD Form 1348-1 or pick ticket, enter R into Action Code area of screen along with the document number. Depress ENTER key for reprint. Note: This option can only be requested on the day the MRO was entered. If an IRRD was originally requested, a reprint will not be generated. The error message REPRINT RECORD NOT FOUND will display.

e. Exception Input F-109. This program also allows for input of just exception data and exception address to accommodate exception MROs which were received into the system via AUTODIN and suspended on the F-109, Suspended Exception MROs for missing exception data.

(1) Enter A in action code.

(2) Enter document number in document number field.

(3) Enter exception data and as necessary exception addresses.

(4) If data input is applicable to additional MROs enter Y.

(5) Depress ENTER key. Error messages will be output. Make necessary corrective action and reenter.

f. Exception and Address Data may be inquired, changed or deleted. Action Codes are as follows:

I = Inquire
C = Change
D = Delete

g. For input of Direct Vendor Delivery Medical (DVD) items operator will enter Action Code M and document number. Depress ENTER key. This will result in output of MRO data from CRQ file if available. The document identifier will be CRQ. The operator does not need to charge the DOC ID, the program will update it to AD2/A51 on reinput. If no record is found, input per subparagraph c above. Operator should change Action Code to A, verify/alter data elements as necessary. Operator will enter Y in the Partial Indicator field (PAR IND) when there is a partial shipment. Visually verify data input on the CRT screen. Enter data into computer by depressing ENTER key on CRT. Successful input will result in either an MRO being produced on-line or in normal MOWASP batch process.

h. Action Code X will be used to reverse on-line MROs during the same day. For on-line MROs only, not for batch.

i. Error Messages/Action:

ERROR MESSAGE	CAUSE/ACTION
INVALID ITEM DATA	Probable Cause: Keyed in wrong.
	Action: Verify and reenter.
DUPLICATE MRO	Probable Cause: Previously input or key in error.
	Action: Verify and reenter if key in error.
INVALID ACTION	Probable Cause: Invalid operator entry.
	Action: Enter proper code.
DICOMMS MRO RELEASE THRU BATCH	Probable Cause: Attempting to print DICOMSS MRO on-line.
	Action: Remove R from REL-IND field.

ERROR MESSAGE	CAUSE/ACTION
SUBSISTANCE TYPE PACK CODE	Probable Cause: Improper Input. Action: Enter proper pack code.
EXCEPTION OR ADDRESS MANDATORY	Probable Cause: MRO is A55/A5E, C55/A5E, A5J with Z Management Code. Action: Place Exception of Address Information in required field.
EXCEPTION RECORD NOT FOUND	Probable Cause: Not on file. Action: Research and add exception information if necessary.
DUPLICATE EXCEPTION RECORD	Probable Cause: Record already on file or key in error. Action: Verify input or inquire and change information necessary.
REPRINT RECORD NOT FOUND	Probable Cause: Record never printed, MRO was entered the previous day, an IRRD was originally printed, or invalid document number entered. Action: Verify input and if wrong document number was entered, reenter.
INVALID INDICATOR	Probable Cause: Operator error. Action: Reenter proper indicator.
NOT EXCEPTION MRO	Probable Cause: Attempting to enter Exception Data and for MRO which is not A55/A5E, C55/C5E or A5J with Z Management Code. Action: No exception information required.
VALIDATION ERROR (Two-position validation Reject Code plus message.)	Probable Cause: MRO data are in error. Refer to appendix B-131 for validation criteria. Action: Correct and reenter.
CAGE MANDATORY WITH LDC	Probable Cause: LDC data were entered with no accompanying CAGE code. Action: Correct and reenter.

ERROR MESSAGE	CAUSE/ACTION
LDC MANDATORY WITH CAGE	Probable Cause: CAGE data were entered with no accompanying LDC. Action: Correct and reenter.

Figure 1

```
UWSN05                    MRO'S AND/OR EXCEPTION DATA
ACTION

DIC    RIC-TO    MED/STA    STK-NBR/PRT-NBR    UN-ISS    QTY-ORD    DOC-NBR-SFC
                                                          00000
  SUPP-ADDR    SIGNAL    FUND    DIST    PROJECT    PRTY-DES    RDD-DTE  ADVICE

RIC-FRM   PUR  COND   MGT  TY-PK  UN-PRIC REL-IN PTL MDE LDC CAGE LOCATION PT-NR  ¦
                                 0000000  X      X   X   X    X XXXXXXXXXX  X    ¦
                               EXCEPTION MRO DATA                REPEAT-MRO



                EXCEPTION ADDRESS                    REPEAT-DATA
1                                    2
3                                    4
5                                    6
7                                                                 REPEAT-ADDR
  WGT   CBE  NMFC-SFX   LTL  WTR-CMDY  SPEC-REQ  AIR-CMDY   AIR-DIM  PHY-SEC
             00000000
```

APPENDIX E-004 P

HAZARDOUS MATERIEL PACKAGING AND TRANSPORATION FILE MAINTENANCE

1. PURPOSE

This procedure outlines the actions necessary to establish and maintain the Hazardous Materiel Packaging and Transportation File. The file created as a result of the data entry actions provides data pertinent for packaging specialists to properly pack and certify hazardous freight documents.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-33.

b. Appendix B-13.

c. Appendix B-66, Part G.

d. Appendix D-32.

e. Appendix F-79.

3. RESPONSIBLE ORGANIZATION ELEMENTS

a. Transportation and Shipping Division, DS/T.

b. Warehousing Division, DS/T.

4. PROCEDURES AND INSTRUCTIONS

a. There are nine sections in this procedure:

(1) Heading Information.

(2) DOT Mode.

(3) IMO Mode.

(4) IATA Mode.

(5) 4145.3 Mode.

(6) UPS Mode.

(7) Maintenance and Printing OSHA Labels.

(8) FSCM Name and Address.

(9) Optional Reports.

b. To initialize the CRT, key in $$UWFR85 and depress the ENTER key. If the entry is successful, the following menu will display:

```
 UWFR85          HAZARDOUS MATERIALS PACKAGING AND TRANSPORTATION
SECTION-CODE:

SECTION-CODES:
       H = HEADING INFORMATION
       D = DOT MODE
       I = IMO MODE
       A = IATA MODE
       4 = 4145-3 MODE
       U = UPS MODE
       O = MAINTENANCE AND PRINTING OSHA LABELS
       F = FSCM NAME AND ADDRESS
       R = OPTIONAL REPORTS

PRESS SF1 KEY TO RETURN TO MAIN MENU
```

c. The cursor will be positioned in the area provided for entry of a section code.

d. To access the section for Heading Information, enter an H in the section code field and depress the ENTER key. If the entry is successful, the following menu will display:

```
 UWFR85          HAZARDOUS MATERIALS MENU FOR HEADING INFORMATION
SECTION-CODE: H

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

ACTIONS:
   I = INQUIRY
   M = MODIFY
   D = DELETE
   A = ADD
   L = ADD LIKE DATA



PRESS SF1 KEY TO RETURN TO MAIN MENU
```

e. Data Entry Actions

(1) Add - Header Information. To add a record to the Hazardous Materials Packaging and Transportation File, the operator must enter Action Code A, a NIIN or part number, an FSCM Code (only if two manufacturers have produced material with the same stock number and different chemical composition), and a

variation number (only if a single manufacturer changes the chemical composition of a product but not the part number). Depress the ENTER key. Entry of these elements will bring up the following display:

```
 UWFR85          HAZARDOUS MATERIALS ADD/MODIFY HEADING INFORMATION
SECTION-CODE:  H

          NIIN/PART-NMBR:                  FSCM:        VARIATION:

DATE-OF-LAST-CHANGE:                       USED FOR BASIC RECORD ONLY
NET-QTY-PER-PKG:                           FSCM:        VARIATION:
NEUTRALIZING-MAT:
BOILING-POINT:                                 MULTI-FSCM-FLAG:
FLASH-POINT:                                   METHOD:
REPORTABLE-QTY:                                STOCK-CLASS:
EXEMPTION-DATE-NMBR:                           HCC:

FORM-FLAG-DATA:
TRANS-INDX:
NAME-RADIONUCLIDE:
RADIOACTIVITY

WASTE:

PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

The cursor will position itself at the first updatable field. Enter all elements that are pertinent to that NIIN or part number. Depress ENTER. If the entry was successful, the following display will appear:

```
 UWFR85          HAZARDOUS MATERIALS ADD/MODIFY HEADING INFORMATION
SECTION-CODE:  H

ACTION:   NIIN/PART-NMBR:                  FSCM:        VARIATION:

          NIIN/PART-NMBR:  009838551       FSCM:        VARIATION:

DATE-OF-LAST-CHANGE:  85298                USED FOR BASIC RECORD ONLY
NET-QTY-PER-PKG:  1 GL                     FSCM:        VARIATION:
NEUTRALIZING-MAT:
BOILING-POINT:  180 DEG F                      MULTI-FSCM-FLAT:  00
FLASH-POINT:  63 DEG F                         METHOD:  TOC
REPORTABLE-QTY:                                STOCK-CLASS:  6810
EXEMPTION-DATE-NMBR:  00000                    HCC:  N2

FORM-FLAG-DATA:
TRANS-IDX:
NAME-RADIONUCLIDE:
RADIOACTIVITY:

WASTE:
PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

(2) Inquire - Header Information. To inquire the header information for a NIIN or part number, enter Action Code I, the NIIN of part number, and FSCM Code (if applicable), and a variation code (if applicable). A successful entry will bring up the following display:

```
 UWFR85          HAZARDOUS MATERIALS INQUIRY HEADING INFORMATION
SECTION-CODE:  H

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  009838551       FSCM:        VARIATION:

DATE-OF-LAST-CHANGE:  85298                 USED FOR BASIC RECORD ONLY
NET-QTY-PER-PKG:  1 GL                      FSCM:        VARIATION:
NEUTRALIZING-MAT:
BOILING-POINT:  180 DEG F                       MULTI-FSCM-FLAT:  00
FLASH-POINT:  63 DEG F                          METHOD:  TOC
REPORTABLE-QTY:                                 STOCK-CLASS:  6810
EXEMPTION-DATE-NMBR:  00000

FORM-FLAG-DATA:
TRANS-IDX:
NAME-RADIONUCLIDE:
RADIOACTIVITY:

WASTE:
PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

NOTE: A new section code may be entered by positioning the cursor in the Section Code Field or a new Action Code and NIIN/Part Number by positioning the cursor at those fields.

(3) Delete - Heading Information. To delete a record from the Hazardous Materials Packaging and Transportation File, the operator must enter Action Code D, a NIIN or part number, an FSCM Code (if applicable), and a Variation Code (if applicable). Depress the ENTER key, if a match is made to the record, the following message will appear:

```
 UWFR85-11  PRESS SF3 KEY TO CONFIRM DELETE ELSE REENTER
```

If the SF3 Key is depressed the delete action will be accomplished. If an attempt is made to delete a NIIN record and the Variation Code is equal to 02, the following display will appear:

```
 UWFR85          HAZARDOUS MATERIALS DELETE MULTI-FLAG EQUAL 02
SECTION-CODE:  H

ACTION:     D  NIIN/PART NUMBER:              FSCM:        VARIATION:

ENTER THE OTHER FSCM AND VARIATION            FSCM:        VARIATION:


PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

Enter the FSCM Code and the Variation Code (if applicable) of the record that will become the new master record.

(4) Modify - Heading Information. To modify or change data in a record, the operator must enter Action Code M, a NIIN or part number, an FSCM Code (if applicable), and a Variation Code (if applicable). If successful the following display will appear:

```
 UWFR85          HAZARDOUS MATERIALS ADD/MODIFY HEADING INFORMATION
SECTION-CODE:  H

          NIIN/PART-NMBR:  009838551       FSCM:        VARIATION:

DATE-OF-LAST-CHANGE:  85298                USED FOR BASIC RECORD ONLY
NET-QTY-PER-PKG:  1 GL                     FSCM:        VARIATION:
NEUTRALIZING-MAT:
BOILING-POINT:  180 DEG F                      MULTI-FSCM-FLAT:  00
FLASH-POINT:  63 DEG F                         METHOD:  TOC
REPORTABLE-QTY:                                STOCK-CLASS:  6810
EXEMPTION-DATE-NMBR:  00000                    HCC:  N2

FORM-FLAG-DATA:
TRANS-IDX:
NAME-RADIONUCLIDE:
RADIOACTIVITY:

WASTE:
PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

Make all changes to the data displayed and depress the ENTER key, if successful, the display will return to you with the new modifications.

(5) Add Like Data - Heading Information. When several NIINs are similar in content, it is possible to use data from one record to build new record(s) without entering each one individually. Enter Action Code L, the NIIN or part number, the FSCM Code (if applicable), and the Variation Code (if applicable) of the record you want to copy. Depress the ENTER key. If the entry was successful, the following display will appear:

```
 UWFR85          HAZARDOUS MATERIALS LIKE HEADING INFORMATION
SECTION-CODE:  H

          NIIN/PART-NMBR:                  FSCM:        VARIATION:

DATE-OF-LAST-CHANGE:  85298                USED FOR BASIC RECORD ONLY
NET-QTY-PER-PKG:                           FSCM:        VARIATION:
NEUTRALIZING-MAT:
BOILING-POINT:  180 DEG F                      MULTI-FSCM-FLAT:  00
FLASH-POINT:  63 DEG F                         METHOD:  TOC
REPORTABLE-QTY:                                          STOCK-CLASS:  6810
EXEMPTION-DATE-NMBR:  00000                    HCC:  N2

FORM-FLAG-DATA:
TRANS-IDX:
NAME-RADIONUCLIDE:
RADIOACTIVITY:

WASTE:
PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO HEADER MENU
```

The cursor will position itself at the NIIN/PART NUMBER field. Enter the NIIN number of the record you are building, an FSCM Code (if applicable) and a Variation Code (if applicable). Add or change any data element that applies and depress the ENTER key. If successful, a new Header record will be built and the display that is returned is the new record. You can continue to build more records in the same manner or depress SF1 or SF2 keys to return you to the menus.

(6) The following display is for DOT Mode information and records can be added, deleted, inquired, modified and ADD LIKE DATA in the same method as outlined for the Heading Information in subparagraph e(1) through e(5):

```
UWFR85          HAZARDOUS MATERIALS INQUIRY DOT MODE INFORMATION
SECTION-CODE:  D

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  002010907       FSCM:        VARIATION:

NAME:  DENATURED ALCOHOL
                                      CONT-SPEC-NMBR:  DOT-12E
NAME-SUPPLEMENT:

CLASS:  FLAMMABLE LIQUID                                LMT-QTY:
HAZARD-ITEM-ID:  NA1986               UI-CONTAINER:  5 GAL
LABEL:  FLAMMABLE LIQUID, CARGO AIRCRAFT ONLY
HAZARD-FLAG:  A                       NET-EXPLOSIVE-WGT:
REG-REF-PKG:  173.119 (6)(5)

ADDITIONAL-DATA:


PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO DOT MENU
```

(7) The following display is for IMO Mode Information and records can be added, deleted, inquired, modified and ADD LIKE DATA in the same method as outlined for Heading Information in subparagraphs e(1) through e(5):

```
UWFR85          HAZARDOUS MATERIALS INQUIRY IMO MODE INFORMATION
SECTION-CODE:  I

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  002010907       FSCM:        VARIATION:

NAME:  ALCOHOL, DENATURED

NAME-SUPPLEMENT

CLASS:  3.2
HAZARD-ITEM-ID:  UN1170
LABEL:  FLAMMABLE LIQUID
HAZARD-FLAG:  E
IMDG-CODE-PAGE-NUMBER:  3074
SUBSIDIARY-RISK-LABEL:
PACKAGING-GROUP:  II


PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO IMO MENU
```

(8) The following display is for IATA Mode Information and records can be added, deleted, inquired, modified, and ADD LIKE DATA in the same method as outlined for the Heading Information in subparagraphs e(1) through e(5):

```
 UWFR85          HAZARDOUS MATERIALS INQUIRY IATA MODE
SECTION-CODE:  A

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  002010907       FSCM:        VARIATION:

NAME:  ALCOHOL, TOXIC, N.O.S.

NAME-SUPPLEMENT:

CLASS:  3                                        PASS-LIMIT:
HAZARD-ITEM-ID:  UN1986                          CARGO-LIMIT:  60 L
LABEL:  FLAMMABLE LIQUID, POISON, CARGO AIRCRAFT ONLY
HAZARD-FLAG:  A                                  PACKING-GROUP:
PACKING REF-CARGO:  II


PACKING-REF-PASS:  307


SUBSIDIARY-RISK LABEL:  6.1
STRENGTH-OF-FIELD:
```

(9) The following display is for DLAM 4145.3 Mode Information and records can be added, deleted, inquired, modified, and ADD LIKE DATA in the same method as outlined for the Heading Information in subparagraphs e(1) through e(5):

```
UWFR85          HAZARDOUS MATERIALS INQUIRY 4145-3 MODE INFORMATION
SECTION-CODE:  4

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  002010907       FSCM:        VARIATION:

NAME:  DENATURED ALCOHOL
                                   PAX-CARGO:  N         OVER-PACK:  N
NAME-SUPPLEMENT:

CLASS:  FLAMMABLE LIQUID                          INTERNAL-PSI:
HAZARD-ITEM-ID:  NA1986            LOAD-STORAGE:  18
LABEL:  FLAMMABLE LIQUID
HAZARD-FLAG:  A                    MAX-NET-QTY-PER-PKG:  5 GAL
REG-REF-PKG:  6-20A(1)/6-6A(2)(8)


MAX-STRENGTH-OF-FIELD:
                                   SECONDARY-CLOSURE-YES:
ADDITIONAL DATA:
```

(10) The following display is for UPS Mode Information and records can be added, deleted, inquired, modified and ADD LIKE DATA in the same method as outlined for the Heading Information in subparagraphs e(1) through e(5):

```
UWFR85          HAZARDOUS MATERIALS INQUIRY UPS MODE INFORMATION
SECTION-CODE:  U

ACTION:    NIIN/PART-NMBR:                  FSCM:        VARIATION:

           NIIN/PART-NMBR:  002010907       FSCM:        VARIATION:

UPS NAME:  DENATURED ALCOHOL

CLASS:  3.2
HAZARD-ITEM-ID:  NA1986
LABEL-LTD-QTY-OR-EXEMPT:  FLAMMABLE LIQUID
PACKING-NUMBER:
MAXIMUM-UNIT-QTY:
ADDITIONAL-DATA:



PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO UPS MENU
```

(11) The maintenance and printing of the OSHA Label is accomplished by entering Section Code 0 and depressing the ENTER key. A successful entry will bring up the following display:

```
 UWFR85          HAZARDOUS MATERIALS MAINTENANCE OR PRINTING OSHA LABEL
SECTION-CODE:  0

ACTION:    NIIN/PART-NMBR:                    FSCM:        VARIATION:

ACTIONS:
   P = PRINT OSHA LABELS
   M = MAINTENANCE OF OSHA LABELS


PRESS SF1 KEY TO RETURN TO MAIN MENU
```

To establish a record for an OSHA label, enter Action Code M, a NIIN or part number, an FSCM Code (if applicable) and a Variation Code (if applicable). Depress the ENTER key. A successful entry will bring up the following display:

```
 UWFR85          HAZARDOUS MATERIALS MAINTENANCES OSHA FILE
SECTION-CODE:  0
ACTION:  M  NIIN/PART-NMBR:                    FSCM:        VARIATION:
NATIONAL STOCK NUMBER OR PART NUMBER:
TRADE NAME:
ITEM NAME:
COMMON NAME:
CHEMICAL NAME:

HAZARD CHEMICAL INGREDIENT:
HAZARD WARNING:


PRESS SF1 KEY TO RETURN TO MAIN MENU  PRESS SF2 KEY TO RETURN TO OSHA MENU
```

Fill in all required elements and depress the ENTER key to establish the record. To print OSHA labels, enter an Action Code of P, the NIIN or part number, the FSCM Code (if applicable) and a Variation Code (if applicable). Depress the ENTER key. If the entry was successful, the following display will appear:

UWFR85 HAZARDOUS MATERIALS PRINTING OSHA LABELS
SECTION-CODE: O
ACTION: P NIIN/PART NUMBER: FSCM: VARIATION: LBLS: 01
NATIONAL STOCK NUMBER OR PART NUMBER:
TRADE NAME:
ITEM NAME:
COMMON NAME:
CHEMICAL NAME:

HAZARD CHEMICAL INGREDIENT:

MANUFACTURER:
MANUFACTURER ADDRESS:

MANUFACTURER TELEPHONE NUMBER:
HAZARD WARNING:

Enter the number of labels required up to twenty. If more than twenty labels are required, enter as many request of 20 as needed to fill the requirement.

(12) A manufacturer's name and address must be established in the file before an OSHA Label can be printed. To establish these elements enter Section Code F and depress the ENTER key. A successful entry will bring up the following display:

UWFR85 HAZARDOUS MATERIALS ADD/MODIFY FOR FSCM NAME AND ADDRESS
SECTION-CODE: F

ACTION: FSCM:

FSCM:
MANUFACTURER-NAME:
MANUFACTURER-ADDRESS:

PHONE:
PRESS SF1 KEY TO RETURN TO MAIN MENU PRESS SF2 KEY TO RETURN TO FSCM MENU

Enter all available data and depress the ENTER key. A successful entry will establish the record. Records can be deleted, modified and ADD LIKE DATA in the same method as outlined for the Heading Information in subparagraphs e(1) through e(5).

(13) The Optional Report printing action can be initiated with input in this program but should be coordinated with Data Services beforehand. To request reports, enter Section Code R and depress the ENTER key. A successful entry will bring up the following display:

```
 UWFR85          HAZARDOUS MATERIALS OPTIONAL REPORTS
SECTION-CODE:  R

PART I NIIN/PART NUMBER WITH OSHA LABEL LISTING:  Y

PART II NIIN/PART NUMBER LISTING:  Y

PART III OSHA LABEL LISTING:  Y

PART IV NIIN/FSCM CROSS REFERENCE:  Y

PART V NIIN/FSCM WITHOUT OSHA DATA:  Y

PART VI FSCM NAME AND ADDRESS LISTING:  Y


PRESS SF1 KEY TO RETURN TO MAIN MENU
```

Anything other than spaces after the colon will generate a report. If a report is not desired, enter a space after the colon.

5. ERROR MESSAGES

Program validation will identify error conditions and return the entry display with the corresponding Error Message at the bottom of the display. The cursor will be positioned at the field containing the error. The Error Messages, with probable cause and corrective action information are as follows:

ERROR MESSAGE	CAUSE/ACTION
NO RECORD FOUND	Probable Cause: An inquiry was made to a record that has not been established. Action: Verify the input and reenter or establish a new record.
ACTION MUST BE I, M, D, A, OR L	Probable Cause: An incorrect action was entered. Action: Verify the input and reenter.
RECORD ALREADY ON FILE	Probable Cause: An attempt was made to establish a duplicate record. Action: Verify the input and reenter.

ERROR MESSAGE	CAUSE/ACTION
HEADER RECORD MUST BE BUILT FIRST	Probable Cause: An attempt was made to establish a Mode or OSHA record when a Header record has not been established first. Action: Establish a Header record for the NIIN or part number in error.
ATTEMPT TO DELETE BASIC HAVING MULTI NIINS	Probable Cause: Self-explanatory. Action: All other records must be deleted before the Basic Record can be deleted.
MANDATORY ENTRY	Probable Cause: Self-explanatory. Action: The cursor will position itself at the mandatory field. Input the data and reenter.
INVALID ADD ACTION	Probable Cause: An add action was made to establish a NIIN record with a FSCM Code and the basic record is on file without the FSCM Code. Action: Modify the basic record by adding the FSCM Code and reenter the new NIIN.
MUST BE A E OR SPACE	Probable Cause: An attempt was made to enter other than A, E or space in the Hazard Flag field. Action: Verify the data and reenter.
MUST BE UN, NA OR SPACE	Probable Cause: Invalid entry in first two positions of the Hazard Item ID field. Action: Verify the data and reenter.
MUST BE NUMERIC	Probable Cause: An alpha entry was made in the last two positions of the Hazard Item ID field. Action: Verify the data and reenter.
NEW BASIC RECORD CANNOT MATCH DELETE RECORD	Probable Cause: A delete was entered to a NIIN record with a Multi-Flag 02. When asked to enter the FSCM of the new or remaining Master record, the same FSCM was entered as the FSCM with the delete action code. Action: Research and enter the FSCM of the NIIN record that will become the new basic record.

ERROR MESSAGE	CAUSE/ACTION
MUST ENTER FSCM	Probable Cause: An action was made to add a record for a NIIN that had multiple FSCMs without identifying the FSCM Code. Action: Reenter the data with a FSCM Code.
MUST BE Y, N OR SPACE	Probable Cause: The first position of the Limited Quantity field must be equal to Y, N or spaces. Action: Verify the data and reenter.
CAN ONLY INQUIRE FROM THIS TERMINAL	Probable Cause: An attempt was made to add, modify or delete data from a terminal that has not been authorized for this type of action. Action: Input data throughout an authorized terminal.
MUST BE N, S OR SPACE	Probable Cause: An attempt was made to update the Radioactive Form field with other than N, S or space. Action: Verify the data and reenter.
MUST BE GAS, SOLID, LIQUID OR SPACES	Probable Cause: An attempt was made to update the Radioactive Data field with other than the authorized data. Action: Verify the data and reenter.
TABLE 03 LOAD ERROR UNABLE TO PRINT	Probable Cause: Table 03 of the Table and Control File needs to be updated by Data Services to establish an OSHA Terminal/Printer cross-reference in order to print OSHA Labels. Action: Notify Data Services.
MUST BE Y OR SPACE	Probable Cause: The second position of the Limited quantity field must be equal to Y or spaces. Action: Verify the data and reenter.
CANNOT PRINT MORE THAN 20 LABELS	Probable Cause: An attempt was made to print more than twenty labels at one time. Action: Verify the data and reenter. If more than twenty labels are required, repeat the request until the required number of label are satisfied.

ERROR MESSAGE	CAUSE/ACTION
LABEL RECORD NOT BUILT	Probable Cause: An attempt was made to print OSHA labels for a nonexisting record. Action: Establish an OSHA Record for the label being requested.
CANNOT PRINT PART I AND PART II AT THE SAME TIME	Probable Cause: Attempted to print Part I (NIIN/Part Number with OSHA Data) and Part II (NIIN/Part Number) at the same time. Action: Verify request if both listings are required print on different days.

APPENDIX E-005 P

NOTICE OF CANCELLATION REQUEST REPORT
PARTS 1, 2, 3 AND 4

1. PURPOSE

This procedure describes the method for processing Notice of Cancellation Request Report (appendix F-69). This report is generated:

a. When an MRO cancellation request (DIC AC6/AC7) is received for an MRO that has been released by the computer into the processing cycle for shipment.

b. Part 2, when a MRO has been shipped but action to intercept at terminal must be taken.

c. Part 3, Section A, when MROs which have been documented not shipped and have been flagged for mass cancellation processing.

d. Part 3, Section B, when MROs have been flagged for mass cancellation processing and have been suspended in the MRO workload bank seven days past the cancellation flag date.

e. Part 4, when a DIC AM_ with 555 in the RDD (pos. 62-64) has been received on an MRO which is in process or when cancellation parameters have been deleted and MROs for the parameters have been previously documented.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-12, Advice and Status Codes.

b. Appendix A-42, Action Codes.

c. Appendix B-48, Shipment Diversion Authorization.

d. Appendix B-49, Shipment Diversion Confirmation/Denial.

e. Appendix B-50, Shipment Hold Authorization.

f. Appendix B-51, Shipment Hold Acknowledgement.

g. Appendix B-52, Shipment Hold Disposition.

h. Appendix B-81, Cancellation Request Answer.

i. Appendix B-94, Supply Status Card.

j. Appendix B-99, MRO Control/Status Request Card.

k. Appendix B-115, MRO Register/History Inquiry.

l. Appendix C-11, Single Line Item Release/Receipt Document.

m. Appendix D-43, Cancellation Processing.

n. Appendix D-57, Daily History File Analysis.

o. Appendix D-210, Mass Cancellation Initiation.

p. Appendix D-211, Mass Cancellation Daily Processing.

q. Appendix E-008 P, Preparing a Reply to Cancellation Request.

r. Appendix F-67, MRO Register/History Inquiry Answer.

s. Appendix F-69, Notice of Cancellation Request Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Part 1, Part 3 - Sections A and B, Part 4 - Shipping Documentation Branch, Shipping Division; Warehousing Division; Shipment Planning Branch, Commercial Traffic Branch, Transportation Office.

b. Part 2 - Shipping Documentation Branch, Shipping Division; Commercial Traffic Branch, Transportation Office (TO).

4. PROCEDURES/INSTRUCTIONS

a. Part 1.

(1) All entries on the F-69, Part I, are for MROs in-process which qualify for cancellation processing. Every effort will be made to effect cancellations appearing on this report unless the MRO extended line item value is less than $1000.00 and has been consolidated into a shipping module, CONEX, SEAVAN or carrier owned conveyance.

(2) Shipping Documentation Branch will:

(a) Forward number one copy of F-69 report with or without Date to Transportation (DTT) to the Shipment Planning Branch, and all others to responsible Area Control Points, Warehousing Division.

(b) Establish suspense file of F-69 reports.

(3) Shipment Planning Branch will receive F-69 and process as follows:

(a) Search for the DD Form 1348-1 listed on F-69 report, whether DTT shown or not. Materiel may have been physically released to Transportation and not yet posted to F-69.

(b) If the MRO cannot be canceled, process as follows:

1. Discontinue Cancellation action.

2. Annotate F-69, "Unable to Stop Shipment," enter name and date.

3. Return F-69 report to Shipping Documentation Branch within two days.

(c) If MRO can be canceled, process as follows:

1. Attach five copies of DD Form 1348-1 to the F-69 report and return to Shipping Documentation Branch, annotated "Shipment Canceled."

2. Annotate one copy of DD Form 1348-1, "Shipment Canceled," attach to materiel and return to applicable warehouse location.

3. Corrected documents (SPW and/or DD Form 1348-1) are forwarded to Shipping Documentation Branch for correction of freight offer data (pieces, weight, cube and TCN) on partial cancellations.

(d) If unable to locate DD Form 1348-1 listed on F-69 report within two days, notify the Shipping Documentation Branch by returning annotated copy of F-69.

(4) All cancellation requests (F-69) which have no DTT will be forwarded to Warehouse Area Control Branch for processing as follows:

(a) Search for the DD Form 1348-1 listed on F-69 report.

(b) If MRO cannot be canceled, take action outlined in subparagraph c(2) above.

(c) If MRO can be canceled, take action outlined in subparagraph c(3) above.

(d) If unable to locate DD Form 1348-1 within 2 days, notify Shipping Documentation Branch by returning annotated copy of F-69 report.

(5) Shipping Documentation Branch will receive annotated F-69 reports from the processing areas and take the following actions:

(a) Match with suspense copy.

(b) If cancellation was accomplished and MRO is a non-MOFAST document, prepare MRO Control/Status Request Card (DIC ZBM) with Action Code DC and process. If cancellation is to be accomplished in MOFAST use program $$UWFH25.

1. Annotate F-69 report "Cancellation Completed."

2. File annotated F-69 report.

3. Destroy DD Form 1348-1.

(6) If F-69 reports are received with annotation "Unable to Locate DD Form 1348-1," proceed with following:

(a) Prepare and process an MRO Register/History Inquire, appendix B-115.

(b) Receive and review MRO Register/History Inquiry Answer, appendix F-67.

1. If MRO has been denied, file annotated F-69, part 1, report and destroy the F-67 printout.

2. If the MRO is still open for processing, notify responsible element to reprocess the F-69 as outlined in subparagraphs (4) and (5) above.

(7) Take the following action if research in subparagraph f above indicates item was shipped or F-69 is annotated "Unable to Cancel."

(a) If cancellation was an AC6 and MRO meets all of the following criteria, prepare an AE6/AEJ with Status Code B9 and continue processing cancellation in the same manner as cancellations on F-69, part 2.

1. Shipped Overseas.

2. Single line with total value greater than $200.00. If shipped in a SEAVAN, MRO total value must be greater than $1000.00.

3. Shipped by surface freight less than 36 days ago.

4. Shipped by air freight less than 11 days ago.

(b) If AC6 cancellation does not meet criteria in subparagraph (a) above, discontinue processing and file F-69.

(c) If cancellation was AC7 and item has been shipped more than 45 days ago, prepare an AE6/AEJ with Status Code B8.

(d) If cancellation was AC7 and item was shipped less than 46 days ago, prepare AU7 in same format as appendix B-14.

(8) Completed F-69, part 1, reports will be retained in file for 30 days, then destroyed.

NOTE: If multiple AC6s for an MRO are received, multiple F-69s will be produced. The quantity of each and every AC6 received must be subtracted from the MRO quantity to be shipped. Method of input to MOWASP system by single or multiple DIC ZBMs will be at depot option.

b. Part 2.

(1) The Cancellation Request Report will be produced for AC6 cancellations when the system determines the item to be canceled has been shipped and meets the criteria established. Report will not be produced and action to intercept shipment at terminal will not be taken for:

(a) Items consolidated in a multiline shipment unit.

(b) Items shipped to CONUS customers by any mode.

(c) Items shipped to overseas customers 35 days prior to receipt of the cancellation request, for freight modes or 10 days prior to receipt of cancellation by air modes.

(d) Items shipped to overseas customers by air or parcel post.

(e) Single line item shipment units having a total dollar value of less than $200.

(2) When F-69, part 2, report is received for item that has been released in a shipment destined for overseas:

(a) Request Bill of Lading information on item from the Commercial Traffic Branch, Transportation Office.

(b) On receipt of transportation information on item, initiate action as prescribed in Military Standard Transportation and Movement Procedure (MILSTAMP). Extract information from F-69 and prepare documentation. The format of the report contains a column "NEW ADDR" that will indicate the address to which the DSC desires shipment to be diverted (pos. 45-50 of DIC AC6), or when blank, will indicate shipment is to be held at terminal for further instructions. Accordingly, prepare appendix B-48, DIC TM2 for Shipment Diversion or appendix B-50, DIC TM3, Shipment Hold Authorization and process to the applicable Water Terminal Clearance Authority (WTCA). Annotate actions on the appendix F-69 and place report in suspense.

1. Check suspense file daily.

2. When five working days have elapsed without response from the WTCA, prepare another appendix B-48 or B-50 as applicable and process to the WTCA as a followup.

3. When five working days have elapsed without response from the WTCA, prepare a second followup as above.

4. When five additional working days (total of 15 days from first notice) have elapsed without response from the WTCA, prepare reply to cancellation request-shipment status (DIC AU_) for processing to the DSC/ICP IAW appendix E-080 P. Annotate actions to the appendix F-69 and file. Retain file for 45 days then destroy.

(3) Upon receipt of reply from WTCA, match to entry on appendix F-69 and take action as follows:

(a) Receive appendix B-51, DIC TMC Shipment Disposition Instructions Request, contact activity (DSC/ICP) in pos. 24-29 which authorized the shipment hold and obtain necessary information concerning the alternate consignee and the Transportation Account Code. Prepare DIC TMS, appendix B-52, Disposition Instructions Document and process to notify WTCA of shipment instructions. Annotate actions on appendix F-69.

(b) Receive appendix B-51, DIC TML, Shipment Hold Denial, prepare applicable AU_ document with POE in pos. 51-53 and date in pos. 57-59 provided by WTCA, process to notify DSC of shipment and annotate actions on appendix F-69.

(c) Receive appendix B-51, DIC TMT, Shipment Hold Acknowledgement and annotate to appendix F-69. No further action required.

(d) Receive appendix B-49, DIC TMK, Shipment Diversion Denial. Prepare applicable AU_ document with POE in pos. 51-53 and date in pos. 57-59 provided by WTCA. Process to notify DSC of Shipment. Annotate actions on appendix F-69.

(e) Receive appendix B-49, DIC TMB, Shipment Diversion Confirmation. Prepare appendix B-81, DIC AG6, Cancellation Request Answer Card, with Status Code B6 in pos. 65-66 and process to notify DSC of action taken. Annotate action to appendix F-69. See note below.

(4) File annotated appendix F-69, part 2, report.

(5) Complete appendix F-69, part 2, reports will be retained in file for 45 days, then destroyed.

NOTE: If alternate consignee is a depot in the DLA Distribution System, the RIC of that depot will be put in pos. 62-64; but, if alternate consignee is a customer installation, pos. 62-64 will be left blank to indicate to DSC the PMRC is not required.

(6) Depot will furnish status of cancellation actions within five days of receipt of AC_ or AK_ documents. This status will be updated as further actions are taken on the cancellations request.

c. Part 3, Section A.

(1) This part and section of the F-69 is produced for mass cancellation of documented MROs which must be suspended from processing pending receipt of an AC7.

(2) Operating personnel will attempt to isolate and suspend processing all MROs appearing on this report. Disposition of the shipment will resume when:

(a) An AC7 cancellation is received. Procedures for normal cancellation processing apply.

(b) An AM_ document modifier with RDD 555 or the mass cancellation parameters are removed from the option table. The F-69, part 4, procedures/ instructions apply.

d. Part 3, Section B.

(1) This part and section of the F-69 is produced to notify operating personnel of MROs which have been flagged for mass cancellation processing, suspended from processing for at least seven days and no corresponding AC7 received from the ICP.

(2) Shipping Documentation Branch will review the report and initiate manual followup action (preferably by telephone) to cognizant ICPs to determine the status of anticipated AC7 transactions. If the cancellations are not forthcoming initiate action to remove pending cancellation parameters from the table and control file. Once these parameters are removed from the table the MROs will be released for normal processing automatically.

e. Part 4.

(1) This section of the F-69 is provided whenever:

(a) A DIC AM_ with 555 in the RDD field (pos. 62-64) has been received for a corresponding documented MRO flagged for mass cancellation.

(b) A documented MRO previously flagged for mass cancellation has the cancellation flag removed by deleted criteria in the mass cancellation table.

(2) Shipping Documentation Branch will:

(a) Ascertain processing status of MRO(s) appearing on the report.

(b) If the cancellation has been effected discontinue further research.

(c) If the cancellation has not been effected notify appropriate operating personnel, depending upon processing status, that the cancellation has been rescinded and the MRO should be allowed to process accordingly.

APPENDIX E-006 P

INVESTIGATING CUSTOMER COMPLAINT (SHIPMENT) (EXCLUDING LOST AND ASTRAY FREIGHT)

1. PURPOSE

To provide guidance for the investigation and reporting of customer complaints related to discrepancies in shipments made by the Directorate of Storage and Transportation.

2. REFERENCES/APPENDICES USED IN THIS PROCESS

a. DLAR 5705.1, Reporting of Security/Criminal Incidents.

b. Chapter 7, Physical Inventory Procedures.

c. Chapter 68, Receipt, Storage and Issue of Controlled Substances, Sensitive Drug Abuse Control and Pilferable DLA Items.

d. Appendix A-3, Customer Complaint Discrepancy Codes.

e. Appendix A-6, Customer Complaint Type of Document Codes.

f. Appendix A-57, Invalid/Valid Customer Complaint Codes.

g. Appendix A-92, Personnel Codes.

h. Appendix B-9, Customer Complaint Data Entry.

i. Appendix C-11, Single Line Item Release/Receipt Document, DD Form 1348-1.

j. Appendix C-36, Report of Discrepancy, Standard Form 364.

k. Appendix C-38, Discrepancy in Shipment Report, Standard Form 361.

l. Appendix E-092 P, Customer Complaint Data Entry.

m. Appendix E-150 P, Preparation of Report of Discrepancy (ROD).

n. Appendix E-156 P, Initiating Discrepancy in Shipment Reports.

o. Appendix F-19, Customer Complaints Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Directorate of Storage and Transportation:

(1) Commissary Support Division.

(2) Quality Control Office.

(3) Transportation Division:

(a) Shipment Processes Branch.

(b) Traffic Management Branch.

(4) Inspection Branch, Receiving Division.

(5) Plans and Programs Branch, Management Support Office.

(6) Inventory Control Office.

(7) Area Control Branches, Warehousing Division.

b. Office of Command Security.

4. INSTRUCTIONS/PROCEDURES

a. Instructions.

(1) All Customer Complaints received by the depot relating to materiel shipped by the Directorate of Storage and Transportation will be forwarded to the Quality Control Office.

(2) Customer Complaint received via telephone will be documented by preparation of a Conversation Record, OF 271, in accordance with paragraph 4b(2)(a) below.

(3) Inventory, when required, will be accomplished in accordance with part 1, chapter 7 of this manual.

(4) Complaints involving Sensitive and Drug Abuse Items, part 1, chapter 68, section I of this manual, which report shortages/overages/wrong item will require an inventory and a notification to Command Security Office.

(5) Discrepancy in Shipment Report, SF 361, appendix C-38, involving lost and astray freight, will be forwarded to the Transportation Division for tracer action and not be counted as a part of the inventory of complaints received.

(6) Complaints will be assigned a suspense date of 10 work days by Quality Control Office for completion and reporting of investigation.

(7) Activities assigned investigative action will thoroughly research all aspects of the complaints and report findings to the Quality Control Office by the suspense date assigned.

b. Procedures.

(1) Quality Control Office will document any telephonic complaints IAW procedure outlined in subparagraphs (2)(a)1 and 2 below.

(2) Transportation Division, Receiving Division, Commissary Support Division, Inventory Control Office and Warehousing Division receiving complaint will proceed as follows:

(a) Telephonic complaints:

1. Prepare a Conversation Record, OF 271, containing the following data:

a. Customer involved.

b. Name and telephone number of person calling.

c. Requisition, Contract and GBL numbers as applicable.

d. National Stock Number.

e. Lot/Batch and Expiration Date if applicable.

f. Quantity involved.

g. Type of Discrepancy.

2. Request that the customer confirm the complaint on one of the following forms with a copy of the applicable Single Line Item Release/Receipt document, DD Form 1348-1, appendix C-11.

Report of Discrepancy, SF 364, appendix C-36, prepared in accordance with appendix E-150 P.

3. Forward one copy of the Conversation Record to the Quality Control Office for processing.

(b) Hard copy media:

1. Forward all copies received to the Quality Control Office.

2. Refer to appendix A-6 for hard copy media.

(3) Quality Control Office, will:

(a) Receive, record, assign for investigation, and maintain administrative control on all customer complaints except those involving lost and astray freight.

(b) Forward complaints on lost and astray freight to Transportation Division.

(c) Record each complaint using the appropriate data elements provided in appendix A-3 for inclusion in the F-19, Customer Complaint Listings.

(d) Assign investigation action to the cognizant organization by forwarding one copy of the hard copy media to the cognizant organization for use in their investigations.

(e) File one copy of the complaint by organization.

(f) Process customer complaints involving sensitive drug abuse items as follows:

1. Notify the Director.

2. Forward a copy of the complaint to the Vault Custodian, Warehousing Division and/or Supervisor, Documentation Function, Commissary Support Division when applicable, and request investigation to determine validity/cause of the discrepancy. (Complaint on unserviceable items excepted.) (See subparagraph 5 below.)

3. Forward a copy to Inventory Control Office when an inventory is required, except on tobacco products when the Commissary Support Division will research/inventory.

4. Forward a copy to the Office of Command Security as an alert of potential need to investigate.

5. Forward a copy of complaints involving unserviceable items to Inspection Branch, Receiving Division and/or DICOMSS, when applicable, to determine corrective action required for materiel in storage.

6. Forward results of the investigation to:

Director
Command Security Office

(g) Assure that responses have been received for each complaint from the assigned organization.

(4) Shipment Processes Branch, Transportation Division, will:

(a) Investigate shortages, overages, center duplicate or misdirected shipments, and missing DD Form 1348-1 types of complaints.

(b) Report findings to Quality Control Office by the assigned suspense date. The report of findings will also indicate whether the complaint is valid or invalid.

(c) Consolidate and forward complaints whose investigation reveal "No Record of MRO" and "Shipped as Billed" to Quality Control by IOM no later than the end of the reporting month.

(d) Prepare replies on complaints to customers and DSCs as required.

(5) Area Control Branches, Warehousing Division; Inspection Branch, Receiving Division; and Commissary Support Division, will:

Investigate all complaints assigned by Quality Control Office to determine validity/cause/corrective action required.

(6) Data Support Function, Plans and Programs Branch, will:

Obtain listings as requested by Quality Control Office.

(7) Office of Command Security, will:

(a) Investigate complaints involving security and drug abuse materiel upon request.

(b) Make necessary report in accordance with DLAR 5705.1.

APPENDIX E-007 P

EXCEPTION MRO(S)

1. PURPOSE

This procedure describes the method for manual processing of the A55 and A5E Materiel Release Order (MRO) and C55 or C5E IPE MRO containing exception data. These documents may be received via mail, message, telecon, or rejected by AUTODIN punch card and will be listed on appendix F-113.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-7.

b. Appendix B-175.

c. Appendix D-41.

d. Appendix D-65.

e. Appendix D-108.

f. Appendix E-001 P.

g. Appendix E-115 P.

h. Appendix F-12.

i. Appendix F-67.

j. Appendix F-113.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch.

4. PROCEDURES/INSTRUCTIONS

a. Processing personnel will establish an active suspense file of source exception data by document number sequence in two groups; (1) Priority 1-8 and (2) Priority 9-15. Review and followup action will be taken as outlined in subparagraph f below.

b. If exception MRO, exception IPE MRO, or AUTODIN punch card is received prior to receipt of source exception data, request the source exception data be furnished by the DSC/ICP reflected in pos. 67-69. For IPGs I and II, use telephone and for IPG III, send a TWX.

c. Prepare local coding data sheet in format of MRO appendix B-7 as outlined in appendix E-001 P with an 8 or 9 overpunch in pos. 3. Enter 9 in pos. 3 when Exception Data involves special address and computer is to leave shipment label blank. When the exception data involves special address data a 9 may be entered in pos. 3 to indicate that the computer is to leave the shipment table blank except for NORS and WSP data.

d. Upon receipt of disposition instructions from DSC (SF 364 or DD Form 1225) with MRO card enclosed, take the following action:

(1) Annotate suspense location on each copy and on MRO card;

(2) Reproduce and maintain a copy of disposition instructions and copy of MRO card in suspense file;

(3) Forward one copy of disposition instructions and copy of MRO card to Production Control Branch for preparation of DD Form 1348-1 (request the following be typed on the DD Form 1348-1 after computer print: Send one copy of completed MRO to Receipt Documentation Branch.);

(4) Receive DD Form 1348-1 from Production Control Branch with disposition instructions attached;

(5) Review DD Form 1348-1 to ensure exception data is complete and correct;

(6) Forward DD Form 1348-1 and copy of disposition instructions to the appropriate storage area;

(7) Select material from location printed in DD Form 1348-1, ensuring NSN, contract number or document, condition code and quantity are in agreement with requirements of the DD Form 1348-1;

(8) Forward material and DD Form 1348-1 to appropriate packing section;

(9) Pack material for shipment (material returned to contractors should be shipped by traceable means);

(10) Perform offer and/or shipment confirmation actions in the same manner as for other shipments;

(11) Perform actions necessary to bill and confirm shipment;

(12) Transportation Shipment Planning Branch will forward a copy of the DD Form 1348-1 annotated with GBL number to Receipt Documentation Branch;

(13) Receipt Documentation Branch will forward copy of DD Form 1348-1 annotated with GBL number indicating material has been shipped to the appropriate DSCs, Directorate of Supply Operations, ATTN: Stock Control Branch.

(14) Delete the item from the classification suspense file and maintain the completed file.

e. When DD Form 1348-1 is received as a result of an exception outlined in subparagraph c above, and source exception data is still not available, take the following action:

(1) Query the DSC/ICP again by telephone and when furnished source exception data, proceed with actions outlined in paragraph 4d(2) through (6), above.

(2) When DSC/ICP cannot furnish MRO exception data, annotate the DD Form 1348-1 to read "NO EXCEPTION DATA FURNISHED" and release to storage for stock selection.

(3) Record action taken and transfer source data to the completed exception data file for 45 days and destroy.

f. Review source data suspense file daily, and take following action:

(1) Prepare MRO Register/History Inquiry as outlined in appendix E-115 P for MRO for which DD Form 1348-1s have not been received.

(2) Destroy the MRO Register/Inquiry local coding data sheet when applicable F-67 report is received.

(3) Review the Release Order Register/History Inquiry Answer (appendix F-67) and take action as follows:

(a) If the MRO has been documented, contact applicable Warehouse Area Control Branch or Shipment Planning Branch to effect proper action and/or annotation of exception data to the MRO. When this action has been completed, annotate suspense document accordingly and transfer to the completed exception data file for 45 days and destroy.

(b) If F-67 indicates the exception document has violated, check the F-85, Violation Report and/or F-118, Violation Followup Report, expedite corrective action, annotate and hold document in suspense, pending receipt of DD Form 1348-1.

(c) Destroy F-67 report.

g. When appendix F-12, Transactions Rejected to DSC, is received as a result of an action as outlined in subparagraph c above, record the computer action taken and transfer source data to the completed exception data file for 45 days and then destroy.

APPENDIX E-007 V

MATERIEL RELEASE ORDER VIOLATIONS

1. INPUT DOCUMENTS

   a. Appendix B-7, Materiel Release Order, DIC A5_, (except A5J) ZZ_, and ZZ9.

   b. Appendix B-175, IPE Materiel Release Order, DIC C5A/E, C51/5.

2. INPUT TO PROCEDURE DECISION CHARTS

   a. Appendix D-41.

   b. Appendix D-65.

   c. Appendix D-108.

3. PURPOSE CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for research, correction, reentry and/or deletion (as applicable) of Material Release Orders and IPE Materiel Release Orders rejected from computer processing. The Shipping Documentation Branch, Shipping Division is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejections are as follows:

VIOLATION REASON CODE	DEFINITION
AB	Routing Identifier From invalid.
AF	Condition Code invalid or blank.
AI	Document number invalid.
AM	Unit price invalid.
AN	Unit of Issue invalid.
AS	Quantity invalid.
AU	Signal Code blank or invalid.
AW	Invalid Management Code.
AY	NSN invalid.
BJ	Supplementary address invalid.
RE	Unmatched in cumulative register.
3W	RDD invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AB indicates an MRO document has been received with an invalid "FROM" Routing Identifier in pos. 67-69. (This violation is not suspensed in the Cumulative Register.)

(2) PROCESSING/RESEARCH REQUIRED:

(a) Attempt to identify the applicable DSC/ICP that submitted the MRO, through interrogation of the Item Locator Record.

1. Prepare Item Locator Inquiry Card (appendix B-79 as outlined in appendix E-079 P, DIC ZBJ) with type of Action Code FE in pos. 79-80 (appendix A-42).

2. Forward Inquiry Card to Data Processing via keypunch services or by use of remote entry devices, for mechanical processing.

3. Receive Item Locator Data Inquiry Answer Listing (appendix F-37).

(b) Review listing (appendix F-37) to determine Commodity Manager Code and R/I and continue processing as outlined in paragraph 5 (see appendices A-44 and A-2).

(c) IPE MROs can only be received from DIPEC (S9R).

b. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AF denotes an MRO document has been received with an invalid Condition Code (other than A, B, C, D, E, F, G, H, J, K, or L) in pos. 71. IPE MROs (appendix B-175) contains Condition Code in pos. 24. Reference appendix A-16.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain a valid document number by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

c. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AI denotes an MRO document has been received with blank columns in document number field, pos. 30-43. (This violation is not suspensed in the cumulative register.)

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain a valid document number by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

d. VIOLATION REASON CODE AM.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AM denotes an MRO document has been received with an invalid unit price in pos. 74-80 (field containing blanks, alpha, or all zeros, alpha F in pos. 80 acceptable in Commissary MRO).

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will obtain the correct unit price for the NSN involved by querying the submitting DSC/ICP by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

e. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AN denotes an MRO document has been received with an invalid unit of issue. A blank or other than alpha entry in pos. 23-24.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain the proper unit of issue abbreviation through interrogation of item locator record or through local records. If correct information cannot be obtained locally, telephone the DSC/ICP for correct data.

(b) Continue processing as outlined in paragraph 5 below.

f. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AS denotes an MRO document has been received with a zero quantity or other than all numerics in the quantity field, pos. 25-29.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will obtain the proper quantity to be entered in the MRO by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

g. VIOLATION REASON CODE AU.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AU denotes an MRO document has been received with an invalid Signal Code in pos. 51 (code other than A, B, C, D, W, X, J, K, L, or M). Reference appendix A-8.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will obtain a valid Signal Code by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

h. VIOLATION REASON CODE AW.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AW denotes an MRO document has been received with an invalid Management Code, i.e., pos. 72 is other than A, F, G, H, or blank; or an IPE MRO has been received with an invalid Management Code, i.e., pos. 23 is other than 6 or 7. Reference appendix A-13.

(2) PROCESSING/RESEARCH REQUIRED:

(a) If Management Code is Z (and other than an IPE MRO) process as follows:

1. If pos. 3 is 5 or E, and exception data are not on file, delete the violation and process the MRO transaction in accordance with appendix E-007 P.

2. If pos. 3 is 5 or E and exception data are on file, place an 8 overpunch in pos. 3.

3. If pos. 3 is other than 5 or E, process as outlined in subparagraph (b) below.

(b) Processing personnel will obtain a valid Management Code by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

i. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AY denotes an MRO document has been received with an invalid stock number (pos. 8-20 contains blanks except for pos. 14 which may contain alpha).

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain the complete stock number by querying the DSC/ICP reflected in pos. 67-69. For IPGs I and II use telephone. For IPG III use TWX. When the correct stock number cannot be furnished, take cancellation action by reinput of document using DIC ZZ9.

(b) When correct stock number is obtained, continue processing as outlined in paragraph 5 below.

j. VIOLATION REASON CODE BJ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code BJ denotes and A5__ MRO document has been received with a J, K, L, M, or X in pos. 51 with blanks in the Supplementary Address Field, pos. 45-50, or with a Y in pos. 45 and pos. 3 is other than 5 or E.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain a valid Supplementary Address by querying the DSC/ICP reflected in pos. 67-69 using telephone for IPGs I and II, or TWX for IPG III MROs. If DSC/ICP is unable to furnish correct Supplementary Address, obtain authority to cancel and delete the MRO and/or change the Signal Code (pos. 51) to A, C, D, or W.

(b) Continue processing as outlined in paragraph 5 below.

k. VIOLATION REASON CODE RE.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code RE indicates that an attempted deletion from the cumulative Register, DIC ZZ9, did not match a record in the cumulative Register.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will obtain the original MRO violation (appendix F-85), retained as backup for the administration decision to delete the MRO violation (see chapter 61, paragraph 361303c of this manual), and determine the reason for the no match condition.

(b) When the reason for the no match condition is ascertained, annotate the violation printout with the correct data element and continue to process as indicated in paragraph 5 below.

1. VIOLATION REASON CODE 3W.

(1) REASON FOR REJECTION:

This code indicates that the RDD in a Commissary MRO was not all numeric and not less than 366.

(2) PROCESSING/RESEARCH REQUIRED:

DS/T must review F-85 report and RDD currently being included in Commissary MRO cycle. Determine correct RDD and enter into Rejected MRO.

5. REENTRY INSTRUCTION

Annotate the corrections on the F-85 listing directly below the erroneous field corresponding to the appropriate card column using ink or a distinctive colored pencil. After all violations are corrected, forward the annotated violation printout, appendix F-85, to the Office of Data Systems, via keypunch service, for reentry into the applicable process.

NOTE: DIC A5_ Materiel Release Order with a Violation Code AB, AJ or AI are not suspended in the cumulative register. To delete an MRO which has been suspended in the cumulative register, the DIC will be changed to ZZ9. Document Identifiers ZZ_ will be utilized to reenter a MRO which has violated from processing.

APPENDIX E-008 P

REPLY TO CANCELLATION REQUEST (AC6, AC7, ACJ)

1. FORM/REPORT USED

a. Appendix F-50, Manual Cancellation/Followup List Report.

b. Manual MRO/DRO Control File.

2. REASON/CRITERIA FOR PREPARATION

An MRO/DRO Cancellation Request (DIC AC6/AC7/ACJ) has been received for an MRO/DRO with Code DP (Manual Processing) in the MRO/DRO History File. The transaction has been placed on appendix F-50 for manual processing. Based on the data in manual MRO/DRO Control File, a quantity or portion of the cancellation request quantity is to be reported to the DSC/ICP as:

a. Being canceled and a manually prepared cancellation accomplished transaction DIC AG6 or AGJ, Status Code BQ is required.

b. No record exists for the cancellation quantity or a portion of the cancellation quantity. A manually prepared "No Record" reply (DIC AE6 or AEJ with Code BF in pos. 65-66) is required.

c. The MRO was lost. DD/storage activity has a record of MRO but no supporting record of action taken. A manually prepared "Force Close" reply (DIC AG6 with Code BQ in pos. 65-66) is required.

d. The DD/storage activity is attempting diversion of the MRO shipment. A manually prepared "Attempting Diversion" reply (DIC AE6 or AEJ with Code B9 in pos. 65-66) is required.

e. The DD/storage activity has diverted the MRO shipment to the alternate consignee indicated in pos. 45-50. A manually prepared "Diverted" reply (DIC AG6 or AGJ with Code B6 in pos. 65-66) is required.

f. The DD/storage activity had previously reported a denial transaction to the DSC/ICP. A manually prepared "Previous Denial" reply (DIC AE6 or AEJ with Code BY in pos. 65-66) is required.

g. Shipped. A manually prepared Reply to Cancellation Request - Shipment Status (DIC AU_) is required, or for DROs, a Disposal Release Confirmation/ Status Card (DICs ARJ, ARK, ARL).

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Sources of Information.

(1) Appendix F-50.

(2) Manual MRO/DRO Control File.

b. Preparation of Form.

(1) Prepare a local coding data sheet utilizing the information outlined in subparagraph a above. Replies will be in one for the following formats:

(a) Cancellation Request Answer - Shipment Status (DIC AU_).

(b) MRO/DRO Cancellation Request Answer Card (DIC AG6/AGJ), appendix B-81.

(c) Disposal Release Confirmation/Status Card (DICs ARJ, ARK, ARL, AEJ), appendix B-225.

(d) Supply Status Card (DIC AE6), appendix B-94.

(2) Depot will furnish status of cancellation actions within five days of receipt of AC_ or AK documents. This status will be updated as further actions are taken on the cancellation request.

c. Signature/Approval Requirements.

Approval to be obtained from immediate supervision.

d. Distribution of Form/Report.

Forward local coding sheet to ODS via keypunch services/optical scanner services for input to AUTODIN.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO RETURNED FORM/REPORT

Key punch services/optical scanner services will return the local coding data sheet to the office of the initiator after action has been completed and the appropriate input card forwarded to AUTODIN.

6. DISPOSITION OF FORM REPORT AFTER FINAL ACTION

Update manual MRO/DRO control file with cancellation action taken and file local coding data sheet with applicable F-50 report.

APPENDIX E-009 P

LOCATOR AUDIT INQUIRY

1. INPUT DOCUMENT

Card input prepared IAW provision herein outlined and in coordination with ODS.

2. REASON/CRITERIA FOR PREPARATION

To accomplish an audit of the item locator record or for other related purposes as determined by appropriate personnel.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The requester of the appendices F-66 and F-77 will be required to submit request to the ODS. The Data Systems Manager will be responsible for the schedule of input and control of the report production.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF INPUT REQUEST

a. Instructions for preparation of the appendix F-66, Locations Selected for Audit Review Report.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter UTL.
4-9	Enter UWMX06.
10	Leave blank.
11-15	Enter sample interval of locations to be extracted, i.e., 00010 will extract location data for every tenth location on the Item Locator Record (see note below).
16-80	Leave blank (not used).

NOTE: Type 1 or 2 (reserved locations) will not be selected.

b. Instructions for preparation of the appendix F-77, Reply to Auditor Location Inquiry Report.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter UTL.
4-9	Enter UWMX07.

FIELD POSITION(S)	INSTRUCTIONS
10	Leave Blank.
11-15	Enter workload sample desired to pull daily workload.
16-80	Leave blank.

5. DISPOSITION OF CARD/FORM

Forward completed card (one card per run) to ODS for processing.

APPENDIX E-010 P

TRANSSHIPMENT MATERIEL

1. PURPOSE

This procedure prescribes the processes for receiving, controlling, and shipping materiel procured for direct vendor delivery to a requisitioner with diversion to a distribution depot for preservation, packaging, packing, and/or marking (herein referred to as packaging). The materiel is reentered into transportation channels at completion of directed processing.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-135.

b. Appendix C-13.

c. Appendix C-14.

d. Appendix C-36.

e. Appendix C-37.

f. Appendix C-38.

g. Appendix C-44.

h. Appendix E-011 P.

i. Appendix E-094 P.

j. Appendix E-150 P.

k. Appendix E-155 P.

l. Appendix E-156 P.

m. Appendix F-09.

n. Appendix F-204.

3. RESPONSIBLE ORGANIZATION ELEMENT

Receiving, warehousing, shipping, and/or transportation divisions may have functions to be accomplished, depending upon the required packaging.

4. PROCEDURES/INSTRUCTIONS

a. Receiving division will receive and file advance documentation provided by the procuring DSC for materiel to be packaged and shipped to a designated consignee.

NOTE: Copies may be provided to the packaging function if required for workload planning and control by internal procedures.

b. Receiving division will receive inbound materiel, perform in checking inspection and complete the carrier documentation. (Note: Type A inquiry will not be made.) Damage noted and attributed to the carrier will be noted on documentation and the signature of the delivering agent obtained. Required SF 363/SF 361 will be prepared and distributed.

c. Perform inspection of materiel if required by documents accompanying the materiel (DD Form 250, DD Form 1155, DLA Form 1224 or similar documents). If receiving documents are not available with the materiel, utilize advance documentation to create necessary documents. Copies of completed receipt documents will be provided the paying office. The Acceptance Action Report, F-204, Possible Transshipment - Manual Response Required, will be accomplished as necessary IAW appendix E-094 P. Mechanical receipt confirmation will not be made. Automated Acceptance Report (A/R) will not occur. A manually prepared A/R, DIC ZKP, must be prepared at the conclusion of the receipt inspection when the advance receipt documentation indicates the CAO is the payment office. Discrepancies noted during the inspection process as to materiel condition, identification, and similar defects will be documented on an SF 364 IAW appendix E-150 P and distribution made to the contracting and paying office(s). The materiel will be placarded and suspended pending the receipt of advice from the DSC. Disposition or resumption of processing will be accomplished as directed by DSC.

d. Quantities received at the depot which are within the authorized contractual variances will be packaged and shipped to the specified consignee. The actual quantity received and shipped will be annotated on the receiving and shipping documentation copies provided to the DSC.

e. Quantities received at the depot which are in excess of authorized contractual variances will be suspended and retained by the depot. The overage will be reported to the DSC on an SF 364 and disposition made as directed. The quantity requisitioned will be packaged and shipped to the consignee.

f. Quantities received at the depot which are less than the authorized contractual variances will be packaged and shipped as directed. The actual quantity received and shipped will be annotated on the receiving and shipping document copies provided to the DSC.

g. Perform packaging as specified on documentation or, in the absence of a specific guidance, utilize standard depot processing criteria as required for the type of material and consignee.

h. Manually type or mechanically generate shipping documentation (DD Form 1348-1, Shipment Planning Worksheet, DLA Form 674, shipping labels as required and GBL for freight shipments). (Note: DD Form 1348-1 may be utilized for parcel post and single line shipment in lieu of the SPW. Mechanically generated documents must be controlled by submission of a Document Identifier ZBM Action Code DP Card to preclude late shipping reports and generation of shipment confirmation records to the DSC.)

i. Configure and apply a transportation control number IAW MILSTAMP, DLAM 4500.17-M, Appendix B-8.

j. Prepare shipment status cards and furnish to the appropriate activity at the time of shipment.

k. Provide annotated and signed copies of receipt and shipping documents to the pertinent DSC.

5. DISPOSITION OF REPORT

Work units accomplished will be reported in the normal manner on Time and Attendance cards by using the appropriate element numbers as contained in the Management Information System Glossary, part 1 and part 2. Element numbers generated by the computer processing of other documents will be adjusted by submission of a Document Identifier ZUM to reflect the increased count from transshipment activity.

APPENDIX E-011 P

SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT (DD FORM 1348-1)

1. FORM USED

Single Line Item Release/Receipt Document (DD Form 1348-1) appendix C-11, output from appendix D-118.

2. CRITERIA FOR PROCESSING

DD Form 1348-1 is prepared for each MRO, DRO, or IPE MRO processed for shipment documentation. The form is used in conjunction with the Shipment Planning Worksheet (SPW), appendix E-016 P for picking, packing, and assembly operations. It is also used with the SPW to process the necessary documentation to progress the shipment through the various stages of completion in the Shipment Unit and History Files. Distribution of the DD Form 1348-1, which is covered below, provides copies with the materiel, advance copies for preparation of documentation.

NOTE: Entry of a code A, S, or X in pos. 62 with two numeric entries in pos. 63-64 indicates that the customer requires the materiel by a date computed as the last day of the month of the document date plus the number of months indicated in pos. 63-64. Shipping Activities will assure that this request is honored.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Various elements within the Directorate of Storage and Transportation (DS/T) and/or Directorate of IPE Operations are involved with the processing of the DD Form 1348-1 and will be identified as the responsible activity in the Procedures and Instruction section of this appendix as the function is outlined.

4. PROCEDURES AND INSTRUCTIONS

DD Form 1348-1 will be received by the Warehousing Division. Selected entries will be printed on the form when received. Manual entries as required will be entered on the form as outlined below:

a. Parcel Post (Single Line - No SPW).

The Area Control Branch will pick, pack, and ship quantity requested on the DD Form 1348-1.

(1) Pick stock based on Stock Number, pos. 8-20, Condition, pos. 71 and Location, (prime) block F, (alternate locations) block W.

(2) Enter signature of stock picker and date in block 1.

(3) Package/Pack IAW current directives (i.e., MIL-STD-726 Codes, Packaging clauses, MIL-STD-794 or special instructions) and mark IAW MIL-STD-129.

(4) Enter signature of packer and date in block 4.

(5) Type of container(s), block 2.

(6) Weight, block 3.

(7) Number of container, block 5.

(8) Total cube, block 6.

(9) Date shipped, block 12.

(10) Distribution of copies of DD Form 1348-1 (except FMS, see subparagraph g below).

NO. OF COPIES	USE
Original	Forward to Shipping Documentation.
Two Copies	Consignee with materiel (see note 1).
One Copy	Consignee - attached to outside of No. 1 shipping container after use for picking, packing, and item identification.
One Copy	Consignee - with advance copy of the Bill of Lading for CONUS shipments only. For Grant Aid shipments, this copy will be forwarded by air mail to the activity designated in MILSTRIP Supplement No. 2 (MAPAD) to receive the Release/ Receipt Documents (see note 2).
One Copy	Forward to Shipping Documentation. (For DROs, this copy should accompany materiel to the receiving property disposal activity.)

NOTE 1: One single line item shipments, these copies will be included with the materiel placed in the No. 1 shipping container. On consolidated shipments, these copies will be attached to the shipment pack applying to each individual requisition and placed inside the shipping container(s). In the event the storage container or manufacturers sealed pack is used as the shipping container the container will not be opened solely for the purpose of placing documents on the stock inside. Instead, the documents will be attached to the exterior of the number one shipping container.

NOTE 2: When shipment is accomplished by a method not requiring backup documentation to a movement document (i.e., parcel post, LOGAIR, Government truck), these copies will be destroyed by the distribution depots and will not accompany the materiel or be forwarded by other means, except when shipped to PDO.

(11) Shipping Documentation Branch will keypunch and process to the computer the necessary ZBM Cards to closeout the shipment using data on original copy of DD Form 1348-1. Additional copy will be utilized as required or destroyed.

b. Parcel Post Multiline (More Than Four Lines).

The Area Control Branch will receive DD Form 1348-1(s) and matching SPW for picking, packing, assembly, and shipping of quantity requested:

(1) Pick stock based on Stock Number (pos. 8-20), Condition (pos. 71), and Location (prime), block F, (alternate locations) block W.

(2) Enter signature of stock picker and date in block 1.

(3) Assemble Shipment Unit Line Items, pack, mark, and/or label. Signature of packer, date packed in block 4 of DD Form 1348-1.

(4) Recap SPW with container(s), weight cube and date shipped (see appendix E-016).

(5) Distribution of DD Form 1348-1:

See subparagraph a(10) above, for distirubtion of DD Form 1348-1 and appendix E-016 P for distribution of SPW.

(6) Shipping Documentation Branch will keypunch and process to the computer the necessary ZBM or ZBP cards to close out the shipment using data on the SPW. Copies of DD Form 1348-1 will be used as required or destroyed.

(7) Shipping Documentation Branch will keypunch and process to the computer a DIC ZEN input with the manually determined TCN, noted by the packer on the DD Form 1348-1, when a shipment is dispatched with other than the computer assigned TCN.

c. Freight (Other Than IPE).

The Area Control Branch will receive DD Form 1348-1(s) and matching SPW for picking, packing, and assembly of quantity requested, annotate DD Form 1348-1(s) with assembly area in block V.

(1) Pick stock based on Stock Number (pos. 8-20), Condition (pos. 71), and Location (prime), block F, (alternate location) block W.

(2) Enter signature of stock picker and date in block 1.

(3) Forward line item(s) to assembly area in block V.

(4) Assemble Shipment Unit.

(5) Forward Shipment Unit to designated packing area.

NOTE: Code A, S, or X in pos. 62 will be entered by the requisitioner who desires an extended RDD. These entries indicate that the customer requires the materiel by a date computed as the last day of the month of the document date (pos. 36-39) plus the number of months indicated in pos. 63-64 (e.g., 03 = 3 months). When these RDDs appear in IPG I and IPG II MROs, these MROs will be

sorted separately and not placed in the same shipment unit with other IPG I and IPG II MROs. This will enable personnel to identify these extended RDD MROs and avoid taking expedited measures to process them.

(6) Pack and mark. Signature of packer and date in block 4 of DD Form 1348-1.

(7) Weight, block 3.

(8) Total cube, block 6.

(9) Forward Shipment Unit to designated outloading point.

(10) Enter:

(a) Date offered in block GG.

(b) Block 5 of DD Forms 1348-1 will reflect the shipping container number and the total number of containers in a shipment under the rules contained in MILSTD 129D, paragraph 5.3.4. The shipping container number(s) will indicate the specific container(s) in which the item reflected on a DD Form 1348-1 is packed.

(11) Distribution of DD Form 1348-1:

See subparagraph a (10) above, for distribution of DD Form 1348-1.

(12) Shipping Documentation Branch will keypunch and process to the computer the necessary ZBM and/or ZBP cards to offer shipment to transportation using data on SPW. Original copy of DD Form 1348-1 will be used as required or destroyed.

(13) Commercial Traffic Branch will utilize additional copy in conjunction with distribution of GBL.

d. Denials Undershipments and Overshipments (Other Than IPE).

When quantity requested on the DD Form 1348-1 is not available after research has been accomplished to locate item, annotate DD Form 1348-1 as follows:

(1) Circle quantity requested, pos. 25-29. Enter in block U the quantity actually shipped and quantity denied, or undershipped and applicable action code as listed below, e.g.:

Positions 25-29	Qty 200
Block U	Shipped - 162
Block U	Denied - 38
Block U	Action Code - DT

Example overshipment:

Positions 25-29	Qty 20
Block U	Shipped 24
Block U	Overshipped 4
Block U	Action Code - DB

(2) Applicable Action Codes and explanation listed below (appendix A-42):

ACTION CODE	ACTIONS	DEFINITION/EXPLANATION
DB	Overshipment of Quantity Due to Item Packaging Shipped Character	Differences between quantity in MRO Control Card and quantity ordered is shipped due to item packaging characteristics.
DD	Undershipped Quality Difference	Difference between quantity in MRO Control Card and quantity shipped is quantity undershipped. (Item package characteristics.)
DE	Undershipment of Quantity Due to Type Pack	Difference between quantity in MRO Control Card and quantity shipped is quantity undershipped due to type pack. Materiel not available in the type pack specified on the release order (subsistence only).
DG	Undershipment of Quantity Due to Reidentification	Difference between quantity in MRO Control Card and quantity shipped is quantity undershipped due to reidentification of assets in process. Materiel in physical location found to be misidentified. Reidentification of assets in process and storage location will advise results by DD Form 1225. Assets not available in the physical location to supply requests stock number.
DJ	Shelf-Life Denial	Difference between quantity in MRO Control Card and quantity ordered shipped is quantity denied due to lack of proper shelf-life. Materiel not available having the required shelf-life as specified on the release document. Materiel adjustment transaction is not pertinent.

ACTION CODE	ACTIONS	DEFINITION/EXPLANATION
DK	Condition Change Denial	Difference between quantity in MRO Control Card and quantity denied due to condition change. Materiel in physical location found to be in other than recorded condition. Materiel adjustment transaction will be provided to the managing DSC. This code is used to indicate the physical materiel has, for example, deteriorated, been damaged, or found to be incomplete and requires the assigning of a new condition code.
DL	Exact Quantity Denial	Narcotic materiel not available to supply exact quantity MRO in support of FMS.
DM	Continuous Length Denial	Difference between quantity in MRO Control Card and quantity denied due to nonavailability of one continuous length of item.
DT	Warehouse Denial	Difference between quantity in MRO Control Card and ordered shipped in warehouse refusal. Due to stock exhausted for stock number and condition code requested. Unsuccessful search of stored materiel has been made. Materiel may be on hand and recorded for a condition code other than the requested code.

NOTE: When pos. 70 of the MRO contains numeric data and Block GG of the DD Form 1348-1 contains message "Ship Exact Quantity," Action Codes DB and DD are not applicable.

(3) Annotated DD Forms 1348-1 will be routed to the Shipping Documentation Branch, DS/T, for preparation of computer input to cause closing of the MRO History File and preparation of output Materiel Release Denial, DIC A6_, appendix B-8.

e. Freight (IPE).

The Storage Division, Directorate of Industrial Plant Equipment (IPE), will receive DD Form 1348-1, with address coded if not computer printed, from Storage and Transportation Production Control Office. DD Form 1348-1 for FMS will be provided in duplicate. Matching SPW, DLA Form 674, will be provided concurrently with DD Form 1348-1.

(1) Production Control Branch, Area Control Branches, Warehousing Division, DS/T will:

(a) Detach one copy, DD Form 1348-1, and place in Shipment Suspense File; destroy upon completion of shipment.

(b) Forward original and one copy of DD Form 1348-1, with the Shipment Planning Worksheet (SPW), DLA Form 674, to the Storage Division, Directorate of Industrial Plant Equipment.

(2) Storage Division will:

(a) Detach two copies and place in plastic envelope with SPW. For Foreign Military Sales (FMS) shipments, detach two copies and place in plastic envelope with SPW.

(b) Detain remaining copy of DD Form 1348-1 in office Suspense Files; forward as supporting document when shipment is released to Transportation.

(c) Pick stock based on Stock Number (pos. 8-20), Condition (pos. 24), Item Identification Number (pos. 70-80) and Warehouse Location appearing in block F.

(d) Enter signature of stock picker and date in block 1 and forward to Repair/Overhaul Division, Directorate of IPE Operations for performance of maintenance/rehabilitation actions directed by Maintenance Code (pos. 25-26). For definition of Maintenance Codes, see appendix A-68.

(e) Forward equipment and DD Form 1348-1 to assembly area for DIPEC shipments.

(f) Assemble Shipment Unit, (IPE) Shipments Units are single line, unless manually consolidated.

(g) Forward Shipment Unit to designated packing area.

(h) Pack and mark Shipment Unit.

(i) Forward Shipment Unit to designated outloading point. Annotate DD Form 1348-1 with TCN, GBL, or CBL Number.

(j) Distribute DD Form 1348-1 as follows:

FMS	ALL OTHER	LOCATION
One Copy	Three Copies	Inside container for identification.
One Copy	One Copy	Outside packing list.

FMS	ALL OTHER	LOCATION
Three Copies (with duplicate)	One Copy	Area Control Branch, Warehouse Division DS/T when shipment is offered to transportation.

(3) Area Control Branch Warehousing Division, DS/T, will forward returned copies of DD Form 1348-1 to Shipment Planning Branch, Shipping Division, DS/T, as supporting documents for offering shipment to Transportation for release.

(4) The Shipping Documentation Branch, Shipping Division, DS/T, will keypunch the ZBM or ZBP card to accomplish freight offer action and forward to computer processes.

(5) Commercial Traffic Branch, Transportation and Traffic Management Office, DS/T, will utilize copy(s) of DD Form 1348-1 in conjunction with distribution of the GBL or Notice of Availability (NOA), as applicable.

f. Denials (IPE).

Denials indicating that shipment as directed by the MRO was not accomplished will be processed, e.g., DD Form 1348-1 annotated, as shown in subparagraph d above.

g. Distribution of DD Form 1348-1 for Foreign Military Sales (FMS).

FMS Transactions. Two sets (six copies each) of the Release/Receipt Documents will be prepared for all FMS Transactions, and will be distributed as follows:

(1) The first set (six copies) will be distributed as follows:

NUMBER OF COPIES	USE
Original	Supply - Retained by the distribution point (shipper).
Two Copies	*Consignee - Inside No. 1 shipping container.
One Copy	Consignee - Inside packing list envelope and attached to the outside of the No. 1 container.
One Copy	Forward to activity designated in the MILSTRIP Supplement No. 2 (MAPAD), as recipient of the Release/Receipt Documents.
One Copy	Transportation - Retained by distribution point (shipper).

*When containers are prepacked and selected for shipment IAW the container markings, three copies will be inserted in the envelope on the outside of the container. On consolidate shipments these copies will be attached to the shipment pack applying to each individual requisition and placed inside the shipping container.

(2) The second set (six copies) will be distributed as follows:

(a) NOA Required. Three copies of the second set will be used in providing the original/Delay/Amended NOAs as required. The copies remaining in the second set upon shipment release will be distributed IAW subparagraph (b) below.

(b) NOA not Required. The second set (six copies) together with one copy from the original set will be forwarded, via airmail, if not to a CONUS recipient of close proximity, to the "ship to" address as designated by the entries in pos. 33 and 47.

h. Disposal Turn In Document (DTID) Entries for Hazardous Material/Hazardous Waste.

(1) Some property, because of its peculiar nature, its potential influence on public health, safety, security or its potential influence on private industry, must be disposed of in other than a normal fashion. These items must be identified in block D of the DD Form 1348-1 at the time of preparation by the storage activity. To accommodate the Resource Conservation and Recovery Act (RCRA), hazardous material/waste transfers to disposal will be prepared in accordance with the instructions contained in this manual. In the event that two or more categories are applicable to the same turn-in document, the category most applicable to or which identifies an asset requiring the most stringent controls will take precedence.

(2) HM will be mechanically printed in block C of the DTID if turn-in is hazardous material/hazardous waste. If turn-in is determined to be hazardous waste, cross out HM and enter HW.

(3) Enter the category identifying the property as requiring special handling by disposal, block D. These groupings are not readily categorized by individual nomenclature and must be entered "in-the-clear" in this block. The listing below is an example of the various categories. See DoD 4160.21-M for a complete listing.

Contractor Inventory
Foreign Equity Property
Industrial Fund Property
Radioactive Materiel
Red Cross Property
Redistributable MAP Property
Shelf-Life Property
Exchange/Sale Property
Nonappropriated Fund Property

(4) Enter the quantity actually transferred to DPDO, in block Q, if different than pos. 25-29.

(5) Freight classification nomenclature. Enter six characters (two alpha, four numeric) identification number as shown in 49 CFR, part 172, in block U.

(6) Enter transporter's name and Environmental Protection Agency (EPA) identification number in block AA and BB.

(7) Signature of Transporter and Date received in block position.

i. DTID Entries for Other Than Hazardous Material/Hazardous Waste.

(1) Enter the category identifying the property as requiring special handling by Disposal, in block D. These groupings are not readily categorized by individual nomenclature and must be entered "in-the-clear" in this block. The listing below is an example of the various categories. See DoD 4160.21-M for a complete listing.

Contractor Inventory
Foreign Equity Property
Industrial Fund Property
Radioactive Materiel
Red Cross Property
Redistributable MAP Property
Shelf-Life Property
Exchange/Sale Property
Nonappropriated Fund Property

(2) Enter the quantity actually transferred to DPDO, in block Q, if different than pos. 25-29.

APPENDIX E-012 P

TELEPROCESSING TERMINAL SECURITY SYSTEM OPERATIONS

1. PURPOSE

To provide instructions and information pertaining to the operation of teleprocessing security at the depot. This procedure includes only the Harris teleprocessing terminals.

2. APPENDICES USED IN THIS PROCESS

a. Appendix F-48.

b. Appendix F-49.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Office of Data Systems.

b. Office of Planning and Management.

c. All organizational elements using Harris teleprocessing terminals.

4. PROCEDURES/INSTRUCTIONS

a. Office of Data Systems will:

(1) Establish operating times for the Harris teleprocessing terminals in conjunction with the Office of Planning and Management and Terminal Area Security Representatives.

(2) Report violation of TP security to the ADP Facility Security Representative. When three attempts to sign-on have failed a message will appear on the computer console. The console operator will inform the Teleprocessing Terminal Security Officer when this happens.

b. Office of Planning and Management will:

(1) Establish operating times for the Harris teleprocessing terminals in conjunction with the Office of Data Systems and Terminal Area Security Representatives.

(2) Review the logs of terminal usage to determine trends and make changes or take corrective action, as necessary.

c. ADP Facility Security Representative (ADPFSR).

(1) Function as the central control point for the TP security process.

(2) Receive requests for adds, deletes and/or changes to the operator control table from the Terminal Area Security Representative.

(3) Obtain new passwords as required. Password assignment will be computer controlled and passwords may only be obtained by the ADPFSR. Update the operator control table with operator name, password, authorized TP terminals and authorized programs. The operator control table will be accessible only to the ADPFSR. Logic for password assignment will be as follows:

(a) The password will be unique, 6-8 digits, no duplicates and when retired will not be used again.

(b) Only one password will be assigned to an operator and no more than one operator will have the same password.

(4) Inform the operator of the assigned password. The password will be completely confidential between the Teleprocessing Security Officer and the operator. On a periodic basis, assign a new password to each operator.

(5) Respond to calls from operator supervisors in the event an unauthorized attempt has been made to use a terminal or program.

(6) Respond to calls from the computer console operator when three unsuccessful attempts have been made by an operator to sign-on to a terminal resulting in the terminal being locked out.

(7) Follow necessary Data Systems procedures to put back into operation terminals which have been locked out due to a security violation.

(8) Respond to temporary assignment of operators to terminals or programs which are needed on a day-to-day basis. At completion of the temporary assignment the ADPFSR will ensure the temporary assignment is removed from the operator table.

(9) Review the listing of terminal violations to determine trends, take corrective action or additional training, as necessary.

(10) Investigate reports of TP security violations and reports of system abuse and/or attempts to bypass TP security procedures.

d. Terminal Area Security Representative (operator supervisor) will:

(1) Assign CRT operators to a specific TP terminal(s).

(2) Assign the operator the authority to specified computer programs.

(3) Inform the depot ADPFSR of the operator names (not to exceed 40 characters including blanks) and the terminals and programs the operator will be authorized to use.

(4) Make necessary additions, deletions or changes to operators, terminals and programs and inform the ADPFSR operator of these changes. Multiple operators may be assigned to terminals and/or programs.

(5) Ensure the operator has been assigned a terminal password and account code by the ADPFSR.

(6) Respond to operator when operator is unable to sign-on by informing ADPFSR of the problem and by assisting the operator to properly sign-on.

(7) Respond to calls from the ADPFSR when sign-on security requirements have not been met following three attempts to sign-on by an operator.

(8) Establish operating times for assigned CRT terminals in conjunction with OPM and ODS.

(9) Ensure each assigned operator is fully trained in the TP security process.

(10) Report to the ADPFSR unauthorized attempts to use terminals/probrams.

e. Operator will:

(1) Receive a password initially and periodically thereafter from the ADPFSR which will be used to sign-on and operate preassigned CRT terminals and operating programs.

(2) Operate only at assigned terminals and be responsible for terminal security while signed-on.

(3) Access only authorized programs.

(4) When the terminal is up and ready for business:

(a) Only three tries will be allowed to sign-on to the terminal. In the event the third try fails, the terminal will be closed to all operations. Contact supervisor to have the terminal brought back into operation and to determine and correct the problem with the sign-on procedure.

(b) Sign-off by pressing the designated key upon completion of work on the terminal.

(c) Each terminal is assigned a period of time following an entry which, if no other transaction is entered, the terminal will automatically sign-off. When the terminal automatically signs-off (other than at close of scheduled operating process) it may be brought up again by following the normal sign-on procedure described above.

APPENDIX E-013 P

BATCHING INVENTORY COUNT CARDS

1. PURPOSE

To establish policy and methods for batching of Inventory Count Cards, increasing overall effectiveness of Inventory Count actions, and minimizing adverse reactions to shipping efficiency due to suspension of related Materiel Receipt Orders (MROs).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-84.

b. Appendix B-66, Part J.

c. Appendix F-11.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Physical Count Branch of the Inventory Office apportions to provide workload by appraising the batch output data displayed on the F-11, Summary Analysis Report.

b. Scheduling and Control Branch of the Inventory Office will utilize report data in resolving unusual workload problems encountered in the batching process and to monitor the report data for daily workload report development.

4. PROCEDURES/INSTRUCTIONS

a. A local matrix/table (appendix B-66J) will be developed, utilizing guidelines referenced in paragraphs 2a and b, considering the following suggested criteria:

(1) Like storage areas/warehouses shall be related; e.g., physical proximity, security/controlled, and hazardous contents.

(2) Type and/or condition of storage locations.

(3) Any supporting factors relating to type of location which would contribute to expediting physical count actions.

(4) Known inventory problem areas.

(5) Mechanized areas requiring different sort of count cards.

b. Proper batching of count cards will accomplish the following prime inventory objectives.

(1) A high productivity of accurate counting.

(2) Priority is to be given to clear counts, as rapidly as possible.

(3) Release of suspended MROs, reducing late shipments due to inventory action.

c. Count cards are produced under the following batching criteria.

(1) Batch 1 - No location count cards.

(2) Batch 2 - Count cards for locations other than Condition Codes A, B, C and F.

(3) Batch 3 - All count cards for NSNs outside the mechanized area (identified by matrix X), which have MROs suspended because of inventory. In addition, these count cards for NSNs with locations outside the mechanized area, which have a matching NSN count card in the mechanized area.

(4) Batch 4 - All mechanized area locations including counts with suspended MROs and matching NSN counts in batch 3.

(5) Batch 5 - All other count cards for bulk locations not included in batch 3.

(6) Batch 6 - All second and third counts.

d. Count cards produced under batches 3 and 5 criteria will be sequenced by area or station code within the matrix/table groups. The batch 4 count cards for the mechanized area will be issued in straight location sequence. Batch 2 is sequenced in NSN sequence. Batch 6 is sequenced by serial number within NSN.

e. Scheduling and Control Branch.

(1) Forward all Condition E, G, J, or L count cards to Physical Count Branch for counting and special control. Care should be taken to closely coordinate this effort with Quality Control so that their records of the quantity of suspended materiel can be corrected, if there is a discrepancy.

(2) Ensures that count card batches and report data are available to the Physical Count Branch as soon as possible preceding the count to allow ample time to organize count crews.

f. Physical Count Branch.

(1) Will take no action on "no location" count cards. These cards will be automatically input by the computer as zero counts. Discrepancy reports will be automatically produced if deleted locations exist. Inventory monitor will screen suspense records prior to release of count to DSC.

f. The Inventory Office will retain copies of the initial and subsequent report as an aid in accomplishing research where necessary.

Updates will be entered with appendix E-190 P.

APPENDIX E-014 P

DATA UPDATE TO THE IDC FILE FOR OPEN RECEIPTS FOR NSN(S) UNDER INVENTORY

1. PURPOSE

a. To prescribe the actions to be taken upon receipt of the F-108 report, parts 1 and 2, for Open Receipts for NSNs Under Inventory.

b. To prescribe the actions to be taken on preinventory receipts through the processing stages to stowage.

c. To prescribe the action to be taken when a receipt for an NSN under inventory will be held in Receiving Division until completion of inventory or when the identity of a placarded receipt cannot be retained.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-93.

b. Appendix E-190 P.

c. Appendix F-108, Parts 1 and 2.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receiving and Warehousing Divisions and Inventory Office, Directorate of Storage and Transportation (DS/T).

4. PROCEDURES/INSTRUCTIONS

a. Part 1 of the F-108 listing of Open Preflag/Preinventory Receipts for NSNs Under Inventory will be provided daily to the Warehousing Division and their assigned Area Control Branches in order to locate, identify, and accelerate stowage action for each open receipt indicated on the listing.

b. Warehousing Division will receive placarded receipts and expedite processing of locator update action. The identity of the receipt placarded will be retained whenever practical.

(1) If the identity of the placarded receipt cannot be retained, as soon as possible (i.e., if it is stowed in more than one location or an MRO action is processed against the placarded location prior to evidence that a physical count has been accomplished), enter Status Code 4 to the IDC File IAW subparagraph 2a above.

(2) When an MRO action is processed against a placarded item under inventory, the placard(s) will be pulled and delivered by the responsible warehouseman, together with the ZUE documents, to the appropriate Area Control Office.

c. Receiving Division will accomplish the following for receipts processed through central receiving when the response to an A type inquiry document (529) indicates the NSN has been flagged for inventory.

(1) Accelerate the receipt confirmation action for each receipt document which has been identified as being under inventory.

(2) Ensure the receipt is placarded with Do Not Inventory, prior to routing to Warehousing Division.

d. Part 2 of the F-108 listing will be provided daily to the Receiving Division which will take the following action for preflag-day receipts for NSNs Under Inventory:

(1) Question the validity of open receipt line. Those determined invalid will be deleted by following the procedure in appendix E-182 P.

(2) When receipts identified on part 2 for F-108 will be held by receiving and not released for stowing until after the inventory action is complete, input will be submitted using Status Code 1. Annotate the receipt Control Document, appendix F-200, that Status Code 1 has been entered as update to the IDC File. When receipt is ready to be processed, make a type B inquiry (appendix E-163 P). If still under inventory, placard stock and release as normal receipt.

NOTE: A preflag day receipt which is open on the IDC File (no MRC received) on cutoff day plus one (count day) will automatically cancel the inventory for that NSN.

e. The Warehousing and Receiving Divisions will accomplish the following for bulk type receipts which initially bypass central receiving:

(1) Warehousing Division will, after identification of contents of the transportation unit, initiate a type B inquiry. If the response to the B inquiry reveals that the NSN is not under inventory, process under current procedures. If the response reveals that the NSN is flagged for inventory, expedite the unload, annotate receiving documentation, complete the B type inquiry and annotate "Placarded" on the upper margin of the printout, and placard the stock. Handcarry the inquiry response and the receipt documentation to Receiving Division. It is mandatory that the A type inquiry be made the same day as the B type inquiry.

(2) Receiving Division will initiate a type A inquiry. Provide a Storage Action Document, appendix F-202, (white and pink) copies to Warehousing Division for use in processing the ZZS update action. Retain one copy of both the type A and type B inquiries. Complete receipt processing action IAW paragraph 4c above.

(3) Warehousing Division will process the supplies to stowage and accomplish locator update action utilizing the A inquiry answer provided by Receiving Division.

f. The Inventory Office will retain copies of the initial and subsequent report as an aid in accomplishing research where necessary.

g. When IDC File updates are to be entered through the 2265 teleprocessing unit, the following data will be underlined on F-32 and F-108 and Status Code written in the last column titled SC.

NSN
TP Number
Status Code
Quantity

Updates will be entered with appendix E-190 P.

APPENDIX E-015 P

ARMY MEDICAL TRANSSHIPMENTS

1. PURPOSE

This procedure describes the methods for processing Army Medical Transshipments (MEDALOC) through the Container Consolidation Points (CCP).

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-120

b. Appendix B-121

c. Appendix B-122

d. Appendix B-124

e. Appendix B-126

f. Appendix B-152

g. Appendix B-153

h. Appendix C-4

i. Appendix C-11

j. Appendix D-185

k. Appendix F-70

l. Appendix F-75

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Supply and Transportation (DS/T)

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure provides instruction for recording Army Medical Transshipments (MEDALOC) through the Container Consolidation Points (CCP).

b. CRT Initialization.

(1) To initiate the program, key in $$UWSV30 and press the ENTER key.

(2) This input will result in a display of the MEDALOC processing identifiers. See figure 1 below, for example.

c. Select the particular process code, key it in and press enter. Input of this transaction will result in one of the following displays:

RP - Receipt Processing. See figure 2 below for example.
SP - Consolidated Pack/Shipment Processing. See figure 3 below for example.
CP - CDP Record. See figure 4 below for example.
CF - CDF Record. See figure 5 below for example.

d. File Maintenance Preparation.

(1) RP - Receipt Processing:

(a) This transaction is used to record the receipt of material at the Container Consolidation Points (CCP). Enter RP for the Process Code and the panel for receipt processing will be displayed.

(b) If from off depot, enter the transportation control number, pieces and *date received. If shipment originated on depot, enter MOFAST Shipment Unit number, check digit, pieces and *date received.

*Date received is optional, if no date is entered current date will be automatically entered.

(c) Input matches suspended CDP and CDF data and the following is accomplished:

1. A D6S is produced for each MRO for that shipment unit in accordance with appendix B-120.

2. If shipment was from another depot a route slip is output with message MEDALOC and a Shipment Unit number assigned in accordance with appendix F-75.

(2) SP - Consolidated Pack/Shipment Processing.

(a) This transaction is used to record shipping information of material at the Container Consolidation Points (CCP). Enter SP for the Process Code and the panel for Consolidated Pack/Shipment processing will appear.

(b) Enter CN Action Code for consolidated pack TCN or PT for completion shipment.

1. CN entry consists of NON MILS TCN, Weight, Cube, POE, POD, Date units placed in the consolidation. Put Y in entry complete after all Shipment Units have been entered to complete consolidation. Output will be a new route slip and a new military shipment label (DD Form 1387).

2. PT entry consists of NON MILS TCN, Weight, Cube, POE, POD, Date Shipped, Mode, Pallet ID and Shipment Units placed on the pallet. Put Y in entry complete after all Shipment Units have been entered to complete pallet.

NOTE: Reprocessing/Regeneration of output for SP process.

a. To process entries on either CN or PT in case of erroneous input such as incorrect SU numbers or too many SUs do the following: Reprocess the input if there is more than one panel of Shipment Units, enter X in entry complete on the first panel which will unchain the consolidation or pallet but will not complete it until a Y is input. For less than a full panel of Shipment Units enter Z in entry complete, this will unchain, rechain and complete.

b. To regenerate output do the following: Enter TCN and R in entry complete.

(c) Upon entry of pallet Shipment Processing information the following is accomplished:

1. Generate two Air Intransit Data Cards (TK6) for each consignee on the pallet in accordance with appendix B-122.

2. Generate a MEDALOC Manifest TCMD (DD Form 1384-2) for each pallet in accordance with appendix C-4.

3. Generate MEDALOC Air Manifest Cards (TXA) for the pallet in accordance with appendix B-124.

4. Generates a Military Shipment Label for the pallet.

5. Generate Consolidated Shipment Status Cards (BBC) for each MRO, one for the Army Logistics Control Agency (LCA) and one for Defense Personnel Support Center (DPSC).

6. Close out existing MOFAST records reflecting 9 as the mode of shipment and date received as CCP received date.

(3) CP - Transportation Movement Data Card.

(a) This transaction establishes action to be taken in the absence of CDP information.

(b) Appendix B-153 specifies data which must be entered in the various fields. This same criteria applies for the CRT input.

(c) Enter Action Code AD (Add), CH (Change), DE (Delete) or IN (Inquire) and take appropriate action.

(4) CF - Receipt Detail Data Card.

(a) This transaction establishes action to be taken in the absence of CDF information.

(b) Appendix B-152 specifies data which must be entered in the various fields. This same criteria applies for the CRT input.

(c) Enter CF for the Process Code and the panel for CDF records will appear.

(d) Enter Action Code AD (Add), CH (Change), DE (Delete) or IN (Inquire) and take appropriate action.

NOTE: When using Action Code AD (Add) you may enter Y in the Entry Complete field after all MROs are entered. This will cause the shipment to be receipted and will output the D6S transactions and the MEDALOC transshipment route slip eliminating the need of an entry through the RP process.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
PROCESS CODE INVALID	Probable Cause: Keyed in wrong.
	Action: Verify and reenter.
NO SU FOUND	Probable Cause: Keyed in wrong.
	Action: Verify and reenter.
NO CDP RCD	Probable Cause: CDP record not available.
	Action: Enter CDP information.
NO XREF FOUND	Probable Cause: Key in error.
	Action: Verify date and reinput.
DUPE XREF	Probable Cause: Program problem.
	Action: Notify supervisor to advise DSAC-D.
CONSOLIDATION NOT FOUND	Probable Cause: Attempting to chain consolidation to pallet and record not found.
	Action: Verify and reenter.
CDF RCD NOT FOUND	Probable Cause: Keyed in wrong.
	Action: Verify and reenter.

ERROR MESSAGE	CAUSE/ACTION
ACTION CODE INVALID	Probable Cause: Keyed in wrong. Action: Verify and reenter.
CONTROL RCD NOT FOUND	Probable Cause: Program Problem. Action: Notify supervisor to advise DSAC-D.
LST ASGND TCN INV RCD TYP	Probable Cause: Attempting to chain SU to a pallet which is already chained in a consolidated pack. Action: Verify and reenter.
INCMPLT ENT	Probable Cause: Data missing. Action: Verify and complete entry.
INVALID ENT	Probable Cause: Keyed in wrong. Action: Verify and reenter if possible.
CONSEE INV	Probable Cause: Consignee record blank. Action: Go to CP process and enter consignee.
CD/SU INV	Probable Cause: Keyed in wrong. Action: Verify and reenter.
PALLET NOT PROCESSED	Probable Cause: If no entries take, on SP input message appears. If any entries take, message does not appear. Action: Correct remaining entries accordingly and reenter.
CONSOL NOT PROCESSED	Probable Cause: If no entries take, on SP input message appears. If any entries take, message does not appear. Action: Correct remaining entries and reenter.

ERROR MESSAGE	CAUSE/ACTION
DTE RCV INV	Probable Cause: Data entered is greater than current date or less than date offered in SU record. Action: Verify date and reenter.
PIECE-CNT INVALID	Probable Cause: Piece count does not match CDP record. Action: Verify and reenter or change piece count on CDP record and reenter.
RCPT DATA PREV UPDATED	Probable Cause: Duplicate entry. Records not effected but all output products except those that are transceived are regenerated. Action:
CONSIGNEE CNT OVER 32	Probable Cause: Maximum consignees per pallet exceeded. Action: No more than 32 consignees can be allowed on a breakbulk pallet. Some must be removed and repalletized.
DUPLICATE ENTRY	Probable Cause: Entry previously made. Action:
CDF ARE REQUIRED	Probable Cause: Record does not exist. Action: Enter CDF records.
SU NOT MEDALOC	Probable Cause: Eligibility flag in SU record must be M or Y with POE Code of other than 103 or 303. Action: Reroute through MOFAST or change to MEDALOC eligible through program $$UWFH25 and or change POE code using $$UWFQ45. You must also force a new MOFAST route slip using $$UWFQ35.
CDP IS MOFAST	Probable Cause: Attempting to add a CDF Record for an MRO originating at your depot. Action:
RCD CODE IS INVALID	Probable Cause: You have CDP record in lieu of CDF record because you left sequence number 0. Action: Key in sequence number.

ERROR MESSAGE	CAUSE/ACTION
NOT ELIG/CN	Probable Cause: Already recorded as shipped. Action: Verify and reenter.
NOT ELIG/PT	Probable Cause: Attempting to chain SU to a pallet when the SU is already chained in a consolidated pack. Action: Verify and reenter.
PALLET/CONS NOT COMPLETE	Probable Cause: Input of an R Completion Code for reprint of output prior to completing the pallet. Action: Complete pallet by input of Completion Code Y.

Figure 1

```
                                        MEDALOC PROCESSING

UWSV30-01
PROCESS CODE
ENTER ONE OF THE FOLLOWING

  RP  RECEIPT PROCESSING
  SP  SHIPMENT PROCESSING
  CP  CDP  ADD/CHANGE/INQUIRE
  CF  CDF  ADD/CHANGE/DELETE
```

Figure 2

RECEIPT PROCESSING

PROCESS CODE RP

TCN/SU NUMBER	CD	PIECES	DATE	MESSAGES
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	
0000000000000000	0	00000	00000	

Figure 3

SHIPMENT PROCESSING

PROCESS CODE SP
ACTION CODE CN=CONSOLIDATION PT=COMPLETION

NON-MILS TCN	WGHT	CUBE	POE	POD	DT-SHP	MODE	ID
**********	00000	0000	***	***	00000	*	**

0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0
0000000000000	0	0000000000000	0

ENTRY COMPLETE

Figure 4

CDP RECORD

PROCESS CODE CP
ACTION CODE AD=ADD CH=CHANGE IN=INQUIRE

TCN	CONTROL-NBR
**********	0000000000000

CONSOR	ACC	CONSEE	TP	TAC	PIECE	WGT	CUBE	RDD	DT-SHP	RIC	GBL
******	**	******	**	****	00000	00000	0000	000	00000	***	*********

Figure 5

CDF RECORD

PROCESS CODE OF
ACTION CODE AD=ADD CH=CHANGE DE=DELETE IN=INQUIRY

TCN	SEQ-NMB
**********	00000

DOCUMENT-NMB	NSN	PRI	UI	QTY	FC	PROJ	RIF	DC	SUP-AD	MODE	M-RIC
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***
**********	**********	**	**	00000	**	***	***	*	******	*	***

ENTRY COMPLETE

APPENDIX E-016 P

SHIPMENT PLANNING WORKSHEET (SPW)

1. FORM USED

Shipment Planning Worksheet (DLA Form 674) appendix C-19. Output from appendix D-98 in accordance with selected depot option defined in appendix A-66.

2. REASON/CRITERIA FOR PREPARATION

DLA Form 674 is used to accomplish the following:

a. Advance planning and scheduling of shipment.

b. Consolidating compatible MROs into shipment units.

c. Freight planning.

d. Predetermining and acquiring transportation releases and routings.

e. Controlling materiel through the entire pick, pack, mark, assemble and ship process.

f. Supporting bills of lading.

g. Reporting management and statistical information.

3. RESPONSIBLE ORGANIZATION ELEMENTS

The following organization elements within the DS/T will be responsible for processing the Shipment Planning Worksheet (SPW) throughout the complete process. Specific responsibilities are outlined below:

a. Transportation and Traffic Management Office.

b. Warehousing Division.

c. Shipping Division.

4. PROCEDURES/INSTRUCTIONS FOR PROCESSING FORM

SPW is prepared in five copies by the computer with each MRO processing cycle from appendix D-98. The SPW is prepared for all freight shipments and multiline (5 or more lines) Parcel Post based on depot option, and the order in which the SPWs are sequenced. (Refer to appendix B-66, table 04.)

a. Processing Parcel Post (multi-line):

(1) Area Control and/or Bin Operations Branch receives five copies of SPW and matching DD Forms 1348-1.

(a) Copies one and two, forward to Shipping Documentation Branch.

(b) Copies three and four, forward to Shipment Planning Branch.

(c) Copy five, hold in suspense.

(2) Shipping Documentation Branch will file copies one and two in suspense file awaiting shipped data and followup to Area Control Branch as required.

(3) Shipment Planning Branch will utilize copies three and four for future planning concepts. They will be reviewed periodically to determine possible changes to shipping cycles for geographic areas and possible changes to consolidation criteria.

(4) Area Control Branch will suspend copy five for completion of picking operations.

(a) Upon completion of picking operations, the fifth copy will be utilized to ensure that all lines on the Shipment Unit are accounted for.

(b) Copy five will be forwarded with materiel to packing operation.

(c) Pack, mark, and label materiel in accordance with current instructions.

(d) Annotate for each line item total packages, type of package, package numbers, unit weight, unit cube, total weight, and total cube actually shipped and total weight and total cube for entire shipment unit.

(e) Annotate date shipped in pos. 60-62 and mode of shipment in pos. 27 of TCMD field.

(f) Forward copy five of SPW to Shipping Documentation Branch.

(5) Shipping Documentation Branch will receive copy five and pull suspended copies one and two of SPW and matching ZBM and ZBP cards.

(a) Complete ZBM or ZBP cards as outlined in appendix E-099 P and E-101 P.

(b) File the annotated copy five of SPW and utilize copies one and two as required or destroy.

b. Processing Freight Shipments (LCL - LTL).

(1) Shipment Planning Branch receives five copies of SPW.

(2) Determine initial shipping plan for each Shipment Unit.

(3) Annotate the shipping plan for each Shipment Unit.

NOTE: Storage-in-Transit data available on DD Form 1348-1 and DLA Form 674

(4) Make distribution of SPW as follows:

(a) Copies one and two to Shipping Documentation Branch.

(b) Copies three and four to Area Control Branch.

(c) Copy five hold in suspense file.

(5) Area Control Branch will receive copies three and four of SPW.

(a) Review to determine subsequent actions on assembled unit line items.

(b) Pick line items of Shipment Unit in accordance with appendix E-011 P.

(c) Assemble Shipment Unit.

(d) When the SPW indicates that the shipment will be consolidated (LTL-LCL), accomplish the following:

1. Forward copies three and four with materiel and appropriate Form 1348-1 to designated packing area.

2. Pack, mark, containerize Shipment Unit.

3. Annotate on copies three and four the following data on the SPW in applicable blocks:

a. Total packages.

b. Type of package.

c. Package numbers.

d. Unit weight.

e. Unit cube.

f. Total weight.

g. Total cube.

h. Date to Transportation (TT block).

i. Weight of pallets, skids, and dunnage.

(e) Place third copy of SPW and appropriate DD Form 1348-1 in plastic envelope and attach to Shipping Unit container and forward to Operations Branch.

(f) File fourth copy of SPW.

(6) Operations Control Branch receives materiel and copy three of SPW and accomplishes the following:

(a) Notify Shipping Documentation Branch that materiel has been offered to Transportation.

(b) Place Shipment Unit on designated floor location and annotate the assembly point location on SPW.

(c) Forward third copy of SPW to Commercial Traffic Branch.

(7) Shipping Documentation Branch will receive notification from Operations Control Branch the Shipment Unit has been offered to Transportation.

(a) Pull suspended SPW and annotate date offered to Transportation.

(b) Pull suspended ZBM and/or ZBP card from file.

(c) Keypunch date offered in appropriate card IAW appendix E-099 P or E-101 P and forward to computer processing.

(d) File updated SPW awaiting final shipment.

(8) Commercial Traffic Branch will receive recapped copy three of SPW from Operations Control Branch.

(a) Plan final Transportation Unit shipping action.

(b) Prepare necessary MILSTAMP documentation.

(c) Annotate copy three of SPW with the following data if applicable:

1. Transportation appropriation (block TA).

2. Transportation Release No. (block RN).

3. Bill of Lading (block BL).

4. Routing, complete (block RTG).

5. Equipment Order.

-Date (block EOD)
-Type (block EOY)
-Size (block EOS)

6. Equipment Furnished.

-Date (block EFD)
-Type (block EFY)
-Size (block EFS)

7. Equipment Identification (block EI).

8. Equipment Seal (block ES).

9. Hold Code (block H).

10. Complete TCMD entries as described in DoD 4500.32-R, MILSTAMP. Appendix B-12, E-2. (If shipment is designated Air Challenge Exempt in block 20, enter Code M in pos. 15 of the TCMD.) If block 23 says TRANSCEIVED, reference appendix D-176. Prepare a corrected TCMD with a 12-zone overpunch in pos. 53 IAW with DoD 4500.32-R, Appendix B, Paragraph B-5. Air shipments insert FSC in pos. 5 through 8 with pos. 4 left blank instead of container number. Consolidated shipments select FSC with predominant weight.

(d) Prepare GBL.

(e) Forward GBL and recapped third copy of SPW to Operations Branch.

(9) Operations Branch receives third copy of SPW and GBL for planned Transportation Units.

(a) Load carrier equipment per GBL.

(b) Obtain signature of carrier representative.

(c) Distribute GBL copies to carrier as appropriate.

(d) Annotate date shipped on GBL and SPW.

(e) Forward GBL and matching SPWs to Shipping Documentation Branch.

(10) Shipping Documentation Branch will receive GBL and matching SPWs.

(a) Match suspended copy of SPW.

(b) Pull suspended ZEN cards from file.

(c) Complete keypunching IAW appendix E-128 P.

(d) Forward ZEN cards to computer processing.

(e) File completed copy of SPW.

(f) Forward annotated copy three of SPW and GBL to Commercial Traffic Branch.

(11) Commercial Traffic Branch receives copy three of SPW and GBL.

(a) Make final distribution of GBL copies.

(b) File third copy of SPWs and copy of GBL.

best copy available

c. Processing Freight Shipments (out-loaded from Warehouse Area) will be accomplished the same as outlined in paragraph 4b above, with the exceptions covered below.

(1) Area Control Branch will annotate the warehouse assembly point and weight of pallets, skids, and dunnage used on the third and fourth copy of SPW.

(2) Forward fourth copy of SPW to Shipping Documentation Branch.

(3) Forward third copy of SPW to Commercial Traffic Branch.

(4) The Area Control Branch will perform the same functions as outlined for the Operations Branch in paragraph 4b(9) above.

d. Processing undershipments and overshipments. Area Control Branch will, when it has been determined that denial action (undershipment or overshipment) is necessary, take action as follows:

(1) Circle quantity for line item on SPW and enter in the additional data block opposite line item the quantity actually shipped and the quantity undershipped or overshipped and applicable Action Code as outlined below: i.e.,

Qty	200
Qty shipped	180
Qty undershipped	20
Action code	DT
Qty	20
Qty shipped	24
Qty overshipped	4
Action Code	DB

(2) Following Action Codes will be used:

ACTION CODE	ACTION	DEFINITION/EXPLANATION
DB	Overshipment of Quantity due to Item Packaging Characteristics	Difference between quantity in MRO Control Card and quantity ordered shipped is shipped due to item packaging characteristics.
DD	Undershipped Quantity Difference	Difference between quantity in MRO Control Card and quantity shipped is quantity undershipped (Item Package characteristics).
DE	Undershipped Quantity Difference	Difference between quantity in MRO Control Card and quantity ordered shipped is quantity undershipped. Materiel not available in the type pack specified on the release order (subsistence only).

ACTION CODE	ACTION	DEFINITION/EXPLANATION
DG	Undershipped of Quantity due to Reidentification	Difference between quantity in MRO Control Card and quantity ordered shipped is quantity undershipped. Materiel in physical location found to be misidentified. Reidentification of assets in process and storage location will advise results by DD Form 1225. Assets not available in the physical location to supply requests stock number.
DJ	Shelf-Life Denial	Difference between quantity in MRO Control Card and quantity ordered shipped is quantity denied. Materiel not available having the required shelf-life as specified on the release document. Materiel adjustment transaction is not pertinent.
DK	Condition Change Denial	Difference between quantity in MRO Control Card and quantity denied. Materiel in physical location found to be in other than recorded condition. Materiel adjustment transaction will be provided to the managing DSC. This code is used to indicate the physical materiel has, for example, deteriorated, been damaged, or found to be incomplete and requires the assigning of a new Condition Code.
DL	Exact Quantity Denial	Narcotic materiel not available to supply exact quantity MRO in support of FMS.
DM	Continuous Length Denial	Difference between quantity in MRO Control Card and quantity denied due to nonavailability of one continuous length of item.

ACTION CODE	ACTION	DEFINITION/EXPLANATION
DT	Warehouse Denial	Difference between quantity in MRO Control Card and quantity ordered shipped is warehouse refusal. Stock exhausted for stock number and Condition Code requested. Unsuccessful search of stored materiel has been made. Materiel may be on hand and recorded for a Condition Code other than the requested code.

e. Partial Shipments.

(1) Area Control Branch is responsible for assignment and control of the TCN partial codes when the Shipping Unit requires more than one conveyance.

(2) The TCN is computer assigned and appears in the TCMD block of the SPW. The TCN is composed of 17 digits; the TCN partial code is the sixteenth position of the number. The TCN partial codes will be assigned as follows:

First Partial - Code A
Second Partial - Code B
Third or Final - Partial Code Z

(3) The sixteenth position of the assigned TCN will be changed to agree with partial code assigned to the shipment.

(4) A manually determined TCN, noted by the packer on the flimsy/SPW, will be input by the DIC ZEN card to update the computer record, as a result of a manual consolidation of two or more computer developed shipment units or a manual break of a shipment unit because the "lead" TCN item was denied; otherwise, not available for shipment.

(5) Further instructions relative to assignment of TCNs and TCN partial codes are contained in MILSTAMP, DoD Regulation 4500.32R.

APPENDIX E-017 P

MATERIEL INSPECTION AND RECEIVING REPORT (DD FORM 250) AND ORDER FOR SUPPLIES OR SERVICES (DD FORM 1155)

1. FORM/REPORT USED

Materiel Inspection and Receiving Report (DD Form 250) appendix C-14 or order for Supplies or Services (DD Form 1155).

2. REASON/CRITERIA FOR PREPARATION

a. The Materiel Inspection and Receiving Report (DD Form 250) or the Order for Supplies or Services (DD Form 1155) is completed, upon receipt of shipment from the vendor, indicating inspection and acceptance and/or receipt of materiel.

b. The distribution depot prepares and distributes a DD Form 250 when materiel is received form the vendor without accompanying documentation.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The DS/T is responsible for implementing these procedures.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Sources of Information.

(1) DD Forms 250/1155 is completed based on inspection of materiel.

(2) Data required in blocks 1 through 20, DD Form 250, will be obtained, when required, from local sources as follows:

(a) Prepositioned Materiel Receipt File.

(b) Advance copies of procurement instruments, and any authorized delivery documents, including vendor's invoice and/or packing lists.

(c) Bills of lading and transportation records.

(d) Container markings.

NOTE: In the event above referred to documentation is not available, the DSC will be contacted for missing documentation or information to permit preparation of receiving documents.

b. Preparation of Form/Report.

(1) Complete DD Form 250 as follows:

BLOCK NUMBER	INSTRUCTION
17	If the acceptable quantity received is the same as quantity shipped, indicate by a check mark. If different, enter actual quantity received below quantity shipped and encircle. Enter the damaged, short, unacceptable quantity and note the reason.
21	a. If inspection and acceptance are at origin, block 21A of the DD Form 250, received with the shipment, should reflect a check mark or X for both PQA and acceptance and signature of the Quality Assurance Representative, except as noted in subparagraphs c, d and e below. The receiving activity will leave block 21B blank. b. If inspection is at origin and acceptance is a destination, block 21A of the DD Form 250 received with the shipment should show a check mark for PQA and signature of the Quality Assurance Representative except as noted in subparagraphs c and d below. The receiving activity will complete block 21B to show a check mark for acceptance and signature of the authorized Government representative. c. When acceptance and/or inspection at origin is required and alternative release procedures apply, the contractor shall place an X in the appropriate PQA and/or acceptance. On the next line following the PQA/Acceptance statement, the contractor will enter the capital letters "ALTERNATIVE RELEASE PROCEDURES". Below the signature line, the contractor shall print or type the name of the authorized Government representative and the DoDAAD Code of the representative's office. A signature is not required. d. When inspection at origin is required, COC procedures apply and the COC is used, the contractor shall place an "X" in the PQA box (Block 21A) of the DD Form 250. If acceptance at origin is required, the contractor shall also place an "X" in the acceptance box (Block 21B). On the next line following the acceptance statement, the contractor shall enter in capital letters "CERTIFICATE OF CONFORMANCE". Under the signature line the contractor shall type or print the name of the authorized Government representative and the DoDAAD Code of the representative's office. A signature of the authorized Government representative is not required on the DD Form 250. The contractor-signed COC shall accompany or be entered upon the DD Form 250.

BLOCK NUMBER	INSTRUCTION
	e. When Fast Pay procedures apply the contractor will enter FAST PAY in capital letters in block 21A. No other entries are required. The receiving activity will leave block 21B blank.
	f. If inspection and acceptance is at destination, block 21A should be blank. If the materiel is acceptable the receiving activity will complete block 21B to show X at both PQA and acceptance and the signature of the authorized representative.
	g. If inspection is at origin and acceptance at destination, block 21A should be completed as indicated in paragraph b above. If the materiel is acceptable and block 21A is properly completed, block 21B should be completed to show an X at acceptance and the signature of the authorized representative.
	h. If inspection and/or acceptance is at destination and block 21A is not properly completed or the materiel is not acceptable, block 21B should be left blank and the materiel reported to the managing DSC for disposition instructions.
22	Authorized representative at the receiving activity will sign acknowledging receipt by count and condition. If the date of in-checking is different from the date of delivery (date materiel was accepted from the carrier) the actual date of delivery will be entered.

(2) Preparation of DD Form 250 by distribution depot when materiel is received from the vendor without accompanying documentation:

(a) Data required in blocks 1 through 20 will be obtained from source documents enumerated in paragraph 4a(2) above.

(b) Blocks 17, 21 and 22 will be completed as outlined in paragraph 4b(1) above.

(3) Complete DD Form 1155 as follows:

BLOCK NUMBER	INSTRUCTION
20	If the acceptable quantity received is the same as the quantity shipped in the "Quantity Ordered/Accepted" column, indicate by a check mark. If different, enter the acutal quantity accepted below the quantity shipped and encircle. Enter the damaged, short, unacceptable quantity and note reason.

BLOCK NUMBER	INSTRUCTION
26	If the contract requires acceptance and/or inspection at origin, this block will have the appropriate boxes checked and the signature of the authorized Government representative or be annotated by the contractor as indicated in paragraphs 4b(1), block 21, items in subparagraphs c, d and e above. If the contract requires inspection and/or acceptance at destination, the appropriate boxes will be checked and the document signed by the receiving activity.
27	Check the appropriate block "Partial" or "Final" and when applicable enter the Partial Shipment Number to the right of the word "Partial."
38	Enter signature of the In-Checker.
39	Enter Date of Receipt.

c. Distribution of Form/Report.

Distribution of paying copies of DD Forms 250/1155 will be as follows:

(1) When acceptance is at origin or Fast Pay procedures are used, paying copies are not required.

(2) When acceptance is at destination paying copies will be maintained at the depot under file number 943.40, Receiving Report Files, except for DPSC-managed items.

(3) When acceptance of DPSC-managed items is at destination, paying copies will be forwarded to DPSC.

(4) When acceptance of transshipment materiel is at destination, paying copies will be forwarded to the appropriate DSC.

5. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

a. Completed DD Form 250/DD Form 1155 will be filed in the Completed Award Document File, which will be retained for three months after receipt of final shipment, except as noted in paragraph (b) below.

b. DD Forms 250/1155 which serve as proof of acceptance and support an acceptance report (DIC PKN/PKP) will be maintained separately and filed by date of acceptance. The files will be cutoff annually, held for one year, and then retired to the Records Center where they will be retained for a period of six years and three months after the cutoff date.

APPENDIX E-018 V

PREPOSITIONED MATERIEL RECEIPT CARD VIOLATIONS

1. INPUT DOCUMENT

Prepositioned Materiel Receipt Card (PMRC), DIC DU_, appendix B-18, for materiel due-in from procurement sources or local PMR File update actions, and DW_, appendix B-19, for materiel due-in from other than procurement sources or local PMR File.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-45.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

Provides for the research, correction, and reentry of PMRCs which have been rejected from computer processing. DS/T will receive a Violation Printout, appendix F-85, of DIC DU_ and DW_ cards rejected. Receipt Documentation Branch is responsible for the correction of errors and reentry of the card as required. Reasons for rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AB	Invalid RIC From.
AC	Invalid RIC To.
AF	Invalid Condition Code.
AI	Invalid or blank document number field.
AN	Invalid UI.
AS	Invalid quantity.
AY	Invalid stock number.
BJ	Invalid supplementary address.
EX	Invalid supplementary PIIN.
HP	Invalid estimated delivery date.
3P	Maximum PMR records (10) established.
CK	Invalid type pack.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Data in pos. 67-69 of the input is other than alphanumeric.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout and by using data in pos. 4-6 and/or pos. 30-42, develop the RIC of the receiving depot:

(a) Field position 67 is constant S.

(b) Field position 68 is the identity code of the receiving depot as developed for appendix B-66, table 04.

(c) Field position 69 is equal to pos. 4 of input record to depot or may be developed by utilizing logic developed in subparagraph b below.

b. VIOLATION REASON CODE AC.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Data in pos. 4-6 of the input card in other than authorized DSC/ICP.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout and attempt to interpret the document number to determine the initiating DSC. Document number beginning with:

SC0100 or		DLA100 usually mean S9T
SC0200 or		DLA120 usually mean S9M
SC0300 or		DLA13H usually mean S9S
SC0400 or	UDGSC or	DLA400 usually mean S9G
SC0500 or	UDISC or	DLA500 usually mean S9I
SC0700 or	UDCSC or	DLA700 usually mean S9C
SC0900 or	UDESC or	DLA900 usually mean S9E

(b) If proper RIC cannot be determined from review of the document number, obtain an Item Locator Data Inquiry Answer Listing, appendix F-37, by NSN and determine the cognizant DSC based on the recorded Commodity Manager Code. Following cross-reference applies:

COMMODITY MANAGER CODE	ROUTING IDENTIFIER CODE
C	S9C
E	S9E
G	S9G
I	S9I
M	S9M
S	S9S
T	S9T

NOTE: The Item Locator Data Inquiry Answer Listing, appendix F-37, can be obtained by preparation and submission of an Item Locator Inquiry Card, appendix B-79 with DIC ZBJ citing Action Code FE.

c. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

A document reflecting an invalid Condition Code, pos. 71.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Determine if prereceipt documents are available (Contracts, Purchase Orders, advance copies of receiving reports) from the Active Award Document Files, or (advance copies of DoD Single Line Item Release/Receipt Documents (DD Form 1348-1) information copies of manual requisitions or GBLs) from the Advance Receiving Document Files (from other than procurement sources).

(b) When such advance documentation is available, determine correct condition of materiel due-in.

(c) When required advance documentation is not available, notify the submitting DSC (by telephone or teletype) furnishing all details related to the item listed in the Violation Printout, and request the correct condition of the materiel due-in.

(d) On receipt of correct condition code, process for reentry as indicated below.

d. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION:

A document reflecting a blank or invalid document number field, pos. 30-43.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Notify the submitting DSC (by telephone or teletype) furnishing all details related to the item listed on the Violation Printout and request the correct document number for the item involved.

(b) On receipt of the correct document, process for reentry as indicated below.

e. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid UI, pos. 23-24.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain an Item Locator Data Inquiry Answer Listing, appendix F-37, by preparation and submission of Inquiry Card, DIC ZBJ, appendix B-79, with Action Code FE in pos. 79-80, to ODS.

(b) In event the Item Locator Data Inquiry Answer listing fails to furnish the correct UI, screen the Federal Supply Catalog to determine the correct UI for the NSN involved.

(c) Should local research indicated above fail to furnish correct UI, notify the submitting DSC (be telephone or teletype) furnishing all details pertaining to the violation and request the correct UI be furnished.

(d) On determination of the correct UI, process for reentry as indicated below.

NOTE: As a result of determination of correct UI for the stock number, it may be necessary to update this field in the basic Item Locator Record, by preparation and submission of DIC ZBC, Item Locator Record Card, appendix B-73.

f. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Quantity field, pos. 25-29.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Determine if prereceipt documents are available (i.e., contracts, purchase orders, advance copies of receiving reports) from the Active Award Document Files, or (advance copies of DoD Single Line Item Release/Receipt Documents, information copies of manual requisitions or GBL) from the Advance Receiving Document Files (from other than procurement sources).

(b) When such prereceipt documentation is available, attempt to determine the correct quantity due-in, by comparison of the Stock Number, Document Number, Line Item Number, Delivery Order Number, Supplementary Address, and other relatable fields on the Violation Report, appendix F-85.

(c) If the prereceipt documentation fails to furnish the correct quantity intended, notify the DSC (by telephone or teletype) furnishing all details of the violation and request advise as to the correct quantity involved.

(d) On determination of the correct quantity due-in, process for reentry as indicated below.

g. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Stock Number, pos. 8-20.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Determine if prereceipt documents are available (i.e., contracts, purchase orders, advance copies of receiving reports) from the Active Award Document Files, or (advance copies of DoD Single Line Item Release/Receipt Documents, information copies of manual requisitions, or GBLs) from the Advance Receiving Document Files (from other than procurement sources).

(b) From the prereceipt documentation, determine the correct Stock Number, by comparison with Document Number, Line Item Number, Delivery Order Number, Supplementary Address, and other relatable fields on the Violation Report, appendix F-85.

NOTE: If investigation reveals correct NSN contains an alpha character in pos. 14 and the Commodity Manager if M, reflected in pos. 69, prepare manual PMRC DIC DU_ (appendix B-18) or DW_ (appendix B-19) and retain manual file in the Receiving Document Branch.

(c) If correct stock number cannot be determined from prereceipt documentation, notify the submitting DSC (by telephone or teletype) furnishing all details related to the violation and request DSC to furnish correct NSN intended.

(d) When correct NSN is determined, process for reentry as indicated below.

h. VIOLATION REASON CODE BJ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

This code indicates that a PMRC, DIC DU_/DW_, has been received with other than alpha/numeric/blank data in the Supplementary Address field, pos. 45-50.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will attempt to obtain a valid Supplementary Address by querying the DSC/ICP reflected in pos. 67-69.

(b) Continue processing as outlined in paragraph 5 below.

i. VIOLATION REASON CODE EX.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Data in pos. 77-80 of the input is other than:

(a) DIC D4_ is alpha/numeric.

(b) DIC DW_ is blank in pos. 77-78, may contain RB or blanks in pos. 79-80.

(2) PROCESSING/RESEARCH REQUIRED

Review data in pos. 77-80 and determine the invalid characters. For DIC SU_, review the contract file to determine the valid data, annotate on the violation report, and prepare for reinput. For DIC DW_, determine whether receipt is the result of a frustrated shipment; if so, pos. 77-80 are blank, blank, RB; if not, pos. 77-80 are blanks.

(3) On development of required data, process for reentry as indicated below.

j. VIOLATION REASON CODE HP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Estimated Delivery Date, pos. 73-75, contains blanks or alpha characters.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Determine if prereceipt documents are available (i.e., contracts, purchase orders, advance copies of receiving reports) from Active Award Document Files, or advance receiving documents, or GBLs.

(b) When such documentation is available, determine the correct EDD.

(c) When prereceipt documentation is not available, notify the DSC (by telephone or teletype) furnishing all details of the violations and request the correct EDD.

(d) On determination of correct EDD, process for reentry as indicated below.

k. VIOLATION REASON CODE 3P.

(1) REASON FOR VIOLATION/ERROR CONDITION:

This code indicates that for a commissary item 10 PMR records have been established. This is the maximum number of subrecords that can be entered into the PMR File.

(2) PROCESSING/RESEARCH REQUIRED:

Maintain manual record until PMR File is reduced to less than 10 records.

l. VIOLATION REASON CODE CK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

A blank type of pack field was received for a non-DICOMSS item but the Item Manager was S or U.

(2) PROCESSING/RESEARCH REQUIRED:

Determine correct type of pack (1, 2 or 4, appendix A-4) and process for reentry.

5. REENTRY INSTRUCTIONS

a. Upon determination of the correct data element, annotate the correction on the Violation Printout, appendix F-85, directly below the invalid entry. Ink or a distinctive colored pencil should be used for ease in keypunching.

b. Forward annotated Violation Printout to ODS, via keypunch services, for preparation of a new PMRC, DIC DU_/DW_, in the format of appendix B-18 or B-19. The corrected PMRC is to be entered into applicable mechanical process.

6. FLOW CHART

Flow chart not required.

APPENDIX E-019 P

INSPECTION SCHEDULES - SHELF-LIFE ITEMS

1. PURPOSE

This procedure describes the use of shelf-life schedules in the conduct of in-storage surveillance inspection. The F-20 listings provide a schedule by commodity and warehouse in location sequence of shelf-life items, nonshelf-life items, and Subsistence Local Purchase items due for inspection during a given month or past due and in a delinquent status.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-116.

b. Appendix C-54.

c. Appendix E-116 P.

d. Appendix F-20.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Stock Readiness Branch, Warehousing Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The inspection schedule will be used for reviewing, planning, scheduling, and controlling surveillance inspection and operational testing on a monthly basis. The Inspection Schedules Shelf-Life Items, appendix F-20, is prepared by Data Systems on the first of each month IAW appendix D-2.

b. Reference appendix E-116 P, Inspection Schedules and Inspection Test Cards, will be received and controlled by the Stock Readiness Branch. These will be forwarded to the Stock Readiness Branch for use in conducting physical inspection of scheduled items. Completed schedules will be used by the Stock Readiness Branch for processing IAW appendix E-116 P.

c. Stock Readiness Branch will accomplish the physical inspection of scheduled items IAW the applicable Serviceability Standards, and as appropriate, take the following action:

(1) Initiate DD Form 1225 when any adjustment action is required as a result of inspection of scheduled items (see appendix E-116 P).

(2) Initiate DD Form 1222, when required, IAW appendix E-033 P.

(3) Annotate ZCO Inspection Test Card with new (next) inspection date when materiel is found to be serviceable and no adjustments are required. Also annotate inspection test when a DD Form 1225 and/or DD Form 1222 is prepared. In all cases, cards will be annotated to reflect action taken for each item and/or location on the schedule.

d. Stock Readiness Branch will annotate required updating entries on the Inspection Test Card, DIC ZCO, IAW appendices B-116 and E-116 P.

APPENDIX E-020 P

USING THE LATE RECEIPT REPORT

1. FORM/REPORT USED

Appendix F-71, Late Receipt Report.

2. REASON/CRITERIA FOR PREPARATION

a. The Late Receipt Report is automatically produced daily from the Suspended Receipt File. All procurement receipts which have been in process more than three days and other receipts which have been in process for more than six days are printed. Only those receipts in process more than four days (procurement) or more than seven days are actually late IAW established processing standards.

b. A secondary or minor usage of the report is to permit, via Materiel Receipt Followups, the special identification of procurement receipts for which expeditious completion/confirmation is required.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Receipt Documentation Branch, Receiving Division will review part I of the report and accomplish the following actions:

(1) Expedite processing of receipts that require action on the date of the report to avoid being charged as late for MIS reporting.

(2) Followup and expedite processing of receipts which have not been processed within the authorized time-frame.

(3) Identify and correct trouble areas in receipt processing and normal document flow.

b. Warehouse Control Centers, Storage Division will review their respective portions of part II of the report and accomplish the following actions:

(1) Expedite stowing of receipts that require action on date of report to avoid being charged as late for MIS reporting.

(2) Followup and expedite the stowing of receipts which have not been processed within the authorized time-frame.

(3) Coordinate with Receiving Division as necessary to determine the status of receipts appearing on the report which are not available for stowage action.

4. PROCEDURES/INSTRUCTIONS

a. Sources of Information.

All data appearing on the Late Receipt Report is obtained from the Suspended Receipt File. Records are created in this file when a Type A Inquiry is processed upon receipt of materiel. Receipt Confirmation and Stow Notice inputs update these records as receipts move through these stages of processing.

b. Preparation of Form/Report.

The Suspended Receipt File is processed at the end of each workday to produce appendix F-71 report which is available for use the following morning.

c. Distribution of Form/Report.

The report is produced in two copies. One copy of both parts is distributed to the MSO, DS/T. A copy of part I is distributed to Receiving Division, a copy of part II is provided to Storage Division. Additional distribution may be established by local depot option, if necessary.

5. PROCEDURES/INSTRUCTIONS FOR USING THE REPORT

a. Receipt Documentation Branch, Receiving Division will take the following actions:

(1) Review part I of the Late Receipt Report and identify those receipts appearing on the report as one day late. These receipts will not be counted as late on the MIS reports if a valid Receipt Confirmation is processed in conjunction with a valid Receipt Stow Notice prior to the close of business on the day the report is received. The status of each of these receipts will then be determined.

(a) If the report indicates the receipt has been stowed (date printed in the column headed "STOW DATE") it is only necessary to expedite action required to prepare and process a Receipt Confirmation Card (RCC) IAW appendix E-108 P.

(b) If the report indicates the receipt has not been stowed (blank entry in the column header "STOW DATE") processing of RCC should be expedited as indicated above. In addition, it should be determined if and when the materiel was turned over to Storage Division for stow action. If the materiel is still in Receiving Division, Operations Branch should be notified to expedite movement of the materiel and the appropriate Warehouse area in Storage Division should be alerted to the fact that a potential late receipt is being forwarded. If the materiel has already been turned over to Storage Division, the warehouse area to which the materiel was forwarded may be contacted to determine status of the stow action. However, these receipts will also appear on part II of the Late Receipt Report and Storage Division should already have initiated expediting action.

(c) When it is determined that the RCC has been processed and the receipt has not been cleared, the appendix F-85, Violation Printout, produced the day after the RCC was processed will be reviewed to determine if the confirmation input was rejected. If previously rejected, the RCC input will be corrected and reinput IAW appendix E-108 V. If the RCC does not appear on F-85 reports produced since the processing date, a new RCC input will be prepared and processed IAW appendix E-108 P.

(2) For those receipts which are identified as being two or more days late, expediting efforts initiated when the receipt first appeared on the appendix F-71 report will be intensified.

(3) When it is determined that the Suspended Receipt Record appearing on the Late Receipt Report is erroneous and should be deleted, a Suspended Receipt Record Deletion will be processed IAW appendix E-182 P.

b. Office of the Chief, Storage Division, will take the following action:

(1) Receive part II of the Late Receipt Report, separate portions of the report by warehouse area and immediately distribute them to the appropriate Warehouse Control Centers for expediting action.

(2) Those late or potentially late receipts which have not been confirmed (no RCC process by Receiving Division) or stowed will not be identified by Warehouse Area. If an excessive number of receipts appear on this portion of the report, it is possible that most of them will be forwarded for stowage that day. Necessary action should be taken to coordinate with Receiving Division to determine the workload that can be expected and assure that the various warehouse areas will be able to handle the stowage actions.

c. Warehouse Control Centers, Storage Division, will take the following actions:

(1) Review their respective portions of part II of the Late Receipt Report and identify those receipts which are one day late. These receipts will not be counted as late on MIS reports if a valid Receipt Stow Notice is processed prior to the close of business on the day the report is received. The status of the receipts will then be determined.

(a) If the materiel is available in the area for stowage the stow action will be expedited and the Receipt Stow Notice processed as soon as possible IAW appendix E-110 P.

(b) If the materiel cannot be found and there is no evidence that it was received, Operations Branch, Receiving Division will be contacted to determine if and when the materiel was forwarded. When the materiel is found in either the receiving or storage areas, movement to location will be expedited.

(c) If it is determined that the receipt has been transferred to another storage area for stowage, that area will be notified immediately to expedite the stow action.

(d) If it is determined that the Receipt Stow Notice has been processed and the receipt has not been cleared, appendix F-85, Violation Printout, provided the day after the stow notice was processed will be reviewed to determine if the input was rejected. If previously rejected the Stow Notice will be corrected and reinput IAW appendix E-110 V. If the Stow Notice does not appear on F-85 reports produced since the processing date, a new Receipt Stow Notice input will be prepared and processed IAW appendix E-110 P.

(e) If the materiel cannot be found, notify Receiving Division to initiate lost receipt procedures IAW, appendix E-047 P.

(2) For those receipts which are identified as one or more days late, expediting efforts initiated when the receipt first appeared on appendix F-71 report will be intensified.

d. On certain occasions, receipt lines not yet late nor even approaching late criteria may appear on either part I or II of the report. These receipts will be specifically identified with the word Expedite attached at the end of the appropriate report line following Type Inventory Code (TIC). These receipts will receive special consideration and the required confirmation, storage, or both, update actions will be accelerated. This identification has occurred through receipt of a Materiel Receipt Followup, appendix B-59, DIC DXA, which has matched a receipt in-process IAW appendix D-60.

6. DISPOSITION OF FORM/REPORT

Destroy when all listed receipts have been cleared.

APPENDIX E-020 V

MATERIEL RECEIPT CARD VIOLATIONS

1. DOCUMENTS

Materiel Receipt Cards, DICs D4_ and D6_.

2. RELATED APPENDICES

a. B-20, B-21, Materiel Receipt Cards.

b. B-108, B-109, Materiel Receipt Confirmation Cards.

c. D-69, Processing Materiel Receipt Confirmation Cards.

3. PURPOSE AND RESPONSIBILITIES

a. This appendix provides instructions for the review, correction, and transmission of Materiel Receipt Cards, DICs D4_ and D6_, mechanically produced with an invalid or blank Routing Identifier Code (From) field, pos. 67-69.

b. This situation can occur when there is no PMR record established and a receipt is processed IAW appendices D-69 and D-70.

c. This output reject is identified under Violation Reason Code AB and is the responsibility of the Receipt Documentation Branch.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Determine the Commodity Manager Code for the Stock Number involved from review of the Emergency Item Locator Record Listing, appendix F-51 or by inquiring the locator file with DIC ZBJ. Cross-reference the Commodity Manager Code to the applicable Routing Identifier Code for that commodity at the local activity.

b. Annotate the Violation Printout, appendix F-85, directly below the RIC-From field, pos. 67-69, and forward for keypunching a new Materiel Receipt Card, DIC D4_ or D6_, in the format of appendix B-20 or B-21, as applicable.

c. The new Materiel Receipt Card, DIC D4_ or D6_, is to be input to the computer for Entry-to-Exit processing and transmission to the appropriate Defense Supply Center.

5. FLOW CHART

Flow chart not required.

APPENDIX E-021 P

DATA ENTRY SYSTEM INPUT

1. PURPOSE

This procedure provides general instructions for entering MOWASP (including WOPACS and DEPMEDS) batch inputs through the Four-Phase Data Entry System or via Program $$UWME10 (see subparagraph 5b below for $$UWME10 procedure).

2. APPENDICES USED IN THIS PROCESS

The related B appendices are listed in paragraph 4d below.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Any depot element which will process the MOWASP inputs listed in paragraph 4d below through the Data Entry System will utilize this procedure.

4. PROCEDURES/INSTRUCTIONS

a. Detailed instructions for operating Four-Phase Data Entry equipment are contained in the Data IV/70 Operators Manual provided by the manufacturer and the MOWASP Data Entry Operators Manual, DLAM 4745.1, Part 8.

b. Entry capability is provided for the DICs listed in paragraph 4f below. The more significant inputs are validated to the maximum extent possible when the entry is made. Validation of the remaining inputs will be limited to checking for complete data elements and alpha/numeric characteristics. In addition, it is possible to enter any 80-character record without validation (see subparagraph i below). This capability may be used for any input but is intended primarily for those low volume inputs which do not warrant a unique data entry program.

c. When entry of any input causes an error message to appear, the correction may be made immediately in accordance with the appropriate B or E appendix. In those cases where the data entry validation is not as detailed as the validation described in the B appendix, it will be possible to have an input accepted by the Data Entry System and subsequently be rejected by the MOWASP System. When this occurs the rejected input will appear on the Validation Reject Report (appendix F-85) or TQUENTRY Reject Listing (appendix F-292) for WOPACS the following day. Local procedures for correcting and reentering all rejected transactions should be established.

d. MOWASP DICs that can be input through data entry are listed below in alphabetic order by major functional area. Also listed is the corresponding B appendix, the Data Entry JOB_NAME, the Program Level (PL), and a reference to that section of subparagraph e below of this procedure that explains the specific application(s) for each Program Level.

(1) Warehousing:

DIC	B APP.	JOB NAME	PL1	PL2	PL3	PL4	PL5	PL6
ZBY	83	UWMDDE33	(1)					
ZBZ	83	UWMDDE33	(1)					
ZC5	83	UWMDDE33	(1)					
ZUT	112	UWMDDE31	(1)					

(2) Shipping:

DIC	B APP.	JOB NAME	PL1	PL2	PL3	PL4	PL5	PL6
AD1, AD3	53	UWSDDE10	(1)					
AD2, AD4	54	UWSDDE10	(1)					
AD5	57	UWSDDE12	(1)					
AE6	94	UWSDDE15	(1)	(6)				
AG_	81	UWSDDE14	(1)	(6)				
AR_	14	UWSDDE07	(1)	(6)				
AS_	24	UWSDDE09	(1)	(6)				
ASZ	38	UWSDDE40	(1)					
AU_	80	UWSDDE13	(1)	(6)				
A6_	08	UWSDDE26	(1)	(6)				
TM_	49,51,52	UWSDDE27	(1)					
ZAQ	123	UWSDDE29	(1)					
ZBM	99	UWSDDE01	(2)	(3)	(4)			
ZEN	128	UWSDDE04	(2)	(3)	(8)(a)1	(8)(a)2	(8)(a)3	(8)(a)4
ZNZ	160	UWSDDE20	(1)					
ZUG	58	UWSDDE30	(1)					
ZZ9	07	UWSDDE32	(1)					
ZZ_	07	UWSDDE06	(8)(e)	(6)				

(3) WOPACS:

DIC	B APP.	JOB NAME	PL1	PL2	PL3	PL4	PL5	PL6
YLE	233	UWWDDE01	(1)	(5)				
YLF	234	UWWDDE02	(1)					
YLG	235	UWWDDE03	(1)					
YLH	236	UWWDDE04	(1)					
YLJ	237	UWWDDE05	(1)					
YLK	238	UWWDDE06	(1)					
YLL	239	UWWDDE07	(1)					
YLM	240	UWWDDE08	(1)					
YLN	241	UWWDDE09	(1)					
YLP	242	UWWDDE10	(1)					

DIC	B APP.	JOB NAME	PL1	PL2	PL3	PL4	PL5	PL6
YLS	243	UWWDDE11	(1)					
YLT	244	UWWDDE12	(1)					
YLZ	245	UWWDDE13	(1)					
YL2	246	UWWDDE14	(1)					
YL3	247	UWWDDE15	(1)					
YL4	248	UWWDDE16	(1)					
YL5	249	UWWDDE17	(1)					
YL6	250	UWWDDE18	(1)					

(4) Customer Complaint:

DIC	B APP.	JOB NAME	PL1	PL2	PL3	PL4	PL5	PL6
	09	UWTM01	(1)					

NOTE: Procedures for input of this DIC are covered in appendix E-006P.

e. An explanation of the specific applications for each Program Level for the above listed DICs follows. In an effort to conserve space, a mnemonic abbreviation is used for the data elements (see subparagraph f below).

(1) In general terms, the field position reference and data elements of the display format conform to the referenced B appendix. For those DICs that have an Action Code, it is displayed as the second field. This change allows validation and selection of subsequent data elements.

(2) For those DICs that have skip/dupe capability, one Program Level is a general description explaining the "must enter" field in the B format. This field is necessary to ensure the system does not enter a writing loop and automatically fill memory when the operator is using the B format. The operator should follow the screen instructions to get to the next Program Level.

(3) A separate Program Level provides skip/dupe capability. Normally, PL2 is the actual skip/dupe line. Upon keying the appropriate Program Level, a header line for 80 columns is displayed. The DIC entry is made and the cursor is at the first blank field. At this point, the operator has three options.

(a) If the operator wishes to duplicate certain fields (i.e., condition code, RIC To, etc.) a data entry in the appropriate column will cause that data to be duplicated in every transaction until the data is changed. Some validation is performed at time of entry, but it is usually less than required in the normal B format.

(b) If the operator wishes to skip certain fields, the "illegible key" is used to fill the field with question marks. This key fills the field with special characters that are not rejected by the skip/dupe line validations. During routine B format processing, these question marks result in the corresponding fields being skipped.

(c) If the operator leaves blanks in the skip/dupe line, the cursor will stop for entry in the corresponding fields during the B format processing. The validation entry criteria in the B format then becomes the entry requirement.

(d) When using the skip/dupe line, the operator must either go to the end of the 80 columns or manually select the B appendix Program Level format. If the B appendix Program Level is manually selected, the remaining columns are blank and blanks in the skip/dupe line cause the cursor to stop for entry of each field of the B appendix.

CAUTION: It should be noted that if a skip/dupe line is unlocked and changed, and any completed following records are unlocked, unpredictable results may occur. The procedure that should be followed is that a new skip/dupe line should be created from the last completed data record, and new data will be skipped/duped from that record.

(4) If a particular DIC has skip/dupe capability, the B format is spaced down a few lines so the dupe line remains on the screen (see subaragraphs e(2) and (3) above). In addition to the normal B format validation, the program checks the dupe line for (a) Dupe data, (b) Illegible Key Entries (question marks), or (c) Blanks in the skip/dupe line. The operator would enter data when condition (c) exists. If the entire skip/dupe line is blank, the Program Level functions as a normal B format (see subparagraph e(1) above).

(5) MOWASP generated prepositioned cards can be reentered via the data entry card reader using the procedures described in the MOWASP Data Entry Operators Manual (DLAM 4745.1, Part 8) and then using the appropriate Program Level for completion. In most instances, the fields to be completed will appear first on the display followed by those elements prepunched by the system. When using prepositioned cards, it is important to keep the cards in the same sequence they were input through the card reader.

(6) Separate Program Levels have been established for DICOMSS transactions. These formats follow the B appendix except they allow for the alpha in the NSN.

(7) Separate Program Levels have been established for prepositioned cards for DICOMSS. The Program Level is used in a manner similar to subparagraph e(5) above and will allow the alpha in the NSN.

(8) Some DICs have special requirements and/or formats and are addressed individually.

(a) ZEN. Individual Program Levels have been established for specific Action Codes:

1. Action Codes GQ and GW.

2. Action Codes GC and GX.

3. Action Codes GR, GS, GT, GY and GZ. Additionally, the Mode Shipped and GBL Identification Code are displayed and entered before the Shipment Release Code.

4. For prepunched cards used with Action Codes GT and GZ.

(b) ZBM. Mode Shipped entered before quantity to assist validation.

(c) A5_, ZZ_. Signal Code entered before Supplementary Address to assist validation. Hardware limitations prevent entry of A55 or A5E transactions with the additional 8 or 9 punch in the third position. Input of these transactions will require use of other available equipment and procedures.

(d) ZVK. Separate Program Levels for the following:

1. Program Level 1 for NMFC Header.

2. Program Level 2 for NMFC Description.

3. Program Level 3 for Freight Description Reports Control.

(e) ZBA (BARS). A special Program Level has been established to allow processing of data associated with the DDTC Bin Automated Replenishment System (BARS). For Action Codes FF and FX a quantity field (pos. 24-28) and bin level field (pos. 72-76) are included in the display format. The DDTC System processes ZBA transactions through BARS and then into MOWASP. BARS processing deletes those with Action Code FF and modifies those with Action Code FX.

(f) ZBH. A separate Program Level has been established to allow reinput of the Locator Survey Card (DLA Form 542) to report changes and deletes. Using the DLA Form 542 as a prepositioned card, the display format begins with the Action Code. The following options can be used:

1. If the Action Code is blank, the cursor moves to pos. 62-63, Discrepancy Code, corresponding to Block D and any data recorded in blocks D, E or F can be added to the record.

2. If the Action Code is either FV, FW or FY, the transaction is complete and the next record comes up automatically.

3. If the Action Code is FZ, there will be a change in the data for pos. 27-61 (blocks M, N, A, B, C and to pos. 62 of D on the DLA Form 542). Some data may already be in these fields, but as the cursor moves from field to field, the data is blanked out and new data can be recorded. It is not necessary to use the "Aux Dupe" key after the last entry is made. A "record up" will blank the remaining fields and bring up the next record.

CAUTION: With Action Code FZ, any fields between pos. 27 and 62 containing data will be counted as a survey error. This Program Level has been programed to automatically blank these fields. If the operator should back up to look at

a record and then go forward, any entries with Action Code FZ will be blanked and the revised data will be lost. If the operator backs up, all FZ transaction must be rekeyed.

f. To reduce display space requirements Data Entry formats utilize mnemonic abbreviations for data element names. A reference list is provided below:

ABBREVIATIONS	DEFINITION
AAC	Activity Address Code
ACB	Area Control Branch
ACCO	Acceptable Carryover
ACTN-CD	Action Code
ADM	Administering Location Code
ADD-PACK-MAP	Add Per Military Assistance Program Pack
ADD-PACK-OS	Add Per Overseas Pack
ADJ/CANC/DEN-QTY	Adjustment/Cancelled/Denied Quantity
ADJ-QTY	Quantity to be Adjusted
ADRS-DATA	Address Data
ADRS-FL-ID	Address File Identifier
ADRS-TY	Type Address
ADV/STAT-CD	Advice or Status Code
AGE-CTGY-CD	Age Category Code
AIR-CMDTY-CD	Air Commodity Code
AIR-DIMS-CD	Air Cargo Dimension Code
AIR-TRML-CD	Air Terminal Code
ALT-FLG	Alternating Flag
AMT/CWT-CD	Cost Per Hundred Weight/Distribution Charge
APROP-CD	Appropriation Code
ARB-AMT	Arbitrary Amount
ARIT-IND-CD	Arithmetic Indicator Code
ASBLY-CTL-NO	Assemblage Control Number
ASBLY-ID-NO	Assemblage Identification Number
ASSY-MHS	Assembly Manhour Standard
AUTH-ACCTG-ACTY	Managing Activity, Current or Losing
AVAIL-DT	Available Date
BASIC-QTY	Basic Quantity
B/L-HRS	Borrow/Loan Hours
BBP	Break Bulk Point
BEG-DAY	Beginning Julian Day
BEGIN-SERNO	Beginning Serial Number
BLLO	Borrow/Loan Level Organization
BORR-BLLO	Borrowing BLLO
BTCH-NO	Batch Number
BTCH-PARA-OPT	Batching Parameter Option
BLD-DIRV-NO	Build Directive Number
BYND-CD	Beyond Code
BYND-CHRG-IND	Beyond Charge Indicator

ABBREVIATIONS	DEFINITION
C&T	Clothing and Textile
CA-CD	Cost Account Code
CALL-ORDNO	Call Order Number
CANC-QTY	Quantity Cancelled
CARD-CNT	Card Count
CARR-APPL	Carrier Application
CARR-CD	Carrier Code
CE	Category of Effort
CERN	Certification
CG-TAC	Coast Guard Transportation Account Codes
CHGNO	Change Number
CIC	Content Indicator Code
CK-DGT	Check Digit
CLIN	Contract Line Item Number
CLR-TXT-ADRS	Clear Text Address
CMDTY-MGR	Commodity Manager
CMPTBL-BLLO	Compatible BLLO
CMPBLY-CD	Compatibility Code
CNSNE-ADRS	Consignee Address
CNSNE-CD	Consignee Code
CNT-CRD-SERNO	Count Card Control
CNT-DAY	Count Day
CNT-NO	Count Number
CNTNR-DESCR	Container Description
CNTNR-LBL-DATA	Container Label Data
CNTNR-NO	Container Number
CNTNR-NO-HI	Container Number High
CNTNR-NO-LOW	Container Number Low
CNTRBND	Contraband
CNTRBND-LST-CD	Contraband List Code
CNTRY/ACT-CD	Country/Activity Code
CNTRY-CD	Country Code
CNTRY-REP/FF-CD	Country Representative/Freight Forwarder Code
CNTRY-SRV-CD	Country Service Code
COFF-DAY	Cutoff Date
COND-CD	Condition Code
CONTR-NO	Contract Number
CONUS-MIL-ATI	CONUS Military Air Terminal Identifier
CRD-SEQ-CD	Card Sequence Code
CRD-SEQ-NO	Card Sequence Number
CTL-LIST-IND	Control List Indicator
CUST-TRANS-ORD-NO	Customer Transportation Order Number
CWC-CD	Customer-Within-Country Code
CYC-CD	Cycle Update Code
DATA-SEL-CD	Data Selection Code
DATA-SEL-CRIT	Data Selection Code
DEDLIN-MAND-TRFR-DT	Deadline/Mandatory Transfer Date
DEL-DT	Deletion Date
DEL-FLAG	Delete Flag

ABBREVIATIONS	DEFINITION
DEL-ITM-CD	Deleted Item Code
DEMIL-CD	Demilitarization Code
DEN-QTY	Quantity Denied
DENS-AMT	Density Amount
DENS-CD	Density Code
DENS-FLAG	Density Flag
DEPOT ID	Depot Identification
DESTN-AAC	Destination AAC
DESTN-ACTY-CD	Managing Activity, Current or Gaining
DEV-CD	Deviation Code
DI-PARM	Document Identifier Parameter
DIC	Document Identifier Code
DICOMS-BK-CD	DICOMSS Bank Code
DICOMSS-CD	DICOMSS Type Item Code
DICOMSS-COMP-CD	DICOMSS Compatibility Code
DICOMSS-CYC-CD	DICOMSS Cycle Code
DISCREP-CD	Discrepancy Code
DIST-AREA-CD	Distribution Area Code
DISTR-CD	Distribution Code
DLAY-RSN-CD	Delay Reason Code
DOC AVAIL-CD	Document Availability Code
DOCNO	Document Number
DOL-OPT	Dollar Option
DRD-TO-PDT-DAYS	Number of Days from Document Release Date to PDT
DRO	Disposal Release Order
DSC	Defense Supply Center
DT	Date
DT-OF-OFFR	Date of Offer
DT-PK	Date Pack
EFF-DT	Effective Date
EFF-SCH	Effectiveness for Scheduling
ELIN	Exhibit Subline Item Number
END ITEM REC DOCNO	End Item Receipt Document Number
END-DAY	Ending Julian Day
ENDG-SERNO	Ending Serial Number
EST-COST	Estimated Cost
EST-DLVY-DT	Estimated Delivery Date
EST-SHP-DT	Estimated Shipping Date
EXCPT-CARR	Exception Carrier
EXTND-QTY	Extended Quantity
FAK-FLAG	Freight All Kinds Flag
FD-APROP-NO	Fund Appropriation Number
FD-CD	Fund Code
FDBK-CD	Feedback Code
FF-LOC-CD	Freight Forwarder Location Code
FILE SEG CD	File Segment Code
FMS-NOTC-NO	FMS Notice Number
FR	Freight Rating
FRC	Functional Routing Code

ABBREVIATIONS	DEFINITION
FRCST-NEW-RCPTS	Forecast New Receipts
FRT/DESCR	Freight Description
FSC	Federal Supply Class
FSC-HIGH	High Federal Supply Class Parameter
FSC-LOW	Low Federal Supply Class Parameter
FUNC/GRP-CD	Function/Group Code
FUNC/GRP/SUBFUNC-NAME	Function/Group/Subfunction-Name
GBL	Government Bill of Lading
GBL-IDENT-CD	GBL Identification Code
GBLOC	Government Bill of Lading Office Code
GEN-SU-AA	General Shipment Unit Assembly Area
GEN-SU-AA-CU-LMT	General Shipment Unit Assembly Area Cube Limit
GEN-SU-AA-WT-LMT	General Shipment Unit Assembly Area Weight Limit
GEN-TU-AA	General Transportation Unit Assembly Area
GEN-TU-AA-CU-LMT	General Transportation Unit Assembly Area Cube Limit
GEN-TU-AA-WT-LMT	General Transportation Unit Assembly Area Weight Limit
GEOG-AREA-CD	Geographical Area Code
GRANT-AID-ID	Grant Aid Identifier
GRT-ALT-FLAG	GRT Alternating Flag
GRT-CARR-EXCP-REF	GRT Carrier Exception Reference
GRT-CNTRBND	GRT Contraband
GRT-RATE-BASE-NO	GRT Rate Base Number
GRT-TARIFF-NO	Government Rate Tender Tariff Number
GRT-TY	GRT Type
HI-LOC	High Location Parameter
HI-TRML-PARM	High Terminal Digit Parameter
HIGH-LTL-FACT	High LTL Factor
HOLD-CD	Hold Code
HRS-WKD	Hours Worked
HSCC	Hazardous Storage Compatibility Code
ICP	Inventory Control Point
IPST	Intermediate Performance Standard Time
INSP-DT	Inspection Date
INSP-RQD-IND	Inspection Required Indicator
INSTR-DATA	Instruction Data
INV-COFF-DT	Inventory Cutoff Date
INTRVL-IN-DAYS	Interval In Days
INV-COFF-DT	Inventory Cutoff Date
INV-CRGY-CD	Inventory Category Code
INV-IN-PROCS-CD	Inventory In Process Code
INV-MGT-CD	Inventory Management Code
INV-STG-CD	Inventory Storage Code
IPG	Issue Priority Group
IPG REQ	IPG Request
IPG-TI	IPG Time Increment
ITC-ADRS	In-The-Clear Address
ITM-DESCR	Item Description
ITM-ID-NO	Item Identification Number

ABBREVIATIONS	DEFINITION
JO-NO	Job Order Number
JULN-DT	Julian Date
LBS-RWHS	Pounds Rewarehoused
LD-IND	Load Indicator
LIN-SEQ	Line Sequence
LINE-SEQ-NO	Line Sequence Number
LINO	Line Number
LOAN-BLLO	Loaning BLLO
LO-TRML-PARM	Low Terminal Digit Parameter
LOGAIR-TERM	LOGAIR Terminal
LOT-CONTR-IND	Lot/Contract Indicator
LOT-CONTR-NO	Lot/Contract Number
LOTNO	Lot Number
LOW-LOC	Low Location Parameter
LOT-LTL-FACT	Low LTL Factor
LST-CRD-IND	Last Card Indicator
LTL	Less Than Trailer Load
LTL-LD-FLAG	LTL Load Flag
LV-FTR	Leave Factor
LV-HRS	Leave Hours
MANHR	Manhours
MANHR-APPL-CD	Manhour Standard Application Code
MAX-AL-MHR-CYC	Maximum Allowable Manhours Per Cycle
MAX-AMT	Maximum Amount
MAX-CHG/GBL	Maximum Charge - GBL
MAX-CU	Maximum Cube
MAX-LINES	Maximum Lines
MAX-MULTIL	Maximum Multilines
MAX-SU	Maximum Shipment Units
MAX-VERT-LEV-IND	Maximum Vertical Level Indicator
MAX-WT	Maximum Weight
MECH-WHSE-AUTO-CLEAR	Mechanized Warehouse Automatic Clear
MED	Medical
MED-STAT-CD	Media and Status Code
MGR-CD	Manager Code
MGT-CD	Management Code
MH-PLND	Manhours Planned
MILS	MILSTAMP
MIN-AMT	Minimum Amount
MIN-CHG/GBL	Minimum Charge - GBL
MIN-COST	Minimum Cost
MIN-CUBE	Minimum Cube
MIN-GBL-COST	Minimum GBL Cost
MIN-GBL-WT	Minimum GBL Weight
MIN-WT	Minimum Weight
MLT-MGR-IND	Multimanager Indicator
MODE-RESTR-CD	Mode Restriction Code
MODESHP	Mode of Shipment
MSG-ACB	Major Sort Group by Area Control Branch

ABBREVIATIONS	DEFINITION
MSG-OPTN-CD	Major Sort Group Option Code
MSRMNT-QTY	Measurement Quantity
MULTIL-PCT	Multiline Percent
NAVY-TAC	Navy Transportation Account Codes
NIIN	National Item Identification Number
NMFC	National Motor Freight Code
NMFC-SFX	National Motor Freight Code Suffix
NO-LI	Number of Line Items
NO-LOCS	Location Lot Size
NO-NSN	Stock Number Size
NO-PCS	Number of Pieces
NO-SGL-LOC	Single Locations
NOMEN	Nomenclature of Item
NON-SCH-HRS	Non-Schedulable Hours
NSN	National Stock Number
NSN-CNT	National Stock Number Grouping
NUM-LGC-BTCH	Numeric Location Group to be Batched
NXT-INSP-DT	Next Inspection Date
OFLW-LINES	Overflow Lines
OP-CD	Ownership/Purpose Code
OPTN-CD	Option Code
OPTN-IND	Option Indicator
ORIG-DIC	Original Document Identifier Code
ORIG-STK-NO	Original Stock Number
OTH-WHSE-AUTO-CLEAR	Other Warehouse Automatic Clear
OVRPICKD-QTY	Quantity Overpicked
PACK-MHS	Pack Manhour Standard
PALL-WT-FACT	Pallet Weight Factor
PALLET-NO	Pallet Number
PARTNO	Part Number
PCS	Pieces
PCT	Percentage
PDD-AAC	Property Disposal Order
PDT	Planned Date to Transportation
PHRASE-CD	Phrase Code
PHYSEC-CD	Physical Security Code
PICK-MHS	Pick Manhour Standard
PICKD-QTY	Quantity Picked
PIIN	Procurement Instrument Identification Number
PIIN-PARM	PIIN Parameter
PK-XPIRN-DT	Date of Pack/Expiration
PLRTY-CD	Popularity Group Code
POE	Port of Embarkation
POS-ALMNT-CD	Position Alignment Code
PP-CLR-DT	Parcel Post Clear Date
PP-IND	Parcel Post Indicator
PP-REG-NO	Parcel Post Register Number
PP-ZONE-CD	Parcel Post-Zone Code
PRI-CD	Priority Code
PRI-DES	Priority Designator Code

ABBREVIATIONS	DEFINITION
PRIME-CARR	Prime Carrier
PROC-CTL-CD	Process Control Code
PROJ-ACT-CD	Project Action Code
PROJ-CD	Project Code
PUN-AWL-OPTN	Punch/Select Option for Followup Replies
PURP-CD	Purpose Code
QTY	Quantity
QTY-AUTH-SHRT	Quantity Authorized Short
QTY-RVRSL-IND	Quantity Reversal Indicator
QTY SHIP	Quantity Recorded on DD Form 250/1155
QUICKTRANS-TERM	Quicktrans Terminal
QUP-CD	Quantity Unit Pack Code
RAD	Required Arrival Date
RATE/CWT	Rate per Hundred Weight
RCD-IND	Record Indicator
RCD-SEL-CD	Received Selection Code
RDD	Required Delivery Date
RDI	Replenishment Deck Indicator
REPLD-NSN	Former NSN
REQ-DT	Request Day
REV-BL-CD	Reverse Billing Code
REV-OVERPUNCH	Reversal Overpunch
RIC	Routing Identifier Code
RIC-SHPG-ACTY	Routing Identifier Code of Shipping Activity
RIFR	Routing Identifier Code From
RITO	Routing Identifier Code To
RRT-IND	Report Indicator
RQD-DLVY-DT	Required Delivery Date
RT-1-MAX-WT	Rate #1 Maximum Weight
RTSH-QTY	Retention Quantity
RUT-CYC	Rotation Cycle
SAMP-INTVL	Sample Interval
SCH-PE	Schedulable Personnel
SEAL-NO	Seal Number
SEAVAN-LD-PARA	SEAVAN Load Plan Parameters
SEAVAN-OWNR	SEAVAN Owner
SEQ-NO	Sequence Number
SEQ-OPTN-1348	Sequence Option for DD Form 1348-1
SEQ-OPTN-674/1387	Sequence Option for DLA Form 674/DD Form 1387
SERNO	Serial Number
SFX-CD	Suffix Code
SFX-CD-IND	Suffix Code Indicator
SHLF-LIFE-CD	Shelf-Life Code
SHP-IND	Shipment Indicator
SHP-RLS-CD	Shipment Release Code
SHP-TO-AAC	Ship to Activity Address Code
SHP-UNIT-CD	Shipment Unit Code
SHP-UNIT-LINO	Shipment Unit Line Number
SHP-UNIT-NO	Shipment Unit Number

ABBREVIATIONS	DEFINITION
SHPD-DT	Date Shipped
SHPG-ACT	Shipping Activity
SHPG-DOC-SEQ-NO	Shipping Document Sequence Number
SIG-CD	Signal Code
SII	Special Instructions Indicator
SLO	Scheduling Level Organization
SLO-EFF	SLO Effectiveness
SORT-SEQ-NO	Sort Sequence Number
SPCL-ADRS-IND	Special Address Indicator
SPCL-PKG-RQ-CD	Special Packing Code
SPCL-RQ-CD	Special Requirements Code
SPEC-INSTR	Special Instructions
SPIIN	Supplementary Procurement Instrument Identification Number
SPLC	Standard Point Location Code
SPLC-HDLG-CD	Special Handling Code
SRV-CD	Service Code
SRV-AGCY-CD	Service/Agency Code
ST-CD	State Code
STAT-CD	Status Code
STG-IN-TRNST	Storage In Transit Code
STK-LOC-GP-CD	Stock Location Group Codes
STK-NO	Stock Number
STOP-CHG	Stop Charge
SU	Shipment Unit
SUBALL-AMT	Suballocation Amount
SUBFUNC-CD	Subfunction Code
SUBM-TIME	Submission Time
SUBS	Subsistence
SUPAAC	Supplementary Activity Address Code
SUPPL-ADRS	Supplementary Address
SURV-MGT-CD	Survey Management Code
TABLE-CD	Table Code
TAC	Type Address Code
TAC-SEQ-CD	TAC Sequence Code
TCN	Transportation Control Number
TCN-PART-CD	TCN Partial Code
TERMN-DT	Termination Date
TOT-LOC	Total Location
TOT-MHR	Total Manhour
TOT-MHS	Total Manhour Standard
TOT-NO-ASBLY	Total Number of Assemblages
TOT-NO-CMPNT-DATA-RCDS	Total Number Component Data Records
TOT-WU	Total Work Units
TP-CTL-NO	Teleprocessing Number
TRANS-COMP-CD	Transportation Compatibility Code
TRANS-COST	Transportation Cost
TRANS-FUND-CIT	Transportation Fund Citation

ABBREVIATIONS	DEFINITION
TRANS-PLN-DATA	Transportation Planning Data
TRANS-PRI	Transportation Priority
TRANS-APROP-CD	Transportation Appropriation Code
TRNS-TIME	Transit Time
TRX-DT	Transaction Date
TY-ACTN-CD	Type Action Code
TY-ITM-ID-CD	Type of Item Code
TY-PKG-CD	Type of Package Code
TY-RT	Type Rate
TY-STG-CD	Type Storage Code
TY-SURV-CD	Type Survey Code
TYLOC-CD	Type Location Code
TYP-INV-CD	Type of Physical Inventory Code
TYPK-CD	Type Pack Code
UCUBE	Unit Cube
UFC	Uniform Freight Classification
UFC-SFX	UFC Suffix Code
UI	Unit of Issue
UI-CUBE	Unit of Issue Cube
UI-WT	Unit of Issue Weight
UNDPICKD-QTY	Quantity Underpicked
UNIT-ASBLY-NO	Unit Assembly Number
UNIT-PRICE	Unit Price
UNT-MEAS	Unit of Measure
UP/FES-CD	United Parcel/Federal Express Code
UWT	Unit Weight
VC-AMT	Value Clause Amount
VC-FLAG	Value Clause Flag
WATER-CMDTY-CD	Water Commodity Code
WATER-PORT-DES	Water Port Designator
WCC	Workload Control Center
WHS-LOC	Location, Warehouse Location
WHSE-ARES	Warehouse Area Code
WHSE-DES	Warehouse Designator
WHSE-SEL-OPTN	Warehouse Selection Option for Reports
WKLD-ACCOM	Workload Accomplished
WKLD-RCD	Workload Received
WU-PLND	Work Units Planned
US-NO	Unit of Schedule Number
XPRIN-DT	Expiration Date

g. In addition to the formatted inputs, a general purpose entry capability is provided for DICs not included in the list. This input display consists of 80-entry position identifiers (numbers 1 through 80) across the Cathode Ray Tube (CRT) face. Any 80-character record format (including all blanks) may then be keyed beneath the appropriate numbers. A counter in the lower left hand corner of the display indicates the position of the cursor at any given time. The input will not be validated by the Data Entry System. Selection of the JOB_NAME by the operator to call the general purpose input display is determined by how the record is to be processed, as follows:

(1) MOWASP Input - JOB_NAME: UWRDDE99

This JOB_NAME will be selected when the input is to be processed by MOWASP System. Included among these would be inputs from the Defense Supply Center (DSC) which had been rejected by MOWASP and which require correction and reentry by depot personnel, e.g., Prepositioned Materiel Receipt Cards (PMRC), DIC DU_ and DW_.

(2) MOWASP Output - JOB_NAME: UWMDDE99

This JOB_NAME will be selected when the input to the general purpose display is to be processed by the MOWASP Exit program and output for AUTODIN transmission. These outputs must be recognized as valid transactions in the MOWASP exit program and would include manually prepared outputs that may be required to be transmitted to the DSC.

(3) AUTODIN Output - JOB_NAME: UWSDDE99

This JOB_NAME would be selected for entries to be output to AUTODIN, but which are not processable by the MOWASP Exit program, e.g., Transportation Movement Control Documents (TCMD), DICs TX_, TJ_, TE_, and R1_.

(4) WOPACS Input - JOB_NAME: UWWDDE99

This JOB_NAME will be selected for those WOPACS DICs not listed in paragraph 4d(4) above, e.g., DICs YLB, YLC, YLD, YL7, YL8, and YL9.

i. All MOWASP Data Entry formats can be key verified as prescribed in the Data IV-70 Operators Manual provided by the manufacturer. When the verify mode is used the transaction data is scrambled and 100% verification is required.

5. DATA ENTRY INSTRUCTIONS

a. Four-Phase.

(1) Data entry operators will use the Operators Manual and the DIC/Job Name Cross-Reference to obtain the appropriate display format on the screen. Data may then be keyed from the source document. The mnemonic name for each data element will appear one at a time until the entire input format is entered. The next data element name will not appear until the previously entered element has been validated and accepted. The mnemonic abbreviation list provided above may be used to identify the entry areas for specific data elements.

(2) When the system detects an erroneous entry an appropriate error message will appear on the bottom left hand corner of the display screen. Additional data elements cannot be entered until the erroneous entry has been corrected.

(3) Entry of a valid input to the Data Entry System causes a record to be written on a disk file. After a batch(s) of records has been completed it is necessary to have the records reformatted and transferred from the disk to a magnetic tape. This tape transfer proccess is described in detail in the MOWASP Data Entry Operators Manual, DLAM 4745.1, Part 8. The resultant tape is then entered directly to the MOWASP System for processing.

b. Program $$UWME10

(1) When the terminal is available the operator will key the call characters for the listed DICs as follows:

$$UWME10 for a memo display of these DICs:

UWME10-00DATA ENTRY (MENU)

CHOOSE ONE OF THE FOLLOWING DIC'S:

DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX
CKK	B-15	DAC	B-22	DJA	B-26	DKA	B-25	DZD	B-6	D6B	B-21
		ZAD	B-62	ZAF	B-158	ZAN	B-107	ZAS	B-70	XMM	B-224
		ZAX	B-90	ZAY	B-170	ZBA	B-71	ZBC	B-73	XMR	B-178
ZAC	B-22	ZBG	B-77	ZBH	B-78	ZBJ	B-79	ZBO	B-61	ZAT	B-96
ZAV	B-67	ZCO	B-116	ZCO	B-116	ZEP	B-130	ZEU	B-132	ZBD	B-73
ZBE	B-75	ZHW	B-74	ZJA	B-26	ZKA	B-30	ZUK	B-89	ZB1	B-61
ZCT	B-115	ZUR	B-84	ZUW	B-211	ZZQ	B-146	Z2A	B-300	ZEV	B-105
ZEW	B-106	Z2D	B-303	Z2E	B-304	Z2G	B-305	Z2H	B-305	ZUM	B-135
ZUN	B-72									Z2B	B-301
Z2C	B-302									Z2L	B-303

(2) The terminal application includes provisions for skip/dupe. The first panel for each DIC is used to set up the skip/dupe option. Data entered on this panel is not processed to the system. Depressing of terminal key SF1/PF1

will return screen to the menu panel and pressing terminal key SF2/PF2 will return screen to skip/dupe for the applicable DIC. The help screen can be displayed by depressing the SF3/PF3 key.

(3) Content validation is performed on the transaction following the use of the ENTER key. As with the Four-Phase application, file compatibility rejects will appear on the next F-85 reject report.

(4) The LOC/COND-CD-TO field (pos. 60-71) of the ZAC is a dual purpose field. For entry of the COND-CD-TO, enter the correct code in pos. 60 and use the TAB key to move to the next field. When the operator enters ACTN-CD: RA and uses the ENTER key, the Condition Code is moved to pos. 66.

(5) DIC ZBA (other than BARS) is expanded to allow for entry of additional Storage Locations for a single NSN per entry. To enter additional Warehouse Locations press the FORWARD FIELD CURSER (TAB KEY) prior to pressing the ENTER key. This will place the curser in the next Warehouse Location field.

(6) Certain DICs which are included in the $$UWME10 program may be restricted to specific CRT terminal locations at the discretion of the depot. In the event an operator attempts to input a transaction on a restricted terminal, the following message will appear on the CRT screen:

FUNCTION REQUESTED NOT AVAILABLE AT THIS TERMINAL. CONTACT YOUR SUPERVISOR FOR ASSISTANCE.

APPENDIX E-022 P

MATERIEL ADJUSTMENT CARD

1. FORM/REPORT USED

Appendices B-22 and C-16, Materiel Adjustment Document, DD Form 1487.

2. REASON/CRITERIA FOR PREPARATION

This card is prepared in the format of appendix B-22 and forwarded to the DSC/ICP when:

a. Materiel in storage is unsuitable for issue due to packaging deficiencies, inadequate tags, labels, or other identifying media and immediate corrective action is beyond the capability of the depot.

b. Materiel is transferred to Condition Code B, C, D, F or G.

c. Inspection of materiel in storage other than specified in chapter 70, of this manual, reveals a change of condition to unserviceable, uneconomically reparable and there is no evidence of fault or neglect.

d. Materiel is discovered in storage to possess a latent defect which is thought to have existed at time of receipt from a vendor but was not discovered at that time. In this instance, a Materiel Adjustment Card (DIC ZAC) will be used to place the materiel in Condition Code L <u>only</u> when complete contract information is available (PIIN, CLIN, and SUP PIIN, if applicable). If complete contract information is not available, materiel will be placed in Condition Code J through use of a DIC ZCO IAW appendix E-116 P and appendix E-160 P.

e. Materiel which has been placed in a suspended condition (J, K, or L) upon receipt is reclassified upon completion of condition determination or receipt of disposition instructions from the managing DSC. This would include the reclassification of materiel which had been placed in Condition Code L as a result of a latent defect as discussed in paragraph 2d above.

f. Materiel is reclassified from one Condition Code to another Condition Code in cases not specified above, except reclassification of materiel in storage to Condition Code J, or from Condition Code J (except when materiel was placed in Condition Code J upon receipt), in which instances a DIC ZCO will be processed IAW appendix E-116 P and appendix E-160 P. The ZCO will produce a Materiel Adjustment Card, DIC DAC, to notify the DSC of the Condition Code change.

g. Materiel reclassified from Condition Code A to L specifically as a result of a Materiel Receipt Confirmation (D4_) in excess of allowable or authorized contract quantity. In this instance the DSC will initiate the reclassification by DIC DAC forwarded to the depot.

h. Materiel suspended by DIC ZAC action may be further identified by specific location data added after the record has been suspended. A Materiel Adjustment Card, DIC ZAC, prepared IAW appendix B-22, Action Code RB, will serve to update or add location data to any record originally established via a Materiel Adjustment Card, DIC ZAC, action.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Receiving Division and the Stock Readiness Branch, Warehousing Division, are responsible for preparation and processing of this form.

b. Any DSC, upon determination that materiel from procurement source has been received in excess of allowable contract quantity, will prepare the DIC DAC format to suspend the overage quantity until vendor negotiations are resolved.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Materiel Adjustment Cards processed while item is undergoing inventory will be rejected and must be suspended until the inventory is completed.

b. The following actions are required under the circumstances set forth in paragraph 2a or 2d above.

(1) Update of locator file IAW appendix E-071 P.

(2) Preparation of card in format of appendix B-22 with the following specified data fields:

FIELD LEGEND	FIELD POSITION(S)	SOURCE OF ENTRY
DIC		ZAC
Document Number	30-44	Locally assigned.
Contract Line Item	45-50	Enter CLIN when Condition From or To is L.
Supplementary PIIN	51-54	Enter Supplementary PIIN when required (see appendix B-22, note 5).
Condition (To)	66	Enter E.
Date	73-75	Current date furnished by computer.
Condition (From)	76	Present Condition Code.

(3) Upon correction of deficiencies, repeat subparagraph (1) and (2) above except that Condition (To), pos. 66, will be the corrected condition and Condition (From), pos. 76, will be an E, except as in subparagraph (4) below.

(4) If materiel has been reclassified to Condition Code L under provisions of paragraph 2d above, further reclassification will be IAW paragraph 2e above and paragraph 4e below.

c. The following actions are required under the circumstances set forth in paragraph 2b above:

(1) Preparation of DD Form 1225, IAW appendix E-160 P, except that for transfers to Condition Code B, C or D, DD Form 1225 will be prepared only upon request of the DSC/ICP.

(2) Update of locator file IAW appendix E-071 P.

(3) Preparation of card in format of appendix B-22 with the following specified data fields:

FIELD LEGEND	FIELD POSITION(S)	SOURCE OF ENTRY
DIC		ZAC.
Stock Number	8-20	From DD Form 1225.
Type of Pack	22 (if applicable)	From DD Form 1225.
Unit of Issue	23-24	From DD Form 1225.
Quantity	25-29	From DD Form 1225.
Document Number	30-44	From DD Form 1225.
Contract Line Item		From DD Form 1225.
Condition (To)	66	B, C, D, F or G.
Management Code	72	Z, leave blank if pos. 66 is B, C or D.
Date	73-75	Current date furnished by computer.
Condition (From)	76	Present Condition.

(4) Stock will be marked and held pending disposition instructions.

d. The following actions are required under the circumstances set forth in paragraph 2c above.

(1) Preparation of DD Form 1225 IAW appendix E-160 P.

(2) Update locator file IAW appendix E-071 P.

(3) Preparation of a card in format of appendix B-22 with the following specified data fields:

FIELD LEGEND	FIELD POSITION(S)	SOURCE OF ENTRY
DIC		ZAC.
Stock Number	8-20	From DD Form 1225.
Type of Pack	22 (if applicable)	From DD Form 1225.
Unit of Issue	23-24	From DD Form 1225.
Quantity	25-29	From DD Form 1225.
Document Number	30-44	From DD Form 1225.
Contract Line Item		From DD Form 1225.
Condition (To)	66	Enter H.
Management Code	72	Enter M, J, T or E.
Date	73-75	Current date furnished by computer.
Condition (From)	76	Present Condition Code.

(4) Preparation of a Single Line Release/Receipt Document, DD Form 1348-1, to ship the materiel to the PDO. The following entries will be made:

FIELD LEGEND	FIELD POSITION(S)	SOURCE OF ENTRY
DIC		ZAC.
Routing Identifier	4-6	Enter RI of distribution activity.
Stock or Part Number	8-22	Enter NSN or P/N.
Unit of Issue	23-24	Enter applicable UI.
Quantity	25-29	Enter quantity being shipped to PDO.
Document Number	30-43	Enter document number assigned DD Form 1225.
Supplementary Address	45-50	Enter account of PDO.
Signal Code	51	Enter M.

FIELD LEGEND	FIELD POSITION(S)	SOURCE OF ENTRY
Condition Code	73	Enter applicable code.
Unit Price	74-80	Enter Unit Price from block 11, prefix with zeros as required.
Shipped From, Block A		Enter shipper.
Shipped To, Block B		Enter applicable PDO.
Mark For, Block C		Enter DSP.
Project, Block D		Utilize for authority. Enter DLAM 4140.2.

(5) One copy of the DD Form 1348-1 will be attached to the retained copy of the DD Form 1225.

e. The following actions are required under the circumstances set forth in paragraph 2e or 2f above.

(1) Update of locator file IAW appendix E-071 P.

(2) If required by unusual circumstances, submit DD Form 1225 IAW appendix E-160 P.

(3) If required, mark and hold stock while awaiting disposition instructions.

(4) Prepare a card in format of appendix B-22 with DIC ZAC, documenting the change from one condition to the other. If Condition Code From is L, PIIN, CLIN (if provided), and SUPP PIIN (if required) must be entered.

f. The following actions will be required if materiel is to be reclassified as a result of the conditions set forth in paragraph 2g above.

(1) The DSC will prepare the DIC DAC IAW provisions set forth in chapter 5, paragraph 305303 of this volume.

(2) The ZAC generated as a result of the blank Management Code and Condition Coded DIC DAC will be used solely as notification of the DSC action and to enable DS/T to segregate and process locator corrections/updates. Card will not be reentered.

(3) DSC will advise depot of action to be taken via DSC action with Management Code B if stock is to be accepted or via current method if return to vendor is indicated.

(4) If stock is to be accepted under the provisions of Management Code B, ZAC will be input with corrected RICs perpetuating the Management Code B.

g. Selected SICs affecting UI, Shelf-Life Code and stock number changes will be processed to the Classification Suspense File on the effective date contained in the SIC card. These changes will cause an updated Materiel Adjustment Action (DIC ZAC) (or Surveillance Inspection Operational Test Notice, DIC ZCO, if applicable) to be produced.

(1) The DIC ZAC/ZCO card reflecting the new data will be received by the Quality Control Office and matched to the manually suspended Materiel Adjustment Cards.

(2) The new updated DIC ZAC/ZCO will be filed and used when reidentification is to be accomplished.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE FOR RETURNED FORM/REPORT

Action taken in those cases where disposition instructions were requested from the DSC/ICP will be IAW those instructions when received.

6. DISPOSITION OF FORM/REPORTS AFTER FINAL ACTION

Upon completion of keypunching of Materiel Adjustment Cards required by this appendix and processing indicated in appendix D-63, the DD Forms 1487 are transceived to the DSC/ICP managing the materiel under DIC DAC.

APPENDIX E-022 V

MATERIEL ADJUSTMENT CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-22, Materiel Adjustment Card, DIC DAC/ZAC.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-63.

3. PURPOSE, CONTENT AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Materiel Adjustment Cards, DIC DAC/ZAC, which have been rejected from computer processing. The responsible organizational elements are MOWASP Data Control Branch for correction of Violation Reason Code AB and Storage Area Control Branch for correction of other violations. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AB	Invalid "From Routing Identifier".
AC	Invalid "To Routing Identifier".
AF	Invalid Condition Code.
AI	Invalid Document Number.
AN	Invalid Unit of Issue.
AS	Invalid Quantity.
AW	Invalid Management Code.
AY	Invalid Stock Number.
CF	Invalid Action Code.
CK	Invalid Type of Pack.
EX	Invalid supplementary PIIN.
HD	Invalid quantity adjusted.
ML	Unmatched in the file.
Y7	NSN under inventory.

VIOLATION REASON CODE	DEFINITION
AP	Invalid Location Code.
13	Invalid Julian date.
Z9	Action Code incompatible with data fields.

4. PROCESSING/RESEARCH INSTRUCTION

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the "From Routing Identifier", pos. 67-69, contains other than alpha/numerics.

(2) PROCESSING/RESEARCH REQUIRED:

Annotate the correct RIC of the distribution point below the erroneous "From Routing Identifier", pos. 67-69 in ink or distinctive colored pencil.

b. VIOLATION REASON CODE AC.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the "To Routing Identifier", pos. 4-6, contains other than alpha/numerics.

(2) PROCESSING/RESEARCH REQUIRED:

Obtain from Storage Area Control Branch correct manager data. Annotate the appropriate RIC of the DSC/ICP below the erroneous "To Routing Identifier", pos. 4-6, in ink or distinctive colored pencil.

c. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that:

(a) The "To Condition" Code, pos. 66, is K.

(b) The "To Condition" Code, pos. 66, is not J or L, nor is it as specified in appendix A-16.

(c) The "From Condition" Code, pos. 76, is not as specified in appendix A-16.

(2) PROCESSING/RESEARCH REQUIRED:

In those instances specified in subparagraph (1)(a), (b), and (c) above, obtain from Storage Area Control Branch correct Condition Code and annotate below the erroneous Condition Code field using ink or distinctive colored pencil.

d. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that Document Number field, pos. 30-43, contains blanks or that pos. 44 contains a Suffix Code not IAW appendix A-7.

(2) PROCESSING/RESEARCH REQUIRED:

Correct Document Number/Suffix and annotate the correct Document Number and/or Suffix below the erroneous field using ink or distinctive colored pencil.

e. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that UI, pos. 23-24, contains other than alpha.

(2) PROCESSING/RESEARCH REQUIRED:

Furnish correct UI and annotate the correct UI below the erroneous UI field, pos. 23-24, using ink or distinctive colored pencil.

f. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that Quantity field, pos. 25-29, contains blanks, alphas, or all zeros.

(2) PROCESSING/RESEARCH REQUIRED:

Furnish correct Quantity and annotate the correct Quantity below the erroneous Quantity field, pos. 25-29, using ink or distinctive colored pencil.

g. VIOLATION REASON CODE AW.

(1) REASON FOR VIOLATION/ERROR CONDITION:

(a) Indicates that data in pos. 72 of the ZAC, Material Adjustment Card, is invalid, i.e., H in pos. 66 requires M, J, T or E in pos. 72.

(b) Indicates pos. 72 of DAC contains other than blank or Management Code B.

(2) PROCESSING/RESEARCH REQUIRED:

Research the adjustment documents and records to determine the correct Management Code.

h. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that NSN field, pos. 8-20, contains blanks, alphas (other than A, B, J, L, or S), or all zeros.

(2) PROCESSING/RESEARCH REQUIRED:

Obtain from Storage Area Control Branch correct stock number and annotate the correct stock number below the erroneous NSN field, pos. 8-20, using ink or distinctive colored pencil.

i. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the Action Code for the process, pos. 79-80, is in error.

(2) PROCESSING/RESEARCH REQUIRED:

Check input image on F-85 report. Obtain appropriate Action Code to be utilized in appendix A-42.

j. VIOLATION REASON CODE CK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that Type of Pack, pos. 22, is other than 1, 2, 3, 4, or blank.

(2) PROCESSING/RESEARCH REQUIRED:

Obtain from Storage Area Control Branch the correct Type of Pack and annotate the correct Type of Pack below the erroneous Type of Pack field, pos. 22, using ink or distinctive colored pencil.

k. VIOLATION REASON CODE EX.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates an A or D was present in pos. 38 of Document Number field, but no Supplementary PIIN was entered.

(2) PROCESSING/RESEARCH REQUIRED:

Obtain from Storage Area Control Branch the correct Supplementary PIIN and annotate the correct Supplementary PIIN below the erroneous Supplementary PIIN field, pos. 51-54 of DIC ZAC, using ink or distinctive colored pencil.

l. VIOLATION REASON CODE HD.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the quantity in the input transaction is greater than the quantity remaining to be cleared from the suspense file.

(2) PROCESSING/RESEARCH REQUIRED:

(a) At the time the Violation Printout, appendix F-85, is received, the Materiel Adjustment Card, appendix B-22, will have been sent to the DSC containing the quantity in the record, and the record will have been cleared from the Classification Suspense File.

(b) Corrective notice to the DSC may or may not be necessary.

(c) To determine whether or not corrective action is necessary, the Storage Area Control Branch should:

1. Review the Classification Suspense Report, appendix F-22 to determine the quantity which had been suspended.

2. If the quantity has not been in suspense for 10 days and does not appear on the Classification Suspense Report, appendix F-22, an inquiry into PMR and Completed Receipts Files, appendix B-61, should be prepared IAW appendix E-061 P.

3. Based upon the information obtained from the above procedures, research of the source documents should be conducted and the DSC should be notified of the correct quantity if the quantity in the record has proven to be incorrect.

4. Should Violation Reason Code HD be the only code to appear on the Violation Printout, appendix F-85, for a particular transaction, that transaction will be lined out and is not to be reentered.

m. VIOLATION REASON CODE ML.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the Contract Line Item Number pos. 45-50, stock number, pos. 8-20, and/or the document number, pos. 30-44, in the input transaction does not match the stock number and/or document number in the suspense file.

(2) PROCESSING/RESEARCH REQUIRED:

Furnish the correct stock number and/or document number, and annotate the correct stock number and/or document number below the applicable erroneous field using ink or distinctive colored pencil.

n. VIOLATION REASON CODE Y7.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates NSN entered in pos. 8-20 was undergoing inventory action at time of classification.

(2) PROCESSING/RESEARCH REQUIRED:

Inquire locator via B inquiry or contact inventory function and resubmit when NSN inventory action is complete or canceled.

o. VIOLATION REASON CODE AP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates the location entered in pos. 60-71 is invalid. If a 9 position location - field position 60 must be alpha, pos. 61-66 must be numeric, pos. 67 must be alpha, pos. 68 may be alpha/numeric, and pos. 69-71 is blank. If 12 positions - pos. 60 must be alpha and 61-71 is numeric.

(2) PROCESSING/RESEARCH REQUIRED:

Annotate corrected location data and reenter.

p. VIOLATION REASON CODE 13.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the date in pos. 73-75 is other than numeric, greater than 0 and less than 367.

(2) PROCESSING/RESEARCH REQUIRED:

Annotate correct day and reenter.

q. VIOLATION REASON CODE Z9.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that input is action coded RB in pos. 79-80 and pos. 60-65 are blank.

(2) PROCESSING/RESEARCH REQUIRED:

Determine action required and correct either action coding or enter necessary location or Julian date to match action coding.

5. REENTRY INSTRUCTIONS

Forward annotated Violation Printout, appendix F-85, for keypunching of corrected transaction and reentry into the applicable process ensuring that transactions which have been lined out are not reentered.

APPENDIX E-023 P

LOCATOR REPORT BY DATE OF PACK REQUEST

1. FORM/REPORT USED

Local coding sheet.

2. REASON/CRITERIA FOR PREPARATION

To extract locator data/subrecords from the MOWASP locator. The report will be used to identify locations within Date of Pack parameters. The primary purpose of the report is to identify location with old Date of Pack for inspection for condition and disposition.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Quality Control and Surveillance Inspection Branch, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Preparation of the local form is outlined in appendix B-85 utilizing appropriate Type Sequence Code, Management Code, and Date of Pack parameters to produce the report.

b. Prepare/Complete a local coding sheet utilizing the format outlined in appendix B-85.

5. DISTRIBUTION OF FORM

Local coding sheet will be forwarded via keypunch services to Office of Data Systems.

6. DISPOSITION OF FORM

Local coding sheets will be returned to Surveillance Inspection Branch, Directorate of Storage and Transportation, and retained for two days to be utilized in processing any violations resulting from processing this input.

APPENDIX E-023 V

LOCATOR REPORT BY DATE OF PACK REQUEST VIOLATION

1. INPUT DOCUMENT

Local coding sheet in format of Appendix B-85.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-3.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction and reentry of the Locator Report by Date of Pack Request which has been rejected from computer processing. The responsible organization is the Surveillance Inspection Branch, Directorate of Storage and Transportation, and/or organization designated by the FRC on the F-85 printout. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
19	Type Sequence Code invalid.
HH	Low and/or High Date of Pack parameters invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE 19.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Type Sequence Code is other than 1, 2, 3, 4 or 5.

(2) PROCESSING/RESEARCH REQUIRED:

Resubmit local coding sheet prepared per appendix B-85.

b. VIOLATION REASON CODE HH.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Low and/or High Date of Pack parameters invalid. The Date of Pack was not a two-digit numeric month greater than 00 or less than 13 or a two-digit numeric year.

(2) PROCESSING/RESEARCH REQUIRED:

Review the F-85 violation printout to determine error involved. Reenter correct date(s) per appendix B-85.

5. REENTRY INSTRUCTIONS

Using appendix F-85 violation printout as the basis accomplish the following:

a. When correct data has been determined, annotate correction directly below erroneous entry using ink or a distinctive colored pencil.

b. Forward annotated violation printout to Office of Data Systems via keypunch services for entry into applicable process.

APPENDIX E-024 P

LOCATOR/DEPOT BALANCE & TRANSPORTATION REGISTER (DB&TR) RECONCILIATION ANALYSIS LISTING

1. PURPOSE

This procedure describes the method used to research disagreements between the DB&TR Balance File and the Depot Locator File. The mismatches appear on the F-131, parts 1 and 3, listings. The procedure also describes the method used to clear the diagreements.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 72.

b. Appendix A-32.

c. Appendix A-42.

c. Appendix B-26.

e. Appendix B-61.

f. Appendix B-62.

g. Appendix B-90.

h. Appendix B-96.

i. Appendix B-107.

j. Appendix B-114.

k. Appendix B-115.

l. Appendix C-33.

m. Appendix C-104.

n. Appendix D-175.

o. Appendix E-163 P.

p. Appendix E-184 P.

q. Appendix F-29.

r. Appendix F-67.

s. Appendix F-131.

t. Appendix F-145.

u. Appendix F-146.

v. Appendix F-147.

w. Appendix F-148.

3. RESPONSIBILE ORGANIZATIONAL ELEMENT

Inventory Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Review the F-131, part 1 and F-145, part 5.

(1) If the dollar value of the balance record on the F-145, part 5 (i.e., the on-hand quantity of the balance record multiplied by the unit price) is less than $10.00, no research of the location will be made; neither will an inventory be conducted. Desk research (see steps below) will be accomplished. If the reason for the discrepancy can be found through this research, corrective action will be taken as necessary (i.e., correct the depot locator file or the DB&TR records).

(2) Research the F-146, part 1, to find out if the NSN was mismatched during the last DB&TR reconciliation with the DSC. If the record is not found on the F-146, part 1, continue research as outlined below. If the record is found on the F-146, part 1, determine if the mismatch is in the process of being corrected (i.e., is a DLA Form 1301 in suspense or is local processing underway).

(a) If the record on the F-146, part 1, is in the process of being corrected, disregard the record on the F-131, part 1 and F-145, part 5.

(b) If the record on the F-146, part 1, is not being processed, take action to start processing immediately and disregard the record on the F-131, part 1 and F-145, part 5.

(3) Forward a copy of the F-145, part 5, to Quality Control Office for research of discrepancies with Condition Codes other than A, B or C. Quality Control Office will determine if there is any action in-process against the NSN on materiel in a condition other than A, B or C. If no action is in process, follow subparagraph (4)(c) below.

(4) Review discrepancies coming from locator update actions resulting in a first locator add determined by DIC ZEJ, appendix B-114, and Action Code KA, appendix A-42.

(a) Inquire the depot locator by following the steps in appendix E-163 P.

1. If there are locations for the Condition Code other than the newly established location on the locator, disregard the discrepancy.

2. If there are no locations for Condition Codes other than the discrepancy:

a. Investigate the possibility of an in-process DIC DAC transaction. If found, follow steps in para. 4a(4)(c) below.

b. Investigate the possibility of rewarehousing actions inprocess. Look for instances where DIC ZBA is used for rewarehousing transactions in lieu of DIC ZUN.

(b) There are two different sets of circumstances associated with Action Code KA problems.

1. If a DIC ZEJ with Action Code KA appears on the F-145, part 5, but no other transaction is present which affects the DB&TR balance and the balance is zero, physically survey the location. Use the F-131, part 4, to physically survey the location.

a. If there is materiel in the location and it matches the NSN and Condition Code, contact Receiving Division and/or inquire the Completed Receipts History File (appendix B-61, DIC ZB0/ZB1) for appendix F-29. If a receipt is found to be inprocess or it is a recent new receipt, disregard the discrepancy.

b. If no materiel is found in the location, search the immediate area for a new receipt or materiel with the same NSN and Condition Code. If materiel is found in the area, follow steps in subparagraph a above. Take action to delete the location with no stock and add the correct location. If no materiel is found, delete the location.

c. Continue to process by following steps below.

2. If DIC ZEJ with Action Code KA appears on the F-145, part 5, and the on-hand quantity reflects a previous balance, follow steps in subparagraph (4)(a) above.

(c) When all steps above have been followed and the discrepancy has not yet been cleared, initiate an inventory by input of DIC ZJA, appendix B-26. See note 1 below.

(5) Review the discrepancies which come from the locator update actions and result in a last locator delete (determined by DIC ZEJ with Action Code KB).

(a) Look for denial action in process on the F-145, part 5. If a DIC A6_ is present, disregard the discrepancy.

(b) Look for DIC DAC on the F-145, part 5.

1. If a DIC DAC is found, contact Quality Control Office to determine if the materiel may be infloat between locations. If this is the case, disregard the discrepancy.

2. If no DAC is found, continue to research the discrepancy.

(c) Inquire the depot locator (Appendix E-163 P).

1. If there is a location for other conditions:

a. Look for an infloat DIC DAC. Follow steps in subparagraph (5)(b) above.

b. Look for the possibility of a rewarehousing action. If there is a rewarehousing action, disregard the discrepancy. (Warehousing personnel may have used a DIC ZBA instead of a DIC ZUN.)

2. Continue to process the discrepancy.

(d) Initiate DIC ZB0/ZB1, appendix B-61, inquiry to the Completed Receipt History File to determine if receipt has recently processed. Contact Receiving Division for original receipt/stow document to obtain location where new receipt was stowed.

1. Physically survey the location found on the receipt/stow document or from the F-131, part 4. If materiel is found, take action to establish location and discontinue further research. If materiel is not found in location indicated on the receipt/stow document, search the area for a location with the new receipt or materiel with the same NSN and Condition Code. If materiel is found take action to establish the location which was found. Discontinue further research.

2. If materiel is not found, continue research process described below.

(e) If all research above fails to reveal the cause for the discrepancy, initiate an inventory by input of a DIC ZJA card received with F-131, part 1, and F-145, part 5. See notes 1 and 2 below.

(6) Review Manager, NSN, and Unit of Issue discrepancies indicated on the F-131, part 1, and F-145, part 5. The F-145, part 5, discrepancies are identified by DIC ZEJ, Action Code KC.

(a) Verify with Quality Control Office to determine the correct Manager, NSN, and/or Unit of Issue.

(b) Physically survey the location to check the NSN, Manager, and Unit of Issue on the materiel and on the Storage Location Identification Label (appendix C-104).

(c) Make corrections to the locator, location label, materiel, and/or DB&TR records, as necessary.

(7) When transactions processing to the DB&TR Subsystem cause the DB&TR balance record to go to zero, the record will be flagged to indicate that the last location on the depot locator file should be deleted. When ten or more days have elapsed since the flag was placed on the DB&TR record and a last locator delete transaction (DIC ZEJ, Action Code KB) has not processed, either a receipt has processed or an error condition exists. The 10 or more day delay is allowed to permit all MROs for that NSN, Condition Code, and type pack to be picked and locations deleted, if necessary. If the event a receipt does process during the 10 or more day wait, a last locator delete will not be forthcoming and the system will recognize that no error condition should be identified on the F-131, part 1. When a disagreement between the DB&TR and the depot locator exists resulting from the above process, a F-131, part 1 will be produced with its accompanying F-145, part 5 and DIC ZJA card. Normal research processing as outlined in this procedure, will be followed to bring the DB&TR balance file and the depot locator records into agreement.

b. Review the F-131, part 3. The F-131, part 3 listing is prepared on an as required basis. It reveals all discrepancies between the DB&TR Balance File and the depot locator. This listing should be run two or three times a year as a check to ensure the DB&TR and the locator keep in agreement. It is created by the Office of Data Systems by running program UWMB75.

(1) Separate the Condition Code A, B and C records from the other Condition Code records.

(a) Forward the Condition Code records other than A, B and C, to Quality Control Office for review to determine those stock numbers which should be inventoried.

(b) Receive from Quality Control Office the F-131, part 3, with the Condition Code records other than A, B and C and instructions on which NSNs require inventory.

(c) Initiate an inventory for those NSNs so indicated by input of a DIC ZJA received with the F-131, part 3, from Office of Data System. Disregard the other records. See notes 1 and 2 below.

(2) Immediately initiate an inventory for those records with Management Code A. These records indicate a positive quantity balance on the DB&TR File but no depot location. See notes 1 and 2 below.

(3) Physically survey the location for Management Code B records.

(a) If no stock is found in the location, take action to delete the vacant location from the locator.

(b) If stock is found in the location, contact Data Systems to prepare the F-145, part 3, for either all NSNs or a parameter of NSNs which appear on the F-131, part 3. The F-145 should be prepared five days following the date on the F-131, part 3. If transactions were infloat for the discrepant NSN which have now processed and explained the discrepancy, disregard the discrepancy. This allows for documents infloat to process to the DB&TR. The F-145 is created by the Office of Data Systems by running program UWMB80.

(c) Initiate an inventory for all other NSNs with Management Code B appearing on the F-131, part 3. See note 1 below.

5. FLOW CHART

Flow chart not required.

NOTE 1: Input of DIC ZJA with Type Inventory Code C and Management Code A or B will automatically establish the inventory cutoff day six days from the current day.

NOTE 2: Input of DIC ZJA with Type Inventory Code C and Management Code A will automatically cause any MRO in the MRO Bank with NSN and condition the same as the ZJA to be denied. In-depth research must be conducted to ensure there is no stock at the depot for the NSN and condition to input of the ZJA because of the automatic denial feature.

APPENDIX E-025 P

PHYSICAL INVENTORY COUNT CARDS

1. INPUT DOCUMENT

Appendix B-25, Physical Inventory Count Card, DIC ZKA.

2. CRITERIA FOR PREPARATION

This card will be computer prepared, on the inventory cutoff date, for each location to be inventoried based upon items flagged in the locator by cutoff date.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office.

4. DISTRIBUTION OF CARDS

Inventory Office will receive Inventory Count Cards from Data Processing Element by the BOB on the day after cutoff date.

5. PROCEDURE FOR PROCESSING COUNT CARDS

a. Inventory Office will distribute count cards from batch 2 to Quantity Control Office, other count cards will be distributed to count teams. Count teams storage for occupied locations for hazardous area locations will be rotated in a regular manner to allow an equal distribution of work in hazardous areas.

b. Inventory team leaders will:

(1) Account for team member at all times, receive and distribute count cards to team members daily.

(2) Periodically collect or direct counters to drop count cards at designated locations. Timely collection and delivery of count cards for input is the responsibility of the team leaders.

(3) Count a minimum of 50 percent of time.

(4) Perform quality check on each member of their team.

(5) Attempt to resolve problems of NSN, UI, and Condition Code differences, and improper stowing of stock with responsible warehouseman. Problems which cannot be resolved will be documented and forwarded to the Inventory Office.

(6) Ensure that count cards in Batch 3 are counted first, and count cards returned as soon as possible.

c. Counters will:

(1) Receive count cards from team leader and proceed to respective locations.

(2) Prior to count of stock, search immediate area around location to ensure all stock will be included in count. Stock which spans several contiguous locations will be handled as follows:

(a) Count all stock in all location and enter locations in the remarks block of count card.

(b) If more than one count card was prepared, notify team leader and warehouseman of the stock which spans several contiguous locations and request that review be made of the storage location and decision made to continue present storage practices or reduce the number of multiple locations.

(c) Ensure that NSN, UI, Location, Condition and Type Pack are same as listed on computer prepared count card. Any disagreement of these elements will require a "zero" balance to be entered in the quantity block of prepared count card.

(3) Perform physical count of materiel in designated location. Verify stock number, location, UI, Condition, and Type Pack Code if subsistence item. Circle the UI and Condition Code on the count card to indicate match of data.

(4) Enter count figures in remarks block of count card.

(a) Figures will reflect number of pallet, number of packages on pallet, quantity per package, and UI. Do not extend mathematical computations. Example: 27 PT and 50 CT@10 each or 10 BX@5 each and 5 CT@50 each.

(b) Loose stock will be written as the intermediate pack and quantity. Example: 1CT@27 each.

(c) Scale counts will be indicated beneath the quantity counted. Example: 1050 each scale weight.

(5) Affix pink tape on left edge of stock label when first count completed, green tape when second count completed, and yellow tape when third count completed. Enter three digit count date on above colored tape as applicable.

(6) Any pertinent information as to how the count was arrived at will be entered in the remarks column or on the rear of the count card. This could include locations with "DO NOT INVENTORY" placards. Count so placard can be shown on the reverse side of the count card.

(7) Initial count card in block E and enter count day in block F. Turn completed count cards over to team leader or place in designated collection locations.

(8) Problems which cannot be resolved by a counter in a reasonable time (20 minutes) will be passed to the team leader for assistance.

(9) All Condition Codes of stock will be counted except Condition Codes H and K. If these count card conditions are found, enter information in remarks column of count card and return to team leader.

(10) Mismatched data elements of the count card will be annotated as follows and expedited to the team leader for appropriate action.

(a) If a stock number discrepancy exists, leave the count blank. If a stock number change is apparent, the new stock number and quantity will be annotated in the remarks column of the count card.

(b) If a Condition Code discrepancy exists or is suspected, leave quantity field blank, annotate discrepancy in the remarks column of the count card.

(c) If a unit of issue discrepancy exists, the count card quantity will be blank. Annotate different units of issue and associated quantities in the remarks column.

d. Inventory Monitor will:

(1) Review all count cards returned to Inventory Office to ensure the necessary data are displayed on face of cards prior to being input via the teleprocessing system (appendix E-190 P).

(2) Determine those cards to be processed by the batch system.

(3) Ensure that cards are keypunched and forwarded to Data Systems each day in time to be processed in that day's update.

APPENDIX E-025 V

PHYSICAL INVENTORY COUNT CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-25, Physical Inventory Count Card (DD For 1485) DIC ZKA.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-10.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Physical Inventory Count Cards which have been rejected from computer processing. The responsible organization is the Inventory Office. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Invalid or blank Condition Code.
AN	Invalid Unit or Issue Code.
AP	Warehouse Locations Invalid.
AS	Invalid quantity.
AW	Invalid Management Code.
AY	Invalid NSN.
BQ	Invalid inventory cutoff date.
CK	Invalid or missing type pack.
EK	Invalid or blank Physical Inventory Code.
IM	Date of count invalid or blank.
UV	Invalid serial number not matched to file.
VT	Invalid Lot Number Invalid or Blank (Sample Only).
WN	Duplicate Count Card.

4. RESEARCH INSTRUCTIONS

a. Review Violation Printout, F-85, to determine errors. An asterisk will appear under each card column of the input image which is to be corrected.

b. Review inventory schedules, copies of input documents, and/or stocks in location to enable correction of the violation.

c. If VRC is UV, research should be made to determine if ZKA input was a duplicate or if serial number was incorrect. VRC UV occurs when ZKA doesn't match the suspense file and is not an add.

5. REENTRY INSTRUCTIONS

a. When the correct codes have been determined, annotate the correction directly below the erroneous or blank code field using ink or a colored pencil.

b. Forward the annotated Violation Printout, appendix F-85, to keypunch.

c. Keypunch will punch a new Physical Inventory Count Card, DIC ZKA, utilizing data on the F-85 and forward to Office of Data Systems for reentry into the computer; return the F-85 to Inventory Office.

APPENDIX E-026 V

PHYSICAL INVENTORY REQUEST CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-26, Special and Spot Inventory Request Card, (DD Form 1485) DIC DJA.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-12.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Physical Inventory Request Cards which have been rejected from computer processing. The Physical Inventory Branch is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AC	Routing Identifier (To) invalid or blank.
AF	Condition Code invalid or blank.
AN	Unit of Issue invalid.
AW	Management Code invalid or blank.
AY	NSN invalid.
BQ	Inventory cutoff date invalid.
CK	Type Pack Code invalid or blank.
EK	Type of Inventory Code invalid.
QA	Stock number not DSC managed.
RH	Request date invalid or blank.

4. PROCESSING/RESEARCH INSTRUCTIONS

For all Special Inventory Requests originated from the DSCs, the inventory monitor at the DSC indicated in pos. 67-69 of the F-85 will be contacted and informed of the reject received. When VRC QA is present, it indicates the DJA is an inventory request from a non-DLA manager. The Inventory Control Office will extract the necessary data from the F-85 report to perform an inventory as requested. Manual procedures must be used, including use of Locator Inquiry programs, manual production of count cards, and manual preparation of DKA summarized counts to be transceived to the Service ICP.

APPENDIX E-027 P

PHYSICAL INVENTORY PERFORMANCE (RCS DD-M(Q)935)

1. FORM/REPORTS USED

DLA Form 1377, Report of Inventory Control Effectiveness, and a Narrative Evaluation Report of Inventory and Reconciliation Performance.

2. REASON/CRITERIA FOR PREPARATION

The reports cited in paragraph 1 above, are submitted quarterly. DLA Form 1377 will be submitted as an enclosure to the narrative report, which highlights areas of unsatisfactory performance, contributing circumstances and conditions, and appropriate corrective actions initiated. Narratives will include an analysis related to all confirmed shortages of Inventory Category Code U items.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Control Office, DS/T.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORTS

a. Source(s) of Information.

The Report of Inventory Control Effectiveness is prepared from information taken from the F-110 report.

b. Preparation of Form/Report.

Complete DLA Form 1377, part I. In addition, a narrative evaluation report will accompany the DLA Form 1377.

c. Distribution of Report.

Copies of the report will be distributed as follows:

(1) One copy to HQ DLA, ATTN: DLA-OS.

(2) One copy to HQ DLA, ATTN: DLA-OW.

(3) One copy retained by Inventory Control Office.

APPENDIX E-028 P

LOCATOR RECONCILIATION EXCEPTION CARD LIST (FOR OTHER THAN DLA ACTIVITIES)

1. PURPOSE

This procedure describes the use of and the actions taken upon receipt of subject listing, appendix F-124. Listing is furnished daily upon receipt of Locator Reconciliation Exception Cards (DIC CKB, CKC, CKD) from the DSC/ICP that have processed to the MOWASP System.

2. APPENDICES USED

a. Appendix B-81

b. Appendix B-89

c. Appendix F-37

d. Appendix F-124

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation.

4. PROCEDURES

a. MOWASP Data Control Branch receives the Locator Reconciliation Exception Card List, appendix F-124, with DIC CKB appearing on the listing. This indicates that the NSN submitted by the Directorate of Storage and Transportation to the DSC/ICP has been reidentified to another NSN by a catalog change. The processing of the CKB card has not updated the locator record. The following actions are now necessary:

(1) Process an Item Locator Inquiry Card, appendix B-79, DIC ZBJ, with Action Code FE. This action will cause the printout of appendix F-37, Locator Record Printout, furnishing all locations for that NSN.

(2) Forward appendix F-37 to Stock Readiness Branch requesting that stock be remarked, as necessary, and that listing be annotated to indicate actions taken.

(3) Receive annotated appendix F-37 from Stock Readiness Branch.

(4) For each location in which stock has been remarked, prepare an Item Locator Subrecord Deletion Card, appendix B-71 utilizing Action Code FY. The NSN to be entered in pos. 8-20 will be the NSN that appears under "Former NSN" on the Locator Reconciliation Exception Card Listing, appendix F-124. This action will delete the location.

(5) For each location in which stock has been remarked, prepare an Item Locator Subrecord Addition Card, appendix B-71 utilizing Action Code FX. The NSN to be entered in pos. 8-20 will be the NSN that appears under "NSN" on the Locator Reconciliation Exception Card Listing, appendix F-124. This action will establish the location under the new NSN.

(6) Cards prepared in above actions will be forwarded through keypunch operation to Data Processing Element.

(7) Review appendix F-124 and perform research in an effort to ascertain reasons for the nonprocessing of catalog changes to the Locator File.

(8) Take necessary action to assure that future catalog changes are properly processed.

b. Stock Readiness Branch receives the Locator Record Printout, appendix F-37 and takes the following actions:

(1) Proceed to each location shown on appendix F-37 and remark stock with correct NSN as necessary.

(2) Annotate appendix F-37 to indicate action taken.

(3) Forward annotated appendix F-37 to MOWASP Data Control Branch.

c. MOWASP Data Control Branch receives the Locator Reconciliation Exception Card List, appendix F-124, with DIC CKC appearing on the listing. This indicates that the unit of issue contained on the locator file for that NSN before the reconciliation was not in agreement with the DSC/ICP records. The processing of the CKC card has already posted the correct unit of issue to the locator record as it appears on the listing. Take actions as outlined in subparagraphs a(1), (2), (3), (7), and (8) above.

d. Stock Readiness Branch receives the Locator Record Printout, appendix F-37, and takes the following actions:

(1) Proceed to all locations shown on appendix F-37 and remark stock with correct unit of issue, as necessary, as it appears on appendix F-37.

(2) Annotate appendix F-37 to indicate action taken.

(3) Forward annotated appendix F-37 to MOWASP Data Control Branch.

e. MOWASP Data Control Branch receives the Locator Reconciliation Exception Card List, appendix F-124, with DIC CKD appearing on the listing. This indicates that an NSN is recorded on the locator file that cannot be identified by the DSC/ICP records. The following actions are now necessary:

(1) Process an Item Locator Inquiry Card as outlined in subparagraph a(1) above.

(2) Forward appendix F-37 to Stock Readiness Branch requesting that stock be identified and remarked as necessary and that listing be annotated to indicate actions taken.

(3) Receive annotated appendix F-37 from Stock Readiness Branch.

(4) If annotation indicates that the NSN in store agrees with the NSN listed on appendix F-37, it would mean that the original Locator Reconciliation Card was forwarded to the wrong DSC/ICP. In this case, it indicates that the locator file contains the wrong commodity manager for that NSN. Take the following actions:

(a) Conduct research to determine the correct commodity manager.

(b) Prepare an Item Locator Record Card in the format of appendix B-73 inserting the correct Commodity Manager Code in pos. 76. This action will place the correct code in the Locator File.

(c) Process card through keypunch to Data Processing Element.

(5) If annotation indicates the item in store carries the correct NSN and the NSN appearing on appendix F-124 is wrong, take the following actions:

(a) Delete the Stock Number appearing on the F-124 by preparing an Item Locator Subrecord Deletion Card in the format of appendix B-71, inserting Action Code FY in pos. 79-80. This action will delete the incorrect Stock Number from the locator record.

(b) Add the correct Stock Number to the locator record by preparing Item Locator Subrecord Addition Card in the format of appendix B-71, inserting Action Code FX in pos. 79-80.

(c) Process above cards through keypunch to the Data Processing Element.

f. Stock Readiness Branch receives appendix F-37 and takes the following actions.

(1) Proceed to each location shown on appendix F-37. Identify and remark stock as necessary.

(2) Annotate appendix F-37 to indicate action taken.

(3) Forward annotated appendix F-37 to MOWASP Data Control Branch.

APPENDIX E-028 V

LOCATOR RECONCILIATION EXCEPTION CARD VIOLATIONS (FOR OTHER THAN DLA ACTIVITIES)

1. INPUT DOCUMENT

Appendix B-28, Locator Reconciliation Exception Card Entries, DICs, CKB, CKC, and CKD.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-13

3. PURPOSE CONTENTS AND RESPONSIBILITIES

This appendix provides instructions in reconciling locator discrepancies and remarking of stocks. The Responsible Organization is the MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation. Reasons for discrepancies are as follows:

VIOLATION REASON CODE	DEFINITION
AC	Routing Identifier (TO) invalid or blank.
AY	NSN invalid.
AN	Unit of Issue invalid.
AB	Routing Identifier (From) invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AC.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AC indicates that the Routing Identifier Code (To) in pos. 4-6 of the input document was invalid or blank.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Reviews the Violation Printout, F-85. If the Routing Identifier Code, pos. 4-6 is valid for another distribution activity, keypunch new card and pass to proper activity.

(b) If Routing Identifier Code cannot be recognized, advise the DSC (pos. 67-69) of entries in pos. 4-6 and request further instructions.

(c) No action is required to clear violations from the computer as violation is not held in suspense.

b. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AY indicates that the National Stock Number (NSN) is invalid in pos. 8-20 of the input document.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Reviews the Violation Printout, F-85, to determine errors.

(b) Note date (pos. 36-39) and reconciliation card number (pos. 60-66).

(c) Relay information to Inventory Monitor at the DSC and request further instructions.

(d) No action is required to clear violation from the computer as violation is not held in suspense.

c. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AN indicates that data in pos. 23-24 of the input document was other than an authorized Unit of Issue Code as defined in appendix A-48.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Reviews the Violation Printout, F-85, to determine errors.

(b) Checks catalog data records to ascertain proper Unit of Issue for NSN contained in pos. 8-20.

d. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AB indicates that data in pos. 67-69 of the input document was an invalid Routing Identifier (From).

(2) PROCESSING/RESEARCH REQUIRED:

(a) Reviews the Violation Printout, F-85, to determine errors.

(b) Review DLAM 4140.5, Item Management Coding Manual, to determine which center has the management responsibility for the NSN.

5. REENTRY INSTRUCTION

When the correct codes have been determined, annotate the correction directly below the erroneous code field using ink or a colored pencil. Forward the annotated Violation Printout, appendix F-85, to the Data Processing Element via keypunch services, for reentry into the applicable process.

APPENDIX E-029 P

MAINTAINING TRANSACTION RECORD OF SENSITIVE ITEMS/CONTROLLED SUBSTANCES (DLA FORM 539)

1. FORM USED

Appendix C-77, Transaction Record of Sensitive Items, DLA Form 539

2. REASON FOR PREPARATION

A Transaction Record of Sensitive Items (DLA Form 539) is maintained to keep a running record of receipts, issues, and inventory actions on each FSN classified as a sensitive item, drug abuse control item, controlled substance, alcohol and alchoholic beverages.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Area Control Branch, Warehousing Division

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Sources of Information

The DLA Form 539 is prepared from information obtained from: Materiel Inspection and Receiving Report (DD Form 250); DoD Single Line Item Release/Receipt Document (DD Form 1348-1); regulations, letters, or directives.

b. Preparation of Form

Complete DLA Form 539 as follows:

TITLE	COLUMN	INSTRUCTIONS
Stock Number		Enter the Stock Number.
Description		Enter the noun and other pertinent descriptive information.
Unit of Issue		Enter the current Unit of Issue abbreviation, appendix A-48.
Card Number		Enter the Card Number. Both sides of the card shall contain the same number. Numbers shall be assigned consecutively starting at one when the FSN is first recorded in stock.
Julian Date	(1)	Enter the last digit of calendar year followed by Julian day the transaction is recorded.

TITLE	COLUMN	INSTRUCTIONS
Transaction	(2)	List the document number of DD Form 1348-1, DD Form 250, or other document. The word "Inventory" will be used in lieu of document number to identify inventory actions.
Quantity Received	(3)	Enter Quantity Received for stock.
Quantity Issued	(4)	Enter Quantity Issued from stock.
Adjustments	(5)	Enter any Adjustments that are a result of inventory actions.
Balance	(6)	Enter the new Balance after the subtraction/addition of receipt, issue, or adjustment. All inventory actions will record a balance even though it agrees with current balance.
Initials	(7)	The person taking the inventory shall place their initials in this column.
Remarks/Authority	(8)	Enter pertinent information such as authority for inventory, issued to destruction board, received from disassembly, etc.
Balance Forward from Card No. ___		Enter number of previous card for the first side and use the current card number when completing reverse side.
Balance Carried Forward		Repeat the figure recorded on the previous balance.
Stock Number		Enter the Stock Number in the lower location only if Cardex type insert is not used and identification is required along the bottom edge.

5. DISPOSITION OF FORM AFTER FINAL ACTION

DLA Form 539 will be retained for three years after completion of the last line on the card.

APPENDIX E-030 P

SUPPLY SYSTEMS QUALITY ANALYSIS REPORT (DLA FORM 432)

1. PURPOSE

DLA Form 432 is used to record results of Quality Control checks made in accordance with chapter 10 of this volume. It is also used to record the corrective action taken on the discrepancies reported.

2. RESPONSIBLE ORGANIZATIONS

a. The Quality Control Office is responsible for preparation of that portion of the report which records the results of the Quality Control check.

b. The Supervisor responsible for the element being checked is responsible for that portion of the report which records the corrective action.

3. INSTRUCTIONS FOR PREPARATION

a. Plan: Enter the title of the element being checked as stated in paragraphs 310109 and 310201 through 310407, chapter 10 of this volume.

b. Area: Enter the location where the check is being made.

c. Sample Size: Enter the appropriate sample size from the table in appendix C-28.

d. AQR: Enter the appropriate acceptable quality rate from paragraphs 310109 and 310201 through 310407, chapter 10 of this volume.

e. Document Number: Enter the document or other appropriate number for the errors detected.

f. Error Characteristics: Enter the appropriate error characteristics from paragraphs 310109 and 310201 through 310407, chapter 10 of this volume.

g. Nondiscrepant Tally: Enter the total number of items checked where no errors were detected.

h. Name of Quality Control Specialist: Name of Quality Control Specialist making the check.

i. Date: Date check was made.

j. Copy Furnished: Enter the name of Supervisor who received the completed form.

k. Corrective Action: Supervisor of the area checked will enter the corrective action taken and the names of the persons involved.

1. Signatures: The Supervisor and the Division Chief will sign in the spaces indicated and return the form as indicated in paragraph 310107e(4), chapter 10 of this volume.

4. DISTRIBUTION

a. Two copies of all reports to the Supervisor of the area checked.

b. Additional copies based on depot requirements may be prepared to ensure that all levels of management concerned receive timely copies to enable corrective action to be taken.

5. DISPOSITION

DLA Form 432 (Discrepant and Nondiscrepant) will be filed and maintained for a minimum of one year.

APPENDIX E-031 P

PROCESSING SECOND MATERIEL RECEIPT FOLLOWUP

1. PURPOSE

To establish a method for processing second materiel receipt followup inquiries received from the DSCs. These followups are generated as a result of dues in which have been reported as being shipped but not received within the established suspense period (55 days).

2. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Receipt Document Branch, Receiving Division.

3. BACKGROUND

SAMMS automatically creates receipt followup cards, DICs, DXA and DXB, 45 days after materiel has been reported as being shipped, but there is no evidence of receipt. These cards are mechanically processed in MOWASP and if the followup is matched to the completed receipt file, a Materiel Receipt Card, DIC D4_ or D6_, is automatically sent to the DSC. If there is no matching receipt transaction in process, a DIC DXC or DXD card is automatically generated by the depot and sent to the DSC. When materiel still has not been received 55 days after it was reportedly shipped, SAMMS creates an internal DIC ZDX listing for the DSCs which is researched first at the DSC and then subsequently used to create second materiel receipt followup inquiries to the depots. Depots may receive these inquiries by message, by letter and in some cases the ZDX listing, or portions thereof, may be forwarded.

4. Document Branch, Receiving Division, will take the following action to research Second Materiel Receipt Followup Inquiries received from the DSCs.

a. Process followup requests within the timeframe specified on inquiry documentation received from the DSCs.

b. Inquire the Completed Receipt File for data pertaining to the receipt.

c. Inquire Suspended Receipt File for receipts in process.

d. Perform physical check of the receiving area for receipt in question.

e. Request search of warehouse locations to see if materiel has been stowed.

f. Contact Inventory Office to determine if any previously identified Depot Balance and Transaction Register mismatches may account for the discrepancy.

g. Research active or completed contract files for applicable receipt information, i.e., contract, DD Form 250, computer generated receipt document or any documentation which may provide pertinent information.

h. Match available documentation with followup request to resolve discrepancy.

5. The DSC will be notified of research results, and appropriate action will be taken as directed by that office.

APPENDIX E-032 P

EXCEPTION DATA DISPOSAL RELEASE ORDERS

1. PURPOSE

This appendix provides instructions for:

a. Preparation of computer input Disposal Release Order (DRO) with exception data, DIC A5J with Management Code Z, appendix B-32.

b. Processing computer output A5J DRO documentation requiring exception data manual notation.

c. Processing computer output, appendix F-12, Transactions Rejected to DSC Listing.

d. Processing computer output, appendix F-85, Validation Reject Listing.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-32

b. Appendix B-226

c. Appendix D-41

d. Appendix D-65

e. Appendix F-12

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch is the designated functional element responsible for control of DRO documentation.

4. PROCEDURES/INSTRUCTIONS

a. Part A - DROs received via AUTODIN.

(1) When the depot receives an exception DRO (identified by a Z in pos. 72) the DRO image will be output on the F-113.

(2) Exception data will be obtained from the DSC and placed in suspense for subsequent annotation on the DRO document.

(3) The A5J will be reinput to the system with a blank in the second position of the DIC to bypass duplicate document checks. Entry may be by card or remote entry device.

(4) The exception DRO will be printed (DD Form 1348-1) and forwarded to Special Processing.

(5) Exception data is annotated on the DD Form 1348-1, one copy retained for suspense, and the DRO forwarded to the warehouse stock selection area.

b. Part B - Exception DROs received via means other than AUTODIN.

(1) Exception DROs may be received via mail, TWX or telephone message.

(2) If the DRO message is for PDO or retention quantities exceeding 99,999 process the DRO off-line, i.e., do not enter to MOWASP.

(3) The DRO may be input to MOWASP in accordance with appendix B-32 with two options:

(a) If output is desired on the F-113, enter the complete DRO format as specified. Procedures outlined in subparagraphs a(1) through (5) above, apply.

(b) If the F-113 output is to be bypassed enter a blank in the second position of the DIC. Procedures outlined in subparagraphs a(4) and (5) above, apply.

c. Part C - DROs automatically generated.

Automatic DRO generation is a result of receiving materiel in Condition Code H and Management Code M or T or an adjustment transaction (DIC DAC) Putting materiel in Condition Code H with Management Code M or T. If there has been insufficient data to complete all required fields in the DRO, an F-85 report will be generated. DS/T will:

(1) Research missing data elements on the F-85 and determine what the data should be.

(2) Input the DRO through normal processing for the next issue cycle.

d. Part D - General.

(1) In any of the above situations/conditions when exception data cannot be located/interpreted (i.e., correspondence containing source exception data cannot be found or meaning is unclear), forward a TWX to the originating DSC/ICP requesting missing data or clarification of exception data be furnished by a return TWX. Suspend A5J DRO as follows:

(a) File DRO in requisition number sequence suspense pending DSC/ICP reply.

(b) When TWX reply clarifying exception data is received, remove A5J card from suspense, annotate exception data, and reproduce A5J input card and forward to ODS for computer processing.

(2) When DSC/ICP replies that no exception data is required, or exception data is unavailable; annotate DRO A5J card, "No exception data furnished," and forward to ODS for processing.

NOTE: When a number of DROs are received which require the same exception data annotation, prepare stamping plate, stencil, or similar device to be used in marking exception data on DD Form 1348-1 computer output and clip to source documentation in the suspense file.

(3) DLA initiated DROs should have the following message mechanically printed in the remarks section of the DD Form 1348-1: "DoD Excess." If not, annotate the message manually. This message does not apply to Service-initiated DROs.

(4) When exception data requires address change, prepare entire new label portion to include TCN, RDD and exception address, and attach to DD Form 1348-1 with exception address attached to applicable stock selection area.

(5) When exception data pertains to followup data, annotate DD Form 1348-1 to reflect that exception followup data is to be made upon completion of shipment. Forward DD Form 1348-1 to applicable stock selection area.

(6) File DRO exception source document in completed exception suspense file by month completed major, document number minor sequence. Retain completed file for 45 days following end-of-month in which shipment confirmation is made.

d. Part D - Disposal Release Denial/Adjustment, DIC A6J.

(1) When basic stock locator records reflect Manager Code W (DLA and Service Managed) for an NSN received in a DRO action and the retention quantity field (pos. 55-61) of DRO is zero/numeric filled, prepare and mail a MRD Card (DD Form 1348m) DIC A6J with Management Code C in pos. 72 to the DSC.

(2) With the exception of numeric (denial) Management Code 3 or 9, all other numeric (denial) Management Codes will be considered valid to specify conditions which preclude shipment of the directed DRO quantity or compliance with disposal instructions.

(3) When appendix F-12, transactions rejected to DSC listing resulting from the above situation/condition is received from CDS, Shipping Documentation Branch shall take action as follows:

(a) Remove applicable source documents from suspense file.

(b) Attach exception source documents to copy of appendix F-12. Place in completed exception suspense file by month completed major, document number minor sequence. Retain completed file for 45 days following end-of-month in which document was rejected.

APPENDIX E-032 V

DISPOSAL RELEASE ORDER VIOLATIONS

1. INPUT DOCUMENTS

Appendix B-32, Disposal Release Order, DIC A5J

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-65

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Violation Printout, appendix F-85, Violation Followup (MRO) and (DRO) Listing, appendix F-118, applicable to Disposal Release Orders (DIC A5J) which have rejected from computer processing. The following Violation Reason Codes with reject cause indicated, are to be corrected and reinput by Shipping Documentation Branch who is the responsible organizational element.

VIOLATION REASON CODE	DEFINITION
AB	Invalid RIC - From.
AF	Invalid Condition Code.
AI	Invalid or blank document number filed.
AM	Unit Price invalid.
AN	Invalid UI.
AS	Invalid Quantity
AU	Invalid Signal Code.
AY	Invalid stock number.
HL	Invalid effective transfer date.
RE	Unmatched in cumulative register.
2G	Invalid or blank DEMIL Code.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AB indicates a DRO document has been received with an invalid "FROM" Routing Identifier in pos. 67-69. (This violation is not suspended in the Cumulative Register.)

(2) PROCESSING/RESEARCH REQUIRED

(a) Attempt to identify the applicable DSC/ICP that submitted the DRO, through interrogation of the Item Locator Record.

1. Prepare Item Locator Inquiry Card (appendix B-79 as outlined in appendix E-079 P DIC ZBJ) with type of Action Code FE in pos. 79-80 (appendix A-42).

2. Forward Inquiry Card to data processing via keypunch or by use of remote entry device, for mechanical processing.

3. Receive Item Locator Data Inquiry Answer Listing (appendix F-37).

(b) Review listing (appendix F-37) to determine Commodity Manager Code and R/I and continue processing as outlined in paragraph 5 below (see appendices A-44 and A-2).

b. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AF denotes a DRO document has been received with an invalid Condition Code (other than A, B, C, D, E, F, G, H, J, K or L) in pos. 71.

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will obtain a valid Condition Code by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

c. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AI denotes a DRO document has been received with blank columns in document field, pos. 30-43. (This violation is not suspended in the cumulative register.)

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will attempt to obtain a valid document number by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

d. VIOLATION REASON CODE AM.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AM denotes a DRO document has been received with an invalid unit price in pos. 74-80 (field containing blanks, alpha, or all zeros, alpha F in pos. 80 acceptable in Commissary MRO).

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will obtain the correct unit price for the NSN involved by querying the submitting DSC/ICP by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

e. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AN denotes a DRO document has been received with an invalid unit of issue. A blank or other than alpha entry in pos. 23-24.

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will attempt to obtain the proper unit of issue abbreviation through interrogation of item locator record or through local records. If correct information cannot be obtained locally, telephone the DSC/ICP for correct data.

(b) Continue processing as outlined in paragraph 5 below.

f. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AS indicates that data in pos. 25-29, disposal quantity and/or in pos. 52-59, retention quantity of DRO Document is invalid. Disposal quantity, pos. 25-29, cannot contain blanks, alphas, or be zero filled. Retention quantity, pos. 52-59, may be blank, all zeros, or all numeric, but cannot contain alphas.

best copy available

(2) PROCESSING/RESEARCH REQUIRED

Review Violation Printout, appendix F-85, to determine which quantity field(s) is in error. Notify the appropriate DSC (by TWX or telephone) outlining circumstances and requesting valid quantity data be provided. Pending reply from DSC, suspend further action on DRO as follows:

(a) Keypunch A5J using violation printout list as source data omitting invalid field(s). Annotate DSC, telephone, extension, and person contacted on A5J card, date, stamp, and file in date sequence major, document number sequence minor suspense.

(b) Followup to DSC every third day until reply is received.

g. VIOLATION REASON CODE AU.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AU denotes a MRO document has been received with an invalid Signal Code in pos. 51 (code other than A, B, C, D, W, X, J, K, L or M). Reference appendix A-8.

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will obtain a valid Signal Code by querying the DSC/ICP reflected in pos. 67-69 by telephone for IPGs I and II and by TWX for IPG III.

(b) Continue processing as outlined in paragraph 5 below.

h. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AY denotes a DRO document has been received with an invalid stock number (pos. 8-20 contains blanks except for pos. 14 which may contain alpha).

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will attempt to obtain the complete stock number by querying the DSC/ICP reflected in pos. 67-69. For IPGs I and II use telephone. For IPG III use TWX. When the correct stock number cannot be furnished, take cancellation action by reinput of document using DIC ZZ9.

(b) When correct stock number is obtained, continue processing as outlined in paragraph 5 below.

i. VIOLATION REASON CODE HL.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code HL indicates that DRO Citing Purpose Code M, pos. 70, combined with an incompatible Mandatory Transfer Data (MTD) (alpha/numeric combination, all alpha, all zeros, three digit number greater than 366 or blank) in pos. 62-64 has rejected from computer processing.

(2) PROCESSING/RESEARCH REQUIRED

Notify the appropriate DSC (by TWX or telephone) outlining circumstances and requesting a valid MTD be furnished. When no immediate reply is made by DSC, create a suspense file by following procedure outlined in paragraphs 4b(2)(a) and (b) above.

j. VIOLATION REASON CODE RE.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code RE indicates that an attempted deletion from the Cumulative Register, DIC ZZ9, did not match a record in the Cumulative Register.

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will obtain the original DRO violation (appendix F-85), retained as backup for the administration decision to delete the MRO violation (see paragraph 361303c, chapter 61 of this volume), and determine the reason for the no match condition.

(b) When the reason for the no match condition is ascertained, annotate the Violation Printout with the correct data element and continue to process as indicated in paragraph 5 below.

k. VIOLATION REASON CODE 2G.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code 2G indicates pos. 73 of the DRO is blank or contains data other than A through M (less I).

(2) PROCESSING/RESEARCH REQUIRED

Notify the appropriate DSC (by TWX or telephone) of the invalid code and request a valid code. When no immediate reply is furnished, create a suspense file by following the procedure outlined in paragraphs 4b(2)(a) and (b) above.

5. REENTRY INSTRUCTIONS

a. Remove A5J card from suspense when reply is received and keypunch information furnished by DSC. When all card entries are valid/complete, forward card to Office of Data Systems for processing closeout of violation suspense file and preparation of DD Form 1348-1.

b. Violation Followup Listing, appendix F-118 will be cumulative. Therefore, a A5J violation entry will continue to be listed daily starting the second day following initial input of invalid document image which listed the first day on Violation Printout Listing, appendix F-85.

c. Assure that all open A5J, Violation Followup Entries, appendix F-118 and A5J, Violation Entries, appendix F-85 have a matching suspense card indicating action taken. (Reference paragraphs 4b(2)(a) and (b) above.) When no A5J suspense card is found, follow procedures in paragraph 4 above for applicable code.

APPENDIX E-033 P

REQUEST FOR AND RESULTS OF TESTS

1. FORM/REPORT USED

Appendix C-84, Request and Results of Tests, DD Form 1222

2. REASON/CRITERIA FOR PREPARATION

DD Form 1222 will be utilized when laboratory testing is required as a result of in-storage inspection, receipt inspection, DLA Quality Audit, or upon receipt of instructions from the DSC.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. The Quality Control Office is responsible for initiating the DD Form 1222 upon receipt of a returned copy of a previously submitted DD Form 1225/SF 364 approving/directing the test and a DD Form 1348-M containing required data.

b. The Stock Readiness Branch, Warehousing Division, or the Inspection Branch, Receiving Division, will be responsible for selecting necessary samples and providing materiel and documentation to the Shipping Division.

c. The Quality Control Office is responsible for maintaining the record copy of submitted DD Form 1222 with the supporting copy of the DD Form 1225/SF 364.

d. The Product Quality Audit Division/Branch will prepare and retain copies of DD Forms 1222 for items subjected to product quality audits and as directed by the managing DSC.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Source(s) of Information.

DD Form 1222 is prepared when serviceability standards or DSC Directives require tests be performed on a specific item of supply and a Materiel Release Order (MRO) has been received from the managing DSC directing the movement of materiel to a test site.

b. Preparation of Form/Report.

Prepare a complete DD Form 1222 as follows:

BLOCK NUMBER	TITLE	INSTRUCTIONS
1	To	Submit to appropriate DSC laboratory.
2	From	Enter storage activity address.

BLOCK NUMBER	TITLE	INSTRUCTIONS
3	Prime Contractor, Address and Contract Number	Enter applicable data.
4	Manufacturing Plant Name and Address	Enter applicable data.
5	End Item or Project	Enter stock number.
6	Sample Number	Enter locally assigned number.
7	Lot Number	Enter lot number (a separate DD Form 1222 will be required for each lot).
8	Reason for Submittal	Enter type inspection.
9	Date Submitted	Self-explanatory.
10	Materiel to be Inspected	Noun description of item.
11	Quantity Represented	Enter total quantity on hand of item.
12	Specification and/or Drawing No. for Sample and Date	Enter applicable data.
13	Purchased From or Source	Enter applicable data.
14	Shipment Method	Self-explanatory.
15	Date Sampled and Submitted By	Storage activity address and date.
16	Remarks, and so on	Enter such data as date of pack and condition code of item.
17	Send Report of Test To	One copy to address of storage activity submitting samples and one copy to the appropriate DSC.

c. Signature/Approval Requirements.

None required by originating activity.

d. Distribution of Form/Report.

The completed DD Form 1222 will be prepared with original and four copies and will be distributed as follows:

(1) Original and 3 copies - Shipped with samples to the test site.

(2) Fourth copy - To suspended Inspection File in the Quality Control Office.

e. Detailed Procedure.

(1) When inspection of materiel or when Storage Serviceability Standards indicate a requirement for the testing of an item of supply, that portion of materiel possessing the critical characteristic will be assigned Condition Code J, K or L (appendix A-16), as appropriate.

(2) A DIC ZAC will be prepared and processed through the MOWASP System to create a DIC DAC to the managing activity to cause the recording of the changed Condition Code on the records of the managing activity, or if a receipt transaction, the receipt confirmation will be reported in Condition Code K or L as pertinent.

(3) A supporting DD Form 1225/SF 364, in accordance with appendix E-150 P or E-160 P, will be forwarded to the managing DSC.

(4) The managing DSC, upon receipt of the DD Form 1225/SF 364, will prepare a DD Form 1348-M, annotate the required data on the depot copy of the SF 364/DD Form 1225 and forward documents to the initiating depot.

(5) The Quality Control Office will receive the annotated copy from the DSC of the SF 364 or DD Form 1225 with the attached MRO. The MRO (DIC A5E) will contain the test directive number, Project Code 3G3 or 3G4 (see note below) and document number. Quality Control Office will utilize the provided data to prepare a coding sheet for input of the MRO to the computer process, ensuring pos. 3 contains an eight or nine punch (as appropriate) to cause computer preparation of the DD Form 1348-1 and any related documentation.

NOTE: Quality Control Office will coordinate with necessary function to assure the processing in accordance with appendix B-66, table 02 and appendix B-129, Project Instructions of Project Codes 3G3 and 3G4 to the table and controls file. The referenced project codes will cause the message FORWARD MRO TO QCO to be printed in block D of the DD Form 1348-1.

(6) The depot MRO Distribution System will assure the DIC A5E documents containing referenced message are provided to the Quality Control Office.

(7) The Quality Control Office, upon receipt of A5E MROs will prepare a DD Form 1222 in accordance with paragraph 3a above, attach to shipping documentation and forward for stock selection and shipping action. A copy of the DD Form 1222 will be attached to the file copy of the original DD Form 1225.

(8) Confirmation of shipping action will be accomplished in a routine manner.

(9) Instances in which the DSC determines a test will require less than a full UI, e.g., one gallon out of a barrel, the DSC will prepare an exception data MRO, DIC A5E. The quantity field will be zero filled and the exception data will provide the details of the transaction to include the shipping address, quantity, and advice as to disposition of the remaining contents of the original UI. The depot will prepare a manual MRO to comply with directed actions. If urgency of test requires expedited action, the MRO may be transmitted by telephone or message. Confirmation of shipment will not be mechanically made to the DSC.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO OR RETURNED FORM/REPORT

The DSC laboratory will return one copy of the DD Form 1222 to the storage activity originating the request and one to the appropriate DSC, with section B, results of test portion of form completed, to include quantity lost or consumed during testing. Based on results of test for the item Stock Readiness Branch will pull suspended inspection file and initiate action to make necessary adjustments to computer records by reentry of the Inspection Test Card, DIC ZCO. Reference appendices B-116, D-62, D-63, and E-116 P.

6. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Completed DD Form 1222 will be attached to and retained with corresponding DD Form 1225, Inspection Report, until the basic document is destroyed under current records disposition procedures.

APPENDIX E-034 P

SHIPMENT TRACER REQUESTS

1. PURPOSE

This procedure describes the actions necessary to initiate manual tracing action with the USPS for Registered, Insured and Certified Parcel Post shipments identified on the Shipment Tracer Request Listing (appendix F-35).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix D-182

b. Appendix F-35

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

Upon receipt of the Shipment Tracer Request Listing, appendix F-35, the following actions will be taken for each shipment identified on the listing.

a. Initiate tracer action under U.S. Postal Service Regulations to the Post Office from which the parcel was mailed. Postal Service Form 1510 or other prescribed forms will be used.

b. On receipt of Post Office response, initiate appropriate action as follows:

(1) If notified that the parcel was lost, destroyed, and/or that proof of delivery could not be furnished, notify the consignee accordingly by off-line narrative message to include advice to prepare Shipment Discrepancy Report in accordance with Joint Regulation, DLAR 4140.55, AR 735-11-2, NAVSUPINST 4440.127C, AFRf 67-16, MCO 4430.3C.

(2) If notified that the Post Office has proof of delivery, notify the consignee (based on Signal Code, pos. 51) by off-line narrative message, including particulars concerning proof of delivery, with an information copy to ICP/IMM involved.

APPENDIX E-035 P

SHIPPING DOCUMENT FOR GFM TURN-IN (DD FORM 1483)

1. FORM USED

Appendix C-35, Shipping Document for GFM Turn-In, DD Form 1483.

2. REASON/CRITERIA FOR PREPARATION

a. Shipping Document for GFM Turn-In (DD Form 1483) should be used by contractors in returning Government Furnished Materiel to the Depots.

b. The Distribution Depot prepares and distributes DD Form 1483 when materiel is received from the contractor without accompanying documentation.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Operations and Inspection Branches, Receiving Division, and Area Control Branches, Warehousing Division.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Sources of Information.

(1) The DD Form 1483 is completed based on inspection of materiel.

(2) The DD Form 1483 is prepared, when required, from information obtained from local sources, as follows:

(a) Prepositioned Materiel Receipt File.

(b) Advance copies of procurement instruments, and any authorized delivery documents, including vendor's invoice and/or packing lists.

(c) Bills of Lading and transportation records.

(d) Container markings.

NOTE: In the event above referred to documentation is not available, the DSC will be contacted for missing documentation or information to permit proper preparation of receiving documents.

b. Preparation of Forms.

(1) Complete the following blocks on DD Form 1483 upon receipt of materiel:

BLOCK NUMBER	TITLE	INSTRUCTIONS
25-29	Quantity Received	Record the tally in or actual count of Quantity Received.
H	Condition	Record Condition Code of materiel, appendix A-16.
P	Receipt	Warehouseman removing the materiel from carrier date and sign. Inspector date and sign.
I	Remarks	Record any discrepancies that may be noted as a result of receipt or inspection.

(2) Preparation of DD Form 1483 by Depot personnel when materiel is received from vendor without DD Form 1483.

(a) Serviceable and unserviceable turn-ins will be documented separately. The type of turn-in will be indicated by the insertion of an "X" in the "Serviceable" or "Unserviceable" box on the form, as appropriate.

(b) Complete "Page ___ of ___ pages."

(c) Complete the following blocks on DD Form 1483 upon receipt of materiel:

BLOCK NUMBER	TITLE	INSTRUCTIONS
A	Contract Number	Enter full Contract Number.
B	Ship To	Enter name and address of storage activity or depot receiving the Government furnished materiel.
C	Mark For	As directed/determined. (Storage)
D	Ship From	Enter name and address of shipping contractor as listed in DoD Activity Address Directory.
E	Office Administering Contract	Enter name and address of activity administering the cc [illegible] known.

BLOCK NUMBER	TITLE	INSTRUCTIONS
30-39	Document Number (Basic)	Extract from receiving document.
52-53	Fund	Extract if shown on receipt document.
57-59	Project	Extract if shown on receipt document.
60-61	Priority	Extract if shown on receipt document.
8-22	Stock Number	Enter Stock Number.
23-24	Unit of Issue	Enter appropriate Unit of Issue.
F	Quantity Shipped	Enter Quantity Shipped according to receipt documentation; otherwise, leave blank.
40-43	Serial Number	For Air Force contractors only. Enter Serial Number in sequence from the block allocated by the property administrator. The Serial Number shall not be duplicated on any one day. For all other contractors. Enter Serial Number beginning with 0001 each day and continue in numerical sequence. The Serial Number will not be duplicated on any one day. NOTE: Serial Number in combination with Document Number (Basic), pos. 30-39, forms complete Document Number for each Line Item.
G	Unit Price	Acquire and enter Unit Price.
I	Remarks	Enter, as applicable, Manufacturers' Code and Part Number, Item Description or Publication Reference, Stock Number over 16 digits, and any other information that will be useful in identification of the receipt.

BLOCK NUMBER	TITLE	INSTRUCTIONS
J	Date Shipped	Enter date released to carrier, if known.
K	Mode of Shipment	Enter appropriate code from appendix A-17.
L	Carrier	Enter name of Carrier.
M	Bill of Lading Number	Enter Bill of Lading Number, if shipped by commercial carrier. Enter transportation control number if shipped by military truck, LOGAIR, or QUICKTRANS.
N	Number of Containers	Enter total Number of Containers.

(d) When continuation sheets are necessary, the following minimum entries are required on the second and all succeeding pages of DD Form 1483.

BLOCK NUMBER	TITLE
Block A	Contract Number - Page ___ of ___ Pages
Block B	Ship To
Block C	Mark For (if applicable)
Block D	Ship From
Block E	Office Administering Contract

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING DD FORM 1483

a. Operations Branch Receiving Division, and Area Control Branches, Warehousing Division, will:

(1) Receive and tally-in materiel in accordance with appendix E-047 P, Processing Receipts for Reporting and Storage.

(2) Contact Inspection Branch, Receiving Division, when receipts require technical inspection.

(3) Prepare or complete DD Form 1438 as outlined in paragraph 4b above.

NOTE: Shoe lasts shall be completed per DLAM 4140.2, paragraph 313107 of this volume.

(4) Forward the DD Form 1438 immediately to Receipt Documentation Branch, Receiving Division.

b. Inspection Branch, Receiving Division, will:

(1) Conduct technical inspection of receipts upon request from Operations Branch, Receiving Division, and Area Control Branches, Warehousing Division.

(2) Prepare or complete DD Form 1483 as outlined in paragraph 4b above.

(3) Forward the DD Form 1483 immediately to Receipt Documentation Branch, Receiving Division.

c. Receipt Documentation Branch, Receiving Division, will:

(1) Receive DD Form 1483 from Operations and Inspection Branches, Receiving Division, and Area Control Braches, Warehousing Division.

(2) Complete receipt Confirmation in accordance with appendix E-108 P or E-110 P.

(3) Forward copy of completed DD Form 1483 to applicable DSC.

NOTE: Copies of DD Form 1483 completed for shoe lasts will be processed in accordance with DLAM 4140.2, Part 1, Chapter 3, of this volume.

6. DISPOSITION OF FORM AFTER FINAL ACTION

Completed DD Form 1483 will be filed in the Return off Government Furnished Materiel File, which will be retained for three months after receipt of materiel.

APPENDIX E-036 P

DISTRIBUTION DEPOT OPERATIONS AND PERFORMANCE REPORT
RCS DLA(M)232(0)MIN

1. APPENDICES/REPORTS USED IN THIS PROCESS

a. Appendix A-83, Management Information System Element Numbers.

b. Appendix B-95, Management Information System Report Card.

c. Appendix B-135, Management Information System Card (MIS).

d. Appendix D-80, Procedure Decision Chart-Management Information System Card.

e. Appendix D-102, Management Information System Report Data.

f. Appendix E-135 P, Procedures for Processing MIS Data Change Card ZUM, B-135.

g. Appendix E-135 V, Procedures for MIS Data Change Card Violations, ZUM, B-135.

h. Appendix F-9, Feeder Data for RCS DLA(M)232(0)MIN.

i. Appendix F-99, Management Information System (MIS) Change Card Listing.

2. REASON/CRITERIA FOR PREPARATION

Subject report is prescribed by HQ DLA in DLAH 7730.2, Management Information System Glossary; dated January 1982.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. The Office of Data Systems provides the appendix F-9 as an output of the process depicted in appendix D-102.

b. Management Support Office, Directorate of Storage and Transportation accomplishes management review of the F-9 report data for operational planning. MIS Report Cards, appendix B-95, will be mechanically prepared and forwarded to appropriate authority (HQ DLA).

c. Performance Analysis and Reports Division, Office of the Comptroller maintains central repository for central clearance of all materiel released outside the command.

d. Other directorates may utilize the data in conjunction with special studies.

4. PREPARATION OF REPORT

a. Data elements to be reported are established in DLAH 7730.2, Management Information System Glossary; dated January 1982.

b. Source data for the report will be obtained as follows:

(1) The F-9 report (Management Information System Feeder Data) part I, provides those elements which are accumulated mechanically in the MOWASP computer. Element numbers involved and "points of count" are shown and explained in appendix A-83, Management System Element Numbers.

(2) Those data elements which are not available in the F-9 Report, i.e., not susceptible to mechanical count, will be extracted from manual records and reports in accordance with definitions and "points of count" established in DLAH 7730.2, Management Information System Glossary.

c. Processing Adjustments to appendix F-9 reports.

(1) Maintaining the accuracy of the F-9, Feeder Data, for mechanically accumulated data elements will sometimes require increase or decrease adjustments in the daily and cumulative F-9 counts. Such adjustments will be processed in accordance with appendix E-135 P, in card format as shown in appendix B-135.

(2) Output of increase/decrease adjustments will be reflected in the MIS Change Card Listing, appendix F-99.

d. Signature/Approval Authority.

Approval is subject to local MIS supervisory control. Adequate reports control procedures will be established to ensure that MIS cards are keypunched and transceived.

e. Distribution of Report.

The computer prepared F-9 Report will be distributed as follows:

(1) The original and one copy to the Performance Analysis and Reports Division, Office of Comptroller.

(2) Two copies to the Management Support Office.

(3) Two copies to the Workload Control Branch, Operations Control Office, Directorate of Storage and Transportation.

(4) MIS Cards are transceived to HQ DLA and filed by the Office of Data Systems.

(5) MOWASP Reports and other source documents are filed by the Office of the Comptroller.

5. DISPOSITION OF REPORT AFTER FINAL ACTION

a. Daily F-9 listings will be retained three months and then destroyed.

b. Monthly listings (final reports) for a report period to HQ DLA as controlled by the Comptroller will be filed by the:

(1) Office of Comptroller - two years.

(2) Directorate of Storage and Transportation - one year.

c. MIS Card files are to be retained three months by the Office of Data Systems and then destroyed.

d. Supporting MOWASP and other source documents will be retained for three months at a minimum.

APPENDIX E-037 P

DD FORM 805 AND DLA FORM 527, STORAGE SPACE MANAGEMENT REPORT AND SPACE RECAPITULATION RECORD

1. PURPOSE

This procedure describes the basic steps required for accomplishing space surveys and reporting. These surveys and reports are required to maintain effective local management of storage space capacities and provide appropriate off-post agencies data for analysis needed for future supply decisions.

2. APPENDICES USED IN THIS PROCESS

a. Appendix C-43.

b. Appendix C-83.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

MSO, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Instructions - Local storage space control records will be maintained as required for planning current and future storage space assignments, and for compiling basic constant data elements.

b. These basic data elements, reported in units of square feet and cubic feet, identify the type of space by storage section and the commodity assigned to each section:

(1) Gross Storage Space (square feet).

(a) Available.

(b) Unusable.

(c) Standby.

(d) Outgranted.

1. To non-DoD users.

2. To DoD users.

(e) Used for Storage Operations.

(f) Aisles, Support, and Structural Loss.

(2) Net Storage.

(a) Total square feet.

(b) Total cubic feet.

(c) Attainable cubic feet.

(3) Storage Space Analysis (cubic feet).

(a) Requirement.

(b) Recoupable with additional resources.

(c) Requires major repair/renovation.

(d) Requires replacement.

(e) Attainable (to meet 5-year requirements).

c. Procedures - Data elements are reported in units of square feet and cubic feet on the DLA Form 527 (appendix C-83) by warehousing personnel. The original of the DLA Form 527 is to be forwarded to the MSO, DS/T, as of COB of the last working day of the month. The copy of the DLA Form 527 is retained by the Warehousing Division. After adjustments to storage space control records, if any, the MSO will consolidate data reported on the DLA Form 527.

d. Submission of the DD Form 805:

(1) The MSO will prepare transcript sheets for submission of the DD Form 805 report to HQ DLA (DLASC) via AUTODIN, IAW appropriate MIS 178 instructions.

(2) A narrative analysis will be prepared by the MSO, IAW MIS 178 instructions, and submitted to HQ DLA, ATTN: DLA-OW.

(3) In the event of a temporary loss of capability to transceive storage space data via AUTODIN, punched cards will be prepared in the format prescribed in MIS 178 instructions and dispatched to HQ DLA, ATTN: DLA-OW, via mail channels.

e. Preparation of DD Form 805.

(1) Reports as of 30 September and 31 March:

(a) Reports will be confined to section B, lines 9-15 (less line 10) and Remarks of the DD Form 805. Remarks will be continued on the back of the DD Form 805 if additional reporting space is required.

(b) A consolidated DD Form 805 will be prepared for storage space allocated/assigned DLA and non-DLA. Entries on lines 9-15 (less line 10) will indicate total by installation.

(c) The remarks portion of the DD Form 805 will include a breakout by DLA commodity and other allocation/assignment, identifying:

1. Covered storage space total square feet allocated, occupied square feet and cubic feet, and vacant square feet and attainable cubic feet (lines 9, 11, 12, 13 (including 13a, b(1), and b(2)) 14, and 15).

2. Open improved square feet and cubic feet occupied.

3. Open unimproved square feet and cubic feet occupied.

(2) Reports as of 30 June and 31 December:

(a) Reports will include section A, lines 1-8; section B, lines 10 and 16-18; section C, lines 19-22; and section D, lines 23-26.

(b) A consolidated DD Form 805, including applicable entries on lines 1-8, 10, and 16-20, in addition to entries established in subparagraph (1)(C)1 above.

(3) The following detailed instructions apply to the data required in the heading of this report:

(a) Report Date - Enter the report period date, using the last two digits of standard data element year, two digits for month, and two digits for day (for example: 30 June 1975 will be 750630).

(b) Frequency - Leave blank.

(c) Installation Code and Name - Enter the 4-character alpha identity code and installation name as shown below:

INSTALLATION IDENTITY CODE	NAME OF INSTALLATION	CITY/STATE
XCQM	DDTC	Tracy, CA
WJAT	Stockton Storage Facility	Stockton, CA
FCHZ	DESC	Dayton, OH
EFGV	DCSC	Columbus, OH
TDXA	DPSC	Philadelphia, PA
PVRY	DDMP	Mechanicsburg, PA
PYKE	DDMT	Memphis, TN

INSTALLATION IDENTITY CODE	NAME OF INSTALLATION	CITY/STATE
SGQM	DDOU	Ogden, UT
UEXL	DCSC	Columbus, OH
UEXP	Arlington Road Photographic Facility	Richmond, VA
ZZZQ	DIPEF	Atchison, KS
AZTQ	Defense Storage Facility	Bayonne, NJ

(d) DoD Component - Enter the letter S for DLA.

(4) All data values requiring an expression of areas in gross square feet will be computed by:

(a) Using inside measurements between exterior walls, without deductions for firewalls or other structural losses.

(b) Using overall measurements of open storage areas with no deductions for trackage and permanent road within the area. However, in the case of unimproved open areas, only that space actually occupied by stored materiel or used in support of storage operations will be reported.

(5) The following detailed instructions apply to the data values required in the line items of this report:

(a) Section A - Gross Storage Space (SQ FT).

1. Line 1, Prior 30 June Report - Enter under columns (b) through (i) the amounts of gross storage space reported by the activity on line 2 of prior 30 June report.

2. Line 2, This Report - Enter under columns (b) through (i) the amounts of reportable gross storage space at the activity.

3. Line 3, Unusable - Enter under columns (b) through (h) the amount of gross storage space determined to be unusable, as follows:

a. Space so deteriorated that it fails to provide a sufficiently protective environment for the storage of materiel.

b. Space that is unsafe for any storage purpose of operation.

c. Space that because of its location is an unwarranted security risk or its occupancy would be in violation of local safety ordinances.

4. Line 4, Standby Enter under columns (b) through (h) the amount of gross storage space in standby status.

5. Line 5, Outgranted to Non-DoD Users - Enter under columns (b) through (i) the amount of gross storage space which is leased, licensed, or permitted to private or non-DoD Government (Federal, state, county, or local) agencies for their operation. Include space classified as storage space at the time it was outgranted, even though it is not now being used for storage purposes.

6. Line 6, Outgranted to DoD Users - Enter under columns (b) through (i) the amount of gross storage space which is licensed or permitted to other DoD components for their operations.

7. Line 7, Used for Storage Operations - Enter under columns (b) through (i) the amount of gross storage space being used for storage operations. Include gross storage space which is operated by the reporting activity wherein interagency support in storage and warehousing services are provided to another DoD component or Federal Agency.

8. Line 8, Aisles, Structural Loss, Support Space - Enter under columns (b) through (i) the amount of space which is used for:

a. Aisles within the storage area.

b. Functions in support of storage operations (e.g., receiving, shipping, packaging, and so on).

c. Space not usable for storage because of construction features or physical characteristics.

(b) Section B - Net Storage.

1. Line 9, Total Square Feet - Enter under columns (b) through (i) the amount of net storage space at the installation as determined by subtracting entries on line 8 from the entries on line 7.

2. Line 10, Total Cubic Feet - Enter under columns (b) through (i) the product of the entry on line 9 extended by the unobstructed stacking height permitted by safety restrictions. Total cubic feet in improved open storage, under column (h), shall be computed by using an average stacking height of 10 feet. The total cubic feet to be reported under column (i) for unimproved open storage shall be actual occupied.

3. Line 11, Attainable Cubic Feet - Enter under columns (b) through (i) the amount of cubic space in the total cubic feet which is usable for the storage of materiel. The cubic capacity to be reported on this line is limited to the stacking height attainable under the present storage arrangement and achieved with available equipment, e.g., storage aids and Materiel Handling Equipment (MHE).

a. In covered storage areas, the entries will be the result of adding the amounts of usable cubic space in bin, racks, and bulk storage areas and will be computed as follows:

(1) Bin usable cubic space is the product of the bins outside dimensions - length, width, and height (L x W x H). Cubic space above the bins will not be included.

(2) Rack usable cubic space is the product of the racks outside dimensions (L x W x H). Cubic space above the racks will be included to the extent that use of such space is permitted by safety limitations and the capacity of available MHE.

(3) Bulk usable cubic space is the product of the net storage square feet used for bulk storage multiplied by the stacking height permitted by safety restrictions and floor load limitations attainable with available MHE and storage aids. Cubic space beyond the reach of available MHE lift height and floor load limitations will not be included even though safety limitations or permisable stacking heights have not been attained.

b. In open storage areas the attainable cubic feet in improved space shall generally be computed by multiplying the net storage square feet using an average stacking height of 10 feet. Where local conditions and actual commodity characteristics dictate a specific stacking height, the latter shall apply. In unimproved space, the attainable cubic feet will be that actually occupied by stored materiel.

4. Line 12, Occupied Square Feet - Enter under columns (b) through (i) that portion of the entries on line 9 which is occupied by bins, racks, and materiel in bulk storage areas.

5. Line 13, Occupied Cubic Feet - Enter under columns (b) through (i) the cubic capacity of occupied bins and racks and the cubic space above floor areas which is occupied by materiel in bulk storage areas. The methodology of determining bin and rack occupancy may be a statistical sampling or a simple record of available and occupied openings.

6. Line 13a, Reporting Component's Materiel - Enter under columns (b) through (i) that portion of the entries on Line 13 which is occupied by DLA commodities and other DLA-owned materiel.

7. Line 13b, Common/Cross Services - Enter under columns (b) through (1) that portion of the entries on line 13 which is occupied by materiel being stored on a common/cross serviced basis.

8. Line 13b(1), DoD Materiel - Enter under columns (b) through (i) the amount of cubic space reported on line 13b which is occupied by DoD materiel, including household goods and personal effects belonging to military personnel.

9. Line 13b(2), Non-DoD Materiel - Enter under columns (b) through (i) the amount of cubic space reported on line 13b which is occupied by non-DoD materiel.

10. Line 14, Vacant Square Feet - Enter under columns (b) through (h) the difference between line 9 and 12.

11. Line 15, Vacant Cubic Feet - Enter under columns (b) through (h) the difference between lines 11 and 13.

12. Line 16, Unobligated Square Feet - Enter under columns (b) through (h) that portion of the vacant square feet reported on line 14 which is not obligated to any future requirement.

13. Line 17, Unobligated Cubic Feet - Enter under columns (b) through (h) that portion of the vacant cubic feet reported on line 15 which is not obligated to any future requirement.

14. Line 18, Recoupable Cubic Feet through Rewarehousing - Enter under columns (b) through (g) the amount of cubic space in occupied locations reported on line 13 that can be recouped through rewarehousing.

(c) Section C - Storage Space Analysis (Net Cubic Feet).

1. Line 19, Requirements (Next Fiscal Year) - Enter under columns (b) through (h) that amount of net attainable cubic space required to satisfy the obligated requirements for the next fiscal year. Requirements for materiel currently stored in open unimproved space (column (i)) will be shown under the appropriate column(s).

2. Line 20, Recoupable with Additional Resources - Enter under columns (b) through (h) the sum of the following:

a. The difference between line 10 (Total Cubic Feet) and line 11 (Attainable Cubic Feet).

b. The total cubic feet obtainable through the reactivation of standby space and the retrieving of outgranted space. The total cubic feet will be determined based upon the net to gross ratio existing between line 10 (Total Cubic Feet) and line 7 (Used for Storage Operations (Gross).

3. Line 21, Requires Major Repair/Modification - Enter under columns (b) through (i) the total cubic feet in need of major repair/modification to raise it to an adequate status for storage purposes. The repairs/modifications to be reported herein are those estimated to cost $50,000 or more for an individual structure or open storage area.

4. Line 22, Requires Replacement - Enter under columns (b) through (h) the total cubic feet of space in need of replacement for which there is a continuing requirement and the repair of which is not economically justifiable.

(d) Section D - Five Year Storage Space Requirement (Net Cubic Feet) For Years 2 through 5.

1. Line 23, Attainable - Enter for each fiscal year the total amount of attainable cubic feet of covered and open improved space, as reported on line 11, columns (b) and (h), adjusted as necessary to reflect ongoing programed changes, including inactivation of facilities and placing them in standby, diversion and disposal, new acquisitions from construction and conversion, reactivation from standby, and recovery from outgrant.

2. Line 24, Requirements - Enter for each fiscal year for covered and open improved space the attainable cubic feet required to satisfy the projected requirements.

3. Line 25, Excess (+ Plus)/Deficient (- Minus) - Enter for each fiscal year for covered and open improved space the difference obtained by subtracting line 24 (Requirements) from line 23 (Attainable).

4. Line 26, Recoupable with Additional Resources - Enter for each fiscal year for covered and open improved space the total cubic feet of storage space recoupable with additional resources, as reported on line 20, with adjustments for each fiscal year, as appropriate.

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART A
INITIAL TELEPROCESSING INPUT

1. PURPOSE

This procedure provides the capability of initiating the SEAVAN Shipment Planning teleprocessing program.

2. APPENDICES USED IN THIS PROCEDURE

Reference subsequent parts for appropriate appendices.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

(1) This procedure provides instructions for accomplishing all SEAVAN Shipment Planning maintenance.

(2) Chapter 9 of this volume describes the use and content of the SEAVAN Shipment Planning Function.

b. CRT Initialization:

(1) To initiate the program, key in $$UWTT01 and press the Enter key. The CRT will be dedicated to this program until another $$ entry is made.

(2) This input will result in a display of SEAVAN Processing Section Codes (see figure 1 below).

NOTE: Several types of transactions may be accomplished within a section.

c. Select the appropriate Section Code, key it in, and press the Enter key. If an incorrect entry is made, the panel will be brought back so that reentry of a valid code can be made. A correct input will result in one of the following displays:

(1) MR - MTMC Release, reference appendix E-038 P, part B. This format is used to accomplish all MTMC Release File Maintenance (appendix B-275).

(2) IP - Update Load Record with MTMC Data, reference appendix E-038P, part C. This format is used to accomplish all maintenance for in-process loads as a result of data not being available at the time the SEAVAN load was released (appendix B-278).

(3) EP - Equipment Pool, reference appendix E-038 P, part D. This format is used to accomplish all Equipment Pool File Maintenance (appendix B-276).

(4) WR - Workload Request by Destination or Document Number, reference appendix E-038 P, part E. This format is used to request workload by destination or document number.

(a) Request by Destination (appendix B-257).

(b) Request by Document Number (appendix B-258).

(5) PR - Load Exception Process, reference appendix E-038 P, part F. This format is used to:

(a) Request additional MROs to complete a SEAVAN load which is in-process (appendix B-256).

(b) Remove a line item from a configured SU (appendix B-279).

(c) Partial a line item (appendix B-279).

(d) Remove an SU from a load and add the SU to a load being assembled for the same destination (appendix B-273).

(e) Return an SU to the SEAVAN Workload Bank (appendix B-279).

(6) AD - SU Offer and MRO Adjustment, reference appendix E-038 P, part G. This format is used to:

(a) Report an overshipment due to item packaging (appendix B-264).

(b) Enter an MRO cancellation (appendix B-260).

(c) Report an undershipment due to item packaging (appendix B-265).

(d) Accomplish a denial when insufficient or no stock in the requested quantity is available for shipment (appendix B-262).

(e) Accomplish a denial for a medical controlled substance that requires an export permit when the exact quantity is not available in support of an FMS shipment (appendix B-261).

(f) Flag an MRO that has a value less than $200.00 to prevent notification to the DSC that cancellation action will not be effected (appendix B-263).

(g) Enter a date offered to transportation (appendix B-259).

(7) SP - Special Processing, reference appendix E-038 P, part H. This format is used to:

(a) Remove an MRO from further automated processing (appendix B-266).

(b) Reject an MRO because the RDD cannot be met (appendix B-267).

(c) Force close a partially canceled MRO (appendix B-268).

(d) Change data elements already established in the in-process file (appendix B-270).

(e) Force close a MRO (appendix B-269).

(f) Confirm MROs shipped outside the SEAVAN process (appendix B-272).

(8) RL - Review/Closeout, reference appendix E-038 P, part I. This format is used to update erroneous or missing data which is necessary to print the SEAVAN TCMD Listing, F-211 and, if required, the SEAVAN Consist, F-62 (appendix B-274).

(9) MG - MRO Inquiry/Update, reference appendix E-038 P, part J. This format is used to determine the status of a SEAVAN MRO and provide for file maintenance of mandatory shipment planning data which was missing in MOWASP (appendix B-255).

(10) MH - Load/SU/LI Inquiry, reference appendix E-038 P, part K. This format is used to inquire file data by load, shipment unit or line item (appendix B-271).

(11) MI - MIS Reports, reference appendix B-038 P, part M. This format is used to inquire SEAVAN MIS data (appendix B-280).

(12) TC - Table and Control Inquiry/Update, reference appendix E-038 P, part L. This format is used to:

(a) Provide information concerning size, type and capacity of vans (appendix B-277).

(b) Identify hazardous type cargo codes which may be shipped in the same vans (appendix B-277).

(c) Maintain constants and controls in the SEAVAN System (appendix B-277).

(d) Maintain files which contain TAC data (appendix B-282).

(13) TR - Transshipment TCMD/Receipt - Inquiry/Update, reference appendix E-038 P, part O. This format is used to update/inquire Transshipment TCMD and Receipt Data.

(14) TW - Transshipment Workload Release, reference appendix E-038 P, part P. This format is used to release a complete or partial transshipment to a specific load.

(15) TH - TCMD History Inquiry, reference appendix E-038 R, part Q. This format is used to inquire the TCMD History File.

(16) TX - Load/TCMD XREF Inquiry, reference appendix E-038 P, part R. This format displays all TCNs assigned to a load.

5. ERROR MESSAGE/ACTION

ERROR MESSAGE	CAUSE/ACTION
MANDATORY ENTRY	Probable Cause: An invalid Section Code was entered. Action: Enter a valid Section Code as displayed on the panel.

Figure 1

```
UWTT01        SEAVAN PROCESSING
SECTION CODE
ENTER ONE OF THE FOLLOWING SECTION CODES:

   MR = MTMC RELEASE INQUIRY/UPDATE
   IP = UPDATE LOAD RECORD WITH MTMC DATA
   EP = EQUIPMENT POOL
   WR = WORKLOAD REQUEST - BY DESTINATION OR DOCUMENT NUMBER
   PR = LOAD EXCEPTION PROCESSING
   AD = SU OFFER AND MRO ADJUSTMENT
   SP = SPECIAL PROCESSING
   RL = REVIEW/CLOSEOUT
   MG = MRO INQUIRY/UPDATE
   MH = LOAD/SU/LI INQUIRY
   MI = MIS REPORTS
   TC = TABLE AND CONTROL INQUIRY/UPDATE
   TH = TCMD HISTORY INQUIRY
   TX = LOAD/TCMD XREF INQUIRY
   TR = TRANSSHIPMENT TCMD/RECEIPT INQUIRY/UPDATE
   TW = TRANSSHIPMENT WORKLOAD RELEASE
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART B
MTMC RELEASE

1. PURPOSE

This procedure describes the maintenance activities necessary to update or inquire data relating to the MTMC Release File.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-275.

c. Appendix D-194.

3. RESPONSIBILE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This procedure provides instructions for accomplishing all MTMC Release File Maintenance.

(2) Whenever the number of large or small vans required is zero, the record will be automatically deleted. Also, whenever the current date exceeds the sailing date, the record will be automatically deleted.

b. CRT Initization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code MR and depress the ENTER key.

(3) The panel for file maintaining MTMC Release Data will be displayed. See figure 1 below.

(4) To inquire, add, change or delete data, key in the desired destination code and depress the ENTER key. If the record is on file, the screen will display the destination and recorded data. If the record is not on file, the destination and data element fields will be displayed. See figure 2 below.

(5) To add data, key in the data per appendix B-275 and depress the ENTER key. The updated panel will be displayed. Five sets of data may be entered per destination.

(6) To change data, overlay the data to be changed and depress the ENTER key. The updated panel will be displayed.

(7) To delete data, enter zeros or blanks in the Voyage Number field and depress the ENTER key to delete a complete line. The updated panel will be displayed with subsequent lines rotated upward in Sailing Date sequence.

(8) To access another destination record, move the cursor to the upper Destination field, enter the desired code and depress the ENTER key.

(9) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID DATA	Probable Cause: Data entered is invalid per appendix B-275. Action: Determine the error and reenter correct data.
BAD RETURN FROM UWTT05 XXXXXXX	Probable Cause: A system error has been encountered. Action: Record the message and notify supervisor.
NON-NUMERIC DATA IN FIELD	Probable Cause: Special characters were entered in numeric data fields. Action: Reenter numeric data in pertinent fields.

Figure 1

```
UWTTØ1        MTMC RELEASE INQUIRY/UPDATE
SECTION CODE MR

-DEST-


-DEST-

VOY-NR S-NR TRM TYP LG SM VESEL-NAME STEAM-LINE OWNR SAIL-DT  ETA  CARR POE POD
```

Figure 2

```
UWTTØ1        MTMC RELEASE  INQUIRY/UPDATE
SECTION CODE MR
-DEST-


-DEST-

VOY-NR S-NR TRM TYP LG SM VESEL-NAME STEAM-LINE  OWNR SAIL-DT  ETA  CARR POE POD
       ØØØØ          ØØ ØØ                                  ØØØØØ  ØØØØØ
       ØØØØ          ØØ ØØ                                  ØØØØØ  ØØØØØ
       ØØØØ          ØØ ØØ                                  ØØØØØ  ØØØØØ
       ØØØØ          ØØ ØØ                                  ØØØØØ  ØØØØØ
       ØØØØ          ØØ ØØ                                  ØØØØØ  ØØØØØ
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART C
UPDATE LOAD RECORD WITH MTMC DATA

1. PURPOSE

This procedure describes the maintenance activities necessary to update the in-process load record with MTMC release data as a result of data not being available at the time the SEAVAN load was released.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-278.

c. Appendix D-197.

d. Appendix F-213.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This procedure provides instructions for accomplishing updates to the in-process load file.

(2) The SEAVAN Equipment/MTMC Release Missing Data Report, F-213, notifies Transportation personnel of the requirement to provide this information.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code IP and depress the ENTER key.

(3) The panel for file maintaining MTMC Release Data will be displayed. See figure 1 below.

(4) To add, change or delete data, key in the desired load number and depress the Enter key. If the record is on file, the screen will display the load number and recorded data. If the record is not on file, the load number and data element fields will be displayed.

(5) To add data, key in the data per appendix B-278 and depress the ENTER key. The updated panel will be displayed.

(6) To change data, overlay the data to be changed and depress the ENTER key. The updated panel will be displayed.

(7) To delete data, blank out the data to be deleted and depress the ENTER key. The updated panel will be displayed.

(8) To access another load number, move the cursor the the upper Load Number field, enter the desired code and depress the ENTER key.

(9) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGE/ACTION

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
NO RECORD FOUND	Probable Cause: Load Number entered is not on record.
	Action: Enter valid, recorded Load Number.

Figure 1

```
UWTT01        UPDATE LOAD RECORD WITH MIMC DATA
SECTION CODE IP
LOAD NUMBER 0000

LOAD NUMBER 0000
VOY-NR S-NR TRM TYP VESSEL-NAME STEAM-LINE OWNR SAIL-DT  ETA  CARR POE POD
                                                 00000  00000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART D
EQUIPMENT POOL

1. PURPOSE

This procedure describes the maintenance activities necessary to update or inquire the SEAVAN Equipment Pool File.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-276.

c. Appendix D-195.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all SEAVAN Equipment Pool File maintenance.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A to initialize the program.

(2) Key in Section Code EP and depress the ENTER key.

(3) The panel for file maintaining Equipment Pool Data will be displayed. See figure 1 below.

(4) To add data, key in Transaction Code VD data per appendix B-276 and depress ENTER key.

(5) To change data, key in Transaction Code VD, SEAVAN number, owner, size and type, if necessary, and make applicable changes to cube, location and carrier.

(6) To delete data, key in Transaction Code VE, SEAVAN number and owner, and depress the ENTER key.

(7) To inquire individual SEAVAN, key in Transaction Code VF, SEAVAN number and owner, and depress the ENTER key. The data will be displayed.

(8) To inquire entire file, key in Transaction Code VF, zeros in SEAVAN number field and depress ENTER key. The first record panel will be displayed by owner, size and type. Depress the Enter key to view succeeding records, if applicable. When the last record is displayed, a REVIEW COMPLETE message will be displayed.

(9) To process another transaction, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: An Action Code other than VD, VE or VF was entered. Action: Enter VD to add or change data, VE to delete data, or VF to inquire records.
INVALID DATA	Probable Cause: Data entered is not valid. Action: Determine the error and reenter correct data.
ENTRY WAS SUCCESSFUL	Probable Cause: Self-explanatory. Action: Continue processing.
REVIEW COMPLETE	Probable Cause: The last record was displayed when the entire file inquiry was made. Action: Continue processing.
XREF RCD NOT FOUND	Probable Cause: An inquiry action was made against an unrecorded SEAVAN number. Action: Determine the error and reenter correct data.
SIZE AND TYPE MAY NOT BE CHANGED	Probable Cause: Self-explanatory. Action: Only cube, location and carrier fields may be changed.
NO INDEX RCD FOUND ON FIRST SEARCH	Probable Cause: An inquiry action with zeros in the Van Number field was made against an empty file. Action: No action necessary. Vans must be added to the file before an inquiry can be made.

ERROR MESSAGE	CAUSE/ACTION
NO OWNER RCD FOUND ON FIRST SEARCH	Probable Cause: Data is on the index record but not on the pool file. Action Cause: Print the message and notify the system manager.
OWNER RCD NOT FOUND	Probable Cause: Data is on the cross-reference file but not on the pool file. Action: Print the message and notify the system manager.
SEAVAN NUMBER NOT ON OWNER RCD	Probable Cause: Data is on the index record but not on the pool file. Action: Print the message and notify the system manager.

Figure 1

```
UWTT01        EQUIPMENT POOL
SECTION CODE EP
ACTION CODE                                (VD=ADD/CHANGE)(VE=DELETE)(VF=INQUIRY)
 VAN-NBR  OWNR  SZ  TYP  CUBE  LOCAT  CARR
00000000        00       0000
VAN-NBR  CUBE LOCAT CARR  VAN-NBR  CUBE LOCAT CARR   VAN-NBR  CUBE LOCAT CARR
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART E
WORKLOAD REQUEST BY
DESTINATION OR DOCUMENT NUMBER

1. PURPOSE

This procedure describes the maintenance activities necessary to request workload release by either destination, booking group or document number/suffix.

2. APPENDICES USED IN THIS PROCEDURE

a. Chapter 9.

b. Appendix B-257.

c. Appendix B-258.

d. Appendix D-192.

e. Appendix F-210.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This procedure provides instructions to request workload release by destination or booking group; or to force plan loads by altering the load accumulation key as a result of reviewing the SEAVAN Load Plan Report, F-210, and determining the number of loads to release for shipment.

(2) This procedure also provides instructions to request workload release by individual MRO. When this transaction causes release of an MRO, the MRO is assigned 0000 as the SEAVAN load number. It may be added to a SEAVAN load or shipped via another mode of transportation.

(3) Workload Transactions by Destination are kept on file until the next scheduled processing of the SEAVAN Workload Release Program and may be altered any time prior to release. Workload Releases by Document Number update the MRO file and cause release of the MRO in the next scheduled processing of the Workload Release Program.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code WR and depress the ENTER key.

(3) The panel for file maintaining Workload Request Data will be displayed. See figure 1 below.

(4) Workload Request by Destination or booking group.

(a) To inquire, add, change or delete data, key in the desired destination code and depress the ENTER key. If the record is on file, the screen will display the destination and recorded data. If there is no record on file, the destination and data element fields will be displayed.

(b) To add data, key in the data per appendix B-257 and depress the ENTER key. The updated panel will be displayed. Five sets of data may be entered per destination or booking group.

(c) To change data, overlay the data to be changed and depress the ENTER key. The updated panel will be displayed.

(d) To delete data, enter zeros in the MDD to delete a complete line and depress the ENTER key. The updated panel will be displayed.

(5) Workload Request by Document Number/Suffix.

(a) Move the cursor up to the Document Number field, enter data per appendix B-258 and depress the ENTER key.

(b) A successful entry will return the message MRO FILE UPDATED.

(6) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID DATA	Probable Cause: Data entered is invalid.
	Action: Determine the error and reenter correct data.
MRO RECORD NOT FOUND	Probable Cause: Incorrect or unrecorded MRO document.
	Action: Determine the error and reenter correct data.
MRO FILE UPDATED	Probable Cause: Request by document number successful.
	Action: Continue processing.

ERROR MESSAGE	CAUSE/ACTION
LOAD NOT EQUAL NINES	Probable Cause: Request for document number release for a particular MRO has previously been accomplished or MRO has already been documented. Action: Continue processing.
SU STATUS NOT EQUAL SPACE, OR T	Probable Cause: The MRO has been released. Action: Continue processing by requesting another MRO.

Figure 1

```
UWIT01      WORKLOAD REQUEST - BY DESTINATION OR DOCUMENT NUMBER
SECTION CODE WR

  DOCUMENT NR  SFX PRTL
                   00

-DEST-

-DEST-  STOP - NRS COMB-PREC COMB-TYP-C COMPAT-REQ.  RESTRICT-PREC

   MDD REL-DATE  RDD  NBR-VAN  VAN-SZ TYP-VAN  VAN-WGT VAN-CBE  PLI  SUPPR-FLAG
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART F
LOAD EXCEPTION PROCESSING

1. PURPOSE

This procedure describes the maintenance activities necessary to:

a. Request additional MROs to complete a SEAVAN load which is in process.

b. Remove a line item from a configured Shipment Unit (SU).

c. Partial a line item.

d. Remove an SU from a load and add the SU to a load being assigned for the same destination.

e. Return an SU to the SEAVAN Workload Bank.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9

b. Appendix B-256

c. Appendix B-273

d. Appendix B-279

e. Appendix D-192

f. Appendix D-197

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure provides instructions for accomplishing all Load Exception Processing Maintenance described in paragraphs 1a through e above.

b. CRT Initialization

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code PR and depress the ENTER key.

(3) The panel for file maintaining Load Exception Processing Data will be displayed. See figure 1 below.

(4) Workload request for additional MROs for in-process loads, Transaction Code DS. Key in data per appendix B-256 and depress the ENTER key. This transaction is also used to reprint MROs as necessary. To reprint enter only Load Number and Exception Code 2.

(5) Removal of LI from Configured SU.

(a) Move the cursor to Transaction Code VU. Key in data per appendix B-279 and depress the ENTER key.

(b) This input will single line the line item and change the assigned load number to 0000. Action must then be taken to confirm the shipment if shipped by other than SEAVAN, assign a new SEAVAN Load Number or return the shipment to the SEAVAN Shipment Planning Function.

(6) Partialling a Line Item.

(a) Move the cursor to Transaction Code VV. Key in data per appendix B-279 and depress the ENTER key.

(b) The line item must have been previously single lined from the SU to accomplish partialling.

(c) The program will determine and assign the appropriate Partial Number.

(7) Removal of SU from Configured Load.

(a) Move the cursor to Transaction Code DY. Key in the data per appendix B-273 and depress the ENTER key.

(b) When an SU cannot be loaded in the initially scheduled van, the SU may be directed back to the MRO bank for planning into a following load, reference appendix B-279, Transaction Code VW. When the revised Load Number is left blank, Load Number 0000 will be assigned until further input is accomplished.

(8) Return an SU to the SEAVAN Workload Bank. Move the cursor to Transaction Code VW. Key in the data per appendix B-279 and depress the ENTER key.

(9) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
PRECEDENCE CODE NOT 1, 2, 3, 4 OR BLANK	Probable Cause: Precedence Code other than 1, 2, 3 or blank, entered. Action: Enter Precedence Code 1, 2, 3 or blank, as applicable.
WGT-CUBE NOT WITHIN UPPER/LOWER LIMITS	Probable Cause: Weight and/or cube not within validation parameters and exception indicator was left zero. Action: Enter 1 in Exception Indicator if weight/cube entered is correct. This will bypass parameters.
ADDITIONAL MRO NOT FOUND	Probable Cause: All available MROs have been utilized. There are no more available MROs to satisfy weight and cube parameters. Action: No further action necessary.
LOAD RECORD NOT FOUND	Probable Cause: The load number entered does not match a record in the Load File or was input incorrectly. Action: If input incorrectly, reenter correct load number.
DESTINATION MUST BE ENTERED	Probable Cause: Additional workload was requested for a stop-off van and the destination field was left blank. Action: Enter destination in field.
DESTINATION MUST NOT BE ENTERED	Probable Cause: Additional workload was requested for a single destination van and destination was entered. Action: Blank out destination field.
PLANNED LOAD RECORD NOT FOUND	Probable Cause: No available MROs for the specified precedence. Action: No action can be taken until additional MROs are received from DPSC.
UNSATISFIED WORK REQUEST, ALL MROS USED	Probable Cause: The weight and cube entered could not be met because all MROs had been used. The amount of weight and cube that shows on the display was unsatisfied. Action: None.

ERROR MESSAGE	CAUSE/ACTION
BAD RETURN FROM UWTTXX XXXXXXXX	Probable Cause: A system error has been encountered. Action: Record the message and notify supervisor.
INVALID DATA	Probable Cause: Transaction Code VU - Nonnumeric lines entered. Transaction Code VV - Nonnumeric quantity entered. Transaction Code VW - Invalid entries for SRC, TC, COMP, STOP, WGT and CUBE. Action: Enter valid data per appendix B-279.
INVALID QUANTITY	Probable Cause: Transaction Code VV - Quantity entered is greater than the quantity open. Action: Enter correct quantity to be partialled.
INVALID SINGLE LINE ACTION	Probable Cause: The shipment unit has only one line. Action: No action necessary. Proceed to next transaction.
LINE ALREADY SINGLE LINED	Probable Cause: Transaction Code VU - The line item record has previously been flagged as single lined. Action: No action necessary. Proceed to next transaction.
PARTIAL LINE NOT SINGLE LINED	Probable Cause: Transaction Code VV - The line is not single lined or not the only line of a shipment unit. Action: Single line the SU by utilizing Transaction Code VU, then partial the line item.
SU RECORD NOT ELIGIBLE FOR WORKLOAD BANK	Probable Cause: Transaction Code VW - The SU is assigned to a load other than 0000. Action: If SU should be replanned, remove from existing load using a DY transaction.
SU NOT ASSIGNED TO THIS LOAD	Probable Cause: Transaction Code DY - Incorrect load or SU number was entered. Action: Review document and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
LINE ITEM RECORD NOT FOUND	Probable Cause: Transaction Codes VU, VV and VW - Incorrect SU/LI number entered. Action: Review document and reenter correct data.
SU NOT ELIGIBLE FOR REMOVAL	Probable Cause: Transaction Code DY - Tried to remove a 13-position SU for which the TCMD and Consist have been printed. Action: Remove another SU.
NO MROS FOUND TO REPRINT	Probable Cause: Transaction Code DS - Incorrect load number was entered. Action: Review document and reenter correct data.
NOT ELIGIBLE FOR BANK DUPE ACTION	Probable Cause: Transaction Code VW - A previous partial is already being replanned. Action: Wait until the other partial is released.
INVALID ACTION LOAD CLOSED	Probable Cause: Attempting to process a transaction against a Load which has had the TCMD/Consist printed.

Figure 1

```
UWTT01        LOAD EXCEPTION PROCESSING
SECTION CODE PR

ACTION  LOAD-NBR  WEIGHT  CUBE  -DEST-  PREC  EXC-IND
  DS      0000    00000  0000            0      0

        SU NUMBER CD    ENTER LINES
  VU     0000000   0  ***********************************************************
000
        SU/LI NUMBER CD   QTY
  VV    ************ *  *****

        LOAD-NBR    SU-NUMBER  CD   LOCATION  RE-LD-NBR
  DY      0000    0000000000000 0                0000

        SU NUMBER  CD   LOCATION      -DEST- SR TC CMP WTR-COM BK STP  WGT  CUBE
  VW  0000000000000 0 XXXXXXXXXXXX                0                   00000 00000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART G
SU OFFER AND MRO ADJUSTMENT

1. PURPOSE

This procedure describes the maintenance activities necessary to:

a. Report the overshipment of an MRO due to item packaging characteristics.

b. Enter a complete or partial MRO cancellation.

c. Report the undershipment of an MRO due to item packaging characteristics.

d. Accomplish a denial (warehouse refusal) when insufficient or no stock, in the requested quantity, is available for shipment.

e. Enter a denial for a medically controlled substance that requires an export permit when the exact quantity is not available in support of a FMS shipment.

f. Flag an MRO that has a value less than $200 (A5_ only) to prevent notification to the DSC that cancellation action will not be effected.

g. Process an offer to Transportation by SU (Shipment Unit) to record the date available and receive DD Form 1387, Military Shipment Label, via an on-line printer.

2. APPENDICES USED IN THIS PROCESS:

a. Chapter 9.

b. Appendix B-259.

c. Appendix B-260.

d. Appendix B-261.

e. Appendix B-262.

f. Appendix B-263.

g. Appendix B-264.

h. Appendix B-265.

i. Appendix C-58.

j. Appendix D-197.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all SU Offer and MRO Adjustment maintenance described in paragraphs 1a through 1g above.

b. CRT Initialization.

(1) Refer to appendix E038P, part A, to initialize the program.

(2) Key in Section Code AD and depress the ENTER key.

(3) The panel for file maintaining SU Offer and MRO Adjustment data will be displayed. See figure 1 below.

(4) To report the overshipment of an MRO due to item packaging characteristics key in Transaction Code DB data per appendix B-264 and depress the ENTER key. Up to eight entries may be input. See note below.

(5) To enter a complete or partial MRO cancellation (with the exception of FMS, entries are restricted to those MROs for which an AC6 cancellation request has been received from the DSC) key in Transaction Code DC data per appendix B-260 and depress ENTER key. Up to eight entries may be input. See note below.

(6) To report the undershipment of an MRO due to item packaging characteristics (restricted to DLA-managed materiel only) key in Transaction Code DD data per appendix B-265 and depress the ENTER key. Up to eight entries may be input. See note below.

(7) Denial due to materiel not available in the type pack specified by the MRO (Subsistence only). Key in Transaction Code DE data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(8) Denial due to materiel location found to be misidentified (assets are not available to satisfy MRO with requested NSN). Key in Transaction Code DG data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(9) Denial due to materiel not available which has the required shelf life as specified by the MRO. Key in Transaction Code DJ data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(10) Denial due to materiel in location found to be in a condition other than the condition requested by the MRO. Key in Transaction Code DK data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(11) Denial due to materiel not available in one continuous length as specified by Advice Code 2N in the MRO. Key in Transaction Code DM data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(12) Denial due to insufficient or no materiel available in the quantity or condition as specified by the MRO. Key in Transaction Code DT data per appendix B-262 and depress the ENTER key. Up to eight entries may be input. See note below.

(13) To enter a denial for a medically controlled subsistence that requires an export permit when the exact quantity is not available in support of a FMS shipment. Key in Transaction Code DL data per appendix B-261, and depress the ENTER key. Up to eight entries may be input. (See note below.)

(14) To flag an MRO that has a value less than $200 to prevent notification to the DSC that cancellation action will not be effected:

(a) Move the cursor to Transaction Code DX.

(b) Enter the data per appendix B-263 and depress the ENTER key. Up to three entries may be input. (See note below.) Following this function, the MRO will be appended with a cancellation pending quantity upon receipt of the AC6. Processes outlined in appendix B-262, Transaction Code DC should then be followed.

(15) To enter a Date Offered to Transportation by Shipment Unit:

(a) Move the cursor to Transaction Code DF.

(b) Enter the data per appendix B-259 and depress the ENTER key.

(c) The Override Indicator is to provide a check in the event a 7-position SU was entered when an 11-position SU should have been entered.

This action results in the output of DD Form 1387-1, Military Shipment Label.

(16) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

NOTE: If an incorrect input is made, for example, in the third entry, the first two entries will have been successful and be deleted from the screen after the ENTER key is depressed. The third entry will be automatically moved to the first position for reentry.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: A transaction code other than those identified on the panel was entered. Action: Enter valid transaction code relative to SU Offer and MRO Adjustment; DB, DC, DD, DE, DF, DG, DJ, DK, DL, DM, DT or DX.
INVALID CHECK DIGIT	Probable Cause: An invalid SU check digit was entered. Action: Review document and enter correct check digit.
SU RECORD NOT FOUND	Probable Cause: The SU number entered was either input incorrectly or does not match a record in the SU File. Action: Review document to make sure number was input correctly. If not, reenter. If record is not on file, research to determine cause.
LI RECORD NOT FOUND	Probable Cause: The line item number was either input incorrectly or does not match a record in the SU/LI File. Action: Review document to make sure number was input correctly. If not, reenter.
ENTER SU	Probable Cause: A Shipment Unit number (mandatory entry) was not entered. Action: Enter SU number.
INVALID STATUS NOT = A OR P	Probable Cause: A Status Code other than A or P is in the SU Record. Action: Research to determine cause.
CANNOT OVERSHIP MANAGER S OR T	Probable Cause: An overshipment transaction (DB) was made against managers S or T. Action: Cannot overship against managers S or T.
CANC ALREADY MADE THIS DAY	Probable Cause: A cancellation transaction (DC) has already been made against this MRO this day. Action: If cancellation is necessary, wait until next day, or correct per appendix E-038 P, part H, SEAVAN Transaction Code DA.

ERROR MESSAGE	CAUSE/ACTION
INVALID DATE OFFERED	Probable Cause: The date offered is less than release date or greater than current date. Action: The date offered must be equal to or greater than the release date and equal to or less than the current date.
NO PENDING CANCELLATION QTY	Probable Cause: A cancellation transaction (DC) was made against an MRO with no pending cancellation quantity. Action: Cannot process a cancellation action.
ADJUST-QTY EXCEEDS CANCEL PENDING QTY	Probable Cause: The quantity to be adjusted or canceled is greater than the cancellation pending quantity. Action: Review and reenter correct quantity to be canceled.
SHIP QTY EXCEEDS QTY OPEN	Probable Cause: The quantity to be shipped is greater than the quantity open. Action: Review and reenter correct quantity to be shipped.
INVALID MRO NOT FMS	Probable Cause: A denial for medically controlled substance (DL) was made against a non-FMS document. Action: This transaction cannot be accomplished unless the MRO is an FMS shipment.
INVALID EXCEPTION ALREADY PROCESSED	Probable Cause: A transaction has already been previously taken against the document. Action: Either wait and reprocess the next day or process in accordance with appendix E-038 P, part H, Special Processing Transaction Code DA.
NR-LABEL GREATER THAN SU-PCS	Probable Cause: The number of labels exceeds the number of pieces. Action: Do not enter anything in the NR-LABEL field unless the number of labels required is less than the number of pieces.
SERVICE OWNED STOCK SHIP EXACT QTY	Probable Cause: Position 69 of MRO is other than C, E, G, I, M, S or T with Transaction Code DD. Action: Cannot undership; enter exact quant

ERROR MESSAGE	CAUSE/ACTION
INVALID HOLD CODE	Probable Cause: An entry other than alpha or blank was entered. Action: Input must be valid alpha (appendix A-21) or blank.
SU BEING RE-PLANNED	Probable Cause: Load number is 9999. Action: Cannot process until SU is released to a new load number.
INVALID QUANTITY	Probable Cause: Several violations will cause this message. Transactions DB, DC, DD, DE, DG, DJ, DK, DL, DM and DT pertain: a. Ship quantity plus adjusted quantity equals zero. b. Ship quantity plus adjusted quantity is greater than open quantity. c. Codes other than DC must have an adjusted quantity greater than zero. d. Codes DB and DD must have a ship quantity and adjusted quantity greater than zero. Action: Enter correct ship and adjusted quantities.
MANDATORY ENTRY	Probable Cause: Transaction Code DF must have valid entries in SU Weight, Cube, Pieces and Type Pack fields. Action: Enter valid data for above fields.
SHIP-QTY ENTERED LESS THAN QTY-OPEN	Probable Cause: Transaction Code DB. Tried to overship a quantity less than the quantity open. May have entered wrong transaction code. Action: Research and enter correct transaction code or correct quantities.
OPEN-QTY PLUS ADJUST-QTY NOT = SHIP-QTY	Probable Cause: Transaction Code DB. The quantity entered as an overshipment plus the open quantity does not equal ship quantity. Action: Research and enter correct quantity overshipped.

ERROR MESSAGE	CAUSE/ACTION
OPEN-QTY MINUS ADJUST-QTY NOT = SHIP-QTY	Probable Cause: Transaction Code DD. The open quantity minus the quantity entered as an undershipment does not equal ship quantity. Action: Research and enter correct quantity undershipped.
MRO RECORD NOT FOUND	Probable Cause: Transaction Code DX. The document number entered was probably input incorrectly. Action: Review document and input correct document number.
INVALID MRO PENDING CANCELLATION	Probable Cause: Transaction Code DX. The MRO is already flagged for cancellation. Action: No action necessary. Proceed to next transaction.
SU HAS BEEN OFFERED	Probable Cause: Transaction Code DF. The SU has a offer date present. Action: Ensure that the SU was entered correctly. If SU is to be reoffered enter Y in the override IND and depress ENTER key.
QTY SHIPPED MUST BE GREATER THAN ZERO	Probable Cause: Quantity entered for quantity shipped is zero for Action Code DD (undershipment). Action: Quantity must be greater than zero.

Figure 1

```
UWTT01        SU OFFER AND MRO ADJUSTMENT
SECTION CODE AD

ACTIONS DB,DC,DD,DE,DG,DJ,DK,DL,DM,DT
ACTION  SU/LI-NUMBER CD  SHIP-QTY  ADJUST-QTY  HLD
        0000000000000 0    00000      00000
        0000000000000 0    00000      00000
        0000000000000 0    00000      00000
        0000000000000 0    00000      00000
        0000000000000 0    00000      00000
        0000000000000 0    00000      00000

ACTION    DOCUMENT-NR SFX PRTL  HLD
  DX                      00
  DX                      00
  DX                      00

ACTION  SU-NUMBER  CD SU-WGT SU-CUBE SU-PCS TYP-PK DTE-OFF HLD NR-LABEL OVERRIDE
  DF  0000000000000 0 000000  00000   0000          00000        0000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART H
SPECIAL PROCESSING

1. PURPOSE

This procedure describes the maintenance activities necessary to:

a. Remove an MRO from further automated processing.

b. Reject an MRO because the Required Delivery Date cannot be met.

c. Force Close an MRO which has been partially canceled.

d. Force Close an MRO.

e. Change data elements that have already been established in the In-Process File.

f. Confirm MROs shipped outside the SEAVAN process.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-266.

c. Appendix B-267.

d. Appendix B-268.

e. Appendix B-269.

f. Appendix B-270.

g. Appendix B-272.

h. Appendix D-197.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all Special Processing maintenance described in paragraphs 1a through f.

b. CRT Initialization:

(1) Refer to appendix E-038P, part A, to initialize the program.

(2) Key in Section Code SP and depress the ENTER key.

(3) The panel for file maintaining Special Processing Data will be displayed. See figure 1 below.

(4) To remove an MRO from further automated processing:

(a) Key in Transaction Code DP data per appendix B-266 and depress ENTER key.

(b) Once effected, all further processing requirements must be accomplished manually as the record will be removed from the In-Process File and placed in the History File.

(5) To reject a MRO because the Required Delivery Data cannot be met, key in Transaction Code DQ data per appendix B-267 and depress the ENTER key.

(6) To force close an MRO which has been partially canceled:

(a) Key in Transaction Code DU data per appendix B-268 and depress the ENTER key.

(b) The canceled quantity must be processed per appendix B-260, Transaction Code DC, processing section AD.

(7) To force close an MRO:

(a) Key in Transaction Code DW data per appendix B-269 and depress ENTER key.

(b) This action removes the MRO from the In-Process File and records the action in the history record. No quantity adjustments are permitted.

(8) To change data elements that have already been established in the In-Process File. These data elements are restricted to pieces, weight, cube, transportation hold code and date offered to transportation. Changes to denial, cancellation, offered and ship quantities are restricted to the initial processing day only.

(a) Key in Transaction Code DA data per appendix B-270 and depress the ENTER key.

(b) The cursor must be moved from the first data element line to the optional entry line for additional data required for DA transactions.

(9) To confirm SEAVAN MROs shipped outside the SEAVAN process:

(a) Shipment processing of SEAVAN MROs by modes other than SEAVAN must be completed manually; however, all confirmation actions must be processed against the SEAVAN In-Process File. The shipment must have been removed from a planned load via appendix B-273 or appendix B-279.

(b) Key in Transaction Code DH data per appendix B-272 and depress the ENTER key.

(c) The cursor must be moved from the first data element line to the optional entry line for additional data required for DH transactions.

(10) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTION

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
QTY ENTERED NOT EQUAL OPEN QTY	Probable Cause: Transaction Code DU. Quantity force closed does not equal open quantity. Action: Review and reenter correct quantity.
INVALID CHECK DIGIT	Probable Cause: An invalid check digit for the SU number was entered. Action: Review document and enter correct check digit.
INVALID STC	Probable Cause: A Transaction Code other than DA, DH, DP, DQ, DU or DW was entered. Action: Enter valid Transaction Code relative to Special Processing.
SU RECORD NOT FOUND	Probable Cause: The shipment unit number entered does not match a record in the SU File or was input incorrectly. Action: If input incorrectly, reenter correct number; otherwise, research to determine if additional action is required.

ERROR MESSAGE	CAUSE/ACTION
LI RECORD NOT FOUND	Probable Cause: The line item number entered for the Shipment Unit does not match a line item record or was input incorrectly. Action: If input incorrectly, reenter; otherwise, research to determine if additional action is required.
INVALID DATA	Probable Cause: A line item number was not entered on Transaction Codes DA, DP, DQ, DU or DW. Action: Enter line item number involving above codes.
INVALID ACTION SU STATUS Z	Probable Cause: An action was taken against a record with an SU status Z (MRO has been confirmed for shipment or force closed). Action: Research to determine if additional action is required.
INVALID ACTION PROCESSING IS DISCONTINUED	Probable Cause: Transaction Codes DP, DQ, DU or DW was entered against a record that has already had a cancellation or denial transaction against it during the current processing day. Action: If necessary, correct by inputting data per Transaction Code DA or wait until following day to process DP, DQ, DU or DW.
INVALID DENIAL STC	Probable Cause: A denial action other than DE, DG, DJ, DK, DL, DM or DT was entered for Transaction Code DA. Action: Enter valid denial transaction as indicated above.
INVALID ACTION LOAD NUMBER NOT 0000	Probable Cause: An action was taken against a MRO/SU with a load number other than all zeros (STC DP, DQ,DU, DQ or DH). Action: MRO must be removed from the in process load before action can be taken.
INVALID GBL DATE	Probable Cause: Transaction Code DH. A GBL date greater than current date was entered. Action: Enter date equal to or less than current date.

ERROR MESSAGE	CAUSE/ACTION
INVALID HOLD CODE	Probable Cause: An entry other than alpha or blank was entered. Action: Input must be a valid alpha character per appendix A-21 or blank.
INVALID TCN	Probable Cause: Imbedded blanks were entered in the TCN field. Action: If TCN is entered, no imbedded blanks should be entered.
INVALID MODE	Probable Cause: An entry other than alpha or blank was entered. Action: Input must be a valid alpha character except Mode V per appendix A-17.
SU BEING PLANNED	Probable Cause: Load number equals 9s. Action: Cannot process until the SU is released to a new load number.
MRO EXCEPTION QTY ZERO	Probable Cause: No previous denials have been made against this particular MRO. Action: Research to determine cause.
QTY DENIED EQUAL MRO EXCEPTION QTY	Probable Cause: The quantity denied is equal to the exception quantity in the MRO record. Action: The quantity to be denied must be larger or smaller than the MRO exception quantity for a DA correction transaction.
MRO CANCELLED QTY ZERO	Probable Cause: No previous cancellations have been made against this particular MRO. Action: Research to determine cause.
QTY CANCELLED EQUAL MRO CANCELLED QTY	Probable Cause: The quantity canceled is equal to the canceled quantity in the MRO record. Action: The quantity to be canceled must be larger or smaller than the MRO exception quantity for a DA exception transaction.

ERROR MESSAGE	CAUSE/ACTION
TOTAL INPUT QTYS GREATER THAN MRO QTYS	Probable Cause: Quantity offered plus quantity denied plus quantity canceled is greater than the quantities in the MRO record. Action: Research and input correct quantities.

Figure 1

```
UWTT01        SPECIAL PROCESSING
SECTION CODE SP
ENTER-ACTION

ACTION CODES DP,DQ,DU,DW,DA,DH

  SU-NUMBER  CD   MRO-LINE    QTY
0000000000000 0     0000     00000

OPTIONAL ENTRIES FOR DA TRANSACTIONS

CANCELLED  DENIED   DENIAL  DATE  HOLD
QUANTITY  QUANTITY   CODE   AVAIL CODE  PIECES  WEIGHT   CUBE
  *****     *****           00000        0000   000000  00000

OPTIONAL ENTRIES FOR DH TRANSACTIONS

GBL  HLD REL                          GBL-PP       TRANS
DATE CDE IND      TCN       MODE ID  NUMBER  APP   COST  POE DT-SHIP CARR
000                                              0000000      00000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART I
REVIEW/CLOSEOUT

1. PURPOSE

This procedure describes the maintenance activities necessary to update erroneous or missing data which is necessary to print the SEAVAN TCMD Listing, F-211, and, if required, the SEAVAN Consist, F-62.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-274.

c. Appendix D-197.

d. Appendix F-62.

e. Appendix F-211.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all SEAVAN Review/Closeout maintenance.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code RL and depress the ENTER key.

(3) The panel for file maintaining the SEAVAN TCMD/Consist Update/Print Request Data will be displayed. See figure 1 below.

(4) This procedure describes the actions to update erroneous or missing data which is necessary to print the SEAVAN TCMD Listing, F-211, and, if required, the SEAVAN Consist, F-62. This audit must be accomplished prior to requesting the SEAVAN TCMD/Consist Print, Transaction Code DV.

(a) Key in Transaction Code DZ, appropriate load number and depress the ENTER key.

(b) The computer will first display any MRO in the load pending cancellation. The operator must take action to indicate the canceled and shipped quantities using appendix B-260, Transaction Code DC. See figure 2 below.

(c) If no cancellations are pending the program will return a display of information contained in the computer record which is required to prepare SEAVAN TCMD (T_2) and Consist header data. If a single destination load is to be changed to a stop-off van, place a Y in the STOP-OFF-VAN indicator. Place the stop numbers desired in the STOP-NRS field. The stop entered must be entered in sequence. The stop number entered will be reflected as the ultimate consignee. Once a load has been indicated as a stop-off van it cannot be changed to a single destination van. Data update is accomplished by entering new data or keying over existing data in updatable fields per appendix B-274. When the ENTER key is depressed, the program will reject as invalid data any field which is mandatory and nothing was entered. See figure 3 below.

(d) The computer will follow the load display with a display for each shipment unit on the load. This display contains data required to prepare Prime Shipment Unit Data TCMDs, T_4. If the load records indicates the load as a stop-off van, the stop number in the Shipment Unit record must match the stop number entered in the load record panel. Action will be the same as for the above display. See figure 4 below.

(e) If the Shipment Unit is DICOMSS, each line which does not contain an item description will be displayed. The operator must enter the item description. The SU/LI number will be provided by the program and is not updatable. See figure 5 below.

(f) After all load data recorded in the computer has been displayed, an output will be provided which will allow establishment of a non-MILSTRIP TCN. This is to allow recording of non-MILSTRIP data and inclusion on the SEAVAN TCMD/Consist listings. Entry of data on this display will record the Shipment Unit in the load and increase piece, weight and cube totals appropriately. This display will continue to return until a completion code is entered. A Completion Code of C will indicate the audit is complete and action will be taken later using Transaction Code DV, SEAVAN TCMD/Consist Preparation. Loads may be reviewed again until the TCMD/Consist lists have been printed. See figure 6 below.

(5) To print SEAVAN TCMD/Consist and generate Advance Consist Message notifications, key in data per appendix B-274, Transaction Code DV, and depress the ENTER key. Reprint of F-62 Consist data may be accomplished the same day by repeating the entry with a Y in the field titled CONSIST-RPRNT. When CONSIST-RPRNT is left with an N in the field, both the F-62 Consist and F-162 Advance Consist are regenerated. Reprint actions do not generate additional TCMD data to the Water Clearance Authority.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: A Transaction Code other than DV or DZ was entered. Action: Enter DV to print the SEAVAN TCMD/Consist or DZ to update appropriate records.
RECORD NOT FOUND	Probable Cause: Transaction Code DZ. An incorrect load number was entered. Action: Reenter correct load number.
INVALID DATA	Probable Cause: Transaction Code DZ. A validation error has been encountered. Action: The cursor will automatically be set to the field in error. Review appendix B-274 and reenter valid data.
LOAD NOT ELIGIBLE FOR REVIEW	Probable Cause: Transaction Code DZ. An invalid load number was entered (0000 or 9999) or the load has already had the SEAVAN TCMD/Consist prepared. Action: Enter valid load number if 0000 or 9999 was entered in the load number field; otherwise, no action necessary if load has been released.
LOAD NOT REVIEWED	Probable Cause: Transaction Code DV. A Completion Code C was not entered for Transaction Code DZ. Action: Enter Completion Code C under Transaction Code DZ prior to requesting the SEAVAN TCMD/Consist, Transaction Code DV.
ENTER SEAL NO	Probable Cause: Transaction Code DV. Seal number was left zeros. Action: Enter valid seal number other than all zeros.
LOAD RECORD NOT FOUND	Probable Cause: Transaction Code DV. An incorrect load number was entered. Action: Reenter correct load number.

ERROR MESSAGE	CAUSE/ACTION
MANDATORY ENTRY	Probable Cause: Transaction Code DZ. Mandatory elements were left blank in the Load/SU records. Action: Enter valid data per appendix B-274.
NO LI RCD FOR SU	Probable Cause: Transaction Code DZ. No line item records were found for the SU. This is a system error. Action: Record the message and notify supervisor.
BAD RETURN FROM UWTTXX XXXXXXXX	Probable Cause: A system error has occured. Action: Record the message and notify supervisor.

Figure 1

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE RL
ACTION CODE
   DZ = REQUEST UPDATE DISPLAY
   DV = REQUEST TCMD/CONSIST/ADVANCED CONSIST OUTPUT

LOAD-NBR CONSIST-RPRNT DT-SHIP SEAL-NBR
  0000         N        00000  00000000
```

Figure 2

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE
LOAD-NBR
              MROS PENDING CANCELLATION
SU/LI-NUMBER  CD CAN-QTY          SU/LI-NUMBER  CD CAN-QTY
```

Figure 3

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE
LOAD-NBR


              LOAD DATA
VAN-NBR  OWNR SZ WTR-COM POE POD TYP-PK CONSGR VOY-NR S-NR TRM TYP DT-SHIP

ETA SZ-VAN-ORDR SEAL-NBR CARR RANGE GBL-NBR  VESEL-NAME STEAM-LINE SAIL-DT

--------LOAD--------  INSIDE        STOP-OFF
WEIGHT  CUBE    PCS  VAN-CUBE          VAN      STOP-NRS

   ADDITIONAL DESCRIPTIVE DATA (208 CHARACTERS)
```

Figure 4

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE
LOAD-NBR


              SHIPMENT UNIT DATA
SU/LI-NUMBER CD DTE-OFF PCS  WEIGHT CUBE UN/LI UN-CLS TAC  -DEST- MGR  STOP

              MISC/HAZARDOUS INFORMATION
```

Figure 5

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE
LOAD-NBR

              DICOMSS MROS WITH ITEM DESCRIPTION MISSING
SU/LI-NUMBER        ITEM-DESCRIPTION
```

Figure 6

```
UWTT01        REVIEW/CLOSEOUT
SECTION CODE
LOAD-NBR
COMPLETION-CODE

              NON-MILSTRIP SU INFORMATION
WTR-COM TY-PK NON-MILSTRIP-TCN CONSIGNEE STOP TAC  PCS  WEIGHT CUBE DCOMS
               HAZARDOUS-NSN   UN-NR   UN-CLS

              DICOMSS-DESCRIPTION/MISCELLANEOUS
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART J
MRO INQUIRY/UPDATE

1. PURPOSE

This procedure describes the maintenance activities necessary to determine the status of a SEAVAN MRO. This transaction also provides for file maintenance of mandatory shipment planning data which was missing in MOWASP.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-255.

c. Appendix D-204.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all SEAVAN MRO inquiries and updates.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code MG and depress the ENTER key.

(3) The panel for file maintaining MRO inquiry/update data will be displayed. See figure 1 below.

(4) MRO Inquiry:

(a) Key in Action Code (ACT) I and the document number. If the MRO has been partialed, enter the partial number in the PRTL field.

(b) Once the ENTER key is depressed a return display (see Figure 2 below) will appear with the MRO data.

(c) If another MG transaction is required, overlay the action code and document number fields at the first of the display with appropriate data and depress ENTER to get next display.

(5) MRO Update:

(a) Key in Action Code (ACT) U and the document number.

(b) Once the ENTER key is depressed a return display (see Figure 3 below) will appear with the MRO data.

(c) The highlighted data elements can now be updated with mandatory shipment planning data which was missing or incorrect. These updates may only be accomplished when the Status (ST) field in the display is blank with the following exception. When the Status (ST) field is other than Z, it is possible to change the data in the Water Commodity (WTR-COM) field. All other update attempts when the status is not blank will generate the error message RECORD NOT ELIGIBLE FOR UPDATE.

(d) Once the update is accomplished depress the ENTER key to update the record.

(e) If another MG transaction is required, overlay the action code and document number fields at the first of the display with appropriate data and depress ENTER to get next display.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: An action code other than VJ or VH was entered. Action: Enter either VJ for inquiry or VH for update actions.
RECORD NOT FOUND	Probable Cause: Incorrect or incomplete document number entered. Action: Determine error and reenter correct data.
INVALID DATA	Probable Cause: No decimal point (period) entered in MRO weight or cube for VH update actions. Action: Enter the decimal point in the tenth position of the Weight field or seventh position of the Cube field.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT ELIGIBLE FOR UPDATE	Probable Cause: An update action was attempted against an MRO that had already been released. Action: Continue processing.
WATER-COM MUST BE ALPHA POS 4	Probable Cause: The Water Commodity data entered does not have an alpha character in the fourth position of the code. Action: Correct the Water Commodity code data.
DEST MUST BE ALPHA/NUMERIC	Probable Cause: The DEST field is not alphanumeric filled. Action: Update DEST field with appropriate destination activity address code. Field must not contain blanks.
BKG MUST BE ALPHA/NUMERIC	Probable Cause: The BKG field is not alphanumeric filled. Action: Update BKG field with appropriate booking number data. Field cannot be updated with blanks.
PREC MUST BE 0-4	Probable Cause: The PREC field has been blanked or updated with an alpha character. Action: Update PREC field with precedence code 1, 2, 3 or 4. Field cannot be blank.
TC MUST BE ALPHA OR BLANK	Probable Cause: The T/C field contains a numeric character. Action: This field validation accepts either an alpha character or blank. Update field with the type cargo code applicable for the materiel being shipped.
COMP MUST BE ALPHA OR BLANK	Probable Cause: The COMP data entered contains a numeric character. Action: Update the compatibility code field with the code applicable to the shipment.
INVALID DATA	Probable Cause: The line weight or line cube entered does not contain a valid decimal value. Action: Assure the tenth position of the LINE-WGT field and the seventh position of the LINE-CBE field contain decimals.

ERROR MESSAGE	CAUSE/ACTION
WTR-COM MUST BE ALPHA/NUMERIC FILLED	Probable Cause: The Water Commodity field contains blanks. Action: Update WTR-COM field with corrected water commodity data.
UNIT PACK MUST BE GREATER THAN ZERO	Probable Cause: The unit pack field is zero filled. Action: Correct UNT-PK field to reflect a unit pack weight greater than zero.
LGC MUST BE ALPHA/NUMERIC FILLED	Probable Cause: The LGC field has been blanked. Action: Update the LGC field with appropriate location group code for the materiel to be shipped.
TIC MUST BE L, T, B OR SPACE	Probable Cause: The TIC field has been updated with other than the specified alpha characters or space. Action: Update the field with the type item code that applies to the shipment.
SRC MUST BE ALPHA/NUMERIC FILLED	Probable Cause: The SRC field contains blanks. Action: Update field with the special requirements code for the materiel being shipped.

Figure 1 Format

```
UWTT01        MRO INQUIRY/UPDATE
SECTION CODE MG                          ACTION = I-INQUIRY, U-UPDATE
ACT DOCUMENT-NUMBER SUF PRTL
 *  **************       00
```

Figure 2 Format

```
UWTT01        MRO INQUIRY
SECTION CODE MG
ACT DOCUMENT-NUMBER SUF PRTL LP DCOMS PPID SPL-A TYP ST LOAD SHIPMENT-UNIT LINE
 *  FT442061140001       00  00   D    0     0    1     9999 0000000000000 0000

123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
A51SAUS893500A097039  CN01248FT442061140001       A62      151602JS9UAASV0031001

  CONS   DEST  BKG STP VAN/R PREC T/C COMP IPG TCN Q-OPN Q-SHP Q-CAN TOT-Q-CANC
FT4420 FT4420                 4    Z   Z    3      01248 00000 00000   00000

Q-EXC EXC DT-ADJ TOT-Q-EXC Q-PND-CANC PND DT-SHP    LINE-WGT    LINE-CBE SPL LTL
00000      00000   00000      00000        0000   000001008.80 000021.840

UNIT-WGT UNIT-CBE DT-RC  MDT  LOCATION 1   LOCATION 2   LOCATION 3   POD POE D P
00038.80 0000.840 86072 86155 XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX FRF PG5 X 4

  NOMEN    NMFC SFX I-TME WTR-COM  SRC  UNT-PK NUM-PK LOOSE BATCH INV ICOD F096
00A097039 000048 T    26   528Z9        00048  00026  00000     0    00000

HLD BIN CAN TIC LGC PHY SHF 48 TAC CTL MAX S-D S-E S-H S-J ACB SL OFF CNT HSCC
 D   2       B   3   U   7   3  2   L       D   E   H   J   N          00
```

Figure 3 Format

```
UWTT01        MRO UPDATE
SECTION CODE MG
ACT DOCUMENT-NUMBER SUF PRTL LP DCOMS PPID SPL-A TYP ST LOAD SHIPMENT-UNIT LINE
 U  FT442061140001       00  00   D    0     0    1     9999 0000000000000 0000

123456789012345678901234567890123456789012345678901234567890123456789012345678 9
A51SAUS893500A097039  CN01248FT442061140001       A62      151602JS9UAASV0031001

  CONS   DEST  BKG STP VAN/R PREC T/C COMP IPG TCN Q-OPN Q-SHP Q-CAN TOT-Q-CANC
FT4420 FT4420                 4    Z   Z    3      01248 00000 00000   00000

Q-EXC EXC DT-ADJ TOT-Q-EXC Q-PND-CANC PND DT-SHP    LINE-WGT    LINE-CBE SPL LTL
00000      00000   00000      00000        0000   000001008.80 000021.840

UNIT-WGT UNIT-CBE DT-RC  MDT  LOCATION 1   LOCATION 2   LOCATION 3   POD POE D P
00038.80 0000.840 86072 86155 XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX FRF PG5 X 4

  NOMEN    NMFC SFX I-TME WTR-COM  SRC  UNT-PK NUM-PK LOOSE BATCH INV ICOD F096
00A097039 000048 T    26   528Z9        00048  00026  00000     0    00000

HLD BIN CAN TIC LGC PHY SHF 48 TAC CTL MAX S-D S-E S-H S-J ACB SL OFF CNT HSCC
 D   2       B   3   U   7   3  2   L       D   E   H   J   N          00
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART K
LOAD/SU/LI INQUIRY

1. PURPOSE

This procedure describes the maintenance activities necessary to inquire file data by Load, Shipment Unit, or Line Item. This process is to be used when detailed data pertaining to a shipment is needed to determine further processing requirements.

2. APPENDICES USED IN THE PROCESS

a. Chapter 9.

b. Appendix B-271.

c. Appendix D-197.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for inquiring file data by Load, Shipment Unit, or Line Item.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code MH and depress the ENTER key.

(3) The panel for inquiring Load, Shipment Unit, Line Item, or Create Load Record data will be displayed. See figure 1 below.

(4) Load Inquiry. Key in Action Code 1, Load Number and depress the ENTER key. Successful entry will provide Load data. See figure 2 below.

(5) SU Inquiry.

Key in Action Code 2, SU Number and depress the ENTER key. Successful entry will provide SU data. See figure 3 below.

(6) LI/Inquiry.

(a) Key in Action Code 3, SU and LI Number and depress the ENTER key. Successful entry will provide Line Item data. See figure 4 below.

(b) For additional line item information, MRO Document Number inquiry/ update may be accomplished per appendix E-038 P, part J.

(7) Create Load Record.

(a) Key in Action Code 4 and depress ENTER key. Successful entry will display input panel. See figure 5 below.

(b) When display is returned, key in Destination, Type Cargo Code, Compatibility Code, Van Size and depress ENTER key. Successful entry will provide a basic load data record. See figure 2 below.

(c) When the basic load is created Shipment Units can then be moved to the load through Section Code PR or Section Code TW can be used to move Shipment Units or TCNs to the new load. Section Code RL with Action Code DZ can be used to add non-MILSTRIP TCNs to the new load.

(d) If there are no Shipment Units or non-MILSTRIP TCNs assigned to the new load, when the next SEAVAN batch process is run the load record will be deleted.

(8) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGE/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: An Action Code other than 1, 2 or 3 was entered. Action: Enter either 1 for Load inquiry, 2 for SU inquiry or 3 for LI inquiry.
INVALID KEY	Probable Cause: A number other than a valid load number was entered for Action Code 01. Action: Enter valid load number for Action Code 01.
LOAD RECORD NOT FOUND	Probable Cause: An incorrect load number was entered. Action: Determine the error and reenter correct load number.

ERROR MESSAGE	CAUSE/ACTION
SU RECORD NOT FOUND	Probable Cause: An incorrect SU number was entered. Action: Determine the error and reenter correct SU number.
LI RECORD NOT FOUND	Probable Cause: An incorrect LI number was entered. Action: Determine the error and reenter correct SU/LI number.
MANDATORY ENTRY	Probable Cause: Data must be entered. Action: Enter data.

Figure 1

```
UWTO1        LOAD/SU/LI INQUIRY
SECTION CODE MH
ENTER-ACTION   ENTER-KEY 0000000000000

INQUIRY ONE OF THE FOLLOWING FILES

        ACTIONS
        INQUIRY
           1    LOAD-FILE
           2    SU-FILE
           3    LI-FILE
```

Figure 2

```
UWTTO1       LOAD INQUIRY
SECTION CODE MH
ENTER-ACTION  ENTER-KEY 0000000000000

              -------LOAD-KEY-------   ---------DATES---------   ------FLAGS------
LOAD-NBR       DEST SRC PREC TC COMP    MDD   SHIP  SAIL  ETA    STAT POD POE AREA

------------LOAD------------   ------------TCN-------------   CARR PLN OVFL RDD
NR-SU  WEIGHT    CUBE   PCS    CONSGR VOY-NR  S-NR TRM  TYP
                                                               PRTY  CONS  MISC

----------------------------VAN--------------------------------
 NUMBER    OWNR  SIZE  TYPE WTR-COM  TYP-PK  WEIGHT     CUBE  ETA-CD  SZ-ORD

SEAL-NBR  STREAM-LINE   VESSEL   STOP-NRS     GBL      RANGE
```

Figure 3

```
UWTT01        SU INQUIRY
SECTION CODE MH
ENTER-ACTION  ENTER-KEY 0000000000000

              SU-NUMBER  CD     --------SU-KEY-------   ---------FLAGS--------
LOAD-NBR                        CONSGN SRC TC LGC S-L    LNS STAT MODE HOLD SL

--------SU--------     ---DATES---      ----ASSY----    TYPE  OFFR  PEND  EXCP
WEIGHT  CUBE  PCS      RELSE OFFER      AREA ALT T/U
                                                        BATCH MRO-PND PRTL RDD

-------TCN-------  -DEST- STOP  CNTL   TAC   ADD-ON      BK   DCOMS  PRTY  TCMD

                                                        TYP-PK
```

Figure 4

```
UWTT01        LI INQUIRY
SECTION CODE MH
ENTER-ACTION  ENTER-KEY  0000000000000

              LI-NUMBER     ----------DOC---------      ---------FLAGS-------
LOAD-NBR                          NUMBER    SFX PRTL    SL  DCOMS  PEND-CANCEL
-------------LINE ITEM DESCRIPTION -------------              D     QTY    FLG

                                                        COMP STAT  DNSTY SU-SZ
```

Figure 5

```
UWTT01       CREATE LOAD RECORD
SECTION CODE MH

-DEST-        TC          COMP          VAN-SIZE
------        -           -               --
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART L
TABLE AND CONTROL INQUIRY/UPDATE

1. PURPOSE

This procedure describes the maintenance activities necessary to:

a. Provide information concerning size, type and capacity of vans.

b. Identify Hazardous Type Cargo Codes which may be shipped in the same vans.

c. Maintain constants and controls in the SEAVAN System.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 9.

b. Appendix B-277.

c. Appendix B-282.

d. Appendix D-196.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all Table and Control File Maintenance.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code TC and depress the ENTER key.

(3) The panel for File Maintaining Table and Control Data will be displayed. See figure 1 below.

(4) Table 01 - SEAVAN Capacity Table.

(a) Key in Update Code 01 and depress the ENTER key.

(b) The panel for maintaining the SEAVAN Capacity Table will be displayed. See figure 2 below.

(c) To add data, key in Transaction Code VK, data per appendix B-277 and depress the ENTER key. The data will be added to the table and displayed immediately to show the add action.

(d) To delete data, key in Transaction Code VL, Refrigeration Code, if applicable, van size and depress the ENTER key. The data will be deleted from the table and displayed immediately to show the delete action.

(5) Table 02, part 1 - Compatible Type Cargo Codes.

(a) Key in Update Code 02 and depress the ENTER key.

(b) The panel for maintaining the Hazardous Type Cargo Codes and Storage Compatibility Codes will be displayed. See figure 3 below.

(c) To add data key in data per appendix B-277 and depress the ENTER key. To change data, overlay displayed elements and depress the ENTER key.

(6) Table 03, - Constants and Controls.

(a) Key in Update Code 03 and depress the ENTER key.

(b) The panel for maintaining the Controls and Constants Table will be displayed. See figure 4 below.

(c) To add data, key in data per appendix B-277 and depress the ENTER key. To change data, overlay displayed elements and depress the ENTER key.

(7) Table 04 - Destinations Requiring SEAVAN Consist, F-62.

(a) Key in Update Code 04 and depress the ENTER key.

(b) The panel for maintaining non-DICOMSS destinations that desire a printed and/or Joint Message Format SEAVAN Consist will be displayed. See figure 5 below.

(c) To add or change data, key in Transaction Code VK data per appendix B-277 and depress the ENTER key.

(d) To delete data, key in Transaction Code VL, the destination to be deleted, and depress the ENTER key.

(8) Table 05 - Project Codes that need Special Handling.

(a) Key in Update Code 05 and depress the ENTER key.

(b) The panel for maintaining Project Codes that need special handling will be displayed.

(c) To add data, key in Transaction Code VK data per appendix B-277 and depress the ENTER key. The data will be added to the table and displayed immediately to show project add action.

(d) To delete data, key in Transaction Code VL, Project Code to be deleted and depress the ENTER key. The data will be deleted from the table.

(9) To access one table to another, move the cursor to the Section Code field, enter XX and depress the ENTER key. This action will bring back the display showing all Section Codes. Enter TC and depress the ENTER key to display figure 1 again. Enter the Update Code to display the desired table.

(10) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID UPDATE CODE	Probable Cause: An Update Code other than 01, 02, 03 or 90 was entered. Action: Enter Update Code as displayed to access desired table.
INVALID ACTION CODE	Probable Cause: An Action Code other than VK or VL was entered. Action: Enter Action Code VK to add or VL to delete data.
BAD RETURN FROM UWRR40	Probable Cause: A system error has been encountered. Action: Record the message and notify supervisor.
TABLE NOT FOUND	Probable Cause: An accessing error has occurred. Action: Record the message and notify supervisor.
REFRIG CODE MUST BE R OR BLANK	Probable Cause: Refrigeration Code entered was other than R or blank. Action: Enter R if applicable; otherwise, leave blank.
MANDATORY ENTRY	Probable Cause: Van size field has no entry. Action: Enter appropriate van size.
NET WEIGHT NOT ENTERED	Probable Cause: Self-explanatory. Action: Enter net weight for applicable van.

ERROR MESSAGE	CAUSE/ACTION
NET CUBE NOT ENTERED	Probable Cause: Self-explanatory. Action: Enter net cube for applicable van.
CAPACITY TABLE FULL - REC NOT ADDED	Probable Cause: Maximum entries to capacity table has been reached. Action: If necessary, a record may be deleted and the desired record added.
CAPACITY TABLE EMPTY - ACTION NOT ALLOWED	Probable Cause: A delete action was entered against an Empty Capacity Table. Action: Only add actions are allowed against an empty table.
RECORD NOT ON TABLE	Probable Cause: A delete action was taken against a record not on file in the Capacity Table. Action: Determine the error and reenter correct data.
DUPLICATE RECORD ON FILE	Probable Cause: An add action was taken for a duplicate record. Action: Determine the error and reenter correct data.
INVALID TYPE CARGO CODE	Probable Cause: An invalid type Cargo Code was entered. Action: Enter valid code. Must be alpha, excluding Z.
ADD NOT ALLOWED - CODE ON FILE	Probable Cause: An add action was taken; however, the same Cargo Code was already on file. Action: Determine error and continue processing.
DEL NOT ALLOWED - NO CODE ONE FILE	Probable Cause: A delete action was taken against a Cargo Code which was not on file. Action: Determine error and continue processing.
CODE DELETED - TABLE NOW EMPTY	Probable Cause: The last code on file has been deleted. Action: Information message only, continue processing.

ERROR MESSAGE	CAUSE/ACTION
FIELD MUST BE GREATER THAN ZERO	Probable Cause: Self-explanatory. Action: The following fields must be greater than zero: SU Assembly Weight Limit SU Assembly Cube Limit SU Assembly Weight Limit TU Assembly Cube Limit

Figure 1

```
UWTT01        TABLE AND CONTROL UPDATE/INQUIRY
SECTION CODE TC
ACTION CODE 00

01 = TABLE 01  SEAVAN CAPACITY TABLE
02 = TABLE 02 (PART 1)  HAZ TYPE CARGO CODES STORAGE COMPAT CODES,
                        COMPATIBLE HAZARDOUS TYPE CARGO CODES FOR DD 1348-1
                        FRT DESCRIPTION DATA,
                        HAZARDOUS STORAGE/COMPATIBILITY CODE FOR DD 1348-1
                        FRT DESCRIPTION DATA
03 = TABLE 02 (PART 2)  CONSTANTS AND CONTROLS
04 = DESTINATIONS REQUIRING SEAVAN CONSIST, F-62
05 = PROJECT CODES REQUIRING SPECIAL HANDING
06 = DESTINATION AND COUNTRY CODE CROSS-REFERENCE
```

Figure 2

```
UWTT01        TABLE AND CONTROL UPDATE/INQUIRY
SECTION CODE TC
ACTION CODE
  ACTION CODES (VK=ADD)(VL=DELETE)
REFRIG-CD VAN-SZ NET-WT-CAP NET-CU-CAP
           00     00000       0000

           TABLE 01  SEAVAN CAPACITY TABLE
REFRIG-CD VAN-SZ NET-WT-CAP NET-CU-CAP  REFRIG-CD VAN-SZ NET-WT-CAP NET-CU-CAP
```

Figure 3

UWTT01 TABLE AND CONTROL UPDATE/INQUIRY
SECTION CODE TC

TABLE 02 (PART 1) HAZ TYPE CARGO CODES STORAGE COMPAT CODES

COMPATIBLE HAZARDOUS TYPE CARGO CODES
BHSAQ
HAZARDOUS TYPE CARGO CODES FOR DD 1348-1 FRT DESCRIPTION DATA
KVW

HAZARDOUS STORAGE/COMPATIBILITY CODE FOR DD 1348-1 FRT DESCRIPTION DATA
A1 DP

Figure 4

UWTT01 TABLE AND CONTROL UPDATE/INQUIRY
SECTION CODE TC

TABLE 02 (PART 2) CONSTANTS AND CONTROLS
CONSGNR ZIP NEXT-SU NEXT-LOAD NEXT-BATCH BT-WHS-1 BT-WHS-2 BT-WHS-3

WT-PCT CU-PCT PCT-EXCEED 1348-1 PROC NO-LOC

SU - TU ASSEMBLY AREA TABLE
SU-ASSY-AREA SU-ASSY-WT-LIMIT SU-ASSY-CU-LIMIT

TU-ASSY-AREA TU-ASSY-WT-LIMIT TU-ASSY-CU-LIMIT

CONSIGNOR CLEAR-TEXT-ADDRESS (2-LINES, 24-CHARACTERS EACH)

Figure 5

```
UWTT01      DESTINATIONS REQUIRING SEAVAN CONSIST, F-62          UWTT40
SECTION CODE TC
ACTION CODE XX  (UK = ADD/CHANGE)  (UL = DELETE)

-DEST-      PRT      TCMD
XXXXXX       X         X

        MESSAGE ROUTING DATA
FROM XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
TO XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

INFO-1 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
INFO-2 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
INFO-3 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
INFO-4 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART M
SEAVAN MIS

1. PURPOSE

This procedure provides the capability of initiating the SEAVAN MIS teleprocessing program.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-280.

b. Appendix D-202.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing inquiry for SEAVAN MIS data.

b. CRT Initialization.

(1) To initiate the program, key in $$UWTT01 and press the ENTER key. The CRT will be dedicated to this program until another $$ entry is made.

(2) This input will result in a display of SEAVAN Processing Section Codes. Select Section Mode MI for MIS processing.

(3) Enter the report number of the MIS report to be displayed (see figure 1 below) in the Next Report field.

(4) If no report number is entered the program will automatically display report 01 when the ENTER key is pressed. Each time the ENTER key is pressed the next report number will be increased by one until all reports have been seen.

5. ERROR MESSAGE/ACTION

If an error is made in requesting a report that is not in the MIS program, the cursor will return to the Report Number field with 01.

Figure 1

UWTT01 MIS REPORTS
SECTION CODE MI
REPORT NUMBER 01

REPORT NUMBERS ARE AS FOLLOWS

01 = MRO'S RECEIVED FOR SEAVAN
02 = MRO'S ON HAND FOR SEAVAN
03 = LOAD INFORMATION FOR SEAVAN
04 = WORKLOAD RELEASE FOR SEAVAN
05 = TRANSSHIPMENTS ON HAND
06 = LOAD PERFORMANCE DATA
07 = MRO PERFORMANCE FOR SEAVAN
08 = TRANSSHIPMENT PERFORMANCE FOR SEAVAN
09 = PROCESSING TIMES BY MRO BANK
10 = PROCESSING TIMES BY WAREHOUSE AND TERMINAL
11 = TOTAL DEPOT PROCESSING TIME (00 - 19)
12 = TOTAL DEPOT PROCESSING TIME (20 - 39+)
13 = DAYS MRO'S RCVD BEFORE RDD DCOMS (39+ - 20)
14 = DAYS MRO'S RCVD BEFORE RDD DCOMS (19 - 00)
15 = DICOMSS MRO'S BY CYCLE

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART N
MRO INQUIRY

1. PURPOSE

This procedure describes the maintenance activity necessary to inquire the MRO File. This process is to be used when detailed data from the MRO record is needed.

2. APPENDICES USED IN THIS PROCESS

None.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

CRT Initialization.

a. To initialize the program, key in $$UWTT91 and press the ENTER key. The CRT will be dedicated to this program until another $$ entry is made.

b. This input will result in a display with instructions for inquiry (see figure 1 below).

c. If MRO has been partialed, enter the partial number in the PRTL field.

d. Once the ENTER key is pressed a return display (see figure 2 below) will appear with the MRO data.

e. If another inquiry is required, enter an I in ACT field and document number of the MRO. Press the ENTER key.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: An Action Code other than I was entered. Action: Enter Action Code I.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: An invalid document number was entered. Action: Reenter correct document number.

Figure 1

```
UWTT91          MRO INQUIRY
                                                ACTION = I-INQUIRY
ACT DOCUMENT-NUMBER SUF PRTL
 *  **************   *   00
```

Figure 2

```
UWTT91          MRO INQUIRY
ACT DOCUMENT-NUMBER SUF PRTL LP DCOMS PPID SPL-A TYP ST LOAD SHIPMENT-UNIT LINE
 *  FT520900652258       00  00   D    0     0    1  A  0057 6000012000000 0001
                                     M R O
123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
A51SBUS793000A17006301TI00024FT520900652258       A62       151632CS9UAASE0000138

  CONS    DEST   BKG STP VAN-R PREC T/C COMP IPG TCN Q-OPN Q-SHP Q-CAN TOT-Q-CANC
 FT5209 FT5209   FG  02        1        Z    3      00024 00000 00000   00000

Q-EXCPT EXCPT DTE-ADJ TOT-Q-EXCPT Q-PND-CANC PND    LINE-WGT    LINE-CBE
 00000         00000     00000      00000         000000034.00 000001.806

UNIT-WGT UNIT-CBE DTE-RCVD  MDT  LOCATION1 LOCATION2 LOCATION3 WPOD WPOE
00017.00 0000.903  79118   79142                                AA3  3DK

  NOMEN     NMFC SFX I-TME WTR-COM SPL-R UNT-PK NUM-PK LOOSE BATCH INV ICOD F096
00A170063 000012      12   764V9        00012  00002  00000     0    00000

HLD BIN CAN TI AREA PHY SHF 48 TAC ACT MAX S-D S-E S-H S-J ACB SL OFF CNT HSCC
 D   1       B   Z   U   0   3  2                                        00
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART O
TRANSSHIPMENT TCMD/RECEIPT-INQUIRY/UPDATE

1. PURPOSE

This procedure describes the processes necessary to inquire, add, update, or delete TCMD data to the Transshipment File.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-281.

b. Appendix B-283.

c. Appendix B-284.

d. Appendix D-199.

e. Appendix D-200.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for accomplishing all SEAVAN Transshipment TCMD/Receipt Inquiries and Updates.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A, to initialize the program.

(2) Key in Section Code TR and depress the ENTER key.

(3) The panel for file maintaining SEAVAN Transshipment TCMD data will be displayed. See figure 1 below.

(4) Transshipment Inquiry.

(a) Enter blanks in Action Code, key in the desired TCN, and depress the ENTER key.

(b) A successful entry will display the Transshipment TCMD data. If the transshipment has been shipped, the transshipment data will be displayed beside the history column.

(5) Add Receipt Data.

(a) Enter Action Code AR and key in the desired TCN. Depress the ENTER key.

(b) A successful entry will display the input panel. Key in the receipt data and depress the ENTER key.

(c) A successful entry will be displayed in one of two ways. If TCMD data has not been received, the message "Receipt Data Added" will be displayed. If TCMD data has been received, the message "Update Complete - Release to Planning" will be displayed.

(6) Change Receipt Data.

(a) Enter Action Code CR and key in the desired TCN. Depress the ENTER key.

(b) A successful entry will display the receipt data. Key in the desired change and depress the ENTER key.

(c) If the TCMD data has not been received the message "Update Complete" will be displayed. If TCMD data is present the message "Update Complete - Released to Planning" will be displayed.

(7) Add TCMD Data.

(a) Enter Action Code AT and key in the desired TCN. Depress the ENTER key.

(b) A successful entry will display the TCMD input panel. Key in the TCMD data and depress the ENTER key.

(c) If receipt data has not been entered, the message "TCMD Data Added" will be displayed. If receipt data has been entered and there are no discrepancies in the TCMD data, the message "Update Complete - Released to Planning" will be displayed.

(8) Change TCMD Data.

(a) Enter Action Code CT and key in the desired TCN. Depress the ENTER key.

(b) A successful entry will display the TCMD data. Key in the desired change and depress the ENTER key.

(c) If the receipt data has not been input, the message "Update Complete" will be displayed. If the receipt data has been input, the message "Update Complete - Released to Planning" will be displayed.

(9) Delete TCMD from Transshipment File.

(a) Enter Action Code DR and key in the desired TCN. Depress the ENTER key.

(b) A successful entry will display the message "TCN Cancelled".

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
BAD RETURN FROM UWTT50 XXXXXXX	Probable Cause: A system error has been encountered. Action: Record the message and notify supervisor.
RECEIPT DATA PRESENT	Probable Cause: Self-explanatory. Action: None. Receipt data has been added for the TCN.
TCMD IN ERROR CORRECT	Probable Cause: An error was encountered because of bad data. Action: Enter the correct data.
RECORD NOT FOUND	Probable Cause: An inquiry or update change to a TCN that is not on the transshipment file. Action: Determine the error and reenter correct data.
TCMD DATA PRESENT	Probable Cause: Action Code AT was used, TCMD data was already added. Action: If TCMD data needs to be changed, use Action Code CT.
NO UPDATE TCMD SHIPPED	Probable Cause: Self-explanatory. Action: None.
INVALID ACTION TCN BEING PROCESSED	Probable Cause: An update to a TCN that has been released for processing. Action: Use SEAVAN system if change is required.
INVALID ACTION CODE	Probable Cause: Self-explanatory. Action: Reenter the correct Action Code.

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ERROR MESSAGE	CAUSE/ACTION
NO T-3 ESTABLISHED	Probable Cause: A TX4 or TJ4 was input prior to a TX3 or TJ3. Action: Enter TX3 or TJ3.
UPDATE COMPLETE PIECE COUNT DISCREPANCY	Probable Cause: Receipt pieces do not match TCMD pieces. Action: Correct the erroneous pieces.
INVALID DATA	Probable Cause: Self-explanatory. Action: Cursor will appear under the invalid data. Correct and reenter.
T4-NR MUST BE ZERO	Probable Cause: When T-1 is added, T4-NR must be zero. Action: Correct T4-NR and reenter.
T4-NR MUST BE GREATER THAN ZERO	Probable Cause: Zero was entered in T4 field when TX4 was being added. Action: Correct and reenter.
NUMBER OF SUS MUST BE ZERO	Probable Cause: Other than zeros were entered for a TX1 TCMD add. Action: Enter zeros in SUS and reenter.
SHOULD HAVE NO TJ6 DATA	Probable Cause: TJ6 data was entered with no TJ1 established. Action: If materiel is hazardous, establish a TJ1; if materiel is not hazardous, blank TJ6 data and reenter.
NEEDS TJ6 DATA	Probable Cause: TJ1 data has been entered but no TJ6 data. Action: Enter TJ6 data.
NEEDS TJ9 DATA	Probable Cause: Self-explanatory. Action: Enter TJ9 data.
NO UPDATE PIECE COUNT DISCREPANCY	Probable Cause: Change to TCMD piece count after TCN has been released to planning cut not in process. Action: Update receipt pieces.

ERROR MESSAGE	CAUSE/ACTION
UPDATE COMPLETE PCE CNT DISCREPANCY RCPT CNT USED	Probable Cause: TCMD data has been changed. Included in the change was pieces. The TCN is in process, TCMD data will be updated but pieces will not be updated. Action: To correct the TCN in process use Section Code AD with Action Code DF or Section Code RL and correct Shipment Unit pieces.
NUMBER OF SUS MUST BE GREATER THAN ONE	Probable Cause: TX3 was entered and NR-SUs field was less than one. Action: Enter the correct number of SUs. If only one SU, change DIC to TX1.
SHOULD HAVE NO TJ6 DATA	Probable Cause: A TJ6 was entered along with a TX1 or TX3. Action: A TJ6 is only entered with a TJ1. Correct and reenter.
NOT GREATER THAN ZERO	Probable Cause: Pieces, weight, or cube contains zeros. Action: Correct pieces, weight or cube to a quantity greater than zero.
TCMD ADDED - MISSING T-4 CORRECT	Probable Cause: This message will appear for entries of T-3 and T-4 until the number of SUs entered in the TX3 have been added. Action: Enter all TX4 or TJ4 TCMDs.
TCN INPROCESS	Probable Cause: A receipt change to a TCN that has been released to the In-Process File. Data will appear in the in-process column. Action: If a change to pieces, weight or cube is needed use Section Code AD with Action Code DF or Section Code RL to change the data.
TCMD CANCELLED	Probable Cause: A change has been processed to a TCMD that has been canceled. Action: If TCMD is to be processed and cancellation was made in error, add the TCMD to the Transshipment File. A cancellation and add cannot be made in the same day.

ERROR MESSAGE	CAUSE/ACTION
DUPE ON MRO FILE	Probable Cause: Dupe check is done on Document Number and Suffix. Action: If transshipment is a partial and the other partial is being processed before the second partial can be released to the SEAVAN MRO Bank, the first partial must be shipped.
SHOULD HAVE NO T-9 DATA	Probable Cause: A T-9 has been entered with a T-3 transaction. Action: Correct and reenter.

Figure 1

```
UWTT01   TRANSSHIPMENT TCMD/RECEIPT INQUIRY/UPDATE
SECTION CODE TR
ACTION CODE    (AR=ADD RCPT CR=CHG RCPT AT=ADD TCMD CT=CHG TCMD DR=DEL RECORD)
TCN                  T4-NR 00 T4-TCN
RECEIPT DATA - LOCATION     PCS   WEIGHT  CUBE  SP-REQ  CMPAT  DT-RCV
                       0000    00000  0000                   00000
TCMD DATA
  DIC   CONT  CONSGR  CMDTY TC  SPDH  POD  MODE  PK CONSGE  STATUS

TP  RDD  PROJ  DAY-SHP  ETA  TAC    PCS  WEIGHT  CUBE  NR-SUS
                 000               0000   00000  0000    00
T 6 NSN               UN-CLASS  UN-NR
T 9                          1    T 9                          2
T 9                          3    T 9                          4
T 9                          5    T 9                          6
T 9                          7    T 9                          8
T 9                          9

IN-PROCESS = LOAD   SU-NUMBER     PCS  WEIGHT  CUBE
                 0000000000000  00000  00000  0000
HISTORY - LOAD DT-SHP   PCS  WEIGHT  CUBE  CONSGR  DT-RCV  MODE
               00000  00000  00000  0000          00000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART P
TRANSSHIPMENT WORKLOAD RELEASE

1. PURPOSE

This procedure describes the processes necessary to release transshipment workload to specific loads.

2. APPENDICES USED IN THIS PROCESS

None.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

CRT Initialization

a. Refer to appendix E-038 P, part A, to initialize the program.

b. Key in Section Code TW and depress the ENTER key.

c. The panel for inputting release data for transshipment workload will be displayed. See figure 1 below.

d. Key the TCN desired into the TCN field. Key the Load-NR that TCN is to be loaded to. If the entire TCN is to be released, depress the ENTER key. If TCN is to partialled, enter a Y in the PRTL field, enter the pieces, weight and cube and depress the ENTER key.

5. ERROR MESSAGES/ACTION

Messages will be displayed at the bottom of the panel. If an error is made in the input, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
ENTRY WAS SUCCESSFUL	Probable Cause: Self-explanatory.
	Action: Enter next transaction.
INVALID DATA	Probable Cause: Error on input data.
	Action: Reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
LOAD RECORD NOT FOUND	Probable Cause: Self-explanatory. Action: Determine the error and continue processing.
MRO RECORD NOT FOUND	Probable Cause: Self-explanatory. Action: Determine the error and continue processing.
TABLE 2 NOT FOUND	Probable Cause: The table and control file is not on-line. Action: Record message and notify supervisor.
CANNOT ADD NEW SU OFLW RECORD	Probable Cause: A dupe Shipment Unit record is already on the file. Action: Record message and notify supervisor.
CANNOT ADD NEW LI OFLW RECORD	Probable Cause: A dupe Shipment Unit line record is already on the file. Action: Record message and notify supervisor.
WGT-CBE NOT WITHIN UPPER/LOWER LIMIT	Probable Cause: Weight or cube input is greater than MRO weight or cube. Action: Determine error and reenter correct data.
BAD RETURN FROM UWTT55-XXXXXXXX	Probable Cause: A system error has occurred. Action: Record message and notify supervisor.
INVALID ACTION LOAD CLOSED	Probable Cause: Self-explanatory. Action: Determine error and continue processing.
TCMD RECORD NOT FOUND	Probable Cause: TCMD data for transshipment has not been entered or an error has been made keying in the TCN. Action: Determine the error and continue processing.
INCORRECT STATUS, NOTIFY SYSTEM MANAGER	Probable Cause: System error. Action: Record message and notify supervisor.

ERROR MESSAGE	CAUSE/ACTION
TCN SHIPPED, STATUS CODE = Z	Probable Cause: Self-explanatory. Action: None.
TCN CANCELLED, STATUS CODE = C	Probable Cause: Self-explanatory. Action: Determine the error and continue processing.
MISSING RECEIPT, SUSPENSE CODE = C	Probable Cause: Self-explanatory. Action: If receipt data is available input the data using Section Code TR and continue processing.
PIECE COUNT DISCREPANCY, SUPENSE CODE = P	Probable Cause: Receipt piece count and TCMD piece count do not agree in transshipment file. Action: Correct transshipment file and continue processing.
INVALID TCMD DATA	Probable Cause: Self-explanatory. Action: Correct TCMD data in transshipment file.
TCN ALREADY INPROCESS SU XXXXXXXXXXXXX X LOAD XXXX	Probable Cause: Self-explanatory. Action: If TCN is desired on another load use SEAVAN Section Code PR.
MRO NOT TYPE 3	Probable Cause: The TCN entered is not a transshipment MRO. Action: Determine error and continue processing.
PARTIAL-QTY EXCEEDS QTY-OPEN	Probable Cause: Quantity request is greater than MRO quantity. Action: Determine error and continue processing.

Figure 1

```
UWTT01    TRANSSHIPMENT WORKLOAD RELEASE
SECTION CODE TW
      TCN          LOAD-NBR PRTL PIECES WEIGHT CUBE
                     0000        00000  00000  0000
```

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART Q
TRANSSHIPMENT HISTORY INQUIRY

1. PURPOSE

This procedure describes the maintenance activities necessary to inquire the Transshipment History Data.

2. APPENDICES USED IN THE PROCESS

Appendix B-217.

3. RESPONSIBLE ORGANIZATION ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for inquiring Transshipment History Data by TCN.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A to initialize the program.

(2) Key in Section Code TH and depress the ENTER key.

(3) The panel for inquiry of the Transshipment History File will be displayed.

(4) Key in the TCN that is to be inquired.

(5) A successful entry will display the TCN History Data per appendix B-217.

(6) To inquire another TCN enter the appropriate TCN and depress the ENTER key.

5. ERROR MESSAGE/ACTIONS

Messages will be displayed at the bottom of the panel.

ERROR MESSAGE	CAUSE/ACTION
02 RECORD NOT FOUND	No matching TCN on file.

ERROR MESSAGE	CAUSE/ACTION
90 BAD RETURN FROM UWTT60 60 XX XX XX	Probable Cause: A system error has occurred. Action: Record the message and notify supervisor.

APPENDIX E-038 P

SEAVAN SHIPMENT PLANNING
PART R
LOAD/TCMD XREF INQUIRY

1. PURPOSE

This procedure describes the maintenance activities necessary to inquire the load/TCMD Cross-Reference File.

2. APPENDICES USED IN THE PROCESS

Appendix B-220.

3. RESPONSIBLE ORGANIZATION ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for inquirying load number to obtain all TCNs on that load.

b. CRT Initialization.

(1) Refer to appendix E-038 P, part A to initialize the program.

(2) Key in Section Code TX and depress the ENTER key.

(3) The panel for inquiry of the load/TCMD XREF will be displayed.

(4) Key in the load that is to be inquired.

(5) A successful entry will display the TCNs that were on the load record that was entered.

(6) To inquire another load record, enter the appropriate load number and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
02 RECORD NOT FOUND	No matching load number of file.
90 BAD RETURN FROM UWTT65 XX XX XX	A system error has occurred, record the message and notify supervisor.

APPENDIX E-039 P

TRANSPORTATION UNIT SUMMARY LISTING

1. REPORT USED

Appendix F-39, Transportation Unit Summary Listing.

2. REASON FOR REVIEW

To provide a listing of Transportation Units which have been released to Storage Operations but are not ready to be offered to transportation. Data on the listing is to be reviewed for possible transportation releases.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Appendix F-39 will be reviewed by the Shipment Planning Branch for determining possible transportation release requirements.

4. PROCEDURES/INSTRUCTIONS FOR THE REVIEW OF THE REPORT

a. The Appendix F-39 report will be provided by the computer with every MRO processing cycle. The Shipment Planning Branch will review each Transportation Unit or Shipment Unit to determine if the unit may require a transportation release based on the Military Traffic Management Regulation, DLAR 4500.3, which basically states that releases are required on the following:

(1) Air shipments over 1,000 pounds.

(2) Surface shipments over 10,000 pounds.

(3) Oversize dimension items (fifth digit of water commodity code).

b. Appendix F-39 report is a summary analysis of Transportation Units and is designed for a review to determine possible releases. Detailed data required to obtain the release will be obtained from the Shipment Planning Worksheet, appendix F-79.

APPENDIX E-040 P

CARRIER PERFORMANCE INTRANSIT ANALYSIS (F-220)

1. PURPOSE

The Carrier Performance Intransit Analysis process provides detailed and summary reports (Appendix F-220) of transit times by destination, carrier, and mode. These reports facilitate the monitoring and evaluation of carrier and mode performance, and the selection of the mode and carrier that is most responsive to customer needs.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-1, Carrier Performance Update Card.

b. Appendix B-2, Carrier Performance Report Request Card.

c. Appendix B-66, Part K, MOFAST Table and Control, Table 11.

d. Appendix B-207, MOFAST Exception MRO Entry Format.

e. Appendix D-29, Part K, Special Project Table.

f. Appendix D-134, Processing Carrier Performance Report Request Cards.

g. Appendix D-135, Intransit Data Card Master File Build/Update.

h. Appendix E-234 P, Part A, Mail/TWX/Telephone Exception MRO Processing.

i. Appendix F-220, Carrier Performance Intransit Analysis Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Carrier Performance Intransit Analysis Report.

(1) The five-part Carrier Performance Intransit Analysis Report is the product of DASC MILSTEP Intransit Tape and Carrier Performance Update Card processing. A reject listing of erroneous TK4, initial and correction input accompanies each print of the report. Appendix F-220 provides sample report formats with data element definitions for each part.

(2) The Carrier Performance Update Card entry (appendix B-1) allows the user to add, change and delete TK4 report data to the report. Recompilation of updated report statistics is accomplished by requesting reprint of the report, using appendix B-2 entry format, collectively or by part number, at any time during the months processing period.

b. Minimum Service Standard (MSS) Source.

(1) The transit times used by the Carrier Performance Intransit Analysis Report to measure carrier transit time performance are drawn from appendix B-66, part K, table 11, MOFAST Table and Control File.

(2) The table's SPLC, mode and transit time content is controlled and maintained by the user depot. The table has the capacity to indicate a transit time code for all applicable transportation modes into all six, four or two-position SPLC designators. This is accomplished by use of a zone method to identify mode sets and related transit time codes, appendix B-1.

c. Transit Time Calculation Source.

The F-220 listing draws intransit time data from the table used to calculate the GBL destination date, appendix B-66, part K, table 11, MOFAST Table and Control File. The table provides transit time specifications for each destination, using a zone method to identify mode sets and related transit time codes.

d. Carrier Performance Update Cards.

(1) Appendix B-1 provides the Carrier Performance Update Card formats used to perform the following actions against the F-220 report. Carrier Performance update card entries are accomplished through $$UWFH25, Entry Code UA (appendix E-234 P, part A).

(a) Add corrected TK4, records rejected by DASC Tape or Carrier Performance Update Card processing (reject listing).

(b) Change existing TK4 date shipped and date received data.

(c) Delete erroneous TK4 records from the listing.

(2) Incorrct card image input is identified on the reject listing provided the day following processing. Paragraph 5 below defines the possible reject listing error messages with probable cause and corrective action statements.

e. Carrier Performance Report Request Card.

(1) Appendix B-2 provides the Carrier Performance Report Request Card formats entered through program $$UWFH25, entry code UA (appendix E-234 P, part A) to request total or partial print or reprint of the Carrier Performance Intransit Analysis Report. The report is generated on request by the responsible organizational element. All parts are available for reprint during the months processing period. The reprint action will generate a re-compilation of report statistics affected by the add, change or delete actions defined in subparagraph d above.

(2) The reject listing, F-220, part 6, is an automatic by-product of each DASC Tape and/or Carrier Performance Update Card processing by Data Systems.

5. ERROR MESSAGES/ACTIONS

Report processing validates all input formats for validity of field alpha/numeric content and length. All errors are identified on the reject listing with the message 'FORMAT ERROR' and the data format displayed with the erroneous field underscored with asterisks. The following are other messages that may appear on the reject listing.

ERROR MESSAGE	CAUSE/ACTION
INVALID REQUEST	Probable Cause: The Carrier Performance Report Request Card was submitted with a part number request other than A, 1, 2, 3 or 5, or the Carrier Code entered was not alpha/numeric, left-justified. Action: Submit corrected Carrier Performance Report Request Card, following card format instructions in appendix B-2.
ACTION CODE REQUIRED	Probable Cause: The Carrier Performance Update Card was submitted without an A, C or D Action Code in pos. 80. Action: The update card must be resubmitted with Action Code A, C or D in pos. 80 per appendix B-1 formats.
RECORD NOT ON FILE	Probable Cause: The Carrier Performance Update Card was submitted with A, C or D Action Code for a GBL record not found in the IDC Master File. Action: Research input data format for error and submit corrected cards, if necessary.
DUPE RECORD ON MASTER FILE	Probable Cause: This message indicates there was an attempt to add a TK4 GBL intransit record that already exists on the IDC Master File. Action: The Carrier Performance Update Card provides three separate update actions against the Carrier Performance Intransit Analysis Master IDC File. A TK4 add action, appendix B-1, cannot be accomplished for a GBL Intransit Data Record if the record already exists in the IDC Master File. If it is desired to correct date shipped or date received (appendix B-1, pos. 15-17, pos. 18-20 or pos. 60-62) the C Action Code is applied to accomplish the change. If the correction involves intransit record data other than the date shipped or received it is necessary to delete (appendix B-1, Action Code D) the record entirely and then add

ERROR MESSAGE	CAUSE/ACTION
	(appendix B-1, Action Code A) the corrected record to the report. Delete and add update actions for an intransit record can be accomplished during the same Carrier Performance Update Card processing run.
CARRIER NOT ON FILE	Probable Cause: This message indicates that either the DASC MILSTEP Tape or Carrier Performance Update Card input contained an SCAC Carrier Code that was not found in the Carrier Code File. Action: Research the SCAC Carrier Code in pos. 5-8 for accuracy. If the SCAC Code submitted is correct, it will be necessary to update the Carrier File (appendix E-230, part A) with the missing carrier information before the intransit data record can be added to the report. If the carrier information in pos. 5-8 is incorrect, the intransit data can be added to the report by submitting a Carrier Performance Update Card (appendix B-1) with the corrected SCAC Carrier information (Action Code A). Research input data format to determine correct update action for the intransit data record and submit Carrier Update Performance Card accordingly.
ADDRESS NOT ON FILE	Probable Cause: There was no record found in the Address File for the activity address or POE Code in pos. 47-52. Action: Research the address information in pos. 47-52 for accuracy. If the Address Code submitted is correct, it will be necessary to update the address file (E-129 P) with the missing information before the transit data record can be added to the report. If the address information in pos. 47-52 is incorrect, the intransit data can be added to the report by submitting a Carrier Performance Update Card (appendix B-1) with the corrected activity address or POE Code information (Action Code A).
O/S CONSIGNEE SPLC NOT AVAILABLE	Probable Cause: This message indicates that the Activity Address Code, pos. 47-52, is assigned to an overseas consignee. Action: In order to add this intransit data record to the report, it will be necessary to determine the CONUS POE for the shipment. The record will be added by submitting a Carrier Performance Update Card (appendix B-1) with the CONUS POE activity address or POE Code in pos. 47-52 using Action Code A.

ERROR MESSAGE	CAUSE/ACTION
SPLC NOT AVAILABLE ON TRANSIT ZONE TABLE	Probable Cause: This message indicates the SPLC or SPLC Group Code for the consignee indicated in pos. 47-52 was not found on the Intransit Zone Table of the MOFAST Table and Control File, appendix B-66, part K, table 11. Action: It will be necessary to add the SPLC or SPLC Group Code and related Transit Time Codes to the Transit Zone Table before the transit data record can be added to the report (appendix B-1, Action Code A).
MSS NOT AVAILABLE ON THE TRANSIT ZONE TABLE	Probable Cause: There is no Minimum Service Standard found in the Transit Zone Table, MOFAST Table and Control File, appendix B-66, part K, table 11, for the Mode Code entered in pos. 27. Action: Update the Transit Zone Table with the Minimum Service Standard Transit Time Code or pos. 27 Mode Code. The record can then be added to the report by submitting a Carrier Performance Update Card, appendix B-1, Action Code A.
ERRONEOUS TRANSIT TIME	Probable Cause: The computed transit time is less than 0. Action: Research date shipped and date received (pos. 60-62 and pos. 15-17, or pos. 60-62 and pos. 18-20) for erroneous input. The record can be added to the report by submitting the corrected transit time data on the Carrier Performance Update Card, appendix B-1, with Action Code A.
INVALID DIC	Probable Cause: The Document Identifier Code submitted in pos. 1-3 is not equal to TK4. Action: Research intransit data information for the correct DIC information. If the correct DIC is TK4, the intransit data information can be added to the report by submitting a Carrier Performance Update Card, appendix B-1, Action Code A.
SPLC NOT ON ADDRESS FILE	Probable Cause: No SPLC was found in the Address File Record for the activity address in pos. 47-52. Action: It will be necessary to update the Address File (E-129 P) with the missing information before the transit data record can be added to the report.

APPENDIX E-041 P

SUSPENDED TK4 CARDS

1. PURPOSE

This procedure describes the method that will be utilized to transceive suspended TK4 data to the MILSTEP Central Data Collection Point (CDCP) Tracy, CA, and to build TK4 data to be suspended for manual bills of lading.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-106

b. Appendix B-194

c. Appendix E-224 P, Part A

3. RESPONSIBLE ORGANIZATION ELEMENT

Transportation and Shipping Division, DS/T

4. PROCEDURES/INSTRUCTIONS

a. The procedure for processing suspended TK4 cards allows an operator to post a date received into a suspended TK4 card and transceive it directly to the CDCP via AUTODIN. It also allows an operator to build a TK4 card for suspense for a manual bill of lading. This procedure is initiated by typing $$UWFM50 and pressing the ENTER key.

b. The initial display will be as follows:

UWFM50 TK4 CARD PROCESS
ENTRY
ENTRY DESCRIPTIONS:

A 4 POS. CARRIER CODE ENTRY WILL DISPLAY ALL TK4'S FOR THAT CARRIER.

AN 8 POS. GBL NUMBER ENTRY WILL DISPLAY THAT SPECIFIC TK4.

A CARRIER AND GBL ENTRY WILL DISPLAY FROM THAT GBL FORWARD.

A 1 POS. "M" WILL ALLOW CREATION AND SUSPENSION OF A MANUAL TK4.

A 1 POS. "D" WILL ALLOW DELETION OF TK4'S OR A CARRIER.

NOTE AN OPERATOR ENTRY IN DATE RECEIVED FIELD WILL TRANSCEIVE THAT TK4.

(1) Entry of a four-position Standard Carrier Alpha Code (SCAC) will bring up all TK4s associated with the SCAC entered, or a twelve position entry of SCAC and GBL number will bring up all TK4's associated with the SCAC beginning with the GBL number entered. If the entry is successful, the following display will appear:

UWFM50 TK4 CARD PROCESS
ENTRY

CARR	GBL NR	RCVD	CONSGNR	MODE	DEST	PRI	DDD	SHPD	IND
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N
AAAA	BBBBBBBB	000	CCCCCC	D	EEEEEE	1	333	222	N

Where:

AAAA = Standard Carrier Alpha Code (SCAC)
BBBBBBBB = GBL Number
000 = Date Received
CCCCCC = Consignor
D = Mode of Shipment Code
EEEEEE = Consignee
1 = Issue Priority Group
333-DDD = Desired/Delivery Date
222 = Date Shipped
N = Status Indicator (O = Transceived, I = Intermediate, N = Established)

(a) The cursor will be positioned at the only updateable field, the date received. Enter the date the carrier made delivery to the consignee.

(b) A proper entry will flag the record for tranceiving via AUTODIN to the CDCP.

(2) Entry of an eight-position GBL number will bring up the TK4 for a specific GBL. If the entry is successful the following display will appear:

```
UWFKM50    TK4 CARD PROCESS
ENTRY
CARR    GBL NR    RCVD   CONSGNR   MODE   DEST   PRI   DDD   SHPD  IND
AAAA   BBBBBBBB   000    CCCCCC     D    EEEEEE   1    333   222   N
```

Where:

AAAA	=	Standard Carrier Alpha Code (SCAC)
BBBBBBBBB	=	GBL Number
000	=	Date Received
CCCCCC	=	Consignor
D	=	Mode of Shipment Code
EEEEEE	=	Consignee
1	=	Issue Priority Group
333-DDD	=	Desired Delivery Date
222	=	Date Shipped
N	=	Status Indicator (O = Transceived, I = Intermediate, N = Established)

(a) The cursor will be positioned at the only updateable field, the date received. Enter the date the carrier made delivery to the consignee.

(b) A proper entry will flag the record for transceiving via AUTODIN to the CDCP.

(3) Entry of "M" to prepare a TK4 for manual GBLs will bring up the following display:

```
UWFM50      TK4 CARD PROCESS
ENTRY
CARR  GB. NR     RCVD    CONSGNR MODE    DEST    PRI    DDD    SHPD

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000

                 000     SW3400                         000    000
```

(a) The cursor will be positioned at the first updateable field. Upon entry of an SCAC, the cursor will skip to the next field. All fields, except the Date Received field, must be completed. However, if you want to transceive the TK4 the same day you build it, the Date Received field must be complete.

(b) Proper entries will build TK4 data for manual GBLs.

(4) Entry of "D" to delete a TK4 will bring up the following display:

```
UWFM50  TK4 CARD PROCESS
ENTRY
     GBL NR OR A CARRIER
```

(a) The cursor will be positioned in the proper field to enter an eight position GBL number or a four position Carrier Code.

(b) Proper entry will delete the TK4 data for the GBL number entered or all TK4 data for the Carrier entered.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
CARRIER NOT FOUND	Probable Cause: An SCAC was entered for a carrier and no TK4 data for that carrier has been established or the SCAC was entered wrong. Action: Review the SCAC entered to determine if the code entered was correct. Reenter the corrected input.
TK4 ALREADY SUSPENDED	Probable Cause: An entry was made to establish a TK4 for a manual GBL and one is already on file. Action: Review the entry to see if all fields are correct. Reenter corrected input. If all fields are correct, no further action is necessary.
TK4 NOT FOUND	Probable Cause: An entry was made for a specific GBL and a TK4 for that GBL is not on file. Action: Review the entry to determine if the GBL number entered is correct. Reenter corrected input.
INVALID DATA	Probable Cause: A field was left blank when the operator was building a TK4 for a manual GBL. The cursor will be positioned at the field that is in error. Action: Reenter the corrected input.

ERROR MESSAGE	CAUSE/ACTION
INVALID INPUT	Probable Cause: An entry of other than M, a four-position SCAC or an eight-position GBL number was attempted. Action: Review the entry to see if it is correct. Reenter corrected input.
DATE RECEIVED INVALID	Probable Cause: A date received was entered that was greater than the current date or less than the date shipped. Action: Review the entry to see if it is correct. Reenter valid date.

APPENDIX E-043 P

TCN/GBL CROSS-REFERENCE LISTING

1. FORM/REPORT USED

Appendix F-43, TCN/GBL Cross-Reference Listing.

2. REASON/CRITERIA FOR PREPARATION

The TCN/GBL Cross-Reference Listing, appendix F-43, is a computer prepared list of Shipment Unit TCNs assigned during the month cross-referenced applicable bill of lading number/USPS registered parcel number.

3. ORIGIN

Produced as a result of the Monthly MRO History File Analysis as depicted in appendix D-87.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Shipping Documentation Branch and the Commercial Traffic Branch, Division of Storage and Transportation, will be responsible for review of the appendix F-43 report to provide followup information on tracer actions received.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING OF REPORT

a. Tracer action on shipments will be received via message/letter or transportation tracer action card (TM1 format in MILSTAMP). The inquiry normally includes data to identify the shipper, the date shipped, if known, mode of shipment, TCN number, and Activity Address Code. The GBL number is not usually provided in the message/letter or TM1 card, therefore it is necessary to determine the GBL through the use of the appendix F-43, TCN/GBL Cross-Reference, in order to determine/locate the desired document number and pull GBL File copy maintained by the Commercial Traffic Branch.

b. The Shipping Documentation Branch will receive all inquiries and utilize the TCN/GBL Cross-Reference Listing as research media to determine proper action when inquiries or tracers are received. The Shipping Documentation Branch will prepare appropriate replies for other than GBL movements (parcel post, Government truck, and so on).

c. Inquiries on bill of lading movements will be forwarded, with appropriate number, to the Commercial Traffic Branch for action/reply.

6. PREPARATION OF THE FOLLOWUP ANSWER

Utilizing the GBL as source data, the followup answer in the form of an administrative message/letter can be prepared. The data required/furnished from the GBL should include: Julian date shipped, mode of shipment, POD Code, and other data pertinent to the tracer action.

7. DISPOSITION OF REPORT AFTER FINAL ACTION

One copy of the monthly report, appendix F-43, will be maintained in file for a minimum of four years at each DLA depot.

APPENDIX E-044 P

MOFAST CANCELLATION PROCESSING

1. PURPOSE

This procedure describes the processing options available to MOFAST functional operators whose input has been violated due to a pending cancellation.

2. APPENDICES USED IN THIS PROCEDURE

D-43
E-216 P
E-217 P
E-234 P, Part C
E-238 P, Part D

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

DS/T

4. PROCEDURES/INSTRUCTIONS

a. The following MOFAST processes will violate input entries when the SU(s) relative to the input contains a LI(s) that has been flagged with a pending cancellation: UWFB01, UWFC01, UWFE01, UWFE30, UWFF01, UWFF55, UWFH05, UWFJ20, and UWFK05.

b. The above MOFAST processes determine the presence of pending cancellations based on the value in the "Cancellation Override" field of the SU record (refer to program UWFQ45, appendix E-238 P, part D) as follows:

C = Cancellation Pending
O = Cancellation Overridden
Blank = Cancellation Accomplished or No Cancellation Pending

Violated SUs will contain a C in the Cancellation Override field.

c. To change the cancellation override field from C to a value that will allow continued processing will require one or a combination of the following actions:

(1) Perform cancellation actions for each LI within the SU that is flagged with a pending cancellation. To identify LIs with pending cancellations utilize the E option in program UWFQ45 (appendix E-238 P part D). Cancellation actions can be accomplished utilizing any one of the following processes:

UWFB01 - Appendix E-216 P
UWFC01 - Appendix E-217 P
UWFH25 - Appendix E-234 P, Part C

Performing all pending cancellations will automatically convert the C in the SU record to a blank. If all LIs with pending cancellations are not canceled then the action identified in subparagraph (2) below will be required.

(2) Use the cancellation override option (CO) in program UWFH25 (appendix E-234 P, part C) to change the C to an O.

NOTE: Single lining LIs (program UWFQ40, appendix E-238 P, part C) with pending cancellations from the basic SU will remove the C from the override indicator field of the basic SU. The new 11 position SU will have a C in the cancellation override field.

d. Update of the Cancellation Override field to a blank or an O will allow the SU to be processed through subsequent programs without being violated.

e. The above options allow depots to selectively cancel or override pending cancellations based on local depot policy.

APPENDIX E-045 P

NUMBER OF TRANSACTIONS RECEIVED AND FORWARDED BY DEPOT

1. FORM/REPORT USED

a. Appendix F-14, Number of Transactions Received by Depot.

b. Appendix F-15, Number of Transactions Forwarded by Depot.

2. REASON/CRITERIA FOR PREPARATION

To provide responsible management personnel with a consolidated report of the number of external and/or internal transactions received and/or forwarded by a depot during an established reporting period. These data are provided in addition to those contained in appendix F-9, Feeder Data for RCS DLA(M)26(C)MIN/ DLA(M)232(O)MIN Reports.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Office of Data Systems, Digital Communications Branch, will accumulate data for preparation of appendices F-14 and F-15, as indicated by appendices D-67 and D-68, and as directed by chapter 74, Management Information and Reports, paragraph 374201 of this volume.

b. MSO, DS/T, and the Performance Analysis and Reports Division, Office of Comptroller, are responsible for review and evaluation of the reports.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Sources of Information.

(1) Header History File - As messages are processed in the Entry Section program, a tabular count is taken and compared with the count recorded in the Header and End of Transmission (EOT) cards. If counts do not agree - the message is rejected. Count is made of DICs specified in category VI, appendix A-83, prefix Y elements - incoming and Z elements for documents forwarded.

(2) Manual count of narrative messages sent and received.

(3) Adjustments will be made manually, the B-135 (ZUM) Management Information System Card will not function in this application.

b. Preparation of Form/Report.

(1) Frequency:

(a) A daily count and a cumulative report to date will be prepared each day.

(b) A report as of 2400, the last day of the month will be prepared and the cumulative total cleared after completion of the F-14 and F-15 reports.

(2) Format of Report:

(a) Formats of F-14, Number of Transactions Received by Depot, and F-15, Number of Transactions Forwarded by Depot, coincide except for the titles.

(b) Reports provide four columns:

DIC	DESCRIPTION	DAILY	CUMULATIVE
	(of DIC)	Number Received/Forwarded	(Total since beginning of period)

(c) Sequencing - Major to minor sequence is by printed description of the element number (appendix A-83) as indicated in the first two columns of the report.

(d) Distribution - The report is prepared in four parts: two copies to the DS/T, MOWASP Data Control Branch, and two copies to the Office of Comptroller, Performance Analysis and Reports Division.

5. PROCEDURES/INSTRUCTIONS FOR REVIEW AND PROCESSING

a. The reports portray the daily and totals of daily reports accumulated to date of "incoming" (F-14) and "transmitted" (F-15) transactions received/sent to all commodity managers during a reporting period. Line descriptions of appropriate element numbers are printed only when data is accumulated for a specific element number; where no activity is recorded for an element number, the line will be omitted on the reports. Descriptions of data elements appear in Management Information System Element Numbers, appendix A-83, category VI, paragraph 9.

b. Data is used by DS/T to evaluate incoming and outgoing traffic and its effect on workload. Data supplied is used in projecting future program plans and objectives.

6. DISPOSITION AFTER FINAL ACTION

Appendices F-14 and F-15 will be destroyed after data desired has been extracted and applied.

7. FLOW CHART

Not required.

APPENDIX E-046 P

DISPOSAL SHIPMENT CONFIRMATION FOLLOWUPS

1. PURPOSE

This procedure provides for intransit control of property shipped/transferred to a Defense Reutilization and Marketing Office on a Disposal Turn-in Document and for followup on discrepant line items.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-37, Disposal Shipment Confirmation Followup Card.

b. Appendix B-38, Disposal Shipment Confirmation Card.

c. Appendix D-51, Disposal Shipment Confirmation Followups.

d. Appendix F-46, Disposal Shipment Confirmation Followups.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Receive signed Driver Control copy of the Disposal Turn-In Document (DTID) if provided on local shipment/transfers. If Driver Control copy is not provided, receive a signed copy of the DTID from the Defense Reutilization and Marketing Office (DRMO) after receipt and inspection has been completed. File signed copies of DTIDs.

b. Upon receipt of a Disposal Shipment Followup (DIC AFX or AFZ) the followup card column image and related history data will be outout on the F-46 listing for use by DS/T to verify the actual quantity receipted for by the DRMO.

(1) If a signed Driver Control copy or signed receipt copy of the DTID is not available, but investigation indicates property was removed from the storage area and cannot be located, DS/T will notify the appropriate criminal investigative activity. At the same time a Disposal Shipment Confirmation Card (DIC ASZ) will be transmitted to the Defense Reutilization and Marketing Service (DRMS) through DAAS with a zero filled quantity field.

(2) If a signed receipt of the DTID is available, a Disposal Shipment Confirmation Card (DIC ASZ) will be transmitted to DRMS through DAAS and will contain the actual quantity receipted for by DRMO. In case of a variance between the quantity on the Disposal Shipment Confirmation Followup Card (DIC AFX or AFZ) and the quantity receipted for by DRMO, DS/T will investigate the variance and coordinate with the DRMO to resolve the overage or shortage. If these actions fail to locate shortage items and evidence exists that the

property was removed from the storage area, but not accounted for in DMRO receipts, DS/T will notify the appropriate criminal investigative activity. Overages will be considered for return to stock to meet future requirements.

c. Disposal Shipment Confirmation cards (DIC ASZ) (see appendix B-38) will be submitted to DRMS within 10 working days of receipt of Disposal Shipment Confirmation Followup Cards (DIC AFX or AFZ).

d. Data entry of the DIC ASZ Disposal Shipment Confirmation may be accomplished by card input or by Four-Phase using UWSDDE40 in accordance with appendix B-38.

APPENDIX E-047 P

RECEIPTS FOR REPORTING AND STORAGE

1. PURPOSE

This procedure provides for receipt processing from the time materiel is unloaded until it is placed in the storage location.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-13

b. Appendix A-16

c. Appendix B-22

d. Appendix B-41

e. Appendix B-43

f. Appendix B-46

g. Appendix B-97

h. Appendix B-102

i. Appendix B-108

j. Appendix B-109

k. Appendix B-144

l. Appendix C-11

m. Appendix C-14

n. Appendix C-36

o. Appendix C-38

p. Appendix E-010 P

q. Appendix E-017 P

r. Appendix E-102 P

s. Appendix E-108 P

t. Appendix E-110 P

u. Appendix E-150 P

v. Appendix E-155 P

w. Appendix E-156 P

x. Appendix E-182 P

y. Appendix E-194 P

z. Appendix F-01

aa. Appendix F-29

ab. Appendix F-51

ac. Appendix F-52

ad. Appendix F-71

ae. Appendix F-200

af. Appendix F-201

ag. Appendix F-202

ah. Appendix F-203

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Various elements of the Receiving and Warehousing Divisions are responsible for the functions as designated.

4. PROCEDURES

a. General Instructions

(1) Misdirected shipments with address labels reflecting a consignee other than the receiving depot will be rejected to the carrier.

(2) Frustrated shipments, received at depot addressed in block A of DD Form 1348-1 will be routed to Shipping Division for investigation.

(3) Non-DLA items received at depot will be processed, stored and MRC forwarded to the correct ICP (except GSA).

(4) GSA-managed items will be processed as directed by part 1, chapter 3, section 4, paragraph 303404 of this volume. No receipt action will be accomplished.

(5) Transshipments as indicated by accompanying documents will be processed IAW appendix E-010 P. No new receipt inquiry, Type A or K will be processed; no Receipt Control Document (RCD) or Materiel Movement Document (MMD) will be forwarded to Stock Readiness Branch.

(6) Customer returns that cannot be inspected and classified within 7 days of receipt may be placed in Condition Code K (an SF 364 is not required). A maximum period of 10 workdays is established, from the date reported in Condition Code K, to reclassify and report the adjusted receipt transaction.

(7) Shipment diversion receipts will be reported by the alternate consignee depot with an entry of RB in pos. 79-80 of the MRC, DIC D6_.

(8) An SF 364 shall not be prepared for overshipments of $50.00 or less per line item when the contract or order includes a "DELIVERY OF EXCESS QUANTITIES OF $50.00 OR LESS" clause.

(9) Textile short pieces in issuable condition will be recorded and reported to DPSC in Condition Code C. Short pieces are defined as: single pieces, full width, less than a full length piece, but not less than 10 yards in the case of frieze and pile fabrics; not less than 18 yards in the case of woolens and worsteds and not less than 20 yards in the case of all other fabrics.

(10) Materiel procured by the managing DSC for which mandatory vendor supply has been directed through the provision of the ASPR 1-307.3, and found to have sustained damage attributable to the carrier, will be removed from the delivering conveyance and reported to the DSC. Reference part 1, chapter 3, section 3, paragraph 303303p of this volume.

b. Bin type (and MMHS compatible) receipts and all those receipts offloaded at a central receiving area:

(1) For rail and truck receipts, obtain freight bill. Check seals and annotate on freight bill if seals are broken or missing. Make container count as vehicle is unloaded. Visually check containers for damage as unloaded. Annotate overages, shortages, or damage on freight bill. When possible, indicate the line item on freight bill where discrepancy exists. Obtain signature of driver/freight agent on freight Bill. Enter date, number of pieces, type containers on freight bill, and sign (two copies). Furnish carrier's representative one signed copy. Forward one copy to Receipt Documentation Branch. Discrepancies will be processed IAW appendices E-155 P and E-156 P for reporting carrier responsibility. Enter date of receipt (for use on Type A or K Inquiry) on the lead container of each shipment.

(2) For parcel post, use a date stamp (for use on Type A or K inquiry) on all containers. Check all insured, certified, and registered items to determine if materiel is classified. All classified materiel will be processed and handcarried to final destination for signature and storage by personnel with security clearance. Registered and certified parcel post packages will be opened, receipt documents scanned; record the applicable information on DD Form 434. When parcel post containers are damaged, retaped, or open, and the container has not been stamped by the U.S. Postal Service acknowledging the damage, the container will be returned to the post office.

(3) Unload vehicles as follows:

(a) Small containers will be unloaded utilizing telescoping conveyor. Place parcel post containers directly onto conveyor line from postal carts.

(b) Multipack containers and overweight/oversize containers will be unloaded on pallets and moved to bulk staging area.

(c) Place containers on conveyor by contract number/document number, vendor, and by NSN.

(d) When applicable, open triwall containers. Remove materiel and documentation, place on conveyor.

(e) Radioactive materiel will be segregated immediately for palletizing and transport to bulk receiving area for special handling.

(4) Key/Route each shipment to appropriate staging line using data readily available such as container markings, and vendor's name.

(5) Remove receiving document, opening container if necessary. Package or containers that contain a single line item, properly tagged, marked, or labeled, should not be opened for verification/classification unless there is evidence of mishandling, damage to contents, error, or when specific instructions require inspection or reinspection at destination. On opening packages, remove dunnage. Sort so all containers of one receipt are together.

(6) Verify receipt documentation against materiel for NSN, document number/PIIN/Supplementary PIIN (call order/serial number), date of pack (and type pack for subsistence items). Check quantity and annotate on DD Form 250 or DD Form 1348-1. Perform classification as needed. Identify those shipments requiring inspection. If shelf-life item, mark container. Complete in-check portion of receiving document, including date of receipt and signature.

NOTE: When there is no accompanying documentation with materiel, prepare receiving document using data on container/item or available in Receipt Documentation Branch. Obtain name of shipper, NSN, and document number, and enter on blank DD Form 1348-1/DD Form 250.

(7) Circle on receiving document the data available for Type A or K inquiry, see appendix E-162 P. Place document in #1 container. Protect document by inserting in plastic sleeve and taping sleeve to #1 container. Mark container/prepare routing card for remote station with NIIN, Condition (if other than A), last five digits of PIIN/Document Number/Supplemental PIIN, and date of pack. Add inspection line number, if appropriate. Line up containers so that data/routing card will face remote operator on arrival.

(8) Release all sorted and marked containers for movement to the inquiry station. Maintain unit integrity on multipack line item.

(9) Depending on depot option, operators at this point will utilize either MOWASP Type A Inquiry or DWASP Type K Inquiry to initiate the Inspection/Verification process. DICOMSS operations will utilize Type K processing.

(a) Make Type A or K Remote Inquiry IAW appendix E-102 P, entering date of receipt marked on container when offloaded as noted in subparagraphs b(1) and (2) above. Should an error be made that requires deleting the receipt record from the suspense file, reenter with Type D inquiry

(b) When using Type K Inquiry, errors may be corrected directly on screen.

(10) Remove documentation from remote terminal printout. All Type A inquiries IAW appendix E-102 P will produce separate receipt and storage documents and may also (for procurement-identified items) generate inspection data. Type K Inquiries will produce a Materiel Movement Document (MMD), similar in appearance to an appendix F-202 and functionally inter-changeable with this document.

(a) The Receipt Control Document (RCD) IAW appendix F-200 will be produced to detail PMR data and to supply a coding form for receipt confirmation entry. If the item has any backorders pending at the DSC, a message will be displayed/printed reading EXPEDITE-B/O PENDING. The F-200 will not be produced if the Type K Inquiry is used.

(b) The Storage Action Document (SAD) IAW appendix F-202, will exhibit location data as well as provide a coding form for the Stow Notice to be prepared IAW appendix E-110 P. If the item has any backorders pending at the DSC, a message will be displayed/printed reading EXPEDITE-B/O PENDING. Type K Receipt Inquiries will generate a Materiel Movement Document as replacement for the SAD; utilize appendix F-202 for annotation instructions.

(c) If the inquiry references a Procurement Item Instrument Number (PIIN), an appendix F-201, Contract Data Sheet (CDS) may be output at the remote terminal. The CDS will furnish inspection data necessary for accomplishing the receipt action. Contract Data, appendix F-201, will be displayed on screen face for Type K Receipt Inquiry. No hard copy will be produced.

(d) For Type A Inquiries, the sequence of documents machine produced at the remote teleprinter will be as follows:

1. Procurement Items-Receipt Control Document (RCD) first, followed by the Storage Action Document (SAD) and the Contract Data Sheet (CDS), appendices F-200, F-201, and F-202.

2. Other than Procurement (or Procurement with no matching Contract Data) - Receipt Control Document followed by the Storage Action Document, appendices F-200 and F-202.

3. All Documents are automatically output in two copies. Color of paper is determined by local/depot option.

(11) For Type A Inquiries, the Receipt Control Document, the Storage Action Document and, if available, the Contract Data Sheet will be associated by common data as well as the Teleprocessing Control Number. This TP number will appear in the upper right-hand corner of all documents for control purposes. The remote terminal operator will release the materiel and required documents to the appropriate inspection area.

(a) Type K Inquiries will be required in place of Type A for acceptance or DICOMSS identified receipts. This type of receipt processing is SINGLE STATION (DWASP Prototype) and does not output appendix F-200, RCD-1 or F-201, Contract Data Sheet (CDS). Instead of hard copy documentation, Type K receipt processing utilizes a CRT display to provide all data elements, messages and coding formats now present on the RCD-1 and CDS documents.

(b) Ensure that all receipts released have a Receipt Control Document and a Storage Action Document or a Materiel Movement Document for Type K Inquiry actions.

(c) Review all procurement receipts ensuring that the Contract Data Sheet (when produced) accompanies the RCD and SAD. Match all documents by TP Control Number.

(d) Route materiel and above documents to inspection line when materiel is a Shelf-Life Item; inspection at destination or otherwise, requires the service of an inspector.

1. When the SAD/MMD reflects a bin location and the entire quantity will fit in a bin, annotate appropriate area on the SAD/MMD and forward both copies of the form attached to the materiel, together with the pink copy of the RCD, to the bin areas.

2. When the entire quantity is more than will fit in a bin, annotate the appropriate area on the SAD/MMD and forward the two copies of that form, together with the pink copy of the RCD, to the bulk area.

3. Forward container through sorter and cart conveyor system to storage.

4. Forward all receiving documents (DD Form 250/DD Form 1348-1, and so on) and the original copy of the RCD to Receipt Documentation Branch.

(12) Error Line. Accomplish required research, check and/or cross-reference the NSN with current supply catalogs, and/or technical manual. When any change in NSN is detected, circle the improper NSN and record the correct NSN on the receiving document. Prepare Type D Remote Inquiry (reversal of Type A). Prepare Type A Remote Inquiry for the correct NSN. Continue processing materiel to storage.

(13) Inspection Line. Some receipts could require an operational or functional test to determine the correct condition. When this test cannot be performed by the Receiving Division, the materiel, if from procurement, will be reported in Condition Code L with Management Code Z and an SF 364 submitted to the DSC/ICP; and if from returns, reported in Condition Code K with Management Code Z and an SF 364 submitted to the DSC/ICP.

(a) General Instruction. Perform inspection of new procurement, redistribution, and customer return materiel as required. Prepare Item Discrepancy Report, SF 364, IAW appendix E-150 P, when applicable. Commingled and mismarked GSA-managed items identified through use of the GSA catalog and listings will be processed as directed in subparagraph a(4) above.

(b) Procurement Materiel Inspection will require the hard copy of the contract or procurement document when the receipt indicates automated contract data not available (no appendix F-202 was processed) or the item manager recorded for the NSN is "S" or "T". In these instances obtain contract or procurement document from the Receipt Documentation Branch. Review contract and receiving documents. Complete the DD Form 250 IAW appendix E-017. Release materiel to storage as directed in subparagraph b(11)(c) above.

(c) Procurement Materiel Inspection action for receipts accompanied by a Contract Data Sheet (CDS), appendix F-202 will not require the use of hard copy contract data. Sufficient information is provided the CDS to accomplish the receipt inspection. When investigation of Type K Inquiry Response (DWASP Prototype) is required, annotate T.P. number on receipt documentation (i.e., DPSC Form 300.M) and depress ENTER key. Screen will revert to Type K or previous input. Perform necessary investigation or inquiry activity. Select Type L inquiry when ready to continue inspection.

1. Enter T.P. number

2. Review display; complete data entry/update requirements. All data elements must be updated before DIC ZV_/ZW_/ZX_/ZY_ be confirmed.

3. Data element requirements are equal to applicable RCD entries.

(d) When the necessary document requirements have been met, accomplish the physical inspection actions as follows:

1. The following actions with inquiries if required, must be performed prior to conducting the detailed inspection for all receipts which evidence automated contract data; otherwise, proceed to subparagraph 3 below.

2. Review Contract Data Sheet, appendix F-201, for compliance with Receipt Control Document (RCD) and the physical materiel. If the CDS does not exhibit the proper CLIN, prepare and input a Contract Data Inquiry IAW format, appendix B-68. Review display and print desired contract data, if necessary. If CDS, as received is correct:

a. Examine CDS for history of previous receipts ("Receipt History for CLIN" line). If more than three partials are recorded, prepare a Completed Receipt Inquiry IAW format appendix B-69 to display the required Completed Receipt Response, appendix F-205, part II.

b. If the CDS indicates the message "Partials on File", it will be necessary to prepare and input a Suspended Receipt File inquiry. This response will reflect similar receipt actions in process.

c. Commence detailed inspection utilizing the Contract Data Sheet (with additional inquiry responses, if required) in lieu of the hard copy of the procurement instrument or contract. Specific details relative to the CDS are outlined in appendix F-201 for references. The CDS will reflect the acceptable quantity limits (high and low); in addition, the $50.00 variance clause will be automatically reflected in the high quantity balance acceptable figure. Receipts specifying acceptance at destination will be carefully examined for availability of that data necessary to generate an Acceptance Report, i.e., vendor shipment number, shipment number suffix, administering location code and quantity shipped.

3. Receipts which have been inspected and accepted at origin or inspected at origin with acceptance at destination will be examined for correct receipt documentation, evidence of acceptance and/or inspection at origin identity, damage in transit, quantity, marking, and to assure packaging is adequate for storage.

For clothing and textile products: At least one container/package and/or roll per NSN, per contract line item, per shipment will be selected as the representative sample size. At least one base item per container/package and/or at least the first five yards of products per package/roll selected should be inspected.

4. Receipts which stipulate inspection and acceptance at destination will be inspected for correct receipt documentation, packaging requirements, damage in transit, and quantity. At least one unit of product, equal to the unit of issue, will be inspected for compliance with the contract description and terms. Additional units should be inspected if the one piece inspection does not provide positive evidence that the receipt should be accepted or rejected. Additional technical inspection, within the capabilities of the depot, will be performed when specifically requested by the DSC.

5. Exceptions. When item is designated as critical in the contract, do not inspect, report to procuring activity, and take action as directed; when required inspection capability is not available at the depot, report to procuring activity and request assistance as necessary.

NOTE: It is the responsibility of the procuring activity to assure presence of depot inspection capability prior to assigning inspection responsibility to a depot.

(e) Redistribution and Customer Returns Inspection. Determine item identity by checking item, container/package markings, and data on DD Form 1348-1. Refer to Stock Catalogs as necessary. Verify unit of issue. Examine for damage or serviceability. Returns not in manufacturer's pack will be given 100 percent inspection. Sort, when applicable, unserviceable stock from accepted property and place in separate container. Sign and date the DD Form 1348-1 and release materiel to storage as directed in subparagraph b(11)(c) above.

(f) Other Inspection Actions:

1. When procurement materiel is rejected, it will be placed in Condition Code L with Management Code Z and an SF Form 364 submitted. The Condition Code on the SAD will be lined out together with all location data. The new Condition Code will be annotated directly below the voided (printed) condition.

2. When distribution materiel is rejected, it will be placed in Condition Code J with Management Code Z. Condition Code J will not be used when the NSN actually received can be identified, but is different from the NSN on the receiving document or the depot due-in record and the true Condition Code of the materiel can be determined. A Type D inquiry IAW appendix E-182 P must be submitted to reverse the action of the Type A inquiry. Initiate a new Type A inquiry IAW appendix E-102 P, reflecting the actual NSN received and the appropriate Condition Code. Management Code Z will be annotated on the Receipt Control Document. An SF Form 364 will be submitted to the DSC/ICP to provide information when an incorrect item has been received or Condition Code J has been used.

3. When customer returns are rejected, they may be placed in Condition Code K with Management Code Z and an SF 364 submitted.

a. Serviceable - prepare a Materiel Adjustment Card IAW appendix B-22. Forward materiel to storage.

b. Unserviceable - uneconomically repairable, prepare a Materiel Adjustment Card IAW appendix B-22, entering H in pos. 66 and an M in pos. 72. Forward materiel to Property Disposal Officer (PDO) using computer assigned document number.

4. When materiel has been condemned (Condition Code H) unserviceable, uneconomically repairable, forward materiel to PDO using original document number. Enter Condition Code H and Management Code M on the RCD. (Management Code M will be automatically assigned to new receipt inquiries in Condition Code H.) If materiel is to be destroyed, Management Code J will be used, or entered in appropriate RCC.

NOTE: Stock to be forwarded to the PDO will be sorted when applicable, separate unserviceable stock from accepted property and place in separate container. Annotate on receiving document and on RCD accordingly, i.e., "Sent to PDO". Place documents with the rejected materiel and route container(s) to the PDO staging area.

5. If materiel is found to be in two or more conditions, a Type A inquiry will be processed for each additional condition. For example, if a portion of the receipt is in Condition B and the remainder in Condition K, one additional Type A inquiry would be processed. See instructions below for proper annotation of Receipt Control Document.

6. When destruction is required, the depot will destroy the materiel. Enter Condition Code H and Management Code J on the RCD. Supporting data and the destruction certificate will be retained in the depot records for two years, and then destroyed.

7. When the Condition Code of the Type A inquiry is changed by aninspection or other qualified receiving personnel and this new condition is annotated on the "RCC Input" of the RCD-1; it will be the responsibility of the receiving section to:

NOTE: This paragraph and subparagraphs a. through c. are applicable only for Type A Inquiry.

a. Circle the CND entry on the SAD-2 and annotate the correct Condition Code within the circle.

b. Line out the Condition Code printed on the SAD-2.

c. Line out the location(s) printed in the "Locator Answer" of the SAD-2.

8. Shelf-Life Items. Ensure that for all shelf-life materiel received, the Stow Action Document, appendix F-202, has a Shelf-Life Code indicated. The first inspection date (month, year), expiration date (month, year), and Lot/Contract Number and Indicator, when applicable, will be entered on the Stow Action Document in the appropriate blocks. Materiel received without an expiration/test date on containers will have this date computed from date of manufacture plus term indicated by the Shelf-Life Code. When the Stow Action Document had a blank Shelf-Life Code, the inspector will determine the appropriate code using personal experience, knowledge of item, available technical data, or by querying the IM. Enter the appropriate code. Mark or arrange for marking the materiel/container IAW MILSTD 129 before release to storage.

c. Bulk receipts or multiple boxes of the same NSN unloaded at central receiving are on pallets and moved to bulk staging area require the same processing (documentation, verifying, inspection, and so forth) as the bin type items on the MMHS conveyor system.

d. When the volume of inquiries (Type A) warrants, PMR data and locations for receipts can be obtained from the computer by card input. Appendix B-102 and appendix E-102 P provide instructions for preparation of the Receipt and Locator Inquiry Card, DIC ZB6, input. Enter date of receipt marked on container when offloaded as noted in subparagraph b(1) above.

e. Bulk receipts offloaded directly to the warehouse storage location:

(1) At central receiving area, obtain freight bill, check seals, annotate on freight bill if seals are broken or missing. Open truck/car. Remove receiving document, DD Form 250, DD Form 1348-1, and so forth, from container. Circle on the receipt document all the data that is available for a Type A inquiry. Add date of receipt as follows:

(a) Bulk railcar receipt day will be the date carrier releases railcar to the depot, i.e., car is dropped by carrier on depot yard track.

(b) Bulk truck receipt day will be the date van is available for unloading at the depot offloading dock, e.g., driver present waybill(s), van available for spotting at a dock.

(2) At a remote inquiry station, make a Type A inquiry (or DIC ZB6 Card input) to obtain PMRC data, contract data, if applicable, and potential location.

NOTE: The use in this procedure of a Type B inquiry of DIC ZBJ Card input, in lieu of a Type A inquiry to obtain potential locations, is an unauthorized circumvention of the DLA Suspended Receipt Process.

(3) Receive receipt document package from the remote terminal inquiry operator. The document package will consist of two copies each of the Receipt Control Document and (if item is procurement) a Contract Data Sheet when available, plus a Stow Action Document. The RCD and CDS will be utilized to accomplish the necessary inspection and furnish an RCC coding from for suspended receipt update. The Stow Action Document (SAD) will be used to supplement inspection actions and to act as a coding form for the required Stow Notice and temporary location label when required. Forward documentation package with bulk receipt to Warehousing Division, applicable Area Control Branch.

(4) Offload vehicle, tally-in materiel, making a total piece count and checking for discrepancies incident to shipment. Perform inspection services as detailed in subparagraph b(13) above. If required, release carrier.

f. The following special instructions are outlined to assist Receiving and Warehousing Division personnel in completing/annotating the receipt document package. Actions or reviews described are not necessarily listed in a mandatory sequence. They (the described processes) are offered as guidance indicating the steps required to review, inspect, inquire, and accomplish the receipt and location annotations necessary to confirm the receipt in a timely manner.

(1) The Receipt Control Document (RCD), appendix F-200 will be output at the remote terminal. This document will be machine generated in two basic formats; PMRR Available and No PMRR Available. Each of these basic catagories will be presented as two different documents to accommodate the various types of Receipt Confirmation Card inputs, reference appendix B-108 and B-109. The Document Identifier Code will appear in the "RCC Input" portion of the RCD to identify the nature of the required receipt action.

(a) Mandatory, as well as optional, entries for RCC inputs identified as DIC ZV_ (PMRR available) will be entered IAW appendix E-108 on the RCD in the space provided in the RCC input portion of the form DIC (two positions of DIC and TP Control Number will be machine entered).

Quantity
Weight
Warehouse Area (WHSE)
Discrepancy Code (DISCR)
DICOMSS Unit Price (DIC ZX, Non-Perishable, Brand Name Items Only.)

(b) As necessary, the following optional elements will be annotated on the RCD.

1. Condition Code (COND). IMPORTANT: If changed, make matching alteration to the SAD condition and line out all location data. MMD will reflect input condition and associated locations assigned.

2. Management Code (MGT). Code M will be automatically assigned and printed in the RCD if Condition Code H was entered on the Type A or DIC ZB6 Receipt Inquiry. If item is to be destroyed, MGT Code M must be changed to J.

3. Contract Line or Supplementary Address (CLIN or SUPP ADD, respectively).

4. Unit of Issue (U/I).

5. Federal Supply Class (FSC).

NOTE: Steps 6, 9, 10 and 11 are not applicable for DICOMSS, instead refer to 11 and 12.

6. Shipment Number (SHIPMENT NO) or Signal (SIG CD), Fund (FUND CD) and Project Code (PRJ CD). If receipt is procurement, the shipment number will be entered, if available to ensure that the appropriate acceptance report can be automatically generated. When shipping document DD Form 250/1155 is not available or does not reflect a shipment number, a zero fill shipment number will be required with the PMR entry. If the RCD reflects DIC ZV_ and the Management Code is D or F, Quantity Shipped and Administering Location Code entries may also be required. The automated or hard copy Contract Data will indicate the Administering Location Code or Contract Administration Service Code as outlined in DoD 4105.59-H. If the RCD reflects DIC ZX_ only, the

shipment number and Administering Location Code entries must also be entered when appropriate. Inspection personnel must pay particular attention to procurement receipts without advance receipt data (PMRC) as only the Contract (hard) copy will indicate destination acceptance and, therefore, mechanical validation cannot ensure that sufficient data is available to output the required Acceptance Report, DIC PKP or PKN.

7. Suffix Code (SFX CD). Enter appropriate suffix IAW instructions in appendix B-108.

8. DICOMSS Indicator - Enter "D" only when required, to reflect receipt of DICOMSS item.

9. Shipment Number Suffix (SHIP SFX). Enter Vendor Code from shipping document. This entry must be separate from, and not combined with, the shipment number.

10. Administering Location Code. This code is required when the PMR specifies destination acceptance (Management Code D or F). If analysis of the contract indicates payment will be made by other than a DCASR, i.e., a DSC is the payment office, the Administering Location Code will be "XXX".

DoDAAC OF CAO/ PAYMENT OFFICE	ADMINISTERING LOCATION CODE
S1102A (DCASR Atlanta)	001 thru 016
S2202A (DCASR Boston)	020 thru 037
S1402A (DCASR Chicago)	040 thru 049
S3602A (DCASR Cleveland)	050 thru 062
S4403A (DCASR Dallas)	070 thru 079
S0506A (DCASR Los Angeles)	102 thru 119
S3303A (DCASR New York)	121 thru 133
S3910A (DCASR Philadelphia)	142 thru 155
S2603A (DCASR St. Louis)	160 thru 172
No DCASR Payment	XXX

This conversion will be automatic and will assist in generating the Acceptance Report when the PMR record specifies destination acceptance. The Administering Location Code may be found on the Contract Data Sheet, F-201, under header "ADM". The DoDAAC of the DCASR will be found on the DD Form 250/1155 in the "Payment Will Be Made By" block and must be manually converted to the appropriate Administering Location Code for entry on the DIC ZV_/ZX_ RCC. This entry is provided for all RCC output regardless of the availability of a Prepositioned Materiel Receipt Card. When XXX is entered in lieu of an Administering Location Code, no Acceptance Report will be prepared. A record of the action will be output IAW appendix F-204.

NOTE: If the Administering Location Code entry on the RCD is alpha, alphanumeric or numeric greater than 172, i.e., LPP, LPE, LA1, LB1, 354, 260, etc., further entry or change is not required. The presence of these codes in the receipt record will not result in the output of an Acceptance Report or require entry of a Quantity Shipped.

11. Quantity Shipped. Entered in the RCD only for DIC ZV_ inputs as insufficient space precludes further data additions to the DIC ZX_ RCD format. The Quantity Shipped may be different than the Quantity Received as the former is expressed in Purchase Units and the latter in Units of Issue. When both are equal, the quantities are the same. Quantity Shipped will be a mandatory entry when the PMR record indicates destination inspection unless the Administering Location Code is XXX or other than 001 through 172.

12. Unit Price - Represents the DICOMSS Unit Price. DICOMSS RECEIPTS will be processed under Type K Inquiry controls and the PMR Unit Price will be displayed. This price will be compared, at time of receipt inspection, to the DPSC Form 300-M appropriate contract line price.

13. DICOMSS - VPR - DICOMSS Variable Price Reduction. The vendor discounted price and is highlighted on the DPSC Form 300-M. This display field requires a valid entry for all DICOMSS receipts. VPR Price Entries must be seven positions in length, composed of two dollars and five decimals (through 5th position is a constant zero fill). The VPR entry may never exceed the DICOMSS Unit Price (UNIT-PRICE) value. If the DICOMSS-VPR is equal to the Unit-Price (no highlighted DPSC Form 300-M VPR data) any of the following entries are satisfactory:

a. "S" in the first position of DICOMSS-VPR field.

b. SAME may be entered in the first through fourth positions of the DICOMSS-VPR field, or

c. A price, equal to the Unit-Price data; zero fill preceding positions when required, (i.e., 01.00000,00.55500).

(c) The above annotations will apear on both copies (white and pink) of the RCD. When completed, the RCD will be forwarded as follows:

1. The white copy to Receipt Documentation for input via remote terminal or batch as necessary.

2. When no PMR record is available, the RCD (two copies) and the SAD (two copies) will be produced. The Receipt Control Document will indicate "No PMR Record" and the RCC input line will reflect a long-form confirmation format IAW appendix B-109. The inspector will use the "RCC Input" area as a coding form and annotate the applicable data opposite the printed headers.

(a) No Contract Data Sheet will be printed for procurement receipts, DIC ZX_, which do not reflect a PMR Record.

(b) The inspector will ensure that both the Stow Action Document (SAD) and the RCD contain or reflect the same TP Control Number. This number will appear in the upper right-hand corner of the SAD or RCD for document matching.

(c) Specific instructions relative to the required annotations and use of the coding format for either procurement (DIC ZX_) or other than procurement (DIC ZY_) are to be found in appendix E-108 P.

(3) The RCD within the PMR response line reflects the RCC due date. This date is automatically computed and represents the point-in-time that the receipt must be confirmed and stowed to prevent a late receipt action.

(4) Regardless of whether or not a PMR Record was available, if the Type Pack, PIIN or Document Number, the NIIN, the Supplemental PIIN, or the Date Received are found to be in error the following actions will be taken.

(a) If the materiel and documentation have not been released to Storage Division, the Suspended Receipt Record will be deleted using the inputs of appendix B-43 or B-97, and processed IAW appendix E-182 P. A new type A or ZB6 inquiry will then be initiated IAW appendix E-102 P and the new receipt documents will be used.

(b) If the materiel and documentation have been released to Storage Division and the data element to be changed is Type Pack, PIIN, or Document Number, or Supplemental PIIN, the RCD will be clearly annotated to indicate the correct data element and ZZR will be printed in red letters above the heading of the changed element.

(c) If the materiel and documentation have been released to Storage Division and the NIIN or Date Received is to be changed, the Suspended Receipt File record will be deleted and a new Type A or ZB6 inquiry will be processed. As soon as the new RCD and SAD are received and annotated immediate action will be taken to obtain and destroy the copies of the RCD and SAD in Storage Division and replace them with a copy of the Receipt Document and two copies of the Stow Action Document.

(5) Suffixed Receipts:

(a) If the quantity of a receipt exceeds 99,999 (and less than 10,000,000 only and one Condition Code applies, the actual quantity should be entered and no Suffix Code entry is necessary. The receipt overage indicator must be marked with an "X" if either the weight or the quantity exceeds five positions of data; i.e., 99,999. This X in the OVR portion is required in either the DIC ZV/ZW or DIC ZX/ZY RCC input. Failure to do so will result in a violation reject. Reference appendix E-108 P/V.

(b) If a receipt is found to be in two or more conditions, a Type A inquiry would be processed for each additional Condition Code. For example, if the Condition Code A was shown on the RCD and it was found that a portion of the materiel was Condition Code B and the remainder was Condition Code K, one additional Type A inquiry would be made. The Condition Code on the original RCD would be changed to B and Suffix Code A would be entered. On the RCD resulting from the additional Type A inquiry, Condition Code K and Suffix Code B would be entered. If it should happen that a receipt split for two or more Condition Codes had one segment of the receipt with a quantity greater than 99,999, the high quantity segment should always receive the last Suffix Code assignment. If the K portion of the receipt mentioned in the example above had a quantity greater than 99,999, the necessary additional Suffix Codes would then be assigned automatically by the computer beginning with Suffix B.

(c) Related copies of RCD for suffixed receipts should be forwarded to Receipt Documentation Branch together to facilitate verifying suffix code assignments.

g. Inspectors will review all documents to be released to Warehousing Division to assure matching TP Control Number and dates of receipt are the same in the RCD and the SAD. In addition, the receipt personnel will ensure that the date of next inspection, date of pack, etc., are entered into the Stow Action Document IAW appendix E-110 P.

(1) Forward materiel, one copy of the RCD, and both copies of the SAD to appropriate Warehousing Division, Area Control Branch (ACB).

(2) Do not forward Contract Data Sheet as a portion of Warehousing's document package. The CDS will be destroyed after the RCC is accomplished.

h. Storage of Receipts - Warehousing Division will:

(1) Receive materiel with RCD; store materiel in location furnished on the Stow Action Document IAW appendix E-110 P. Accomplish Storage Action no later than due date (DUE) appearing on the SAD to prevent a late receipt, and whenever possible, expediting the stow action on those items annotated EXPEDITE-B/O PENDING. The DUE date represents the number of days between Date of Receipt and a future date after which the receipt is late in process.

(a) Request Type B inquiry for additional location. This inquiry will be mandatory when receiving has changed the Condition Code of inquiry. This action will be represented by a Condition Code change of the RCD-1 (new Condition Code entered), and the Condition Code field of the SAD-2 circled and lined out. Location data, if available, will also be lined out. The new condition will appear within the circle of the condition of the SAD-2 locator answer.

(b) Choose a vacant location in the same area as the prime bulk/bin location.

(c) Move materiel to appropriate warehouse location for storage.

(2) Complete the Stow Action Document as follows:

(a) Review the copy of the RCD. If Type K Inquiry utilized refer to MMD, in place of RCD. If no basic locator record was available at the time of receipt inquiry, the RCD/MMD will reflect the receipt inspector's annotations, i.e., FSC, condition, etc. which may assist in determining the appropriate storage area.

(b) When materiel was stored in location shown on the form, circle location used. Circle the Teleprocessing (TP) Control Number on the stow notice sign and date IAW local procedures.

(c) When materiel was stored in location provided by a Type B inquiry, annotate the SAD, sign and date IAW local procedures.

(d) When materiel was stored in a vacant location, enter location used, Type Storage Code, Unit Pack, and Action Code on the stow action input section of the SAD, sign and date IAW local procedures.

(3) Receipt inspection of Procurement Items.

(a) A Contract Data Sheet (CDS), reference appendix F-201, may be produced for a procurement receipt inquiry when a PMR is available and matching contract exists. The Type A inquiry uses NIIN and PIIN (last five) in general to match the PMR File. If the CLIN was supplied via the receipt inquiry, this also will be used to find the matching PMR record and in turn, the matching contract data.

(b) As previously stated, the CDS will be output at the remote terminal in conjunction with the Receipt Control Document (RCD) and the Stow Action Document (SAD). Both copies of the CDS will be forwarded with the other documentation to the receipt inspection area.

NOTE: The operator in charge of the remote receipt inquiry terminal will ensure that the RCD, CDS and the SAD documents are placed with the proper receipt and matched to each other by the TP Control Number printed in the top right-hand corner of each document, IAW the provisions outlined in appendix E-102 P.

(c) Receipt inspectors will check the receipt line number to ensure that it agrees with the CLIN reflected in the Receipt Control Document and Contract Data Sheet.

(d) Review the Receipts History Line on the CDS for evidence of previous receipt activity. If more than three receipt records are indicated, it will be necessary to prepare an additional receipt history inquiry IAW format in appendix B-69, Type E inquiry.

(e) When the message line indicates additional partials are on file, it will not be necessary to inquire Suspended Receipts File to determine if the same CLIN is in process, i.e., the CDS message, additional partials on file, refers to suspended receipt actions with the same PIIN, NIIN and CLIN as the new receipt.

(f) If the Contract Data Sheet does not exhibit the correct CLIN, reinquire contract data, using the format outlined in appendix B-68, Type C inquiry, to obtain the proper matching contract data.

(g) Accomplish the receipt inspection when all necessary data is available, and/or additional inquiry responses received--refer to appendix F-201, Contract Data Sheet, for specifics.

NOTE: Receipt history and contract data information is available at all remote terminals designated to accept entry of program $$UWRT10 IAW appendix E-194 P.

(4) Distribute receiving documents as follows:

(a) Forward one annotated copy of RCD, together with a copy of the CDS, to remote terminal for processing or keypunch.

(b) Forward one copy of RCD together with both copies of the SAD to Warehousing Division, appropriate Area Control Branch.

(c) When materiel was stored in an established location, destroy the second copy of the RCD after appropriate review, and the extra copy of the SAD. Forward original copy of SAD to the remote terminal for input of short form, Stow Notice, IAW appendix E-110 P.

(d) When material was stored in a new location, use second copy of SAD as temporary label. Upon receipt of matching label, destroy suspense copy. Forward original copy of SAD for input if long form, Stow Notice, IAW Appendix E-110 P.

i. Discrepancy Reporting. Reports, when applicable, will be attached to the receiving document and furnished to the Receipt Documentation Branch. Instructions for discrepancy reporting are found in the following E appendices:

(1) Appendix E-150 P, Procedures for Preparation of Report of Discrepancy, SF 364. Used for discrepancies that are the responsiblity of the shipper and packaging, packing and marking deficiencies.

(2) Appendix E-155 P, Procedures for Initiating SF 363, Discrepancy in Shipment Confirmation. Used for discrepancies that are the responsibility of the shipper.

(3) Appendix E-156 P, Procedures for Initiating Discrepancy in Shipment Reports, SF 361. Used for discrepancies that are the responsiblity of the carrier.

j. Confirmation of Receipts Receipts Documentation Branch will:

(1) Receive receiving document (DD Forms 250, 1348-1, and so forth), and a copy of the RCD and CDS from Operations Branch.

(2) Complete the Receipt Confirmation as directed by appendix E-108 P.

(3) Forward Receipt Confirmation, appendix B-108 or B-109 to ODS for processing of confirmation to DSC/ICP.

(4) Place receipt document(s) (DD Form 250, Form 1348-1, etc) and copy of Receipt Control Document in completed Receipt Confirmation File, retain three months, then destroy.

k. Additional receiving processes.

(1) Processing of lost receipts.

(a) Receipt Documentation Branch will:

1. Determine receipt is lost from review of the Late Receipt Report, appendix F-71.

2. Inquire the Suspended Receipt File IAW appendix E-165 P to determine the last status of the receipt.

3. If the Receipt Confirmation Card (appendix B-108 or B-109) had been processed, determine if the materiel is still in the receiving area. If found, expedite release of materiel and documentation to warehousing.

4. If no Receipt Confirmation Card (appendix B-108 or B-109) had been processed, determine if the materiel and documentation is still in the receiving area. If found, process the Receipt Confirmation and expedite release of materiel and documentation to warehousing.

5. When it appears that the lost receipt has already been forwarded for stowage advise Storage Division of the area to which the receipt had been forwarded (from the Receipt Control Document, appendix F-200, or Suspended Receipt File Inquiry response) and request a search for the materiel be conducted.

(b) Storage Division will:

1. Initiate a search for the lost materiel and/or receipt documentation in the area to which the receipt had been forwarded by receiving Division.

2. If not found, a Type B inquiry will be processed for all locations of the item. A copy of the inquiry response will be forwarded to all Area Control Points in which active locations for the item are recorded.

(c) Area Control Points will:

1. Conduct a search in all recorded locations upon receiving request.

2. If receipt is found, enter location on the inquiry response, sign, and date.

3. If receipt is not found, annotate "Cannot be Located" on the inquiry response, sign, and date.

4. Return annotated inquiry response to Storage Division Office upon completion of search or not later than 48 hours after receipt.

(d) Storage Division will:

1. If receipt has been found, notify Receipt Documentation Branch and process Receipt Stow Notice (appendix B-46 or B-144) IAW appendix E-110 P.

2. If receipt is not found, annotate the Type B Inquiry response and forward to Physical Inventory Branch.

(e) Physical Inventory Branch will:

1. Receive annotated inquiry response. Conduct thorough search for the materiel in all locations or former locations using F-51 and F-52 listings.

2. If receipt is found, notify Receipt Documentation Branch and Storage Division, and take action to assure the Receipt Stow Notice (appendix B-46 or B-144) is processed IAW appendix E-110 P.

3. If receipt is not found, annotate inquiry response and return to Receipt Documentation Branch within 48 hours.

(f) Receipt Documentation Branch will:

1. If receipt was found and no Receipt Confirmation Card (appendix B-108 or B-109) had been processed, process Receipt Confirmation Card IAW appendix E-108 P.

2. If receipt was not found, and Receipt Confirmation Card had been processed, process a Suspended Receipt File Maintenance Card (appendix B-145) IAW appendix E-162 P to enter Management Code L.

3. If receipt was not found and no Receipt Confirmation Card had been processed, process Receipt Confirmation Card with Management Code L.

4. Retain research records for one year as background for potential Report of Survey.

5. Immediate action will be taken by the Chief, Receiving Division, to notify the DSC in writing of the exact quantity, NSN, and PIIN/Document Number of the receipt if the materiel is found after transmittal of the Materiel Receipt Card and prior to the Request for Report of Survey from the DSC.

(2) Processing receipts from Shipment Diversion. A Shipment Diversion receipt of materiel by the alternate consignee depot requires an entry of the Reverse Billing Code in the Receipt Confirmation Card (appendix B-108 or B-109).

(3) Processing receipts of Army-owned rotated reserve stocks - Nonperishable subsistence.

(a) Annually, the Army rotates components of 21 B rations by releasing selected quantities from commercial cold storage. In addition to the PMRC, DPSC will inform the concerned distribution points of the items and quantities that will be released. These stocks can be identified by Project Code 2Q1.

(b) In addition to the normal receipt processing, these stocks should be identified by affixing DPSC Form 3281, which indicates that the item was held under controlled temperature conditions and should not be considered overage due to date of pack.

APPENDIX E-050 P

FMS NOTICE OF AVAILABILITY REPLY DOCUMENT

1. INPUT DOCUMENTS

a. Appendix B-57, FMS Notice of Availability (NOA) Reply Document, DIC AD5.

b. Appendix C-41, Notice of Availability/Shipment Document, DD Form 1348-5 (third copy).

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-75.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for processing responses to NOA Key and Detail Documents. The NOA Reply Document may be either mechanized, appendix B-57, or manual, appendix C-41. The Commercial Traffic Branch is responsible for processing and responding to all NOA Reply Documents.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. The FMS NOA Reply Document, DIC AD5, will be received only in response to a mechanized NOA Key Document, DD Form 1348m (appendix B-53). When the AD5 document contains Code R in pos. 60, the shipment release is to be made to the addresses identified by coded entries in the Military Assistance Program Address Directory (MAPAD); when shipment release instructions are being mailed under separate cover, the AD5 document will contain Code E in pos. 60. The shipment release instructions which are mailed will be received in written format by letter, country designed forms, or other appropriate communications; however, such instructions must reach the shipping activity within 15 days of the NOA Date Offered when the NOA Offer/Release Code (pos. 46) Y applies; otherwise, the shipment will be released automatically to the appropriate MAPAD address.

b. NOA Replies in response to a manual NOA/Shipment Document, DD Form 1348-5, will be effected by the CR/FF returning the third copy of the DD Form 1348-5 with release instructions annotated thereon.

c. When the NOA Reply, either mechanical or manual, rejects a part of a consolidated Shipment Unit, the shipping activity will withdraw the rejected materiel and process as instructed in part 6, appendix E-053 P, of this volume.

d. To expedite release authority and facilitate electrical transmission of DIC AD5, FMS NOA Reply Document, defense depots will perpetuate the Customer Transportation Order Number from pos. 40-44 of the DIC AD5 into the last line of the "Mark For" data. Further, should a Customer Transportation Order Number be received via means other than DIC AD5, i.e., DD Form 1348-5, manual NOA or correspondence, it will be perpetuated into the last line of all "Mark For" data or become the "Mark For" data, as applicable.

APPENDIX E-051 P

CONTROL OF SUPPLY DOCUMENTS BETWEEN THE OPERATIONAL DIRECTORATES AND THE OFFICE OF DATA SYSTEMS

1. PURPOSE

This procedure prescribes the controls to be maintained over the flow of supply documents input from the Operational Directorates and the ODS and the output and distribution of resulting products.

2. RESPONSIBLE ORGANIZATIONAL ELEMENTS

All Activities which input products to the ODS, and the ODS.

3. PROCEDURES/INSTRUCTIONS FOR PROCESSING OF REPORT

a. This system is established to provide procedural guidance for the "batching" of supply documents and the controls for input-output between local functional organizations and ODS.

b. All documents produced under the MOWASP System will be forwarded between functional organizations in batches prefaced by cover sheet. Date and time of receipt/dispatch and appropriate ODS Job Number if applicable will be indicated.

c. Definitions.

(1) Supply Document - For purposes of this procedure, any MOWASP document or transaction identified by a DIC contained in DLAM 4140.2, Volume III, appendix A-1, and pertinent chapters, and DoD 4500.32-R, MILSTAMP, appendix B-1.

(2) Batch - For purposes of this procedure, a term applied to any specific group of EAM Cards or source documents with the same DIC and addressee and preceded by the same header card when routed or transmitted.

(3) Routing Control Sheet - A routing document prefacing each batch of documents sent to ODS by functional elements of the depot.

(4) MOWASP Document Control Register - A record of document batches dispatched or received by organizational entity (Functional Routing Code assigned) on a daily basis.

(5) Functional Routing Code - A two-digit alphanumeric code used to identify an organization responsible for data input to the computer and/or receiving output produced as a result of the input or as scheduled in the Reports Format File.

(6) PCAM Job Instructions - A set of instructions specifying column entries to be punched in EAM Cards to accomplish a desired action.

(7) Job Number - A reference number assigned to a PCAM Job Instruction or other internal procedure used to identify the processing to be accomplished by ODS.

(8) Supply Document Delivery Points - The area or warehouse office to receive delivery of documents.

d. ODS will:

(1) Prepare a Data Systems Routing Control Sheet for each batch of documents forwarded from Operations Division to other functional branches of the depot.

(2) Provide a "Job Number" for PCAM Job Instruction for each Keypunching or other processing requirement developed and identified by the operating functions.

(3) Perform processing required and forward completed input-output as indicated by the Job Number.

(4) Stamp date and time received on each control sheet received.

(5) Retain documents and tapes as required to maintain restart/recovery capability in accordance with DLAM 4745.1, Chapter III.

e. DS/T will:

(1) Prepare a Data Systems Routing Control Sheet for each batch of documents generated or requiring processing; Job Number, date, and time of dispatch will be indicated.

(2) Log in/out each batch of punched cards transferred between depot operating elements on MOWASP Document Control Register.

(3) Establish requirements for new PCAM or computer jobs necessary for efficient operation, and forward to the Office of Plans and Management for review and coordination.

f. MOWASP Document Control Register - Enter the following data:

(1) Julian Date.

(2) Control Number - Office Symbol or Functional Routing Code followed by daily serial number - 001, and so on.

(3) Time Forwarded, or

(4) Time Received.

(5) Document Identifier Code - of batch concerned.

(6) Job Number, e.g., UW SS14.

(7) Remarks - Addresses or Sender (quantity, and/or source document provided).

g. Data Systems Routing Control Sheet - Enter the following data:

(1) DATE: Julian Date of dispatch.

(2) TIME: Time of dispatch.

(3) FROM: Functional Routing Code or Office Symbol of organization forwarding the documents.

(4) TO: Key Punch, Whse 16, T-101.

(5) TYPE OF DOCUMENT: DIC or title.

(6) CARD COUNT: Actual number of documents in batch.

(7) REMARKS: Job Number will always be shown; other remarks as appropriate; i.e., DLA addressee; cancellation; document number of prime document or source document.

APPENDIX E-052 P

EMERGENCY ITEM LOCATOR RECORD, ITEM LOCATOR TRANSACTION LISTING, AND LOCATOR FILE OVERFLOW LOCATIONS

1. REPORTS USED

a. Appendix F-51.

b. Appendix F-52.

c. Appendix F-96.

2. PURPOSE

a. The Emergency Item Locator Record (semiannual) F-51, provides emergency capability for processing MROs and Receipts. (When computer processing cannot be effected.)

b. The Item Locator Transaction Record (semimonthly) F-52, used in conjunction with the F-51, provides current item locator data for emergency conditions and enables research of transactions.

c. The Locator File Overflow Locations (semimonthly) F-96, provides a listing of all stock numbers on the Locator File, which have 30 or more sublocations.

d. Appendix F-51 and F-52 may be produced onto microfiche where facilities are available.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. ODS.

b. Shipping Documentation Branch.

c. Area Control Branches.

d. MOWASP Data Control Branch.

4. PROCEDURE FOR REVIEW AND PROCESSING

a. F-51 and F-52 reports

(1) This appendix provides instructions that MROs will be screened against the F-51 and F-52 reports by the Shipping Documentation Branch, Shipping Division during emergency conditions when the computer is not available to obtain necessary data for the preparation of the DD Form 1348-1. When

preparing the MROs, three locations will be entered on the DD Form 1348-1; one prime location (block F) and two alternate locations (block W, when available), using the following criteria:

NSN
Condition
Type of Packing (pos. 73 when applicable)
Oldest Date of Pack when F or G are not present in pos. 72 (Management Code)

NOTE: When F or G appears in 72, supply materiel available within meaning of code. When pos. 72 contains A, H, R or U, check pos. 73 for Management Code F or G.

(2) These reports will also be utilized to locate materiel upon receipt and to research for errors.

b. F-96 report.

(1) The Locator File Overflow Locations Report provides a listing which is retained by the Area Control Branches for the purpose of obtaining locations which are in excess of 30 that cannot be obtained by the remote inquiry.

(2) This report may be used for research, rewarehousing requirements, and selecting stock for shipment

c. MOWASP Data Control may review the various data elements on the F-51, F-52, and F-96 reports for correctness and submission of required changes.

5. DISPOSITION OF REPORTS AFTER FINAL ACTION

a. F-51 - Destroy previous listing/microfiche(s) upon receipt of new listing/microfiche(s).

b. F-52 - Destroy upon receipt of new F-51.

c. F-96 - Retain for six months, then destroy.

APPENDIX E-053 P

NOTICE OF AVAILABILITY PREPARATION

1. PURPOSE

To mechanically prepare the Notice of Availability (NOA) for eligible Foreign Military Sales (FMS) Shipment Units.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-53

b. Appendix B-54

c. Appendix B-66, Part E

d. Appendix D-132

e. Appendix F-64

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation, DS/T.

4. PROCEDURES

a. General. When an eligible FMS Shipment Unit is offered to transportation, the mechanized NOA will be generated from resident computer data in either card image for automatic transmission to those countries with transceiving capability or in the manual NOA format for distribution to the country by mail.

b. Process Initialization. An offer to transportation of an eligible shipment unit will identify the requirement for the preparation of a NOA. The offer may be accomplished through MOFAST processes or input of an MRO Control/Status Request Card (ZBM) or a Shipment Unit Completion Card (ZBP).

c. NOA Preparation.

(1) Transceiver Data. Transceiver data will be formatted as NOA Key Documents (AD1) or Export Release Key Documents (ADR) for Shipment Units and NOA Detail Documents (AD2) for line items within the Shipment Units. These formats will be prepared for automatic transceiving with data obtained from the Shipment Unit/Line Item File and require no operator input.

(2) Manual NOA (mailed).

(a) The Manual NOA form (appendix C-41) describing the Shipment Unit is also prepared mechanically with data obtained from the Shipment Unit File and supporting Address and Table and Control Files.

(b) This process will enter all data elements on the form which are required to be completed by the shipper. However, incomplete data in the Address File or Table and Control File may cause missing elements on the form. This form must be reviewed by the operator and if the form is incomplete, the missing data must be annotated manually and the supporting data files updated.

(3) Followups. Original NOA preparation dates are maintained by the computer so that subsequent followup transceiver data and manual NOA data may be prepared automatically. The Delay Key NOA (AD3) and the Delay Detail NOA (AD4) are automatically transceived and the manual NOA will be annotated as a followup. This will occur if the Shipment Unit File has not been updated to indicate shipment between the original submission of the NOA and the required followup period.

(4) Processing Actions.

(a) The applicable NOA will be computer generated in a batch mode. The manual NOA will be distributed the following day to the responsible organization for distribution to the CR/FF and the mechanical NOA will be automatically transceived.

(b) All computer generated NOAs will be listed on the F-64, NOA Status List. The F-64 should be reviewed daily to monitor the NOA process and perform the subsequent processing actions described on the F-64.

d. Amendments to NOAs. If an amendment to an NOA is required, it must be prepared manually with data extracted from the MRO. These amendments will be prepared in the same formats as the original NOA.

APPENDIX E-054 P

TAC UPDATE/INQUIRY

1. PURPOSE

To establish and maintain files which contain TAC data.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-282

b. MILSTAMP 4500.32R, Volume II

(1) Navy TACs - Chapter 7, Section 2

(2) Coast Guard TACs - Chapter 7, Paragraph 9-3

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General. This procedure provides instructions for accomplishing table and control file maintenance of Transportation Account Codes (TACs) on-line to support all shipping programs in the MOWASP System.

b. CRT Initialization.

(1) Key in $$UWTT41. Depress ENTER key.

(2) The panel for maintaining TAC data will be displayed, see figure 1 below.

(3) To inquire the TAC File, key in Transaction Code I, TAC key and depress ENTER key. If on file, the screen will display the TAC for the TAC key. If not on file, the TAC record not found message will be displayed and the cursor will be moved to Action Code field. TAC keys are as follows:

(a) Navy TACs - TAC key equals two positions Material Cognizance Codes followed by blanks.

(b) Coast Guard TACs - TAC key equals last five positions of the Activity Address Code.

(c) To add a TAC, enter Transaction Code A, TAC key, TAC and depress the ENTER key. If successful, the entry will be displayed on the lower TAC key and TAC field until another action is entered.

(d) To delete a TAC, enter Transaction Code D, TAC key and depress the ENTER key. If successful the entry will be displayed on the lower TAC key and TAC field until another action is entered.

(e) This transaction provides the capability to establish and maintain files which contain TAC data. This data is used during the documentation process to assign TACs to eligible Shipment Unit records.

5. ERROR MESSAGE/ACTION

Messages will be displayed at the bottom of the panel. If an error is made the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
TAC KEY NOT ENTERED	Probable Cause: Self-explanatory. Action: Mandatory entry, TAC key must be entered.
TAC BLANK - ADD NOT ALLOWED	Probable Cause: A blank TAC was attempted to be added. Action: A TAC be entered for all add transactions.
RECORD ON FILE	Probable Cause: An attempt was made to add a TAC that was already on file. Action: Determine the error and continue processing.
TAC RECORD NOT FOUND	Probable Cause: An inquiry or delete action was made against an unrecorded TAC record. Action: Research to determine if correct TAC was entered. If not, reenter.
VALID ACTION CODE	Probable Cause: When TAC - Action not equal to an I (Inquiry), A (Add) or D (Delete). Action: Determine the error and continue processing.
UWTT01-90 BAD RETURN FROM UWTT40-40	Probable Cause: System problem. Action: Notify supervisor.

Figure 1

UWTT01 TAC UPDATE/INQUIRY

ACTION CODE
ACTION CODES (I=INQUIRY)(A=ADD)(D=DELETE)

TAC-KEY TAC

TAC-KEY TAC

APPENDIX E-055 P

DATA UPDATE TO THE IDC FILE FOR OPEN MRO(S) FOR NSN(S) UNDER INVENTORY

1. PURPOSE

This procedure prescribes the actions to be taken upon receipt of the F-72 and F-108, part 3, Reports for open MRO for NSNs under inventory. F-72 Report reflects open records on flag date and prior to cutoff date minus one. F-108, part 3, report reflects open records on the IDC file at COB the day preceding the cutoff date, which has not been updated by other actions.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-92

b. Appendix E-190 P

c. Appendix F-72

d. Appendix F-108, Part 3

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division and Inventory Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. The F-72 and F-108, part 3, Reports will be provided the Warehousing Division and the Area Control Branches for action as follows:

(1) Locate, identify, and accelerate picking action on each MRO indicated on the report. Accomplish Shipment Unit History update action in accordance with current procedures.

(2) Upon completion of above action, prepare input in accordance with appendix B-92 or E-190 P.

b. The Inventory Office will retain a copy of the F-72 and F-108, part 3, Reports for use as necessary in resolving discrepancies after reconciliation of adjusted count quantities and adjusted strike balances.

c. Warehousing Division will accelerate action on all MRO released prior to cutoff date shown on duplicate DD Form 1348-1 (ZUE) for NSNs under inventory in order to assure that stock is picked from the location and input data is provided in accordance with appendix B-92 prior to inventory count.

d. When the IDC file is updated through use of the teleprocessing unit, the F-72, F-108, and duplicate DD Form 1348-1 (ZUE) documents will serve as source documents for input of update data. The following data will be underlined:

(1) NSN

(2) Last four digits of document plus suffix, if applicable.

(3) Quantity shipped

If quantity shipped, denied, canceled, overshipped, or undershipped is different than quantity on report, then change as required and add status code.

APPENDIX E-056 P

DICOMSS RECEIPT - MRO QUANTITY BALANCE RECONCILIATION

1. PURPOSE

The creation of the F-145, part 6, listing is an indicator that there are problems with quantities of DICOMSS materiel causing residual stock. This procedure describes the action to be followed to correct problems identified by the F-145, part 6.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-20.

b. Appendix B-27.

c. Appendix F-145, Part 6.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

DICOMSS Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

The F-145, part 6 listing, applicable to DICOMSS depots only, is intended to provide an early warning of MRC/MROs which may have been lost from, or delayed in, transmission between the depot and DPSC. An F-145, part 6 report will be produced whenever four or more workdays have transpired between the time MOWASP released the MRC (appendix B-20) and DPSC/DICOMSS released the related MROs. All MROs and DIC CRS (appendix B-27) transactions will be summarized by NSN, Condition Code, and DICOMSS cycle code and the total quantity will be compared with the balance that has been recorded in the MRC. If an exact MRO versus MRC quantity match is made within the 4-day period, no entry will appear on the report. If the depot receives no MROs or an insufficient summary quantity after the 4-day period, a line entry will appear on the report. Whenever an entry appears, the DICOMSS Office must immediately initiate research to determine whether a system or procedural deficiency is the cause. Timely corrective action is necessary to preclude buildup of residual assets. Simultaneously with the depot investigation, DPSC-SSOSN (AUTOVON 444-2908) will be notified of the details released to the unmatched MRC. Under no circumstances will the depot automatically transmit a duplicate MRC or will DPSC automatically transmit duplicate MROs. Only after both activities have agreed will duplicate transactions be transmitted.

APPENDIX E-057 P

MEDALOC RECORD INQUIRY

1. PURPOSE

Provide the capability to inquire MEDALOC Shipment Units (SU).

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-80

3. RESPONSIBLE ORGANIZATION ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General. This process will perform any of the following tasks:

(1) Display a CDF record.

(2) Display a CDP record.

(3) Display a consolidated pack record.

(4) Display a pallet record.

b. CRT initialization.

(1) Key in $$UWSV48.

(2) Depress ENTER key. This will dedicate the CRT to MEDALOC Record Inquiry and display the following message:

UWSV48 MEDALOC RECORD INQUIRY

Enter ACT from one of the selections below:

By Pallet = PL
By Consolidate = CN
By CDP = CP
By CDF = CF

Enter SU number or TCN number for CDF records also enter SEQ number.

ACT_____ SU____ TCN____ SEQ____

(3) To access File Data Input will be required in the Field-S located on the last line of the above display as follows:

(a) ACT - Enter the action code desired (PL, CN, CP or CF).

(b) SU - Enter the shipment unit number desired.

(c) TCN - Enter the transportation control number desired.

(d) SEQ - Enter the sequence number of the desired CDF record.

c. Line Item Inquiry

(1) To access a CDF File record, the following entry is required:

"CF" in the ACT Field.
"SU or TCN Number" (7, 11, 13, or 16 positions) in the SU or TCN Field.
"Sequence Number" in the SEQ Field.

DEPRESS ENTER KEY

(2) Successful entry of the data will result in the display of the applicable CDF record. See Figure 1 for example.

d. Shipment Unit Inquiry

(1) To access a CDP File Record, the following entry is required:

"CP" in the ACT Field.
"SU or TCN Number" (7, 11, 13 or 16 positions) in the SU or TCN Field.

DEPRESS ENTER KEY

(2) Successful entry of the data will result in the display of the applicable CDP record. See Figure 2 for example.

e. Consolidation Record Inquiry

(1) To access a CN File record, the following entry is required:

"CN" in the ACT Field.
"SU Number" in the SU Field.

DEPRESS ENTER KEY

(2) Successful entry of the data will result in the display of the applicable CN record. See Figure 3 for example.

f. Pallet Record Inquiry

(1) To access a PL File record, the following entry is required:

"PL" in the ACT Field.
"SU or TCN Number" (7, 11, 13, or 16 positions) in the SU or TCN Field.

DEPRESS ENTER KEY

(2) Successful entry of the data will result in the display of the applicable PL record. See Figure 4 for example.

NOTE: An SU Number can be 7, 11, or 13 positions. A TCN Number must be 16 positions.

5. ERROR MESSAGES	CAUSE/ACTION
INVALID ACT REENTER	Probable Cause: Wrong action code. Action: Verify and reenter.
SU NOT USED FOR PALLET INQUIRY -- USE TCN	Probable Cause: SU entered in lieu of TCN. Action: Verify and reenter.
ENTER TCN NUMBER	Probable Cause: TCN not entered. Action: Verify and reenter.
NO PALLET RECORD FOUND FOR THIS TCN	Probable Cause: Invalid TCN. Action: Verify and reenter.
INVALID CONSOLIDATED SU	Probable Cause: Invalid SU. Action: Verify and reenter.
ENTER SU OR TCN NUMBER	Probable Cause: SU or TCN not entered. Action: Verify and reenter.
NO CONSOLIDATED RECORD FOR THIS SU	Probable Cause: Invalid SU or SU not on a consolidation. Action: Verify and reenter.
NO CONSOLIDATED RECORD FOUND	Probable Cause: Invalid TCN. Action: Verify and reenter.

ERROR MESSAGES	CAUSE/ACTION
CDP ERROR -- ERROR SU OR TCN ERROR	Probable Cause: SU or TCN not entered. Action: Verify and reenter.
ERROR 1 -- NO CDP RECORD FOR THIS SU	Probable Cause: Invalid SU. Action: Verify and reenter.
ERROR 2 -- NO CDP RECORD FOR THIS SU	Probable Cause: Invalid SU. Action: Verify and reenter.
NO CDP RECORD FOUND	Probable Cause: Invalid SU or TCN. Action: Verify and reenter.
INVALID CDF SU	Probable Cause: Invalid SU. Action: Verify and reenter.
CDF ERROR -- ENTER SU OR TCN NUMBER	Probable Cause: SU or TCN not entered. Action: Verify and reenter.
NO CDF RECORD FOR THIS SU	Probable Cause: Invalid SU. Action: Verify and reenter.
NO CDF RECORD FOUND	Probable Cause: Invalid SU or TCN. Action: Verify and reenter.

Figure 1

```
UWSV48-CF                    MEDALOC RECORD BY CDF
    TCN-1-15     TCN-SFX  TCN-PTL  SEQ/DIC  TYPE  FUND-CDE  PRJCT  DLTE-FLG
????????????????    ?        ?      ?????    ?      ??      ???      ?

    DOC-NBR            NSN       PRI U/I QTY-SHIP  RIC-FROM  DIST-CDE
????????????????  ????????????  ??  ??   ?????      ???        ?

SIGNL  MODE   RIC-MGR
  ?     ?       ???



ACT __  SU .............   TCN ----------------  SEQ .....
```

Figure 2

```
UWSV48-CP                    MEDALOC RECORD BY CDP
    TCN-1-15     TCN-SFX  TCN-PTL  SEQ-DIC  TYPE  DTE-CREAT  DTE-SHIP  CONSOR
????????????????    ?        ?      ?????    ?      ?????     ?????    ??????

 CONTROL-NBR  AIR-CDE   CONS   TP  TAC    PCS    WGT    CBE   RDD  RIC MST-SUB
????????????   ??     ??????  ??  ????  ?????  ?????  ?????  ???  ???    ?

  CNSOL-PLT-TCN   CNS-PLT-IND  NEXT-CNSOL-TCN      NEXT-PLT-TCN    PRTY
????????????????????      ?      ????????????????????  ????????????????????  ?

NEXT-CNSOL-SU   NEXT-PLT-SU     GBL    DTE-MTL-RCV LAST-CDF-SEQ REC-RPRT
????????????  ????????????  ????????    ?????       ?????        ?


ACT __  SU .............   TCN ----------------  SEQ .....
```

Figure 3

```
UWSV48-CN                    MEDALOC RECORD BY CONSOLIDATE
    CNSOL-TCN       SEQ   TYPE DTE-CREAT DTE-SHIP  WGT     CBE     CONTROL-NBR
????????????????? ?????    ?    ?????    ?????   ?????   ?????   ?????????????

1ST-SU-CNSOL    NEXT-PLT-SU       PALLET-TCN        NEXT-PLT-TCN
????????????  ????????????   ?????????????????  ?????????????????

     1ST-TCN           LAST-TCN         CONS    TOT-SUS
?????????????????  ?????????????????   ??????    ?????
```

ACT __ SU ..... TCN ---------- SEQ .....

Figure 4

```
UWSV48-PL                    MEDALOC RECORD BY PALLET
    PALLET-TCN       SEQ  TYPE  DTE-CREAT  DTE-SHIP  WGT     CBE   HGT
?????????????????  ?????   ?     ?????     ?????   ?????   ?????  ???

1ST-SU-CNSOL        MOF-SU   MODE PLT-ID  RDD  PRTY  STAT   POE  POD
????????????  ????????????  ?     ??    ???   ?     ?     ???  ???

     1ST-TCN         LAST-TCN-ASSG
?????????????????  ?????????????????

                       UNIQUE-CONSIGNEE
??????  ??????  ??????  ??????  ??????  ??????  ??????  ??????
??????  ??????  ??????  ??????  ??????  ??????  ??????  ??????
??????  ??????  ??????  ??????  ??????  ??????  ??????  ??????
??????  ??????  ??????  ??????  ??????  ??????  ??????  ??????
```

ACT __ SU ..... TCN ---------- SEQ .....

APPENDIX E-058 P

MEDALOC SHIPMENT INQUIRY

1. PURPOSE

Provide the capability to Inquire Data for MEDALOC Shipments received and shipped on a daily and month to date basis.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-143.
Appendix F-057.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General. This process will perform any of the following tasks:

(1) Display shipments received.

(2) Display completed shipment data.

(3) Display completed pallet data.

b. CRT Intialization.

(1) Key in $$UWSV47.

(2) Depress ENTER key. This will dedicate the CRT to MEDALOC Shipment Inquiry and display the following message:

MEDALOC SHIPMENT DATA UWSV41E

Options:

PD - Completed Pallet Data, daily.
PM - Completed Pallet Data, monthly.
SD - Completed Shipments, daily.
SM - Completed Shipments, monthly.
SR - Shipments received, daily and monthly.

Enter Option

(3) To access File Data for Inquiry, input will be required in the field located on the last line of the above display as follows:

Enter Option - Enter the file desired, see display above.

c. Shipments Received Inquiry

To access the shipment received file enter SR in the Enter Option Field and depress ENTER. See figure 1 for example.

d. Completed Shipments Inquiry

To access the completed shipments file enter SD for daily or SM for monthly in the Enter Option Field and depress ENTER. See figures 2 and 3 for examples.

e. Completed Pallet Inquiry

To access the completed pallet file enter PD for daily or PM for monthly in the Enter Option Field and depress ENTER. See figures 4 and 5 for examples.

5. ERROR MESSAGES/ACTION

ERROR MESSAGE	CAUSE/ACTION
INVALID OPTION REQUESTED	Probable Cause: Invalid Option Code. Action: Verify and reenter.
INVALID DEPOT CODE IN DEPOT TABLE	Probable Cause: Inquiry available only to DDTC and DDMP. Action: Verify and reenter.

Figure 1

UWF057 PART 2 MEDALOC COMPLETED PALLETS DATE 11.29.84
(PREVIOUS DAY)

POD	PALLETS	WEIGHT	CUBE
	0	0	0
TOTALS	0	0	0

ENTER OPTION

Figure 2

UWF057 PART 2 MEDALOC COMPLETED PALLETS DATE 12.20.84.355
(MONTH TO DATE)

POD	PALLETS	WEIGHT	CUBE
RMS	3	9352	1380
HOW	1	3249	445
TOTALS	4	12601	1825

ENTER OPTION

Figure 3

UWF057 PART 1 MEDALOC COMPLETED SHIPMENTS DATE 12.20.84.355
(PREVIOUS DAY)

CONSIGNEE	BBC S	SU S	PIECES	WEIGHT	CUBE	CONS PACK SUS	NO IN	SUS CONS
WK4FDK	1	48	87	3869	505	1		0
WK4FTZ	1	21	28	428	58	1		0
WK4FV1	0	6	12	2175	136	1		0
WK4F20	1	25	37	1497	145	1		0
WK4FZW	0	22	23	428	49	1		0
WF6LH1	8	43	63	3398	285	1		0
WK4FRP	0	33	44	935	103	1		0
WK4FOZ	0	1	1	418	40	0		0

ENTER OPTION ALL DATA HAS BEEN DISPLAYED

Figure 4

UWF057 PART 1 MEDALOC COMPLETED SHIPMENTS DATE 12.20.84.355
(MONTH TO DATE)

CONSIGNEE	BBC	S	SU	S	PIECES	WEIGHT	CUBE	CONS PACK	SUS	NO IN	SUS CONS

ENTER OPTION NO DATA TO DISPLAY

Figure 5

UWF057 PART 3 MEDALOC SHIPMENT RECEIVED DATE 12.20.84.355

CONSIGNOR	SW3200 O/L		SW3200 BTCH		SW3100		SW3500		OTHER	
	SU"S	MRO"S	SU"S	MRO"S	SU"S	MRO"S	SU"S	MRO"S	SU"S	MRO"S
PREV DAY	0	0	0	0	0	0	0	0	9	54
MTH TO DTE	0	0	359	4	10	11	22	27	4	4

ENTER OPTION

APPENDIX E-059 V

MATERIEL RECEIPT CARD FOLLOWUP VIOLATIONS

1. INPUT DOCUMENT

Appendix B-59, MRC Followup

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-60

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of MRC Followups which have been rejected from computer processing. The Receipt Documentation Branch, Receiving Division will receive a Violation Printout, appendix F-85, for each violation for correction. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AB	Invalid RIC From
AI	Invalid Document Number
AY	Invalid Stock Number

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AB indicates that data in pos. 67-69 (RIC From) is other than alpha/numeric.

(2) PROCESSING/RESEARCH REQUIRED

(a) Obtain a Prepositioned Materiel Receipt File Inquiry Printout, appendix F-1, and a Completed Receipt File Inquiry Printout, appendix F-29, and determine cognizant DSC by screening other relatable fields on the Violation Printout.

NOTE: Appendices F-1 and F-29 can be obtained by preparation and submission of Inquiry Cards, appendix B-61, using DIC ZB0/ZB1, both citing Action Code FN, appendix A-42. To obtain an immediate response from the PMR File and process a Type P Remote Inquiry in the format of appendix B-147.

(b) When the proper RIC From is ascertained, insert correct code in applicable fields (pos. 67-69) on the Violation Printout, appendix F-85 (see paragraph 5 below).

(c) In the event the correct DSC RIC cannot be ascertained, or file inquiry results in message "NO RECORD", take no further action.

b. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AI indicates that data in pos. 30-43 (Document Number) cannot be identified.

(2) PROCESSING/RESEARCH REQUIRED

(a) Make file inquiry using Action Code FP (see note in subparagraph (2)(a) above).

(b) File output will provide all records for the NSN, see appendix D-46. Enter the document number, pos. 30-43, in the Violation Printout, appendix F-85, applicable to the matching record shown on the file output (see paragraph 5 below).

(c) In the event file inquiry results in message "NO RECORD", take no further action.

c. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AY indicates that data in pos. 8-20 (NSN) cannot be identified (contains blanks or alpha characters in other than pos. 14). (Alpha characters allowed are A, B, J, L or S.)

(2) PROCESSING/RESEARCH REQUIRED

For invalid alpha characters, pos. 14, inquire as directed in note above for DIC ZB1 by Document Number/PIIN for NSN data or pull hard copy contract, if available. If NSN cannot be identified, take no further action.

5. REENTRY INSTRUCTION

a. When the correct information has been determined, annotate the correction directly below the erroneous field using ink or a distinctive colored pencil.

b. Forward the annotated Violation Printout, appendix F-85, to the appropriate area for reentry.

APPENDIX E-060 P

SERVICE AND DISTRIBUTION/AUTODIN ROUTING INDICATOR CARD

1. PURPOSE

To prescribe local policy and method for processing Distribution/AUTODIN Routing Indicator Card.

2. FORM/REPORT USED

a. Appendix A-5.

b. Appendix A-10.

c. Appendix B-85.

d. Appendix E-143 P.

e. Appendix F-113.

f. ACP 117 CAN-US Allied Routing Indicator Book for obtaining Communication Routing Identifier Code.

3. REASON/CRITERIA FOR PREPARATION

Preparation and input of the ZF6 action is necessary to change, delete, or add to the Service and Distribution Codes and their respective Routing Indicator Code.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

Telecommunication Division, Directorate of Installation Services, or Digital Communication Branch, ODS.

5. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Source(s) of Information.

The sources of information are reflected by field legend and columns in appendix B-65.

b. Preparation of Form/Report.

Prepare local coding data sheet for ZF6, appendix B-65 format.

c. Signature/Approval Requirement.

Approval to be from the initiators immediate supervisor.

d. Distribution of Form/Report.

Forward completed local coding data sheet to ODS via keypunch service for input.

6. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO RETURNED FORM/REPORT

Keypunch service will return the local coding data sheet to the office of the initiator after keypunch action has been completed and the ZF6 input card forwarded to ODS for input to the computer.

7. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Telecommunication Division will hold the local coding data sheet for 45 days and destroy.

APPENDIX E-060 V

SERVICE AND DISTRIBUTION/AUTODIN ROUTING INDICATOR CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-65, Service and Distribution/AUTODIN Routing Indicator Card, DIC ZF6

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-59

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for research correction, reentry, and/or deletion from the F-113 listing as appropriate for violation resulting from input of the ZF6 card. The Telecommunication Division, Directorate of Installation Services, or Digital Communication Branch, ODS is responsible for correction of errors and reentry of card as required. Reasons for violations are as follows:

FIELD POSITION(S)	VALIDATION
7	Numeric 1 or 2 Only
8	Alpha
9	Alpha/numeric
11-17	Alpha/numeric, no Blanks

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Violation Reason(s).

Reason for violations and error conditions are self-explanatory as defined above and on the F-11 listing.

b. Processing/Research Required.

Processing personnel will receive the F-113 listing and compare the violation with the original source document and local coding sheet. Transition, typographical, and keypunch errors will be corrected and noted on the F-113 listing.

5. REENTRY INSTRUCTIONS

a. Submit a corrected local coding data sheet as outlined in appendix E-060 P, or annotate the corrections on the F-113 listing directly below the erroneous field using ink or a distinctively colored pencil.

b. Forward the ZF6 Card or annotated Violation Printout, appendix F-113, to the ODS, via keypunch services, for reentry into applicable process.

APPENDIX E-061 P

GENERAL PURPOSE RECEIPT INQUIRIES

1. PURPOSE

This procedure is to be used whenever it is necessary to obtain information from either the Prepositioned Materiel Receipt (PMR) or Completed Receipt Files.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-61, General Purpose Receipt File Inquiry.

b. Appendix B-68, Type C, Contract Data Inquiry.

c. Appendix B-69, Type E, Completed Receipt Inquiry.

d. Appendix B-147, Type P, Remote PMR File Inquiry.

e. Appendix D-46, PMR Inquiry.

f. Appendix D-47, Completed Receipt Inquiry.

g. Appendix F-1, PMR Inquiry Response.

h. Appendix F-29, Completed Receipt Printout.

i. Appendix F-205, Contract/Activity Data Response.

j. Appendix F-204, Acceptance Action/Inquiry Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

This procedure will be utilized by any organizational element requiring information from the PMR, Completed Receipt Files, or Acceptance Alert/Report records.

4. PROCEDURES/INSTRUCTIONS

a. PMR File Inquiries.

(1) Inquiries to the PMR File may be processed through a remote terminal using the format of appendix B-147 or in punched card form in Data Systems using DIC ZBO, appendix B-61.

(2) Four types of PMR Inquiries can be processed as follows:

(a) Remote Inquiry by NIIN. Enter on the keyboard in the format of appendix B-147. Response will be printed immediately at the terminal and will include all PMR documents recorded for NIIN being requested.

(b) Remote Inquiry by NIIN and PIIN/Document Number. Enter on the keyboard of a remote terminal in the format of appendix B-147. Response will be printed immediately at the terminal and will provide the PMR record matching the NIIN and PIIN/Document Number entered in the inquiry.

(c) Card Inquiry by NSN. Prepare coding sheet/keypunch card in format of appendix B-61 (DIC ZBO, Action Code FP) and forward to Data System for processing. Response will be provided the following day in the format of appendix F-1. Each PMR record matching the NSN of the input will be provided.

(d) Card Inquiry by NSN/Document Number or PIIN. Prepare coding sheet/keypunch card in the format of appendix B-61 (DIC ZBO, Action Code FN) and forward to Data System for processing. Response will be provided the following day in the format of appendix F-1. Only the PMR records matching the NSN and PIIN or Document Number of the inquiry will be provided. SPIIN is an optional key when using Action Code FN. If entered response will be defined by PIIN, NSN and SPIIN. If blank, response will be by PIIN and NSN.

(e) Acceptance Alert (A/A) information will be furnished for all DIC ZBO Inquiries containing a valid Procurement Item Instrument Number (PIIN), NSN, Action Code FN, and an A/A report indicator (pos. 76). Acceptance Alert data will appear on the F-204 report.

(3) Responses to remote PMRR Inquiries, Type P, will consist of at least two lines of information. The first line will contain the PMR header data. The second line and any subsequent lines will contain data from the PMR detail records.

(a) Header data will be printed immediately after the inquiry and input:

NSN
UI

(b) Detail data will be printed on the following line (one line for each detail record on an NIIN Inquiry, one line for each record matching the input on the NIIN and PIIN/Document Number Inquiry). Data will include:

DIC
RIC (To)
Type Pack
PIIN or Document Number
Supplemental PIIN
Estimated Delivery
CLIN or Supplementary Address
DICOMSS Cycle Code
Distribution Code
Project Code
Ownership/Purpose Code
Condition Code
Management Code
Receipt In-Process Flag
Quantity

(4) Remote Inquiry responses will be printed on plain continuous form paper.

b. Completed Receipt File (CRF) Inquiries.

(1) Inquiries to the Completed Receipt File can be processed in Data Systems using a punched card or VIA remote terminal keyboard, Type E Inquiry; reference appendix B-69.

(2) Various types of CRF Inquiries can be processed as follows:

(a) Card Input. Prepare coding sheet/keypunch card according to the format specified by appendix B-61 using DIC ZB1 and the appropriate Action Code below.

Action Code FP - NSN Inquiry
Action Code FM - PIIN/DOC NO Inquiry
Action Code FN - NSN and PIIN/DOC NO Inquiry

The response will be provided the following day in the format of appendix F-29. All completed records matching the NSN and/or PIIN/DOC NO will be printed. The inquiry can be further defined by SPIIN. Enter Action Code FN, the SPIIN in pos. 4-7 of the ZB1. Output will be by NSN, PIIN and SPIIN. Use of SPIIN is optional.

(b) Remote Terminal Keyboard Input. Type E Inquiry by NIIN and/or PIIN/DOC NO may by input IAW appendix B-69. Immediate response will be displayed on the CRT in the format outlined in appendix F-205, Receipt Activity Response. All records matching the NIIN and/or PIIN/DOC NO will be displayed. The display may be printed at the terminal by request.

(c) Complete Receipt Inquiries (DIC ZB1) by PIIN and NSN containing an A/R report indicator, pos. 76 will also generate, if available, A/R data via appendix F-204, Acceptance Action/Inquiry Report. This report will reflect total A/R data matching the PIIN present in the inquiry.

(3) No limits exists to the number or type of Completed Receipt inquiry that may be input. However, it is stressed that all remote (real time) inquiries, whether for Contract or Completed Receipt Data, should contain as much specific information as possible. Adherence to this will ensure rapid and responsive answers at all remote terminals.

c. Contract Data Inquiries. Inquiry by PIIN/Document Number and NIIN, as well as Supplemental PIIN and Contract Line Item Number (CLIN), may also be input via remote keyboard CRT terminal IAW appendix B-68, Type C Inquiry. Detailed response will be displayed on CRT in the format outlined in appendix F-205. Hard copy may be selectively printed as required.

d. Violation of card inquiries will appear on the appendix F-85, Violation Printout. Each error will be identified by a VRC and the erroneous data elements will be identified immediately by the printing of an appropiate VRC at the remote terminal. When inquiry results in not matching a record on the file under inquiry, it is considered to have obtained a valid response (NO RECORD)

and is not treated as a violation. NO RECORD response to receipt history inquiries may be due to the age of the original record. In general, completed receipt records are maintained as follows:

(1) Remove/purge all automated contract receipt data 90 days after completion of the contract (all lines).

(2) Remove/purge all other completed Receipt History, Returns, Redistribution and nonautomated Contract Receipts 90 days after MRC date.

(3) Violation correction procedures appear in appendix E-061 V.

e. Violations of remote keyboard input will be displayed immediately following the data input. The specific violation will be identified by the word "ERROR" appearing opposite the data header display or by an in-the-clear message:

(1) PIIN/NIIN requested is not available - PIIN/NIIN NOT AVAIL.

(2) No matching record available - NO MATCH.

f. The F-205 Contract/Activity Data Response, Part I or II will not display records in NSN or CLIN sequence. Contract Data or Complete Receipt information will be displayed as extracted from the Contract Data Record.

5. DATA ENTRY INSTRUCTIONS

a. Inquiries may be keyed into remote terminal (appendix B-068, B-069 or B-147 or processed in card form in Data Systems (appendix B-61). Prior to entry of either remote input through keyboard terminal device, it is necessary to initialize the terminal IAW appendix E-194 P. Acceptance Alert or Acceptance Report data is not accessible via the remote PMR, Type P or the Completed Receipt, Type E Inquiry methods.

b. A/A or A/R data will not be output if the A/A or A/R flag, pos. 76, is blank, IAW appendix B-061 P.

c. Contract Data Inquiries.

(1) Contract Data is available by remote keyboard input only - card/batch inquiry is not available. These inquiries may be prepared and processed IAW appendix B-068, Type C, Contract Data Inquiry.

(2) Three types of Contract Data Inquiries are offered: PIIN only, PIIN/NIIN, or PIIN/CLIN.

(a) PIIN Inquiries will display all NSNs and associated CLINs together with other data as outlined in appendix F-205. Total display of Contract Data may require multiple CRT displays or screen outputs; therefore, messages will be displayed in conjunction with the Contract Data. They will offer guidance to the operator to request additional display information; reference appendix F-205, paragraph 5c(1) through (3).

NOTE: Contract Data Inquiries containing only PIIN data should be limited. Whenever possible, inquiry requests should include NIIN or CLIN (or both) entries; thereby reducing the response time. Adherence to this will improve overall receipt teleprocessing response time.

(b) PIIN/NIIN or PIIN/CLIN Inquiries will limit the contract display to reflect only specific information related to a single NSN or line within the procurement instrument.

(c) Hard copy of Contract Data displays are available at any remote equipped with the printing mechanism. If the original Contract Data Sheet was in error, this new inquiry should be included as part of the receipt document package to be forwarded to the Receipt Confirmation Clerk. The old CDS should be destroyed.

best copy available

APPENDIX E-061 V

GENERAL PURPOSE RECEIPT INQUIRY VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-61, General Purpose Receipt Inquiry

b. Appendix B-68, Contract Data, Type C Inquiry

c. Appendix B-69, Completed Receipt, Type E Inquiry

d. Appendix B-147, Type P Remote PMR File Inquiry

2. INPUT TO PROCEDURE DECISION CHARTS

a. Appendix D-46, PMR File Inquiry

b. Appendix D-47, Completed Receipt File Inquiry

3. PURPOSE CONTENTS AND RESPONSIBILITIES

a. This procedure provides instructions to any organizational element for research, correction, and reentry of PMR Completed Receipt Contract Data inquiries which have been rejected from computer processing. This procedure applies to inquiries processed through a remote terminal or in card form in Data Systems.

b. Violation of remote inputs will be identified by the printing of an error notice or an in-the-clear message at the remote terminal from which the inquiry was entered. Violation of card inputs in data out (appendix F-85) with the errors identified by appropriate VRCs In both cases, erroneous data elements will be underlined with asterisks.

c. When an inquiry input results in a no match condition, it is considered to have obtained a valid inquiry response (NO RECORD) and is not treated as a violation. Therefore, only content violations can occur on a PMR Completed Receipt inquiry or Contract Data (CD) inquiry. These violations are identified by validating the input data alone without reference to the file.

d. VRCs and definitions which apply are as follows:

VRC	DEFINITION
AI	PIIN or document number invalid.
AY	NSN or NIIN invalid.
CF	Action Code invalid.

VRC	DEFINITION
EX	SPIIN invalid.
JI	CLIN invalid.

a. VIOLATION REASON CODE AI (Card) or PIIN/Document Number Error (Remote CRT).

(1) PROCESSING/RESEARCH REQUIRED

The PIIN/Document Number in the Type C Inquiry is blank, or the PIIN/Document Number entered in the input is other than alpha/numeric or Action Code of card input is FM, or FN, or PIIN, or Document Number, is other than alpha/numeric.

(2) PROCESSING/RESEARCH REQUIRED

Determine the correct PIIN or Document Number by reference to the source document and reenter.

b. VIOLATION REASON CODE AY (Card) or NIIN Error (Remote CRT).

(1) REASON FOR VIOLATION/ERROR CONDITION

The NIIN entered in the remote inquiry (appendix B-147, B-68 or B-69) is other than all numeric greater than zero (third position may be alpha A, B, J, L or S) or Action Code of card input (appendix B-61) is FP or FN and NSN is other than all numeric (seventh position may be alpha A, B, J, L or S).

(2) PROCESSING/RESEARCH REQUIRED

Determine the correct NIIN or NSN by reference to the source document and reenter card or correct display (CRT) and depress ENTER key.

c. VIOLATION REASON CODE CF (Card) or Invalid Inquiry (Remote CRT).

(1) REASON FOR VIOLATION/ERROR CONDITION

DIC of input is ZBO and Action Code is FM.

(2) PROCESSING/RESEARCH REQUIRED

Determine the correct Action Code (FN or FP) by reference to the source document, assure all required data are entered for the Action Code to be used, and reenter.

d. VIOLATION REASON CODE EX (Card) SPIIN ERROR (Remote CRT).

(1) REASON FOR VIOLATION/ERROR CONDITION

For card or remote CRT, supplementary PIIN contains other than alphanumeric entry (embedded blank special characters not valid). SPIIN was blank when position 9 of PIIN entry contained A or D for remote CRT only.

(2) PROCESSING/RESEARCH REQUIRED

Determine correct SPIIN or enter missing data and reenter card or correct CRT display error and depress ENTER key.

e. VIOLATION REASON CODE JI (Card) or CLIN ERROR (Remote CRT).

(1) Reason for violation/error condition other than numeric in any of first four CLIN positions, or other than alpha/numeric in last two positions - zero fill is not valid.

(2) Determine correct CLIN and enter missing card data and reenter or correct display (CRT) and depress ENTER key.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, reenter the punched card IAW appendix E-061 F.

b. Remote keyboard errors will be clearly displayed. The word "ERROR" will appear opposite the data entry violated. The cursor will be positioned automatically at the first error point for data reentry. Further errors will require manual action to position the display cursor. To reenter corrected data, depress ENTER key. Reference appendix E-194 P for further details.

c. NO RECORD responses indicate, if the inquiry is valid, that the PMR, Completed receipt or contract data has been deleted, completed, or purged due to age or other criteria. Retired or deleted Automated Contract Data may be further researched by review of the F-203, Contract Audit Report.

APPENDIX E-062 P

LOCATION SURVEY MANAGEMENT ACTIONS

1. PURPOSE

To provide DS/T with information as to warehousing deficiencies identified during the accomplishment of Location Surveys.

2. APPENDICES USED IN THIS PROCEDURE

Appendix F-151.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Office of the Director, DS/T.

b. Area Control Branches, Warehousing Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. ODS will prepare the report in the format outlined in appendix F-151 (in duplicate) and forward part I to Inventory Control Office, and part II to the Director, DS/T.

b. Inventory Control Office will maintain suspense on part I of the report to ensure completed actions by Area Control Branches.

c. Area Control Branches will take immediate action to correct deficiencies identified on the report and return completed copy with actions indicated to Inventory Control Office.

d. Director, DS/T, will utilize part II of the report to identify warehouse areas where problems exist and to spot check to ensure necessary actions are being accomplished.

APPENDIX E-063 P

REPLY TO AN MRO/DRO FOLLOWUP (DIC AF6/AFJ)

1. FORM/REPORT USED

a. Appendix F-50 Report.

b. Manual MRO/DRO Control File.

2. REASON/CRITERIA FOR PREPARATION

An MRO/DRO Followup transaction (DIC AF6/AFJ) has been received for an MRO/DRO coded DP (manual processing) in the MRO/DRO History File. The transaction has been placed on the F-50 report for manual processing. Based on data in the manual MRO/DRO Control File, a quantity or portion of the followup request quantity is to be reported to the DSC/ICP as:

a. Shipped and a manually prepared MRO confirmation reply (appropriate DIC AR_) is required.

b. Being in-process/offered to Transportation and a manually prepared status reply (DIC AE6 or AEJ with Code BA in pos. 65-66) is required.

c. Being in a hold status at Transportation and a manually prepared MRO confirmation reply (appropriate DIC AR_ with appropriate Hold Code in pos. 51, ESD in pos. 57-59, and pos. 62-80 blank) is required.

d. No record exists for this followup quantity or portion of the followup quantity. A manually prepared No Record reply (DIC AE6 or AEJ with Code BF in pos. 65-66) is required.

e. The MRO was lost. There is a record of MRO but no supporting record of action taken. A manually prepared Force Close reply (DIC AE6 with Code BE in pos. 65-66) is required. (Status Code BE is invalid for AEJ.)

f. Being previously denied. A manually prepared previous denial reply (DIC AE6 or AEJ with Code BY in pos. 65-66; Purpose Code pos. 70; Condition Code pos. 71; Management Code pos. 72; and quantity denied in pos. 25-28) is required.

g. Being rejected when containing Advice Code 2T and RDD cannot be met. A manually prepared rejected reply (DIC AE6 with Code CB in pos. 65-66) is required.

h. Being canceled when undelivered FMS documented materiel was returned to stock. A manually prepared status reply (DIC AE6 with Code BY in pos. 65-66 and Code C in pos. 72) is required.

i. Being previously canceled. A manually prepared cancellation reply (DIC AG6 or AGJ with Code BQ in pos. 65-66) is required.

j. Offered to Transportation and an NOA was forwarded to the country representative or freight forwarder. The date offered to transportation will be construed/interpreted as the date NOA was forwarded. A manually prepared status reply (DIC AE6 with date NOA was forwarded in pos. 62-64, Code BL in pos. 65-66, and pos. 70-73 blank) is required.

k. Attempting diversion of the shipment quantity. A manually prepared cancellation reply (DIC AG6 or AGJ with Code B9 in pos. 65-66) is required.

l. The shipment quantity has been diverted to alternate consignee. A manually prepared cancellation reply (DIC AG6 or AGJ with Code B6 in pos. 65-66) is required.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Sources of Information.

(1) F-50 Report.

(2) Manual MRO/DRO Control File.

b. Time Standards for Distribution of Status.

Shipment status in response to followups, will be dispatched within the times prescribed below:

(1) Twenty-four hours from receipt of PD 01-03 followups.

(2) Forty-eight hours from receipt of PD 04-08 followups.

(3) Three working days from receipt of PD 09-15 followups.

c. Preparation of Form/Report.

Prepare a local coding data sheet utilizing the information outlined in subparagraph a above. Replies will be in one of the following formats:

(1) Appendix B-14, Materiel Release Order Confirmation Card (DIC AR_).

(2) Appendix B-94, Supply Status Card (DIC AE6).

(3) Appendix B-81, MRO/DRO Cancellation Request Answer Card (DIC AG6, AGJ).

(4) Appendix B-225, Disposal Release Confirmation/Status Card.

d. Distribution of Form/Report.

Forward completed local coding data sheet to ODS, via keypunch services/ optical scanner services for input to AUTODIN.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO RETURNED FORM/REPORT

Keypunch service optical/scanner services will return the local coding data sheet to the office of the initiator after keypunch action has been completed appropriate input card forwarded to AUTODIN.

6. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Update manual MRO/DRO Control File and F-50 report with action taken, destroy local coding sheets.

APPENDIX E-064 P

MRO INVENTORY TRANSACTION (DUPLICATE DD FORM 1348-1)

1. FORM USED

MRO Inventory Transaction, Duplicate DD Form 1348-1.

2. CRITERIA FOR PREPARATION

This partially printed DD Form 1348-1 will be computer prepared for each MRO released when the item is flagged in the locator as "Inventory In-Process."

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Shipment Documentation Branch, Shipping Division, Directorate of Storage and Transportation (DS/T).

b. Warehousing Division, DS/T.

c. Inventory Office, Operations Control Office, DS/T.

4. DISTRIBUTION OF CARDS

a. Inventory Transaction, DD Form 1348-1, is received by Shipment Document Control Branch from the Data Processing Element.

b. Shipment Document Control Branch matches duplicate DD Form 1348-1 with applicable MRO and expedites flimsies to Warehousing Division. A partially printed DD Form 1348-1, Inventory Transaction, will be sequenced directly behind the MRO.

5. PROCEDURE FOR PROCESSING ZUE FLIMSY

a. Warehousing Division.

(1) Stock selector will receive DD Form 1348-1 flimsies and the Inventory Transaction, duplicate copy of DD Form 1348-1.

(2) When materiel for the MRO is removed from location or is placarded in location for subsequent pickup, the stock selector will circle the color tape on the duplicate DD Form 1348-1 corresponding to the color tape affixed to the left edge of the stack label, and annotate his name and the Julian date in the space provided. If the quantity selected is not the same as requested, actual quantity selected will be annotated on the duplicate DD Form 1348-1. Stock selector will forward one copy of the duplicate DD Form 1348-1 to area control branch. This copy will be retained for a minimum of 15 days. Depots have the option to retain these documents for a longer period if so desired.

(3) If the flimsy has the notation "Before Inventory" printed in block FF and no duplicate DD Form 1348-1 is provided, stock selector will annotate the following information on a blank card or paper:

NSN
Document Number of MRO and Suffix
Quantity Selected
Inventory Control Number from Block X of Flimsy
Julian date

Forward dummy card or paper to Area Control Branch.

b. Central Inventory Control point will use duplicate DD Form 1348-1 or manually prepare notices as source documents to prepare updates to the IDC File IAW appendix E-055 P.

APPENDIX E-065 P

PROJECT ORDERS FOR REPAIR

1. PURPOSE

This procedure describes the method of preparing project orders and submitting to distribution activities by the accountable DSC, on materiel classified as conditions F and G.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix C-5.

b. Appendix C-36.

c. Appendix C-65.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Management Support Office, Directorate of Storage and Transportation and Office of the Comptroller.

4. PROCEDURES/INSTRUCTIONS

a. The Project Order (DLA Form 531), in original and one copy, is submitted to the Directorate of Storage and Transportation by the accountable DSC. DLA Form 531 (appendix C-65) is prepared by the accountable DSC based upon review of DD Form 1225 (appendix C-5) or SF 364 (appendix C-36) which were submitted by defense depots in accordance with instructions contained in chapters 3 and 5 of this volume.

b. The Directorate of Storage and Transportation will review DLA Form 531 in conjunction with the applicable DD Form 1225 or SF 364 to determine whether or not work can be performed.

c. If project can be accomplished, the Directorate of Storage and Transportation will complete item number 12 of DLA Form 531 to indicate acceptance; return one copy to the accountable DSC; and retain original copy for reference.

d. Return both copies of DLA Form 531 in the event project cannot be accepted.

e. Original DLA Form 531, along with applicable DD Form 1225 or SF 364 for accepted projects, is filed in suspense pending completion of work.

f. Office of the Comptroller will establish fund control.

5. DISPOSITION OF FORM AFTER FINAL ACTION

Original copy of DLA Form 531 with report of cost incurred will be forwarded to the Office of the Comptroller.

APPENDIX E-066 P

ADVANCED CANCELLATION NOTICE INQUIRY

1. PURPOSE

Provides the capability to inquire the Advanced Cancellation Notice File.

2. APPENDICES USED IN THIS PROCEDURE

D-43

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

DS/T

4. PROCEDURES/INSTRUCTIONS

a. General

(1) This file contains data relative to all AC6, AC7 and ACJ cancellation requests received on inprocess MROs/DROs regardless of the extended dollar value of the MRO/DRO. The file is updated in conjunction with each ENTRY cycle thereby remaining in a current status. Records are only retained on the file during the day the cancellation request is received, unless the request is received after 1500 hrs, then the record is retained on file during the next day.

(2) The file contains data for MOFAST, Non-MOFAST and SEAVAN MROs/DROs.

b. CRT Initialization

(1) Key in $$UWSZ15

(2) Press ENTER key. This entry will dedicate the CRT to the cancellation notice inquiry with the display identified in figure 1.

(3) The data displayed represents pertinent data relative to the first two MROs on the file. To continue viewing additional MROs press the ENTER key.

c. Inquire by Warehouse Area

(1) To obtain an inquiry of all MROs within a warehouse area enter the first 3 positions of the warehouse area (i.e., T11) to the right of the heading WHSE on the first line of the present display.

(2) Press ENTER Key.

(3) If data is available on the file for the requested warehouse area the CRT will respond with MRO data. Press ENTER key to continue reviewing records.

NOTE: This option can also be utilized to obtain an inquiry of all NO LOC MROs on the file. Enter /NL in the WHSE input field.

d. Inquire by Sequence Number

(1) This inquiry option will allow the operator to access any record on the file without having to page through all the records that precede it. This option can be utilized by itself or in conjunction with the warehouse option.

(2) Enter the display number of the desired record in the sequence number field. Press the ENTER key. If data is available for the requested sequence number the CRT will respond with the pertinent data. Press the ENTER key to continue reviewing records.

e. Final Display or No Data Available

(1) When all of the available records on file for any of the above inquiry options has been displayed, the following message will appear on the bottom of the final display:

ALL RECORDS DISPLAYED

(2) When no data is on file for the requested inquiry option the CRT will respond with a blank screen and the above message.

f. Data Field Definitions. The following are definitions of abbreviations used in the display:

*WHSE	-	First three positions of warehouse area code
*SEQ NO	-	Record Sequence Number
SU NO	-	Shipment Unit Number
LINE	-	Line Item Number
SFX	-	Line Item Suffix
LINES IN SU	-	Total Line Items comprising the shipment unit
DOCUMENT NO	-	Document Number
SFX	-	Document Number Suffix Code
NSN	-	National Stock Number
**QTY ORDRD	-	Quantity Ordered
QTY CANCEL	-	Quantity Previously Canceled
**QTY TO BE CANCEL	-	Quantity to Be Canceled
AC DATE REC	-	Julian Date Cancellation Notice was Received
MESSAGE AREA	-	Appears to right of AC DATE REC field as follows: Blank - MOFAST Document NON MOFAST - Non-MOFAST Document SEAVAN - SEAVAN Document NEW DOC - No inprocess record, cannot cancel until tomorrow
DISPLAY NR	-	Display Number within total file or within warehouse area
WEIGHT	-	Line Item Weight
CUBE	-	Line Item Cube
**EXT PRICE	-	Extended Line Item Cost

PRIME WHS LOCATION	-	Prime Warehouse Location or message NO LOC
MD	-	Mode
ST	-	Status
POE	-	Port of Embarkation
PG	-	Issue Priority Group
DESTINATION ADDRESS	-	Last Line of TAC 1 or 2 Address or message NO ADDRESS AVAILABLE

*Updatable fields based on the inquiry option being utilized.

**If the MRO relative to the Cancellation Notice has been partialed, these data elements represent a prorated portion of the total cancellation values.

Figure 1

```
UWSZ15   ADVANCED CANCELLATION NOTICE WHSE     SEQ NR 0000  DATE 26.01.84.026

 S.U. NO LINE SFX LINES    DOCUMENT NO  SFX     NSN          QTY   QTY   QTY TO
                  IN SU                                     ORDRD CANCL BE CANCL
0750116  0001 00  00001   FB500020721086   2545-22-355-2452 00015 00000  00010
AC DATE REC = 84024   NON-MOFAST                            DISPLAY NR = 0001
WEIGHT    CUBE       EXT   PRIME-WHS    M S POE P     DESTINATION ADDRESS
                    PRICE  LOCATION     D T     G
0000000 000000 0 00000 20  A12345678901 V O TCM 2  ELMENDORF AFB ANCHORAGE ALAS


S.U. NO LINE  SFX LINES    DOCUMENT NO  SFX       NSN        QTY   QTY   QTY TO
                  IN SU                                     ORDRD CANCL BE CANCL
4170011 0001 00   00001   FB520500120002   8915-00-A00-0122 00001 00000  00001
AC DATE REC = 84024    SEAVAN                               DISPLAY NR = 0002
WEIGHT    CUBE        EXT   PRIME-WHS   M S POE P   DESTINATION ADDRESS
                     PRICE  LOCATION    D T POE G
0000000 0000001 0 00001 50 G12345678901 V O TCM 2   HONOSHU JAPAN
```

APPENDIX E-067 P

INVENTORY WORKLOAD BANK TRANSACTION

1. PURPOSE

This procedure contains instructions for establishing NSNs into the Inventory Workload Bank (IWB).

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26.

b. Appendix B-67.

c. Appendix C-21.

d. Appendix D-7.

e. Appendix F-8.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, D/D.

4. PROCEDURES/INSTRUCTIONS

a. Workload by NSN is established in the IWB from one of the following sources:

(1) Input of local request card, appendix B-67.

(2) Input of requests from DSCs, appendix B-26.

(3) Mismatches as a result of Locator Reconciliation Program. Internal computer actions.

b. After an inventory cutoff date has been initiated, the NSNs will remain in the IWB until 5 days before the cutoff date. NSNs will automatically be deleted from the IWB 90 days after established if no action has been taken to input an inventory cutoff date within that time. NSNs previously established may be deleted from the IWB by input of DIC ZAX (appendix B-90) using Action Code WY. All NSNs deleted from the IWB will appear on the F-117 listing. Requested dates are established by the DSC for DSC requested counts. Based on the annual Inventory Schedule and Locator Inventory Analysis Report (appendix F-8), the Inventory Office will prepare local input, appendix B-67, to ensure a steady workload in the IWB.

c. Workload may be established in the IWB in a number of ways:

(1) By single NSN.

(2) By FSC.

(3) A range of NSNs.

(4) By Commodity Manager.

(5) By Inventory Category Code.

(6) By Priority (DSC Input).

d. Results of input to the IWB will be reflected on the forecast of IWB Data, appendix F-16.

e. Stock numbers will not be established on the IWB which have been previously inventoried during the current fiscal year, unless the Bypass Code WW is entered in pos. 79-80 of the input DIC ZAV.

APPENDIX E-068 P

DEPOT BALANCE/TRANSACTION REGISTER (DB&TR) MATERIEL ADJUSTMENT DOCUMENT

1. PURPOSE

This procedure describes the processing of the DB&TR Materiel Adjustment Document, appendix B-62, DIC ZAD. The DIC ZAD is used to make the following changes to the depot transaction file (appendix F-145):

a. Add record to the transaction file.

b. Delete records from the transaction file.

c. Change/correct a record on the transaction file.

DIC ZAD will update the DB&TR for any DIC in the DB&TR and will take the same action as the original DIC.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix F-145, Depot Balance and Transaction File Printout.

b. Appendix F-146, Monthly Reconciliation Unmatched Balance/Transactions.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

After evaluation of the F-145 and/or F-146 listings, appendix B-62 will be prepared to make changes to the DB&TR transaction file as follows:

a. When a transaction has failed to process either at the depot or to the DB&TR, a DIC ZAD will be input with the original transaction in the original DIC field. This will add the transaction to the transaction file.

b. When the DB&TR transaction file reveals that a transaction is either duplicated or otherwise has been inadvertently added a DIC ZAD will be prepared using an X overpunch in pos. 32. This action will reverse out the transaction.

c. When the DB&TR transaction file indicates a transaction which has incorrect information, a DIC ZAD to reverse out the incorrect transaction will be processed. A second DIC ZAD will be input with corrected data. The corrected transaction will not be part of the transaction file.

NOTE: Extreme caution will be exercised in the use of the ZAD. Keep in mind that the depot balance file will reflect the quantity and other header record data resulting from input of the ZAD.

APPENDIX E-070 P

INVENTORY CANCELLATION CARD

1. PURPOSE

This procedure describes the method for canceling Inventories once they have been released from the Inventory Workload Bank (IWB). Reference appendix E-170 P for deleting items from the IWB.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-70, Inventory Cancellation Card.

b. Appendix D-6, Procedure Decision Chart for appendix B-70.

c. Appendix F-85, Violation Printout.

d. Appendix F-117, Inventory Cancellation listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office.

4. PROCEDURES/INSTRUCTIONS

a. Cancellation of a specific NSN will require Inventory Office personnel to prepare and process a Physical Inventory Cancellation Card, entering DIC ZAS, stock number of item being canceled, as outlined in appendix B-70.

b. When it is desired to cancel an inventory on a specific supply class, the FSC will be entered in pos. 8-11 of appendix B-70.

c. The reason for cancellation may be entered in pos. 22 of appendix B-70. Inventory Management Codes are listed in appendix A-13, paragraph 10. Management Code E must be entered to extend an inventory beyond the automatic cancellation date (15 days after cutoff date).

d. Cutoff date cannot be amended. If cutoff date is to be changed, the inventory must be canceled and rescheduled through the Inventory Workload Bank.

e. The accountable DSC will be furnished a listing of all inventories canceled by the depot as described in this appendix. This listing should be furnished on a daily basis as cancellations occur and should indicate the intent of the depot to reschedule the inventory, if appropriate.

NOTE: Input is restricted to 15 entries per day.

APPENDIX E-071 P

ITEM LOCATOR SUBRECORD ADDITION, DELETION AND CHANGE CARD

1. FORM USED

Appendices B-71 and C-71, Item Locator Subrecord Addition, Deletion, and Change Card (DLA Form 536)

2. REASON/CRITERIA FOR PREPARATION

a. The Stock Locator Change Document is utilized to establish, delete, or change data elements of the subrecord (location) of the Item Locator Record or to establish additional data in the subrecord.

b. Data elements are changed in the Item Locator Subrecord by inserting new information in applicable fields of the DLA Form 536. Entries left blank will not be changed.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The following organizations within the DS/T are responsible for the maintenance of the Item Locator Subrecord.

a. Management Support Office.

(1) MOWASP Data Control Branch.

(2) Review of the Locator Subrecord File utilizing the Item Locator Record Report (appendix F-51) and Locator Transaction Report (appendix F-52).

b. Receiving Division.

(1) Receipt Documentation Branch.

(2) Operations Branch.

(3) Processing of Item Locator Subrecord Add (appendix C-63) in conjunction with receipts.

c. Warehousing Division.

(1) Area Control Branch.

(2) Bin Operations Branch.

(3) Stock Readiness Branch.

(4) Preparation of Item Locator Subrecord to add, delete, and change elements of data.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Source of Information.

The DLA Form 536 is prepared from data available from container markings and Storage Location Identification Label (appendix C-104).

b. Preparation of Form.

Prepare the DLA Form 536 IAW appendix B-71.

c. Signature Requirements.

The signature block will be completed by originating warehouseman, and the date of preparation will be placed in the date block.

d. Distribution of The Form.

DLA Form 536 may be forwarded through the MOWASP Data Control Branch of the MSO for review prior to keypunching/optical scanner processing and forwarding to the ODS.

5. DISPOSITION OF FORMS

DLA Form 536 will be retained by the MOWASP Data Control Branch or FRC for a period of 24 hours after processing action to ODS for resolving violation and followup.

APPENDIX E-071 V

ITEM LOCATOR SUBRECORD ADDITION, DELETION, CHANGE AND SUSPENDED RECEIPT INPUT CARD VIOLATIONS

1. INPUT DOCUMENT

Item Locator Subrecord Addition, Deletion, Change and Suspended Receipt Input Card, Document Identifier Code ZBA, appendix B-71 (and DIC 9BA which is created internally as a result of processing certain other DICs) and appendix C-71.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-15.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Item Locator Subrecord Addition, Deletion, Change and Suspended Receipt Input Cards which have been rejected from computer processing. The MOWASP Data Control Branch and/or the organizational element designated by the Functional Routing Code on the Violation Printout (appendix F-85) is responsible for making necessary corrections to the rejected document. Violation Reason Codes and reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid or blank.
AP	Warehouse Location Code invalid.
AY	National Stock Number invalid.
B9	Cross-Reference NSN on file.
CF	Action Code invalid.
CK	Type of Pack Code invalid.
D6	Lot/Contract Indicator invalid.
F6	Duplicate NIIN.
HG	Type of Storage Code invalid.
HH	Date of Pack/Expiration invalid.
	NOTE: Date of Pack is applicable to nonsnelf-life items and Expiration Date is applicable to shelf-life items.

VIOLATION REASON CODE	DEFINITION
HU	Unit Pack invalid or blank.
HV	Type of Location Code invalid.
HW	Inspection date invalid.
LP	NSN and location do not match existing record.
PU	Input does not match record.
SO	Location is other than alpha O in MMHS.
YE	Input data does not match location record.
30	Maximum number (30) of subrecords exist in locator file for commissary NSN.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AF.

(1) Condition Code, pos. 71 other than that authorized in appendix A-16.

(2) If entry was correct, contact warehouse storing materiel through location indicated in pos. 32-43 of input document and ascertain correct condition from container markings.

b. VIOLATION REASON CODE AP.

(1) Warehousing Location Code, pos. 32-43, has an invalid configuration, not authorized by appendix A-59.

(2) If entry was correct, contact warehouse storing materiel through location indicated in pos. 32-43. If identification is not possible in this manner, refer problem to organizational element indicated by FRC (pos. 77-78).

c. VIOLATION REASON CODE AY.

(1) National Stock Number, pos. 8-21, contains blanks or alphas, except pos. 12, may be alpha A, B, J, L, S, if DICOMSS depot.

(2) Research Suspense Files of DLA Form 536 for entry error.

(3) If entry was correct, contact warehouse storing materiel through location (pos. 32-43) on input document.

d. VIOLATION REASON CODE B9.

(1) There is a cross-reference for the NSN, pos. 8-20. The NSN has been changed.

(2) Research the Storage Item Change Listing, appendix F-82, for the new NSN.

(3) If the necessary information is not available from appendix F-82, contact the warehouse storing the materiel through location indicated in pos. 32-43.

e. VIOLATION REASON CODE CF.

(1) Action Code, pos. 79-80 is not authorized by appendix A-42 and appendix B-71.

(2) Research Suspense Files of DLA Form 536 for entry error.

(3) If entry was correct, refer to appendix A-42 for proper Action Code.

f. VIOLATION REASON CODE CK.

(1) Type of Pack Code, pos. 19 is other than 1, 2, 4, or blank.

(2) Research Suspense Files of DLA Form 536 or RCD-1 for entry error.

(3) If entry was correct, refer to appendix A-4 for proper Type Pack.

(4) If necessary, contact warehouse through location (pos. 32-43).

g. VIOLATION REASON CODE D6.

(1) Lot/Contract Indicator, pos. 58 is other than C, L, R, numeric or blank.

(2) Research Suspense Files of DLA Form 536 or SAD-2 for entry error.

(3) If entry was correct, contact the warehouse through location, pos. 32-43.

h. VIOLATION REASON CODE F6.

(1) The input NIIN is a duplicate of a NIIN already in the record because the FSC of the input NIIN is different from the FSC in the record.

(2) Research the Suspense Files of DLA Form 536 or RCD-1 for entry error.

(3) If entry was correct, contact the warehouse through location, pos. 32-43, for correct data.

i. VIOLATION REASON CODE HG.

(1) Type of Storage Code, pos. 29-31, is not authorized by appendix A-45.

(2) Research Suspense Files of DLA Form 536 or SAD-2 for entry error.

(3) If entry was correct, contact warehouse storing materiel through location (pos. 32-43) on input document for correct Type Storage Code.

j. VIOLATION REASON CODE HH.

(1) If the Shelf-Life is alpha/numeric other than O, X or blank and Condition Code other than J, K, L, or H, the date of pack/expiration (pos. 49-52) month must be greater than 0 and less than 13. The date cannot be greater than 66 months from the current month. An additional 6 months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

(2) Research Suspense Files of DLA Form 536 or SAD-2 for entry error.

(3) If entry was correct, contact inspector to ascertain correct Date of Pack/Expiration.

k. VIOLATION REASON CODE HU.

(1) Unit Pack, pos. 63-67, is other than numeric or blank.

(2) Research Suspense Files of DLA Form 536 and SAD-2 for entry error.

(3) If entry was correct, contact warehouse storing material through location (pos. 32-43) on input document and ascertain correct Unit Pack from container markings.

l. VIOLATION REASON CODE HV.

(1) Type of Location Code, pos. 23, is other than A, K, or blank, not authorized by appendix A-58.

(2) Research Suspense File of DLA Form 536 for entry error.

(3) If entry was correct, refer to appendix A-58 for proper code.

m. VIOLATION REASON CODE HW.

(1) Inspection Date, pos. 45-48, is other than numeric two-digit month and two-digit year or other than all blank. (Field positions 45-48 may not be all blank when Shelf-Life Code is in locator record.)

(2) Research Suspense Files of DLA Form 536 or SAD-2 for entry error.

(3) If entry was correct, contact warehouse through location (pos. 34-43) on input document for correct date code.

n. VIOLATION REASON CODE LP.

(1) An attempt made to change or delete data, or delete a location, and no matching record found in computer locator files.

(2) Research suspense files of DLA Form 536 for entry error.

(3) If entry was correct, contact warehouse through location (pos. 32-43) for correct data.

(4) If data submitted is correct, submit Location Inquiry Card (refer to appendix B-79, Action Code FF) for all locations of NSN in question -- answered by Locator Subrecord Printout (F-36).

(5) If input action was to delete a location and no matching record exists on F-36, discontinue processing, destroy input document, and cancel action on Violation Printout (F-85).

o. VIOLATION REASON CODE PU.

(1) Input data does not match erroneous ZBA record in Suspense File.

(2) Research Unmatched MRC/ZBA Listing, F-201, F-202, or F-203, transportation or entry error.

p. VIOLATION REASON CODE SO.

(1) This code indicates the location is in the mechanized materiel handling system at DDMP only, but the first position of the Location Code is other than alpha O.

(2) Research and determine whether or not materiel was stored in MMHS, DDMP only. If so, reenter with alpha O in first position of location.

q. VIOLATION REASON CODE YE.

(1) An attempt was made to add data which differs from data already in the record.

(2) Research Suspense Files of DLA Form 536, RCD-1 or SAD-2 for entry error.

(3) If input document was correct, refer to organizational element indicated by FRC to review this location and move materiel to new location since new addition does not match current materiel stored in that location.

r. VIOLATION REASON CODE 30.

(1) This code indicates that the maximum number of locator subrecords (30) already exists for a commissary item, and an "add" transaction has been input.

(2) Action must be taken to combine two or more materiel locations into a single location, delete the vacated locations, and reinput the "add" transaction.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout (F-85) using a ballpoint pen to print legible characters.

b. Reenter corrected in B-71 format via program $$UWME10.

c. If the violated transaction is DIC 9BA, change the DIC to ZBA.

APPENDIX E-072 P

REWAREHOUSING CARD

1. FORM USED

Rewarehousing Card (DLA Form 676) appendices B-72, C-47, C-104, and D-16.

2. REASON/CRITERIA FOR PREPARATION

The Rewarehousing Card is prepared and submitted during rewarehousing operations:

a. Change Location and/or Type of Storage.

b. For receipt of bin labels as required.

c. To identify a Bin replenishment accomplished.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Personnel of Area Control Branch(es) and Bin Operations Branch of the Warehousing Division are responsible for the preparation and timely submission of the Rewarehousing Card.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Source(s) of Information

DLA Form 676 is prepared from information obtained from the Storage Location Identification Label (appendix C-104) and Type of Storage Code (appendix A-45).

b. Preparation of Form

Prepare/Complete DLA Form 676 as follows:

FIELD POSITIONS	INSTRUCTIONS
1-3	ZUN (Preprinted).
8-20	Enter the applicable Stock Number as shown on the Storage Location Identification Label. This field mandatory with Action Code FT.
31-33	Enter Type of Storage Code (appendix A-45) for the actual physical location of the materiel (old). This field not required with Action Code FT.

FIELD POSITIONS	INSTRUCTIONS
34-45	Enter the Location as reflected on the Storage Location Identification Label. If location label only required, use applicable Action Code. This field mandatory with Action Code FT.
48-50	Enter the NEW Type of Storage Code (appendix A-45) if the Type of Storage is changed, or use the OLD Type of Storage Code if no change is required. This field not required with Action Code FT.
51-62	Enter the NEW Location. This field is mandatory with Action Code FT.
63-69	Enter total pounds rewarehoused for this input only. This field not required with Action Code FT.
70-74	Enter unit pack if different than locator. This field not required with Action Code FT.
77-78	Enter the two-digit code for the organizational element preparing the Rewarehousing Card.
79-80	Enter applicable Action Code required on each input, i.e., FU to provide location label only, FV to delete and reserve if MMHS, FY to delete, GD to provide permanent Bin Labels, and FT if a Bin replenishment action took place (moving materiel from the Bulk Location to replenish the Bin Location so stock can be issued).

c. Signature Requirements

The signature block will be completed by the originator of the Rewarehousing Card, to include name and date.

d. Distribution of Form

The completed DLA Form 676 may be forwarded through the MOWASP Data Control branch of the Management Support Office for review prior to input and processing by the Office of Data Systems.

5. DISPOSITION OF FORM

DLA Form 676 will be retained by the MOWASP Data Control Branch or the FRC for a 24-hour period after processing action to Data Systems for resolving violations and followup.

APPENDIX E-072 V

REWAREHOUSING CARD LOCATION AND/OR TYPE OF STORAGE CHANGE VIOLATIONS

1. INPUT DOCUMENT

Rewarehousing Card (DLA Form 676) Location and/or Type of Storage entries, DIC ZUN, appendices B-72, C-47, and C-104.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-16

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Rewarehousing Card Location and/or Type of Storage changes which have been rejected from computer processing. MOWASP Data Control Branch and/or organization designated by the FRC on the Violation Printout (F-85) are responsible for the correction of errors and reentry of the card as required. Reasons for computer rejections are as follows:

VIOLATION REASON CODE	DEFINITION
AP	Invalid location.
AY	Invalid NSN.
CF	Action Code invalid.
HG	Invalid Type of Storage Code.
EN	Stock number unmatched.
HX	Weight invalid or blank.
LP	No matching location for NSN.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AP indicates that location in pos. 34-45 (old) or pos. 51-62 (new) has been omitted, or is invalid.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research the suspense file of Rewarehousing Cards for possible errors.

(b) If input was correct, contact the individual per signature block of the input Rewarehousing Card and ascertain the correct location.

b. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AY indicates that NSN in pos. 8-20 is other than all numerics or has been omitted.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research the Suspense File of Rewarehousing Cards for possible input errors.

(b) If entry was correct, contact the individual per signature block of the input Rewarehousing Card giving the location, to readily obtain the correct NSN.

c. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC CF indicates that Action Code, pos. 79-80, is not authorized by appendices A-42 and B-71.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research Suspense Files of DLA Form 676 for input error.

(b) If input was correct, refer to appendix A-42 for proper Action Code.

d. VIOLATION REASON CODE EN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC EN indicates that the stock number, pos. 8-20, is not on the locator file.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research the Suspense File of rewarehousing cards for possible input errors.

(b) If input was correct, contact the individual per signature block for preparation of an Item Locator Subrecord Card (DLA Form 536), DIC ZBA, and process IAW appendix E-071 P to establish a locator master record and new location on the locator.

e. VIOLATION REASON CODE HG.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HG indicates Type of Storage Code, pos. 48-50, has been omitted.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research the Suspense File of Rewarehousing Cards for possible input errors.

(b) If input was correct, contact the individual per signature block of the input Rewarehousing Card (DLA Form 676) and ascertain the correct Type of Storage Code.

f. VIOLATION REASON CODE HX.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HX indicates the Pounds Rewarehoused field, pos. 63-69, contains other than numeric entries or contains blanks.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Research the Suspense File of Rewarehousing Cards for possible input errors.

(b) If input was correct, contact the individual per signature block of the input Rewarehousing Card (DLA Form 676) and ascertain the correct data.

g. VIOLATION REASON CODE LP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC LP indicates there is no matching location for pos. 34-45.

(2) PROCESSING/RESEARCH REQUIRED:

(a) The new location (pos. 51-62) is established on the locator with missing and/or incorrect elements because there was no matching old location from which to extract the data. Research must be accomplished to determine what the correct data elements are for the new location. Enter the correct data element through preparation of an Item Locator Subrecord Card (DLA Form 536), DIC ZBA, and process IAW appendix E-071 P.

(b) Research the Suspense File of rewarehousing cards for possible input errors in the old location. If the old location on the card is incorrect, the old location still on the locator must be deleted. Enter the delete action through preparation of an Item Locator Subrecord Card (DLA Form 536), DIC ZBA, IAW appendix E-071 P.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout.

b. Reenter corrected data via program $$UWME10.

APPENDIX E-073 P

ITEM LOCATOR RECORD CARD ADDITIONS, DELETIONS OR CHANGES

1. CARD USED

Basic Item Locator Record Card. DICs ZBC ZBD, and appendix D-17 procedure chart.

2. REASON/CRITERIA FOR PREPARATION

The Basic Item Locator Record Card is prepared and submitted to establish, change, or delete data in the Basic Item Locator Record. DLA Activities can add new freight classification data only when the locator record for those elements are blank, existing freight classification data will not be changed by DLA Activities. This is accomplished by the DSCs. The NSN or FSC cannot be deleted with this input. All other data may be deleted and the NSN will be deleted automatically after 90 days if no PMRC exists. Central Data Bank will maintain record for one year after all users withdraw. (DICOMSS excluded)

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Personnel of the MOWASP Data Control Branch of the Management Support Office are responsible for the preparation and timely submission of the Item Locator Record Card.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF INPUT

a. Source(s) of Information.

The Item Locator Record Card is prepared from the following:

(1) National Motor Freight Classification Guidebook.

(2) DLAM 4500.32R, MILSTAMP.

(3) DLAM 4140.2, Volume III, A Appendices.

b. Preparation of Form.

(1) To establish or change any data element, the Item Locator Record Card will be prepared or completed as follows:

FIELD POSITIONS	INSTRUCTIONS
1-3	Enter DIC ZBC.
8-20	Enter applicable Stock Number (mandatory entry).
23-24	Enter UI IAW appendix A-48.

FIELD POSITIONS	INSTRUCTIONS
25-33	Enter the item description.
34-39	Enter NMFC IAW the NMFC Guidebook (see note).
40	Enter Freight Rating LTL IAW appendix A-49 (see note).
41	Enter type of Item Code - DICOMSS only - appendix A-31.
42	Enter Transportation Compatibility Code - DICOMSS only - appendix A-68.
43	Density Code entered in record space by computer program.
44	Enter Physical Security Code IAW appendix A-28 and assigned by DSC.
45	Enter NMFC Suffix IAW DLAM 4500.32R (see note).
46	Leave blank.
47	Enter the Freight Rating LCL IAW appendix A-49 (see note).
48	*Enter DEMIL Code, appendix A-35.
49-53	Enter Water Commodity Code IAW DLAM 4500.32R (see note).
54-55	Enter the Air Commodity Code IAW DoD 4500.32R except for Air Challenge Exempt items. For Air Challenge Exempt Items enter the Air Challenge Exempt Code in pos. 54 IAW appendix A-94 and the Special Handling Code IAW DoD 44500.32R in pos. 55 (see note).
56	Enter the Air Cargo Dimension IAW DLAM 4500.32R (see note).
57	Enter Storage in Transit Code IAW appendix A-51.
58-63	Enter the actual unit weight in four whole numbers and two decimals; i.e., 26 lbs. 002600, 2/100 lbs. - 000002, 3 1/2 lbs. - 00035, Minimum 000001.
64-69	Enter actual unit cube in three whole numbers and three decimals; i.e., 32 cu. ft. - 032000, 1/1000 cu. ft. - 000001, 8 5/100 cu. ft. 008050, Minimum 000001.
70	Enter the Shelf-Life Code IAW appendix A-47.
71	Leave blank.
72	Enter the Inventory Category Code IAW appendix A-54.

FIELD POSITIONS	INSTRUCTIONS
73-74	Enter Hazardous Storage Compatibility Code, appendix A-33.
75	Enter Special Requirement Code IAW appendix A-81
76	Enter Commodity Manager Code IAW appendix A-44.
77-78	Enter FRC of organization element preparing the Item Locator Record Card.

*DEMIL Code is a DSC provided data element through the MOWASP Data Bank. May be entered in Locator Record by local action if record is blank or invalid.

NOTE: Changes to freight classification data will be accomplished by DSC's only. When such a change is sought by DLA Activities, it will be necessary for the activity to contact the DSC managing the applicable NSN and arrange to have the desired input prepared by the center. However, it is allowable for the activities to add freight data to the locator record when the locator record is blank. When this occurs, the new freight data will be automatically generated to the data bank, then to the responsible DSC, who will either perpetuate the data if considered correct, or change if considered incorrect and provide the data to DIDS. Exception, DICOMSS data is not maintained by the MOWASP data, thus existing Freight Classification data can be overlayed by the DLA Depot but will require input of a DICOMSS type item code.

(2) To delete data elements, the Item Locator Record Card will be prepared/completed as follows:

FIELD POSITIONS	INSTRUCTIONS
1-3	Enter DIC ZBD.
8-20	Enter the applicable Stock Number (mandatory entry).
21-76	All Data Elements enter 9 in all positions to be deleted; i.e., enter 9 in pos. 23-24 to delete UI, or enter 9 in pos. 70 to delete Shelf-Life Code.
	Freight classification data elements in positions 34-40, 45, 47, 49-56 cannot be deleted by DLA Depots.
80	Deleted Item Code enter 9 if the deleted Item Flag is to be deleted; otherwise, leave blank.

5. DISPOSITION OF FORM

The completed Item Locator Record Card will be forwarded to the ODS for processing Locator update and central data bank maintenance. Violations will be processed IAW appendix E-073 V.

APPENDIX E-073 V

ITEM LOCATOR RECORD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-73, Basic Item Locator Record Card, DIC ZBC.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-17.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction and reentry of Item Locator Record addition, deletion and change cards which have been rejected from computer processing. MOWASP Data Control Branch and/or organization designated by the FRC on the Violation Printout (F-85) are responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AN	Unit of Issue invalid or blank.
AY	NSN invalid.
HB	Shelf-Life Code invalid.
HO	Commodity Manager Code invalid.
IA	LTL Code invalid.
IB	LCL Code invalid.
IC	Water Commodity Code invalid.
ID	Air Commodity Code invalid.
IE	Unit Weight invalid.
IF	Unit Cube invalid.
IG	NMFC Code not all numeric or not all blank.
IS	Hazardous Storage Compatibility Code invalid.
JQ	Storage in Transit Code invalid.
JR	Air Cargo Dimension Code invalid.

VIOLATION REASON CODE	DEFINITION
LF	NMFC Suffix Code not all numeric or not all blank.
LN	Locator Subrecord is not on file.
LO*	Location Subrecord in on file.
LR	Inventory Category Code invalid.
LS	Special Requirement Code invalid.
MW	Physical Security Code invalid.
XO	DEMIL Code invalid.

*Applicable to ZBD only.

4. PROCESSING/RESEARCH REQUIRED

a. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

Unit of Issue (pos. 23-24) other than authorized in appendix A-48.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to ascertain the correct Unit of Issue.

b. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

NSN (pos. 8-20) contained alphas or was omitted.

(2) PROCESSING RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct NSN.

c. VIOLATION REASON CODE HB.

(1) REASON FOR VIOLATION/ERROR CONDITION

Shelf-Life (pos. 70) other than authorized in appendix A-47.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Shelf-Life Code. Refer unresolved problems to the Stock Readiness Branch of the Warehousing Division.

d. VIOLATION REASON CODE HO.

(1) REASON FOR VIOLATION/ERROR CONDITION

Commodity Manager Code (pos. 76) other than authorized in appendix A-44.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Commodity Manager Code.

e. VIOLATION REASON CODE IA.

(1) REASON FOR VIOLATION/ERROR CONDITION

LTL Code (pos. 40) other than authorized in appendix A-49.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct LTL Code.

f. VIOLATION REASON CODE IB.

(1) REASON FOR VIOLATION/ERROR CONDITION

LCL Code (pos. 47) other than authorized in appendix A-49.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct LCL Code.

g. VIOLATION REASON CODE IC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Water Commodity Code (pos. 49-53) other than authorized in DLAM 4500.32R.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Water Commodity Code.

h. VIOLATION REASON CODE ID.

(1) REASON FOR VIOLATION/ERROR CONDITION

Air Commodity Code (pos. 54-55) invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the office represented by the FRC reflected in pos. 77-78 to obtain the correct Air Commodity Code.

i. VIOLATION REASON CODE IE.

(1) REASON FOR VIOLATION/ERROR CONDITION

Unit Weight (pos. 58-63) contains alphas.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the Correct Unit Weight.

j. VIOLATION REASON CODE IF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Unit Cube (pos. 64-69) contains alphas.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Unit Cube.

k. VIOLATION REASON CODE IG.

(1) REASON FOR VIOLATION/ERROR CONDITION

NMFC (pos. 34-39) not all numeric or not all blank.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct NMFC Code.

l. VIOLATION REASON CODE IS.

(1) REASON FOR VIOLATION/ERROR CONDITION

Hazardous Storage Compatibility (pos. 73-74) other than authorized in appendix A-33.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Hazardous Application/Storage Compatibility Application Code. Refer unresolved problems to the Methods and Standards Branch of the Office of Planning and Management.

m. VIOLATION REASON CODE JQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Storage in Transit Code (pos. 57) other than authorized in appendix A-51.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Storage in Transit Code.

n. VIOLATION REASON CODE JR.

(1) REASON FOR VIOLATION/ERROR CONDITION

Air Cargo Dimension (pos. 56) other than authorized in DLAM 4500.32R.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Air Cargo Dimension Code.

o. VIOLATION REASON CODE LF.

(1) REASON FOR VIOLATION/ERROR CONDITION

NMFC Suffix (pos. 45-46) other than all numeric or all blank.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct NMFC Suffix.

p. VIOLATION REASON CODE LN.

(1) REASON FOR VIOLATION/ERROR CONDITION

An attempt to process an action for an NSN which does not exist in the Basic Item Locator Record.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, refer to the F-34 or the F-51 to ascertain the correct NSN.

q. VIOLATION REASON CODE LO.

(1) REASON FOR VIOLATION/ERROR CONDITION

An attempt to delete an NSN for which a subrecord exists.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, discontinue research since all subrecords must be deleted prior to deletion of the basic record.

r. VIOLATION REASON CODE LR.

(1) REASON FOR VIOLATION/ERROR CONDITION

Inventory Category Code (pos. 72) other than authorized in appendix A-54.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Special Requirements Code.

s. VIOLATION REASON CODE LS.

(1) REASON FOR VIOLATION/ERROR CONDITION

Special Requirements Code (pos. 75) other than authorized in appendix A-81.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Special Requirements Code.

t. VIOLATION REASON CODE MW.

(1) REASON FOR VIOLATION/ERROR CONDITION

Physical Security Code (pos. 44) other than authorized in appendix A-28.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Item Locator Record Form for keypunch errors.

(b) If keypunching was correct, contact the FRC reflected in pos. 77-78 to obtain the correct Physical Security Code.

u. VIOLATION REASON CODE XO.

(1) REASON FOR VIOLATION/ERROR CONDITION

DEMIL Code (pos. 48) other than authorized by appendix A-35.

(2) PROCESSING/RESEARCH REQUIRED

(a) Check for keypunch errors.

(b) Contact DSC for valid Code.

5. REENTRY INSTRUCTION

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout (F-85) using a ballpoint pen to print legible characters.

b. Keypunch a new Basic Item Locator Record card (General Purpose Card) using corrected data and forward to Office of Data Systems for reentry into the applicable process.

APPENDIX E-074 P

CLASSIFICATION SUSPENSE DELETE CARD

1. FORM/REPORT USED

Appendix B-74, Classification Suspense Delete Card.

2. REASON/CRITERIA FOR PREPARATION

This card is prepared in the format of appendix B-74 and forwarded for mechanical processing when an item or a portion of that item in the Classification Suspense File (Condition J, K, or L) was shipped or disposed of without changing the condition.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Quality Control Branch, Management Support Office and Inspection Branch, Receiving Division are responsible for the preparation and processing of this form.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Disposition instructions for Condition J, K, or L materiel will be furnished by the DSC on duplicate copy of the DD Form 1225 or SF 364.

(1) When materiel is to be returned/reshipped, an MRO, DIC A5_, will be attached to the DD Form 1225.

(a) Verify the following information by comparison of the A5_, F-22 (Classification Suspense Report), DD Form 1225 or SF 364 and materiel:

Stock Number
Quantity
Condition
Document Number from F-22 and DD Form 1225, or SF 364

(b) Should discrepancies exist, resolve differences with the DSC/ICP prior to preparation of Classification Suspense Delete Card.

(c) Match and remove from the suspense file the partially prepunched DAC card. Destroy the card.

(d) Process the MRO attached to the DD Form 1225 or SF 364 in accordance with chapters 3, 4, and/or 60 of this volume.

(e) Prepare a Classification Suspense Delete Card in the format of appendix B-74 by extracting data from the MRO and DD Form 1225, or SF 364.

(2) When disposition instructions for other than return/reshipment are annotated on the DD Form 1225 or SF 364:

(a) Verify the following information by comparison of the DD Form 1225/SF 364, F-22 (Classification Suspense Report) and the materiel:

Stock Number
Quantity
Condition
Document Number from F-22 and DD Form 1225, or SF 364

(b) Should discrepancies exist, resolve differences with the DSC/ICP prior to preparation of Classification Suspense Delete Card.

(c) Match and remove from the suspense file the partially prepunched DAC card. Destroy the card.

b. Prepare a Classification Suspense Delete Card in the format of appendix B-74 by extracting data from the DD 1225 or SF 364.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE OR RETURNED FORM/REPORT

Not applicable.

6. DISPOSITION OF FORM/REPORTS AFTER FINAL ACTION

Upon completion of keypunching of Classification Suspense Delete Card required by this appendix, they are forwarded to mechanical processing equipment to clear the Classification Suspense File.

APPENDIX E-074 V

CLASSIFICATION SUSPENSE DELETE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-74, Classification Suspense Delete Card, DIC ZHW

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-40.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the correction and reentry of Classification Delete Cards which have been rejected from the computer. The Quality Control Office is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Invalid Condition Code.
AS	Invalid Quantity.
AY	Invalid NSN.
SY	Unmatched in the file.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AF.

Indicates data in pos. 71 was blank or other than J, K, or L.

b. VIOLATION REASON CODE AS.

Indicates data in pos. 25-29 contains blanks, alphas, all zeros.

c. VIOLATION REASON CODE AY.

Indicates data in pos. 8-20 contains blanks, alphas, all zeros.

d. VIOLATION REASON CODE SY.

Indicates the NSN in pos. 8-20 and/or the Document Number/location is pos. 30-44/46-54 does not match information in the Classification Suspense File.

5. REENTRY INSTRUCTIONS

a. As original data was verified prior to preparation of Classification Suspense Delete Card, violation resulted from either a keypunch error or manual transcription error.

(1) Compare error fields to keypunch worksheet and annotate the correct data below the erroneous data fields in ink or distinctive colored pencil.

(2) If the worksheet contains invalid data, require the originator of the worksheet to submit corrected information. Annotate this corrected information to the worksheet and below the erroneous data fields in ink or distinctive colored pencil.

b. Forward the annotated Violation Printout, appendix F-85, for keypunching of corrected transaction and reentry into the applicable process.

APPENDIX E-075 P

ITEM LOCATOR RECORD CARD (FREIGHT CLASSIFICATION DATA)

1. FORM USED

The Item Locator Record Card (Freight Classification Data), (Local Form), appendices B-75 and D-19.

2. REASON/CRITERIA FOR PREPARATION

a. The Item Locator Record Card (Freight Classification Data) (Local Form) is prepared and submitted when it is necessary to change data elements (NMFC and LTL Codes) in the Basic Item Locator Record wherein the data to be changed pertains to all Stock Numbers with the same data.

b. The Item Locator Record Card (Freight Classification Data) is also used to inquire the Item Locator Record for all NSNs with the same NMFC.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Personnel of the Shipment Planning Branch, Transportation and Traffic Management Office, will be responsible for the determination of Freight Classification Data, preparation, and timely submission of such data for keypunching and inclusion into computer records.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Source(s) of Information.

Whenever an error in NMFC or LTL Codes is noted, such errors will be reported to the Shipment Planning Branch, Transportation and Traffic Management Office. Upon notification of a discrepancy, the Shipment Planning Branch will prepare and submit a local form, "Item Locator Record" (Freight Classification Data) to change applicable data fields. Refer to the following publications/ appendices to determine correct Freight Classification Data.

(1) National Motor Freight Classification (NMFC) Guidebook.

(2) Appendix A-49.

b. Preparation of Form.

Prepare input in the format of appendix B-75.

c. Signature Requirements.

Signature and date blocks on the local form will be completed by the originator of the form to include name and date.

d. Distribution of Form.

The Item Locator Record Card (Freight Classification Date), (Local Form), may be forwarded through the MOWASP Data Control Branch of the Management Support Office for review prior to keypunching and processing by the Office of Data Systems.

5. DISPOSITION OF FORM

The Item Locator Record Card (Freight Classification Data), (Local Form), will be retained by the MOWASP Data Control Branch or FRC for a period of 24 hours after processing action to Data Systems for resolving Violation and followup.

APPENDIX E-075 V

ITEM LOCATOR RECORD CARD (FREIGHT CLASSIFICATION DATA) VIOLATIONS

1. INPUT DOCUMENT

Appendix B-75, Item Locator Record Card (Freight Classification Data), DIC ZBE.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-19

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction and reentry of Item Locator Record Cards (Freight Classification Data) which have been rejected from computer processing. Reasons for computer rejection and element responsible for corrections are as follows:

VIOLATION REASON CODE	DEFINITION	RESPONSIBLE ORGANIZATION
IG	MNFC other than numeric.	MOWASP Data Control Branch and/or organization designated by the FRC on the Violation Printout (F-85).
IJ	New NMFC.	Same as Reason Code IG.
IA	New LTL Code invalid.	Same as Reason Code IG.
CF	Action Code invalid or blank.	Same as Reason Code IG.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE IG.

(1) REASON FOR VIOLATION/ERROR CONDITION

NMFC has other than numeric characters in pos. 34-39.

(2) PROCESSING/RESEARCH REQUIRED

(a) Check for keypunch error.

(b) Refer to F-51, Emergency Item Locator Record to determine correct NMFC current.

b. VIOLATION REASON CODE IJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

NMFC has other than numeric characters in pos. 50-55.

(2) PROCESSING/RESEARCH REQUIRED

(a) Check for keypunch error.

(b) Refer to NMFC Guidebook to determine correct new NMFC.

c. VIOLATION REASON CODE IA.

(1) REASON FOR VIOLATION/ERROR CONDITION

Other than authorized LTL Code (alpha) as defined in appendix A-49.

(2) PROCESSING/RESEARCH REQUIRED

(a) Check for keypunch errors.

(b) Refer to appendix A-49 to determine correct LTL Code.

d. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code is either invalid or blank.

(2) PROCESSING/RESEARCH REQUIRED

(a) Check for keypunch errors.

(b) Refer to appendix B-75 to determine correct Action Code.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout (F-85) using a ballpoint pen to print legible characters.

b. Keypunch a new Item Locator Record Card (Freight Classification Data) using corrected data, and forwarded to Office of Data System for reentry into the applicable process.

APPENDIX E-077 P

LOCATION SURVEY REQUEST

1. PURPOSE

a. In order to achieve maximum effectiveness in day-to-day operations, and to obtain the desired results of physical inventories, reconciliation of defense depot Locator Record Files with DSC accountable records will be accomplished by conducting daily location surveys. All materiel in depot storage will be surveyed at least once each year. Reconciliation of depot locator records with DSC records will be accomplished quarterly.

b. A total of 25 location surveys can be opened during one run. A total of 99,999 surveys can be in process at any one time. All lot numbers will be assigned by the computer.

2. APPENDIX USED

Appendix B-77, Location Survey Request Card, DIC ZBG.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Inventory Control Office, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The Inventory Control Office is responsible for initiating and the conduct of a location survey. A Location Survey Request Card must be initiated IAW the formats of appendix B-77, DIC ZBG, to request the computer to generate the Location Survey Cards, DIC ZBH, appendix B-78, or Location Survey Listing, appendix F-152.

b. The Inventory Control Office will enter ZBG data through program $$UWME10.

APPENDIX E-077 V

LOCATION SURVEY REQUEST VIOLATIONS

1. INPUT DOCUMENT

Appendix B-77, Location Survey Request Card, DIC ZBG.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-21

3. PURPOSE CONTENTS AND RESPONSIBILITIES

Provides instructions for research, correction, and reentry of Location Survey Requests which have been rejected because recorded data did not pass the computer edit criteria. The Inventory Control Office is responsible for the correction and reentry of invalid data. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
HE	Invalid Type Survey Code.
IP	Low parameter exceeds high parameter.
OI	Invalid location parameters.
2L	Invalid area control branch.
2M	Invalid Last Cycle Code.
2N	Sample interval or low/high parameter not entered on sample survey.

4. PROCESSING/RESEARCH INSTRUCTION

a. VIOLATION REASON CODE HE.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HE indicates that Type of Survey, pos. 6, in input format, was other than C, L, S, or P.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of the coding sheet for Location Survey Request, appendix B-77.

(b) Match data elements on the Violation Printout, appendix F-85, with the coding sheets until the appropriate coding sheet is located.

(c) Compare erroneous data elements on the Violation Printout with same data element on the coding sheet.

1. If entries are not identical, annotate the correct Type of Survey Code as reflected on the coding sheet onto the Violation Printout directly below the erroneous Type of Survey Code, pos. 6. Use ink or a distinctive colored pencil.

2. If entries are identical and contain a C, L, S, or P, advise ODS that a correct entry was rejected, so corrective action will be taken to prevent reocurrence.

3. If entries are blank on both the coding sheet and the Violation Printout, refer to the location survey schedules to determine correct code. Annotate the correction directly below the blank Type of Survey Code, pos. 6, on the Violation Printout.

b. VIOLATION REASON CODE IP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC IP indicates that the Low Location Parameter, pos. 8-19, exceeds the High Location Parameter, pos. 20-31.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of the coding sheet for the Location Survey Request, appendix B-77.

(b) Locate appropriate coding sheet by comparing data on the Violation Printout with data recorded on the coding sheet.

(c) Compare the erroneous data elements on the Violation Printout with the same data elements on the coding sheet.

1. If data on coding sheet is not identical to data on Violation Printout, verify that data on the coding sheet is valid. Annotate corrected data in either or both fields as appropriate on the Violation Printout directly below the erroneous field(s), pos. 8-19, and/or 20-31.

2. If data on coding sheet is identical to that on Violation Printout, review the location audit schedule to determine correct location parameter data. Annotate corrected data in either or both fields as appropriate on the Violation Printout directly below the erroneous field(s), pos. 8-19 and/or 20-31.

c. VIOLATION REASON CODE OI.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC OI indicates that Location Parameter, pos. 8-31, in input document contains blank columns, the parameter duplicate completely, or those in part, those in other input Location Survey Request Cards submitted for survey pull in the same cycle, or does not meet the edit criteria of appendix B-77.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of coding sheet for Location Survey Request, appendix B-77.

(b) Locate appropriate coding sheet by comparing data on Violation Printout with data recorded on coding sheet.

(c) Compare erroneous data element on Violation Printout with same data element on coding sheet. If data on coding sheet is not identical to data on Violation Printout, verify that data on coding sheet is valid. Annotate corrected data on Violation Printout directly below the erroneous Location Parameter, pos. 8-31.

d. VIOLATION REASON CODE 2L.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC 2L indicates that Area Control Branch has not been entered in pos. 5 of the input format.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of coding sheet for Location Survey Request, appendix B-77.

(b) Locate appropriate coding sheet by comparing data on Violation Printout with data recorded on coding sheet.

(c) Compare erroneous data elements on Violation Printout with same data elements on coding sheet.

1. If data on coding sheet is not identical to data on Violation Printout, verify that data on coding sheet is valid. Annotate correct Area Control Branch (ACB) on Violation Printout directly below erroneous or blank field.

2. If data on coding sheet is identical to data on Violation Printout, review survey schedule to determine correct ACB. Annotate corrected data on Violation Printout directly below ACB, pos. 5.

e. VIOLATION REASON CODE 2M.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC 2M indicates the last Cycle Code, pos. 7, of input format, was other than E or blank.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of the input coding sheet for the Location Survey Request, appendix B-77.

(b) Compare the erroneous data elements on the Violation Printout with same data elements on coding sheet.

(c) Annotate corrected data directly below the data in pos. 7 of the printout.

f. VIOLATION REASON CODE 2N.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC 2N indicates the sample interval was not entered in pos. 41-45 or Low/High Parameter was not in pos. 8-31 of input format when Type of Survey Code was S or P.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain suspense copy of input format for appendix B-77.

(b) Compare erroneous data on Violation Printout with same data on the input format.

(c) Annotate correct data directly below data in pos. 41-45 of the printout.

5. REENTRY INSTRUCTIONS

a. Reenter the corrected data via program $$UWME10.

b. Retain copy of the input coding format for the appendix B-77 pending receipt of Location Survey Cards or Listing.

APPENDIX E-078 V

LOCATION SURVEY CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-78, Location Survey Card, DIC ZBH.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-22

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

Provides instructions for research, correction, and reentry of Location Survey Cards which have been rejected because recorded data did not pass computer edit criteria. The Inventory Control Branch is responsible for correction and reentry of invalid data. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AY	Invalid NSN.
AP	Invalid Location.
HG	Invalid Type of Storage.
AF	Invalid Condition.
HW	Invalid Inspection Date.
CK	Invalid Type of Pack.
HH	Invalid Date of Pack.
HU	Invalid Unit Pack.
WZ	Invalid Survey Number.
HE	Invalid Type of Survey Code.
PU	Input does not match record.
AN	Invaild Unit of Issue.
HB	Invalid Shelf-Life Code.
CF	Invalid Action Code.
2K	Invalid Discrepancy/Management Code.

VIOLATION REASON CODE	DEFINITION
E5	No change date entered.
YK	Survey lot number not on record.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

AY indicates that the NSN fields, pos. 17-29, and/or 48-60, contain erroneous alpha or blank characters in the field. The NSN must contain numeric data in pos. 17-22, pos. 23 alpha/numeric, pos. 24-29 numeric and/or pos. 48-53 numeric, pos. 54 alpha/numeric, pos. 55-60 numeric.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout, appendix F-85 to obtain the Physical Warehouse Location Code of the stock, pos. 5-16, for the erroneous NSN(s).

(b) Inspect stock positioned in the above location to ascertain the correct NSN(s).

(c) When the correct NSN(s) cannot be determined by inspection of stock, research supply catalogs to determine proper NSN(s).

(d) Process correct data IAW paragraph 5 below.

b. VIOLATION REASON CODE AP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

AP indicates that the Location field, pos. 5-16, contains erroneous characters. Reference appendix B-78 for validation.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to obtain NSN, pos. 17-29, for erroneous Location Code entry.

(b) Prepare an Item Locator Inquiry Card, DIC ZBJ, appendix B-79 IAW appendix E-079 P instructions using Action Code FE. This inquiry will result in the preparation of the Locator Record Print Listing, appendix F-37. This listing will provide all item locator data from the basic and subrecords for the NSN identified in the ZBJ card.

(c) Review the Locator Record Print Listing to determine correct Location code. In addition to this review of the Locator listing, possible inspection of stock may be required in order to obtain correct data.

(d) Process correct data IAW paragraph 5 below.

c. VIOLATION REASON CODE HG.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HG indicates that data in the Type Storage Code field, pos. 32-34, was other than codes in appendix A-45.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to obtain the Physical Warehouse Location Code, pos. 5-16.

(b) Obtain the Warehouse Planograph. Compare the Physical Warehouse Location Code reflected on F-85 listing to matching Location Code on the planograph. Obtain correct Type Storage Code for the matching location from the planograph.

(c) Process correct data IAW paragraph 5 below.

d. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AF indicates that code in pos. 35 is other than authorized Condition Code as defined in appendix A-16.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review Violation Printout to obtain appropriate NSN for erroneous Condition Code entry (pos. 17-29 for pos. 35 Condition Code).

(b) Prepare Item Locator Inquiry Card(s) IAW appendix E-079 P instructions using Action Code FE. This inquiry will result in the preparation of the Locator Record Print Listing. This listing will provide all item locator data from the basic and subrecords for the NSN identified in the ZBJ card.

(c) Review the Locator Record Print Listing to determine the correct Condition Code. In addition to this review of the Locator listing, possible inspection of stock may be in order to obtain correct data.

(d) Process correct data IAW paragraph 5 below.

e. VIOLATION REASON CODE HW.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HW indicates that the Inspection Date field, pos. 61-64, contains incomplete or invalid data. Inspection Date may be zeros or when filled, must contain 01-12 in the first two positions, alpha or numeric in the third position, and numeric or zeros in the last position.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Contact the Quality Control Branch and request research against Surveillance Inspection Schedules and Records to determine the correct Inspection Date.

(b) Process correct data IAW paragraph 5 below.

f. VIOLATION REASON CODE CK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC CK indicates that data in Type of Pack field, pos. 30, is invalid. Type of Pack Code is required for Commodity Manager Code S (subsistence) and are 1, 2 and 4. Any other numeric or alpha code is invalid. The field should be blank for all other commodity managers.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to determine if error is evident.

(b) When the error cannot be detected by analysis of data on the Violation Printout, inspect the stock to determine the correct Type of Pack.

(c) Process correct data IAW paragraph 5 below.

g. VIOLATION REASON CODE HH.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HH indicates that the Date of Pack field, pos. 39-42, contains incomplete or invalid data. Data of Pack may be blank or when filled must contain 01-12 in the first two positions and numeric digits in the last two positions. The date of expiration cannot exceed 63 months from current month. An additional 3 months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to determine if the error is evident.

(b) When the error cannot be detected by analysis of data on the Violation Printout, inspect stock to determine the correct Date of Pack.

(c) Process correct data IAW paragraph 5 below.

h. VIOLATION REASON CODE HU.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HU indicates that the Unit Pack field, pos. 43-47, contains invalid data. Alpha characters are erroneous.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Inspect stock to determine correct Unit Pack data.

(b) Process correct data IAW paragraph 5 below.

i. VIOLATION REASON CODE WZ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC WZ indicates that the Lot Survey Number, pos. 74-78, contains other than numeric digits 0-9.

(2) PROCESS/RESEARCH REQUIRED:

(a) Review the Violation Printout to determine location parameter.

(b) Review location survey schedule to determine the correct data.

(c) Process correct data IAW paragraph 5 below.

j. VIOLATION REASON CODE YK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

YK indicates that the Survey Lot Number, pos. 74-78, in the input card does not match the computer assigned number on file.

(2) PROCESS/RESEARCH REQUIRED:

(a) Review the Violation Printout to determine if the error is evident and determine the correct lot number.

(b) Process correct data IAW paragraph 5 below.

k. VIOLATION REASON CODE HE.

(1) REASON FOR VIOLATION/ERROR CONDITION:

HE indicates Type of Survey Code, pos. 4, is other than C, L, S or P.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to determine if error is evident.

(b) Process correct Type Survey Code IAW paragraph 5 below.

l. VIOLATION REASON CODE PU.

(1) REASON FOR VIOLATION/ERROR CONDITION:

PU indicates location did not match the original location parameter associated with the card survey number.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Compare location and survey number on card with appendix F-90 report for proper survey number/location assignment. Error will be identified as either an erroneous entry or transposition of survey number or location digits.

(b) Process correct data IAW paragraph 5 below.

m. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR CONDITION:

AN indicates an invalid UI, pos. 36-37.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout to obtain erroneous data.

(b) Determine correct UI and process data IAW paragraph 5 below.

n. VIOLATION REASON CODE HB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

HB indicates an invalid Shelf-Life Code, pos. 31, of input.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review Violation Printout to determine erroneous data.

(b) Contact inspection to determine correct Shelf-Life Code and process IAW paragraph 5 below.

o. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC CF indicates Action Code, pos. 79-80, is invalid in this process.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review Violation Printout to determine erroneous data.

(b) Determine correct Action Code and process IAW paragraph 5 below.

p. VIOLATION REASON CODE 2K.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC 2K indicates and invalid Descrepancy/Management Code, pos. 65-66/ 70-73.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review Violation Printout to determine erroneous data.

(b) Reenter correct data if required by processing IAW paragraph 5 below.

q. VIOLATION REASON CODE E5.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC E5 indicates no data has been entered in pos. 31-64 with Action Code FZ in pos. 79-80.

(2) PROCESSING/RESEARCH REQUIRED:

Review Violation Printout for error. Check input format and survey cards and reenter correct data by processing IAW paragraph 5 below.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction on the Violation Printout directly below the erroneous entry using ink or a distinctive colored pencil.

b. Reenter the corrected data via program $$UWME10.

APPENDIX E-079 P

INQUIRY OF THE BASIC ITEM LOCATOR AND SUBRECORD

1. FORM/REPORT USED

Locator Inquiry Form (local form)

2. REASON/CRITERIA FOR PREPARATION

This procedure describes the method of inquiry into the Basic Item Locator and Subrecord. Inquiry may be by stock number with Action Code FE, FF, FG, GA, or by FSC with Action Code FC, FH, FJ, or FK.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

The MOWASP Data Control Branch, Management Support Office is designated as the control point for locator inquiry to eliminate duplication and unnecessary reports. Inquiries for Action Codes FE, FF, and FG may be forwarded direct to keypunch if desired by Directorate of Storage and Transportation. Inquiries for Action Codes FC, FH, FJ, FK, and FO must be controlled and input coordinated with Data Systems prior to input, because they require a total scan of the locator file and involve a large amount of computer run time.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. The Locator Inquiry Form (local form) is prepared as outlined in appendix B-79 utilizing Action Codes (listed below) to produce desired report(s).

ACTION CODE	DEFINITION
FA	Inquiry to locator record for all Shelf-Life Codes other than 0.
FB	Inquiry to locator record for specific Shelf-Life Codes.
FC	Inquiry to basic and subrecord to obtain all locations within low and high FSC parameters.
FD	Inquiry to locator record for Physical Security Codes other than U.
FE	Inquiry by Stock Number to basic and subrecord.
FF	Inquiry by Stock Number to subrecord with multilocation per page.
FG	Inquiry by Stock Number to subrecord with single location per page.

ACTION CODE	DEFINITION
FH	Inquiry to obtain subrecord of all locations for a specific condition code other than Condition Code A.
FJ	Inquiry to subrecord to obtain all locations for a specific manager within low and high FSC parameters.
FK	Inquiry to subrecord to obtain all locations for a specific popularity group code within low and high FSC parameters.
FO	Inquiry to locator record for auditor sample printout.
GA	Inquiry to locator record for Commissary Item by Stock Number.
GB	Inquiry to locator record for Commissary Item by Manager.

b. Prepare/complete a local coding sheet as follows:

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter ZBJ.
6	Enter Commodity Manager Code for data required. Mandatory for Action Code FJ.
8-20	Enter Stock Number when single Stock Number is requested.
13-16	Enter high FSC parameter. Both 8-11 and 13-16 fields are mandatory with Action Codes FA, FB, FC, FD, FJ, and FK.
23	Enter Popularity Group Code, mandatory with Action Code FK.
24	Enter Shelf-Life Code, (other than 0) mandatory with Action Code FB. Not required for Action Code FA.
25	Enter Physical Security Code, (other than U) mandatory with Action Code FD.
71	Enter Condition Code, mandatory with Action Code FH.
77-78	Enter Functional Routing Code of the individual preparing the request.
79-80	Enter Action Code (paragraph 4a above) to obtain the type inquiry desired.

5. DISTRIBUTION OF FORM

Local coding sheet in format of appendix B-79 will be forwarded via keypunch services to Office of Data Systems.

6. DISPOSITION OF FORM

Local coding sheets will be returned to MOWASP Data Control Branch, Management Support Office and retained two days to be utilized in processing any violations resulting from processing this input.

APPENDIX E-079 V

LOCATOR INQUIRY VIOLATIONS

1. INPUT DOCUMENT

Appendix B-79, Basic Item Locator and Subrecord Inquiry Form (Local Form), DIC ZBJ.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-23

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of the Basic Item Locator and Subrecord Inquiry Forms which have been rejected from computer processing. The responsible organization is the MOWASP Data Control Branch, and/or organization designated by the FRC on the Violation Printout (F-85). Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid.
AY	Stock Number invalid.
CF	Action Code invalid.
HB	Shelf-Life Code invalid.
HO	Commodity Manager Code invalid.
LK	High FSC parameter invalid.
MW	Physical Security Code invalid.
OQ	Popularity Group Code invalid.
XE	Low FSC parameter invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Condition Code is A or blank.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunch was correct, refer to the organization indicated by the FRC Code for Condition Code desired IAW appendix A-16.

b. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Stock Number invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for Stock Number desired.

c. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch errors.

(b) If keypunching was correct, refer to the organization indicated by the FSC Code for the correct Action Code.

d. VIOLATION REASON CODE HB.

(1) REASON FOR VIOLATION/ERROR CONDITION

Shelf-Life Code invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for Shelf-Life Code desired IAW appendix A-47.

e. VIOLATION REASON CODE HO.

(1) REASON FOR VIOLATION/ERROR CONDITION

Commodity Manager Code invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for Commodity Manager Code desired IAW appendix A-44.

f. VIOLATION REASON CODE LK.

(1) REASON FOR VIOLATION/ERROR CONDITION

High FSC parameter invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for the correct high FSC parameter.

g. VIOLATION REASON CODE MW.

(1) REASON FOR VIOLATION/ERROR CONDITION

Physical Security Code invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for the correct Physical Security Code desired IAW appendix A-28.

h. VIOLATION REASON CODE OQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Popularity Group Code invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for Popularity Group Code desired IAW appendix A-52.

i. VIOLATION REASON CODE XE.

(1) REASON FOR VIOLATION/ERROR CONDITION

Low FSC parameter invalid.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research Suspense File of Locator Inquiry Forms for keypunch error.

(b) If keypunching was correct, refer to the organization indicated by the FRC Code for the correct low FSC parameter.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout (appendix F-85) using a ballpoint pen to print legible characters.

b. Prepare keypunch or optical scanner input for a new Locator Inquiry Card using corrected data and forward to ODS for reentry into the applicable process.

c. Retain copy of coding format for the appendix B-79 pending receipt of the requested listing; then destroy the copy of coding format.

APPENDIX E-080 P

MOFAST PARTIAL OR OFFER PROCESS FOR DEPMEDS

1. PURPOSE

To provide the process to partial an MRO with a quantity of 0001 and to input the assembly container number as the offer to transportation.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-142.

c. Appendix D-189.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides the capability to process a DEPMEDS MRO through the MOWASP Shipping Process by performing the following functions:

(1) Partial an MRO with a quantity of 0001 to ship a unit assembly in more than one increment.

(2) Enter the assembly container number into the shipment unit record as the offer to transportation.

(3) Reverse the transportation control number from the DEPMEDS container file.

b. CRT Initialization.

(1) Key in program number $$UWFF80.

(2) Depress the ENTER key. This entry will dedicate the CRT to the MOFAST partial and offer process for DEPMEDS until another $$ program call is input. The following message will display:

UWFF80 MOFAST PARTIAL OR OFFER FOR DEP-MEDS

ACTION _

ENTER ONE OF THE FOLLOWING ACTIONS:

O = OFFER
P = PARTIAL
C = CANCEL

(3) Entry of Action Code O will generate the following display:

UWFF80 MOFAST OFFER FOR DEP-MEDS

ACTION O

ENTER SU-NUMBER AND CK-DT 0000000000000 0

LOOSE CONTAINERS

UNITIZED CONTAINERS

FINAL-CODE _

(a) Enter seven or 13 digit shipment unit number, check digit, up to 96 loose container numbers and up to 100 unitized container numbers. Tab between each container. If all containers are accounted for on that shipment unit, enter a final code of F.

(b) A successful entry will generate the following display:

UWFF80-16 UPDATE IS SUCCESSFUL

(4) Entry of Action Code P will generate the following display:

UWFF80 MOFAST PARTIAL FOR DEP-MEDS

ACTION P

ENTER SU-NUMBER AND CK-DT 0000000000000 0

ENTER TOTAL NUMBER OF ADDITIONAL PARTIALS NEEDED

SU-NUMBER TCN SU-NUMBER TCN

(a) Enter a seven or 13 digit shipment unit number, check digit and the number of partials needed in addition to the basic shipment unit as shown below:

UWFF80 MOFAST PARTIAL FOR DEP-MEDS

ACTION P

ENTER SU-NUMBER AND CK-DT 1700169000000 8

ENTER TOTAL NUMBER OF ADDITIONAL PARTIALS NEEDED 2

SU-NUMBER	TCN	SU-NUMBER	TCN

(b) A successful entry will generate the following display:

UWFF80 MOFAST PARTIAL FOR DEP-MEDS

ACTION P

ENTER SU-NUMBER AND CK-DT 0000000000000 0

ENTER TOTAL NUMBER OF ADDITIONAL PARTIALS NEEDED

SU-NUMBER	TCN	SU-NUMBER	TCN
1700169000000	R095894140086NEA	1700169000101	R095894140086NEB
1700169000102	R095894140086NEZ		

(c) If additional partials are needed, enter the shipment unit of the final partial and the number of additional partials required.

(d) If too many partials have been requested, they may be deleted following the procedures in E-169 P, MOFAST Partial Line Delete program.

(5) Entry of Action Code C will generate the following display:

UWFF80 MOFAST CANCEL FOR DEP-MEDS

ACTION C

ENTER SU-NUMBER AND CK-DT 0000000000000 0

LOOSE CONTAINERS

UNITIZED CONTAINERS

(a) Enter 7- or 13-position shipment unit number, check digit, loose and/or unitized container numbers. Enter up to 96 loose and 100 unitized containers. Tab between each container.

(b) This removes the MOFAST flag from the DEPMED container files. To remove the container data from the shipment unit record, follow the process in appendix E-234A.

5. ERROR MESSAGES

Program validation will identify error conditions and return the entry display with the corresponding Error Message at the bottom of the display. The cursor will be positioned at the field containing the error. The Error Messages, with probable cause and corrective action information, are as follows:

ERROR MESSAGE	CAUSE/ACTION
UWFF80-01 INVALID CHECK DIGIT	Probable Cause: The check digit does not match the shipment unit number. Action: Verify the check digit and reenter.
UWFF80-02 DUP LOOSE ENTRIES	Probable Cause: There are entries in the loose container field that match each other. Action: Verify the entry. Delete the duplicate container and reenter.
UWFF80-03 DUP UNITIZED ENTRIES	Probable Cause: There are entries in the unitized container field that match each other. Action: Verify the entry. Delete the duplicate container and reenter.
UWFF80-04 NO LOOSE RECORD FOUND	Probable Cause: A loose container number entered was not found on the file. Action: Verify the entry and reenter.
UWFF80-05 NO UNITIZED RECORD FOUND	Probable Cause: A unitized container entered was not found on the file. Action: Verify the entry and reenter.
UWFF80-06 MUST BE 'F' OR SPACE	Probable Cause: Entry of other than F or space in the final code. Action: Verify the entry and reenter.
UWFF80-07 SU STATUS MUST BE 'A' OR 'B'	Probable Cause: An offer, partial or cancel action was attempted on a shipment unit that was in other than A or B status. Action: Verify the entry and reenter.

ERROR MESSAGE	CAUSE/ACTION
UWFF80-08 GBL-NBR MUST BE CANCEL OR SPACES	Probable Cause: An offer, partial or cancel action was attempted on a shipment unit assigned to a GBL. Action: Cancel the GBL number and reenter.
UWFF80-09 MSTR-SU MUST BE ZEROS	Probable Cause: An offer, partial or cancel action was attempted on a shipment unit that was part of a consolidated pack. Action: Multi-line shipment units and shipment units that are part of a consolidated pack are not eligible for DEPMED/MOWASP processing.
UWFF80-10 MUST BE DEPMEDS SU	Probable Cause: An offer, partial or cancel action was attempted on a shipment unit not eligible for DEPMED/MOWASP processing. Action: No action necessary.
UWFF80-11 SU RECORD NOT FOUND	Probable Cause: The shipment unit entered was not found on the shipment unit file. Action: Verify shipment unit number and reenter.
UWFF80-13 LI NOT FOUND	Probable Cause: The line item is not found on the line item file. Action: Verify input and reenter.
UWFF80-14 LOOSE CONTAINER ALREADY PROCESSED	Probable Cause: An attempt was made to offer a loose container that had previously been offered. Action: Verify the containers entered and reenter corrected data.
UWFF80-15 UNITIZED CONTAINER ALREADY PROCESSED	Probable Cause: An attempt was made to offer unitized container that had previously been offered. Action: Verify the containers entered and reenter corrected data.
UWFF80-17 PARTIAL NUMBERS CANNOT BE ZEROS	Probable Cause: The number of partials requested was equal to zero. Action: Determine the number of additional partials required and reenter.

ERROR MESSAGE	CAUSE/ACTION
UWFF80-18 ADDITIONAL PARTIAL NUMBERS INVALID	Probable Cause: The number of partials requested exceeded 25. Action: If more than 25 partials are required to complete the shipment, all partials over that amount must be processed manually.
UWFF80-19 PARTIAL GREATER THAN 25	Probable Cause: The partial suffix in the shipment unit number entered is greater than 25. Action: Verify the shipment unit number and reenter.
UWFF80-20 LINE NOT ELIGIBLE FOR UPDATE	Probable Cause: Attempting to partial a line that has already been partialled or is flagged for cancellation. Action: If attempting to obtain additional partials on an SU that has been partialled, the shipment unit of the final partial must be used.
UWFF80-21 INVALID ENTRY DUE TO PENDING DEN/CAN	Probable Cause: An attempt was made to process a shipment unit that has a cancellation or a denial pending. Action: Verify the shipment unit member entered. If correct and a cancellation is pending, the cancellation must be accomplished or overridden before DEPMED processing.
UWFF80-22 NO-LNS-NOT EQUAL TO 1	Probable Cause: An attempt was made to partial a shipment unit with more than one line item. Action: DEPMED shipment units have only one line item. Verify SU number and reenter.
UWFF80-23 LOOSE CONTAINER NOT PROCESSED	Probable Cause: An attempt was made to cancel a loose container that had not been offered. Action: Verify the SU and reenter. If SU number correct, no action required.
UWFF80-24 UNITIZED CONTAINER NOT PROCESSED	Probable Cause: An attempt was made to cancel a unitized container that had not been offered. Action: Verify the SU and reenter. If SU number correct, no action necessary.

ERROR MESSAGE	CAUSE/ACTION
UWFF80-25 NO CONTAINER DATA ENTERED	Probable Cause: A final code has been entered and no containers have been entered. Action: Enter all containers for a partial before entering a final code.
UWFF80-90 BAD RETURN FROM UWFN86XXXXXX	Probable Cause: A system error has been encountered. Action: Annotate the entire error message and notify your supervisor.

APPENDIX E-081 P

PROPERTY DISPOSAL TRANSACTIONS

1. PURPOSE

This procedure prescribes the responsibilities, methods, and actions required to process the shipment of Government-owned materiel to a Property Disposal Office (PDO).

2. REFERENCES USED IN THIS PROCESS

a. Chapter 12.

b. Appendix C-11.

c. Military Service designated document for PDO operated by that Service.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Warehousing Division.

b. Shipping Division.

c. Receiving Division.

4. PROCEDURES/INSTRUCTIONS

a. Orders for the disposal of materiel may be received at the depot from either the Military Service owner of the item or from the applicable DSC. DROs are generally processed in the same manner as MROs and equal care will be taken to assure proper stock selection and subsequent processing.

b. Exception release orders are designated by the entry of a Z in pos. 72 of the incoming release order. This condition requires the acquisition of supplementary data to be utilized in effecting the shipping process and may require a decision to be made outside the computer process.

c. Disposal Release Orders provide for the entry of a quantity to be retained in storage regardless of the quantity directed to be shipped. This retention quantity appears in pos. 55-61 of the DRO and may be blank, zero filled or reflect a quantity. Data entered in the retention field of a DRO will also cause a message to be printed in block GG of the DLA Form 1348-1 as follows:

(1) Blank field - message "Ship Exact" (as reflected in pos. 25-29). Ship the directed quantity and Condition Code to PDO and retain the remaining balance in storage.

(2) Quantity filled - message "Retain (quantity)." Retain the indicated quantity in storage and ship remaining materiel to PDO for the indicated stock number and Condition Code.

(3) Zero filled - message "Ship to Exhaust." Ship all materiel to PDO for the indicated stock number and Condition Code. Retain no stock in storage for the specific stock number and condition.

d. DROs require the same degree of controls and reporting of denials or adjustments to the DSC/ICP as for MROs. When the depot is unable to satisfy the exact quantity to be transferred to the PDO, pos. 25-29, and/or retain the exact quantity in the retention field, pos. 55-61, action will be taken to notify the DSC by providing the applicable documents as specified below:

(1) When the quantity transferred exceeds the quantity indicated in pos. 25-29 of the DRO and the DSC directed retention quantity field has been complied with (quantity reflected in pos. 55-61 is maintained or retention quantity field was zero filled), the depot will confirm the total quantity (including the overage) IAW appendix E-216 P using Action Code DB. This action generates a DIC ARK to the DSC/ICP.

(2) When the quantity in storage for transfer is less than the quantity indicated in pos. 25-29 of the DRO and the DSC directed retention quantity field has been complied with (quantity reflected in pos. 55-61 is maintained or retention quantity field was zero filled), the depot will confirm the quantity transferred IAW appendix E-216 P using Action Code DD. This action generates a DIC ARL to the DSC/ICP.

(3) Off-Line processing will be required when the quantity available in storage is less than the quantity indicated in the DRO retention field. The depot will place the line item in DP Status IAW appendix E-216 P and deny the transaction with a DIC A6E with Management Code Z in pos. 72, reporting quantities in pos. 25-29, and pos. 55-61 as on the DRO and insert the explanation of actual quantity on hand in the remarks block of the A6E. Mail the transaction to the responsible DSC, marked for attention of the Inventory Accounting section of the Stock Control Branch.

(4) When the quantity available in storage for transfer is less than the quantity indicated in pos. 25-29 of the DRO (retention quantity complied with) because of condition, shelf-life, type pack, or reidentification/reclassification action, the depot will confirm the quantity transferred IAW appendix E-216 P using the appropriate Action Code from appendix A-104.

(5) When materiel is known to be commingled in storage and the locator record indicates a Commodity Manager Code W, the depot will transfer the quantity in pos. 25-29 of DRO to the PDO <u>only</u> if pos. 55-61, the retention quantity field is blank. When pos. 55-61 is zero filled or numeric, the depot will place the DRO in DP Status and mail a Disposal Release Denial, DIC A6J with a Management Code C in pos. 72, to the DSC/ICP.

e. Selection of stock for DROs having Condition Codes other than A, B, or C will be controlled in a manner so as to assure the selection of materiel for a specific lot or contract number may be accomplished. This requirement becomes necessary when multiple "lots" of materiel may be in the same suspended or

nonissuable condition and the pertinent DSC has provided disposition instructions for a specific lot or batch. A manually suspended prior copy of a DD Form 1225/SF 364 may require removal from suspense and input prepared for the release of the mechanized suspense.

f. Depots are not permitted to "caselot" upward in making transfers to the PDO because of item packing/packaging characteristics.

g. Movement of Government excess materiel transferred to the PDO will be accomplished when practical. If, for reasons of economy or feasibility, it is impractical to physically move materiel to the PDO, the locator subrecord will be deleted and the materiel plainly marked "Do Not Inventory - Transferred to PDO on Disposal Directive Number_____." Bin locations containing PDO materiel will be deleted and the materiel forwarded to PDO or combined with bulk materiel being held in place.

h. Materiel being transferred to the PDO using Government Truck or Local Delivery modes will be afforded the minimum packing/packaging required to assure arrival at the PDO site without deterioration or physical damage.

i. Materiel being transferred to the PDO under a GBL or CBL must be offered as freight according to MOFAST Shipment Unit integrity restrictions. Once offered these shipments can be confirmed as shipped using either appendix E-235 or E-238, part K, processes.

j. Unit Price - Locally generated DROs will contain a dollar value of $0.00. This will not reject on validation. This situation requires research by the local depot to provide and manually enter the actual Unit Price. Processing personnel may obtain the correct unit price for the NSN involved by SAMMSTEL inquiry or telephone for IPGs I and II and by SAMMSTEL inquiry or TWX for IPG III.

APPENDIX E-083 P

LOCATION RECONCILIATION REQUEST, INQUIRY OR COMPLETION CARD (FOR OTHER THAN DLA ACTIVITIES)

1. PURPOSE

Immediately following a locator audit, a reconciliation of depot locator records and the DSC records must be accomplished. This appendix outlines the procedures to be used to generate necessary actions for the reconciliation of these records.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-83, Location Reconciliation Request, Inquiry or Completion Card, DICs ZC5, ZBY, and ZBZ

b. Appendix B-27, Locator Reconciliation Card, DIC CKA

c. Appendix B-28, Locator Reconcilization Exception Card, DICs CKB, CKC, and CKD

d. Appendix F-6, Locator Reconciliation Summary

e. Appendix F-124, Locator Reconciliation Exception Card Listing

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Physical Inventory Branch, Operations Control Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Immediately following the completion of a locator audit, prepare computer input card in the format of appendix B-83 using DIC ZC5. This input will generate Locator Reconciliation Cards DIC CKA, appendix B-27, for each NSN in the locator file by Condition Code and type of pack. These cards are then forwarded to the applicable DSC.

b. The CKA cards are matched against the DSC's accountable records to determine whether or not those NSNs are recorded. Where a match is made, no other action takes place.

c. Where there is a difference between the accountable records and locator file, the following Locator Reconciliation Exceptions will be produced and forwarded from the DSC to the Directorate of Storage and Transportation:

(1) CKB for those items for which Locator Reconciliation Cards were received and the item has been reidentified to another stock number by a catalog change.

(2) CKC for those items for which Locator Reconciliation Cards were received and unit of issue does not correspond with DSC's record.

(3) CKD for those items for which Locator Reconciliation Cards were received and the NSN cannot be identified by DSC's records.

d. Upon receipt of the above exception cards at the depot, the computer will produce a Locator Reconciliation Exception Card Listing, appendix F-124. Further, CKC cards received will update the locator with the correct unit of issue.

e. The Locator Reconciliation Exception Card Listing will be used by Directorate of Storage and Transportation personnel to aid in correcting locator discrepancies and remarking of stocks. Use of the F-124 listing is covered in appendix E-028 P.

f. To obtain a Locator Reconciliation Summary, appendix F-6, a Locator Reconciliation Inquiry Card, appendix B-83, will be submitted using DIC ZBY. The F-6 will also be furnished upon submission of a Locator Reconciliation Completion Card, appendix B-83, using DIC ZBZ. This card will also close the CKA suspense file. Purpose and use of the F-6 listing is covered in appendix E-006 P.

APPENDIX E-083 V

LOCATION RECONCILIATION REQUEST, INQUIRY OR COMPLETION CARD VIOLATIONS (FOR OTHER THAN DLA ACTIVITIES)

1. INPUT DOCUMENT

Appendix B-83, Locator Reconciliation Request, Inquiry, or Completion Card, DIC ZC5, ZBY, or ZBZ

2. INPUTS TO PROCEDURE DECISION CHART

a. Appendix D-11

b. Appendix D-101

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for research, correction, and reentry of Locator Reconciliation Request, Inquiry, or Completion Cards which have been rejected from computer processing. The Physical Inventory Branch, DS/T, is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
HO	Invalid Commodity Manager Code.
AY	Invalid NSN/FSC.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE HO.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code HO indicates that data contained in pos. 6 of input document was other than a valid Commodity Manager Code as outlined in appendix A-44.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review appendix F-85, Violation Printout to determine original entry in pos. 6 of input document.

(b) Review source coding sheet and/or audit schedule to determine commodity manager originally intended. Ensure that the code is valid as outlined in appendix A-44.

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b. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AY indicates that data contained in pos. 8-11 of input document contained characters other than numerics or was only partially filled with numerics.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review appendix F-85, Violation Printout, to determine original entry in pos. 8-11 of input document.

(b) Review source coding sheet and/or audit schedule to determine the FSC originally intended.

5. REENTRY INSTRUCTIONS

a. When the correct entries have been determined, annotate corrections directly below the erroneous fields the Violation Printout, appendix F-85, using ink or colored pencil.

b. Forward the annotated printout through keypunch to the Data Processing Element for reentry into the applicable process.

APPENDIX E-084 P

RECEIPT FORECAST REQUEST CARDS

1. PURPOSE

This procedure describes the method for obtaining Receipt Forecast Reports.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-84, Receipt Forecast Request Card.

b. Appendix D-55, Receipt Forecast Request Card.

c. Appendix F-93, Receipt Forecast Report.

d. Appendix F-94, Bulk Receipt Forecast Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Any depot organizational element requiring the Receipt Forecast Reports may process the request cards in accordance with this procedure. However, elements of the Receiving and Storage Divisions will most frequently have a need for these reports.

4. PROCEDURE/INSTRUCTIONS

a. Submission of a Receipt Forecast Request Card will result in computer preparation of the F-93 (part 1 or part 2) or F-94 report which will be available for use the day after the card is processed. The F-93 report will be used primarily by Receiving Division. The F-94 report will be used primarily by Storage Division. Procedures for using the reports appear in appendix E-093 P.

b. The first action required in processing a Receipt Forecast Card is a determination of the type of report required. Four selection options are available for the F-93 report. One selection method is used for the F-94 report. All report data are obtained from the Prepositioned Materiel Receipt (PMR) File.

c. The F-93 report has two versions - Part 1 and Part 2. These parts differ only by the sequence in which they are produced. The various F-93 options are as follows:

(1) Part 1 (Sequence: PIIN within last two digits of PIIN).

(a) Option 1 - The first option for part 1 of the F-93 report allows selection of all PMR records established for a specific Estimated Delivery Date (EDD - year and month). Only DU_ (Procurement) records will be selected. This selection option provides a report with a major sequence that corresponds to

the sequence in which manual hard copy contract files are maintained in the Receipt Documentation Branch. Since there is a page break whenever the last two positions of the PIIN changes, the report can be broken out for distribution and review by the clerks maintaining specific segments of the contract file. Action Code RE is used for this option.

(b) Option 2 - The second option for part 1 of the F-93 report provides the same report and record selection as option 1, but allows restricting the report to a specific terminal digit or terminal digit range. This option allows a contract clerk to select only those records that correspond to his or her portion of the contract file. Action Code RF is used for this option.

(2) Part 2 (Sequence: PIIN and/or Document Number).

(a) Option 1 - The first option for part 2 of the F-93 report allows selection of all PMR records established for a specific EDD. If desired, the report may be limited to procurement or nonprocurement PMR records by entering the appropriate DIC (DU_ or DW_). If the DIC field is left blank all PMR records matching the EDD will be selected. Action Code RG will be used for this option.

(b) Option 2 - The second option for part 2 of the F-93 report allows selection of all PMR records for which the first four positions of the PIIN or Document Number match the entry on the request card. The resulting report, therefore, will reflect, for example, all procurement and PMR records for a specific DSC or all return PMR records for that level of Activity Address Number (see appendix N, Defense Acquisition Regulation for Activity Address Number assignment). If desired, the report may be limited to specific time period by entering the appropriate EDD. If the EDD field is left blank all PMR records matching the first four positions of PIIN/Document Number entered in the request card will be selected. Action Code RH will be used for this option.

d. The F-94 report differs in format from the F-93. The total cube is computed for each PMR record and is the basis for selecting the records for the report. The F-94 report will contain those PMR records matching the EDD entered in the input card if the total cube for the record is equal to or greater than the cube entry in the request card. If desired, the report can be limited to a specific type of receipt by entering DU_ (procurement) or DW_ (nonprocurement) in the DIC field of the request card. If the DIC field is left blank, all PMR records meeting the EDD and cube criteria will be selected. Action Code RJ will be used to obtain the F-94 report.

e. When the desired report has been determined, a coding sheet will be prepared in the format of appendix B-84. The request card will then be keypunched and forwarded to Data Systems for processing.

f. Document Identifier Code (ZUR), Functional Routing Code, and Action Code are mandatory entries in all request cards. Data entry requirements that vary by type of request are as follows:

(1) Action Code RE.

EDD - mandatory (no other entries required).

(2) Action Code RF.

(a) EDD - mandatory.

(b) Low Terminal Digit Parameter - mandatory.

(c) High Terminal Digit Parameter - mandatory.

(3) Action Code RG.

(a) EDD - mandatory.

(b) Document Identifier Parameter (DU or DW) - optional.

(4) Action Code RH.

(a) PIIN/Document Parameter (first four positions of PIIN/Document Number) - mandatory.

(b) EDD - optional.

(5) Action Code RJ.

(a) EDD - mandatory.

(b) Minimum Cube - mandatory.

(c) Document Identifier Parameter (DU or DW) - optional.

g. A maximum of 10 request cards of each type can be processed in a single day. Any cards in excess of 10 will be rejected. Violation correction procedures appear in appendix E-084 V.

APPENDIX E-084 V

RECEIPT FORECAST REQUEST CARD VIOLATIONS

1. INPUT DOCUMENTS

Appendix B-84, Receipt Forecast Request Card, DIC ZUR.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-55

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to depot personnel for research, correction, and reentry of Receipt Forecast Request Cards (DIC ZUR) which have been rejected from computer processing.

b. Receipt Forecast Request Cards are prepared whenever depot personnel require a printout of the Receipt Forecast Report (appendix F-93) or the Bulk Receipt Forecast Report (appendix F-94). These reports are listings of selected Prepositioned Materiel Receipt (PMR) records to be produced upon submission of a request card on an as required basis.

c. With one exception, all violations will be content violations that can be identified and corrected solely by reference to the input. The exception would be the entry of more than 10 request cards containing the same Action Code in a single day. This violation will be identified by the in-the-clear message "INPUT EXCEEDS LIMIT."

d. Violation Reason Codes and definitions which apply are as follows:

VIOLATION REASON CODE	DEFINITION
AA	Document Identifier Code invalid.
AI	PIIN/DOCUMENT Number invalid (applies to first four positions used in the receipt source parameter as well as the low and high terminal digit parameters).
CF	Action Code invalid.
HP	Estimated Delivery Date invalid.
IP	Low Parameter exceeds High Parameter.
IY	Cube invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

Violations of Receipt Forecast Request Cards will appear on the Violation Reject Printout (appendix F-85) the day after the erroneous card is processed. Violations will be identified by the appropriate VRC and the erroneous data element(s) will be underlined with asterisks. The following correction procedures will be utilized:

a. VIOLATION REASON CODE AA.

(1) REASON FOR VIOLATION/ERROR CONDITION

Document Identifier Parameter is other than DU, DW or blank.

(2) PROCESSING/RESEARCH REQUIRED

Determine if a specific type of receipt is desired or not and reenter corrected card.

b. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code is RH and the PIIN/Document Number Parameter is other than alphanumeric or Action Code is RF and the Low Terminal Digit Parameter and/or the High Terminal Digit Parameter is other than numeric.

(2) PROCESSING/RESEARCH REQUIRED

Determine the erroneous data element by checking the field underlined with asterisks on the F-85 report. Correct the card as required and reenter.

c. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code entry is other than RE, FR, RG, RH, or RJ.

(2) PROCESSING/RESEARCH REQUIRED

Determine the Action Code required and reenter the corrected card.

d. VIOLATION REASON CODE HP.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code is RE, RF, RG, or RJ, and EDD is other than numeric or is numeric but the last two positions are zeros or greater than 12; or Action Code is RH and the EDD entered is other than numeric or blank, or is numeric but the last two digits are zeros or greater than 12.

(2) PROCESSING/RESEARCH REQUIRED

Determine the correct EDD desired and reenter the corrected request card.

e. VIOLATION REASON CODE IP.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code is RF and entry in Low Terminal Digit Parameter field exceeds the entry in the High Terminal Digit Parameter field.

(2) PROCESSING/RESEARCH REQUIRED

Determine the terminal digit range required and reenter the corrected card.

f. VIOLATION REASON CODE IY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Action Code is RJ and Minimum Cube Parameter is other than numeric.

(2) PROCESSING/RESEARCH REQUIRED

Determine the minimum cube limit desired and reenter the corrected request card.

g. INPUT EXCEEDS LIMIT (Error Message).

REASON FOR VIOLATION/ERROR CONDITION

When this message appears on the F-85 report, it indicates that 10 Receipt Forecast Request Cards with the same Action Code entered in the rejected card have already been processed on that day.

5. REENTRY INSTRUCTIONS

When the correct input data have been determined, a new coding sheet will be prepared for keypunching and reprocessing in Data Systems.

APPENDIX E-085 P

DELINQUENT A/A DATA AND PKP A/R ACTIVITY

1. FORM/REPORT USED

Appendix F-143, Part 1, Delinquent Acceptance Alerts, or Part 2, PKP Acceptance Report Activity.

2. REASON/CRITERIA FOR PREPARATION

a. Once a month the mechanically maintained Acceptance Alert (A/A) File is screened for old delinquent A/As which have not been matched by a receipt action. These records are output in three age categories for review and corrective action, as required.

b. Daily, those Acceptance Reports (A/R) which have been prepared with no matching A/A will be output for investigation as to the nature or reason for nonavailability of A/A data.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receipt Documentation Branch, Receiving Division, will review part 1 of the report each month to determine the reason for the failure to utilize the A/A data in a timely manner. The daily output of DIC PKP A/Rs may be used to assist in the investigation. Each receipt action which created a DIC PKP with a zero filled shipment number will be screened to ascertain whether or not the receipt document reflected the mandatory shipment number information.

4. PROCEDURES/INSTRUCTIONS FOR PROCESSING REPORT

a. Delinquent A/As, part 1, will be reviewed using the volume of the Delinquent A/As and the age category as guidelines. There will always be a certain amount of delinquent actions due to zero filled A/Rs (DIC PKP).

(1) Completed Receipt History should be inquired using the Delinquent A/A as source data. Whenever possible, inquiries will utilize the NSN and Procurement Instrument Identification Number (PIIN) to reduce inquiry (access) time.

(a) It should be understood that the completed receipt action (DIC ZV_/XZ_) is matched to the A/A data using PIIN, Supplementary PIIN, Contract Line Item Number (CLIN), Shipment Unit number and suffix. A match by PIIN/SPIIN and CLIN, but not shipment number, will result in the output of an appendix F-204 report, Shipment Number Research Required. Therefore, examination of delinquent records must include manual shipment number comparisons and screening F-204 report responses inquiring shipment number research.

(b) Completed Receipt History inquiries should also include an A/R inquiry. It may be more economical to use the batch inquiry method outlined in appendix B-61 as both responses can be generated by a single input DIC ZB1.

(2) Completed Receipt History/Acceptance Report responses should be screened for:

(a) Correctness of CLIN data.

(b) Presence of a zero filled shipment number in the receipt history.

(c) Appropriate Transaction Status Code and Preparation Date of the A/R. A delinquent A/A may be a followup action received after the original A/R was prepared. If the A/A followup reflects a Status Code 2 (or greater) an F-204, Manual Response Required, may still be outstanding.

(d) Suspension of the receipt in Condition L.

(3) Where appropriate, the Receipt History will be corrected if in error. Manual A/Rs will be prepared when necessary to reflect the new/corrected receipt status. Incorrect shipment numbers and shipment number suffix data can be corrected/added to the A/R history via preparation of appendix B-134, DIC ZKN/P, Manual Acceptance Report.

b. Daily output of A/Rs having no matching A/A should be examined on a daily basis. The reason for the preparation of the A/R DIC PKP was either:

(1) No A/A with a like PIIN/SPIIN or CLIN was available. In this instance, the automatic A/R process would cause a DIC PKP to be output IAW appendices D-69 and D-70.

(2) The shipment number in the receipt confirmation was zero filled.

c. If no A/A was available and the shipment number on the A/R was other than zero filled, no further action is required. However, if the shipment number was zero filled, receipt documentation should be re-examined to ensure that the shipment number was not available. Entry of zero fill in the shipment number field of the Receipt Confirmation will result in the automatic entry of a Shipment/Acceptance Discrepancy Explanation Code E in the DIC PKP A/R. The Code E specifically states to the DCSAR that documentation was deficient (the shipment number and/or suffix data was missing or incomplete, reference appendix A-74) but the receipt was accepted. Zero fill of shipment number should not be used in lieu of a vendor supplied number.

5. DISPOSITION OF FORM/REPORT

a. Part 1 should be retained until the reasons behind the Delinquent A/A data are resolved, then destroyed. Unresolved delinquencies will be repeated on the next report cycle except for those records in excess of 60 days past shipment date which will be deleted.

b. Part 2 may be retained until the investigations of the monthend Delinquent A/As, part 1, have been concluded.

c. Neither report (parts 1 or 2) should be maintained/filed beyond a reasonable period required to complete an investigation and resolve any discrepancies.

APPENDIX E-089 P

CONDUCTING LOCATION SURVEYS

1. PURPOSE

Describes the methods of conducting a location survey of materiel in storage by comparison with the Item Locator records; identifying warehousing deficiencies; and accomplishing surveillance inspection on nonshelf-life items.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-26

b. Appendix A-42

c. Appendix B-78

d. Appendix B-105

e. Appendix C-64

f. Appendix E-105 P

g. Appendix F-53

h. Appendix F-85

i. Appendix F-90

j. Appendix F-151

k. Appendix F-152

l. Appendix F-154

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. The Inventory Control Office is responsible for conducting location surveys in accordance with this procedure.

b. Warehousing Division is responsible for correcting warehousing deficiencies identified during the survey and assuring accuracy of the locator record.

c. Stock Readiness Branch will accomplish required inspections and PPPP&M functions identified as necessary by the Inventory Control Office during the survey.

4. PROCEDURES/INSTRUCTIONS

a. Initiating Survey.

(1) Establish schedules to assure that all locations are surveyed at least once annually.

(2) Determine location parameters of each survey and coordinate surveys and schedule with Warehousing Division.

(3) Prepare a location survey request for each parameter to request survey cards or listing to accomplish the survey.

(4) Receive the survey cards or listing in location sequence and the appendix F-90 for each lot to be surveyed.

(5) Establish controls to ensure completion of each survey lot within a 24-hour period.

(6) Issue location cards or listings to survey personnel to accomplish the actual survey.

b. Survey Process.

(1) Location survey cards or listing will be used to compare location information with computer record and to identify warehousing deficiencies and PPPP&M requirements, and to accomplish adds, deletes, and changes to locator record.

(2) Location information verified will consist of:

Location
Type Pack Code
NSN
Shelf-Life Code
Type Storage Code
Condition Code
Unit of Issue
Date of Pack/Expiration Date
Unit Pack
Discrepancy Code

(3) Complete appropriate blocks of B-78 format or F-152 listing to correct any differences.

(4) Note the following warehousing deficiencies on the B-78 card or F-152 listing:

(a) Bin Label Required - Management Code B.

(b) C-104 Stock Label Required - Management Code L.

(c) Warehouse Markings Required - Management Code F.

(d) Warehousing Conditions Need Attention - Management Code M.

(e) Unsafe Stacking - Management Code X.

(f) Open Containers in Bulk Area - Management Code Y.

(5) Annotate Discrepancy Code block of the B-78 card or the F-152 listing with a Discrepancy Code, reference appendix A-26, to record deficiencies identified in incoming, receipts or in locations as a result of location surveys which requires:

(a) Immediate C&P action to preserve condition of item (i.e., rust, corrosion, leakage, container damage, pest infestation, etc.).

(b) Testing and/or identification.

(c) Care and Preservation, Packaging, Packing and Marking.

(d) Inspection and Review by an inspector to resolve Shelf-Life/Condition Code/UI problem.

(6) Where materiel is in location and the item is not on a survey card or listing, complete information required on a survey card or add the listing data IAW appendix B-78 and Action Code FX. Do not prepare a DIC ZBH add action for locations flagged with a copy of the DLA Form 529. This form will act as a temporary label, reference appendix E-110 P. Therefore, the lack of a C-104 label in this instance should not be reported or recorded on a DIC ZBH as a location error.

(7) If materiel is not in location as shown on the survey card or listing, enter a delete action using data required by appendix B-78 and appropriate Action Code from appendix A-42. The DIC ZBH delete input may occasionally violate due to the fact that the location has been previously deleted by other than survey action. For example, a DIC ZBA deletion can be processed after the survey has been activated but prior to submission of the Location Survey Card, appendix B-78. In this instance, the DIC ZBH delete will violate and be counted as an error on the location survey analysis report, F-53, but will not be indicated as a deletion action on the F-151, location survey management action report, as the survey input document did not initiate the delete action.

(8) Where information on the survey card or listing differs from that on the materiel, annotate card or F-152 Listing with appropriate changes, Action Code FZ, and management or inspection coding, if required. Reenter on appendix B-78 <u>only</u> those data elements in error or requiring change action. <u>Do not reenter valid data elements</u>. The survey card may be reentered with a blank Action Code and a Management Code L in pos. 71 to produce an appendix C-104, Storage Location Identification Label (SLID). Entry of the Code L in pos. 71 together with other data requiring change under Action Code FZ will also produce a C-104 SLID.

NOTE: Reentry of the completed DIC ZBH, Location Survey Card, under Action Code FZ must contain mandatory data in pos. 1-29, 74-78, and 79-80. Data elements in pos. 30-61 must be left blank if not in error. Only those elements actually in error are to be reentered. Discrepancy or Management Code entries are not counted as errors.

(9) Process adds, changes, deletes, warehousing deficiencies, and PPPP&M actions to ODS for processing. Only prepare appendix B-78, Location Survey Cards, for those locations requiring action.

c. COMPLETING SURVEY

(1) Upon completion of all survey actions and correction of F-85, Violation Rejects, if any, prepare a card or Scan Sheet IAW appendices B-105 and E-105 P.

(2) Based on receipt of the B-105 input, ODS will process the input and prepare the following data:

(a) Appendix F-53, Location Survey Analysis Report.

(b) Appendix F-151, Location Survey Management Actions.

(c) Appendix F-154, Monthly Location Survey Statistical Analysis Report.

(d) Appendix F-154, Part III, upon completion of an Area Control Branch Cycle.

(e) Appendix F-85, Violation Reason List, when required.

(3) Inventory Control Office will process the F Appendices IAW the appropriate appendix.

APPENDIX E-090 P

MOVEMENT AND CONTROL OF DLA STOCK REQUIRING OPERATIONAL TESTING (EXCLUDING DIPEC)

1. PURPOSE

This procedure provides the method required to control the movement of DLA stocks from storage to point of test and its subsequent return to stock.

2. APPENDICES USED IN THIS PROCESS

a. Appendix C-71

b. Appendix E-071 P

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Stock Readiness Branch.

b. Area Control Branches, Warehousing Division, Directorate of Storage and Transportation.

c. Repair and Overhaul Division, and Medical Equipment Repair Division, Directorate Medical Equipment Repair Division, Directorate of Industrial Plant Equipment Operations, except on DIPEC controlled equipment.

4. PROCEDURES/INSTRUCTIONS

a. Stock Readiness Branch will:

(1) Assure that Medical Equipment appearing in Appendix IV, DLA DPSCM 4155.30, will receive an operational test prior to issue.

(2) Assure that other commodity manager materiel is tested prior to issue for serviceability.

(3) Direct necessary quantities of equipment to be tested in advance of anticipated requirements to preclude failure to meet shipment deadlines while equipment is undergoing operational testing.

b. Medical Equipment Repair Division and Directorate of Industrial Plant Equipment Operations will conduct operational tests in accordance with the following procedures:

(1) Area Control Branches will:

(a) Assure all materiel selected for issue is tested in accordance with chapter 70 of this manual and is Ready for Issue (RFI).

(b) Notify Stock Readiness Branch when materiel being selected for issue requires Operational Test or Surveillance Inspection.

(2) Surveillance, Stock Readiness Branch, will:

(a) Determine the need to Operational Test a given NSN prior to issue.

(b) Select necessary quantities of each NSN requiring Operational Test, prior to issue, for testing in advance of anticipated requirements.

(c) Prepare workorder covering the necessary work to perform an Operational Test.

(d) Prepare a Stock Locator Change Document, DLA Form 536 (appendix C-71), in accordance with appendix E-071 P, pinpointing location to which materiel has moved.

(e) Arrange for movement of materiel with appropriate work order to testing facility.

(f) Establish Suspense File for each NSN undergoing Operation Test.

(g) Coordinate, with testing facility, all facets of the required test.

(h) Upon return of materiel:

1. Assure Stock Locator Change Document, DLA Form 536 (appendix C-71) has been completed and forwarded.

2. Materiel is properly located.

3. Clear each NSN from Suspense File.

APPENDIX E-091 P

CONTROL LISTING (DD FORM 1225)

1. PURPOSE

This procedure describes the method of assigning document numbers to manually prepared DD Forms 1225 and to Property Turn-In documents to correspond to computer assigned document numbers on automatically transceived adjustment actions which contain Management Code X or M in pos. 66 of the ZC0, Inspection Test Card. Management Code entry in DIC ZC9 cards is not required as all document numbers assigned to this activity will appear on the F-91 report.

2. APPENDICES USED IN THIS PROCESS:

a. Appendix B-116

b. Appendix C-54

c. Appendix F-91

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Quality Control Office, DS/T

4. PROCEDURES/INSTRUCTIONS

a. As established by appendix F-91, an automatic printout will be created by ODS IAW appendix D-39, of document numbers assigned to Materiel Adjustment Cards, DIC DAC, appendix B-22, transceived to DSC when Management Codes Z or M appear in pos. 66 of the ZC0, Inspection Test Card, upon reentry, or when DIC ZC9 Inspection Test Cards are reentered.

b. Management Code Z indicates that Condition Code change is to be supported by manually prepared mailed copies of DD Form 1225.

c. Management Code M indicates that Condition Code has been changed to H (for property disposal).

d. Quality Control Office will receive listing daily of document numbers assigned to the above transactions and take the following actions:

(1) Assign corresponding document number to the transceived adjustment to the manually prepared DD Forms 1225 required to be mailed in support of the automatic adjustments containing Management Code Z.

(2) Assign corresponding document number assigned to the transceived adjustment to Property Turn-In documents on adjustments containing Management Code M.

(3) Upon completion of above actions, the printout of adjustment document numbers will be disposed of under current records disposition procedures.

(4) Process manual DD Forms 1225 and Property Turn-In documents IAW applicable DSC requirements.

APPENDIX E-092 P

CUSTOMER COMPLAINT DATA ENTRY

1. PURPOSE

To provide guidance for the maintenance of Local Customer Complaint data, and the generation of Customer Complaint Investigation Results data (CD2) to the Customer/Depot Complaint System (CDCS).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-2, Routing Identifier Codes.

b. Appendix A-3, Discrepancy Codes.

c. Appendix A-6, Type of Document Codes.

d. Appendix A-95, Customer Complaints Disposition Codes.

e. Appendix A-17, Mode of Shipment Codes.

f. Appendix A-44, Commodity Manager Codes.

g. Appendix A-57, Invalid/Valid Customer Complaint Codes.

h. Appendix A-96, Investigation Results Code.

i. Appendix B-9, Customer Complaint Data Entry.

j. Appendix E-006, Procedures for Investigating Customer Complaint.

k. Appendix E-163, Type B Remote Inquiry (General Locator).

l. Appendix F-19, Customer Complaint Listing.

m. Appendix F-150, Customer Complaint CDCS Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Directorate/Division of Quality, Quality Control Division/Branch.

4. PROCEDURES/INSTRUCTIONS

The process is initiated by entering the program call number $$UWTM01. If the number is entered successfully, the following program menu will appear:

```
UWTM01                    CUSTOMER COMPLAINTS

REQUEST C

    REQUEST:

      D = DEPOT CUSTOMER COMPLAINTS

      C = ICP CD1 CD2 CD3 INQUIRY AND UPDATES

      4 = ICP CD4 INQUIRY AND HISTORY UPDATE

      R = OPTIONAL REPORTS


PRESS SF1 KEY TO RETURN TO MENU
```

To request an ICP-FILE record enter a C in the REQUEST field. The next screen allows the entry of an Action Code I (inquiry) or U (update) and a nine position ICP Control Number in the Control Number field. If the entry is successful, the following display will appear:

```
 UWMT01          ICP CD1 CD2 CD3 INQUIRY AND UPDATES

REQUEST C   ACTION      ICP-CONTROL-NBR

CNTRL-NO-ICP  ICP-CD1-DTE   ICP-CD2-DTE  ICP-CD3-DTE
  C84300002    10 OCT 85                 10 OCT 85

ICP-CD1
     DOC/SFFX-NBR   STOCK/PART-NBR   DEP-ACTN-CD  DOL-VAL-ROD  COMPL/SHIP-DTE
  FB4029 4001 1234     3330001234567        E         000100        8403
    MODESHP RIFR  DISCR  TP-DOC  FOL-UP  GBL/TCN/CONTRACT-NBR
       E      S9C    C5     2       1       DLA70084ABCDEF123

ICP-CD2
    INVSTGTN-RSLT-CD  MODESHP  SHPD-DT  CBL/GBL/UPS          TCN
                                 0000
        SCAC    PCS   WGT     CBE     TRANSCEIVE-ICP-CD-2    FUNCT-ROUTING
        0000    000  00000  00000

ICP-CD3
    DSPSN-CD
       AB
```

(1) Where:

(a) REQUEST C = ICP CD1 CD2 CD3 INQUIRY AND UPDATES. See paragraph 4 above.

(b) CNTRL-NO-ICP. The control number established by the Center receiving the complaint. The first position contains the Commodity Manager Code (appendix A-44), the next five positions are the year and Julian date the complaint is recorded, and the last three positions are serially sequenced. EXAMPLE: The 117th complaint received by DGSC on 22 June 84 would be G84174117. Not an updateable field.

(c) ICP-CD1-DTE. The date the most recent CD1 transmission for the record was received. Not an updateable field.

(d) ICP-CD2-DTE. The date the CD2 record is flagged for transmission to the Center. Not an updateable field.

(e) ICP-CD3-DTE. The date the CD3 transmission was received at the depot. Not an updateable field.

(f) DOC/SFFX-NBR. The document and suffix number against which a complaint has been filed. Not an updateable field.

(g) STOCK/PART/NBR. Stock or part number of the discrepant item. Not an updateable field.

(h) DEP-ACTN-CD. Depot Action Code. A single alpha character used by the Center to designate the action to be taken by the depot in response to the complaint. Not an updateable field. Codes are:

A = No depot action required. Information only.

B = Furnish shipping data.

C = Initiate tracer action.

D = Furnish supply documentation.

E = Offline instructions to follow.

F = Furnish asset availability.

(i) DOL-VAL-ROD. The total dollar value of the discrepant item. Not an updateable field.

(j) COMPL/SHIP-DTE. Complaint or ship date of discrepant item. Not an updateable field. Complaint date is two position year and two position month. The ship date is a one position year and three position Julian date.

(k) MODESHP. The mode of shipment of the discrepant item. Not an updateable field.

(l) RIFR. The Routing Identifier Code of the center generating the CD1 data. See appendix A-2. Not an updateable field.

(m) DISCR. Discrepancy Code. A two character alpha-numeric code summarizing the reason for the customer complaint. See appendix A-3. Not an updateable field.

(n) TP-DOC. Type of Document Code. This code defines the media by which the customer complaint was received. See appendix A-6. Not an updateable field.

(o) FOL-UP. Number of Follow-Up requests per specific complaint.

(p) GBL/TCN/CNTRACT-NBR. The Bill of Lading, Transportation Control Number or Contract Number by which the discrepant item was shipped. Not an updateable field.

(q) INVSTGTN-RSLT-CD. Investigation Results Code. Enter the code from appendix A-96 that best describes the results of the complaint investigation.

(r) MODESHP. Mode of Shipment. If the CD1 DEP-ACTN-CD is B, enter the mode the discrepant item moved under. Otherwise, leave blank. See appendix A-17 for mode code definitions.

(s) SHPD-DT. Shipped Date. If the CD1 DEP-ACTN-CD is B, enter the date the discrepant item was turned over to the carrier for movement. Otherwise, leave blank.

(t) CBL/GBL/UPS. Bill of Lading number. If the CD1 DEP-ACTN-CD is B, enter the commercial, Government or UPS Bill of Lading number the discrepant shipment moved under. Otherwise, leave blank.

(u) TCN. Transportation Control Number. If the CD1 DEP-ACTN-CD is B, enter the TCN the discrepant item moved under. Otherwise, leave blank.

(v) SCAC. If the CD1 DEP-ACTN-CD is B, enter the Standard Carrier Alpha Code (SCAC) number the discrepant item moved via. Otherwise, leave blank.

(w) PCS, WGT, CBE. Pieces, Weight, Cube. If the CD1 DEP-ACTN-CD is B, enter the number of pieces, weight and cube of the discrepant item. Otherwise, leave blank.

(x) TRANSCEIVE-ICP-CD2. Enter an X in this field when it is desired to transceive the CD2 data to the center. The CD2 will not transceive without this entry. When this field is updated successfully, the ICP-CD2-DTE field will be updated with the current date, and the record will no longer be accessable for update.

(y) DSPSN-CD. Disposition Code. A two position alpha-numeric code transceived from the ICP/DSC, summarizing the center's instruction for disposition of the discrepant item. See appendix A-95 for code definitions. Not an updateable field.

(2) The data headed ICP-CD1 and ICP-CD3 is created by the center. CD1 data is transceived to the depot to request investigation of a customer complaint. CD3 data is transceived to the depot to complete the CD1 record, and provide the depot with disposition instructions. The CD3 disposition generally results from the depot's CD2, but may be generated without CD2 input to cancel a CD1 transaction.

(3) Data headed ICP-CD2 is updated by the depot to notify the center of the results of the investigation conducted on the customer complaint.

b. To request a DEPOT CUSTOMER COMPLAINT, enter a D in the REQUEST field. The next screen will allow the entry of an Action Code A (add), I (inquire), C (change), or D (delete) and the 15-position Document/Suffix/Number. If the entry is successful, the following display will appear:

```
UWTM01                    DEPOT CUSTOMER COMPLAINTS

REQUEST D  ACTION   DOC-SUFX-NBR

   DOC-SUFX-NBR   DATE-ENTERED  DATE-LAST-CHG  REPORT-DATE  STATUS
FB1234 5678 9001 A  17 OCT 85     17 OCT 85                   VV

    STOCK-NBR    NIIN-IN-ERROR    CONTROL-NBR  DOLLAR-VALUE  SENSITIVE
2333 00 123 4327                                 000000

DISCREPANCY  TYPE-DOC  AVAILABILITY  DOMES-DESIG OV-SEA-DESIG  HAZ-MATERIAL
    C2          4          Y             X                        N

PARCEL-POST  LOCATION  FUNCT-ROUTING  COMMODITY-MGR    DATE-1348  PERSON-CD
     P          A12         BF             S             4123      PC123

PRESS SF1 KEY TO RETURN TO MENU
```

(1) Where:

(a) REQUEST D = DEPOT CUSTOMER COMPLAINTS. See paragraph 4 above.

(b) DOC-SFFX-NBR. The document number and suffix number of the discrepant item. Not an updateable field.

(c) DATE ENTERED. Computer-assigned date the complaint record was first established. Not an updateable field.

(d) DATE-LAST-CHG. Date Last Changed. The computer-assigned date the complaint record was last updated. Not an updateable field.

(e) REPORT-DATE. This date is computer-assigned to indicate when the record appeared on a monthly depot report. Once the record is compiled into a monthly report it is no longer accessable for update. Not an updateable field.

(f) STATUS. Enter the appropriate Invalid/Valid code from appendix A-57. Entry of the code to this field will cause the record to be compiled into the next monthly depot report.

(g) STOCK-NBR. Stock Number. Enter the stock number documented as shipped.

(h) NIIN-IN-ERROR. Enter the actual NIIN of the item shipped. Update only when the NIIN shipped does not match the NIIN documented as shipped.

(i) CONTROL-NBR. Control Number. Enter the locally-assigned number used to control the hard-copy documentation supporting the complaint.

(j) DOLLAR-VALUE. Enter the total dollar value of the discrepant item.

(k) SENSITIVE. Enter the appropriate physical security code for the discrepant item. Physical security code is found in the item's locator record, appendix E-163 P. See appendix A-28 for code definitions.

(l) DISCREPANCY. Enter the appropriate discrepancy code from appendix A-3 that most accurately describes the nature of the discrepancy. Mandatory entry.

(m) TYPE-DOC. Enter the type document code from appendix A-6, that describes the media by which the complaint was received. Mandatory entry.

(n) AVAILABILITY. Enter a Y (yes) or an N (no) to indicate the availability of supporting DD Form 1348-1 documentation.

(o) DOMES-DESIG. Domestic Designator. If the facility the discrepant item was shipped to is within CONUS, identify the customer by the appropriate Military Service/Federal Agency, appendix A-5.

(p) OV-SEA-DESIG. Overseas Designator. If the facility the discrepant item was shipped to is outside CONUS, identify the customer by the appropriate Military Service/Federal Agency, appendix A-5.

(q) HAZ-MATERIAL. Hazardous Material. Enter a Y (yes) if the discrepant item is known to be hazardous; an N (no) if the item is known to be non-hazardous; or leave blank if the hazardous characteristics of the item are unknown.

(r) PARCEL-POST. Enter a P if the discrepant item was shipped parcel post. Otherwise, leave blank.

(s) LOCATION. Enter the first three digits of the location from which the discrepant item was picked, if known. Otherwise, enter NLO, signifying the originating location is unknown.

(t) FUNCT-ROUTING. Enter the functional routing code of the action organizational element or individual making the request, if an MRO history of the discrepant item is desire. Otherwise, leave blank.

(u) COMMODITY-MGR. Commodity Manager. Enter the commodity manager code of the discrepant item. See appendix A-44 for codes and definitions. This is a mandatory entry.

(v) DATE-1348. Date of DD Form 1348-1. Enter the document date from block 0 of the DD Form 1348-1, when available.

(w) PERSON-CD. Personnel Code. Enter the personnel code of the individual responsible for the discrepancy.

(2) The data in this display is created and maintained by the local depot, and will remain accessable to update until a date is posted in the REPORT-DATE field by the computer, indicating the data has been compiled into the monthly depot report statistics.

c. Inquiry and delete transactions for the ICP-FILE and DEPOT-FILE options will generate the specified record with a blank request line (REQUEST, ACTION, DOC-SFFX-NBR/CONTROL-NBR fields) arrayed across the top of the display for entry of the next transaction request, as shown in the examples above. Add and change displays will generate the specified record for update, and the blank request line will appear in response to successful completion of the update.

d. To request an ICP CD4 Inquiry and History Update, enter a 4 in the REQUEST field. Updates to the CD4 record only includes inquiries against a specific record or entry of a HISTORY flag when disposition is received. SF 364 Records with 1H (information only) action code will automatically be moved to history. The term FINAL will appear in the interim reply field when final disposition is received. The following display will appear:

```
UWTM01                    IPC CD4 INQUIRY AND HISTORY UPDATE

REQUEST 4          ENTER CONTROL NUMBER      _ _____ __      ENTER HISTORY FLAG _


CENTER          CONTROL-NBR
                M 85075 002

                                CONTRACT OR                                REPORT
 NSN/PART-NBR       UI      DOCUMENT/SFX-NBR     CLIN     DOL-VAL          FLAG
3330001234567       EA      DLA50084A00001      0000AB    0000000

COND     DISCR     INTRM     CALL/ORD     CD4   SSPNS   HISTORY    DISP    PTL
CODE      CODE     REPLY      NUMBER      DTE   DTE     DATE       CODE    IND    QTY
 J         C2      HISTY       0002     85210  85313   85350                     00100


PRESS ENTER TO CONTINUE THE INQUIRY         PRESS SF1 KEY TO RETURN TO MENU
```

(1) Where:

(a) Request 4 = ICP CD4 INQUIRY AND HISTORY UPDATE. See paragraph 4 above.

(b) NSN/PART-NBR. Stock or part number of the reported discrepancy.

(c) UI. Unit of Issue.

(d) DOCUMENT/SFX-NBR. The document and/or suffix number of the reported discrepancy.

(e) CLIN. Contract Line Item Number.

(f) DOL-VAL. Dollar Value - total dollar value of the reported discrepancy.

(g) REPORT FLAG. The flag code (yes or blank) used to indicate that a final record has been moved to History.

(h) COND CODE. The Condition Code.

(i) DISCR CODE. The Discrepancy Code - applicable to the nature of the discrepancy.

(j) INTRM REPLY. Interim Reply Code - cites a reason for extending a complaint suspense date.

(k) CALL/ORD NUMBER. Call Order Number.

(l) CD4 DTE. CD4 Date - date the CD4 date was received.

(m) SSPNS DTE. Suspense Date - due date the Center assigns for response to the discrepancy.

(n) HISTORY DATE. Date completed record was moved to History.

(o) DISP CODE. Disposition Code.

(p) PTL IND. Partial Indicator - partial (P) or final (F) code which defines activity against part or all of the reported discrepancy.

(q) QTY. Quantity.

(2) The data in this display is created by the ICP by mechanized receipt of the DIC CD4 and is not updateable by the local depot. It remains in active status until the CD4 is received with disposition for the total quantity, then it is moved to History by entering a Y in the HISTORY FLAG field. The record will be inquireable up to one year after it is moved to History.

e. To request the Report Request format, enter an R in the REQUEST field and depress ENTER. If successful the following display will appear:

```
UWTMO1                    OPTIONAL REPORTS

REQUEST R

DEPOT REPORT OPTION     ICP REPORT OPTION     CD4 TRANSACTION LISTING Y
                                              CD4 ACTIVE LISTING Y
                                              CD4 HISTORY LISTING Y
                                              CD4 LISTING IN NSN SEQ

DEPOT REPORT OPTION:    ICP REPORT OPTION:
    1 = PRE-MONTHLY         1 = CROSS-REFERENCE
    2 = MONTHLY             2 = ICP LISTING BY DOCUMENT SEQ
    3 = YEARLY              3 = ICP LISTING BY ICP-CONTROL-NUMBER SEQ

     LAST MONTH REPORT          NEXT MONTH REPORT
          SEP                        OCT
```

(1) This display is provided to allow the user to request one of the nine optional reports, listed in the display with adjacent numeric codes 1, 2 or 3. For CD4 listings enter a Y at the end of each listing as indicated above. If the CD4 reports are desired in NSN sequence, enter a Y adjacent to CD4 listing in NSN SEQ. See paragraph 5 below for first time ever request of depot records.

(2) To request a depot report, enter the numeric code of the report desired in the field where the cursor is positioned, of the DEPOT REPORT OPTION field. To request an ICP report, move the cursor to the field titled ICP REPORT OPTION and enter the desired report's numeric code. Move the cursor to the field at the end of each CD4 listing and enter a Y for the desired listing.

(3) If no numeric code is entered in one of the two report request fields, the process will automatically generate a premonthly depot report.

(4) The two fields at the bottom of the display titled LAST MONTH REPORT and THIS MONTH REPORT will indicate the last month a monthly depot report was run, and the next month a monthly depot report is due.

(5) Successful completion of this report request will cause the report to be generated with the next scheduled customer complaint batch processing run. Frequency of these runs is controlled by the local depot and so may vary from depot to depot. Check with your data systems manager to determine when the next run is scheduled, and by that when to expect your reports.

(6) See appendices F-19 and F-150 for more information on Depot and ICP reports.

f. A one time screen format appears the first time request R (optional reports) is requested. This screen format provides for the entry of the first month depot customer complaint data is entered to the system. Enter an X in the field preceding the month desired, to indicate the month the first customer complaint data is entered in to the system.

```
@UWTM01                    OPTIONAL REPORTS

REQUEST R

DEPOT REPORT OPTION    ICP REPORT OPTION      CD4 TRANSACTION LISTING
                                              CD4 ACTIVE LISTING
                                              CD4 HISTORY LISTING

DEPOT ACTIVITY:        ICP REPORT OPTION:
    1 = PRE-MONTHLY        1 = CROSS-REFERENCE
    2 = MONTHLY            2 = ICP LISTING BY DOCUMENT SEQ
    3 = YEARLY             3 = ICP LISTING BY ICP-CONTROL-NUMBER SEQ

      INDICATE WHICH MONTH TO START REPORTING

        JANUARY              FEBRUARY
      X MARCH                APRIL
        MAY                  JUNE
        JULY                 AUGUST
        SEPTEMBER            OCTOBER
        NOVEMBER             DECEMBER

PRESS SF1 KEY TO RETURN TO MENU
```

g. To return to the program menu from any of the above displays depress the SF1 key.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
UWTM01-01 INVALID ACTION	Probable Cause: An invalid action code has been entered as part of the format request. Action: Valid action codes to be used with an ICP-FILE request are I (inquire) and U (change or update CD2). Valid action codes to be used with a DEPOT-FILE request are A (add), I (inquire), C (change) and D (delete). Enter the correct action code and retry entry.
UWTM01-02 MUST BE (M), (S), (D), (T), (G), (I), (C), (E), (O)	Probable Cause: An invalid commodity manager code has been entered in a DEPOT-FILE record. Action: Enter one of the codes in the message and retry entry. For definition of commodity manager codes see appendix A-44.

ERROR MESSAGE	CAUSE/ACTION
UWTM01-03 INVALID DISCREPANCY	Probable Cause: An invalid discrepancy code has been entered in a DEPOT-FILE record. Action: Review discrepancy codes listed in appendix A-3, and enter a valid code to continue processing.
UWTM01-04 DOCUMENT NOT FOUND	Probable Cause: The document number entered in an ICP-FILE request is not on record. Action: Review documentation or consult supervisor to determine corrective action.
UWTM01-05 MUST BE (0), (1), (2), (3), (4), (5), (6), (7), (8), (9), (A), (B), (C), (D), (E), (F), (G)	Probable Cause: The type document code entered in a DEPOT-FILE record is not one of the codes listed in the message. Action: For successful entry, enter one of the codes listed in the message. To determine the appropriate code, review code definitions in appendix A-6.
UWTM01-06 MUST BE (Y) OR (N) OR ( )	Probable Cause: The availability code entered is other than the codes listed in the message. Action: Enter a Y to indicate that a DD Form 1348-1 is available to support complaint processing, or an N to indicate that no DD Form 1348-1 is available.
UWTM01-07 ALREADY ON FILE	Probable Cause: An attempt was made to add a DEPOT-FILE record that is already on file. Action: The record is already on file and is accessable for inquiry, or possibly change, if desired.
UWTM01-08 INVALID STATUS	Probable Cause: The code entered in the STATUS field of a DEPOT-FILE record is not a valid code. Action: See appendix A-57 to determine which Invalid/Valid complaint code is appropriate for the record. If the validity of the complaint has not been established yet, leave the field blank.
UWTM01-09 UPDATE NOT ALLOWED ALREADY PROCESSED	Probable Cause: An attempt was made to change or add CD2 data to an ICP-FILE record with CD3 data completed; or to change a DEPOT-FILE record with a date in the report date field. Action: In both instances, the subject record is closed to further update, but the record may still be inquired to resolve the problem.

ERROR MESSAGE	CAUSE/ACTION
UWTM01-10 MUST BE 1 OR 2 OR 3	Probable Cause: The operator depressed the ENTER key in the report request display without specifying depot or ICP Report option 1, 2 or 3. Action: The depot premonthly report will be generated by this entry. If it was intended to request a report other than the depot premonthly, it will be necessary to retry the entry, with the appropriate depot or ICP report option specified.
UWTM01-11 MUST BE (Y) OR (N) OR ( )	Probable Cause: The operator has attempted to update a DEPOT-FILE hazardous material field with a code other than those shown in the display. Action: To indicate the material is hazardous enter a Y, to indicate material is non-hazardous enter an N, or if the hazardous characteristic of the material is unknown leave blank.
UWTM01-12 MUST BE A, B, C, D, E, F, G, H, J, K, L, Z, X	Probable Cause: The operator attempted to update an ICP-FILE CD2 record with an invalid investigation results code. Action: Retry entry with one of the investigation results codes listed in the message. For definition of the above codes, see appendix A-96.
UWTM01-13 DELETE NOT ALLOWED ALREADY PROCESSED	Probable Cause: The operator attempted to delete a DEPOT-FILE record that has previously been completed. Action: Review documetation or consult supervisor to determine corrective action.
UWTM01-14 MUST BE (P) OR ( )	Probable Cause: The operator attempted to update the DEPOT-FILE parcel post field with something other than P or blank. Action: Retry entry by updating the field with P, to indicate parcel post shipment, or blank to indicate other than parcel post shipment.
UWTM01-15 UPDATE SUCCESSFUL	Probable Cause: This message appears only in conjunction with the report request format and indicates the report request entry was successful. No further action required.

ERROR MESSAGE	CAUSE/ACTION
UWTM01-16 SELECT ONE OF THE 12 MONTHS	Probable Cause: The operator attempted to request a report without updating the data required for the first time request Code R update Action: See paragraph 4 for instruction on first time depot report request procedures.
UWTM01-17 CONTROL NUMBER NOT FOUND	Probable Cause: The control number entered in an ICP-FILE request is not on record. Action: Review documentation or consult supervisor to determine corrective action.
UWTM01-18 CANNOT BE BLANKS	Probable Cause: An attempt was made to add a record with no data in the DOC-SFFX-NBR/ICP-CONTROL-NBR field. Action: Retry entry with the appropriate DOC-SFFX-NBR/ICP-CONTROL-NBR data.
UWTM01-19 NOT BEGINNING OF NEW MONTH	Probable Cause: An attempt was made to request a monthly report during the same month as the NEXT MONTH REPORT period noted in the report request display. Action: Retry the request the month following the NEXT MONTH REPORT period noted in the display.
UWTM01-20 NO MRO QTY ENTER	Probable Cause: An attempt was made to request a monthly report prior to the final F-9 Report mechanized run for the report period. Action: Retry report request when the final F-9 Report for the report period has been processed.
UWTM01-90 BAD RETURN FROM (XXXXXX)	Probable Cause: A program error has occurred. Action: Contact the data systems manager for instructions.

APPENDIX E-093 P

RECEIPT FORECAST REPORTS

1. FORM/REPORT USED

a. Appendix F-93, Receipt Forecast Report

b. Appendix F-94, Bulk Receipt Forecast Report

2. REASON/CRITERIA FOR PREPARATION

Appendices F-93 and F-94 reports are produced as a result of processing a Receipt Forecast Request Card, appendix B-84, DIC ZUR.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Any depot element requiring Receipt Forecast Reports is responsible for processing Receipt Forecast Request Cards IAW appendix E-084 P and utilizing the resulting reports IAW this procedure.

4. PROCEDURES/INSTRUCTIONS

a. Sources of Information.

All data appearing on appendices F-93 and F-94, Receipt Forecast Reports, will be obtained from the Prepositioned Materiel Receipt (PMR) File. The unit cube will be obtained from the Stock Locator File as each PMR record is added to the PMR File. If the unit cube is not available when a PMR record is initially added, the Stock Locator File will be checked prior to generation of the F-94 report to determine if the cube data has been added since the PMR record was first received.

b. Preparation of Form/Report.

Receipt Forecast Request Cards will be processed on the day they are submitted. The resulting reports will be available the following day.

c. Distribution of Form/Report.

One copy of the report will be provided to the originator of the Receipt Forecast Request Card.

5. PROCEDURES/INSTRUCTIONS FOR UTILIZATION OF THE REPORTS

a. Appendices F-93 and F-94 reports provides listings of records from the PMR File which provides the only available means of forecasting the number of receipts which can be expected in future time periods. The value of reports, therefore, is directly dependent upon the accuracy and completeness of Prepositioned Materiel Receipt Cards (PMRC) provided by the DSCs.

b. Appendix F-93 report is available in two parts with two selection options for each part. The two parts differ only by the sequence in which the data are listed. There are two selection options for the appendix F-94 report. The various possibilities are as follows:

(1) Appendix F-93, part 1: Sequence - PIIN (minor) within last two digits of PIIN (major), with page break on last two digits of PIIN.

(a) Option 1 - Allows selection of all procurement PMR records (DIC DU_) for a specific EDD.

(b) Option 2 - Allows selection of all procurement PMR records for a specific EDD and specific terminal digit range.

(2) Appendix F-93, part 2: Sequence is PIIN and/or document number.

(a) Option 1 - Allows selection of all PMR records for a specific EDD and, if desired, type of receipt (procurement or other than procurement).

(b) Option 2 - Allows selection of all PMR records for a specific source (first four positions of PIIN or document number) and, if desired, a specific EDD.

(3) Appendix F-94: Sequence is PIIN/document number (minor) within NSN (major).

(a) Option 1 - Allows selection of all PMR records for a specific EDD which exceed a desired minimum cube limitation.

(b) Option 2 - Allows selection of procurement or nonprocurement PMR records for a specific EDD which exceed a desired minimum cube limitation.

c. Appendices F-93 and F-94 are optional reports to be requested only when necessary. Some probable applications are as follows:

(1) Purge the entire active contract files. Request appendix F-93, part 1, immediately prior to the monthly purge of the PMR File. Use option 1 and the EDD of the previous month. The report will then reflect all PMR records which are to be removed from the file because they are open 60 days beyond the EDD. If a corresponding PMR record matches a contract, remove the contract from the active file. If no corresponding PMR record is printed for the contract, process a PMR File Inquiry and a Completed Receipt File Inquiry for the PIIN IAW appendix E-061 P. If the Completed Receipt File Inquiry response indicates the materiel has been received but not recorded on the contract, annotate the contract and remove from the active file. If the PMR Inquiry response indicates the EDD has been changed, update the EDD on the contract and retain in the active file. If no PMR exists for the contract, remove it from the active file.

(2) Purge a portion of the active contract file. Request appendix F-93, part 1, immediately prior to the PMR File purge. Use option 2, the EDD of the previous month and the terminal digit range for the portion of the file desired. Use the same analysis procedure described in subparagraph c(1) above.

(3) Determine total anticipated receipt workload for a future period. Request appendix F-93, part 2, using option 1 for the EDD desired. If the report is to be limited to a specific type of receipt (procurement or nonprocurement), use the applicable Document Identifier Parameter (DU or DW). Review the report to determine the number of receipt lines to be received for the period. This amount, adjusted by an experience factor on the percent of receipts which can be expected to be received without a PMR record, will provide a reasonable estimate of the workload for the period. Comparing the amount with previous workload data will indicate if additional resources will be required or if excess resources can be diverted to other tasks. Limiting the report to nonprocurement receipts will indicate if an excessive number of customer returns in a future period will require additional inspectors or possibly an increased repacking or remarking effort.

(4) Determine the total anticipated receipt workload associated with a specific source. Request appendix F-93, part 2, using option 2 for the specific source desired. If the report is to be limited to a specific period, use the applicable EDD. The resulting report can be used to forecast the number of receipts that can be expected for a given return project, e.g., a base closure. The report can then be used to identify additional resource requirements, if necessary.

(5) Determine anticipated bulk receipt workload for a future period. Request appendix F-94 report using option 1 for the minimum cube limit desired to identify bulk receipts. The resulting report can be used as a basis for storage planning when space utilization is high. An excessive amount of anticipated bulk receipts can also be a basis for diverting or obtaining additional resources for offloading materiel in the bulk areas.

(6) Determine the anticipated bulk receipt workload for a specific type of receipt for a future period. Request appendix F-94 report using option 2 for the minimum cube limit and the specific type of receipt. When notification of a returns program is received and a large number of bulk receipts are expected, the report may be limited to nonprocurement receipts allowing closer management of depot resources required to handle the increase.

d. These methods of using the Receipt Forecast Reports are examples of possible uses. They are not mandatory, nor are they restrictive. The reports should be requested for whatever purpose they are considered to be useful in depot management.

6. DISPOSITION OF THE FORM/REPORT

Destroy when no longer required.

APPENDIX E-094 P

MANUAL PREPARATION OF ACCEPTANCE REPORTS

1. PURPOSE

a. This procedure will furnish guidance in the preparation of an Acceptance Report (A/R) when the following conditions preclude automatic A/R production.

(1) Cancellation or correction to a previously transmitted A/R is required.

(2) The Purchase Unit (P/U) on the Contract Data record does not match the Unit of Issue (U/I) of the receipt, and a conversion factor is not available to adjust the receipt U/I quantity by mechanical means or the Quantity Variance Code is not available to determine an acceptable Hi-Lo quantity range.

(3) A procurement receipt, previously documented on an interim A/R, using an appropiate Shipment Acceptance Discrepancy Explanation (appendix A-74), is now being reclassified. These items represent receipts held in Condition Code L, which are being returned to issuable status (Condition Code A), per instructions from applicable authority; i.e., item manager of DSC.

(4) An Acceptance Report is requested, but the Receipt History Record has been deleted or purged.

(5) The Contract Administration Office has submitted an Acceptance Followup with a Transaction Status Code greater than 1.

(6) An attempt has been made to match an Acceptance Alert record to a Receipt Confirmation or Completed Receipt record. A match was made on the PIIN, CLIN and SPIIN (as applicable) but no match was made on the shipment number and shipment number Suffix Code.

(7) An Acceptance Alert/Followup for a receipt (identified on the hard copy of the Procurement Instrument/Contract as a transshipment item) was received and matched against Receipt and Acceptance Report History as well as the due-in or Prepositioned Materiel Receipt Card (PMRC) File. No matching record was identified in either instance. The action was mechanically identified as a possible transshipment requiring manual research and reporting. This identification is an assumption based upon both a missing PMRC and receipt history. Transshipment processing does not include DIC D4_ preparation.

(8) A Receipt Confirmation has been coded to produce an Acceptance Report but the Administering Location Code reflected in the DIC ZV_/ZX_ did not match Conversion Table Codes contained in appendices D-69 and D-70 and documented in DoD 4105.59-H.

b. Acceptance Reports (DIC PKN/PKP) will normally be mechanically prepared at the time the Materiel Receipt Card (MRC) is produced. The Acceptance Alert (A/A) File will be screened during the receipt process to determine if an A/R is required; if no A/A is available the Receipt Confirmation, DIC ZV_/ZX_, will be examined for evidence of Acceptance Reporting requirements (A/R). DIC PKP, automatically produced, may reflect one or more zero filled fields (Shipment Number, Purchase Unit and Quantity Shipped) usually associated with more significant data. These A/Rs are produced via the receipt confirmation process when a need for an A/R is recognized but when no matching A/A or, in some instances, DD Form 250/1155 is available to augment the normal automated A/R process.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-1, MILSCAP Format Identifier Codes.

b. Appendix A-74, MILSCAP Dicrepancy Reason Codes.

c. Appendix A-73, MILSCAP Transaction Status Indicator Codes.

d. Appendix A-76, MILSCAP Dating Techniques.

e. Appendix B-134, MILSCAP Acceptance Report (A/R) Card Format.

f. Appendix D-178, Processing Acceptance Alerts.

g. Appendix D-179, Processing Manually Prepared Acceptance Reports.

h. Appendix F-204, Acceptance Action Inquiry Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receiving Division, Document Control Branch will prepare the manual Acceptance Reports as required.

4. PROCEDURES/INSTRUCTIONS

a. As required, the Acceptance Action Inquiry Report, appendix F-204 will be mechanically prepared and forwarded to Receiving Division. This report reflects receipt records, together with available Receipt History, and Contract Data information, for which automatic A/R action cannot be accomplished. Manual action must be performed to prepare the applicable A/R IAW appendix B-134. The F-204 will display the necessary coding form to facilitate preparation and entry of the A/R.

(1) The receipt of a DIC PK5, A/A requesting a correction of previously transmitted data (A/A) contains a Transaction Status Indicator "E", which will perpetuate an image of the Acceptance Followup, DIC PK5 to appear on the F-204 report. This data will be accompanied by matching information from Completed Receipt and Contract Data History. All available research information will be displayed on the report to assist in preparing the corrected A/R response per appendix B-134. The corrected A/R will contain Transaction Status Code C in pos. 80.

(2) Corrective action may require submission of an A/R cancellation. This can be accomplished by preparing a duplicate of the A/R to be canceled, with an X overpunch in the decade position of the year in the PIIN Number (tenth position of a 13-position field). The data in the F-204, Acceptance Data Action Report may not provide full information necessary to prepare the proper correction. Further inquiries into the Contract Data may be necessary to resolve the problem. Inquiry procedure, appendix B-68 is provided to assist an operator in obtaining further information related to Contract Data.

(3) When the Contract Data File does not contain a conversion factor and the purchase Unit differs from the receipt Unit of Issue, it will be necessary to prepare a manual A/R.

(a) The Acceptance Action Inquiry Report will be produced. The report will contain all available related information from Receipts History and Contract Data.

(b) A document clerk will review the report for completeness and obtain the missing conversion factor from:

1. The Catalog Management Data Notification (CMDN).

2. The item manager/DSC.

(c) Divide the receipt quantity by the conversion factor and enter this quantity in the "QTY Accepted" block of the A/R input.

(4) Upon receipt of disposition instructions from the item manager, reclassifying receipts suspended in Condition Code L to Condition A, it will be necessary to manually prepare the final A/R. The following actions will be taken:

(a) Extract the copy of the F-204 report suspended with the depot copy of the discrepancy report, SF 364. Reference appendix F-204, paragraph 7h.

(b) Annotate on the coding form portion of the F-204, the quantity to be accepted and the quantity originally documented as shipped. Annotate the MRC and RCC dates together with the related TP Control Number of the A/R coding format.

(c) Review the manually-prepared A/R for completeness IAW appendix B-134.

(d) Prepare a DIC CC1 delete Action Code 4 IAW appendix B-031 to remove the Contract Data Record and transfer to history.

(5) An A/R may be requested by card (A/A input) or via telephone request after the Receipt History Record has been purged due to its (receipt record) age. In this instance, estimated MRC and/or RCC dates may be furnished, and the TP control number will be zero filled. A/Rs constructed in this fashion must have a DIC equal to ZKN or ZKP.

(6) Acceptance Followups with Transaction Status Codes greater than 1 and with no matching Completed Receipts File record will require manually prepared Acceptance Reports, reference Transshipment Receipts Exceptions covered by subparagraph 4a(9) below. The following procedure will be followed:

(a) Inquire the Completed Receipts File. Use DIC ZB1 or an E inquiry. Inquire by PIIN or NIIN. If a Completed Receipts File record is found, prepare an Acceptance Report with Transaction Status Code A.

(b) If no Completed Receipts File record is found, inquire the Suspended Receipts File.

1. If NIIN is available, inquire by N inquiry or ZZQ.

2. If NIIN is not available, determine the NIIN by inquiring the Contract Data File using DIC ZB0 or C inquiry. Then inquire the Suspended Receipts File using the DIC ZZQ or N inquiry.

(c) If a Suspended Receipts File record is found, no manually prepared Acceptance Report is required. A mechanically prepared report will be generated when the receipt is confirmed.

(d) If a Suspended Receipts File record is not found, or if no NIIN is available, prepare a ZKN with X is pos. 66 with Discrepancy Reason Code U and with Transaction Status Code D.

(7) Receipt Confirmation Cards will be matched to Acceptance Alerts and Acceptance Followups will be matched to Completed Receipt records. The match will be by PIIN, SPIIN, CLIN, Shipment Number and Shipment Number Suffix Code. If the PIIN, SPIIN and CLIN match, but the Shipment Number and Shipment Suffix Code do not match, the Acceptance Alert or Acceptance Followup will be output on the F-204 for manual review. The following procedure will be used:

(a) Attempt to verify the Shipment Number and/or Shipment Number Suffix Code from the DD Form 250, 1155, etc.

(b) If the Shipment Number and/or Shipment Number Suffix Code can be determined, prepare an appropriate ZKN.

(c) If the Shipment Number and/or Shipment Number Suffix Code cannot be determined, do not prepare a ZKN.

(8) An Acceptance Alert or Acceptance Followup with a Transaction Status Code of 1 will compare the Purchase Unit against the Unit of Issue. If there is no match, the Quantity Shipped will be compared to the Hi-Lo range established by the Quantity Variance Code. If the Quantity Variance Code is not available, a manual A/R must be prepared.

(a) Attempt to determine the Quantity Variance Code from available information.

(b) If determined, establish whether the Quantity Shipped in the A/A is within the allowable variance. If allowable, enter the Quantity Shipped from the A/A into the Quantity Accepted field of the A/R. If the Quantity Shipped is not within the allowable variance, divide the Quantity Shipped by the Conversion Factor and enter the converted total into the Quantity Accepted field of the A/A. See subparagraph (3) above, if the Conversion Factor is not available.

(c) If the Quantity Variance Code is not found, obtain the information from the item manager/DSC.

(9) When an A/A or an A/A Followup is received and a matching Completed Receipt History is not found, a further match is made with the due-in or PMRC File. If a PMRC match (PIIN, SPIIN, CLIN) is not obtained, the receipt is identified as a Possible Transshipment on the F-204, Acceptance Action Report. Resolution of this problem will require manual research and reporting as follows:

(a) If no PMRC or Automated Contract Data is available for transshipment receipts, it will be necessary to obtain the Procurement Instrument or Contract. Contact the appropriate DSC if the contract is not locally obtainable.

(b) Screen the contract for evidence of transshipment. If the line under investigation is a transshipment item, prepare a manual A/R to document receipt status, delivered or undelivered IAW appendix B-134.

(c) If the line is not a transshipment item, annotate the F-204 to this effect and continue processing a manual A/R IAW paragraph 4a(5) or (6) of this procedure. The instruction to manually prepare an A/R response is still a requirement even if the receipt is not a transshipment item. The A/A still requires a response.

(10) When the Administering Location Code contained in the receipt confirmation is not 001 through 172, does not match the conversion table codes reflected in appendix D-69, or is not documented in DoD 4105.59-H as a Contract Administration Service Code for DoD CAS components, no DoDAAD can be automatically computed and the automatic A/R DIC PKP is frustrated.

(a) Review the RCD for correct Administering Location Code entry. If Administering Location Code is not transposed, review contract data via Type C Inquiry IAW appendix B-68. Review hard copy of contract and identify from either source the correct code.

(b) Prepare a manual A/R, as required, obtaining the proper ADP point from DoD 4105.59-H and additional data from receiving documentation or receipt history, as appropriate.

b. Completed and properly annotated Acceptance Reports, DIC ZKN/P, will be forwarded to the appropriate document input station for entry.

APPENDIX E-094 V

ACCEPTANCE ALERT OR ACCEPTANCE REPORT VIOLATIONS

1. PURPOSE

This appendix provides instructions for correction and reentry of Acceptance Alert/Followup cards (A/A) or Acceptance Report (A/R) cards that have been rejected from the computer.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-178 and D-179

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receiving Division, Receipt Documentation Branch will be responsible for investigation, correction and reentry of the A/A or A/R as required. Reasons for invalid A/A or A/R inputs are as follows:

a. Acceptance Alert/Followup, DIC PK5 Violations.

VIOLATION REASON CODE	DEFINITION
AI	Invalid Procurement Instrument Identification Number (PIIN).
AN	Invalid Purchase Unit.
AS	Invalid Quantity.
EX	Invalid Supplementary PIIN/Call/Order Number.
IU	Invalid Shipment Number.
JI	Invalid CLIN.
RZ	Invalid Consignee Code.
TU	Invalid Transaction Status.

b. Acceptance Report, DIC PKN/PKP Violations.

VIOLATION REASON CODE	DEFINITION
AA	Invalid Document Identifier Code.
AI	Invalid PIIN.
AN	Invalid Purchase Unit.
AS	Invalid Quantity.
D9	Invalid TP Control Number.
EX	Invalid Supplementary PIIN/Call/Order Number.
HP	Invalid Date.
IU	Invalid Shipment Number.
JI	Invalid CLIN.
RZ	Invalid Consignee Code.
TU	Invalid Transaction Status.
8V	Invalid Discrepancy Code.

4. PROCESSING

Violations of Acceptance Alert (A/A) or Acceptance Report (A/R) cards will appear on the Violation Reject Printout, appendix F-85. Violations will be identified by the Violation Reason Code (VRC) with the erroneous data element underlined by asterisks. The following corrective procedures are outlined to serve as guidance in preparing corrective action. Documentation referred to may be a coding sheet, the copy of the appendix F-204 used to prepare the A/R, Receipt or Contract Data inquiry responses, or copies of the active Award files (contracts). Violation of Acceptance Alerts will be more difficult to investigate and correct. A telephone call to the applicable CAO may be required to obtain missing or incorrect information.

a. VIOLATION REASON CODE AA.

(1) REASONS FOR VIOLATION/ERROR:

Condition indicates an improper/invalid DIC. VRC AA alpha dates appear in pos. 68-70 and 75-77 with DIC ZKN or ZKP in pos. 1-3.

(2) PROCESSING/RESEARCH REQUIRED:

Review coding form or input documents. If date received in pos. 66-72 and 73-79 is constructed IAW appendix A-74, the DIC must be PKP or PKN. If MRC and RCC dates (all numeric) are entered in pos. 66-69 and 70-73, respectively, the DIC must be ZKN or ZKP. Correct DIC as required.

b. VIOLATION REASON CODE AI.

(1) REASON FOR VIOLATION/ERROR:

Procurement Instrument Identification Number contains embedded blanks or special characters, or is less than 13 positions long.

(2) PROCESSING/RESEARCH REQUIRED:

Determine from documentation, if available, the correct PIIN. Review original input coding form for correct PIIN if violation occurred for an A/R. If DIC PK5, contact applicable CAO by telephone for correct data.

c. VIOLATION REASON CODE AN.

(1) REASON FOR VIOLATION/ERROR:

The purchase unit is blank or contains blanks or numeric characters.

(2) PROCESSING/RESEARCH REQUIRED:

Review coding form, input document or inquire Contract Data to attempt to identify proper Purchase Unit. If necessary, contact CAO for required information. Correct data and reenter.

d. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR:

The shipped quantity, pos. 47-54, is zero filled or blank. The quantity accepted, pos. 57-64, is zero filled with no D in pos. 80, Interim Report.

(2) PROCESSING/RESEARCH REQUIRED:

Review coding form or input document to determine correct quantity or inquire receipt history for correct quantity accepted. If necessary, contact CAO if shipped quantity is questioned. Determine correct quantity and reenter.

e. VIOLATION REASON CODE D9.

(1) REASON FOR VIOLATION/ERROR:

The DIC in pos. 1-3 is ZKP or ZKN and an invalid TP Control Number is entered in pos. 74-79.

(2) PROCESSING/RESEARCH REQUIRED:

Review the coding form. If A/R was manually prepared, DIC ZKN or ZKP should be accompanied by a TP Control Number in pos. 74-79. If pos. 74-79 contains alpha characters (a month abbreviation appears in pos. 75-77), the date was prepared incorrectly or the DIC is in error. DIC ZKN or ZKP require MRC date and Date of Receipt in addition to TP Control Numbers. Determine correct data and reenter.

f. VIOLATION REASON CODE EX.

(1) REASON FOR VIOLATION/ERROR:

The call/order number (SPIIN) contained embedded blanks.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct SPIIN by reviewing Contract Data, Receipt History, or input coding form to identify the correct or missing information.

g. VIOLATION REASON CODE HP.

(1) REASON FOR VIOLATION/ERROR:

Violation Reason Code HP indicates that the DIC in pos. 1-3 is PKN or PKP, and the delivery or acceptance dates were not constructed in accordance with the provisions outlined in appendix A-76; or the DIC in pos. 1-3 is ZKN or ZKP, but pos. 67-69 and/or 70-73 are not equal to or greater than 001 and less than 367.

(2) PROCESSING/RESEARCH REQUIRED:

Review the violation appendix F-85 and determine the error. If the DIC is PKN or PKP, inquire Receipt History to determine the proper Julian date of receipt or MRC date. Convert this date to the proper day, month and year format. If the DIC is ZKN or ZKP, review the MRC or receipt dates for compliance with appendix B-134 criteria. Correct or supply the missing dates as required.

h. VIOLATION REASON CODE IU.

(1) REASON FOR VIOLATION/ERROR:

The contractor's shipment number is blank.

(2) PROCESSING/RESEARCH REQUIRED:

If DIC is ZKN or ZKP research documentation available to identify the correct shipment number. Inquire Receipt History, if necessary, to obtain correct information. If DIC PK5, review receipt documentation (DD Form 250, etc.) or contact CAO for corrected data.

i. VIOLATION REASON CODE JI.

(1) REASON FOR VIOLATION/ERROR:

The CLIN is invalid; it contains other than all numeric in the first four positions.

(2) PROCESSING/RESEARCH REQUIRED:

Investigate coding form or available documents, or inquire the Completed Receipt File to identify the correct CLIN. Contact CAO if DIC is PK5 and CLIN is incorrect.

j. VIOLATION REASON CODE RZ.

(1) REASON FOR VIOLATION/ERROR:

The consignee code contains blanks or special characters.

(2) PROCESSING/RESEARCH REQUIRED:

Obtain the proper DoDAAD consignee code as applicable to correct the "Ship To" identity or "ADP Point" coding error. If necessary, contact CAO if error appears on DIC PK5.

k. VIOLATION REASON CODE TU.

(1) REASON FOR VIOLATION/ERROR:

Transaction status is other than A, C, D, or blank, or the transaction status is D; but pos. 66 is not X overpunched and/or no U is present in pos. 65.

(2) PROCESSSING/RESEARCH REQUIRED:

Review coding form to check for proper Transaction Code. Check above pos. and 66 for proper information entry. Contact CAO if error appears on DIC PK5.

l. VIOLATION REASON CODE 8V.

(1) REASON FOR VIOLATION ERROR:

Shipment explanation or discrepancy code is other than D, M, N, O, S, T, U, W, X or blank. If U is entered, pos. 66 must contain an X overpunch.

(2) PROCESSING/RESEARCH REQUIRED:

Review input coding form for error. Check to ensure X overpunch is specified if the status is U.

5. REENTRY INSTRUCTION

Determine correct entries. Annotate corrections on the F-085 Violation Printout. Reenter correct A/A or A/R per input format outlined in appendix B-133 or B-134.

APPENDIX E-095 P

U.S. GOVERNMENT BILL OF LADING (SF 1103) AND CONTINUATION SHEET (SF 1109)

1. REFERENCES

a. DLAR 4500.3, Chapter 214

b. Chapter 60

c. Appendix C-19

d. Appendix C-95

e. Appendix C-96

f. Appendix A-93

2. FORMS

a. SF 1103

b. SF 1109

3. PURPOSE

Outline the use, issuance, preparation, distribution and accomplishment of Government Bills of Lading.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Commercial Traffic Branch is responsible for the preparation, issuance and distribution of Government Bills of Lading for all outbound freight shipments.

5. GENERAL

a. The Government Bill of Lading is used for the procurement of transportation and related services from commercial carriers when the charges for such services are properly payable by the Government directly to carriers concerned.

b. Only authorized transportation officers or acting transportation officers may issue Government Bills of Lading provided required supporting documentation is available.

c. Specific instructions relative to Government Bills of Lading are outlined in paragraph 1a above.

d. Data required to complete a Government Bill of Lading will be obtained from the Shipment Planning Worksheet (SPW) unless otherwise specified.

e. Other GBL standard forms not covered herein will be processed and utilized in accordance with paragraph 1a above.

6. PROCEDURES

a. SF 1103, U.S. Government Bill of Lading original will be utilized when there is sufficient space available to properly describe the shipment and enter applicable data. SF 1109, Continuation Sheets will be utilized whenever the designated space on the basic Bill of Lading set is insufficient to list the articles constituting the entire shipment and other required information.

b. Sufficient space will be reserved on the basic Bill of Lading set to show the total number of continuation sheets used, weights and other data as prescribed and applicable.

c. Entries on SF 1103 and SF 1109 are as outlined in the following subparagraph. Specific data entries required for certain shipments and not shown will be entered in accordance with instructions contained in paragraph 1a above.

DATA	DESCRIPTION	SOURCE
B/L Number	Prefix symbol and B/L serial number.	Preassigned to Form
Transportation Company Tendered To	Enter the full name of the initial line-haul carrier and mode of Shipment Code, appendix A-17.	As Assigned
Traffic Control Numbers	The route order number, the export release number, and other symbols assigned to the movement will be shown.	SPW
Stop Car or Truck At	Show stop off points for partial unloading or to complete loading if applicable. Complete entries in accordance with paragraph 1a above.	SPW
Car-Truck Ordered, Furnished	Enter car-truck ordered/furnished/size and date furnished.	SPW
Date B/L Issued	The date of issue will be the date the first entry is made on the B/L.	As Assigned
Car-Truck Initials and Number, Kind	The initials and number of the car or vehicle will be shown also the type of car or vehicle will be shown in the space marked "kind." Type may be indicated by symbol as outlined in paragraph 1a above.	SPW

DATA	DESCRIPTION	SOURCE
From Shipping Point	The name of the point at which the shipment is actually tendered to the initial carrier will be shown.	As Assigned
Shipper	Full name of the shipping establishment will be shown.	As Assigned
Marks	Any marks having reference to transportation, delivery at destination, or identification of packages en route or at destination will be shown, e.g., when a shipment is consigned direct or is reforwarded to a port for export, the notation "FOR EXPORT" will be shown.	SPW or As Determined
Consignee	The designation or official title of consignee and the official name of activity will be shown IAW particular shipping instructions.	SPW Terminal Facilities Guide DLAH 4510 Series
Destination	On the first line enter the Issue Priority Designator (IPD) and the Desired Delivery Date (DDD).	SPW
	Enter the destination. Instructions contained in the Terminal Facilities Guides designate, according to the mode of transportation utilized, the city, town, or point, and state to be shown on the GBL as destination.	DLAH 4510 Series
Routing (VIA)	Enter the routing instructions provided in the route order or export release. Enter the official abbreviation of the initial carrier's name. NOTE: For shipments not covered by route releases the "Via" space of the GBL may be of the GBL may be left blank except when it is to the advantage of Government to name the connecting carriers.	MTMC, SPW Official Railway Equipment Register (Other modes enter the full name of each carrier.)
Seal Numbers	Enter seal numbers, the applied by space will be marked "Shipper."	As Assigned

DATA	DESCRIPTION	SOURCE
Charges To Be Billed To	Enter the official designation and address of the office responsible for payment of the charges, referred to as the disbursing office. When transportation charges are to be paid direct to a carrier by the Government agency other than the shipper agency, the name of the department and the office responsible for payment will be shown. NOTE: Normally this data is overprinted on the GBL locally.	DLAR 4500.3 Paragraph 214033
Appropriation Chargeable	Enter the name of the Government agency, and full allotment symbol when a specific allotment is chargeable. When more than one appropriation allotment is chargeable, enter the notation in this block "See Below and/or Continuation Sheets."	SPW
Number and Kinds of Packages	The number of packages or containers, kind of package or containers (barrels, boxes, crates, etc.) will be entered.	SPW
Description of Articles	Freight description of articles to be shipped and other data will be entered as follows and applicable. Appropriation Code Chargeable Transportation Control Number (TCN) Consignee Ship To Code Issue Priority Group (IPG) Required Delivery Date (RDD) Port of Debarkation Code (POD) Water Commodity Code Project Code UFC and Suffix and/or NMFC and Suffix Freight Description Cube Shipment Unit Number Assembly Location Mark for: In-the-Clear Address. Special Instructions, e.g., "Emergency Shipment" "Green Label," and so on. NOTE: Exceptional required data entries not indicated will be shown as prescribed by paragraph 1a above.	SPW

DATA	DESCRIPTION	SOURCE
Numbers on Packages	When packages/containers are serially numbered, enter numbers indicated.	SPW
Weights	Enter the shipment and, where applicable, the skid weight, pallet weight and dunnage weight. Example: Freight 12500 Skid Weight 200 Pallet Weight 150 12850 Dunnage Weight 200 NOTE: Weights shown on the bill of lading will be specified as "Agreed" or "Tariff" weight to conform to the provisions of weight agreements. Enter "Agreed" or "Tariff" immediately below the word "Weights."	SPW
Tariff or Special rate Authorities	On MTMTS routed traffic or any shipment, regardless of quantity, subject to special rate tenders or arrangements complete tariff authority will be shown. NOTE: Freight rates will not be shown on GBL.	As Assigned
Transportation Company	The full name of the initial carrier will be entered.	SPW
Certificate of Issuing Officer	The official name of the installation or activity at which the bill of lading is issued will be entered. The address will be entered unless it is shown in the "From (Shipping Point)" space. The Certificate of Issuing Officer will be signed, followed by the date signed and the name and title of the official issuing the bill of lading. The signing for the transportation officer will be followed by his title and the word "for."	As Assigned

e. SF 1109 (Continuation Sheet Entries):

DATA	DESCRIPTION
Name and Location of Shipper	Enter name and location of shipper as shown on page 1.
Bill of Lading Number	Enter B/L number as shown on page 1.
Page Number	Enter page number as applicable 2, 3, or 4, and so on.
Description of Articles	Under description of articles enter the following data as applicable: Appropriation Code Chargeable Transportation Control Number (TCN) Consignee Ship To Code Issue Priority Group (IPG) Required Delivery Date (RDD) Port of Debarkation Code (POD) Water Commodity Code Project Code UFC and Suffix or NMFC and Suffix Freight Description Number of Packages (applicable block) Kind of Packages (applicable block) Cube Shipment Unit Number Assembly Location Numbers on Packages/Containers (applicable block) Total weight (Enter as Appropriate) Skid Weight, Pallet Weight, Dunnage Weight (applicable block) Mark For: In-the-Clear-Address NOTE: Above entries are made for each TCN under the same appropriation symbol. Enter total number of packages, cube and weight at bottom of page and enter the notation "Carried Forward to Page 1."

f. Enter the following data under description of articles on first page of GBL (SF 1103):

Space down to center of page and enter the notation "Carried Forward from SF 1109". Enter totals as compiled from continuation sheet(s), total number of packages, kinds of packages, total cube and total weights.

NOTE: All other entries on the first page will be as outlined for SF 1103, subparagraph 6d above.

7. DISTRIBUTION

Distribution of GBL will normally be as follows, exceptions to distribution will be IAW instructions outlined in DLAR 4500.3. Distribution will be made after receipt by carrier.

COPIES	TO
1	Consignee
2,3,4	Carrier
5	MTMC
6	File (With applicable documentation backup data.)
7	Consignee
8	Appropriate Finance and Accounting Office
9	Used internally for check of shipments, or other distribution as may be required.

APPENDIX E-096 P

BIN ITEM INQUIRY CARD

1. PURPOSE

This procedure contains instructions for establishing NSNs or NSN by popularity Group Code that may be candidates for bin replenishment procedures.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-42

b. Appendix A-82

c. Appendix B-103

d. Appendix D-93

e. Appendix E-096 V

f. Appendix F-85

g. Appendix F-95

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

DS/T

4. PROCESSING/INSTRUCTIONS

a. This process will enable all DLA depots to use bin issue data to determine bin replenishment requirements. The data depicted on the F-95 by NSN and/or popularity Group Code should be used to identify specific NSNs that qualify for bin replenishment and when used properly should reduce overall bin replenishment frequency. This may also result in a reduction in rewarehousing volumes at depots.

b. Potential bin replenishment for NSN(s) can be identified on the F-95 by entry of up to 200 NSNs and up to three popularity Group Codes. Computer runs should be limited to once a week.

APPENDIX E-096 V

BIN ITEM INQUIRY CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-103, Bin Item Inquiry Card, DIC ZUJ.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-93

3. PURPOSE CONTENT AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of the Bin Item Inquiry Card. The Director, DS/T, or his designee, is responsible to prepare and correct any cards that have been rejected from computer process. Reasons for rejects are as follows:

VIOLATION REASON CODE	DEFINITION
AY	NSN invalid or blank.
OQ	Invalid Popularity Group Code or all fields blank.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the stock number is invalid or contains blanks in pos. 8-20.

(2) PROCESSING/RESEARCH REQUIRED:

Review appendix F-85, Violation Printout and/or coding sheets to determine incorrect data input. Reenter transaction with correct NSN data.

b. VIOLATION REASON CODE OQ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that entry(s) in pos. 21, 22, or 23 are other than A, B, C, D, E, F, or G, or all positions are blank. Field positions 22 and 23 may be blank but a valid entry is required in pos. 21.

(2) PROCESSING/RESEARCH REQUIRED:

Review appendix F-85 to determine error. Reenter card with corrected data.

APPENDIX E-097 P

INPROCESS SHIPMENT UNITS WITH CURRENT PDT/MDT

1. PURPOSE

To provide capability to inquire by PDT/IPG or MDT/IPG for CRT visibility of Material Release Orders (MROs) that have not been offered to transportation for the current day. Process allows inquiry by warehouse location.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-102

b. Appendix B-214

3. RESPONSIBLE ORGANIZATION ELEMENTS

a. Transportation and Shipping Division

b. Warehousing Division

4. PROCEDURES AND INSTRUCTIONS

a. There are two types of entries allowed in this procedure:

(1) Inquire MROs by IPG and PDT equal to the current date. If a specific location is desired enter the three position Warehouse Location Code in LOC field, if not leave blank.

(2) Inquire MROs by IPG and MDT equal to the current date. If a specific location is desired enter the three position Warehouse Location Code in LOC field, if not leave blank.

b. To initialize the CRT, key in $$UWFH60 and depress the ENTER key. If the entry was successful, the following format will display:

INQUIRY OF MROS IN OPEN STATUS UWFH60

OPTIONS:

P - DISPLAYS MROS BY IPG WITH A PDT EQUAL THE CURRENT DATE

M - DISPLAYS MROS BY IPG WITH A MDT EQUAL THE CURRENT DATE

ENTER OPTION IPG LOC

c. Enter the option, the IPG1 and location (optional) desired and depress the ENTER key. A successful entry will display all open MROs for the current date in MOFAST Shipment Status Codes A or B for the option, IPG and warehouse when requested. The display will be as follows:

IPG 1 IN OPEN STATUS

SU/LINE NUMBER	DOCUMENT NUMBER	NSN	UI	QTY	WHS LOC	PROJ	MODE CODE	STAT CODE
17507550262	V0336751450964	5960001234567	BT	00004	T40	999	B	A
17504630020	FB204951720594	5960001639051	CN	00001	T40		B	A
17533810357	N6297451620830	6510001741825	YD	00100	T33		B	A
17502680002	V5284151390485	5960005897945	BT	00004	T26		B	A
17539360006	FB450051441234	5960006758349	EA	00124	T44		B	A
17502800001	W62JAK51330912	5960004398579	EA	00030	T55		B	A
17536690004	FB220051500932	5960004838267	EA	00001	T63		B	A
17507550295	V0336751450438	5960007652313	RO	00025	T40	999	B	A
17503560002	N0060451381267	5960004673531	EA	00066	N22		B	A
17514730024	R5531851301367	5960008734562	EA	00035	P25		B	A
17514020001	FB460053218900	5960009868545	CL	00001	T26		B	A
17517060002	W3321451224326	5960003467248	EA	00100	T33	YDF	B	A
17516770023	FB250051119867	5960008656741	EA	00250	N16		B	A
17521100001	N2216050991765	2610003778545	EA	00030	T33		B	A
17507550240	V0336751451549	5960001935091	CL	00320	T40	999	B	A
17507550242	V0336751451551	5960001895973	CL	00125	T40	999	B	A

ENTER OPTION IPG ALL DATA HAS BEEN DISPLAYED

5. ERROR MESSAGES

ERROR/MESSAGE	CAUSE/ACTION
INVALID OPTION REQUESTED MUST BE M OR P	Probable Cause: An option other than M or P was entered. Action: Verify option code and reenter.
IPG REQUESTED MUST BE 1 2 OR 3	Probable Cause: An IPG other than 1, 2 or 3 was entered. Action: Verify IPG and reenter.

APPENDIX E-098 P

WORKLOAD REQUEST CARD

1. PURPOSE

This procedure describes the method of requesting workload in addition to the workload already scheduled for the current Planned Date to Transportation (PDT).

2. REFERENCES

a. Chapter 60

b. Appendix A-42

c. Appendix B-98

d. Appendix F-38

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Workload Control Branch is responsible for reviewing the Workload Forecast and submission of Workload Request Card(s) when it is determined that additional workload is required.

4. PROCEDURES/INSTRUCTIONS

a. Receive daily Workload Forecast report, appendix F-38.

b. Review report and determine if workload in addition to that scheduled to be released for the current PDT is desired.

c. Determine in coordination with appropriate operating elements resource requirements required to accomplish the workload.

d. Prepare and submit Workload Request Card, DIC ZBL, in the format prescribed by appendix B-98. Card inputs processed through the entry system are validated during the batch process and rejects are output on the F-85 Violation Reject Report. The Workload Request Card may be entered to the computer via CRT for processing as follows:

(1) Enter $$UWTF15. The display shown on figure 1 will be returned.

(2) Enter the desired input into applicable fields indicated on the display. Depress ENTER key. Successful input results will be indicated by input data being cleared from the CRT screen. Errors in input data will be displayed back with a message "INVALID DATA" with the cursor positioned under the invalid data field. Correct erroneous data and reenter the transaction.

(3) All CRT inputs are suspended prior to processing. If maximum entries specified in appendix B-98 are exceeded, violations will be output on the F-85, Violation Reject Report.

(4) Suspended ZBLs may be displayed for review, change or deletion by entering D following the line titled "Display ZBLs for change or Deletion" and depressing the ENTER key. Each suspended ZBL will be displayed on a single line as shown in figure 2. When all suspended ZBLs cannot be presented on one Tube Face, depress the ENTER key for additional displays.

(a) Displayed ZBLs may be changed by positioning the cursor under the desired field and typing the correct data.

(b) To delete a ZBL, position cursor under the line, space out the Action Code and depress the ENTER key.

(c) To add a ZBL, position cursor on a blank line and type information. Depression of the ENTER Key will initiate validation of entered or changed ZBLs and display error message, if applicable. If entry or changes are valid, original input panel will be displayed on screen.

e. Workload can be pulled by the following elements when used in conjunction with Workload Request Action Codes, appendix A-42. To pull additional workload for Disposal Release Orders, DIC A5J, use DRO Code W in conjunction with Action Code.

Line Items/Weight
Geographic Shipping
Warehouse Area
PDT
Destination Activity Address Code
Consignee (Under emergency condition only.)
Special Projects (In conjunction with Service/Agency Code.)
Combination of first 4 listed above.

f. Applicable Action Codes:

CA - Geographic Area and Weight of MROs
CC - Consignee
CD - Project and Service/Agency
CE - Destination AAC
CG - Line Items, Warehouse, PDT, and Area
CI - Release Inventory/Documents
CJ - Line Items, PDT, and Area
CL - Line Items, Warehouse, and Area
CN - Line Items and Area
CQ - Line Items, Warehouse, and PDT
CS - Line Items and PDT
CT - PDT
CV - Line Items and Warehouse
CX - Line Items

g. Input Limits are as follows:

(1) Fifteen cards may be entered to pull workload by Special Project Code in conjunction with the Service/Agency Code.

(2) Thirty-five cards may be entered to pull workload by consignee under emergency conditions only.

(3) A hundred cards may be entered to pull workload by Destination AAC.

(4) Seventy-eight cards may be entered to pull workload by:

(a) Line Items, or

(b) Geographic Area, or

(c) Warehouse Area, or

(d) Planned Date to Transportation or a combination of subparagraphs (a) through (d) above.

APPENDIX E-098 V

WORKLOAD REQUEST CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-98, Workload Request Card, DIC ZBL

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-27

3. PURPOSE

This appendix provides instruction for the research, correction and reentry of Workload Request Cards which have been rejected from computer processing.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Workload Control Branch is responsibile for correction and reentry of all Workload Request Card violations rejected during computer processing.

5. PROCEDURES/INSTRUCTIONS

a. Whether the Workload Request Card is entered by remote terminal or through the Control Processing Unit, violations will be entered on the Violation Printout, appendix F-85.

b. Violations will be corrected and reentered immediately to computer program to ensure processing of Workload Request Card (s) prior to next shipping cycle.

c. Violation Codes (appendix A-82) assigned to this process and definitions are as follows:

VIOLATION/ REASON CODE	DEFINITION
RZ	Consignee invalid (pos. 48-53).
AK	Project Code invalid (pos. 54-56).
MD	Destination AAC invalid (pos. 57-62).
JK	PDT invalid (pos. 26-28).
CF	Action Code invalid (pos. 78-80).
JI	Line Item invalid (pos. 69-73).
JF	Area Code invalid (pos. 46-47).

VIOLATION/ REASON CODE	DEFINITION
JJ	Warehouse Area invalid (pos. 25).
UC	Card Entries in excess of table limits. (Action Code CE-100 Cards. All other Action Codes, 15 cards each.) (Position not applicable.)
SF	Workload Pull by PDT of DRO Invalid (pos. 19).

d. Reentry of corrected violation will be as follows:

NOTE: Appendix F-85, Violation Printout will show an asterisk under each card column of the input which is to be corrected. If the fields are all valid, but the input does not match a record, no asterisk will appear. However, the appropriate Violation Reason Code will appear in the Date Line containing the input image.

(1) Screen F-85 Violation Control Report and determine reason for rejection.

(2) Research documents utilized for preparation of original Workload Request Card DIC ZBL, appendix B-98; Workload Forecast, appendix F-38, Appendix E-098 P, etc.

(3) When the correct entry has been determined, annotate the corrected data directly below the erroneous field on the F-85 report using ink or distinctive colored pencil.

(4) Forward the annotated Violation Printout, appendix F-85 to the Office of Data Systems, via keypunch services, for reentry into the applicable process.

e. Violations received via remote terminal will be researched, corrected entry determined and reentry to applicable process will be made via remote terminal.

APPENDIX E-099 P

MRO/DRO CONTROL/STATUS REQUEST CARD

1. PURPOSE

This procedure prescribes the conditions under which an MRO/DRO Control/Status Request Card, DIC ZBM, appendix B-99, will be used.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 60

b. Appendix A-42

c. Appendix B-66

d. Appendix B-99

e. Appendix F-40

f. Appendix F-69

g. Appendix F-107

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Shipping Documentation Branch is responsible for the determination that a ZBM card is required and the preparation thereof. Responsible also to establish the options available in appendix B-66 to provide a prepunched ZBM card for parcel post line items or freight line items or any combination specified in appendix B-66.

4. PROCEDURES/INSTRUCTIONS

This card is designed to accomplish a number of different functions predicated on the Action Code assigned. Completed parcel post, denial, local delivery, freight offered for shipment documentation is received in Shipping Documentation Branch. Documents are sorted into batches by mode, date shipped, date offered, and Action Codes as prescribed in subparagraphs a through i below. Verify quantities shipped, denied, and/or adjusted. Ensure that Delay Reason/Type of Hold Codes and adjustments to Parcel Post Automatic Clear Date are provided when applicable. Pull ZBM cards from suspense file if ZBM option is utilized. Prepare a coding sheet for each batch to be keypunched.

a. Change Data Elements on the Shipment Unit File.

A ZBM card will be used to change existing data on the Shipment Unit File for an individual line item. Positions 1-3, 8-14, and 15-18 must be completed and the only other fields in the card to be filled are those to be changed. Punch the correct data in the field of the card and this data will write over

the data already in the file. Action Code DA will be punched in pos. 79-80 to accomplish this action.

b. Overshipment of Quantity Ordered.

When the quantity actually shipped or offered, based on data annotated on the Shipment Planning Worksheet document, exceeds the quantity in the MRO/DRO control card because of item packaging characteristics, prepare a ZBM card indicating the quantity offered or shipped in pos. 21-25 and the overage in pos. 61-65. Use Action Code DB in pos. 79-80. If an overage is shipped to the PDO to comply with DSC instructions, follow the above instructions as to quantity using the same Action Code. Adjustments on partialled lines must always be indicated in the last action of that line.

c. Undershipment of Quantity Ordered.

When the quantity offered or shipped is less than the quantity in the MRO/DRO Control Card because of item packaging characteristics, prepare a ZBM card indicating the Action Code DD in pos. 79-80. Undershipment data will be on the Shipment Planning Worksheet. Adjustments on partialled lines must always be indicated in the last action of that line.

d. Denials.

(1) If the Shipment Planning Worksheet indicates an undershipment because of insufficient stock with the proper shelf-life, prepare a ZBM card using the Action Code DJ in pos. 79-80 indicating the quantity offered or shipped in pos. 21-25, and the quantity denied in pos. 61-65. The computer will prepare a denial A6_ for the quantity undershipped using the appropriate Management Code 3. If the undershipment is due to condition change, take the same action as above for quantities denied using Action Code DK. The computer will prepare an A6_ with Management Code 2. (Also submit DAC within 3 days.)

(2) Where a warehouse refusal exists, either partial or complete, the quantity offered or shipped will be in pos. 21-25 and the denial quantity in pos. 61-65 using Action Code DT in pos. 79-80; if a PDO shipment is involved, use the same Action Code. The computer will prepare an A6_ with Management Code 1.

(3) When the undershipment is because of insufficient stock with the proper type pack (subsistence only), prepare ZBM card using Action Code DE in pos. 79-80, indicating the quantity offered or shipped in pos. 21-25, and the shortage in pos. 61-65. The computer will prepare an A6_ with Management Code 4.

(4) When the undershipment is because reidentification of assets is in process, prepare a ZBM card using Action Code DG in pos. 79-80, indicating the quantity offered or shipped in pos. 21-25 and the shortage in pos. 61-65. The computer will prepare an A6_ with Management Code 5. (Also submit DD Form 1225 within 3 days.)

(5) When the denial is because the materiel was ordered in one continuous length (Advice Code 2N) but is not so available, prepare a ZBM card using Action Code DM in pos. 79-80, indicating the zero quantity offered or shipped in pos. 21-25, and the denied quantity in pos. 61-65. The computer will prepare an A6_ with Management Code 9.

(6) When the denial is because narcotic materiel was not available to supply exact quantity narcotic MRO in support of FMS transaction, prepare ZBM card using Action Code DL in pos. 79-80 and the denied quantity in pos. 61-65. The computer will prepare an A6_ with Management Code 8.

NOTE: Return, via mail, the Export Permit to DPSC, ATTN: Chief, Stock Control Division.

(7) With the exception of numeric (denial) Management Code 3 or 9, all other numeric (denial) Management Codes will be considered valid to specify conditions which preclude shipment of the directed DRO quantity or compliance with disposal instructions.

e. Cancellation of a Shipment Unit Line Item or Portion Thereof.

When notification (AC6/ACJ) is received from a DSC of a partial or complete cancellation of a line item, the computer History File is automatically queried to determine if cancellation is possible. Where the MRO is in process, a listing, appendix F-69, is prepared indicating current status. When the shipment is located and canceled quantity removed, prepare a ZBM card using data on the F-69 report and Action Code indicating the quantity canceled in pos. 61-65.

f. Picking, Packing, and Assembly.

Offering or closing of a line item after it is picked, packed, and assembled will be accomplished by use of a ZBM CARD UTILIZING Action Code DF. Data to complete this card will be on the Shipment Planning Worksheet. If it is found that a ZBM card is processed using a DF Action Code and that action is in error, a reversal action must be initiated to completely reverse the DF action by the use of Action Code DH.

g. Status Inquiry.

A ZBM card will be utilized to inquire the Shipment Unit File to obtain current status of either a Shipment Unit or a line item within a Shipment Unit. Action Code DN will be used and, if a specific line item inquiry is desired fill in the appropriate line item number in pos. 15-18. If status of the complete Shipment Unit is desired, leave pos. 15-18 blank. Complete status will be printed out on the Shipment Unit Line Item Inquiry Answer Report, appendix F-40.

h. Removal of a Shipment Unit Line Item from Mechanical Processing.

When it becomes necessary to process replies to followup, cancellation requests, History Inquiries manually, a ZBM card with Action Code DP is processed against that line item. Appendix F-107 will be output for manual control of the line item history. This Action Code should be used on an exception basis only.

i. Partial Action on a Set.

ZBM card, Action Code DF with zeros in quantity offered field and other than G, H, or 6 (parcel post) in mode field will indicate partial action on a set. Final action will be indicated by numeric 1 preceded by zeros in quantity offered field.

j. Rejected Materiel Release Order.

When it is required to reject an MRO containing Advice Code 2T (deliver to ultimate consignee by RDD or cancel) because the Transportation Officer has determined the RDD is past or cannot be met; ZBM card, Action Code DQ is processed against that line item. This action will close SU File output AE6/AEJ with Status Code CB, record in and close MRO History.

k. Extracted Line Item.

The use of Delayed Shipment Reason Code U in pos. 19 of ZBM card with Action Code DA will allow a line to be extracted from a Shipment Unit, and still allow all remaining lines in the Shipment Unit to be offered with input of a ZBP card.

l. Deleted Address Materiel Release Order.

When it is required to reject an MRO/DRO containing a shipping addressee that has been deleted from DoDAAD; ZBM card, Action Code DC is processed against that line item. This action will close SU File, output AG6 with Status Code BQ, record in and close MRO History.

5. TIME STANDARDS FOR DISTRIBUTION OF STATUS

ZBM cards will be processed to assure Shipment Status/Materiel Release Order Confirmation will be dispatched within the time-frames prescribed below:

a. Twenty-four hours after shipment (i.e., release to carrier) for FD 01-03 documents.

b. Forty-eight hours after shipment for PD 04-08 documents.

c. Three working days after shipment for PD 09-15.

6. DISTRIBUTION OF FORM

ZBM cards will be keypunched, verified and forwarded to the ODS for input to computer.

APPENDIX E-099 V

MRO/DRO CONTROL/STATUS REQUEST CARD VIOLATIONS

1. INPUT DOCUMENTATION

Appendix B-99, MRO/DRO Control/Status Request Card, DIC ZBM

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-28

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of MRO/DRO Control/Status Request Cards which have been rejected from computer processing. The Shipping Documentation Branch is responsible for making necessary corrections. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AS	Quantity invalid.
AH	Quantity offered/shipped minus quantity undershipped is greater than open balance.
AO	Quantity offered/shipped greater than open balance.
BA	Quantity offered/shipped plus adjusted quantity is greater than open balance.
CF	Action Code invalid.
C2	Adjustment quantity greater than open balance.
C4	Adjusted quantity plus offered/shipped quantity is less than open balance.
C5	Reversal quantity larger than offered/shipped quantity.
E7	Attempted reversal action on line item not offered/shipped.
F3	A duplicate MRO has been documented.
F4	A duplicate MRO has been offered or shipped.
HX	Total weight invalid.
IU	Shipment Unit control number invalid.
IX	Number of pieces invalid.

VIOLATION REASON CODE	DEFINITION
IY	Total cube invalid.
JB	Mode of shipment invalid.
JE	Shipment Unit line item number invalid.
KA	Line item and Shipment Unit number does not match Shipment Unit File.
PU	Input quantity to be canceled exceeds cancellation pending quantity.
ZL	Open balance minus quantity offered/shipped minus adjustment quantity field pos. 61-65, on undershipments, does not equal zero.
ZY	Quantity adjusted greater than quantity shipped on overshipment.
ZZ	On overshipments, quantity offered/shipped minus adjustment quantity does not equal open balance.
13	Parcel Post clear date.

4. PROCESSING/RESEARCH INSTRUCTIONS

Rejected records will be printed out on appendix F-85 report indicating the erroneous fields. All fields of the card are checked by the computer, therefore, when making corrections, ensure that all erroneous fields are corrected before reentering the card. The following Violation Reason Codes may reject from appendix D-28 processing and explanation of the error and what action should be taken are outlined.

a. VIOLATION REASON CODE AS.

This code indicates that the quantity shown in pos. 21-25 is other than all numeric, blank, or all zeros. With mode G, H, or 6, all zeros are invalid. Check record for alpha characters, check Shipment Planning Worksheet (SPW) for correct quantity.

b. VIOLATION REASON CODE AH.

This code indicates that on undershipments, the quantity shown in pos. 21-25 is more than the total balance to be shipped on the computer record. Check the SPW to verify quantity shown as offered or shipped.

c. VIOLATION REASON CODE AO.

This code indicates that the quantity shown in pos. 21-25 for Action Code DF (picked, packed, and assembled the quantity ordered) is greater than the balance shown on the computer file. Check the SPW to determine correct quantity to be shown.

d. VIOLATION REASON CODE BA.

This code indicates that when the quantity offered or shipped field, pos. 21-25 are not blank or zero, the adjusted quantity, pos. 61-65, plus the quantity offered or shipped, pos. 21-25, is greater than the open balance in the Shipment Unit File. Check the SPW to determine both quantity shipped or offered and the adjusted quantity shown. If the quantities agree with the input, prepare an inquiry ZBM card, Action Code DN, to determine open quantity in Shipment Unit File.

e. VIOLATION REASON CODE CF.

This code indicates the Action Code in pos. 79-80 is invalid for the ZBM DIC. Check the SPW to determine what action is indicated, then check appendix A-42 for proper code.

f. VIOLATION REASON CODE C2.

This code indicates that the adjusted quantity shown in pos. 61-65 is greater than the open balance in the Shipment Unit File. Check the SPW to determine the quantity offered or shipped and the adjusted quantity shown on the document.

g. VIOLATION REASON CODE C4.

This code indicates that when the quantity offered or shipped field, pos. 21-25, is not blank or zero, the adjusted quantity, pos. 61-65, plus the quantity offered or shipped, pos. 21-25, is less than the open balance in the Shipment Unit File. Check the SPW to determine both quantity shipped or offered and the adjusted quantity shown. If the quantities agree with the input, prepare an inquiry ZBM card, Action Code DN, to determine open quantity in Shipment Unit File.

h. VIOLATION REASON CODE C5.

This code indicates that when processing a reversal, Action Code DH, to reverse an Action Code DF, the quantity to be reversed, pos. 21-25, was not equal to or less than the quantity originally offered/shipped. The quantity to be reversed cannot be greater than the total quantity originally offered by the Action Code DF. Check the SPW to determine the quantity originally offered by the Action Code DF.

i. VIOLATION REASON CODE E7.

This code indicates that a reversal Action Code DH is being processed to reverse an action taken by Action Code DF. The Reject Code E7 indicates that the original DF action did not process, therefore, no reversal action can be accomplished. Check the original DF transaction to assure that it was properly processed.

j. VIOLATION REASON CODE F3.

This code indicates that a duplicate MRO has been received and documented. Every effort should be made to prevent this shipment from being made. Appendix F-107 is also provided as a manual record of action taken. See appendix D-57.

k. VIOLATION REASON CODE F4.

This code indicates that a duplicate shipment has been processed. See appendix D-57. This violation should be filed with appendix F-107 which was output when line item was coded DP in history as described in appendix D-57.

l. VIOLATION REASON CODE HX.

This code indicates that the data in the weight field, pos. 28-33, is invalid. Check for alpha characters in the field, then check the SPW to determine the correct weight data.

m. VIOLATION REASON CODE IU.

This code indicates that the shipment unit number field, pos. 8-14, is invalid. Check for alpha characters or all zeros. Check the SPW to determine the correct Shipment Unit number.

n. VIOLATION REASON CODE IX.

This code indicates that the number of pieces field, pos. 34-37, is invalid; i.e., not numeric for freight not numeric or blank for parcel post. Also check the SPW to determine the correct number of pieces listed.

o. VIOLATION REASON CODE IY.

This code indicates that the cube field, pos. 38-42, is invalid. Check for alpha characters and check the SPW for correct cube indicated.

p. VIOLATION REASON CODE JB.

This code indicates that the Mode of Shipment Code, pos. 47, is erroneous or blank. Check input image on the F-85 report, verify entry with SPW/DD Form 1348-1. Correct as shown on SPW/DD Form 1348-1, verify code is valid as shown in Mode of Shipment Codes, appendix A-17.

q. VIOLATION REASON CODE JE.

This code indicates that the line item number, pos. 15-18, is invalid. Check for alpha characters or zeros, also check the SPW for correct line item member shown.

r. VIOLATION REASON CODE KA.

This code indicates that the Shipment Unit number, pos. 8-14, and the line item number, pos. 15-18, (except on action codes where line item is blank) do not match the record in the Shipment Unit File. Check the SPW to ensure the correct Shipment Unit number and/or line item was punched into the input card.

s. VIOLATION REASON CODE PU.

This code indicates that the quantity to be canceled exceeds the quantity pending cancellation. Refer to source document or F-69 to determine correct quantity and reenter.

t. VIOLATION REASON CODE ZL.

This code indicates that on an undershipment the open balance in the Shipment Unit File minus the offered or shipped quantity in pos. 21-25 minus the adjusted quantity in pos. 61-65 does not equal zero. Check the SPW to determine if these quantities agree with what is punched in the card. If the quantities on the SPW agree with the input card, prepare an inquiry ZBM card, Action Code DN, to determine the quantity open on the Shipment Unit File.

u. VIOLATION REASON CODE ZY.

This code indicates that on an overshipment the adjusted quantity, pos. 61-65, is more than the total quantity offered or shipped, pos. 21-25. Check the SPW to determine correct quantity offered or shipped (should be more than quantity ordered shipped), the overshipment quantity is indicated in pos. 61-65.

v. VIOLATION REASON CODE ZZ.

This code indicates that on an overshipment the quantity offered or shipped, pos. 21-25, minus the adjusted quantity, pos. 61-65, does not equal the open balance in the Shipment Unit File. Check the SPW to determine the correct quantity offered or shipped and the overshipped quantity is indicated in pos. 61-65.

w. VIOLATION REASON CODE 13.

This code indicates that the parcel post clear date field, pos. 72-76, contains one of the following discrepancies:

(1) Positions 74-76, contains numeric data greater than 366 or less than 001.

(2) Positions 72-76 contains alphabetic data.

(3) Positions 72-76 is less than the clear date in the record being updated.

(4) The clear date in the record being updated has been deleted previously.

5. REENTRY INSTRUCTIONS

When corrections have been made and annotated on the appendix F-85 report, process through keypunch to Data Systems for reprocessing to the computer.

APPENDIX E-100 P

REQUESTING REWAREHOUSING

1. FORM/REPORT USED

Local coding sheet.

2. REASON/CRITERIA FOR PREPARATION

Appendix B-89, Rewarehousing Request, is prepared when rewarehousing cards, appendix B-72, are required to complete rewarehousing of materiel within specific FSCs or location parameters, and Popularity Group Code or Condition Code.

3. RESPONSIBLE ORGANIZATION ELEMENTS

Personnel of the Plans, Programs, and Procedure Branch, MSO will control the input of Rewarehousing Request Cards.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. Source of Information.

Data to complete local coding sheet will be obtained from locally approved rewarehousing plans.

b. Preparation of Form.

FIELD POSITION(S)	INSTRUCTIONS
1-3	ZUK.
8-11	Enter Low FSC parameter for which ZUN cards are required.
13-16	Enter the High FSC parameter for which ZUN cards are required. Field positions 8-11 and 13-16 will remain blank if all NSNs within location parameters are requested.
23	Enter Popularity Group Code. Popularity group items can only be obtained within FSC and location parameters.
26-37	Enter lowest location desired.
45-54	Enter highest location desired.
71	Enter Condition Code. Only Condition Codes other than A are authorized.
77-78	Enter 2-digit code for the organizational element preparing the request.

FIELD POSITION(S)	INSTRUCTIONS
79-80	Enter Action Code to designate the type of F printout required: FQ - F-23 listing in location sequence. FR - F-23 listing in stock number sequence. FS - F-30 listing in location sequence. FT - F-30 listing in stock number sequence.

c. Data may be entered via program $$UWME10.

5. DISPOSITION OF FORM

Local coding sheets will be returned to Plans, Programs and Procedures Branch, MSO and retained until Rewarehousing Cards are received. Local coding sheets will be utilized in processing any violations resulting from processing this request.

APPENDIX E-100 V

REQUEST FOR REWAREHOUSING VIOLATIONS

1. INPUT DOCUMENT

Appendix B-89, Rewarehousing Request Card, DIC ZUK

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-86

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for research, correction, and reentry of Rewarehousing Requests which have been rejected from computer processing. Plans, Programs, and Procedures Branch is responsible for correction and reentry of the corrected data. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid or blank.
CF	Action Code invalid.
E5	Field that must have data contains blanks.
LK	High FSC Parameter invalid.
OI	Location Parameter invalid/incomplete.
OQ	Popularity Group Code invalid.
XE	Low FSC Parameter invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that input card contained a Condition Code A or another invalid code.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Code must be B, C, F, G, J, K, L, M, N, or blank.

(b) Review the source documents and local coding sheets for possible input errors.

b. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that Action Code was blank or invalid.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Must be alpha FQ, FR, FS, FT, or blanks.

(b) Review the source documents and local coding sheets for possible input errors.

c. VIOLATION REASON CODE LK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates data in pos. 13-16 are improperly entered. Must be all numeric (greater than low FSC) or blank when low FSC is blank. Mandatory if pos. 23 is other than blank.

(2) PROCESSING/RESEARCH REQUIRED:

Review the source documents and local coding sheets for possible input errors.

d. VIOLATION REASON CODE OI.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that location parameters contain invalid data or blanks.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Low parameter must be pos. 26 alpha, pos. 27-32 numeric, pos. 33 alpha, pos. 34 alpha/numeric and pos. 35-37 blank. If 12 position code - pos. 26 is alpha and pos. 27-37 must be numeric.

(b) High parameter must be pos. 43 alpha, pos. 44-49 numeric, pos. 50 alpha, pos. 51 alpha/numeric and 52-54 blank. If 12 position code - pos. 43 must be alpha and 44-54 numeric. Must be equal to or higher than low parameter.

(c) Review the source documents and local coding sheets for possible input errors.

e. VIOLATION REASON CODE OQ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that pos. 23 contains an invalid Popularity Group Code.

(2) PROCESSING/RESEARCH REQUIRED:

Review the source documents (only Codes A, B, C, D, E, F, G, H, J, L, or blank may be entered) and check local coding sheets for possible input errors.

f. VIOLATION REASON CODE XE.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that data in pos. 8-11 are blank or not totally numeric filled. Mandatory entry if pos. 23 is other than blank.

(2) PROCESSING/RESEARCH REQUIRED:

Review the source documents and local coding sheets for possible input errors.

g. VIOLATION REASON CODE E5.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates a field that must have data contains blanks.

(2) PROCESSING/RESEARCH REQUIRED:

Field positions 8-11, 13-16, 26-37, and 43-54 must not be all blank. Review the source documents and local coding sheets for possible input errors.

5. REENTRY INSTRUCTIONS

When correct data are obtained and Rewarehousing Cards are still required, annotate the correction on the F-85 listing below the erroneous field corresponding to the appropriate field positions using ink or a distinctive colored pencil. After all violations are corrected, reenter the data via program $$UWME10.

APPENDIX E-101 P

SHIPMENT UNIT COMPLETION CARD

1. PURPOSE

This procedure prescribes the conditions under which a Shipment Unit Completion Card, DIC ZBP, appendix B-101, will be used.

2. REFERENCES USED IN CONJUNCTION WITH THIS PROCESS

a. Chapter 60

b. Appendix B-66

c. Appendix B-101

d. Appendix D-30

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Shipping Documentation Branch is responsible for the completion and processing of the Shipment Unit Completion Card. Also responsible for establishing options provided in appendix B-66 for prepunching of ZBP cards for Parcel Post Shipment Unit, Freight Shipments Units, or any combination of these specified in appendix B-66.

4. PROCEDURES/INSTRUCTIONS

a. Based on the options available in appendix B-66, the computer will either provide ZBP cards for:

(1) Parcel Post Shipment Units.

(2) Both Parcel Post and Freight Shipment Units.

The ZBP cards, if provided under options above, will be prepared at the time the DD Form 1348-1 and the Shipment Planning Worksheet are released.

b. Depots using the automatic clear date option for parcel post shipments need not produce computer prepared ZBP cards for parcel post shipments. Under this process, the input of ZBP formats is confined to reporting exception information only, i.e., denials, hold code, parcel post to freight conversions, clear date adjustments, and so on.

c. The ZBP cards will be held in a suspense file and the DD Form 1348-1 and Shipment Planning Worksheet sent to the applicable warehouse to pick stock. Upon completion of the picking, packing, and assembly of the complete shipment unit, the Shipment Planning Worksheet will be used to match the applicable ZBP card held in suspense file per options (1) or (2) or will be used to completely prepare a ZBP card.

d. In addition to fields already prepunched into the card, data such as weight, number or pieces, cube, mode (if parcel post or Government truck), date shipped (if parcel post or Government truck), date to transportation (freight) will be obtained from the Shipment Planning Worksheet and entered in the card.

e. If any line item(s) within the Shipment Unit cannot be shipped as ordered, a ZBM with Delayed Shipment Reason Code U in pos. 19 will be used, see appendix E-099 for extracted line item(s).

f. Processing of the ZBP card accomplishes the following:

(1) Change freight Shipment Units to Status Code 1, "Offered to Transportation."

(2) Provide Shipment Status Cards to requisitioner or supplementary address for parcel post, when required.

(3) Provide the responsible DSC with a Materiel Release Confirmation for parcel post.

(4) Close parcel post line items into History File (except registered/certified/insured parcel post).

(5) Adjustments to computer assigned automatic clear dates for parcel post shipments.

5. TIME STANDARDS FOR DISTRIBUTION OF STATUS

ZBP cards will be processed to assure Shipment Status/Materiel Release Order Confirmation will be dispatched within the time frames prescribed below.

a. Twenty-four hours after shipment (i.e., release to carrier) for PD 01-03 documents.

b. Forty-eight hours after shipment for PD 04-08 documents.

c. Three working days after shipment for PD 09-15.

6. DISTRIBUTION OF FORM

ZBP cards will be keypunched, verified and forwarded to ODS for input to computer.

APPENDIX E-101 V

SHIPMENT UNIT COMPLETION CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-101, Shipment Unit Completion Card, DIC ZBP

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-30

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides the Shipping Documentation Branch with instructions for the research, correction, and reentry of Shipment Unit Completion Cards which have been rejected from the computer processing, appendix F-85. Reasons for rejection are as follows:

VIOLATION REASON CODE	DEFINITION
IU	Shipment Unit File unmatched control number invalid.
HX	Total weight invalid.
IX	Number of pieces invalid.
IY	Total cube invalid.
KA	Input to Shipment Unit.
13	Julian date other than 1 through 366.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE KA.

(1) VRC KA indicates that the Shipment Unit control number, pos. 8-14 in the input card, did not match an existing Shipment Unit control number in the Shipment Unit File.

(2) If the option is exercised not to receive a prepunched ZBP card from the computer and the Shipment Unit number was obtained from the Shipment Planning Worksheet, verify that the Shipment Unit number was punched correctly.

(3) If the Shipment Unit number was prepunched in the ZBP card by the computer, check to see if ZBM cards were previously submitted by line item to clear the Shipment Unit.

b. VIOLATION REASON CODE HX.

(1) VRC HX indicates that the Total Weight field, pos. 28-33, is invalid.

(2) Weight field will always be numeric or blank; check for any alpha characters in field, also check Shipment Planning Worksheet to ensure that weight was properly punched in the card.

c. VIOLATION REASON CODE IX.

(1) VRC IX indicates that the Number of Pieces field, pos. 34-37, is other than numeric for freight or numeric or blank for parcel post.

(2) Check Number of Pieces field to ensure that there are only numeric characters in the field, also check the Shipment Planning Worksheet to ensure that Number of Pieces was properly punched in the card.

d. VIOLATION REASON CODE IY.

(1) VRC IY indicates that the Unit Cube, pos. 38-42, is invalid.

(2) Unit Cube field will always be numeric or blank; check for any alpha characters in this field, also check the Shipment Planning Worksheet to ensure the Unit Cube was properly punched in the card.

e. VIOLATION REASON CODE IU.

(1) VRC IU indicates that the Shipment Unit Number, pos. 8-14, is invalid.

(2) Shipment Unit Number will always be numeric, check for any alpha characters in the field, also check the Shipment Planning Worksheet if the Shipment Unit Number was not prepunched in the card by the computer.

f. VIOLATION REASON CODE 13.

(1) VRC 13 indicates that the parcel post Clear Date field, pos. 72-76, contains one of the following discrepancies:

(a) Positions 74-76 contains numeric data greater than 366 or less than 001.

(b) Positions 72-76 contains alphabetic data.

(c) Positions 72-76 is less than the Clear Date in the record being updated.

(d) Clear date in the record being updated has been deleted previously.

(2) Research pertinent Shipment Unit record to determine correct clear date. Enter year in pos. 72-73 and Julian date in pos. 74-76.

5. REENTRY INSTRUCTIONS

When the correct data has been obtained, annotate the appendix F-85 report with the correct data above the erroneous entry and forward to keypunch for preparation of a reentry card into the applicable process.

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APPENDIX E-102 P

NEW RECEIPT INQUIRIES

1. PURPOSE

This appendix provides procedures for preparing New Receipt Inquiries required when materiel is received. The inquiries will normally be entered over remote terminals using keyboard or punched card entries. However, a card input is also provided for processing in Data Systems when necessary. Procedures for both remote and batch card input are provided in this appendix.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-41, Remote Receipt Inquiry.

b. Appendix B-102, Receipt and Locator Inquiry Card.

c. Appendix E-047 P, Receipts for Reporting and Storage.

d. Appendix F-200, Receipt Control Document (RCD).

e. Appendix F-201, Contract Data Sheet (CDS).

f. Appendix F-202, Storage Action Document (SAD).

3. REASON/CRITERIA FOR PREPARATION

a. To obtain PMR Locator File and Contract Data required for processing materiel receipts.

b. To establish necessary records on the Suspended Receipt File.

c. To generate the necessary Receipt Control documents.

4. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Operations Branch, Receiving Division.

5. PROCEDURES/INSTRUCTIONS

a. Source of Information.

(1) Procurement Instrument (i.e., DD Form 250, DD Form 1155, DPSC Form 300-M, and so forth).

(2) DoD Single Line Item Release/Receipt Document (DD Form 1348-1).

(3) Packing List.

(4) Bill of Lading.

(5) Container Markings.

b. Receiving Materiel.

The detailed procedures of appendix E-047 P will be used. The processing of the New Receipt Inquiry will occur as soon as possible after physical receipt of materiel.

c. Types of Receipt Inquiry by Receiving Division.

(1) Type A or K Remote Inquiry Input - When using the remote terminal, the inquiry information will be keyed in over the remote keyboard. In both cases, the appendix B-41 format will be used and the inquiry input IAW appendix E-194 P.

(2) ZB6 Card Input - When, for any reason, it is necessary to process punched card input through Data Systems, the inquiry data will be annotated on a local coding sheet for keypunching in the format of appendix B-102. These cards will then be placed in a hold area pending receipt of the documents when the appendix B-102 input is used. The instructions that follow are intended primarily for preparation of the appendix B-41, Type A/K remote inquiry input, but the process for data entry will also apply for coding the appendix B-102 input.

d. Preparation of New Receipt Inquiry.

(1) Receiving Personnel:

(a) Provide the following mandatory information to the remote keyboard operator or keypunch operator by annotating on a coding sheet or other source form.

1. Type of inquiry - A or K.

2. Last nine digits (NIIN) of the NSN.

3. The Condition Code of the materiel.

4. The last five positions of the PIIN or if other than procurement, the document number.

5. Julian date.

(b) The following information will be provided when available.

1. Contract Line Item Number (CLIN) should be provided when known to ensure the most accurate selection of PMRR and Contract Data. This is most important for DICOMSS receipts to ensure proper selection of the PMR with DICOMSS unit price information, reference appendix E-140 P.

2. Supplementary PIIN (SPIIN) is a mandatory entry when the first position of the PIIN entry above (the ninth position of the full 13-position PIIN) is A, D or G.

3. Data of Pack may be entered for shelf-life items to extract file location data from the Locator Record; otherwise, leave blank.

4. Type of Pack may be entered if the receipt is a subsistence item; otherwise, leave blank.

5. If the PMR File indicates the DSC has backorders on hand, an Expedite Message will be generated on the A inquiry response and the Storage Action Document.

(2) Operator:

(a) Activate remote keyboard and observe display for message indicating that terminal is ready to accept data.

(b) Initialize terminal IAW appendix E-194 P.

(c) Request Type A/K inquiry (Code A) from inquiry display and depress ENTER key.

(d) Cursor will be positioned for NIIN entry.

(e) Enter all mandatory data IAW format, appendix B-41.

(f) Enter optional data, as required. Reference appendix B-41.

(g) Depress ENTER key. The A/K inquiry format will be displayed after data has been accepted for subsequent receipt inquiry action.

(h) Correct promptly all violations present on CRT display and reenter corrected data.

e. DOCUMENT OUTPUT

(1) The terminal operator will ensure that a sufficient supply of the required two-part paper is present in the terminal typewriter.

(2) An operator will distribute the receipts documents IAW the following general instructions and appendix E-047 P.

(3) All valid Type A receipt inquiries will generate two receipt documents. appendix F-200, F-202. A common Teleprocessing Control Number (TP Number) will be reflected on both documents. Type K receipt inquiries will only generate appendix F-202; the Receipt Control Document, appendix F-200 will not be output.

(4) Procurement Type A receipt inquiries may also generate a third receipt document - appendix F-201, Contract Data Sheet. This document will also reflect the same TP Number as its matching Receipt Control Document (F-200 and STOW Action Document F-202). Contract data, appendix F-201, will be displayed for Type K receipt inquiries; no hard copy will be produced.

(5) Each receipt, routed to Inspection/Classification Verification, will be matched by TP Control Number and date of receipt, in addition to NSN, PIIN SPIIN and CLIN to the appropriate set of receipt documents - Receipt Control Document, Contract Data Sheet (if applicable), and Stow Action Document. These documents in turn are related to each other by the above data plus common data of receipt and TP Control Number.

(6) The operator will examine the printed receipt document, remove the appropriate document sets, attach documents to physical receipt item, and forward for inspection/verification as required. Documentation will always be separated or torn apart prior to the RCD sheet. A complete set of receipt documents will be:

(a) Procurement with Contract Data:

Receipt Control Document	- 1 (RCD-1)	Only the Stow Action (Materiel
Stow Action Document	- 1 (SAD-2)	Movement Document) will be
Contract Data Sheet	- 3 (CDS-3)	produced for Type K inquiries.

(b) Procurement with no Automated Contract Data or Other than Procurement.

RCD-1 (Not available for Type K inquiry action.)
SAD-2 (Materiel Movement Document, identical to SAD-Z, will be output if Type K inquiry utilized.)

f. Inspection/Classification Verification Personnel.

(1) Personnel will receive documents and screen data ensuring that item matches receipt documentation.

(2) Receipt Control Document, appendix F-200, or Type K inquiry response will reflect, when available, data extracted from the PMR File. This document/display will be produced in four formats to correspond with the coding forms outlined in appendix B-108/109. The documents are furnished to act as a coding form for Receipt Confirmation Card preparation. The RCD-1 or Type K inquiry response may display the following messages:

(a) NO PMRR - No matching Prepositioned Materiel Receipt Card is available.

(b) INVENTORY - The NSN received is undergoing inventory action. Receiving personnel should placard receipt and perform appropriate inventory updates.

(c) NO WT/CU NO WT or NO CU - There is not unit weight or unit cube data on the locator file.

(d) DICOMSS item identification as follows:

BRAND CYCLE *
LOCAL CYCLE *
TROOP ISSUE *

*Appropriate DICOMSS Cycle Code will be printed/displayed in this position as appropriate in the finished RCD-1/Type K response.

(e) FRT DATA - This message will indicate that the Water Commodity Code, NMFC or LTL is missing from the locator record.

(f) NEW NIIN - NIIN has been changed due to SICC action. Inquiry has been made with new data (NIIN).

(g) PMR IN E - PMR File indicates receipt requires Preservation, Packing or Marking.

(h) A/R REQ - Acceptance Report Required. This message indicates the PMR Management Code (D or F) specifies destination acceptance and unless the contract specifies Past Pay an Acceptance Report, DIC PKP/N, is required.

(i) HSCC ABB, DEF - Hazardous Storage Compatibility Code. Abbreviated definition appears on the lower portion of the RCD-1.

(j) EXPEDITE - B/O PENDING - Indicates the DSC has backorders for the item, so processing of the receipt should be expedited.

(k) PMR IN E - A PMRC has been received which reflects Condition Code E, pos. 71, indicating the item has been purchased in this condition. The receipt will require minor preservation, packaging or marking, etc., to bring the stock to serviceable condition. This requirement will be reflected on the contract.

(3) Stow Action/Materiel Movement Document-2, appendix F-202 will be produced following the RCD-1.Related documents (RCD-1 and SAD-2) will reflect, in addition to the same NSN or NIIN and PIIN/Document Number, the same TP Number, Date of Receipt, and Due Date. Inspector/Verifier will ensure that the SAD accompanies the receipt and one copy of the RCD-1 when the item is forwarded to the appropriate Warehouse Area Control Branch for storage.

The SAD or Materiel Movement Document (MMD) may display the following messages:

(a) INVENTORY - The item is undergoing inventory action and requires prompt storage IAW Appendix E-110.

(b) NO LOCS AVAIL - There is a Locator Record but no locations are available for the NSN inquiry.

(c) EXPEDITE - B/O PENDING - Indicates the DSC has backorders for the item and storage action should be expedited.

(d) The Stow Action Document/Materiel Movement Document will offer a Stow Action input coding form for data reentry IAW appendix B-46/144.

(4) Contract Data Sheet-3, appendix F-201 will be output at the remote terminal whenever a procurement receipt inquiry results in a match with the Automated Contract Data. The CDS will contain the same CLIN as reflected in the RCD. Inspectors will carefully screen the CDS to ensure that the CLIN shown on the sheet matches the CLIN received. Additional Contract Data is available by remote inquiry IAW appendix E-061 P and appendix B-68. If Type K inquiry utilized, contract data will be displayed in conjunction with receipt PMR and confirmation data. Hard copy contract information, in this instance, will not be available.

APPENDIX E-102 V

NEW RECEIPT INQUIRY VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-41, Type A Remote Receipt and Locator Inquiry.

b. Appendix B-102, Receipt and Locator Inquiry Card, DIC ZB6.

2. REFERENCE

Appendix D-24

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions for research, correction and reentry of Receipt and Locator Inquiries which have been rejected from computer processing. These error conditions will be output immediately at the remote terminal when a Type A inquiry is used; they will appear on the Violation Printout, appendix F-85, the day after the inquiry is processed when the ZB6 card input is used.

b. The Card Violation Codes for rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Invalid Condition Code.
AI	Invalid PIIN or Document Number.
AY	Invalid NIIN.
CK	Invalid Type Pack.
EX	Invalid Supplemental PIIN.
HH	Invalid Date of Pack/Expiration.
JM	Invalid Date of Receipt.

4. PROCESSING/RESEARCH REQUIRED

a. VIOLATION REASON CODE AF (CARD); COND ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Condition Code entered in Type A or pos. 13 of ZB6 input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct Condition Code for NSN from the coding sheet and/or source document from which the inquiry was prepared.

b. VIOLATION REASON CODE AI (CARD); PIIN/DOC ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid last five position of PIIN or Document Number in Type A inquiry or pos. 14-18, DIC ZB6.

(2) PROCESSING RESEARCH REQUIRED:

Determine the correct terminal five positions of the PIIN or Document Number for the NSN by reference to the coding sheet and/or source document from which the original inquiry was prepared.

c. VIOLATION REASON CODE AY (CARD); NIIN ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid NIIN in Type A or pos. 4-12 of DIC ZB6 input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct NIIN for the PIIN or document number on the remote input or appendix F-85 printout by reference to the coding sheet and/or source document from which the original input was prepared.

d. VIOLATION REASON CODE CK (CARD); TYPE PACK ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Type Pack in Type A or pos. 33 of ZB6 input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine correct Type Pack by reference to the coding sheet and/or source document from which the original inquiry was prepared. Although alpha DICOMSS Cycle Codes are accepted in the Type Pack field of other receipt transactions, they are not acceptable in Type A or ZB6 inquiries. Entry must be blank or numeric 1, 2 or 4.

e. VIOLATION REASON CODE EX (CARD); SPIIN ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Supplemental PIIN (SPIIN) in Type A or pos. 30-33 or AB6 input. SPIIN was blank when A, D, or G was present in first position of PIIN entry.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct Supplemental PIIN for the PIIN or NIIN by reference to the coding sheet and/or source document from which the original was prepared.

f. VIOLATION REASON CODE HH (CARD); DATE PACK ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Date of Pack/Expiration in Type A or pos. 34-37 of ZB6 input.

(2) PROCESSING RESEARCH REQUIRED:

Determine the correct Date of Pack/Expiration by reference to the coding sheet and/or source document from which the original was prepared. Be sure the first two positions are greater than 0 and less than 13.

g. VIOLATION REASON CARD JI (CARD); CLIN ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Contract Line Item required in Type A inquiry in pos. 24-29 of DIC ZB6 input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine correct CLIN by reference to original coding sheet or source document from which the original entry was made. First four positions must be numeric; last two alpha/numeric other than all zeros.

h. VIOLATION REASON CODE JM (CARD); RCVD ERROR (REMOTE).

(1) REASON FOR VIOLATION/ERROR CONDITION:

Invalid Date of Receipt in Type A or pos. 19-23 of ZB6 input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct Data of Receipt by reference to the coding sheet and/or source document from which the original inquiry was prepared. Be sure that the Date of Receipt is equal to or earlier than the current date.

5. REENTRY INSTRUCTION

a. If the Type A is being used, the corrected inquiry will be reentered immediately over the remote terminal. Contract data shall be entered and inquiry reentered by depressing ENTER key.

b. If the ZB6 is being used, the corrected data should be clearly annotated immediately below the invalid entry on the appendix F-35 printout. The printout should then be forwarded for keypunching of the corrected entry in the format of appendix B-102. The corrected inquiry card will be forwarded to Data Systems for reentry.

STORAGE LOCATION IDENTIFICATION LABEL

1. REPORT USED

Appendix C-104, Storage Location Identification Label.

2. REASON FOR PREPARATION

Provide a label that is placed on location to identify materiel, to reserve bin locations and to serve as the document to delete the Item Locator Subrecord. All occupied and reserved locations will display a Storage Location Identification Label. At DGSC, in DISARS controlled warehouses a DISARS Control Document (DCD) will be used in lieu of this label and processed IAW DISARS operating procedures.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Bin Operations Branch, Area Control Branches of Warehousing Division, MOWASP Data Control Branch, Management Support Office and Office of Data Systems.

4. INSTRUCTIONS FOR PROCESSING LABEL

a. Production Control Branch, Office of Data Systems will distribute the labels to the storage location by the first digit, or the first and second or the first three digits at depot option.

b. Upon receipt of label, Bin Operations Branch and Area Control Branches will affix the label to the designated location by whatever means are most satisfactory per type of storage (i.e., attached to used EAM Card for affixing to pallet affix directly to bin).

c. Upon deletion of stock from location.

(1) Bin Operations Branch and Area Control Branches may either:

(a) Remove the label from the storage location, print a D on the face of the label and annotate with organizational code (FRC), attach label to a larger surface (i.e., used EAM Card) if not already so affixed and forward to MOWASP Data Control Branch, Management Support Office.

(b) Transcribe data from label onto DLA Form 536 per appendix E-071 P, destroy the label and forward completed DLA Form 536 to MOWASP Data Control Branch or through keypunch facility.

(2) MOWASP Data Control Branch:

(a) Transcribe data from label onto DLA Form 536 per appendix E-071 P, or complete a Data Systems Request Form (local) and attach to a group of labels, or have card punch operator complete B-71 directly from information on label.

(b) Forward DLA Form 536, or label attached Data Systems Request, or punched B-71 to Office of Data Systems.

5. DISPOSITION OF FORM AFTER FINAL ACTION

a. Return label and DLA Form 536 to MOWASP Data Control Office upon completion of punching B-71.

b. MOWASP Data Conrol Branch retains C-104 and DLA Form 536 for 24 hours after processing cycle for resolving violations or followup, then destroy.

APPENDIX E-105 P

LOCATION SURVEY COMPLETION CARD

1. PURPOSE

a. Upon completion of a Location Survey Lot or to cancel a Survey Lot the Inventory Control Office will prepare a DIC ZEV, Location Survey Card/Scan, appendix B-105.

b. The entry of the ZEV will close out the summary file for that lot, initiate preparation of the management reports, and store information for weekly and monthly summary reports.

2. APPENDIX USED

Appendix B-105, Location Survey Completion Card/Scan, DIC ZEV.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Inventory Control Office, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Immediately following the completion of a location survey lot and after all adds, deletes, and changes have been entered, the Inventory Control Office will initiate an appendix B-105, DIC ZEV, to close the lot.

b. Forward the format to keypunch/scan services for preparation of the input ZEV and forwarding to ODS.

c. The inputs will generate:

(1) Appendix F-53, Survey Analysis Report, to analyze the results of the survey and take corrective action where necessary.

(2) Appendix F-151, Management Actions, Part I, Detail, for use by warehousing to correct warehousing deficiencies and Part II, Summary, for use by Storage and Transportation to identify and correct problem areas.

(3) Appendix F-154, Location Survey Statistical Analysis Report; Part I, Monthly Statistical Report by ACB; Part II, DLA(M)927(O) for submission to DLA; and Part III, Survey Open not Completed/Canceled, which will reflect the absence of a valid DIC ZEV matching the survey number. Surveys indicated are not counted in the statistical analysis. Immediate investigation is required to determine the status of the reported open survey(s) and appropriate action taken to cancel or complete as indicated in subparagraphs a above, and d below.

d. When cancellation of a survey is desired, DIC ZEV, B-105 format, will be prepared with Action Code FL. This action will delete the survey lot from the Suspense File and remove the inspection date from the locator record and prevent the reporting of the survey as delinquent.

e. While a survey may be canceled with outstanding DIC ZBH rejects, a survey completion request will violate under the same conditions. All violated DIC ZBH inputs shall be corrected and reported to permit accurate statistical analysis reporting prior to submission of normal closure action.

APPENDIX E-105 V

LOCATION SURVEY COMPLETION CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-105, Location Survey Completion Card/Format Violation, DIC ZEV

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-35

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Locator Completion Cards/Formats which have been rejected because data did not pass the computer edit criteria. The Inventory Office is responsible for the correction and reentry of the card. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
CF	Invalid Action Code.
WZ	Invalid survey lot number.
YK	Survey lot number not on record.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC CF indicates that the Action Code in pos. 79-80 is other than FL or SC.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout, appendix F-85, to determine if error is evident.

(b) Review suspended copy of coding sheet to determine the correct data.

(c) Process correct data IAW paragraph 5 below.

b. VIOLATION REASON CODE WZ.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC WZ indicates that survey lot number in pos. 6-10 is other than numeric fill - no blanks or alpha fill acceptable.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Obtain copy of coding sheet.

(b) Compare data elements in Violation Printout with the same data on coding sheet and correct data. Process IAW paragraph 5 below.

c. VIOLATION REASON CODE YK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC YK indicates that the survey lot number, pos. 6-10, in the input card/format does not match the computer assigned number on file.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout, appendix F-85, to determine if error is evident.

(b) Obtain suspense copy of the coding sheet.

(c) Compare data element on the printout with same data element on the coding sheet.

1. If entries are not identical, process correct data reflected on the coding sheet IAW paragraph 5 below.

2. If entries are identical, review coding sheet for compliance with instructions furnished in appendix E-105 P, or review the location survey schedule to determine the correct entry. Ensure that survey was not completed by previous closure action.

(d) Process correct data IAW paragraph 5 below.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction on the Violation Printout, appendix F-85, directly below the erroneous entry using ink or a distinctive colored pencil.

b. Forward the annotated listing to ODS, via keypunch services for reentry into the applicable process.

APPENDIX E-106 P

CHANGES TO THE COMPLETED RECEIPTS FILE

1. PURPOSE

a. This procedure describes the means of correcting elements of data recorded in the Completed Receipts File (CRF) or deleting the receipts record completely. Certain data changes will also affect the contract data and the PMR file in addition to updating the CRF.

b. In order to maintain accurate and current contract data, it is most important that completed receipt changes be prepared accurately and as rapidly as data becomes available. Therefore, it is most important to record in a timely manner all changes to completed receipts which directly affect contract data. Data changes which affect contract data are:

Quantity
CLIN - Contract Line Item Number
PIIN - Procurement Item Instrument Number
SUPP PIIN - Supplementary PIIN
Condition
NSN
Deletes

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-42

b. Appendix B-106

c. Appendix D-61

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receipt Documentation Branch, Receiving Division, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Source of Information.

(1) A decision has been made that an element of data on a Completed Receipt File Record (or the record itself) is in error and conveys a false reporting situation.

(2) Those elements of data in the Completed Receipt File that can be changed or added and the corresponding Action Codes (appendix A-42) used to specify the type of correction are as follows:

ELEMENT OF DATA	ACTION CODE
Delete total record	HA
Routing Identifier	HB
Stock Number	HC
Type Pack	HD
Unit of Issue	HE
PIIN/Document No. or Suffix	HF
Line/Supp Address	HG
Del Order/Signal/Fund	HH
Distribution	HJ
Project	HK
Ownership/Purpose	HL
Condition	HM
Management	HN
Weight	HQ
Quantity	HR
Supp PIIN	HP
Supp Address	HU
Shipment Number and/or Shipment Number Suffix Code	HW

NOTE: Changes to the CRF for data elements marked (*) will also be passed to update the matching Contract Data, if the matching record has not been transferred to history status.

b. Receipt Documentation Branch.

(1) Prepare a Keypunch Coding Sheet (local) for a Completed Receipt Change, DIC ZEW, in the format of appendix B-106.

(2) The new data to be recorded in the Completed Receipt File will be entered in pos. 53-67, starting with pos. 52 and leaving unused columns blank. Appropriate Action Code will be entered in pos. 79-80.

(3) Field positions 53-67 will be left blank and Action Code HA will be entered in pos. 79-80 when entire record is to be deleted.

(4) The deletion of an entire record in the Completed Receipt File may require DSC notification. If required, prepare a teletype to the DSC, advising the action that has been taken against a previously reported receipt. When the deletion action involves a procurement record for which Contract Data (CD) is maintained, the change will:

(a) Delete or reverse the matching CD record quantity recorded as received.

(b) Activate the PIIN of CD record if the erroneous receipt action had caused the PIIN to be flagged for removal to history. For PIIN records already transferred to history, no action will be taken.

(5) Retain source document and/or copy of keypunch coding sheet (local) for two days, to be used to correct the input transaction for reentry in the event it is rejected from computer processing and is listed on a Violation Printout, appendix F-85.

(6) Forward original copy to keypunch services.

c. Keypunch Services.

(1) Prepare General Purpose Card as indicated on keypunch coding sheet (local), which is the format of a Completed Receipt Change Card, DIC ZEW, appendix B-106.

(2) Forward keypunched card, DIC ZEW, to Office of Data Systems for input of the Daily Receipts Module.

d. Mechanical Processes.

(1) The Completed Receipt Change, DIC ZEW, will match the CRF record by NSN, PIIN/Document Number, Supplementary PIIN, CLIN and Condition, as appropriate, in addition to TP Number and Date of Receipt.

(2) The new (revised) data will overlay the matching data (specified by the Action Code) on the CRF record.

(3) If the DIC ZEW involves a procurement record, action will be mechanically taken to update matching Active Contract Data. No matching active contract correction will occur if the Contract PIIN has been completed and output on the Contract Audit Report, appendix F-203. If a match is found in the CD the following update activity will mechanically occur.

TYPE OF CRF CHANGE	CONTRACT DATA UPDATE TO BE PERFORMED
QUANTITY	Add to or subtract from the due-in quantity. Add or remove CLIN completion flag (see note 2 below). Add or remove PIIN completion flag (see note 2 below). Reestablish PMRR.
CONDITION (Change from issuable condition to Non-Issuable only, i.e., from A to L)	Transfer quantity in old condition to new or gaining condition. Add or remove Contract PIIN and CLIN Completion flag (see note below). No replacement of PMRR is necessary.
CLIN	Remove the quantity recorded for the old CLIN. Add this same quantity to the "due-in" for the new or gaining CLIN. Remove old CLIN completion flag, if necessary. Add new CLIN completion flag, if applicable. Flag PIIN for completion, if applicable. Reinstate PMRR quantity for old CLIN, if PMR was originally available. Decrement matching PMRR.
SPIIN/PIIN or NSN	Decrement or remove old PIIN/SPIIN/NSN quantity. Add same quantity to the correct PIIN/SPIIN/NSN Contract Record. Add and remove contract completion flags, as necessary. Reestablish the PMRR quantity for the old PIIN/SPIIN/NSN, if a PMRR was originally available. Decrement the matching PMRR quantity for the new PIIN/SPIIN/NSN.
DELETE	Remove quantity from the contract "Quantity Received" field. Reset contract completion flags as necessary.

NOTE: Each Contract Line (CLIN) is flagged as complete when the received quantity matches the Contract PIIN quantity. When all CLINs for the PIIN are completed, the PIIN is flagged as complete. The contract will then appear on the monthly Contract Audit Report; reference appendix F-203.

(4) Adjustment or changes to CRF records which evidence Acceptance Reporting requirements will not result in the automatic output of an Acceptance Report or an F-204, Acceptance Action Report. If a change/delete affecting Acceptance Report data is made to a CRF record reflecting an A/R flag, a Manual Report (A/R) should be prepared IAW appendix B-134 to inform the DCASR of the new receipt status.

APPENDIX E-106 V

COMPLETED RECEIPT CHANGE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-106, Completed Receipt Change Card, DIC ZEW.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-61

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the review, correction, and reentry of a Completed Receipt Change Card which has rejected from computer processing. Receipt Documentation Branch is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection and element responsible for corrections are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid.
AI	PIIN/Document number invalid.
AS	Quantity invalid or blank.
AY	NSN/FSC invalid.
BB	Submitted value matches file value.
CF	Action Code invalid.
D9	TP control number invalid.
EX	Supplementary PIIN invalid.
HQ	No matching record in completed receipt file.
HX	Total weight invalid.
JM	Date of receipt invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

The following types of errors have rejected from computer processing for reasons cited below:

a. VIOLATION CODE AF - Condition Code (pos. 41) blank or other than A through M (except I).

b. VIOLATION CODE AI - PIIN/Document Number (pos. 17-30) contained other than alpha/numeric characters or the PIIN/Document Number in the Key data field does not equal the PIIN/Document Number in the new data field.

c. VIOLATION CODE AS - Quantity field (pos. 53-67, New Data field) contained data other than all numeric or zero filled.

d. VIOLATION CODE AY - NSN in pos. 4-16 contained alphas or blanks.

e. VIOLATION CODE BB - The Action Code submitted is HC, HF, HG, HM or HU and the value in the New Data field (pos. 53-67) is the same as the value for that data element in the Completed Receipts record. Verify the value in pos. 53-67. If correct, no action is necessary.

f. VIOLATION CODE CF - Action Code field (pos. 79-80) on the input document was other than those authorized in appendix A-42 to identify the specific actions to be taken in the Completed Receipt File.

g. VIOLATION CODE D9 - TP Control Number field (pos. 46-51) contained other than numeric.

h. VIOLATION CODE EX - Supplementary PIIN field (pos. 31-34) contained data other than all blanks or all alpha/numeric filled.

i. VIOLATION CODE HQ - Input was unmatched to Completed Receipt File on either Stock Number (pos. 4-16) and/or Document Number (pos. 17-30), the Supplementary PIIN (pos. 31-34, if entered), or the CLIN (pos. 35-40, if entered).

j. VIOLATION CODE HX - Total Weight field (pos. 53-67, New Data field) contained other than numeric.

k. VIOLATION CODE JM - Data received (pos. 41-45) contained other than numeric or was zero filled. Date received cannot be greater than current date.

5. REENTRY INSTRUCTIONS

a. Annotate the correct data directly below the erroneous data on the Violation Printout, appendix F-85, using ink or a distinctive colored pencil.

b. Forward the annotated Violation Printout, appendix F-85, to the Office of Data Systems, via keypunch services, for reentry to the computer.

APPENDIX E-107 P

COMBINING SUs IN A SINGLE CONTAINER

1. PURPOSE

This procedure describes the process to be used to reconsolidate line items that have been single lined from the same basic SU or to consolidate shipments to the same consignee for transportation economy.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

3. PROCEDURES/INSTRUCTIONS

a. General

This process provides the means to combine SUs using other than the consolidated pack process.

b. CRT Initialization

(1) To initiate the program, key in $$UWFF05 and depress the ENTER key.

(2) This input will result in the display of the combining SUs in a single container menu. See figure 1.

c. Select the particular process code, key it in and depress ENTER. Input of this transaction will result in one of the following displays:

1=Return to menu. See figure 1.
2=Establish combined SU shipments. See figure 2.
3=Add more combined SUs to master SU. See figure 3.
4=Establish/update master SU container data. See figure 4.
5=Review combined SUs by master SU number. See figure 5.

d. File maintenance preparation

(1) 2=Establish combined SU shipments.

(a) This process is used to establish a master SU and to combine up to 79 sub SUs with the master. See figure 6.

(b) The cursor is automatically positioned at the master SU field. Key in a seven or eleven position SU and the check digit. This SU is established as the master SU for the new combined shipment unit.

(c) The cursor will then automatically position in the SU number field for entry of the sub SUs.

(d) When all the sub SUs have been keyed in, put the alpha Y in the final field and depress ENTER. This will chain the SUs together and automatically take you to option 4.

NOTE: If you know that there will be additional sub SUs to put with this master but they are not readily available, you need only to omit the Y from the final field and depress ENTER. This will clear the screen for further processing but will still chain the previous SUs together.

(2) 3=Add more combined SUs to master SU.

(a) This process allows you to add SUs to the master any time after option 2 is completed and before option 4 is accomplished. See figure 7.

(b) The cursor will automatically position at the master SU field. Key in the master SU and the check digit. The cursor will then move to the SU number field for keying in of any additional sub SUs you wish to add.

(c) When all sub SUs have been keyed in, put the alpha Y in the final field and depress ENTER.

NOTE: The alpha Y need only be entered in the final field of the last sub SU.

(3) 4=Establish/update master SU container data.

(a) This process closes the container, offers the shipment unit to transportation and prints the label and route slip.

(b) The cursor will be automatically placed in the type (container) field and the master SU will be in the SU number field if options 2 or 3 were completed with the alpha Y in the final field.

(c) The cursor will be positioned at the SU number field if options 2 or 3 were not completed with the alpha Y in the final field. The master SU will then have to be keyed in by the operator.

(d) Enter type container, container weight, cube and if type container is either a pallet or skid the weight for the pallet or skid and depress ENTER. See figure 8.

(e) Successful entry will initiate the offer process and result in the output of a shipment label and route slip.

(4) 5=Review combined SUs by master SU number.

(a) This option provides online capability to view the combined SU records.

(b) The cursor will automatically position at the master SU field. Key in the master SU and depress ENTER. See figure 9.

4. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
NO SUB SU ENTERED	Probable Cause: No sub SU was entered in the SU number field. Action: Verify and enter sub SUs.
SU INVALID STATUS	Probable Cause: Status is other than A or B. Action: Review paperwork. If correct SU was entered, refer to supervisor.
MSTR NOT ELIG TO COMBINE BECAUSE OF TYPE-CARGO	Probable Cause: Shipment units with Type Cargo Code A, F, I, J or M are not eligible for consolidation. Action: The SU must be extracted from the consolidation.
MSTR NOT ELIG TO BECAUSE OF SPEC-REQ-TYPE-CARGO CODE	Probable Cause: Special requirements code must be other than A. Action: The SU must be extracted from the consolidation.
GBL PREVIOUSLY ASSIGNED	Probable Cause: SU has been previously assigned to a GBL. Action: Notify supervisor for research.
FLAGD FOR CANCEL-LATION REF-E44	Probable Cause: SU has been flagged for cancellation. Action: Notify supervisor for research.
NOT ELIG BECAUSE OF DESTINATION	Probable Cause: The destination of the sub SU must match the destination of the master SU. Action: Verify and remove from consolidation.
NOT ELIG BECAUSE OF NSN	Probable Cause: Shipment units having Type Cargo Codes other than A, F, H, I, J, M, Q or Z may be consolidated only when the stock number of sub SUs matches the stock number of the master SU. Action: The SU must be extracted from the consolidation.
NOT ELIG BECAUSE OF TYPE-CARGO	Probable Cause: Shipment units with Type Cargo Code A, F, I, J or M are not eligible for consolidation. Action: SU must be extracted from consolidation.

ERROR MESSAGE	CAUSE/ACTION
NOT ELIG BECAUSE OF SPEC-REQ-CODE	Probable Cause: Shipment units with special requirement code A are not eligible for consolidation. Action: SU must be extracted from consolidation.
ONLY 79 SUB SUs MAY BE COMBINED	Probable Cause: Number of sub SUs combined with master SU exceeds 79. Action: Verify and remove excess.
MASTER SU ZEROS	Probable Cause: An entry has not been made in the master SU field. Action: Verify and enter data.
TYPE CONTAINER INVALID	Probable Cause: Incorrect container type or weight entered in the P/S weight field when container is other than a pallet or skid. Action: Verify data and reenter.
WEIGHT INVALID	Probable Cause: Entry omitted from weight field. Action: Verify and enter weight.
CUBE INVALID	Probable Cause: Entry omitted from cube field or decimal omitted from entry. Action: Verify and enter/reenter cube.
SU NOT MASTER SU	Probable Cause: A sub SU was entered in the master SU field. Action: Verify input and reenter correct master SU.
SU NOT FOUND	Probable Cause: The SU entered has completed processing. Action: Review input. If correct SU was entered, refer to supervisor.
FINAL INDICATOR MUST BE SPACE OR Y	Probable Cause: Incorrect data entered in the final field. Action: Verify input and reenter.
INVALID PALLET/SKID WEIGHT	Probable Cause: Entry omitted from P/S weight field and type container is pallet or skid. Action: Verify and enter pallet or skid weight.

ERROR MESSAGE	CAUSE/ACTION
SU IS NOT A COMBINED SU	Probable Cause: SU enter in master SU field has not been combined. Action: Verify input with source document and reenter correct data.

FIGURE 1

UWFF05 COMBINING SUS IN A SINGLE CONTAINER

PROCESS CODE

SELECT ONE OF THE FOLLOWING PROCESS CODES OR SF/PF KEYS

1 = RETURN TO MENU SCREEN
2 = ESTABLISH COMBINED SU SHIPMENTS
3 = ADD MORE COMBINED SUS TO MASTER SU
4 = ESTABLISH / UPDATE MASTER SU CONTAINER DATA
5 = REVIEW COMBINED SUS BY MASTER SU NUMBER

FIGURE 2

UWFF05 ESTABLISH COMBINED SU SHIPMENTS

PROCESS CODE 2 MASTER-SU 00000000000 CHK-DIG 0

MASTER SU DATA:
SU NUMBER 00000000000
COMBINED SU DATA:

SU NUMBER	CHK FINAL
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0
00000000000	0

FIGURE 3

```
UWFF05              ADD MORE COMBINES SUS TO MASTER SU

PROCESS CODE 3   MASTER-SU 00000000000  CHK-DIG 0

MASTER SU DATA:
  SU NUMBER 00000000000
COMBINED SU DATA:
   SU NUMBER    CHK FINAL
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
  00000000000    0
```

FIGURE 4

```
UWFF05              ESTABLISH / UPDATE MASTER SU  CONTAINER DATA

PROCESS CODE 4   MASTER-SU 00000000000  CHK-DIG 0

MASTER SU DATA:
  SU NUMBER 00000000000
CONTAINER INFORMATION:
  TYPE   WEIGHT    CUBE     P/S-WEIGHT
```

FIGURE 5

UWFF05 REVIEW COMBINES SUS BY MASTER SU NUMBER

PROCESS CODE 5 MASTER-SU 00000000000

MASTER SU DATA:	TYPE	WEIGHT	CUBE	P/S-WEIGHT
SU NUMBER 000000000000		00000	0000.0	00000

COMBINED SUS

SU NUMBER	SU NUMBER	SU NUMBER	SU NUMBER
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000

FIGURE 6

UWFF05 ESTABLISH COMBINED SU SHIPMENTS

PROCESS CODE 2 MASTER-SU 11111111111 CHK-DIG 1

MASTER SU DATA:
SU NUMBER 00000000000

COMBINED SU DATA:

SU NUMBER	CHK	FINAL
22222222222	2	
33333333333	3	
44444444444	4	
55555555555	5	
66666666666	6	
77777777777	7	
88888888888	8	
99999999999	9	
12121121211	2	
23232323232	3	
45454545454	5	
67676767676	6	Y

FIGURE 7

```
UWFF05              ADD MORE COMBINED SUS TO MASTER SU

PROCESS CODE 3      MASTER-SU 11111111111  CHK-DIG 1

MASTER SU DATA:
  SU NUMBER 00000000000
COMBINED SU DATA:
   SU NUMBER        CHK FINAL
  89898989898        9
  59595595955        5
  68686868686        7
  35353535353        3    Y
  00000000000        0
  00000000000        0
  00000000000        0
  00000000000        0
  00000000000        0
  00000000000        0
  00000000000        0
  00000000000        0
```

FIGURE 8

```
UWFF05              ESTABLISH / UPDATE MASTER SU  CONTAINER DATA

PROESS CODE 4       MASTER-SU 11111111111  CHK-DIG 1

MASTER SU DATA:
  SU NUMBER 00000000000
CONTAINER INFORMATION:
  TYPE PT  WEIGHT  1000    CUBE 100.0  P/S-WEIGHT 100
```

FIGURE 9

UWFF05 REVIEW COMBINED SUS BY MASTER SU NUMBER

PROCESS CODE 5 MASTER-SU 11111111111

MASTER SU DATA:	TYPE	WEIGHT	CUBE	P/S-WEIGHT
SU NUMBER 00000000000		00000	0000.0	00000

COMBINED SUS

SU NUMBER	SU NUMBER	SU NUMBER	SU NUMBER
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000
00000000000	00000000000	00000000000	00000000000

APPENDIX E-108 P

RECEIPT CONFIRMATION CARDS

1. PURPOSE

This procedure describes the method of recording receipt data in Suspended Receipt File for the purpose of preparing the Materiel Receipt Card (MRC), appendix B-20 or B-21.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-108, Receipt Confirmation card (Short Form).

b. Appendix B-109, Receipt Confirmation Card (Long Form).

c. Appendix F-200, Receipt Control Document.

d. Appendix F-201, Contract Data Sheet.

e. Appendix D-69, Receipt Confirmation Cards.

f. Appendix E-047 P, Receipts for Reporting and Storage.

g. Appendix E-194 P, Initializing Receiving Teleprocessing Operations.

3. RESPONSIBLE ORGANIZATION ELEMENT

Receipt Documentation Branch, Receiving Division, DS/T, are responsible for processing Receipt Confirmation Cards (RCCs) IAW this procedure.

4. PROCEDURES/INSTRUCTIONS

a. Inspection/condition verification personnel will receive the document package together with the matching receipt items from Operations Branch, Receiving Division. Visually verify that the document package contains:

(1) Two copies each of appendix F-200, Receipt Control Document (RCD); two copies of appendix F-202, Storage Action Document (SAD); and

(2) Two copies of appendix F-201, Contract Data Sheet (CDS), if the item is procurement receipt and automated Contract Data is available.

(3) Ensure that the document package contains matching documents - all copies will reflect the same TP Control Number in the upper right-hand corner of the RCD-1, SAD-3, and CDS-2, if applicable.

b. Verify that received items(s) and accompanying documentation agree in the following criteria:

(1) The received CLIN is the same as recorded on the RCD-1 or CDS-2 documents. If not, prepare a Contract Inquiry IAW appendix B-68, using the correct CLIN. The RCD-1 display message indicating availability of additional CLINs may be used as inquiry guidance.

(2) If a Supplemental PIIN was required by the A inquiry, verify that the item marking/paperwork SPIIN agrees with the CDS-2 SPIIN.

(3) If no CDS-2 was received, check inquiry format and item criteria for mismatching information which may have caused the failure to obtain a Contract Data output. Failure to find a PMRR will also result in missing Contract Data.

c. If Contract Data is available, review receipt history portion of the output and the message line (below the receipt history data) for:

(1) Receipt history in excess of the CDS-3 space. If more than three receipts are recorded, it will be necessary to obtain completed receipt inquiry response to determine the quantity received and confirmed to date.

(2) The Contract Data Sheet will also display, when necessary, a message to indicate that additional receipts for the PIIN, NIIN and CLIN are in process; that is, the Suspended Receipt File has like records in process.

d. Perform inspection/condition verification actions as required.

e. If a PMR Record was available, the "RCC Input" portion of the RCD-1 will be annotated in the format outlined in appendix B-108, DIC ZV_/ZW_. The following instructions apply (abbreviations/legends shown are as they appear on the RCD-1, appendix F-200 and the Receipt Confirmation input display):

(1) DIC - Document Identifier Code is offered in a partially completed format. Completion of the DIC coding is a required entry of the third position IAW appendix A-1.

(2) TP CNTL NR - The Teleprocessing Control Number is preprinted on the RCD-1 and is a mandatory entry.

(3) QUANTITY - Seven-position entry obtained from the RCD-1. Precede significant digits with zeros if used for batch input. See paragraph 4e(7) below, if quantity exceeds five (99,999) positions.

(4) WEIGHT - Seven-position entry. Precede significant digits with zeros to complete seven positions if batch input used. May be zero filled. See paragraph 4e(7) below if weight exceeds five (99,999) positions.

(5) WHSE - The Warehouse Area is a mandatory entry of three positions (alpha/numeric/numeric). For Management Codes J, L, and M, a locally assigned dummy code (e.g., Z99) should be established for entry purposes. If Management Code is J, M, or Z, the system will automatically assign Warehouse Area 999 for possible reporting on the appendix F-248, Monthly Summary of Late Receipts. If Management Code is L, the computer will automatically assign 888 for possible reporting on the appendix F-248.

(6) Discrepancy Code (DISCR) - Obtained from the RCD-1. A mandatory 2-position code. The first position will be IAW appendix A-26. The second position will be IAW appendix A-27. When multiple discrepancies are identified on one receipt, the most significant discrepancy will be recorded. Appendix A-26 codes are assigned in a sequence of descending significance, e.g., C would be recorded rather than F, or M rather than P. When no discrepancy is found, Code W or X will be utilized as applicable.

(7) Quantity or Weight Override (OVR) - Will be entered whenever the quantity or weight entry exceeds 99,999 (five positions) to prevent inadvertent entries of excessive weight or quantity. If the item is a procurement receipt (DIC ZV_), and the quantity entered exceeds the variance acceptable (as shown on the Contract Data Sheet, CDS-2), the OVR indicator "X" must be used or the RCC will be violated as exceeding Contract due-in quantity. If the quantity overage violation occurs and is not acceptable, contact receipt inspector for proper determination. Do not enter "X" override unless authorized.

(8) Condition Code (CND) - Obtained from the RCD-1; need only be entered if Condition Code printed on first line is incorrect. If Condition Code is H, Management Code must be J or M. Leave one space in input card if not entered.

(9) Management Code (MGT) - Obtained from RCD-1; need only be entered when applicable or when Management Code on first line is incorrect. Code R will be used, in general, to inform the Item Manager that a discrepancy report is being submitted. If Code is J or M, Condition Code must be H. (Items originally inquired under Condition Code H will automatically be assigned Management Code M.) Leave one space in input card if not entered and other data to follow.

(10) Line Item/Supplementary Address (CLIN/SUPP ADD) - Entered only when CLIN or Supplementary Address on the PMR is incorrect.

(11) Unit of Issue (UI) - Obtained from second line; to be entered only when UI on PMR response is determined to be incorrect. When the UI is changed, care must be taken to assure that the quantity is compatible with the reported UI.

(12) Federal Supply Class (FSC) - Entered only when the FSC on the PMR response line is determined to be incorrect. Leave four spaces in input if not entered.

(13) Shipment Number (SHIPMENT NO) - Appropriate entry for DIC ZV_ or ZWT input. Shipment Number (see Shipment Number Suffix) is a mandatory entry when available on the DD Form 250/1155 and/or when the PMR Management Code on the first line of the RCD-1 is D or F. This field must be zero filled if a vendor shipment number is not available. DIC ZW_ input will exhibit Signal Code (SIG CD), Fund Code (FUND CD) and Project Code (PRJ CD), if available.

(14) Suffix Code (SFX) - To be entered when receipt is split for different Condition Codes or excessive quantity. Need not be entered when there is no split for condition and quantity greater than 99,999 is less than 10,000,000. Reference OVR indication, paragraph 4e(7) above.

(15) Final Shipment Number Suffix (SS) - Enter the Shipment Suffix. If shipment represents final quantity due-in, enter Z. It is a mandatory requirement to perpetuate the Shipment Suffix as reflected on shipping document (DD Form 250 or 1155).

(16) Administering Location Code (ADM) - The ADM or Contract Administration Service Code, 001 through 172, must be available for each procurement receipt, DIC ZV_/ZX_ whose contract specifies a DCASR as the payment office. The presence of ADM Codes other than 001 through 172 on the RCD-1 or CDS indicates no Acceptance Reporting via DIC PKN/P is required. Therefore, the RCC, DIC ZV_, will not require an ADM entry. If no Automatic Contract Data is available or the ADM Code is blank, entry of XXX will be necessary to waive Automatic Acceptance Reporting output when PMR Management Code is D or F, destination acceptance. Automatic Acceptance Reporting should never be canceled when the hard copy of the contract specifies payment will be made by a DCASR.

(17) Quantity Shipped (QTY SHIP) - Obtain quantity in Purchase Units from the vendor documentation and enter on the DIC ZV_ input when the Administering Location Code (ADM) entry is 001 through 172. This field may be blank only when an invalid ADM Code is present or the ADM entry is XXX. An invalid ADM Code is present when the RCD-1 or the CDS reflects a code other than 001 through 172.

NOTE: Shipment Number, Administering Location Code and Quantity Shipped will all require valid fill if any of these contain data for DIC ZV input only.

f. Appendix B-108 supplies guidance in preparing RCC input. It is a straight line format and offers both batch (card), as well as display entry information and formats. The display format, when requested IAW appendix E-194 P, will be output at a remote CRT terminal. The Receipt Confirmation will match the RCC Input coding form on the RCD-1, thereby simplifying remote data input. In general, the following rules apply:

(1) The cursor will move to the next remote data entry header automatically after data (all) positions have been filled or skipped.

(2) Do not precede quantity or weight with zero fill on remote entries; enter actual quantity or weight received and skip to the next field. Program will mechanically right adjust as necessary, after the field skip key has been depressed.

(3) The coding form (RCD-1) and RCC remote display read left to right and top to bottom.

(4) Batch entries will continue to require seven-position quantity and weight entries.

g. If a PMR record was not available, the RCC DIC ZX_/ZY_ will be prepared and input in the format of appendix B-109. The following instructions apply (abbreviations/legends shown are as they appear on the RCD-1 (RCC input) and the Receipt Confirmation remote display entry):

(1) Document Identifier Code (DIC) will be entered from data supplied on the RCD-1/RCC input. The third position will be IAW appendix A-1.

(2) Routing Identifier Code-To (RIC) - Obtained from the RCD-1 RCC input. May be determined by interpreting the PIIN or Document Number as follows:

		RIC	MANAGER CODE
SC0100 or	DLA100	S9T	T
SC0200 or	DLA120	S9M	M
SC0300 or	DLA13H	S9S	S
SC0400 or UDGSC or	DLA400	S9G	G
SC0500 or UDISC or	DLA50	S9I	I
SC0700 or UDCSC or	DLA70	S9C	C
SC0900 or UDESC or	DLA900	S9E	E

NOTE: When the return has no recorded manager, the third position of the RIT may be established as that of the DSC having responsibility for the FSC of the receipt.

(3) Type Pack (TP PK) - Obtained from the first line. For DICOMSS the appropriate DICOMSS Cycle Code (if known) may be entered; for Troop Issue Items (Item Manager S/U) the Type Pack fields must be a valid TP PK and other than blank fill. Leave one position blank if not entered. If a DICOMSS Cycle Code is entered, the DICOMSS Indicator (DICOMSS IND) field must reflect a D entry.

(4) Procurement Item Instrument Number of Document Number (PIIN/DOC NMBR) - Obtained from the RCD-1. If the DIC is ZX_, the 13-position PIIN will be entered. If DIC is ZY_, the 14-position Document Number will be entered.

(5) Condition Code (COND) - When there is no PMR match, the Condition Code field will be filled with the correct Condition Code during receipt processing and will serve as the source of the Condition Code entry.

(6) Management Code (MGT) - Obtained from the first line. Leave blank.

(7) Line Item (CLIN) of Supplementary Address (SUPP ADD) - Obtained from the first line.

NOTE: If correct CLIN cannot be determined for a procurement receipt, the managing DSC must be contacted to determine what CLIN to enter.

(8) Unit of Issue (UI) - Obtained from the RCD-1. If the UI printed from the locator file when the Type A inquiry was made is determined to be incorrect, the printed UI will be crossed off and the correct code will be

annotated on the RCC input of the RCD-1. The annotated code on the first line will be entered in the input card; if not crossed off, no entry will be made. When the UI is changed, care must be taken to assure that the quantity received is compatible with the reported UI.

(9) Federal Supply Class (FSC) - Obtained from the first line. If an FSC printed on the RCD-1 from the locator file, when the Type A inquiry was made, is determined to be incorrect, the printed FSC will be incorrect, the printed FSC will be crossed off and the correct FSC will be annotated on the RCC input. The annotated FSC will be entered in the input. If not crossed off, no entry will be made.

(10) Supplemental PIIN (SPIIN) - Obtained from the RCD-1. Must be entered if ninth position of PIIN is A or D.

(11) Ownership/Purpose Code (OP) - May be left blank if not known.

(12) TP Control Number (TP CNTL NR) - Preprinted on both the RCD-1 and its RCC input format to assist in reentry.

(13) Quantity (QUANTITY) - A mandatory seven-position entry on the display input and advance cursor to next entry. Do not precede with zero fill. Data quantity will be mechanically right adjusted for remote input after the balance of the field has been skipped.

(14) Weight (WEIGHT) - A mandatory seven-position entry on the batch (card) input. Enter actual weight received on remote display input and skip or advance cursor to next entry. Do not precede with zero fill. However, seven position zero fill is valid. Data quantity will be mechanically right adjusted for all remote inputs.

(15) Warehouse Area (WHSE). Mandatory entry of three positions (alpha/numeric/numeric). For Management Code J, L, or M, a locally assigned dummy code (e.g., Z99) should be established for entry purposes. If Management Code is J or M, the system will automatically assign Warehouse Area 999 for possible reporting on the appendix F-248, Monthly Summary of Late Receipts. If Management Code is L, the computer will automatically assign 888 for possible reporting on the appendix F-248.

(16) Discrepancy Code (DISCR) - Obtained from the RCD-1. A mandatory two-position code will always be entered. The first position will be IAW appendix A-26. The second position will be IAW appendix A-27.

(17) Quantity/Weight Override (OVR) - Enter "X" when either quantity or weight exceeds 99,999.

(18) Shipment Number (SHIPMENT NR) - Appropriate entry for DIC ZX_ or ZYT input. Shipment number (see shipment number suffix) is a required entry when available on the DD Form 250/1155 and/or when the PMR Management Code on the first line of the RCD-1 is D or F. This field may be zero filled if a vendor shipment number is not available. DIC ZY_ input will exhibit Signal Code (SIG CD), Fund Code (FUND CD) and Project Code (PRJ CD), if available.

NOTE: Shipment Number, Administering Location Code and Quantity Shipped will all require valid fill if any of these contain data for DIC ZV_ input only.

(19) Suffix Code (SFX) - Obtained from the RCD-1. To be entered when receipt is split for different Condition Codes or excessive quantity. Need not be entered when there is no split for condition and quantity is greater than 99,999 and less than 10,000,000. Leave one space in input when SFX Code not entered and other data to follow.

(20) DICOMSS Indicator (DICOMSS IND) - An alpha D. To be entered for a DICOMSS receipt only. Valid fill of this field will permit entry of a valid Cycle Code in the appropriate area.

(21) Shipment Number Suffix (SHIP NR SFX) - It is a mandatory requirement to perpetuate the Shipment Number Suffix as reflect on the shipping document DD Form 250/1155. Enter alpha code otained from the RCD-1. Code Z indicates that the shipment represents final receipt of the contract due-in quantity. Entry is applicable for procurement RCC DIC ZX_ only.

(22) Administering Location Code (ADM) - The Administering Location Code/ Contract Administering Service Code (CAS) 001 through 172 must be entered on all DIC ZX_ input when contract specification requires destination acceptance and payment made by a DCASR. This field is a mandatory entry when a valid Shipment Number is entered.

h. Appendix E-194 P contains the instructions for activating the display for DIC ZX_ or ZY_ RCC inputs where coding form appears on the RCD-1. The input format (RCC input), as well as the display at the remote terminal, are offered in a like format. Data shall be entered as required opposite the appropriate header/legend and the RCC input will be mechanically constructed with data in the proper columns.

i. If it is determined that the NIIN of Date Received printed on the RCD-1 is in error, the Suspended Receipt Record must be deleted using the format of appendix B-43 or B-97 and processed IAW appendix E-182 P. A Type A inquiry will then be processed to obtain a new Receipt Document Package. Both copies of the new SAD-3 and one copy of the RCD-1 will be forwarded immediately to Storage Division to ensure that the materiel is not stowed, labeled, or reported incorrectly. If the Stow Notice (appendix B-46 or B-144) has already been processed, a remote terminal message or F-246 report providing the Stow Notice data will be produced. The Receipt Stow Notice will be reinput for the new TP Control Number by Receiving Division at the same time the new RCC is processed.

j. If it is determined that data elements other than NIIN or Date Received must be changed and these elements cannot be changed using the RCC, it will be necessary to process a Suspended Receipt File Maintenance Card in the format of appendix B-145 or B-148 and in accordance with procedures provided in appendix E-162 P.

k. When all data elements required for the RCC input have been determined, the annotated RCD-1 coding sheet will be forwarded to keypunch or remote terminal for the preparation of the computer input in accordance with local procedures.

l. After the RCC has been processed, the document (RCD-1) should be filed as completed and is to be retained for 90 days and then destroyed. The CDS-3 shall be destroyed at the time of RCC input and/or at the time of completion of Receipt Inspection.

m. The processing of the RCC completes the Receiving Division actions on a receipt transaction. The corresponding MRC (appendix B-18 or B-19) will not be transmitted to the DSC by the computer until a Receipt Stow Notice (appendix B-46 or B-144) is processed by Storage Division unless the RCC indicates the materiel is being transferred to PDO (Condition Code H and Management Code J, M, or Z; inquiries in Condition Code H will be automatically assigned Management Code M, or if the receipt has been lost, Management Code L). In these cases, the MRC will be transmitted as soon as the RCC is entered. Even though an RCC indicating a routing receipt has been processed, the entry of a Suspended Receipt File Maintenance Card, which changes Management Code to identify a Lost Receipt will cause the MRC to be transmitted to the DSC without a Receipt Stow Notice being processed.

n. Since the computer will record the date on which the RCC is processed, it is important that the RCC be processed as quickly as possible to avoid late receipts and reflect high performance. However, it is not necessary to have the RCC processed before the corresponding Receipt Stow Notice is entered by Storage Division. These inputs may be processed in any sequence.

o. To assist the receipt personnel in preparing timely RCC input, the MRC due date will be mechanically computed and will appear in the upper right-hand corner of the RCD-1 (just below the TP Number). This date is the actual day that the receipt will be considered late if a valid MRC is not generated.

p. The Hazardous Storage Compatibility Abbreviated Definition will, when available from the basic item record, be printed as a final line message on the RCD. The actual Hazardous Storage Compatibility Code (HSCC), reference appendix A-33, will appear on the Storage Action Document, reference appendix F-202.

q. The presence of an Administering Location Code (001 through 172) together with shipment number (or zero fill), shipment number suffix and quantity shipped (when available) will assist the process outlined in appendix D-69 and D-70 to automatically output Acceptance Reports, DICs PKN/P. Reference appendix E-047 P for additional details.

r. When the Administering Location Code is not 001 through 172 or is not available, and only the DCASR and/or DoDAAC is available from the hard copy contract or DD Form 250/1155, the Administering Location Code can be determined from the following table:

DCASR	DoDAAC	ADMINISTERING LOCATION CODE
Atlanta	S1102A	001
Boston	S2202A	020
Chicago	S1402A	040
Cleveland	S3602A	050
Dallas	S4403A	070
Los Angeles	S0506A	102
New York	S3303A	121
Philadelphia	S3910A	142
St. Louis	S2603A	160

5. DATA ENTRY INSTRUCTIONS

a. The normal method of entering RCC input will be via remote display terminal, using the RCC input coding sheet on the RCD-1. The capability to enter RCC data in punched card form will also be available.

b. The entry of valid input through the remote terminal will always be answered by a printed response of a new display input format, i.e., a blank RCC input format identical with the previous input.

c. Prior to entry of any RCC or other receipt input through remote display terminal, it is necessary to initialize the terminal IAW appendix E-194 P. All displays will reflect data to offer additional help in preparing the required data entry.

APPENDIX E-108 V

RECEIPT CONFIRMATION CARD VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-108, Receipt Confirmation Card, DIC ZV_ or ZW_.

b. Appendix B-109, Receipt Confirmation Card, DIC ZX_ or ZY_.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-69.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to the Receipt Documentation Branch for research, correction, and reentry of Receipt Confirmation Cards (DICs ZV_, ZW_, ZX_, and ZY_) which have been rejected from computer processing.

b. Inputs of ZV_ and ZW_ transactions are prepared when a PMR File record existed for the receipt. Inputs of ZX_ and ZY_ transactions are prepared when no PMR File record existed for the receipt. Since, in some cases, the data required to prepare the Materiel Receipt Card for the DSC can be obtained from the PMR record, more data are required for the ZX_ and ZY_ inputs than are required for ZV_ and ZW_ inputs. However, all data required in the ZV_ and ZW_ inputs are also required in the ZX_ and ZY_ inputs.

c. Two types of violations can occur:

(1) Content Violations - Those errors which normally can be identified by reviewing the input card alone. Remote terminals will mechanically display this type of error using the word "ERROR" directly opposite the invalid data entry. Such violations include invalid code entries and data incompatibilities wherein one code or data entry conflicts or is not compatible with another in the input card. These violations always require correction to the input.

(2) Process Violations - Those errors which are identified by comparing or attempting to compare the input with a computer fill record. Such violations include mismatches between key elements in the input card and a related file, and data incompatibilities wherein data entered in the input conflicts or is incompatible with data in the matching file record. These violations may require correction to the input data or the file record.

d. Violation Reason Codes (VRCs) and definitions which apply are as follows:

(1) Content Violations:

(a) DICs ZV_, ZW_, ZX_, and ZY_:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid.
AN	UI invalid.
AS	Quantity/Quantity Shipped invalid.
AW	Management Code invalid.
AY	FSC invalid.
AZ	Suffix Code invalid.
BK	DICOMSS indicator (DIC ZX_ only).
D9	TP control number invalid.
HX	Weight invalid.
IU	Shipment number invalid.
JI	Contract line item invalid (ZV_, ZX_, only).
JJ	Warehouse area invalid.
8V	Discrepancy Code invalid.
UB	Quantity/Weight excessive.

(b) DICs ZX_ and ZY_ (in addition to the above):

VIOLATION REASON CODE	DEFINITION
AI	PIIN or document number invalid.
AC	Routing Identifier Code to invalid.
CK	Type Pack invalid (non-DICOMSS or S/U manager only).
EX	Supplemental PIIN invalid.
4K	Cycle Code invalid (DICOMSS only).

(2) Process Violations:

(a) DICs ZV_, ZW_, ZX_, and ZY_:

VIOLATION REASON CODE	DEFINITION
AJ	Duplicate document (Receipt Confirmation Card already recorded).
K8	Invalid Receipt Confirmation format.
K9	Invalid Receipt Stow Notice format recorded on file.
SX	Receipt action invalid (does not match file record on elements indicated).
UB	Quantity in excess of contract "Due-In" Quantity (DIC ZV_ only).
E5	Field that must contain data contains blanks.

(b) DICs ZX_ and ZY_ (in addition to the above):

VIOLATION REASON CODE	DEFINITION
A6	Unit of Issue blank.
A9	Federal Supply Class blank.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Content Violations - The following VRCs recorded on the appendix F-85, Violation Printout, for Receipt Confirmation input with the appropriate input data element underlined with asterisks.

(1) CONDITION ERROR, VRC AF.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Condition Code entered in the input is other than blank or alpha A through M (except I): The Condition Code entered is other than H and Management Code is J or M.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Condition Code from the PMR Receipt Confirmation portion of the corresponding RCD-1 document. The field may be left blank in which case the Condition Code entered on the Type A inquiry will be used in Materiel Receipt Card transmitted to the DSC and entered in the locator record for the location added on the Receipt Stow Notice if an existing location is

not used. If it appears the Receipt Confirmation Card was rejected because the Condition Code is other than H when the Management Code is J or M, the Management Code entry should also be verified prior to reentry using Condition Code H.

(2) UNIT ISSUE ERROR, VRC AN.

(a) REASON FOR VIOLATION/ERROR CONDITION:

UI is other than alpha or blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct UI from the RCC input (ZX_ or ZY_) or (ZV_ or ZW_) of the PMR answer portion of the RCD-1. The correct UI can be verified by reference to the Stock Locator File or other appropriate sources. When the correct UI is determined, the quantity received should also be verified to be sure it is compatible with the reported UI prior to reentry.

(3) QUANTITY ERROR, VRC AS (See QTY-WT REL ERROR VRC UB).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Quantity Received entered in the input card is other than all numeric or numeric less than one. Quantity may exceed 99,999 with no OVR indicator and/or exceed contract limitation, if DIC is ZV_.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct quantity by reference to the RCC input of the Receipt Control Document (RCD-1). If the significant digits agree, be sure that all seven positions of the quantity field are filled, significant digits preceded by zeros. Enter OVR indicator only after verifying that quantity is correct. Correct quantity and reenter.

(4) QUANTITY SHIPPED ERROR, VRC AS (DIC ZV_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Quantity shipped contained other than all numeric or was numeric less than one (zero fill).

(b) Determine correct quantity shipped by reference to the Receipt Document, DD 250/1155, etc. Correct quantity and reenter.

(5) MGT ERROR, VRC AW.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Management Code entered in the input card is other than blank or J, K, M, N, P, Q, R, S, U or Z; or Condition Code is H and Management Code is other than J or M.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Management Code from the RCD-1, PMR answer, DIC ZX_ or ZY_, or the RCC input of the DIC ZV_ or ZW_ or the Receipt Confirmation portion of the corresponding RCD-1. If it appears the Receipt Confirmation Card was rejected because Condition Code was H and Management Code was other than J or Z, both entries should be verified before the corrected card is reentered.

(6) FSC ERROR, VRC AY.

(a) REASON FOR VIOLATION/ERROR CONDITION:

FRC is other than all numeric greater than all zeros or blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct FRC from the Receipt Confirmation portion of the RCD-1. The correct FSC can also be determined by reference to other appropriate sources or to the Stock Locator File for the NIIN being reported.

(7) SUFFIX CD ERROR, VRC AZ.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Suffix Code entry is other than alpha or blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Suffix Code by reference to the RCD-1, RCC input, or the PMR answer portion of the corresponding Receipt Control Document.

(8) DICOMSS IND ERROR, VRC BK.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Can occur only on DICOMSS receipts - DICOMSS Indicator is other than alpha D.

(b) PROCESSING/RESEARCH REQUIRED:

Enter alpha D if input document receipt of DICOMSS item. Refer to other receiving documentation when necessary to establish this information.

(9) TP NUMBER ERROR, VRC D9.

(a) REASON FOR VIOLATION/ERROR CONDITION:

TP Control Number entered in input was other than numeric or was numeric less than 10, in which case the number cannot be correct. If the entry is all

numeric greater than nine, the error is caused by a transposition of digits or entry of an erroneous digit which causes the validation computation to produce a check digit which does not equal the check digit entered in the card.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct TP Control Number by reference to the Receipt Confirmation portion of the corresponding RCD-1. If, for some reason, the RCD-1 is not available for research, process a Type N inquiry to the Suspended Receipt File by NIIN in the format of appendix B-44 and IAW appendix E-165 P. The inquiry response will provide the correct TP Control Number for reentry.

(10) WEIGHT ERROR, VRC HX (See VRC UB, also).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Weight is other than all numeric, or exceeds 99,999 with no OVR indicator.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct weight by reference to the RCC input corresponding RCD-1. Weight may be all zeros, but all seven positions of the weight field must be filled, significant digits being precede by zeros. Correct weight and reenter.

(11) SHIPMENT NUMBER ERROR, VRC IU (ZV_ and ZX_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

The shipment number entered contained blanks or was less than seven positions long, was not all zero filled or, if other than zero filled, did not contain three alpha characters in the first three positions of the shipment number followed by four numeric figures in the last positions of the shipment number.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct shipment number by reviewing the corresponding RCD-1 or associated receipt document, i.e., DD Form 250. Correct and reenter.

(12) CLIN ERROR, VRC JI (ZV_ and ZX_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

The first four positions of CLIN are other than all numeric greater than zero and the last two positions are other than alpha/numeric. If DIC is ZX_ and the CLIN is all blanks, the card will also reject with this VRC. Any entry is permitted in this field if DIC is ZW_ or ZY_.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct CLIN from the corresponding RCC input or PMR answer portion of the RCD-1. The contract and other receiving documentation should also be reviewed to assure the correct CLIN is being reported. When the CLIN cannot be determined through research, the managing DSC must be contacted to determine what CLIN to enter.

(13) WHSE ERROR, VRC JJ.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Warehouse Area Code is configured as other than alpha/numeric/numeric.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct code from the RCC input corresponding RCD-1. Entry of a dummy code (not a valid warehouse area on the depot) configured as alpha/numeric/numeric will be accepted, but will cause erroneous data on the appendices F-71 and F-248 reports if the receipt is late. A dummy code entry is required when the receipt is lost or transferred to PDO.

(14) DISC-CD ERROR, VRC 8V.

(a) REASON FOR VIOLATION/ERROR CONDITION:

The first position of the Discrepancy Code entry is other than alpha (except I or O) and/or the second position is other than S, D, or X.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct code from the RCC input correponding the RCD-1. Entry of any code meeting the validation criteria will be accepted; however, if the code entered is not correct, erroneous data will appear on the appendix F-144 report and in MIS data related to receipt items inspected.

(15) OVR ERROR, VRC UB.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Quantity or weight entry exceeds five positions 99,999, or quantity exceeds contract limits (DIC ZV_ only) with no override code present. Do not arbitrarily enter X unless reason for error condition is completely resolved.

(b) PROCESSING/RESEARCH REQUIRED:

If quantity/weight exceeds 99,999, enter X in override indicator. If no quantity or weight entry exceeds five positions, refer to Process Violation, Paragraph 4b(5) above.

(16) PIIN/DOC NMBR ERROR, VRC AI (ZX_ and ZY_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

PIIN or Document Number entry is other than alpha/numeric. When the DIC is ZX_, the last position may be blank and no violation will occur.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the RCD-1 or reference referral to the contract and other receiving documentation.

(17) TYPE ERROR, VRC CK (ZX_ and ZY_ only)

(a) REASON FOR VIOLATION/ERROR CONDITION:

Type Pack is other than blank or numeric 1, 2, or 4 on a non-DICOMSS receipt. Type Pack may not be blank if third position of RIC (To) is equal to SU. It will be possible to have an alpha entry (other than O) or a numeric 6 accepted without violation when the RIC (To) is S9S, and receipt is identified as DICOMSS, (reference DICOMSS Indicator).

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Type Pack by reference to the corresponding RCD-1.

(18) SPIIN ERROR, VRC EX (ZX_ and ZY_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Supplemental PIIN entry on input is other than blank, alpha/numeric, or blank/blank/RB. All blanks will also reject with this VRC if the ninth position of the PIIN is A, D, or G.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Supplemental PIIN entry by reference to the corresponding RCD-1. If the Supplemental PIIN printed on the Receipt Control Document (RCD-1) is considered to be correct, the field may be left blank on the reentry. The reentered Supplemental PIIN must be blank or match the Type A inquiry input exactly or a SX violation will occur (see subparagraph b(1) below).

(19) RIC (TO) ERROR, VRC AC (ZX_ and ZY_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

The Routing Identfier Code (To) entry (S9C, E, I, G, M, T, S or U) on input does not match the Manager Code on the Locator File. Entry of S9U or S9S is valid where the Manager Code is S and will be considered to match the Locater File.

(b) Determine the Correct RIC (To) by inquiring the Locator File. Inquire by batch DIC ZBJ or on line IAW appendix E-163 P.

b. Process Violation - The following violations will appear on the appendix F-85, Violation Printout. When a specific data element is mismatched, it will be underlined with asterisks on the report.

(1) DUPLICATE ERROR, VRC AJ.

(a) REASON FOR VIOLATION/ERROR CONDITION:

A matching Suspended Receipt record exists on the file, but a Receipt Confirmation date is already recorded in the record.

(b) PROCESSING/RESEARCH REQUIRED:

Immediately notify Storage Division that the corresponding Receipt Stow Notice should be withheld pending resolution. Process a Suspended Receipt File inquiry in the format of appendix B-146 and IAW appendix E-165 P. Review appendix F-247 inquiry response the following day to determine if the confirmation data recorded in the file is correct. If correct, do not reenter input and notify Storage Division that the Receipt Stow Notice may be released. If the confirmation data is incorrect, process a Suspended Receipt File Maintenance Card in the format of appendix B-145 and IAW appendix E-162 P to correct the erroneous data element(s). Upon determination that the change is effected, notify Storage Division that the Receipt Stow Notice may be released. It will also be possible to enter the Suspended Receipt File Maintenance Card directly at a remote terminal for immediate validation and processsing. If the PMR status of the record is changed, requiring a different Receipt Confirmation Card input (i.e., ZV_ rather than ZX_), an appropriate message indicating this will be printed at the terminal. The Receipt Confirmation can then be entered in the correct format to complete the action.

(2) DOCUMENT ERROR, VRC K8.

(a) REASON FOR VIOLATION/ERROR CONDITION:

A ZV_ or ZW_ input was processed when a ZX_ or ZY_ input is required; or a ZX_ or ZY_ input was processed when a ZV_ or ZW_ input is required.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct input required by reference to the corresponding RCD-1 and Suspended Receipt File inquiry, if necessary. Correct input and reenter.

(3) PROCESS ERROR, VRC K9.

(a) REASON FOR VIOLATION/ERROR CONDITION:

A Receipt Stow Notice is recorded for the matching Suspended Receipt Record and the Receipt Confirmation input contains Condition Code H and/or Management Code J, L, or M or a Short Form Receipt Stow Notice (no location added) has been processed and the Condition Code of the Receipt Confirmation Card input is J, K, or L.

(b) PROCESSING/RESEARCH REQUIRED:

Determine if the Condition Code and Management Code of the Receipt Confirmation are correct. If not, correct input and reenter. If the entries are correct, coordinate with Storage Division to determine why the Receipt Stow Notice was processed. If the Receipt Stow Notice was processed erroneously, delete the Suspended Receipt File Record using appendix B-43 or B-97 and process IAW appendix E-182 P. Enter a Type A inquiry to create a new record and reprocess the Receipt Confirmation using the new TP Control Number.

(4) NO MATCH ERROR, VRC SX.

(a) REASON FOR VIOLATION/ERROR CONDITION:

This VRC can apply to two different errors related to the matching of the input card with a record in the Suspended Receipt File. The following conditions are possible:

1. There is no record in the Suspended Receipt File with a matching TP Control Number; or

2. Does not match the input on PIIN or Document Number or Supplemental PIIN.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the condition causing the violation by referring to the Appendix F-85 printout.

1. If the TP Control Number is underlined with asterisks, no matching record was found in the Suspended Receipt File, Verify the input TP Control Number by referring to the Receipt Confirmation portion of the corresponding RCD-1. If the input is in error, correct the entry and reenter. If the input appears to be correct, confirm that no record exists on the file by processing a Type Q inquiry in the format of appendix B-45 and IAW appendix E-165 P. If no record exists, determine if another action was processed to delete or clear the record. Process a Completed Receipt File inquiry in the format of appendix B-61 to determine if the receipt was previously cleared. If it is determined that the receipt was correctly deleted or cleared, do not reenter input. If the record was incorrectly deleted, process a new, Type A inquiry, immediately

locate the materiel and attach the new Storage Action Document (SAD-2), coordinate with Storage Division as necessary, and process the Receipt Confirmation Card using the new TP Control Number. If the record was incorrectly cleared, determine the error and contact the DSC directly to have the appropriate adjustment action taken. Determine if a record exists which should have been cleared in suspense and take action necessary to clear the record. Change the Completed Receipt File record using appendix B-106 as necessary to reflect any adjustments in the completed records.

2. If the PIIN, or Document Number, or Supplemental PIIN is underlined with asterisks, determine if the input entry of the noted data element is correct by referring to the PMR Answer and the Receipt Confirmation input portion of the corresponding RCD-1, the contract, or other receiving documentation. If incorrect, correct and reenter. If the input is correct, determine from the RCD-1 the corresponding element printed from the Type A inquiry and verify that it is incorrect. Process a Suspended Receipt File Maintenance Card in the format of appendix B-145 IAW appendix E-162 P. The Receipt Confirmation may be reentered immediately but may violate if the PIIN/Document Number or Supplemental PIIN change causes the PMR status of the record to change as well. If it is not necessary to process the Receipt Confirmation immediately, withhold the Receipt Confirmation and review the F-246 report IAW appendix E-193 P the following day to determine the type of Receipt Confirmation required (appendix B-108 or B-109) and process the Receipt Confirmation accordingly. If the Receipt Confirmation must be processed the same day to avoid a late receipt, process a Type P inquiry using the new data to determine if there is no matching PMR. It will also be possible to process the Maintenance Update directly into the remote terminal for immediate validation and processing. If there is a change in the PMR status of the record, a message indicating this will be printed at the terminal.

(5) EXCESSIVE QUANTITY, VRC UB (DIC ZV_ only)

(a) REASON FOR VIOLATION/ERROR CONDITION:

Quantity entered is valid but contract data reflects a high limit quantity less than quantity entered in RCC.

(b) PROCESSING/RESEARCH REQUIRED:

Determine if quantity entered is in error. Correct and reenter. Reinquire for overage quantity and suspend excess in accordance with appendix E-047 P.

(6) FIELD MUST CONTAIN DATA, VRC E5 (DICs ZV_ and ZX_ only).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Shipment number was blank when Administering Location Code contained valid fill (or the reverse) for DIC ZX- input. Shipment Number, Administering Location Code, or Quantity Shipped fields reflected one or more fields with valid data and one or more blank fields.

(b) PROCESSING/RESEARCH REQUIRED:

Determine missing data (Shipment Number, Administering Location Code or Quantity Shipped) from review of RCD-1 or associated receipt/contract data. Reenter missing data field.

(7) UNIT OF ISSUE BLANK, VRC A6 (DICs ZX_ or ZY_).

(a) REASON FOR VIOLATION/ERROR CONDITION:

No Unit of Issue was entered and there is no Unit of Issue for this NIIN in the Suspended Receipts File.

(b) PROCESSING/RESEARCH REQUIRED:

Enter the correct Unit of Issue from the packing ticket or other appropriate source.

(8) FEDERAL SUPPLY CLASS, VRC A9 (DICs ZX_ or ZY_).

(a) REASON FOR VIOLATION/ERROR CONDITION:

No Federal Supply Class was entered and there is no Federal Supply Class for this NIIN in the Suspended Receipts File.

(b) PROCESSING/RESEARCH REQUIRED:

Enter the correct Federal Supply Class from the packing ticket or other appropriate source.

5. REENTRY INSTRUCTIONS

a. When the correct input data have been determined, the corrections will be annotated on the source document (RCD-1) or a new coding sheet will be prepared, depending upon local procedures. The corrected document may then be forwarded to keypunch or remote operator for data preparation/input.

b. If it is necessary that the Receipt Confirmation be processed today to avoid a late receipt, the input will be immediately reentered to assure that the Materiel Receipt Confirmation is processed on time.

APPENDIX E-109 P

GUARANTEED TRAFFIC/SMALL PARCEL RATE BASE FILE MAINTENANCE

1. PURPOSE

The Guaranteed Traffic/Small Parcel Rate Base File is used by the MOFAST Freight Rating process to automatically compute and assign transportation costs to freight moving under Guaranteed Traffic tariffs. Government Bills of Lading rated with rates loaded in this file will generate a suspended record for comparison with payment to the carrier by the U.S. Finance and Accounting Center for identification of possible carrier overcharges. This appendix describes the procedures for maintaining the Guaranteed Traffic/Small Parcel Rate Base File.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-200

b. Appendix F-45

c. Appendix F-194, Parts 11 and 12

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division DS/T

4. PROCEDURES/INSTRUCTIONS

a. This procedure will be used to update the Guaranteed Traffic/Small Parcel Rate Files by CRT. These files are listed below with a brief description of the purpose and content of each file.

(1) Rate Group Table - This table provides a means of typing SPLCs in a region having the same rates per hundred together.

(2) Small Carrier Zone Table - This table provides a means of typing all SPLCs in an area having the same rate per shipment together.

(3) Rates Per Hundred - This file provides rates per hundred by rate group. All SPLCs in a rate group must be identified by relating them in the SPLC Rate Group Table.

(4) Small Carrier Rates - This file provides per shipment type rates. All SPLCs covered by the same actual charge must be releated in the Small Carrier Zone Table prior to loading these rates.

b. Processing Procedure

(1) To begin processing, enter $$UWFK71 (this is a one time entry) and depress the ENTER key. The following message will be displayed:

UWFK71 G U A R A N T E E D / S M A L L P A R C E L R A T E S

M E N U S E L E C T I O N

```
ENTER ONE OF THE FOLLOWING SECTION CODES:
  K = RATES PER HUNDRED
  L = SMALL CARRIER RATES
  O = SMALL CARRIER ZONE TABLE
  1 = SPLC RATE GROUP TABLE


SECTION-CODE _

  VALID ACTION CODES ARE:
    A = ADD     (TO INSERT IN BETWEEN EXISTING
    C = CHANGE      AREAS/SPLCS MAKE CODE IIIIII)
    D = DELETE
    I = INQUIRY
    S = ADD OR UPDATE WITH SAME DATA
    P = PACK / COMPRESS ZONE/GROUP TABLES
  RETURN TO MENU BY PRESSING PF1/SF1
```

(2) Enter the section code for the file desired.

(a) K = Rates Per Hundred. Entry of K in the section code will bring up the following display:

```
                                RATES PER HUNDRED

SECTION-CODE K                     CARRIER      RATE-GROUP      TYPE-SERVICE

 WGT-01-RATE     WGT-02-RATE      WGT-03-RATE    WGT-04-RATE     WGT-05-RATE
00000  00000    00000  00000     00000  00000   00000  00000    00000  00000

 WGT-06-RATE     WGT-07-RATE      WGT-08-RATE    WGT-09-RATE     WGT-10-RATE
00000  00000    00000  00000     00000  00000   00000  00000    00000  00000

 WGT-11-RATE     WGT-12-RATE      WGT-13-RATE    WGT-14-RATE     WGT-15-RATE
00000  00000    00000  00000     00000  00000   00000  00000    00000  00000

 WGT-16-RATE     NR-FLAT-RATES
00000  00000          00


ACTION    CARRIER       RATE-GROUP-CODE       TYPE-SERVICE
```

1. To add a record, enter Action Code A, Carrier Code (SCAC), a three position locally assigned rate group code and a locally assigned type service code. A successful entry will bring up the following display:

ADD/UPDATE RATES PER HUNDRED

SECTION-CODE K CARRIER GFLS RATE-GROUP ZZZ TYPE-SERVICE A

WGT-01-RATE	WGT-02-RATE	WGT-03-RATE	WGT-04-RATE	WGT-05-RATE
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000
WGT-06-RATE	WGT-07-RATE	WGT-08-RATE	WGT-09-RATE	WGT-10-RATE
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000
WGT-11-RATE	WGT-12-RATE	WGT-13-RATE	WGT-14-RATE	WGT-15-RATE
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000
WGT-16-RATE	NR-FLAT-RATES			
00000 00000	00			

Enter the maximum weight in each weight-rate group and the rate in cents. If a minimum charge is in effect, enter the maximum weight and the rate in the first weight-rate group. Enter each weight-rate group up to sixteen and enter 01 in the NR-FLAT-RATE field. This will establish the first weight-rate group as a minimum charge.

2. To add data that is similar to data already existing in the file, a dupe feature is available. Enter Action Code S, the carrier code, the rate group code and the type service code of the existing file. Depress the ENTER key. When the display comes up, modify the carrier, rate-group or type service and any rate data that needs to be changed. Depress the ENTER key. A successful entry will establish a new record.

3. To change or update a record, enter Action Code C, the carrier code, the three position rate group code and the type service code. Depress the ENTER key. When the display appears, modify the data and depress the ENTER key.

4. To delete a record, enter Action Code D, the carrier code, the rate group code and the type service of the record to be deleted. Depress the ENTER key. A successful entry will delete the record in its entirety.

5. To inquire a record, enter Action Code I, the carrier code, the rate group code and the type service code of the record desired. Depress the ENTER key. A successful entry will display that record.

(b) L = Small Carrier Rates. Entry of L in the section code will bring up the following display:

SMALL CARRIER RATES

```
SECTION-CODE L                          CARRIER        WEIGHT     TYPE-SERVICE

ZONE-01-RATE    ZONE-02-RATE    ZONE-03-RATE    ZONE-04-RATE    ZONE-05-RATE
  *    00000      *    00000      *    00000      *    00000      *    00000

ZONE-06-RATE    ZONE-07-RATE    ZONE-08-RATE    ZONE-09-RATE    ZONE-10-RATE
  *    00000      *    00000      *    00000      *    00000      *    00000

ZONE-11-RATE    ZONE-12-RATE
  *    00000      *    00000
```

1. To add a record, enter Action Code A, carrier code, the weight for which the rate applies and a locally assigned type service code. A record has to be built for each pound. A successful entry will bring up the following display:

ADD/UPDATE SMALL CARRIER RATES

```
SECTION-CODE L                      CARRIER PURL  WEIGHT 001  TYPE-SERVICE 1

ZONE-01-RATE    ZONE-02-RATE    ZONE-03-RATE    ZONE-04-RATE    ZONE-05-RATE
  *    00000      *    00000      *    00000      *    00000      *    00000

ZONE-06-RATE    ZONE-07-RATE    ZONE-08-RATE    ZONE-09-RATE    ZONE-10-RATE
  *    00000      *    00000      *    00000      *    00000      *    00000

ZONE-11-RATE    ZONE-12-RATE
  *    00000      *    00000
```

Enter the zone code and the actual shipment charge for the weight group shown on the first line of the display.

2. To add similar data i.e., the next weight for that carrier and type service. Enter Action Code S, the carrier code, the weight that rates are established for and the type service code. Depress the ENTER key. A successful entry will display an existing record. Modify the carrier, weight and/or type service code and any zone/rate field that need to be changed. Depress the ENTER key. A successful entry will establish a new record.

3. To inquire, change or delete a record in the Small Carrier Rate File, enter the applicable action code, the carrier code, the weight group and the type service code.

(c) 0 = Small Carrier Zone Table. Entry of a zero in the section code will bring up the following display:

```
SMALL CARRIER ZONE TABLE FILE

SECTION-CODE 0                                                CARRIER     000

AREA/ZONE  AREA/ZONE  AREA/ZONE  AREA/ZONE  AREA/ZONE  AREA/ZONE  AREA/ZONE
****** *   ****** *   ****** *   ****** *   ****** *   ****** *   ****** *
****** *   ****** *   ****** *   ****** *   ****** *   ****** *   ****** *
****** *   ****** *   ****** *   ****** *   ****** *   ****** *   ****** *
****** *   ****** *   ****** *   ****** *   ****** *   ****** *   ****** *

ACTION      CARRIER     RECORD 000
```

1. To establish an area/zone table, enter Action Code A and the carrier code. Enter a six, four or two position SPLC code in the area field and a one position zone code. SPLCs must be loaded in the file in descending order, i.e., six, four and two positions. If a two position SPLC is used, it establishes that zone for every six or four position SPLC in a regional grouping unless they are specifically designated in the table. If a two or four position SPLC is used to establish a zone, the asterisks following must be deleted with either the space bar or EOF key.

2. To modify a record, enter Action Code C, and the carrier code. Depress the ENTER key. Make any changes such as adding to an existing record, deleting individual area/zone fields from an existing record, etc.

3. To delete a record, enter Action Code D and the carrier code. Depress the ENTER key. A successful entry will delete the record in its entirety.

4. To inquire a record, enter Action Code I and the carrier code. A successful entry will display the record. If there are more records for that carrier, enter Action Code I and depress the ENTER key.

5. If you have deleted several area/zone relationships in the body of a table, you can compress the file by entering Action Code P and the carrier code.

6. To insert an SPLC into the body of the table, enter Action Code C, the carrier code and the record sequence. Depress the ENTER key. When the record is displayed, overlay the existing SPLC with I's where the new SPLC is to be inserted. Depress the ENTER key. The new display will have a field with asterisks for the new SPLC. Enter Action Code C, carrier code and the record sequence and depress the ENTER key. The new SPLC can then be inserted where there are asterisks.

(d) 1 = SPLC Rate Group Table. Entry of 1 in the section code will bring up the following display:

```
                              SPLC RATE GROUP TABLE

SECTION-CODE  1                                                CARRIER     000

  SPLC  GRP  SPLC  GRP  SPLC  GRP  SPLC  GRP  SPLC  GRP  SPLC  GRP  SPLC  GRP
 ****** *** ****** *** ****** *** ****** *** ****** *** ****** *** ****** ***
 ****** *** ****** *** ****** *** ****** *** ****** *** ****** *** ****** ***
 ****** *** ****** *** ****** *** ****** *** ****** *** ****** *** ****** ***
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 ****** *** ****** *** ****** *** ****** *** ****** *** ****** *** ****** ***
 ****** *** ****** *** ****** *** ******

ACTION    CARRIER      RECORD 000
```

To add, change, delete, inquire or compress the file, follow the steps outlined in subparagraphs (c)1. through 6.

5. ERROR MESSAGES

Program validation will identify error conditions and return the entry display with the corresponding Error Message at the bottom of the display. The cursor will be positioned at the field containing the error. The Error Messages, with probable cause and corrective action information are as follows:

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE	Probable Cause: An action code was entered that was other than A, C, D, I, S or P. Action: Verify the input and reenter.
TYPE SERVICE MUST BE ALPHA/NUMERIC	Probable Cause: An entry was made with numeric type service in the Rate Per Hundred File. Action: Verify the input and reenter using an alpha or special character type service code.
RECORD NOT FOUND	Probable Cause: An inquiry was made to a record that has not been established. Action: Verify the input and reenter or establish a new record.
RECORD ALREADY ON FILE	Probable Cause: An attempt was made to establish a record duplicating a record already on the file. Action: Verify the input and reenter.

ERROR MESSAGE	CAUSE/ACTION
TYPE SERVICE CODE MUST BE NUMERIC	Probable Cause: An attempt was made to use an alpha type service code on Small Carrier Rate File. Action: Verify the input and reenter using a numeric type service code.
RECORD SEQUENCE VALID ONLY ON INQUIRY OR CHANGE	Probable Cause: An add or delete action was made using the record sequence number as part of the key in the Small Carrier Zone Table or the SPLC Rate Group Table. Action: Verify the entry and reenter using only the action code and the carrier code.
MORE THAN 10 INSERTS PER SCREEN	Probable Cause: An attempt was made to insert more than 10 SPLCs or Areas in the tables. Action: If more than 10 insets are necessary to a table, made several entries to accomplish the task.
NO CARRIER ENTERED	Probable Cause: An attempt was made to access a rate base file or table without entering a carrier code. Action: Verify the entry and reenter using a carrier code.
ONLY 100 RECORDS ALLOWED	Probable Cause: An attempt was made to build more than 100 displays for either the Small Carrier Zone Table or the SPLC Rate Group Table. Action: Notify the supervisor that you have exceeded the table allowance.
INVALID DATA	Probable Cause: The weights are not in consecutive order in the Rate Per Hundred file. Action: Reenter the weights starting with the lowest weight first.
UWFK71 BAD RETURN FROM UWFK7- ********	Probable Cause: Program failure. Action: Record entire message and notify the programmer.

APPENDIX E-110 P

RECEIPT STOW NOTICES

1. PURPOSE

This procedure describes the method of recording storage data in the Suspended Receipt File for the purpose of clearing the suspense on an in-process receipt and updating the Stock Locator File when necessary and identify count to MIS Record as Bin or Bulk Action.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-46, Type S Remote Stow Notice Input.

b. Appendix B-144, Receipt Stow Notice.

d. Appendix D-70, Receipt Stow Notice.

e. Appendix E-047 P, Processing Receipts for Reporting and Storage.

f. Appendix F-202, Storage Action Document.

g. Appendix F-200, Receipt Control Document.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The various warehousing elements in Storage Division involved in stowing newly received materiel will be responsible for processing Receipt Stow Notices IAW this procedure.

4. PROCEDURES/INSTRUCTIONS

a. Warehouse Area receives the materiel with two copies of annotated Storage Action Document (SAD-2) from the Operations Branch, Receiving Division.

(1) The Storage Action Document (SAD-2) will be output with three types of locator answers. All documents will be composed of a "Locator Answer" section and a "Stow Action Input" format. The Locator Answer will reflect the following messages:

(a) NO LOC REC FOR NIIN - There is no basic locator record available for the NIIN (which will be shown) entered in the original Type A inquiry.

(b) NO LOCS AVAIL - No locations are available for the NSN, condition (or other) characteristics of the Type A inquiry.

(c) INVENTORY - The NSN indicated is undergoing inventory action.

Additional information/messages which may have a bearing on storage actions will be received from the Receipt Control Document (RCD-1), which will be forwarded with the SAD-2 to Warehousing Division; i.e., Brand Name, Troop Issue, Cycle Codes, Hazardous Storage Compatibility Abbreviated Definition, Expedite-B/O Pending, etc.

(2) In addition to the locator data and available location information, the SAD-2 will offer a coding format for Stow Notice input, IAW appendix B-110. This Stow Notice coding form will be used by elements of both Receiving and Warehousing Divisions to annotate required data; i.e., receipts inspections, annotated inspection date, date of pack, etc. Warehousemen must annotate Action Code and as required, type storage or location.

b. Review SAD-2 to determine if active locations are recorded for the item on the Stock Locator File. Verify that the item characteristics (i.e., NSN, Condition Code, Type Pack) are compatible with the locations provided.

c. If item characteristics are not compatible with the locations provided or four locations are provided and cannot be used (insufficient space for quantity received), process a Type B Locator Inquiry in the format of appendix B-42 and IAW appendix E-163 P to obtain additional locations containing the same item with the same characteristics of the received materiel.

d. At this point, the materiel will be in one of two categories requiring different procedures as follows:

(1) Usable active location available:

(a) If a location already recorded on the Stock Locator File can be used to stow the receipt, the materiel will be placed in the appropriate location. The SAD-2 will be annotated to indicate that an existing location was used. This can be done by circling the location used on the SAD-2 or if the location is not printed on the SAD-2, the TP Control Number can be circled in the Stow Action Input portion of the form, but in any case the action code for identifying location as a Bin or Bulk must be annotated on the form. This can be accomplished by entering "SA" for Bin "SK" for Bulk (Mandatory Entry). Local procedures will dictate what annotations are required to include signature and date, if desired.

(b) One copy of the annotated SAD-2 will be forwarded to a remote terminal, keypunch, or scanner typist for data preparation and processing. The other copy of the SAD-2 may be destroyed or returned to the Warehouse Area Control Office for filing according to local procedures.

(c) If one active location is used for a portion of the receipt and one or more vacant locations are used for the remainder, the same procedure will be used except that the new location will be annotated on the SAD-2 to add the new location(s) to the Stock Locator File. In keeping with warehousing policy, this condition in a Bin area requires rewarehousing of all of the materiel into

a new, larger location. The previously recorded location would then have to be deleted by processing an Item Locator Subrecord Deletion in the format of appendix B-71. The new location will be recorded by using the procedures described in subparagraph (2) below.

(2) No usable active location available:

(a) If it is necessary to stow the receipt in a vacant location(s) not recorded in the Stock Locator File, an appropriate location will be found and the materiel stowed. The SAD-2, Stow Action Input will be annotated to indicate the Warehouse Location(s) and Type of Storage Code(s) in the appropriate blocks of the Stow Notice portion of the SAD-2. The Stow Action Input portion of the form displays additional fields (2 and 3) for Type Pack, Location, Type Location Code or Date of Pack. Therefore additional Locations, Types of Storage, Types of Location, and/or Dates of Pack/Expiration may be annotated as necessary, but in any case, the Warehouseman must enter action code for identifying the location as either Bin or Bulk. This can be accomplished by annotating LA for Bin or LK for Bulk. THIS IS A MANDATORY ENTRY. The appropriate field positions or positions of data fill are outlined in appendices B-46 and B-144 when applicable. The same Date of Inspection, Unit of Pack, and Lot/Contract Number and Indicator as annotated on the Stow Action Input portion of the SAD-2 will be applied to the second and/or third locations and their related locator updates. When applicable, other data (i.e., Inspection Date, Unit Pack, Date of Pack) will also be entered if not already annotated by Receiving Division. Local procedures may also require annotation, signature, date, or other information.

(b) One copy of the SAD-2 will be securely attached to the location as a temporary label. The other copy of the SAD will be forwarded to a remote terminal or keypunch for data preparation. If local procedures require retention of a record for followup purposes, the SAD (copy) will be returned for filing after input is prepared.

(3) Usable reserved location provided:

When a Bin Location with a Type Location Code of 1 is printed on the SAD-2 and the location can be used to stow the receipt, a short form Receipt Stow Notice (Type S Remote input or ZZS card with SA or SK Action Code) will be processed as described in subparagraph (1) above.

(4) Unusable reserved location provided:

When a Bin Location with a Type Location Code of 1 is printed on the SAD-2 and the location cannot be used to stow the receipt, a long form Receipt Stow Notice (Type S Remote input or ZZS card with LA or LK Action Code) will be processed to record the actual location used as described in subparagraph (2) above. In addition, it will be necessary to process on Item locator Subrecord Deletion (DIC ZBA with Action Code FW) to delete the reserved location from the Locator File, since this location became obligated when the SAD-2 was produced.

e. If a Warehouse Area determines that the received materiel should be stowed in an area other than that annotated on the SAD-2, the TP Control Number and the new area will be recorded and the materiel with the copies of the SAD-2 will be forwarded to the appropriate area. The TP Control Number recorded in Area Control Office will allow later followup, if necessary.

f. It is not necessary to process an Item Locator Subrecord Add (appendix B-71) in conjunction with stowage of a receipt. When it is necessary to add a location (or up to three separate locations), the long form Receipt Stow Notice combined with the Suspended Receipt File Record provides sufficient information to prepare the Locator Add(s) automatically. The computer will process the Locator Add whenever a Receipt Stow Notice with Action Code LA or LK is entered. This will always be accomplished after both the Receipt Confirmation Card (appendices B-108 and B-109) and the Receipt Stow Notice have been processed.

g. When Bulk Receipts are moved directly to the Warehouse Area, the appropriate receiving information (i.e., NIIN, last five positions of PIIN/ Document Number, Condition Code, Supplemental PIIN) will be communicated to the Receiving Division for preparation of the Type A inquiry. The resulting document package will be taken to the Warehouse Area where the materiel is being off loaded and where the RCD-1 and SAD-2 will be annotated IAW appendix E-047 P. One copy of the annotated SAD-2 will be returned to Receiving Division. The two copies of the SAD-2 will be processed IAW the above procedures. It is essential that RCD-1 and SAD-2 be generated prior to stowage to allow placarding of the materiel if the item is under inventory. The Stow Action Document will reflect the word "Inventory" within the Locator Answer Line, when necessary.

5. DATA ENTRY INSTRUCTIONS

a. Remote Input - If the Receipt Stow Notice is to be input over the remote terminal the S inquiry designator will be used instead of the ZZS DIC. If the Stow Notice is not adding a location, the S designator and the 6-position TP Control Number and a 2-position Action Code SA or SK are the only data elements required. If the Stow Notice is adding a location, the S will be entered, followed by TP Control Number, LA or LK Action Code, FRC and all location information (see appendix B-46). Accepted inputs will be identified by the printing of "OK" at the terminal. Rejected inputs will cause the printing of a VRC or error message at the terminal.

b. Prior to entry of a remote input, the remote terminal operator will initialize the device IAW appendix E-194 P to accept Receiving Document Identifier Codes applicable to storage activity. Terminal display input format for the S type Terminal display input format for S type inquiry will be in the same format as the SAD-2, Stow Action input coding form.

c. Input to Data Systems - If the Receipt Stow Notice is to be processed in punched card or scanner sheet form in Data Systems, the ZZS DIC must be used. If no location is added the DIC, TP Control Number, FRC, and Action Code are required entries. If a location is to be added, the locator information would also be entered in addition to these elements (see appendix B-144). Rejected inputs will be identified on the appendix F-85, Violation Printout, the day after the input is processed.

d. The entry of a valid input through the remote terminal will be answered by either the display of the required file data or the display of a new (blank) input format identical to the previous inquiry, i.e., a valid Stow Notice will be followed by a blank Stow Notice display. If input is not valid, the appropriate error message will be printed at the terminal.

e. Appendix C-41, Notice of Availability/Shipment Document, DD Form 1348-5.

APPENDIX E-110 V

RECEIPT STOW NOTICE VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-46, Type S Remote Receipt Stow Notice.

b. Appendix B-144, Receipt Stow Notice, DIC ZZS.

c. Appendix E-184 P, Initializing Receiving Teleprocessing.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-70

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to the various responsible elements in Storage Division for research, correction, and reentry of Receipt Stow Notices which have been rejected from computer processing.

b. Receipt Stow Actions may be processed/input by remote keyboard terminals or card input. When storage updates are reported via punched card, DIC ZZS, violations will be identified on the appendix F-85, Violation Printout by Violation Reason Codes (VRC) the day following input. Erroneous data will be underlined by asterisks. Stow Action updates, Type S inputs processed through the remote keyboard will be validated at the time of input. Violations will be identified on the display (CRT) screen using the word ERROR printed next to the applicable data entry. Violations will also appear as an error message; i.e., NO MATCHING SUSPENSE RECORD, INVALID FORMAT, etc. Errors shall be immediately corrected and reentered IAW appendix E-194 P.

c. Two types of violations can occur.

(1) Content Violations:

Those errors which normally can be identified by reviewing the input card alone. Such violations include invalid code entries and data incompatibilities wherein one code or data entry conflicts with another in the input card. These violations always require correction to the input.

(2) Process Violations:

Those errors which are identified by comparing or attempting to compare the input with a computer file record. Such violations include mismatches between key elements in the input and a related file, and data incompatibilities wherein data entered in the input conflicts or is incompatible with data in the matching file record. These violations may require correction to the input or the file record.

e. VRCs and definitions which apply are as follows:

(1) Content Violations:

VIOLATION REASON CODE	DEFINITIONS
AP	Location invalid.
CF	Action Code invalid.
D6	Lot/Contract indicator invalid.
D9	TP Control Number invalid.
HG	Type of Storage Code invalid.
HH	Date of Pack/Expiration invalid.
HU	Unit Pack invalid.
HV	Type Location Code invalid.
HW	Inspection Date invalid.

(2) Process Violations:

VIOLATION REASON CODE	DEFINITIONS
K9	Invalid Receipt Stow Notice format.
SX	Receipt Action invalid (does not match file record on elements indicated).
S1	

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Content Violations:

The following VRCs printed on the appendix F-85, Voilation Printout, or the remote display terminal with the appropriate data elements underlined with asterisks.

(1) LOCATION ERROR, VRC AP.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Warehouse location entered in the input is other than alpha in the first position, numeric in positions 2-7 or alpha in the last two positions.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document, SAD-2 or other. If the location cannot be definitely determined from the source document, a search will be made in the warehouse area to find the receipt and the correct location for reentry.

(2) ACTION CD ERROR, VRC CF.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code of the input is other than LA, LK, SA, or SK.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document (SAD-2). If Action Code is not annotated on the document, obtain correct Action Code from the warehouseman who initialed the SAD-2 document.

(3) LOT-CONT-IND ERROR, VRC D6.

(a) REASON FOR VIOLATION/ERROR CONDITIONS:

Lot/Contract Indicator in the input is other than C, L, R, or blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document (SAD-2 or other). If the correct entry cannot be determined from the source document, obtain the correct indicator from appropriate personnel in Receiving Division.

(4) TP NUMBER ERROR, VRC D9.

(a) REASON FOR VIOLATION/ERROR CONDITION:

TP Control Number entered in the input was other than numeric or was numeric less than 10, in which case the number cannot be correct. If the entry is all numeric greater than nine, the error is caused by a transposition of digits or entry of an erroneous digit which causes the validation computation to produce a check digit which does not equal the check digit entered in the input.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct TP Control Number by reference to the coding sheet, SAD-2, Storage Action Input, or other source document from which the input was prepared. If the correct number cannot be determined by reference to available documentation, process a Type N inquiry to the Suspended Receipt File by NIIN in the format of appendix B-44 and IAW appendix E-165 P. The inquiry response will provide the correct TP Control Number for reentry.

(5) TYP-STOR-CD ERROR, VRC HG.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Type of Storage entry is other than alpha/numeric/alpha and Action C is LA, LK or multiple location (second and/or third) have been annotated on Stow Notice without related Type Storage Code entries.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Type of Storage Code, or codes if multi locations are entered from the source document (SAD-2 or other). If correct code(s) cannot be determined from the source document, identify appropriate Type of Storage Code by direct inspection of the location ente in the input.

(6) DATE-PACK-CD ERROR, VRC HH.

(a) REASON FOR VIOLATION/ERROR CONDITION:

The Date of Pack/Expiration entered in the input is other than blan numeric, or the entry is numeric other than all zeros and the first positions are not greater than zero and less than 13 and the last two posit (year) are not equal to or greater than current year, or expiration date is entered for shelf-life item. Date of Pack/Expiration may not be blank if is designated as Shelf-Life in Location.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct date by reference to the source document (S or other). If the correct entry cannot be determined from the source docum obtain the correct element from the appropriate personnel in Receiving Divi or inspection of the materiel in location.

(7) UNIT PACK-CD ERROR, VRC HU.

(a) REASON FOR VIOLATION/ERROR CONDITION:

The Unit Pack entry in the input is other than numeric or blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document (or other). If the correct Unit Pack cannot be determined from the s document, the correct entry will be detemined by inspection of materi location.

(8) TYP LOC ERROR, VRC HV.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Type Location Code entry is other than blank, alpha A or K.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document (SAD-2 or other). If correct entry cannot be determined from the source document, obtain the correct code from personnel in the appropriate area control branch office of the Warehouse Division.

(9) INSP-DATE ERROR, VRC HW.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is LA or LK and the Inspection Date entry is other than blank or numeric, or there is a numeric entry other than all zeros and the first two positions are not greater than zero or are more than 13.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document (SAD-2 or other). If the correct entry cannot be determined from the source document, contact inspection personnel in Receiving Division to obtain the correct date for reentry. It should be noted that this corresponding element in the appendix B-71, Item Locator Subrecord Addition, must be numeric or zero filled. However, this element may be left blank in the Receipt Stow Notice and the computer will automatically zero fill this field when the locator add is prepared.

b. Process Violations (error messages on remote input are shown in parenthesis).

(1) ERROR MESSAGE - INVALID STOW ACTION, VRC K9 (Invalid Format).

(a) REASON FOR VIOLATION/ERROR CONDITION:

Receipt Stow Notice is short form (to clear the receipt suspense record and identify location as bin or bulk action for count to MIS record), but should have been long form (to add a new location). This condition will occur when no location was available on the response to the Type A inquiry, or the Condition Code on the Receipt Confirmation Card from Receiving Division was J, K, or L.

(b) PROCESSING/RESEARCH REQUIRED:

Determine if the complete Stow Notice input was processed properly by referring to the source document (SAD-2). If the Receipt Stow Notice appears to be correct, request Receiving Division review to determine if the Condition Code on the Receipt Control Document, RCD-1 was correct.

(2) ERROR MESSAGE - STOW ACTION INVALID NO MATCH, VRC SX (No Match).

(a) REASON FOR VIOLATION ERROR/CONDITION:

TP Control Number of input does not match a TP Control Number in the Suspended Receipt File.

(b) PROCESSING/RESEARCH REQUIRED:

Determine if the correct TP Control Number was entered by referring to the source document (SAD-2 or other). If number in the input appears to be correct, notify Receiving Division that Receipt Stow Notice was rejected and request that a Completed Receipt File Inquiry be processed to determine if the receipt record was cleared properly; also, request a check to determine if the record was deleted. If the record was deleted, determine the correct TP Control Number and other data that may have been changed. If NIIN and/or Condition Code have changed, obtain the new SAD-2 and assure that the materiel was properly stowed and labeled. If the Receipt Stow Notice is long form to add a new location, process a Type B Locator Inquiry to determine if the location is recorded on the Stock Locator File.

5. REENTRY INSTRUCTIONS

When the correct input data has been determined, the corrections may be annotated on the source document, if necessary. If the original input was processed in card form (appendix B-144), the reentry input should be processed over the remote terminal (appendix B-46) to assure immediate processing and avoid further delays.

APPENDIX E-111 P

ON-LINE UPDATE OF BIN/BULK AND LOCATION DATA BY AREA CONTROL BRANCH

1. PURPOSE

a. This procedure describes the actions required by the individual depots to change the Bin/Bulk Indicator entry in a Materiel Release Order (MRO) In-Process File record.

b. This can be accomplished on-line by the MRO processing personnel during normal processing of MRO data.

c. This capability, however, is only available at the Defense Depots where the automated Special Purpose Data (SPD) counts program is implemented.

2. REFERENCES

Appendix D-214.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division, DS/T.

4. PROCEDURES/INSTRUCTIONS FOR AREA CONTROL BRANCH PROCESS

a. General

On occasion, circumstances require the ability to change some of the entries in the MRO In-Process File, so a program has been developed to satisfy the need. The circumstances are related to the automated Special Purpose Data (SPD) counts, so are limited to activity within the Bin/Bulk area, temporarily.

b. Source of Information

(1) The MRO is the primary source of information for accomplishing the function of the Area Control Branch process. Much of this information is printed on the MRO (DD Form 1348-1) by the computer. Additional information is annotated on the MRO by the picker and the packer.

(2) The Area Control Branch personnel must determine whether an update of the MRO In-Process File is required before shipment is made, and this decision is based on annotations made by the picker and the packer.

(a) If an MRO is dropped that will involve a "loose issue", the portion of the MRO that is filled in the Bin area will be stamped or marked, so as to make it obvious that it was picked in the Bin area.

(b) If an MRO for a Bin item is selected and/or packed in the Bulk area, the Inprocess File must be updated accordingly (see paragraph 4b(3)(c), below).

(c) If, however, the item is a Bulk item, the portion picked in the Bin area must be clearly identified, and the In-Process File updated accordingly (see paragraph 4b(3)(c), below).

(d) If an MRO for a Bulk item that is filled in the Bulk area, BUT is moved to the Bin area for packing and shipment, then the In-Process File must be updated accordingly (see paragraph 4b(3)(c), below).

(3) To update the In-Process File, first you initiate the terminal (CRT) for Area Control Branch processing.

(a) Enter the following program call via the CRT: $$UWFB70. If entered correctly, this will bring up the BIN/BULK AND LOCATION UPDATE format as shown below.

UWFB70 BIN/BULK AND LOCATION UPDATE

FUNCTION	APPLICATION DESCRIPTION
L	UPDATE BY LINE ITEM
S	UPDATE BY SHIPMENT UNIT
PF1	UPDATE BY LINE ITEM
PF2	UPDATE BY SHIPMENT UNIT

ENTER FUNCTION

(b) After deciding whether the entry should be accomplished by Line Item or by Shipment Unit, key in either L or S, as appropriate. That will bring up one of two screens.

(c) The screen below is used to enter line by line. ERROR MESSAGES are also displayed. For a full list of these ERROR MESSAGES, see paragraph 5.

UWFB70 BIN/BULK AND LOCATION UPDATE

LI-NUMBER	CK-DG	OPT-CD	WHSE-LOC	PACK-LOC	MESSAGES
1700019000100	8	1			REJECTED - REASON 1
1700019000100	0	1			
1700174000100	4	1			REJECTED - REASON 2
1700175000100	2	2			
1700178000100	7	2	J12345678912		
1700177000100	9	2			
1700179000100	5	3			REJECTED - REASON 3
1700180000100	9	3			
1700182000100	5	4	JK1234567		
1700183000100	3	4			REJECTED - REASON 4
1700101000100	9	5			
1700098000100	5	6			
1700102000100	7	R			
1700181000100	7	7			
1700185000100	7	8			

(d) The cursor will automatically appear at the first position of the LI-NUMBER field. Enter the L/I Number and the Check Digit as they appear on the MRO (DD Form 1348-1). You will note when the L/I Number has been entered, the cursor moves automatically to the first position of the next entry field, and it will continue to do so through the rest of the screen format.

(e) Following is a list of valid option codes used in $$UWFB70:
1 - Bulk item changed to Bin; selected and packed in Bin area.
2 - Bin item changed to Bulk; selected and packed in Bulk area.
3 - Bulk item; picked in Bulk, but packed in Bin area.
4 - Bulk item; loose issue, picked and packed in Bin area.
5 - Bin item; picked in Bin area and packed in Bulk area.
6 - Bulk item changed to Bin; picked in Bin and packed in Bulk area.
7 - Bin item changed to Bulk; picked in Bulk and packed in Bin area.
8 - Bulk item; loose issue, picked in Bin and packed in Bulk area.
BLANK - Location update ONLY.
R - Reversal action.

```
UWFB70                BIN/BULK AND LOCATION UPDATE

SU-00000000000      CK-DG 0  OPT-CD   PACK-LOC       WHSE-LOC
```

****

(f) The program allows you to enter all, or any portion of, a Shipment Unit (S/U). The screen above shows the basic data elements needed for the program. When these data elements of a S/U are input, the program will review the file and provide all the L/I Number data automatically, as shown below.

```
UWFB70                BIN/BULK AND LOCATION UPDATE

SU-33015620000      CK-DG 5  OPT-CD R  PACK-LOC 123  WHSE-LOC 123456789 123
```

LI-NUMBER	SEL	BBI	PACK-LOC	WHSE-LOC	MESSAGES
33015620001	X	E	T91	T170111AA	
33015620002	X	E	T90	T053620CB	
33015620003	X	E	T90	T050344CC	
33015620004	X	E	T90	T040420EB	
33015620005	X	E	T92	T132908BB	
33015620006	X	E	T90	T050646CA	
33015620007	X	E	T92	T159701AA	
33015620008		2	T96	T331306BA	
33015620009	X	E	T92	T154236CA	
33015620010	X	E	T94	T21111111	
33015620011	X	E	T94	T223872AC	
33015620012	X	E	T96	T254369AD	
33015620013	X	E	T98	T54327812345	
33015620014	X	E	T98	T54327812346	
33015620015	X	E	T98	T54327812347	

(g) By entering an X in the SEL column following a L/I Number, that line will be automatically updated with the appropriate Check Digit, Packing Location, and Warehouse Location (as shown in the screen above) and entered in the record, saving the time and effort involved in the manual entry of each line.

(h) The automated entry program will pick up at the first line in a SU in which it finds an X in the SEL column and all subsequent identical lines with an X in the SEL column will be entered as well. This grouping and automated entry of identical line can be done several times within one SU.

(i) Only those lines without an X in the SEL column will require manual and individual entry via the screen in paragraph 4b(3)(d) above. This automation of entry by S/U should reduce manual entries and associated errors to a minimum and save time as well.

5. ERROR MESSAGES/ACTION

Error messages will be displayed to the right of the invalid entry (per paragraph 4b(3)a, above). When processing multiple inputs, the program will accept valid entries and then only display erroneous entries with their associated error messages. The operator need only to overlay the invalid data and reenter it. When research is required, using $$UWFQ45, enter an L to inquire the LI-FILE.

ERROR MESSAGE	CAUSE/ACTION
LI RECORD NOT FOUND	Probable Cause: Transposed transaction number. Action: Enter the Line Item (L/I) from the MRO (DD Form 1348-1).
INVALID CHECK DIGIT	Probable Cause: Erroneous entry. Action: Enter the Check Digit as it appears on the MRO (DD Form 1348-1).
INVALID OPTION CODE	Probable Cause: Erroneous entry or operator tried to change to what it already is. Action: Check to see if entry is a valid Option Code and/or use $$UWFQ45 to query item. See paragraph 6b for valid Indicator codes.
REJECTED UPDATE - REASON 1	Probable Cause: Option Code 1 was input, and the code of record did not indicate Bulk. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.

ERROR MESSAGE	CAUSE/ACTION
REJECTED UPDATE - REASON 2	Probable Cause: Option Code 2 was input, and the code of record did not indicate Bin. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.
REJECTED UPDATE - REASON 3	Probable Cause: Option Code 3 was input, and the code of record did not indicate Bulk. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.
REJECTED UPDATE - REASON 4	Probable Cause: Option Code 4 was input, and the code of record did not indicate Bulk. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.
REJECTED UPDATE - REASON 5	Probable Cause: Option Code 5 was input, and the code of record did not indicate Bin. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.
REJECTED UPDATE - REASON 6	Probable Cause: Option Code 6 was input, and the code of record did not indicate Bulk. Action: Research, using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary or possibly no action at all may be required.
REJECTED UPDATE - REASON 7	Probable Cause: Option Code 7 was input, and the code of record did not indicate Bin. Action: Research using $$UWFQ45, to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.

ERROR MESSAGE	CAUSE/ACTION
REJECTED UPDATE - REASON 8	Probable Cause: Option Code 8 was input, and the code of record did not indicate Bulk. Action: Research using $$UWFQ45 to see what Bin/Bulk Indicator is of record for the item. A reversal action may be necessary, or possibly no action at all may be required.
NOT VALID FOR LOCATION UPDATE	Probable Cause: 1. Tried to make a location change using Option Code 4. 2. Tried to make a location change using Option Code 5. 3. Tried to make a location change using Option Code 8. 4. Tried to make a location change when a previous Option Code 4, 5 or 8 had been processed against the record. Action: A reversal action may be necessary, or possibly no action at all may be required.

6. INTERIM BIN/BULK INDICATOR CODES

a. Because this program provides the ability to change the Bin/Bulk Indicator in the MRO In-Process File, it has been necessary to develop some interim codes that indicate what the item's code had been before it was changed. Then when the Line Item is shipped, and the transaction is moved out of the In-Process File to the History File, the Bin/Bulk Indicator is converted back to the original code of record. This has to be done in order to keep SPD counts in consonance with the F-9 counts.

b. These interim codes are as follows:

(1) 1 - Bin item packed in Bin area.

(2) 2 - Bulk item packed in Bulk area.

(3) A - Bulk item changed to a Bin item, packed in Bin area.

(4) B - Bin item changed to a Bulk item, packed in Bulk area.

(5) C - Bin item packed in Bulk.

(6) D - Bulk item changed to Bin item, packed in Bulk area.

(7) E - Bin item changed to Bulk item, packed in Bin area.

(8) L - Bulk item, loose issue, picked and packed in Bin.

(9) M - Bulk item, loose issue, picked in Bin, packed in Bulk area.

(10) P - Bulk item, picked in Bulk and packed in Bin area.

APPENDIX E-112 P

FSC CHANGE CARD

1. FORM USED

Appendix B-112 and Appendix D-42, FSC Change Card.

2. REASON/CRITERIA FOR PREPARATION

This card is used to change the FSC in the Locator File to the new FSC entered in the form. In the event that an incorrect FSC is added to the Locator record, this card provides the capability of correcting the FSC.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The MOWASP Data Control Branch is responsible for submission of the FSC Change Card.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF LOCAL CODING SHEET FOR FSC CHANGE

a. When an incorrect FSC is detected, an FSC Change Card will be prepared in the following format on local coding sheet:

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter DIC ZUT.
8-20	Enter new NSN.

b. Signature Requirements.

The signature block will be completed by the originator, and the date of preparation will be placed in the date block.

c. Distribution of Form.

The FSC Change Card (Local Coding Sheet) will be processed through keypunch facilities and forwarded to ODS.

5. DISPOSITION OF FORM

The FSC Change Card (Local Coding Sheet) will be retained by the MOWASP Data Control Branch for a period of 24 hours after processing action to Data Systems for resolving violation and followup.

APPENDIX E-112 V

FSC CHANGE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-112, FSC Change Card, DIC ZUT.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-42

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction and reentry of FSC Change Card which have been violated from computer processing. MOWASP Data Control Branch is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AY	NIIN/FSC invalid.
LP	Unmatched NIIN.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AY indicates that data in pos. 8-20 of the input document was other than an authorized NSN.

(2) PROCESSING/RESEARCH REQUIRED:

Review the suspense file of FSC Changes forms for a possible keypunch error. If keypunching was correct, refer to source document (Incomplete Locator Item Data, F-34).

b. VIOLATION REASON CODE LP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code LP indicates that the NIIN in the input did not match the NIIN in the Locator File.

(2) PROCESSING/RESEARCH REQUIRED:

Review the suspense file of FSC Changes forms for a possible keypunch error. If keypunching was correct, refer to source document (Incomplete Locator Item Data, F-34).

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction directly below the erroneous data field on the Violation Printout (F-85) using a ballpoint pen to print legible characters.

b. Keypunch a new FSC Change Card using corrected data and forward to ODS for reentry into the applicable process.

APPENDIX E-113 V

AC6/AC7/AK6, ACJ/AKJ, AF6 AND AFJ REJECTS

1. INPUT DOCUMENTS

a. Appendix B-17, Cancellation Card AC6/AC7/AK6.

b. Appendix B-60, MRO Followup Card AF6.

c. Appendix B-227, DRO Followup/Cancellation/Followup on Cancellation Card.

2. INPUT TO PROCEDURE DECISION CHART

Appendix B-17 to appendix D-43. Appendix B-60 to appendix D-44. Appendix B-227 to appendices D-43 and D-44.

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

To provide instructions for the correction and reentry of cancellation and MRO/DRO Followup Cards rejected during entry processing. Shipping Documentation Branch will receive F-85 report containing AC6/AC7/AK6, ACJ/AKJ, AF6 and AFJ violations with Violation Reason Code AB, Invalid Routing Identifier Code - From, and Violation Reason Code 3V - Cancellation for Commissary Support MRO. Reasons for rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AB	Routing Identifier (From) invalid.
AS	Quantity invalid or blank.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AB indicates a document has been received with an invalid "From" Routing Identifier in pos. 67-69. (This violation is not suspended in the Cumulative Register.)

(2) PROCESSING/RESEARCH REQUIRED:

(a) Attempt to identify the DSC/ICP that submitted the document through interrogation of the MRO History File.

1. Prepare MRO Register/History Inquiry Card, appendix B-115, as outlined in appendix E-115 P, DIC ZCT.

2. Forward Inquiry Card to Data Processing via keypunch services or by use of remote entry devices, for mechanical processing.

3. Receive F-67, MRO Inquiry Answer.

(b) Review F-67 and determine correct "From" Routing Identifier.

1. Prepare and input a corrected AF6 card, appendix B-60, if reject was an MRO followup or AFJ card, appendix B-227 if reject was a DRO followup.

2. Prepare and input a corrected AC6/AC7/AK6 card, appendix B-17, if reject was an MRO cancellation/cancellation followup or ACJ/AKJ card, appendix B-227, if reject was a DRO cancellation/cancellation followup.

(c) When F-67 is received printed "No Record", review appendix A-67 to determine which center has the management responsibility for the Federal Supply Class (FSC). Correct RIC "From" and enter card to computer.

(d) When FSC is not shown in appendix A-67, prepare Item Locator Inquiry Card, appendix B-79, as outlined in appendix E-079 P, using Action Code FE, pos. 79-80.

(e) Forward ZBJ card to Data Systems to obtain printout of F-37, Locator Record Reply.

(f) Receive F-37 Report, determine Commodity Manager Code, correct RIC and forward card to Data Systems. Commodity Managers are shown in appendix A-44.

NOTE: Commissary Support Brand Name and Local Purchase Items cannot be canceled in the normal sense. The F-85 report with VRC 3V will be routed to the TO for acquisition of disposition of assets information from DPSC.

b. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AS indicates that a document has been received with invalid "Quantity" in pos. 25-29.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Prepare MRO Register/History Inquiry Card, appendix B-115, DIC ZCT.

(b) Forward Inquiry Card to ODS for processing.

(c) Receive F-67 report, MRO Inquiry Card Answer.

(d) Review F-67 report and determine correct "Quantity".

(e) Prepare and input a corrected card.

1. Prepare AF6, appendix B-60 if reject was an MRO followup.

2. Prepare AC6, appendix B-17 if reject was an MRO cancellation.

3. Prepare AFJ, appendix B-227 if reject was a DRO followup.

4. Prepare ACJ, appendix B-227 if reject was a DRO cancellation.

APPENDIX E-114 P

MANAGEMENT DATA REPORT, RCS DLA(M)26(C)MIN

1. FORMS/REPORTS USED

a. Appendix A-83, Management Information System Element Number.

b. Appendix B-95, Management Information System Report Card.

c. Appendix B-135, Management Information System Card.

d. Appendix D-80, Procedure Decision Chart - Management Information System Card.

e. Appendix D-102, Management Information System Report Card.

f. Appendix E-135 P, Procedures for Processing MIS Data Change Card, ZUM, B-135.

g. Appendix E-135 V, Procedures for MIS Data Change Card Violations, ZUM, B-135.

h. Appendix F-9, Management Information System (MIS) Feeder Data.

i. Appendix F-63, Feeder Storage Space Report.

j. Appendix F-99, Management Information System (MIS) Change Card Listing.

k. Appendix F-128, Transportation Management Analysis by Mode of Shipment.

l. Data Systems MOWASP Input-Output Officer's Report.

2. REASON/CRITERIA FOR PREPARATION

Subject report is prescribed by HQ DLA in DLAH 7730.2, Management Information System Glossary.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. The Office of Data Systems provides the appendix F-9 as an output of the process depicted in appendix D-102.

b. Management Support Office, Directorate of Storage and Transportation, accomplished management review of the data for operational planning.

c. Performance Analysis and Reports Division, Office of Comptroller, maintains central repository for central clearance of all materiel released outside the command.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF REPORT

a. Data elements to be reported are established in the DLAH 7730.2, Management Information System Glossary. Element numbers for which data is extracted at HQ DLA from the RCS DLA(M)232(O)MIN are not listed. Data elements marked with an asterisk (*) indicates the element must continue to be transmitted by electrical means even though minimize is imposed.

b. Sources of Information.

(1) Appendix F-9, Part 2.

(2) Appendix F-63, F-128, F-154, F-146.

(3) MOWASP I/O Officer's Report.

(4) Manual Procedure Counts.

c. Preparations of Report.

(1) Management Support Office personnel assigned responsibility for the preparation of MIS reports will extract data from indicated sources on following pages.

(2) Detailed instructions on the mechanics of preparing and submitting the RCS DLA(M)26(C)MIN in MIS Card Format are provided in the DLAH 7730.2, Management Information System Glossary.

d. Processing Adjustments to Appendix F-9 Reports.

(1) Maintaining the accuracy of the F-9 Feeder Data for mechanically accumulated data elements will sometimes require increase or decrease adjustments in the daily and cumulative F-9 counts. Such adjustments will be processed in accordance with appendix E-135 P, in card format as shown in appendix B-135.

(2) Output of increase/decrease adjustments will be reflected in the MIS Change Card Listing, appendix F-99.

e. Signature/Approval Authority.

Approval is subject to local MIS supervisory control. Adequate reports control procedures will be established to ensure that MIS cards are keypunched and transceived.

f. Distribution of Report.

The computer prepared F-9 will be distributed as follows:

(1) The original and one copy to the Performance Analysis and Reports Division, Office of Comptroller.

(2) Two copies to the Management Support Office.

(3) Two copies to the Workload Control Branch, Operations Control Office, Directorate of Storage and Transportation.

(4) MIS Cards are transceived to HQ DLA and filed by the Office of Data Systems.

(5) MOWASP Reports and other source documents are filed by the Office of the Comptroller.

5. DISPOSITION OF REPORT AFTER FINAL ACTION

a. Daily/weekly F-9 listings will be retained three months and then destroyed.

b. Monthly listings (final reports) for a report period to HQ DLA as controlled by the Comptroller will be filed by the:

(1) Office of Comptroller - three years.

(2) Directorate of Storage and Transportation - one year.

c. MIS Card files are to be retained three months by the Office of Data Systems and then destroyed.

d. Supporting MOWASP and other source documents will be retained for three months as a minimum.

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	115	Line Items Researched D	Number of line items (MROs) on which research was conducted by Denial Research Personnel (DRP) and to initial denial during the issue function, whether subsequently filled, partially filled or denied.	See 4b(4)
300	*94A3	Line Items Received for Stock from Set Disassembly (Memo) D1, D2, D4	Number of medical line items dissassembled from sets for placement into stock.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	127B	Solid Rail Cars Received D1, D3, D4	Number of rail cars received DRP containing one line item of materiel, regardless of quantity.	See 4b(4)
300	127C	Mixed Rail Cars Received D2, D3, D4	Number of rail cars received DRP containing two or more line items of materiel, regardless of quantity.	See 4b(4)
300	*132	Line Items in Store - DLA Depots - DLA Materiel (includes IPE) D	Number of line items of DLA-owned materiel in store (different National Stock Numbers) at end of the report period.	F-63, TOTAL DLA MANAGERS
300	*132A	Line Items in Store, IPE only (MEMO) D1, D4	Number of line items of IPE in store (different NSNs) ERP.	F-63
300	*133	Line Items in Store - DLA Depots - Non-DLA Materiel D	Number of line items of non-DLA-owned materiel in store at end of the report period.	F-63, TOTAL NON-DLA COMMODITY MANAGERS
300	134E	Parcel Post Packages Shipped D	Number of parcel post packages shipped during report period.	See 4b(4) and I/O Officer's Report Analysis of SUUP EXIT DATA
300	134H	Rail Cars Shipped D	Number of rail cars (solid and/or mixed) shipped DRP containing one or more line items of materiel, regardless of quantity.	See 4b(4)
300	148A	Stock Location Surveys (includes IPE) D	Total number of DLA and Non-DLA stock locations for which a location survey was accomplished by DLA-operated storage or distribution depots DRP.	F-9 Report, PT.2

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	148A1	Stock Location Surveys, IPE Only (Memo) D1, D4	Total number of IPE stock locations for which a location survey was accomplished DRP.	F-154 Report
300	148A2	Stock Location Survey Errors (Includes IPE), Number D	Total number of stock location survey errors found DRP.	F-154 Report
300	151M	Line Items Inspected other than New Procurement (Includes IPE) D	Number of DLA and non-DLA line items received and inspected or classified other than "Inspection and Acceptance at Destination" actions.	See 4b(4)
300	151N	Unit and Set Assembly D	Number of line items assembled and/or disassembled into units or sets DRP, DLA and non-DLA materiel.	See 4b(4)
300	153A	IPE Repaired/Overhauled, End Items D1, D4	Number of end items of IPE repaired/overhauled DRP. Includes direct and reimbursable.	See 4b(4)
300	153C	IPE Inspected/Tested, End Items D1, D4	Number of end items of equipment analytically inspected/operationally tested during report period.	See 4b(4)
300	155M	IPE Items Received D1, D4	Number of items of IPE received for storage during report period.	See 4b(4)
300	155M1	IPE Skid Components Received (Line Items) D4	Line Items of IPE skid components received for storage during report period.	See 4b(4)

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PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	*155M2	IPE Items Returned to Storage from Maintenance Processing D1, D4	Number of items of IPE received in storage area DRP that were initially processed from storage to maintenance area for maintenance processing. Excluded are IPE items reported as receipts under D/E 155M.	See 4b(4)
300	155P1	DODIER in Storage, Number D1, D4	Number of general reserve DODIER items of IPE in storage ERP.	See 4b(4)
300	155P2	MHA in Storage, Number D1, D4	Number of Military Hold Account (MHA) items of IPE in storage ERP.	See 4b(4)
300	155P4	Plant Equipment Package (PEP) Items in Storage, DIPEC Number D1, D4	Number (PEP) package items of IPE (DIPEC, reportable DLAM 4215.1) in storage ERP.	See 4b(4)
300	155P5	PEP Items in Storage, Non-DIPEC, Number D1, D4	Number of PEP Package Items (Non-DIPEC, reportable, in storage ERP. (When items are boxed, each box will count as one item.)	See 4b(4)
300	155P6	DLAIER Items in Storage, Number D1, D2, D3, D4	Number of DLAIER package items in storage ERP. (Each component (ICN) will be counted as one item.)	See 4b(4)
500	155S	IPE Disposal Accomplished D1, D4	Number of items of IPE transferred from DIPEC accountability to PDO through issuance and transfer of accountability on DD Form 1149 or 1348 DRP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	156D1	IPE Items Shipped, Total D1, D4	Number of items of IPE that were shipped DRP. (When PEP items are shipped in boxes, each box will count as one item; DLAIER packages (tool set) will count as one item.)	See 4b(4)
300	156D2	IPE Skid Components Shipped (Line Items) D4	Line items of IPE skid components that were shipped DRP.	See 4b(4)
300	156D3	IPE Items Withdrawn from Storage for Maintenance Processing D1, D4	Number of items of IPE withdrawn from storage and moved to maintenance area for test/inspect/ repair/overhaul DRP.	See 4b(4)
300	157	IPE Items Maintenance Completed On Time, Percent D1, D4	Percent of Customer Support items having maintenance completed and released to transportation for shipment on time DRP.	See 4b(4)
300	203E	Traffic Services - Freight B/L Processed - Inbound D	Number of inbound bills of lading processed during report period. Includes commercial bills and private carriage. Each continuation sheet should not be counted as as additional bill of lading.	See 4b(4)
300	*203E2	Traffic Services, Freight B/L Processed, Inbound with Discrepancies (Memo of 203E) D	Number of inbound B/L processed DRP, with discrepanceies, including commercial bills and private carriage. Each continuation sheet should not be counted as an additional B/L.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	*203F	Traffic Services - Freight B/L Processed Outbound D	Number of outbound bills of lading processed during report period. Includes commercial bills and private carriage. Each continuation sheet should not be counted as an additional bill of lading.	F-9 PT.2
300	203H	Traffic Services - Freight Movements D	Number of release requests processed during report period.	See 4b(4)
300	203I	Traffic Services - TCMDs Processed D	Number of transportation control and movement documents (TCMDs) processed during report period.	F-9 Part 2
300	236V	Line Items Received for Stock Exclusive of Parcel Post - DLA Materiel D	Number of document line items received for stock during period, exclusive of those received via parcel post - DLA materiel.	See 4b(4)
300	236V1	Short Tons Received for Stock, Exclusive of Parcel Post - DLA Materiel D	Number of short tons received for stock during report period, exclusive of those received via parcel post - DLA materiel.	See 4b(4)
300	236W	Line Items Received for Stock Exclusive of Parcel Post - Non-DLA Materiel D	Number of document line items received for stock during report period, exclusive of those received via parcel post - non-DLA materiel.	See 4b(4)
300	236W1	Short Tons Received for Stock Exclusive of Parcel Post - Non-DLA Materiel D	Number of short tons received for stock during report period, exclusive of those received via parcel post - non-DLA materiel.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	236X4	Line Items Shipped by Freight D	Number of line items on DLA and Non-DLA release orders or other authorized shipping orders, e.g., DD Form 1149, released to carrier, port or consignee, exclusive of parcel post shipments, United Parcel Service Shipments, and DROs.	F-9, Part 2
300	236X5	Short Tons Shipped by Freight D	Number of short tons of DLA and Non-DLA materiel released to carrier, port or consignee DRP, exclusive of parcel post, United Parcel Service Shipment, and DROs.	F-128
300	236X7	MRO Line Items Shipped by United Parcel Service (UPS) D	Number of MRO line items shipped by surface United Parcel Service and Blue Label Air United Parcel Service (mode of shipment code 5).	F-9, Part 2
300	237A4	Maintenance, Items Completed at Depot, DCSC Materiel D3, D4	Number of items of DCSC materiel on which repair was completed during the reporting period.	See 4b(4)
300	237B4	Maintenance, Items Completed at Depot, DGSC Materiel D3, D4	Number of items of DGSC materiel on which repair was completed during the reporting period.	See 4b(4)
300	237C4	Maintenance, Items Completed at Depot, DPSC, Clothing and Textile Materiel (Except Army Clothing) D1, D3	Number of items of DPSC-C&T materiel on which repair was completed during the reporting period.	See 4b(4)
300	237H1	Maintenance, Items scheduled for Completion - Next Month, DCSC Materiel D3, D4	Number of DCSC items scheduled for completion of repair in the succeeding month ERP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	237H2	Maintenance, Items Scheduled for Completion - Next Month, DGSC Materiel D3, D4	Number of DGSC items scheduled for completion of repair in the succeeding month ERP.	See 4b(4)
300	237H3	Maintenance, Items Scheduled of Completion - Next Month, DPSC Clothing & Textile Materiel (Exclude Used Clothing) D3	Number of DPSC-C&T items scheduled for completion of repair in the succeeding month ERP.	See 4b(4)
300	237H5	Maintenance, Items Scheduled for Completion - Second Month, DCSC Materiel D3, D4	Number of DCSC items scheduled for completion of repair in the second month ERP.	See 4b(4)
300	237H6	Maintenance, Items Scheduled for Completion - Second Month, DGSC Materiel D3, D4	Number of DGSC items scheduled for completion of repair in the second month ERP.	See 4b(4)
300	237H7	Maintenance, Items Scheduled for Completion - Second Month, DPSC Clothing and Textile Materiel (Exclude Used Clothing) D3	Number of DPSC-C&T items scheduled for completion of repair in the second month ERP.	See 4b(4)
300	237I1	Maintenance, Items Scheduled for Completion - Third Month and Beyond, DCSC Materiel D3, D4	Number of DCSC items scheduled for completion of repair in the third month and beyond ERP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	237I2	Maintenance, Items Scheduled for Completion - Third Month and Beyond, DGSC Materiel D3, D4	Number of DGSC items scheduled for completion of repair in the third month and beyond ERP.	See 4b(4)
300	237I3	Maintenance, Items Scheduled for Completion - Third Month and Beyond, DPSC Clothing & Textile Materiel (Exclude Used Clothing) D3	Number of DPSC-C&T items scheduled for completion of repair in the third month and beyond ERP.	See 4b(4)
300	237J	Percent of Mission Stock Items Completed on Time D3, D4	Percent of items completed on time DRP.	See 4b(4)
300	237J1	Maintenance, Manhours Required to Complete Repair - DCSC Material D3, D4	Estimated manhours required to complete repair for all DCSC materiel scheduled on open work orders ERP.	See 4b(4)
300	237J2	Maintenance, Manhours Required to Complete Repair - DGSC Material D3, D4	Estimated manhours required to complete repair for all DGSC materiel scheduled on open work orders ERP.	See 4b(4)
300	237J3	Maintenance, Manhours Required to Complete Repair - DPSC Clothing & Textile Material (Exclude Used Clothing) D3	Estimated manhours required to complete repair for all DPSC Clothing & Textile material scheduled on open work orders ERP.	See 4b(4)
300	237K6	Items Classified as Nonrepairable D3	Number of items of DPSC used clothing classified as nonrepairable DRP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	440	MRO Line Items on Hand in Computer D	Number of MRO line items on hand ERP which are still being held in the computer bank. (Excludes DROs.)	F-9, Part 2
300	440A	Daily Average MRO Line Items on Hand in the computer D	Average number of MRO line items on hand in the computer each day DRP. (Excludes DROs.)	Manual accumulation of daily F-9 report count of data element 440 for the reporting month, divided by the number of calendar days in the month.
300	441	MRO Line Items on Hand in Storage, Processing D	Number of MRO line items on hand ERP which have been released for processing, but have not been offered to transportation. (Excludes DROs.)	F-9, Part 2
300	441A	Daily average MRO Line Items On Hand In Storage D	Average number of MRO line items on hand in storage DRP. (Excludes DROs.)	Manual accumulation of daily F-9 report count of data element 441 for the reporting month, divided by the number of calendar days in the month.
300	442	MRO Line Item on Hand Offered but not Shipped D	Number of MRO line items on hand ERP which have been offered to transportation but have not been released to a carrier. (Excludes (DROs.)	F-9, Part 2

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	442A	Daily Average MRO Line Items Offered But Not Shipped D	Average number of MRO line items on hand which have been offered to transportation but have not been released to the carrier DRP. (Excludes DROs.)	Manual accumulation of daily F-9 report count of data element 442 for the reporting month, divided by the number of calendar days in the month.
300	442B	MRO Line Items forced closed D	Number of MRO (DIC A5_ except A5J) Lines closed by the depot, (Action Codes GX and GC Only) after research determined that no record exists of the shipping document (DD Form 1348-1) or any other record to verify action was taken to ship, deny, or cancel the MRO.	F-9, Part 2
300	474A	Line Items Received for Research D	Number of line items received DRP on which research is required due to initial denial during the issue function whether subsequently filled, partially filled, or denied.	See 4b(4)
300	474B	Backlog of Line Items Requiring Research D	That portion of line items which represents an excess beyond the capability of existing resources at EOP on which research is required due to initial denial during the issue function, whether subsequently filled, partially filled, or denied.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	474C	Manhours Required to accomplish Backlog in Denial Research D	Manhours required to accomplish the backlog of line items requiring research.	See 4b(4)
300	474D	Line Items On Hand EOP Requiring Research D	Number of line items on hand EOP on which research is required.	See 4b(4)
300	475A	Line Items Received for Unit and Set Assembly D	Number of line items received DRP which require assembly/dis-assembly into units or sets, DLA and non-DLA materiel.	See 4b(4)
300	475B	Backlog of Units/Sets Requiring Assembly/ Disassembly D	That portion of line items which represents an excess beyond the capability of existing resources at EOP which require assembly/dis-assembly into units, DLA and non-DLA materiel.	See 4b(4)
300	475C	Manhours Required to accomplish Backlog in Unit and Set Assembly D	Manhours required to accomplish the backlog of line items to be assembled/disassembled into units or sets, DLA and non-DLA materiel.	See 4b(4)
300	475D	Line Items On Hand EOP for Unit and Set Assembly D	Number of line items available for assembly/ disassembly into units or sets at EOP. DLA and non-DLA materiel.	See 4b(4)
300	476A	Locations Scheduled for Stock Location Surveys D	Number of DLA and non-DLA stock locations scheduled DRP for which a location survey was and/or will be accomp-lished by DLA-operated storage or distribution depots.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	476B	Backlog of Stock Location Surveys D	That portion of the scheduled DLA and non-DLA stock locations which were not accomplished and represent an excess beyond the capability of existing resources at EOP.	See 4b(4)
300	476C	Manhours Required to Accomplish Backlog of Stock Location Surveys D	Manhours required to accomplish the backlog of DLA and non-DLA stock locations requiring a location survey.	See 4b(4)
300	476D	Locations On Hand at EOP for Stock Location Surveys D	Number of scheduled DLA and non-DLA stock locations on hand EOP on which a location survey was not accomplished.	See 4b(4)
300	477A	Items Requiring Inspection, Stored Materiels D	Number of items of materiel in storage requiring inspection DRP.	See 4b(4)
300	477B	Backlog of Items Requiring Inspection Stored Materiels D	Number of items of materiel in storage requiring inspection representing an excess beyond the capability of existing resources EOP.	See 4b(4)
300	477C	Manhours Required to Accomplish Backlog of Items Requiring Inspection, Stored Materiels D	Manhours required to accomplish the backlog of items of materiel in storage requiring inspection.	See 4b(4)
300	477D	Items On Hand EOP Requiring Inspection, Stored Materiels D	Number of items of materiel in storage requiring inspection EOP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	478A	Units Requiring Preservation/ Packaging D	Number of units (individual packages) of DLA and non-DLA-owned materiel received DRP requiring preservation/ packaging for storage or shipment.	See 4b(4)
300	478B	Backlog of Units Requiring Preservation/ Packaging D	That portion of units (individual packages) of DLA and non-DLA owned materiel, which represents an excess beyond the capability of existing resources at EOP, which require preservation/packaging for storage or shipment.	See 4b(4)
300	478C	Manhours Required to Accomplish Backlog in Preservation/ Packaging D	Manhours required to accomplish the backlog of units (individual package) of DLA and non-DLA-owned materiel requiring preservation/ packaging for storage or shipment.	See 4b(4)
300	478D	Units On Hand Requiring Preservation/ Packaging D	Number of units (individual packages) of DLA and non-DLA-owned materiel requiring preservation/packaging for storage or shipment EOP.	See 4b(4)
300	479A	Short Tons Scheduled for Rewarehousing D	Numbers of short tons scheduled for rewarehousing DRP.	See 4b(4)
300	479B	Backlog of Short Tons Requiring Rewarehousing D	That portion of short tons requiring rewarehousing which represents an excess beyond the capability of existing resources EOP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	479C	Manhours Required to Accomplish Backlog in Rewarehousing D	Manhours required to accomplish the backlog of short tons to be rewarehoused.	See 4b(4)
300	479D	Short Tons On Hand EOP Requiring Rewarehousing D	Number of short tons requiring rewarehousing EOP.	See 4b(4)
300	480A	Line Items Scheduled for Inventory D	Number of line items (NSN's) scheduled for inventory during month.	See 4b(4)
300	480B	Backlog of Line Items Scheduled for Inventory D	That portion of line items (NSNs) requiring inventory which represents an excess beyond the capability of existing resources EOP.	See 4b(4)
300	480C	Manhours Required to Accomplish Backlog of Inventories D	Manhours required to accomplish the backlog of line items (NSNs) requiring inventory.	See 4b(4)
300	480D	Line Item On Hand EOP Requiring Inventory D	Number of line items (NSNs) on hand EOP requiring inventory.	See 4b(4)
300	481A	Transactions Received for Depot Balance and Transaction Register D	Number of unmatched transactions received DRP to be reconciled.	F-146, Part 2
300	481B	Backlog of Transactions for Depot Balance and Transaction Register D	That portion of unmatched transactions which represents an excess beyond the capability of existing resources EOP requiring reconciliation.	F-146, Part 2

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	481C	Manhours Required to Accomplish Backlog in Depot Balance and Transaction Register D	Manhours required to accomplish the backlog of the unmatched transactions.	See 4b(4)
300	481D	Transactions On Hand EOP in Depot Balance and Transaction Register D	Number of unmatched transactions on hand EOP depicting out of balance condition between DSC and Depot.	F-146, Part 2
300	481E	Transactions Accomplished in Depot Balance and Transaction Register D	Number of unmatched transactions which were reconciled DRP.	F-146, Part 2
300	567A1	Premium Transportation Challenge Actions - CONUS Shipments - Army D	Number of CONUS premium transportation shipment challenge actions accomplished DRP.	See 4b(4)
300	567A2	Premium Transportation Challenge Actions - CONUS Shipments - Navy D	Number of CONUS premium transportation shipment challenge actions accomplished DRP.	See 4b(4)
300	567A3	Premium Transportation Challenge Actions - CONUS Shipments - Air Force D	Number of CONUS premium transportation shipment challenge actions accomplished DRP.	See 4b(4)
300	567A4	Premium Transportation Challenge Actions - CONUS Shipments - Marine Corps D	Number of CONUS premium transportation shipment challenge actions accomplished DRP.	See 4b(4)
300	567A5	Premium Transportation Challenge Actions - CONUS Shipments - Other D	Number of CONUS premium transportation shipment challenge actions accomplished DRP.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	568A1	Premium Transportation Downgrading Actions - CONUS Shipments - Army D	Number of CONUS shipments downgraded to surface transportation as a result of challenge action.	See 4b(4)
300	568A2	Premium Transportation Downgrading Actions - CONUS Shipments - Navy D	Number of CONUS shipments downgraded to surface transportation as a result of challenge action.	See 4b(4)
300	568A3	Premium Transportation Downgrading Actions - CONUS Shipments - Air Force D	Number of CONUS shipments downgraded to surface transportation as a result of challenge action.	See 4b(4)
300	568A4	Premium Transportation Downgrading Actions - CONUS Shipments - Marine Corps D	Number of CONUS shipments downgraded to surface transportation as a result of challenge action.	See 4b(4)
300	568A5	Premium Transportation Downgrading Actions - CONUS Shipments - Other D	Number of CONUS shipments downgraded to surface transportation as a result of challenge action.	See 4b(4)
300	569A1	Weight of Shipment Downgraded to Surface Transportation. CONUS Shipments - Army D	Weight in pounds shipment downgraded to surface transportation as result of challenge action.	See 4b(4)
300	569A2	Weight of Shipment Downgraded to Surface Transportation. CONUS Shipments - Navy D	Weight in pounds shipment downgraded to surface transportation as result of challenge action.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	569A3	Weight of Shipment Downgraded to Surface Transportation. CONUS Shipments - Air Force D	Weight in pounds shipment downgraded to surface transportation as result of challenge action.	See 4b(4)
300	569A4	Weight of Shipment Downgraded to Surface Transportation. CONUS Shipments - Marine Corps D	Weight in pounds shipment downgraded to surface transportation as result of challenge action.	See 4b(4)
300	569A5	Weight of Shipment Downgraded to Surface Transportation. CONUS Shipments - Other D	Weight in pounds shipment downgraded to surface transportation as result of challenge action.	See 4b(4)
300	570A1	Transportation Cost Avoidance - CONUS Shipments - Army D	Transportation dollar savings resulting from challenging the need for premium transportation with customer.	See 4b(4)
300	570A2	Transportation Cost Avoidance - CONUS Shipments - Navy D	Transportation dollar savings resulting from challenging the need for premium transportation with customer.	See 4b(4)
300	570A3	Transportation Cost Avoidance - CONUS Shipments - Air Force D	Transportation dollar savings resulting from challenging the need for premium transportation with customer.	See 4b(4)
300	570A4	Transportation Cost Avoidance - CONUS Shipments - Marine Corps D	Transportation dollar savings resulting from challenging the need for premium transportation with customer.	See 4b(4)

PROGRAM	RCS 26 NO.	TITLE	DEFINITION	SOURCE
300	570A5	Transportation Cost Avoidance - CONUS Shipments - Other D	Transportation dollar savings resulting from challenging the need for premium transportation with customer.	See 4b(4)

APPENDIX E-115 P

ON-LINE UPDATE OF SPD MASTER RECORDS

1. PURPOSE

a. This appendix provides instructions to the various responsible elements in Management for the loading and maintaining of the Receiving Special Purpose Data (SPD), Master Record (XMR) and the SPD Bin/Bulk Master Record (XMM).

b. The SPD Master Records may be processed/input by the Remote Keyboard terminals only by utilizing program $$UWME10. Input through the remote keyboard will be validated at the time of input.

2. REFERENCES

a. Appendix B-178, Receiving SPD Master Record.

b. Appendix B-224, SPD Master Record.

c. Appendix D-214, Processing Special Purpose Data (SPD) Counts in the Bin/Bulk Area.

3. RESPONSIBLE ORGANIZATION

Office of the Controller, Methods and Standards Representative.

4. PROCEDURE/INSTRUCTIONS

To begin processing, enter $$UWME10 and depress the ENTER key. The following screen will be displayed. Depending on whether the Receiving SPD Master Record (XMR) or the Bin/Bulk SPD Master Record (XMM) Screen is desired, enter the Document Identifier Code (DIC) required.

DATA ENTRY (MENU)

UWME10
Choose One of the Following DIC'S:

DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX	DIC	APPENDIX
CKK	B-15	DAC	B-22	DJA	B-26	DKA	B-25	DZD	B-6
XMM	B-224	XMR	B-178	ZAC	B-22	ZAD	B-62	ZAF	B-158

a. If DIC XMM is entered the following screen will be displayed:

B-224 SPD MASTER RECORD

(01-03) DIC: XMM	(04-06) WHS-CD:
(07-09) SPD-CD:	(10-10) CMDTY-CD:
(11-11) MAINT-CD:	(12-16) ORG-CD:
(17-25) CST-CD:	(26-29) SPD-STD-NO:
(30-34) WRK-CTR-CD:	

(1) To Add a Record, ENTER:

(a) Warehouse Code - A three position alphanumeric code that is the first three positions of the Warehouse Location Code.

(b) SPD Code - A three position numeric code identified in appendix D-214.

(c) Commodity Manager - A one position alphanumeric code identified in appendix A-44 (Optional Entry).

(d) Maintenance Code - Enter an A.

(e) Organization Code - A four position alphanumeric code locally assigned.

(f) Cost Code - A nine position numeric code locally assigned.

(g) SPD Standard Number - A four position numeric code assigned.

(h) Work Center Code - A five position alphanumeric code locally assigned (Optional Entry).

(2) To change an Existing Record,

(a) If a change is required to the SPD Record Code and/or the Warehouse Code, you must delete the old record and establish a new record.

(b) If a change is required to other than the SPD Record Code and the Warehouse Code, for example the SPD Standard number, field positions 1-10 must match the existing record. Maintenance Code C will be entered in position 11.

(3) To delete an Existing Record, all field positions are required. Maintenance Code D will be entered in position 11.

(4) A successful entry will display the message, ENTRY ACCEPTED.

(5) An unsuccessful entry, the cursor will go to each field in error and a message will be displayed indicating the error.

b. If DIC XMR is entered the following screen will be displayed:

B-178 RECEIVING SPD MASTER RECORD

(01-03) DIC: XMR	(04-11) BLANK
(12-13) RCVG-SITE-ID-CD	(14-18) MPLOYE-ID-NO:
(21-21) MAINT-CD:	(22-22) MPLOYE-TY
	(23-25) RCVG-SITE-LOC
	(26-60) MPLOYE-NAME:

(1) To Add a Record, ENTER:

(a) Receiving Site ID Code - A two position alphanumeric code identifying the kind of receipt involved and which relates to a specific Work Center.

(b) Employee Identification Number - A five position numeric code assigned each employee. Preceding zeros not required.

(c) Maintenance Code - Enter an A.

(d) Employee Type - A one position alpha code identifying whether an employee type is a verifier or an inspector accomplishing the action.

(e) Receiving Site Code - A two position alphanumeric code identifying whether the Site is Bulk, Central, or Direct (W/house) Receiving and an area or commodity that can be related to a specific work center.

(2) To Change an Existing Record:

(a) If a change is required to the Employee and/or the Terminal Indentification Number, you must delete the old record and establish a new record.

(b) If a change is required to the Employee Type, field position 1-20 must match existing record. Maintenance Code C will be entered in position 21.

(3) To Delete an Existing Record, all field positions are required. Maintenance Code D will be entered in position 21.

(4) A successful entry will display the message, ENTRY ACCEPTED.

(5) An unsuccessful entry, the cursor will go to each field in error and a message will be displayed indicating the reason.

5. ERROR MESSAGES

Program validation will identify error conditions and return the entry display with the corresponding Error message at the bottom of the display. The cursor will be positioned at the field containing the error. The error messages, with probable cause and corrective action information are as follows:

ERROR MESSAGE	CAUSE/ACTION
WAREHOUSE CODE	Probable Cause: An entry other than alphanumeric or blank was entered. Action: Verify the input and reenter, first position being alpha.
SPECIAL PURPOSE DATA CODE (SPD)	Probable Cause: An entry other than all numeric was entered. Make sure the SPD Code is valid (appendix D-214); otherwise, the XMS record will reject indicating No Matching Master. Action: Verify the input and reenter, all numeric.
COST CODE	Probable Cause: An entry other than all numeric was entered. Action: Verify the input and reenter, all numeric.
ORGANIZATION CODE	Probable Cause: An entry other than all alphanumeric was entered. Action: Verify the input and reenter, all alpha.
SPECIAL PURPOSE DATA STANDARD NUMBER	Probable Cause: An entry other than all numeric was entry. Action: Verify the input and reenter, all numeric.
EMPLOYEE IDENTIFICATION NUMBER	Probable Cause: An entry other than all numeric was entered. Preceding zeros not required. Action: Verify the input and reenter.
EMPLOYEE TYPE	Probable Cause: An entry other than I or V was entered. Action: Verify the input and reenter I or V.
RECEIVING SITE CODE	Probable Cause: An entry other than B, C or D was entered first position. An entry other than A-Z and 2-9 (less I, O, 1, 0) was entered second position. Action: Verify the input and reenter B, C or D first position and A-Z, 2-9 (less I, O, 1, 0) second position.

ERROR MESSAGE	CAUSE/ACTION
MAINTENANCE CODE	Probable Cause: An entry other than A, C or D was entered. Action: Verify the input and reenter only A, C or D.

APPENDIX E-116 P

SURVEILLANCE INSPECTION/OPERATIONAL TEST NOTICE CARD (DLA FORM 540)

1. PURPOSE

This procedure describes the usage of DLA Form 540, Inspection Test Card (short title), to accomplish the surveillance/inspection of items in storage locations.

a. An Inspection Test Card with DIC ZC0 is produced by Data Systems for each item/location identified as either a Type II Shelf-Life item or as requiring inspection as evidenced on the inspection schedule established in appendix F-20. Data elements shown on the Inspection Test Card are utilized to reflect the results of completed inspections and to accomplish the locator file update.

b. Inspection Test Cards identified by DIC ZC9 will be mechanically prepared for only those items identified as being nonextendible Type I Shelf-Life Stock. The DIC ZC9 Inspection Test Cards will be used exclusively for the purpose of transmitting a count (quantity) of items affected by the automatic Condition Code downgrade action. Therefore, update capabilities other than location and quantity are not an authorized function of the DIC ZC9. The date of Condition Code downgrade (new date of inspection) and the associated new Condition Code will be entered in the card by a mechanical process and requires no further manual entry/update. Inspection activities will review the F-20 listing and the DIC ZC9 documents to ensure that the adjustment is acceptable. Physical inspection of nonextendible items should be limited to recording the count until an item reaches its expiration date, at which time a DIC ZC9 card is produced automatically to downgrade the item to Condition Code H. Inspection activities will then reinput the DIC ZC9 card for appropriate processing.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-116

b. Appendix C-54

c. Appendix F-20

d. Appendix F-91

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation and applicable subordinate elements.

4. PROCEDURES/INSTRUCTIONS

a. As established by appendix F-20, Shelf-Life Inspection Schedules are prepared by Data Systems with corresponding DLA Form 540, Inspection Test Cards, IAW appendix D-2. Inspection Test Cards are in the format as shown in appendices B-116 and C-54 and are assigned DIC ZC0.

b. Delinquent Inspection Test Cards will be produced concurrent with the scheduled months inspection documentation. The inspection schedule, appendix F-20, will identify those Inspection Test Cards in delinquent or late inspection status. Proper followup or inspection action will be taken on these delinquent records to ensure that they are updated before expiration of the current inspection schedule.

c. Inspection schedules and Inspection Test Cards, DICs ZCO/ZC9, will be used in physical accomplishment of inspection counting for the items scheduled in a given month. The Inspection Test Cards will ultimately be reentered into the computer for updating the locator file when inspection has been accomplished.

d. A ZCO Inspection Test Card will be produced by the computer as a result of a shelf-life coded location subrecord with a missing Inspection Date. The ZCO card and corresponding F-20 listing will identify the missing data by printing 9999 in the old date field. Input of valid date will be accomplished by entry of the missing element to the ZCO card.

e. The ZCO card may also be utilized by an inspector to accomplish an unscheduled inspection or to correct and update a nonextendable shelf-life item record for which a ZC9 has been generated.

f. The ZC9 Inspection Test Cards will be completed as follows:

(1) Review the Condition Code downgrade and, if acceptable, physically count stock and annotate quantity in pos. 54-58. Forward card to ODS as complete. The depot should question the appropriate DSC prior to downgrading whenever any doubt exists that the downgrading action is valid.

(2) If stock in location is exhausted, zero fill quantity field, pos. 54-58, to delete location record from future inspection schedules.

(3) If item requires rewarehousing due to downgrade of stock condition (for example, to Condition Code J), annotate card with quantity involved, pos. 54-58, new location, pos. 24-35, and indicator, pos. 59, plus new Type of Storage, pos. 74-76. A separate delete via ZBA input must be processed to delete the vacant location.

(4) The Condition Code field in ZC9 Inspection Test Cards will be prepunched with the proper Condition Code downgrade action as outlined in chapter 11 of this volume. Condition Codes will be mechanically assigned based upon the number of months of shelf-life remaining until expiration date. Due to special item characteristics the (new) date of inspection may not be acceptable. In these special instances, the DIC ZCO card format should be manually prepared with the proper date of inspection entered in pos. 49-52 together with other data as required IAW appendix B-116. Destroy the old DIC ZC9.

(5) Upon expiration of shelf-life (when current date equals stock expiration date) a ZC9 will be mechanically prepared transferring the stock to Condition Code H.

(6) DIC ZC9 cards annotated with quantity and, if applicable, location data will upon processing create a Materiel Adjustment Card, appendix B-22, DIC DAC which is mechanically forwarded to the appropriate DSC. This DAC will contain a document number constructed IAW appendix D-39 instructions and will contain the 6-position DoDAAC (of the managing DSC), a 4-position Julian date followed by a 4-position specific serial number for Condition Code changes to H. Condition Code changes of other than H will contain a document number ending with 9999. Management code Z, pos. 66, entries are not required on DIC ZC9s as assigned document number will automatically appear on the F-91 report. When a change to Condition Code H occurs the AC9 test inspection card should be completed and returned to Office of Data Systems as near to the end of the 30 day inspection period as possible. Manual preparation of the DD Form 1348-1 must be accomplished reflecting the exact quantity that was recorded on the ZC9.

(7) If the DIC ZC9 document is not used due to various data element errors, the locator record and/or location data must be corrected to prevent the DIC ZC9 from appearing on subsequent inspection schedules as delinquent record. Screen record data to identify error requiring update/change:

(a) Review Shelf-Life Code assigned to determine if stock item is a Type II or invalid Shelf-Life Code erroneously identified as a nonextendible Type I item.

(b) Is the automatic downgrade date (date of next inspection) valid?

(c) Is the expiration date valid?

(d) Is the automatic Condition Code downgrade, pos. 48, valid?

NOTE: Special inspection criteria may affect the normal computer Condition Code downgrade criteria as reflected in chapter 11, paragraph 311203C of this volume.

(e) A ZC9 document may be produced in advance of the 6-month or 3-month criteria. This may occur due to an incorrect expiration or inspection date originally (manually) assigned, or the date of next inspection has been deliberately entered by qualified inspector to force the production of the inspection document at a specific time governed by special inspection criteria. The ZC9 document should be carefully reviewed in conjunction with the F-20 report to ensure that the condition downgrade is not prematurely accomplished.

(8) Appropriate action will be taken to correct erroneous data element(s) by manually preparing DIC ZC0 or other suitable locator update/change documents as necessary.

f. Stock Readiness Branch will accomplish the physical inspection of Type II shelf-life coded items or other stock items as deemed necessary as follows:

(1) Initiate DD Form 1225, Storage Quality Control Report, when materiel is found to be unserviceable and/or reidentification or a Condition Code change is required, IAW appendix E-160 P.

(2) Placard the suspended materiel.

(3) Initiate DD Form 1222, Results of and Request for Tests, when required, IAW appendix E-033 P.

(4) Annotate Inspection Test Card, DIC ZCO only, with new (next) inspection date when materiel is found to be serviceable and no adjustments are required.

(5) When inspection reveals that the lot/contract number, or lot/contract indicator listed on the Inspection Test Card, DIC ZCO or ZC9, does not match the materiel in the specified location, it will be necessary for the Stock Readiness Branch to submit a Stock Locator Change Document (DLA Form 536) to change the Locator Record to match the materiel in the location. The Change Document will be attached to the corresponding Inspection Test Card.

(6) When inspection indicates that data on the Inspection Test Cards and materiel in location do not agree, annotate required updating entries on the Inspection Test Card, IAW appendix B-116. Entries subject to updating are as follows: (Applicable to DIC ZCO only, unless otherwise noted, reference appendix B-116).

(a) New Condition Code (if applicable).

(b) Date of next inspection (new). Enter zeros if date is unknown at the time of preparation of the new input (for Condition Code H, J, and L only).

(c) New Shelf-Life Code (if applicable).

(d) Quantity (if Condition Code is changed). Mandatory entry for DIC ZC9.

(e) Management Code (if applicable). Code Z if the materiel adjustment document required on Condition Code changes is to be supported by a DD Form 1225. Code M, J, T or E if Condition Code of the materiel has been changed to H.

(f) New Type Storage Code, also applicable to DIC ZC9.

(g) New Date of Pack/Expiration.

(h) Location, if stock is rewarehoused. Also applicable to DIC ZC9.

(7) Annotate listings with changes reflected on the Inspection Test Cards.

(8) Forward updated Inspection Test Cards, DIC ZCO and ZC9, to ODS as completed.

NOTE: Cards changing the Condition Code of shelf-life items will be forwarded within the last 15 days of the inspection month.

APPENDIX E-116 V

SURVEILLANCE INSPECTION/OPERATIONAL TEST NOTICE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-116, Inspection Test Card (Short Title), DIC ZC0/ZC9

2. INPUT TO PROCEDURE DECISION CHART(S)

Appendix D-39

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for research, correction, and reentry of Inspection Test Cards, DIC ZC0/ZC9, which have been rejected from computer processing. Quality Control Branch is responsible for the correction of errors and reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AF	Condition Code invalid.
AP	Warehouse Location Code invalid.
AS	Quantity invalid or blank.
AW	Management Code invalid (not applicable to ZC9).
AY	Invalid stock number.
D6	Lot contract indicators invalid.
HB	Shelf-Life Code invalid.
HG	Type Storage Code (new) invalid.
HH	Date of Pack invalid.
HW	Inspection date invalid.
LP	No matching master locator record.
SR	Document number range not in file (not applicable to ZC9).
SY	Record not in classification suspense file (not applicable to ZC9).
YM	New location required.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AF indicates that new Condition Code in pos. 48, was not alpha or blank, (see appendix A-16) for DIC ZC0, or was not B, C, or H for DIC ZC9.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error involved. Research the inspection schedules and records to determine the correct new alpha Condition Code or if space is to be left blank.

(3) For reentry instructions see paragraph 5 below.

b. VIOLATION REASON CODE AP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AP indicates that data in pos. 24-35 and/or pos. 36-47 was other than an alpha/numeric entry for the location. (See appendix A-50.)

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error involved. Research the inspection schedules and records to determine the correct alpha/numeric location for the scheduled item.

(3) For reentry instructions see paragraph 5 below.

c. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AS indicates that pos. 54-58 was other than a numeric quantity entry, was blank when the old Condition Code differed from the new Condition Code, or was blank on DIC ZC9.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine error involved. Research the inspection records, schedules, and/or location(s) of item to determine correct quantity which must be entered.

(3) For reentry instructions see paragraph 5 below.

d. VIOLATION REASON CODE AW.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AW indicates that entry in pos. 66 was not a Management Code M when pos. 48 was Condition Code H or a valid Management Code when pos. 48 was any other Condition Code (for DIC ZC0), or that entry in pos. 66 was not either blank or a valid Management Code for DIC ZC9.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error(s) involved. Research the inspection schedules and records to determine the correct Management Code of if space is to be left blank. (See pos. 66, appendix B-116.)

(3) For reentry instructions see paragraph 5 below.

e. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC AY indicates that data in pos. 8-20 was not a valid National Stock Number.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error involved. Research the inspection schedules and records to determine the correct stock number.

(3) For reentry instructions see paragraph 5 below.

f. VIOLATION REASON CODE D6.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC D6 indicates that entry in pos. 72 is not a valid Lot or Contract Indicator: L, C, or R.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error involved. Enter the correct code from the locator record.

(3) For reentry instructions see paragraph 5 below.

g. VIOLATION REASON CODE HB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HB indicates that new Shelf-Life Code in pos. 53 was not valid or blank. See appendices A-47 and B-116.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error involved. Research the inspection schedules and records to determine the correct new Shelf-Life Code or if space is to be left blank.

(3) For reentry instruction see paragraph 5 below.

h. VIOLATION REASON CODE HG.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HG indicates entry in pos. 74-76, Type Storage Code, was not alpha/numeric/alpha.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine error. Determine correct type storage code and reenter, after correction, IAW paragraph 5.

i. VIOLATION REASON CODE HH.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HH indicates entry in pos. 77-80, Date of Pack, was not all blank or numeric. Date of Expiration was not a two-digit month of greater than 00, or less than 13 or a two-digit year. The date cannot exceed 66 months from current month. An additional 6 months is provided on the maximum shelf-life period to accommodate items that are age controlled by quarters of the year (reference MIL STD 1523).

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine error involved. May require reinspection to determine correct date. Reenter after correction, IAW pragraph 5 below.

j. VIOLATION REASON CODE HW.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC HW indicates that an invalid inspection date was entered in pos. 60-63.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine if date in card is less than current date or if data field contains other than numerics.

(3) For reentry instructions see paragraph 5 below.

k. VIOLATION REASON CODE LP.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC LP indicates that ZCO, Inspection Test Card, does not match Master Locator Record.

(2) PROCESSING/RESEARCH REQUIRED:

Review the Violation Printout (appendix F-85) to determine the error(s) involved. Research the inspection records, schedules, and locations for the stock number concerned and determine the following:

(a) Has item been shipped since the inspection schedule was prepared?

(b) Has item been rewarehoused since the inspection schedule was prepared?

(c) Is item in location as shown on the original inspection schedule?

(d) Has any action occurred since the inspection schedule was prepared that effected the item?

(3) For reentry instructions, see paragraph 5 below.

l. VIOLATION REASON CODE SR.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC SR indicates that a document number range was not available for this commodity manager, DIC ZCO only.

(2) PROCESSING/RESEARCH REQUIRED:

Review Violation Printout (appendix F-85) to determine error involved. Obtain a block of numbers from DSC concerned and submit to ODS IAW table 30, appendix B-66. Once established, this block of numbers remains constant in the computer for assignment to mechanically generated Materiel Adjustment Cards. When document number range has been exhausted for the day, the computer will return ZCO to internal input file for next day processing.

m. VIOLATION REASON CODE SY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC SY indicates that on second reentry ZC0, Inspection Test Card, does not match the Classification Suspense File on Condition Code J, K, or L (see appendix D-63).

(2) PROCESSING/RESEARCH REQUIRED:

Review Violation Printout (appendix F-85) to determine error(s) involved. Research inspection records and schedules to determine correct Condition Code of item and to verify its status as being suspended pending results of tests and/or inspection.

(3) For reentry instructions, see paragraph 5 below.

n. VIOLATION REASON CODE YM.

(1) REASON FOR VIOLATION/ERROR CONDITION:

VRC YM indicates that alpha X is entered in pos. 59 but that a new location is not entered in pos. 24-35.

(2) PROCESSING/RESEARCH REQUIRED:

Review Violation Printout (appendix F-85) to determine error involved. Research the inspection schedules and records to determine correct alpha/numeric location of item and to verify that an X is entered in pos. 59 if there was a Condition Code change to a partial quantity presently on the classification suspense file. This is the only circumstance under which a new location is established by use of the ZC0, Inspection Test Cards. Review ZC9 to determine if rewarehousing action did occur or if the X in pos. 59 was in error.

(3) For reentry instructions, see paragraph 5 below.

5. REENTRY INSTRUCTIONS

Using Violation Printout (appendix F-85) as the basis, accomplish the following:

a. When correct data has been determined, annotate correction directly below erroneous entry.

b. Reenter the corrected data via program $$UWME10.

6. FLOW CHART

Flow chart not required.

APPENDIX E-117 P

CLASSIFICATION SUSPENSE REPORT

1. REPORT USED

Appendix F-22, Classification Suspense Report.

2. CRITERIA FOR PREPARATION

a. The Classification Suspense Report lists all stock numbers on which action has been suspended for over 10 days due to their classification into Condition Code J, K, or L. Stock numbers will again appear on the report each 7 days thereafter.

b. Warehouse location of the suspended item will appear on the report for only those records established from receipt actions (DIC ZV_, ZW_, ZX_, ZY_) or Surveillance Inspection Operational Test Notice Cards (DIC ZCO).

3. RESPONSIBLE ORGANIZATIONAL CONTROL ELEMENT

Quality Control Office, Stock Readiness Branch, Warehousing Division, and Receiving Division, DS/T.

4. INSTRUCTIONS FOR PROCESSING

This report will be reviewed for necessary followup. When reclassification action is completed, the partially punched ZAC card will be completed and reinput to update the computer files.

5. DISPOSITION OF THE REPORT

As the report is output weekly, after followup action has been taken on required items, the report may be destroyed.

APPENDIX E-119 P

ACTIVITY ADDRESS FILE INQUIRIES

1. PURPOSE

This procedure describes the actions necessary to inquire the Activity Address File for addresses and other related information.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-43

b. Appendix B-119

c. Appendix D-97

d. Appendix F-84

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

DS/T

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure covers Activity Address File inquiries which may be obtained on-line by CRT or using card input for batch processing.

b. CRT Inquiry

(1) Inquiry by AAC and TAC.

(a) To initiate the program key in $$UWSH15 and press the ENTER key. The CRT will be dedicated to Activity Address Code (AAC) inquiries until another $$ entry is made.

(b) This input will result in a display of inquiry entry data. See figure 1 below for example.

(c) Enter the AAC record for which inquiry is desired. Enter Type Address Code, reference appendix A-43, if one specific TAC is desired. If a TAC is not entered all addresses on file for the AAC will be displayed. Press the ENTER key. Input of this transaction will result in output of shipment planning data and requested addresses. See figures 2 and 3 below for examples.

(2) Destination Cross-Reference to Activity Address Code Inquiry.

(a) To initiate the program key in $$UWSH60 and press the ENTER key. The CRT will be dedicated to the Destination Cross-Reference inquiry until another $$ entry is made.

(b) This input will result in a display of inquiry entry data. See figure 4 below for example.

(c) Enter the DCR for which inquiry is desired. Press the ENTER key. This transaction will result in a display of all AACs that have the same Destination Cross-Reference. See figures 5 and 6 below for examples.

(d) If the DCR entered is not on the cross reference file, the message "DCR NOT FOUND" will display.

c. Card Input Inquiries

(1) Inquiry by AAC and TAC.

This can be accomplished by card input as well as CRT input mentioned above. Appendix B-119 provides the format for card preparation. Output from this input will be printed on the Activity Address Record Listing, F-84, section 1.

(2) Destination Cross-Reference to Activity Address Code.

This input provides a list of AACs that have the same Destination Cross-Reference. Input must be prepared per appendix B-119 and processed through the Entry System. Output for this transaction appears on the Activity Address Record Listing, F-84, section 5.

(3) ZIP Code to Activity Address Codes.

(a) This transaction provides the Type 2 address of all AACs which do not contain a destination cross-reference and the Type G address for all AACs with a DCR value within the prescribed ZIP Code.

(b) Input must be prepared per appendix B-119 and processed through the Entry System. Output for this transaction appears on the Activity Address Record Listing, F-84, section 6.

(c) This inquiry is used to determine activities which may be located at the same destination and to determine if a destination address(es) is established.

Figure 1

```
AAC   TAC
```

Figure 2

```
   AAC   BBP  DCR  ZIP  P/P GBLO  MR  APOE APOD WPOE WPOD DBC CP SE UF BG SN TT
 FB5004           9902   9             TCM  EIL  4DL  YC6
TAC-1  SII-  FFLC-            TAC-2  SII-    FFLC-
L 1 5010 CMBT SPT GP         L 1 MF 5010 CMBT SPT GP EIELSON AFB
L 2 EIELSON AFB AK           L 2 FAIRBANKS ALASKA FA06
L3                           L3
L4                           L4
L5                           L5
L6                           L6
L7                           L7
ALL ADDRESSES HAVE BEEN DISPLAYED
ENTER NEW AAC/TAC TO DISPLAY                                  UWSH1504
```

Figure 3

```
     AAC      BBP      DRC    ZIP  P/P GA   SA   SPLC    UF  GBLO  ST  MR  TRM  CP
   FB2059           MASTER  78241  6   D  SOX  687580        JAFQ  48
TAC-A                                     TAC-B
L 1 KELLY AIR FORCE BASE                 L 1 KELLY AIR FORCE BASE
L 2 SAN ANTONIO TEXAS 78205    (687500) L 2 SAN ANTONIO TEXAS  78241   (687580)


HIT ENTER TO CONTINUE DISPLAY OR
ENTER NEW AAC/TAC TO DISPLAY                                  UWSH1503
```

Figure 4

```
ENTER DCR REQUIRED
```

Figure 5

```
  DCR    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC
14163K W13HAZ W13HSV W13HSY W13HSZ W13J50 W13N92 W13N95 W13N96 W13N97 W13N98

       W13PAF W13PAG W13PAH W13PAM W13PAX W13PAY W13PAO W13PAL W13PA7 W13PBA

       W13PBB W13PBC W13PBJ W13PBK W13PBL W13PBM W13PBN W13PBP W13PBQ W13TJ7

HIT ENTER TO CONTINUE OR ENTER NEXT DCR
```

Figure 6

```
  DCR    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC    AAC
14163K W13XF7 W13XF7 W13XF8 W13XF9 W13XGA W13XUG W13XXG W13XXJ W13XXK W13XXL

       W13XXM W13XXN W13XXP W13XXO W13XXR W13XXS W13XXT W13XXU W13XXV W13XXW

       W13XXX W13XXY W13XXZ W13XXO W13XOW W8ORRR W8ORR6


ALL AACS DISPLAYED ENTER NEXT DCR REQUIRED                UWSH6002
```

APPENDIX E-120 P

MAP OVERAGE MRO LISTING FOR DEPOTS

1. PURPOSE

This procedure describes the actions for processing the SAMMS F-121A, FMS and MAP Grant Aid Overage MRO Listing, F-121B, FMS and MAP Grant Aid Overage MRO Listing for Depots, and F-121C, Unconfirmed Redistribution/Disposal Transactions over 100 days old, which is created at the DSCs and forwarded to the depots on a quarterly basis.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-12

b. Appendix A-42

c. Appendix B-14

d. Appendix B-81

e. Appendix B-94

f. Appendix B-99

g. Appendix B-101

h. Appendix B-115

i. Appendix B-128

j. Appendix B-208

k. Appendix E-234 P, Part B

l. Appendix F-67

m. Appendix F-78

n. Appendix F-83

o. Appendix F-87

p. Appendix F-89

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

MAP Coordinator, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

The SAMMS F-121B report is described in the attachment 1 to this appendix. Since lines appearing on this listing may also appear on the daily MRO Status Detail - Parts 1 and 2 - Warehouse PDT/MDT Control Listings (appendices F-78 and F-87), expedite the processing of the F-78 in order to cause a reduction in the total number of MROs appearing on the F-121B. Upon receipt of the report by the MAP Coordinator, the following steps should be taken:

a. Compare new listing with last previous listing, which should be annotated with the action taken. If a record is repeated and the action previously taken should have closed it on the DSC's record, a narrative identifying the record and the action previously taken should be prepared and forwarded to the DSC by letter, messsage, or telephone call.

b. If the record did not previously appear on the report, prepare a history inquiry using either appendix B-115 or appendix B-208.

c. Upon receipt of the results of the inquiry, either an F-67 report or CRT display, determine the status of the MRO. If it is still open and should be closed out, use appendices B-99, B-101, or B-128 as appropriate. If it is still open and awaiting response to an NOA, prepare a Supply Status Transaction IAW appendix B-94, using a BL Status Code in pos. 65-66 and the Date to Transportation in pos. 70-73. If it is still open and awaiting shipment, prepare a Supply Status Transaction using a BA Status Code and the estimated date shipment will be made in pos. 70-73. If there is no record of the MRO, prepare a Supply Status Transaction with a BF Status Code. If the MRO was previously canceled, prepare a Cancellation Request Answer IAW appendix B-81. If the MRO was previously shipped and confirmed, prepare a duplicate Materiel Release Confirmation IAW appendix B-14. If the MRO is open and no positive determination of its status can be determined, force close the MRO using appendix B-126 with Action Code GX.

d. Annotate the current listing with action taken and file for use with next quarterly listing.

e. Forward all prepared transactions, as completed, to Office of Data Systems for transmission via AUTODIN.

ATTACHMENT 1

APPENDIX F-121 B
EXTRACTED FROM DLAM 4140.2, VOLUME II

MAP OVERAGE MRO LISTING FOR DEPOTS

1. PURPOSE

To provide a listing of those ILP overage MROs which contain a MRO Control Section No-Record Indicator Code of 7 (indicating that the DSC has received no reply from a MRO followup previously sent), 9 (indicating that the DSC has received a DIC AE6 BA from the depot), or 2 (indicating that the DSC has received a DIC AE6 BL from the depot) and the MRO is over 45 days old (7, 9) or 90 days old (2) and the total dollar value of the requisition is $25 or more.

2. ORIGIN

This listing is prepared as a result of the process depicted in appendix D-95, and outlined in DLAM 4140.2, Volume II, Chapter 4.

3. FREQUENCY

This listing is output on a monthly basis.

4. FORMAT

a. Heading Line: Standard identification.

b. Data Organization:

(1) Sequence:

(a) Major: RIC of the distribution activity to which the MRO (and MRO followup) was submitted or the RIC of the SSD/DSSP which submitted the post-post action.

(b) Minor: NO-REC Indicator Code.

(c) Minor: MRO Date. Date the MRO was established (DIC A5_) beginning with those that are the oldest from the current day and ending with those that are the youngest.

(d) Minor: Document Number.

(2) Spacing: Double.

(3) Page Break: RIC change and NO-REC Indicator Code change within RIC.

c. Captions of Data Elements:

(1) DIC - Document Identifier Code

(2) RIC - Routing Identifier Code

(3) NATL STK NR - National Stock Number

(4) UI - Unit of Issue

(5) QTY - Unshipped quantity as recorded in ARCSF

(6) DOCUMENT NUMBER - Document Number recorded in ARCSF

(7) D/S - Demand or Suffix Code recorded in ARCSF

(8) SUP ADDR - Supplementary Address

(9) SC - Signal Code

(10) FC - Fund Code

(11) DIS - Distribution Code

(12) PRJ - Project Code

(13) PR - Priority

(14) RDD - Required Delivery Date

(15) ADV - Advice Code

(16) RIF - Routing Identifier Code of DSC

(17) O/P - Ownership or Purpose Code

(18) C - Condition Code

(19) M - Management Code

(20) UP - Unit Price

(21) FU - Indication that a Customer Followup has been recorded in the Supply Section of the ARCSF as follows:

(a) Code 1 - Followup has been received and pos. 3 contains C or 1.

(b) Code 2 - Followup has been received and pos. 3 contains 2.

(c) Code 3 - Followup has been received and pos. 3 contains 3.

(d) Code A - Followup has been received containing C or 1 in pos. 3 and current FU Indicator is 2 (denotes previous receipt of DIC AF2), or followup has been received containing 2 in pos. 3 and current FU Indicator is 1 (denotes previous receipt of DIC AF1 or AFC).

(e) Code B - Followup has been received containing 1 or C in pos. 3 and current FU Indicator is 3 (denotes previous receipt of DIC AF3), or followup has been received containing 3 in pos. 3 and current FU Indicator is 1 (denotes previous receipt of DIC AF1 of AFC).

(f) Code C - Followup has been received containing 2 in pos. 3 and current FU Indicator is 3 (denotes previous receipt of DIC AF3), or followup has been received containing 3 in pos. 3 and current FU Indicator is 2 (denotes previous receipt of DIC AF2).

(g) Code D - Followup has been received containing 1 or C in pos. 3 and current FU Indicator is C; followup has been received containing 2 in pos. 3 and current FU Indicator is B, or followup has been received containing 3 in pos. 3 and current FU Indicator is A.

(h) Code T - Followup has been received containing a T in pos. 2.

(22) DSCFU - Indication of Followup Status as originated by processing DSO (and recorded in the NO REC field of the MRO Control Section, ARCSF) as follows:

(a) Code 2 - Indicates that a DIC AE6 BL has been received from the depot.

(b) Code 7 - Indicates no reply received from MRO/DRO Followup output to shipping depot previous month.

(c) Code 9 - Indicates that a DIC AE6 BA has been received from the depot.

(23) MRODTE - Date MRO was prepared and forwarded to shipping depot.

5. DISTRIBUTION AND RETENTION

Two copies to the MAP Coordinator within the DSO.

APPENDIX E-121 P

ITEM ANALYSIS EXCEPTION REPORT CONDITION CODE

1. PURPOSE

This report provides:

a. Means of verifying Condition Codes of items in storage other than Condition Code A.

b. Means of monitoring stocks in hold areas and/or unclassified stocks in storage.

c. Means of reconciling suspense files of DD Form 1225.

d. Knowledge of condition of stocks in storage.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-79

b. Appendix D-23

c. Appendix F-26

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Quality Control Branch (Management Support Office), Inspection Branch (Receiving Section) and Stock Readiness Branch (Warehousing Division).

4. PROCEDURE/INSTRUCTIONS

a. Prepare Locator Inquiry card on a local coding data sheet as follows:

FIELD POSITION(S)	ENTRIES
1-3	Enter DIC ZBJ.
71	Enter Condition Code (other than A) for which report is desired.
77-78	Enter Functional Routing Code of originator.
79-80	Enter Action Code FH.

b. Forward local coding data sheet to Office of Data Systems via keypunch.

c. Responsible Organizational Element will compare this report to the Classification Suspense Report (F-22) to verify correctness of computer files for materiel in suspense due to condition.

5. DISPOSITION OF REPORT

Retain for 30 days then destroy.

APPENDIX E-122 P

ITEM ANALYSIS REPORT/COMMODITY MANAGER

1. FORMS/REPORTS USED

a. Appendix A-42

b. Appendix A-44

c. Appendix B-79

d. Appendix D-23

e. Appendix F-27

2. REASON/CRITERIA FOR PREPARATION

a. This report provides the media for:

(1) Review and audit to correct erroneous assignment of Commodity Manager Codes.

(2) Review of dual ownership.

(3) Followup with appropriate DSC when applicable to obtain disposition of stock.

b. The Commodity Manager Code in the Item Locator Record is the basis for preparation of reports to HQ DLA, and/or DSC; preparation and routing of adjustments, reconciliation of inventories and location surveys.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

MSO, MOWASP Data Control Branch.

4. PROCEDURE/INSTRUCTIONS

a. As requested by input of appendix B-79, DIC ZBJ, with Action Code FJ.

b. Any organization having the requirement for the F-27 report will prepare a local coding sheet to inquire the Item Locator Record and Locator Subrecord as follows:

FIELD POSITION(S)	ENTRIES
1-3	Enter DIC ZBJ.
6	Enter applicable Commodity Manager Code (appendix A-44).
77-78	Enter FRC of originator.
79-80	Enter Action Code FJ.

c. Forward coding sheet to keypunch services for keypunching the ZBJ card. Verify and forward to ODS.

d. Review and process the F-27 report as follows:

(1) Review data for errors, i.e., erroneous Commodity Manager in relation to stock number. Initiate corrective action, as necessary.

(2) Review dual ownership stocks and determine if dual code remains applicable.

(3) Investigate items under research for correct code.

(4) Followup with DSC to obtain disposition of stock.

5. DISPOSITION OF REPORT

Destroy after correction and/or followup action has been completed.

APPENDIX E-123 P

MRO/DRO HISTORY MANUAL CONTROL CARD

1. FORM/REPORT USED

   a. General Purpose Detail Card

   b. Local Coding Data Sheet

   c. Appendix F-50

   d. Appendix F-107

2. REASON/CRITERIA FOR PREPARATION

When an error has been detected in the MRO/DRO History File, input and processing of this card, DIC ZAQ, appendix B-123 will change the MRO/DRO History supply status to DP. The DP code will prevent automatic replies to followups and cancellation request. All future followups and cancellation actions will be printed out on the F-50 listing for manual processing. When MRO/DRO History records have been changed, the document will be printed out on the F-107.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

   a. Source(s) of Information.

      (1) Original document.

      (2) Code(s) from applicable A series appendices.

      (3) Format of inquiry, appendix B-123.

   b. Distribution of Form/Report.

Forward completed local coding data sheet to Office of Data Systems via keypunch services for input to MOWASP computer.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO RETURNED FORM/REPORT

When MRO/DRO History records have been changed, the document will be printed out on the F-107 listing. Procedures for processing and review of this listing are detailed in appendix F-107, paragraph 6 of this volume.

6. DISTRIBUTION OF FORM/REPORT AFTER FINAL ACTION

Office of the initiator will destroy local coding data sheet on receipt of the F-107 listing.

APPENDIX E-123 V

MRO/DRO HISTORY MANUAL CONTROL CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-123, General Purpose Card, DIC ZAQ.

2. INPUT TO PROCEDURE DECISION CHARTS

Appendix D-1

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, reentry and/or deletion, as appropriate, of violations resulting from inputs of the MRO History Card, DIC ZAQ. Reasons for computer rejection and organizational element responsible for corrections are as follows:

VIOLATION REASON CODE	RESPONSIBLE ORGANIZATION	DEFINITION
C6	Shipping Documentation Branch	Invalid document number or Invalid Routing Identification Code From.
C7	Shipping Documentation Branch	Violation reflects history record is still open.

4. PROCESSING/RESEARCH INSTRUCTION

a. VIOLATION REASON CODE C6.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code C6 denotes the input (ZAQ) card document number (pos. 30-44) or the Routing Identifier Code From, pos. 67-69 does not match the History File.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Processing personnel will compare the exception data on the F-85 listing with the original document, local coding data sheet and keypunch card available, and correct any keypunch error or error in transcription.

(b) Continue the processing as outlined in paragraph 5 below.

b. VIOLATION REASON CODE C7.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code C7 denotes the input (ZAQ) card has violated because the history record is still open.

(2) PROCESSING/RESEARCH REQUIRED:

(a) The processing personnel will verify the information on the F-85 report through comparison of the original source document, local coding sheet, and input document. If an error in keypunch or an error in transcribing data from one form to another is detected, correct and continue processing. If no error is detected, interrogate the MRO/DRO history register in accordance with appendix E-115 P to determine the exact status and continue process by input of DIC ZBM with Action Code DP (see appendix E-098 P).

(b) Continue processing as outlined in paragraph 5 below, when errors are located and corrected.

5. REENTRY INSTRUCTIONS

Since violations are not suspended, reentry will be based on research findings and further action taken as applicable. Alternate action as follows:

a. Annotate the correction of the F-85 listing directly below the erroneous field corresponding to the appropriate card column using ink or a distinctive colored pencil.

b. Line through the entry on the F-85 listing and re-input a corrected MRO History Control Card, DIC ZAQ.

c. Line through the entry on the F-85 listing and discontinue action.

APPENDIX E-128 P

GOVERNMENT BILL OF LADING CLOSEOUT/MRO FORCE CLOSE CARD

1. PURPOSE

To prescribe procedure for preparation and processing of Government Bill of Lading Closeout/MRO Force Close Card, DIC, ZEN, appendix B-128.

2. REFERENCES

a. Chapter 60

b. Appendix A-42

c. Appendix B-66

d. Appendix B-128

e. Appendix D-31 (Input)

f. Appendix D-98 (Output)

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

The Shipping Documentation Branch is responsible for completion and processing of Government Bill of Lading Closeout Card, DIC ZEN; also, they will establish options as outlined in appendix B-66. The Commercial Traffic Branch and the Shipping Documentation Branch are responsible for completion of MRO Force Close Card.

4. PROCEDURES/INSTRUCTIONS

a. The GBL Closeout Card will:

(1) Be utilized to close out the shipment unit file and to update history files. Coding Clerks will receive documents for completed Registered/Insured Parcel Post, Shipments. Documents will be sorted by Mode, Date Shipped, and Action Code. Prepare a coding sheet for each batch to be keypunched.

(2) Be prepared as follows:

(a) When all actions have been completed and freight shipments have been released to carrier.

(b) When partial or total quantity ordered has been shipped by Insured/Registered Parcel Post. Enter Action Code GT for total shipped quantity. Enter Action Code GS when quantity adjustment occurs.

(3) Be in accordance with the format outlined in appendix B-128, subparagraph 3a.

(4) Be computer prepared during the Shipment Unit and Documentation process, appendix D-98 based on options exercised. Options are as follows:

OPTION	EXPLANATION
1	One card will be prepared for each Shipment Unit.
2	One card will be prepared for each line item (MRO) of a Shipment Unit.

(5) Have following data elements in the card prepunched and interpreted upon output from the computer.

(a) Document Identifier, pos. 1-3.

(b) Shipment Unit Number, pos. 8-14.

(c) Shipment Unit Line Item Number, pos. 15-18. (Option code 2 only.)

(6) Have the following Action Codes, appendix A-42, used in conjunction with this process and entered as applicable in pos. 79-80 of the GBL Closeout Card(s).

ACTION CODE	EXPLANATION
GS	Closeout items offered to transportation by Shipment Unit or Line Item Number.
GT	Closeout items by Line Item Number, whether offered to Transportation or not.
GZ	Closeout item by Line Item Number; do not open new GBL block.

(7) The Shipping Documentation Branch will receive the GBL Closeout Card(s) DIC ZEN at the same time as distribution is made of other Shipment Unit documentation (appendix D-98).

(8) Be maintained in a suspense file pending completion of other related actions.

(9) Upon completion of other related actions, e.g., shipment offered to Transportation, B/L prepared, and so on, the Shipping Documentation Branch will receive an annotated copy of the Shipment Planning Worksheet (SPW).

(10) Matching GBL Closeout Card(s), (ZEN) will be pulled from the suspense file.

(11) SPW will be screened and determination made as to type of card(s) required to close out file.

(a) When all lines of the Shipping Unit have been shipped or otherwise accounted for by other actions, one GBL Closeout Card will be prepared to close out the Shipment Unit File.

(b) When the Shipping Unit or a line item of the Shipping Unit is partially shipped one GBL Closeout Card will be prepared for each line item of the Shipping Unit.

(12) Prepare appropriate GBL Closeout Card(s) in the format outlined in appendix B-128. Data for applicable fields will be entered as indicated on the SPW. Ensure that Delay Reason/Type of Hold Codes are provided when applicable. Submit card(s) via keypunch to Office of Data Systems for processing to applicable programs(s) (appendix D-31).

(13) Procedure for processing computer rejects of ZEN cards are outlined in appendix E-128 V.

b. The MRO Force Close Card will:

(1) Be used to "force close" the Shipment Unit File and MRO History records of those MRO received and recorded but cannot be located or confirmed thereafter through positive supply actions(s). When research fails to produce the transaction, this is a method of clearing/closing the computer record.

(2) Prepare a coding sheet for each line to be "force closed."

(3) Be in accordance with the format outlined in appendix B-128, paragraph 3c.

(4) Contains Action Code GX, appendix A-42 in pos. 79-80.

NOTE: Line "force closed" will be recorded by MIS as a late shipment when history record is complete. Valid weight and cube, if present in record, will not be overlayed with 0001.

c. The GBL Closeout Card will:

(1) Be used in conjunction with the following action codes in pos. 79-80 to initiate computer processes as follows:

ACTION CODE	EXPLANATION
GQ	Request output of F-138 sequenced as per option 2, reference appendix B-128
GR	Account for a GBL number not utilized in MOWASP by clearing it from the GBL register.

ACTION CODE	EXPLANATION
GW	Request output of F-138 sequenced as per option 1, reference appendix B-128
GY	Close open block of GBLs.

(2) Prepare appropriate GBL Closeout Card(s) in the format outlined in appendix B-128. Data for applicable fields will be entered as indicated. Submit card(s) via keypunch to ODS for processing to applicable program.

5. TIME STANDARDS FOR DISTRIBUTION OF STATUS

ZEN cards will be processed to assure Shipment Status/Materiel Release Order Confirmation will be dispatched within the time-frames prescribed below:

a. Twenty-four hours after shipment (i.e., release to carrier) for PD 01-03 documents.

b. Forty-eight hours after shipment for PD 04-08 documents.

c. Three working days after shipment for PD 09-15.

APPENDIX E-128 V

GOVERNMENT BILL OF LADING CLOSEOUT/MRO FORCE CLOSE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-128, Government Bill of Lading Closeout/MRO Force Close Card, DIC ZEN.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-31

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Government Bill of Lading Closeout/MRO Force Close cards which have been rejected from computer processing. The Shipping Documentation Branch is responsible for corrections and reentry of cards. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AS	Quantity invalid.
CF	Action Code invalid (appendix A-42).
D9	Control number invalid.
E2	ZEN card with GS Action Code entered for Shipment Unit or line item(s) not totally offered to transportation.
E3	Transportation Control Number (TCN) invalid.
IU	Shipment Unit control number invalid.
JB	Mode of Shipment Code invalid (appendix A-17).
JD	Secondary mode code invalid.
JE	Shipment Unit line item number invalid.
KA	Input to Shipment Unit File unmatched.
LH	Export Destination Code invalid.
LI	State Code invalid.
LX	Control number indicator invalid.

VIOLATION REASON CODE	DEFINITION
LZ	Bill of Lading number or parcel post registration number invalid.
MA	Lines not ready to be shipped.
MM	Force Close indicator invalid.
Q6	Attempt to Force Close a record with cancellation flag in the SU File.
RC	Release indicator/reason for GBL clearance invalid.
TA	Fund appropriation invalid.
TC	Transportation cost invalid.
ZV	TCN partial number invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. To identify errors in the input document (ZEN card) a Violation Printout, appendix F-85 will be received by the Shipping Documentation Branch.

b. Violation Printout, appendix F-85, will show an asterisk under each card column of the input image which is to be corrected. If the input fields are all valid, but the input does not match a record, no asterisks will appear. However, the appropriate VRCs will appear in the data line containing the input image.

c. Multiple violations may be shown, ensure all errors are corrected prior to reentry.

d. The following rejects may be received during processing of the GBL Closeout Card, DIC ZEN, appendix D-31. Processing and explanation of the error and what action to take are outlined below:

(1) VIOLATION REASON CODE AS.

This code indicates that the quantity field entries, pos. 21-25, is other than numeric or quantity does not match Shipment Unit File record. Match input data with SPW for correct entries.

(2) VIOLATION REASON CODE CF.

This code indicates that the action code for this process, pos. 79-30, is in error. Check input image on F-85 report and entries on the SPW to verify appropriate action code to be utilized as follows (appendix A-42):

ACTION CODE	DEFINITION
GQ	Request output of F-138 report data sequence option 2.
GR	Account for GBL number not utilized in MOWASP.
GS	Closeout items offered to transportation by Shipment Unit or line item number.
GT	Closeout items by line item number whether offered to transportation or not.
GW	Request output of F-138 report data sequence option 1.
GX	Force Close a Materiel Release Order.
GY	Close open block of GBLs.
GZ	Closeout item by line item number; do not open new GBL block.

(3) VIOLATION REASON CODE D9.

This code indicates that the document control number is blank or other than 1 or 2. Determine origin of input image on F-85 report and enter correct number accordingly.

(4) VIOLATION REASON CODE E2.

This code indicates that the line item has not been offered to Transportation and will not process when used with Action Code GS, pos. 79-80. Check input image on the F-85 report and verify correct action to be taken from data entries on the SPW.

(5) VIOLATION REASON CODE E3.

This code indicates that the Transportation Control Number (TCN) is other than alpha/numeric, contains special characters, or all zeros. Check input image on the F-85 report. Check SPW for correct entry.

(6) VIOLATION REASON CODE IU.

This code indicates that the Shipment Unit Number field, pos. 8-14, is other than numeric or is blank. Check input image on F-85 report for alpha or blank entries. Check SPW for correct Shipment Unit Number.

(7) VIOLATION REASON CODE JB.

This code indicates that the Mode of Shipment Code, pos. 47, is erroneous or blank. Check input image on F-85 report, verify entry with SPW. Correct as shown on SPW and verify code is valid as shown in Mode of Shipment Codes, appendix A-17.

(8) VIOLATION REASON CODE JD.

This code indicates that the Secondary Mode Code entered in pos. 7 is not in accordance with appendix A-17. Check input image on F-85 report and verify entries as shown on SPW (appendix C-19).

(9) VIOLATION REASON CODE JE.

This code indicates that the is other than numeric. Check input image on F-85 report for alpha entries. Check SPW for correct Shipment Unit Line Item Number.

(10) VIOLATION REASON CODE KA.

This code indicates that the input document entries, pos. 8-14 and/or pos. 15-18, do not match data in the Shipment Unit File. Check input image on F-85 report and verify entries as shown with data on the SPW. Correct entries for Shipment Unit Number or Shipment Unit Line Item Number as applicable.

(11) VIOLATION REASON CODE LH.

This code indicates that the Export Destination Code entered in pos. 4 is not in accordance with appendix A-79. Check input image in F-85 report and verify entries as shown on request for F-138.

(12) VIOLATION REASON CODE LI.

This code indicates that the State Code entered in pos. 5-6 is not in accordance with appendix A-80. Check input image on F-85 report and verify entries as shown on request for F-138.

(13) VIOLATION REASON CODE LX.

This code indicates that the number control indicator in pos. 48 is not an alpha other than O. Check input image on F-85 report and verify entries with data on SPW.

(14) VIOLATION REASON CODE LZ.

This code indicates that the Bill of Lading Number is invalid or that the Parcel Post registration number, pos. 49-56, is invalid. Check input image on F-85 report to determine error. Check SPW or Parcel Post register for correct entry.

(15) VIOLATION REASON CODE MA.

This code indicates that the materiel requested is not ready to be shipped. Verify reason why materiel is not ready for shipment.

(16) VIOLATION REASON CODE MM.

This code indicates that the Force Close Indicator was blank or other than HF. Check input image on F-85 report and determine error.

(17) VIOLATION REASON CODE Q6.

This code indicates an attempt to force close a record in the SU File, when the record already contained a cancellation flag. Check for receipt of appendix F-69, Notice of Cancellation Request. Take action to complete the transaction as directed in appendix E-005 P.

(18) VIOLATION REASON CODE RC.

This code indicates that the Release Indicator/Reason for GBL Clearance entered in pos. 29 is other than numeric 1, 2, or 3. Check input image on F-85 report and verify entries as shown on SPW.

(19) VIOLATION REASON CODE TA.

This code indicates that the Fund Appropriation entered in pos. 57-58 is not in accordance with appendix A-93. Check input image on F-85 report and verify entries as shown on SPW.

(20) VIOLATION REASON CODE TC.

This code indicates that the Transportation Cost entered in pos. 59-65 was not all numeric, or did not contain an R in pos. 59 with a zero in pos. 60 and numerics in 61-65. Check input image on F-85 report and verify entries with data on SPW.

(21) VIOLATION REASON CODE ZV.

This code indicates that the TCN Partial Number entered in pos. 46 is numeric. Check input image on F-85 report and verify entries with data on SPW.

e. Shipping Documentation Branch will prepare and submit a ZBM, Inquiry Card, Action Code DN in the format prescribed by appendix B-99 to obtain shipping data for individual lines of a Shipping Unit or for an entire Shipping Unit. The inquiry answer will be received on appendix F-40 and data entries will be utilized for reentry of rejected ZEN cards as necessary.

5. REENTRY INSTRUCTIONS

a. When the correct entry has been determined, annotate the corrected data directly below the erroneous field on the F-85 report using ink or a distinct colored pencil.

b. Verify that all violations have been corrected on the F-85 report.

c. Forward the annotated Violation Printout, appendix F-85 to the Office of Data Systems via keypunch services, for reentry into the applicable process.

APPENDIX E-129 P

ACTIVITY ADDRESS FILE

1. PURPOSE

This procedure describes the file maintenance activities necessary to maintain the Activity Address File.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-43

b. Appendix A-65

c. Appendix A-80

d. Appendix A-82

e. Appendix A-96

f. Appendix B-126

g. Appendix B-127

h. Appendix B-129

i. Appendix B-160

j. Appendix B-176

k. Appendix B-177

l. Appendix D-96

m. Appendix F-84

n. Appendix F-85

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. General

(1) This procedure provides instructions for accomplishing all Activity Address File maintenance.

(2) Chapter 2 of this manual describes the use and content of the Activity Address File.

b. CRT Initialization.

(1) To initiate the program key in $$UWSH05 and press the enter key. The CRT will be dedicated to AAC file maintenance until another $$ entry is made.

(2) This input will result in a display of the file maintenance document identifiers. See figure 1 below for example.

c. Select the particular document identifier and key it in and press Enter. Input of this transaction will result in one of the following displays.

(1) ZGP - Activity Address Local Data Changes (additions and changes). See figure 2 below for example.

(2) ZGR - Activity Address Local Data Changes (deletions). See figure 3 below for example.

(3) MA1 - Military Assistance Program Address Directory (add). See figure 4 below for example.

(4) MA2 - Military Assistance Program Address Director (change). See figure 5 below for example

(5) MA3 - Military Assistance Program Address Directory (delete). See figure 6 below for example.

(6) TA1 - Activity Address Directory Card (add). See figure 7 below for example.

(7) TA3 - Activity Address Directory Card (change). See figure 8 below for example.

(8) TA4 - Activity Address Directory Card (delete). See figure 9 below for example.

(9) ZNZ - Activity Address Individual Line (change). See figure 13 below for example.

(10) ZVD - Freight Destination Address Directory Card. See figure 10 below for example.

(11) ZVE - Special Delivery Instruction Card. See figure 11 below for example.

(12) ZVE - Activity Address Individual Line Change. See figure 13 below for example.

d. File Maintenance Preparation.

All file maintenance transactions can be accomplished via CRT as specified in paragraphs 4b and c above, or via card format.

(1) ZGP - Activity Address Local Data Changes (add and changes).

(a) This transaction is used to add or change locally developed shipment planning data relating to Activity Address Codes and to provide DLA common data elements developed by DGSC.

(b) Appendix B-126 specifies the data which must be entered in the various fields of the card format. This same criteria applies for the CRT input.

(c) This transaction is really three transactions in one.

1. Establishment of a Destination Cross-Reference (DCR). This entry establishes a reference in the Activity Address record which indicates that shipment planning data and GBL addresses for this Activity Address Code are located on the Destination Activity Address Code record. This input only allows entry of data elements contained in the first line of the CRT display up to and including Mode Restriction (MR). This technique is used when there are several Consignee Codes located at one destination. Development of Destination AACs and the providing of DCRs is accomplished by DGSC.

2. Establishment of shipment planning data for activities located in the CONUS or Canada. Input data indicated in first line of CRT display and second line under CONUS planning data in accordance with appendix B-126. DCR field must be left blank.

3. Establishment of shipment planning data for overseas activities. Input data indicated in first line of CRT display and second line under overseas planning data in accordance with appendix B-126.

(2) ZGR - Activity Address Local Data Changes (deletes).

(a) This transaction is used to delete locally developed and DLA common shipment planning data.

(b) Enter the Type Action Code 1 for CONUS activities and 2 for overseas activities, enter the effective date of the change, and fill the fields which are to be deleted with 9s.

(3) MA1, MA2, and MA3 - Military Assistance Program Address Directory Transactions.

(a) These transactions are to correct original transactions transceived by the Defense Automated Addressing System (DAAS) which rejected for input errors and appear on the Violation Reject Report, F-85.

(b) Appendix B-127 specifies data which must be entered in the various fields of the card formats. This same criteria applies for the CRT input.

(c) Entry of Deletion Date TMDTE is only required for Type Address Code (TAC) 9. The program will automatically build a TA4 deletion transaction which will be passed to a recycle tape and processed on the date indicated as TMDTE.

(4) TA1, TA3, and TA4 - Activity.

(a) These transactions are to correct original transactions transceived by DAAS which rejected for input errors and appear on the Violation Reject Report, F-85. They are also used to establish locally developed Type Address Codes 1, 2, and 8 for special project addresses.

(b) Appendix B-129 specifies data which must be entered in the various fields of the card formats. This same criteria applies for the CRT input.

(c) Input of Special Pack Indicator, SPI, Control List Indicator, (CLI), and Termination Date, TMDTE, are only required for processing Type Address Code 8 for establishing project name and description. Project name can not exceed 20 positions and project description cannot exceed 25 positions. If the project does not have a specific termination date, enter all zeros for TMDTE. The program will build a TA4 deletion transaction for the project. This transaction will be passed to a recycle tape and processed on the date indicated as TMDTE.

(5) ZVD - Freight Destination Address Directory Card.

(a) This transaction establishes or deletes Government Bills of Lading (GBL) Ship To Addresses and GBL Destination Addresses. These addresses may be established against any AAC record contained in the Activity Address File that contains a Destination Cross-Reference value of MASTER or blank. These addresses are used by the MOFAST GBL preparation programs and are provided to all DLA shipping activities by DGSC via AUTODIN. Local input will only be made to correct rejects which appear on the F-85 Violation reject report. This transaction is also used to establish POE and POD TAC 2 freight addresses.

(b) Appendix B-176 specifies data which must be entered in the various fields of the card formats. This same criteria applies for the CRT input.

(c) To delete any of the above addresses, enter only the first line of data on the CRT display with an X in the DELETE FLAG. When adding transactions the DELETE FLAG is left blank.

(d) To delete the entire AAC record enter only the first line of data on the CRT display with an F in the DELETE FLAG.

(6) ZVE - Special Delivery Instruction Card.

(a) This transaction for GBL action establishes or deletes special delivery instructions destination addresses. These instructions are used by MOFAST GBL preparation programs and are provided to all DLA shipping activities by DGSC via AUTODIN. Local input will only be made to correct rejects which appear on the F-85 Violation Reject report.

(b) Appendix B-177 specifies data which must be entered in the various fields of the card formats. This same criteria applies for the CRT input.

(c) To delete special instructions, enter only the first line of data on the CRT display with an X in the DELETE FLAG. When adding special instructions the DELETE FLAG is left blank.

(7) ZNZ - Activity Address Individual Line Change.

(a) This transaction is used to update address records which are on the file. This change updates the individual line indicated by the line number. This transaction is used for all types of Address Codes except 8 and 9.

(b) Appendix B-160 specifies data which must be entered in the various fields of the card format. This same criteria applies for the CRT input.

e. File Maintenance Input.

(1) File maintenance transactions prepared on cards must be taken to the Office of Data Systems for input through the entry system.

(2) After entering necessary data on the CRT display, press the ENTER key. Successful input will result in one of the following messages to be displayed at the bottom of the CRT display.

UPDATE COMPLETED ENTER
THE NEXT DIC FORMAT
REQUIRED XXX
or
TRANS WAS EDITED AND
RECYCLED DUE TO FUTURE
EFF DATE ENTER THE NEXT
DIC FORMAT REQUIRED XXX
or
UPDATE COMPLETED--AAC WILL
DELETE NEXT BATCH CYCLE ENTER
THE NEXT DIC FORMAT REQUIRED

NOTE 1: After successful processing and receiving one of the update complete messages the operator has the option of reusing the previous DIC display or entering a new DIC.

NOTE 2: On all DIC displays except ZGP and ZGR the input data from the previous transaction will be blanked out when one of the above messages is displayed.

NOTE 3: On the ZGP and ZGR displays the input data from the previous transaction will remain displayed. The operator will need to alter only the data fields that require change for the next transaction.

(3) All successful update transactions will be printed on the Activity Address Record Listing, F-84, section 2. This report includes file maintenance transactions which were received via local input and AUTODIN input.

f. Error Messages/Actions.

(1) Rejects from local card input and AUTODIN input will appear on the Violation Reject Report, F-85. The violated fields will be underscored with asterisks and the Violation Reason Codes will be listed to the right of the transaction. Review this listing daily and correct through CRT or card input.

(2) Rejects from CRT input are displayed immediately on the screen. The original input is displayed with a message at the top of the screen, INPUT ERRORS CORRECT AND RETRY. The fields which have violated will have the Violation Reject Code displayed below them. If address lines are in error the Violation Reject Code will appear to the right of the address lines, see figure 12 below for example. Correct the data fields which are in error and press the enter key. Successful correction will result in a message, reference paragraphs 4e(2)(a) and (b) above. If additional errors are detected a new error display will be provided.

(3) Violation Reject Codes pertaining to Address File Maintenance.

VRC	REASON	DIC
AA	Document Identifier Code invalid.	ZVD, ZVE
B6	Parcel Post Zone Code invalid.	ZGP
B8	POE/POD or DCR invalid or not on file.	ZGP, MA1, MA2, TA1, TA2
CF	Action Code invalid or blank.	ZGP, ZGR
D4	SPLC invalid.	ZGP
E4	Duplicate input.	TA1, MA1
EV	BBP invalid.	TA1
GB	Type Address Code invalid or blank.	ZVD, ZVE, ZNY
HI	Cards 2-7 violate because of card 1 violation.	TA1, TA3, MA1, MA2

VRC	REASON	DIC
IJ	Special Pack Indicator invalid.	TA1, TA2
IK	Control List Indicator invalid.	TA1, TA2
JF	Geographical Area Code invalid.	ZGP
JS	Geographical Sub-Area Code invalid.	ZGP
KB	Address File identifier invalid or blank.	MA1, MA2, MA3
KC	Freight Forwarder Location Code invalid.	MA1, MA2
KH	MAPAC Special Instruction Indicator Code invalid.	MA1, MA2
KJ	Cross-Reference MAPAC not on file.	MA1, MA2
KN	Deletion date invalid.	MA1, MA2
KO	MAPAC invalid or blank.	MA1
KZ	Effective date invalid or blank.	ZGP, ZGR, TA1, TA3, TA4, MA1, MA2, MA3
LI	State Code invalid.	ZGP, ZGR
LY	Address Code not on file.	ZVD, ZVE, ZGR, TA2, TA3, ZNZ
MD	Coded address blank or invalid.	TA1
PA	Descriptive data missing.	MA1, MA2, TA1, TA3
PB	Card Code invalid.	ZVD, MA2, TA1, TA3, TA4, ZVE, ZNZ
RZ	Consignee invalid.	ZVD, ZVE
ZI	Government Bill of Lading Office Code invalid.	ZGP
ZJ	Activity address record contains DCR.	ZVD, ZVE
ZN	Mode Restriction Code invalid.	ZGP

VRC	REASON	DIC
ZU	DISCOMSS Bank Code invalid.	ZGP
3G	UPS/FEC Service Code invalid.	ZGP
3H	SPLC in A, B, C, type address blank or invalid.	ZVD
3J	Project Code not on project table indicating Special Address.	TA1
3Z	BBP not on file.	TA1, TA3
4B	Type Address Code not on file.	ZVD, ZVE, MA2, MA3, TA3, TA4 ZNZ
8K	Invalid Consolidated Pack Indicator.	ZGP, ZGR
8L	Invalid data.	ZGP, ZGR

g. Special Notes:

(1) The only way to delete an AAC record in total is by processing a TA4 or MA3 transaction.

(2) The following are definitions of abbreviations used on CRT displays.

AAC - Activity Address Code
APOD - Aerial Port of Debarkation
APOE - Aerial Port of Embarkation
BBP - Breakbulk Point
BG - SEAVAN Booking Group
CLI - Control List Indicator (Project)
CP - Consolidated Pack Indicator
DBC - DICOMSS Bank Code
DCR - Destination Cross Reference
DIC - Document Identifier Code
EFDTE - Effective Date
FFLC - Freight Forwarder Location Code
FID - Address File Identifier (FMS/Grant Aid)
GA - Geographical Area Code
GBLO - Government Bill of Lading Office Code
MR - Mode Restriction Code
P/P - Parcel Post Zone Code
SE - SEAVAN Indicator
SII - Special Instruction Indicator (FMS/Grant Aid)
SPI - Special Pack Indicator (Project)
SPLC - Standard Point Location Code
ST - State Code
ST NR - SEAVAN Stop Number

TA - Type Action Code
TAC - Type Address Code
TT - Transit Time
TRM - CONUS Military Air Terminal Identifier
UF - United Parcel/SPA Service Code
WPOD - Water Port of Debarkation
WPOE - Water Port of Embarkation

(3) Master Records. These records are AACs which have other AACs pointing to them (via the Destination Cross-Reference) for shipment planning data and Government Bill of Lading data. The file maintenance program automatically places the word MASTER in the DCR field of any record which has another AAC pointing to it. If a TA4 or MA3 is input to delete an AAC designated as MASTER the program will select a new MASTER out of the group of AACs and will transfer the Government Bill of Lading addresses and shipment planning data to the new MASTER. The program will also update the DCR field in all related records with the new MASTER record.

(4) With the exception of the ZGP, ZGR, and ZNZ transactions, all transactions function as a complete overlay of input data.

(5) Input of ZVD. TAC A, B, and C addresses, reference appendix B-176, require the SPLC code to be entered in the last eight positions of the second address line as (999999). When processing this transaction by CRT input the SPLC can be entered immediately following address data in the second line as (999999).

Figure 1 UWSH1001

ENTER THE DIC FORMAT REQUIRED--MA1, MA2, MA3, TA1, TA3, TA4

ZGP ZGR ZNZ ZVD OR ZVE

Figure 2 UWSH1005

```
DIC    TA     AAC     EFDTE     DCR     MR     GBLO     CP     UF
ZGP

----CONUS PLANNING DATA----   ---------OVERSEAS PLANNING DATA----------
GA SA   SPLC  ST P/P    TRM   APOE APOD WPOE WPOD DBC SE  BG  ST-NR  TT
```

Figure 3 UWSH1005

DIC TA AAC EFDTE DCR MR GBLO CP UF
ZGR

----CONUS PLANNING DATA---- ---------OVERSEAS PLANNING DATA----------
GA SA SPLC ST P/P TRM APOE APOD WPOE WPOD DBC SE GB ST-NR TT

Figure 4 UWSH1008

DIC FID AAC TAC SII WPOD APOD EFDTE MDTE FFLC
MA1

LN1 LN2
LN3 LN4
LN5 LN6
LN7

Figure 5 UWSH1008

DIC FID AAC TAC SII WPOD APOD EFDTE TMDTE FFLC
MA2

LN1 LN2
LN3 LN4
LN5 LN6
LN7

Figure 6 UWSH1009

DIC AAC TAC EFDTE
MA3

Figure 7 UWSH0100

DIC TAC AAC APOD SPLC EFDTE BBP WPOD SPI CLI TMDTE
TA1

ADDR LINE 1 OR PROJ NAME
ADDR LINE 2 OR PROJ SPEC INST
ADDR LINE 3
ADDR LINE 4

Figure 8 UWSH1010

DIC TAC AAC APOD SPLC EFDTE BBP WPOD SPI CLI TMDTE
TA3

ADDR LINE 1 OR PROJ NAME
ADDR LINE 2 OR PROJ SPEC INST
ADDR LINE 3
ADDR LINE 4

Figure 9 UWSH1009

DIC AAC TAC EFDTE
TA4

Figure 10 UWSH1006

DIC AAC TAC DELETE FLAG
ZVD

ADDRESS LINE 1
ADDRESS LINE 2
ADDRESS LINE 3
ADDRESS LINE 4

Figure 11 UWSH1007

```
DIC     AAC     TAC     DELETE FLAG
ZVD

INSTR DATA
```

Figure 12 UWSH1014

```
INPUT ERRORS--CORRECT AND RETRY

DIC     TA      AAC      EFDTE      DCR      MR      GBLO     CP     UF
ZGP      1    FB2029    77300                       KA1A
                                                      ZI


--------CONUS PLANNING DATA--------
GA    SA     SPLC     ST  P/P       TRM
 E    ECH   1A6788    4A   9        H F
            D4        LI  B6

-------------------OVERSEASE PLANNING DATA---------------
APOE    APOD    WPOE    WPOD    DBC    SE    BG       ST  NR  TT
```

Figure 13 UWSH1031

```
DIC AAC TAC
ZNZ

    NR

LINE
LINE
LINE
LINE
LINE
LINE
```

APPENDIX E-130 P

INVENTORY CATEGORY CARD

1. PURPOSE

The Inventory Category Card, appendix B-130, DIC ZEP, is used to enter an Inventory Category Code in the locator file. This code indicates to the Physical Inventory Branch the frequency of inventory of the item.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-54, Inventory Category Codes.

b. Appendix B-130, Inventory Category Card, DIC ZEP.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Physical Inventory Branch, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Periodically, DSCs code each NSN on the accountable records into the following categories:

CODE	DEFINITION
H	High dollar value items. Any item having three annual demands or more and an annual demand value of $4500.00 or more.
E	Critical and pilferable items. This includes security classified items, assemblages, serially-numbered items, and unclassified, but pilferable items.
T	Items with 40 or more annual demands and an annual dollar demand value of $1399.99 or less.
L	Items with three or more annual demands and an annual dollar demand value of between $1400.00 and $4499.99.
U	Sensitive items. This includes narcotics, precious metals, drug abuse items, and medicinal spirits.
O	All other items not included in one of the above groups.

b. DSCs will produce CK6 cards to the Item Data Bank to record the Inventory Category Codes. Item Data Bank will forward change to depots as normal changes to the Item Data Bank.

c. The defense depots will process ZEP cards to the computer to mark the locator records with the category code. For non-DLA items which are not updated by the Item Data Bank, any alpha or numeric code may be used except those shown in subparagraph a above or those assigned as Commodity Manager Codes in appendix A-44. Codes may be assigned locally to non-DLA items only. To process a locally assigned code, prepare input card in the format of appendix B-130 using DIC ZEP.

APPENDIX E-130 V

INVENTORY CATEGORY CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-130, Inventory Category Card, DIC ZEP

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-9

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Inventory Category Cards which have been rejected from computer processing. Physical Inventory Branch is responsible for the correction of errors and the reentry of the card as required. Reason for rejection and element responsible for corrections are as follows:

VIOLATION REASON CODE	DEFINITION
AY	Invalid NSN.
LR	Invalid Inventory Category Code.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AY indicates that data in pos. 8-18 (NSN) did not contain all numeric characters.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout, F-85, to determine cause of reject. An asterisk (*) will appear below the data element in error on the input image.

(b) If it is obvious that the NSN was erroneously punched in the wrong field position, such as 7-17 or 9-19, indicate correction on the F-85.

(c) If DIC in pos. 1-3 is ZEP, the input was locally prepared. Research source coding sheet to determine cause of reject.

b. VIOLATION REASON CODE LR.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code LR indicates that an invalid Inventory Category Code was entered in pos. 72 or that pos. 72 was blank.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the Violation Printout, F-85, to determine cause of reject. An asterisk (*) will appear below the data element in error on the input image.

(b) If it is obvious that the Inventory Category Code was erroneously punched in the wrong field position, such as pos. 71 or 73, indicate correction on the F-85.

(c) If DIC in pos. 1-3 is ZEP, the input was locally prepared. Research source coding sheet to determine cause of reject.

5. REENTRY INSTRUCTIONS

a. When the correct entries have been determined, annotate the correction, on the F-85, directly below the proper field positions. (Field positions 8-18 for NSN or pos. 72 for sample Inventory Exception Code.) Use ink or colored pencil to make these annotations.

b. Forward the annotated Violation Printout through keypunch services to the Data Processing Element for reentry into the applicable process.

APPENDIX E-131 P

SATELLITE REPORT PRINTING SYSTEM

1. PURPOSE

This program controls the printing of the hard copy reports. From the display screen, the user can control forms selection, printer selection, prioritization and deletion of reports.

2. APPENDICES USED IN THIS PROCESS

None.

3. PROCEDURES/INSTRUCTIONS

a. CRT Initialization.

(1) Key in $$ UTOT63.

(2) Depress ENTER key. This will display the information panel.

(a) The Depot ID field must be entered.

(b) The printer name is optional. If entered all reports will be assigned to be printed on the printer name that was keyed in.

(3) Depress the ENTER key and the display of those reports that were generated in the batch run will be displayed as follows:

(a) CODE - This will be initialized with a space. Enter a P to request the report name. Enter a D to delete the report name. Enter a C to clear the previous code. (This must be used for reprinting a report.)

(b) PRINTER NAME - This field will be initialized to the printer name that was entered on the first display. The printer name can be entered to whatever printer device to which the operator desires the report to be printed.

(c) LINE COUNT - This field contains the number of lines to be printed for the report name.

(d) REPORT NAME - This field contains the identification of the report, i.e., UWF082P4 is the F-82 part 4 Report.

(e) FORM NAME - This field tells the operator what part paper or form the report is to be printed on.

(f) DATE - This field contains the date the report was generated.

(g) TIME - This field contains the time the report was generated.

(h) REMARKS - This field will contain blanks when the report has not been printed. A PRINTED remark will be displayed when the report has been requested for print. A DELETED remark will be displayed when the report has been deleted by the operator.

(i) RESTART PARAMETERS - This field is provided to reprint reports by selected keys. Once a report has been printed and it is desired to reprint only selected portions of the report, the report should be cleared and then printed again using the RESTART parameters. The parameters that will be used are: K2 "key" P=page count. Examples: During the printing of the DD Form 1348-1, the printer has a jam. The operator corrects the problem and continues the print. When the print is finished it is determined that page 00050A through 00055A need to be reprinted. The operator will clear the selected line on the panel for DD Form 1348-1, then the operator will put the code into the DD Form 1348-1 to the selected printer before depressing ENTER place the cursor in the REMARKS/RESTART parameters field and key in the following: K="00050A", P=5. This will cause the program to search for page 00050A and print 5 DD Forms 1348-1 starting at 00050A and ending at 00055A. If only one page was needed the page count should be P=1. All reports that need to be reprinted on selected keys should use the page count.

5. ERROR MESSAGES/ACTION

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

UT063-01-MODULE UTOT64 RETURNED THE FOLLOWING CODE: rrr ssssssss

Explanation: Subroutine UTOT64 returned a nonzero return code. rrr is the return code. ssssssss is the status code. Refer to DLAH 4730.1, Volume V, Part 8, Chapter 13, Section 7.4 (RETURN CODES) for an explanation of the return code.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT53-020UTOT620A - INVALID RETURN CODE: r, FUNCTION: f

Explanation: The DBDAM access method returned a code indicating that there is a problem. f was the function code used. Refer to DLAH 4730.1, Volume V, Part 8, Chapter 5, Section 5.8 (RETURN CODES) for an explanation of the return code.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-03-dsname CAN NOT BE LOCATED, RC=rrr

Explanation: The data set (dsname) could not be located in the catalog. rrr is the return code issued by the LOCATE MACRO. Refer to IBM publication OS/VS2 System Programming Library: Data Management (File No. S370-30, Order No. GC26-3830) for an explanation of the codes.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-04-dsname IS NOT ONLINE

Explanation: The volume containing data set (dsname) is not online to the teleprocessing system.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-05-dsname ALLOCATION, RC=rrr, EC=eeee, IC=iiii

Explanation: DYNAMIC ALLOCATION has issued a nonzero return code. dsname is the data set name. rrr is the return code. eeee is the error code. iiii is the information code. Refer to IBM publication OS/VS2 MVS System Programming Library: Job Management (File No. S370-36, Order No. GC28-0627) for an explanation of the codes.

System Action: The program is terminated.

User Response: Notify the Sytem Management Office (Host Computer Site) of the error.

UTOT63-06-dsname CAN NOT BE OBTAINED, RC=rrr

Explanation: The data set (dsname) could not be located on the volume. rrr is the return code issued by the OBTAIN MACRO. Refer to IBM publication OS/VS2 System Programming Library: Data Management (File No. GC26-3830) for an explanation of the codes.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-07-pppppppp IS AN INVALID NAME

Explanation: The printer name (pppppppp) is not defined in the teleprocessing system.

System Action: The entry is not accepted.

User Response: Correct the printer name and depress the ENTER key.

UTOT63-08-FORMS IDENTIFICATION ffff IS NOT DEFINED

Explanation: The forms identification (ffff) is not defined in the program.

System Action: The entry is not accepted.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-09-CHANNEL cc IS NOT DEFINED IN FORMS IDENTIFICATION ffff

Explanation: The forms identification (ffff) defined in the program does not have the channel (cc) specified.

System Action: The entry is not accepted.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-10-UTOT630A CAN NOT BE ALLOCATED, RC=rrr, EC=eeee, IC=iiii

Explanation: DYNAMIC ALLOCATION has issued a nonzero return code. UTOT630A is the JES SYSOUT DD statement name. rrr is the return code. eeee is the error code. iiii is the information code. Refer to IBM publication OS/VS2 MVS System Programming Library: Job Management (File No. S370-36, Order No. GC28-0627) for an explanation of the codes.

System Action: The program is terminated.

User Response: Notify the System Management Office (Host Computer Site) of the error.

UTOT63-11-INVALID DEPOT IDENTIFICATION

Explanation: The depot identification is not supported in the teleprocessing system.

System Action: The entry is not accepted.

User Response: Correct the depot identification and depress the ENTER key.

UTOT63-12-SYSTEM IS NOT AVAILABLE

Explanation: SRPS is not available in this copy of the teleprocessing system.

System Action: The entry is not accepted.

User Response: Verify that you are signed on to the correct system.

UTOT63-13-RESTART KEY NOT FOUND

Explanation: The RESTART key that was entered does not exist on the report.

System Action: The entry is not accepted.

User Response: Reenter a valid key and depress the enter key.

FIGURE 1

```
UTOT63-00                SATELLITE REPORT PRINTING SYSTEM          85066-1047

DEPOT ID      ===>
PRINTER NAME ===> PRT

DEPOT IDENTIFIERS:

NSCOC    - OAKLAND, CA   NSCOF     - ORLANDO, FL



CODE USAGE:


P - PRINT THE REPORT (THE PREVIOUS CODE MUST BE A D OR BLANK )
D - DELETE THE REPORT (THE REPORT IS MARKED FOR DELETION
                       IT IS STILL AVAILABLE FOR PRINTING )
C - CLEAR THE PREVIOUS CODE (THIS MUST BE USED FOR RE-PRINTING A REPORT)

NOTE:  AFTER 5 DAYS, THOSE MARKED PRINTED WILL BE DELETED.
       AFTER 7 DAYS, THOSE NOT MARKED PRINTED OR DELETED WILL BE DELETED.

PRESS ENTER TO CONTINUE:
```

FIGURE 2

UTOT63-00 SATELLITE REPORT PRINTING SYSTEM 85066-1048

CODE	PRINTER NAME	LINE COUNT	REPORT NAME	FORM NAME	DATE	TIME	REMARKS
001 P	JESCRMT4	95	UWC011P3	STD1	85064	172832	**** PRINTED ****
002 P	DP4	58	UWF038	STD1	85064	172836	**** PRINTED ****
003 P	DP4	12	UWF178	STD1	85064	172839	**** PRINTED ****
004 P	DP8	6	UWF131P1	STD1	85065	093017	**** PRINTED ****
005 P	DP8	8	UWF085	STD1	85065	121714	**** PRINTED ****
006 D		96	UWF033	STD1	85065	121717	**** DELETED ****
007 D		31	UWF037P1	STD1	85065	121721	**** DELETED ****
008 D		661	UWF037P2	STD1	85065	121725	**** DELETED ****
009 D		150	UWF082P4	STD1	85065	121730	**** DELETED ****
010 P	DP8	474	UWC104P2	LBLS	85065	121734	**** PRINTED ****
011 P	DP8	61	UWF008P1	STD2	85065	172551	**** PRINTED ****
012 P	DP8	4	UWF085	STD1	85065	174314	**** PRINTED ****
013 P	DP8	10	UWF085	STD1	85065	181621	**** PRINTED ****
014 P	DP8	15	UWF016P1	STD1	85065	181624	**** PRINTED ****
015 P	DP8	6	UWF016P2	STD1	85065	181627	**** PRINTED ****

ENTER===>EXECUTE PF2/SF2===>SCROLL UP PF3/SF3===>SCROLL DOWN

FIGURE 2 (CONT'D)

```
UTOT63-00                    SATELLITE REPORT PRINTING SYSTEM


   CODE PRINTER  LINE   REPORT  FORM DATE   TIME       REMARKS
         NAME    COUNT   NAME   NAME


016 P   DP8         14 UWF122   STD1 85065 181629 **** PRINTED ****
017 P   DP8         21 UWF011P2 1348 85065 184321 **** PRINTED ****
018 P   DP7          4 UWF085   STD1 85065 192248 **** PRINTED ****
END


ENTER===>EXECUTE          PF2/SF2===>SCROLL UP     PF3/SF3===>SCROLL DOWN
```

APPENDIX E-132 P

INVENTORY ANALYSIS REQUEST CARD

1. PURPOSE

This procedure describes the method used by Inventory Office to obtain a printout of appendix F-8, Locator Analysis Report, to assist in preparation of Annual Inventory Schedule, appendix C-67.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-132, Inventory Analysis Request Card

b. Appendix D-34, Procedure Decision Chart for Inventory Analysis Request Card

c. Appendix F-8, Locator Inventory Analysis Report

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, D/D

4. PROCEDURES/INSTRUCTIONS

a. Depots must prepare annual schedules for inventories IAW appendix C-67, and in order to prepare these schedules, a printout of appendix F-8, Locator Inventory Analysis Report is required.

b. Printout of appendix F-8 is obtained via card input of DIC ZEU, Inventory Analysis Request Card, appendix B-132.

c. The resulting printout, appendix F-8, will be utilized by D/D for preparing annual and quarterly Schedules of Inventories and for determination of workload, as described in appendix E-133 P.

d. Care should be exercised in preparation of appendix B-132 in entering the figures in pos. 6-9. This figure indicates the number of NSNs to be grouped within an FSC to facilitate the scheduling of workload into the Inventory Workload Bank. The beginning and ending NIIN will be shown.

APPENDIX E-132 V

INVENTORY ANALYSIS REQUEST CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-132, Inventory Analysis Request Card, DIC ZEU

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-34

3. PURPOSE, CONTENTS AND RESPONSIBLITIES

This appendix provides instructions for the research, correction, and reentry of Inventory Analysis Request Cards which have been rejected from the computer processing and appear on Violation Printout, appendix F-85. Physical Inventory Branch is responsible for the correction of the errors and the reentry of the card as required. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
W2	NIIN Parameters invalid.
CF	ACTION Code invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE W2.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code W2 indicates that data in pos. 6-9 of the input card ZEU, appendix B-132, was invalid.

(2) PROCESSING/RESEARCH REQUIRED:

Review source coding sheet to determine number of NIINs originally desired. Prepare and process corrected ZEU card using valid number.

b. VIOLATION REASON CODE CF.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code CF indicates that data in pos. 79-80 of the input card, ZEU, appendix B-132, was invalid.

(2) PROCESSING/RESEARCH REQUIRED:

Reference appendix B-132 for appropriate Action Code. Prepare and process corrected ZEU card using valid Action Code.

APPENDIX E-134 P

ACTIVITY ADDRESS FILE MASS UPDATE

1. PURPOSE

This procedure describes the actions necessary to accomplish a mass update to the Activity Address Records.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-117

b. Appendix D-183

c. Appendix F-84

d. Appendix F-85

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Preparation of the mass update transaction will be in accordance with appendix B-117. This transaction is designed to screen the Address File for all records which match the input parameters. When a match is found the record will be updated with data contained in the input data card.

b. A maximum of 50 transactions may be processed during a given cycle. Transactions must be prepared and taken to the Office of Data Systems for processing.

c. Careful analysis must be accomplished to assure that parameters which are entered are correct. Failure to do this may cause disasterous results. The following are a few examples of how this transaction may be used:

(1) Entry of the following data will result in all AAC records containing Air Port of Debarkation FRF to be updated with Air Port of Embarkation TIK.

(a) Parameter Card.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter ZYP.
4-5	Enter 01.
6	Enter A.
7-43	Leave blank.
44-46	Enter FRF.
47-80	Leave blank.

(b) Update Data Card.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter ZYP.
4-5	Enter 01.
6	Enter B.
7-40	Leave blank.
41-43	Enter TIK.
44-80	Leave blank.

(2) Entry of the following data elements will result in all AAC records containing Destination Cross-Reference Code 45789A to be updated to Destination Cross-Reference Code 52178L.

(a) Parameter Card.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter ZYP.
4-5	Enter 02.
6	Enter A.
7-12	Enter 45789A.
13-80	Leave blank.

(b) Update Data Card.

FIELD POSITION(S)	INSTRUCTIONS
1-3	Enter ZYP.
4-5	Enter 02.
6	Enter B.
7-12	Enter 52178L.
13-80	Leave blank.

d. All validation rejects will be output on the F-85, Violation Reject report. Make necessary corrections and process in next mass update cycle.

e. All Activity Address Records which are changed will be output on the F-84, Activity Address Record Listing, section 2.

APPENDIX E-135 P

MIS DATA CHANGE CARD

1. PURPOSE

This appendix provides the procedural steps:

a. Required to reflect increase/decrease adjustment to recorded quantities on appendix F-9. Totals on file are not adjusted by input to the subject file.

b. Taken when collecting statistics for a special study.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-83

b. Appendix B-135

c. Appendix F-9

d. Appendix F-99

e. Miscellaneous manual records related to shipping and receiving functions or special studies.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Primary responsibility for adjusting data to be printed on F-9 listings rests with the MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation.

b. Adjustments may be made by any Office or Directorate.

c. Project input may be arranged by any Directorate. Conflicting interests for file space, if any, will be resolved by the MOWASP Data Control Branch.

4. PROCEDURES/INSTRUCTIONS

a. Personnel assigned responsibility (paragraph 3) for the preparation of draft or finalized on/off-post statistical reports or studies prepare B-135, DIC ZUM as needed. Local code sheets, annotated copies of F-9, or study work sheets are authorized as source data for key punching the ZUM card.

b. Data input adjusting quantities on F-9 will be routed to the Office of Data Systems for processing through the Office of Comptroller.

c. Data input updating study will be routed to the Office of Data Systems by the Directorate responsible for the study.

best copy available

d. B-135, DIC ZUM cards, will be returned to the controlling Directorate for file and review in conjunction with F-9 update actions. See appendices E-036P/E-114 P.

e. B-135 cards will be destroyed on receipt of appendix F-99.

APPENDIX E-135 V

MIS DATA CHANGE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-135, Management Information System Card, DIC ZUM

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-80

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. Violation corrective actions for ZUM, B-135 card entries concerning adjustments to the F-9 listing will be corrected or coordinated by the Management Support Office, Directorate of Storage and Transportation. If required, other directorates will provide adjustment criteria and/or statistical data.

b. Violation corrective actions for ZUM, B-135 card processed for special depot projects will be returned from Office of Data Systems to the originating Directorate for corrective actions.

c. Computer rejections reflected on F-85 and organizational corrections include:

VIOLATION REASON CODE	DEFINITION
12	Invalid MIS Service Group Code.
AS	Quantity invalid.
DB	Remarks field blank.
DH	Priority Code invalid.
E5	Field that must have data contains blanks.
QK	MIS element number invalid.
T5	Attempt to adjust elements not on F-9 report.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Violation Reason Code 12.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code 12 indicates that the MIS Manager Code pos. 12-13 is other than 01-16, excluding 9.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review of F-85, 80-80 printout of the B-135 will provide the element number assigned to the original entry. Comparison with normal record data will indicate correct code for adjustment.

(b) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

b. VIOLATION REASON CODE AS.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code AS indicates that quantity in pos. 15-23 is invalid.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review of F-85, 80-80 printout of B-135 will provide the element number (pos. 7-12) and the remark (pos. 39-62) of the violated B-135. Reference to the document or the project designated in the remarks field will provide the source information used for the initial input. Review of source documentation will provide corrective information.

(b) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

c. VIOLATION REASON CODE DB.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code DB indicates that data in pos. 39-62 (remarks field) is blank. When element number all 9s, there must be data in the remarks field.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review of F-85, 80-80 printout of B-135 will provide the element number assigned for the initial entry (pos. 7-13). Comparison of this element number with those listed in A-83 will reveal the type of function expected to receive adjustment. File reviews of suspense actions in these functions (receipt, shipping, special project, and so on) should reveal documentation to reference in the remarks columns.

(b) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

d. VIOLATION REASON CODE DH.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code DH indicates that the Priority Code, pos. 11, is other than 1, 2, or 3.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the F-85, 80-80 printout of the B-135 will indicate an entry of an invalid Priority Code. Reference to the manual record data will indicate correct code for adjustment.

(b) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

e. VIOLATION REASON CODE E5.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code E5 indicates that a field (pos. 77-78) that must have data contains blanks. The Functional Routing Code (FRC) must be added to the B-135 card to identify onto the F-99 the originator of the adjustment.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Reference to the manual record data or contact with the responsible organization for the element number to be adjusted will provide identity (FRC) of the originator.

(b) The F-85 will be annotated with the FRC, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

f. VIOLATION REASON CODE QK.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code QK indicates that the element number in pos. 7-12 is not coded as prescribed in appendix A-83. First position of element number cannot be alphabetic. Element must be adjustable.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review of F-85 80-80 printout of B-135 will provide the initial basis for input (remarks - pos. 39-62) while the quantity field will indicate plus or minus additions to the element concerned.

(b) The remark reference (e.g., requisition number, project number) will be reviewed and compared with A-83 to determine the correct element number.

(c) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

g. VIOLATION REASON CODE T5.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Violation Reason Code T5 indicates that the element number key punched in the initial B-135 card was not matched with a corresponding number in the computer file.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Comparison of the violated element number indicated on the F-85 with element numbers listed in appendix A-83 will reveal that the MIS element number in the B-135 card is not authorized, i.e., is not listed in A-83. Review the remarks field and the A-83 breakouts to annotate the F-85 with correct data.

(b) The F-85 will be annotated with correct data, other violations corrected, if required, key punched and reprocessed to the Office of Data Systems.

APPENDIX E-136 P

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT (DD FORM 1384)

1. FORM USED

Appendix C-48, Transportation Control and Movement Document (DD Form 1384).

2. REASON FOR PREPARATION

The Transportation Control and Movement Document (TCMD) is prepared and submitted when a SEAVAN shipment is released to the initial carrier or his agent. The TCMD signed by the carrier provides a receipt for the SEAVAN shipment.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation Office, Directorate of Storage and Transportation (DS/T).

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM

a. References.

(1) Military Sealift Command (MSC) Container Agreement and Rate Guide (RG-4).

(2) DoD 4500.32-R, Change 18.

NOTE: Contract of Carriage for SEAVAN Service. When a SEAVAN shipment is made under the MSC Container Agreement, which requires linehaul or drayage, the MSC Clearance/Shipping Order (MSC Form 4612/1) together with the DoD Ocean Manifest (DD Form 1385) constitutes the contract of carriage and incorporates all the terms of that agreement. Accordingly, the Government Bill of Lading (GBL) (SF 1103) is not required and will not be prepared or issued for any portion of the services provided under the MSC Container Agreement.

b. Sources of Information.

The TCMD is prepared from information obtained from the SEAVAN Consist (appendix F-62), the Shipment Planning Worksheet (appendix F-79), or the DoD Single Line Item Release/Receipt Document (DD Form 1348-1) accompanying the shipment.

c. Preparation of Form.

When a SEAVAN shipment is made under the MSC Container Agreement, the shipping activity will prepare a TCMD (receipt). The TCMD will contain the following information as a minimum:

(1) Consignor - Block 3.

(2) Point of Delivery to Carrier - Block 25a.

(3) Category of Cargo - Block 4.

(4) Port of Embarkation (POE) Block 6.

(5) Transportation Control Number (TCN) - Block 10.

(6) Carrier - Block 18.

(7) Container Number - Block 2.

(8) Container Owner - Block 21.

(9) Seal Number - Block 31.

(10) Date of Release to Carrier - Block 29.

d. Signature Requirements.

The TCMD will be signed by the initial carrier or his agent at the time the SEAVAN is release for shipment.

e. Distribution of Form.

The TCMD (DD Form 1384) is a standard seven part form. The carrier will be furnished a copy of the signed TCMD (receipt). The Transportation Office will maintain the required file(s) of TCMDs processed.

5. DISPOSITION OF FORM AFTER FINAL ACTION

The completed TCMD will be attached to and retained with corresponding shipping documents (i.e., DD Form 1348-1) until the basic document is destroyed under current records disposition procedure.

APPENDIX E-137 P

RESEARCHING LOST SHIPMENT DOCUMENTATION

1. PURPOSE

This procedure describes actions necessary to research lost shipment documentation when the MDT has passed and Shipping Division has not offered to Transportation or shipped Parcel Post and appears on the MRO Late in Process Report (F-44), when the line item appears overdue on the Transportation DTT Control Listing (F-87), or when the line item appears on the Warehouse PDT Control Listing (F-78).

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-42

b. Appendix B-99

c. Appendix B-128

d. Appendix F-44

e. Appendix F-78

f. Appendix F-87

g. Appendix F-89

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch, Shipping Division and Commercial Traffic Branch, Transportation and Traffic Management Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Shipping Documentation Branch.

Upon determining that an MRO has not been shipped or offered to Transportation and is past due initiate the following action:

(1) Secure an SU Line Item Inquiry Answer Report (F-40) through input of a ZBM (B-99) that portray the status of the line item and primary location for stock selection.

(2) Research area of prime location, packing area and assembly area.

(3) Check racks and other locations in the assembly/shipping area for packages that may still have shipping documentation attached.

(4) Check Parcel Post documents held in file for research of violations.

(5) Check cancellations for possibility of shipment being stopped and ZBM not cleared.

(6) Check violations listings in the event updating action violated that was not corrected and reentered.

b. Commercial Traffic Branch.

Upon determining that a line remaining on the Transportation DTT Control Listing (F-87) or Warehouse PDT Control Listing (F-78) is past due initiate the following action:

(1) Research all areas where GBLs are prepared in the event documentation has been misplaced or attached to other units through error.

(2) Determine if the line was included in a release size shipment for which a release had not been received.

(3) Review "Challenge File" in the event shipment was suspended pending a challenge reply.

(4) Review GBL File to determine if line had been shipped but not confirmed.

c. Upon completion of research take the following action:

(1) If line item value is less than $25.00:

(a) The MRO Force Close Card will be used to "force close" the Shipment Unit File and the MRO History record.

(b) Prepare a coding sheet for each line to be "force closed".

(c) Use the format outlined in appendix B-128, paragraph 3b. Must contain Action Code GX, in pos. 79-80.

(2) If line item value is over $25.00 and it is possible to contact consignee:

(a) When ascertained that materiel was received, secure sufficient information to prepare a confirmation.

(b) When discovered that materiel was not received, process line item as in subparagraph (1) above, and advise consignee to initiate requisition followup action.

NOTE: DSC will make decision as to reinstating requisition.

(3) After 90 days have passed and all efforts to confirm have been exhausted, process line item as in subparagraph (1) above.

(4) The HF indicator will identify in the History File items force closed by a purge.

d. The branch, which on review of the appendix F-44, determined a "forced close" action was required and initiated a "force close" input to close the computer record, will check the F-89 listing for the result of the transaction. The Physical Inventory Branch will use the appendix F-89 for the purpose of rectifying/evaluating inventory shortages.

5. DISPOSITION OF REPORT AFTER FINAL ACTION

Destroy F-89 reports for DoD activities 45 days after "force close" action and 45 days after "force close" action for MAP/FMS.

APPENDIX E-138 P

SPECIAL PROJECT MRO(S)

1. PURPOSE

This procedure describes the method of processing materiel release orders on special projects.

2. REFERENCES

a. Appendix B-66

b. Appendix B-129

c. Appendix C-11

d. Appendix D-96

e. Appendix E-129 P

f. Appendix F-4

3. RESPONSIBLE ORGANIZATION

Shipping Documentation Branch, Shipping Division, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Project Processing:

(1) MROs containing Project Codes will be processed strictly in accordance with the assigned Priority Designator as prescribed in the UMMIPS and inferred/requested preferential treatment to the contrary will be disregarded. MROs with OSD/JCS Project Codes will be ranked above all other MROs with the same Priority Designator for processing purposes.

(2) Processing personnel will establish an active file of data involving any special handling requirements for special projects and maintain the project file as prescribed in appendix B-66. However, if it becomes necessary to manually handle each individual MRO for control or reporting purposes, the special project file should be coded (pos. 75 of appendix B-129) to produce the appendix F-4, Special Projects and FMS Case Control Listing, for each MRO pertaining to the project. This will facilitate finding the individual MRO in the output of DD Form 1348-1s.

b. Project Cancellations:

(1) Upon notification from DLA that a special project has been canceled and that in process MROs are not to be shipped, take the following action:

(2) Prepare appendix B-129 to print in-the-clear instructions of "Project Cancelled" and code to require an appendix F-4 output. Remove this control after 30 days have elapsed.

(3) Upon receipt of an appendix F-4, locate applicable MROs. Forward 1348-1s to the DSC for cancellation action under cover letter explaining that the project has been canceled.

c. Project Terminated:

(1) When the termination date is reached for a special project, unshipped MROs that have not been canceled by the DSC will be processed as Category A projects.

(2) Prepare appendix B-66 with Action Code EA to delete the special project from table 02.

APPENDIX E-139 P

NONADDRESSED OR TERMINATED ACCOUNT MRO(S)

1. PURPOSE

This procedure describes the method for manual processing of nonaddressed MROs or MROs containing terminated accounts.

2. APPENDICES USED IN THIS PROCESS

a. Appendix C-11

b. Appendix D-98

c. Appendix E-129

d. Appendix A-9

e. Appendix F-84

f. Appendix F-107

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch, Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Processing personnel will, upon receipt of nonaddressed MROs, take the following actions:

(1) Screen the DoDAAD Handbook (DLAH 4000.25 D) and applicable Amendments thereto.

(a) If a good shipping address is listed for the account number, prepare a shipping label and process the MRO in the normal manner.

(b) If the Activity Address Code has been deleted, see F-84, prepare a DIC ZBM (Action Code DC). The computer will subsequently create a DIC AG6 with Status Code BQ and forward to the DSC.

(c) If the account number is not listed, contact the applicable Service Control Point for a shipping address.

(d) If a good shipping address is obtained, prepare a shipping label and process the MRO in the normal manner.

(e) Take action to file maintain the DoDAAD File with the applicable information obtained from subparagraphs (a) and (c) above, as prescribed in appendix E-129.

(2) If a good shipping address cannot be obtained from subparagraphs (a) and (c) above, take the following action:

(a) Check the Fund Code in pos. 52 and 53 of the MRO with the Fund Code assignment in appendix A-9.

(b) Contact the applicable disbursement officer as to the validity of the account number utilized in the MRO.

(c) If the account number is not valid, place MRO in DP status and return to the applicable DSC/ICP for cancellation action.

b. Receive F-107, report of MROs in DP status and retain pending followup action by the DSC/ICP.

APPENDIX E-140 P

DIRECT COMMISSARY SUPPORT SYSTEM (DICOMSS)

1. PURPOSE

a. This procedure outlines the various actions required for receiving and storing, Brand Name, Troop Issue, and Local Purchase items to specific overseas commissaries. It also provides instructions governing receipt and storage of tax free cigarettes, which require a high degree of protection, and the disposition of Condition Code L materiel. For instruction on shipping refer to SEAVAN Shipment Planning, appendix E-038 P and SEAVAN Shipment Planning, chapter 9 of this volume.

b. Local supplemental procedures necessary to meet the operational requirements unique to an individual depot are authorized providing they do not conflict with DLAM 4140.2, volume III, chapter 20; or DPSC Manual 4100.2; and the instructions provided therein.

2. APPENDICES/REFERENCES USED IN THIS PROCESS

a. DPSC Manual 4100.2

b. Chapter 9, SEAVAN Shipment Planning

c. Chapter 20, Direct Commissary Support System (DICOMSS)

d. Appendix A-31

e. Appendix A-42

f. Appendix A-63

g. Appendix A-68

h. Appendix B-15

i. Appendix B-18

j. Appendix B-41

k. Appendix B-79

l. Appendix B-108

m. Appendix B-109

n. Appendix B-126

o. Appendix C-5

p. Appendix C-7

q. Appendix C-11

r. Appendix C-36

s. Appendix C-37

t. Appendix C-48

u. Appendix C-51

v. Appendix C-77

w. Appendix C-95

x. Appendix C-104

y. Appendix E-047 P

z. Appendix E-102 P

aa. Appendix E-108 P

ab. Appendix E-109 P

ac. Appendix E-150 P

ad. Appendix E-160 P

ae. Appendix E-194 P

af. Appendix F-22

ag. Appendix F-51

ah. Appendix F-62

ai. Appendix F-72

aj. Appendix F-73

ak. Appendix F-85

al. Appendix F-92

am. Appendix F-104

an. Appendix F-105

ao. Appendix F-106

ap. Appendix F-202

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Office of Data Systems (ODS).

b. Directorate of Storage and Transportation (DS/T).

(1) Commissary Support Division.

(2) Management Support Office (MSO).

(3) Receiving Division.

(4) Shipping Division.

(5) Transportation and Traffic Management Office.

(6) Warehousing Division.

4. PROCEDURES/INSTRUCTIONS

a. Shipment Planning Branch will:

(1) Receive three copies of the Commissary Support Cycle Planning Report, appendix F-73, from ODS. Report provides a summarization of lines, pieces, weight/cube, and Compatibility Code within consignee.

(2) Forward one copy to DPSC.

(3) Review report to determine discrepancies and/or missing commissaries and report same to the Commissary Support Division who in turn will notify DPSC.

(4) Review report to determine container requirements in coordination with the carrier to assure availability of equipment.

(5) Obtain SEAVAN releases from Military Traffic Management and Terminal Service (MTMTS).

b. Commissary Support Division will receive a copy of the Commissary Support Cycle Planning Report, appendix F-73, for review and utilization as a workload indicator.

c. ODS will:

(1) Receive from DPSC the Commissary Support Item Identification Card (DIC CKK), appendix B-15; for Brand Name, Local Purchase, and Troop Issue items. DICOMSS Type of Item Codes are contained in appendix A-31.

NOTE: The Emergency Item Locator Record Listing, appendix F-51, will contain the Type of Item Code, Compatibility Code, and Density Code for Troop Issue items under the Test Restorative Code heading. Violations from this input will be forwarded to the MOWASP Data Control Branch.

(2) Provide two copies of DICOMSS Locator Update Listing, appendix F-104, to the MOWASP Data Control Branch. Listing is generated automatically as a result of changes or additions to the file. The file may be queried by stock number through use of the Item Locator Record Inquiry Card (DIC ZBJ-A/C GA), appendix B-79. The DICOMSS Locator Inquiry Listing, appendix F-105, resultant from such query will be forwarded to the requester (FRC).

d. The MOWASP Data Control Branch will:

(1) Receive the Validation Reject Report, appendix F-85, from ODS and take immediate appropriate corrective actions. DIC CKK, appendix B-15, violations must be corrected and reentered prior to the next update and such action will be stringently controlled. DIC DU_, appendix B-18, Violations for DICOMSS NSNs must be corrected to ensure availability of DICOMSS unit price Comparative Data at time of receipt confirmation.

(2) Produce, in coordination with ODS, the DICOMSS Emergency Locator Listing, appendix F-106, through the input of a Locator Inquiry Card (DIC ZBJ-A/C GB). This listing is produced in three parts: Part I - Brand Name Items; Part II - Local Purchase Items; and Part III - Troop Issue Items; and is distributed as follows:

(a) Shipment Planning Branch (one copy).

(b) Security copy for emergency use (one copy).

(c) Commissary Support Division (one copy).

(d) Maintain one copy in a manner similar to the F-51 report.

(3) Review Troop Issue items (FSC 8900) on the Emergency Item Locator Record Listing, appendix F-51, to assure the presence of the Item and Compatibility Codes. Troop Issue items will be denoted by a "T" in the Item Code. Compatibility Codes will be entered in conjunction with the Shipment Planning Branch.

(4) Upon receipt of the DICOMSS Locator Update Listing, appendix F-104, take immediate action to review and complete missing data elements. Contact DPSC to resolve conflicts.

e. ODS will update the Prepositioned Materiel Receipt (PMR) File upon receipt of PMR Card (DIC DU_) from DPSC. This file, in addition to the Locator File, will be available for Type A Inquiry and production of the Receipt Control Document (RCD-1), appendix F-200.

f. Operations Branch, Receiving Division will:

(1) Process all DICOMSS materiel through the MOWASP System in the same manner as other DLA materiel. Quantity overages and/or damaged materiel will be accepted and processed IAW appendix E-150 P, Procedures for Preparation of Report of Item Discrepancy (ROID) (see DLAR 4140.55). Display resulting from a Type K or L Inquiry for Troop Issue, Brand Name, or Local Purchase, will contain, on the top of the CRT display, the Type of Item Code in-the-clear.

(2) Process all DICOMSS receipts to confirmation as expeditiously as possible, but not later than the fourth working day after receipt.

g. Receipt Documentation Distribution Element will:

(1) Followup on all receipts by noon of the fourth workday for receipt and/or location confirmations not received from the Commissary Support Division.

(2) Maintain a file of the Orders for Subsistence (DPSC Form 300-M), appendix C-51, received from DPSC. This file will be used when shipments arrive without a DPSC Form 300-M.

(3) Complete Type K or L response, ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE display provided in formats DIC ZV_ or ZX_, Receipt Confirmation - long or short. These displays are provided, in lieu of appendix F-200, RCD-1. The DIC ZV_/ZX_ confirmation display and input format has been revised for DICOMSS receipts. These special input screens now provide for display of the DICOMSS Unit Price (an added element of DICOMSS PMR data) and an input field for DICOMSS Variable Price Reductions (VPR). This DICOMSS VPR is a mandatory entry when the PMR reflects Management Code A (DICOMSS) or the NSN reflects alpha A, B, J, L or S. Display will be coded IAW appendix E-047 and E-108.

(4) Research and resolve unmatched D4S documents.

(5) Forward completed receiving document (i.e., DPSC Form 300-M) to remote terminal for entry IAW appendix E-194 and E-108 P.

NOTE: Damaged and/or discrepant materiel will be processed the same as other DLA materiel. For Condition Code L materiel, prepare a Classification Delete Card, DIC ZHW, to clear the Classification Suspense Report, appendix F-22. Violations occurring on any Receipt Documents (e.g., DU_s, ZV_s, ZX_s) will be corrected and reentered.

h. Commercial Traffic Branch, Transportation Office will forward one copy of all SF 363s, appendix C-37, indicating carrier discrepancy to DPSC.

i. Inspection Branch, Receiving Division will prepare and forward SF 364, a copy of the RCD, and DD Form 6, appendix C-7, indicating vendor discrepancy to the Quality Control Office for review and distribution.

j. Operations Branch, Receiving Division will, upon receipt of tax-free cigarettes, process the receiving document IAW current procedures and dispatch carrier with receiving documents directly to the secured storage area for unloading.

k. Warehousing Division (Secured Storage Area) will:

(1) Assure, upon arrival of carrier, that sufficient personnel are assigned to keep constant surveillance of the carrier and its contents until carrier is unloaded.

(2) Offload, tally-in, and release carrier. (Obtain signature of carrier agent to acknowledge damage to materiel and/or discrepancies in shipment.)

(3) Prepare and maintain a Transaction Record of Sensitive Items (DLA Form 539), appendix C-77, of all receipt, issue, adjustments, balances, and so forth.

l. Commissary Support Division will:

(1) Accomplish, upon receipt of materiel, the DPSC Form 300-M and Stow Action Document (SAD-2). Place a copy of the RCD-1 and SAD-2 in suspense. The Stow Action portion of the SAD-2 must be completed or an established location must be circled. When completing the SAD-2 Stow Input, the inspection date will be zero filled and the date of pack left blank. When materiel is received without the DPSC Form 300 or the PMRC, and acceptance has been directed by the DSC, prepare the normal Stow Input entries on the SAD-2, appendix F-202. In addition, the contract number (as shown on the carrier's freight bill) will be entered in the PIIN/Document Number block of the RCD-1 which will be forwarded to Receiving Documentation with other RCD-1 Forms. (See paragraph 3 below.) If DICOMSS Cycle Code extent option is exercised, enter the Cycle Code in the type of pack (TYP) field of the CRT display as the last position of the Location Code to which the materiel has been assigned.

NOTE: If Type K or L inquiry was involved in the confirmation process, a Materiel Movement Document (MMD) will be produced in lieu of the Storage Action Document, SAD-2. This MMD is essentially the same as the SAD-2, but due to the absence of the RCD-1, the MMD reflects: PIIN, SPIIN, CLIN, U/I, Quantity, overage Indicator, Weight and Type of Pack or Cycle Code, appendix F-202. It is also intended to serve as a location input coding form and validation requirements are identical to those related to SAD-Z processing.

(2) Affix, upon receipt of, the Storage Locator Identification Label, appendix C-104, to the related location and destroy suspense copy of the Stow Action Document, SAD-2. When stock is depleted, remove the C-104, annotate delete, and forward to the MOWASP Data Control Branch.

(3) Forward the completed SAD-2/RCD-1 and DPSC Form 300-M to the Receipt Documentation Branch not later than 1200 hours of the second working day after receipt of materiel.

(4) After receipt and while in store, materiel having concealed damage will be treated the same as other DLA items under MOWASP (adjust to Condition Code L, prepare Storage Quality Control Report (DD Form 1225), appendix C-5, in accordance with procedures contained in appendix E-160 P.

(5) Review daily Commissary Support Management Report, F-92, parts 4 and 5, to determine if stock needs to be rewarehoused on DICOMSS Cycle Code I (Residual) based on notification from DPSC, or DICOMSS MRO cancellations and followups.

(6) Prepare DIC CRS reversal when review of the F-92, part 4, reveals that the full quantity of the CRS is not available for transfer to residual (Cycle Code I). The DIC CRS reversal will be prepared manually by depot personnel following appendix B-27 format except:

(a) Enter S9S in pos. 4-6.

(b) Enter an X overpunch in pos. 25.

(c) Enter the quantity short in pos. 25-29 (this is the quantity difference between the original CRS quantity and the quantity available for transfer to residual).

(d) Enter RIC of the applicable DICOMSS depot in pos. 67-69.

(7) Conduct an investigation and the results of the investigation will be submitted to DPSC-SSN within 30 days of initiation of the DIC CRS reversal (see paragraph (6) above) when:

(a) The shortage involves tobacco products (FSG8975) regardless of dollar value.

(b) When the dollar value of the item short exceeds $500.00.

m. Receipt Documentation Distribution Element will:

(1) Process the RCC input to the remote terminal in sufficient time for input to locator update following the receipt confirmation in ODS.

(2) Contact DPSC when a "No PMRC No DPSC Form 300-M" condition exists upon receipt of a shipment to substantiate creditability of shipment.

(3) Retain completed contract files for DICOMSS items for three months after date of last receipt in completed contract file. Receipts for Brand Name and Local Purchase will be retained an additional three months in the records holding area. Telecon acceptance will be annotated on the reverse side of the carrier's freight bill, indicating the name of the individual directing acceptance, DPSC office symbol, telephone extension, date and time.

(4) Receive a weekly report of amended or canceled contracts from DPSC. Review contract files for Brand Name and Local Purchase items and annotate adjustments accordingly.

(5) Research and resolve invalid commissary receipts.

(6) Establish an informal document control register for reporting residual stock which will contain as a minimum: document number, stock number, quantity, and date. The document will be constructed as follows:

DLA13H

Last two positions of FY (i.e., 74), Z constant, Serial Number - starting with 0001 (start over when 9999 has been used).

(7) Assign, upon receipt of an IOM from the Commissary Support Division reporting residual (frustrated) stock, a document number, make a Type B Inquiry, and complete the ZX_ Receipt Document under current MOWASP procedures except as follows:

DICOMSS VPR	- Enter Unit Price or VPR, two whole numbers and five decimal positions.
Ownership/Purpose Code	- Constant A
Condition Code	- Constant A

n. Shipment Processing:

(1) Refer to chapter 9 and appendix E-038 P for procedures covering SEAVAN Shipment Planning of DICOMSS materiel.

(2) Condition Code L materiel returned to the contractor will be packed, marked and shipping documents completed in accordance with current procedures. Distribution of DD Form 1348-1 is as follows:

(a) Original - Shipping Documentation Branch.

(b) One copy - Receipt Documentation Branch.

(c) Three copies - Packing List.

(d) One copy - Quality Control Office.

APPENDIX E-143 P

ENTRY/EXIT EXCEPTION LIST

1. PURPOSE

To prescribe the procedure for processing the F-113, Entry/Exit List (Code C), including:

a. DZB or DZG transaction received from DSCs and ICPs.

b. ZBM, ZBP, or ZEN inputs which result in shipment status and there is no AUTODIN Routing Indicator data for the Requisitioner, Supplemental Addressee, and/or Service/distribution activity.

NOTE: The F-113 listing received as as result of ZF7 input violation (appendix D-62) are processed IAW appendix E-086 V, and F-113 listing resulting from ZF6 Input violation (appendix D-59) are processed IAW appendix E-060 V.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-10, Reject Transaction Card.

b. Appendix B-11, Storage Item Data Correction Card.

c. Appendix B-65, Service and Distribution/Indicator Card.

d. Appendix D-28, MRO Control and Status Request Card.

e. Appendix D-30, Shipment Unit Completion Card.

f. Appendix D-31, GBL Closeout Card.

g. Appendix D-75, Special Entry-Exit Print-punch.

h. Appendix E-060 P, Preparing Service and Distribution/AUTODIN RI Card.

i. Appendix F-113, Entry/Exit Exception List.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Original copy of F-113 to Communications Division, Directorate of Installation Services, copy to Shipping Division, copy to Commercial Traffic Branch, MOWASP Data Control Branch, DS/T. All recipients will review reject listing and take action to correct.

4. PROCEDURES/INSTRUCTIONS

a. Processing personnel will take the following action upon receipt of the F-113 for:

(1) Lack of Communication Routing Indicator in AUTODIN File for the Distribution Code Address reflected in pos. 30 and 54. Transmit an AS3 card IAW subparagraph b below, and update the AUTODIN Routing File IAW appendix E-060 P by input of a ZF6 (appendix B-65 format) to prevent future rejections.

(2) Lack of TAC Type 1 address in DoDAAD File for requisitioner, pos. 30-35. Transmit an AS1 card IAW subparagraph b below, and update the DoDAAD File IAW appendix E-129 P by input of TA1 Update Card (appendix B-129) to prevent future rejections.

(3) Lack of a TAC Type 1 address on file for the supplementary addressee. Transmit an AS2 card IAW subparagraph b below, and update the DoDAAD File IAW appendix E-129 P by input of TA1 Update Card (appendix B-129) to prevent future rejections.

(4) Lack of a Service and Distribution Code in AUTODIN File. Transmit AS_ card IAW subparagraph b below, and update the AUTODIN Routing File IAW appendix E-060 P by input of a ZF6 (appendix B-65) to prevent future rejections.

(5) Storage Item Data Correction Card, DIC DZB, received from DSCs and ICPs.

(a) Review printout of DIC DZB, noting action required as indicated in pos. 7, "Item Data Correction Code," appendix A-40.

(b) Prepare SIC document IAW appendix B-23 utilizing the appropriate DIC and Phrase Code to accomplish the correct change to the Locator File and output of appendix F-82 for processing IAW appendix E-023 P. RIC (From), pos. 67-69, appendix B-23, should read "SAB" to assume processing in MOWASP.

(6) Transaction Rejection Cards, DIC DZG, received from ICPs for manual review.

(a) Review erroneous data indicated by reject advice code (appendix A-41) pos. 79-80 to determine status of depot record.

(b) After error has been determined and corrected, retransmit under corrected/original DIC which was rejected.

(c) Transaction rejects received with Reject Advice Codes that research reveals to be erroneous will be returned offline indicating the Reject Code cited in the incoming transaction is <u>not in error</u> according to the recipient's records.

(d) Transaction Reject Cards may be received by mail. These will be interpreted and researched against the depot record and the corrected/original transaction will be prepared and returned in the same manner as in subparagraph (5)(a)2 above.

b. When the shipment priority is 1-8, convert the AS_ card to TWX and send to the addressee. When the priority is 9-20, mail the AS_ card to the addressee.

c. When it is determined that the rejected document represents a DoDAAD Update "Batch Control Narrative Card" inserted in the communication batch by the DAASO, processing personnel will review the narrative message(s) and when any specific batch of DoDAAD Update Cards is not received (i.e., batches 1, 2, and 4 for day 137 are received, but batch 3 of 4 is missing) will request the Digital Communication Branch to obtain a retransmission for processing.

d. Transactions listed on report with DIC TM_ and with matching punched card document will be forwarded to the Transportation Office, DS/T, for processing according to procedures of appendix E-005 P.

APPENDIX E-146 P

COMMUNICATION REJECTS LISTING

1. PURPOSE

This procedure describes the processing of the Communication Rejects Listing, appendix F-116 and related punched cards. This listing is prepared during the communication validation process of the Entry System (see appendix D-71) on receipt of erroneous AUTODIN messages or teletype formatted messages received via AUTODIN.

2. APPENDICES USED IN THIS PROCESS

a. Appendix F-116

b. All MILSTRIP/MILSTRAP card formats.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The listing (and accompanying cards) will be used as a basis for contacting the Installation Services.

4. PROCEDURES/INSTRUCTIONS

The listing (and accompanying cards) will be used as a basis for contacting the sender for clarification, correction, or retransmission of an erroneous AUTODIN record or as the basis for contacting operating elements of the local activity for disposition of messages received via AUTODIN.

a. The Communication Rejects Listing, appendix F-116, may reflect the following in-the-clear reject messages:

COMM RI IN ERROR
ERROR-MULTI-CALL MSG
SUS CLASS MSG-CONSOLE MSG PRTD
DM-DISREGARD MSG
NO HEADER
HEADER BEFORE EXPECTED EOT
EOT NOT EQUAL TO HDR
RECORD COUNT IN ERROR
RECORD COUNT = 2
PILOT HDR
DUPLICATE MSG-NOT PROCESSED
TTY W/DP HDR
TTY W/TTY HDR

b. When appendix F-116 reflects the messages COMM RI IN ERROR or ERROR MULTI-CALL MSG, Communication Division personnel will contact the message originator (identified by the Station Serial Number and AUTODIN Routing Indicator) and explain that the message was received in error and suggest that the originator retransmmit to the correct addressee.

c. When appendix F-116 reflects the message SUS CLASS MSG-CONSOLE MSG PRTD, Communication Division personnel will determine whether or not the console operator on duty at the time of receipt contacted personnel cleared for access to classified information and initiated the Input Message Inquiry Card, DIC ZZB, appendix B-87, to determine contents of the suspected input message.

(1) When proper inquiry action has been initiated, no further action is required.

(2) When contents of the suspected input message have not been determined, notify the "properly cleared personnel" IAW local activity instructions and when required assist in preparation and processing of the inquiry action.

d. When appendix F-116 reflects the message DM-DISREGARD MSG, no further action is required.

e. When appendix F-116 reflects the messages NO HEADER, HEADER BEFORE EXPECTED EOT, EOT NOT EQUAL TO HDR, RECORD COUNT IN ERROR, or RECORD COUNT = 2, Communication Division personnel will contact the message originator and explain the circumstance of violation and request retransmission of a corrected message.

NOTE: The message HEADER BEFORE EXPECTED EOT may require reinput of a second complete message, i.e., that portion of reject starting at the second header line and continuing through the EOT record.

f. When appendix F-116 reflects the message PILOT HDR, only the Pilot Header Format record appears on the Communication Reject List; remaining portion of the input AUTODIN message has continued processing. No action is required.

g. When appendix F-116 reflects the message DUPLICATE MSG-NOT PROCESSED, Communication Division personnel will initiate an Input Message Inquiry Card, DIC ZZB, appendix B-87, to obtain a printout of the original message on file. On receipt of the printout, the two messages will be compared; and if identical, the duplicate (F-116) will be destroyed. When the two messages are not identical the Communications Division personnel will contact the message originator and request retransmission of the second message under a new date time group, month and year.

h. When appendix F-116 reflects the messages TTY W/DP HDR or TTY W/TTY HDR, Communication Division personnel will contact the local activity operating element (shipping, receiving, transportation) and determine disposition of the teletype received via AUTODIN.

APPENDIX E-147 P

INQUIRY TO THE RECEIVED/TRANSMITTED AUTODIN MESSAGE HISTORY TAPES

1. PURPOSE

This procedure describes the preparation and flow of the Input Message Inquiry Card, DIC ZZB, and the Output Message Inquiry Card, DIC ZZC, for inquiry into the Received (i.e., input) and/or Transmitted (i.e., output) AUTODIN Message History Tapes.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-87

b. Appendix B-88

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Communications Operations Branch, Office of Data Systems.

4. PROCEDURES/INSTRUCTIONS

a. As the need becomes apparent, as a result of receipt of a Communication Rejects Listing, appendix F-116; on receipt of a request for information or retransmission of an AUTODIN message or a receipt of an inquiry from external sources for specific information on a transmitted AUTODIN message, Inquiry Cards, DIC ZZB and ZZC, will be prepared by the Communications Operations Branch, Office of Data Systems. These documents will be prepared using the data elements and card formats reflected in appendices B-87 and B-88.

b. These inquiry cards may not be input directly into computer processing since the Received/Transmitted AUTODIN Message History Tapes are filed in the tape library. Input of these documents must be coordinated with the console operator on duty so that appropriate tapes may be located and mounted on the computer.

c. Further, when inquiry into the Received AUTODIN Message History Tape is being made in response to a SUSPECTED CLASSIFIED MESSAGE output over the console or an appendix F-116, all appropriate security measures should be taken in accordance with local activity procedures, to prevent compromise of classified information.

5. FLOW CHART

Not required.

APPENDIX E-149 V

DOCUMENT MODIFIER VIOLATIONS

1. INPUT DOCUMENT

Appendix B-4, Document Modifier, DIC AM_.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-90

3. PURPOSE, CONTENTS, AND RESPONSIBILITIES

This appendix provides instructions for research, correction, and reentry of Document Modifiers rejected from computer processing. The Shipping Documentation Branch, Shipping Division is responsible for the correction of errors and reentry of the card as required. Reason for computer rejection is as follows:

VIOLATION REASON CODE	DEFINITION
AB	Routing Identifier From invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. REASON FOR VIOLATION/ERROR CONDITION.

Violation Reason Code AB indicates a Document Modifier has been received with an invalid "FROM" Routing Identifier in pos. 67-69. (This violation is not suspended in the Cumulative Register.)

b. PROCESSING/RESEARCH REQUIRED.

Attempt to identify the applicable DSC/ICP that submitted the Document Modifier, through interrogation of the MRO Register/History.

(a) Prepare MRO Register/History Inquiry Card (appendix B-115 as outlined in appendix E-115 P, DIC ZCT).

(b) Forward Inquiry Card to Office of Data Processing via keypunch services or by use of remote entry devices, for mechanical processing.

(c) Receive MRO Inquiry Answer Listing (appendix F-67).

(d) Review listing (appendix F-67) to determine:

1. When MRO record open in Register/History matching Document Modifier, determine commodity manager and continue processing as outlined in paragraph 5 below.

2. When MRO record not available from Register/History or record has been closed (shipped/denied, etc.), disregard/discard the Document Modifier and the Violation Record.

5. REENTRY INSTRUCTIONS

Annotate the correction(s) on the F-85 listing directly below the erroneous field corresponding to the appropriate field positions using ink or a distinctive colored pencil. Prepare Document Modifier Card (appendix B-4). Forward to the Office of Data Systems, for reentry into the appropriate process.

NOTE: System will not process a Document Modifier to change MRO record in a data field other than Media and Status Code (pos. 7) Distribution Code (pos. 54-56) or Required Delivery Date (pos. 62-64).

APPENDIX E-150 P

REPORT OF DISCREPANCY (ROD)

1. FORM/REPORT USED

Appendix C-36, Report of Discrepancy (SF 364).

2. REASON/CRITERIA FOR PREPARATION

a. SF 364, Report of Discrepancy, will be prepared in accordance with DLAR 4140.55 in all instances when one or more of the following conditions exist:

(1) Shipping-Type (Item) Discrepancies.

(a) Shipments from DoD activities, GSA Supply Distribution Facilities, and Contractors/Manufactures or Vendors. (Shipments from contractors/manufacturers or vendors will be reported regardless of dollar value Discrepant Conditions identified below, to be reported when valued in excess of $50 per line item, will be reported when valued in excess of $25 per line item on shipments from DoD source of supply to customers outside of DoD and from a GSA Source of supply to DoD customers).

1. Shortages or overages valued in excess of $50 per line item, except classified or protected items which will be reported regardless of dollar value.

2. Erroneous materiel, unacceptable substitutes, or duplicate shipments, regardless of dollar value, are received.

3. Materiel received is valued in excess of $50 per line item from canceled (confirmed only) requisitions. A copy of the confirmation of cancellation is required.

4. The condition (DoD shipments only) of an item in excess of $50 per line item in value is found to be other than that shown on the shipping document, or in the case of subsistence, on supporting inspection/test certificates or records. See DoD 4140.17-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP).

5. Materiel received is valued in excess of $50 per line item on which the shelf-life has expired and for subsistence, there is no indication the item has been inspected under shelf-life extension procedures.

6. Materiel, regardless of value, is shipped to the wrong activity.

7. Item technical data markings are missing and/or incomplete. (These are markings on or attached to item inside of container, when applicable, as for certain items of equipment.)

8. Supply documentation is missing/improperly prepared.

9. Items, valued in excess of $50 per line item, reported shipped by Parcel Post are not received or are received in a damaged condition.

10. Materiel received for repair has been stripped of parts or components (cannibalized including Basic Issue Items (BII)) without inventory manager authorization, regardless of dollar value.

11. Product quality deficiencies relative to Grant Aid shipments regardless of dollar value.

12. Repetitive discrepancies, regardless of dollar value, are observed or when any other condition of an item, not enumerated herein, unless excluded by paragraph I C, is detected at time of receipt.

(b) Materiel Returns. SF 364 will be submitted for discrepancies regardless of condition that exists in materiel return shipments (excess and redistributable materiel) from CONUS and overseas activities (including returns from FMS purchasers) when the dollar value is:

1. Equal to or greater than $100 per line item on shipments form DoD activities, and from FMS purchasers to DoD activities.

2. Greater than $25 per line item from civilian activities to DoD. (EXCEPTION FOR RETURNS BETWEEN U.S. ACTIVITIES: When the materiel return shipments are classified as unserviceable and uneconomically reparable upon receipt, the receiving activity may, if a mechanical reports capability exists, provide such reports to the shipping activity in lieu of SF 364. As a minimum, such reports will include materiel return document number, quantity and explanation of condition classification). Discrepancies pertaining to classified materiel or protected items will be reported on SF 364 regardless of dollar value or condition.

(c) Disposal Shipments. SF 364 will be submitted for discrepancies (as specified in subparagraph a) in shipments to and from Defense Property Disposal Activities when the dollar is equal to or greater than $100 per line item. (EXCEPTION: SF 364 will be submitted for shipments of pilferable/sensitive materiel regardless of dollar value).

(2) Packaging Discrepancies.

(a) Any unsatisfactory condition resulting from improper packaging which causes or renders the item, shipment, or package to be vulnerable to any loss, delay or damage when the estimated or actual cost of correction exceeds $50. This may include loss or damage to the item, shipment or package except when a report is otherwise required as prescribed in DLAR 4500.15.

(b) Packaging discrepancies resulting in damaged materiel which may endanger life, impair combat or deployment operations or affect other materiel will be reported immediately to the shipping activity, contracting office, and control point by the quickest communication medium to enable the shipper to take immediate corrective action. The formalized SF 364 will be transmitted by mail within 24 hours of the initial report.

(c) Improper identification of containers or items which require opening the container or results in improper storage of the materiel, regardless of cost.

(d) Any packaging discrepancy, regardless of cost, involving hazardous materiels, including improper identification markings of items, packs of unitized loads, regardless of whether damage or other unsatisfactory condition has resulted.

(e) Excessive packaging by contractors resulting in additional costs to the Government.

(f) Packaging discrepancies involving shipments of personal property not conforming to specifications. (Packaging discrepancy reports on personal property shipments will be prepared at ocean and air terminals only.)

(g) Packaging discrepancies resulting in delay or additional packaging costs at Consolidation and Containerization Points (CCPs). The activity responsible for operating the terminal or port of embarkation/debarkation will be responsible for the report preparation of discrepancies noted on shipments moving through the activity.

(h) Repetitive packaging discrepancies which impose a significant burden on receiving or transshipment activities.

b. Report of item discrepancy (SF 364) will be prepared within 15 days of detection.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Receipts Inspection Branch, Receiving Division, is responsible for initiating Report of Discrepancy for shipments received by the Depot, maintaining suspense file of RODs generated, and following-up with appropriate DSCs for disposition instructions.

b. Quality Control Division/Branch will receive, effect investigation, maintain controls (suspense), and report investigative results to the DSCs for all RODs received from customers against shipments made by the Depot.

c. Warehousing and Shipping Divisions will perform storage and shipping operations as required.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Source(s) of Information.

SF 364 is prepared from information obtained from the DoD Single Line Item Release/Receipt Document, DD Form 1348-1; DD Form 250; DD Form 1155; or the Shipping Document for GFM Turn-In, DD Form 1483; accompanying the materiel.

NOTE: For receipts moving on Government Bills of Lading only, the SF 364 will be prepared at the time of submission of a Materiel Receipt Card, DIC ZV_/ZW_, indicating Condition Code F, G, H, K, or L and Management Code Z. Appendix E-047 P outlines the processing materiel receipt transactions that will produce:

(1) A Materiel Receipt Card, DIC D4_/D6_, in accordance with appendix B-20/B-21.

(2) A partially punched Materiel Adjustment Card, DIC ZAC, in accordance with appendix B-22, less quantity and Condition Code.

b. Preparation of Form/Report.

Prepare SF 364 as follows:

BLOCK NUMBER	TITLE	INSTRUCTIONS
1	Date of Preparation	Report is prepared in sequence of year, month, day. This sequence should also be used in all date entries. For example, June 1, 1980, is written 80 JUNE 01, and November 9, 1980, is written 80 NOV 09.
2	Report Number	The country and record control number must be shown for Grant Aid as a part of the Report Number.
3	TO	Name, Address, ZIP Code, and Activity Address Code or Routing Identifier Code and attention symbol/code of action activity. When both shipping-type (item) discrepancies and packaging discrepancies are reported for the same item, enter "See item 15" and enter addresses and/or codes of both action activities in item 15.
4	FROM	FROM name, address, and ZIP Code of the reporting activity (consignee).
5a	Shipper's Name	Shipper's Name. Enter name and address of shipper (consignor) when different from item 3.
5b	Number and Date of Invoice	Enter number and date of vendor's invoice or shipper's bill number. Attach copy of SF 364. (Not applicable to packing discrepancies.)

BLOCK NUMBER	TITLE	INSTRUCTIONS
6	Transportation Document Number	Enter the type of transportation document, Government Bill of Lading (GBL), Commercial Bill of Lading (CBL), Manifest, Waybill, insured/certified parcel post number, or Transportation Control and Movement Document (TCMD) and the identifying number assigned to such document. This is a mandatory entry when shipment received was made via traceable means, e.g., GBL, CBL. Further, for shipment type (item) discrepancies include the following statement in item 12, "Shortage has been verified as not being transportation related." (For Grant Aid include a copy of the GBL/CBL if available.)
7a	Shipper's Number	Enter shipment number (when more than one shipment is made under a contract or requisition) and contract/document number (e.g., contract, purchase order).
7b	Office Administering Contract	Name, Address and ZIP Code of the Contract Administration Office which directed/arranged shipment.
8	Requisitioner's Number	Enter the requisitioning activity's number, e.g., requisition, purchase request. Entry of the applicable requisition document number is mandatory in all instances, even though a contract purchase order is involved.
9a	NSN/Part Number and Nomenclature	If item received is different than item shown on and shipping documents, show each item on a separate line.
9b	Unit of Issue	Show the unit of issue as billed or indicated on shipping document for each item listed in item 9. (Not applicable for packaging discrepancies.)
9c	Quantity Shipped/Billed	Quantity of item billed/shipped. When Discrepancy Code C-1 is applicable, enter the quantity and the Supply Condition Code (reference DoD 4140.17M, MILSTRIP, Chapter 3) of the item when shipped.

BLOCK NUMBER	TITLE	INSTRUCTIONS
		e.g., 980A as shown on shipping document, (Not applicable for packaging discrepancies.)
9d	Quantity Received	Enter quantity of item received.
10a	Discrepancy Quantity	Enter discrepant quantity. If Discrepancy Code C1 is applicable, enter the quantity and the Supply Condition Code (reference DoD 4140.17M MILSTRIP, Chapter 3) of the item received. If total quantity received is classified under more than one Condition Code, enter separately each partial quantity so classified followed by the applicable Condition Code, e.g., 960A, 20F. NOTE: Where quality deficiencies in Grant Aid Shipments or shelf-life discrepancies are involved and Code Q1 or C2 is applicable, show the following information under item 12, "Remarks." Manufacturer's Name Contract/Purchase Order Number if not Shown in Item 7a Date of Manufacture, Pack, or Expiration Lot/Batch Number Location of Material Name, Address, and Telephone Number of Contact Nature of Complaint (Stating in detail why material is unsatisfactory.)
10b	Discrepancy Unit Price	As billed or indicated on shipping document. (Not applicable to packaging discrepancies.)
10c	Discrepancy Total Cost	Total Cost (10a X 10b). For packaging deficiencies, enter cost of corrective action.
10d	Discrepancy Code	Nature of the discrepancy using the codes listed on face of form. If a discrepancy condition exists that is not listed, place Code Z1 and describe discrepancy in item 12, Remarks.

BLOCK NUMBER	TITLE	INSTRUCTIONS
11	Action Code	Indicate action requested of activity to which report is addressed by use of codes listed on face of form. If action is other than that covered by listed Action Codes, insert Code 1Z and explain action requested in item 12, Remarks. NOTE 1: Action Codes 1D or 1F will not be used on reports prepared to cover shipments directed by DoD stock funded activities and from GSA. Materiel still required must be re-requisitioned. NOTE 2: Action Code 1E applies only to Local Purchase Items.
12	Remarks	To be used for any supplemental information, e.g.: Clarification of the combination of discrepancy and actions codes. Explanation of shipping-type (item and packaging discrepancies, if needed. Required breakout of cost to reports in terms of time and materiel. Specific data, i.e., appearance, lot batch number, manufacture/packaging date, inspector number and inspection date, probable cause of improper packaging and suggested correction action. MAP/Grant Aid. When reporting products with quality deficiencies or packaging discrepancies, cite the specific violation of regulation, specification, packaging instruction or contract. Shortages or Non-receipt or items shipped by Parcel Post to GSA. A statement must be included in item 12 to indicate if all packages shown in item 5 of DD Form 1348-1 were received. Medical Materiel involving Refrigeration or Frozen Storage. Provide the information requested with shipments of such materiel.

BLOCK NUMBER	TITLE	INSTRUCTIONS
		Photos. Include photos if they would help determine the cause of the discrepancy; deficiency.
13	Funding and Accounting Data	For packaging discrepancies, enter the acounting/appropriation data needed by the action activity to credit the account of the reporting activity for costs involved in correcting the reported discrepancies. This item does not apply to shipping-type (item) discrepancies.
14a	Typed or Printed Name, Title and Phone Number of Preparing Official	Self-explanatory. When non-DoD action activities and are involved, include both commercial and AUTOVON numbers.
14b	Signature	Self-explanatory.
15	Distribution Addresses for Copies	Enter other addresses receiving copies of the report.

c. When the report of item discrepancy reflects an Action Code to which a reply is applicable or if the situation warrants, the reverse side of the report will be completed by the appropriate action office as follows:

BLOCK NUMBER	TITLE	INSTRUCTIONS
16	FROM	The FROM address will be that of the activity preparing the reply.
17	Distribution Addresses for Copies	Enter addresses receiving copies of the reply in addition to addressee listed on item 18.
18	TO	The TO address will be that of the activity indicated in item 4 on the face of the form.
19		Provide advice of action taken. Place X in appropriate box(es).
20		Provide disposition instructions by placing an X in the appropriate box(es).

BLOCK NUMBER	TITLE	INSTRUCTIONS
21		Enter an X to indicate to the reporting activity that a new requisition is required if the material is still needed.
22		Enter an X to indicate a replacement shipment will be made and the approximate date of the shipment.
23	Remarks	Enter any clarification or information necessary for a complete reply. Enter corrective action taken to preclude future packaging discrepancies.
24a	Typed or Printed Name and Phone Number of Preparing Official	Self-explanatory. When item 18 is a non-DoD activity include both commercial and AUTOVON numbers.
24b	Signature	Self-explanatory.
24c	Date	Self-explanatory.

d. Distribution of Form/Report:

(1) Receipts Inspection Branch:

(a) Assemble the SF 364 with receiving report (DD Forms 250, 1348-1, and so on) and forward to the Quality Control Branch.

(b) Place one copy of the SF 364 with the DD Form 250, DD Form 1155, and/or Vendor Invoice or Packing List in a suspense file (Active Award Document File), in document number sequence.

(c) Place one copy of the SF 364 with the suspended materiel.

(2) Quality Control Branch:

(a) Make distribution to DSC/DCASR, etc., as required IAW DLAR 4140.55.

(b) Place one copy of SF 364 in suspense.

(c) Submit a followup to appropriate DSC when a response (initial, interim, or final) has not been received within 45 days after submission of the SF 364. If a response is not received within 30 days of the followup, a second followup should be submitted to the DSC for Command attention. Once a response (initial, interim, or final) has been received, no further followup is required. Additional followup may be initiated at the discretion of the Depot Commander, based on the circumstances or condition created by the delay in the DSC providing final action.

5. PROCEDURE/INSTRUCTIONS FOR PROCESSING RESPONSE TO OR RETURNED FORM/REPORT

a. When report was prepared for contractor receipts that were unsatisfactory, rejected or quantity overage:

(1) Quality Control Branch. Receive completed SF 364 (accompanied by MRO, if applicable), annotated with disposition instructions and take appropriate action as listed below:

(a) When disposition instructions indicate that the discrepancy report is not valid, or is valid and the deficiency should be corrected, forward instructions to Receipt Documentation Branch for action.

(b) When disposition instructions indicate deficient/discrepant materiel should be returned to contractor or reshipped:

1. Use MRO to prepare Materiel Release/Receipt Document, DD Form 1348-1.

2. Forward Materiel Release/Receipt Document to Receipt Documentation Branch.

(2) Receipt Documentation Branch. Receive instructions and/or DD Form 1348-1 for processing shipments or for correcting deficiencies:

(a) Obtain matching Active Award Document file folder and Materiel Adjustment Card, DIC ZAC, from suspense file. Accomplish action required by the disposition instructions, i.e., execute payment copies of contract or PKN/PKP if materiel accepted into Condition Code A from Condition Code L. Place contract in active or completed file as appropriate.

(b) Prepare/complete Materiel Adjustment Card, DIC ZAC, (see appendix B-22) with the "FROM" field, pos. 71; the "TO" field, pos. 66 and the quantity to be adjusted in pos. 25-29, when report is not valid, or is valid and the deficiency is to be corrected.

(c) Forward Materiel Adjustment Card, DIC ZAC, to Data Systems processing to clear Classification Suspense record and to forward the Materiel Adjustment Card, DIC DAC, to the DSC.

(d) When materiel is to be reshipped, obtain location of materiel, in accordance with applicable Condition Code and enter data in block F of DD Form 1348-1.

(e) Forward DD Form 1348-1 to Warehousing Division to pick stock, and subsequently forward to Shipping Division for normal shipping action in accordance with appendix E-011 P.

(f) Clear Classification Suspense Report (F-22) by preparation of a Classification Suspense Deletion Card, DIC ZHW in accordance with appendix B-74. See appendix E-074 P. Forward ZHW card to Data Systems for processing.

b. When report was prepared for contractor receipts that were unserviceable:

(1) Quality Control Branch will receive completed SF 364 when disposition instructions indicate that materiel should be held, pending receipt of missing/replacement components:

(a) Initiate followup for components as required.

(b) Notify Receipts Documentation Branch that components will be received.

(c) Notify the DSC/ICP by letter when missing components are received and/or repair to discrepant materiel has been accomplished.

(2) Receipts Documentation Branch will:

(a) Add component information to Active Award Document File.

(b) Receive replacement components from contractor.

(c) Forward components with instructions to Stock Reading Branch.

(3) Stock Readiness Branch will accomplish repair and/or replacement of components.

(4) Process documentation as in paragraph 5a(2) above.

c. When report was prepared for Other Than Procurement Receipts:

(1) Classified Unserviceable. Receive and process disposition instructions in accordance with chapter 17 of this volume, as furnished by the DSC.

(2) Classified Condition Code K.

(a) Quality Control Branch will:

1. Receive completed SF 364 annotated with technical information or disposition instructions.

2. Notify Warehousing Divison when disposition instructions direct the materiel be classified into a specific Condition Code.

3. Process Disposal Release Order, DIC C5J, accompanying the SF 364 when instructions are to transfer the materiel to the Property Disposal Officer.

(b) Warehousing Branch will process the materiel when technical information allows complete classification, place materiel in proper Condition Code, and update basic Locator File.

(c) Receipts Documentation Branch will process documentation as in appendix E-047 P, paragraph 4b(13)(f)3.

d. When report was prepared for a shortage Receipt Documentation Branch will place the SF 364 covering shortages in suspense file for 10 days, pending possible receipt in subsequent delivery.

(a) If shortage is received, destroy SF 364 and return contract or flimsy to appropriate files. Cross-reference the matching receipt documents for reconciliation purposes.

(b) In those instances where shortage has not been received, process SF 364 and accomplish distribution.

(c) In those instances where shortage is received within 30 days from date SF 364 was prepared, process a cancellation of the original SF 364. "Cancelled" will be annotated at top of form and the following statement will be entered in the Remarks block: "Shortage Received _____ SF 364 Canceled." Accomplish distribution and return contract or flimsys to appropriate file.

6. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Receipt Documentation Branch will:

a. Insert the completed SF 364 in document number sequence in Completed Award Document File.

b. Destroy any remaining copy(ies) of the SF 364 and the partially prepared Materiel Adjustment Card, DIC ZAC, if applicable.

APPENDIX E-151 P

MRO(S) UNDER EMERGENCY CONDITIONS

1. PURPOSE

This procedure describes the method and additional actions required in the processing of MROs received when the cognizant DSC is inoperative.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division.

3. PROCEDURE/MRO PROCESSING ACTION

Upon receipt of an MRO from special IFA cycle, the PDD/SSD activity will:

a. Ship to CONUS activities identified by an alpha in the third position of the DIC, pos. 3, Condition Codes C, B or A stocks in that respective order.

b. Ship to Overseas (O/S) activities, identified by a numeric in the third position of the DIC, pos. 3, Condition Codes B or A stocks only in respective order.

c. The Condition Code of materiel shipped will be entered in pos. 71 of the MRO.

d. Only one condition of materiel will be shipped on a given MRO. If assets in any one condition are not sufficient to satisfy the total requisition quantity, the condition that is available will be shipped.

e. A new A5_ MRO will be produced for the remaining quantity by advancing the document Suffix Code and reentering it into the MOWASP System.

APPENDIX E-153 P

DOCUMENTS AE_(WESP)

1. PURPOSE

This procedure describes the method for processing of AE transactions with Status Code CA when all storage sites have been checked for assets.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation

3. PROCEDURES/INSTRUCTIONS

Prepare document with a DIC AE1, 2 or 3, and Status Code CA in pos. 65 and 66. The following action will be taken:

a. Stamp the document with the following statement: "Emergency operating conditions in effect. Requested item currently not available. Suggest Naval Supply Centers, Oakland, Calif (RIC NO__) or Norfolk, Va (RIC NN__) or Atlanta Army Depot Ga. (RIC AA__) be queried for item desired: If queries are unsuccessful local purchase is authorized on a one-time basis."

b. Mail or deliver the above document by courier service to the original requisitioner.

APPENDIX E-154 P

EXCEPTION REQUISITIONS UNDER EMERGENCY CONDITIONS

1. PURPOSE

This procedure describes the method for processing of A0_, A3_ and A4_ transactions with a third position of 5 or E, materiel requisitions with exception data. These documents may be received via mail, message, telecon or punch card.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation.

3. PROCEDURES/INSTRUCTIONS

a. Processing personnel upon receipt of exception type requisitions will establish an active suspense file of source data by document number sequence.

b. Reproduce or prepare appendix B-4, B-6 or B-9 with 8 or 9 underpunch in pos. 3. Enter 9 in pos. 3 when exception data invokes special address and computer is to leave shipment label blank. Process A0_, A3_ or A4_ as directed in paragraph 319202b.

NOTE: Documents forwarded to another DLA activity will be accompanied by the related source document and exception data.

c. Upon receipt of the Materiel Release Document (DD Form 1348-1 Flimsy), pull the related source document and annotate the exception data on the DD Form 1348-1 and shipment planning worksheet.

d. File source document in completed exception data file by document number and current month for 45 days then destroy.

e. Forward the DD Form 1348-1 and SPMSD to the applicable storage warehouse for processing.

APPENDIX E-156 P

TRANSPORTATION DISCREPANCY REPORT

1. FORM/REPORT USED

Appendix C-38, Transportation Discrepancy Report (DISCREP), SF 361.

2. REASON/CRITERIA FOR PREPARATION

a. The SF 361 will be prepared when the dollar value of a transportation discrepancy is unknown or exceeds $100.00 for the following conditions:

(1) Overage, shortage, or astray freight to include shortage of entire shipment (more than 30 workdays after receipt of advance copy of GBL).

(2) Partial loss, theft, or pilferage.

(3) Discrepancies involving materiel received for transshipments.

b. The SF 361 will be prepared and submitted within 24 hours after discovery of the following transportation discrepancies involving Government-owned property:

(1) Use of improper loading, stowing, handling, blocking, lashing, or bracing procedures.

(2) Significant or repetitive discrepancies by the same shipper, in connection with preparation/distribution of Government Bill of Lading (GBL) or Commercial Bill of Lading (CBL).

(3) When placarding, labeling, and/or certifying of conveyance for transporting ammunition, explosives, or other dangerous materiel is not in accordance with Department of Transportation, Federal Aviation Agency, U.S. Coast Guard, Military, Federal, or other regulatory directives.

(4) Use of improper or inadequate carrier handling, service, or equipment.

(5) Violation of military regulations or carrier tariff requirements.

(6) When security regulations or pouch mail limitations are not adhered to.

(7) When transit time exceeds average or established transit time between point of origin and destination by 72 hours for expedited or premium transportation or seven calendar days by other methods.

(8) Broken, missing, or inadequate seals.

(9) Improper marking when the discrepancy adversely affects the shipment or conflicts with regulatory requirements pertaining to transportation.

(10) Frustrated shipments because of nonobservance of Terminal Facilities Guide (DLAH 4510.1) or related publications.

(11) Other transportation discrepancies not specifically stated above.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Inspection Branch, Receiving Division, will complete blocks 1-14 of the SF 361, and 17-18.

b. Commercial Traffic Branch, Transportation and Traffic Management Office (TTMO), will complete blocks 15-16 of the SF 361 and make distribution.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF SF 361

a. Source of Information.

Entries for SF 361 are obtained from the following:

(1) Materiel Inspection and Receiving Report, DD Form 250, DoD Single Line Item Release/Receipt Document, DD Form 1348-1, or Order for Supplies or Services, DD Form 1155, as applicable.

(2) Freight Bill.

(3) Bill of Lading, either Government (GBL) or Commercial (CBL), as used.

b. Preparation of SF 361:

(1) A DISREP will be prepared when required for CBL shipments and for GBL shipments. Prepare SF 361 in original and required number of copies, as necessary, in the following manner:

BLOCK	TITLE	INSTRUCTIONS
1	Date	Date on which report is prepared. Enter in year, month, and day sequence.
2	File Reference	Number assigned by reporting activity. Composition of the file reference number will provide the following information in sequence: Reporting activities DoD Activity Address Code, a four digit number (0001-9999)to cover each DISREP issued within the calendar year.
3	To	Name, address, DoDAAD Code (if assigned), and ZIP Code of office scheduled to receive the initial copy (indicate in block 15 the DoDAAD Codes of all other recipients).

BLOCK	TITLE	INSTRUCTIONS
4	Reporting Activity	Enter name, address, DoDAAD Code, and ZIP Code of activity.
5	Consignor	Shipper's name, address, DoDAAD Code, and ZIP Code; also show the military office administering the contract. Subcontractors will not be shown as consignors. (See Material Inspection and Receiving Report, DD Form 250).
6	Consignee	Enter "Same as Item 4."
7	Shipper (if other than consignor)	The activity physically making shipment for the account of consignor shown in item 5, e.g., subcontractor.
8	Point of Origin	City and state where carrier accepted the shipment.
9	Identification (Conveyance/Voyage Number) and Carrier Routing	Identification number of car, truck, trailer, as appropriate. Enter routing shown on transportation document.
10	Destination	City and state of destination, where consignee accepted delivery, as shown on covering transportation document.
11	Documentation Data	
11A	Carrier's Delivery Receipt Number	Number appearing on the carrier's delivery receipt Number (waybill, pro, freight bill/warrant).
11B	Bill of Lading Number	Enter number under appropriate heading (GBL/CBL).
11C	Exception Noted on GBL	Check yes or no as applicable.
11D	Type of Shipment Code	Enter mode of shipment in accordance with A-17.
11E	Type of Discrepancy Code	Enter applicable codes. Multiple discrepancies will require entries in several places. (See subparagraph (2) below.)
11F	Date Carrier Signed for Shipment	Date carrier representative affixed signature on transportation document.

BLOCK	TITLE	INSTRUCTIONS
11G	Date Consignee Received Shipment	Self-explanatory.
11H	Date Discrepancy Discovered	Self-explanatory.
11I	Date Carrier Notified	Self-explanatory.
11J	Document Attached	Check applicable block(s) for attachment of documentation photographs.
11K	This is a Survey Document	Check applicable block.
11L	Seal Number and Condition	Check applicable block for seals intact/broken/missing. Enter seal numbers, if applicable, and explain any variance between seal numbers shown on transportation documentation.
11M	Inspection Data	Self-explanatory.
11N	Disposition Data	Self-explanatory.
12	Discrepancy Data	
12A	Acquisition Document and/or Transportation Control Number	Enter TCN.
12B	Commodity, Stock Number UFC, NMFC Number	Enter Stock Number, noun description of commodity, and other data as available.
12C	Type of Pack	Enter applicable code, shown on appendix A-72.
12D	Quantity Discrepant (Pieces)	Enter actual number of pieces of freight that are discrepant as evidenced by the applicable Bill of Lading or governing transportation document.
12E	A/D/O/S Code	Enter A for Astray, D for Damage, O for Overage, or S for Shortage.
12F	Unit of Issue	Self-explanatory.
12G	Units Billed/Shipped	Enter actual number of units of issue billed/shipped as evidenced by the applicable billing or authorized shipping document.

BLOCK	TITLE	INSTRUCTIONS
12H	Discrepant Units	Enter actual number of units of issue discrepant.
12I	Discrepant Weight	Enter weight of discrepant quantity.
12J	Value or Cost of Repair	Enter actual value of loss sustained or cost of repairs. Enter value of materiel when reporting over/astray freight.
13	Remarks	Describe discrepancy in detail with facts only. Personal opinion will not be included unless substantiated by the report or document attached. Describe "other" transportation type discrepancies.
14	Responsibility	The Transportation Officer or his authorized agent, i.e., the Inspection Branch, Receiving Division, normally will make this determination based on findings and factual evidence available. If sufficient evidence to make such a determination is not available, check "other" and state "unknown."
15	Distribution of Copies	Indicate complete distribution of copies.
16A	Typed Name, Title and Telephone Ext.	Self-explanatory
16B	Prepared by (Signature)	Signature of preparing Transportation Officer (or authorized agent).
17	Discrepancy Data	Continuation of data from block 12.
18	Remarks	Continuation of data from block 13.
19	Action by Reviewing Officials	Leave blank by initiating activity. (Note: To be completed by the officials authorized to relieve accountability. Detailed findings of any Surveying Officer or board will be included as a part of the DISREP.)
20	Action by Finance Center	Leave blank by initiating activity.

(2) The codes listed below will be entered in block 11E, "Type Discrepancy Code," SF 361; e.g., if shortage is due to theft or pilferage, the code T or P will be entered in the "shortage" block, or if actual cause of shortage is unknown, the code S will be entered; spoilage will require the code G in the "damage" block; improper loading, blocking, or bracing with damage to freight will be coded K in the "damage" block; vandalism or wreck will require the entry of code V or W, respectively in the damage block; improper loading, blocking, or bracing without damage will be coded as K in the "other" block. Multiple discrepancies will require entries in several blocks.

CODE	DISCREPANCY
A	Astray
B	Broken, missing, improper, or inadequate seals.
C	Carrier tariff requirements, Military/GSA Transportation regulations not observed.
D	Damage
E	Water damage.
F	Fire
G	Spoilage
H	Excessive transit time.
J	Improper carrier handling, service, or equipment.
K	Improper loading, stowing, blocking, or bracing.
L	Partial loss.
M	Improper marking or labeling which adversely affects or could affect transportation.
N	Misconsigned shipment.
O	Overage
P	Pilferage
Q	Rough handling.
R	Transportation regulations covering classified materiel not observed.
S	Shortage
T	Theft
V	Vandalism
W	Wreck
X	Other
Z	Concealed damage.

c. The following stamp will be placed on the discrepancy reports which are prepared when hazardous materials are reported to the DSCs.

EXPEDITE
Hazardous Material

d. Signature/Approval Requirement.

Block 16A, SF 361, will be prepared for the signature of the Transportation Officer, or authorized agent.

e. Distribution of SF 361.

(1) Inspection Branch, Receiving Division, will:

(a) Forward original to Commercial Traffic Branch, TTMO.

(b) Retain one copy in suspense file.

(2) TTMO will complete applicable blocks and make distribution in accordance with DLAR 4500.15, Appendix E, Section III.

(a) Retain one copy in the GBL File.

(b) One copy in Survey File, if required.

f. Warehousemen receiving shipments containing overages, shortages, or damage will immediately notify Commercial Traffic Branch, and give the following information:

Name of Carrier
Freight Bill Number
Date of Freight Bill
Shipper
Contract or TCN Number
Stock Number
Number of Pieces, Over, Short, or Damaged
Weight of Individual Cartons
Unit Price
Date Shipment Received

NOTE: Warehousemen receiving shipments containing only damaged materiel will also notify Receiving Inspection Branch immediately on discovery.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO RETURNED SF 361

a. Receiving Division will receive the SF 361 from the DSC/ICP and take action as follows:

(1) When disposition instructions indicate materiel is to be returned and/or reshipped, process the Materiel Release Orders, DIC A5_, accompanying the SF 361 to the mechanical system (see chapters 4 and 60 of this volume) for preparation of a Single Line Item Release/Receipt Document, DD Form 1348-1 to reship the materiel.

(2) When disposition instructions indicate materiel is to be transferred to the Property Disposal Officer, process the Disposal Release Order, DIC C5J, accompanying the SF 361 to the mechanical system (see chapter 12 of this volume) for preparation of a DD Form 1348-1 to transfer the materiel.

(3) Take corrective action on astray shipment, as indicated by consignor in block 19c as response to DISREP.

(4) Insert the completed SF 361 in document number sequence in Completed Award Document/Receiving Document (Other than Procurement Sources) Files.

(5) Forward copy to Commercial Traffic Branch, TTMO.

b. Warehousing and Shipping Division will process the DD Form 1348-1 and ship transfer to PDO, the materiel (see appendices E-011 P and E-032 P).

c. Receipt Inspection Branch will inspect recouped materiel the same as a new receipt.

6. DISPOSITION OF SF 361 AFTER FINAL ACTION

Completed SF 361 will be retained with corresponding receiving document/GBL until the document is destroyed under current records disposition procedures. Destroy any remaining copies of SF 361.

APPENDIX E-158 P

RECONCILIATION - DELETED LOCATION INQUIRY CARD

1. PURPOSE

This card is prepared to allow inquiry into the Deleted Location File by NSN for denial research purposes.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-158, Deleted Location Inquiry Card.

b. Appendix F-269, Denial and Deleted Location Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Warehousing Division.

4. PROCEDURE/INSTRUCTIONS

a. The F-269 listing is prepared daily as a result of processing denials to the computer. If a printout of the Deleted Location File, F-269 listing, is desired on a given NSN prior to the processing of a denial, a DIC ZAF card will be prepared for the NSN involved. Multiple ZAF cards for different NSN(s) may be submitted at one time.

b. Complete the ZAF local coding sheet as follows:

FIELD POSITIONS	INSTRUCTIONS
1-3	Enter DIC ZAF.
4-7	Leave blank.
8-20	National Stock Number.
21-76	Leave blank.
77-78	Enter applicable FRC.
79-80	Leave blank.

c. Distribution of Form:

(1) Local coding sheet in the format of appendix B-158 will be forwarded via OCR of keypunching services to the ODS.

(2) Local coding sheets will be returned to the Warehousing Division to be retained for two days to be utilized in processing any violations resulting from processing this input.

5. FLOW CHART

Flow chart not required.

APPENDIX E-159 P

RECEIPTS PROCESSING UNDER EMERGENCY SITUATIONS

1. PURPOSE

This appendix prescribes the action to be taken in the storage of materiel receipts during emergency situations.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division.

3. PROCEDURES/INSTRUCTIONS

During emergency situations requiring the use of backup site, materiel receipts will be stored in the following manner:

a. Upon receipt of materiel in the storage area, screen the latest F-51 and F-52 reports and annotate locations or indicate no location on the accompanying documentation.

b. Store materiel utilizing the normal MOWASP Process, except when a new location is established.

c. When it becomes necessary to establish a new location, one copy of the transaction will be filed in suspense, pending the return to normal operations.

d. Subsequent receipts after the establishment of the suspense file of new locations, in addition to subparagraph (1) above will be screened.

e. Bin labels received from location update will be screened across the new location suspense file and the file copy annotated to indicate that the bin label has been received.

f. Opon termination of the backup support, a new F-51 will be produced.

APPENDIX E-160 P

DISCREPANCY DISCOVERED IN STORAGE

1. FORM/REPORT USED

Appendix C-5, Storage Quality Control Report (DD Form 1225).

2. REASON/CRITERIA FOR PREPARATION

This form will be completed and forwarded through the Quality Control Office to the DSC/ICP when:

a. There is a difference between contents of an original container (a previously unopened container as evidenced by banding, cleats, and tape strappings) and the quantitative data marked thereon.

b. Stock is found to be unidentified or misidentified.

c. Inspection reveals a condition change to F, G, J, or L is necessary and when the true condition is unknown or cannot be determined.

d. When requested by the DSC/ICP to support other condition changes or classifications.

e. To recommend 100 percent inspection for lot or identified segment of stock when the quality history reveals a high SQL.

f. Materiel is determined to be unserviceable/uneconomically reparable and is assigned to Condition Code H, a DD Form 1225 may be prepared at the discretion of the Quality Control Office and filed in depot files in draft form. The form will be prepared and retained only for circumstances which would indicate the managing DSC may request a report of survey or other action which would require detailed reasons for the action taken. Unless extenuating circumstances exist, a DD Form 1225 will not be prepared for small dollar value transactions when cost of preparation will equal or exceed the value of the materiel.

g. Evidence of pilferage is found.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Stock Readiness Branch and the Quality Control Office are responsible for the preparation, processing, and control of this form.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. DD Form 1225 will be used by the distribution activities to report discrepancies found during surveillance inspections, when spot inspecting outgoing shipments, and discrepancies found during inventories, rewarehousing projects, or locator surveys.

b. Handwritten reports are acceptable provided all copies are legible. Repetitive information such as name and address of the reporting activity, and name and title of the originator, may be entered by addressograph or other suitable means.

c. Data will be entered on the form from inspection findings, and DD Forms 250/1155 for contractor shipments; DD Form 1348-1 for shipments other than contractors; appendix B-116, i.e., receiving award, and report of survey, when readily available. The inspectors enter NA in each block when information is not available.

(1) When materiel is discovered in-storage with latent defects that were not discovered at the time of receipt, and the necessary contract data connected with the receipt (see subparagraphs (2), (3), and (4) below) can be identified, appendix B-22, DIC ZAC, with Action Code RA will be prepared manually IAW appendix E-022 P in lieu of the appendix B-116. Input of the ZAC transaction will establish item in the Classification Suspense File and output DIC DAC with data to the DSC.

(2) Materiel having a defect or condition which is the fault of the original supplier and for which a contract or Procurement Instrument Identification Number (PIIN) is available is documented as follows:

If the ninth position (fifth position from the right) of the PIIN is A or D and additional data consisting of Contract Line Item Number (CLIN) and supplementary PIIN can be determined, the materiel will be assigned Condition Code L on the locator subrecord, a Document Identifier ZAC will be prepared by using the original PIIN, CLIN, and supplementary PIIN and submitted for computer processing. A DD Form 1225 will be prepared IAW this appendix and forwarded to the indicated DSC/ICP. If the CLIN and/or supplementary PIIN data is not available at the site and cannot be determined, the materiel will be assigned Condition Code J, a /DIC ZCO (appendix B-116) will be prepared and processed, and a DD Form 1225 containing all available data and a statement that the defect is believed to be receipt-related, but sufficient contract data is not available to place the materiel in Condition L, will be forwarded to the DSC.

(3) If the fifth position from the right is other than A or D and a CLIN is available or can be developed, the materiel will be assigned Condition Code L, a Document Identifier ZAC using the original PIIN and CLIN processed, and a DD Form 1225 prepared and forwarded to the DSC. If the CLIN is not identifiable, the materiel will be assigned Condition Code J, a DIC ZCO (appendix B-116) will be prepared, and a DD Form 1225 containing all available data and a statement that the defect is believed to be receipt related, but sufficient contract data is not available to place the materiel in Conditional Code L, will be forwarded to the DSC.

(4) When a defect or discrepancy is noted in stored materiel and is determined to be caused by conditions other than vendor responsibility or if the PIIN is not available, a ZCO transaction with a depot assigned document number will be processed to assign the Condition Code as shown on appendix A-16 and a DD Form 1225 submitted if pertinent.

d. One copy of each DD Form 1225 prepared due-to evidence of pilferage will be forwarded to Chief, Security Division for review and appropriate action.

NOTE: Suspected pilferage will be reported to Chief, Warehousing Division and Chief, Security Division as soon as discovered.

e. Five copies of the form will be prepared for discrepancies reportable to the DSC/ICP.

(1) The following entries, as applicable, will be made on the form:

BLOCK NUMBER	TITLE	EXPLANATION AND INSTRUCTIONS
1	Date	Enter, as applicable, preparation date; or, enter date surveillance inspection was accomplished.
2	Report Number	Enter from appendix F-91 Document Number when produced as result of items due for surveillance inspection (appendix B-116) and ZCO resulting from condition change; otherwise, use locally assigned identifying number.
3	To	Enter the name and address of the DSC managing the item.
4	From (Installation Reporting)	Self-explanatory.
5	Stock Number	Enter applicable stock or part number.
6	Type of Inspection	Check applicable block.
7	Nomenclature	When identity is unknown or questioned give complete description, using block 35 as necessary. a. Physical Characteristics: (1) Materiel, metal, wood, plastic, rubber, fabric, and so on. (2) Dimensions, length, width, thickness. (3) Finish, paint, plated, polished.

BLOCK NUMBER	TITLE	EXPLANATION AND INSTRUCTIONS
		b. Electrical Characteristics: (1) Voltage, wattage, amperage, AC or DC. (2) Frequency, ohms, cycles, and tolerance. c. Mechanical Characteristics: (1) Air, hydraulic, gas operated. (2) Fuel capacity, HP, RMS, PSE. d. Any Additional Information: Such as type, model, catalog, or figure number, next higher assembly, component specification.
8	Model Number	Enter applicable model number when available.
9	Serial Number	Enter applicable serial number and/or registration number when available.
10	Condition Code	Enter Condition Code from appendix B-116 as currently recorded on accountable records. Enter A if no reasons exist to the contrary.
11	Lot Batch or Control Number	Enter locally established number to identify the perimeter or segment of supplies being examined or enter lot number from appendix B-116 as applicable. Use lot or contract indicator with lot number when obtained from appendix B-116. Prepare separate report for each lot.
12	Expiration Date	Enter expiration date for items subject to age control. Enter phrase "See Back" and make breakout by quantity and date when more than one expiration date exists within the same lot.
13	Unit Price	The unit price of the item being reported as given in the price list or catalog. Estimate a unit price when item is not listed.

BLOCK NUMBER	TITLE	EXPLANATION AND INSTRUCTIONS
14	Unit of Issue	Enter unit of issue of the item being reported.
15	Contractor Considered Liable	Check block which expresses the inspectors opinion. When "yes" block is checked, explain fully in block 35 and transfer stocks to Condition L.
16	Contractor or Packed By	Enter contractor's name and address and packers name and address (if different) when known.
17	Contractor No.	Enter the number originally assigned to the source document, DD Form 250 (block 9), DD Form 1155, DD Form 1348-1, pos. 30-43 as recorded or the item(s) containers or from appendix B-116.
18	Date of Manufacuture	Enter date of manufacture. Usually stamped on item or on original pack.
19	Date of Pack	Enter from appendix B-116 or inspection findings the date of pack as applicable, otherwise, enter NA.
20	Level of Pack	Check appropriate level of pack.
21	Level of Preservation and Packaging	Check appropriate block.
22	Condition of Packaging	Check appropriate block. Packaging must be sufficient to prevent damage through normal handling.
23	Marking is Adequate	Check appropriate block indicating adequancy for storage, inventory, and assembly for shipment.
24	Sample Shipped To	Enter the name of the laboratory which received samples, as indicated on DD Form 250 (block 26) DD Form 1155 or DD Form 1348-1; or enter the name of the laboratory furnished samples as a result of DD Form 1222 or inspection findings, if applicable; otherwise, leave blank.
24a	Quantity Shipped	Enter quantity actually shipped.

BLOCK NUMBER	TITLE	EXPLANATION AND INSTRUCTIONS
24b	Date Shipped	Enter date shipped. If date is estimated, indicate.
25	SQL	Enter SQL in percent as determined by the lot inspected when applicable.
26	No. Samples Examined	Enter number of items subjected to inspection. This quantity should equal the total entered by Condition Code in block 29.
27	Lot Size	Enter the total units represented by the lot designator, batch or control number in block 11, or the total units in a fixed lot. Enter NA for moving or running lots.
27a	Lot Type	Fixed, running or mixed.
28	Serviceability Standard	Cite any specific standard used to classify the defects being reported, item specification, contract requirements, serviceability standard furnished by DSC, etc.
29	Reclassification of Supplies Inspected	Enter Condition Code, quantity, and location to correspond with line items A through F as follows:

LINE ITEM	CONDITION CODE
A	A
B	B, C, D
C	E, F, G
D	H
E	J, K, L
F	Explain

NOTE: Initiate ZAC/ZCO as required.

30	Estimated Cost to Repair	Enter estimated cost (labor plus parts) to repair total units based on modification instructions or inspectors findings as applicable.

BLOCK NUMBER	TITLE	EXPLANATION AND INSTRUCTIONS
31	Estimated Cost for Preservation, Packaging Packing and Marking	Estimated cost to include the direct labor plus direct supplies (based on local rates) times an overhead factor for indirect labor and administrative burden, i.e., $362.00 plus $16.00 times 163% equal $616.14.
32	Total Estimated Cost	Enter total of block 30 and 31.
33	Name of Activity Which Can Perform Repairs	Enter known modification/repair activity or repacking facilities; otherwise, enter unknown.
34	Authority for Special Inspection	Enter from inspection request data, the teletype number; office symbol of originating office; or name and office of requester; and the date of request, if applicable; otherwise, leave blank.
35	Findings and Recommendations	Enter complete findings to include a discrepant container number, shippers inspector/packer's name, current and new NSN marked and actual quantities, and so on, and any historical data not otherwise provided. Also furnish any recommendations insufficient detail so they can be used by the DSC as a basis for determining materiel disposition. Include "Request Disposition Instructions if applicable as the last entry in this block.
36	Typed Name of Inspector	Type or print inspectors full name.
37	Date Inspected	Self-explanatory.
38	Signature of Responsible Official	Usually the inspector performing the inspection or the quality control specialist clearing and maintaining followup on the submission.
39	Date Signed	Date cleared for submission to the DSC/ICP.
40 thru 44		Leave blank. Blocks as applicable will be completed by the DSC/ICP.

(2) The following stamp will be placed on the discrepancy reports which are prepared when hazardous materials are reported to the DSCs.

EXPEDITE
Hazardous Material

(3) When the from documents a change in container quantities, the container will be remarked with the correct quantity.

(4) When the form documents a reidentification to a new NSN, remark all stock, locations, and containers to the correct stock number. Rewarehouse materiel if required and update the locator file in accordance with appendices E-071 P and E-073 P.

(5) When the form documents a reidentification which cannot be identified to an NSN and the estimated total dollar value is $100.00 or less, prepare a Single Line Release/Receipt Document, DD Form 1348-1, to ship the materiel to PDO, the following entries will be made:

FIELD LEGEND	POSITION(S) OR BLOCK	INSTRUCTIONS
Routing Identifier Code	4-6	Enter RIC of distribution activity.
Stock Number or Part Number	8-22	Enter PN or local control number.
Unit of Issue	23-24	Enter applicable Unit of Issue.
Quantity	25-29	Enter quantity being shipped to PDO.
Document Number	30-43	Enter document number assigned DD Form 1225.
Signal Code	51	Enter M.
Condition Code	73	Enter applicable code.
Unit Price	74-80	Enter Unit Price from block 11, prefix with zeros as required.
Shipped From	Block A	Enter shipper.
Shipped To	Block B	Enter applicable PDO.
Marked For	Block C	Enter DSP.

FIELD LEGEND	POSITION(S) OR BLOCK	INSTRUCTIONS
Project	Block D	Utilize for authority. Enter DLAM 4140.2, DD Form 1225, Report Number, or other specific authority for directed action and date.

5. DISTRIBUTION OF FORM/REPORT

a. The completed DD Form 1225 will be distributed as follows:

(1) Original and two copies to the applicable DSC.

(2) Fourth copy with suspended materiel.

(3) Fifth copy retained by Quality Control Office.

b. Followup as prescribed in chapter 70 of this volume.

6. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO OR RETURNED FORM/REPORT

Upon the return of DD Form 1225 identifying unidentified materiel, containers and materiel will be marked; rewarehousing accomplished, locator file updated, and/or such other actions directed by the DSC/ICP will be accomplished. When item is sent to Disposal, a copy will be sent with the DD Form 1348-1 to the PDO.

7. DISPOSITION OF FORM/REPORT AFTER FINAL ACTION

Completed DD Form 1225 will be destroyed one year after completion of actions required by paragraph 5 above, unless materiel is sent to Disposal. When materiel is shipped to the PDO, one copy of the DD Form 1348-1 and a completed DD Form 1225 will be retained for six months to support disposal action and answer inquiries concerning the materiel.

APPENDIX E-162 P

SUSPENDED RECEIPT FILE MAINTENANCE

1. PURPOSE

This procedure describes when and how Suspended Receipt File Maintenance will be used to change data elements in the Suspended Receipt File.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-145, Suspended Receipt File Maintenance Card.

b. Appendix B-148, Type R Suspended Receipts File Maintenance Input.

c. Appendix D-95, Suspended Receipt File Maintenance Card.

d. Appendix E-47 P, Processing of Receipts for Reporting and Storage.

e. Appendix E-108 P, Processing of Receipt Confirmation Cards.

f. Appendix E-194 P, Initializing Receipt Terminal Processing.

g. Appendix E-110 P, Processing of Receipt Stow Notices.

h. Appendix F-10, Changed Receipt Date Listing.

i. Appendix F-200, Receipt Control Document, RCD-1.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Receipt Documentation Branch, Receiving Division, DS/T, is responsible for processing Suspended Receipt File Maintenance Cards IAW this procedure.

4. PROCEDURES/INSTRUCTIONS

a. The purpose of Suspended Receipt File Maintenance is to change specific data elements in a Suspended Receipt File record without changing the TP Control Number of the record. The only time the Maintenance Input will be used is when the need for a data element change is recognized after the materiel has been forwarded to Storage Division for stowage. Having the ability to change receiving data elements in the suspense record will allow data adjustments without deleting the record and requiring Storage Division be notified that the TP Control Number for the receipt is changed. This input will be used only when the change cannot be made using the deletion process without coordinating with Storage Division.

b. Since the purpose of the maintenance update is to change data elements which are of no interest to the Storage Division, it will not be possible to change NIIN without deleting the record. When the NIIN is to be changed, a Suspended Receipt File Record Deletion (appendix B-43 or B-97) will be

processed IAW appendix E-182 P, followed by processing of a Type A Inquiry (appendix B-41 or B-102) IAW appendix E-102 P to establish a new record with the correct NIIN or date. A copy of the new RCD and two copies of the SAD-2 will then be forwarded to Storage Division to replace the document package previously forwarded with the materiel.

c. Also, it will not be possible to change Condition Code with the Maintenance Card if the Receipt Confirmation Card (RCC) (appendix B-108 or B-109) has already been processed and the materiel is turned over to Storage Division. It will be necessary to delete the record as indicated in subparagraph b above.

d. When the materiel is turned over to Storage Division and the RCC has been processed or the RCC cannot be used to correct the specific data element, the Maintenance Card will be used. It should be noted that the long form RCC (appendix B-109) is not to be used to change the last five positions of the PIIN/Document Number or the Supplemental PIIN.

e. The Type R inquiry, appendix B-148, will provide a method to change Suspended Receipt File Records. The remote terminal will be activated for this purpose in accordance with appendix E-194 P or, as an alternate method, the Suspended Receipt File Maintenance Card will be used to change the following data elements as indicated:

DATA ELEMENT	ACTION CODE	WHEN USED
RIC (To)	HB	Before or after RCC.
Type Pack	HD	Before or after RCC.
UI	HE	After RCC only.
PIIN/Document Number	HF	Before or after RCC.
CLIN	HG	After RCC only.
Signal/Fund	HH	After RCC only.
Distribution Code	HJ	Before or after RCC.
Project Code	HK	After RCC only.
Ownership/Purpose Code	HL	Before or after RCC.
Management Code	HN	After RCC only.
Supplemental PIIN	HP	Before or after RCC.
Weight	HQ	After RCC only.
Quantity	HR	After RCC only.

DATA ELEMENT	ACTION CODE	WHEN USED
Suffix	HS	After RCC only.
FSC	HT	After RCC only.
Supplementary Address	HU	After RCC only.
Discrepancy Code	HV	After RCC only.
Shipment Number and/or Shipment Number Suffix Code	HW	After RCC only.
Date of Receipt	HX	Before or after RCC.

f. The Maintenance Card can be used to delete certain data elements in the record, if desired. These are:

Type Pack
Line Item Number/Supplementary Address
Management Code
Supplemental PIIN
Shipment Number
Project Code
Ownership/Purpose Code
Signal/Fund Code
Distribution Code
Suffix Code

NOTE: Suspended Receipt File changes will not affect Contract Data or any procurement record. Contract Data is not affected until the MRC is prepared.

g. It is possible to process the Suspended Receipt File Maintenance Card in punched card form in Data Systems or through a remote terminal. When the remote input is used, validation and processing will occur immediately. This method of input should be used to correct erroneous data elements whenever the RCC has already been processed and there is a possibility that the Receipt Stow Notice may be processed prior to the Maintenance Card, causing the record to be cleared and the invalid element to be entered in the Materiel Receipt Card (appendix B-20 or B-21) transmitted to the DSC.

h. When the Maintenance Card or R input is used to change key elements that are used to access the PMR File or cause a specific PMR Record to be flagged, the PMR File will be updated accordingly. For example, if there is a PMR Record matching the corrected Supplemental PIIN entered in the Maintenance Card, that record will then be flagged indicating a receipt is in process.

i. It is possible that processing a change to key element will cause a change to the PMR status of the receipt. For example, if a receipt record exists on the Suspended Receipt File with an erroneous Supplemental PIIN and there was no PMR Record matching the incorrect Supplemental PIIN when the Type

A inquiry was processed, the proper RCC input would be in the appendix B-109 format with DIC ZX_. If a Maintenance Input is processed to correct the Supplemental PIIN before the RCC is processed and there is a PMR match on the correct Supplemental PIIN, the required RCC input would then be in the format of appendix B-108 with DIC ZV_. This change in the required RCC input will be indicated on the appendix F-246, Report of Receiving Actions Required, the following day (if the Maintenance Card was processed through the remote card reader). In this situation, the required data elements will be transferred automatically from the matching PMR Record to the Suspended Receipt File Record. But no new RCD-1 will be printed. If it is necessary to determine the PMR Record data elements prior to processing the RCC, a Type P Remote PMR File Inquiry in the format of appendix B-147 should be processed against the matching PMR Record IAW appendix E-061 P.

j. Only one data element may be changed with a single Suspended Receipt File maintenance action. All maintenance actions will contain an Identifier/ Document Identifier Code, TP Control Number of the record to be changed, and Action Code. The second position reference in the following applies only to remote Type R updates and is a position reference rather than a position indication, see appendices B-145/B-148.

(1) RIC (To): Enter the correct RIC in pos. 10-12/10-12 and Action Code HB in pos. 79-80/8-9.

(2) Type Pack: Enter the correct Type Pack in pos. 10/10 or leave pos. 10/10 blank to blank Type Pack in the file. Enter Action Code HD in pos. 79-80/8-9. May not be used to blank Type Pack if receipt is managed by Manager S or U.

(3) UI: Enter the correct UI in pos. 10-11/10-11. Enter Action Code HE in pos. 79-80/8-9. Be sure the quantity reported is compatible with the new UI.

(4) PIIN/Document Number: Enter the correct PIIN or Document Number in pos. 10-22/10-22 or pos. 10-23/10-23 (whichever is applicable). Enter Action Code HF in pos. 79-80/8-9.

(5) CLIN: Enter the correct CLIN in pos. 10-15/10-15. Enter Action HG in pos. 79-80/8-9.

(6) Signal/Fund: Enter the correct Signal/Fund Codes in pos. 10-12/10-12 or leave pos. 10-12/10-12 blank to delete the codes in the file. Enter Action Code HH in pos. 79-80/8-9.

(7) Distribution Code: Enter the correct Distribution Code in pos. 10/10 or leave pos. 10/10 blank to delete the code in the file. Enter Action Code HJ in pos. 79-80/8-9. (Note: The code entered in the file record can only be determined by processing an inquiry to the Suspended Receipt File (appendix B-146) or the corresponding record in the PMR File (appendix B-61).)

(8) Project Code: Enter the correct Project Code in pos. 10-12/10-12 or leave pos. 10-12/10-12 blank to delete the code in the file. Enter Action Code HK in pos. 79-80/8-9.

(9) Ownership/Purpose Code: Enter the correct Ownership/Purpose Code in pos. 10/10 or leave pos. 10/10 blank to delete the code in the file. Enter Action Code HL in pos. 79-80/8-9.

(10) Management Code: Enter the correct Management Code in pos. 10/10 or leave pos. 10/10 blank to delete the code in the file. Management Code cannot be changed to J using this input. Enter Action Code HN in pos. 79-80/8-9 (see subparagraph k below).

(11) Supplemental PIIN: Enter the correct Supplemental PIIN in pos. 10-13/10-13 or leave pos. 10-13/13 blank to delete the entry in the file. Enter Action Code HP in pos. 79-80/8-9.

(12) Weight: Enter the correct Weight in pos. 10-16/10-16; precede significant digits with zeros to complete seven positions. Enter Action Code HQ in pos. 79-80/8-9.

(13) Quantity: Enter the correct Quantity Received in pos. 10-16/10-16; precede significant digits with zeros to complete seven positions. Enter Action Code HR in pos. 79-80/8-9.

(14) Suffix: Enter the correct Suffix Code in pos. 10/10 or leave pos. 10/10 blank to delete the code. Enter Action Code HS in pos. 79-80/8-9.

(15) FSC: Enter the correct FSC in pos. 10-13/10-13. Enter Action Code HT in pos. 79-80/8-9.

(16) Supplementary Address: Enter the correct Supplementary Address in pos. 10-15/10-15. Enter Action Code HU in pos. 79-80/8-9.

(17) Receipt Discrepancy Code: Enter the correct code in pos. 10-11/10-11. Enter Action Code HV in pos. 79-80/8-9.

(18) Shipment Number: Enter the correct Shipment Number in pos. 10-16/10-16. Right-justify, preceding significant digits with zeros.

(19) Date Received: Enter the correct Julian date in pos. 10-14/10-14. Enter Action Code HX in pos. 79-80/8-9. The date entered may not be later than the date of Inquiry (date of establishment) of the Suspended Receipt File record. A change in date of receipt will cause the record to be output on a special report, F-10. The record will reflect the old and the new (changed to) date of receipt.

k. One of the common uses of the Suspended Receipt File Maintenance will be to identify a lost receipt after the RCC has been processed. In this case the receipt record will be in suspense status awaiting input of a Receipt Stow Notice when it is determined that the materiel has been lost. Processing of a

ZZR/Type R Maintenance update with Action Code HN changing the Management Code to L will cause the D4_ or D6_ Materiel Receipt Card to be transmitted to the DSC and all files to be updated without awaiting a Stow Notice.

1. DICOMSS depots should note that the Suspended Receipt File Maintenance Card cannot be used to modify either the DICOMSS Cycle Code or Document Availability Code. The occurrence of such changes should be slight and in the few instances that these modifications are necessary, the Suspended Receipt File record containing the erroneous data element should be deleted and another Type A inquiry processed to create a new record in which the correct data can be entered using the RCC (see subparagraph b above).

5. DATA ENTRY INSTRUCTIONS

Prepare a coding sheet for the ZZR or Type R input as indicated above. Forward the coding sheet for keypunching. After the punched card has been prepared, forward card to Data Systems. Enter Type R update directly through keyboard of remote terminal. It is necessary to initialize the terminal IAW appendix E-194 P prior to using the keyboard (CRT display).

APPENDIX E-162 V

SUSPENDED RECEIPT FILE MAINTENANCE CARD VIOLATIONS

1. INPUT DOCUMENT

a. Appendix B-145, Suspended Receipt File Maintenance Card, DIC ZZR.

b. Appendix B-148, Type R Suspended Receipts File Maintenance Input.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-95

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to the Receipt Documentation Branch for research, correction, and reentry of Suspended Receipt File Maintenance Cards (DIC ZZR or Type R inquiry) which have been rejected from computer processing.

b. Maintenance update inputs are prepared to modify data elements in the Suspended Receipt File.

c. Two types of violations can occur:

(1) Content Violations:

Those errors which normally can be identified by reviewing the input card alone. Such violations include invalid code entries and data incompatibilities wherein one code or data entry conflicts or is not compatible with another in the input card. These violations always require correction to the input card.

(2) Process Violations:

Those errors which are identified by comparing or attempting to compare the input with a computer file record. Such violations include mismatches between key elements in the input card and a related file, and data incompatibilities wherein data entered in the input card conflicts or is incompatible with data in the matching file record. These violations may require correction to the input card or the file record.

d. VRCs and definitions which apply are as follows:

(1) Content Violations:

VIOLATION REASON CODE	DEFINITION
AI	PIIN/Document Number invalid.
AN	UI invalid.
AS	Quantity invalid.
AW	Management Code invalid.
AY	FSC invalid.
AZ	Suffix Code invalid.
CF	Action Code invalid.
CK	Type Pack invalid.
D9	TP Control number invalid.
EX	Supplemental PIIN.
HX	Weight invalid.
JI	CLIN invalid.
JM	Date of receipt invalid.
8V	Discrepancy Code invalid.

(2) Process Violations:

VIOLATION REASON CODE	DEFINITION
CF	Action Code invalid.
SX	Receipt action invalid (does not match file record on elements indicated).
JM	Date of receipt invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Content Violations:

The following VRCs will be recorded on the appendix F-85, Violation Printout or printed at the remote terminal. The erroneous data element will be underlined with asterisks.

(1) VIOLATION REASON CODE AI.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HF and PIIN or Document Number entered in pos. 10-23 of the input is other than alphanumeric. Only the last position (pos. 23) of the entry may be blank.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document.

(2) VIOLATION REASON CODE AN.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HE and UI entered in pos. 10 of the input is other than alpha.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct UI by reference to the source document.

(3) VIOLATION REASON CODE AS.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HR and Quantity entered in pos. 10-16 is other than numeric greater than zero.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Quantity for reentry by referring to the source document.

(4) VIOLATION REASON CODE AW.

(a) REASON FOR VIOLATION/ERROR CONDITON:

Action Code is HN and Management Code entered in pos. 10 of the input card is other than blank, L, N, P, Q, or Z.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Management Code for reentry by referring to the source document.

(5) VIOLATION REASON CODE AY.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HT and FSC entered in pos. 10-13 is other than numeric.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct FSC for reentry by referring to the source document. If necessary, process a Locator File inquiry to determine the correct FSC for the NIIN recorded in the Suspended Receipt File record being modified. Reenter the correct FSC.

(6) VIOLATION REASON CODE AZ.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HS and Suffix Code entered in pos. 10 of input is other than blank or alpha (other than O or I).

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Suffix Code for reentry by referring to the source document. Verify applicable Suffix Code by checking documents related to other records associated with the receipt. Reenter the correct code.

(7) VIOLATION REASON CODE CF.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code entered in pos. 79-80 of the input is other than HB, HD, HE, HF, HG, HH, HJ, HK, HL, HN, HP, HQ, HR, HS, HT, HU, or HV.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Action Code from the source document. If necessary, analyze the data element entered in pos. 10-33 of the input in conjunction with the DLA Form 529 to determine the Action Code required for reentry.

(8) VIOLATION REASON CODE CK.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HD and Type Pack Code entered in pos. 10 of the input is other than blank, 1, 2, or 4. May not be blank if Item Manger reflected in the Suspense File record is S/U.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Type Pack by reference to the source document.

(9) VIOLATION REASON CODE D9.

(a) REASON FOR VIOLATION/ERROR CONDITION:

TP Control Number entered in pos. 4-9 of the input is other than numeric or was numeric less than 10, in which case the number cannot be correct. If the entry is all numeric greater than nine, the error is caused by a transposition of digits or entry of an erroneous digit which caused the validation computation to produce a check digit which does not equal the check digit entered in the card.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct TP Control Number by reference to the source document (coding sheet, DLA Form 529). If the correct number cannot be determined from the source documents, process a Type N or Type Q inquiry to the Suspended Receipt File by NIIN in the format of Appendix B-44 and IAW Appendix E-165 P. The inquiry response should provide the correct TP Control Number for reentry.

(10) VIOLATION REASON CODE EX.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HP and Supplemental PIIN entered in pos. 10-13 is other than blank, alpha/numeric, or "bbRB".

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Supplemental PIIN for reentry by referring to the source document.

(11) VIOLATION REASON CODE HX.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HQ and Weight entered in pos. 10-16 of the input is other than all numeric.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Weight for reentry by referring to the source document.

(12) VIOLATION REASON CODE JI.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HG and CLIN entered in pos. 10-15 of the input is other than numeric greater than zero in pos. 10-13 and/or pos. 14-15 is other than alpha/numeric.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct CLIN for reentry by reference to the DLA Form 529 or contract, if necessary.

(13) VIOLATION REASON CODE JM.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is HX, but date of receipt is other than numeric (must be between 1 and 366).

(b) PROCESSING/RESEARCH REQUIRED:

Determine correct date and reenter.

(14) VIOLATION REASON CODE 8V.

(a) REASON FOR VIOLATION/ERROR CONDITON:

Action Code is HV and Discrepancy Code in pos. 10-11 is in error pos. 10 is other than alpha and/or pos. 11 is other than S, D, or X.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct Discrepancy Code by reference to the source document. Reenter the correct code.

b. Process Violations.

(1) VIOLATION REASON CODE CF.

(a) REASON FOR VIOLATION/ERROR CONDITION:

The Action Code entered in the input card is incompatible with the DIC of the matching Suspended Receipt File Record. If the DIC of the record is ZW_ or ZY_, Action Code cannot be HG. If the DIC of the record is ZV_ or ZX_, Action Code cannot be HU.

(b) PROCESSING/RESEARCH REQUIRED:

Determine the correct entry by reference to the source document. Reenter the correct code.

(2) VIOLATION REASON CODE SX.

(a) REASON FOR VIOLATION/ERROR CONDITION:

TP Control Number in pos. 4-9 of the input does not match any record in the Suspended Receipt File.

(b) PROCESSING/RESEARCH REQUIRED:

Review source document to assure that the TP Control Number entered in the input card is correct. If incorrect, reenter input with the correct TP Control Number. If TP Control Number of the input is correct, process a Type N inquiry by NIIN to the Suspended Receipt File in the format of appendix B-44 to assure the TP Control Number is not recorded on the file. If no record exists, review documentation to determine if the record has been deleted. If deleted erroneously, take necessary action to restore the record (Type A inquiry) and coordinate with Storage Division, as required. If not deleted, process an inquiry to the Completed Receipt File in the format of appendix B-61 to determine if the Materiel Receipt Card (MRC) was transmitted to the DSC with the erroneous data. If the MRC was processed, take action necessary to notify the DSC and Storage Division (if required) and process a Completed Receipt Change Card in the format of appendix B-106 to update the completed record.

(3) VIOLATION REASON CODE JM.

(a) REASON FOR VIOLATION/ERROR CONDITION:

Date of receipt entered was valid for content, but the date was later than date record was established (inquired date) on Suspended Receipt File.

(b) PROCESSING/RESEARCH REQUIRED:

Inquire suspended record. Determine valid date and reenter.

5. REENTRY INSTRUCTIONS

When the correct input has been determined, reprocess the input card through the card reader of a remote terminal or forward for processing in Data Systems.

APPENDIX E-163 P

LOCATOR INQUIRY

1. PURPOSE

The inquiry on the CRT will provide all locations for an item. These inquiries will be used in storing materiel and picking items for shipments. They may also be needed during inspection or inventory functions.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division, Area Control Branches, Operations Control Office, Physical Inventory Branch, Receiving Division and Inspection Branch will make these inquiries as needed.

3. PROCEDURES/INSTRUCTIONS

a. Operation of CRT Locator Inquiry Program.

(1) Enter $$UWMN10.

The data shown on figure 1 below will appear on CRT screen.

(2) Enter NIIN of NSN desired and, if desired, enter condition.

001110255_

(3) There are two possible screen faces depending upon the total number of locations.

(a) If there are 15 or less locations, figure 2 below will be displayed. This represents the locator header record and up to 15 locations. If another NSN is to be inquired, follow the instruction on the last line of the screen which reads:

NO MORE LOCS, ENTER NEXT NIIN AND COND

(b) If there are more than 15 locations, figure 3 below will be displayed. The operator has two options; (1) to look at additional locations, or (2) to go to a new NSN.

1. If more locations are desired, follow the first part of the instruction on the last line of the screen which reads "PRESS ENTER FOR ADDITIONAL LOCS". If the operator continues to press enter, all the locations for this NSN will appear on the screen in groups of 15 (see figure 4 below). When all the locations for the NSN have been displayed, the following message will appear on the last line of the last screen with locations:

NO MORE LOCS, ENTER NEXT NIIN AND COND

2. If, after reviewing the first 15 locations, another NSN is to be inquired, replace the second NIIN with the NIIN of the next NSN desired and enter.

001110234A000011110234Z

Example: If the next NIIN to be inquired is 002220456, the NIIN portion of the instruction will look like the following:

001110234Z000022204 56Z

If a specified Condition Code only is desired, replace the last Z with the desired Condition Code.

(4) The following are other messages which may appear:

(a) NIIN CHANGE REENTER XXXXXXXXX - This message indicates the NIIN has changed. The new NIIN (which is printed in the message) must be reentered. See figure 5 below.

(b) ACCESS ERROR REENTER NIIN AND COND CODE __ - The field at the end of the message indicates the Error Code. Reenter the inquiry.

(c) NIIN NOT ON LOCATOR.

(d) NO LOCATIONS ENTER NEXT NIIN AND COND - See figure 6 below.

(e) INCORRECT ENTRY CORRECT AND REENTER.

(f) WRONG NUMBER OF CHARACTERS - REENTER.

(g) INVALID CONDITION REENTER NIIN AND COND.

b. Description of CRT Face (Header Record).

CRT FACE	DESCRIPTION
LINE ONE	
NSN	National Stock Number
M	Manager (appendix A-44)
UI	Unit of Issue (appendix A-48)
NOMEN	Nomenclature
A	Air Cargo Code
AC	Air Commodity

CRT FACE	DESCRIPTION
WCOM	Water Commodity
SR	Special Requirements Code (appendix A-81)
HZ	Hazardous Storage Compatibility Code (appendix A-33)
NMFC	National Motor Freight Code
SF	National Motor Freight Code Suffix
T	Less Than Truckload Rate (appendix A-49)
C	Less Than Carload Rate (appendix A-49)
S	Storage Intransit Code (appendix A-51)
UCUBE	Unit Cube

LINE TWO - Data

LINE THREE

UWT	Unit Weight
S	Shelf-Life Indicator (appendix A-47)
TR	Test Restorative Code (1st position A-31, 2nd position A-68, 3rd position A-69)
P	Physical Security Code (appendix A-28)
P	PoP Group Code (appendix A-52)
M	Monthly Demand
A DEM	Average Demand
I	Inventory Category Code (appendix A-54)
F	Inventory Flag (appendix A-55)
COFF	Inventory Cutoff Date
RF	Receipt Flag
ESTAB	Date Record Established
REPT	Date of Late Incomplete Report
R	Remove Tag (appendix A-53)

CRT FACE	DESCRIPTION
T	Temporary Flag
P	Print Flag
T	Prime Tag
i	Inquiry Tag
D	DEMIL Code (appendix A-35)

LINE FOUR - Data

c. Description of CRT Face (Trailer Record)

CRT FACE	DESCRIPTION
1st Entry	Condition (appendix A-16)
2nd Entry	Type Pack Code (appendix A-4)
3rd Entry	Type Location Code (appendix A-58)
4th Entry	Date of Pack/Expiration Date (XXXX MO-YR)
5th Entry	Type Storage Code (appendix A-45)
6th Entry	Location (appendix A-59)
7th Entry	Inspection Date (XXXX MOYR)
8th Entry	Unit of Pack
9th Entry	Lot/Contract Number (Subsistence only)
10th Entry	Lot/Contract Indicator (Subsistence only)
11th Entry	Commercial and Government Entity Code (JAN Class S Items only)
12th Entry	Lot Date Code (JAN Class S Items only)

NOTE: The sequence of validation is Condition Code, then NIIN. Only the first invalid data entry will be answered. All data entries following the ERROR entry should be checked before reentry of the inquiry. Validation and answering process is accomplished real time (immediately).

Figure 1

```
MOWASP LOCATOR FILE --- INQUIRY $$UWMN10-15

TO INQUIRE ALL LOCATIONS FOR A GIVEN NSN:  NIIN
    (E.G., 123456789)
TO INQUIRE ALL LOCATIONS FOR A GIVEN NSN AND CONDITION:  NIIN, CONDITION
    (E.G., 123456789A)
```

Figure 2

```
   N S N          M UI   NOMEN  A AC    WCOM SR HZ  NMFC SF T C S UCUBE
1415-00-111-0235 S CN APPLES   A RZ    527ZZ Z A1 07363001 S S 1   .850
  UWT   S TR  P P M A DEM I F COFF RF ESTAB REPT  R T P T I D
    .50 8     U L 4 00000 0   00000 0 68018 68234 0     9 0

A 1 L 0766 D1A D23-31-28AA      0000 00012
A 1 L 0766 D1A D23-06-12AA      0000 00012
A 1 L 0766 B1A D08-27-22AA      0000 00012
A 1 L 0766 B1A D05-07-31AA      0000 00012
A 1 L 0766 B1A D05-03-31AA      0000 00012
A 1 L 0766 B1A D03-15-22AA      0000 00012
A 1 L 0766 B1A D03-12-31AA      0000 00012
A 1 L 0766 B1A D02-15-26AA      0000 00012
A 1 L 0866 D1A D23-17-31AA      1069 00012
A 1 L 0866 B1A D08-25-22AA      0000 00012
A 1 L 0866 B1A D03-06-17AA      0000 00012
A 1 L 0866 B1A D03-03-10AA      0000 00012
A 1 L 0966 D1A D23-27-22AA      0000 00012
A 1 L 0966 D1A D23-25-22AA      0000 00012
A 1 L 0966 D1A D23-18-12AA      0000 00012
A 1 L 0966 D1A D23-21-211-10-11 0000 00012

NO MORE LOCS, ENTER NEXT NIIN AND COND
```

Figure 3

```
  N S N          M UI   NOMEN    A AC    WCOM SR HZ  NMFC SF T C S  UCUBE
1414-00-111-0234 S PK POODLE     F AR     WATER Y    11111100 A A 1     600
  UWT    S TR  P P M A DEM I F COFF  RF ESTAB REPT  R T P T I D
  88.00 5      R L 1 00000 0 3 80206 0  68104 00000 7 9   9 1

A   B 0567 D1D A04-06-36EB       0000 00000 XXXXX X
A   K 0873 D1W 075-55-77WF       0000 00000 XXXXX X
A   L 1056 D1B D31-11-21AA       0000 99999 XXXXX X
A   L 0873 D1W 077-77-77WF       0000 00000 XXXXX X
A   L 0873 D1W 075-58-88WF       0000 00000 XXXXX X
A 1 A 0865 D1D A00-00-01AB       1068 00001 XXXXX X
A 1 A 0865 D1D A00-00-01AA       0468 00001 XXXXX X
A 1 B 0566 D1E D31-08-07ZZ       0000 00012 XXXXX X
A 1 B 0767 D1D A00-00-11AA       0768 00001 XXXXX X
A 1 B 0777 D1D A01-01-111-21-10 0769 00010 XXXXX X

 PRESS ENTER FOR ADDITIONAL LOCS        001110234Z00001110234Z
```

Figure 4

```
  N S N
1414-00-111-0234

A 1 L 0766 D2B D30-15-22AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D2B D30-26-31AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-07-07AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-01-10AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D33-06-17AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-08-12AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-10-10AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-12-10AA       0000 00012 XXXXX X  XXXXX XXXXX
A 1 L 0766 D1A D32-15-22AA       0000 00012 XXXXX X  XXXXX XXXXX

 PRESS ENTER FOR ADDITIONAL LOCS        001110234Z010011110234Z
```

Figure 5

```
NIIN CHANGE REENTER 001231230
```

Figure 6

```
  N S N          M UI   NOMEN    A AC    WCOM SR HZ  NMFC SF T C S  UCUBE
1416-00-J11-0264 S EA 00J110264                      000000            .000
 UWT   S TR  P P M A DEM I F COFF  RF ESTAB REPT  R T P T I D
  .00           0 00000 0   00000 0  69243 00000   0

NO LOCATIONS ENTER NEXT NIIN
```

APPENDIX E-165 P

SUSPENDED RECEIPT FILE INQUIRIES

1. PURPOSE

This procedure describes the method for accessing and obtaining information from records in Suspended Receipt File.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-44, Type N Remote Suspended Receipt File Inquiry - by NIIN.

b. Appendix B-45, Type Q Remote Suspended Receipt File Inquiry - by TP Control Number.

c. Appendix B-146, Suspended Receipt File Inquiry.

d. Appendix D-106, Suspended Receipt File Inquiry.

e. Appendix E-194 P, Initializing Receiving Terminals.

f. Appendix F-247, Suspended Receipt File Inquiry Response.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

This procedure will be utilized by any organizational element required to obtain information from specific Suspended Receipt File records.

4. PROCEDURES/INSTRUCTIONS

a. This procedure will be used whenever it is necessary to determine the current status of a receipt action, if a receipt is in process on a specific item or where a receipt has been stowed. Inquiries may be processed through a remote terminal or in card form in Data Systems. The remote inquiries will be answered immediately at the remote terminal from which the inquiry originated. Card inquiries to Data Systems will be answered on the appendix F-247 report the day after the inquiry was entered.

b. Because of time constraints, the answers to remote inquiries will be limited to the most commonly required data elements in the Suspended Receipt Record. Responses appearing on the appendix F-247 report will contain all available data elements in the record. Types of inquiries that may be entered and the applicable input formats are as follows:

(1) Appendix B-44, Remote Inquiry by NIIN (Type N).

(2) Appendix B-45, Remote Inquiry by TP Control Number (Type Q).

(3) Appendix B-146, Card Inquiry by NIIN (Action Code HY).

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(4) Appendix B-146, Card Inquiry by TP Control Number (Action Code HX).

(5) Appendix B-146, Card Inquiry for the Total File (Action Code HZ).

c. Procedures for entering the inquiries and the various responses to be provided are described below.

(1) Activate remote keyboard (CRT display) in accordance with appendix E-194 P to process the required type of Receipt Inquiry.

(2) Remote Inquiry by NIIN. Enter the inquiry input on the keyboard of a remote terminal. Only two data entries are required, as indicated in appendix B-44; N in the first position and the NIIN being inquiried in pos. 2-10. If no active receipts exist for the item being inquiried, the message "NO RECORD" will be printed immediately after the input data. If a match is found, the Suspended Receipt File (SRF) record associated with the input NIIN will be displayed.

(3) Remote Inquiry by TP Control Number. Enter the inquiry input on the keyboard of a remote terminal or have inquiry keypunched in a punched card and enter the card in a remote card reader. Only two data entries are required as indicated in appendix B-45; Q in the first position and the TP Control Number being inquiried in pos. 2-7. If a record for the TP Control Number cannot be found in the Suspended Receipt File, the message "NO RECORD" will be printed immediately after the input data. If a match is found, data elements from the record will be printed immediately after the input data. Each data element will be separated by a space. Since the inquiry response will be printed on plain continuous form paper, a clear plastic overlay will be used to identify the data elements. The data to be provided are as follows:

(a) PIIN or Document Number. The complete number will be printed if available. If no PMR Record was available and the Receipt Confirmation Card has not been processed, only the last five positions (from the Type A inquiry) will be printed.

(b) Supplemental PIIN. If the receipt is other than procurement and reverse billing is applicable, "bbRB" will be printed.

(c) CLIN or Supplementary Address. If data is not available, this field will be blank.

(d) FSC. Since the NIIN will be known, only the FSC portion of the NSN will be NSN will be printed if available, otherwise the field will be blank.

(e) UI.

(f) Condition Code.

(g) Management Code.

(h) Manager Code.

(i) Quantity. Will appear only if the Receipt Confirmation Card has been processed.

(j) Date Received.

(k) Confirmation Date. The date on which the Receipt Confirmation Card was processed, if applicable.

(l) Stow Date. The date on which the Receipt Stow Notice was processed, if applicable.

(m) Location. The complete location number will be printed if the Receipt Stow Notice identified a new location for the receipt. If the Receipt Confirmation Card has been processed and no new location was established on the Stow Notice or no Stow Notice has been processed, the warehouse area to which receiving forwarded the materiel for stowage will be printed in the first three positions of this field. If neither the Receipt Confirmation nor the Stow Notice has been processed, the field will be blank.

(4) Card Inquiry by NIIN. Prepare a coding sheet in the format of appendix B-146 using Action Code HY. Forward the coding sheet for keypunching and processing of the punched card in Data Systems. Review the appendix F-247 report the following day for the inquiry response. If no matching NIIN is found on the Suspended Receipt File, the response will be the NIIN in the appropriate column of the report followed by the message "NO RECORD". If matching records are available, a complete response will be provided for each matching record found on the file.

(5) Card Inquiry by TP Control Number. Prepare a coding sheet in the format of appendix B-146 using Action Code HX. Forward the coding sheet for keypunching and processing of the punched card in Data Systems. Review the appendix F-247 report the following day for the inquiry response. If no matching TP Control Number is found on the Suspended Receipt File, the response will be the TP Control Number in the appropriate column of the report followed by the message "NO RECORD". If a matching record is found, a complete response will be provided.

(6) Card Inquiry for the Total File. This type of inquiry must be used sparingly because of the computer time required to print the entire Suspended Receipt File. When the report is required for control purposes, the inquiry should be input no more frequently than once a week, preferably for weekend processing. The system will not accept more than one inquiry of this type per day. To enter the inquiry, prepare a coding sheet in the format of appendix B-146 using Action Code HZ. Forward the coding sheet for keypunching and processing of the punched card in Data Systems. The following day the F-247 will contain a printout of every record on the Suspended Receipt File.

d. Procedures for processing of inquiry violations appear in appendix E-165 V. When an inquiry results in no match to the file, it is considered to have obtained a valid inquiry response (NO RECORD) and is not treated as a violation.

5. DATA ENTRY INSTRUCTIONS

Inquiries may be keyed into a remote terminal, processed in card form through a remote card reader or processed in card form in Data Systems. Inquiries for the total file cannot be entered through a remote terminal, but must be processed in Data Systems. Prior to entry of the remote input through an terminal device, it is necessary to initialize the terminal IAW appendix E-194 P.

APPENDIX E-165 V

SUSPENDED RECEIPT FILE INQUIRY VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-44, Type N Remote Suspended Receipt File Inquiry - by NIIN.

b. Appendix B-45, Type Q Remote Suspended Receipt File Inquiry - by TP Control Number.

c. Appendix B-146, Suspended Receipt File Inquiry.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-106

3. PURPOSE CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to the Receiving Division for research, correction, and reentry of Suspended Receipt File Inquiries which have been rejected from computer processing. This procedure applies to inputs processed through a remote terminal or in card form in Data Systems.

b. Violations of remote inputs will be identified by the printing of Violation Reason Code (VRC) at the remote terminal from which the inquiry was entered. Violations of card inputs in Data Systems will appear on the Violation Printout (appendix F-85) with the errors identified by appropriate VRCs. In both cases, erroneous data elements will be underlined with asterisks.

c. When an inquiry input results in a no match condition, it is considered to have obtained a valid inquiry response (NO RECORD) and is not treated as a violation. Therefore, only content violations can occur on a Suspended Receipt File Inquiry. These violations are identified by validating the input data alone without reference to the file.

d. VRCs and definitions which apply are as follows:

VRC	DEFINITION
AY	Invalid NIIN.
CF	Action Code invalid.
D9	Invalid TP control number.

4. PROCESSING/RESEARCH INSTRUCTIONS

Actions related to the various VRCs are as follows:

a. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Inquiry is a Type N or Action Code is HY and the NIIN of the input is other than all numeric greater than zero (except alpha A, B, J, L, or S may be entered in the third position).

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct NIIN by reference to the source document and reenter.

b. VIOLATION REASON CODE CF. (Appendix B-146 input only.)

(1) REASON FOR VIOLATION/ERROR CONDITION:

Action Code is other than HX, HY or HZ.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct Action Code by reference to the source document and reenter.

c. VIOLATION REASON CODE D9.

(1) REASON FOR VIOLATION/ERROR CONDITIONS:

Inquiry is a Type Q or Action Code is HX and TP Control Number of input is other than all numeric greater than nine, the error is caused by a transposition of digits or entry of an erroneous digit which causes the validation computation to produce a check digit which does not equal the check digit entered in the input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct TP Control Number by reference to the source document and reenter.

5. REENTRY INSTRUCTIONS

When the correct data has been determined reenter the punched card or remote input IAW appendix E-165 P.

APPENDIX E-166 P

ELECTRIC ACCOUNTING MACHINE CARDS VIA IBM MODEL 1056 CARD READER

1. PURPOSE

This procedure describes the method for processing the input cards to be transmitted via remote date communication system.

2. APPENDICES USED IN THIS PROCESS

a. B Series Appendices

b. D Series Appendices

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Management Support Office, Inventory Office, Quality Control Office, Transportation and Traffic Management Office, Receiving Division, Warehousing Division, and Shipping Division.

4. PROCEDURES/INSTRUCTIONS

Processing personnel will:

a. Prepare input cards by keypunch process. (Note: Card(s) must have upper left corner cut.)

b. Deliver cards to operator, card reader.

c. Operator, Remote Keyboard.

(1) Terminal set-up. Control switches are positioned as follows:

(a) SYSTEM - Attend - ON.

(b) PRINTER 1 - Rec - ON.

(c) PRINTER 2 - Rec - ON.

(d) KEYBOARD - 1 - OFF.

(e) READER 1 - Send - ON.

(f) PUNCH 1 OR CPO -1- OFF.

(g) SYSTEM - Program - ON.

(h) EOB - Auto - ON.

(i) SYSTEM - ON.

(j) TEST - OFF.

(k) SINGLE CY - 1 - OFF.

(l) RDR STOP - 1 - OFF.

(2) Operating instructions:

(a) Place card(s) in hopper, top edge (12's edge) first, face down.

(b) Depress POLL REQUEST key.

(c) Remove card(s) when Model 1056 Reader has automatically reached EOB.

d. Processed card(s) will be temporarily filed by preparing Office/Division for use in violation research. Destroy input card(s) after one workday.

APPENDIX E-168 P

SHIPPING GOVERNMENT FURNISHED MATERIEL (GFM)

1. PURPOSE

This procedure describes the method of shipping GFM from storage at defense depots.

2. APPENDICES USED IN THIS PROCESS

a. Appendix C-11

b. Appendix C-19

c. Appendix C-32

d. Appendix C-58

e. Appendix F-42

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Shipping Division, Warehousing Division, and Transportation and Management Division.

4. PROCEDURES AND INSTRUCTIONS

a. DD Form 1348-1 and DLA Form 674, Shipment Planning Worksheet (SPW), will be received by Shipping Documentation Branch, Shipping Division, for shipments of GFM with the exception of shoe lasts. Where shoe lasts are involved, the SPW will be used in lieu of DD Form 1348-1 and no Unit Load Tally is required.

b. Shipments of GFM are provided under bailment or nonbailment depending on Advice Code in pos. 65-66 of DD Form 1348-1, as described in chapter 13, paragraph 313201 of this volume.

c. Shipping Documentation Branch will:

(1) Add exception data as required.

(2) Record following information in GFM Control Register when locally required:

Date Received
Date to be Shipped
Shipment Unit Number
Document Number
Method of Shipment
Bailment - Nonbailment

(3) Assure location is available on DD Form 1348-1.

(4) Prepare Military Shipment Label Stencil (DD Form 1387) and place in message envelope with DD Form 1348-1 and forward to GFM Clerk, Warehousing Division.

d. GFM Clerk, Warehousing Division, will make following entries in the control register when locally required:

Date Received
Time Received
Shipment Unit Number
Document Number
Date Assigned to Stock Selector

e. Stock Selector, Warehousing Division, receives all copies of DD Form 1348-1, selects stock from location provided, and moves LTL to packing area. Annotates type of container, weight, and cube of unit pack on the DD Form 1348-1. Pulls pallet cards and delivers with annotated DD Forms 1348-1 to the GFM Clerk, Warehousing Division.

f. GMF Clerk, Warehousing Division.

(1) Prepares Unit Load Tally from pallet cards. Files pallet cards and copy of DD Form 1348-1 for at least 90 days, then destroys. Furnishes Unit Load Tally, Shipment Label Stencils, and five copies of DD Form 1348-1 to Operations Branch, Shipping Division, on LTL.

(2) Furnishes five copies of Unit Load Tally to Stock Readiness Branch, Warehousing Division, on truckload lots, annotating date and place sent on the control register.

g. Operations Branch, Shipping Division.

(1) Receives GFM Shipments of LTL with documentation to include, Shipment Label Stencils, Unit Load Tally, and five copies of DD Form 1348-1.

(2) Attaches above documentation to materiel and forwards to domestic packing area.

(3) Utilizes data from DD Form 1348-1 to post Summary Analysis of Released Workload, part 2, appendix F-42; and forwards five copies of DD Form 1348-1 with Unit Load Tally to Shipping Documentation, Branch, Shipping Division.

h. Documentation Branch Shipping Division.

(1) Receives all copies of SPW, DD Forms 1348-1, and annotates the following for each line of SU:

Quantity
Number Pieces
Type Pack
Package Number
Weight and Cube

(2) Destroys copies number 2, 3, and 4 of SPW, retains copy number 1 of SPW; and forwards four copies of DD Form 1348-1, with six copies of Unit Load Tally Sheets and one copy of SPW to the Commercial Traffic Branch, Transportation and Traffic Management Office.

i. Contractor Pick-Up.

When materiel is picked up by contractor's truck bailment, ensures that the signature of the truck driver is obtained on the DD Form 1348-1. The GFM Clerk, Warehousing Division, receives DD Forms 1348-1 and Unit Load Tally Sheets and makes necessary entries in the GFM Control Register, if required.

j. Denials.

Depots will report partial or complete denials by telephone to appropriate DSC. No issues will be made on partial denials unless so instructed by DSC. Denials reported by telephone will be confirmed by DIC A6_ documentation.

6. DISTRIBUTION OF DOCUMENTATION

a. One copy of DD Form 1348-1 and one copy of Unit Load Tally will be forwarded to appropriate DSC/ICP upon completion of shipment, either bailment or nonbailment.

b. Transportation and Traffic Management Office will secure proper signature on shipping documentation and file IAW chapter 13, paragraph 313201a(3) and b(5) of this volume.

c. One copy of DD Form 1348-1, Unit Load Tally Sheet, and SPW to Shipping Documentation Branch for preparation of closeout documents, clearing control register, and filing.

APPENDIX E-169 P

MOFAST PARTIAL LINE DELETE

1. PURPOSE

This procedure describes the process that will be utilized to cancel a partial (13 position) SU and close the SU/LI record.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-151

b. Appendix D-138

3. RESPONSIBILE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

This process will reverse a partial line action and delete the applicable shipment unit. Only one partial line can be deleted per entry. The partial being deleted must be the last partial for the applicable shipment (deletion of the last partial will cause the previous partial to become the last partial). Deletion of additional partials will require additional entries. The shipment unit status of the partial being deleted and the previous partial must be A.

b. CRT Initialization.

(1) Key in $$UWFQ20.

(2) Press the ENTER key. The entry will dedicate the CRT to partial line delete with the following display:

```
UWFQ20-00 DELETE PARTIALED LINE ITEM
ENTER DATA
```

NOTE: The CRT will remain dedicated to the partial line delete input until another $$ prefix is entered.

c. The CRT operator will key in data following the ENTER DATA message utilizing the following format:

AAAAAAAAAAAAA,B

Where:

A - Shipment Unit Number (13 positions)
B - Check Digit

If the data is entered successfully the following message is displayed:

```
AAAAAAAAAAAAA,B
PROCESS COMPLETED
ENTER DATA
```

If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

5. ERROR MESSAGES/ACTION

The following error messages will include the input that generated the error condition as part of the display.

ERROR MESSAGE	CAUSE/ACTION
AAAAAAAAAAAAA,B INVALID ENTRY ENTER DATA	Probable Cause: Data entered does not conform to the specified input format. Action: Review entered data for errors and reenter data.
AAAAAAAAAAAAA,B INVALID CHECK-DIGIT ENTER DATA	Probable Cause: Invalid check digit or a transposed number in the SU number. Action: Verify SU number, check digit and reenter data.
AAAAAAAAAAAAA,B PARTIAL SU NOT FOUND ENTER DATA	Probable Cause: Operator has entered an incorrect SU/LI number or the SU has cleared the In-Process File. Action: Verify the SU number and reenter data. If message persists, inquire (appendix E-234 P, part B, $$UWFH55) to verify that the SU is not on file.
AAAAAAAAAAAAA,B PARTIAL LI NOT FOUND ENTER DATA	Probable Cause: Operator has entered an incorrect SU/LI number or the SU has cleared the In-Process File. Action: Verify the SU number and reenter data. If message persists, inquire (appendix E-234 P, part B, $$UWFH55) to verify that the SU is not on file.

ERROR MESSAGE	CAUSE/ACTION
AAAAAAAAAAAAA,B PARTIAL SU STATUS INVALID ENTER DATA	Probable Cause: SU status is invalid for update being attempted (status is other than A). Action: Inquire (appendix E-234 P, part B, $$UWFH55) to determine current status. The SU status can be returned to A utilizing program $$UWFH25, CC entry code (appendix E-234 P, part A) providing that if a GBL number is assigned, it has not been printed (status Z). NOTE: If the SU is part of a consolidated pack and has a status code of K, M, or N, it must be processed through the UNCHAIN option in program $$UWFF75 (appendix E-224 P) prior to entry of CC type action, program $$UWFH25.
AAAAAAAAAAAAA,B PARTIAL SU STATUS INVALID ENTER DATA	Probable Cause: SU status is invalid for update being attempted (status is other than A). Action: Inquire (appendix E-234 P, part B, $$UWFH55) to determine current status. The SU status can be returned to A utilizing program $$UWFH25, CC entry code (appendix E-234 P, part A) providing that if a GBL number is assigned, it has not been printed (status Z).
AAAAAAAAAAAAA,B PREVIOUS SU NOT FOUND ENTER DATA	Probable Cause: Operator has entered an incorrect SU/LI number or the previous partial for this SU has cleared the In-Process File. Action: Verify the SU/LI number and reenter data. If message persists inquire (appendix E-234 P, part B, $$UWFH55) to verify that the SU/LI is not on file.
AAAAAAAAAAAAA,B PREVIOUS LI NOT FOUND ENTER DATA	Probable Cause: Operator has entered an incorrect SU/LI number or the previous partial for this SU has cleared the In-Process File. Action: Verify the SU/LI number and reenter data. If message persists inquire (appendix E-234 P, part B, $$UWFH55) to verify that the SU/LI is not on file.

ERROR MESSAGE	CAUSE/ACTION
AAAAAAAAAAAAA,B NOT LAST PARTIALED ENTER DATA	Probable Cause: Operator is attempting to delete other than the last partial. Action: Delete the last partial first. Delete other partials in descending order until the desired partial is deleted.
AAAAAAAAAAAAA,B UWFQ20, BAD RETURN FROM UWFQ20 ******** ENTER DATA	Probable Cause: System error has occurred. Action: Annotate the message displayed and notify supervisor.

APPENDIX E-170 P

ACTIVATING WORKLOAD FROM THE INVENTORY WORKLOAD BANK

1. PURPOSE

This procedure contains instructions for activating workload from the Inventory Workload Bank (IWB) for physical count.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-90

b. Appendix B-91

c. Appendix F-16

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, Directorate of Distribution.

4. PROCEDURES/INSTRUCTIONS

a. The forecast of NSNs to be counted, outlined in appendix F-16, is the basic document reflecting summary data on record in the IWB and is the source document for activating workload.

b. Workload may be pulled from appendix F-16, part I report, by use of the appendix B-90 format. Workload from appendix F-16, part II, report, may be accomplished by use of appendix B-91 format. Workload may be pulled from appendix F-16, part III report, by use of the appendix B-170 format. Multiple inputs can be made for any given day and with the same cutoff date.

c. Based on cutoff dates established by the DSC inputs and local resources available to count, the Inventory Office will prepare input appendices B-90 and B-91 to schedule workload for a given day. Care will be taken to only schedule those NSNs that can be counted in a single workday. High volume and fast moving items should be scheduled in the first part of a week to provide time for completion of inventory and not delay MROs over the weekend. Slow moving items should be scheduled during the last part of the week, thereby reducing the possibility of delaying MROs. Determination of the cutoff date on input to activate workload from the IWB is a significant and important factor in the workload activation process. The cutoff date cannot be less than 5 days from the date the input is to be processed by the computer. If less, the input will be rejected. The date may be greater than 5 days in the future, but the locator will not be flagged and control of documents will not begin until 5 days before the cutoff date regardless of the date the NSN is activated.

d. Items scheduled as sample inventory counts will be pulled as a single lot for a given day.

e. Data may be deleted from the IWB by input of appendix B-90, with Action Code WY.

f. Inquiry of specific NSNs in the IWB may be accomplished by input of appendix B-90, with an Action Code GA. This action will generate an F-16, part 5 Report.

NOTE: Once a cutoff date is established, that date will remain in the IWB until flag date (5 days before cutoff date) is reached (when flag date has passed, the inventory may be canceled by input of a DIC ZAS, appendix B-70).

g. Deleted records will be reported on F-117 report. If inventory is still required, an appendix B-67 input should be prepared to reestablish record in the IWB.

APPENDIX E-171 P

TELEPHONE FOLLOWUP REQUESTS FROM REQUISITIONERS/DSC(S)

1. FORMS/REPORTS USED

a. Appendix B-115, DIC ZCT, MRO Register/History Inquiry.

b. Appendix F-67, MRO Inquiry Answer.

2. PURPOSE

This procedure describes the authorized type of telephone followup and actions required to answer them.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipping Documentation Branch, Shipping Division, Director of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Telephone followups will be accepted and manually processed only when the following criteria are met:

(1) Materiel Release Orders for medical items wherein receipt of the item has a direct bearing on health and welfare of the persons served by the requisitioner.

(2) In exceptional cases wherein an emergency or special conditions have arisen since the requisition was submitted, the Branch Chief exercising good judgement may authorize answer procedures on other IPG I Materiel Release Orders only.

b. In all other cases, callers will be instructed to submit the appropriate followup transaction via AUTODIN.

5. PROCESSING INSTRUCTIONS

a. If accepted, the caller will be required to furnish the following information:

Document Number
Suffix Code
Issue Priority Group
National Stock Number

b. Research all in-process or recently completed parcel post records, GBLs, and Logair/Quick Trans manifests for record of the MRO; prepare a Type B inquiry to obtain warehouse locations and search warehouse for Materiel Release Order.

c. If the Materiel Release Order is found during the search, call the inquirer and furnish following data as applicable:

(1) Planned shipment date and planned mode.

(2) Actual mode, actual date shipped to include when applicable; parcel post insured number, TCN, GBL or manifest number and carrier.

d. If Materiel Release Order is not located, caller will be informed that data will be furnished as soon as possible after receipt of MRO History Reply (appendix F-67).

e. Utilizing data furnished prepare MRO Register/History Inquiry Card (appendix B-115) and process to the computer for printout of MRO History Reply (F-67).

f. Upon receipt of (F-67) inform caller of status of MRO then destroy the F-67.

APPENDIX E-177 P

RECONCILIATION OF OPEN MRO(S)

1. PURPOSE

This procedure prescribes the conditions under which MROs may appear on the open reconciliation report and the appropriate action necessary to correct the discrepancy.

2. REFERENCES

a. Appendix D-14

b. Appendix F-47

3. FREQUENCY

Upon request (recommended quarterly), to the Data Systems Manager to run MOWASP section UWTROOM. This run requires from one to four hours based on number of open records and size of the MRO History File.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Office of Data Systems.

b. Shipping Documentation Branch, Directorate of Storage and Transportation.

5. PROCEDURES/INSTRUCTIONS

a. The Open MRO Reconciliation Report consists of four parts as follows:

(1) Part I - MRO records open in MRO History only, not matching an open record in the SU File or the workload bank.

(2) Part II - MRO Bank Report lists MRO records in the bank with no MRO History or out-of-balance record, quantity record unbalanced.

(3) Part III - Shipment Unit Add-On File Report lists MRO records in that file with no MRO History record or out-of-balance record.

(4) Part IV - Shipment Unit File Report lists MRO records open in the SU File with no MRO history record or out-of-balance record.

b. The Shipping Documentation Branch, upon receipt of the open MRO Reconciliation Report (F-47) will take the following action:

(1) Part I:

(a) Items appearing on this report are MROs in the MRO History File with no matching transaction record or an out-of-balance record condition with no additional record of the transaction throughout the system. Corrective action should include:

1. Review GBL/TCN Cross-Reference Listing, appendix F-43, from MRO released date, to locate GBL numbers assigned to applicable activity address. Screen GBLs for line item shown on F-47 report.

2. When shipment is confirmed, request Data Systems Manager to delete the record or use ZAQ transaction, appendix B-123 to place the history record in DP Status.

3. When evidence of shipment cannot be located, contact the appropriate DSC/ICP, requesting status in manager's history file. When status received, request Data System Manager to delete the record.

(b) Items appearing on this number are transactions that have been canceled from the workload bank. To correct these entries, take the following corrective action:

1. Prepare a ZBJ locator basic interrogation.

2. Screen for an inventory cutoff date, if inventory date is subsequent to the MDT of the erroneous transaction. Prepare an AG6 transaction (appendix B-8).

3. Forward the cancellation to the DSC under cover letter explaining that they are old cancellation actions on items that have been inventoried since the initial cancellation request.

4. Request that the Inventory Manager determine the appropriate action required.

5. Specify that the DSC History Record for these MROs should be closed.

6. If the locator interrogation does not indicate a subsequent inventory has been accomplished, prepare an AG6 cancellation and transmit to the DSC. Report all records cleared by the above actions to the Data Manager requesting that they be removed from the MRO History File.

(c) Items appearing on this report with shipment units numbers should be reported to the Data Manager for removal from the MRO History File. These items are recorded at the ICP in two categories as follows:

1. MRO Records already closed in the ICP Files.

2. MRO Records open in the ICP files with advance delivery dates from followup action. Removal of the record from MRO History of category in subparagraph (a) 2 and (b) 2 items above, will create an AE6 reply at the time of the next followup.

(2) Part II:

(a) Items appearing on this report are MROs in the workload bank with an out-of-balance condition in the History File.

(b) These are items in the workload bank that have had a partial cancellation processed against them, therefore, causing an out-of-balance condition.

(c) No corrective action is required by the DP. Release of the MRO from the workload bank and subsequent confirmation action will automatically correct all records.

(3) Part III:

(a) Items appearing on this report are MROs in the Shipment Unit Add-On File with no matching MRO History record or an out-of-balance condition.

(b) If the section UWTROOM is run subsequent to a Shipment Unit update and History update this part of the report will not be received; items will appear in part IV.

(4) Part IV:

(a) Items appearing on this report are MROs in the Shipment Unit File with no matching History record or an out-of-balance condition.

(b) These MROs will be duplicates of an MRO in history that has been shipped previously.

(c) Locate the applicable MRO.

(d) Prepare a ZBM transaction to clear the Shipment Unit File and place the item in DP status.

(e) Report the MRO to the DSC as a duplicate, by preparing a Supply Status Card, DIC AE6 with Status Code CF in pos. 65-66, transmit document to DSC.

6. DISPOSITION OF REPORT

Report should be retained pending the removal of the history transactions reported to the Data Manager and then destroyed.

APPENDIX E-178 P

MRO STATUS DETAIL REQUEST CARD

1. PURPOSE

This card input (DIC ZUG) is used to request printout of MRO Status Detail listings, appendices F-78 and F-87.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-58

b. Appendix D-105

c. Appendix F-44

d. Appendix F-78

e. Appendix F-87

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Shipping Documentation Branch.

b. Commercial Traffic Branch.

4. PROCEDURES/INSTRUCTIONS

a. Input will be used to request printout of specific criteria of line items on appendices F-78 and F-87, as outlined in appendix B-58 after review of appendix F-44, MRO Status Summary Listing.

b. Only one detail card can be input for each report and must be coordinated with the Office of Data Systems. DST may request through ODS that the entire range of MRO status detail be output in the F-78/F-87 reports; however, ODS will not process both a request for a complete and a specific detail on the same report. When both requests are received, the complete detail report will be output.

APPENDIX E-178 V

MRO STATUS DETAIL REQUEST CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-58, MRO Status Detail Request Card, DIC ZUG.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-105

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

The Shipping Documentation Branch will research, correct and reenter violated MRO Status Detail Request Cards in accordance with this procedure. Reasons for computer rejection by Violation Reason Codes, in alphabetical order, are listed below.

VIOLATION REASON CODE	DEFINITION
DA	Stock Location Group Code invalid.
DH	IPG indicator invalid.
JA	Age category indicator invalid.
KX	Delay Reason Code invalid.
LA	Transportation Hold Code invalid.
LD	Detail report indicator invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE DA.

(1) REASON FOR VIOLATION/ERROR CONDITION:

(a) If pos. 7 is 0, pos. 8-31 must be blank.

(b) If pos. 7 is alpha, only alpha entries or blanks are acceptable in pos. 8-31.

(c) If pos. 7 is blank.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch card and resubmit.

b. VIOLATION REASON CODE DH.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Field positions 32-34 must contain at least one numeric one entry. The only acceptable entries are 1 and 0.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch and resubmit.

c. VIOLATION REASON CODE JA.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Field positions 56-57 and 58-59 must contain numerics 01 through 10. Field positions 58-59 must be equal to or greater than pos. 56-57.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch and resubmit.

d. VIOLATION REASON CODE KX.

(1) REASON FOR VIOLATION/ERROR CONDITION:

(a) If pos. 35 is 0, pos. 36-47 must be blank.

(b) If pos. 35 is alpha/numeric, entries in pos. 35-47 must be alpha or blank.

(c) If pos. 35 is blank.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch and resubmit.

e. VIOLATION REASON CODE LA.

(1) REASON FOR VIOLATION/ERROR CONDITION:

(a) If pos. 48 is 0, pos. 49-55 must be blank.

(b) If pos. 48 is alpha/numeric, pos. 48-55 must be alpha or blank.

(c) If pos. 48 is blank.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch and resubmit.

f. VIOLATION REASON CODE LD.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Field position 4 must be numeric 1 or 2.

(2) PROCESSING/RESEARCH REQUIRED:

Review input to determine error condition. Take action to determine correct entry(s), repunch and resubmit.

APPENDIX E-179 P

RECEIPT AND ISSUE OF MULTIPLE MANAGED ITEMS

1. PURPOSE

This procedure describes the method for receiving, controlling and issuing of multiple managed items for inclusion in an end item. In addition, this procedure describes the method of processing multiple managed items which are accumulated as a result of a disassembly action.

2. RESPONSIBLE ORGANIZATIONAL ELEMENT

Unit and Set Assembly Branch, Warehousing Division, Directorate of Storage and Transportation.

3. PROCEDURES/INSTRUCTIONS

The activity performing the operation will:

a. Receive from the DSC a Project Order (DLA Form 531) to perform an operation such as assembly, repair, manufacture, alteration, conversion or modification of an end item.

b. Return a copy of Project Order to the DSC advising of the actual point where the operation will be performed and the ship to, mark for information in order that the component items can be shipped directly to the activity performing the operation.

c. Receive from the center directing the operation a prepunched materiel receipt card (DIC D4_ or D6_) for each stock number being shipped directly to the operation area. Notify the warehouse section in order that space can be allotted for the shipment.

d. Receive copies of shipping document (DD Form 250/DD Form 1348-1) indicating that materiel has been received at the operation point. Copies of DD Form 250 will be distributed in accordance with instructions on the form.

e. Annotate on the prepunched Materiel Receipt Card, quantity from above mentioned shipping document and the date received. Also, condition of the materiel.

f. Annotate necessary information on the manual locator card.

g. Mail the annotated prepunched Materiel Receipt Card to the DSC reflected in pos. 4-6 of the card.

h. Receive by mail from the DSC, Materiel Release Orders. Drop quantity requested from the manual locator card for the stock number requested and applicable document number. Forward DD Form 1348-1 (five copies) to the warehouse area. Hold one copy of the DD Form 13481 in suspense pending completed action.

i. Receive from the actual operation point four copies of DD Form 1348-1 indicating that materiel has been physically moved from the warehouse area to the operation area. Files are to be set up by Directive Number, pos. 54-56, of DD Form 1348-1, where applicable, otherwise, by Document Number.

j. Forward Materiel Confirmation Card to the DSC cited in pos. 67-69. This document will serve as a materiel release confirmation or a partial or complete denial to the DSC. In the case of partial or complete denials, the quantity denied will be annotated.

k. Receive by mail from the DSC, information regarding NSN, unit of issue changes, and so on. Make necessary changes to the locator record and the physical stock where applicable.

l. Receive instructions from the DSC relative to disposition of multiple managed items accumulated as a result of a disassembly directive. For those items moved into the operation warehouse, forward a National Receipt Card, D6L, to the DSC directing the disassembly operation.

m. Receive from the DSC a letter requesting a special inventory. Compare the physical count with the count on the manual locator card. Adjust where necessary and forward by letter to the appropriate DSC the physical count.

APPENDIX E-180 P

SUPPLY DENIALS

1. PURPOSE

This procedure establishes a uniform method for the research and reporting of Supply Denials.

2. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Warehousing Division.

(1) Initial search for materiel.

(2) Report shortages to Inventory Control office.

(3) Initiate action(s) to prevent recurring denials.

b. Inventory Control Office.

(1) Research records.

(2) Final search of storage areas.

(3) Report denial to Shipping Documentation Branch.

c. Shipping Documentation Branch. Preparation and submission of denial data to Office of Data Systems (ODS).

d. ODS. Process and transceive denial data to the appropriate DSC/ICP.

3. POLICY/CRITERIA

a. Supply denials, on items of pilferable nature, when pilferage is indicated, will be reported to the Security Division through channels by the Warehousing Division.

b. Issue Priority Group (IPG) I denial investigation, due to time limitations, will be expedited. Research will be limited to receiving records, temporary locations, and materiel enroute to permanent locations. In the event a denial is reported and the materiel is found later, the DSC/ICP will be notified by TWX within 24 hours by the Inventory Control Office.

c. IPGs II and III MROs will be thoroughly investigated prior to submitting denial to the DSC/ICP. Warehouse and Inventory personnel will search all available locations and available records to locate stock or reveal reason(s) for shortages. Areas to search will include, but are not limited to inspection, stock catalogs, receiving, inventory and the storage action document (appendix F-202).

d. Denial Time-Frame. Denials will be processed (to include investigation and confirmation) on or before the Mandatory Date to Transportation (MDT) shown on the DD Form 1348-1.

e. Special Inventories. Special inventories, as a result of supply denials, will not be accomplished until requested by the DSC/ICP.

f. DD Form 1225, Storage Quality Control Report. When a denial is initiated as a result of stock being found unserviceable or misidentified, the stock picker will notify personnel of Stock Readiness Branch who will inspect materiel, initiate DD Form 1225, and forward to Quality Control Office for immediate reporting to DSC/ICP.

g. Warehousing personnel will obtain Type B inquiry(s), search all available locations, then notify warehouse foreman of pending denial. The warehouse foreman will personally check locations and adjacent areas for stock and determining stock is not available report shortage to Inventory Control Office.

h. Denials will be reported through ODS to the proper DSC/ICP, utilizing DD Form 1348m, Materiel Release Document prepared on hand and recorded for a Condition Code other than the outlined below will be entered in pos. 72 of the A6_.

i. Management Codes. The following Management Codes (with applicable Action Code for appendix B-99, DIC ZBM) will be used in reporting supply denials to DSC/ICPs:

MANAGEMENT CODE	ACTION CODE	USE
1	DT	Denied. Stock exhausted for stock number and Condition Code requested. Unsuccessful search of stored materiel has been made. Materiel may be on hand and recorded for a Condition Code other than the requested code.
2	DK	Denied. Materiel in physical location found to be other than recorded condition. Materiel adjustment transaction will be provided to the managing DSC. This code is used to indicate the physical materiel has, for example, deteriorated, been damaged, or found to be incomplete and requires the assigning of a new Condition Code.
3	DJ	Denied. Materiel not available having the required shelf-life as specified on the release document. Materiel adjustment transaction is not pertinent.
4	DE	Denied. Materiel not available in the type pack specified on the release order (subsistence only).

MANAGEMENT CODE	ACTION CODE	USE
5	DG	Denied. Materiel in physical location found to be misidentified. Reidentification of assets in process and storage location will advise results by DD Form 1225. Assets not available in the physical location to supply requests stock number.
8	DL	Warehouse denial due to narcotic materiel not available to supply exact quantity MRO in support of FMS.
9	DM	Denied. Materiel was ordered in one continuous length but is not so available.

4. PROCEDURES/INSTRUCTIONS

a. Warehouse stockpicker will receive DD Form 1348-1, Release Receipt Document, printed with locations, from Foreman Area Control Branch and proceed to location to select stock. Select stock in accordance with NSN, item description, condition, quantity, UI, and as applicable type of pack, date of pack, and so on, as indicated on DD Form 1348-1. When sufficient stock is not available in locations printed on DD Form 1348-1, obtain additional locations, Type B inquiry, and attach acquired location listing to DD Form 1348-1. (Procedure for obtaining additional locations - appendix E-163 P.) Check additional locations for availability of stock. Check all warehouse sources to locate stock. The current status of a receipt action (if a receipt action for a specific item is in process or where it has been stowed) can be obtained by implementing appendix E-165 P. (Note: When sufficient stock is in location to fulfill DD Form 1348-1 requirement, partial quantities will not be removed until Inventory Control Office has completed research for the item. Warehouseman will then select stock immediately upon return of partialed MRO.)

(1) When stock is exhausted:

(a) Line through, annotate with kill and initial each location that is being deleted on the DD Form 1348-1 and the Type B inquiry listing.

(b) Delete the location by utilizing the Storage Location Identification Label, if available.

(c) If label is not available and location is still recorded on the computer, prepare DLA Form 536 Delete. The Type B inquiry will indicate whether location is still recorded on the computer record. (Note: Do not prepare delete transaction if location is flagged for replenishment action.)

(2) When quantity of stock is short, annotate quantity short, and indicate all locations and other areas that have been searched with the shortage still existing.

(3) Forward all copies of DD Form 1348-1, Type B inquiry listing and DLA From 536 attached to Foreman Area Control Branch advising him of the shortage.

b. Foreman Area Control Branch will personally check location(s) for stock and sign DD Form 1348-1 certifying unavailability of item/quantity after an exhaustive search has been made to locate same. Forward denial document with attachments to Inventory Control Office. Forward DLA Form 536 via keypunch/OCR typist to Office of Data Systems.

c. Inventory Control Office personnel will receive the potential denial document with attached Type B inquiry listing and annotated information. Process as follows:

(1) "NMCS" and "999" potential denials investigation and research must be completed within eight hours.

(2) All other IPG I potential denials investigation and research will be expedited. (Note: Warehouse denials will not be reported, regardless of shipment priority, until receipts have been screened to determine if materiel is enroute to permanent location or being held in other temporary location.)

(3) Make search for shortages on all other potential denials. Areas to be searched will include, but are not limited to, inspection, processing, C&P, storage, and temporary location of receipts. Records to review will include but not be limited to inspection, master stock catalog, appendix F-269, Denials and Deleted Location Listing, and appendix F-202, Storage Action Document.

(4) Accomplish the following actions:

(a) Sufficient quantity of materiel is located to complete shipment:

1. Extract one copy of DD Form 1348-1, annotate with appropriate research information and forward to the Chief, Warehousing Division.

2. Enter location of materiel on remaining copies of DD Form 1348-1 and forward to proper Area Control Branch for stock selection.

(b) Partial denial:

1. Make the following entries on DD Form 1348-1:

a. Circle quantity ordered shipped in pos. 25-29; enter quantity available above the circle.

b. Circle quantity printed in block Q; enter quantity available above circle.

c. Enter quantity denied and appropriate Management Code in block U.

d. Sign and date in lower part of block D.

2. Reproduce one copy of DD Form 1348-1, annotate with research information and forward to Chief, Warehousing Division.

3. Forward one copy of DD Form 1348-1 to Shipping Documentation Branch. (Note: Quality Control Division/Branch will select samples, complete quality check and return copy of documents to Inventory Control Office prior to submission of DD Form 1348-1 to Shipping Documentation Branch.)

4. Forward remaining copies of DD Form 1348-1 to the proper Area Control Branch for stock selection.

(c) Total denial:

1. Make the following entries on DD Form 1348-1:

a. Circle quantity ordered shipped in pos. 25-29.

b. Circle quantity printed in block Q.

c. Enter quantity denied and appropriate Management Code in block U.

d. Sign and date in lower part of block D.

2. Forward original copy of DD Form 1348-1 to Shipping Documentation Branch. Forward a copy to appropriate Area Control Branch. Forward remaining copies to Quality Control Division/Branch.

d. Foreman Area Control Branch will receive results of inventory research. Direct selection of stock upon return of partialed MRO. Ensure deletion of exhausted location(s). Prepare DLA Form 536 for location(s) not on computer record and containing stock after MRO has been filled. Forward DLA Form 536 via keypunch/OCR typist to ODS. Chief, Warehousing Division will receive and review a copy of DD Form 1348-1 and take action deemed necessary to prevent recurrence of discrepancy.

e. Shipping Documentation Branch will receive copy of DD Form 1348-1 indicating a supply denial action. Annotate/verify the quantity denied in block U and date of action. Forward DD Form 1348-1 through keypunch/OCR typist for preparation of appendix B-99, MRO Control/Status Request Card, DIC ZBM to update computer record and provide confirmation/status to DSC/ICP. File completed DD Form 1348-1 for one year then destroy.

5. DD FORM 1348-1 WITH NO WAREHOUSE LOCATION (NLD)

a. Shipping Documentation Branch will receive all DD Form 1348-1, Release/Receipt Documents with no warehouse location cited by the computer. "No Loc" MROs/DROs are assigned to Major Sort Group Code B by the computer. Forward all NLDs to Inventory Control Office.

b. Inventory Control Office will receive documents and process as follows:

Submit Type B inquiry to computer.

(1) Location available. Extract a copy of DD Form 1348-1, annotate with research information and forward to Chief, Warehousing Division. Enter location of materiel on remaining copies of DD Form 1348-1 and forward to the proper Area Control Branch for stock selection.

(2) No location available. Research the following:

(a) Appendix F-269, Denials and Deleted Location Listing.

(b) Appendix F-51, Emergency Item Locator Record Listing.

(c) Appendix F-52, Item Locator Transaction Record.

(d) Appendix B-25, Physical Inventory Count Cards.

(e) Query Quality Control Branch on stock other than Condition Code A.

(3) Annotate DD Form 1348-1 with available information. Results of investigation will indicate areas and location to be checked. When materiel is found, process DD Form 1348-1 as outlined in paragraph 5b(2)(a) above. When materiel cannot be found, denial action will be initiated and copies of DD Form 1348-1 will be distributed as outlined in paragraph 4c(4)(c) above.

APPENDIX E-182 P

SUSPENDED RECEIPT FILE RECORD DELETIONS

1. PURPOSE

This procedure describes the method for deleting a record in the Suspended Receipt file.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-43, Type D Suspended Receipt Record Deletion.

b. Appendix B-97, Suspended Receipt Record Deletion, DIC ZZN.

c. Appendix D-43, Suspended Receipt Record Deletion.

d. Appendix E-102 P, Procedures for Preparing Receipt Record Deletion.

e. Appendix E-193 P, Procedures for Processing the Report of Receiving Actions Required.

f. Appendix E-194 P, Initializing Receiving Teleprocessing.

g. Appendix F-68, Deleted Suspense Record Listing.

h. Appendix F-200, Receipt Control Document (RCD-1).

i. Appendix F-202, Stow Action Document (SAD-2).

j. Appendix F-246, Report of Receiving Actions Required.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Operations Branch and Receipt Documentation Branch, Receiving Division, DS/T, are responsible for processing Suspended Receipt Record Deletions, when necessary.

4. PROCEDURES/INSTRUCTIONS

a. The Suspended Receipt Record Deletion will be used to delete erroneous records from the suspended Receipt File. Deletion action may be used when:

(1) The original Type A inquiry was prepared using an incorrect NIIN.

(2) Type A inquiry activity was performed in error.

(3) The Receipt Confirmation has been prepared and input with a Condition Code error, while the materiel was released to Storage Division.

(4) The original data error (on the A inquiry) cannot be corrected in Suspended Receipt Maintenance action or any combination of the above which renders the original receipt document package useless.

b. When a record is deleted because a data element was in error in the Type A inquiry, a new type A inquiry using the correct data element should be processed immediatly after the deletion has been effected. A type D remote input will be answered by the printed response "OK" when a valid deletion action is processed. A listing of all deleted records will be output on the day following the deletion IAW appendix F-68, Deleted Suspense Record listing.

c. When a deletion is processed to a Suspended Receipt File record which already contains Stow Notice information, the record will be deleted but the stow information will be printed out for reentry. If the record is deleted using a Type D remote input, the stow information will be printed immediately at the remote terminal from which the deletion was entered. If the record is deleted using the ZZN card input, the stow information will be printed on the Report of Receiving Action Required (appendix F-246) the following day. See appendix E-193 P.

d. In every case in which the deletion action is used to modify NIIN, Condition Code, or Type Pack after the materiel has been turned over for stowage, Storage Division will be notified to assure that the materiel is stowed and labeled correctly. In addition, two copies of the SAD-2 produced from the new Type A inquiry, together with the RCD-1 (one copy), will be forwarded to the Warehouse Area responsible for stowing the receipt.

e. The following instructions apply to entry of the Suspended Receipt Record Deletion when the remote input (appendix B-43) is used on the remote keyboard IAW appendix E-194 P.

(1) Enter D in the first position.

(2) Enter the TP Control number of the record to be deleted in pos. 2-7.

f. The following instructions apply to entry of the Suspended Receipt Record Deletion when the card input (appendix B-97) is to be processed in Data Systems. An appropriate coding sheet will be prepared for keypunching of a punched card.

(1) Enter ZZN in the first three positions.

(2) Enter the TP Control Number of th record to be deleted in pos. 4-9.

g. Procedures for entry of the Type A inquiry to reestablish the Suspended Receipt Record appear in appendix E-102 P. Procedures for correcting violations in the Suspended Receipt Record Deletion input appear in appendix E-182 V.

5. DATA ENTRY INSTRUCTIONS

The appendix B-43 format may be entered over a keyboard at a remote terminal or keypunched in a punched card. Prior to entry at a remote input it is necessary to initialize the terminal IAW appendix E-194 P. The appendix B-97 format will utilize punched cards.

APPENDIX E-182 V

SUSPENDED RECEIPT FILE RECORD DELETION VIOLATIONS

1. INPUT DOCUMENTS

a. Appendix B-43, Type D Remote Suspended Receipt Record Deletion.

b. Appendix B-97, Suspended Receipt Record Deletion, DIC ZZN.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-48

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

a. This appendix provides instructions to the Receipt Documentation Branch for research, correction, and reentry of Suspended Receipt Record Deletions which have been rejected from computer processing. This procedure applies to inputs processed through a remote terminal or in card form in Data Systems.

b. Violations of remote inputs will be identified by the printing of a VRC or an error message at the remote terminal from which the input was entered. Violations of card inputs will appear on the Violation Printout (appendix B-85) with the errors identified by appropriate VRCs. In both cases erroneous data elements will be underlined with asterisks.

c. Two types of violations can occur:

(1) Content Violations:

Those errors which normally can be identified by reviewing the input alone. Such violations include invalid code entries and data incompatibilities wherein one code or data entry conflicts or is not compatible with another in the input. These violations always require correction to the input.

(2) Process Violations:

Those errors which are identified by comparing or attempting to compare the input with a computer file record. Such violations include mismatches between key elements in the input and a related file, and data incompatibilities wherein data entered in the input conflicts or is incompatible with data in the matching file record. These violations may require correction to the input or the file record.

d. VRCs and definitions which apply are as follows:

VIOLATION REASON CODE	DEFINITION
D9	TP control number invalid.
SX (No Record)	Receipt actions invalid (does not match file record on TP control number).

4. PROCESSING/RESEARCH INSTRUCTIONS

a. Content Violation - VIOLATION REASON CODE D9.

(1) REASON FOR VIOLATION/ERROR CONDITION:

TP Control Number of input is other than all numeric greater than nine. If the entry is numeric greater than nine, the error is caused by a transposition of digits or the entry of an erroneous digit which causes the validation computation to produce a check digit which does not equal the check digit entered in the input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine the correct TP Control Number by reference to the source document and reenter.

b. Process Violation - VIOLATION REASON CODE SX (No Record).

(1) REASON FOR VIOLATION/ERROR CONDITION:

There is no record in the Suspended Receipt File with a TP Control Number matching that entered in the input.

(2) PROCESSING/RESEARCH REQUIRED:

Determine if the input is correct by referring to the source document. If the input is correct, process an inquiry to the Completed Receipt File in the format of appendix B-61 to determine if the record has been cleared. If cleared erroneously, contact the DSC immediately to have the appropriate adjustment action taken and coordinate as necessary with Storage Division to correct any stowage or locator update error. If it is determined that the record was not cleared, investigate to determine if a deletion action was processed by another source.

5. REENTRY INSTRUCTIONS

When the correct input has been determined, reprocess the input with corrected data. Destroy all copies of the Receipt Document Package (Receipt Control Document, Storage Action Document and, if applicable, Contract Data Sheet--RCD, 1, SAD-2 and CDS-3, respectively). If copies of the old SAD-2 have been forwarded to Storage Division, forward copies of the new RCD-1 and SAD-2 generated from the corrected Type A inquiry (if applicable) to Storage Division with instructions to destroy the copies of the old form.

APPENDIX E-183 P

MISSING DATA ELEMENTS REPORT (PRIME DEPOT)

1. REPORT USED

Appendix F-86, Missing Data Element Report.

2. REASON FOR PREPARATION

Provide a document which identifies missing data elements that require research to complete the Basic Locator Record and update the Central Data Bank.

3. APPENDICES USED IN THIS PROCESS

a. Appendix A-28

b. Appendix A-44

c. Appendix A-47

d. Appendix A-48

e. Appendix A-49

f. Appendix A-54

g. Appendix A-57

h. Appendix A-81

i. Appendix B-73

j. Appendix D-15

k. Appendix D-17

l. Appendix D-45

m. Appendix E-073 P

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

MOWASP Data Control Branch, MSO.

5. INSTRUCTIONS FOR PROCESSING REPORT

a. MOWASP Data Control Branch receives missing Data Elements Report (appendix F-86) and determines which data elements are needed to complete the Basic Record.

(1) Unit of Issue, pos. 23-24. Source of research: catalogs, DSC/ICPs, DLSC Files, and appendix A-48.

(2) Item Description, pos. 25-33. Source of research: DSC/ICPs, DLSC Files, or location of materiel, as required.

(3) Physical Security Code, pos. 44. Source of research: DSC/ICPs, physical examination of materiel, and appendix A-28.

(4) Unit of Weight, pos. 58-63. Source of research: physical weighing of materiel.

(5) Unit Cube, pos. 64-69. Source of research: physical measurement of materiel.

(6) Shelf Life, pos. 70. Source of research: DLAM 4155.5, appendices, DSC/ICPs, and appendix A-47.

(7) Man-Hour Standard Application Code, pos. 73-74. Source of research: individual DLA Man-Hour Standard Tables and appendix A-57.

(8) Commodity Manager, pos. 76. Source of research: catalogs, DSC/ICPs, DLSC Files, and appendix A-44.

(9) Inventory Category Code, pos. 72. Source of research: Inventory Monitor, DSC ICP, and appendix A-54.

(10) NMFC, pos. 34-39. Source of research: National Motor Freight Classification Guide, physical examination of materiel, supply catalogs, and DLSC Files.

(11) NMFC Suffix, pos. 45-46. Source of research: physical examination of materiel and Freight Description Files.

(12) Freight Rating LTL, pos. 40. Source of research: Uniform Freight Classification (FCC 11 and appendix A-49).

(13) Freight Rating LCL, pos. 47. Source of research: Uniform Freight Classification (FCC 10 and appendix A-49).

(14) Water Commodity Code, pos. 49-53; Air Commodity Code, pos. 54-55; Air Cargo Dimension Code, pos. 56. Source of research: DoD 4500.32-R (MILSTAMP).

(15) Special Requirement Code, pos. 75. Source of research: DoD 4500.32-R (MILSTAMP) and appendix A-81.

(16) Determine duplicates and annotate on F-86 report.

NOTE: Mandatory data element for reentry applies to subparagraphs (1) through (10) above, and subparagraphs (12) through (15) above. Subparagraphs (11) and (16) are not mandatory.

b. Prepare necessary documentation (DIC ZBC) appendix B-73, for input to Basic Locator Record and automatic update of Central Data Bank. Research, correct, and reinput violation rejects.

6. DISPOSITION OF REPORT

Destroy upon completion of requirements contained in appendix E-073 P.

APPENDIX E-184 P

MONTHLY RECONCILIATION UNMATCHED BALANCE/TRANSACTIONS

1. PURPOSE

This procedure describes the method used to reconcile the unmatched balance/transactions between depots and DSCs reflected on appendix F-146, Monthly Reconciliation unmatched Balance Transaction Listing and the method used for clearing or the reporting of the out-of-balance condition to the applicable DCSs.

2. CHAPTER AND APPENDICES USED IN THE PROCEDURE

a. Chapter 72, Reconciliation of Depot and DSC Balance and Transaction Records.

b. Appendix A-32, Descrepancy Reason Codes.

c. Appendix B-7, Materiel Release Order.

d. Appendix B-8, Materiel Release Denial/Adjustment Card.

e. Appendix B-14, Materiel Release Confirmation.

f. Appendix B-17, Cancellation Followup on Cancellation Request.

g. Appendix B-20, Materiel Receipt Card (Procurement).

h. Appendix B-21, Materiel Receipt Card (O/T Procurement).

i. Appendix B-22, Materiel Adjustment Document.

j. Appendix B-23, Storage Item Change Cards.

k. Appendix B-25, Physical Inventory Count Cards.

l. Appendix B-32, Disposal Release Order.

m. Appendix B-61, Inquiry Card for Completed Receipt File Printout.

n. Appendix B-62, Balance/Transaction Materiel Adjustment Document.

o. Appendix B-63, DSC Inventory Adjustment.

p. Appendix B-80, Cancellation Request Answer Cards (Shipment Status).

q. Appendix B-81, MRO/DRO Cancellation Request Answer Card.

r. Appendix B-94, Supply Status Card.

s. Appendix B-107, Inquiry for Transaction Record.

t. Appendix B-109, Classification Report Card.

u. Appendix B-166, Inventory Balance Notification Card.

v. Appendix B-225, Disposal Release Confirmation/Status Card.

w. Appendix B-226, Disposal Release Denial/Adjustment Card.

x. Appendix B-227, DRO/Followup/Cancellation/Followup on Cancellation.

y. Appendix C-33, DLA Form 1301 Depot Balance/Transaction Data, Transaction Discrepancy Form.

z. Appendices D-122 through D-131.

aa. Appendix F-29, Completed Receipt File Printout.

ab. Appendix F-67, Materiel Release Order (MRO) Inquiry Answer.

ac. Appendix F-145, Depot Balance and Transaction File Printout.

ad. Appendix F-147, Depot Balance and Transaction Data Violation Listing.

ae. Appendix F-148, DSC Balance and Transaction File Printout.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Inventory Office.

b. Quality Control Office.

4. PROCEDURE/INSTRUCTIONS

a. Inventory Office Receives from the ODS the F-146 and referenced F reports prepared as a result of the monthly match.

b. Review the F-146 report for unmatched records. Depot personnel will complete preparation and forward DLA Form 1301 to the applicable DSC, when required, within 30 days of the production of the F-146 report.

c. Compare the unmatched transactions against the same transactions in the F-145 and F-148 listings and verify the DICs.

d. When taking action to reconcile/resolve mismatched transactions, the procedures noted in subparagraph e below will be followed, with this exception: If the dollar value of the discrepancy of any individual transaction is less than $10 (i.e., the difference between DSC and depot transaction quantity times Unit Price is less than $10), a DLA Form 1301 will <u>not</u> be prepared and forwarded to the DSC. If research at the depot does not lead to positive resolution of the discrepancy, action will be taken to adjust the quantity to

agree with the DSC balance, using DIC ZAD. The only times a DLA Form 1301 should be prepared for a discrepancy of less the $10 is for pilferable/ sensitive items (Inventory Category Code E or U), or if the discrepancy represents a large quantity of a very low-priced item which could significantly affect the asset balance in the judgement of Depot Inventory Office personnel.

e. Except as noted in subparagraph d above, take the following actions IAW DIC and message reflected under the unmatched record.

(1) DIC D7_ and message reflects No Matching Depot.

(a) When the Management Forced Directed Code (MFDAC) for a D7_ transaction is a 7, prepare a DIC ZAD transaction to decrease the Depot Balance by the quantity in the D7_, with no further research.

(b) If document number and NSN is reflected in appendix F-148 and analysis of the automatic output appendix F-67 reflects no record, assumption will be made that the document has not been received at the depot. Document data will be recorded on DLA Form 1301 with Reason Code A-1.

(2) DIC D4_ or D6_ and message reflects No Matching Depot.

(a) Prepare a DIC ZB1 Inquiry Card for Completed Receipt File printout using Action Code FP (NSN) to obtain the F-29 printout.

(b) If the F-29 printout reflects (no record) prepare another DIC ZB1 using Action Code FM (Document Number) for F-29 printout.

(c) When the F-29 printout reveals the possibility of a discrepant NSN, data will be provided to the Quality Control Office for corrective action. When the Quality Control Office verifies the discrepancy, prepare corrective action to the Depot Balance File using DIC ZAD as the transaction DIC and D4_ or D6_ as the original DIC.

(d) If research fails to uncover matching record, document data will be recorded on DLA Form 1301 with Reason Code A-10 and additional data as required.

(e) If the F-29 report reflects a matching record for the unmatched record, prepare DIC ZAD input to reflect the matching record in the Depot Transaction File. Contact the Receiving Division and request determination be made as to why entry was not in the Depot Transaction File.

(f) If the F-148 printout reflects a duplicate receipt record and the F-145 printout only reflects one record, enter data on the DLA Form 1301 using Reason Code A-9 and entering additional data that may be required.

(3) DIC A5_ and message reads No Matching Center.

(a) Check the date reflected in the document number. If the date is over 45 days old, check the purged or Microfiche F-145 files for a previous A5_ with the same document number. If a matching record is found, enter data on the DLA Form 1301 report using Reason Code A-5 and furnish proof of shipment data.

(b) DIC A5_ (except A5J) and message reads No Matching Center. Research reveals that this transaction is a duplicate shipment that was not discovered until shipment was complete. Prepare DLA Form 1301 using Reason Code A-8 and furnish shipment data and date the F-68, Duplicate MRO In-Process Report, was forwarded to the DSC.

(c) DIC A5_ (except A5J) and message reads No Matching Center. Research reveals that this transaction is a duplicate MRO that was discovered prior to shipment. DIC AE6 Status Code CF has been forwarded to the DSC. Enter DIC ZAD, appendix B-62, to reverse the duplicate A5_ and clear the unmatched transaction.

(d) DIC A5_ (except A5J) and message reads No Matching Center. Research reveals that this transaction is a recreated, previously force-closed MRO. Enter DIC ZAD, appendix B-62, to reverse the recreated A5_ and clear the unmatched transaction.

(e) On remaining unmatched A5_ documents, prepare DLA Form 1301 for each transaction using REason Code A-10 and annotating proof of shipment data in the remarks areas.

(4) DICs A6_, ARA and ARB and the message reads No Matching Center. Prepare DLA Form 1301 with Reason Code A-10 and complete the details of the mismatch in the depot remarks portion of the form to the effect that the depot made transactions but the DSC took no D7_ or D7_ reversal action to these transactions.

(5) DIC AG6 with Status Code BQ and message reads No Matching Center. This no matching transaction indicates that the depot has canceled a shipment upon request and reported the action to the DSC but the DSC has not taken action. Prepare DLA Form 1301 using Reason Code A-5 and check the AG6 BQ block. Annotate comments in the remarks column as necessary.

(6) DIC D4_ or D6_ and message reads No Matching Center.

(a) Compare the unmatched transaction against the F-145 printout and check for duplicate receipt action. If a duplicate is found, prepare DIC ZAD to reverse the receipt action and clear the unmatched record. Contact the Receiving Division and furnish information as needed concerning duplicate receipt processing.

(b) All other D4_ and D6_ unmatched transactions will be entered on separate DLA Forms 1301 using Reason Code A-2 and annotating any remarks that may be pertinent.

(7) DIC D8A or D9A.

(a) These type adjustment actions will be received from the DSC as a result of processing DIC DKA Summary Inventory Count Cards.

(b) No actual match will be made since these records will be entered into the Depot Transaction File as received from the DSC.

(8) DICS D8C and D9C.

(a) The DB and TD program does prepare these records from DIC DAC Materiel Adjustment Condition Code changes prepared by each depot.

(b) These depot prepared DICs D8C and D9C will be matched on a daily basis as the D8Cs and D9Cs are prepared and forwarded to the depots from the DSCs processing actions.

(c) Mismatches occurring as a result of the daily compares will be printed out on appendix F-147, Depot Balance and Transaction Data Violation Listing, VRC PU. Procedures for clearing these entries or this listing are covered in appendix E-185 V.

(d) DICs D8C and D9C transaction which have not cleared on a daily basis and are still not matched as of the monthend will reflect on the F-146 monthly reconciliation unmatched balance/transaction listing and will be cleared as follows:

1. If the DSC created DICs D8C and D9C reflect a quantity other than the quantity reflected in the depot D8C and D9C, the Quality Control Office will be informed and a check will be made of the DAC Files for verification of quantity.

2. A check will also be made to determine if a document is infloat which would account for the difference in quantity.

3. When it has been determined that a quantity difference does exist between the DAC quantity and the depot prepared DICs D8C and D9C or that a document is infloat, DIC ZADs, D8C and D9C will be prepared to adjust the quantity as appropraite.

4. When no depot errors can be detected, DLA Form 1301 will be prepared for forwarding to the DSC describing in detail the existing problem between quantities.

(e) After completion of analysis:

1. Ensure three copies of the DLA Form 1301 has been prepared for each discrepancy found.

NOTE: The Unit Price and Total Price fields in the DLA Form 1301 are to be considered optional entires. If the Unit Price if readily available, it should be entered and extended to the Total Price. If it is not readily available, enter N/A in both fields. Preparation and submission of these forms should not be delayed due to research of the Unit Price.

2. Prepare a summary report listing total of discrepancies found by Reason Code for each DSC.

3. Prior to forwarding the DLA Forms 1301 and Summary Report to the DSC, resubmit a ZCT inquiry for each discrepancy with a Reason Code A-1. Upon receipt of the F-67 report, review and remove DLA Forms 1301 for those documents that have been received. Update the Summary Report.

4. Prepare Cost Benefit Analysis Report.

5. Forward the original and one copy of each DLA Form 1301 and the summary report to the DSC, ATTN: D SC-OM (for DPSC, the office symbols used will be TM, Clothing and Textiles; SM, Subsistence; and AM, Medical). File the third copy of the DLA Form 1301 in a suspense file. (Note: It is not necessary to accumulate all DLA Forms 1301 for a particular DSC prior to forwarding any of them. Since research to the DSC is facilitated by receiving the DLA Forms 1301 as close as possible to the original transaction date, it is recommended that these forms be forwarded by First Class Mail on a daily basis, ensuring that data for the Summary Report has been recorded.)

6. Receive, from the DSC, one copy of the DLA Form 1301 discrepancy report with action taken or comments.

7. Pull suspended copies of the DLA Form 1301, compare action required and taken; if action is complete, destroy file copy and file the copy returned from DSC in completed file.

8. Update Cost Benefit Analysis Report as applicable.

9. Compare all filed (complete and incomplete) copies of DLA Form 1301 discrepancy report to following months transaction files to ensure update.

10. If corrective action cannot be taken by DSC, request an inventory for balance adjustment.

NOTE: In the future, as each depot assumes the Mechanized Inventory System into their operations, the DB and TD program will prepare DICs D8A and D9A from the DKAs. These depot prepared DICs can then be matched with the DICs prepared by the DSC as a result of the depot's DKAs.

APPENDIX E-185 V

DEPOT BALANCE AND TRANSACTION DATA VIOLATIONS

1. PURPOSE

a. This procedure describes the method used for processing back into the Depot Balance and Transaction Data System rejects resulting from records generated by both the DSCs and depots that do not meet the validation requirements.

b. This procedure also describes the method used for clearing transactions not matching between DSC prepared DICs D8A and D9A, or D8C and D9C and depot prepared DICs D8A and D9A, or D8C and D9C that may occur during the daily process. (See note below.)

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-61, Inquiry Card for Completed Receipt File Printout.

b. Appendix B-62, Balance/Transaction Materiel Adjustment Document.

c. Appendix B-107, Inquiry for Transaction Record.

d. Appendix B-109, Classification Report Card.

e. Appendix C-33, Depot Balance/Transaction Discrepancy Form.

f. Appendices D-122 through D-131.

g. Appendix F-29, Completed Receipt File Printout.

h. Appendix F-67, Materiel Release Order (MRO) Inquiry Answer.

i. Appendix F-145, Depot Balance and Transaction File Printout.

j. Appendix F-146, Monthly Reconciliation Unmatched Balance Transaction Listing.

k. Appendix F-147, Depot Balance and Transaction Data Violation Listing.

l. Appendix F-148, DSC Balance and Transaction File Printout.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Inventory Office.

b. Quality Control.

4. PROCEDURES/INSTRUCTIONS

Inventory Office:

a. Receive from the Office of Data Systems the F-147, Depot Balance and Transaction Data Violation Listing.

b. Review listing for violations occurring because of validation rejects. These violations are identified by Violation Reason Codes and by asterisks appearing beneath the field in error. Take action as follows:

(1) If the rejected entries were generated by the depot (identified by ZAD as the transaction document identifier):

(a) Match against the input documentation to determine if keypunch or scan typing error has occurred.

(b) If error cannot be detected, match against the original documentation to determine if transposition error has occurred.

(c) Take corrective action as necessary using ZAD as the transaction document identifier.

(2) If the rejected entries were generated by the DSC, contact the applicable center by telephone and request corrective action.

c. Review listing for violations occurring because of daily mismatched DICs D8C and D9C, take action as follows:

(1) If the DICs D8A, D9A, D8C, and D9C reflect a quantity other than the quantity reflected on the depot D8A and D9A or D8C and D9C, the Quality Control Office will be informed and a check will be made of the DAC Files for verification of quantity. (See note below.)

(2) A check will also be made to determine if a document is infloat, which would account for the difference in quantity.

(3) When it has been determined that a quantity difference does exist between the DAC quantity and the depot prepared DICs D8A and D9A or D8C and D9C, or that a document is infloat, two DIC ZADs will be prepared to adjust the quantity as appropriate. (See note below.)

(4) When no depot errors can be detached, an appendix C-33 Form (DLA Form 1301) will be prepared for forwarding to the DSC describing in detail the existing problem between quantities.

NOTE: In the future, as each depot assumes the Mechanized Inventory System into their operations, the DB and TD program will prepare DICs D8A and D9A from the DKAs. These depot prepared DICs D8A and D9A can then be matched with the DICs D8A and D9A prepared by the DSC as a result of the depot's DKAs.

APPENDIX E-186 P

DISCREPANCY EVALUATION LISTING

1. PURPOSE

Provide Inventory Monitors with instructions for clearing inventories.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix E-190 P

b. Appendix F-7

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. The Discrepancy Evaluation Listing (appendix F-7) will be reviewed daily by the Inventory Monitors.

b. The Inventory Monitors will investigate each NSN listed on the Discrepancy Evaluation Listing in an attempt to resolve discrepancy.

c. The Inventory Monitors will examine the following factors to determine causes of discrepancies.

(1) Check receipts and MRO activity.

(a) Open documents that require update.

(b) Receipt quantities debited by computer which might be included in physical count.

(c) Receipt quantities debited by computer from which issues have been made.

(d) MRO or receipt updated with erroneous Management Codes.

(e) Lost receipts.

(f) Receipts that have been updated but not confirmed.

(2) Check deleted locations on possible shortages.

(3) Check locator for possible rewarehousing activity.

(4) Check count cards for transcription or clerical errors or additional information.

(5) Compare present count with "Prior Invt. History."

d. If the cause of the discrepancy is not revealed as a result of above action, an additional count will be made unless the dollar variance falls under the set criteria.

e. If the cause of the variance is found as a result of subparagraph c above, the Inventory Monitor will take necessary action to make correction. If the quantity shown in "Balance to DSC" is different than the corrected count, a written notice will be forwarded to DSC.

f. If a second count is entered that agrees with first count, a discrepancy evaluation report will be printed showing a quantity under "balance to DSC." This is still considered a discrepancy, and further investigation by means of the transaction register may be required.

g. If the second count does not agree with the first, the Inventory Monitor will determine whether a third count is required.

h. Third counts should be thoroughly scrutinized by Inventory Monitor and Chief, Inventory Office, prior to releasing inventory count to the DSC.

i. After input of release action, the action taken will be noted on the F-7 report and retained in the Inventory Office for 30 days.

j. The Inventory Monitor will review the F-120 report to ensure that all MROs suspended for Inventory are released.

APPENDIX E-187 P

LOGISTICS REASSIGNMENT STORAGE INFORMATION CARDS-OFF-LINE

1. PURPOSE

This procedure describes the actions that will be followed to process Logistics Reassignment Storage Information Cards (DIC DZC, appendix B-6) which have either violated, are Manager S or T, or are for classified or sensitive items. These cards are reflected on the F-103.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-6, Logistics Reassignment Storage Information Reply Card.

b. Appendix F-103, Delinquent Logistics Reassignment Storage Information Reply Cards.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Office, Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. Entries appear on the F-103 listing because the transaction is indicated as Manager S or T, the transaction is for a classified or sensitive item, or the transaction caused a new DB&TR balance record to be created.

b. Inquire the depot locator.

(1) If there is no location, prepare a DIC DZD, appendix B-6, with zeros in the Transfer Quantity field, pos. 25-29.

(2) If there is a location(s), conduct a warehouse count (a warehouse count is a count of materiel in location with no controls or adjustments) of the location(s). Prepare a DIC DZD, appendix B-6, with the count quantity entered in pos. 25-29. The Routing Identifier Code From, pos. 67-69, in the DIC DZC (on the F-103) becomes the Routing Identifier Code To in pos. 4-6 of the DIC DZD. Field positions 76-80 of DIC DZD will always be zero filled.

c. Steps outlined in paragraph 4b above must be accomplished within five workdays. Entries on the F-103 will appear daily until the DIC DZD has been completed and entered.

APPENDIX E-189 P

MARKING INVENTORY PLACARDS

1. PURPOSE

To ensure that the "Do not Inventory" Placard exhibits sufficient information to permit stray placards to be reassociated with the proper receipt/stock location. Display of the placard at the proper stock location is vital in ensuring count adjustment accuracy and to assist in preparing proper update data when the integrity of placarded stock is destroyed.

2. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Receiving and Warehousing Divisions, Directorate of Distribution.

3. PROCEDURE/INSTRUCTIONS

a. Receiving Division will mark Inventory Receipts in accordance with the following instructions.

(1) Carefully screen, on a daily basis, all Type A inquiry responses on DLA Form 529 for evidence that the NSN is under inventory.

(2) When the inquired NSN is indicated as being involved in an inventory action, prepare a "Do Not Inventory" Placard as follows:

(a) Annotate the Inventory Cutoff Date (ICOD) on the placard.

(b) Count and annotate the number of packages/boxes, and so forth.

(c) Enter total quantity and,

(d) Annotate the stock number (NSN).

(e) T. P. number.

(f) Add 15 days to ICOD and enter new resultant date to the placard, following "Remove after." This date will permit old placards, related to inventories, to be removed periodically from the system.

(3) Attach the placard to the box/pallet or package in a secure manner to prevent loss in transit to storage location. Method by which the placard is attached shall not obscure placard visibility.

(4) Enclose all small size or small quantities of items in a clear plastic bag and attach a properly annotated placard.

(5) Do not enter location data at this time. This information shall be annotated on the placard at the time of actual storage by the warehouseman.

(6) Process inventory receipt in accordance with standard procedures.

b. Warehousing Division will screen all Type B inquiry responses on bulk type receipts initially bypassing central receiving, for evidence of inventory action. Under inventory, detail data will be displayed in the Locator Answer.

(1) Process inventory flagged stock under current procedures.

(2) Prepare a "Do Not Inventory" Placard as follows:

(a) Count total packages and quantity and enter data on placard.

(b) Annotate NSN on placard.

(c) Inventory Cutoff Date is not present on B Inquiry response - data will be obtained from Type A inquiry (DLA Form 529) and entered on placard at time of storage.

c. Warehousing Division will process placarded receipts from the bulk receiving areas and central receiving as follows:

(1) Stow receipt in location on DLA Form 529 in accordance with standard procedures. In addition,

(2) Ensure that the placard is clearly visible when stock is in location. Further, ensure that placard location will not be hidden or obscured by future stock location additions.

(3) Do not remove placard from small plastic bagged items - stow bag and placard in bin container.

(4) At the time of stowage, annotate specific location data on placard and inspect placard to ensure balance of entries are accurate and correct. As Type B inquiry does not exhibit cutoff date, it will be necessary to verify and enter additional data as necessary, using pink copy of DLA Form 529 obtained from receiving (Type A inquiry).

(5) On placards not containing a "Remove After" date, add 15 days to ICOD and enter resulting date in space provided. Placard will be removed and destroyed on expiration of this computed date.

d. Warehousing Division will rehang all placards which by accidental means become detached from location, using data contained on placard. Astray placards will not be destroyed until it is verified that the NSN is no longer under inventory.

(1) Receipts for which placarded identity cannot be retained will be processed using instructions contained in appendix E-014 and E-190.

(2) The placard, in this case, will be attached to the B-93 update action and in addition, annotated "Updated Status Code 4 - Identity not Retained."

(3) After completion of update action, placard will be forwarded to Inventory Office.

APPENDIX E-190 P

INQUIRIES AND UPDATES TO THE INVENTORY DOCUMENT CONTROL FILE THROUGH THE TELEPROCESSING SYSTEM

1. PURPOSE

This procedure prescribes the actions to be taken to update or inquire the Inventory Document Control File or mechanically adjust inventory counts through the Teleprocessing System as follows:

a. Inquire MROs or update open MROs.

b. Inquire receipts or update open receipts when the identity of the placarded receipt cannot be retained or when a receipt will be held in the Receiving Division until completion of the inventory.

c. Update open computer prepared Inventory Count Cards (DIC ZKA).

d. Accomplish mechanical adjustment of Inventory Counts and outline the options to release an inventory or to make further analysis.

e. Inquire the IDC File for complete information pertaining to an NSN, i.e., NSN information, deleted location, center strike balance information, count information, and information pertaining to documents controlled during the inventory.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-86

b. Appendix A-87

c. Appendix B-25

d. Appendix E-014

e. Appendix E-025

f. Appendix E-055

g. Appendix F-07

h. Appendix F-72

i. Appendix F-108

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Inventory Office.

b. Receiving Division.

c. Warehousing Division.

4. PROCEDURES/INSTRUCTIONS

a. When the CRT terminal is open for work the operator will key in the call characters for the Inventory System. Characters to be entered are $$UWMI35. This is a one time entry. Depress the ENTER key and the data shown on figure 1 of this appendix will be displayed.

b. To process Physical Inventory Count Cards:

(1) Key count into the CRT (5 digits) - COUNT.

(2) Depress the ENTER key.

(3) The following message will display on the CRT:

ENTER COUNT CARD SERIAL #, QUANTITY
TO UPDATE OR END TO TERMINATE

(4) Enter the following data:

(a) Count Card Serial Number and Check Digit (7 digits) - 0923991.

(b) Comma (1 digit) - ,

(c) Quantity (up to 34 digits where T = Times and P = Plus) - 2T2P2.

(5) The following data will be reflected on the CRT:

0923991 2T2P2

(6) Sight verify serial number and quantity. If data is typed wrong, space to the error and retype.

(7) Depress the ENTER key. The file on the computer is now updated.

(8) If an error has been made, refer to error messages in paragraph 4g.

(9) To continue updating count cards, repeat steps in subparagraphs (4) through (7) above.

(10) When all desired count cards are updated, enter END (3 digits).

(11) Depress ENTER key. Count card updates are now complete. The following message will appear on the CRT:

TRANSACTION COMPLETE, MAKE NEXT ENTRY

c. To process Materiel Release Order updates to the IDC File (see note 1 for Issue Adjustment Criteria):

(1) Enter the following data:

Record ID (1 digit) - M

Comma (1 digit) - ,

Document Number (15 digits including suffix) - WT4TWX80160057B

Comma (1 digit) - ,

Status Code (1 digit) (appendix A-85) - 6

Comma (1 digit) - ,

Quantity Shipped (up to 5 digits) - 8

Comma (1 digit) - ,

Quantity Canceled (up to 5 digits) -

Comma (1 digit) - ,

Quantity Denied (up to 5 digits) - 2

Comma (1 digit) - ,

Quantity Over (up to 5 digits) -

Comma (1 digit) - ,

Quantity Under (up to 5 digits) -

NOTE: If any quantity field is to be left blank, do not leave a space between commas (see example in subparagraph (2) below).

(2) The following data will be reflected on the CRT:

M WT4TWX80160057B,6,8,,2

(3) Sight verify; correct if necessary.

(4) Depress ENTER key. The file is now updated. The following message will appear:

TRANSACTION COMPLETE, MAKE NEXT ENTRY

(5) If an error has been made, refer to error messages in paragraph 4g.

(6) To inquire a specific MRO on the IDC File enter:

Record ID (1 digit) - M

Comma (1 digit) - ,

Document Number (15 digits including suffix) - WT4TWX80160057B

Comma (1 digit) - ,

Alpha I (1 digit) - I

(7) Depress the ENTER key. The display shown in figure 2 below, will be reflected on the CRT.

d. To process Receipt Updates to the IDC File (used only to break a placarded receipt or when a receipt will be held in Receiving Division until completion of the inventory (see note 2 for Receipt Adjustment Criteria):

(1) Enter the following data:

Record ID (1 digit) - R

Comma (1 digit) - ,

TP Number (6 digits) - 372196

Comma (1 digit) - ,

Status Code, Number 1 or 4 only (1 digit) (appendix A-85) - 4

(2) The following data will appear on the CRT:

R 372196,4

(3) Sight verify; correct if necessary.

(4) Depress ENTER key. The file is now updated.

(5) If an error has been made, refer to paragraph 4g below.

(6) To inquire a specific receipt on the IDC File enter:

Record ID (1 digit) - R

Comma (1 digit) - ,

TP Number (6 digits) - 372196

Comma (1 digit) - ,

Alpha I (1 digit) - I

(7) Depress the ENTER key. The display shown on figure 3 below, will be reflected on the CRT.

NOTE 1: ISSUE ADJUSTMENT CRITERIA

STATUS CODE	TYPE RECORD	MRO MGT. CODE	ADJ. CODE	ACTION REQUIRED
Blank	B	R or Blank	C	Deduct quantity ordered from summarized count. Add quantity denied or canceled to strike balance and summarized count.
Blank	B	U	C	No action.
Blank	A	R, U, or Blank	C	Indicate incomplete data on remote typewriter or generate F-7 if batch processing.
1	A	R or Blank	C	Deduct quantity ordered from count summary.
1	A	U	C	No action.
2 or 7	A	R, U, or Blank	N	Indicate incomplete data on remote typewriter or generate F-7 if batch processing.
3	C	R or Blank	N	No adjustment is required to count summary. Add quantity denied, canceled, or under-shipped to strike balance. Deduct quantity overshipped from strike balance.
3	C	U	N	Add quantity shipped to summarized count. Deduct overshipped quantity from strike balance.

STATUS CODE	TYPE RECORD	MRO MGT. CODE	ADJ. CODE	ACTION REQUIRED
4	C	R or Blank	N	If first count, deduct quantity shipped from summarized count, Add quantity denied to summarized count. No action if second or third count.
4	C	U	N	If first count, no action, If second or third count, add quantity shipped to summarized count.
5	C	R or Blank	N	If second count, deduct quantity shipped from summarized count. Add quantity denied, canceled, or undershipped to strike balance. Deduct quantity overshipped from summarized count and strike balance. No action if third count.
5	C	U	N	If second count, no action. If third count, action required same as Status Code 4.
6	C	R or Blank	N	If third count, action required same as Status Code 5, second count.
6	C	U	N	If third count, no action.

NOTE 2: RECEIPT ADJUSTMENT CRITERIA

STATUS CODE	TYPE RECORD	ADJ. CODE	MRC DATE	ACTION
Preflag Receipts (date received before locator is flagged):				
b	B	D	--	Initial establishment of record. No action.
b	B	D	--	No RCC (receipt action). Prepare UW-108, part II, beginning 2 days before cutoff date. Send to Receiving.
b	B	D	--	No ZZS (stow action). Prepare UWF-108, part I, beginning 2 days before cutoff date. Send to Receiving.
b	B	D	--	Receipt open after cutoff day. Inventory will automatically be canceled.

STATUS CODE	TYPE RECORD	ADJ. CODE	MRC DATE	ACTION
1 (Manual)	B	D	N/A	Receipt held in Receiving Division until Completion of inventory. Receipt will be ignored in the adjustment process. If any further receipt action follows: a. On or before cutoff day, status code will become blank, and Adjustment Code will become D. b. After cutoff day, inventory will be automatically canceled.
7	D	E	Before Cutoff Day	Receipt confirmed, no adjustment required.
7	D	D	On Cutoff Day	Receipt confirmed. Receipt quantity will be added to the center strike balance quantity.
Date of Receipt on or after flag day and through cutoff day.				
b	A	D	—	Initial establishment of record. No action.
b	A	D	--	No RCC (receipt action). Prepare UWF-108 part II, beginning 1 day before cutoff day. Send to Receiving.
b	A	D	--	No ZZS (stow action). Prepare UWF-108 part I, beginning 1 day before cutoff day. Send to Warehousing.
1 (Manual)	A	D	N/A	Receipt held in Receiving Division until completion of inventory. Receipt will be ignored in the adjustment process. If the inventory adjustment has not been completed, the status code will become D, receipt will follow normal processing. If the adjustment action has been completed: a. Through batch process, inventory will automatically be canceled.

STATUS CODE	TYPE RECORD	ADJ. CODE	MRC DATE	ACTION
				b. Through TP, error message will appear on CRT "ADJUSTMENT COMPLETED WITH-OUT RECEIPT, INVENTORY SHOULD BE CANCELLED." Inventory Monitor should take manual action to cancel the inventory.
2	D	E	Before Cutoff Day	Receipt confirmed, add quantity received to summarized count.
2	D	D	On or After Cutoff Day	Receipt confirmed, receipt quantity will be added to summarized count and to the center strike balance quantity.
4 (Manual)	A	D	--	Identity of placarded receipt is lost, receipt not confirmed. No action required.
4 (Manual)	D	E	Before Cutoff Day	Identity of placarded receipt is lost, no adjustment action required.
4 (Manual)	D	D	On or After Cutoff Day	Identity of placarded receipt is lost, receipt quantity will be added to center strike balance quantity.
Date of Receipt is after cutoff date.				
b	A	D	--	Initial establishment of record, no action required unless placard is broken.
2	D	C	After Cutoff Day	Receipt confirmed, no adjustment action required. Inventory not to be held awaiting confirmation of this receipt.
4 (Manual)	A	D	--	Identity of placarded receipt is lost, no action required on this receipt.
4 (Manual)	D	C	After Cutoff Day	Identity of placarded receipt is lost, deduct receipt quantity from summarized count.

NOTE: No F-108 will be prepared for after cutoff day receipts unless the placard is broken.

e. To accomplish mechanical adjustment of inventory counts for a parameter of count cards or for a single count card:

(1) Enter the following:

Record ID (1 digit) - A

Comma (1 digit) - ,

Enter low count card serial number including check digit (7 digits) - 0923991

Comma (1 digit) - ,

Enter high count card serial number including check digit (7 digits) - 0924998

or

Enter "ADJUST"

Depress ENTER Key.

(2) The program will now bring in all count cards within the requested parameter which have been updated and are ready for adjustment and process these in count card serial number sequence.

(3) If the word ADJUST was entered, the program will bring in all count cards which have been updated and are ready for adjustment and process these in count card serial number sequence.

(4) The data shown in figures 4 and 5 below, will be printed on the remote printer when open MRO(s) or open receipts are delaying inventory count adjustment.

(5) Contact Warehousing or Receiving Division requesting status of the open MRO or receipt record(s) on the IDC File. Expedite updating the documents as outlined in appendix E-055 P for MROs and appendix E-014 P for receipts.

(6) The data shown in figure 6 below, will appear on the CRT when a physical count has been processed, but a discrepancy exists between the inventory count and the strike balance.

(7) If the NSN under inventory is a non-DLA NSN it will never be automatically released. There will be no strike balance from the ICP; therefore, a second count card will always be produced and a F-7 listing will always be printed. The inventory monitor must take the option to release the

count. (Any receipt/issue document in-process or coming in-process while the non-DLA NSN is under inventory will cause the inventory for that NSN to be canceled.)

(8) Refer to appendix A-86 to determine the proper Option Code to accomplish the adjustment.

(a) Enter Option Code (1 digit) numeric 1 through 6 or alpha A through C.

(b) Depress ENTER key.

NOTE: In the event the inventory monitor chooses not to adjust the inventory displayed on the CRT and wants to by-pass it, he may do so by depressing the ENTER key without having entered an Option Code. He may also terminate the adjustment at this time by entering S for stop and then depressing the ENTER key.

(9) If Option Code 6 was entered, the next count card (second or third count) will be produced on the remote printer. The data shown in figure 7 below, will be displayed on the CRT.

(10) This printout will be processed as a normal count card (see paragraph 4b above).

(11) If all data cannot be displayed on the CRT screen at one time, the entire data will be printed on the remote printer.

(12) If an error has been made in input, refer to paragraph 4g below, for error messages.

f. To inquire all records for a single NSN which is undergoing inventory:

(1) Enter the following:

Record ID (1 digit) - N

Comma (1 digit) - ,

NSN (13 digits) - 4210002704512

(2) Depress ENTER key. The data shown in figure 8 below, will appear on the screen.

(3) If all of the data cannot be displayed on the CRT screen at one time, the entire data will be printed on the remote printer.

(4) If adjustment action is completed and the inventory has been released, the option field will reflect the option taken.

(5) If count cards have been produced but adjustment has not been completed, the STAT field will reflect I; if count card is not produced the field will be blank.

(6) If materiel is owned by another manager, the manager and quantity adjusted will also be reflected.

g. The following error messages may be displayed on the screen.

(1) General.

(a) Error Message INPUT ENTRY LENGTH ERROR

The length of the input data is incorrect.

(b) Error Message NO MATCHING RECORD

The record is not currently in the IDC File (NSN, document number, receipt, TP number or count card serial number).

(c) Error Message INVALID REQUEST CODE

The request code/record ID is other than C, A, M, N or R (the first character of input data).

(d) Error Message QUANTITY FIELD SIZE ERROR

The quantity fields in an MRO are greater than 5 digits. The quantity fields in count card update calculate to be greater than 7 digits.

(e) Error Message QUANTITY FIELD NOT NUMERIC

The quantity fields in MRO update or count update are other than numeric.

(2) MRO Updates.

(a) Error Message INVALID DOCUMENT NUMBER

The first 14 positions of the MRO document number contain other than alpha or numeric characters.

(b) Error Message QUANTITY OVER AND UNDER CONFLICT

The quantity overshipped and quantity undershipped fields are both filled.

(c) Error Message STATUS CODE/QUANTITY INPUT CONFLICT

Input of Status Code 1, 2, or 7 with quantities; input of Status Code 3, 4, 5,

(d) Error Message QUANTITIES INPUT DO NOT EQUAL ORDERED

Quantities shipped plus canceled, plus denied, plus undershipped, minus overshipped, do not equal quantity ordered.

(e) Error Message INVALID STATUS CODE

Input of MRO Status Code other than 1 through 7.

(3) Receipt Updates.

(a) Error Message TP CONTROL NUMBER NOT NUMERIC

The TP control number contains other than numeric characters.

(b) Error Message INVALID STATUS CODE

Input of receipt Status Code other than 1 or 4.

(c) Error Message RECEIPT ALREADY IN PROCESS

Input of Status Code 1 after receiving has indicated any of the following actions: RCC, ZZS date or MRC date.

(d) Error Message STATUS CODE 4 INCOMPATIBLE WITH RECEIPT STATUS

When the IDC File indicates a receipt record with other than Status Code blank and Type Record A, or Status Code 2 and Type Record D.

(e) Error Message ADJUSTMENT COMPLETED, INVENTORY SHOULD BE CANCELLED

Input of Status Code 4 when the receipt was previously updated with Status Code 1 and the inventory has already been adjusted.

(4) Count Card Updates.

(a) Error Message COUNT CARD SERIAL NUMBER IS INVALID

The count card serial number is not all numeric (the first 5 digits of the serial number).

(b) Error Message INVALID CHECK DIGIT

The count card serial number check digit is incorrect (sixth position of the serial number).

(c) Error Message COUNT QUANTITY VALUE EXCESSIVE

The count quantity exceeds a maximum value of 9,999,999.

(d) Error Message "INVALID FIELD SEPARATOR"

The field separator between the check digit and the quantity is other than a comma or a blank.

(5) Adjustments.

(a) Error Message "INVALID OPTION CODE"

The error was caused by one or more of three things; option taken was other than 1 through 6/A through C, option 6 used after input of third count, or accepted count number is greater than the number of counts that were taken.

(b) Error Message "COUNT CARD SERIAL NUMBER IS INVALID"

Either the high or the low count card serial number in the parameter are other than numeric.

(c) Error Message "INVALID CHECK DIGIT"

Count card serial number check digit for either or both of the high or low serial numbers is incorrect.

(6) Inquiry of NSN.

Error Message "NSN NOT NUMERIC" - The input NSN is not numeric.

Figure 1

INVENTORY UPDATE AND INQUIRY

NSN INQUIRY: N,NSN (E.G. N,1234567890123)
RECEIPT ENTRIES:
UPDATE- R, TP CTL NO,STATUS (E.G. R,123456,1/4)
INQUIRY- R, TP CTL NO.I (E.G. R,123456,I)
MRO ENTRIES:
UPDATE- M,DOC NO / SFX,STATUS,QTY SHP,CANC,DENY,OVER,UNDER
(E.G. M,123456789012345,1,5,5,5,5)
INQUIRY- M,DOC NO / SFX,I (E.G. M,123456789012345,I)
COUNT CARD ENTRIES:
UPDATE SINGLE COUNT- C,SER NO / CHK DGT,QTY (E.G. C,0123456,123)
CONTINUOUS UPDATE- COUNT, YOU MUST TERMINATE THIS FUNCTION BY ENTERING "END"
ADJUSTMENT ENTRIES:
RANGE OF COUNTS- A,BEG SER NO / CK DGT, END SER NO / CHK DGT
(E.G. A,0123456,0123456)
ALL OPEN COUNTS- ADJUST
** WHEN AN ADJUSTMENT OPTION IS REQUESTED, ADDITIONAL OPTIONS ARE:
(1) ENTER "S" TO TERMINATE ADJUST PROCESSING
(2) ENTER "I" IF AN NSN INQUIRY IS DESIRED (APPEARS ON PRINTER)
(3) ENTER A BLANK TO BYPASS ADJUSTMENT AND GET AN F-7 REPORT

Figure 2

MRO INQUIRY

NSN	MGR	UI	ICC	MGT	TIC	L/T	C/O	LIMIT	UNIT PRICE	PRV C/O	STAT
4210 00 270 4512	C	EA			E		78027	$50	$37.54	77170	I

DOCUMENT NUMBER	CC	TP	IPG	MDT	SC	TR	ADJ	MGT	ORDERED	SHIPPED	CANCEL	DENIED	OU
WT4TWX80160057B	A		3	032		B	C	R	8	0	0	0	0

TRANSACTION COMPLETE, MAKE NEXT ENTRY

Figure 3

RECEIPT INQUIRY

TP-NUMBER	CC	TP	SC	TR	ADJ	MGT	QTY RCVD	DT-RCVD	INQ-DT	RCC-DT	STO-DT	MRC-DT
372196	A		7	D	E		8	78016	78019	78023	78020	78023

TRANSACTION COMPLETE, MAKE NEXT ENTRY

Figure 4

OPEN MRO

3950001716337

DOCUMENT NUMBER	CC	TP	IPG	MDT	SC	TR	ADJ	MGT	ORDERED	SHIPPED	CANCEL	DENIED	OU
MMC10072611744	A		3	350		A	C		25	0	0	0	0

Figure 5

OPEN RECEIPT

5935001758914

TP-NUMBER	CC	TP	SC	TR	ADJ	MGT	QTY RCVD	DT-RCVD	INQ-DT	RCC-DT	STO-DT	MRC-DT
704229	A			A	D	B	0	78018	78025	00000	00000	00000

Figure 6

VARIANCE RESULTING FROM INVENTORY ADJUSTMENT

NSN	MGR	UI	ICC	MGT	TIC	LOT	C/O	LIMIT	UNIT PRICE	PRV C/O	STAT
4210 00 270	4512	C	EA		E		78027	$50	$37.54	77170	I

********** DELETED LOCATIONS **********

J420236AA 78019
J42020360101 78019

CC	TP	BAL DAY	CTR BAL		1ST COUNT	2ND COUNT	3RD COUNT
A		027	16	ADJUSTED BALANCE	16	16	
				ADJUSTED COUNT	6	2	
				QUANTITY DIFF	10	18	
				DOLLAR VARIANCE	$375	$675	

ENTER ADJUSTMENT OPTION-

Figure 7

OPTION CODE 6 COUNT

		NSN	CC TP	LOCATION	SER NO	CK DGT	CNT NO	QUANTITY
4210002704512	A	J420115AA	092399	1	3			
		J42010110101						

Figure 8

NSN UNDER INVENTORY INQUIRY

NSN	MGR	UI	ICC	MGT	TIC	LOT	C/O	LIMIT	UNIT	PRICE	PRV C/O	STAT
4210 00 270 4512	C	EA			E		78027	$50		$37.54	77170	I

********** DELETED LOCATIONS **********

J420236AA 78019

CC	TP	CTR BAL	ADJ-BAL	$ VARIANCE	1ST COUNT	2ND COUNT	3RD COUNT	OPTION
A		16	16	$375.40	4	6	0	

SERIAL NUMBER	LOCATION	1ST COUNT	2ND COUNT	3RD COUNT
092399 1	J42010111010	14	16	
	TOTAL COUNT	14	16	0

TP-NUMBER	CC	TP	SC	TR	ADJ	MGT	QTY	RCVD	DT-RCVD	INQ-DT	RCC-DT	STO-DT	MRC-DT
372196	A	7	D	E			8		78016	78019	78023	78020	78023

DOCUMENT NUMBER	CC	TP	IPG	MDT	SC	TR	ADJ	MGT	ORDERED	SHIPPED	CANCEL	DENIED	OU
WT4TWX80160057B	A	3	032		B	C	R		8	0	0	0	0

MULTI OWNED: MGR M QTY ADJ 2-

TRANSACTION COMPLETE, MAKE NEXT ENTRY

APPENDIX E-191 P

INVENTORY HISTORY PRINTOUT

1. PURPOSE

This procedure contains instructions for requesting and for the use of Inventory History Printout which are furnished automatically during the mechanical inventory adjustment functions.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-96

b. Appendix F-98, Parts 1 and 2

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Inventory Control Office, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The inventory history listing/microfiche (appendix F-98, parts 1 and 2) will be used when a stock balance discrepancy exists between DSC balance records and stock on hand at the depot found through an inventory. The inventory history listing/microfiche will be used as a research tool for investigations of overage or shortages after the inventory has been accepted.

b. Input of appendix B-96 will be used to request the appendix F-98, part 1, Inventory History listing.

c. The appendix F-98, part 2, Listing/microfiche, will automatically be prepared at the first of each month for all inventories which were completed during the previous month.

d. The inventory history listing/microfiche will contain a summary of information pertaining to all inventories conducted for each NSN during the previous month. This will include count information, strike balance information, all transactions (MROs and receipts) which were controlled during the inventory, and the inventory cutoff date of the last inventory conducted prior to the current report.

e. The appendix F-98, part 1, will be available for DIC ZAT inquiry for all inventories for 15 days after the monthend. This allows time for preparation of the appendix F-98, part 2, microfiche. At the conclusion of the 15-day period, all Inventory History Files will be purged and all data from the preceding month dropped, except for count information for inventories involving a major variance ($800.00 or more) or any variance of the item is critical or sensitive (Inventory Category Code E or U). This count information will remain in the history file until the next inventory, at which time it will be purged and dropped.

f. Analyze the appendix F-98 and determine, if possible, the probable cause(s) of the inventory loss or gain. If a determination of the causes can be made, include the findings in return correspondence to the DSC.

APPENDIX E-192 P

MONTHLY SUMMARY OF LATE RECEIPTS

1. FORM/REPORT USED

Appendix F-248, Monthly Summary of Late Receipts.

2. REASON/CRITERIA FOR PREPARATION

The Monthly Summary of Late Receipts is produced automatically at the end of the month and reflects all late receipt lines for which a Materiel Receipt Card has been transmitted in the previous month.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Responsibility for review of the report will be assigned locally by DS/T. At a minimum the Chief, Receiving Division, will review part 1 of the report and the Chief, Storage Division, will review part 2.

4. PREPARATION OF THE REPORT

The appendix F-248 report will be produced monthly from a computer scan of the Completed Receipts File IAW appendix D-49. Only those receipts identified as late will be reported. Total depot processing time will be computed as the number of workdays between the Date Received and the date the Materiel Receipt Card (MRC) was transmitted to the DSC (the Date Received is not included as processing days). When the total depot processing time, as here defined, exceeds 4 days on a D4_ MRC, the receipt will be counted as late. When the total depot processing time exceeds 7 days on D6_ MRC, the receipt will be counted as late.

5. DISTRIBUTION OF THE REPORT

One copy of each part of the report will be forwarded to the MSO, one copy of part 1 of the report will be forwarded to the Chief, Receiving Division, and one copy of part 2 of the report will be forwarded to the Chief, Storage Division. This distribution may be modified locally as required.

6. PROCEDURES/INSTRUCTIONS FOR USING THE REPORT

a. Part 1.

The first part of the report stratifies the number of late lines in the previous month by type (Procurement or other than Procurement) and the number of days required for each segment of processing in Receiving Division, including total time between Date Received and processing of the Receipt Confirmation Card. This information will indicate what areas of processing might have been responsible for the lates and perhaps lead to increasing resources or improving methods in those areas. By comparing the data with local processing standards, management can focus attention on specific problem areas where improvement will increase effectiveness.

b. Part 2.

The second part of the report stratifies the number of late lines in the previous month by type (Procurement or non-Procurement), warehouse area, and the number of days required for receipt stowage (days between processing of the Receipt Confirmation Card and Receipt Stow Notice). Although this is not an absolute measurement of total processing time utilized in Storage Division, it does indicate the time devoted to the stow action after all receipt processing actions in Receiving Division have been completed. The report reflects when excessive time utilized in the stowage process causes late receipts, allowing management to pinpoint problems in specific warehouse areas.

7. REPORT DISPOSITION

The report should be retained a sufficient amount of time to allow complete analysis and resolution of significant problems and then destroyed.

APPENDIX E-193 P

REPORT OF RECEIVING ACTIONS REQUIRED

1. FORM/REPORT USED

Appendix F-246, Report of Receiving Actions Required.

2. REASON/CRITERIA FOR PREPARATION

The Report of Receiving Actions Required is produced when input of a Suspended Receipt Record Deletion (appendix B-97) deletes a record which contains Stow Notice information or a Suspended Receipt File Maintenance Card (appendix B-145) changes a data element which causes the PMR status of the record to be changed. When comparable deletions (appendix D-43) or changes are processed through a remotc terminal, the F-246 report is not produced but messages corresponding to the F-246 report lines are printed immediately at the remote terminal. These procedures apply to the remote messages as well as the F-246 report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The report will be utilized by the originator of the Suspended Receipt Deletions and Maintenance Cards which will normally be the Receipt Documentation Branch, Receiving Division. Anyone who originates B-97 deletions or B-145 maintenance cards for input in Data Systems is responsible for reviewing the F-246 report the following day and taking action as described below.

4. PREPARATION OF THE REPORT

The F-246 report and corresponding remote messages will be produced when Stow Notice information appears in deleted Suspended Receipt File records or a data element change in a Suspended Receipt Record necessitates changing the PMR status (from No PMR available to PMR available or vise versa).

5. DISTRIBUTION OF THE REPORT

One copy to the originator of the initiating input.

6. PROCEDURES/INSTRUCTIONS FOR USING THE REPORT

a. Deletion Actions. When a Suspended Receipt Record deletion is input using the B-43 format and the record to be deleted contains Stow Notice information, the applicable stow data will be printed at the remote terminal. When the deletion is input using the B-97 format and stow information is contained in the Suspended Receipt Record, an image of the deletion input and the corresponding stow information will be printed on the F-246 report the following day. In either case, it is essential that the stow information be reinput using the TP Control Number of the Type A inquiry processed to replace the deleted record. The new Stow Notice may be entered by the originator of

the deletion or the originator of original Stow Notice depending upon local procedures. The new Stow Notice should be input as soon as possible after the new Type A inquiry has been processed. The reinput of the Receipt Stow Notice will be in the format of appendix B-46 or B-144 and processed IAW appendix E-110 P. If the remote message or the F-246 report line contains only the 3-position warehouse area in the location column a short form Receipt Stow Notice will be reinput. If the remote message or the F-246 report line contains Type of Storage Code and a full 9-position location number a long form Receipt Stow Notice will be reinput.

b. Maintenance Actions. When a Suspended Receipt File Maintenance (appendix B-145) is processed through the remote terminal and the change results in a change to the PMR status of the Suspended Receipt Record, a message indicating the new type of Receipt Confirmation (RCC) required to clear the record will be printed at the remote terminal. When a comparable maintenance update is input followed by an in-the-clear message regarding the RCC will be printed on the F-246 report the following day. Data element changes which can affect PMR status are changes to PIIN/Document Number or Supplemental PIIN. If no PMR Record was available prior to the data element change and the change results in a PMR record being matched, the message appearing at the remote terminal or on the F-246 report will be "ZV/ZW RECEIPT CONFIRMATION NOW REQUIRED." If a PMR was available prior to the data element change and the change results in a no match condition, the message will be "ZX/ZY RECEIPT CONFIRMATION NOW REQUIRED." When either of these messages appear the Receipt Control Document corresponding to the receipt will be clearly annotated to indicate the change and the appropriate Receipt Confirmation in the format of appendix B-108 or B-109 will be input IAW appendix E-108 P.

7. REPORT DISPOSITION

A copy of the report will be retained until the corresponding valid transactions (Receipt Stow Notice or Receipt Confirmation) have been processed to the system without being rejected. The report may then be destroyed.

APPENDIX E-194 P

INITIALIZING RECEIVING TELEPROCESSING AND BATCH ENTRY OPERATIONS

1. PURPOSE

This procedure provides instructions for initializing the remote CRT display devices to accept keyboard teleprocessing inputs associated with the inspection, confirmation, storage and general processing of new receipts.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-41, Remote Receipt Inquiry.

b. Appendix B-43, Type D Suspended Receipt Record Deletion.

c. Appendix B-44, Type N Remote Suspended Receipt File Inquiry By NIIN.

d. Appendix B-45, Type Q Remote Suspended Receipt File Inquiry - By TP Control Number.

e. Appendix B-46, Type S Remote Receipt Stow Notice Input.

f. Appendix B-68, Type C Contract Data Inquiry.

g. Appendix B-69, Type E Completed Receipt Inquiry.

h. Appendix B-98, Workload Request Card.

i. Appendix B-108, Receipt Confirmation Card (Short Form - PMRR Available).

j. Appendix B-109, Receipt Confirmation Card (Long Form - No PMRR Available).

k. Appendix B-147, Type P Prepositioned Materiel Receipt Inquiry.

l. Appendix B-148, Type R Suspended Receipts Maintenance Input.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Any depot element involved in the receipt processing activity may process any of the inputs/inquiries described in paragraph 2 above by utilizing this procedure to activate the remote keyboards, display and printing terminals.

b. Receiving and Warehousing Divisions will be responsible for the inspection receipts recording and storage of new receipts in accordance with appendix E-047 P.

4. PROCEDURES/INSTRUCTIONS

a. Prior to processing the inputs of paragraph 2 above, through a remote terminal, it is necessary to initialize the terminal to be used. This can be done once a day prior to entry of the first input. There is no need to closeout the terminal at the end of the day.

b. For those terminals to be used for remote, keyed entry will be activated to accept transactions as follows:

(1) Prior to entry of first daily input, examine Cathode Ray Tube (CRT) screen display for an indication that Teleprocessing (TP) function is operational; i.e., message, terminal ID, current year and Julian date.

(2) If this data is not present, depress the key PA1 and the above data will be displayed.

(3) The display screen will also furnish the partial key "$$UW" with the cursor under the U. The operator will enter the key "UWRT10" (immediately after the $$) and depress the ENTER key.

(4) The operator may elect to initialize Type B Locator Inquiries IAW appendix E-163 P. While the terminal is being used for Type B input, it may not be used for those inputs outlined in paragraph 2 above.

c. The Receipt Subsystem Inquiry display will appear upon successfully initializing the terminal with program key $$UWRT10, reference figure 1 below.

d. A remote terminal operator will select the type of inquiry or input desired. identifying the display required; reference figures 2 through 10 below. All inputs except RCC data require one character; RCC updates (figures 11 through 16) require all three positions of DIC; i.e., enter ZVS for the Procurement RCD display. Depress ENTER key to select display and to enter inquiry or confirmation data. Figures 20 through 27 represent applications (inputs and responses/displays) of the DWASP PROTOTYPE/SINGLE STATION RECEIPT PROCESSING SYSTEM. Response to a valid Type K or L inquiry will result in the display of:

(1) Figure 22 and 23 - DICOMSS Receipt Confirmation Screens. Note: Use is restricted to processing DICOMSS receipt confirmations, in lieu of RCD-1 forms.

(2) Figures 24 through 27 - General Receipt Confirmations, used in lieu of RCD-1 coding forms.

e. Except for appendix B-98, figure 17, all remote inputs described in paragraph 2 above, will be validated and processed immediately upon entry. Appendix B-98, Workload Request Card, will be validated immediately but will be held for processing later.

f. Successful input of the inquiry or update type will activate a special CRT display tailored for inquiry or RCC update. Each display, figures 1 through 27 below, is complete with entry requirements, data titles/headers, and a self-positioning cursor. The operator may skip data fields as specified in the applicable B appendix requirements.

g. Inquiry, as well as RCC data formats, may be changed as required without displaying the Receiving Subsystem inquiry process display. At the conclusion of any successful input, the same display format as previously entered, will be offered again. The message at the bottom of the display states:

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED
DEPRESS ENTER KEY

(1) To use same display format, continue to enter necessary data.

(2) To change display, enter required document identifier in spaces XXX provided by moving cursor to this area. Depress ENTER key.

(3) The requested/new display format will be presented on the tube face (screen) with cursor positioned for the first required data entry.

h. To completely erase or cancel a display or data recorded (complete or incomplete) depress "Erase Input" key. This action will cancel the display and return the primary display.

i. Format errors will reflect the word "Error" opposite the data entry. The exceptions to this are the special DWASP Prototype - Single Station Inquiry/Responses, figures 20 through 27. Validation and processing errors will be identified by asterisks directly under the invalid data field. Processing errors will be identified by an in the clear message and VRC, when applicable. Violation Reason Codes will not be presented for format errors. Process errors such as "No Matching Record or Incorrect Format" will appear on line 23 of the display (24 total lines) accompanied by the VRC applicable.

(1) Under normal conditions, the system will always print available Contract Data in response to Type A receipt inquiries on procurement receipts. At depot option, however, it is possible to limit the printed output as follows:

(a) No Contract Data Output.

(b) No Contract Data on Blanket Purchase Agreement (BPA) receipts ("A" in the ninth position of the PIIN field in the matching PMR record).

(c) No Contract Data on source acceptance procurement receipts ("E" in the Management Code field of the matching PMR record).

(2) All other system functions related to Contract Data maintenance will be accomplished regardless of the option selected. These options should only be exercised as a consequence of established policy or in times of extreme emergency as regards to available computer processing time. Instituting one of these options can only be carried out by the Office of Data Systems (ODS). The option will remain in effect until positive action is taken by ODS to return to normal printing of all Contract Data, or select another option.

5. DATA ENTRY INSTRUCTIONS

a. The initializing action described above need only be accomplished once each processing day for each terminal. If the program key $$UWRT10 is changed, the terminal must be reinitialized to continue receipts processing.

b. Correct only the data in error as the total display will be read and mechanically entered each time the ENTER key is depressed, regardless of the position of the cursor.

c. Process errors; for example "No Matching Record," may not be immediately correctable. Therefore, depress PRINT key to obtain hard copy; continued processing. This procedure may also be followed if the operator cannot resolve the error condition. Hard copy printing of the display is available by operator option.

Figure 1

R E C E I V I N G S U B S Y S T E M I N Q U I R Y P R O C E S S

TYPE INPUT	RELATED DIC	RELATED APPENDIX - (DLAM 4140.2, VOL III)
A	ZB6	B-41
C	(NONE)	B-68
D	ZZN	B-43
E	(NONE)	B-69
F	(NONE)	B-39
G	(NONE)	B-40
K	(NONE)	B-41(DWASP PHOTOTYPE - SINGLE STATION)
L	(NONE)	E-47(DWASP PHOTOTYPE - SINGLE STATION)
N	ZZQ - HY	B-44
P	ZBO	B-147
Q	ZZQ - HX	B-45
R	ZZR	B-148
S	ZZS	B-46
ZV-	ZV-	B-108 ENTER THIRD POSITION
ZW-	ZW-	B-108 AS SHOWN ON RCC INPUT
ZX-	ZX-	B-109 IN ACCORDANCE WITH
ZY-	ZY-	B-109 APPENDIX A-1
ZBL	ZBL	B-98

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

Figure 2

TYPE "A" INQUIRY - NEW RECEIPT ACTION - APPENDIX B-41

```
MANDATORY FIELDS
  DOC ID    = A
  NIIN      = .........
  COND      = .
  PIIN      = .....
  RCVD      = ...

OPTIONAL FIELDS
  CLIN      = ......
  SPIIN     = ....
  DATE PACK = ....
  TYPE PACK = .
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 3

TYPE "C" INQUIRY - CONTRACT DATA - APPENDIX B-68

```
MANDATORY FIELDS
  DIC       = C
  PIIN      = .............

OPTIONAL FIELDS
  SPIIN     = ....
  NIIN      = .........
  CLIN      = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 4

TYPE "D" INQUIRY - DELETE SRF RECORD - APPENDIX B-43

```
DIC       = D
TP NUMBER = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 5

TYPE "E" INQUIRY - COMPLETED RECEIPT INQUIRY - APPENDIX B-69

```
MANDATORY FIELDS
  DIC        = E
  PIIN/DOCNO = ...............
  NIIN       = .........

OPTIONAL FIELDS
  SPIIN      = ....
  CLIN       = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 6

TYPE "N" INQUIRY - SRF INQUIRY BY NIIN - APPENDIX B-44

```
DIC        = N
NIIN       = .........
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 7

TYPE "Q" INQUIRY - SRF INQUIRY BY TP NUMBER - APPENDIX B-45

```
DIC        = Q
TP NUMBER  = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 8

TYPE "P" INQUIRY - PMR FILE INQUIRY - APPENDIX B-147

```
DIC        = P
NIIN       = .........
PIIN/DOCNO = ..............
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 9

TYPE "R" INQUIRY - SRF MAINTENANCE - APPENDIX B-148

```
DIC       = R
TP NUMBER = ......
ACTION CD = ..
NEW DATA  = ..............
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 10

TYPE "S" INQUIRY - RECEIPT STOW NOTICE - APPENDIX B-46

```
DIC           = S                TP NUMBER     = ......
FR CD         = ..               ACTION CD     = ..
TYPE STOR CD  = ...              LOCATION      = .........
INSP DATE     = ....             UNIT PACK CD  = .....
DATE PACK CD  = ....             LOT/CONT NO   = .....
LC/IND        = .                TYPE STOR 2   = ...
LOCATION 2    = .........        DATE PACK 2   = ....
TYPE STOR 3   = ...              LOCATION 3    = .........
DATE PACK 3   = ....
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

best copy available

Figure 11

RECEIPT CONFIRMATION = "AV" - APPENDIX B-108

DIC	= ZV.	TP NUMBER	= .....
QUANTITY	=	WEIGHT	= .....
WHSE	= ...	DISC-CD	= ..
OVR	= .	COND	= .
MGT	= .	CLIN	= .....
UI	= ..	FSC	= ....
SHIPMENT NMBR	=	SFX	= .
DOC AVAIL	= .	SHIP-SFX	= .
ADM	= ...	QTY SHIP	= .....

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 12

RECEIPT CONFIRMATION = "ZW_" - APPENDIX B-108

DIC	= ZW.	TP NUMBER	= .....
QUANTITY	=	WEIGHT	= .....
WHSE	= ...	DISC-CD	= ..
OVR	= .	COND	= .
MGT	= .	SUPP ADD	= .....
UI	= ..	FSC	= ....
SIG-CD	= .	FUND-CD	= ..
PRJ-CD	= ...	SFX	= .

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 13

RECEIPT CONFIRMATION = "ZWT" - APPENDIX B-108

```
DIC            = ZWT              TP NUMBER     = ......
QUANTITY       = .......          WEIGHT        = .......
WHSE           = ...              DISC-CD       = ..
OVR            = .                COND          = .
MGT            = .                SUPP ADD      = ......
UI             = ..               FSC           = ....
SHIPMENT NMBR  = .......          SFX           = .
SHIP-SFX       = .
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 14

RECEIPT CONFIRMATION = "ZX_" - APPENDIX B-109

```
DIC          = ZX.              RIC           = ...
TYPK         = .                PIIN          = .............
COND         = .                MGT           = .
CLIN         = .....            UI            = ..
FSC          = ....             SPIIN         = ....
OWN/PURP CD  = .                TP NUMBER     = ......
QUANITY      = .......          WEIGHT        = .......
WHSE         = ...              DISC-CD       = ..
OVR          = .                SHIPMENT NMBR = .......
SFX          = .                DOC AVAIL     = .
SHP-SFX      = .                ADM           = ...
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 15

RECEIPT CONFIRMATION = "ZY_" - APPENDIX B-109

```
DIC          = ZY.                RIC        = ...
TYPK         = .                  DOC NMBR   = .............
COND         = .                  MGT        = .
SUPP ADD     = ......             UI         = ..
FSC          = ....               REV-BILL   = ..
OWN/PURP CD  = .                  TP NUMBER  = ......
QUANITY      = .......            WEIGHT     = .......
WHSE         = ...                DISC-CD    = ..
OVR          = .                  SIG-CD     = .
FUND-CD      = ..                 PRJ-CD     = ...
SFX          = .
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 16

RECEIPT CONFIRMATION = "ZYT" - APPENDIX B-109

```
DIC          = ZYT                RIC            = ...
TYPK         = .                  DOC NMBR       = .............
COND         = .                  MGT            = .
SUPP ADD     = ......             UI             = ..
FSC          = ....               REV-BILL       = ..
OWN/PURP CD  = .                  TP NUMBER      = ......
QUANITY      = .......            WEIGHT         = .......
WHSE         = ...                DISC-CD        = ..
OVR          = .                  SHIPMENT NMBR  = .......
SFX          = .                  SHIP-SFX       = .
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 17

WORK LOAD REQUEST - "ZBL" - APPENDIX B-98

```
DIC         = ZBL                NSN            = ..............
WHSE AREA   = .                  PDT            = ...
AREA        = .                  CONSIGNEE      = ......
AVC ASGN CD = .                  PROJ CODE      = ...
SPLC        = ......             INV CO DT      = ....
DRO         = .                  MAN-HRS/LINES  = .....
FRC         = ..                 ACTION CODE    = ..
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED ... DEPRESS "ENTER" KEY

Figure 18

TYPE "F" - ACCEPTANCE ALERT INQUIRY - APPENDIX B-39

```
DIC     = F
PIIN    = ..............
SPIIN   = ....
CLIN    = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

Figure 19

TYPE "G" - ACCEPTANCE REPORT INQUIRY - APPENDIX B-40

```
DIC     = G
PIIN    = ..............
SPIN    = ....
CLIN    = ......
```

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

Figure 20

ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE

DIC NIIN CND ABPIIN RCVD CLIN SPIIN DTPK TYPK
K

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

Figure 21

TYPE "L" INQUIRY - DWASP PROTOTYPE

DIC TP-NUMBER
L

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

NOTE: Entry of TP-Number will activate recovery of matching suspended receipt record, display figure 22 through 27, as appropriate.

Figure 22

ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE

DIC	RIT	FSC	NIIN	PIIN	SFX	SPIIN	CLIN	UI	DUE 340 TP-NUM
ZVS	S9S	8925	00A176203	DLA13H85P0505			0001AA	BX	513995

QTY	CND	MGT	WEIGHT	WHS	DC	OVR	TYP	O/P	UNIT-PRICE	DICOMSS-VPR
	A	A						A	01.59900	

RCV-DT
334

NO LOC REC

Figure 23

ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE

DIC	RIT	FSC	NIIN	PIIN	SFX	SPIIN	CLIN	UI	DUE 340 TP-NUM
ZX	S9	0000	00A344005	C0288			0006AA		432717

QTY	CND	MGT	WEIGHT	WHS	DC	OVR	TYP	O/P	DICOMSS-VPR	DI-IND
	A									D

RCV-DT
334

NO LOC REC

Figure 24

```
                ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE
                                                                    DUE 339
                                                                    TP-NUM
DIC    RIT    FSC    NIIN          PIIN          SFX  SPIIN  CLIN    UI   352863
ZVS    S9C    4730   000013981     DLA70080MDG61                 000100  EA

QTY        CND MGT  WEIGHT    WHS   DC  OVR TYP O/P ADM   SHIP/SFX   QTY-SHPD
            A   D                                A
                                                                    RCV-DT
NO CONTRACT DATA A/R REQ                                              333

                                          NO LOC REC
```

Figure 25

```
                ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE
                                                                    DUE 334
                                                                    TP-NUM
DIC    RIT    FSC    NIIN          PIIN     SFX  SPIIN  CLIN    UI   963826
ZX     S9C    1110   001110020        TT450                        EA

QTY        CND MGT  WEIGHT    WHS   DC  OVR TYP O/P ADM   SHIP/SFX   DI-IND
            A

                                                                    RCV-DT
                                                                      328

ID:  STUD

                                                T L     LOC     TL   LOC
                                                 A A045813FB

                                                              SL - 0
```

Figure 26

ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE

DIC	RIT	FSC	NIIN	MDOCNO	SFX	RB	SUPAAD	UI	DUE 307 TP-NUM
ZWB	S9C	4810	000359894	N0025113371350			N55639	EA	087602

QTY	CND	MGT	WEIGHT	WHS	DC	OVR	TYP	O/P	DIST	S/FD	PRJ
	A							A			

RCV-DT
298

NO LOC REC

Figure 27

ON-LINE RECEIVING PROCESSING - DWASP PROTOTYPE

DIC	RIT	FSC	NIIN	MDOCNO	SFX	RB	SUPADD	UI	DUE 307 TP-NUM
ZY	S9C	1131	001110154	987AK				EA	114695

QTY	CND	MGT	WEIGHT	WHS	DC	OVR	TYP	O/P	DIST	S/FD	PRJ
	A										

RCV-DT
298

ID: SPACER

T L	LOC	T L	LOC
A	A072925DD		

SL - 0
SR - Z

APPENDIX E-195 P

MOFAST MICROFICHE HISTORY UPDATE PROCESS

1. PURPOSE

This input is made through CRT to update the microfiche GBL History record (see part 1) and GBL/MRO Microfiche Record Update (see part 2) after the GBL has been printed, but prior to actual print of the hard copy microfiche record. Updates or deletions may be made at least 10 days, on-line, after print of the original GBL. Updates are made in GBL format. Any data entered to the GBL Cover Sheet or Continuation Sheet will be in the same location or sequence on the microfiche as the previous data except where new data is entered. This new data will be in the sequence desired by the input operator. Each change to the GBL on the cover page and on any continuation page must be made to the microfiche history record by the operator using this process. No changes or totals are made automatically.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-195

b. Appendix D-136

c. Appendix E-238 P, Part G

d. Appendix F-190

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Part 1, GBL Microfiche Record Update.

(1) General

This process allows update of all data elements of the GBL Cover Sheet and Continuation Sheet except the GBL number. The updates are made by CRT up to at least 10 days after print of the original Bill of Lading. The process has a security controlled access to the update program of the GBL History. The program call input includes the operator's security identification which must be authorized and assigned by the depot Data Systems Security Officer. The update programs cannot be displayed if the computer does not recognize the operator's security number. In addition, the operator's initial identification will be input as a part of the History Update process so the microfiche history records show who made the changes to a specific GBL record.

(2) CRT Initialization.

(a) Key in $$UWFN75.

(b) Operator Security Identification.

(c) Press ENTE key. This entry will dedicate the CRT input station with the following menu display:

```
UWFN75   FREIGHT WAYBILL AND BILL OF LADING CONTINUATION SHEET

                 OPER:     IDENTIFICATION
                  ACT:     GBL COVER SHEET
                             AG = ADD
                             IG = INQUIRY
                             UG = UPDATE
                           CONTINUATION SHEET
                             AC = ADD
                             IC = INQUIRY
                             UC = UPDATE
                           CARRIER AND RIN STATEMENTS
                             IS = INQUIRY
                             MS = MODIFY
                  GBL:     GBL-NUMBER
                   SU:     SHIPMENT UNIT WITHIN THE GBL
          NMFC-SEQ-NO:     THE COUNT OF THE NMFC WITHIN THE SU
              STMT-NO:     CARRIER OR RIN STATEMENT NUMBER PREFIXED BY C OR R

OPER    ACT       GBL        SU 0000000000000    NMFC-SEQ-NO 0000    STMT-NO

      NOTE:  YOU MAY RETURN TO THIS DISPLAY BY PRESSING PF/SF KEY #1
```

The CRT program will remain dedicated to this process as long as it is active. When activity ceases for a predetermined period the screen face will blank out, requiring input of the program call number and operator security identification number to reobtain the display. This will prevent unauthorized use of the program. However, care should be taken by the operator to clear the program upon completion of use.

(3) The following CRT displays are used in the process of adding, updating and inquiring GBL Microfiche History data:

(a) Cover Sheet 1.

```
ACT ** GBL ******** SU ************** NMFC-SEQ-NO 0000                COVER 1
TRANSPORTATION-COMPANY                CARRIER    DATE-ISSUED      RTE/RLSE-NO
***********************************     ****       03 SPE 86     *****************
                                      DEST-SPLC-ORIG  ORIGIN
                                      ******  ******  ************************
DESTINATION
***********************************   SHIPPER
***********************************   ****************************************
CONSIGNEE                  GBLOC ****  ****************************************
***********************************
***********************************
***********************************       BILL-  CHARGES-TO
***********************************       ************************************
                                        ************************************
                                        ************************************
APPROPRIATION-CHARGEABLE
*******************************************
VIA OR ROUTING DATA
*******************************************
  TP 0  DDD 00000
MARKS
************************************
************************************
```

NOTE: This display represents the data required on the upper half of the GBL cover page.

(b) Cover Sheet 2.

```
ACT ** GBL ******** SU ************* NMFC-SEQ-NO 0000                    COVER 2
  NO  KD DESCRIPTION                                GBL-NET-WGT
00001 MX CARRIED FORWARD FROM CONTINUATION SHEET    0000000
    CLASS ******
    TOTAL-CUBE      000000.0        DUNNAGE          0000000
                                    PALLET           0000000
        CERTIFY-CLAUSE              SKID             0000000
              *                     TOTAL            0000000
    000 CONTINUATION PAGE  PRO-NO **  TRIP-NO ***  AIRCRAFT-LIMITATION *
TARIFF/SPL-RATE ************  FULL *  WAYBILL ******************
STOP-AT                TRAILER-NO SEAL-NO  LNG/CUBE      MARK      DATE
********************  ********** *******  ORD FURN  ORDER  FURN   FURN
********************  ********** *******  000  000  00000 00000  00000
********************  ********** *******             STATEMENTS
MODE ESTIMATE CLS/TLS TYP-RTE PSC REASON  RMRK CARR RIN RIN RIN RIN
 **    00000     0       *     *   ****    *    *** *** *** *** ***
ISSUING-OFFICE                                  CONSIGNOR  HI    TEMP-CONTROL
****************************             GBLOC   TELEPHONE  PRI  TIME DATE SRC
****************************************  ****  801 399 7216  *   0000 00000 *
ISSUING-OFFICER
****************************** DATED   REPRINT  OPER  DLTE
*************************      00000  ********   **    *
```

NOTE: This display represents the data required on the bottom half of the GBL cover page.

(c) Remarks Data.

```
ACT ?? GBL ???????? SU ????????????? NMFC-SEQ-NO ????
                                                        CONTINUATION REMARKS
R E M A R K S    (10 LINES OF 77 CHARACTERS)
*******************************************************************************
???????????????????????????????????????????????????????????????????????????????
???????????????????????????????????????????????????????????????????????????????
???????????????????????????????????????????????????????????????????????????????
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???????????????????????????????????????????????????????????????????????????????
???????????????????????????????????????????????????????????????????????????????
```

(d) Continuation Summary Data.

```
ACT ?? GBL ???????? SU ????????????? NMFC-SEQ-NO ????
                    ISSUING-OFFICE                          CONTINUATION SUMMARY DATA
                    ??????????????????????????????                COMMERCIAL-DATE
MANIFEST-TITLE      ??????????????????????????????????????????          ?????
??????????????????????????                                     NET-WEIGHT ???????
    THIS GBL IS A PART OF A POOL LOAD OF ?????? LBS WITH       DUNNAGE    ???????
        THE BREAK BULK POINT AT ??????????                     PALLET     ???????
                                                               SKID       ???????
????? MX  CARRIER FORWARD TO PAGE 1                            TOT-WEIGHT ???????
TAC                                                         WEIGHT  CHARGE
???????????????????????????????????????????????????????????? ??????? ????????
???????????????????????????????????????????????????????????? ??????? ????????
???????????????????????????????????????????????????????????? ??????? ????????
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???????????????????????????????????????????????????????????? ??????? ????????
???????????????????????????????????????????????????????????? ??????? ????????
???????????????????????????????????????????????????????????? ??????? ????????
```

NOTE 1: Manifest Title on example will be blank unless on a Commercial Bill of Lading.

NOTE 2: This display represents common data, summary data and TAC data that appears on the GBL continuation pages.

(e) SU Data Display.

```
ACT ?? GBL ???????? SU ????????????? NMFC-SEQ-NR ????
                                                    CONTINUATION SU DATA

PACK IN CONTAINER ?????    PROJ ???

CONSGN ??????   PRTY ?   POD ???   RDD ???       OS-GBLOC ????

TCN ??????????????    SU-NO ?????????????     CUBE ????????

DLTE-IND
   ?
```

NOTE: This display represents shipment unit data that appears on the GBL continuation pages. There will be a display for each SU on the GBL.

(f) NMFC/Container Data Display.

```
ACT ?? GBL ???????? SU ????????????? NMFC-SEQ-NO ????
  NO  KD  DESCRIPTION                              CONTINUATION NMFC/CONTAINER DATA
????? ?? ?????????????????????????????????????????  NMFC ????????
????? ?? ?????????????????????????????????????????
????? ?? ?????????????????????????????????????????  R S OR L 640-3 FLAG ?
????? ?? ?????????????????????????????????????????
         ?????????????????????????????????????????  NOT EXCEEDING ????????? PER
         ?????????????????????????????????????????    POUND FOR EACH ARTICLE
         ?????????????????????????????????????????
         ?????????????????????????????????????????  HAZARDOUS-FLAG?
         ?????????????????????????????????????????
         ?????????????????????????????????????????           WEIGHT
         ?????????????????????????????????????????  NMFC    ???????
         ?????????????????????????????????????????  SKID      ?????
         ?????????????????????????????????????????  PALLET    ?????
         ?????????????????????????????????????????
         ?????????????????????????????????????????
         ?????????????????????????????????????????          CONTAINERS OR PIECES
         ?????????????????????????????????????????  ????    ON PALLETS-SKIDS
         ?????????????????????????????????????????
         ?????????????????????????????????????????
         ?????????????????????????????????????????
```

NOTE: This display represents NMFC, container and freight description data for each NMFC/container that appears on the GBL continuation pages. There may be multiple displays for each SU on the GBL.

(g) Carrier/RIN Statement Display.

```
ACT IS GBL K0000240 STMT-NO R111

RIN STATEMENT      111                          CONTINUATION STATEMENT

LINE1  SHIPPER TO LOAD CONSIGNEE TO UNLOAD
LINE2
LINE3
LINE4
LINE5
LINE6
```

NOTE: This display represents Carrier/RIN statement that appear on the continuation pages. There may be one carrier statement and/or up to four RIN notes.

(4) GBL Microfiche History Inquire/Update will be accomplished by the following procedures:

(a) Inquire GBL Cover Page Data.

1. Enter Operator Identification (necessary only on menu display).

2. Enter IG Action Code.

3. Enter GBL Number.

4. Do not enter SU Number or NMFC-SEQ-NO (leave ZEROS).

5. Press ENTER key.

6. Cover Sheet 1 display will appear on CRT.

7. Press ENTER key to view Cover Sheet 2.

NOTE: The remainder of the GBL can be viewed by continuing to press the ENTER key.

(b) Update GBL Cover Page Data.

1. Enter Operator Identification (necessary only in menu display).

2. Enter IG Action Code.

3. Enter GBL Number.

4. Do not enter SU Number or NMFC-SEQ-NO (leave ZEROS).

5. Press ENTER key to view Cover Sheet 1 data (to view Cover Sheet 2 data press the ENTER key a second time).

6. Change Action Code to UG.

7. Update data.

8. Press ENTER key.

NOTE 1: Any additional notes which appear on the original GBL may be entered on the Continuation Summary Data display. See instruction note for entry to that display for update. Reference note after paragraph (d)9 below.

NOTE 2: To delete a GBL, enter an X in the DLTE-IND field on the Cover Sheet 2 display. This will delete all information pertaining to the GBL.

(c) Add a GBL to Microfiche.

1. Enter Operator Identification (necessary only on menu display).

2. Enter AG Action Code.

3. Enter GBL Number.

4. Do not enter SU Number or NMFC-SEQ-NO (leave ZEROS).

5. Press ENTER key.

6. Cover Sheet 1 display will appear on CRT.

7. Enter applicable GBL Data.

8. Press ENTER key.

9. Cover Sheet 2 display will appear on CRT.

10. Enter applicable GBL Data.

11. Press ENTER key.

12. The Continuation Summary Data Display will appear on the CRT.

13. Action Code must be AC. Leave SU and NMFC-SEQ-NO field as is.

14. Enter applicable continuation page summary and TAC data.

15. Press the ENTER key.

16. The SU Data Display will appear on the CRT.

17. Action Code must be AC. Do not change the SU and NMFC-SEQ-NO field.

18. Enter applicable SU Data for first SU on GBL.

19. Press the ENTER key.

20. The NMFC/Container Data display will appear on the CRT.

21. Action Code must be AC. Do not change the SU and NMFC-SEQ-NO field.

22. Enter applicable NMFC, Container, and Freight Description Data.

23. Press the ENTER key.

24. The NMFC/Container Data Display will appear on the CRT for data to be added for the next container in the SU.

NOTE 1: Subparagraphs 21 through 24 should be repeated for all NMFC/Containers in the SU.

NOTE 2: Additional Shipment Units can be added by following the procedure for adding Shipment Units to a GBL.

(d) Inquire/Update Continuation Summary Data.

1. Enter Operator Identification (necessary only on menu display).

2. Enter IC Action Code.

3. Enter GBL Number.

4. Enter zeros in SU Number and NMFC-SEQ-NO field.

5. Press the ENTER key.

6. The continuation Summary Data Display will appear on the CRT.

To update, do the following additional steps:

7. Change Action Code to UC.

8. Update data.

9. Press the ENTER key.

NOTE: Any additional entry notes on the hard copy GBL may be updated on the Continuation Summary Data CRT display by entering the code -- in the first two positions of the first line after the TAC (transportation appropriation code), then entering the desired message. The Action Code must be UC. There are 53 positions available of any remaining lines under the last TAC. Blank positions under the titles weight and charge must be left blank.

(e) Inquire/Update SU Data.

1. Enter Operator Identification (necessary only on menu display).

2. Enter IC Action Code.

3. Enter GBL Number.

4. Enter Shipment Unit Number.

5. Enter zeros in NMFC-SEQ-NO field.

6. Press the ENTER key.

7. The continuation SU Data Display will appear on the CRT.

To update, do the following additional steps:

8. Change Action Code to UC.

9. Update data.

10. Press the ENTER key.

NOTE: To delete an SU from a GBL enter an X in the DLTE-IND field on the continuation SU Data Display. This will delete all records pertaining to the SU.

(f) Inquire/Update NMFC/Container Data

1. Enter Operator Identification (necessary only on menu display).

2. Enter IC Action Code.

3. Enter GBL Number.

4. Enter Shipment Unit Number.

5. Enter NMFC-SEQ-NO.

NOTE: This is the sequence the NMFC/Container appears on the continuation page per SU.

6. Press the ENTER key.

7. The NMFC/Container Data Display will appear on the CRT.

NOTE: If the NMFC-SEQ-NO is not known, enter 0001 and data for the first NMFC/container will appear. By continuing to press the ENTER key the operator can page consecutively through the NMFC/container records until the record needed is displayed.

To update, do the following additional steps:

8. Change Action Code to UC.

9. Update data.

10. Press the ENTER key.

NOTE: To delete an NMFC/container record from a GBL. Enter an X in the DLTE-IND field on the continuation NMFC/Container Data Display.

(g) Add an SU to a GBL. The operator may add a Shipment Unit to a GBL after a Shipment Unit that is already on the GBL or if necessary as the first Shipment Unit on the GBL. The process is as follows:

1. Enter Operator Identification (necessary only on menu display).

2. Enter IC Action Code.

3. Enter zeros in SU and NMFC-SEQ-NO field.

4. Press the ENTER key.

5. The Continuation Summary Data Display will appear on CRT.

6. Change Action Code to AC.

7. In the SU field, enter the Shipment Unit Number of the Shipment Unit which will precede the new Shipment Unit being added. Enter zeros in SU field if the new Shipment Unit is to be sequenced first on the GBL.

8. Enter zeros in NMFC-SEQ-NO field.

9. Press the ENTER key.

10. The SU Data Display will appear on the CRT.

11. Action Code must be AC. Do not change the SU and NMFC-SEQ-NO fields.

12. Update SU Data on display.

13. Press the ENTER key.

14. The NMFC/Container Data Display will appear on CRT.

15. Action Code must be AC. Do not change the SU and NMFC-SEQ-NO field.

16. Enter applicable NMFC, Container, and Freight Description Data.

17. Press the ENTER key.

18. The NMFC/Container Data Display will appear on the CRT for data to be added for the next container in the SU.

NOTE: There should be at least one NMFC/Container Record added for each SU added.

19. When finished the operator may do one of the following:

a. Press the ENTER key without entering any data and the menu display will appear on the CRT.

b. Change the Action Code and access fields and continue making inquiries/changes to different records.

c. Enter nines in the NMFC-SEQ-NO field and press ENTER key to add another SU.

(h) Add an NMFC/Container to a GBL.

1. Enter Operator Identification (necessary only on menu display).

2. Enter AC Action Code.

3. Enter GBL Number.

4. Enter in the SU field the Shipment Unit Number.

5. Enter in the NMFC-SEQ-NO field the sequence number of the NMFC/container which will precede the new NMFC/container being added.

6. Press the ENTER key.

7. The continuation NMFC/container Data Display will appear on the CRT.

8. Do not change Action Code, SU, or the NMFC-SEQ-NO field.

9. Enter applicable NMFC, Container, and Freight Description Data.

10. Press the ENTER key.

11. The continuation NMFC/Container Data Display will appear on the CRT for data to be added for the next container in the SU.

12. When finished the operator may do one of the following:

a. Press the ENTER key without entering any data and the menu display will appear on the CRT.

b. Change the Action Code and access fields and continue making inquiries/changes to different records.

c. Enter nines in the NMFC-SEQ-NO field and press ENTER key to add another SU.

(i) Inquire Carrier and RIN Statements.

1. Enter Operator Identification.

2. Enter IS Action Code.

3. Enter GBL Number.

4. Enter Carrier Statement Number prefixed by C or RIN number prefixed by R.

5. Press ENTER key.

6. The Carrier or RIN statement will appear on the CRT.

<u>To Update, do the following additional steps</u>:

7. Change Action Code to MS.

8. Update Data.

9. Press ENTER key.

(5) Additional Considerations. The operator may page through a GBL (advance from one display to the next) by continuing to press the ENTER key.

(6) As there are a number of standard clauses on the GBL which are lengthy, it is necessary to only place an X or blank out the X to change whether these clauses should be on the microfiche record, on the screen face where indicated. Examples of these clauses are Hazardous Certification, Released Valuation, Aircraft Limitation, Pro Number, Trip ID Clause, Rated Same or Lower Clause.

NOTE: When operator has completed using program, clear the CRT to prevent security violations.

b. Part 2, GBL/MRO Microfiche Record Update.

(1) General. This procedure allows operator to add GBL/MRO data to GBL microfiche history if the GBL records are available in the MOFAST GBL History File, and the Shipment Unit record is not on the In-Process File.

(2) CRT Initialization.

(a) Key in $$UWFN70.

(b) Operator Security Identification.

(c) Press the ENTER key. This entry will dedicate the CRT input station with the following display:

```
ACT AM GBL     SU 0000000000000
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

 2345678901234567890123456789012345678901234567890123456789012345678901234567890123456789 0

ENTER DATA
```

(3) Enter key data elements to obtain the required display for microfiche update processing as follows:

ACT AM = Action Code (AM Entered by Computer)
GBL = GBL Number (Keyed In)
SU = Shipment Unit Number (Keyed In)

Add GBL/MRO data to GBL microfiche history if the Shipment Unit is available in the MOFAST History File. MRO DATA key in required missing MRO data (80 positions) from DD 1348-1. Repeat additional MROs in same SU. When the above entry has been keyed in, press the ENTER key. If the entry is successful, the following will appear on the CRT:

PROCESS COMPLETE ENTER DATA

Additional entries may then be input.

5. ERROR MESSAGES/ACTION

a. Part I (UWFN75).

ERROR MESSAGE	CAUSE/ACTION
INVALID OPERATOR SECURITY ID	Probable Cause: Operator identification not recognized by computer. Action: Operator identification must be entered in the program security table as authorized by the Depot Security Officer. Determine who is authorized and have them make the updates or obtain authorization to update the program Security Identification Table.
INVALID OPERATOR CODE	Probable Cause: Operator Code not entered. Action: Enter operator initials.
DISPLAY ID ERROR - NOTIFY PROGRAMMER	Probable Cause: Internal program error. Action: Notify programer.
ACTION CODE INVALID	Probable Cause: Type Action Code inptu does not match actions desired. Action Codes must be: GBL Cover Sheet - AG, IG, UG GBL Continuation Sheet - AC, IC, UC Action: Determine type update required and input proper Action Code.
INVALID GBLP	Probable Cause: GBL number must be first position alpha, remainder of positions numeric. Action: Determine correct GBL number and reenter.
UWFN75 BAD RETURN FROM UWFN75	Probable Cause: System error has occurred. Action: Record message, notify supervisor, continue processing.
NO COVER SHEET RECORD ESTABLISHED	Probable Cause: Attempting to add Continuation Sheet data without first establishing a GBL Cover Sheet record.

ERROR MESSAGE	CAUSE/ACTION
	Action: Establish a GBL Cover Sheet record.
INVALID DATA	Probable Cause: Data entered not valid or in error.
	Action: Determine correct data and reenter.
RECORD NOT FOUND	Probable Cause: Data entered not valid or record not established.
	Action: Determine correct data and reenter or if valid, establish record.
ALL COVER SHEET DATA NOT FOUND	Probable Cause: All records not present when building second display.
	Action: Determine what is missing that is required and add data.
INVALID ADD - RECORD 1	Probable Cause: GBL Cover Sheet record already added.
	Action: Change add Action Code to update Action Code.
INVALID ADD - RECORD 2	Probable Cause: GBL Cover Sheet record already added.
	Action: Change add Action Code to update Action Code.
INVALID ADD - RECORD 3	Probable Cause: GBL Continuation Sheet record already added.
	Action: Change add Action Code to update Action Code.
COVER SHEET INFORMATION MISSING	Probable Cause: Cover Sheet 2 data not established.
	Action: Determine missing data, establish record by entering missing data.
INVALID UPDATE ACTION	Probable Cause: Operator trying to update a record that is not there; or operator trying to update a record without inquiring the record first.
	Action: Inquire the record; if data not present, change Action Code to add data and reenter data.
TAC RECORD ERROR	Probable Cause: No TAC record established.
	Action: Establish TAC Code record.

ERROR MESSAGE	CAUSE/ACTION
NO GBL SU RECORD ESTABLISHED	Probable Cause: SU record has never been established for the GBL. Action: Determine if SU is correct. Make inquiry and if correct, establish SU record for GBL.
INVALID STATEMENT NUMBER PREFIX	Probable Cause: The number preceding the carrier or RIN statement was other than a C or R. Action: Verify the input and reenter.
INVALID CARRIER STATEMENT NUMBER	Probable Cause: The carrier statement number requested was not on file. Action: Verify the statement number. If correct, establish a carrier statement in program UWFK90.
INVALID RIN STATEMENT NUMBER	Probable Cause: The RIN statement number requested was not on file. Action: Verify the statement number. If correct, establish a RIN statement in program UWFK90.

b. Part II (UWFN70).

ERROR MESSAGE	CAUSE/ACTION
NO GBL HISTORY RECORD	Probable Cause: GBL number entered invalid or GBL History record not created or reprinted. Action: Determine correct GBL number, reenter or create GBL History record.
INVALID SU STATUS	Probable Cause: SU status not proper for addition of MRO to GBL microfiche history record. Action: Shipment Unit must be confirmed and in Z status before data can be processed in this program. Notify supervisor.
GBL - MRO NOT NEEDED	Probable Cause: MRO data entered for a Shipment Unit for which MRO data will automatically be prepared. Action: Enter next MRO.

ERROR MESSAGE	CAUSE/ACTION
GBL NOT EQUAL SU-GBL ENTER Y IF VALID	Probable Cause: SU has been assigned to a different GBL than entered. Action: Notify supervisor for research. Check SU for accuracy, check GBL for accuracy, and enter Y if valid by overlaying the asterisk with the Y on the bottom center of the display as follows:

```
ACT AM GBL K0000143 SU 0051268000000
          1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

 23456789012345678901234567890123456789012345678901234567890123456789012345678901234567890

GBL NOT EQUAL SU-GBL ENTER Y IF VALID   *
```

ERROR MESSAGE	CAUSE/ACTION
SU NOT FOUND - ENTER MRO DATA	Probable Cause: MRO data required for completion of record. Action: Determine MRO data and enter.
INVALID SU ENTERED	Probable Cause: SU is all zeros; or SU pos. 12 and 13 are greater than zero and pos. 8-11 are equal to zero. Action: Determine correct SU and reenter.
INVALID GBL ENTERED	Probable Cause: GBL entered is not 8 positions long nor first position alpha, seven positions numeric. Action: Determine correct number and reenter.
SU FOUND - MRO DATA NOT NEEDED	Probable Cause: Entered MRO data when SU still in process. The MRO will be created automatically from the In-Process File. Action: No further action required. Continue to process.

APPENDIX E-196 P

CARRIER/RIN STATEMENT MAINTENANCE

1. PURPOSE

This appendix provides for maintenance of a file to contain carrier instructions, carrier discount statements and Routing Instruction Notes (RIN) to be printed on the bill of lading. Access to this file is by carrier statement or RIN number entered during the billing process. A complete printout of the file is available in F-194, part 10.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-156

b. Appendix D-203

c. Appendix F-194, part 10

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST Carrier/RIN Statement Maintenance process is initiated by entering program call number $$UWFK90. This action will dedicate the CRT to this procedure until another call number is entered.

b. The initial CRT display is as follows:

```
UWFK90        CARRIER / RIN STATEMENT MAINTENANCE

                    ACTION:
                        I = INQUIRY
                        A = ADD
                        D = DELETE
                        U = UPDATE
                    TYPE STATEMENT:
                        C = CARRIER STATEMENT
                        R = RIN STATEMENT
                    CODE:
                        THREE POSITIONS AVAILABLE

            ACTION      TYPE STATEMENT      CODE
```

c. Operators response:

(1) Inquiry of Carrier or RIN statement. Key in Action Code I, Type Statement C or R and the three position code you wish to inquire. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT MAINTENANCE

        RIN 111
        LINE1   SHIPPER TO LOAD CONSIGNEE TO UNLOAD
        LINE2
        LINE3
        LINE4
        LINE5
        LINE6


        ACTION      TYPE STATEMENT      CODE
```

(2) Addition of a Carrier or RIN statement. Key in Action Code A, Type Statement Code C or R and the three position code you wish to add. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT UPDATE / ADD

        RIN 316
        LINE1
        LINE2
        LINE3
        LINE4
        LINE5
        LINE6
```

(3) Type up to six lines for a Carrier or RIN statement. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT MAINTENANCE

        RIN 316
        LINE1     THIS CERTIFIES THAT FILLED CONTAINERS WERE TRANS-
        LINE2     PORTED BY THE SAME CARRIER THAT IS TRANSPORTING
        LINE3     THESE EMPTY CONTAINERS
        LINE4
        LINE5
        LINE6

        ADD SUCCESSFUL

        ACTION        TYPE STATEMENT      CODE
```

(4) Deletion of a Carrier or RIN statement. Key in Action Code D, Type Statement Code C or R and the three position statement number. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT MAINTENANCE

        RIN 316
        LINE1     THIS CERTIFIES THAT FILLED CONTAINERS WERE TRANS-
        LINE2     PORTED BY THE SAME CARRIER THAT IS TRANSPORTING
        LINE3     THESE EMPTY CONTAINERS
        LINE4
        LINE5
        LINE6

        DELETE SUCCESSFUL

        ACTION        TYPE STATEMENT     CODE
```

(5) Update of a Carrier or RIN statement. Key in Action Code U, Type Statement Code C or R and the three position statement number. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT UPDATE / ADD

        RIN 316
        LINE1     THIS CERTIFIES THAT FILLED CONTAINERS WERE TRANS-
        LINE2     PORTED BY THE SAME CARRIER THAT IS TRANSPORTING
        LINE3     THESE EMPTY CONTAINERS
        LINE4
        LINE5
        LINE6
```

(6) Make any necessary changes. Depress the ENTER key. If the input is successful, the following display will appear:

```
UWFK90-00          CARRIER / RIN STATEMENT MAINTENANCE

        RIN 316
        LINE1     THIS CERTIFIES THAT FILLED CONTAINERS WERE TRANS-
        LINE2     PORTED BY THE SAME CARRIER THAT IS TRANSPORTING
        LINE3     THESE EMPTY CONTAINERS
        LINE4
        LINE5
        LINE6

        UPDATE SUCCESSFUL

        ACTION        TYPE STATEMENT     CODE
```

5. ERROR CONDITIONS/ACTION

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION	Probable cause: The action code entered was other than A, I, U or D. Action: Reenter the input using a valid action code.
TYPE STATEMENT INVALID	Probable cause: The type statement entered was other than C or R. Action: Reenter the input using either Type Statement Code C - Carrier or R - RIN.
NO ADD MADE FIRST TWO LINES SPACES	Probable cause: Self-explanatory. Action: Reenter the statement being added to the file and begin on line one of the display.
RECORD ALREADY ON FILE	Probable cause: Self-explanatory. Action: Inquire the statement. If change required, update with a U Action Code.
RECORD NOT FOUND	Probable cause: Self-explanatory. Action: Verify the input. If a record is required for that statement, add with an A Action Code.
CAR / RIN DELETED	Probable cause: An entire statement was deleted in an update mode by entering spaces to all six lines. Action: None required.

APPENDIX E-208 P

LOCATIONS FOR BULK STORAGE

1. PURPOSE

This procedure establishes the method of assigning a storage location in bulk storage to stocks in storage which have the same Stock Number, Date of Pack/Expiration, Condition Code, Container Markings, and other physical characteristics.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-71

b. Appendix C-104

c. Appendix E-047 P

d. Appendix E-071 P

e. Appendix E-072 P

f. Appendix E-104 P

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Area Control Branches of Warehousing Division.

b. Direct Commissary Support Division.

4. INSTRUCTIONS

a. Receipts stored in bulk warehouses. The Warehousing Division will store in accordance with the storage plan and concepts of good warehousing to facilitate inventory and enhance the selection of stock on a First-In-First-Out (FIFO) or shelf-life bases.

b. Storage locations will be accomplished and recorded in accordance with the provisions of appendix E-047 P, paragraph 4c.

c. To negate the possibility of loading the item sublocator record to the extent that Type B inquiries must sometimes be handled on an exception basis, multiple locations for the same item stored in rows or stacks side-by-side will not be established. Instead, only one location will be established, and placards will be affixed to this location as shown on the attached storage example. This placard will contain the Storage Location Identification (SLID) Label and instruction to the stock selectors to pick from an end stack or row to the right or left (whichever is applicable) of the prime location.

d. This method will eliminate the requirement to establish these locations when stored and delete a location when the stack or row is emptied.

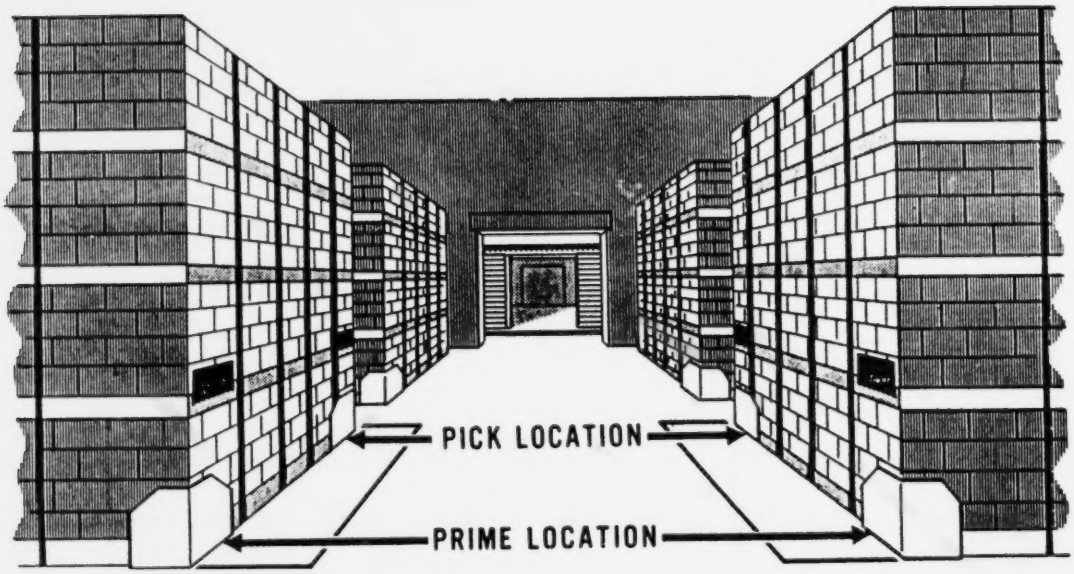
e. Items stored as a result of rewarehousing actions will be processed in accordance with the provisions of appendix E-072 P.

f. Locations established as a result of rewarehousing will conform to the procedures outlined in subparagraph c above.

g. Ensure SLID labels are affixed to blank ADP card before applying them to pallet/pallet rack.

h. Assign a single location (the prime location) in bulk storage to stocks in storage located in multiple locations for the same item stored in rows or stacks side by side. Delete all other adjacent locations for the same item.

i. Ensure placard "Pick from Other End" is affixed to the prime location, to the right or left. Instruct selectors to pick stocks from the correct end stack or row to the right or left (whichever is applicable) of the prime location.



NOTE: HOLDER FOR AFFIXING THE STORAGE LOCATION IDENTIFICATION LABEL (C-104) AND "PICK-FROM" INSTRUCTIONS

APPENDIX E-209 P

STOCK SEGREGATION NOTICE

1. PURPOSE

To provide local procedures for processing DD Form 1348-1, Stock Segregration Notice, DIC CNS.

2. APPENDICES USED IN THIS PROCESS

a. Appendix A-63

b. Appendix B-8

c. Appendix B-71

d. Appendix B-204

e. Appendix B-209

f. Appendix C-11

g. Appendix F-107

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Operations Control Office, Warehousing Division and Shipping Division.

4. PROCEDURES/INSTRUCTIONS

a. Operations Control Office will receive DD Forms 1348-1, Stock Segregration Notice (DIC CNS), Major Sort Group Code Q. Distribute Stock Segregration Notices to appropriate Warehouse Area Control Branch.

b. Warehousing Division will distribute documents for stock selection in the following manner:

(1) Select quantity shown in pos. 25-29.

(2) Store materiel in segregated storage location.

(3) Placard materiel with the Service Inventory Control Point (ICP) which is accountable and controls the materiel. The Service ICP is entered in pos. 78-80 of the DD Form 1348-1.

(4) Enter the action taken in block U of the DD Form 1348-1, i.e., quantity segregrated or quantity denied, with appropriate Action Code.

(5) Enter name and date action taken in block 1. Enter segregated location in block FF of flimsy.

(6) Prepare Item Locator Change Card (DIC ZBA) appendix B-71, with Action Code FZ, upon movement of stock to segregated location. Forward ZBA card to Data Systems for processing.

(7) Forward copy number 1 of the DD Form 1348-1 to Shipping Division.

c. Shipping Division will:

(1) Receive appendix F-107 report, History File Listing of Items in DP Status. File in Active Suspense File.

(2) Receive copy number 1 of DD Form 1348-1 from Warehousing Division and post action taken to the report (appendix F-107).

(3) Prepare card formats as follows:

(a) Prepare Materiel Release Confirmation Card, ARO, appendix B-204, for quantity segregated.

(b) Prepare Materiel Release Denial/Adjustment Card, A6_, appendix B-8 for quantity denied.

(c) Prepare Materiel Receipt Card, DIC D6Z, for the quantity of stock segregated and forward to the owning Military Service ICP in pos. 4-6 of D6Z card, appendix B-21.

5. DISTRIBUTION OF FORM/REPORT

Forward cards for transceiving and file F-107 report in completed file for 90 days.

APPENDIX E-210 V

COMMISSARY SUPPORT ITEM IDENTIFICATION CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-15, DIC CKK.

2. INPUT TO PROCEDURE DECISION CHART(S)

Appendix D-120

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Commissary Support Item Identification Cards which are rejected by MOWASP computer edits. Directorate of Storage and Transportation will receive a violation printout (appendix F-85) showing each rejected input. Reasons for computer rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AN	Unit of Issue invalid.
AY	Stock Number invalid.
CF	Action Code invalid.
IC	Water Commodity invalid.
IE	Case Weight invalid.
IF	Case Cube invalid.
Z7	Data Field invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AN.

This code indicates that the data in pos. 44-45 of the CKK was other than an authorized Unit of Issue Code as defined in appendix A-48. Review the Violation Printout (appendix F-85), and review source document to determine the correct code.

b. VIOLATION REASON CODE AY

This code indicates that the data in pos. 8-20 of the CKK was other than an authorized stock number as listed in the Federal Supply Catalogs or Master Item Identification List (MIIL). Review the Violation Printout (appendix F-85) to determine the error involved. Review the MIIL and/or the DPSC Form 300 File to determine the correct stock number.

c. VIOLATION REASON CODE CF

This code indicates that an Action Code other than 1A, 1B, 1C, 2A, or 2B was entered into the input. The F-85 report should be reviewed to determine if local correction is possible, review the source document if applicable, or contact the DSC by telephone to determine the correct code.

d. VIOLATION REASON CODE IC

This code indicates that the data in pos. 38-42 of the CKK was other than as authorized in DLAM 4500.32R. Review the Violation Printout (appendix F-85) to determine the error involved and if local correction is possible. Check DLAM 4500.32R or contact the DSC by telephone to determine the correct code.

e. VIOLATION REASON CODE IE

This code indicates that the data in pos. 25-30 of the CKK was blank or contained alphas. Review the Violation Printout (appendix F-85) to determine the error involved. Check the DPSC From 300 File to determine the correct case weight.

f. VIOLATION REASON CODE IF

This code indicates that the data in pos. 31-36 of the CKK was blank or contained alphas. Review the Violation Printout (appendix F-85) to determine the error involved. Check the DPSC From 300 File to determine the correct case cube.

g. VIOLATION REASON CODE Z7

This code indicates that the data field that is asterisked on the F-85 report is not compatible with the standard for that data element as expressed in appendix B-15. The F-85 report should be reviewed in context with appendix B-15 and the source document, if applicable. If the correction cannot be determined locally, the DSC should be contacted via telephone for guidance.

5. REENTRY INSTRUCTIONS

a. When the correct data is determined, annotate the correction directly below the erroneous field using ink or a distinctively colored pencil.

b. Forward the annotated listing to the Office of Data Systems for reinput.

APPENDIX E-211 P

CONSIST HEADER DATA CARD

1. PURPOSE

To prescribe procedures for preparation of the CONSIST Header Data Card, DIC ZUU. The data input in the card represents the header data for the SEAVAN CONSIST covering a particular SEAVAN.

2. REFERENCES USED IN THIS PROCESS

a. Chapter 20

b. Appendix A-17

c. Appendix B-121

d. Appendix E-140 P

e. Appendix F-62

f. Appendix F-75, Parts 1, 2, and 3

g. DoD 4500.32-R, MILSTAMP

(1) Appendix B, Section 3

(2) Appendix B, Section 4

(3) Appendix B, Section 17

(4) Appendix F, Figure F-5

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Shipment Planning Branch, Transportation Office is responsible for reviewing the Commissary Support Shipment Planning Worksheet and submission of the CONSIST Header Data Card(s) for the applicable SEAVAN CONSISTS.

4. PROCEDURES/INSTRUCTIONS

a. Receive daily Commissary Support Shipment Planning Worksheet, appendix F-75.

b. Review worksheet and determine most advantageous load plan.

c. Determine in coordination with appropriate operating elements resource requirements required to accomplish the workload.

d. Prepare and submit CONSIST Header Data Card, DIC ZUU, in the format prescribed by appendix B-121, using referenced appendices to assure proper coding.

e. Submit one card for each CONSIST load of materiel to be released from the Commissary Support Workload Bank.

f. Procedures for processing violation relative to the CONSIST Header Data Card, DIC ZUU, are outlined in appendix E-211 V.

APPENDIX E-213 P

COMMISSARY SUPPORT MANAGEMENT DATA CARD

1. PURPOSE

To prescribe procedures for preparation of the Commissary Support Management Data Card, appendix B-211, DIC ZUW.

2. RELATED APPENDICES

a. Appendix A-30

b. Appendix D-121

c. Appendix F-92

3. REASON/CRITERIA FOR PREPARATION

To establish the basis or constants to be used for performance evaluation of the depot for a particular Commissary Support requisition cycle.

4. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Commissary Support Division, Directorate of Storage and Transportation.

APPENDIX E-213 V

COMMISSARY SUPPORT MANAGEMENT DATA CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-211, Commissary Support Management Data Card, DIC ZUW.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-121

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the research, correction, and reentry of Commissary Support Management Data Cards which have been rejected from computer processing. Reasons for computer rejection by Violation Reason Codes, in alphabetic order, are listed below. The Commissary Support Division is responsible for processing all Violation Reason Codes.

VIOLATION REASON CODE	DEFINITION
3W	RDD invalid.
4K	Cycle Code invalid.
4L	Cycle date invalid.
4M	No later than delivery date invalid.
4N	Number of line items due-in invalid.
4O	Ton due-in invalid.
4P	MROs due-out invalid.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE 3W.

This code indicates that the data in pos. 13-17 of the ZUW was blank or contained alphas. Review the Violation Printout (appendix F-85) to determine the error involved. Review the Commissary Support Cycle Planning Report (appendix F-73) to determine the correct RDD.

b. VIOLATION REASON CODE 4K.

This code indicates that the data in pos. 5 of the ZUW was blank or contained numerics. Review the Violation Printout to determine the error involved. Review DICOMSS Cycle Codes (appendix A-30) to determine the correct alpha code.

c. VIOLATION REASON CODE 4L.

This code indicates that the data in pos. 7-11 of the ZUW was blank or contained alphas. Review the Violation Printout to determine the error involved. Review appendix A-12, DPSCM 4100.2 to determine the correct date.

d. VIOLATION REASON CODE 4M.

This code indicates that the data in pos. 19-23 was blank or contained alphas. Review the Violation Printout to determine the error involved. Review appendix A-12, DPSCM 4100.2 to determine the correct date.

e. VIOLATION REASON CODE 4N.

This code indicates that the data in pos. 25-29 was other than numeric or was a zero. Review the Violation Printout to determine the error involved. Review the manual record of data obtained by phone from DPSC to determine the correct number.

f. VIOLATION REASON CODE 4O.

This code indicates that the data in pos. 31-35 was other than numeric or was zero. Review the Violation Printout to determine the error involved. Review the Commissary Support Cycle Planning Report (appendix F-73) to determine the correct entry.

g. VIOLATION REASON CODE 4P.

This code indicates that the data in pos. 37-42 was other than numeric or was zero. Review the Violation Printout to determine the error involved. Review the Commissary Support Cycle Planning Report (appendix F-73) to determine the correct entry.

5. REENTRY INSTRUCTIONS

a. When the correct data is determined, annotate the correction directly below the erroneous field using ink or a distinctively colored pencil.

b. Forward the annotated listing/repunch and resubmit to the Office of Data Systems for reinput.

APPENDIX E-214 P

DISPOSAL OF DICOMSS RESIDUAL MATERIEL

1. PURPOSE

This procedure provides guidance in reporting and disposing of DICOMSS residual materiel accumulated at defense depots.

2. APPENDICES/REFERENCES USED IN THIS PROCESS

a. DoD 4160.21-M, Defense Disposal Manual.

b. Appendix B-20, Materiel Receipt Card (Procurement Instrument Source).

c. Appendix C-71, Stock Locator Change Document, DLA Form 536.

d. Appendix C-104, Storage Location Identification (SLID) Label.

e. Appendix E-071 P, Preparing Item Locator Subrecord Addition, Deletion, and Change Card.

f. Appendix E-140 P, Direct Commissary Support System (DICOMSS).

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Commissary Support Division.

b. MOWASP Data Control Branch.

4. INSTRUCTIONS/PROCEDURES

a. Instructions.

(1) Tax-free cigarettes are excluded from disposal through Defense Property Disposal Office (DPDO) or from issue to local commissary stores.

(2) All DICOMSS receipt not shipped within 90 days are considered "residual" materiel. Maximum effort will be exerted to ensure optimum economic use of this materiel through support of normal customer demands or sales to local commissary stores.

(3) Residual materiel will be reported via AUTODIN to DPSC IAW appendix E-140 P utilizing appendix B-20 and the appropriate Condition Codes:

(a) Materiel reported under Condition Code A to DPSC will be:

1. Reviewed against the DPSC requisition file to satisfy customer demands. If materiel can be used to satisfy a customer demand, an MRO will be generated.

2. If an open requisition does not exist, DPSC will generate an exception MRO with document number blank. Distribution depot will add the local commissaries requisition (document number) and ship materiel.

(b) H - Materiel unfit for human consumption. DPSC will generate a Disposal Release Order (DRO) (DIC C5J) for destruction/PDO action as applicable.

(c) C - Materiel dropped from the Master Item Identification List (MIIL) or materiel with a "short shelf-life" date (e.g., mayonnaise, salad dressing, cookies, potato chips). DPSC will not review condition C materiel against their requisition file but will generate an exception MRO authorizing issue to a local commissary.

(4) Local Army/Air Force Commissaries will be contacted by DPSC or the distribution depot to develop outlets for residual materiel. DPSC will provide exception MROs (less document number) for the materiel. The Commissary accepting the residuals will provide document numbers for the completion of the shipping/billing process.

(5) When residual materiel cannot be matched to a requisitioner's needs or directed to be sold through the local DPDO facilities by DPSC, then DPSC will direct the distribution depot to destroy the materiel.

(6) Residual materiel scheduled for destruction must be supported by an Economic Cost Evaluation Certification (ECEC) prepared/approved by DPDO/Defense Property Disposal Region (DPDR) IAW DoD 4160.21-M, Chapter XIV, as follows:

(a) The ECEC will be prepared as a paragraph added to the DRO by the local DPDO for materiel having a line item acquisition value of $100.00 to $999.99.

(b) The ECEC will be prepared as an added paragraph to the DRO by the DPDO for materiel having a line item acquisition value of $1000.00 or more, with review and approval by the DPDR.

(c) Materiel having a line item acquisition value of less than $99.99 will not require an ECEC.

(7) Residual materiel which consists of food products will be physically stored within the Commissary Support Division storage area prior to destruction or sale.

(8) When sale through DPDO is applicable, the local DPDO will:

(a) Coordinate with the distribution depot to arrange inspection.

(b) Notify the Commissary Support Division by DPDS Form 1427 (supersedes DD Form 1427) of the time and date buyer will be allowed to pick up materiel.

(9) It is mandatory that:

(a) Prospective bidders be escorted during inspection of residual materiel by Commissary Division personnel.

(b) DPDO personnel will oversee the loading of residual materiel being picked up by buyers in consort with Commissary Division personnel.

b. Procedures:

(1) Commissary Support Division will:

(a) Establish necessary controls for identifying, placarding/segregating, and reporting residual materiel to DPSC (ATTN: DPSC-SSS).

(b) Prepare one of the following:

1. Stock Locator Change Document, DLA Form 536, IAW appendices C-71 and E-071 P. The following data will be printed on the DLA Form 536 to preclude erroneous issue action and to further identify the stock.

a. Condition Code (subparagraph a(3) above).

b. Large bold letters within the "Delete" portion - "DICOMSS RESIDUAL."

2. SLID label:

a. Remove the SLID from materiel, rack, and so on.

b. Affix to a used EAM card.

c. Print the following:

Condition
DICOMSS RESIDUAL
FRC

(c) Forward DLA Form 536/SLID to MOWASP Data Control Branch.

(2) MOWASP Data Control Branch will:

(a) Receive DLA Form 536/SLID.

(b) Prepare the following:

1. Item Locator Subrecord Addition, Deletion, and Change Card IAW appendices B-71 and E-071 P.

2. Materiel Receipt Card IAW appendix B-20, paragraph 4b.

(c) Forward keypunched documents to ODS for processing.

(3) Commissary Support Division will:

(a) Receive disposition instructions from DPSC.

(b) Process as follows:

1. MRO (full/partial utilization): Process IAW instructions contained in the DD Form 1348-1.

2. DRO:

a. Contact the local Army Veterinary for consumption fitness certification IAW DoD 4160.21-M, Chapter VI, paragraphs 65 and 90.

b. Contact the local DPDO to review the residual materiel to determine whether it is acceptable for disposal through DPDO. Grouping of materiel by lots will be determined by DPDO.

c. Initiate action as follows:

(1) Materiel acceptable to DPDO:

(a) Obtain a DPDS Form 1427 from the DPDO.

(b) Deliver materiel to the authorized buyer.

(2) Materiel not acceptable to DPDO:

(a) Obtain an ECEC from the DPDO prior to destruction.

(b) Destroy materiel IAW provisions of DoD 4160.21-M and any applicable local depot procedures.

5. FLOW CHART

Flow chart is not required.

APPENDIX E-215 P

MOFAST IN-PROCESS SHIPMENT UNIT FILE BUILD

1. PURPOSE

The MOFAST In-Process File is created directly from MOWASP shipping documentation processes. The purpose of this procedure is to explain the data entry functions which support this process.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-66, Tables 11 and 12

b. Appendix D-29

c. Appendix D-98

d. Appendix D-137

e. Appendix E-066 P

f. Appendix E-066 V

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

MSO, DS/T

4. PROCEDURES/INSTRUCTIONS

a. The MOWASP shipping documentation process provides the majority of data for Shipment Unit (SU) and Line Item (LI) records contained in the teleprocessing system.

b. Table and control file numbers 11 and 12 (as noted in appendices B-66, E-066 P, and E-066 V) provide additional data essential for system operation. Input to each of these tables is coordinated through the MSO, DS/T based on input from the Transportation and Warehousing Divisions.

c. The SU number check digit and parcel post automatic clear date is assigned according to the process described in appendix D-98. The SU Process Code is determined according to processes noted in appendix D-137. Automatic clear date and process code criterion have a direct impact upon performance reporting and system operation. Therefore, changes to these items must be coordinated through HQ DLA organizational elements.

APPENDIX E-216 P

AUTOMATED SHIPMENT PROGRAM AREA CONTROL BRANCH PROCESSING

1. PURPOSE

This procedure describes the actions required to perform the Automated Shipment Program functions normally performed in the Area Control Branch, DS/T. Also described are actions required to remove a Line Item (LI) from a Shipment Unit (SU) and place it in history, reject a duplicate MRO, and reject an MRO because RDD cannot be met.

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. DLAM 4140.2, Chapter 60

b. Appendix A-17

c. Appendix A-21

d. Appendix A-102

e. Appendix A-104

f. Appendix B-216

g. Appendix C-11

h. Appendix D-148

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Warehousing Division, DS/T

4. PROCEDURES/INSTRUCTIONS FOR AREA CONTROL BRANCH PROCESS

a. General

The final configuration of a SU should be determined in the Area Control Branch before the SU enters automated terminal processing. If a change to the computer record is called for, it should be made before the parcel post SU is confirmed or before the freight SU enters automated terminal processing. Changes to record may be: Changing the quantity shipped (denials or overages), changing the mode of shipment, establishing hold codes for detained shipments, entering a reportable quantity indicator, extending or deleting the parcel post automatic clear date, and the actual confirmation action for those parcel post SUs for which an automatic clear date has not been assigned or has been deleted. No change can be made in the Area Control Branch after the SU enters automated terminal processing.

b. Source of Information.

(1) The MRO is the primary source of information for accomplishing the functions of the Area Control Branch process. Much of this information is computer printed on the MRO. Additional information is annotated on the MRO by the picker and packer.

(2) The Area Control Branch personnel must determine whether an update of the in-process record in the computer is required before shipment is made or automated terminal processing begins. Some examples of these update situations are:

(a) The picker may not have sufficient quantity in location, therefore, requiring denial research. To allow time for this research a Hold Code may be applied.

(b) After denial research, there may still be insufficient quantity available, therefore, the quantity shipped in the in-process record must be changed.

(c) The packer may determine the materiel requires preservation and packaging before shipment - another requirement for a Hold Code.

(d) The packer may ship the MRO by freight instead of parcel post, therefore, action to delete the automatic clear date should be initiated. The mode of shipment will be changed in the freight terminal when the SU is offered.

(e) The packer may determine that a hazardous substance offered for transportation is equal to or exceeds a Reportable Quantity (RQ); therefore, the Shipment Unit Line Item Record must be flagged.

(3) All adjustments required to a record will be annotated on the MRO by the picker or packer and sent to the Area Control Branch for updating the computer record by CRT.

c. Initialize Terminal (CRT) for Area Control Branch Processing.

(1) Enter the following program call to the computer via CRT:

$$UWFB01

If the entry is made correctly the response on the CRT will be:

UWFB01-003 AREA CONTROL BRANCH ENTER DATA

If the entry is made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear.

(2) The next entry should begin immediately following the "ENTER DATA" message and would appear, for example:

UWFB01-XX AREA CONTROL BRANCH
ENTER DATA A,1234567,8,,,,,

(3) The type of content and format of the entry for Area Control Branch process is basically the same for the following actions:

(a) Changing the mode of shipment.

(b) Extending or deleting the automatic clear date.

(c) Assigning Hold Code.

(d) Confirming shipment of parcel post.

(e) Changing the warehouse location in the SU/LI record.

(4) The format and format explanation is:

A,VVVVVVV,W,X,Y,Z,C,LLL

Where:

A - Type Action Code (Always required.)
V - Shipment Unit Number (7, 11, or 13 positions always required.)
W - Check Digit (Always required.)
X - Mode Code (Required only when requesting a change of mode.)
Y - E or D (See subparagraph f for explanation (required only when adjusting automatic clear date).)
Z - Automated Shipment Program Hold Code from appendix A-21 (Required only when assigning a Hold Code.)
C - Confirmation Code (Enter C when confirmation of shipment is desired in lieu of the parcel post automatic clear date.)
L - Warehouse Location (three, nine or twelve-position location.)

(a) Only those fields need be filled which are pertinent to accomplish the desired action. However, a field separator (,) must be entered to separate each field even if the field is blank, for example:

A,1362407,8,,,,,

(b) To change the mode, the new Mode Code is inserted between the third and fourth commas; to adjust the automatic clear date an E or D is inserted between the fourth and fifth commas; to apply a Hold Code, the desired Hold Code is inserted between the fifth and sixth commas; and to confirm a shipment, a C is inserted between the sixth and seventh commas; and to change the warehouse loction, the 3-, 9- or 12-position location is entered after the seventh comma, for example:

A,1236240,0,,,,,T31

d. Change Mode of Shipment (parcel post or freight) for an Entire SU.

(1) When it becomes apparent that the weight and/or size of a SU does not allow or justify shipment under the computer assigned mode, it is necessary to change the mode in the In-Process File. Usually this is after picking and packing has been accomplished and the final configuration of the shipment has been established.

(2) A copy of the MRO is annotated by circling the planned mode, or stamped as requiring conversion to another mode. The conversion is accomplished through the CRT by entering the SU number, check digit, and desired Mode Code from appendix A-17.

(3) Mode Code adjustments are restricted to parcel post modes G, H, 6 or 7. Conversion of a parcel post shipment to a freight mode is accomplished by the freight offering process at the freight terminal. The entry format and format explanation is:

A,VVVVVVV,W,X,,,,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
X - New Mode Code

(a) If the entry was made correctly the following display will appear:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages in paragraph 5 of this procedure will appear.

e. Change Mode of Shipment for one LI in a Multiline SU.

(1) When it is necessary to change the mode of shipment for one LI in a multiline SU, the entry will cause a new SU to be formed for the LI. The number for the new single-line SU is assigned by combining the original 7-digit SU number with the 4-digit LI number to total 11 digits. This is the new SU number.

(2) The change of mode is accomplished by entering the Type Action Code, the new 11-digit SU number, check digit, and the new Mode Code from appendix A-17 in the following format:

A,VVVVVVVVVVV,W,X,,,,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
X - New Mode Code

(3) The same response displays will appear for changing the mode of several LIs in an SU. Multiple entries of the above format can be made, one LI per entry.

f. Extend or Delete the Automatic Clear Date.

(1) The computer assigns each eligible parcel post SU an automatic clear date. The automatic clear date is the date the parcel post SU will be assumed to be shipped and the computer record automatically confirmed unless exception action is taken to block the confirmation. The automatic clear date is a 3-digit Julian date figure found between two asterisks in block Y of the parcel post MRO.

(2) When it is evident, during the shipping process, that an SU or an LI cannot be shipped on or before the automatic clear date, the date must be changed in the In-Process File by extending it one day or deleting it entirely. The stock picker or packer should circle the automatic clear date to indicate adjustment required. If one additional day is sufficient time to complete shipment, it is advisable to extend the date instead of deleting it. Once the automatic clear date has been deleted, the automatic confirming action is blocked. The confirmation must then be manually initiated. The automatic clear date can be extended only one day per entry. Additional days require multiple entries. Caution should be exercised not to extend the automatic clear date past the MDT. This will cause a late shipment unless the confirmation is manually initiated before the MDT.

(3) To extend the automatic clear date for an entire SU, enter the following format:

A,VVVVVVV,W,,E,,,

(a) The format for deleting the automatic clear date is the same with the exception that a D replaces the E in the format.

A,VVVVVVV,W,,D,,,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
E - Constant E for Extending Automatic Clear Date One Day
D - Constant D for Deleting Automatic Clear Date

(b) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(c) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear.

(4) To adjust the automatic clear date for one LI in a multiline SU enter the following format:

A,VVVVVVVVVVV,W,,E,,,

or

A,VVVVVVVVVVV,W,,D,,,

Where:

A - Type Action Code
V - Shipment Unit Number (Eleven digits comprised of original SU number plus LI number.)
W - Check Digit
E - Constant E for Extending Automatic Clear Date One Day
D - Constant D for Deleting Automatic Clear Date

(a) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(c) The above entry for one LI in a multiline SU will cause the LI to be automatically single-lined from the original SU and assigned to a new 11-digit SU.

g. Assign Hold Code to SU or LI.

(1) Hold Codes are assigned when it is necessary to hold a shipment at the shipping activity beyond the normal shipping period. Some common reasons for applying Hold Codes are denial research, shipment consolidation, care and preservation, and delay requested by consignee. Hold Codes do not prevent a shipment from becoming late, but they do indicate the reason a shipment is late. These Reason or Hold Codes appear on the MRO Status Detail Reports, F-78 and F-87.

(2) A Hold Code can be assigned to an entire SU or to one LI in a SU in which case the LI is automatically extracted from the original SU and assigned an 11-digit SU number.

(3) Hold Code input is confined to alpha data which identify delays occurring in the area control branch.

(4) To assign a Hold Code for an entire SU, enter the Type Action Code A, SU number, check digit and desired Hold Code in the following format:

A,VVVVVVV,W,,,Z,,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
Z - Hold Code (Appendix A-21)

(a) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

h. Initiate Denials/Cancellations or Overages.

(1) When it is necessary to change the quantity being shipped due to shortage or overage, the picker should circle quantity on the MRO and enter the quantity to be shipped immediately above. The appropriate Action Code from appendix A-104 should also be annotated on the MRO.

(2) Denials and cancellations are the responsibility of the area control branch for all complete denials and for parcel post partial denials. Freight partial denials should be accomplished during automated terminal processing.

(3) This program also provides capability to process the following actions:

(a) Action Code DP - Remove a LI from the SU and place in history. This action will produce a F-107 report used for manual control.

(b) Action Code DR - Reject an MRO which is an exact duplicate of an MRO in process.

(c) Action Code DQ - Reject an MRO because the required delivery date (RDD) cannot be met.

(4) To accomplish a denial action, enter the Type Action Code B, the 11-position SU/LI number, check digit, quantity shipped, and the quantity Action Code from the MRO. Complete denials and cancellations require the entry of a zero in the quantity shipped field. Use of Action Codes DP, DR, or DQ requires the Quantity Shipped field be blank. Input format is as follows:

B,VVVVVVVVVVV,W,XXXXX,YY or
B,VVVVVVVVVVV,W,,YY (Format for Action Code DP, DR, or DQ)

Where:

B - Type Action Code
V - Shipment Unit/LI Number (Eleven positions or Thirteen positions for a partialed LI.)
W - Check Digit
X - Quantity Actually being Shipped
Y - Quantity Action Code from Appendix A-104

(a) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(5) Quantity field may be one through five positions. If the adjusted quantity is less than the requested quantity on the MRO, the quantity Action Code must be one which indicates undershipment. If the quantity is more than the requested quantity (overage), the quantity Action Code must indicate overshipment. An error message will alert the operator if the quantities and Action Codes do not correspond.

(6) Complete denial or cancellation of an LI will cause it to be automatically removed from a multiline SU and reassigned to an 11-digit SU/LI number or a SU number by itself. The automatic clear date for the 11-position SU will be deleted. No further action is required to confirm a complete denial or cancellation.

(7) A partial denial or cancellation action will not delete the automatic clear date. The automatic clear date can be deleted as described in paragraph 4f of this procedure. Deletion of the automatic clear date will require a confirmation action as described in paragraph 4i below, of this procedure.

i. Confirm a Parcel Post SU (nonregistered).

(1) Most parcel post SUs are assigned an automatic clear date which causes the SU to be confirmed without manual action. However, parcel post shipments which are not assigned an automatic clear date and SUs for which the automatic clear date has been deleted require a confirmation action to complete the shipment.

(2) To confirm an entire SU, enter the Type Action Code A, SU number, check digit, four commas to close the unused fields, and a C and comma in the following format:

A,VVVVVVV,W,,,,C,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
C - Confirmation Code

(a) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(3) To confirm one LI in a multiline SU, enter the Type Action Code A, SU number (11 or 13 positions), check digit, four commas to close the unused fields, and a C and a comma in the following format:

A,VVVVVVVVVVV,W,,,,C,

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
C - Confirmation Code

(a) If the entry was made correctly, the following display will appear on the CRT:

XX (THIS LINE IS THE ACTUAL ENTRY) XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(c) This format when entered for a LI which has not previously been removed from a SU will cause the LI to be automaticaly assigned to an 11-digit SU.

(4) Adjustments to Mode or Hold Code can be accomplished with the confirmation entry. The pertinent Mode or Hold Code is entered as part of the confirmation format. It is not necessary to delete or extend the parcel post automatic clear date since the confirmation action will close the SU record at the end of the current day's business. The entry format used is as follows:

A,VVVVVVV,W,X,Y,Z,C,LLL

Where:

A - Type Action Code
V - Shipment Unit Number (7, 11, or 13 Positions)
W - Check Digit
X - Mode Code (Parcel post only G, H, 6 or 7.)
Y - Parcel Post ACD Adjustment (Leave blank on confirmation entry.)
Z - Hold Code (See appendix A-21)
C - Confirmation Code C
L - Warehouse Location (3 or 9 Positions)

j. Warehouse Location Adjustment.

(1) Whenever a document is sent to another warehouse for processing the SU/LI record can be updated to reflect the warehouse that the document was sent to.

(2) The updated warehouse location can then be used to provide a general location of where the document could possibly be found in cases such as lost documents, processing cancellations, and so forth.

(3) The change of warehouse location is accomplished by entering the type Action Code, 11- or 13-digit SU/LI number, check digit, and the warehouse location in the following format:

A,VVVVVVVVVVV,W,,,,,LLL

or

A,VVVVVVVVVVV,W,,,,,LLLLLLLLL

Where:

A - Type Action Code
V - Shipment Unit Number
W - Check Digit
L - Warehouse Location (The first three positions or the full nine-position location.)

(a) If the entry was made correctly, the following display will appear on the CRT.

XX(THIS LINE IS THE ACTUAL ENTRY)XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(c) The above entry for one LI in a multi-line SU will cause the LI to be automatically single-lined from the original SU and assigned to a new 11-digit SU.

(d) Adjustments to the warehouse location can be accomplished during the input of other A type action adjustment transactions.

k. Shipment Unit Inquiry.

(1) All of the above actions will change information stored in the computer's SU File. It is necessary to have access to this information to know whether an update action has been accomplished or is yet to be accomplished.

(2) To display information associated with an in-process record on the CRT, enter the Type Action Code C, SU/LI number and the Inquiry Code A in the following format:

C,VVVVVVVVVVV,A

Where:

C - Type Action Code
V - Shipment Unit Number
A - Inquiry Code

(a) If the entry was made correctly, the following display will appear on the CRT:

```
 C,28763420001,A
SL TOT S M H MGT LOC PDT DOFF DSHP DCLR
  0001  B       C11 7101 0000 0000 0000

DDEN DCAN Q-ORD Q-OFF Q-SHP Q-DEN QCAN C
0000 0000 00001 00000 00000 00000 00000

Q-OPN M-OPN M-EPT E-M-SHP  GBL-NR ID  T
00001 00001 00000   00000
```

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT. The data displayed includes:

SL - Single-Line Indicator (X if any action has caused the LI to be removed from a Multiline SU.)
TOT - Total number of line items in the SU.
S - Status (Must be A or B to update SU file information through the area control branch process.)
M - Mode of Shipment
MGT - Management Code
LOC - Warehouse Area Code
PDT - Planned Date to Transportation
DOFF - Date Offered to Transportation
DSHP - Date Shipped
DCLR - Automatic Clear Date (Parcel Post)
DDEN - Date Denied (Julian date of denial action.)
DCAN - Date Canceled (Julian date of cancellation action.)
Q-ORD - Quantity Ordered
Q-OFF - Quantity Offered
Q-SHP - Quantity Shipped
Q-DEN - Quantity Denied
Q-CAN - Quantity Canceled
C - Cancellation Flag (Must be a C prior to processing a cancellation action against this record.)
Q-OPN - Quantity Open (Quantity not yet shipped or denied.)

M-OPN* - MOFAST Quantity Open
M-EPT* - MOFAST Exception Quantity
E* - Quantity Exception Code
M-SHP* - MOFAST Quantity Shipped
GBL-NR - GBL Number (Number the freight LI was shipped under, or a registered or insured number for parcel post.)
ID - GBL Identification Code
T - A Program Key

*These fields identify quantities and action in MOFAST records prior to file maintenance routines which update other quantity fields.

(3) To obtain the same format with the addition of the MRO image (the top print line of the MRO), enter the Action Code C, SU/LI number and Inquiry Code B instead of A.

(a) If the entry was made correctly, the following display will appear on the CRT:

```
XXXXXXXXXX(MRO DATA)XXXXXXXXXX
XXXXXXXXXX(MRO DATA)XXXXXXXXXX

SL TOT S M H MGT LOC  PDT DOFF DSHT DCLR
  0001 A B       C11 7101 0000 0000 0000

DDEN DCAN Q-ORD Q-OFF Q-SHP Q-DEN QCAN C
0000 0000 00001 00000 00000 00000 00000

Q-OPN M-OPN M-EPT E M-SHP  GBL-NR ID  T
00001 00001 00000   00000
```

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

(4) To display information associated with an in-process record on the CRT which has been partialled (13-position SU/LI) enter the Type Action Code C, SU/LI/partial number and the Inquiry Code A or B (depending on whether or not the 80-position MRO data is to be displayed) in the following format:

C,VVVVVVVVVVV,Z

Where:

C - Type Action Code
V - Shipment Unit/LI/Partial Number
Z - Inquiry Code (A or B)

(5) The Automated Shipment Program also provides the capability to inquire the MOWASP History File through the CRT. This entry causes a MRO Register/ History Inquiry Card, ZCT, to be generated and processed through MOWASP which subsequently produces the MRO inquiry answer, F-67, for distribution the next day. The entry format for requesting an inquiry of MOWASP through the CRT is:

C,XXXXXXXXXXXXXX,C,ZZ

Where:

C - Type Action Code
X - Document Number from MRO (14 or 15 Positions)
C - Type Inquiry Code (Constant C)
Z - Functional Routing Code of the Requesting Organization

(a) If the entry was made correctly, the following display will appear on the CRT:

XX(THIS LINE IS THE ACTUAL ENTRY)XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages listed in paragraph 5 of this procedure will appear on the CRT.

1. Establish a Reportable Quantity Indicator.

(1) When a hazardous substance is equal to or exceeds the weight parameters per package as established in Section 172.101 of Code of Federal Regulation 49, a reportable quantity indicator must be established in the Shipment Unit Line Item File.

(2) A copy of the Shipment Unit Line Item is annotated or stamped as requiring a reportable indicator established. This update is accomplished through CRT entry by entering the Type Action Code, 7/11/13-digit Shipment Unit Line Item Number and the Check Digit in the following format:

R,VVVVVVVVVVV,W,X

Where:

R - Type Action Code
V - Shipment Unit Line Item Number (11 or 13 Positions)
W - Check Digit
X - Reverse Code (R or blank)

(a) If the entry was made correctly, the following display will appear:

XX(this line is the actual entry)XX
UPDATE SUCCESSFUL
ENTER DATA

(b) If the entry was made incorrectly, one of the error messages in paragraph 5 of this procedure will appear.

5. ERROR MESSAGES/ACTIONS

a. All of the update and inquiry actions described in this procedure have checks for incorrect entries built in the computer. If an incorrect entry is made, a 3-line message with an error message (from the list below) on the second line, will be displayed in the following format:

1st line - XXX(input transaction)XX
2nd line - Error Message
3rd line - Enter Data

Example:

A,3426A32,3,,,,C,
SU NOT NUMERIC
ENTER DATA

ERROR MESSAGE	CAUSE/ACTION
DATA FORMAT ERROR	Probable Cause: The data entered does not follow the specified format requirements or the SU number is not equal to 7, 11, or 13 positions. Action: Reference the correct format in the above procedures and reenter data accordingly. Make sure that the number of positions in the SU number are 7, 11, or 13.
SU NOT NUMERIC	Probable Cause: An alpha character was entered in the area reserved for SU number. Shipment Unit number must be all numeric. Action: Determine correct SU number from MRO and reenter data with correct SU number.
INVALID TYPE ACTION CODE	Probable Cause: Type Action Code entered was not A, B, or C. Action: Reenter using A, B, or C Type Action Code.
INVALID MODE CODE CHANGE	Probable Cause: The Mode Code entered was other than G, H, 6, 7 or blank. Action: Reenter data using G, H, 6, 7 or blank Mode Code.

ERROR MESSAGE	CAUSE/ACTION
CHECK DIGIT INVALID	Probable Cause: Entry contained an invalid Check Digit or a transposed number in the SU number. Action: Reenter data verifying the SU number and Check Digit.
INVALID PARCEL POST CODE	Probable Cause: The Parcel Post Code entered was other than D, E, or blank. Action: Reenter data using a D, E, or blank Parcel Post Code.
INVALID CONFIRMATION CODE	Probable Cause: The Confirmation Code entered was other than a C, or blank. Action: Reenter data using a C or blank Confirmation Code.
INVALID HOLD CODE	Probable Cause: Entry included a Hold Code not listed in appendix A-21. Action: Determine correct Hold Code and reenter data.
INVALID QUANTITY ACTION CODE	Probable Cause: Entry included a quantity Action Code not listed in appendix A-104. Action: Determine correct quantity Action Code and reenter data.
INVALID QUANTITY	Probable Cause: Non-numeric data in the Quantity Shipped field or the entry included data in the Quantity Shipped field with a DP, DQ or DR Action Code. Action: Verify the quantity being shipped (MRO) and the quantity Action Code required (appendix A-104) and reenter data.
INVALID TYPE INQUIRY CODE	Probable Cause: The operator has attempted to input an FRC for a C type action with an A or B Inquiry Code or the operator used a C Type Inquiry Code and did not enter data in the FRC field. Action: Determine correct input and reenter data following formats described in the above procedures.

ERROR MESSAGE	CAUSE/ACTION
INVALID SHIPMENT UNIT STATUS	Probable Cause: Shipment Unit Status Code must be A or B. Code A indicates the record has not been changed. Code B indicates an adjustment has been made to the record in the area control branch. See appendix A-102 for definition of other status codes. Action: Shipment Unit has entered automated terminal processing, if freight, or has been confirmed, if parcel post. If a change is required to a freight SU, the change must be coordinated with the MOFAST terminal to return the status to A or make the desired change during terminal processing. If the SU is a confirmed parcel post, the change must be made manually through MOWASP. Notify supervisor to accomplish coordinated change.
SU NOT ON FILE	Probable Cause: Shipment Unit number entered does not match any SU presently in process. Action: Compare the SU number from the MRO with the SU number entered and returned in the error message display. a. If the SU numbers do not match, reenter entry with correct SU number from MRO. b. If the SU numbers do match, inquire the SU record as described in paragraph 4k of this procedure, to determine if a single-line indicator (X) is present in the record. If it is present, it may indicate one LI of a multiline SU has been single-lined and reassigned to an 11-digit SU. The original SU has subsequently been shipped and confirmed clearing the 7-digit SU record. Reenter data using an 11- or 13-digit SU number. c. If the error message persists, the action must be processed manually through MOWASP input. d. If the entry is for inquiry only and no SU record is found, a MOWASP inquiry can be made as described in paragraph 4k(5) of this procedure.

ERROR MESSAGE	CAUSE/ACTION
NO RECORD ON LI-FILE	Probable Cause: Line Item number entered does not match any LI presently in-process. The LI has probably been single-lined from the original SU. Action: Compare the SU/LI number (11 or 13 positions) on the MRO with the SU/LI number entered. a. If the numbers do not match, reenter with correct SU/LI number from the MRO. b. If the SU/LI numbers do match, inquire the SU record, as described in subparagraph of this procedure, to determine if the single-line indicator is present in the record. If it is present and the LI record is not accessible, it indicates the single-lined line has been shipped and the record cleared. If a change is required to the completed shipping action, it must be accomplished manually.
INVALID TRANSACTION	Probable Cause: Entry is attempting to extend or delete an automatic clear date which has been cleared or has not been assigned. Action: Proceed with next action.
INVALID SHIPMENT UNIT MODE	Probable Cause: The SU or LI mode is not G, H, 6 or 7 (parcel post). Before the SU can be confirmed the mode must be G, H, 6 or 7. Action: Change the mode code in the SU/LI record as described in paragraph 4d of this procedure. Reenter the confirmation action.
INVALID QUANTITY CHANGE	Probable Cause: Data entered in the quantity shipped and quantity Action Code fields do not agree (i.e., quantity shipped indicates undershipment and quantity Action Code indicates overshipment). Action: Examine the entered quantity adjustment in relation to the quantity Action Code to determine if the code and quantity are valid. NOTE: A DL or DM quantity action code requires a zero in the quantity shipped field.

ERROR MESSAGE	CAUSE/ACTION
INVALID ENTRY DUE TO PENDING DEN/CAN	Probable Cause: Input to cancel or deny the line item quantity has previously (during the current day) been entered. Action: Inquire the LI record and review the quantity in the MOFAST exception quantity field. a. If the MOFAST exception quantity is correct, no further processing is required. b. If it is necessary to modify the MOFAST exception quantity the operator should clear the MOFAST exception quantity ($$UWFH25, CQ type input). c. Reenter data using an adjusted Quantity Shipped.
CANCEL ACTION NOT VALID	Probable Cause: A cancellation has been attempted on a record for which an AC6 cancellation has not been received (on FMS this check is ignored) or the Ownership Code, MRO pos. 70, is not alpha for a type action DB or DD (overage or underage due to packaging). Action: Review the MRO to ensure the correct SU/LI number is entered with the correct quantity adjustment. If message persists, notify supervisor. Decision should be made to ship exact quantity ordered or process a complete denial.
INVALID ENTRY DUE TO PREV DEN/CAN	Probable Cause: A denial or cancellation action was entered on a previous day. The adjustment was reported to the ICP at that time. Action: Quantity adjustment to this record must now be accomplished manually. Coordinate action with special processing to place the MRO in DP status.
INVALID DENIAL-QTY OUT-OF-BALANCE	Probable Cause: The transaction is attempting to enter a denial (Action Code DE, DJ, DK or DT) with a quantity shipped that indicates an overshipment. Action: Examine the entered quantity adjustment in relation to the quantity Action Code to determine if the code and quantity are valid.
UWFB01 BAD-RETURN FROM UWFL01 XXXXXXXX	Probable Cause: System error caused by other than operator input. Action: Record error message and notify supervisor.

ERROR MESSAGE	CAUSE/ACTION
INVALID LOCATION	Probable Cause: The location entered is other than 3 or 9 positions or contains other than alphanumeric data. Action: Verify location and reenter data.
INVALID REQUEST - MEDALOC ITEM	Probable Cause: Shipment is flagged as MEDALOC eligible and the POE is other than 103 or 303 which indicates shipment to a collocated container consolidation point. Action: Reroute Shipment Unit through the container consolidation point or remove MEDALOC eligible indicator from the MOFAST Shipment Unit by using program $$UWFH25, CE type input (appendix E-234) or if the Shipment Unit record POE is invalid update the record with POE 103/303 as appropriate using program $$UWFQ45 (appendix E-231), this should only be done if the shipment is to be made to other than a collocated MEDALOC container consolidation point.

APPENDIX E-217 P

PARCEL POST PROCESSING

1. PURPOSE

This procedure covers processing of special Parcel Post (PP) shipments (registered, insured, certified, weapons system pouch, international mail, and Foreign Military Sales (FMS) with Notice of Availability). Assignment of registration numbers is accomplished in the PP processing area.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-104

b. Appendix A-105

c. Appendix B-206

d. Appendix D-165

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. This system operates in an on-line environment and covers processing of special handling of PP using three basic entries:

(1) Completion Entry.

(2) Missing Line Entry.

(3) Quantity Change Entry.

b. Key in the call characters for PP program, $$UWFC01. Press the ENTER key. (This is a one-time entry.) Following is the return showing formats for the three entries:

```
UWFC01-00  SPECIAL HANDLING PARCEL POST
    TYPE,PP,SU-NUM,CHK-DIG,       ,REG
     C,  X, XXXXXXX,  X,       ,XXXXXX
     M,     XXXXXXX,  X,   XXXX
    TYPE,  SU-NUM, CHK, LINE, QTY,  CDE
     Q,   XXXXXXX,  X,  XXXX, XXXXX, XC
```

NOTE: The Cathode Ray Tube (CRT) will remain dedicated to parcel post processing until another $$ prefix is entered.

c. After a CRT has been initialized the operator need only honor the data requests that appear on the display to process parcel post. The entries are defined as follows:

(1) COMPLETION ENTRY:

(a) Key in type entry, Parcel Post Code, Shipment Unit number (7, 11, or 13 positions), check digit and register number separated by commas with double commas between check digit and register number as follows:

C,X,XXXXXXX,X,,XXXXXXXX

(b) Press the ENTER key. If the above information has been entered successfully the following message will display:

ENTRY COMPLETE ENTER DATA

(c) The CRT is then ready for another entry.

(2) MISSING LINE ENTRY:

(a) Key in the type entry, Shipment Unit number (7, 11, or 13 positions), check digit, and line number separated by commas as follows:

M,XXXXXXX,X,XXXX

(b) Press the ENTER key. If the above information has been entered successfully the following message will display:

ENTRY COMPLETE ENTER DATA

(c) The CRT is then ready for another entry.

NOTE: Up to five line items can be entered with one entry and each line item entered will be single-lined.

(3) QUANTITY CHANGE ENTRY:

(a) Key in Type Code, Shipment Unit number (7, 11 or 13 positions), check digit, line item number, quantity change and quantity Action Code separated by commas as follows:

Q,XXXXXXX,X,XXXX,XXXXX,XX

(b) Press the ENTER key. If the above information has been entered successfully the following message will display:

ENTRY COMPLETE ENTER DATA

(c) The CRT is then ready for another entry.

NOTE 1: Line item number entry can be one to four positions. Quantity change entry can be one to five positions. Register number can be four to eight positions.

NOTE 2: Each Q or M entry must be followed up with a C entry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
FORMAT ERROR	Probable Cause: Self-explanatory. Action: Reenter data in correct form.
SU NOT NUMERIC	Probable Cause: Self-explanatory. Action: Reenter correct data.
REGISTER INVALID	Probable Cause: Self-explanatory. Action: Reenter correct data.
QTY NOT NUMERIC	Probable Cause: Self-explanatory. Action: Reenter data with correct quantity.
QTY-CDE INVALID	Probable Cause: Self-explanatory. Action: Reenter data with correct quantity Action Code.
CHECK DIGIT ERROR	Probable Cause: Self-explanatory. Action: Reenter data with correct check digit.
CODE ENTERED NOT CORRECT FOR QTY REQUESTED	Probable Cause: Self-explanatory. Action: Reenter data with correct quantity Action Code.
STATUS CODE INVALID	Probable Cause: Self-explanatory. Action: Reenter data with correct Status Code.
NO RECORD ON FILE	Probable Cause: Self-explanatory. Action: Enter the correct Shipment Unit number.
NUMBER OF LINES ON SU IS 2	Probable Cause: Self-explanatory. Action: Shipment Unit is a single-line SU.

ERROR MESSAGE	CAUSE/ACTION
QUANTITY ERROR PENDING DENIAL/CANCELLATION	Probable Cause: A denial or cancellation has already been entered for this day. Action: Inquire the LI record ($$UWFQ45, appendix E-238 P, part D) and review the quantity in the MOFAST exception quantity field. a. If the MOFAST exception quantity is correct, no further processing is required. b. If it is necessary to modify the MOFAST exception quantity, the operator should clear the MOFAST exception quantity ($$UWFH25, CQ option, appendix E-234 P, part A). (Note: SU Status must be A prior to use of the CQ option.) c. Reenter data using an adjusted quantity shipped.
QUANTITY CHANGE INELIGIBLE FOR UPDATE	Probable Cause: A cancellation has been attempted on a record for which an AC6 cancellation has not been received (on FMS this check is ignored) or the Ownership Code, MRO pos. 70, is not alpha for a type action DB or DD (overage or underage due to packaging). Action: Review the MRO to ensure the correct SU/LI number is entered with the correct quantity adjustment or await receipt of the cancellation notice, F-69.
QUANTITY PREVIOUSLY DENIED/CANCELLED	Probable Cause: Transaction is attempting to enter a denial to a record for which a partial cancellation has already been sent to the ICP or a cancellation is being entered to a record for which a denial has been sent to the ICP. Also, a denial/cancellation quantity must exceed any previous denial/cancellation quantity that may exist on the record. Action: Investigation action is required by special processing to place the MRO in DP status.
QTY SHIPPED MUST BE GREATER THAN ZERO	Probable Cause: Quantity entered for quantity shipped is is zero for type action DD (undershipment). Action: Quantity must be greater than zero.

ERROR MESSAGE	CAUSE/ACTION
INVALID REQUEST - MEDALOC ITEM	Probable Cause: Shipment is flagged as MEDALOC eligible and the POE is other than 103 or 303 which indicates shipment to a collocated container consolidation point. Action: Reroute Shipment Unit through the container consolidation point or remove MEDALOC eligible indicator from the MOFAST Shipment Unit by using program $$UWFH25 CE type input (appendix E-234) or if the Shipment Unit record POE is invalid, update the record with POE 103/303 as appropriate using program $$UWFQ45 (appendix E-231), this should only be done if the shipment is to be made to other than a collocated MEDALOC container consolidation point.

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART A
INITIAL INPUT

1. PURPOSE

To provide operational instructions on entering initial container data for containers to be accumulated on the MOFAST Sorter.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-197

b. Appendix D-140

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

(1) Each installation has, at its option, different types of sorter configurations. As a consequence, different types of computer interfaces are used. Daily system "Power Up" for either system should be accomplished utilizing locally established procedures.

(2) The CRT operator uses this procedure to record container data in the MOFAST Shipment Unit/Line Item (SU/LI) record. Container weight and cube are automatically recorded from the weighing/cubing device either just prior to or immediately after this entry. Data entered is used to assign the container to the sorter accumulation line and initiate the offering process. This procedure also provides the capability to single-line a multiline Shipment Unit.

b. The operator must make sure that all containers are cleared from the release station (Cubitron and Sort area) prior to starting the sorting process.

(1) CRT Initialization.

(a) Key in program call $$UWFE01.

(b) Press the ENTER key.

(c) If the entry is successful the display identified in figure 1 below will appear. Note how the word CLEAR is displayed in the operator input area (lower left corner of the display).

(d) Press the ENTER key. This action will cause the word CLEAR to be treated as input data. The input will be treated as a special request function and cause the system to reset its controls.

(e) If the entry is successful the word CLEAR will be displayed in the upper left corner of the display with the greater than symbol pointing to the entry. See figure 2 below for an example. This indicates that the CLEAR command was the last entry entered by the operator. At this point the operator is ready to start entering container data. The cursor has been positioned at the start of the input line (lower left corner of the display) allowing the operator to key in data without having to position the cursor.

(2) Sorter Processing.

(a) The operator obtains data annotated on each container and keys in the data in the following format (see figure 3 below for an example):

AAAAAAAAAAAAA,B,CCC,DD,E,F,

Where:

A - Shipment Unit Number (7, 11, or 13 Positions)
B - Check Digit
C - Container Number (May be 1 to 3 digits.)
D - Type Container (May be blank if CT.)
E - Final Code (Enter C, E or a comma to indicate blank as indicated on container marking.)
F - Single Line Indicator (Enter X to establish a single line SU; otherwise, leave blank. Data entry must contain an 11-position SU number when used.)

(b) If the entry is successful, the container will be released from the input station. The input data will reappear under the previous input with the greater than symbol pointing to it. See figure 4 below. The greater than symbol will always appear in front of the last successful entry made by the operator.

(c) After the container is released from the input station, the weight, cube and length will be displayed on the same line as the operator input data. See figure 5 below. Along with the Cubitron data will be the sorter line number assignment. The container will be sorted to the specific sort line assigned above.

(d) The operator can route containers from the input station to the reject line when required, i.e., container markings or documentation discrepancies which cannot be resolved by the operator. This action is accomplished by keying in an R in the first position of the operator input area and pressing the ENTER key.

(e) The operator can also route containers from the input station to two additional sort lines (DDOU lines 98 and 99, DDMT lines 70 and 71). This action is accomplished by keying in an 8 or 9 in the first position of the operator input area and depressing the ENTER key.

NOTE: Prior to using this option the sort lines identified above must be blocked from normal sorter line assignment. This is accomplished by using program $$UWFQ35, Option K, appendix E-238 P, part B.

(3) Assign an alternate CRT.

Only one CRT terminal on the MOFAST teleprocessing network may utilize this program. The assigned CRT should not be utilized for other operational programs, i.e., inquiries, to eliminate the possibility of data loss. If the assigned CRT goes down and becomes inoperative (CRT, control unit or line problems) the following actions can be used to assign an alternate CRT.

(a) Key in program call $$UWFE01 on the alternate CRT.

(b) Press the ENTER key.

(c) If the entry is successful the display identified in figure 1 below, will appear.

(d) Overlay the word CLEAR (located in the operator input area) with the word CHANGE.

(e) Press the ENTER key.

(f) Issue a CLEAR command as identified in the following paragraph.

(4) System Reset.

During processing it may become necessary to resynchronize the sorter components due to various MHE or data transmission problems. The operator will be alerted to these situations via error messages (paragraph 5 below). The following actions will be required to reset the system controls.

(a) Remove all containers from the release station (Cubitron and Sort areas).

(b) Key in the word CLEAR in the operator input area.

(c) Press the ENTER key.

(d) If the entry is successful resume processing.

(e) If the entry is unsuccessful contact Data Systems for support.

(5) Final Code Update.

Entry of the final Container Code (C or E) is required when processing the highest numbered container in a Shipment Unit. If the input is accomplished without a final code, the SU status will not be updated and subsequent processing actions (exception and release input) will be inhibited. When the above situation is encountered the final code may be entered using the final Container Code update option in program UWFQ35, appendix E-238 P part B.

5. ERROR MESSAGES/ACTION

a. The following messages will appear on the CRT at the input station. The message will appear to the right of the invalid input. See figure 6 below for an example.

ERROR MESSAGE	CAUSE/ACTION
INVALID SU INVALID CK DIGIT INVALID CONTAINER INVALID FINAL CD INVALID ENTRY INVALID SGL LINE IND	Probable Cause: All of the messages indicate invalid data for the prescribed entry format. Action: Obtain the correct data from the container markings or documentation. Corrections can be made by moving the cursor to the erronecus data in the display, overlay the entry with correct data and press the ENTER key.

b. The following messages and will appear on the CRT at the input station. The message will appear under the operator input area.

ERROR MESSAGE	CAUSE/ACTION
REMOVE BOXES BETWEEN CUBITRON AND SORTER, THEN ENTER CLEAR COMMAND	Probable Cause: MHE or data transmission problems. Not operator caused. Action: Remove containers from the release station (Cubitron and Sort areas) and issue a clear command to reset the system. If error message persists contact Data Systems for support.
$$UWFE01 CURRENTLY ASSIGNED TO ANOTHER TERMINAL	Probable Cause: Only one CRT terminal on the MOFAST teleprocessing network may use the program. Action: If it is necessary to change the CRT assigned, follow the instructions to assign an alternate CRT (paragraph 4b (3) above).

c. The following messages will be printed on the release printer (DDOU) or the route slip printer (DGSC and DDMT). The applicable SU number will be included as part of the printed message. Containers for which the input was made will be routed to the reject line.

ERROR MESSAGE	CAUSE/ACTION
SU RECORD NOT FOUND REENTER	Probable Cause: The SU number has passed the SU/check digit validation but cannot match a record on the SU file. Most likely the SU entered should be an 11-digit number. Action: Check the documentation to ascertain correct container markings. Correct the container markings, if in error, and reroute container to input station and reinput data.
DUPE CONTAINERS - - ROUTED TO REJECT LINES	Probable Cause: A duplicate container number for this SU has been entered. This container will be routed to the reject line. Action: Ascertain the correct container number from the attached documentation or by researching containers already received for this SU. a. If the container is marked incorrectly, correct the marking. Reroute this container to the first operator station. b. If the container in error is located on a sort line, clear all container data from the SU record through $$UWFH25 (appendix E-234 P, part A) and reroute all containers through the first operator input station.
INVALID STATUS FOR THIS TERMINAL	Probable Cause: The SU entered has been matched to the SU file and found the status to be other than A, B, C, D, or E. Action: Operator must ensure that the as-packed condition of the SU is properly documented in the SU/LI record (program $$UWFQ45). If container and/or line item data is in error, clear container data per appendix E-234 P and reoffer. SUs which contain valid container data must be processed based upon Status Code criteria, appendix A-102.
MAX CONT ERROR	Probable Cause: A container number error has occurred. Input of container data with a final code establishes the maximum (high) container parameter for a given SU. a. The operator has entered a container number with a final code and the container number entered is less than a previously entered container number.

ERROR MESSAGE	CAUSE/ACTION
	b. The operator has entered a container number which exceeds the maximum container parameter which was established by a previous final code input. Action: Inquire through program $$UWFQ65 (appendix E-234 P, part H) to obtain container numbers previously entered. Determine which container number is in error. Corrective action is dependant upon the physical location of the invalid container(s). a. If the container in error is located on the reject line, reroute the container through the first operator input station. b. If the container in error is located on a sort line, clear all container data from the SU record through $$UWFH25 (appendix E-234 P, part A) and reroute all containers through the first operator input station.
ALL LINES FULL - MUST BE CLEARED - REENTER	Probable Cause: All of the sorter lines are occupied. No more SUs can be assigned sort lines. Action: Sort lines must be cleared by releasing any SUs in status F. If none are in status F coordinate with the second sorter operator to expedite exception entries. Reroute container to input station and reinput data.
RECORD AREA FOR SORT CONVEYORS EXHAUSTED	Probable Cause: The three sorter lines maximum alloted for a SU are full. Action: Inquire the SU through program $$UWFQ45 (appendix E-238 P, part D). In the SU display under the field SRT-CONV 1 will appear the last sort line assigned to this SU. Now initiate program $$UWFQ35 (appendix E-238 P, part B) and enter the sort line number obtained above with a B option (i.e., B-78) to clear the sorter record. Release the containers from this line to where they may be held until the remainder of the SU may be released. Continue processing.
CUBITRON DATA ERROR AAAA BBB CCC X-----X Where: A - Weight B - Cube C - Length X - Previous Entry	Probable Cause: The Cubitron has failed to assign a valid container weight, cube or length. Action: Reroute container to initial input station for Reinput.

ERROR MESSAGE	CAUSE/ACTION
BAD RETURN	Probable Cause: The above message indicates a problem in the system (not operator caused). Action: Copy the exact message that appears (each indicates which portion of the system has failed) and pass the information to the supervisor. The supervisor must contact local programming support to resolve the problem. Do not resume processing until the problem is corrected.

FIGURE 1

```
UWFEØ1-ØØ                    MOFAST  SORTER                    DATE YYDDD
                                 WGHT CUB LEN   SORT

  CLEAR                                                  CLEAR ALL CONTAINERS
```

FIGURE 2

```
UWFEØ1-Ø9                    MOFAST  SORTER                    DATE 791Ø7
                                 WGHT CUB LEN   SORT

 >  CLEAR
```

FIGURE 3

```
                             MOFAST  SORTER                    DATE 791Ø7
                                 WGHT CUB LEN   SORT

 >  CLEAR
```

```
  1Ø6ɔ144,1,1,,C,,
```

FIGURE 4

```
UWFEØ1-Ø9                          MOFAST  SORTER                    DATE 791Ø7
                                        WGHT CUB LEN   SORT

    CLEAR
>   1Ø63144,1,1,,C,,
```

FIGURE 5

```
UWFEØ1-Ø9                          MOFAST  SORTER                    DATE 791Ø7
                                        WGHT CUB LEN   SORT

    CLEAR
>   1Ø63144,1,1,,C,,               Ø329 ØØ7 129    42
```

FIGURE 6

```
UWFEØ1-Ø9                          MOFAST  SORTER                    DATE 791Ø7
                                        WGHT CUB LEN   SORT

    CLEAR
    1Ø63144,1,1,,C,,               Ø329 ØØ7 129    42
    1Ø637Ø6,6,1,,C,,               Ø182 Ø22 243    43
    162288Ø,9,1,,C,,               Ø677 Ø14 167    45
    1Ø6321Ø,2,1,,C,,               Ø258 Ø13 149    46
    1Ø62295,6,1,,C,,               Ø148 ØØ6 147    47
>   1Ø6286Ø,1,1,,C,,               Ø229 Ø25 167    49

    1Ø618Ø2,7,1,,C,,                                INVALID CK DIGIT
```

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART B
EXCEPTION INPUT

1. PURPOSE

To provide a means to input denials/cancellations and identify line items within containers for multiline item/multicontainer Shipment Units.

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. Appendix A-104

b. Appendix B-198

c. Appendix D-141

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure provides for input of exception data for SUs accumulated on the sorter. These SUs have been previously identified in the first operator function (appendix E-219 P, part A) with an E final code. The following functions can be performed:

(1) Input cancellation/denial actions.

(2) Identify line items packed in each container.

(3) Partial a line item if it is to be shipped in more than one increment.

(4) Single-line any line item which is not accounted for in the shipment unit.

(5) Option is also provided to input missing line items only and/or line items which have quantity changes when entire shipment unit is packed in one container. This procedure will be utilized when a shipment reaches the sorter that has been marked for exception processing.

b. CRT Initialization.

(1) Key in program number $$UWFE10.

(2) Depress ENTER key. This entry will dedicate the CRT to the sorter exception data input process until another $$ program call is input. The following message will display:

UWFE10-XXX EXCEPT AND LINE ITEM INPUT
ENTER DATA

c. Exception Input Processing.

Operator will key in data following the ENTER DATA message utilizing one of the following formats:

(1) Single line exception input. This entry is used to identify a change in the quantity being shipped for a single line (single or multi-container) SU. The format is as follows:

Q,AAAAAAA,B,GGGG(HHHHH,JJ)

Where:

Q = Type (Constant Q)
A = Shipment Unit Number
B = Check Digit
G = Line Item Number
H = Quantity Exception (Quantity Shipped)
J = Quantity Action Code (Appendix A-42)
, = Field Separator (Comma or Semicolon)

(a) If the data is entered successfully, the following message will display:

DATA ENTERED SUCCESSFULLY
ENTER DATA

(b) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

(2) Multiline Exception Input.

(a) Multiline Single Container. This entry is used to identify a change in the quantity being shipped for one or more of the LIs in a multiline, single container SU. The format is:

AAAAAAA,B,DDDDC,GGGG(HHHHH,JJ),GGGG,GGGG,...,F

NOTE: Up to 480 positions of input can be entered with this format.

(b) Multiline, Multicontainer Exception Input. This input assigns LIs to containers in the computer and accomplishes quantity exception changes. The input requires multiple entries of one or more of the following formats until all containers and LIs have been accounted for. The number and type of entries

required is determined by the physical configuration of the SU. The following container/line item combinations are possible within the configuration of a multiline-multicontainer SU. The formats are as follows:

1. One line in a single container.

AAAAAAA,B,DDDDC,GGGG(HHHHH,JJ),F

2. One line in multicontainer.

AAAAAAA,B,DDDD-DDDDC,GGGG(HHHH,JJ),F

3. More than one line in a single container.

AAAAAAA,B,DDDDC,GGGG,GGGG(HHHHH,JJ),GGGG,GGGG,...,F

NOTE: Up to 480 positions of input can be entered with formats in subparagraphs 2 and 3 above.

A = Shipment Unit Number (7, 11, or 13 Position).
B = Check Digit
C = Container ID (Must be a C and must follow last container number in each entry.)
D = Container Number
F = Final Code (Must be F or M. F = Final Code, M = More LIs to be accounted for.)
G = Line Item Number (A LI is entered for each LI in the container.)
H = Quantity Exception (Needed only if quantity shipped is an exception to that ordered. Enter for all LIs with exception quantities shipped.)
J = Quantity Action Code (Must be P, DB, DC, DD, DE, DG, DJ, DK, DT (see appendix A-42).)
(-) = Container Separator (Used to separate the low and high container number when a LI is packed in consecutive containers.)
, = Field Separator - (Must be semicolon or comma.)

(c) When the above data has been entered successfully, the following messages will appear.

1. The following message will appear after each successful entry that contains an M Final Code.

ENTER DATA FOR REMAINING LINE ITEMS
AAAAAAA,B,

Where:

A = Shipment Unit Number
B = Check Digit

The program has processed all LIs previously entered and since a Final Code of M was entered, it is now expecting the remaining LIs to be entered. Position the cursor and enter data for the remaining LIs after the check digit in the above message.

2. The following message will appear after each successful entry that contains an F Final Code.

```
LINES ACCOUNTED FOR=NNNN
LINES THAT WILL BE SINGLE LINED=NNNN
IF CORRECT HIT ENTER
ZSSSSSSSSSSSSSXGGGGGGGN
```

Z through N in the above message is a computer generated key and must not be altered by the operator, except when the message (Z through N) required deletion for input of additional LIs as described below. The operator should review the counts (NNNN) in the above message. When the counts are correct, press the ENTER key and all lines that are not accounted for will be single lined. If the counts are out-of-balance, press the ERASE INPUT key which will clear the computer generated key (Z through N). Enter data for missing LIs. After successful input of the missing LIs, the above message will again be displayed.

3. The following message will appear if the computer generated key in message of subparagraph 2 above was altered.

```
INVALID ENTRY
ENTER DATA
```

Reenter the data for any LI in the SU under second operator and a Final Code of F following the enter data message. The previous message of subparagraph 2 above will again be displayed.

4. The following message will appear when the counts (NNNN) in message of subparagraph 2 above are correct.

```
DATA ENTERED SUCCESSFULLY
ENTER DATA
```

The operator is now ready to enter data for the next SU.

(3) Missing line items and/or quantity change input on a SU packed in one container. This input allows entry of missing line data only when this is considered more practical than entry of the lines present. The line item numbers entered will be converted to single line Shipment Units. Line item numbers entered with quantity exception data will be reported as such and will not be single lined by this process. The formats are as follows:

(a) Input of missing line items.

M,AAAAAAA,B,GGGG,GGGG,F

(b) Input of quantity changes.

M,AAAAAAA,B,GGGG(HHHHH,JJ),GGGG(HHHHH,JJ),F

(c) Missing line items and quantity changes.

M,AAAAAAA,B,GGGG,GGGG(HHHHH,JJ),GGGG,GGGG(HHHHH,JJ),F

Where:

M = Type (Constant M)
A = Shipment Unit Number
B = Check Digit
G = Line Item Number
H = Quantity Exception (Quantity Shipped)
J = Quantity Action Code (Appendix A-42)
F = Final Code

5. ERROR MESSAGES/ACTIONS

Each error message described below, when displayed on the CRT, will appear in the following format:

Title:	UWFE10-XXX EXCEPT AND LINE ITEM INPUT
Incorrect Entry:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Error Message:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Instruction:	ENTER DATA
Updatable Incorrect Entry:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Operator positions the cursor to the error on the updatable incorrect entry and makes the necessary corrections. Data can be overlayed and changed but if data is deleted the ERASE EOF key must be utilized in lieu of the space bar.

ERROR MESSAGE	CAUSE/ACTION
DATA FORMAT ERROR RE-ENTER DATA	Probable Cause: Data entered was not in the prescribed format. Also, attempt is being made to enter M as type input on a multicontainer shipment.

ERROR MESSAGE	CAUSE/ACTION
	Action: Reenter the data in the proper format following ENTER DATA.
SU-NUM NOT NUMERIC RE-ENTER DATA	Probable Cause: The SU number entered contained an alpha character.
	ACTION: Determine the correct SU number and reenter data following ENTER DATA.
NUM DATA FIELD NOT NUMERIC RE-ENTER DATA	Probable Cause: An alpha character has been entered in a numeric data field.
	Action: Review the previous entry to determine the incorrect data. Reenter correct data following ENTER DATA.
SU-NUM, CHECK DIGIT ERRPR RE-ENTER DATA	Probable Cause: The check digit does not match the SU number entered.
	Action: Determine the correct SU number and check digit from the documentation and reenter the data following ENTER DATA.
INVALID QTY ACTION CODE RE-ENTER DATA	Probable Cause: The quantity Action Code entered was not P, DB, DC, DD, DE, DG, DJ, DK, or DT.
	Action: Determine the correct Action Code for the process desired (appendix A-42) and reenter data with correct Action Code.
LINE ITEM RECORD NOT FOUND RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: A line item number was entered for a number not on the SU/LI File.
	Action: The second line of the error message indicates the erroneous line item number entry (i.e.,if NN equals 03, the third line item number is not on the file). Determine why the line item number is incorrect, then reenter all line item numbers preceding the incorrect entry plus the corrected line item entry.

Example:

```
UWFE100-08 EXCEPT AND LINE ITEM INPUT
1234567,4,3C,1,3,55,2,4,F
LINE-ITEM RECORD NOT FOUND
RE-ENTER DATA PERTAINING TO FIRST 03 LI
ENTER DATA
1234567,4,3C,1,3,55
```

ERROR MESSAGE	CAUSE/ACTION
	In this example, line item number 55 is obviously in error. Line items 2 and 4 have been accepted by the program but the first three line items, since an error has been detected, must be reentered. The correct entry, following ENTER DATA, will be: 1234567,4,3C,1,3,5,F
INVALID SHIPMENT-UNIT STATUS	Probable Cause: The Shipment Unit status must be C or D to process entries through this program. Action: Reexamine the documentation to ensure the entry is being made to the correct SU and that exception entry is required. Inquire the SU status through program UWFQ45 (appendix E-238 P, part D). a. If status is A or B first operator input is required. b. If status is E a problem exists with the first operator input. Coordinate with the reject line function to resolve the problem. c. If status is other than A through E refer the problem to your supervisor for resolution.
CONTAINER NO NNNN LINE DATA NOT ENTERED FOR ALL CONTAINERS	Probable Cause: An exception input has not been entered for the containers identified by the NNNN noted above. Action: Inquire container data through program $$UWFQ65 (appendix 238 P, part H) option SR2 and reconcile the data displayed with the documentation. Correct the discrepancy if: a. Line item data for the container has been merely omitted the container data may be input by this program. b. Incorrect line items have been entered into erroneous containers the container data may be corrected by reinput through this program.
TOTAL CONTAINER NOT = TOTAL RECEIVED	Probable Cause: An error has been made in accounting for line items within containers. All container numbers have not been entered through exception input.

ERROR MESSAGE	CAUSE/ACTION
	Action: Inquire container data through program $$UWFQ65 (appendix 238 P, part H) option SR2 and reconcile the data displayed with the documentation. Correct the discrepancy if: a. If line item data for the container has been merely omitted the container data may be input by this program. b. If incorrect line items have been entered into erroneous containers the container data may be corrected by reinput through this program.
INVALID CONTAINER ENTERED IN LINE ITEM	Probable Cause: A container number has been entered that is greater than the highest container number entered by the first operator. Action: Inquire SU and line item records through program $$UWFQ45 (appendix E-238 P, part D) to determine the erroneous entry. Corrections may be made by reinput through this program.
MULTILINE, MULTI-CONTAINER INPUT INVLD	Probable Cause: The multicontainer entry (i.e., 2-7) was made with more than one line item indicated as contents. This type entry may be made for only one line item. Action: Research, correct and reinput the correct entry.
QTY-CHG, QTY-OPEN, QTY-CODE DO NOT AGREE RE-ENTER DATA PERTAINING TO FIRST NN LL	Probable Cause: A quantity shipped exception was entered and an error has been detected in the quantity and/or quantity Action Code. Action: The error display will appear as the following example: UWFE10-008 EXCEPT AND LINE ITEM INPUT 1234567,4,3C,1,2,7(5,DB),3,9,F QTY-CHG, QTY-OPEN, QTY-CODE DO NOT AGREE RE-ENTER DATA PERTAINING TO FIRST 03 LI ENTER DATA 1234567,4,3C,1,2,7(5,DB) Note that the error occurred on the third line item entered as indicated in the last line of the message.

ERROR MESSAGE	CAUSE/ACTION
	Obtain the MRO for line item #7 and verify the quantity shipped and action; correct if necessary. Add the final code and depress the ENTER key.
	Line items 3 and 9 above have been accepted from the previous entry and, therefore, do not require reinput.
LINE NO NNNN CONTAINER NO NNNN CONTAINER NUMBER NOT CONTINUOUS	Probable Cause: If a line item is packed in two or more containers the container numbers must be continuous (i.e., 1, 2, and 3).
	Action: In most cases an operator input has caused this error or erroneous container markings have been made on the MRO. Make the necessary corrections and reenter the data for the erroneous container/line item number indicated in the error message.
	If the line item has, in fact, been packed in noncontinuous container numbers, the Shipment Unit must have all container data removed from the record via program $$UWFH25 (appendix E-234 P, part A) and the SU routed to a packing area for repacking and marking as necessary.
INVALID Q-ENTRY	Probable Cause: An attempt has been made to enter a Q type entry (single-line exception) on a multiline shipment unit.
	Action: Reenter the data in the multiline SU format entry.
LINE NO NNNN HI-LO CONTAINER OUT OF BALANCE	Probable Cause: The line item record contains three container fields; high container, low container, and total containers. Entries in these fields have become out-of-balance through operator input.
	Action: Determine how the quantities are out of balance by inquiring the indicated line item through program $$UWFQ45 (appendix E-238 P, part D). Reconcile data contained in this record with container annotations on the MRO.
	The data may then be corrected by reentering correct container data through this program.

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ERROR MESSAGE	CAUSE/ACTION
CONTAINERS ENTERED NOT = TOTAL CONTAINERS	Probable Cause: One or more containers have not been accounted for in second operator entries. Action: Inquire container data through program $$UWFQ65 (appendix E-238 P, part H), option SR2 to determine missing containers. Reconcile data entered from this inquiry with container annotations on MROs, make appropriate corrections and enter data for missing containers.
SU NOT FOUND	Probable Cause: Since the entry has passed SU and check digit validation this SU has probably been single-lined and the basic SU number has already been processed. Action: Check the MRO to verify if this line item has been single-lined then reinput the data using the 11-digit SU number (SU number plus Line Item number).
LINE NOT ELIGIBLE FOR UPDATE RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: A cancellation entry (Action Code DC) has been input on a line item which does not have a cancellation pending flag in the line item record. A denial action of DB or DD has been attempted on Army-owned stocks (MRO Ownership Code equals numeric), which is not allowed. Action: Refer the cancellation to the supervisor who will determine disposition of the MRO/Shipment. Refer the denial to the supervisor who must determine whether the shipment must be denied in total or repacked to contain the exact quantity ordered.
INVALID ENTRY DUE TO PENDING DEN/CAN REENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: Input to cancel or deny the line item quantity has previously (during the current day) been accomplished. Action: Operator must inquire (appendix E-238 P, part D, $$UWFQ45) the line item record and review the quantities shown in the Quantity Denied/Cancelled and MOFAST Exception Quantity categories. If the MOFAST Exception Quantity is correct, the operator must reenter exception input for the LIs identified in the above message excluding reentry of the quantity and quantity action code for LI NN.

ERROR MESSAGE	CAUSE/ACTION
	If it is necessary to modify the quantity shown in the MOFAST Exception Quantity, the operator must: a. Clear all container data (appendix E-234 P, part A, $$UWFH25, CC type input). b. Clear MOFAST Exception Quantity for the LI that requires updating (appendix E-238 P, part A, $$UWFH25, CQ type input). c. Reroute containers through the initial input station and reenter all container data under initial input (appendix E-219 P, Part A, $$UWFE01). d. Reenter exception input (this procedure) for all line items. Enter quantity and quantity Action Codes only for the applicable LIs identified in the above message.
INVALID ENTRY DUE TO PREV DEN/CAN RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: Quantity denied or canceled was entered on a previous day. The adjustment was reported to the ICP at that time. Action: Quantity adjustment to this record must now be accomplished manually. Place LI record in DP status (appendix E-216 P). Report remaining adjustments and status manually.
NO-LNS-SU NOT = 1 WHEN BEING PARTIAL	Probable Cause: More than one partial was attempted on a line item on a single input entry. The program will accept only one partial shipping action per entry. Action: Reenter data, entering one partial shipping action per input entry.
INVALID ENTRY FOR A PARTIAL	Probable Cause: A partial shipment has been attempted on a line item which has not been previously single-lined from the Shipment Unit. Program restrictions will not allow this action. Action: If this line item is included with a multiline Shipment Unit the line item must first be physically extracted from the SU and repacked as a single-lined SU. The line item will be single-lined by this program if it is merely not included as a line item entry during exception input or it may be single-lined through program $$UWFQ40 (appendix E-238 P, part C).

ERROR MESSAGE	CAUSE/ACTION
UWFE10 BAD RETURN FROM XXXXXX XXXXXXXX	Probable Cause: A system error has been encountered. Action: Copy the exact message from the display and relay it to your supervisor. Do not process until the problem has been corrected.
NO-LNS = 1 CANNOT SINGLE LINE REENTER DATA	Probable Cause: Type input M is attempting to single line the last open line item within the Shipment Unit. All other line items originally assigned to the SU have been single lined. Action: Reenter data using Q type input.
INVALID M-ENTRY, NOT A SINGLE CNTR SU REENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: The operator is attempting to use type input M on a SU which has multiple containers previously assigned in the first operator input. Action: The operator must reenter data without using Option Code M. The M Option Code can only be used when the SU is contained entirely in only a single container.

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART C
SORTER INQUIRY/RELEASE SYSTEM

1. PURPOSE

To provide for sorter inquiries and to release shipments that have been completed.

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. Appendix B-199

b. Appendix D-142

c. Appendix F-186

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process will allow the operator to inquire the sorter using various option codes (inquiry options vary with the different types of sorter configurations). The process also provides a means to release shipments that are completed. SU data will automatically print on a sort release printer whenever a Shipment Unit is updated to complete status (Status Code F). Upon release of a shipment from the sorter a signal is passed to programs which produce the correct number of shipping labels to label printers and route slip data to the route slip printer.

b. CRT Initialization.

(1) Key in $$UWFE30.

(2) Press the ENTER key.

(3) If the entry is successful the following message will display:

UWFE30 XX SORT RACK RELEASE SYSTEM ENTER DATA

c. Sorter Release Processing:

To release a line from the sorter the operator will key in data following the ENTER DATA message utilizing one of the following formats:

AA or
AAN

Where:

A = Sort line number to be released.
N = Release Option Code. Enter when a SU is accumulated on more than one sort line. All but one of the sort lines released must contain the N Option Code.

d. Sorter Inquiries.

The contents of the sorter can be accessed by one of two options, consignee or destination AAC. Individual depots have the capability to select the option desired. Both options cannot be utilized simultaneously. A change from one option to the other will require coordination with the Office of Data Systems.

(1) The following inquiries are available under the consignee option:

(a) Inquire the complete contents of the sorter:

SS

See figure 1 below for response to successful input.

(b) Inquire a specific sorter line:

SL,AA

Where:

A = Sort line number to be inquired.

See figure 2 below for response to successful input.

(c) Inquire a specific priority, (1, 2 or 3):

SC

Where:

C = Issue Priority Group (IPG).

See figure 3 below for response to successful input.

(d) Inquire a specific consignee.

SC,BBBBBB

Where:

B = Consignee Address Code.

See figure 4 below for response to successful input.

(e) Inquire all lines in D status.

SD

See figure 5 below for response to successful input.

(f) Inquire a specific geographical area.

S, G, XXX

Where:

X - Geographical Area Code (input may be 1, 2 or 3 positions).

See figure 12 for response to a successful input.

(2) The following inquiries are available under the destination AAC option:

(a) Inquiry the complete contents of the sorter:

SS

See figure 6 below for response to successful input.

(b) Inquire a specific sorter line:

SL,AA

Where:

A = Sort line number to be inquired.

See figure 7 below for response to successful input.

(c) Inquire a specific priority (1, 2 or 3):

SC

Where:

C = Issue Priority Group (IPG).

See figure 8 below for response to successful input.

(d) Inquire all lines in F status for a specific destination AAC:

SP,DDDDDD

Where:

D = Destination AAC.

See figure 9 below for response to successful input.

(e) Inquire all lines for a specific destination AAC:

SR,DDDDDD

Where:

D = Destination AAC.

See figure 10 below for response to successful input.

(f) Inquire all lines in a D status.

SD

See figure 11 below for response to successful input.

(3) The following are definitions of abbreviations utilized in the sorter inquiries:

LN	= Sorter Line Number
SU NBR	= Shipment Unit Number
CD	= Check Digit
S	= Status Code
P	= Priority
GEO	= Geographical Area Code
CONS	= Consignee
WGT or WT	= Shipment Unit Weight
CT	= Container (identifies the number of containers accumulated on the sort line.)
CU	= Shipment Unit Cube
DEST	= Destination AAC

NOTE 1: The alpha C in the far right column of the inquiry displays indicates that all containers for the SU have been accounted for through first operator input (program UWFE01). A blank in this column indicates that all containers have not been accounted for.

NOTE 2: An asterisk to the right of the container field (CT) identifies the destination as a potential volume destination. The asterisk may appear in any destination AAC inquiry excluding the SR option.

e. When the desired entry is made, press the ENTER key.

(1) For a release request, if the entry was successful one of the following messages will display:

ROUTE CONTAINERS TO PAPER LABEL SPUR

LINE CLEARED
(N OPTION)

The CRT is then ready for another request.

(2) For an inquiry request, if entry was successful the requested data will display. When all requested data has been displayed, the CRT is ready for another entry.

NOTE 1: Large displays may require two or more displays to present all data requested. If so, press the ENTER key as indicated in the display format when successive displays are desired.

NOTE 2: With the SS inquiry option, the following message may appear in lieu of SU data:

FQ35 *E* ENTRY REQUIRED

This message means a Shipment Unit is in the sorter record but has cleared from the Shipment Unit record. Refer to locally established procedures to rectify the situation.

5. ERROR MESSAGE/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID LINE NUMBER REENTER ENTER DATA	Probable Cause: Lines number was not numeric or exceeded two positions. Action: Enter correct line number.
STATUS NOT = F ERROR ENTER DATA	Probable Cause: Shipment Unit status must equal F before it can be released from the sorter. SU must remain on sort line until completed data is input by sorter input operator.

ERROR MESSAGE	CAUSE/ACTION
	Action: No action required. Go to next input.
BAD RETURN FROM XXXXXX XXXXXXXX ENTER DATA	Probable Cause: A system error has occurred. Action: Record the message and notify supervisor. Go to next input.
LINE REQUESTED IS EMPTY ENTER DATA	Probable Cause: Sorter line has been cleared. The incorrect sorter line number has been entered. Action: Inquire sorter/sorter line to determine lines to be cleared. Enter correct line(s).
BAD*INPUT ENTER DATA	Probable Cause: Input format error. Action: Ascertain the correct input format for the process/inquiry desired and reenter data.
SORRY RACK IS EMPTY ENTER DATA	Probable Cause: A Shipment Unit for the requested consignee, destination AAC or geographical area is not on the sorter. Action: If this is an input error, ascertain the correct consignee/destination AAC from the input source (SS inquiry, etc.) and reinput the correct data. If this is merely an informational inquiry, continue processing inquiries.

Figure 1

```
LN SU  NBR        S P   GEO  CONS    WGT  CT
 1 00605010002    F 3   DSO FB5644    33   1 C
 8 00535100104    F 3   BSD MMC300    33   1 C
10 00535150117    F 3   BSD MMC300    56   1 C
11 00605650005    F 3   QOK FB5255    33   1 C
12 00608790000    F 3   TCC W25N14    33   1 C
13 00609950000    F 3   DSO W31G1Z    33   1 C
14 00610900000    F 3   DSO W45K1N    33   1 C
15 00535120000    D 3   BSD MMC300    90   3 C
26 00604930000    F 3   DSO FB5612    56   1 C
MORE DATA IS AVAILABLE HIT ENTER
```

Figure 2

```
LN SU  NBR        S P   GEO  CONS    WGT  CT
12 00608790000    F 3   TCC W25N14   33   1 C
ENTER DATA
```

Figure 3

```
LN SU  NBR        S P   GEO  CONS    WGT  CT
77 00609900000    F 3        470586  33   1 C
78 00610490000    F 3   ADV FB4600   33   1 C
ENTER DATA
```

Figure 4

```
LN SU  NBR        S P   GEO  CONS    WGT  CT
78 00610490000    F 3   ADV FB4600   33   1 C
```

Figure 5

```
LN SU  NBR        S P    GEO  CONS    WGT  CT
 1 07442770000    D 3    ENM W43SAQ   1223  2 C
10 07442370000    D 3    ENM HX2142   2778  5 C
26 07442740000    D 3    ENM FE4801   1223  3 C
52 07442790000    D 3    EAZ FB6021   1667  3 C
77 07443100000    D 3    FSA FB6471   1889  3 C
ENTER DATA SD
```

Figure 6

```
LN SU  NBR        S P    DEST      WT   CU   CT
27 00608440001    F 3   148249     33   2.2   1  C
28 00609120000    F 3   N60191     33   2.2   1  C
29 00610240000    F 3   FB4829     33   2.2   1  C
30 00611070000    F 3   W45QRE     33   2.2   1  C
51 00605410000    F 3   FB4624     88   0.9   2  C
52 00608440000    D 3   148249     66   4.4   2  C
53 00609630000    D 3   MML999     66   4.4   2  C
54 00610360000    F 3   FE4659     33   2.2   1  C
76 00608740000    D 3   W25G1U     66   4.4   2  C
MORE DATA IS AVAILABLE HIT ENTER
 SS        40100000000000000X
```

Figure 7

```
LN SU  NBR        S P    DEST     WT   CU   CT
13 00609950000    F 3   W31G1Z    33   2.2   1* C
ENTER DATA
```

Figure 8

```
LN SU  NBR        S P    DEST     WT   CU   CT
77 00609900000    F 3   470586    33   2.2   1  C
78 00610490000    F 3   FB4600    33   2.2   1  C
ENTER DATA
```

Figure 9

LN	SU NBR	S	P	DEST	WT	CU	CT	
8	00535100104	F	3	MMC300	33	4.4	1*	C
10	00535150117	F	3	MMC300	56	4.4	1*	C

ENTER DATA

Figure 10

DEST	SU NBR	S	WGT	CUBE	PCS	
MMC300	00535100104	F	33	4.4	1	C
MMC300	00535150117	F	56	4.4	1	C
MMC300	00535120000	D	90	6.5	3	C
TOTAL			179	14	5	

ENTER DATA

Figure 11

LN	SU NBR	S	P	DEST	WT	CU	CT	
52	00608040000	D	3	148249	66	4.4	2	C
53	00609630000	D	3	MML999	66	4.4	2	C
76	00608740000	D	3	W25G1U	33	2.2	1	C

ENTER DATA

Figure 12

LN	SU	NBR	CD	S	P	GEO	CONS	WGT	CT	
37	17	000720000	1	F	3	FFF	FB2065	111	1	C
38	17	000780000	1	F	3	FFF	FB2065	111	1	C
51	17	001150000	9	F	3	FFF	W62N2A	111	1	C
52	17	001090000	4	F	1	FFF	FB4427	111	1	C
53	17	001060000	0	F	1	FFF	FB4427	111	1	C
56	17	001380000	8	F	3	FFF	M93636	111	1	C
58	17	000500000	1	F	3	FFF	N00421	111	1	C
59	17	000550000	1	F	3	FFF	N00612	111	1	C
60	17	000700000	5	F	3	FFF	BGY040	111	1	C
61	17	000740000	8	F	3	FFF	FB2065	111	1	C
76	17	001160000	7	F	3	FFF	W62N2A	111	1	C
83	17	000510000	9	C	2	FFF	A00612	112	2	
84	17	000570000	8	F	3	FFF	W33GGZ	111	1	C

ENTER DATA

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART D
MOFAST SORT RACK STATUS-PRIORITY INQUIRY

1. PURPOSE

This procedure will provide sort rack status and priority information and will also display the number of lines occupied and empty.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-102

b. Appendix B-201, Part B

c. Appendix D-142

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The Sort Rack Status-Priority Inquiry allows interrogation of a specific status for all priorities or a blanket display of status for all freight on the sort rack by priority. This procedure is initiated by typing $$UWFE45 and pressing the ENTER key.

b. The initial display will be as follows:

```
UWFE45-XX SORTER RACK TOTALS INQUIRY
ENTER STATUS CODE FOR UNIQUE INQUIRY
JUST PRESS ENTER FOR BLANKET INQUIRY
ENTER DATA
```

If a specific Status Code is to be inquired, type it and press ENTER. If all Status Codes are to be displayed, press ENTER. Reference appendix A-102 for a list of Status Codes.

c. The inquiry that results from a specific status action is as follows:

```
SORTER RACK *TOTALS* INQUIRY

STATUS NUMBER          PRIORITY
       LINES        *1*     *2*    *3*
 F      19           0       4      15

LINES OCCUPIED 19
```

d. The inquiry for all Status Codes is as follows:

SORTER RACK *TOTALS* INQUIRY

STATUS	NUMBER LINES	PRIORITY *1*	*2*	*3*
D	2	0	1	1
C	2	0	1	1
F	18	0	4	14

LINES OCCUPIED 22
LINES EMPTY 77

After the CRT has returned one of the above displays, it is ready for another Status Code or blank entry. Type in the desired code and press the ENTER key.

NOTE: Total sort lines (lines occupied plus lines empty) will vary depending on the sorter configuration at individual depots.

5. ERROR CONDITIONS/ACTIONS

Error conditions that can result from this processing and their respective corrective actions, if any, are listed below.

ERROR MESSAGE	CAUSE/ACTION
NO RECORD FOUND FOR STATUS ENTERED	Probable Cause: None of the SUs on the sorter are in the type of status entered. Action: No corrective action is required. Continue Processing.
**0101D* ERROR IN PGM UWFE45	Probable Cause: A system error has occurred. Action: Record the message and notify supervisor. Continue processing.

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART E
MOFAST SORTER LENGTH-STATUS INQUIRY

1. PURPOSE

This procedure provides sorter information concerning conveyor length or identifies occupied sorter lines.

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. Appendix A-102

b. Appendix B-201, Part A

c. Appendix D-142

d. DLAM 4745.1

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST Sorter Length-Status Inquiry is initiated by typing $$UWFE60 and pressing the ENTER key. This action will dedicate the Cathode Ray Tube (CRT) until another $$ is entered.

b. The initial display is as follows:

```
UWFE60-XX MOFAST SORTRACK INQUIRY
ENTER A FOR CONVEYOR LENGTH DATA
ENTER B FOR SORTRACK STATUS DATA
ENTER DATA
```

c. Type an A and press the ENTER key to receive the conveyor length display.

Example:

UWFE-XX CONVEYOR LENGTH INQUIRY

01-165	02-1143	03-	04-	05-	06-	07-	08-	09	10-
11-	12-	13-	14-	15-	16-	17-	18-	19-	20-
21-	22-	23-	24-	25-	26-	27-	28-	29-	30-
31-	32-	33-	34-	35-	36-	37-	38-	39-	40-
41-	42-	43-	44-	45-	46-	47-	48-	49-	50-
51-	52-220	53-	54-243	55-	56-	57-	58-	59-	60-
61-	62-	63-	64-	65-	66-	67-	68-	69-	70-
71-	72-	73	74-	75-	76-165	77-185	78-	79-	80-
81-	82-	83-	84-	85-	86-	87-	88-	89-	90-
91-	92-	93-	94-	95-	96-	97-	98-	99-	00-

ENTER DATA

The length of freight accumulated on each sorter line is displayed in inches. The last digit of each display is implied tenths of inches (e.g. line 1 has 16.5 inches of freight and line 2 has 114.3 inches of freight and line 3 has no freight).

d. Type a B and press ENTER to receive the status display.

Example:

UWFE60-XX SORT RACK STATUS INQUIRY

```
01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25
 X  X

26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75
 X  X  X  X

76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 00
  X  X
```

ENTER DATA

Occupied sort lines are indicated by an X under the sort line numbers.

NOTE: Sort line numbers identified in the above display will vary depending on the sorter configuration at individual depots.

5. ERROR CONDITIONS/ACTIONS

Error conditions that can result from this processing and their respective corrective actions, if any, are listed below.

ERROR MESSAGE	CAUSE/ACTION
UWFE60-XX INVALID TYPE INQUIRY ENTER DATA	Probable Cause: Type Inquiry Code was other than A or B. Action: Determine type of inquiry desired and enter A or B.
**01240* UWFE60 BAD RETURN FROM UWFE65 ENTER DATA	Probable Cause: A system error has occurred. Action: Record the message and notify supervisor. Continue processing.

APPENDIX E-219 P

MOFAST PROCESSING FREIGHT USING MOFAST SORTER PROGRAMS
PART F
MOFAST SORT RACK LINE ASSIGNMENT

1. PURPOSE

This procedure provides operational instructions on establishing, inquiring and maintaining sort line to geographical area or sort line to SPLC relationships.

2. APPENDICES USED IN THIS PROCESS

Appendix E-219 P, Part A

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T

4. PROCEDURES/INSTRUCTIONS

a. General

(1) This process allows individual sort lines to be assigned to specific geographical areas (3 pos.) or to specific destination AACs (6 pos.). Individual depots have the capability to select the option desired. Both options cannot be utilized simultaneously. A change from one option to the other will require coordination with the Office of Data Systems.

(2) Not all sort lines require assignment. Any number of sort lines may remain unassigned. Also, any number of sort lines may be assigned to the same geographical area or destination AAC.

(3) Once sort line relationships have been established only shipment units with matching criteria (geographical areas or destination AACs) will be sorted to these lines. If all sort lines with matching criteria are occupied the SU will be routed to the reject line. If an SU does not match the criteria for any of the assigned sort lines, the SU will be routed to an unassigned line if one is available. If an unassigned sort line is not available the SU will be routed to the reject line.

b. CRT Initialization

(1) Key in $$UWFE05.

(2) Depress the ENTER key.

(3) If the entry is successful the following message will display:

```
UWFE05-00      SORT RACK LINE ASSIGNMENT
ENTRY
ENTER I TO INQUIRE, U TO UPDATE
```

Cursor will be prepositioned in the ENTRY field.

c. Line Assignment Inquiry

(1) To inquire the current sort line assignments enter an I in the ENTRY field of the above display.

(2) Successful input will result in the display identified in figure 1.

d. Line Assignment Update

(1) Enter a U in the ENTRY field of the above display.

(2) Successful input will result in the same display (figure 1) provided for the inquiry option however the cursor will be prepositioned at the input area for sort line #01.

(3) Move the cursor to the line requiring an update using one of the skip keys.

(4) Perform the desired update(s).

(a) Enter the applicable geographical area or destination AAC.

(b) Previously established data may be overlayed or blanked out using the space bar.

(5) Upon completion of all updates depress the ENTER key.

(6) Successful input will result in the cursor being prepositioned in the ENTRY field.

5. ERROR MESSAGE/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID INPUT	Probable Cause: Input in ENTRY field was other than I or U. Action: Enter corrected data based on desired action I - inquiry or U - update.

Figure 1

UWFE05 SORT RACK LINE ASSIGNMENT

ENTRY						
01 COK	02 COK	03 COX	04 CSA	05 CSA	06 CSA	07 CSA
08	09	10	11	12	13	14
15	16	17	18 FMC	19 FMC	20 FMC	21 FMC
22 FSA	23 FSA	24 FBR	25 FBR	26	27	28
29	30	31	32	33	34	35
36 BSD	37 BSD	38	39	40 HNM	41 HNM	42 HNM
43 MTX	44 MTX	45 MOK	46 MOK	47 LCT	48 LCT	49 LDC
50 LDC	51	52 BLA	53 BLA	54 BLA	55 BLA	56 BLA
57	58	59	60	61	62	63
64 JCO	65 JCO	66 JCO	67 JCO	68	69	70
71	72	73	74	75	76	77
78	79	80	81	82	83	84
85	86	87	88	89	90	91
92	93	94	95	96	97	

APPENDIX E-220 P

MOFAST PROCESSING FREIGHT OUTSIDE MOFAST TERMINAL

1. PURPOSE

This procedure outlines the sequence of events necessary to process freight which is packed and held in warehouse areas outside the freight terminal.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-181

b. Appendix B-202

c. Appendix B-203

d. Appendix D-146

e. Appendix D-147

f. Appendix D-169

g. Appendix E-221 P

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURE/INSTRUCTIONS

a. Warehousing Division, DS/T will:

(1) Perform necessary stock picking and Shipment Unit (SU) assembly actions.

(2) Perform packing and marking operations.

(3) Properly annotate DD Form 1348-1 with container information (pieces, weight, cube), quantity changes and pertinent quantity Action Code (appendix A-104).

(4) Arrange DD Form 1348-1 in sequence by container number and forward original copy of DD Form 1348-1 to Transportation Division for "Date Offering" action.

b. Transportation Division will:

(1) Receive set of original MROs from Warehousing Division.

(2) Determine whether SU requires immediate assignment to a GBL or additional shipment planning action.

(3) Assign, if shipment planning action is needed, Process Code XX to the SU record (appendix B-181).

(4) Perform actions to offer the shipment to Transportation the same day as documents are received from Warehousing Division.

(5) Perform shipment planning actions and coordinate shipment with Warehousing Division.

(6) Prepare and forward GBL to Warehousing Division.

c. Warehousing Division will:

(1) Load shipment onto carrier equipment.

(2) Coordinate any changes relative to pieces, weight, and cube made on the GBL with Transportation Division.

APPENDIX E-221 P

MOFAST FREIGHT CONTAINER DATA
PART A
NON-SORTER INITIAL INPUT

1. PURPOSE

This procedure describes the method for initial input of a SU into MOFAST terminal processing for items not routed through the MOFAST sorter process.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-72

b. Appendix B-202

c. Appendix D-146

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

The CRT operator uses this procedure to record the container type, weight, cube, oversize dimensions in the MOFAST SU/LI record. Single line capability is available when using the odd container or multiple container formats of this procedure. This process initially records the offer of the SU to the transportation element for shipment. Initial input requires that all containers comprising a particular SU must be accounted for. This may be accomplished by a single input or may require multiple inputs depending upon the configuration of the SU. When processing consolidated SUs, exception changes and/or multiline/multicontainer SUs, a second operator input will be required to complete the offering process.

b. CRT Initialization.

(1) Key in $$UWFF01.

(2) Press the ENTER key. This entry will result in following display:

```
UWFF01-01              CONTAINER PROCESSING

PROCESS CODE
ENTER ONE OF THE FOLLOWING PROCESS CODES

  CP = CONSOLIDATION PACK ENTRIES
  OS = OVERSIZE CONTAINER ENTRIES
  MO = MO/OC MULTIPLE AND ODD CONTAINER ENTRIES
```

c. Format Selection.

The CRT operator selects the appropriate type entry format based on the container(s) in which the SU is packed as described below. If the container is oversize, the dimensions must be entered prior to the shipment offer data; and if the container is a consolidated pack, this information must be entered after the SUs are offered. If the shipment is to be forced to be assigned to a specific GBL number, this data is added to the usual offer format.

(1) Oversize dimension containers must be identified using the Oversize Dimension (OS) format described below. This entry is used to enter data for containers which exceed 72 inches in length, width, or height, as indicated by the packer in the remarks block of the top MRO on the first container in the SU.

(2) Single container SUs are offered to transportation using the Odd Container (OC) format. Single container SUs are indicated to the CRT operator by the packer by marking the container 1/1, and writing 1 in MRO block 5 (Total Containers).

(3) Multiple container SUs may be offered to transportation using the multicontainer (MC) format if all the containers are the same size and weight. If containers have different sizes, the OC format above is used. If all containers are the same size, this information is noted by the packer in the remarks block on the lead MRO.

(4) Consolidated Pack (CP) container data is entered using the CP format after the SUs have been offered using sorter input, appendix E-219 P, or using the OC and MC format described in this procedure, and after the multiple SUs have been repacked in one container by the consolidation packer.

d. Input Processing.

(1) Successful input of the format process code will result in one of the CRT displays identified in figures 1 through 3 below. In response to the requested display, the operator will enter data under the applicable field headings. Each of the format displays will accept multiple inputs.

(2) The cursor will be prepositioned at the first input field of each format display. The cursor will also be automatically prepositioned at the beginning of the next input field when the entry in the previous field fills the entire field. To manually position the cursor from field to field, press one of the SKIP keys.

(3) Operator may be required to utilize more than one format display to complete entry of an SU. To change from one format display to another the operator must overlay the process code of the current display with the process code of the desired format.

(4) When a particular format display field calls for data that is not applicable to the SU being offered, leave that field blank and skip to the next

input field. Explanation of the format display field headings and data sources (container marking or MRO block) for data used in this procedure is made in subparagraph e below.

(5) Input Format Displays:

(a) OS = Oversize Container Entries

1. This entry is made to enter data for containers which exceed 72 inches in either length, width, or height. If there is more than one oversize container in the SU, enter the dimensions for the largest. See figure 4 below for an example. Data field headings are defined as follows:

SU = Shipment Unit Number
CD = Check Digit
LENGTH = Length in Inches
WIDTH = Width in Inches
HEIGHT = Height in Inches

2. Following successful entry of the OS input, the operator will make an OC or MC entry from the same MRO. Successful input will result in the following message:

PROCESS COMPLETE---ENTER DATA

3. If the data entry was unsuccessful, one of the error messages in paragraph 5 of this procedure will appear to the right of the unsuccessful input.

(b) MO = MC/OC Multiple and Odd Container Entries.

1. The OC entry is made to enter data for single container SU(s) and odd containers in a multiple container SU. See figure 5 below for an example. The MC can be made when one SU has multiple containers with the same size, weight and cube. One entry will enter data on all of the consecutive multiple containers. See figure 6 below for an example. The OC and MC inputs utilize the same format display, however, OC and MC inputs cannot be entered together on the same display. Data field headings are defined as follows:

SPEC CODE = Special GBL Code (S or X, see note 1 below.)
GBL = GBL Number (See note 1 below.)
SU = Shipment Unit Number
CD = Check Digit
LOW = Container Number for OC, Low Container Number for MC.
HIGH = Not required for OC, High Container Number for MC.
TYP = Container Type
WGHT = Container Weight (Includes Pallet/Skid Weight)
CUBE = Container Cube
FC = Final Code
P/S-WGT = Pallet/Skid Code and Weight (Total Pallet/Skid Weight)
P-CNT = Piece Count
S/L = Single Line Indicator (X)

2. Successful input will result in the following message:

PROCESS COMPLETE-ENTER DATA

3. If the input was unsuccessful, one of the error messages in paragraph 5 of this procedure will appear underneath the unsuccessful input.

NOTE 1: Entry of the Special GBL Code is made to force MRO(s) to be assigned a specific GBL number. Normally this includes freight which does not route through the sorter or other input station (e.g., freight kept in the warehouse, oversize dimensions, and so forth). Use only with initial input entries that do not require a second operator input. For SU(s) requiring multiple entries, use the special GBL entry input only with the last entry format. Entry of an S followed by a normal MC or OC entry will cause a unique GBL to be established for the SU. Entry of an X plus a GBL number followed by a normal OC or MC entry will cause the SU to be assigned to the GBL entered. Successful input of the entry will result in one of the following messages:

"NNNNNNNN ASSIGNED"

Where NNNNNNNN represents the GBL number assigned, or

"GBL NOT ASSIGNED"

NOTE 2: The computer will automatically record the current date as the date offered. Second operator input will be required (appendix E-221 P, part B, $$UWFF25) when processing exception changes and when the input is part of a multiline/multicontainer SU. Pallet and skid weight must be included as part of container weight for utilized shipments. However, pallet and skid weight for utilized shipments must also be entered separately for GBL preparation purposes.

NOTE 3: Line items being converted to a single line Shipment Unit (single line indicator of X) must contain an 11-position SU number.

(c) CP = Consolidated Pack Entries.

1. This entry can only be utilized when MRO(s) have previously been offered and it has been determined by the consolidation packer that multiple SU(s) are to be repacked in one container. Enter data from the master MRO (selected by the consolidation packer). See figure 7 below for an example. Data field headings are defined as follows:

SU	= Shipment Unit Number
CD	= Check Digit
TYP	= Container Type
WGHT	= Container Weight
CUBE	= Container Cube
P/S-WGT	= Pallet/Skid Code and Weight
NON-MILSTRIP TCN	= Self-Explanatory

2. Second operator input is always required (appendix E-222 P, $$UWFF55). After one of the above entries has been keyed in, press the ENTER key. If nonhazardous data has been successfully entered, the following message will display:

PROCESS COMPLETE---ENTER DATA

3. If consolidation-eligible hazardous (see note below) data has been entered successfully, the following message will display:

HAZARDOUS CONS INITIATED

NOTE: Hazardous consolidation eligibility is determined by the Shipment Unit type cargo and Special Requirements Codes (appendices A-34 and A-81). If the Type Cargo Code is OTHER THAN A, F, I, J or M, and the Special Requirements Code is OTHER THAN A, consolidation is allowed with Shipment Units having like Type Cargo Codes and stock numbers. It is the responsibility of the installation initiating the hazardous consolidation to assure that such consolidations are in compliance with the governing regulatory authority.

4. If the data entry was unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

e. The data field headings and data source documents used in this procedure are explained as follows:

SU = Shipment Unit number (7, 11, or 13 positions) from container marking or MRO block Y.

CD = Check Digit from container marking or MRO block R.

TYP = Container type from container marking or MRO block 2.

WGHT = Container weight from container marking, MRO block 3, or remarks block AA.

CUBE = Container Cube from container marking, MRO block 6, or remarks block AA.

FC = Final Code (C, E, or blank) from container marking.
- C - Final container of a single line Shipment Unit or a multiline Shipment Unit in a single container. Code C indicates no exceptions (all lines and full quantities shipped).
- E - Final container of a Shipment Unit which requires entry of exception of data to identify missing line items, quantity changes, and/or assign line items to containers.
- BLANK - Data entry for other than the final container of Shipment Unit.

P/S-WGT = Pallet/Skid Code (P or S, used only when container type is PT or PD) from container marking or MRO block 2) and Pallet/Skid weight (actual physical pallet or skid weight, excludes container weight) from MRO block 3.

LOW = Container number form container marking or MRO block 5 (for OC entry) or container number low from container marking or MRO block 5 (for MC entry).

HIGH	= Container number high (use only with MC option from container marking), MRO block 5.
P-CNT	= Piece count (individual number of containers on a pallet or skid) from MRO remarks block AA.
LENGTH	= Length in inches (use only with OS option) from MRO remarks block AA.
WIDTH	= Width in inches (use only with OS option) from MRO remarks block AA.
HEIGHT	= Height in inches (use only with OS option) from MRO remarks block AA.
GBL	= GBL number.
S/L	= Single Line Indicator. Enter X to establish a single line SU; otherwise, leave blank (use only with Option Codes MC and OC).
SPEC CODE	= Special GBL Code (S or X).
NON-MILSTRIP TCN	= Assigned by consolidation packer.

5. ERROR MESSAGES/ACTIONS

Error messages for OS entries will be displayed to the right of the invalid entry (see figure 8 below for an example). Error messages for OC, CP and MC entries will be displayed under the invalid entry (see figure 9 below for an example). When processing multiple inputs the program will accept valid entries and then only display erroneous entries with their associated error messages. Operator will only need to overlay invalid data and reenter.

ERROR MESSAGES	CAUSE/ACTION
CHECK DIGIT OR SU INVALID	Probable Cause: Transposed number in the SU or wrong check digit. Action: Verify the SU number, the check digit and reenter data.
CONTAINER WEIGHT IS INVALID	Probable Cause: Container weight entry is missing. Action: Verify weight and reenter data.
CONTAINER CUBE IS INVALID	Probable Cause: Nonnumeric cube, cube entry is missing, nonnumeric or does not contain a decimal. Action: Verify the cube and reenter data.
PLT/SKD WEIGHT IS INVALID	Probable Cause: Pallet or skid weight is not preceded by a P or S or the skid or pallet weight is missing when container type is SD or PT or pallet or skid weightexceeds total container weight. Action: Verify container type and weight fields. Reenter data.

ERROR MESSAGES	CAUSE/ACTION
NO SU RECORD FOUND	Probable Cause: SU does not exist on the In-Process File. Action: Inquire (appendix E-234 P, part B, $$UWFH55) to verify that SU record is not on file. Process manually.
CONTAINER TYPE IS INVALID	Probable Cause: Container type entered is invalid. Valid entries are PT, SD, SB, CT, BX, CO, CR, CS or MW. Action: Verify container type and reenter data.
PIECE COUNT IS INVALID	Probable Cause: This entry is missing for a container type PT or SD. Action: Verify piece count and reenter data.
CONTAINER NO IS INVALID	Probable Cause: Container number entry is missing. Action: Verify container number and reenter data.
FINAL CONTAINER IS INVALID	Probable Cause: A final code has been entered before the final entry and a container number has been entered that is greater than the final container expected. Action: Clear container data from file (appendix E-234 P, part A, $$UWFH25) and reenter data placing final container code on highest numbered container.
FINAL CODE IS INVALID	Probable Cause: Final code is other than blank, C, or E. Action: Verify final code and reenter.
CONT (CONT NO) IS A DUPLICATE	Probable Cause: Container data for this container has already been entered. Action: Reenter data with correct container information.
(CODE) BAD RETURN	Probable Cause: Systems error. Action: Contact program support for assistance. Supply program support with code on screen.
LEN, WTH OR HGT IS INVALID	Probable Cause: Length, width, or height is missing for an OS type entry. Action: Verify dimensions and reenter.

ERROR MESSAGES	CAUSE/ACTION
SU STATUS IS INVALID	Probable Cause: SU Status Code is invalid for update being attempted. Action: Inquire (appendix E-238 P, part D, $$UWFQ45) to determine SU status. If status is C through F, Y, or Z refer to supervisor. If status is J through N, initial input has already been completed.
SU NOT ELIGIBLE FOR CONS	Probable Cause: Input is attempting to establish a consolidated pack master SU. Type Cargo Codes A, F, I, J or M (appendix A-34), or Special Requirements Code A (appendix A-81) are not eligible for consolidation. The SU number entered contains one of the above codes, thus restricting the SU from being established as the consolidated pack master SU. Action: The SU must be extracted from the consolidated pack. Select another master SU.
SU ASSIGNED TO GBL	Probable Cause: Input is attempting to establish a consolidated pack master SU. The SU number entered has previously been assigned to a GBL. Action: Cancel the SU from the GBL utilizing program $$UWFJ20 (appendix E-225 P) and reenter through this program.
SU ALREADY CONSOLIDATED	Probable Cause: Input is attempting to establish a consolidated pack master SU. The SU number entered has previously been included in another consolidated pack. Action: Corrective action is dependant upon the physical location of the SU.
SGL-LINE IND IS INVALID	Probable Cause: Single line indicator is other than X or blank, or SU entered does not equal 11 positions. Action: Verify input and reenter correct data.
PROCESS CODE IS INVALID	Probable Cause: Process code is other than OS, CP, or MO. Action: Reenter valid process code.
CANNOT SGL-LINE ONE LINE SU	Probable Cause: Input is attempting to single line an SU that has previously been single lined. Action: Remove single line indicator and reenter data.

ERROR MESSAGES	CAUSE/ACTION
PIECE CNT TOO LARGE	Probable Cause: Input piece count exceeds acceptable input parameters. Input piece count times the input number of pallets/skids cannot exceed 99,999. Action: Verify piece count and reenter corrected data.
FNL PCE NNNNNNNNNN EXCEEDS MAX	Probable Cause: The total piece count (sum of all pieces on pallets/skids) entered for this SU exceeds 99,999. Action: Clear container data for this SU using program $$UWFH25 (appendix E-234 P, part A). Verify piece count(s) and reoffer the SU using corrected data.
NON-MILS TCN IS INVALID	Probable Cause: Non-MILS TCN entry is missing. Action: Verify the Non-MILS TCN and reenter data.

Figure 1

UWFF01-88 CONSOLIDATED PACK PROCESSING
PROCESS CODE CP

SU	CD	TYP	WGHT	CUBE	P/S-WGT	NON-MILSTRIP TCN
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	

Figure 2

USFF01-10 OVERSIZE CONTAINER PROCESSING
PROCESS CODE OS

SU	CD	LENGTH	WIDTH	WEIGHT	MESSAGES
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 3

UWFF01-01 MULTIPLE AND ODD CONTAINER PROCESSING
PROCESS CODE MO

SPEC CODE GBL

SU	CD	LOW HIGH	TYP	WGHT	CUBE	FC	P/S-WGT	P-CNT	S/L
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*

Figure 4

USFF01-10 OVERSIZE CONTAINER PROCESSING
PROCESS CODE OS

SU	CD	LENGTH	WIDTH	WEIGHT	MESSAGES
0754321000000	2	98	22	22	
0754928000000	3	123	16	16	
0756910000000	7	84	12	12	
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 5

UWFF01-01 MULTIPLE AND ODD CONTAINER PROCESSING
PROCESS CODE MO

SPEC CODE GBL

SU	CD	LOW	HIGH	TYP	WGHT	CUBE	FC	P/S	WGT	P-CNT	S/L
0744277000000	7	1		**	50	1.0	*	*			*
0744277000000	7	2		**	60	1.5	*	*			*
0744277000000	7	3		**	90	2.0	C	*			*
0744311000000	1	1		**	85	2.5	E	*			*
0744316000000	1	1		**	800	16.0	C	P	50	12	*
0000000000000	0			**			*	*			*
0000000000000	0			**			*	*			*

Figure 6

UWFF01-01 MULTIPLE AND ODD CONTAINER PROCESSING
PROCESS CODE MO

SPEC CODE GBL

SU	CD	LOW	HIGH	TYP	WGHT	CUBE	FC	P/S	WGT	P-CNT	S/L
0744279000000	7	1	3	**	60	2.0	*	*			*
0744279000000	7	4	6	**	75	2.5	*	*			*
0744279000000	7	7	10	**	65	3.0	E	*			*
0744310000000	2	1	6	PT	400	20.0	C	P	300	20	*
0744270000000	9	2	3	**	50	1.5	E	*			*
0000000000000	0			**			*	*			*
0000000000000	0			**			*	*			*

Figure 7

UWFF01-88 CONSOLIDATED PACK PROCESSING
PROCESS CODE CP

SU	CD	TYP	WGHT	CUBE	P/S-WGT	NON-MILSTRIP TCN
0744275000000	1	PT	600	32.0	P 50	NONMILTCNXXXXXXX
0744315000000	3	PT	800	34.0	P 50	NONMILTCNYYYYYYY
0744312000000	9	PT	450	28.0	P 50	NONMILTCNZZZZZZZ
0000000000000	0	**			*	
0000000000000	0	**			*	
0000000000000	0	**			*	

Figure 8

UWFF01-15 OVERSIZE CONTAINER PROCESSING
PROCESS CODE OS

SU	CD	LENGTH	WIDTH	HEIGHT	MESSAGES
0744269000000	8	079	079	106	CHECK DIGIT OR SU INVALID
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 9

UWFF01-01 MULTIPLE AND ODD CONTAINER PROCESSING
PROCESS CODE MO

SPEC CODE GBL

SU	CD	LOW HIGH	TYP	WGHT	CUBE	FC	P/S-WGT	P-CNT	S/L
0744275000000	2	0001	**	00050	0001.0	*	*		*
NO SU REECORD FOUND									
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*
0000000000000	0		**			*	*		*

APPENDIX E-221 P

MOFAST FREIGHT CONTAINER DATA
PART B
NON-SORTER EXCEPTION INPUT

1. PURPOSE

This procedure describes the method that will be utilized when a shipment has been marked for exception processing and the shipment is not routed through the MOFAST sorter process. Exception (second operator) input is used to update the SU record for:

a. Reporting a difference between the quantity ordered and the quantity shipped on an MRO, or

b. Identifying line items to containers in a multiline, multicontainer shipment.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-203.

b. Appendix D-147.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This process will make exception changes, allocate Line Items (LIs) to containers, create partial shipment when necessary, and establish a single line SU for all LIs in an SU that have not been accounted for. This process will also assign an SU to a predetermined GBL or assign an SU to a unique GBL. Option is also provided to input missing Line Items only and/or Line Items which have quantity changes when entire Shipment Unit is packed in one container. This procedure will be utilized when a shipment marked for exception processing reaches the nonsorter input station.

(2) This procedure will be utilized when a shipment is processed through other than sorter input and has been marked for exception processing.

b. CRT Initialization.

(1) Key in $$UWFF25.

(2) Depress the ENTER key. This entry will dedicate a CRT to OTHER INPUT exception data input with the following display:

UWFF25-XXX EXCEPTION AND LINE ITEM INPUT
ENTER DATA

NOTE: The CRT will remain dedicated to exception processing until another $$ prefix is entered.

c. The CRT operator will key in data following the ENTER DATA message utilizing one of the following formats:

(1) Single line exception input.

(a) This entry is used to identify a change in the quantity being shipped for a single line (single or multicontainer) SU. The format is as follows:

Q,AAAAAAA,B,GGGG(HHHHH,JJ)

Where:

Q = Type (constant Q)
A = Shipment Unit Number
B = Check Digit
G = Line Item Number
H = Quantity Exception (quantity shipped)
J = Quantity Action Code (Appendix A-42)
, = Field Separator (comma or semicolon)

(b) If the data is entered successfully, the following message will display:

DATA ENTERED SUCCESSFULLY
ENTER DATA

(c) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

(2) Multiline exception input.

(a) Multiline single container. This entry is used to identify a change in the quantity being shipped for one or more of the LIs in a multiline, single container SU. The format is:

AAAAAAA,B,DDDDC,GGGG,GGGG(HHHHH,JJ),GGGG,GGGG,...,F

Up to 480 positions of input can be entered with this format.

(b) Multiline, multicontainer exception input. This input assigns LIs to containers in the computer and accomplishes quantity exception changes. The input requires multiple entries of one or more of the following formats until all containers and LIs have been accounted for. The number and type of entries required is determined by the physical configuration of the SU. The following container/Line Item combinations are possible within the configuration of a multiline/multicontainer SU. The formats are as follows:

1. One line in a single container.

AAAAAAA,B,DDDDC,GGGG(HHHHH,JJ),F

2. One line in multicontainer.

AAAAAAA,B,DDDD-DDDDC,GGGG(HHHHH,JJ),F

3. More than one line in a single container.

AAAAAAA,B,DDDDC,GGGG,GGGG(HHHHH,JJ),GGGG,GGGG,...,F

4. Up to 480 positions of input can be entered with formats in subparagraphs 2 and 3 above.

Where:

A = Shipment Unit Number (7, 11, or 13 Positions)
B = Check Digit
C = Container ID (Must be a C and must follow last container number in each entry.)
D = Container Number
F = Final Code (Must be F or M. F = Final code, M = More LIs to be accounted for.)
G = Line Item Number (LI is entered for each LI in the container.)
H = Quantity Exception (Needed only if quantity shipped is an exception to that ordered. Entered for all LIs with exception quantities shipped.)
J = Quantity Action Code (Must be P, DB, DC, DD, DE, DG, DJ, DK, DT see appendix A-42.)
(-) = Container Separator (Used to separate the low and high container number when a LI is packed in consecutive containers.)
, = Field Separator (Must be semicolon or comma.)

(c) When the above data has been entered successfully, the following messages will appear.

1. The following message will appear after each successful entry that contains an M Final Code.

ENTER DATA FOR REMAINING LINE ITEMS
AAAAAAA,B,

Where:

A = Shipment Unit Number
B = Check Digit

The program has processed all LIs previously entered and since a Final Code of M was entered, it is now expecting the remaining LIs to be entered. Position the cursor and enter data for the remaining LIs after the check digit in the above message.

2. The following message will appear after each successful entry that contains an F Final Code.

LINES ACCOUNTED FOR=NNNN
LINES THAT WILL BE SINGLE LINED=NNNN
IF CORRECT HIT ENTER
ZSSSSSSSSSSSSSXGGGGGGGN

Z through N in the above message is a computer generated key and must not be altered by the operator, except when the message (Z through N) requires deletion for input of additional LIs as described below. The operator should review the counts (NNNN) in the above message. When the counts are correct, press the ENTER key and all lines that are not accounted for will be single lined. If the counts are out-of-balance, depress the ERASE INPUT key which will clear the computer generated key (Z through N). Enter data for missing LIs. After successful input of the missing LIs, the above message will again be displayed.

3. The following message will appear if the computer generated key in message in subparagraph 2 above, was altered.

INVALID ENTRY
ENTER DATA

Reenter the data for any LI in the SU under second operator and a Final Code of F following the enter data message. The previous message in subparagraph 2 above, will again be displayed.

4. The following message will appear when the counts (NNNN) in message is subparagraph 2 above, are correct.

DATA ENTERED SUCCESSFULLY
ENTER DATA

The operator is now ready to enter data for the next SU.

(3) Missing Line Items and/or quantity change input on SU packed in one container. This input allows entry of missing line data only when this is considered more practical than entry of the lines present. The formats are as follows:

(a) Input of missing Line Items:

M,AAAAAAA,B,GGGG,GGGG,GGGG,F

(b) Input of quantity changes:

M,AAAAAAA,B,GGGG(HHHHH,JJ),GGGG(HHHHH,JJ),F

(c) Missing Line Items and quantity changes:

M,AAAAAAA,B,GGGG,GGGG(HHHHH,JJ),GGGG,GGGG(HHHHH,JJ),F

Where:

M = Type (Constant M)
A = Shipment Unit Number
B = Check Digit
G = Line Item Number
H = Quantity Exception (Quantity Shipped)
J = Quantity Action Code (Appendix A-42)
F = Final Code

(4) Partial exception input. This input is used to divide or "partial" a single line SU into two or more SUs. Partialing is necessary due to various reasons, e.g., facilitate customer requirements (part of the LI by air mode and part by surface), tariff limitations on volume movements, or shippers loading limitations. The document must be a single line. Multiline SUs cannot be partial. The input is as follows:

(a) For the first partial, enter the first operator input (appendix E-221 P, part A, $$UWFF01) for the pieces, weight, and cube being shipped on the first partial. Use a 7- or 11-digit SU number. The final code should be E.

(b) Enter the exception input (second operator) under program $$UWFF25 (this procedure) as follows:

Q,AAAAAAA,B,GGGG(HHHHH,P)

Where:

Q = Type Entry (Constant Q)
A = SU Number (7, 11, or 13 Digits)
B = Check Digit
G = Line Item Number
H = Quantity Shipped (per Partial)
P = Quantity Action Code (Constant P)
, = Field Separator (Comma or Semicolon)

When the data has been successfully entered, the following message will display:

DATA ENTERED SUCCESSFULLY
PARTIAL-NO XXXXXXXXXXXXX
ENTER DATA

Where:

XXXXXXXXXXXXX = 13-digit SU Number

(c) Annotate the 13-digit SU number received in the above display as it will be used for the next partial. After the first partial entry, a 13-digit SU number must be used on all entries.

(d) Perform first and second operator inputs for the remaining partials (except the last partial) always use the 13-digit SU number displayed after the previous entry.

(e) For the last partial, perform first operator input using a C final code. No second operator input is required on the last partial.

(4) Special GBL entry (S or X). This entry is made to force MROs to be assigned to a special GBL number. Normally this includes shipments not routed through the sorter or other input station (e.g., freight kept in the warehouse, oversize dimensions). For SUs requiring multiple entries, use the special GBL entry input only with the last entry format. The format is as follows:

(a) Establish a unique GBL for MRO.

S, (Followed by normal exception input using a format selected from subparagraph (2)(b) above.)

(b) Add MRO to an existing GBL.

X,VVVVVVVV, (Followed by normal exception input using a format selected from subparagraph (2)(b) above.)

Where:

V = GBL Number

(c) After one of the entries have been keyed in, depress ENTER key. If the data has been entered successfully, one of the following messages will display:

DATA ENTERED SUCCESSFULLY
GBL VVVVVVVV ASSIGNED
ENTER DATA

or

DATA ENTERED SUCCESSFULLY
GBL NOT ASSIGNED
ENTER DATA

5. ERROR MESSAGES/ACTIONS

The following error messages will include the input that generated the error message as part of the display. The display also includes the invalid entry following the ENTER DATA message. Operator positions the cursor and makes the necessary corrections without reentering the entire input. Note: Data can be overlayed and changed but if data is deleted the ERASE EOF key must be utilized in lieu of the space bar. For example:

UWFF25-XXX EXCEPT AND LINE ITEM INPUT
1234567,1,1C,1,,2,M

NUMERIC DATA FIELD NOT NUMERIC RE-ENTER DATA
ENTER DATA
1234567,1,1C,1,,2,M

ERROR MESSAGE	CAUSE/ACTION
DATA-FORMAT ERROR RE-ENTER DATA	Probable Cause: Data does not confrom to specific formats. Also, attempt is being made to enter M as type input on a multicontainer shipment. Action: Review entered data for errors and reenter data following ENTER DATA message.
SU-NUM NOT NUMERIC RE-ENTER DATA	Probable Cause: Nonnumeric data in the SU field. Action: Review entered data for errors and reenter data following ENTER DATA message.
NUM DATA FIELD NOT NUMERIC RE-ENTER DATA	Probable Cause: Nonnumeric data in a numeric field. Action: Review entered data, validating numeric fields. Reenter data.
SU-NUM, CHECK-DIGIT ERROR RE-ENTER DATA	Probable Cause: Invalid SU or invalid check digit entered. Action: Verify SU number and check digit and reenter data.
MULTI-LINE, MULTI-CONTAINER INPUT INVLD	Probable Cause: Two container numbers were entered with more than one line number which does not conform to specified formats. Action: Verify container/LI configuration, correct and reenter data.
INVALID QTY ACTION CODE RE-ENTER DATA	Probable Cause: Quantity Action Code entered was not P, DB, DC, DD, DE, DG, DJ, DK, or DT.

ERROR MESSAGE	CAUSE/ACTION
	Action: Verify quantity Action Code with appendix A-42 and reenter data.
LINE-ITEM RECORD NOT FOUND RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: Invalid LI was entered. The LI has previously been single lined or has completed processing or the operator has entered an erroneous LI. Action: Inquire (appendix E-234 P, part B, $$UWFH55) for invalid LI. If the inquiry reveals that the LI was single lined, reverse the single line indicator (appendix 238 P, part C, $$UWFQ40). Reenter data for LIs up to and including the LI number (NN). If the inquiry reveals that the LI has completed processing (Status Code Y or Z), reenter data for LIs up to the LI number (NN). Exclude entry of the completed LI. EXAMPLE: UWFF25-XXX EXCEPT AND LINE ITEM INPUT 1234567,4,3C,1,3,8,4,6,F LINE-ITEM RECORD NOT FOUND REENTER DATA PERTAINING TO FIRST 03 LI ENTER DATA 1234567,4,3C,1,3,8 In this example LI number 8 is in error. Lines 4 and 6 have been accounted for (processed). Lines 1, 3, and 8 have not been accounted for (not processed). Lines 1 and 3 should be reentered. Line 8, depending on the problem, may have to be reentered.
QTY-CHG, QTY-OPEN, QTY-CODE DO NOT AGREE REENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: A quantity shipped exception was entered and an error has been detected in the quantity and/or Action Code that was entered. Action: Reenter data for LIs up to and including the displayed LI (NN). EXAMPLE: UWFF25 XXX EXCEPT AND LINE ITEM INPUT 1234567,4,3C,1,2,7(5,DB),3,9,F QTY-CHG, QTY-OPEN, QTY-CODE DO NOT AGREE REENTER DATA PERTAINING TO FIRST 03 LI ENTER DATA 1234567,4,3C,1,2,7(5,DB)

ERROR MESSAGE	CAUSE/ACTION
	In this example LI number 7 is in error. Line 3 and 9 have been accounted for (processed). Lines 1, 2, and 7 have not been accounted for (not processed). Line 7 has not had the exception processed (not processed). The quantity or the quantity Action Code is in error for line 7. Correct the quantity or quantity action code for line 7. Add the final code and depress the ENTER key. EXAMPLE: 1234567,4,3C,1,2,7(4,DB),F
SHIP-UNIT-STATUS ERROR	Probable Cause: The SU has not been cleared for Other Input exception processing (status is not G or H). Action: Inquire for SU status (appendix E-234 P, part B, $$UWFH55). Corrective action is dependent upon the current SU status. (G status is obtained by a successful initial input entry containing an E final code.)
CONTAINER NO NNNN LINE DATA NOT ENTERED FOR ALL CONTAINERS	Probable Cause: An error has been made in allocating LIs to containers. Containers exist for which LIs have not been entered. CONTAINER NO NNNN message will identify the container(s) for which LIs were not entered. Action: Research SU and LIs. When the research indicates that all container and LI input is correct except for the missing container(s), enter the missing container and LI data following the ENTER DATA message. When the research indicates that LIs have been assigned to the wrong containers, clear the container data (appendix E-234 P, part A, $$UWFH25) and reenter corrected container data under initial and exception operator input.
TOTAL CONTAINER NOT = TOTAL RECEIVED	Probable Cause: Initial operator input did not account for all containers, therefore, creating an imbalance between initial and exception input. Action: Research SU and LIs. Clear container data (appendix E-234 P, part A, $$UWFH25) and reenter the corrected container data under initial and exception operator input.

ERROR MESSAGE	CAUSE/ACTION
INVALID CONTAINER ENTERED IN LINE ITEM	Probable Cause: A container number has been entered that is greater than the highest container number in the Shipment Unit. Action: Research SU and LIs. Clear container data (appendix E-234 P, part A, $$UWFH25) and reenter corrected container data under intitial and exception operator input.
INVALID GBL	Probable Cause: This message will be displayed when trying to assign a SU to an established GBL when the GBL number entered is invalid. Action: Verify the GBL number (appendix E-238 P, part J, $$UWFJ10). If the GBL number is valid (not canceled), assign the SU to the GBL number (appendix E-225 P, $$UWFJ20). If the GBL number is invalid (canceled), assign the SU to a new unique GBL number (appendix E-225 P, $$UWFJ20).
LINE NO NNNN HI-CNT NOT EQUAL TO FINAL-COUNT	Probable Cause: An LI which is packed in more than one container has not been accounted for in consecutively numbered containers, or an LI has been assigned to an invalid container. Action: Research SU and LIs. Clear container data (appendix E-234 P, part A, $$UWFH25) and reenter corrected container data under initial and exception operator input.
LINE NO NNNN CONTAINER NO NNNN CONTAINER NUMBERS NOT CONTINUOUS	Probable Causes: An error has been made in assigning LIs to containers. Two multicontainer LIs have been assigned to overlapping container numbers. Action: Research SU and LIs. Clear container data (appendix E-234 P, part A, $$UWFH25) and reenter corrected container data under initial and exception operator input.
UWFF25 BAD-RETURN FROM XXXXXX YYYYYYYY	Probable Cause: Error caused by other than operator input. Action: Record error message and notify supervisor.
INVALID Q-ENTRY	Probable Cause: This message will be displayed when a Q type entry is attempted on a SU which is not single lined.

ERROR MESSAGE	CAUSE/ACTION
	Action: Check the SU and verify that a Q type entry is required. If the Q entry is not required, select proper format and reenter data. If the Q entry is required, single line the SU (appendix E-238 P, part C, $$UWFQ40). Enter single line container data under initial and exception operator input.
LINE NOT ELIGIBLE FOR UPDATE RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Causes: Operator has attempted a cancellation (DC) action and the request to cancel has not been received from the ICP. Operator has attempted to adjust the quantity using a DD or DB action and the Ownership Code in the MRO is not alpha. Operator has attempted a partial entry and the partial line sequence number (positions 12 and 13 of the SU number) is invalid. Action: Reenter data utilizing the applicable quantity Action Code. Operator should notify supervisor of this situation. Decision should be made to either ship exact quantity ordered or process a complete denial. Reenter data utilizing the proper partial line sequence number.
INVALID ENTRY DUE TO PENDING DEN/CAN REENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: Input to cancel or deny the LI quantity has previously (during the current day) been accomlished. Action: Operator must inquire (appendix E-234 P, part B, $$UWFH55), the LI record and review the quantities shown in the Quantity Denied/Canceled and MOFAST Exception Quantity categories. If the MOFAST Exception Quantity is correct, the operator must reenter exception input for the LIs identified in the above message excluding reentry of the quantity and quantity Action Code for LI NN. If it is necessary to modify the quantity shown in the MOFAST Exception Quantity, the operator must; a. Clear all container data (appendix E-234 P, part A, $$UWFH25, CC type input).

ERROR MESSAGE	CAUSE/ACTION
	b. Clear MOFAST Exception Quantity for the LI that requires updating (appendix E-234 P, part A, $$UWFH25, CQ type input). c. Reenter all container data under initial input (appendix E-221 P, part A, $$UWFF01). d. Reenter exception input (this procedure) for all LIs. Enter quantity and quantity Action Codes only for the applicable LIs identified in the above message.
INVALID ENTRY DUE TO PREV DEN/CAN RE-ENTER DATA PERTAINING TO FIRST NN LI	Probable Cause: Quantity denied or canceled was entered on a previous day. The adjustment was reported to the ICP at that time. Action: Quantity adjustment to this record must now be accomplished manually. Place LI record in DP status (appendix E-216 P). Report remaining adjustments and status manually.
NUMBER OF LINE EQUAL 1 - CANNOT SINGLE LINE REENTER DATA	Probable Cause: Type input M is attempting to single line the last open Line Item within the Shipment Unit. All other Line Items originally assigned to the SU have been single lined. Action: Reenter data using Q type input.

APPENDIX E-222 P

MOFAST PROCESSING OF CONSOLIDATED PACK SHIPMENTS

1. PURPOSE

This procedure describes the process that will be used at the second operator station when consolidating SUs into a single container/packing unit. This process updates the master SU record with the container control number (assigned by the consolidation packer) and chains together all SUs in the consolidated pack. The process code in the master SU will be updated from CP to an applicable process code upon completion of this input.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-215, Part H

b. Appendix D-169

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process provides the means to perform the following update actions:

(1) Normal Consolidation - Assign multiple Shipment Units to a consolidated pack shipment.

(2) Option A - Add a Shipment Unit(s) to an established consolidated pack chain, or complete a chain if the final SU Code has not been entered.

(3) Option D - Delete a SUB-SU from an established consolidated pack chain.

(4) Option U - Update container data in the Master SU File.

b. To initialize a CRT, key in $$UWFF55 and press the ENTER key. This entry will dedicate a CRT to consolidated data input with the display identified in figure 1 below.

c. Normal Consolidation.

(1) Operator will key in the following data when assigning SUB-SU numbers to a Master SU.

Container Control Number
Master SU and Check Digit
Sub-SU(s) and Check Digit(s)
Option Code (M or F; M equals more SUs to follow; F equals final SU entered)

(2) When the data has been entered successfully and the Option Code is M (see figure 2 below), the next display (figure 3) will show the Master SU number and the last SUB-SU number entered on the previous display. Operator will enter the remaining SUs in the SUB-SU input fields.

(3) When the data has been entered successfully and the Option Code is F, one of the messages identified in figure 4 below will appear.

d. Option A.

(1) To add a Shipment Unit(s) to a previously established chain, or to complete a chain when the final SU Code has not been entered, enter the master SU number, Check Digit and Option Code A in the appropriate fields (figure 1 below).

NOTE: The control number must be left blank and all SUB-SU fields must be zero filled, for options A and U.

(2) Successful entry will result in the display shown in figure 3 below. Proceed as follows:

(a) To add a Shipment Unit(s) to an established chain, enter the Shipment Unit number(s) and their respective check digit(s) in the SUB-SU field and an F or M in the Option Code field.

(b) To complete a chain, enter an F in the Option Code field and depress the ENTER key.

(3) Successful entry will result in one of the messages identified in figure 4 below.

NOTE: The MOFAST Shipment Unit record of the last Shipment Unit chained to a consolidated pack will contain all nines or zeros in the master SU field if the final SU Option Code has not been entered. If the final code has been entered, this field will reflect the master SU number.

e. Option D:

To delete a Shipment Unit(s) from an established chain, enter the master SU and check digit, the sub-SU(s) and check digit(s) to be deleted, and Option Code D (see figure 5 below).

NOTE: Container control number must be left blank.

f. Option U:

(1) To update the container data in the master SU file, enter the master SU number, check digit and Option Code U. This entry will result in the display identified in figure 6 below.

(2) Updates are accomplished by overlaying the previous data with the corrected data.

(3) If the container update is successful, the initial display (figure 1) will reappear (see note following paragraph 4d(3) above).

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
DUPLICATE INPUT	Probable Cause: A duplicate SU number has been previously entered. Action: Review MRO document associated with the data input to determine the cause of the error. Reenter corrected data.
GBL PREVIOUSLY ASSIGNED	Probable Cause: SU has been previously assigned to a GBL. Action: Notify supervisor for research.
INVALID CHECK DIGIT	Probable Cause: A transposed SU number or incorrect check digit. Action: Verify SU number and check digit with source document and reenter correct data.
INVALID CNT-TYPE	Probable Cause: The container type entered is other than BX, CC, CR, CS, CT, MW, PT, SB, or SD (Option U). Action: Verify input and reenter correct data.
INVALID OPTION CODE	Probable Cause: Option Code entered is other than A, D, F, M or U. Action: Reenter correct Option Code.
MANDATORY ENTRY	Probable Cause: Mandatory data was omitted from input or wrong Option Code was used. Action: Enter required data.

ERROR MESSAGE	CAUSE/ACTION
MASTER-SU NOT CONSOLIDATED	Probable Cause: Sub-SU being added to a consolidated pack whose master SU is no longer chained into the consolidated pack. This could happen if the consolidated pack was unchained through another CRT after the A option was entered. Action: Notify supervisor. Research reason for unchaining consolidated pack. Rechain if necessary.
MUST BE P, S OR BLANK	Probable Cause: Type Pallet/Skid Code is other than P, S or blank (Option U). Action: Verfiy input and resubmit correct code.
MUST BE SPACES	Probable Cause: Operator entered the container control number in conjunction with an Option Code A, D or U. Action: Omit the container control number.
MUST BE ZEROS	Probable Cause: Operator entered a Sub-SU number in conjunction with an Option Code A or U. Action: Zero fill Sub-SU field and reenter.
MUST NOT BE SPACES	Probable Cause: The container control number or the Non-MILS TCN was either omitted or contains spaces (U option, container data update). Action: Enter the correct container control number or Non-MILS TCN.
MUST NOT BE ZEROS	Probable Cause: The SU weight or the SU cube was omitted from the master SU container data update (Option U). Action: Enter the required data in the respective fields and reenter.
NOT ELIGIBLE FOR CONSOLIDATION	Probable Cause: The attempted consolidation violated the following Type Cargo (appendix A-34) and/or Special Requirement Code (appendix A-81) consolidation criteria. Shipment Units with Type Cargo Code A, F, I, J or M, or special Requirements Code A, are not eligible for consolidation. Shipment Units having Type Cargo Codes other than A, F, H, I, J, M, Q or Z may be consolidated only when the

ERROR MESSAGE	CAUSE/ACTION
	stock number of the sub-SUs matches the stock number of the master SU. (Note: Each installation bears the responsibility of assuring that consolidation so accomplished are in compliance with the governing regulatory authority.) Action: The SU must be extracted from the consolidated pack.
NOT PART OF CONSOLIDATED PACK	Probable Cause: The Master of sub-SU entered is part of a different consolidated pack chain (Option D). Action: Enter the correct master or sub-SU.
NOT PREVIOUSLY CONSOLIDATED	Probable Cause: The SU being deleted is not part of any consolidated pack chain (Master SU field of the SU record contains zeros). Action: Verify input and reenter correct data. If the SU entered is correct, no further action is required.
ONLY SUB-SU IN CONSOLIDATION	Probable Cause: The SU being deleted is the only sub-SU left in the consolidated pack chain. Action: If the last SU in a consolidated pack chain is to be deleted, disassemble the consolidated pack chain using the unchain process in program $$UWFF75, appendix E-224 P, part G.
PREVIOUS OFFER INVALID	Probable Cause: Unsuccessful completion of initial and exception input at sorter or other than sorter input stations. Action: Clear container data for the effected SU (appendix E-234 P, part A, $$UWFH25). Reenter the initial input through $$UWFF01, appendix E-221 P, part A and, if required, reenter exception input through $$UWFF25, appendix E-221 P, part B. If the SU in error is the master SU, reenter first operator consolidated pack using the CP format in appendix E-221 P, part A, $$UWFF01. Reenter all second operator consolidated pack input.
PREVIOUSLY CONSOLIDATED	Probable Cause: Duplicate paperwork. The SU was included in a previous consolidation. Action: Notify supervisor for research.

ERROR MESSAGE	CAUSE/ACTION
* STATUS INVALID * = MOFAST SU STATUS CODE, APPENDIX A-102	Probable Causes: Normal consolidation: Master SU status is other than L. Option A and D: Master SU status is other than K, L, M, N, P or Q. All options: Sub-SU status is other than J, K, M, N, P or Q. Action: Review paperwork. If correct SU was entered, refer to supervisor.
SU NOT FOUND	Probable Cause: The SU entered has completed processing (record has cleared the In-Process File). Action: Review input. If the correct SU was entered, verify completion of the SU by inquiring $$UWFH55, appendix E-224 P, part B. Annotate applicable MRO so that the billing section can update the microfiche files.
SU NOT MASTER SU	Probable Cause: One of the sub-SUs was entered in the master SU field or second operator consolidated pack input was omitted. Action: Verify input and reenter the correct master SU. If the correct master SU was entered, establish the Master SU under the normal consolidated pack process of this procedure.

Figure 1

```
UWFF55            CONSOLIDATION 2ND OPERATION

CONT-CTL-NBR          MESSAGES

  MASTER-SU     CK-DT
0000000000000 0
   SUB-SU
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
     OPTION-CODE
```

Figure 2

```
UWFF55            CONSOLIDATION 2ND OPERATION

CONT-CTL-NBR                  MESSAGES
    12345
  MASTER-SU     CK-DT
0053128000000 6
    SUB-SU
0053151000000 1
0053133000000 2
0053111000000 1
0053122000000 7
0024911000000 4
0024918000000 1
0024918000000 1
0024916000000 5
0053146000000 4
0053094000000 8
002490400000 1
002490800300 4
0024899000000 1
0024893000000 2
     OPTION-CODE M
```

Figure 3

```
UWFF55            CONSOLIDATION 2ND OPERATOR

  MASTER-SU     CK-DT MESSAGE
0053128000000 6
   LAST-SU
0024893000000 2
    SUB-SU
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
     OPTION-CODE
```

Figure 4

```
UWFF55            CONSOLIDATION 2ND OPERATION

CONT-CTL-NBR          MESSAGES
                      GBL NOT ASSIGNED*
  MASTER-SU       CK-DT
0000000000000 0
    SUB-SU
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
     OPTION-CODE
```

*If a GBL is assigned, the GBL number will appear in this field.

Figure 5

```
UWFF55                    CONSOLIDATION 2ND OPERATION

CONT-CTL-NBR                  MESSAGES

  MASTER-SU    CK-DT
0053128000000 6
   SUB-SU
0073561000000 2
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
0000000000000 0
     OPTION-CODE D
```

Figure 6

```
UWFF55            CONSOLIDATION 2ND OPERATION                    |

  MASTER-SU    CK-DT                                             |
1700013000000    6                                               |

CNT-TYPE         PT                                              |
SU-WGT           00180                                           |
SU-CBE           00004                                           |
PALLET/SKID CODE P                                               |
PALLET/SKID WGT  00045                                           |
CONTROL NUMBER   12345                                           |
NON-MILS-TCN     NONMILSTCNNNNNNX                                |
RECORD DATE      84264                                           |
```

APPENDIX E-223 P

MOFAST SPECIAL PROCESSING DATA BASE UPDATE

1. PURPOSE

Provide capability to update process, mode, status, and hold codes on the Shipment Unit (SU) Data Base by use of Cathode Ray Tubes (CRTs).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-17

b. Appendix A-21

c. Appendix A-100

d. Appendix A-102

e. Appendix B-181

f. Appendix D-162

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. This process provides shipment planners, billing clerks, and warehouse personnel with the capability to modify selected data elements within a Shipment Unit record by input of changed data under Shipment Unit number or GBL number. The following criteria should be considered when using this program:

(1) Process Code - This code should be modified when the planned type of shipment varies from the Process Code shown in the SU record. Example: A routine freight shipment (Process Code SA) is planned to go via SEAVAN (Process Code EA). (See appendix A-100.)

(2) Mode Code - This code must be changed when the planned mode of shipment varies from the mode shown in the SU record. (See appendix A-17.)

(3) Status Code - This program allows modification of Status Codes to K, M, N, P or Q status (see appendix A-102). Before using this option, CRT operators must ensure that proper container information (pieces, weight and cube) is noted in the SU record. (See appendix E-234, part B (UWFH55).)

(4) Hold Code - This code can be established or modified in the SU record as necessary. Reference appendix A-21 for applicable Hold Codes.

b. This process provides two methods of modifying data elements within a Shipment Unit record.

(1) Update by GBL/CBL number. This input will update Mode and/or Hold Codes for all SUs assigned to the GBL/CBL.

(2) Update by SU number. This input will update selected data elements (Mode, Hold, Status, or Process Codes) by individual SU number. The input format will allow update of multiple SUs with one entry.

(3) The two options described above cannot be performed simultaneously during the same entry.

c. To initialize the CRT, key in program call number $$UWFH05 and press the ENTER key. This entry will dedicate the CRT to the data base update process with the display identified in figure 1 below.

NOTE: The cursor will be prepositioned at the first SU number input field. The cursor will also be automatically prepositioned at the start of the next input field when the entry in the previous field fills the entire field. To manually move the cursor from field to field utilize one of the SKIP keys.

(1) To update Mode and/or Hold Codes for all Shipment Units assigned to a GBL/CBL, the following input will be required:

Enter: GBL/CBL Number
Mode and/or Hold Codes

NOTE 1: The input fields for the above data elements are located to the right of their respective field headings. See figure 2 below, for an example.

NOTE 2: If the update request is successful, the initial display, figure 1 below, will reappear. The above entry should be input by personnel in Shipment Planning Branch or Commercial Traffic Branch ONLY. Computer will update all Shipment Units assigned to a GBL in Shipment Unit file. This entry cannot be used for manually prepared GBLs.

(2) To update selected data elements (Mode, Hold, Status, or Process Codes) for individual or multiple Shipment Units, the following input will be required:

SU Number(s)
Check Digit(s)
Mode Code(s)
Hold Code(s)
Status Code(s)
Process Code(s)

NOTE: The input fields for the above data elements are located under their respective field headings.

(a) SU number(s) and check digit(s) are required entries. Any or all of the remaining data elements may be entered for each SU number depending on which elements require updating.

(b) See figure 3 below, for an example of an individual SU update and figure 4 below, for an example of a multiple SU update entry. If the update request(s) is successful, the initial display (figure 1 below) will reappear.

(c) Entry of a Hold Code D in master SU of a consolidated pack will update automatically all SUs in the consolidated pack with a Hold Code of D.

5. ERROR MESSAGES/ACTIONS

Error message will be displayed to the right of the invalid entry. When processing multiple SU updates, the program will accept valid entries and then only display erroneous entries with their associated error message. See figure 5 below for an example. Overlay the invalid portions of the input and reenter.

ERROR MESSAGE	CAUSE/ACTION
INVALID CHECK DIGIT	Probable Cause: Incorrect check digit for that specific SU. Action: Verify check digit displayed with DD Form 1348-1 and reenter.
S/U RECORD NOT ON FILE	Probable Cause: The SU number record has been completed or SU numbers have been transposed giving a nonexistent record. Action: Verify the SU number with the route slip and DD Form 1348-1 and reenter. If error persists, inquire by referencing appendix E-234, part B (UWFH55). If the SU has completed processing, notify supervisor. Additional processing must be done manually.
INVALID PROCESS CODE	Probable Cause: Process Code entered is invalid. Action: See appendix A-100. Reenter correct data.
INVALID MODE CODE	Probable Cause: Mode Code entered is invalid. Action: See appendix A-17. Reenter correct data.
INVALID STATUS (NOT K, M, N, P, Q)	Probable Cause: Status entered was not K, M, N, P, or Q. Action: Verify input data and reenter.

ERROR MESSAGE	CAUSE/ACTION
INV. UPDATE - SU STATUS Y OR Z	Probable Cause: The present status of the SU record is Y (complete cancellation or denial) or Z (process complete). Action: Inquire SU record by referencing appendix E-234, part B (UWFH55). If status is other than Y or Z, reenter data by update process. If status is Y or Z, update will be invalid. Notify supervisor.
INVALID-CON. PACK	Probable Cause: Shipment Unit record is part of a consolidated pack. Action: Determine whether or not the SU number is a part of the consolidated pack by inquiring (appendix E-238 P, part D (UWFQ45) and appendix E-224 P, part G (UWFF75). If the SU has been physically excluded from the consolidation, enter program $$UWFF75 per appendix E-224 P, part G and extract the pertinent SU from the chained consolidation structure. Update Process Code and status coding by dedicating CRT to update process (UWFH05). If it is determined that the SU should be a part of the consolidation, the status cannot be updated. The MOFAST billing process will automatically modify Status Codes pertinent to consolidated pack.
INVALID HOLD-CODE	Probable Cause: The Hold Code entered is invalid. Action: See appendix A-21. Reenter correct data.
BAD-RETURN XXXXXX	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, and continue process.
INVALID GBL	Probable Cause: GBL number entered is not formatted correctly or the GBL record is not on the file. Action: Reenter corrected GBL number. If message reoccurs, inquire short GBL record to determine whether GBL is still open.
GBL IN WRONG STATUS	Probable Cause: GBL status indicates the bill of lading record is either canceled or printed. Action: Update action cannot be accomplished since GBL record is closed.

ERROR MESSAGE	CAUSE/ACTION
INVALID INPUTS	Probable cause: Operator is attempting to perform an update utilizing both the GBL and SU update options. Only one option may be utilized per entry. Action: Exclude one of the options from the entry by clearing the input relative to that option from the input format.
NO DATA ENTERED	Probable Cause: Input data is incomplete. The entry contains a GBL or SU number but does not specify the type of update action desired. Action: Determine and enter applicable update action.
INVALID MODE CHANGE	Probable Cause: Input is requesting that a freight SU be converted to a parcel post mode but the SU has previously been assigned to a GBL. Action: Inquire through program UWFQ45 (appendix E-238 P, part D) to obtain the GBL number. Cancel the Shipment Unit from the GBL using program UWFJ20 (appendix E-225). Perform the desired mode change utilizing this program, UWFH05.

Figure 1

UWFH05 SPECIAL PROCESSING DATA BASE UPDATE

MESSAGES

GBL SU	MODE CD	MODE	HOLD	STAT	PROC-CODE
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 2

UWFH05 SPECIAL PROCESSING DATA BASE UPDATE

MESSAGES

GBL K1234567 MODE A HOLD D

SU	CD	MODE	HOLD	STAT	PROC-CODE
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 3

UWFH05 SPECIAL PROCESSING DATA BASE UPDATE

MESSAGES

GBL

SU	CD	MODE	HOLD	STAT	PROC-CODE
3264783000000	3	B			SA
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 4

UWFH05 SPECIAL PROCESSING DATA BASE UPDATE

MESSAGES

GBL SU	MODE CD	MODE	HOLD HOLD	STAT	PROC-CODE
3261078003300	6	B	D	M	SA
3262233000000	3		C		
3263485000000	1			K	
3269874000000	7				XX
3264556003300	2	G			
0000000000000	0				
0000000000000	0				
0000000000000	0				

Figure 5

UWFH05 SPECIAL PROCESSING DATA BASE UPDATE

MESSAGES

GBL SU	MODE CD	MODE	HOLD HOLD	STAT	PROC-CODE	
3264783000000	3	B			SA	INVALID CHECK-DIGIT
0000000000000	0					
0000000000000	0					
0000000000000	0					
0000000000000	0					
0000000000000	0					
0000000000000	0					
0000000000000	0					

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART A
GBL PRINT PROCESS

1. PURPOSE

To provide a printed copy of the following documents:

a. GBL Cover Sheet (SF 1103).

b. GBL Continuation Sheet (SF 1109).

c. FMS Cover Sheet (DLA 1320).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-194

b. Appendix D-154

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This process will produce copies of the following documents:

GBL Cover Sheet (SF 1103)
GBL Continuation Sheet (SF 1109)
TAC Summary Sheet (SF 1109)
Intransit Data Card (DIC TK4)
FMS Cover Sheet (DLA Form 1320)

(2) Capability is provided to produce TK4 cards as a result of the GBL print action. To obtain this capability the depot must enter a flag in the teleprocessing table and control register as noted in Data Systems documentation.

b. CRT Initialization:

(1) Key in $$UWFM05.

(2) Depress the ENTER key.

(3) Response.

PREPARATION OF GOVERNMENT BILL OF LADING
ENTER GBL NUMBER

c. Initial GBL Print Process:

(1) Operator will key in the required data following the message "ENTER GBL NUMBER" utilizing the following format:

X9999999, YYDDD,R

Where:

X9999999 = GBL Number
YYDDD = Julian date shipped when other than current date. Enter comma if date entry is not required.
R = Type Request Code for reprint actions (reference appendix B-194). Enter comma if code is not required.

(2) Depress the ENTER key. If the entry is successful, the following message will display:

GBL PREPARATION COMPLETE
ENTER GBL NUMBER

(3) The CRT is then ready for the next GBL number to be printed.

d. Reprint GBL Continuation Pages.

(1) Operator will key in data to request the reprint of GBL Continuation Pages as follows:

(a) Request reprint of all continuation pages for a specific GBL record.

X9999999,,A,

Where:

X9999999 = GBL Number
A = Type Request Code A per appendix B-194.

(b) Request reprint of specific continuation pages for pertinent GBL record.

X9999999,,S,1-3,6,10-12,15,20-25

Where:

X9999999 = GBL Number
S = Type Request Code S per appendix B-194.
1-3, 6 etc. = Specified pages to be reprinted not to exceed five requests. Example 1-3 will reprint page numbers 1, 2, and 3. Example 6 will reprint page number 6. Page numbers must be entered in numeric sequence.

(2) Request to reprint must be processed on the same day the initial printing is attempted.

e. Reprint GBL Cover Sheet.

(1) Operator will key in X9999999,,C to request a reprint of GBL Cover Sheet. A new GBL number will be automatically assigned; the old number retired to microfiche, and intransit data cards (TK4) will be prepared which identify the new GBL number provided the depot teleprocessing monitor table is flagged to automatically produce TK4s.

(2) Request to reprint must be processed on the same day the initial printing is accomplished.

(3) Operator must ensure the GBL number on the intransit data card matches the valid/signed GBL.

f. Reprint FMS/CBL Cover Sheet.

(1) Operator will key in X9999999,,C to request a reprint of FMS/CBL Cover Sheet. A new CBL number will not be assigned as the DLA Form 1320 is not an accountable form.

(2) Request to reprint must be processed on the same day the initial printing is accomplished.

g. Punch Intransit Data Cards (TK4) print hardcopy TK4 data or suspend TK4 data.

(1) Operator will key in data to request print punch, or suspense of the TK4 card as follows:

X9999999,YYDDD,H, or
X9999999,YYDDD,T, or
X9999999,YYDDD,P, or
X9999999,,T, or
X9999999,,P, or
X9999999,,H,

Where:

X9999999 = GBL Number
YYDDD = Julian date shipped. Entered only when date of shipment is other than current day.
P = Request to print TK4 data at remote printer.
T = Type Request Code which identifies action to punch TK4 card.
H = Request to suspend TK4 data.

(2) Request to print, punch or suspend must be entered on the same day the GBL is printed.

h. Restart GBL Print.

(1) There may be instances when teleprocessing is interrupted during GBL print by mechanical or electrical failure and restart is desired. For restart, enter the GBL number and the Type Request Code D, ie.,

X9999999,,D

Where:

X9999999 = GBL Number
D = Type Request Code restart action.

(2) Depress ENTER key. If entry is successful, the following message will display.

GBL PREPARATION IS COMPLETE
ENTER GBL NUMBER

(3) The CRT is then ready for the problem GBL to be reentered and printed.

5. ERROR CONDITIONS/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
NO CARRIER CODE IN COVER SHEET	Probable Cause: Self-explanatory. Action: Update the file with correct Carrier Code, and try again.
INVALID REQUEST	Probable Cause: Self-explanatory. Action: Type Request Code is not equal to codes shown below. Reenter data using proper Type Request Code. A = Request reprint of all continuation pages. S = Request reprint of specific GBL continuation pages. Must be accompanied by specified page numbers.

ERROR MESSAGE	CAUSE/ACTION
	P = Request to print TK4 data at remote printer. H = Request to suspend TK4 data. T = Repunch TK4 card. C = Cover sheet reprint. D = Restart GBL print when print is interrupted by teleprocessing failure. F = Request FMS/CBL initial print. NOTE: When cover sheet reprint request is initiated a new GBL number will be assigned and revised TK4 card prepared. The original number will be retired to microfiche with appropriate cancellation reason and cross-reference to the new GBL number.
INVALID PAGE REQUEST	Probable Cause: Number of page requests entered exceeds five. Type Request Code S was entered without identification of page numbers. Reenter data to include page number identification per input format shown in subparagraph 4d above. Action: Reenter data keeping page requests within progam parameters.
BAD RETURN FROM XXXXXX YYYYYYYY	Probable Cause: The error was caused by other than operator input. Action: Record the error message and notify supervisor. If the message is: BAD RETURN from UWFM15 - **0631A*, the error was caused by teleprocessing interruption. Restart GBL print by entry of type Request Code D. D = Restart GBL print when print interrupted by TP failure.
COVER SHEET NOT ELIGIBLE FOR REPRINT	Probable Cause: Self-explanatory. Action: The requested cover sheet has not been initially printed. Print the entire GBL per paragraph 4c above.
INVALID DATE	Probable Cause: Julian date shipped not numeric, or shipping date entered is not equal to or greater than date shipped noted in GBL record. Action: Reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
TOTALS OUT OF BALANCE	Probable Cause: This message notifies the operator that data content of the GBL has changed since the GBL assembly process was completed. Action: Notify supervisor who must, in turn, notify the Data Systems Office that records have been lost during the billing process.
INVALID DATA	Probable Cause: Request Code S was entered with page number fields containing nonnumeric data. Action: Reenter corrected data.
INVALID GBL NUMBER	Probable Cause: The GBL number entered contains nonnumeric data. Action: Reenter corrected data.
GBL NUMBER NOT FOUND	Probable Cause: The GBL number entered is not on the GBL File. The operator has entered an erroneous bill number or the operator is attempting a reprint action for a GBL that has completed processing on a previous day. Action: Request to reprint must be processed on the same day the initial printing is accomplished. Reenter corrected data.
NOT ELIGIBLE FOR REPRINT	Probable Cause: Input is requesting reprint of continuation sheets for a GBL which has not been initially printed. Action: Print the entire GBL per paragraph 4c above.
NOT ELIGIBLE FOR REPUNCH	Probable Cause: Input is requesting TK4 preparation for a GBL that has not completed the print process or the input is requesting TK4 processing for a GBL that has completed processing on a previous day. Action: Request to reprint/repunch TK4s must be accomplished on the same day the initial printing is accomplished.)
SHORT GBL STATUS ERROR STATUS =	Probable Cause: The current status of the GBL is not equal to B or O. Action: GBL must be reassembled using program $$UWFK05, appendix E-238 P, part K.

ERROR MESSAGE	CAUSE/ACTION
NOT ELIGIBLE FOR HISTORY UPDATE	Probable Cause: The error was caused by entry of Type Request Code D, when GBL not eligible for print. Action: Record error message and notify supervisor.
THERE ARE XXXXX SUS WITH CANCELLATIONS ON THIS GBL. THEY ARE LISTED BELOW	Probable Cause: This message identifies SUs on the GBL that contain LIs with pending cancellations. The cancellation requests were received after completion of the GBL assembly process (UWFK05). Action: Perform the cancellations and correct the GBL. Must be accomplished off-line.
THERE ARE XXXXX SUS WITH CANCELLATIONS ON THE GBL. THE FIRST 10 ARE LISTED BELOW	Probable Cause: This message is output when more than 10 SUs on the GBL contain LIs with pending cancellations. Action: Perform the cancellations and correct the GBL. Must be accomplished off-line.
NOT ELIGIBLE -- REPRINT COVERSHEET INSTEAD	Probable Cause: This message is output when an attempt is made to reprint a continuation page and there is only a cover sheet for that GBL number. Action: Request a reprint of the cover sheet.

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART C
GBL/SU ENTRY INQUIRY AND TRANSPORTATION APPROPRIATION UPDATE

1. PURPOSE

This procedure provides the information necessary to inquire Shipment unit (SU) entries on a GBL and, when necessary, update the transportation appropriation code key and citation.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-190

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. This process provides the two options described above: SU entry inquiries and transportation appropriation update. The appropriation codes are automatically assigned to GBL entries during GBL processing in program UWFK05 (appendix E-238 P, part K). If an incorrect appropriation has been assigned, as signaled by exception addresses or special projects on the route slip, the correct appropriation may be entered through this program. The update must be accomplished subsequent to UWFK05 processing and prior to actual printing of the GBL. Both the appropriation code key (2-digit indicator and the appropriation citation must be updated.

b. Processing is initiated by entering $$UWFL20 into the CRT and pressing the enter key. (Note: This entry will dedicate the CRT to this process until another program call in entered.)

c. The initial display will appear as:

```
UWFL20-02GBL SU ENTRY *INQUIRY*

ENTER 12 POSITION KEY

ENTER X IN POSITION 13 FOR GBL
TRANSPORTATION ACCOUNT CODE CHANGE
PLACE CURSOR BEYOND LAST POSITION IN
RECORD BEFORE ENTERING

ENTER DATA
```

d. To inquire an SU entry, the operator will enter the 12-position inquiry key as requested in the display. The entry consists of th GBL number, followed by a 4-position SU line record sequence number in the following format:

K71152250001

Press the ENTER key. (Note: The SU line record sequence number may be obtained by inquiring the short GBL record file, UWFJ10, assuring all canceled SU records preceding the requested SU number are subtracted from the indicated sequence number, or by physically counting the number of SU/route slip sets to the SU set to be inquired.) The following display will appear:

```
GBL NUM SEQ      SU NUMBER     PROJ SU+LI SEQ
K71152250001 3362701000000        00000000
PAL-WGT SKD-WGT DUN-WGT TOT-WGT PIECES
     60       0       0     990        2
CLAS-WT  GBL-CST  TOT-CBE CNT-CJL CCNFG
      0 00005.68     88.0
FB5004

TAC=97X4961 5107 01 22 2 S33 181-C2
                    TYPE COUNT=

ENTER DATA
```

Where:

GBL NUM	- GBL Number Inquired
SEQ	- SU Entry Line Sequence Number Inquired
SU NUMBER	- Shipment Unit Number
PRJ	- Special Project Code
SU+LI SEQ	- A Program Control Field
PAL-WGT	- Pallet Weight
SKD-WGT	- Skid Weight
DUN-WGT	- Dunnage Weight
TOT-WGT	- Total SU Weight
PIECES	- Total Containers/Pieces in the SU
CLAS-WT	- Class Weight Ascribed to the SU
GBL-CST	- Transportation Charges for the SU
TOT-CBE	- Total SU Cube
CNT-CTL	- Container Control Number for the Master SU in a Consolidation
CCNFG	- Consolidated Shipment Flag
FB5004	- "Mark For" Address (3 lines, DoDAAC only)
TAC	- Transportation Appropriation Citation
TYPE CONT	- A Program Control Field

e. To update the transportation appropriation code key and citation, enter the 13-position entry key described in the first display (GBL number, SU line record sequence number, and X to signify update process) as follows:

K71152250001X

(1) Press the ENTER key and the following display will appear:

```
 APPROPRIATION  CODE=C2
GBL NUM SEQ     SU NUMBER      PRJ SU+LI SEQ
K71152250001 3362701000000         00000000
PAL-WGT SKD-WGT DUN-WGT TOT-WGT PIECES
     60       0       0     990        2
CLAS-WT  GBL-CST  TOT-CBE CNT-CTL CCNFG
      0 00005.68     88.0
FB5004

TAC=97X4961 5107 01 22 2 S33 181-C2
                     TYPE CONT=
```

(2) See subparagraph c above for display legend. Move the cursor to the position immediately following "APPROPRIATION CODE=" and enter the desired appropriation code key, overlaying any existing code. Move the cursor to the position immediately following "TAC=" and enter the desired appropriation citation, overlaying any existing data. This field is 53 positions in length so be sure to blank any existing data beyond the desired entry. Move the cursor deyond the "TYPE CONT=" entry and press the enter key. If the entry is successful, the following will display:

```
ENTRY COMPLETE
ENTER DATA
```

(3) The CRT is ready for another entry. If the entry is unsuccessful, one of the error messages in paragraph 5 will display.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
NOT ELIGIBLE FOR UPDATE AT THIS TIME ENTER DATA	Probable Cause: An update has been attempted on a GBL which has not been processed through UWFK05 (Status A) or has been previously printed (Status P). Updates may only be made to GBLs in B Status. Action: Ensure the correct GBL number was initially entered. If an update must be made and GBL Status is not B, refer the problem to supervisor.

ERROR MESSAGE	CAUSE/ACTION
FORMAT ERROR ENTER DATA	Probable Cause: Appropriation Code did not immediately follow the = sign or exceeded two positions. TAC entry did not immediately follow the = sign or exceeded 53 positions. The cursor was not moved beyond the "TYPE CONT=" field prior to depressing the ENTER key. Action: Reenter the data assuring the above format criteria is met.
**0115N* NOT FOUND ENTER DATA	Probable Cause: The GBL entered does not exist on the SU file record. Action: Ensure the correct GBL number is being input; reinput data. If the problem persists, refer to the supervisor for research and resolution.
NO ACCOMPANYING APPN CODE UPDATE ENTER DATA	Probable Cause: If the appropriation code is updated, an accompanying update must be made in the 53-position TAC field and vice-versa. Action: Reenter data assuring updates are being made to both fields.
**0251D* ERROR IN PGM UWFL20 ENTER DATA	Probable Cause: A system error has been encountered. Action: Immediately notify the supervisor and relay the exact contents of the error message.

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART D
GBL IN-PROCESS INQUIRY

1. PURPOSE

To inquire the contents of the Daily GBL Register.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-186

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. To initiate the Cathode Ray Tube (CRT), enter $$UWFG10 and press the ENTER key. If the entry was successful, the following will display:

UWFG1C GBL REGISTER INQUIRY
ENTER DATA

b. The CRT is now ready for an inquiry. Key in a 2-position code as follows (reference appendix B-186):

XY

Where:

X = Type Inquiry Code (C, G, R or T.)
Y = First Digit of the Series of Bills of Lading Desired (Either GBL or CBL.)
C = Displays all Canceled GBL Numbers
G = Displays all GBL Numbers and their Status Codes
R = Displays GBL Numbers Followed by all GBL Register Data
T = Displays Total Information of the GBL Register

c. When the entry has been made, press the ENTER key. If the entry was successful, the desired data will display. When there is more data to display than can fit within one display on the CRT, the following message will display:

PRESS ENTER TO VIEW MORE DATA XY9999

NOTE: The 9999 is a program key for the next display.

(1) Press the ENTER key to view more data for entry XY. When all data has displayed, the following message will display.

ALL DATA HAS BEEN DISPLAYED
ENTER DATA

(2) The CRT is then ready for another inquiry if desired.

NOTE: The operator can, at any time, change to a new entry simply by erasing the current entry and keying in a new entry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID INPUT DATA = (ENTRY)	Probable Cause: Operator made an error in entry format or altered reentry data. Action: Correct and reenter the data or format.
BAD RETURN CODE (CODES)	Probable Cause: A system error has occurred. Action: Contact supervisor, then continue process.

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART E
MOFAST TAC INQUIRY

1. PURPOSE

Display Transportation Account Code (TAC) data for a Government Bill of Lading (GBL).

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. Appendix B-215, Part B

b. DLAM 4745.1

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST TAC Inquiry will be initiated by typing $$UWFL50 and pressing the ENTER key. This action will dedicate the Cathode Ray Tube (CRT) to TAC processing until another $$ is entered.

b. The initial display will appear as:

```
UWFL50-XX   GBL *TAC* INQUIRY

ENTER INQUIRY AS  GBL-NO SEQ-NO
NOTE** SEQUENCE CAN BE BLANK
EXAMPLE  A99999990001
ENTER DATA
```

c. The CRT operator, at this point, must type in the information requested above and press the ENTER key. If the sequence field is left blank the first sequence for that GBL will be supplied in the inquiry. The TAC inquiry format is:

```
TAC INQUIRY ROUTINE

GBL-NO  SEQ       COST        WEIGHT
K0000201  0001     $.81           12
C2

TO GET NEXT TAC HIT ENTER
 K00002010001
```

This inquiry can be repeated until all sequences for the GBL number have been displayed. This message will signify completion:

```
UWFL50-XX   GBL *TAC* INQUIRY
ALL SEQUENCES HAVE BEEN DISPLAYED
ENTER DATA
```

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
UWFL50-XX GBL *TAC* INQUIRY FORMAT ERROR ENTER DATA	Probable Cause: Self-explanatory. Action: Reenter correct data.
UWFL50-XX GBL *TAC* INQUIRY NON-NUMERIC DATA ENTERED ENTER DATA	Probable Cause: Self-explanatory. Action: Reenter correct data.
UWFL50-XX GBL *TAC* INQUIRY **0119N* NOT FOUND ENTER DATA	Probable Cause: The GBL/Sequence entered cannot be found. Action: Reenter correct data or a new transaction.
UWFL50-XX GBL *TAC* INQUIRY **02190* ERROR IN PGM UWFL50 ENTER DATA	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, then continue processing.

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART F
MOFAST GBL LINE ITEM INQUIRY

1. PURPOSE

This procedure provides the instructions necessary to inquiry the Government Bill of Lading (GBL) line entry, update the GBL line hazardous flag, and inquire and update the freight description of the line entry.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-189

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T

4. PROCEDURES/INSTRUCTIONS

a. The GBL Line entry inquiry/update can be initiated by typing $$UWFL30 and pressing the ENTER key. This action will dedicate the Cathode Ray Tube (CRT) until another $$ is entered.

b. The initial display will appear as follows:

```
UWFL30XX GBL LINE ENTRY *INQUIRY*
FIRST POSITION L, F, S, N, OR D
L = LINE PORTION  (LA9999999SSSSLLLL)
F = FRT DESCRIPT  (FA9999999SSSSLLLL)
N = NMFC MATCH    (NA9999999NNNNNNSS)
D = FRT DESC MATCH  (DA9999999DDDDDDDD)
S = LAST RECORD   (SA9999999SSSS)

PLACE U AFTER LAST CHARACTER OF KEY FOR
FREIGHT DESCRIPTION UPDATE (F ENTRY)

ENTER DATA
```

NOTE: Also place U after last character of key for hazardous flag field update (L Action - Code).

c. To inquire the line portion of the GBL record, the entry will be:

LA9999999SSSSLLLL

Where:

L	- Action Code
A9999999	- GBL Number
SSSS	- GBL SU Record Sequence Number
LLLL	- GBL NMFC Line Record Sequence Number

The following display will appear if the entry is successful (see error messages if unsuccessful):

GBL Line Entry (L request)

```
GBL LINE ENTRY *INQUIRY*
 KEY            SU NUMBER
AAAAAAAABBBBCCCC  DDDDDDDDDDDDD
PIECE KD PIECE KD PIECE KD PIECE KD
    1 CT     1 BX     1 RL     0
  UFC   PLT PCS  NMFC   NET-WGT NET-CUBE
U0000000     0 04172500      45     5.0
VAL-CL-AMT HZRD-FLG     TRANS WGT-FACT
    0.00       A                   0.0
A-DOL-COST   HZD-CHG  STAT R-TYP LTL MRI
  500.00       A                 77.5
ENTER DATA
```

Where:

A	- Government Bill of Lading
B	- Sequence of SU on the GBL
C	- GBl NMFC Line Record Sequence Number
D	- Shipment Unit Number
PIECE	- Number of Containers
KD	- Type of Containers
UFC	- Uniform Freight Classification Number
PLT PCS	- Total Palletized Containers for Line Record
NMFC	- National Motor Freight Classification Number
NET-WGT	- The Weight of the Record
NET-CUBE	- The Cube of the Record
VAL-CL-AMT	- Dollar Valuation Clause Amount that prints on the GBL.
HZRD-FLG	- An A equals cover sheet hazardous certification statement and the requirement to enter an X in the continuation sheet, HM column for print line. Blank equals no hazardous requirement established for print line.
TRANS	- Transit Code
WGT-FACT	- Used in rating the GBL (programer use).
A-DOL-CST	- GBL cost for this rating line for Rate A (programer use)
HZD-CHG	- Hazardous Flag Change Indicator. A equals hazardous flag added, D equals hazardous flag deleted, Blank equals no hazardous flag add or delete actions.

STAT - Status of this rating line.
- * - Deleted
- K - GBL Line entry printed on GBL continuation sheet.
- S - GBL Line entry not printed on GBL continuation sheet.
- Blank - Normal line and printed on GBL.

R-TYPE - Rating Type C or F or blank (programer use).
LTL - Less than truck load rating factor.
MRI - Multiple Records Indicator (Internal programing application.)

d. To update the HZRD-FLG field ascribed to a particular line entry on a GBL, the entry will be:

LA9999999SSSSLLLLU

Where:

L - Action Code
A9999999 - GBL Number
SSSS - GBL SU Record Sequence Number
LLLL - NMFC Line Record Sequence Number
U - Update Signal

Data display will appear in the same format as paragraph 4c above, with statement "Update Hazardous Indicator and press ENTER."

(1) To delete the Hazardous Flag Indicator, move the cursor to the position directly below the A or E in the HZRD-FLG field and blank the field. To add a Hazardous Flag Indicator, move the cursor to the position directly below the colon in the HZRD-FLG field and overlay the colon with an A or E.

(2) It is not necessary to delete the HZRD-FLG indicator and related code of Federal Regulations Hazardous Description/Label Statements when the line entry STAT field contains an S. The S indicates the related line information will not be printed on the GBL Continuation Sheet or be used to determine Cover Sheet Hazardous Certification Statement requirements.

(3) If the update is successful the following display will appear (see error messages if unsuccessful):

UPDATE COMPLETE
ENTER DATA

(4) This action updates the GBL Cover Sheet Hazardous Certification Statement and Continuation Sheet Hazardous Materiels Indicator (HM column) for the print line. To update the Supplemental Code of Federal Regulations Hazardous Description and Label Statements, follow the instructions for line freight description update outlined in paragraph 4g below, prior to GBL print or reprint.

(5) When the Hazardous Flag Indicator is updated after the GBL has been been printed, the following GBL print procedures will apply:

(a) If update action is to delete the Continuation Sheet Hazardous Indicator (X or RQ) and Cover Sheet Hazardous Statement:

1. Reprint affected GBL continuation sheets.

2. Reprint GBL cover sheet.

3. Reprint all GBL continuation sheets.

(b) If update action is to delete the Continuation Sheet Hazardous Indicator (X or RQ) only, reprint the affected continuation sheet.

(c) If update action is to add a Continuation Sheet Hazardous Indicator (X or RQ) and the Cover Sheet Hazardous Statement:

1. Reprint GBL cover sheet.

2. Reprint all GBL continuation sheets.

(d) If update action is to add the Continuation Sheet Hazardous Indicator (X or RQ) only, reprint the affected continuation sheets.

e. To obtain the key of the last GBL line (per shipment unit) that will print on a continuation sheet of the GBL, the entry will be:

SA9999999SSSS

Where:

S - Action Code
A9999999 - GBL Number
SSSS - GBL SU Record Sequence Number

(1) If the entry is successful, the last LI record assigned to the GBL will appear as follows (see error messages if unsuccessful):

```
UWFL30XX GBL LINE ENTRY *INQUIRY*
LAST SEQUENCE=K722522500030005
ENTER DATA
```

(2) The key data can now be utilized to inquire and/or update the freight description for this GBL line record.

f. To inquire the freight description ascribed to a particular line entry on a GBL, the entry will be:

FA9999999SSSSLLLL

Where:

F - Action Code
A9999999 - GBL Number
SSSS - GBL SU Record Sequence Number
LLLL - GBL NMFC Line Record Sequence Number

(1) The following is an example display which will appear if the entry is successful (see error messages if unsuccessful):

FREIGHT DESCRIPTIONS

CARTRIDGES OR ELEMENTS, OIL FILTER,

INTERNAL COMBUSTION ENGINE OR AIR COMPRESSOR

ENTER DATA

(2) Up to 10 lines of data will display.

g. To update the freight description ascribed to a particular line entry on a GBL, the entry will be:

FA9999999SSSSLLLLU

Where:

F - Action Code
A9999999 - GBL Number
SSSS - GBL SU Record Sequence Number
LLLL - GBL NMFC Line Record Sequence Number
U - Update Signal

(1) If the entry is successful, the following will appear (see error messages if unsuccessful):

K720640200010001
CARTRIDGES OR ELEMENTS OIL FILTER,
INTERNAL COMBUSTION ENGINE OR AIR
COMPRESSOR

(2) Update is accomplished by moving the CRT cursor to the first character of the freight description to be updated and entering data over the existing data in the display. If the data being input does not overlay the existing data completely, blank out old data by depressing the SPACE BAR. Press the ENTER key. If the update is successful, the following display will appear (if unsuccessful see error messages):

UPDATE COMPLETE
ENTER DATA

h. To update the freight descriptions for GBL line entries having a common NMFC, the entry will be:

NA9999999NNNNNNS

Where:

N - Action Code
A9999999 - GBL Number
NNNNNN - NMFC
S - Suffix (optional). Entry limits displays to GBL lines having a common NMFC and suffix.

(1) If the entry is successful the freight descriptions for all GBL line entries with a common NMFC or a common NMFC and suffix will appear in sequence in the following format:

K720640200010001
CARTRIDGES OR ELEMENTS, OIL FILTER,
INTERNAL COMBUSTION ENGINE OR AIR
COMPRESSOR

(2) Update to any of the displays is accomplished by moving the CRT cursor to the first character of the freight description to be updated and entering data over the existing data in the display. If the data being input does not overlay the existing data completely, blank out old data by depressing the space bar. Depress enter key. If the update is successful the freight description for the next GBL line sequence (with a common NMFC) will display. Update this display and continue to next line sequence. When all GLB line sequences have been displayed the following message will appear:

UWFL30XX GBL LINE ENTRY *INQUIRY*
ALL GBL-LI RECORDS HAVE BEEN DISPLAYED
ENTER DATA

i. To update the freight descriptions for GBL line entries having a common freight description, the entry will be:

DA9999999DDDDDDDD

Where:

D - Action Code
A9999999 - GBL Number
DDDDDDDD - 1st 8 positions of the freight description

If the entry is successful the freight descriptions for all GBL line entries with a common freight description will appear in sequence in the following format:

K720640200010001
CARTRIDES OR ELEMENTS, OIL FILTER,
INTERNAL COMBUSTION ENGINE OR AIR
COMPRESSOR

Update and access next GBL line displays following procedures identified in paragraph 4h.

j. Entry of special note information to be printed following the TCN SU data for a particular GBL line entry must be accomplished as follows:

(1) Obtain the freight description display for the applicable GBL line entry utilizing options D, F or N as described above.

(2) Enter the commercial at (@) symbol in the first position of the first blank line following the freight description.

(3) Enter the special note narrative immediately following the commercial at symbol.

(4) If the entry is successful, the following display will appear. If unsuccessful, see error messages.

UPDATE COMPLETE
ENTER DATA

5. ERROR MESSAGES/ACTIONS:

ERROR MESSAGE	CAUSE/ACTION
UWFL30 GBL LINE ENTRY *INQUIRY* FORMAT ERROR ENTER DATA	Probable Cause: Invalid data was entered. Action: Reenter the correct transaction.
UWFL30 GBL LINE ENTRY *INQUIRY* FIELD(S) ENTERED NOT NUMERIC ENTER DATA	
UWFL30 GBL LINE ENTRY *INQUIRY* **0116N* NOT FOUND ENTER DATA	Probable Cause: The GBL number that was entered cannot be found on data base. Action: Review and reenter the correct transaction, or another transaction.

ERROR MESSAGE	CAUSE/ACTION
UPDATE KEY INVALID ENTER DATA	Probable Cause: An attempt has been made to update other than the freight description narrative data or the GBL line item entry Hazardous Flag Indicator. Action: Reenter data as prescribed in the procedure instructions.
UWFL30 GBL LINE ENTRY *INQUIRY* **0216D** ERROR FROM PGM UWFL30 ENTER DATA	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, then continue processing.
UWFL30 GBL LINE ENTRY *INQUIRY* UPDATE NOT FORMATTED CORRECTLY * RETRY ENTER DATA	Probable Cause: Blank lines exist between the first and last line of the Freight Description entered. Action: Operator must reenter freight description data omitting blank lines between the first and last line of description. If blank lines are desired, the operator must key in "BLANK LINE" in the first ten positions of the description line to be left blank. The program will recognize this instruction and leave a blank line when the GBL is printed.

APPENDIX E-224 P

MOFAST PREPARATION AND CONTROL OF GOVERNMENT BILLS OF LADING
PART G
MOFAST INQUIRY/MAINTENANCE OF
CONSOLIDATED PACK SHIPMENT UNIT RECORDS

1. PURPOSE

To provide a visual display via CRT of all Shipment Unit (SU) numbers that are grouped in a consolidated pack unit, or to disassemble the consolidated pack SU grouping pertinent to a specified master SU.

2. REFERENCE

Appendix B-187

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST consolidated pack CRT inquiry/maintenance process is initiated by entering program call number $$UWFF75. This action will dedicate the CRT to this process until another program call number is entered.

b. The initial CRT display is as follows:

UWFF75 03 MOFAST INQUIRY

CONSOLIDATED PACK CHAIN STRUCTURE

THE LIST OF SUB SHIPMENT UNITS REVEALS
THEIR TRUE PHYSICAL CHAIN POSITION

TO UNCHAIN THE CONSOLIDATED PACK
TYPE UNCHAIN AFTER THE MASTER SU

ENTER MASTER SU

c. Operator Response.

(1) Inquiry of Consolidated SU Structure. Key in and enter any 7-, 11- or 13-position SU number pertinent to the consolidated pack.

Example: NNNNNNN or
NNNNNNNNNNN or
NNNNNNNNNNNNN

(2) Disassemble Consolidated Pack SU Grouping. Key in and enter the Consolidated Pack 7-, 11-, or 13-position master SU number followed by the UNCHAIN indicator.

Example: NNNNNNNUNCHAIN or
NNNNNNNNNNNUNCHAIN or
NNNNNNNNNNNNUNCHAIN

d. The display resulting from an inquiry from subparagraph c(1) will be as follows:

```
 1-0041589      2-0013846
 3-0021450      4-0041184
 5-0041127      6-0041130
 7-0041181      8-0021452
 9-0041156     10-0041144
11-0013505     12-0041197
13-0010629     14-0013547
15-0020466  ** 16-0013529
17-3653088     18-0013849

MASTER SU=0041194
ENTER MASTER SU
```

(1) If double asterisks appear opposite a SU number, as they do for item 15, it indicates that the GBL number of that SU number is not the same as the GBL number of the master SU number. Reference error message in paragraph 5 of this appendix.

(2) When the letters ZR appear to the right of the last SU number of the display it indicates that the SU grouping has been interrupted at that SU number and the remaining SUs in the consolidation must be reidentified to the master SU. This condition will also stimulate the display of the message CHAIN INCOMPLETE.

(3) The CHAIN INCOMPLETE message identifies the need to restructure the SU grouping pertinent to the consolidated shipment. This is accomplished as follows:

(a) Determine all SUs pertinent to the consolidation using existing DD Form 1348-1 (MRO) documentation and the inquiry capability of this program.

(b) Shipment Unit records not identified in the CRT display associated with the master SU inquiry, but still included as part of the consolidated shipment must be reassigned to the consolidated shipment via program $$UWFF55, A option, per appendix E-222 P.

(c) If all shipment unit records are identified in the CRT display, the consolidation has not been finalized (the final SU Code has not been entered). To finalize the consolidated shipment use program $$UWFF55, A option, per appendix E-222 P.

e. This display resulting from a successful UNCHAIN action (see subparagraph c(2)) above is as follows:

UPDATE COMPLETE
ENTER MASTER SU

5. ERROR CONDITIONS/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID DATA REENTER ENTER MASTER SU	Probable Cause: Self-explanatory. Action: Manually verify the input and resubmit.
BILL COMPLETED CANNOT DISPLAY CHAIN ENTER MASTER SU	Probable Cause: An SU number has been entered that has been billed and printed. Action: No action is required.
GBL NOT CANCELLED CANNOT UNCHAIN ENTER MASTER SU	Probable Cause: Self-explanatory. Action: Cancel the master SU number from the GBL assigned to it and resubmit.
GBL NOT CANCELLED FOR 9999999999999	Probable Cause: Self-explanatory. Action: Cancel the subshipment unit number in the message from the GBL assigned to it and resubmit the master SU number.
SU ENTERED NOT MASTER CANNOT UNCHAIN ENTER MASTER SU	Probable Cause: Self-explanatory. Action: Obtain the master SU number by using the inquiry option of this process and then enter it with the update option.
GBL ERROR PRESENT-MSTR AND SUBS ENTER MASTER SU	Probable Cause: This message identifies a system error. Action: The offending SU number(s) will be flagged with double asterisks as in subparagraph d(1). CRT operator should initiate action to inform Data Systems of the problem.
STATUS OF MSTR SU Y OR Z CANNOT UNCHAIN ENTER MASTER SU	Probable Cause: Bill has been completed. Action: None required.
**0103D* ERROR IN PGM UWFF75 ENTER MASTER SU	Probable Cause: Self-explanatory. Action: Notify Data Systems of the exact contents of this message.

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APPENDIX E-225 P

MOFAST MAINTENANCE OF THE GBL NUMBER REGISTER

1. PURPOSE

To provide instructions and procedures for assignment of Government Bills of Lading (GBLs) and Commercial Bills of Lading (CBLs), and cancellation of GBL and CBL.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-186.

b. Appendix B-215, Part D.

c. Appendix D-149.

d. Appendix E-224 P, Part D.

e. Appendix E-234 P, Part B.

f. Appendix E-238 P, Part J.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. GBL numbers are issued to each user depot by General Services Administration. These numbers are established in a GBL Register (computer program) to be used at the respective depot.

b. Transactions against the GBL Register are monitored by the MOFAST GBL assignment process. GBL numbers are automatically assigned based upon the criteria noted in appendix D-149.

c. A manifest of shipments transported by Government truck and small parcel air may also be produced by this process. Follow the same procedure outlined for producing a Commercial Bill of Lading.

d. These procedures are used to accomplish the following actions to update the MOFAST GBL Number Register:

(1) Cancel an entire GBL or CBL.

(2) Cancel one Shipment Unit from a GBL or CBL.

(3) Cancel all Shipment Units associated with a consolidated pack shipment.

(4) Assign a Shipment Unit to a unique, new GBL or CBL.

(5) Assign one or multiple Shipment Units to an existing GBL or CBL.

d. Inquiry of Shipment Unit/Line Item and MRO status is accomplished by using the data entry formats and procedures noted in appendix E-234 P, part B. Inquiry of the GBL Register is accomplished by using the data entry formats and procedures noted in appendix E-224 P, part D. Inquiry of the MOFAST short GBL file may be accomplished by using data entry formats and procedures noted in appendix E-238 P, part J.

e. Actions to update the GBL Register may be accomplished as follows:

(1) CRT Initialization.

(a) Key in $$UWFJ20.

(b) Press ENTER key. This entry will dedicate the CRT input station and the following message will be displayed:

```
UWFJ20-XX GBL ASSIGNMENT AND CANCELLATION
ENTER DATA * A0000000
0000000 000000 0  A
0000000 000000 0  A
0000000 000000 0  A
0000000 000000 0  A
0000000 000000 0  A
```

(2) General Instructions.

(a) All data entries in this appendix are made as follows:

1. Enter Type Code and GBL or CBL number following the ENTER DATA message in the above display.

2. Overlay the zeros in the above display with applicable Shipment Unit number(s) and check digit(s).

NOTE 1: The column of alpha characters (represented by A's in the above display) are internal program keys that cannot be altered by the operator.

NOTE 2: The cursor will automatically be prepositioned at the beginning of the next input field when the entry in the previous field fills the entire field. To manually position the cursor from field to field, press one of the SKIP keys.

(b) Type Code must always be present and must be A, C, D, N, O, S, X, or Y. Shipment Unit and check digit are not required when canceling a GBL or CBL. GBL or CBL number must be left out when assigning a shipment unit to a unique new GBL or CBL. Multiple shipment unit numbers may be assigned to a preestablished GBL or CBL with one entry.

(c) Multiple Shipment Unit assignment or cancellation can be accomplished via single entry by overlaying the zeros in the display with the applicable Shipment Unit numbers and check digits.

(d) At any time during processing the operator can return to the initial display by keying in a Type Code A and pressing the ENTER key.

(3) Instructions for specific MOFAST GBL Number Register update actions:

(a) Cancel an entire GBL or CBL.

1. This process will delete canceled numbers from the MOFAST GBL Register, and it will also create a DIC ZEN GBL closeout, appendix B-128, with Action Code GR, to cancel the number from the MOWASP GBL Register. Enter:

Type Code C
GBL or CBL number to be canceled.

2. When the above entry has been keyed in, press ENTER key. If the entry is successful, the following message will appear:

GBL CANCELLED

Additional entries may then be input.

(b) Cancel one or more Shipment Units from a GBL or CBL. Enter:

Type Code S
GBL or CBL Number
SU Number(s) to be Canceled
Check Digit(s)

1. When the above entry has been keyed in, press ENTER key. If the entry is successful the following message will appear:

1 SU CANCELLED

2. If an entry containing multiple SUs is successful, the following message will appear adjacent to the GBL/CBL number entered:

ALL SU'S CANCELLED.

3. If one of the above entries is unsuccessful, one of the error messages (paragraph 5 below) will display adjacent to the SU in error. SU numbers that have been successfully canceled will appear with the following message adjacent to the SU number.

CANCELLED.

4. Additional entries may then be input.

(c) Cancel all Shipment Units associated with a consolidated pack Shipment Unit from a GBL or CBL. Enter:

Type Code D
GBL or CBL Number
Master SU Number
Check Digit

1. When the above entry has been keyed in, press ENTER key. If the entry is successful the following message will appear:

1 SU CANCELLED

2. Additional entries may then be input.

(d) Assign a Shipment Unit to a unique, new GBL or CBL. Enter:

Type Code N (GBL) or O (CBL)
Shipment Unit Number
Check Digit

1. When the above entry has been keyed in, press ENTER key. If the entry is successful, the following message will appear:

1 SU ASSIGNED

2. The new GBL/CBL number will appear in the GBL/CBL input field. Additional entries may then be made.

(e) Assign one or more SUs to an existing GBL or CBL. Enter

Type Code X (GBL) or Y (CBL)
CBL or CBL Number
Shipment Unit Number(s)
Check Digit(s)

1. When the above entry has been keyed in, press ENTER key. If the entry contains only one SU and is successful, the following message will appear:

1 SU ASSIGNED

2. If an entry containing multiple SUs is successful, the following message will appear adjacent to the GBL/CBL number entered:

ALL SUS ASSIGNED

3. If one of the above entries is unsuccessful, one of the error messages (identified in paragraph 5 below) will display adjacent to the SU in error. SU numbers that precede an invalid SU in a multiple SU entry may or may not be assigned to the GBL prior to correction of the invalid SU. SU numbers which have been assigned will be identified by the following message adjacent to the SU number.

ASSIGNED

Example:

```
UWFJ20-XX GBL ASSIGNMENT AND CANCELLATION
ENTER DATA X K0000168
3253056 000000 7  C    ASSIGNED
3253279 001100 9  C    ASSIGNED
3254210 002100 7  E    INVALID CHECK DIGIT OR SU NO
4365595 000000 9  A
0000000 000000 0  A
0000000 000000 0  A
0000000 000000 0  A
0000000 000000 0  A
```

4. In the above example SU numbers 1 and 2 have been assigned. SU number 3 will require corrective action. SU number 4 has not been accounted for. If the operator can correct SU number 3 without inquiry actions, etc., the operator need only to overlay the incorrect data for SU number 3 and depress ENTER key.

5. When inquiry actions are necessary to correct the invalid SU number, the operator will have to reenter data for all SU numbers that were not assigned in the previous entry.

NOTE 1: A consolidated pack master SU must be assigned individually and cannot be assigned to a GBL/CBL during a multiple SU assignment entry.

NOTE 2: Erroneous SUs encountered during a multiple SU assignment entry cannot be resolved by overlaying the SU number with zeros. The program will not process any SU entries following a zero-filled SU number.

5. ERROR MESSAGES/ACTIONS

Error conditions relative to Type Code and GBL or CBL numbers will appear adjacent to the GBL or CBL number in the input display. Error conditions relative to SU numbers will appear adjacent to the SU number in the input display.

ERROR MESSAGE	CAUSE/ACTION
INVALID TYPE CODE	Probable Cause: Type Code must be one position alpha A, C, D, N, O, S, X, or Y. Action: Determine correct Type Code and reenter.
INVALID CHECK DIGIT OR SU NO	Probable Cause: Either the check digit or the Shipment Unit number has been entered incorrectly. Action: Reenter data.
INVALID GBL NUMBER	Probable Cause: GBL is missing or not 1 alpha and 7 numeric. Action: Reenter data or inquire through $$UWFJ10.
NO RECORD FOUND ON SHORT GBL	Probable Cause: No record found on the short GBL File for the GBL number entered or trailer record not found if canceling a particular Shipment Unit number. Action: The short GBL File may be interrogated by using procedures outlined in appendix E-238 P. Key in $$UWFJ10.
GBL STAT INVALID TO CANCEL	Probable Cause: GBL Register status is P (has been printed), or short GBL status is already C (canceled). Action: File may be interrogated by using procedures outlined in appendix E-238 P. Key in $$UWFJ10 or inquire program $$UWFH55 to find out why record is in this status.
GBL NO. NOT SAME IN SU RECORD	Probable Cause: The GBL number entered and the GBL number in the SU record do not agree. Action: Interrogation of MRO status can be accomplished by program $$UWFH55.
GBL REGISTER IS FULL	Probable Cause: No room to assign new GBL/CBL numbers. Action: Notify supervisor as program support may need to be advised.
INVALID GEO OR MODE CODE	Probable Cause: Geographical Area or Mode Code is invalid. Action: Use procedures outlined in appendix E-223 P, program $$UWFH05 for correction.

ERROR MESSAGE	CAUSE/ACTION
UWFG01 BAD RETURN ********	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, then continue processing.
SU IS UNDER CONSOLIDATION	Probable Cause: Attempting to cancel or assign a consolidated Shipment Unit using the wrong Option Code or attempting to assign a consolidated Shipment Unit during a multiple SU assignment. Action: Cancellation must be accomplished using the D option format. Assignment must be accomplished using a single SU assignment entry.
SU WRONG STATUS OR CONT DATA MISSING	Probable Cause: Shipment Unit status is invalid, or container data missing from Shipment Unit. Action: Current status and container data may be obtained by program $$UWFH55.
GBL WRONG STATUS OR NOT FOUND	Probable Cause: The GBL number that was entered was not found on the file, or the status of it is such that SU records cannot be added to it. Operator may have entered a GBL number with a CBL Option Code or vice versa. Action: GBL number and status may be obtained by program $$UWFJ10.
SU RECORD NOT FOUND	Probable Cause: Shipment Unit number that was entered does not match any Shipment Unit on file. Action: Shipment Unit numbers may be interrogated by program $$UWFH55.
SU ALREADY ASSIGNED TO GBL	Probable Cause: The Shipment Unit number that was entered is already assigned to an existing GBL. Action: Interrogate with program $$UWFH55 then cancel or reassign.
SU PREVIOUSLY CANCELLED	Probable Cause: Operator may have keyed in wrong SU number. Action: Shipment Unit and status may be obtained by program $$UWFH55.

ERROR MESSAGE	CAUSE/ACTION
MSTR SU NOT ENTERED	Probable Cause: Attempt to cancel or assign consolidated pack SU without entering the master SU number. Action: Obtain master SU from route slip documentation and reenter corrected data.
MEDALOC SHIPMENT, GBL NOT ASSIGNED	Probable Cause: Shipment is flagged as MEDALOC eligible and the POE is other than 103 or 303 which indicates shipment to a collocated container consolidation point. Action: Reroute Shipment Unit through the container consolidation point or remove MEDALOC eligible indicator from the MOFAST Shipment Unit by using program $$UWFH25 CE type input (appendix E-234) or if the Shipment Unit record POE is invalid update the record with POE 103/303 as appropriate using program $$UWFQ45 (appendix E-231), this should only be done if the shipment is to be made to other than a collocated MEDALOC container consolidation point.

APPENDIX E-228 P

MOFAST PREPARATION OF TCMD CARDS AND TRANSCEIVER DATA

1. PURPOSE

To prepare TCMD cards and transceiver data.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-212.

b. Appendix D-158.

c. Appendix F-182.

d. Appendix F-183.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. To initiate the program, key in $$UWFM30 and press the ENTER key. The CRT will be dedicated to TCMD processing until another $$ entry is made.

b. The initial response from the CRT will display the following message:

PREPARATION OF TCMD DATA

OPTIONS:

L, SU, CD, LOC - TCMDS AND LOGAIR MANIFEST
Q, SU, CD, LOC - TCMDS AND QUICKTRANS MANIFEST
S, SU, CD - SURFACE EXPORT TCMD BY SU-NUMBER
A, SU, CD - AIR OFFER TCMD
T, GBL - SURFACE EXPORT TCMD BY GBL

ENTER-OPTION ENTRY-KEY 0000000000000 CHK-DGT LOCATION

c. Enter the data format pertinent to the type of format required.

(1) GBL SURFACE EXPORT SHIPMENT:

ENTER-OPTION T ENTRY-KEY GGGGGGGG00000 CHK-DGT LOCATION

Where:

T - Type Input Code for GBL
G - GBL Number

(2) NON GBL SURFACE EXPORT SHIPMENT:

ENTER-OPTION S ENTRY-KEY XXXXXXXXXXXXX CHK-DGT C LOCATION

Where:

S - Type Input Code for non-GBL Surface Export Shipment
X - Shipment Unit Number (7, 11, or 13 positions)
C - Shipment Unit Check Digit

(3) EXPORT AIR OFFER:

ENTER-OPTION A ENTRY-KEY SSSSSSS CHK-DGT C LOCATION

Where:

A - Type Input Code for Export Air Offer
S - Shipment Unit Number (7, 11, or 13 positions)
C - Shipment Unit Check Digit

(4) LOGAIR SHIPMENT:

ENTER-OPTION L ENTRY-KEY SSSSSSS CHK-DGT C LOCATION XXXXXXXXX

Where:

L - Type Input Code for LOGAIR
S - Shipment Unit Number (7, 11, or 13 positions)
C - Shipment Unit Check Digit
X - Terminal Location for Manifest 1-9 positions (optional) or the Word "No" if a Manifest is not Required

(5) QUICKTRANS SHIPMENT:

ENTER-OPTION Q ENTRY-KEY SSSSSSS CHK-DGT C LOCATION XXXXXXXXX

Where:

Q - Type Input Code for Quicktrans
S - Shipment Unit Number (7, 11, or 13 positions)
C - Shipment Unit Check Digit
X - Terminal Location for Manifest 1-9 positions (optional) or the Word "No" if a Manifest is not Required

d. Successful entry of the data input format will result in the display of TCMD data formats pertinent to the SU/GBL. See figures 1, 2, 3 and 4 below, for example. In figure 1 the 80-column Prime Shipment Unit Data is displayed in two lines with the fields headed and separated. Any of the contents of this card may be changed. Changes to mode, TAC, or POE will result in update of the Shipment Unit record to reflect the change for Type Inputs T, A and S. Entry of a GBL number in the GBL number field generates a GBL TCMD header card. Type Input L and Q will only update the mode. If the input is N or U the program will change the Process Code to AL and Status Code to K. Fields which contain asterisks require that data be entered or the asterisks blanked out. Positions 54-80 of the T-5 and T-6 card displayed. Data need only be entered in these cards if asterisks are present. Asterisks for L and S data field must be filled or blanked out. The CRT image contains room for nine T-9 miscellaneous information cards. The operator need only enter data if asterisks are indicated in a card. However, the operator may fill as many of the cards as required to provide information required in DoD 4500.32-R, MILSTAMP. If multiple T-5 cards are required the operator may change as many T-9 cards to T-5 as necessary and enter the outsize dimension information in the space provided, including the card sequence number position. The last line contains the TCMD status, output indicator, and next transaction. The program provides the next transaction for Type Input Code T transaction and whenever a container or SEAVAN shipment is encountered. The operator may enter the next transaction desired if it is not provided by the program. Review should be made of the Output indicator reference subparagraph f below and the TCMD status flag reference subparagraph h below. Both of these fields may be changed to generate the desired TCMD(s).

e. When desired data has been updated, press the ENTER key. If entry was successful, one of the following displays will be received.

(1) If the program had provided, or the operator had entered, the next transaction display of the next TCMD like the example in figure 1 below, will be displayed.

```
TCMD NOT REQUIRED FOR S,XXXXXXX,C
NEXT TRANSACTION
```

NOTE: Each of these signify successful transmission of TCMDs for previous transaction.

(2) If there was not a next transaction:

A 1700139000000 6
TCMD PREPARATION COMPLETED

NEXT-TRANS:
ENTER-OPTION ENTRY-KEY 0000000000000 CHK-DGT 0 LOCATION

f. Successful TCMD input will create a transceiver action and/or produce punched card formats based on the output indicator which was displayed. This output indicator can be altered by the operator prior to pressing ENTER key, reference subparagraph e above.

OUTPUT INDICATOR	PROGRAM ACTION
T	Transceive TCMD.
P	Punch TCMD.
B	Transceive and punch TCMD.
Blank	If Type Input Code L or Q, print on LOGAIR/Quicktrans Manifest only. On other transactions proceed to next transaction.

NOTE: In addition to the above, a LOGAIR or Quicktrans TCMD is punched whenever an Air Export Offer TCMD is prepared and contains mode of Shipment Code N or U respectively. Also when Type Input Code L or Q the Shipment Unit is listed on the LOGAIR/Quicktrans Manifest, F-183. Air shipments insert FSC in pos. 5 through 8 of the TCMD with pos. 4 blank instead of container number. Consolidated shipments select FSC with predominate weight.

g. This program also contains the capability to restart the TCMD process without duplicating previous transactions for a specific GBL. This action requires the CRT operator to indicate the desired GBL SU sequence number and remove the output indicator shown in the display format. The procedure for this action is as follows:

(1) Enter the data format for pertinent GBL record.

T,GGGGGGGG

(2) Display for the first GBL SU record will appear.

(3) The GBL SU sequence number will appear on 11-15 positions of the next transaction. Output indicator will appear in the last line of the display.

(4) The CRT operator must delete the output indicator from the display format.

(5) Update the GBL SU sequence number to indicate the record desired.

(6) Depress the ENTER key.

(7) The TCMD input format will appear.

(8) Perform necessary updates to the TCMD format according to paragraph 4e above.

(9) Depress the ENTER key.

(10) TCMD output will be generated and additional TCMD formats and/or messages will appear on the screen.

h. Corrections and cancellations to TCMDs can be accomplished using this program. Enter data pertinent to the type of format required, reference paragraph 4c above. Successful entry will result in the display of TCMD data formats pertinent to the SU/GBL.

(1) Corrections. If the TCMD status equals X (transceived) or C (corrected), update the data elements and press the ENTER key. The program will automatically generate a correction IAW DoD 4500.32-R.

(2) Cancellations. If TCMD status is X (transceived) or C (corrected), update required data elements, change the TCMD status to D (canceled), and press the ENTER key. The program will generate a cancellation IAW DoD 4500.32-R.

NOTE: If TCMD status is blank this indicates TCMDs have not been generated and the program will generate an original TCMD without the overpunch in the priority field.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
GBL NUMBER IS NOT ON FILE CORRECT AND RE-ENTER DATA	Probable Cause: Self-explanatory. Action: Review input and correct as necessary. If the error message persists, notify the responsible programer.
INVALID SU NO OR CHK DIGIT CORRECT AND RE-ENTER DATA	Probable Cause: Shipment Unit number and/or check digit is invalid. Action: Reenter correct data according to specified entry format.
SU NUMBER NOT ON FILE CORRECT AND RE-ENTER DATA	Probable Cause: Self-explanatory. Action: Review and reenter SU Number. If the error message persists, notify the responsible programer.
RETURN DATA IS INCOMPLETE	Probable Cause: All asterisks in TCMD data fields have not been removed. Action: Input correct data or blank out asterisks and press reenter key.
CANNOT TRANSCEIVE THIS TCMD	Probable Cause: On surface export shipment this message is received if the first position of the POE is other than 1, 2, 3, or 4. On Air Export shipments this message is received if the Transportation Account Code (TAC) or Service Code (first position of TCN) is invalid, reference appendix D-158. Action: Correct and reenter data or change the output indicator to P (punch) and the TCMDs will be output on the card punch.
INVALID TYPE INPUT CODE CORRECT AND RE-ENTER DATA	Probable Cause: Self-explanatory. Action: Review and correct Type Input Code.

Figure 1

```
T K000010600000                 S/U PRIME AND TRAILER DATA         UWFM3020 T
      CONT     CNSGR  COM-SPH AIRDIM POE  POD MODE PK       T C N
TX1   (*)      SW3400  713Z9         3DK  RA3  B   BX  M9363641355092XXX
 CNSGE    TP RDD PROJ DAY-SHIP ETA TAC  PIECES WEIGHT CUBE      SHPT-HOLD-CODE
 M93636   3       G7I   204     B  S1KK  0000  00000  0000            M
T 5                                  T 6                              L/S
TX9  5305000680508                 1   TX9                             2
TX9                                3   TX9                             4
TX9                                5   TX9                             6
TX9                                7   TX9                             8
TX9                                9
OUTPUT-INDICATOR T   TCMD-STATUS        GBL-NUMBER K0000106

NEXT-TRANS:
ENTER-OPTION T   ENTRY-KEY K000010600003   CHK-DGT    LOCATION
```

Figure 2

```
S 1700149000000 3               S/U PRIME AND TRAILER DATA         UWFM3020 T
      CONT     CNSGR  COM-SPH AIRDIM POE  POD MODE PK       T C N
TX1            SW3400  658Z2         3DK  XE2  B   CT  N6312641350726XXX
 CNSGE    TP RDD PROJ DAY-SHIP ETA TAC  PIECES WEIGHT CUBE      SHPT-HOLD-CODE
 N63126   3       770   206     8  S1EE  0000  00000  0000            M
T 5                                  T 6                              L/S
TX9  58950006790578                1   TX9                             2
TX9                                3   TX9                             4
TX9                                5   TX9                             6
TX9                                7   TX9                             8
TX9                                9
OUTPUT-INDICATOR T   TCMD-STATUS        GBL-NUMBER K0000106

NEXT-TRANS:
ENTER-OPTION     ENTRY-KEY 0000000000000   CHK-DGT 0  LOCATION
```

*NOTE: For air shipments that require submission to the Air Clearance Authority leave first field position of the continuation field blank and insert the FSC in the remaining 4 positions. Consolidated shipments select the FSC with predominate weight.

Figure 3

```
S 1700141000000 8                    SEAVAN PRIME DATA                UWFM3030 V
    VAN-NUM OWNER SIZE COM-SPH  POE  POD MODE PK SHIP-ACT VOY-NUM
TX2  *****   ****  **   *****   ***  ***  V   ** ******    ****
WTCA TERMS TYPE CNSGN  TP RDD DIST SU DAY-S ETA CU-VAN PIECES WEIGHT CUBE
****  **    *   M93636 3  ***  *   **  ***   *   ****   ****  *****  ****
     ZIP CODE  SEVAN-NUM      SEAL-NUM  CARRIER  MBA SEQ  TEMP-RGE  SIZE-ORD
TX9    *****   ********      ********   ****    **   1    *****       **
TX9                              2   TX9                                3
TX9                              4   TX9                                5
TX9                              A   TX9                                B
TX9                              C   TX9                                D
OUTPUT-INDICATOR B    TCMD-STATUS      GBL-NUMBER

NEXT-TRANS:
ENTER-OPTION S   ENTRY-KEY 1700141000000  CHK-DGT 8  LOCATION
```

Figure 4

```
S 1700140000000 0              RORO - CONTAINER PRIME DATA         UWFM3040 C
     CONT   CNSGR  COM-SPH AIRDIM POE  POD MODE PK  NON-MILSTRIP TCN
TX3  S0001  SW3400  576Z9         ***  ***  A   **  M9363641355083XXX
CNSGE   TP RDD  PROJ DAY-SHIP   ETA ONE-PIECE WEIGHT CUBE
M93636  3  ***  G7I     ***      *   0001     00100  0010



OUTPUT-INDICATOR T   TCMD-STATUS       GBL-NUMBER

NEXT-TRANS:
ENTER-OPTION S   ENTRY-KEY 1700140000000  CHK-DGT 0  LOCATIONS
```

APPENDIX E-229 P

FREIGHT DESCRIPTION FILE MAINTENANCE

1. PURPOSE

This procedure outlines the actions necessary to establish and maintain complete, accurate freight description data. The file created as a result of these data entry actions provides freight description data for mechanized GBL/CBL and MOWASP shipping documentation processes.

2. APPENDICES USED IN THIS PROCEDURE

Appendices used in this process, in addition to chapter 80 of this volume, are as follows:

a. Appendix A-82, Violation Reason Codes.

b. Appendix B-66, Part G, Table and Control Cards.

c. Appendix B-205, Freight Description File - Teleprocessing Inquiry/Update Format.

d. Appendix D-29, Processing Table and Control Cards.

e. Appendix D-38, Processing of Freight Description Data Received via DAAS.

f. Appendix D-139, Freight Description File.

g. Appendix F-74, Freight Description File.

h. Appendix F-79, Shipment Planning Worksheet.

i. Appendix F-172, Freight Description File Maintenance Report.

3. RESPONSIBLE ORGANIZATION ELEMENTS

a. DLA Freight Description Manager (currently assigned is Defense Depot Ogden, Utah, Transportation and Shipping Division).

b. Other Users (Transportation and Shipping Division, DS/T).

4. PROCEDURES AND INSTRUCTIONS

a. General

(1) The processes documented in this procedure incorporate the use of a single Freight Description File (FDF) manager and satellited users. Communication of FDF data between these organizations is accomplished using the facilities of DAAS.

(2) The FDF provides the capability to establish description data for MTMC authorized NMFC and LTL Codes. Specific item descriptions will be used to supplement the basic NMFC description with additional descriptive detail required when shipping hazardous materiel or other specialized items for which the basic MTMC description does not suffice. Capability is provided to establish NMFC descriptions for specialized mode of shipment and/or tariff considerations.

(3) The FDF manager is responsible for ensuring the NMFC and LTL Code descriptions used within DLA are consistent with MTMC requirements. Therefore, entries to update the FDF are transceived from user depots to the FDF manager for review. The FDF manager will complete the file update approval process and transceive the change to all users within ten days of the initial receipt of the request. The requesting user will retain the update transaction in a suspense status pending approval by the FDF manager. Receipt of the approved description from the manager will remove the transaction from suspense and establish it in the main file. Failure of the FDF manager to complete the approval process by the tenth day will result in the automatic deletion of the transaction from the users suspense.

(4) User depots are responsible for identification of changes relative to NMFC/LTL descriptions which occur at their respective depots. All NMFC add, change and delete transactions are to be performed by locally authorized Freight Classification personnel only. NMFC data originated by user depots will be transceived to the FDF manager for coordination.

b. Teleprocessing Data Entry Procedures.

(1) To begin processing, key in $$UWFR01 and press ENTER key. The following message will display:

```
 UWFR01            FREIGHT DESCRIPTION
SECTION CODE

ENTER ONE OF THE FOLLOWING SECTION CODES:

SECTION CODES:

  NM = NMFC INQUIRY/ADD/CHANGE/DELETE
  RP = OPTIONAL REPORTS
  TM = NMFC OPTIONAL TRANSMISSION
```

NOTE 1: The CRT will remain in this program until another program with a $$ prefix is entered. The cursor is positioned at the first updateable field is this display, and the first updateable field following the Section Code in the following update/inquiry displays. The cursor repositions automatically to the next updateable field when the previous field is filled, or can be manually repositioned to other than the next field with the field skip keys. Key in one of the following Section Codes into the above display:

NM = NMFC INQUIRY/ADD/CHANGE/DELETE (see subparagraph b(2) below)
RP = OPTIONAL REPORTS (see subparagraph b(3) below)
TM = NMFC OPTIONAL TRANSMISSION (see subparagraph b(4) below (available at FDF Manager installation only)

NOTE 2: Entry of Section Code RP provides the display necessary to complete the report request action. Entry of the remaining Section Codes returns a display requiring entry of specific NMFC data to access or establish the specified NMFC record format for update or inquiry. The program will remain dedicated to the Section Code until the operator takes action to enter another Section Code.

(2) Section Code NM, NMFC Inquiry/Add/Change/Delete Display.

(a) Entry of Section Code NM generates the following display. This format is used to access or establish specific NMFC-LTL record formats for update or inquiry.

```
UWFR01          NMFC INQUIRY/ADD/CHANGE/DELETE
SECTION CODE NM

ACTION   NMFC 000000 LTL-KEY    REC-SEQ 00 MODE B TARIFF
```

ACTIONS:
A = ADD A RECORD
D = DELETE A RECORD
I = INQUIRE A RECORD
C = CHANGE A RECORD

1. Section Code - See Section Code instructions, paragraph 4b(1) above.

2. Action - The Action Code is a mandatory entry for all display request entries.

a. Entry of Action Code A in conjunction with other NMFC key requirements generates a display that allows the operator to establish an NMFC record. Where the depot initiating the add action is a user installation, the NMFC is established on the local Freight Description File (FDF) with an

automatic delete date equal to date of entry plus ten days, and the data is transceived to the FDF manager's FDF and F-74 report. Where the depot initiating the add action is the FDF Manager, NMFC is transceived directly into all user FDFs, with concurrent notification output to the users F-74 report. Failure of the FDF manager to confirm a user add action within the allotted suspense period will result in the description being deleted automatically from the origin depots FDF. Exception: See Tariff field description below.

b. Entry of Action Code C in conjunction with other NMFC key requirements provides a display of the description record to be changed. Change actions are transceived between user and FDF Manager installations as stated in subparagraph a above, with the exception that user changes transceive to the FDF Manager's F-74 report only.

c. Entry of Action Code D in conjunction with other NMFC key requirements puts the record in delete status and completes the action to delete the record. (See DEL-DTE field description below for more delete action instructions.) Delete actions are transceived between user and FDF Manager installations as stated in subparagraph b above. Successful entry of this action provides operator with a display of data successfully deleted. (Note: Once established a delete status is irreversible and the record is not accessible to further update actions.)

d. Entry of Action Code I in conjunction with other NMFC key requirements provides a display of the NMFC record requested.

3. NMFC - The National Motor Freight Classification Number. The NMFC number is a mandatory entry for all NMFC display requests. Enter the desired NMFC number.

4. LTL Key

a. Basic Mode B records mandatory entry. Enter the LTL Code applicable to the NMFC description. Density item exception: Where the LTL is determined by the cubic density of the packed item, use LTL key W, and enter the LTL Code applicable to the item in the field titled LTL in the display that results from this entry. See LTL field explanation in subparagraph (b) below, (Section Code NM, NMFC Add/Change Display).

b. Mode and/or tariff exception records, not a mandatory entry.

(1) Leave LTL key blank when one mode and/or tariff description will suffice for all exception-flagged records in the basic NMFC group.

(2) Use the LTL key of the basic NMFC-LTL record when more than one record in the basic NMFC group is flagged for exception, and the mode and/or tariff exception description applies to that basic NMFC-LTL record only.

5. REC-SEQ - Record Sequence Number. The record sequence number provides a means to create unique description records when there is more than one applicable description per LTL key.

a. If there is only one description required for a NMFC-LTL record, leave the record sequence number field filled with an X.

b. If the LTL key is other than W and there is more than one description required for a given NMFC-LTL record:

(1) Use Action Code A and the NMFC record key data with Record Sequence Code 00 to establish a dummy record for the NMFC-LTL. Update the NMFC add/change display that responds to this entry with a X in SEQ-FLG field and the words "Dummy Record" in the Description of Articles block.

(2) Once the dummy record is established, add the actual description records with Action Code A and the related NMFC record keys, with the item's NMFC-LTL suffix entered as the record sequence Number, i.e., if the item's NMFC-LTL suffix is 01, the record sequence number must be A. Update the NMFC add/change display that responds to this entry in accordance with subparagraph (b) below.

c. If the LTL Code is W, density descriptions are sequentially established, beginning with record sequence number A for the lowest density description, B for the second lowest, etc. Dummy records are not required for density descriptions.

6. Mode - Mode of Shipment Code (see appendix A-17). If Mode Code is not entered, the Mode B record displays. If the LTL key is blank, the mode field must be K or Q.

7. Tariff - Tariff Identification. Required entry when the description format requested relates to a description that is an exception to the NMFC tariff. Actions taken with tariff identification entered in this field are locally applicable and do not transceive between the FDF manager and user installations as stated in subparagraph 2 above.

8. DEL-DTE - Delete Date. Applies in conjunction with Action Code D (delete) only. When left blank, the program assigns a delete date equal to the date of entry plus ten days. To assign a date other than date of entry plus ten, enter the desired delete date. (Note: The program will not accept a delete date greater than the current date plus one year, or less than the current date.)

NOTE: When the NMFC action request format is updated in accordance with subparagraphs 1 and 2 above, press ENTER key. If successful, the NMFC add/change or inquiry/delete display corresponding to the Action Code entered will appear on the screen. If unsuccessful, see paragraph 5 below, for error messages.

(b) Section Code NM, NMFC Add/Change Display. Section Code NM, Action Code A or C action request entries (subparagraph (2)(a) above) generate the following display. Action Code A will display an NMFC add format for update with all fields other than those established by the display request blank.

Action Code C provides NMFC data as it exists currently on the FDF for change update processing. See field explanation and/or update instructions following display example.

```
 UWFR01        NMFC ADD/CHANGE
SECTION CODE NM

  NMFC   LTL-KEY  REC-SEQ  MODE    TARIFF    STATUS   DEL-DTE  ENT-DTE
 111111     A        00      B   0000000000     C      00000    81238

  UFC-SFX  COMMODITY  LTL  NIIN-SCAN  SEQ-FLG  DENSITY    VALUE
  1234567      T       A       G         X      000000   888888

       DESCRIPTION
 RUBBER DUCKS NOI
```

1. Section Code. See Section Code instructions, subparagraph b(1) above.

2. NMFC. The NMFC number entered in the display request. This is part of the record key and not an updateable field.

3. LTL KEY. LTL key entered in the display request. This is an updateable field when the code is other than W (density). To change the LTL key of a basic mode B record, overlay this field and the LTL field with the desired LTL Code. To change the LTL key of a tariff and/or mode exception record, overlay this field with the desired code. (Tariff/Mode exception record LTL key changes do not require update of the LTL field in conjuction with an LTL key change).

4. REC-SEQ - Record Sequence. The record sequence number entered in the action request format. This is part of the record key and not an updateable field.

5. Mode. Mode Code entered in action request format. This is part of the record key and not an updateable field.

6. Tariff - Tariff Identification. Tariff identification number entered in action request format. This is part of the record key and not an updateable field.

7. Status. When Action Code A or C is used in the action request format, this field contains the Action Code used to generate the display. This is not an updateable field.

8. DEL-DTE - Delete/Suspense Date. When the field is other than zero filled in the add/change display, the date represents the description suspense date. This will occur on user add and change actions, and FDF manager change actions against description records that are not yet confirmed. To post a delete date to this field, follow the instructions for Action Code D, subparagraph b(2)(a) above.

9. ENT-DTE - Entry Date. Entry date last action (add or change) was taken against the record. This is not an updateable field.

10. UFC-SFX - Uniform Freight Classification and Suffix. Enter uniform freight classification number and suffix as required. Entry does not require U prefix. The program automatically prefaces the number with a U on entry. Zero fill when not required.

11. Commodity. This field is used to indicate that mode and/or tariff exception descriptions exist for the NMFC/LTL record. Enter one of the following codes if required:

T = TARIFF DESCRIPTION
M = MODE DESCRIPTION
C = TARIFF/MODE DESCRIPTION

12. LTL Key - NMFC-LTL Code. An updateable field.

a. To change this field in a density record (LTL key W) or exception description record, enter the desired LTL Code.

b. To change this field in a basic mode B record overlay this field and the LTL key field with the desired LTL Code.

NOTE: Note that this field must match the LTL key field in a basic mode B record unless the LTL key is W. When the LTL key is W, or the record is a tariff and/or mode exception description, this field is not required to match the LTL key.

13. SEQ-FLG. Sequence Flag. Mandatory entry for dummy records only. Enter an X in this field when establishing a dummy record for items other than density that require more than one description per LTL; otherwise, leave blank. On entry, the X will generate the words DUMMY RECORD on the first line of the record's description block.

14. NIIN-SCAN. When it is necessary to indicate there are NIINs linked to the subject NMFC that require supplementary descriptive data, i.e., hazardous statements, label requirements, etc., enter one of the NIIN-SCAN Indicator Codes listed below. This field must be updated with a NIIN-SCAN Indicator Code before a supplementary NIIN description can be added to the FDF. (For NIIN description maintenance see appendix E-004 P Hazardous Materials Packaging and Transportation File.

NIIN-SCAN INDICATOR CODES:

G = NIIN descriptions that apply universally to all modes of shipment.
M = NIIN descriptions that apply to specific modes of shipment.

15. Density. This field is used to indicate the maximum weight (lbs.) per cubic foot for the subject description. Use in conjunction with LTL key W only; otherwise, leave zero filled.

16. Value. This field is used to indicate the released valuation amount. Use in conjunction with release valuation NMFC descriptions only; otherwise, leave zero filled.

17. Description. Ten lines are provided for entry of in-the-clear NMFC description data. Do not leave blank lines within the body of the description.

NOTE: Successful entry of NMFC add/change actions returns an NMFC inquiry format display of the updated NMFC data. (See the following paragraph titled Section Code NM, NMFC Inquiry/Delete display.) If action is unsuccessful, see related error message explanation in paragraph 5 below.

(c) Section Code NM, NMFC inquiry display.

1. The following NMFC inquiry display is generated by:

a. Successful NMFC add/change update actions, displaying updated NMFC data.

b. Successful NMFC delete actions displaying deleted NMFC data.

c. Successful NMFC inquiry action, with requested NMFC record displayed.

```
 UWFR01        NMFC INQUIRY
SECTION CODE NM

ACTION   NMFC 000000 LTL-KEY   REC-SEQ 00 MODE B TARIFF            DEL-DTE 00000

  NMFC   LTL-KEY  REC-SEQ  MODE    TARIFF    STATUS  DEL-DTE  ENT-DTE
 111111     A        00      B   0000000000     C     00000    81238

  UFC-SFX  COMMODITY  LTL  NIIN-SCAN  SEQ-FLG  DENSITY    VALUE
 U1234567      T       A       G         X      000000   888888

      DESCRIPTION
 RUBBER DUCKS NOI
```

2. The NMFC data is preceded in the display by the NMFC inquiry/add action format line (subparagraph b(2) above). The operator may continue NMFC processing by updating this line, or change to another processing section by overlaying the Section Code in the display.

3. Display field explanations are the same as those for the NMFC add display (subparagraph (b)(2)), with the following exceptions:

a. Status. The status field reflects the last update action against the record. An A indicates the last update action was to add the record, C to change, D to delete (FDF manager), or S to delete (unconfirmed user delete action).

b. DEL-DTE - Delete/Suspense Date. The contents of this field, when other than zero-filled, is determined by the display status field. When the display status field contains an A, C or S, the date displayed is a suspense date and the record is awaiting FDF Manager confirmation actions. When the display status contains a D, the date is a delete date.

(3) Section Code RP, Optional Reports display. Section Code RP entry generates the following Optional Reports display.

```
UWFR01        OPTIONAL REPORTS
SECTION CODE RP

REPORTS
     = UWF074  FREIGHT DESCRIPTION FILE PART 1  NMFC DESCRIPTION
```

This display is used to request the F-74, part 1, NMFC description. The cursor is positioned to the left of the report title. To request a report, enter X in the cursor position to the left of the report and press ENTER. (See appendices F-74 for detailed explanation of report.) To update Section Code, see Section Code instructions subparagraph b above.

(4) Section Code TM, NMFC Optional Transmission Display (FDF manager only).

(a) Section Code TM, NMFC Optional Transmission display request. The following display is generated by entry of Section Code TM (subparagraph b(1) above). This format provides the FDF manager a means to request NMFC record displays for transmission.

```
UWFR01        NMFC OPTIONAL TRANSMISSION
SECTION CODE TM

NMFC 000000 LTL-KEY   REC-SEQ 00 MODE B
```

1. Section Code. See Section Code instructions subparagraph b(1) above.

2. NMFC. Enter National Motor Freight Classification (NMFC) number to be transmitted. This is a mandatory entry.

3. LTL Key. Enter LTL key of NMFC to be transmitted. This is a mandatory entry when mode is B or blank.

4. REC-SEQ - Record Sequence. Enter Record Sequence Number of NMFC to be transmitted if other than X; otherwise, leave X filled.

5. Mode. Enter Mode of NMFC record to be transmitted. If left blank, the program will generate the Mode B record.

NOTE: When the action request update is complete, press ENTER. If the request is successful, the NMFC Optional Transmission display will appear. If unsuccessful, see paragraph 5 below, for related error message explanation.

(b) Section Code TM, NMFC Optional Transmission Display (FDF manager only). The following display is generated by the NMFC Optional Transmission display request, subparagraph (6)(a) above. This display is used by the FDF manager to confirm NMFC data transactions originated by user installations and broadcast the data to all user FDFs. This display can also be used to rebroadcast NMFC data when such data is lost in transmission or to reactivate a description previously deleted.

```
 UWFR01        NMFC OPTIONAL TRANSMISSION
SECTION CODE TM

  NMFC   LTL-KEY REC-SEQ  MODE    TARIFF   STATUS DEL-DTE  ENT-DTE
 111111     A       00      B   0000000000    C    00000    81238

  UFC-SFX  COMMODITY LTL  NIIN-SCAN  SEQ-FLG DENSITY  VALUE
 U1234567      T      A       G         X     000000 888888
                                                   TRANSMISSION TO
       DESCRIPTION
 RUBBER DUCKS NOI                                   ALL OF THE FOLLOWING
                                                    DCSC COLUMBUS
                                                    DDMP MECHANICSBURG
                                                    DDMT MEMPHIS
                                                    DDTC TRACY
                                                    DGSC RICHMOND
```

1. NMFC Data. See Section Code NM for NMFC display filed definitions.

2. Transmission To. To broadcast the displayed description to all depots, enter X in the cursor position to the left of "all of the following". To broadcast to at least one, but not more than four, of the depots enter X in the cursor positions to the left of the desired depots and press ENTER.

NOTE: Successful entry will return the NMFC Optional Transmission display request (subparagraph 4(a) above). If unsuccessful, see paragraph 5 below, for related error message explanation.

5. ERROR MESSAGES

Program validation processes will identify error conditions and return the entry display with the corresponding Error Message at the bottom of the display. The cursor will be positioned at the field containing the error. The Error Messages, with probable cause and corrective action information, are as follows:

ERROR MESSAGE	CAUSE/ACTION
UWFR01-01 INVALID ACTION	Probable Cause: Action Code entered was not A, C, D or I. Action: Reenter valid Action Code.

ERROR MESSAGE	CAUSE/ACTION
UWFR01-02 MANDATORY ENTRY	Probable Cause: The validation process has identified a required data element that has not been entered. CRT cursor will be positioned at the data field requiring entry. Action: Enter required data.
UWFR01-03 MODE MUST NOT BE R OR X OR 0 OR 1	Probable Cause: Mode R, X, 0 or 1 entered in mode field is not a valid Mode Code. Action: Reenter correct mode.
UWFR01-04 RECORD NOT FOUND	Probable Cause: No record was found for the record requested for change, delete or inquiry action. Action: Verify that record key (NMFC/LTL/Record Sequence, NIIN, MODE, TARIFF) entered is correct. If incorrect, reenter corrected input.
UWFR01-05 DELETE DATE EXCEEDED ONE YEAR	Probable Cause: Delete date exceeds one year from date of input. Action: Enter a delete date that does not exceed the current date by more than one year or is less than the current date.
UWFR01-06 RECORD IN SUSPENSE STATUS	Probable Cause: Users - An attempt was made by a user installation to update a record with an unconfirmed action against it (DEL-DTE other than 0, status A, C or S) in D status. FDF Manager - An attempt was made to update a record in D status. Action: Users - No update action can be taken until the FDF manager confirms or overrides previous update actions against the record. FDF Manager - The record cannot be updated while in D status. To override D status see Section Codes TM processing.
UWFR01-07 ALREADY ON MASTER	Probable Cause: An attempt was made to add a record that is already established on the FDF. Action: Review record entry key for accuracy. If not correct, reenter corrected data. If the record key is correct, no further action is required. The record has already been established.

ERROR MESSAGE	CAUSE/ACTION
UWFR01-08 COMMODITY MUST BE T OR M OR C SPACE	Probable Cause: An attempt was made to establish an NMFC record with an invalid commodity indicator. Action: Reenter using commodity T, M, C or SPACE. See Section Code NM, paragraph 4(b)(3) above for commodity indicator instructions/explanation.
UWFR01-09 NIIN-SCAN MUST BE G OR M OR SPACE	Probable Cause: The NIIN-SCAN Code entered in the NMFC NIIN-SCAN field was not G, M or SPACE. Action: Reenter NMFC update using SCAN code G or M or SPACE. See Section Code NM, paragraph 4(b)(3) above, for NIIN-SCAN instructions/explanation.
UWFR01-10 INVALID TARIFF	Probable Cause: The tariff number data entered in the NMFC tariff field does not match table 7 tariff data. Action: If the tariff number entered is valid, it will be necessary to add the number to table 7 before the NMFC data can be added successfully. If the tariff number entered is incorrect, correct and reenter.
UWFR01-11 INVALID LTL	Probable Cause: LTL field entry was not compatible with mode entered. Action: If mode is B or W, enter LTL Code other than I, O, Y or Z. If mode is Q, the LTL field must be blank.
UWFR01-12 SPACE BETWEEN LINES	Probable Cause: The freight description data in the displayed record contains one or more blank lines within the body of the description. Action: Reenter freight description. Start the description on the first line of the field and leave no lines.
UWFR01-13 INPUT DATA SAME AS RECORD DATA	Probable Cause: The change format entered contained no data changes. No data has been transceived. Action: If it is desired to change the FDF data, re-enter the format request with Action Code C (DICOMMS only).
UWFR01-14 MODE MUST BE B OR Q OR W	Probable Cause: An invalid Mode Code was entered. Action: Verify mode. Reenter Modes B, Q or W only. See paragraph 4(b)(3) above for Mode instructions.

ERROR MESSAGE	CAUSE/ACTION
UWFR01-18 DELETE DATE LESS THAN CURRENT DATE	Probable Cause: The delete date entered was less than the current day's processing date. Action: Reenter delete action with date not less than the current date, or greater than the current date plus one year.
UWFR01-19 INVALID LTL KEY OR DENSITY	Probable Cause: An attempt was made to update a record where: The LTL key was W and no density entered in the density field. The LTL key was other than W and the density field contained weight data. Action: For successful entry, the density field must contain weight data if the LTL key is W, or zero filled if the LTL key is other than W. Correct input data accordingly.
UWFR01-22 NMFC NOT IN SEQ	Probable Cause: The record sequence number in a density (LTL key W) NMFC add entry left a blank in the order of successively assigned record sequence numbers, i.e., the record sequence entered was D, and the program could not find a record for sequence number C. Action: Determine the highest existing record sequence number for the subject density NMFC and use the next higher number for successful add action. The first density description record sequence number must be 00.
UWFR01-23 SEQ-FLG NOT ON BASIC NMFC	Probable Cause: An attempt was made to add a nondensity NMFC record with a record sequence number other than X, without having set the sequence flag in the dummy record. Action: Enter X in the SEQ-FLG field in the dummy record and proceed with add action.
UWFR01-24 NO BASIC NMFC	Probable Cause: An attempt was made to add a nondensity NMFC record with a record sequence other than X, without first establishing a dummy record for the NMFC. Action: Establish a dummy record in accordance with paragraph 4b(2) above and proceed with add action.

ERROR MESSAGE	CAUSE/ACTION
UWFR01-25 LTL KEY MUST MATCH LTL	Probable Cause: The LTL key in the record is other than W and the code in the LTL field does not match the LTL key. Action: Update the record so that the LTL key and LTL fields contain matching data.
UWFR01-28 SEQ-FLG MUST BE BLANK	Probable Cause: The sequence flag (SEQ-FLG) field in the NMFC update is other than blank and the LTL key field is W, or the REC-SEQ field is other than X. Action: The sequence flag is a mandatory entry for dummy records only. Enter an X in this field when establishing a dummy record for items other than density (LTL key W) that require more than one description per LTL; otherwise, leave blank.
UWFR01-31 CANNOT USE SEQ-FLG WITH TARIFF	Probable Cause: An attempt was made to establish a dummy record for a tariff exception description. Action: No dummy record is required for tariff exception descriptions. Tariff exceptions are established under sequentially assigned record sequence numbers, beginning with A. See paragraph b(2)(b) above, Section Code NM, SEQ-FLG and tariff instructions.
UWFR01-32 CANNOT USE NIIN-SCAN WITH SEQ-FLG	Probable Cause: An attempt was made to X both the SEQ-FLG and NIIN-SCAN fields in an NMFC record. Action: The program will not accept a record update with both the SEQ-FLG and NIIN-SCAN fields flagged. The SEQ-FLG field is to be updated in the NMFC dummy record only. See paragraph b(2)(b) above, Section Code NM, for NIIN-SCAN and SEQ-FLG instructions.
UWFR01-33 LTL W CHANGE NOT ALLOWED	Probable Cause: An attempt was made to change the LTL key of an NMFC from LTL Code W to another LTL Code, or change the LTL key to W from another LTL Code. Action: LTL key changes involving LTL key W are not allowed. It will be necessary to establish a new record with the desired LTL key (Action Code A), and then delete the old record (Action Code D).

APPENDIX E-230 P

MOFAST CARRIER FILE MAINTENANCE

1. PURPOSE

To allow operations personnel to inquire and update the MOFAST Carrier File using CRT equipment.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-106

b. Appendix B-183

c. Appendix D-152

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. There are five types of entries allowed in the procedure:

Specific Inquiry
Update Existing Records
Delete Existing Records
Add New Records
General Inquiry

b. To initialize the CRT, key in $$UWFQ25 and press the ENTER key. If the entry is successful, the following message will display:

```
UWFQ25          CARRIER FILE INQUIRY AND UPDATE

ENTER ONE OF THE FOLLOWING REQUESTS:
                ACTION  CARR            CARRIER NAME
ADD\\\\\\\\\\\... A     ****    ****************************
UPDATE\\\\\\\\\\\ U     ****    ****************************
DELETE\\\\\\\\\\\ D     ****
SPECIFIC INQUIRY\ S     ****
GENERAL INQUIRY\\ G

ACTION    CARRIER       NAME
```

c. The last line of each display identifies the data elements required to access the Carrier File. The CRT cursor will be positioned in the area provided for the entry of the Action Code. Entry of a valid Action Code will cause the cursor to move to the carrier data field for entry of the Standard Alpha Carrier Code. Upon entry of this code the cursor will position itself in the area provided for entry of the in-the-clear carrier name. Access to the file is initiated when the opeator depresses the ENTER key after keying in the required data.

d. Data Entry Actions.

(1) Add - Carrier Record to File. To add a record to the Carrier File the operator must enter Action Code A, a valid Carrier Code, and the in-the-clear carrier name. Example:

```
ACTION A CARRIER UAAF NAME UNITED AIR LINES INC.
```

A successful entry will result in a display of the record data as follows:

```
UWFQ25    CARRIER FILE INQUIRY AND UPDATE

CARR      CARRIER NAME
UAAF  UNITED AIR LINES INC

CARRIER CODE ADDED

   ACTION    CARRIER       NAME
```

(2) Update - Carrier File Record. Modification of a Carrier Name contained in the file is accomplished by the operator entering an Action Code U, a valid Carrier Code, and the desired Carrier Name. Example:

```
ACTION U CARRIER GFLS NAME GARRETT FREIGHT LINES
```

A successful entry will result in the display of the updated record as follows:

```
UWFQ25          CARRIER FILE INQUIRY

CARR            CARRIER NAME
GFLS  GARRETT FRT LINES

CARRIER NAME UPDATED

   ACTION    CARRIER      NAME
```

(3) Delete - Record from File. To delete a Carrier record from the file the operator must enter an Action Code D and the Carrier Code of the record being deleted. Entry of the Carrier name is not required. Example:

```
ACTION D  CARRIER DON1  NAME
```

A successful entry will result in a display of the deleted record as follows:

```
UWFQ25          CARRIER FILE INQUIRY AND UPDATE

CARR            CARRIER NAME
CON1   DON TRUCKING INC

CARRIER CODE DELETED

   ACTION    CARRIER      NAME
```

(4) Specific Inquiry. Inquiry of a specific Carrier record is obtained by entry of Action Code S and the applicable Carrier Code. Entry of the Carrier name is not required. Example:

```
UWFQ25          CARRIER FILE INQUIRY AND UPDATE

CARR            CARRIER NAME
UAAF   UNITED AIR LINES INC

CARRIER NAME DISPLAYED

ACTION    CARRIER      NAME
```

(5) General Inquiry - The entire file. Display of the Carrier File content is obtained by entry of Action Code G. Entry of Carrier Code and/or Carrier name data is not required. Example:

```
ACTION G CARRIER       NAME
```

A successful entry will display the contents of the file. The message "PRESS ENTER TO CONTINUE" notifies the operator that additional records remain to be displayed. The last display of the file is identified by the message "CARRIER FILE LIST COMPLETE."

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
CARRIER ALREADY ESTABLISHED	Probable Cause: The operator attempted to add a Carrier record which was already on the file. Action: Review the Carrier Code displayed to determine if the code entered was correct. Reenter corrected input or perform a specific inquiry of the Carrier record on file to verify the name on the file. Enter any Carrier name changes using the update action (U).

ERROR MESSAGE	CAUSE/ACTION
CARRIER CODE NOT FOUND	Probable Cause: Carrier Code entered for other than an add action did not match a code on the Carrier File. Action: Review Carrier Code displayed to ensure proper code was entered. Reenter corrected input or establish data for unmatched code using an add action (A).
INVALID ACTION CODE	Probable Cause: Action Code entered was not A, U, D, S, or G. Action: Reenter data using a valid Action Code as stated in appendix B-183.
INVALID CARRIER CODE	Probable Cause: Carrier Code entered contained asterisks in positions one and two. Action: Reenter data using valid Carrier Code.
INVALID CARRIER NAME	Probable Cause: Carrier name data was blank for data entry using Action Codes A or U. Action: Enter in-the-clear Carrier name when Action Code A or U is used.
UWFQ25 BAD RETURN ********	Probable Cause: An error has occurred in the operating program. Action: The CRT operator must inform the supervisor of the message content. Data Systems must be notified of the error so that the program error can be corrected.

APPENDIX E-231 P

CONFIRMATION OF FREIGHT SHIPMENTS OTHER THAN GBL/CBL

1. PURPOSE

Confirm shipment of LOGAIR, Government Truck, Air Express, QUICKTRANS, SEAVAN, UPS, Local Delivery, and Intra-Depot Shipment Unit (SU) by use of a Cathode Ray Tube (CRT).

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-182

b. Appendix D-161

c. Appendix E-223 P

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. To initialize a CRT, key in $$UWFH20 and press ENTER key. This entry will dedicate a CRT to shipment confirmation input with the display identified in figure 1 below. In response to the display enter the following elements under their applicable field heading, per appendix B-182.

Type Request Code (Mode)
SU Number (7, 11, or 13 positions)
Check Digit

b. For Type Request Codes 5 or J, Q, T the following additional data elements are required.

Shipment Identification Number
Shipment Cost
Shipment Weight
Date Shipped

The date shipped if other than current and the shipment identification number need only be entered on the first entry line of each display if all succeeding entries remain constant. These fields can be automatically duplicated by depressing one of the field SKIP keys. If the type request code is a 5, J, Q or T on the last entry, the shipment identification number will be automatically duplicated on the first input line of the next CRT display. Data entered in the cost and weight fields must begin at the first position, as these fields do not require leading zeros. Asterisks not overlayed with input data in the shipment identification number field will be treated as blanks.

c. Eligible Type Request Codes:

T = Air Freight
I = Government Trucks
J = Air Small Package Carrier
N = LOGAIR
U = QUICKTRANS
V = SEAVAN
X = Bearer, Walk-Thru (Customer pickup of material)
5 = Surface Small Package Carrier
9 = Local Delivery and Intra-Depot Movement (Local pickup, PDO)
Q = Commercial Air Freight

Multiple SU confirmations can be performed during the same entry by repeating the above input for each SU to be confirmed.

NOTE: The cursor will be prepositioned at the first input field. The cursor will also be automatically prepositioned at the start of the next required input field when the entry in the previous field fills the entire field. To manually position the cursor, utilize one of the SKIP keys.

d. If all confirmation action(s) are successful, the initial display (figure 1 below) will reappear.

e. Action to adjust quantities (denials/cancellations) or extract missing line items must be accomplished prior to using this confirmation process. These adjustments can be accomplished by using programs associated with one or a combination of the following references:

(1) Appendix E-216 P, Area Control Branch Process.

(2) Appendix E-221, Parts A and B, Initial/Exception Input.

(3) Appendix E-238, Part C, Single Line SU.

f. This process also provides the capability to single line a Shipment Unit in conjunction with the confirmation action for Type Request Codes I, J, 5 and 9. Entry of an 11-position SU number will cause the SU to be single lined providing:

(1) The SU has not previously been single lined.

(2) The basic (7-position) SU is in a status acceptable to the single line process.

5. ERROR MESSAGES/ACTIONS

Error messages will be displayed to the right of the invalid entry. When processing multiple SU confirmations the program will accept valid entries and then only display erroneous entries with their associated error messages.

ERROR MESSAGE	CAUSE/ACTION
INVALID CHECK-DIGIT	Probable Cause: The check digit entered is not the correct check digit for the specific SU entered. Action: Verify the SU number and check digit and reenter.
SU PREV ASSIGNED TO GBL	Probable Cause: The SU has previously been assigned to a GBL. Action: Inquire through program UWFQ45 (E-238P, part D) to obtain the GBL number. Cancel the SU from the GBL using program UWFJ20 (E-225 P). Perform the desired confirmation using this program, UWFH20.
S/U RECORD NOT ON FILE	Probable Cause: The SU record has been completed. Action: See appendix E-234 P, part B (UWFH55) and inquire the computer record to verify that the SU has been completed. The confirmation process cannot be completed. Notify supervisor.
INVALID-STATUS OF SU NOT=K	Probable Cause: SU status is other than K. Action: Update action using Type Request Codes N, U or V requires the SU be in K status. See appendix E-234 P, part B (UWFH55), for verification of the Status Code. If the Status Code is not K or final (Y or Z), update the SU record to Status K by referencing appendix E-223 P (UWFH05). After update, dedicate CRT to the confirmation process (UWFH20) and reenter data. If the inquiry shows a status of Y or Z, the confirmation cannot be accomplished. Notify supervisor.
INVALID TYPE REQUEST	Probable Cause: Type Request Code entered is not I, J, T, Q, N, V, X, 5 or 9. Action: The mode of shipment for the item being confirmed must equal one of the valid Type Request Codes for this process. Freight shipments for other modes of shipment must be confirmed using processes defined in either appendix E-235 or E-238 P, part K.

ERROR MESSAGE	CAUSE/ACTION
INV SU ASSIGNED TO CON PACK	Probable Cause: The SU number entered is part of a consolidated pack. Action: Verify that the SU is part of a consolidated pack by inquiring through programs UWFQ45 (E-238 P, part D) and UWFF75 (E-224 P, part G). If the SU has been physically excluded from the consolidation, utilize, Option D, program UWFF55 (E-222 P) to extract the pertinent SU from the chained consolidation structure. Perform desired confirmation action using this program, UWFH20. If it is determined that the SU should be part of the consolidation, the SU should not require a separate confirmation action. Notify your supervisor.
BAD RETURN XXXXXX	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, and continue processing.
INVALID STATUS CODE	Probable Cause: Action to update an SU record using Type Request Code 5, J, T or Q requires that the SU Status Code be A, B, J, K, M or N. Action: Inquire SU record per appendix E-234 P, part B (UWFH55) for verification of the Status Code. Status Code Y or Z indicates the record has been confirmed and no additional processing can be accomplished. SUs with invalid Status Codes other than Y or Z must be updated to a valid status condition using MOFAST freight offering or Status Code update process prior to shipment confirmation action via this method.
INVALID SHIP-ID NR	Probable Cause: Entry using Type Request Code 5, T, J or Q contains a SHIP-ID Number which is zero filled or all blanks or other than alphanumeric data. Action: Reenter data using a valid UPS or Small Package Carrier of Air Express shipment number.
INVALID COST DATA	Probable Cause: Entry using Type Request Code 5, T, J or Q contains alpha characters. Action: Reenter cost data using numeric shipment cost (cents).

ERROR MESSAGE	CAUSE/ACTION
INVALID WEIGHT DATA	Probable Cause: Entry using Type Request Code 5, T, J or Q contains alpha characters in weight data or entry for Type Request Code 5 exceeds 70 pounds. Action: Reenter weight data using accurate numeric data (nearest whole pounds).
INVALID DATE SHIPPED	Probable Cause: Entry using Type Request Code 5, T, J or Q contains alpha characters in the date shipped (DTSHP) field. Also, date shipped entered is less than the date offered to transportation shown in the SU record. Action: Reenter Julian date shipped. Date shipped must be equal to or less than the current date and equal to or greater than the offered date indicated in the SU record.
INVALID CONTAINER DATA	Probable Cause: Update action using Type Request Codes 5, T, J or Q requires the SU to be a single container shipment. Container data in the SU record (input from a previous offer through UWFF01 or UWFE01) indicates the SU has more than one container. Action: Notify supervisor. Verify the actual physical configuration of the SU. If the SU is a single container, clear the erroneous container data (UWFH25, cc option) and reenter data through this program. If the SU has multiple containers, it cannot be confirmed using Type Request Code 5 or J.
SU-LINE NOT FOUND - CANNOT SL	Probable cause: Entry using Type Request Code I, J, T, Q, 5 or 9 with an 11-position SU number is attempting to single line the SU in conjunction with the confirmation action. The basic (7-position) SU and or the line item are not on the In-Process File. Action: Verify SU and LI numbers and reenter data.
SU STATUS INVALID - CANNOT SL	Probable Cause: Entry using Type Request Code I, J, T, Q, 5 or 9 with an 11-position SU number is attempting to single line the SU in conjunction with the confirmation action. The basic (7-position) SU must be in status A, B, C, D, E, G or H. Action: Operator must process a valid Type Code position entry through program UWFH25 to return the basic SU to status A. Reenter data through this process to single line and confirm the line item.

Figure 1

REQ	SU-NUMBER	UWGH20 CKDIG	MOFAST COST	SHIPMENT WT	CONFIRMATION SHPID	DT-SHP	PROCESS MESSAGES
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	

Figure 2

REQ	SU-NUMBER	UWGH20 CKDIG	MOFAST COST	SHIPMENT WT	CONFIRMATION SHPID	DT-SHP	PROCESS MESSAGES
5	3422854000000	0	123 45		U1234567	00000	S/U RECORD NOT ON FILE
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	

Figure 3

REQ	SU-NUMBER	UWGH20 CKDIG	MOFAST COST	SHIPMENT WT	CONFIRMATION SHPID	DT-SHP	PROCESS MESSAGES
5	3422858000000	2	1111	22	********	00000	
5	3422860000000	4		33333	U1245789	00000	
5	3422863000000	9	44		A7894561	00000	
5	3422865000000	5	555	1	B1234567	00000	
5	3422867000000	1	2222	333	C4567891	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	

Figure 4

REQ	SU-NUMBER	UWGH20 CKDIG	MOFAST COST	SHIPMENT WT	CONFIRMATION SHPID	DT-SHP	PROCESS MESSAGES
5	3422858000000	2	11111	22	********	00000	INVALID SHIP-ID NR
5	3422860000000	4		33333	UI245789	00000	INVALID COST DATA
5	3422863000000	9	44		A7894561	00000	INVALID WEIGHT DATA
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	
*	0000000000000	0			********	00000	

APPENDIX E-232 P

MOFAST SPECIAL PROCESSING RELEASE REQUEST

1. PURPOSE

This procedure will provide the information necessary to generate Release Request Cards (R71, R74, R81, R84, R82, R83, R11, R14, R21, R24, R22, R23) using a computer system. These cards are explained in detail in DLAM 4500.3, Chapter 202.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-219

b. Appendix D-160

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST Release Request Card processing will be initiated by typing $$UWFH10 and pressing the ENTER key. This will dedicate the CRT until another $$ is entered.

b. The initial display will appear as:

```
UWFH10 RELEASE REQUEST PROCESSING
ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM_
```

This display will also appear after each LM entry has been completed.

c. The operator has the option of typing a 1, 2, 3, 4, 5, 6, 7, or 0 and entering the required data. These transactions and their associated data are explained in the following:

(1) LM1 ENTRY

```
ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM1_
```

This entry is used to produce General Data Release Transceiving Cards (R11, R71, R14, and R74). The data that must be entered with an LM1 action and its source is explained in appendix B-219. From one to five Shipment Unit (SU) numbers can be entered here. A comma must be entered for each SU number less than five. The Uniform Freight Classification (UFC) data element is related to the SU number data element in that one UFC must be entered for each SU number,

and commas will substitute for each one less than five. Four cards of remarks are possible with 58 digits per card. The LM1 remarks must be separated by commas, and commas must be substituted for each set of remarks under four not entered. When the LM1 entry is completed, press the ENTER key.

(2) LM2 ENTRY

```
ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM2_
```

This entry is used to produce SU Header Cards (R21 or R84). The data that must be entered with an LM2 action and its source is explained in appendix B-219. The number of transit references, type pack, and Transportation Control Number (TCN) partial fields must correspond to the SU number(s) in LM1 entry, i.e., there must be one of each for each SU number entered, and commas must be substituted for any less than five not entered. Commas must separate data elements in LM2 actions. When the LM2 entry is completed, press the ENTER key.

(3) LM3 ENTRY

```
ENTER TYPE REQUEST, L M1 LM2 LM3 ETC,
AND REQUIRED DATA
LM3_
```

This entry is used to produce SU Remarks Cards (R24 or R84), with a maximum of ten cards possible. Sixty digits per card may be used. When the remarks are finished for a card, a comma will be entered and the remarks for the next card begun. If more than one type fact is needed, an asterisk (*) will be typed and the ENTER key pressed. The LM3 option is typed again, followed by the remaining remarks as LM3 entry continues. An asterisk must be used as the last character of the LM3 action.

(4) LM4 ENTRY

```
ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM4_
```

This action produces Transit Credit Cards (R22 or R82), with a maximum of seven cards possible. The data elements required for this part of the processing, and their source, are documented in appendix B-219. The Inbound Routing Remarks can be 28 digits each and there can be one set of remarks per display. When the card is completed depress the ENTER key. If additional cards are needed, the LM4 action can be typed and reentered. Commas must separate each field.

(5) LM5 ENTRY

ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM5_

This entry is used to produce the Transit Credit Remarks Cards (R24 and R84). A maximum of 15 cards can be requested. Sixty digits per card can be used, and when the remarks are completed for a card, a comma is entered and the remarks for the next card are begun. If more than one tube face is required, type an asterisk (*) and press the ENTER key, then retype the LM5 ID and continue the remarks. An asterisk must be used as the last character of the LM5 action.

(6) LM6 ENTRY

ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM6_

This action generates an individual Outsize Specification Card (R23 and R83) and a possible three Remarks Cards (R24 and R84) of up to 60 digits each. Data elements that are used in this card, and their sources, are explained in appendix B-219. Commas must be substituted for cards not used. All data elements must be separated by commas.

(7) LM7 ENTRY

ENTER TYPE REQUEST, LM1 LM2 LM3 ETC,
AND REQUIRED DATA
LM7_

This entry will generate up to two Address Cards (R24 and R84) which can have a maximum of 60 digits each. Commas must separate elements and must be entered for each card less than two.

(8) LM ENTRY

ENTRY COMPLETE, IF TRANSACTION
COMPLETE ENTER 0 (ZERO) OTHERWISE
ENTER TYPE REQUEST LM1 LM2 LM3 ETC.
AND REQUIRED DATA
LM0_

This action conveys to the system that all entries have been completed. No data is entered with the LM0 action. When the CRT operator types a 0 after the LM display and presses the ENTER key, the Release Request Cards will be generated by the computer.

d. This processing can be used to produce more than one set of release request cards. Return to subparagraph c and enter next request.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALIDXXXXXXXXXXXXXXXXXX***RETRY UWF10 RELEASE REQUEST PROCESSING. ENTER TYPE REQUEST LM1 LM2 LM3 ETC. AND REQUIRED DATA LM	Probable Cause: A data element entered was found to be invalid (i.e., not numeric, not enough digits, and so forth. The XXX field in line 1 of the display can contain the following data element names: PRIORITY — BILL DATE SHIPMENT UNIT NUMBER — WEIGHT DATE AVAILABLE — RATE PAID LADING TERMS — CAR ORDERED SEAVAN FLAG — CAR FURNISHED NUMBER OF SEAVANS — TYPE PACK CREDIT COMMODITY — LENGTH STATE CODE — WIDTH ORIGIN POINT — HEIGHT Action: Audit the field in error, determine the error, and correct and reenter the entire type request.
INVALID REQUEST *** RETRY UWF10 RELEASE REQUEST PROCESSING. ENTER TYPE REQUEST LM1 LM2 LM3 ETC. AND REQUIRED DATA LM	Probable Cause: The type request of the input transaction is not LM1, LM2, LM3, and so forth. Action: Determine the error, correct, and reenter the transaction.
**0203N* NOT FOUND UWF10 RELEASE REQUEST PROCESSING. ENTER TYPE REQUEST LM1 LM2 LM3 ETC. AND REQUIRED DATA	Probable Cause: The Shipment Unit number entered in the LM1 action cannot be matched to the MOFAST Data Base SU Number File. Action: Audit the Shipment Unit numbers(s) entered, correct, and reenter the transaction.
**0320F* ERROR IN PGM UWFH10 UWF10 RELEASE REQUEST PROCESSING ENTER TYPE REQUEST LM1 LM2 LM3 ETC. AND REQUIRED DATA LM	Probable Cause: A system has been encountered. Action: Record the message, notify your supervisor, then continue processing.

APPENDIX E-233 P

MOFAST SPECIAL PROCESSING FMS SHIPMENT

1. PURPOSE

Shipments of Foreign Military Sales (FMS) materiel are processed differently than MOFAST routine shipments. This procedure defines the actions necessary to process FMS shipments through the MOFAST system.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-206

b. Appendix B-215, Part D

c. Appendix D-165

d. Appendix E-217 P

e. Appendix E-225 P

f. Appendix E-223 P

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. FMS Parcel Post

(1) Shipment Unit (SU) records in this category contain a parcel post automatic clear date. Should the entry of a parcel post, registered, insured number, or NOA number be required, the action must be accompanied prior to the record being cleared from the In-Process File.

(2) The actions required to accomplish the above input are noted in appendices B-206 and E-217 P.

b. FMS Freight

(1) These SUs will not be automatically assigned to a Government Bill of Lading (GBL) number when they are offered for shipment. Instead they will be routed to the Special Processing Area where a shipment planning routing action will be performed.

(2) FMS clerical personnel will review each SU as to the need for shipping instructions, pack and hold criteria, and notice of availability information, and so forth. These clerks will also assemble FMS SUs into meaningful transportation units and make necessary changes to mode, process, and hold codes as noted in appendix E-223 P.

(3) When the transportation unit is defined, the clerk will forward the pertinent documentation to a CRT operator responsible for assigning SUs to a GBL or Commercial Bill of Lading (CBL) record.

(4) The CRT operator will assign GBL/CBL numbers using the procedure defined in appendices B-214, part D and E-225 P.

(5) Once the GBL/CBL number assignment is accomplished the documentation can enter the MOFAST GBL/CBL preparation process. The GBL will be prepared and the pertinent SUs will be processed to the MOWASP System as completed.

APPENDIX E-234 P

MOFAST SPECIAL PROCESSING MOWASP UPDATE
PART A
SPECIAL INPUT PROCESS

1. PURPOSE

To process special ZBM, ZBN, ZVW, TK4 Processing and generate ZCT inquiries.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-1

b. Appendix B-207

c. Appendix D-163

d. Appendix F-85

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General. This procedure provides for the following types of input:

(1) Entry Code SC. Generates MOWASP DIC ZCT inquiry.

(2) Entry Code UA. Allows input of DIC ZBM or ZEN entries to MOWASP to correct Validation Reject Report (appendix F-85) errors, and DIC TK4 entries to request or modify the Carrier Performance Intransit Analysis Report (appendix F-220) and MRO Depot Processing Time Analysis Report (appendix F-61).

b. Initialize the CRT

(1) Enter $$UWFH30.

(2) Press the ENTER key.

(3) If the entry is successful, the following menu panel will display:

```
UWFH30   SPECIAL INPUT PROCESS

      ENTRY CODE        FUNCTION
         UA          SPECIAL ZBM, ZEN, ZVW, TK4 PROCESSING
         SC          GENERATE ZCT INQUIRIES

     ENTER ENTRY CODE
```

c. Successful input of the Entry Code will cause the appropriate entry formats to display.

(1) Entry Code SC display example:

```
ENTER DATA

 ENTRY CODE SC    ZT INQUIRY    FRC
DOCUMENT NUMBER                        ERROR MESSAGES
```

Up to 20 document numbers may be input.

(2) Entry Code UA display example:

```
ENTRY CODE UA
        1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
```

Up to 9 transactions may be input under the field position indicators.

d. The CRT will remain dedicated to exception MRO processing until another $$ entry is made.

e. Enter data according to appendix B-207 and appendix B-1 as follows:

(1) SC Entry: Cursor will position under Entry Code SC. Press skip key to position cursor under FRC. Entry of the FRC will position cursor for entry of the first document number. Input of a 15 position document number will position cursor on the next line for another input. When document number is 14 positions, the SPACE BAR or SKIP key must be depressed after entry to move the cursor. When inputs are completed, press the ENTER key for input of inquiries into the system. Inquiries which fail validation will be displayed with the error message on the right of the document number.

Example:

```
ENTRY CODE SC    ZCT INQUIRY    FR___
DOCUMENT NUMBER                        ERROR MESSAGES
999999999999999                        XXXXXXXXXXXXX
999999999999999                        XXXXXXXXXXXX
ETC.
```

(2) UA Entry: Cursor will position under the Entry Code. Press the SKIP key to move cursor under the field position indicators. After entry of the 80-position ZBM, ZEN, ZVW or TK4 transaction, the cursor will skip one line into position for the next input. When all inputs are completed, press ENTRY key for input of transactions into the system. Transactions which fail validation will be displayed with the appropriate error message under the transaction.

Example:

```
ENTRY CODE UA
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
(80 positions of MRO data)
    XXX ERROR MESSAGE XXX
(80 positions of MRO data)
    XXX ERROR MESSAGE XXX
ETC.
```

f. If an entry has been entered successfully (including reentry of all rejected transactions) the message "PROCESS COMPLETED --- ENTER DATA" will display under the input format and the cursor will return to the Entry Code. Input of new Entry Code will cause corresponding format to display without returning to the menu display.

5. ERROR MESSAGES/ACTIONS

The following error messages will be used to identify cause of invalid inputs.

ERROR MESSAGE	CAUSE/ACTION
BAD RETURN (CODE)	Probable Cause: Unusual error condition has been encountered. Action: Notify supervisor.
DUPE MRO ON FILE	Probable Cause: Document number for MRO entered is already on the Cross-Reference File. Action: Correct and reenter.
INVALID DOCUMENT NUMBER	Probable Cause: Document number missing or invalid. Action: Correct and reenter.
INVALID SU	Probable Cause: Shipment Unit number is not numeric or is the wrong length. Action: Correct and reenter.

ERROR MESSAGE	CAUSE/ACTION
INVALID TRANSACTION	Probable Cause: Not acceptable DIC or if DIC is ZEN, must have an acceptable Action Code. Action: Correct and reenter.
INVALID MOFAST SU	Probable Cause: ZEN or ZBM action is for a MOFAST SU. Action: Correct and reenter.
INVALID ENTRY CODE	Probable Cause: Not UA or SC. Action: Correct and reenter.
INVALID MRO DATA	Probable Cause: Incorrect DIC or no document number entered. Action: Correct and reenter.
FUNCTION NOT AVAILABLE AT THIS TERM	Probable Cause: Security violation, type entry not allowed at this terminal. Action: Notify supervisor.
INVALID FRC	Probable Cause: FRC not entered for SC entry. Action: Enter FRC.

APPENDIX E-234 P

MOFAST SPECIAL PROCESSING MOWASP UPDATE
PART B
LINE ITEM, DOCUMENT NUMBER MRO STATUS INQUIRY

1. PURPOSE

To allow the operator access to computer files on completed or in-process MROs to obtain shipment status as an aid in research for continued processing or to provide timely customer information.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-208

b. Appendix D-163

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process allows the CRT operator to directly inquire in-process and completed MRO computer file by two methods.

(1) Inquiry by document number.

(2) Inquiry by Shipment Unit and line item number.

b. To initialize the CRT, key in the call characters for MRO status inquiry:

(1) Enter $$UWFH55.

(2) Press the ENTER key. The following is the return display:

UWFH55-01 LI/DOC NO MRO STATUS INQUIRY
ENTER TYPE-CODE, INPUT DATA

NOTE: The CRT will remain dedicated to MRO status inquiry until another Program Call Number is entered.

c. The following steps will be taken to inquire by document number.

(1) Enter Type Code (SB), document number, and suffix, if known, separated by commas as follows:

SB,XXXXXXXXXXXXXX

Where:

SB = Type Code (Constant SB)
X = Document Number
Y = Suffix

(2) If the computer MRO record is completed, the following will display:

```
 COMPLETED MRO              DATE 85317     TIME 1049

                                   DATE-SHIP/
    DOC-NO  GBL-ID  GBL-NO         FORCE CLOSE   DATE CANC   DATE-DENY   QTY-CANC
N65580932432832                      80080        00000       00000       00000

QTY-DENIED      QTY-SHIP   MGT-CODE   MODE    DENIAL-CODE   RCRD-DATE
  00000                                            X          80081

PROCESSING COMPLETED
ENTER TYPE-CODE, INPUT DATA
```

Where:

DATE = Current Date
TIME = Current Time
DOC-NO = Document Number
GBL-ID = GBL Identification Code
GBL-NO = GBL/CBL or Other Shipment Number
DATE-SHIP = Date Shipped/Force Closed
DATE-CANC = Date Canceled
DATE-DENY = Date Denied
QTY-CANC = Quantity Canceled
QTY-DENIED = Quantity Denied
QTY-SHIP = Quantity Shipped
MGT-CODE = Cancel/Deny Management Code (appendix A-13).
MODE = Mode of Shipment will be blank on a Force Close Action.
DENIAL CODE = Denial Code reflects the last position of the Action Code (appendix A-42).
RCRD-DATE = Date Record Established in Completed History File

(3) If the record is in-process, the data will be displayed as follows:

```
 MRO STATUS                    DATE 85317     TIME 1050
A5ESUE059500062078440 0EA00027SC090000540004 Y00000M   15   S9EAL   0010

SHIPMENT-UNIT SLI LINES PROC STAT PDT   LOC GEO AIR WATER   NMFC   SUF PP-DAY
0813711000100     00001  XA   A  80081  H32     HZ  595Z9  063420      000

HOLD D-RSN OFFER LO-CNT HI-CNT TOT-CNT PALLET SKID   OFF-E  TOT-WGT  TOT-CUBE
          00000  000    000     000    00000 00000  00000  0000000  000000 0
     TCN         GBL-NO  GBL-ID MODE QTY-SHIP DATE-SHIP PART QTY-DENY QTY-CANC
SC090000540004X                  B    00000     00000         00000    00000

EXCPT-QTY ACTN DT-FR-CLS
 00000     X     81117

PROCESSING COMPLETED
ENTER TYPE-CODE, INPUT DATA
```

Where:

DATE	= Current Date
TIME	= Current Time
SU-NO	= Shipment Unit Number and Line Item Number
SLI	= Single Line Indicator
LINES	= Shipment Unit Lines
PROC	= Process Code
STAT	= Status Code
PDT	= Planned Delivery to Transportation
LOC	= Warehouse Location
GEO	= Geographic Area Code
AIR	= Air Commodity Code
WATER	= Water Commodity Code
NMFC	= National Motor Freight Classification
SUF	= National Motor Freight Classification Suffix
PP-DAY	= Automatic Clear Date
HOLD	= Hold Code
D-RSN	= Delay Reason Code
OFFER	= Date Offered
LO-CNT	= Low Container
HI-CNT	= High Container
TOT-CNT	= Container Total
PALLET	= Pallet Weight
SKID	= Skid Weight
OFF-E	= Offer Entry Date
TOT-WGT	= Total Weight
TOT-CUBE	= Total Cube
TCN	= Transportation Control Number
GBL-NO	= Government Bill of Lading
GBL-ID	= Government Bill of Lading Identification Code
MODE	= Mode Code
QTY-SHIP	= Shipped Quantity

DATE-SHIP = Shipped Date
PART = Partial Indicator
QTY-DENY = Denial Quantity
QTY-CANCEL = Cancel quantity
EXCPT-QTY = Exception Quantity
ACTN = Exception Quantity or Cancel/Deny Action Code
DT-FR-CLS = Date Force Closed

d. The following steps will be taken to inquire by SU when a suffix search is required:

(1) Enter Type Code SC and document number separated by commas as follows:

SC,XXXXXXXXXXXXXX

(2) If the entry was successful, all matching document numbers and suffixes will be displayed in one of the formats in paragraph c of this procedure.

e. The following steps will be taken to inquire by SU and LI number:

(1) Enter Type Code SA, SU/LI number, separated by commas as follows:

SA,XXXXXXXXXXX or SA,XXXXXXXXXXXXX (for 13-position SU)

(2) Press the ENTER key.

(3) If the entry is successful, the CRT will display the record in the same formats as document number inquiry.

(4) If an inquiry is made on a Shipment Unit or document number that has been partialed, the basic Shipment Unit record will display in the same two-part format with the following message on the second display:

THERE ARE ADDITIONAL RECORDS TO DISPLAY,
PRESS ENTER TO VIEW

(5) After the ENTER key is pressed, the CRT will respond with displays of the partialed Shipment Unit records. After all the records are accessed, the second display of the last record will show the following:

PROCESSING COMPLETED
ENTER TYPE-CODE, INPUT DATA

(6) The CRT is then ready for another inquiry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID TRANSACTION, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Type code entered was other than SA, SC or SB. Action: Reenter correct Type Code (SB for document inquiry, SC for document suffix search or SA for SU and line.
NO DOC-NO RECORD FOUND ENTER TYPE-CODE, INPUT DATA	Probable Cause: Document number record could not be found on MOFAST Files. The document number record is held on file for a limited period only. This message indicates this period has expired. Action: Verify document number and reenter. If error persists, inquire by SU and lineitem number if available.
INVALID DOCUMENT NUMBER, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Document number was incorrect length or comma was left out. Action: Verify document number and reenter.
NO LINE-ITEM RECORD FOUND, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Line item has been closed from file or line item is nonexistent. Action: Verify SU and line item number with source document. Reenter. If error persists, inquire by document number if available.
INVALID SU, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Shipment Unit was not numeric or was not 11 digits. Action: Verify SU and line item. Reenter.
NO SU RECORD FOUND, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Shipment Unit record could not be found on MOFAST files. It has cleared the files or is nonexistent. Action: Verify SU number and line item number. Reenter. If error persists, inquire by document number.

ERROR MESSAGE	CAUSE/ACTION
BAD RETURN UWFA100E, REENTER BAD RETURN READMFOB, REENTER BAD RETURN UWFA400A, REENTER BAD RETURN UWFA400B, REENTER BAD RETURN UWFP300E, REENTER ENTER TYPE-CODE, INPUT DATA	Probable Cause: Process was unable to be completed due to internal program problem. Action: One of these displays indicates that access method returned a bad code to calling program. If condition persists, notify responsible supervisor. To retry, enter original request again.

APPENDIX E-234 P

MOFAST SPECIAL PROCESSING MOWASP UPDATE
PART C
MOFAST SHIPMENT UNIT SPECIAL PROCESSING

1. PURPOSE

To inquire, update status and process cancellations for MROs and Shipment Units in the MOFAST process.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix A-100

b. Appendix A-102

c. Appendix A-104

d. Appendix B-207

e. Appendix D-163

f. Appendix F-69

g. Appendix F-85

h. Appendix F-184

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides for the following types of input:

(1) Entry Code CA. Consignee inquiry shows which Shipment Units (SUs) are in-process by consignee.

(2) Entry Code CB. Changes SU Processing Code to XX for exception processing. Prevents the assignment of the SU to a GBL.

(3) Entry Code CC. Clears container data for SU in preparation for reentry.

(4) Entry Code CD. Processes partial or complete cancellation of an MRO.

(5) Entry Code CE. Clears MEDALOC Indicator.

(6) Entry Code CF. Sets MEDALOC Indicator.

(7) Entry Code CL. Clears container data for a single Line Item (LI) of an SU in preparation for reentry.

(8) Entry Code CO. Sets Cancellation Override Indicator to O.

(9) Entry Code CQ. Deletes erroneous data from the Exception Quantity field of the LI record. Cannot be used for partial MROs.

(10) Entry Code CZ. Allows Shipment Units in status Y or Z to be returned to status A provided no GBL/CBL is noted in the SU record.

b. Initialize the CRT

(1) Enter $$UWFH25.

(2) Press the ENTER key.

(3) If the entry is successful, the following message will display:

```
UWFH25-12 SPEC  MRO + EXCEPTION PROCESS     ENTER DATA

         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890
```

c. All entries will be made above the field position indicators on the line identified by the starting cursor position.

d. The CRT will remain dedicated to exception MRO processing until another $$ entry is made.

e. Enter data according to appendix B-207 as follows:

(1) CA entry: Enter CA and consignee, separated by a comma, and press the ENTER key. Example:

CA,999999

If the entry is successful, the Consignee/Shipment Unit Listing (appendix F-184) will be printed at the special processing remote printer.

(2) CB, CC, CO or CZ entry. Enter CB, CC, CO or CZ, SU number (7, 11, or 13 positions), and check digit, each followed by a comma, and press the ENTER key. Examples:

CB,9999999,9,
or
CC,9999999,9,
or
CO,9999999,9,
or
CZ,9999999,9,

NOTE: Consolidated pack SUs which have a Status Code of K, M, or N must be processed through the UNCHAIN option in program $$UWFF75 (appendix E-224 P, part G) prior to Code CC entry.

(3) CD entry. Enter CD, SU number (7, 11, or 13 positions), check digit, LI number, and quantity canceled (1 to 5 positions), separated by commas, and press the ENTER key.

(a) Example of 7-position SU:

CD,9999999,9,9999,99999,

(b) Example of 11-position SU:

CD,99999999999,9,9999,99999,

(c) Example of 13-position SU:

CD,9999999999999,9,9999,99999,

(4) CE or CF Entry. Enter CE or CF, SU Number (7, 11 or 13 positions), each followed by a coma; then enter check digit, two comas and press the ENTER key.

(a) Example of 7-position SU:

CE,9999999,9,,

(b) Example of 11-position SU:

CE,99999999999,9,,

(c) Example of 13-position SU:

CF,9999999999999,9,,

(5) CL entry. Enter CL and SU/Line Number (11 or 13 positions), each followed by a comma; then enter check digit, two commas, and press the ENTER key. Example:

CL,9999999999999,9,,

(6) CQ entry. Enter CQ, SU number, check digit, and LI number, each followed by a comma, and press the ENTER key. Example:

CQ,9999999,9,9999,

f. If an entry has been entered successfully, one of the following messages will display for all entries except CB:

```
 UWFH25-12 SPEC  MRO + EXCEPTION PROCESS     ENTER DATA
                                            PROCESS COMPLETED
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

 UWFH25-12 SPEC  MRO + EXCEPTION PROCESS     ENTER DATA
                                          3413848000000 PROCESS COMPLETED
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789

 UWFH25-12 SPEC  MRO + EXCEPTION PROCESS    ENTER DATA
                                          3413848000000 PROCESS CODE NOW XX
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
```

When one of the above messages displays, the CRT is ready for another entry.

5. ERROR MESSAGES/ACTIONS

The following messages will appear to the right of the invalid input.

Example:

```
  UWFH25-12 SPEC  MRO + EXCEPTION PROCESS    CORRECT AND RE-ENTER DATA
 CL,34139820001,2,,                        3413982000100 K STATUS IS INVALID
         1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789
```

ERROR MESSAGE	CAUSE/ACTION
999 (SU NO) 9999 INVALID DENIAL CODE IS XX ENTER DATA	Probable Cause: Quantity Action Code is invalid for the operation requested (reference appendix A-104).
999 (SU NO) 9999 N STATUS IS INVALID ENTER DATA	Probable Cause: Status Code is invalid for the operation requested (see appendix A-102); or the wrong SU may have been entered. Action: Correct and reenter.
BAD RETURN (CODE)	Probable Cause: Unusual error condition has been encountered. Action: Notify supervisor.
CHK DIGIT OR SU NO. INVALID	Probable Cause: Shipment Unit check digit is invalid. Action: Correct and reenter.

ERROR MESSAGE	CAUSE/ACTION
CONSIGNEE NOT ON FILE	Probable Cause: Consignee entered was not found on the Cross-Reference File. Action: Correct and reenter.
EXCEPTION ENTRY PRESENT	Probable Cause: Denial or cancelation entry was attempted on a record for which a prior denial or cancellation was entered on the same day. Action: If adjustment cannot be delayed one day, the prior quantity adjustment must be removed and a new adjustment, including the prior quantity, must be entered. To accomplish this: a. Inquire to determine the previous quantity adjustment. b. Remove exception quantity from the record UWFH80. c. Enter new adjusted quantity shipped through normal input programs.
INVALID SU REENTER	Probable Cause: Shipment Unit number is not numeric or is the wrong length. Action: Correct and reenter.
INVALID TRANSACTION REENTER	Probable Cause: Entry Code is incorrect or entry is in error. Action: Correct and reenter.
LI NOT FLAGGED FOR CANC REENTER ENTER DATA	Probable Cause: Cancelation was attempted on a record for which an AC6 cancellation has not been received (not applicable to FMS), or the Ownership Code, MRO pos. 70, is not alpha for a type DB action. Action: Review the MRO to ensure that the correct SU/LI number is entered with the correct quantity adjustment, or await receipt of the cancellation notice (appendix F-69).

ERROR MESSAGE	CAUSE/ACTION
LI NUMBER INVALID REENTER	Probable Cause: Line Item number is not numeric or is missing when required. Action: Correct and reenter.
LINE ITEM IS PARTIALLED ENTER DATA	Probable Cause: Type CQ entry was attempted for a partialled Line Item, which cannot be accomplished by CRT. Action: Notify supervisor. Line Item must be placed in DP Status and the quantity reported off-line.
QTY PREVIOUSLY DENIED	Probable Cause: Operator attempted to enter a denial to a record for which a cancellation was already sent to the ICP, or to enter a cancellation for which a denial was already sent to the ICP. Note that a denial/cancellation quantity must exceed any previous denial/cancellation quantity existing on the record. Action: Investigative action required by Special Processing to place the MRO in DP Status.
QUANTITY ERROR REENTER	Probable Cause: Quantity canceled conflicts with data in the record, is non-numeric, or is the wrong length. Action: Correct and reenter.
SU UNDER CONSOLIDATION, CORRECT AND REENTER	Probable Cause: Operator attempted to enter a type CC input on a consolidated pack shipment which is still assigned to a GBL. Action: Shipment must be canceled from GBL prior to reentering type CC format.
THIS LINE IS SINGLE-LINED REENTER ENTER DATA	Probable Cause: Operator entered a Type CD format using a 7-position SU number. Input violated because the pertinent LI was already established as an 11-position SU number. Action: Reenter type CD format using valid 11-position SU number.

APPENDIX E-235 P

SHIPMENTS PROCESSED ON MANUAL BILLS OF LADING

1. PURPOSE

This program is used to assign an open Shipment Unit to a manual GBL or CBL. It can be used to clear a shipment assigned to a mechanized GBL previously processed through program $$UWFK05 and printed and no longer in process which would allow inclusion of this Shipment Unit with the GBL for regular processing.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-196

b. Appendix D-167

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. CRT Initialization.

(1) Key in $$UWFG40.

(2) Press the ENTER key.

(3) If the entry is successful, the following message will display:

UWFG40-XX MOFAST MANUAL GBL PROCESSING
ENTER DATA

(a) To assign a single open Shipment Unit to a manual GBL or CBL, enter SU number, check digit, GBL number, GBL cost, carrier code and date shipped separated by commas. Example:

AAAAAAA,B,CCCCCCCC,DDD,EEEE,FFFFF,

Where:

A - Shipment Unit Number
B - Check Digit
C - GBL Number
D - GBL Cost
E - Carrier Code
F - Julian Date

NOTE: The GBL cost does not require leading zeros. Only enter the actual digits up to 7 total. SU number may be 7, 11, or 13 positions.

(b) If the entry is for a consolidated pack shipment make the following entry for the Master SU: Enter CP, SU number, check digit, GBL number, GBL cost, carrier code, date shipped (all data separated by commas). Example:

CP,1234567,3,A7654321,8.64,IMLF,77148,

NOTE: The GBL cost entered must be an average cost per SU, i.e., if ten SUs are in the consolidation, the entry is 1/10 of the total SU cost.

(4) A successful entry will result in confirmation of all Shipment Units within the consolidation.

(5) If the entry is successful, the following message will display:

UPDATE SUCCESSFUL
ENTER DATA

The CRT is then ready for another entry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID FORMAT 1234567,4,K1234567,12.50.DRGW, 80136, RE-ENTER DATA ENTER DATA	Probable Cause: Self-explanatory. Action: Correct entry format and reenter data.
NO SU RECORD FOUND SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Causes: (1) Shipment Unit number entered was not numeric; (2) Shipment Unit numbers could have been transposed incorrectly and (3) Shipment Unit entered is no longer an open file. Action: (1), (2) and (3) review, correct and reenter; Retry entry to make sure it was was entered correctly. If message persists inquire $$UWFH55 for possible single line status for Shipment Unit being cleared. This program will also indicate mode, GBL number and clear date of SU if it has been processed within the last 10 days. If this inquiry indicates SU in single line status, reenter this program and process as an 11-digit SU. If inquiry indicates SU cleared, or no record found, SU has already been

ERROR MESSAGE	CAUSE/ACTION
	processed and is no longer accessible for processing through this program. Refer the shipment to the supervisor.
INVALID CHECK DIGIT 1234567,3,K1234567,12.50, DRGW,80136, RE-ENTER DATA ENTER DATA	Probable Cause: Check digit does not match Shipment Unit number entered. Action: Reenter with corrected SU number or check digit.
INVALID GBL NUMBER 1234567,4,12.50,DRGW, 80136, RE-ENTER DATA ENTER DATA	Probable Cause: GBL number is missing or incorrectly entered. Action: Review, correct and reenter.
SU ALREADY ASSIGNED TO GBL K7194986 SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: The GBL field in the Shipment Unit record already contains a GBL number. The Shipment Unit record may have been incorrectly updated, or operator may be trying to update the wrong Shipment Unit record. Action: Review, correct and reenter.
INVALID CARRIER 1234567,4,K1234567,12.50,1111, 80136, RE-ENTER DATA ENTER DATA	Probable Cause: Carrier Code is missing or does not match Carrier Code on the carrier file. Action: Review, correct and reenter.
CONTAINER DATA IS IN ERROR SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: No container information has been entered in the Shipment Unit record. Action: Research and correct this situation and reenter data.
INVALID DATE SHIPPED SU IN-ERROR = 1234567000000 RE-ENTER DATA	Probable Cause: Date shipped is less than date offered in the SU record. Action: Correct and reenter valid Julian date.
INVALID DATE SHIPPED 1234567,4,K1234567,12.50.DRGW, ENTER DATA	Probable Cause: Date shipped is not numeric. Action: Correct and reenter valid Julian date.

ERROR MESSAGE	CAUSE/ACTION
INVALID SU NUMBER 1234567001,5,K1234567, 12.50.DRGW,80136, RE-ENTER DATA ENTER DATA	Probable Cause: The SU number was not all numeric or was not 7, 11, or 13 characters in length. Action: Ascertain the correct SU number from documents and reenter correct data.
INVALID GBL COST 1234567,4,K1234567,12.5A, DRGW,80136, RE-ENTER DATA ENTER DATA	Probable Cause: The GBL cost entry was not numeric, other than zeros or did not contain two decimal places. Action: Ascertain the correct GBL cost entry from documentation and reenter correct data.
SU UNDER CONSOLIDATION SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: The SU number entered is included as a part of a consolidated pack shipment. Action: If the SU should not be included as a part of a consolidated pack shipment correct the records through program UWFF75 (appendix E-234 P, part G). If the SU is to be included in a consolidated pack, reenter the SU under the CP option of this procedure.
MASTER SU NOT ENTERED FOR CP SU IN-ERROR=1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: The SU number entered on the CP option is not the SU number designated as the Master SU of the consolidation. Action: Determine the Master SU of the consolidation using program $$UWFF75. Reenter the data using the correct SU number.
BAD RETURN CODE XXXXXXX SU IN-ERROR = 1234567000000	Probable Cause: System error has occurred. Action: Notify supervisor, continue processing.
INVALID STATUS SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: Shipment Unit status precludes the use of this program to clear the Shipment Unit. Action: Inquire the Shipment Unit record, (appendix E-238-D) to determine the Shipment Unit status and corrective action required.

ERROR MESSAGE	CAUSE/ACTION
INVALID SU-MEDALOC ITEM SU IN-ERROR = 1234567000000 RE-ENTER DATA ENTER DATA	Probable Cause: Shipment is flagged as MEDALOC eligible and the POE is other than 103 or 303 which indicates shipment to a colocated container consolidation point. Action: Reroute Shipment Unit through the container consolidation point or remove MEDALOC eligible indicator from the MOFAST Shipment Unit by using program $$UWFH25 CE type input (appendix E-234) or if the Shipment Unit record POE is invalid update the record with POE 103/303 as appropriate using program $$UWFQ45 (appendix E-231); this should only be done if the shipment is to be made to other than a colocated MEDALOC container consolidation point.

APPENDIX E-236 P

MOFAST RATE BASE FILE MAINTENANCE

1. PURPOSE

The MOFAST Freight Rating Process uses an interrelated network of data files known collectively as the MOFAST Rate Base Files. These files contain a variety of freight rate information which is used by the computer to automatically compute and assign transportation costs to freight shipments on bills of lading. This appendix describes the procedures for maintenance of the MOFAST Rate Base Files.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-185

b. Appendix D-156

c. Appendix F-194, Parts 1 through 9

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. This procedure will be used to update the various MOFAST Rate Base Files using Cathode Ray Tube (CRT) input. These files are listed below with a brief description of the purpose and content of each file.

(1) SPLC/Rate Base/Tariff Tender Cross-Reference File.

(a) This file provides the capability to cross-reference GBL SPLC and mode code data to either a class rate tariff, freight tender identification number, or Government Rate Tender. The identification number is used by the rating process to locate detailed rate information contained in other MOFAST Rate Files.

(b) A record must be established for each SPLC served by the depot. Mode of Shipment Codes are used to identify the type of shipment pertinent to the tariff identification number.

(c) The SPLC and Mode Code contained in the MOFAST bill of lading record provide the source information used to access this file.

(2) Rate Base File.

(a) This file contains detailed class rate data. The tariff identification number obtained from the SPLC/Rate Base/Cross-Reference File (subparagraph (1) above) is used to obtain rate information for the bill of lading being rated.

(b) A Rate Base File record is established for each tariff identification number noted in the SPLC/Rate Base/Cross-Reference File.

(3) Beyond Indicator Record.

This file is established to provide the capability to compute distribution costs associated with either class or freight all kinds tariffs. Data is entered into this file when the tariff indicates that distribution and/or arbitrary charges over and above the basic rate will be assigned to the total transportation charges.

(4) Tariff Tender File.

This file contains detailed FAK rate data specified in carrier tender addendums to established tariffs. A record of this type is established for each tariff tender identification number noted in the SPLC/Rate Base/Tariff Tender Cross-Reference File.

(5) Special Tariff File.

(a) This file is established to allow various types of FAK tariffs to be available in the GBL rating process. Detail rate information for FAK tariffs which cannot be included in the tariff tender file format is established in this file.

(b) The use of special tariffs is predetermined by shipment planning personnel. Pertinent rate data for a specific bill of lading is obtained from this file when the applicable tariff number is keyed into the MOFAST GBL preparation program. Detailed rate information is made available to the billing process when a match of tariff numbers occurs.

(6) Spur File.

(a) The data entered into this file format represents valid Freight Terminal outloading or staging locations. This file is used to validate "Spur Numbers" entered in the MOFAST Terminal Routing and Carrier Assignment Table.

(b) Prior to updating this file, depots should review their Transportation Distribution pattern and organize their freight outloading terminal so that materiel compatible to each specific load can be routed to a common location in the freight terminal. Spur numbers (locations) should be assigned to each load or materiel holding area. This code would then be entered in the Spur File.

(7) Contraband List Table.

This table is used to identify contraband items specified in various tariffs. Each grouping of contraband items is identified by a 2-digit, locally developed, code. This code provides a cross-reference identification number which is used to access this file from the detailed rate information.

(8) GBL Carrier Exception Table.

This is a table of carriers (4-digit code) that do not participate in a specific tariff/tender. The capability is provided mainly for Government Rate Tenders (GRT).

(9) Multiple Amount Record.

This file will only exist when there is a requirement to incorporate multiple charges applicable to a specific tariff. The minimum amount field in the particular type record (subparagraphs (2)-(5) above) will contain the key to this record which will contain multiple amounts.

b. Processing Procedure.

(1) To begin processing, enter $$UWFK60 (this is a one time entry) and press the ENTER key. The following message will be displayed:

```
UWFK60        R A T E   B A S E   F I L E

     SELECT A "SF" KEY FOR INPUT FORMAT
         SF1 = (A) SPLC/RATE BASE/TARIFF TENDER RECORD
         SF2 = (B) RATE BASE RECORD
         SF3 = (C) BEYOND INDICATOR RECORD
         SF4 = (D) TARIFF TENDER RECORD
         SF5 = (E) SPECIAL TARIFF RECORD
         SF6 = (F) SPUR RECORD
         SF7 = (G) CONTRABAND RECORD
         SF8 = (H) GBL EXCEPTION CARRIER RECORD
         SF9 = (I) MULTIPLE AMOUNT RECORD
SF_
```

(2) Enter the number corresponding to the record desired or press the SF_ key corresponding to the record desired.

(a) Action Codes:

A - Add
C - Change
D - Delete
R - Reestablish
S - Return input on add
I - Inquire

(b) Type Record Codes:

A - SPLC/Rate Base/Tariff Tender Record
B - Rate Base File Record
C - Beyond Indicator Record
D - Tariff Tender File
E - Special Tariff File
F - Spur Record
G - Contraband List Table
H - GBL Exception Carriers
I - Multiple Amount Record

(c) SF_ Keys Entered To Update Various Records:

1. SPLC/Rate Base/Tariff Tender Record.

SF1 - The following record will be displayed:

SPLC/RATE BASE/TARIFF TENDER RECORD
ACTION X SPLC YYYYYYYYY MODE Z GRT-IND G

Where:

X - Action Code (From subparagraph (a) above.)
Y - SPLC Code
Z - Mode Code
G - Government Rate Base Indicator or Blank

2. Rate Base File Record.

SF2 - The following record will be displayed:

RATE BASE FILE RECORD
ACTION X RATE-BASE YYYYYY TARIFF ZZZZZZZZZZ

Where:

X - Action Code (From subparagraph (a) above.)
Y - Rate Base Number
Z - Tariff Number

3. Beyond Indicator Record.

SF3 - The following record will be displayed:

BEYOND INDICATOR RECORD
ACTION X BEYOND-CODE YY SPLC ZZZZZZZZZ

Where:

X - Action Code (From subparagraph (a) above.)
Y - Beyond Code
Z - SPLC

4. Tariff Tender File.

SF4 - The following record will be displayed:

TARIFF TENDER FILE
ACTION X CARRIER VVVV TENDER WWWW RATE-BASE YYYYYY TYPE Z

Where:

X - Action Code (From subparagraph (a) above.)
V - Carrier (SCAC) Code
W - Tender Number
Y - Rate Base Number
Z - Type Rate

5. Special Tariff File.

SF5 - The following record will be displayed.

SPECIAL TARIFF FILE
ACTION X TARIFF YYYYYYYYYY DISTRIBUTION Z

Where:

X - Action Code (From subparagraph (a) above.)
Y - Tariff Number
Z - Distribution Area

6. Spur Record.

SF6 - The following record will be displayed:

SPUR RECORD
ACTION X SEQUENCE 1

Where:

X - Action Code (From subparagraph (a) above.)
1 - Program Constant Record Sequence

7. Contraband List Table.

SF7 - The following record will be displayed:

CONTRABAND LIST TABLE
ACTION X CONTRABAND YY SEQUENCE 01

Where:

X - Action Code (From subparagraph (a) above.)
Y - Contraband List Code
1 - Record Sequence (Program Constant)

8. GBL Exception Carriers.

SF8 - The following record will be displayed:

GBL EXCEPTION CARRIERS
ACTION X EXCEPTION YY SEQUENCE 01

Where:

X - Action Code (From subparagraph (a) above.)
Y - Carrier Exception
1 - Record Sequence (Program Constant)

9. Multiple Amount Record:

SF9 - The following record will be displayed.

MULTIPLE AMOUNT RECORD
ACTION X MULTI-KEY ZZZ

Where:

X - Action Code (From subparagraph (a) above.)
Z - Minimum Amount (from B Record)
or
Minimum, Maximum or Arbitrary Amount (from C Record)
or
Minimum Cost (from D Record)
or
Stop charge, maximum charge, or minimum cost (from E Record)

Press ENTER key and the appropriate record will be displayed.

(3) Add entries (Action Code A) will generate the following display:

(a) SPLC/Rate Base/Tariff Tender Record.

```
SPLC/RATE BASE/TARIFF TENDER RECORD
ACTION A SPLC XXXXXXXXX MODE X

RATE-BASE   TARIFF  FAK-FLAG CARR TNDR RATE-BASE TYPE CONTRBD
ALT-CDE PRIME
```

DISPLAY HEADING	EXPLANATION
RATE BASE	Rate Base Number.
TARIFF	Tariff Number.
FAK-FLAG	FAK Flag.
CARR	Carrier Code.
TNDR	Tender Number.
RATE-BASE	Tender Rate Base Number.
TYPE	Type Rate (A = Amount Percent, C = Class Percent).
CONTRBD	Contraband List Code.
ALT-CDE	Alternating Y/N (Y = Alternating Tariff, N = Nonalternating).
PRIME	Prime Carrier (1 = Prime Carrier, Blank = Other Than Prime).

NOTE: Record will accept up to 12 tenders.

(b) GRT SPLC/Rate Base/Tariff Tender Record.

```
GRT SPLC/RATE BASE.TARIFF TENDER RECORD
ACTION A SPLC 999999999 MODE X

RATE-BASE  TARIFF  GRT-TARIFF GRT-RATE-BASE TYPE
CONTRABAND EXCEPTION ALT-CDE
```

DISPLAY HEADING	EXPLANATION
RATE-BASE	Rate Base Number.
TARIFF	Tariff Number.
GRT-TARIFF	Tariff Number-Government Rate Tender.
GRT-RATE-BASE	Rate Base Number Government Rate Tender.
TYPE	FAK or Class-Government Rate Tender.
CONTRABAND	Contraband List Code-Government Rate Tender.
EXCEPTION	Exception Code-Government Rate Tender.
ALT-CODE	Alternating Y/N (Y = Alternating tariff, N = Nonalternating) Government Rate Tender.

(c) Rate Base File Record.

RATE BASE FILE RECORD
ACTION A RATE-BASE XXXXXX TARIFF XXXXXXXXXX

BEYOND	GRP-CDE	MIN-AMT	WGT-1-RATE	WGT-2-RATE	WGT-3-RATE	WGT-4-RATE
		0000000	00000	00000	00000	00000

WGT-5-RATE	WGT-6-RATE	WGT-7-RATE	WGT-8-RATE	WGT-9-RATE	WGT-10-RATE
00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

DISPLAY HEADING	EXPLANATION
BEYOND	Beyond Code.
GRP-CDE	Group Code.
MIN-AMT*	Minimum Amount (dollars and cents).
MWGT	Maximum Weight for each weight group.
RCWT	Rate per hundred weight.

*If a multiple minimum amount is required, an I record must be established with the key in the minimum amount field. This key must begin with an M and two positions of alphanumeric.

NOTE: Maximum weight and rate per hundred must be progressively higher than the one preceding it, i.e., MGWT-2 must be a higher value than MGWT-1.

(d) Beyond Indicator Record.

BEYOND INDICATOR RECORD
ACTION A BEYOND-CODE XX SPLC XXXXXXXXX

CARRIER	CARR-APL	LTL	MIN-AMT	MAX-AMT	ARB-AMT	WGT-1-RATE	WGT-2-RATE
			00000	00000	00000	00000	00000	00000

WGT-3-RATE	WGT-4-RATE	WGT-5-RATE	WGT-6-RATE	WGT-7-RATE	WGT-8-RATE
00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

DISPLAY HEADING	EXPLANATION
CARRIER	Carrier Code.
CARR-APL	Carrier Application.
LTL	Less Than Truck Load.
MIN-AMT*	Minimum Amount (dollars and cents).
MAX-AMT*	Maximum Amount (dollars and cents).
ARB-AMT*	Arbitrary Amount (dollars and cents).
WGT 1 THRU 8	Maximum Weight for each weight group.
RATE 1 THRU 8	Rate per hundred weight.

*If a multiple minimum, maximum or arbitrary amount is required, an I record must be established with the key in the minimum, maximum or arbitrary field.

NOTE: Maximum weight must be progressively higher than the one preceding it, i.e., M-WGT-2 must be a higher value than M-WGT-1.

(e) Tariff Tender File.

```
TARIFF TENDER FILE
ACTION A CARRIER XXXX TENDER XXXX RATE-BASE XXXXXX TYPE X
WIN-WGT MIN-COST  WGT-1-RATE  WGT-2-RATE  WGT-3-RATE  WGT-4-RATE  WGT-5-RATE
 00000   0000000 00000 00000 00000 00000 00000 00000 00000 00000 00000 00000

WGT-6-RATE  WGT-7-RATE  WGT-8-RATE  WGT-9-RATE  WGT-10-RATE
00000 00000 00000 00000 00000 00000 00000 00000 00000  00000
```

DISPLAY HEADING	EXPLANATION
MIN-WGT	Minimum GBL weight to be accepted under this tariff.
MIN-COST*	Minimum cost acceptable under this tariff.
M-WGT	Maximum weight for each weight group.
RATE	Rate amount - if Type Rate Code = C, this is class %. If Type Rate Code = A, this is average cents.

*If a multiple minimum, maximum or arbitrary amount is required, an I record must be established with the key in the minimum, maximum or arbitrary field.

NOTE: Maximum weight must be progressively higher than the one preceding it, i.e., M-WGT-2 must be a higher value than M-WGT-1.

(f) Special Tariff File.

```
SPECIAL TARIFF FILE
ACTION A TARIFF XXXXXXXXXX DISTRIBUTION X

CONTRABAND ALT-CDE PAL-FACTOR STP-CHRG AMT-CWT MIN-CHRG MAX-CHRG MIN-COST
                      000       00000   00000    00000    00000    00000

MIN-WGT  BEYOND  WGT-1-RATE  WGT-2-RATE  WGT-3-RATE  WGT-4-RATE  WGT-5-RATE
 00000          00000 00000 00000 00000 00000 00000 00000 00000 00000 00000

WGT-6-RATE
00000 00000
```

DISPLAY HEADING	EXPLANATION
CONTRABAND	Contraband List Code.
ALT-CODE	Alternating Tariff (A = Alternating, N = Nonalternating).
PAL-FACTOR	Pallet Weight Factor.
STP-CHRG*	Stop Charge.
AMT-CWT*	Amount per hundred weight (cents).
MIN-CHRG*	Minimum Charge for GBL.

DISPLAY HEADING	EXPLANATION
MAX-CHRG	Maximum Charge for GBL (cannot be zero).
MIN-COST*	Minimum cost per GBL for pertinent tariff.
MIN-WGT	Minimum weight per GBL for pertinent tariff.
BEYOND	Beyond Charge Indicator.
WGT-1 THRU 6	Maximum weight applicable to each weight group.
RATE 1 THRU 6	Amount per hundred weight.

*If a multiple minimum, maximum or arbitrary amount is required, an I record must be established with the key in the minimum, maximum or arbitrary field.

NOTE: Maximum weight must be progressively higher than the one preceding it, i.e., M-WGT-2 must be a higher value than M-WGT-1.

(g) Spur Record.

SPUR RECORD
ACTION A SEQUENCE 2

SPUR NUMBER 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22
ASSGN LOC

UPDATE

DISPLAY HEADING	EXPLANATION
SPUR NUMBER	Freight Terminal Spur Number.

(h) Contraband List Table.

CONTRABAND LIST TABLE
ACTION A CONTRABAND XX SEQUENCE 01

NMFC-1	NMFC-2	NMFC-3	NMFC-4	NMFC-5	NMFC-6	NMFC-7	LOW-LTL	HIGH-LTL
000000	000000	000000	000000	000000	000000	000000	0000	0000

UPDATE

DISPLAY HEADING	EXPLANATION
NMFC 1 THRU 7	National Motor Freight Classification Number.

(i) GBL Exception Carriers.

GBL EXCEPTION CARRIERS
ACTION A EXCEPTION XX SEQUENCE 01

CARRIER1 CARRIER2 CARRIER3 CARRIER4 CARRIER5 CARRIER6 CARRIER7 CARRIER8

CARRIER9 CARRIER10 CARRIER11 UPDATE

DISPLAY HEADING	EXPLANATION
CARRIER 1 THRU 11	Standard Carrier Alpha Code (SCAC).

(j) Multiple Amount Record.

MULTIPLE AMOUNT RECORD
ACTION A MULTI-KEY XXX

WGT-1-AMT	WGT-2-AMT	WGT-3-AMT	WGT-4-AMT	WGT-5-AMT	WGT-6-AMT
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000

WGT-7-AMT	WGT-8-AMT	WGT-9-AMT	WGT-10-AMT
00000 00000	00000 00000	00000 00000	00000 00000

DISPLAY HEADING	EXPLANATION
WGT 1 THRU 10	Weights and amounts of corresponding record (B through E).

NOTE: Reposition the cursor and enter the desired data. The SKIP key will take the cursor to the next updatable field. If other than numeric data is entered in a numeric field, the display will be returned with the words "INVALID DATA" in the bottom left corner. The cursor will be positioned at the field in error. Reenter the correct data. The following message will be returned when the transaction is complete:

ACTION COMPLETE

SF1...SPLC/RATE BASE	SF4...TARIFF TENDER	SF7...CONTRABAND
SF2...RATE BASE	SF5...SPECIAL TARIFF	SF8...CARRIER EXCEPTION
SF3...BEYOND RATES	SF6...SPUR FILE	SF9...MULTIPLE AMOUNT

(4) Change Procedure (Action Code C). The procedure for change processing will be the same as for ADD processing, with the exception that data from existing files will appear on the display. Overlay the desired field with the corrected data.

(5) Delete Procedure (Action Code D). If a delete request is successful, the following message will be displayed:

RECORD FLAGGED FOR DELETE

SF1...SPLC/RATE BASE	SF4...TARIFF TENDER	SF7...CONTRABAND
SF2...RATE BASE	SF5...SPECIAL TARIFF	SF8...CARRIER EXCEPTION
SF3...BEYOND RATES	SF6...SPUR FILE	SF9...MULTIPLE AMOUNT

(6) Reestablish Procedure (Action Code R). If a record has been logically deleted, but the physical record remains on the file with a delete status, an R transaction will reestablish the record. If the reestablishment is successful, the following message will be displayed:

RE-ESTABLISH COMPLETE

SF1...SPLC/RATE BASE	SF4...TARIFF TENDER	SF7...CONTRABAND
SF2...RATE BASE	SF5...SPECIAL TARIFF	SF8...CARRIER EXCEPTION
SF3...BEYOND RATES	SF6...SPUR FILE	SF9...MULTIPLE AMOUNT

(7) Return Input on Add (Action Code S). When the initial display is returned on an add, change the A Action Code to S, then update pertinent data. Upon completion, the entry made will return with the words "ACTION COMPLETE" in the lower left corner. If another entry is desired, update the pertinent fields in the display and press ENTER.

(8) Inquire (Action Code I). To Inquire a rate base record, enter an I Action Code and the required data to identify the specific record format. Data will be displayed according to the formats shown in paragraph 4b(3) of this procedure.

5. ERROR MESSAGES/ACTIONS

On each error condition, the display will be whatever data was keyed in and the message in the lower left will be one of the following:

ERROR MESSAGE	CAUSE/ACTION
RECORD FLAGGED FOR DELETE	
SF1...SPLC/RATE BASE SF2...RATE BASE SF3...BEYOND RATES SF4...TARIFF TENDER SF5...SPECIAL TARIFF SF6...SPUR FILE SF7...CONTRABAND SF8...CARRIER EXCEPTION SF9...MULTIPLE AMOUNT	Probable Cause: Trying to accomplish some type of action upon a record which has been flagged with a delete status. Action: If the correct record has been keyed in, an R transaction will reestablish the record.
INVALID ACTION CODE	
SF1...SPLC/RATE BASE SF2...RATE BASE SF3...BEYOND RATES SF4...TARIFF TENDER SF5...SPECIAL TARIFF SF6...SPUR FILE SF7...CONTRABAND SF8...CARRIER EXCEPTION SF9...MULTIPLE AMOUNT	Probable Cause: An Action Code of other than A, C, D, R or S has been entered. Action: Reenter with correct action code.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT ON FILE SF1...SPLC/RATE BASE SF2...RATE BASE SF3...BEYOND RATES SF4...TARIFF TENDER SF5...SPECIAL TARIFF SF6...SPUR FILE SF7...CONTRABAND SF8...CARRIER EXCEPTION SF9...MULTIPLE AMOUNT	Probable Cause: The data entered does not match any record on the file requested. Action: Reenter data.
RECORD ALREADY ON FILE SF1...SPLC/RATE BASE SF2...RATE BASE SF3...BEYOND RATES SF4...TARIFF TENDER SF5...SPECIAL TARIFF SF6...SPUR FILE SF7...CONTRABAND SF8...CARRRIER EXCEPTION SF9...MULTIPLE AMOUNT	Probable Cause: The record that was keyed in with an A Action Code has already been established. Action: Changes may be made to the record or reenter data.
UWFK60 BAD RETURN FROM UWFXXX XXXXXXXX SF1...SPLC/RATE BASE SF2...RATE BASE SF3...BEYOND RATES SF4...TARIFF TENDER SF5...SPECIAL TARIFF SF6...SPUR FILE SF7...CONTRABAND SF8...CARRIER EXCEPTION SF9...MULTIPLE AMOUNT	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, then continue processing.

APPENDIX E-237 P

MOFAST PROCESSING OF TRANSACTIONS TO MOWASP

1. PURPOSE

The MOFAST Systems automatically create B-99 (DIC ZBM) and B-128 (DIC ZEN) data necessary to update the MOWASP System. The procedure explains the actions to be taken to properly clear items rejected by the MOWASP System or items otherwise not properly processed through the MOFAST System.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-99

b. Appendix B-128

c. Appendix B-207

d. Appendix D-168

e. Appendix E-234 P

f. Appendix F-085

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST In-Process File operates independently from the MOWASP System. Therefore, transactions accomplished during the daily operation of the teleprocessing system must be reported to MOWASP on a timely basis. The MOFAST System prepares DICs ZBM and ZEN record formats to achieve this requirement.

b. The DICs ZBM and ZEN records configured by the MOFAST System are passed to the MOWASP System during the file maintenance process which occurs at the end of each day's business. Shipment Unit/Line Item (SU/LI) records in the MOFAST System which contain a Y or Z Status Code will be deleted from the MOFAST In-Process File at this time.

c. Violations of DICs ZBM and ZEN input will appear on the appendix F-85, Violation Reject Listing. Individuals responsible for monitoring and processing transactions related to the F-85 report must initiate the proper MOWSAP entry, per appendix B-207. Use of input to clear the MOWASP In-Process File is made to ensure that the record is no longer in the teleprocessing system.

d. Records still in the teleprocessing system must be processed using the established MOFAST procedure to correct the data base, offer the shipment to transportation, and confirm the shipment. Properly updated records will process to the MOWASP System during the daily file maintenance routine.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART A
GBL COVER SHEET INQUIRY AND UPDATE

1. PURPOSE

This process provides final edit and correction of the MOFAST Government Bill of Lading (GBL) cover sheet. It provides the capability of reviewing the GBL cover sheet and making corrections to selected fields before final printing.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-188

b. Appendix D-150

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This program operates in an on-line environment and can perform two functions:

(1) Make an inquiry of the GBL cover sheet file.

(2) Update certain fields in the GBL cover sheet records.

b. CRT Initialization:

(1) Key in the call characters for GBL cover sheet final edit; enter $$UWFL10.

(2) Press the ENTER key. (This is a one-time entry.) Following is the return display:

UWFL10-AA-10 GBL COVER SHEET INQ / UPDT I=INQUIRY ENTER GBL AND PART-NO. U=UPDATE ENTER (U) ON FIRST LINE PRESS ENTER KEY TO DISPLAY NEXT PART ENTER REQUEST

The CRT will remain dedicated to GBL cover sheet input until another $$ prefix is entered.

c. The following steps will be taken to inquire or make updates to the GBL cover sheet file.

(1) Inquiry.

(a) Key in the following: I, GBL number, and part number separated by commas as shown in the following example:

I,M3935387,1

Where:

M3935387 = GBL Number 1 = GBL part number to be displayed

NOTE: The GBL cover sheet display will be in two parts. An inquiry of any one of the displays can be made by entering the part number desired.

(b) Press ENTER key.

If the part number entered is 1 and the entry is successful, the first part will display as shown in figure 1 below:

NOTE 1: The GBL cover sheet record requires two parts or CRT images to display one complete cover sheet record. Blank fields will be filled with asterisks (*). Numeric fields will be displayed with zeros or numeric data.

NOTE 2: To display the second part, press the ENTER key. The format shown in figure 2 below, will appear.

NOTE 3: The second display can be displayed directly by entering part number 2 in the inquiry request.

(2) Update.

The first display can be updated by entering a U in the top left hand corner of the display. Then change the display by entering the desired changes, and overlaying the old data. Those data fields which cannot be changed are as follows:

(a) First Display:

GBL Number
Manual Rate Flag
Manual Cost
Tariff Flag
Special Tariff
Mode
GRT Indicator
Batch Processing Indicator
Pool Weight
GBL Weight
Pieces
Cube
Pallet Weight
Skid Weight
Air Certification Code

Rmrks
Priority
RIN - Statement

(b) Second Display - None of the data elements shown on the second display can be updated.

1. When all desired changes have been made to a display, press the ENTER key. If the entry was successful, the following will display:

```
      GBL-NO      PART-NO
    M3935387        X
UPDATE COMPLETED SUCCESSFULLY
ENTER REQUEST
```

The CRT is then ready for another inquiry.

2. When all parts have been displayed, the following message will display:

LAST PART OF GBL AAAAAAAA DISPLAYED ENTER REQUEST

The CRT is then ready for another inquiry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
GBL-NO NOT FOUND ON COVERSHEET FILE ENTER REQUEST	Probable Cause: The GBL number cannot be found on the GBL cover sheet file. Action: Ensure the GBL number input was correct. If not, enter the correct number. If the number was correct, the GBL has probably been printed. Go on to next inquiry/update.
INVALID REQUEST = XXXXXXXXXXXX ENTER REQUEST	Probable Cause: The inquiry format is in error. Action: Review and reenter data in correct format.
INVALID DATA UPDATED, UPDATE CANCELLED ENTER REQUEST	Probable Cause: Alpha data was entered in an update of a numeric field or an attempt was made to update restricted data, reference paragraph 4c(2) above. Action: Review, correct, and reenter original inquiry and update actions.

ERROR MESSAGE	CAUSE/ACTION
GBL-NO OR PART-NO FORMAT ERROR ENTER REQUEST	Probable Cause: GBL number and/or part number have been changed and are not the same as displayed. Action: Review and reenter original inquiry and update actions.
BAD RETURN ACCESS METHOD X ENTER REQUEST	Probable Cause: This message is caused by reasons other than operator input. Action: Review and reenter original request. If the message persists, notify responsible supervisor.
CHECK DIGITS NOT EQUAL, ENTER REQUEST RE-ENTER	Probable Cause: GBL number has been altered through update. Action: Review and reenter original request.

Figure 1

```
GBL-NO C000000019        G B L   C O V E R     S H E E T          DISPLAY - 1
T-S MAN MAN-COST T SPEC-TARIF M  DLC  GRT B   CAR        CARRIER-NAME
 *   *  00000.00 * ********** * ****** *  *  **** ******************************
POOL-WT GBL-WGT PIECE  CUBE   DUN-W PT-WT SD-WT BL-DT DDD PRI EX  RTE/RLSE-NO
0000000 0000000 00000 00000.0 00000 00000 00000 00000 00000 * * ***************
W-BILL AIR-BILL S REAS T FULL MODE PRO TRP  BULK-DIST  CLASSF GEO   DEST SPI AC
000000 00000000 * **** *  *    **   ** *** 00000000000 000000 *** ******  *  *
TRAILER-NO SEAL-NO
********** ******* CLS LNG/CUBE      MARK      DATE          STATEMENTS
********** ******* TLS ORD FURN  ORDER  FURN   FURN  RMRK CARR RIN RIN RIN RIN
********** *******  0  000  000  00000 00000  00000   *    *** *** *** *** ***
DESTINATION                                  BILL-CHARGES-TO
**********************************           **********************************
**********************************           **********************************
CONSIGNEE                              GBLOC **********************************
********************************** ****     MARKS
**********************************           **********************************
**********************************           **********************************
**********************************           STOP-AT
VIA OR ROUTING DATA                          ********************
****************************************     ********************
                                             ********************
```

Figure 2

```
     GBL-NO  K00003250          G B L   C O V E R   S H E E T       DISPLAY - 2
TAR-TENDR FAK-N-WT CLSS-N-WT CLASS-COST ADJ-FAK-WT CUM-B-WT CUM-F-WT AVG-LTL
********* 0000000   0000000   00000.00   0000000   0000001  000000.0 0000.0
CODE BASE-WGT FACT-WGT HZRD TYP-RATE CON-BAN ALTER NEW-GBL  OLD-GBL  CLS-IND
 *   0000025  000000.0  *      *       **      *   *0000000 *0000000    *
DLC-IND TK4-DEST HZRD-CHGD ZONE/GROUP-CDE EXTRA-CHRG-IND
   *     *           *           AAA             *
                                 NO UPDATING PERMITTED TO FIELDS ON DISPLAY - 2
```

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART B
MOFAST GENERAL UTILITY

1. PURPOSE

This process will be used for correcting cases such as power failure, abnormal program end, and errors in entering data, by regeneration of shipping labels or route slips.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-215, Part E

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process is used as a general utility for the MOFAST System.

b. CRT Initialization.

(1) Key in $$UWFQ35.

(2) Press the ENTER key.

(3) Response:

UWFQ35-XX MOFAST UTILITY ENTER TYPE REQUEST AND REQUIRED DATA

c. General Utility Input.

(1) Operator will key in data following the above message utilizing one of the following formats:

(a) Regenerate shipment labels, DD Form 1387-1, enter:

```
        B
C,9999999 - Duplicate of original entry.
F,9999999 - Shipment Label with WPOE/WPOD Addresses.
M,9999999 - Shipment Label with APOE/APOD Addresses.
```

(b) Regenerate route slip, enter:

```
        B    D
D,9999999,XX
```

(c) Generate shipment labels (stencils) in the area control branches, enter:

```
E   B
9,9999999
```

(d) Zero a sort line conveyor length on the sorter file, enter:

```
    A
B,99
```

(e) Delete complete data for a sort line, from the sorter file, enter:

```
    A
E,99
```

(f) Block a sort line (sets occupied flag) on the sorter file, enter:

```
    A
K,99
```

(g) Remove the occupied flag for a sort line from the sorter file, enter:

```
    A
A,99
```

(h) Update Shipment Unit Find Container Codes for shipments processed on the MOFAST sorter, enter:

```
        B   F  G  H
U,9999999,9,999,X
```

NOTE: SU status must equal C and the container number must be the highest container number recorded in the SU record.

b. The following options and input formats are used primarily for testing sorter application programs:

(1) Update a sort line to status F, enter:

```
    A
G,99
```

(2) Add a shipment to the sorter file, enter:

```
     C      B      A
H,XXXXXX,9999999,99
```

(3) Force a sort line conveyor length to overflow, enter:

```
    A
W,99
```

(4) Clears the three sort line indicators (SU record) to zero, enter:

B
J,9999999

Where:

A = Sort Rack Line Number (1-99 Ogden; 1-71 Memphis; 12-97 Richmond)
B = Shipment Unit Number (7, 11 or 13 positions)
C = Consignee
D = Spur
E = Requesting Area Control Branch Number (1 through 5)
F = Check Digit
G = Container Number H = Final Code (Core)

(5) When the desired input data has been entered, press the ENTER key. If the data was entered successfully the following will display:

UPDATE REQUESTED HAS BEEN COMPLETED

The CRT is then ready for the next entry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
INVALID INPUT RE-ENTER	Probable Cause: Data entered does not meet the prescribed format. Action: Correct the data in error and reenter using the proper format.
CONTAINER DATA HAS NOT BEEN ENTERED	Probable Cause: Action to force a route slip cannot be completed because container information is not included in the Shipment Unit record. Action: Operator must complete initial and exception input, per appendix E-219, parts A and B, or E-221, parts A and B.
BAD RETURN XXXXXX YYYYYYYY Where: XXXXXX = Program Number YYYYYYYY = Error Code	Probable Cause: A system error has occured. Action: The error was caused by other than operator input. Record the error message and notify supervisor.

ERROR MESSAGE	CAUSE/ACTION
INVALID REQUEST TYPE	Probable Cause: The entry contains an invalid Type Request Code. Action: Determine Type Request Code desired and reenter data.
RECORD NOT FOUND	Probable Cause: Action to force route slip or labels cannot be completed because the SU number entered has been closed, from the In-Process File or is nonexistent. The SU may have been single lined and requires input of an 11-position SU number. Action: Ascertain correct SU number from the source document and reenter data.
INVALID CONTROL CENTER TERMINAL	Probable Cause: Input is requesting a label image (stencil) from an unauthorized CRT. Action: Reenter data utilizing an authorized CRT terminal.
INVALID SU STATUS	Probable Cause: Action to enter a sorter SU Final Container Code cannot be accomplished because the SU status is other than C. Action: Corrective action is dependent upon the current SU status. Inquire the SU record (UWFQ45) to determine the current SU status.
INVALID CTN NUMBER	Probable Cause: Action to enter a sorter SU Final Container Code cannot be accomplished because the container number entered is not the highest container number recorded in the SU record. Action: Inquire SU container data (UWFQ45) to obtain the highest container number and reenter data.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART C
SINGLE LINE SHIPMENT UNIT PROGRAM

1. PURPOSE

To provide a means to single line a Shipment Unit and if needed, reverse the process of creating a single line Shipment Unit.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-215, Part J

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process will "single line" a line item in a multiline Shipment Unit. For this single lined line item a Shipment Unit will be created. If necessary, this process can be also used to reverse the single lined line item and destroy the Shipment Unit created for it.

b. CRT Initialization.

(1) Key in $$UWFQ40.

(2) Press the ENTER key.

(3) This entry will dedicate a CRT for single line action with the following display:

```
UWFQ40-00  SINGLE LINE PROGRAM
SU        CD REV            MESSAGES
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
00000000000 0
```


best copy available

NOTE: The cursor will be prepositioned at the first SU number input field. The cursor will also be automatically prepositioned at the start of the next input field when the previous field has been filled. The SKIP keys can be used to manually move the cursor from field to field.

c. Creating and/or reversing single line processing.

(1) To single line a line item enter the 11-digit SU number(s) and check digit(s).

(2) To reverse a single line action enter an R in the reversal field of the respective SU number.

NOTE: Removal or deletion of erroneous data from the screen format must be accomplished using the SPACE BAR on the CRT keyboard. Use of DELETE or ERASE keys will create an error condition which will result in reentry of all data.

d. When data has been entered successfully the initial display will reappear.

NOTE: Reversal actions, subparagraph c(2) above, that were single lined on the previous day will receive the following message:

WAIT 1 DAY TO PROCESS CORRECTED DATA.

5. ERROR MESSAGES/ACTIONS

Error messages will be displayed to the right of the invalid entry. When multiple SUs are single lined, the program will accept valid entries and redisplay invalid entries with an appropriate error message.

ERROR MESSAGE	CAUSE/ACTION
INVALID CHECK DIGIT	Probable Cause: Self-explanatory. Action: Verify check digit with source document and reenter.
SU LINE NOT FOUND	Probable Cause: Requested line item not found. Action: Reenter new data.
LINE ITEM ALREADY SINGLE LINED	Probable Cause: Requested line item has previously been single lined. Action: Reenter new data.
ONE LINE SU - CANNOT SINGLE LINE	Probable Cause: Requested line item belongs to a single line shipment unit. Action: Reenter new data.

ERROR MESSAGE	CAUSE/ACTION
SU STATUS INVALID FOR THIS CHG	Probable Cause: Shipment Unit status is not equal to A, B, C, D, E, G, or H. Action: CRT operator must process a valid Type Code CC field position entry through program $$UWFH25 to return the Shipment Unit status to A. The operator may then use program $$UWFQ40 to single line the Shipment Unit line item. After the single line action is performed the restructured Shipment Unit must be processed through $$UWFF01 and $$UWFF25 in order to reestablish container and line item audit trails.
LINE ITEM NOT SINGLE LINED	Probable Cause: Requested line item to reverse has not been single lined. Action: Reenter new data.
NO ACTION TAKEN, LI IS PARTIALED	Probable Cause: Requested line item to reverse has been partialed. Action: This type action cannot be reversed. Reenter new data.
ORIGINAL SU NOT FOUND	Probable Cause: Original Shipment Unit for the single lined line item has been completed and dropped from data base. Action: Reversal action cannot take place. Reenter new data.
ORIGINAL SU STATUS INVALID	Probable Cause: Original Shipment Unit status is not equal to A. Action: CRT operator must process a valid type CC entry through program $$UWFH25 to return Shipment Unit status to A.
SINGLE-LINED SU STATUS INVALID	Probable Cause: Shipment Unit status for single lined line item is not equal to A. Action: CRT operator must process a valid type field position entry through program $$UWFH25 to return Shipment Unit status to A.
SINGLE LINED SU NOT FOUND	Probable Cause: Shipment Unit for the single line item not found. Action: Reenter new data.

ERROR MESSAGE	CAUSE/ACTION
UWFQ40 BAD-RETURN FROM UWFQ40 YYYYYYYY	Probable Cause: Error caused by other than operator input. Action: Record error and notify supervisor.
INVALID REV CODE-MUST BE R	Probable Cause: Self-explanatory. Action: Verify input and reenter.
REQUEST LI CANNOT BE REVERSED	Probable Cause: Only one line item remains in the original SU. This line item has been partialed. Action: The singled line item cannot be reversed until the partialed line item is reconstructed using the procedures explained in appendix E-169.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART D
SHIPMENT UNIT AND LINE ITEM FILE INQUIRY

1. PURPOSE

Provide the capability to inquire or update the MOFAST Shipping Unit (SU) or Line Item (LI) Files.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-215, Part K

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process will perform any of the following tasks:

(1) Display a SU record.

(2) Update a SU record.

(3) Display a LI record.

(4) Update a LI record.

(5) Display the line numbers of LIs single lined in a SU.

(6) Display the containers within a SU and their weight and cube.

(7) Display the line numbers of LIs to be single lined in a SU.

(8) Display the line numbers of LIs that have container counts greater than 1 in a SU.

(9) Display the line numbers and cancellation information for LIs within an SU that have pending cancellations.

b. CRT Initialization.

(1) Key in $$UWFQ45.

(2) Depress ENTER key. This entry will dedicate the CRT to SU/LI inquiries and display the following message:

```
UWFQ45-00 INQUIRY THE SU OR LI FILE
     FILE
        S = INQUIRY SU-FILE
        L = INQUIRY LI-FILE OPTION
        A = CONTAINERS INFORMATION
        B = LINES WITH CONTAINER DATA
        C = LINES THAT ARE SINGLE-LINED
        D = LINES WITHOUT CONTAINER DATA
        U = UPDATE NMFC OR LTL OR GEO OR WATER-COMM OR POE OR W-POD OR DEN
        E = CANCELLATION INFORMATION
  ENTER-FILE      ENTER-KEY 0000000000000   ENTRY-OPTION
```

(3) To access file data for inquiry or update actions, input will be required in the fields located on the last line of the above display as follows:

(a) ENTER-FILE - Enter the file desired (S = SU File, L = Line Item File, 1 = SEAVAN SU, 2 = SEAVAN Line Item).

(b) ENTER-KEY 0000000000000 - Overlay the zeros with the SU number (7, 11 or 13 digits).

(c) ENTRY-OPTION - Enter the option desired (A, B, C, D, U, E or blank).

NOTE: The cursor will automatically be prepositioned at the beginning of the next input field when the entry in the previous field fills the entire field. To manually position the cursor from field to field, depress one of the SKIP keys.

c. Shipment Unit Inquiry.

(1) To access an SU File record, the following entry is required:

S or 1 in the ENTER-FILE field.
SU Number (7, 11 or 13 positions) in the ENTRY-KEY field.

Depress ENTER Key.

(2) Successful entry of the data will result in the display of the applicable SU record. See figure 1, for example.

(3) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

(4) The following are definitions of abbreviations used in the SU display.

ABBREVIATIONS	DEFINITIONS
SU NUMBER	Shipment Unit number (7, 11 or 13 positions) and check digit.

ABBREVIATIONS	DEFINITIONS
STATS	Status Code.
TOT-LNS	Total Line Items comprising the Shipment Unit.
MODE	Mode Code.
DEST	Destination.
CONSGN	Consignee Activity Address Code.
CARR	Carrier Code.
GBL-NUMBER	GBL Number.
COST	Transportation charges applicable to this Shipment Unit.
ID	GBL Identification Code.
SEQ	GBL Line Sequence Number
MASTER-SU	Master Shipment Unit Number (Consolidated Pack).
TCN	Transportation Control Number.
S	Document Number Suffix Code.
P	TCN Partial Indicator.
DATES-OFFRD	Julian Date Offered
SHIP	Julian Date Shipped.
CLEAR	Parcel Post Automatic Clear Date.
OFF-E	Offer Entry Date.
DRD	Document Release Date.
RDD	Required Delivery Date
WEIGHT-PLLT	Pallet Weight.
SKID	Skid Weight.
ACC-WGT	Accumulated Weight.
ACC-CBE	Accumulated Cube.
CONTAINERS-CONTRL	Container Control Number (Consolidated Pack).
TOTAL	Running Total of Containers Offered.
FINAL	Container Offered with Final Code.
MAX	Highest Container Number Offered.
OVSZ	Oversize Container Indicator.
SRT-CONV	Sorter Conveyors.
1, 2, or 3	Sorter Line Numbers.
DM	DEPMED Flag.
LM	LOGMARS Flag.
OVFL	Overflow of Sorter Line Numbers.
	NOTE: When Oversize Dimension Indicator is present, fields 1, 2 and 3 above will display the oversize dimensions in inches.
COMM-AIR	Air Commodity Code.
WATER	Water Commodity Code.
CO	Cancellation Override Indicator.
C	Cancellation Pending.
O	Cancellation Overridden.
BLANK	Cancellation Accomplished or No Cancellation Pending.
FLG OR IND-PROS	Processing Code.
APPN	Appropriation Indicator Code.
PP	Parcel Post Code.
POE	Port of Embarkation.
BP	Break Bulk Flag (Address File).

ABBREVIATIONS	DEFINITIONS
REL	Release Indicator.
PPZ	Parcel Post Zone Code.
*CCL	Carriage Control Line.
ACT	Active Destination Flag.
CNR	Container Consolidated Shipment Flag.
CS	Combined Shipment Unit Flag.
TAC	Transportation Account Code.
FLG OR=IND-PRT	Priority.
TCMD	Transportation Control Movement Document Status.
CHG	TCMD Change Indicator.
LD	Load Indicator.
HD	Hold Code.
*ACC	Access Flag.
CRT	CRT used for Offer Process.
*TRACE	Trace Indicator.
T-T	Transit Time Code.
*RPT	Report Flag.
*RM-LN	Remaining Line.

*Programmers use.

d. Line Item Inquiry.

(1) To access an LI File record, the following entry is required:

L or 2 in the ENTER-FILE field.
SU/LI Number (11 or 13 positions) in the ENTER-KEY field.

(2) Successful entry of the data will result in the display of the applicable LI record.

(3) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

(4) The following are definitions of abbreviations used in the LI display:

ABBREVIATIONS	DEFINITIONS
LI-NUMBER	Shipment Unit/Line Item Number (11 or 13 positions) and Check Digit.
STAT	MOWASP LI Status.
SLI	Single Line Indicator.
NMFC	National Motor Freight Classification.
SF	National Motor Freight Classification Suffix.
GEO	Geographical Area Code.
MGMT	Management Code.
DEN	Density.

ABBREVIATIONS	DEFINITIONS
QUANTITIES	MOWASP Quantity Fields.
OPEN	Quantity not yet shipped or denied.
SHIP	Quantity shipped.
CANCEL	Quantity canceled.
ORDER	Quantity ordered.
OFFRD	Quantity offered.
DENED	Quantity denied.
PENDING	Quantity pending.
MOF-QTY	MOFAST Quantities.
OPEN	Quantity Open.
SHIP	Quantity Shipped.
EXCEPT	Quantity which will be denied or canceled. (When exception quantity is present, the last position of the quantity Action Code will also be identified.)
CONTAINER-LO	Low Container Number.
HI	High Container Number.
COUNT	Number of containers for this line item.
RATE-LTL	Less than Truckload Rates.
PACK LOC	Pack Location.
DATES-RCVD	Date MRO was received.
DENIED	Date of denial action.
CANCL	Date of cancellation action.
INV	Inventory Cutoff Date.
PDT	Planned Date to Transportation.
MDT	Mandatory Date to Transportation.
LOC-EST	Locator Estimates.
WGT	Weight.
CUBE	Cube.
MRO	80 positions MRO Image.
FLG OR IND	
WHSE-LOC	Warehouse Location.
C	Area Control Branch.
P	Partial Indicator.
W-POD	Water Port of Debarkation.
SER	Service Code.
AIR	Air Dimension Code.
DC	DICOMSS Flag.
BIN	Bin Bulk Indicator.
INV	Inventory Flag.
DLY	Delay Reason Code.
PHYS	Physical Security Code.
REQ	Special Requirements Code.
GRP	Warehouse Location Code.
FRC	Functional Routing Code.
MODE	Mode Code.
*ACC	Access Code.
F69	Cancellation Flag.
LOC	Lot Date Code (JAN Class S).
CAGE	Commercial and Government Entity (JAN Class S).

e. Shipment Unit Update.

The Water Commodity Code (COMM-WATER) and the Port of Embarkation (POE) can be updated via this program.

(1) To update one or more of the data elements identified above enter the following:

S or 1 in the ENTER-FILE field.
SU Number (7, 11 or 13 positions) in the ENTRY-KEY field.
U in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 8.

(3) Perform updates by overlaying the desired data. Depress ENTER key. If the entry was successful, the updated Shipment Unit record (same format as figure 1) will appear.

NOTE: The cursor will automatically be prepositioned at the beginning of each updatable field when an entry was made to the preceding field. To manually position the cursor from field to field, depress one of the SKIP keys.

(4) If the entry is unsuccessful, one of the error messages listed in paragraph 5 of this procedure will appear.

f. Line Item Update.

The National Motor Freight Classification (NMFC), the NMFC Suffix (SF), the Geographical Area Code (GEO), the Less Than Truckload Rate (LTL), the Water Port of Debarkation (W-POD) and the Density (DEN) can be updated via this program.

(1) To update one or more of the data elements identified above enter the following:

L or 2 in the ENTER-FILE field.
SU/LI Number (11 or 13 positions) in the ENTRY-KEY field.
U in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 3.

(3) Perform updates by overlaying the desired data. Depress ENTER key. If the entry was successful, the updated Line Item record (same format as figure 2) will appear.

NOTE: The cursor will automatically be prepositioned at the beginning of each updatable field when an entry was made to the preceding field. To manually position the cursor from field to field, depress one of the SKIP keys.

(4) If the entry is unsuccessful, one of the error messages listed in paragraph 5 of this procedure will appear.

g. SU Container Information.

(1) To display the containers within an SU enter:

"S" in the ENTER-FILE field.
"SU Number" (7, 11 or 13 positions) in the ENTRY-KEY field.
"A" in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 4.

(3) The following are definitions of the data displayed in the container inquiry.

0001 thru 0010	- Container Numbers
CT	- Container Type
00012	- Container Weight
00034	- Container Cube (decimal between fourth and fifth positions.)
00000	- Piece Count (Data present when container type is SK or PT.)

(4) If entry is unsuccessful, one of the error messages listed in paragraph 5 of this procedure will appear.

h. Single-Lined Line Items:

(1) To display line numbers of line items that have been single lined from the basic SU, enter the following:

"S" in the ENTER-FILE field.
"SU Number" (7 positions) in the ENTRY-KEY field.
"C" in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 5 below.

(3) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

i. Line Items with Container Data.

(1) To display the line numbers of line items within a SU that have been accounted for (container data present in the LI record) enter the following:

"S" in the ENTER-FILE field.
"SU Number" (7, 11 or 13 positions) in the ENTRY-KEY field.
"B" in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 6 below.

(3) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

j. Line Items without Container Data.

(1) To display line numbers of line items within an SU that have not been accounted for (no container data present in the LI record) enter the following:

"S" in the ENTER-FILE field.
"SU Number" (7, 11 or 13 positions) in the ENTRY-KEY field.
"D" in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 7 below.

(3) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

k. Line Items with Cancellation Data.

(1) To display line numbers and cancellation information for line items within a SU that have pending cancellations enter the following:

"S" in the ENTER-FILE field.
"SU Number (7, 11 or 13 positions)" in the ENTRY-KEY field.
"E" in the ENTRY-OPTION field.

(2) Successful entry of the data will result in the display identified in figure 9.

(3) The following are definitions of the data in the cancellation inquiry.

LINE	- Line Item Number
P-CAN	- Quantity Pending Cancellation
Q-CAN	- Quantity Previously Canceled
M-EXP	- MOFAST Exception Quantity (Quantity previously canceled during current day
EXT-DOL-COST	- Extended Dollar Cost (Value of P-CAN minus M-EXP)

(4) If the entry is unsuccessful, one of the error messages in paragraph 5 of this procedure will appear.

5. ERROR MESSAGES/ACTION

When an error is encountered the input that generated the error condition and the error message will be displayed as follows:

```
UWFQ45-00 INQUIRY THE SU OR LI FILE
FILE
        S = INQUIRY SU-FILE
        L = INQUIRY LI-FILE OPTION
        A = CONTAINERS INFORMATION
        B = LINES WITH CONTAINER DATA
        C = LINES THAT ARE SINGLE LINED
        D = LINES WITHOUT CONTAINER DATA
        U = UPDATE NMFC OR LTL OR GEO, WATER COMMODITY, POE, OR W-POD OR DEN
        E = CANCELLATION INFORMATION
ENTER-FILE LENTRY-KEY 33942380000000      ENTER-OPTION U
NO RECORD FOUND
```

Corrections are made by overlaying the previous entry with corrected data. Depress ENTER key.

ERROR MESSAGE	CAUSE/ACTION
NO RECORD FOUND	Probable Cause: The SU/LI record has been closed from the file or is nonexistent. The type file entered does not coincide with the SU/LI number entered. An S or 1 type file requires a 7-position SU number (exception: An 11- or 13-position SU/LI has been single lined or partialed. An L or 2 type file requires input of an 11- or 13-position SU/LI number. Action: Verify the SU/LI number and type file desired and reenter data.
INVALID FILE	Probable Cause: The type file entered is other than S, L, 1 or 2. Action: Reenter correct type file.
INVALID OPTION	Probable Cause: The type option entered is other than A, B, C, D, E or U. Action: Reenter data utilizing proper Option Code.
KEY NOT NUMERIC	Probable Cause: The SU/LI number entered contains nonnumeric data. Action: Reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
UWFQ45 BAD RETURN FROM XXXXXXXX	Probable Cause: A system error has been encountered. Action: Record message, notify supervisor, and then continue processing.

Figure 1

```
UWFQ45-00  SU-NUMBER   STAT TOT-LNS MODE DEST  CONSGN CARR -----FLG OR IND-----
        1700169000000-8  A   00001    B N61756 N63126      PROS APPN PP POE BP
----------GBL----------  ----------------MASTER-------------   SA

                          ______________
 NUMBER    COST ID  SEQ         SU            TCN       S P REL PPZ CCL ACT CNR
         0000000   00000  0000000000000 R095894140086NE A A      5
-------------DATES------------- ----------WEIGHTS---------- PK TAC PRT TCMD CHG
OFFRD  SHIP CLEAR OFF-E DRD RDD  PLLT  SKID ACC-WGT ACC-CBE   S1KK  3
00000 00000 00000 00000 170 000 00000 00000 0000000 0000000 LD HD ACC CRT TRACE
---------CONTAINERS-------- --SRT-CONV- D L OV ---COMM--        M             1
CNTRL TOTAL FINAL  MAX OVSZ  1   2   3  M M FL AIR WATER CO T-T RPT RM-L ELG---
     00000 00000 00000      000 000 000 D       BZ 700Z9     6      0001
ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION
```

Figure 2

```
UWFQ45     LI-NUMBER  STAT SLI NMFC  SF GEO MGT DEN  ----MRO--- ---FLG OR IND---
        0022718000100-8 0     063025  0 KNY           1234567890  WHSE-LOC     CP
---------------------QUANTITYS---------------------  A51SUE0596  A12345678901 X1
 OPEN   SHIP   CANCEL  ORDER  OFFRD  DENED  PENDING  1009260237 W-POD SER AIR DC
00001  00000  00000    00001  00000  00000   00000  63EA00001P  ONY   E   A
------MOF-QTY------  ----CONTAINER----   RATE  PACK  EGY2Z52989 BIN INV DLY PHYS
 OPEN  SHIP  EXCEPT    LO    HI  COUNT    LTL   LOC  110 DA7SAL  C            U
00001 00000 00000    00000 00003 00004   01000  MMM  L48F9NGK11 REQ GRP FRC MODE
---------------DATES--------------- ----LOC EST----  3     S9EA  Y   X
 RCVD DENID CANCL  INV   PDT   MDT    WGT     CBE    A  0000023 ACC    F69    RQ
85364 00000 00000 84135 86006 86010 0000000 0000000
MASS-CANC   CHUTE    NOMEN    MODE-DESC  PAK-STATUS  LDC   CAGE
             000                           P         8802A 05397
ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION                      ---
```

Figure 3

```
UWFQ45     LI-NUMBER  STAT SLI NMFC  SF GEO MGT DEN ----MRO--- ---FLG OR IND---
         0022718000100  0     063025  0 KNY      1234567890     WHSE-LOC     CP
---------------------QUANTITYS--------------------- A51SUE0596  A12345678901 X1
 OPEN   SHIP   CANCEL  ORDER  OFFRD  DENED  PENDING 1009260237 W-POD SER AIR DC
00001  00000  00000    00001  00000  00000   00000  63EA00001P  ONY   E   A
------MOF-QTY------  ----CONTAINER----   RATE  PACK EGY2Z52989 BIN INV DLY PHYS
 OPEN  SHIP  EXCEPT    LO    HI  COUNT    LTL   LOC 110 DA7SAL  C            U
00001 00000 00000    00000 00002 00003 01000    MMM L48F9NGK11 REQ GRP FRC MODE
---------------DATES--------------- ----LOC EST---- 3 S9EA  Y   X
 RCVD DENID CANCL  INV   PDT   MDT    WGT   CBE   A  0000023 ACC    F69    RQ
85364 00000 00000 84135 86006 86010 0000000 0000000
MASS-CANC   CHUTE    NOMEN    MODE-DESC  PAK-STATUS
             000                              P
HIT ENTER
```

Figure 4

```
 UWFQ45-00CONTAINER INFORMATION             SU=3110008000000
0001 CT 00012 00034 00000  0002 CT 00012 00034 00000  0003 CT 00012 00034 00000
0004 CT 00012 00034 00000  0005 CT 00012 00034 00000  0006 CT 00012 00034 00000
0007 CT 00012 00034 00000  0008 CT 00012 00034 00000  0009 CT 00012 00034 00000
0010 CT 00012 00034 00000


ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION
```

Figure 5

```
UWFQ45-00LINES THAT ARE SINGLE-LINED   SU=2813285000000
0003 0004 0005 0006 0007 0008 0009 0011 0012 0014 0015 0016 0017 0018 0019 0020
0021 0022 0023 0024 0025 0026 0027 0028 0029 0030 0031 0032 0033 0034 0035 0036
0037 0038 0039 0040 0041 0042 0043 0044 0045 0046 0047 0048 0049 0050 0051 0052


ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION
```

Figure 6

```
UWFQ45-00LINES WITH CONTAINER DATA          SU=2803100000000
0001  0002  0003  0006  0007  0008  0009


ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION
```

Figure 7

```
UWFQ45-00LINES WITHOUT CONTAINER DATA  SU=2881694000000
0001 0002 0003 0004 0005 0006 0007 0008 0009 0010 0022 0012 0013 0014 0015 0016
0017 0018 0019 0020 0021 0022 0023 0024 0025 0026 0027 0028 0029 0030 0031 0032
0033 0034 0035 0036 0037 0038 0039 0040 0041 0042 0043 0044 0045 0046 0047 0048
0049 0050 0051 0052 0053 0054 0055 0056 0057 0058 0059 0060 0061


ENTER-FILE    ENTRY-KEY 0000000000000  ENTER-OPTION
```

FIGURE 8

```
UWF045-00  SU-NUMBER   STAT TOT-LNS MODE DEST  CONSGN CARR -----FLG OR IND-----
         0744527000000   A   00041    B 874448 FB3067 PIEC PROS APPN PP POE BP
----------GBL-----------  --------------MASTER------------- SA
 NUMBER    COST ID  SEQ          SU                TCN        S P REL PPZ CCL ACT CN
         0000000   00000  000000000000000 FB3067206901 73X X A       4
-------------DATES------------- ----------WEIGHTS---------- PK TAC PRT TCMD CHG
OFFRD  SHIP CLEAR OFF-E DRD RDD  PLLT  SKID ACC-WGT ACC-CBE   S1KK  3
83271 00000 00000 83271 074 174 00000 00000 0000000 0000000 LD HD ACC CRT TRACE
---------CONTAINERS-------- -----SRT-CONV---- ---COMM--                  D05   ***
CNTRL TOTAL FINAL  MAX OVSZ  1   2   3   OVFL AIR WATER CO T-T RPT RM-LN ELG---
      00000 00000 00000      000 000 000         BZ 71329     6       0000
HIT ENTER
```

FIGURE 9

UWFQ45-00 CANCELLATION INFORMATION SU 0744527000000

LINE	P-CAN	Q-CAN	M-EXP	EXT-DOL-COST	LINE	P-CAN	Q-CAN	M-EXP	EXT-DOL-COST
0001	00025	00000	00005	38.00	0002	00007	00001	00004	.09
0003	99999	00000	00001	9,997,000.02	0004	00001	00000	00000	145.73
0005	00004	00000	00000	7.80	0006	00006	00000	00000	12.54
0007	00047	00000	00000	10.81	0008	00020	00000	00000	6.80
0009	00001	00000	00000	10.57	0010	00002	00000	00000	3.28
0011	00002	00000	00000	17.42	0012	00001	00000	00000	3.27
0013	00005	00000	00000	2.30	0014	00002	00000	00000	22.10
0015	00014	00000	00000	68.60	0016	00020	00000	00000	120.40
0017	00001	00000	00000	378.85	0018	00002	00000	00000	22.28

ENTER-FILE ENTRY-KEY 0000000000000 ENTER-OPTION

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART E
SHORT GBL CARRIER CODE UPDATE

1. PURPOSE

To enable the operator to include the Carrier Code in the short GBL File, or to change the Carrier Code already established in the short GBL File. This program is used to establish correct carrier information for the billing process (appendix E-238 P, part K).

2. APPENDICES AND REFERENCES USED IN THIS PROCEDURE

a. Appendix B-214

b. Appendix D-152

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process allows Carrier Code updates to the short GBL File. It will be necessary to update the Carrier Code when:

(1) Carrier Code in short GBL file is missing.

(2) When Carrier Code in short GBL File does not correspond to Carrier Code required for shipment.

b. CRT Initialization.

(1) Key in $$UWFQ50.

(2) Press ENTER key.

(3) Response:

SHORT GBL CARRIER CODE UPDATE UWFQ50-XX ENTER GBL NUMBER AND CARRIER CODE

c. Entry Format.

(1) The operator will key in the GBL number and Carrier Code, separated by a comma, beginning in the first position right of the character as follows:

AAAAAAAA,BBBB

Where:

A = GBL Number
B = Carrier Code

(2) Press the ENTER key. If the entry is successful, the following message will display:

TRANSACTION COMPLETE ENTER GBL NUMBER AND CARRIER CODE

(3) The Carrier Code has been updated. The CRT is now ready for the next update.

5. ERROR CONDITIONS/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
NO INPUT *** RETRY ENTER GBL NUMBER AND CARRIER CODE	Probable Cause: ENTER key was pressed with no information keyed in. Action: Enter correct data.
GBL HAS BEEN PRINTED, NO ACTION ENTER GBL NUMBER AND CARRIER CODE	Probable Cause: GBL number entered has been printed through program $$UWFM05. Action: CRT Carrier Code update is not possible. Carrier information will have to be manually corrected on printed GBL.
INVALID ENTRY XXX RETRY ENTER GBL NUMBER AND CARRIER CODE	Probable Cause: An error has been made in the entry format. Action: Refer to paragraph 4c for correct entry format and reenter data.
CARRIER CODE INVALID XX RETRY ENTER GBL NUMBER AND CARRIER CODE	Probable Cause: Carrier Code has been keyed incorrectly. Invalid Carrier Code entered. Action: Reenter data with properly keyed Carrier Code. If message persists, an invalid Carrier Code is indicated. Proceed to 2; determine correct Carrier Code and retry entry.

ERROR MESSAGE	CAUSE/ACTION
GBL CANCELLED ** NO ACTION	Probable Cause: GBL number entered has previously been canceled through program $$UWFJ20. Action: Retry data entry. If message persists, inquire GBL Status Code through program $$UWFJ10 (appendix E-238 P, part J). If GBL Status Code indicates GBL canceled, all Shipment Units must be assigned to new GBL number through program $$UWFJ20 procedure (appendix E-225 P). Carrier Code can then be updated through this program.
YYYYYYYY BAD READ UWFN300B	Probable Cause: System error. Action: Caused by other than operator input record error. Notify supervisor.
YYYYYYYY BAD WRITE UWFN300B	Probable Cause: System error. Action: Caused by other than operator input record error. Notify supervisor.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART G
MOFAST CHECK DIGIT PROGRAM

1. PURPOSE

To find the correct check digit for a Shipping Unit (SU) number.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-215, Part G

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General.

This process will display a digit that is used as the check digit for SU number. Both computer resident data and Cathode Ray Tube (CRT) data are used to create this check digit.

b. CRT Initialization.

(1) Key in $$UWFQ60.

(2) Press the ENTER key.

(3) This entry will dedicate a CRT to the check digit program with the following display:

FQ60-00 CHECK-DIGIT INQUIRY ENTER SEVEN A/N CHARACTERS ENTER HERE

NOTE: The CRT will remain dedicated to check digit input until another $$ prefix is entered.

c. Enter the SU number as follows:

(1) XXXXXXX

(2) Press the ENTER key. If the entry is successful the following message will be displayed:

NUMBER ENTERED XXXXXXX CHECK-DIGIT X ENTER HERE

(3) The CRT is then ready for another SU number entry.

5. ERROR MESSAGE/ACTION

ERROR MESSAGE	CAUSE/ACTION
NUMBER ENTERED XXXXXXX INVALID ENTRY	Probable Cause: Self-explanatory. Action: Enter orrect number.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART H
MOFAST CONTAINER INQUIRY

1. PURPOSE

This procedure will allow container inquiries of three types:

a. Type container, weight, and cube data for all containers in a Shipment Unit (SU).

b. Line Items (LIs) by container for each LI in a SU.

c. A specific LI by container(s) with weight and cube data.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-215, Part C

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST Container Inquiry can be initiated by keying $$UWF065 on the CRT and then pressing the ENTER key. This action will dedicate the CRT to Container Inquiry until another $$ is entered.

b. The initial display will appear as:

```
UWFQ65        SORTER REJECT PROC INPUT
ENTER TYPE INPUT REQUEST _
```

c. At this point the CRT operator can request a SR1, SR2, or SR3 inquiry. Their explanations follow:

(1) The SR1 entry will produce a display that lists each container of an SU, it's weight, cube, and type pack. If more than nine containers are part of the SU, additional CRT displays will be required to display all containers. To obtain this inquiry type, enter:

```
SR1,XXXXXXXXXXXXX,Y  or
SR1,XXXXXXXXXXX,Y  or
SR1,XXXXXXX,Y
```

Where:

X = Shipment Unit Number (7, 11, or 13 Position)
Y = Check Digit

(a) The display will appear as follows:

```
SR1,XXXXXXX      ,K,001-002-003
AAA-BB-CCCCC-DDDD.D,002-CT-00006-0000.9
003-CT-00009-0000.6,004-CT-00012-0000.8
005-CT-00010-0000.9,006-CT-00015-0002.2
007-CT-00009-0001.6,008-CT
009-CT-00009-0000.6
MORE CONTAINER DATA AVAILABLE HIT ENTER
 R1R,XXXXXXXXXXXXXXXXXXXXXX
```

Where:

K	=	Status
001-002-003	=	Conveyor Lines where Shipment is Located
AAA	=	Container Number
BB	=	Type Container
CCCC	=	Weight
DDDD.D	=	Cube

(b) The message MORE CONTAINER DATA AVAILABLE appears, press the ENTER key to generate the second part.

```
010-CT-00007-0000.9,011-CT-00008-0001.3
012-CT-00008-0001.3,013-CT-00015-0001.3
014-CT-00009-0000.6,015-CT-00010-0000.9
018-  -00000-0000.0,019-  -00000-0000.0
ENTER TYPE INPUT REQUEST
```

(2) The SR2 entry will produce an inquiry that lists LIs by container. To obtain this inquiry enter:

```
SR2,XXXXXXXXXXXXX,Y  or
SR2,XXXXXXXXXXX,Y  or
SR2,XXXXXXX,Y
```

(a) A sample display appears as follows:

```
SR2,XXXXXXX     ,00001
0001,0002,0004
SSR2,XXXXXXX     ,00002  0003
SR2,XXXXXXX     ,00003 THRU 00005
0004
SR2,XXXXXXX     ,006  0005,0006,0007,0008,0009,0010,0011,0012
SR2,XXXXXXX     ,000006  0013,0014,0015,0016,0017,0018
MORE CONTAINER DATA AVAILABLE, HIT ENTER
R2RXXXXXXXXXXXXXXXXXXXXXX
```

(b) The SR2 Inquiry consists of a header line that contains Type of Inquiry SU number, and container number; and a detail line that reflects the LI numbers that are in the container appearing on the header line.

(c) If the header line has 2 containers separated by the word "THRU", it indicates that the LI numbers in the detail line are in those containers.

(3) The SR3 entry will produce an inquiry that lists the container(s) for a specific LI that must be specified in the request. To obtain this inquiry, enter:

```
SR3,XXXXXXXXXXXXX,Y,ZZZZ  or
SR3,XXXXXXXXXXX,Y,ZZZZ  or
SR3,XXXXXXX,Y,ZZZZ
```

Where:

Z = Line Item Number

(a) The display will appear as follows:

```
SR3,XXXXXXXXXXXXX,K,001-002-003
000 THRU 000,CCCCCCC,DDDDDD.D
ENTER TYPE INPUT REQUEST  _
```

Where:

K	= Status
001-002-003	= Conveyor lines where LI is Located
000 THRU 000	= Containers holding LI
CCCCCCC	= Weight of LI
DDDDDD.D	= Cube of LI

(b) When an ENTER TYPE INPUT REQUEST - message displays the CRT is ready to receive another container inquiry.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
REQUEST FORMATED IMPROPERLY ENTER TYPE INPUT REQUEST	Probable Cause: Invalid data was entered. Action: Reenter the transaction correctly.
SHIPMENT UNIT NUMBER IS INVALID ENTER TYPE INPUT REQUEST	Probable Cause: Invalid data was entered. Action: Reenter the transaction correctly.
LINE ITEM NUMBER IS INVALID ENTER TYPE INPUT REQUEST	Probable Cause: Invalid data was entered. Action: Reenter the transaction correctly.

ERROR MESSAGE	CAUSE/ACTION
CHECK DIGIT IS INVALID ENTER TYPE INPUT REQUEST	Probable Cause: Invalid data was entered. Action: Reenter the transaction correctly.
0101N NOT FOUND ENTER TYPE INPUT REQUEST	Probable Cause: The SU cannot be found on the data base. Action: Verify the SU Number, then reenter the transaction.
0103D ERROR IN PGM UWFG65 ENTER TYPE INPUT REQUEST	Probable Cause: A system error has been encountered. Action: Record the message, notify your supervisor, and then continue processing.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART I
TERMINAL ROUTING AND CARRIER ASSIGNMENT PROCESS

1. PURPOSE

a. Set up terminal internal routing for daily activity.

b. Assign carrier code for specific geographical area.

c. Close out a Government Bill of Lading (GBL) for a specific GBL number or geographical area.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-184

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

This system is a teleprocessing process using the CRT.

a. To initiate the program, key in $$UWFG50 and press the ENTER key. The following response will appear:

UWFG50 GEO, SPUR AND CARRIER INQUIRY/UPDATE

NOTE: IF YOU WANT TO "REVIEW" KEEP PRESSING ENTER

IF YOU WANT TO "UPDATE" PRESS ENTER UNTIL YOU FIND THE DATA YOU WANT TO CHANGE; THEN CHANGE "INQUIRY" IN THE HEADING TO "UPDATE", MODIFY THE DATA AND PRESS ENTER

IF YOU WANT TO STOP A BILL OR BILLS MAKE THE FOLLOWING SELECTION

STOP OPTIONS:

GEO	ENTER DESIRED GEO CODE
GBL	ENTER DESIRED GBL NUMBER

b. To inquire:

(1) Press the ENTER key.

(2) The following screen will appear:

UWFG50 GEO, SPUR AND CARRIER INQUIRY

GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT
ACH	A1	IMLF		ADV	A2	IMLF		ASL	A3	IMLF	1	BLA	S1	MILN	1
BSD	A5	MILN	1	COK	S9	SSTM	1	CSA	S0	PIEC	1	CTR	S9	PIEC	1
QOK	S9	SSTM	1	DSO	S1	GFLS	1	EAZ	S5	SSTM	1	ECN	A5	GFLS	1
EID	A5	CFWY		EMT	A5	BFLY	1	ENV	A5	MILN	1	EOR	A5	NWTP	1
EUT	A5	UUFW	1	EWY	A5	BFLY	1	SEX	S7	SSTM	1	FBR	S7	SSTM	1
FMC	S7	SSTM	1	FFL	S7	SSTM	1	FSA	S7	SSTM	1	EHB	S5	ZZZZ	1
RCC	S1	MTRG	1	TCC	S1	NOAM	1	TBA	S1	RGMW	1	ENM	S5	ICXS	1
WWW	S1	BFLY		DDD	S1	1111	1	EEE	S1	1111		WWW	S1	1111	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	

(3) Multiple screens may be required to review all of the data. If so, press enter. When all of the data has been displayed, the following screen will appear:

UWFG50 GEO, SPUR AND CARRIER INQUIRY/UPDATE

INQUIRY / UPDATE COMPLETE

OPTIONS:
PRESS ENTER FOR "INQUIRY" OR "UPDATE"
GEO ENTER DESIRED GEO CODE
GBL ENTER DESIRED GBL NUMBER

c. To update:

(1) Press the enter key

(2) The following screen will appear:

UWFG50 GEO, SPUR AND CARRIER INQUIRY

GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT	GEO	SPUR	CARR	STAT
ACH	A1	IMLF		ADV	A2	IMLF		ASL	A3	IMLF	1	BLA	S1	MILN	1
BSD	A5	MILN	1	COK	S9	SSTM	1	CSA	S0	PIEC	1	CTR	S9	PIEC	1
QOK	S9	SSTM	1	DSO	S1	GFLS	1	EAZ	S5	SSTM	1	ECN	A5	GFLS	1
EID	A5	BFLY		EMT	A5	BFLY	1	ENV	A5	MILN	1	EOR	A5	NWTP	1
EUT	A5	UUFW	1	EWY	A5	BFLY	1	SEX	S7	SSTM	1	FBR	S7	SSTM	1
FMC	S7	SSTM	1	FFL	S7	SSTM	1	FSA	S7	SSTM	1	EHB	S5	ZZZZ	1
RCC	S1	MTRG	1	TCC	S1	NOAM	1	TBA	S1	RGMW	1	ENM	S5	ICXS	1
WWW	S1	BFLY		DDD	S1	1111	1	EEE	S1	1111		WWW	S1	1111	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	
***	**	****		***	**	****		***	**	****		***	**	****	

(3) Overlay the work "INQUIRY" in the heading to "UPDATE" or "UPD".

(4) Change existing data or add new geographic area codes.

(5) Press ENTER.

(6) When multiple screens are required, repeat steps 4.c.(3) through 4.c.(5). When all the data has been displayed, the following screen will appear:

UWFG50 GEO, SPUR AND CARRIER INQUIRY/UPDATE

INQUIRY / UPDATE COMPLETE

OPTIONS:
PRESS ENTER FOR "INQUIRY" OR "UPDATE"
GEO ENTER DESIRED GEO CODE
GBL ENTER DESIRED GBL NUMBER

NOTE: To change or delete a geographic area code with a one in the status column, a status override code must be entered over the one:

@ = Change status to blank
8 = Bypass status check

d. To stop or close GBL records established for a specific geographical area/areas:

(1) Enter a one position geographic code to stop multiple GBL records for a major geographic area, or a three position geographic code to stop a geographic sub-area as shown below:

```
UWFG50      GEO, SPUR AND CARRIER INQUIRY/UPDATE

INQUIRY / UPDATE COMPLETE


       OPTIONS:
           PRESS ENTER FOR "INQUIRY" OR "UPDATE"
           GEO ASL         ENTER DESIRED GEO CODE
           GBL             ENTER DESIRED GBL NUMBER
```

(2) Upon successful completion, the following display will appear:

```
UWFG50      GEO, SPUR AND CARRIER INQUIRY/UPDATE

GEO "ASL" STOPPED


       OPTIONS:
           PRESS ENTER FOR "INQUIRY" OR "UPDATE"
           GEO             ENTER DESIRED GEO CODE
           GBL             ENTER DESIRED GBL NUMBER
```

e. To close or stop a specific GBL:

(1) Enter the GBL number as shown below:

```
UWFG50      GEO, SPUR AND CARRIER INQUIRY/UPDATE

INQUIRY / UPDATE COMPLETE


       OPTIONS:
           PRESS ENTER FOR "INQUIRY" OR "UPDATE"
           GEO             ENTER DESIRED GEO CODE
           GBL K0000333    ENTER DESIRED GBL NUMBER
```

(2) Upon a successful entry, the following display will appear:

```
UWFG50     GEO, SPUR AND CARRIER INQUIRY/UPDATE

GBL "K0000333" STOPPED


      OPTIONS:
          PRESS ENTER FOR "INQUIRY" OR "UPDATE"
          GEO              ENTER DESIRED GEO CODE
          GBL              ENTER DESIRED GBL NUMBER
```

ERROR MESSAGE	CAUSE/ACTION
INVALID SPUR, CARRIER, OR STATUS	Probable Cause: The spur is not a valid spur on the spur file (UWFK60), or the carrier code is not valid on the carrier file (UWFQ25). Action: The cursor will be positioned on the field in error. Verify data and reenter.
GEO AREA ALREADY ASSIGNED	Probable Cause: An update was attempted to a spur or carrier code and a one (1) status code was present. Action: Reenter the data and use an override option (@ or $) in the status column.
EXCEEDED PROGRAM SPUR TABLE	Probable Cause: The program will only handle 44 spurs and an attempt was made to input more. Action: Notify the supervisor.
GEO AREA NOT MATCHED	Probable Cause: There is not an open GBL on the GBL Register with the GEO area entered. Action: No action required.
GBL NOT NUMBERIC	Probable Cause: The last seven numbers of the GBL must be numeric. Action: Verify the GBL number and reenter.

ERROR MESSAGE	CAUSE/ACTION
GBL NUMBER NOT FOUND	Probable Cause: There is not GBL on the GBL Register with that number. Action: Verify the GBL number and reenter.
GBL STATUS NOT EQUAL SPACE	Probable Cause: The status on the GBL Register is not equal to a space indicating action has already been taken against the GBL number entered. Action: Inquire the register to determine the status of the GBL.
UWFG50 BAD RETURN **1420N*	Probable Cause: A program error was encountered. Action: Notify the supervisor. Give the complete error message to be relayed to the programer.

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART J
MOFAST SHORT GBL INQUIRY

1. PURPOSE

This procedure is used primarily to reconcile and verify Shipment Units assigned to a particular GBL during the preliminary GBL content edit routines. It describes the information necessary to display the MOFAST Short GBL File and resultant information.

2. APPENDIX AND REFERENCE USED IN THIS PROCEDURE

Appendix B-213

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. The MOFAST Short GBL Inquiry can be initiated by typing $$UWFJ10 and pressing the ENTER key. This action will dedicate the CRT to this processing until another program call number is entered.

b. The initial display will appear as:

UWFJ10-07 SHORT GBL INQUIRY ENTER GBL NUMBER AS A9999999

DISPLAY SU NUMBERS ONLY ENTER GBL NR & N: A9999999N

ENTER DATA

c. Entry Format: Enter the GBL in the format displayed above.

(1) Following the required entry, with or without the N suffix, the Short GBL Header Records will be formatted and displayed as: See figure 1 for example.

(a) The following are definitions of abbreviations used on the display.

GBL-NO	= Government Bill of Lading inquired.
BILL TO	= Shipment consignee DoDAAC.
M	= Mode to be shipped.
GEO	= Geographical area/sub-area to which this shipment will be made.
SPLC	= Standard Point Location Code assigned to this destination.
CARR	= Standard Carrier Alpha/Code of the carrier to which this GBL will be tendered.

STATUS = Short GBL Status:
- A - Status when $$UWFK05 starts preparing GBL.
- B - Status when $$UWFK05 finishes preparing GBL.
- C - Cancellation status (C in header record if complete GBL canceled).
- D - Status if GBL cover sheet has been reprinted and a new GBL number assigned.
- H - Header record status when created.
- O - Status when $$UWFM05 starts printing GBL.
- P - Status when $$UWFM05 finishes printing GBL.
- Q - Status GBL must be in to restart GBL if program $$UWFK05 had abnormal completion and GBL after status equals A.
- X - Status if shipment unit added to GBL after GBL was prepared.
- Y - Status if shipment unit canceled from GBL after GBL was prepared.

TOT PCS = Total number of containers or pieces loaded on the trailer for this GBL.
WEIGHT = Total weight of shipments on this GBL.
CUBE = Total cube of shipments on this GBL.
PALLET = Total pallet weight of any pallets being attached to containers and shipped as a part of this load (utilized shipments).
SKID = Total weight of skids being attached to containers and being shipped as a part of this load.
NEXT SEQ = An internal program key.
NO SUS = Total number of shipment units assigned to this GBL.
LOAD IND = Programer use.
NEW GBL = Programers use.
GBL RECORD TOTALS = Data categories represent GBL record totals as they pertain to shipment unit and NMFCs included in computer data files at the completion of GBL assembly process and (UWFK05) GBL print process (UWFM05).

(b) When the totals for corresponding type record categories (GBL RECORD TOTALS) do not balance after completion of GBL assembly and print processes a loss of data has occurred. The Office of Data Systems should be contacted immediately so that the problem can be corrected.

(2) If the N option is not exercised all trailer records identifying Shipment Units for the specified GBL will be displayed, two at a time, until all have been processed. Operator action to accomplish this will merely be to press ENTER. The tube image will appear as identified in figure 2 below.

(a) The following are definitions of abbreviations used on the display.

SU NBR & CD = Shipment Unit Number and Check Digit.
STAT = Trailer record status:
- T - Trailer record established (SU assigned to the GBL).
- C - SU canceled from the GBL.

PIECES	= Number of containers or pieces for this SU.
WEIGHT	= Total weight of this SU.
CUBE	= Total cube of this SU.
PALLET	= Total pallet weight of any pallets attached to containers for this SU.
SKID	= Total skid weight of any skids attached to containers for this SU.
MASTER SU	= Master shipment unit number. Applicable only when the SU is part of a consolidated pack.
CONT CTL NR	= Container control number. Applicable only when the SU is part of a consolidated pack.
MDE	= Mode.
CNS	= Consignee.
PROC	= Processing Code.
PP	= Parcel post zone code.
INT	= Intransit code.
BBP	= Break Bulk Point.
TP	= Type pack (consolidation shipment).
TCN & SUF	= Transportation Control Number and Suffix.
PRTV	= Priority.
RI	= Routing Identifier Code.
CNTRY	= Country code.
PRJ	= Project code.
REQR	= Requisitioner.
SUPP-ADDR	= Supplementary address.
SIGNAL	= Signal Code.

(b) The operator can selectively inquire any trailer record desired by altering the GBL sequence key that is located on the last line of the displays discussed above (figures 1 and 2 below). Operator actions to access a particular trailer record are as follows.

1. Obtain GBL sequence number of the trailer record desired.

2. Subtract 1 from the sequence number obtained.

3. Overlay positions 9-13 of the GBL sequence number currently displayed on the CRT with the new trailer record sequence number obtained from steps 1 and 2 above.

4. Depress ENTER key.

NOTE: The desired trailer record will appear in the display format identified in figure 2.

(3) The N display will show only the GBL sequence number, the shipment number, check digit and Status Code. Up to 20 Shipment Units per tube image will be displayed. All Shipment Units pertaining to the GBL entered can be viewed by continuing to press the ENTER key. The display will appear as follows:

```
 SU NBR & CD STATUS SU NBR & CD STATUS
2-3072634-1     T   3-3074102-1     T
4-3100546-9     T   5-3214579-5     T
6-3340372-1     T   7-32625080004-8 T
8-33243780022-2 T
ENTER DATA
```

NOTE: Status equals trailer record status. "T" indicates that the SU is assigned to the GBL, "C" indicates that the SU was canceled from the GBL.

d. To continue processing, return to subparagraph c and enter another GBL number.

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
UWFJ10 SHORT GBL INQUIRY FORMAT ERROR ENTER DATA	Probable Cause: The data entered was invalid for the indicated format, i.e., A9999999N. Action: Ensure data is input in the correct format.
UWFJ10 SHORT GBL INQUIRY **0221N NOT FOUND ENTER DATA	Probable Cause: The GBL number entered cannot be found in the MOFAST Short GBL File. Either an erroneous number has been entered or the number entered has already been processed. Action: Ensure the correct GBL number is being entered and reenter the data. If the number cannot be found, refer the problem to the supervisor.
UWFJ10 SHORT GBL INQUIRY **0121D* ERROR IN UWFJ10 ENTER DATA	Probable Cause: A system error has been encountered. Action: Refer the problem to the supervisor who, in turn, will notify the Data Systems Manager.

Figure 1

```
UWFJ10-11 SHORT GBL INQUIRY

  GBL NO    BILL-TO M GEO    SPLC    CARR STATUS TOT PCS WEIGHT       CUBE     PALLET
K0000283 W51HUN     B ADV W51HUN    IMLF   A          10  10000      100 0          0

                                                   GBL RECORD TOTALS
                                LOAD  NEW  FIRST GBL ASSEMBLY PROCESS     PRINT PROCESS
   SKID NXT SEQ  NO SUS IND   GBL  SEQ  ACCUM    SU    NMFC      SHIP UNIT NMFC
     0       3       1                  2     1     0     0             1     1

HIT ENTER TO CONTINUE K000028300001X
```

Figure 2

```
  SU NBR & CD  STAT PIECES   WEIGHT    CUBE PALLET   SKID  MASTER SU CONT CTL NR
3072634000000-1 T        1      125    23.1      0      0 3072634000000    A1234

MDE CNS PROC PP INT BBP TP   TCN & SUF        RI CNTRY PRJ REQR SUPP-ADDR SIGNAL
 B W25N14 XX 8  C   Y   5 WK4RVH72920407XX 3 S9I  00       WK4RVH  K4UUB    L

  SU NBR & CD  STAT PIECES   WEIGHT    CUBE PALLET   SKID  MASTER SU CONT CTL NR
3074102000000-1 T        2       21    10.5      0      0 3072634000000    A1234

MDE CNS PROC PP INT BBP TP   TCN & SUF   PRTY RI CNTRY PRJ REQR SUPP-ADDR SIGNAL
 B W62N2A XX 4  7   Y     AT444572909989XX 3
HIT ENTER TO CONTINUE L100001200003X
```

APPENDIX E-238 P

MOFAST UTILITY PROGRAMS
PART K
MOFAST GBL PREPARATION

1. PURPOSE

a. Program $$UWFK05 performs the final assembly and processing of Shipment Unit data and computation of freight rates for the MOFAST GBL. It enables the operator to edit and verify the cover sheet of the GBL for correct billing and rating information. This process identifies possible error conditions generated by preceding MOFAST Shipment Unit processing and allows supplemental input by the operator to correct erroneous or incomplete information found in the Rate Base File, MRO/Shipment Unit Record, Address File, or any other file pertinent to the billing process.

b. This program provides an option for MOFAST compilation of CBLs (Commercial Bills of Lading) used to cover movement of FMS (Foreign Military Sales) shipments to a CONUS freight forwarder prior to final movement to an overseas destination. The MOFAST billing procedure for CBLs is the same as for GBL processing outlined in this appendix. Processing difference occurs in program $$UWFM05, procedure appendix E-224 P, part A, the GBL print process. The print process produces a DLA Form 1320 for the cover sheet.

c. This program is a prerequisite for programs:

(1) $$UWFL10, MOFAST GBL Cover Sheet Inquiry/Update.

(2) $$UWFL20, MOFAST Shipment Unit Entry Inquiry/Update.

(3) $$UWFL30, MOFAST GBL Line Item Inquiry/Update.

(4) $$UWFM05, MOFAST GBL Print Process.

(5) $$UWFM30, MOFAST Preparation of TCMD Cards.

2. APPENDIX USED IN THIS PROCEDURE

Appendix B-193

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. GENERAL

Prerequisite Shipment Unit processing and assembly procedures for MOFAST GBL preparation are as follows:

a. The Shipment Unit processed through initial and exception data input program $$UWFF01 (appendix E-221 P, part A) and $$UWFF25 (appendix E-221 P, part B) respectively, or sorter input, $$UWFE01 (appendix E-219 P, part A) and $$UWFE10 (appendix E-219 P, part B) respectively, and related processes.

b. The freight is labeled and the route slip is stapled to the Shipment Unit paperwork; freight and paperwork are forwarded to the outloading area.

c. As the freight is assembled for loading, the paperwork is gathered and stamped with the carriers name, load number, trailer number, date loaded, and driver's initials.

d. When responsible outloading personnel determine enough materiel is present to constitute a load, the Shipment Unit paperwork is turned into the outbound billing section with notification the load is ready to "cut".

e. "Cutting" a load is accomplished by billing personnel through program $$UWFG50, appendix E-238 P, part I. The cut process closes all GBL numbers assigned to the load to further shipment unit accumulation, and under a carrier rotation system allows entry of a new carrier for the next load build.

f. The paperwork (Shipment Unit paperwork with route slip attached) is searched by the billing operator for Shipment Units with no GBL number assigned. These Shipment Units are processed through program $$UWFH05, appendix E-223 P, to update the Processing Code to SA, the Mode Code to the mode applicable to the shipment, and the Status Code to M. With this procedure accomplished, the Shipment Units are ready to be assigned to a bill number. The operator then sorts paperwork by CONUS destination.

g. The billing operator must verify that the paperwork received from the outloading section represents all Shipment Units assigned to the GBL. To accomplish this the operator inquires program $$UWFJ10, appendix E-238 P, part J, which lists all Shipment Units assigned to the GBL.

(1) The operator assembles the paperwork in the same order the Shipment Units appear in the display. The Shipment Unit sequence shown in the display is the sequence in which the Shipment Units will bill and print.

(2) The operator verifies the piece, weight, and cube of each Shipment Unit displayed for correspondence to piece, weight, and cube information on the route slip. If a discrepancy is noted, it is the operator's responsibility to determine the correct piece, weight, and cube information and take corrective action. If the information is displayed in program $$UWFJ10 is incorrect, the Shipment Unit will require deletion of container data as described in appendix E-234 P, part A and corrected data input via appendix E-221 P, parts A and B.

(3) The operator annotates any Shipment Unit numbers for which there is no paperwork. These Shipment Units must be canceled from the GBL.

h. The operator cancels the unwanted Shipment Units from the GBLs and assigns unassigned Shipment Units to the GBL through program $$UWFJ20, appendix E-225 P.

i. When the Shipment Unit cancellation or assignment process is completed, the operator must recall program $$UWFJ10, appendix E-238 P, part J to verify that the inquiry displays only the Shipment Units for which paperwork has been received from the outloading section for that destination. The operator then annotates the total GBL piece, weight, and cube on the paperwork for rate research and future verification processes.

j. At this point LTL shipments are ready for GBL processing. Volume and pool distribution shipment paperwork is forwarded to the freight rate specialist. The freight rate specialist determines the tariff authority and or manifest requirements for the shipment and returns the paperwork to the operator for processing.

k. The Shipment Units are now consolidated by destination under one GBL number and are ready for program $$UWFK05, appendix E-238 P, part K, GBL processing.

5. PROCEDURES/INSTRUCTIONS

a. To begin processing key in $$UWFK05 and press ENTER key. The following message will display:

UWFK05 GBL-ASSEMBLY

ENTER GBL ACTION DEST

NOTE: The CRT will remain in this program until another program with a $$ prefix is entered.

b. Key GBL data into the format as follows. The cursor is positioned at the first input field and will reposition to the next field when the previous field is filled. Type data in the following sample format is as follows:

A - GBL or CBL Number
B - Action Code
C - Destination

(1) Regular GBL Start Format:

UWFK05 GBL ASSEMBLY

ENTER GBL AAAAAAAA ACTION DEST

(2) GBL start input with option to specify destination which includes a 3-position APOE/WPOE. This will key correct APOE/WPOE or destination address and digit markings for GBL. See note in subparagraph (3) below.

UWFK05 GBL ASSEMBLY

ENTER GBL AAAAAAAA ACTION DEST CCC

(3) This option format is required to restart a GBL that has been previously started but processing not completed. The Action Code designated by C in sample are as follows:

S - Restart GBL, retaining all previous processing.
R - Restart GBL, erasing all previous processing.
Q - Restart GBL, according to process noted in paragraph (5)(h) below.

UWFK05 GBL ASSEMBLY

ENTER GBL AAAAAAAA ACTION B DEST

NOTE: Whenever an incorrect destination address is encountered, restart the GBL with Action Code R and the correct destination. The incorrect displayed data cannot be overlayed. If the Destination is correct but the address for that destination is incorrect, the Address File must be corrected.

(4) This option format combines the GBL restart option with APOE/WPOE designation as discussed in paragraphs (2) and (3) above. The program response to successful initial input will be the first cover sheet display. The operator may proceed in accordance with cover sheet instructions, paragraphs 6a through d below.

UWFK05 GBL ASSEMBLY

ENTER GBL AAAAAAAA ACTION B DEST CCC

(5) The following are possible error messages generated by initial input.

ERROR MESSAGE	CAUSE/ACTION
FORMAT ERROR ENTRY GBL ACTION DEST	Probable Cause: Error in data format entry. Action: Refer to paragraph 5b above, for correct entry format and reenter data.

ERROR MESSAGE	CAUSE/ACTION
INVALID GBL ENTER GBL ACTION DEST	Probable Cause: The GBL number entered was not found on the MOFAST GBL register, program $$UWFG10. It is a number that has not yet been assigned by MOFAST Shipment Unit processing, or has already been processed through the MOFAST System and has been cleared from the GBL register. Action: Reenter correctly keyed data. If the message persists, the GBL number entered is not found on the open GBL register. Proceed to notes below.
GBL FORMAT ERROR ENTER GBL ACTION DEST	Probable Cause: The GBL number entered was not in the correct format. Action: Reenter GBL number as: First position - Alpha Second position - Alphanumeric Third through eighth position - Numeric
INVALID ACTION ENTER GBL ACTION DEST	Probable Cause: The Action Code entered was not S, R, Q or blank. Action: Reenter Action Code
INVALID DESTINATION ENTER GBL ACTION DEST	Probable Cause: Destination entered was 101, 201 or 301, or another 3-position destination that was not preceded by blanks. Action: Reenter 6-position destination or precede the 3-position destination with blanks. (See notes below.)

NOTE 1: Inquire through program $$UWFH55 to determine whether the Shipment Units are still on file.

NOTE 2: If the Shipment Units are still on file in an open status, assign the Shipment Units to a new GBL number through program $$UWFJ20 and $$UWFJ10 procedures, and process through this program with the new GBL number.

NOTE 3: If the Shipment Units are still on file but in a cleared status, annotate the mode cleared and GBL number, if any. Refer the shipment unit paperwork to the supervisor to determine whether non-MOFAST (manual) GBL processing is required.

NOTE 4: If the Shipment Units are no longer on file, refer the paperwork to the supervisor to determine whether non-MOFAST (manual) GBL processing is required.

ERROR MESSAGE	CAUSE/ACTION
GBL PREVIOUSLY CANCELED ENTER GBL ACTION DEST	Probable Causes: (1) GBL number has been miskeyed; (2) GBL has been canceled through program $$UWFJ20. Action: (1) Reenter correctly keyed GBL number. If message persists; (2) Reenter correctly keyed data. The GBL number entered is not found on the open GBL register. Proceed to notes above.
GBL NOT STOPPED ENTER DATA ENTER GBL ACTION DEST	Probable Cause: GBL number entered is from the current days processing and is still open and receiving additional Shipment Units by program $$UWFF01 input. Action: Enter program $$UWFG50 and follow procedure to close a bill. GBL will then have to follow program $$UWFJ10 and $$UWFJ20 procedures before reprocessing through this program.
GBL PREVIOUSLY COMPLETED ENTER GBL ACTION DEST	Probable Cause: The GBL entered has been billed and printed. Action: (1) Verify that the correct GBL number was entered by reentry of data. If message persists, proceed to; (2) Inquire program $$UWFH55. If this inquiry indicates shipment units assigned to GBL number entered are in completed status, refer paperwork to supervisor in order to reconcile paperwork with printed GBL; (3) If $$UWFH55 inquiry indicates Shipment Units not assigned to GBL number entered, and Shipment Units are in an open status, it will be necessary to assign the Shipment Units to a new GBL number following program procedures $$UWFJ20 and $$UWFJ10 before reprocessing through this program.

ERROR MESSAGE	CAUSE/ACTION
GBL PREV BUILD RESTART WITH ACTION CODE ENTER GBL ACTION DEST	Probable Causes: (1) This messsage indicates GBL was previously started and processing stopped for an error condition; (2) GBL has been completely processed and billed successfully. Action: (1) If error condition has been corrected, reenter data with the applicable Action Code as indicated in paragraph 5b above; (2) If GBL has previously been processed successfully and this message is the result of erroneous entry, enter next GBL number to be processed.
SHORT GBL STATUS ERROR STATUS = * ENTER GBL ACTION DEST	Probable Cause: This message will be displayed when an input is attempted for a GBL that is status A or O. Action: Status A in the above message indicates that the GBL entered has previously started processing and not completed or the GBL is currently being processed. Operator should verify that other billing operators are not processing the same bill. If it is determined that a restart action is required, the operator must utilize a Q type input prior to input of the restart action. Status O indicates that the GBL entered has completed the billing process and has started the printed process. Verify GBL number and reenter. If message persists, coordinate with other operators to determine cause for duplicate input.

6. PROCESS GBL COVER SHEET DATA

The display of data associated with the GBL cover sheet will appear upon the successful input of the GBL start format documented in paragraph 5b of this procedure. This display allows the operator to update and edit cover sheet data to assure compliance with governing DLAR 4500.3 and DLAM 4510 regulations, and to input and edit data to establish a correct information base for the rating segment of GBL processing. Figure 1 is a sample of the data displayed on the CRT. The asterisk-filled fields will accept alpha and numeric entries. The zero-filled fields will accept numeric entries only. (Note: Exceptions - the name of shipper and issuing officer's signature block are programed for printing but do not display. Also hazardous certification, when required, is keyed by the shipment unit file for printing but does not display.)

a. Display - See figure 1 below.

b. Data Definition.

(1) GBL number with one additional digit following which is a check digit (digit K12345678). This is not an updated field. Cross check this number against GBL number on paperwork to assure the correct GBL is being processed.

(2) A one position alpha or numeric code provided by the freight rate specialist relative to the code in the guaranteed traffic rate base file. This will also cause a "freight all kinds" description on the shipping papers.

(3) MAN - Manual Rate Field.

(a) If bill is to be manually rated an M should be keyed in place of the asterisk. Manual rate determination will be the responsibility of the freight rate specialist.

(b) "C" keyed in place of the asterisk will cause the rating process to bypass the special rate tariff class rate comparison and cause the bill to rate out at class rate. This decision will be the responsibility of the freight rate specialist.

(c) An A keyed in place of the asterisk in this data field will allow a "Freight All Kinds" freight description to be printed on the Bill of Lading or Government Truck Manifest. This will be input only if a nonalternating rate tender is published to the shipment destination.

(d) An alpha O in the place of the asterisk will bypass the guaranteed traffic rate base file.

(4) MAN-CST - Manual Rate Cost. If bill is to be manually rated, the total GBL cost will be entered in the zeroed field, observing the decimal point position. The field will be zero filled to the left of cost. The total cost will be provided by the freight rate specialist. (Note: Manual rate process requires input in both MAN and MAN-CST fields.)

(5) T - Tariff Distribution Area Code. A one character alpha or numeric code provided by the freight rate specialist for all shipments other than class rate. If no Tariff Code is entered here, bill will be rated as class rate.

(6) SPEC-TARIF - Special Tariff Field. Operator will update this field with the proper tariff number for all shipments other than class rate. This information will be provided by freight rate specialist. It updates the tariff or special rate authorities area of the GBL.

(7) M - Carrier Mode Code. Update this field to reflect the mode of shipment to be used for the GBL. The Mode Code is used by the rating segment of processing to determine the applicable rate tariff file. Applicable modes are listed in appendix A-17 of this volume. This field does not update the Shipment Unit File. It is a rating reference only.

(8) DLC - Destination SPLC. This is the Destination Address Standard Point Location Code (SPLC). If one is not found, asterisks will appear in the field and the operator must enter the SPLC, (Reference SPLC Continental Directory, NMF 102A). It is essential to the rating process that the SPLC entered is correct.

(9) GRT - Government Rate Tariff. To specify Government Rate Tariff rate processing, overlay the asterisk with a "Y". This will cause the bill to rate out according to Government Rate Tariff specifications.

(10) B - Process in batch.

(a) By overlaying the asterisk with a "Y" the operator can delay the bills rating until daily MOFAST file maintenance batch processing is run. This is a useful option for GBLs with a large number of lines that require excessive computer time to process. The result of batch processing is recorded on the F-181 report (furnished by data processing the following morning) which will indicate whether the GBL was completed successfully or contains errors or missing data that require correction. If the bill is completed successfully it will be ready for print ($$UWFM05). If an error or missing data is noted on the F-181 report the GBL must be reprocessed with the appropriate Action Code and corrective action taken as indicated by error message.

(b) The program will acknowledge a "Process in Batch" option update with the following message:

BILL AAAAAAAA READY FOR BATCH PROCESSING

ENTER GBL ACTION DEST

Where:

A - GBL Number

(11) CARR - Carrier Code. This is the SCAC (Standard Carrier Alpha Code NMF101). It verifies that the Carrier Code displayed is the carrier desired for the bill. If not, update with the correct carrier information.

(12) CARRIER NAME - This field contains the full name of the carrier abbreviated as necessary. Update to this field is accomplished automatically when the Carrier Code subparagraph (10) above, is updated.

NOTE: Activities operating under a prime carrier system must leave CARR and CARRIER fields blank unless other than the designated prime carrier is desired for shipment.

(13) POOL-WT - Pool Distribution Weight. This field will be updated by the operator with the total manifest weight of the pool load. Update for pool distribution shipment only.

(14) GBL-WGT PIECE CUBE - Total GBL weight, piece and cube information. These fields are not updatable. It is necessary to verify these information fields against the total annotated on the paperwork during program $$UWFJ10 verification of shipment units, to assure that no shipment units have been added to or deleted from the GBL in the interim period between the $$UWFJ10 verification and the $$UWFK05 billing initialization procedure. If a discrepancy is noted in the weight, piece or cube amounts, the operator must discontinue the billing process, recall the $$UWFJ10 inquiry to determine the cause, then follow corrective program procedures dictated by the type of discrepancy. When the problem is resolved, return to program $$UWFK05 and restart GBL with action codes Q and R.

(15) DUN-W - Dunnage Weight. This field will be updated by the operator with the total weight of additional bracing or blocking materials added to the conveyance to protect the load (normally only used for rail cars).

(16) PT-WT - Pallet Weight. Same as subparagraph (14) above.

(17) SD-WT - Skid Weight. Same as subparagraph (14) above.

(18) BL-DT - Bill Processing Date. The date displayed here represents the date the GBL is being processed. This field is for information only.

(19) DDD - Desired Delivery Date. Date computation is based on the GBL processing date plus the number of days considered reasonable for transit time from origin to destination, as determined by the shipper. If this field appears zero filled, compute the destination date as outlined above and overlay the zeros with the appropriate Julian date.

(20) P - Priority Field. At this point in GBL processing the field will indicate the Issue Priority Group of the first shipment unit assigned to the GBL; however, as processing continues the program will poll the IPGs of all shipment units assigned to the GBL and, when printed ($$UWFM05), this field will represent the highest Issue Priority Group. No update required.

(21) EX - Export Indicator. If the shipment is for export movement, an X is required in place of the asterisk. Failure to place an X in this position will cause the GBL to print without digit markings. This field applies to export shipments only.

(22) RTE/RLSE-NO - Route Release Number. This field updates the route order number area of the GBL. The route order number or release number will be provided by the freight rate specialist. This information is necessary for volume or pool load shipments only. Export shipments requiring booking numbers may have booking number input here. The field provides space for input of one booking number only. For input of more than one booking number, operator must first complete $$UWFK05 processing of the GBL then proceed to update each booking number through the GBL Line Item Inquiry process, program $$UWFL30. See appendix E-238 P, part F for instruction for this procedure.

(23) W-BILL AIR-BILL - Waybill and Airbill fields. Provides an update field for waybill and airbill numbers. This field requires update for all air shipments only.

(24) S - Transportation Protective Service Code. Enter the Transportation Protective Service Code when required. Reference MTMR DLAR 4500.3, Paragraph 226005.

(25) REAS - Reason Code. Enter the Reason Code an transportation cost difference when required. Reference MTMR DLAR 4500.3, Paragraph 214036b(12).

(26) T - Type Rate Code. This field requires update on MTMC routed traffic. The Type Rate Code is a single numeric code as defined in DLAR 4500.3, Paragraph 214036B(11).

(27) FULL - Entry of this code is required when a vehicle has been loaded to capacity. Entry of a Y will cause an X to be printed in the block at the bottom of the remarks section for this purpose.

(28) MODE - Car, Truck, Container Type. This field is used to update the "Mode" block of the GBL. When this field is left blank in the display, "AX" prints automatically as the kind of trailer. Update this field only when other than "AX" trailer kind is required.

(29) PRO - PRO Identification Number. This field is used to update the applicable manifest PRO number for pool distribution shipments. Two positions are provided for the manifest PRO number. If not a pool distribution shipment, leave blank.

(30) TRP - Trip Identification Number. This field is used to update the applicable manifest number for pool distribution shipments. There are three positions in the field for the manifest trip number. If not a pool distribution shipment, leave blank.

(31) BULK-DIST - Bulk Distribution Area. The field is used to update the bulk distribution point as indicated by the manifest for pool distribution shipments. Enter the name of the break bulk point.

(32) CLASSF - Classification Number. Leave blank.

(33) GEO - Geographical Area Code. This is a locally assigned code used for the carrier assignment process followed in earlier shipment unit processing. This field is for information only.

(34) DEST - Destination Activity Address Code. The key for GBL consolidating and billing addresses.

(35) SPI - Shipping Point Indicator. This is a key used to provide a shipping point address for the GBL if different from the depot location. Enter one of the following codes to obtain desired address when different from the

primary origin address. Alternate billing city addresses are maintained in the MOFAST Table and Control Monitor File in addition to the primary depot origin address according to the codes shown below.

Code A - Identifies the first alternate billing city (shipping point) address record.
Code B - Identifies the second alternate billing city address record.
Code C - Identifies the third alternate billing city address record.
Code D - Identifies the fourth alternate billing city address record.

NOTE: The code structure illustrated above is provided only as a guide. Users can develop their own locally developed alpha or numeric code structure, the only restriction being that the primary depot origin address must be included in the Monitor File ahead of the alternate billing city addresses.

(36) AC - Air Certification Code. Entry of this code is required when the Mode of Shipment code for the GBL is Q, R, S or T. This code will cause an Air-Certification Statement to print on the GBL cover sheet. Valid codes for this data element are C or P. Code C indicates the shipment is within the limitations prescribed for cargo aircraft. Code P indicates the shipment is with the limitations prescribed for passenger aircraft. Failure to enter the Air Certification Code when the GBL Mode of Shipment is Q, R, S or T will create an error condition which will stop GBL assembly until the proper Mode/Air Certification Code relationship is established in the GBL cover sheet display.

(37) TRAILER NUMBER - Car, truck or container initials and number fields. Three fields are provided for car/trailer number information input. This area requires update only for volume or pool shipments. If the GBL is processed with no container data in this field, "None" will print in the corresponding block of the GBL cover sheet.

(38) SEAL NUMBER - Seal Number. These fields are used to update the seal numbers block of the GBL. Seal information for three trailers can be accommodated. This field is applicable for volume truckload or carload shipments only.

(39) CLS/TLS - Carloads or Truckloads Furnished. Enter the number of vehicles that were furnished for the shipment. It will print in the corresponding block of the GBL cover sheet.

(40) LNG/CUBE ORD FURN - Length of Truck Ordered and Truck Furnished. Update the length of trucks ordered and furnished.

(41) MARK ORDER FURN - Marked Capacity Ordered and Furnished. These fields are used to update the marked capacity of the GBL. The cubic capacity of the rail car ordered and furnished is entered here. These fields require update for rail shipments only.

(42) DATE FURN - Date Furnished. This field applies to rail shipments only. The operator will key in the five-digit Julian date the rail car is furnished by the railroad for loading.

(43) RMRK - Entry of a Y in this block will bring up ten additional lines to enter data such as flight instructions, etc., as shown in figure 2.

(44) CAR STATEMENTS - This is a key used to provide a carrier statement to be printed on the bill of lading. The corresponding key and statement must be loaded in MOFAST Rate Table Listing using appendix E-196 P, Carrier/RIN Statement Maintenance.

(45) RIN STATEMENTS - These are keys to provide up to four Routing Instruction Notes (RIN) to be printed on the GBL. The corresponding keys and statements must be loaded in MOFAST Rate Table Listing using appendix E-196 P, Carrier/RIN Statement Maintenance.

(46) DESTINATION - This field contains the type A, B, C or last two lines of the bill address depending on availability. The destination address comes from the same activity address record as the CONSIGNEE. If no A, B or C address is found, the last two lines of the CONSIGNEE are displayed.

(47) BILL-CHARGES-TO - Finance Center Address. The Finance Center Address is keyed automatically. This is an updateable field. If the address must be changed due to special processing requirements, overlay field with the corrected data. The Finance Center Address source is DLAR 4500.3.

(48) CONSIGNEE - This field contains the type G of the activity address record depending on availability.

(49) GBLOC - Government Bill of Lading Office Code. This code comes from the address record. If no GBLOC is found, this field will contain asterisks and must be entered by the operator (Reference appendix W, DLAR 4500.3).

(50) MARKS - This field updates the "Marks" area of the GBL cover sheet. Information displayed in this field is generated by the same address key as the destination address. If the destination address requires DLAM 4510 research, it will be necessary to consult DLAM 4510 for possible delivery instruction requirements for this field. Exception: The export declaration statement for Canadian export shipments is programmed to print on the GBL but will not appear in this field of the display. Any updates the operator attempts in this field will not print on the GBL. In this instance, the special notes field is not updateable.

(51) VIA OR ROUTING DATA - This field corresponds to the via carrier area of the GBL. Via carrier, if any, must be updated by the operator.

(52) STOP AT - Three lines are provided for identification of the stopping in transit point for loading or unloading. This field requires update for all part-unloaded or part-load volume shipments.

c. Message is as follows:

```
ENTER DATA FOR TARIFF = AAAAAAAAAAA B
FAK WEIGHT = XXXXXXX
CCCCCCCC

STOP-WGT DEL-WGTI DEL-WGT2
:0000000 :0000000 :0000000
```

(1) Legend:

A - Special Tariff
B - Tariff Code (Area)
C - GBL Number

(2) This message is keyed by Tariff Code and special tariff information provided in cover sheet display. It is generated to accommodate the additional weight breakdown information required for pool distribution and volume shipments, unless manually rated.

(3) Action:

(a) Pool Distribution Shipments.

1. Enter total weight for stop in zeroed field under STOP-WGT.

2. Enter weight displayed in FAK-WEIGHT = Field in zeroed field under DEL-WGT1.

3. There is no input in zeroed field under DEL-WGT2.

4. Press ENTER to begin rating segment of processing (paragraph 7 below).

(b) Volume Shipment.

1. No weight input required for volume shipments.

2. Press ENTER to begin rating segment of processing (paragraph 7 below).

(c) Split Delivery.

1. Enter the total weight for the stop in the zeroed field under STOP-WGT (for Pool Distribution Split Deliveries only).

2. Enter weight for the first stop of split delivery in zeroed field under DEL-WGT1.

3. Enter weight for the second (final distribution) stop in zeroed field under DEL-WGT2.

4. Press ENTER to begin rating segment of processing (paragraph 7 below).

NOTE: The Stop Weight cannot be greater than the Pool Weight entered, and the combined delivery weights cannot be greater than the FAK Weight shown in this message.

(d) Error Messages.

1. If the same display reappears with the word "ERROR" following the $, an input error has been made. The word ERROR indicates that a numeric field was updated with alpha data. Reedit and update display and press ENTER. If entry is successful, the program will begin the rating segment of processing (paragraph 7 below).

2. If the same message reappears with updated fields returned to original display status, the stop weight entered was greater than the pool weight, or the combined delivery weights entered were greater than the freight all kinds weight. Enter corrected data and press ENTER. If enter is successful, the program will begin the rating segment of processing (paragraph 7 below).

7. PROCESSING

At this point, the program moves into the rating segment of GBL processing. During this segment the $$UWFK05 program checks all shipment units for missing or incorrect data found in the Rate Base File the shipment unit record or the address file. If no error conditions are encountered the program will compute the shipping cost for the GBL, and generate one of the following messages:

```
GBLK1234567 BUILT SUCCESSFULLY

ENTER GBL          ACTION    DEST

              or

GBL K1234567 BUILT SUCCESSFULLY
TOBYHANNA FUNDS ON BILL

ENTER GBL          ACTION    DEST
```

The messages indicate the GBL has been completed successfully and is now ready for printing and TK4 or TCMD card preparation, and optional inquiry/update procedures outlined in paragraph 1 of this appendix. The operator may now enter the next GBL number to be processed. The following are error messages it is possible to encounter during the rating segment of processing.

a. Error Message - ENTER MARK FOR ADDRESSES

```
ENTER MARK FOR ADDRESSES AAAAAAAAAAAAA
BBBBBBBBCCCDDD
MARK FOR ******
```

Where:

A - Shipment Unit Number (13 positions)
B - GBL number
C - Shipment units GBL sequence number as listed in short GBL inquiry program $$UWFJ10
D - Shipment unit index

(1) Probable Cause: If process is equal to XA a "mark for" address is needed for the Shipment Unit number indicated by As in display.

(2) Action:

(a) Reference the Shipment Unit paperwork indicated by A's in the message. The Shipment Unit's sequence position on the GBL is indicated by C's in message.

(b) If mark for address is required, enter Activity Address Code from the "ship to" block of the MRO overlaying the first six asterisks in the message. Press ENTER to continue processing.

(c) If no mark for address is required, press ENTER to continue processing.

d. Message - TRANS-ACCT CODE

TRANS-ACCT CODE AAAAAAAAAAAAA
BBBBBBBBCCCCCC
APPROPRIATION**
T C-CODE*****(53 asterisks)*****

Where:

A - Shipment Unit and Line Number
B - GBL Number
C - Shipment Units GBL Sequence number as listed in short GBL inquiry program $$UWFJ10.
D - Shipment Unit Index

(1) Probable Cause: The Appropriation Code key and Transportation Appropriation Code is needed for the Shipment Unit designated by A's in message.

(2) Action:

(a) Reference the SU paperwork indicated by A's in message. The Shipment Units sequence on the GBL is indicated by C's in message.

(b) Paperwork should be annotated with correct appropriation key and Transportation Appropriation Code information. If not, refer paperwork to supervisor for appropriation information.

(c) Enter the Appropriation Code key overlaying the two asterisks following appropriation field. Enter the Transportation Appropriation Code by overlaying the asterisks following the TAC Code field. Both fields must be updated or both left blank in order for the program to accept the entry.

NOTE: If the Appropriation field displays 08 it will be necessary to update the "TAC-CODE=" field with NMF-X-YYYY. The X field of the sample will be updated with the last digit of the current fiscal year. The Y field will be updated with Account Code information noted in DLAR 4500.32R, Volume II, under Navy cognizant using the two-digit alpha code, positions 55 and 56 of the applicable Shipment Unit line (MRO) as the key.

e. Message - ERROR. Where message in subparagraph d above reappears with the word ERROR in the right of the display, the following applies:

(1) Probable Cause: One of the fields in message in subparagraph d above, did not contain an entry.

(2) Action: Reenter Transportation Account Code data as outlined in message subparagraph d above. Press ENTER to continue processing.

f. Message - FRT DESCRPT NOT FOUND NMFC

```
FRT DESCRPT NOT FOUND NMFC IIIIII LTL J SEQKK
ENTER NMFC FOR SU-LI=AAAAAAABBBBCC
DDDDDDDDEEEEEEFFFFFHHHHHHHHHHHH
HHHHHHHHHHHHHHHHHHHHHHHHHHHHHH
NMFC=:LTL SEQ
```

Where:

A - Shipment Unit Number
B - Line number of Shipment Unit
C- Shipment Unit line partialing information, if any; blank if not a partialed shipment.
D - GBL Number
E - Shipment Unit's GBL sequence number short GBL inquiry, program $$UWFJ10.
F - SU Index
H - Programing Index
I - NMFC from Shipment Unit line data.
J - NMFC LTL Code from Shipment Unit line data.
K - NMFC suffix from Shipment Unit line data.

(1) Probable Causes:

(a) The NMFC, LTL and/or suffix shown in message (I, J and K positions) was not found in the freight description file.

(b) The NMFC suffix and class rating in the Shipment Unit record does not correspond to the sequence listed for the NMFC class rating in the freight description file.

(2) Action: Reference the Shipment Unit paperwork indicated by A's in message; the GBL sequence identified by E's in message. Locate the Shipment Unit line number as indicated by B's in message. The NMFC number and suffix must be reviewed by the freight classification or rate specialist.

(a) If the NMFC number and suffix are valid, the freight classification specialist must update the freight description file, program $$UWFR10, appendix E-229 P. The bill may then be restarted through this program with Action Code S.

(b) If the NMFC and/or suffix is invalid, an alternative NMFC and suffix will be furnished by the specialist. The operator will input the correct NMFC,and SEQ LTL information in the blank NMFC, LTL and SEQ fields.

NOTE 1: This update will accept any valid NMFC/suffix input and bill accordingly ("valid" here indicates NMFC/suffix data that is found in freight description file). If the operator enters a valid NMFC and suffix, but one that is incorrect for the Shipment Unit being processed, the R Option Code will not wipe out the erroneous entry. Operator must correct by entering $$UWFQ45 and updating the incorrect NMFC/suffix/LTL rate. The operator will overlay the incorrect NMFC, suffix, and LTL rate data fields with correct data and press ENTER. When the NMFC data is corrected, the bill must be restarted in program $$UWFK05 with Action Code R.

g. Message - ERROR. Where message in subparagraph f above reappears with the word ERROR in the lower right of the display, the following applies:

(1) Probable Cause: The NMFC and suffix entered in message in subparagraph f above, contained an alpha character. This field will accept numeric data only.

(2) Action: Enter correctly keyed NMFC and suffix data as indicated in message in subparagraph f above, and press ENTER.

h. Message - HAZARDOUS NIIN DESCRIPTION NOT FOUND FOR NIIN

```
HAZARDOUS NIIN DESCRIPTION NOT FOUND
NIIN = XXXXXXXXX    SU-LI = AAAAAAABBBBCC
ENTER GBL            ACTION    DEST
```

Where:

Same as in message subparagraph f above.

(1) Probable Cause: No NIIN description was found in the Hazardous Materials Packaging and Transportation. Type Cargo Code for NIIN is other than D, H, M, N, Q or Z.

(2) Action: The freight classification specialists must update the Hazardous Materials Packaging and Transportation with a NIIN description using program $$UWFR85, reference appendix E-004 P. The bill may then be restarted through this program with Action Code S.

i. Message - LTL EQUAL ZERO

```
LTL EQUAL ZERO
ENTER LTL FOR SU-LI=AAAAAAABBBBCC
DDDDDDDDEEEFFFHHHHHHHHHHHHHHHH
HHHHHHHHHHHHHHHHHHHHH
LTL=:000.0
```

Where:

Same as in message subparagraph f above.

(1) Probable Cause: There is no LTL rate in Shipment Unit indicated by A's for the Shipment Unit line indicated by B's in message.

(2) Action:

(a) Reference the shipment unit paperwork indicated by A's in message; the GBL sequence identified by E's in message. Locate the shipment unit line indicated by B's in message.

(b) The applicable class rating information will be furnished by the freight rate specialist. The operator will overlay the zero filled LTL field with the correct LTL rating observing the decimal place. Position cursor in the first position right of rating input and press ENTER.

j. Message - ERROR. Where message in subparagraph i above, format reappears with the word ERROR in the lower right of the display, the following applies:

(1) Probable Cause: The zero filled LTL field was overlayed with other than numeric data or the field decimal place was overlayed.

(2) Action: Enter corrected LTL data as stated in message in subparagraph i above, observing the decimal place.

k. Message - SPLC-RATE-BASE RECORD NOT FOUND

```
SPLC-RATE-BASE RECORD NOT FOUND
DEST-XXXXXXXXX   MODE=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: SPLC rate base record was not found; or Mode Code entered in cover sheet display not found in Rate Base File.

(2) Action: Verify that the SPLC and mode displayed are correct for the destination and mode of shipment indicated by Shipment Unit paperwork.

(a) If SPLC or mode displayed is incorrect, restart GBL with Action Code S as outlined in paragraph 5a and correct mode and SPLC input in messages paragraph 6a and b above, respectively.

(b) If SPLC and mode displayed is correct, it will be necessary for the freight rate specialist to update the Rate Base File, program $$UWFK60, for the SPLC and mode shown in message. When the Rate Base File has been updated, restart GBL in this program with Action Code S.

(c) An alternative to the $$UWFK60 update is the manual rate process, outlined as follows:

1. Obtain the total GBL shipping cost from the freight rate specialist.

2. Restart bill with Action Code S.

3. Update the cover sheet display, MRATE field with an "M", and MCOST field with the total GBL shipping cost provided by freight rate specialist. This will cause the rating segment of GBL processing to pro-rate the total shipping cost by weight.

1. Message - NO PRIME CARRIER IN SPLC-RATE-BASE RCD

```
NO PRIME CARRIER IN SPLC-RATE-BASE RCD
DEST=XXXXXXXXX   MODE=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: By leaving the Carrier Code field blank the operator has instructed the program to determine the prime carrier for the SPLC and message displayed. This message indicates that there is no prime carrier flagged for the SPLC and mode displayed.

(2) Action:

(a) The operator must notify the freight rate specialist to update the Rate Base File, program $$UWFK60, with a prime carrier flag. When this update is completed the operator may restart the GBL with Action Code S.

(b) An alternate corrective action would be to restart the GBL with Action Code S, and update the Carrier Code field and carrier name field. This action would key the program to look for the specified carrier tender file for the SPLC and mode designated in message. If no tariff tender file is found, the bill will rate at class rate.

(c) Corrective actions in subparagraphs (a) and (b) above may be bypassed by the following instructions for manual rate as outlined in paragraph 7k(c) above.

m. Message - TARIFF-TENDER RECORD NOT FOUND

```
TARIFF-TENDER RECORD NOT FOUND
CARR=XXXX TNDR=XXXX R-BSE=XXXXXX TYPE=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Tariff tender record was not found for carrier, tender, rate base and type displayed.

(2) Action:

(a) Freight rate specialist must update the tariff tender file, program $$UWFK60, with carrier, tender, rate base, and type as shown in message. Bill may then be restarted this program with Action Code S.

(b) Program $$UWFK60 update may be bypassed by following instructions for manual rate as outlined in paragraph 7k(c) above.

n. Message - CONTRABAND RECORD NOT FOUND

```
CONTRABAND RECORD NOT FOUND
CONTRABAND LIST=XX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The displayed contraband list not found in the contraband record file.

(2) Action:

(a) Freight rate specialist must update the contraband file for the contraband list program $$UWFK60, shown in message. GBL may then be restarted through this program with Action Code S.

(b) Contraband file update may be bypassed by following the instructions for manual rate as outlined in paragraph 7k(c) above.

o. Message - RATE BASE RECORD NOT FOUND

```
RATE BASE RECORD NOT FOUND
RTE BASE=XXXXXX TARIFF=XXXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Rate base number was not found in the Rate Base File.

(2) Action:

(a) Freight rate specialist must update the Rate Base File with the rate base record, program $$UWFK60. Bill may then be restarted through this program with Action Code S.

(b) Program $$UWFK60 update may be bypassed by following manual rate instructions as outlined in paragraph 7k(c) above.

p. Message - SPECIAL TARIFF RECORD NOT FOUND

```
SPECIAL TARIFF RECORD NOT FOUND
TARIFF=XXXXXXXXXXX  DIST-AREA=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Special tariff record not found in the Rate Base File.

(2) Action:

(a) Freight rate specialist must update special tariff file, program $$UWFK60, for tariff and distribution area shown in message. Bill may then be restarted through this program with Action Code S.

(b) Program $$UWFK60 update may be bypassed by following instructions for manual rate as outlined in paragraph 7k(c) above.

q. Message - INVALID DATA ON SPEC TARIFF FILE

```
INVALID DATA ON SPEC TARIFF FILE
TARIFF=XXXXXXXXXX DIST-AREA=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Invalid data was found on the special tariff record for tariff and distribution area shown.

(2) Action:

(a) It is the responsibility of the freight rate specialist to correct and update the special tariff file through program $$UWFK60.

(b) After data is corrected by freight rate specialist, bill may be restarted through this program with Action Code S.

(c) Program $$UWFK60 update may be bypassed by following instructions for manual rate as outlined in paragraph 7k(c) above.

r. Message - BEYOND CODE XX UNMATCHED

```
BEYOND CODE XX UNMATCHED
TARIFF-XXXXXXXXXX DEST=XXXXXXXXXX
                ENTER BEYOND COST
AAAAAAAA          :00000.00
```

Where:

A - GBL number

(1) Probable Cause: No record was found in the beyond indicator file for the beyond code shown.

(2) Action: Obtain total GBL beyond cost from freight rate specialist. Enter beyond cost in zeroed field below "BEYOND=COST", observing decimal place. Press ENTER key.

s. Message - ERROR. Where message in subparagraph r above format reappears with the word ERROR in the lower right of the display, the following applies:

(1) Probable Cause: An alpha character has been entered in the numeric Beyond Cost field in message subparagraph r above.

(2) Action: Enter numeric Beyond Cost in zero filled field observing the decimal place and press ENTER key.

t. Message - INVALID DATA ON BEYOND IND FILE

```
INVALID DATA ON BEYOND IND FILE
BEY-CDE=XX DEST=XXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Invalid data was found in the beyond indicator record for beyond code and SPLC shown.

(2) Action:

(a) Freight rate specialist must correct and update beyond indicator record (program $$UWFK60). GBL may then be restarted through this program with Action Code S.

(b) Program $$UWFK60 update may be bypassed with manual rate process as described in paragraph 7k(c) above.

u. Message - INVALID DATA ON TARRIF-TENDER FILE

```
INVALID DATA ON TARIFF-TENDER FILE
CARRIER=XXXX TENDER=XXXX R-BSE=XXXXXX TYPE=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Invalid data was found in the tariff tender record for the carrier, tender and type shown in message.

(2) Action:

(a) Freight rate specialist must correct and update the tariff tender record through program $$UWFK60. GBL may then be restarted through this program with Action Code S.

(b) Program $$UWFK60 update may be bypassed with manual rate process as outlined in paragraph 7k(c) above.

v. Message INVALID DATA ON RATE BASE FILE

```
INVALID DATA ON RATE BASE FILE
RTE-BSE=XXXXXX  TARIFF=XXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Invalid data was found in rate base record.

(2) Action:

(a) Freight rate specialist must correct and update the rate base record through program $$UWFK60.

(b) Rate base record update may be bypassed with manual rate process as outlined in paragraph 7k(c) above.

w. Message - MULTIPLE AMOUNT RECORD NOT FOUND

```
MULTIPLE AMOUNT RECORD NOT FOUND
MULTIPLE KEY=XXXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Multiple amount key in minimum amount field. Program $$UWFK60, references a nonexistent multiple amount record.

(2) Action:

(a) Requires correction through program $$UWFK60 by freight rate specialist. The GBL can then be restarted through this program with Action Code S.

(b) $$UWFK60 update may be bypassed by the manual rate option as outlined in paragraph 7k(c) above.

x. Message - GRT TARIFF RECORD NOT FOUND

```
GRT TARIFF RECORD NOT FOUND
DEST=XXXXXXXX MODE=X
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The mode code or SPLC entered in paragraph 6 above, messages in subparagraphs a and b respectively, was not found in the Government Rate Tariff File.

(2) Action: Verify the SPLC and mode in display for correctness.

(a) If SPLC and mode indicated in display is incorrect, restart GBL with Action Code S and enter correct mode and SPLC information in messages in subparagraphs a and b respectively of paragraph 6 above.

(b) If SPLC and mode indicated in display are correct, it will be necessary for the freight rate specialist to update Government Rate Tariff File through program $$UWFK60 with mode and SPLC information. Bill may then be restarted in this program with Action Code S.

(c) $$UWFK60 update may be bypassed by following the procedure for manual rate as outlined in paragraph 7k(c) above.

y. Message - GBL EXCEPTION CARRIER RECORD NOT FOUND

```
GBL EXCEPTION CARRIER RECORD NOT FOUND
GBL EXCEPTION CARRIER=XX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The rate base file program $$UWFK60 does not find data for the GBL exception Carrier Code indicated in display.

(2) Action:

(a) The freight rate specialist must update the rate base file through program $$UWFK60 with the GBL exception carrier information indicated in the display. The bill may then be restarted through this program with Action Code S.

(b) The $$UWFK60 update may be bypassed by following the manual rate procedure outlined in paragraph 7k(c) above.

z. Message - GRT RATE BASE RECORD NOT FOUND

```
GRT RATE BASE RECORD NOT FOUND
RTE BASE=XXXXXX  TARIFF=XXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The rate base and tariff information indicated by display was not found in the Rate Base File.

(2) Action:

(a) The freight rate specialist must update the Rate Base File, program $$UWFK60, with the information for the rate base and tariff indicated in the display. Bill may then be restarted through this program with Action Code S.

(b) The $$UWFK60 update may be bypassed by following the manual rate procedure outlined in paragraph 7k(c) above.

aa. Message - CAN NOT BE RATED ON GRT-TARIFF

```
CAN NOT BE RATED ON GRT-TARIFF
WEIGHT GREATER THAN 10,000 LBS
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The total GBL weight is greater than 10,000 lbs.

(2) Action: GBLs greater than 10,000 lbs. must be processed through freight rate specialist to determine special rate and tariff authority for the shipment. The specialist will annotate the paperwork with the correct tariff authority and return the paperwork to the operator. The operator may then restart the bill with the corrected authority through this program with Action Code S.

ab. Message - GBL-LI BUILD OUT OF BALANCE

```
GBL-LI BUILD OUT OF BALANCE
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: The GBL was previously started and not restarted with Action Code S or R.

(2) Action: Restart GBL with the applicable action code as outlined in paragraph 5a(3) above.

ac. Message - INVALID FIRST OPERATOR INPUT

```
INVALID FIRST OPERATOR INPUT
SU-LI IN ERROR-XXXXXXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Processing through program $$UWFE01 or $$UWFF01 has not been completed (initial container input). The final container count in Shipment Unit is invalid.

(2) Action:

(a) "X" option format to reassign the Shipment Unit to the GBL.

(b) When $$UWFF01 has been corrected, verify that the Shipment Unit has been reassigned to the GBL by program $$UWFJ10 short GBL inquiry. GBL may then be restarted in this program with Action Code R.

NOTE: The process of cancelling and reassigning a Shipment Unit to a GBL will cause it to lose the sequence position established by the original GBL assignment process, and will move the Shipment Unit to the last position on the GBL. For billing situations where Shipment Units must be billed in a specific sequence (i.e., part unloads or consolidating like mark-for's) it will be necessary to cancel the GBL and reassign all Shipment Units to a new GBL through program $$UWFJ20 to reestablish desired Shipment Unit sequence.

ad. Message - CONTAINER TOTALS ERROR

```
CONTAINER TOTALS ERROR
SU-LI ERROR=XXXXXXXXXXXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: Program procedure $$UWFF01 or $$UWFE01 initial input has not been completed. The total container count is invalid.

(2) Action:

(a) Initial container data input must be corrected by program $$UWFF01 procedures following "X" option format to reassign the Shipment Unit to the GBL.

(b) When $$UWFF01 input has been corrected, verify that the Shipment Unit has been reassigned to the GBL by program $$UWFJ10 short GBL inquiry. GBL may then be restarted through this program with Action Code R.

NOTE: See note following paragraph 7ac(2)(b) above.

ae. Message - INVALID SECOND OPERATOR INPUT

```
INVALID SECOND OPERATOR INPUT
SU-LI ERROR=XXXXXXXXXXXXXX
ENTER GBL        ACTION    DEST
```

(1) Probable Cause: In order for a line item to be represented in more than one container, it must:

(a) Involve not more than one line item to be represented in more than one container.

(b) The line item must be represented in consecutively numbered containers.

NOTE: This error message indicates that exception data input through program $$UWFF25 has not met these requirements, and one line has been represented in containers not consecutively numbered, or in container involving more than one line item.

(2) Action: Shipment Unit must be canceled from bill through program $$UWFJ20 and error corrected through program $$UWFF01 and $$UWFF25 and related procedures. Shipment Unit can then be reassigned to GBL through $$UWFJ20. The GBL can then be restarted through this program with Action Code S.

NOTE: See note following paragraph 7ac(2)(b) above.

af. Message - GBL SU RCDS NOT FOUND

```
GBL SU RCDS NOT FOUND
ENTER GBL          ACTION DEST
```

(1) Probable Cause: Possible program error.

(2) Action: Restart bill with Action Code S. If the message persists, record the error message and GBL number and have the supervisor notify the data systems manager.

ag. Message - GBL LI RCDS NOT FOUND

```
GBL LI RCDS NOT FOUND
ENTER GBL          ACTION    DEST
```

(1) Probable Cause: Same as message in subparagraph af above.

(2) Action: Same as message in subparagraph af above.

ah. Message - UWFK05 BAD RETURN FROM XXXXXX YYYYYYYY

```
UWFK05 BAD RETURN FROM XXXXXX YYYYYYYY
ENTER GBL          ACTION    DEST
```

(1) Probable Cause: Same as message in subparagraph af above.

(2) Action: Same as message in subparagraph af above.

ai. Message - INVALID CONSOLIDATED PACK

```
INVALID CONSOLIDATED PACK
MASTER SU=3394831000000
ENTER GBL          ACTION    DEST
```

(1) Probable Cause: This message indicates one or more of the following error conditions for the consolidated pack identified by the Master SU number in the display.

(a) The consolidated pack contains a line(s) with missing NMFC and/or LTL data.

(b) Where the GBL is being processed as FAK, all NMFCs assigned to the Master SU are density NMFCs.

(c) Where the GBL is being processed as class rate, all NMFCs assigned to the consolidated pack are density NMFCs.

(2) Action: Research the consolidated pack documentation to determine which error condition generated the message. Resolve as follows:

(a) Missing NMFC and/or LTL data must be updated through program $$UWFQ45, appendix E-238 P, part D and the GBL restarted using Action Code S. If the GBL processing is class rate, update all missing NMFC/LTL data for the Master SU only.

(b) If the GBL is being processed as FAK and all NMFCs associated with the master Shipment Unit are density NMFCs, rechain the consolidated pack Shipment Units to establish a master Shipment Unit with nondensity NMFCs (program $$UWFF75, appendix A-224 P part G). Restart the GBL with Action Code R.

(c) If the GBL is being processed as class rate and all NMFCs associated with the consolidated pack are density NMFCs, the consolidated pack must be unchained (program $$UWFF75, appendix E-224 P, part G) and processed as individual Shipments Units. Restart GBL with Action Code R.

aj. Message - HAZARDOUS MODE DATA MISSING

```
HAZARDOUS MODE DATA MISSING
NIIN = 123456789  FSCM =        VAR =       MODE = DOT
ENTER GBL            ACTION      DEST
```

(1) Probable Cause: No hazardous description was found for the mode shown in the error message.

(2) Action: The freight classification specialists must update the Hazardous Materials Packaging and Transportation File with a description for the mode shown in the message using program $$UWFR85, reference appendix E-109 P. The bill may be restarted through this program with Action Code S.

ak. Message - NEED FSCM AND/OR VAR # FOR HAZARDOUS FREIGHT DESCRIPTION

```
NEED FSCM AND/OR VAR # FOR HAZARDOUS FREIGHT DESCRIPTION
NIIN = 123456789  SU-LI = 17001610001

K00003060000100001N000010000100000
17001610001001000010017001610000 00

ENTER FSCM        VAR #
```

(1) Probable Cause: This is more than one description for the NIIN in the message with separate FSCM codes and/or variation codes.

(2) Action: The freight classification specialist must indicate the proper FSCM code or variation code for the NIIN in question. Enter the FSCM and/or variation code as indicated in the message and depress the ENTER key.

al. Message - SMALL CARRIER ZONE TABLE NOT FOUND

```
SMALL CARRIER ZONE TABLE NOT FOUND
CARRIER = GFLS
ENTER GBL            ACTION    DEST
```

(1) Probable Cause: A small carrier zone table was not found for the carrier displayed.

(2) Action:

(a) The freight rate specialist must update the small carrier zone table with program $$UWFK71 for the carrier shown in this message. The bill may then be restarted with Action Code S.

(b) Program $$UWFK71 update may be bypassed by following instructions for manual rate as outlined in paragraph 7k(c) above.

am. Message - GUARANTEED TRAFFIC CHARGES

GUARANTEED TRAFFIC CHARGES

GBL K0000325 DEST 874465 CARRIER PIEC COST 00060.00

ENTER ADDITIONAL CHARGES 00000.00

(1) Probable Cause: The GBL was rated under the guaranteed traffic rate base file and has stopped for the operator to enter any assessorial charges that may be necessary as determined by a freight rate specialist.

(2) Action: Enter any additional charges or if no charges are applicable other than the basic cost, hit the enter to complete the billing process.

an. Message - SPLC RATE GROUP TABLE NOT FOUND

SPLC RATE GROUP TABLE NOT FOUND
CARRIER = GFLS
ENTER GBL ACTION DEST

(1) Probable Cause: A rate group table was not found for the carrier in the message and was not found in the Guaranteed Traffic Rate Base File.

(2) Action:

(a) The Guaranteed Traffic Rate Base File must be updated through program $$UWFK71. The GBL can then be restarted through this program with Action Code S.

(b) $$UWFK71 update may be bypassed by the manual rate option as outlined in paragraph 7k(c) above.

ao. Message - GUARANTEED RATES PER HUNDRED RECORD NOT FOUND

GUARANTEED RATES PER HUNDRED RECORD NOT FOUND
CARRIER = PIEC TYPE-SERVICE = A RATE-GROUP = ZZZ
ENTER GBL ACTION DEST

(1) Probable Cause: The rates per hundred were not found on the Guaranteed Traffic Rate Base File for the carrier, type service or rate group shown in the message.

(2) Action: The Guaranteed Rate Base File must be updated by the freight rate specialist through program $$UWFK71. The GBL can then be restarted through this program with Action Code S.

ap. Message - GUARANTEED/SMALL CARRIER RATES RECORD NOT FOUND

```
GUARANTEED / SMALL CARRIER RATES RECORD NOT FOUND
CARRIER = PIEC  TYPE-SERVICE = 3  WEIGHT = 025
ENTER GBL           ACTION     DEST
```

(1) Probable Cause: The small carrier rates were not found in the Guaranteed Traffic Rate Base File for the carrier, type service or weight group shown in the message.

(2) Action:

(a) The small carrier rates in the Guaranteed Traffic Rate Base File must be updated by the freight rate specialist through program $$UWFK71. The GBL can then be restarted through this program with Action Code S.

(b) $$UWFK71 update may be bypassed by following the procedure for manual rate as outlined in paragraph 7k(c) above.

aq. Message - INVALID RATE DATE FOR SMALL CARRIER RATES

```
INVALID RATE DATA FOR SMALL CARRIER RATES
CARRIER = PIEC  WEIGHT = 100  TYPE-SERVICE = 1
ENTER GBL           ACTION    DEST
```

(1) Probable Cause: The mode code, weight or type service shown in the message was not found in the Guaranteed Traffic Rate Base File.

(2) Action:

(a) The small carrier rates in the Guaranteed Traffic Rate Base File must be updated by the freight rate specialist through program $$UWFK71. The GBL can then be restarted through this program with Action Code S.

(b) $$UWFK71 update may be bypassed by following the procedure for manual rate option as outlined in paragraph 7k(c) above.

ar. Message - INVALID RATE DATA FOR GUARANTEED RATES PER HUNDRED

```
INVALID RATE DATA FOR GUARANTEED RATES PER HUNDRED
CARRIER = PIEC  RATE-GROUP = AAA  TYPE=SERVICE = A
ENTER GBL           ACTION    DEST
```

(1) Probable Cause: There were no rates per hundred in the Guaranteed Traffic Rate Base File for either the carrier, the rate group or the type service code shown in the message.

(2) Action:

(a) The rates per hundred rates in the Guaranteed Traffic Rate Base File must be updated by the freight rate specialist through program $$UWFK71. The GBL can then be restarted in this program using Action Code S.

(b) $$UWFK71 update may be bypassed bv the manual rate option as outlined in paragraph 7k(c) above.

Figure 1

```
GBL-NO C000000019                GBL ASSEMBLY
T-S MAN MAN-COST T SPEC-TARIF M  DLC  GRT B CARR          CARRIER-NAME
 *   *  00000.00 * ********** * ****** *  * **** ******************************
POOL-WT GBL-WGT PIECE  CUBE   DUN-W PT-WT SD-WT BL-DT DDD PRI EX  RTE/RLSE-NO
0000000 0000000 00000 00000.0 00000 00000 00000 00000 00000 * * ***************
W-BILL AIR-BILL S REAS T FULL MODE PRO TRP  BULK-DIST  CLASSF GEO   DEST SPI AC
000000 00000000 * **** *  *    **   ** *** 00000000000 000000 *** ******  *  *
TRAILER-NO SEAL-NO
********** ******* CLS LNG/CUBE      MARK      DATE          STATEMENTS
********** ******* TLS ORD FURN  ORDER  FURN   FURN  RMRK CARR RIN RIN RIN RIN
********** *******  0  000  000  00000 00000  00000   *    *** *** *** *** ***
DESTINATION                                  BILL-CHARGES-TO
**********************************           **********************************
**********************************           **********************************
CONSIGNEE                                GBLOC **********************************
**********************************        **** MARKS
**********************************           **********************************
**********************************           **********************************
**********************************           STOP-AT
VIA OR ROUTING DATA                          ********************
****************************************    ********************
                                             ********************
```

Figure 2

```
                    G B L   A S S E M B L Y   R E M A R K S

K0000159
                         (10 LINES OF 77 CHARACTERS)
*****************************************************************************
AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
BBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBBB
CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC
DDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDD
EEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEEE
FFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFFF
GGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGG
HHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHHH
IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
JJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJJ
```

APPENDIX E-240 P

MOFAST RATE BASE CHANGE CARD

1. PURPOSE

This procedure will be used to make flat rate increases by tariff number on the rate base and special tariff file. It will provide an error report of invalid card input and a listing of the rate base file, page ejected on a change of tables.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-180

b. Appendix F-194

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Divisions, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. Whenever the rate increases or decreases by tariff number a card will be prepared IAW appendix B-180 and forwarded to the computer processing facility.

b. The output will consist of:

(1) Appendix F-194, MOFAST Rate Table Listing, which will be formatted differently for each part printed (see appendix F-194).

(2) F-85 error report (see appendix E-240 V).

APPENDIX E-240 V

MOFAST RATE BASE CHANGE CARD VIOLATIONS

1. INPUT DOCUMENT

Appendix B-180, MOFAST Rating File Card, format violation DIC ZVH.

2. INPUT TO PROCEDURE DECISION CHART

Appendix D-156

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix provides instructions for the correction and reentry of rate base rate increase cards which have been rejected because data did not pass the computer edit criteria. The reasons for rejection are as follows:

VIOLATION REASON CODE	DEFINITION
AA	Must be ZVH.
I7	Must match an existing record.
CE	Must be D for decrease, blank for increase.
E5	Field contains blanks.
IA	Field contains an invalid rate.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AA.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that the DIC in pos. 1-3 is not ZVH.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the printout, appendix F-85, to determine error.

(b) Process correct data IAW paragraph 5.

b. VIOLATION REASON CODE I7.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates pos. 5-14 (tariff number) do not match an existing record on file.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the printout, appendix F-85, against the appendix F-194 printout to determine why a match was not made.

(b) Process correct data IAW paragraph 5 below.

c. VIOLATION REASON CODE CE.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates pos. 16 contains a character other than a blank or D.

(2) PROCESSSING/RESEARCH REQUIRED:

(a) Review the printout, appendix F-85, to determine error.

(b) Process correct data IAW paragraph 5 below.

d. VIOLATION REASON CODE E5.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that pos. 17-21 contain blanks; or that either the high weight parameter (pos. 29-33) contains numeric data and the low weight parameter (pos. 23-27) contains blanks, or vice versa.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the printout, appendix F-85, to determine error.

(b) Process correct data IAW paragraph 5 below.

e. VIOLATION REASON CODE IA.

(1) REASON FOR VIOLATION/ERROR CONDITION:

Indicates that an invalid rate, pos. 17-21, has been input. This field must not contain blanks.

(2) PROCESSING/RESEARCH REQUIRED:

(a) Review the printout, appendix F-85, to determine error.

(b) Process correct data IAW paragraph 5 below.

5. REENTRY INSTRUCTIONS

a. When the correct data has been determined, annotate the correction on the violation printout, appendix F-85, directly below the erroneous entry using ink or a distinctive colored pencil.

b. Forward the annotated listing to keypunch services for reentry into the applicable process.

APPENDIX E-252 P

MOFAST FORCE CLOSURE

1. PURPOSE

To provide instructions and procedures to force close MROs in the MOFAST teleprocessing environment.

2. APPENDICES USED IN THIS PROCEDURE

a. Appendix B-222

b. Appendix D-167

c. Appendix E-238 P, Part C

d. Appendix E-238 P, Part G

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Directorate of Storage and Transportation.

4. PROCEDURES/INSTRUCTIONS

a. This procedure is to be used when a management decision has been made to close a Line Item (LI) record without knowledge of the actual shipping status.

b. The process outlined in this procedure will create the "Force Closure" notification to the ICP.

c. Line Item records being force closed must be processed through the single line process, see appendix E-238 P, part C, before the force closure action is input.

d. The Status Code in the LI record must be equal to A. If SU/LI status is not A, it is necessary to process the LI through the Exception MRO process, appendix E-234 P, part A, in order to delete container data and return the item status to A.

e. Force closure actions are accomplished as follows:

(1) CRT Initialization.

(a) Key in $$UWFH80.

(b) Press ENTER key. This entry will dedicate the CRT input station to processing the force closure program. The following message will be displayed:

```
UWFH80-XX
MOFAST FORCED CLOSURE PROCESS

ENTER:

LINE ITEM NUMBER (11 or 13 POSITIONS)
CHECK DIGIT
ACTION CODE (GC OR GX)
DOCUMENT CONTROL CODE (1 OR 2)
SEPARATE FIELDS WITH COMMAS

ENTER DATA
```

(2) Force Closure Entry.

(a) Data entry input format is:

SSSSSSSSSSS,C,AA,D

Where:
S - Eleven-Position Shipment Unit Number.
C - Check Digit
A - Action Code
D - Document Control Code

(b) Shipment Unit number must be 11 or 13 positions.

(c) Action Code must be either GX or GC. GX is used to force close all other LI records. GC is used only for items eligible for cancellation.

(d) Document Control Code must be either 1 or 2. One indicates input was made by storage. Two indicates input was made by transportation.

(e) Successful completion of the entry will result in the following message:

```
PROCESS COMPLETE
ENTER DATA
```

5. ERROR MESSAGES/ACTIONS

ERROR MESSAGE	CAUSE/ACTION
SHIPMENT UNIT RECORD NOT FOUND ENTER DATA	Probable Cause: SU number entered did not match a record in the In-Process File. Action: Reenter format with correct 11- or 13-position SU number. If same error message returns, the force closure action should be processed using punched card format (DIC ZEN, appendix B-128) since the record is apparently not established for use in the teleprocessing environment.
INVALID LINE ITEM NUMBER CORRECT AND REENTER	Probable Cause: LI portion of 11- or 13-position SU number was entered in error. Input did not match available records in the In-Process File. Action: Reenter format with correct 11- or 13-position SU number. If same error message returns, the force closure action should be processed using punched card format since the record is apparently not established for use in the teleprocessing environment.
LINE ITEM RECORD NOT ELIGIBLE FOR UPDATE CORRECT AND REENTER	Probable Causes: GC action entered without item being eligible for cancellation. GX action entered when LI has pending cancellation. Action: Enter force close input using correct Action Code. Example (1) - Reenter using GX action. Example (2) - Reenter using GC action.
SU RECORD NOT ELIGIBLE FOR UPDATE CORRECT AND REENTER	Probable Cause: Single line action not processed for LI entered or item is not in A status. Action: Process LI using single line SU program, appendix E-238 P, part C. To return the item to A status, enter Exception MRO Process, appendix E-234 P, part A, Type Input Code CC. Reenter force closure program after this process.
INVALID CHECK DIGIT CORRECT AND REENTER	Probable Cause: Check digit not numeric or check digit omitted from input format. Action: Reenter data using proper format. Correct check digit can be located in block R of the MRO or can be calculated using the check digit program, appendix E-238 P, part G.

ERROR MESSAGE	CAUSE/ACTION
INVALID ACTION CODE CORRECT AND REENTER	Probable Cause: Action Code entered is not GX or GC. Action: Reenter data using valid Action Code.
INVALID CONTROL NUMBER CORRECT AND REENTER	Probable Cause: Document control number entered is not 1 or 2. Action: Reenter data using correct document control number.
INVALID ENTRY CORRECT AND REENTER	Probable Cause: All required data elements not entered in entry format. Action: Entry format requires input of SU Number (11- or 13-position), check digit, Action Code (GC or GX) and document control code (1 and 2) separated by commas. Reenter required input ensuring all data elements are present.

APPENDIX E-258 P

RECONCILIATION - LOCATIONS NO DSC BALANCE, CONDITION CODES A AND B (NSN SEQ)

1. PURPOSE

Provided as a control listing for action required as a result of processing the appendix F-260, Reconciliation Locations No DSC Balance, Condition Codes A and B (LOC SEQ), including control of the B-26 (DIC DJA) Physical Inventory Request Card(s).

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA

b. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card, DIC ZBA

c. Appendix F-258, Reconciliation Locations No DSC Balance Condition Codes A and B (NSN SEQ)

d. Appendix F-260, Reconciliation Locations No DSC Balance Condition Codes A and B (LOC SEQ)

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Operations Control Office

b. Warehousing Division

4. PROCEDURE/INSTRUCTIONS

a. Operations Control Office, utilizing the F-260 listing previously posted as a result of checking each warehouse location reflected thereon, take action as follows:

(1) If NSN is in the location indicated, annotate listing to initiate inventory by input of DIC ZJA.

(2) If NSN is not in the location indicated, inform the Warehousing Division by means of an annotated copy of the F-260 listing that the warehouse location should be deleted.

b. Warehousing Division - On receipt of annotated copy of the F-260 listing, prepare a DIC ZBA, Action Code FY, Location Delete Card for each location annotated on the listing as being vacant.

5. FLOW CHART

Flow chart not required.

APPENDIX E-259 P

PROCEDURES FOR MRO DEPOT PROCESSING TIME ANALYSIS

1. PURPOSE

a. This procedure provides a detailed analysis of how long it takes the local depot to process Materiel Release Orders, DIC A5_ (EXCEPT DIC A5J and C5_), from the time of the MRO receipt at the depot to the time shipment is completed. This is done for each Government Bill of Lading (GBL) by: Geographic Area, Destination (POE, Consignee, Break Bulk Point, or DCR), Issue Priority Group (IPG), Mode of Shipment, Standard Carrier Alpha Code (SCAC), and in terms of local depot standards (hold times in Storage and in Transportation, and/or transit time) as applied to the above variable factors.

b. This report provides management a means of determining how accurate local depot standards really are and how depot performance measures up to those standards. Based on the facts developed by this report, management can take appropriate action(s) to correct existing problems, so as to ensure depot performance will comply with existing DLA/DoD requirements.

c. This analysis of MRO processing performance DOES NOT INCLUDE the following MROs:

(1) FMS: Those MROs with B, D, K, P, or T in pos. 30.

(2) GRANT AID: same as FMS plus a Y in pos. 45.

(3) SEAVAN: Those MROs with Mode of Shipment Code V.

(4) COPADS: Those MROs with Routing Identifier Code - From S9J.

(5) Extended RDDs: Those MROs with A, S, or X in pos. 62.

(6) Those with Mode of Shipment Codes W, X, Y, Z, 2, 3 and 9.

(7) DROS - DIC A5J.

(8) IPE MROs - DIC C5_.

2. REFERENCES

a. Appendix D-33, MRO Depot Processing Time Analysis.

b. Appendix F-61, MRO Depot Processing Time Analysis.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Directorate of Storage and Transportation

(1) Traffic Management function.

(2) Workload Planning function.

b. Management Support Office

(1) Management Information/Analysis function.

(2) Systems and Procedures function.

4. PROCEDURES/INSTRUCTIONS

a. Part 1: Invalid TK4 List

(1) The sole purpose of this listing is to provide visibility of the invalid DIC TK4 transactions received and why they were rejected. The list is used for followup, correction, and re-input. Appendices B-1 and E-234, Part A, provide the correction format and input details. The reasons for being rejected are:

(a) INVALID MODE (Modes V, W, X, Z, 2, 3, 9 or blank).

(b) INVALID DLVY DATE (blank, ship date is greater than DLVY Date, or alpha).

(c) INVALID SHIP DATE (blank or alpha).

(d) INVALID GBL (other than 8 position field).

(e) INVALID DESTINATION/SHIP TO (other than a 6-, 4-, or 3-position field).

(f) INVALID O/S SHIPMENT (PP Zone Code is 9 or MRO DIC, third position is numeric).

(g) NOT WITHIN REPORT PERIOD (ship date less than 45-day reporting period).

(h) DoDAAC NOT ON ADDRESS FILE (update DoDAAC File, if applicable, appendix E-129 P; then reenter TK4 Record).

(i) SCAC NOT ON FILE (update SCAC File, if applicable, appendix E-230 P; then reenter TK4 Record).

(2) If a TK4 Record rejects for reasons identified above and not corrected/reentered, it will not appear on next report cycle.

(3) If a TK4 Record is considered invalid for more than one reason, each field will be asterisked and each in-the-clear reject message will print on a separate line.

(4) If a TK4 Record passes all the validity checks except for DoDAAC not on file, SCAC not on file or O/S shipment; no field is asterisked.

(5) TK4 records with a ship date greater than the reporting period go to a recycle file for processing during the next reporting period (see appendix D-33).

b. Part 2: TK4s Not Received

(1) This is a list of the GBLs shipped during the 45-day reporting period that have no matching DIC TK4s (IPG I, II, and III) on file. These transactions should be reviewed and followed up on same as in part 1. It will eventually lead to improved voluntary customer response.

(2) The destination in-the-clear address comes from the last two lines of the TAC G, 2, or 1 address record, respectively, depending on availability.

c. Part 3: TK4s Received

(1) This is a list of GBLs for which matching DIC TK4s were received (IPG I, II, and III). The listing is in destination and GBL sequence. Review of the report will provide an opportunity to check the Address File for completeness.

(2) If the GEO Area Code is blank on the address file for a particular destination, the TK4 Record and associated lines will drop at this point from further processing.

d. Part 4: TK4s Received - IPG I Review.

(1) This is a listing of all IPG I shipments made in the period noted in the report header. The depot's Mode Group Table is displayed as part of the report header. There are totals by:

(a) Mode Group within Destination.

(b) Destination within Sub Area.

(c) Geographic Area.

NOTE: There is a page eject on each new Geographic Area.

(2) This report should be reviewed carefully to see if the Geographic Area and Mode Group codes are in consonance with the depot's processing standards and the on-time performance.

(3) If no mode group assignment is established for a particular mode of shipment, parts 4, 5 or 6, if applicable, will indicate 0 Mode Group. At this point, the TK4 Record will drop from any further processing.

(4) Air Modes are mode of Shipment Codes F, H, N, J, O, Q, T, U, 6 or 7. These codes will determine whether an IPG 1 or 2 is late or on time.

e. Part 5: TK4s Received - IPG II Review.

Same as part 4, except all data is for IPG II, not IPG I.

f. Part 6: TK4s Received - IPG III Review.

Same as part 4, except all data is for IPG III, not IPG I.

g. Part 7: Review of Late Shipments - IPG I, II and III.

(1) This is a list of every shipment that was late in any category, and uses Late Codes to indicate the categories. Listing sequence is: IPG, Geographic Area, Sub Area, destination and GBL.

(2) This listing contains much detailed data and is a source of the following information:

(a) The number of GBLs per carrier (Late Code D only) by Geographic Area.

(b) The Average Transit time per carrier.

(3) The Late Codes are listed below and on page 1, part 7, F-61 report data.

(a) Late code A - Bank hold time exceeded the standard.

(b) Late code B - Storage processing time exceeded the standard.

(c) Late code C - Transportation hold time exceeded the standard.

(d) Late code D - In-Transit time exceeded the standard.

(4) The transit, bank, storage and transportation standards established for each GEO Area on table 19, part 2 determines the late codes that apply for each shipment. The same criteria apply for IPG 1, 2 or 3.

h. Part 8: Percent of Lines on Time Summary - TK4s Received.

(1) This is a summary report showing the following data broken out by Geographic Area within IPG.

(a) Total lines.

(b) Total on time lines.

(c) Percent on time lines.

(2) The report simply totals the number of lines on time by IPG within a Geographic Area, and then divides the total on time by the total number of shipments meeting the same criteria, thus establishing the percent of lines on time.

(3) This report makes it easy to highlight all performance under 90% for functional review/attention.

i. Part 9: IPG III Average Processing Time by Geographic Area.

(1) This is a summary report of all IPG III MROs broken out by Geographic Area in which the following hold times have been averaged:

(a) Bank time.

(b) Storage time.

(c) Transportation time.

(d) In-transit time.

(e) Total Processing time.

(2) This report gives a quick, ready comparison of depot performance to depot standards.

j. Part 10: IPG III MRO Processing Performance Analysis.

(1) This report is for a 45-day period, and the ending date is noted in the report header.

(2) The report is a summary report of all IPG III MROs broken out by Geographic Area, showing the number of lines in the various "hold" conditions:

(a) Bank time.

(b) Depot Processing time.

(c) Depot Transportation time.

(d) Average Transportation time.

(e) Total Processing time (days).

(3) Beneath each "lines" entry, subparagraphs (a)-(e), above, is shown the percentage of those lines that were processed within the time frame of the locally established time standard.

k. Part 11: IPG III, Late Line Summary.

(1) This report displays the average transit time for each Geographic Area broken out by Mode Group code. It should be noted that this report deals only with IPG III Late Lines.

(2) This report displays the following items by Geographic Area:

(a) Average storage hold time.

(b) Average transportation hold time.

l. Part 12: Summary of IPG III Late Lines by days over 21.

(1) This report simply displays all IPG III Late Lines broken out by the number that were late over 21 days or more. The report literally shows fifteen separate days with the line count for each below the day.

m. Part 13: Summary of IPG III Late by Depot Standards.

(1) Part 13A: The depot's standard table data is displayed in this part of the report. That involves the following data broken out by Geographic Area:

(a) Bank hold time.

(b) Storage processing time.

(c) Transportation processing time.

(d) Transit time.

(2) Part 13B: Summary of IPG III late by depot standards within processing categories. This part of the report displays the number of lines.

(a) Exceeding depot standards.

(b) Bank time.

(c) Storage processing time.

(d) Transportation processing time.

(e) Transit time.

(f) Total lines involved.

(3) The Percent Late entry/column reflects the number of lines which exceeded one or more of the processing standards, but does not necessarily reflect late total processing performance.

n. Mode of Shipment: It should be noted that all Mode of Shipment codes are included in this program EXCEPT V, W, X, Y, Z, 2, 3 and 9, which are excluded.

o. Table 19 Part I (Report Options and Mode Groupings).

(1) The beginning and ending report date is established when the F-61 Report is scheduled.

(a) When UWSXHIST is scheduled - New 45-day history data is selected, i.e., current date minus 45 days equals new beginning and ending report date.

(b) When UWSXVALD is scheduled - New TK4 Records received since report period and corrected TK4 Records are validated will produce parts 1, 2 and 3.

(c) When UWSXPRNT is scheduled - F-61 will be printed unless report option for a particular part indicates no part required (blank). Parts 1, 2 and 3 are mandatory.

p. Table 19 Part II. (GEO Area Trans-TM (GATT)).

(1) The GATT is the transportation hold time and intransit time for each geographic area. Depending on the number of days entered in this field, determines the PDT or MDT assigned each IPG 3 MRO, i.e., MDT equals DSC transmission date plus 21 days (standard) minus Geographic Area Transportation Time (GATT). If no GEO Area Trans-TM (GATT) is loaded, the program defaults to 8 days (see appendix D-41 for further guidance).

(2) By utilizing the GEO Area Trans-TM (GATT) in Table 19, the depots can determine which MDT will be assigned, thus reducing the number of late shipments.

APPENDIX E-260 P

RECONCILIATION - LOCATIONS NO DSC
BALANCE CONDITION CODES A AND B (LOC SEQ)

1. PURPOSE

To provide for review and corrective action, a listing of locations for NSNs for which there were no matching NSNs with assets on the DSC(s) asset tapes. Listing to be utilized to determine if NSN(s) and locations listed actually exist.

2. APPENDIX USED IN THIS PROCESS

Appendix F-260, Reconciliation - Locations No Center Balance Condition A/B Only in Location Sequence.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

Inventory Control Office.

4. PROCEDURE/INSTRUCTIONS

Inventory Control Office - Proceed to warehouse locations(s) reflected on the listing and verify NSN and location. Annotate listing for each entry with data including whether or not the NSN and location are good or that the location is vacant. See appendix E-258 P for completion of process.

5. FLOW CHART

Flow chart not required.

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APPENDIX E-262 P

RECONCILIATION - CENTER BALANCE NO LOCATION CONDITION A AND B

1. PURPOSE

To provide, for review and corrective action, a listing of National Stock Numbers (NSNs) for which the DSC has an asset balance and the depot has no locator record.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA.

b. Appendix B-71, Item Locator Sub-Record, Addition, Deletion, and Change Card, DIC ZBA.

c. Appendix F-51, Emergency Item Location Record Listing.

d. Appendix F-52, Item Locator Transaction Record.

e. Appendix F-262, Reconciliation - Center Balance No Location Condition A and B.

f. Appendix F-267, Reconciliation - Center Balance and Deleted Location Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Management Support Office.

b. Inventory Office.

c. Warehousing Division.

4. PROCEDURE/INSTRUCTIONS

a. Management Support Office - Review listing for information and use for monitoring purposes.

b. Inventory Office - Research the NSNs reflected on the F-262 listing by review of the F-51, F-52, F-267, previous locator update listings, and Receipt History for warehouse location data. Accomplish the following:

(1) If location data is found, proceed to the location to check for stock. If stock is still in the location, inform the Warehousing Division that the location involved must be picked up on the locator file. Information will be supplied by an annotated copy of the F-262 listing.

(2) When location data cannot be found or when a found location is vacant, annotate listing to initiate inventory by input of DIC ZJA.

(3) All items coded E or U in the Inventory Category field will be processed first and will be subject to a complete research of DJA card(s) to the center.

c. Warehousing Division - On receipt of an annotated copy of the F-262 report, prepare a DIC ZBA, Action Code FX, Location Update Card, for each location found.

5. FLOW CHART

Flow Chart not required.

APPENDIX E-266 P

RECONCILIATION - PILFERABLE ITEM LISTING

1. PURPOSE

To provide a listing "DSC Balance No Location" and denied National Stock Numbers that are classified as pilferable items.

2. APPENDIX USED IN THIS PROCESS

Appendix F-266, Reconciliation Pilferable Item Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Command.

b. Directorate of Storage and Transportation (DS/T).

4. PROCEDURE/INSTRUCTIONS

a. Command - Review report for entries that may require command action.

b. DS/T - Listing will be reviewed to determine if items have been stored in accordance with security regulations.

5. FLOW CHART

Flow chart not required.

APPENDIX E-267 P

RECONCILIATION - DSC BALANCE AND DELETED LOCATION LISTING

1. PURPOSE

To provide a listing of "DSC Balance No Location" NSNs that have had stock locations deleted.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA.

b. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card, DIC ZBA.

c. Appendix F-267, Reconciliation DSC Balance and Deleted Location Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Command.

b. Directorate of Storage and Transportation (DS/T).

c. Inventory Control Office.

d. Warehousing Division.

4. PROCEDURE/INSTRUCTIONS

a. Command - Review listing for entries that may require command action.

b. DS/T.

c. Inventory Control Office - Review listing and investigate to determine if the locations have been deleted correctly. If locations have been deleted erroneously, notify the Warehousing Division by forwarding an annotated copy of the F-267 listing. Prepare a DIC DJA card for each NSN in error and forward to the ODS for transceiving to the applicable DSC. (Forward as administrative message.)

d. Warehousing Division - On receipt of the annotated copy of the F-267 listing prepare a DIC ZBA, Action Code FX, Locator Update Card for each NSN indicated. Forward ZBA cards to the ODS for updating the locator file.

5. FLOW CHART

Flow chart not required.

APPENDIX E-268 P

RECONCILIATION - DSC BALANCE OR DENIAL AND NEW LOCATION ADD

1. PURPOSE

To provide, for review and corrective action, a listing of National Stock Numbers of "DSC Balance No Location" records or denials for which there has been a new location add as a result of locator survey action.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA.

b. Appendix F-268, Reconciliation DSC Balance or Denial and New Location Add.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Command.

b. Directorate of Storage and Transportation (DS/T).

c. Inventory Control Office.

4. PROCEDURE/INSTRUCTIONS

a. Command - Review listing for entries that may require command action.

b. DS/T - Review listing for management purposes and determine if corrective actions are required.

c. Inventory Control Office - Review listing and accomplish the following:

(1) Match data of last inventory against date added. If date of last inventory is later than date added, no further action is required.

(2) When date of last inventory is prior to date added, prepare a DIC DJA Physical Inventory Request Card for each NSN. Forward DJA card(s) to the ODS for transceiving to the applicable DSC. (Forward by administrative message.)

5. FLOW CHART

Flow chart not required.

APPENDIX E-269 P

DENIALS AND DELETED LOCATIONS LISTING

1. PURPOSE

To provide a listing of deleted locations that can be checked to determine if denials were correctly processed.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-26, Physical Inventory Request Card, DIC DJA.

b. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card, DIC ZBA.

c. Appendix B-158, Reconciliation Deleted Location Inquiry Card, DIC ZAF.

d. Appendix F-269, Denials and Deleted Locations Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Warehousing Division.

b. Management Support Office (MSO).

c. Inventory Control Office.

4. PROCEDURE/INSTRUCTIONS

a. Warehousing Division.

(1) Review listing and research location(s) for each NSN listed to determine if locations were deleted correctly. If the location(s) still contain stock of the NSN listed, prepare DIC ZBA, Action Code FX, Locator Update Card(s) to reestablish the location on the locator file. Forward ZBA cards to the ODS.

(2) If it is desired that the F-269 listing be prepared for research purposes prior to the processing of a denial, prepare a DIC ZAF, Deleted Location Inquiry Card, for each NSN required in accordance with appendix E-158 P.

(3) Prepare a Report of Locations Found, listing each location for which a ZBA Locator Update Card was prepared. Forward the report to MSO.

b. MSO - Review the listing for management purposes and annotate the NSN on which an inventory is desired. Forward listing to the Operations Control Office.

c. Inventory Control Office - On receipt of the annotated F-269 listing, prepare DIC DJA Inventory Request Cards for each NSN indicated. Forward to the ODS for transceiving to the applicable DSC. (Forward by administrative message.)

5. FLOW CHART

Flow chart not required.

APPENDIX E-270 P

DUPLICATE DELETED LOCATION LISTING

1. PURPOSE

To provide a listing of National Stock Numbers on which more than one delete transaction for the same location has been processed.

2. APPENDIX USED IN THIS PROCESS

Appendix F-270, Duplicate Deleted Location Listing

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Command

b. Management Support Office

4. PROCEDURE/INSTRUCTIONS

a. Command - Review report for entries that may require command action.

b. Management Support Office Review listing for erroneous delete actions and determine requirements needed to prevent future multiple deletions of a single location.

5. FLOW CHART

Flow chart not required.

APPENDIX E-271 P

DJA REJECT LISTING

1. PURPOSE

This procedure provides instructions for the processing of DIC DJA Reject Listing(s) received at the depot from the DSC(s). The Reject Listing is prepared by the DSC(s) for those Physical Inventory Request Cards received which for various reasons the DSC(s) have determined that a physical inventory will not or cannot be conducted.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card.

b. Appendix B-76, Deleted Item Inventory Count Card.

c. Appendix B-79, Item Locator Record Inquiry Card.

d. Appendix C-5, Storage Quality Control Report (DD Form 1225).

e. Appendix F-37, Locator Record Print Reply to Action Code.

f. DJA Reject Listing.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Management Support Office (MSO).

b. Inventory Control Office.

c. MOWASP Data Control Branch.

d. Warehousing Division.

e. Quality Control Branch.

4. PROCEDURE/INSTRUCTIONS

a. MSO - Review listing for management purposes and forward to the Operations Control Office.

b. Inventory Control Office.

(1) Review listing and line off those entries that are rejected for the following reasons:

(a) Duplicate inventory request (inventory in process).

(b) Inventory requested and reply received within last 90 days.

(c) Inventory request rejected, NSN in process of catalog action.

(2) Forward listing to the MOWASP Data Control Branch for action on remaining NSNs listed.

c. MOWASP Data Control Branch.

(1) Review listing and research remaining NSNs which should be unidentified NSNs in-so-far as the DSC records are concerned. Check catalog records, previous SICC changes, logistic transfer records, and inquire DLSC and/or MDB as required to properly identify NSNs.

(2) Prepare a DIC ZBJ, Action Code FE, Locator Inquiry Card on each old NSN that has been reidentified to a good NSN. Forward to ODS for inquiry into the locator file.

(3) When the inquiry answer listing F-37 is received, annotate each NSN and location listed with the new reidentified NSN. Forward to the Warehousing Division with a request that the locator file be updated with the new NSN.

(4) Identify by annotation on the reject listing those NSNs that have been determined to be local purchase items or prior SICC deletes.

(5) Line off the reject listing those NSNs that have been reidentified to a good NSN. Forward the listing to the Quality Control Branch for action on the remaining unidentified NSNs.

d. Quality Control Branch.

(1) Check Stock Catalogs, Part Number Files, and inspect items to assist in identifying remaining NSNs.

(2) NSNs reidentified to a good NSN by the inspectors will be lined off the reject listing and the inspectors will contact the warehouseman and will furnish data required to correct the locator file.

(3) Prepare DD Form 1225 for each of the remaining unidentified NSNs. Forward to the applicable DSC(s). Line the NSNs off the listing and return the listing to the Operations Control Office.

e. Inventory Control Office.

(1) On return of listing from the Quality Control Branch, review listing and obtain warehouse locations on those items identified as local purchase, previous SICC deletes. Proceed to the locations and conduct an inventory count.

(2) On completion of count, prepare ZAF Deleted Item Report and Reply cards entering quantity counted for each NSN identified as local purchase and previous SICC deletes. Forward ZAF cards to the ODS for entry into MOWASP. MOWASP will create CK8 cards to applicable DSC.

f. Warehousing Division.

(1) On receipt of the annotated F-37 listing and on receipt of data supplied by the inspectors, proceed to the locations involved, remark stock with the correct NSN and prepare DIC ZBA, Action Codes FY and FX, to delete the old NSN and add the new NSN to the locator file.

(2) Forward ZBA cards to the ODS for processing to the locator file.

5. FLOW CHART

Flow chart not required.

APPENDIX E-272 P

DELETED LOCATIONS REPORT

1. PURPOSE

To provide a microfiche report of deleted locations that can be reviewed and to assist in processing and researching of potential denials.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-71, Item Locator Subrecord Addition, Deletion, and Change Card, DIC ZBA.

b. Appendix B-158, Reconciliation Deleted Location Inquiry Card, DIC ZAF.

c. Appendix F-269, Denials and Deleted Locations Listing.

d. Appendix F-272, Deleted Locations Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Warehousing Division.

b. Management Support Office (MSO).

c. Inventory Control Office.

4. PROCEDURE/INSTRUCTIONS

a. The Deleted Locations Report (F-272) will be provided only on an as required basis and must be scheduled through the Office of Data Systems.

b. Review microfiche and research location(s) for each NSN listed to determine if locations were deleted correctly. If the location(s) still contain stock of the NSN listed, prepare DIC ZBA, Action Code FX, Locator Update Card(s) to reestablish the location on the locator file. Forward ZBA cards to the ODS.

c. If it is desired that a F-269 listing be prepared for research purposes prior to the processing of a denial, prepare a DIC ZAF, Deleted Location Inquiry Card for each NSN required in accordance with appendix E-158 P.

d. Prepare a Report of Locations found, listing each location for which a ZBA, Locator Update Card was prepared. Forward the report to MSO.

5. FLOW CHART

Flow Chart not required.

APPENDIX E-275 P

COPAD PROCESSING PROCEDURES
PART A
INITIAL TELEPROCESSING INPUT

1. PURPOSE

This procedure provides the capability of initiating the Contractor Operated Parts Depot (COPAD) teleprocessing program.

2. APPENDICES USED IN THIS PROCEDURE

Reference subsequent parts for appropriate appendices.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. This procedure provides instructions for accomplishing all COPAD maintenance.

b. CRT Initialization.

(1) To initiate the program, key in $$UWSB00 and press the ENTER key. The CRT will be dedicated to this program until another $$ entry is made.

(2) This input will result in a display of COPAD Processing Section Codes (see figure 1 below).

c. Select the appropriate Section Code, key it in, and press the ENTER key. If an incorrect entry is made, the panel will be brought back so that reentry of a valid code can be made. A correct input will result in one of the following displays:

(1) PR - Inquiry and Update Process, reference appendix E-275 P, part B. This format is used to accomplish inquiry/update and release of COPAD MROs (appendix B-290).

(2) PN - Part Number Process, reference appendix E-275 P, part C. This format is used to accomplish all Part Number File maintenance (appendix B-291).

5. ERROR MESSAGE/ACTION

ERROR MESSAGE	CAUSE/ACTION
WRONG CRT XXX SEE SUPERVISOR ***	Probable Cause: CRT Station is not on CRT Table Action: Use the CRT designated for COPAD processing.

Figure 1

UWSB00 COPADS PROCESSING

SECTION CODE

ENTER ONE OF THE FOLLOWING SECTION CODES:

SECTION CODES

PN = PART-NUMBER DATA INQUIRY/ADD/UPDATE/DELETE

PR = 1938 INQUIRY/UPDATE/RELEASE

APPENDIX E-275 P

COPAD PROCESSING PROCEDURES
PART B
MRO INQUIRY AND UPDATE PROCESS

1. PURPOSE

This procedure describes the maintenance activities necessary to update and inquire MROs within the COPAD Bank.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-290

b. Appendix D-212

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure provides instructions for accomplishing MRO inquiry or update of needed shipping data.

b. CRT Initialization.

(1) Refer to appendix E-275 P, part A, to initialize the program.

(2) Key in Section Code PR and depress the ENTER key.

(3) The panel for inquiry/update/release of COPAD MRO will be displayed. See figure 1.

(4) Enter the desired contract call number (the four position call number must be preceded by the first position of the document date; e.g., a 1982 document will require a 2 in the first position of the call number field) and the last 4 positions of the document number. See figure 2.

(a) If any data is to be changed or updated enter the change before releasing the document to MOFAST.

(b) If a COPAD MRO is packed in a packing area other than J23 (high priority, small chute items), enter correct pack location; otherwise, no action is required.

(c) Enter an R in the RELEASE-IND field to release the MRO to the MOFAST In-Process File.

5. ERROR MESSAGE/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
COPADS BANK RECORD NOT FOUND	Probable Cause: Record is not in COPAD Bank. Action: Determine the error and reenter correct data.
WRONG CRT XXX SEE SUPERVISOR ***	Probable Cause: CRT Station is not on CRT Table. Action: Use the CRT designated for COPAD processing.
BAD RETURN FROM UWSB15 XXXXX	Probable Cause: A system error has been encountered. Action: Record the message and notify Supervisor.
INVALID DATA	Probable Cause: Data is either not present or invalid. Action: Enter correct data.

Figure 1

```
UWSB00                INQUIRY/UPDATE/RELEASE
SECTION CODE PR
ENTER CALL-NUMBER
ENTER DOCUMENT-NUMBER
```

Figure 2

```
UWSB00
SECTION CODE PR
ENTER CALL-NUMBER
ENTER DOCUMENT-NUMBER

CALL-NUMBER   RELEASE-IND   DEPOT-RECEIPT-DATE    DOCUMENT-NUMBER    SU-NUMBER
   2Y041                          84030           WT4RT011110001      2030055

     PART          QTY      -----------UNIT----------      WATER      SPECIAL
    NUMBER       SHIPPED     WEIGHT    CUBE     PRICE    COMMODITY    REQ-CDE
41                00020     0000100  0001000   0000123     58679         Z

--------AIR--------                                        PHYS-SECURITY
DIMENSION COMMODITY   NOMENCLATURE    NMFC/SFX   LTL MODE       CODE       UI
    A         VZ       REPAIR PART    0191200     K    7          U        PK

  PACK
LOCATION
  J23
```

APPENDIX E-275 P

COPAD PROCESSING PROCEDURES
PART C
PART NUMBER PROCESS

1. PURPOSE

This procedure describes the maintenance activities necessary to add, update, inquire and delete part number data in the Part Number File.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-271

b. Appendix D-212

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES/INSTRUCTIONS

a. General

This procedure provides instruction for accomplishing file maintenance to the COPAD Part Number File.

b. CRT Initialization

(1) Refer to appendix E-275 P, part A, to initialize the program.

(2) Key in Section Code PN and depress the ENTER key.

(3) The panel for the part number program will be displayed. See figure 1.

(4) Part Number Inquiry

(a) Enter I in Action Code, key in the desired part number, and depress the ENTER key.

(b) A successful entry will display the part number data. See figure 2.

(5) Add Part Number

(a) Enter A in Action Code, key in the desired part number, and depress the ENTER key.

(b) A successful entry will display the input panel. See figure 2. Key in the part number data and depress the ENTER key.

(6) Update Part Number

(a) Enter Action Code U, key in the desired part number, and depress the ENTER key.

(b) A successful entry will display the part number data. See figure 2. Make the desired changes and depress the ENTER key.

(c) Blank or unknown part number data element fields will be automatically updated with the following constant:

WEIGHT	---	00000.01
CUBE	---	0000.001
PRICE	---	00000.01
WATER COMMODITY	---	586Z9
SPECIAL REQUIREMENTS	---	Z
PHYSICAL SECURITY	---	U
AIR DIMENSION	---	A
AIR COMMODITY	---	VZ
NOMENCLATURE	---	REPAIR PART
NMFC/SFX	---	019120/0
LTL	---	K

(7) Delete Part Number

(a) Enter Action Code D, key in the desired part number, and depress the ENTER key.

(b) A successful entry will display the part number data with a message deleted. See figure 2.

5. ERROR MESSAGES/ACTIONS

Messages will be displayed at the bottom of the panel. If an error is made, the cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: Record is not on Part Number File.
	Action: Determine the error and correct data.
WRONG CRT XXX SEE SUPERVISOR ***	Probable Cause: CRT Station is not on CRT Table.
	Action: Use the CRT designated for COPAD processing.
INVALID ACTION CODE	Probable Cause: Action Code is not I,A,U, or D.
	Action: Correct Action Code.

ERROR MESSAGE	CAUSE/ACTION
INVALID PART-NUMBER	Probable Cause: Part number is less than six characters. Action: Determine error and reenter correct part number.
DUPLICATE RECOPD ON FILE	Probable Cause: Part number is already on file. Action: None.
MANDATORY ENTRY	Probable Cause: Data must be entered. Action: Cursor will appear under filed in error. Correct and enter data.
BAD RETURN FROM UWSB20 XXXXX	Probable Cause: A system error has been encountered. Action: Record message and notify supervisor.

FIGURE 1

```
UWSB00        PART-NUMBER DATA   INQUIRY/ADD/UPDATE/DELETE
SECTION CODE PN
ENTER ACTION    ENTER PART-NUMBER

ENTER ONE OF THE FOLLOWING ACTION:

      ACTIONS
        I = INQUIRY
        A = ADD
        U = UPDATE
        D = DELETE
```

FIGURE 2

```
UWSB00        PART-NUMBER DATA   ADD OR UPDATE
SECTION CODE PN

  PART-NUMBER
31
------UNIT------     WATER    SPECIAL    ---------AIR---------
 WEIGHT   CUBE     COMMODITY  REQ-CDE    DIMENSION   COMMODITY
0000001 0000001      586Z9       Z           A           VZ

NOMENCLATURE  NMFC/SFX  LTL   PHYSICAL   DATE
 TEST         01912000   K    SECURITY   LAST
                              CODE     UPDATE
                                U       82208
```

APPENDIX E-275 P

COPAD PROCESSING PROCEDURES
PART D
ORDER/RESPONSE FORM (DCSC FM 1938)

1. FORM USED

Order/Response Form (DCSC Form 1938) Appendix C-12, output form appendix D-213.

2. CRITERIA FOR PROCESSING

DCSC Form 1938 is prepared for each COPADS materiel release order processed for shipment documentation. The COPAD document is a reformatted DD Form 1348-1 shipment documentation. The COPAD document is a reformatted DD Form 1348-1 which allows for procurement data to be printed in blocks AA through GG with specific contract and item data provided for on the shipping label portion of the form.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Transportation and Shipping Division, DS/T.

4. PROCEDURES AND INSTRUCTIONS

a. COPAD Record Data Transmittal.

The office of Data Systems located at the depot will receive COPAD record data from the Defense Supply Centers in a series of AUTODIN card image records (appendix B-294). This information is to be transmitted prior to 2400 hours and stored on tape unit MOWASP entry begins. COPAD Shipment Unit numbers are assigned in MOWASP entry, and together with the data transmitted from the supply center, are printed on the COPAD DCSC Form 1938 and passed to the Contract Administration office located at the depot by 0630 hours. The form is then passed to the commercial contractor by 0800 hours and remains with the contractor until delivery of the materiel. Upon delivery of the materiel to the depot, DS/T personnel will check the materiel, access the COPAD data bank via CRT (program $$UWSB00, part B of this appendix) and update any missing data. After update, the inquired COPADS document will be released to the in-process file for normal MOFAST processing. A notification of COPAD vendor delivery of materiel (appendix B-295, DIC CJV) will be transmitted back to the ICP.

b. Validation.

In the event that COPAD record data fails to pass validation, the procurement information, along with MRO data passing validation, will be printed on the COPAD document and passed to the contractor for processing. Additionally, the instructions "DO NOT SHIP" will be printed on the address

label in lieu of the mark-for address. Invalid data will be identified on the F-85 reject report. Corrections may be reentered via DIC CJW, appendix B-294. Invalid data which inhibits vendor processing will require manual communication between the depot and vendor. Once the requisition data has been corrected the document will be reprinted to include the mark-for address and will be flagged with the note "CORRECTED" appearing on the upper right side of address label. This will alert DS/T personnel that the order has already been passed to the contractor for processing and that the reprinted correction should be held in suspense until vendor delivery of the order. Upon materiel delivery the corrected COPAD document is matched to, and will be shipped with the materiel, and the original incomplete document is destroyed.

c. Distribution of Copies.

(1) Copy 1 - Contract administrator copy.

(2) Copy 2 - Vendor copy.

(3) Copy 3 - Customer copy (packing list).

(4) Copy 4 - Materiel receipt copy, sent to vendor upon receipt of materiel at the depot.

(5) Copy 5 - Depot receipt copy.

(6) Copy 6 - GBL carrier copy.

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART A
DEPLOYABLE MEDICAL SYSTEMS MENU

1. PURPOSE

This procedure provides the capability to display the menu panel which will be used for accessing the DEPMEDS planning and processing programs.

2. APPENDICES USED IN THIS PROCEDURE

a. Parts B through X of this procedure.

b. The related B appendices are listed in each part.

c. Chapter 73.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. To initiate the program, key in $$UWMH70 and depress ENTER key. The CRT will be dedicated to this program until another $$ entry is made.

b. This input will result in the display of the DEPMEDS menu panel. See figure 1 below. Report request, inquiry and update programs will be accessed from the menu panel.

c. Key in the applicable processing section code and depress ENTER key. If an incorrect entry is made, the panel will be returned for reentry of a valid code. A correct input will result in one of the following displays:

(1) IA - Function and Subfunction Inquiry, reference appendix E-277 P, part B. This format is used to obtain a display or hard copy report of function and subfunction data (appendix B-324).

(2) IB - Component/Packing Data Inquiry, reference appendix E-277 P, part C. This format is used to obtain a display of the component/packing data (appendix B-330).

(3) IC - Stock Number/Receipt Document Number Inquiry, reference appendix E-277 P, part D. This format is used to display receipt document numbers associated with a stock number (appendix B-315).

(4) ID - Stock Number/Component Control Number Inquiry, reference appendix E-277 P, part E. This format is used to obtain a display of the component control numbers associated with a stock number (appendix B-331).

(5) UA - Component Location Update, reference appendix E-277 P, part F. This format is used to assign and maintain component storage locations (appendix B-307).

(6) UB - Packing Completion Input, reference appendix E-277 P, part G. This format is used to provide packing completion notification (appendix B-309).

(7) UD - Container Packing List Request, reference appendix E-277 P, part H. This format is used to request a container packing list (appendix B-310).

(8) UE - Container Location Update, reference appendix E-277 P, part I. This format is used to assign and maintain container locations (appendix B-311).

(9) UF - Assembly Packing List Narrative, reference appendix E-277 P, part J. This format is used to input and maintain assembly narrative data (appendix B-312).

(10) UG - Container Palletization Input, reference appendix E-277 P, part K. This format is used to assign containers to a pallet (appendix B-314).

(11) UH - Component Planning Data Update, reference appendix E-277 P, part L. This format is used to review and update component data (appendix B-317).

(12) UI - Assembly Receipt Input, reference appendix E-277 P, part M. This format is used to confirm receipt of materiel to the assembly manager (appendix B-320).

(13) UJ - End Item and Assemblage Data Inquiry, reference appendix E-277 P, part N. This format is used to obtain a display of end item and assemblage data for a build directive number (appendix B-323).

(14) UK - Container Data Request, reference appendix E-277 P, part O. This format is used to obtain a display or a hard copy report of container data (appendix B-325).

(15) RA - Component Picking/Packing Request, reference appendix E-277 P, part P. This format is used to request component picking documents (appendix B-308).

(16) RB - Reprint Request, reference appendix E-277 P, part Q. This format is used to obtain reprints of receipt movement documents (appendix B-313).

(17) RC - Assembly Component Shortage Request, reference appendix E-277 P, part R. This format is used to request the Assembly Component Shortage Report (appendix B-316).

(18) RD - Unit Assembly Planning List Request, reference appendix E-277 P, part S. This format is used to request the Unit Assembly Planning List (appendix B-319).

(19) RE - Assembly Completion Notification, reference appendix E-277 P, part T. This format is used to provide notification to the system that an assemblage is ready for shipment (appendix B-321).

(20) RF - Build Directive Deletion Notice, reference appendix E-277 P, part U. This format is used to notify the system that a build directive has been completed (appendix B-322).

(21) RG - Component Availability Status Request, reference appendix E-277 P, part V. This format is used to obtain the Component Availability Status Report (appendix B-326).

(22) RH - Assembly Control Packing Data Request, reference appendix E-277 P, part W. This format is used to obtain the Assemblage Control Packing Data Report (appendix B-327).

(23) RI - Packing Status Request, reference appendix E-277 P, part X. This format is used to obtain the Packing Status Report (appendix B-328).

d. To return from a processing section to the menu panel, depress the PROGRAM FUNCTION 1 key.

Figure 1

UWMH70 DEPLOYABLE MEDICAL SYSTEMS MENU
CHOOSE ONE OF THE FOLLOWING CODES:
SECTION CODE

CODE	APP	INQUIRY
IA	B324	FUNCTION + SUBFUNCTION
IB	B330	COMPONENT/PACKING DATA
IC	B315	STOCK NUMBER/DOC NUMBER
ID	B331	STOCK NUMBER/CCN UPDATE
UA	B307	COMPONENT LOCATION
UB	B309	PACKING COMPLETION
UD	B310	CONTAINER PACK LIST
UE	B311	CONTAINER LOCATION
UF	B312	ASSEMBLY NARRATIVE
UG	B314	CONTAINER PALLETIZATION
UH	B317	COMPONENT PLANNING
UI	B320	ASSEMBLY RECEIPT
UJ	B323	END ITEM + ASSEMBLAGE
UK	B325	CONTAINER DATA

CODE	APP	REPORT REQUEST
RA	B308	COMPONENT PICK/PACK REQUEST
RB	B313	REPRINT REQUEST
RC	B316	COMPONENT SHORTAGE REPORT REQUEST
RD	B319	UNIT ASSEMBLY PLANNING
RE	B321	ASSEMBLY COMPLETION NOTICE
RF	B322	BUILD DIRECTIVE DELETION NOTICE
RG	B326	COMPONENT AVAILABILITY STATUS
RH	B327	ASSEMBLAGE CONTROL PACKING DATA
RI	B328	PACKING STATUS

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART B
FUNCTION AND SUBFUNCTION INQUIRY

1. PURPOSE

This procedure describes the method used to:

a. Obtain a CRT display of a Function/Group Name or a Subjunction Name for the specific Function/Group or Subfunction Code requested.

b. Obtain a Function and Subfunction Report, F-337.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-324.

c. Appendix F-337.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

CRT initialization:

a. Refer to appendix E-277 P, part A, to initialize the program.

b. Key in Section Code IA and depress the ENTER key.

c. The function and subfunction request panel will be displayed. See figure 1 below.

d. To obtain a Function/Group or Subfunction Name:

(1) Enter the build directive number and the Function/Group Code or the Subfunction Code in accordance with appendix B-324.

(2) Depress the ENTER key to obtain the display.

(3) A successful entry will provide a display of the requested function or subfunction name as shown in figure 2.

e. To obtain the F-337, Function and Subfunction Report:

(1) Enter the build directive number and requester identification number (if desired) and depress the ENTER key.

(2) A successful entry will return the message, PROCESS COMPLETE.

(3) Up to twenty report requests will be accepted for each processing cycle. Report requests in excess of this limit will be rejected to the F-85 Validation Reject Report with a 9IA Document Identifier Code. The data elements will be in the same sequence as the appendix B-324 input format.

(4) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from screen format validation will be displayed at the bottom of the panel. The cursor will return to the field where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8. Action: Research and reenter correct data.
INVALID FUNCTION/ GROUP CODE	Probable Cause: Entry other alpha or blank. Action: Research and reenter correct data.
INVALID SUBFUNCTION CODE	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Entry required in field indicated by cursor. Action: Enter applicable data.
ENTER ONE CODE ONLY, FUNCTION OR SUBFUNCTION	Probable Cause: Both function and subfunction were included in the same entry. Action: Remove function or subfunction.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: BDN, function or subfunction entered incorrectly. Action: Research and reenter correct data.
INVALID REQUESTER ID	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS:

a. Error conditions discovered during the batch process will result in the rejection of the transaction to the F-85 Validation Reject Report.

b. Violation reason codes and applicable definitions are as follows:

VRC	DEFINITION
RI	Exceeds report request/input limits.
XJ	No matching record/overlapping request.

c. Violation Reason Code RI.

(1) Reason for violation/error condition:

More than twenty report requests have been entered.

(2) Processing/research required:

Reenter for processing in the next batch cycle.

d. Violation Reason Code XJ.

(1) Reason for violation/error condition:

No matching record is available for the parameters requested or record has been previously processed during the same cycle.

(2) Processing/research required:

Research and reenter required data.

Figure 1

DEPMEDS DATA ENTRY
FOR FUNCTION AND SUBFUNCTION INQUIRY
SECTION CODE IA

BUILD DIRECTIVE NUMBER	FUNCTION OR GROUP CODE	SUB FUNCTION CODE	REQUESTER ID

NAME

Figure 2

DEPMEDS DATA ENTRY
FOR FUNCTION AND SUBFUNCTION INQUIRY
SECTION CODE IA

BUILD DIRECTIVE NUMBER	FUNCTION OR GROUP CODE	SUB FUNCTION CODE	REQUESTER ID
8010	B		

NAME

EMERGENCY

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART C
INQUIRY FOR COMPONENT/PACKING DATA

1. PURPOSE

This procedure describes the method used to obtain a display of component, packing and inprocess data for a component control number.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-330.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

Displayed data will be used for review and research purposes. No updating of data can be accomplished in this program.

b. CRT initialization:

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code IB and depress the ENTER key.

(3) The component packing data panel will be displayed as shown in figure 1.

(4) To obtain display of component data at the build directive level, enter the build directive number, the component control number and depress the ENTER key.

(5) To obtain display of component/packing data at the assemblage level, enter the build directive number, the component control number and the desired assemblage identification number. To obtain the packing information for a minor assembly, 01 must be entered in the assemblage identification number field. Depress the ENTER key to process input.

(6) A successful entry will display data as shown in figure 2.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

When entries fail validation, the cursor will be positioned under the invalid field and an error message will be displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: Entry has other than 7 or 8 in the first position. Action: Research and reenter correct BDN.
FIELD INCOMPLETE	Probable Cause: Less than required positions in a mandatory field. Action: Research and enter the correct data.
INVALID ASSEMBLAGE ID NO.	Probable Cause: Entry is other than 1-20. Action: Research and reenter the correct assemblage ID No.
MANDATORY ENTRY	Probable Cause: Component control number or BDN not entered. Action: Research and reenter correct data.
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel. Action: Enter section code from menu panel.
AIN NOT FOUND	Probable Cause: Incorrect entry. Action: Research and reenter correct data.
RECORD NOT FOUND	Probable Cause: Incorrect input, no matching data in records or failed to enter 01 in the AIN field for a minor assembly. Action: Research and reenter correct data.

Figure 1

```
DEPMEDS DATA INQUIRY FOR COMPONENT/PACKING DATA                    B330

  SECTION CODE IB

BDN    CCN    AIN

STOCK NUMBER   F SF ORG-SN-IND  SUB STOCK NO   SUB STOCK NO   SUB STOCK NO

POS ALIGN  BAS QTY  EXT QTY   QTY OH  AUTH SHORT  QTY SUB  QTY DI  PK/INPROC

RECPT PICK  QTY PACKED  QTY INPROC  CONT-LOW  CONT-HI  ASMB AR  PK-EX-IND

MANUFACTURER       LOT NO         SERIAL NO      CONTRACT NO   DT PK  EXP DT
```

Figure 2

```
DEPMEDS DATA INQUIRY FOR COMPONENT/PACKING DATA                    B330

  SECTION CODE IB

BDN    CCN    AIN
8020   00091  01

STOCK NUMBER   F SF ORG-SN-IND  SUB STOCK NO   SUB STOCK NO   SUB STOCK NO
6505AAAAAAA0009 G 02

POS ALIGN  BAS QTY  EXT QTY   QTY OH AUTH SHORT  QTY SUB   QTY DI   PK/INPROC
           8.00        6                2.00

RECPT PICK QTY PACKED QTY INPROC  CONT-LOW CONT-HI  ASMB AR  PK-EX-IND
           6.00                   9

MANUFACTURER       LOT NO       SERIAL NO    CONTRACT NO    DT PK  EXP DT
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART D
STOCK NUMBER/RECEIPT DOCUMENT NUMBER INQUIRY

1. PURPOSE

This procedure describes the method used to obtain a display of the receipt document numbers to which the materiel received for a stock number will be posted.

2. APPENDICES USED IN THE PROCESS

a. Chapter 73.

b. Appendix B-315.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

Displayed data is for review only and cannot be updated in this program.

b. CRT initialization:

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code IC and depress the ENTER key.

(3) The stock number/receipt document number inquiry screen will be displayed as shown in figure 1.

(4) Enter the desired receipt stock number and depress the ENTER key to obtain a display of the receipt document numbers, suffix codes and build directive numbers associated with the stock number entered.

(5) A successful entry will display data as shown in figure 2.

(6) If more data exists than can be displayed, a message ADDITIONAL DATA ON RECORD will appear at the bottom of the screen. Depress the ENTER key for display of additional data.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGES/ACTIONS

When entries fail validation the cursor will be positioned under the invalid field and an error message will displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: Incorrect entry, stock number is not on record or advance receipt data has not been received.
	Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Stock Number not entered.
	Action: Enter desired receipt stock number.
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel.
	Action: Enter section code from menu panel.

Figure 1

DEPMEDS DATA ENTRY B315
FOR STOCK NO/RECEIPT DOC. NO INQUIRY
SECTION CODE IC

STOCK NO.

DOC-NO	SFX-CD	BDN	DOC-NO	SFX-CD	BDN

Figure 2

DEPMEDS DATA ENTRY B315
FOR STOCK NO/RECEIPT DOC. NO INQUIRY
SECTION CODE IC

STOCK NO.
05AAAAAAA0002

DOC-NO	SFX-CD	BDN	DOC-NO	SFX-CD	BDN
SC02001302B003		8010	SC02001302B003	A	8030

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART E
STOCK NUMBER/COMPONENT CONTROL NUMBER INQUIRY

1. PURPOSE

This procedure describes the method used to obtain a display of the component control numbers assigned to a stock number within a build directive number.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-331.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

Display data is for review only and cannot be updated in this process.

b. CRT initialization:

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code ID and depress the ENTER key.

(3) The stock number/component control number inquiry panel will be displayed as shown in figure 1.

(4) To obtain the component control number display enter the desired build directive number and desired stock number and depress the ENTER key.

(5) A successful entry will display data as shown in figure 2.

(6) If more data exists than can be displayed, a message ADDITIONAL DATA ON RECORD will appear at the bottom of the screen. Depress the ENTER key to obtain display of additional data.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGES/ACTIONS

When entries fail validation, the cursor will be positioned under the invalid field and an error message will be displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: Incorrect entry or no matching data on record. Action: Research and reenter correct data.
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel. Action: Enter Section Code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8. Action: Research and reenter correct data.
FIELD INCOMPLETE	Probable Cause: Fewer than required positions are entered in a mandatory field. Action: Research and reenter correct data.
MANDATORY ENTRY:	Probable Cause: BDN or stock number not entered. Action: Research and enter required data.

Figure 1

```
DEPMEDS DATA ENTRY                                                    B331
FOR STOCK NO/COMPONENT CTL. NO INQUIRY
  SECTION CODE ID

   BDN      STOCK NO

CMPONT   FUNC  SUB                          CMPONT   FUNC  SUB
CTL NO   /GRP  FUNC    ORIG STK NO          CTL NO   /GRP  FUNC      ORIG STK NO

PRESS "CLEAR" KEY TO SIGN OFF MOTAM   "PF1/SF" KEY FOR INITIAL MENU
```

Figure 2

```
DEPMEDS DATA ENTRY                                                    B331
FOR STOCK NO/COMPONENT CT. NO INQUIRY
  SECTION CODE ID

  BDN      STOCK NO
  8ALK  6520120599016

CMPONT   FUNC  SUB                          CMPONT   FUNC  SUB
CTL NO   /GRP  FUNC    ORIG STK NO          CTL NO   /GRP  FUNC      ORIG STK NO
 00046                6520110836462         00066                   6520110836462
 00082                6520550836462         00070                   6520220836462
 00074                6520330836462         00078                   6520440836462

      PROCESS COMPLETE
PRESS "CLEAR" KEY TO SIGN OFF MOTAM   "PF1/SF1" KEY FOR INITIAL MENU
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART F
COMPONENT LOCATION UPDATE

1. PURPOSE

This procedure describes the method used to establish, change or delete assembly storage locations for component stock.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-307.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

CRT initialization.

a. Refer to appendix E-277 P, part A, to initialize the program.

b. Key in Section Code UA and depress the ENTER key.

c. The component location update panel will be displayed with the cursor positioned under the process indicator. See figure 1 below.

d. To obtain a display of established locations:

(1) Enter I in the process indicator field, enter the desired stock number and depress the ENTER key.

(2) Up to five established storage locations will be displayed under the storage location field. See figure 2 below. Date of pack, expiration date, stock quantity and residual quantity will be displayed.

(3) If more locations are recorded than can be displayed, a message ADDITIONAL DATA ON RECORD will appear at the bottom of the panel. For display of the additional locations, depress the ENTER key.

e. Storage locations may be added, changed or deleted following an inquiry by changing the process indicator from an I to a U and entering the data as follows:

(1) To change materiel from one storage location to another, enter the new storage location in the storage location new field on the same line as the storage location to be deleted and enter a C in the action code field.

(2) To delete storage locations enter a D in the action code field on the same line as the displayed storage location to be deleted.

(3) To add storage locations enter the storage location in the storage location new field on an unfilled line and enter an A in the action code field.

(4) Date of pack, expiration date, and quantity changes may be accomplished independent of location changes by leaving the action code blank or they may be made in conjunction with any location update.

(5) To change either the stock quantity or residual quantity to zero, fill the field with 9s.

f. All of the updates described above may be made without first performing an inquiry by directly keying the data. Up to five inputs may be entered per screen. If there are multiple inputs for the same stock number, the stock number need only be entered on the first line and left blank on subsequent lines.

g. A successful entry will display a PROCESS COMPLETE message at the bottom of the panel.

h. To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

i. To refresh screen, blank process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Entries which fail validation will remain on the input screen with the error message displayed on the line below each invalid input.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID PROCESS INDICATOR	Probable Cause: Entry other than I, U or blank. Action: Determine error and reenter.
INVALID STOCK NUMBER	Probable Cause: Blanks in positions 1-6, fewer than 6 positions entered or stock number entered on line with data displayed from inquiry. Action: Determine the error and reenter the correct data or remove stock number which does not match displayed data.
INVALID ACTION CODE	Probable Cause: Entry other than A, C or D. Action: Research and reenter correct code.
RECORD NOT FOUND	Probable Cause: Incorrect stock number entered. Action: Research and reenter correct stock number.
LOC OLD REQD IF ACTN CODE C OR D	Probable Cause: Storage Location Code not entered with Action Code C or D. Action: Review and enter location code or correct action code.
LOC NEW REQD IF ACTN CODE A	Probable Cause: Storage Location new not entered with Action Code A. Action: Review and enter location code or correct action code.
OLD LOCATION NOT FOUND	Probable Cause: A delete or change action was attempted using a storage location other than a recorded location. Action: Inquire to find established location reenter data using current location.
RECORD FULL - CANNOT ADD NEW LOC	Probable Cause: More than 99 locations have been entered. Action: Locations must be deleted or consolidated before new locations can be added.

ERROR MESSAGE	CAUSE/ACTION
DATA COLLECT ACCESS ERROR	Probable Cause: Data collect is full. Action: Call supervisor and have data collected dumped.
LOCATION ALREADY EXISTS	Probable Cause: The location is already on record for that stock number. Action: No action required.
INVALID STOCK QUANTITY	Probable Cause: A quantity greater than 9999999.99 has been entered. Action: Correct and reenter.
INVALID RESIDUAL QUANTITY	Probable Cause: A quantity greater than 99999.99 has been entered. Action: Correct and reenter.
NEW STOCK NUMBER	Probable Cause: The input stock number has been changed to the stock number displayed in the output message. Action: Change the input to the new stock number and reenter.

Figure 1

```
DEPMEDS DATA ENTRY                                                  B307
FOR COMPONENT LOCATION UPDATE
SECTION CODE UA  PROCESS-IND  INQUIRY=I   UPDATE=U

  COMPONENT                     STORAGE      DATE
    STOCK        STORAGE       LOCATION ACT   OF  EXPR    STOCK    RESIDUAL
   NUMBER       LOCATION         NEW    CODE PACK DATE     QTY       QTY

PRESS "CLEAR" KEY TO SIGN OFF      PRESS "PF1/SF1" KEY FOR INITIAL MENU
```

Figure 2

```
DEPMEDS DATA ENTRY                                                  B307
FOR COMPONENT LOCATION UPDATE
SECTION CODE UA  PROCESS-IND  INQUIRY=I   UPDATE=U

  COMPONENT                     STORAGE      DATE
    STOCK        STORAGE       LOCATION ACT   OF  EXPR    STOCK    RESIDUAL
   NUMBER       LOCATION         NEW    CODE PACK DATE     QTY       QTY

6505AAAAAAA0009 D123456DD                   0810 0000  0000000000 00000000

                E123456EE                   0000 0000

                A123456AA                   0000 0000

ALL LOCATIONS DISPLAYED                                      0000

PRESS "CLEAR" KEY TO SIGN OFF      PRESS "PF1/SF1" KEY FOR INITIAL MENU
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART G
PACKING COMPLETION INPUT

1. PURPOSE

This procedure describes the method used to enter the quantity which has been packed for a component control number and to enter the required data for shelf-life (potency) items. It may also be used to delete quantity from the records, which was previously entered as packed.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-309.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure provides instructions for displaying previously entered data for a component control number. Displayed data may be changed, deleted or new data may be added.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UB and depress the ENTER key.

(3) The packing completion data panel will be displayed (see figure 1) with the cursor positioned under the process indicator field.

(4) To inquire previously entered data:

(a) Enter I in the process indicator field.

(b) Enter the build directive number, assemblage identification number and the component control number in accordance with appendix B-309 and depress the ENTER key.

(c) Data on record for the requested component control number will be displayed under the applicable headings. Only one component control number may be inquired per entry.

(5) To change, delete or add to displayed data:

(a) Displayed data, no longer required, may be spaced out.

(b) New data may be entered in blank fields or displayed data may be typed over.

(c) To input displayed data as modified, enter a C in the process indicator field and depress the ENTER key.

(d) Packing quantities entered in error may be removed using this process. If quantity packed is zeroed out, all associated data will also be deleted. To increase the quantity packed, Process Indicator U must be used.

(e) Container assignment cannot be changed using Process Indicator C. To accomplish a container change, quantity packed must first be changed to zero using Process Indicator C, then the quantity packed can be reentered using Process Indicator U and the Y override to assign the new container.

(6) To initiate packing completion and/or input shelf-life data elements:

(a) Enter U in the process indicator field.

(b) Enter data in accordance with appendix B-309. Up to four entries can be made per input screen.

(c) If the Build Directive Number begins with 7, enter the number of assemblages packed in the ASSEMB ID OR NO OF ASSEMB field and the number of items packed in each assemblage in the QTY PACKED FIELD.

(d) If the Build Directive Number begins with 8, enter the assemblage identification number in the ASSEMB ID OR NO OF ASSEMB field or enter ZZ if the quantity packed applies to all assemblages.

(e) Since quantities may be packed incrementally, on entry in the QTY PACKED field will always be considered as an addition to quantities previously packed. System controls will prevent the total quantity packed from exceeding the basic quantity minus the authorized short minus the quantity substituted. If a specific assemblage is being updated, the system will reject the erroneous quantity with the message INVALID QUANTITY PACKED; if the update applies to all assemblages (ZZ entered in ASSEMB ID OR NO OF ASSEMB field), then each assemblage will be updated, but not to exceed the required quantity. Also, if ZZ is used, only those assemblages having an assigned container matching the input container will be updated; unless the container override feature is used, in which case, the assigned containers in assemblage will be changed to the input container and the quantity packed will be updated.

(f) To input data depress the ENTER key.

(7) A successful entry will clear the data from the input screen and display a PROCESS COMPLETE message at the bottom of the panel.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

(9) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Entries which fail validation will remain on the input screen with the applicable error message displayed on the line below the invalid input.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position other than 7 or 8. Action: Research and reenter the correct data.
INVALID ASSEMBLAGE ID NO.	Probable Cause: Entry other than 01-20, or AIN not entered. Action: Correct and reenter.
INVALID CONTAINER NUMBER LOW	Probable Cause: a. Entry other than numeric or blank. b. Must have entry if container number high is entered. Action: Research and reenter correct data.
CONTAINER HIGH NOT GREATER THAN LOW	Probable Cause: Entry in container number low field is lower than the entry in the container high field. Action: Research and reenter correct data.
INVALID COMPONENT CONTROL NO.	Probable Cause: Entry other than numeric or blank. Action: Research and reenter correct data.
CHECK FOR VALID CONTAINER RANGE	Probable Cause: A container high has been entered which is significantly larger than the container low and may be in error. The check will be invoked if container high minus container low is greater than 25.

ERROR MESSAGE	CAUSE/ACTION
	Action: Correct entry or enter a Y in the range override field and reenter.
INVALID UNIT OF MEASURE	Probable Cause: a. Entry other than alpha. b. Mandatory when quantity packed is entered. Action: Research and reenter correct data.
INVALID QUANTITY PACKED	Probable Cause: Entry other than numeric or blank, quantity packed greater than quantity required or attempted to enter more than seven whole numbers without a decimal. Action: Research and reenter correct data.
INVALID DATE OF PACK	Probable Cause: Other than numeric data entered. Action: Research and reenter correct data.
INVALID EXPIRATION DATE	Probable Cause: Other than numeric data entered. Action: Research and reenter correct data.
CONTAINER ALREADY ESTABLISHED	Probable Cause: CCN planned for packing in a different container. Action: Enter a Y in the Assigned Container Override field and reenter or reassign CCN to desired container using Section Code UH, Component Planning Data Update.
INVALID PROCESS INDICATOR	Probable Cause: Process indicator other than I, C, U or blank. Action: Research and enter correct indicator or leave blank to clear input from screen.
RECORD NOT FOUND	Probable Cause: Incorrect entry or input data does not match data on file. Action: Research and reenter correct data.
INVALID DECIMAL IN QUANTITY PACKED	Probable Cause: More than one decimal has been entered in the quantity packed field. Action: Correct and reinput.

Figure 1

```
DEPMEDS DATA ENTRY                                                    B309
PACKING COMPLETION DATA
SECTION CODE UB    PROCESS-IND:   INQ=I CHG=C UPD=U

       ASSEMB ID OR                      QTY       CONTAINER      OVERRIDE        |
BDN    NO OF ASSEMB     CCN    UM      PACKED      LOW  HIGH     RANGE CONT        |
   DT MFG  EX DT    LOT NO      MANFACTURER   CONTRACT NO    SERIAL NO            |
```

Figure 2

```
DEPMEDS DATA ENTRY                                                    B309
PACKING COMPLETION DATA
SECTION CODE UB    PROCESS-IND:   INQ=I CHG=C UPD=U

       ASSEMB ID OR                      QTY       CONTAINER      OVERRIDE        |
BDN    NO OF ASSEMB     CCN    UM      PACKED      LOW  HIGH     RANGE CONT        |
   DT MFG  EX DT    LOT NO      MANFACTURER   CONTRACT NO    SERIAL NO            |

8JRA       0001        0005   PG  0000004.00    0001 0000                         |
   0000    0000
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART H
CONTAINER PACKING LIST REQUEST

1. PURPOSE

This procedure describes the method used to request a container packing list.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-310.

c. Appendix F-331.

d. Appendix F-333.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) This procedure provides the ability to input container weight and container cube as a part of the packing list request.

(2) Up to five packing list requests may be entered per input screen.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UD and depress the ENTER key.

(3) The container packing list request panel will be displayed with the cursor positioned under the build directive number field. See figure 1 below.

(4) To request packing lists for major assemblies:

(a) Key in applicable data in accordance with appendix B-310.

(b) This procedure will provide for the output of a packing list for the container number entered in the container number low field.

(c) When entries are in both the container number low and high fields (which indicates one component is packed in multiple containers), a packing list will be produced for each container number included in range.

(d) The packing lists may be requested in smaller ranges rather than the total range of containers in which one component has been packed.

(e) If some of the components in the container, for which the packing list is requested, are not recorded as packed; the container packing list will not be produced. An incomplete component list (F-333) will be produced instead, identifying the components which have not been packed. The container packing list must be requested again after the components identified on the incomplete list have been packed.

(f) If a component (or components) planned for a container has not been received or only partially received and the assembly activity is going to close the container, input an alpha Y in the container close indicator (CONT IND) field of the container packing list request screen (UD), then the completion check will be bypassed and a container packing list will be output for that container.

(5) To request packing lists for minor assemblies:

(a) Key in applicable data in accordance with appendix B-310.

(b) Only one container packing list will be produced per request regardless of the number of assemblages entered in the Assemblage Identification or Number of Assemblages field. Additional copies must be reproduced locally.

(c) The container packing list for minor assemblies can be requested prior to packing and will be produced regardless of the packing status. An incomplete component list will not be produced for minor assemblies.

(6) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGES/ACTIONS

Entries which fail validation will remain on the input screen with the error message displayed on the line below each invalid input. The cursor will return to the line where the invalid data was entered.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel.
	Action: Enter section code from menu panel.

ERROR MESSAGE	CAUSE/ACTION
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8. Action: Reenter correct data.
INVALID ASSEMBLAGE ID NO.	Probable Cause: Entry is other than 01-20. Action: Reenter correct data.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
CONT NUMBER HI NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.
MANDATORY ENTRY (TYPE PKG)	Probable Cause: Type package was included in the container packing list request. Action: Enter type package code.
MANDATORY ENTRY (CONTAINER WT)	Probable Cause: Container weight was not included in the container packing list request. Action: Enter the container weight.
MANDATORY ENTRY (CONTAINER CUBE)	Probable Cause: Container cube was not included in the container packing list request. Action: Enter the container cube.
MANDATORY ENTRY (WT OF PALLET)	Probable Cause: Type package code is PT or SD and weight of the pallet has not been entered. Action: Enter weight of the pallet.
CONTS WITH MULTIPLE CCNs IN RANGE	Probable Cause: Container with more than one component control number assigned has been included in the input range. Action: Correct input ensuring that range is for one component control number packed in multiple containers.
INVALID CONTAINER CUBE	Probable Cause: Entered more than six whole numbers without entering a decimal. Action: Correct input and reenter.

Figure 1

DEPMEDS DATA ENTRY B310
FOR CONTAINER PACKING LIST REQUEST
SECTION CODE UD

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	TYP PKG	CONTAINER WEIGHT	CONTAINER CUBE	WT OF PALLET	CLOSE IND

PRESS "CLEAR" KEY TO SIGN OFF MOTAM "PF1/SF1" KEY FOR INITIAL MENU

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART I
CONTAINER LOCATION UPDATE

1. PURPOSE

This procedure describes the method used to establish, change or delete storage locations for completed containers and pallets which must be stored until shipment.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-311.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

Location inquiry is not available in this program. Use the Container Data Input program (Section Code UK) to obtain a display of assigned container locations or the Container Palletization program (Section Code UG) to obtain pallet locations.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A to initialize the program.

(2) Key in Section Code UE and depress the ENTER key.

(3) The container location update panel will be displayed as shown in figure 1.

(4) To add, change or delete storage locations:

(a) Enter data under applicable headings in accordance with appendix B-311.

(b) To delete storage locations, enter the applicable build directive number, assemblage identification number, container or pallet number, the location code in the storage location field and D in the action code field.

(c) To change locations for containers or pallets enter the mandatory entries along with the current location in the storage location field, the new location in the storage location new field and a C in the action code field.

(d) To add storage locations, enter the applicable build directive number, assemblage identification number, pallet or container number, storage location in the storage location new field and an A in the action code field.

(5) Depress the ENTER key to process the input data.

(6) Up to five entries can be made per input screen.

c. A successful entry will display a PROCESS COMPLETE message at the bottom of the panel.

d. To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGES/ACTIONS

a. Entries which fail validation will remain on the input screen with the error message displayed on the line below the invalid input.

b. Only one error message will be provided when a range of containers is entered which has more than one error condition. The first container which rejected and stopped processing for the range will be displayed in the container low field. When the error condition is corrected and the data reinput, any further errors in the container range entered will be treated in the same manner.

c. Validation error messages will appear on the screen before processing error messages.

d. If it is not necessary to reinput the rejected entries, the screen may be cleared by depressing the PF2 key.

ERROR MESSAGES	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position other than 8. Action: Research and reenter correct data.
INVALID ASSEMBLAGE ID NO	Probable Cause: Entry other than 1-20. Action: Reenter correct data.
CANNOT ENTER BOTH PALLET AND CONTAINER	Probable Cause: Entry includes both pallet and container numbers. Action: Research and reenter.

ERROR MESSAGES	CAUSE/ACTION
PALLET OR CONTAINER MANDATORY ENTRY	Probable Cause: Neither pallet nor container numbers were entered. Action: Research and reenter.
CONT NO HI NOT GREATER THAN LO	Probable Cause: Container number high is not greater than container number low in entry. Action: Research and reenter.
FIELD INCOMPLETE	Probable Cause: Positions missing when element requires a filled input. Action: Research and reenter.
MISSING CONTAINER NUMBER	Probable Cause: Entry mandatory when container high is present. Action: Research and reenter correct data.
LOC OLD REQUIRED IF ACTION CODE C OR D	Probable Cause: Must be present when action code is C or D. Action: Research and reenter applicable action code or location.
LOC NEW REQUIRED IF ACTION CODE A OR C	Probable Cause: Must be present when action code is A or C. Action: Research and reenter applicable action code or location.
INVALID ACTION CODE	Probable Cause: Entry is other than A, C or D. Action: Reenter correct action code.
RECORD NOT FOUND	Probable Cause: No record on file which matches input. Action: Research and reenter.
LOC PRESENT ON FILE	Probable Cause: A location is already on file for the pallet or containers for which the location action is attempted. Action: Inquire to find established location and use delete or change action as desired.

ERROR MESSAGES	CAUSE/ACTION
PALLET # IN CONT FILE	Probable Cause: The container is already assigned to a pallet. Action: Inquire UK (B-325) to find the pallet number for the container and use the pallet number instead of the container number.
LOC DOES NOT MATCH LOCATION ON FILE	Probable Cause: A delete or change action was attempted using a storage location other than the location on record for the pallet or container(s) entered. Action: Inquire to find established location and reenter.

Figure 1

DEPMEDS DATA ENTRY
FOR CONTAINER LOCATION DATA
SECTION CODE UE

B311

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	PALLET NUMBER	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	STORAGE LOCATION	STORAGE LOCATION NEW	ACTION CODE

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART J
ASSEMBLY PACKING LIST NARRATIVE

1. PURPOSE

This procedure describes the method used to input, display and update assembly packing list narrative data.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-312.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

The narrative data maintained in this process will be printed on the first page of the Assembly Packing List.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UF and depress the ENTER key.

(3) The assembly packing list narrative panel (see figure 1) will be displayed with the cursor positioned under the process indicator field.

(4) To input packing list narrative data, enter a U in the process indicator field, input the applicable build directive number, the associated narrative data and depress the ENTER key.

(5) A successful entry will clear the input data from the screen and display a PROCESS COMPLETE message at the bottom of the panel.

(6) To inquire previously input narrative data, enter an I in the process indicator field, the applicable build directive number and depress the ENTER key. Displayed data may be spaced out, typed over or new data added. When changes or additions have been completed, enter a U in the process indicator field and depress the ENTER key.

(7) To access another processing section, move the cursor to the Section Code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

(8) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

When entries fail validation, the cursor will be positioned under the invalid field and an error message will be displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID PROCESS INDICATOR	Probable Cause: Entry other than I, U or blank. Action: Reenter I, U or leave blank to clear input data from screen.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: Entry other than 7 or 8 in the first position. Action: Research and reenter correct data.
INVALID PROCESS INDICATOR AND INVALID BDN	Probable Cause: Both fields fail to meet validation criteria in appendix B-312. Action: Research and reenter correct data.
FIELD INCOMPLETE	Probable Cause: Required positions missing in field. Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Data was not entered in a mandatory field. Action: Research and enter data.
NARRATIVE NOT PREVIOUSLY ENTERED	Probable Cause: No assembly narrative data has been entered for the build directive number inquired. Action: Enter data using a U process indicator.

ERROR MESSAGE	CAUSE/ACTION
BDN NOT IN PROCESS	Probable Cause: The Build Directive Number entered is not recorded in the assembly activity files. Action: Research and reenter correct build directive number.

Figure 1

DEPMEDS DATA ENTRY FOR ASSEMBLY PACKING LIST NARRATIVE B312

SECTION CODE UF PROCESS-INDICATOR: INQUIRY=I UPDATE=U
BUILD DIRECTIVE NUMBER: NARRATIVE:

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART K
CONTAINER PALLETIZATION INPUT

1. PURPOSE

This procedure describes the method used to assign containers to a pallet and input associated pallet data.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-314.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure describes the methods used to display previously input data and make necessary additions, changes or deletions.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UG and depress the ENTER key.

(3) The container palletization panel will be displayed. See figure 1 below.

(4) Enter data in accordance with appendix B-314 and in coordination with the applicable process indicator to accomplish the desired actions.

(5) To assign containers and enter associated pallet data, enter a U in the process indicator field and enter the applicable build directive number. Enter a specific assemblage identification number if desired or ZZ if input is applicable to all assemblage identification numbers. Enter the desired pallet number and associated container numbers in the container number high low range fields or the container number fields or a combination of fields. Available pallet information may be entered in any of the displayed fields with the exception of the pallet location field. Enter an A in the action code field and depress the ENTER key. When the container low and container high fields are used to assign a range of containers to a pallet, and unused containers or

containers which have been assigned to a different pallet are included in the range, they will be ignored in the update process and no error messages will be displayed to identify these containers.

(6) To display previously entered data:

(a) Enter an I in the process indicator field and the build directive number, assemblage identification number and pallet number in the applicable fields. Depress the ENTER key to obtain the display of data as shown in figure 2.

(b) If more than one screen is required to display the assigned containers, the message ADDITIONAL DATA ON RECORD will be displayed at the bottom of the screen.

(c) Depress the ENTER key to display additional records.

(7) To update container palletization assignments following an inquiry:

(a) Enter an N in the process indicator field and depress the ENTER key.

(b) This will blank the displayed container numbers in preparation for new information to be entered.

(c) Enter a U in the process indicator field.

(d) Enter container numbers to be deleted with an Action Code of D or the container numbers to be added with an Action Code of A and depress the ENTER key.

(e) Delete actions may also be accomplished following an inquiry without entering an N in the process indicator field to clear the displayed container numbers from the screen. To accomplish this, enter a U in the process indicator field, a D in the action code field and depress the ENTER key. This will delete all container numbers displayed from the inquiry. To protect individual container numbers from deletion in this process, type over the container number(s) with zeros.

(8) To input or update shipping document sequence number and pallet data following an inquiry:

(a) Enter a U in the process indicator field and leave the action code field blank.

(b) Enter the data to be added in the desired fields. To change data displayed in the shipping document sequence number, weight of pallet, gross pallet weight, gross pallet cube, type of package code or pallet description fields, type the desired data over the displayed fields.

(c) Displayed data may be deleted by balancing the desired fields and depressing the ENTER key.

(9) The shipping document sequence number and pallet data may be entered without doing the inquiry first. To accomplish this, enter a U in the process indicator field and the desired data in the applicable fields. The action code field should be left blank unless containers are being added or deleted with the same entry.

ERROR MESSAGE	CAUSE/ACTION
INVALID ASSEMBLAGE ID NO.	Probable Cause: Entry other than 1-20 or ZZ. Action: Research and reenter correct assemblage identification number.
INVALID PALLET NUMBER	Probable Cause: Entry other than numeric. Action: Review and reenter correct data.

c. Depress the ENTER key to process input.

(10) A successful entry will clear the display screen and a PROCESS COMPLETE message will be displayed at the bottom of the panel.

(11) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

(12) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Error messages resulting from screen input validation will be displayed at the bottom of the screen and the cursor will be moved to the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from panel.
INVALID PROCESS INDICATOR	Probable Cause: Entry other than I, U, N or blank. Action: Enter desired code or leave blank to clear displayed data from the screen.
RECORD NOT FOUND	Probable Cause: Input does not match data on record. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8. If 8, less than four positions were entered. If 7, less than three positions were entered. Action: Research and reenter correct BDN.
INVALID GROSS PALLET CUBE	Probable Cause: More than one decimal entered in field or more than 6 whole numbers were entered without a decimal. Action: Review and correct input.
INVALID TYPE PACKAGE CODE	Probable Cause: Entry of special characters. Action: Review and correct input.
INVALID ACTION CODE	Probable Cause: Entry is other than A, D or blank. Action: Review and enter correct data.
BDN NOT FOUND ON END ITEM FILE	Probable Cause: BDN not recorded as inprocess. Action: Research and reenter correct BDN.
CONT NO. HI NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and correct entry.
ENTRY REQUIRED WITH CONTAINER HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
ENTRY REQUIRED WITH CONTAINER LOW	Probable Cause: Entry in container number low field without entry in container high. Action: Research and enter the desired containers numbers high and low to define the range.
BAD RETURN CODE A BB CCCCCCCC	Probable Cause: System error cause by other than operator input. Action: Record error message and notify supervisor, where A = return code, B = program location and C = file name.

ERROR MESSAGE	CAUSE/ACTION
XXXX CNTNR NO. NOT ASSIGNED TO PALLET	Probable Cause: Displayed container number is not assigned to pallet number entered and cannot be deleted. Action: Research and reenter correct data.
PALLET RECORD NOT FOUND	Probable Cause: No record is available for the pallet number to be deleted. Action: Research and reenter correct pallet number.
XXXX NO CONTAINER NUMBER TO DELETE	Probable Cause: Container number entered has not been assigned. Action: Research and reenter correct container number.
XXXX CONTAINER HAS NO PALLET NO. ASSIGNED	Probable Cause: Container number is not assigned to the pallet number entered and cannot be deleted. Action: Research and reenter correct data.
XXX CONTAINER HAS A NON-MATCH PLT	Probable Cause: Container number entered is assigned to a different pallet than the one entered and cannot be deleted. Action: Research and reenter correct data.
MUST HAVE ACTION CODE TO ADD OR DELETE CONTAINERS	Probable Cause: Addition or deletion of containers attempted without an action code. Action: Enter Action Code A or D.
INQUIRY REQUIRED PRIOR TO UPDATE	Probable Cause: Attempt was made to assign containers to a pallet using a U process indicator when the pallet already has containers assigned. Action: Enter an I in the process indicator display the containers assigned to the pallet number entered.
ENTER PROCESS IND "N" TO CLEAR CONTAINER NUMBERS	Probable Cause: An attempt was made to add containers to a pallet following an inquiry without clearing the displayed containers. Action: Clear displayed containers using an N process indicator.
ENTER PROCESS IND "U" FOR UPDATE	Probable Cause: Message provided after displayed containers are removed from display using an N process indicator.

ERROR MESSAGE	CAUSE/ACTION
	Action: Enter U in process indicator and continue update action.
XXXX NO CONTAINER RECORD FOR SPECIFIED ADD	Probable Cause: Attempted to add an unassigned container number to a pallet.
	Action: Research and reenter correct container number.
XXXX MAX CONTAINERS EXCEEDED	Probable Cause: More than 500 containers were assigned to a pallet.
	Action: Reassign containers to avoid exceeding limit.
XXXX CNTNR NO. ALREADY ASSIGNED TO PALLET	Probable Cause: Container number has already been assigned to a pallet.
	Action: Research and reenter correct container number or delete container number from previously assigned pallet so it can be reassigned to a new pallet.

Figure 1

```
DEPMEDS DATA ENTRY                                                B314
FOR CONTAINER PALLETIZATION
SECTION CODE UG   PROCESS-INDICATOR:   INQ=I  UPD=U  NEW=N

            PALLET     CONTAINER     SH DOC     WEIGHT    GROSS     GROSS
BDN   AIN   NUMBER     LOW  HIGH     SEQ NO     OF PAL    PAL WT    PAL CBE


  TYPE PKG CD          PALLET DESC              PALLET LOC       ACTION CODE


                        CONTAINER NUMBERS
```

Figure 2

```
DEPMEDS DATA ENTRY                                                B314
FOR CONTAINER PALLETIZATION
SECTION CODE UG   PROCESS-INDICATOR:   INQ=I  UPD=U  NEW=N

            PALLET     CONTAINER     SH DOC     WEIGHT    GROSS     GROSS
BDN   AIN   NUMBER     LOW  HIGH     SEQ NO     OF PAL    PAL WT    PAL CBE

8AGQ  02      003                      02       0000088  0000350  000088.8

  TYPE PKG CD          PALLET DESC              PALLET LOC       ACTION CODE

      PT         BOX PALLET                      R131111CC

                     CONTAINER NUMBERS

  0007  0008  0009  0012
```

PRESS "CLEAR" KEY TO SIGN OFF MOTAM "PF1/SF1" KEY FOR INITIAL MENU

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART L
COMPONENT PLANNING/UPDATE DATA

1. PURPOSE

This procedure describes the method used to review and update component stock number data to assign stock numbers to a planned container for packing.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-317.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

Item data entered in this process will be used by the DEPMEDS system but will not be used to update MOWASP records.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UH and depress the ENTER key.

(3) The component planning/update panel will be displayed as shown in figure 1.

(4) To review and update item data:

(a) Enter an I in the process indicator field, the desired build directive number and a specific assemblage identification number if desired.

(b) Enter the component control number in the component control number low field and depress the ENTER key.

(c) The requested component control number will be displayed in the component control number field with the currently assigned data displayed in the applicable fields, as shown in figure 2.

(d) Displayed data, with the exception of the component control number, component stock number, unit of issue, basic quantity, container numbers high and low, may be spaced out for deletions, typed over for changes; or new data may be added in blank fields.

(e) If item data has been added, changed or deleted enter a U in the process indicator and depress the ENTER key.

(f) To display a series of component control numbers for review and update, enter the lowest component control number in the component control number low field, the highest component control number in the component control number high field and depress the ENTER key to display data for the first component control number. After the review or update has been accomplished and the ENTER key has been depressed, the next component control number in the series entered will be displayed. To change displayed data, enter a U in the process indicator field and make the desired changes. When the entry key is depressed, the changed data will be displayed for review and the process indicator will be changed to an I, depress the ENTER key to continue reviewing the component control numbers entered in the series. The message ADDITIONAL DATA ON RECORD will be displayed until all components in the range have been reviewed.

(g) Additions, changes and deletions of item data should be made following an inquiry to display current data applicable to the component control number. If updates are made without displaying current item data, all fields left blank will overlay current item data on file with blanks.

(5) To assign components to a planned container for packing:

(a) Enter a U in the process indicator field and the applicable build directive number and assemblage identification number.

(b) To assign a single component control number to a container for packing, enter the component control number in the component control number low field and the container number in the container number low field.

(c) To assign one component to more than one container, enter the component control number in the component control number low field, the lowest container number in the series in the container number low field and the highest container number in the container number high field.

(d) To assign a series of CCNs to one container, enter the lowest component control number in the component control number low field, the highest component control number in the component control number high field and the container number in the container number low field.

(e) To change a component control number from a previously assigned container to a new container, enter the component control number in the component control number low field and the new container in the container number low field. Replanning of container assignments will not affect the records on component control numbers which have already been packed.

(f) Entry of a ZZ in the assemblage identification number field indicates the component control number assignments are for all assemblages on record.

(g) Entry of a specific assemblage identification number will override the container assignments made for that assemblage identification number by a ZZ entry. However, a ZZ assemblage identification number entry will not override a specific assemblage identification number entry that was previously entered.

(h) Entry of 9999 in the container number low field will delete the component control number or range of numbers from the container to which they were previously assigned. This may be accomplished for all AINs for which containers were assigned by entering a ZZ in the AIN field. If containers were assigned using a specific AIN, then a specific AIN must be used to remove the container assignment.

(i) No additions, changes or deletions can be made to the item data fields during the same entry which assigns component control numbers to containers.

(j) Depress the ENTER key to process input.

(6) A successful entry will display the message PROCESS COMPLETE at the bottom of the screen.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel, depress the PROGRAM FUNCTION 1 key.

(8) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

When entries fail validation the cursor will be positioned under the invalid key and an error message will be displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position other than 7 or 8. Action: Research and reenter correct data.
INVALID ASSEMBLAGE ID NO	Probable Cause: Entry other than 01-20 or ZZ. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
FIELD INCOMPLETE	Probable Cause: Required positions missing in field. Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Data not entered in a mandatory field. Action: Enter required data.
CCN HI NOT GREATER THAN LOW	Probable Cause: Entry in CCN low is greater than entry in CCN high. Action: Research and reenter correct data.
CONT NO HI NOT GREATER THAN LOW	Probable Cause: Entry in container number low is greater than entry in container number high. Action: Research and reenter correct data.
CCN HIGH WITH CONT NO HI	Probable Cause: CCN high and container number high are included in the same entry. Action: CCN high or container number high must be removed.
CCN NOT FOUND	Probable Cause: Incorrect entry or record not on file. Action: Research and reenter correct data.
AIN NOT FOUND	Probable Cause: Incorrect entry or data not on file. Action: Research and reenter correct data.
INVALID UNIT OF MEASURE	Probable Cause: Entry is other than alpha or blank. Action: Research and reenter correct data.
INVALID INSP REQD IND	Probable Cause: Entry is other than Y, R or blank. Action: Research and reenter correct data.
INVALID PHYSICAL SECURITY	Probable Cause: Entry is other than alpha or blank. Action: Research and reenter correct data.
INVALID SHELF-LIFE	Probable Cause: Entry is other than alpha, numeric or blank. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID SRC	Probable Cause: Entry is other than alpha, numeric or blank. Action: Research and reenter correct data.
INVALID HAZ STOR COMP	Probable Cause: Entry is other than alpha, numeric or blank. Action: Research and reenter correct data.
INVALID WATER COM CODE	Probable Cause: Entry is other than alpha, numeric or blank. Action: Research and reenter correct data.
INVALID AIR COM CODE	Probable Cause: Entry is other than alpha, numeric or blank. Action: Research and reenter correct data.
INVALID PROCESS INDICATOR	Probable Cause: Entry is other than I, U or blank. Action: Enter I, U or blank.
INVALID ENTRY	Probable Cause: More than one decimal is entered in a field which is eligible for a decimal. Action: Research and reenter correct data.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high was entered without a container low. Action: Research and enter desired container numbers high and low to define range.
A BB CCCCCCCC BAD RETURN CODE	Probable Cause: A system error has been encountered. Action: Record error message and notify supervisor, where: A = return code, B = program location and C = file name.
RECORD NOT FOUND	Probable Cause: Incorrect entry or no matching data on record. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
CHECK FOR VALID CONTAINER RANGE	Probable Cause: A container high has been entered which is significantly larger than the container low and may be in error. The check will be invoked if container high minus container low is greater than 25. Action: Correct entry or enter a Y in the range check override field and reenter.

Figure 1

DEPMEDS DATA ENTRY FOR COMPONENT PLANNING/UPDATE B317

SECTION CODE UH PROCESS-INDICATOR: INQUIRY=I UPDATE=U

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	COMPONENT CONTROL NUMBER LOW	COMPONENT CONTROL NUMBER HIGH	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH

COMP CONT NUMB	COMPONENT STOCK NUMBER	NOMENCLATURE	UNIT OF ISSUE	BASIC QTY	UNIT OF MEASURE	MEASUREMENT QUANTITY

CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	INSP REQD IND	SHELF LIFE	P S C	S R C	HAZ STOR COMP	WATER COM CODE	AIR COM CODE	UNIT ISSUE WEIGHT	UNIT ISSUE CUBE

Figure 2

DEPMEDS DATA ENTRY FOR COMPONENT PLANNING/UPDATE B317

SECTION CODE UH PROCESS-INDICATOR: INQUIRY=I UPDATE=U

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	COMPONENT CONTROL NUMBER LOW	COMPONENT CONTROL NUMBER HIGH	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH
8JRA	00	00001	00000	0000	0000

COMP CONT NUMB	COMPONENT STOCK NUMBER	NOMENCLATURE	UNIT OF ISSUE	BASIC QTY	UNIT OF MEASURE	MEASUREMENT QUANTITY
00001	6135001201010	AIR FORCE UA MM	EA	00001.00		00000

CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	INSP REQD IND	SHELF LIFE	P S C	S R C	HAZ STOR COMP	WATER COM CODE	AIR COM CODE	UNIT ISSUE WEIGHT	UNIT ISSUE CUBE
0001	0000		0	U	0	N1	530Z9		00002.00	0000.200

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART M
ASSEMBLY RECEIPT INPUT

1. PURPOSE

This procedure describes the method used to input the quantity received at the assembly activity and initiate the assembly component receipt confirmation to the assembly manager.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-320.

c. Appendix F-326.

d. Appendix F-334.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure also describes the method used to accomplish receipt when advance receipt data has not been received.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UI and depress the ENTER key.

(3) The assembly receipt data panel will be displayed as shown in figure 1.

(4) Enter the receipt document number and suffix code if applicable in the component document number field and suffix code field and depress the ENTER key to display advance receipt data.

(5) To confirm receipts with matching advance receipt data:

(a) Enter quantity received in the received quantity field.

(b) Review displayed advance receipt data and make corrections if necessary to the unit of issue or component stock number.

(c) If quantity received is greater than due-in quantity, input will reject unless a Y is entered in the quantity reject override field.

(d) Unit of measure and measurement quantity fields will only be displayed when the basic quantity in the DEPMEDS component records contains a decimal.

1. If fields contain data, review and enter corrections if necessary.

2. If fields are displayed without data, enter the applicable data. If data cannot be determined, complete receipt input without the data and the receipt movement documents will be produced with a decimal quantity.

(6) To confirm a receipt with no matching advance receipt data:

(a) The data fields which display advance receipt data will be blank when no matching advance receipt data is found for the document number and suffix code entered and the error message ADV RECEIPT RECORD NOT FOUND DATA MAY BE ENTERED will be displayed.

(b) If the input document number is valid with no advance receipt data on record, or is constructed locally, the following data elements must be entered to accomplish receipt.

1. Component Stock Number.

2. Unit of Issue.

3. Condition Code.

4. Received Quantity.

5. Build Directive Number.

6. Function Code (if applicable).

7. Subfunction code (if applicable).

(c) The stock/component control number inquiry (program UWMH70, Section Code ID) may be used to obtain the function and subfunction codes for input. The Build Directive Number and Stock Number may be obtained for the inquiry from the receipt document.

(d) If the component is for a major assembly, then the last 3 positions of the BDN will be in positions 54-56 of the receipt document with the first position of the BDN a constant 8. If the component is for a minor assembly, then the first 3 positions of the BDN will be in positions 54-56 of the receipt document with the last position of the BDN a constant 0. The appropriate quantity to be received by function and subfunction can be determined by reviewing the unit assembly planning data (F-324) for the BDN.

(e) Depress the ENTER key to process receipt.

(7) A successful entry will clear the display screen and a PROCESS COMPLETE message will be displayed at the bottom of the panel.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

(9) If receipt movement documents are lost or destroyed, they can be reprinted using Section Code RB. Reprint documents will be identified by a ***REPRINT*** message on the document.

Depress the ENTER key to process input.

5. ERROR MESSAGE/ACTIONS

Error messages will be displayed at the bottom of the screen and the cursor will move to the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from the menu panel.
INVALID ENTRY	Probable Cause: Data entered is invalid per appendix B-320. Action: Research and reenter correct data.
UNIT OF ISSUE MISMATCH	Probable Cause: Entered unit of issue does not match unit of issue new on record. Action: Research and reenter correct data or correct record using Z2D input.
STOCK NUMBER MISMATCH	Probable Cause: Entered stock number does not match new stock number on record. Action: Research and reenter correct stock number or change record using Z2D input.
ENTER Y TO EXCEED DUE IN QTY	Probable Cause: Incorrect entry or excess quantity received. Action: Enter quantity matching due-in quantity or enter a Y in the quantity reject override field.

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ERROR MESSAGE	CAUSE/ACTION
MANDATORY ENTRY	Probable Cause: Required entry was not included in input. Action: Enter missing data.
A BB CCCCCCCC BAD RETURN CODE	Probable Cause: System error caused by other than operator input. Action: Record error where: A = Return Code, B = Program Location and C = File Name.
ADV RECEIPT RECORD NOT FOUND DATA MAY BE ENTERED	Probable Cause: Entered document number not on file. Action: Research and reenter correct document number, or enter advance receipt using a Z2G or Z2H transaction.
END ITEM RECORD NOT FOUND	Probable Cause: BDN input data does not match end item data record. Action: Research and reenter correct or missing data.
COMPONENT RECORD NOT FOUND	Probable Cause: Function of subfunction input does not have a matching component data record. Action: Research and reenter correct data.
AAAAAAAA BB CCCCCCCC - CCCCCCCCCCCCC NOT FOUND	Where: A = File Name, B = Program Location and C = Key Data not found. a. If advance receipt data is available: Probable Cause: System error cause by other than operator input. Action: Record error message and notify supervisor. b. If no matching advance receipt data: Probable Cause: Incorrect data entered. Action: Research and reenter correct data.
NO MATCHING FUNC/ SUB FUNC	Probable Cause: Receipt was attempted without advance receipt data and entry failed to match recorded function/subfunction. Action: Determine recorded function/subfunction and include in entry.

Figure 1

DEPMEDS DATA ENTRY FOR ASSEMBLY RECEIPT B320

SECTION CODE UI

COMPONENT DOC NUMBER	SUFFIX CODE

PRESS "CLEAR" KEY TO SIGN OFF PRESS "PF1/SF1" KEY FOR INITIAL MENU

Figure 2

DEPMEDS DATA ENTRY FOR ASSEMBLY RECEIPT B320

SECTION CODE UI

COMPONENT DOC NUMBER	SUFFIX CODE
TTTTTT00000014	

COMPONENT STOCK NUMBER	UNIT OF ISSUE	DUE IN QUANTITY	CONDITION CODE
6520000430843	EA	0000010	A

RECEIVED QUANTITY	QUANTITY REJECT OVERRIDE	BUILD DIRECTIVE NUMBER	FUNCTION	SUB FUNCTION
		8ALK	D	

PRESS "CLEAR" KEY TO SIGN OFF PRESS "PF1/SF1" KEY FOR INITIAL MENU

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART N
END ITEM AND ASSEMBLAGE DATA INQUIRY

1. PURPOSE

This procedure describes the method used to obtain a CRT display of assembly end item data and the associated assemblages for a build directive number.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-323.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure describes the method used to update end item data.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UJ and depress the ENTER key.

(3) The end item and assemblage data inquiry will be displayed as shown in figure 1.

(4) To obtain a display of end item and assemblage data (as shown in figure 2) enter an I in the process indicator field, the desired build directive number in the build directive number field and depress the ENTER key.

(5) To update displayed data:

(a) Enter a U in the process indicator field and the desired data in accordance with appendix B-323.

(b) Data may be spaced out for deletions, typed over for changes or typed in blank fields for additions.

(c) Depress the ENTER key to process input.

(6) A successful entry will clear the display screen and a PROCESS COMPLETE message will appear at the bottom of the screen.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

(8) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Error messages resulting from input validation will appear at the bottom of the screen and the cursor will move to the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID PROCESS INDICATOR	Probable Cause: Entry other than I, U or blank. Action: Enter I, U or blank.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: Entry other than 7 or 8 in the first position. Action: Research and reenter correct data.
FIELD INCOMPLETE	Probable Cause: Required positions missing in field. Action: Research and reenter correct data.
BDN NOT FOUND	Probable Cause: Incorrect entry or BDN not on record. Action: Research and reenter correct data.
INVALID SHIP TO AAC	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.
INVALID DOCUMENT NUMBER	Probable Cause: Entry other than alpha/numeric in positions 1-6, numeric in positions 7-10, alpha/numeric in positions 11-14 or has blanks or all zeros. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
CCN____NOT FOUND	Probable Cause: Component control number previously deleted. Action: The CCN range was processed up to the CCN listed in the error message. If it is necessary to assign the remaining CCNS to a container, omit the CCN not found and enter a new CCN range to include the unprocessed CCNs.
INVALID END ITEM DOCUMENT RECEIPT NUMBER	Probable Cause: Entry other than alpha/numeric in positions 1-6, numeric in positions 7-10, alpha/numeric in positions 11-14, or has blanks or all zeros. Action: Research and reenter correct data.

Figure 1

```
DEPMEDS END ITEM AND ASSEMBLAGE INQUIRY                    B323

SECTION CODE  UJ PROCESS-INDICATOR:  INQUIRY=I  UPDATE=U
BUILD DIRECTIVE NUMBER
                                                UNIT              PROJECT
  END ITEM                            ESTIMATED ASMBLY   RIC      ORDER
STOCK NUMBER        NOMENCLATURE         COST   NUMBER   FROM     NUMBER


                 SHIP TO      JOB         END ITEM         BDN        TOTAL      |
  DOCUMENT       ACTIVITY    ORDER        RECEIPT          COMP       NO OF      |
   NUMBER        ADDR CD    NUMBER        DOC NO           DATE       ASMBLY     |

ACN PREFIX             SERIAL NUMBERS AND AINS                                    |
                                                                                  |

PRESS "CLEAR" KEY TO SIGN OFF MOTAM    "PF1/SF1" KEY FOR INITIAL MENU             |
```

Figure 2

```
DEPMEDS END ITEM AND ASSEMBLAGE INQUIRY                    B323

SECTION CODE  UJ PROCESS-INDICATOR:  INQUIRY=I  UPDATE=U
BUILD DIRECTIVE NUMBER 86MP                                                       |
                                                UNIT              PROJECT
  END ITEM                            ESTIMATED ASMBLY   RIC      ORDER
STOCK NUMBER        NOMENCLATURE         COST   NUMBER   FROM     NUMBER

6505011811378   1234Y LAB XXXXXXXXXXXX  25000000ALAL    S9M  222222222222222      |

                 SHIP TO      JOB         END ITEM         BDN        TOTAL      |
  DOCUMENT       ACTIVITY    ORDER        RECEIPT          COMP       NO OF      |
   NUMBER        ADDR CD    NUMBER        DOC NO           DATE       ASMBLY     |

  W23MWR43519999 SW3400     333333     SC020051009999     87111        00003     |
ACN PREFIX           SERIAL NUMBERS AND AINS                                      |
   PAMB      0001 01 0002 02  0003 03                                              |

PRESS "CLEAR" KEY TO SIGN OFF     PRESS "PF1/SF1" KEY FOR INITIAL MENU            |
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART O
CONTAINER DATA REQUEST

1. PURPOSE

This procedure describes the method used to request the F-338, Container Data Report. It is also used to assign containers to a shipping document sequence number and to inquire, input and update data associated with a container.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-325.

c. Appendix F-338.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

The F-338 container data report will be produced during the daily batch processing.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code UK and depress the ENTER key.

(3) The container data request panel will be displayed as shown in figure 1, with the cursor positioned under the process indicator field.

(4) Enter data in the displayed fields in accordance with appendix B-325 to accomplish the following actions.

(5) To request the F-338, Container Data Report:

(a) Enter an I in the process indicator field.

(b) Enter the applicable build directive number, assemblage identification number and the lowest container in the container number low field and the highest container number in the container number high field. If four or fewer containers are included in the series, input will result in a CRT display rather than a hard copy report. Entry of ZZ in the assemblage identification number field will provide a hard copy report regardless of the number of containers included in the series.

(c) Depress the ENTER key to process input.

(6) To assign containers to a shipping document sequence number or enter container data:

(a) Enter a U in the process indicator field.

(b) Enter the applicable build directive number and either a specific assemblage identification number or ZZ in the assemblage identification number field.

(c) Enter the desired container number in the container number low field. If data entered will apply to a series of containers, enter the highest container number desired in the container number high field in addition to the number in the container number low field.

(d) Enter the desired shipping document sequence number and other desired data on the following two input lines, and depress the ENTER key.

(e) Type of package code, container description and container label data fields may be deleted for the range of containers entered, by deleting the data from the desired fields using the EOF key and depressing ENTER.

(7) To display previously entered data and make necessary additions, deletions or changes:

(a) Enter an I in the process indicator field, the desired build directive number and a specific assemblage identification number in the applicable fields.

(b) Enter the desired container number in the container number low field and depress ENTER to display data as shown in figure 2.

(c) To obtain a display of up to four containers, enter the container numbers defining the series in the container low and high fields. If the series entered includes more than four containers, the F-338 Report will be produced in lieu of the CRT display.

(d) Displayed data may be spaced out for deletions, typed over for changes or new data may be added in blank fields. Container weight and cube fields will be displayed as zero filled if weight and cube were not previously entered.

(e) Enter a C in the process indicator field and depress the ENTER key.

(8) A successful entry will clear the data from the input screen and display a PROCESS COMPLETE message at the bottom of the panel.

(9) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

(10) To refresh the screen, blank the process indicator and depress the ENTER key.

5. ERROR MESSAGES/ACTIONS

Entries which fail validation will remain on the input screen with the error message displayed on the line below each invalid input.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter code from menu panel.
INVALID PROCESS INDICATOR	Probable Cause: Entry other than I, C, U or blank. Action: Enter desired code or leave blank to clear displayed data from the screen.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position other than 7 or 8 or positions left blank. Action: Research and reenter correct data.
INVALID ASSEMBLAGE ID NO.	Probable Cause: Entry other than 01-20 or ZZ. Action: Research and reenter correct data.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Entry of container high without container low. Action: Enter container low.
CONTAINER NO HI NOT GREATER THAN LO	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.
ZZ NOT VALID WITH CHANGE	Probable Cause: Process indicator entry is other than C.

ERROR MESSAGE	CAUSE/ACTION
	Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Required data was not entered in a mandatory field.
	Action: Enter required data.
RECORD NOT FOUND	Probable Cause: Input does not match a BDN, AIN, or container number on the records.
	Action: Research and enter correct data.
INVALID ENTRY	Probable Cause: Data entered does not pass validation or more than 6 whole numbers were entered in the container cube field without a decimal.
	Action: Correct and reenter.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9UK, followed by the data elements in the same sequence as the appendix B-325 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No record exists for the BDN, AIN and containers requested.

(2) PROCESS/RESEARCH REQUIRED

Research and reenter correct data for processing in the next cycle.

FIGURE 1

```
DEPMEDS DATA ENTRY FOR CONTAINER DATA                          B325

SECTION CODE UK   PROCESS-IND:   INQ=I  CHG=C  UPD=U

BDN     AIN     CNTR LOW     CNTR HIGH     REQUESTER ID

CTNR  TYP                          CTNR     CTNR     SH DOC   CTNR     PALLET
NMBR  PKG    CONTAINER DESC       WEIGHT   CUBE       SEQ     LOC      NMBR
         CONTAINER LABEL DATA                WT OF PALLET
```

FIGURE 2

```
DEPMEDS DATA ENTRY FOR CONTAINER DATA                          B325

SECTION CODE UK   PROCESS-IND:   INQ=I  CHG=C  UPD=U   I

BDN     AIN     CNTR LOW     CNTR HIGH     REQUESTER ID
8010    01        0001         0000
CTNR  TYP                          CTNR     CTNR     SH DOC   CTNR     PALLET
NMBR  PKG    CONTAINER DESC       WEIGHT   CUBE       SEQ     LOC      NMBR
         CONTAINER LABEL DATA                WT OF PALLET
0001  CO  CONTAINER              0000060 000001.2  01   WWWWW        P004
                                            0000000
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART P
COMPONENT PICKING/PACKING REQUEST

1. PURPOSE

This procedure describes the method used to request Component Pick/Movement Documents (F-328) for materiel to be assembled. The Assemblage Control Packing Data Listing (F-329) will also be produced for the input parameters.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-308.

c. Appendix F-328.

d. Appendix F-329.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

If a component picking/packing request is processed for materiel which has not been received at the assembly activity, a due-in suspense will be established to ensure that when the materiel is received it will be routed to the assembly area designated in the request.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code RA and depress the ENTER key.

(3) The component picking/packing request screen will be displayed as shown in figure 1.

(4) Enter applicable data in accordance with appendix B-308.

(5) To request component picking/movement documents for minor assemblies.

(a) Enter the desired build directive number and assembly area. Enter the desired location sequence and the number of assemblages for which materiel is to be picked in the number of assemblages field. This entry will provide picking/movement documents for components in all containers associated with the build directive number input.

(b) When the assembly has multiple containers assigned, picking/movement documents can be obtained for components in only a portion of the containers by entering the above information and the desired container numbers in the container number fields or a range of containers, defined by the entries in the container number low and container number high fields.

(c) Depress the ENTER key to process input.

(6) To request component picking/movement documents for a major assembly:

(a) To obtain picking/movement documents for components in all containers in the build directive, enter the desired build directive number, the assembly area and the location sequence option. Enter ZZ in the assemblage identification number field to obtain picking/movement documents for all assemblages in the build directive or enter specific assemblage identification number to obtain picking/movement documents for one assemblage.

(b) To restrict the input to obtain picking/movement documents for components in all containers in a function/group, enter the Function/Group Code in addition to the above entries. Individual containers or ranges of containers cannot be entered in conjunction with a Function/Group Code.

(c) To obtain picking/movement documents for components in specific containers or a range of container; in addition to the entries in subparagraph (6)(a) above, enter the range in the container number low and high fields and up to 40 individual container numbers in the container number field.

(d) Depress the ENTER key to process input.

(7) Duplicate Component picking/movement documents can be requested by the assembly activity, using the reprint request in program UWMH70 Section Code RB. Duplicate documents will be printed with a ***REPRINT*** message on them.

(8) In order to provide versatility of input, it is necessary that inputs be limited to the following maximums per batch run:

(a) Twenty entries by build directive number when ZZ is entered in the assemblage identification number field.

(b) Twenty entries by build directive number when a specific assemblage identification number is entered.

(c) Twenty entries by build directive number when function when ZZ entered in the assemblage identification number field.

(d) Twenty entries by build directive number and function when a specific assemblage identification number is entered.

(e) Ten entries by build directive number and container low, high range when ZZ is entered in the assemblage identification number field.

(f) Ten entries by build directive number and container low, high range when a specific assemblage identification number is entered.

(g) Forty individual containers may be requested when entries are by build directive number with ZZ in the assemblage identification number field.

(h) Forty individual containers may be requested when entries are by build directive number and a specific assemblage identification number is entered.

(9) A successful entry will clear the screen and display a PROCESS COMPLETE message at the bottom of the panel.

(10) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen. The cursor will be positioned under the invalid entry.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: No matching section code on menu panel.
	Action: Enter section code from menu panel.
FIELD INCOMPLETE	Probable Cause: Fewer than required positions entered for a mandatory field.
	Action: Research and reenter correct data.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8.
	Action: Research and reenter correct data.
INVALID ASSEMBLY AREA	Probable Cause: Entry other than alpha/numeric.
	Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID ASEMBLAGE ID NUMBER	Probable Cause: Entry other than 01-20 or ZZ. Action: Research and reenter correct data.
INVALID TOTAL NUMBER OF ASSEMBLAGES	Probable Cause: Entry other than numeric. Action: Research and reenter correct data.
INVALID FUNCTION/GROUP CODE	Probable Cause: Entry other than alpha or blank. Action: Research and reenter correct data.
INVALID CONTAINER NUMBER LOW	Probable Cause: Container number entered in same entry as Function/Group Code. Action: Determine desired entry and leave one of the two fields blank.
ENTRY REQUIRED WITH CONTAINER HIGH	Probable Cause: Entry in container high without entry in container number low. Action: Research and enter desired container numbers in container high and low fields to define range.
ENTRY REQUIRED WITH CONTAINER LOW	Probable Cause: Entry in container number low field without entry in container number high. Action: Research and enter the desired container number in the container number high field to define the range.
CONTAINER NUMBER HIGH NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RA, followed by the data elements in the same sequence as the appendix B-308 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.
R1	Exceeds report request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the input parameters or record has been previously processed for the same cycle.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1

(1) REASON FOR VIOLATION/ERROR CONDITION

Requests entered exceed the input limits defined in paragraph 4.b.(8) above.

(2) PROCESSING/RESEARCH REQUIRED

If inputs are still required, reenter for the next processing cycle.

Figure 1

DEPMEDS DATA ENTRY
FOR COMPONENT PICKING/PACKING REQUEST
SECTION CODE RA

B308

BUILD DIRECTIVE NUMBER	ASSEMBLY AREA	AIN	LOCATION SEQ OPTION	NUMBER OF ASSEMB	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	FUNCTION OR GROUP CODE
XXXX	XXXX	XX	XX	XXXX	XXXX	XXXX	X

CONTAINER NUMBERS

XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
XXXX									
XXXX									
XXXX									

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART Q
REPRINT REQUEST

1. PURPOSE

This procedure describes the method used to obtain reprints of receipt movement documents which were originally generated during the receipt process.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-313.

c. Appendix F-326.

d. Appendix F-334.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

This procedure will provide for the reprint of all receipt movement documents for the component document number entered.

b. CRT initialization.

(1) Refer to appendix E-277 P part A, to initialize the program.

(2) Key in Section Code RB and depress the ENTER key.

(3) The reprint request screen will be displayed as shown in figure 1.

(4) To initiate reprint of receipt movement documents, enter the desired component document number and suffix code in accordance with appendix B-313.

(5) Depress the ENTER key to initiate processing.

(6) A successful entry will clear the screen and display a PROCESS COMPLETE message at the bottom of the screen. The receipt movement documents will begin printing or will be queued.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages will be displayed at the bottom of the screen.

ERROR MESSAGE	CAUSE/ACTION
RECORD NOT FOUND	Probable Cause: Incorrect entry of document number or suffix code. Action: Research and reenter correct data.

Figure 1

B313

DEPMEDS DATA ENTRY
FOR REPRINT REQUEST
SECTION CODE RB

COMPONENT DOC NUMBER SUFFIX CODE

PRESS "CLEAR" KEY TO SIGN OFF PRESS "PF1/SF1" KEY FOR INITIAL MENU

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART R
ASSEMBLY COMPONENT SHORTAGE REQUEST

1. PURPOSE

This procedure describes the method used to request an Assembly Component Shortage Report for major assemblies.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-316.

c. Appendix F-335.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) Report requests will be processed during the daily batch run and output listings will be produced for delivery to the assembly area.

(2) This report is not available for minor assemblies.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Enter Section Code RC and depress the ENTER key.

(3) The assembly component shortage request screen will be displayed as shown in figure 1.

(4) Enter data in accordance with appendix B-316. Up to 5 requests may be entered per input screen. Reports may be requested for various parameters as follows:

(a) Enter the desired build directive number to obtain component shortages for all containers in the build directive.

(b) Enter the desired build directive number and Function/Group Code to obtain component shortages for all containers in the function/group.

(c) Enter the desired build directive number and the container number in the container number low field or series of containers defined by entries in both container low and high fields.

(d) Enter the number of assemblages, for which the component shortages are desired, in the assemblage build capability field. Leave field blank to obtain shortage information for all assemblages.

(5) Depress the ENTER key to initiate processing.

(6) A successful entry will clear the screen and display a PROCESS COMPLETE message at the bottom of the screen.

(7) Report requests are limited for each batch run as follows:

(a) Ten requests by build directive number and requester identification number.

(b) Ten requests by build directive number, requester identification number and Function/Group Code.

(c) Ten requests by build directive number, requester identification number and a range of containers defined by entries in the container number low and high fields.

(d) Forty requests by build directive number, requester identification number and individual container numbers entered in the container number low field.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen and the cursor positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entered section code other than those on the menu panel. Action: Enter code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: Entry other than 8 in the first position. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID FUNCTION/GROUP CODE	Probable Cause: Entry other than alpha or blank. Action: Research and reenter correct data.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
CONT NUMBER HIGH NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.
INVALID REQUESTER ID	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RC followed by the data elements in the same sequence as the appendix B-316 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No Matching record/overlapping request.
X5	Assemblage build capability exceeds number of assemblages on file.
R1	Exceeds report request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the input parameters or record has been previously processed during the same cycle.

(2) PROCESS/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR CONDITION

Number of requests exceeds the limits defined in paragraph 4b(7) above.

(2) PROCESSING/RESEARCH REQUIRED

If inputs are still required, reenter for the next processing cycle.

e. VIOLATION REASON CODE R5.

(1) REASON FOR VIOLATION/ERROR CONDITION

The number of assemblages entered in the assemblage build capability field is greater than the number of assemblages required for the build directive number.

(2) PROCESSING/RESEARCH REQUIRED

Reenter the report request leaving the assembly build capability field blank (which will use the total number of assemblages required) or enter a number which is less than the total number of assemblages required.

Figure 1

DEPMEDS DATA ENTRY B316
FOR ASSEMBLY COMPONENT SHORTAGE REQUEST
SECTION CODE RC

BUILD DIRECTIVE NUMBER	FUNCTION OR GROUP CODE	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	ASSEMBLAGE BUILD CAPABILITY	REQUESTER ID

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART S
UNIT ASSEMBLY PLANNING LIST REQUEST

1. PURPOSE

This procedure describes the method used to request the Unit Assembly Planning Data Listing.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-319.

c. Appendix F-324.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General

Report requests input using this procedure will be processed during the daily batch run and reports will be output daily for delivery to the assembly activity. Up to seven report requests may be entered per input screen.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Key in Section Code RD and depress the ENTER key.

(3) The unit assembly planning list request screen will be displayed as shown in figure 1.

(4) Enter data in accordance with appendix B-319. Reports may be requested for various parameters as follows:

(a) Enter the desired build directive number to obtain planning information for all components in the build directive.

(b) Enter the desired build directive number and Function/Group Code to obtain planning data for all components in the function or group entered.

(c) To obtain the planning data for components which have been previously assigned to containers, enter the desired build directive number and the container number in the container number low field or a range of containers may be defined by entering container numbers in the container number low and high fields.

(5) Depress the ENTER key to initiate processing.

(6) A successful entry will clear the screen and display a PROCESS COMPLETE message at the bottom of the screen.

(7) Report requests are limited to 20 per batch processing cycle. Requests in excess of 20 will be rejected to the F-85 Validation Reject Report.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGES/ACTIONS

Error messages resulting from input validation will be displayed on the line below the invalid input.

ERROR MESSAGE	CAUSE/ACTION
INVALID BUILD DIRECTIVE	Probable Cause: First position other than 7 or 8 or positions left blank. Action: Research and reenter correct data.
INVALID FUNCTION/ GROUP CODE	Probable Cause: Entry other than alpha or blank. Action: Research and reenter correct data.
INVALID SECTION CODE	Probable Cause: Section code other than those on the menu panel. Action: Enter code from menu panel.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
CONT NUMBER HI NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID REQUESTER ID	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will cause the transaction to be rejected to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RD, followed by the data elements in the same sequence as the appendix B-319 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.
R1	Exceeds report request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the input parameters or record has been previously processed for the same cycle.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR CONDITION

More than 20 requests submitted in processing cycle.

(2) PROCESSING/RESEARCH REQUIRED

If requests are still required, reenter for the next processing cycle.

Figure 1

DEPMEDS DATA ENTRY FOR UNIT ASSEMBLY PLANNING LIST B319

SECTION CODE RD

BUILD DIRECTIVE NUMBER	FUNCTION OR GROUP CODE	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	REQUESTER ID

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART T
ASSEMBLAGE COMPLETION NOTIFICATION

1. PURPOSE

This procedure describes the method used to provide notice to the system that an assemblage for a major build directive has been completed and is ready for shipment. This input will initiate the sending of the receipt confirmation to the assembly manager and generate the Assembly Packing List.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-321.

c. Appendix F-332.

d. Appendix F-339.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) An assembly packing list may be obtained for a minor assembly using this process, however, receipt confirmation must be accomplished using the MOWASP receiving procedure.

(2) When an assembly packing list is requested for a major assemblage, the system will verify that each component in the assemblage is complete and that each container has container weight and cube recorded. If the assemblage is complete, then the assembly packing list (F-332) will be generated and the receipt confirmation will be initiated. If the assemblage is not complete, then an incomplete assemblage report (F-339) will be generated.

(3) This procedure can also be used to force the completion of incomplete components, provided that prior approval has been obtained from the assembly manager. This capability is executed by entry of a Z in the major Assembly Reprint/Completion Indicator field. Any incomplete quantity will be automatically updated as authorized short.

(4) This procedure may also be used to obtain a reprinted packing list for a major assembly without initiating a receipt confirmation.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize the program.

(2) Enter Section Code RE and depress the ENTER key.

(3) The assembly completion notice panel will be displayed as shown in figure 1.

(4) To input completion notification for a major assembly, enter the build directive number and assemblage identification number of the completed assemblage.

(5) To initiate printing of the assembly packing list after receipt has been confirmed, enter the applicable build directive number, assemblage identification number and a Y in the major assembly Reprint/Completion Indicator field.

(6) To force completion of incomplete components at the direction of the assembly manager, enter a Z in the major Assembly Reprint/Completion Indicator.

(7) Enter the above data in accordance with appendix B-321 and depress the ENTER key.

(8) A successful entry will clear the screen and display the message PROCESS COMPLETE at the bottom of the panel.

(9) Report requests are limited to 40 per batch processing cycle.

(10) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen. The cursor will be positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position other than 7 or 8. Action: Research and reenter correct data.
INVALID TOTAL NO OF ASSEMBLAGES	Probable Cause: Entry other than numeric. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
INVALID ASSEMBLAGE ID NUMBER	Probable Cause: Entry other than 01-20. Action: Research and reenter correct data.
INVALID REPRINT INDICATOR	Probable Cause: Entry other than Y, Z or blank. Action: Enter Y, Z or leave blank.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will cause the transaction to be rejected to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RE, followed by the data elements in the same sequence as the appendix B-321 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.
R1	Exceeds report request limit.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No record is on file for the build directive number or build directive number and assemblage identification number entered.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter correct data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR CONDITION

More than 40 requests were submitted in the same processing cycle.

(2) PROCESSING/RESEARCH REQUIRED

If requests are still required, reenter for the next processing cycle.

Figure 1

ASSEMBLY COMPLETION NOTICE B321

SECTION CODE RE

BUILD DIRECTIVE NUMBER	ASSEMB ID OR NO. OF ASSEMB	ASSEMBLY LIST REPRINT INDICATOR

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART U
BUILD DIRECTIVE DELETION NOTICE

1. PURPOSE

This procedure describes the method used to provide notification to the system that a build directive number has been completed. This input will initiate the deletion of all records associated with the build directive number.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-322.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

CRT initialization.

a. Refer to appendix E-277 P, part A, to initialize the program.

b. Key in Section Code RF and depress the ENTER key.

c. The build directive completion notice input screen will be displayed as shown in figure 1.

d. To initiate the deletion of records, enter the desired build directive number and depress the ENTER key.

(1) If all records for the build directive number are not indicated as complete, the input will be rejected to the F-85 Validation Reject Report.

(2) The completion notices for build directive numbers which are not indicated as complete, can be reinput with a Y in the mandatory deletion indicator field to ensure processing.

e. A successful entry will clear the screen and display a PROCESS COMPLETE message at the bottom of the screen.

f. Completion notices are limited to 10 per batch processing cycle. Notices in excess of 10 will be rejected to the F-85 Validation Reject Report.

g. To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the input screen and the cursor will be positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 7 or 8. Action: Research and reenter correct data.
MANDATORY ENTRY	Probable Cause: Build directive number was not entered. Action: Enter correct data.
INVALID MANDATORY DELETION IND	Probable Cause: Entry other than Y or blank. Action: Research and enter Y if required.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will cause the transaction to be rejected to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RF, followed by the data elements in the same sequence as the appendix B-322 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
R4	No matching build directive number.
X1	BDN not recorded as complete.
R1	Exceeds report request limits.

c. VIOLATION REASON CODE R4.

(1) REASON FOR VIOLATION/ERROR CONDITION

BDN entered incorrectly.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter correct data.

d. VIOLATION REASON CODE X1.

(1) REASON FOR VIOLATION/ERROR CONDITION

Records do not indicate BDN has been completed.

(2) PROCESSING/RESEARCH REQUIRED

Ensure all processing actions have been completed or reenter the BDN in the next processing cycle with a Y in the mandatory deletion indicator.

e. VIOLATION REASON CODE R1.

More than ten completion notices were input in the batch processing cycle. Reenter rejected inputs in the next processing cycle.

Figure 1

DEPMEDS DATA ENTRY FOR BUILD DIRECTIVE DELETION NOTICE B322
AND RECORD DELETION
SECTION CODE RF

BUILD DIRECTIVE NUMBER	MANDATORY DELETION INDICATOR

PRESS "CLEAR" KEY TO SIGN OFF MOTAM "PF1/SF1" KEY FOR INITIAL MENU

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART V
COMPONENT AVAILABILITY STATUS REQUEST

1. PURPOSE

This procedure describes the method used to request the Component Availability Status Report (appendix F-327).

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-326.

c. Appendix F-327.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) Report requests will be processed during the daily batch run and output reports produced for delivery to the assembly activity.

(2) This report will include availability status for all assemblages in the requested build directive number.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A to initialize the program.

(2) Enter Section Code RG and depress the ENTER key.

(3) The component availability status request input screen will be displayed as shown in figure 1.

(4) Enter the build directive number for which the report is desired and depress the ENTER key.

(5) A successful entry will clear the input data and display a PROCESS COMPLETE message at the bottom of the screen.

(6) Report requests are limited to 40 per processing cycle. Requests in excess of 40 will be rejected to the F-85 Validation Reject Report.

(7) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen and the cursor positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 8. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Reject Report. Transactions will be rejected with a Document Identifier Code 9RG, followed by the data elements in the same sequence as the appendix B-326 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.
R1	Report exceeds request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the input parameters, or record has been previously processed during the same cycle.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR CONDITION

Number of requests exceeds 40.

(2) PROCESSING/RESEARCH REQUIRED

If inputs are still required, reenter for next processing cycle.

FIGURE 1

```
  DEPMEDS COMPONENT AVAILABILITY STATUS REQUEST                B326

  SECTION CODE RG

   BUILD
 DIRECTIVE
  NUMBER


PRESS "CLEAR" KEY TO SIGN OFF          PRESS "PF1/SF1" KEY FOR INITIAL MENU
```

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART W
ASSEMBLAGE CONTROL PACKING DATA REQUEST

1. PURPOSE

This procedure describes the method used to request an Assemblage Control Packing Data Report.

2. APPENDICES USED IN THIS PROCEDURE

a. Chapter 73.

b. Appendix B-327.

c. Appendix F-329.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) Report requests will be processed during the daily batch run and output listings will be produced for delivery to the assembly activity.

(2) This report will not be produced for minor assemblies.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize program.

(2) Enter Section Code RH and depress the ENTER key.

(3) The assemblage control packing data request screen will be displayed as shown in figure 1.

(4) Enter data in accordance with appendix B-327. Reports may be requested for the following parameters:

(a) Enter the desired build directive number and ZZ in the assemblage identification number field to obtain packing information for all components in the requested build directive.

(b) Enter the desired build directive number and a specific assemblage identification number to obtain packing information for all components in the specific assemblage identification number requested.

(c) Enter the desired build directive number, assemblage identification number and Function/Group Code to obtain packing information for all components in the Function/Group Code requested.

(d) Enter the desired build directive number, assemblage identification number and container number(s) in the container number fields to obtain packing information for all components in the desired containers. Entries in the container number low and high fields will provide component availability status for all containers included in the range. Status for one or more containers, which are not in numerical sequence, must be requested by entering container number(s) in the individual container number fields.

(5) Depress the ENTER key to initiate processing.

(6) A successful entry will clear the input screen and display a PROCESS COMPLETE message at the bottom of the screen.

(7) Report requests are limited to the following maximums per batch run:

(a) Twenty entries by build directive number when ZZ is entered in the assemblage identification number field.

(b) Twenty entries by build directive number when a specific assemblage identification number is entered.

(c) Twenty entries by build directive number and function when ZZ is entered in the assemblage identification number field.

(d) Twenty entries by build directive and function when a specific assemblage identification number is entered.

(e) Ten entries by build directive number and container low, high range when ZZ is entered in the assemblage identification number field.

(f) Ten entries by build directive number and container low, high range when a specific assemblage identification number is entered.

(g) Forty individual containers may be requested when entries are by build directive number when a ZZ in the assemblage identification number field.

(h) Forty individual containers may be requested when entries are by build directive number and a specific assemblage identification number is entered.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen and the cursor positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 8. Action: Research and reenter correct data.
INVALID ASSEMBLAGE ID NO	Probable Cause: Entry is other than ZZ or 01-20. Action: Research and reenter correct data.
INVALID FUNCTION/ GROUP CODE	Probable Cause: Entry other than alpha or blank. Action: Research and reenter correct data.
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
ENTRY REQUIRED WITH CONT LOW	Probable Cause: Entry in container number low field without entry in container high. Action Code: Research and enter the desired container number in the container number high field to define the range.
CONT NUMBER HI NOT GREATER THAN LOW	Probable Cause: Container number low is not greater than container number high. Action: Research and reenter correct data.
INVALID REQUESTER ID	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Validation Reject Report.

Transactions will be rejected with a Document Identifier Code of 9RH, followed by the data elements in the same sequence as the appendix B-327 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITION
XJ	No matching record/overlapping request.
R1	Report exceeds request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the parameters requested or record has been previously processed during the same cycle.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR CONDITION

Requests exceeds 40.

(2) PROCESSING/RESEARCH REQUIRED

If inputs are still required, reenter for the next processing cycle.

FIGURE 1

ASSMBLG CONTROL PACK B327

SECTION CODE RH

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	FUNCTION OR GROUP CODE	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	REQUESTER ID

CONTAINER NUMBERS

APPENDIX E-277 P

PROCEDURES FOR DEPMEDS PLANNING AND PROCESSING
PART X
PACKING STATUS REQUEST

1. PURPOSE

This procedure describes the method used to request a Packing Status Report.

2. APPENDICES USED IN THIS PROCESS

a. Chapter 73.

b. Appendix B-328.

c. Appendix F-330.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The assembly activity.

4. PROCEDURES/INSTRUCTIONS

a. General.

(1) Report requests will be processed during the daily batch run and output listings will be produced for delivery to the assembly activity.

(2) This report will not be produced for minor assemblies.

b. CRT initialization.

(1) Refer to appendix E-277 P, part A, to initialize program.

(2) Enter Section Code RI and depress the ENTER key.

(3) The packing status request screen will be displayed as shown in figure 1.

(4) Enter data in accordance with appendix B-328. Reports may be requested for the following parameters.

(a) Enter the desired build directive number and ZZ in the assemblage identification field to obtain packing status for all components in the requested build directive.

(b) Enter the desired build directive number and a specific assemblage identification number to obtain packing status for all components in the requested assemblage identification number.

(c) Enter the desired build directive number, assemblage identification number and Function/Group Code to obtain packing status for the requested Function/Group Code.

(d) Enter the desired build directive number, assemblage identification number and container number(s) to obtain packing status for all components in the desired containers. Entries in the container number low and high fields will provide component availability status for all containers in the range. Status for one or more containers, which are not in numerical sequence, must be requested by entering the container number(s) in the individual container number fields.

(5) Depress the ENTER key to initiate processing.

(6) A successful entry will clear the input screen and display a PROCESS COMPLETE message at the bottom of the screen.

(7) Report requests are limited to 40 per processing cycle. Requests in excess of 40 will be rejected to the F-85 Validation Reject Report.

(8) To access another processing section, move the cursor to the section code field, enter the desired code and depress the ENTER key. To return to the menu panel depress the PROGRAM FUNCTION 1 key.

5. ERROR MESSAGE/ACTIONS

Error messages resulting from input validation will be displayed at the bottom of the screen and the cursor positioned under the invalid field.

ERROR MESSAGE	CAUSE/ACTION
INVALID SECTION CODE	Probable Cause: Entry does not match section code on menu. Action: Enter section code from menu panel.
INVALID BUILD DIRECTIVE NUMBER	Probable Cause: First position is other than 8. Action: Research and reenter correct data.
INVALID ASSEMBLAGE ID NUMBER	Probable Cause: Entry is other than ZZ or 01-20. Action: Research and reenter correct data.
INVALID FUNCTION/GROUP CODE	Probable Cause: Entry other than alpha or blank. Action: Research and reenter correct data.

ERROR MESSAGE	CAUSE/ACTION
ENTRY REQUIRED WITH CONT HIGH	Probable Cause: Container high entered without a container low. Action: Research and enter desired container numbers high and low to define range.
ENTRY REQUIRED WITH CONT LOW	Probable Cause: Entry in container number low field without entry in container high. Action: Research and enter the desired container numbers in the container number high and low fields to define the range.
CONTAINER NUMBER HI NOT GREATER THAN LOW	Probable Cause: Container number low is greater than container number high. Action: Research and reenter correct data.
INVALID REQUESTER ID	Probable Cause: Entry other than alpha/numeric or blank. Action: Research and reenter correct data.

6. VIOLATION REASON CODE/ACTIONS

a. Error conditions discovered during the batch processing will result in rejection of the transaction to the F-85 Validation Reject Report. Transactions will be rejected with a Document Identifier Code of 9RI, followed by the data elements in the same sequence as the appendix B-328 input format.

b. Violation Reason Codes and definitions which apply are as follows:

VRC	DEFINITIONS
XJ	No matching record/overlapping request.
R1	Report exceeds request limits.

c. VIOLATION REASON CODE XJ.

(1) REASON FOR VIOLATION/ERROR CONDITION

No matching record is available for the parameters requested or record has been previously processed during the same cycle.

(2) PROCESSING/RESEARCH REQUIRED

Research and reenter required data.

d. VIOLATION REASON CODE R1.

(1) REASON FOR VIOLATION/ERROR

Condition number of report requests exceeds 40.

(2) PROCESSING/RESEARCH REQUIRED

If inputs are still required, reenter for the next processing cycle.

FIGURE 1

PACKING DATA B328

SECTION CODE RI

BUILD DIRECTIVE NUMBER	ASSEMBLAGE IDENT NUMBER	FUNCTION OR GROUP CODE	CONTAINER NUMBER LOW	CONTAINER NUMBER HIGH	REQUESTER ID

CONTAINER NUMBERS

ALPHABETIC INDEX OF F APPENDICES

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Advance SEAVAN Consist - Joint Message Format	F-162	D-197
Area Control Branch Denial Listing	F-175	D-28
Assemblage Control Packing Data	F-329	
Assembly Component Shortage Report	F-335	
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Assembly Packing List	F-332	
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Borrow/Loan Level Organization Update Action Report, Part 2	F-281	
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TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
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Changed Receipt Data Listing	F-10	
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Communications Rejects Listing	F-116	D-71
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COPAD MROs In-Process More Than Five Days	F-322	
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Customer Complaint (CDCS) Report	F-150	
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Date Offered - Delayed Entry Summary Report	F-197	D-140, D-146

TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
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Deleted Suspense Record Lisitng	F-68	
Delinquent A/A Data and PKP A/R Activity	F-143	
Delinquent Deleted Item Report	F-28	D-36
Delinquent IDC Record Update	F-108	D-8
Delinquent Inventory Listing	F-140	D-12
Delinquent Logistics Reassignment Storage Information Reply Cards	F-103	D-129
Denials and Deleted Location Listing	F-269	D-115
DEPMEDS Item Data Change Report	F-341	
DEPMEDS Stock Change Report	F-342	
DEPMEDS Unit of Issue Mismatch Report	F-340	
Depot Balance and Transaction Data Violation Listing	F-147	
Depot Balance and Transaction File Printout	F-145	D-126
Detail of Accomplishment	F-287	
Direct Commissary Support System Emergency Locator Listing	F-106	D-23, D-120
Direct Commissary Support System Locator Inquiry Listing	F-105	D-23, D-120
Direct Commissary Support System Locator Update Listing	F-104	D-120
Discrepancy Evaluation Listing	F-7	D-23, D-88, D-89
Disposal Shipment Confirmation Followups	F-46	D-51
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DSC Asset Listing	F-245	

TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
DSC Balance and Transaction File Printout	F-148	D-131
Duplicate Deleted Location Listing	F-270	D-115
Emergency Item Locator Record Listing	F-51	D-64
Entry/Exit Exception List Local Data	F-112	D-75
Entry/Exit Exception List Mail Data	F-115	D-75
Entry/Exit Exception List Suspected Narrative	F-114	D-75
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Item Analysis Report - Commodity Manager	F-27	D-23
Item Analysis Report - Physical Security Code	F-55	D-23
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Locator Inventory Analysis Report	F-8	D-34
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TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
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TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
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TITLE OF REPORT OR LISTING	APP. NO	OUTPUT OF PDC NO
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APPENDIX F-1

PREPOSITIONED MATERIEL RECEIPT (PMR) FILE INQUIRY RESPONSE

1. PURPOSE

To provide information on each due-in, to assist in reply to nonmechanical inquiries and in preparation of local management studies.

2. ORIGIN

Produced as a result of processing an inquiry DIC ZBO as depicted in appendix D-46.

3. FREQUENCY

Upon submission of an inquiry card, DIC ZBO (appendix B-61).

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-1)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. First Header Line:

(1) TYPE REQ - Type Request (Action Code contained in Request)

(a) FM - For a specific PIIN or Document Number

(b) FN - For a specific NSN as related to a specific PIIN or Document Number

(c) FP - For a specific NSN

(2) DIC - Document Identifier Code of Document in the file

(3) RIC - Routing Identifier Code of the DSC furnishing the PMRC

(4) NAT STOCK NUMBER - National Stock Number

(5) PIIN or DOC NR - PIIN or Document Number

(6) SUPP PIIN - Supplementary PIIN

(7) CLIN or SUPADD - Line Item Number or Supplementary Address

(8) EDD - Date Materiel Due

(9) CND - Condition Code

(10) MGT - Management Code

(11) QUANTITY - Quantity remaining

(12) UI - Unit of Issue

(13) OP - Ownership/Purpose Code

(14) DIS - Distribution Code

(15) PRJ - Project Code

(16) SIG - Signal Code

(17) FND - Fund Code

(18) L/I FLAG - Flag indicating at least one suffixed MRC processed against this record.

(19) DCM CYC - DICOMSS Cycle Code

(20) NUM INQ - Number of Inquiries (Number of receipts in process)

5. DATA ORGANIZATION

a. Report header data on 1st line, detail column heading on 2nd line.

b. Sequence

(1) FRC - Major

(2) Action Code

c. Page break on FRC

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original in inquiry initiator as indicated by FRC, copy to Receiving Division, Receipt Documentation Branch.

7. PROCEDURE

a. Prepare inquiry as detailed in appendix E-061 P to obtain report.

b. Used for purpose which necessitated the inquiry, then destroyed.

UWF001 PMR FILE PRINTOUT FRC WD SECTION 685 DATE 01.28.75.028 PAGE 00001

TYP REQ	DIS	RIT	NAT STOCK NUMBER FSC	NIIN	PIIN OR DOC NR	SUPP PIIN	L/I SUPADR	EDD	UI	C N D	M G T	O P	DIS	PRJ	S/F	QUANTITY	NUM INQ	DICOMSS CYC	SFX
FP	DUS	SAM	6810	00-817-0353	DSA12074C3325		0001AB	503	BT	A	E	A				000001872	000		
FP	DWL	SAM	6810	00-817-0353	SC020032922551			406	BT	A		1	804	3N0		000000002	000		
FP	DWL	SAM	6810	00-817-0353	SC020040422707			503	BT	A	A	1	818	4G1		000000002	000		
FP	DWL	SAM	6810	00-817-0353	SC020041252296			508	BT	A	A	1	830	4G1		000000002	000		
FP	DWL	SAM	6810	00-817-0353	SC020041262319			508	BT	A	A	1	831	4G1		000000002	000		
FP	DWL	SAM	6810	00-817-0353	SC020041352820			509	BT	A	A	1	832	4G1		000000002	000		
FP	DWL	SAM	6810	00-817-0353	SC020043085223			412	BT	A	A	1	817	4G1		000000001	000		
FP	DWL	SAM	6810	00-817-0353	SC020043085223			502	BT	A		1	817	3N0		000000001	000		
FP	DWB	SAM	6810	00-817-0353	W26AD442405093		YEXCES	503	RT	A		A			ACK	000001176	000		

APPENDIX F-2

MRO INVENTORY TRANSACTION (DD FORM 1348-1)

1. PURPOSE

To provide a control document to Directorate of Storage and Transportation (DS/T) for all shipments generated by the computer when an inventory has been scheduled.

2. ORIGIN

This report is produced during the processing depicted by appendix D-98.

3. FREQUENCY

Cyclical, continuing through to the close of the inventory.

4. DATA ELEMENTS

a. ZUE

b. STK NUMBER

c. T/P - Type Pack Code

d. UI - Unit of Issue

e. COND - Condition

f. QTY - Quantity

g. DOC NUMBER

h. SU NBR - Shipment Unit Number

i. LINE - Shipment Unit Line Item Number

j. MNGT - Management Code

k. DATE -

l. SEC - Computer Generated Control Number

m. PRIME LOC - Prime Location

n. ICOF - Inventory Cutoff Date

5. DATA ORGANIZATION

a. Data is printed on a blank DD Form 1348-1 starting in block AA.

b. DD Form 1348-1 is sequenced directly behind the applicable MRO.

c. In the right hand margin the print control number will be followed by an N to indicate a ZUE transaction.

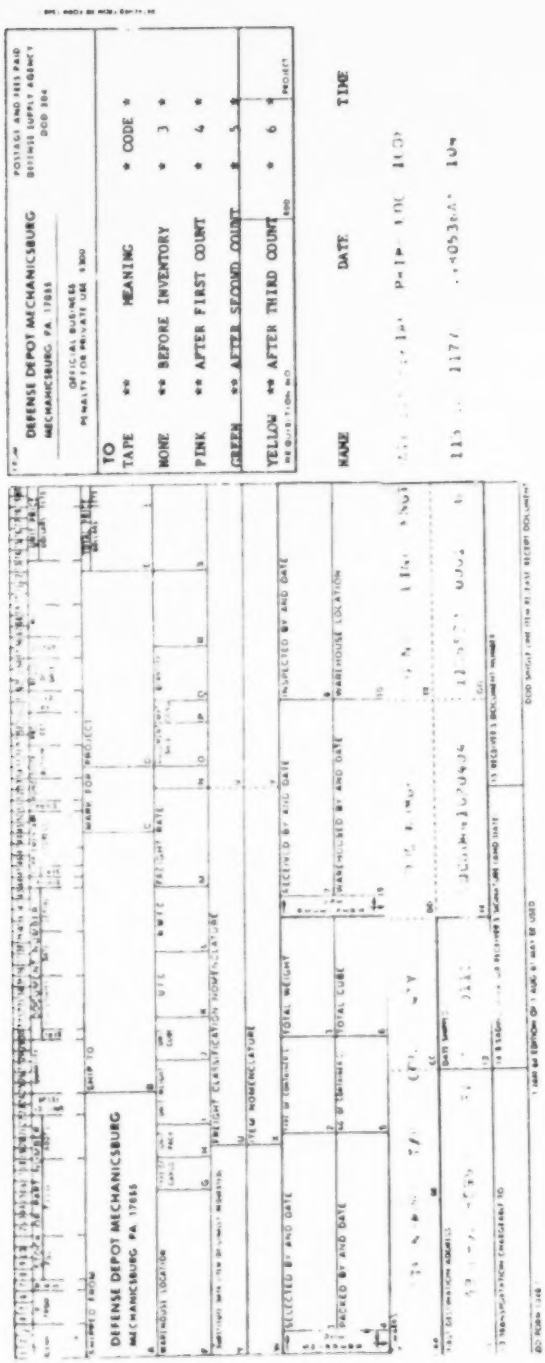
d. MRO Inventory Document Control File update data is printed in the label area.

6. NUMBER OF COPIES AND DISTRIBUTION

One set to DS/T, Warehousing Division

7. PROCEDURE FOR REVIEW AND PROCESSING

This DD Form 1348-1 will be matched with the preceding MRO and forwarded to the warehouse personnel for expedite picking of items to be inventoried and as a control document and processed as depicted by appendix E-064 P, and E-190 P and will be utilized as a source document for updating of the IDC File, through the 2265 teleprocessing unit.


DEFENSE DEPOT MECHANICSBURG
MECHANICSBURG PA 17055
OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE
POSTAGE AND FEES PAID
DEFENSE SUPPLY AGENCY
DOD 304
TO
TAPE
MONE
PINK
GREEN
YELLOW
MEANING
CODE
BEFORE INVENTORY
AFTER FIRST COUNT
AFTER SECOND COUNT
AFTER THIRD COUNT
NAME
DATE
TIME
DEFENSE DEPOT MECHANICSBURG
MECHANICSBURG PA 17055
SHIP TO
WARE FOR PROJECT
WAREHOUSE LOCATION
FREIGHT CLASSIFICATION NOMENCLATURE
ITEM NOMENCLATURE
RECEIVED BY AND DATE
PACKED BY AND DATE
TOTAL WEIGHT
TOTAL CUBE
INSPECTED BY AND DATE
WAREHOUSED BY AND DATE
WAREHOUSE LOCATION

APPENDIX F-3

SHIPMENT STATUS MESSAGE LISTING

1. PURPOSE

To provide source document for preparation of MILSTRIP Shipment Status messages. Listing is not prepared under normal processing conditions. The mechanical system will output the status message to the DAAS.

2. FREQUENCY

Daily

3. SEQUENCE

Activity Address Code

4. DATA ELEMENTS

a. Activity Address Code of recipient of status

b. Operating signal

c. Communications Precedence Code, Date Time Group, month, and year

d. Activity originating the message

e. TAC Type 1 address of recipient of status

5. DISTRIBUTION AND RETENTION

Two copies. Original to Communications Division, Directorate of Installation Services, copy to Shipping Division, Directorate of Storage and Transportation. Retain for 45 days then destroy.

6. DATA ORGANIZATION

See format. Page break by TAC Type 1 address.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Normal processing will be for the mechanical system to output the status message to the DAAS. No appendix F-3 will be received.

b. Under emergency processing conditions:

(1) Communications Division personnel will receive and process for wire transmission.

(2) Shipping Division personnel will review for errors and/or omissions. Notify Communication Division personnel when such are found.

8. REFERENCES

a. Appendix D-28.

b. Appendix D-30.

c. Appendix D-31.

d. Appendix E-003 P, Processing Shipment Status Message Listing.

```
AK4964
ZNR UUUUU
R 161110Z
R 161110Z FEB 73
FM DIRECTORATE OF STORAGE AND TRANSPORTATION
   DEFENSE CONSTRUCTION SUPPLY CENTER
   COLUMBUS, OHIO  43215
TO RUFVLME/ 126 MAINT BN CO B DSSA
            APO NEW YORK 09177

BT
UNCLAS     MILSTRIP SHIPMENT STATUS
2. /ASL/S91/0/5315ØØ8123765/EA/00001/AK4964/7343/G910/BLNK/YAF8B4/BLNK/
   /VV/QT /346/02/K4964734G910XX/G/BLNK/
BT
EY7554
ZNR UUUUU
R 161110Z FEB 73
FM DIRECTORATE OF STORAGE AND TRANSPORTATION
   DEFENSE CONSTRUCTION SUPPLY CENTER
   COLUMBUS, OHIO  43215
TO RUFVLME/TUMPANE CO
            APO NEW YORK 09380
BT
UNCLAS     MILSTRIP SHIPMENT STATUS
1.  /AS1/S9C/W2815ØØ5272312/EA/00004/EY7554/7319/1014/A/Y00000/BLNK/
```

APPENDIX F-4

SPECIAL PROJECT AND FMS CASE CONTROL LISTING

1. PURPOSE

a. Provides Directorate of Storage and Transportation with media to maintain in-process controls, identify, and monitor status of open Foreign Military Sales MROs, and to respond to status reporting requirements and inquiries pertaining to DLA designated special projects.

b. The F-4 will be prepared in two parts.

(1) Part 1 lists all FMS Case Numbers in Shipment Unit Number sequence.

(2) Part 2 lists special projects in Shipment Unit sequence within Project Name.

2. ORIGIN

Produced as a result of MRO processing, shipment unit configuration, and documentation as depicted in appendix D-98. Part 1 will be prepared on the presence of a FMS Case Number in pos. 48-50 of FMS MROs. Part 2 will be prepared based on the presence of a Control List Indicator in the Special Project Table (Control and Constants Table 02).

3. FREQUENCY

Daily as shipping documentation is prepared.

4. DATA ELEMENTS: (Parts 1 and 2)

a. Report Header Line which includes:

(1) Report Number (F-4, part 1 or 2)

(2) Title

(3) Function Routing Code

(4) Section

(5) Date: Month, day, year (08.15.67) and Julian date

(6) Page Number

b. Data Elements:

(1) SU NO - Shipment Unit Number

(2) SU LI - Shipment Unit Line Item Number

(3) PROJ - Project Code or FMS Case Number

(4) PROJECT NAME - If available in the Special Project Table or FMS as applicable.

(5) DOC NUMBER - Document Number

(6) SFX - Suffix Code

(7) STOCK NUMBER

(8) QTY ORD - Quantity Ordered shipped on the MRO.

(9) SHIP TO - Activity Address Code of consignee of the materiel. When the Special Project Table indicates special addresses, this field will contain the Service Code plus the Project Code, right-justified. This is the AAC value for address selection.

(10) PDT - Planned Date to Transportation

(11) PRIME LOC - First storage location from which stock is to be picked for shipment.

(12) MD - Computer recommended mode of shipment.

(13) SUPP ADD - Supplementary Address

(14) SIG - Signal Code

(15) IPG - Issue Priority Group

5. DATA ORGANIZATION

a. Report Header Data on 1st line; Detail data (paragraph 4b) on second and subsequent lines.

(1) Part 1 sort lines in Shipment Unit Number (major) and Shipment Unit Line Item Number (minor) sequence.

(2) Part 2 list by special project and sequence with Shipment Unit Number (major) and Shipment Unit Line Item Number (minor) within each special project.

b. Page break at end of page

c. Double spaced.

6. DISTRIBUTION AND RETENTION

Two copies to preassigned Functional Routing Code of special processing and control personnel of the Shipping Division, Directorate of Storage and Transportation. Retain the listing 90 days after completion of all line item entries then destroy.

7. PROCEDURES FOR REVIEW AND PROCESSING

Shipping Documentation Branch will:

a. Special Projects documents

(1) Notification of special projects requiring detailed control, special reporting, or special instructions printed on project MROs will arrive from DLA via TWX, letter, or DoD 4140.17-M. Upon receipt, a request for an F-4 printout will be initiated. (See appendices E-138 P, paragraph 4, B-129, paragraphs 7 and 8, and B-66, part B.)

(2) MROs are processed routinely by Storage strictly in accordance with the assigned Priority Designator as prescribed in the UMMIPS and inferred/requested preferential treatment to the contrary will be disregarded. Upon processing completion, Number 1 copy of MRO is sent to Shipping Documentation Branch. Documents are matched against the F-4 listing and listing is annotated with information according to instructions. Special reporting instructions will be followed as required.

(3) When completed MROs are not received by Shipping Documentation Branch, inquire MRO history to ascertain if document has cleared. Annotate the corresponding F-4 entry accordingly.

b. FMS documents

(1) Sequence F-4 listing by shipment unit number. File by document date.

(2) Record shipped date of MRO on corresponding entry of listing. When MRO data differs from listing data (i.e., mode of shipment, and so on), annotate "pack and hold" or "request shipping instructions" (MROs requiring NOAs), annotate listing accordingly.

(3) Review listing weekly to determine if MROs have cleared. When an MRO has not cleared and is not in NOA status, inquire history to ascertain if shipment has cleared and documents have not been received. Annotate listing with inquiry results.

(4) When inquiry indicates shipment has been completed and no documentation has been received by Shipping Documentation Branch, prepare duplicate documents for mailing to freight forwarder.

(5) Use annotated F-4 listing to assist in resolving MROs late in depot processing.

UWF004 PART I FMS CASE CONTROL LISTING

SU NO	SU LI	PROJ	PROJECT NAME	DOC NUMBER		STOCK NUMBER	QTY ORD	SHIP TO	PDT	PRIME LOC MO		SUP ADD	SIG	IPG
0700427	0001	UAI	FMS	BEGX2Z00091661L	A	5340-001368944	00002	BEGX00	81070	T131360GA	S	BXXUAI	L	1
0700427	0002	UAI	FMS	BEGX2Z00590591L	B	5915-009534355	00001	BEGX00	81070	T202709EE	S	BXXUAI	L	1
0700427	0003	UAI	FMS	BEGX2Z0110656L	B	4730-000407450	00006	BEGX00	81070	T212353IA	S	BXXUAI	L	1
0700427	0004	UAI	FMS	BEGX2Z0114598L	A	4730-000407450	00094	BEGX00	81070	T212353IA	S	BXXUAI	L	1
0700427	0005	UAI	FMS	BEGX2Z00036631L		4720-000562166	00001	BEGX00	81070	T670906AA	S	BXXUAI	L	1

UWF004 PART II SPECIAL PROJECT LISTING FRC SECTION 548 DATE 02.25.81.056 PAGE 00006

SU NO	SU LI	PROJ	PROJECT NAME	DOC NUMBER	SFX	STOCK NUMBER	QTY ORD	SHIP TO	PDT	PRIME LOC MO		SUP ADD	SIG	IPG
0561440	0001	9XX	PROJ ELF ONE	FB563710510578		5325-010816222	00001	FX4837	81056	T142181GF	F	FX4837	J	1
0561440	0002	9XX	PROJ ELF ONE	FB563710510392		5305-001326906	00009	FX4837	81056	T212073GF	F	FX4837	J	1

APPENDIX F-5

AUTOMATIC DP ACTIONS OF MROs IN SU FILE 355 DAYS

1. PURPOSE

This record provides information of line items removed from the Shipment Unit File after they have been recorded for 355 days. This action is necessary to prevent duplicate of Shipment Unit numbers in the system.

2. ORIGIN

This listing is produced during the daily review of the Shipment Unit File as depicted in appendix D-50.

3. FREQUENCY

Daily, if records are removed from Shipment Unit File.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number - F-5

(2) Title

(3) FRC - Functional Routing Code

(4) SECTION - Section Number

(5) DATE - Month, day, year, and Julian date

(6) PAGE - Page number

b. Data Elements - first line:

(1) D/I - Document Identifier Code

(2) R/I TO - Routing Identifier Code To

(3) M/S - Media and Status Code

(4) NSN - National Stock Number

(5) SBM TME - Submission Time

(6) UI - Unit of Issue

(7) QTY ORDRD - Quantity ordered

(8) DOCUMENT NO. - Document number

(9) SFX - Suffix

(10) SUPPL ADDR - Supplementary Address

(11) SIG - Signal Code

(12) FND - Fund Code

(13) DIS - Distribution Code

(14) PRJ - Project Code

(15) PRI - Priority Code

(16) RDD - Required Delivery Date

(17) ADV - Advice Code

(18) R/I FRM - Routing Identifier Code From

(19) MGMT DATA - Management Data

(a) O/P - Ownership or Purpose Code

(b) C - Condition Code

(c) M - Management Code

(20) NR - New Receipt indicator.

(21) UNIT PRICE

(22) STATUS - Julian date when placed in DP status

c. Data Elements - third line:

(1) SU NO - Shipment Unit Number

(2) LINE ITEM - Shipment Unit Line Item

(3) DATE RECVD - Date MRO was received

(4) MDT - Mandatory Date to Transportation

(5) PDT - Planned Date to Transportation

(6) WEIGHT

(7) CUBE

(8) NBR PCS - Number of pieces for line

(9) QUANTITIES:

(a) OPEN - Quantity open

(b) OFFRD - Quantity offered to TC

(c) SHIPD - Quantity shipped

(d) DENIED - Quantity denied

(e) CANC - Quantity canceled

(10) TCN - Transportation Control Number

(11) TCN PTL - TCN Partial Indicator

(12) POE - Port of Embarkation Code

(13) HOLD CODE - Transportation Hold Code

(14) DTT - Date offered to transportation

(15) ACTN CODE - Should always be DP

(16) HIST SUPPL

5. DATA ORGANIZATION

a. Report header on first line, detail column headings on lines two and four. Data from file is entered on lines three and five.

b. Sequence by document number major and routing identifier from minor.

c. Page break on each shipment unit line.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to DS/T, Shipping Documentation Branch.

7. PROCEDURES

This listing is used by DS/T to investigate the reason for a line item to be in the Shipment Unit File for 355 days. Refer to appendix F-107 for detailed procedures.

```
UNF005          AUTOMATIC DP ACTIONS OF MROS IN S.U. FILE 355 DAYS              FRC 05  SECTION 347  DATE 01.13.75.013  PAGE 00001

D/I R/I M/S      NSN          SBM UI  QTY   DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MGMT DATA UNIT PRICE STATUS
     TO                       TME     ORDRD                    ADDR.                                FRM O/P C M NR
A51 SAU  S 8710-00-A37-0204    01 CN 00960 FTS60433241017   Y       A   62         15  069     S9U  A  A 5    00120.00

S.U. NO LINE DATE   MDT   PDT   WEIGHT  CUBE  NBR  * * * * * QUANTITIES * * * * *        TCN     TCN POE HOLD DTT   ACTN  HIST.
        ITEM RECVL                            PCS . OPEN OFFRD SHIPD DENIED CANC                   PTL     CODE       CODE SUPPL
0240258 0001 74018 00048 00048 0000520 00014 0000  00960 00000 00000 00000 00000 FTS60433241017X      DOV     00000       DP
```

APPENDIX F-6

LOCATOR RECONCILIATION SUMMARY
(FOR OTHER THAN DLA ACTIVITIES)

1. PURPOSE

To provide the Directorate of Storage and Transportation with the results of reconciliation between ICPs National Inventory Records and Storage Locator Records. This is a summary of CKB, CKC, CKD and DJA documents received from ICPs plus the number of CKA documents forwarded to the ICPs.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-101

3. FREQUENCY

a. Upon input of Location Reconciliation Request, Inquiry DIC ZBY

b. Upon receipt of DIC ZBZ at completion of a location reconciliation

4. DATA ELEMENTS

a. Report Header line which includes:

(1) Report Number (F-6)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements

(1) MGR - Commodity Manager Code (non-DLA)

(2) FSC - Federal Supply Class

(3) CKA SUBMITTED

(4) CKB EXCEPT

(5) CKC EXCEPT

(6) CKD EXCEPT

(7) DJA MGMT A - DJAs with Management Code A

(8) DJA MGMT B - DJAs with Management Code B

5. DATA ORGANIZATION

a. See format F-6-3

b. Sequence by FSC

6. NUMBER OF COPIES

Two

7. DISTRIBUTION

Original to Physical Inventory Branch, Operations Control Office, copy to Management Support Office, Directorate of Storage and Transportation.

8. PROCEDURE FOR REVIEW AND PROCESSING

a. A Location Reconciliation Completion Card, DIC ZBZ, appendix B-83, is prepared by the Physical Inventory Branch to close the Location Reconciliation Card, DIC CKA, suspense file and create the Location Reconciliation Summary (appendix F-6). The Location Reconciliation Completion Card, DIC ZBZ, is submitted to the Data Processing Element upon completion of a location reconciliation.

b. One copy of Location Reconciliation Summary is received by Physical Inventory Branch and will be reviewed to determine the results of each reconciliation.

c. The summary will also be used to followup on the CKB, CKC and CKD cards received to assure that action has been taken to correct locator file and remark stocks as necessary.

d. A Location Reconciliation Inquiry Card, DIC ZBY, appendix B-83, is prepared by the Physical Inventory Branch to obtain a printout (appendix F-6) of the number of CKAs forwarded to the DSC and a summary of DJAs (with Mgt Code A and B) and CKB, CKC, CKDs received from the DSC. As information is required, card will be submitted to the Data Processing Element.

e. One copy is received by the Management Support Office and is reviewed to identify data and/or quality controls needed.

9. DISPOSITION OF REPORT

Retain for thirty days, then destroy.

P006 V-1 LOCATOR RECONCILIATION SUMMARY 01.24.68.024 PG. 1

MGR	FSC	CAA SUBMITTED	CAB EXCEPT	CAC EXCEPT	CAD EXCEPT	DAJA MGMT A	DAJA MGMT B
M	4720	0000011	0000000	0000002	0000002	0000001	0000001

APPENDIX F-7

DISCREPANCY EVALUATION LISTING

1. PURPOSE

To provide a listing for research when the Inventory Adjustment Program reveals a variance in count and DSC strike balances.

2. ORIGIN

Produced, when the following conditions exist, after all count cards for an NSN have been processed to the Inventory Adjustment Program as shown in appendix D-88.

a. A discrepancy exists between the DSC adjusted strike balance and the adjusted count quantity, or

b. A variance exists between the DSC adjusted strike balance and the depot adjusted strike balance, or

c. The DSC strike balance was missing when the Inventory Adjustment Program was run a second time.

3. FREQUENCY

Daily when the Inventory Adjustment Program is run.

4. DATA ELEMENTS

a. Report header which includes:

(1) Report Number

(2) Report Title

(3) Date: Month, day, year, and Julian date

(4) Page Number

b. First heading line data:

(1) NSN - National Stock Number

(2) COND - Condition Code

(3) TYPK - Type Pack Code (subsistence only)

(4) CUTOFF DATE - Cutoff Date

(5) MGR - Commodity Manager

best copy available

(6) INV CAT - Inventory Category Code

(7) MGMT - Management Code

(8) TYPE INV - Type of Inventory Code

(9) LOT NUMBER - Sample Lot Control Number

(10) UI - Unit of Issue

(11) UNIT PRICE - Unit Price

(12) PREV. CUTOFF - Previous Inventory Cutoff Date

c. Second heading line data:

(1) LOCATION - Warehouse Location

(2) SERIAL NO. - Count Card Serial Number

(3) 1ST-COUNT - First count information

(4) 2ND-COUNT - Second count information

(5) 3RD-COUNT - Third count information

(6) CTR. BALANCE - DSC strike balance

(7) ADJ-BALANCE - Adjusted DSC strike balance

(8) QTY-VARIANCE - Variance between the adjusted DSC strike balance and the depot adjusted count.

(9) DOLLAR-VARIANCE - Dollar variance, Unit Price multiplied by subparagraph c(8) above.

d. Third heading line data:

(1) Title: TRANSACTION LINES FROM INVENTORY DOCUMENT CONTROL FILE

(2) DIC - Document Identifier Code

NOTE: When DIC ZUF appears, the entry represents a receipt in-process being controlled on the IDC File.

(3) DOC/PIIN - Document Number or Procurement Instrument Identification Number

(4) SFX - Document Number Suffix

(5) PRI - MRO Priority Code

(6) RCVD - Date the MRO was received at the depot. Date of receipt at Receiving.

(7) TO INV - Date transaction was processed into the IDC File.

(8) RLSD/RCC - Date MRO released from bank. Date receipt completed processing at Receiving.

(9) PDT/STO - MRO PDT date. Date receipt was stored.

(10) MDT/MRC - MRO MDT date. Date receipt was reported to the DSC.

(11) SU/TP NUMBER - MRO Shipment Unit Number. Receipt Teleprocessing Control Number.

(12) SU LINE - MRO Shipment Unit Line Number

(13) WHSE LOCATION - MRO Prime Location. Location or area receipt was stored.

(14) RCVD/ORD - Quantity received/Quantity ordered

(15) SHP - MRO quantity shipped

(16) CAN - MRO quantity canceled

(17) DEN - MRO quantity denied

(18) O/U - MRO quantity either overshipped or undershipped.

NOTE: MRO quantities shipped, canceled, denied, overshipped, or undershipped must equal quantity ordered.

(19) MC - Management Code (appendix A-13)

(20) SC - IDC Status Code (appendix A-85)

(21) TR - Type Record Code (appendix A-87)

(22) AC - Adjustment Code (appendix A-88)

(a) STRIKE - Adjustments to the DSC strike balance as received at the depot.

(b) COUNT - Adjustments to the physical count.

(23) MULTI OWNED: MGR - Adjustment to physical count for materiel owned by another manager.

(24) ADJUSTMENT TOTALS - Net totals of adjustments to the DSC strike balance or the depot physical count.

NOTE 1: Adjustments which are subtracted from the quantities will be indicated by a "-" sign. Quantities added will not be indicated by a sign.

NOTE 2: An asterisk will appear at the far right of the transaction if the transaction has not been updated with a status code.

e. Fourth heading line data:

(1) Title: DELETED LOCATIONS

(2) DATE - Date location deleted

(3) LOCATION - Warehouse location

(4) CODE - Delete Code

ZUN - delete
ZBA - delete
9BA - (Internal) delete

5. ORGANIZATION

Report header on first line and detail data on subsequent lines arranged in columns under data element headings identified in paragraph 4.

6. SEQUENCE

Major sequence by Commodity Manager; minor sequence by NSN. Page break on change of NSN.

7. DISTRIBUTION

Two copies to Inventory Office, DS/T.

8. PROCEDURES

a. The degree and depth of research required will normally be related to the difference indicated after mechanical adjustment action has been accomplished. Recounts will not be made until a cursory examination has been made of the documents controlled during the inventory and an evaluation of the deleted locations is made. If the examination and evaluation reveal that the discrepant quantity is contained on a document, action will be immediately initiated to process correction to the applicable documents and/or consider the quantity in the physical count in accordance with appendix E-190 P or E-186 P.

b. All reports received as a result of first, second or third counts with a quantity reflected under the "Balance to DSC" column are discrepant and require subsequent research to resolve the discrepancy. Reports containing shortages will be reviewed before those containing overages. Results of research will be documented and filed with report for use in responding to the DSC in the event a request for information on the shortages or overage is received.

c. History data will be provided from last inventory if still recorded on retrievable record; otherwise, HISTORY part of record will be blank and research will require use of microfilm data from last inventory.

UWF007 DISCREPANCY EVALUATION LISTING FRC 59 SECTION 418 DATE 12.20.78.354 PAGE 00037

NSN	COND	TYPK	CUTOFF DATE	MGR	INV CAT	MGMT	TYPE INV	LOT NUMBER	UI	UNIT PRICE	PREV. CUTOFF
5960-00-866-2712	A		78346	E	H		A		EA	$1.25	77345

LOCATION	SERIAL NO.	1ST COUNT	2ND COUNT	3RD COUNT	CTR. BALANCE	ADJ. BALANCE	QTY. VARIANCE	DOLLAR VARIANCE
T711931DA	069930 6	1,068			2,406	2,461	461-	$576.25-
M221128AA	069931 4	1,027						
ACTUAL COUNTS -		2,095						
ADJUSTED COUNT -		2,000						

TRANSACTION LINES FROM INVENTORY DOCUMENT CONTROL FILE

DIC	DOC/PIIN	SFX	PRI	RCVD	TO INV	RLSD/ RCC	PDT/ SIC	MDT/ MRC	SU/TP NUMBER	SU LINE	LOCATION	-ORD-	-SHP-	-CAN-	-DEN-	-O/U-	M C	S C	T R	A C	ADJUSTMENTS STRIKE	COUNT
A5A	FB604483410443		1	78342	78345	78343	78343	78343	3432013	0001	T711928CN	00001	00001	00000	00000	00000	R	3	C	N		
A5A	FB488783410268		2	78342	78345	78343	78344	78344	3430598	0001	T711928CN	00001	00001	00000	00000	00000	R	3	C	N		
A51	PKSE4481930933		3	78344	78345	00000	78352	78352	0000000	0000		00050	00000	00000	00000	00000	R		B	C		50-
A51	BTHC438317A202		3	78349	78350	00000	78357	78357	0000000	0000		00001	00000	00000	00000	00000	U		B	C		
7UF	SC09008332F159				78345	78345	78353	78348	78353	277835	T34	00055						2	D	D	55	55
																						100-

MULTI OWNED: MGR M

DELETED LOCATION

DATE	LOCATION	CODE	DATE	LOCATION	CODE	DATE	LOCATION	CODE	DATE	LOCATION	CODE	DATE	LOCATION	CODE
78333	M250650CA	ZBA	78344	T711928CN	ZBA									

APPENDIX F-8

LOCATOR INVENTORY ANALYSIS REPORT

1. PURPOSE

To provide D/D with a management tool for scheduling inventories, showing number of NSNs, and locations for various ICCs. A part 2 report for ICC U is provided to accommodate quarterly inventory requirements.

2. AUTHORITY: Chapter 7

3. FREQUENCY: As requested

4. DATA ELEMENTS

a. Report Titles:

(1) F-8 Part 1, Locator Inventory Analysis

(2) F-8 Part 2, Locator Inventory Analysis (ICC U only)

b. NSNs without Manager Code

c. NSNs without ICC

d. Manager

e. Within each FSC, the beginning and ending NIIN will be shown.

f. Number of H coded NSNs

g. Number of H coded Locations

h. Number of U coded NSNs

i. Number of U coded Locations

j. Number of T coded NSNs

k. Number of T coded Locations

l. Number of E coded NSNs

m. Number of E coded Locations

n. Number of L coded NSNs

o. Number of L coded Locations

p. Number of 0 coded NSNs

q. Number of 0 coded Locations

r. Number of non-DLA NSNs

s. Number of Locations of non-DLA NSNs

t. Total NSNs and Locations within each FSC by ICC

u. Total number of NSNs for Manager

v. Total number of Locations for Manager

5. NUMBER OF COPIES: Two

6. DISTRIBUTION

Original to Inventory Office, copy to MOWASP Data Control Branch.

7. DATA ORGANIZATION

a. See format

b. NSNs with missing Manager Codes or ICCs will be shown first.

8. PROCEDURE FOR REVIEW AND PROCESSING

This report will be utilized by D/D for preparing annual and quarterly schedules of inventories and determination of workload, and to update Locator File with missing Manager Codes or ICCs. See appendix E-133 P for related procedures.

UNF008 LOCATOR INVENTORY ANALYSIS REPORT DATE 02.09.75.040 PAGE 00001

H	NSNS	H ITEMS NSNS	H ITEMS LOC	U ITEMS NSNS	U ITEMS LOC	T ITEMS NSNS	T ITEMS LOC	E ITEMS NSNS	E ITEMS LOC	L ITEMS NSNS	L ITEMS LOC	Ø ITEMS NSNS	Ø ITEMS LOC	OTHER NSNS	OTHER LOC	TOTAL NSNS	TOTAL LOC
	4140 00 100 6000																
	4140 00 200 6000	(No Manager)															
	4140 00 300 6000																
	4140 Total																
G	4750 00 600 7000																
G	4750 00 700 6000	(No Category															
	4750 Total	Code)															
G	4320 00 600 8000									1	1					1	1
	4320 Total									1	1					1	1
G	1010 00 001 5678																
	00 565 4783	3	7	1	1			6	6							10	14
	1010 Total	3	7	1	1			6	6							10	14
G	3510 00 050 6000					100	150			1	1	700	800			801	951
	3510 Total					100	150			1	1	700	800			801	951
G		3	7	1	1	100	150	6	6	2	2	700	800			812	966

APPENDIX F-9

MANAGEMENT INFORMATION SYSTEM (MIS) FEEDER DATA

1. PURPOSE

To provide statistical data required for depot management review.

2. FREQUENCY

Daily and cumulative to date. Totals (except for Data Element 0300) will be cleared only at the end of each month after printing of the F-9 Report. The monthend total for Data Element 0300 will be retained and serve as the initial total for the next month.

3. DATA ELEMENTS

a. Report Header Line:

(1) Report Number and Title

(2) Product Control Number

(3) Section Number

(4) Report Date

(5) Page Number

b. Data Elements - Part 1:

(1) Element Number

(2) Element Description

(3) Commodity Manager

(4) DAILY - Element Count

(a) IPG I, II and III Issue Priority Group

(b) TOTAL - Daily Total

(5) CUM - Cumulative Daily

(6) DAILY ADJ - Daily Adjustment

(7) CUM ADJ - Cumulative Adjustment

(8) Totals

(a) TOT NON DLA - Total non-DLA

(b) TOT DLA - Total DLA

(c) TOT ALL - Grand Total

c. Data Elements - Part 2:

(1) ELEMENT NUMBER

(2) DESCRIPTION - Element Description

(3) DAILY - Daily Total

(4) CUMULATIVE - Cumulative Total

(5) DAILY ADJ. - Daily Adjustment

(6) CUMULATIVE ADJ. - Cumulative Adjustment

4. DATA ORGANIZATION

a. The report is prepared in two parts.

(1) Part 1 contains RCS DLA(M)232(O)MIN Data.

(2) Part 2 contains RCS DLA(M)26(C)MIN Data.

b. The report contains those data elements which can be automatically accumulated by the program and displayed in accordance with the formats on the following pages.

5. SEQUENCE

All parts are structured with data element numbers listed in each part in ascending order. Sequence of all elements can be seen in appendix A-83.

6. NUMBER OF COPIES AND DISTRIBUTION

Six copies: Original and one copy to Comptroller, two copies to MSO, and two copies to Operation Control Office, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

Used by DS/T to evaluate local depot operations and to facilitate management analysis and decisions. Adjustments or corrections can be made by entry of ZUM cards (appendix B-135). A listing of B-135 entries affecting this report is contained in appendix F-99.

8. REFERENCES

a. Appendix A-83

b. Appendix B-135

c. Appendix D-80

d. Appendix D-102

e. Appendix E-036 P

f. Appendix E-114 P

UWF009P1 MIS FEEDER DATA PART 1 WB(D)9 SECTION 541 DATE 01.21.85.021 PAGE 00009

0131 BIN LINE ITEMS SHIPPED VIA PARCEL CARRIER

		DCSC 01	DESC 02	DGSC 03	DISC 04	DLA COMMODITIES (LESS DICOMSS) DPSC-CT 05	DPSC-M 06	DPSC-S 07	DIPEC 08	TOT DLA 09
DAILY	IPG I	083	378	013	204					
	IPG II	166	925	020	555	004				678
	IPG III	123	758	033	277	007				1670
	TOTAL	0372*	2061*	0066*	1036*	0011*	0000*	0000*	0000*	1198
										03546*
CUM	IPG I	998	6717	117	3036	002	000	000	000	10870
	IPG II	1830	10245	200	4964	021	000	000	000	17260
	IPG III	2726	17442	648	7022	170	000	000	000	28008
	TOTAL	5554 *	34404 *	0965 *	15022 *	0193 *	0000 *	0000 *	0000 *	56138 *
DAILY ADJ		000+	000+	000+	000+	000+	000+	000+	000+	0000+
CUM ADJ		000+	000+	000+	000+	000+	000+	000+	000+	0000+

	DICOMSS 10	GSA 11	ARMY 12	NAVY 13	USAF 14	USMC 15	OTHER 16	TOT NON-DLA 17	TOT ALL 18
DAILY					001			0001	3547
CUM	000	006	000	006	006	000	000	0018	56156
DAILY ADJ								0000+	0000+
CUM ADJ	0000+	0000+	0000+	0000+	0000+	0000+	0000+	0000+	0000+

0132 BIN LINE ITEMS SHIPPED OTHER THAN PARCEL CARRIER

		DCSC 01	DESC 02	DGSC 03	DISC 04	DLA COMMODITIES (LESS DICOMSS) DPSC-CT 05	DPSC-M 06	DPSC-S 07	DIPEC 08	TOT ALL 09
DAILY	IPG I	038	237	002	136					
	IPG II	021	269	004	076	001				413
	IPG III	010	087	013	073					371
	TOTAL	0069*	0593*	0019*	0285*	0001*	0000*	0000*	0000*	0183
										00967*
CUM	IPG I	694	3109	083	2169	004	000	000	000	6059
	IPG II	643	4277	097	2333	019	000	000	000	7369
	IPG III	2290	9932	363	6965	218	004	000	000	19772
	TOTAL	3627 *	17318 *	0543 *	11467 *	0241 *	0004 *	0000 *	0000 *	33200 *
DAILY ADJ		000+	000+	000+	000+	000+	000+	000+	000+	0000+
CUM ADJ		000+	000+	000+	000+	000+	000+	000+	000+	0000+

UNF009P2 MIS FEEDER DATA PART 2 WB(D)9 SECTION 541 DATE 01.21.85.021 PAGE 00001

ELEMENT NUMBER	DESCRIPTION	DAILY	CUMULATIVE	DAILY ADJ.	CUMULATIVE ADJ.
148A	STOCK LOCATIONS SURVEYED	0	36872		
203F	FREIGHT B/L PROCESSED OUTBOUND	194	5587		
203G	FREIGHT SHIPMENT UNITS PROCESSED	670	27391		
203I	TCMDS PROCESSED	140	8536		
236X4	LINE ITEMS SHIPPED BY COMMERCIAL FREIGHT	1575	63807		
236X7	LINE ITEMS SHIPPED BY SMALL PACKAGE CARRIER	0	24794		
257	SHORT TONS SELECTED FOR BULK ISSUE	16.08	3400.34		
258A	LINE ITEMS SELECTED FOR BIN ISSUE	4514	89818		
440	MRO LINE ITEMS ON HAND IN COMPUTER	4411	4411		
441	MRO LINE ITEMS ON HAND IN STORAGE PROCESSING	21849	21849		
442	MRO LINE ITEMS ON HAND - OFFERED BUT NOT SHIPPED	9390	9390		
442B	MRO LINE ITEMS FORCED CLOSED	0	91		

APPENDIX F-10

CHANGED RECEIPT DATE LISTING

1. PURPOSE

To provide a listing documenting those specific Suspended Receipt Records for which a date of receipt change has been processed.

2. ORIGIN

Records from the Suspended Receipt File (SRF) which have had a date of receipt change action input via Type R inquiry or DIC ZZR (Action Code HX).

3. FREQUENCY

As required

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number

(2) Report Title

(3) Section

(4) Date

(5) Page Number

b. Data Element Identifiers:

(1) TP Number - The Teleprocessing Control Number assigned to the suspended record.

(2) NSN - National Stock Number.

(3) PIIN or DOCUMENT NO. - The Procurement Instrument Identification Number or Document Number of the changed receipt record.

(4) SUPP PIIN - A supplementary PIIN associated with the suspended record.

(5) CLIN-SUP ADD - The Contract Line Item Number of the recorded PIIN or the Supplementary Address of the document number.

(6) CD - Condition Code of the receipt record.

(7) DATE INQUIRED - The date on which the receipt was first inquired (Type A or DIC ZB6) and recorded on the SRF.

(8) FROM DATE RECEIVED - The original date of receipt before the change as input in the Type A or DIC ZB6 inquiry action.

(9) TO DATE RECEIVED - The date now recorded on the SRF as the correct day of receipt.

5. DATA ORGANIZATION

The report will be produced only when date of receipt changes are processed. Corrected SRF records will be sequenced by TP number within original date of receipt, oldest date first.

6. DISTRIBUTION

One copy of the report will be delivered to the Receipt Documentation Branch, Receiving Division, DS/T.

7. PROCEDURE

Review to ensure that the date of receipt change is correct and that this change agrees with current receipt documentation.

UKF010

CHANGED RECEIPT DATE LISTING

SECTION 625 DATE 05.31.77.151 PAGE 00001

TP NUMBER	NSN	PIIN DOCUMENT NO	SUPP PIIN	CLIN/ SUP ADD	CND CD	DATE INQ	FROM DATE RECEIVED	TO DATE RECEIVED
173444	5330-00-250-0224	00566			A	77144	77136	77140
176273	5330-00-841-7354	N006047062DB23		N00604	A	77145	77136	77140
344711	5340-00-806-6116	46261			A	77140	77136	77140
985236	5330-00-630-5958	00566			A	77147	77136	77140
628671	5930-00-013-9564	DSA90077P1179		000300	A	77147	77145	77146

APPENDIX F-11

SUMMARY ANALYSIS OF INVENTORY COUNT CARDS BATCH SYSTEM

1. PURPOSE

To provide a listing allowing daily monitoring of forthcoming workload; permitting advance scheduling to concentrate counter resources on highest priority actions thereby reducing inventory completion time.

2. ORIGIN

Scan of Locator File for records with cutoff date matching current date as depicted in appendix D-12.

3. FREQUENCY

As required on release of ZKA Count Cards.

4. DATA ELEMENT

a. Report header consisting of:

(1) Report Number

(2) Report Title

(3) Date

(4) Page Number

b. Data Elements:

(1) Part 1.

(a) Title - DETAIL ANALYSIS OF INVENTORY COUNT CARD BATCH SYSTEM.

(b) Data Elements - Image of physical inventory count card ZKA (appendix B-25).

(2) Part 2 (format if batching is requested).

(a) Title - SUMMARY ANALYSIS OF INVENTORY COUNT CARD BATCH SYSTEM.

(b) Data Elements:

1. BATCH - Number designation

2. Batch identification titles

a. NO LOC COUNT CARDS

b. OTHER THAN CONDITION A, B, C, F COUNT CARDS

c. COUNT CARDS OTHER THAN MATRIX X WITH SUSPENDED MRO(S)

d. ALL OTHER COUNTS LESS MATRIX X

e. MECHANIZED AREA MATRIX X

f. ALL SECOND/THIRD COUNT CARDS

3. MATRIX - Identification

4. TOTAL:

a. Cards per batch number

b. Cards excluding mechanized area Matrix X

c. Second and third counts

5. TOTAL COUNT CARDS

5. ORGANIZATION

a. Part 1:

Image of physical inventory count card ZKA (appendix B-25), when generated on COB of inventory cutoff day.

b. Part 2:

(1) Total count cards presented for each batch with breakout totals for count cards produced by matrix/table.

(2) Total for all count cards all batches.

6. DISTRIBUTION

Two copies to Inventory Control Office.

7. PROCEDURE

Prepared for use in preplanning count efforts to reduce completion time of inventories and to monitor/control/manage adverse situations occurring with a given count card output. See appendix E-013 P for related procedure.

UWF011 P1 DETAIL ANALYSIS OF INVENTORY COUNT CARD BATCH SYSTEM DATE 02.07.75.038 PAGE 0012

ZKAS91C5365004012088	EA	A03652CC	075244	41037	SCI	AB	4
ZKAS91C5365004043374	EA	A03515DE	075245	41037	SCI	AB	2
ZKAS91C5365004093292	EA	A035317DA	075246	41037	SCI	AB	1
ZKAS91C5365004155576	EA	A033727DA	075247	41037	SCI	AB	9
ZKAS91C5365004204443	EA	A046512GB	075248	41037	SCI	AB	7

```
IBEF011 P2              SUMMARY ANALYSIS OF INVENTORY COUNT CARD BATCH SYSTEM                    DATE 02.12.75.043   PAGE 00001

                                                                                                                   TOTAL
BATCH   1   NO LOC COUNT CARDS                                                                                       172
BATCH   2   OTHER THAN CONDITION A,B,C,E COUNT CARDS
BATCH   3   COUNT CARDS FOR OTHER THAN MATRIX X WITH SUSPENDED MRDS----BATCH 5 ALL OTHER COUNTS LESS MATRIX X
                 MATRIX                                          MATRIX
                   A                                               A      2                                          2
                   B        3                                      B      9                                         12
                   C                                               C
                   D        1                                      D     18                                         19
                   E                                               E
                   F                                               F
                   G                                               G
                   H                                               H
                   J                                               J
                 OTHER      6                                     OTHER   8                                         14
                 TOTAL     10                                     TOTAL  37
BATCH   4   MECHANIZED AREA MATRIX X                                                                                 123
BATCH   6   ALL SECOND/THIRD COUNT CARDS                                                                             152
                                          TOTAL COUNT CARDS                                                          494
```

APPENDIX F-12

TRANSACTIONS REJECTED TO DSC

1. PURPOSE

To provide a printout of all transactions rejected to the Defense Supply Centers.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-57.

3. FREQUENCY

As required.

4. FORMAT

a. This listing is included in the Reports Format File (RFF) as follows:

(1) Report Header Line which includes:

(a) Report Number (F-012)

(b) Title (Transactions Rejected to DSC)

(c) Functional Routing Code

(d) Section Number

(e) Date: Month, day, year, and Julian date

(f) Page Number

(2) Data Elements:

80 position printout of rejected transaction

b. Data organization:

(1) Report Header Line

(2) 80-position image. Asterisks - an asterisk will appear under the field position of the input image to indicate reason for rejection.

(3) Double space

5. DISTRIBUTION AND RETENTION

Two copies to Shipping Documentation Branch, Shipping Division, Directorate of Storage and Transportation. Retained 30 days and then destroyed.

6. PROCEDURE

This listing will be used:

a. As a basis for answering inquiries from a DSC concerning a transaction rejected from processing by the MOWASP System.

b. As a source of data on A55/A5E, A5J with Z in pos. 72, and C55/C5E Materiel Release Orders rejected to the DSC by the MOWASP System.

```
INFO12                    TRANSACTIONS REJECTED TO DSC                                    FRC      SECTION 883   DATE 05.10.75.130        PAGE 00001
.........1.........2.........3.........4.........5.........6.........7.........8
A5ESUIS6145009087678   FT005003001515100 3529   YN050DAK9    KZN02071172DS91AA   0000274
                       ***************
A5SSUIN6145005426910   FT002803003115036019 2        AK9    92S0506155   S91AA   0000020
                       ***************
A5SSUI05306005585053   EA00008P046295109A403   S05074AK2DK2EK505        S91AA   0000020
                       ***************
```

APPENDIX F-13

KEY ESSENTIAL ITEM/DAMAGE ASSESSMENT LISTING

1. PURPOSE

To provide the Logistics Readiness Center (LRC) with an item listing by location to be used in reporting damage assessment during emergencies.

2. AUTHORITY: Chapter 19

3. FREQUENCY

As required upon submission of input cards, DIC CZW.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-13)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

b. Data Elements (first heading line):

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) DESCRIPTION - Item description

(4) QUANTITY - Quantity as recorded in DSC Cutoff Date of the Key Essential Item Report.

(5) RIC OF DSC - Manager of the item

(6) S-R CODE - Survival - Recovery Item Code

(a) Code A - indicates an essential item which is also a post attack, survival and recovery item.

(b) Otherwise, leave blank.

(7) Substitute Code - Essentiality

(a) Code A for automatic substitute

(b) Code B for practical substitute

(c) Code C for extreme emergency substitute

(d) Leave blank for standard item

(8) PREFERRED NSN

c. Data Element (second heading line):

WHSE LOCATION - Warehouse Location

5. NUMBER OF COPIES AND DISTRIBUTION

Four copies to LRC, Office of Planning and Management.

6. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second and third lines.

b. Sequence by NSN (Major)

c. Location sequence within NSN (Minor)

7. PROCEDURES FOR REVIEW AND PROCESSING

a. The stored cards will be listed and furnished to the LRC as provided by the field activity WESP.

b. The listing will be used by LRC damage assessment personnel as prescribed in DLA WESP, Annex N, Section II.

INF013 KEY ESSENTIAL ITEM/DANGE ASSLSMENT LISTING FRC SECTION 102 DATE 01.03.75.003 PAGE 00001

NSN	UI	MISE LOCATION	DESCRIPTION	QUANTITY	FIC OF DSC	S-P CODE	PREFERRED NSN
3740 00 641 4710	EA		SPRAYER	00008556	SOC		3740 00 691 1776
3740 00 641 4710	EA		SPRAYER	00008556	SOC	A	3740 00 141 3285
		A072256CA					
		A072256CA					
		B231316BA					
		B231316BA					
		H033035AA					
		H033035AA					
		H034635AA					
		H034635AA					
		K041407AA					
		K041407AA					
3740 00 691 1776	EA		SPRAYER	00000101	SOC		
		A073403GA					
		F101003AA					

APPENDIX F-14

MOWASP TRANSACTIONS RECEIVED VIA AUTODIN

1. PURPOSE

To provide management with a consolidated report of the number of external transactions which are received by the depot via AUTODIN during an established reporting period.

2. FREQUENCY

Daily and cumulative to date. The option to clear cumulative totals over an established reporting period belongs to DS/T. However, it is recommended that cumulative totals be cleared at the end of each monthly reporting period after printing of the F-14 report.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Section

(4) Date: Month, day, year, and Julian date

(5) Page Number

b. Captions of Data Elements:

(1) ELEMENT NUMBER - MIS Element Number

(2) DIC AND DESCRIPTION - Document Identifier Code and title of document received.

(3) DAILY - Number of transactions received

(4) CUMULATIVE - Number of transactions received

4. DATA ORGANIZATION

The structure of this report is similar to Reporting Category VI which is contained in appendix A-83 and relates to the Y Element Number Series. The report portrays the Daily and Cumulative number of incoming transactions of appropriate element numbers printed only when data is accumulated for a specific element number, otherwise, they will not appear on this report.

5. SEQUENCE

Major to Minor sequence is by printed Description of the Element Number (DIC Description), Daily, and Cumulative.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original and one copy to MSO, DS/T. Two copies to Performance Analysis and Reports Division, Office of Comptroller.

7. PROCEDURE FOR REVIEW AND PROCESSING

Data is used by DS/T to evaluate the incoming workload and its impact on depot operations. It is also used to project long range management plans and objectives. See appendix E-045 P for related procedures.

UWF014 MOWASP TRANSACTIONS RECEIVED VIA AUTODIN SECTION 648 DATE 01.16.75.016 PAGE 00001

ELEMENT NUMBER	DIC AND DESCRIPTION	DAILY	CUMULATIVE
Y00005	AC6/ACJ CANCELLATION	193	6633
Y00010	AF6/AFJ FOLLOWUP	56	45731
Y00015	AK6/AKJ CANCELLATION FOLLOWUP	0	261
Y00020	A5_ MATERIEL RELEASE ORDER (MRO)	5644	108419
Y00025	CBB CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - ADD	0	17
Y00030	CBC CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - CHANGE	0	9969
Y00040	CBE CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - INQUIRY	0	135
Y00045	CCC SUGGESTED ITEM ADDITION	50	971
Y00055	CD_ MATERIEL RECEIPT FOLLOWUP	2	313
Y00075	CKH REPLY - DELETED NSN	0	190
Y00080	CKK COMMISSARY SUPPORT ITEM IDENTIFICATION	0	1329
Y00100	A5J DISPOSAL RELEASE ORDER (DRO)	3	5600
Y00105	DJA PHYSICAL INVENTORY REQUEST	4	2343
Y00110	DKA PHYSICAL INVENTORY COUNT (TO DEPOT TO COUNT)	0	1550
Y00115	DU_ PMRC - PROCUREMENT	17	7004
Y00120	DW_ PMRC - OTHER THAN PROCUREMENT	24	10874
Y00125	QUR DAAS NOTIFICATION	0	2
Y00140	TA_ SHIPPING ADDRESS DIRECTORY CARD	0	1767
Y00145	TD2 FREIGHT DESCRIPTION CARD	0	18069
Y00150	PK5 - ACCEPTANCE ALERT OR ACCEPTANCE FOLLOWUP		
Y00155	CC1 - PROCUREMENT CONTRACT DATA CARD (FORMAT 1)		
Y00160	CC2 - PROCUREMENT CONTRACT DATA CARD (FORMAT 2)		
Y00165	CC3 - PROCUREMENT CONTRACT DATA CARD (FORMAT 3)		
Y00170	CC4 - PROCUREMENT CONTRACT DATA CARD (FORMAT 4)		

APPENDIX F-15

MOWASP TRANSACTIONS FORWARDED BY DEPOT

1. PURPOSE

To provide management with a consolidated report of the number of external transactions which are transmitted by the depot to DSCs and Customers during an established reporting period.

2. FREQUENCY

Daily and Cumulative to date. The option to clear cumulative totals over an established reporting period belongs to the Directorate of Storage and Transportation (DS/T). However, it is recommended that cumulative totals be cleared at the end of each monthly reporting period after printing of this report.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Section

(4) Date: Month, day, year and Julian date

(5) Page Number

b. Data Elements:

(1) ELEMENT NUMBER - MIS Element Number

(2) DIC AND DESCRIPTION - Document Identifier Code and title of document transmitted.

(3) DAILY - Number of transactions transmitted

(4) CUMULATIVE - Number of transactions transmitted

4. DATA ORGANIZATION

The structure of this report is similar to Reporting Category VI which is contained in appendix A-83 and relates to the Z Element Number Series. The report portrays the Daily and Cumulative number of outgoing transactions transmitted to all activities during a reporting period. Line descriptions of appropriate element numbers are printed only when data is accumulated for a specific element number; otherwise, they will not appear on the F-15 report.

5. SEQUENCE

Major to Minor sequence is by printed Description of the Element Number (Document Identifier and Description), Daily and Cumulative.

6. NUMBER OF COPIES AND DISTRIBUTION

Original and one copy to Management Support Office, DS/T. Two copies to Performance Analysis and Reports Division, Office of Comptroller.

7. PROCEDURE FOR REVIEW AND PROCESSING

Data is used by the DS/T to evaluate the outgoing workload and its impact on depot operations. See appendix E-045 P for related procedures.

UWF015 MOWASP TRANSACTIONS FORWARDED BY DEPOT WB(D)15

SECTION 648 DATE 01.16.75.016 PAGE 00001

ELEMENT NUMBER	DIC AND DESCRIPTION	DAILY	CUMULATIVE
Z00010	AG6 REPLY TO CANCELLATION REQUEST	1	357
Z00015	ARA MATERIAL RELEASE CONFIRMATION (OVERSHIP)	12	857
Z00020	ARB MATERIAL RELEASE CONFIRMATION (UNDERSHIP)	0	49
Z00025	ARØ MATERIEL RELEASE CONFIRMATION	3821	96032
Z00035	AS_ SHIPMENT STATUS	3371	72780
Z00040	AUA REPLY TO CANCELLATION SHIP STATUS	0	20
Z00050	AUØ REPLY TO CANCELLATION - SHIP STATUS	54	1938
Z00050	A6_ MATERIAL RELEASE DENIAL	0	1312
Z00065	CBB CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - ADD	1051	4925
Z00070	CBD CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - DELETE	0	6544
Z00075	CBE CENTRAL DATA FILE INQUIRY UPDATE REPLY CARD - INQUIRY	771	4689
Z00080	CCC SUGGESTED ITEM ADDITION	524	1233
Z00095	CK5 INVENTORY NOTIFICATION CARD	0	600
Z00105	C4_ MATERIEL RECEIPT FOLLOWUP AND REPLY	3	323
Z00110	DAC MATERIAL ADJUSTMENT - CONDITION	0	51
Z00115	DKA PHYSICAL COUNT (TO DSC TO REPORT)	0	565
Z00120	D4_ MATERIAL RECEIPT - PROCUREMENT	0	5792
Z00125	D6_ MATERIAL RECEIPT - OTHER THAN PROCUREMENT	0	4534
Z00130	PKP - ACCEPTANCE REPORT (ALERT NOT RECEIVED)		
Z00135	PKN - ACCEPTANCE REPORT (ALERT RECEIVED)		

APPENDIX F-16

INVENTORY FORECAST

1. PURPOSE

a. To provide a listing of the workload remaining in the Inventory Workload Bank (IWB) which will be reviewed by the Inventory Office, Directorate of Distribution to request inventory workload for a specific subsequent date and to determine resource requirements to accomplish the workload.

b. To provide a listing of a specific NSN or parameter of NSNs currently established in the Inventory Workload Bank.

2. ORIGIN

a. Produced as a result of the process depicted in appendix D-7.

b. Produced as a result of input of DIC ZAX, appendix B-90.

c. Produced as a result of receipt of Location Reconciliation DJAs from DSCs.

3. FREQUENCY

a. Daily upon merging of new workload input from the locator files and after update of files for workload requested.

b. As required to identify specific NSNs in the IWB.

4. DATA ELEMENTS

a. Report Header which includes:

(1) Report Number

(2) Report Title

(3) Date: Month, day, year, and Julian date

(4) Page Number

b. Heading Line Data for Parts 1 and 5:

(1) Beginning NSN - Indicates the first NSN in the Federal Stock Class.

(2) Ending NSN - Indicates the last NSN in the Federal Stock Class.

(3) MGR - Commodity Manager

(4) TIC - Type of Physical Inventory Code

(5) MGT - This will reflect the reason for the inventory as shown in appendix A-13, paragraph 10. Blank in this field indicates either a manager established inventory or depot initiated inventory.

(6) ICC - Inventory Category Code

(7) DATE EST - Reflects the date that the NSN or the FSC for the line entry was established in the Inventory Workload Bank.

(8) ACTN DATE - Mandatory Action Date. This date is computer assigned, which is 30 days after the record is established in the IWB. This field reflects the date by which the inventory control office should initiate action to establish a cutoff day, or the record will be deleted from the IWB.

(9) CUTOFF DATE - Inventory cutoff date established by inventory control office for depot initiated inventories. Cutoff date will be established by the DSC for DSC initiated inventories.

(10) TOTAL NSNS - Total number of NSNs for this FSC which are loaded in the IWB.

(11) NSNS REMAINING - Number of NSNs in this FSC which are remaining in the IWB awaiting an inventory cutoff date to be established.

(12) SINGLE LOCS - Reflects the number of locations for line entry wherein the locator reflects that total assets for an NSN are stored in only one location.

(13) MULTIPLE LOCS - Reflects the number of locations for the line entry wherein the locator reflects that total assets for a NSN are stored in more than one location.

(14) TOTAL LOCS - Reflects the total of multiple and single locations for the line entry. (Item (13) + (14).)

(15) TOTAL MAN-HOURS - Reflects the total man-hours required to accomplish the inventory for all locations for the line entry shown. (Item (15) X man-hour standard established for IWB type storage codes (in the Table and Control File, appendix B-66, table 10).)

(16) TOTALS - Reflects totals indicated by FSC (last line for each manager).

c. Heading line data for Part 2:

(1) Title of Part 2

(2) INVENTORY CUTOFF DAY - Reflects those NSNs in the IWB which have an established cutoff date. These NSNs will remain in the IWB until six days before the established cutoff date.

(3) TOTAL NSNS - Indicates number of NSNs recorded in the IWB for the cutoff date.

(4) The remaining data is reflected as outlined in subparagraph b(13) through b(16).

d. Heading Line Data for Part 3:

(1) Title of Part 3

(2) INVENTORY CUTOFF DATE - Reflects those NSNs in the IWB which have an established cutoff date. These NSNs will remain in the IWB until six days before the established cutoff date.

(3) COMM MGR - Commodity Manager.

(4) TOTAL LOCS - Reflects the total of multiple and single locations for the line entry (items (4) + (5)).

(5) SINGLE LOCS - Reflects the number of locations for line entry wherein the locator reflects that total assets for an NSN are stored in only one location.

(6) MULTIPLE LOCS - Reflects the number of locations for the line entry wherein the locator reflects that total assets for an NSN are stored in more than one location.

(7) TOTAL NSNS - Indicates number of NSNs recorded in the IWB for the cutoff date by Priority whole number.

(8) TOTAL MANHOURS - Reflects the total manhours required to accomplish the inventory for all locations for the line entry shown (item (3) X manhours standard established for IWB type storage codes (in the Table and Control File, appendix B-66, table 10)).

(9) PRIORITY HIGH - Six position number established by the DSC formatted as two whole numbers and four position percent with an understood decimal between positions three and four representing the highest priority resident in the prioritized IWB for the cutoff date shown.

(10) PRIORITY LOW - Six position number established by the DSC formatted as two whole numbers and four position percent with an understood decimal between positions three and four representing the lowest priority resident in the prioritized IWB for the cutoff date shown.

5. ORGANIZATION

Report header on first line and detail data on subsequent lines arranged in columns under data element headings identified in paragraph 4.

6. SEQUENCE

a. Parts 1 and 5 - Sequence by Commodity Manager, FSC, Inventory Category Code, Type Inventory Code, Management Code, Cutoff Date and NSN.

b. Part 2 - Sequence by Inventory Cutoff Date.

c. Part 3 - Sequence by Inventory Cutoff Date; page break by Inventory Cutoff Date.

7. DISTRIBUTION

Three copies to the Inventory Control Office, DS/T.

8. PROCEDURES

a. The report will be reviewed daily by the Inventory Office in order to pull workload which will establish a specific cutoff date. The analysis and determination of workload to be pulled will be equated to the planned resources available on date inventory is to be conducted.

(1) Special inventories resulting from location reconciliation should be initiated by the depot within five days from date record was established in the IWB.

(2) All other inventories should be activated by the depot within 30 days from date established.

b. The F-16 part 5 will be used to indicate specific NSNs which are currently in the IWB. They may or may not have an inventory cutoff date established.

c. Workload pull will be accomplished IAW the format outlined in appendices B-90, B-91 and B-170 and IAW instructions contained in appendix E-170 P.

d. Report will be retained until receipt of next distribution and then destroyed.

UWF016P1 INVENTORY FORECAST DATE 10.11.77.284 PAGE 00005

BEGINNING NSN	ENDING NSN	HGR	TIC	HGT	ICC	LOT NUMBER	DATE EST	ACTN DATE	CUTOFF DATE	TOTAL NSNS	NSNS REMAIN	SINGLE LOCS	MULT LOCS	TOTAL LOCS	TOTAL MANHOUR
3110 00 156 8135	3110 00 540 7687	I	R		0	R10152.	77276	77306	77314	200		161	84	245	34.30
3130 00 001 5130	3130 00 873 5308	I	B		0	B10149	77276	77306	77321	80		72	20	92	12.88
3110 00 554 3266	3110 00 929 1634	I	B		0	R10151	77276	77306	77321	200		159	95	254	35.56
3110 00 155 6284	3110 00 851 7022	I								295	1	144	459	603	84.43
									TOTALS	775	1	536	658	1194	167.17

NOTE: Totals represent totals for each individual FSC, not the column totaled.

UNF016P2 INVENTORY FORECAST (PART TWO) DATE 02.11.74.032 PAGE 00001

INVENTORY CUTOFF DAY	TOTAL NSNS	SINGLE LOCS	MULTIPLE LOCS	TOTAL LOCATIONS	TOTAL MANHOURS
7250	265	177	122	299	44.85
7251	1200	1036	304	1340	201.00
7254	44	37	14	51	7.65
7255	5	5	0	5	0.75

UWF016P3 (REF. B-173) INVENTORY FORECAST BY PRIORITY & COMMODITY FRC XX REPORT DATE MO.DY.YR.JUL PAGE 1

CUTOFF DATE	COMM MGR	TOTAL LOCS	SINGLE LOCS	MULTIPLE LOCS	TOTAL NSNS	TOTAL MANHOURS	PRIORITY HIGH	PRIORITY LOW
00000		5932	4090	1842	4908	829.04	21.5786	12.3336
85359	C	100	75	25	83	15.35	20.3456	19.5432
	E	175	125	50	155	28.67	21.5786	18.3342
	G	150	115	35	130	24.05	20.1234	19.7654
	I	25	16	9	20	3.70	19.9786	18.2345
	M	25	25	0	25	4.62	20.8876	17.5764
	T	25	18	7	21	3.88	21.2345	17.4321
85360	C	100	80	20	87	16.09	19.2432	17.8875
	E	150	120	30	138	25.53	18.1234	14.5432
	G	175	155	20	163	30.15	19.5467	13.4321
	I	20	16	4	18	3.33	17.5463	15.4425
	M	0	0	0	0	0	0	0
	T	35	23	12	28	5.18	16.8895	14.5243

APPENDIX F-17

OPEN COUNT CARDS ON INVENTORY SUSPENSE FILE

1. PURPOSE

To provide a listing of outstanding count cards on the count card inventory suspense file for which a count card has not been returned for processing.

2. ORIGIN

Report is produced when count card is in open status three days after inventory cutoff date. Second and third count cards which are produced three days or more after cutoff date will appear on this report one day after they are produced if still in open status.

3. FREQUENCY

Will be produced daily after criteria in paragraph 2 has been met.

4. DATA ELEMENTS

a. Report Header consisting of:

(1) Report Number

(2) Report Title

(3) Report Date: Month, day, year, and Julian date

(4) Page Number

b. Image of ZKA (appendix B-25)

5. SEQUENCE

Serial Number (of count card) sequence

6. DISTRIBUTION

Two copies to Physical Inventory Office, DS/T

7. PROCEDURE

Inventory Managers will screen the listing daily and initiate action immediately to locate missing count card(s) or prepare duplicate count card to expedite closing of outstanding inventory actions.

10:F017 OPEN COURT CARDS OF INVENTORY SUSPENSE FILE DATE 02.10.75.041 PAGE 0001

ZKAS01C534000716330 3	EA000000A06005AA	074602	62035	SCI	AB0000
ZKAS01C534000716330 3	EA000000A06003AA	074603	62035	SCI	AB0007
ZKAS01C534000716330 3	EA000000A15140AB	074604	62035	SCI	AB0005
ZKAS01C534000716330 3	EA000000010422 0AA	074605	62035	SCI	AB0003
ZKAS0CC71050002699279	EA000000F0090035AA	074611	62035	SCG	A 0008
ZKAS0CC71050002699279	EA000000F110616AA	074612	62035	SCG	A 0006
ZKAS0CC71050002699279	EA000000F112034AA	074613	62035	SCG	A 0004
ZKAS0CC71050002699279	EA000000F131830AA	074614	62035	SCG	A 0002
ZKAS0CC71050002699279	EA000000F133814AA	074615	62035	SCG	A 0001
ZKAS0CC71050002699279	EA000000F133805AA	074616	62035	SCG	A 0000

APPENDIX F-18

STATUS CARDS REQUIRING POE IN POSITIONS 78-80

1. PURPOSE

To provide DS/T a listing of Shipment Status Cards for overseas freight shipment that were rejected from process for lack of a POE in pos. 78-80.

2. ORIGIN

Produced as a result of processes depicted in appendices D-28, D-30 or D-31.

3. FREQUENCY

Daily, if Shipment Status Cards (appendix B-24) were output for completion.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number - F-18

(2) Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

An 80/80 image of the Shipment Status Card requiring POE in pos. 78-80.

5. DATA ORGANIZATION

a. Data Header: Numbers 1 through 8 denoting pos. 1-80

b. Data Line: An 80/80 image of AS_ cards on second and subsequent lines.

6. DISTRIBUTION AND RETENTION

Original and one copy with cards to Shipping Documentation Branch, Shipping Division, DS/T. Retain F-18 report for two workdays as a source document for correcting any violations.

7. PROCEDURES FOR REVIEW AND PROCESSING

During the processing of Materiel Release Order confirmation (depicted in appendices D-28, D-30 and D-31, Shipment Status Cards (DIC AS_) are produced in the format of appendix B-24. When a shipment has been recorded to an overseas activity by a freight mode of shipment and the POE Code is not available for placing in pos. 78-80 of the status card, an F-18 report will be produced, along with a punched output of the status card. The Shipping Documentation Branch will:

a. Screen DoD 4500.32-R (MILSTAMP) appendix B-13 B and determine the applicable POE Code of the account to update the DoDAAD File (except for Navy Ships, see paragraph 7d). Screen the GBL covering the shipment for the applicable port used.

b. Annotate the POE Code on the F-18 report and on the applicable Shipment Status Card.

c. Forward status cards to Keypunch for keypunching of the POE Code in pos. 78-80, prior to forwarding to ODS for input into the communications network.

d. Establish the applicable POE in the DoDAAD File for the account IAW appendix E-126 P. If the account applies to a Navy ship and a POE was not used, the status card in the communications network with pos. 78-80 blank.

```
UWF018                    STATUS CARDS REQUIRING POE IN CC 78-80                    FRC      SECTION 833   DATE 03.21.75.080

0........1.........2.........3.........4.........5.........6.........7.........8
AS1S9CS473000196151 0  EA000 25N628635 0634440 EYSTOCKFJ3 9C0730662863350623306XXB
AS1S91LS330000179002 52  SY000 30V071945 0652951 YSFOMSAB2 9Z0730607194506529 51XXJ
AS1S91W534000799824 8  EA000 2RS40625 037F450 YNWX00ZN2 9Z078035406250 37F450XXQ
```

APPENDIX F-19

CUSTOMER COMPLAINT LISTINGS

1. PURPOSE

To provide current and one year historical record to aid in the investigation and reporting of customer complaints and to identify problem areas for corrective action.

2. ORIGIN (All Parts)

Generated as a result of customer complaint input data to the Harris or Four-Phase System.

3. FREQUENCY

Parts 1, 2, 3, 4, 5, 6, 7, 8 = Monthly Part 2 (premonthly) = On Request

4. DATA ELEMENTS

a. Report Header Line: All Parts

(1) Report Number Parts 1-8

(2) Report Title

(3) Date

(4) Page Number

b. Data Elements: (Part 1) Customer Complaint Listing by Warehouse

(1) WHS LOC - Warehouse Location Code

(2) Over - The Number of Complaints Received for Overshipment

(3) Short - The Number of Complaints Received for Shortages

(4) Wrong - The Number of Complaints Received for Wrong Item Shipped

(5) MISDIR - The Number of Complaints Received for Misdirected Shipments

(6) UNSERV - The Number of Complaints Received for Receipt of Unserviceable Items

(7) Total - Total Complaints by Warehouse Location Code

(8) Total Cost - Total Cost by Warehouse Location Code

c. Data Elements: (Part 2) Monthly Customer Complaints Update Edit

(1) DOC-NUM - Document Number

(2) ENTERED - Computer-Assigned Date Record was Established

(3) LAST-CHG - Computer-Assigned Date the Record was Last Changed

(4) REPORT - Indicates the Date the Record Appeared on a Monthly Report

(5) STAT - Code Indicating the Validity or Invalidity of the Complaint (appendix A-57)

(6) STOCK-NUM - The Stock Number Documented as Shipped

(7) NIIN-ERROR - NIIN of the Item Actually Shipped, when the Item Shipped does not match the Stock Number Documented as Shipped

(8) CTL - Locally Assigned Control Number

(9) VALUE - Total Dollar Value of Discrepant Item

(10) SEN - Physical Security Code (appendix A-28)

(11) DISC - Discrepancy Code (appendix A-3)

(12) TY - Type Document Code (appendix A-6)

(13) AV - Availability of Supporting DD Form 1348-1-Y = Yes, N = No

(14) DD - Identifies Customer's Military Service/Federal Agency Code, when Customer is In-CONUS (appendix A-5)

(15) OS - Identifies Customer's Military Service/Federal Agency Code, when Customer is Outside-CONUS (appendix A-5)

(16) HZ - Hazardous Characteristics-Y = Hazardous, N = Nonhazardous, Blank = Characteristics Unknown

(17) PP - Parcel Post-P = Parcel Post Shipment, Blank = Nonparcel Post Shipment

(18) LOC - Location Code

(19) FRC - Functional Routing Code (appendix A-77), Entered to Request MRO History

(20) COM - Commodity Manager (appendix A-44)

(21) 1348 - Date of DD Form 1348-1 (Block O)

(22) PERSL - Personnel Code of Person Responsible for Discrepancy

d. Data Elements: (Part 3 page 1) Invalid Customer Complaints (month and year).

(1) Complaint/Manager

(2) Number Invalid

(3) Remarks

e. Data Elements: (Part 3, page 2) Customer Complaints for (Report Month and Year)

(1) Column One - Type of Complaint

(2) Column Two:

DPSC - Defense Personnel Support Center

(a) Med - Medical

(b) Sub - Subsistence

(c) DICOMSS - Direct Commissary Support System

(d) C&T - Clothing and Textile

(3) Column Three:

(a) DGSC - Defense General Supply Center

(b) DISC - Defense Industrial Supply Center

(c) DCSC - Defense Construction Supply Center

(d) DESC - Defense Electronic Supply Center

(e) OTH - Other

(f) %* - Percent of Total Complaints

(g) TOTAL - Total Number of Complaints by Type

(h) FY AVE - Fiscal Year Average

f. Data Elements: (Part 3, Page 2) Complaints Received to Lines Shipped Comparison.

(1) LINES SHIPPED - The total lines shipped (all modes) for the report period designated by the column title.

(2) COMPLAINTS RECEIVED - The total valid complaints received for the designated report period.

(3) PERCENT DEFECTIVE - Indicates the number of valid complaints received for every hundred lines shipped during the report period.

(4) PERCENT DEFECTIVE YTD - Indicates the number of valid complaints received for every hundred lines shipped for the fiscal year to date.

g. Data Elements: (Part 3, page 3), Valid Parcel Post Complaints for (Report Month and Year.)

(1) DAMAGED ENROUTE - Carrier Damage

(2) UNSERVICEABLE SHELF & OTHER - Unserviceable Shelf-Life or other unserviceable discrepancies.

(3) WRONG ITEM - Wrong Item Received

(4) IMPROPER LOAD/PPP - (PPP-Packing, Preservation and Packaging)

(5) IMPROPER MARKING - (Marking Discrepancy(s))

(6) SHORTAGE ALL/PAR - Shortage all/Partial

(7) OVERAGE - Overage

(8) DUPLICATE SHIPMENT - Duplicate Shipment

(9) MISDIRECTED SHIPMENT - Material Shipped to Wrong Activity

(10) DOCUMENT MISSING - No Documentation Received with Shipment

h. Data Elements: (Part 4) Monthly Customer Complaints History List. Same as part 2 (subparagraph c) above.

i. Data Elements: (Part 5) Customer Complaints by Commodity Manager

(1) COM MGR - Commodity Manager (appendix A-44)

(2) TYPE - Type Discrepancy Code (appendix A-3)

(3) COMPLAINT DATE - Year/Month Complaint Processed

(4) NUM - Control Number Assigned to Complaint

(5) ACTIVITY - Activity Code within Document Number

(6) DOCUMENT NUMBER - Document Number

(7) DOC - Type Document Code (appendix A-6)

(8) MRO - Indicates if copy of DD Form 1348-1, Single Line Item Release/ Receipt Document (appendix C-11), was received with complaint. (Y = Yes, N = No)

(9) NATL STOCK NR CLASS NIN/GBL - National Stock Number, Class, NIIN or GBL

(10) DOLLAR VALUE - Total Dollar Value of Complaint

(11) CONUS CODE - If domestic shipment, identifies customer by Military Service/Fed Agency (appendix A-5)

(12) OVSEAS CODE - If Overseas shipment, identifies customer by Military Service/Fed Agency (appendix A-5)

(13) SEN CODE - Sensitive Code, Physical Security and Pilferage Codes (appendix A-28)

(14) STAT CODE - Invalid/Valid Code (appendix A-57)

(15) PP - Parcel Post Indicator: P = Parcel Post Shipment, Blank = Non-Parcel Post Shipment.

(16) LOC - Location Code

(17) HZ CD - Hazardous Characteristics Code: Y = Hazardous, N = Non-Hazardous, Blank = Hazardous Characteristics Unknown.

(18) FRC - Functional Routing Code (appendix A-77), Entered to Request MRO History.

(19) SHIPPED IN ERR NIN/GBL - National Item Identification Number (NIIN) of item shipped in error

(20) PERSL - Personnel Code of Person Responsible for Discrepancy

j. Data Elements: (Part 6) Customer Complaints Listing by Class

(1) NSN CLASS NIN/GBL - National Stock Number, Class, NIIN or GBL

(2) COMPLAINT DATE - Year/Month Complaint processed

(3) NUM - Number assigned to Complaint

(4) DOCUMENT NUMBER - Document Number

(5) ACTIVITY - Activity Code within Document Number

(6) TYPE - Type Discrepancy Code (appendix A-3)

(7) DOC - Type Document Code (appendix A-6)

(8) MRO - Indicates if copy of DD Form 1348-1 was received with Complaint (Y = Yes, N = No)

(9) COM MGR - Commodity Manager Code (appendix A-44)

(10) CONUS CODE - If domestic, identifies customer by Military Service/Fed Agency (appendix A-5)

(11) O/SEAS CODE - If overseas, identifies customer by Military Service/Fed Agency (appendix A-5)

(12) SEN CODE - Sensitive Code, (Physical Security and Pilferage Codes, appendix A-28)

(13) STATUS CODE - Invalid/Valid Code. Indicates Validity of Complaint (appendix A-57)

(14) 1348 DATE - DD Form 1348-1 date, document date from block 0 of DD Form 1348-1

(15) DOLLAR VALUE - Total Dollar Value of Discrepancy

(16) PP - Parcel Post designator: P = Parcel Post Shipment, Blank = Non-Parcel Post Shipment

(17) LOC - Location Code

(18) HZ CD - Hazardous Characteristics Code: Y = Hazardous, N = Non-Hazardous, Blank = Hazardous Characteristics Unknown

(19) FRC - Functional Routing Code, Entered to Request MRO History

(20) SHIPPED IN ERR NIN/GBL - NIIN shipped in error

(21) PERSL - The Personnel Code of the Person Responsible for the Discrepancy

k. Data Elements: (Part 7) Customer Complaints Listing by Activity

(1) ACTIVITY - Activity Code within Document Number

(2) DOCUMENT NUMBER - Document Number

(3) TYPE - Type Discrepancy Code (appendix A-3)

(4) DOC - Type Document Code, (appendix A-6)

(5) MRO - Indicates if copy of MRO was received with complaint (Y = Yes, N = No)

(6) COM MGR - Commodity Manager Code (appendix A-44)

(7) NSN, CLASS NIN/GBL - National Stock Number, Class, NIIN or GBL

(8) CONUS CODE - If Domestic, Identifies Customer by Military Service/Fed Agency (appendix A-5)

(9) OVSEAS CODE - If Overseas, Identifies Customer by Military Service/ Fed Agency (appendix A-5)

(10) SEN CODE - Sensitive Code (Controlled Inventory Item Code appendix A-28)

(11) STAT CODE - Invalid/Valid Code (appendix A-57)

(12) DOLLAR VALUE - Total Dollar Value

(13) COMPLAINT DATE - Year/Month Complaint processed

(14) NUM - Number (Control Number assigned to complaint)

(15) PP - Parcel Post Indicator: P = Parcel Post Shipment, Blank = Non-Parcel Post Shipment

(16) LOC - Location Code

(17) HZ CD - Hazardous Characteristic Code: Y = Hazardous, N = Non-Hazardous, Blank = Hazardous Characteristics Unknown

(18) FRC - Functional Routing Code

(19) SHIPPED IN ERR NIN/GBL - National Item Identification Number (NIIN) of item shipped in error

(20) PERSL - Personnel Code of Person Responsible for Discrepancy

1. Data Elements: (Part 8) Customer Complaints Listing by Personnel Code

(1) PRSL - Personnel Code of Person Responsible for Discrepancy

(2) WHS-LOC - Warehouse Location Code

(3) OVER - Number of complaints received for overshipments

(4) SHORT - Number of complaints received for shortages

(5) WRONG - Number of complaints received for wrong items shipped

(6) MISDIR - Number of complaints received for misdirected shipments

(7) UNSERV - Number of complaints received for receipt of unserviceable items

(8) PKG-DISC - Number of complaints received for packing discrepancies

(9) TOTAL - Total number of discrepancies

(10) TOTAL-COST - Total dollar value of discrepancies

m. The yearly report provides customer Complaint Data recorded for the previous 12 months. The reports produced are in the same formats as part 5, 6, 7 and 8. Only these records which a monthly report has been run will appear on the yearly report.

5. DATA ORGANIZATION

This report is prepared in eight parts (1 through 8) and lists Customer Complaints.

6. SEQUENCE

a. Part 1: Warehouse Location

b. Part 2: National Stock Number

c. Part 3: Major sort: Complaint Type
Minor sort: Commodity Manager

d. Part 4: NIIN, (accrued monthly, dropping the oldest month and picking up the latest month, in order to maintain a one year history record).

e. Part 5: Commodity Manager

f. Part 6: Federal Supply Class

g. Part 7: Activity

h. Part 8: Personnel Code

7. DISTRIBUTION AND RETENTION

a. Part 1: One copy to Quality Control Division/Branch; destroy 45 days after printout.

b. Part 2: One copy to Quality Control Division/Branch; destroy 45 days after printout.

c. Part 3: Two copies

(1) One copy to Quality Control Division/Branch; destroy 45 days after printout.

(2) One copy to Management Information and Analysis Division, Office of Comptroller, maintain for six months.

d. Part 4: One copy to Quality Control Division/Branch; destroy 45 days after printout.

e. Part 5: One copy to Quality Division/Branch, retain for three months.

f. Part 6: Four copies

(1) Original and one copy to Quality Control Division/Branch; retain for three months.

(2) One copy to Inventory Control Office, destroy when superseded or upon completion of usage.

(3) One copy to Warehousing Division, destroy when superseded or upon completion of usage.

g. Part 7: One copy to Quality Control Division/Branch, retain hard copy for three months and microfiche for two years.

h. Part 8: One copy to Quality Control Division/Branch, destroy when superseded, or on completion of usage.

8. PROCEDURES FOR REVIEW AND PROCESSING

Used by Quality Control Division/Branch for research, analysis and monthly statistical summary reports of customer complaints received, error rates, trends etc. Listings also serve as management tools for the identification of problem areas for subsequent managerial review of corrective actions required.

UMF019-PART-1 CUSTOMER COMPLAINTS LISTING BY WAREHOUSE DATE 06-01-83-152 PAGE 00001

MIS LOC	OVER	SHORT	WRONG	MISDIR	UNSERV	TOTAL	TOTAL COST
Q45			1			1	713.00
T25			1			1	9.00
T47			1			1	164.00
T62		1				1	101.00
T65					1	1	877.00
T67			1			1	3.00
T72		1				1	270.00

?#UMF019PA 0000007 X3152 83152 124017 Hy] RE5800

UWF019-PART-2 MONTHLY CUSTOMER COMPLAINTS UPDATE EDIT DATE 05-21-84-142 PAGE 00001

DOC-NUM	ENTERED	LAST-CHG	REPORT	ST	STOCK-NUM	NIIN-ERROR	CTL	VALUE	SEN	DISC	TY	AV	DD	OS	HZ	PP	LOC	FRC	COM	1348	PERSL
AEEEEEEEEEEEEE	21/MAY/84	21/NOV/84		VV				0		T1	T		K				NMJ	KK	E	0000	DDOOP
A99999999999999	21/MAY/84	21/NOV/84		VV				0	L	01	B	N		N	N		NNN		O	0000	34567
B22222222222222	21/MAY/84	21/NOV/84		S				0		T5	1			S					S	0000	88888
B55555555555555	21/MAY/84	21/NOV/84		VV	RRRRRRRRRRRR	RRRRRRRR	JR8	800000	N	D5	3	N	Q		N		JHB	JJ	G	0000	EDRFS
B11111111111111	21/MAY/84	21/NOV/84		VV	WERRKTTTTTTLL	1MMM		0		W1	1	Y							S	0000	99999
A00000000000000	21/MAY/84	21/NOV/84		VV	W333334444444	444444444	444	444444	E	S1	M						199	LL	S	0000	48444
A11111111111111	21/MAY/84	21/NOV/84		VV	1212121212212			100	M	C1	1				N	P	JHJ	JH	I	1000	REIF
A22222222222222	21/MAY/84	21/NOV/84		VV	1222323445678	787978977	555	112344	4	C2	1	N	1	N	N	P	WWW	1W	S	2999	POPPA
H33333333333333	21/MAY/84	21/NOV/84		VV	2000000000000	000000000	000	0	N	W1	1		W						E	0000	98763
AEHHHFFHHHHHHH	21/MAY/84	21/NOV/84		VV	2323234344566			0		M1	1					P	JHG		M	0000	33333
A44444444444444	21/MAY/84	21/NOV/84		D	3333333333333	333333444	444	444555	S	P3	3	N	A						D	0000	12345
A33333333333333	21/MAY/84	21/NOV/84		VV	3333333333334	222222233	333	0	N	M1	1			K	N				T	0000	DUDDD
B44444444444444	21/MAY/84	21/NOV/84		VV	3333333444444	444444444	444	444440	Y	P4	1			L		P	JUY		O	0000	CFDEG
A77777777777777	21/MAY/84	21/NOV/84		VV	3446565778888	811111111	111	0	N	D2	1			K			111		G	0000	LAZY
A55555555555555	21/MAY/84	21/NOV/84		VV	4445554433333	334445655	512	333333		P2	4	N		N		P			S	0000	WEEKY

?WUWF019P2 0000015 X4142 84142 141005 RES101

UWF019-PART-3 INVALID CUSTOMER COMPLAINTS FOR SEPTEMBER 1983 DATE 01 JUN 83 PAGE 8

COMPLAINT/MANAGER	NUMBER INVALID	REMARKS
DOCUMENT MISSING		
CONSTRUCTION	1	NOT DEPOT SHIPMENT.

UWFC19-PART-3 CUSTOMER COMPLAINTS FOR NOVEMBER 1984 DATE 21 MAY 84 PAGE 2

	DPSC MED	DPSC SUB	DPSC DICOMSS	DPSC C & T	DGSC	DISC	DCSC	DESC	OTH	X*	TOTAL	1985 FY-AVE
										0000000(		
DAMAGED ENROUTE										7.690	1	.50
UNSERVICEABLE												
SHELF LIFE		1				1		1		15.380	2	1.50
OTHER								1		15.380	2	1.00
WRONG ITEM SHIPPED		1							1	15.380	2	1.00
IMPROPER PRP & LOADING		1								.000		
IMPROPER MARKING												
SHORT										.000		
ALL										7.690	1	.50
PARTIAL		1							1	7.690	1	.50
OVERAGE										.000		
DUPLICATE SHIPMENT										15.380	2	1.00
MISDIRECTED SHIPMENT	1			1						15.380	2	1.00
DOCUMENT MISSING(1348)					2					.000	13	7.00
TOTALS	1	4		1	2	1		2	2			
DEPOT ERROR RESPONSIBILITY **		/13										
TOTAL CUSTOMER COMPLAINTS		13										

REMARKS
**** PERCENTAGE RELATED TO TOTAL RECEIVED EXCLUDING INVALID.
**** EXCLUDES INVALID (2) AND CARRIER DAMAGED ( ).

COMPLAINTS RECEIVED TO LINES SHIPPED COMPARISON

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
LINES SHIPPED	521	5,655	43,220	666,666	50,000	433,455	22,222	54,333	43,366	555,555	666,666	44,445
COMPLAINTS RECEIVED	50,001	15	8,000	500	600	222	600	100	5,443,366	5,560	10	500
PERCENT DEFECTIVE	597.120	.265	18.509	.075	1.200	.051	2.700	.184	552.151	1.000	.001	1.124
PERCENT DEFECTIVE YTD	597.120	609.844	117.450	8.171	7.716	4.946	4.905	4.704	417.102	293.812	216.747	213.041

UWF019-PART-3 VALID PARCEL POST SHIPMENT COMPLAINTS FOR SEPTEMBER 1983 DATE 01 JUN 83 PAGE 3

DAMAGED ENROUTE	UNSERVICEABLE SHELF & OTHER	WRONG ITEM	IMPROPER LOAD/PPP	IMPROPER MARKING	SHORTAGE ALL/PAR	OVERAGE	DUPLICATE SHIPMENT	MISDIRECTED SHIPMENT	DOCUMENT MISSING
	1	1			2				

UWF019-PART-4 MONTHLY CUSTOMER COMPLAINTS HISTORY LIST DATE 05-21-84-142 PAGE 00001

DOC-NUM	ENTERED	LAST-CHG	REPORT	ST	STOCK-NUM	NIIN-ERROR	CTL	VALUE	SEN	DISC	TY	AV	DD	OS	HZ	PP	LOC	FRC	COM	1348	PERSL
A6666666666666	21/MAY/84	21/NOV/84	NOV/84	VV				0		I1	I		K				NNJ	KK	E	0000	DDDDP
A9999999999999	21/MAY/84	21/NOV/84	NOV/84	VV				0	L	O1	B	N		N	N		NNN		D	0000	34567
B2222222222222	21/MAY/84	21/NOV/84	NOV/84	S				0		T5	1			S					S	0000	88888
D5555555555555	21/MAY/84	21/NOV/84	NOV/84	VV	RRRRRRRRRRRR	RRRRRRRR	JR8	800000	N	D3	3	N	Q		N		JHB	JJ	G	0000	EDRES
B1111111111111	21/MAY/84	21/NOV/84	NOV/84	VV	WERRRTTTTTTLL	1MMP		0		W1	1	Y							S	0000	99999
B3333333333333	21/MAY/84	21/NOV/84	NOV/84	VV	2000000000000	000000000	000	0	N	W1	1		W						E	0000	98763
A1111111111111	21/MAY/84	21/NOV/84	NOV/84	VV	1212121212212			100	M	C1	1				N	P	JHJ	JH	I	1000	BEIF
A8888888888888	21/MAY/84	21/NOV/84	NOV/84	VV	2323234344566			0		M1	1					P	JHG		M	0000	33333
A2222222222222	21/MAY/84	21/NOV/84	NOV/84	VV	1222323445678	787976977	555	112344	4	C2	1	N	1	N	N	P	WWW	1W	S	2999	POPPA
A9999999999999	21/MAY/84	21/NOV/84	NOV/84	D	3333333333333	333333444	444	444555	S	P3	3	N	A						D	0000	12345
A3333333333333	21/MAY/84	21/NOV/84	NOV/84	VV	3333333333334	222222233	333	0	N	M1	1			K	N				T	0000	DUDDD
B4444444444444	21/MAY/84	21/NOV/84	NOV/84	VV	3333333444444	444444444	444	444440	Y	P4	1			L		P	JUY		O	0000	CFDEG
A0000000000000	21/MAY/84	21/NOV/84	NOV/84	VV	M3333344444444	444444444	444	444444	E	S1	M						199	LL	S	0000	88444
A5555555555555	21/MAY/84	21/NOV/84	NOV/84	VV	4445554433333	334445655	512	333333		P2	4	N		N		P			S	0000	WEEKY
A7777777777777	21/MAY/84	21/NOV/84	NOV/84	VV	3446565778888	811111111	111	0	N	D2	1			K			111		G	0000	LAZY

?@UWF019P4 0000015 X4142 84142 141006 RES101

UWF019-PART-5 CUSTOMER COMPLAINTS LISTING BY COMMODITY MGR DATE 05-21-84-142 PAGE 00001

COM MGR	TYPE	COMPLAINT DATE-NUM	DOCUMENT-NUMBER ACTIVITY	TYPE DOC	MRO	NATL-STOCK-NR CLASS NIN/GBL	DOLLAR VALUE	CONUS CODE	OVSEAS CODE	SEN CODE	STAT CODE	PP	LOC	HZ CD	FRC	SHIPPED-IN ERR NIN/GBL	PERSL
D	P3	1184 444	A44444 444444444	3	N	3333 333333333	444555	A		S	D					333333444	12345
		TYPE TOTAL		0	SHIPPED BY PARCEL POST = 0												
MANAGER D		TOTAL COMPLAINTS		0													
		TOTAL CONUS		0													
		TOTAL OVERSEAS		0													
		TOTAL OTHER		0													
		TOTAL MRO VALUE		0													
		TOTAL INVALID		1	SHIPPED BY PARCEL POST = 0												

```
UWFC19-PART-6                          CUSTOMER COMPLAINTS LISTING BY CLASS                    DATE 05-21-84-142   PAGE 00001

    NSN          COMPLAINT  DOCUMENT NUMBER  TYPE  TYPE  PRO COP CONDS C/SEAS SEA  STAT 1348  DOLLAR  PP LOC  HZ  FRC  SHIPPED IN   PERSL
CLASS NIN/GRL    DATE  NUM  ACTIVITY         DESC  DOC     MGR CODE   CODE  CODE CODE DATE   VALUE          CD       ERR NIN/GRL

                 1184       B22222 222222222  T5    1       S          S          S    0000                                        88888
                 1184       A66666 666666666  T1    T       E    K                VV   0000            NMJ       KK                 DDOOP
                 1184       A99999 999999999  01    8  N    O         N    L     VV   0000            NNN  N                      34567
      CLASS          TOTAL COMPLAINTS =      2     NUMBER INVALID =      1

RRRR RRRRRRRRR 1184  JR8  E55555 555555555  D3    3  N    G    0              A   VV   0000  800000    JHB  N   JJ   RRRRRRRRR  EDRFS
      CLASS RRRR     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

WERR RTTTTTTLL 1184       B11111 111111111  W1    1  Y    S                   VV   0000                          1MMM        99999
      CLASS WERR     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

W333 334444444 1184  444  A00000 000000000  S1    M       S              E   VV   0000  444444    199       LL  444444444  48444
      CLASS W333     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

1212 121212212 1184       A11111 111111111  C1    1       I              M   VV   1000     100  P JHJ  N   JH               REIP
      CLASS 1212     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

1222 323445678 1184  555  A22222 222222222  C2    1  N    S    1         N    4   VV   2999  112344  P WWW  N   1W   787978977  POPPA
      CLASS 1222     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

2000 000000000 1184  000  B33333 333333333  W1    1       E    W         N   VV   0000                          000000000  98763
      CLASS 2000     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

2323 234344566 1184       A88888 888888888  M1    1       M                   VV   0000          P JHG                         33333
      CLASS 2323     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

3333 333333333 1184  444  A44444 444444444  P3    3  N    D    A         S    D   0000  444555                  333333444  12345
3333 333333334 1184  333  A33333 333333333  R1    1       I         K    N   VV   0000                 N        222222233  DUDDD
3333 333444444 1184  444  B44444 444444444  P4    1       O         L    Y   VV   0000  444440  P JUY            444444444  CFDEG
      CLASS 3333     TOTAL COMPLAINTS =      2     NUMBER INVALID =      1

3446 565778888 1184  111  877777 777777777  D2    1       G         K    N   VV   0000            111            811111111  LAZY
      CLASS 3446     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

4445 554433333 1184  512  A55555 555555555  P2    4  N    S         N        VV   0000  333333  P               336445655  WEEKY
      CLASS 4445     TOTAL COMPLAINTS =      1     NUMBER INVALID =      0

                TOTAL COMPLAINTS =     13       NUMBER INVALID =      2

 78UWF019P6  0000038 X4142          R4142 141012                 *   RES101
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UWF019-PART-7                          CUSTOMER COMPLAINTS LISTING BY ACTIVITY                    DATE 05-21-84-142   PAGE 00001

DOCUMENT NUMBER  TYPE  TYPE   MRO  COM        NSN       CONUS  OVSEAS  SEN   STAT   DOLLAR  COMPLAINT PP LOC MZ FRC SHIPPED IN  PERSL
ACTIVITY         DESC  DOC         MGR  CLASS NIW/GBL   CODE   CODE    CODE  CODE   VALUE   DATE NUM          CD     ERR NIA/GBL

A00000 000000000  S1    M          S   W333 334444444                  E     VV     444444  1184 444     I99     LL  444444444  48444
                TYPE TOTAL       =      1

ACTIVITY A00000 TOT COMPLAINTS   =      1
                TOTAL-CONUS      =      0
                TOTAL OVERSEAS   =      0
                TOTAL OTHER      =      1
                TOTAL MRO VALUE  = 444444
                TOTAL INVALID    =      0

A11111 111111111  C1    1          I   1212 121212212                  M     VV      100  1184      P JMM  N  JM            REIP
                TYPE TOTAL       =      1

ACTIVITY A11111 TOT COMPLAINTS   =      1  TOTAL FOR MONTH 11 =      1
                TOTAL-CONUS      =      0
                TOTAL OVERSEAS   =      0
                TOTAL OTHER      =      1
                TOTAL MRO VALUE  =    100
                TOTAL INVALID    =      0

A22222 222222222  C2    1    N     S   1222 323445678    1       N     4     VV    112344  1184 555   P MMM  N  1M  787978977  POPPA
                TYPE TOTAL       =      1

ACTIVITY A22222 TOT COMPLAINTS   =      1  TOTAL FOR MONTH 11 =      1
                TOTAL-CONUS      =      1
                TOTAL OVERSEAS   =      0
                TOTAL OTHER      =      0
                TOTAL MRO VALUE  = 112344
                TOTAL INVALID    =      0

A33333 333333333  M1    1          T   3333 333333334          K     N     VV            1184 333          N     222222233  DUDDD
                TYPE TOTAL       =      1

ACTIVITY A33333 TOT COMPLAINTS   =      1  TOTAL FOR MONTH 11 =      1
                TOTAL-CONUS      =      0
                TOTAL OVERSEAS   =      1
                TOTAL OTHER      =      0
                TOTAL MRO VALUE  =      0
                TOTAL INVALID    =      0

A44444 444444444  P3    3    N     O   3333 333333333    A           S     O     444555  1184 444                333333444  12345
                TYPE TOTAL       =      0
```

UWF019-PART-8 CUSTOMER COMPLAINTS BY PERSONNEL CODE DATE 05-21-84-142 PAGE 00001

PERSL	WHS-LOC	OVER	SHORT	WRONG	MISDIR	UNSERV	PKG-DISC	TOTAL	TOTAL-COST
CFDEQ	JUY						1	1	444440
TOTALS							1	1	444440
DUDCD					1			1	0
TOTALS					1			1	0
FCPPA	NNN					1		1	112344
TOTALS						1		1	112344
RETP	JHJ					1		1	100
TOTALS						1		1	100
WEEKY							1	1	333333
TOTALS							1	1	333333
33323	JHG				1			1	0
TOTALS					1			1	0
34567	NNN	1						1	0
TOTALS		1						1	0
48444	199		1					1	444444
TOTALS			1					1	444444
98763				1				1	0
TOTALS				1				1	0
99999				1				1	0
TOTALS				1				1	0

?8UWF019P8 0000030 X4142 84142 141019 RES101

APPENDIX F-20

INSPECTION SCHEDULES SHELF-LIFE ITEMS

1. PURPOSE

To provide inspection personnel with a schedule outlining the storage inspection activity due during the report month, and those stock surveillance actions output during the past or previous months in a delinquent status.

2. ORIGIN

a. Part 1 produced simultaneous with Surveillance Inspection Operational Test Notice Cards, appendix B-116, as a result of the process depicted by appendix D-2.

b. Part 2 produced as a result of input of the next Inspection Data at the time of receipt or at the time of an in-storage inspection.

c. Part 3 - Local Purchase (subsistence Y coded) items produced as a result of input of the next inspection date at the time of receipt or at the time of an in-storage inspection.

3. FREQUENCY

Monthly on the first day of each month

4. FORMAT (same for all parts)

a. Report Header Line which includes:

(1) Report Number (F-20)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, and year (08.13.67) and Julian date (225)

(6) Page Number

b. Data Elements:

(1) NSN - National Stock Number

(2) MGR - Commodity Manager Code (appendix A-44)

(3) UI - Unit of Issue (appendix A-48)

(4) NOMEN - Abbreviated nomenclature of the item represented by the NSN.

(5) SSLIND - Short Shelf-Life Indicator (appendix A-47 and all 0 coded records associated with an NSN and location which are identified with a valid date of next inspection).

(6) DMILCODE - Demilitarization Code (appendix A-35)

(7) CD - Condition of materiel as recorded on the item locator record (appendix A-16).

(8) NCD - The new condition code to be assigned upon completion of the automatic downgrade action. Applicable to ZC9 - Type I shelf-life items.

(9) TP - Type of Pack of materiel (appendix A-4)

(10) DG DT - The date (month and year) on which the next condition downgrade will occur (new date of inspection).

(11) DATEPK - Date of Pack/Expiration Date (month and year or date of record establishment (when there is no assigned Date of Pack).

(12) WHSLOC - Warehouse Location (appendix A-59)

(13) INSPDATE - Inspection Date (month and year)

(14) IND - Lot/Contract Indicator

(15) LCNO - Lot/Contract Number

(16) DEL - Delinquent records scheduled on a previous report edition for which no update action has been processed. Record is identified by the DIC ZCO/ZC9 required to complete the action.

5. DATA ORGANIZATION

a. Report header data on first line; detail data (paragraph 4b) on second and subsequent lines.

b. Page break on change of Commodity Manager Code

c. Sequence by Commodity Manager Code (Major) and Warehouse Locations (minor).

d. Double spaced

6. NUMBER OF COPIES AND DISTRIBUTION

Six copies. Original to Quality Control Office, five copies to Stock Readiness Branch, Warehousing Division, DS/T.

7. PROCEDURE

a. The listing will be used to plan, schedule and control surveillance inspections and operational testing during the period covered by the report.

b. Inspection/Surveillance personnel will review and screen the report to ensure that all records (especially those records in a delinquent status) are resolved/cleared by:

(1) Recovering or manually preparing the appropriate Inspection Text Card -ZC0 for Type II shelf-life coded items or ZC9 for Type I shelf-life items to accomplish outstanding or late inspections or reclassifications IAW appendix E-116 P.

(2) Deleting the applicable subrecords for Type 1 shelf-life items IAW the provisions outlined in appendix E-116 P.

c. Quality Control Office should examine the SSLIND field of the F-20 report to identify and correct when possible:

(1) Invalid shelf-life codes which are no longer valid per appendix A-47.

(2) Items identified as being nonshelf-life stock (0SSLIND) appearing on a regular inspection basis.

NOTE: Coordination with the applicable item manager (DSC) may develop a more applicable or meaningful SSLIND than 0.

UNF020 INSPECTION SCHEDULES SHELF LIFE ITEMS FRC SECTION 780 DATE 02.01.75.032 PAGE 00001

NSN	MCR	UI	NOMEN	SSLIND	DMILCODE	COND	TYPK	DATPK	WHSLOC	INSPDAT	LCNO
2520 00 025 1168	C	EA			A	A		02 70	A044345EC	02 75	
4210 00 223 0877	C	CN	FOAM LIQ	2	A	A		11 74	F112218AA	02 75	

APPENDIX F-22

CLASSIFICATION SUSPENSE REPORT

1. PURPOSE

This report is provided in two parts. Part 1, lists all stock numbers on which action has been suspended due to their classification in Condition Codes D, E, F, G, J, K or L. Part 2, lists all stock numbers suspended in Condition Codes D, E, F, G, J, K and L over 75 days from their suspense date. It provides a means to followup to ensure that reclassification is accomplished appropriately.

2. AUTHORITY: Chapter 5

3. FREQUENCY

a. Report will be produced weekly and contain all items in the Classification Suspense File (CSF).

b. Partially complete materiel adjustment document DIC ZAC, DD Form 1487 (appendix B-22) or Surveillance Inspection Operational Test Notice Card, DIC ZCO, DLA Form 540 (appendix B-116) will be produced upon entry of a newly suspended item to the suspense file.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-022) - Part 1

(2) Report Number (F-022) - Part 2

(3) Title

(a) Part 1 - Classification Suspense Report

(b) Part 2 - Classification Suspense Items Exceeding 75 Days

(4) Functional Routing Code

(5) Section

(6) Date: Month, day, year, and Julian date

(7) Page Number

b. Data Elements:

(1) FSC - Federal Supply Class

(2) NIIN

(3) UI - Unit of Issue

(4) QTY - Quantity

(5) CONTRACT NUMBER

(6) CLIN/SUP - Contract Line Item Number - Supplement

(7) SUPP PIIN - Supplementary Procurement Instrument Identification Number

(8) DOCUMENT NUMBER

(9) SUF - Suffix

(10) TO COND - To Condition

(11) FR COND - From Condition

(12) WHSE LOC - Warehouse Location

(13) SL - Shelf-Life Code

(14) SUSP DATE - Suspense Date

(15) MGR - Manager

5. SEQUENCE

a. Part 1

Major - Manager; 1st Intermediate - NSN, 2nd Intermediate - To Condition, and Minor - Suspense Date, with page break at Manager.

b. Part 2

Major - Manager; 1st intermediate sequence by age (oldest first), represented by suspense date; and intermediate sequence by condition code.

6. NUMBER OF COPIES AND DISTRIBUTION

Distribution of this report will be made in accordance with local instructions. Commodity Managers will not be provided a copy of the appropriate page(s) unless they specifically request one.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. This report will be reviewed to assure that all required depot actions have been completed. When reclassification action is completed the punched card will be used as the reinput to update the computer files.

b. A record line may undergo modification from a rewarehousing action, SIC Card processing, or by a DSC originated Materiel Adjustment, DIC DAC. Location adds/changes may also be processed to the record, reference appendix B-22, Action Code RB. If a location update is processed to a CSF record, that record will be output and identified on the next F-22.

(1) A single asterisk will indicate that the location data has undergone change through a rewarehousing or DIC ZAC update action. This will occur on a single (one) report cycle only and will not be perpetuated.

(2) When a record line is identified by multiple asterisks, the record was extracted and established from a DSC originated DAC input with blank management code and Condition Code L, reference appendix E-022 P.

(3) SICs affecting NSN, NSN and Manager, UI or shelf-life will be processed to matching file records monthly. The file record element, NSN UI, or shelf-life will be changed and identified by an asterisk. If a manager change in conjunction with NSN change has occurred, the new manager will be indicated and identified by an asterisk. If the change involves a manager other than that shown in appendix A-44 or Conversion Table, appendix D-5, the manager will be left blank and identified by an asterisk. The DIC ZAC/ZCO will also contain a blank manager (third position of RIC To). The proper manager will be manually entered to the card when reinput. (This action is required as the manager code in the SIC card is a 2-position manager indicator as outlined in the FMSC, M1-7, chapter 6 , paragraph 366411.)

(4) To assist in the manual maintenance of the pending Classification Suspense File (suspended DIC ZAC/ZCO cards), the old record will be printed on the last page of the report, identified by the heading "Records Corrected by SICC Action". This function will appear monthly after SICC processing has been accomplished in the Item Locator Record.

c. The report may be destroyed as soon as a new report is produced.

UWF022 PART 1 CLASSIFICATION SUSPENSE REPORT FRC JD SECTION 002 DATE 02.02.75.033 PAGE 00008

FSC	NIIN	UI	QTY	CONTRACT NR	CLIN/SUP	SUPP PIIN	DOCUMENT NUMBER	SUF	TO COND	FR COND	WHSE LOC	S/L	SUS DATE	MGR
8915002550523		CN	00001				SC030041171040		D	J	D231512BB		74117	SBS
8915005824060		CN	00010				SC030041961041		E	J	D020623CC*		74196	SBS
892000B234561		CN	00200	DSA13H71PB326	000051				F				75003	SBS
892000J345612		CN	00700	DSA13H71PB326	000052				G				75003	SBS
892000L456123		CN	00800	DSA13H71PB326	000053				L				75003	SBS

TOTAL CONDITION CODE D - 17
CONDITION CODE E - 21
CONDITION CODE F - 6
CONDITION CODE G - 3
CONDITION CODE L - 75

APPENDIX F-23

REWAREHOUSING DATA INQUIRY

1. PURPOSE

To provide location data from locator record for rewarehousing of stock.

2. ORIGIN

Produced during the processing depicted by appendix D-86.

3. FREQUENCY

Daily, when data is requested by input of ZUK card, with appropriate action code.

4. DATA ELEMENTS

a. Header Line includes:

(1) REPORT TITLE

(a) PART 1 - REWAREHOUSING CARDS IN LOCATION SEQUENCE

(b) PART 2 - REWAREHOUSING CARDS IN NSN SEQUENCE

(2) FRC - Functional Routing Code

(3) SECTION NUMBER

(4) DATE - Month, day, year, and Julian date

(5) PAGE NUMBER

b. Data Elements:

(1) DIC - Document Identifier Code

(2) NSN - National Stock Number

(3) MGR - Commodity Manager

(4) ITEM DESC - Item Description

(5) UI - Unit of Issue

(6) POP GRP - Popularity Group Code

(7) AVG DEM - Average Monthly Demand

(8) COND - Condition Code

(9) TYP LOC - Type Location Code

(10) TYP STG - Type Storage Code

(11) WHS LOC - Warehouse Location

(12) NEW TYPSTG - New Type Storage

(13) NEW WHSLOC - New Location

(14) POUNDS REWHSD - Pounds Rewarehoused

(15) CUBIC FT REWHSD - Cubic feet Rewarehoused

NOTE: Items (1) through (11) will be printed by computer. Items (12) through (15) can be entered manually during rewarehousing.

5. DATA ORGANIZATION

a. Report Header data on first line; detail lines of each ZUN Card on subsequent lines.

b. Sequence:

(1) Action Code FQ - Location sequence, page break by three digit warehouse location.

(2) Action Code FR - Stock number sequence page break by class.

c. Single spaced

6. NUMBER OF COPIES AND DISTRIBUTION

Five copies to Warehousing Division and one copy to Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE

This list will represent the number of Rewarehousing Cards prepared and will be utilized as a management tool to plan and control planned rewarehousing.

UNF023-PART I

REWAREHOUSING CARDS IN WAREHOUSE LOCATION SEQ

FRC SM SECTION 685 DATE 02.08.75.039 PAGE 00001

DIC	NSN	MGR	ITEM DESC	UI	POP GRP	AVG DEM	COND	TYP LOC	TYP STG	WHSLOC	NEW TYPSTG	NEW WHSLOC	POUNDS REWHSD	CUBIC FT REWHSD
ZUN	5340 00 687 3595	I	STRAPASSY	EA	L		A	L	B1A	K881408AA				
ZUN	4130 00 340 1849	G	CYLINDER	EA	L		A	L	B1A	K881408AA				
ZUN	4820 00 873 0875	C	VALVE	EA	J		A	L	B1A	K881408AA				
ZUN	3120 00 734 6493	I	BEARING	EA	L	1	A	L	B1A	K881408CA				
ZUN	2930 00 885 8377	C	FANBRACKT	EA	L		A	L	B1A	K881408CA				
ZUN	3110 00 198 0486	I	ROLLERSTL	EA	J	1	A	L	B1A	K881408CA				
ZUN	4520 00 736 6147	C	ELEMENT	EA	L	1	A	L	B1A	K881408DA				

HCF023-PART II REWAREHOUSING CARDS IN NSN SEQUENCE FRC SM SELECTION 685 DATE 02.08.75.039 PAGE 00002

PIC	NSN	MGR	ITEM DESC	UI	POP GRP	AVG DEM	COND	TYP LOC	TYP STG	MISLOC	NTK TYPSTG	NTK MISLOC	POUNDS REQUSD	CUBIC FT REQUSD
ZIN	5305 00 008 3701	I	SCREW	EA	L		A	B	B1D	A112501GA				
ZIN	5305 00 010 2138	I	SCREWBRSS	EA	L	11	A	B	B1D	A111110EA				
ZIN	5305 00 012 0500	I	SCREW STL	EA	L		A	B	B1D	A112505GA				
ZIN	5305 00 016 1578	I	SCREWSTL	HD	L	2	A	B	B1H	A112624AA				

APPENDIX F-24

POPULARITY GROUP REPORT

1. PURPOSE

To provide a listing of those items which have changed popularity group in the last month.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-64.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-24)

(2) Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. Heading Line data:

(1) STOCK NUMBER

(2) PREVIOUS:

(a) POP - Popularity Group Code

(b) MOS - Months Demand

(c) AVG - Average Demand

(3) CURRENT MONTH DMD - Demands

(4) UPDATED:

(a) POP - Popularity Group Code

(b) MOS - Months Demand

(c) AVG - Average Demand

5. DATA ORGANIZATION

a. Report Header line in first line, detail column heading on second line, detail data on third and subsequent lines.

b. Sequence - NSN

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and one copy to Warehousing Division, one copy to MSO, DS/T.

7. PROCEDURE

a. Used to plan the relocation of stocks with the highest demands in the most readily accessible warehouse areas.

b. Analyze the listing in relation to correct location of materiel within a warehouse area.

c. Accomplish rewarehousing as necessary.

d. Retain listing for 60 days then destroy.

UNF024 POPULARITY GROUP REPOT FRC SECTION 429 DATE 07.05.75.186 PAGE 00164

NAT STOCK NUMBER FSC NIIN	PREVIOUS POP	MOS	AVG	CURRENT MONTH DMD	UPDATED POP	MOS	AVG
5970 00 785 4408	C	1	1	0	D	2	0
5970 00 785 9449	C	2	1	0	D	3	0
5970 00 786 8486	C	3	1	0	D	2	0
5970 00 788 2276	C	6	1	0	D	6	0

APPENDIX F-25

POPULARITY GROUP EXCEPTION REPORT

1. PURPOSE

To provide knowledge of rate of turnover of items by selected popularity group codes in order to position fast moving items in close proximity to Assembly Areas, Conveyor lines, and so on. Report and input is restricted to NSNs within FSC parameters or Warehouse Location (1st three positions) within Location Code parameters.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-23.

3. FREQUENCY

a. Upon processing a DIC ZBJ with Action Code FK or FL.

b. Input is possible after six computer updates, normally after a six month period for accumulation of frequency count and recording of popularity group made in the Item Locator Record.

4. DATA ELEMENTS - Part 1:

a. Report Header line which includes:

(1) Report Number

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date (Month, Day, Year and Julian date)

(6) Page Number

b. First Header line:

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) PHY SEC - Physical Security Code

(6) NMF SFX - National Motor Freight Classification Code Suffix

(7) WATER COM - Water Commodity Code

(8) AIR COM - Air Commodity Code

(9) AIR CRGO - Air Cargo Dimension Code

(10) UNIT WEIGHT - Unit Weight

(11) UNIT CUBE - Unit Cube

(12) SSL - Shelf-Life Indicator Code

(13) POP GRP - Popularity Group Code

(14) LCNO - Lot Contract Number

(15) SP RQT - Special Requirements Code

(16) MGR - Commodity Manager Code

(17) INVENTORY - Inventory

(a) FLG - Inventory Flag

(b) OFF - Cutoff Date

(18) DEMANDS - Demands

(a) MO - Months of demand Data

(b) AVG - Average Monthly Demand

c. Second Header Line:

(1) COND - Condition

(2) TYPK - Type Pack

(3) LTL - Freight Rate LTL Code

(4) LCL - Freight Rate LCL Code

(5) DML - Demilitarization Code

(6) DTPK - Date Pack

(7) TYPSTG - Type Storage

(8) SIT - Storage in Transit Privilege Code

(9) WHSLOC - Warehouse Location

(10) INSPDATE - Inspection Date

(11) INEX - Inventory Category Exception Code

(12) HSCC - Hazardous Storage Compatibility Code

(13) LCIND - Lot Contract Indicator

(14) PREDOC - Predocumentation Interval

5. DATA ELEMENTS (Part 2, Section 1)

a. Report Header Line:

(1) Report Number - UWF025P2

(2) Report Title - Popularity Storage by Warehouse Location - Section 1

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. First Header Line:

(1) POPULARITY GROUP CODE - See appendix A-52.

(2) OTHER - Any but those in appendix A-52.

(3) TOTAL - Total quantity for all codes in given location.

c. Second Header Line:

(1) LOCATION - First three positions of Warehouse Location.

(2) TOTALS - Total quantity for each Popularity Group Code.

6. DATA ELEMENTS (Part 2, Section 2)

a. Report Header Line:

REPORT TITLE - Percentage of Total (By Location) Section 2.

b. First Header Line:

(1) POPULARITY GROUP CODES - See appendix A-52.

(2) OTHER - Any but those in appendix A-52.

c. Second Header Line:

(1) LOCATION - First three positions of Warehouse Location

(2) TOT PCT - Total percent for each Popularity Group Code Column

7. DATA ORGANIZATION

a. Part 1

(1) See Format

(2) Major Sequence, Location Code; Secondary, Popularity Group Code

b. Part 2

(1) See Format

(2) Major Sequence, Popularity Group Code; Secondary, Location Code

8. NUMBER OF COPIES AND DISTRIBUTION

a. Number - Three copies

b. Distribution

(1) Original plus one to the Warehousing Division

(2) One copy to the Management Support Office, Directorate of S/T

9. PROCEDURE

a. Analyze the reports in relation to the correct positioning of materiel. Are the most popular items in the most effective locations?

b. Rewarehouse Materiel as required.

DMF025P1 PORTABILITY (DRMP) EXCEPTION REPORT - PART 1 FRC XXX DATE 07.31.82.211 PAGE 00001

NSN	U/I	NOMEN C/C	NOMEN TYPE	NMFC LTL	PRY SLC	NRF SFX	WATER CDM	AIR CDM	AIR CRZD	UNIT WEIGHT	UNIT CUBE	SSI	PRP GRP	LCND	SP HDT	MGR	DMIS MO AVG	INVENTORY FLG OFF
					LCL	DMI	DTPA	TYPSTC	SIT	WSUSIC	INSPDATE		INDX	HNCT	LCIND		PRIZOC	
XXXX XX XXXXXX	XX	XXXXXXXX		XXXXX	X	X	X	X	X	XXXX	XXXX	X	X	X	X	X	XXXX	XXX XXX
XXXX XX XXXXXX	XX	X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	
XXXX XX XXXXXX	XX	XXXXXXXX		XXXXX	X	X	X	X	X	XXXX	XXXX	X	X	X	X	X	XXXX	XXX XXX
		X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	
		XXXXXXXX		XXXXX	X	X	X	X	X	XXXX	XXXX	X	X	X	X	X	XXXX	XXX XXX
		X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	
		X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	
		X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	
		X	X	X	X	X	X	X	X	XXXXXXXX	XXXX		X	X	XX		XXXX	

UWF025P2 POPULARITY STORAGE BY WAREHOUSE LOCATION - SECTION 1 FRX XXX DATE 07.31.82.211 PAGE 00001

POPULARITY GROUP CODES

LOCATION	A	B	C	D	E	OTHER	TOTAL
XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
TOTALS	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXXXX

PERCENTAGE OF TOTAL (BY LOCATION) - SECTION 2

POPULARITY GROUP CODES

LOCATION	A	B	C	D	E	OTHER
XXX	XXX	XXX	XXX	XXX	XXX	XXX
XXX	XXX	XXX	XXX	XXX	XXX	XXX
XXX	XXX	XXX	XXX	XXX	XXX	XXX
XXX	XXX	XXX	XXX	XXX	XXX	XXX
XXX	XXX	XXX	XXX	XXX	XXX	XXX
TOT PCT	XXX	XXX	XXX	XXX	XXX	XXX

APPENDIX F-26

ITEM ANALYSIS EXCEPTION REPORT - CONDITION CODE

1. PURPOSE

a. Provide a means of verifying condition codes of items in storage other than Condition Code A.

b. Provide a means of monitoring stocks stored in hold areas and/or unclassified stocks in storage.

c. Provide a means of reconciling suspense files of DD Form 1225.

d. Provide knowledge of condition of stocks in storage.

2. ORIGIN

This report is produced as a result of processing as depicted in appendix D-23.

3. FREQUENCY

As required upon submission of input card ZBJ with Action Code FH.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-26)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements: (First Heading Line)

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

best copy available

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (Second heading line)

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence by Condition Code, then Commodity Manager.

c. Page break on Functional Routing Code.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to organizational element initiating the request, as indicated by FRC. Copy to Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE

The organizational element which initiated the request for this report will accomplish necessary actions to verify condition of stocks in storage and audit suspense file of DD Form 1225 as outlined in appendix E-121 P.

```
UWF020                    ITEM ANALYSIS EXCEPTION REPORT CONDITION CODE          FRC CV  SECTION      DATE 10.01.75.274  PAGE 00009

                                   L          L D                  S                                  S                    N
                                   T PHY NME  C M WATER AIR AIR    I    UNIT    UNIT    S POP IN HX SP  G   DEMANDS  INVENTORY
      N  S  N    UI   NOMEN     NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE    L GRP EX CC RQT R   MDS  AVG  FLG COFF

                                 COND  TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC  INSPDATE  UPK   LCNG   LCIND  PREDOC

1118 00 111 0054* EA* AUTO LTD* 111111*  A* U*00 A*   WATER* AR* F* 1     8.00*    .000* S* L  0*     Y* C*  3
                                K     1     B     04 68    D1D   A000006AA   07 68   00001   LLLLL     L
                                K     1     B     04 68    D1D   A000024AA   07 68   00001   LLLLL     L
                                K     1     L     05 66    D1A   D322712AA           00012
1320 00 111 0202* EA* COFFEE  * 106510* U*   *   U*        *   *   *       3.00*    .20* 0* L   0*      * X*  6
                                K           B     10 67*   B2E   A150715BB
```

APPENDIX F-27

ITEM ANALYSIS REPORT - COMMODITY MANAGER

1. PURPOSE

The Commodity Manager Code in the Item Locator Record is the basis for preparation of reports to HQ DLA; preparation and routing of adjustments; reconciliation of inventories and location audits. This report provided the media for:

a. Review and audit to correct erroneous assignment of codes.

b. Review of dual ownership.

c. Rollowup to Service managers where applicable to obtain disposition.

2. ORIGIN

This report is produced as a result of processing as depicted in appendix D-23.

3. FREQUENCY

As requested by input ZBJ with Action Code FJ.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-27)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian day

(6) Page Number

b. Data Elements (First heading line):

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (Second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence by NSN.

c. Page break on Functional Routing Code.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to organizational element initiating the request, as indicated by FRC. Copy to Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE

Review data for erroneous Commodity Manager in relation to stock number, dual ownership and followup to managers to obtain disposition of stock as outlined in appendix E-122 P.

```
UNF027                    ITEM ANALYSIS REPORT--COMMODITY MANAGER          FRC CV  SECTION     DATE 10.01.75.274  PAGE 00005

                                   L        L D                   S                    S
                                   T PHY NMF C M WATER AIR AIR   I    UNIT     UNIT    S POP IN HX SP  C   DEMANDS  INVENTORY
     N  S  N    UI   NOMEN     NMFC L SBC SFX L L  COM  COM CRGO T   WEIGHT    CUBE    L GRP EX CC RCT R   MOS  AVG  FLG COTF

                              COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK    LCNO    LCIND  PREDOC

                              A            L     01 00    ABC   BULK00A01          00010   00003

                              A            L     02 00    ABC   BULK00A02          00010   00004

7777 00 777 0043* EA* CNSLNTEST* 25938 0*  A* 0*  F*    1040 0* AC* A* 1     1.00*    .100* A* 0  0*     2* C*

                              A            B     01 00    ABC   BIN002A01          00001   00001

                              A            B     02 00    ABC   BIN000A02          00001   00002

                              A            L     01 00    ABC   BULK00A01          00010   00003

                              A            L     02 00    ABC   BULK00A02          00010   00004
```

APPENDIX F-28

DELINQUENT DELETED ITEM REPORT

1. PURPOSE

To provide a means of followup on locations previously identified as deleted items and still active after 90 days. This report is used for items previously reported to DSCs on Deleted Item Report Cards, DIC CK8 for which no disposition has been received. This report is output 90 days subsequent to effective date and monthly thereafter.

2. FREQUENCY

Monthly

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-28)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) COMM MGR - Commodity Manager Code

(2) EFF DATE - Date which indicates when item was identified as a deleted item.

(3) NSN - National Stock Number

(4) TYPACK - Type of Pack Code

(5) COND CODE - Condition Code

(6) WHSE LOCATION - Warehouse Location

(7) QUANTITY

4. DATA ORGANIZATION

a. See format

b. Separate page(s) for each Commodity Manager Code.

5. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and one copy to Inventory Control Office, one copy to MSO, DS/T.

6. PROCEDURE FOR REVIEW AND PROCESSING

a. The Inventory Control Office will perform physical count of item(s) in storage.

b. Enter physical count on F-28 listing under "Quantity" column.

c. MSO will review and assist in resolving trouble areas as required.

d. Forward one copy of the F-28 listing with quantity annotated on listing with letter of transmittal to the managing DSC.

e. Retain one copy of the F-28 listing with quantity annotated on listing in reference file for thirty days after disposition of the item(s) has been received from DSC, then destroy listing.

DELINQUENT DELETED ITEM REPORT FRC SECTION 010 DATE 02.07.75.038 PAGE 00001

UKF028

CONT MGR	EFF DATE	NSN	TYPACK	COND CODE	WHSE LOCATION	QUANTITY
E	4091	5935 00 001 3146		A	H802733AA	
E	3001	5935 00 006 7218		A	H802731BA	
E	3001	5935 00 006 7219		A	H701125GB	
E	3001	5935 00 006 7220		A	H701328AB	
E	3001	5935 00 006 7222		A	H705707CA	

APPENDIX F-29

COMPLETED RECEIPT FILE INQUIRY RESPONSE

1. PURPOSE

This printout is prepared in response to a Completed Receipt File Inquiry Card, DIC ZB1 and a Automatic ZB1 Inquiry generated as a result of a "No Location" condition in the stock selection process (appendix D-184). This printout furnishes information on each receipt processed to assist in reply to nonmechanical inquiries or in preparation of local management studies. Also to assist in the preparation of a Completed Receipt File Change Card (ZEW).

2. ORIGIN

Produced during the process depicted by appendix D-47 for printout of completed receipts.

3. FREQUENCY: As requested

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-29)

(2) Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) DIC - Document Identifier Code of the receipt transaction

(2) RIC - Identifies the Routing Identifier Code of the DSC to which the receipt involved was reported.

(3) NAT STOCK NUMBER FSC NIIN - National Stock Number for which the inquiry was initiated.

(4) PIIN OR DOC NO - The Procurement Instrument Identification Number or Document Number for which the inquiry was initiated. When the inquiry was made against a NSN only (Action Code FP) the document number field for the inquiry line will be blank. The inquiry answer line(s) will always reflect the

Document Number recorded in the file queried. When the inquiry is by NSN and Document Number (Action Code FN), information will be reflected in both fields in the inquiry line.

(5) SUPP PIIN - Supplementary Procurement Instruction Identification Number

(6) CLIN or SUPADR - Contract Line Item Number or Supplementary Address extracted from the Completed Receipt File.

(7) UI - Unit of Issue

(8) QUANT - Quantity received

(9) CND - Condition Code

(10) MGT - Management Code

(11) OP - Ownership/Purpose Code

(12) TP - Type Pack

(13) SFX - Suffix Code

(14) DIS - Distribution Code

(15) PRJ - Project Code

(16) S/F - Signal or Fund Code

NOTE: SHIP NMBR - Shipment Number and Shipment Number Suffix will appear in (14) through (16) when appropriate.

(17) WHS - Warehouse Location (1st three positions)

(18) UNIT PR OR WGHT - Unit Price of a DICOMSS receipt or weight in pounds of a non-DICOMSS receipt.

(19) DATE RCV - The materiel was received.

(20) DATE RCC - Date receipt confirmation was processed.

(21) DATE STOW - Date of notification from Storage Division that materiel was stowed.

(22) DATE MRC - Date the Materiel Receipt Card was processed to the DLA.

(23) PRC DAY - The number of workdays between date of receipt and date the MRC was forwarded to the DSC.

(24) CYC - DICOMSS Cycle Code.

(25) AVL - DICOMSS Indicator D for DICOMSS Receipt Activity

(26) TP NUMBER - Teleprocessing Control Number

(27) CHG IND - Change indicator showing DIC ZEW activity against the record. Indicator will be last position of applicable action code which reflects the nature of the history change.

5. DATA ORGANIZATION

a. Report header data on first line, detail data on the second, and subsequent lines arranged in columns under the data element headings identified in paragraph 4b.

b. Reports for history inquiries will be sequenced as follows:

(1) NSN - Prime sequence element

(2) DOCUMENT NUMBER - 2nd element sequence

(3) Date of Receipt - 3rd element sequence

c. Page break by Functional Routing Code (FRC)

d. Sequence by FRC - Major and Action Code - Minor

e. Double spaced

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original to inquiry initiator as indicated by FRC, copy to Receipt Documentation Branch, Receiving Division, DS/T, and one copy to Warehousing Division, DS/T.

7. PROCEDURE

a. Prepare inquiry as detailed in appendix E-061 P to obtain printout.

b. Printouts will be used for purpose which necessitated the inquiry, then destroyed. When two or more inquires are submitted for the same record in the same cycle, the action code is changed to FP and only one reply is furnished for this record.

UWF029 COMPLETED RECEIPT FILE INQUIRY RESPONSE FRC GQ SECTION 001 DATE 11.05.82.309 PAGE 00003

DIC	RIT	NAT STOCK NR FSC NIIN	PIIN OR DOC NR	SUPP PIIN	CLIN SUPADR	UI	QUANT	CND	MGT	CP	TP	SFX	SHIP DIS	NUMBER PRJ	S/F	MIS	UNT OR	PR WGT	DATE RCV	DATE RCC	DATE STOW	DATE MRC	PRC DAY	CYC	AVL	TP NUMBER	CHG IND
D6A	S9E	5910-00-5407662	SCD90022817703			EA	10	A	P							T41		2	2281	2287	2287	2287	3			017338	
D6B	S9E	5910-00-5407662	SCD90020920729		YTESTE	EA	12	A							D	T41		3	2281	2293	2287	2293	7			304781	
D6B	S9E	5915-00-4698327	NOO2442185184W		NOO244	EA	49	A		A				RDD		M13		10	2291	2293	2293	2294	3			233299	
D6B	S9E	5935-00-0678296	R2013220500123		NOO244	EA	6	A		A				RDD		T20		1	2229	2230	2231	2231	2			487510	
D6B	S9E	5935-00-0678296	MMSA0222124423		M98821	EA	35	A		A						T20		5	2251	2252	2252	2252	1			901696	
D6B	S9E	5935-00-0678296	RO462121370272		NOO244	EA	4	A		A				RDD		T20		1	2287	2292	2288	2292	3			960084	
D4S	S9E	5935-00-5527040	DLA90082MJX77		0001AC	EA	208	A		A			0000000-			T34		14	2221	2224	2225	2225	4			441532	
D6B	S9E	5935-00-5527040	W420W12256ABYU		Y00000	EA	122	A		A						T67		3	2292	2298	2294	2298	4			830981	
D6A	S9E	5935-00-5527040	SCD90022997703			EA	106	A	P							T67		7	2299	2305	2303	2305	4			709573	
D6B	S9E	5960-00-1339234	FB481922250705		Y XB3	EA	2	A		A						M25		36	2259	2264	2266	2266	5			299674	
D6B	S9E	5960-00-1339234	N6051421820228			EA	1	A		A				RDD		M25		18	2291	2293	2293	2293	2			135662	
D4S	S9E	5960-00-1339234	DLA90082C5776		0001AA	EA	14	A		A			ITT0001-			M25		225	2299	2300	2302	2302	3			743979	
		9540-00-2683735			NO RECORD																						

APPENDIX F-30

LOCATOR RECORD PRINT - REPLY TO REWAREHOUSING REQUEST

1. PURPOSE

Provide all item locator data from the basic and subrecords for special reviews, and rewarehousing, of stock numbers identified in card input.

2. ORIGIN

Produced as a result of processing an inquiry card, Item Locator Record, appendix B-89, with Action Code FS and output of part 1 or FT and output part 2 as depicted in appendix D-86.

3. FREQUENCY

Upon submission of an inquiry card, Item Locator Record.

4. DATA ELEMENT

a. Report Header Line:

(1) Report Number(F-30)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements (First Heading Line):

(1) NSN - National Stock Number

(2) MGR - Commodity Manager Code

(3) UI - Unit of Issue

(4) NOMEN - Nomenclature

(5) AIR CRGO - Air Cargo Dimension Code

(6) AIR COM - Air Commodity Code

(7) WATER COM - Water Commodity Code

(8) SPEC RQMT - Special Requirement Code

(9) MH STD - Man-hour Standard Application

(10) NMFC - National Motor Freight Classification Code

(11) SFX - National Motor Freight Classification Code Suffix

(12) LTL - Freight Rate LTL Code

(13) LCL - Freight Rate LCL Code

(14) SIT - Storage Intransit Privilege Code

(15) UCUBE - Unit Cube

(16) UWT - Unit Weight

(17) S L - Shelf-Life Code

(18) DE-MIL - Demilitarization Code

(19) PHY SEC - Physical Security Code

(20) POP GRP - Popularity Group Code

(21) DEMANDS

(a) MOS - Months Demand

(b) AVG - Average Demand

(22) INVENTORY

(a) EXC - Inventory Category Code

(b) FLG - Inventory Flag

(c) COFF - Inventory Cutoff Date

c. Data Elements (Second Heading Line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence

(1) Part 1 - Action Code FS - Location requested in the input.

(2) Part 2 - Action Code FT - NSN.

(3) Location causing the output will have an asterisk beneath nomenclature field.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the organization element initiating the request (FRC).

7. PROCEDURE

The organizational element which initiated the request for this data will accomplish necessary actions and then destroy the report.

```
LOCATOR RECORD PRINT-DEMAND  SING INQUIRY-LOCATION SEQ        FLC 10   SECTION 962  DATE 02.04.75.035   PAGE 00001

                                                          L  L  S
                                AIR AIR MATER SPEC MDI    T  C  I                          S  DE- DEN POP INTERVAL   INVENTORY
      NSN        MGR UI   NOMEN  CROD  COM  COM  EQUT STD SMEC   SEX L  L  T   UCOMP     UCT   L  PIL SEC CYP MAS AVG FAC FLG CODE
                          CODD   TYPK TYPLOC PATERK TYPSTG    MASLOC  INSPDATE    UPK    LCOD  UCOD  PREKOC

5935 00 109 7022*  E* EA* CONNECTOR* A* HZ* 72329* Z 07*  61680* 00 P* P        .003*     .11* 0*       U  H  4      2  7*
                        *****   A            L    07 69*   B1B   H800205AA            99999

5935 00 016 2473*  E* EA* CONNECTOR* A* HZ* 65829* Z 07*  61650* 00 P* P        .003*     .04* 0*       U  J  5      1  0*     68325
                                A            B    12 68*   D1F   H704414CB            00001
                        *****   A            L    12 71*   B1B   H800205DA            00001
                                A            L    06 72*   B1B   H804200CA            00001

5935 00 524 4696*  E* EA* CONNECTOR* A* HZ* 72329* Z 07*  61680* 00 P* P        .001*     .01* 0*       U  L  1         0*
                                A            B    12 71*   B1F   H700424FB            00001
                        *****   A            L    12 71*   B1B   H800205DA            00001
```

```
HMF030-PART II        LOCATOR RECORD PRINT-REPAIRABLE/SIGLG INQUIRY-NSN SLQ        FRC MB    SECTION 527  DATE 03.26.75.085   PAGE 00001

                                                                                L  L  S
                                                                                T  C  I
                                AIR AIR WATER SPEC MH                           L  L  T
      NSN          MGR UI   NOMEN  CRGO  COM  COM  RQ'T STD NMFC   SFX  L  L  T    HCUBE      HRT   S  DE- PHY POP DEMANDS   INVENTORY
                              COND    TYPK TYPLOC DATEPK TYPSTG      NISLOC   INSPDATE    HPK   L  MIL SEC GRP MOS AVG LXC FLG COOF
                                                                                                LCNO LCIND PREDOC

4030 00 605 0780* I* EA* ROD     * A* BZ*  71329* Z 18* 101030* 00 U* U          *001*      .01 0*    A   U   L   1        0*
                        *****  A            B    02 74*   B1B   T202736NA                  00001

4030 00 930 5339* I* EA* POLE    * A* IZ   65829* Z 15* 95190*  00 Q* Q          *001*      .01*0*    A   U   L   1        0*
                        *****  A            B   .11 73*  B1B    T203032AG                  00001
```

APPENDIX F-31

ITEM ANALYSIS REPORT - SHELF-LIFE CODE

1. PURPOSE

Provide all item locator data from the basic and subrecords for special reviews and surveys, for stock numbers identified in card input with a Shelf-Life Code other than 0.

2. ORIGIN

This report is produced as a result of processing as depicted in appendix D-23.

3. FREQUENCY

As requested by input ZBJ with Action Codes FA for all Shelf-Life Codes other than 0 and FB for specific Shelf-Life Code.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-31)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements: (First heading line)

(1) NSN - Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (Second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence by Stock Number.

c. Page break on Functional Routing Code.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to organizational element initiating the request, as indicated by FRC. Copy to MSO, MOWASP Data Control Branch, DS/T.

7. PROCEDURE

a. Review data for Shelf-Life Code in relation to stock number, to permit research and accomplishment of projects related to Shelf-Life Codes.

b. Investigate items under research for correct code.

c. Destroy after corrective action and/or project is completed.

```
UNF031                    ITEM ANALYSIS REPORT -- SHELF LIFE CODE                    FRC CV  SECTION      DATE 10.01.75.274  PAGE 00002

                                   L                L D                   S                                  S
                                   T PMY NMF        C M WATER AIR AIR     I      UNIT    UNIT     S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N      UI    NOMEN   NMFC L SLC SFX      L L  COM  COM CRGO    T      WEIGHT  CUBE     L GRP LX CC RQT R   MOS  AVG  FLG COFF

                                COND  TYPK  TYPLOC  DATLPK  TYPSTG  WHSLOC     INSPDATE  UPK     LCNO     LCIND  PREDOC

1228 00 111 0171* EA* AIRPLANES*      *   *   *    *       *   *   *            *        *   *  L  0*  *   *  1*  6

                                A           A    10 67*   B1D   A111226DA

                                A           B    10 67*   B2E   A161421EA

                                A           L    10 67*   C1A   C290701AA            99999

                                A           L    10 67*   D1A   X013215AA            99999

1228 00 111 0172* EA* PT BOATS *      *   *   *    *       *   *   *            *        *   *  L  0*  *   *  1*  6

                                A           A    10 67*   B2D   A071612DC

                                A           A    10 67*   B1D   A113017CA

                                A           A    10 67*   B1D   A114803CA

                                A           L    10 67*   B2B   B2011188B            99999

                                A           L    10 67*   C1A   C361307AA            99999
```

APPENDIX F-32

LOST STOCK REPORT

1. PURPOSE

To provide a listing to indicate significant inventory adjustments resulting in net losses. The listing will also provide any inventory adjustments resulting in net losses for sensitive and/or pilferage items (Inventory Category Code U or E respectively).

2. ORIGIN

Output as depicted in appendix D-124.

3. FREQUENCY

As required upon communication with Office of Data Systems, but not less than quarterly.

4. FORMAT

This listing is printed in four parts. The format/listing organization of each of the parts is identical, only the report title is changed. The report title for each of the parts is as follows:

a. Part 1, Lost Stock Report - Sensitive/pilferable items

b. Part 2, Lost Stock Report - Greatest Dollar Loss

c. Part 3, Lost Stock Report - Greatest Quantity Loss

d. Part 4, Lost Stock Report - NSNs appearing on more than one part

5. DATA ELEMENTS

a. Report header which includes:

(1) Report Number

(2) Report Title

(3) Report Period: Julian dates

(4) Date: Day, month, year and Julian date

(5) Page Number

b. Heading line data:

(1) NSN - National Stock Number

(2) MANAGER - Commodity Manager

(3) CONDITION - Condition Code

(4) INVN CAT CODE - Inventory Category Code

(5) NET QUANTITY LOST - This field represents the net quantity loss after considering all inventory adjustments.

(6) DOLLAR VALUE OF LOSS - Net dollar loss after considering all inventory adjustments.

(7) MULT FLAG - Indicates this NSN appears on both part 2 and part 3 of the report (part 4 only).

(8) MANAGER TOTALS - Totals of quantity loss and dollar loss fields, by commodity manager.

(9) DEPOT TOTALS - Totals of quantity loss and dollar loss fields, for the entire depot.

6. DATA ORGANIZATION

a. Sequence:

(1) Parts 1 and 4: Manager-major, NSN-minor

(2) Part 2: Descending dollar loss

(3) Part 3: Descending quantity loss

b. Single space reports

7. DISTRIBUTION

a. One copy to Management Support Office, Directorate of Storage and Transportation

b. One copy to Warehousing Division, Directorate of Storage and Transportation

c. One copy to the Command Security Officer

8. PROCEDURE

The listing will be reviewed to determine if there are trends in lost stock and if manual or mechanical procedures need be reviewed in order that corrective action be taken.

UWF032 PERIOD 79177 TO 79204

LOST STOCK REPORT (PERIOD 79091 to 79181) SECTION 004 DATE 03.09.79.068

NSN	MANAGER	CONDITION	INV CAT CODE	NET QUANTITY LOST	DOLLAR VALUE OF LOSS
2920-00-555-5981	C	A	E	882-	$ 687.96-
5960-00-272-9182	E	A	E	001-	$ .81-
5960-00-615-9972	E	A	F	004-	$ 35.72-
		MGR-C-TOTALS		882-	$ 687.96-
		MGR-E-TOTALS		005-	$ 36.53-
		MGR-G-TOTALS		000+	$ .00+
		MGR-I-TOTALS		000+	$ .00+
		MGR-M-TOTALS		000+	$ .00+
		MGR-S-TOTALS		000+	$ .00+
		MGR-T-TOTALS		000+	$ .00+
		DEPOT-E/U-TOTALS		887-	$ 724.49-

APPENDIX F-33

MULTIPLE BIN LOCATION LISTING

1. PURPOSE

To provide a means of consolidating stocks when multiple bin locations are established.

2. FREQUENCY

During daily update of Item Locator Record.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-33)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements (First Heading Line):

(1) NSN - Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Suffix Code

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (Second Heading Line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Number

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

4. DATA ORGANIZATION

See Format.

5. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Warehousing Division, Directorate of Storage and Transportation.

6. PROCEDURE FOR REVIEW AND PROCESSING

Bin Operations Branch and Area Control Branch(es) will:

a. Review list and determine preferred location.

b. Consolidate material into one location.

c. Determine if error has been made in processing new location data.

d. Process consolidation actions as appropriate in accordance with appendix E-072 P.

e. Destroy listing upon completion of action.

```
UWF033                          MULTIPLE BIN LOCATION LISTING                FRC     SECTION     DATE 10.01.75.274  PAGE 00001

                                     L          L D                   S                 S
                                     T PHY NMF  C M WATER AIR AIR  I    UNIT    UNIT    S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N      UI    NOMEN     NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE    L GRP EX OC RQT R   MDS  AVG  TLG OFF

6210 00 542 6871* EA* LIGHT    *     *  *  *   * A     *   *   *          *       * 0* L  0*     * G*  4

                              COND   TYPK  TYPLOC  DATLPK  TYPSTG  WHSLOC   INSPDATE  UPK     LCND  LCIND  PREDOC
                               A            A      10 67*  B2D   A056346GC
                               A            B      10 67*  B1D   B112319AA           00288
```

APPENDIX F-34

INCOMPLETE ITEM LOCATOR DATA REPORT

1. PURPOSE

To provide the Directorate of Storage and Transportation with data for research in those instances wherein a basic or sublocation is established with incomplete data. Used for all non-DLA items and DLA items for which no appendix F-86 has been produced within the past 30 days.

2. ORIGIN

This report is produced during the process depicted by appendix D-83.

3. FREQUENCY

Each cycle when:

a. A PMRC has been received, the basic locator data is incomplete and a reply has been received from the Central Data Bank.

b. Location is established with incomplete data and a reply has been received from the Central Data Bank.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-34)

(2) Title

(3) Functional Routing Code

(4) Section number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description of the item

(4) NMFC - National Motor Freight Classification

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SUFX - NMFX Suffix Code

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) STR IN-TRN - Storage In-Transit Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL IND - Short Shelf-Life Indicator

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPC REQ - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) LOC 1 - Location 1 (bin)

(23) LOC 2 - Location 2 (bulk)

5. DATA ORGANIZATION

a. Report header data on the first line, detailed column heading on the second line.

b. Sequence: By NSN - Major.

c. Location: First current record.

d. Page break on FSC, part 1.

e. Page break on location, part 2.

6. NUMBERS OF COPIES AND DISTRIBUTION

Two copies to MOWASP Data Control Branch, MSO, DS/T.

7. PROCEDURE

a. MOWASP Data Control Branch personnel receive Incomplete Item Locator Data Report, appendix F-34.

b. Research blank data elements to determine which data elements are necessary to complete the basic record of that particular NSN.

c. Complete appendix B-73 input with those data elements required as a result of subparagraph b above.

d. Report will be destroyed upon completion of research and input of data to ODS.

UWF034 INCOMPLETE ITEM LOCATOR DATA REPORT(NSN SEQ) FRC SECTION DATE 1Ø.Ø1.75.274 PAGE ØØØØ1

N S N	UI	NOMEN	NMFC	L T L	PHY SEC	NMF SFX	C L	D M L	WATER COM	AIR COM	AIR CRGO	S I T	UNIT WEIGHT	UNIT CUBE	S L	POP GRP	IN EX	HS CC	SP RQT	M G R	LOC 1	LOC 2
1422 ØØ 111 Ø249*	CN*	SALAD DR *	Ø7471Ø*		*	*		*		*	*	* 3	1.88*	.Ø5Ø*	Ø*	J	Ø*		2*	S*	ZØ31231AA	DØ31231AA

UWF034 INCOMPLETE ITEM LOCATOR DATA REPORT(LOCATION SEQ) FRC SECTION DATE 1Ø.Ø1.75.274 PAGE ØØØØ1

N S N	UI	NOMEN	NMFC	L T L	PHY SEC	NMF SFX	C L	D M L	WATER COM	AIR COM	AIR CRGO	S I T	UNIT WEIGHT	UNIT CUBE	S L	POP GRP	IN EX	HS CC	SP RQT	M G R	LOC 1	LOC 2
1422 ØØ 111 Ø249*	CN*	SALAD DR *	Ø7471Ø*		*	*		*		*	*	* 3	1.88*	.Ø5Ø*	Ø*	J	Ø*		2*	S*	ZØ31231AA	DØ31231AA

APPENDIX F-35

SHIPMENT TRACER REQUEST LISTING

1. PURPOSE

To provide DS/T with a listing of Shipment Tracer Requests initiated by consignees via AUTODIN for shipments made via Registered, Insured or Certified Parcel Post.

2. ORIGIN

List is generated upon receipt and processing of DIC AFT, Request for Shipment Tracing Transactions, appendix D-182.

3. FREQUENCY

Each cycle when processing identifies valid AFT transactions.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-35)

(2) Title

(3) Functional Routing Code

(4) Date

(5) Time

(6) Page Number

b. First Header Line:

Numbers 05 through 80 denoting field positions 1 through 80.

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line. Eighty field position printout on subsequent lines.

b. Sequence by pos. 62-76.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Transportation and Shipping Division, DS/T.

7. PROCEDURE

Recipients will review the tracer request listing and take action in accordance with appendix E-034 P.

```
UWFØ35                          SHIPMENT TRACER LISTING                FRC     SECTION 728  DATE Ø2.1Ø.8Ø.Ø41  PAGE ØØØØ1

                 1    1    2    2    3    3    4    4    5    5    6    6    7    7    8
        1...S....0....S....0....S....0....S....0....S....0....S....0....S....0....S....0

        AFTSUEW5935ØØ8232987  EAØØØØ1FB44199333ØØ1Ø YJA217 6C Ø133512SW34ØØIØØØ68252H347

        AFTSUEW59Ø5ØØ1742797  EAØØØØ1FB6Ø4293319Ø38Ø Y1A669 6C A13211SSW34ØØIØØØ693Ø7H333

UWFØ35     ØØØØØØ2 XØØ41          8ØØ41 Ø11736 M65R21DDOU-218      ØØ9141
```

APPENDIX F-36

LOCATOR SUBRECORD PRINT - REPLY TO ACTION CODES

1. PURPOSE

To provide location data from the locator subrecord for special reviews, audits, inspections.

2. ORIGIN

Produced during the processing depicted by appendix D-23.

3. FREQUENCY

Daily when data is requested by input of a ZBJ card with appropriate action code.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-36)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) NSN - Stock Number

(2) COND - Condition Code

(3) TYPK - Type Pack Code

(4) TYPLOC - Type Location Code

(5) DATEPK - Date of pack or date of establishment

(6) TYPSTG - Type of Storage Code

(7) WHSLOC - Warehouse Location

(8) INSPDATE - Date of Next Inspection

(9) UPK - Unit Pack

(10) LCNO - Lot/Contract number

(11) LCIND - Lot/Contract number indicator

(12) PREDOC - Predocumentation Flag

(13) CAGE - Contractor and Government Entity Code

(14) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on first line, detail data on second, and subsequent lines.

b. Report is sequenced by stock number. Multiple locations per page for Action Code FF or single location per page for Action Code FG.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to inquiry initiator as indicated by Functional Routing Code (FRC), copy to MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Conduct Inventory or Inspection contingent upon purpose for which inquiry was made.

b. Initiate desired correction if applicable.

LOCATOR SUB-RECORD PRINT - REPLY TO ACTION CODES FF/FG SECTION 086 DATE 02.08.73.039 PAGE 00001

UNF036

NSN	COND	TYPK	TYPLOC	DATEPK	TYPSTG	WHSLOC	INSPDATE	UPK	LCND	LCIND	PREDOC
5306 00 835 2080	A	.	A	11 67*	B2D	A070827AA					
	A		B	12 67*	B2D	A070727AA		00001			

APPENDIX F-37

LOCATOR RECORD PRINT

1. PURPOSE

Provide all item locator data from the basic and subrecords for special reviews, surveys, and so forth, of stock numbers identified in card input.

2. ORIGIN

Produced as a result of processing an inquiry card, Item Locator Record, appendix B-79, with Action Code FE to FC as depicted in appendix D-23.

3. FREQUENCY

Upon submission of an inquiry card, Item Locator Record.

4. DATA ELEMENT

a. Part 1 Locator Record Print - Reply to Action Code FE

b. Part 2 Item Analysis Report - FSC

c. Report Header Line which includes:

(1) Report Number (F-37)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

d. Data Elements (First heading line):

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) Air COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (Second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval.

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence: Stock Number; Multiple Stock Numbers per page for Action Code FE; multiple lines per page for Action Code FC.

c. Page break on Functional Routing Code.

d. Part 1 will reflect all inquiries by Stock Number.

e. Part 2 will reflect all inquiries by Supply Class.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to inquiry initiator as indicated by Functional Routing Code (FRC), copy to MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE

The organizational element which initiated the request for this data will accomplish necessary actions and then destroy the report.

```
UWF037P1                    LOCATOR RECORD PRINT - REPLY TO ACTION CODE FE FRC AA  SECTION     DATE 10.01.75.274  PAGE 00001

                                L         L D                  S                  S                  M
                                T PHY NMF C M WATER AIR AIR  I    UNIT    UNIT     S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N     UI    NOMEN    NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE     L GRP EX CC RQT R   MDS  AVG  FLG COFF

1414 00 111 0233* PG* NUMERAL  *      * *              *   *   *          *       *  0* L  0*      * G*    6

                            COND   TYPK  TYPLOC  DATEPK   TYPSTG  WHSLOC   INSPDATE   UPK     LCNO  LCIND  PREDOC
                             A            A      10 67*   B2D   A051116BB
                             A            A      10 67*   B2D   A051115CA
                             A            B      10 67*   B2E   A140422AB

                                L         L D                  S                  S                  M
                                T PHY NMF C M WATER AIR AIR  I                     S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N     UI    NOMEN    NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE     L GRP EX CC RQT R   MDS  AVG  FLG COFF

4730 00 555 3502* EA* F59 CCC  *      * P* Z       C      *   *   * Z     .10*    .011* B* B  0*      * s*    6     4643
```

```
UWF037-PART II              ITEM ANALYSIS REPORT - FSC                          FRC VC  SECTION     DATE 10.01.75.274  PAGE 00031

                                L         L D                  S                  S                  M
                                T PHY NMF C M WATER AIR AIR  I    UNIT    UNIT     S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N     UI    NOMEN    NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE     L GRP EX CC RQT R   MDS  AVG  FLG COFF

                            COND   TYPK  TYPLOC  DATEPK   TYPSTG  WHSLOC   INSPDATE   UPK     LCNO   LCIND  PREDOC

                             L      1      B      01 68    D1D   Z000007AA   07 68   00001   LLLLL    L

5760 00 855 7750* EA* ROSE   * 197480*  R*   *   R*   5812X* VZ*  *      21.50*   .174* 0* L  0*     Z* Z*  6

                             A             A      10 67*   B2D   Z045821BB           00001

                             A             A      10 67*   B2D   Z130412DA           00001

                             A             L      10 67*   B2D   Z230227CA           99999
```

APPENDIX F-38

WORKLOAD FORECAST

1. PURPOSE

To provide a listing of the workload released and remaining in the workload bank which will be reviewed by the DS/T to request workload for the next scheduled document release date, and to determine resource requirements to accomplish workload.

2. ORIGIN

Produced as a result of the process depicted in appendix D-26.

3. FREQUENCY

Daily upon the merging of new input with the previous workload already contained on the Consolidation File.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-38)

(2) Title

(3) Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page number

NOTE: If workload pull cards are not used during a workload pull or they are invalid, a message will appear on the first page of the Workload Forecast (F-38) Reading "No Workload Pull Cards were considered during this Workload Pull". If used, the ZBL image appears on the first page with the following Data Elements.

b. Data Elements, ZBL IMAGE

(1) DIC - Represents the Document Identifier Code ZBL of the Workload Forecast Card, appendix B-98.

(2) DRO CODE - Indicates if additional workload is to be pulled from Disposal Release Orders only.

(3) LI - Indicates the additional line items to be pulled in addition to the normal release workload, i.e., 00006.

(4) WHSE AREA - Indicates the affected warehouse areas from which the additional workload is to be pulled, i.e, F.

(5) PDT - Indicates the Planned Date to transportation from which the additional workload is to be pulled, i.e., 329.

(6) GEO AREA - Indicates the affected Geographical Area Code from which the additional workload is to be pulled.

(7) CONSIGNEE - Indicates the customer for which the workload is to be pulled.

(8) PROJECT - Indicates the Special Project Code for which workload is to be pulled.

(9) DEST - Indicates the Common Destination AAC for which workload is to be pulled.

(10) FRC - Indicates the Functional Routing Code of the Originator.

(11) NSN - Indicates the stock number under inventory for which the MROs are to be released.

(12) ICOF - Inventory Cutoff Date MROs (passed DRD) for this cutoff date are to be released.

(13) ACT CDE - Indicates the appropriate workload Request Action Code contained in appendix A-42, i.e., CQ.

c. Data Elements Part 1

WAREHOUSE

(1) Same data elements as paragraph 4a (Header Line).

(2) TODAY - Julian date

(3) PDT (Julian date)

(4) RELEASED

(5) PDT (Julian date) 9 columns

(6) AREA TOTAL indicates the total for the PDT, line items and weight. (Since current dates workload will show as released on report, it will not be included in totals.)

(7) Warehouse Area

(8) Geographic Area

WAREHOUSE SUMMARY

(1) Same data elements as paragraph 4a (Header Line)

(2) TODAY - Julian Day

(3) PDT - Julian Date

(4) RELEASED

(5) PDT - (Julian Date) 9 columns

(6) AREA TOTAL - Indicates the total for the PDT, line items and weight.

(7) WAREHOUSE SUBTOTALS

(8) WAREHOUSE AREA

(9) SHIPMENT UNIT DATA - Indicates the number of line items and weight for each PDT for all MROs and DROs.

(10) WAREHOUSE TOTALS - Indicates the total line items and weight for all warehouse areas.

GEO AREA AND DEST TOTALS

(1) Same data elements as paragraph 4a (Header Line).

(2) TODAY - Julian date

(3) PDT (Julian date)

(4) RELEASED

(5) PDT (Julian date) 9 columns

(6) BANK TOTAL: Represents the total workload for the next 9 PDTs.

(7) Geographic Area indicates the geographic area from which workload will be pulled.

(8) DEST indicates the Common Destination AAC from which workload will be pulled.

(9) Shipment Unit Data indicates the line items and weight for each SPLC in a geographical area for each PDT.

(10) Total indicates the total line items and weight for all PDTs applicable to a specific geographic area.

SUMMARY DESTINATION

(1) Same data elements as paragraph 4a (Header Line)

(2) TODAY - Julian Day

(3) PDT - Julian Date

(4) RELEASED

(5) PDT - (Julian Date) 9 columns

(6) BANK TOTAL - Represents the total workload for the next 9 PDTs

(7) DESTINATION AND AREA SUBTOTALS

(8) GEOGRAPHIC AREA

(9) SHIPMENT UNIT DATA - Indicates the number of line items and weight for each PDT for all MROs and DROs.

(10) DESTINATION AND AREA TOTALS - Indicates the total line items and weight for all geographic areas.

IPG 3 TOTALS

MROs 4 days or less to MDT indicates data which includes the workload by PDT remaining in the Workload Bank, by number of line items and weight for which four days or less of supply system time remain before the MDT. This includes data released in current cycle.

d. Data Elements Part 2

Part 2 is the same as part 1 except MROs is replaced by DROs, and there is no reference to DROs 4 days or less to MDT.

5. DATA ORGANIZATION

a. Prepared with a cover page which contains the valid ZBL card(s) used to effect the workload pull or a message that no workload pull cards were considered in the preparation of this report. Following the cover page, the report is prepared in three sections to provide a good indicator of the workload from three perspectives. Warehouse contains a Workload Forecast of released MROs and for the next 9 PDTs by geographic and warehouse areas and a total workload picture for all PDTs and warehouse areas broken down by line items and weight. GEO area and Dest totals contain Workload Forecast for the same PDTs by Destination and Geographic Area broken down by line items and weight and totaled by PDT and Geographic Area. Section 3 contains a Workload Forecast for the same PDTs broken down by line items and weight totaled for all PDTs at depot level.

b. Warehouse has a summary which will display for each warehouse area the quantity of line items and weight released that day and those retained in the bank for the next nine PDTs, and also the total number of line items and weight available for that warehouse area. In addition, a grand total line of all warehouse areas is shown.

c. Geo Area and Dest Totals also has a summary which will display for each geographic area the same type of information described in paragraph 5b above.

d. IPG 3 totals - MROs 4 days or less to MDT contains a resume of the total number of IPG III line items remaining in the bank with four days or less of supply system time remaining before MDT processing occurs:

e. All Warehouse and Geo Area and Dest Totals shows the same type of Header Line.

f. Page break on end of each Warehouse and Geo Area and Dest Totals and summary.

g. Sequence: Workload and summary Pull (first page) by DIC, Warehouse Area and Geographic Area, Warehouse and summary by Warehouse Area, Geographic Area and PDT. Geo Area and Dest Totals and summary by Geographic Area Destination and PDT.

h. Single space for detail data, double space upon change of detail accumulation.

6. DISTRIBUTION AND RETENTION

Six copies. Original to the Workload Control Branch, Operations Control Office, copies to Warehousing Division, Shipping Division, Transportation and Traffic Management Office and other organizational elements of the Directorate of Storage and Transportation. Retain for two days and then destroy.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Workload Control Branch has the major responsibility for review of the F-38 report and taking necessary actions as a result of the review.

(1) Reviewed each day for the purpose of workload management within the depot capability. If it is determined that additional workload can be moved forward, workload Pull Cards DIC ZBL, appendix B-98 are prepared and forwarded to Data Systems for processing the additional workload along with the normally scheduled workload. In order to meet processing times, particular attention to weekend and holiday workload management is most important. (See appendix E-098 P, which outlines detail procedures for processing the Workload Request Card (appendix B-98).)

(2) Report will also be used to review advance workload in the bank and to plan manpower and materiel requirements in advance of Planned Date to Transportation (PDT).

b. Other organizational elements outlined in paragraph 6 above will receive a daily Workload Forecast Report, appendix F-38.

(1) Review will be made of the report, and determination made as to the impact of workload report on their operations.

(2) Necessary planning for manpower, equipment and materiel requirements will be accomplished in coordination with other appropriate organizational elements.

8. EXTENDED BANKING OF MROS

a. When a depot elects to invoke the extended banking of MROs the Workload Forecast, F-38 part 2, will be prepared in addition to the F-38 part 1.

b. When the option to extend banking is initiated, a conversion process within the banking program will be run which will change the PDT to the MDT for MROs remaining in the MRO bank. Therefore, the F-38 parts 1 and 2 will reflect a PDT that is equal to the MDT. New MROs entering the banking process will also be assigned a PDT equal to the MDT.

c. Data elements on the two reports will be identical except part 2 will reflect daily entries by PDT for the current day minus 1 through 9. MROs that remain in the bank longer than 9 days will be accumulated and totaled in the last PDT column of the report. The F-38 part 2 should be retained daily if MROs are held beyond 10 days if workload pull options associated with PDT will be used to release workload.

UWF038 WORKLOAD FORECAST FRC SECTION 001 DATE 02.06.85.037 PAGE 00001

NO ZBL WORKLOAD PULL CARDS WERE CONSIDERED DURING THIS WORKLOAD PULL

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00007

VALID ZBL WORKLOAD REQUESTS

DIC	DRD CODE	MH/LI	WHSE	AREA	PDT	GEO AREA	CONSIGNEE	PROJECT	DCR	FRC	NSN	ICOF	ACT CDE
ZBL		00048	P		042					OS			CQ
ZBL		00049	T		042					OS			CQ

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00022
PART 1

	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	AREA TOTAL
WAREHOUSE G											
AREA C MROS										1	1
LI	1									840	840
WGT	840										
WAREHOUSE TOTALS										1	1
LI	1									840	840
WGT	840										

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00063
PART 1

	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	AREA TOTAL
*** WAREHOUSE SUMMARY ***											
WAREHOUSE A								92	67	194	353
LI	297							3578	3853	9587	17018
WGT	11363										
WAREHOUSE B								19	27	41	87
LI	81							1761	3138	1255	6154
WGT	5984										

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00066
PART 1

	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	AREA TOTAL
GRAND TOTALS			3		3	3	523	763	4119	5391	10805
LI	8168		34		1621	43	5145	96195	149847	739558	992443
WGT	302948										

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00126

PART 1	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	BANK TOTAL
GEO AREA AND DEST TOTALS											
H											
697530											
LI	3										
WT	193								19	6	25
									42	28	70
TOTAL H											
LI	3										
WGT	193								19	6	25
									42	28	70

UWF038 WORKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00202

PART 1	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	BANK TOTAL
*** DESTINATION SUMMARY ***											
TOTAL A											
LI	356						19	17			36
WGT	3472						136	245			381
TOTAL B											
LI	679						47	47	1531	661	2286
WGT	62881						575	52414	31276	45844	130109

UWF038 WOAKLOAD FORECAST FRC SECTION 948 DATE 02.06.85.037 PAGE 00205

PART 1	RELEASED	85037	85038	85039	85040	85041	85042	85043	85044	85045	BANK TOTAL
GRAND TOTALS											
LI	8168		3		3	3	523	763	4119	5391	10805
WGT	302848		34		1621	43	5145	96195	149847	739558	992443
IPG 3 TOTALS **MROS 4 DAYS OR LESS TO MDT**											
LI	1643		464	1813							
WGT	28331		7683	109396							

APPENDIX F-39

TRANSPORTATION UNIT SUMMARY LISTING

1. PURPOSE

To provide DS/T with a listing of Transportation Units (TUs) which have been released to storage operations but are not ready to be offered to the transportation element. This listing does not include computer determined Parcel Post Units.

2. ORIGIN

Produced as a result of each Materiel Release Order processing cycle as depicted in appendix D-98.

3. FREQUENCY

Cyclic

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-39)

(2) Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date: Month, day, and year (01.02.75) and Julian date

(6) Pages numbered sequentially when the report contains more than one page for a TU.

b. Data Elements:

(1) DEST - Destination Cross-Reference from Activity Address File.

(2) TU NUMBER - Transportation Unit number consisting of the SPLC and a 5-digit, computer assigned, serial number.

(3) TOTAL SU - Total number of Shipment Units consolidated into this TU.

(4) TOTALS LINES - Total number of MRO Line Items in this TU.

(5) TOTAL WEIGHT - Total estimated weight of all MROs in this TU, to the nearest pound rounded to the next higher whole number.

(6) TOTAL CUBE - Total estimated cube of all MROs in this TU, to the nearest foot rounded to the next higher whole number.

(7) TU ASSY PT - Assembly Point

(8) SU NR. - Shipment Unit Number(s) assigned to this TU and listed in ascending sequence.

(9) CONSIGNEE - The Activity Address Code of the recipient of the materiel contained in the corresponding SU.

(10) IPG - Issue Priority Group assigned to the corresponding SU.

(11) WATER COMMODITY - Water Commodity Code for the materiel in the corresponding SU.

(12) SPEC RQMT - Special Requirement Code (appendix A-81) for the materiel in the corresponding SU.

(13) PROJECT - MILSTRIP Project Code assigned to the corresponding SU.

(14) MED - MEDALOC Eligible.

(15) SIT - Storage In-Transit Privilege Code (appendix A-51) applicable to the materiel in the corresponding SU.

(16) W.H. AREA - Warehouse Area (or Stock Location Group) Code (appendix A-56) for the materiel in the corresponding SU.

(17) PDT - Planned Date to Transportation

(18) MDT - Mandatory Date to Transportation

(19) NR LINES - Number of MRO Line Items in the corresponding SU.

(20) WEIGHT - Estimated weight of the corresponding SU.

(21) CUBE - Estimated cube of the corresponding SU.

(22) S/U ASSY PT.

(23) ALTERNATE SHIPMENT UNIT ASSEMBLY AREA - This field is printed when all lines in the SU have a prime location with the first two digits equal; otherwise, left blank.

(24) NMFC-SFX - NMFC and the NMFC Suffix Code for the highest rated line item in the Shipment Unit (appendix A-49).

5. DATA ORGANIZATION

a. Report Header data on first line; TU Summary Data/paragraph 4b(1) through 4b(7) on second line; SU detail data (paragraph 4b(8) through 4b(12) on third and subsequent lines).

b. Page break - on change of TU Number.

c. Report will be double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and one copy to Shipment Planning Branch, Transportation and Traffic Management Office; copy to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

The TU Summary Listing will be reviewed for possible transportation release requirements, in conjunction with the Shipment Planning and Movement Support Documents (appendix F-79, DLA Form 674). Refer to appendices E-016 P and E-039 P.

UMF039 TRANSPORTATION UNIT SUMMARY LIST FRC SECTION 001 DATE 10.06.76.280 PAGE 00001

SPLC	T.U. NUMBER	TOTAL S.U.	TOTAL LINES	TOTAL WEIGHT	TOTAL CUBE	T/U ASSY PT.
FB4857	FB4857528001	1	3	3	1	AAA

S.U. NR.	CONSIGNEE	IPG	WATER COMMODITY	SPEC RQMT	PROJ	MED	SIT	W.H. AREA	PUT	MUT	NR LINES	WEIGHT	CUBE	S/U ASSY	NMFC-SFX
102-0004	FB4857	1	012			X		Z	82307	82307	3	3	1	AAA UO NO	LTL-

APPENDIX F-40

SHIPMENT UNIT LINE ITEM INQUIRY ANSWER

1. PURPOSE

To provide, on an exception basis, shipping data for individual lines of a shipment unit or for an entire shipment unit. Also used to exercise total control of single line item during picking, packing, and assembly.

2. ORIGIN

Produced as a result of input of a ZBM card (appendix B-99) with Action Code DN and processed as depicted in appendix D-28.

3. FREQUENCY

Daily, as required.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-40)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, Julian date

(6) Page Number

b. Data Elements:

(1) DOCUMENT NO. -

(2) SFX - Suffix Code

(3) SHIPMENT UNIT NO - Shipment Unit Number

(4) LINE ITEM - Line Item Number

(5) S - Status of Line Item

(6) MDE SHP - Mode of Shipment

(7) NSN - National Stock Number

(8) CND - Condition Code

(9) QUANTITIES

(a) ORDARD - Quantity Ordered

(b) OPEN - Quantity Remaining Open (Not Offered)

(c) OFFRD - Quantity Offered (Not Shipped)

(d) SHIPD - Quantity Shipped

(e) DENID - Quantity Denied

(f) CANCL - Quantity Canceled

(10) ACT - Action Code

(11) WEIGHT - Weight of Shipment Unit Line Item

(12) CUBE - Cube of Shipment Unit Line Item

(13) PRIME LOCATION - Warehouse Location

(14) IPG - Issue Priority Group

(15) PDT - Planned Date to Transportation

(16) MDT - Mandatory Date to Transportation

(17) CLR - Parcel Post Automatic Clear Date

(18) HLD - MILSTAMP or Local Hold Code

5. DATA ORGANIZATION

a. Report header data on first line, column headings on second and third line, detail data on subsequent lines.

b. Sequenced by FRC, Shipment Unit Number and Line Item Number.

c. Page break by FRC.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to inquiry initiator as indicated by FRC.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Data will be obtained to control single lines of a shipment unit during picking, packing, and assembly operations or provide shipment status. This

detail is to be obtained on an exception basis only when control cannot be exercised through the "Summary Analysis of Released Workload" Reports.

b. This report provides information on the current status of a shipment unit or single line item. The information may be used to correct and reenter an MRO Control/Status Request Card, appendix B-99, a Shipment Unit Completion Card, appendix B-101, or a Government Bill of Lading Closeout Card, appendix B-128 IAW appendices E-099 P, E-101 P or E-128 P.

c. The report may be destroyed by the applicable FRC upon completion of the action which initiated the requirement for the Shipment Status Inquiry.

UNF040 SHIPMENT UNIT LINE ITEM INQUIRY ANSWER FRC AX SECTION 003 DATE 02.06.75.037 PAGE 00219

DOCUMENT NO.	SFX	SHIPMENT UNIT NO	LINE ITEM	S	SIDE SHP	NSN	CSD	ORDARD	OPEN	OFFRD	SHIPD	DEMID	CANCL	ACT WEIGHT	CUBE	PRIME LOCATION	IPG	PUT	HDT	CLR	HLD
EY916042471285		0340215	0001	4	G	5910000540364	A	2	2		2					G505253CC	3	038	039	###	

APPENDIX F-41

SUMMARY ANALYSIS OF RELEASED WORKLOAD
PART 1 (WAREHOUSE)

1. PURPOSE

To provide a listing of all MRO/DRO Shipment Units within a warehouse area for control purposes during picking, packing and assembly operations.

2. ORIGIN

This listing is produced during the process depicted by appendix D-98 for generation of shipment documentation.

3. FREQUENCY

With each release of materiel.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-41)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements, Part 1 - MROs:

(1) SHIPMENT UNIT KEY DOCUMENT NO - Document number with earliest RDD or lowest document number (if no RDD) in the Shipment Unit. (If a suffix code is not contained in the last position of the key document number, an X will appear in that position.)

(2) SHIPMENT UNIT NO - Computer assigned serial number to each Shipment Unit for sequential control during processing and file update.

(3) WHSE - Warehouse - Three digit warehouse area where stock is located. (Not printed for line items with no locations.)

(4) SUB GEO AREA or LOGAIR Subgeographical Area or LOGAIR - From consignee address file.

(5) MODE OF SHIP - Mode of Shipment - G, H, 6, and 7 (parcel post) J and 5 (Small Package Carrier) all other (freight).

(6) LINE ITEMS - Total lines on the Shipment Unit for this warehouse area.

(7) WEIGHT - Total estimated weight on the Shipment Unit for this warehouse area.

(8) CUBE - Total estimated cube on the Shipment Unit for this warehouse area.

(9) IPG - Issue Priority Group - From key document.

(10) PDT - Planned Date to Transportation - From key document.

(11) MDT - Mandatory Date to Transportation - From key document.

(12) CLR - Automatic Parcel Post Clear Date - From key document.

(13) PARTIAL OR COMPLETE - Indicates whether this warehouse area has the total lines of the Shipment Unit (complete) or other warehouse areas are involved (partial).

(14) SUB TOTALS - Subtotals by 3-digit warehouse area (total report line entries, line items, weight and cube).

(15) TOTALS - Totals, all warehouse areas.

(16) If extended weight or cube exceeds field, an asterisk will appear adjacent to the appropriate weight or cube entry.

c. Data Elements, Part 2 - DROs.

Same as listed for part 1.

5. DATA ORGANIZATION

a. Report Header data on first line, detail data on the second and subsequent lines arranged in 13 columns under the data element headings identified in paragraph 4b for both parts.

b. Page break after each 3-digit warehouse area.

c. Sequence by warehouse area, Major, based on first; first and second; or first, second, and third digit of Physical Location Codes from Warehouse Selection Options (table 04 appendix B-66, part D) for Reports and Shipment Unit Number.

6. DISTRIBUTION AND RETENTION

Five copies. Original to Workload Control Branch, Operations Control Office, copies to Area Control Branch(s), Warehousing Division, DS/T. Utilized for purposes detailed in paragraph 7, then destroyed.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Workload Control Branch and the Area Control Branch(s) will utilize this listing as outlined below. Other elements not indicated may use this listing as a management tool as applicable to their operations.

a. Workload Control Branch will:

(1) Review report to determine workload released to warehouse area(s).

(2) Based on review of report, utilize the information in conjunction with preparation of the Workload Request Card (appendix E-098 P).

(3) Extract pertinent statistical data from listing as required for reports.

(4) Coordinate additional manpower and equipment requirements with Area Control Branches.

b. Area Control Branch will:

(1) Review listing of released workload and determine impact of workload on the warehouse areas.

(2) Determine, based on review, if additional manpower and equipment is required or whether it is necessary to move personnel and equipment within warehouse areas to accomplish workload in required timeframes.

(3) Determine assembly point for those shipment units indicated on the report as being partially assigned for processing to multiple warehouse areas. This action will normally be accomplished only when, due to weight and cube criteria, it is determined that shipment will be outloaded directly from the assembly point.

(4) Utilize listing for control purposes during picking, packing, and assembly operations.

F041 SUMMARY ANALYSIS OF RELEASED WORKLOAD PART 1 (WHSE) FRC JD SECT. 082 DATE 02.26.76.057 PAGE NO 00034

PART I - MRO

SHIPPING UNIT KEY DOCUMENT NO	SHIPMENT UNIT NO	WHSE	SUB GEO AREA OR LOGAIR	MODE OF SHIP	LINE ITEMS	WEIGHT	CUBE	IPG	PDT	MDT	CLR	PARTIAL OR COMPLETE
AT500173471025X	349-0030	A08		H	1	1	1	1	76057	76057	Ø57	COMPLETE
AT634973333057X	349-0035	A08		H	1	1	1	1	76057	76057	Ø57	COMPLETE
AT634973284237X	349-0042	A08		6	1	0	1	2	76058	76058	Ø58	COMPLETE
AT832373030772X	349-0066	A08		F	1	45	1	2	76058	76058		COMPLETE
SUB TOTALS					4	47	4					
TOTALS					467	42430	1003					

SUMMARY ANALYSIS OF RELEASED WORKLOAD PART II FRC JD SECT. 082 DATE 02.26.76.057 PAGE NO 00034

PART II - DRO

SHIPPING UNIT KEY DOCUMENT NO	SHIPMENT UNIT NO	WHSE	SUB GEO AREA OR LOGAIR	MODE OF SHIP	LINE ITEMS	WEIGHT	CUBE	IPG	PDT	MDT	CLR	PARTIAL OR COMPLETE
AT500173471025X	349-0030	A08		H	1	1	1	1	76057	76057	057	COMPLETE
AT634973333057X	349-0035	A08		H	1	1	1	1	76057	76057	057	COMPLETE
AT634973284237X	349-0042	A08		6	1	0	1	2	76058	76058	058	COMPLETE
AT832373030772X	349-0066	A08		F	1	45	4	2	76058	76058		COMPLETE
SUB TOTALS					4	47	4					
TOTALS					467	42430	1003					

APPENDIX F-42

SUMMARY ANALYSIS OF RELEASED WORKLOAD - PART 2 (TOTAL)

1. PURPOSE

To provide overall control of shipping units being assembled in various warehouses, access manpower and equipment requirements and designate final assembly area prior to release to transportation.

2. ORIGIN

Prepared during the MRO documentation process as depicted in appendix D-98.

3. FREQUENCY

With each release of MROs.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) SHIPPING UNIT KEY DOCUMENT NO - Document number with earliest RDD within shipping unit. (If an actual suffix is not contained in the last position of the document number, an X will be printed in that position.)

(2) SHIPMENT UNIT NO -

(3) WHSE - Three digit code where stock will be picked. This code is left blank to identify those lines with no locations.

(4) SUB GEO AREA OR LOGAIR - Subgeographic area or Logair Flight number.

(5) MODE OF SHIP - G, H, 6, and 7 (Parcel Post) J and 5 (Small Package Carrier) all other (freight).

(6) LINE ITEMS - Total lines in the SU for this warehouse.

(7) WEIGHT - Total estimated weight for this warehouse.

(8) CUBE - Total estimated cube for this warehouse.

(9) IPG - Issue Priority Code

(10) PDT - Planned Date to Transportation

(11) MDT - Mandatory Date to Transportation

(12) CLR - Automatic Parcel Post Clear Date

(13) SPP REQM - Special Requirement Code

(14) W/H AREA - Warehouse Area Code

(15) MED - MEDALOC Eligible

(16) TOTALS - Total line entries reported, line items, weight and cube for each warehouse area.

5. DATA ORGANIZATION

a. Report Header data on 1st line, detail column headings on second and third lines, detail data on subsequent lines arranged in columns under the data element headings identified in paragraph 4b.

b. Sequence by Warehouse Area (Major) and mode of Ship, SU Number, and Warehouse (Minor).

c. Page break on Warehouse Area Code.

6. DISTRIBUTION AND RETENTION

Five copies. Original to Workload Control Branch, Operations Control Office, copies to Area Control Branch(s), Warehousing Division, DS/T. Utilized for purposes detailed in paragraph 7 and then destroyed.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Utilized by DS/T personnel to maintain control of actions accomplished on all lines of a shipping unit and to control the assembly of shipping units. It is also utilized to determine manhour and equipment requirements for a specific assembly area.

b. Area Control Branch(s) of Warehousing Division and Operations Branch, Shipping Division, are responsible for review of the report; however, other organizational elements may utilize this report as a management tool for planning purposes or statistical data accumulation.

c. Area Control Branch(s) and the Operations Branch will coordinate actions relative to shipping unit(s) assembly points.

(1) Area Control Branch(s):

(a) Review report and determine, based on consignee, weight, cube, and mode of shipment, accumulation, and final assembly area when shipment is to be outloaded on carrier direct from warehouse area(s).

(b) Utilize report to control shipment units being assembled for direct outloading from warehouse area.

(c) Utilize report to ensure action is accomplished on all lines of the shipment unit.

(d) Utilize report to ensure shipment units are completed by the PDT.

(2) Operations Branch:

(a) Review report and determine assembly area for shipment units forwarded from Area Control Branch.

(b) Utilize report to control shipment units as received and assembled.

(c) Utilize report to ensure receipt and assembly of shipment units within allowable timeframes.

(d) Utilize report to ensure all lines of a shipment unit are received.

(e) Utilize report to followup on shipment units not received by PDT.

(f) Utilize report to coordinate actions with Area Control Branch(s) relative to shipment units selected for direct outloading to carrier from warehouse area.

8. DISPOSITION OF REPORT

Listing will be destroyed after all actions have been completed for shipment units listed.

UMF042 SUMMARY ANALYSIS OF RELEASED WORKLOAD PART II (TOTAL FRC SECTION 001 DATE 10.06.76.280 PAGE 00001

SHIPPING UNIT KEY DOCUMENT NO	SHIPMENT UNIT NO	WHSE	SUB GEO AREA OR LOGAIR	MODE OF SHIP	LINE ITEMS	NUMBER REPORT LINES	WEIGHT	CUBE	IPG	PDT	MDT	ACD	SPP REQM	W/H AREA	MED
FB465720760012X	102-0004	Y02	SOX	F	3		3	1	1	82307	82307			Z	X
HX265320760002X	102-0006	A01	CCX	F	1		1	1	1	82307	82307			Z	
HX265320760005X	102-0007	Y02	CCX	F	1		1	1	1	82307	82307			Z	
HX265320760007X	102-0009	Y02	CCX	F	1		1	1	1	82307	82307			Z	
HX265320760008X	102-0010	Y02	CCX	F	1		1	1	1	82307	82307			Z	
R2057520760004X	102-0012	A02	MCX	H	1		1	1	1	82307	82307	82307		Z	
FB204920760010X	102-0001	Y02	XCA	J	1		1	1	1	82307	82307			Z	
FB280320760009X	102-0002	Y02	SOX	J	1		1	1	1	82307	82307			Z	
FB465720760011X	102-0003	Y02	SOX	J	1		1	1	1	82307	82307			Z	
HX265320760001X	102-0005	X10	CCX	J	1		1	1	1	82307	82307			Z	X
HX265320760006X	102-0008	Y02	CCX	J	1		1	1	1	82307	82307			Z	
R2057520760003X	102-0011	A19	MCX	J	1		1	1	1	82307	82307			Z	X
SUB TOTALS					14	12	14	1							
TOTALS					14		14	1							

?NUMF042 0000014 X4102 84102 140610 RES101

APPENDIX F-43

TRANSPORTATION CONTROL NUMBER/GOVERNMENT BILL OF LADING/COMMERCIAL BILL OF LADING (TCN/GBL/CBL) CROSS-REFERENCE LISTING

1. PURPOSE

To provide a cross-reference from TCN to GBL/CBL/Parcel Post Numbers.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-43)

(2) Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) TRANSPORTATION CONTROL NUMBER

(2) GBL NUMBER - GBL/CBL or Parcel Post Register Number

5. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Shipping Documentation Branch, Shipping Division, copy to Commercial Traffic Branch, Transportation and Traffic Management Office, DS/T.

6. DATA ORGANIZATION

a. See format.

b. TCN - Major sequence

c. GBL/CBL/Parcel Number - Minor sequence

7. REFERENCES

a. Appendix D-87, Monthly MRO History File Analysis.

b. Appendix E-043 P, Processing the TCN/GBL Cross-Reference Listing.

UNF043 TCN/GBL/L CROSS-REFERENCE LIST FRC SECTION 976 DATE 02.26.75.057 PAGE NO 00001

TRANSPORTAION CONTROL NUMBER					GB/L NUMBER	TRANSPORTATION CONTROL NUMBER					GB/L NUMBER
AC1CAA	8015	0037	X	X	D5809924	AC1CAA	8015	0315	X	X	D5809924
AC1CAA	8019	0002	X	X	D5809924	AC1CAA	8024	0043	X	X	D5810475
AC1CAA	8025	0025	X	X	D5809924	AC1DNN	7345	5041	C	X	D5809924
AC1D03	8022	0030	X	X	D5809924	AC1D48	7254	2005	B	X	26209511
AC1E35	7292	1043	A	X	D5809924	AC18B1	8003	0013	X	X	D5810538
AF6155	8022	2031	X	X	D5808684	AF6155	8022	9133	X	X	D5809867
AF6155	8025	2019	X	X	D5809989	AF6155	8025	2025	X	X	D5809867
AF6155	8025	9143	X	X	D5809989	AF6155	8026	9100	C	X	D5809867
AF6155	8026	9162	X	X	D5809867	AF6230	8024	5515	X	X	D5808684
AF6230	8026	5505	X	X	D5809867	AD4BC3	7208	0023	X	X	D5809987
AK4BC8	7230	0009	A	X	D5808630	AD4BG2	7335	0002	X	X	D5808512

APPENDIX F-44

MRO STATUS SUMMARY LISTING

1. PURPOSE

To provide a daily summary of open line items in DS/T. DS/T will utilize this listing to determine which operational area requires special attention because of the buildup of late or potentially late, line items.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-50.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date (month, day, year and Julian date)

(6) Page Number

b. Data Elements for Part 1 - Warehouse PDT Control:

(1) RIC/DIC - RIC From or DIC if MRO is Disposal Release Order (DIC A5J).

(2) WHSE AREA - Warehouse Area

(3) IPG - Issue Priority Group

(4) DELAY REASON - Delay Reason Code

(5) TRANS HOLD - Transportation Hold Code

(6) Age Categories:

(a) 01 PDT OVER 2 - Line item count with PDT more than 2 days in future.

(b) 02 PDT IN 2 - Line item count with PDT 2 days in future.

(c) 03 PDT IN 1 - Line item count with PDT equal to tomorrow.

(d) 04 PDT TODAY - Line item count with PDT of today.

(e) 05 PAST 01-03 - Line item count 1-3 days past PDT.

(f) 06 PAST 04-10 - Line item count 4-10 days past PDT.

(g) 07 PAST 11-20 - Line item count 11-20 days past PDT.

(h) 08 PAST 21-30 - Line item count 21-30 days past PDT.

(i) 09 PAST 31-45 - Line item count 31-45 days past PDT.

(j) 10 PAST OVER 45 - Line item count over 45 days past PDT.

(7) LINE TOTALS - By IPG and Warehouse Area

(8) TOTALS - All Warehouse Areas

c. Data Elements for Part 2 - Transportation DTT Control:

(1) IPG - Issue Priority Group

(2) DELAY REASON - Delay Reason Code

(3) TRANS HOLD - Transportation Hold Code

(4) Age Categories:

(a) 01-03 - (Reserved for future use).

(b) 04 DTT TODAY - Date to transportation today.

(c) 05 HELD 01-03 - Held 1-3 days.

(d) 06 HELD 04-10 - Held 4-10 days.

(e) 07 HELD 11-20 - Held 11-20 days.

(f) 08 HELD 21-30 - Held 21-30 days.

(g) 09 HELD 31-45 - Held 31-45 days.

(h) 10 HELD OVER 45 - Held over 45 days.

(5) LINE TOTALS - By IPG

(6) TOTALS - All IPGs

5. DATA ORGANIZATION

a. Part 1 - Warehouse PDT Control is based on relationship of line items to the PDT for items not yet offered to Transportation Division.

b. Part 2 - Transportation DDT Control is based on relationship of offered lines to the "Date to Transportation".

c. Page break on Change from Part 1 to Part 2.

d. Page break on RIC/DIC change in part 1.

e. Sequence:

(1) Part 1: RIC/DIC Major, Warehouse Area Intermediate, IPG - Minor.

(2) Part 2: IPG.

f. Totals:

(1) Part 1:

(a) Line totals for all categories requested (horizontal).

(b) Warehouse Area totals by IPG for each category.

(c) Grand totals of each category and line totals.

(2) Part 2:

(a) Line totals for all categories requested (horizontal).

(b) Totals for each IPG and category.

(c) Grand totals of each category and line totals.

6. DISTRIBUTION AND RETENTION

Six copies. Original to shipping Documentation Branch, Shipping Division, copies to Commercial Traffic Branch, Transportation and Traffic management Office; and to Area Control Branch(s), Warehousing Division, DS/T. Listing can be destroyed when action has been completed on all line items listed.

7. PROCEDURE FOR REVIEW AND PROCESSING

The Shipping Documentation Branch, Shipping Division; Commercial Traffic Branch, Transportation and Traffic Management Office; and each Area Control Branch within Warehousing Division, DS/T will review this report for their activity.

a. The shipping Documentation Branch will review appendix F-44 in conjunction with personnel representing the Commercial Traffic Branch and the Warehousing Division to determine the status of the overall late line item situation. Determination will be made as to which detail information is required to be printed out on appendices F-78 and F-87.

b. Shipping Documentation Branch will:

(1) Upon receipt of the MRO Late In-Process Report, appendix F-44, select by action (PDT) for research as follows:

IPG	NUMBER DAYS LATE PAST PDT*
I	3 or more
II	5 or more
III	10 or more

(2) Input an interrogation, appendix B-58 to obtain a MRO Status Detail Listing, part 1, Warehouse PDT Control Listing, appendix F-78 by IPB for the designated ranges subparagraph (1) above.

c. Commercial Traffic Branch will:

(1) Upon receipt of the MRO Late In-Process Report, appendix F-44, select by IPG the lines held in transportation an extended period past the Date to Transportation (DTT) for research as follows:

IPG	NUMBER DAYS HELD PAST DTT*
I	3 or more
II	5 or more
III	10 or more

(2) Input an interrogation, DIC ZUG, appendix B-58 to obtain a MRO Status Detail Listing, part 2, Transportation DTT Control Listing, appendix F-87 by IPG for the designated ranges in subparagraph (1) above.

d. See appendix E-137 P for additional use of report.

*The depot at its discretion may better these timeframes; as they are nominal until exceeded, whereon they are mandatory.

UWF044 MRO STATUS SUMMARY - PART 1 WAREHOUSE PDT CONTROL FRC JD SECTION 646 DATE 01.16.75.016 PAGE 00001

RIC/DIC S9R

WHSE AREA	IPG	DELAY REASON	TRANS HOLD	01 PDT OVER 2	02 PDT IN 2	03 PDT IN 1	04 PDT TODAY	05 PAST 01-03	06 PAST 04-10	07 PAST 11-20	08 PAST 21-30	09 PAST 31-45	10 PAST OVER 45	LINE TOTALS
A	3											2	1	3
A	3 TOTAL											2	1	3
A TOTAL												2	1	3
B	1													8
B	1 TOTAL							8						8
B	2				1	4	67	188	1	3		2		266
B	2 TOTAL				1	4	67	188	1	3		2		266
B	3			779	368	159		497	12	20	18	5	2	1860
B	3 TOTAL			779	368	159		497	12	20	18	5	2	1860
B TOTAL				779	369	163	67	693	13	23	18	7	2	2134
C	1					24	14	17	1					56
C	1 TOTAL					24	14	17	1					56
C	2			2	48	28	29	36	5	3	2	1		154
C	2 TOTAL			2	48	28	29	36	5	3	2	1		154
C TOTAL				2	48	52	43	53	6	3	2	1		210
TOTALS				781	417	215	110	746	19	26	20	10	3	2347

UNF044 MRO STATUS SUMMARY - PART 2 TRANSPORTATION DTT CONTROL FRC SECTION 646 DATE 01.16.72.016 PAGE 00011

IPG	TRANSP HOLD	04 DTT TODAY	05 HELD 01-03	06 HELD 04-10	07 HELD 11-20	08 HELD 21-30	09 HELD 31-45	10 HELD OVER 45	LINE TOTALS
1		1	301	44	3				349
1	A		1						1
1	E			7					7
1 TOTAL		1	302	51	3				357
2		1	110	849	7	5	2		974
2	A	4	91	591		2			688
2	C		2						2
2	D			2		1			3
2	E			3					3
2 TOTAL		5	203	1445	7	8	2		1670
3		1	2749	5746	366	95	10		8967
3	A		308	2020	99	11	2		2440
3	B				1	8			9
3	C	1	13	67	263	34	7		435
3	D		2	60	17	8	370	2232	2689
3 TOTAL		2	3072	7893	746	206	389	2232	14540
TOTALS		9	3577	9389	756	214	391	2232	16567

APPENDIX F-45

MONTHLY GBL COST/PAYMENT VARIANCE REPORT

1. PURPOSE

To provide the depots a report of commercial carrier overcharges by dollar amount, GBL number and carrier to allow the depot to identify the overcharges for recoupment.

2. ORIGIN

A comparison of charges paid by the U.S. Army Finance Accounting Center (USAFAC) against charges on GBLs for shipments moving under guaranteed traffic arrangements.

3. FREQUENCY

Monthly upon receipt of the USAFAC data.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-45)

(2) Consignor

(3) Title

(4) Part Number

(5) Date; Month, Day and Year

b. DATA ELEMENTS

(1) Part I, Listing by Dollar Variance by Carrier in GBL Number Sequence.

(a) Dollar Category

(b) SCAC - Standard Carrier Alpha Code

(c) GBL NO - Government Bill of Lading Number

(d) DT SHPD - Julian Date of Shipment

(e) WGT - Weight

(f) MODE - Mode of Shipment Code

(g) DEST - Destination

(h) DT PAID - Date Paid by USAFAC

(i) VOUCHER - Disbursing Voucher Number

(j) STATION - Fiscal Station Number

(k) GT COST - Guaranteed Traffic Cost

(l) USAFAC COST - U.S. Army Finance Accounting Center Cost

(m) AMT - Amount of Variance

(n) TOTALS - Total GBL Numbers and Total Dollar Variance

(2) Part II, Listing by Carrier by Dollar Variance in GBL Number Sequence.

(a) SCAC - Standard Carrier Alpha Code

(b) VARIANCE - Dollar Variance Category (*** indicate assessorial charge)

(c) GBL NO - Government Bill of Lading Number

(d) TOTALS - Total GBL Numbers and Total Dollar Variance for Carrier

(3) Part III, Listing of Supplemental Payments.

(a) GBL NO - Government Bill of Lading Number

(b) DT PAID - Accounting Date Paid

(c) USAFAC COST - U.S. Army Finance Accounting Office Charges Paid

(d) VOUCHER - Disbursing Voucher Number

(e) CARR - Carrier Name

5. DATA ORGANIZATION

a. Header followed by detail data arranged in columns under data element headings, all parts.

b. Page break by part number.

c. Sequence:

(1) Part one by dollar variance amount, carrier within dollar variance and GBL number within carrier.

(2) Part two sequenced by carrier, dollar variance in descending order within carrier and GBL number within carrier.

(3) Part three sequenced by GBL number.

6. DISTRIBUTION

Two copies to the Transportation Division, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

The report provides visibility of carrier overcharges, thereby facilitating collection efforts.

APPENDIX F-46

DISPOSAL SHIPMENT CONFIRMATION FOLLOWUPS

1. PURPOSE

To provide DS/T with a listing of incoming Disposal Shipment Confirmation Followups (AFX, AFZ) from the Defense Reutilization and Marketing Service and related history information.

2. ORIGIN

Produced during the process as depicted in appendix D-51.

3. FREQUENCY

With each production cycle.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-46)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. First Header Line (data elements from AFX/AFZ):

(1) DIC - Document Identifier Code

(2) RIC - Routing Identifier Code

(3) M/S - Media and Status Code

(4) NSN - National Stock Number

(5) UI - Unit of Issue

(6) QTY - Quantity

(7) DOCUMENT NO - Document Number

(8) SFX - Suffix Code

(9) SUP-ADD - Supplementary Address

(10) HOLD-CD - Hold Code

(11) FUND-CD - Fund Code

(12) DISTR-CD - Distribution Code

(13) DT-SH - Date Shipped

(14) PRI-DES - Priority Designator

(15) ADVICE-CD - DRMS Intransit Control Advice Code

c. Second Header Line (history data):

(1) SU - Shipment Unit Number

(2) GBL - Government Bill of Lading

(3) GBL-ID - Government Bill of Lading Identification Code

(4) TCN - Transportation Control Number

(5) DT-SH - Date Shipped

5. DATA ORGANIZATION

a. Data from the DIC AFX/AFZ will appear under the first header line.

b. Related history data will appear under the second header line.

c. Sequence by Document Number.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Directorate of Storage and Transportation.

7. PROCEDURE

Recipients will process the Disposal Shipment Confirmation Followups listing in accordance with appendix E-046 P and provide Disposal Shipment Confirmation to the Defense Reutilization and Marketing Service.

APPENDIX F-47

OPEN MRO RECONCILIATION REPORT

1. PURPOSE

This report provides information of open MRO records and is produced in four parts. Part 1, Open History File report lists MRO records open in MRO History File only, not matching open record in MRO Bank, SEAVAN MRO File, Shipment Unit Add-On File or the Shipment Unit File. Part 2, MRO Bank File report lists MRO records in MOWASP MRO Bank or SEAVAN MRO File with no MRO history or out-of-balance record, quantity records unbalanced. Part 3, Shipment Unit Add-On File report lists MRO records open in that file with no MRO history or out-of-balance record, unmatched to History File, History File record closed, document in history has different Shipment Unit Number, quantity unshipped record unbalanced. Part 4, Shipment Unit File report lists MRO records open in that file with no MRO history or out-of-balance record (as part 3).

2. ORIGIN

This report is produced during the run of the Open MRO Reconciliation Section as depicted in appendix D-14.

3. FREQUENCY

Upon request to the Data System Manager.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-47)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) PAGE - Page Number

b. Data Elements:

(1) First Header line

(a) DOCUMENT - Document number

(b) RIC FROM - Routing Identifier Code From

(c) In-the-clear message - i.e., OPEN IN HISTORY ONLY

(2) Second and subsequent line

(a) MRO IMAGE

1. Part 1, 80 pos. replicas of input A5_ to History File.

2. Part 2, 80 pos. replicas of input A5_ to MRO Bank File and History File.

3. Part 3, 80 pos. replicas of input to Shipment Unit File and History File.

4. Part 4, 80 pos. replicas of input to Shipment Unit File and History File.

(b) SU/NO - Shipment Unit Number

(c) SU LI - Shipment Unit Line Item Number

(d) TCN - Transportation Control Number

(e) GBL - Government Bill of Lading Number

(f) PAR - Partial Indicator

(g) HLD - Hold Code

(h) MOD - Mode of Shipment Code

(i) Dates:

1. RECVD - Date MRO received

2. CLOSD - Date MRO closed

3. MDT - Mandatory Date to Transportation

4. OFFRD - Date offered to Transportation

5. SHIPD - Date shipped

6. CN/DN - Date of cancellation/denial action

(j) MGT - Management Code

(k) Quantity:

1. QSHIP - Quantity shipped

2. Q C/D - Quantity canceled/denied

3. QOPEN - Quantity open

(3) S - Status of File

5. DATA ORGANIZATION

a. Part 1, see format

b. Part 2, see format

c. Part 3, see format

d. Part 4, see format

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to MSO; copy to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

This report is used by the DS/T to investigate the reason for open MRO line items on MOWASP records, and as an indicator for corrective action to close the record. Refer to appendix E-177 P for related procedures.

```
UNF047        OPEN MRO RECONCILIATION - PART 1        OPEN HISTORY FILE          FRC JD  SECTION 868  DATE 09.20.75.263     PAGE 00002

                        DOCUMENT . RIC FROM      AT444713504523 -R17 OPEN IN HISTORY ONLY

          MRO  IMAGE          .........1.........2.........3.........4.........5.........6.........7.........8
HISTORY FILE                  A51SR501680004853047  LA0005BAT444713504523 AT4214LAWKI    09     817AA  0000631
                                                          ---HISTORY---
SU/NBR    SU LI        RCN        GBL      PAR HLD MOD  RECVD   CLOSD   MDT     OFFRD   SHIPD   CN/ON  MGT   QSHIP     Q C/D    QOPEN   S
                                                          72010           72021                   72014  C                 76       18-  0
0000000   00000
```

```
UNF047        OPEN MRO RECONCILIATION - PART 2        MRO BANK FILE              FRC GG  SECTION 868  DATE 09.20.75.263     PAGE 00002

                        DOCUMENT . RIC FROM      AK627041738884B-S9T IS CLOSED ON HISTORY FILE

          MRO IMAGE           .........1.........2.........3.........4.........5.........6.........7.........8
MRO BANK FILE                 A51SRTS84300018670938 7PR00003AK6270417388B4BAK4IE6LVVQF LGS09   3LS9TAA  0001380
HISTORY FILE                  A51SRT084300018670939PR00043AK6270417388B4BAK4IE6LVVQF LGS09   2LS9TAA  0001380
BANK FILE  SU NBR    SU LI      MODE   MGT   CAN   RECVD   MDT   DTT   SHIP  D/A   CAN   Q ORD  Q OFF   QSHIP   Q D/A      Q CAN  QOPEN
                                                  74263   270
                                                          --HISTORY--
SU/NVR    SU LI        TCN        GBL      PAR HLD MOD  RECVD   CLOSD   MDT     OFFRD   SHIPD   CN/ON  MGT QSHIP Q C/D  QOPEN  S
                                                          74215   74227   74222                   74222  C          43        0
2170535   00011
```

```
UNF047        OPEN MRO RECONCILIATION - PART 3     SHIPMENT UNIT ADD-ON FILE     FRC 99  SECTION 868  DATE 09.20.75.263   PAGE 00004

                        DOCUMENT , RIC FROM   V740254239549S - S9G NO MRO HISTORY ON OUT-OF-BALANCE RECORDS

          MRO IMAGE             .........1.........2.........3.........4.........5.........6.........7.........8

SHIPMENT UNIT FILE              ASASRGN621000856707Z  EA00001V740254239549S Y74025ADZ 9GHP505      S9GAA  0001530
HISTORY FILE                    ASESRGN621000856707Z  EA00001V740254239549S Y74025AXZ 9GHP502      S9GAA  0001530

SU FILE     SU NBR     SU LI  MODE  MGT  CAS    RECVD    MDT    DTT  SHIP    D/A    CAN    Q ORD    Q OFF    QSHIP    QD/A   Q CAN  QOPEN

            2630861    00001   7                74263    264                                  1                                      1

                                                                  --HISTORY--
SU/NBR      SU LI          TCN          GBLE     PAR  HLD MOD   RECVD    CLOSD    MDT    OFFRD   SHIPD    CN/DN    MGT   QSHIP   Q C/D  QOPEN   S

2400770     0001     V740254239549S               X        1    74240    74263    74240  74240                                1                  3
```

```
UNF047        OPEN MRO RECONCILIATION - PART 4     SHIPMENT UNIT FILE            FRC 11  SECTION 868  DATE 09.20.75.263    PAGE 00004

                        DOCUMENT , RIC FROM  V740254239549S -S9G IS CLOSED ON HISTORY FILE

          MRO IMAGE             .........1.........2.........3.........4.........5.........6.........7.........8

SHIPMENT UNIT FILE              ASASRGN621000856707223EA00001V740254239549S Y74025AXY 9GHP505      S9GAA  0001530
HISTORY FILE                    ASESRGN621000856707Z  EA00001V740254239549S Y74025AXZ 9GHP502240   S9GAA  0001530

SU FILE     SU NBR     SU LI  MODL  MGT  CAS    RECVD    MDT    DTT  SHIP    D/A    CAN    Q ORD    Q OFF    QSHIP    Q D/A  Q CAN   QOPEN

            2630861    00001   7                74263    264                                  1                                      1

                                                                  --HISTORY--
SU/NBR      SU LIN         TCN          GBL      PAR  HLD MOD   RECVD    CLOSD    MDT    OFFRD   SHIPD    CN/DN    MGT   QSHIP   Q C/D  QOPEN   S

2400770     00001    V740254239549S               X        1    74240    74263    74240  74240  74240                                1                  3
```

APPENDIX F-48

TELEPROCESSING TERMINAL SECURITY VIOLATIONS

1. PURPOSE

To provide a report of security violations on the Harris teleprocessing terminals.

2. ORIGIN

Produced automatically when security on the Harris teleprocessing terminals has been violated.

3. FREQUENCY

Not more often than daily.

4. FORMAT

a. This printout is included in the Report Format File (RFF) as follows:

(1) Header line which is printed at the top of each page.

(a) Report Number (F-48)

(b) Report Title - Teleprocessing Terminal Security Violations

(c) Date - Month, day and year plus Julian date - XX.XX.XX.XXX

(d) Page number

(2) Number of Lines per page (locally assigned)

(3) Spacing (locally assigned)

(4) Captions of data elements

b. Page break - none required

5. SEQUENCE

Entries not identified to operator name will appear at the first of the listing, earliest time first.

a. Major sequence: Organization

b. 1st Intermediate sequence: Operator name

c. 2nd Intermediate sequence: Terminal

d. Minor sequence: Program name

best copy available

6. DATA ELEMENTS

a. ORGN - Organization code of the operator

b. OPERATOR NAME - Self-explanatory

c. TERMINAL - Terminal used at time of violation

d. PROGRAM - Program name used at time of violation

e. PASSWORD - The password the operator attempted to use (will only print when password is not identified to an operator).

f. TIME - Time of day the entry was made

7. DISTRIBUTION AND RETENTION

One copy to the Teleprocessing Security Officer. The listing will be retained as long as determined necessary by the Teleprocessing Security Officer.

8. PROCEDURES FOR REVIEW AND PROCESSING

This listing will be used by the Teleprocessing Security Officer to determine if specific violation trends develop, either by operator or organization. Corrective action may be required, such as additional training for the operator, the organization or for all teleprocessing users.

APPENDIX F-49

TELEPROCESSING TERMINAL ENTRY LOG

1. PURPOSE

To provide a list of teleprocessing entries identified by operator, organization, terminal, program and time by hour of day.

2. ORIGIN

Automatically generated as a result of input by a Harris teleprocessing terminal operator.

3. FREQUENCY

Monthly

4. FORMAT

a. This printout is included in the Reports Format File (RFF) as follows:

(1) Header Line which is printed at top of each sheet.

(a) Report Number (F-49)

(b) Title - Teleprocessing Terminal Entry Log

(c) Date - Month, day and year plus Julian date - XX.XX.XX.XXX

(2) Number of Lines per page (locally assigned)

(3) Spacing (locally assigned)

(4) Captions of data elements

b. In addition, the following is prescribed:

(1) Page break on organization

(2) Required totals are by Terminal, Program, Operator, Time of Day and Grand Total.

5. SEQUENCE

a. Major sequence: Organization

b. 1st Intermediate sequence: Operator

c. 2nd Intermediate sequence: Terminal

d. Minor sequence: Program

6. DATA ELEMENTS

a. ORGN - Organization of the operator

b. OPERATOR NAME - Self-explanatory

c. TRML - Teleprocessing terminal where operator is working

d. PROGRAM - Program name of program being used

e. OPERATOR TOTAL - Total transactions for operator

f. 6-7 - Time of Day

g. 7-8 - Time of Day

h. 8-9 - Time of Day

i. 9-10 - Time of Day

j. 10-11 - Time of Day

k. 11-12 - Time of Day

l. 12-13 - Time of Day

m. 13-14 - Time of Day

n. 14-15 - Time of Day

o. 15-16 - Time of Day

p. 16-17 - Time of Day

q. 17-18 - Time of Day

r. 18-19 - Time of Day

s. 19-20 - Time of Day

t. 20-21 - Time of Day

u. 21-22 - Time of Day

v. 22-23 - Time of Day

w. 23-24 - Time of Day

x. TOTAL - Totals by Program, Terminal and Operator

y. GRAND TOTAL - Totals by Time of Day and Total Entries

7. DISTRIBUTION AND RETENTION

One copy to the Teleprocessing Security Officer. The listing will be retained as long as determined necessary by the Teleprocessing Security Officer.

8. PROCEDURE FOR REVIEW AND PROCESSING

This listing will be used by the Teleprocessing Security Officer for determining trends and identifying usage.

APPENDIX F-50

MANUAL CANCELLATION/FOLLOWUP LIST

1. PURPOSE

To provide a manual review of incomplete MROs/DROs with DP Status Code which have been placed in History and on which a followup or cancellation action is to be processed.

2. FREQUENCY

a. Daily

b. Produced during the processing as depicted by appendix D-57.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-50)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page number

b. Data Elements:

(1) SU NR - Shipment Unit Number

(2) LI - Line Item Number

(3) DIC - Document Identifier Code

(4) RIC - Routing Identifier Code

(5) M/S - Media Status Code

(6) NSN - National Stock Number

(7) T - Type of Pack

(8) SUB - Submission Time

(9) UI - Unit of Issue

(10) QTY - Quantity

(11) DOCUMENT NO - Document Number

(12) SFX - Suffix Code

(13) SUP/ADR - Supplementary address

(14) SIG - Signal Code

(15) FD - Fund Code

(16) DISB - Distribution Code

(17) PRJ - Project Code

(18) PRI - Priority

(19) RDD - Required Delivery Date

(20) ADV - Advice Code

(21) RIC/F - Routing Identifier From

(22) P - Purpose Code

(23) CD - Condition Code

(24) MGT - Management Code

(25) PRICE - Unit Price

4. DATA ORGANIZATION

The data is organized to reflect the original input of the MRO/DRO received from the DSC and reflects its Shipment Unit and Line Item Numbers.

5. DATA SEQUENCE

Major to Minor is by Shipment Unit Number, Line Item Number, and DIC of appropriate MRO.

6. DISTRIBUTION AND RETENTION

Four copies. To Shipping Documentation Branch, Shipping Division; Shipment Planning Branch, and to Area Control Branch(s). Retain listing for 45 days, then destroy.

7. PROCEDURES FOR REVIEW AND PROCESSING

Used by the Directorate of Storage and Transportation to effect the manual preparation of appropriate Followup and Cancellation Replies which cannot be mechanically generated by the computer.

a. Shipping Document Branch will receive F-50, Manual Cancellation/Followup list, and process as follows:

(1) Match DICs AC6/AC7/ACJ and AF6/AFJ transaction document numbers (pos. 30-44) on the F-50 report with Manual Materiel Release Order Control File documents.

(2) Determine current status of MRO.

(3) If quantity reflected in AC6/AC7/ACJ or AF6/AFJ transaction exceeds original MRO/DRO quantity, prepare "No Record" reply for excess quantity as outlined in appendices E-008 P and E-063 P respectively.

(4) If any quantity of the AC6/AC7/ACJ or AF6/AFJ has been shipped, prepare shipping information as outlined in appendices E-080 P and E-063 P respectively.

(5) If a quantity of an AF6/AFJ transaction is scheduled to be shipped, prepare DIC AE6/AEJ transactions as outlined in appendix E-063 P.

(6) If a quantity of an AC6/AC7/ACJ or AF6/AFJ has been previously canceled or denied, prepare DIC transaction as outlined in appendices E-008 P and E-063 P respectively.

(7) When an AC6/AC7/ACJ transaction is received on a manually controlled MRO document and the manual MRO Control File indicates an open quantity in the shipment process cycle, take action as follows:

(a) Forward a copy of the F-50 report to the applicable element for processing (transactions with a DTT date will be forwarded to shipment Planning Branch and all others will be forwarded to the responsible Warehouse Area Control Branch).

(b) Annotate suspense copy of F-50 report with action taken and date and hold pending receipt of action taken by the responsible element.

(c) If a coded copy of a DD Form 1348-1 (flimsy) is received in indicating shipment and/or denial action on an F-50 cancellation suspensed MRO document, process as follows:

1. Annotate F-50 report with action taken as indicated on DD Form 1348-1 (flimsy).

2. Notify the responsible Storage/Transportation element to discontinue action on the F-50 report for this MRO.

3. Prepare manual confirmation/denial and/or shipment status cards for transceiving.

4. File annotated F-50 report in the manual MRO file.

(d) Receive annotated F-50 reports from the processing elements and take action as follows:

1. Match with suspense copy of F-50 report.

2. Destroy suspense copy.

3. If MRO is canceled (DD Form 1348-1 flimsy attached), prepare local coding data sheet entry in appendix B-81 format, DIC AG6/AGJ, with Status Code BQ in pos. 65-66 (see appendix E-083 P).

4. If MRO could not be canceled (F-50 annotated "unable to stop shipment"), prepare local coding data sheet entry in appendix B-80 format, DIC AU_, with ESD in pos. 57-59. Determine ESD by adding 2 days to current date for IPG I and II MROs and 5 days to current date for IPG III MROs.

5. Annotate F-50 action taken and file in manual MRO file.

b. Shipment Planning Branch will:

(1) Receive F-50 report when DP coded MRO has been offered for shipment.

(2) Research and locate DD Form 1348-1 (flimsy) listed on the F-50 report.

(3) If the MRO has an extended line item value under $25.00, and DIC is AC6 or AC7 every effort will be made to cancel the MRO shipment.

(4) If the MRO has an extended line item value under $200.00 and DIC is AC6 and is being processed for freight shipment, and has been consolidated with other shipments in a module, connex, shipping unit, or other consolidated container or packed in a carrier owned conveyance, process as follows:

(a) Discontinue cancellation action.

(b) Annotate F-50 "Unable to Stop Shipment".

(c) Return annotated F-50 report to Shipping Documentation Branch.

(5) If action outlined in subparagraph b(4) has been taken, or if the MRO line item value is over $25.00, process as follows:

(a) Stop shipment action, withdraw materiel from shipment, if applicable, annotate DD Form 1348-1 (flimsy) "Canceled".

(b) Attach one copy of annotated DD Form 1348-1 to materiel and return to applicable warehouse.

(c) Attach balance of DD Form 1348-1 copies to F-50 report and return to Shipment Planning Branch.

c. Warehouse Area Control Branch will:

(1) Receive the F-50 cancellation request when materiel has not been offered to the Transportation Officer.

(2) Research and locate DD Form 1348-1 listed on the F-50 report.

(3) If the MRO to be canceled has a line item value under $25.00, the DIC is AC6, and has been entered into the parcel post line, take action as outlined in subparagraphs b(4)(a), (b), and (c).

(4) If action outlined in subparagraph c(3) has not been taken or if the MRO line item value is over $25.00, or is DIC AC7 process IAW subparagraphs b(5)(a), (b), and (c).

(5) Receive any materiel with copy of DD Form 1348-1 marked "canceled," place materiel in stock and destroy copy of DD Form 1348-1.

d. See appendix E-123 P for related procedures.

```
UWF050                                                                                  FRC     SECTION 811  DATE 02.14.80.045  PAGE 00001

 SU NR                              T SU UI   QTY DOCUMENT NR   SF SUP/AD S FD DS DRJPR-QY RDD A-DRS  RIF F C M  PRICE  OGANC PGANC
3570448 0001 AF6 SUI S 6145001611520       FT 00045 N001299353 0378 A YSTOCK A J5  92 770  06     2D     591 A A   0000234 00000 00000

 UWF050    0000001 X0045          80045 042358 M65R21DDOU-218       008287
```

APPENDIX F-51

EMERGENCY ITEM LOCATOR RECORD LISTING

1. PURPOSE

To provide emergency capability for processing Material Release Orders and Receipts.

2. ORIGIN

Generated during processing depicted by appendix D-64.

3. FREQUENCY

As required for operational purposes; as specified in Field Activity War and Emergency Support Plans, Annexes N and P. CPO tapes, if prepared, may be stored until circumstances warrant printout of the listing.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-51)

(2) Title

(3) Section Number

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. Data Elements (First heading line):

(1) NSN - National Stock Number

(a) FSC - Federal Stock Class

(b) NIIN - National Item Identification Number

(2) MGR - Commodity Manager Code

(3) UI - Unit of Issue

(4) ICD

(a) Type of Item Code

(b) Transportation Compatibility Code

(c) Transportation Density Code

(5) NOMEN - Nomenclature

(6) A CAR - Air Cargo Dimension Code

(7) AIR COM - Air Commodity Code

(8) WATER COM - Water Commodity Code

(9) SPEC RQMT - Special Requirement Code

(10) MH STD - Manhour Standard Application

(11) NMFC - National Motor Freight Classification Code

(12) SFX - National Motor Freight Classification Code Suffix

(13) LTL - Freight Rate LTL Code

(14) LCL - Freight Rate LCL Code

(15) SIT - Storage In-Transit Privilege Code

(16) UCUBE - Unit Cube

(17) UWT - Unit Weight

(18) SSL IND - Shelf-Life Code

(19) DM CD - Demilitarization Code

(20) PHSEC - Physical Security Code

(21) POP GP - Popularity Group Code

(22) MOS DEM - Months Demand

(23) AVG DEM - Average Demand

(24) INV EX - Sample Inventory Category Code

(25) INV FLG - Inventory Flag

(26) INV COFF - Inventory Cutoff

c. Data Elements (Second heading Line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYLOC - Type Location

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location

(7) INSPDTE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Number

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LOC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on the first line, detail column heading on the second and third lines.

b. Sequence by NSN

c. Page break on FSC

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original to security area. Copies to MOWASP Data Control Branch, MSO; and Warehousing Division, DS/T.

7. PROCEDURE

a. CPO tapes, microfilm, and/or listings of the Emergency Item Locator Record will be retained for emergency use, to assign location data for Materiel Release Orders and to locate receipts.

b. The indicator for "computer out to microfilm" (COM) may be added to the Reports Format File (RFF) if microfilm mode of ouput is desired. MOWASP will produce a CPO tape that may be input to COM equipment.

```
INF051        EMERGENCY ITEM LOCATOR RECORD LISTING                                          SECTION 979        DATE 02.08.75.039        PAGE  00501

NAT STOCK NUMBER  M  UI ICD NOMEN     A  A   NCOM   SP  MI   NMEC  SFX LTL    SIT   UCURE    UNT  SSL  DM  PI  POP MDS  AVG  INV INV INV
                  G                   CAR COM       RQMT STD                 LCL                     IND  CD  SEC  GP DEM  DEM   EX FLG COFF
                  R
                                      COND TYPK   TYLOC    DATEPK  TYSTG  MISLOC   INSPDTF   UPK       LCNO LCIND PREDOC

2990 00 383 3843  C  EA     SHAFT      A* VZ* 5922X* Z  01* 126930*  * M  *        .060*     1.77* 0*       U  L  2       0*
                                      A            A    11 67*   B2D  A052409BA            00001  00156     C                        75030
                                      A            B    11 67*   B2E  A1491170A            00001
                                      A            L    11 67*   B2R  B250813AA            99999

2990 00 390 8811                        *  *     *     *       *  *   *          *         *  *                          *
                                      A            A    12 67*   B2D  A060234GB            00001

2990 00 390 9104                        *  *     *     *       *  *   *          *         *  *          L  1        *
2990 00 391 3407  C  EA     PIPE       A* VZ* 73622* Z  01* 051460*  * U U*       .320*      .30* 0*          L  2       0*
                                      A            A    11 67*   B2D  A034349AA            00001  B0051                            75012
                                      A            B    11 67*   B2T  A161624AA            00001  C0079                            75012
```

APPENDIX F-52

ITEM LOCATOR TRANSACTION RECORD

1. PURPOSE

Provide current item locator data for emergency conditions and enable research of transactions.

2. ORIGIN

Produced during processing depicted in D-64.

3. FREQUENCY

Biweekly (Cumulative to date)

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-52)

(2) Title

(3) Section Number

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. Data Element (First header line):

(1) NAT STOCK NUMBER - National Stock Number

(a) FSC - Federal Supply Class

(b) NIIN - National Item Identification Number

(2) MGR - Commodity Manager Code

(3) UI - Unit of Issue

(4) ICD

(a) Type of Item Code

(b) Transportation Compatibility Code

(c) Transportation Density Code

(5) NOMEN - Nomenclature

(6) A CAR - Air Cargo Dimension Code

(7) A COM - Air Commodity Code

(8) WCOM - Water Commodity Code

(9) SP RQMT - Special Requirement Code

(10) MH STD - Manhour Standard Application Code

(11) NMFC - National Motor Freight Classification Code

(12) SFX - National Motor Freight Classification Code Suffix

(13) LTL - Freight Rate LTL Code

(14) LCL - Freight Rate LCL Code

(15) SIT - Storage In-Transit Privilege Code

(16) UCUBE - Unit Cube

(17) UWT - Unit Weight

(18) SSL IND - Shelf-Life Code

(19) DM CD - Demilitarization Code

(20) PH SEC - Physical Security Code

(21) POP GP - Popularity Group Code

(22) MOS DEM - Months Demand

(23) AVG DEM - Average Demand

(24) INV EX - Sample Inventory Category Code

(25) INV FLG - Inventory Flag

(26) INV COFF - Inventory Cutoff

c. Data Elements (Second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYSTG - Type of Storage Code

(6) WHSLOC - Warehouse Location

(7) INSPDTE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LOC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on the first line, detail column heading on the second and third lines.

b. Sequence by NSN.

c. Page break on FSC.

6. Only changes in the following elements will cause printout of F-52 Transaction Record, since these are the only elements considered essential for the intended purpose of this report.

a. First header line elements:

(1) National Stock Number

(2) Unit of Issue

(3) Air Commodity Code

(4) Water Commodity Code

(5) Special Requirements Code

(6) National Motor Freight Classification Code

(7) NMFC Suffix Code

(8) Storage In-Transit Privilege Code

(9) Physical Security Code

b. Second header line elements:

(1) Condition Code

(2) Type Pack Code

(3) Date of Pack/Expiration

(4) Warehouse Location

7. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original to security area. Copies to MOWASP Data Control Branch, MSO; and Warehousing Division, DS/T.

8. PROCEDURE

Copies will be retained for emergency use. Under emergency conditions, Materiel Release Orders will be screened against the emergency listing to obtain necessary data. Listings would also be utilized to locate receipts.

```
UNF052        ITEM LOCATOR TRANSACTION RECORD                                    SECTION 276          DATE 02.08.75.039          PAGE  14401

NAT STOCK NUMBER  M  UI ICD NOMEN     A   A    WCOM   SP  MH   NMFC  SFX LTL    SIT   UCURE    UNT  SSL  DM  PH  POP MOS  AVG  INV INV INV
                  G                  CAR COM         RQMT STD              LCL                       IND  CD  SEC  GP DEM  DEM   EX FLG COFF
                  R
                                     COND  TYPK   TYLOC    DATEPK  TYSTG   WHSLOC  INSPDTE   UPK       LCNO LCIND  PREDOC

2990 00 383 3843* C* EA*    SHAFT    * A* VZ* 592ZX* Z  01* 126920*  * M  *        .060*     1.77* 0*      U   L   2       0*

                                     A            A     11 67*   B2D  A052409BA            00001
                                     A            B     11 67*   B2E  A140117DA            00001
                                     A            L     11 67*   B2B  B250813AA            99999

2990 00 390 8811*  *   *            *  *   *     *     *       *  *   *          *        *  *                          *

                                     A            A     12 67*   B2D  A060234GB            00001

2990 00 390 9104*  *   *            *  *   *     *     *       *  *   *          *        *  *           L   1       *

2990 00 391 3407* C* EA*    PIPE     * A* VZ* 736ZZ* Z  01* 051460*  * U U*       .320*     .30* 0*           L   2       0*

                                     A            A     11 67*   B2D  A034349AA            00001                                75012
                                     A            B     11 67*   B2E  A161624AA            00001                                75012
```

APPENDIX F-53

LOCATION SURVEY ANALYSIS REPORT

1. PURPOSE

Analyze the results of location survey by computer and furnish to management.

2. ORIGIN

Prepared as a result of input of DIC ZEV IAW appendix D-35.

3. FREQUENCY

Upon completion of each survey of item locator record.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-53)

(2) Title

(3) Product Control Number

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year and Julian date

(7) Page Number

b. First header line:

(1) SRV NO - Survey Number.

(2) WHSE - Warehouse - This may be the warehouse or building number or warehouse section or area.

(3) TOTAL LOCATIONS - Total locations surveyed

(4) NO STOCK IN LOC - No stock in location

(5) LOCATIONS ADDED

(6) Errors or changes in each of the following data elements (totals only):

(a) STOCK NO - Stock Number

(b) COND CODE - Condition Code

(c) UNIT OF ISSUE

(d) UNIT OF PACK

(e) TYPE OF PACK

(7) TOTAL ERRORS - Total number of errors (all types)

(8) TOTAL LOC W/ERRORS - Total locations with errors

(9) ERROR PERCENT - Total number of errors divided by total number of locations surveyed.

5. DATA ORGANIZATION

Major sequence location (building, warehouse and section or area if desired). Double spaced, page break by survey number.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original and one copy to Operations Control Office; two copies to MSO, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Analyze to determine point(s) of greatest error rate or trends from previous reports.

b. Initiate corrective action.

c. See appendix E-089 P for related procedures.

NOTE: This report format will also be utilized for preparation when sample surveys are performed from materiel and location and compared to item locator record.

8. RETENTION PERIOD

Output will be reviewed and utilized for purposes expressed above and then destroyed.

JWF053 LOCATION SURVEY ANALYSIS REPORT WB(AR)53 FRC SECTION 251 DATE 02.26.76.057 PAGE 00001

SURVEY NUMBER	WHSE	TOTAL LOCATIONS	NO STOCK IN LOC	ADDED LOCATION	STOCK NO	COND CODE	UI	DATE OF PACK	UNIT OF PACK	TYPE OF PACK	TOTAL ERRORS	TOTAL LOC W/ ERRORS	PERCENT OF ERROR
00334	T22	2782	7	1							8	8	.29

APPENDIX F-54

NO LOCATOR RECORD ON INQUIRY

1. PURPOSE

To provide a listing of Locator Inquiries for specific stock numbers (with Action Codes FE, FF, and FG) which are not on the Locator File.

2. FREQUENCY

Cyclic upon input of ZBJ Card, appendix B-79.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-54)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) Information Message

(2) Data from Inquiry Card

(a) Document Identifier Code

(b) Stock Number

(c) Functional Routing Code

(d) Action Code

4. DATA ORGANIZATION

The report will be a message and printout of the basic inquiry. Page break upon change of FRC. Printout is double spaced.

5. DATA SEQUENCE

See format.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to organizational element initiating the request, as indicated by FRC, copy to MRO, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

The listing will be reviewed to initiate Locator Actions as necessary.

```
UNFOS4                                                  NO LOCATOR RECORD ON INQUIRY          FRC JD    SECTION 042 DATE 12.12.12.75.346  PAGE 00001
  NO RECORD ON INQUIRY                                  DIC    ZBJ      NSN    2815 00 591 8121          FRC   M2   ACTN      FG
  NO RECORD FOR NSN  2520 00 050 0810                                 SEE REPORT FOR NSN 2540 00 050 0810      00
  NO RECORD ON INQUIRY                                  DIC    ZBJ      NSN    5305 00 149 9872          FRC   SM   ACTN      FE
  NO RECORD ON INQUIRY                                  DIC    ZBJ      NSN    5305 00 514 8157          FRC   SM   ACTN      FE
  NO RECORD FOR NSN  5335 00 523 8264                                 SEE REPORT FOR NSN 5355 00 523 8264      00
```

APPENDIX F-55

ITEM ANALYSIS REPORT - PHYSICAL SECURITY CODE

1. PURPOSE

Provide all item locator data from the basic and subrecord for special reviews, surveys, and followups for stock numbers identified in card input with a Physical Security Code other than U and provides the media for research of projects related to physical security codes.

2. ORIGIN

This report is produced as a result of processing as depicted in appendix D-23.

3. FREQUENCY

As requested by input ZBJ with Action Code FD.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-55)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements (first heading line):

(1) NSN - Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

c. Data Elements (second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment)

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on the first line, detailed column heading on the second and third lines.

b. Sequence by NSN.

c. Page break on FRC.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to organizational element initiating the request, as indicated by FRC. Copy to MSO, MOWASP Data Control Branch, DS/T.

7. PROCEDURE

Review and process the F-55 report as follows:

a. Review data for Physical Security Code in relation to stock number, to permit research and accomplishment of projects related to Physical Security Codes.

b. Investigate item under research for correct code.

c. Initiate corrective action, as necessary.

d. Destroy report after corrective action and/or project is completed.

```
UWF055                ITEM ANALYSIS REPORT -- PHYSICAL SECURITY COMM.          FRC VC  SECTION      DATE 10.01.75.274  PAGE 00120

                                L          L D                    S                    S                    M
                                T PHY NME  C M WATER AIR AIR  I    UNIT    UNIT    S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N     UI    NOMEN     L SLC SFX  L L  COM  COM CRGO T    WEIGHT  CUBE    L GRP EX OC RQT R   MDS L AVG  FLG COFF
                                NMFC
                                COND  TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE  UPK   LCND   LCIND  PREDOC

5975 00 789 0743* EA* ADAPTER   *     *  *  *   * A     *  *  *          *       * 0* L  0*     * C*  6
                                A           A    10 67*  B2D  A05464500
                                A           A    10 67*  B2D  A05143600
6105 00 331 9559* EA* MOTOR     *     *  *  *   *       *  *  *          *   .605* 0* L  0*     * C*  6
                                A           B    10 67*  B2E  A140113AB        00001
```

APPENDIX F-56

SUMMARY STORAGE LOCATION ANALYSIS REPORT

1. PURPOSE

a. Provide media for analysis of obligated, reserved, and unobligated storage locations by warehouse, building, and area.

b. Provide a means of establishing lot sizes for conduct of location surveys.

2. AUTHORITY

Chapter 66

3. FREQUENCY

Every 3 months, but need not coincide with end of calendar quarter, the ODS will process report as outlined in appendix D-82.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-56)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) WHSE LOCATION - Warehouse Locations

(2) TYPE STOR - Type Storage Code

(3) NO OF OBL LOCATIONS - Number of Obligated Locations

(4) NO OF RES LOCATIONS - Number of Reserved Locations

(5) NR OR UNOBL LOCATIONS - Number of Unobligated Locations (Bin Only)

(6) TOTALS - By Warehouse Location Group Codes

(7) GRAND TOTALS - All Locations

5. DATA ORGANIZATION

a. See format

b. Major sequence: Warehouse Location

c. Double spaced

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original and two copies to Warehousing Division; one copy to Physical Inventory Branch, Operations Control Office, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Warehousing Division, DS/T will utilize this report to analyze obligated locations, reserved locations, and unobligated locations by warehouse, building, and area. This review will enable storage personnel to more effectively plan the storage of incoming receipts.

b. The Physical Inventory Branch, Operations control Office, DS/T will utilize this report to determine the lot sizes for location surveys and survey workloads.

c. See appendix E-089 P for related procedures.

UNF056 SUMMARY STORAGE LOCATION ANALYSIS REPORT FRC JD SECTION 474 DATE 12.03.75.337 PAGE 00009

WHSE LOCATION	TYPE STOR	NO OF OBL LOCATIONS	NO OF RES LOCATIONS	NR OF UNOBL LOCATIONS	TOTALS
A02	B1A	1662			1662
A11	D1A	105			105
A31	A7K	1		2	3
A32	A7K	781	2	16	799
A33	A7L	1532	16	215	1763
Z41	H1A	134			134
Z41	I1A	34			34
GRAND TOTALS		4249	18	233	4500

APPENDIX F-57

MEDALOC MANAGEMENT INFORMATION

1. PURPOSE

This report provides a listing or completed shipment information on a monthly basis by MEDALOC Consignee and POD and number or shipment units received by consignor. On line inquiry for month to data totals is available daily.

2. ORIGIN

This report is produced during CDP/CDR batch update function.

3. FREQUENCY

Listing monthly, on line daily.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number parts 1-3

(2) Report Title

(3) Data - Month, day, year and Julian date

(4) Page Number

b. Data Elements: (Part 1) MEDALOC Completed Shipments

(1) CONSIGNEE - Consignee DoDAAC

(2) BBCs - Consolidated Shipment Status

(3) SUs - Shipment Units

(4) PIECES

(5) WEIGHT

(6) CUBE

(7) Consolidated Pack SUs

(8) SUs in Consolidation

c. Data Elements: (Part 2) MEDALOC Completed Pallets

(1) POD - Point of Debarkation

(2) PALLETS

(3) WEIGHT

(4) CUBE

(5) TOT - Total

d. Data Elements: (Part 3) MEDALOC Shipments Received

(1) CONSIGNOR

(2) SW3100 O/L

(a) SUs - Shipment Units

(b) MROs - Material Release Orders

(3) SW3100 BATCH

(a) SUs - Shipment Units

(b) MROs - Material Release Orders

(4) SW3200

(5) SW3500

(6) OTHER

(7) PREV DAY - Previous Days Total

(8) MNTH TO DTE - Total to this Date for the Month

NOTE: For DDTC Headings SW3100 and SW3200 would switch.

5. DATA ORGANIZATION

This report is prepared in three parts (1 through 3) and lists MEDALOC Management Information.

6. SEQUENCE

a. Part 1 - CONSIGNEE

b. Part 2 - POD

c. Part 3 - CONSIGNOR

7. DISTRIBUTION AND RETENTION

a. Two copies to the MEDALOC function.

b. All copies are for research purposes. One copy retained for 90 days, the other destroyed upon completion.

APPENDIX F-58

WORKLOAD DATA (MECHANIZED AREAS)

1. PURPOSE

To provide a listing to DS/T, reflection workload data for the Mechanized Complex (Stock Location Group Code X) and for MMHS (Numeric Codes).

2. FREQUENCY

With each MRO cycle.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-58)

(2) Report Title

(3) Functional Routing Code (FRC)

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements (first heading line):

(1) LGC - Location Group Code

(2) BATCH NUMBER

(3) TOTAL SU - Total Shipment Units

(4) SINGLE LINES

(5) TOTAL LINES

c. Data Elements (second heading line):

(1) SU SIZE - Size of Shipment Unit

(2) NUMBER - Number of Shipment Units

d. Repeat Heading for each LGC.

e. Page Eject on Change of LGC.

4. DISTRIBUTION AND RETENTION

Four Copies. Original to Workload Control Branch, MSO; one copy to Area Control Complex, Warehousing; one copy to Pack Unit Complex, Warehousing Division; and one copy to Operations Branch, Warehousing Division, DS/T. Retain for two days then destroy.

5. PROCEDURES FOR REVIEW AND PROCESSING

This procedure describes the actions to be taken to analyze and schedule work-load in the mechanized areas under the MRO "batching" concept, and in bulk stock areas for work management.

a. In determining the timeframe to be allocated for stock selection and packing, the following factors will be used as a basis for scheduling:

(1) The average number of lines actually selected or packed during a previous 60 day period, or engineered standards when available.

(2) The number of individuals normally available for selection and packing, less the percent normally expected to be on leave (sick and annual).

(3) In each area the number of multilines scheduled for packing in the chutes will be based on the percent of lines expected to be multiline shipments adjusted by the percent normally delayed due to reroute action or held for bin replenishment.

(4) The maximum time allocated to selection will be based on the total lines and manhours available without regard to the volume within each subarea.

(5) Workload carried over from previous day, if any.

b. Excluded from batching schedule control are the following documents:

(1) Reroutes received from other areas, including documents computer printed as "no location" for which a location was subsequently determined. Such documents will be processed as single line.

(2) Shipments to the PDO.

c. Workload Control Branch

(1) Develop and distribute a schedule daily (use local form) for picking and packing in the mechanized and bulk areas. Designate the required number of personnel to Warehousing and Shipping Divisions to accomplish scheduled workload.

(2) Monitor stock selection and packing under scheduled operations. Revise published schedule when necessary and distribute to Warehousing and Shipping Division Areas for implementation.

(3) Coordinated with other organizational elements when workload forecast or output requires the revision of batching parameters/geographical areas.

(4) Develop and distribute a forecast of the following days work schedule, based upon average workload personnel availability and other factors that normally would affect work accomplishment.

(5) Control distribution of DD Form 1348-1; release documents to areas in time for scheduled stock selection.

d. Warehousing/Shipping Divisions

(1) Pick and pack according to published schedule.

(2) Advise Workload Control Branch at earliest possible time when change to schedule should be made.

```
UWF058                                  WORKLOAD DATA (MECHANIZED AREAS)  FRC JD     SECTION 485 DATE 02.26.75.057 PAGE 00001

LGC - X

BATCH NUMBER - 01          TOTAL S. U. - 00050          SINGLE LINES - 01006          TOTAL LINES - 02050

SU SIZE - NUMBER           SU SIZE - NUMBER             SU SIZE - NUMBER              SU SIZE -  NUMBER          SU SIZE - NUMBER
  0100    00005              0080    00015                0060    00020                 0050       00015           0001    01006

BATCH NUMBER - 02          TOTAL S. U. - 00560          SINGLE LINES - 02050          TOTAL LINES - 04600

SU SIZE - NUMBER           SU SIZE - NUMBER             SU SIZE - NUMBER              SU SUZE - NUMBER
  0040    00020              0020    00010                0030    00050                 0001    02050

UWF058                                  WORKLOAD DATA (MECHANIZED AREAS)  FRC     SECTION 485 DATE 02.26.75.057  PAGE 00002

LGC - 3

BATCH NUMBER - 01          TOTAL S. U. - 00075          SINGLE LINES - 00750          TOTAL LINES - 02000

SU SIZE - NUMBER           SU SIZE - NUMBER             SU SIZE - NUMBER              SU SIZE - NUMBER           SU SIZE - NUMBER
  0100    00002              0080    00003                0060    00030                 0040    00040              0001    00750

BATCH NUMBER - 02          TOTAL S. U. 00040            SINGLE LINES - 00240          TOTAL LINES - 06000

SU SIZE - NUMBER           SU SIZE - NUMBER             SU SIZE - NUMBER              SU SIZE - NUMBER           SU SIZE - NUMBER
  30      045                20      105                  10      120                   05      130                001     2400

UWF058                                  WORKLOAD DATA (MECHANIZED AREAS)  FRC     SECTION 485 DATE 02.26.75.057  PAGE 00003

LGC - 4

BATCH NUMBER - 01          TOTAL S. U. - 00750          SINGLE LINES - 01500          TOTAL LINES - 03000

SU SIZE - NUMBER           SU SIZE - NUMBER             SU SIZE - NUMBER              SU SIZE - NUMBER           SU SIZE - NUMBER
  0005    72                 0004    128                  0003    200                   0002    350                0001    1500
```

APPENDIX F-59

ITEM CODED DLA MANAGER - NOT IN DATA BANK

1. PURPOSE

To provide DS/T with data for research when a change to Manager Code in the Locator File is coded as a DLA-managed item but FSC class is not in Data Bank Table.

2. ORIGIN

This report is produced during the process depicted by appendix D-83.

3. FREQUENCY

Each cycle if location data is being changed either by local change or from the Control Data Bank.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-59)

(2) Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

5. DATA ORGANIZATION

a. See format

b. Data shown in the Locator File will be reflected. Input will have rejected on the F-85 report.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to MOWASP Data Control Branch, MSO, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

Report should be reviewed for the correct manager code. If item is correctly coded DLA manager, then FSC Class Table must be updated by input of a ZVA card, appendix B-66, to add FSC to table. If class is correct, then manager code must be changed on input to reflect a non-DLA manager.

UWFØ59 ITEM CODED DSA MGR - NOT IN DATA BANK FSC TABLE SECTION DATE 1Ø.Ø1.75.274 PAGE ØØØØ1

N S N	UI	NOMEN	NMFC	L T L	PHY SEC	NMF SFX	L C L	M L	WATER COM	AIR COM	AIR CRGO	S I T	UNIT WEIGHT	UNIT CUBE	* S L L	POP GRP	IN EX	HS CC	SP RQT	G R	DEMANDS MOS	AVG	INVENTORY FLG	COFF
111Ø ØØ 111 ØØØ5*	PKI	ROSE *	115588*	Z*	U	26	M	H	TTUUH*	KL*	P*		55.22*	.451*	1*	L	U*		X*	1*	6			
111Ø ØØ 111 ØØØ6*	EA*	SPRNG CLM*	446688*	U*		46		D	GGUUH*	HP*	L*		2.61*	.ØØ8*	Ø*	L	Ø*		*	C*	6			
111Ø ØØ 111 ØØØ7*	EA*	SHAFT *	442233*	Z*		78		J	J1J1J*	KP*	Y*		1.66*	.Ø1*	Ø*	L	Ø*		*	C*	6			
111Ø ØØ 111 ØØØ8*	EA*	GEAR DRIV*	19745Ø*	P*			P		*	*	*		35.ØØ*	.48Ø*	Ø*	L	Ø*		Z*	C*	6			

APPENDIX F-60

DATA BANK DELETE CODE INCOMPATIBLE WITH LOCATOR REMOVE TAG

1. PURPOSE

To provide DS/T with data to indicate that a conflict exist between Data Bank and Depot Locator Records and may require a delete action.

2. ORIGIN

This report is produced during the process depicted by appendix D-173.

3. FREQUENCY

Each cycle, if CBC cards with delete code, is received for processing and locator record contains subrecords.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-60)

(2) Title

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Data Elements (first heading line):

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature/Item Description

(4) NMFC - National Motor Freight Classification Code

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Code Suffix

(8) LCL - Freight Rate LCL Code

(9) DE-MIL - Demilitarization Code

(10) WATER COM - Water Commodity Code

(11) AIR COM - Air Commodity Code

(12) AIR CRGO - Air Cargo Dimension Code

(13) SIT - Storage-In-Transit Privilege Code

(14) UNIT WEIGHT - Unit Weight

(15) UNIT CUBE - Unit Cube

(16) SSL - Shelf-Life Indicator Code

(17) POP GRP - Popularity Group Code

(18) INV EX - Inventory Category Exception Code

(19) HSCC - Hazardous Storage Compatibility Code

(20) SPR - Special Requirements Code

(21) MGR - Commodity Manager Code

(22) INVENTORY - Inventory

(a) FG - Inventory Flag

(b) COFF - Cutoff Date

(23) DEMANDS - Demands

(a) MOS - Months of Demand Data

(b) AVG - Average Monthly Demand

5. DATA ORGANIZATION

a. Report header data on the first line, detail column heading on the second and third lines. Basic locator and subrecord data will appear on the fourth and fifth lines. An 80-position print of the CBC card will appear on the next line.

b. Sequence by NSN.

c. Multiple NSNs per page.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to MOWASP Data Control Branch, MSO, DS/T.

7. PROCEDURE

Action should be taken to determine if locations reflected on F-60 are still valid. If locations are valid, DSC and prime depot should be contacted to determine the reason for the delete action being generated by the Data Bank. If locations are not valid, action should be taken to delete locations, so file can be updated with locator remove tag and then actions will be compatible.

```
UWF060          DATA BANK DELETE CODE INCOMPATIBLE WITH LOCATOR REMOVE TAG   FRC    SECTION     DATE 10.01.75.274  PAGE 0001

                                   L        L D                 S                                S                M
                                   T PHY NMF C M WATER AIR AIR  I    UNIT    UNIT    S POP IN HS SP   G   DEMANDS  INVENTORY
      N S N     UI    NOMEN    NMFC L SEC SFX L L  COM  COM CRGO T   WEIGHT  CUBE    L GRP EX CC RQT  R   MOS  AVG  FLG COFF

                          COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE  UPK    LCNO    LCIND  PREDOC

5330 00 197 0508*  *       *      * *            *   *  *        *        *  *   0*  *  *  *    6
                            A            B     12 68*  B2E    A122223AB

CBCSCC 5330001970508    XXXXXXXX            9                          SABE

CBC DELETE-REMOVE TAG MEANS   DELETE NSN    LOC-RMVTAG MEANS    ACTIVE NSN
```

APPENDIX F-61

MRO DEPOT PROCESSING TIME ANALYSIS

1. PURPOSE

a. To provide an analysis of MRO processing performance, excluding FMS, SEAVAN, COPADS, and extended RDD MROs, using MRO History and Intransit Data Cards (DIC TK4).

b. Identifying excluded transactions:

(1) FMS - Those MROs with B, D, K, P or T in pos. 30.

(2) Grant AID - Same as FMS plus a Y in cc-45.

(3) SEAVAN - Those MROs with Mode of Shipment Code V.

(4) COPADS - Those MROs with Routing Identifier Code - From S9J.

(5) Extended RDDs - Those MROs with A, S or X in pos. 62.

(6) Those with Mode of Shipment Codes W, X, Z, Y, 2, 3 and 9.

(7) DROs - DIC A5J.

(8) IPE MROs - DIC C5_.

c. The Depots have the option of selecting one or more parts of this report UIA appendix B-66, Table 19.

2. ORIGIN

Generated by matching DIC TK4s received from consignees against the MRO History as described in appendices D-33 and E-259.

3. FREQUENCY

Biweekly and monthly for previous 45 day period.

4. DATA ELEMENTS

a. Report Header line includes:

(1) Report Number (UWF061).

(2) Report Part Number (1, 2, 3, 4....13).

(3) Report Title.

(4) Report Date (i.e., 02.29.84.060)

(5) Page Number (i.e., 001, 002...XXX).

(6) Report Period.

b. Part 1 - INVALID TK4 LIST

This is a listing of DIC TK4s received, edited, and declared invalid for one or more reasons as indicated in Data Element subparagraph (10) below.

(1) DIC - Document Identifier Code.

(2) SCAC - Standard Carrier Alpha Code.

(3) CONSIGNOR - DoDAAC of Activity making the Shipment.

(4) DLVY DATE - Julian Day that Shipment was received by Consignee.

(5) MODE - Mode of Shipment Code (appendix A-17).

(6) CONTROL NUMBER - Multiple use field, depending on the Service.

(a) NON-AIR FORCE: Consignor DoDAAC and GBL.

(b) AIR FORCE: TCN (Shipment Transportation Control Number).

(7) SHIP TO - Consignee DoDAAC or Air/Water Terminal Code (Ref: DoD 4500.32-R).

(8) TPC - Transportation Priority Code covered in GBL (1, 2, 3).

(9) SHIP DATE - Julian Day Shipment actually occurred.

(10) REJECT REASON - The reason the transaction is considered invalid.

(a) Ship Date/Delivery Date field entry is not numeric.

(b) Ship Date/Delivery Date field is blank.

(c) Delivery Date is greater than Ship Date by more than 45 days.

(d) DoD Activity Address Code not on file.

(e) Standard Carrier Alpha Code not in SCAC file.

c. Part 2 - TK4s NOT RECEIVED

(1) DEST - Destination (Consignee, POE, DCR, or break bulk point).

(2) IN-THE-CLEAR ADDRESS - Self Explanatory.

(3) IPG - Issue Priority Group.

APPENDIX F-61

MRO DEPOT PROCESSING TIME ANALYSIS

1. PURPOSE

a. To provide an analysis of MRO processing performance, excluding FMS, SEAVAN, COPADS, and extended RDD MROs, using MRO History and Intransit Data Cards (DIC TK4).

b. Identifying excluded transactions:

(1) FMS - Those MROs with B, D, K, P or T in pos. 30.

(2) Grant AID - Same as FMS plus a Y in cc-45.

(3) SEAVAN - Those MROs with Mode of Shipment Code V.

(4) COPADS - Those MROs with Routing Identifier Code - From S9J.

(5) Extended RDDs - Those MROs with A, S or X in pos. 62.

(6) Those with Mode of Shipment Codes W, X, Z, Y, 2, 3 and 9.

(7) DROs - DIC A5J.

(8) IPE MROs - DIC C5_.

c. The Depots have the option of selecting one or more parts of this report via appendix B-66, Table 19.

2. ORIGIN

Generated by matching DIC TK4s received from consignees against the MRO History as described in appendices D-33 and E-259.

3. FREQUENCY

Biweekly and monthly for previous 45 day period.

4. DATA ELEMENTS

a. Report Header line includes:

(1) Report Number (UWF061).

(2) Report Part Number (1, 2, 3, 4....13).

(3) Report Title.

(4) Report Date (i.e., 02.29.84.060)

(5) Page Number (i.e., 001, 002...XXX).

(6) Report Period.

b. Part 1 - INVALID TK4 LIST

This is a listing of DIC TK4s received, edited, and declared invalid for one or more reasons as indicated in Data Element subparagraph (10) below.

(1) DIC - Document Identifier Code.

(2) SCAC - Standard Carrier Alpha Code.

(3) CONSIGNOR - DoDAAC of Activity making the Shipment.

(4) DLVY DATE - Julian Day that Shipment was received by Consignee.

(5) MODE - Mode of Shipment Code (appendix A-17).

(6) CONTROL NUMBER - Multiple use field, depending on the Service.

(a) NON-AIR FORCE: Consignor DoDAAC and GBL.

(b) AIR FORCE: TCN (Shipment Transportation Control Number).

(7) SHIP TO - Consignee DoDAAC or Air/Water Terminal Code (Ref: DoD 4500.32-R).

(8) TPC - Transportation Priority Code covered in GBL (1, 2, 3).

(9) SHIP DATE - Julian Day Shipment actually occurred.

(10) REJECT REASON - The reason the transaction is considered invalid.

(a) Invalid Mode (Modes V, W, X, Z, 2, 3, 9 or blank).

(b) Invalid Dlvy Date (Blank ship date is greater than delivery date or alpha).

(c) Invalid Ship Date (blank or alpha).

(d) Invalid GBL (other than 8-position field).

(e) Invalid Destination/Ship To (other than 6-, 4- or 3-position field).

(f) Invalid O/S Shipment (PP Zone Code is 9 or MRO DIC, third position is numeric).

(g) Not Within Report Period (ship date less than 45-day reporting period).

(h) DoDAAC not on Address File (update DoDAAC file, if applicable, appendix E-129 P, then reenter TK4 record).

(i) SCAC not on File (update SCAC file, if applicable, appendix E-230 P, then reenter TK4 record).

c. Part 2 - TK4s NOT RECEIVED

(1) DEST - Destination (Consignee, POE, DCR, or break bulk point).

(2) IN-THE-CLEAR ADDRESS - Self Explanatory.

(3) IPG - Issue Priority Group.

(4) GBL - Government Bill of Lading Number.

(5) Consignee DoD Activity Address Code for Consignee.

(6) MODE - Mode of Shipment Code (appendix A-17).

(7) SCAC - Standard Carrier Alpha Code.

(8) SHIP DATE - Julian Date Materiel was actually shippped.

d. Part 3: TK4s RECEIVED

(1) DEST - Destination (Consignee, POE, DCR, or break bulk point).

(2) IN-THE-CLEAR ADDRESS - Self Explanatory.

(3) TPC - Transportation Priority Code covered in GBL (1,2, 3).

(4) GBL - Government Bill of Lading Number.

(5) CONSIGNEE - DoD Activity Address Code for Consignee.

(6) MODE - Mode of Shipment Code (appendix A-17).

(7) SCAC - Standard Carrier Alpha Code.

(8) SHIP DATE - Julian date materiel was shipped.

(9) DLVY DATE - Julian date materiel was received by Consignee.

e. Part 4: TK4s RECEIVED - IPG I REVIEW

(1) MODE GROUP TABLE - Mode of Shipment Groups as established by the Transportation function at each depot (appendix B-66, table 19).

(2) GEO AREA - Geographic Area Code.

(3) SUB AREA - Sub area within a geographic area.

(4) DEST - Destination (consignee, POE, DCR, or break bulk point).

(5) IN-THE-CLEAR ADDRESS - Self Explanatory.

(6) MODE GROUP - Mode Group Code as established by the Transportation function at the local depot.

(7) TOTAL LINES - Total lines of shipments for which DIC TK4s were received within mode group.

(8) PCT ON TIME - Percent of total lines delivered on time.

(9) AVG TRANSP HOLD - Time difference between date offered and date shipped.

(10) AVG TRANSIT TIME - Time difference between date shipped and delivery date.

(11) AVG TOTAL TIME - Time difference between date received and delivery date.

(12) Summary of part 4 (last page) - Total lines and percent on time by geographic area.

f. Part 5: TK4s RECEIVED - IPG II REVIEW

Same as part 4, except that these transactions are IPG II instead of IPG 1.

g. Part 6: TK4s RECEIVED - IPG III REVIEW

(1) MODE GROUP TABLE - Mode of Shipment Groups as established by the Transportation function at each depot (appendix B-66, Table 19).

(2) GEO AREA - GEOGRAPHIC AREA CODE.

(3) SUB AREA - Sub area within a geographic area.

(4) DEST - Destination (Consignee, POE, DCR, or break bulk point).

(5) IN-THE-CLEAR ADDRESS - Self Explanatory.

(6) TOTAL GBLS - Total number of GBLs within a Mode Group.

(7) MODE GROUP - Mode of Shipment Group as established by the Transportation function at the local depot.

(8) TOTAL LINES - Total lines of shipments for which DIC TK4s were received within the Mode Group.

(9) PCT ON TIME - Percent of total lines delivered on time.

(10) AVG BANK TIME - Time difference between date received and date released.

(11) AVG PROC TIME - Time difference between date released and date offered.

(12) AVG TRNSP TIME - Time difference between date offered and date shipped.

(13) AVG TOTAL TIME - Time difference between date received and delivery date.

(14) Summary of Part 6 (Last Page) - Total lines and percent on time (by Geographic Area).

h. Part 7: REVIEW OF LATE SHIPMENTS IPG I, II, and III.

NOTE: This report contains only those shipments reported in parts 4, 5, and 6 (above). This report page ejects on change of IPG.

(1) LATE CODE - See sample report LEGEND and subparagraph (20) below.

(2) GEO AREA - Geographic Area Code.

(3) SUB AREA - Smaller area within a geographic area.

(4) DEST - Destination (Consignee, POE, DCR, or break bulk point).

(5) IPG - Issue Priority Group Code.

(6) GBL - Government Bill of Lading number.

(7) MODE - Mode of Shipment Code (appendix A-17).

(8) SCAC - Standard Carrier Alpha Code.

(9) DOC NR - MILSTRIP Document Number.

(10) SU NR - Shipment Unit Number.

(11) SU LINE NR - Shipment Unit Line Item Number.

(12) RCVD DATE - Julian Date of MRO receipt at the Depot.

(13) RLSE DATE - Julian Date MRO released from the bank/computer.

(14) OFFER DATE - Julian Date MRO offered to Transportation.

(15) MDT DATE - Mandatory Julian Date MRO goes to Transportation.

(16) HOLD CODE - Hold Code (appendix A-21).

(17) SHIP DATE - Julian Date Materiel is actually shipped.

(18) DLVY DATE - Julian Date Materiel is delivered (data from DIC TK4).

(19) DAYS OVER STD - Number of days in excess of UMMIPS times standards.

EXAMPLE: AIR:
IPG I - 4 days
IPG II - 8 days

OTHER THAN AIR:
IPG I - 14 days
IPG II - 15 days
IPG III - 21 days

(20) CODE LATE - These codes appear as the LEGEND on the first page of part 7, see subparagraph (1) above.

Late Code A - Bank hold time exceeded standard.
B - Storage processing time exceeded standard.
C - Transportation hold time exceeded standard.
D - In-transit time exceeded standard.

i. Part 8: PERCENT OF LINES ON TIME SUMMARY - TK4 RECEIVED

(1) GEO AREA - Geographic Area Code.

(2) IPG - Issue Priority Group Code.

(3) GRAND TOTAL LINES - Grand total of lines with matching DIC TK4s received (by priority within Geographic Area).

(4) ON TIME TOTAL LINES - Total number of lines on time from DIC TK4s received (by priority within Geographic Area).

(5) PCT ON TIME TOTAL LINES - Percent of total lines on time from DIC TK4s received (by priority within Geographic Area).

(6) Summary Line - Grand totals of above elements.

j. Part 9: IPG III AVERAGE PROCESSING TIME BY GEOGRAPHIC AREA

(1) GEO AREA - Geographic Area Code.

(2) BANK TIME - Average time in days that MROs were held in the bank/computer prior to release to storage.

(3) STORAGE TIME - Average time in days to process MROs through Storage.

(4) TRANSP HOLD TIME - Average time in days to process MROs through Transportation.

(5) IN-TRANSIT TIME - Average time in days for shipments to reach consignees in specified Geographic Areas.

(6) TOT PROC TIME - Time difference from date received to delivery date.

(7) TOTAL - Average processing times in days for all MROs in each of the above categories/columns.

k. Part 10: IPG III MRO PROCESSING PERFORMANCE ANALYSIS BY NUMBER AND PERCENT OF LINES

(1) GEO AREA - Geographic Area Code.

(2) ELAPSED DAYS - Number of days from receipt of MRO to delivery date.

(3) BANK - Number of lines (first line) and percent of total lines (second line) released from the bank/computer within the elapsed day(s).

(4) DEPOT STORAGE - Number of lines (first line) and percent of total lines (second line) offered to Transportation within the elapsed day(s).

(5) DEPOT TRANSP - Number of lines (first line) and percent of total lines (second line) shipped within the elapsed day(s).

(6) TRANSIT - Number of lines (first line) and percent of total lines (second) received by the consignee within the elapsed day(s).

(7) TOTAL PROCESSED - Number of lines (first line) and percent of total lines (second line) processed from MRO receipt to delivery to consignee within the elapsed day(s).

l. Part 11: IPG III LATE LINE SUMMARY

(1) GEO AREA - Geographic Area.

(2) AVG TRANSIT TIME BY MODE GROUP - Average transit time by Mode Group: Provides 1-9 columns of Mode Group averages for late lines. Mode Group nomenclature is determined by the Mode Group. See paragraph 4e(1) above.

(3) STORAGE TIME - Average depot storage processing time for late lines by Geo. Area.

(4) TRANSP HOLD TIME - Average Transportation hold time for late lines by Geo. Area.

m. Part 12: SUMMARY IPG III LATE LINES by days over 21

(1) DAYS - Number of days in excess of 21 day standard.

(2) NUMBER OF LINES - Number of lines in each category, i.e., in excess of the 21 day standard.

n. Part 13A: DEPOT STANDARDS TABLE

(1) GEO AREA - Geographic Area Code.

(2) MD GP - Mode Group, as established by the depot.

(3) STD - Transit time standard established by the depot.

NOTE: The table allows for as many as nine standards per Mode Group per Geographic Area (appendix B-66, Table 19).

(4) BANK - Number of days MROs are held in the bank/computer prior to release to storage for processing.

(5) STORAGE - Number of days MROs are held in the Storage process.

(6) TRANSPORTATION - Number of days MROs are held in the Transportation process.

o. Part 13B: SUMMARY OF IPG III LATE BY DEPOT STANDARD WITHIN PROCESSING CATEGORIES

(1) GEO AREA - Geographic Area Code.

(2) NR LINES EXCEEDING DEPOT STANDARDS - Total number of lines exceeding one or more standards for processing within a Geographic Area.

(3) BANK TIME - Total number of lines exceeding bank time standard within a Geographic Area.

(4) STORAGE PROCESS TIME - Total number of lines exceeding the Storage processing time standard within a Geographic Area.

(5) TRANSPORATATION HOLD TIME - Total number of lines exceeding the Transportation hold time standard within a Geographic Area.

(6) TRANSIT TIME - Total number of lines exceeding the average transit time standard within a Geographic Area.

(7) TOTAL LINES - Total number of lines exceeding depot standards for processing.

(8) PERCENT LATE - Percent of lines exceeding depot standards for processing.

5. DATA ORGANIZATION

a. Part 1: INVALID TK4 LIST.

b. Part 2: TK'4s NOT RECEIVED.

c. Part 3: TK'4s RECEIVED.

d. Part 4: TK'4s RECEIVED - IPG I Review.

e. Part 5: TK'4s RECEIVED - IPG II Review.

f. Part 6: TK4 RECEIVED - IPG III Review.

NOTE: Parts 4, 5 and 6 depict totals by Mode Group within Destination by Destination within Subarea; by Subarea within Geographic Area; by Geographic Area with page eject on a new Geographic Area.

g. Part 7: REVIEW OF LATE SHIPMENTS - IPG I, II, III.

h. Part 8: PERCENT OF LINES ON TIME SUMMARY - TK'4s RECEIVED.

i. Part 9: Average processing time by Geographic Area.

j. Part 10: IPG III MRO processing performance analysis by number and percent of lines.

k. Part 11: IPG III LATE LINE SUMMARY.

l. Part 12: SUMMARY IPG III LATE LINES BY DAYS OVER 15.

m. Part 13A: DEPOT STANDARDS TABLE.

n. Part 13B: SUMMARY IPG III LATE BY DEPOT STANDARD WITHIN PROCESSING CATEGORIES.

NOTE: It should be pointed out that wherever Mode of Shipment data is mentioned, only Mode of Shipment Codes V, W, X, Y, Z, 2, 3 and 9 are excluded from the program.

6. SEQUENCE

The sequence of data elements below are listed in declining order of importance (i.e., primary, secondary, tertiary .....etc.).

a. Part 1: DIC TK4 format (see III-7-F-61-2) in ship to, control number and SCAC sequence.

b. Part 2: Destination, GBL.

c. Part 3: Destination, GBL.

d. Part 4: IPG, Geographic Area, Subarea, Destination and Mode Group.

e. Part 5: IPG, Geographic Area, Subarea, Destination and Mode Group.

f. Part 6: IPG, Geographic Area, Subarea, Destination and Mode Group.

g. Part 7: Geographic Area, Subarea, Destination and GBL.

h. Part 8: Geographic Area, IPG.

i. Part 9: Geographic Area.

j. Part 10: Geographic Area.

k. Part 11: Geographic Area.

l. Part 12: None.

m. Part 13A: Geographic Area, Mode Group.

n. Part 13B: Geographic Area, Bank Time.

7. NUMBER OF COPIES AND DISTRIBUTION

a. Directorate of Storage and Transportation.

(1) Two (2) copies to the Traffic Management function.

(2) One (1) copy to the Workload Planning function.

b. Management Support area.

(1) One (1) copy to the Management Information/Analysis function.

(2) One (1) copy to the Systems and Procedures function.

c. Other distribution is at the discretion of local depot management.

8. PROCEDURES FOR REVIEW AND PROCESSING

a. Transportation Division will analyze the data contained in the F-61 Report to determine any problem areas and improve the overall processing time of MROs.

b. Management Information/Analysis functions will:

(1) Compile biweekly and monthly performance data measured in Percent On Time.

(2) Present the analyses during Management Review briefings.

(3) Provide monthly summary of performance statistics by IPG to DLA-OW and DLA-OT.

JWP061 PART 1 INVALID TK4 LIST REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

DIC	SCAC	CONSIGNOR	DLVY DATE	MODE	CONTROL NUMBER (DODAAC/GBL/TCN)	SHIP TO	TPC	SHIP DATE	REJECT REASON
TK4	DELT	SW3400	12A ***	 *	SW3400BJ0115540	HIF	2	AAA ***	INVALID DELIVERY DATE INVALID MODE INVALID SHIP DATE DODAAC NOT ON ADDRESS FILE
TK4	UNII	SW3400	014	A	SW3400BT0115599	PAT006	3	013	INVALID O/S SHIPMENT
TK4	 ****	SW3400	022	9 *	SW3400BT20006 ********	FB4659	3	019	SCAC NOT ON FILE INVALID MODE INVALID GBL
TK4	INTB	SW3400	343 ***	X *	SW3400BT2002846	V04628	1	016	INVALID DELIVERY DATE INVALID MODE SCAC NOT ON FILE
TK4	FDE-	SW3400	033	B	SW3400BT2002855	N00406	1	032	NOT WITHIN REPORT PERIOD
TK4	INTB	SW3400	017	B	SW3400BT2002856	 ******	2	016	INVALID DESTINATION/SHIP TO SCAC NOT ON FILE

UWF061 PART 2 TK4s NOT RECEIVED REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

DEST	IN THE CLEAR ADDRESS	IPG	GBL	CON-SIGNEE	MODE	SCAC	SHIP DATE
NGU	NAVAL AIR STATION NORFOLK VA 23512	3	T2002846	V04628	T	INTB	85016
SUU	TRAFFIC MANAGEMENT OFFICER TRAVIS AFB CA 94535	2	T2000682	FB4659	Q		85019
211	FLEET SERVICE BLDG 890205 CAPE CANAVERAL FL 32920	1	T2002856	R21040	B	INTB	85016
EY7511	BLDG 1285 HILL AFB UT 84056	1	J0115540	HIF	A	DELT	85005
FB6371	PORTLAND INTL AIRPORT PORTLAND OR 97218	1	T0115599	PAT006	A	UNII	85013
N00251	PUGET SOUND NAVAL SHIPYARD BREMERTON WA 98314	2	T2002855	N00406	B	FDE-	85032
N00406	BLDG 467 BREMERTON WA 98314	1	T2002857	N00406	B	INFY	85003

UWF061 PART 3 TK4 RECEIVED REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

DESTINATION	IN THE CLEAR ADDRESS	TPC	GBL	CONSIGNEE	MODE	SCAC	SHIP DATE	DLVY DATE
3DK	MILITARY OCEAN TERMINAL BAY AREA OAKLAND CA 94626	2	T2017030	N00651	A	RYPI	84361	85002
3DK	MILITARY OCEAN TERMINAL BAY AREA OAKLAND CA 94626	1	T2018387	N00604	B	MTRG	85004	85004
4DL	4735 E MARGINAL WAY SOUTH SEATTLE WA 98134	3	T2015874	Z46000	B	CFWY	84354	84359
4DL	4735 E MARGINAL WAY SOUTH SEATTLE WA 98134	1	T2015875	FB5000	B	CFWY	84354	84359
CESAAL	1702 FRANKFORD AVE PHILADELPHIA PA	1	T2018417	W15GK8	T	PSKC	85003	85004
C55MNM	STROTHER FIELD ARKANSAS CITY KS 67005	3	T2016916	C55MNM	B	RYPI	84359	84366
EY1278	8900 EAST WASHINGTON BLVD PICO RIVERA CA	1	T2019208	EY1278	T	WAAF	85007	85008
EY7511	BLDG 1285 HILL AFB UT 84056	1	T2016243	EY7511	B	UUFW	84356	84362
EY7600	EDWARDS AIR FORCE BASE EDWARDS AFB CA 93523	1	T2016736	EY7600	T	AIRB	84359	84360
EY7600	EDWARDS AIR FORCE BASE EDWARDS AFB CA 93523	1	T2018184	EY7600	Q	WAAF	85001	85002
EY9677	LOCKHEED AIRCRAFT ONTARIO INTL ARPTONTARIO CALIFORNIA 91761	1	T2015692	EY9677	B	RYPI	84353	84356

UWF061 PART 4 TK4 RECEIVED - IPG I REVIEW REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

LEGEND: THIS TABULAR DISPLAY OF MODE OF SHIPMENT CODES SHOWS HOW SIMILAR MODES HAVE BEEN GROUPED TOGETHER AND ASSIGNED A GROUP CODE BY THE LOCAL DEPOT. THE STRUCTURE IS AT THE DISCRETION OF THE LOCAL DEPOT AND HAS ONLY ONE RESTRICTION: A MODE OF SHIPMENT CODE BE ASSIGNED TO ONE GROUP ONLY.

MODE GROUP 1 - AIR MODE - MODES N, Q, R S, T, U
2 - RAIL MODE - MODES K
3 - LTL MODE - MODES B, E, I
4 - FRT FWDR - MODES M
5 - DRIVEAWAY - MODES D
6 - TRUCKLOAD = MODES A

----NOTE: THIS GROUP CODE TABLE IS GIVEN ONLY AS AN EXAMPLE, AND IS NOT PRESCRIBED. THE CODE GROUPS ARE STRICTLY UP TO THE LOCAL DEPOT FOR ASSIGNMENT, AND THE LOCAL STRUCTURE SHOULD BE DISPLAYED IN THIS SPACE.

GEO AREA	SUB AREA	DEST	IN THE CLEAR ADDRESS		MODE GROUP	TOTAL LINES	PCT ON TIME	AVG TRANSP HOLD	AVG TRANSIT TIME	AVG TOTAL TIME
H	NMX	FB4469	TRAFFIC MANAGEMENT OFFICER	KIRTLAND AFB NM 87117	1	28	100.0	.5	1.4	2.8
			DEST TOTAL			28	100.0			
H	NMX	FB4801	HOLLOMAN AIR FORCE BASE	HOLLOMAN AFB NM 88330	1	37	100.0	.2	1.8	3.0
			DEST TOTAL			37	100.0			
H	NMX	FB4855	CANNON AIR FORCE BASE	CANNON AFB NM 88103	1	22	100 0	.2	2.1	3.1
			DEST TOTAL			22	100.0			
H	NMX	N62654	TRAFFIC MANAGEMENT OFFICER	KIRTLAND AFB NM 87117	1	1	100.0	.0	1.0	2.0
			DEST TOTAL			1	100.0			
			SUB AREA TOTAL			88	100.0			
			GEO AREA TOTAL			88	100.0			

UWP061 PART 5 TK4 RECEIVED - IPG 2 REVIEW REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

LEGEND: THIS TABULAR DISPLAY OF MODE OF SHIPMENT CODES SHOWS HOW SIMILAR MODES HAVE BEEN GROUPED TOGETHER AND ASSIGNED A GROUP CODE BY THE LOCAL DEPOT. THE STRUCTURE IS AT THE DISCRETION OF THE LOCAL DEPOT AND HAS ONLY ONE RESTRICTION: A MODE OF SHIPMENT CODE IS ASSIGNED TO ONE GROUP ONLY.

MODE GROUP 1 - AIR MODE - MODES N, Q, R, S, T, U.
2 - RAIL MODE - MODE K
3 - LTL MODE - MODES B, E, I.
4 - FRT FWDR - MODE M
5 - DRIVEAWAY - MODE D
6 - TRUCKLOAD - MODE A

NOTE: THIS GROUP CODE TABLE IS GIVEN ONLY AS AN EXAMPLE, AND IS NOT PRESCRIBED. THE CODE GROUPS ARE STRICTLY UP TO THE LOCAL DEPOT FOR ASSIGNMENT, AND THE LOCAL STRUCTURE SHOULD BE DISPLAYED IN THIS SPACE.

GEO AREA	SUB AREA	DEST	IN THE CLEAR ADDRESS	MODE GROUP	TOTAL LINES	PCT ON TIME	AVG TRANSP HOLD	AVG TRANSIT TIME	AVG TOTAL TIME
O	ORX	FB6371	PORTLAND INTL AIRPORT PORTLAND OR 97218	3	1	100.0	2.0	6.0	9.0
			DEST TOTAL		1	100.0			
O	ORX	W66MRR	ST MAINT SHOP CAMP WITHYCOMBE CLACKAMAS OR	1	1	100.0	.0	2.0	4.0
O	ORX	W66MRR	ST MAINT SHOP CAMP WITHYCOMBE CLACKAMAS OR	3	1	100 0	8.0	4.0	13.0
			DEST TOTAL		2	100.0			
O	ORX	W66MRT	MCNARY FIELD SALEM OR 97302	3	1	100.0	4.0	3.0	8.0
			DEST TOTAL		1	100.0			
			SUB AREA TOTAL		4	100.0			
			GEO AREA TOTAL		4	100.0			

UWF061 PART 6 TK4 RECEIVED - IPG 3 REVIEW REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

LEGEND: THIS TABULAR DISPLAY OF MOSE OF SHIPMENT CODES SHOWS HOW SIMILAR MODES HAVE BEEN GROUPED TOGETHER AND ASSIGNED A GROUP CODE BY THE LOCAL DEPOT. THE STRUCTURE IS AT THE DISCRETION OF THE DEPOT AND HAS ONLY ONE RESTRICTION: A MODE OF SHIPMENT CODE IS ASSIGNED TO ONE GROUP ONLY.

MODE GROUP 1 - AIR MODE - MODES N, Q, R, S, T, U.
2 - RAIL MODE - MODE K.
3 - LTL MODE - MODES B, E, I.
4 - FRT FWDR - MODE M.
5 - DRIVEAWAY - MODE D.
6 - TRUCKLOAD - MODE A.

NOTE: THIS GROUP TABLE IS GIVEN ONLY AS AN EXAMPLE, AND IS NOT PRESCRIBED. THE CODE GROUP STRUCTURE IS STRICTLY UP TO THE LOCAL DEPOT, AND THAT TABLE IS TO BE DISPLAYED IN THIS SPACE.

GEO AREA	SUB AREA	DEST	IN THE CLEAR ADDRESS				TOTAL GBLS	MODE GRP	TOTAL LINES	PCT ON TIME	AVERAGE TIME (DAYS) BANK TIME	PRCS TIME	TRNSP TIME	TOTAL TIME
Q	OKX	3DK	MILITARY OCEAN TERMINAL BAY AREA	OAKLAND	CA	94626	11	3	1787	98.0	2.0	2.7	1.7	9.9
Q	OKX	3DK	MILITARY OCEAN TERMINAL BAY AREA	OAKLAND	CA	94626	13	4	2511	95.5	3.0	2.4	3.7	11.7
			DEST TOTAL						4298	96.5				
			SUB AREA TOTAL						4298	96.5				
			GEO AREA TOTAL						4298	96.5				

UWF061 PART 7 REVIEW OF LATE SHIPMENTS IPG 1, 2, & 3 REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

LEGEND: LATE CODE A - BANK HOLD TIME EXCEEDED THE STANDARD.
LATE CODE B - STORAGE PROCESSING TIME EXCEEDED THE STANDARD.
LATE CODE C - TRANSPORTATION HOLD TIME EXCEEDED THE STANDARD.
LATE CODE D - IN-TRANSIT TIME EXCEEDED THE STANDARD.

GEO AREA	SUB AREA	DEST	IPG	GBL	MODE	SCAC	DOC NR	SU NR	SU LINE NR	RCVD DATE	RLSE DATE	OFFER DATE	MDT DATE	HOLD CODE	SHIP DATE	DLVY DATE	DAYS OVER STD	LATE CODE		
U	UTX	W67HY8	3	T2017066	B	UUFW	W67HY843467131	3494772	0003	84348	84349	84359	84358		84361	85002	5	B		D
U	UTX	W67HY8	3	T2017066	B	UUFW	W67HY843467134	3494772	0007	84348	84349	84359	84358		84361	85002	5	B		D
U	UTX	W67HY8	3	T2017066	B	UUFW	W67HY843467132	3494772	0006	84348	84349	84359	84358		84361	85002	5	B		D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477077	3532941	0003	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477076	3532941	0001	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477086	3532941	0008	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477085	3532941	0004	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477070	3532941	0006	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477083	3532941	0009	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477066	3532941	0007	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843476011	3594414	0001	84353	84359	84362	84363		84363	85003	1	B		D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843476006	3594412	0002	84353	84359	84362	84363		84363	85003	1	B		D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843476001	3594412	0001	84353	84359	84362	84363		84363	85003	1	B		D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477093	3532941	0002	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017509	B	UUFW	W67HY843477063	3532941	0005	84349	84353	84359	84359		84363	85003	5	B	C	D
U	UTX	W67HY8	3	T2017856	B	UUFW	W67HY843487074	3594410	0001	84353	84359	84363	84363		84366	85003	1	B	C	D
V	CCX	W25N14	3	T2017172	B	CPWY	WK4UZM42640102	3522370	0001	84349	84352	84354	84354	D	84361	84366	2		C	D

UWP061 PART 8 PERCENT OF LINES ON TIME SUMMARY - TK4 RECEIVED REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

GEO AREA	IPG	TOTAL LINES	ON TIME TOTAL LINES	PCT ON TIME TOTAL LINES
L	3	3	3	100.0
M	1	588	492	83.7
M	2	78	53	67.9
M	3	1345	1013	75.3
N	1	30	30	100.0
N	2	12	12	100.0
N	3	196	190	96.9
O	1	52	52	100.0
O	2	4	4	100.0
O	3	280	259	92.5
P	1	65	62	95.4
P	2	2	2	100.0
Q	2	28	25	89.3
Q	3	4298	4149	96.5
R	1	482	472	97.9
R	2	71	8	11.3
R	3	538	49	9.1
S	3	200	171	85.5
T	1	11	9	81.8
T	2	12	11	91.7
T	3	284	262	92.3
U	1	588	586	99.7
U	2	652	652	100.0
U	3	3319	3191	96.1
V	1	241	166	68.9
V	2	28	28	100.0
V	3	27	26	96.3
IPG 1	TOTAL	7055	5827	82.6
IPG 2	TOTAL	3774	3533	93.6
IPG 3	TOTAL	22993	20154	89.2
GRAND	TOTAL	33822	29874	88.3

UMP061 PART 9 IPC III AVERAGE PROCESSING TIME BY GEOGRAPHIC AREA REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

GEO AREA	AVERAGE (IN DAYS) BANK TIME	STORAGE TIME	TRANSP. HOLD TIME	IN-TRANSIT TIME	TOT PROC TIME
A	1.5	1.9	.9	4.2	8.5
B	1.4	2.1	1.2	4.1	8.7
C	1.8	2.0	2.2	3.8	9.8
D	.9	.5	1.0	2.4	4.8
E	1.4	1.6	2.3	4.1	9.4
F	2.1	2.1	1.6	4.1	9.8
G	.0	5.0	.0	1.0	6.0
H	.9	.1	.3	1.7	3.0
I	1.8	2.4	2.2	4.8	10.4
J	2.5	2.5	1.9	4.1	11.0
K	1.2	.9	1.2	2.9	6.2
L	.6	.2	1.0	1.1	2.9
M	1.2	1.8	1.6	6.1	10.7
N	1.3	2.4	2.3	2.5	8.5
O	2.5	2.2	2.0	3.6	10.3
P	.6	.2	.5	1.3	2.6
Q	2.6	2.5	2.9	2.9	10.9
R	1.6	2.1	1.5	9.3	14.5
S	2.6	2.7	1.6	6.1	13.0
T	2.3	3.0	2.0	3.6	10.9
U	2.4	2.3	.9	1.6	7.2
V	.9	.3	1.2	1.7	4.1
TOTAL	1.9	2.1	1.7	3.7	9.4

061 PART 10 IPG 3 MRO PROCESSING PERFORMANCE ANALYSIS BY NUMBER AND PERCENT OF LINE REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

GEOGRAPHIC AREA A

ELAPSED DAYS	BANK	DEPOT STORAGE	DEPOT TRANSP	TRANSIT	TOTAL PROCESSED
	LINES/PERCENT				
11	247 100.0	244 98.8	246 99.6	114 46.2	1 .4
12	247 100.0	246 99.6	247 100.0	151 61.1	1 .4
13	247 100.0	247 100.0	247 100.0	182 73.7	2 .8
14	247 100.0	247 100.0	247 100.0	241 97.6	3 1.2
15	247 100.0	247 100.0	247 100.0	247 100.0	23 9.3
16	247 100.0	247 100.0	247 100.0	247 100.0	31 12.6
17	247 100.0	247 100.0	247 100.0	247 100.0	83 33.6
18	247 100.0	247 100.0	247 100.0	247 100.0	157 63.6
19	247 100.0	247 100.0	247 100.0	247 100.0	203 82.2
20	247 100.0	247 100.0	247 100.0	247 100.0	231 93.5
21	247 100.0	247 100.0	247 100.0	247 100.0	237 96.0 *******
22	247 100.0	247 100.0	247 100.0	247 100.0	242 98.0
23	247 100.0	247 100.0	247 100.0	247 100.0	244 98.8
24	247 100.0	247 100.0	247 100.0	247 100.0	244 98.8

UMP061 PART 11 IPG 3 LATE LINE SUMMARY REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

LEGEND: THIS TABULAR DISPLAY OF MODE OF SHIPMENT CODES SHOWS HOW SIMILAR MODES HAVE BEEN GROUPED TOGETHER AND ASSIGNED A GROUP CODE BY THE LOCAL DEPOT. THE STRUCTURE IS AT THE DISCRETION OF THE LOCAL DEPOT AND HAS ONLY ONE RESTRICTION: A MODE OF SHIPMENT CODE CAN BE ASSIGNED TO ONLY ONE MODE GROUP.

MODE GROUP 1 - AIR MODE - MODES N, Q, R, S, T, U
2 - RAIL MODE - MODE K
3 - LTL MODE - MODES B, E, I
4 - FRT FWDR - MODE M
5 - DRIVEAWAY - MODE D
6 - TRUCKLOAD - MODE A

NOTE: THIS GROUP CODE TABLE IS GIVEN ONLY AS AN EXAMPLE, AND IS NOT PRESCRIBED. THE CODE GROUPS ARE STRICTLY UP TO THE LOCAL DEPOT FOR ASSIGNMENT, AND THE LOCAL STRUCTURE SHOULD BE DISPLAYED IN THIS SPACE.

GEO AREA	AVG TRANSIT TIME IN DAYS BY MODE GROUP: MODE GP 1	MODE GP 2	MODE GP 3	MODE GP 4	MODE GP 5	MODE GP 6	MODE GP 7	MODE GP 8	MODE GP 9	STORAGE TIME	TRANSP HOLD TIME
A	.0	.0	7.7	.0	.0	.0	.0	.0	.0	2.1	1.7
B	.0	.0	9 9	.0	.0	.0	.0	.0	.0	4.7	1.1
C	.0	.0	8.4	5.7	.0	.0	.0	.0	.0	4.2	2.2
D	.0	.0	13.7	.0	.0	.0	.0	.0	.0	2.5	2.4
E	.0	.0	5.2	5.0	.0	.0	.0	.0	.0	6.0	3.5
F	.0	.0	7.1	7.0	.0	.0	.0	.0	.0	4.4	3.0
G	.0	.0	8.8	15.0	.0	.0	.0	.0	.0	3.2	7.2
I	.0	.0	5.8	.0	.0	.0	.0	.0	.0	5.0	2.8
J	.0	.0	8.7	.0	.0	.0	.0	.0	.0	4.0	3.7
K	.0	.0	11.3	5.0	.0	.0	.0	.0	.0	2.9	2.3
M	.0	.0	3.0	.0	.0	.0	.0	.0	.0	5.3	4.8
N	.0	.0	5.3	.0	.0	.0	.0	.0	.0	5.2	3.0
O	.0	.0	4.4	6.5	.0	.0	.0	.0	.0	5.3	4.0
Q	.0	.0	.0	15.7	.0	.0	.0	.0	.0	4.2	2.3
R	.0	.0	7.6	.0	.0	.0	.0	.0	.0	3.7	3.8
S	.0	.0	5.3	.0	.0	.0	.0	.0	.0	5.1	4.1
T	.0	.0	6.6	4.0	.0	.0	.0	.0	.0	4.4	2.3
U	.0	.0	5.0	.0	.0	.0	.0	.0	.0	2.0	7.0
V	.0	.0	5.5	.0	.0	.0	.0	.0	.0	2.0	7.1

UWP061 PART 12 SUMMARY OF IPG 3 LATE LINES BY DAYS OVER 21 REPORT DATE 01.31.85.031 PAGE 00001

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

	NUMBER OF DAYS OVER 21														
	+1	+2	+3	+4	+5	+6	+7	+8	+9	+10	+11	+12	+13	+14	+15
NUMBER OF LINES	846	197	403	183	144	48	205	124	52	70	40	42	35	62	28

UWP061 PART 13A — DEPOT TRANSIT STANDARDS TABLE — REPORT DATE 01.31.85.031 — PAGE 00001

LEGEND: THIS PRODUCT IS A PRINTOUT OF THE TRANSIT STANDARDS (IN DAYS) ESTABLISHED BY MODE GROUP CODE BY GEOGRAPHIC AREA.

STANDARD TABLE

GEO AREA	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD	MD GP	STD
A	1	2	2	7	3	7	4	6	5	5	6	2	7	2	8	8	9	0
B	1	2	2	7	3	5	4	4	5	5	6	2	7	2	8	8	9	0
C	1	2	2	7	3	4	4	3	5	5	6	2	7	2	8	8	9	0
D	1	2	2	7	3	8	4	7	5	5	6	2	7	2	8	8	9	0
E	1	2	2	7	3	4	4	3	5	5	6	2	7	2	8	8	9	0
F	1	2	2	7	3	4	4	3	5	5	6	2	7	2	8	8	9	0
G	1	2	2	7	3	1	4	1	5	5	6	2	7	2	8	8	9	0
H	1	2	2	7	3	5	4	4	5	5	6	2	7	2	8	8	9	0
I	1	2	2	7	3	4	4	3	5	5	6	2	7	2	8	8	9	0
J	1	2	2	7	3	3	4	2	5	5	6	2	7	2	8	8	9	0
K	1	2	2	7	3	8	4	7	5	5	6	2	7	2	8	8	9	0

DAYS MROS HELD IN:

BANK	STORAGE	TRANSPORT-ATION
4	2	2
6	2	2
7	2	2
3	2	2
4	2	2
7	2	2
10	2	2
6	2	2
7	2	2
8	2	2
3	2	2

UWP061 PART 13B — REPORT DATE 01.31.85.031 — PAGE 00001

SUMMARY OF IPG 3 LATE BY DEPOT STANDARD WITHIN PROCESSING CATEGORIES

FOR THE 45 DAY PERIOD ENDING 31 JAN 85

GEO AREA	NR LINES EXCEEDING DEPOT STANDARDS	NUMBER OF LINES EXCEEDING TIME STDS BY GEO AREA: BANK TIME	STORAGE PROCESS TIME	TRANSPORTATION HOLD TIME	TRANSIT TIME	TOTAL LINES	PERCENT LATE
A	218	0	166	10	65	247	88.3
B	2422	0	1741	329	1247	2638	85.0
C	2733	0	2106	1623	728	3190	85.7
D	49	0	35	12	15	50	98.0
E	251	4	92	154	85	272	92.3
F	2969	1	2043	478	1321	3194	93.0
G	1	0	1	0	0	1	100.0
I	784	0	541	196	676	930	84.3
J	1287	1	796	506	1159	1464	87.0
K	296	0	293	10	14	517	57.3
L	3	0	3	1	0	3	100.0
M	1265	0	557	269	1183	1345	94.1
N	174	0	125	116	2	196	88.8
O	254	0	69	147	110	280	90.7
Q	3487	0	1530	2501	385	4298	81.1
R	538	0	442	148	538	538	100.0
S	196	0	81	52	161	200	98.0
T	244	0	189	44	102	284	85.9
U	1861	0	1613	429	642	3319	56.1
V	19	0	11	6	7	27	70.4

APPENDIX F-62

SEAVAN CONSIST

1. PURPOSE

This report is produced to identify the contents of a SEAVAN container packed in support of commissaries.

2. ORIGIN

Report is produced as a result of processing appendix B-274, SEAVAN Consist/TCMD Update Print Request. Data is obtained from the SEAVAN Load Control File.

3. FREQUENCY

Randomly upon input of appendix B-274 Transaction Code DV.

4. DATA ELEMENTS

a. Standard Headings

b. LOAD NO - Load Number

c. VAN # - Van Number

d. VAN-OWNR - Van Owner

e. VN-SZ - Size of Van

f. CMDTY-CD - Water Commodity Code

g. POE - Water Port of Embarkation

h. POD - Water Port of Debarkation

i. M - Mode of Shipment

j. TP - Type Pack

k. SEAVAN TCN - From SEAVAN In-Process Record

l. CONSIGNE - Consignee

m. PRI - Transportation Priority

n. SDD - Supply Delivery Date, (majority RDD)

o. CD - Contents/Distribution Code

p. DT-SHP - Date Shipped

q. IN-CU - Inside Cube of Van

r. PCS - Number of cases for all lines on the SEAVAN CONSIST - computer generated.

s. WGHT - Numbers of pounds for all lines on SEAVAN CONSIST - computer generated - five whole numbers.

t. CUBE - Number of cubic feet for all lines on SEAVAN CONSIST - computer generated - four whole numbers.

u. SEAL # - Seal number

v. REQSTN # - Computer generated from MRO - document number and two Xs.

w. NATIONAL STOCK # - From MRO.

x. PCS - Computer generated from MRO amd locator file. Number of Pieces (cases).

y. UPK - Unit Pack - From locator

z. SHP-Q - Quantity shipped

aa. ORD-Q - Quantity ordered from MRO, if different than shipped quantity.

ab. U/PRICE - Unit price (A5_ only) from MRO, five whole numbers, two numbers to right of assumed decimal for other than Brand Name. For Brand Name, two whole numbers, four numbers to the right of assumed decimal.

ac. VPR - Variable Price Reduction, appendix A-111.

ad. EXTD-PRI - Extended Price (A5_ only) - Computer generated.

ae. RDD - From MRO.

af. WT - Extended Line Item Weight.

ag. CU - Extended Line Item Cube.

ah. ITEM DESCRIPTION - From MOWASP Item Identification File.

ai. * - Asterisk by item description to indicate a troop issue item as a Resale Item.

aj. TOTAL - Total price of all items on CONSIST, computer generated.

APPENDIX F-63

FEEDER STORAGE SPACE REPORT

1. PURPOSE

To provide the number of line items and locations in storage.

2. ORIGIN

Prepared as a result of the process depicted in appendix D-64.

3. FREQUENCY

Biweekly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-63)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements

(1) DLA COMMODITY MANAGERS

(a) MANAGER - See appendix A-44

(b) NSNs - Number of NSNs

(c) LOCATIONS - Number of storage locations

(d) TOTAL - Total for all DLA Managers

(2) NON-DLA COMMODITY MANAGERS

(a) MANAGER - See appendix A-44

(b) NSNs - Number of NSNs

(c) LOCATIONS - Number of non-DLA Managers

(d) TOTAL - Totals for all non-DLA Managers

(3) NO MGR - No manager code assigned

(a) NSNs - Number of NSNs

(b) LOCATIONS - Number of storage locations

5. DATA ORGANIZATION

a. Report Header data on first line; detail data (paragraph 4b) on second and subsequent lines.

b. Contained on one page.

c. Sequence: Commodity Manager Code.

d. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Two copies to MSO, DS/T copy to Performance Analysis and Reports Division, Office of Comptroller.

7. PROCEDURE

Used by the Office of the Comptroller in the preparation of the DLA(M)26(C)MIN Report as required by appendix E-114 P.

UWFC63 FEEDER STORAGE SPACE REPORT FRC JD SECTION 138 DATE 02.25.85.056 PAGE 00001

DLA COMMODITY MANAGERS

MANAGER	NSN'S	LOCATIONS
C	146983	192779
E	310377	363308
G	23596	29935
I	224945	279670
M	3	3
R	477	484
S	40	182
T	9164	22954
TOTAL	715585	889315
NO MGR	10693	11540

NON-DLA COMMODITY MANAGERS

MANAGER	NSN'S	LOCATIONS
A	686	766
K	544	556
L	1	1
N	973	1215
O	1	1
U	1	1
X	202	247
Z	6	6
Ø	2801	4093
1	45	54
2	1245	1980
3	1	1
4	960	1155
5	1	1
6	143	215
7	134	160
8	25	26
9	84	90
TOTAL	7853	10568

APPENDIX F-64

NOTICE OF AVAILABILITY STATUS LISTING

1. PURPOSE

To provide a summary of NOAs mechanically prepared, their disposition, and their subsequent status pending a response from the CR/FF.

2. ORIGIN

Produced as a result of batch and on-line data entry processes depicted in appendices D-28, D-30 and D-143.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (UWF064)

(2) Report Title

(3) NOA Status and Definition (appendix A-98)

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Header Line data:

(1) SU NO - Shipment Unit Number

(2) TOT LINES - Total Lines

(3) TCN/DOC NO - Transportation Control Number/Document Number

(4) SUPL ADRS - Supplemental Address

(5) DIST CD - Distribution Code

(6) TY PK - Type Pack

(7) PCS - Shipment Unit Pieces

(8) WT - Shipment Unit Weight

(9) CU - Shipment Unit Cube

(10) NOA DATE - Notice of Availability Date

(11) FOL-UP DATE - NOA Followup Date

(12) PDT DATE - Planned Date to Transportation

(13) IPG - Issue Priority Group

(14) DOC-NUMBER - Document Number

(15) SRC - Special Requirements Code

(16) TYPE CARGO - Type Cargo Code

(17) REMARKS - Indicating Actions

5. DATA ORGANIZATION

a. Print report header to start each report page.

b. Sequence Data:

(1) Major - NOA Status Code.

(2) Intermediate - Shipment Unit Number.

(3) Minor - Document Number.

c. Page break on change of NOA Status Code.

d. Double space between detail lines.

6. DISTRIBUTION

One copy to Transportation and Shipping Division, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

This listing is prepared for use by FMS clerks in controlling and monitoring all FMS Notices of Availability and will alert the clerks of the following information:

a. Status Code 0:

(1) All daily transceived NOAs (AD1/AD2).

(2) DD Forms 1348-5 mechanically prepared for mailing.

b. Status Code 1:

(1) All transceived followups (AD3/AD4).

(2) DD Forms 1348-5 mechanically prepared for followup.

c. Status Code 2:

Followup with the applicable Requisition Control Office is required.

d. Status Code C:

Shipment hold time has elapsed (75 days) and the shipment is eligible for cancellation.

e. Status Code S:

Shipment hold time has elapsed and may be released.

f. Status Code E:

An export release is required. An ADR has been prepared.

g. Status Code F:

A followup with MTMC is required.

h. Status Code G:

A second followup required with MTMC.

```
DSF064     MOA STATUS CODE O              NOTICE OF AVAILABILITY STATUS LISTING              SECTION 538  DATE 12.30.80.365   PAGE 00001

SU NUMBER     TOTAL LINES    TCN NUMBER      SUPL ADDRES  DIS CDE  TY PE  PCS   WGT   CBR   MOA DATE  FOL UP DATE  PDT DATE  IPG  DOC NUMBER        SRC  TYPE CARGO

36521490000       2    BHHE4V01942017D  BL89DT   B01   CT    1    18    1   80365            80359    2   BHHE4V01942017D   X    X
                                                REMARKS  ORIGINAL MOA
                                                         NO SPECIAL CODE APPL/NA.
                                                         NO CODE APPLICABLE

                                         DE8KDT   B01
                                                REMARKS  ORIGINAL MOA
                                                         NO SPECIAL CODE APPL/NA.
                                                         NO CODE APPLICABLE                                   BBFR4V02002021D   X    X

35624060000       2    BSHG4492010147A  BY2BBJ   B01   CT    1    30    1   80365            80359    2   BSHG4492010147A   X    X
                                                REMARKS  ORIGINAL MOA
                                                         NO SPECIAL CODE APPL/NA.
                                                         NO CODE APPLICABLE
```

APPENDIX F-65

RECEIPTS PERFORMANCE

1. PURPOSE

To provide a daily indication of number of line items, units, and tons received and processing time required, for each Commodity Manager (DSC/ICP) by type of receipt. In addition, to reflect percentages of line items and tons processed on time or late.

2. ORIGIN

Produced during the process depicted by appendix D-58.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Product Control Number

(4) Functional Routing Code

(5) Section Producing Report

(6) Report Date - Date applicable to statistics portrayed (month, day, year and Julian date).

(7) Page Number

b. Data Elements:

(1) PROC DAYS - Number of processing days 1-10, 11-20 and over 20.

(2) Type of Receipt:

(a) VENDOR - Procurement

(b) REDIST - Redistribution

(c) RETURN - Returns from post, camp, station and so on.

(d) OTHER - Returns from maintenance, frustrated cargo and so on.

(3) LI, %, UN, TONS, % - Line Item and Percent, Units, Tons and Percent for each type receipt.

(4) DSC/ICP - Commodity Manager identified by RIC of the managing DSC/ICP.

(5) TOTALS - For Elements of subparagraph b(1) through (4) on time or processed late. Percentages by ICP and 4- or 7-day standard.

(6) GR TOTALS - Depot totals for all DSCs/ICPs.

(7) GR TOT OT - Depot totals on time for all DSCs/ICPs.

NOTE: Allowable receipts processing time is the first 4 workdays (for procurement receipts) or the first 7 workdays (for nonprocurement receipts) which begin on the date received and includes the date receipt was processed by the computer. Workdays are designated on the area shipping cycle table (see appendix F-45). Saturdays, Sundays, and holidays, if reflected on the table as workdays, will be counted.

5. DISTRIBUTION

Four copies to Receiving Division, Operations Control. Original to MSO, copies Office, DS/T, and to the Office of Comptroller.

6. DATA ORGANIZATION

See format

7. PROCEDURES

a. MSO, in conjunction with Receiving Division, DS/T, will review and analyze this report to evaluate receipt processing performance in terms of days required to process completed receipt actions and to initiate corrective actions as required.

b. Receiving Division, will, upon receipt of report, take the following actions.

(1) Determine abnormal receipt processing time required during the previous day's business or during the current month as reflected for each time increment.

(2) Initiate corrective actions to expedite processing action, and continue followup and maintenance of current status through completion of documentation.

(3) Contact Plans and Programs Branch, MSO for assistance in resolving trouble areas as required.

(4) Prepare narrative in support of abnormally late processed receipts (which will also be evident in month ending RCS reports) at the time of processing, without exhaustive research.

c. Plans and Programs Branch will review report, of local reports, and utilize reports as required in performance of functions assigned.

d. Daily reports will be retained on a monthly basis until month ending RCS reports have been finalized and submitted to DLA/DSC/ICP; then completed reports will be destroyed.

UWF065 MOWASP RECEIPTS PERFORMANCE REPORT WB(D)65 SECTION 932 DATE 01.06.75.006 PAGE 00001

PROC DAYS	VENDOR LI	VENDOR %	VENDOR UN	VENDOR TONS	VENDOR %	REDIST LI	REDIST %	REDIST UN	REDIST TONS	REDIST %	RETURN LI	RETURN %	RETURN UN	RETURN TONS	RETURN %	OTHER LI	OTHER %	OTHER UN	OTHER TONS	OTHER %	
01 S9G	2	01	920	37	13	0	00	0	0	00	1	01	23	0	00	0	00	0	0	00	D
	11	03	4214	102	11	1	33	232	7	33	1	00	23	0	00	1	13	2	0	00	C
02	50	32	64423	63	22	1	50	232	7	50	0	00	0	0	00	0	00	0	0	00	D
	79	18	75558	210	23	1	33	232	7	33	0	00	0	0	00	1	13	1	0	00	C
03	40	26	30793	44	15	0	00	0	0	00	0	00	0	0	00	0	00	0	0	00	D
	178	41	93352	433	48	0	00	0	0	00	0	00	0	0	00	1	13	1	0	00	C
04	55	35	55854	142	49	0	00	0	0	00	5	04	90	2	18	0	00	0	0	00	D
	144	33	136455	161	18	0	00	0	0	00	6	03	113	2	18	0	00	0	0	00	C
TOTAL	147		151990	286																	D
	412		309579	906																	C
05	1	01	50	1	00	0	00	0	0	00	6	05	7	1	09	0	00	0	0	00	D
	15	03	2521	2	00	0	00	0	0	00	15	07	131	1	09	0	00	0	0	00	C
06	5	03	1563	0	00	1	50	232	7	50	91	79	6109	5	45	1	100	1	0	00	D
	5	01	1563	0	00	1	33	232	7	33	157	75	7966	5	45	4	50	444	0	00	C
07	1	01	82	0	00	0	00	0	0	00	0	00	0	0	00	0	00	0	0	00	D
	1	00	82	0	00	0	00	0	0	00	0	00	0	0	00	1	13	24	0	00	C
TOTAL						2		464	14		103		6229	8		1		1	1		D
						3		696	21		179		8233	8		8		474	0		C
08	1	01	13	0	00	0	00	0	0	00	1	01	1	0	00	0	00	0	0	00	D
	1	00	13	0	00	0	00	0	0	00	5	02	122	0	00	0	00	0	0	00	C
09	0	00	00	0	00	0	00	0	0	00	5	04	12	3	27	0	00	0	0	00	D
	0	00	00	0	00	0	00	0	0	00	17	08	73	3	27	0	00	0	0	00	C
10	0	00	0	0	00	0	00	0	0	00	4	03	43	0	00	0	00	0	0	00	D
	1	00	49	1	00	0	00	0	0	00	4	02	43	0	00	0	00	0	0	00	C
11-20	0	00	0	0	00	0	00	0	0	00	2	02	9	0	00	0	00	0	0	00	D
	1	00	30	0	00	0	00	0	0	00	2	01	9	0	00	0	00	0	0	00	C
OVER 20	0	00	0	0	00	0	00	0	0	00	0	00	0	0	00	0	00	0	0	00	D
	0	00	0	0	00	0	00	0	0	00	1	00	2	0	00	0	00	0	0	00	C
DSC TOT	155		153698	287		2		464	14		115		6294	11		1		1	0		D
	436		313837	909		3		696	21		208		8482	11		8		474	0		C

INF065 NONASP RECEIPTS PERFORMANCE REPORT NB/D165 SECTION 932 DATE 01.06.75.006 PAGE 00002

PROC DAYS	VENDOR				REDIST				RETURN				OTHER				
	LI	%	UN	TONS	%	LI	%	UN	TONS	%	LI	%	UN	TONS	%		
GR TOTALS	167		251563	339		2		464	14		130		6842	11		1	1	0	D
	482		985400	1126		8		726	21		232		10243	11		13	4144	1	C
GR TOT OT	159		249855	338		2		464	14		118		6776	6		1	1	0	D
	457		973142	1123		8		726	21		202		9969	8		13	4144	1	C

best copy available

APPENDIX F-66

LOCATIONS SELECTED FOR AUDIT REVIEW

1. PURPOSE

Provide a listing containing a random sample of locations for special review or audit action.

2. ORIGIN

Produced through scan of locator records via input format containing program and file identification and sample interval, reference appendix E-009 P.

3. FREQUENCY

As requested under control of the Data Systems Manager.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number (F-66)

(2) Report Title

(3) Functional Routine Code

(4) Report Section

(5) Report Date

(6) Page

b. Data Elements:

(1) Sample Interval Selection Number

(2) Location

(3) National Stock Number (NSN)

(4) Total of Trailer Records

(5) Total of Locations Selected (based upon available locator records and sample interval).

5. DATA ORGANIZATION

a. Report header followed by a detailed data line.

b. Sequenced by Sample Interval Selection Number. Reserved type locations will not appear on the report.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies with original and copy forwarded to originator of request.

7. PROCEDURE

The organizational element initiating the request will coordinate this action with the ODS. After review is completed and objective necessitating the report request accomplished, the report will be destroyed.

APPENDIX F-67

MATERIEL RELEASE ORDER (MRO/DRO) INQUIRY ANSWER

1. PURPOSE

This listing, in answer to MRO Register/History Inquiry (DIC ZCT, appendix B-115), provides status of MRO/DRO as reflected in Shipment Unit Files.

2. AUTHORITY

Chapter 4

3. FREQUENCY

As requested. Produced during the processing as depicted by appendix D-57.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-67)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements from MRO/DRO:

(1) D/I - Document Identifier

(2) R/I TO - Routing Identifier

(3) M/S - Media and Status Code

(4) NSN - National Stock Number

(5) TYP PK - Type of Pack Code

(6) SBM TME - Submission Time

(7) UI - Unit of Issue

(8) DOCUMENT NO - Document Number

(9) SFX - Suffix Code

(10) SUPPL ADDR - Supplementary Address

(11) SIG - Signal Code

(12) FND - Fund Code

(13) DIS - Distribution Code

(14) PRJ - Project Code

(15) PRI - Priority Designator Code

(16) RDD - Required Delivery Date

(17) ADV - Advice Code

(18) R/I FRM - Routing Identifier Code, From

(19) MGMT DATA - Management Data

(a) O/P - Ownership of Purpose Code

(b) C - Condition Code

(c) M - Management Code

(d) NR - New Receipt Indicator

(20) UNIT PRICE

(21) STATUS - Julian date when closed.

c. Data Elements from SU File:

(1) SU NO. - Shipment Unit Number

(2) LINE ITEM - Line Item Number

(3) DATE RECVD - Date MRO Received

(4) MDT - Mandatory Date to Transportation

(5) PDT - Planned Date to Transportation

(6) WEIGHT

(7) CUBE - One position assumed decimal

(8) NR PCS - Number of Pieces

(9) QUANTITIES

(a) OPEN - Quantity not offered to Transportation

(b) OFFRD - Quantity offered to Transportation

(c) SHIPD - Quantity shipped

(d) DENIED - Quantity denied

(e) CANC - Quantity canceled

(10) TCN - Transportation Control Number

(11) TCN - Transportation Control Number partial indicator

(12) POE - Port of Embarkation

(13) HOLD CODE

(14) DTT - Date to Transportation

(15) ACTN CODE - Last Action Code

(16) HIST SUPPL - Supplement (Record) to the Shipment Unit (Record) from History

d. Data Elements from MRO History File:

(1) DRO - Document Release Date. (The DRO for COPADS MROs will reflect the date the records is entered into the shipment unit fill.)

(2) SU NO. - Shipment Unit Number

(3) LINE ITEM - Line Item Number

(4) DATE RECVD - Date received

(5) MDT - Mandatory Date to Transportation

(6) PDT - Planned Date to Transportation

(7) WEIGHT - Total Weight

(8) CUBE - Total Cube - One position assumed decimal

(9) NO PCS - Total number of pieces

(10) SHIPPED

(a) QTY - Quantity shipped

(b) DATE - Date shipped

(11) GBL/REG NUMBER - Government Bill of Lading Number/USPS Registered Parcel Number

(12) MODE SHIP - Mode of Shipment Code

(13) TCN - Transportation Control Number

(14) TCN PTL - Transportation Control Number Partial Indicator

(15) POE - Port of Embarkation

(16) HOLD CODE

(17) DTT - Date to Transportation

(18) SUPPL TO SU - Supplement to the Shipment Unit Record

(19) CANC/DENIED:

(a) QTY - Quantity canceled/denied

(b) DATE - Date denied or canceled

(20) ACTN CODE - Action Code

5. DATA ORGANIZATION:

See Format

a. Data as shown in the Shipment Unit File or History File will be reflected. If more than one action has been taken each transaction will be recorded.

b. Action Code (paragraph 4c(15) or 4d(19)) listed on the F-67 report indicates the following transaction has been processed.

CODE	FROM
1	A6_ Denial (Management Code 1, Stock exhausted)
2	A6_ Denial (Management Code 2, Stock not in requested condition)
3	A6_ Denial (Management Code 3, not enough Shelf remaining)
4	A6_ Denial (Management Code 4, Stock not available in type pack requested)
5	A6_ Denial (Management Code 5, Stock in location misidentified)

CODE	FROM
6	A6_ Denial (Management Code 6, No Record of NSN at Storage Activity)
8	A6_ Denial (Management Code 8, Medical Controlled Substance requiring Export Permit not available in exact quantity, FMS only)
9	A6_ Denial (Management Code 9, Materiel not available in one continuous length as requested by 2N Advice Code)
B	ARA/ARK - Adjustment, Materiel overshipment due to unit pack
C	AG6/AGJ - Cancellation accomplished at requisitioners request
D	ARB/ARL - Adjustment, Materiel undershipment due to unit pack
U	DP Status, Depot closed record and took manual action to comfirm/ deny
W	A6A Management Code C, Cancellation of FMS MRO when no AC6 has been received
X	DQ Action, rejected because RDD cannot be met
Y	AE6/AEJ Status Code B9, Cancellation request received and attempt to cancel is being taken
Z	AG6/AGJ Status Code B6, Manual action taken to divert shipment to another storage site after confirmation

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to requester as indicated by the FRC, copy to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

Based on data received, the requester will complete action for which data was requested. If "yes" appears under HIST SUPPL, another F-67 reflecting data from the MRO History File will be produced, showing data outlined in paragraph 4d.

NOTE: When an MRO is closed, the date closed will print in the column headed "STATUS". In addition, when a MRO has been force-closed, the letters FC will print to the right of the date closed. When as MRO has been placed in manual status, the letters DP will print to the right of the date closed.

```
UWF067                    MATERIEL RELEASE ORDER INQUIRY ANSWER                    FRC JD SECTION 720  DATE 04.07.75.097  PAGE 00001

D/I R/I M/S      NSN        TYP SBN UI  QTY    DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MDMT DATA UNIT PRICE STATUS
    TO                       PK TYE    ORDRD                    ADDR.                                FRM O/P C M NR
AS1 SRG  0 7340-00-242-6153      05 EA 00025  AK4FF941839509 A YAHXAA  C   VV QA1 PBB 13          S9G  A  A      00009.44

S.U. NO LINE DATE   MDT    PDT   WEIGHT  CUBE   NBR  * * * * * QUANTITIES * * * * *        TCV     TCN POE HOLD DTT   ACTN  HIST.
        ITEM RECVD                               PCS   OPEN OFFRD SHIPD DENIED CANC                  PTL     CODE       CODE SUPPL
0760043 0002 75076 00082 00078 0000510 00420     0001 00000 00025 00000 00000  00000 AK 4FF941839509B    1MJ  A  00077      NO


UWF067                    MATERIEL RELEASE ORDER INQUIRY ANSWER                    FRC CS  SECTION 314  DATE 03.17.75.076  PAGE 00238

D/I R/I M/S      NSN        TYP SBN UI  QTY    DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MDMT DATA UNIT PRICE STATUS
    TO                       PK TYE    ORDRD                    ADDR.                                FRM O/P C M NR
AS1 SRT  0 8430-00-141-0781      81 PR 0043 PCB80C43430161    YSCY26  C   48 F90     12  023     S9T  A  A      00010.40  75076

S.U. NO LINE DATE   MDT   PDT    WEIGHT  CUBE NBR            SHIPPED   GBL/REG MODE        TCN      TCN POE HOLD DTT        SUPPL.
        ITEM RECVD                            PCS           QTY   DATE  NUMBER SHIP                  PTL     CODE            TO SU.
0640713 0001 75060 75066 75066   0000144 00090 0003        00043 75072 K00734401 B  PCB80C43430161X X 2DC  A  75056


UWF067                    MATERIEL RELEASE ORDER INQUIRY ANSWER                    FRC DS  SECTION 639  DATE 02.10.75.041  PAGE 00274

D/I R/I M/S      NSN        TYP SBN UI  QTY    DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MDMT DATA UNIT PRICE STATUS
    TO                       PK TYE    ORDRD                    ADDR.                                FRM O/P C M NR
AS1 SRG  S 6240-00-889-1755      05 EA 00019 FBS27742840980 A         A   6C  01     11           S9G  A  A      00000.84   75035

S.U. NO LINE DATE   MDT  PDT    WEIGHT    CUBE NBR          SHIPPED   GBL/REG  MODE        TCN      TCN POE HOLD DTT        SUPPL.
        ITEM RECVD                              PCS         QTY   DATE  NUMBER SHIP                  PTL     CODE            TO SU.
2900405 0001 74290 74296 74295  0000000 00000 0000        00017 75035           G  FBS27742840980A X  1MJ     74298

                                                          CANC/DENIED         ACTN                                          SUPPL
                                                           QTY  DATE          CODE                                          TO SU.
                                                          00002 74298          I
```

APPENDIX F-68

DELETED SUSPENSE RECORD LISTING

1. PURPOSE

To provide a list of all Suspended Receipt Records deleted by Type D reversal or DIC ZZN activity during the previous days receipt processing activity.

2. ORIGIN

Records removed from the Suspended Receipts File via specific delete/reversal activity. Records will not be displayed if cleared by RCC/Stow Notice activity.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line:

(1) Report Number

(2) Report Title

(3) Section

(4) Date

(5) Page Number

b. Data Element Identification:

(1) TP NUMBER - The teleprocessing control number assigned to the now deleted Suspended Receipt record.

(2) NSN - National Stock Number recorded for the deleted receipt record.

(3) PIIN/DOCUMENT NO - Procurement Instrument Identification Number or document number recorded in the deleted suspense file record.

(4) SUPP PIIN - Supplementary PIIN associated with the deleted record.

(5) CLIN/SUP ADD - Contract line item number or supplementary address.

(6) CD - Condition Code

(7) U/I - Unit of Issue

(8) DATE RCVD - Date Received

(9) DATE INQD - Date Inquired

(10) SOURCE ID - Terminal Identification Number if input document is Type D reversal inquiry; "Batch" if input document is DIC ZZN.

5. DATA ORGANIZATION

Records will be sequenced by date received, oldest date first and document number, the minor sequence. The report will be delivered to Receipt Documentation Branch, Receiving Division.

6. PROCEDURE

Report will be used to review the past days deletion activity to ensure that all records represent valid deletions/reversal actions.

UNF068 DELETED SUSPENSE RECORD LISTING SECTION 892 DATE 06.15.77.166 PAGE 00007

TP NUMBER	NSN	PIIN DOCUMENT NO	SUPP PINN	CLIN/ SUF ADD	CND CD	UI	DATE RCVD	DATE INC	SOURCE ID
522031	6145-00-500-4131	N0024470711397			A	FT	7164	7165	S04
161276	6145-00-500-4131	N0024470711397			A	FT	7164	7165	S04
064173	4820-00-952-4513	N659187051049B		N00244	A	EA	7164	7165	S04
184659	5910-00-855-447	R0911263301698		N00246	A	EA	7164	7165	S04
454940	2920-00-533-3008	SC070063160759		SH3400	A	EA	7164	7164	S04
787302	2805-00-109-4156	W62PN470711859		Y00001	A	EA	7164	7164	S04
098701	0000-00-033-8065	MD410			A		7165	7165	S04
188514	0000-00-033-8066	MD410			A		7165	7165	S04
847909	0000-00-033-8137	MD410			A		7165	7165	S04
288225	0000-00-033-8136	MD410			A		7165	7165	S04
678147	4730-01-031-7160	DSA70077MD241		000100	A	EA	7165	7165	S04
494879	5905-00-222-2338	DSA90077MT829		0002AC	A	EA	7165	7165	S04
194727	5905-00-478-4906	DSA90077MT829		000300	A	EA	7165	7165	S04

APPENDIX F-69

NOTICE OF CANCELLATION REQUEST REPORT

1. PURPOSE

To advise that a Notice of Cancellation Request has been received on a Materiel Release Order (MRO) or Disposal Release Order (DRO).

a. Part One: Provided in instances when MRO/DRO is in the Shipment Unit File. Produced during the processing as depicted by appendix D-43.

b. Part Two: Provided in instances when MRO/DRO is in History and has been shipped via freight to an overseas consignee less than 36 days prior to date of report if shipped surface mode or 10 days if shipped by air mode and extended line item value is more than $200.00 or more than $1000.00 and the line item is in a SEAVAN. Produced during the processing as depicted by appendix D-57.

c. Part Three:

(1) Section A. Provided whenever MRO(s) which have been documented, not shipped and have been flagged for mass cancellation processing. Produced during processing as depicted in appendix D-210.

(2) Section B. Provided whenever MRO(s) have been flagged for mass cancellation processing and have been suspended in the MRO workload bank 7 days past the cancellation flag date. Produced during processing as depicted in appendices D-210 and D-211.

d. Part Four: Provided whenever a DIC AM_ has been received which contains 555 in the RDD field (pos. 62-64) for documented MROs flagged for mass cancellation or if a documented MRO previously flagged for mass cancellation has the cancellation flag removed by deleted criteria in the mass cancellation table. The report consists of the AM_ image output as depicted in appendix D-90 and MRO images output as depicted in appendices D-210 and D-211.

2. AUTHORITY

Chapter 4

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Header Line:

(1) Report Number and Title

(2) FRC - Functional Routing Code

(3) Section

(4) Date - Month, day, year, and Julian date

(5) Page number

b. Data Elements:

(1) PART 1

(a) D/I - Document Identifier Code (AC6)

(b) R/I - Routing Identifier Code, To

(c) M/S - Media and Status Code

(d) NSN - National Stock Number

(e) TYP PK - Type Pack Code

(f) UI - Unit of Issue

(g) QTY ORDRD - Quantity ordered

(h) DOCUMENT NO. - Document Number

(i) SFX - Suffix Code

(j) SUPPL ADDR. - Supplementary Address

(k) SIG - Signal Code

(l) FND Fund Code

(m) DIS - Distribution Code

(n) PRJ - Project Code

(o) PRI - Priority

(p) RDD - Required Delivery Date

(q) ADV - Advice Code

(r) R/I FRM - Routing Identifier Code, From

(s) MGT - Management Code

(t) UNIT PRICE - Unit Price

(u) EXT PRICE - Extended Price

(v) MODE - Mode of Shipment Code. (Asterisk filled if ZBM Action Code DX has been entered.)

(w) SU NO. - Shipment Unit Number to which original MRO has been assigned.

(x) LINE ITEM - Shipment Unit Line Item Number representing original MRO.

(y) RECVD - Date MRO/DRO being canceled was received.

(z) DRD - Document Release Date for original MRO/DRO.

(aa) PDT - Planned Date to Transportation for original MRO/DRO.

(ab) MDT - Mandatory Date to Transportation for original MRO.

(ac) D/MDT - Deadline or Mandatory Transfer Data for original MRO.

(ad) DTT - Date Offered to Transportation.

(ae) OPEN - Quantity Open

(af) OFFRD - Quantity Offered

(ag) SHIPD - Quantity Shipped

(ah) DENID - Quantity Denied

(ai) CANCL - Quantity Canceled

(aj) ACTN CODE - Second position of ZBM Action Code.

(ak) TCN - Transportation Control Number assigned to original MRO. Control Number assigned to original MRO.

(al) TCN PTL - TCN Partial Indication.

(am) HOLD CODE - Hold Code applicable to original MRO.

(an) PRIME WHSE LOCATION - Same as Prime Warehouse Location of original MRO/DRO.

(ao) TAC 1 - In-the-Clear Address

(ap) TAC 2 - In-the-Clear Address

(aq) GEO - Geographic Area Code

(ar) SUB - Geographic Subarea Code

(2) PART 2

(a) D/I - Document Identifier Code (AC6)

(b) R/I TO - Routing Identifier Code, To

(c) M/S - Media and Status Code

(d) NSN - National Stock Number

(e) TYP PK - Type Pack Code

(f) UI - Unit of Issue

(g) QTY ORDRD - Quantity ordered canceled

(h) DOCUMENT NO. - Document Number

(i) SFX - Suffix Code

(j) NEW ADDR - New Address

(k) SIG - Signal Code

(l) FND - Fund Code

(m) DIS - Distribution Code

(n) PRJ - Project Code

(o) PRI - Priority

(p) R/I FRM - Routing Identifier Code, From

(q) UNIT PRICE - Unit Price

(r) EXT PRICE - Extended Price

(s) MODE - Mode of Shipment Code

(t) D/I - Document Identifier Code

(u) R/I to - Routing Identifier Code, To

(v) M/S - Media and Status Code

(w) NSN - National Stock Number

(x) TYP PK - Type Pack Code

(y) SBM TME - Submission Time

(z) UI - Unit of Issue

(aa) QTY ORDRD - Quantity Ordered

(ab) DOCUMENT NO. - Document Number

(ac) SFX - Suffix Code

(ad) SUPPL ADDR. - Supplementary Address

(ae) SIG - Signal Code

(af) FND - Fund Code

(ag) DIS - Distribution Code

(ah) PRJ - Project Code

(ai) PRI - Priority Designator Code

(aj) RDD - Required Delivery Date

(ak) ADV - Advice Code

(al) R/I FRM - Routing Identifier Code, From

(am) MGMT DATA - Management Data:

1. O/P - Ownership/Purpose Code
2. C - Condition Code
3. M - Management Code
4. NR - New Receipt Indicator

(an) UNIT PRICE - Unit Price

(ao) STATUS - (Julian date, when closed)

(ap) SU NO - Shipment Unit Number

(aq) LINE ITEM - Line Item Number

(ar) DATE RECVD - Date received

(as) MDT - Mandatory Date to Transportation

(at) PDT - Planned Date to Transportation

(au) WEIGHT - Total Weight

(av) CUBE - Total Cube

(aw) NBR PCS - Total number of pieces

(ax) SHIPPED:

1. QTY - Quantity Shipped

2. DATE - Date Shipped

(ay) GBL/REG NUMBER - Government Bill of Lading Number/USPS Registered Number.

(az) MODE SHIP - Mode of Shipment Code

(ba) TCN - Transportation Control Number

(bb) TCN PTL - Transportation Control Number Partial Indicator

(bc) POE - Port of Embarkation

(bd) HOLD CODE - Hold Code applicable to original MRO.

(be) DTT - Date to Transportation

(3) PART 3, SECTION A

Same Data Elements as part 1 except element (a) is DIC A5_.

(4) PART 3, SECTION B

(a) D/I - Document Identifier

(b) R/I - Routing Identifier From

(c) M/S - Media/Status Code

(d) NSN - National Stock Number

(e) UI - Unit of Issue

(f) QUANT - Quantity

(g) DOCUMENT NO. - Document Number

(h) SFX - Suffix

(i) SUP AD - Supplementary Address

(j) SIG - Signal Code

(k) FND - Fund Code

(l) DIS - Distribution Code

(m) PRJ - Priority Code

(n) PRI - Priority Code

(o) RDD - Required Delivery Date

(p) ADV - Advice Code

(q) R/I - Routing Identifier To

(r) P - Purpose Code

(s) C - Condition Code

(t) M - Management Code

(u) TP - Type Pack/Cycle Code

(v) PRICE - Unit Price

(5) PART 4

(a) DIC - Document Identifier Code, AM_ or A5_.

(b) RIC - Routing Identifier From

(c) MS - Media/Status Code

(d) NSN - National Stock Number

(e) UI - Unit of Issue

(f) QUANT - Quantity

(g) DOCUMENT NO. - Document Number

(h) SFX - Suffix

(i) SUP AD - Supplementary Address

(j) SIG - Signal Code

(k) FND - Fund Code

(l) DIS - Distribution Code

(m) PRJ - Project Code

(n) PRI - Priority Code

(o) RDD - Required Delivery Date

(p) ADV - Advice Code

(q) R/I - Routing Identifier To

(r) P - Purpose Code

(s) C - Condition Code

(t) M - Management Code

(u) TP - Type Pack/Cycle Code

(v) PRICE - Unit Price

5. DATA ORGANIZATION

a. Part 1

This report is a four-line entry. The first line applies to the original input document and the second line represents data extracted from the Shipment Unit File. Lines three and four will consist of in-the-clear addresses and POD/POE Codes.

b. Part 2

This report is a three-line entry. The first line applies to the original input document, the second and third lines represent data extracted from the MRO History File.

c. Part 3, Section A

This report is a nine-line entry for MRO mass cancellation candidates. The first line is the MRO image in-process and the second line represents data extracted from the Shipment Unit File. Lines 3 through 9 will consist of the in-the-clear address and POD/POE Codes.

d. Part 3, Section B

This report is a single line entry which is the image of MRO mass cancellation candidates suspended in the MRO workload bank.

e. Part 4

This report is a single line entry which is the image of:

(1) A DIC AM_, Document Modifier Card, modifying the Required Delivery Date of any MRO to 555. These documents are input by the consignee/ICP to exempt specific MROs from mass cancellation processing.

(2) Documented MRO(s) previously flagged for mass cancellation which has had the cancellation flag removed by deleted criteria in the mass cancellation table.

6. SEQUENCE

a. Part 1

Major to Minor sequence is by Warehouse Group Code (first three positions of the Prime Warehouse Location), Shipment Unit Number, and Line Item Number.

b. Part 2

Major to Minor sequence is by GBL and TCN. Page break on GBL.

c. Part 3, Section A

Major to Minor sequence is by Warehouse Group Code (first three positions of the prime warehouse location), and Line Item Number.

d. Part 3, Section B

Consignee, pos. 30-35.

e. Part 4

Consignee, pos. 30-35.

7. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1, part 3, sections A and B and part 4

Original and one copy to Shipping Documentation Branch, Shipping Division, DS/T. One copy to Shipment Planning Branch, Transportation and Traffic Management Office.

b. Part 2

Original and one copy to Shipping Documentation Branch, Shipping Division. One copy to Commercial Traffic Branch, Transportation and Traffic Management Office, DS/T.

8. PROCEDURE FOR REVIEW AND PROCESSING

a. Part 1

This data will be used by DS/T to effect possible cancellation actions for MROs/DROs in-process in Storage or offered to Transportation. Action will be taken to process MRO Control and Status Request Card (appendix B-99) with the applicable action code (appendix A-42) or via remote input device (program $$UWFH30, appendix E-234 part A) in order to update the Shipment Unit File and Generate Cancellation Action.

b. Part 2

This data will be used by DS/T to effect possible interception of shipments at terminals, and diversion to a new consignee as directed by the request for cancellation.

c. Part 3, Section A

(1) This data will be used by DS/T to identify and suspend from processing MROs, which have been released from the MRO Workload Bank but not shipped, are mass cancellation candidates and are pending receipt of cancellation cards (DIC AC7) from the ICP.

(2) Incoming AC7 transactions, documented on the F-69 part 1, must be matched against corresponding MROs on this report. If the match is succussful and the shipment physically intercepted and suspended, action may then be taken to report the successful cancellation. This is accomplished with the MRO Control and Status Request Card (appendix B-99) with the applicable action (appendix A-42) or via remote input device (program $$UWFH30, appendix E-234 part A) to update the Shipment Unit File and generate cancellation action.

d. Part 3, Section B

This data on MRO candidates for mass cancellation processing and suspended in the Workload Bank is furnished for information only. If no corresponding AC7 is received within 7 days DS/T personnel should contact the initiating ICP to ascertain AC7 status.

e. Part 4

AM_ documents with 555 in the RDD field (pos. 62-64) are printed on this section of the F-69 to identify to operating personnel a modification to a cancellation (AC7) of a MRO documented but not shipped. MROs which have been documented, previously flagged for mass cancellation and the flag subsequently removed by deletion of table data are also printed on this section in the 80 position MRO format. Operators will daily screen the F-69 part 4 against the F-69 part 2. If a corresponding match is found on the part 2. If a corresponding match is found on the part 2, delete (scratch through) the AC7 entry and allow the MRO to process without any further attempt to cancel the shipment.

APPENDIX F-70

MEDALOC DELETED ADVANCED RECEIPT DATA REPORT

1. PURPOSE

This report provides a listing of all advance CDP/CDF data deleted from the system because materiel was not received within 30 days of receipt, of data or materiel received and not recorded as shipped within 30 days and material received and not shipped when received date plus two is equal to or less than current date.

2. ORIGIN

This report is produced during CDP/CDF Batch Update Function.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-70)

(2) Title - MEDALOC Deleted Advanced Receipt Data Report

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Deleted Records: (Part 1)

(1) CDP Data

(a) CNSNOR - Consignor Code

(b) TCN - Transportation Control Number

(c) PIECES - S/U Pieces

(d) WEIGHT - S/U Weight

(e) CUBE - S/U Cube

(f) CNSNEE - Consignee DoDAAC

(g) TP-PK - Type Pack Code

(h) RDD - Required Delivery Date

(i) DT SHP - Date Shipped from Consignor

(j) RIC-FR - Routing Identifier of Consigning Activity

(k) GBL NO - Government Bill of Lading Number

(l) A/C - Air Commodity Code

(m) TAC - Transportation Account Code

(n) DMR - Date Materiel Received

(o) S/U-TC - Shipment Unit/Transshipment Control Number

(2) CDF Data

(a) DOC NO - Document Number and Suffix

(b) NSN - National Stock Number

(c) PRI - MILSTRIP Priority

(d) U/I - Unit of Issue

(e) QTY - Quantity Shipped

(f) FC - Fund Code

(g) PRJ - Project Code

(h) DC - Distribution Code

(i) SUP-ADD - Supplementary Address

(j) MD - Mode of Shipment

(k) MGR - Routing Identifier of Commodity Manager

c. Data Elements: (Part 2)

(1) DMR - Date Material Received

(2) PRI - Priority

(3) SU - Shipment Unit Control Number

(4) TCN - Transportation Control Number

(5) PCS - Pieces

(6) WEIGHT

(7) CUBE

(8) CNSNOR - Consignor DoDAAC

(9) CNSNEE - Consignee DoDAAC

(10) CONS-SU - Consolidation Shipment Unit Number

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Deleted Records

(1) CDP Data header print once for each CDP data printed. Print all deleted CDP data followed by associated CDF deleted data.

(2) CDF Data header print once for each group of CDF data printed.

c. MEDALOC Overaged Receipt Data

6. DISTRIBUTION AND RETENTION

a. Two copies to the MEDALOC Function.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

Attempt to determine with shipping activity why shipment was not received or determine why shipment was not confirmed after received.

```
UWE070                                   MILALOC DELETED ADVANCED RECEIPT DATA     DATE  02.15.83.046  PAGE 1

TCN              CNSNOR PIECES WEIGHT CUBE  CNSNEE TP-PK RDD DT-SHP RIC-FR   GBL-NO  A/C  TAC    TRNSSHIP-CNTL   DMR
WK4FV13031AAGXXXX SW3200     1     12    0  WK4FDK   CT  000  82045   SBM   T0846222  MZ  A205   0000000000000   00000

                     DOC-NO          NSN       PRI U/I   QTY   FC  PRJ DC  SUP-ADD MD  MGR
                  WK4FV13031AAGW  6505010919624  12  UT     48  M2      U   WK4FDK  B  S9M

TCN              CNSNOR PIECES WEIGHT CUBE  CNSNEE TP-PK RDD DT-SHP RIC-FR   GBL-NO  A/C  TAC    TRNSSHIP-CNTL   DMR
WK4FV13033AAG9XXX SW3200     2     17    2  WK4FDK   CT  000  82045   SBM   T0846222  MZ  A205   0000000000000   00000

                     DOC-NO          NSN       PRI U/I   QTY   FC  PRJ DC  SUP-ADD MD  MGR
                  WK4FV13033AAG9  6515010509958  12  PG     17  M2      U   WK4FDK  B  S9M

TCN              CNSNOR PIECES WEIGHT CUBE  CNSNEE TP-PK RDD DT-SHP RIC-FR   GBL-NO  A/C  TAC    TRNSSHIP-CNTL   DMR
WK4FV13033AAHAAXX SW3200     2     84   11  WK4FDK   CT  000  82045   SBM   T0846222  MY  A205   0000000000000   00000

                     DOC-NO          NSN       PRI U/I   QTY   FC  PRJ DC  SUP-ADD MD  MGR
                  WK4FV13033AAHAA 6515010571268  12  PG     43  M2      U   WK4FDK  B  S9M

TCN              CNSNOR PIECES WEIGHT CUBE  CNSNEE TP-PK RDD DT-SHP RIC-FR   GBL-NO  A/C  TAC    TRNSSHIP-CNTL   DMR
WK4FV13035AAGQXXX SW3200     1      2    0  WK4FDK   CT  000  82045   SBM   T0846222  MZ  A205   0000000000000   00000

                     DOC-NO          NSN       PRI U/I   QTY   FC  PRJ DC  SUP-ADD MD  MGR
                  WK4FV13035AAGQ  6520008806843  12  PG      3  M2      U   WK4FDK  B  S9M

TCN              CNSNOR PIECES WEIGHT CUBE  CNSNEE TP-PK RDD DT-SHP RIC-FR   GBL-NO  A/C  TAC    TRNSSHIP-CNTL   DMR
WK4F0Z30332090BXX SW3200     1      2    0  WK4F0Z   CT  000  82045   SBM   T0846222  MZ  A205   0000000000000   00000

                     DOC-NO          NSN       PRI U/I   QTY   FC  PRJ DC  SUP-ADD MD  MGR
                  WK4F0Z30332090B 6515003140710  12  DA      2  M2      U   YO.R.   B  S9M
                  WK4F0Z30342080  6520005115425  12  EA     12  M2      U   YGRADN  B  S9M
                  WK4F0Z30342057  6520005147550  12  EA      1  M2      U   YERIDN  B  S9M

?@UW2070   0000023  X3046          83046 003119 M58R21DOMP        U05018
```

UMP070 MEDALOC DELETED ADVANCED RECEIPT DATA DATE 02.16.83.047 PAGE 1

NEGATIVE REPORT

2@UMP070 0000002 X3047 83047 003830 M58R21DDMP U04913

APPENDIX F-71

LATE RECEIPT REPORT

1. PURPOSE

To provide a means to followup on late or potentially late receipts for which a Type A or ZB6 Inquiry (appendix B-41 or B-102) has been processed but no Receipt Confirmation Card (appendix B-108 or B-109) and/or no Receipt Stow Notice (appendix B-46 or B-144) has been processed.

2. ORIGIN

This report is automatically produced in three parts as depicted in appendix D-54.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line includes:

(1) Report Number (F-71)

(2) Version Number (part 1, part 2, or part 3)

(3) Title (Part 1 - Late Receipts Not Confirmed, Part 2 - Late Receipt Not Stowed, or Part 3 - Receipts Awaiting Stow Listing).

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian date

(7) Page Number

b. Data Elements:

(1) DIC - Document Identifier Code of the PMR record (DU_ or DW_). Blank if no record in the PMR file. On part 2 of the report the DIC of the Receipt Confirmation Card (RCC) will be printed if the receipt has been confirmed.

(2) RIT - Routing Identifier To - If available from the PMR record or RCC input the three position RIC of the DSC will be printed. If obtained from the locator file the single position Manager Code will be printed.

(3) NAT STOCK NUMBER - National Stock Number. Both the Federal Supply Classification (FSC) and the National Item Identification Number (NIIN) will be identified. The FSC will be obtained from the Locator File or the PMR File if no locator record is available. On part 2 of the report the FSC will be printed from the RCC input if the receipt is confirmed. The FSC will be 0000 if no PMR and locator record were available and the RCC has not been processed. NIIN is obtained from the Type A or ZB6 Inquiry input.

(4) PIIN OR DOC NR - Procurement Instrument Identification Number or Document Number will be printed from the PMR record or RCC input as appropriate. If only five positions are printed, obtained from the Type A or ZB6 Inquiry input.

(5) SUPP PIIN - Supplementary Procurement Instrument Identification Number from the inquiry or RCC input.

(6) CLIN OR SUPADR - Contract Line Item Number or Supplemental Address from the PMR record or RCC input.

(7) CND - Condition Code from the inquiry or RCC input.

(8) MGT - Management Code from the PMR record or RCC input.

(9) OP - Ownership/Purpose Code from the PRM record or RCC input.

(10) SFX - Suffix Code from the RCC input.

(11) TP - Type Pack from the PMR record or the RCC input.

(12) UI - Unit of Issue from the locator or the RCC input.

c. Part 1 - The following elements will appear after Unit of Issue on part 1 of the report.

(1) S/F - Signal/Fund Code from the PMR record or RCC input.

(2) PRJ - Project Code from the PMR record or RCC input.

(3) DIS - Distribution Code from the PMR record.

(4) DATE RECVD - Date Received from the Type A or ZB6 Inquiry input.

(5) INQ DATE - Inquiry Date. The date the Type A or ZB6 Inquiry was processed as determined by the computer and recorded in the Suspended Receipt File.

(6) DATE STOWD - The date the Receipt Stow Notice was processed as determined by the computer and recorded in the Suspended Receipt File.

(7) LOCATION - Warehouse Location(s) from the Receipt Stow Notice input, when applicable, to indicate the actual location in which the materiel was stowed.

(8) DAYS LATE - The number of days between the current date and date on which the receipt would have been on time if the action had been completed. For those receipt lines printed as potential late receipts this element will be blank. The amount of allowable depot processing time is as follows:

(a) Receipts from Procurement - 4 workdays.

(b) Receipts from other sources - 7 workdays.

(9) TP NUMBER - Teleprocessing Control Number assigned to the Type A or ZB6 Inquiry by the computer and recorded in the Suspended Receipt File.

(10) INV DATE - Inventory Date. The cutoff of the inventory established for the materiel received from the locator file.

(11) TIC - Type Inventory Code from the locator file, when applicable.

(12) EXPEDITE - See note 2.

d. Part 2 - The following elements will appear after Unit of Issue on part 2 of the report.

(1) QUANT - Quantity Received. Seven position element from the RCC input.

(2) WHSE AREA - Warehouse Area from RCC input.

(3) DATE RECVD - Date Received from the Type A or ZB6 Inquiry input.

(4) DATE CONFM - Date Confirmed. The date the Receipt Confirmation Card was processed as determined by the computer and recorded in the Suspended Receipt File.

(5) INQ DATE - Inquiry Date. Same as part 1.

(6) DAYS LATE - Same as part 1.

(7) TP NUMBER - Teleprocessing Control Number. Same as part 1.

(8) INV DATE - Inventory Date. Same as part 1.

(9) TIC - Type Inventory Code. Same as part 1.

(10) EXPEDITE - See note 2.

NOTE 1: All of the above elements are obtained directly from the Suspended Receipt File. Although the original sources of the data elements are as described above it would be possible to have revised data resulting from the processing of a Suspended Receipt File Maintenance Card (appendix B-145) appear on the report.

NOTE 2: Receipts identified in this manner are not necessarily late; however, appropriate investigation should be conducted to complete, as rapidly as possible, the receipt action.

e. Part 3 - The following elements will appear after Unit of Issue on part 3 of the report.

(1) DAYS IN PROCESS - Numeric indicators 1 through 7, 1-7 total, and greater than 7 days in process.

(2) PROC - Procurement identified receipts.

(3) R/R - Returns and Redistribution (other than procurement) receipts.

(4) AREA TOTAL - A total of all receipt awaiting storage action for those stations within the area, divided into the two receipt classes - procurement and other than procurement.

(5) NO RCC NO STOW NOTICE - Totals of the remainder of receipts on the Suspended Receipts File which evidence no confirmation and no storage activity.

(6) TOT REC AWAIT STOW ALL AREAS - A total of those Suspended Receipt actions in all areas awaiting a storage update - DIC ZZS.

5. DATA ORGANIZATION

a. Part 1

(1) Sequence: PIIN/Document Number (minor) within Date Received (major).

(2) Page Break on Date Received.

(3) Page Break after last Date Received and print summary of F-71, part 1.

b. Part 2

(1) Sequence: TP Control Number (minor) within Date Received (minor) within Warehouse Area (major).

(2) Page Break on Warehouse Area.

c. Part 3

(1) Sequence: Warehouse Area and Stations within the Area.

(2) Page break by Area.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - Two copies to Receipt Documentation Branch, Receiving Division one copy to MSO, DS/T.

b. Part 2 - One copy of applicable portions to each Warehouse Area Control Office, one copy to Receipt Documentation Branch, Receiving Division, one copy to MSO, DS/T.

c. Part 3 - Same number of copies and distribution as in part 2.

7. PROCEDURE

a. Part 1 - To be used as a tool for expediting receipts which may have exceeded the authorized processing time. Reports will also include those incomplete receipts that require action on the date of the report to avoid being charged as late on the MIS reports. This listing will also be used as a management tool for identification and correction of trouble areas in receipt processing. Further instructions are provided in appendix E-020 P.

b. Part 2 - To be used as a tool by Storage Division for expediting stowage of receipts which may have exceeded the authorized processing time. Reports will also include those receipts that require stowage action to avoid being charged as late on the MIS reports. This listing will also be used as a management tool for identifying and correcting problems in specific warehouse areas, when necessary. Further instructions are provided in appendix E-020 P.

c. Part 3 - The report will display the outstanding receipts in all storage areas which require only a storage notification (DIC ZZS) update to complete the receipt action. This report can be used to identify potential problem areas where workload, relative to stowing new receipts, is concentrated. The report is a total overview of the new receipt workload within Warehousing Division.

UMF071P1 LATE RECEIPTS NOT CONFIRMED FRC SECTION 406 DATE 09.10.76.254 PAGE 00012

DIC	RIT	NAT STOCK NUMBER FSC	NIIN	PIIN OR DOC NR	SUPP PIIN	CLIN SUPADR	CND	CDT	DOP	SFX	TF	UI	S/F	PRJ	DIS	DATE RECVD	INQ DATE	DATE STOWD	LOCATIONS	DAYS LATE	TYP NUMBER	INV DATE	TIC
DUS	S9E	5930-00-989-0881		DLA90075A0088	0076	0001AC	A	D	A			EA				76251	76252	76254		1	574317		EXPEDITE
DUS	S9E	5905-00-150-5698		DLA90076AA085	0007	000100	A	D	A			EA	A9F			76251	76251	76254	T451866HA	1	546847		
DUS	S9E	5910-00-858-4290		DLA90076MHK32		0002AC	A	D	A			EA				76251	76251			1	557916		

UMF071P2 LATE RECEIPTS NOT STOWED FRC SECTION 404 DATE 09.10.76.254 PAGE 00001

DIC	RIT	NAT STOCK NUMBER FSC	NIIN	PIIN OR DOC NR	SUPP PIIN	CLIN SUPADR	CND	CDT	DOP	SFX	TF	UI	QUANT	WHSE AREA	DATE RECVD	DATE CONFM	INQ DATE	DAYS LATE	TYP NUMBER	INV DATE	TIC
DUS	S9E	5905-01-017-3128		DLA90076AA313	0337	000100	A	D	A			EA			76247		76247	2	392046		
		0000-00-007-1652		A0013	0205		A								76247		76231	2	426180		
DUS	S9I	5330-00-755-5406		DLA50076MEV92		000100	A	D	A			EA			76247		76247	2	475761		EXPEDITE

UMF071 PART 3 RECEIPTS AWAITING STOW LISTING SECTION 672 DATE 06.02.77.153 PAGE 00011

**** DAYS IN PROCESS ****

WHSE AREA	1 PROC	1 R/R	2 PROC	2 R/R	3 PROC	3 R/R	4 PROC	4 R/R	5 PROC	5 R/R	6 PROC	6 R/R	7 PROC	7 R/R	1-7 TOTAL PROC	1-7 TOTAL R/R	OVER 7 DAYS PROC	OVER 7 DAYS R/R
Z12					2						1		1		4			
Z13				1	5	3	4		1		2		2		14	4		
Z38			8	2	5	3	1								14	5		

AREA TOTAL	PROC	R/R	TOTAL
2	32	9	41

NO RCC PROC	NO STOW NOTICE R/R	TOTAL
1,058	1,188	2,246

TOTAL RECEIPTS AWAIT STOW ALL AREAS

PROC	R/R	TOTAL
356	487	843

APPENDIX F-72

OPEN MRO FLAGGED FOR INVENTORY

1. PURPOSE

To provide a listing of all open preflag MROs with a Document Release Date of 4 days, or more, prior to the current date.

2. ORIGIN

Scan of Shipment Unit History File when NSN is flagged as being under inventory as shown in appendix D-12.

3. FREQUENCY

Daily on day NSN is flagged as being under inventory.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number (F-72)

(2) Title - Open MRO Flagged for Inventory

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. First Line:

(1) D/I - Document Identifier Code

(2) R/I TO - Routing Identifier Code (To)

(3) M/S - Media and Status

(4) NSN - National Stock Number

(5) TYP PK - Type Pack

(6) CC - Condition Code

(7) UI - Unit of Issue

(8) QTY - Quantity

(9) DOCUMENT NO. -

(10) SFX - Suffix

(11) SUPPL ADDR. - Supplementary Address

(12) SIG - Signal Code

(13) FND - Fund Code

(14) DIS - Distribution Code

(15) PRJ - Project Code

(16) PRI - Priority

(17) RDD - Required Delivery Date

(18) ADV - Advice Code

(19) R/I FRM - Routing Identifier Code (From)

(20) MGT - Management Code

(21) UNIT PRICE -

c. Second Line:

(1) SU NO - Shipment Unit Number to which MRO has been assigned.

(2) LINE ITEM - Shipment Unit Line Item Number representing MRO.

(3) DATES

(a) RCVD - Date MRO was received.

(b) PDT - Planned Date to Transportation for MRO.

(c) MDT - Mandatory Date to Transportation for MRO.

(4) QUANTITIES

(a) OPEN - Quantity Open

(b) OFFERED - Quantity Offered

(c) SHPD - Quantity Shipped

(d) DENIED - Quantity Denied

(e) CANCEL - Quantity Canceled

(f) PCANCL - Partial Cancellation Quantity

(5) ACTN CODE - Second position of ZBM Action Code.

(6) TCN - Transportation Control Number assigned to MRO.

(7) TCN PTL - TCN Partial Indication

(8) HOLD CODE - Hold Code

(9) PRIME WHSE LOCATION - Prime Warehouse Location

(10) COD - Cutoff Date

(11) TYP INV - Type Inventory

5. DATA ORGANIZATION

a. Sequence

(1) Warehouse Location - (first three digits) - major.

(2) Cutoff Date - intermediate.

(3) Document Number - minor.

b. Page break by Warehouse Location (first three digits).

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Warehousing Division. One copy to Inventory Office.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Warehouse Division will:

(1) Take accelerated action to ensure that stock is selected for each MRO indicated and that Shipment Unit File is updated before cutoff date contained on the printout.

(2) If stock has been selected but there appears to be a delay in updating the Shipment Unit File, thus causing the document to be included on the printout, take action to resubmit update action to Shipment Unit File.

(3) After accomplishment of actions in subparagraphs (1) and (2), action will be taken to submit document clearance to the Inventory Document Control File (IDC) as prescribed in appendix E-055 P.

```
UWF072-I    OPEN MRO FLAGGED FOR INVENTORY                                                    FRC     SECTION 273  DATE 02.20.85.051  PAGE 00020

 D/I  R/I  M/S      NSN          TYP  C UI  QTY   DOCUMENT NO. SFX SUPPL  SIG FND DIS PRJ PRI RDD ADV  R/I MGT UNIT PRICE
      TO                          PK   C                            ADDR                                FRM
 ASA  SUE K   6625-01-147-8587         A EA 00001 FB442750380343   YBG646   A  6C   01     05     2D   S9E          7.13
S.U.  NO LINE ************ DATES ********** ************ QUANTITIES ************ ACT      TCN     TCN HLD PRIME WHSE  COD TYP
       ITEM   RCVD       PDT MDT CLR       OPEN  OFFER  SHPD  DENIE CANCL PCANCL  CD                PTL CD   LOCATION        INV
0402438 0003  85039      041 041 00000     00001 00000  00000 00000 00000 00000     8442750380916XX        T710437BA 85056 A

 D/I  R/I  M/S      NSN          TYP  C UI  QTY   DOCUMENT NO. SFX SUPPL  SIG FND DIS PRJ PRI RDD ADV  R/I MGT UNIT PRICE
      TO                          PK   C                            ADDR                                FRM
 ASA  SUE  K  6625-01-039-3503         A PG 00001 FB489750400042           A  6C   01     12     2D   S9E         20.31
S.U.  NO LINE ************ DATES ********** ************ QUANTITIES ************ ACT      TCN     TCN HLD PRIME WHSE  COD TYP
       ITEM   RCVD       PDT MDT CLR       OPEN  OFFER  SHPD  DENIE CANCL PCANCL  CD                PTL CD   LOCATION        INV
0467406 0002  85043      050 053 00000     00001 00000  00000 00000 00000 00000     8489743420791XX        T711210BN 85056 A

 D/I  R/I  M/S      NSN          TYP  C UI  QTY   DOCUMENT NO. SFX SUPPL  SIG FND DIS PRJ PRI RDD ADV  R/I MGT UNIT PRICE
      TO                          PK   C                            ADDR                                FRM
 ASA  SUE  S  6625-01-028-6881         A EA 00001 FX202743052448   YTS680   C  GK  001 341 05     28     S9E        195.49
S.U.  NO LINE ************ DATES ********** ************ QUANTITIES ************ ACT      TCN     TCN HLD PRIME WHSE  COD TYP
       ITEM   RCVD       PDT MDT CLR       OPEN  OFFER  SHPD  DENIE CANCL PCANCL  CD                PTL CD   LOCATION        INV
3222544 0030  84321      323 323 00000     00001 00000  00000 00000 00000 00000     X202743052448XX        T711313DA 85056 A
```

APPENDIX F-73

COMMISSARY SUPPORT CYCLE PLANNING REPORT

1. PURPOSE

To provide the defense depot a summary report of expected workload for a particular requisition/shipment cycle for Commissary Support items.

2. ORIGIN

Input of CKJ cards from DSC.

3. FREQUENCY

Upon receipt of CKJ cards from DSC.

4. DATA ELEMENTS

a. Part 1

(1) Report Number (F-73, Part 1)

(2) Title

(3) FRC

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Part 2

(1) Report Number (F-73, Part 2)

(2) Title

(3) FRC

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

c. Data Elements (same for both parts)

(1) CONSIGNEE - From CKJ card.

(2) CYCLE CODE - From CKJ card.

(3) RDD - From CKJ card.

(4) TYPE ITEM - Type Item Code.

(5) COMPAT CODE - Compatibility Code - From CKJ card.

(6) TOTAL LINES - From CKJ card - number of requisition received from consignee.

(7) TOTAL PIECES - From CKJ card - number of cases required to fill subparagraph (4) above.

(8) TOTAL WEIGHT - From CKJ card - number of pounds involved in subparagraph (4) above.

(9) TOTAL CUBE - From CKJ card - number of cubic feet involved in subparagraph (4) above.

(10) DENSITY - Computed by dividing the number of pounds in the CKJ card by the number of cubic feet in the CKJ card.

(11) TONS - From CKJ card.

(12) TOTALS -

(a) SUB TOTALS - By consignee - Totals for subparagraphs (4) through (8) above.

(b) GRAND TOTALS - Each part - All Consignees - For subparagraphs (6) through (12) above.

5. DATA ORGANIZATIONS

a. Part 1, Brand Name Items.

b. Part 2, Local Purchase Items.

c. Sequence: Consignee major, Compatibility Code, minor.

d. Item data as follows:

(1) Part 1 contains data related to Brand Name (Code B) items.

(2) Part 2 contains data related to Local Purchase (Code L) items.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original to Transportation and Traffic Management Office, one copy to Shipping Division, one copy to Receiving Division. One copy to DSC via mail.

7. PROCEDURES

The DS/T will review the projected workload as depicted on report and take action necessary to ensure that sufficient carrier equipment is available to move materiel to the port. Appropriate action will also be taken to ensure that sea bookings are arranged for movement from the port to the consignee.

UMF073 PART 1 COMMISSARY SUPPORT CYCLE PLANNING REPORT FRC SECTION 792 DATE 04.18.75.108 PAGE 00002

CONSIGNEE	CYCLE CODE	RDD	TYPE ITEM	COMPAT CODE	TOTAL LINES	TOTAL PIECES	TOTAL WEIGHT	TOTAL CUBE	DENSITY	TONS
AK6370	A	210	B	A	000400	000100	0006100	0000800	000.001	000003.0
			B	C	000001	000600	0001000	0060000	000.017	000030.5
			B	D	000100	006000	0060070	0101010	069.301	000020.0
SUBTOTALS AK6370					000501	006700	0067170	0161810	000.979	000023.5
GRAND TOTALS					001501	016700	0167170	1161810	1517.645	001755.8

UWF073 PART 2 COMMISSARY SUPPORT CYCLE PLANNING REPORT FRC SECTION 049 DATE 07.04.75.185 PAGE 00003

CONSIGNEE	CYCLE CODE	RDD	TYPE ITEM	COMPAT CODE	TOTAL LINES	TOTAL PIECES	TOTAL WEIGHT	TOTAL CUBE	DENSITY	TONS
FTS205	L	205	L	A	00000008	00000027	000000212	000000021	010.095	000000.1
	L		T	C	00000001	00000001	000000001	000000001	001.000	000000.1
	L		L	C	00000006	00000018	000000936	000000020	046.800	000000.5
SUB TOTALS FTS205					00000015	00000046	000001149	000000042	057.895	000000.7

UWF073 PART 2 COMMISSARY SUPPORT CYCLE PLANNING REPORT FRC SECTION 049 DATE 07.04.75.185 PAGE 00005

CONSIGNEE	CYCLE CODE	RDD	TYPE ITEM	COMPAT CODE	TOTAL LINES	TOTAL PIECES	TOTAL WEIGHT	TOTAL CUBE	DENSITY	TONS
FTS260	L	202	T	C	00000001	00000004	000000005	000000001	005.000	000000.1
SUB TOTALS FTS260					00000001	00000004	000000005	000000001	005.00	000000.1
GRAND TOTALS					00000021	00000136	000003902	000000114	187.617	000002.3

APPENDIX F-74

FREIGHT DESCRIPTION FILE

1. PURPOSE

Provide Directorate of Storage and Transportation a printed copy of NMFC Freight Description information contained in the file.

2. ORIGIN

Produced as a result of on-line data entry processes in depicted appendix D-139.

3. FREQUENCY

a. Part 1 is produced when requested through program $$UWFR01, Section RP entry, as noted in appendix E-229 P.

b. Part 2 is produced as a result of on-line update actions to the Freight Description File.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-74)

(2) Report Title

(3) Report Part Number

(a) Part 1, NMFC Description

(b) Part 2, NMFC Activity

(4) Date: Month, day, year and Julian date

(5) Page Number

b. Data Elements, Part 1, NMFC Description

(1) NMFC/KEY - National Motor Freight Classification Code (6 positions), LTL-KEY (1 position) and Record Sequence (1 position).

(2) Mode of Shipment

(3) TARIFF

(4) UFC/SFX - Uniform Freight Classification Code and Suffix

(5) COMD - Commodity Indicator

(6) LTL - Less than Truck Load Amount Code

(7) SCAN - NIIN Scan Indicator

(8) DENSITY - (lbs/cubic feet)

(9) VALUE - Valuation Amount

(10) STATUS - Record Status Code

(11) RIC - Routing Identifier Code (From)

(12) DELDTE - Record Deletion Date

(13) ACTDTE - Date of Last Action

(14) TRANSDTE - Date Transceived

(15) TRANSTIME - Time Transceived

(16) In-the-Clear Freight Description

d. Data Elements, Part 2, NMFC Activity. Same as those shown for part 1 of this report.

5. DATA ORGANIZATION

a. Report is produced in separate parts as follows:

(1) Part 1, NMFC Descriptions - Total File.

(2) Part 2, NMFC Activity - Current File Update Actions.

b. Report header data appears on the first line of each page. Freight Description detail information begins on the second line of each page with coded data relative to each NMFC or NIIN description shown on the first line of the record followed by up to ten 40 position lines of in-the-clear descriptions.

c. Data will be sequenced within each report part number as follows:

NMFC/LTL/REC-SEQ, major; Mode/Tariff, minor.

d. Double space between each NMFC record.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Transportation and Traffic Management Office, information copy to Management Support Office, DS/T.

7. PROCEDURE

a. Report is used for general reference and file maintenance actions.

b. Report part 2 is retained as a record of file update actions.

UWF074 FREIGHT DESCRIPTION FILE PART 1 NMFC DESCRIPTION SECTION 413 DATE 02.09.79.040 PAGE 00002

NMFC/SFX	MODE	TARIFF	UFC/XFX	HAZ	COND	LTL	DENSITY	VALUE	SCAN	STATUS	DELDTE	ACTDTE
ACIDS: NOI, LIQUID												
003030B	B	00000000000	U0213001	A		Q	0000000	0000.50	G	A	00000	78206
ACIDS: NOI, LIQUID												
003050C	B	00000000000	U0213003	A		Q	0000000	0000.50	G	A	00000	78206
ACIDS: NOI, LIQUID												
004040A	B	00000000000	U0217001			Q	0000000	0000.50		A	00000	77355
ACIDS: BORIC (BORACIC)												
004020B	B	00000000000	U0217002			Q	0000000	0000.00		A	00000	77355

UNF074 FREIGHT DESCRIPTION FILE PART 3 NMFC ACTIVITY SECTION 637 DATE Ø2.21.79.Ø52 PAGE ØØØØ1

NMFC/XFX	MODE	TARIFF	UFC/SFX	HAZ	COND	LTL	DENSITY	VALUE	SCAN	STATUS	DELDTE	ACTDTE	ACT	RIC	
029206X	B	0000000000	U1402500			M	000000	0000.00			79059	00000	D	SC	200409
062075B	B	0000000000	U3476000			P	000000	0000.00		A	00000	79051	I		
	ELECTRICAL EQUIPMENT: GENERATORS AND ENGINES COMBINED,NOI,WEIGHING EACH LESS THAN 5 POUNDS														
159720X	B	0000000000	U78710000			Q	000000	0000.00			79059	00000	D	SC	200409

APPENDIX F-75

MEDALOC TRANSSHIPMENT ROUTE SLIP

1. PURPOSE

Provide Transshipment Control Number and information necessary to process MEDALOC Transshipments.

2. ORIGIN

Produce as a result of recording receipt of materiel at the MEDALOC transshipment activity.

3. FREQUENCY

Randomly generated as receipts are processed.

4. DATA ELEMENTS

a. First Line

(1) Date - Julian date

(2) CRT NO - Terminal Number from which Route Slip was initiated

(3) DTR - Received date of Transshipment

(4) Clear Text - MEDALOC Transshipment

b. Second Line

(1) CHECK DIGIT - Transshipment Clerk Digit

(2) DEST - APOE from Address File

(3) LOCATION - Manually annotate the location materiel is held

c. Third Line

(1) Leave Blank

d. Fourth Line

(1) Seven Digit Transshipment Control Number

(2) Number of Pieces in Transshipment

(3) Weight of Transshipment

(4) Cube of Transshipment

(5) MEDALOC (Space Number)

e. Fifth Line

(1) TCN - Transportation Control Number of Transshipment

(2) CNSGNE - On Throughout Pallets (one consignee) enter Consignee Code if POD is not DSN, HOW, PLA, EIL or HIK on other single consignee and on Breakbulk Pallets (multiple consignees) enter as follows:

POD=RMS - Enter WK4FDK
POD=FRF - Enter WK4FDK
POD=OSN - Enter WT4J8S
POD=HOW - Enter WF6LH1
POD=PLA - Enter W8003H
POD=EIL - Enter WC1JH5
POD=HIK - Enter WX3JN7

(3) RDD - Required Delivery Date

(4) POD - POD Code From Address File

5. DATA ORGANIZATION

Route slips will be printed in the format noted in paragraph 4.

6. DISTRIBUTION AND RETENTION

a. The route slip is used to accomplish MEDALOC shipment functions.

b. The route slip is retained until shipment is complete.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. The transshipment route slip should be placed with the materiel in the hold area until materiel is palletized.

b. All route slips for materiel palletized (both transshipment and originating) should be grouped together and information necessary for shipment close out annotated on the top route slip. These documents will then be used to record shipment completion.

APPENDIX F-76

CENTRAL DATA BANK MASTER RECORD

1. PURPOSE

To provide records that contain missing data elements requiring research and updating to the Central Data Bank.

2. FREQUENCY

As required this report is produced when requested in writing by the Prime Depot to the Manager of the Central Data Bank.

3. DATA ELEMENTS

a. Header Line:

(1) Report title

(2) Date

b. Data Elements:

(1) NSN - National Stock Number

(2) U/I - Unit of Issue

(3) ITEM NAME

(4) NMFC - National Motor Freight Classification

(5) LTL - Less Truck Load

(6) DM CD - Demilitarization Code

(7) PHY SEC - Physical Security Code

(8) DEL IND - Replace/Delete Code

(9) WATER COMM - Water Commodity Code

(10) AIR COM - Air Commodity Code

(11) A/C DIM - Air Cargo Dimension Code

(12) U/I WEIGHT - Unit of Issue Weight

(13) U/I CUBE - Unit of Issue Cube

(14) SHL LFE - Shelf-Life Code

(15) PD - Prime Depot Designator

(16) INV CAT - Inventory Category Code

(17) MD EX - Medical Exception Indicator

(18) SR CD - Special Requirement Code

(19) MGR - Commodity Manager Code

(20) HT CT - Number of Inquiries

(21) INQ DATE - Last date record was inquired

(22) BLK FLD - Blank field count

(23) ST - Status of Record

(24) UPDT DATE - Last Date record was updated

(25) USER IND - Registered User Indicator

(a) 1 indicates depot user, / indicates depot nonuser.

(b) Sequence of the depot indicator is as follows: SA - DDMP; SB - DDTC; SC - DCSC; SE - DESC; SM - DDMT; SR - DGSC; SU - DDOU.

(26) M/C USR - Marine Corps User

4. SEQUENCE

NSN or NIIN

5. DISTRIBUTION

Mailed to the requesting Prime Depot.

6. PROCEDURE FOR REVIEW

Requesting depot will review report and research missing data. Updating action will be accomplished through input of the Item Locator Card (appendix B-73).

REPORT NO. F-76 MONASP CENTRAL DATA BANK MASTER RECORD LIST AS OF 74274 Page 000001

NSN FSC NIIN	U/I	ITEM NAME	NMFC	LTL	DM CD	PHY SEC	DEL IND	WATER COMM	AIR COM	A/C DIM	U/I WEIGHT	U/I CUBE	SHL LFE	PD	INV CAT	MD EX	SR CD	MGR	HT CT	INQ DATE	BLK FLD	ST	UPDT DATE	USER IND	M/C USR
2540-00-248-4586	EA	BLADE WPR	197720	M	A	J		58629	VZ	A	0000.13	000.008	0	U	O		Z	C	1	70179	00	9	70316	0000000	
2540-00-312-1821	EA	MIRROR AY	019070	M	A	U		70429	VZ	A			0	U	E		Z	C	1	73095	02	2	73123	0000000	
2540-00-404-9918	EA	MIRROR AY	019070	M	A	U		70429	VZ	A	0001.10	000.104	0	U	E		Z	C	2	72251	00	9	72300	0000001	
2540-00-558-6092	EA	MIRROR	019070	M	A	U		58529	VZ	A	0001.25	000.037	0	U	E		Z	C		00000	00	9	69300	0000000	
2540-00-622-7742	EA	7373311	191600	G	A	J	8	58629	VZ	A	0012.00	001.000	0	U	O		Z	C	6	72213	00	9	72216	0000000	
2540-00-629-7705	EA	MIRROR	019070	M	A	U		70429	VZ	A	0000.78	000.055	0	U	E		Z	C	13	74151	00	9	74186	0010101	1
2540-00-692-8851	EA	EXCHCHEAT	133390	M	A	J		58625	VY	A	0007.50	000.342	0	U	H		S	C	6	74195	00	9	73196	0010101	
2540-00-737-3311	EA	BACK RST	191600	G	A	U		58629	VZ	A	0019.66	001.933	0	U	E		Z	C	3	73112	00	9	72135	0010101	
2540-00-763-0739	EA	1425162	197720	M	A	J	8	58625	VY	A	0000.09	000.004	0	U	O		Z	C	4	72009	00	9	74032	0000000	
2540-00-930-9283	EA	MIRROR	019070	M	A	U		58629	VZ	A	0004.40	001.000	0	U	E		Z	C		00000	00	9	69300	0000000	
2540-00-936-7156	EA	BLADE	197720	M	A	U		58629	VZ	A	0000.61	000.030	0	U	E		Z	C	7	72230	00	9	72233	0000000	

APPENDIX F-77

REPLY TO AUDITOR LOCATION INQUIRY

1. PURPOSE

To prepare a detailed listing required for audit. The report is comprised of all or a portion thereof of the locations previously extracted from the locator during the random sample developed with the preparation of the F-66, Audit Review Report.

2. ORIGIN

Produced through inquiry action described in appendix E-009 P.

3. FREQUENCY

As requested and as determined by Data Systems Manager.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number (F-77)

(2) Report Title

(3) Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) LOCATION

(2) SEL NO - Selection Number

(3) NSN - National Stock Number (FSC and NIIN)

(4) MGR - Manager

(5) UI - Unit of Issue

(6) NOMEN - Nomenclature

(7) SSLIND - Shelf-Life Code

(8) PH SEC - Physical Security Code

(9) COND - Condition Code

(10) TY PK - Type Pack Code

(11) TYP LOC - Type Location Code

(12) DT PK - Date of Pack or Date of Establishment.

(13) TY STG - Type of Storage Location Code.

(14) INSDT - Date of Next Inspection.

(15) U PK - Unit Pack

5. DATA ORGANIZATION

a. Report heading on first line with detailed data columns headings on the second line.

b. Sequence by location as selected by original sample pull, see appendix F-66.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies - original and copy forwarded to originator of request.

7. PROCEDURE

The organizational element will review and accomplish audit of locations and pertinent data. When audit is accomplished and review is completed, report will be destroyed.

APPENDIX F-78

MRO STATUS DETAIL - PART 1 AND 2 - WAREHOUSE PDT CONTROL LISTING

1. PURPOSE

To provide detailed information to Directorate of Storage and Transportation regarding line items open in Storage, and not yet offered to Transportation. Listing is used to expedite the shipment and closeout of delinquent line items.

2. ORIGIN

Produced as a result of input of appendix B-58 as depicted in appendix D-105.

3. FREQUENCY

Daily, as requested.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-78)

(2) Title

(3) Functional Routing Code

(4) Section

(5) Date: Month, day, year, and Julian date

(6) Page number

b. 80 pos. replica of input ZUG.

c. Data elements:

(1) WHSE AREA - Warehouse Area Code.

(2) RIC/DIC - RIC From/DIC A5J.

(3) SU NBR - Shipment Unit Number.

(4) CHK DIG - Check Digit.

(5) LINE - Shipment Unit Line Item Number.

(6) DOCUMENT NUMBER - From MRO.

(7) SF - Document Number Suffix.

(8) WHSE LOC - Warehouse Location.

(9) PDT - Planned Date to Transportation.

(10) MDT - Mandatory Date to Transportation.

(11) PROC - Process Code, appendix A-100.

(12) IPG - Issue Priority Group.

(13) ST CD - Shipment Unit Status Code, appendix A-102.

(14) SRC - Special Requirement Code, appendix A-81.

(15) TR-HLD - Transportation Hold Code.

(16) DEL REA - Delay Reason Code.

(17) PROJ CD - Project Code.

(18) NSN - National Stock Number.

(19) SLI - Single Line Indicator.

(20) AGE CATEGORY - Number of days held in storage, see appendix F-44.

(21) VALUE - *If line item value is less than $25.00.

(22) TOTAL - Line count per ZUG input.

NOTE: An M in the far right column indicates MEDALOC Eligible.

5. DATA ORGANIZATION

a. Sequence - Part 1

(1) Major - Warehouse Area Code.

(2) Intermediate - RIC FROM/DIC A5J.

(3) Intermediate - Shipment Unit Number.

(4) Unit Line Item Shipment.

b. Sequence - Part 2

(1) Major - Document Number

(2) Minor - Shipment Unit Number

c. Page break on each ZUG input.

6. DISTRIBUTION AND RETENTION

a. Three copies. Original to shipping Documentation Branch, Shipping Division, copies to Area Control Branches, Directorate of Storage and Transportation.

b. Destroy F-78 report for DoD activities 45 days after "force close" action.

7. PROCEDURES FOR REVIEW AND PROCESSING

Reviewed by DS/T personnel to identify those lines on which additional action should be initiated in order to ensure that late shipments are held to a minimum. The Shipping Documentation Branch will:

a. Receive appendix F-78 and distribute the report to appropriate Warehouse Areas to effect expedite and research action on individual line items. Warehouse personnel will take actions to ensure late lines are expedited.

b. Review the F-78 Listing:

(1) Oldest PDT.

(2) Oldest MDT.

(3) JCS Project Code (900 Series).

c. If line reflects a "Delay Reason Code" or "Transportation Hold Code" and the age category of the line is reasonable in relation to the delay or hold code, discontinue search.

d. If line does not reflect either code, check storage, and packing area for document:

(1) If document is located, expedite processing.

(2) If document is not located, upon completion of research, take the following action:

(a) Line Items with a value of less than $25.00 will be marked with an asterisk in the value column and the following action will be taken.

1. The MRO Force Close Card will be used to "force close" the Shipment Unit File and MRO History record.

2. Prepare a coding sheet for each line to be "force closed".

3. Use the format outlined in appendix B-128, paragraph 3b. Must contain Action Code GX, in pos. 79-80.

(b) If line item value is over $25.00 and it is possible to contact consignee:

1. When ascertained that materiel was received, secure sufficient information to prepare a confirmation.

2. When discovered that materiel was not received, process line item as in subparagraph d(2)(a), and advise consignee to initiate requisition followup action.

NOTE: DSC will make decision as to reinstating requisition.

(c) After 90 days have passed and all efforts to confirm have been exhausted, process line item as in subparagraph d(2)(a).

(d) The HF indicator will identify in the History File items force closed by a purge.

UWF078 MRO STATUS DETAIL - PART 1 WAREHOUSE PDT CONTROL FRC 2M SECTION 002 DATE 01.01.77.007 PAGE 00002

0.....1.....2.....3.....4.....5.....6.....7.....8
ZUGI 0 1010 0 0110 2W

WHSE AREA	RIC/ DIC	SU NUMBER	CHK DIG	LINE	DOCUMENT NUMBER	S F	WHSE LOC	PDT	MDT	PROC CODE	IPG	ST CD	SRC	TR HLD	DEL REA	PROJ CD	NSN	SLI	AGE CATEGORY	VAL
X	S9C	3190745	4	0001	V6643162229W282		T701709EA	6318	6318	PP	1	A	A			LKO	3030005286868	10	PAST OVER 45	* M
X	S9C	3190753	5	0001	WK4GAB62283004		T471875CA	6318	6318	PP	1	A				XDE	2805007354441	10	PAST OVER 45	
X	S9C	3190753	5	0002	WK4GAB62273013		T512872DA	6318	6318	PP	1	A				XDE	2910000853939	10	PAST OVER 45	*
X	S9C	3190753	5	0003	WK4GAB62282082		T520751CA	6318	6318	PP	1	A				XDE	2910009513536	10	PAST OVER 45	*
X	S9C	3190756	0	0001	WK4FFS6219G216		T221427DA	6318	6318	PP	1	A				NSL	3020005064868	10	PAST OVER 45	*
X	S9C	3190757	8	0001	WK4G6E6231G005F		T600916CA	6318	6318	PP	1	A				NSL	2590008446559	10	PAST OVER 45	*
X	S9J	3190735	7	0001	V033596084E050		35543	6318	6318	PP	1	A				BK1	2930004565687	10	PAST OVER 45	
X	S9J	3190748	9	0001	@K4FV962040935		64985	6318	6318	PP	1	A				ZCN	2815004561128	10	PAST OVER 45	* M
																	TOTAL 8			

APPENDIX F-79

SHIPMENT PLANNING WORKSHEET

1. PURPOSE

To provide information for preplanning movement of materiel, control of processing through picking and assembly operations, and to prepare GBL, TCMD, and Intransit cards.

2. ORIGIN

Produced during each MRO cycle for all freight shipment units and multiline parcel post shipment units IAW depot option.

3. FREQUENCY

Each MRO cycle.

4. DATA ELEMENTS

a. SHIP TO - Address up to seven lines from DoDAAD. (Message indicating NORS/ANORS when applicable.)

b. MARK FOR - Export up to seven lines from DoDAAD.

c. MODE APPLICATION - Up to four lines from DoDAAD (future).

d. FREIGHT DESTINATIONS - Up to four lines from DoDAAD.

e. TU/SU CONTROL - Transportation Unit Number/Shipment Unit Number Control (computer assigned).

f. PGN - Two entries assigned by computer:

(1) SU page number

(2) Number of pages for SU

g. DUE - Two entries assigned by computer:

(1) PDT - Computer assigned

(2) MDT - Computer assigned

h. DEST - Destination Cross-Reference from the Activity Address File.

i. Copy Number (1 through 5 - preprinted).

j. ASSEMBLY PT - Assembly Point (computer assigned):

(1) Transportation Unit Assembly Point.

(2) Shipment Unit Assembly Point.

(3) Alternate Shipment Unit Point.

k. APOE - Aerial Port of Embarkation Code (from DoDAAD).

l. WPOE - Water Port of Embarkation Code (from DoDAAD).

m. APOD - Aerial Port of Debarkation Code (from DoDAAD).

n. WPOD - Water Port of Debarkation Code (from DoDAAD).

o. PIER - Water Port of Embarkation Code (from DoDAAD)*.

p. BBPT - Break Bulk Point (from DoDAAD).

q. LOGA - LOGAIR Destination Terminal (from DoDAAD)*.

r. QTRN - QUICK TRANS Destination Terminal (from DoDAAD)*.

s. NOPP - No Parcel Post Indicator (from DoDAAD).

t. NOMO - No Motor Freight Indicator (from DoDAAD)*.

u. NORO - No Rail Freight Indicator (from DoDAAD)*.

v. EFAK - FAK Eligible Consignee (from DoDAAD).

w. NEXC - No Mix Rule Exception Indicator (from DoDAAD).

x. PMOD - Planned Mode of Shipment (PP/FRT) (computer assigned).

y. PPZN - Parcel Post Zone Code (from DoDAAD).

z. GARA - Geographic Area Code (from DoDAAD).

aa. SARA - Geographic Sub Area Code (from DoDAAD).

ab. WARA - Warehouse Area Code (Stock Location Group Code (Locator).

ac. TYPE - Bin or Bulk (BLK) SU (computer assigned)*.

ad. BLOCK 1 - Routing (manual entry).

ae. BLOCK 2 - Bill of Lading Number (manual entry).

af. BLOCK 3 - MTMTS Release Number (manual entry).

ag. BLOCK 4 - Transportation Appropriation (manual entry).

ah. BLOCK 5 - Transportation Cost (manual entry).

ai. BLOCK 6 - Date Shipped (manual entry).

aj. BLOCK 7 - Desired Delivery Date (manual entry).

ak. BLOCK 8 - Type and Size Movement Equipment Ordered (manual entry).

al. BLOCK 9 - Type and Size Movement Equipment Furnished (manual entry).

am. BLOCK 10 - Date Movement Equipment Furnished (manual entry).

an. BLOCK 11 - Movement Equipment Number (manual entry).

ao. BLOCK 12 - Seal Numbers Applied (manual entry).

ap. BLOCK 13 - Capacity Loaded Vehicle. Check Y/N (manual entry).

aq. BLOCK 14 - Placarded Vehicle. Check Y/N (manual entry).

ar. BLOCK 15 - Skid or Pallet Weight (manual entry).

as. BLOCK 16 - Dunnage Weight (manual entry).

at. BLOCK 17 - Type of Cargo Label (manual entry).

au. BLOCK 18 - Conex Number (manual entry).

av. BLOCK 19 - USA Control Number (manual entry).

aw. BLOCK 20 - Remarks and Additional Data (manual entry except selected items for which "Air Challenge Exempt" is computer printed in this block).

ax. BLOCK 21 - MILSTAMP Hold Code, if applicable (manual entry).

ay. BLOCK 22 - Assembled Date and Assembler (manual entry).

az. BLOCK 23 - TCMD Prepared Date (manual entry). Computer entry of "Transceived" when MOWASP generated an Advance TCMD.

ba. BLOCK 24 - TCMD Dispatched Date (manual entry).

bb. AC - Air Commodity Code - (from locator).

bc. SUL - Shipment Unit Line Item Number (computer assigned).

bd. S - Shipment Unit Line Item Suffix (computer assigned).

be. M - Commodity Manager (computer assigned from MRO).

bf. C - Condition Code (computer assigned from MRO).

bg. AV - Advice Code (computer assigned from MRO).

bh. Document Number (computer assigned from MRO - dash after sixth and tenth digit).

bi. Stock Number (computer as from MRO - dash inserted after FSC, first two digits of NIIN, and next three digits of NIIN).

bj. Item Description (from locator).

bk. Unit Price (computer assigned from MRO).

bl. UI (from locator).

bm. Quantity Ordered (computer assigned from MRO).

bn. Total Packs (computer assigned).

bo. TP (from MRO subsistence item only).

bp. Unit Weight - four whole numbers, two decimals (from locator).

bq. Unit Cube - three whole numbers, three decimals (from locator).

br. Total Weight - whole numbers only (computer assigned).

bs. Total Cube - whole numbers only (computers assigned).

bt. Stock Locations - First and last locations printed on DD Form 1348-1 (from locator). Note: Storage-in-Transit data will be provided when available from locator file.

bu. W.COM - Water Commodity Code 5 positions (from locator).

bv. SR - Special Requirements Code (from locator).

bw. T - NMFC Class Rating - LTL Code (from locator).

bx. R - UFC Class Rating - LCL Code (from locator).

by. A - Air Dimension Code (from locator).

bz. V - Rail Variation Indicator (from locator)*.

ca. NMFC and SUFFIX number, blank between number and suffix (from locator).

cb. UFC and SUFFIX number, blank between number and suffix (from locator).

cc. FREIGHT CLASSIFICATION DESCRIPTION (from Freight Description File).

cd. SC - MNFFC Suffix Variation Code (computer assigned)*.

ce. PL UNIT PK - Planned Unit Pack (computer assigned)*.

Data in paragraphs 4ac through 4ae requested for each line item.

cf. HAZARD - Print HAZARD when Hazardous Indicator in FDF NIIN Record is "A".

cg. Mode/Tariff Description Indicator - Print code shown in Commodity Indicator in FDF NMFC record.

ch. Value - Print Value Amount shown in FDF NMFC record (2 place decimal).

ci. NIIN - Print Density Amount shown in FDF NMFC record.

cj. NIIN - Print NIIN Scan Indicator shown in FDF NMFC record.

Data in paragraphs 4bb through 4cj requested for each line item.

ck. SPEC INST BLOCK - Special project message (MOWASP Project In-The-Clear File).

cl. TOTALS BLOCK.

(1) Total weight for Shipment Unit, no decimals (computer assigned).

(2) Total cube for Shipment Unit, no decimals (computer assigned).

(3) Total weight for Shipment Unit, no decimal (actual weight - manually assigned).

(4) Total cube for Shipment Unit, no decimal (actual cube - manually assigned).

cm. TCMD Section.

(1) DOC IDENT - Document Identifier (manual entry).

(2) TRAILER CONTAINER NUMBER (manual entry).

(3) SHIPPER CONSIGNOR CODE (computer assigned).

(4) COMMODITY (manual entry).

(5) AD - Air Dimension (manual entry).

(6) POE - Port of Embarkation (from DoDAAD).

(7) POD - Port of Debarkation (from DoDAAD).

(8) M - Mode of Shipment (manual entry).

(9) TY PK - Type Pack Code (manual entry).

(10) TRANSPORTATION CONTROL NUMBER - Computer assigns first 15 positions. Last two positions are added manually if required.

(11) CONSIGNEE - Computer assigned from MRO.

(12) PR - Issue Priority Group. Computer assigned from MRO.

(13) RDD - Required Delivery Date. Computer assigned from MRO.

(14) PROJ - Project Code. Computer assigned from MRO.

(15) DATE SH - Date shipped (manual entry).

(16) ETA - Expected to arrive date (manual entry).

(17) TAC - Transportation Account Code (computer assigned).

(18) MR PIECES - Number of Pieces (manual entry).

(19) WEIGHT - (manual entry).

(20) CUBE - (manual entry).

*Data elements under development in MOWASP.

NOTES:

a. If Warehouse Area Code is X, a batch number and serial number within batch will appear in lower left corner of "Mark For" block.

b. The Sequence Option Code (appendix A-66) for the SPW will print in lower right corner of "Mark For" block.

c. The No Freight Indicator from DoDAAD will be entered in the "No Mo" block.

5. DISTRIBUTION

Five copies to Shipment Planning Branch, DS/T.

6. DATA ORGANIZATION

Data is printed on DLA Form 674 under titled columns. Prime locations are in warehouse location sequence.

7. PROCEDURE

Prepared by the computer on a scheduled basis for use by transportation office to preplan movement of materiel. During the picking, packing, marking, assembly and movement preparation, additional data is manually added as prescribed in appendix E-016 P.

SHIPMENT PLANNING WORKSHEET DLA 674

EDITION OF MAY 68 MAY BE USED UNTIL EXHAUSTED

SHIP TO: ANG ASST USPFO FOR PROPERTY
BANGOR INTIL APRT
BANGOR ME 04401

NORS

MARK FOR: FB6181
MAINE ANG
DOW AFB MAINE

67 0003

MODE APPLICATION

FREIGHT DESTINATIONS: 2581805

FB6181258657

TU/SU CONTROL: PGW 000 / DU 264 / EST FRA1R1

ASSEMBLY PT: T.U. SU1 SU2 AR1 A21 AR1

APOE | WPOE | APOD | WPOD | PIER | BRPT | LOGA | OTHR | NOPR | NOPO | NORA | TEAR | INFC | PVOD | FRT | PRZN | AF | P | AN | E | MARA | Y | TYPE

1 ROUTING | 2 BL NUMBER | 3 RELEASE NUMBER | 4 TRANSPORTATION APPROPRIATION | 5 T COST | 6 DATE SH | 7 DOD

8 TYPE AND SIZE EQUIPMENT ORDERED | 9 TYPE AND SIZE EQUIPMENT FURNISHED | 10 DATE FURN | 11 EQUIPMENT NUMBER | 12 SEAL NUMBERS | 13 C | TY | 14 PLACARD | 15 SKID WEIGHT | 16 GUN WEIGHT

Y N Y N

17 CARGO LABEL | 18 CONER NUMBER | 19 USA CONTROL NUMBER | 20 REMARKS AND ADDITIONAL DATA | 21 HOLD CODE

AC SUFS / WCDM BR	M / T	C / R	AV / AV	DOCUMENT NUMBER: NMFC & SFX NR / UFC & SFX NR	STOCK NUMBER / ITEM DESCRIPTION / FREIGHT CLASSIFICATION DESCRIPTION	UNIT PRICE	UI / SV	QUANTITY / PL UNIT PR	TOTAL PACKS	TYPE	UNIT WEIGHT	UNIT CUBE	TOTAL WEIGHT	TOTAL CUBE	STOCK LOCATIONS
BZ 0065 736ZZ Z	P	A P	A	FB6181-9247-1091- 051430-00 U29730-00	4730-00-263-4983 ELBOW PIPE FITTINGS BR C NOT PLATED	00000.33	EA	00002	00002		1	10	1	1	~~AR123456~~ A123456789
BZ 0066 736ZZ Z	J	A U	A	FB6181-9247-1089- 051460-00 U29750-00	4730-00-235-1507 REDUCER PIPE FITTINGS NOI I S	00001.60	EA	00006	00006		25	10	2	1	~~B23456~~ B23456789 SIT 1
BZ 0067 713ZZ Z	U	A U	A	FB6181-9246-1036- 106650-00 U54850-00	5305-00-724-6760 SCREW I S SCREWS NOI	00000.16	EA	00002	00000		80	10	1	1	~~A111111~~ A111111111111

TOTALS

22 ASSEMBLED

23 YCMD PREF

24 YCMD SUF

1-2 DOCUMENT | 3-8 TRAILER CONT NR | 9-14 SHIPPER | 15-19 COMMODITY | 20 AD | 21-23 NOI | 24-26 POD | 27 28-29 U TY PE | 30-46 TRANSPORTATION CONTROL NR | 47-52 CONSIGNEE | 53 54-56 FD DATE SH | 57-59 PROJ | 60-63 DATE SH | 63 ETA | 64-67 TAC | 68-71 NR PIECES | 72-76 WEIGHT | 77-80 CUBE

APPENDIX F-80

LOCATOR FILE MANDATORY DATA STATUS REPORT

1. PURPOSE

Provides DS/T with a management tool to indicate the status of the data elements in the Locator File.

2. ORIGIN

Produced as a result of action as depicted in appendix D-83.

3. FREQUENCY

Data is available every time locator scan is executed, but will only be printed when the surveillance program depicted by appendix D-2 is run. Normally, this is the first day of each month.

4. DATA ELEMENTS

a. Report Header line which includes:

(1) REPORT NUMBER -

(2) TITLE -

(3) Product Control Number

(4) FRC - Functional Routing Code

(5) SECTION NUMBER -

(6) DATE - Month, day, year, and Julian date

(7) PAGE NUMBER -

b. Data Elements.

(1) CATEGORY - Prime or User DLA Items or non-DLA Items.

(2) DEPOT CODE - Four-digit Depot Code

(3) MANAGER - Single-digit Manager Code

(4) ACTIVE ITEMS:

(a) COMPLETE - Number of complete records.

(b) INCOMPLETE - Number of incomplete records.

(5) INACTIVE ITEMS

(a) COMPLETE - Number of complete records.

(b) INCOMPLETE - Number of incomplete records.

(6) NON-DLA - Number of non-DLA records.

(7) OTHER - Number of other records.

(8) TOTAL - Totals of all active and inactive records.

5. DATA ORGANIZATION

Report header data on first line and column headings on second and third lines. Detail data on subsequent lines.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to MOWASP Data Control Branch, MSO, and one copy to Chief, MSO.

7. PROCEDURE

This listing will be used as a management tool for determining the number of active and inactive items on the locator which are complete or incomplete by ownership. The effectiveness of the personnel preparing data for the file can be measured.

UWF080 LOCATOR FILE MANDATORY DATA STATUS REPORT WB(M)80 FRC SECTION 359 DATE 03.01.75.060 PAGE 00001

CATEGORY	DEPOT CODE	MANAGER	** ACTIVE ITEMS ** COMPLETE	INCOMPLETE	** INACTIVE ITEMS ** COMPLETE	INCOMPLETE
PRIME - DSA	DDMP		4,768	17	4,664	482
USER - DSA		C	34		216	17
		E			29	8
		G	327		595	44
		I	2,506	12	8,171	194
		M	193	2	314	77
		S	251	3	62	10
		T	3,762	25	5,886	318
		W			1	
NON-DSA			2		23	791
OTHER					8	128
TOTAL			11,843	59	19,969	2,069

APPENDIX F-81

STORAGE ITEM CHANGE (SIC) MULTIPLE LOCATION LISTING

1. PURPOSE

Provide a listing of multiple locations which result from CMDN processing.

2. AUTHORITY

Chapter 66

3. FREQUENCY

Upon processing of CMDN Cards when NSN changes or consolidations result in multiple locations.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-81)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Numbe

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) NSN - National Stock Number

(2) CONDITION - Condition Code

(3) TYP LOC - Type Location Code

(4) WHSE LOCATION - Warehouse Location

5. DATA ORGANIZATION

a. Single space within NSN, double space between FSNs.

b. Major sequence: NSN.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies to Warehousing Division, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

Bin Operations Branch and Area Control Branches will:

a. Review and analyze the listing as to feasability of consolidating stock locations.

b. Process consolidation actions as appropriate IAW appendix E-072 P.

c. Destroy listing upon completion of action(s).

UNF081 SIC MULTIPLE LOCATION LISTING FRC SECTION 259 DATE 08.28.75.240 PAGE 00001

NSN	CONDITION	TYP LOC	MISC LOCATION
3110 00 516 5490	A	A	T232609AA
	E	L	Q520751EA
	A	L	Q510344AA
	A	L	T641009AA
	A	B	T552354BA
	E	L	Q520675BA
5935 00 177 2139	A	B	T110315EA
	A	B	T440939CA
5999 00 859 7826	A	L	T670113CA
5999 00 859 7826	A	L	T670113CA
	A	B	T141910DB
	A	B	T1[illegible]910DB

APPENDIX F-82

STORAGE ITEM CHANGE (SIC) LISTING

1. PURPOSE

To provide media to:

a. Remark and/or repackage stocks.

b. Verify differences in unit of issue changes.

c. Change Commodity Manager Code, Physical Security Code and/or Shelf-Life Code.

2. AUTHORITY

Chapter 66

3. FREQUENCY

Upon processing of change cards, appendix B-23 produced during the processing depicted by appendix D-36.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-82)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page number

b. Data Elements:

(1) Part 1 Manual Reconciliation Unit of Issue and NSN

(a) WHSE LOCATION (Blank)

(b) DESCRIPTION - Description of Action Required

(c) CM OLD NSN - Old Stock Number

(d) LOC UI - Locator Unit of Issue

(e) CM NEW NSN - New Stock Number

(f) LOC UI - Locator Unit of Issue

(g) NEW UI - New Unit of Issue

(h) CON FACT - Conversion Factor

(i) LOC WGT - Locator Weight

(j) LOC CUBE - Locator Cube

(k) EFF DATE - Effective date of change

(2) Part 2 Manual Reconciliation Phy Sec Shelf-Life Mgt Code

(a) WHSE LOCATION

(b) DESCRIPTION - Description of Action Required

(c) CM NSN - Stock Number

(d) COND - Condition Code

(e) INSP DATE - Inspection Date

(f) SHELF - Shelf-Life Code

1. CM - Code from Change Card

2. LOC - Code from Locator

3. F - Code from FAWESP Table

(g) DATPK/EXPIR - Date of Pack/Expiration Date

(h) PHYS - Physical Security Code

1. CM - Code from Change Card

2. LOC - Code from Locator

(i) MGT - Commodity Manager Code

1. Commodity Manager, Gaining

2. Commodity Manager, Losing

3. Commodity Manager, Locator

(j) EFF DATE - Effective Date of Change

(3) Part 3 Remarking Instructions

(a) WHSE LOCATION

(b) DESCRIPTION - Description of Action Required

(c) OLD NSN - Old Stock Number

(d) LOC UI - Locator Unit of Issue

(e) NEW NSN - New Stock Number

(f) COND - Condition Code

(g) NEW UI - New Unit of Issue

(h) CON FACT - Conversion Factor

(i) NEW U/WGT - New Unit Weight

(j) NEW U/CUBE - New Unit Cube

(k) EFF DATE - Effective Date of Change

(4) Part 4 Notice of Code Changes

(a) NSN - National Stock Number

(b) UI - Unit of Issue

(c) NOMEN - Nomenclature/Item Description

(d) NMFC - National Motor Freight Classification Code

(e) LTL - Freight Rate LTL Code

(f) PHY SEC - Physical Security Code

(g) NMFC SFX - National Motor Freight Classification Code Suffix

(h) IND - MTMC Confirmation Indicator

(i) LCL - Freight Rate LCL Code

(j) DE-MIL - Demilitarization Code

(k) WATER COM - Water Commodity Code

(l) AIR COM - Air Commodity Code

(m) AIR CRGO - Air Cargo Dimension Code

(n) STOR IN TRAN - Storage-In-Transit Privilege Code

(o) UNIT WEIGHT - Unit Weight

(p) UNIT CUBE - Unit Cube

(q) SSL IND - Short Shelf-Life Indicator Code

(r) POP GRP - Popularity Group Code

(s) INV EX - Inventory Category Exception Code

(t) HSCC - Hazardous Storage Compatibility Code

(u) SPEC RQMT - Special Requirement Code

(v) MGR - Commodity Manager Code

(w) MOS OF DEM - Months of Demand

(x) AVG DEM - Average Demand

(y) INV FLG - Inventory Flag

(z) INV C/O DAY - Inventory Cutoff Day

c. Second Header Line:

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack

(5) TYPSTG - Type of Storage Location Code

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. See formats

b. Parts 1 and 2 major sequence: NSN.

c. Part 3 major sequence: Location. (Eject to new page on first three positions of location.)

d. Part 4 major sequence: NSN, with multiple FSCs and NSNs per page.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - Three copies, original and one copy to MOWASP Data Control Branch, MSO, copy to Quality Control Branch, DS/T.

b. Part 2 - Four copies, original and one copy to MOWASP Data Control Branch, copy to Quality Control Office, and copy to Stock Readiness Branch, Warehouse Division.

c. Part 3 - Four copies, original and one copy to Warehousing Division, copies to MOWASP Data Control Branch and MSO, DS/T.

d. Part 4 - Four copies, original and one copy to MOWASP Data Control Branch, MSO; one copy to Stock Readiness Branch, Warehousing Division; one copy to Shipping Planning Branch, Transportation and Traffic Management Ofice.

7. PROCEDURE FOR REVIEW AND PROCESSING

MOWASP Data Control Branch receives the SIC Listing, appendix F-82. Listing is furnished upon receipt of Storage Item Change (SIC) Cards from the DLA/ICP that have been processed to the MOWASP Central Data Bank and subsequently pushed to the applicable depot locator.

a. Part 1 - Review actions to determine the correct NSN is updated with correct information.

(1) The absence of a conversion factor prohibits the automatic updating of the UI to the Locator File. Prepare an Item Locator Record Card, appendix B-73, utilizing DIC ZBC for UI change and change of UI, weight, and cube as appropriate. This action will update the Locator File.

(2) Process an Item Locator Inquiry Card, appendix B-79, DIC ZBJ with Action Code FE, for all NSNs appearing on part 1 of F-82 report without a conversion factor, and receive appendix F-37 for review.

(3) Forward appendix F-37 to the Stock Readiness Branch requesting that stock be remarked, as necessary, and that listing be annotated to indicate action taken.

(4) Receives annotated appendix F-37 from the Stock Readiness Branch and review/verify that necessary action has been taken.

b. Part 2 - Review and verify to determine if changes indicated by entries on the F-82 must be manually changed in the Locator File. Prepare an Item Locator Record Card. Appendix B-73 utilizing DIC ZBC for all NSNs requiring a manager change. This action will place the correct manager code in the Locator File. Forward Part 2 to the Stock Readiness Branch for verification of shelf-life code and next inspection date.

c. Part 3 - Provides notification of NSN and UI changes for Warehouse use remarking, repackaging, and placarding stocks.

(1) Annotate nondefinitive UI changes on the F-82 with Quantitative Expression data received via TWX or letter from the DSCs if applicable.

(2) Forward annotated copy to the Stock Readiness Branch requesting stock be identified and remarked as necessary, and that listing be annotated to indicate action taken.

(3) Notify the DSC IM when repackaging/remarking/placarding of stock effected by nondefinitive UI changes is completed.

(4) Forward annotated copy of listing to the Receiving Operations Branch as notification of pending nondefinitive UI changes.

d. Part 4 - Provides a record of all code changes for an NSN when a DIC CBC has updated the FSC UI Manager, Shelf-Life Code, NMFC or Physical Security Code. Action should be reviewed to determine correct data is processed to update the locator, and the remarking of stock is accomplished when required.

e. F-82, parts 1, 2, 3, and 4 retain for 60 days, then destroy.

UWF082 SIC LISTING PART I MANUAL RECONCILIATION UNIT OF ISSUE AND NSN FRC SECTION 151 DATE 02.20.75.051 PAGE 00001

WHSE LOCATION	DESCRIPTION	CN OLD NSN	LOC UI	CN NEW NSN	LOC UI	NEW UI	CONV FACT	LOC MGT	LOC CURC	EFF DATE
	VRFY OLD UI	8950 00 753 6337	LB			CO		0015.00	000.799	75060

UWF082 SIC LISTING PART II MANUAL RECONCILIATION PHY SEC SHELF LIFE MGT CODE FRC SECTION 842 DATE 03.23.75.082 PAGE 00001

WHSE LOCATION	DESCRIPTION	CN NSN	COND	INSP DATE	SHELF CN	LOC F	PHYS CN	LOC	MGT	GAIN	LOSS	LOC	EFF DATE
	VRFY CHANGE	6150 00 472 3932								CX	K2	I	75091
G223003RA	VRFY CHANGE	8465 00 753 6335	A	01 77		0	2						75091
0211544AA	VRFY CHANGE	8465 00 753 6335	A	00 00		0	2						75091
0211544RA	VRFY CHANGE	8465 00 753 6335	A	06 75		0	2						75091

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UNF082  PART IV                    NOTICE OF CODE CHANGES                          FRC    SECTION      DATE 1Ø.Ø1.75.274  PAGE ØØØØ2

                                        L        L D                S                     S                M
                                        T PHY NMF C M WATER AIR AIR  I    UNIT    UNIT    S POP IN HS SP  G   DEMANDS  INVENTORY
      N S N      UI    NOMLN     NMFC  L SEC SFX L L  COM  COM CRGO T   WEIGHT   CUBE    L GRP EX CC RQT R   MDS  AVG  FLG CODE

                              COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK    LCNO    LCIND  PREDOC

3Ø2Ø              PK   ROSE     888888   X  U      A ØØØ1Ø  Ø1  1       1Ø.ØØ     .1ØØ  1     E       X  I
                               A            A     1Ø 67*   B2D   AØ4Ø5Ø5BB           ØØØØ1

111Ø ØØ 111 ØØØ3* XA* COVER    *      *   * S            *   *  *      1.7Ø*    .82Ø* 4* L  Ø*  *   * C*  6
3Ø3Ø              PK   ROSE     888888   X  U      AØØØ1Ø   Ø1  1       1Ø.ØØ     .1ØØ  Ø     E       X  I
                               B            B     1Ø 67*   B2E   A131223AB   1Ø 68   ØØØØ1
```

UW1082 SIC LISTING PART III REMARKING INSTRUCTIONS FRC SECTION 257 DATE 11.28.84.333 PAGE 00044

WHSE LOCATION	DESCRIPTION	OLD NSN	LOC UI	NEW NSN	COND	NEW UI	CON FACT	NEW U/WGT	NEW U/CUBE	EFF DATE
T540368GA	CHNG NSN	5935 01 087 1667	EA	5935 00 043 2820	A					84336
T540716HA	CHNG NSN	5962 01 123 9426	EA	5962 01 105 3653	B					84336
T540925CA	CHNG NSN	5910 00 169 3225	EA	5910 00 470 9169	J					84336

APPENDIX F-83

LATE MRO/DRO PROCESS

1. PURPOSE

a. To identify individual MRO Line Items that are late in Storage (part 1). DRO, DICOMSS and MROs with extended RDD (A, X, S pos. 62) are excluded. Also MROs with an automatic clear date are excluded.

b. To identify individual MRO Line Items that are late in Transportation (part 2) DRO, DICOMSS and MROs with extended RDD (A, X, S pos. 62) are excluded.

c. To identify individual MRO Line Items that are shipped Late (part 3).

(1) Forced Closed Includes MRO Line Items with/without extended RDD, DROs and DICOMSS.

(2) Excludes DRO unless forced closed.

(3) Excludes DICOMSS unless forced closed.

(4) Excludes MROs with extended RDD, unless forced closed.

d. To identify individual DRO Line Items that are late in Storage (part 4).

2. ORIGIN

Produced during the processing as depicted in appendices D-28, D-30 and D-31.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-83)

(2) Area Control Branch

(3) Report Title

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Part 1 - MRO Line Items Late in Storage

(1) Data Elements:

(a) LOC GRP - Location Group Code

(b) WHSE LOC - Warehouse Location

(c) IPG - Issue Priority Group

(d) MGR - Manager (RIC From)

(e) DIC - Document Identifier Code (A5_) excludes A5J, DICOMSS, and MRO with extended RDD.

(f) SU Number - Shipment Unit Number

(g) CK DGT - Check Digit Number

(h) SU LI NR - Shipment Unit Line Item Number

(i) DOCUMENT NUMBER - Document Number assigned to Requisition and Suffix, if applicable.

(j) DEST - DCR, BBP, POE or Consignee DoDAAC.

(k) NSN - National Stock Number

(l) DATE RCVD - Date MRO Received (Year-Julian day).

(m) PDT - Planned Date to Transportation (Julian day).

(n) MDT - Mandatory Date to Transportation (Julian day).

(o) PROJ CODE - Project Code

(p) DEL REA - Delay Reason Shipment Code (appendix A-64).

(q) HOLD CODE - Hold Code (appendix A-21).

(r) Dollar Value (*If Line Item Value is Less Than $25.00).

c. Part 2 - MRO Line Items Late in Transportation

(1) Data Elements:

(a) LOC GRP - Location Group Code

(b) LOC - Location (first three positions of Prime Location)

(c) IPG - Issue Priority Group

(d) DAYS STG - Will Reflect the Number of Days in Storage.

(e) DAYS TRNS - Will Reflect the Number of Days in Transportation (first appearance part 2, field will have a value of 1 based on current day minus date offered).

(f) SU NUMBER - Shipment Unit Number

(g) CK DGT - Check Digit Number

(h) SU LI NR - Shipment Unit Line Item Number

(i) DOC/SFX/TCN NUMBER - Document Number and Suffix, if applicable, and/or Transportation Control Number.

(j) CONSIG - MRO Consignee

(k) NSN - National Stock Number

(l) DATE RCVD - Date MRO was Received (Year-Julian day).

(m) PDT - Planned Date to Transportation (Julian day).

(n) MDT - Mandatory Date to Transportation (Julian day).

(o) DTE OFF - Date Offered to Transportation (Julian day).

(p) PRJ CD - Project Code

(q) TRNS HOLD - Transportation Hold Code

(r) DEL REA - Delay Reason Shipment Code

(s) DIC - Document Identifier Code (A5_) excludes A5J, DICOMSS, and MRO with extended RDD.

(t) MODE - Planned Mode Computer Assigned (one digit alphanumeric code).

(u) MGR - Manager

(v) Dollar Value - (*If Line Item Value is Less than $25.00).

d. Part 3 - MRO Line Items Shipped Late

(1) Data Elements:

(a) LOC GRP - Location Group Code

best copy available

(b) LOC - Location (first three positions of Prime Location).

(c) IPG - Issue Priority Group

(d) TOT DAY - Number of Days Late in Storage. Record will be asterisked(*) in last field if storage caused the MRO to be late.

(e) SU NUMBER - Shipment Unit Number

(f) SU LI NR - Shipment Unit Line Item Number

(g) DOC/SFX/TCN NUMBER - Document Number and Suffix if applicable, and/or Transportation Control Number.

(h) DEST - DCR, BBP, POE or Consignee DoDAAC

(i) DATE RCVD - Date MRO was Received (Year-Julian day).

(j) MDT - Mandatory Date to Transportation (Julian day).

(k) DTE OFF - Date Offered to Transportation (Julian day).

(l) DTE SHIP - Date Shipped (Julian day)

(m) HOLD CODE - Hold Code (appendix A-21)

(n) ACT CODE - Action Code GX - NON-MOFAST, X - MOWFAST if Item Forced Closed; otherwise field will be blank.

(o) DEL REA - Delay Reason Code (appendix A-64)

(p) TRNS HOLD - Transportation Hold Code

(q) MODE - Mode of Shipment Code

(r) WEIGHT - Weight of Shipment

(s) TOT PCS - Total Number of Pieces

(t) CUBE - Cube of Shipment

(u) Dollar Value - (*If Line Item Value is Less than $25.00).

(v) MGR - Manager

e. Part 4 - DRO Line Items Late in Storage

(1) Data Elements:

(a) LOC GRP - Location Group Code

(b) MGR - Manager

(c) SU NUMBER - Shipment Unit Number

(d) CK DGT - Check Digit

(e) SU LI NR - Shipment Unit Line Item Number

(f) DOCUMENT NUMBER - Document Number assigned to Requisition and Suffix, if applicable.

(g) WAREHOUSE LOCATION - Warehouse Location

(h) PDT - Planned Date to Transportation (Julian day).

(i) MDT - Mandatory Date to Transportation (Julian day).

(j) PROC CODE - Process Code Assigned (appendix A-100).

(k) IPG - Issue Priority Code

(l) STAT CODE - Status Code

(m) TRNS HOLD - Transportation Hold Code

(n) DEL REA - Delay Reason Code

(o) PRJ CDE - Project Code

(p) NSN - National Stock Number

(q) AGE CATEGORY - Age Category of Line Item

(r) DV - Dollar Value - (*If Line Item is Less than $25.00).

5. DATA ORGANIZATION

a. Report header data on first line with detailed column headings on second and third lines. Detailed data on subsequent lines.

b. SEQUENCE

(1) Part 1: MAJOR - Area Control Branch; Intermediate-LOC Group Code; IPG; Minor-Warehouse Location.

(2) Part 2 and 3: MAJOR - Area Control Branch; Intermediate-LOC Group Code, then Location (first three positions of Prime Location) within LOC GRP Code; Minor-IPG, then Document Number.

(3) Part 4: MAJOR - Area Control Branch; Intermediate-IPG within LOC Group Code; Minor-Shipment Unit and Line Item Number.

(4) Page break on each Area Control Branch.

(5) Double space each print line.

6. NUMBER OF COPIES AND DISTRIBUTION

Original to MSO, DS/T. One copy, each to the Chief, Warehousing Division, and Chief, Shipping and Transportation Division, DS/T. One copy to each Area Control Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. To be used by DS/T to evaluate and effect a specific and concentrated effort to eliminate late shipments with decisive corrective action.

b. To be used as a management tool to identify causes of late shipments.

c. Retain listing for 45 days, then destroy.

UWF083P3 AREA CONTROL BRANCH 1 MRO LINE ITEMS SHIPPED LATE SECTION 420 DATE 06.26.85.177 PAGE 00014

LOC GRP	LOC	TOT IPG	TOT DAY	SU NUMBER	SU LI NR	DOC/SFX/TCN NUMBER	DEST	DATE RCVD	DTE MDT	DTE OFF	DTE SHP	HOLD CODE	ACT CODE	DEL REA	TRNS HOLD	MODE	WEIGHT	TOT PCS	CUBE	DOLLAR VALUE	MGR
X	T20	2	000	1730755	0117	V0336751530271	26100L	85172	174	174	176				D	B	0	1	0	*	DESC
X	T20	2	000	1730755	0111	V0336751560454	26100L	85172	174	174	176				D	B	0	1	0		DCSC
X	T20	2	000	1451676	0010	V5284151360985	405965	85144	146	146	176					H	0	0	0	*	DESC
X	T20	2	000	1451676	0011	V5284151390532	405965	85144	146	146	176					H	0	0	0	*	DESC
X	T20	3	000	1411473	0013	N2022451312416	N20224	85140	148	143	176					H	0	0	0	*	DCSC
X	T20	3	000	1693381	0146	N6297451620207	798195	85166	175	171	176					B	0	1	0		DCSC
X	T20	3	000	1693381	0134	N6297451620373	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0148	N6297451620411	798195	85166	175	171	176					B	0	1	0	*	DCSC
X	T20	3	000	1693381	0139	N6297451620602	798195	85166	175	171	176					B	0	1	0	*	DISC
X	T20	3	000	1693381	0137	N6297451620640	798195	85166	175	171	176					B	0	1	0	*	DISC
X	T20	3	000	1693381	0152	N6297451620657	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0135	N6297451620902	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0138	N6297451620996	798195	85166	175	171	176					B	0	1	0		DCSC
X	T20	3	000	1693381	0154	N6297451621177	798195	85166	175	171	176					B	0	1	0	*	DCSC
X	T20	3	000	1693381	0141	N6297451621425	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0161	N6297451621460	798195	85166	175	171	176					B	0	1	0		DCSC
X	T20	3	000	1693381	0147	N6297451621579	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0159	N6297451621585	798195	85166	175	171	176					B	0	1	0	*	DCSC
X	T20	3	000	1693381	0142	N6297451621727	798195	85166	175	171	176					B	0	1	0	*	DCSC
X	T20	3	000	1693381	0150	N6297451621924	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0160	N6297451621936	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0155	N6297451622217	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0145	N6297451622358	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0151	N6297451622500	798195	85166	175	171	176					B	0	1	0	*	DESC
X	T20	3	000	1693381	0144	N6297451622743	798195	85166	175	171	176					B	0	1	0	*	DESC

APPENDIX F-84

ACTIVITY ADDRESS RECORD LISTING

1. PURPOSE

To provide a listing of Activity Addresses and appropriate change actions and to facilitate review and subsequent file maintenance of the Activity Address File.

2. AUTHORITY

Chapter 2

3. FREQUENCY

a. F-84 section 1 (inquiries). This section is output as a result of an Activity Address Inquiry, Document Identifier ZAB, appendix B-119. If input is from a CRT this format will be displayed back to the CRT. If input is by card, this output will be produced daily on the F-84 listing.

b. F-84 section 2 (additions, changes and deletions to Activity Address Codes). This section is output daily as a result of processing transactions with Document Identifiers TA1, TA3, TA4, MA1, MA2, ZVD, AVE, ZGP, or ZGR, reference appendices: B-126, B-127, B-129, B-176, B-177. New and old information is printed for data that was changed by transactions which alter the Address File regardless of the source of input. When additions, changes or deletions are made to TAC 1 or TAC 2 addresses, both TAC 1 and TAC 2 old and new addresses will be printed even though only one address changed.

c. F-84 section 3 - Not available.

d. F-84 section 4 (DCR/AAC Cross-Reference Print Old/New). This section is output daily as a result of a master AAC being deleted. The computer automatically assigns a new master. This section will not be produced if no master records are deleted.

e. F-84 section 5 (DCR/AAC Cross-Reference Print, associated). This section is output daily as a result of processing a DCR Inquiry, Document Identifier ZVN, appendix B-119. This output will not be produced if no inquiries are processed.

f. F-84 section 6 (ZIP/AAC Cross-Reference Report). This section is output daily as a result of processing ZIP Code Inquiry, Document Identifier ZVP, appendix B-119. This output will not be produced if no inquiries are processed.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Functional Routing Code

(4) Section Number and Title

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. F-84 section 1

(1) Shipment Planning Data

(a) Activity Address Code - AAC

(b) Breakbulk Point Code - BBP

(c) Destination Cross-Reference - DCR

(d) ZIP Code/APO/FPO - ZIP

(e) Parcel Post Zone Code - P/P

(f) Geographic Area Code - GA

(g) Geographic Sub-Area Code - SA

(h) Motor Standard Point Location Code - SPLC

(i) Small Parcel Carrier Code - SPCC

(j) Transit Time - TT

(k) Government Bill of Lading Office Code - GBLO

(l) Consolidated Pack Indicator - CP

(m) State Code - ST

(n) Mode Restriction Code - MR

(o) CONUS Military Air Terminal - TRM

(p) Aerial Port of Embarkation Code - APOE

(q) Aeriel Port of Debarkation Code - APOD

(r) Water Port of Embarkation Code - WPOE

(s) Water Port of Debarkation Code - WPOD

(t) SEAVAN Indicator - SE

(u) DICOMSS Bank Code - DBC

(v) BG - SEAVAN Stop Number

(w) ST-NR - SEAVAN Stop Number

(2) Address Data

(a) Type Address Code - T

(b) Line Sequence No. of Address - L

(c) In-the-Clear Address

(d) MAPAC Special Instruction Indicator - S

(e) Freight Forwarder Location Code - FMS

c. F-84 section 2

(1) Shipment Planning Data (same as F-84 section 1).

(2) Address Data (same as F-84 section 1).

(3) Telephone (Duty Officer's Phone Number).

(4) Transaction Document Identifier Code - DIC.

(5) Actions:

(a) OLD

(b) NEW

(c) ADD

(d) DEL

d. F-84 section 3 - Not applicable.

e. F-84 section 4

(1) OLD DCR

(2) NEW DCR

(3) Associated AAC Values

f. F-84 section 5

(1) DCR

(2) Associated AAC Values

g. F-84 section 6

(1) ZIP Code - ZIP

(2) Activity Address Code - AAC

(3) Destination Cross-Reference - DCR

(4) TAC 2 Address Lines for AAC records which do not contain a Destination Cross-Reference Value and Tag G address lines for AAC records with a DCR value.

5. DATA ORGANIZATION

a. Report Header, first line to start each page of header: Print Report address list.

b. Shipment Planning Data Element Header: Print shipment planning data element header to start each page.

c. Sequence Data in report format by Activity Address Code Major, Type Address Code intermediate, Time Processed minor. Print only the first old address and the most recent new address.

d. Double space between header lines and type address records. Page change on each AAC change for section. Triple space when AAC changes on section 2.

6. DISTRIBUTION AND RETENTION

a. Two copies to Special Processing Section, Transportation and Shipping Division, DS/T.

b. Retention

(1) Section 1 (copies 1 and 2): No retention requirement, destroy upon completion of intended use.

(2) Section 2

(a) Copy 1: Used as work copy and may be destroyed upon completion of intended use.

(b) Copy 2: Maintain file in Special Processing Section for 120 days.

(3) Section 3: Not provided.

(4) Section 4, 5 and 6 (copies 1 and 2: No retention requirement, destroy upon completion of intended use.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Section 1 - Inquiry reply requiring no special review.

b. Section 2 (Adds, changes, or deletions) - This product will be reviewed to assure that all data required for distribution operations is available and accurate.

c. Section 3 - Not provided.

d. Section 4 - Notification of change in master record as a result of deleting old master. No special review required.

e. Section 5 - DCR inquiry reply. Review and make adjustments as required.

f. Section 6 - ZIP Code inquiry reply. This product is used to determine if AAC records which do not contain a DCR should be added to a common destination group or if new destination groups should be established.

UWF084-P1 ACTIVITY ADDRESS RECORD LISTING INQUIRY FRC DG SECTION 001 DATE 06.06.76.280 PAGE 00002

AAC	BBP	DCR	ZIP	P/P	GA	SA	SPLC	UF	GBLO	ST	MP	TRM	APOE	APOD	WPOE	WPOD	DBC
BKUA00				9											2DC	PN1	

```
T L IN THE CLEAR ADDRESS                S F T L IN THE CLEAR ADDRESS                S F T L IN THE CLEAR ADDRESS                S F

M 1 MINISTRY OF DEFENSE                   1 1 MINISTRY OF DEFENSE                   2 1 MINISTRY OF DEFENSE                   S
M 2 KUWAIT ARMY LOGISTICS CAMP            1 2 KUWAIT ARMY LOGISTICS CAMP            2 2 KUWAIT ARMY LOGISTICS CAMP
M 3 15TH BDE HQ                           1 3 15th BDE HQ                           2 3 15TH BDE HQ
M 4 ATTN  TECHNICAL STORES                1 4 ATTN  TECHNICAL STORES                2 4 ATTN  TECHNICAL STORES
M 5 KUWAIT                                1 5 KUWAIT                                2 5 KUWAIT

S 1 MINISTRY OF DEFENSE                   6 1 MINISTRY OF DEFENSE
S 2 KUWAIT ARMY LOGISTICS CAMP            6 2 KUWAIT ARMY LOGISTICS CAMP
S 3 15TH BDE HQ                           6 3 15TH BDE HQ
S 4 ATTN  TECHNICAL STORES                6 4 ATTN  TECHNICAL STORES
S 5 KUWAIT                                6 5 KUWAIT
```

[illegible]

AAC	BAP	DCK	ZIP	P/P	CX	SA	SALC	HP/SUB	TT	GSLD	CP	ST	AR	TPH	ADDE	AMOD	MTOS	WOOD	GE	DEC	BG	ST-AR	TELEPHONE	DIC	ACTION
50623A		MYSTER		6	A	HX	396232			GLAK		17												ZGP	OLD
		MYSTER		6	A	HX	396232			GLAK		17											6184524222	ZGP	NEW
41894B	TAC G			LINE 1	TRANS OFCR																			ZVD	OLD
				LINE 2	BASEC PO BOX 760																			ZVD	OLD
				LINE 3	1902 RALEIGH RD																			ZVD	OLD
				LINE 4	WILSON NC 27893																			ZVD	OLD
				LINE 1	TRANS OFCR																			ZVD	NEW
				LINE 2	USAR CENTER [illegible]																			ZVD	NEW
				LINE 3	1902 RALEIGH RD																			ZVD	NEW
				LINE 4	WILSON NC 27893																			ZVD	NEW
52687B	TAC G			LINE 1	TRANSP OFFICER																			ZVD	OLD
				LINE 2	USA DISTRICT BLDG [illegible]																			ZVD	OLD
				LINE 3	BLDG 46 DIGMAN AVE																			ZVD	OLD
				LINE 4	DES MOINES IA 50315																			ZVD	OLD
				LINE 1	TRANSPORTATION OFFICER																			ZVD	NEW
				LINE 2	USA DISTRICT BLDG [illegible]																			ZVD	NEW
				LINE 3	210 WALNUT STREET [illegible]																			ZVD	NEW
				LINE 4	DES MOINES IA 50309																			ZVD	NEW
748520	MX BR			4	I	GIX	748520	H		EIMQ	08	CCS											3053481236	ZGP	OLD
	MYSTER			4	I	GIX	748520	H		EIMQ	08	CCS												ZGP	NEW
762820	TAC B			LINE 1	HQ ARMY SPT BDE SALT LAKE																			ZVD	OLD
				LINE 2	BLDG 104 FT DOUGLAS UT					(762820)														ZVD	OLD
				LINE 1	HQ ARMY SPT BDE SALT LAKE																			ZVD	NEW
				LINE 2	BLDG 101 FT DOUGLAS UT					(762820)														ZVD	NEW
	TAC G			LINE 1	TRANSPORTATION OFFICER																			ZVD	OLD
				LINE 2	HQ ARMY SUPPORT DETACHMENT																			ZVD	OLD
				LINE 3	BLDG 101 FT DOUGLAS																			ZVD	OLD
				LINE 4	SALT LAKE CITY UT 84113																			ZVD	OLD
				LINE 1	TRANSPORTATION OFFICER																			ZVD	NEW
				LINE 2	HQ ARMY SUPPORT DETACHMENT																			ZVD	NEW
				LINE 3	BLDG 101 FT DOUGLAS																			ZVD	NEW
				LINE 4	SALT LAKE CITY UT 84113																			ZVD	NEW
[illegible]	000092 X3040						[illegible] 015236					000192													

APPENDIX F-85

VALIDATION REJECT REPORT

1. PURPOSE

To identify errors in machine input so that errors may be corrected and the corrected input reentered.

2. AUTHORITY

DLAM 4140.2, Volume III, Chapter 61

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Number and Title

b. Functional Routing Code

c. Section Number

d. Date - Month, day, year, and Julian date

e. Page Number

f. Data Header

(1) 0 through 80

(2) VIOLATION REASON CODES

(3) PROGRAM

g. Data Line: Input image, applicable VRC and program number.

h. Data Line: Asterisk

5. DATA ORGANIZATION

a. See Format

(1) Data Header: Numbers one through eight denoting field positions one through eighty. VRCs and program.

(2) Data Line: Input Image - An image of the input plus up to 15 VRCs. Last columns reflect the program designator in which the reject occurred.

(3) Data Line: Asterisks - An asterisk will appear under each position of the input image which is to be corrected. If all fields are valid, but the input does not match a record, no asterisks will appear. However, the apropriate VRC will appear in the Data Line containing the input image and VRCs.

b. Sequence

Sequence by DIC major and FRC minor and page break on DIC or FRC change.

6. NUMBER OF COPIES AND DISTRIBUTION

Five copies. Original to MOWASP Data Control Branch, MSO, copies to be distributed to the organizational element responsible for correcting the errors and as indicated by the FRC.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Refer to the appropriate E Appendix keyed to the DIC.

b. DICs which begin with numeric 9 in the first position of the DIC indicate the transaction was an internal transaction created automatically by the computer. When the error has been corrected, to reinput the 9 must be changed to a Z. Example: 9BA must be reinput as ZBA. In some cases the original DIC will be printed in the violated transaction, i.e., the DIC of the transaction which caused the 9_ transaction to be created.

8. REFERENCES

a. Appendix A-82, Violation Reason Codes

b. Appropriate E Appendices

```
UWF08S                          VALIDATION REJECT REPORT                    FRC JD   SECTION 007   DATE 02.16.75.046   PAGE NO 00001

                                                                                     VIOLATION REASON CODES          PROGRAM
0........1........2........3........4........5........6........7........8
CMD 53058793347  KZKZ53058793347  OUEA          7348 7310 S9I  SCI          KZ                                      UWMC02
                                                ****
CMD 53058826489  KZKZ53058826489  OUEA          7348 7310 S9I  SCI          KZ                                      UWMC02
                                                ****
CMD 53058819320  KXKZ53058819320  OUEA          7348 7310 S9I  SCI          KZ                                      UWMC02
                                                ****
CMRA47309593490  AXAX37509593490  O EA          9032 8358 S9C SCCYY         F6                                      UWMC02
    3750
CMRA62205531519  CXCX62105531519  OUEA          9032 8348 S9G SCGYY         F6                                      UWMC02
    6210
```

```
UWF08S                          VALIDATION REJECT REPORT                    FRC JD   SECTION 007   DATE 02.16.75.046   PAGE NO 00002

                                                                                     VIOLATION REASON CODES          PROGRAM
0........1........2........3........4........5........6........7........8
ZBM     1310860006       00000                          9136    00006   LIDT   KA                                      UWTG1S
ZBM     12930320060      00221     000144000100030      9136            LIDF   AO                                      UWTG1S
                         *****
ZBM     12012740001      00050                     191219121    00035   LIDB   ZZ                                      UWTG1S
                         *****
ZBM     13310250001      00150                     191359135            LIDF   AO                                      UWTG1S
                         *****
```

APPENDIX F-86

MISSING DATA ELEMENT REPORT

1. PURPOSE

To provide research data on an NSN for which a depot has prime responsibility.

a. Part One: Provided in instances when depot has no locator record.

b. Part Two: Provided in instances where record exists on locator file.

2. ORIGIN

Output during the process as depicted in appendix D-17.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Header Line:

(1) Report Number and Title

(2) Functional Routing Code

(3) Cycle Number

(4) Date

(5) Page Number

b. Data Elements:

(1) *NSN - National Stock Number

(2) *UI - Unit of Issue

(3) *NOMEN - Nomenclature/Item Description

(4) *NMFC - National Motor Freight Classification Code

(5) *LTL - Freight Rate LTL Code

(6) *PHY SEC - Physical Security Code

(7) *NMFC SUFX - National Motor Freight Classification Suffix

(8) LCL - Freight Rate LCL Code

(9) WATER COM - Water Commodity Code

(10) AIR COM - Air Commodity Code

(11) AIR CRGO - Air Cargo Dimension Code

(12) STOR IN-TRAN - Storage In-Transit Privilege Code

(13) *UNIT WEIGHT - Unit Weight

(14) *UNIT CUBE - Unit Cube

(15) *SSL IND - Short Shelf-Life Indicator Code

(16) *INV EX - Inventory Category Exception Code

(17) *HSCC - Hazardous Storage Compatibility Code (part 2 only)

(18) *SPEC RQMT - Special Requirement Code

(19) *MGR - Commodity Manager Code

(20) RIC OF REQ DEPOT - Identification of Requesting Depot

(21) LOC 1 - Location 1 (part 2)

(22) LOC 2 - Location 2 (part 2)

*Mandatory data elements for reentry.

5. SEQUENCE

a. NSN - Major, part 1 and part 2.

b. Location, first current record part 2, Minor.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to MOWASP Data Control Branch, Management Support Office, Directorate of Storage and Transportation.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Part 1

MOWASP Data Control Branch will research and complete missing data, prepare and process ZBC input to update MOWASP data bank.

b. Part 2

This report is the F-34 report, but contains only DLA-owned same as the items for which depot has prime responsibility and for which there has been a demand from the Data Bank. After the required data are developed, a ZBC will be processed by MOWASP Data Control Branch which will result in updating the locator file and the MOWASP data bank.

UWFØ86 PART I MISSING DATA ELEMENT REPORT (NO LOCATOR RECORD) SECTION 338 DATE Ø2.Ø9.73.Ø4Ø

NSN	MGR	UI	NOMEN	A CRGO	A COM	WCOM	SP RQMT	MH STD	NMFC	SFX LTL	LCL	SIT	UCUBE	UWT	SSL IND	PHY SEC	POP GRP	INV EX	RIC OF REQ DEPOT
5975 ØØ 28Ø 9795*	G*	*		*	*	*	*	*	*	*			*		* *	*		Ø*	DEMAND BY SB
5975 ØØ 7ØØ 7492*	G*	EA*	TERMINAL	*	A*	HZ*	7ØØZZ*	Z*	Ø6126Ø*	P*			.ØØ1*		* Ø*	U*		Ø*	DEMAND BY SB

UWFØ86 PART II MISSING DATA ELEMENT REPORT (RECORD ON LOCATOR) (NSN SEQ) SECTION DATE 1Ø.Ø1.75.274 PAGE ØØØØ1

N S N	UI	NOMEN	NMFC	L T L	PHY SEC	NMF SFX	L C L	D M L	WATER COM	AIR COM	AIR CRGO	S I T	UNIT WEIGHT	UNIT CUBE	S S L	POP GRP	IN EX	HS CC	SP RQT	M G R		LOC 1	LOC 2
251Ø ØØ 987 6541*	*		*	*	*	*				*	*	*	*	*	*			*	*	*	Ø	*		AØØØØØ1DB
533Ø ØØ 192 8268*	*		*	*	*	*				*	*	*	*	*	*			*	*	*	Ø	*		D123456DB
534Ø ØØ 263 3763*	*		*	*	*	*		A		*	*	*	*	*	*	L		*	*	*	Ø	Ø888222WF	B17Ø223AB
534Ø ØØ 392 8347*	EA*	HOSE	*	*	*	*		A		*	*	*	.11*	*	Ø*	L		*	*	2*	Ø	*	B212120BB

UWF086 PART II MISSING DATA ELEMENT REPORT (RECORD ON LOCATOR)(LOCATION SEQ) FRC SECTION DATE 10.01.75.274 PAGE 00001

N S N	UI	NOMEN	NMFC	LTL	PHY SEC	NMF SFX	LCL	DML	WATER COM	AIR COM	AIR CRGO	SIT	UNIT WEIGHT	UNIT CUBE	SSL	POP GRP	IN EX	HS CC	SP RQT	MGR		LOC 1	LOC 2
5340 00 392 8457*	EA*	HOSE	*	*	*	*		A	*	*	*		.11*	*	0*	L			*	2*	0	*	B212120BB
2510 00 987 6541*	*		*	*	*	*			*	*	*		*	*	*				*	*	0	*	A00000 1DB
5330 00 192 8268*	*		*	*	*	*			*	*	*		*	*	*				*	*	0	*	D123456DB
5340 00 263 3763*	*		*	*	*	*		A	*	*	*		*	*	*				*	*	0	O888222WF	B170223AB

APPENDIX F-87

MRO STATUS DETAIL - PART 2 - TRANSPORTATION DTT CONTROL DETAIL

1. PURPOSE

To provide detailed information to DS/T regarding line items open in Transportation.

2. ORIGIN

Produced as requested by specific option parameters input according to appendix B-58 (DIC ZUG) and as depicted in appendix D-105.

3. FREQUENCY

Specific request by appendix B-58 (DIC ZUG) input.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-87)

(2) Title

(3) Functional Routing Code

(4) Cycle (Section)

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. DIC ZUG (appendix B-58) input, print 80 position data.

c. Data Elements:

(1) CONSIGNEE - MRO Consignee

(2) IPG - MRO Issue Priority Group Code

(3) SU NR - Shipment Unit Number

(4) CK DIG - Check Digit

(5) LINE - Shipment Unit Line Item Number

(6) DOCUMENT NR - MRO Document Number from pos. 30-43

(7) SF - Document Number Suffix from MRO pos. 44

(8) PRJ - Special Project Code

(9) DTT - Date offered to Transportation

(10) RDD - Required Delivery Date

(11) ST - Processing Status Code, appendix A-102

(12) PROC - Assigned Processing Code, appendix A-100

(13) SRC - Special Requirement Code, appendix A-81.

(14) HLD - Transportation Hold Code

(15) PCS - Number of pieces (from lead document of SU only).

(16) WEIGHT - Weight of the shipment (from lead document of SU).

(17) CUBE - Cube of the shipment (from lead document of SU).

(18) AGE CATEGORY - Number of days held in Transportation, see appendix F-44.

(19) MED - MEDALOC Eligible

(20) TOTAL LINES IN TRANSPORTATION - Line count per ZUG input.

5. DATA ORGANIZATION

a. Sequence: IPG (major), Consignee within IPG, then Shipment Unit Number within Consignee.

b. Page break on each ZUG input.

c. Double space each print line.

6. DISTRIBUTION AND RETENTION

a. Three copies. Original to Commercial Traffic Branch, Transportation Office, copies to Shipping Documentation Branch, Shipping Division and to MSO, DS/T.

b. Listing will be destroyed after action is completed on lines that were open.

7. PROCEDURES FOR REVIEW AND PROCESSING

Transportation Office will utilize this listing to maintain control over line items that have been offered to transportation but have not been shipped.

a. This listing is utilized to perform research on open line items that have not been completed and expedite shipment action when appropriate. If data is desired other than what is normally printed on this report additional options can be determined after review of the MRO Status Summary Listing, appendix F-44. Various criteria or combinations of criteria governing specific types of line items to be printed are entered through appendix B-58.

b. Review the F-87 Listing.

(1) Research sequence will be by IPG in the following order of precedence within consignee.

(a) Earliest RDD

(b) Oldest DTT

(2) If line reflects a Transportation Hold Code and the age category of the line is reasonable in relation to the hold code, discontinue search.

(3) If line does not reflect a hold code, check previous F-87 listing to determine if delay of shipment action is valid, i.e., awaiting notification of release, carrier.

(4) If no annotation is found, check transportation area for document:

(a) When document is located determine whether delay action is valid. If delay is valid, annotate listing accordingly indicating reason and estimated release date. Should delay action not be valid, expedite shipment.

(b) If document cannot be located prepare a DIC ZEN, appendix B-128, card with Action Code GX for force closure of MRO record.

c. Refer to appendix E-137 P for related procedures.

UWF087 MRO STATUS DETAIL - PART 2 TRANSPORTATION DTT CONTROL FRC ZW SECTION 002 DATE 01.01.77.007 PAGE 00001

0.....1.....2.....3.....4.....5.....6.....7.....8
ZUG2 0 1110 0 0410 ZW

CONSIG	IPG	SU NR	CK DGT	LINE	DOCUMENT NR	SF	PRJ	DTT	RDD	ST	PROC	SRC	HLD	PCS	WEIGHT	CUBE	AGE	CATEGORY	MED
W68PPA	1	3190783	7	0001	W68PPA62265500		NSB	77007		A	PP	A		0000	000000	00000	04	DTT TODAY	M
DTUA01	2	3190790	0	0001	DTUA0162315564		N00	77003		A	PP		X	0000	000000	00000	06	HELD 04-10	
DTUA01	2	3190790	0	0002	DTUA0162315549		N00	77003		A	PP		X	0000	000000	00000	06	HELD 04-10	
DTUA01	2	3190790	0	0003	DTUA0162315548		N00	77003		A	PP	E	X	0000	000000	00000	06	HELD 04-10	
DTUA01	2	3190790	0	0005	DTUA0162315521		N00	77003		A	PP		X	0000	000000	00000	06	HELD 04-10	
DTUA01	2	3190790	0	0006	DTUA0162315536		N00	77003		A	PP		X	0000	000000	00000	06	HELD 04-10	
DTUA01	2	3190790	0	0007	DTUA0162315563		N00	77003		A	PP		X	0000	000000	00000	06	HELD 04-10	
WK4GDC	2	3190764	1	0001	WK4GDC62310303	A	XDE	76365		A	SA	B	J	0000	000000	00000	06	HELD 04-10	
W68PSK	2	3190768	3	0001	W68PSK62290016			76366	N N	A	SA		J	0000	000000	00000	06	HELD 04-10	M

TOTAL LINES IN TRANSPORTATION 9

?@UWF087 0000013 X4116 RES101

APPENDIX F-88

SUMMARY ANALYSIS OF RELEASED WORKLOAD - PART 3 (GEOGRAPHICAL AREA)

1. PURPOSE

To provide a listing of the number of Shipment Units within an area or subarea sequenced by volume of MROs.

2. ORIGIN

Produced during the processing as depicted in appendix D-98.

3. FREQUENCY

With each release of MROs.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) FRC - Functional Routing Code

(4) SECTION - Section Number

(5) DATE - Month, day, year, and Julian date

(6) PAGE - Page number

b. First header line:

(1) ISSUE PRIORITY GROUP I

(2) Subheader Line:

(a) GEO AREA - Geographical Area Code

(b) SUB-GEO AREA OR LOGAIR FLIGHT - Sub-Geographical Area or last three digits of the LOGAIR Flight Number.

(c) SHIPMENT UNIT NO. - Shipment Unit Number

(d) NUMBER LINE ITEMS - Number of line items in the shipment unit.

(3) Subheader Line:

(a) SUBTOTALS - Total number for the Sub-Geographical Area or the LOGAIR Flight Number.

(b) TOTALS - Total number for each geographical area.

(4) Subheader Line: FINAL TOTALS (All Areas).

(a) SHIPMENT UNITS - Total number of shipment units for all geographic areas.

(b) NUMBER OF L/I - Total number of line items for all geographic areas.

(5) Subheader Line: SUMMARY of IPG I by AREA CODE.

(a) PRIORITY - IPG I, II and III, as appropriate.

(b) NO ADDRESS - Number of line items without an address available in the DoDAAD.

(c) AREA A through Z - Number of line items for shipment to Geographic Area Code A, B, C, D, etc.

(d) TOTAL LINES - Total number of line items for shipment by the priority in paragraph 4b(5)(a) above.

c. Second header line:

(1) ISSUE PRIORITY GROUP II

Will have exactly the same format as for IPG I, described in paragraph 4b(1) above.

d. Third header line:

(1) ISSUE PRIORITY GROUP III

Will have exactly the same format as for IPG I, described in paragraph 4b(1) above.

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line, detail data on third and subsequent lines.

b. Sequence - Number of lines in SU in descending order - major within geographical area. Sub-Geographical Area or LOGAIR Flight Number minor.

c. Page break on Geographic Area.

6. DISTRIBUTION AND RETENTION

Three copies - Original to Shipping Division, copies to MOWASP Data Control Branch, MSO, and Workload Control Branch, Operations Control Office, DS/T. Destroy this listing after establishing lines in the mechanized warehouses or after review of Geographic Shipping Cycles.

7. PROCEDURES FOR REVIEW AND PROCESSING

Shipping Division is responsible for review of the listing; however, other organizational elements may utilize this listing as a management tool for planning purposes or statistical data accumulation.

a. The Summary Analysis of Released Workload depicts released Shipment Units in Geographic Area, Subarea, greatest number of line items in a Shipment Unit, and Shipment Unit Number sequence. This listing can be effectively used in a mechanized warehouse to establish working lines utilizing the information as to number of MROs to be processed by each line to staff the line and effectively use the facility to expedite the processing of shipments.

b. MSO should review the listing to ensure that the shipping cycle established by appendix B-66 for each geographical area is realistic in that a review of the listing may indicate the shipping cycle should be made weekly instead of twice a week, and so on. Review of this listing will point out errors in establishing the Geographic Shipping Cycle.

ACTIONS/DECISIONS

UWF088 SUMMARY ANALYSIS OF RELEASED WORKLOAD PART III (GEO. AREA) FRC XXX DATE 03.31.82.090 PAGE XXXXX

ISSUE PRIORITY GROUP I

GEO. AREA	SUB-GEO. AREA OR LOGAIR FLIGHT	SHIPMENT UNIT NO.	NUMBER LINE ITEMS
X	XXX	XXX-XXX	XXXXX
X	XXX	XXX-XXX	XXXXX
X	XXX	XXX-XXX	XXXXX
SUBTOTALS		XXXXXX	XXXXX
TOTALS		XXXXXX	XXXXX

FINAL TOTALS (ALL AREAS) SHIPMENT UNITS XXXXXX NUMBER OF L/I XXXXX

SUMMARY OF IPG I BY AREA CODE

NO ADDRESS	A	B	C	D	E	F	G	H	I	J	K	L	M
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

N	O	P	Q	R	S	T	U	V	W	X	Y	Z
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

1	2	3	4	5	6	7	8	9	TOTAL LINES
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

//

ISSUE PRIORITY GROUP II

FORMAT IS EXACTLY THE SAME AS FOR IPG I (ABOVE).

//

ISSUE PRIORITY GROUP III

FORMAT IS EXACTLY THE SAME AS FOR IPG I (ABOVE).

APPENDIX F-89

FORCE CLOSED MRO LISTING

1. PURPOSE

To provide information on each Materiel Release Order force closed when research of lost MRO did not indicate positive supply action.

2. ORIGIN

Produces as a result of processing a Government Bill of Lading Closeout/MRO Force Closure Card DIC ZEN with Action Code GX or upon receipt of a DIC AFL followup with a BE Action Code from the ICP/DSC. Produced during the processing as depicted by appendix D-57.

3. FREQUENCY

Upon submission of Force Closure Card DIC ZEN with Action Code GX or processing of a DIC AFG followup with a DE Action Code from the DSC/ICP.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-89)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. First Header Line:

(1) D/I - Document Identifier Code

(2) R/I - Routing Identifier Code To

(3) M/S - Media and Status Code

(4) NSN - National Stock Number

(5) SBM TME - Submission Time

(6) UI - Unit of Issue

(7) QTY ORDRD - Quantity Ordered

(8) DOCUMENT NO. - Document Number

(9) SFX - Suffix Code

(10) SUPPL ADDR. - Supplementary Address

(11) SIG - Signal Code

(12) FND - Fund Code

(13) DIS - Distribution Code

(14) PRJ - Project Code

(15) PRI - Priority Designator Code

(16) RDD - Required Delivery Date

(17) R/I FRM - Routing Identifier Code From

(18) MGMT DATA - Management Data

(a) O/P - Ownership or Purpose Code

(b) C - Condition Code

(c) M - Management Code

(d) NR - New Receipt Indicator

(19) UNIT PRICE

(20) STATUS

c. Second Header Line:

(1) SU NO - Shipment Unit Number

(2) LINE ITEM - Line Item Number

(3) DATE RECVD - Date MRO Received

(4) MDT - Mandatory Date to Transportation.

(5) PDT - Planned Date to Transportation.

(6) WEIGHT - Weight of shipment

(7) CUBE - Cube of shipment

(8) NBR PCS - Number of Pieces

(9) SHIPPED

(a) QTY - Quantity (force closed)

(b) DATE - Date (of force closure)

(10) GBL/REG NUMBER - Government Bill of Lading/Parcel Post Register Number.

(11) MODE SHIP - Mode of Shipment Code

(12) TCN - Transportation Control Number:

(a) Shipment - TCN or

(b) Force Close Action.

1. Force Closure Indicator HF (first two positions)

2. Document Control Code (fourth position).

a. 1 - Storage

b. 2 - Transportation

c. 3 - Defense Supply Center, AFG followup with BE Action Code.

(13) TCN PTL - Transportation Control Number Partial Indicator.

(14) POE - Port of Embarkation

(15) HOLD CODE - Hold Codes

(16) DTT - Date to Transportation

5. DATA ORGANIZATION

a. Data as shown in the Shipment Unit File or History File will be relected. If more than one action has been taken, each transaction will be recorded.

b. Double space.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original to Shipping Documentation Branch, Shipping Division; copy to Commercial Traffic Branch, Transportation and Traffic Management Office; two copies to Inventory Control Office, DS/T.

7. PROCEDURE

Reviewed to determine the results of each "force closure". Used for the purpose of rectifying/evaluation inventory shortages. Refer to appendix E-128 P, paragraph 4b.

```
UNF089                          FORCE CLOSE MRO LISTING                                   FRC JD  SECTION 394  DATE 01.15.015  PAGE 00001

D/I R/I M/S      NSN          SRM UI  QTY   DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MGMT DATA UNIT PRICE STATUS
     TO                       TMT    ORDRD                 ADDR.                            FRM O/P C M NR

A51 SAM  0 6530-00-702-9000    06 EA 00001 AF61024025003    YINOUT  A   CY U20      15 070     S9M  A  A      00352.00   FCLOS

S.U. NO LINE DATE    MDT   PDT  WEIGHT   CUBE NBR          SHIPPED   GBL/REG  MODE        TCN      TCN POE HOLD DTT
        ITEM RECV D                        PCS            QTY   DATE  NUMBER  SHIP                PTL     CODE

0360095 0001 74033 74040 74039 0000260 00280 0001        00001 75015             HF 2                        74038
```

APPENDIX F-90

LOCATION SURVEY REPORT

1. PURPOSE

To provide the DS/T with advice as to Location Survey number and area being surveyed.

2. ORIGIN

This report is produced simultaneously with the Location Survey Cards, DIC ZBH, appendix B-78, or the Location Survey Listing, appendix F-152, as a result of the process depicted in appendix D-21.

3. FREQUENCY

On input of a Location Survey Request, DIC ZBG, appendix B-77.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-90)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) SURVEY NO - Location survey number assigned by the computer.

(2) SURVEY TYPE - Location survey code (appendix A-62).

(3) LOW WHSELOC - First location to be surveyed.

(4) HIGH WHSELOC - Last location to be included in the survey or last location selected per Table and Control limits (see appendix E-077 P).

(5) Total number of locations in the survey.

5. DATA ORGANIZATION

a. Report Header data on 1st line; detail data (paragraph 4b) on second and subsequent lines.

b. Page break as necessary to accommodate entire report.

c. Sequence report by Survey Number.

d. Single space.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Inventory Control Office, DS/T.

7. PROCEDURE

a. This report will be used to advise DS/T of the number of surveys in process and the number of locations being surveyed.

b. Report may be destroyed when the specific Location Survey is complete.

UNF090 LOCATION SURVEY REPORT FRC JD SECTION 996 DATE 02.12.75.043 PAGE 00001

SURVEY NO	SURVEY TYPE	LOW WHSLOC	HIGH WHSLOC	LAST SERIAL NO
7	C	E110000AA	E149999ZZ	001201

APPENDIX F-91

SURVEILLANCE CONTROL REPORT FOR DD FORM 1225

1. PURPOSE

To provide a control listing of and a source of document numbers for DD Form 1225, which have resulted from the assignment of Management Code M or Z to Materiel Adjustment Cards (appendix B-22) being sent to a DSC.

2. ORIGIN

This report results from the processing of Surveillance Inspection/ Operational Card (appendix B-116) as depicted in appendix D-39.

3. FREQUENCY

Each computer processing cycle with a DIC ZCO (appendix B-116) input.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-91)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) RIC TO - Routing Identifier Code of DSC to take adjustment action.

(2) STOCK NUMBER - NSN of item being adjusted.

(3) TY PK - Type of Pack Code of item being adjusted.

(4) RIC FR - Routing Identifier Code of depot activity reporting adjustment.

(5) U/I - Unit of Issue of item being adjusted.

(6) QUANTITY - Quantity of item to be adjusted.

(7) DOCUMENT NUMBER - The Document Number assigned to the Materiel Adjustment Card (appendix B-22) sent to the DSC.

(8) COND TO - Condition Code to which the quantity (subparagraph (6), above) of the item is being transferred.

(9) COND FR - Condition Code from which the quantity (subparagraph (6), above) of the item is being transferred.

(10) MGT - Management Code applicable to the transaction (appendix A-13).

5. DATA ORGANIZATION

a. RIC (Commodity Manager), Major; Condition Code, Intermediate; NSN, Minor.

b. Spacing - Single spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies with partially completed ZC0 cards to the Stock Readiness Branch, Warehousing Division, DS/T. One copy to Quality Control Office, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

In accordance with appendix E-091 P.

UKF091 SURVEILLANCE CONTROL REPORT FOR DD 1225 FRC SECTION 234 DATE 02.05.75.036 PAGE 00001

RIC TO	STOCK NUMBER	TY PK	RIC FR	U/I	QUANTITY	DOCUMENT NUMBER	COND TO	COND FR	MGT
S9C	4720 00 849 8966		SSC	EA	00001	SC070043503050	J	A	Z
S9I	5330 00 171 7998		SCI	EA	00346	SC050050238351	H	A	M
S9I	5330 00 297 9980		SCI	EA	00157	SC050050238352	B	A	Z
S9I	5330 00 808 0634		SCI	EA	00139	SC050050238353	H	A	M

APPENDIX F-92

COMMISSARY SUPPORT MANAGEMENT REPORT

1. PURPOSE

a. Parts 1 and 2, Brand Name (Type Item Code B) and Local Purchase (Type Item Code L), will provide the DS/T listings showing those management data required to plan workload, detect trends, and respond to HQ DLA requests for data.

b. Part 3 has been deleted for Troop Support.

c. Part 4 of this report will provide DPSC furnished information (extracted from the DICOMSS Residual Materiel Card, appendix B-27, and the depot locator record) to assist in identifying and segregating residual materiel.

d. Part 5 of this report will provide information pertaining to DICOMSS MRO Cancellations (DIC AG6, Status Code BQ, appendix B-81), Followups (DIC AE6, Status Code CB, appendix B-94), and Depot Locator Record to assist depot personnel in identifying and segregating residual materiel.

2. ORIGIN

This report is output with data based on the daily workload of commissary related receipts and shipments.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-92)

(2) Title

(3) Product Control Number

(4) FRC - Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian date

(7) Page Number

b. Data Elements (Reports parts 1 and 2, Brand Name and Local Purchase, respectively):

(1) CYCLE - Alpha Cycle Code obtained from the Commissary Support Planning Card, appendix B-16, Receipt Confirmation Card, appendix B-20, the Materiel Release Confirmation Card, appendix B-14, and the Direct Commissary Support Management Data Card, appendix B-211.

(2) CYCLE DATE - Input by appendix B-211.

(3) REQUIRED DELIVERY DATE - Input by appendix B-211.

(4) NOT LATER THAN DATE - Not Later Than (NLT) delivery date - Input by appendix B-211.

(5) RECEIVING

(a) LI DUE-IN - Line Items Due-In, number of stock numbers expected to be received; input by appendix B-211.

(b) LI RECEIVED - Line Items Received.

1. DAILY - Computed from the number of commissary D4_ transactions processed to the ICP for the particular day. The first D4_ for a stock number will be the only count for the particular stock number.

2. CUM - Cumulative - Computed from the number of commissary D4_ transactions processed to the ICP for the particular cycle. The cycle code is determined by the entry in pos. 66 of the PMR Card.

(c) PERCENTAGE OF LINE ITEMS

1. IN - The percent of lines due-in that have been received for the cycle irrespective of the NLT.

2. OT - ON TIME - The percent of lines due-in, paragraph 4b(5) above, received on a date equal to or less than the MLT. This is cumulative for the cycle until the NLT is reached.

(d) TONS DUE-IN - Input by appendix B-211.

(e) TONS RECEIVED

1. DAILY - Computed from entry in commissary ZV, ZX transactions for the cycle.

2. CUM - Cumulative - Tons received from commissary ZV, ZX transactions for the cycle.

(f) % OF TONS RECV'D - Percent to Date, Percent of tons due-in from appendix B-211 for the cycle.

(6) SHIPPING

(a) MROs DUE-OUT - Total lines from CKJ transactions used to produce F-73. (These may add or subtract depending on pos. 52 of CKJ). Subtract from MROs due-out any total cancellations processed by MOWASP.

(b) MROs RECEIVED

1. DAILY - The number of commissary MROs received for the particular cycle and date. Subtract any MROs which are totally denied or canceled by MOWASP.

2. CUM - Cumulative - The number of commissary MROs received for the cycle. Subtract any MROs which are totally denied or canceled by MOWASP.

(c) % of MROs DUE-IN - The percentage of MROs due-in for the cycle that have been received - cumulative.

(d) MROs SHIPPED

1. DAILY - The number of commissary MRO line items closed for which any part of the ordered quantity was shipped, for the cycle and date.

2. CUM - Cumulative - The number of commissary items closed for which any part of the ordered quantity was shipped, cumulative for the cycle.

(e) % OF MROs SHIPPED - Percent to Date - The percent of MROs due-in for the cycles that have been shipped.

(f) TONS SHIPPED

1. DAILY - The number of tons shipped on commissary MROs for the cycle and date; data are derived from case weight recorded in the shipment unit file for each line item.

2. CUM - Cumulative - The number of tons shipped on commissary MROs for the cycle; data are derived from each line item processed to History, File, rounded to one decimal place.

(g) % OF TONS SHIPPED - Percent to Date - The percent of tons due-in for a cycle that have been shipped. Data are derived by dividing tons due-in for a cycle into the tons shipped for a cycle.

(h) MROs OFFERED ON TIME

1. DAILY - The number of MROs shipped (based on last partial or single offer of entire quantity) offered to transportation on or before the computed Mandatory Date to Transportation (MDT) for the cycle and date.

2. CUM - Cumulative - The number of MROs (based on last partial or single offer of total quantity) offered to transportation.

(i) MROs OFFERED LATE

1. DAILY - Number of MROs (based on last or single offer of total quantity) offered to transportation.

2. CUM - Cumulative - Number of MROs (based on last partial or single offer of total quantity) offered to transportation after the MDT, for the cycle.

(j) % ON TIME FILL EFFECTIVENESS

1. DAILY - The percentage of MROs shipped that were on time as defined in subparagraph (h)1 above for the current day.

2. CUM - Cumulative - The percentage of MROs shipped for the cycle that were on time as defined in subparagraph (h)2 above.

c. Part 3, Troop Support has been deleted.

d. Data Elements (part 4):

(1) DIC - Document Identifier Code of the Residual Materiel Card (CRS).

(2) NAT STOCK NUMBER FSC NIIN - The National Stock Number of the DICOMSS item declared to be residual.

(3) PIIN OR DOC NR - The Procurement Instrument Identification Number will be a constant DLA13H followed by the seven digit order number or document number.

(4) SUPP PIIN - Supplementary Procurement Instrument Identification Number

(5) UI - Unit of Issue

(6) QUAN - The quantity to be reported as residual stock.

(7) OP - The ownership or purpose code.

(8) CND - Condition Code of the item, reference appendix A-16.

(9) CYC - DICOMSS Cycle Code, reference appendix A-30.

(10) DATE - Julian date of the transaction.

(11) UNIT PR - Vendor unit price.

(12) LOCATIONS - The location(s) selected as matching the DIC CRS data, see paragraph 5b(4).

e. Data Elements (part 5):

(1) DIC - Document Identifier Code of cancellation (AG6) or followup (AE6).

(2) NSN - The National Stock Number of the DICOMSS MRO which was canceled or rejected and thus determined to be residual materiel.

(3) DOC NR - Document Number of the MRO which was canceled or rejected.

(4) SFX - Document Number Suffix

(5) UI - Unit of Issue

(6) QUANT - The quantity reported as residual stock.

(7) OP - The ownership or purpose code.

(8) CND - Condition Code

(9) CYC - Cycle Code

(10) DATE - Julian date of the cancellation or followup action.

(11) UNIT PR - Unit price of the item.

(12) LOCATIONS - The locations of materiel that will be moved to residual.

5. DATA ORGANIZATION

a. Report is arranged in columnar style as shown in this appendix.

b. Item data as follows:

(1) Part 1 contains data related to Brand Name (Code B) items.

(2) Part 2 contains data related to Local Purchase (Code L) items.

(3) Part 3 data related to Troop Issue (Code T) items has been deleted.

(4) Part 4 reflects data extracted from the DICOMSS Residual Materiel Card (DIC CRS), appendix B-27. This data will appear together with location information extracted from the locator record. If the DICOMSS Cycle Code Extend Option has been exercised, the location data will be related to the cycle code, pos. 76, present in the DICOMSS Residual Materiel Card by the cycle code extent. Report sequence will be NSN (minor) within from code (major).

(5) Part 5 reflects data extracted from the MRO cancellation (DIC AG6, appendix B-81, Status Code BQ) and the MRO Followup (DIC AE6, appendix B-94, Status Code CB). This data will appear together with the location information extracted from the depot locator record. Report sequence will be Cycle Code Major and NSN Minor.

c. Page break on Part Number.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies: Original, DS/T, one copy Chief Commissary Division, one copy Chief Transportation and Traffic Management Office.

7. PROCEDURES

Report will be utilized to ensure progress is maintained in commissary support and to develop reports to higher headquarters, as required. See appendix E-140 P for related procedures.

ACTIONS/DECISIONS

WQF092P1 COMMISSARY SUPPORT MANAGEMENT PART 1 BRAND NAME WB(D)92 FRC SECTION 620 0 02.11.82.042 PAGE 00001

CYCLE	CYCLE DATE	REQUIRED DELIVERY DATE	NOT LATER THAN DATE
A	82010	82100	82064

RECEIVING

LI DUE IN	LI RECEIVED DAILY	LI RECEIVED CUM	PERCENTAGE OF LINE ITEMS IN	PERCENTAGE OF LINE ITEMS OT	TONS DUE IN	TONS RECEIVED DAILY	TONS RECEIVED CUM	% OF TONS RECVD
8		17	212.5	212.5	15	.0	11.6	77.3

SHIPPING

MRO'S DUE OUT	MRO'S RECEIVED DAILY	MRO'S RECEIVED CUM	% OF MRO'S DUE IN	MRO'S SHIPPED DAILY	MRO'S SHIPPED CUM	% OF MRO'S SHIPPED	TONS SHIPPED DAILY	TONS SHIPPED CUM	% OF TONS SHIPPED	MRO'S OFFERED ON TIME DAILY	MRO'S OFFERED ON TIME CUM	MRO'S OFFERED LATE DAILY	MRO'S OFFERED LATE CUM	%ON TIME FILL EFFECTIVENESS DAILY	%ON TIME FILL EFFECTIVENESS CUM
21-	746	30876	28.5-	2150	6267	842.8-	234.9	917.3	115.3	2150	6267			100.0	100.0

ACTIONS/DECISIONS

UWF092P4 DICOMSS RESIDUAL MATERIAL REPORT SECTION 622 DATE 02.12.82.043 PAGE 00001

DIC	NAT STOCK NUMBER FSC NIIN	PIIN OR DOC NR	SUPP PIIN	UI	QUAN	UP	CND	CYC	DATE	UNIT PR	LOCATIONS
CRS	8910-00-782-3765	DLA13H8102040	0008		876	A	A	R	042	00002.84	E140714AA E142806AA E143904AA

APPENDIX F-93

RECEIPT FORECAST REPORTS

1. PURPOSE

To provide projections of receipts workload based upon Prepositioned Materiel Receipt (PMR) data. Parts 1 and 2 of the report differ only by the sequence in which they are produced.

2. ORIGIN

Reports are produced as a result of processing Receipt Forecast Request Cards. Procedures for processing request cards are provided in appendix E-084 P.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line includes:

(1) Report Number (F-93)

(2) Version Number - Part 1 or Part 2

(3) Title - Procurement Receipts Forecast - for EDD — or Receipts Forecast - For EDD -- and/or Source ----.

(4) FRC

(5) Section Number

(6) Date - Month, day, year, and Julian date

(7) Page Number

b. Data Elements (all data obtained from the PMR Record selected):

(1) DIC - Document Identifier Code

(2) RIT - Routing Identifier To

(3) PIIN or DOC NO - Procurement Instrument Identification Number or Document Number

(4) SUPP PIIN - Supplemental Procurement Instrument Identification Number

(5) CLIN or SUPADR - Contract Line Item Number or Supplementary Address

(6) EDD - Estimated Delivery Date

(7) NATIONAL STOCK NUMBER

(8) QUANTITY

(9) UI - Unit of Issue

(10) CND - Condition Code

(11) MGT - Management Code

(12) OP - Ownership/Purpose Code

(13) DIS - Distribution Code

(14) PRJ - Project Code

(15) SIG - Signal Code

(16) FND - Fund Code

(17) DCM CYC - DICOMSS Cycle Code

(18) NUM INQ - Number of Inquiries - Indicates the number of receipts in process against the PMR Record.

(19) TYPE PACK

5. DATA ORGANIZATION

a. Part 1

(1) Sequence: PIIN (minor) within last two digits of PIIN (major).

(2) Page break on last two digits of PIIN.

b. Part 2

(1) Sequence: PIIN and/or Document Number.

(2) No page break.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to the originator of the Receipt Forecast Request Card.

7. PROCEDURES

a. Part 1

(1) The first record selection option provides all PMR Records for new procurement receipts for a specific EDD. The sequence of the resulting report facilitates purging of hard copy contract files and projecting procurement receipt clerical workload in the Receipt Documentation Branch.

(2) The second record selection option provides all PMR records for new procurement receipts for a specific EDD in a specific terminal digit (last two positions of PIIN) range. This option allows a contract clerk to select PMR records pertaining to his or her portion of the hard copy contract files and permits selective purging or workload projection within a specific work area.

b. Part 2

(1) The first record selection option for part 2 provides all PMR records for a specific EDD and, if desired, a specific type of receipt (procurement or other than procurement). This report is produced in PIIN or Document Number sequence and provides a basis for receipt workload forecasting.

(2) The second record selection option for part 2 provides all PMR records for a specific source (first four positions of PIIN or Document Number) and, if desired, a specific EDD. This report allows receipt workload projections for a specific procurement source (DSC) or returns froma specific location when required.

c. Further instructions for using the appendix F-93 report are provided in appendix E-093 P.

UWF093P1 PROCUREMENT RECEIPTS FORECAST FOR EDD 7605 DS SECTION 887 DATE 08.16.76. 00209

DIC	RIT	PIIN OR DOC NR	SUPP PIIN	CLIN SUPADR	EDD	NAT STOCK NUMBER FSC NIIN	QUANTITY	UI	CND	MGT	OP	DIS	PRJ	SIG	FND	DCM CYC	NUM INQ	TYPE PACK
DWK	S9I	SC050061090AGG		SW3400	7605	5330-00-304-9640	26	EA	A		A		1R2					
DWK	S9I	SC050061340AGG		SW3400	7605	3120-00-555-2923	27	EA	A		A		1R2	M	KK		1	
DWK	S9I	SC050061340BGG		SW3400	7605	5330-00-321-3425	3	EA	A		A		1R2	M	KK		1	
DWK	S9I	SC050061340EGG		SW3400	7605	5330-00-166-1041	4	EA	A		A		1R2	M	KK		2	
DWK	S9E	SC090061310DGG		SW3400	7605	5915-00-879-5891	7	EA	A		A		1R2	M	KK		2	

APPENDIX F-94

BULK RECEIPT FORECAST REPORT

1. PURPOSE

To provide projections of receipt workload exceeding a selected cube parameter based upon Prepositioned Materiel Receipt (PMR) data.

2. ORIGIN

Reports are produced as a result of processing Receipt Forecast Request Cards. Procedures for processing request cards are provided in appendix E-084 P.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line includes:

(1) Report Number (F-94)

(2) Version Number

(3) Title - Bulk Receipts Forecasted for EDD ----.

(4) FRC

(5) Section Number

(6) Date - Month, day, year and Julian date

(7) Page Number

b. Data Elements (all data obtained from the PMR Records selected):

(1) DIC - Document Identifier Code

(2) RIT - Routing Identifier To

(3) NATIONAL STOCK NUMBER

(a) FSC - Federal Supply Class

(b) NIIN - National Item Identification Number

(4) PIIN or DOC NR - Procurement Instrument Identification Number or Document Number

(5) QUANTITY

(6) CUBE - Indicates total cube of the receipt based upon Unit Cube recorded in the Stock Locator File.

(7) TYPE PACK

(8) UI - Unit of Issue

(9) CND - Condition Code

(10) MGT - Management Code

(11) OP - Ownership/Purpose Code

(12) PRJ - Project Code

(13) DIS - Distribution Code

(14) SIG - Signal Code

(15) FUND - Fund Code

(16) DCM CYC - DICOMSS Cycle Code

(17) NUM INQ - Number of Inquiries - Indicates the number of receipts in process against the PMR Record.

5. DATA ORGANIZATION

a. Sequence: PIIN/Document Number (minor) within NSN (major).

b. No page break.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to the originator of the Receipt Forecast Request Card.

7. PROCEDURES

a. The first record selection option provides all PMR Records for a specific EDD and for which the computed total cube equals or exceeds the minimum cube parameter desired. The resulting report can be used to forecast the number of bulk receipts which can be expected to exceed a given cube limit within a given period and provides a basis for storage planning and resource allocation.

b. The second record selection option provides the same data as provided for in option one except that the report can be limited to a specific type of receipt (procurement or other than procurement). This allows a specific review of projected new procurements or returns which can be expected to exceed a given cube in a given period.

c. Further instructions for using the appendix F-94 Report are provided in appendix E-093 P.

APPENDIX F-96

LOCATOR FILE OVERFLOW LOCATIONS

1. PURPOSE

To provide a listing of all stock numbers on the Location File which have more than 30 sublocations.

2. ORIGIN

Produced during the process depicted in appendix D-64.

3. FREQUENCY

Semimonthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-96)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements (first heading line):

(1) NAT STOCK NUMBER - National Stock Number

(a) FSC - Federal Supply Class

(b) NIIN - National Item Identification Number

(2) MGR - Commodity Manager Code

(3) UI - Unit of Issue

(4) ICD

(a) Item Code

(b) Compatibility Code

(c) Density Code

(5) NOMEN - Nomenclature

(6) A CAR - Air Cargo Dimension Code

(7) A COM - Air Commodity Code

(8) WCOM - Water Commodity Code

(9) SPRQMT - Special Requirement

(10) MHSTD - Manhour Standards Application Code

(11) NMFC - National Motor Freight Classification Code

(12) SFX - National Motor Freight Classification Suffix Code

(13) LTL - Freight Rate LTL Code

(14) LCL - Freight Rate LCL Code

(15) SIT - Storage In-Transit Privilege Code

(16) UCUBE - Unit Cube

(17) UWT - Unit Weight

(18) SSLIND - Shelf-Life Code

(19) DM CD - Demilitarization Code

(20) PHYSEC - Physical Security Code

(21) POPGRP - Popularity Group Code

(22) MOSDEM - Months Demand

(23) AVGDEM - Average Demand

(24) INVEX - Sample Inventory Exception Code

(25) INVFLG - Inventory Flag

(26) INVCOFF - Inventory Cutoff

c. Data Elements (second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location

(4) DATEPK - Date of Pack (or date or record establishment).

(5) TYPSTG - Type of Storage Code

(6) WHSLOC - Warehouse Location

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on the first line, detailed column heading on the second and third lines.

b. Sequence: NSN.

c. Page break by FSC.

6. NUMBER OF COPIES AND DISTRIBUTION

Six copies. Original to MOWASP Data Control Branch, MSO, copy to each Area Control Branch, Warehousing Division, DS/T.

7. PROCEDURE

Used by DS/T during MRO processing to obtain additional locations which are not carried in the first 30 sublocations and for other research and rewarehousing requirements. See appendix E-052 P for related procedures.

```
UNE096      LOCATOR FILE OVERFLOW LOCATIONS                                                    FRC     SECTION 367  DATE 03.01.75.060  PAGE 00016

NAT STOCK NUMBER M UI ICD NOMEN      A   A   WCDM  SP  MI   NMFC SEX LTL    SIT   UCUBE     INT  SSL DM PN POP MOS  AVG  INV INV INV
 FSC  NIIN       G                  CAR CDM       RQ'S STD              LCL                     ISO CD SEC GP DEM  DEM   EX FLG COOF
                 R

8950 00 127 9790*S*BT*   *CATSUP*   A* R2* S1322* 2   05*074710      S*     3    .038*   1.56*  0         J   2    6    0*

                                 COND    TYPR  TYLOC   DATEPR   TYSTG   NISLOC   INSPDTE    UPK   UCNO     LCIND PREDOC
                                   A             L     11 82    ASA   N249817AA 02 82   0004R   C08R1     C
                                   A             L     07 83    ASA   N249421AA 10 82   0004R   C202R     C
                                   A             L     09 83    ASA   N249810AA 12 82   0004R   C202R     C
                                   F             L     05 60    A1A   F423419AA         0004R
                                   F             L     05 60    A1A   F423421AA         0004R
                                   F             L     05 60    A1A   F423422AA         0004S
```

APPENDIX F-97

REINSTATEMENT OF DELETED ITEMS LISTING

1. PURPOSE

Provide a listing of deleted items which are being reinstated by the DSC.

2. AUTHORITY

Chapter 66

3. FREQUENCY

Daily, as CKH cards are received from DSC.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-097)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements:

(1) DIC - Document Identifier Code

(2) RITO - Routing Identifier Code To

(3) NSN - National Stock Number

(4) DOCNO - Document Number

(5) SFX - Suffix Code

(6) EFFDATE - Effective Date

(7) CNTDAY - Count Day

(8) RIFR - Routing Identifier Code From

(9) COND - Condition Code

(10) MGMT - Management Code

5. DATA ORGANIZATION

a. Sequence: NSN.

b. 80-80 print of CKH card.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Inventory Control Office, copy to MOWASP Data Control Branch, MSO, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Used as a control to ensure that all Deleted Item Cards are accounted for through processing with the DSC.

b. Used as source data for extracting information during manual research of invalid NSNs.

c. Retain one copy for 2 days after processing, then destroy.

UWF097 REINSTATEMENT OF DELETED ITEMS FRC SECTION 640 DATE 02.09.75.040 PAGE 1

DIC	RITO	NSN	UI	QTY	DOCNO	SFX	EFFDATE	CNTDAY	RIFR	COND	MGMT
CKH	SAM	6280 00 797 2000	EA	00046	SC020050990002		4226	098	S9M	A	
CKH	SAM	6810 00 753 4777	BT	01184	SC020050990005		4123	098	S9M	A	
CKH	SAM	6810 00 753 4778	BT	00394	SC020050990001		4336	098	S9M	A	
CKH	SAM	6810 00 753 4785	BT	03996	SC020050990004		4336	098	S9M	A	
CKH	SAM	6840 00 116 9364	DR	99259	SC020050990003		4123	098	S9M	A	

APPENDIX F-98

INVENTORY HISTORY PRINTOUT

1. PURPOSE

a. To provide a listing/microfiche reflecting count information considered in the Inventory Count Adjustment System during the process of finalizing the results of a physical inventory for an NSN, and by condition and type of pack, as applicable.

b. The F-98 will be prepared as two distinct parts:

(1) The F-98 part 1 - This listing is created by the input of DIC ZAT (appendix B-96) for an individual NSN. It contains inventory history information for all inventories taken during the current month. (The current month history will remain and may be inquired for 15 days following month's end). (See note.) The inventory history includes all count and strike balance information, and all transactions (MROs and receipts) which were controlled during the inventory.

NOTE: Count and strike balance information for all inventories with major discrepancies ($800.00 or over) and any discrepancy for NSNs with Inventory Category Code E or U will be retained in history until the next inventory. They may be inquired with DIC ZAT during this time.

(2) F-98 part 2 - This listing/microfiche is automatically created at the beginning of each month for all inventories which were completed the preceding month. It contains inventory history; counts and strike balances plus all transactions controlled for all of last month's inventories.

2. ORIGIN

Produced as a result of input contained in appendix B-96 or as a result of planned requests as depicted in appendix D-91.

3. FREQUENCY

a. F-98 part 1 as required by input of DIC ZAT.

b. F-98 part 2 is created at the beginning of each month for inventories completed the previous month.

4. DATA ELEMENTS (Part 1 and Part 2)

a. Report header which includes:

(1) Report Number

(2) Revision Number

(3) Report Title

(4) Run Date

(5) Date

(6) Page Number

b. First heading line data:

(1) FSC - Federal Supply Class

(2) NIIN - National Item Identification Number

(3) MGR - Managing DSC of Commodity

(4) TINV - Type of Inventory Code

(5) MGT - Management Code

(6) LOT NO - Sample Inventory Lot Number

(7) ICC - Inventory Category Code

(8) UI - Unit of Issue

(9) CUTOFF DATE- Inventory Cutoff Date

(10) UNIT PRICE - Current Unit Price of item taken from Inventory Balance Notification Card (DSC strike balance).

(11) FRC - Functional Routing Code (fill only when history is by request).

(12) PREV C/O DATE - Last Inventory Cutoff Date (prior to Current Cutoff Date).

c. Second heading line data:

This heading line contains headings which are applicable to type of transaction identified from the Inventory Document Control File.

(1) DIC - Document Identifier Code. Document Identifier Codes and data pertinent to the document will be listed in the following descending sequence:

(a) DICs in the A5_ series issue transactions.

(b) DIC ZUF, which reflects DICs in D4_ and D6_ series receipt transactions.

(2) CC - Condition Code

(3) DOC/PIIN NO. - Applies to issue, receipts, and adjustment.

(4) SX - Suffix

(5) QTY ORD/REC - Indicates quantity ordered, adjusted, or received.

(6) QTY SHP - Indicates quantity shipped for A5_ documents.

(7) QTY CAN - Indicates quantity canceled for A5_ documents.

(8) MGT - Management Code

(9) DATE RECVD - Date Received

(10) TP NR/DT REL - Indicates Management Date to Transportation.

(11) MDT - Indicates Management Date to Transportation.

(12) PDT - Indicates Planned Date to Transportation.

(13) LOCATION - Nine digit warehouse location or third digit location if receipt record.

(14) IDC DATE - Date record was established on IDC File.

(15) TR - Denotes Type Record Code as defined in appendix A-87.

(16) ADJ COD - IDC Adjustment Code, appendix A-88.

(17) SC - Denotes IDC Status Code.

d. Third heading line data:

This heading line contains headings which are applicable to Inventory Balance Notification Data (DSC strike balance).

(1) DIC - Document Identifier Code (CKE)

(2) COND - Condition Code

(3) T/P - Type of Pack of materiel, when applicable.

(4) PRE DATE - Date CKE was prepared.

(5) REC DATE - Date CKE was received.

(6) STK BAL - DSC strike balance.

(7) ADJ STK - Adjusted DSC strike balance.

e. Fourth heading line data:

This heading line contains headings which are applicable to inventory count cards.

(1) DIC - Document Identifier Code (ZKA)

(2) COND - Condition Code

(3) T/P - Type of pack, when applicable.

(4) SERIAL - Count card serial number

(5) LOCATION - Warehouse location

(6) CT DAY - Count Day

(7) COUNT 1 - First count quantity

(8) COUNT 2 - Second count quantity

(9) COUNT 3 - Third count quantity

NOTE: A total count and an adjusted count will be calculated for each completed count and will be printed under each count column.

(10) BAL TO DSC - Record summarized count to DSC will be recorded for each condition and type of pack, when applicable.

(11) DOLLAR VAR - Dollar variance between DSC strike quantity and depot summarized count.

(12) REL OPT - Option Code selected by inventory monitor to release summarized count to DSC.

5. ORGANIZATION

Report header on first line and detail data on subsequent lines arranged in columns under headings identified in paragraph 4c, d, and e.

6. SEQUENCE

National Stock Number. Page break by NSN.

7. DISTRIBUTION

One copy to the Inventory Office, when generated from a planned program or to the to the FRC when requested by input of ZAT document.

8. PROCEDURES

a. F-98 part 1 - The report will be used for the purpose requested and retained until no longer needed.

b. F-98 part 2 - This listing/microfiche will be used in subsequent inventories for reference as required and retained for 2 years.

F-98 PT 1 INVENTORY HISTORY PRINTOUT FPC BC DATE 11.15.76.320 PAGE 00158

FSC	NIIN	MGR	T INV	MGT	LOT NO	ICC	CUTOFF DATE	UI	UNIT PRICE	PREV C/O DATE
8315-00-300-0327		T	A			H	76278	EA	$ .28	76052

COND	T/P	DATE PREPARED	DATE RECEIVED	STRIKE BALANCE	ADJUSTED BALANCE	BALANCE TO CENTER	DOLLAR VARIANCE	LOCATION	SERIAL NUMBER	COUNT 1	COUNT 2	COUNT 3	REL OPT
A		278	76279	173,288	173,288	173,302	$3.92	P230520AA	067954	172,200			
								S061610DA	067953	1,122			
								TOTAL ACTUAL COUNT		173,322			
								ADJUSTED COUNTS		173,302			1(T)
F		278	76279	17,686	17,686	17,686	$ .00	Z140508AA	067955	17,686			
								TOTAL ACTUAL COUNT		17,686			
								ADJUSTED COUNTS		17,686			1(T)

F-98 PT II INVENTORY HISTORY PRINTOUT FPC BC DATE 11.15.76.320 PAGE 00023

FSC	NIIN	MGR	T INV	MGT	LOT NO	ICC	CUTOFF DATE	UI	UNIT PRICE	PREV C/O DATE
7210-00-482-7071		T	A			H	76278	EA	$3.54	76052

DIC	COND	DOC/PIIN	SFX	QTY ORD/REC	QTY SHP	QTY CAN	MGT	DATE RECVD	TP NR/ DT REL	MDT	PDT	LOCATION	IDC DATE	TYP REC	ADJ CODE	STATUS CODE
ASA	A	N0024762729523	L	240	240	0	R	76277	00000	76278	76278	P250555AA	76278	C	N	3
ASA	A	FB280562790840		107	0	0	U	76281	00000	76287	76287		76282	B	C	
ASA	A	R0799462730621		36	0	0	U	76281	00000	76287	76287		76282	B	C	
ASA	A	R0336462597839	F	390	0	0	R	76276	00000	76282	76282		76278	B	C	
ASA	A	N6831162725825		180	0	0	R	76276	00000	76282	76282		76278	B	C	
ASA	A	RS404662730540		48	0	0	U	76281	00000	76287	76287		76282	B	C	
ASA	A	RS268762741765		50	0	0	U	76280	00000	76286	76286		76281	B	C	
ASA	A	R2013262730211		48	0	0	R	76276	00000	76282	76282		76278	B	C	
ZUF	A	FB527761060005		906				76273	05379			P25	76274	D	D	2

COND	T/P	DATE PREPARED	DATE RECEIVED	STRIKE BALANCE	ADJUSTED BALANCE	BALANCE TO CENTER	DOLLAR VARIANCE	LOCATION	SERIAL NUMBER	COUNT 1	COUNT 2	COUNT 3	REL OPT
A		278	76279	30,370	30,370	30,235	$477.90	P250555AA	067713	29,808	29,808		
								S061062CA	067712	118	139		
								TOTAL ACTUAL COUNT		29,926	29,947		
								ADJUSTED COUNTS		30,214	30,235		2(T)

APPENDIX F-99

MANAGEMENT INFORMATION SYSTEM (MIS) CHANGE CARD LISTING

1. PURPOSE

To provide an 80-80 printout of MIS Cards, indicating elements on the F-9 report which were adjusted and quantities of the adjustments.

2. ORIGIN

Produced as a result of processing a Management Information System Card, appendix B-135, as depicted in appendix D-80.

3. FREQUENCY

As requested and upon the preparation of appendix F-9, Management Information System Feeder Data.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-099)

(2) Report Title

(3) Product Control Number

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian date

b. First header line:

(1) Document Identifier Code ZUM.

(2) Element Number - If RCS DLA(M)232(0)MIN data element, as indicated in appendix A-83 paragraph 3, will be followed by IPG (if applicable) and manager (Data Field F-9 part 1). If RCS DLA(M)26(C)MIN data element, as indicated in appendix A-83 paragraph 4, there is no IPG or manager (F-9 part 2).

(3) Quantity of the adjustment and a plus or minus sign to indicate whether this quantity represented an addition to or subtraction from the quantity in the computer.

(4) Remarks - Explanation entered in the ZUM card.

(5) Date of the preparation of the ZUM card.

(6) FRC - Functional Routing Code of the organizational element preparing the card.

5. DATA ORGANIZATION

a. Report header data on first line, detailed column heading on second line.

b. Sequence: Element Number.

c. Page Break: As necessitated by the spacing requirements contained in the Reports Format File.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original to Performance Analysis and Reports Division, Office of Comptroller, copies to MSO, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

This listing will be reviewed for the purpose of maintaining the integrity of the F-9 report, identifying special study areas and determining those functions which require more emphasis and management surveillance. Procedures on preparing input card are contained in appendix E-115 P.

UWF099 MIS CHANGE CARD LISTING WB(AR)99

```
.........1.........2.........3.........4.........5.........6.........7.........8
ZUM   0010 01 000000004-          ERRONEOUS DATA        3365        OM
ZUM   0011 01 000000004-          ERRONEOUS DATA        3365        OM
ZUM   0110107 000000124+          OFF-LINE MRO RECD     3365        OM
ZUM   0131 10 000000124+          OFF-LINE MRO SHPD     3365        OM
ZUM   0240 04 000000213+          OFF-LINE DRO SHPD     3365        OM
ZUM   0500 16 000000213+          CORRECTED DATA        3365        OM
ZUM   203G 04 000000045+          ERRONEOUS DATA        3365        OM
```

APPENDIX F-100

NO ADDRESS MRO(S)

1. PURPOSE

To provide a list of MROs that do not have a Ship-To address loaded in the DoDAAD File.

2. ORIGIN

Produced as a result of the processing depicted in appendix D-41.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line:

(1) Report number (F-100)

(2) Report title

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page number

b. Report Data:

(1) MRO Image - MRO

(2) Missing Ship-To-Address and Activity Address Code

(a) TAC1

(b) TAC2

(3) Date received.

5. DATA ORGANIZATION

a. Report Header:

Print report header to start each page.

b. Report Data:

(1) Print report data header once each page.

(2) Sequence detail line by Ship To AAC major, Document Number in MRO minor.

(3) Double space between each detail line.

6. DISTRIBUTION AND RETENTION

a. Two copies to Special Processing Section, Transportation Division, DS/T.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURE AND RETENTION

Add missing addresses to the MOWASP Address File. If address is not loaded MRO will remain suspended from further processing. If address is an exception address use process descripted in appendix E-003 Exception MRO/Address input.

F-100 NO ADDRESS MRO'S FRC --- DATE -- -- -- ----- PAGE

MRO IMAGE	--DOCUMENT NR--			SHIP-TO CODE	MISSING TAC 1	TAC TAC 2	DATE RECEIVED:
A51SBUS8955ØØA412Ø13ØØCNØØ36ØFT4624Ø1ØØ2444	A62	1519Ø2CS9UAASGØØØØ826			X	X	
A51SBSS8925Ø1Ø594Ø84Ø4BGØØ36ØFT52Ø5Ø13Ø1Ø71	YMISAWA62	Ø9196	S9SAA 1ØØØØ275			X	
A51SBSS8915ØØ9753468Ø4CNØØ96ØFT52Ø5Ø13Ø399Ø	UMISAWA62	Ø9196	S9SAAS1ØØØØØ46			X	
A51SBSS8945Ø1Ø66821ØØ4CNØØ24ØFT52Ø5Ø13Ø3Ø36	UMISAWA62	Ø9196	S9SAAS1ØØØØ16Ø		X		

APPENDIX F-101

MISSING POE/POD REPORT

1. PURPOSE

To provide a list of shipment units that are missing POE and/or POD codes that will be needed for export shipping label addresses.

2. ORIGIN

Produced as a result of the processing depicted in appendix D-98.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line:

(1) Report number (F-101)

(2) Report title

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page number

b. Report data:

(1) Shipment Unit (SU)

(2) Ship-to-address and Activity Address Code

(3) Missing data

(a) APOE

(b) APOD

(c) WPOE

(d) WPOD

(4) Remarks

5. DATA ORGANIZATION

a. Report Header:

Print report header to start each page.

b. Report data:

(1) Print report data header once each page.

(2) Sequence detail line by SU.

(3) Double space between each detail line.

6. DISTRIBUTION AND RETENTION

a. Two copies to Special Processing Section, Transportation Division, DS/T.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURE AND RETENTION

Update Shipment Unit File with missing POE or POD using appendix E-238 P-D SU/LI inquiry.

F-101 MISSING POE/POD REPORT FRC DATE PAGE

SU	AAC	SHIP-TO ADDRESS	MISSING DATA				REMARKS
			APOE	APOD	WPOE	WPOD	

APPENDIX F-103

DELINQUENT LOGISTICS REASSIGNMENT STORAGE INFORMATION REPLY CARDS

1. PURPOSE

To provide a listing of DIC DZC, Logistics Reassignment Storage Information Cards, for which no DIC DZD, Logistics Reassignment Storage Information Reply Cards, have been prepared.

2. ORIGIN

Produced as a result of processing depicted in appendix D-128.

3. FREQUENCY

Daily

4. FORMAT

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Date: Month, day, year and Julian date

(4) Page Number

b. Data Elements:

(1) DIC - Constant DZC

(2) RIC TO - Routing Identifier of the distribution depot.

(3) NSN - National Stock Number

(4) UI - Unit of Issue

(5) TRNSFR QTY - Transfer quantity, quantity being transferred to the gaining inventory manager.

(6) DOC NUMBER - Document number of the transaction.

(7) SFX - Document Number Suffix.

(8) GAINING RIC - Routing identifier of the gaining inventory manager.

(9) VAR - Variable (data entered by the Service/Agency).

(10) PROJ - Project code

(11) EFF DATE - Effective transfer data, date when logistics reassignment is effective.

(12) RIC FR - Routing identifier of the activity preparing the document.

(13) OWNR PURP - Ownership purpose card.

(14) COND - Condition Code

(15) MGMT - Management Code

(16) VAR - Variable (data entered by the Service/Agency).

(17) RETN QTY - Retention quantity, always zero.

5. SEQUENCE

a. Date DIC DZC is received - major.

b. Manager initiating DIC DZC - intermediate.

c. National Stock Number - minor.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Inventory Control Office.

7. PROCEDURES

a. Sensitive and/or classified items appearing on this report require a warehouse count and then manual preparation of a DIC DZD reply card.

b. Refer to appendix E-187 P for more information.

8. DISPOSITION AND RETENTION

This listing will be retained until all entries on the listing have been processed and a DIC DZD reply card created. The listing will then be destroyed.

UMF103 DELINQUENT LOGISTICS REASSIGNMENT STORAGE INFORMATION REPLY CARDS DATE 02 02.88 033 PAGE 00007

DIC	BIC TO	NSN	UI	TRNSFR QTY	DOC NUMBER	SFX	GAIN BIC	VAR PROJ	EFF DATE	RIC FB	OWNR PURP	COND	MGT VAR	RETN QTY	REASON
DZC	SUE	5355010220616	EA	00012	SC090080321086		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DCZ	SUE	5355010744732	EA	00003	SC090080321084		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5355011378888	EA	00003	SC090080320772		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5360003820851	EA	00005	SC090080320100		S9I		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5360007994782	EA	00003	SC090080320088		S9I		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5360008537819	EA	00239	SC090080321026		S9I		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5365005910871	EA	00054	SC090080320246		S9I		8032	S9E	A	A		00000	NO DBTR BALANCE
	SUE	5365007630795	EA	00004	SC090080320283		S9I		8032	S9E	A	A		00000	NO DBTR BALANCE
	SUE	5411004319913	EA	00 48	SC090080320950		S9C		8032	S9E	A	A		00000	NO DBTR BALANCE
	SUE	5940012168119	EA	00041	SC090080320436		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
	SUE	5960009053822	EA	00062	SC[illegible]0260746		FLZ		5182	S9E	A	F	F	00000	NO DBTR BALANCE
	SUE	5[illegible]011327601	EA	00085	SC[illegible]080320834		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
	SUE	5995004642221	EA	00041	SC090080321158		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	599500856238[illegible]			SC090080320320		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5995010[illegible]7423		00C	SC090080320285		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5995010859579		00C	SC090080320627		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
[illegible]	SUE	59[illegible]0916282	EA		SC[illegible]320690		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5995[illegible]0916414	EA	00004	SC[illegible]080320700		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5995010916414	EA	00125	SC[illegible]320700		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	59950[illegible]121957[illegible]	EA	24	[illegible]121060		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE
DZC	SUE	5995011[illegible]			[illegible]0381		S9G		8032	S9E	A	A		00000	NO DBTR BALANCE

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APPENDIX F-104

DIRECT COMMISSARY SUPPORT SYSTEM LOCATOR UPDATE LISTING

1. PURPOSE

a. This listing will be produced for Commissary Stock Number having missing data elements required for procesing of Commissary shipments and entered into the locator file.

b. The appendix F-104 will be output in three parts:

(1) Part 1 for Brand Name stock numbers.

(2) Part 2 for Local Purchase stock numbers.

(3) Part 3 for Troop Issues stock numbers.

2. ORIGIN

Upon processing of any type location "Add" transaction. Listing will be output only one time for each add transaction; i.e., it will not be duplicated at a later date if the missing data is not entered.

3. FREQUENCY

In accordance with processing CKK cards.

4. DATA ELEMENTS (Part 1, 2, and 3)

a. Report Header Line which includes:

(1) Report Number (F-104)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Heading line data:

(1) NSN - Stock Number

(2) MGR - Manager

(3) NOMENCLATURE - Fifty position (maximum) nomenclature.

(4) UI - Unit of Issue

(5) CP - Compatibility Code

(6) CASE PACK

(7) DN - Density Code

(8) CASE WEIGHT - (two decimal places).

(9) CASE CUBE - (three decimal places).

(10) PHY SEC - Physical Security Code

(11) WCOM - Water Commodity Code

(12) HSCC - Hazardous Storage Compatibility Code

(13) LOC1 - Warehouse location 1

(14) LOC2 - Warehouse location 2

(15) NOTE - Type of transaction (ADD/CHG).

5. DATA ORGANIZATION

a. Report header data on first line, detailed data on second and subsequent lines.

b. Stock Number sequence. (All parts)

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Commissary Support Division, copy to MSO, DS/T.

7. PROCEDURES

a. DS/T will review listing and input missing data elements with ZBA, ZBC or CKK cards.

b. Research blank data elements to determine which data elements are necessary to complete the basic record of that particular stock number.

c. Appendix F-104 will be destroyed on completion of input documentation.

UWF1Ø4 PART 1 DICOMSS LOCATOR LPDATE LISTING (BRAND NAME) FRC SECTION 1Ø6 DATE Ø2.26.75.Ø57 PAGE ØØØØ2

NSN	MGR	NOMENCLATURE	UI	C P	CASE PACK	D N	CASE WEIGHT	CASE CUBE	PHY SEC	WCOM	HS CC	LOC1	LOC2	NOTE
8510-00-A19-7005	S	HAIR SPRAY REGULAR 13 Z AQUA NET	TI	R	0024	B	27.00		0.870	543N9		A484458DA	A484452DY	CHG
8510-00-A48-6069	S	LOTION AWURMARINE 12 OZ REVELON BRAND NO 3847	BT	B	0024	C	22.00		0.580	543Z9		A418034BA	A418041BY	CHG

UWF1Ø4 PART 2 DICOMSS LOCATOR UPDATE LISTING (LOCAL PURCHASE) FRC SECTION 1Ø6 DATE Ø2.26.75.Ø57 PAGE ØØØØ1

NSS	MGR	NOMENCLATURE	UI	C P	CASE PACK	D N	CASE WEIGHT	CASE CUBE	PHY SEC	WCOM	HS CC	LOC1	LOC2	NOTE
8915-ØØ-17Ø-9329	S	JUICE GRAPEFRUIT AND ORANGE CANNED	CN	C	ØØ48	C	27.ØØ		Ø.69Ø	U	52729	A313Ø76AD		CHG

UWF104 PART 3 DICOMSS LOCATOR UPDATE LISTING (TRCOP ISSUE) FRC SECTION 1Ø6 DATE Ø2.26.75.Ø57 PAGL ØØØØ1

NSN	MGR	NOMENCLATURE	UI	C P		D N	UNIT WEIGHT	UNIT CUBE	PHY SEC	WCOM	HS CC	LOC1	LOC2	NOTE
8915-ØØ-634-2437	S	CARROTS	CN	A		C	1.25	Ø.Ø3Ø	U	524Q9		B22Ø863AA	B132Ø12AA	CHG

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APPENDIX F-105

DIRECT COMMISSARY SUPPORT SYSTEM LOCATOR INQUIRY LISTING

1. PURPOSE

a. This listing provides DS/T with printout of active locator data for a selected stock number.

b. Appendix F-105 will be output in three parts:

(1) Part 1 for Brand Name stock numbers.

(2) Part 2 for Local Purchase stock numbers.

(3) Part 3 for Troop Issue stock numbers.

2. ORIGIN

Input of Item Locator Record Inquiry Card, ZBJ, with Action Code GA. Output from process depicted in appendix D-23.

3. FREQUENCY

Daily, upon processing of ZBJ with Action Code GA.

4. DATA ELEMENTS (Parts 1, 2 and 3)

a. Report Header Line which includes:

(1) Report Number (F-105)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - month, day, year and Julian date

(6) Page Number

b. Heading line data:

(1) NSN - Stock Number

(2) MGR - Commodity Manager

(3) NOMENCLATURE

(4) UI - Unit of Issue

(5) CP - Compatibility Code

(6) CASE PACK

(7) DN - Density Code

(8) CASE WEIGHT (two decimal places)

(9) CASE CUBE (three decimal places)

(10) PHY SEC - Physical Security Code

(11) WCOM - Water Commodity Code

(12) HSCC - Hazardous Storage Compatibility Code

(13) SLF CD - Shelf-Life Code

(14) COND - Condition Code

(15) TYPK - Type Pack Code

(16) TYPLOC - Type Locator Code

(17) DATEPK - Date of Pack

(18) TYPSTG - Type of Storage Code

(19) WHSLOC - Warehouse Location Code

(20) INSPDATE - Next Inspection Date

(21) UPK - Unit Pack

(22) LCNO - Lot/Contract Number

(23) LCIND - Lot/Contract Indicator

(24) PREDOC - Predocumentation Interval

(25) CAGE - Contractor andd Government Entity Code

(26) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on first line, detail data on second and subsequent lines. Page break on FRC.

b. Sequence

(1) Major - Functional Routing Code (FRC).

(2) Minor - Stock Number.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to inquiry initiator as indicated by FRC, copy to MSO, DS/T.

7. PROCEDURES

The organizational element which initiated the request for this data will accomplish necessary actions and then destroy the listing. See appendix E-079 P for related procedures.

```
UWF105 PART 1    DICOMSS LOCATOR INQUIRY LISTING (BRAND NAME)                    FRC 2E  SECTION 106  DATE 02.26.75.057  PAGE 00001

     NSN    MGR                  NOMENCLATURE                        UI C CASE D  CASE   CASE  PHY WCOM HS  SLF
                                                                        P PACK N WEIGHT  CUBE  SEC      CC  CD

                              COND   TYPK  TYPLOC  DATEPK  TYPSTG     MISLOC INSPDATE  UPK     LCNO  LCIND  PREDOC

8920-00-A15-0102 S COOKIES FIG NEWTON TWIN PAK 16 OZ. NABISCO 247        PG A 0036 B   43.00 1.500  S01Z9

                              A            L     02 75    D1A       A445224AZ    00 00    36   P6763    C

                              A            L     02 75    D1A       A416330AY    00 00    36   P6079    C

UWF105 PART 2    DICOMSS LOCATOR INQUIRY LISTING (LOCAL PURCHASE)                FRC 2E  SECTION 106  DATE 02.26.75.057  PAGE 00001

     NSN    MGR                  NOMENCLATURE                        UI C CASE D   CASE   CASE  PHY WCOM HS  SLF
                                                                        P PACK N  WEIGHT  CUBE  SEC      CC  CD

                              COND   TYPK  TYPLOC  DATEPK  TYPSTG  MISLOC   INSPDATE    UPK     LCNO  LCIND  PREDOC

8935-00-480-4560 S SOUP CONDENSED MINESTRONE NO 3 CYL SZ CN          CN C 0012 C   44.00   1.040    S28Z9

                              A            L     01 75    D1A   A458032CW    00 00     12   M7982        C

                              A            L     02 75    D1A   A438008BZ    00 00     12   H8184        C

UWF105 PART 3    DICOMSS LOCATOR INQUIRY LISTING (TROOP ISSUE)                   FRC 2E  SECTION 106  DATE 02.26.75.057  PAGE 00001

     NSN    MGR                  NOMENCLATURE                        UI C      D UNIT  UNIT   PHY WCOM HS  SLF
                                                                        P      N WEIGHT CUBE   SEC      CC  CD

                              COND   TYPK  TYPLOC  DATEPK  TYPSTG MISLOC   INSPDATE UPK      LCNO LCIND  PREDOC

8925-00-127-7325 S SUGAR                                              BX C      B    1.12    0.041 U S23Z9 80

                              A     1      L     11 75    D1A  B142053AA    05 75      24   C4408      R

                              A     1      L     11 75    D1A  B142035AA    05 75      24   C4408      R

                              A     1      L     11 75    D1A  B140814AA    04 75      24   C4372      R

                              A     1      L     01 76    D1A  B142011AA    03 75      24   C4334      R
```

APPENDIX F-106

DIRECT COMMISSARY SUPPORT SYSTEM EMERGENCY LOCATOR LISTING

1. PURPOSE

a. This listing provides DS/T a printout of all active locator data for Commissary items, by manager.

b. The appendix F-106 will be output in three parts:

(1) Part 1 for Brand Name stock numbers.

(2) Part 2 for Local Purchase stock numbers.

(3) Part 3 for Troop Issue stock numbers.

2. ORIGIN

Upon processing of Item Locator Record Inquiry Card, ZBJ, with Action Code GB. Output from process depicted in appendix D-23.

3. FREQUENCY: Upon processing of ZBJ with Action Code GB.

4. DATA ELEMENTS (Parts 1, 2, and 3)

a. Report Header Line which includes:

(1) Report Number (F-106)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Heading line data:

(1) NSN - Stock Number

(2) MGR - Manager

(3) NOMENCLATURE

(4) UI - Unit of Issue

(5) CP - Compatibility Code

(6) CASE PACK

(7) DN - Density Code.

(8) CASE WEIGHT (two decimal places)

(9) CASE CUBE (three decimal places)

(10) PHY SEC - Physical Security Code

(11) WCOM - Water Commodity Code

(12) HSCC - Hazardous Storage Compatibility Code

(13) SLF CD - Shelf-Life Code

(14) COND - Condition Code

(15) TYPK - Type Pack Code

(16) TYPLOC - Type Location Code

(17) DATEPK - Date of Pack Code

(18) TYPSTG - Type of Storage Code

(19) WHSLOC - Warehouse Location

(20) INSPDATE - Next inspection date

(21) UPK - Unit Pack Code

(22) LCNO - Lot/Contract Number

(23) LCIND - Lot/Contract Indicator

(24) PREDOC - Predocumentation Interval

(25) CAGE - Commercial and Government Entity Code

(26) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report header data on first line, detail data on second and subsequent lines. Page break on FSC.

b. Sequence by stock number.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original to security area. Copies to MSO, Warehousing Division and Commissary Support Division.

7. PROCEDURES

a. Listing will be retained for emergency use, to assign location data for MROs and to locate receipts.

b. Destroy previous listing on receipt of new listing.

```
UWF106 PART 1   DICOMSS EMERGENCY LOCATOR LISTING (BRAND NAME)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00606

     NSN        MGR              NOMENCLATURE                        UI C CASE D   CASE   CASE  PHY WCDM HS  SLF
                                                                        P PACK N  WEIGHT  CUBE  SEC       CC  CD

                            COND   TYPE  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LOMO  LCIND  PREDOC

9920-00-A0S-4011 S MATCHES SAFETY STRIKE/ON/BX REG 10 S 04121 DIAMOND PG Y 0072 B   16.70   1.090   76SN9

                            A            L     10 74    D1A   A455330AQ    00 00        6  P1598     C

                            A            L     11 74    D1A   A445813AU    00 00       72  P3712     C

                            A            L     02 75    D1A   A380862AA    00 00       72  PC3S1     C

                            J            L     01 75    D1A   A313632CD    00 00       72

UWF106 PART 1   DICOMSS EMERGENCY LOCATOR LISTING (BRAND NAME)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00607

     NSN        MGR              NOMENCLATURE                        UI C CASE D   CASE   CASE  PHY WCDM HS  SLF
                                                                        P PACK N  WEIGHT  CUBE  SEC       CC  CD

                            COND   TYPE  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LOMO  LCIND  PREDOC

9999-00-J99-9999 S 9999999999
```

```
UNF106 PART 2   DICOMSS EMERGENCY LOCATOR LISTING (LOCAL PURCHASE)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00031

     NSN        MGR              NOMENCLATURE                          UI C CASE D   CASE   CASE  PHY WCOM HS  SLF
                                                                         P PACK N  WEIGHT  CUBE  SEC      CC  CD

                          COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LCNO  LCIND  PREDOC

8915-00-127-1879 S  BLUEBERRIES CANNED WATER PACKED #10 CAN          CN C 0006 B   38.00   1.100 U 525Z9

                          A            L      50 37    D1A   A456925DG   60 37      6   M9151     C

                          A            L      12 74    D1A   A45743ZEU   00 00      6   M7852     C

                          A            L      02 75    D1A   A436024AZ   00 00      6   M8184     C

                          A            L      02 75    D1A   A425019AX   00 00      6   M8137     C

                          J            L      02 75    D1A   A315334CO   02 76      6
```

```
UNF106 PART 2   DICOMSS EMERGENCY LOCATOR LISTING (LOCAL PURCHASE)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00032

     NSN        MGR              NOMENCLATURE                          UI C CASE D   CASE   CASE  PHY WCOM HS  SLF
                                                                         P PACK N  WEIGHT  CUBE  SEC      CC  CD

                          COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LCNO  LCIND  PREDOC

9650-00-277-8330 I                                                   LB   0370      1.00   0.010 U 576Z9 78

                                   LOCAL PURCHASE TOTAL NSN      218
```

```
UWF106 PART 3   DICOMSS EMERGENCY LOCATOR LISTING (TROOP ISSUE)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00001
     NSN        MGR              NOMENCLATURE                          UI C CASE D   CASE   CASE  PHY WCOM HS  SLF
                                                                         P PACK N  WEIGHT  CUBE  SEC       CC  CD
                              COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LCNO  LCIND  PREDOC

8905-00-126-4020 S MEAT LUNC                                          CN C      C    7.00   0.167 U 526Z9 80
8905-00-127-3148 S BEEF                                               CN C      C    7.50   0.133 U 526Q9 80
                              A      2      L     10 75    D1A   B135818AA    04 75       6   C2033     C
8905-00-132-6345 S TURKEY                                             CN C           0.46   0.011 U 526Q9 01

UWF106 PART 3   DICOMSS EMERGENCY LOCATOR LISTING (TROOP ISSUE)                    FRC    SECTION 166  DATE 03.01.75.060  PAGE 00079
     NSN        MGR              NOMENCLATURE                          UI C CASE D   CASE   CASE  PHY WCOM HS  SLF
                                                                         P PACK N  WEIGHT  CUBE  SEC       CC  CD
                              COND   TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK     LCNO  LCIND  PREDOC

8970-00-753-6246 S FOOD PACK                                          PZ C      C    2.25   0.055 U 51VZ9 80
8970-00-926-9222 S FOOD PACK                                          PZ C      B    1.20   0.036 U 51NZ9 80
                              A      2      L     10 76    D1A   B145952AA    07 75      40   C4338     C
                                     TROOP ISSUE TOTAL NSN      335

                                     TOTAL OF NSN ON F106      9820
```

APPENDIX F-107

HISTORY FILE LISTING OF ITEMS IN DP STATUS

1. PURPOSE

To provide a record of MROs, DROs and Stock Segregation Notices which require manual processing to provide confirmation, shipment status and answers to cancellation and followup transactions. The original History File is reflected on this report when a duplicate MRO is received.

2. ORIGIN

Output of processes as depicted in the following:

a. Appendix D-1, Processing MRO History Manual Control Card, DIC ZAQ.

b. Appendix D-28, Processing MRO Control/Status Request Card, DIC ZBM.

c. Appendix D-57, Daily History File Analysis.

d. Appendix D-103, Stock Segregation Notice, DIC CNS.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number - (F-107)

(2) Title

(3) FRC - Functional Routing Code

(4) SECTION - Section Number

(5) DATE - Month, day, year and Julian date

(6) PAGE - Page Number

b. Data Elements - first line:

(1) D/I - Document Identifier

(2) R/I TO - Routing Identifier To

(3) M/S - Media and Status Code

(4) NSN - National Stock Number

(5) SBM TME - Submission Time

(6) UI - Unit of Issue

(7) QTY ORDRD - Quantity Ordered

(8) DOCUMENT NO

(9) SFX - Suffix

(10) SUPPL ADDR. - Supplementary Address

(11) SIG - Signal Code

(12) FND - Fund Code

(13) DIS - Distribution Code

(14) PRJ - Project Code

(15) PRI - Priority Code

(16) RDD - Required Delivery Date

(17) ADV - Advice Code

(18) R/I FRM - Routing Code From

(19) MGMT DATA -

(a) O/P - Ownership or Purpose Code

(b) C - Condition Code

(c) M - Management Code

(20) NO - Number receipt indicator

(21) UNIT PRICE -

c. Data Elements - third line:

(1) SU NO - Shipment Unit Number

(2) LINE ITEM - Shipment Unit Line Item

(3) DATE RECVD - Date MRO was received

(4) MDT - Mandatory Date to Transportation

(5) PDT - Planned Date to Transportation

(6) WEIGHT -

(7) CUBE -

(8) NBR PCS - Number of pieces for line

(9) SHIPPED -

(a) QTY - Quantity

(b) DATE -

(10) GBL/REG NUMBER - Government Bill of Lading/Registered Parcel Post Number.

(11) MODE SHIP - Mode of Shipment Code

(12) TCN - Transportation Control Number

(13) TCN PTL - TCN Partial Indicator

(14) POE - Port of Embarkation Code

(15) HOLD CODE -

(16) DTT - Date offered to transportation.

(17) SUPPL. TO SU. - Supplement to Shipment Unit

5. DISTRIBUTION AND RETENTION

Two copies. Original to Shipping Documentation Branch, Shipping Division, copy to Commercial Traffic Branch, Transportation and Traffic Management Office, DS/T.

a. Retain MRO Control File on MAP MROs 45 days and destroy.

b. Retain MRO Control File on Regular MROs 45 days and destroy.

c. Retain MRO Control File on other than DLA MROs for 90 days and destroy.

6. PROCEDURES FOR REVIEW AND PROCESSING

a. Shipping Documentation Branch processing personnel will:

(1) Receive F-107 report and file in Manual MRO Control File in document number sequence. This file will be used for the following:

(a) Processing manually controlled MROs to completion.

(b) Answering followup and cancellation request output on the F-50 report.

(c) Use of the F-5 listing used to investigate the reason for a line item being in Shipment Unit File for 355 days.

(d) Manual update actions for Stock Segregation Notices.

(e) Automatic line item removal from Shipment Unit File after being recorded 355 days, F-5 report.

(2) Receive F-85 report and post data to F-107 report; i.e., receipt of duplicate MRO, Reason Code F3.

(3) When F-107 report is a result of ZAQ card input or ZBM card with DP Action Code, enter correct data on the F-107 report and prepare manual Denial/ Adjustment, Materiel Release Confirmation, and/or Shipment Status AS_ cards for transceiving.

(4) When F-107 report is received with DIC CNS, Stock Segregation Notice, process IAW appendix E-209 P, SUP No. 1.

(5) When F-107 report and matching F-5 report is received, attach F-5 report to F-107 for research action.

b. Warehouse Area Control Branch will receive DD Forms 1348 and process appendix E-011 P. When unable to locate MRO/DRO, advise Shipping Documentation Branch.

c. Shipping Documentation Branch will receive documentation and:

(1) Prepare ZBM, ZBP, and/or ZEN cards to update Shipment Unit File.

(2) Receive F-85 report, Reason Code F4 and post closing action to F-107 report.

(3) Receive F-85 report, Reason Code KA which is a result of automatic DP action (F-5 report) or previous input pf ZBM DP action. Prepare manual AR_, AS_, or A6_ cards for transceiving.

(4) When F-5 report is attached to F-107 report, perform through search to locate documents for closing action. If documents cannot be located, prepare "Force Closing" action. Post action to F-107 report.

(5) Prepare daily report to Management Support Office, Resources Control and Performance Analysis Branch for update of Management Information System (MIS), by input of ZUM card, appendix B-135. Report should contain number of lines shipped, canceled, denied, partially denied, or adjustments, broken down by Manager Code.

d. See appendices E-099 P, E-123 P, E-139 P, and E-209 P for related procedures.

```
UWF107                                    HISTORY FILE LIST OF ITEMS IN DP STATUS            FRC     SECTION 018  DATE 02.11.75.042   PAGE 00001

D/I R/I M/S      NSN            SBM UI   QTY   DOCUMENT NO. SFX SUPPL SIG FND DIS PRJ PRI RDD ADV R/I MGMT DATA UNIT PRICE
     TO                         TME     ORDRD                   ADDR.                          FRM O/P C M NR

ASA SMI   U 5310-00-285-8329    09 EA 00100 N6588732364205   N00188  K   K9   9Z 705 06  247     S91  A  A     00000.05

S.U. NO LINE DATE   MDT    PDT  WEIGHT   CUBE NBR          SHIPPED   GBL/REG MODE       TCN       TCN POE HOLD DTT          SUPPL.
        ITEM RECVD                          PCS          QTY   DATE  NUMBER SHIP                  PTL     CODE              TO SU.

3540733 0001 74354 74355 74355 0000001 00000 0001         00035 74361          G  N6588732364205X X          74361
3540733 0001 74354 74355 74355 0000000 00000 0000         00000 00000             DP ACT HOLD CD             00000
3540733 0001 74354 74355 74355 0000000 00000 0001         00032 74361          G  N6588732364205X X          74361
```

APPENDIX F-108

DELINQUENT IDC RECORD UPDATE

1. PURPOSE

To provide information on open records in the Inventory Document Control (IDC) File, when the file does not reflect an update action as indicated by appendices B-92 and B-93. This report is produced in three parts as follows:

a. Part 1 - Open Receipts - MRC on file with no matching ZBA. (Will be produced only after the Mechanized Receipt Suspense File is implemented at Defense Depots.)

b. Part 2 - Open Receipts, no MRC or ZBA on file.

c. Part 3 - Open MRO.

2. ORIGIN

Produced as a result of daily scan of IDC file, beginning on day preceding the cutoff day.

3. FREQUENCY

Daily, if file contains open record.

4. DATA ELEMENTS: Data Elements, including report header elements, are identical for all three parts of this report. These consist of:

a. Report header which includes:

(1) Report Number

(2) Report Title

(3) Date and Julian date

(4) Page Number

(5) Report subtitle (applicable).

(a) PART 1, OPEN RECEIPTS - MRC ON FILE WITH NO MATCHING ZBA

(b) PART 2, OPEN RECEIPTS - NO MRC OR ZBA ON FILE

(c) PART 3, OPEN MRO

b. Heading line data:

(1) DIC - Document Identifier Code

(2) NSN - National Stock Number

(3) COND - Condition

(4) T/P - Type Pack

(5) DOCUMENT - Document or PIIN Number

(6) SFX - Suffix

(7) MGR - Manager

(8) INPUT DTE - Date Into IDC

(9) TYP REC - Type Record

(10) CUT OFF - Cutoff Date

(11) LOCATION - (nine digits). If established by RCC will be three digit Warehouse Area only.

(12) TP NBR - Teleprocessing Number (parts 1 and 2).

(13) DTE REC - Date received (parts 1 and 2).

(14) SU NO - Shipment Unit (part 3 only).

(15) SU LINE - Shipment Unit Line Number (part 3 only).

5. DATA ORGANIZATION

a. Report header data on first line, detail data on second and subsequent lines.

b. Sequence by location, page break on change of first three digits, minor by Document Number.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - One copy to Warehousing Division and two copies to Inventory Office. (Will be produced only after the Mechanized Receipt Suspense File is implemented at defense depots.)

b. Part 2 - One copy to Receiving Division and two copies to Inventory Office.

c. Part 3 - One copy to Warehousing Division, one copy to Shipping Division, and two copies to Inventory Office.

7. PROCEDURES FOR REVIEW AND PROCESSING

Warehousing, Receiving, and Shipping Divisions will review each entry and provide a status update IAW appendices B-92, B-93, E-014 P, and E-055 P, as appropriate, for those MROs remaining open on IDC file. Input will be expedited to ensure availability for processing to the IDC file prior to close of business on the cutoff date.

UNF108 DELIQUENT IDC RECORD UPDATE DATE 02.27.75.058 PAGE 00001

PART 2 - OPEN RECEIPTS - NO MRC OR ZBA ON FILE

DIC	NSN	COND	T/P	DOCUMENT	SFX	MGR	INPUT DTE	TYP REC	CUT OFF	LOCATION	TP NBR	DTE REC
ZEJ	8410-00-965-4677	A		09008		T	75052	B	057		03773	75049
ZEJ	8410-00-965-4682	A		09008		T	75052	B	057		03814	75049
ZEJ	8455-00-127-5950	A		40004		T	75052	B	057		03058	75049
ZUD	6230-00-491-3584	A	A1001			G	75055	A	054		06002	75051
ZUD	6515-00-469-6573	A	A2851			H	75057	A	047		57885	75055
ZUD	6515-00-782-6474	A	C0012			H	75058	A	051		59403	75056

UNF108 DELINQUENT IDC RECORD UPDATE DATE 02.27.75.058 PAGE 00001

PART 3 - OPEN MRO

DIC	NSN	COND	T/P	DOCUMENT	SFX	MGR	INPUT DTE	TYP REC	CUT OFF	LOCATION	SU NO	SU LINE
A51	3020-00-277-1387	A		D108445020001 7	B	C	75050	A	053	NOLOC	0451812	00001
A5A	4720-00-540-1368	A		FB203950351719		C	75050	A	054	NOLOC	0415938	00001
A5A	4720-00-540-1368	A		FB203950351720		C	75050	A	054	NOLOC	0415939	00001
A5A	9525-00-731-5385	A		FB206550381133	A	I	75051	A	056	NOLOC	0443806	00001
A5A	9525-00-731-5385	A		FB206550381133	B	I	75051	A	057	NOLOC	0581441	00001
A5A	5310-00-449-2378	A		FB446050560927		I	75058	A	057	NOLOC	0581441	00001

APPENDIX F-109

SUSPENDED EXCEPTION MRO(S)

1. PURPOSE

To provide a list of MROs that require exception data added in order to process through the MOWASP system.

2. ORIGIN

Produced as a result of the processing depicted in appendix D-185.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line:

(1) Report number (F-100)

(2) Report title

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page number

b. Report Data:

MRO Image

(1) Depict document number field.

(2) Date received.

5. DATA ORGANIZATION

a. Report Header:

Print report header to start each page.

b. Report Data:

(1) Print report data header once each page.

(2) Sequence detail line by document number.

(3) Double space between each detail line.

6. DISTRIBUTION AND RETENTION

a. Two copies to Special Processing Section, Transportation Division, DS/T.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURE AND RETENTION

Add missing exception data using appendix E-003 Exception MRO address input process.

F-109

SUSPENDED EXCEPTION MRO'S

FRC --- DATE -- -- -- ----- PAGE

DATE RECEIVED:

```
MRO IMAGE                    --DOCUMENT NR--
A51SBUS8955ØØA412Ø13ØØCNØØ36ØFT4624Ø1ØØ2444        A62     1519Ø2CS9UAASGØØØØ826
A51SBSS8925Ø1Ø594Ø84Ø4BGØØ36ØFT52Ø5Ø13Ø1Ø71 YMISAWA62     Ø9196  S9SAA 1ØØØØ275
A51SBSS8915ØØ9753468Ø4CNØØ96ØFT52Ø5Ø13Ø399Ø UMISAWA62     Ø9196  S9SAAS1ØØØØØ46
A51SBSS8945Ø1Ø66821Ø04CNØØ24ØFT52Ø5Ø13Ø3Ø36 UMISAWA62     Ø9196  S9SAAS1ØØØØ16Ø
```

APPENDIX F-110

INVENTORY EFFECTIVENESS

1. PURPOSE

To provide a report of Inventory Effectiveness summarized into counts, their equality to DSC strike records, and dollar and quantity variance (if applicable) by manager, and total inventories completed.

2. ORIGIN

Results from local counts of NSNs compared and matched to DSC strike quantities and dollar values through count adjustment criteria, and total of NSNs completed and reported to the DSC. This listing is prepared as depicted in appendix D-91.

3. FREQUENCY

a. Parts 1, 2 and 4: Monthly, as a result of completed inventory count records being passed to Inventory History.

b. Part 3: Quarterly, as a summary of the monthly part 1 data.

4. DATA ELEMENTS

a. The header of the report includes:

(1) Report Number

(2) Title

(3) Product Control Number

(4) Date of Report

(5) Page Number

b. Part 1:

(1) MGR: Commodity Manager of NSNs inventoried.

(2) Category H: Total of ICC H NSNs inventoried.

(3) Category E: Total of ICC E NSNs inventoried.

(4) Category L: Total of ICC L NSNs inventoried.

(5) Category T: Total of ICC T NSNs inventoried.

(6) Category U: Total of ICC U NSNs inventoried.

(7) Category O: Total of ICC O NSNs inventoried.

(8) Specials: Total of Type Inventory Code C inventories completed.

(9) Spots: Total of Type Inventory Codes E and F inventories completed.

(10) Totals:

(a) Total of all inventories completed by manager.

(b) Total of all inventories completed by ICC, Special and Spots.

(c) Total of all inventories completed.

c. Part 2:

(1) TYPE INV: Type of physical inventory code of counts.

(2) TOTAL COUNTS: Total counts taken during month by type inventory.

(3) NO STK: Counts for which no strike balance (DIC CKE) was received from the DSC.

(4) COUNTS EQUAL STRIKE: Counts which equaled the DSC strike balance, and were automatically released to the DSC.

(5) COUNTS OVER STRIKE: Counts which resulted in an inventory gain.

(6) COUNTS UNDER STRIKE: Counts which caused an inventory loss.

(7) COUNTS WITHIN OPTION: Counts did not equal DSC strike balance but were released to the DSC automatically because they were within the dollar release option.

(8) COUNTS OVER OPTION: The dollar release option was exceeded. Counts were not automatically released.

(9) 1ST COUNT ONLY: One count only was required.

(10) 2ND COUNT:

(a) TOTAL: Total second counts that were taken.

(b) = 1ST: Second counts taken that equaled first count.

(11) 3RD COUNT:

(a) TOTAL: Total third counts that were taken.

(b) = 1ST: Third counts taken equaled first count.

(c) = 2ND: Third counts taken that equaled second count.

(12) DOLLAR DIFFERENCES:

(a) OVER: Counts over DSC strike multiplied by unit prices.

(b) UNDER: Counts under DSC strike multiplied by unit prices.

(c) NTE: Net dollar differences between depot counts and DSC strikes.

(13) TOTALS FOR MANAGER: Totals of all types of inventory by commodity manager.

(14) TOTALS FOR DEPOT: Totals of all commodity managers for the depot.

d. Part 3: Same as part 1.

e. Part 4:

(1) MGR - Commodity Manager Code.

(2) HIGHEST PRIORITY IN IWB - Represents highest priority still remaining in Prioritized Inventory Workload Bank.

(3) ICC - Inventory Category Code.

(4) INVENTORIES COMPLETED - Self-explanatory.

5. ORGANIZATION

Report header on the first line, with part 1, part 2, part 3 and part 4 headers following in sequence.

6. SEQUENCE

a. Parts 1 and 3 data in commodity manager sequence. Print totals for depot following manager.

b. Part 2 data is grouped by manager by type of inventory action being taken, and by first, second and third counts. Page break for each manager. Print totals for depot following manager.

c. Part 4 data is grouped by manager by inventory category code.

7. DISTRIBUTION

Two copies to Inventory Office, Directorate of Distribution.

8. PROCEDURES

a. Part 1 is intended to provide an indication of progress toward achieving programed/scheduled number of inventories.

b. Part 2 is intended as a general analysis of inventory count effectiveness.

c. Part 3 is intended to provide data required to complete the Report of Inventory Control Effectiveness, RCS DD-M(Q)935.

d. Part 4 is intended to provide data for use on the depot Quarterly Report of Inventory Performance, RCS DD-MIL(Q)935.

UNT110P1

ANALYSIS OF INVENTORIES COMPLETED
FOR PERIOD OF 76.07.01 to 76.07.31

WB(M)110

DATE 12.01.76.336 PAGE 00001

MGR	CATEGORY O	CATEGORY L	CATEGORY T	CATEGORY H	CATEGORY E	CATEGORY U	OTHER	SPECIALS	SPOTS	TOTAL
C	504	1,132	97	179	0	0	0	2	26	1,940
E	101	1,572	9	10	0	0	0	1,355	35	3,082
G	0	0	0	0	0	0	0	69	3	72
I	22	26	21	8	0	0	0	1,939	41	2,059
M	0	0	0	0	0	0	0	0	1	1
T	150	0	0	2	0	0	0	3	39	194
TOTAL	777	2,732	127	199	0	0	0	3,368	145	7,348

UNF110P2
MCA-C

INVENTORY COUNT SUMMARY
FOR PERIOD OF 75.07.01 to 76.07.3.

WB(M)110

DATE 12.01.76.336 PAGE 00001

TYPE INV.	TOTAL COUNTS	NO STRIKE	COUNTS EQUAL STRIKE	COUNTS OVER STRIKE	COUNTS UNDER STRIKE	COUNTS WITHIN OPTION	COUNTS OVER OPTION	1ST COUNT ONLY	TOTAL 2ND COUNTS	2ND EQUAL 1ST	TOTAL 3RD COUNTS	3RD EQUAL 1ST	3RD EQUAL 2ND	DOLLAR DIFFERENCES OVER	UNDER	NET
A	1,919	2	1,093	387	437	1,611	306	1,807	103	65	7	2	1	$47,791	$39,224-	$8,563
C	3	0	1	2	0	1	2	1	0	0	2	0	2	$19,461	$0	$19,461
E	26	0	3	3	20	6	20	7	19	19	0	0	0	$652	$9,989-	$9,137-
TOTAL	1,948	2	1,097	392	457	1,618	328	1,815	122	84	9	2	3	$68,104	$49,213-	$18,887

UWF110P4 MONTHLY INVENTORIES ACCOMPLISHED FRC XX SECTION 092 DATE 03.01.87.060 PAGE 00001

02.28.87

MGR	HIGHEST PRIORITY IN IWB	ICC	INVENTORIES COMPLETED
C	99.9999	Ø	85
		L	139
		T	27
		H	1,145
		E	427
		U	0
TOTAL			1,823
E	99.9999	Ø	83
		L	385
		T	95
		H	2,033
		E	274
		U	0
TOTAL			2,870
G	99.9999	Ø	10
		L	19
		T	2
		H	357
		E	38
		U	1
TOTAL			427
I	99.9999	Ø	73
		L	241
		T	99
		H	1,107
		E	61
		U	4
TOTAL			1,585
M	99.9999	Ø	17
		L	1
		T	0
		H	21
		E	57
		U	9
TOTAL			105
T	99.9999	Ø	59
		L	18
		T	2
		H	239
		E	36
		U	0
TOTAL			354

APPENDIX F-111

MOWASP ENTRY/EXIT EXCEPTION LIST NO COMM RI

1. PURPOSE

To list a printout of all documents requiring transmission by AUTODIN for which no Communications RIC is found in file.

2. ORIGIN

Produced during the exit system process with matching deck of cards.

3. FREQUENCY

Each cycle when required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-111)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Time

(5) Page Number

b. First header line:

(1) Numbers 05 through 80 denoting field positions 1-80.

(2) REJECT OR SPECIAL HANDLING MESSAGES.

(3) DAY

(4) TIME

5. DATA ORGANIZATION

Report header data on 1st line, detail column heading on 2nd line. Eighty column printout, messages, day and time on the third and subsequent lines.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Communications Division, Directorate of Installation Services, copy to Shipping Division, DS/T.

7. PROCEDURE

a. Processing personnel will take the following action upon receipt of the F-111 listing for:

(1) Lack of Communication RIC on file for ICP. Transmit an AR_, AG_, CA6_, A1_, A6_, as indicated on the F-111 listing IAW paragraph 4b. Update the AUTODIN Routing Indicator file IAW appendix E-086 P by input of ZF7 in format of appendix B-86.

(2) Lack of Cummunication RIC on file for the requisitioner, pos. 30-35, and Media and Status Code is K or S. Transmit AS1 card in format of B-24 IAW paragraph 4b. Update the AUTODIN file IAW E-085 P by input of STA card in format of appendix B-85. Update local data activity address file IAW appendix E-126 P by input of ZGP in format of appendix B-126.

(3) Lack of Communication RIC for supplementary addressee, and Media and Status Code is M or V. Transmit AS2 card in format of appendix B-24 IAW paragraph 4b. Update the AUTODIN file IAW appendix E-085 P by input of STA card in format of apendix B-85. Update local data activity address file as required IAW appendix E-126 P.

b. When the shipment priority is 1-8 convert the AS_ card to TWX and forward to the communication center for transmission to applicable addressee. When the priority is 9-15, mail the AS_ card to the applicable addressee.

NOTE: When the above actions are completed, annotate the F-111 listing with action taken, sign, date and file for 45 days and then destroy.

```
REPORT NO.  F-111                    MOWASP ENTRY/EXIT  EXCEPTION  LIST NO COMM RI      DATE Ø2.15.79.Ø46  TIME 2231          PAGE 00001
        0    1    1    2    2    3    3    4    4    5    5    6    6    7    7    8      REJECT OR SPECIAL
    ....5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0   ---HANDLING MESSAGES---                DAY TIME

    AS1S9CU25207618942     EA00061AT814961402279CAT6508A34WB719412281BBS9C 2270000194   NO COMM RI                             048 0952

    AS3S9CS59509473000     EA00003A2565N90070658CA25636 VVQ  045022565N90070658CXH      NO COMM RI                             048 0952

    CCCSU5 2530002010364    SPRING ST          U              000005000003    Z SM5     RIC SU5 NOT FOUND                      048 0030
```

APPENDIX F-112

ENTRY/EXIT EXCEPTION LIST LOCAL DATA

1. PURPOSE

To provide a printout of all supply actions going to activities collocated with the processing depot.

2. ORIGIN

This listing with deck of cards is output during the exit system processing.

3. FREQUENCY

Each cycle when required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-112)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Time

(5) Page Number

b. First Header line:

(1) Numbers 05 through 80 denoting field positions 1-80.

(2) REJECT OR SPECIAL HANDLING MESSAGE.

(3) DAY

(4) TIME

5. DATA ORGANIZATION

Report header data on 1st line, detail column headings on 2nd line. Eighty column printout, messages, day and time on third and subsequent lines.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURE

a. DS/T will utilize this listing to check data being forwarded to collocated activities.

b. Processing personnel will forward the Shipment Status Cards received with the listing by messenger to the appropriate addressee, sign, date, and file the listing for 45 days and then destroy.

REPORT NR. F-112 MOWASP ENTRY/EXIT EXCEPTION LIST LOCAL DATA DATE 02.15.79.046 TIME 2301 PAGE 00001

```
     0    1    1    2    2    3    3    4    4    5    5    6    6    7    7    8
....5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0
AS1S91S31101565456  00EA00001SB070080720010 Y00004 C8   07403B070080720010X001
AS1$91S53306414227  00EA00001SB070080660022 Y00002 C8   06908B070080660022X001
AS1S9CS29201328283  00EA00010SB070080670019 Y00006 C8   06908B070080670019X001
AS1S91S31101448494  00EA00001SB070080720009 Y00004 C8   07403B070080720009X001
AE1GA057920002630328  EA00108SB3S0050310005       ABG      1503413AGA0   0000097
```

REJECT OR SPECIAL ---HANDLING MESSAGES---	DAY TIME
LOCAL ACTIVITY DOC	122 1021
LOCAL ACTIVITY DOC	122 1021
LOCAL ACTIVITY DOC	122 1021
LOCAL ACTIVITY DOC	122 1021
LOCAL DATA	122 0213

APPENDIX F-113

ENTRY/EXIT EXCEPTION LIST TO FUNCTIONAL MANAGER

1. PURPOSE

To provide a list of:

a. All invalid cards to or from the Entry/Exit System including daily DoDAAD update "Batch Control Narrative Cards" insert in communication messages by DAASO.

b. Coded Address Reject Cards.

c. Cards for which a valid Type of Address Code (TAC) 1 is not available.

d. Cards with an invalid DIC.

e. Cards for which "manual review required".

f. Cards from Service ICPs rejecting a transaction which could not be processed due to erroneous or missing data on other than DLA/GSA managed items.

g. Storage Item Data Correction Cards from DSCs and Service ICPs for correction of data for other than DLA/GSA managed items.

2. ORIGIN

Produced as a result of invalid document being discovered during the entry or exit system processing and output with matching deck of cards.

3. FREQUENCY

Each cycle if invalid data is found.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-113)

(2) Report Title

(3) Date - Month, day, year, and Julian date

(4) Time

(5) Page Number

b. First header line:

(1) Numbers 05 through 80 denoting field positions 1-80.

(2) REJECT OR SPECIAL HANDLING MESSAGES.

(3) DAY

(4) TIME

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line. Eighty position printout with message, day, and time on third and subsequent lines.

b. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original to Communications Division, Directorate of Installation Services; copy to Shipping Division; copy to Commercial Traffic Branch, DS/T.

7. PROCEDURE

All recipients will review reject listing and take action to correct IAW appendix E-143 P.

REPORT NO. F-113 MONASP ENTRY/EXIT EXCEPTION LIST TO FUNCTIONAL MGR

DATE Ø2.15.79.Ø46 TIME 23Ø1 PAGE 00004

```
     0    1    1    2    2    3    3    4    4    5    5    6    6    7    7    8
....5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0

SVSS9T843S000822278PRDSA10075C0577   AAE    S52170300001CM0000001     L   00036

DODAAD CHANGE CARDS      BATCH 02 OF 02      CHANGE NO 5022

DODAAD CHANGE CARDS      BATCH 01 OF 02      CHANGE NO 5022
```

REJECT OR SPECIAL ---HANDLING MESSAGES----	DAY TIME
INVALID ENTRY DIC TAPE	036 1725
RUEOZZA 9001 0351300	036 0213
RUEOZZA 9000 0351300	036 0213

APPENDIX F-114

ENTRY/EXIT EXCEPTION LIST SUSPECTED NARRATIVE

1. PURPOSE

To provide a printout of AUTODIN traffic with suspected narrative data.

2. ORIGIN

Produced in the entry system when AUTODIN has received a message with suspected narrative data and output with matching decks of cards.

3. FREQUENCY

Each cycle when required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-114)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Time

(5) Page Number

b. First Header Line:

(1) Numbers 05 through 80 denoting field positions 1-80.

(2) REJECT OR SPECIAL HANDLING MESSAGES.

(3) DAY

(4) TIME

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line. Eighty column printout with messages, day and time on third and subsequent lines.

b. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURE

The Shipping Documentation Branch will:

a. Receive the F-114 listing and corresponding deck of cards.

b. Review message(s).

c. If narrative data is in regard to exception type MRO/DROs, match with open Exception Data File or establish new Exception Data File as applicable and process any MRO/DRO as outlined in appendix E-007 P.

d. If narrative data is in regard to materiel diversion type DICs (TM_), match with open entry on Notice of Cancellation Request Report, appendix F-69, part 2 and process as outlined in appendix E-005 P.

e. If action requested in narrative message can be accomplished within established MILSTRIP/MOWASP procedures, complete requested action utilizing corresponding cards as applicable. Annotate F-114 listing with action taken.

f. If action is not within MILSTRIP/MOWASP procedures or information is incomplete, advise the originator of the message.

g. If originator cannot be determined, discontinue action on the message and annotate F-114 accordingly.

h. Retain annotated copy of F-114 report for 45 days and then destroy.

```
REPORT NO. F-114            MONASP ENTRY/EXIT EXCEPTION LIST     SUSPECTED NARRATIVE      DATE 02.15.79.046  TIME 2235      PAGE 00001
                                                                                            REJECT OR SPECIAL
     0   1   1   2   2   3   3   4   4   5   5   6   6   7   7   8                          ---HANDLING MESSAGES----        DAY TIME
....S....0....S....0....S....0....S....0....S....0....S....0....S....0....S....0
INFUIAZZ RUCLZZA0707 0440517 MTMS&UUUU&&RUCLFTA.                                            SUSP NARRATIVE                  044 0029
AE9SHAS53300500148     EA00001SB350043512003R      ABG      08044CG                                                        044 0029
AC1SW0S5920009395442   EA00005EY790742472009NY40178CCN      05   2B      F                                                 044 0029
```

APPENDIX F-115

ENTRY/EXIT EXCEPTION LIST MAIL DATA

1. PURPOSE

To provide a printout of all AS1 and AS2 Shipment Status Cards to be transmitted by mail. These documents are received when automatic transmission of Shipment Status to DAAS for mailing cannot be completed and the Media and Status (M&S) Code in the individual MROs is L, T, N or V indicating transmission by mail.

2. ORIGIN

Produced as a result of processing as depicted in appendix D-75. Normally, mail status is forwarded to DAAS in lieu of mailing at depot. This listing will only be printed in an emergency when DAAS cannot handle mail traffic. Listing is received with deck of cards.

3. FREQUENCY

Each cycle when required.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-115)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Time

(5) Page Number

b. First header line:

(1) Numbers 05 through 80 denoting field positions 1-80.

(2) REJECT OR SPECIAL HANDLING MESSAGES.

(3) DAY

(4) TIME

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line, and 80 position printout of AS_ cards on third and subsequent lines.

b. Sequence by RIC.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Shipping Documentation Branch, Shipping Division, DS/T.

7. PROCEDURE

a. Processing personnel will take the following action upon receipt of the F-115 listing, Shipment Status Cards, preaddressed envelopes and/or addressed labels.

(1) When M&S Code (pos. 7) is L or T, AS1 card (in format of appendix B-24) are to be forwarded to the requisitioner. Match data in pos. 30-35 of the Shipment Status Cards with applicable accountability printed on the preaddressed envelope and/or label. Insert corresponding cards in preaddressed envelope, or if label is to be used, place cards in an adequate size envelope and affix label to the envelope.

(2) When M&S Code (pos. 7) is N or V, AS2 cards (in format of appendix B-24) are to be forwarded to the Supplementary Addressee. Match data in pos. 45-50 of the Status Card with applicable accountability printed on the preaddressed envelope and/or label. Insert corresponding cards in envelope, or if label is to be used, place cards in an adequate size envelope and affix label to the envelope. (Note: Appendix C-40 preaddressed envelope is designed for a total of 48 cards. When more than 48 cards are being forwarded, a larger envelope can be manually prepared and appendix C-40 envelope can be destroyed.)

b. When the shipment priority is 1-8, utilize air mail channels for forwarding the data. When the priority is 9-15, use regular mail channels.

c. Seal and forward envelopes to the Mail and Distribution Branch for mailing.

d. When the above actions are completed, annotate the F-115 listing with actions taken, sign, date, and file for 45 days, then destroy.

REPORT NR. F-115 MOWASP ENTRY/EXIT EXCEPTION LIST MAIL DATA DATE 02.15.79.046 TIME 2301 PAGE 00001

```
    0    1    1    2    2    3    3    4    4    5    5    6    6    7    7    8
....5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0
AS1S9GT72400016111430 6EA00004A1640080031009 A16ZRA 82   016101640080031009XXG
AS1S9IT31300015995730 0EA00002ASC28U80109111 Y32727 TK   016105C28U80109111XXG
AS1S9CL41300020376043 0EA00002FB562273402266          3000101612B562273402266XXG
```

REJECT OR SPECIAL ---HANDLING MESSAGES---	DAY TIME
MAIL DATA	018 0555
MAIL DATA	018 0555
MAIL DATA	018 0555

APPENDIX F-116

COMMUNICATION REJECTS LISTING

1. PURPOSE

To provide notification of the AUTODIN messages which reject from the Entry System Communication Validation process.

2. ORIGIN

Produced simultaneously with card format AUTODIN input as a result of the process depicted in appendix D-71.

3. FREQUENCY

On input of AUTODIN message traffic into the MOWASP entry process.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-116)

(2) Title

(3) Report Number - Communications Number

(4) Page Number

b. Data Elements:

(1) 80 CHARACTER LINE BLOCK IMAGE - A column-by-column reflection of the AUTODIN input record.

(2) REJECT MESSAGE - An in-the-clear reason for reject (individual messages are reflected in appendix D-71).

(3) DAY - Three-digit Julian day of receipt of AUTODIN record.

(4) TIME - Four-digit time of receipt of AUTODIN record.

5. DATA ORGANIZATION

a. Report header data on first line; detail data (paragraph 4b) on second and subsequent lines.

b. Page break as necessary to accommodate entire report.

c. Sequence report by AUTODIN Routing Indicator.

d. Single space.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to Communications Division, Directorate of Installation Services.

7. PROCEDURE

This listing (and accompanying cards) will be used as a basis for contacting the sender for clarification, or retransmission of an erroneous AUTODIN record or as the basis for contacting operating elements of the local activity for disposition of teletype formatted messages received via AUTODIN. Specific instructions for processing are contained in appendix E-146 P this listing.

```
REPORT NR. F-116                          COMMUNICATION REJECTS          REPORT NO.  0280                          PAGE 00057

-------------------------80 CHARACTER LINE BLOCK IMAGE--------------------------   ---------REJECT MESSAGE--------   DAY TIME
RCCU1AZZ RUEOZZB6598 0321430 MTMS&UUUU&&RUCLFTC.                                   DUPLICATE MSG-NOT PROCESSED          033 0044
AR0S9RV662551350703    6 0000ÍW26RX342730001 N62269A     0301526RX342730001XXB028  DUPLICATE MSG-NOT PROCESSED          033 0044
AR0S9RT662531027800    6 00001N6558133477545 N65236A     0301465581334775 45XXB023  DUPLICATE MSG-NOT PROCESSED          033 0044
AR0S9RT343343910000    6 00001N0016443335243        A    0301400164433352 43XXB029  DUPLICATE MSG-NOT PROCESSED          033 0044
RCCU1AZZ RUEOZZB6598 0321430 0005&UUUU                                             NNNN  DUPLICATE MSG-NOT PROCESSED          033 0044

PCCU1AZZ RUNJZZA1039 0321459 MTMS&UUUU&&RUCLFTA.                                   DUPLICATE MSG-NOT PROCESSED          033 0044
AS1S9CS2590002218924  EA00001SB350050282009 Y22292 MS   03108B350050282009XXH031  DUPLICATE MSG-NOT PROCESSED          033 0044
AF6SM12533000952295 8YPEA00001N002465015E914AYSU340AJN 9VMJ506     FPZ     0000290  DUPLICATE MSG-NOT PROCESSED          033 0044
PCCU1AZZ RUNJZZA1039 0321459 0004&UUUU                                             NNNN  DUPLICATE MSG-NOT PROCESSED          033 0044
```

APPENDIX F-117

INVENTORY CANCELLATION LISTING

1. PURPOSE

To provide a listing to DS/T indicating NSNs which were canceled. The canceled NSNs may have been canceled from the Inventory Workload Bank (IWB) not in the IWB but prior to count cards being produced or after count cards were produced.

2. ORIGIN

This listing is produced during the processes depicted by appendix D-7 if deleted from the IWB, or by appendix D-6 on or after flag day.

3. FREQUENCY

Daily, or as cancellation requests occur. Cancellation requests may occur automatically resulting from DICs CK_, CM_, ZUF, A5J; or being in the IWB over 30 days without establishment of cutoff day; or by input of a ZAS or ZAX with Action Code WY.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (UWF-117)

(2) Title

(3) Date: Month, day, year and Julian date

(4) Page Number

b. Header line data:

(1) NSN - National Stock Number

(2) MGR - Commodity Manager

(3) COND - Condition Code

(4) T/P - Type Pack Code

(5) C/O - Inventory Cutoff Day

(6) TIC - Type of Inventory Code

(7) U/I - Unit of Issue

(8) MGT - Management Code

(9) LOCATION - Warehouse Location

(10) CCC-NO - Count Card Control Number

(11) LOT-NO - Sample Inventory Lot Sample Number

(12) EST - Date NSN established on the Inventory Workload Bank.

(13) FRC - Functional Routing Code.

(14) CANC - Indicates why NSN was canceled; may be DIC or an abbreviation of cancellation reason. See notes 1 and 2.

(15) STATUS - Indicates the status of the inventory when the NSN was canceled.

(a) B - Canceled from the IWB.

(b) N - Count cards not yet produced.

(c) C - Count cards produced.

NOTE 1: Several types of transactions may cause the automatic cancellation of NSNs under inventory. If this has occurred, the DIC of the transaction will appear in the CANC field. The following is a list of DICs which may appear:

A5J, CK9, CKB, CKC, CKD, CMC, CMD, CMM, CMR, ZAS, ZCO/ZC9, ZUF, or CK9 with Management Code P.

NOTE 2: Abbreviations and explanation of other cancellation reasons are as follows:

ABBREVIATION	EXPLANATION
MGR	Inventory monitor has elected to cancel an entire manager.
LOT	Entire sample lot canceled because of manual input by monitor or automatic cancellation causing the sample to go below acceptable limits.
FSC	Entire FSC has been canceled.
C/O	Entire cutoff date canceled.
OLD	Automatic cancellation due to exceeding the 15 day period after cutoff date.
NON	Automatic cancellation due to an issue/receipt document inprocess or coming in-process for a non-DLA NSN under inventory.
DUP	MROs being processed with duplicate document numbers.

5. DATA ORGANIZATION

a. Report header on first line and detail data on subsequent lines arranged in columns under data element headings identified in paragraph 4 above.

b. Sequence:

(1) Inventory status (see paragraph 4b(15) above).

(2) National Stock Number

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Inventory Office, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. This listing reflects those NSN cancellations for inventory. The listing will be utilized by the inventory monitor to adjust workload based on cancellations of inventory, to investigate reasons for large numbers of cancellations, and, if necessary, to reschedule the NSNs for inventory when the reason for the cancel has been resolved.

b. When count cards have been produced, ensure that they (DIC ZKAs) are removed from inventory and not entered into the inventory adjustment process.

c. When the DIC causing cancellation is CK9 and the NSN is followed by a double asterisk and an Inventory Cancellation Code P, do not reschedule this NSN for inventory. This code indicates the inventory was initiated due to a location reconciliation mismatch - DSC balance/no depot location, and the inventory is being canceled by the DSC because its on-hand balance is $25.00 or less.

UNF117 INVENTORY CANCELLATION LISTING SECTION 411 DATE 12.19.78.353 PAGE ØØØØ1

NSN	MGR	COND	T/P	C/O	TIC	U/I	MGT	LOCATION	CCC-NO	LOT-NO	EST	FRC	CANC	STATUS
482Ø-ØØ-Ø52-4649	C	A		78352	C	EA	B	T73Ø161AA	Ø71332			BF	ZAS	C
482Ø-ØØ-Ø51-4649	C	L		78352	C	EA	B		Ø71333			BF	ZAS	C
482Ø-ØØ-Ø52-4649	C	A		78352	C	EA	B	T232662JA	Ø71331			BF	ZAS	C
5961-ØØ-136-4162	E	L		78351	A	EA			Ø71357			BF	ZAS	C
5961-ØØ-136-4162	E	A		78351	A	EA		T56Ø8Ø7FA	Ø71134			BF	ZAS	C

?ØUNF117 ØØØØØØ5 XB353 78353 201249 M65R21DDOU-218 ØØ7Ø85

APPENDIX F-118

VIOLATION FOLLOWUP LISTING

1. PURPOSE

To furnish a control for the reentry of Materiel Release Orders (MROs) and Disposal Release Orders (DROs) which were violated. This listing reflects all MRO/DRO violations that have not been cleared and are still suspended in cumulative register by date of violation. Data listed is to be utilized as a management control to assure timely processing of controlled violations and to identify problem area.

2. AUTHORITY

Chapter 61

3. FREQUENCY

Daily until the violation(s) have been cleared.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-118)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Heading Line data:

(1) Numbers one through eight denoting positions 1-80.

(2) DATE RCVD - Date MRO violated.

(3) Input Image - An 80/80 image of the MROs and DROs in violation.

5. DATA ORGANIZATION

a. Report header data on first line, detail data on second and subsequent lines.

b. Sequence: Document Number (Major); RIC (From) (Minor).

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Shipping Documentation Branch, Shipping Division, copy to MOWASP Data Control Branch, MSO, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Processing personnel will receive Violation Followup Listing (appendix F-118) daily, until the violation(s) have been cleared.

b. Violation Followup Listings reflect those violations which are overage. Violations should be cleared within the following time limits:

(1) IPGs I and II - Maximum 8 hours.

(2) IPG III - Maximum 2 workdays.

c. Research and correct error(s) causing the violation, and reinput on the original F-85 when it is available. If original F-85 cannot be located, reinput per applicable MRO or DRO appendix.

d. Retain listing for periodic statistical evaluation of violation errors, their causes, and responsible elements to effect improvement in meeting time standards. After correction and extraction of pertinent data, destroy the listing.

NOTE: When research shows previously received violations were reentered, check for possible reentry reject action.

```
UWF118                    VIOLATION FOLLOWUP LIST                                  FRC    SECTION 018  DATE 02.11.75.042  PAGE 00001
        1         2         3         4         5         6         7         8        DATE RCVD
ASASMT3843000935628012PR00002N6194250120022BN CBD B99 9DOP815     S9TAA  0001810          75038
ASASMT3843000935626512PR00008N6194250120023BN CBD B99 9UOP815     S9TAA  0001810          75038
ASASMT3843000935627512PR00006N6194250120030BN CBD B99 9DOP815     S9TAA  0001810          75038
ASESMTT8305001705812  YD01400SC07005037105 2       JCG7R6   05   BAS9TAA  0000099          75042
```

APPENDIX F-119

LOCATOR REPORT BY DATE OF PACK

1. PURPOSE

Provide all item locator data from the basic and subrecords for inspection of materiel for condition and disposition.

2. ORIGIN

Produced as a result of processing an Item Locator record by Date of Pack request card, appendix B-85, with Type Sequence Code and Date of Pack parameters as depicted in appendix D-3.

3. FREQUENCY

Upon submission of a request card, to produce a Locator Report by Date of Pack.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-119)

(2) Locator Sort Sequence

(3) Report Title

(4) Functional Routing Code

(5) Date: Month, day, year, and Julian date

(6) Page number

b. Data Elements (first heading line):

(1) NSN - National Stock Number

(2) MGR - Commodity Manager Code

(3) UI - Unit of Issue

(4) NOMEN - Nomenclature

(5) AIR CGO - Air Cargo Dimension Code

(6) AIR COM - Air Commodity Code

(7) WATER COM - Water Commodity Code

(8) SPEC RQMT - Special Requirement Code

(9) HSCC - Hazardous Storage Compatibility Code

(10) NMFC - National Motor Freight Classification Code

(11) SFX - National Motor Freight Classification Code Suffix

(12) LTL - Freight Rate LTL Code

(13) LCL - Freight Rate LCL Code

(14) SIT - Storage Intransit Privilege Code

(15) UCUBE - Unit Cube

(16) UWT - Unit Weight

(17) SSL - Shelf-Life Code

(18) DE-MIL - Demilitarization Code

(19) PHY SEC - Physical Security Code

(20) POP GRP - Popularity Group Code

(21) DEMANDS

(a) MOS - Months Demand

(b) AVG - Average Demand

(22) INVENTORY

(a) EXC - Sample Inventory Exception Code

(b) FLG - Inventory Flag

(c) COFF - Inventory Cutoff Date

c. Data Elements (second heading line):

(1) COND - Condition Code

(2) TYPK - Type Pack Code

(3) TYPLOC - Type Location Code

(4) DATEPK - Date of Pack (or date of record establishment).

(5) TYPSTG - Type of Storage Location Code.

(6) WHSLOC - Warehouse Location Code

(7) INSPDATE - Date of Next Inspection

(8) UPK - Unit Pack

(9) LCNO - Lot/Contract Number

(10) LCIND - Lot/Contract Indicator

(11) PREDOC - Storage Item Change Card Predocumentation Interval

(12) CAGE - Contractor and Government Entity Code

(13) LDC - Lot Date Code

5. DATA ORGANIZATION

a. Report heading data on first line, detailed column heading on the second and third lines.

b. Sequence (within Date of Pack parameters):

(1) Manager - Major, location - Minor for Type Sequence Code 3.

(2) Location for Type Sequence Code 2.

(3) Date of Pack - Major, location - Minor for Type Sequence Code 3.

(4) NSN - Major, location - Minor for Type Sequence Code 4.

(5) Date of Pack - Major, NSN - Minor for Type Sequence Code 5.

6. NUMBER OF COPIES AND DISTRIBUTION

Original and one copy to Quality Control and Surveillance Inspection Branch, or as directed by the Management Support Office.

7. PROCEDURE

The organizational element which initiated the request for this data will accomplish necessary actions and then destroy the report.

```
UWF119     SORT SEQUENCE = DATE OF PACK / LOCATION     LOCATOR REPORT BY DATE OF PACK          FRC NB     DATE 01.21.00.021  PAGE 00001
                                 AIR  AIR WATER SPEC HS                    LT LC SI                   SS DE- PHY POP DEMANDS     INVENTORY
     NSN        MGR UI  NOMEN     CRQD CON COM   RQMT CC    NSFC   SFX L  L  T  UCUBE     UWT    L MIL SEC GRP MDS AVG  EXC FLG COFF

                          COND    TYPK  TYPLOC  DATEPK  TYPSTG  WHSLOC   INSPDATE   UPK    LCNO  LCIND   PRLDOC

                                                          000000              0000.000 00000.00            L  1        0
6810 00 597 2747                  E            L      0267   DLA     D123659AA  0000  00001

*** END OF REPORT ***
```

APPENDIX F-120

MRO(S) SUSPENDED FOR INVENTORY REPORT

1. PURPOSE

To provide a record of MROs suspended because the NSN is currently under inventory. This report reflects those MROs suspended in the MRO Workload Bank.

2. ORIGIN

Produced when the F-38 Workload Report is produced, as depicted in appendix D-27.

3. FREQUENCY

Once daily.

4. DATA ELEMENTS

a. A report header including:

(1) Report Number (F-120)

(2) Title

(3) Section Number

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. A data header:

(1) NSN - National Stock Number

(2) DIC - Document Identifier Code

(3) RIT - Routing Identifier Code of DSC

(4) CC - Condition Code of the requested shipment.

(5) TP - Type Pack

(6) QTY - Quantity requested on document.

(7) DOCUMENT NUMBER -

(8) SX - Suffix, if any.

(9) PRI - Priority of shipment

(10) ICOF - Inventory Cutoff date

(11) MDT - Mandatory Transportation date

(12) PDT - Planned Transportation Date

(13) MGMT - Management Code assigned to the MRO.

(14) WHSE AREA - Prime Area of available stock.

5. DATA ORGANIZATION

a. Report header data on first line, detail column heading on second line.

b. Major sequence by Cutoff Date, minor by MDT.

c. Page break by Inventory Cutoff Date.

6. DISTRIBUTION

Two copies to Inventory Office, DS/T. One copy to Warehousing Division, DS/T.

7. PROCEDURE

a. This report represents a record of IPG 3 MRO documents being held pending completion of inventory action. Daily research into the report will be made to ascertain if any inventory action in progress is contributing to late shipment actions. Low priority shipments will be delayed by inventory actions in some cases where MDT and cutoff date conflict; however, daily screening of report data can give advance warning of impending delay of shipment actions.

b. The F-120 (Suspended MRO Report) will be analyzed daily by managers for the following data:

(1) Large quantities of MROs suspended after MDT.

(2) Large quantities of MROs suspended before MDT, especially where the first count consisted of hard counts or for other reasons would be difficult to clear.

(3) Large quantities of MROs suspended by one NSN.

c. In the event one of the above situations is encountered and is contributing to or expected to contribute to late shipment actions, an input DIC ZBL (appendix B-98) may be processed to release seleted MROs.

(1) Entry of NSN in pos. 8-20 will release only MROs for that specific NSN (if past DRD) from the workload bank or remove inventory flag if DRD has not been passed.

(2) Entry of only Inventory Cutoff Date in pos. 64-67 without NSN in pos. 8-20 will release all MROs (if past DRD) flagged with this Cutoff Date or remove suspense flag in the workload bank if DRD has not been passed.

d. If shipping document suspense actions are excessive, as revealed by subject report, action will be taken to complete inventory; if necessary, the Inventory Monitor will cancel the inventory, rescheduling at a later date.

e. Pertinent detail data relating to suspended documents, late or otherwise, will be extracted from the report for weekly and monthly analysis of inventory effectiveness.

f. Report may be destroyed when analysis is completed.

UWF120 MROS SUSPENDED FOR INVENTORY SECTION 008 DATE 02.21.75.052 PAGE 00001

NSN	DIC	RIT	C C	T P	QTY	DOCUMENT NUMBER	S X	PRI	ICOF	MDT	PDT	MGMT	WHSE AREA
5340-001060553	ASA	SMT	A		00312	FB480850030265	A	12	75035	75055	75055	U	X
8430-007823114	ASA	SMT	A		00002	FC460150460266		15	75035	75056	75056	U	N
8430-007823114	ASA	SMT	A		00024	W35PZ550420430		12	75035	75057	75057	U	N
8430-007823114	ASA	SMT	A		00120	W31LPY50361038		15	75035	75057	75057	U	N
8430-007823114	ASA	SMT	A		00048	M0026350456161		14	75035	75057	75056	U	N

APPENDIX F-121

HAZARDOUS PACKING INFORMATION (DD FORM 1348-1)

1. PURPOSE

To provide needed packing information on an additional DD Form 1348-1. This information will be all NIIN mode descriptions that are loaded in the Hazardous Materials Packaging and Transportation File.

2. ORIGIN

This report is produced during process depicted by appendix D-98.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Stock Number

b. Ship-To - Print "Hazardous Packing Information".

c. Shipment Unit Number

d. Flash Point

e. DOT Exemption Number

f. Radioactive Form

g. Transport Index

h. Radionuclide

i. Radioactivity

j. DOT Proper Shipping Name

k. DOT Hazard Class

l. Hazardous Item Identification Number

m. DOT Hazard Class

n. IMO Proper Shipping Name

o. IMO Hazard Class

p. Hazardous Item Identification Number

q. IMO Hazard Label

r. IMO Subsidiary Risk Label

s. IATA Proper Shipping Name

t. IATA Hazard Class

u. Hazardous Item Identification Number

v. IATA Hazard Label

w. IATA Subsidiary Risk Label

x. 4145.3 Proper Shipping Name

y. 4145.3 Hazard Class

z. Hazardous Item Identification Number

aa. 4145.3 Hazard Label

5. DATA ORGANIZATION

a. Data is printed on a blank DD Form 1348-1.

b. Print stock number in stock number field, Hazardous Packing Information in the Ship-To field block B, Shipment Unit in block V, and Mode descriptions beginning in block W through end of form.

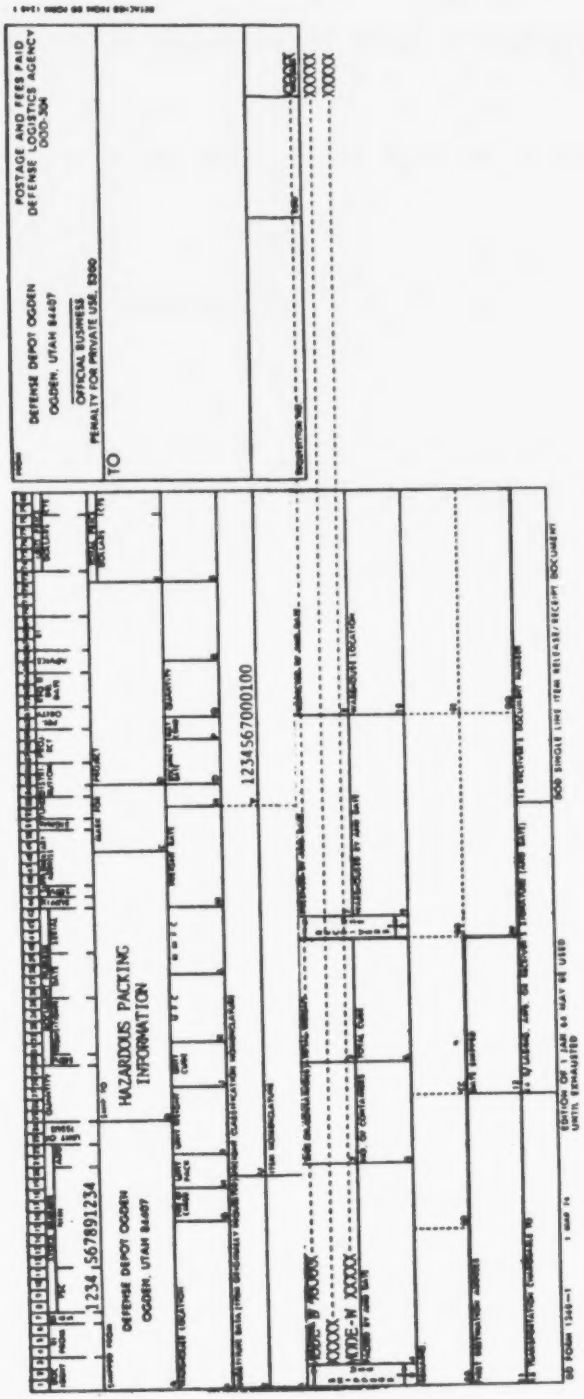
c. DD Form 1348-1 is sequenced directly behind the applicable MRO.

6. NUMBER OF COPIES AND DISTRIBUTION

One set to DS/T, Packing Division.

7. PROCEDURE FOR REVIEW AND PROCESSING

The information on the DD Form 1348-1 will assist the packer in labeling and certifying of materiel.


POSTAGE AND FEES PAID
DEFENSE LOGISTICS AGENCY
DOD-304
DEFENSE DEPOT OGDEN
OGDEN, UTAH 84407
OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE, $300
TO
1234567000100
HAZARDOUS PACKING
INFORMATION
DEFENSE DEPOT OGDEN
OGDEN, UTAH 84407
1234567891234
XXXXX
MODE-W XXXXX
XXXXX
XXXXX
XXXXX

APPENDIX F-122

FORECAST OF NSN(S) TO BE INVENTORIED

1. PURPOSE

To provide information on NSNs by location which have been scheduled for inventory.

2. ORIGIN

Produced as shown in appendix D-12 when the location record is flagged for inventory.

3. FREQUENCY

Once daily, if NSNs are scheduled for inventory.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Date of Report

(4) Page Number

b. Data body of the report follows in the following sequence - left to right:

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) COND - Condition Code

(4) LOCATION - Storage Location

(5) CUTOFF - Cutoff Date

(6) DSC INIT - Center initiated (indicated by an * in column).

5. ORGANIZATION

Data on report is printed below header line in location sequence.

6. SEQUENCE

Location sequence, page break on different first three digits of location code.

7. DISTRIBUTION

Two copies to Warehousing Division and one copy to Inventory Office.

8. PROCEDURES

a. Warehousing Division will utilize the report to ready applicable areas for inventory action. In the event an area scheduled for inventory is not acceptable, i.e., rewarehousing action is being performed, Warehousing Division will immediately notify Inventory Office requesting cancellation or postponement of the specific inventory.

b. Inventory Office will monitor the report daily to confirm that an inventory has been triggered as requested. Report will be utilized to cancel or reschedule inventories requested by Warehousing Division as stated in subparagraph a above.

UWF122 FORECAST OF NSNs TO BE INVENTORIED DATE 03.26.75.086 PAGE 00006

NSN	UI	COND	LOCATION	CUTOFF	DSC	INIT
4130009630915	EA	A	AN130201BA	75091		
4130008619831	EA	A	AN130223BA	75091		
4130009391771	EA	A	AN130227BA	75091		
4130009055369	EA	A	AN130241FA	75091		
4130009648688	EA	A	AN130271CA	75091		
4130009222200	EA	A	AN130307BA	75091		
6105000819354	EA	A	AN130309BA	75091		
4130009391770	EA	A	AN130315BA	75091		
4130009432231	EA	A	AN130334FA	75091		
4130008954874	EA	A	AN130357CA	75091		
4130009780475	EA	A	AN130402DA	75091		
4130009274241	EA	A	AN130434BA	75091		

APPENDIX F-123

SUPER HIGH PRIORITY MROS

1. PURPOSE

To provide a listing of Super High Priority requisitions, i.e., MICAP/NMCS/ANMCS/999 as follows:

a. Part 1 - Super High Priority MROs not Confirmed.

b. Part 2, Section 1 - Super High Priority MROs Confirmed.

c. Part 2, Section 2 - Daily Summary of Super High Priority MROs by Item Manager.

d. Part 3 - Monthly Summary of Super High Priority MROs Shipped.

2. ORIGIN

Produced during the processing depicted by appendix D-133. No input required.

3. FREQUENCY

Part 1 and Part 2 - Daily. Part 3 - Monthly.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-123)

(2) Shipping Activity

(3) Report Title - Super High Priority MROs

(4) Functional Routing Code - constant by depot

(5) Section Number

(6) Date - Month, Day, Year and Julian date

(7) Page Number

b. Part 1 - not confirmed:

Data Elements

(1) IPG - Issue Priority Group from MRO

(2) SU NR - Shipment Unit Number - computer assigned serial number used for control during processing and for file update and inquiry.

(3) CD - Check Digit Number - one digit alpha/numeric code

(4) SU LI - Shipment Unit Line Item Number

(5) DOC NR/SFX - Document Number Assigned to Requisition and Suffix, if applicable

(6) RDD - Required Delivery Date (pos. 62, reflected as an N or E)

(7) MD - Planned Mode of Shipment - computer assigned (one digit alpha/numeric code)

(8) ZONE - Zone Code (1-8 CONUS, 9 EXPORT)

(9) WHSE - Warehouse Location - First three positions - if no location, will be blank

(10) HOLD - Hold Code

(11) MDT - Mandatory Date to Transportation (year-Julian day)

(12) OFF - Date offered (DDT) to Transportation (year-Julian day)

c. Part 2, Section 1 - Shipment Confirmed:

Data Elements

(1) IPG - Issue Priority Group from MRO

(2) SU NR - Shipment Unit Number - computer assigned serial number used for control during processing and for file update

(3) SU LI - Shipment Unit Line Item Number

(4) DOC NR/SFX/TCN - Document Number and Suffix if applicable, and/or Transportation Control Number

(5) DEST - DCR, BBP, POE or Consignee DoDAAC

(6) MDT - Mandatory Date to Transportation (year-Julian day)

(7) OFF - Date offered (DDT) to Transportation (year-Julian day)

(8) SHIP - Date shipped (year-Julian day)

(9) MD - Mode of Shipment Code (one position alpha/numeric code)

(10) WT - Shipment Weight

(11) CU - Cube

(12) HOLD - Hold Code

(13) GBL NR - Government Bill of Lading Number

d. Part 2, Section 2 - Summary of Super High Priority MROs by Item Manager.

Data Elements

(1) ITEM MANAGER - Commodity Manager (RIC FROM).

(2) MICAP/NMCS/ANMCS - N or E in cc-62 of MRO.

(a) BIN - Type of Location Code A or B.

(b) BULK - Type of Location Code K or L.

(3) EXPEDITED HANDLING 999 - In cc 62-64 of MRO.

(a) BIN - Type of Location Code A or B.

(b) BULK - Type of Location Code K or L.

(4) MGR TOTAL - Total Number of MICAP/NMCS/ANMCS/999 MROs by Item Manager.

(5) OVERALL TOTAL - Total Number of BIN/BULK MROs for each specified category above.

e. Part 3 - Monthly summary of shipments confirmed:

Data Elements

(1) ZONE - CONUS/EXPORT (1-8 CONUS, 9 EXPORT).

(2) IPG - Issue Priority Group from MRO.

(3) MODE - Mode of Shipment Codes.

(4) NUMBER LINES - Total Number of Lines Shipped for each Mode of Shipment Code.

(5) WEIGHT - Total Weight Shipped for each Mode of Shipment Code.

5. DATA ORGANIZATION

a. Report Header Data on first and second lines and detailed column headings on third line. Detail data on subsequent lines.

b. Sequence:

(1) Part 1 and Part 2, Section 1

(a) MAJOR - IPG (Double space between IPG I and II).

(b) INTERMEDIATE - Shipment Unit Number.

(c) MINOR - Shipment Unit Line Item Number.

(2) Part 2, Section 2 - Item Manager

(3) Part 3

(a) MAJOR - CONUS/EXPORT

(b) INTERMEDIATE - IPG

(c) MINOR - Mode of Shipment

(4) Part 3 - Is single spaced between IPG within CONUS/EXPORT and double spaced between totals and CONUS/EXPORT.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 and 2 - Two copies; original and one to Management Support Office, Directorate of Storage and Transportation.

b. Part 3 - Three copies; original and two to Management Support Office, Directorate of Storage and Transportation. One copy to be mailed to Headquarters DLA-OT.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. A partial shipment will not reflect in part 2 until the total shipment is confirmed. Part 3 will reflect the first mode of shipment if multi modes are involved and will include the total weight of all modes.

b. Part 1 and 2, Section 1 - Will be used as a management tool to review and analyze the processing of Super High Priority Material Release Orders (MROs). The listings will provide visibility of Drop Patterns, Volume being received, Mode of Shipment, Destination, and Timeliness of Shipment. Late Shipments and Erroneous Modes of Shipment can be readily identified and problems corrected. The listings will facilitate compliance with next day delivery service for these requisitions.

c. Part 2, Section 2 - Will be used for reporting volume and type of Super High Priority MROs confirmed by item manager to the Directorate, Storage and Transportation.

d. Part 3 - The monthly summary list will be used as a management tool in tracking the mode of shipment and volume of Super High Priority MROs shipped by each DLA Depot.

e. The listings will be retained until action is completed or usefulness is no longer required, then destroyed.

UWF123 XXXX SUPER HIGH PRIORITY MROS FRC XX SECTION XXX DATE 06.01.82.213 PAGE 0001
PART I - NOT CONFIRMED

IPG	SU NR	CD	SU LI	DOC NR/SFX	RDD	MODE	ZONE	WHSE	HOLD	MDT	OFF
X	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX
X	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX
X	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX
IPG											
XX	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX
XX	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX
XX	XXXXXXX	X	XXXX	XXXXXXXXXXXXXX	X	X	X	XXX	X	XXXXX	XXXXX

UWF123 XXXX SEC 1 SUPER HIGH PRIORITY MROS FRC XX SECTION XXX DATE 06.01.82.213 PAGE 0001
PART II - SHIPMENT CONFIRMED

IPG	SU NR	SU LI	DOC NR/SFX/TCN	DEST	MDT	OFF	SHIP	MD	WT	CU	HOLD	GBL NR
X	XXXXXXX	XXXX	XXXXXXXXXXXXXXX	XXXXXX	XXXXX	XXXXX	XXXXX	X	XXXXX	XX	X	XXXXXXXX
X	XXXXXXX	XXXX	XXXXXXXXXXXXXXX	XXXXXX	XXXXX	XXXXX	XXXXX	X	XXXXX	XX	X	XXXXXXXX
IPG												
XX	XXXXXXX	XXXX	XXXXXXXXXXXXXXX	XXXXXX	XXXXX	XXXXX	XXXXX	X	XXXXX	XX	X	XXXXXXXX
XX	XXXXXXX	XXXX	XXXXXXXXXXXXXXX	XXXXXX	XXXXX	XXXXX	XXXXX	X	XXXXX	XX	X	XXXXXXXX

F123-PT2 SEC 2 SUMMARY OF SUPER HI PRIORITY MROS BY ITEM MANAGER

ITEM MANAGER	ANMCS/NMCS BIN	ANMCS/NMCS BULK	EXPEDITE HANDLING 999 BIN	EXPEDITE HANDLING 999 BULK	MGR TOTAL
DCSC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DESC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DGSC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DISC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DPSC-C-T	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DPSC-MED	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DPSC-SUB	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DIPEC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
DICOMSS	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
GSA	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
ARMY	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
NAVY	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
USAF	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
USMC	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
OTHER	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX
OVERALL TOTAL	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXXX

UWF123 XXXX SUPER HIGH PRIORITY MROS FRC XX SECTION XXX DATE 06.01.82.213 PAGE 0001
PART III - MONTHLY SUMMARY OF SHIPMENTS CONFIRMED

		IPG	MODE	NUMBER LINES	WEIGHT
CONUS		X	X	XXXXX	XXXXXXX
		X	X	XXXXX	XXXXXXX
	*	TOTAL	ALL	XXXXX	XXXXXXX
		XX	X	XXXXX	XXXXXXX
		XX	X	XXXXX	XXXXXXX
	*	TOTAL	ALL	XXXXX	XXXXXXX
	**	ALL	ALL	XXXXX	XXXXXXX
EXPORT		X	X	XXXXX	XXXXXXX
		X	X	XXXXX	XXXXXXX
	*	TOTAL	ALL	XXXXX	XXXXXXX
		XX	X	XXXXX	XXXXXXX
		XX	X	XXXXX	XXXXXXX
	*	TOTAL	ALL	XXXXX	XXXXXXX
	**	ALL	ALL	XXXXX	XXXXXXX

APPENDIX F-124

LOCATOR RECONCILIATION EXCEPTION CARD LIST (FOR OTHER THAN DLA ACTIVITIES)

1. PURPOSE

To provide the DS/T a working list of exception cards for manual review.

2. ORIGIN

Produced during the processing depicted by appendix D-13.

3. FREQUENCY

Upon receipt of Locator Reconciliation Exception Cards from the ICP.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-124)

(2) Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) DIC - Document Identifier Code

(2) RIT - Routing Identifier Code of depot.

(3) STOCK NUMBER -

(4) TP - Type Pack Code

(5) UI - Unit of Issue

(6) DATE - Date of Reconciliation Card Preparation

(7) FORMER NSN -

(8) RECON CARD NO. - Reconciliation Card Number.

(9) RIF - Routing Identifier Code of ICP.

(10) COND - Condition Code.

5. DATA ORGANIZATION

a. Report header data on first line, column titles on second line, detail data on third and subsequent lines.

b. Sequence by NSN within RIC From.

c. Page break on RIC From.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original to MOWASP Data Control Branch, MSO, copies to Stock Readiness Branch, Warehousing Division, and Inventory Control Office, DS/T.

7. PROCEDURE FOR REVIEW AND PROCESSING

Utilized by DS/T as an aid in reconciling discrepancies and remarking of stock, and other storage maintenance actions. See appendices E-028 P and E-083 P for related procedures.

UNF124 LOCATOR RECONCILIATION EXCEPTION CARD LIST FRC SECTION 014 DATE 03.01.75.060 PAGE 00001

DIC	RIT	STOCK NUMBER	T U P I	DATE	FORMER NSN	RECON CARD NO	RIF COND
CKB	SMI	3110008779576	EA	5058	5310002220710		591
CKD	SMI	5310002626127	HD	5058			591
CKD	SMI	5310004444977	EA	5058			591
CKD	SMI	5310004685984	EA	5058			591
CKD	SMI	5310004715596	EA	5058			591
CKD	SMI	5310004859294	EA	5058			591
CKD	SMI	5310006782697	EA	5058			591
CKD	SMI	5310007051105	EA	5058			591
CKD	SMI	5310007777162	EA	5058			591
CKD	SMI	5310007933697	EA'	5058			591
CKD	SMI	5310008046801	EA	5058			591
CKB	SMI	5330002614476	EA	5058	5310002614476		591
CKB	SMI	5330002735878	EA	5058	5310002735878		591
CKD	SMI	5970002351825	EA	5058	5310002351825		591
CKD	SMI	5970007630037	EA	5058	5310007630037		591

APPENDIX F-125

OUTBOUND BILL OF LADING REGISTER

1. PURPOSE

Provide a record of GBL usage.

2. ORIGIN

Produced as a result of processing Government Bill of Lading Closeout Cards, appendix B-128. Produced during the processing as depicted in appendix D-57.

3. FREQUENCY

a. Part 1 - As GBL numbers within a block of 100 are all accounted for.

b. Part 2 - Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-125)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) GBL NUMBER - Government Bill of Lading Number

(2) TCN - Transportation Control Number

(3) ISSUED - Issued date

(4) SHIPPED - Shipped date

(5) MODE - Mode of transportation

(6) CARRIER - Carrier Code

(7) TU/SU NUMBER - Transportation Unit/Shipment Unit Number

(8) SU LINE - Shipment Unit Line

(9) DEST - Destination Cross-Reference from the Activity Address File.

(10) DoDAAD CODE - Department of Defense Activity Address Directory Code.

(11) IPG - Issue Priority Group

(12) NUMBER OF LINES/PIECES - Number of Lines and Pieces.

(13) WEIGHT - Shipment Weight

(14) CUBE - Cube

(15) COST - Cost

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column heading on the second line.

b. Sequence is by GBL Number.

c. Report is single spaced for multiple lines for same GBL Number and double spaced between GBL Numbers.

d. A GBL number may appear on more than one daily listing (part 2) due to reentry of invalid DIC ZEN cards or late submissions.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distributed to the Commercial Traffic Branch.

7. PROCEDURE FOR REVIEW AND PROCESSING

The Commerical Traffic Branch will utilize these listings for reference and supply detail required to satisfy inquiries. Complete blocks will be retained for 4 years after the issue date of the latest bill in the block. Incomplete blocks will be destroyed when a complete block has been received. A complete block is either issued or otherwise accounted for.

UWF125 PART I OUTBOUND BILL OF LADING REGISTER-COMPLETED BLOCKS OF 100 FRC FF SECTION DATE 12.01.75.335 PAGE 00001

GBL NUMBER	TCN	ISSUED	SHIPPED	MODE	CARRIER	TU/SU NUMBER	LINE	DEST	DoDAAD CODE	IPG	NUMBER OF LINES/PIECES		WEIGHT	CUBE	COST
E7112301	R09112-5070-0151-G-XX	5086	5086	B	1108	0834934	0001	BR3660	R09112	3	00001	0001	0000060	0030	$2.29
E7112301	R55321-5072-1432-X-XX	5086	5086	B	1108	0804700	0001	BR3660	R55321	3	00001	0001	0000190	0200	$12.57
E7112302	CANCELLED														
E7112303	BVEA52-5063-D001-X-XX	5086	5086	B	C450	0692071	0001	BVE3	BVE3	3	00001	0001	0000080	0090	$14.44
E7112304	FG6261-5080-0532-X-XX	5087	5087	B	G130	0830710	0001	706722	FG6261	1	00001	0001	0000016	0010	$1.74
E7112304	FG6261-5083-0304-X-XX	5087	5087	B	G130	0853115	0001	706722	FG6261	3	00001	0005	0001626	0330	$69.31

UWF125 PART II OUTBOUND BILL OF LADING REGISTER-DAILY FRC FF SECTION DATE 12.01.75.335 PAGE 00001

GBL NUMBER	TCN	ISSUED	SHIPPED	MODE	CARRIER	TU/SU NUMBER	LINE	DEST	DoDAAD CODE	IPG	NUMBER OF LINES/PIECES		WEIGHT	CUBE	COST
E7112301	R09112-5070-0151-G-XX	5086	5086	B	1108	0834934	0001	BR3660	R09112	3	00001	0001	0000060	0030	$2.29
E7112301	R55321-5072-1432-X-XX	5086	5086	B	1108	0804700	0001	BR3660	R55321	3	00001	0001	0000190	0200	$12.57
E7112302	CANCELLED														
E7112303	BVEA52-5063-D001-X-XX	5086	5086	B	C450	0692071	0001	BVE3	BVE3	3	00001	0001	0000080	0090	$14.44
E7112304	FG6261-5080-0532-X-XX	5087	5087	B	G130	0830710	0001	706722	FG6261	1	00001	0001	0000016	0010	$1.74
E7112304	FG6261-5083-0304-X-XX	5087	5087	B	G130	0853115	0001	706722	FG6261	3	00001	0005	0001626	0330	$69.31

APPENDIX F-126

OUTBOUND B/L NUMBERS - STATUS OF INCOMPLETE BLOCKS OF 100

1. PURPOSE

Provide a display of Government Bill of Lading blocks of 100 upon which some activity has been recorded but all are not accounted for.

2. ORIGIN

Produced as a result of the daily and no input is required.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-126)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) B/L BLOCK STARTING ENDING - The starting and ending numbers for a block of 100 Government Bill of Lading.

(2) 1 through 100 - The number of Government Bill of Lading in a block. An alpha X indicates that a certain numbered Government Bill of Lading is accounted for.

(3) UNACCTD TOTAL - The total number of Government Bill of Lading in a block that are not accounted for.

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column heading on the second line.

b. Sequence is by Government Bill of Lading Number.

best copy available

c. Report is double spaced between blocks of 100 Government Bills of Lading.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Commercial Traffic Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Commercial Traffic Branch will review the appendix F-126 and take necessary action to assure that blocks are in current status. Where Government Bills of Lading are canceled or otherwise utilized in non-MOWASP actions, an appendix B-128 with Action Code GR will be prepared and submitted. Destroy upon completion and update action.

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UWF126     OUTBOUND B/L NUMBERS - STATUS OF INCOMPLETE BLOCKS OF 100          FRC WT  SECTION 123  DATE 09.25.69.237  PAGE 00001

    B/L BLOCK          0         1         2         3         4         5         6         7         8         9         0 UNACCTD
STARTING  ENDING       1234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890  TOTAL
AT337601  AT337700       XXXXXXXXXXXXXX X X                                                                                   83
F0251601  F0251700                                                  X   X  X   XX        X      X                            93
F0951921  F0952000         XXX XX XXXX  XXXXX XXX  XXX  XX     X X XX X  X     XXX     XX  XX  X X  XX X      X   X  X XX    55
H2324201  H2324300                                                 XXXXXXXXX                                                  91
Z7793401  Z7793500       XXXXXXXXXXXXXXXXXXXXX    XXXXX  XXXXX XXXXXX XXXXXX XXXXXXX  XXXXXX  XXXXXX XXXXXXXXXXX XXXXXXX     15
Z7793501  Z7793600       XXXXXXXXXXXXXXX XXX XXXXXXX  XXXXXXXXX XXXXXXXXXXXX X XXX  X XX XXXXXX XX   XXXXXXXXXX XXXXXXXX XX    18
```

APPENDIX F-127

TRANSPORTATION MOVEMENT DETAIL BY MODE AND COMMERCIAL CARRIER

1. PURPOSE

Provide a summary of movements during the previous month by mode and commercial carrier, and SPLC.

2. ORIGIN

Produced during the processing depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-127)

(2) Shipping Activity

(3) Report Title

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian date

(7) Page Number

b. Data Elements:

(1) Part 1 and 2

(a) MODE - Mode Codes A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9 only.

(b) CARRIER - Standard Carrier Alpha Code (SCAC).

(c) RELEASE - Release Indicator for a particular mode code and carrier code during the month.

(d) NUMBER LINES - Number of lines shipped by a particular mode code and carrier code during the month.

(e) WEIGHT - Weight shipped by a particular mode code and carrier code during the month.

(f) CUBE - Cube shipped by a particular mode code and carrier code during the month.

(g) COST - Shipment cost for a particular mode code and carrier code during the month.

(h) COST/100 LBS. - Shipment cost per 100 pounds for a particular mode code and carrier code during the month.

(i) MONTH TOTAL - Lines, weight, cube, cost and cost/100 lbs by mode and carrier.

(j) YTD TOTAL - Totals year-to-date by mode and carrier.

(2) Data Elements (Part 3)

(a) SPLC - First four positions of Standard Point Location Code.

(b) MODE - Mode Codes A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9 only.

(c) CARRIER - Standard Carrier Alpha Code (SCAC).

(d) NBR LINES - Number of lines shipped to a SPLC by a particular mode code and carrier code during the month.

(e) NBR B/Ls - Number of B/Ls shipped to a SPLC by a particular mode code and carrier code during the month, when applicable.

(f) WEIGHT - Weight shipped to a SPLC by a particular mode code and carrier code during the month.

(g) CUBE - Cube shipped to a SPLC by a particular mode code and carrier code during the month.

(h) COST - Shipment cost to a SPLC for a particular mode code and carrier code during the month.

(i) COST/100 LBS - Shipment cost per 100 pounds to a SPLC on a particular mode code and carrier code during the month.

(j) TOTAL MONTH/TOTAL YTD - Month and cumulative year to date totals summarized by the two-position SPLC Code. These totals represent number of lines, bills of lading, weight, cube, cost and cost/100 lbs. for each mode/carrier relationship.

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column heading on the second line.

b. Sequence:

(1) (Parts 1 and 2)

(a) Major is Mode.

(b) Carrier is intermediate.

(c) Minor is Release Indicator.

(2) Part 3 - SPLC (first four positions) - major. Mode with SPLC and carrier with mode.

c. Report

(1) Part 1 of report is single spaced between mode and carrier codes and double spaced between totals.

(2) Part 2 of report is double spaced.

(3) Part 3 is single spaced between carriers; double spaced between modes and SPLCs; and single spaced between month and year-to-date totals.

d. Report is divided into three parts: Part 1 gives all data for report period, by mode, carrier, and release indicator, and totals for month and calendar year-to-date by mode and carrier; part 2 gives calendar year-to-date totals by carrier. Part 3 gives all data for report period and year-to-date by SPLC, mode and carrier.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch.

7. PROCEDURE FOR REVIEW AND PROCESSING

The Traffic Management Branch will utilize these data in performance of their movement analysis function and to maintain cumulative carrier distribution records. One copy reflecting any management decisions will be passed to the Shipment Planning Branch. The Shipment Planning Branch will use the listing within the scope of their routing authority for tonnage distribution. Traffic Management Branch may retain listing for one year and then destroy.

UWF127 DCSC TRANSPORTATION MOVEMENT DETAIL BY MODE & COMMERCIAL CARRIER FRC SECTION 782 DATE 03.16.83.221 PAGE 00001

	PART MODE	I DETAIL CARRIER	BY MODE RELEASE	NUMBER LINES	WEIGHT	CUBE	COST	COST/100LBS
	B	BFLY		68	1,714	73.0	49.90	2.91
*	B	BFLY	MONTH TOTAL	68	1,714	73.0	$49.90	2.91
*	B	BFLY	YTD TOTAL	612	15,426	657.0	$449.10	2.91
	B	CFWY		155	3,706	314.9	43.52	1.17
*	B	CFWY	MONTH TOTAL	155	3,706	314.9	$43.52	1.17
*	B	CFWY	YTD TOTAL	1,395	33,354	2,834.1	$391.68	1.17
	B	ETMF		162	275	13.7	.01	.00
*	B	ETMF	MONTH TOTAL	162	275	13.7	$.01	.00
*	B	ETMF	YTD TOTAL	1,458	2,475	123.3	$.09	.00
	B	GFLS		50	7,911	503.6	28.63	.36
*	B	GFLS	MONTH TOTAL	50	7,911	503.6	$28.63	.36
*	B	GFLS	YTD TOTAL	450	71,199	4,532.4	$257.67	.36
	B	ICXS		246	5,984	334.6	.03	.00
*	B	ICXS	MONTH TOTAL	246	5,984	334.6	$.03	.00
*	B	ICXS	YTD TOTAL	2,214	53,856	3,011.4	$.27	.00

UWF127 DCSC TRANSPORTATION MOVEMENT DETAIL BY MODE & COMMERCIAL CARRIER FRC SECTION 782 DATE 03.16.83.221 PAGE 00001

PART MODE II CARRIER SUMMARY CALENDAR YEAR TO DATE

CARRIER	RELEASE NUMBER LINES	WEIGHT	CUBE	COST	COST/100LBS
BFLY	612	15,426	657.0	$449.10	2.91
CFWY	1,395	33,354	2,834.1	$391.68	1.17
ETMF	1,458	2,475	123.3	$.09	.00
GFLS	450	71,199	4,532.4	$257.67	.36
ICXS	2,214	53,856	3,011.4	$.27	.00
IMLF	5,094	97,128	4,073.4	$1,510.65	1.55
MILN	837	69,678	4,644.9	$.18	.00
MTRG	243	33,633	2,728.8	$792.63	2.35
NWTP	756	37,098	2,406.6	$1,277.82	3.44
PIEC	117	15,210	934.2	$676.89	4.45
RGMW	432	19,206	549.0	$1,128.42	5.87
SSTM	1,746	67,977	2,637.9	$.45	.00
UPSS	19,926	51,282	8,560.8	$21,924.18	42.75
UUFW	117	12,537	960.3	$742.05	5.91

UWF127 DDOU TRANSPORTATION MOVEMENT DETAIL BY MODE & COMMERCIAL CARRIER FRC SECTION 721 DATE 03.06.81.065 PAGE 00018

PART III DETAIL BY SPLC

SPLC	MODE	CARRIER	NBR LINES	NBR B/L'S	WEIGHT	CUBE	COST	COST/100LBS
1321	B	IMLF	03	3	362	19.0	78.99	21.82
		UAAF	03	3	342	38.8	220.34	64.42
	T	AIRB	01	1	4	.2	30.43	760.75
1337	B	MTRG	01	1	24	4.0	33.62	140.08
		RGMW	01	1	272	18.4	89.61	32.94
	S		04	3	6	.0	10.74	179.00
1361	B	IMLF	01	1	76	2.0	30.12	39.63
1372	B	CFWY	01	1	90	2.2	33.88	37.64
		IMLF	02	1	215	9.0	54.00	25.11
	B MONTH TOTAL	CFWY	01	1	90	2.2	33.88	37.64
	YTD TOTAL		01	1	90	2.2	33.88	37.64
	B MONTH TOTAL	IMLF	06	5	653	30.0	163.11	24.97
	YTD TOTAL		06	5	653	30.0	163.11	24.97
	B MONTH TOTAL	MTRG	01	1	24	4.0	33.62	140.08
	YTD TOTAL		01	1	24	4.0	33.62	140.08
	B MONTH TOTAL	RGMW	01	1	272	18.4	89.61	32.94
	YTD TOTAL		01	1	272	18.4	89.61	32.94
	Q MONTH TOTAL	UAAF	03	3	342	38.8	220.34	64.42
	YTD TOTAL		03	3	342	38.8	220.34	64.42
	T MONTH TOTAL	AIRB	01	1	4	.2	30.43	760.75
	YTD TOTAL		01	1	4	.2	30.43	760.75
	S MONTH TOTAL		04	3	6	.0	10.74	179.00
	YTD TOTAL		04	3	6	.0	10.74	179.00

APPENDIX F-128

TRANSPORTATION MOVEMENT ANALYSIS BY MODE OF SHIPMENT

1. PURPOSE

Provide a transportation movement analysis by mode of shipments for the previous month. Part 1 reflects commercial freight. Part 2 reflects parcel post and part 3 reflects all other modes of shipment.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-128)

(2) Shipping Activity

(3) Report Title

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year, and Julian date

(8) Page Number

b. Data Elements:

(1) PART 1 - Mode of Shipment Summary for Commercial Freight. Eligible modes are A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9.

(a) MODE - Mode Code

(b) RELEASE - Release indicator for a particular mode code during the month.

(c) NUMBER LINES - Number of lines shipped by a particular mode during the month.

(d) WEIGHT - Weight shipped by a particular mode code during the month.

(e) CUBE - Cube shipped by a particular mode during the month.

(f) COST - Shipment cost for a particular mode code during the month.

(g) COST/100 LBS. - Shipment cost per 100 pounds for a particular mode code during the month.

(2) PART 2 - Mode of Shipment Summary for Parcel Post. Eligible modes are G, H, 6 and 7. All headings applicable to part 1 are applicable to part 2 except COST and COST/100 LBS.

(3) PART 3 - Mode of Shipment Summary for all other modes. Eligible modes are I, N, O, U and 4. All headings applicable to part 1 are applicable to part 3 except COST and COST/100 LBS.

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column headings on the second line for parts 1, 2, and 3.

b. Sequence - Mode.

c. Report is single spaced between mode and double spaced between totals and Parts.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch, one copy will be distributed to the Shipment Planning Branch.

7. PROCEDURE FOR REVIEW AND PROCESSING

The Traffic Management Branch will utilize these data in performance of their movement analysis function. Retain one year and then destroy.

UWF128 TRANSPORTATION MOVEMENT ANALYSIS BY MODE OF SHIPMENT WB(M)128 FRC WT SECTION 345 DATE 02.21.75.052 PAGE 00001

PART I MODE OF SHIPMENT SUMMARY (COMMERCIAL FREIGHT)

MODE	RELEASE	NUMBER LINES	WEIGHT	CUBE	COST	COST/100 LBS
A	1	474	165,735	85,488.1	8,434.39	5.08
A	2	1,280	552,892	166,870.2	10,590.96	1.91
A	3	25	387,591	125,870.1	5,314.52	1.37
* A	TOTAL	1,779	1,106,218	378,228.4	$24,339.87	$8.36
B	1	5,983	759,236	300,810.0	.00	.00
B	2	8,912	1,428,777	552,613.3	44,964.00	3.14
B	3	394	29,571	15,410.1	1,555.68	5.26
* B	TOTAL	15,289	2,217,584	868,833.5	$46,519.68	$8.40
** ALL	1	20,411	2,129,097	866,870.3	$85,698.99	
** ALL	2	3,925	1,161,272	364,880.2	$18,233.31	
** ALL	3	332	1,669,214	535,810.4	$21,039.45	
*** ALL	TOTAL	23,668	4,959,583	1,767,560.9	$124,971.75	

UWF128 TRANSPORTATION MOVEMENT ANALYSIS BY MODE OF SHIPMENT WB(M)128 FRC WT SECTION 345 DATE 02.21.75.052 PAGE 00002

PART II MODE OF SHIPMENT SUMMARY (PARCEL POST)

MODE	RELEASE	NUMBER LINES	WEIGHT	CUBE	COST	COST/100 LBS
G		79,413	497,677	99,171.1	.00	.00
H		21,001	405,894	53,664.4	.00	.00
6		11,559	37,613	10,432.3	.00	.00
7		1,083	2,898	899.1	.00	.00
* ALL	TOTAL	113,056	944,082	164,166.9	$ .00	

UWF128 TRANSPORTATION MOVEMENT ANALYSIS BY MODE OF SHIPMENT WB(M)128 FRC WT SECTION 345 DATE 02.21.75.052 PAGE 00003

PART III MODE OF SHIPMENT SUMMARY (ALL OTHER MODES)

MODE	RELEASE	NUMBER LINES	WEIGHT	CUBE	COST	COST/100 LBS
I		2,095	219,369	78,189.7	.00	.00
4		1,996	988,758	32,063.4	.00	.00
* ALL	TOTAL	4,091	1,208,127	110,252.1	$ .00	

APPENDIX F-129

TRANSPORTATION MOVEMENT ANALYSIS BY COMMODITY, IPG, AND MODE

1. PURPOSE

Provides a transportation movement analysis by Commodity, IPG, and Mode for the previous month.

2. ORIGIN

Produced during the processing depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-129)

(2) Shipping Activity

(3) Report Title

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year and Julian date

(8) Page Number

b. Data Elements:

(1) COMMODITY - DLA Commodity Managers only and limited to C, E, G, I, M, S and T.

(2) IPG - Issue Priority Group

(3) MODE - Mode of shipment

(4) NUMBER LINES - Number of Lines shipped by a particular Commodity, IPG and Mode during the month.

(5) WEIGHT - Weight shipped by a particular Commodity, IPG and Mode during the month.

(6) CUBE - Cube shipped by a particular Commodity, IPG, and Mode during the month.

(7) COST - Shipment cost for a particular Commodity, IPG, and Mode during the month. No costs for Modes other than A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9.

(8) COST/100 LBS. - Shipment cost per 100 pounds for a particular Commodity, IPG, and Mode during the month. No costs for Modes other than A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9.

(9) TOTALS

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column heading on the second line.

b. Sequence:

(1) Major is Commodity.

(2) First minor is IPG.

(3) Second minor is Mode.

c. Report is single spaced between IPGs within commodity and double spaced between totals and commodity.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch, and one copy will be distributed to the Defense Logistics Agency, ATTN: DLA-LO(DORO), Richmond, VA 23297. The copy to DORO will be labeled RCS DLA(M)2389(0).

7. PROCEDURE

The Traffic Management Branch will utilize these data in performance of their movement analysis function and trends and pertinent information will be passed to DLA-OT citing DLA(M)1559(0). Retain listing for one year and then destroy.

UWF129 DCSC TRANSPORTATION MOVEMENT ANALYSIS BY COMMODITY, IPG, AND MODE NB(M)129 FRC WT SECTION 017 DATE 01.30.75.030 PAGE 00001

COMMODITY	IPG	MODE	NUMBER LINES	WEIGHT	CUBE	COST	COST/100LBS
C	1	A	346	224,870	99,840	7,032.34	3.12
C	1	B	506	129,486	52,250	2,910.87	2.24
C	1	G	50	293	52	.00	.00
*C	1	ALL	10,950	503,692	219,412	$17,431.02	
C	2	A	628	262,387	86,600	4,092.71	1.55
C	2	B	1,762	367,645	65,223	10,426.49	2.83
*C	2	ALL	19,737	886,730	346,729	$18,480.49	
M	4	A	42	12,277	5,790	102.07	.83
M	4	B	2,372	239,341	29,010	4,074.45	1.70
M	4	G	1,195	7,050	1,401	.00	.00
*M	4	ALL	4,743	335,184	172,309	$6,081.36	
**M	ALL	ALL	8,313	403,177	206,192	$8,105.05	
***ALL	1	ALL	25,538	1,050,961	310,390	$21,397.62	
***ALL	2	ALL	39,167	1,240,438	455,579	$24,952.33	
***ALL	3	ALL	43,829	1,584,072	525,738	$25,761.76	
****ALL	ALL	ALL	155,136	8,803,342	2,930,843	$121,309.48	

APPENDIX F-130

TRANSPORTATION MOVEMENT ANALYSIS OF DESTINATION AND COMMODITY

1. PURPOSE

Provides a transportation movement analysis of Export and Domestic Shipments by Destination, Commodity, and Mode for the previous month, with totals and rates by destination for calendar year to date.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-130)

(2) Shipping Activity

(3) Report Title

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year and Julian date

(8) Page Number

b. Data Elements: IDENTITY - COMMERCIAL FREIGHT ACTIVITY, PARCEL POST ACTIVITY and TOTAL ACTIVITY.

(1) DEST - Export/Domestic Destination. Export codes are indicated by an E, followed by the major export codes in appendix A-79. Domestic codes are indicated by a D, followed by the State Codes in appendix A-80. Note: When the major export and State Codes are blank; this indicates an incomplete record in the address file.

(2) MGR - Commodity Manager Code, (DLA/non-DLA) appendix A-44.

c. Data Elements: COMMERCIAL FREIGHT ACTIVITY.

(1) LINES - Number of Lines shipped by destination code and commodity during the month.

(2) WEIGHT LBS - Weight shipped by a destination code and commodity during the month.

(3) CUBE FT - Cube shipped by a destination code and commodity during the month.

(4) TOTAL COST - Total cost for shipments for a particular destination code and commodity during the month.

(5) PR CWT - Cost per 100 lbs for a particular destination code and commodity during the month.

d. Data Elements: PARCEL POST ACTIVITY.

(1) LINES - Number of lines shipped by a destination code and commodity code during the month.

(2) WEIGHT LBS - Weight shipped by a destination code and commodity during the month.

(3) CUBE FT - Cube shipped by destination code and commodity during the month.

e. Data Elements: TOTAL ACTIVITY.

(1) LINES - Total lines shipped freight and parcel post by destination code and commodity during the month.

(2) WEIGHT LBS - Total weight shipped freight and parcel post by destination code and commodity during the month.

(3) CUBE FT - Total cube shipped freight and parcel post by destination code and commodity during the month.

f. Data elements: TOTAL AC - Columnar totals.

g. Year to Date: Totals for each destination columnar totals.

5. DATA ORGANIZATION

a. Report heading data on the first line, subheading on second line and detailed column heading on the third line.

b. Sequence

(1) Destination - Major.

(2) Commodity - Minor.

c. Report is single spaced between commodity within destination and double spaced between totals and destination.

d. Commercial Freight Activity consists of Modes A, B, C, D, E, J, K, L, M, P, Q, S, T, V, 5, 8 and 9. Parcel Post Activity consists of Modes G, H, 6 and 7. Total activity is total of all activity and may or may not equal that covered by Freight and Parcel Post Modes.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Traffic Management Branch will utilize these data in performance of their movement analysis function by destination, commodity and trends and pertinent information will be passed to DLA-OT citing DLA(M)1559(0). Retain listing for one year and then destroy.

UWF130 TRANSPORTATION MOVEMENT ANALYSIS OF DESTINATION AND COMMODITY FRC SECTION 850 DATE 02.01.84.032 PAGE 00001

IDENTITY			COMMERCIAL FREIGHT ACTIVITY				PARCEL POST ACTIVITY			TOTAL ACTIVITY		
DEST		MGR	LINES	WEIGHT LBS	CUBE FT	TOTAL COST	PR CWT	LINES	WEIGHT LBS	CUBE FT	LINES	WEIGHT LBS	CUBE FT
E		C	2084	337719	14782.2	16958.78	5.02	4230	16554	73.9	6604	410594	15313.5
E		E	2497	15760	1855.0	1593.29	10.10	7278	8434	49.2	9926	24906	1820.4
E		G	118	53065	1579.0	2257.55	4.25	212	473	2.2	368	57101	1621.9
E		I	3452	103679	4617.0	7487.32	7.22	9125	12928	122.3	12846	172544	4959.8
E		T	371	101160	9227.8	7621.24	7.53	1036	490	2.8	1468	121597	9608.5
E		0	0	0	.0	.00	.00	0	0	.0	2	111	.2
E		2	2	115	21.0	15.68	13.63	18	3	.0	20	118	21.0
E		3	0	0	.0	.00	.00	0	0	.0	1	0	.0
E		4	7	9760	1446.0	898.52	9.20	30	0	.0	41	9923	1446.3
E		ALL	8531	621258	33346.0	36832.38	5.92	21929	38882	250.4	31276	796894	34791.6
E	1	C	494	32532	3067.8	1151.17	3.53	1376	2398	3.7	2029	46905	4185.3
E	1	E	480	2087	716.5	138.64	6.64	2386	612	2.4	2940	3281	749.5
E	1	G	12	20144	695.1	893.07	4.43	27	9	.6	41	21139	721.7
E	1	I	394	7592	245.6	260.68	3.43	1407	862	3.3	1910	11021	420.1
E	1	T	371	27746	2917.8	910.85	3.28	224	0	.0	623	37938	3955.6
E	1	4	0	0	.0	.00	.00	4	0	.0	4	0	.0
E	1	ALL	8758	90101	7642.8	3354.41	3.72	5424	3881	10.0	7547	120284	10032.2
D	NY	C	39	392	50.4	43.27	11.03	0	0	.0	39	392	50.4
D	NY	E	83	329	34.6	27.74	8.27	0	0	.0	83	329	34.6
D	NY	G	5	5938	472.0	2.65	.04	0	0	.0	5	5938	472.0
D	NY	I	193	1275	71.3	161.46	12.66	1	2	.0	194	1277	71.3
D	NY	ALL	320	7934	628.3	234.62	2.95	1	2	.0	321	7936	628.3
D	NY	YTD	2880	71406	5654.7	2111.58	2.95	9	18	.0	2889	71424	5654.7
D	NC	C	66	1271	59.6	50.50	3.97	0	0	.0	66	1271	59.6
D	NC	E	112	122	19.0	60.34	49.45	0	0	.0	112	122	19.0
D	NC	G	1	2	1.0	1.87	93.50	0	0	.0	1	2	1.0
D	NC	I	172	2954	99.6	83.41	2.82	0	0	.0	172	2954	99.6
D	NC	0	3	229	4.3	37.38	16.32	0	0	.0	3	229	4.3
D	NC	ALL	354	4578	183.5	233.50	5.10	0	0	.0	354	4578	183.5
D	NC	YTD	3186	41202	1651.5	2101.50	5.10	0	0	.0	3186	41202	1651.5

APPENDIX F-131

LOCATOR/DEPOT BALANCE/TRANSACTION REGISTER (DB&TR) RECONCILIATION ANALYSIS LISTING

1. PURPOSE

To provide listings of the results of the daily and monthly reconciliations - Locator to DB&TR and DB&TR to Locator. The summary listing will be analyzed by management elements to determine trends and problem areas. The detail listing will be used by operational elements to identify mismatches and determine action to be taken to correct the mismatch.

2. ORIGIN

This listing is produced as a result of the process depicted by appendix D-175.

3. FREQUENCY

a. Parts 1 and 4 - Daily.

b. Part 2 - Monthly.

c. Part 3 - Monthly.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (UWF131 Part_)

(2) Report Title

(3) For Month Of

(4) Depot Identification

(5) Date - month, day, year, and Julian date

b. Heading Line data for part 1:

(1) Locator Manager - Item manager currently on the locator.

(2) Locator NSN - NSN currently on the locator.

(3) Locator U/I - Unit of issue currently on the locator.

(4) Type of Error - Identifies mismatches between the locator and the DB&TR when locator updates result in the following: new manager, new NSN, new unit of issue, first locator add, and/or last locator delete.

(a) DB&TR Manager - Commodity Manager currently on record in the DB&TR.

(b) DB&TR NSN - National Stock Number currently on record in the DB&TR.

(c) DB&TR U/I - Unit of Issue currently on record in the DB&TR.

(d) First Add - First locator add for an NSN, condition, and type of pack for which there is no DB&TR balance record. Indication in this field will be the condition code of the transaction. See note.

(e) Last Delete - Last locator delete for an NSN, condition and type of pack for which there is a current DB&TR balance record. Indication in this field will be the condition code of the transaction. See note.

(f) DB&TR Zero Balance - When the DB&TR balance file goes to zero and a last locator delete has not been processed.

NOTE: A reserved location of any sort will not be considered an active location. Each entry in these paragraphs will result in an inventory for that NSN.

(5) Location - Actual location where last location is deleted or first location added.

(6) Manager Total - Column totals by commodity manager for each type of error.

(7) Depot Total - Column totals for the depot for each type of error.

c. Heading Line data for part 2.

(1) Manager - Commodity Manager Code.

(2) Locator Updates - Number of actions which cause the following locator updates: first locator deletes, manager, NSN or unit of issue. adds, last locator.

NOTE: A reserved location of any sort will not be considered an active location.

(3) DB&TR Errors - Locator update action which when a reconciliation is made the DB&TR conflicts with the locator.

(4) Percent Effective - DB&TR Errors divided by Locator updates.

(5) Type of errors described in paragraph 4b Error - Type of above where the locator. DB&TR differed from the locator.

(a) Manager errors (the error will be recorded for - Total manager the manager in the DB&TR).

(b) NSN - Total NSN errors.

(c) U/I - Total Unit of Issue errors.

(d) First Add - First locator adds for an NSN condition and type of pack for which there is a DB&TR balance record. See note.

NOTE: A reserved location of any sort will not be considered and active location.

(6) ZJAs Created - ZJAs mechanically produced as a result of subparagraphs (4)(d) and (e) above.

(7) Depot Total - Totals for the depot by each data element (last line).

d. Heading Line data for part 3.

(1) LOC MGR - Item manager currently on locator.

(2) DBTR MGR - Item manager currently on DB&TR.

(3) LOCATOR NSN - NSN currently on locator.

(4) DB&TR NSN - NSN currently on DB&TR.

(5) LOC UI - Unit of issue currently on locator.

(6) DB&TR UI - Unit of issue currently on DB&TR. Note: A blank in the unit of issue field indicates that no unit of issue was available at time of receipt. An inquiry was submitted to central data bank for this information.

(7) LOC COND - Condition Code currently on locator.

(8) DB&TR COND - Condition Code currently on DB&TR.

(9) LOC T/PK - Type of pack currently on locator.

(10) DB&TR/T/PK - Type of pack currently on DB&TR.

(11) LOCATION - Location currently on depot locator file (if there is no location for the NSN, condition, and/or type of pack this field will remain blank).

(12) DB&TR POS BAL NO LOCATION - The DB&TR balance file reflects a balance record for this NSN, condition and/or type of pack with a positive quantity. The depot locator file reflects no active location for this NSN, condition and type of pack. Indication in this field will be Management Code A.

(13) DEPOT LOC NO DBTR BAL - There is an active location on the depot locator file and there is no matching balance record for this NSN, condition and type of pack. Indication in this field will be Management Code B.

(14) DBTR ZERO BAL DEPOT LOC - The DB&TR balance file reflects a balance record for this NSN, condition and type of pack but there is a zero quantity balance. The depot locator reflects an active location for this NSN, condition and type of pack. Indication in this field will be Management Code B.

NOTE: If a difference exists in the manager, NSN, unit of issue, condition, or type of pack between the depot locator and the DB&TR balance file, the listing will reflect what is recorded on each file in the appropriate listing field. If no difference exists in these fields between the locator and the DB&TR, the entry will be shown in the locator fields only.

5. DATA ORGANIZATION

a. Report header data on first line, detail data (paragraph 4b) on second and subsequent lines.

b. Sequence:

(1) Part 1 - Manager, major; NSN within manager, minor; double spaced.

(2) Part 2 - Manager, double spaced.

(3) Part 3 - Manager, major; NSN within manager, minor; page break by manager; single spaced.

(4) Part 4 - Location.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - One copy to Inventory Control Office.

b. Part 2 - Two copies. One to Inventory Control Office, one to DS/T Management Support Office.

c. Part 3 - One copy to Inventory Control Office.

d. Part 4 - One copy to Warehousing Division.

7. PROCEDURES

a. Part 1 of this listing will be used by the Inventory Office to research and determine causes of errors between the locator file and the DB&TR records in order that corrective action may be taken to preclude similar errors from taking place.

b. Part 2 of this listing will be used by management elements to determine trends and identify problem areas.

c. Part 3 of this listing will be used by the Inventory Control Office to research and determine causes of errors between the DB&TR records and the depot locator. Corrective action will be taken to keep the DB&TR and depot locator as accurate as possible. This part will also be used to determine causes of errors to preclude similar errors from happening.

d. Part 4 of this listing will be used by the Warehousing Division to review all first locator adds and last locator deletes for determining if the correct stock is in the location or if a last delete, if the location is actually empty. Errors should be corrected in Warehousing as appropriate.

APPENDIX F-132

TRANSPORTATION MOVEMENT ANALYSIS BY CATEGORY ORIGIN

1. PURPOSE

Provides a transportation movement analysis by category origin for the previous month.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly.

4. DATA ELEMENTS:

a. Report Header Line which includes:

(1) Report Number (F-132)

(2) Shipping Activity

(3) Report Title

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian day

(7) Page Number

b. Data Elements:

(1) ORIGIN - Load Indicator

(2) CATEGORY - For parcel post shipments only. Mode codes applicable are G, H, 6 and 7.

(3) NUMBER LINES - Number of lines shipped by a particular category origin during the month.

(4) WEIGHT - Weight shipped by a particular category origin during the month.

(5) CUBE - Cube shipped by a particular category origin during the month.

(6) NUMBER PIECES - Number of pieces shipped by a particular category origin during the month.

(7) TOTALS - Columnar Totals

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column headings on the second line.

b. Sequence:

(1) Major is by origin

(2) Minor is by category

c. Report is double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch.

7. PROCEDURE:

The Traffic Management Branch will utilize these data in the performance of their movement analysis function by category origin. Retain listing for one year and then destroy.

UWF132 TRANSPORTATION MOVEMENT ANALYSIS BY CATEGORY ORIGIN FRC JD SECTION 017 DATE 11.30.75.334 PAGE 00001

ORIGIN	CATEGORY	NUMBER LINES	WEIGHT	CUBE	NUMBER PIECES
1		5,661	3,171,865	1,046,020	45,120
2		18,708	1,832,917	743,945	12,191
TOTAL		24,369	5,004,782	1,789,965	57,311
	G	79,413	497,677	99,171	29,313
	H	21,001	405,894	53,664	7,190
	6	11,559	37,613	10,432	6,757
	7	1,083	2,898	899	110
	TOTAL	113,056	944,082	164,166	43,370
TOTAL		137,425	5,948,864	1,954,131	100,681

APPENDIX F-133

TRANSPORTATION MOVEMENT ANALYSIS OF CONUS POE TRAFFIC

1. PURPOSE

Provides a transportation movement analysis of CONUS POE traffic for the previous month.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-133)

(2) Shipping Activity

(3) Report Title

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year and Julian date

(8) Page Number

b. Data Elements:

(1) POE - Port of Embarkation Code

(2) COMMODITY - DLA Commodity Manager only and limited to C, E, G, I, M, S and T.

(3) NUMBER LINES - Number of lines shipped at a particular POE for a commodity during the month.

(4) WEIGHT - Weight shipped at a particular POE for a commodity during the month.

(5) CUBE - Cube shipped at a particular POE for a commodity during the month.

(6) COST - Shipment cost at a particular POE for a commodity during the month.

(7) COST/100 LBS. - Shipment cost per 100 pounds at a particular POE for a commodity during the month.

(8) AIR POE TOTALS - Columnar totals.

(9) WTR POE TOTALS - Columnar totals.

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column headings on the second line.

b. Sequence:

(1) Major is by POE.

(2) Minor is by Commodity.

c. Report is single spaced between commodity within POE and double spaced between totals and POE.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Traffic Management Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Traffic Management Branch will utilize these data in performance of their movement analysis function by CONUS POE traffic and trends and pertinent information will be passed to DLA-OT citing RCS DLA(M)1559(O). Retain listing for one year and then destroy.

UWF133 TRANSPORTATION MOVEMENT ANALYSIS OF CONUS POE TRAFFIC WB(M)133 FRC JD SECTION 017 DATE 11.30.75.334 PAGE 00001

POE	COMMODITY	NUMBER LINES	WEIGHT	CUBE	COST	COST/100LBS
DOV	C	396	61,757	33,190	2,271.68	3.67
DOV	I	398	6,275	1,879	195.25	3.11
*DOV	ALL	802	70,545	36,101	2,594.13	
NGU	C	32	944	414	63.53	6.72
NGU	I	3	96	22	3.01	3.13
*NGU	ALL	35	1,040	436	66.54	
AIR POE TOTALS		148,149	7,746,261	2,522,334	$108,039.71	
IGC	C	904	178,469	99,199	1,460.36	.81
IGC	G	18	4,632	3,171	.00	.00
*IGC	ALL	1,488	300,651	142,176	3,013.19	
WTR POE TOTALS		6,990	1,057.104	408,512	$13,269.77	
ALL POE TOTALS		155,139	8,803,365	2,930,846	$121,309.48	

APPENDIX F-134

TRANSPORTATION FUND OBLIGATIONS REPORT - WEEKLY/MONTHLY

1. PURPOSE

a. Provide a summary of weekly transportation appropriations to be forwarded to DLA Supply Centers with appendix B-125, Transportation Fund Obligation Cards.

b. Provide a detailed record of obligations of transportation appropriations for the previous month.

2. ORIGIN

a. Weekly Report - Produced as a result of the processes depicted by appendix D-159. Input of a report control card specified in DLAM 4745.1 is required.

b. Monthly Report - Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Weekly or monthly as specified in paragraph 2 above.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-134)

(2) Report Part Number - assigned based upon first position of B/L number.

(3) Depot Activity Symbol

(4) Report Title. Specify weekly or monthly, as applicable.

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year and Julian date

(8) Page Number

b. Data elements:

(1) Line 2

APPROP CODE - Appropriation number for the account. This number will be blank when the Appropriation Code/Citation is not identified on the MOWAS Appropriation Table, reference appendix B-66.

(2) Line 3

(a) B/L NBR. AND AMOUNT - Bill of Lading Number and Dollar Value. This report reflects up to four B/L NBR and Amount to a line.

(b) TOTAL COST - New balance as a result of adding the amount for each B/L.

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column headings on the second and third lines.

b. Sequence is by appropriation code within each report part number.

c. Minor sequence is B/L number.

d. Report is double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Weekly Report - Three copies will be distributed to the Traffic Management Branch with Transportation Fund Obligation Cards, appendix B-125.

b. Monthly Report - Three copies will be distributed to the Traffic Management Branch. EAM cards will not be submitted with this report.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Weekly Report and EAM Cards

(1) Traffic Management Branch will analyze cost data shown on the report and the report and enter corrections to major discrepancies in transportation cost amounts.

(2) EAM cards, appendix B-125, containing erroneous data will be submitted to the Data Entry Section for correction.

(3) EAM cards and one copy of the F-134 will be mailed to the applicable Supply Center.

(4) Remaining copies of the F-134 will be distributed according to local procedures.

b. Monthly Report

(1) Traffic Management Branch will forward one copy of this report to the applicable DLA Supply Center. EAM cards will not be furnished with this report.

(2) A copy of this report will be retained for one year and then destroyed.

APPENDIX F-135

TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY

1. PURPOSE

Provides daily detail of obligations against a non-DLA suballocation of transportation funds.

2. ORIGIN

Produced during the processing as depicted by appendix D-57. No input is required.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-135)

(2) Report Part Number - assign based upon first position of B/L number.

(3) Report Title

(4) Functional Routing Code

(5) Section Number

(6) Date - Month, day, year and Julian date

(7) Page Number

b. Data Elements:

(1) Line 2

(a) APPROP CODE - Appropriation code for the account.

(b) APPROP NR - Appropriation number for the account.

(c) Opening Balance - Opening dollar balance at the beginning of the day.

(2) Line 3

(a) B/L NBR. AND AMOUNT - Bill of Lading Number and Dollar Value. This report reflects up to four B/L NBR and Amount to a line.

(b) NEW BALANCE - New dollar balance as a result of subtracting the amount for each B/L from the opening balance.

5. DATA ORGANIZATION

a. Report heading data is on the first line and detailed column headings on the second and third line.

b. Sequence is by appropriation code within each report part number.

c. Minor sequence is B/L number.

d. Report is double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distribution to the Commercial Traffic Branch and three copies will be distributed to the Finance and Accounting Office.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Commercial Traffic Branch will utilize this listing to control obligations against a non-DLA suballocated fund. Destroy after receipt of the succeeding days listing. The final obligation or end of period listing (original) will be passed with the financial bill of lading copies to the appropriate Finance and Accounting Office. A copy will be retained for one year and then destroyed.

UMF135 PART 1 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00001

APPROP CODE 11 APPROP NR 21020206A7303P2250-220 S36-237 $ 16,103.68

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	NEW BALANCE
F0948434 $ 7.11	F0951676 $ .00	F7794279 $ 11.23	F7794641 $ 37.32	16,159.34

UMF135 PART 1 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00002

APPROP CODE 17 APPROP NR 47X4530 $ 2,177.68

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	NEW BALANCE
F0948396 $ 9.27	F0948424 $ 5.99	F0948461 $ 6.85	F0948541 $ 6.31	2,206.10
F0948598 $ 879.39	F0948625 $ 7.26	F0948461 $ 11.91		3,104.66

UMF135 PART 1 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00003

APPROP CODE 18 APPROP NR 97X4961.5107 01.22.2 S33-181Z $ 3,918.52

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	NEW BALANCE
F0947516 $ 81.24	F0948720 $ 14.47	F0948762 $ 22.60	F0948830 $ 7.31	125.62
F0959547 $ 6.63	F0951676 $ .00			132.25

UWF135 PART 2 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY

FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00001

APPROP CODE 11 APPROP NR 21020206A7303P2250-220 S36-237

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT
K0948434 $ 7.11	K0951676 $ '.00	K7794279 $ 11.23	K7794641 $ 37.32

$ 16,103.68

NEW BALANCE

16,159.34

UWF135 PART 2 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY

FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00002

APPROP CODE 17 APPROP NR 47X4530

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT
K0948396 $ 9.27	K0948424 $ 5.99	K0948461 $ 6.85	K0948541 $ 6.31
K0948598 $ 879.39	K0948625 $ 7.26	K0948461 $ 11.91	

$ 2,177.68

NEW BALANCE

2,206.10

3,104.66

UWF135 PART 2 TRANSPORTATION FUND OBLIGATIONS REPORT - DAILY

FRC JD SECTION 282 DATE 6.29.76.181 PAGE 00003

APPROP CODE 18 APPROP NR 97X4961.5107 01.22.2 S33-181Z

B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT	B/L NBR. AND AMOUNT
K0947516 $ 81.24	K0948720 $ 14.47	K0948762 $ 22.60	K0948830 $ 7.31
K0959547 $ 6.63	K0951676 $ .00		

$ 3,918.52

NEW BALANCE

125.62

132.25

APPENDIX F-136

TRANSPORTATION ANALYSIS OF CONSIGNEE FREQUENCY AND VOLUME

1. PURPOSE

Provides a summary of movements to geographical areas and major customers within geographical areas for the previous month.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENT

a. Report Header Line which includes:

(1) Report Number (F-136)

(2) Shipping Activity

(3) Report Title

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year, and Julian date

(8) Page Number

b. Data Elements:

(1) GEO AREA - Geographical Area Code

(2) DEST - Standard Point Location Code

(3) MODE - Mode of Shipment Code

(a) PP - Parcel Post. Mode Code G, H, 6 and 7 only.

(b) FRT - Freight. All other mode codes.

(4) IPG 1 NUMBER OF LINES POUNDS - The number of lines and pounds for Issue Priority Group 1 for a particular geographical area, standard point location code, and mode for the previous month.

(5) IPG 2 NUMBER OF LINES POUNDS - The number of lines and pounds for Issue Priority Group 2 for a particular geographical area, standard point location code, and mode for the previous month.

(6) IPG 3 NUMBER OF LINES POUNDS - The number of lines and pounds for Issue Priority Group 3 for a particular geographical area, standard point location code, and mode for the previous month.

(7) TOTAL NUMBER OF LINES POUNDS - The total number of lines and pounds for Issue Priority Groups 1 through 3 for a particular geographical area, standard point location code, and mode for the previous month.

5. DATA ORGANIZATION

a. Report heading data is on the first line and detailed column headings on the second line.

b. Sequence:

(1) Major is by geographical area.

(2) Minor is by standard point location code.

c. Report is single spaced by standard point location code within geographical areas and double spaced between totals and geographical areas.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies will be distributed to the Shipment Planning Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Shipment Planning Branch will utilize these data for determining and updating the assignment of Geographical Area Codes. Retain for one year and then destroy.

UNF136 TRANSPORTATION ANALYSIS OF CONSIGNEE FREQUENCY AND VOLUME WB(M)136 FRC JD SECTION 087 DATE 11.30.75.334 PAGE 00001

GEO AREA	DEST	MODE	IPG 1 NUMBER OF LINES	IPG 1 NUMBER OF POUNDS	IPG 2 NUMBER OF LINES	IPG 2 NUMBER OF POUNDS	IPG 3 NUMBER OF LINES	IPG 3 NUMBER OF POUNDS	TOTAL NUMBER OF LINES	TOTAL NUMBER OF POUNDS
A	179007	PP			1	2	2	1	3	3
A	179007	FRT			1	4			1	4
*A	179007	TOTAL	0	0	2	6	2	1	4	7
**A	TOTAL	PP	778	2,089	1,586	6,179	1,752	6,238	4,116	14,506
**A	TOTAL	FRT	75	37,690	184	62,332	163	30,267	422	130,289
***A	TOTAL	TOTAL	893	39,779	1,770	68,511	1,915	36,505	4,538	144,795
B	247003	PP	18	27	65	106	54	447	137	580
B	247003	FRT			2	86	37	1,186	39	1,272
*B	247003	TOTAL	18	27	67	192	91	1,633	176	1,852
**B	TOTAL	PP	244	486	649	1,507	591	2,607	1,484	4,600
**B	TOTAL	FRT	11	2,600	34	2,292	257	12,900	302	17,792
***B	TOTAL	TOTAL	255	3,086	683	3,799	848	15,507	1,786	22,392

APPENDIX F-137

OUTBOUND B/L REGISTER ACTIVITY ON CLOSED BLOCKS OF 100

1. PURPOSE

Provides a record of activity recorded against Government Bills of Lading that are on closed blocks of 100 for reentry of invalid DIC ZEN Cards (appendix B-128) or late submissions.

2. ORIGIN

Produced as a result of MRO closeout and as depicted in appendix D-57.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-137)

(2) Report Title

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, and year and Julian date

(6) Page Number

b. Data Elements:

(1) GBL NUMBER - Government Bill of Lading Number

(2) TCN - Transportation Control Number

(3) ISSUED - Issued Date

(4) SHIPPED - Shipped Date

(5) MODE - Mode of Transportation

(6) CARRIER - Carrier Code

(7) TU/SU NUMBER - Transportation Unit/Shipment Unit Number

(8) SU LINE - Shipment Unit Line

(9) DEST - Destination Cross-Reference from the Activity Address File.

(10) DoDAAD CODE - Department of Defense Activity Address Directory Code

(11) IPG - Issue Priority Group

(12) NUMBER OF LINES/PIECES - Number of Lines and Pieces

(13) WEIGHT - Shipment Weight

(14) CUBE - Cube Shipped

(15) COST - Shipment Cost

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column headings on the second line.

b. Sequence:

(1) Major is Government Bill of Lading Number.

(2) Minor is Transportation Control Number.

c. Report is single spaced for multiple lines for same GBL Number and double spaced between GBL Numbers.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distributed to the Commercial Traffic Branch.

7. PROCEDURES FOR REVIEW AND PROCESSING

The Commercial Traffic Branch will manually enter this information to the Outbound Bill of Lading Register, appendix F-125. If room is not available, an attention mark such as an asterisk will be entered and the information shown after the last number. Destroy after annotations are made to appendix F-125.

UWF137 OUTBOUND B/L REGISTER ACTIVITY ON CLOSED BLOCKS OF 100 FRC JD SECTION 659 DATE 09.26.75.238 PAGE 00001

GBL NUMBER	TCN	ISSUED	SHIPPED	MODE	CARRIER	TU/SU NUMBER	SU LINE	DEST	DoDAAD CODE	IPG	NUMBER OF LINES	PIECES	WEIGHT	CUBE	COST
A1234567	AD9231-9131-0037- -XX	9208	9202	S	B7936	2010134	0007	AD9231	AD9231	3	1	1	0	0	$0.00
A1234567	AD9231-9131-0076- -XX	9208	9209	S	B7936	2010141	0001	AD9231	AD9231	3	17	26	3490	120	$210.00
A1234567	AD9231-9133-2776-A-XX	9208	9209	S	B7936	2031117	0001	AD9231	AD9231	3	1	1	2370	87	$170.00
A1234579	FB1379-9098-7732-B-AX	9210	9210	A	T0031	2090370	0001	F82121	FB2121	3	1	42	4351	100	$305.27

APPENDIX F-138

TRANSPORTATION MOVEMENT ANALYSIS - RESEARCH DETAIL

1. PURPOSE

To provide transportation statistics as required by HQ DLA.

2. ORIGIN

a. Produced as a result of input of appendix B-128 with action codes specifying the following data sequencing options and as depicted in appendix D-31.

(1) Part 1: Action Code GW

(2) Part 2: Action Code GQ

b. "Negative Report" will be produced when data is not available for a state code or destination code.

3. FREQUENCY

Daily, as required.

4. DATA ELEMENTS

a. Report Header Line that includes:

(1) Report Number (F-138)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements (parts 1 and 2):

(1) DEST - Export Destination/State Codes - Appendices A-79 and A-80.

(2) DCR - Destination Cross-Reference from the Activity Address File.

(3) DoDAAD - Consignee Code

(4) IPD - Issue Priority Designator

(5) MODE - Mode of Shipment

(6) DOCUMENT NUMBER

(7) STOCK NUMBER -

(8) MGR - Commodity Manager

(9) QTY - Quantity

(10) TOT WT - Total Weight

(11) CONTROL NR - GBL or TCN

(12) DATE SHIPPED -

(13) TOTAL LINES -

(14) TOTAL WT - Total weight

c. Sequence:

(1) Part 1, destination - primary, SPLC/DoDAAD-secondary.

(2) Part 2, destination - primary, stock number-secondary.

5. DISTRIBUTION

Two copies will be forwarded to HQ DLA, ATTN: DLA-OT.

UWF138 PART 1 TRANSPORTATION MOVEMENT ANALYSIS - RESEARCH DETAIL FRC OM SECTION 213 DATE 02.01.75.032 PAGE 00001

DEST	DCR	DODAAD	IPD	MODE	DOCUMENT NUMBER	STOCK NUMBER	MGR	QTY	TOT WT	CONTROL NR	DATE SHIPPED
ß8	AT0568	AT0568	17	A	AT0568-9319-9516	6516-00-935-4040	M	00048	000120	B F0954994	70019
ß8	AT8683	AT8683	05	G	AT8683-0023-0099	6520-00-826-1300	M	00002	000025		70029
ß8	FM5251	FM5251	13	K	FM5251-0030-1141	6520-00-826-1300	M	00051	000104	B F0956804	70043
ß8	N00651	N00651	12	A	N00651-0009-2975	6530-00-784-4335	M	00055	000101	B F0956869	70044
ß8	N65189	N65189	20	G	N65189-0035-1010	6530-00-935-1085	M	00002	000001		70056
ß8	613011	Z11218	13	G	Z11218-0030-0430	6532-00-935-4720	M	00010	000002		70040

TOTAL LINES 6
TOTAL WT 353

UWF138 PART 2 TRANSPORTATION MOVEMENT ANALYSIS - RESEARCH DETAIL FRC OM SECTION 213 DATE 02.01.75.032 PAGE 00001

DEST	DCR	DODAAD	IPD	MODE	DOCUMENT NUMBER	STOCK NUMBER	MGR	QTY	TOT WT	CONTROL NR	DATE SHIPPED
ß8	AT0568	AT0568	17	A	AT0568-9319-9516	6516-00-935-4040	M	00048	000120	B F0954994	70019
ß8	AT8683	AT8683	05	G	AT8683-0023-0099	6520-00-826-1300	M	00002	000025		70029
ß8	FM5251	FM5251	13	K	FM5251-0030-1141	6520-00-826-1300	M	00051	000104	B F0956804	70043
ß8	N00651	N00651	12	A	N00651-0009-2975	6530-00-784-4335	M	00055	000101	B F0956869	70044
ß8	N65189	N65189	20	G	N65189-0035-1010	6530-00-935-1085	M	00002	000001		70056
ß8	613011	Z11218	13	G	Z11218-0030-0430	6532-00-935-4720	M	00010	000002		70040

TOTAL LINES 6
TOTAL WT 353

APPENDIX F-139

HAZARDOUS MATERIEL PACKAGING AND TRANSPORTATION FILE LISTING

1. PURPOSE

To provide a listing for the packing specialist with pertinent data to certify and package hazardous materiels for shipment.

2. ORIGIN

Produced as a result of processing depicted in appendix D-32.

3. FREQUENCY

Monthly/as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) NIIN

(2) Title

b. Part Number Sub Line

(1) Report Number (F-139)

(2) Part Number (which segment of the report)

(3) Part Number Title

(4) Date - Day - Month - Year

(5) Page Number

c. Data Elements:

(1) NIIN/PART-NMBR - National Item Identification Number/Part Number.

(2) FSCM - Federal Supply Code for Manufacturers.

(3) VARIATION - FSCM Variation Code.

(4) DATE-OF-LAST-CHANGE - The date the record was added or changed.

(5) NET-QTY-PER-PKG - Net Quantity Per Package.

(6) USED FOR BASIC RECORD ONLY - FSCM - VARIATION - FSCM and/or Variation code used for the basic record only.

(7) NEUTRALIZING-MAT - Neutralizer used in case of spills.

(8) BOILING POINT - Temperature in either degrees F or C.

(9) MULTI-FSCM-FLAG - Quantity of FSCMs in file for NIIN.

(10) FLASH POINT - The temperature in both degrees F and C.

(11) METHOD - The abbreviation for the method of determining flash point.

(12) REPORTABLE-QTY - Reportable quantity in pounds or kilograms.

(13) STOCK CLASS - The Federal Stock Classification number.

(14) EXEMPTION-DATE-NUMBR - Date DOT exemption number expires. Exemption number authorized by DOT.

(15) HCC - Hazardous Compatability Code.

(16) FORM-FLAG-DATA - Radioactive material (normal or special).

(17) TRANS-IDX - Transportation Index for radioactive material.

(18) NAME-RADIONUCLIDE - Name and radionuclide for radioactive material.

(19) RADIOACTIVITY - Radioactive material measured in curies or fractions thereof.

(20) WASTE - Waste indicator and proper shipping name of hazardous waste.

(21) DOT MODE - Data elements for Department of Transportation (DOT) mode.

(22) NAME - DOT proper shipping name.

(23) CONT-SPEC-NMBR - DOT container specification number and description.

(24) NAME-SUPPLEMENT - DOT words in italics from proper shipping name used to provide additional information.

(25) CLASS - DOT hazard class.

(26) LMT-QTY - Identifies material that may or may not require packaging limits.

(27) HAZARD-ITEM-ID - Hazardous Item Identification.

(28) UI-CONTAINER - DOT specified container for a particular NSN.

(29) LABEL - DOT label.

(30) HAZARD-FLAG - Flag to identify type of annotation for HM Column of shipping papers.

(31) NET-EXPLOSIVE-WGT - The total net explosive weight for the active components in Class A and B explosives.

(32) REG-REF-PKG - Complete packaging reference.

(33) ADDITIONAL-DATA - Any additional data that may be necessary.

(34) IMO MODE - Data elements for Intergovernment Maritime Organization (IMO) mode.

(35) NAME - IMO proper shipping name.

(36) NAME-SUPPLEMENT - IMO words in italics from proper shipping name.

(37) CLASS - IMO hazard class.

(38) HAZARD-ITEM-ID - Hazardous Item Identification.

(39) LABEL - IMO label.

(40) HAZARD-FLAG - Flag to identify the type of annotation in the HM Column of the shipping papers.

(41) IMDG-CODE-PAGE-NUMBER - Specific page number in the IMDG code.

(42) SUBSIDIARY-RISK-LABEL - Label to identify secondary risks.

(43) PACKAGING-GROUP - Degree of danger a hazardous material presents.

(44) IATA MODE - Data elements for International Air Transport Association (IATA) mode.

(45) NAME - IATA proper shipping name.

(46) NAME-SUPPLEMENT - IATA words in italics from proper shipping name.

(47) CLASS - IATA hazard class.

(48) PASS-LIMIT - Passenger Carrying Aircraft Limitations.

(49) HAZARD-ITEM-ID - Hazardous Item Identification.

(50) CARGO-LIMIT - Net quantity allowed per package by IATA.

(51) LABEL - IATA label.

(52) HAZARD-FLAG - Flag to identify the type of annotation in the HM Column of the shipping papers.

(53) PACKING-GROUP - Degree of danger a hazardous material presents.

(54) REF-CARGO - Packaging instruction number specified by IATA.

(55) PACKING-REF-PASS - Packaging instruction number specified by IATA.

(56) SUBSIDARY-RISK/LABEL - Numeric identification label of the subsidiary risk.

(57) STRENGTH-OF-FIELD - Performance criteria for magnetized material.

(58) 4145-3 MODE - Data elements for Military Air (DLAM 4145.3) mode.

(59) NAME - Military Air proper shipping name.

(60) NAME-SUPPLEMENT - Italicized words from proper shipping name.

(61) PAX-CARGO - Identifies material for cargo or DoD duty aircraft only.

(62) OVER-PACK - Identifies material which requires overpacking.

(63) CLASS - DLAM 4145.3 Hazardous Class.

(64) INTERNAL-PSI - Internal pounds per square inch.

(65) HAZARDOUS-ITEM-ID - Hazardous Item Identification.

(66) LOAD-STORAGE - Identifies load and storage group data.

(67) LABEL - DLAM 4145.3 label.

(68) HAZARD-FLAG - Flag to identify the type of annotation in the HM Column of the shipping papers.

(69) MAX-NET-QTY-REF-PKG - DOT container specification number and description.

(70) REG-REF-PKG - DLAM 4145.3 packaging reference.

(71) MAX-STRENGTH-OF-FIELD - Performance criteria for magnetized material per DLAM 4145.3.

(72) SECONDARY-CLOSURE - Material which require a secondary closure.

(73) ADDITIONAL-DATA - Any additional data that may be necessary.

(74) UPS MODE - Data elements for United Parcel Service (UPS) mode.

(75) NAME - UPS proper shipping name.

(76) CLASS - UPS hazard class.

(77) HAZ-ITEM-ID - UPS Hazardous Item Identification number.

(78) LABEL-LTD-QTY-OR-EXEMPT - Identifies DOT label. Eligibility for exemption or exemption number.

(79) PACKING-NUMBER - UPS hazardous material package number.

(80) MAXIMUM-UNIT-QTY - UPS maximum allowable hazardous material per container.

(81) ADDITIONAL-DATA - Any additional data that may be necessary.

(82) OSHA LABLE - Occupational Safety and Health Administration label.

(83) NATIONAL STOCK NUMBER OR PART NUMBER - Self-explanatory.

(84) TRADE-NAME - Name or number used to designate a product.

(85) ITEM-NAME - Item name recorded in Federal Cataloging System.

(86) COMMON-NAME - Name commonly used to identify item.

(87) CHEMICAL-NAME - Chemical name of a single element or compound.

(88) HAZARD CHEMICAL INGREDIENT - Names of all hazardous elements.

(89) MANUFACTURER - Name of the manufacturer of the product.

(90) MANUFACTURER ADDRESS - Address of the manufacturer of the product.

(91) MANUFACTURER TELEPHONE NUMBER - Telephone number of the manufacturer.

(92) HAZARD WARNING - Warning for personnel handling the hazardous item.

5. DATA ORGANIZATION

a. Part 1:

(1) NIIN and report header data on the first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced by NIIN/part number with DOT mode, IMO mode, IATA mode, DLAM 4145.3 mode, UPS mode, OSHA label and manufacturer (FSCM).

(4) Page break at end of manufacturer data.

b. Part 2:

(1) NIIN and report header data on the first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced by NIIN/part number with DOT mode, IMO mode, IATA mode, DLAM 4145.3 mode, and UPS mode.

(4) Page break at end of UPS mode.

c. Part 3:

(1) NIIN/part number and report header on first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced by NIIN/part number with OSHA label.

(4) Page break on each NIIN/part number.

d. Part 4:

(1) Report header on first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced by NIIN/part number.

e. Part 5:

(1) Report header on first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced by NIIN/part number.

f. Part 6:

(1) Report header on the first line.

(2) Report number, report part number, part number title, date and page number on second line.

(3) Sequenced ALPHA/NUMERIC by FSCM code.

6. NUMBER OF COPIES AND DISTRIBUTION

Five Copies - One original copy to Transportation Division, four copies to Warehousing Division.

APPENDIX F-140

DELINQUENT INVENTORY LISTING

1. PURPOSE

To provide a listing to allow daily monitoring by the Inventory Office of NSNs under inventory for which no counts have been released to the DSC.

2. ORIGIN

Output as depicted in appendix D-12.

3. FREQUENCY

Daily. This listing is output 8 days after inventory cutoff date, and daily thereafter until the inventory is canceled or completed.

4. DATA ELEMENTS

a. Report header which includes:

(1) Report Number

(2) Report Title

(3) Date: Month, day, year, and Julian date

(4) Page Number

b. Data Elements:

(1) NSN - National Stock Number

(2) MGR

(3) LOT NO - Sample inventory lost control number

(4) CUTOFF DATE - Inventory cutoff date

(5) AUTO CANC DATE - Automatic cancellation date

5. ORGANIZATION

Report header line on first line and detail data on subsequent line arranged in columns under data element headings identified in paragraph 4 above.

6. SEQUENCE

Major sequence by cutoff day, minor sequence by NSN.

7. NUMBER OF COPIES AND DISTRIBUTION

One copy to Inventory Office, DS/T.

8. PROCEDURE

a. This listing is prepared for use by the Inventory Monitor to research inventories that are 8 days after inventory cutoff date. The Inventory Monitor should take the necessary steps to close the inventory and release the count to the DSC or to cancel the inventory if it cannot be completed with an accurate count.

b. If action is not completed, the inventory will be automatically canceled on the date listed (15 days following cutoff day). If action cannot be completed prior to that date and cancellation is not desired, the Automatic Cancellation Date can be overridden by entry of a DIC ZAS with a Management Code E in pos. 22 IAW appendix B-70. Inventories automatically canceled will be annotated as such on the appendix F-117, Inventory Cancellation Listing.

UWF140 DELINQUENT INVENTORY LISTING DATE 05.01.76.122 PAGE 001

NSN	MGR	LOT NO	CUTOFF DATE	AUTO CANC DATE
5960-00-123-4567	S	C00012	76114	76129
5960-00-176-4523	S	C00010	76105	E

APPENDIX F-141

SUSPENDED AND TRANSCEIVED TK4 DATA

1. PURPOSE

a. To provide a record of TK4 Intransit Data records suspended, awaiting Proof of Delivery from the carrier.

b. To provide a record of TK4 Intransit Data records updated with the date received and transceived to the MILSTEP Central Data Collection Point (CDCP), Tracy, California by AUTODIN.

c. To provide a record of TK4 Intransit Data records deleted from the system when no action is taken to transceive the data to the CDCP within sixty days from the date shipped.

2. ORIGIN

a. Deleted TK4's - Part 1. TK4's deleted from the suspended TK4 data file that have been suspended for sixty days from the date shipped and no action has been taken to transceive the data to the CDCP.

b. Suspended TK4's - Part 2. TK4's suspended will be identified by an operator input key in the MOFAST GBL Print Process, appendix E-224 P, part A (program UWFM05) or Processing Suspended TK4, appendix E-041 P (program UWFM50). TK4's appearing on this listing will be identified as awaiting Proof of Delivery from the carrier.

c. Transceived TK4's - Part 3. Record of daily activity of TK4 Intransit Data Cards transceived to the CDCP as a result of a date received entered in the MOFAST Processing Suspended TK4 Cards, appendix E-041 P (program UWFM50).

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Deleted TK4's - Part 1

(1) Report Header Line which includes:

(a) Report Number (F-141)

(b) Part Number (Part 1)

(c) Report Title

(d) Date

(e) Page Number

(2) Data Elements

(a) DIC - Document Identifier Code (TK4)

(b) SCAC - Standard Carrier Alpha Code

(c) CONSIGNOR - Consignor

(d) DTE-RCVD - Date Received

(e) MODE - Mode of Shipment Code

(f) CONSIGNOR - Consignor

(g) B - Program Constant

(h) GBL NUMBER - Government Bill of Lading Number

(i) DESTINATION - Consignee

(j) PRTY - Issue Priority Group

(k) DDD - Desired Delivery Date

(l) DTE-SHPD - Date Shipped

b. Suspended TK4's - Part 2

(1) Report Header Line which includes:

(a) Report Number (F-141)

(b) Part Number (Part 2)

(c) Report Title

(d) Date

(e) Page Number

(2) Data Elements:

(a) DIC - Document Identifier Code (TK4)

(b) SCAC - Standard Carrier Alpha Code

(c) CONSIGNOR - Consignor

(d) DTE-RCVD - Date Received

(e) MODE - Mode of Shipment Code

(f) CONSIGNOR - Consignor

(g) B - Program Constant

(h) GBL-NUMBER - Government Bill of Lading Number

(i) DESTINATION - Consignee

(j) PRTY - Issue Priority Group

(k) DDD - Desired Delivery Date

(l) DTE-SHPD - Date Shipped

c. Transceived TK4's - Part 3

(1) Report Header Line which includes:

(a) Report Number (F-141)

(b) Part Number (Part 3)

(c) Report Title

(d) Date

(e) Page Number

(2) Data Elements:

(a) DIC - Document Identifier Code (TK4)

(b) SCAC - Standard Carrier Alpha Code

(c) CONSIGNOR - Consignor

(d) DTE-RCVD - Date Received

(e) MODE - Mode of Shipment Code

(f) CONSIGNOR - Consignor

(g) B - Program Constant

(h) GBL NUMBER - Government Bill of Lading Number

(i) DESTINATION - Consignee

(j) PRTY - Issue Priority Group

(k) DDD - Desired Delivery Date

(l) DTE-SHPD - Date Shipped

5. DATA ORGANIZATION

a. SCAC Code - Major

b. GBL Number - Minor

6. DISTRIBUTION

One copy to Transportation Division, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Part 1 - TK4 Intransit data appearing on this report have been deleted from the file when no action has been taken to transceive the data to the CDCP within sixty days from the date shipped. If Proof of Delivery is received after the date has taken place, reestablish the data using Processing Suspended TK4 Cards, appendix E-041 P (program UWFM50).

b. Part 2 - TK4 data appearing on this report have been suspended and are awaiting input of the date received.

c. Part 3 - TK4 data appearing on this report have been transceived to the CDCP as a result of a date received being entered.

UWF141 PART III TRANSCRIVED TK4S 09/14/84 PAGE 17

DIC	SCAC	CONSIGNOR	DTE-RCVD	MODE	CONSIGNOR	B	GBL NUMBER	DEST	PRI	DDD	DTE-SHPD
TK4	ABFS	SW3400	226	B	SW3400	B	T1987265	MML999	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987266	106	1	226	220
TK4	ABFS	SW3400	226	B	SW3400	B	T1987267	N00612	1	226	220
TK4	ABFS	SW3400	226	B	SW3400	B	T1987268	N00191	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987269	W33BUI	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987270	W33GGZ	1	226	220
TK4	ABFS	SW3400	228	B	SW3400	B	T1987271	N68836	1	226	220
TK4	ABFS	SW3400	226	B	SW3400	B	T1987272	132	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987273	FB2823	1	226	220
TK4	ABFS	SW3400	226	B	SW3400	B	T1987274	FB2829	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987275	N65928	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987276	N65923	1	226	220
TK4	ABFS	SW3400	227	B	SW3400	B	T1987277	N60169	1	226	220
TK4	ABFS	SW3400	229	B	SW3400	B	T1987278	FB6703	1	226	220
TK4	ABFS	SW3400	226	B	SW3400	B	T1987279	FB4417	1	226	220

UWF141 PART II SUSPENDED TK4S 09/18/84 PAGE 29

DIC	SCAC	CONSIGNOR	DTE-RCVD	MODE	CONSIGNOR	B	GBL NUMBER	DEST	PRI	DDD	DTE-SHPD
TK4	PSKC	SW3400	000	R	SW3400	B	J0105893	FB3067	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105894	FB4615	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105895	W34GNA	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105896	W33APT	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105897	W55QRA	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105898	W57LVB	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105899	FB4857	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105900	W45QQ9	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105901	W42QRH	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105902	W45QRE	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105903	FB4855	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105904	W51HUN	1	264	262
TK4	PSKC	SW3400	000	R	SW3400	B	J0105905	N62654	1	264	262

UWF141 PART 1 DELETED TK4S 09/18/84 PAGE 29

DIC	SCAC	CONSIGNOR	DTE-RCVD	MODE	CONSIGNOR	B	GBL NUMBER	DEST	PRI	DDD	DTE-SHPD
TK4	PSKC	SW3400	000	R	SW3400	B	J0099422	FB3067	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J0099423	N00296	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J0099424	FB4852	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J0099425	FB4427	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J0099426	FB2049	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J0099427	N00236	1	204	201
TK4	PSKC	SW3400	000	T	SW3400	B	T1983689	392	1	204	201
TK4	PSKC	SW3400	000	R	SW3400	B	J009942	FB6703	1	204	201

APPENDIX F-142

ACCEPTANCE ALERT/REPORT INQUIRY RESPONSE

1. PURPOSE

The displays are output in response to specific requests for Acceptance Alert (A/A) or Acceptance Report (A/R) data. The information may be used in the research and preparation of manual A/R responses or correction to previous reports.

2. ORIGIN

The displays are produced by input of the proper inquiry format of appendix B-39 or B-40 IAW appendix E-194 P.

3. FREQUENCY

As requested.

4. DATA ELEMENTS

a. Acceptance Alert Inquiry Response, Part 1

(1) TITLE

(2) PIIN - Procurement Instrument Identification Number

(3) SPIIN - Supplementary PIIN (Call/Order Number)

(4) CLIIN - Contract Line Item Number

(5) SHIP NR - Contractor/vendor number identifying the receipt shipment.

(6) SS - Alpha code associated with the shipment number, usually Z which signifies final shipment.

(7) NSN - National Stock Number

(8) ADP PT - DoDAAD of the Defense Contract Administration Services Region (DCASR) requesting the A/R response.

(9) QTY SHIP - Vendor quantity shipped as indicated on the receipt documentation, i.e., DD Forms 250/1155.

(10) P/U - Purchase Unit

(11) DT SHIP - Receipt shipment date as reflected on the DD Forms 250/1155.

(12) A/A DATE - Date the A/A or subsequent followup was received and recorded on the A/A file.

(13) TS - Transaction Status. This code will be blank or numeric if a followup has been received.

(14) QTY-ACPT - Total quantity accepted as of the report date. This quantity will be supported by one or more A/R actions.

b. Acceptance Report Inquiry Response, Part 2

(1) TITLE

(2) DIC - Document Identifier Code PKN or PKP

(3) PIIN - Procurement Instrument Identification Number

(4) SPIIN - Supplementary PIIN (Call/Order Number)

(5) CLIN - Contract Line Item Number

(6) SHIP NR - Contractor/vendor number identifying the receipt shipment.

(7) SS - Alpha code associated with the shipment number, usually Z which signifies final shipment.

(8) QTY SHIP - Vendor quantity shipped as indicated on the receipt document, DD Forms 250/1155. May be zero filled for DIC PKP.

(9) P/U - Purchase Unit. May be zero filled for DIC PKP.

(10) QTY ACP - Quantity (in purchase units) accepted by the receipt inspector. Will reflect zero fill on interim reports.

(11) ADP PT - DoDAAD of the Defense Contract Administration Services Region (DCASR) to which the A/R was sent.

(12) DC - Shipment/Acceptance Discrepancy Explanation, appendix A-74.

(13) ACP-DT - Actual or estimated acceptance date and should equal the MRC date.

(14) DEL-DT - Date the receipt was delivered or offered for receipt. The date should be equal to the date of receipt.

(15) PREP DT - Date the A/R was prepared.

(16) TS - Transaction Status, reference appendix A-73.

5. DATA ORGANIZATION

The display of A/A or A/R data, parts 1 or 2, will reflect five records per screen face. The provision to call for additional records will be provided. If additional records are available the display will reflect the word "More" and when no further records exist "No More". More than one display may, therefore, be required to view all records associated with the A/A or A/R inquiry.

6. DISTRIBUTION

The A/A or A/R Inquiry Responses, parts 1 or 2, will be produced at the input terminal, as applicable. A hard copy of the data may be printed if the terminal is equipped for this purpose.

7. PROCEDURE

a. The Acceptance Alert Inquiry Response, part 1, may be used in conjunction with appendix F-204, Acceptance Action Reports, to determine the reason why an automatic A/R, DIC PKN/PKP, could not be produced. Comparison of Receipt History records to available A/A data can reveal reasons for original failure to match existing A/A by those receipts requiring A/R.

b. The Acceptance Report Inquiry Response, part 2, may be used to research incorrect or invalid A/Rs and in conjunction with appendix F-204 resolve receipt problems occurring when the receipt confirmation requiring A/R fails to match existing A/A data.

F-142 PART 1

TYPE "F" - ACCEPTANCE ALERT INQUIRY - APPENDIX B-39

```
DIC     = F
PIIN    = DSA9ØØ81XØØ39
SPIIN   =
CLIN    =

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED        DEPRESS "ENTER" KEY          DEPRESS "ENTER" KEY

PIIN                SPIIN            CLIN                SHIP-NR SS                   NSN

   ADP-PT           QTY-SHIP                   P/U            DT-SHIP              AA-DATE    TS              QTY-ACPT

DSA9ØØ81XØØ39                       ØØØ9ØØ                 9999999 X              S9Ø5 ØØ-ØØØ-ØØØ1
        S36Ø2A          1ØØ                     EA              81-OCT-25            81267    1                    Ø
DSA90081X0039                       ØØØ2ØØ                 9999999 X              S9Ø5-ØØ-ØØØ-ØØØ2
        S36Ø2A          1ØØ                     EA              81-OCT-25            81267    1                    Ø
DSA9ØØ81XØØ39                       ØØØ1ØØ                 9999999 X              S9Ø5-ØØ-ØØØ-ØØØ2
        S36Ø2A          1ØØ                     EA              81-OCT-25            81267    1                    Ø
DSA9ØØ81XØØ39                       ØØØ8ØØ                 9999999 X              S9Ø5-ØØ-ØØØ-ØØØ8
        S36Ø2A          1ØØ                     EA              81-OCT-25            81267    1                    Ø
DSA9ØØ81XØØ39                       ØØØ7ØØ                 9999999X               S9Ø5-ØØ-ØØØ-ØØØ7
S3602A  S36Ø2A          1ØØ                     EA              81-OCT-25            81267    1

                                                ??MORE??
```

TYPE "G" - ACCEPTANCE REPORT INQUIRY - APPENDIX B-4Ø

```
DIC     = G
PIIN    = DSA7ØØ78CØØ11
SPIN    =
CLIN    =

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED        DEPRESS "ENTER" KEY

DIC       PIIN          SPIIN       CLIN          SHIP-NR        SS        QTY-SHIP        P/U          QTY-ACP
ADP-PT  DC  ACT-DT      DEL-DT      PREP-DT       TS
PKN   DSA7ØØ78CØØ11                 ØØØ5ØØ        ØØØØØØØ                  1ØØØ                         1ØØØ
S0506A        8ØJAN2Ø   81271
PKP   DSA7ØØ78CØØ11                 ØØØ5ØØ        ØØØØØØØ                  3ØØ                          3ØØ
S26Ø3A  E     81AUGØ7   81218       81219

                                    *NO MORE*
```

APPENDIX F-143

DELINQUENT A/A DATA AND PKP A/R ACTIVITY

1. PURPOSE

a. The report will list the old Acceptance Alert (A/A) records which have not been used to generate an Acceptance Report (A/R), DIC PKN. The A/A records will be presented in three age categories for review and investigation by appropriate personnel.

b. The second portion of the report will present a record of A/Rs which have been issued without a matching A/A available, DIC PKP.

2. ORIGIN

a. The Delinquent A/A report will be produced from a screening of the A/A data.

b. PKP A/R will be produced on a daily basis as they are generated via the receipt confirmation process.

3. FREQUENCY

a. Delinquent A/A Data, part 1, will be output monthly.

b. PKP A/R Activity, part 2, will be output daily.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-143)

(2) Report Title

(a) Delinquent A/A Data, part 1

(b) PKP A/R Activity, part 2

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, Day, Year and Julian date

(6) Page Number

b. Part 1:

(1) First Age Category - 15-29 Days Past Ship Date

(a) PIIN - Procurement Instrument Identification Number

(b) SPIIN - Supplementary PIIN (Call/Order Number)

(c) ADP PT - DoDAAD of the Contract Administration Office

(d) SHIP TO - DoDAAD of the consignee to whom the shipment was made.

(e) SHIP NR - Vendor Shipment Number

(f) SS - Shipment Number Suffix

(g) CLIN - Contract Line Item Number

(h) QTY SHIP - Quantity shipped as documented on the DD Forms 250/1155.

(i) PU - Purchase Unit

(j) NSN - National Stock Number

(k) DATE SHIP - Date the vendor shipped the receipt as documented on the DD Forms 250/1155.

(l) QAS - Procurement Quality Assurance Site; D for Destination, S for Source Inspection.

(m) LD - Liquidated Damages Clause, appendix A-75.

(n) CD - Cash Discount Stipulation: D for contract that contains provision, N for otherwise.

(o) TS - Transaction Status Code. May reflect numeric data if an A/A followup has been received; otherwise, will be blank. Requests for corrected transactions, E in pos. 80, will also be considered as A/As until answered.

(p) A/A DT - The Julian date the A/A (or followup) was received, processed and/or recorded.

(q) QTY-ACPT - Quantity recorded as accepted and for which an A/R(s) has been prepared.

(2) Second Age Category - 30-60 Days Past Ship Date.

Data same as Part 1.

(3) Third Age Category - Over 60 Days Past Ship Date.

Data same as Part 1.

c. Part 2:

(1) PIIN - Procurement Instrument Identification Number

(2) SPIIN - Supplementary PIIN (Call/Order Number)

(3) CLIN - Contract Line Item Number

(4) SHIP NR - Vendor Shipment Number

(5) SS - Shipment Number Suffix

(6) QTY SHIP - Quantity entered on DIC ZV_ as extracted for the DD Forms 250/1155. May be zero filled of PKP was generated by a DIC ZX_ confirmation.

(7) QTY ACPT - Quantity accepted (expressed as Purchase Units).

(8) ADP-PT - DoDAAD of the Contract Administration Office as determined from the ADM entry from appendix B-108/109.

(9) SHIP TO - DoDAAD of the depot originating the DIC PKP A/R.

(10) P/U - Purchase Unit as extracted from available (automated) contract data. May be zero filled if automated contract data is not available.

(11) DC - Shipment/Acceptance Discrepancy Explanation, appendix A-74.

(12) ACP-DT - Materiel Receipt Card date. Will appear in the PKP as the Actual/Estimated Acceptance Date.

(13) DEL-DT - Date Delivered/Offered. Will equal the date of receipt.

(14) TS - Transaction Status.

(15) PREP DT - Date A/R was prepared.

5. DATA ORGANIZATION

a. Delinquent Acceptance Alert data will be displayed in three age categories using Ship Date, pos. 70-76, as the basic time period. Records displayed as 60 Days Past Shipping Date will either be purged at the time the report is output or shortly thereafter. The report will be produced on a monthly basis.

(1) Sequence of the report will be PIIN (SPIIN if applicable) major, and CLIN minor.

(2) Page break on Age Category. If Age Category is not available, "No Records" message will appear.

b. PKP Acceptance Report transactions will be produced daily as actions/reports are generated.

(1) Sequence of the report will be PIIN (SPIIN if applicable) major, and CLIN minor.

(2) No specified page break.

6. NUMBER OF COPIES AND DISTRIBUTION

Each part will be produced in two copies. The original and copy will both be delivered to Receiving Division, Receipt Documentation Branch, DS/T.

7. PROCEDURE

The reports will be used to determine the reason for A/A Delinquency and to determine exactly the receipt situation which resulted in the output of a DIC PKP in lieu of a PKN. The following suggestions are offered to provide guidance in investigating the reason for Delinquent A/A and A/R output having no matching A/A data:

a. Has the receipt matching the Delinquent A/A been received?

b. Was a DIC PKP output because no matching A/A was available? This would only apply to those DIC PKPs with zero filled shipment numbers.

c. Was a DIC PKP output due to CLIN error? A shipment number transposition error in the Receipt Confirmation will cause a F-204 to be output providing PIIN/SPIIN and CLIN matching an existing A/A record. The F-204 would reflect a possible shipment number error.

d. Was the zero filled shipment number in the DIC PKP due to missing or incomplete data/documentation?

UWF143 PART 1 DELINQUENT ACCEPTANCE ALERTS FRC AA SECTION 001 DATE 09.28.81.271 PAGE 00001

*** 15-29 DAYS PAST SHIP DATE ***

PIIN	SPIIN	ADP-PT	SHIP-TO	SHIP-NR	SS	CLIN	QTY-SHIP	PU	NSN	DATE-SHIP	QAS	LD	CD	TS	A/A-OT	QTY-ACPT
DLA40080PS332		S0506A	SW3400	SAP2020		000300	2	EA	5685-00-5854430	81 SEP 10	D		A		81253	0

UWF143 PART 1 DELINQUENT ACCEPTANCE ALERTS FRC AA SECTION 001 DATE 09.28.81.271 PAGE 00002

*** 30-60 DAYS PAST SHIP DATE ***

PIIN	SPIIN	ADP-PT	SHIP-TO	SHIP-NR	SS	CLIN	QTY-SHIP	PU	NSN	DATE-SHIP	QAS LD CD TS	A/A-DT	QTY-ACPT
DLA50081PUP07		S3910A	SW3400	DAZ2065	Z	000100	225	EA	5305-00-7780302	81 AUG 20	D	81232	0
DLA50081PUP07		S3910A	SW3400	DAZ2065	Z	000200	225	EA	5305-00-7562252	81 AUG 20	D	81232	0
DLA50081PUP07		S3910A	SW3400	DAZ2065	Z	000300	225	EA	5305-00-4209881	81 AUG 20	D	81232	0
DLA70081D0221	0027	S3602A	SW3400	WOW0012		0200AA	225	EA	2590-00-1015419	81 AUG 20	D	81232	0
DLA90080MBL94		S3303A	SW3400	GUD0971	Z	0001AB	3000	EA	-001896745	81 AUG 25	D	81230	0
DLA90080PE096		S3303A	SW3400	SAD6262		001000	400	EA		81 AUG 25	D	81230	0
DSA90071Z0024		S2202A	JULY09	Z000007	Z	000200	200	EA	5999-00-8166439	81 AUG 17		81229	54

UWF143 PART 1 DELINQUENT ACCEPTANCE ALERTS FRC AA SECTION 001 DATE 09.28.81.271 PAGE 00003

*** OVER 60 DAYS PAST SHIP DATE ***

NO MATCHING A/A RECORDS FOR THIS AGE CATEGORY

?@UWF143P1 0000014 X1271 81271 073547 M43R21D000-218

APPENDIX F-144

RECEIPT DISCREPANCY REPORT

1. PURPOSE

To provide a summary of all materiel or documentation discrepancies recorded during receipts processing and a list of all stations responsible for 20 or more discrepant receipts.

2. ORIGIN

Automatically generated from the Completed Receipt File.

3. FREQUENCY

Monthly.

4. DATA ELEMENTS

a. Summary Page

(1) Report Header Line includes:

(a) Report Number (F-144)

(b) Title (Receipt Discrepancy Summary Report)

(c) Product Control Number

(d) Functional Routing Code

(e) Section Number

(f) Date - Month, Day, Year, and Julian date

(g) Page Number

(2) Data Elements:

(a) Discrepancy Code

(b) Manager - Separate columns of summarized discrepancy totals will be printed for DCSC, DESC, DGSC DISC, DPSC-C&T, DPSC-SUB, DPSC-MED, and other with a further columnar breakdown identifying the number of discrepancies by source for procurement (origin or destination) and the total number of discrepancies for nonprocurement receipts (returns and redistribution). Columnar headings are as follows:

1. DCSC

a. ORGN

b. DEST

c. RTRN/RDST

2. DESC

a. ORGN

b. DEST

c. RTRN/RDST

3. DGSC

a. ORGN

b. DEST

c. RTRN/RDST

4. DISC

a. ORGN

b. DEST

c. RTRN/RDST

5. DPSC - C&T

a. ORGN

b. DEST

c. RTRN/RDST

6. DPSC-SUB

a. ORGN

b. DEST

c. RTRN/RDST

7. DPSC-MED

a. ORGN

b. DEST

c. RTRN/RDST

8. OTHER

a. ORGN

b. DEST

c. RTRN/RDST

(c) TOTAL - The final column will contain summarized totals across each row for each Discrepancy Code.

b. Station List

(1) Report Header Line includes:

(a) Report Number (F-144)

(b) Title (Receipt Discrepancy Report - Station)

(c) Functional Routing Code

(d) Section Number

(e) Date - Month, Day, Year and Julian date

(f) Page Number

(2) Data Elements:

(a) STATION - Activity Address Code, Julian day, Serial Number (Document Number)

(b) COND - Condition Code

(c) QTY - Quantity

(d) A through Y - Primary Discrepancy Codes

(e) TOTAL BY DISCREPANCY

(f) TOTAL DISCREPANCIES

5. DATA ORGANIZATION

a. Sequence - The summary page will appear as the first and second page of the total report followed by the Station Report in document number sequence.

b. Page Break - The Station Report will page break on Service Assignment Code.

6. DISTRIBUTION

Distribution will be in accordance with local instructions.

7. PROCEDURES

a. The first part of the report is a summary by manager and type of discrepancy and contains a total of all discrepancies identified during the reporting period.

b. The second or station part of the report is used to identify contracting offices (procurement), customers (returns) or depots (redistribution) who have accumulated 20 or more discrepancies in a given month.

c. Use of the report is at the discretion of the local manager.

UWF144 P1 RECEIPT DISCREPANCY SUMMARY REPORT WB (M)144 FRC SECTION 544 DATE 05.31.82.152 PAGE 00001

DSCR CODE	DCSC			DESC			DGSC			DISC		
	ORGN	DEST	RTRN RDST	ORGN	DEST	RTRN RDST	ORGN	DEST	RTRN RDST	ORGN	DEST	RTRN RDST
A	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
B	"	"	"	"	"	"	"	"	"	"	"	"
C	"	"	"	"	"	"	"	"	"	"	"	"
D	"	"	"	"	"	"	"	"	"	"	"	"
E	"	"	"	"	"	"	"	"	"	"	"	"
F	"	"	"	"	"	"	"	"	"	"	"	"
G	"	"	"	"	"	"	"	"	"	"	"	"
H	"	"	"	"	"	"	"	"	"	"	"	"
I	"	"	"	"	"	"	"	"	"	"	"	"
J	"	"	"	"	"	"	"	"	"	"	"	"
K	"	"	"	"	"	"	"	"	"	"	"	"
L	"	"	"	"	"	"	"	"	"	"	"	"
M	"	"	"	"	"	"	"	"	"	"	"	"
N	"	"	"	"	"	"	"	"	"	"	"	"
P	"	"	"	"	"	"	"	"	"	"	"	"
Q	"	"	"	"	"	"	"	"	"	"	"	"
R	"	"	"	"	"	"	"	"	"	"	"	"
S	"	"	"	"	"	"	"	"	"	"	"	"
T	"	"	"	"	"	"	"	"	"	"	"	"
U	"	"	"	"	"	"	"	"	"	"	"	"
V	"	"	"	"	"	"	"	"	"	"	"	"
W	"	"	"	"	"	"	"	"	"	"	"	"
X	"	"	"	"	"	"	"	"	"	"	"	"
Y	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

UWF144 P1 RECEIPT DISCREPANCY SUMMARY REPORT WB (M)144 FRC SECTION 544 DATE 05.31.82.152 PAGE 00002

DSCR CODE	DPSC-C&T ORGN	DPSC-C&T DEST	DPSC-C&T RTRN RDST	DPSC-SUB ORGN	DPSC-SUB DEST	DPSC-SUB RTRN RDST	DPSC-MED ORGN	DPSC-MED DEST	DPSC-MED RTRN RDST	OTHER ORGN	OTHER DEST	OTHER RTRN RDST	TOTAL
A	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXX
B	"	"	"	"	"	"	"	"	"	"	"	"	"
C	"	"	"	"	"	"	"	"	"	"	"	"	"
D	"	"	"	"	"	"	"	"	"	"	"	"	"
E	"	"	"	"	"	"	"	"	"	"	"	"	"
F	"	"	"	"	"	"	"	"	"	"	"	"	"
G	"	"	"	"	"	"	"	"	"	"	"	"	"
H	"	"	"	"	"	"	"	"	"	"	"	"	"
I	"	"	"	"	"	"	"	"	"	"	"	"	"
J	"	"	"	"	"	"	"	"	"	"	"	"	"
K	"	"	"	"	"	"	"	"	"	"	"	"	"
L	"	"	"	"	"	"	"	"	"	"	"	"	"
M	"	"	"	"	"	"	"	"	"	"	"	"	"
N	"	"	"	"	"	"	"	"	"	"	"	"	"
P	"	"	"	"	"	"	"	"	"	"	"	"	"
Q	"	"	"	"	"	"	"	"	"	"	"	"	"
R	"	"	"	"	"	"	"	"	"	"	"	"	"
S	"	"	"	"	"	"	"	"	"	"	"	"	"
T	"	"	"	"	"	"	"	"	"	"	"	"	"
U	"	"	"	"	"	"	"	"	"	"	"	"	"
V	"	"	"	"	"	"	"	"	"	"	"	"	"
W	"	"	"	"	"	"	"	"	"	"	"	"	"
X	"	"	"	"	"	"	"	"	"	"	"	"	"
Y	"	"	"	"	"	"	"	"	"	"	"	"	"
TOTAL	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXX

UWF144P2 RECEIPT DISCREPANCY REPORT - STATION WB(M)144 FRC SECTION 002 DATE 04.14.82.104 PAGE 00001

STATION DLA900

DOC-NO	C D	QTY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	P	Q	R	S	T	U	V	Y
80DEC04	A	3500		13																				
80DEC04	L	1500		5																				
80PEO62	A	11		1																				
80POP03	L	15						1																
81MMW19	H	1	1																					
81MOM01	E	45	1																					
81MOM01	L	500								1														
TOTAL BY DISCREPANCY			2	19				1		1														

TOTAL DISCREPANCIES 23

UWF144 RECEIPTS DISCREPANCY REPORT - STATION FRC SECTION 344 DATE 05.31.76.152 PAGE 00109

STATION SC0100

DOCUMENT NUMBER	C D	QTY	A	B	C	D	E	F	G	H	J	K	L	M	N	P	Q	R	S	T	U	V	Y
SC0100 60356600	H	8	1																				
SC0100 60855030	A	5							1														
SC0100 60856600	A	2434							1														
SC0100 60973122	B	90										1											
SC0100 60973127	H	1	1																				
SC0100 60973126	B	120								1													
SC0100 60973126	H	2	1																				
SC0100 60973128	B	45										1											
SC0100 60973129	H	45	1																				
SC0100 61063169	H	12	1																				
SC0100 61063170	H	1	1																				
SC0100 61130022	A	1							1														
SC0100 61130022	H	1	1																				
SC0100 61196590	A	35															1						
SC0100 61196591	A	105															1						
SC0100 61206601	H	6	1																				
SC0100 61206601	H	1	1																				
SC0100 61206601	H	1	1																				
SC0100 61346591	A	5															1						
SC0100 61346591	H	3	1																				
SC0100 61346592	A	1															1						
SC0100 61406590	A	6															1						
SC0100 61406591	A	1															1						
SC0100 61406592	A	3															1						
SC0100 61466590	A	40															1						
TOTAL BY DISCREPANCY			11						3	1		2					8						
TOTAL DISCREPANCIES			25																				

APPENDIX F-145

DEPOT BALANCE AND TRANSACTION FILE PRINTOUT

1. PURPOSE

To provide a printout of transactions from the file for special reviews (e.g., Depot Balance and Transaction Data Program, Reconciliation, No Location Research, and Survey).

2. ORIGIN

a. Part 1 - Produced as a result of the monthly reconciliation of DSC and depot balances and transactions. This F-145 consists of all depot transactions for NSNs which appear on the F-146 produced by the same cycle. Part 1 is produced as a result of processing as depicted in appendix D-131.

b. Part 2 - Produced as a result of the monthly purge of the depot transaction file. This listing/microfiche contains all depot transactions with a transaction date earlier than the ending reconciliation cutoff date. Part 2 is produced as a result of processing as depicted in appendix D-131.

c. Part 3 - Produced as a result of processing a depot balance and transaction file inquiry card, appendix B-107 and an Automatic ZAN Inquiry generated as a result of a "No Location" condition in the stock selection process, appendix D-184. Part 3 is produced as depicted in appendix D-126. In the event the NSN inquired is not on the DB&TR file, a message will appear on the part 3, NO RECORD. In the event more than one inquiry is made, a message will appear on the part 3 when the inquiry is not processed for the requester, DUPLICATE REQUEST.

d. Part 4 - Produced as a result of transactions processed to the depot balance and transaction register which cause the depot balance file to go into, or further into, a credit balance position. Part 4 is produced as depicted in appendix D-122, D-124, D-125 and D-174.

e. Part 5 - Produced as a result of locator update actions which cause a first locator add/last locator delete (disregarding reserved locations) or a change to NSN, unit of issue, or manager when the locator update is not reflected on the DB&TR balance file. Part 5 is produced as depicted in appendix D-175.

f. Part 6 - If four days after a DICOMSS receipt processes to the DB&TR (transaction date) the corresponding DICOMSS MROs and/or DICOMSS Residual Materiel Cards do not cause the on-hand balance to go to zero, an F-145, part 6 will be produced. Part 6 is produced as depicted in appendix D-56.

3. FREQUENCY

a. Part 1 - Monthly, as the Depot Balance and Transaction Reconciliation is accomplished, see paragraph 2a above.

b. Part 2 - Monthly, as the Depot Balance and Transaction Files are purged, see paragraph 2b above.

c. Part 3 - Daily schedule upon input of Inquiry Card, DIC ZAN, see paragraph 2c above.

d. Part 4 - Daily, as the DB&TR balance records go into, or further into, a credit balance position, see paragraph 2d above.

e. Part 5 - Daily, as locator updates mismatch with the DB&TR balance file, see paragraph 2e above.

f. Part 6 - Daily, as DICOMSS MROs and/or DICOMSS Residual Materiel Cards do not equal the quantity of the corresponding DICOMSS receipt four days after the day the receipt processes to the DB&TR, see paragraph 2f above.

4. FORMAT (Same for all parts)

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) FRC

(4) Date (Julian and Calendar)

(5) Page Number

b. Data elements balance record line:

(1) TDI - Transaction Document Identifier Code

(2) ORG DIC - Original Document Identifier Code

(3) FSC - Federal Supply Class

(4) NIIN - National Item Identification Number

(5) DATE LAST ACTY - Date Last Activity

(6) ON HAND QUANTITY - Updated balance resulting from individual transactions.

(7) CM - Commodity Manager

(8) IC - Inventory Category Code

(9) OP - Owner Purpose Code

(10) CC - Condition Code

(11) TP - Type Pack Code

(12) TR QTY - Transaction Quantity

(13) UI - Unit of Issue

(14) DATE OF TRAN - Date of Transaction

(15) REV - Reversal Indicator

(16) DOCUMENT NR - Document Number Unit Price*

(17) SUF - Suffix

(18) VAR - Variable*

(19) REC SHIP NUMBER - Receipt Shipment Number*

(20) VARR - Variable*

(21) SUPP PIIN-Supplemental Procurement Instrument Identification Number*

(22) LAST ICOD VARR - Last Inventory Cutoff Date

(23) PRJ - Project Code

(24) MGT - Management Code

(25) VARR - Variable*

(26) INV STK BAL - Inventory Strike Balance*

(27) REC TP NR - Receipt Teleprocessing Number

*Multi-use fields (data in these fields is determined by the DIC).

c. Data elements transaction line:

(1) TDI - Transaction Document Identifier Code

(2) ORG DIC - Original Document Identifier Code

(3) FSC - Federal Supply Class

(4) NIIN - National Item Identification Number

(5) DATE LAST ACTY - Data of last recorded adjustment action.

(6) ON HAND QUANTITY - Updated balance resulting from individual transactions.

(7) CM - Commodity Manager

(8) IC - Inventory Category Code

(9) OP - Owner Purpose Code

(10) CC - Condition Code

(11) TP - Type Pack Code

(12) TR QTY - Transaction Quantity (* indicates memo entry only).

(13) UI - Unit of Issue

(14) DATE OF TRAN - Julian date that the transaction was recorded.

(15) REV - Reversal Indicator R will be reflected when transaction is being reversed.

(16) DOCUMENT NR - This field, while primarily reflecting document number, may reflect:

(a) NSN if storage item change record (DIC CMR).

(b) Location - First add or last delete (DIC ZEJ).

(17) SUF - This field, while primarily reflecting Suffix Code, will reflect an asterisk on DIC CMR to indicate that the NSN reflected in the Document Number field is the replaced with or changed to NSN. When asterisk is not used, the NSN reflected in the Document Field is the deleted NSN.

(18) VARR - This field can reflect variable data determined by DIC.

(a) DIC A5_ - from pos. 73 - Local Depot Input.

1. Code T received by telephone.

2. Code X received by teletype.

3. Code M received by mail.

(b) DIC DKA - from pos. 7 - Type of Inventory Code.

(c) DIC DAC - from pos. 77 - Condition Code From.

(d) DIC CMR - from pos. 4 - Phrase Code.

(e) DIC DZB - from pos. 7 - Item Data Correction Code.

(19) REC SHIP NUMBER - This field, while primarily reflecting Receipt Ship Number, may reflect:

(a) Receipt Shipment Number.

(b) If the receipt was in Condition H and Management Code J or M. This field will contain the last eight positions of the document number of the automatic generated DRO, DIC A5J created as a result of the receipt.

(20) VARR - This field can reflect variable data determined by the DIC.

(a) DIC D4_ - from pos. 45-50 - Receipt Item Number.

(b) DICs D6_ and COB - from pos. 45-50 - Supplemental Address.

(c) DICs D8_ and D9_ - from pos. 45-50 - Contract Line Item Number or blank.

(d) DIC DKA - Inventory Count Lot Number.

(21) SUPP PIIN - Supplemental Procurement Instrument Identification Number.

(a) DIC D4_ - from pos. 77-80 or blank.

(b) DICs D8_ and D9_ - from pos. 77-80 or blank.

(22) LAST ICOD VARR - In addition to Last Inventory Cutoff Date in the balance record, this field will contain variable data in the transaction record determined by DIC.

(a) DICs A5_, A6_, AUO, AUA, AUB, ARA, ARB, ARK and ARL from pos. 60-61 Priority Code.

(b) DIC AE6 and AEJ - from pos. 65-66 - Advice and Status Code HD for Previously Denied.

(c) DIC AG6 and AGJ - from pos. 65-66 - Advice and Status Code BQ Canceled as Requested.

(d) DICs CML and CMN from pos. 18-19 losing activity, and 20-21 gaining activity.

(23) PRJ - Project Code

(24) MGT - Management Code

(25) VARR - This field can contain variable data determined by the DIC.

(a) DICs D4_, D6_ and COB - from pos. 73-75 "Date Received".

(b) DIC DKA - from pos. 62-64 "Inventory Cutoff Date".

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(c) DICs CMC, CMD, CML, CMN and CMR - from pos. 57-60 - "Effective Date".

(26) INV STRIKE BALANCE - Inventory Strike Balance. This field may also contain REC TP NR - Receipt Teleprocessing Number.

NOTE: Detail data elements 19-21 will contain the Routing Identifier To and From and Effective Julian date for DICs DZC/DZD.

5. ORGANIZATION

Report header line on first line and detail data on subsequent lines. Arranged in columns under the data element headings identified in paragraph 4 above. Special attention should be made to those columns identified as containing variable data.

6. SEQUENCE

a. Manager - major

b. NSN - minor

7. DISTRIBUTION

a. Parts 1, 2, 4 and 5 - One copy to Inventory Office, Directorate of Storage and Transportation.

b. Part 3 - One copy distributed by FRC and one copy to Warehousing/Division DS/T.

c. Part 6 - One copy to Commissary Support Division, Directorate of Storage and Transportation.

8. PROCEDURES

a. Part 1 and 2 will be used as necessary to aid in determining cause of mismatched or unmatched transactions on the F-146 part 1 as a result of the monthly reconciliation of DSC and depot records in accordance with appendix E-184 P.

b. Part 3

(1) Part 3 will be produced as a result of an inquiry to the Depot Transaction File and will be used by requesting depot elements as determined by those making the inquiry and for research of No Location documents.

(2) If the message "NO RECORD" appears on the part 3, the requester should ensure the NSN inquired is valid; if not, correct and reinquire. If the NSN is valid, the message indicates there is not record on the DB&TR for the inquired NSN.

(3) The message "DUPLICATE REQUEST" appearing on the part 3 indicates there has been more than one inquiry for the NSN during the last cycle and the part 3 was processed for some other FRC. The requester should resubmit the inquiry with the next cycle.

c. Part 4 is prepared to alert the DB&TR functional personnel that a depot balance record has gone into, or further into, a credit balance position. The listing reflects depot transactions for those stock numbers when the balance records went into the credit position. The listing will aid in determining why the credit balance exists in order that corrective action may be taken.

d. Part 5 is produced to aid in the research process to find out why the Depot Locator File and the DB&TR Balance File do not agree. This research should be accomplished as quickly as possible so that either the locator or the DB&TR Balance File may be corrected as necessary. Results of the research may cause an inventory to be initiated.

e. Part 6 is produced as a signal to operating officials that there may be DICOMSS Residual Stock at the depot following the processing of MROs and Residual Materiel Cards against a receipt. Procedures for processing part 6 are found in appendix E-056 P.

UWP145 PART 3 DEPOT BALANCE AND TRANSACTION FILE PRINTOUT FRC AA REPORT DATE 02.12.75.043 PAGE 1

TDI DIC	ORG	FSC	NIIN	DATE LAST ACTY	ON HAND QUANTITY	C I P C T M C P C P	TR	QTY	UI	DATE OF TRAN	R E V	DOCUMENT NR UNIT PRICE	S U F	V A R	REC SHIP NUMBER	VARR	SUPP PIIN	LAST ICOD VARR	PRJ	T	VARR	INV REC	STKBAL TPNR
		2510000401093			55	C E A			EA				2S					2364					59
A5A	A5A			2274	45	A		10-	EA	2280		A5123023040107											
A6A	A5A			2280	51	A		6	EA	2285													
DZB	DZB			2286				*		2286				4									
		2510008485560			5	C E A			EA			2370											
A5J	A5J			2280	3	A		2-	EA	2310		SC07002276UADD							003				
ARK	A5J			2301	1-	A		4-	EA	2308		SC07002276UADD							309				
DZB	DZB			2312				*		2312				7									
		2520000699160			23	C H A		·	EA			62100						3275					75
D8C	DAC			2274	24	A		1	EA	2284		FB528120580015									283		
DKA	DKA			2284	24	A		24*	EA	2292				D	4SP933						283		
DAC	DAC			2292	24	A		1*	EA	2293		FB528120580015		E									
D8C	DAC			2293	25	A		1	EA	2295		FB528120580015											
A51	A51			2295	24	A		1	EA	2296		FB626922880462						12					
AE6	A5A			2296	24	A		23*	EA	2300		SC07002230UAB7						BF 000					
A51	A51			2300	23	A		1-	EA	2300		EY355323054044						02					
AC6	A5A			2300	23	A		1*	EA	2300		FB526922880462						12					
A6A	A5A			2300	24	A		1	EA	2301		SC07002230UAB7						15 000 1					
D9A	A5A			2301	23	A		1-	EA	2301		SC07002230UAB7											
DKA	DKA			2301	23	A		0*	EA	2302				C	3SP169						326		
D6B	D6B			2302	24	A		1	EA	2304		FB[illegible]6420460701			AT6680			02					
A5A	A5A			2304	23	A		1-	EA	2304		FB460823400135											
		3530000253509										DUPLICATE REQUISITION											
		3990005424771										NO RECORD											

APPENDIX F-146

MONTHLY RECONCILIATION UNMATCHED BALANCE/TRANSACTIONS

1. PURPOSE

To provide a printout of any out-of-balance conditions between DSC and depot, which will include all transactions made by the DSC for which there are no matching transactions made by the depot and all transactions made by the depot for which there are no matching DSC transactions.

2. ORIGIN

Produced during the processes as depicted by appendix D-131.

3. FREQUENCY

Monthly

4. FORMAT

This listing is prepared in two parts. Part 1 shows a printout of each stock number indicating stock imbalance between the center and the depot and also transactions which could have caused the imbalance. Part 2 of the listing is a summary of part 1 and is printed immediately following the last page of part 1.

a. Report header line part 1:

(1) Report Number (F-146 part 1)

(2) Title - MONTHLY RECONCILIATION UNMATCHED TRANSACTIONS

(3) PERIOD - Period included in the report - Julian date to Julian date

(4) DATE - Month, day, year, and Julian date

(5) Calendar date of report - day, month and year

(6) Page Number

b. Data Elements, part 1:

(1) TDIC - Transaction Document Identifier Code

(2) ORG DIC - Original Document Identifier Code

(a) DSC transactions will reflect DLAM 4140.2, Volume II, Document Identifier Code.

(b) Depot transactions will reflect DLAM 4140.2, Volume III, Document Identifier Code, with the exception of those D8_ and D9_ adjustments which are identified in DLAM 4140.2, Volume II.

(3) NAT STOCK NO - National Stock Number

(4) ICC - Inventory Category Code

(5) OP - Ownership/Purpose Code

(6) C - Condition Code

(7) TP - Type of Pack Code

(8) POB - Previous Months Out-of-Balance Indicator X

(9) ACT DAT - Activity Date - Applicable to that transaction.

(10) DOC NUMBER - Document Number

(11) SUF - Suffix to Document Number

(12) SUPP PIIN - Supplemental Procurement Instrument Identification

(13) REC SHIP NUMBER - Receipt Shipment Number

(14) CONT LN NUM - Receipt Contract Line Number, this field contains either "Receipt Contract Line Number," or is blank.

(15) IM - Item Manager (Balance record only).

(16) UI - Unit of Issue (Balance record only).

NOTE: If transaction record subparagraphs (15) and (16) above become one field it will appear as TP NR - Receipt TP Number.

(17) QUANTITY - Transaction Quantity. Any transaction causing a drop to the balance will be indicated by a "-" following last digit of Quantity Field.

(18) REV - Any transaction which is a reversal will be indicated by R.

(19) QDF "*" - Flag indicating when all data matches except quantity. Message in record field will read "DEPOT TR" or "CENTER TR".

(20) PR AD CD - Priority or Advice and Status Codes. In addition to Issue Priority Designators, for DIC AG6, this field will also contain advice and Status Code BQ indicating "canceled as requested".

(21) EXC - Exception Code, designates that document requires special processing.

(22) MC - Management Code

(23) VAR - For D4_ or D6_ - date received. For D7_ Manager Forced Directed Action Code (MFDAC).

(24) ON HAND DSC - DSC On Hand Balance

(25) ON HAND DEPOT - Depot On Hand Balance

(26) RECORD - Indicates balance record by the word "Basic".

(27) TOTAL DIFF - Total Difference - Contains the difference between subparagraphs b(23) and b(24) followed by "Blank" or "-" denoting more than or less than DSC Balance.

(28) Immediately following the date received (DAT REC) field of each transaction record, the following message will appear:

"No Matching Depot TR" indicating that there is not a depot transaction to match the center transaction, or "No Matching Center TR" indicating that there is not a center transaction to match the depot transaction. If a center transaction violates at the center, the message will be followed by a 2-digit violation code (DLAM 4140.2, Volume II, Appendix A-82). Example, "No Matching Center Transaction - BT," which indicates that the transaction had had violated because of no matching Due In/Receipt Record. This record will then be manually reentered (see note), which will bring the transaction record back into balance in the next month's match. If no action is taken to clear the violation, the transaction will appear as a mismatch in the following month's match and will appear until it is cleared. (This record is not considered as a mismatch in the overall summary. It indicates mismatch only because the transaction had violated at the center).

NOTE: The center has the capability of clearing violation records without reentering into the system. In this case, the record will appear as a mismatch with no violation code.

c. Report Header Line, part 2:

(1) Report Number (F-146 part 2)

(2) Title - MONTHLY RECONCILIATION UNMATCHED BALANCES/TRANSACTIONS-SUMMARY

(3) Mgr. - Single digit alpha representing the manager the summary pertains to.

(4) Date - Month, day, year and Julian date of the listing.

(5) Page number of the listing.

d. Data Elements, part 2: (Note: This listing is prepared with a Center side and a Depot side. The data elements for each side are the same except for DICs).

(1) Balance Record Processed:

(a) DSC: Total assets located at specified distribution depot within specified - ownership, purpose, condition, and type of pack code according to condition, and type of pack code according to DSC National Inventory Records.

(b) Depot: Total assets located at specified distribution depot within specified - ownership, purpose, condition, and type pack according to Depot Balance Records.

(2) Balance Records with Activity:

(a) Quantity: Of the total balance records processed, this figure represents those which had at least one transaction during the report period.

(b) Percent: Balance records with activity divided by total balance records processed.

(3) Balance Records not Matching:

(a) Quantity: Of the balance records processed, those entered in this section did not have a DSC/Depot Match.

(b) Percent: Quantity of balance records not matching divided by total balance records processed.

(4) Transactions Processed:

Total number of transactions processed to the depot by the center and number of transactions processed to the center by the depot.

(5) Transactions not Matching:

(a) Quantity: Of the total transactions processed, those entered in this section did not have a DSC/Depot Match.

(b) Percent: Total transactions not matching divided by the total transactions processed.

(c) Transactions not Matching - Current period (the match month).

1. Transactions processed during the match month which did not have a center/depot matching transaction.

2. Percent: Transactions not matching, processed during the match month divided by total transactions not matching.

(d) Transactions not Matching - Current period minus one.

1. Transactions processed during match month minus one, which did not have a center/depot matching transaction.

2. Percent: Transactions not matching, processed during match month minus one, divided by total transactions not matching.

(e) Transactions not Matching - Current period minus two.

1. Transactions processed during match month minus two, which did not have a center/depot matching transaction.

2. Percent: Transactions not matching, processed during match month minus two, divided by total transactions not matching.

(f) Transactions not Matching - Prior to current period minus two.

1. Transactions processed prior to match month minus two, which did not have a center/depot matching transaction.

2. Percent: Transactions not matching, processed prior to match month minus two divided by total transactions not matching.

(6) Transactions not Matching by DIC.

(a) DIC: Document Identifier Codes of transactions processed which did not have a center/depot matching transaction.

(b) Transactions: Number of transactions not matching for this DIC.

(c) Percent of Total: Number of transactions not matching for this DIC divided by total transactions not matching.

(d) Transactions with Unit Price: Number of transactions not matching for this DIC for which there is a unit price in the balance record.

(e) Dollar Value of Transactions with Unit Price: The extended dollar value of the quantity out-of-balance between the center and the depot (Note: Out-of-balance conditions when (1) the center balance is greater than the depot balance and (2) the depot balance is greater than the center balance. However, the dollar value of the transactions with unit price will be reflected as an absolute value - that is, the dollar value represents the total dollars out-of-balance regardless of center or depot out-of-balances).

(f) Total: The sum of dollar value of all DICs of transactions not matching.

(g) Total Dollar Value of Mismatched Quantities: This figure is obtained by multiplying the quantity in the "Total Diff" field for each balance record in the F-146 part 1 by the unit price of the item, and then adding them all together to obtain the total dollar figure.

5. SEQUENCE

a. NSN - Major

b. Owner/Purpose Code - First Intermediate.

c. Condition Code - Second Intermediate.

d. Type of Pack Code - Third Intermediate.

6. DISTRIBUTION AND RETENTION

a. One copy to the Physical Inventory Branch, DS/T, and one copy to HQ DLA, ATTN: DLAH-OS, RCS DD-M(Q)935.

b. Printout will be retained for one year and then destroyed.

7. PROCEDURES

a. F-146 part 1:

This printout is a listing of out-of-balance conditions between DSC and depot, also mismatching transactions from both center and depot which may have caused the out-of-balance. This printout is primary listing to research all mismatching transactions and/or out-of-balance conditions existing between depot and DSC. In conjunction with this printout, F reports 145 and 148 will also be used to research all matching transactions reflecting the same document number as mismatching transactions. For detailed procedures see appendix E-184 P.

b. F-146 part 2:

This listing is a printout summary of the F-146 part 1. It is used to indicate the volume of transactions flowing between the center and the depot and vice versa. It also shows the number of balance records on hand at the center and the depot. It lists volumes of types of transactions which are out-of-balance for the current and previous month and can be used to show the effectiveness of making corrections from month to month on problems causing out-of-balance conditions. It also shows the dollar value transactions which have caused out-of-balance conditions.

UWF14GP1 MONTHLY RECONCILIATION UNMATCHED BALANCES/TRANSACTIONS PERIOD 75032 to 75059 DATE Ø2.15.79.Ø46 PAGE 00302

TD IC	ORG DIC	NAT STOCK NO	I C C	O P	T C	P O B	ACT DAT	DOC NUMBER	S U F	SUPP PIIN	REC SHIP NUMBER	CONT LN NUM	I M	UI	QUANTITY	R E V	Q D F	PR AD CD	E X C	M C	DAT REC	ON HAND DSC	ON HAND DEPOT	RECORD
		2330009438472	H		A		2336						C	EA								21	5	BASIC
																					TOTAL DIFF	16		
D9A	DKA				A		3054	SC070030525001					C	EA		9-				C	000--NO MATCHING CENTER TR--			
ASA	ASA				A		3053	FB420822005847	C				C	EA		7-		13			000--NO MATCHING CENTER TR--			
		2510001163097	O		A		2274						C	EA								79	82	BASIC
																					TOTAL DIFF	3-		
D4S	D4S				A	X	2232	DSA70072A0010		0009	TDC0009	001300	C	EA		79	*				224		DEPOT TR	
D4S	D4S				A	X	2232	DSA70072A0010		0009	TDC0009	001300	C	EA		82	*				224		CENTER TR	
		2540007225052	O		A		0000						C	EA								9	14	BASIC
																					TOTAL DIFF	5-		
D7A	AQA				A		2364	N0066923600124	B				C	EA		3-		13			000--NO MATCHING DEPOT TR--			
D7B	A01				A		2364	AK620723610057					C	EA		2-		14			000--NO MATCHING DEPOT TR--			
		2815001044381	O		A		2306						C	EA								63	66	BASIC
																					TOTAL DIFF	3-		
D4S	D4S				A	X	3022	DSA70072MM449				000300	C	EA		3					015--NO MATCHING CENTER TR--BT			
		2910000576877	O		A		2336						C	EA								370	369	BASIC
																					TOTAL DIFF	1		
AS1	AS1				A		3032	FB568730290112					C	EA		1-		12			000--NO MATCHING CENTER TR--			

UNF146P2 MONTHLY RECONCILIATION MISMATCHED BALANCES/TRANSACTIONS SUMMARY MGR U-DRMP DATE 03.25.76.056 PAGE 00001

* * * S U M M A R Y T O T A L S * * *

	CENTER	DEPOT
BALANCE RECORDS PROCESSED	268	347
BALANCE RECORDS W/ACTIVITY	212	233
PERCENT	79.10	67.14
BALANCE RECORDS NOT MATCHING	31	41
PERCENT	11.56	11.81

	CURRENT PERIOD	30-60 DAYS-OLD	60-90 DAYS-OLD	OVER-90 DAYS		CURRENT PERIOD	30-60 DAYS-OLD	60-90 DAYS-OLD	OVER-90 DAYS
TRANSACTIONS PROCESSED	1030				1115				
TRANSACTIONS NOT MATCHING	50	50	0	0	0	35	35	0	0	0
	4.81	4.81	.00	.00	.00	3.13	3.13	.00	.00	.00

DIC	TRANS-ACTIONS	PERCENT OF TOTAL	TRANS WITH UNIT PRICE	DOLLAR VALUE OF ALL TRANSACTIONS WITH UNIT PRICE
D4	8	16.00	6	$22,350.68
D6	4	8.00	3	$1,366.99
D7	19	38.00	17	$660.74
D8	19	38.00	13	$331.75
D9	0	.00	0	$.00
			TOTAL	$24,313.16

DIC	TRANS-ACTIONS	PERCENT OF TOTAL	TRANS WITH UNIT PRICE	DOLLAR VALUE OF ALL TRANSACTIONS WITH UNIT PRICE
A5	1	2.85	1	60.80
A5J	2	5.71	0	$.00
A6	1	2.85	0	$.00
A6A/K	0	.00	0	$.00
A6B/L	0	.00	0	$.00
A6G/J	0	.00	0	$.00
D4	1	2.85	1	$19,122.98
D6	25	71.42	22	$14,112.80
D8	2	5.71	0	$.00
D9	3	8.57	2	$720.20
COB	0	.00	0	$.00
ZAD	0	.00	0	$.00
			TOTAL	$33,031.68

TOTAL DOLLAR VALUE OF MISMATCHED QUANTITIES XXXXXX.XX

APPENDIX F-147

DEPOT BALANCE AND TRANSACTION DATA VIOLATION LISTING

1. PURPOSE

To provide a printout of transactions which do not match depot balance records, for the purpose of adjusting balance records between the depot and the center.

2. ORIGIN

Produced as a result of the processes depicted by appendices D-122, D-123, D-124, D-125, D-126, D-128 and D-130.

3. FREQUENCY

Daily

4. FORMAT

a. Report Header Line:

(1) Report Number F-147

(2) Report Title

(3) FRC

(4) Date (Julian and Calendar)

(5) Page Number

b. Data Elements:

(1) Data Header

Numbers one through eight denoting field positions one through eight and violation reason codes.

(2) Data line

Input image - an image of the input record plus up to ten violation reason codes.

(3) Data line

Asterisk - an asterisk will appear under each field position of each field of the input record which is in error. In addition, the appropriate violation reason code for each field in error will appear on the data line

containing the input record. In those cases where there are no fields in error but the input record does not match a record as intended, only the appropriate violation reason code will be reflected.

5. SEQUENCE

FSN

6. DISTRIBUTION AND RETENTION

a. Original and one copy - both copies to the Inventory Office, Directorate of Storage and Transportation.

b. Destroy on completion of corrective action.

7. PROCEDURE FOR REVIEW AND PROCESSING

To be used in conjunction with source documentation to accomplish corrective action.

8. REFERENCES

a. Appendix A-82, Violation Reason Codes.

b. Appendix E-185 V.

APPENDIX F-148

DSC BALANCE AND TRANSACTION FILE PRINTOUT

1. PURPOSE

a. Part 1 - To provide a printout of DSC closing balances and transactions for NSNs which were mismatched during the monthly reconciliation of DSC and depot records.

b. Part 2 - To provide a printout of DSC closing balances and transactions for all Inventory Category Code U items which are recorded on the DSC balance file tapes.

2. ORIGIN

Produced as a result of the monthly reconciliation of DSC and depot balances and transactions. The purpose is as depicted in appendix D-131.

3. FREQUENCY

Monthly as the DSC and depot balance and transaction file reconciliation is accomplished.

4. FORMAT (Parts 1 and 2): (Note: The format of the F-148 parts 1 and 2 is the same as the F-145 series reports. However, all of the fields required for the F-145 are not used in the F-148. Those fields not required by the F-148 will be left blank and annotated as such.)

a. Report Header Line:

(1) Report Number

(2) Report Title

(3) Date - Month, day, year, and Julian date

(4) Page Number

b. Data Elements, balance record line:

(1) FSC - Federal Supply Class

(2) NIIN - National Item Identification Number

(3) ON HAND QUANTITY - Opening balance for this record. Calculated from closing balance using quantities in transactions processed during the period.

(4) CM - Commodity Manager

(5) IC - Inventory Category Code

(6) OP - Ownership/Purpose Code

(7) CC - Condition Code

(8) TP - Type Pack Code

(9) UI - Unit of Issue

(10) UNIT PRICE - Unit Price

(11) LAST ICOD - (Blank)

(12) INV STRIKE BALANCE - (Blank)

c. Data Elements, transactions line:

(1) TDI - Transaction Document Identifier Code

(2) ORG DIC - Original Document Identifier Code

(3) DATE LAST ACTY - Date transaction processed at DSC.

(4) ON HAND QUANTITY - Updated balance resulting from individual transactions (calculated from DSC closing balance).

(5) CC - Condition Code

(6) TR QTY - Transaction Quantity

(7) UI - Unit of Issue

(8) DATE OF TRANS - (Blank)

(9) REV - (Blank)

(10) DOCUMENT NR - Document number of receipt procurement identification number.

(11) SUF - Suffix Code

(12) VARR - (Blank)

(13) REC SHIP NUMBER - Receipt Shipment Number

(14) VARR - This field can reflect variable data determined by the DSC:

(a) DIC D4_ - From pos. 45-50, Receipt Item Number.

(b) DIC D6_ - From pos. 45-50, Supplemental Address.

(c) DICs D8_ and D9_ - From pos. 45-50, Contract Line Item Number or blank.

(15) SUPP PIIN - Supplemental Procurement Instrument Identification Number.

(16) LAST ICOD VARR - For DIC D7_ this field will contain the priority code.

(17) PRJ - (Blank)

(18) MGT - Management Code

(19) VARR - For DICs D4_ and D6_ - Date Received.

(20) INV STRIKE BALANCE - (Blank)

(21) (No heading) Violation Reason Code will be printed when the transaction is on the DSC Violation Control File.

5. ORGANIZATION

Report header line on first line and detail data on subsequent lines. Arranged in columns under the data element headings identified in paragraph 4 above. Special attention should be made to those columns identified as containing variable data.

6. SEQUENCE

a. Manager - major

b. NSN - minor

7. DISTRIBUTION

One copy to Inventory Office, Directorate of Storage and Transportation.

8. PROCEDURES

a. Part 1 - This listing will be used as necessary to aid in determining causes of mismatched balances or transactions on the F-146 part 1 as a result of the monthly reconciliation of DSC and depot records in accordance with appendix E-184 P.

b. Part 2 - This listing will be used as an aid to research transactions during the quarterly inventory of ICC U items.

UWF148 DSC BALANCE AND TRANSACTION FILE PRINTOUT DATE 02.15.79.046 PAGE 00001

TRAN DIC	ORG DIC	C M	I C	T R	NATIONAL STOCK NUMBER	O P	C C	T P	DOCUMENT NO RECEIPT PIIN UNIT PRICE	SUF	REC SHIP NUMB	CLIN SUPP ADDR	SUPPIN	DATE RECD	TRANS ON HD	QTY QTY	ACT DATE	EXC DTA	UN IS	PR CD	MGT COD
		C	T		4730-00-287-1766	A	A		.18							463			EA		
D7B	D7B	C			4730-00-287-3279	A	A		W68EVQ43548151	B				000		173	75007	A	EA		
D7B	D7B	C			4730-00-287-3279	A	A		W68EVQ43548151	A				000		101	75009	Z	EA		
D7B	D7B	C			4730-00-287-3279	A	A		WC1JTS50077030					000		10	75011	A	EA		
		C	O		4730-00-287-3279	A	A		.80							1405			EA		
D6B	D6B	C			4730-00-287-3699	A	A		R0336440370262			N00244		361		18	75015	D	EA		
D8A	D8A	C			4730-00-287-3699	A	A		SC070050145001					000			75017	D	EA		
D7B	D7B	C			4730-00-287-3699	A	A		N0895650219408					000		5	75022	A	EA		R
D7B	D7B	C			4730-00-287-3699	A	A		FB528450230644					000		1	75023	A	EA		
D7B	D7B	C			4730-00-287-3699	A	A		FB204950230790	A				000		12	75025	A	EA		
		C			4730-00-287-3699		A												EA		
D7B	D7B	C			4730-00-288-9139	A	A		FG284050032969					000		2	75007	A	EA		
		C	O		4730-00-288-9139	A	A		1.38							5			EA		

APPENDIX F-149

HAZARDOUS COMMUNICATION LABEL

1. PURPOSE

To provide a label for hazardous material so that workers will be apprised of the chemical hazards to which they are exposed.

2. ORIGIN

Produced as a result of on-line data entry processes.

3. FREQUENCY

A label is produced when requested through program UWFR85, Section Code O, as noted in appendix E-004 P, Hazardous Material Packaging and Transportation File Maintenance.

4. DATA ELEMENTS

a. First Line

National Stock Number or Part Number.

b. Second Line

Trade Name.

c. Third Line

Item Name.

d. Fourth Line

Common Name.

e. Fifth and Sixth Lines

Chemical Name.

f. Seventh through Fourteenth Lines

Hazard Chemical Ingredient.

g. Fifteenth Line

Manufacturer.

h. Sixteenth and Seventeenth Lines

Manufacturer Address.

i. Eighteenth Line

Manufacturer Telephone Number.

j. Nineteenth through Twenty-First Lines

Hazard Warning.

5. DATA ORGANIZATION

Printed in the format outlined above to fit into pin-fed label forms.

6. DISTRIBUTION AND RETENTION

a. One label will be produced for each container.

b. Attach printed label to the pertinent container.

7. PROCEDURES FOR REVIEW AND PROCESSING

None.

APPENDIX F-150

CUSTOMER COMPLAINT (CDCS) REPORT

1. PURPOSE

To provide a listing of Customer Depot Complaint System (CDCS) CD1/CD3/CD4 Activity, ICP/Depot Cross-Reference, ICP Customer Complaints by Control Number, ICP Customer Complaints by Document Number, CD4 Transaction Listing, CD4 Activity Listing, and CD4 History Listing.

2. ORIGIN

Part 1 of the report is generated by respective CD1/CD3 and CD4 data transmission from the center into the depot's CDCS program. Parts 2, 3, 4, 5, 6 and 7 are generated at user depot request, accomplished through appendix E-092 P Report request procedures.

3. FREQUENCY

Parts 1 through 7 are requested.

4. FORMAT

This report consists of seven parts.

a. Part 1, CD1/CD3/CD4 Activity List.

b. Part 2, ICP/DEPOT Cross-Reference Listing.

c. Part 3, ICP Customer Complaints by Document Number.

d. Part 4, ICP Customer Complaints by Control Number.

e. Part 5, CD4 Transaction Listing.

f. Part 6, CD4 Activity Listing.

g. Part 7, CD4 History Listing.

5. DATA ELEMENTS

a. Report Header line which includes:

(1) Report Number

(2) Part Number

(3) Part Title

(4) Function Routing Number

b. Part 1, CD1/CD3/CD4 Activity List. A list of active customer complaints with visibility of initial receipt of complaint (CD1/CD4), disposition (CD3/CD4), close-out transaction (CD4) and validation information.

(1) 80-CHARACTER LINE BLOCK IMAGE - A column by column reflection of the AUTODIN input record.

(2) ACTION/REJECT MESSAGE - An in-the-clear message describing the status of the individual DIC CD1/CD3/CD4 received.

c. Part 2, ICP/Depot Cross-Reference Listing. A cross-reference between the ICP generated complaints and the Depot Customer Complaint program.

(1) DOC-NUM - Document number.

(2) CONTROL-NR - ICP-assigned control number.

d. Part 3, ICP Customer Complaints by Document Number. A list of all activity against customer complaints since the previous report; those with CD3s received within the past thirty days, and only those complaints requiring depot response (CD2).

DIC CD1

(1) DOC-SUFX-NBR - Document/Suffix Number.

(2) CNTRL-NO - ICP assigned control number.

(3) STOCK/PART-NBR - Stock number or part number, if stock number not available.

(4) Followup - Number of Followup requests per specific complaint.

(5) ACT - Depot Action Code.

(6) DOL-VL - Dollar Value.

(7) C/S - Complaint or Shipment Date.

(8) MODE - Mode of Shipment.

(9) RIFR - Routing Identifier From.

(10) DISCR - Customer Complaint Discrepancy Code.

(11) TP - Type Document Code.

(12) GBL/TCN-CONTRACT - Government Bill of Lading, Transportation Control Number.

(13) INV - Investigation Results Code.

(14) MDE - Mode of Shipment.

(15) SHP-DT - Shipped Date.

(16) CBL/GBL/UPS - Commercial Bill of Lading, Government Bill of Lading or United Parcel Service number.

(17) TCN - Transportation Control Number.

(18) SCAC - Standard Carrier Alpha Code.

(19) PCS - Pieces.

(20) WGT - Weight.

(21) CBE - Cube.

(22) FRC - Functional Routing Code.

(23) ICP-CD1-DTE - Date CD1 is received from the center.

(24) ICP-CD2-DTE - Date CD2 is generated by the center.

(25) ICP-CD3-DTE - Date CD3 is received from the center.

(26) DP - Disposition Code.

e. Part 4, ICP Customer Complaints by Control Number. A list of all customer complaint transactions in control number sequence including those with disposition instructions (CD3) within the last thirty days.

(1) CNTRL-NO - Control Number.

(2) DOC-SUFX-NBR - Document Suffix Number.

(3) STOCK/PART-NBR - Stock/Part Number, if a stock number is not available.

(4) ACT - Depot Action Code.

(5) DOL-VL - Dollar Value.

(6) C/S-DT - Complaint/Shipment Date.

(7) MDE - Mode of Shipment.

(8) RIFR - Routing Identifier From.

(9) DISCP - Discrepancy Code.

(10) TP - Type of Document Code.

(11) GBL/TCN-CONTRACT - Government Bill of Lading/Transportation Control Number-Contract Number.

(12) INV - Investigation Results Code.

(13) MDE - Mode of Shipment.

(14) SHP-DT - Shipped Date.

(15) CBL/GBL/UPS - Commercial Bill of Lading/Government Bill of Lading/ United Parcel Service.

(16) TCN - Transportation Control Number.

(17) SCAC - Standard Carrier Alpha Code.

(18) PCS - Pieces.

(19) WGT - Weight.

(20) CBE - Cube.

(21) FRC - Functional Routing Code.

(22) ICP-CD1-DTE - Date CD1 is received from the center.

(23) ICP-CD2-DTE - Date CD2 is generated by the center.

(24) ICP-CD3-DTE - Date CD3 is received from the center.

(25) DP - Disposition Code.

f. Part 5, 6 and 7 CD4 Listings. Three separate listings of Depot complaints in Control Number sequence which provide visibility of complaint activity against an individual record, including History eligibility once disposition is received for total quantity.

(1) Part 5, CD4 Transaction Listing - Provides most current activity against a record including those eligible for History identified by the term FINAL in the interim reply field.

(2) Part 6, CD4 Activity Listing - Provides status of all active records including those eligible for History identified by the term FINAL in the interim reply field.

(3) Part 7, CD4 History Listing - Those records moved to History in accordance with the procedures in appendix E-092 P.

(a) CNTRL NMBR - Control Number.

(b) NSN/PART NBR - National Stock Number/Part Number.

(c) UI - Unit of Issue.

(d) CONTRACT OR DOCUMENT/SFX NBR - Contract Number or Document Suffix Number.

(e) CLIN - Contract Line Item Number.

(f) DOL VAL - Dollar Value.

(g) COND CODE - Condition Code.

(h) DISCR CODE - Discrepancy Code.

(i) INTRM REPLY - Interim Reply.

(j) CALL/ORD NUMBER - Call Order Number.

(k) CD4 DATE - Date CD4 received from the Depot.

(l) SSPNS DATE - Suspense Date.

(m) DISP CODE - Disposition Code.

(n) PTL IND - Partial Indicator.

(o) QTY - Quantity.

```
?1UWF150P1  UWF150P1  UWF150P1    85304    144902   UWF150P1  UWF150P1  UWF150P1    85304    144902   UWF150P1  UWF150P1  UWF150P1
?1UWF150P1  UWF150P1  UWF150P1    85304    144902   UWF150P1  UWF150P1  UWF150P1    85304    144902   UWF150P1  UWF150P1  UWF150P1
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     UWF150 PART-1  CD1/CD3/CD4 ACTIVITY LIST                          1 PART
UWF150 PART-1            CD1/CD3/CD4 ACTIVITY LIST                                        DATE 10-31-85-304        00001

----------------------- C O M P L A I N T   R E C O R D -----------------------      ---------------- S T A T U S ----------------

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD1S96584300004313000123456 1 A000100FB402940011230 B403S9CC12 ADLA70084ABCDEF123      COMPLAINT ALSO ON DEPOT FILE
CD1S96584300004313000123456 1 A000100FB402940011230 B403S9CC12 ADLA70084ABCDEF123      COMPLAINT UPDATED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD1S96584300004323000123456 2 B000100FB202940011231 B403S9CC22 BDLA70084ABCDEF123      COMPLAINT ALSO ON DEPOT FILE
CD1S96584300004323000123456 2 B000100FB202940011231 B403S9CC22 BDLA70084ABCDEF123      COMPLAINT ALREADY COMPLETED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD1S96184300004343000123456 3 C000100NC042940011232 B403S9CC32 CDLA70084ABCDEF123      COMPLAINT ALSO ON DEPOT FILE
CD1S96184300004343000123456 3 C000100N0042940011232 B403S9CC32 CDLA70084ABCDEF123      COMPLAINT UPDATED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD1S96684300004353000123456 4 D000100M2345640011233 B403S9CC42 DDLA70084ABCDEF123      COMPLAINT ALSO ON DEPOT FILE
CD1S96684300004353000123456 4 D000100M2345640011233 B403S9CC42 DDLA70084ABCDEF123      COMPLAINT UPDATED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD1S96M84300004363000123456 5 E000100R2345640011234 B403S9CC52 EDLA70084ABCDEF123      INVALID CONTROL NUMBER

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD3S96564300004 AB                                  S9C                                 COMPLAINT NOW COMPLETED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD3S96E84300004 AD                                  S9C                                 INVALID CD3, COMPLAINT PREVIOUSLY COMPLETED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD3S96184300004 IM                                  S9C                                 COMPLAINT NOW COMPLETED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD3S96684300004 NM                                  S9C                                 COMPLAINT NOW COMPLETED

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD3S96M84300004 OM                                  S9C                                 INVALID CONTROL NUMBER

1---5----0----5----2----5----3----5----4----5----5----5----6----5----7----5----8
CD4S96 3330001234567  EA00100LLA5008A00001 0000A665290  165275002S9C JC2   0002      INVALID DOLLAR VALUE
CD4S96 3330001234567  EA00090LLA5008A00001 0000AB00250016SC75002S9C J  OC 0002      INPUT-QTY GREATER THAN ORIGINAL-QTY
CD4S96 3330001234567  EA00010DLA5008A00001 0000AB05325  165075002S9C J   10002      CD4 ADDED
CD4S96 3330001234567  EA00010DLA5008A00001 0000AB00250016SC75002S9C J  OS 0002      INPUT-QTY GREATER THAN ORIGINAL-QTY

?8UWF150P1  0000035                 85304 144536 COU1
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      UWF150 PART-2  ICP/DEPOT  CROSS REFERENCE LISTING                    1 PART
                     ROUTE TO QUALITY CONTROL OFFICE                   000   BLDG-301
                                          ICP/DEPOT  CROSS REFERENCE LISTING                    DATE 12-12-85346   PAGE 00001
UWF150-PART-2

                    CONTACT=NR

N2345640 11233      6P4300393
N2345640 011233     6P4360023

?DCAF111-2  000002                  85346 082443 0C01
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    UWF150 PART-3  ICP COMPLAINTS LISTING BY DOC-NUMBER                    1 PART
                   ROUTE TO QUALITY CONTROL OFFICE                         000   BLDG-381
UWF150-PART-3                        ICP CUSTOMER COMPLAINTS BY DOC-NUMBER                    DATE 11-04-85-308   PAGE 00001
 S/M
  DOC-SUFX-NBR    CNTRL-NO    STOCK/PART-NBR  ACT  DOL-WT  C/S-DT  MDE  SIER  DISCR  IP  IO-O  GBL/TCN-CONTRACT   INV  MDE  SHP-DT
                  CBL/GBL/UPS        TCN            CARRIER        PCS   WGT   CBE  FRC  ICP-CD1-DTE  ICP-CD2-DTE  ICP-CD3-DTE DP

W00429 4001 1232  184300004   3430001234563  C   0000100  8403   C    S9C   C3   2      DLA70084ABCDEF123   A          0000
                                                                  0000 00000 000  LS  31 OCT 85   31 OCT 85   31 OCT 85  IM
W00429 4001 1233  184300002   3430001234563  C   0000100  8403   C    S9C   C3   2      DLA70084ABCDEF123                0000
                                                                  0000 00000 000      28 OCT 85                28 OCT 85  IM
                                                                                                          F    F    5200
DLA900 8560 0001 A  E84300006   5962001234562  D   0004000  8507        S9G   C2   Q
                    56789CABCDE  W23456252012345 67  MASTERMUFFLER 0100  00075  005  TM  13 SEP 85   13 SEP 85
                                                                                       DLA90084ABCDEF123                0000
FB2029 4001 1234  E8A220001   5962001234567  D   0000050  8403   A    S9F   C1   1      10 OCT 85
                                                                  0000 00000 000                                       0000
M23456 4001 1233  684300004   3530001234564  D   0000100  8403   D    S9C   C4   2      DLA70084ABCDEF123
                                                                  0000 00000 000  LS  31 OCT 85   31 OCT 85   31 OCT 85  NM
M23456 4001 1234  684300002   3530001234564  D   0000100  8403   D    S9C   C4   2      DLA70084ABCDEF123                0000
                                                                  0000 00000 000      28 OCT 85   28 OCT 85  NM
                                                                                                                       0000
FB4029 4001 1234  C84300002   3336001234567  C   0000100  8403   C    S9C   C5   2      DLA70084ABCDEF123
                                                                  0000 00000 000      10 OCT 85                C   10 OCT 85  AB

?*UWF150P3  0000014                85308 132611 0001
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    UWF150 PART-4   ICP CUSTOMER COMPLAINTS BY CONTROL NUMBER                  1 PART
                    ROUTE TO QUALITY CONTROL OFFICE                            000   DLDG-3R1
UWF150-PART-4                    ICP CUSTOMER COMPLAINTS BY CONTROL NUMBER                    DATE 11-07-85-311   PAGE 00001

CNTRL-NO     DOC-SUFX-NBR     STOCK/PART-NBR  ACT  DOL-VL  C/S-DT  MDE  RIFR  DISCP  IP  D-O  GWL/TCN-CONTRACT  INV  MDE  SHP-DT
                  CBL/GBL/UPS        TCN            CARRIER      PCS   WGT   CBE  FRC  ICP-CD1-DTE  ICP-CD2-DTE  ICP-CD3-DTE DP

CB4300002  FB4028 4001 1234   3330001234567  E  0000100  8403  E   S9C   C5   3   DLA70084ABCDEF123                0000
                                                              0000  00000 000        10 OCT 85                      10 OCT 85  AB
                                                                                                                     0000
CB4300006  DLA900 8560 0001 A  5962001234562  D  0004000  8507  0000  S9G   C2   0   13 SEP 85                      13 SEP 85  OT
                                                              0000  00000 000                                       0000
CB4300007  DLA900 8560 0001 A  5962001234563  D  0004000  8508  D   S9G   C2   D   13 SEP 85                      13 SEP 85  OF
                                                              0000  00000 000        DLA90084ABCDEF123                0000
EB4300001  FB4029 4001 1234   5962001234567  D  0000050  8408  A   S9E   C1   1   10 OCT 85                      10 OCT 85
                                                              0000  00000 000                                       0000
EB4300001  DLA900 8560 0001 A  5962001234567  D  0004000  6502  B   S9G   C2   1   13 SEP 85                      13 SEP 85  AB
                                                              0000  00000 000                                       E   C   5130
EB4300002  DLABCD EFGO 0001 A  5962001234568  D  0004000  8504  B   S9G   C2   1   13 SEP 85   13 SEP 85   13 SEP 85  OF
                                                              0300  00060 010  SL                                  A   B   5150
EB4300003  DLA900 8560 0001 A  5962001234569  B  0004000  8505  C   S9G   C2   3   13 SEP 85   13 SEP 85   13 SEP 85  ID
                  123456XYZAB  R342575250123456 7  JKLMNOPQRSTUV 0050  00005 001  LS                                  0000
                  123456789BF  FB5902843000000003  ABCDEFGHIJKLP  C   S9G   C2   3   13 SEP 85                      13 SEP 85  CC
EB4300004  DLA900 8560 0001 A  5962001234560  D  0004000  8506  0000  00000 000                                       0000
                                                                  S9G   C2   6   13 SEP 85                      13 SEP 85  CH
EB4300005  DLA900 8560 0001 A  5962001234561  D  0004000  8507  0000  00000 000                                       F   F   5200
                                                                  S9G   C2   0   13 SEP 85   13 SEP 85                 0000
EB4300006  DLA900 8560 0001 A  5962001234562  D  0004000  8507  C100  00075 005  TH                                  13 SEP 85  OS
                  567890ABCDE  W2345652501234567  MASTERMUFFLER  F   S9G   C2   3   13 SEP 85                      E   4   8240
EB4300008  DLA900 8560 0001 A  5962001234564  D  0004000  6509  C300  06300 060        C2                           13 SEP 85  IV
                                                                  S9G   C2   DM  13 SEP 85   13 SEP 85                 0000
                  TRANS567890  M4567852050967654  LINDQUISTSMOR  0090  00100 002                                      13 SEP 85  AD
EB4300001  DLA900 8560 0001 A  5962001234567  D  0004000  8503  B   S9G   C2   1   13 SEP 85                      0000
                                                              0000  00000 000        DLA70084ABCDEF123                26 OCT 85  NM
GB4300002  M23456 4001 1234   3530001234564  D  0000100  8403  D   S9C   C4   2   26 OCT 85                      0000
                                                              0000  00000 000        DLA70084ABCDEF123                31 OCT 85  NM
GB4300004  M23456 4001 1233   3530001234564  D  0000100  8403  D   S9C   C4   2   31 OCT 85   31 OCT 85          0000
                                                              0000  00000 000  LS    DLA70084ABCDEF123                28 OCT 85  IM
IB4300002  N00425 4001 1233   3430001234563  C  0000100  8403  C   S9C   C3   2   26 OCT 85                      0000
                                                              0000  00000 000        DLA70084ABCDEF123   A            31 OCT 85  IM
IB4300004  N00425 4001 1232   3430001234563  C  0000100  8403  C   S9C   C3   2   31 OCT 85   31 OCT 85          0000
                                                              0000  00000 000  LS    DLA70084ABCDEF123                28 OCT 85  AB
SB4300002  FB4029 4001 1231   3130001234561  A  0000100  8403  A   S9C   C1   2   28 OCT 85                      0000
                                                              0000  00000 000        DLA70084ABCDEF123   A   2   5010
SB4300004  FB4029 4001 1230   3130001234561  A  0000100  8403  A   S9C   C1   2   31 OCT 85   31 OCT 85          31 OCT 85  AB
                                                              0000  00000 000  LS

?%UWF150P4  0000038                85311 091826 0001
```

UWF150, PART 5 — CD4 TRANSACTION LISTING — DATE 10-31-85-304 PAGE 00001

CENTER = DISC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
I 85075 002	3330001234567	EA	DLA50084A00001	0000AB		J	C2	FINAL	0002	85302	85325			100
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85302	00000	OC		90
	3330001234567	EA	DLA50084A00001	0000AB		J			0002	85302	85325			10
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85302	00000	OS		10
	3330001234567	EA	DLA50084A00001	0000AB		J		I	0002	85304	85325			10

* NEW CD4 TRANSACTIONS 1
** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 0
FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1

ACTIVITY SUMMARY
NEW CD4 TRANSACTIONS 1
TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 0
FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1

T80UF150P5 0000017 85304 144720 0001

UWF150, PART 6 CD4 ACTIVE LISTING DATE 10-31-85-304 PAGE 00001

CENTER = DCSC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
C 84301 448	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85267	00008 **			1
C 84401 448	3334567890123	EA	DLA700846000018	000002		L	D1	FINAL	0008	85262	85300 **			2
[illegible]	1234567890123	EA	DLA900846000001A	000002	[illegible]	L	D1		0008	85262	00000	CW		2

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 2
*** FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1
TOTAL DCSC CD4S 3

CENTER = DESC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
E 84202 444	2234567890123	PR	DLA900846000001A	000002		L	D1	A	0009	85252	85295 **			20
E 84202 445	2234567890123	PR	DLA900846000001A	000002		L	D1	A	0009	85252	85295 **			20
E 84202 446	2234567890123	PR	DLA900846000001A	000002		L	D1		0009	85253	85295 **			20
E 84202 447	2234567890123	PR	DLA900846000001A	000002		L	D1		0009	85253	85277 **			20
E 84202 448	2234567890123	PR	DLA900846000001A	000002		L	D1	FINAL	0009	85253	85300 **			20

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 5
*** FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1
TOTAL DESC CD4S 5

CENTER = DISC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
I 84200 445	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85248	85222 **			10
I 84201 444	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85248	85295 **			10
I 84201 445	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85252	85295 **			10
I 84201 446	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85253	85295 **			10
I 84201 447	1234567890123	EA	DLA900846000001A	000001		L	C2		0008	85253	85277 **			10
I 85075 002	3330001234567	EA	DLA50084A00001	0000AB		J	C2	FINAL	0002	85302	85325			100
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85302	00000	OC		90
	3330001234567	EA	DLA50064A00001	0000AB		J		I	0002	85302	85325			10
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85302	00000	OS		10
	3330001234567	EA	DLA50064A00001	0000AB		J		I	0002	85304	85325			10

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 5
*** FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1
TOTAL DISC CD4S 10

UWF150, PART 6 CD4 ACTIVE LISTING DATE 10-31-85-304 PAGE 00001

CENTER = DPSC-S

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
S 84300 002	3330001234567	EA	DLA50084A00001	0000AB		J	C2	FINAL	0002	85284	85325			100
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85284	00000	QC		90
	3330001234567	EA	DLA50084A00001	0000AB		J		I	0002	85284	85325			10
	3330001234567	EA	DLA50084A00001	0000AB	2500	J			0002	85284	00000	QS		10

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 0
*** FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE 1
TOTAL DPSC-S CD4S 4

ACTIVITY SUMMARY

TRANSACTIONS WITH EXCEEDED SUSPENSE DATE	12
FINAL DISPOSITION TRANSACTION - HISTORY ELIGIBLE	4
TOTAL CD4 ACTIVITY	22

TBUWF150P6 .0000061 85304 164742 DDU1

UWF15G, PART 7 CD4 HISTORY LISTING DATE 10-31-85-304 PAGE 00001

CENTER = DCSC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
C 84201 448	3334567890123	SL	DLA700846000018	000002		L	D1	HISTY	0008	85256	85308 **			2

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 1
**** COMPLETED DCSC CD4 TRANSACTIONS 1

CENTER = DISC

CNTRL NBR	NSN/PART NBR	UI	CONTRACT OR DOCUMENT/SFX NBR	CLIN	DOL VAL	COND CODE	DISCR CODE	INTRM REPLY	CALL/ORD NUMBER	CD4 DATE	SSPNS DATE	DISP CODE	PTL IND	QTY
I 84201 448	1234567890123	EA	DLA900846000001A	000001		L	C2	HISTY	0008	85253	85277 **			10

** TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 1
**** COMPLETED DISC CD4 TRANSACTIONS 1

HISTORY SUMMARY

TRANSACTIONS WITH EXCEEDED SUSPENSE DATE 2
COMPLETED CD4 TRANSACTIONS 2

APPENDIX F-151

LOCATION SURVEY MANAGEMENT ACTIONS

1. PURPOSE

a. To provide DS/T with information as to warehouse deficiencies identified during the accomplishment of location surveys.

b. To provide information relative to potential discrepant stored items identified by survey activity which require review by qualified inspection personnel and/or PPPP&M.

2. ORIGIN

Information is developed during the location survey and processing of appendix B-78, Location Survey Card/Listing.

3. FREQUENCY

Upon entry of a ZEV card completing a location survey lot.

4. DATA ELEMENTS

a. Report Header Line, Part 1, Detail, and Part 2, Summary:

(1) Report Number

(2) Report Title

(3) Survey Lot Number

(4) Date

(5) Page Number

b. Data Elements, Part 1:

(1) Warehouse Location

(2) NSN

(3) Condition Code

(4) Bin Label Required

(5) Stack Label Required

(6) Warehouse Markings Required

(7) Warehouse Conditions

(8) Discrepancy Code

(9) Quantity

(10) LOC ADDS - Locations added through Survey action.

(11) LOC DELETES - Locations deleted through Survey action.

c. Data Elements, Part 2:

(1) Survey Lot Number

(2) Low Parameter 3-digit Location

(3) Bin Labels Required

(4) Stack Labels Required

(5) Warehouse Markings Required

(6) Warehouse Conditions

(7) Inspection Required

(8) Locations Added

(9) Locations Deleted

(10) Totals

5. DATA ORGANIZATION

a. Report Header First Line. Detail data on second and subsequent lines.

b. Part 1

(1) Page break by type deficiency.

(2) Sequence:

(a) Survey Lot Number

(b) Location

(c) NSN

c. Part 2

(1) Page break as necessary.

(2) Sequence:

(a) Survey Lot Number.

(b) Three-Digit Location within Lot Number.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - Two copies to Warehousing, one copy to Inventory Control Office, DS/T.

b. Part 2 - One copy to Office of the Director, DS/T.

7. PROCEDURE

a. Part 1 of this listing is utilized by Area Control Branches to correct housekeeping problems and to resolve identified discrepancies via Stock Readiness inspectors or other qualified inspection personnel. Inventory Control Office will maintain suspense to ensure actions are completed.

b. Part 2 of the listing is used by the Office of the Director, DS/T, to identify potential warehousing problem areas.

JWF151P1 LOCATION SURVEY MANAGEMENT ACTIONS FOR SURVEY NUMBER 00335 FRC SECTION 251 DATE 02.26.76.057 PAGE 00003

WAREHOUSE LOCATION	NAT STOCK NUMBER FSC NIIN	COND CODE	BIN LABEL	STACK LABEL	WAREHOUSE MARKING	WAREHOUSE CONDITION	DISCREPANCY CODE	QUANTITY	LOC ADD	LOC DELETE
T322803AA	5915 00 226 5458			L						
T322810BA	5961 00 957 8970			L						
T322814CA	5905 00 615 2711			L						
T322922BA	3110 00 173 5117			L						
T232008AA	5961 00 984 7733			L						
T323011BA	5961 00 050 6676						9Z			
T323020AA	5905 00 695 9211			L						
T323121FA	6625 00 133 4625									X
T323301FA	5340 00 838 4737					W				
T323301FA	5905 00 806 3622					W				
T323301FA	5950 00 645 1339					W				
T323313AA	3120 00 607 9045			L						
T323320AA	5905 00 644 7536			L						
T323323CA	5905 00 941 1833					W				
T323323CA	5910 00 937 4475					W				
T323323CA	5945 00 347 4826					W				
T323324BA	5920 00 131 9896			L						
T323405AA	5815 00 936 5853			L						
T323407AA	4720 00 299 0644						9P			
T323412BA	5905 00 824 0690						9Z			
T323414BA	5306 00 883 2606						9P			
T323426BA	5340 00 491 7702						9Z			
T323520AA	5950 00 671 8677									X
T323521EA	5915 00 834 3355									X

APPENDIX F-152

LOCATION SURVEY LIST

1. PURPOSE

To provide the DS/T with a detail listing of locations to be surveyed.

2. ORIGIN

Listing is produced based on entry of appendix B-77, Location Survey Request Card with Type of Survey Code L or P.

3. FREQUENCY

As requested by entry of appendix B-77, Location Survey Request Card.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number

(2) Title

(3) Survey Number

(4) Date

(5) Page Number

(6) Type Survey

b. Data Elements from Input and Locator:

(1) Warehouse Location

(2) Type Survey

(3) Type Pack

(4) NSN

(5) Shelf-Life Code

(6) Type Storage

(7) Condition Code

(8) Unit of Issue

(9) Date Pack

(10) Unit Pack

(11) Inspection Date

c. Data Elements - Blank - For reentry information:

(1) Type Pack

(2) NSN (new)

(3) Shelf-Life Code

(4) Type Storage

(5) Condition Code

(6) Unit of Issue

(7) Date of Pack

(8) Unit Pack

(9) Inspection Date

(10) Discrepancy Code

(11) Quantity Discrepant

(12) Management Codes

(13) Action Code

(14) Remarks

5. DATA ORGANIZATION

a. Report Header First Line. Detail on second and subsequent lines.

b. Page break by Type Survey Code and lot number as necessary to list report.

c. Sequence:

(1) Type Survey Code

(2) Survey Lot Number

(3) Location within Lot Number

d. Double space detail data lines

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Inventory Control Office, DS/T.

7. PROCEDURE

a. This listing is used by Inventory Control Office to accomplish location survey in lieu of appendix B-78, Location Survey Card.

b. Adds, deletes, changes, PPPP&M data and Warehouse Deficiency information will be annotated on the listing during survey and then utilized to process data to computer.

UWF152 LOCATION SURVEY LIST FOR SURVEY NUMBER 00338 FRC SECTION 250 DATE 02.26.76.057 PAGE 00001

WAREHOUSE LOCATION	TYPE SURV	TYPE PACK	NAT STOCK NUMBER FSC	NIIN	SHLF LIFE	TYPE STRG	COND CODE	UI	DATE OF PACK	UNIT OF PACK	INSP DATE	DISC CODE	QUANTITY DISCREP	MGT CODES	ACTION CODE	REMARKS***
T221801CA	L		5306 00	144 3845	0	BIL	A	EA	1267	00001	0000					
	•	•			•	•	•	•	•	•	•	•	•	•	•	•
T221801FA	L		5310 00	777 5040	0	BIL	A	EA	0470	00001	1299					
	•	•			•	•	•	•	•	•	•	•	•	•	•	•
T221801IA	L		5961 00	811 3021	0	BIL	A	EA	1265	00001	1299					
	•	•			•	•	•	•	•	•	•	•	•	•	•	•
T221801JA	L		3110 00	289 8084	0	BIL	A	EA	0675	00001	0000					
	•	•			•	•	•	•	•	•	•	•	•	•	•	•

APPENDIX F-154

LOCATION SURVEY STATISTICAL ANALYSIS

1. PURPOSE

a. To provide DS/T with statistical analysis summaries of Location Survey activities.

b. A record of static surveys requiring action to complete or cancel.

2. ORIGIN

Produced from data accumulated during processing of location surveys.

3. FREQUENCY

a. Part 1 - Monthly.

b. Part 2 - Monthly.

c. Part 3 - Monthly.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number

(2) Report Title

(3) Date

(4) Reporting Period

b. Part 1:

(1) ACB - Area Control Branch

(2) AREA - The location areas of survey activity.

(3) LOCS SURVEYED - Locations Surveyed within the area parameters.

(4) DELETES

(5) ADDS

(6) NSN/COND/UI/TP ERR - Records corrected for NSN, Condition Code, UI, or Type of Pack for unique NSNs not counted as an add or delete.

(7) TOTAL ERRORS - Subparagraphs (4) plus (5) plus (6).

(8) PERCENT ACCURACY - Locator percent of accuracy.

(9) WAREHOUSE DEFICIENCIES

(10) AREA TOTALS - Totals of warehouse deficiencies by ACB.

(11) ACB TOTALS - Totals of all errors related to the Area Control Branch.

(12) TOTAL OVERALL - ACB location accuracy.

c. Part 2 - Monthly Location Survey Statistical Report:

(1) SURVEYS CUR MO - Surveys completed for report month.

(2) LOCS SRVYD - Locations surveyed for report month.

(3) LOC SYVD TO DATE - Total locations surveyed FY to date.

(4) TOTAL DELETES - Total locations found without stock.

(5) TOTAL ADDS - Total locations added.

(6) TOTAL--ERROR--IN--EACH Total errors in each of the following:

(a) NSN

(b) Condition Code

(c) UI

(d) Type of Pack

(7) TOTAL ERROR/MO - Total number or location records in error (total of subparagraphs (4) and (5) plus unique NSNs in subparagraph (6) which are not in subparagraph (4) or (5).

(8) LOCATOR ACCY/MO - Location survey accuracy this month (%) - subparagraph (7) divided by (2).

(9) TOTAL ERROR/YR - Total accumulated errors this FY to date.

(10) TOTAL ACCY/FY - Location survey accuracy FY to date (%) - Sum of total errors divided by total locations surveyed - subparagraph (9) divided by (3).

d. Part 3 - Surveys Open, not Completed/Canceled - Static survey actions 10 or more days old.

(1) Survey Number

(2) Type of Survey (appendix A-62)

(3) Low Warehouse Location First location of survey parameter (appendix B-77).

(4) High Warehouse Location Last location of survey parameter (appendix B-77).

(5) Date Prepared - Date of Survey Establishment (appendix B-77).

(6) Days Open - Number of days survey has been in progress with no cancellation/completion action received.

5. DATA ORGANIZATION

a. Part 1 - One page report.

b. Part 2 - One page report.

c. Part 3 - Sequence by days open, oldest date first.

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - One copy to each Area Control Branch, one copy to Inventory Control Office, DS/T, and one copy to Office of the Director of Storage and Transportation.

b. Part 2 - One copy to Quality Control Office, DS/T, and one copy to Office of the Director of Storage and Transportation.

c. Part 3 - One copy to Inventory Control Office, DS/T, and one copy to Office of the Director of Storage and Transportation.

7. PROCEDURE

a. Part 1 is utilized to compare Location Accuracy by Area within an Area Control Branch. It is used by DS/T to identify areas requiring additional emphasis on warehousing conditions as well as locator conditions; and by Inventory Control Branch as a computer record of Location Survey Activity and effectiveness.

b. Part 2 is used to monitor locator survey accuracy against the DLA assigned goal of 99%.

c. Part 3 is utilized to identify old or delinquent survey activity requiring immediate action on the part of survey personnel to close or cancel. If identity of survey has been lost or status of survey actions is in doubt, survey should be canceled and rescheduled.

UWF154P1 LOCATION SURVEY STATISTICAL ANALYSIS BY ACB FRC SECTION 992 DATE 04.01.76.092 PAGE 00001

ACB AREA	LOCS SURVEYED	DELETES	ADDS	NSN/COND/ UI/TP ERR	TOTAL ERRORS	PERCENT ACCURACY	WAREHOUSE DEFICIEN'S	AREA TOTALS	ACB TOTALS	TOTAL OVERALL
1 T22-	6764	24	10	20	54	99.20	16			
1 T23-	14650	66	23	37	126	99.14	13			
1 T24-	19688	74	25	24	123	99.38	22			
1 T25-	19546	58	15	27	100	99.49	51			
1 T26-	6096	18	4	34	56	99.08	10			
1 T33-	8837	12	2	20	34	99.62	30			
1 T40-	13442	15	11	20	46	99.66	179			
1 T41-	4147	3	1	30	34	99.18	0			
1 T60-	6560	12	8	27	47	99.18	13			
1 T61-	6394	25	3	31	59	99.08	89			
1 T62-	2848	11	1	20	32	98.88	13			
1 T63-	2655	3	2	34	39	98.53	3			
1 T64-	2183	10	0	30	40	98.17	0			
1 T65-	2485	2	0	24	26	98.95	1			
1 T66-	6903	11	0	38	49	99.29	57			
1 T67-	6197	9	2	16	27	99.56	17			
	129395							514	536	99.59

APPENDIX F-162

ADVANCE SEAVAN CONSIST - JOINT MESSAGE FORMAT

1. PURPOSE

This joint message format is produced in conjunction with the generation of the F-62 SEAVAN Consist listing, and functions as an advance consist notification to overseas SEAVAN customers.

2. ORIGIN

Joint message is produced as a result of processing appendix B-274, SEAVAN Consist/TCMD Update Print Request. The message is formatted IAW the JANAP 128(I) regulation.

3. FREQUENCY

Randomly upon input of appendix B-274 Transaction Code DV.

4. DATA ELEMENTS

a. Joint Message Format header data as required by JANAP 128-(I).

(1) Line 1: PCTUZYUW RUEDEKA4164 1161047 MTMS-UUUU--RUEDEBA.

(a) PCTUZYUW - (format constant).

1. P - Priority precedence indicator (format constant).

2. CT - Card/tape media indicator (format constant).

3. U - Unclassified (format constant).

4. ZYUW - Content indicator code (format constant).

(b) RUEDEKA - Example routing identifier of originator depot.

(c) 4164 - Example message batch number.

(d) 1161047.

1. 116 - Example message Julian date.

2. 1047 - Example message time (ZULU).

(e) MTMS-UUUU--RUEDEBA.

1. MTMS - Card format indicator (format constant).

2. UUUU - Unclassified (format constant).

3. RUEDEBA - Example routing identifier code(s) of message recipients.

(2) Line 2: ZNR UUUUU (format constant).

(3) Line 3: P 251047Z APR 87.

(a) P - Priority precedence indicator (format constant).

(b) 25 - Example true date.

(c) 1047Z - Example ZULU time and ZULU time indicator.

(d) APR - Example abbreviated month.

(e) 87 - Example year.

(4) Line 4: FROM DPSC PHILADELPHIA,PA//DPSC-NTS//

(a) FROM - Line title (format constant).

(b) DPSC PHILADELPHIA,PA - Example message initiator's name, city and state.

(c) DPSC-NTS - Example message initiator's office/organization symbol.

(5) Line 5: TO RUEOSOW/DSR EUROPE ZWEIBRUCKIN-GE//DPSRE-SW//DSRE-SS//

(a) TO - Line title (format constant).

(b) RUEOSOW - Example Routing Identifier Code of consist destination DoDAAC (from table B-277).

(c) DSR EUROPE ZWEIBRUCKIN-GE//DPSRE-SW//DSRE-SS// - Example in-the-clear name, address and office/organization symbol of consist destination DoDAAC (from table B-277).

(6) Line 5 supporting stop addresses (optional)

(a) Same data layout as line five above, without the line title.

(b) Routing Identifier Code(s) of first and second stop destination DoDAACs, when present (TCMD T_9 positions 54-59 and 68-73 identify stop loads. Positions 60-65 and 74-79 carry respective stop DoDAACs).

(7) INFO line: INFO RUFTREA/CH DSSF-B BREMERHAVEN GE//CH BCS//

(a) INFO - Line title (format constant).

(b) Same data layout as line five above.

(c) Information address lines which identify the activities requiring information copies of the advance consist message. Zero to four INFO lines accommodated (from table B-277).

(8) BT - Narrative traffic indicator (format constant).

(9) UNCLAS - Unclassified (format constant).

(10) SUBJECT: ADVANCE CONSIST DATA (format constant).

b. Consist header elements:

(1) SEAVAN LOAD NUMBER - From F-62 load number.

(2) VOYAGE NUMBER(S) - Applicable SEAVAN voyage numbers.

(3) OWNR - Van owner.

(4) VAN-NR - Van number.

(5) SEAVAN-TCN - SEAVAN TCN.

(6) POE - Shipment port of embarkation.

(7) POD - Shipment port of debarkation.

(8) VESSEL-NAME - Name of vessel.

(9) ETA - Estimated date of arrival (Julian).

(10) CONSIGNEE - DoDAAC and in-the-clear address of final destination consignee.

(11) STOP-1 - DoDAAC and in-the-clear address of first stop consignee (when applicable).

(12) STOP-2 - DoDAAC and in-the-clear address of second stop consignee (when applicable).

c. Consist shipment data (column headings, first line):

(1) ITEM DESCRIP - In-the-clear item description (DICOMSS, from BNSI; other than DICOMSS, from locator file).

(2) REQUISITION-NBR - Document number and suffix.

(3) STOCK NUMBER - Stock number.

(4) UPK - Unit pack.

(5) WGT - Extended line weight.

(6) CUBE - Extended line cube.

(7) PCS - Extended line pieces.

d. Consist shipment data (column headings, second line):

(1) VPR-PRC - Variable price. Two decimal positions. For brand name items the four position MRO unit price is rounded off by the third position. Local purchase and troop support MRO unit prices are received as two position fields and require no rounding.

(2) LCL-PRC - From Receiving Contract Data File.

(3) CS-PRICE - Product of MRO unit price times the number of units in a case (rounded to two decimal positions).

(4) RDD - Required Delivery Date.

e. Consist shipment data totals:

(1) TOTAL WEIGHT - Total load weight.

(2) TOTAL CUBE - Total load cube.

(3) TOTAL PIECES - Total load pieces.

5. DATA ORGANIZATION

a. A separate Advance SEAVAN Consist message format will be prepared for each SEAVAN load.

b. Messages will be formatted IAW JANAP 128(I) requirements.

APPENDIX F-167

SEAVAN MONTHLY PERFORMANCE

1. PURPOSE

Provides depot managers with performance data within the SEAVAN workload banking, shipment planning and transportation functions. The report is produced in six sections which include:

a. Historical performance data accumulated from the above processes.

b. Accumulation of data adjustments. This section is provided to aid managers in identifying potential problem areas within the system which are within their capability to control.

c. Transshipment data history.

d. Shipment history by SEAVAN Destination.

e. DICOMSS line items received at destination early or late.

f. Monthly on time summary of DICOMSS line items.

2. ORIGIN

The primary data source is the on-line SEAVAN MIS as depicted in appendix B-280. Data is accumulated and available by remote display for an entire month. At months end the data is removed from the on-line files and printed on this report.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Standard Report Headings:

(1) Report Number and Title

(2) Functional Routing Code

(3) Section Number

(4) Report Date

(5) Page Number

b. Report Data Elements:

(1) Part 1 - SEAVAN MROs Processed.

(a) MROs RECEIVED - A summary of MROs received into the SEAVAN process by Issue Priority Group (IPG), DICOMSS and non-DICOMSS. Non-DICOMSS MROs are summarized by Inventory Control Point.

(b) MRO PROCESSING TIMES.

1. DAYS RECEIVED BEFORE RDD (DICOMSS Only) - An analysis of DICOMSS MROs received by the number of days preceding the Required Delivery Date (RDD).

2. DAYS AT DEPOT - An analysis of MRO total processing time at the shipping activity.

3. DAYS IN WORKLOAD BANK - An analysis by MRO totals of the number of days MROs are retained in the workload bank from the time MROs are received until released to warehousing for stock selection.

4. DAYS IN-STORAGE - An analysis by MRO totals of the number of days MROs are in-storage processing from the time of release from the workload bank until they are reported in processing in transportation.

5. DAYS IN TRANSPORTATION - An analysis by MRO totals of the number of days required to process through transportation functions from the time MROs are reported in transportation until they are reported as shipped.

(c) MROS SHIPPED - The total number of MROs shipped during the previous month. Totals are subdivided by DICOMSS, non-DICOMSS, total shipped on-time and the percentage of MROs shipped on-time. On-time effectiveness is computed by:

1. DICOMSS - Date shipped is equal to or less than RDD minus transit time.

2. Non-DICOMSS - Date offered is equal to or less than computed MDT.

(d) SEAVANS SHIPPED - An analysis of SEAVANS shipped during the previous month. Categories are subdivided by DICOMSS, Non-DICOMSS and mixed with a cumulative total of all shipments. Data elements within the categories are:

1. ON-TIME - Total SEAVANS shipped on or before the MDD.

2. LATE - Total SEAVANS shipped after the MDD.

3. % ON-TIME - Percentage of SEAVANS shipped on-time (SEAVANS on-time by total SEAVANS shipped).

4. % WEIGHT UTILIZATION - Summation of the total weight shipped divided by total weight capacity of Vans shipped.

5. % CUBE UTILIZATION - Summation of the total cube shipped divided by the total cube of Vans shipped.

6. VANS MEETING DLA GOAL - Number of Vans meeting or exceeding 40,000 pounds or 80% cube.

(2) Part 2 - SEAVAN Adjustment Transactions.

(a) DENIALS - This section portrays MRO stock denial reporting for categories DICOMSS, non-DICOMSS and Monthly Cumulative Total. Denials are counted for transaction codes DT, DK, DJ, DE and DG. Data elements within the categories are:

1. PARTIAL - Partial denials reported.

2. COMPLETE - Complete denials reported.

3. TOTAL - Total of partial and complete denials reported.

4. DENIAL RATE - Percentage of denials reported (total denials divided by total MROs shipped plus complete denial).

(b) CANCELLATIONS. This section contains MRO cancellation (DIC AC6, AC7) performance for categories DICOMSS, non-DICOMSS and Total. Data elements within the categories are:

1. PARTIAL - Cancellations for partial MRO quantities received.

2. COMPLETE - Cancellations for complete MRO quantities received.

3. TOTAL - Total cancellations received, sum of subparagraphs 1 and 2 above.

4. EFFECTED - Total cancellations processed by the shipping activity, i.e., total number of cancellation actions reported to the ICP.

5. % EFFECTED - The number of cancellations effected divided by the number of cancellations received.

(c) OTHER ADJUSTMENTS - This section contains the monthly accumulation data of MRO adjustment transactions other than denials and cancellations for categories DICOMSS, non-DICOMSS and Total. Data elements within the categories are as follows:

1. REMOVED FROM SEAVAN - A count of adjustments with Transaction Code DH.

2. ADDITIONAL WORKLOAD - A count of adjustments with Transaction Code DS.

3. REPLANNED TO ANOTHER LOAD - A count of MRO adjustments with Transaction Code DY.

4. RETURNED TO WORKLOAD BANK - A count of MRO adjustments with Transaction Code VW.

5. REMOVED FROM LOAD AND SINGLE LINED - A count of MRO adjustments with Transaction Code VU.

6. PARTIALLED - A count of MRO adjustments with Transaction Code VV.

7. FORCED CLOSED - A count of MRO adjustments with Transaction Codes DU, DW and DQ.

8. DP STATUS - A count of MRO adjustments with Transaction Code DP.

(3) Part 3 - Transshipment Data.

This section contains monthly cumulative data for transshipments processed through the SEAVAN Shipment Planning process.

(a) RECEIVED:

1. SHIPMENT UNITS - Total shipment units received.

2. WEIGHT - Total weight of transshipment units received.

3. CUBE - Total cube of transshipment units received.

(b) SHIPPED:

1. SHIPMENT UNITS - Total number of transshipment shipment units shipped.

2. WEIGHT - Total weight of transshipment shipment units shipped.

3. CUBE - Total cube of transshipment shipment units shipped.

4. AVERAGE PROCESSING TIME - The average processing time required to process transshipment shipment units shipped. Computed from the time the SU is received until reported shipped.

(4) Part 4 - Shipment History by Destination.

This section contains monthly cumulative data for shipments made to each SEAVAN Destination.

(a) DESTINATION - The activity address code of the actual SEAVAN Destination. The address may signify a breakbulk point, the master address of a booking group or a single consignee.

(b) CONSIGNEE - The ultimate destination to which the load or portions thereof, are consigned.

(c) MROs - Total MROs shipped to the designated consignee.

(d) WEIGHT - Total weight shipped to the designated consignee.

(e) CUBE - Total cube shipped to the designated consignee.

(f) DEST TOTAL - Cumulative data totals for the destination.

(5) Part 5 - This section contains those DICOMSS Line Items shipped that will be received either more than 15 days early of the line item RDD or more than 15 days late of the line item RDD. Data Elements needed for this section are:

(1) Destination - From the MRO

(2) VAN TCN - From the Load Record

(3) MRO RDD - From the MRO

(4) VAN RDD - From the Load Record

(5) VAN ETA - From the Load Record

(6) DATE MRO Received at depot - From the Load Record

(7) Compatibility Code - From the MRO

(8) Type Cargo Code - From the MRO

(9) Window Indicator - Late or Early

(6) Part 6 - This section contains a summary of total DICOMSS Lines Shipped and On-Time Percentage of DICOMSS shipped that will be received either more than 15 days early of the line item RDD or more than 15 days late of the line item RDD. This summary will be provided relative to the following.

Total DICOMSS line	All DICOMSS lines processed for the monthly recording period.
Total % on-time DICOMSS lines	All DICOMSS lines processed on-time for the monthly recording period.
Total DICOMSS lines by country	The line item destination will be matched against table 6 (Destination - Country Cross-Reference) to obtain the Country Code.
Total % on-time DICOMSS lines by country	Same as above.
Total DICOMSS lines by POE	All DICOMSS lines processed by POE for the monthly recording period.
Total % on-time lines by POE	All DICOMSS lines processed on-time for the monthly recording period.

Total DICOMSS lines by POD	All DICOMSS lines processed by POD for the monthly recording period.
Total % on-time DICOMSS lines by POD	All DICOMSS lines processed on-time by POD for the monthly recording period.
Total DICOMSS lines by commissary	All DICOMSS lines processed by commissary for the monthly recording period.
Total % on-time DICOMSS lines by commissary	All DICOMSS lines processed on-time by commissary for the monthly recording period.

5. SEQUENCE

a. Part 1 - Sequenced by the data elements outlines in paragraph 4b(1) above.

b. Part 2 - Sequenced by the data elements outlined in paragraph 4b(2) above.

c. Part 3 - Sequenced by the data elements outlined in paragraph 4b(3) above.

d. Part 4 - Destination (major), Consignee within Destination (minor).

e. Part 5 - Destination (major), VANTCN (intermediate) MRO RDD (intermediate), VANRDD (minor).

f. Part 6 - None. One line summary totals.

6. NUMBER OF COPIES AND DISTRIBUTION

Original and one copy to Director, Storage and Transportation.

7. PROCEDURE FOR REVIEW AND PROCESSING

This report is produced as a monthly summary of the SEAVAN Shipment Planning management information system. Disposition of the report or its data content is at the discretion of operating managers.

f. Part 6 - None. One line summary totals.

7. NUMBER OF COPIES AND DISTRIBUTION

Original and one copy to Director, Storage and Transportation.

8. PROCEDURE FOR REVIEW AND PROCESSING

This report is produced as a monthly summary of the SEAVAN Shipment Planning management information system. Disposition of the report or its data content is at the discretion of operating managers.

APPENDIX F-169

LOCATOR NSN INQUIRY BY NMFC

1. PURPOSE

To provide a listing of all NSNs and selected locator data elements having the same NMFC.

2. ORIGIN

This listing is produced as a result of processing an Item Locator Record Card (Freight Classification Data), appendix B-75, Action Code ET, as depicted in appendix D-19.

3. FREQUENCY

Upon submission of an inquiry card, appendix B-75.

4. FORMAT

a. This printout is not included in the Reports Format File. The following headings will be printed at the top of each page.

(1) Report number

(2) Report Title - Locator NSN Inquiry by NMFC

(3) Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

(7) Captions of Data Elements

b. Data Elements:

(1) NSN - National Stock Number

(2) UI - Unit of Issue

(3) NOMEN - Nomenclature

(4) NMFC - National Motor Freight Classification

(5) LTL - Freight Rate LTL Code

(6) PHY SEC - Physical Security Code

(7) NMFC SFX - National Motor Freight Classification Suffix Code

(8) LCL - Freight Rate LCL Code

(9) WATER COM - Water Commodity Code

(10) AIR COM - Air Commodity Code

(11) AIR CRGO - Air Cargo Dimension Code

(12) UNIT WEIGHT

(13) UNIT CUBE

(14) SP RQT - Special Requirements Code

(15) MGR - Commodity Manager Code

c. Page break by Functional Routing Code.

5. SEQUENCE

a. National Motor Freight Classification Code - Major.

b. National Motor Freight Classification Suffix Code - Intermediate.

c. National Stock Number - Minor.

6. DISTRIBUTION AND NUMBER OF COPIES

One copy to Functional Routing Code.

7. PROCEDURES FOR REVIEW AND PROCESSING

The organizational element which initiated the request for this data will accomplish the necessary research and analysis actions and then destroy the printout.

APPENDIX F-172

FREIGHT DESCRIPTION FILE MAINTENANCE REPORT

1. PURPOSE

Provide Freight Description clerks with information necessary to evaluate the data content of the Freight Description File (FDF). The report identifies NMFCs currently on the depot locator with no description on the FDF.

2. ORIGIN

Data for this report is compiled during file maintenance actions shown in appendices D-37 and D-139.

3. FREQUENCY

The report is generated automatically when locator file data passed to this process contains NMFC/LTL-KEY/Suffix Data not found on the FDF.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-172)

(2) Report Title

(3) Date - Month, day, year, and Julian date

(4) Page Number

b. Data elements, Unmatched Locator NMFC.

(1) NMFC/LTL - Code on Locator not on FDF.

(2) NSN - Of missing NMFC.

5. DATA ORGANIZATION

a. The report header line appears on the first line of each page. Report part number and title will appear on the second print line of each page. Detail information will appear on subsequent report lines.

b. The report is sequenced by NMFC/LTL Code. Data is sequentially formatted by NMFC, left to right across the page.

6. NUMBER OF COPIES AND DISTRIBUTION:

Two copies. Original to Transportation and Traffic Management Office. Information copy to Management Support Office, DS/T.

7. PROCEDURE

Unmatched Locator NMFC.

a. The NMFCs shown in this section have been incorporated into the depot Locator File. No Freight Description exists on the depot FDF for an NSN.

b. Freight Description clerks must determine the appropriate Freight Classification Description information for the NMFC/LTL/REC SEQ. This data must be incorporated into the FDF using either the process shown in appendix D-37 or D-139.

APPENDIX F-174

ADVANCE DOMESTIC AIR CHALLENGE LISTING

1. PURPOSE

To provide a list of Air Eligible Domestic Shipments to be used for advanced air challenge at MOFAST depots.

2. ORIGIN

Produced as a result of the MOWASP shipping run, reference appendices D-98 and D-99.

3. FREQUENCY

Output each time MOWASP shipping is run.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-174)

(2) Report Title

(3) Cycle (section)

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Data Field Headings and Data:

(1) IP - Issue Priority from 1st MRO

(2) DEST - Destination Activity Address Code

(3) SU-NO - Shipment Unit Number

(4) TCN - Transportation Control Number

(5) NO. LI - Number of MROs in Shipment

(6) PPZ - Shipment Unit Parcel Post Zone Code

(7) SU WT - Shipment Unit Weight

(8) SU CU - Shipment Unit Cube

(9) DOC NO - Document Number for each MRO.

(10) NSN - National Stock Number and Nomenclature for each MRO.

(11) QTY - Quantity from each MRO.

(12) U/I - Unit of Issue for each MRO.

(13) FND - Fund Code from each MRO.

(14) RDD - Required Delivery Date for each MRO.

(15) PRJ - Project Code for each MRO.

(16) DST - Distribution Code for each MRO.

(17) SR - Special Requirements Code for each MRO.

(18) TC - Type Cargo Code for each MRO.

c. Other data (clear text addresses):

(1) Ship/POE Address.

(2) Ultimate Consignee/Mark For Address.

5. DATA ORGANIZATION

Sequence - Destination major, Shipment Unit Number minor.

6. DISTRIBUTION AND RETENTION

a. One copy to be provided to the Special Processing Section.

b. Listing will be destroyed after intended use has been served.

7. PROCEDURE FOR REVIEW AND PROCESSING

Use the list to contact consignees and validate their requirement for premium transportation.

UWF174 ADVANCE DOMESTIC AIR CHALLENGE LISTING FRC SECTION 001 DATE 10.06.76.280 PAGE 00002

IPG	DEST	SU-NO	TCN	NO-LI	PPZ	SU-WT	SU-CU	DOC-NO	NSN	QTY	U/I	FND	RDD	PRJ	DST	SR	TCC
2	FB4528	1550175	FB452890860194X	0001	5	39	1	FB452890860194	6810002010907 ALCOHOL	1	CN	6C			01	Z	R
		FB4528 TRANSPORTATION OFFICER FB4528 91 STRAT MSL WG MINOT AFB NORTH DAKOTA															
2	FB4613	1550180	FM461390861004Z	0001	4	3		FM461390861004	6505001226980 PENICILIN	5	PG	6B				3	Q
		FM613 MF USAF HOSP F E WARREN F E WARREN AFB WY															
2	FB4620	1550192	FB462090560088X	0001	4	1		FB462090560088	6630007645761 FILTER	1	PG	6C			01	Z	Z
		FB4620 TRAFFIC MANAGEMENT OFFICER FB4620 92 BOMB WG FAIRCHILD AFB WASHINGTON 99011															

APPENDIX F-175

AREA CONTROL BRANCH DENIAL LISTING

1. PURPOSE

To provide a quantitative listing of Materiel Release Order (MRO) denials by Area Control Branch (ACB) and Action Code.

2. ORIGIN

Produced as a result of the processing depicted in appendix D-28.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number (F-175)

(2) Report Title

(3) Product Control Number

(4) Section Number

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Other Data Elements:

(1) Action Code - DIC ZBM denial Action Codes DE, DG, DJ, DK, DL, DM and DT (appendix A-42).

(2) Management Codes - 1 through 5 (appendix A-13).

(3) NO LOC - MROs denied which had no location when MRO was released (Mgt Code 6).

(4) ACB - Area Control Branch

(5) C - Complete denial(s)

(6) P - Partial denial(s)

(7) TOTAL - Total denials by Action Code and ACB, and accumulated totals.

5. DATA ORGANIZATION

The report contains summary totals of denials for each ACB by denial Action Code (Management Code), as well as warehouse denials for which there were no locations.

6. DISTRIBUTION

Original to the MSO and one copy to the Warehousing Division, DS/T.

7. PROCEDURES FOR REVIEW AND PROCESSING

To be used by DS/T as a management tool for the identification of ACBs where MRO denials are occurring in order to take corrective action to reduce the number of such denials. Note that this report does not reflect denials generated automatically from the Workload Consolidation File, and thus does not match totals shown on the F-9 report.

UWF175

ACTION CODE	MGT CODE	AREA CONTROL BRANCH (NO LOC)		AREA CONTROL BRANCH 1		AREA CONTROL BRANCH 2		AREA CONTROL BRANCH 3		AREA CONTROL BRANCH 4		AREA CONTROL BRANCH 5		AREA CONTROL BRANCH 6		ACTION CODE TOTALS	
		COMP	PART	COMP	PART	COMP	PART	COMP	PART	COMP	PART	COMP	PART	COMP	PART	COMP	PART
DG	5	Ø	Ø	Ø	1	1	1	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	1	2
DK	2	Ø	Ø	13	4	12	1	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	25	5
DT	1	6ØS	2Ø	113	1141	83	285	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	8Ø1	1446
AREA CONTROL BRANCH TOTALS:		6ØS	2Ø	126	1146	96	287	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø		
TOTAL DENIALS																827	1453

UWF175 ØØØØØ7 X9Ø91 79Ø91 11Ø833 M65R21DDOU-218 ØØ89Ø6

APPENDIX F-176

MOFAST SHIPMENT UNIT CONTROL LIST

1. PURPOSE

Provide a summary of line items included in freight shipment units.

2. ORIGIN

Produced as a result of the MOWASP Shipping Documentation Process, appendix D-98, at MOFAST depots only.

3. FREQUENCY

Daily, in conjunction whith the MOWASP Shipping Documentation Process.

4. DATA ELEMENTS

a. Report Header, line one:

(1) Report Number (F-176)

(2) Title

(3) Section

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. Report Header, line two:

(1) Consignee - DoDAAC of consignee

(2) DEST - Destination

(3) POE - Port of Embarkation

(4) APOE - Air Port of Embarkation

c. Report Header, line three:

(1) Shipment Unit Number

(2) TCN - Master TCN

(3) IPG - Issue Priority Group

(4) WHSE - Warehouse Area

(5) Batch Number

(6) Chute Number

d. Line Item Information:

(1) L/I - Line Item Number. An asterisk will be placed by the line item selected as the TCN.

(2) NSN - National Stock Number

(3) NOUN - Noun Description

(4) QTY - Quantity Ordered

(5) LOC - Warehouse Location

(6) EXT WEIGHT - Estimated Weight

(7) EXT CUBE - Estimated Cube

(8) NMFC-SFX - National Motor Freight Classification/Suffix

(9) SIT - Storage Intransit Code

(10) MED - MEDALOC Eligible

(11) Total Shipment Unit - Totals for Shipment Unit Weight and Cube.

(12) Space reserved to manually record Hold Code, Denial Code, quantity changes, and container information as it becomes necessary.

5. REPORT ORGANIZATION

a. Page break for each shipment unit record printer.

b. Print report header lines and line item information for each shipment unit.

c. Sequence by:

(1) Location Group Code - Major.

(2) Shipment Unit Number - Minor.

6. DISTRIBUTION AND RETENTION

a. One copy to Warehousing Division with DD Form 1348-1 MROs. One copy to Transportation Division, Shipment Planning.

b. List is not required after functions described in paragraph 7 below have been completed.

c. User depots can discontinue preparation of this report at their option.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report is used by stock picking and packing personnel to select and assemble line items pertinent to a specific shipment unit. It is also provided to permit advance shipment planning for SUs not processed through the freight terminal.

a. Area Control Branch (ACB) Stock Selection Process:

(1) The F-176 report provides a means to ensure that MROs which are in the stock selection process are returned to the ACB Shipment Unit assembly area.

(2) The control clerk in the shipment unit assembly area will use the F-176 report to account for each line item in the shipment unit as follows:

(a) The Shipment Unit Control List (F-176) is forwarded to the ACB with DD Form 1348-1 MROs. The F-176 list is placed in a suspense file sequenced by shipment unit number while picking functions are in process.

(b) Materiel which has been picked is returned to the shipment unit assembly area. The F-176 list for the pertinent shipment unit is obtained from the suspense file. The control clerk:

1. Verifies the receipt of all MROs which were issued to stock pickers.

2. Ensures proper documentation of quantity variations on DD Form 1348-1. Forwards parcel post documents with quantity variations to ACB CRT operator.

3. Identifies items to be placed in hold status. Forwards pertinent DD Form 1348-1 document to ACB CRT operator for single line action.

4. Forwards completed shipment unit to packing area with pertinent DD Forms 1348-1 and F-176 list.

b. Packing personnel will receive materiel to be packed, applicable MROs (DD Form 1348-1) and Shipment Unit Control List (F-176). Packers will verify content of shipment unit as items are being packed. Variations from quantity ordered are recorded on DD Form 1348-1 using proper quantity Action Code (reference appendix A-104). The F-176 list is not required after items are packed.

c. The report will also be used as a tool to plan and control shipments not normally processed through the freight terminal.

F176 SHIPMENT UNIT CONTROL SECTION 001 DATE 10.06.76.280 PAGE 00001

CONSIGNEE FB4857 DEST FB4857 POE APOE BATCH-NO 00 CHUTE-NO 0000

SHIPMENT UNIT NO 1020004 TCN FB4657 2076 0012X IPG 1 MHSE Z

L/I	NSN	NOUN	QTY	LOC	EXT WEIGHT	EXT CUBE	NMFC-SFX	LTL	SIT	MED
0001	5325-00-174-9384	FASTENERS	00001	Y021140BA	1.00	.01	000000-			X
0002	5325-00-174-9384	FASTENERS	00001	Y021140BA	1.00	.01	000000-			X
* 0003	5325-00-174-9384	FASTENERS	00001	Y021140BA	1.00	.01	000000-			X
			TOTAL SHIPMENT UNIT		3.00	.03				

?HUMF176 0000007 X4102 84102 140609 RES101

APPENDIX F-177

MOFAST MECHANIZED CENTER RELEASED WORKLOAD SCHEDULE

1. PURPOSE

Provide a summary of line items released to a mechanized center for picking and packing action.

2. ORIGIN

Produced as a result of the Shipping Documentation Process, appendix D-98.

3. FREQUENCY

Produced at the completion of each shipping documentation cycle.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number (F-177)

(2) Title

(3) Section

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. Report Header Second Line:

(1) IPG - IPG Category

(2) BATCH NR - MRO Batch Number

(3) Location Group Codes for pertinent mechanized warehouse.

(4) Totals column

c. Release Workload Information:

(1) TOTAL LINE ITEMS - Total line items released.

(2) PICKING MAN-HOURS - Manual annotation of picking man-hour resources needed (for internal planning purposes).

(3) SINGLE LINES - Number of line items in single line shipment units released.

(4) MULTILINES - Number of line items in multiline shipment units released.

(5) SHIPMENT UNITS - Number of MRO shipment units (Totals column only).

(6) DRO L/I - Number of DRO line items.

(7) PACKING MAN-HOURS - Manual annotation of packing man-hour resources needed (for internal planning purposes).

(8) HOURS PER LOT - Manual annotation of estimated man-hours required to complete processing of the MRO batch.

5. DATA ORGANIZATION

a. Report Header: Print report header, first and second lines as noted in paragraph 4a and b above, for each page break.

b. Page break for each mechanized area and batch number.

c. Sequence line item data in report format by location group code category identified in the report header.

d. Double space report lines.

6. DISTRIBUTION AND RETENTION

a. Two copies. One copy to pertinent mechanized warehouse and one copy to Workload Control Branch, MSO, DS/T.

b. Retain report until workload planning functions have been accomplished.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report is used to provide a summary of released workload for mechanized warehouse areas. It is provided as a workload planning and manpower allocation tool and can be used at the discretion of each depot.

F-177 MECHANIZED CENTER RELEASED MRO WORKLOAD SCHEDULE AREA X SECTION 160 DATE 02.02.81.033 PAGE 00002

IPG 3 BATCH NR 046	T10-T17	T20-T27	T31-T34	T40-T47	T50-T57	T60-T67	T71-T71	T70-T75	TOTALS
TOTAL LINE ITEMS	699	918	219	597	683	589	350	493	4548
PICKING MANHOURS									
SINGLE LINES	316	409	82	251	288	143	105	141	1735
MULTI LINES	383	509	137	346	395	446	245	352	2813
SHIPMENT UNITS									3998
DRO L/I	225	233	26	165	146	49	11	9	864
PACKING MANHOURS									
HOURS PER LOT									

APPENDIX F-178

MOFAST RELEASED WORKLOAD WAREHOUSE DIVISION

1. PURPOSE

Provide a summary of the mix of workload released from MOWASP for processing by the Warehousing Division.

2. ORIGIN

Data for this listing is produced as a result of the MOWASP Shipping Documentation Process, appendix D-98.

3. FREQUENCY

Produced daily as a result of the MOWASP Shipping Documentation process.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number

(2) Title

(3) Section Number

(4) Date - Month, Day, Year, and Julian date

(5) Page Number

b. Report Header Second Line:

(1) LOCATION GROUP CODE - Warehouse Location Group Code

(2) IPG - Issue Priority Group

c. Report Header Third Line:

(1) BATCH NUMBER - MRO Batch Number

(2) COMPLETION TIME PICK - Manually Annotate Estimated Picking Time Required for Batch.

(3) COMPLETION TIME PACK - Manually Annotate Estimated Packing Time Required for Batch.

d. Report Data:

(1) LOCATION - Warehouse Area

(2) FREIGHT TOTAL LINE ITEM - Number (All modes of shipment except G, H, J, 5, 6 and 7).

(3) FREIGHT SHIPMENT UNITS - Shipment Units.

(4) FREIGHT SHPT UNITS SINGLE L/I - Number of Single Line Freight Shipment Units.

(5) PARCEL POST TOTAL LINE ITEMS - Number of Parcel Post Line Items (G, H, 6 and 7 Mode of Shipment).

(6) PARCEL POST SHIPMENT UNITS - Number of Parcel Post Shipment Units.

(7) PARCEL POST SHPT UNITS SINGLE L/I - Single Line Parcel Post Shipment Units.

(8) SMALL PACKAGE CARRIER TOTAL LINE ITEMS - Number of Small Package Carrier Line Items (Mode of Shipment J and 5).

(9) SMALL PACKAGE CARRIER SHIPMENT UNITS - Number of Small Package Carrier Shipment Units.

(10) SMALL PACKAGE CARRIER SHPT UNITS SINGLE L/I - Number of Single Line Small Package Carrier Shipment Units.

(11) DRO TOTAL LINE ITEMS - Number of DRO Line Items.

(12) TOTAL LINE ITEMS - Total Number of MRO/DRO Line Items.

(13) TOTAL SHIPMENT UNITS - Total Number of Freight, Parcel Post, and Small Package Carrier Shipment Units.

(14) TOTAL SHPT UNITS SINGLE L/I - Total Number of Single Line Item Shipment Units for Freight, Parcel Post, and Small Package Carrier.

(15) TOTALS:

(a) TOT BATCH - Total Lines in the Batch within Location Group Code.

(b) TOT LGC - Total Lines within the Location Group Code.

(c) TOT IPG - Total Lines for IPG.

(d) *TOT WORKLOAD* - Total Lines for the Entire Report.

5. DATA ORGANIZATION

a. Report header data shown to start each report page.

b. Double space each line of detail report data.

c. Page break for each Location Group Code and Batch Number.

d. Sequence by:

(1) IPG - Major

(2) Location Group Code

(3) Batch Number

(4) Warehouse Area

6. DISTRIBUTION AND RETENTION

a. Prepare six copies to MSO, DS/T.

b. Retain until workload planning requirement is accomplished.

7. PROCEDURE FOR REVIEW AND PROCESSING

This report provides summary totals of the data contained in the MOWASP F-041 and F-042 released workload reports and is used in conjunction with workload planning activities.

F-178 RELEASE WORKLOAD WAREHOUSING DIVISION SECTION 567 DATE 05.03.83.123 PAGE 00001

LOCATION GROUP CODE A IPG 3

BATCH NUMBER 0000

	COMPLETION TIME PICK			COMPLETION TIME PACK										
		FREIGHT			PARCEL POST		SM PACKAGE CARRIER			DRO		TOTAL		
	TOTAL L/I	SHIP UNITS	SU SGL L/I	TOTAL L/I	SHIP UNITS	SU SGL L/I	TOTAL L/I	SHIP UNITS	SU SGL L/I	TOTAL L/I	TOTAL L/I	SHIP UNITS	SU SGL L/I
LOCATION L11	7	7	4	2	2	1	3	2	1		12	11	6
LOCATION L12	72	25	4	39	29	14	2	2	2	6	119	56	20
LOCATION L13	33	17	3	36	24	13	1	1	1	1	71	42	17
LOCATION L14	21	18	5	11	10	7					32	28	12
LOCATION L15	22	15	1	7	7	4	1	1	1		30	23	6
TOT BATCH	155	82	17	95	72	39	7	6	5	7	264	160	61
TOT LGC A	155	82	17	95	72	39	7	6	5	7	264	160	61
TOT IPG 3	155	82	17	95	72	39	7	6	5	7	264	160	61
TOT WORKLOAD	155	82	17	95	72	39	7	6	5	7	264	160	61

APPENDIX F-180

MOFAST ROUTE SLIP

1. PURPOSE

Provide Shipment Unit (SU) and routing information necessary to process a freight shipment through the MOFAST system.

2. ORIGIN

Produced as a result of the MOFAST Label/Route Slip Preparation Process, appendix D-143.

3. FREQUENCY

Produced when a SU has completed processing through sorter or other input functions.

4. DATA ELEMENTS

a. First Line:

(1) Date - Month, day, year, and Julian date

(2) CRT NO - Terminal number from which the route slip was initiated.

(3) DTT - Data offered to transportation.

(4) SORTER LINE - Line from which container was released.

b. Second Line:

(1) CHECK DIGIT - SU Check Digit

(2) DEST - Destination Cross-Reference from the Activity Address file.

(3) LOCATION - Manually annotate the location of freight held in the freight terminal or warehouse area.

c. Third Line:

Carrier Code assigned to SU Record.

d. Fourth Line:

(1) SU NUMBER

(a) Seven-digit basic SU number.

(b) Eleven-digit single line SU.

(c) Thirteen-digit partialled SU number.

(2) Number of pieces of Freight in SU.

(3) Gross Weight assigned to SU.

(4) Total Cube assigned to SU.

(5) Process Code, appendix A-100.

(6) Special Requirements Code.

(7) Spur Number, SEAVAN, or Mode I for Government Truck - Terminal Routing.

(8) GBL Number assigned to SU.

(9) GBL Sequence Number assigned to SU.

e. Fifth Line:

Exception address message or no label required message, when applicable.

f. Sixth Line (when applicable):

(1) TCN Change Message

(2) New TCN

g. Seventh Line TCMD Message (when applicable):

(1) ATCMD Transceived - Verification Required - Output when SU TCMD status flag is X indicating ATCMD prepared at the time the SU was documented by MOWASP.

(2) ATCMD Required - Output when SU TCMD status flag is blank and SU Process Code is AC, AD, BB or BL indicating export air eligible.

h. Eighth Line:

(1) PDT Planned Date to Transportation.

(2) IPG Issue Priority Group.

i. Ninth Line:

Military time that a shipment is offered.

j. Tenth Line:

FMS Pack and Hold (when NOA has been generated).

k. Eleventh Line:

FMS GBL TAC Code (when applicable).

l. Twelfth Line:

(1) MEDALOC - E Shipment (when shipment is MEDALOC eligible and APOD = FRF or RMS).

(2) MEDALOC - K Shipment (when shipment is MEDALOC eligible and APOD = OSN)

(3) MEDALOC - P Shipment (when shipment is MEDALOC eligible and APOD = HOW or PLA)

(4) MEDALOC - A Shipment (when shipment is MEDALOC eligible and APOD = EIL)

(5) MEDALOC - H Shipment (when shipment is MEDALOC eligible and APOD = HIK)

m. Thirteenth Line:

(1) MODE - Manually annotate the mode of shipment.

(2) STATUS - Manually annotate the status mode.

(3) HOLD - Manually annotate the hold code assigned to SU.

(4) TAC - Manually annotate TAC Code.

(5) COMM - Manually annotate Commodity Code.

5. DATA ORGANIZATION

a. The route slip is printed in the format noted in paragraph 4 above.

b. Route slips will be produced in the sequence SUs are completed through the process noted in paragraph 3 above.

6. DISTRIBUTION AND RETENTION

a. The route slip is attached to the set of DD Form 1348-1 (MROs) which will eventually be used either in special processing or GBL preparation processes.

b. The route slip is retained until the pertinent SU has completed the MOFAST shipping process.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Freight Terminal:

(1) Obtain the route slip from the designated printer after completion of sorter or other than sorter input functions.

(2) Include the route slip with the set of MROs remaining with the SU. Attach documentation to the first container of the SU.

(3) A container missing on sorter label line may be recovered from sorter line or lines indicated on route slip.

(4) Route freight to the Freight Terminal outloading or hold area as noted in "Spur Number" field on the route slip.

(5) Materiel arriving in terminal hold or outload areas will be assigned either to a floor/rack location or a load number. This information will be annotated in the "Location" portion of the routing slip.

(6) When the materiel has been placed in location, forward pertinent route slip and MRO documents to Transportation Office.

(7) Transportation GBL and Special Processing functions will use the documentation package to complete the shipping process.

b. Transportation Office:

The Transportation Office will receive MROs for shipment held outside the Freight Terminal.

(1) Perform input to offer the SU to transportation.

(2) Obtain route slip from printer and combine with MRO documents.

(3) Perform actions necessary to ship the items, i.e., Shipping Instructions, GBL preparation, and so forth. Record pertinent data on route slip copy.

(4) Retain route slip until signed copy of GBL is returned to Transportation office.

```
78125      DØ4 DTT  78125          SORTER LINE =
           CHECK DIGIT =  2        DEST = 879145      LOCATION:

3424Ø27                1    3Ø      15.Ø XA  Z         GOVT TRUCK
EXCEPTION ADDRESS REQUIRED
TCN CHANGE TCN=FB46727242Ø16ØXX

PDT = 346     IPG = 3

78125      DØ4 DTT  78125          SORT LINE =
           CHECK DIGIT =  2        DEST = 879145      LOCATION:

3424Ø27                1    3Ø      15.Ø EA Z          SEAVAN

TCN CHANGE  TCN=FB46727242Ø16ØXX

PDT = 346     IPG = 3

78125      DØ4 DTT  78125
           CHECK DIGIT =  2        DEST = 879145      LOCATION:

3424Ø27                1    3Ø      15.Ø  FB Z         GOVT TRUCK

TCN CHANGE  TCN=FB46727242Ø16ØXX

PDT = 346     IPG = 3
```

```
78125          DØ4
               CHECK DIGIT =  2            DEST = 879145     LOCATION

3424Ø27                                 3Ø       15.Ø   CP   Z
LABEL NOT REQUIRED  CONSOLIDATED PACK

PDT = 346     IPG = 3
              TIME = 1228
FMS PACK AND HOLD          FMS GBL TAC CODE = ABBI

85ØØ9          DØ5       DTT = 84318
               CHECK DIGIT =  6            DEST = N61756     LOCATION

MILN
17ØØ156                    1              11   2.2 PP   Z                    KØØØØ198-2

PDT = 172     IPG = 3


MODE        STATUS       HOLD       TAC          COMM
```

APPENDIX F-181

MOFAST REPORT OF GBL/CBL TRANSACTIONS

1. PURPOSE

a. Provide status of GBL/CBLs which are processed by the batch billing procedure.

b. Provide a summary of daily GBL/CBL activity.

c. Provide a count of shipment unit, and NMFC records processed through GBL/CBL Assembly, GBL/CBL Print and microfiche actions.

d. Provide a record of shipment units updated to completed status as a result of a computer batch process.

2. ORIGIN

a. Batch Billing - Part 1 - GBLs to be processed in batch mode will be identified by an operator input key in the MOFAST GBL Preparation Process, appendix E-238 P part K, (program UWFK05). GBLs appearing on this listing will be identified as being completed or rejected due to erroneous or missing data.

b. Completed GBL Report - Part 2 - Record of daily activity on the GBL/CBL register.

c. GBL Microfiche Data - Part 3 - Counts of GBL/CBL Shipment Unit, and NMFC records are recorded during the GBL/CBL Assembly, print and file maintenance processes.

d. MOFAST Batch Update of Shipment Unit Records - Part 4 - Shipment Unit records associated with reprinted GBLs or a consolidated pack on a completed GBL are confirmed as shipped during a batch process at the close of each days business. This section of the report identifies the status of each Shipment Unit processed via this action.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Batch Billing Report - part 1:

(1) Report Header Line which includes:

(a) Report Number (F-181)

(b) Part Number (Part 1)

(c) Report Title

(d) Functional Routing Code

(e) Data - Month, day, year and Julian date

(f) Page Number

(2) Data Elements:

(a) GBL Number of GBL in-process.

(b) Message: An in-the-clear message indicating whether the GBL process was completed or any error/missing data encountered during the batch process.

b. MOFAST Completed GBL Report - part 2:

(1) Report Header Line which includes:

(a) Report Number (F-181)

(b) Part Number (Part 2)

(c) Report Title

(d) Date: Day, Month and Year

(e) Page Number

(2) Data Elements:

(a) Completion Code Description.

1. C - Canceled

2. D - Canceled due to GBL reprint.

3. P - Successfully completed.

(b) Completed GBL/CBL Record.

1. GBL/CBL Number

2. Completion Code

(c) Summary of GBL/CBL Daily Activity.

1. Open - SUs still being accumulated.

2. Stopped - SU accumulation is stopped.

3. Canceled - GBL/CBL cancel actions.

4. Printed - Number GBL/CBL printed.

5. Deleted - Number deleted due to reprint.

6. Total - Total GBL/CBL register actions.

c. GBL Microfiche Data - part 3:

(1) Report Header Line which includes:

(a) Report Number (F-181)

(b) Part Number (Part 3)

(c) Report Title

(d) Date: Day, Month, Year

(e) Page Number

(2) Data Elements:

(a) GBL/CBL - Government or Commercial Bill of Lading number.

(b) Assembly - Count of records processed during the GBL assembly program.

1. SU - Shipment Unit Records.

2. FD - Freight Description Records (NMFC).

(c) Print - Count of records processed during the GBL Print Process.

1. SU - Shipment Unit Records.

2. FD - Freight Description Records (NMFC).

(d) Microfiche - Count of records assembled for processing to microfiche output during the daily system maintenance process.

1. SU - Shipment Unit Records.

2. FD - Freight Description Records (NMFC)

3. LI - MRO Line Item Records.

(e) Bal - An alpha O indicated a record imbalance exists.

d. MOFAST Batch Update of Shipment Unit Records - part 4.

(1) Report Header Line which includes:

(a) Report Number (F-181)

(b) Part Number (part 4)

(c) Report Title

(d) Date: Julian

(e) Page Number

(2) Data Elements:

(a) GBL - Government or Commercial Bill of Lading number.

(b) ST - GBL Status Code.

(c) NEW GBL - Revised GBL number assigned when G/L reprint occurs.

(d) SU - Shipment Unit Number.

(e) TP - Type Pack Code.

(f) C CTL - Container Control Number, Consolidated Pack only.

(g) MSTR SU - Master SU number, Consolidated Pack only.

(h) DT SHP - Date Shipped.

(i) ST - Short GBL Shipment Unit Status.

(j) CODES - Access Method Return Code (reference DLAM 4745.1).

5. DATA ORGANIZATION

a. Report header data on the first line and detailed column heading on the second line.

b. Sequenced by GBL.

c. Report is double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

a. One copy will be distributed to Transportation Division, DS/T.

b. One copy to office of Data Systems.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Part 1 - GBL numbers appearing on the F-181 have been identified for the GBL batch process by operator input of a batch process flag after GBL CRT edit routines have been accomplished (appendix E-238 P part K). The narrative message on this report indicates whether the GBL is complete and ready for printing, or whether the GBL contains errors/missing data which must be corrected. If the message indicates the preparation process has been

completed, print the GBL IAW the MOFAST GBL Print Procedure, appendix E-224 P part A. If errors/missing data are noted by the narrative message, enter corrections by using the MOFAST GBL Preparation Process, appendix E-238 P part K.

b. Part 2 - GBL/CBL numbers appearing in this part of the F-181 are completed records which have been placed in microfiche history. Also included in this section is a summary of daily GBL/CBL activity. This report should be retained and used as a record of completed GBL/CBLs and as a source for reporting workload data.

c. Part 3:

(1) This report is an accounting of shipment unit, and freight description (NMFC) records processed through the GBL/CBL assembly, print, and file maintenance process of MOFAST. An alpha O in the "Bal" column of this report identifies an out-of-balance condition which exists between one or more of the three processes. Functional operators should notify the Office of Data Systems of all out-of-balance conditions. ODS will, in turn, take action to determine the cause of the out-of-balance condition and attempt to restore files containing missing records.

(2) Functional operators are to use this report as a basis to audit the completeness of microfiche data returned from vendors. Compare microfiche totals shown on this report to the counts returned from vendors. Out-of-balance conditions are to be resolved by ODS, DS/T and vendor coordination.

d. Part 4:

(1) The purpose of this report section is to identify the status of SUs completed as a result of the batch update process. Access method return codes other than 1 or 2 indicate problems occurred within the batch process. Indication of problems requires reprocessing of the batch run according to procedures outlined in DLAM 4745.1.

(2) The distribution of this report should only be to the Office of Data Systems.

```
UMF181  M O F A S T  B A T C H  B I L L I N G  L I S T I N G  DATE 03.01.79.060 PAGE 0001
  GBL NUMBER      MESSAGE                                                        PRINT
  K7318676      BEGINNING TO PROCESS
                ** G B L  B U I L T  S U C C E S S F U L **                       *****
  K7318677      BEGINNING TO PROCESS
                ** G B L  B U I L T  S U C C E S S F U L **                       *****
  K7318678      BEGINNING TO PROCESS
                UMFK07 BAD-RETURN FROM UMFK30 **5608S
                ** G B L  N E E D S  C O R R E C T I N G  &  R E S T A R T E D **
  K7318679      BEGINNING TO PROCESS
                UMFK07 BAD-RETURN FROM UMFK40  **0213N
                ** G B L  N E E D S  C O R R E C T I N G  & R E S T A R T E D **
  K7318683      BEGINNING TO PROCESS
                UMFK07 BAD-RETURN FROM UMFK40 **0213N
                ** G B L  N E E D S  C O R R E C T I N G  &  R E S T A R T E D **
```

UNF181 PART 2 MOFAST COMPLETED GBL REPORT DATE 79060 PAGE 1

CODES ** C=CANCELLED D=CANCELLED DUE TO REPRINTING P=SUCCESSFULLY COMPLETED

J0015097	P	J0015098	P	J0015099	P	J0015100	P	J0015102	P	J0015103	P	J0015105	P
K7318488	P	K7318503	P	K7318504	P	K7318505	P	K7318506	P	K7318507	P	K7318505	P
K7318509	P	K7318510	P	K7318511	P	K7318512	P	K7318513	P	K7318514	P	K7318515	P
K7318516	P	K7318517	P	K7318518	P	K7318519	P	K7318520	P	K7318521	P	K7318522	P
K7318523	P	K7318524	P	K7318525	P	K7318526	P	K7318527	P	K7318528	P	K7318529	P
K7318530	P	K7318531	P	K7318532	P	K7318533	P	K7319534	P	K7318535	P	K7318536	P
K7318537	P	K7318528	P	K7318539	P	K7318540	P	K7318541	P	K7318542	P	K7318543	P
K7318544	P	K7318545	P	K7318546	P	K7318547	P	K7318548	P	K7318549	P	K7318550	P

CBL-S OPEN	0	GBL-S OPEN	0
CBL-S STOPPED	14	GBL-S STOPPED	151
CBL-S CANCELLED	0	GBL-S CANCELLED	2
CBL-S PRINTED	7	GBL-S PRINTED	130
CBL-S DELETED	0	GBL-S DELETED	4
CBL-S TOTAL	21	GBL-S TOTAL	287

UWF181 PART 3 GBL DATA FOR MICROFICHE TOTALS NOT BALANCED DATE Ø2.15.79.Ø46 PAGE I

GBL			TOTALS			BAL	
0533000	3	5	3	5	3	0	0
0533006	1	1	1	1	1	0	0

GBL			TOTALS			BAL	
T0533001	3	3	3	3	3	0	0

UWF181 0000013 X9074 79074 155402 M6SR21DDOU-218

UWF181 PART 4 MOFAST BATCH UPDATE OF SHIPMENT-UNIT RECORDS DATE 02.15.79.046 PAGE 1

GBL SU NO.	ST TP	NEW-GBL C CTL	MSTR SU	DT SHP	ST CODES		SU NO.	TP	C CTL	MSTR SU	DT SHP	ST CODES	
U0012482	P												
K7287424	P												
K7287430	P	K7287467											
1862592000000			0000000000000	78228	T	1	1862594000000			0000000000000	78228	T	1
1862594000000			0000000000000	78228	T	1							
K7287431	P												
K7287435	P												
K7287452	P												
K7287454	P												
K7287457	P												
K7287463	P												
K7287465	P												

best copy available

APPENDIX F-182

MOFAST TCMD TRANSACTION LISTING

1. PURPOSE

Provide a summary of Transportation Control Movement Documents (TCMD) prepared and/or transceived by the MOFAST or MOWASP system.

2. ORIGIN

Produced from MOFAST TCMD Cards and Transceiver Data Process, Appendix D-158 and Advanced TCMD Preparation for Air Export Shipments, Appendix D-176.

3. FREQUENCY

Produced after each shipping cycle and when MOFAST AUTODIN Exit (UWFHEMIT) is run.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-182)

(2) Report Title

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Report Data:

(1) Content Indicator

(2) Route To - Transceiver Routing Address

(3) Transaction - GBL TCMD Header Card

(4) Transaction - 80 column TCMD format per DoD 4500.32-R

(5) SU Number on ATCMD

(6) MEDALOC

5. DATA ORGANIZATION

a. Report Header

Print report header to start each page.

b. Report Data

(1) Sequence data by:

(a) Content Indicator

(b) Route To

(c) GBL Number

(d) Document Number

(e) Document Identifier Code

(f) MED - MEDALOC Eligible

(2) Double spaced between each report line and header lines.

c. Page break when route to changes.

6. DISTRIBUTION AND RETENTION

a. Two copies. Both copies to Special Processing Section, Transportation Division, DS/T.

b. Destroy report after functions noted in paragraph 7 have been completed.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report is used by Special Processing clerical personnel for maintaining records of action upon our release requests and providing information regarding TCMD document output.

a. Special Processing Air Release clerks will:

(1) Review report to determine the release output for the prior day or transceiving cycle.

(2) Record responses from the air clearance authority. Annotate this information adjacent to pertinent record listed upon the report format.

(3) Update pertinent Shipment Unit (SU) records based upon instructions received. Reference MOFAST TCMD Cards and Transceiver Data, appendix E-228.

b. Special Processing TCMD clerks will:

(1) Use the report as a basis for confirming that TCMD data was properly transceived.

(2) Provide answers to telephone status requests.

```
UWF182                                  MDFAST TCMD TRANSACTION LISTING    FRC    TA    REPORT DATE  02.15.79.046    PAGE    1
                                                          TRANSACTIONS                                  S/U NUMBER                MED
CONTENT        ROUTE TO

                GBLT1234567TCMDS030SW3400  20463DK
                TX1      SW340072323Z9    BCTSC070072870AA6XXXW25G1U3                    0001000420001   2060045000000          M
                TX4      SW340074123Z9    BCTWK4E1N72590088XXXWK4GET3          NSL299BA2050001000410004   2060045000000
                TX4      SW340059223Z9    BCTWK4E1272703003XXXWK4GDX2          NSL299BA2050002000240005   2060046000000
                TX9      SW340059223Z9    BCTWK4E1272703003XXXWK4GDX2FLTR ELEMT                    1   2060046000000
                TX4      SW340057623Z9    BCTWK4FE172500007XXXWK4GBW3          NSL299BA2050001000250003   2060047000000          M
                TX9      SW340057623Z9    BCTWK4FE172500007XXXWK4GBW3POLE TENT                     1   2060047000000
```

O

APPENDIX F-183

LOGAIR/QUICKTRANS TRUCK MANIFEST

1. PURPOSE

To provide a listing to be used by Transportation personnel in locating and loading materiel to be moved via Government Truck to a Logair or Quicktrans terminal.

2. ORIGIN

Produced by UWFM30 as a result of processing Type L or Q Input Codes. Reference MOFAST TCMD cards and Transceiver Data Process, appendix D-158.

3. FREQUENCY

This listing will be produced each time program UWFM30 is processing and Logair or Quicktrans transactions, Type Input Codes L or Q, respectively, are processed.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Julian date.

b. Data Elements (from the SU record):

(1) Mode

(2) Shipment Unit Number

(3) Transportation Control Number

(4) Pieces

(5) Weight

(6) Cube

(7) Location

5. DATA ORGANIZATION

a. Report Header

Print report header at the start of each report.

b. Report Data

(1) Double Space

(2) Print in order of input.

6. DISTRIBUTION AND RETENTION

a. One copy to Special Processing Section, Transportation Division, DS/T.

b. One copy sent with materiel to Logair/Quicktrans Terminal.

7. PROCEDURES FOR REVIEW AND PROCESSING

Utilize as a load list for pulling freight. Forward with load as a truck manifest.

F - 183 LOGAIR / QUICKTRANS MANIFEST

MODE	SU NO	TCN	PCS	WT	CU	LOC
B	3422842ØØØØØØ	FB4613734ØØ211XXX	ØØØ1	ØØØ43	ØØØ1	11

APPENDIX F-184

MOFAST CONSIGNEE/DEST SHIPMENT UNIT LISTING

1. PURPOSE

Provide the ability to identify Shipment Units (SUs) in process for a specific consignee or Destination.

2. ORIGIN

Produced as a result of CRT Consignee Inquiry (appendix B-207), Type Code CA, and the MOFAST Special Processing Exception MRO Process (appendix D-163).

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-184)

(2) Title

(3) Date - Month, day, year, and Julian date

b. Report Header, Second Line:

(1) Consignee Code

(2) SU List follows Message

c. Report Data

List of SU numbers.

5. DATA ORGANIZATION

a. Sequence:

(1) Consignee Code

(2) SU Number (listed left to right/top to bottom).

b. Single space between report lines.

c. Print report on remote on-line printer.

6. DISTRIBUTION AND RETENTION

a. One copy to organization requesting inquiry message.

b. Retain until research value has expired.

7. PROCEDURE FOR REVIEW AND PROCESSING

This listing summarizes SU numbers in process for a specific consignee. Additional information relative to SU records must be obtained by inquiring the specific SU record using appendices B-215 (part 1) and E-238 P (part D) formats.

```
UNF184   CONSIGNEE - SHIPMENT-UNIT LISTING                    DATE 02.15.79.046
CONSIGNEE    FB2029  S.U. LIST FOLLOWS
33529950047    33529950078    3360319        3361849        3381015        3381026
3383915        3383917        3383918        3383922        3383928        3383929
3383930        33839330018    33839330042    33839330266    3391121        3391128
3391150
ALL SHIPMENT-UNITS PRINTED
```

APPENDIX F-186

MOFAST SORTER - COMPLETED SHIPMENT UNIT MESSAGE

1. PURPOSE

Identification of Shipment Units (SUs) which are in completed (F) status on the MOFAST sorter.

2. ORIGIN

The message generates from the MOFAST Sorter First and Second Operator processes noted in appendices D-140 and D-141.

3. FREQUENCY

Message appears each time a SU being processed through the MOFAST sorter reaches Status Code F.

4. DATA ELEMENTS

Format and data content of the completed shipment unit message is dependent upon which sorter option (consignee or destination AAC) is being utilized.

a. Consignee (see Figure 1 for example)

(1) Sort Line Number

(2) Shipment Unit Number

(3) Status Code

(4) IPG

(5) Geographic Area Code

(6) Consignee

(7) Shipment Unit Weight

(8) Number of Containers

b. Destination AAC (see Figure 2 for example):

(1) Sort Line Number

(2) Shipment Unit Number

(3) Status Code

(4) IPG

(5) Destination AAC

(6) Shipment Unit Weight

(7) Shipment Unit Cube

(8) Number of Containers

(9) Potential Volume Destination (indicated by an asterisk)

5. DATA ORGANIZATION

The message will print in the sequence that the SUs are completed.

6. DISTRIBUTION AND RETENTION

a. The message prints at the sorter release station.

b. Retain the data until the specific SU has been released from the sorter.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. The F-186 message indicates that the SU noted is complete and ready to be released from the MOFAST sorter.

b. The sorter operator must use the Sorter Inquire/Release System procedures in appendix E-219 P to release the shipment. If depot policy is to maximize consolidation of shipment to a common consignee, the operator should utilize inquiry programs which identify the contents of the sorter and make the necessary decision required to release the compatible SUs at the same time interval.

Figure 1

2	13742800000	F	3	BLA	N63126	19 1
32	13744210000	F	3	BSD	M29331	35 1
34	13735500000	F	3	DSO	W45QRE	16 1
59	13818990000	F	2	BLA	FX2072	9 1
6	13814440000	F	2	FBR	N00406	14 1
57	13806660000	F	2	ACH	N00158	132 2

FIGURE 2

31	34233790000	F	3	845450	33	2.5 1
57	34233670000	F	2	845397	45	1.8 1
6	34233690000	F	2	845440	75	2.0 1
59	34233840022	F	3	845450	102	2.7 1
34	34233330007	F	1	845200	28	8.6 3*
32	34237430000	F	3	875675	62	3.5 2

APPENDIX F-187

MOFAST ADDRESS LABEL

1. PURPOSE

Provide computer prepared address labels to be attached to shipping containers.

2. ORIGIN

Produced as a result of the MOFAST Label/Route Slip Preparation Process, appendix D-143.

3. FREQUENCY

Produced when a Shipment Unit (SU) has completed processing through sorter or other than sorter input functions.

4. DATA ELEMENTS

a. First Line:

(1) Transportation Control Number

(2) Required Delivery Date

(3) Project Code

b. Ship To Block:

(1) First line

(a) Shipment Unit Number

(b) SPLC - Standard Point Location Code

(2) Lines two through five

DoD Activity Address Code and In-the-Clear Ship To Address.

c. POD Block

Port of Debarkation (POD) Code and In-the-Clear POD Address.

d. Ultimate Consignee or Mark For Block

Activity Address Code and In-the-Clear Address. On overseas Breakbulk Point Shipments the last line contains M/F plus the DoDAAC of the ultimate consignee.

e. Final Line

(1) Container Number

(2) Total Number of Containers/Pieces in SU.

(3) Weight of Individual Container.

(4) Cube of Individual Container.

5. DATA ORGANIZATION

Printed in the format outlined above to fit into pin-fed label form.

6. DISTRIBUTION AND RETENTION

a. One label will be produced for each container in the SU.

b. Attach printed label to the pertinent container as shown by the container number noted in the label format.

7. PROCEDURES FOR REVIEW AND PROCESSING

None

236350

TRANSPORTATION CONTROL NUMBER	RDD	PROJECT
WK4E1V ØØ35 ØØØ2XXX		NSL

FROM: DEFENSE DEPOT OGDEN
OGDEN UTAH 844Ø7 SW34ØØ

TRANS PRIORITY

TO: (POE when applicable) Ø44Ø754 8ØØ46
W25N14 CONSOL AND CONTAINERIZATION PT
NEW CUMBERLAND ARMY DEPOT
NEW CUMBERLAND PA 17Ø7Ø

@@@@
@@ @@
@@
@@
@@
@@
@@@@@@

POD: (when applicable)

ULTIMATE CONSIGNEE OR MARK FOR
WK4GE2 493 SUP AND SVC CO
FAULENBURG KAS BLD 241
WUERZBURG GER

PIECE NO.	TOTAL PIECES	WEIGHT THIS PIECE	CUBE THIS PIECE
1	1	68	5.Ø

DD FORM1387 1 APR 66 MILITARY SHIPMENT LABEL

APPENDIX F-188

MOFAST LOAD ACCUMULATION LISTING

1. PURPOSE

Provide the Transportation Division with notification of large volume shipments which exist at the respective depot.

2. ORIGIN

Produced as a result of MOFAST Load Accumulation Report Preparation Process, appendix D-144.

3. FREQUENCY

Printed at an on-line printer within the Transportation Office as the GBL weight or cube criteria noted in appendix D-144 are reached.

4. DATA ELEMENTS

a. First Line:

(1) Report Number (F-188)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Time Report Printed

b. Report Data:

(1) GBL Number

(2) Standard Point Location Code

(3) Consignee Code

(4) Issue Priority Group (SU record last entered)

(5) Carrier Code between NSN

(6) GBL Weight (short GBL record)

(7) GBL Cube (short GBL record)

(8) GBL Total Piece Count

5. DATA ORGANIZATION

Printed in the format outlined in paragraph 4 above.

6. DISTRIBUTION AND RETENTION

a. One copy to Transportation Division, DS/T.

b. Retain until shipment planning and GBL preparation process has been completed.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report is provided to assist shipment planners in determining the accumulation rate of volume shipments.

UWF188 MOFAST LOAD ACCUMULATION NOTICE 80046 1025

BILL NR	SPLC	CONS	P	CARR	WEIGHT	CUBE	PIECES
K0000211	845200	FB5270	3	UPSS	40001	56.0	1

APPENDIX F-189

FREIGHT CONSOLIDATION POTENTIAL REPORT

1. PURPOSE

To align MOWASP shipment data into a concise report format that will enable depot transportation officers and Headquarters management personnel to determine instances of potential freight consolidation that are being missed at DLA depots.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-189)

(2) Shipping Activity

(3) Report Title

(4) Functional Routing Code

(5) Section Number

(6) Date - month, day, year, and Julian date

(7) Page Number

b. Data Elements

(1) DEST - Consignee DCR, BBP DCR, POE/APOE

(2) GBL DATE - Date of GBL Issue

(3) MODE CODE - Mode of Shipment Code (appendix A-17)

(4) ORIG. CAR. SCAC - Standard Carrier Alpha Code

(5) GBL NUMBER

(6) TOTAL GBL WGT - Total weight on GBL

5. DATA ORGANIZATION

a. Report heading data on first line and detailed column heading on the second line.

b. Sequence:

(1) DEST - Consignee DCR, BBP DCR, POE/APOE

(2) GBL Date - Secondary

(3) SCAC - Tertiary

c. Report is double spaced between headings and data, single spaced between data lines having the same DCR, the same GBL date and the same basic mode (surface or air). Data will print only when there are two or more GBLs with equal dates, DCRs and basic modes.

d. Basic surface modes are Mode Codes (appendix A-17) A, B and M; basic air modes are Mode Codes Q, R and T. On the report these modes will be treated as equal, for surface and air respectively, for sequencing and spacing purposes; however, the specific surface or air mode code applying to the individual GBL will be indicated in the Mode of Shipment column.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distributed to the depot Transportation Division and one copy to HQ DLA (OT).

7. The depot Transportation Division will use this report to detect instances of uneconomical shipping practices and to revise procedures, as required, to avoid future diseconomies.

APPENDIX F-190

MOFAST GBL MICROFICHE HISTORY

1. PURPOSE

Provide a permanent history record of GBLs printed in the MOFAST system.

2. ORIGIN

GBL history is copied to tape during daily file maintenance processes. This tape is transferred to microfiche format on a weekly basis.

3. FREQUENCY

Weekly

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-190)

(2) GBL Number

(3) Title

(4) Date - Month, day, year, and Julian date

b. GBL First Page Record:

Includes exact format and data elements established for the first page of the GBL, reference appendix C-95.

c. GBL Continuation Sheet:

(1) First Line

(a) GBL Number

(b) Title

(c) Date Prepared - Month, day, and year

(2) Report Data - Description of Articles

(a) IPGI/NMCS Statement

(b) Temperature Controlled Statement

(c) TCN and Total Cubic Feet pertinent to SU

(d) Shipment Unit Number and Project Code.

(e) NMFC Number

(f) Number and Type of Packs.

(g) In-the-clear Freight Description and Total Weight.

(h) MRO 80 position data, container number, and quantity shipped.

(i) Transportation Appropriation

(j) In-the-Clear Remarks Data

5. DATA ORGANIZATION

a. Sequence by GBL number.

b. Content of the GBL Microfiche record reflects the printed copy.

6. DISTRIBUTION AND RETENTION

a. One set of microfiche to Transportation and Shipping Division, DS/T.

b. Retention of GBL Microfiche data must satisfy established GBL record retention requirements.

7. PROCEDURE FOR REVIEW AND PROCESSING

Microfiche records are established to support research and followup request made to each depot.

UWF190 T1995971 GBL INTERIM HISTORY 09/30/84

U. S. GOVERNMENT BILL OF LADING

B/L NO T1995971
SCAC TRAFFIC CONTROL NO.
GFLS

TENDERED TO: GARRETT FREIGHTLINES INC.
STOP AT:

CAR-TRK LGTH ORD	CAR-TRK LGTH FUR	MARKED CAPY. ORD	MARKED CAPY. FUR	DATE FUR	DATE B/L ISSUED
					19 SEP 84 84263

FOR
CAR/TRUCK INIT & NO. KIND
42-271 AX

FROM: SPLC
OGDEN, UTAH 761560

NAME OF SHIPPER:

DIRECTORATE OF STORAGE & TRANSPORTATION

DEFENSE DEPOT OGDEN OGDEN UTAH 84407
MARKS:

GBLOC CONSIGNEE:
TRANSP OFCR
NATL GUARD ARMORY
AIRPORT ROAD
IOOI MANHATTAN KS 66502
DEST: DDD 84270 SPLC 582770
AIRPORT ROAD
MANHATTAN KS 66502
VIA:

CHARGES TO BE BILLED TO:
USA FIN. - SUPPORT AGENCY
TRANSPORTATION DIVISION
INDIANAPOLIS, IND. 46249

SEAL NOS. WAYBILL FREIGHT BILL APPROPRIATION CHARGEABLE
SEE CONTINUATION SHEET

PKGS NO.	KIND	DESCRIPTION OF ARTICLES CLASS. NO.	WEIGHTS
2	MX	CARRIED FORWARD FROM CONTINUATION SHEET	104

TOTAL CUBE 2.0
1 CONTINUATION PAGE

REASN	SRV	EST	TYP	TP	X
		$46	4	3	

TARIFF/SPL RATE AUTH.
GFLS 1033

TRANSPORTATION COMPANY
GARRETT FREIGHTLINES INC.

ISSUING OFFICER
DONALD L. WILLIAMS
LTC, USA

DATE
84263

ISSUING OFFICE
TRANS AND SHIPPING DIVISION
DDOU OGDEN, UTAH 84407

GBLOC
KASQ

UWF190 T1995971 GBL INTERIM HISTORY 09/30/84

B/L NO T1995971

IF THIS SHIPMENT ARRIVES AT DESTINATION DURING A
WEEKEND/HOLIDAY PERIOD DELIVERY SHOULD BE ATTEMPTED
THE STAFF DUTY OFFICER SHOULD BE NOTIFIED
OF IMPENDING DELIVERY NOT LESS THAN FOUR HOURS
BEFORE DELIVERY IS ATTEMPTED. STAFF DUTY OFFICERS
COMMERICAL TELEPHONE NUMBER IS 1-801-399-7526
IF CONSIGNEE REFUSES TO ACCEPT THIS SHIPMENT
DURING A WEEKEND/HOLIDAY PERIOD PROMPTLY NOTIFY
THE SHIPPING DEPOT TRANSPORTATION OFFICER
AT 801-399-7626

TEMPERATURE CONTROLLED ITEM
FREEZE BELOW 0 DEGREES C (32 DEGREES F) DRY ICE REQUIRED
MATERIAL MUST BE DELIVERED NO LATER THAN (TIME) 1600 HRS(DATE) 23 OCT 84
IF DELIVERY CANNOT BE MADE, CONTACT THE CONSIGNOR. PHONE 801-399-7626

PACKS NO	KIND	DESCRIPTION OF ARTICLES	WEIGHTS	CONT. NO	QTY SHPD
		W55ABJ42432005XX 2.0 2613680 PROJ NMFC 046220			
2	CT	SODIUM BICARBONATE, TECHNICAl, NOT REGULATED CHEMICALS- SODIUM (SODA), CARBONATE, VIZ- ANNYDROUS (SODA ASH), MONOHYDRATE, SESQUICARBONATE, SODA ASH, MODIFIED	104		

A5ASUGM6810002646618 LB00096W55ABJ42432005 WBQFTGA42 MY 14 S9GAA 0000058 001 001 96

2	MX	CARRIED FORWARD TO PAGE 1	104		

97X4961.5104 01 22.2 S44073 -G2- 104 46.27

APPENDIX F-191

DATE OFFERED - DELAYED ENTRY REPORT - DETAIL

1. PURPOSE

To provide a detail report of shipment units in the In-Process File at MOFAST depots which contain a manually entered date to transportation.

2. ORIGIN

Produced during the process depicted in appendix D-105 by scanning the In-Process File for Shipment Unit records which contain a CRT number identifying an initial input terminal. This report is obtained by input of MRO Status Detail Request Card, DIC ZUG, with a Report Indicator 3 in pos. 4 as shown in appendix B-58.

3. FREQUENCY

As requested by entry of DIC ZUG per appendix B-58. Enter 3 in pos. 4 of the ZUG format.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-191)

(2) Title

(3) Product Control Number

(4) Date - Month, day, year, and Julian date

(5) Page Number

b. Report Data:

(1) CRT NUMBER

(2) SHIP UNIT NUMBER

(3) SHIP UNIT LINE-ITEM - Shipment Unit Line Item and Partial Shipment identification.

(4) CRT ENTRY DATE

(5) IPG

(6) DATE OFFERED - Date to Transportation

(7) MAND DATE TRANS - Mandatory Date to Transportation

(8) STATUS CODE

(9) PROCESS CODE

(10) CONSIGNEE - Consignee Code

(11) HOLD CODE

(12) SHIP UNIT WEIGHT

(13) SHIP UNIT CUBE

(14) SHIP UNIT PIECES - SU Pieces

5. DATA ORGANIZATION

a. Print report header to start each page.

b. Double space each print line.

c. Sequence Data:

(1) CRT Number, major.

(2) Shipment Unit/Line Number, minor.

6. DISTRIBUTION

Prepare two copies.

a. One copy to MSO, DS/T.

b. One copy to the Office of Planning and Management.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report identifies Shipment Units which have had a manual date to transportation entered. The content of this report should be analyzed by management personnel to determine conditions contributing to date to transportation input actions which have been initiated after the mandatory date to transportation.

UNF191 DATE OFFERED - DELAYED ENTRY REPORT WB(AR)191 SECTION 838 DATE 1Ø.Ø4.78.277 PAGE ØØØØ1

CRT NUMBER	SHP UNIT NUMBER	SHP UNIT LINE ITEM	CRT ENTRY DATE	IPG	DATE OFFERED	MAND DATE TRANS	STATUS CODE	PROCESS CODE	CONSIGNEE	HOLD CODE	SHP UNIT WEIGHT	SHP UNIT CUBE	SHP UNIT PIECES
FØ1	2652Ø24	ØØØØ	78268	2	78266	78266	M	SA	128397		43	1.2	Ø1
FØ1	274Ø392	ØØ62	78276	2	78275	78275	K	BB	DTWØØ4		87	.6	Ø1

APPENDIX F-192

MOFAST LIST OF SHIPMENT UNITS CANCELED FROM GBL

1. PURPOSE

a. Provide a summary of Shipment Units (SU) in the MOFAST In-Process File with CANCEL in the GBL number field. These SUs are those which have been canceled from a GBL and not reassigned.

b. Provide a count of completed Shipment Units and Bills of Lading processed by MOFAST.

c. Provides notification whenever 5000 GBL numbers or less remain on the GBL register.

2. ORIGIN

Produced during daily In-Process File maintenance routine.

3. FREQUENCY

Daily. At the close of each days business.

4. DATA ELEMENTS

a. MOFAST Shipment Units Canceled from GBL (part 1)

(1) Report Header First Line:

(a) Report Number (F-192)

(b) Title

(c) Date - Month, day, year, and Julian date

(d) Page Number

(2) Report Data Second Line:

(a) SU NO - Shipment Unit Number

(b) SFX - Suffix, Partial Shipment

(c) LINE ITEMS - Total Line Items

(d) TOT OCS - Total Pieces

(e) TOTAL WGT - Total Weight

(f) TOTAL CUBE - Total Cube

(g) PROC CODE - Process Code

(h) SPEC REQR - Special Requirements

b. MOFAST Shipment Unit and GBL Summary (part 2)

(1) Report Header First Line:

(a) Report Number (F-192)

(b) Title

(c) Date - Month, Day and Year

(d) Page Number

(2) Report Data:

(a) Category 1 - Total SU Records Z Status (cancel or blank GBL): Total SU records manually confirmed as parcel post, or freight shipments confirmed without use of GBL or CBL Number.

(b) Category 2

1. Total SU Records Z Status (GBL Number): Total of completed SU records shipped via MOFAST GBL.

2. Total SU Records Z Status (CBL Number): Total of completed SU records shipped via MOFAST CBL.

3. Total SU Records Z Status (Registered GBL Number): Total of completed SU records shipped via non-MOFAST GBL or CBL Number, registered, insured or certified mail. Also includes UPS shipments.

(c) Category 3 - Total SU Records Y Status (Cancellations or Denials): Total line items, entire quantity cancellation or denial.

(d) Category 4 - Total SU Records Automatic Parcel Post Clear: Total SU records confirmed via Automatic Parcel Post Clear process.

(e) Category 5 - Total SU Records Cleared: (Total of categories 1-4 above.)

(f) Category 6 - Recap of Completed GBLs: Summary of the number of B/Ls, SUs, Line Items and Containers involved with completed shipments shown in Category 2, above.

(g) Category 7 - Notification of 5000 or less GBL numbers remaining on the GBL register.

5. DATA ORGANIZATION

a. MOFAST Shipment Units Canceled from GBL (part 1).

(1) Print report header to start each page.

(2) Sequence by SU number.

(3) Print two SU records per print line.

(4) Double space each print line.

b. MOFAST Shipment Unit and GBL Summary (part 2).

(1) Print report header.

(2) Sequence by line (category) number.

(3) Double space between categories.

6. DISTRIBUTION AND RETENTION

a. MOFAST Shipment Units Canceled from GBL (part 1).

(1) Prepare one copy for Transportation Division, DS/T.

(2) Retain until all records shown have been reassigned to a GBL or completed as being shipped by other methods.

b. MOFAST Shipment Units Canceled from GBL (part 2).

(1) Prepare one copy for Transportation Division, DS/T.

(2) Retain for use as point-of-count data for the MIS Monthly RCS DLA(M)26(C)MIN and RCS DLA(M)232(O)MIN Reports.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. MOFAST Shipment Units Canceled from GBL (part 1).

(1) Transportation Division must review this report each day and take action to either reassign items to another GBL or clear the item by shipping it by other methods.

(2) Shipment units must be determined to be available for shipment prior to reassignment to a GBL number.

(3) Reassignment and cancellation of items from GBL records must be performed under the direction of the GBL preparation function.

(4) Reassign SU to a GBL using appendix B-215, part D format.

b. MOFAST Shipment Unit and GBL Summary (part 2).

(1) Transportation Division must use this report as a basis for accumulating information for the RCS DLA(M)26(C)MIN and RCS DLA(M)232(O)MIN Reports.

(2) This information is provided on a monthly basis to these individuals responsible for compiling these RCS Reports.

(3) This information is provided as notification to request a new block of GBL numbers from General Services Administration.

UWF192 MOFAST SHIPMENT UNITS CANCELLED FROM GBL DATE 02.15.79.046 PAGE 1

SU NO	SFX	LINE ITMS	TOT PCS	TOTAL WGT	TOTAL CUBE	PROC CODE	SPEC REQR	SU NO	SFX	LINE ITMS	TOT PCS	TOTAL WGT	TOTAL CUBE	PROC CODE	SPEC REQR
26742650000	00	0001	002	327	9.0	SA	Z	27525680000	00	0004	011	225	19.9	SA	Z
31751490000	00	0010	001	565	45.0	XX	Z	32140200000	00	0001	001	22	4.0	SA	Z
32146290000	00	0056	002	45	4.6	XX	Z	32317640002	00	0001	001	54	.9	SA	Z
33037370000	00	0001	001	1	1.0	CP	Z	33039770000	00	0001	004	160	4.0	SA	Z
3303970000	00	0003	004	109	7.1	SA	Z	33040460000	00	0004	004	945	23.0	XX	Z

UWF192

MOFAST SHIPMENT UNIT AND GBL SUMMARY

DATE 03.29.79.088 PAGE 1

1. TOTAL SU RECORDS Z STATUS (CANCEL OR BLANK GBL) 0000083

2. TOTAL SU RECORDS Z STATUS (GOVERNMENT GBL NO) 0000127
   TOTAL SU RECORDS Z STATUS (COMMERCIAL GBL NO) 0000012
   TOTAL SU RECORDS Z STATUS (REGISTERED GBL NO) 0000030

3. TOTAL SU RECORDS Y STATUS (CANCELLATIONS OR DENIALS) 0000013

4. TOTAL SU RECORDS AUTO PARCEL POST CLEAR 0007721

5. TOTAL SU RECORDS CLEARED (TOTAL OF LINE 1-4 ABOVE) 0007986

6. RECAP OF COMPLETED GBLS.

	NO-GBLS	NO-SUS	NO-LIS	NO-CNTR
GOVERNMENT	- 0000063	0000127	0001078	0000165
COMMERCIAL	- 0000001	0000012	0000129	0000012
OTHER	- 0000030	0000030	0000039	0000005
TOTAL	- 0000094	0000169	0001246	0000182

7. Notice: 5000 GBL Numbers remain on register.

APPENDIX F-193

FREIGHT SHIPMENTS LESS THAN 70 LBS.

1. PURPOSE

To configure MOWASP shipment data in a format that will enable depot transportation officers to quickly identify those shipments that moved via a freight mode of transportation that could have been forwarded by a small parcel mode.

2. ORIGIN

Produced during the processing as depicted by appendix D-87. No input is required.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-193).

(2) Shipping Activity.

(3) Report Title.

(4) Functional Routing Code.

(5) Section Number.

(6) Date - month, day, year, and Julian date.

(7) Page Number.

b. Data Elements

(1) GBL DATE - Date of GBL Issue.

(2) GBL NUMBER.

(3) MODE CODE - Mode of Shipment Code (appendix A-17).

(4) GBL WEIGHT - Total weight on GBL.

5. DATA ORGANIZATION

a. Report heading data on first line and detailed column headings on the second line.

b. Sequence

(1) GBL DATE - Primary.

(2) MODE CODE - Secondary.

c. Report is double spaced between headings and data, single spaced between GBLs with same issue date, and double spaced between GBLs having different issue dates. Data will print only when the total weight on the GBL is less than 71 lbs.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distributed to the depot Transportation Division and one copy to HQ DLA (OT).

7. PROCEDURE FOR REVIEW AND PROCESSING

The depot Transportation Division will use this report to detect instances of uneconomical shipping practices and to revise procedures, as required, to preclude future diseconomies.

APPENDIX F-194

MOFAST RATE TABLE LISTING

1. PURPOSE

Provide a hard copy print of the data contained in the MOFAST On-Line Rate File.

2. ORIGIN

Listing is produced as a result of the Rate and Tariff File batch maintenance process.

3. FREQUENCY

Report is produced as a result of MOFAST Rating Card, appendix B-180, or on request to the Data Systems Manager.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-194)

(2) Title

(3) Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Part 1 - SPLC-Rate Base-Tariff Tender Cross-Reference File:

(1) SPLC - Standard Point Location Code

(2) MODE - Mode Code

(3) R-B-NR - Rate Base Number

(4) TARIFF - NR Tariff Number

(5) FAK - FAK Flag

(6) Tariff Tender File Data (12 categories per record)

(a) CARR - Carrier Code

(b) TNDR - Tender Number

(c) T - Type Rate

(d) CL - Contraband List Code

(e) A - Alternating Flag

(f) P - Prime Carrier Flag

c. Part 2 - Rate Base File:

(1) RATE-BSE-NR - Rate Base Number

(2) TARIFF-NR - Tariff Number

(3) BEY-CDE - Beyond Code

(4) GRP - Group Code

(5) MIN-AMT - Minimum Amount

(6) Weight/Amount Categories (10 categories per record).

(a) WGT - Maximum Weight for Weight Group.

(b) RTE - Cost Applicable to Weight Group.

d. Part 3 - Beyond Indicator Record:

(1) BEY-CDE - Beyond Code

(2) SPLC - Standard Point Location Code

(3) CARR - Carrier Code

(4) CARR-APPL - Carrier Application Flag

(5) LTL - LTL Indicator (per appendix B-185)

(6) MIN - Minimum Amount

(7) MAX - Maximum Amount

(8) ARB - Arbitrary Amount

(9) Weight/Amount Categories (8 categories per record).

(a) WGT - Maximum Weight for Weight Group.

(b) RTE - Cost Applicable to Weight Group.

e. Part 4 - Tariff Tender File:

(1) CARR - Carrier Code

(2) TNDR - Tender Number

(3) TYP-R - Type Rate Code

(4) MIN-WGT - Minimum Weight

(5) MIN-CST - Minimum Cost

(6) Weight Amount Categories (10 categories per record).

(a) WGT - Maximum Weight for Weight Group.

(b) R-C - Cost Applicable to Weight Group.

f. Part 5 - Special Tariff File:

(1) TARIFF NR - Tariff Number

(2) DIST - Distribution Code

(3) CTBD-LST - Contraband List Code

(4) ALT-C - Alternating Flag

(5) PAL-WGT-FAC - Pallet Weight Factor

(6) BEY-CHRG - Beyond Charge Code

(7) S-CHG - Stop Charge Amount

(8) Distribution Charge Data

(a) A-CWT - Amount/CWT

(b) MIN-C - Minimum Charge

(c) MAX-C - Maximum Charge

(9) M-CST - Minimum GBL Cost

(10) M-WGT - Minimum GBL Weight

(11) Weight Amount Categories (6 categories per record).

(a) WGT - Maximum Weight for Weight Group.

(b) CWT - Cost Applicable to Weight Group.

g. Part 6 - Spur File:

(1) SEQ - Record Sequence Number

(2) S - Spur Number

h. Part 7 - Contraband List Table by NMFC:

(1) CTBD - LIST Contraband List Code

(2) SEQ - Sequence Number

(3) NMFC - NMFC Number

i. Part 8 - GBL Exception Carriers:

(1) EXCPT-CD - Exception Code

(2) SEQ - Sequence

(3) FLD - Standard Carrier Alpha Code (11 categories per record)

j. Part 9 - Multiple Amount Record:

(1) MULTI-KEY - Multiple Amount Key

(2) Weight Amount Categories (10 categories per record)

(a) WGT - Maximum Weight for Weight Group

(b) AMT - Cost Applicable to Weight Group

k. Part 10 - Carrier/RIN Statement:

(1) TYPE - Type Statement

(2) CODE - Carrier Statement/RIN Number

(3) SEQ - Sequence or Line Number

(4) STATEMENT - Carrier Statement or RIN Statement

l. Part 11 - Guaranteed Rates Per Hundred

(1) CARRIER - Carrier Code

(2) RATE-GROUP-CODE - Rate Group Code

(3) TYPE-SERVICE - Type Service Code

(4) Weight-Rate Categories (16 categories per record)

(a) WGT - Maximum Weight for Weight Group

(b) RATE - Cost Applicable for Weight Group

(5) NR-FLAT-RATE - Number of Rates Designated as Minimum Cost Rates

m. Part 12 - Guarantees/Small Parcel Carrier Rates

(1) CARRIER - Carrier Code

(2) WEIGHT - Actual Weight

(3) TYPE-SERVICE - Type Service Code

(4) ZONE - Rate Categories (12 categories per record)

(a) Z - Zone

(b) RTE - Cost Applicable to Weight Group

5. DATA ORGANIZATION

a. Prepare report header to start each page.

b. Page break to start each report part number.

c. Data Sequence:

(1) Part 1:

(a) SPLC - Major

(b) Mode

(c) Rate Base Number

(2) Part 2:

(a) Rate Base Number Major

(b) Tariff Number

(3) Part 3:

(a) Beyond Code

(b) SPLC Number

(4) Part 4:

(a) Carrier Code - Major

(b) Tender Number

(c) Type Rate

(5) Part 5:

(a) Tariff Number - Major

(b) Distribution Code

(6) Part 6:

Sequence Number

(7) Part 7:

(a) Contraband List - Major

(b) Sequence Number

(8) Part 8:

(a) Exception Code

(b) Sequence Number

(9) Part 9:

(a) Multiple Amount Key

(b) Weight/Amount Groups

(10) Part 10:

(a) Type Statement Codes

(b) Carrier Statement/RIN Number

(11) Part 11:

(a) Carrier Code - Major

(b) Rate Group Code

(c) Type Service

(12) Part 12:

(a) Carrier Code - Major

(b) Weight

(c) Type Service

6. DISTRIBUTION AND RETENTION

a. Two copies to Transportation Division, DS/T.

b. Retain report until replaced by updated listing.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. This report is a hard copy print of the rating file data used to support computer billing processes.

b. Changes made to the rating data contained in this listing must be incorporated into the on-line files using the entry formats and procedure noted in appendices B-185 and E-236 P.

UMF194 MOFAST RATE TABLE LISTING FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00001

PART 1 SPLC-RATE BASE- TARIFF TENDER CROSS REFERENCE FILE

SPLC	MODE	R-B-NR	TARIFF-NR	FAK	CARR	TNDR	T	CL	A	P	CARR	TNDR	T	CL	A	P	CARR	TNDR	T	CL	A	P	CARR	TNDR	T	CL	A	P
000000	B	1193R	RMB521																									
000152	B	1193R	RMB521																									
000608	B	1193R	RMB521																									
009321	B	1171R	RMB521																									
010101	B	1171R	RMB521																									

UWF194 M O F A S T R A T E T A B L E L I S T I N G FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00034

PART 2 RATE BASE FILE

RATE-BSE-NR 1002 TARIFF-NR RMB328A BEY-CDE FF GRP MIN-AMT 1236

WGT-1	RTE-1	WGT-2	RTE-2	WGT-3	RTE-3	WGT-4	RTE-4	WGT-5	RTE-5	WGT-6	RTE-6	WGT-7	RTE-7	WGT-8	RTE-8	WGT-9	RTE-9	WGT10	RTE10
999	1441	1999	1388	4999	1312	9999	1215	0	0	0	0	0	0	0	0	0	0	0	0

RATE-BSE-NR 1005T TARIFF-NR-RMBS21 BEY-CDE GRP MIN-AMT 1660

WGT-1	RTE-1	WGT-2	RTE-2	WGT-3	RTE-3	WGT-4	RTE-4	WGT-5	RTE-5	WGT-6	RTE-6	WGT-7	RTE-7	WGT-8	RTE-8	WGT-9	RTE-9	WGT10	RTE10
499	1656	999	1562	1999	1356	4999	1257	9999	1082	19999	1060	0	0	0	0	0	0	0	0

UNF194 MOFAST RATE TABLE LISTING FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00066

PART 3 BEYOND INDICATOR RECORD

BEY-CDE A SPLC 178000 CARR CARR-APPL LTL C

MIN	MAX	ARB	WGT-1	RTE-1	WGT-2	RTE-2	WGT-3	RTE-3	WGT-4	RTE-4	WGT-5	RTE-5	WGT-6	RTE-6	WGT-7	RTE-7	WGT-8	RTE-8
228	375	0	500	75	0	0	0	0	0	0	0	0	0	0	0	0	0	0

BEY-CDE A SPLC 178525 CARR CARR-APPL LTL C

MIN	MAX	ARB	WGT-1	RTE-1	WGT-2	RTE-2	WGT-3	RTE-3	WGT-4	RTE-4	WGT-5	RTE-5	WGT-6	RTE-6	WGT-7	RTE-7	WGT-8	RTE-8
228	375	0	500	75	0	0	0	0	0	0	0	0	0	0	0	0	0	0

INF194 MOFAST RATE TABLE LISTING FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00099

PART 4 TARIFF TENDER FILE

CARR DON1 TNDR AAAA TYP-R 1 MIN-WGT 11111 MIN-CST 1111111

WGT-1	R-C-1	WGT-2	R-C-2	WGT-3	R-C-3	WGT-4	R-C-4	WGT-5	R-C-5	WGT-6	R-C-6	WGT-7	R-C-7	WGT-8	R-C-8	WGT-9	R-C-9	WGT10	R-C10
1	11111	11111	11111	22222	22222	33333	33333	44444	44444	55555	55555	66666	66666	77777	77777	88888	88888	99999	99999

CARR S022 TNDR TTTT TYP-R A MIN-WGT 500 MIN-CST 500

WGT-1	R-C-1	WGT-2	R-C-2	WGT-3	R-C-3	WGT-4	R-C-4	WGT-5	R-C-5	WGT-6	R-C-6	WGT-7	R-C-7	WGT-8	R-C-8	WGT-9	R-C-9	WGT10	R-C10
100	40	200	100	300	100	400	200	500	30	2000	200	99999	100	0	0	0	0	0	0

UNF194 M O F A S T R A T E T A B L E L I S T I N G FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00100

PART 5 SPECIAL TARIFF FILE

TARIFF-NR AAAAAAAAAA DIST 1 CTBD-LST AA ALT-C N PAL-WGT-FAC 15 BEY-CHRG 01

S-CHG	A-CWT	MIN-C	MAX-C	M-CST	M-WGT	WGT-1	CWT-1	WGT-2	CWT-2	WGT-3	CWT-3	WGT-4	CWT-4	WGT-5	CWT-5	WGT-6	CWT-6
50	100	75	500	10	1	100	100	0	0	0	0	0	0	0	0	0	0

TARIFF-NR ICC-99 DIST L CTBD-LST ALT-C N PAL-WGT-FAC 0 BEY-CHRG RH

S-CHG	A-CWT	MIN-C	MAX-C	M-CST	M-WGT	WGT-1	CWT-1	WGT-2	CWT-2	WGT-3	CWT-3	WGT-4	CWT-4	WGT-5	CWT-5	WGT-6	CWT-6
3083	13	338	2566	0	1	19999	413	29999	349	39999	249	99999	235	0	0	0	0

UNF194 MOFAST RATE TABLE LISTING FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00103

PART 6 SPUR FILE

SEQ	S-01	S-02	S-03	S-04	S-05	S-06	S-07	S-08	S-09	S-10	S-11	S-12	S-13	S-14	S-15	S-16	S-17	S-18	S-19	S-20	S-21	S-22
1	A1	A2	A3	A5	S0	S1	S2	S3	S4	S5	S6	S7	S8	S9								

UWF194 M O F A S T R A T E T A B L E L I S T I N G FRC TA SECTION 999 DATE 05.04.75.124 PAGE 00104

PART 7 CONTRABAND LIST TABLE BY NMFC

CTBD-LIST	SEQ	NMFC-1	NMFC-2	NMFC-3	NMFC-4	NMFC-5	NMFC-6	NMFC-7
ZZ	A	011235	023456	034567	111111			
ZZ	B	000000	000000	111111				
ZZ	C	000000						

UWF194 M O F A S T R A T E T A B L E L I S T I N G SECTION 999 DATE 11.30.84.335 PAGE 00332

PART 8 GBL EXCEPTION CARRIERS

EXCPT-CD	SEQ	FLD1	FLD2	FLD3	FLD4	FLD5	FLD6	FLD7	FLD8	FLD9	FLD10	FLD11
CC	01	1111	2222									
CC	02	3333	4444									
TA	01	1101	0002	0003	0004	0005	0006	0007	0008	0009	0010	0011
TE	01	0211	0222	0233	0244	0255	0266	0277	0288	0299	0210	0211
TE	02	AAAA	BBBB	CCCC								
OI	01	1111	2222	3333	4444	5555	6666	7777	8888	9999	0000	1234

UWF194 M O F A S T R A T E T A B L E L I S T I N G SECTION 999 DATE 11.30.84.335 PAGE 00333

PART 9 MULTIPLE AMOUNT RECORD

MULTI-KEY	WGT-1	AMT-1	WGT-2	AMT-2	WGT-3	AMT-3	WGT-4	AMT-4	WGT-5	AMT-5	WGT-6	AMT-6	WGT-7	AMT-7	WGT-8	AMT-8	WGT-9	AMT-9	WGT10	AMT10
AIMKV	00099	01819	00149	02115	00999	02681	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000
MCA	00149	02393	00199	02840	00249	03288	00299	03736	00349	04135	00399	04591	00499	04999	00999	05409	89999	00001	99999	00001
MCB	00149	02393	00199	02840	00249	03288	00299	03736	00349	04185	00399	04591	00449	04999	00999	05409	99999	00001	00000	00000
MCC	00149	02393	00199	02840	00249	03288	00299	03736	00349	04485	00399	04591	00449	04999	00999	05409	99999	00001	00000	00000
MCD	00149	02393	00199	02840	00249	03288	00299	03736	00349	04485	00399	04591	00449	04999	00999	05409	99999	00001	00000	00000
MCE	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04845	00449	05284	00999	05714	99999	00001	00000	00000
MCF	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04845	00499	05284	00999	05714	99999	00001	00000	00000
MCG	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04825	00449	05284	00999	05714	99999	00001	00000	00000
MCH	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04825	00449	05284	00999	05714	99999	00001	00000	00000
MCI	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04825	00449	05284	00999	05714	99999	00001	00000	00000
MCJ	00149	02480	00199	02965	00249	03443	00299	03926	00349	04409	00399	04825	00449	05284	00999	05714	99999	00001	00000	00000
MCK	00149	02568	00199	03086	00249	03604	00299	04116	00349	04631	00399	05112	00449	05562	00999	06023	99999	00001	00000	00000
MCL	00149	02568	00199	03086	00249	03604	00299	04116	00349	04631	00399	05112	00449	05562	00999	06023	99999	00001	00000	00000
MCM	00149	02568	00199	03086	00249	03604	00299	04116	00349	04631	00399	05112	00449	05562	00999	06023	99999	00001	00000	00000
MCN	00149	02655	00199	03306	00249	03759	00299	04308	00349	04863	00399	05349	00449	05837	00999	06328	99999	00001	00000	00000
MCO	00149	02655	00199	03306	00249	03759	00299	04308	00349	04863	00399	05349	00449	05837	00999	06328	99999	00001	00000	00000
MCP	00149	02655	00199	03306	00249	03759	00299	04308	00349	04863	00399	05349	00449	05837	00999	06328	99999	00001	00000	00000
MCQ	00149	02655	00199	03306	00249	03759	00299	04308	00349	04863	00399	05349	00449	05837	00999	06328	99999	00001	00000	00000
MCR	00149	02655	00199	03306	00249	03759	00299	04308	00349	04863	00399	05349	00449	05837	00999	06328	99999	00001	00000	00000
MCS	00149	02128	00199	02473	00249	02814	00299	03168	00349	03511	00399	03836	00449	04163	00999	04493	99999	00001	00000	00000
MCT	00149	02128	00199	02473	00249	02814	00299	03168	00349	03511	00399	03836	00449	04163	00999	04493	99999	00001	00000	00000
MCU	00149	02128	00199	02473	00249	02814	00299	03168	00349	03511	00399	03836	00449	04163	00999	04493	99999	00001	00000	00000
MCV	00149	02216	00199	02593	00249	02976	00299	03355	00349	03736	00399	04092	00449	04447	00999	04794	99999	00001	00000	00000
MCW	09999	05000	99999	05500	40404	40404	40404	40404	40404	40404	40404	40404	40404	40404	40404	40404	00000	00000	00000	00000

PART 10 CARRIER / RIN STATEMENTS

TYPE	CODE	SEQ	STATEMENT
CAR	C11	01	PART OF AN AGGREGATE PICKUP OF____SHIPMENTS
		02	AND _____ LBS. SHIPPED ON _____.
CAR	C12	01	THIS SHIPMENT IS PART OF AN AGGREGATE TENDER
		02	CONSISTING OF _____ SHIPMENTS TOTALING
		03	_____POUNDS.
		04	"SI&C ALLOWANCE CLAIMED"
CAR	C13	01	1 OF 5 OR MORE.
CAR	C14	01	THIS SHIPMENT IS PART OF AN AGGREGATE TENDER
		02	OF 5,000 POUNDS OR MORE. SI&C ALLOWANCE CLAIMED.
RIN	104	01	DUAL DRIVER PROTECTIVE SERVICE (DDPS) REQUESTED.
RIN	105	01	SHIPPER FURNISHED CARRIER DD FORM 1907
RIN	108	01	RELEASED VALUE NOT EXCEEDING _____ PER LB.
RIN	111	01	SHIPPER TO LOAD CONSIGNEE TO UNLOAD.
RIN	113	01	PROTECTIVE SECURITY SERVICE REQUIRED
		02	DATE _____
		03	SIGNATURE _____
		04	TITLE _____

JWF194 M O F A S T R A T E T A B L E L I S T I N G SECTION 999 DATE 01.16.86.016 PAGE 00056

PART 11 GUARANTEED RATES PER HUNDRED

CARRIER **PIEC** RATE-GROUP-CODE **AAA** TYPE-SERVICE **A**

WGT-01-RATE	WGT-02-RATE	WGT-03-RATE	WGT-04-RATE	WGT-05-RATE	WGT-06-RATE	WGT-07-RATE	WGT-08-RATE
15000 02500	20000 02000	25000 01500	30000 01000	99999 00500	00000 00000	00000 00000	00000 00000

WGT-09-RATE	WGT-10-RATE	WGT-11-RATE	WGT-12-RATE	WGT-13-RATE	WGT-14-RATE	WGT-15-RATE	WGT-16-RATE	NR-FLAT-RATES
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00

CARRIER **PIEC** RATE-GROUP-CODE **AAB** TYPE-SERVICE **A**

WGT-01-RATE	WGT-02-RATE	WGT-03-RATE	WGT-04-RATE	WGT-05-RATE	WGT-06-RATE	WGT-07-RATE	WGT-08-RATE
15000 02750	20000 02250	25000 01750	30000 01250	99999 00750	00000 00000	00000 00000	00000 00000

WGT-09-RATE	WGT-10-RATE	WGT-11-RATE	WGT-12-RATE	WGT-13-RATE	WGT-14-RATE	WGT-15-RATE	WGT-16-RATE	NR-FLAT-RATES
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00

CARRIER **PIEC** RATE-GROUP-CODE **AAC** TYPE-SERVICE **A**

WGT-01-RATE	WGT-02-RATE	WGT-03-RATE	WGT-04-RATE	WGT-05-RATE	WGT-06-RATE	WGT-07-RATE	WGT-08-RATE
15000 03000	20000 02500	25000 02000	30000 01500	99999 01000	00000 00000	00000 00000	00000 00000

WGT-09-RATE	WGT-10-RATE	WGT-11-RATE	WGT-12-RATE	WGT-13-RATE	WGT-14-RATE	WGT-15-RATE	WGT-16-RATE	NR-FLAT-RATES
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00

CARRIER **PIEC** RATE-GROUP-CODE **AAA** TYPE-SERVICE **L**

WGT-01-RATE	WGT-02-RATE	WGT-03-RATE	WGT-04-RATE	WGT-05-RATE	WGT-06-RATE	WGT-07-RATE	WGT-08-RATE
00000 03500	00500 04500	01000 04000	02000 03500	05000 03000	10000 02500	15000 02000	00000 00000

WGT-09-RATE	WGT-10-RATE	WGT-11-RATE	WGT-12-RATE	WGT-13-RATE	WGT-14-RATE	WGT-15-RATE	WGT-16-RATE	NR-FLAT-RATES
00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	00000 00000	01

UWF194 POFAST RATE TABLE LISTING SECTION 999 DATE 01.16.86.016 PAGE 000[illegible]

PART 12 GUARANTEED / SMALL PARCEL CARRIER RATES

CARRIER **AAAA** WEIGHT **000** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

CARRIER **AAAA** WEIGHT **001** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 00001	B 00002	C 00003	D 00004	E 00004	F 00006	G 00007	H 00008	I 00009	J 00010	K 00011	L 00012

CARRIER **AAAA** WEIGHT **002** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 00001	B 00002	C 00003	D 00004	E 00004	F 00006	G 00007	H 00008	I 00009	J 00010	K 00011	L 00012

CARRIER **AAAA** WEIGHT **003** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 00001	B 00002	C 00003	D 00004	E 00004	F 00006	G 00007	H 00008	I 00009	J 00010	K 00011	L 00012

CARRIER **AAAA** WEIGHT **305** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 99999	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

CARRIER **AB01** WEIGHT **000** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

CARRIER **AB01** WEIGHT **001** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 00001	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

CARRIER **AB01** WEIGHT **002** TYPE-SERVICE **1**

Z-01-RTE	Z-02-RTE	Z-03-RTE	Z-04-RTE	Z-05-RTE	Z-06-RTE	Z-07-RTE	Z-08-RTE	Z-09-RTE	Z-10-RTE	Z-11-RTE	Z-12-RTE
A 00001	B 00002	00000	00000	00000	00000	00000	00000	00000	00000	00000	00000

APPENDIX F-195

MOFAST UNMATCHED LINE ITEM/SHIPMENT UNIT LIST

1. PURPOSE

Identify unmatched shipment unit and line item records found during MOFAST In-Process File loading processes.

2. ORIGIN

MOFAST In-Process File loading process.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-195)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Page Number

b. Report Content:

(1) Shipment Unit (SU) or Line Item (LI) Rejected.

(2) Reject Reason

(3) Negative Report if no unmatched records.

5. DATA ORGANIZATION

a. Print report header to start each page.

b. List SU records in numeric sequence (two records per line).

6. DISTRIBUTION AND RETENTION

a. One copy to ODS and one copy to Office of Planning and Management.

b. Retain listing until file load problem is found and corrected.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Items shown on the F-195 listing are those in which the LI content indicated in the SU record disagrees with that shown in the LI record.

b. Recurring errors of this type indicate that a problem exists in the MOFAST File Load process.

c. Depot programing personnel should attempt to locate the cause of the problem by utilizing the MOWASP Automatic Data Processing System Documentation Manual (DLAM 4745.1). If unable to resolve the problem, contact DSAC-D (Utah) for assistance.

UWF195 MOFAST UNMATCHED LI/SU RECORDS DATE 02.15.79.046 PAGE 1

SU OR LI REJECTED	REJECT REASON	SU OR LI REJECTED	REJECT REASON
S 2561277000000	LINE COUNT WAS 00005 NOW 00003	S 2624345000000	LINE COUNT WAS 00012 NOW 00010
S 2631376000000	LINE COUNT WAS00012 NOW 00007	S 2642977000000	LINE COUNT WAS 00012 NOW 00007
S 2653683000000	LINE COUNT WAS 00009 NOW 00006	S 2693548000000	LINE COUNT WAS 00016 NOW 00015
S 2693549000000	LINE COUNT WAS 00019 NOW 00017	S 2693550000000	LINE COUNT WAS 00009 NOW 00006
S 2701384000000	LINE COUNT WAS 00016 NOW 00013	S 2712926000000	LINE COUNT WAS 00021 NOW 00016

APPENDIX F-196

MOFAST TCN-GBL FINAL CROSS-REFERENCE (MICROFICHE)

1. PURPOSE

Provide a cross-reference of TCN number to GBL number as a permanent history record.

2. ORIGIN

This report is prepared as a portion of the MOFAST file maintenance process.

3. FREQUENCY

This report is updated daily during file maintenance processes.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-196)

(2) Title

(3) Date - Month, day, and year

b. Report Content:

(1) TCN Number

(2) GBL Number

5. DATA ORGANIZATION

a. Print report header for each block of microfiche data.

b. Sequence data by TCN number (left to right/top to bottom of format).

c. Output is microfiche copy.

6. DISTRIBUTION AND RETENTION

a. One set of microfiche to Transportation and Shipping Division, DS/T.

b. Retain microfiche formats to comply with established GBL document retention requirements.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report provides the information necessary to reference a materiel release order document number (TCN) to a specific GBL. This data allows Special Processing personnel to handle telephone shipment status requests in an efficient manner. Should additional data be required from the referenced GBL, the GBL microfiche format, Appendix F-190, can be used.

TON/GBL/L CROSS REFERENCE LIST FRC SECTION 319 DATE 09.01.75.244 PAGE 00016

TRANSPORTATION CONTROL NUMBER					GB/L NUMBER	TRANSPORTATION CONTROL NUMBER					GB/L NUMBER
RS2185	S226	K546	X	X	K0327379	RS2186	S212	W252	X	X	K0327302
RS2196	S080	F025	X	X	K7127885	RS2196	S120	F580	X	X	K7132276
RS2196	S220	F132	X	X	K7132918	RS2196	S220	F183	X	X	K7132918
RS2196	S220	F212	X	X	K7133197	RS2196	S220	F218	X	X	K7133682
RS2196	S220	F234	G	X	K7132918	RS2228	S175	4100	F	X	K7127017
RS2228	S176	4154	X	X	K7127017	RS2228	S190	1599	F	X	K7130937

APPENDIX F-197

DATE OFFERED - DELAYED ENTRY SUMMARY REPORT

1. PURPOSE

Provide daily summary totals of MOFAST initial input transactions.

2. ORIGIN

This report is produced from daily counts of initial input transactions processed through the MOFAST System. Transaction counts are accumulated for shipment units offered to transportation with manually assigned dates and the total volume of transactions processed by the initial input programs.

3. FREQUENCY

Daily. Produced at the close of each day's business.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number (F-197)

(2) Title

(3) Product Control Number

(4) Date - Month, day, year, and Julian date

(5) Page number

b. Report Data:

(1) CRT Number - CRT Number

(2) AUTOMATIC DTT - Total shipment units with automatically assigned date to transportation.

(3) MANUAL DTT - Total shipment units with manually assigned date to transportation.

(4) TOTAL DTT - Summation of total SUs processed through MOFAST initial input this day.

5. DATA ORGANIZATION

a. Print report header to start each page.

b. Double space each print line.

c. Sequence data - CRT number, major.

6. DISTRIBUTION AND RETENTION

Prepare two copies:

(1) One copy to MSO, DS&T.

(2) One copy to Office of Planning and Management.

7. PROCEDURES FOR REVIEW AND PROCESSING

This report provides totals of transaction types processed through the MOFAST initial input programs. The content of this report should be analyzed to determine input areas where date to transportation transactions are occurring after the mandatory date to transportation.

UWF197

DATE OFFERED - DELAYED ENTRY SUMMARY REPORT WB(D)197 SECTION 007 DATE 02.10.77.041 PAGE 00001

CRT NUMBER	AUTOMATIC DTT	MANUAL DTT	TOTAL DTT
C01	226	184	410
F01	201	37	238
F02	88	00	88
F04	31	01	32
F05	55	07	62
F06	07	03	10
F07	94	108	202
F08	117	15	132
F09	135	15	150
F21	15	02	17
F22	46	07	53
	1015	379	1394

APPENDIX F-199

AUTOMATIC CLEAR LINE ITEM RECORD SUMMARY

1. PURPOSE

Provide totals of parcel post line items in the MOFAST In-Process File with automatic clear dates assigned. This report may be used to estimate the number of line items with automatic clear dates prior to current date on the F-9 report (Element 0170) which have been shipped, but which have not been dropped from MOFAST In-Process File and passed to MOWASP.

2. ORIGIN

Produced as a result of the MOFAST in Process File maintenance process.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header, first line:

(1) Report number (F-199)

(2) Title

(3) Date - Month, day, year, and Julian date

(4) Page number

b. Report Data, second line: Planned Drop Date

c. Request Data, third line:

(1) IPG

(2) Whse Area - Warehouse area

(3) Planned Drop Date (current, +1, +2, etc.)

(4) Greater total - Total for warehouse area

d. Report Data, fourth line: For each column with a planned drop date, show the actual automatic clear date beneath it (3-digit Julian date).

e. Totals are shown for each column with IPG. Grand totals are shown for all IPGs.

f. Total count of shipment units and line items in MOFAST In-Process File is printed beneath grand totals on IPG 3 page.

5. DATA ORGANIZATION

a. Print report header to start each report page.

b. Double space each print line reflecting data.

c. Sequence data:

(1) IPG - Major

(2) Warehouse Area - Minor

d. Page break to start each IPG.

6. DISTRIBUTION

Prepare two copies:

(1) One copy to Performance Analysis and Reports Division, Office of the Comptroller.

(2) One copy to MSO, DS/T.

7. PROCEDURES

This listing will be used by DS/T in conjunction with part 1, F-44, to calculate the open MROs in each area control branch for workload planning purposes and isolation of backlog areas.

UWF199 AUTOMATIC CLEAR LINE ITEM RECORD SUMMARY DATE Ø2.16.8Ø.Ø47 PAGE 1

IPG 1

WHSE AREA	CURRENT Ø47	+1 Ø48	+2 Ø49	+3 Ø5Ø	+4 Ø51	+5 Ø52	+6 Ø53	+7 Ø54	+8 Ø55	GREATER	TOTAL RECS
				PLANNED DELETION DATE							
A		66	39	1							1Ø6
B		1									1
E		1	3								4
H		25	34								59
L			1								1
N		7	1Ø1	14							122
P			1								1
Q		18	18	9							45
R		61	66	55							182
S		57	61								118
T		1									1
W		1	5	1							7
X		6Ø7	1385	1Ø49							3Ø41
Y		6	4								1Ø
TOTAL		851	1718	1129							3698

APPENDIX F-200

RECEIPT CONTROL DOCUMENT

1. PURPOSE

To provide current information from the Prepositioned Materiel Receipt File (PMRF) and the Locator Record, when available, to assist Receipt Division personnel in processing a new receipt action. The document will serve additionally as a coding form for the Receipt Confirmation Card, appendix B-108 and B-109.

2. ORIGIN

The Receipt Control Document (RCD) is generated at a remote terminal via input of a Type A Receipt and Locator Inquiry action, appendix B-41. The RCD is also produced through a batch process when requested by card input, DIC ZB6, appendix B-102.

3. FREQUENCY

Daily as Receipt and Locator Inquiry actions are processed.

4. DATA ELEMENTS

a. Document header which includes:

(1) Document Title

(2) Inquiry A - The image of the Type A Inquiry as input. Note: This line will not be output if the inquiry is generated via a DIC ZB6, Receipt and Locator Inquiry card.

(3) Message Lines:

(a) NO PMRR - No matching Prepositioned Materiel Receipt Card is available.

(b) INVENTORY - (Plus 3-digit Julian cut-off date).

(c) NO WT/CU - No weight/cube is recorded on the Locator File.

(d) NO WT or NO CU - See above.

(e) BRAND Cycle_ - The applicable cycle code will be output as documented in the PMR record.

(f) LOCAL Cycle_ - The applicable cycle code will be output as documented in the PMR record.

(g) TROOP Issue - The applicable troop issue identification will be output.

(h) FRT DATA - This message will indicate that the Water Commodity Code, or the NMFC, or the LTL is missing from the Locator record, reference paragraph 7b.

(i) NEW NIIN - NIIN has been changed due to SICC action. Inquiry has been made with new data (NIIN).

(j) A/R REQ - Acceptance Report Required. This message indicates the PMR Management Code (D or F) specifies destination acceptance and unless the contract specified Fast Pay an Acceptance Report, DIC PKP/N, is required.

(k) HSCC ABB DEF - Hazardous Storage Compatibility Code Abbreviated Definition (appears on lower portion of format).

(l) EXPEDITE B/O PENDING - Expedite Receipt Confirmation (appears on lower portion of format). Indicates the DSC has backorders for this item.

(m) PMR IN E - A PMRC has been received which reflects Condition Code E, pos. 71, indicating the item has been purchased in this condition. The receipt will require minor preservation, packaging, or marking, etc., to bring the stock to serviceable condition. This requirement will be reflected on the contract.

b. PMRR Response (if matching PMRR available; otherwise, refer to paragraph 4d).

(1) PIIN/DOC NUMBR - Procurement Instrument Identification Number (procurement items) or Document Number (other than procurement)

(2) MGR - Commodity Manager Code.

(3) CND - Condition Code.

(4) MGT - Management Code as reflected in the PMR record.

(5) CLIN/SUPADD - Contract Line Item Number (procurement) or Supplementary Address (other), as applicable.

(6) SPIIN/RB - Supplementary PIIN (procurement) or Reverse Billing (other), as applicable. (SPIIN will be printed as extracted from Type A Inquiry input.)

(7) UI - Unit of Issue. (Mechanically printed, if locator record available.)

(8) OP - Ownership/Purpose Code.

(9) FSC - Federal Supply Class (mechanically printed, if locator record available).

(10) NIIN - National Item Identification Number.

(11) TYPK - Type Pack.

(12) T.P. NMBR - Teleprocessing Control Number.

(13) REC - Date of Receipt.

(14) DUE - Date that Materiel Receipt Card must be output to prevent a late receipt action.

c. RCC INPUT (PMRR available) - The appropriate Receipt Confirmation Input format reflecting mandatory as well as optional entries, reference appendix B-10 and B-109, as applicable. Reference paragraph 4d for RCC Input for a "no matching" PMRR record.

(1) DIC - ZV_, ZW_ only.

(2) T.P. NMBR - Teleprocessing Control Number.

(3) Quantity - The receipt quantity accepted.

(4) Weight - The receipt weight.

(5) WHSE - The three-digit area and station to which the accepted receipt was forwarded.

(6) DISC-CD - The Receipt Discrepancy Code.

(7) OVR - Quantity or weight override required when either quantity or weight entry exceeds 99,999, or if quantity exceeds (procurement) contract specifications.

(8) CND - Condition Code.

(9) MGT - Management Code.

(10) CLIN SUPPADD - Contract Line Item Number (procurement) or Supplementary Address (other), as applicable.

(11) U/I - Unit of Issue.

(12) FSC - Federal Stock Class.

(13) SHIP NMBR - Shipment Number (applicable to DIC ZV_ or ZWT only) of the procurement receipt.

(14) S - Signal Code - Applicable for DIC ZW_ only.

(15) FD - Fund Code - Applicable for DIC ZW_ only.

(16) PRJ - Project Code - Applicable for DIC ZW_ only.

(17) SFX - Suffix Code.

(18) SS - Shipment Number Suffix.

(19) ADM - Administering Location Code - Applicable for DIC ZV_ only. Will be extracted from Contract Data (mechanical), when available, when matching PMR reflects Management Code D or F. This code, 001 through 172, identifies the DCSAR payment office.

(20) QTY SHIP - Quantity Shipped in Purchase Units as indicated on the DD Form 250/1155 or other document (vendor), as available. Applicable for DIC ZV_ only.

d. The PMRR response may result in a No PMR record output. In this instance the RCD will print:

(1) PMR Response - Following by the message NO PMR RECORD.

(2) NIIN - National Item Identification Number.

(3) REC - Date of Receipt.

(4) DUE - Date of Receipt.

e. RCC Input Coding Information.

(1) DIC - ZX_, ZY_.

(2) RIC - Routing Identifier Code.

(3) TYPK - Type of Pack Code. DICOMSS Cycle Code may be entered when known, reference subparagraph e(23).

(4) PIIN DOC/NMBR - Procurement Item Instrument Number (DIC ZX_) or Document Number (DIC ZY_).

(5) CD - Condition Code.

(6) MGT - Management Code.

(7) CLIN/SUPP ADD - Contract Line Item Number (DIC ZX_) or Supplementary Address (DIC ZY_).

(8) UI - Unit of Issue (mechanically printed, if locator record available).

(9) FSC - Federal Stock Class (mechanically printed, if locator record available).

(10) SPIIN - Supplementary PIIN. Mandatory entry if A or D is present in 9th position of PIIN. (Mechanically printed as extracted from A Inquiry.)

(11) OP - Ownership/Purpose Code.

(12) T.P. NMBR - Teleprocessing Control Number.

(13) QUANTITY - The receipt quantity accepted.

(14) WEIGHT - The receipt weight.

(15) WHSE - The three digit area and station to which the accepted Receipt was forwarded.

(16) DISC CD - The Receipt Discrepancy Code.

(17) OVR - Quantity or weight override indicator required when the quantity and/or weight exceeds 99,999.

(18) SHIP NMBR - Shipment Number of the procurement receipt, applicable to DIC ZX_ or ZYT only.

(19) S - Signal Code, applicable for DIC ZY_ only.

(20) FD - Fund Code, applicable for DIC ZY_ only.

(21) PRJ - Project Code, applicable for DIC ZY_ only.

(22) SFX - Suffix Code.

(23) DICOMSS IND - Entry, Alpha D, to identify DICOMSS receipt Action (DIC ZX_).

(24) SS - Shipment Number Suffix (DIC ZX_).

(25) ADM - Administering Location Code, applicable for DIC ZX_ only, or Contract Administering Service Code to identify the DCSAR payment office.

(26) ID - Item Description.

5. DATA ORGANIZATION

a. Report header (title) followed by an inquiry image, PMRR response, if available, and an appropriate RCC coding form.

b. Locator response, if locator record available, will be limited to those data fields described above and an abbreviated definition of the Hazardous Storage Compatibility Code (HSCC) will, when applicable, appear on the lower portion line of the document; reference appendix F-202 for full information.

6. DISTRIBUTION AND NUMBER OF COPIES

The RCD will be produced in two copies; color or other identification will be a depot option.

a. Original - Routing to Receipt Document Control, Receiving Division, Directorate of Storage and Transportation, at the conclusion of receipt inspection.

b. Copy - Routed with the materiel to the storage location.

c. The message EXPEDITE - B/O PENDING indicates the presence of backorders at the DSC and the processing of the receipt should be expedited. The message will appear only in response to a Remote A Inquiry.

7. REVIEW AND PROCESSING

a. The use and appropriate annotations required in the RCD are described in detail in the applicable receipt instruction, reference appendix B-108-109.

b. The message FRT DATA indicates the absence of critical Freight Data. Therefore, the depot may by local option, elect to forward a copy of the RCD (reflecting the FRT DATA message to the appropriate shipping area for freight data update. Similarly, the NO WT/CU message may be used to have receipt inspection personnel capture the missing data for subsequent entry to the system.

RECEIPT CONTROL DOCUMENT - 1 TP NR 009045

A 009459543 A PE097 210

A/R REQ NSN 5935-009459543 REC 210 DUE 216

PIIN	MGR	CND	MGT	CLIN	SPIIN	UI	OP	TYPK
DLA90080PE097	E	A	D	000200		EA	A	

DIC	ZVS	TP NR	009045	QTY		WT	
WHSE		DISCR		OVR		CND	
MGT		CLIN		UI	EA	FSC	5935
SHIP NR		SFX	S S	ADM	33	QTY SHIP	
ID							

RECEIPT CONTROL DOCUMENT - 1 TP NR 245811

A ØØ111ØØ65 A 1Ø221 126

FRT DATA NSN 112Ø-ØØ111ØØ65 REC 126 DUE 19Ø

DOC NR	MGR	CND	MGT	SUPP ADD	RB	UI	OP	TYPK
FBØ15533 21Ø221	I	A		SN34ØØ		EA	A	

DIC	ZWB	TP NR 245811	QTY	WT
WHSE		DISCR	OVR	CND
MGT		S ADD	UI	FSC
S		FD	PRJ	SFX

HSCC ABB. DEF. - RADIOACTIVEREGULATED

ID

RECEIPT CONTROL DOCUMENT - 1 TP NR 794365

A 008972588 A MBK56 210

NO PMR NSN 0000-008972588 REC 210 DUE 216

DIC	ZX	RIC	TYPK	PIIN	
CND		MGT	CLIN	UI	
FSC		SPIIN	OP	TP NR	794365
QTY		WT	WHSE	DISCR	
OVR	SHIP NR	SFX	DICOMSS IND	S S	AIM
ID					

APPENDIX F-201

CONTRACT DATA SHEET - 3

1. PURPOSE

To provide necessary contract information required by Receiving Division personnel to assist in receipt and inspection of a procurement item. The printout will be furnished only when contract information, matching the Type A Inquiry, is recorded in a distribution depot's Contract Data File.

2. ORIGIN

The Contract Data Sheet (CDS) will be printed for procurement items with the Receipt Control Document, appendix F-200, which is initiated by a receipt and Locator Inquiry action, appendix B-41 and B-102.

3. FREQUENCY

The CDS will be output for each Receipt and Locator Inquiry when matching Contract Data is available, or as required (reference appendix E-194 P, paragraph 4j).

4. DATA ELEMENTS

a. Report Header:

(1) Title - Contract Data Sheet - 3.

(2) TP NR - Teleprocessing Number assigned to the Receipt Control Document.

b. First line elements and data:

(1) PIIN - Procurement Instrument Contract Number

(2) SPIIN - Supplementary Procurement Instrument Control Number

(3) CLIN - Contract Line Item Number

(4) ADM - The Contract Administration Office (CAO) Code

(5) VEND - Prime Contractor Code

(6) FPI - Indicator that fast pay provisions apply to the PIIN.

(7) ACI - Automatic Contract Indicator

(8) MGR - Commodity Manager Code

(9) PAY - Payment Code

(10) MGT - Management Code

(11) QUP - Quantity of Unit Pack.

(12) DATE RCVD - Date Received Recorded on the RCD.

c. Second line elements and data:

(1) NSN - National Stock Number

(2) PU - Purchase Unit

(3) QUANTITY - The item quantity to be received per contract requirements.

(4) CONV FACTR - The data element necessary to convert the stock unit of issue to purchase unit of isue.

(5) QUANTITY RANGE - A set of high (+) and low (-) quantities which are acceptable per stated contract terms. The figures incorporate the allowable deviation as stated in the contract. Quantity variance code, reference appendix A-113. Note: The $100.00 excess quantity clause will be mechanically incorporated into the quantity range figure for all contracts.

(6) QV CD - The three digit Quantity Variance Code contained in the contract and used to calculate the acceptable high-low quantity range, reference appendix A-113.

(7) PRICE - The CLIN unit price.

d. Third line elements and data:

MIL STD 726-Common inspection standards applicable to the purchased item.

e. Subsequent elements and data:

(1) PACKAGING DATA 1 - The packaging, packing, preservation and marking references applicable to this NSN or FSC. This element will appear when recorded in the Procurement Technical Data File.

(2) PACKAGING DATA 2 - A further definition of the packaging, packing, preservation and marking references applicable to this NSN or FSC. This element will appear when recorded in the Procurement Technical Data File.

(3) PACKAGING DATA FIELD D - The Introductory Clause Book Statement which applies to the managing DSC. Also data which further defines the packaging, packing, preservation and marking references for the NSN or FSC. This element and/or data will appear when recorded in the Procurement Technical Data File.

(4) PURC FSCM - The Purchase Federal Supply Code for manufacturers.

(5) PURC PT NR - The Purchase Part Number.

(6) Receipt History for:

(a) The specific Contract Line Item Number (CLIN) to which the Contract Data Sheet applies. This CLIN was specified in the receipt inquiry or was selected from the PMR file based upon the NIIN entered in the Receipt and Locator Inquiry.

(b) The number of receipts (partials) which have been received and confirmed. These partial receipts do not represent the total contract quantity and, therefore, are an active history of the CLIN receipts to date. Display selected Materiel Receipt Confirmation Card (MRC) information of past receipts transmitted to the DSC under DIC D4_.

(c) If three receipt histories are shown, receipt data may exist; therefore, inquire for full Receipt History.

(7) The final message line may indicate "Partials on File" when the Suspended Receipt File shows receipts which have a like NIIN, PIIN/SPIIN and CLIN recorded.

5. DATA ORGANIZATION

a. The Contract Data Sheet may display information from three sources.

(1) Contract Data.

(2) Completed Receipt History record.

(3) Receipt Suspense File - Message "Partials on File".

b. The CDS will be output following a related Receipt Control Document.

6. DISTRIBUTION AND NUMBER OF COPIES

The Data Sheet will be produced in two copies. All copies, together with the Receipt Control Document, will be forwarded to the Receipt Inspection Branch for appropriate action.

7. PROCEDURE

a. The Receipt Inspector will use the Contract Data Sheet to inspect and verify that the received item complies with contract specifications and requirements. Detailed receipt procedures are to be found in appendix E-047 P.

b. If more than three partials are indicated as being received and confirmed or the "Receipts In Process" indicates additional suspended receipts activity, the inspector will request the necessary information via a Completed Receipt History Inquiry, appendix B-69, or Suspended Receipts File Inquiry, appendix B-146, to complete receipt inspection.

c. The Contract Data Sheet will be used for receipt inspection. When this purpose is accomplished, the CDS shall be destroyed.

C O N T R A C T D A T A S H E E T - 3 TP NR 574872

PIIN	SPIIN	VEND	ADM	FPI	ACI	MGR	MGT	DT RCVD
DLA4ØØ78MBZ79		33175	LRA	Y	N	G	D	261

	NSN	PU	QTY	CONV FCTR	QTY(HI-LO)	RNG	QVCD	PRICE
3230	ØØ9357955	EA	13	ØØØ1ØØØØØ	14	13	BØØ	$24.3Ø

	FSCM	PART NR
ORIG -	ØØØØØ	SEE PID
PURC -		

MIL STD 726 -
DRAWING NR -
DSC PACK REF - SEE PREPARATION FOR DELIVERY CLAUSE(S)-

PARTIALS ON FILE

CONTRACT DATA SHEET - 5 TP NR 574872

FIIN	SPIIN	CLIN	AIM	VEND	FPI	ACI	MGR	PAY	MGI	QID	DI ID VP
DLA00078BZ279			LRA	33175	Y	N	G	10	D	10	261

NSN	PU	QTY	CONV FCTR	QTY (HI-LO)	RNG	OVCD	PRICE
3230-009357955	EA	15	000100000	14	13	000	$24.50

MIL STD 726 -
PACKAGING DATA 1 -
PACKAGING DATA 2 -
PACKAGING DATA FIELD D -

PURC FSCM -
PURC PART NR -

PARTIALS ON FILE

APPENDIX F-203

CONTRACT AUDIT REPORT

1. PURPOSE

To provide a regular periodic report of mechanically completed and selected outstanding contract records for review to assist in the management of hard copy contract files. To record delete actions when performed by the DSC or local depot input.

2. ORIGIN

The Contract Audit Report is prepared as a product of the review of Contract Data for those item managers submitting data via appendix B-31, i.e., Item Managers C, E, I, G or M.

3. FREQUENCY

a. Part 1, monthly.

b. Part 2, daily, as necessary.

4. DATA ELEMENTS

a. Part 1

(1) Report header which includes:

(a) Report Number (F-203 part 1)

(b) Title: Contract Audit Report PIINs Transferred to History.

(c) Section Number

(d) Purge Date: A date 90 days in the future (YYDDD).

(e) Date: Current month, day, year and Julian date.

(2) Data Elements:

(a) PIIN - Procurement Instrument Identification Number of the completed contract for this report period.

(b) SPIIN - Supplementary Procurement Instrument Identification Number

(c) NSN - National Stock Number

(d) CLIN - Contract Line Item Number

best copy available

(e) QUAN ORDERED - The Contract Line Item Quantity

(f) ISSUE QTY RCVD - The quantity received/reported in issuable status.

(g) PMRR EDD - This date will only appear when either the contract has been removed due to inactivity, the last matching PMRR has expired with additional PMR update or contract activity has been received. The message NO CONTRACT DATA will appear if the line represents only delinquent/expired PMR data.

(h) A/R - Acceptance Report Indicator. Entry of Y in this area indicates acceptance reporting was applicable on this contract.

(3) Contract Data Summary:

(a) PIINs Completed/Deleted (Report Month).

(b) PIINs Active (Report Month).

(c) PIINs Active for Non-Issuable Receipt Conditions (Report Month).

b. Part 2

(1) Report header which includes:

(a) Report Number: F-203 part 2

(b) Title: Contract Audit Report, PIINs/CLINs Canceled.

(c) Section Number

(d) Date: Month, day, year and Julian date.

(2) Data Elements:

(a) PIIN - Procurement Instrument Identification Number.

(b) SPIIN - Supplementary PIIN only (for canceled blanket purchase agreements).

(c) CLIN - Contract Line Item Number.

(d) ISSUABLE QTY RCVD - Quantity received and reported prior to cancellation action.

(e) NON-ISSUABLE QTY RCVD - Quantity suspended in Condition Code L.

(f) CANCELLATION DATE - Date record was canceled by DSC action or deleted by local receipt activity.

(g) SOURCE - The Action Code 1 for DSC originated deletes or 4 for local deletes per appendix B-31.

5. DATA ORGANIZATION

a. Header followed by detail data arranged in columns under data element headings, both parts.

b. Page break by Manager and/or PIIN terminal digits.

c. Sequence by PIIN or PIIN terminal digits.

d. Single space for data elements (CLIN) within PIIN; double space between PIINs.

6. DISTRIBUTION AND NUMBER OF COPIES

One copy each part to Receipt Documentation Branch, Receiving Division, Directorate of Storage and Transportation.

7. PROCEDURE

a. F-203 Part 1

(1) The PIINs identified on the report are matched to the hard copy contract file. Matching hard copy contracts or receipt documents are removed from active status and retired to the Completed Contract File. Conduct monthly review of completed contract file and on the purge date remove and retire hard copy contracts and destroy F-203 part 1 listing, retaining only those contract records as required IAW appendix E-017 P.

(2) PMR records appearing on the report are for reference only. Excessive appearance of this PMRR data may indicate loss of Contract Data through excessive rejects or other problems. Investigation should be initiated.

b. F-203 Part 2

(1) Review canceled lines for indication of quantities received in Condition Code L or non-issuable status.

(2) Ensure that all reclassification action for suspended receipts is completed.

(3) Ensure that final A/R (Acceptance Report) action has been accomplished by review of the appropriate Acceptance Data Action Report, appendix F-204.

(4) File with part 1 for remainder of 90 day history retention period.

c. The depot has the option of how this report is sequenced. The options are to sequence either by entire PIIN or by the last two digits of the PIIN. DS/T is responsible for notifying the Office of Data Systems of the sequence option selected.

UWF203 PART 1 CONTRACT AUDIT REPORT - PIINS TRANSFERRED TO HISTORY FILE ON SECTION 001 DATE 01.20.82.020 PAGE 1

PIIN	SPIIN	NSN	CLIN	QTY-ORDERED	ISSUE-QTY-RCVD	PMR-EDD	A/R	PURGE-DATE- SPIIN
DLA500078D0205	0006	5340-00-2914211	0001AA	1050	1050			
	0006	5340-00-2914214	0007AA	3200	3200			
DLA500079AA403	3785	5365-00-4191039	000100	10	10	7910		
	4666	5330-00-4891174	000100	5	5	7910		
DLA500079A0202	0176	5340-00-8936728	000300	1675	1842			
	0408	5305-00-4552621	000100	476	525			
	0390	5306-00-8370336	000200	3471	3805			
	0390	5306-00-8370336	000100	904	994			
	0338	5306-00-1562762	000100	241	241			
	0251	5305-00-1431846	000100	500	500			
	0129	5340-00-8470102	000400	12700	12700			
DLA500079A0203	0318	5340-01-0678828	000100	43	47			
	0723	5305-00-7230415	000100	900	990			
	0646	5365-00-2820782	000300	22337	21668	7910		
	0457	5305-00-8550972	000300	642	706			
	0882	5310-00-1766525	000300	1180	1180			
	0880	5365-01-0287081	000100	2500	2775			
	0813	5315-00-1770822	000200	100	105			
	0812	5340-00-0501594	000200	4750	5225			
	0799	5310-00-1997636	000200	24	26			
	0798	5310-00-9613991	000100	5576	6133			
	0792	5365-00-4057576	000100	4000	4200			
	0769	5310-00-2531205	000200	2647	2725			
	0768	5365-00-7217680	000400	1147	1261			
	0764	5365-00-8351848	000100	614	623			

UWF203 PART 2 CONTRACT AUDIT REPORT - PIINS/CLINS CANCELLED FR DM SECTION 001 DATE 02.06.80.037 PAGE 00001

PIIN	SPIIN	CLIN	ISSUABLE QTY-RCVD	NON-ISSUABLE QTY-RCVD	CANCELLATION DATE	SOURCE
DLA900079PD913		000100	0	0	80037	1
DLA900079PD913		000600	0	0	80037	1

APPENDIX F-204

ACCEPTANCE ACTION INQUIRY REPORT

1. PURPOSE

This report is produced to furnish all available data required to research and manually prepare an Acceptance Report when the following conditions occur:

a. Conversion Factor is missing. The Contract Purchase Unit is different than the item Unit of Issue. Therefore, the completed receipt item Unit of Issue quantity must be converted to Purchase Unit quantity to obtain the quantity accepted on the Acceptance Report.

b. An Acceptance Followup has been received which requests corrective action. A DIC PK5 with a Transaction Status Indicator, Code E, has been forwarded by the Contract Administration Office (CAO) to the storage activity. The appropriate response cannot be mechanically determined and manual research must be accomplished to identify, prepare and issue a correct report replay.

c. A DIC ZB0 or a DIC ZB1, General Purpose Receipt Inquiry has been prepared requesting NSN and Procurement Item Instrument Number (PIIN) information in accordance with appendix E-061 P. DIC ZB0 inquiries will generate A/A data responses via the F-204 report. DIC ZB1 inquiries will develop A/R data via this report. In addition to this, DIC ZB0 or ZB1 inquiries will continue to produce Prepositioned Materiel Receipt and Receipt History Report, respectively.

d. A procurement receipt, which has previously been documented on an interim A/R, is being reclassified. This applies to receipts held in Condition Code L which are being changed to Condition Code A as instructed by the item manager.

e. A procurement receipt confirmation has been prepared which matches an Acceptance Alert by PIIN and, if applicable, CLIN and/or SPIIN but does not match a Shipment Number and/or Shipment Number Suffix Code. A mechanical response cannot be prepared because of insufficient data. Manual research must be accomplished to identify and, if applicable, prepare and issue an Acceptance Alert reply.

f. An Acceptance Followup has been received with a Transaction Code of 2 or greater. The CAO previously issued a followup and failed to get a positive response. Manual research must be accomplished to identify, prepare and issue a correct report reply.

g. An Acceptance Alert/Followup has been received for which no matching Completed Receipt (history) or Prepositioned Materiel Receipt Card (PMRC) record exists. Lack of a PMRC and missing history will be grounds to prepare a Possible Transshipment Report. Manual research and reply will be required even if the subject of the A/A is not a transshipment.

h. A receipt requiring Acceptance Reporting has been processed with an Administering Location Code/Contract Administration Service Code (ADMCAS) incompatible with the code reflected in appendix D-69 and documented in DoD 4105.59-H, DoD Directory of Contract Administration Services Components, (Jan 81.) Manual preparation of the A/R is required.

i. The Prepositioned Materiel Receipt Record (PMRR), Management Code D or F, requires Acceptance Reporting but analysis of the contract reflects no Acceptance Report requirement. Entry of XXX in the Administering Location Code field has canceled automatic preparation of DIC PKN/P.

2. ORIGIN

An Acceptance Report cannot be mechanically prepared due to:

a. Lack of a conversion Factor or Quantity Variance Code.

b. An Acceptance Followup has been received which requests corrective action on a previously transmitted Acceptance Report.

c. A procurement receipt is being reclassified from Condition Code L to Condition Code A.

d. A receipt confirmation has been prepared not including a Shipment Number and/or Shipment Number Suffix Code which matches that of the Acceptance Alert.

e. An Acceptance Followup was received from the CAO who has previously submitted an Acceptance Alert and Acceptance Followup. This report also results from a General Purpose Receipt Inquiry (DIC ZB0 or ZB1).

f. The receipt process which does not require a Prepositioned Materiel Receipt Card, Materiel Receipt Card or Receipt History to process a receipt whose Procurement Instrument/Contract specifies only transshipment.

g. The Administering Location Code contained in the receipt confirmation reflected A/R Cancellation Code XXX or could not be automatically converted to the Contract Administration ADP Point DoDAAC required in A/R, DIC PKP/N, appendix B-134.

3. FREQUENCY

a. This report will not be produced on a regular schedule. Output will occur when one of the circumstances outlined in a paragraph is encountered.

b. A negative report will not be produced.

4. DATA ELEMENTS

a. A report Identification Header Line consisting of the following computer-generated elements:

(1) Report Number (F-204)

(2) Title

(3) Functional Routing Code

(4) Section Number

(5) Report Date: Month, day, year and Julian date

(6) Page Number

b. A message of Action Required Header Line consisting of one of the following messages:

(1) Acceptance Report Required - No Conversion Factor may reflect input transactions DIC ZV_, ZX_.

(2) Acceptance Report Correction Required.

(3) Inquiry Response - Information only for DIC ZB0 and ZB1 data requests.

(4) Suspend - Item Awaiting Reclassification.

(5) No Acceptance Report Prepared - Shipment Number Research Required.

(6) Acceptance Followup Received - Manual Response Required. (This message is used when an Acceptance Followup is received with a Transaction Status Code of 2 or greater and when the PU and UI do not match and the Quantity Variance Code is not available).

(7) Possible Transshipment - Manual response required.

(8) Acceptance Report Required - Administering Location Code exceeds table limits (DIC ZV_, ZX_ input transactions only).

(9) A/R Requirement Waived - DSC administered contract. This message will indicate, in most cases, that Automatic Acceptance Report output was canceled because a DCASR was not reflected on the contract as a payment office; therefore, no Acceptance Report is required. This report results directly from the entry of X fill in the Administering Location Code field of DIC ZV_/ZX_ IAW appendix E-108 P.

c. First Data Identification Header - Image of Acceptance Alert/Followup input or Acceptance Alert/Report information if generated for ZB0 or ZB1 inquiry response; see message line, paragraph 4b(3). If the report was generated by this receipt of an A/A, DIC PK5, the header will read Input Transaction. If the report was output as a result of a receipt confirmation when no Acceptance Alert was available, the header will reflect Input Transaction also except the DIC of the input will be ZV_ or ZX_ (paragraph 4b(1) and 4b(8) only).

(1) DIC - PK5, PKN, PKP or ZV_/ZX_

(2) PIIN - Procurement Instrument Identification Number

(3) SPIIN - Supplementary PIIN (call or order number)

(4) ADP PT - The DoDAAD Code of the Contract Administration Office.

(5) SHIP TO - DoDAAD Code of the consignee (depot).

(6) SHIP NR - The contractor/vendor number identifying the shipment.

(7) SFX - The Shipment Number Suffix.

(8) CLIN - Contract Line Item Number

(9) QTY - The quantity documented as shipped on the applicable shipping document, DD Form 250 or 1155.

(10) PU - Purchase Unit

(11) NSN - National Stock Number - DIC PK5 only.

(12) DT SHPD - The Date Shipped is the date (year, month, and day) reflected on the shipping document, i.e., DD Form 250 or Form 1155 - DIC PK5 only.

(13) QLY/AS - Quality Assurance Site Code indicates whether inspection will be destination (d) or source (s), DIC PK5 only.

(14) LD - Liquidated Damage Clause IAW appendix A-75, DIC PK5 only.

(15) CD - Cash Discount Contract will reflect a D, DIC PK5 only.

(16) QUAN ACC - The quantity reported as accepted, DIC PKN/PKP only.

(17) DC - Shipment discrepancy code, reference appendix A-74, DIC PKN/PKP only.

(18) ACP DT - The actual or estimated acceptance date, reference appendix A-76, DIC PKN/PKP only.

(19) DEL DT - Date offered or delivered, reference appendix A-76, DIC PKN/PKP only.

(20) TS - Transaction Status Indicator in accordance with appendix A-73.

(21) A/A DT - The year and Julian day the A/A or A/R followup, DIC PK5, was received. Only the last date of activity will be maintained.

(22) PREP DATE - The year and Julian day the A/R, DIC PKN/P, was prepared/transmitted to the DCASR. Applicable only for A/R responses, DIC PKN/P, to a general purpose receipt inquiry, appendix B-61. If multiple responses have been prepared for the same record, only the last date of activity will be retained.

d. Second Data Identification Header - Receipt/Contract Data (All records matching NIIN, PIIN, and SPIIN of input or receipt records for materiel awaiting reclassification).

(1) DIC D4_ - Represents the Materiel Receipt Card Document Identifier Code.

(2) TP NR - Teleprocessing Control Number

(3) QTY - The quantity of the confirmed/completed receipt action for the Unit of Issue.

(4) CND - Condition Code of RCC

(5) DT RCVD - Date received

(6) RCC DT - The Receipt Confirmation Date. A date RCC appeared on the Suspended Receipt File.

(7) MRC DT - Materiel Receipt Confirmation (MRC) date is the date the DIC D4_ was released to the Item Manager.

(8) DISCR - Discrepancy Code, in accordance with appendix A-26; identifies the discrepancy (if any) associated with the receipt line.

(9) SFX - Suffix, Alpha A through Z, identification indicating condition code split on original RCC or quantity exceeding 99,999 on the original RCC, thereby creating multiple MRC, DIC D4_ records.

(10) NSN - National Stock Number

(11) CLIN - Contract Line Item Number

(12) SHIP NR - Shipment number associated with the completed receipt action.

(13) SFX - The Shipment Number Suffix.

(14) PU - Purchase Unit, reference subparagraph c(10), recorded on the contract.

(15) CON FCT - Conversion Factor applied to the Unit of Issue quantity when the Unit of Issue differs from Contract Purchase Unit.

(16) UI - Unit of Issue.

e. Acceptance Report History Data Header (all records matchinng NIIN, PIIN and SPIIN of input or interim Acceptance Report produced for materiel awaiting reclassification). Not applicable for Inquiry response, paragraph 1c.

(1) DIC - PKN or PKP

(2) PIIN - Procurement Instrument Identification Number

(3) SPIIN - Supplementary PIIN (call or order number)

(4) ADP PT - The DoDAAD Code of the Contract Administration Office.

(5) SHIP TO - DoDAAD Code of the Consignee (depot).

(6) SHIP NR - The contractor/vendor number identifying the shipment.

(7) SFX - The Shipment Number Suffix.

(8) CLIN - Contract Line Item Number

(9) QTY SHIP - The quantity documented as shipped on the applicable shipping document, DD Form 250 or 1155.

(10) PU - Purchase Unit

(11) QTY ACC - The quantity reported as accepted.

(12) DC - Shipment Discrepancy Code, reference appendix A-74.

(13) ACP DT - The actual or estimated acceptance date, reference appendix A-76.

(14) DEL DT - Date offered or delivered, reference appendix A-76.

(15) TS - Transaction Status Indicator, reference appendix A-73.

(16) PREP DT - The year and Julian day the A/R, DIC PKN/P, was prepared/transmitted to the DCASR. Applicable only for A/R responses, DIC PKN/P, to general purpose receipt inquiry, appendix B-61. If multiple responses have been prepared for the same record, only the last date of activity will be retained.

f. Fourth Date Identification Header - Acceptance Report Entry. Not applicable for inquiry responses per paragraph 1c.

(1) DIC - Document Identifier Code will be ZKN or ZKP.

(2) The following items are extracted from the received Acceptance Alert or Followup. For detailed explanation, see paragraph c1 through 10.

(a) PIIN

(b) SPIIN

(c) ADP PT

(d) SHP TO

(e) SHIP NR

(f) SFX

(g) CLIN

(h) QTY SHIP

(i) PU

(3) QTY ACC - Document Clerk enters actual quantity accepted in accordance with appendix B-134.

(4) DISCR - Document Clerk enters appropriate Discrepancy Code in accordance with appendix A-74, when a difference between quantity shipped and accepted exists.

(5) MRC DT - Document Clerk enters the year and Julian date of item acceptance on the Materiel Receipt Card (MRC) in accordance with appendix B-134, paragraph 4d(7).

(6) DT RCVD - Document Clerk enters the year and Julian date representing the Date of Receipt in accordance with appendix B-134, paragraph 4d(5).

(7) TP NMBR - Document Clerk enters TP Control Nuumber for the receipt being reported as recorded in the Receipt History Record.

(8) STATUS - Document Clerk enters Code A, C, D or E as applicable, in accordance with appendix A-73 and B-134, Transaction Status Codes.

5. DATA ORGANIZATION

One Acceptance Action per page; a maximum of ten data lines for each header.

6. DISTRIBUTION AND NUMBER OF COPIES

Two copies of the report will be automatically prepared and forwarded by Data Systems to Receiving Division, Receipt Documentation Branch for action. A record of the completed manually-prepared Acceptance Report will be retained in the Acceptance Report History; therefore, a file copy will only be retained to correct F-85 report errors, if applicable.

7. REVIEW AND PROCESSING

a. This report is essentially comprised of three data groups and one coding display format.

b. The Acceptance Data is an image of the Alert or Followup requesting the preparation of an appropriate Acceptance Report in accordance with the manual procedure outlined in appendix E-094 P. In addition, the date the Alert or last Followup was received will also be displayed, i.e., YYDDD, 81103. Input transactions may also reflect receipt confirmation DICs ZV_/ZX_ when they contain Administering Location Codes in excess of the table limits (reference appendices D-69 and D-70) or the Administering Location Code field reflects XXX specifying a cancellation/waiver of the Automatic Acceptance Report. Cancellation of the Automated Acceptance Report must be supported by specifications reflected in the contract/active award documentation of other appropriate authority.

c. Receipt Contract Data is extracted from the completed Receipt History File and may display up to ten entries of related data.

d. The Coding Format of Acceptance Report entry is provided to assist the Receipt Document Clerk in preparing an applicable Acceptance Report based upon the research evaluation provided by the Contract and Receipt Data. The format will be partially machine prepared offering additional positions for the required Acceptance Report data defined in appendix B-134, Acceptance Report. The date the Acceptance Report was prepared and transmitted to the DCASR will also be reflected as a date of last activity. Multiple responses for one record will exhibit only the latest date of activity.

e. Detail Procedures for preparing the manual Acceptance Report are found in appendix E-094 P, Manual Preparation of Acceptance Reports.

f. Receipt History or PMR Inquiries will, in accordance with appendix E-061 P, generate A/A or A/R responses via appendix F-204. In these instances the balance of the F-204 report, second, third and fourth Identification Header Lines, will not be produced. This report is for information only. No input or corrective action is implied or requested.

g. A suspense copy of the F-204 report will be produced for each receipt (procurement only) which has been downgraded to a nonissuable condition (Condition Code L). This suspense copy will contain an image of the Completed Receipt History and interim Acceptance Report data together with the A/R coding

form, and is the report to be filed with the related documentation (SF 364, etc). The report will be used to document the A/R required if the receipt is upgraded to Condition Code A. The DIC ZKN should be prepared concurrent with the DIC DAC reclassification action. Prompt preparation of the A/R documenting acceptance of the receipt will permit mechanical responses to infloat/future A/A Followups.

h. Those receipt items with Prepositioned Materiel Receipt Management Codes D or F require Automatic Acceptance Reporting. However, when the Administering Location Code is X filled on the receipt confirmation, Automatic Acceptance Reporting requirements are waived. All of these records will appear under the report heading "A/A Requirement Waived - DSC Administered Contract" for final review to ensure that the Automatic Acceptance Reporting cancellation was justified. The listing will then be destroyed.

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NO ACCEPTANCE REPORT PREPARED - SHIPMENT NUMBER RESEARCH REQUIRED

INPUT TRANSACTION

DIC	PIIN	SPIIN	ADP-PT	SHIP-TO	SHIP-NR	SFX	CLIN	QTY-SHIP	PU	NSN	DATE-SHPD	QLY/AS	LD	CSH/DIS	TRAN/STAT
PK5	DLA70081C0110		S1102A	SW3400	EII0007		000400	369	EA	4910-01-0647313	81 APR 14	X		D	

RECEIPT/CONTRACT DATA

DIC	TP-NR	QTY	CND	DT-RCVD	RCC-DT	MRC-DT	DISCR	SFX	NSN	CLIN	SHIP-NR-SFX	PU	CONV-FCT	UI
D4S	115751	660	A	81076	81076	81076	WD		4910-01-0647313	000400	EII0005	EA	0001.00000	EA
D4S	403394	624	A	80345	80458	80348	WD	A	4910-01-0647313	000200	EII0001	EA	0001.00000	EA
D4S	339823	2	L	80345	80348	80348	FD	B	4910-01-0647313	000200	EII0001	EA	0001.00000	EA

ACCEPTANCE REPORT HISTORY

DIC	PIIN	SHPPIN	ADP-PT	SHIP-TO	SHIP-NR	SFX	CLIN	QTY-SHIP	PU	QTY-ACC	DC	ACP DT	DEL-DT	TRAN/STAT
PKP	DLA70081C0110		S1102A	SW3400	EII0001		000200	626	EA	624	N	80 DEC 13	80 DEC 10	A
PKN	DLA70081C0110		S1102A	SW3400	EII0005		000400	660	EA	660		81 MAR 19	81 MAR 17	

ACCEPTANCE REPORT ENTRY

DIC	PIIN	SPIIN	ADP-PT	SHP-TO	SHIP-NR	SFX	CLIN	QTY-SHIP	PU	QTY-ACC	DISCR	MRC-DT	DT-RCVD	TP-NMBR	STATUS
ZK	DLA70081C0110		S1102A	SW3400											

APPENDIX F-205

CONTRACT ACTIVITY/DATA RESPONSE

1. PURPOSE

a. To provide Contract Data or Contract Activity information for receipt inspection or management purposes via a CRT display format.

b. This report may be requested via remote terminal inquiry in either of the following displays:

(1) Part 1 will display only contract information relating to a particular PIIN. The display can be tailored, using required data inputs, reference appendix B-68, to offer specific NSN, Contract Line information or a total contract record (all NSNs and lines within the PIIN).

(2) Part 2 will display procurement as well as "other than" procurement receipt history. Procurement history will also reflect an Acceptance Report (A/R) output indicator together with the date of last activity. Inquiry options are outlined in appendix B-69, Completed Receipt Inquiry, and appendix B-61, General Purpose Receipt Inquiry (Detail Acceptance Report Data).

c. The display may be printed at the remote terminal for review or research purposes.

2. ORIGIN

The data will be produced at the remote terminal by an immediate mechanical review of the Recipt Contract or History File records.

3. FREQUENCY

As requested.

4. DATA ELEMENTS

a. F-205 Part 1.

(1) Title - Contract Data Response

(2) PIIN - Procurement Instrument Identification Number

(3) SPIIN - Supplementary Procurement Instrument Identification Number

(4) SDM - Administering Location Code, reference appendix A-110.

(5) FPI - Fast Pay Indicator

(6) MGR - DLA Commodity Manager Code, reference appendix A-44.

(7) CLIN - Contract Line Item Number

(8) NSN - National Stock Number

(9) PU - Purchase Unit

(10) QUANTITY - The quantity to be received per terms of the procurement document.

(11) RCVD ISS - The quantity already reported/received in Condition Code A or issuable.

(12) RCVD O/T - The quantity reported as received in other than issuable condition, i.e., Condition Code L receipts.

(13) PRICE - The unit price of a stock unit of issue.

(14) QUANTITY (HI-LO) RANGE - The quantity of stock that may be accepted over and/or under the stated contract quantity. Note: This high/low limit is determined mechanically using the quantity variance code and $50.00 excess quantity clause.

(15) QVCD - Quantity variance code, reference appendix A-113.

(16) MIL STD 726 - The Military Standard 726 reference specifying the preservation, marking, packing, etc., requirements for the purchase item. This element will appear when recorded in the Procurement Technical Data File.

(17) PACKAGING DATA 1 - The packaging, packing, preservation and marking references applicable to this NSN or FSC. This element will appear when recorded in the Procurement Technical Data File.

(18) PACKAGING DATA 2 - A further definition of the packaging, packing, preservation and marking references applicable to this NSN or FSC. This element will appear when recorded in the Procurement Technical Data File.

(19) PACKAGING DATA FIELD D - The Introductory Clause Book Statement which applies to the managing DSC. Also data which further defines the packaging, packing, preservation and marking references for the NSN or FSC. This element and/or data will appear when recorded in the Procurement Technical Data File.

(20) PURC FSCM - The Purchase Federal Supply Code for Manufacturers

(21) PURC PT NR - The Purchase Part Number

b. F-205 Part 2.

(1) Title - Completed Receipt Response

(2) PIIN or DOC NMBR - Procurement Item Identification Number if record represents procurement history; Document Number if record represents other than procurement item history.

(3) NSN - National Stock Number

(4) SPIIN - Supplementary PIIN (procurement only)

(5) HIST DT - Date PIIN (contract) was placed in history status. Entry not applicable to other than procurement records.

(6) CLIN/SUPADR - Contract Line Item Number (procurement response) Supplementary Address (other response).

(7) CND - Condition Code

(8) QUANTITY - Quantity indicated on the MRC.

(9) UI - Unit of Issue

(10) RCVDT - Date of Receipt.

(11) MRCDT - Date of Materiel Receipt Confirmation.

(12) PRD - Days in process between date of receipt and confirmation.

(13) SFX - Suffix Code

(14) CYC - DICOMSS Cycle Code

(15) DC - Discrepancy Code

(16) SHIP NO - Shipment Number

(17) S SFX - Shipment Number Suffix

(18) TP NMBR - Teleprocessing Control Number assigned to the receipt action.

(19) CI - Change indicator which will be the last position of the action code of the DIC ZEW record correction.

(20) A/R - Acceptance Report flag to indicate that an A/R was processed for the shipment.

(21) MGT - Management Code

(22) PREP-DT - The year and Julian date the last Acceptance Report was prepared and transmitted to the DCASR. Only the latest date of activity will be maintained.

5. DATA ORGANIZATION

a. The F-205 part 1 Contract Data display will provide PIIN details preceding the CLIN and NSN information. Only one CLIN description per display screen with options to review the total contract line item by line item. In addition, by inquiry option, a specific NSN or CLIN within the PIIN may be requested.

b. The F-205 part 2 Completed Receipt Response will provide an abbreviated receipts history inquiry response; required by CLIN within NSN and PIIN for procurement receipts. Record responses for Returns or Redistribution receipts will be displayed by Document Number and NSN; no sequence will be required. As with Contract Data, more than one display may be required to review the total Receipt History of the PIIN. A display screen may contain a single NSN and related line item records or multiple NSNs and associated records.

c. The message portion of the Contract Data Response (part 1) may indicate the following conditions:

(1) ADDNL CLINS AVAIL - If more than one CLIN is recorded for the PIIN or Contract Record.

(2) ADDNL CLINS AVAIL THIS NIIN - More than one CLIN is available on the PIIN/NIIN inquired.

(3) PIIN/NIIN REQ NOT AVAIL - The record requested is not available on the Contract Data File. If neither is available, the inquiry will be rejected with the message NO MATCHING RECORD. Reference appendix B-68.

d. The Completed Receipt Response, part 2, will display messages as in paragraph 5c(1) and (2) only when the inquiry, reference appendix B-69, involves a procurement receipt.

6. DISTRIBUTION

The applicable report format will be produced as a CRT display with provisions for printing a single hard copy at the terminal (if equipped for this purpose). The report will be used by Receiving Division personnel of the Inspection and Receipt Documentation branches.

7. PROCEDURE

a. Prepare the appropriate inquiry format as outlined in appendix B-68 or B-69.

b. Review the display and, when necessary, select the appropriate page for hard copy print. Contract Data may be large enough to require multiple displays to output total information.

c. The hard copy will be destroyed after review is concluded.

F-205 PI

ENTER CODE FOR NEXT INQUIRY TO BE PROCESSED DEPRESS "ENTER" KEY

CONTRACT DATA RESPONSE - APPENDIX F-205 PART 1

PIIN	SPIIN	ADM	FPI	MGR	CLIN	NSN	PU
DLA5ØØ79AA4Ø3	3785	145	Y	I	ØØØ1ØØ	5365-ØØ-419-1Ø39	EA

QUANTITY	RCVD-ISS	RCVD-OT	PRICE	QUANTITY(HI-LO)	RANGE	QVCD
1Ø	1Ø		$5.ØØ	1Ø	1Ø	BØØ

MIL STD 726 -
PACKAGING DATA 1 -
PACKAGING DATA 2 -
PACKAGING DATA FIELD D -

PURC FSCM -
PURC PART NR -

NO RECORD

F-205 PII

COMPLETED RECEIPT RESPONSE - APPENDIX F-2Ø5 PART 2

PIIN/DOC	NSN	SPIIN	HISTDT	CLIN/SUPADR	CND	QUANTITY	UI
DLA9ØØ8ØPEØØ7	5962-Ø1-Ø47-7393			ØØØ9ØØ	A	1ØØ	EA

RCVDT	MRCDT	PRD	SFX	CYC	DC	SHIPNO	S-SFX	TP-NMBR	CI	A/R	PREPDT	MGT
8119Ø	8119Ø	1			WD	ØØØØØØØ		275276		Y	8119Ø	

??MORE??

APPENDIX F-210

SEAVAN LOAD PLAN

1. PURPOSE

This report provides information about SEAVAN Loads which have been mechanically planned. Section 1 provides information about compatible SEAVAN Loads to a single destination. Section 2 provides load plans by booking group. This portion consolidates less than van load shipments into loads by booking group.

2. ORIGIN

This report is produced during operation of the SEAVAN Load Plan Function.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-210)

(2) Title - SEAVAN Load Plan

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Section 1 - Loads by Destination AAC (see figure 1)

(1) Destination Activity Address Code - DEST

(2) Precedence Group Code - PREC

(3) Special Requirements Code - SR

(4) Type Cargo Group Code - C/GRP

(5) Compatibility Code - COMP

(6) Water POD Code - WPOD

(7) SEAVAN Size/Type - SZ/TY

(8) Total Planned MROs - TOT LINES

(9) Total Planned Cube - TOT/CU

(10) Total Planned Weight - TOT WT

(11) Must Plan Van Indication - MUST PLAN VAN

(12) Lines, Weight, Cube by Precedence Group - LINES, CUBE, WEIGHT

(13) Booking Group - BKNG GR

(14) Stop Number - STOP NR

(15) Predominant RDD - PRDT RDD

(16) DICOMSS MROs - LINES

(17) DICOMSS Cube - CUBE

(18) DICOMSS Weight - WEIGHT

(19) Other MROs - LINES

(20) Other Cube - CUBE

(21) Other Weight - WEIGHT

(22) In-Process - MRO LINES

(23) In-Process Cube - CUBE

(24) In-Process Weight - WEIGHT

(25) Hazardous Cargo by type cargo code occurs up to 25 times per load.

(a) Type Cargo Code - TC

(b) MROs - LINES

(c) Cube - CUBE

(d) Weight - WEIGHT

(26) Total Hazardous Cargo.

(a) MROs - LINES

(b) Cube - CUBE

(c) Weight - WEIGHT

(27) Warehouse information by Location Group Code. Occurs up to 36 times per load.

(a) Location Group Code - GP

(b) MROs - LINES

(c) Cube - CUBE

(d) Weight - WEIGHT

c. Section 2 - Loads by Booking Group (see figure 2)

The data elements remain the same as identified for section 1 (Loads by Destination AAC), with the following exceptions.

(1) Section 2 uses the element BKG GP (booking group) in lieu of the element DEST. The booking group code is displayed as a four position code, the first two of which are 99 (program constant); and the second two the booking group code.

(2) The following stop information elements are provided in addition to the elements identified for section 1.

(a) St No - STOP NUMBER

(b) Lines - STOP LINES

(c) Cube - STOP CUBE

(d) Weight - STOP WEIGHT

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Other Headers: Print once for each load plan.

c. Page eject for each change of load.

d. Sequence:

(1) SEAVAN Load Plan (by Destination)

(a) Load Accumulation Key - (Major).

1. Destination

2. Special Requirement

3. Precedence

4. Cargo Group Code

5. Compatibility Code

(2) SEAVAN Load Plan (by Booking Group).

(a) Destination (Major)

(b) Load Compatibility (Intermediate)

1. Special Requirement Code

2. Precedence Code

3. Cargo Group Code

4. Compatibility Code

6. DISTRIBUTION AND RETENTION

a. Three copies to Shipment Planning.

b. Retention: All three copies are for planning and control purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW AND PROCESSING

This product is used to determine which SEAVAN Loads will be released. This product is also used as a source of information required for requesting MTMC releases.

UWF210 SEAVAN LOAD PLAN (LOADS BY DESTINATION) FRC SV DATE 11.21.8Ø.326 PAGE ØØØØ1

	DEST	SR	PREC	C/GRP	COMP	WPOD	SZ/TP	TOT LINES	TOT CU	TOT WT	MUST PLAN VAN	BKNG GR	STOP NR
PARTIAL	FB2Ø29		1	Z	Z	XE2	2Ø	ØØØØ1	Ø1ØØ	Ø15ØØ			

PRECEDENCE	GROUP1-	LINES	CUBE	WEIGHT	GROUP2-	LINES	CUBE	WEIGHT	GROUP3-	LINES	CUBE	WEIGHT
		ØØØ1	Ø1ØØ	Ø15ØØ		ØØØØ	ØØØØ	ØØØØØ		ØØØØ	ØØØØ	ØØØØØ
DICOMSS/OTHER	DICOMSS-	LINES	CUBE	WEIGHT	OTHER-	LINES	CUBE	WEIGHT	INPROCESS-	LINES	CUBE	WEIGHT
		ØØØØ	ØØØØ	ØØØØØ		ØØØ1	Ø1ØØ	Ø15ØØ		ØØØ1	Ø1ØØ	Ø15ØØ

HAZARDOUS CARGO	TC	LINES	CUBE	WEIGHT	TC	LINES	CUBE	WEIGHT	TC	LINES	CUBE	WEIGHT	TC	LINES	CUBE	WEIGHT
	Q	ØØØ1	Ø1ØØ	Ø15ØØ												
TOTAL HAZARDOUS CARGO		ØØØ1	Ø1ØØ	Ø15ØØ												
WAREHOUSE GROUP SUMMARY	GP	LINES	CUBE	WEIGHT	GP	LINES	CUBE	WEIGHT	GP	LINES	CUBE	WEIGHT	GP	LINES	CUBE	WEIGHT
	#	ØØØ1	Ø1ØØ	Ø15ØØ												

```
UWF210      SEAVAN LOAD PLAN (LOADS BY BOOKING GROUP)                          FRC SV          DATE 05.04.88.125      PAGE 0063

            DKG GP  SR  PREC   C/GRP  COMP  WPOD   SZ/TP    TOT LINES   TOT CU   TOT WT   MUST PLAN VAN    PRDT RDD

CONLOAD     99CC        4       Z      A    HOW    20        00001       0374     18105                      281

PRECEDENCE   GROUP1- LINES CUBE WEIGHT    GROUP2- LINES CUBE WEIGHT   GROUP3- LINES CUBE WEIGHT   GROUP4 - LINES CUBE WEIGHT

                     0000 0000  00000              0000 0000  00000            0000 0000  00000             0000 0000  18105

DICOMSS/OTHER  DICOMSS- LINES   CUBE   WEIGHT   OTHER- LINES   CUBE   WEIGHT    INPROCESS- LINES   CUBE   WEIGHT

                        0000    0000    00000            00001  0374    18105                 0000    0000    00000

HAZARDOUS CARGO         TC LINES CUBE WEIGHT  TC LINES CUBE WEIGHT   TC LINES CUBE WEIGHT   TC LINES CUBE WEIGHT

TOTAL HAZARDOUS CARGO     0000  0000  00000

WAREHOUSE GROUP SUMMARY   GP LINES CUBE WEIGHT  GP LINES CUBE WEIGHT   GP LINES CUBE WEIGHT   GP LINES CUBE WEIGHT

                          2  00001 0374  18105

TOTALS BY STOP NUMBER     ST NR  LINES  CUBE  WEIGHT     ST NR  LINES  CUBE  WEIGHT     ST NR  LINES  CUBE  WEIGHT

                            02    0001   0374   18105            0000   0000   00000            0000   0000   00000

?&UWT210                          88125  163948  DOU1
```

APPENDIX F-211

SEAVAN TCMD LISTING

1. PURPOSE

The TCMD listing is used as a waybill in lieu of a GBL for SEAVAN shipments with origin service Code M through GBL. This report is also used by the depot to answer any inquiries from the Water Terminal Clearance Authority (WTCA) about transcieved TCMD data. A TCMD listing is prepared for each SEAVAN shipped.

2. ORIGIN

Appendix B-274, SEAVAN TCMD/CONSIST Update/Print Request.

3. FREQUENCY

Randomly, as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-211)

(2) Title - SEAVAN TCMD listing

(3) Date - Month, day, year and Julian date

(4) Page Number

b. Address Data

(1) Shipped From - DoDAAC and clear text address of shipper.

(2) POE - POE Code and clear text address of POE.

(3) POD - POD Code and clear text address of POD.

(4) Ultimate Consignee - DoDAAC and clear text address of Destination AAC, if the van is a full load to a single destination. If the SEAVAN Load is for a booking group output the words STOP-OFF SEAVAN in lieu of address.

c. Load Information

(1) Load Number - LOAD NR

(2) SEAVAN TCN - SEAVAN TCN

(3) SEAVAN Size - VN SZ

(4) Vessel Name - VESSEL NAME

(5) Steamship Line Name - SHIP LINE

(6) Ship Sailing Date - SAIL DT

(7) Estimated Time of Arrival at POE - ETA

(8) Carrier Code to POE - CARR

(9) SEAVAN Number - SEAVAN NR

(10) SEAVAN Owner - OWNER

(11) Total Weight - TOT WGT

(12) Total Cube of Contents - TOT CUBE

(13) SEAL NUMBER - Seal Number

(14) HAZARDOUS MATERIALS INFORMATION

(a) PCS - Number of pieces

(b) TP - Type of container

(c) DESCRIPTION - Hazardous Description

(d) WGHT - SU Weight

(e) CUBE - SU Cube

(f) UN NR - UN Number

(g) CL - Class

(h) TCN - Shipment Unit TCN

(i) In-the-clear hazardous certification; plus name of certifying official, facility address, and commercial telephone number.

(15) 80-column images of SEAVAN TCMD T_2 and trailer information cards.

d. SEAVAN Content Information

80-column images of Shipment Unit TCMDs and trailer information cards.

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Address Data: Print once on the first page of the report.

c. Load Information: Print once immediately following address data. Sequence 80 column image of SEAVAN TCMD and trailer cards by Document ID (positions 1-3) major and card sequence number (position 80) minor.

d. SEAVAN Content Information: Sequence all SU TCMDs and trailers by second position of Document ID/TCN (positions 30-46) major, Document ID (positions 1-3) intermediate, and card sequence number (position 80) minor. Print and double space on TCN change.

6. DISTRIBUTION AND RETENTION

a. Three copies printed on a remote printer.

(1) One copy placed in a water-proof envelope and attached inside the door of the SEAVAN.

(2) One copy is signed by the carrier representative and retained as proof of shipment and to answer WTCA inquiries.

(3) One copy provided to the vehicle driver to be used as a waybill.

b. Retention

One copy filed by Transportation for 90 days.

UNF211 SEAVAN TCN LISTING DATE 05 02 88 123 PAGE 1

SHIPPED FROM SW3202 POE 222 POD 222

ULTIMATE CONSIGNEE FB5529
26 TRW LGS
ZWEIBRUCKEN AB GERMANY

LOAD NR	SEAVAN TCN	VN-SZ	VESSEL-NAME	SHIP-LINE	SAIL-DT	ETA	CARR	SEAVAN-NR	OWNER	TOT-WT	TOT-CUBE	SEAL NO.
0108	SW3202111000011A	20	AM CONDOR		00000	00000	THIT	012345678	CTIU	37502	00806	11111111

HAZARDOUS MATERIALS INFORMATION

PCS	TP	DESCRIPTION	WGHT	CUBE	UN NR	CL	TCN
964	MX	START-OF-IMO-NAME-----END START-OF-CLASS-----END UN3333 TEST FLASHP	37502	806	3333	UN	FB5529802000001XX

THIS IS TO CERTIFY THAT THE ABOVE NAMED MATERIELS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPT. OF TRANSPORTATION.

CERTIFYING OFFICIAL:

EDGAR R. FRAUNFELTER, LT COL, TC TO: DDOU OGDEN, UTAH 84407, 801-399-7626

APPENDIX F-212

SEAVAN LOAD LIST

1. PURPOSE

Provide a list of MROs configured in a SEAVAN Load which will facilitate:

a. Pick, pack and assembly information and control.

b. Physical loading of the van.

c. Reporting discrepancies, stock shortages, cancellation actions accomplished, load reconfiguration and missing essential data elements to shipment planning/data entry personnel.

2. FREQUENCY

In conjunction with each output of SEAVAN shipping documentation.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report number and title

(2) Functional Routing Code

(3) Section number

(4) Report date

(5) Page number

b. Data elements (first heading line):

(1) LOAD NO - SEAVAN load number.

(2) MDD - Mandatory Departure Date. The date the SEAVAN must depart the depot to meet the vessel sailing date. It is input as part of the workload release request.

(3) TOT LINES - Total number of MROs in the SEAVAN load.

(4) PIECES - Total number of pieces in the SEAVAN load.

(5) WEIGHT - Total weight for the SEAVAN load.

(6) CUBE - Total cube for the SEAVAN load.

(7) SEAVAN NUMBER - SEAVAN trailer identification number.

(8) VAN OWNR - Owner of SEAVAN trailer.

(9) SZ - Trailer length in feet.

(10) VAN LOC - Location of the SEAVAN.

(11) CONSIGN - Requisitional consignee.

(12) TP - Transportation Priority.

(13) RDD - Required Delivery Date of the MRO containing the earliest RDD.

(14) TUASSY - Load assembly area if same for all SUs.

c. Data Elements (Second Heading Line for each location group):

(1) LGC - Location Group Code

(2) LINES - Total MROs for this location group.

(3) PIECES - Total estimated pieces for this location group.

(4) WEIGHT - Total weight planned for this location group.

(5) CUBE - Total cube planned for this location group.

d. Data Elements (report content header line):

(1) HZ - Type cargo of hazardous MROs (A, C, F, G, I, J, K, L, N, O, P, R, S, T, V, W, X, or Y).

(2) SU NUMBER - Shipment Unit Number

(3) CD - Shipment unit check digit.

(4) LINE - Shipment unit line item sequence number.

(5) R by line if MRO is a Replan, R* by line if MRO is TCN.

(6) NATL STOCK NBR - National Stock Number (NSN) of materiel to be shipped.

(7) LOCATION - Warehouse storage location of materiel.

(8) CYC - Cycle code for cycle of materiel ordered.

(9) PCS - Total number of cases/containers of stock to be selected based on unit pack and quantity ordered.

(10) UPK - Unit pack - The number of individual units of materiel per case.

(11) QTY - Total quantity of materiel units ordered.

(12) CMP - Compatibility group code of materiel to identify consolidation/exclusion with other types of materiel.

(13) SEQ - Loading sequence of consignees to be loaded in the van, i.e., last consignee to be off-loaded is 01, second to last is 02, etc.

(14) DEN - Density Code. A equals 00 to 15 pounds per cubic foot, B equals 15.01 to 35 pounds per cubic foot, and C equals 35.01 or over pounds per cubic foot.

(15) LI WT - Total weight of this MRO.

(16) LI CU - Total cube of this MRO.

(17) TUASSY - TU Assembly Area for this S/U.

(18) SUASSY - SU assembly area.

(19) ACTION - The action code (appendix A-42) to deny or cancel (partially or totally) requisitioned quantities (manually annotated).

(20) QTY SHP - Total units quantity shipped. Manually annotated only if different from quantity ordered. Must be accompanied with a corresponding appropriate action code entry.

(21) DEN/CAN - Total units quantity denied by warehouse refusal or canceled by cancellation notification from the ICP. Must be accompanied by a corresponding action code entry (manually annotated).

4. DATA ORGANIZATION

a. A separate SEAVAN Load List will be prepared for each load.

b. Major sequence will be by Location Group Code; minor sequence by Shipment Unit/Line Item Number.

c. Page break for each Location Group Code.

5. PROCEDURE

a. The SEAVAN Load List will be output for each SEAVAN load. It will be forwarded to stock selection areas and be used as a control for MROs in the stock selection process. DS/T personnel will annotate the list with denial/cancellation data as appropriate and forward the list with MROs and materiel to the load assembly area indicated.

b. Outloading personnel will load the van in the sequence indicated if applicable, annotate materiel not loaded, any available data not indicated in the header line of the list, such as seal number, etc., and/or correct any erroneous data listed. The load list with applicable copies of the MRO will then be forwarded to transportation personnel.

c. Transportation personnel will review load list copies for completeness, annotate remaining missing data (i.e., GBL, carrier, date shipped) and forward the list to data entry.

d. Data input will update MRO in-process records with annotated data via remote entry devices to facilitate machine production of a Consist (F-62) and Transportation Control and Movement Documents (TCMDS).

APPENDIX F-213

SEAVAN EQUIPMENT/MTMC RELEASE MISSING DATA REPORT

1. PURPOSE

Provides information to Storage and Transportation personnel when a SEAVAN load is released from the SEAVAN Workload Bank and necessary SEAVAN Equipment or MTMC release data is not available for the destination in the Release Data or SEAVAN Equipment Pool Files.

2. FREQUENCY

Whenever necessary data is unavailable on MRO documentation for a SEAVAN load.

3. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report number (F-213)

(2) Functional Routing Code

(3) Section Number

(4) Report date

(5) Page number

b. Data Elements:

(1) DESTINATION - Activity Address Code of SEAVAN destination.

(2) LOAD NR - Number assigned to load.

(3) RDD - Earliest Required Delivery Date of MROs configured in the shipment.

(4) RELEASE - "NO" when MTMC release data is not available in the MTMC release file; "YES" when data is available but equipment (VAN) data is unavailable.

(5) VAN - "NO" when SEAVAN Equipment Pool Data is not available at the time the load is released from the workload bank.

c. The following entries will be printed on the report when only release data is available.

(1) VAN NO - SEAVAN serial number (manually annotate)

(2) OWNER - SEAVAN owner

(3) SIZE - SEAVAN length

(4) TYPE - SEAVAN type, i.e., refrigerated, etc.

(5) CUBE - Net cubic capacity of van.

(6) LOC - Warehouse location where van is to be spotted (manually annotate).

(7) CARRIER - Line haul carrier to POE where known.

4. PROCEDURE

a. MTMC Release. Upon receipt of the report Storage and Transportation planners will determine and obtain release data from MTMC (normally by telephone). Upon receipt of data, input necessary elements via remote entry device (appendix B-278) to the In-Process Load Control File.

b. SEAVAN Equipment. Upon receipt of the report Storage and Transportation planners will determine if suitable equipment is available but not recorded in the data file or make arrangements to obtain necessary equipment. Upon receipt of the equipment, pertinent data may be manually annotated in the data fields of the report to be subsequently input to the In-Process Load File via remote entry device (appendix B-278). All of the above processes should be completed prior to internal load processing completion to be available for final load documentation.

c. The report may be destroyed when each entry has been accomplished.

UWF213 SEAVAN EQUIPMENT/MTMC RELEASE MISSING DATA REPORT FRC SV SECTION ØØ1 DATE 11.21.8Ø.326 PAGE ØØØØ1

DESTINATION	LOAD NO	RDD	RELEASE	VAN	VAN NO	OWNER	SIZE	TYPE	CUBE	LOC	CARRIER
FB5644	ØØ74	324	NO	NO			2Ø		Ø8ØØ	GEN	
FM5644	ØØ75	324	NO	NO			2Ø		Ø8ØØ	GEN	

ØØØØØØ3 XØ326 8Ø326 115645 M6SR21DDOU-218

APPENDIX F-214

SEAVAN IN-PROCESS MRO(S) NOT ASSIGNED TO A LOAD

1. PURPOSE

This report indicates MROs which are in-process and are not assigned to a SEAVAN load. All MROs not assigned to a SEAVAN load which have a release date greater than three days old and have not been designated for replanning will appear on this report.

2. ORIGIN

This report is produced during the daily in-process review function.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-214)

(2) Title - SEAVAN In-Process MROs Not Assigned to a Load.

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(6) Page Number

b. MRO Details:

(1) Shipment Unit Number - SU NR

(2) Line Item Number - LI NR

(3) MRO Image - MRO

(4) Location Group Code - LGC

(5) First Warehouse Location - LOCATION

5. DATA ORGANIZATION

a. Report header: Print report header, first line to start each page.

b. MRO Detail header: Print once each page.

c. Sequence: SU Line Item Number.

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

Review should be taken to determine action required to complete MRO, i.e., replan, deny, confirm shipped outside SEAVAN, add to an in-process load, etc.

APPENDIX F-215

SEAVAN MRO MISSING DATA REPORT

1. PURPOSE

This report provides a listing of MROs which are missing essential data elements required to complete shipment planning. MROs missing essential shipment planning data are suspended in the SEAVAN process until the data is added. MROs missing addresses are printed on the list but are not suspended from processing.

2. ORIGIN

This report is produced during the MOWASP interface and MRO merge function.

3. FREQUENCY

Daily.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number (F-215)

(2) Title - SEAVAN MRO Missing Data Report

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. MRO Details:

(1) MRO Image - MRO

(2) DICOMSS Flag - DICOMSS

(3) Missing Data

(a) Materiel Location - LOC - See paragraph 7, Procedures for entry meaning.

(b) MRO Weight - WGT

(c) MRO Cube - CUBE

(d) Case/Unit Pack - PACK

(e) Water Commodity Code - WC

(f) Location Group Code - LGC

(e) Type Item Code - TIC

(g) Missing Address Flag - MISSING ADDRESS

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. MRO Detail Header: Print once each page.

c. Sequence: NSN major, Document Number/Suffix minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning Function.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

a. Research first those MROs that have been on the report longest (see LOC column). If an asterisk (*) appears in the LOC column, it indicates a NO LOC situation exists which occurred after the MRO was received, so an automated denial will not be generated, but it must be researched in order to clear it from suspended status. If a number appears in the LOC column, it indicates all of the following:

(1) A NO LOC situation existed at the time the MRO was received.

(2) The number of days the MRO has been on thee report.

(3) An automated denial will be generated after the MRO has been on the report beyond the automatic denial parameter established by the depot.

b. Search for missing shipment planning data and add to the MRO record using SEAVAN MRO Document Number Inquiry/Update, appendix B-255. Data should also be added to the MOWASP Locator File.

c. Add missing addresses to the MOWASP Address File.

UWF215 SEAVAN MRO MISSING DATA REPORT

MRO IMAGE	--DOCUMENT NR--		PIC	OMSS	---MISSING PLANNING DATA---- LOC	WGT	CUBE	PACK	WC	LGC	TIC	MISSING ADDRESS
A51SBUS8955ØØA412Ø13ØØCNØØ36ØFT4624Ø1ØØ2444	A62	1519Ø2CS9UAASGØØØØ826	D		*	X	X		X		X	
A51SBSS8925Ø1Ø594Ø84Ø4BGØØ36ØFTS2Ø5Ø13Ø1Ø71	YMISAKA62	Ø9196 S9SAA 1ØØØØ275	D		1						X	
A51SBSS8915ØØ97534680Ø4CNØØ96ØFTS2Ø5Ø13Ø399Ø	UMISAKA62	Ø9196 S9SAAS1ØØØØØ46	D		7						X	
A51SBSS8945Ø1Ø66821ØØ4CNØØ24ØFTS2Ø5Ø13Ø3Ø36	UMISAKA62	Ø9196 S9SAAS1ØØØØ16Ø	D		9				X			

APPENDIX F-216

SEAVAN TRANSSHIPMENT ERROR LIST

1. PURPOSE

This report provides a listing of transshipment TCMD data that was invalid. Errors that are detected will be flagged and the TCN printed with the appropriate errors.

2. ORIGIN

Report is produced as a result of processing appendix B-281, SEAVAN Advance Transportation Control and Movement Documents for Transshipments.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-216)

(2) Title - SEAVAN Transshipment Error List

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Data elements (first heading line):

(1) TCN - From TCMD

(2) MESSAGE - Error Message

5. DATA ORGANIZATION

a. Report Header - Print report header, first line to start each page.

b. TCMD Data Header - Print once each page.

c. Sequence - TCN

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning Function.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

Review should be taken to determine action required based on error message. If update of TCMD transaction is required, it will be accomplished in accordance with appendix B-283.

UWF216 TRANSSHIPMENT ACTION/ERROR LIST FRC SV SECTION ØØ1 DATE 11.12.8Ø.317 PAGE ØØØØ3

CARD IMAGE	-------TCN-------	MESSAGE
	FM5665Ø2383752BXX	MISSING/INCOMPLETE ATCMD DATA
	FT1111Ø289ØØØ1ØØØ	MISSING/INCOMPLETE ATCMD DATA
	FT1111Ø3Ø1ØØØ1XXX	PIECE COUNT DISCREPANCY TCMD ØØØØ3 RECEIPT ØØØØ1
	FT1111Ø3Ø2ØØØ1XXX	RECEIPT WITH NO ATCMD
	FT1111Ø3Ø4ØØØ1XXX	PIECE COUNT DISCREPANCY TCMD ØØØØ2 RECEIPT ØØØØ1
TJ1 FT1111123A1	123V12FT1111Ø3Ø8ØØØ1XXXSW34ØØ335Ø1233Ø811234ØØØ1ØØØ1ØØØ1Ø	OVERDUE SHIPMENT
	FT1111Ø3Ø9ØØØ2XXX	MISSING/INCOMPLETE ATCMD DATA
TX1 SW31ØØ59229	1L1HA8VCTFT1111Ø3Ø9ØØØ2XXXFM56443 31ØAF8AØØØØ2ØØØ93ØØØ5	T4 COUNT DISCREPANCY
	FT1111Ø3Ø9ØØØ3XXX	RECEIPT WITH NO ATCMD
	FT52ØØØØØØØØØ1XXX	RECEIPT WITH NO ATCMD
	HX2TK5Ø2611Ø5JXXX	MISSING/INCOMPLETE ATCMD DATA
	HX2TK5Ø261469KXXX	MISSING/INCOMPLETE ATCMD DATA
	N61119ØØØØØØØ1XXX	MISSING/INCOMPLETE ATCMD DATA
	N61119ØØØØØØØ1XXX	T4 COUNT DISCREPANCY

APPENDIX F-217

SEAVAN SUSPENDED MRO(S)

1. PURPOSE

This is a three part report that provides a listing of MROs that are under inventory. Part 1 is a listing of DICOMSS MROs that are undocumented. Part 2 is a listing of commodity manager MROs that are undocumented. Part 3 is a listing of DICOMSS or manager MROs that have been released.

2. ORIGIN

This report is produced as a result of MROs with cycle codes that match SEAVAN DICOMSS cycle codes that are under inventory or MROs with a commodity manager code that matches SEAVAN commodity manager codes that are under inventory (reference appendix B-277, table 5).

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-217)

(2) Title - SEAVAN Suspended MROs

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. Part 1, Undocumented DICOMSS MRO Data.

(1) NSN - From MRO

(2) Quantity By Cycle - From MRO.

(3) Total Qty - Sum of quantity by cycle.

c. Part 2, Undocumented Commodity Manager Data.

(1) Commodity Manager - From MRO.

(2) Number of Lines - Total number of lines suspended by Commodity Manager.

d. Part 3, MROs Released.

(1) Load - Load that was assigned to MRO.

(2) SU Line - Shipment Unit assigned to MRO.

(3) Open Qty - Quantity from MRO In-process File.

5. DATA ORGANIZATION

a. Report Header - Print report header first line to start each page.

b. Part 1 Header - Print once each page, sequence by NSN.

c. Part 2 Header - Print once each page, sequence by Commodity Manager.

d. Part 3 Header - Print once each page, sequence by Load - major, SU/LI - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to DICOMSS Inventory Function.

b. Two copies to Warehouse Inventory Function.

c. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

a. Part 1 identifies the total residual MROs by DICOMSS cycle that are obligated in the bank. This total will be used to adjust the inventory count to reflect an accurate inventory count.

b. Part 2 identifies the number of total residual MROs by commodity manager that are being suspended in the bank during inventory.

c. Part 3 identifies those MROs that have been released and are in-process.

UWF217 SEAVAN SUSPENDED MROS PART 1 (UNDOCUMENTED DICOMSS MRO DATE) FRC SV SECTION ØØ1 DATE Ø8.Ø1.8Ø .4 PAGE ØØØØ1

NSN	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	CYC QTY	TOT QTY
8940-00-A344561	1 00432	E 00000	G 00000	A 00000	B 00000	C 00000	D 00000				00432
8940-00-A344594	1 00360	E 00000	G 00000	A 00000	B 00000	C 00000	D 00000				00360
8940-00-A344645	1 00216	E 00000	G 00000	A 00000	B 00000	C 00000	D 00000				00216
8940-00-A344840	1 00096	E 00000	G 00000	A 00000	B 00000	C 00000	D 00000				00096

UWF217 SEAVAN SUSPENDED MROS PART 2 (UNDOCUMENTED COMMODITY MANAGER DATA) FRC SV SECTION ØØ1 DATE Ø8.Ø1.8Ø.214 PAGE ØØØØ1

OMDTY MGR	NR LINES	OMDTY MGR	NR LINES	OMDTY MGR	NR LINES	OMDTY MGR	NR LINES	OMDTY MGR	NR LINES	TOTAL LINES
G	00829	I	00119	M	00900	U	02475	S	00293	04616

UWT217P2 0000001 X0214 80214 093104 M65R21DØOU-218

UWF217 SEAVAN SUSPENDED MROS PART 3 (MROS RELEASED) FRC SV SECTION ØØ1 DATE Ø8.Ø1.8Ø.214 PAGE ØØØØ2

LOAD NR	S U NUMBER	LINE	OPEN QTY
0057	6000013000000	0001	00288
0058	6000015000000	0001	00060
0058	6000015000000	0012	00144
0058	6000015000000	00036	00132
0058	6000015000000	00037	00288

APPENDIX F-218

SEAVAN UNMATCHED TRANSACTION REPORT

1. PURPOSE

To identify abnormal conditions that need manual corrective action taken. These conditions would be weights or cubes that are too large for machine planning, SU lines with no load records, load records with no lines, etc.

2. ORIGIN

This report is produced as a result of conditions that have the potential to cause the SEAVAN batch processing to abend with a program error. Most programs in the ASSP Batch Processing can have input to the report.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-218)

(2) Title: SEAVAN Unmatched Transaction Report

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page Number

b. MRO Detail Line:

(1) SEAVAN DOCUMENT NUMBER

(2) LOAD

(3) SHIPMENT UNIT

(4) LINE

(5) STATUS

(6) MESSAGE

(7) PROG ID - Program Identification

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. MRO Detail Header: Print once each page.

c. Sequence: Program ID major, shipment unit intermediate, document number minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

Review each message and take the appropriate action needed.

a. The following messages will require that Data Systems be contacted for research of the SEAVAN Files.

(1) NO SHIPMENT UNIT ON LOAD.

(2) SU UNMATCHED TO LI RECORD.

(3) LI UNMATCHED TO SU RECORD.

(4) UWTS110G TRANS - NO MATCH TO INPROCESS REC.

(5) LINE ITEM RECORD WITH NO MATCHING SHIPMENT UNIT RECORD.

b. The following messages are for user information as to computer action taken.

(1) LOAD RECORD DROPPED DUE TO LOAD RE-CYCLE.

(2) LOAD RECORD DROPPED - NO LINES ON LOAD.

(3) LINE DROPPED - 360 DAYS PAST DATE RECEIVED.

(4) LINE MOVED TO LOAD ZERO.

(5) LINE MOVED TO LOAD ZERO - NO LOAD RECORD.

(6) LOAD RECORD DROPPED - NO SU ON LOAD.

(7) MRO WGT GREATER THAN VAN CAPACITY - DROPPED/LOAD PLAN. This message indicates that either the MRO case weight exceeds the van capacity or this is a replan MRO that exceeds the van capacity. Replan MROs cannot be split.

(8) MRO CUBE GREATER THAN VAN CAPACITY - DROPPED/LOAD PLAN. This message indicates that either the MRO case cube exceeds the van capacity or this is a replan MRO that exceeds the van capacity.

APPENDIX F-219

SEAVAN SPECIAL PROJECT LISTING

1. PURPOSE

This report provides a listing of those MROs that have project codes requiring special handling.

2. ORIGIN

This report is produced as a result of MROs with project codes that match the project codes that need special handling (reference appendix B-277, table 05).

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header line which includes:

(1) Report Number and Title

(2) Functional Routing Code

(3) Section Number

(4) Report Date

(5) Page Number

b. Data Elements (first header line):

(1) DESTINATION - Destination Activity Address Code

(2) PROJECT - Project Code

(3) DOCUMENT NR/SUF - Document Number/Suffix

(4) NSN - National Stock Number

(5) QTY - Quantity

(6) WEIGHT

(7) CUBE

5. DATA ORGANIZATION

a. Report Headers: Print report header and first line to start each page.

b. Page eject for each destination and project code change.

c. Sequence:

(1) Destination - Major.

(2) Project Code - Intermediate.

(3) Document Number - Minor.

6. DISTRIBUTION AND RETENTION

a. Three copies to Shipment Planning.

b. Retention: All copies are for planning and control purposes. Destroy upon completion.

APPENDIX F-220

CARRIER PERFORMANCE INTRANSIT ANALYSIS REPORT

1. PURPOSE

Provide detailed and summary reports of transit times by carrier, mode, or destination to monitor and evaluate performance, and select mode of shipment which is most responsive and economical in support of ultimate consignee.

2. ORIGIN

Listings are produced as a result of processing appendix B-2.

3. FREQUENCY

a. Parts 1, 2, 3, 4 and 5 as requested.

b. Part 6 is produced as violations occur during processing.

4. FORMAT

These reports are prepared in six parts.

a. Part 1, Detail Performance Analysis by Destination

b. Part 2, Detail Performance Analysis by Carrier

c. Part 3, Section 1, Summary of Mode MSS Rating

d. Part 3, Section 2, Summary of Carrier MSS Rating

e. Part 4, Carrier/Mode Service Trends by SPLCs

f. Part 5, Summary of SPLC Group Performance

g. Part 6, IDC Reject List

5. DATA ELEMENTS

a. Report Header line which includes:

(1) Report Number

(2) Shipping Activity

(3) Report Title

(4) Date - Month, day, year and Julian date

(5) Page number

(6) Part Number and Name

(7) Report Month

b. Data Elements:

(1) Part 1, Detail Performance Analysis by Destination

(a) ZONE - Locally established Transit Zone Table by SPLC (appendix B-66K, table 11, part 4).

(b) SPLC - Standard Point Location Code (MOWASP address record).

(c) DESTINATION - Clear-text mode delivery point, TAC A, B or C of Consignee (MOWASP address record), or last line of Type G, 2 or 1 address depending on availability.

(d) CONSIGNEE - Activity Address Code or POE of the CONUS ship to consignee extracted from MILSTEP Intransit Data Card, DIC TK4.

(e) MODE - Mode of Shipment

(f) TP - Transportation Priority

(g) CARRIER CODE - Standard Carrier Alpha Code (SCAC)

(h) TCN/C-GBL - Transportation Control Number/Commercial or Government Bill of Lading assigned to shipment.

(i) DATE SHIP - Julian day of shipment.

(j) DATE RCVD - Julian day shipment received.

(k) MIN SVC STD (MSS) - Minimum Service Standard in days established locally for each zone and mode (appendix B-66K, table 11, part 1).

(l) PERFORMANCE STD and TRANSIT TIME

1. S/LT - Same as/less than mode median.

2. MODE MED - Median days of transit time by SPLC and mode during the current month.

3. OVER MODE MED - Transit times exceed the MODE MEDIAN.

4. SUSPECT ERROR - Transit times 30 days or greater and are suspect reporting errors.

5. MEDIAN OVER MSS - * indicates MODE MED exceeds Minimum Service Standard.

(m) RECAP TOTALS OF SHIPMENT

1. S/LT - Total number of shipments with a Transit Time same as/less than the MODE MEDIAN.

2. MODE MED - Total number of shipments delivered.

3. OVER MODE MED - Total number of shipments exceeding the MODE MEDIAN.

4. SUSPECT ERRORS - Total number of shipments exceeding 30 days Transit Time.

5. Gross Percentage for each category except suspect errors (suspect errors included in OVER MODE MED percentage).

(n) SHIPMENTS WITHIN MSS COUNT - Total number of shipments within Minimum Service Standards.

(o) MSS RATING - Performance rating of on-time delivery based on Minimum Service Standards.

(2) Part 2, Detail Performance Analysis by Carrier.

(a) CARRIER - Standard Carrier Alpha Code (SCAC)

(b) SPLC - Standard Point Location Code

(c) DESTINATION - Clear-text mode delivery point

(d) CONSIGNEE - AAC or POE

(e) MODE

(f) TP - Transportation Priority

(g) TCN/C-GBL Number

(h) DATE SHIP - Julian Date shipped

(i) DATE RCVD - Julian Date received

(j) MIN SVC STD - Minimum Service Standard

(k) TRANSIT TIMES

1. S/LT - Same as/less than Minimum Service Standard

2. Greater than MSS - Greater than Minimum Service Standard

(l) Totals of S/LT MSS and Greater than MSS

(m) MSS Rating - Carrier Performance Rating of on-time delivery based on Minimum Service Standards.

(3) Part 3, Section 1, Mode MSS Rating

(a) MODE

(b) ZONE

(c) MIN SVC STD - Minimum Service Standard

(d) 5th Previous Month:

1. Number of Shipments

2. MSS Rating - Percentage of shipments delivered within the Minimum Service Standard.

(e) 4th Previous Month:

1. Number of Shipments

2. MSS Rating

(f) 3rd Previous Month:

1. Number of Shipments

2. MSS Rating

(g) 2nd Previous Month:

1. Number of Shipments

2. MSS Rating

(h) 1st Previous Month:

1. Number of Shipments

2. MSS Rating

(i) Current Month:

1. Number of Shipments

2. MSS Rating

3. MSS Standard

4. MEDIAN - Median Transit Times by Mode and Zone for current month

(j) Recap Totals for each month by Modes:

1. Number of Shipments

2. MSS Rating

3. MEDIAN - Median Transit Times by Mode for all Zones

(k) Grand Total for each month by all Modes and Zones

(4) Part 3, Section 2, Carrier MSS Rating

(a) CARRIER

1. CODE - Assigned SCAC

2. NAME - Clear-text carrier name (MOWASP Carrier File).

(b) 5th Previous Month:

1. Number of Shipments

2. MSS Rating - Carrier Performance Rating of on-time delivery based on Minimum Service Standards.

(c) 4th Previous Month:

1. Number of Shipments

2. MSS Rating

(d) 3rd Previous Month:

1. Number of Shipments

2. MSS Rating

(e) 2nd Previous Month:

1. Number of Shipments

2. MSS Rating

(f) 1st Previous Month:

1. Number of Shipments

2. MSS Rating

(g) Current Month:

1. Number of Shipments

2. MSS Ratings in ascending order

(5) Part 4, Carrier/Mode Service Trends

(a) SPLC

(b) DESTINATION BY MODE

(c) MODE

(d) MSS BY MODE

(e) CARRIER CODE (*** indicates LOGAIR shipment, no Carrier Code assigned).

(f) Six, six month increments, i.e., Jan through Jun, Feb through Jul, Mar through Aug, etc. (* indicates no shipment during the most current month of the increment; ** indicates no shipment during the six month increment).

1. 5th Previous Increment:

a. Jul - Dec

b. Number of Shipments.

c. Median - Median Transit Times by SPLC and Mode for each carrier during the six month period.

2. 4th Previous Increment:

a. Aug - Jan

b. Number of Shipments.

c. Median

3. 3rd Previous Increment:

a. Sep - Feb

b. Number of Shipments

c. Median

4. 2nd Previous Increment:

a. Oct - Mar

b. Number of Shipments

c. Median

5. 1st Previous Increment:

a. Nov - Apr

b. Number of Shipments

c. Median

6. Current Increment:

a. Dec - May

b. Number of Shipments

c. Median

(g) Current Month Median - * indicates no shipment. Median Transit Time by SPLC and Mode for each carrier during the current month.

(h) Recap Totals by Mode by SPLC - Median reflects Transit Times for all carriers by Mode and SPLC.

(i) CURRENT MONTH TOTALS - Total number of shipments by Mode during the current month.

(j) Shipment Totals by SPLC Group - Total number of shipments by SPLC group during the current month.

(6) Part 5, SPLC Group Performance

(a) SPLC Group - The first two positions of the SPLC in the MOWASP Address File (SPLC Group by Destinations).

(b) ZONE - Locally established Transit Zone Table by SPLC

(c) MODE - Mode of Shipment from IDC format

(d) MSS - Minimum Service Standard for the SPLC Group.

(e) MEDIAN - Median number of transit days for all shipments within each Mode to each SPLC Group and Zone for the six month period.

(f) CARRIER - SCAC assigned (*** indicates LOGAIR shipment, no Carrier Code assigned).

(g) Six Months Accumulation for each carrier.

1. Median

2. Number of Shipments

3. MSS Rating

(h) Current Month Data for each carrier.

1. Median

2. Number of Shipment (** indicates no shipments in current month)

3. MSS Rating

(7) Part 6, IDC Reject List

(a) Data Header - Number 1 through 8 denoting pos. 1-80.

(b) Input Image - An image of the input that violated.

(c) REJECT MESSAGE - In-the-clear reasons for the reject.

6. DATA ORGANIZATION

a. Report heading on first line, subheading on second line and detailed column headings on third line for parts 1 through 6.

(1) Part 1, Detail Performance Analysis by Destination. Report is double spaced between changes in SPLC, Mode or Carrier Code.

(2) Part 2, Detail Performance Analysis by Carrier. Report is double spaced between changes in SPLC or Mode. Page break between Carrier Codes.

(3) Part 3, Section 1, Mode MSS Rating. Report is single spaced between Zones within Mode and double spaced between Totals and Mode.

(4) Part 3, Section 2, Carrier MSS Rating. Report is double spaced.

(5) Part 4, Carrier/Mode Service Trends. Report is single spaced between Carrier within Mode and double spaced between Totals, Mode and SPLC.

(6) Part 5, SPLC Group Performance. Report is single spaced between Carrier within Mode and double spaced between Mode, Zone and SPLC Group.

(7) Part 6, IDC Reject Listing. Report is double spaced between violations and triple spaced between DIC changes.

b. Sequence

(1) Part 1, Detail Performance Analysis by Destination

(a) Major - Standard Point Location Code (SPLC)

(b) Minor:

1. Mode

2. Carrier

3. Consignee AAC

4. Date Received

(2) Part 2, Detail Performance Analysis by Carrier

(a) Major - Carrier

(b) Minor:

1. SPLC

2. Mode

3. Consignee AAC

4. Date Received

(3) Part 3, Mode MSS Rating

(a) Major - Mode

(b) Minor - Zone

(4) Part 3, Carrier MSS Rating

Major sequence by Carrier Code in ascending order of current month rating.

(5) Part 4, Carrier/Mode Service Trends

(a) Major - SPLC

(b) Minor:

1. Mode and MSS

2. Carrier

(6) Part 5, SPLC Group Performance

(a) Major - SPLC Group

(b) Minor:

1. Zone

2. Mode

3. Carrier Transit Median (low to high, six months accumulation)

(7) Part 6, IDC Reject List

(a) Major - DIC

(b) Minor - Violation Reasons

7. NUMBER OF COPIES AND DISTRIBUTION

Distribution of the report will be as follows:

Three copies to the Transportation Division, DS/T.

8. PROCEDURE FOR REVIEW AND PROCESSING

These reports identify shipments which meet or exceed the established Minimum Service Standards. Action should be initiated to eliminate carriers to destination with poor performance.

APPENDIX F-221

SEAVAN MRO ANALYSIS

1. PURPOSE

This is a two part report that provides a list of SEAVAN MROs that need analysis. Part 1 is a list of MROs that Extended Weight or Cube exceeds 75% of the weight or cube of the planning parameters of a 20 foot van. Part 2 is a list of MROs that are assigned a Precedence Code 1 upon receipt from the DSC.

2. ORIGIN

This report is produced during operation of the SEAVAN Load function.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header line which includes:

(1) Report Number (F-221)

(2) Title - SEAVAN MRO Analysis

(3) FRC - Functional Routing Code

(4) Date - Month, day, year and Julian date

(5) Page number

b. Part 1, MROs that Exceed 75% of 20 foot van parameters for weight/cube.

(1) MRO image

(2) DEST - Destination

(3) PREC - Precedence.

(4) C/GRP - Type Cargo Group Code

(5) COMP - Compatibility Code

(6) EXT WGT - Extended Weight

(7) EXT CUBE - Extended Cube

(8) DEN - Density

(9) MDT - Mandatory Delivery Date

c. Part 2, Precedence 1 MROs Received from DSC

(1) MRO image

(2) DEST - Destination

(3) C/GRP - Type Cargo Group Code

(4) COMP - Compatibility Code

(5) EXT WGT - Extended Weight

(6) EXT CUBE - Extended Cube

(7) MDT - Mandatory Date

d. Part 3, MRO Late Report

(1) MRO image

(2) DEST - Destination

(3) C/GRP - Type Cargo Group Code

(4) COMP - Compatibility Code

(5) EXT WGT - Extended Weight

(6) EXT CUBE - Extended Cube

(7) MDT - Mandatory Date

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Other Headers: Print once for each page.

c. Page break on parts

d. Sequence by destination for parts 1 and 2

e. Sequence part 3 by destination major, RDD minor. If RDD is not valid (001 through 366) use MDT as minor sequence

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning function

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

a. Part 1 identifies those MROs that the system may plan in a manner which may preclude desirable van utilization.

b. Part 2 provides visibility of MROs assigned Precedence Code 1 when the MROs are introduced into the ASSP system. This report provides the capability to add the MROs to loads in the assembly process rather than waiting for the next shipping cycle.

c. Part 3 provides visibility of those MROs that need immediate attention because the depot has determined that the RDD or MDT cannot be met.

APPENDIX F-222

SEAVAN VAN UTILIZATION REPORT

1. PURPOSE

Provide a management report to measure van cube utilization. Report is also used in researching customer or center inquiries and providing a history of demand and service provided to each customer.

2. ORIGIN

Produced as a result of data accumulation at the completion of the load review process.

3. FREQUENCY

Part 1 is produced weekly, parts 2 and 3 are produced monthly.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number and Title.

(2) Functional Routing Code.

(3) Report Date.

(4) Page Number.

b. Data Elements:

(1) Part 1 - Weekly SEAVAN Cube Utilization.

(a) DoDAAC - DoD Activity Address Code.

(b) VAN SNBR - Van Serial Number.

(c) VAN OWNR - Van Owner.

(d) LOAD NBR - Load Number.

(e) VAN SIZE - Van Size.

(f) OCEAN CARR - Ocean Carrier.

(g) WEIGHT - Van Weight.

(h) CUBE - Van Cube.

(i) INCUBE - Van Inside Cube.

(j) CU UTL - Cube Utilization.

NOTE: For those vans that equal or exceed the weigh-out parameters, print an asterisk to the side of the weight field.

(2) Part 2 - Monthly SEAVAN Cube Utilization.

(a) DoDAAC - DoD Activity Address Code.

(b) VAN SNBR - Van Serial Number.

(c) VAN OWNR - Van Owner.

(d) LOAD NBR - Load Number.

(e) VAN SIZE - Van Size.

(f) OCEAN CARR - Ocean Carrier.

(g) WEIGHT - Van Weight.

(h) CUBE - Van Cube.

(i) INCUBE - Inside Cube.

(j) CU UTL - Cube Utilization.

(k) SUMMARY DATA - Self-Explanatory.

(l) OCEAN CARR - Ocean Carrier.

(m) VSZ - Van Size.

(n) NBR VSZ - Number Van Size.

(o) NBR WEIGH-OUTS - Number of Weigh-Outs.

(p) TTL CU UTL - Total Cube Utilization.

NOTE: For those vans that equal or exceed the weigh-out parameters, print an asterisk to the side of the weight field.

(3) Part 3 - Monthly SEAVAN Grand Totals.

(a) TTL NBR VNS - Total Number of Vans.

(b) TTL WEIGH-OUT VNS - Total Number of Weigh-Out Vans.

(c) AV CU LESS WEIGH-OUT - Average Cube Less Weigh-Out. Compute average cube, add cube totals and inside cube totals, divide inside cube totals into total cube giving percent. Do not include weigh-out cube totals.

(d) TTL AV CUBE - Total Average Cube. Compute total average cube, add all cube totals, add all inside cube totals, divide total inside cube into total cube giving total average cube percent.

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Other Headers: Print once for each page.

c. Page break on DoDAAC and parts.

d. Sequence: DoDAAC major, Van Serial Number minor for parts 1 and 2. Part 3 is overall total for all DoDAACs.

6. DISTRIBUTION AND RETENTION

a. Two copies to Shipment Planning function.

b. All copies are for research purposes. Destroy upon completion.

7. PROCEDURES FOR REVIEW

These reports reflect summary data to be used at the discretion of the operating manager.

APPENDIX F-223

RECEIVING SPD MASTER RECORD

1. PURPOSE

To provide a visible record of the Receiving SPD Master Record format, the data elements in that master record, as well as input to the record that rejected for the reasons displayed.

2. ORIGIN

The transaction which establishes, changes, or deletes a Receiving Master record (DIC XMM) is initiated by the depot Methods and Standards organization.

3. FREQUENCY

As required or requested.

4. DATA ELEMENTS

a. Part I

(1) Report header line includes:

(a) Report Number (UWF223P1)

(b) Title (RECEIVING SPD MASTER RECORD)

(c) Date - (day, month and year)

(d) Page

(2) Header line data includes:

(a) DIC - Document Identifier Code (DIC XMM).

(b) RCVG SITE ID CODE - Receiving Site Identification Code (2-position code identifying where a receipt was processed and which can be related to a specific work center).

(c) EMPLOYEE ID - Unique Employee Identification Number assigned each employee using CRTs.

(d) MAINT CODE - Applicable code for this transaction (Add, Change or Delete).

(e) EMPLOYEE TYPE - Type work accomplished (Inspection, non-Inspection, etc.).

(f) RECEIVING SITE LOC - Location of Receiving site (first three positions only).

(g) EMPLOYEE NAME - 35-position field for surname, first name, and initial.

b. Part II

(1) Report header line includes:

(a) Report Number (UWF223P2).

(b) Title (RECEIVING SPD MASTER RECORD TRANSACTIONS/REJECTS).

(c) Date - (day, month and year).

(d) Page

(2) Header line data includes:

(a) DIC - Document Identifier Code (DIC XMR).

(b) RCVG SITE ID CODE - Receiving Site Identification Code (2-position code identifying where a receipt was processed and which can be related to a specific work center).

(c) EMPLOYEE ID - Unique Employee Identification Number assigned each employee using CRTs.

(d) MAINT CODE - Applicable code for this transaction (Add, Change or Delete).

(e) EMPLOYEE TYPE - Type work accomplished (Inspection, non-Inspection, etc.).

(f) RECEIVING SITE LOC - Location of Receiving site (first three positions only).

(g) EMPLOYEE NAME - 35-position field for surname, first name, and initial.

(h) ERROR REMARKS - Self explanatory (see below).

ADD ALREAD ESTABLISHED	- REJECTED
INVALID EMPL SITE	- REJECTED
DIC NOT XMR	- REJECTED
INVALID MAINT CODE	- REJECTED
NO RECORD TO DELETE	- REJECTED
NO RECORD TO CHANGE	- REJECTED
NO MATCHING RECORD	- REJECTED
INVALID EMPL TYPE	- REJECTED

DUP DETAIL RECORD - REJECTED
WAREHOUSE CODE INVALID - REJECTED
MAINT TYPE INVALID - REJECTED

5. DATA ORGANIZATION

a. Report header: On each page.

b. Sequence:

(1) Primary: Receiving Site ID Code.

(2) Secondary: Employee ID.

c. Page Break: Limited to line limit per page.

d. Spacing: Single.

6. DISTRIBUTION

One copy, unless otherwise specified, to the depot Methods and Standards organization responsible for establishment and maintenance of the Receiving SPD Master Record.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. It will be the responsibility of the Methods and Standards organization, paragraph 6 above, to maintain a current version of the Receiving SPD Master Record (part I) on hand at all times. This version can be hardcopy or electronic, but it must be current.

b. As personnel changes occur in Receiving Inspector/Verifier ranks, it is essential this Master Register be kept current and not allowed to accumulate old, out of date data.

(1) Any adds, changes, or deletions submitted for processing should be supported by written request from Receiving.

(2) These written requests will be input/processed to the Record within one workday of receipt of the request.

c. The errors on input data are identified in the ERRORS REMARK portion of part II, and should be corrected and reinput, assuming the original intent/purpose is still valid.

d. A review of the file should be conducted and approved by the Directorate of Distribution on a semiannual basis, and this approval should be in writing and on file in the Methods and Standards organization files.

UWF223P1 PART I - RECEIVING SPD MASTER RECORD DATE: 21 JAN 87 PAGE 1

DIC	RCVG SITE ID	EMPLOYEE NUMB	EMPLOYEE TYPE	MAINT CODE	RCVG LOC	EMPLOYEE NAME
XXX	XX	XXXXX	X	X	XXX	XXXXXXXXXXX-----35-----XXXXXXXXXXXX
XXX	XX	XXXXX	X	X	XXX	XXXXXXXXXXX-----35-----XXXXXXXXXXXX
XXX	XX	XXXXX	X	X	XXX	XXXXXXXXXXX-----35-----XXXXXXXXXXXX
XXX	XX	XXXXX	X	X	XXX	XXXXXXXXXXX-----35-----XXXXXXXXXXXX

////////////

APPENDIX F-224

INVALID RECEIVING SPD DATA AND RECEIVING SPD PRODUCTION TOTALS

1. PURPOSE

To provide a visible/written record of:

a. Transactions generated by the program for each of the four Receiving functions with a production count (DIC XMS) for each receipt by SPD Record Code for each of the three functional areas (Central Bin, Bulk, and Direct Bulk).

b. Part II

Invalid DIC 9MS transactions for review by Management.

2. ORIGIN

a. Part I. This data reflects the number of production counts (DIC XMS) generated by the program with SPD Record Codes in each of the four functions (Depack and Move, Verification, Inspection, Document Processing) in Receiving. This data is then broken out into the three functional areas (Central Bin, Central Bulk, or Direct Bulk) in which they occurred.

b. Part II. The data being displayed reflects invalid DIC 9MS being generated from data input to the Receiving Master Record by depot Management via the responsible Methods and Standards organization.

3. FREQUENCY

Daily.

4. DATA ELEMENTS

a. Part I.

(1) Report header line includes:

(a) Report Number (UWF224P1)

(b) Title (PART I, RECEIVING SPD PRODUCTION COUNT TOTALS)

(c) Process Date (Day and Month)

(d) Page

(2) Header line data includes:

(a) First header includes:

1. TOTAL RECORDS RECEIVED - Indicates total number of DIC XMS processed.

2. ERROR RECORDS NOT PROCESSED - Number of DIC XMS received and rejected.

3. TOTAL RECORDS PROCESSED - Number of DIC XMS processed to completion.

(b) Second header includes three fields:

1. CENTRAL - Indicates Receiving Central Bin area.

2. BULK - Indicates Receiving Central Bulk area.

3. INSPECTION - Indicates Receiving in Direct Bulk (warehouse).

(c) Each of the above fields is subdivided into:

1. DEPACK AND MOVE - Indicates first function in Receiving.

2. VERIFICATION - Indicates second function in Receiving.

3. DIRECT - Indicates second and/or third function in Receiving.

4. DOC. PROCESSING - Indicates last function of Receiving.

(d) Each subdivision above, EXCEPT Document Processing, includes two columns:

1. PROC - Indicating receipt transactions from Procurement.

2. RTNS - Indicating receipt transactions from the field (Returns).

(e) Each column above displays count for each SPD Record Code processed.

1. RCD-xxx - Indicates number of Procurement transactions processed.

2. RCD-xxx - Indicates number of Return transactions processed.

(f) At the right side of each major field, see paragraph b(2)(b) above, is a Total field, reading from left to right, EXCLUDING DOCUMENT PROCESSING.

(g) At the bottom is a TOTAL field for each of the columns, from top to bottom, and in the lower right hand corner is a GRAND TOTAL entry.

b. Part II.

(1) Report header line includes:

(a) Report Number (UWF224P2)

(b) Title (PART II, INVALID RECEIVING SPD DATA)

(c) Process date (Day and Month)

(2) Header line data includes:

(a) DIC - Document Identifier Code (9MS).

(b) RCVG SITE ID - Receiving Site Identification Code.

(c) EMPLOYEE ID - Unique 5-digit number assigned all users of a Receiving CRT.

(d) TYPE DOC - Type document being processed (Procurement or non-Procurement).

(e) TYPE WORK - Indicates whether employee is Inspector or non-Inspector.

(f) TYPE STG3 - Indicates third position of Type of Storage Code.

(g) JULIAN DATE - 4-position Julian date (YDDD).

(h) ERROR REMARKS - Entry indicates reason for transaction rejecting.

5. DATA ORGANIZATION

a. Report header: On each page.

b. Sequence:

(1) Primary: Functional areas (Central, Bulk, and Direct).

(2) Secondary: Receiving functions (Depack and Move, Verification, etc.).

(3) Tertiary: SPD Record Codes.

c. Page Break: With every warehouse change.

d. Spacing: Single.

6. DISTRIBUTION

One copy unless otherwise specified by the depot Methods and Standards organization responsible for the input and Maintenance of the Receiving Master Update Register.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. It will be the responsibility of the Methods and Standards organization to maintain an accurate, current version of the Receiving Master Record.

(1) Because the DIC 9MS is program generated, it can be in error ONLY if erroneous employee data has been entered in the Receiving Master Record.

(2) This means all DIC 9MS must be carefully reviewed and appropriate corrective action taken to remove erroneous data from the Receiving Master Record.

b. It will also be their responsibility to see that all employee data from the Directorate of Distribution is input within one working day of receipt of the data.

UWF224P2 PART II - RECEIVING SPD PRODUCTION COUNT TOTALS DATE: 21 JAN 87 PAGE 1

TOTAL RECORDS RECEIVED - 97
ERROR RECORDS NOT PROCESSED - 1
TOTAL RECORDS PROCESSED - 96

CENTRAL :::

DEPACK & MOVE PROC		RTNS		VERIFICATION PROC		RTNS		INSPECTION PROC		RTNS		DOC PROCESSING		
RCD-700	9	RCD-701	12	RCD-705	9	RCD-706	12					(RCD-715)	48	TOTAL --- 42
RCD-720		RCD-721	9	RCD-725		RCD-726	6	RCD-730		RCD-731	12			TOTAL --- 27
RCD-740	9	RCD-741	9					RCD-750	9	RCD-751	9			TOTAL --- 36
														TOTAL --- 153

BULK :::

DEPACK & MOVE				VERIFICATION				INSPECTION				DOC PROCESSING		
RCD-800	2	RCD-801	2	RCD-805	2	RCD-806	2					(RCD-815)	15	TOTAL --- 8
RCD-820	4	RCD-821	1	RCD-825	4	RCD-826	1	RCD-830	4	RCD-831	1			TOTAL --- 15
RCD-840	4	RCD-841	2					RCD-850	4	RCD-851	2			TOTAL --- 12
														TOTAL --- 50

DIRECT :::

DEPACK & MOVE				VERIFICATION				INSPECTION				DOC PROCESSING		
RCD-900	2	RCD-901	2	RCD-905	2	RCD-906	2					(RCD-915)	15	TOTAL --- 8
[illegible]920	4	RCD-921	1	RCD-925	4	RCD-926	1	RCD-930	3	RCD-931	1			TOTAL --- 14
[illegible]	4	RCD-941	2					RCD-950	4	RCD-951	2			TOTAL --- 12
														TOTAL --- 49

	DEPACK & MOVE PROC	RTNS	VERIFICATION PROC	RTNS	INSPECTION PROC	RTNS	DOC PROCESSING	
TOTALS ---	38	40	21	24	24	27	78	TOTAL --- 252

::: THE ( ) INDICATE THE COUNT IS NOT INCLUDED IN THE TOTAL LINE :::

//PAGE BREAK//

UWF224P1 PART I - INVALID RECEIVING SPD DATA DATE: 21 JAN 87 PAGE 1

DIC	RCVG SITE ID	EMPLOYEE ID	TYPE DOC.	TYPE WORK	TYPE STG3	JULIAN DATE	ERROR REMARKS
9MS	TC	12345	P	I	A	6195	NO MASTER TO MATCH.
9MD	U2	23456	P	I	A	6195	DIC NOT 9MS.

APPENDIX F-225

SPD MASTER RECORD

1. PURPOSE

To provide a written record of the Special Purpose Data (SPD) Master Record for the Bin/Bulk and Receiving operation and any transactions input to the Master Record that were rejected.

2. ORIGIN

The transaction which establishes, changes, or deletes entries in this Master Record is the DIC XMM, initiated by depot personnel in the Comptroller's Methods and Standards office, who are charged with the responsibility for establishing and maintaining the SPD Master Record.

3. FREQUENCY

As requested by the depot Methods and Standards organization and whenever an add, change, or delete, to the Master Record is processed, and whenever a reject to the Master Record occurs.

4. DATA ELEMENTS

a. Part I

(1) Report header line includes:

(a) Report Number (UWF-225P1)

(b) Report Title (SPD MASTER RECORD)

(c) Process Date (Day, Month, Year)

(d) Page Number

(2) Header line data includes:

(a) DIC - Document Identifier Code.

(b) WHSE - Warehouse (first three positions only).

(c) SPD CD - 3-digit SPD Record Code assigned each function.

(d) COMM CD - Commodity Code (not used as such any more).

(e) MAINT CD - Maintenance code (Add, Change, or delete).

(f) WRK CTR - Work Center Code (up to five positions).

(g) COST CD - Cost Code (nine position field).

(h) PSN CD - Peformance Standard Number applicable.

(i) WRK INFO - Work Center information (up to five positions).

b. Part II

(1) Report header line includes:

(a) Report Number (UWF-225P2)

(b) Report Title (SPD MASTER RECORD TRANSACTIONS/REJECTS)

(c) Process Date (Day, Month, Year)

(d) Page Number

(2) Header line data includes:

(a) DIC - Document Identifier Code (Constant XMM).

(b) WHSE - Warehouse Code (first three positions only).

(c) SPD CD - 3-digit SPD Record Code assigned each function.

(d) COMM CD - Commodity code (not used anymore).

(e) MAINT CD - Maintenance code (Add, Change, or Delete).

(f) WRK CTR - Work Center code (up to five positions).

(g) COST CODE - Cost code (nine position field).

(h) PSN CD - Performance Standards Number applicable.

(i) WRK INFO - Work Center information (up to five positions).

(j) ERROR REMARKS - Reason for transaction being rejected.

WAREHOUSE CODE INVALID	- REJECTED
MAINT TYPE INVALID	- REJECTED
COST ACCOUNT CODE INVALID	- REJECTED
WORK CENTER INVALID	- REJECTED
PERF STD NUMBER INVALID	- REJECTED
RECORD TYPE INVALID	- REJECTED
DIC NOT --XMM--	- REJECTED
NO MATCHING MASTER	- REJECTED
NO RECORD TO DELETE	- REJECTED
ADD ALREADY ESTABLISHED	- REJECTED
DUP DETAIL RECORD	- REJECTED

5. DATA ORGANIZATION

a. Part I

(1) Report Header: On each page.

(2) Sequence:

(a) Primary: Warehouse.

(b) Secondary: SPD Record Code.

(3) Page Break: With each warehouse.

(4) Spacing: Single within warehouse.

6. DISTRIBUTION

One copy unless otherwise specified by the Methods and Standards organization responsible for the input and maintenance of the SPD Master Record.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. It will be the responsibility of the depot Methods and Standards organization to maintain a current version of the SPD Master Record on hand at all times. This version can be hardcopy or an electronic copy on a CRT.

b. It will also be their responsibility to ensure that all written Add, Change, or Delete actions requested by the Directorate of Distribution will be input/processed within one workday of the receipt of the request.

c. Close coordination between the Methods and Standards personnel is essential in keeping the SPD Master Record current. The only rejects generated should be those deliberately coded that way so as to reflect what is really happening in the functional areas.

UWF225P1 PART I - SPD MASTER RECORD PAGE 1

DATE: 21 JAN 87

DIC	WHSE	SPD CD	COMM CD	MAINT CD	WRK CTR	COST CD	PSN CD	WRK INFO
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXXX
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXXX
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXXX
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXXX

UWF225P2 PART II - SPD MASTER RECORD TRANSACTIONS/REJECTS PAGE 1

DATE: 21 JAN 87

DIC	WHSE	SPD CD	COMM CD	MAINT CD	WRK CTR	COST CODE	PSN CODE	WRK INFO	ERROR REMARKS
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX
XXX	XXX	XXX	X	X	XXXXX	XXXXXXXXX	XXXX	XXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXX

APPENDIX F-226

SPD PRODUCTION COUNTS TOTALS AND REJECTS

1. PURPOSE

To provide a visible record of those production count records (DIC XMS) that were generated by the Automated SPD Counts program, the work area sources, processed to the SPD Master Record, and the transactions rejected with the reason for the rejection displayed.

2. ORIGIN

a. Part I

The transactions (DIC XMS) that are being summarized on this report are generated by the program as a result of a Bin/Bulk stow, rewarehousing, replenishment, selection, shipment, or receipt having been accomplished and processed by MOWASP/DWASP. Then when the DIC XMS was processed to the Master Record, it was rejected and became part of the statistics in this report. The production counts are displayed by the work area in which they were generated.

(1) Bin SPD Record Codes.

(2) Bulk SPD Record Codes.

(3) Receiving Record Codes.

(4) APCAPS input.

b. Part II

The transactions (DIC XMS) being rejected and listed on this report were generated by the program as a result of a Bin/Bulk stow, rewarehousing, replenishment, selection, shipment, or receipt action accomplished and processed by MOWASP/DWASP. When the DIC XMS was processed to the Master Record, some were rejected for the reason(s) shown on the report.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Part I

(1) Report header line includes:

(a) Report Number (UWF226P1)

(b) Title (PART I, SPD PRODUCTION COUNT TOTALS)

(c) Process Date (Day and Month)

(d) Page

(2) First header line data includes: RECORD INPUT SUMMARY.

(a) Sub-header line includes:

1. Bin Records

2. Bulk Records

3. Receiving Records

(b) Each of the above headers are subdivided into:

1. RCD - SPD Record Code Number. ----¦ These lines are repeated for each SPD Record Code generated in the day's processing, summarized, and disposition shown.

2. ERR - Error (Rejection). ---------¦

3. GOOD - Accepted/processed. -------¦

(c) More summary statistics provided are:

1. TOTAL RECORDS RECEIVED - Total number of DIC XMS created by the program.

2. RECORDS WRITTEN TO HOLD FILE - Total number of DIC XMS with future dates that have been put in suspense (NOT REJECTED) for processing when that suspense date arrives.

3. ERROR RECORDS NOT PROCESSED - Total number of DIC XMS rejected and not processed.

4. TOTAL LINES PROCESSED - Paragraph 4a(2)(c)1 minus paragraph 4a(2)(c)2 and 3 equals paragraph 4a(2)(c)4.

(3) Second header line includes: YHJ CARD SUMMARY.

(a) Subheader line data includes:

1. YHJ - Document Identifier Code, is followed by a SPD Record Code and a quantity representing total production counts processed that day for that SPD Record Code.

2. The above entry is repeated for all SPD Record Codes processed that day.

(b) Another subheader line reads: TOTAL OF ALL XMS RECORDS (OTHER/BIN/BULK).

1. RCD - Total DIC XMS Record "Other" received for processing.

2. ERR - Total DIC XMS Record "Other" rejected when processed.

3. GOOD - Total DIC XMS transactions processed and accepted.

b. Part II

(1) Report header line includes:

(a) Report Number (UWF226P2)

(b) Title (PART II, DAILY PRODUCTION COUNT REJECTS - BY WAREHOUSE)

(c) Date (Day, Month, and Year)

(d) Page

(2) Header line data includes:

(a) DIC - Document Identifier Code (DIC XMS).

(b) WHSE - Warehouse (first three positions only).

(c) RECORD CODE - SPD Record Code.

(d) COMM CODE - Commodity Code (Not used).

(e) COUNT - Production count (constant 00001).

(f) TYPE STG 3 - Type Storage Code (3rd position only).

(g) LINE NBR - Line Number.

(h) PARTIAL NUMBER - Refers to further break down of the Line Number.

(i) ERROR REMARKS - Reason for the transaction being rejected.

5. DATA ORGANIZATIONS

a. Part I

(1) Report header: On each page.

(2) Sequence:

(a) Primary: Bin transactions.

(b) Secondary: Bulk transactions.

(c) Tertiary: Receiving transactions.

(3) Page break: Between Bin, Bulk, Receiving, and part II.

(4) Spacing: Single within each Record Code, but Double between Record Codes.

b. Part II

(1) Report header: On each page.

(2) Sequence:

(a) Primary: Warehouse.

(b) Secondary: SPD Record Code.

(c) Tertiary: Commodity.

(3) Page break: With each warehouse.

(4) Spacing: Single.

6. DISTRIBUTION

One copy unless otherwise specified by the depot Methods and Standards organization responsible for reviewing daily output of the Automated SPD Counts program.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. The F-226 counts all DIC XMS transactions generated by the Automated SPD Counts program, processed to the Master Record, and lists those rejected to that point. It should be reviewed carefully to locate problem areas (Bin/Bulk/Receiving) as well as to identify the type of work giving problems, as indicated by the SPD Record Codes experiencing higher error rates.

b. The F-224 should be reviewed to ensure whether or not the transactions listed should have been rejected or not.

(1) Because of local peculiarities, some DIC XMS transactions generated by the program SHOULD be rejected: the SPD Master Record is deliberately coded to cause a reject.

(2) By the same token, the reason for the rejection could also be due to erroneous data having been loaded into the SPD Master Record.

c. A detailed review of the report will reveal the above errors and provide an opportunity for corrective action to be taken. Coordination with Workcenter personnel/supervisors should be productive to all concerned.

BIN RECORD PRODUCTION.

RCD	020	00001	RCD	500	00001	RCD	501	00001	RCD	510	00001	RCD	520	00001	RCD	530	00001	RCD	600	00001
ERR	020		ERR	500		ERR	501		ERR	510		ERR	520		ERR	530		ERR	600	
GOOD	020	00001	GOOD	500	00001	GOOD	501	00001	GOOD	510	00001	GOOD	520	00001	GOOD	530	00001	GOOD	600	00001
RCD	331	00001	RCD	341	00001	RCD	351	00001	RCD	431	00001	RCD	441	00001	RCD	451	00001			
ERR	331		ERR	341		ERR	351		ERR	431		ERR	441		ERR	451				
GOOD	331	00001	GOOD	341	00001	GOOD	351	00001	GOOD	431	00001	GOOD	441	00001	GOOD	451	00001			
RCD	332	00001	RCD	342	00001	RCD	352	00001	RCD	432	00001	RCD	442	00001	RCD	452	00001			
ERR	332		ERR	342		ERR	352		ERR	432		ERR	442		ERR	452				
GOOD	332	00001	GOOD	342	00001	GOOD	352	00001	GOOD	432	00001	GOOD	442	00001	GOOD	452	00001			
RCD	334	00001	RCD	344	00001	RCD	354	00001	RCD	433	00001	RCD	443	00001	RCD	453	00001			
ERR	334		ERR	344		ERR	354		ERR	433		ERR	443		ERR	453				
GOOD	334	00001	GOOD	344	00001	GOOD	354	00001	GOOD	433	00001	GOOD	443	00001	GOOD	453	00001			
RCD	336	00001	RCD	346	00001	RCD	356	00001												
ERR	336		ERR	346		ERR	356													
GOOD	336	00001	GOOD	346	00001	GOOD	356	00001												
RCD	337	00001	RCD	347	00001	RCD	357	00001	RCD	434	00001	RCD	444	00001	RCD	454	00001			
ERR	337		ERR	347		ERR	357		ERR	434		ERR	444		ERR	454				
GOOD	337	00001	GOOD	347	00001	GOOD	357	00001	GOOD	434	00001	GOOD	444	00001	GOOD	454	00001			
RCD	338	00001	RCD	348	00001	RCD	358	00001	RCD	435	00001	RCD	445	00001	RCD	455	00001			
ERR	338		ERR	348		ERR	358		ERR	435		ERR	445		ERR	455				
GOOD	338	00001	GOOD	348	00001	GOOD	358	00001	GOOD	435	00001	GOOD	445	00001	GOOD	455	00001			

RCD - TOTAL 00040
ERR - TOTAL
GOOD- TOTAL 00040

best copy available

UWF226P1 PART I - SPD PRODUCTION COUNT TOTALS DATE 11 SEP 86

BULK RECORD PRODUCTION

RCD	030	00001	RCD	550	00001	RCD	551	00001	RCD	560	00001	RCD	610	00001									
ERR	030		ERR	550		ERR	551		ERR	560		ERR	610										
GOOD	030	00001	GOOD	550	00001	GOOD	551	00001	GOOD	560	00001	GOOD	610	00001									
RCD	308	00001	RCD	318	00001	RCD	328	00001	RCD	406	00001	RCD	416	00001	RCD	426	00001						
ERR	308		ERR	318		ERR	328		ERR	406		ERR	416		ERR	426							
GOOD	308	00001	GOOD	318	00001	GOOD	328	00001	GOOD	406	00001	GOOD	416	00001	GOOD	426	00001						
RCD	310	00001	RCD	320	00001	RCD	330	00001	RCD	408	00001	RCD	418	00001	RCD	428	00001						
ERR	310		ERR	3420		ERR	330		ERR	408		ERR	418		ERR	428							
GOOD	310	00001	GOOD	3420	00001	GOOD	330	00001	GOOD	408	00001	GOOD	418	00001	GOOD	428	00001						
RCD	362	00001	RCD	372	00001	RCD	382	00001	RCD	462	00001	RCD	472	00001	RCD	482	00001						
ERR	362		ERR	372		ERR	382		ERR	462		ERR	472		ERR	482							
GOOD	362	00001	GOOD	372	00001	GOOD	382	00001	GOOD	462	00001	GOOD	472	00001	GOOD	482	00001						
RCD	363	00001	RCD	373	00001	RCD	383	00001	RCD	465	00001	RCD	475	00001	RCD	485	00001						
ERR	363		ERR	373		ERR	383		ERR	465		ERR	475		ERR	485							
GOOD	363	00001	GOOD	373	00001	GOOD	383	00001	GOOD	465	00001	GOOD	475	00001	GOOD	485	00001						
RCD	365	00001	RCD	375	00001	RCD	385	00001	RCD	466	00001	RCD	476	00001	RCD	486	00001						
ERR	365		ERR	375		ERR	385		ERR	466		ERR	476		ERR	486							
GOOD	365	00001	GOOD	375	00001	GOOD	385	00001	GOOD	466	00001	GOOD	476	00001	GOOD	486	00001						
RCD	366	00001	RCD	376	00001	RCD	386	00001	RCD	467	00001	RCD	477	00001	RCD	487	00001						
ERR	366		ERR	376		ERR	386		ERR	467		ERR	477		ERR	487							
GOOD	366	00001	GOOD	376	00001	GOOD	386	00001	GOOD	467	00001	GOOD	477	00001	GOOD	487	00001						

RCD - TOTAL 00040
ERR - TOTAL
GOOD- TOTAL 00040

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RECEIVING PRODUCTION COUNTS

::: CENTRAL RECEIVING :::

RCD	700	00010	RCD	701	00012	RCD	705	00009	RCD	706	00012							RCD	715 00048
ERR	700	00001	ERR	701		ERR	705		ERR	706								ERR	715
GOOD	700	00009	GOOD	701	00012	GOOD	705	00009	GOOD	706	00012							GOOD	715 00048
RCD	720		RCD	721	00009	RCD	725		RCD	726	00006	RCD	730		RCD	731	00012		
ERR	720		ERR	721		ERR	725		ERR	726		ERR	730		ERR	731			
GOOD	720		GOOD	721	00009	GOOD	725		GOOD	726	00006	GOOD	730		GOOD	731	00012		
RCD	740	00009	RCD	741	00009							RCD	750	00009	RCD	751	00009	RCD TOTAL	00154
ERR	740		ERR	741								ERR	750		ERR	751		ERR TOTAL	00001
GOOD	740	00009	GOOD	741	00009							GOOD	750	00009	GOOD	751	00009	GOOD TOTAL	00153

::: BULK RECEIVING :::

RCD	800	00002	RCD	801	00002	RCD	805	00002	RCD	806	00002							RCD	815 00015
ERR	800		ERR	801		ERR	805		ERR	806								ERR	815
GOOD	800	00002	GOOD	801	00002	GOOD	805	00002	GOOD	806	00002							GOOD	815 00015
RCD	820	00004	RCD	821	00001	RCD	825	00004	RCD	826	00001	RCD	830	00004	RCD	831	00001		
ERR	820	00004	ERR	821	00001	ERR	825		ERR	826		ERR	830		ERR	831			
GOOD	820		GOOD	821		GOOD	825	00004	GOOD	826	00001	GOOD	830	00004	GOOD	831	00001		
RCD	840	00004	RCD	841	00002							RCD	850	00004	RCD	851	00002	RCD TOTAL	00050
ERR	840	00004	ERR	841	00002							ERR	850		ERR	851	00002	ERR TOTAL	00017
GOOD	8400		GOOD	841								GOOD	850	00004	GOOD	851		GOOD TOTAL	00033

::: DIRECT RECEIVING :::

RCD	900	00002	RCD	901	00002	RCD	905	00002	RCD	906	00002							RCD	915 00015
ERR	900	00002	ERR	901	00002	ERR	905		ERR	906								ERR	915
GOOD	900		GOOD	901		GOOD	905	00002	GOOD	906	00002							GOOD	915 00015
RCD	920	00004	RCD	921	00001	RCD	925	00004	RCD	926	00001	RCD	930	00003	RCD	931	00001		
ERR	920	00004	ERR	921	00001	ERR	925		ERR	926		ERR	930		ERR	931			
GOOD	920		GOOD	921		GOOD	925	00004	GOOD	926	00001	GOOD	930	00003	GOOD	931	00001		
RCD	940	00004	RCD	941	00002							RCD	950	00004	RCD	951	00002	RCD TOTAL	00049
ERR	940	00004	ERR	941	00002							ERR	950		ERR	951		ERR TOTAL	00015
GOOD	940		GOOD	941								GOOD	950	00004	GOOD	951	00002	GOOD TOTAL	00034

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TOTAL DIC XMS RECORDS RECEIVED - 285 DATES CHANGED - 0
RECORDS WRITTEN TO HOLD FILE - 0
ERROR RECORDS NOT PROCESSED - 65
TOTAL LINES PROCESSED - 220

SPD PRODUCTION COUNTS TO APCAPS:

YHJ-020		YHJ-500		YHJ-501		YHJ-510		YHJ-520		YHJ-530		YHJ-OTHR	00000
YHJ-030		YHJ-551		YHJ-551		YHJ-560		YHJ-600		YHJ-610			
YHJ-308		YHJ-328		YHJ-328		YHJ-406		YHJ-416		YHJ-426			
YHJ-310		YHJ-320		YHJ-330		YHJ-408		YHJ-418		YHJ-428		YHJ-TOTAL	00140
YHJ-331		YHJ-341		YHJ-351		YHJ-431		YHJ-441		YHJ-451			
YHJ-332		YHJ-342		YHJ-352		YHJ-432		YHJ-442		YHJ-452			
YHJ-334		YHJ-344		YHJ-354		YHJ-433		YHJ-443		YHJ-453		TOTAL XMS RECORDS TO YHJs	00220
YHJ-336		YHJ-346		YHJ-356		YHJ-434		YHJ-444		YHJ-454			
YHJ-337		YHJ-347		YHJ-357		YHJ-435		YHJ-445		YHJ-455			
YHJ-338		YHJ-348		YHJ-358		YHJ-462		YHJ-472		YHJ-482			
YHJ-362		YHJ-372		YHJ-382		YHJ-465		YHJ-475		YHJ-485			
YHJ-365		YHJ-373		YHJ-383		YHJ-466		YHJ-476		YHJ-486		YHJ-715	00018
YHJ-365		YHJ-375		YHJ-385		YHJ-467		YHJ-477		YHJ-487			
YHJ-366		YHJ-376		YHJ-386		YHJ-706	00003	YHJ-730		YHJ-731	00003	YHJ-815	00006
YHJ-700	00006	YHJ-701	00009	YHJ-705	00006	YHJ-726	00006	YHJ-750	00009	YHJ-751	00006		
YHJ-720		YHJ-721	00009	YHJ-725		YHJ-806	00001	YHJ-830	00002	YHJ-831	00001	YHJ-915	00006
YHJ-740	00009	YHJ-741	00006	YHJ-805	00002	YHJ-826	00001	YHJ-850	00003	YHJ-851			
YHJ-800		YHJ-801		YHJ-825	00002	YHJ-906	00001	YHJ-930	00002	YHJ-931	00001		
YHJ-820		YHJ-821		YHJ-905	00002	YHJ-926	00001	YHJ-950	00003	YHJ-951	00002		
YHJ-840		YHJ-841		YHJ-925	00002								
YHJ-900		YHJ-901											
YHJ-920		YHJ-921											
YHJ-940		YHJ-941											

TOTAL OF ALL DIC XMS RECORDS (OTHERS/BIN/BULK/RECEIVING) ... RCVD-OTHER 00000 RCVD-TOTAL 285
... ERR-OTHER 00000 ERR-TOTAL 65
... GOOD-OTHER 00000 GOOD-TOTAL 220

UWF226P2 PART II - DAILY PRODUCTION COUNT REJECTS BY WAREHOUSE DATE 11 SEP 86 PAGE 1

DIC	WHSE	RECORD CODE	COMM CODE	COUNT	DATE	TYPE STGJ	SU-NBR	LINE NBR	PARTIAL NUMBER	ERROR REMARKS
XMS	A04	020		1	6195					**** NO MASTER TO MATCH
XMS	A04	030		1	6195					**** NO MASTER TO MATCH
XMS	A04	030		1	6195					**** NO MASTER TO MATCH
//PAGE BREAK//										
XMS	A07	020		1	6195					**** NO MASTER TO MATCH
XMS	A07	020		1	6195					**** NO MASTER TO MATCH
XMS	A07	030		1	6195					**** NO MASTER TO MATCH
//PAGE BREAK//										
XMS	A10	020		1	6195					**** NO MASTER TO MATCH
//PAGE BREAK//										
XMS	A12	020		1	6195					**** NO MASTER TO MATCH
XMS	A12	020		1	6195					**** NO MASTER TO MATCH

APPENDIX F-227

SPD PRODUCTION TOTALS BY WAREHOUSE

1. PURPOSE

To provide a summary of the daily transactions processed in each warehouse in terms of total transactions, rejects, and transactions accepted and processed.

2. ORIGIN

The transactions (DIC XMS) being summarized on this report were generated by the program as a result of a Bin/Bulk stow, rewarehousing, replenishment, selection, shipment, or receipt action having been accomplished and processed by MOWASP/DWASP Receiving. Then when the DIC XMS was processed to the Master Record, some were rejected, and all became part of these statistics.

3. FREQUENCY

Daily.

4. DATA ELEMENTS

a. Part I

(1) Report header line includes:

(a) Report Number (UWF227P1).

(b) Title (PART I, SPD PRODUCTION TOTALS BY WAREHOUSE)

(c) Process Date (Day and Month)

(d) Page

(2) Header line data includes:

(a) WAREHOUSE - Warehouse number (first two positions only).

(b) TOTAL READ - Total number of transactions entered for processing.

(c) BAD RECORDS - Number of transactions rejected.

(d) GOOD RECORDS - Number of transactions accepted and processed.

(e) Total - Total number of records listed in each column.

(3) Sub-header line data includes:

(a) RECORD CODE - SPD Record Code.

(b) TOTAL - Total number of SPD Record Codes processed in warehouse that day.

b. Part II

(1) Report header line includes:

(a) Report Number (UWF227P2)

(b) Title (PART II, SPD PRODUCTION SUMMARY TOTALS BY WAREHOUSE)

(c) Process Date (Day and Month)

(d) Page

(2) Header line data includes:

(a) WAREHOUSE LOCATIONS - First two positions only in alphabetic columns and progressing numerically across the page left to right.

(b) TOTAL column - Total for all warehouses beginning with A--, B--, etc..

(c) TOTAL OF WAREHOUSES - Total activity in all warehouses.

5. DATA ORGANIZATION

a. Report header: On each page.

b. Sequence:

(1) Primary: Warehouse.

(2) Secondary: SPD Record Code.

c. Page break - Part I: between warehouses; and between Parts I and II.

d. Spacing: Single.

6. DISTRIBUTION

Two copies unless otherwise specified by the depot Methods and Standards organization responsible for monitoring the daily output of the Automated SPD Counts program.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. Close review of this report (F-227) initially, will help locate trouble areas where unusual numbers of rejects occur.

b. Basically, the only reason for rejects are:

(1) Erroneous data is being input manually, or

(2) Erroneous data has been loaded into the Master Record.

c. An extra copy of the F-227 is provided so a copy can be provided the appropriate management personnel for followup action.

UWF227P1 PART I - SPD PRODUCTION TOTALS BY WAREHOUSE DATE 17 SEP

WAREHOUSE ...A3	TOTAL READ	BAD RECORDS	GOOD RECORDS
RECORD CODE ... 331	1	-	1
RECORD CODE ... 332	1	-	1
RECORD CODE ... 334	1	-	1
RECORD CODE ... 337	1	-	1
RECORD CODE ... 341	1	-	1
RECORD CODE ... 342	1	-	1
RECORD CODE ... 347	1	-	1
RECORD CODE ... 351	1	-	1
RECORD CODE ... 352	1	-	1
RECORD CODE ... 354	1	-	1
RECORD CODE ... 357	1	-	1
RECORD CODE ... 362	1	-	1
RECORD CODE ... 363	1	-	1
RECORD CODE ... 365	1	-	1
RECORD CODE ... 366	1	-	1
RECORD CODE ... 372	1	-	1
RECORD CODE ... 373	1	-	1
RECORD CODE ... 375	1	-	1
RECORD CODE ... 376	1	-	1
RECORD CODE ... 382	1	-	1
RECORD CODE ... 383	1	-	1
RECORD CODE ... 385	1	-	1
RECORD CODE ... 386	1	-	1
RECORD CODE ... OTHER	12	-	12
********** TOTAL -	35		35

A1-	A2-	A3- 00036	A4- 00033	A5- 00012	A6- 00002	A7-	A8-	A9-	A-OTHER 00002	A-TOTAL	00085
B1-	B2-	B3-	B4-	B5-	B6-	B7-	B8-	B9-	B-OTHER	B-TOTAL	
C1-	C2-	C3-	C4-	C5-	C6-	C7-	C8-	C9-	C-OTHER	C-TOTAL	
D1-	D2-	D3-	D4-	D5-	D6-	D7-	D8-	D9-	D-OTHER	D-TOTAL	
E1-	E2-	E3-	E4-	E5-	E6-	E7-	E8-	E9-	E-OTHER	E-TOTAL	
F1-	F2-	F3-	F4-	F5-	F6-	F7-	F8-	F9-	F-OTHER	F-TOTAL	
G1-	G2-	G3-	G4-	G5-	G6-	G7-	G8-	G9-	G-OTHER	G-TOTAL	
H1-	H2-	H3-	H4-	H5-	H6-	H7-	H8-	H9-	H-OTHER	H-TOTAL	
I1-	I2-	I3-	I4-	I5-	I6-	I7-	I8-	I9-	I-OTHER	I-TOTAL	
J1-	J2-	J3-	J4-	J5-	J6-	J7-	J8-	J9-	J-OTHER	J-TOTAL	
K1-	K2-	K3-	K4-	K5-	K6-	K7-	K8-	K9-	K-OTHER	K-TOTAL	
L1-	L2-	L3-	L4-	L5-	L6-	L7-	L8-	L9-	L-OTHER	L-TOTAL	
M1-	M2-	M3-	M4-	M5-	M6-	M7-	M8-	M9-	M-OTHER	M-TOTAL	
N1-	N2-	N3-	N4-	N5-	N6-	N7-	N8-	N9-	N-OTHER	N-TOTAL	
O1-	O2-	O3-	O4-	O5-	O6-	O7-	O8-	O9-	O-OTHER	O-TOTAL	
P1-	P2-	P3-	P4-	P5-	P6-	P7-	P8-	P9-	P-OTHER	P-TOTAL	
Q1-	Q2-	Q3-	Q4-	Q5-	Q6-	Q7-	Q8-	Q9-	Q-OTHER	Q-TOTAL	
R1-	R2-	R3-	R4-	R5-	R6-	R7-	R8-	R9-	R-OTHER	R-TOTAL	
S1-	S2-	S3-	S4-	S5-	S6-	S7-	S8-	S9-	S-OTHER	S-TOTAL	
T1-	T2-	T3-	T4-	T5-	T6-	T7-	T8-	T9-	T-OTHER	T-TOTAL	
U1-	U2-	U3-	U4-	U5-	U6-	U7-	U8-	U9-	U-OTHER	U-TOTAL	
V1-	V2-	V3-	V4-	V5-	V6-	V7-	V8-	V9-	V-OTHER	V-TOTAL	
W1-	W2-	W3-	W4-	W5-	W6-	W7-	W8-	W9-	W-OTHER	W-TOTAL	
X1-	X2-	X3-	X4-	X5-	X6-	X7-	X8-	X9-	X-OTHER	X-TOTAL	
Y1-	Y2-	Y3-	Y4-	Y5-	Y6-	Y7-	Y8-	Y9-	Y-OTHER	Y-TOTAL	
Z1-	Z2-	Z3-	Z4-	Z5-	Z6-	Z7-	Z8-	Z9-	Z-OTHER	Z-TOTAL	

TOTAL OF ALL WAREHOUSES 85

APPENDIX F-228

SPD PRODUCTION TOTALS BY WORK CENTER

1. PURPOSE

To provide a summary of the daily production counts credited to each work center in terms of total transactions generated, rejected, and accepted/processed.

2. ORIGIN

The transactions (DIC XMS) being summarized on this report were generated by the program as a result of a Bin/Bulk stow, rewarehousing, replenishment, selection, shipment, or receipt action having been accomplished and processed by MOWASP/DWASP Receiving. Then when the DIC XMS was processed to the Master Record, some were rejected. All became part of these statistics which are broken in terms of the work centers performing the functions counted.

3. FREQUENCY

Daily.

4. DATA ELEMENTS

a. Report Header line includes:

(1) Report Number (UWF228)

(2) Title (SPD PRODUCTION TOTALS BY WORK CENTER)

(3) Process Date (Day and Month)

(4) Page

b. Header line data includes:

WORK CENTER - Work center organization code (up to five positions).

c. First subheader line data includes:

(1) RECORD CODE - SPD Record Code number.

(2) QTY - Number of that particular SPD Record Code number processed in that work center that day.

(3) TOTAL - Total number of SPD production counts processed in this work center today.

d. Second subheader line data includes:

OVERALL COUNT TOTAL - Total of all work center totals displayed in this report.

5. DATA ORGANIZATION

a. Report header: On each page.

b. Sequence:

(1) Primary; Work Center.

(2) SPD Record Code.

c. Page break: By Work Center.

d. Spacing: Single.

6. DISTRIBUTION

Two copies unless otherwise specified by the depot Methods and Standards organization responsible for monitoring the daily production data of the work centers involved.

7. PROCEDURE FOR REVIEW AND PROCESSING

a. A close review of this report (F-228) will help locate trouble areas where unusal numbers of rejects are being generated.

b. Basically, there are two prime reasons for rejects:

(1) Erroneous data being entered into the system manually, or

(2) Erroneous data has been loaded into the Master Record.

c. An extra copy of the F-228 is provided for distribution to each Work Center for their review and followup action.

d. This report (F-228) plus a copy of the F-227, which is the same data in Warehouse sequence, will help identify trouble areas, and then corrective action can be taken.

UWF228 SPD PRODUCTION TOTALS BY WORK CENTER PROCESS DATE 17 SEP PAGE NO. 1

WORKCENTER ..... ABCDE

RECORD CODE 700	9
RECORD CODE 701	12
RECORD CODE 705	10
RECORD CODE 706	13
RECORD CODE 715	78
RECORD CODE 720	11
RECORD CODE 721	15
RECORD CODE 725	9
RECORD CODE 726	6
RECORD CODE 730	14
RECORD CODE 731	7
RECORD CODE 740	18
RECORD CODE 741	5
RECORD CODE 750	12
RECORD CODE 751	7
********* TOTAL -	226

WORKCENTER ..... NOWRK

RECORD CODE 900	5
RECORD CODE 901	1
RECORD CODE 905	4
RECORD CODE 906	2
RECORD CODE 915	27
RECORD CODE 920	3
RECORD CODE 921	2
RECORD CODE 925	9
RECORD CODE 926	3
RECORD CODE 930	7
RECORD CODE 931	8
RECORD CODE 940	10
RECORD CODE 941	5
RECORD CODE 950	13
RECORD CODE 951	6
********** TOTAL -	105

*** OVERALL COUNT TOTAL - 477

WORKCENTER ..... ABCDF

RECORD CODE 800	6
RECORD CODE 801	3
RECORD CODE 805	7
RECORD CODE 806	4
RECORD CODE 815	48
RECORD CODE 820	5
RECORD CODE 821	2
RECORD CODE 825	3
RECORD CODE 826	1
RECORD CODE 830	15
RECORD CODE 831	9
RECORD CODE 840	17
RECORD CODE 841	8
RECORD CODE 850	16
RECORD CODE 851	2
********* TOTAL -	146

NOTE:

1. There will be a page break between workcenters, contrary to this sample page.
2. The report will list all workcenters in which there was some automated production counts generated, and they will be listed in alphabetic sequence.
3. Those production counts without a matching workcenter in the Master Record will be credited to a bogus workcenter, "NOWRK", which will be listed on the report in alphabetic sequence.

APPENDIX F-231

WEEKLY SMALL PACKAGE CARRIER REPORT

1. PURPOSE

To provide a record of shipments made via Small Package Carrier (mode of Shipment Codes J - Air Small Package Carrier and 5 - Surface Package Carrier).

2. ORIGIN

Produced as a result of processes depicted in appendix D-159

3. FREQUENCY

Weekly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Report Title

(3) Functional Routing Code

(4) Section

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements

(1) COMMERCIAL - Commercial Number

(2) TCN/DOCUMENT NR - Transportation Control Number and Document Number

(3) SHIPPED - Shipped Date

(4) TU/SU NUMBER - Transportation Unit/Shipment Unit Number

(5) LINE - Shipment Unit Line

(6) DEST - Destination Cross-Reference from the Activity Address File

(7) DoDAAD CODE - Department of Defense Activity Address Directory Code of consignee

(8) IPG - Issue Priority Group

(9) NUMBER OF PIECES - Number of Pieces

(10) WEIGHT - Line Item Weight

(11) CUBE - Line Item Cube

(12) ITEM COST - Line Item Cost (A5_ only)

5. DATA ORGANIZATION

a. Report heading data on the first line and detailed column heading on the second line.

b. Sequence

(1) Major - Date shipped

(2) Intermediate - Destination

(3) Minor - Commercial Number

c. Report is single spaced for multiple lines for the same Commercial number and double spaced between Commercial numbers.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy will be distributed to the Commercial Traffic Branch.

7. PROCEDURE FOR REVIEW AND PROCESSING

This report may be used for reference and backup documentation and should be maintained and disposed of in accordance with DLAM 5015.1.

UWF231 WEEKLY SMALL PACKAGE CARRIER REPORT FRC SECTION 397 DATE 02.15.81.046 PAGE 00157

*DENOTES TCN USED

COMMERCIAL NUMBER	TCN/DOCUMENT NR	SHIPPED	SU NBR	LINE	DEST	DODAAD CDE	IPG	PIECES	WEIGHT	CUBE	ITEM COST
PT085979	* FB485210330009	81038	0364874	0001	869146	FB4852	3	1	1		59.85
PT085979	* FB485210349003	81038	0382585	0001	869146	FB4852	1	1	1		1.78
AT085979	* FB468610360026	81038	0382596	0001	873270	FB4686	1	1	1		7.43
AT085979	* FB468610340505	81038	0382597	0001	873270	FB4686	1	1	1		8.13
AT085979	* FB468602880293	81038	0382598	0001	873270	FB4686	1	1	1		13.28
AT085979	* FB468610360017	81038	0382600	0001	873270	FB4686	1	1	1		3.15

APPENDIX F-245

DSC ASSET LISTING

1. PURPOSE

To provide a listing to the depot which reflects the DSC Assets as of the close of business for the month. To be used in Interim Functional Alternate (IFA) Procedures.

2. ORIGIN

Produced by running the DSC WESP tape which is received by the depot on a monthly basis.

3. FREQUENCY

As required

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report number

(2) Report title

(3) Manager

(4) Date of Report

(5) Page number

b. Data Elements

(1) FSC - Federal Stock Class

(2) NIIN - National Item Identification Number

(3) FEDERAL ITEM NAME - Approved name (nomenclature) of the materiel

(4) U/I - Unit of Issue

(5) UNIT PRICE - Unit price of the materiel

(6) BACK ORDER IND - Back order Indicator

(7) DUE-IN IND - Due-in Indicator

(8) MAXIMUM RELEASE QUANTITY - Maximum quantity which will be released automatically without review

(9) LAST ACT DATE - Date of last activity for this item

(10) DECAP CODE - Decapitalization Code (D = NIR Key Code DX or DZ for log loss items, C = NIR Key Code PG for log gain items)

(11) SHLF LIFE CODE - Shelf-Life Code.

(12) INV CAT CODE - Inventory Category Code (appendix A-54).

NOTE: The following data elements may be printed from 1-8 times, or more as required. The additional line will be printed for each different combination of purpose codes, condition codes, or type of pack codes (see appendix B-159, page 2 and 3, Stock On Hand, 2-8 quantities).

(13) PURP CODE - Purpose Code (appendix A-15)

(14) COND CODE - Condition Code (appendix A-16)

(15) TYPE PACK CODE - Type of Pack Codes (appendix A-72)

(16) ON HAND QUANTITIES Stock on hand quantities, 1st, 2nd, 3rd, and so forth (for each purpose, condition, and type of pack)

5. DATA ORGANIZATION

a. The listing title includes the commodity manager.

b. Sequence listing by NSN first, Purpose Code second and Condition Code third

c. Page break by FSC

d. Double space between NSN

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original and one copy to the Emergency Supply Operations Center (ESOC)

7. PROCEDURES

Refer to the War Emergency Support Plan (WESP), annex N, section 5, paragraph 5106 and 5107. Also refer to DLAM 4140.2, volume III.

UNF 245 DSC ASSET LISTING DATE 06.20.77.171 PAGE 00032

FSC	NIIN	FEDERAL ITEM NAME	U/I	UNIT PRICE	MANAGER BACK ORDER IND	MANAGER DUE IN IND	G MAXIMUM RELEASE QUANTITY	LAST ACT DATE	DECAP CODE	SHLF LIFE CODE	INV CAT CODE	PURP CODE	COND CODE	TYPE PACK CODE	ON HAND QUANTITIES
6750	00 027 6230		EA	5.90	0	0	99,999	7101		0	0	3	N		22
												9	D		22
6750	00 043 4389	REPLENISHER DEVELOP	PK	24.30	0	1	1,152	7263		H	H	A	A		2,001
												F	A		50
6750	00 044 2200	PAPER PHOTOGRAPHIC	BX	67.00	0	1	21	7233		Y	H	A	A		29
6750	00 057 4197		BX	41.63	0	0	99,999	7111			0	P	E		22
												P	N		22
												3	E		22
6750	00 264 5866	SODIUM CARBONATE ML	DR	5.60	0	1	147	7101	C	H	0	3	C		22
												9	B		22
												9	G		22
												9	L		22
6750	00 291 5859	FILM PHOTOGRAPHIC	BX	5.90	0	0	99,999	7101		K	L	3	A		22
												3	H		22
												3	K		22
												9	F		22
												9	M		22
6750	00 664 0045	FILM PHOTOGRAPHIC	RL	.74	0	0	1,038	7263		K	L	A	A		3,571
												F	A		41
6750	00 664 0420	FILM PHOTOGRAPHIC	RL	3.83	0	0	786	7263		K	H	A	A		3,857
6750	00 664 2088		BX	10.30	0	0	99,999	7101		0	L	3	B		22
												9	H		22
												9	K		22
6750	00 918 7346		EA	$3.00	0	1	99,999	7111		0	L	P	C		22
												3	G		22
												9	C		22
												9	J		22

APPENDIX F-246

REPORT OF RECEIVING ACTIONS REQUIRED

1. PURPOSE

To provide a means of informing depot personnel of adjustments required in completing receipt actions as a result of processing Suspended Receipt Record Deletions or File Maintenance Cards.

2. ORIGIN

The conditions which cause the report to be produced are as follows:

a. Record Deletion (ZZN) - When a Suspended Receipt Record Deletion (appendix B-43 or B-97) is processed to a record for which a Receipt Stow Notice (appendix B-46 or B-144) has already been recorded, the stow information will have to be processed to the new receipt record when it is established. Appendix F-246 report will indicate the Stow Notice information recorded in the deleted record.

b. File Maintenance (ZZR) - When a Suspended Receipt File Maintenance Card (appendix B-145) is processed to a record which has not been confirmed and the data elements changed cause the status of the record to change from NO PMR Available to PMR Available or vice versa, the corresponding Receipt Confirmation Card (RCC) input required to complete that record will also change. Appendix F-246 will indicate the new type of RCC input, when necessary.

3. FREQUENCY

Automatically produced as required.

4. DATA ELEMENTS

a. Report Header Line includes:

(1) Report Number (F-246)

(2) Title (Receiving Actions Required (ZZN/ZZR))

(3) Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page Number

b. Data Elements:

(1) Card Image - The first 80 positions of the report line will be the 80 column card image of the input which caused the report to be printed (D, ZZN, or ZZR).

(2) Stow Data - If a deletion (D or ZZN) has been processed to a receipt already stowed, the applicable stow notice information will be printed as follows:

(a) Short Form Stow Notice - If the RCC has been processed, the 3-position Warehouse Area will appear in the location column.

(b) Long Form Stow Notice - The following data will be printed after the card image, as applicable:

1. Type of Storage Code

2. Location (or locations, if multiple location option used on DIC ZZ9, Stow Notice).

3. Inspection Date

4. Unit Pack

5. Date of Pack

6. Lot/Contract Number

7. Lot/Contract Indicator

(3) Remarks:

If a ZZR Suspended Receipt File Maintenance Card has been processed to change the PIIN/Document Number, Supplemental PIIN and/or CLIN, and the new data results in a change to the PMR status of the Suspended Receipt record (PMR available to NO PMR or vice versa), an appropriate in-the-clear message will be printed after the card image to indicate the new RCC input format required (e.g., ZX_/ZY_ RECEIPT CONFIRMATION NOW REQUIRED) to clear the receipt record.

5. DATA ORGANIZATION

Teleprocessing Control Number sequence.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies to the Receipt Documentation Branch, Receiving Division.

7. PROCEDURE

a. The originator of the Suspended Receipt Record Deletion (Type D or ZZN) will review the report and take action to assure that the Receipt Stow Notice indicated on the report is reinput using the Teleprocessing Control Number of the new record which replaces the one deleted. If the NIIN or Condition Code of the new record differs from that on the old record action will also be taken to assure that the materiel is properly stowed and labeled. Further instructions are provided in appendix E-110 P.

b. The originator of the Suspended Receipt File Maintenance Card (ZZR) will review the report and take action to assure that the DLA Form 529 is clearly annotated to indicate the RCC input required to complete the receipt action. Further instructions are provided in appendix E-108 P.

```
UMF246                RECEIVING ACTIONS REQUIRED (ZZN/ZZR)                FRC GG SECTION 673  DATE 09.22.76.266  PAGE  00001

                      MAINTENANCE 80 COLUMN CARD IMAGE                    ******* REMARKS OR ZZS STOW DATA INFORMATION ******
.........1.........2.........3.........4.........5.........6.........7.........8
12345678901234567890123456789012345678901234567890123456789012345678901234567890      TYPE          INSP UNIT DATE LOT/CNT L/C
                                                                                     STOR LOCATIONS DATE PACK PACK NUMBER  IND
ZZR516929N65888623902QF
ZZR530603SC05006174 0DBF                                          GGHF   ZV/ZN CONFIRMATION NOW REQUIRED
                                                                  GGHF
```

APPENDIX F-248

MONTHLY SUMMARY OF LATE RECEIPTS

1. PURPOSE

To identify problem areas in receipts processing

2. ORIGIN

The report is produced automatically from the Completed Receipt File.

3. FREQUENCY

Monthly

4. DATA ELEMENTS

a. Report Header Line

(1) Report Number (F-248)

(2) Version Number (part 1 or part 2)

(3) Title (Monthly Summary of Late Receipts for Receiving (part 1) or for Storage (part 2)

(4) Product Control Number

(5) Functional Routing Code

(6) Section Number

(7) Date - Month, day, year and Julian date

(8) Page Number

b. Data Elements

(1) Part 1 - Data will be arrayed in 12 columns, each representing days in-process. The number of late receipt lines completed during the last month will be printed in the appropriate column based on dates recorded in the Completed Receipt File. Three categories of receipt processing will be shown, each of these being broken down into procurement, nonprocurement and total. The three categories of processing are:

(a) Days between date received and inquiry date - Represents the amount of time between actual receipt of materiel at the depot and when the Type A Inquiry recording the receipt was processed to the system.

(b) Days between inquiry date and confirmation date - Represents the amount of time between the Type A Inquiry and when a valid Receipt Confirmation Card was processed to the system.

(c) Days between date received and confirmation date - Represents the total amount of processing time in Receiving Division from actual receipt of materiel to processing of a valid Receipt Confirmation Card.

(2) Part 2 - Data will be arranged as for part 1 in 12 columns representing days in process. The report will show the number of late receipts completed in the past month in the appropriate time category. Totals will be shown for each warehouse area in which the late receipts were stowed or assumed stowed. The warehouse area will be determined from the area identified in the Receipt Confirmation Card indicating the area to which Receiving Division forwarded the materiel or from the actual location identified in the Receipt Stow Notice. The criterion for columnar entries will be the number of days between the date the Receipt Confirmation Card was processed and the date on which a valid Receipt Stow Notice was processed. This provides an approximation of receipt processing time in Storage Division. The number of late receipt lines for each area and time category will be broken down into procurement, nonprocurement and total. Grand totals for all areas will be shown at the end of the report.

5. DATA ORGANIZATION

a. Part 1 - Single page as indicated above

b. Part 2 - Warehouse area sequence page break on first position of warehouse area

6. NUMBER OF COPIES AND DISTRIBUTION

a. Part 1 - One copy to Receiving Division, one copy to MSO, DS/T

b. Part 2 - One copy to Storage Division, one copy to MSO, DS/T

7. PROCEDURE

a. Part 1 - To be used by Receiving Division to identify possible causes for late receipts. For example, excessive numbers of late lines which required more than 1 or 2 days between date received and inquiry date could indicate manpower shortage in offloading of materiel.

b. Part 2 - To be used by Storage Division to identify problem areas in processing receipts. For example, a warehouse area showing an excessive number of late receipt lines requiring 2 or more days between date confirmed and stow date could indicate personnel augmentation in that area is required.

UWF248P1 MONTHLY SUMMARY OF LATE RECEIPTS FOR RECEIVING WB(M)248 FRC SECTION 519 DATE 09.30.77.273 PAGE 00001

DAYS BETWEEN DATE RECEIVED AND INQUIRY DATE

	TOTALS	0 DAYS	1 DAYS	2 DAYS	3 DAYS	4 DAYS	5 DAYS	6 DAYS	7 DAYS	8 DAYS	9 DAYS	10 DAYS	OVER 10
PROCUREMENT	878	619	259										
ALL OTHER	318	230	88										
TOTALS	1196	849	347										

DAYS BETWEEN INQUIRY DATE AND CONFIRMATION DATE

	TOTALS	0 DAYS	1 DAYS	2 DAYS	3 DAYS	4 DAYS	5 DAYS	6 DAYS	7 DAYS	8 DAYS	9 DAYS	10 DAYS	OVER 10
PROCUREMENT	878	35	38	150	248	258	104	20	19	1	3	1	1
ALL OTHER	318	4	73	21	35	5	14	40	61	42	17	4	2
TOTALS	1196	39	111	171	283	263	118	60	80	43	20	5	3

DAYS BETWEEN DATE RECEIVED AND CONFIRMATION DATE

	TOTALS	0 DAYS	1 DAYS	2 DAYS	3 DAYS	4 DAYS	5 DAYS	6 DAYS	7 DAYS	8 DAYS	9 DAYS	10 DAYS	OVER 10
PROCUREMENT	878		7	105	215	336	137	29	26	4	4	1	14
ALL OTHER	318	3	12	7	33	3	17	38	63	59	23	4	56
TOTALS	1196	3	19	112	248	339	154	67	89	63	27	5	70

DAYS BETWEEN DATE RECEIVED AND MRC DATE

	TOTALS	1 DAYS	2 DAYS	3 DAYS	4 DAYS	5 DAYS	6 DAYS	7 DAYS	8 DAYS	9 DAYS	10 DAYS	11-20	OVER 20
PROCUREMENT	878						692	109	36	13	7	8	13
ALL OTHER	318									205	32	24	57
TOTALS	1196						692	109	36	218	39	32	70

APPENDIX F-249

DLA TONS IN STORAGE

1. PURPOSE

To provide a summary total of tons of DLA materiel in storage at each major storage activity by depot manager and FSC. Primarily used for reporting purposes required under the Warehouse Operations Report, RCS DLA(M)232(O)MIN. This listing is produced during the reconciliation process and results from a mechanical match of the DSC asset tapes and depot locator tapes in that UI Weight of each NSN is multiplied by the asset quantity. Totals are provided, reduced to one-tenth ton per FSC, and total tons per storage activity and manager in a format outlined in this appendix.

2. ORIGIN

This report is generated during the normal Reconciliation Process.

3. FREQUENCY

Monthly, or when individual depot/DSC reconciliation tape match is accomplished

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-249)

(2) Report Title

(3) Depot Designator

(4) FRC - Functional Routing Code

(5) Section Number

(6) Date - Month, day, year, and Julian date

(7) Page Number

b. Data Header Line which includes:

(1) FSC - Federal Supply Class

(2) DCSC

(3) DESC

(4) DGSC

(5) DISC

(6) MED - Medical

(7) SUB - Subsistence

(8) C&T - Clothing and Textiles

(9) FSC TOTAL

(10) MGR TOT - Summarized total of tons in storage for manager indicated

5. DATA ORGANIZATION

a. Report header data on first line. Detail data on second and subsequent lines.

b. Double spaced, 24 lines per page with summarized totals at end of report.

6. DISTRIBUTION

Two copies to MSO, one copy to Chief, Warehousing Division.

7. PROCEDURE

This listing will be used by management elements of DS/T in developing data for reporting tons in storage required by RCS DLA(M)232(O)MIN.

UWF249 DSA TONS IN STORAGE AT _____ FRC BW SECTION 974 DATE 03.09.75.069 PAGE 00005

FSC	DOSC	DESC	DGSC	DISC	MED	SUB	C&T	FSC TOTAL
8940						315.8		315.8
8945						566.2		566.2
8950						3,255.2		3,255.2
8955						404.0		404.0
8960						54.9		54.9
8970						916.3		916.3
9150			980.3		0.5			980.8
9160			66.3					66.3
9310			811.2					811.2
9320			28.0					28.0
9330			35.7					35.7
9340			82.6					82.6
9350			108.2					108.2
9390			39.6					39.6
9505				197.2				197.2
9510				1,047.0				1,047.0
9515				2,395.7				2,395.7
9520				762.1				762.1
9525				17.4				17.4
9530				225.8				225.8
9535				473.2	0.1			473.3
9540				180.3				180.3
9905			0.7					0.7
9925			0.3					0.3
MGR TOT	13,947.2		11,297.2	19,830.9	5,206.4	20,183.9	32,032.4	102,498.0

APPENDIX F-258

RECONCILIATION - LOCATIONS NO CENTER BALANCE CONDITION A/B ONLY IN NSN SEQUENCE

1. PURPOSE

To provide, for review and corrective action, a listing of locations for NSNs for which there were no matching NSNs with assets on the DSCs asset tapes.

2. ORIGIN

This report is produced simultaneously with the appendix F-260, Reconciliation Locations No Center Balance Condition A/B Only in Location Sequence.

3. FREQUENCY

Quarterly or as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-258)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section

(5) Date - Month, day, year, and Julian date

(6) Page Number

b. Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER - Data reflected on asset tape

(a) MGR - Commodity Manager, appendix A-44

(b) COND - Condition Code, appendix A-16

(c) TYPK - Type of Pack Code, appendix A-4

(d) U/I - Unit of Issue, appendix A-48

(3) DEPOT - Data reflected on locator file.

(a) MGR - Manager

(b) COND - Condition

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(4) LOCATIONS - Locations applicable to the listed NSN

(5) POP GRP - Popularity Group Code, appendix A-52

c. TOTAL NSNS - Totals line with total of NSNs listed

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, detail data on third and subsequent lines with totals printed on last line of the listing.

b. Sequenced by NSN within Commodity Manager; page break on Commodity Manager change.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and one copy to Inventory Control Office and one copy to Inventory monitor at cognizant DSC.

7. PROCEDURE

This listing will be used in conjunction with appendix F-260 to verify that correct stock is in locations listed and request inventory of stock by the appropriate DSC. Detailed procedures for use of this report are contained in appendix E-258 P.

UWF258 RECON - LOC NO CNTR BAL - COND A/B ONLY IN NSN SEQ FRC SECTION 060 DATE 02.15.75.046 PAGE 02284

NATIONAL STOCK NUMBER	CENTER MGR	CENTER COND	CENTER TYPE	CENTER U/I	DEPOT MGR	DEPOT COND	DEPOT TYPE	DEPOT U/I	LOCATION	POP GRP
6500 00 514 4373					M	A			D311215AA	
6500 00 714 3675					M	A			L031212DA	L
6511 00 310 0550					M	A			H023505CA	L
6520 00 266 0917					M	A			B110917CA	
6535 00 070 8679					M	A			F172503AA	
6620 00 015 0369					M	A			A035310FC	
TOTAL NSNS				6**						

APPENDIX F-259

RECONCILIATION - LOCATIONS NO CENTER BALANCE CONDITION NOT A/B ONLY IN NSN SEQUENCE

1. PURPOSE

To provide for review and corrective action, a listing of locations for NSNs for which there were no matching NSNs with assets on the DSCs asset tapes.

2. ORIGIN

This listing is produced simultaneously with a deck of appendix B-26, Physical Inventory Request Cards, as a result of Reconciliation Output Request Codes in appendix A-71. Produces as a result of the processes depicted by appendices D-111 and D-114.

3. FREQUENCY

Monthly or as required

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-259)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date - Month, day, year and Julian date

(6) Page

b. Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER - Data reflected on asset tape

(a) MGR - Commodity Manager, appendix A-44

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(3) DEPOT - Data reflected on locator file

(a) MGR - Manager

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(4) LOCATION - Locations applicable to the listed NSN and Condition

(5) POP GRP - Popularity Group Code

c. TOTAL NSNS - Totals line with total of NSNs listed

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, detail data on third and subsequent lines with totals printed on last line of the listing

b. Sequenced by Commodity Manager major, NSN and Condition minor. Page break on Commodity Manager change.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Five copies. Original and one copy to Quality Control Office, one copy to MSO and one copy filed in ODS for reference purposes.

7. PROCEDURE/INSTRUCTIONS

a. Quality Control Office:

(1) Review listing and research discrepancy reports (DD Forms 1225 and SF 364) to determine if action has been previously initiated to the DSC on NSNs listed.

(2) On determination that action has been initiated to the DSC on NSNs listed, destroy matching DJA card(s).

(3) On determination that action has not been initiated to the DSC and that NSN is correct and in the location listed, forward DJA card(s) prepared at the time the listing was prepared to the Inventory Control Office with information that an inventory is required.

(4) Through the above research, it may be determined that the depot locator records are wrong. In these instances, Warehousing Division will be notified of the error by annotating a copy of the listing with the correct data. The annotated listing will be held until all research has been completed before forwarding to the Warehousing Division for action. Destroy matching DJA card(s).

(5) If through research and investigation as indicated above, it is found that the NSN on the depot locator file is not in the location listed, destroy the matching DJA card(s) and inform the Warehousing Division by furnishing an annotated copy of the listing that the location is vacant and should be deleted through initiation of a ZBA Action Code FY, Delete Card.

b. Inventory Control Office: Review DJA card(s) from the Stock Readiness Branch and forward to ODS for transceiving in communication batch as administrative message to applicable DSC.

c. Warehousing Division: Prepare a DIC ZBA Action Code FY, Locator Delete Card, for the vacant location(s) and DIC ZBA Action Code FZ, Locator Change Card(s) for those items located under the wrong condition as identified through research and annotated on the listing for correction. Forward ZBA card(s) to ODS for processing to the locator file.

8. FLOW CHART

Flow chart not required.

UNF259 RECON - LOC NO CNTR BAL - COND NOT A/B ONLY IN NSN SEQ FRC SECTION 047 DATE 02.15.75.046 PAGE 00001

NATIONAL STOCK NUMBER	CENTER MGR	COND	TYPK	U/I	DEPOT MGR	COND	TYPK	U/I	LOCATION	POP GRP
3130 00 880 2491					I	L		EA	D144562AA	L
5360 00 209 9533					I	L		EA	D134833BA	H
6145 00 160 6173					I	L		OZ	D144839BA	
6145 00 199 0222					I	K		FT	D310714AA	L
6145 00 229 9832					I	H		FT	E321780AA	L
9510 00 188 1728					I	L		FT	F131123BA	J
9515 00 640 4145					I	H		SH	F342972BA	L
9515 00 811 9184					I	H		SH	F330544DA	L
9530 00 228 6871					I	L		FT	D134859CA	H
9535 00 232 1886					I	H		SH	F344140AA	J

TOTAL NSNS 10**

APPENDIX F-260

RECONCILIATION - LOCATIONS NO CENTER BALANCE CONDITION A/B ONLY IN LOCATION SEQUENCE

1. PURPOSE

To provide for review and corrective action, a listing of locations for NSNs for which there were no matching NSNs with assets on the DSCs asset tapes.

2. ORIGIN

This listing is produced simultaneously with the appendix F-258, Reconciliation - Locations No Center Balance Condition A/B in NSN Sequence.

3. FREQUENCY

Quarterly or as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-260)

(2) Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

b. Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER - Data from asset tape

(a) MGR - Manager Code

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(3) DEPOT - Data from Locator File

(a) MGR - Manager Code

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(4) LOCATION - Warehouse location applicable to the listed NSN

c. TOTAL LOCATIONS - Totals line with total of locations listed

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, detail data on third and subsequent lines with totals printed on the last line of the listing.

b. Sequenced by location within Commodity Manager, page break on Commodity Manager change.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and two copies to Inventory Control Office.

7. PROCEDURE

This listing will be used in conjunction with appendix F-258 to verify that correct stock is in locations listed and request inventory of stock by the appropriate DSC. Detailed procedures for use of this listing are contained in appendix E-260 P.

UWF260 RECON - LOC NO CNTR BAL - COND A/B ONLY IN LOCATION SEQ FRC SECTION 060 DATE 02.15.75.046 PAGE 00202

NATIONAL STOCK NUMBER	CENTER MGR	COND	TYPK	U/I	DEPOT MGR	COND	TYPK	U/I	LOCATION	POP GRP
2530 00 718 1359					C	A		EA	A040315FA	L
2910 00 447 9407					C	A		EA	A040316AC	J
3030 00 529 0468					C	A		EA	A040316BA	J
2520 00 848 0427					C	A		EA	A040316BB	L
2530 00 585 6388					C	A		EA	A040316DA	L
3020 00 540 1566					C	A		EA	A040316DB	L
2910 00 914 7319					C	A		EA	A040316DC	L
4320 00 399 5274					C	A		EA	A040316EA	L
3040 00 253 5789					C	A		EA	A040316EB	L
TOTAL LOCATIONS	9**									

APPENDIX F-262

RECONCILIATION - CENTER BALANCE NO LOCATION, CONDITIONS A/B ONLY

1. PURPOSE

To provide for review and corrective action, a listing of NSNs for which the DSC has an asset balance and the depot has no locator record.

2. ORIGIN

This listing is automatically produced upon receipt of DJAs from the DSC.

3. FREQUENCY

Quarterly or as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-262)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

b. Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER - Data from asset tape

(a) MGR - Manager Code

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(d) U/I - Unit of Issue

(3) DEPOT - Data from Locator File

(a) MGR - Manager Code

(b) COND - Condition Code

(c) TYPE - Type of Pack Code

(d) U/I - Unit of Issue

(4) LOCATION - Warehouse Location Code

(5) POP GRP - Popularity Group Code

(6) CAT CD - Inventory Category Code

(7) QUANTITY - Quantity by Condition

(8) UNIT PRICE

(9) EXTENDED DOLLAR AMOUNT

c. TOTAL - Totals line with total of NSNs listed.

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, detail data on third and subsequent lines with totals printed on the last line of the listing.

b. Sequenced by NSN within Commodity Manager; page break on Commodity Manager change.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original and two copies to Inventory Office, one copy to MSO.

7. PROCEDURE

This listing will be used to determine if stock is on the depot. Detailed procedures for use of this report are contained in appendix E-262 P.

UMP262 P1 RRCON CNTR DAT. MO TOC COND R/D ONLY IN NSN SEQ FRC XX REPORT DATE MO DY.YR..RUL PAGE 1

CUTOFF DATE	NSN	MCR CD	MCR	CENTER COND	CENTER TYPE	U/I	MCR	DEPOT COND	DEPOT TYPE	U/I	LOCATION	DOD CBD	CAT CD	QUANTITY	UNIT PRICE	EXTENDED DOLLAR AMOUNT
85105	2530 00 417 6339	A	C	A		EA							0	1	9.38	9.38
85105	3930 00 402 8351	A	C	A		EA							0	1	744.00	744.00
85105	3930 00 837 6081	A	C	A		EA							0	35	0.50	17.50
85105	4710 00 162 1010	A	C	A		FT							H	2,140	3.94	8,431.60
85105	4710 00 277 8682	A	C	A		FT							H	1,112	8.70	9,674.40
85105	4710 00 278 5345	A	C	A		FT							H	612	2.30	1,407.60
85105	4710 00 889 1608	A	C	A		FT							L	2,531	1.65	4,179.45
85105	4820 00 359 5327	A	C	A		EA							0	23	19.30	443.90
85105	4820 00 499 5551	A	C	A		EA							0	3	15.57	46.71

TOTAL NSNS ***

APPENDIX F-266

RECONCILIATION - PILFERABLE ITEM REPORT

1. PURPOSE

To provide a listing of "Center Balance No Location" and denied NSNs that are classified as pilferable items.

2. ORIGIN

Produced as a result of the processes depicted by appendix D-117.

3. FREQUENCY

Monthly or as required.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-266)

(2) Report Title

(3) Cutoff Date, year and Julian date

(4) FRC - Functional Routing Code

(5) Section

(6) Date: Month, day, year and Julian date

(7) Page Number

b. Line Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER/DENIAL

(a) MGR - Commodity Manager Code of DSC

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(3) LOCATION - Locations from depot locator file

(4) DEN/CUTOFF DATE - Date of denial or cutoff date of locator reconciliation.

(5) ADD/DEL DATE - Date the new/deleted location was processed to the locator file.

(6) LAST CNTR - Last Center.

(a) INV DTE - Date of last inventory from locator file.

(b) BAL - DSC Balance indicator, contains Item Manager Code when applicable.

(7) DNL - Denial, Code D, when applicable to indicate NSN has had a denial.

(8) DLT - Deleted location indicator (blank)

(9) AUD - Audit action indicator (blank)

(10) REW - Rewarehousing indicator (blank)

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second and third lines, and detail data on fourth and subsequent lines.

b. Sequenced by NSN.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Four copies. Original and two copies to DS/T, and one copy to Command.

7. PROCEDURE

This listing is reviewed to determine if pilferable stock has been stored IAW security regulations. Detailed procedures for use of this listing are contained in appendix E-266 P.

APPENDIX F-267

RECONCILIATION - CENTER BALANCE AND DELETED LOCATION REPORT

1. PURPOSE

To provide a listing of "DSC Balance No Location" NSNs that have had stock locations deleted.

2. ORIGIN

Produced as a result of the processes depicted by appendix D-118.

3. FREQUENCY

Daily, as occurs.

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-267)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

b. Line Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER/DENIAL

(a) MGR - Manager

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(3) LOCATION - Warehouse location

(4) DEN/CUTOFF DATE - Date of denial or cutoff date of locator reconciliation.

(5) ADD/DEL DATE - Date the location was deleted

(6) LAST CNTR - Last Center

(7) DNL - Denial indicator (blank)

(8) DLT - Deleted location indicator (blank)

(9) AUD - Audit action indicator (blank)

(10) REW - Rewarehousing indicator (blank)

(11) REASON - In-the-clear explanation of print line

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, and detail data on third and subsequent lines with DSC balance printed first and deleted locations data for the same NSN printed on following lines.

b. Sequenced by NSN.

c. Double spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

Five copies. Original and three copies to DS/T and one copy to Command.

7. PROCEDURE

This listing will be used to determine if locations listed have been deleted correctly. Detailed procedures for use of this report are contained in appendix E-267 P.

UWF267 RECONCILIATION - CNTR BAL & DELETED LOC RPT IN NSN SEQ FRC SECTION 020 DATE 03.07.75.066 PAGE 00001

NATIONAL STOCK NUMBER	CENTER/DENIAL MGR	COND	TYPE	LOCATION	DEN/CUTOFF DATE	ADD/DEL DATE	LAST CNTR INV DTE	BAL	DNL	DLT	AUD	REQ	REASON
6145 00 753 1892	I		K		75032								
6145 00 753 1892				D310749AA		75066	74323						ZBA DELETE
6145 00 753 1892	I		K		75032								

APPENDIX F-268

RECONCILIATION - CENTER BALANCE OR DENIAL AND NEW LOCATION ADD

1. PURPOSE

To provide, for review and corrective action, a listing of NSNs of "Center Balance No Location" records or denials for which there has been a new location add as a result of locator survey action.

2. ORIGIN

Produced as a result of the processes depicted by appendix D-119.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-268)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

b. Line Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER/DENIAL

(a) MGR - Commodity Manager Code of DSC having "Center Balance No Location" record.

(b) COND - Condition Code

(c) TYPK - Type of Pack Code, appendix A-4, from applicable record.

(3) LOCATION - New Location(s) added as a result of location surveys.

(4) DEN/CUTOFF DATE - Date of denial or cutoff date of locator reconciliation.

(5) ADD/DEL DATE - Date the new location was processed to the locator file.

(6) LAST CENTER - Last Center

(a) INV DTE - Cutoff Date of last inventory from locator file.

(b) BAL - DSC Balance indicator, contains Item Manager Code when applicable.

(7) DNL - Denial indicator, Code D when applicable to indicate NSN has had a denial.

(8) DLT - Deleted location indicator (blank)

(9) AUD - Audit action indicator (blank)

(10) REW - Rewarehousing indicator (blank)

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second and third lines, detail data on fourth and subsequent lines with "Center Balance No Location" or denial line data printing prior to the new location add data lines for each NSN.

b. Sequence by NSN.

6. NUMBER OF COPIES AND DISTRIBUTION

Five copies. Original and three copies to DS/T, one copy to Command.

7. PROCEDURE

This listing will be used to determine if an inventory is required for the new location added NSN. Detailed procedures for use of this report are contained in appendix E-268 P.

UNF268 RECONCILIATION - CNTR BAL OR DENIAL & NEW LOC ADD FRC SECTION 719 DATE 07.20.75.201 PAGE 00001

NATIONAL STOCK NUMBER	CENTER/DENIAL MGR	COND	TYPE	LOCATION	DEN/CUTOFF DATE	ADD/DEL DATE	LAST CNTR INV DTE	BAL	DNL	DLT	AUD	REW
6105 00 923 2658	G		A		75181			G				
6105 00 923 2658			A	A056562DA		75201	71228		D			

APPENDIX F-269

DENIALS AND DELETED LOCATION LISTING

1. PURPOSE

To provide a listing of deleted locations that can be checked to determine if denials were correctly processed.

2. ORIGIN

Produced as a result of the processes depicted by appendix D-115.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-269)

(2) Report Title

(3) Denial Date, year and Julian date

(4) FRC - Functional Routing Code

(5) Section Number

(6) Date: Month, day, year and Julian date

(7) Page Number

b. Line Date Elements

(1) NATIONAL STOCK NUMBER - NSN or denial

(2) CENTER/DENIAL

(a) MGR - Manager Code

(b) COND - Condition Code, appendix A-16, of denial

(c) T/P - Type of Pack Code, appendix A-4, of denial, when applicable

(3) LOCATION - Warehouse location or NEGATIVE line indicates that multiple denials were processed for the NSN in same cycle when a positive record also appears for that NSN.

(4) DEN/CUTOFF DATE - Date of denial action

(5) ADD/DEL DATE - Date location by NSN

(6) LAST CNTR - Last Center

(a) INV DTE - Inventory date (blank)

(b) BAL - Center balance indicator (blank)

(7) DNL - Denial indicator (blank)

(8) DLT - Deleted location indicator, Code X when applicable

(9) AUD - Audit action indicator, Code X when applicable

(10) REW - Rewarehousing indicator, Code X when applicable

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line and detail data on third and subsequent lines.

b. Part 1, matches from reconciliation, sequenced by warehouse location.

c. Part 2, ZAF replies, sequenced by Warehouse Location.

d. Part 3, ZAF replies, sequenced by NSN.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to DS/T.

7. PROCEDURE

This listing is used to check the deleted locations to determine if locations were erroneously deleted. Detailed procedures for use of this listing are contained in appendix E-269 P.

UNF269 PART I DENIALS & DELETED LOCATIONS LOCATIONS (LOCATION SEQ) 75032 FRC SECTION 086 DATE 02.25.75.056 PAGE 00001

NATIONAL STOCK NUMBER	CENTER/DENIAL MGR COND TYPE	LOCATION	DEN/CUTOFF DATE	ADD/DEL DATE	LAST CNTR INV DTE BAL	DNL	DLT	AUD	REW
6240 00 194 7925	A	C214057BA		75030		X			
9510 00 596 2243	A	F320637FC		75041		X			
9510 00 809 3676	A	F320661GC		75031		X			
9510 00 809 3676	A	F320661GC		75035		X			
6505 00 753 9612	B	H211034AA		75024				X	
6505 00 753 9612	B	H212122AA		75051				X	
6505 00 753 9612	B	H212152AA		75021				X	
6505 00 753 9612	B	H213355AA		75035		X			
3220 45 000 930	O	NEGATIVE							
3446 12 628 254	O	NEGATIVE							
6220 00 859 6489	A	NEGATIVE							

UNF269 PART II ZAF REPLIES & DELETED LOCATIONS (NSN SEQ) 75032 FRC 8p SECTION 086 DATE 02.25.75.056 PAGE 00001

NATIONAL STOCK NUMBER	CENTER/DENIAL MGR COND TYPE	LOCATION	DEN/CUTOFF DATE	ADD/DEL DATE	LAST CNTR INV DTE BAL	DNL	DLT	AUD	REW
4710 00 278 2218		F320641FA		75055		X			
4710 00 278 2218		F334517DA		75055		X			
4710 00 278 2218		F340380DA		75031		X			
4710 00 278 2218		F340380DA		75035		X			
4710 00 278 2218		F340380DA		75041		X			
4710 00 278 2218		F340380DA		75043		X			

APPENDIX F-270

DUPLICATE DELETED LOCATION LISTING

1. PURPOSE

To provide a listing of NSNs on which more than one delete transaction for the same location has been processed to the locator file.

2. ORIGIN

Produced as a result of the processes depicted by appendix D-115.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-270)

(2) Report Title

(3) FRC - Functional Routing Code

(4) Section Number

(5) Date: Month, day, year and Julian date

(6) Page Number

b. Line Data Elements

(1) NATIONAL STOCK NUMBER

(2) CENTER/DENIAL

(a) MGR - Manager Code

(b) COND - Condition Code

(c) TYPK - Type of Pack Code

(3) LOCATION

(4) DEN/CUTOFF DATE

(5) ADD/DEL DATE

(6) LAST CNTR - Last Center

(a) INV DTE - Inventory Date

(b) BAL - Center Balance

(7) DNL - Denial Indicator (blank)

(8) DLT - Deleted location indicator, Code X when applicable

(9) AUD - Audit action indicator

(10) REW - Rewarehousing indicator, Code X when applicable

5. DATA ORGANIZATION

a. Report header data on first line, detail header data on second line, and detail data on third and subsequent lines with original delete transaction printed first and duplicate delete transaction printed second.

b. Sequenced by NSN.

c. Double spaced.

d. Records are purged on a monthly basis when they are more than 90 days old.

6. NUMBER OF COPIES AND DISTRIBUTION

Three copies. Original and one copy to MSO, one copy to Command.

7. PROCEDURE

This listing is analyzed by Management elements to determine reasons for duplicate delete actions being generated. Detailed procedures for use of this listing are contained in appendix E-270 P.

UNF270 DUPLICATE DELETE REPORT IN NSN SEQ FRC JD SECTION 020 DATE 02.15.76.046 DATE 00001

NATIONAL STOCK NUMBER	CENTER/DENIAL MGR COND TYPE	LOCATION	DEN/CUTOFF DATE	ADD/DEL DATE	LAST CNTR INV DTE BAL	DNL	DLT	AUD	RIN
2520-00-352-7750		K850615HA		74280				X	
2520-00-352-7750		K850615HA		74280					X
2520-00-353-7750		K850613FA		74280			X		
4730-00-278-5582		K850613FA		74280				X	
4730-00-278-5582		L460812GA		74280					X
5355-00-930-6753		L460812GA		74280			X		
5355-00-930-6753		L321801AA		74280					X

APPENDIX F-272

DELETED LOCATIONS REPORT

1. PURPOSE

To provide for review and corrective action a list of locations contained in the deleted location file of all locations deleted in the past 60 days.

2. ORIGIN

Deleted locations file.

3. FREQUENCY

As required.

4. FORMAT

a. Report header line which includes:

(1) Report number (F-272)

(2) Report title - deleted locations report

(3) FRC - Functional routing code

(4) Date - Month, day, year and Julian date

(5) Page number

5. DATA ELEMENTS

a. NSN - National Stock Number

b. COND - Condition Code

c. WHS LOC - Warehouse Location

6. SEQUENCE

Major - NSN

Minor - Location

7. DISTRIBUTION

One copy to inventory on microfiche.

APPENDIX F-280

BORROW/LOAN LEVEL ORGANIZATION UPDATE ACTION REPORT, PART 1

1. PURPOSE

To provide a listing of the transaction(s) processed to make changes to the BLLO Compatibility Master File.

2. ORIGIN

Produced during the processing of the BLLO Compatibility Master File.

3. FREQUENCY

As the result of input of YLL and YLM transactions.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date and time of report production.

(4) Page Number

b. Data Elements:

(1) Input Card

(2) Action Taken

(3) Image of Input Transaction(s).

(4) Explanation of Action Taken.

5. DATA ORGANIZATION

a. Report header data on first four lines, detail data (paragraph 4b) on fifth and subsequent lines.

b. Sequence - By DIC as processed.

c. Page break - No more than 25 transactions per page.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Workload Control Office.

7. PROCEDURE

The BLLO Update Action Report, part 1, is used by the Workload Control Office to verify that changes to the BLLO Compatibility Master File have been processed.

F-280

TQBLLUUP

WORK PLANNING AND CONTROL SYSTEM

PAGE NO. ØØØØ1

BORROW/LOAN LEVEL ORGANIZATION UPDATE ACTION REPORT
PART 1

DATE...74346 TIME...14.43

********** INPUT CARD **********

YLMGGGC ØØ2GEC
YLLGGGCØ

********** ACTION TAKEN **********

ADDED IN BLLO MASTER FILE
BLLO MASTER DELETTD

APPENDIX F-281

BORROW/LOAN LEVEL ORGANIZATION UPDATE ACTION REPORT, PART 2

1. PURPOSE

To indicate those BLLOs that have been added to the BLLO Compatibility Master File when the system noted the BLLO is not in the working file match to the daily Organization Data Master File.

2. ORIGIN

Produced during the match between the daily Organization Data Master File and the BLLO Compatibility Work File.

3. FREQUENCY

Produced on an as required basis.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, date year, Julian date, and time of report production.

(4) Page Number

b. Data Elements:

(1) Dividing Line

(2) Action Taken Header

(3) BLLO

(4) Explanation of Action Taken.

5. DATA ORGANIZATION

a. Report header data on first four lines, detailed data (paragraph 4b) on fifth and subsequent lines.

b. Sequence by alphabetic BLLO organization.

c. Page break - No more than 25 lines per page.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Workload Control Office.

7. PROCEDURE

The BLLO Update Action Report, part 2, is used to notify the Workload Control Office that incompatibility existed between the master files and the daily working files and additions have been made.

F-281

TOBLLOUP

WORK PLANNING AND CONTROL SYSTEM

PAGE NO. 0001

BORROW/LOAN LEVEL ORGANIZATION UPDATE ACTION REPORT
PART 2

DATE...74346 TIME...14.43

**********	********** ACTION TAKEN **********
GJC	BLLO ADDED FROM ORG. DATA MASTER FILE
GJD	BLLO ADDED FROM ORG. DATA MASTER FILE
LR	BLLO ADDED FROM ORG. DATA MASTER FILE

APPENDIX F-282

JOB ORDER HISTORY FILE

1. PURPOSE

To record the actual work accomplished and manhours expended in the Job Order History File.

2. ORIGIN

Produced as the result of processing YLE cards that are updating the Job Order History File (JOHF).

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date and time of report production.

(4) P ge Number

b. Data Elements:

(1) Job Order Identification - ID Assigned by WCC in conjunction with work center personnel. The same Job Order Identification is reflected in the Job Order Master File (JOMF).

(2) Workday - Year and Julian date of the year.

(3) Workday-2 - Year and Julian date which is two days prior to workday.

(4) Delete Code - When a delete action, DIC YLK, is input into WOPACS, a delete code of 1 will reflect for the first cycle. The Job Order will remain on record for nine complete cycles. After nine cycles the Job Order will drop from the Job Order History File.

(5) Manhours to Date WD-2 - Manhour accumulation extracted from the YLE Workload Card for Job Orders.

(6) Work Units to Date WD-2 - Accumulation of work units completed extracted from the YLE Workload Card for Job Orders.

(7) Cycle Number WD-2 - Number of cycles elapsed as of WD-2.

(8) Carryover WD-2 - The work units per cycle (from JOMF) multiplied by the number of cycles as of WD-2 (JOHF) less the work units accomplished as of WD-2 (JOHF).

5. DATA ORGANIZATION

a. Report header data on first three lines, detailed data (paragraph 4b) fourth and subsequent lines.

b. Sequence - By alphabetical and ascending numerical Job Order ID.

c. Page Break - No more than 24 data print lines per page.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies - Original to Branch and/or Division Supervisor, and one copy to Workload Control Office.

7. PROCEDURE

Supervisors, in conjuction with the WCO, will use this listing as a reference to the status of the job orders to ensure their timely completion.

F282 PAGE NO. 00001

TQJOHIST

WORK PLANNING AND CONTROL SYSTEM

JOB ORDER HISTORY FILE

DATE...79099 TIME...23.31

JOB ORDER I.D.	WORKDAY	WORKDAY-2	*DELETE CODE	MANHOURS TO DATE WD-2	WORK UNITS TO DATE WD-2	CYCLE NO. WD-2	CARRYOVER WD-2
IGCA 08HC01	00000	00000	0	0	404	70	1346
IGEH 06HA11	00000	00000	0	198	1242	124	1982
IGFE 08HD01	00000	00000	0	0	2131	56	0
IGFG 07HD13	00000	00000	0	0	690	33	300

* ANY RECORD WILL BE DELETED FROM THE JOB ORDER HISTORY FILE, WHEN THE DELETE CODE EXCEEDS 9.

'TQJOHIST 000013 X9099 79099 233134 MS8R21.8F-DUTC T00201

APPENDIX F-283

BORROW/LOAN LEVEL ORGANIZATION MASTER FILE

1. PURPOSE

To reflect the compatibility between BLLOs should the need for borrowing or loaning of manpower exist.

2. ORIGIN

Developed jointly by WCC and the Division Chiefs and approved by the Director of Storage and Transportation.

3. FREQUENCY

Produced on an as needed basis and/or following an update action to the master file.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date and time of report production.

(4) Page Number

b. Data Elements:

(1) Borrowing BLLO - The BLLO that can borrow.

(2) Compatible BLLOs - Those BLLOs that are compatible as to skills and priority.

5. DATA ORGANIZATION

a. Report header data on first three lines, detail data (paragraph 4b) on fourth and subsequent lines.

b. Sequence - By borrowing BLLOs alphabetically and for compatible BLLOs by BLLO sequence number.

c. Page Break - No more than 21 borrowing BLLOs per page.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies - Original to Division Chiefs, and one copy to WCC Office

7. PROCEDURE

The file is initially established jointly by WCC in conjunction with Division Chiefs and approved by the Director of Storage and Transportation. This is done to assure that manhours are loaned to or borrowed from organizations in descending sequence in relationship to the priority order of all work within the Storage and Transportation environs. After initial establishing of the master file, periodic maintenance may be required.

F-283

TQUBLLOS

WORK PLANNING AND CONTROL SYSTEM

BORROW/LOAN LEVEL ORGANIZATION MASTER FILE

DATE...74346 TIME...14.43

PAGE NO. ØØØØ1

BORROWING BLLO	********** COMPATIBLE BLLO'S **********															
GB	ØØ1	GJC	ØØ2	GEB	ØC3	GDD										
GDB	ØØ1	GFC	ØØ3	GG												
GDC	ØØ1	GDD	ØØ3	GEB	ØC5	GEC	ØØ7	GEF	ØØ9	GEG	Ø11	GEH	Ø15	GGGC	Ø17	GI
GDD	ØØ1	GDC	ØØ3	GEB	ØC5	GI										
GEB	ØØ1	GDC	ØØ3	GDD												

APPENDIX F-284

WORK PLANNING AND CONTROL SYSTEM CALENDAR

1. PURPOSE

To create a calendar from which the WOPAC System can extract schedulable/non-schedulable Julian days, day of the month, and day of the week.

2. ORIGIN

Created as the result of a control card input to create a calendar file.

3. FREQUENCY

Quarterly or as required.

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date and time of report production.

(4) Page Number

b. Data Elements:

(1) Date - Month and calendar day

(2) Julian Date - Year and Julian date

(3) Day - Day of week

(4) Holiday Code - To indicate holidays.

(5) Schedule Code - To indicate nonschedulable days.

5. DATA ORGANIZATION

a. Report header data on first two lines, detail data (paragraph 4b) on third and subsequent lines.

b. Sequence - By calendar day from left to right, then top to bottom.

c. Page Break - No more than 50 print lines per page, single-spaced.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy (original) to WCC.

7. PROCEDURE

This printout is used as a reference for the internal calendar schedule used by the WOPAC System and indicates those days when workload is not to be scheduled.

1-284

TOKCALDR

WORK PLANNING AND CONTROL SYSTEM CALENDAR

PAGE ØØØØ2

DATE...752Ø1 TIME...12.49

WORKDAY-743Ø3

DATE	JUL DTE	DAY	CODE	DATE	JUL DTE	DAY	CODE	DATE	JUL DTE	DAY	CODE	DATE	JUL DTE	DAY	CODE
FEB 17	75Ø48	MON	EN	FEB 18	75Ø49	TUE		FEB 19	75Ø5Ø	WED		FEB 2Ø	75Ø51	THU	
FEB 21	75Ø52	FRI		FEB 22	75Ø53	SAT	N	FEB 23	75Ø54	SUN	N	FEB 24	75Ø55	MON	
FEB 25	75Ø56	TUE		FEB 26	75Ø57	WED		FEB 27	75Ø58	THU		FEB 28	75Ø59	FRI	
MAR 01	75Ø6Ø	SAT	N	MAR Ø2	75Ø61	SUN	N	MAR Ø3	75Ø62	MON		MAR Ø4	75Ø63	TUE	
MAR 05	75Ø64	WED		MAR Ø6	75Ø65	THU		MAR Ø7	75Ø66	FRI		MAR Ø8	75Ø67	SAT	N
MAR 09	75Ø68	SUN	N	MAR 1Ø	75Ø69	MON		MAR 11	75Ø7Ø	TUE		MAR 12	75Ø71	WED	
MAR 13	75Ø72	THU		MAR 14	75Ø73	FRI		MAR 15	75Ø74	SAT	N	MAR 16	75Ø75	SUN	N

APPENDIX F-285

UNIT OF SCHEDULE/JOB ORDER LEVEL DECISION (YL5) UPDATE ACTION REPORT

1. PURPOSE

To show the action taken to revise the planned work units and planned manhours on the Planning Schedule, part 1.

2. ORIGIN

Produced following the processing of YL5 cards used to update the forecasted workload.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report header line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date and time of report production.

(4) Page Number

b. Data Elements:

(1) Input Card

(2) Action Taken

(3) Image of Input Transaction(s).

(4) Explanation of Action Taken.

5. DATA ORGANIZATION

a. Report header data on first two lines, detail data (paragraph 4b) on third and subsequent lines.

b. Sequence - By DIC/SLO processed.

c. Page Break - No more than 25 transactions per page.

6. NUMBER OF COPIES AND DISTRIBUTION

One copy to Workload Control Office.

7. PROCEDURE

This report is used to verify that the changes to Planned Work Units and Planned Manhours have been accomplished on the Planning Schedule, part 1.

F-285

TOWNSEND

DECISION (YLS) UPDATE ACTION REPORT

DATE- 79099 TIME- 23.12

PAGE NO. 00001

INPUT CARD	ACTION TAKEN
YLSIWB IWBB 5204 11 000133000155 9100	DECISION UPDATE ACCOMPLISHED
YLSIWB IWBB 5401 11 000010000136 9100	DECISION UPDATE ACCOMPLISHED
YLSIWB IWBC 5204 11 000095000377 9100	DECISION UPDATE ACCOMPLISHED
YLSIWB IWBC 5401 11 000001000016 9100	DECISION UPDATE ACCOMPLISHED

APPENDIX F-286

SUPERVISOR'S DETAIL OF ACCOMPLISHMENT

1. PURPOSE

To provide a comparison of what actually happened to what was scheduled to happen on the workday, for all activities within the Workload Control Center (WCC). The comparison is formatted for ready identity of how and where accomplishments were not as scheduled and the apparent causes. It is provided on the day after the workday to permit timely action on "News" as contrasted to "History".

2. ORIGIN

Produced during the processing of the Detail of Accomplishments report.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number

(2) Title

(3) Date and Time - Month, day, year, Julian date, day of week, and time of report production.

b. Data Elements:

(1) U/S or J/O Title - A description, in abbreviated form, describing the Unit of Schedule or Job Order.

(2) Work Units:

(a) Unit of Measure - An abbreviated description identifying the unit of count for US/JO.

(b) Actual New Work - Reflects data input by DIC YLE to update Unit of Schedule History File/Job Order History File.

(c) Schedule - This data is extracted from Production Schedule part 1.

(d) Actual Accomplished - Reflects data input by DIC YLE to update USHF/JOHF.

best copy available

(e) PCT DEV - Reflects percent of deviation of Actual Accomplished versus Scheduled to be Accomplished.

(f) Actual Carryover Close of Business, Workday - Reflects data extracted from the USHF/JOHF.

(3) Manhours:

(a) Scheduled - Data extracted from the Production Schedule part 1.

(b) Actual - Reflects data input by DIC YLE to update USHF/JOHF.

(c) Percent Deviation - Reflects percent of deviation of actual manhours used versus scheduled.

5. DATA ORGANIZATION

a. Report Header data on first line; detail data (paragraph 4b) on second and subsequent lines.

b. Sequence:

(1) Borrow Loan Level Organization - Major.

(2) Scheduling Level Organization - Intermediate.

(3) U/S NO - Minor.

c. Page break - Scheduling Level Organization.

6. NUMBER OF COPIES AND DISTRIBUTION

Two copies. Original to Branch and Division Supervisors. Copy to Workload Control Office.

7. PROCEDURE

The Supervisor's Detail of Accomplishment is used to determine what happened in the Borrow Loan Level Organization/Scheduling Level Organization - usually as a backup to the analysis performed on the Summary of Accomplishment.

UM:286 SUPERVISOR'S DETAIL OF ACCOMPLISHMENT DATE..17.16.75.269 (PDC) TIME...04.01 PAGE NO. 00012

BLIO-CK:
SIG-TEN:

U/S OR J/O TITLE	UNIT OF MEASURE	ACTUAL NEW WORK	SCHEDULE	ACTUAL ACCOMP	PCT DEV	ACTUAL C/O COB W/D	Schedule	Actual	PCT DEV
	WORK UNITS						MANHOURS		
MRO L/I Selected Area	LINE	0	1377	0	100-	0	.0		
MRO L/I Selctd Shelf Lfe	LINE	0	0	0	0	0	.0		
MRO L/I SELCTD NON Shelf	LINE	0	2314	0	100-	0	110.1		
Bulk Select Low Level	LINE	0	135	0	100-	0	7.1		
Bulk Select DRO	LINE	0	5	0	100-	286	.9		
Bulk Storage	LINE	0	10	0	100-	6	.7		
Line Item Rewarehoused	L/I	0	0	0	0	0	.0		

APPENDIX F-320

COPAD MANAGEMENT INFORMATION REPORT

1. PURPOSE

Provides the depot managers with statistical information for the processing of Contractor Operator Parts Depot (COPAD) MROs.

2. ORIGIN

Produced from data accumulated during daily and monthly MOWASP/MOFAST processing.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-320)

(2) Report Title - COPAD Management Information Report

(3) Functional Routing Code

(4) Date - Month, day, year and Julian date

b. Summary Information

(1) Cancellations received, daily and month to date.

(2) MROs received daily, daily and month to date.

(3) MROs in bank.

(4) MROs in bank over 30 days.

(5) MROs passed to the in process file, daily and month to date.

(6) MROs shipped, daily and month to date.

(7) Part 1. Mode of Shipment - CONUS MROs shipped by mode and IPG, month to date with cumulative totals by IPG and service for:

(a) Army - PP Zones 1 through 8 and Service Code W, A, B or C.

(b) Air Force - PP Zones 1 through 8 and Service Code of F, J, D or E.

(c) Navy - PP Zones 1 through 8 and Service Code of N, R, V, Q or P.

(d) Marine Corps - PP Zones 1 through 8 and Service Code of M, K or L.

(e) Others - PP Zone 1 through 8.

(8) Part 2. Mode of Shipment - Overseas Eastern Area MROs shipped by mode and IPG, month to date with cumulative totals by IPG and service for:

(a) Army - BBP W25N14 or PP Zone 9, with Service Code W, A, B or C and ZIP Code beginning with 09 or 34.

(b) Air Force - PP Zone 9 with Service Code F, J, D or E and ZIP Code beginning with 09 or 34.

(c) Navy - PP Zone 9 with Service Code N, R, V, Q or P and ZIP Code beginning with 09 or 34.

(d) Marine Corps - PP Zone 9 with Service Code M, K or L and ZIP Code beginning with 09 or 34.

(e) Others - PP Zone 9 and ZIP Code beginning with 09 or 34.

(9) Part 3. Mode of Shipment - Overseas Western Area MROs shipped by mode and IPG, month to date with cumulative totals by IPG and service for:

(a) Army - BBP W62N2A or PP Zone 9 with Service Code W, A, B or C and ZIP Code beginning with 96 or 98.

(b) Air Force - PP Zone 9 with Service Code F, J, D or E and ZIP Code beginning with 96 or 98.

(c) Navy - PP Zone 9 with Service Code N, R, V, Q or P and ZIP Code beginning with 96 or 98.

(d) Marine Corps - PP Zone 9 with Service Code M, K or L and ZIP Code beginning with 96 or 98.

(e) Others - PP Zone 9 and ZIP Code beginning with 96 or 98.

(10) Totals - Cumulative totals by IPG and Service for parts 1 through 3.

5. SEQUENCE

None

6. DATA ORGANIZATION

Report is produced in the same format shown in the summary information above.

7. DISTRIBUTION AND RETENTION

a. Three copies to Directorate of Storage and Transportation.

b. Disposition of the report is at the discretion of the DS/T Manager.

8. PROCEDURE FOR REVIEW PROCESSING

The COPAD Management Information Report is used by DS/T to provide statistical data to the operating managers.

UMF320 COPAD MANAGEMENT INFORMATION REPORT FRC XX SECTION 001 DATE 06.06.76.280 PAGE 00001

	DAILY	MONTH TO DATE
CANCELLATIONS RECEIVED	500	1500
MROS RECEIVED	14480	43440
MROS IN BANK	10	
MROS IN BANK OVER 30 DAYS	5974	
MROS PASSED TO IN-PROCESS FILE	33418	100254
MROS SHIPPED	705	10002109

MROS SHIPPED BY MODE AND IPG - MONTH TO DATE

MODE	ARMY			AIR FORCE			NAVY			MARINES			OTHERS			TOTAL		
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
A	400	44	202			22		6	2	22			2	18	18	424	68	244
B	24	22	10	2	14	4	2	6	2	2	2	4	4	2	22	34	46	42
C																		
D																		
E	2	2	2	2	2	2	66		4	2	2	2		1004		72	1010	10
F			4	4		4	4		4			4	4	4	4	12	4	20
G	2	130	2										4	8	8	6	138	10
H		4		2	2	2				4		4				6	6	6
I							6	4	6				2	4	2	8	8	8
K													38	8	4	38	8	4
L			4						44				2			2		48
M	14					48	2					2				16		50
N								22		2			4		4	6	22	4
O	2	2			2	2	4		4	4	4	4				10	8	10
P	2	2	18										2	2	2	4	4	20
J				2		2	2		2		2			2		4	4	4
R		12															12	
S											8						8	
T												4			4			8
U		2															2	
V		2				2		2		2					4	2	4	6
W	2			2												4		
Y		2			2			2			2			2			10	
Z	4			4			4			4			4			20		
2																		
3	5															6		
4																		
5												2						2
6									4						2			6
7												16						16
9											4						4	
TOTALS	458	224	242	18	22	88	90	42	72	42	24	42	66	1054	74	674	1366	518

APPENDIX F-321

COPAD MRO(S) 30 DAYS OR OLDER

1. PURPOSE

This report will be used to identify those COPAD MROs that have not been released for shipment that are 30 days or older.

2. ORIGIN

Produced as a result of the MRO date received being older than 30 days. Data is obtained from the MOWASP/MOFAST In-process file.

3. FREQUENCY

Weekly

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-321)

(2) Report Title - COPAD MROs 30 days or older.

(3) Functional Routing Code

(4) Date - Month, year, day, and Julian date

b. Data Elements:

(1) Date Received

(2) Call Number

(3) MRO Image

5. SEQUENCE

a. Date received - Major.

b. Call Number - Minor.

6. DATA ORGANIZATION

Print report header on first line to start each page.

7. DISTRIBUTION AND RETENTION

a. Three copies to Directorate of Storage and Transportation.

b. All copies are for research purposes. Destroy upon completion.

8. PROCEDURE FOR REVIEW

A copy of this report should be forwarded to DCSC for review to determine action required to complete MRO, i.e., did the CAO receive contract data, is contractor having difficulty getting materiel, should MRO be canceled, etc.

UWF321 COPAD MRDS 30 DAYS OR OLDER FRC XX SECTION 001 DATE 06.06.76.280 PAGE 00001

DATE RECEIVED	CALL NUMBER	MRD IMAGE
80209	02000	A5ASUCS399950018030701EA00001S8350062312005 Y42844AMT 08 2DS9CAA 0003850
80209	99993	A5ASUCS399000018030701EA00001S8350062312001 YWC900A7L 9CBK103 2AS9CAA 0007500
80209	99995	A5ASUCS299000018030701EA00001S8350062312003 Y42844AMT 09 2DS9CAA 0003850
80222	12622	A5ASUC385150041670170 8EA00002V04628622 42025FY04628AKZ 9CGP505 S9CAA 0000046
80222	35444	A5ASUC385030041670170 8EA00002V04628622 42024FY04628AKZ 9CGP505 S9CAA 0000046
80222	45553	A5ASUC328150041670170 8EA00002V04628622 42024 Y42844AMT 08 2DS9CAA 0003850
80300	14142	A51SUCW370500598112090EA00001V033596084E052 YWC900A7L 9CBK103 2DS9CAA 0007500
80300	23354	A5ASUC363100014206700 8EA00001V04619621617 81HY AKZ 9CGJ006 S9CAA 0002240
80300	25233	A51SUCT253000260394002EA00001V033686230041 4GYWC900A7L 9CAK105 2AS9CAA 0020400
80300	30002	A51SUCT491500260394002EA00001V033686230041 6GYWC900A7L 9CAK105 2AS9CAA 0020400
80300	42522	A51SUCW293500456568799EA00001V033596084E053FY04628AKZ 9CGP505 S9CAA 0000046
80300	45410	A51SUCW293000598112090EA00001V033596084E051 YWC900A7L 9CBK103 2DS9CAA 0007500
80300	55555	A51SUCW293000456568799EA00001V033596084E050 YWC900A7L 9CBK103 2AS9CAA 0007500
80300	57786	A5ASUC343100014206700 8EA00001V04619621617 80HY AKZ 9CGJ006 S9CAA 0002240
80300	60333	A51SUCW371000598112090EA00001V033596084E053 YWC900A7L 9CBK103 2DS9CAA 0007500
80300	85422	A5ASUC369150014206700 8EA00001V04619621617 84HY AKZ 9CGJ006 S9CAA 0002240
80300	87203	A51SUCT481900260394002EA00001V033686230041 5GYWC900A7L 9CAK105 2AS9CAA 0020400
80300	99992	A51SUCW294700456568799EA00001V033596084E052 YWC900A7L 9CBK103 2AS9CAA 0007500
80365	29112	A51SUC030300028544960 2EA00006R04629623006 57EY AKZP9CFJ005 S9CAA 0000257
80365	61981	A51SUC089150028544960 2EA00006R04629623006 59EY AKZP9CFJ005 S9CAA 0000257
80365	81111	A51SUC060300028544960 2EA00006R04629623006 58EY AKZP9CFJ005 S9CAA 0000257
81001	28771	A51SUC047850074168350 2EA00001R04629623011 49 Y AKZP9CFJ005 S9CAA 0000052
81001	29999	A51SUC047150074168350 2EA00001R04629623011 48 Y AKZP9CFJ005 S9CAA 0000052

APPENDIX F-322

COPAD MRO(S) IN-PROCESS MORE THAN FIVE DAYS

1. PURPOSE

This report is used by DS/T to identify those MROs that are in-process but not shipped that are five days or older.

2. ORIGIN

This report is produced as a result of a weekly in-process review of MROs in-process.

3. FREQUENCY

Daily

4. DATA ELEMENTS

a. Report Header Line which includes:

(1) Report Number (F-322)

(2) Report Title - COPAD MROs In-process More Than Five Days.

(3) Functional Routing Code

(4) Date - Month, year, day, and Julian date

b. Data Elements:

(1) Date released

(2) Shipment Unit and Line Item Number

(3) Call Number

(4) Mode of Shipment

(5) MRO Image

5. SEQUENCE

a. Date Released - major

b. Call Number - minor

6. DATA ORGANIZATION

a. Print report header on first line to start each page.

b. Report will be by document number within release date.

7. DISTRIBUTION AND RETENTION

a. Three copies to Directorate of Storage and Transportation.

b. All copies are for research purposes. Destroy upon completion.

8. PROCEDURES FOR REVIEW

Review should be taken to determine action required to complete MRO.

J4F322 COPAD MROS INPROCESS MORE THAN FIVE DAYS FRC XX SECTION 001 DATE 06.06.76.280 PAGE 00001

DATE RELEASED	SL/LI NUMBER	CALL NUMBER	MODE	MRO IMAGE
81005	31907900011	19000	G	A51SUCT399500847958601EA00001WK4SXX62299210 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81005	31907900002	21774	G	A51SU3T299000847958601EA00001DTUA0162315565 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900003	22174	G	A51SUCT300500847958601EA00001DTUA0162315566 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900001	22222	G	A51SUCT299000847958601EA00001DTUA0162315564 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900009	23116	G	A51SUCT371000847958601EA00001DTUA0162315512 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900006	74322	G	A51SUCT312000847958601EA00001DTUA0162315569 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900007	75881	G	A51SUCT322000847958601EA00001DTUA0162315511 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900005	88175	G	A51SUCT311500847958601EA00001DTUA0162315568 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900010	88711	G	A51SUCT371000847958601EA00001DTUA0162315513 S4PA84CNSN N0008A00 S9CAA 0000009
81005	31907900004	99988	G	A51SUCT300500847958601EA00001DTUA0162315567 S4PA84CNSN N0008A00 S9CAA 0000009
81030	71807200002	17899	F	A51SUC011100043163660 3EA00891WK4SXX62299208 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200001	17899	F	A51SUC025200043163660 3EA00891WK4SXX62299206 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200010	30099	F	A51SUC021350043163660 3EA00891WK4SXX62299215 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200011	31011	F	A51SUC075600043163660 3EA00891WK4SXX62299216 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200009	37330	F	A51SUC023300043163660 3EA00891WK4SXX62299214 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200008	60611	F	A51SUC021050043163660 3EA00891WK4SXX62299213 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200007	66221	F	A51SUC020050043163660 3EA00891WK4SXX62299212 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200006	66661	F	A51SUC011950043163660 3EA00891WK4SXX62299211 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81030	71807200005	70981	F	A51SUC011900043163660 3EA00891DTUA0162315514 S4PA84CNSN N0008A00 S9CAA 0000009
81030	71807200004	77899	F	A51SUC011500043163660 3EA00891WK4SXX62299209 WK4GDCLVVQCVJZ008 2AS9CAAF 0001900
81037	31907600003	00011	6	A51SUC037810077609661 3EA00091WK4NVH62190812 WK4GC2LVVQAONSL05 2AS9CAA 0000608
81037	31907600001	00011	6	A51SUC025300077609661 3EA00001WK4NVH62190818 WK4GC2LVVQAONSL05 2AS9CAA 0000608
81037	31907600002	00021	6	A51SUC037810077609661 3EA00091WK4NVH62190811 WK4GC2LVVQAONSL05 2AS9CAA 0000608

APPENDIX F-323

ASSEMBLY DATA REJECT/RESEARCH REPORT

1. PURPOSE

This report will provide notification to the assembly activity of inconsistencies in unit assembly data that have been received from the assembly manager or locally input. The inconsistencies which require research and correction have been identified by error messages.

2. ORIGIN

Produced when inconsistencies exist as a result of processing the batch run of transceived or locally entered unit assembly data.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-323.

(2) Title - Assembly Data Reject/Research Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Build Directive Number.

c. Error Messages.

(1) Missing end item data record.

(2) Assemblage data mismatch.

(a) Total number of assemblages from input.

(b) Assemblage control numbers received.

(c) Assemblage identification numbers received.

(3) Component data record error.

(a) Components received.

(b) Components required.

(4) Missing component data card sequence no. 1.

(a) Stock Number.

(b) Function/Group Code.

(c) Subfunction Code.

(5) Missing function/group data for following codes.

(6) Missing subfunction data for the following codes.

(7) Quantity Imbalance.

(a) Component control number.

(b) Extended quantity.

(c) Authorized short.

(8) Additional quantity required.

(a) Assemblage identification number.

(b) Component control number.

(c) Quantity required.

(9) Excess Quantity packed/inprocess.

(a) Assemblage identification number.

(b) Component control number.

(c) Quantity required.

(10) Final partial processed - all containers/pallets not recorded as shipped.

(a) Assemblage identification number.

(b) Container/pallet number.

(11) System error contact DSAC-DC.

5. DATA ORGANIZATION

a. Report Header: Print on first line of each page.

b. Sequence:

(1) Build directive number - major.

(2) Print applicable error messages for each build directive number.

(3) Print assemblage control numbers, stock numbers, Function/Group Codes and Subfunction Codes in sequence under the applicable error messages.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

Review the F-85 validation reject report to determine if missing data is due to validation rejects. When violation reason is:

a. Assembly data mismatch, determine if required assemblage control numbers and assemblage identification numbers are present and that no duplications exist.

b. Recycled for more than 30 days due to no matching C2A/Z2A or C2B/Z2B, ensure matching C2A/Z2A or C2B/Z2B formats are input into the DEPMEDS system. Rejected or corrected transactions may be reentered locally or by retransmission from the assembly manager.

UWF323 ASSEMBLY DATA REJECT/RESEARCH REPORT FRC RX REPORT DATE 06.12.85.163 PAGE 00001

BUILD DIRECTIVE NUMBER 7PB

ERROR MESSAGES :

COMPONENT DATA RECORD ERROR

RECEIVED	REQUIRED
22	10

UHF323 ASSEMBLY DATA REJECT/RESEARCH REPORT FRC RX REPORT DATE 06.12.85.163 PAGE 00001

BUILD DIRECTIVE NUMBER 7PB

ERROR MESSAGES :

QUANTITY IMBALANCE -- THE FOLLOWING QTY ADJUSTMENTS HAVE BEEN MADE. RESEARCH REQUIRED :

CCN	EXTENDED QTY	AUTH SHORT
16	1	0.00
17	80	0.00
18	60	0.00
19	1000-	0.00
20	100	0.00
21	300	0.00
22	100	0.00

UWF323 ASSEMBLY DATA REJECT/RESEARCH REPORT FRC RX REPORT DATE 06.12.85.163 PAGE 00002

BUILD DIRECTIVE NUMBER 8PBD

ERROR MESSAGES :

QUANTITY IMBALANCE -- THE FOLLOWING QTY ADJUSTMENTS HAVE BEEN MADE, RESEARCH REQUIRED :

CCN	EXTENDED QTY	AUTH SHORT
18	0	9.10
37	0	10.00
38	0	10.00
39	0	9.21
41	0	9.80
61	0	10.00

APPENDIX F-324

UNIT ASSEMBLY PLANNING DATA

1. PURPOSE

This report will provide the assembly activity with the unit assembly data received from the assembly manager. It will be used for planning container assignment, determining component availability and for planning the assembly process. Updated assembly data may be obtained upon request.

2. ORIGIN

This report is produced automatically when unit assembly data is received from the assembly manager or as a result of processing an appendix B-319, Unit Assembly Planning List Request.

3. FREQUENCY

Upon request or as required from automatic generation.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-324.

(2) Title - Unit Assembly Planning Data.

(3) FRC - RX.

(4) Report Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification.

c. Report Header Information:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Total Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Manager Code

(9) Job Order Number.

(10) Build Completion Date.

(11) Assemblage Control Numbers.

(12) Assemblage Identification Numbers.

d. Function/Group Code.

e. Function/Group Name.

f. Subheader Line (pallet).

(1) Pallet Number.

(2) Type Package Code.

(3) Pallet Description.

(4) Shipping Document Sequence Number.

g. Subheader Line (container):

(1) Container Number Low.

(2) Container Number High.

(3) Type Package Code.

(4) Container Description.

(5) Shipping Document Sequence Number.

(6) Container Label Data.

h. Compatibility Group Name.

i. Detail Header Line.

(1) Component Control Number.

(2) Component Stock Number.

(3) Unit of Issue.

(4) Unit of Issue Weight.

(5) Unit of Issue Cube.

(6) Nomenclature.

(7) Shelf-Life Code (potency).

(8) Physical Security Code.

(9) Hazardous Storage Compatibility Code.

(10) Special Requirements Code.

(11) Water Commodity Code.

(12) Air Commodity Code.

(13) Original Stock Number.

(14) Subfunction Code.

(15) Basic Quantity

(16) Quantity Weight.

(17) Quantity Cube.

(18) Compatibility Group Names.

(19) Extended Quantity.

(20) Quantity Authorized Short.

(21) Quantity Substituted.

(22) On Hand Quantity.

(23) Due-In Quantity.

(24) Substitute Stock Number.

(25) Assemblage Build Capability.

j. Subtotal Line (compatibility group).

(1) Compatibility Group Name.

(2) Basic Weight.

(3) Basic Cube.

k. Subtotal Line (container).

(1) Container Number Low.

(2) Container Number High.

(3) Basic Weight.

(4) Basic Cube.

l. Subtotal Line (pallet).

(1) Pallet Number.

(2) Basic Weight.

(3) Basic Cube.

m. Subtotal Line (function/group).

(1) Function/Group Name.

(2) Basic Weight.

(3) Basic Cube.

n. Total Line.

(1) Build Directive Number.

(2) Basic Weight.

(3) Basic Cube.

5. DATA ORGANIZATION

a. Report Header: Print report header first line to start each page.

b. Report Header Information: Print once per build directive number immediately following the report header.

c. Subheader Line: Print each time container number low, changes.

d. Detail Header Line: Print after compatibility group name on page 1 and each time the compatibility group code changes on succeeding pages.

e. Subtotal Line (compatability group): Print at the end of the component data for each compatibility group.

f. Subtotal Line (container): Print immediately following the subtotal line for the last compatibility group in the container.

g. Subtotal Line (pallet): Print immediately following the subtotal line for the last container in the pallet.

h. Subtotal Line (function/group): Print immediately following the subtotal line for the last container in the function/group.

i. Total Line: Print immediately following the subtotal line for the last function/group in the build directive.

j. Sequence:

(1) Requester Identification - major.

(2) Build Directive Number - first intermediate.

(3) Function/Group Code - second intermediate.

(4) Pallet Number - third intermediate.

(5) Container Number Low - fourth intermediate.

(6) Compatibility Group Code - fifth intermediate.

(7) Component Control Number - minor

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Report will be used to review assembly data which was received from the assembly manager.

b. Input of missing data, assignment of container numbers and planning of components to containers will be accomplished through appendix B-317, Component/Planning Data.

```
U4F324 (REF 8-319)                    UNIT ASSEMBLY PLANNING DATA          FRC   RX      REPORT DATE  03.07.85.066

REQ ID WALT
 BON   UA    STOCK NO.          NOMENCLATURE          NO. OF ASSEMBLAGES   EST. $        PROJ       MGR  JOB ORDER NO.
BYAD  999   6508011933957      AF MUL-EXPL  L SSC            1            100000 57X492102000000 59M

     ASSEMBLAGE CONTROL NUMBERS AND ID NUMBERS :0000-0001 01

  FUNCTION/GROUP CODE B   FUNCTION/GROUP NAME :  AF MUL-EXPL  B SSC

    PALLET NUMBER   TYPE PKG   PALLET  DESCRIPTION   SHIP DOC SEQ

    CONTAINER  LOW   CONTAINER HIGH   TYPE PKG   DESCRIPTION          SHIP DOC SEQ    CONTAINER LABEL DATA
          34                0                                              00

    COMPATABILITY GROUP NAME :       CONTROLLED SUBSTANCE

    CCN  COMPONENT STK NO  UI   UI WT     UI CUBE       NOMENCLATURE      SLC PSC HSCC SRC WCMDY  ACMDY  ORIGINAL STK NO
SUBFUNC  BASIC QTY QTY WT    QTY CUBE   ----------------------------MULTIPLE COMPATIBILITY GROUP NAMES----------------------
         EXTENDED QTY  AUTH SHORT      QTY SUB    ON HAND   DUE IN    SUB STK NO      SUB STK NO      SUB STK NO    BLD CAP

     56  6150001110005     EA      55.22      0.451   ROSE                  1   R   M1   A  000AZ   KL
          22.21   1226.43     10.016  RADIOACTIVE                   MAGNETIC                          PILFERABLE                0
                23            0.00        0.00         0         0

              SUB TOTAL COMPAT. GROUP CONTROLLED SUBSTANCE          BASIC WT :     1,226     BASIC CU :      10.0

              SUB TOTAL CONTAINER LOW   34  CONTAINER HIGH    0   BASIC WT :     1,226     BASIC CU :      10.0

    CONTAINER  LOW   CONTAINER HIGH   TYPE PKG   DESCRIPTION          SHIP DOC SEQ    CONTAINER LABEL DATA
          35                0                                              00

    COMPATABILITY GROUP NAME :       SUBJECT TO DAMAGE FROM HEAT

    CCN  COMPONENT STK NO  UI   UI WT     UI CUBE       NOMENCLATURE      SLC PSC HSCC SRC WCMDY  ACMDY  ORIGINAL STK NO
SUBFUNC  BASIC QTY QTY WT    QTY CUBE   ----------------------------MULTIPLE COMPATIBILITY GROUP NAMES----------------------
         EXTENDED QTY  AUTH SHORT      QTY SUB    ON HAND   DUE IN    SUB STK NO      SUB STK NO      SUB STK NO    BLD CAP

     55  5355001110004     PG       0.10      0.050   ROSE                  A   U   A1   H  000AZ   KL
          21.00       2.10      1.050  RADIOACTIVE                                                                            0
                21            0.00        0.00         0         0

              SUB TOTAL COMPAT. GROUP SUBJECT TO DAMAGE FROM HEAT   BASIC WT :         2     BASIC CU :       1.0

              SUB TOTAL CONTAINER LOW   35  CONTAINER HIGH    0   BASIC WT :         2     BASIC CU :       1.0

    PALLET NUMBER   TYPE PKG   PALLET  DESCRIPTION   SHIP DOC SEQ
         P006          PT                                 04

    CONTAINER  LOW   CONTAINER HIGH   TYPE PKG   DESCRIPTION          SHIP DOC SEQ    CONTAINER LABEL DATA
```

```
UWF324 (REF 8-319)                    UNIT ASSEMBLY PLANNING DATA          FRC   RX      REPORT DATE 03.07.85.066  PAGE 00023

                                                                  ----------MULTIPLE COMPATIBILITY GROUP NAMES----------
SUBFUNC  BASIC QTY QTY WT    QTY CUBE                                                                   BLD CAP
         EXTENDED QTY  AUTH SHORT      QTY SUB    ON HAND   DUE IN    SUB STK NO      SUB STK NO    SUB STK NO
                                                                                                                  0
   52  6850011211390     CO  10100.00      1.000   AF MUL-EXPL: A SSC 2   0   U   N1   Z
         12.00  21200.00    12.000
                12          0.00          0.00        0         0
                                                                                  BASIC WT :    21,200     BASIC CU :     12.0
          SUB TOTAL COMPAT. GROUP GENERAL CARGO
                                                                                  BASIC WT :    21,200     BASIC CU :     12.0
          SUB TOTAL CONTAINER LOW   65  CONTAINER HIGH   76

   PALLET NUMBER    TYPE PKG   PALLET  DESCRIPTION   SHIP DOC SEQ
        P007          SO                                 04

   CONTAINER  LOW   CONTAINER HIGH   TYPE PKG   DESCRIPTION          SHIP DOC SEQ    CONTAINER LABEL DATA
                43                55                                      04

   COMPATABILITY GROUP NAME :       GENERAL CARGO

   CCN  COMPONENT STK NO  UI   UI WT     UI CUBE        NOMENCLATURE     SLC PSC HSCC SRC WCMDY  ACMDY  ORIGINAL STK NO
                                                                  ----------MULTIPLE COMPATIBILITY GROUP NAMES----------
SUBFUNC  BASIC QTY QTY WT    QTY CUBE                                                                   BLD CAP
         EXTENDED QTY  AUTH SHORT      QTY SUB    ON HAND   DUE IN    SUB STK NO      SUB STK NO    SUB STK NO
                                                                                                                  0
   53  6515011811391     PG    100.00     10.000   AF MUL-EXPL: A SSC 3   0   U   N1   Z
         13.00   1300.00   130.000
                13          0.00          0.00        0         0
                                                                                  BASIC WT :     1,300     BASIC CU :    130.0
          SUB TOTAL COMPAT. GROUP GENERAL CARGO
                                                                                  BASIC WT :     1,300     BASIC CU :    130.0
          SUB TOTAL CONTAINER LOW   43  CONTAINER HIGH   55
                                                                                  BASIC WT :     1,300     BASIC CU :    130.0
          SUB TOTAL PALLET NUMBER P007
                                                                                  BASIC WT :    31,637     BASIC CU :  11,962.0
          SUB TOTAL FUNCTION/GROUP C
                                                                                  BASIC WT :    65,191     BASIC CU :  23,531.5
          TOTAL BDN BYAD
```

APPENDIX F-325

ASSEMBLY RECEIPT FOLLOWUP REPORT

1. PURPOSE

To provide followup information to the assembly activity on component stock numbers for which advance receipt data has been received and the corresponding materiel has not arrived within a specified time. Delinquency will be determined by the estimated delivery date for materiel from procurement and by locally tabled data for materiel shipped from the depots.

2. ORIGIN

Produced following the batch run which confirms receipt of materiel in the assembly activity.

3. FREQUENCY

Daily.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-325.

(2) Title - Assembly Receipt Followup Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Report Data Groupings:

(1) Receipt from other than procurement.

(2) Receipts from procurement.

c. Shipping Depot RIC.

d. Build Directive Number.

e. Assembly Manager.

f. Component Data Header:

(1) Stock Number.

(2) Unit of Issue.

(3) Due-In Quantity.

(4) Component Document Number.

(5) Suffix Code.

(6) Condition Code.

(7) Estimated Delivery Date.

(8) Date Advance Receipt Data Established.

5. DATA ORGANIZATION

a. Report Header: Print on the first line of each page.

b. Print all the receipts from other than procurement in a group prior to printing the receipts from procurement.

c. Print component data header, following each build directive number change.

d. Sequence:

(1) Source of Receipts - major (procurement vs. other than procurement).

(2) Shipping Depot RIC - first intermediate.

(3) Build Directive Number - second intermediate.

(4) Minor Sequence:

(a) Date established on other than procurement (earliest date first).

(b) Estimated delivery date on procurement (earliest date first).

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

For use as defined by local receipt followup procedures.

UNF325 ASSEMBLY RECEIPT FOLLOWUP REPORT FRC RX REPORT DATE 09.27.84.271 PAGE 00001

RECEIPTS FROM OTHER THAN PROCUREMENT

SHIPPING DEPOT RIC SAM
EDN BAAM ASSEMBLY MANAGER S9M

STK NUMBER	UI	QTY	DOC NUMBER	SFX	CC	EDD	DT ESTAE
6520000599016	BX	00001	WWWDPA41900001		A	85200	84270

SHIPPING DEPOT RIC SCM
EDN BAAM ASSEMBLY MANAGER S9M

STK NUMBER	UI	QTY	DOC NUMBER	SFX	CC	EDD	DT ESTAE
6520000599016	BX	00001	WWWDPA41900002		A	85200	84270

SHIPPING DEPOT RIC SMM
EDN BAAM ASSEMBLY MANAGER S9M

STK NUMBER	UI	QTY	DOC NUMBER	SFX	CC	EDD	DT ESTAE
6520000599015	BX	00001	WWWDPA41900003		A	85200	84270

SHIPPING DEPOT RIC SPM
EDN BALK ASSEMBLY MANAGER S9M

STK NUMBER	UI	QTY	DOC NUMBER	SFX	CC	EDD	DT ESTAE
6520000168326	EA	00020	TTTTTT00000002		A		84243
6520000275869	SF	00080	TTTTTT00000008		A		84243
6520000430843	EA	00020	TTTTTT00000014		A		84243
6520000428402	EA	00060	TTTTTT00000011		A		84243
6520000174941	EA	00020	TTTTTT00000005		A		84256
7520120599015	GR	00010	ZZZZZZ00000037		A		84269
6520120599015	GR	00001	ZZZZZZ00000027		A		84271
6520110836462	DZ	00001	ZZTEST00000001		A		84271
6520120599015	GR	00001	ZZZZZZ00000017		A		84271

SHIPPING DEPOT RIC S9T
EDN BALK ASSEMBLY MANAGER S9M

STK NUMBER	UI	QTY	DOC NUMBER	SFX	CC	EDD	DT ESTAE
6520000441936	PG	99999	WALDPA41910001	M	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	F	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	O	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	I	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	J	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	A	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	R	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	E	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	N	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	G	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	P	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	O	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	S	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	H	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	2	A	85211	84208
6520000441936	PG	00000	WALDPA41910001	5	A	85211	84208
6520000441936	PG	99999	WALDPA41910001	X	A	85211	84208

APPENDIX F-326

ASSEMBLY RECEIPT MOVEMENT DOCUMENT - ASSEMBLY AREA

1. PURPOSE

To direct component stock which is designated for pick on receipt to the applicable assembly area(s) for packing.

2. ORIGIN

This document is produced as a result of processing Assembly Receipt Data, appendix B-320.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-326.

(2) Title - Assembly Receipt Movement Document - Assembly Area.

(3) Date - Month, Day, Year and Julian day.

b. Movement Data Elements Header:

(1) Stock Number.

(2) Unit of Issue.

(3) Nomenclature.

(4) Unit of Measure.

(5) Measurement Quantity.

(6) Receipt Document Number.

(7) Suffix Code.

(8) Movement Quantity.

(9) Assembly Area.

(10) Reprint Message.

c. Item Data Change Information:

(1) Old Stock Number.

(2) Old Unit of Issue.

d. Packing Data Elements Header:

(1) Build Directive Number.

(2) Function/Group Code.

(3) Subfunction Code.

(4) Assemblage Identification Number.

(5) Container Number.

(6) Component Control Number.

(7) Shelf-Life Code (potency).

(8) Physical Security Code.

(9) Hazardous Storage Compatibility Code.

(10) Special Requirements Code.

(11) Water Commodity Code.

(12) Inspection Required Indicator.

(13) Packing Quantity.

(14) Position Alignment Code.

5. DATA ORGANIZATION

a. Report Header: Print once each document.

b. Movement Data Elements Header: Print once per document, following the report header.

c. Packing Data Elements Header: Print once per document immediately following movement data.

d. Print a separate document for each component control number and assembly line.

6. DISTRIBUTION AND RETENTION

a. Output using three-part paper on a remote printer in the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. This document will be used to route the component receipt or the applicable quantity of the receipt to the designated assembly area.

b. After routing and packing are accomplished, this document may be used by the CRT operator for remote entry of the packing completion data.

UWF.26 ASSEMBLY RECEIPT MOVEMENT DOCUMENT - ASSEMBLY AREA DATE 85067

---------- MOVEMENT DATA ----------

*** REPRINT ***

STK NUMBER	UI	NOMENCLATURE	UM	MSQTY	REC DOC NR	SFX
6150001120005	EA	AF MUL-EXPL A MM			8AHB000000000222	

MOVE 18 00 EA TO ASSEMBLY AREA JJJJJ

OLD STOCK NO. 6150008246009 OLD UI DZ CONV FCTR XXXXX

---------- PACKING DATA ----------

RDN 9AHB FUNC/GRP SUBFUNC ASSEMB ID 01 CONT LOW 0000 HI 0000 CLN 0000

SLC	PSC	HSCC	SRC	WCMDY	INSP	REQD	IND
0	U	N1	Z				

PACK 18 00 EA POSITION ALIGNMENT

APPENDIX F-327

COMPONENT AVAILABILITY STATUS

1. PURPOSE

To provide visibility of the number of components available in the assembly activity and based on quantity, the potential for assembly. This will be expressed as a percentage of components available to complete each assemblage included in the build request.

2. ORIGIN

This report is produced as a result of processing the Component Availability Status Request, appendix B-326.

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line.

(1) Report Number - F-327.

(2) Title - Component Availability Status.

(3) FRC - Functional Routing Code.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification:

c. Report Header Data:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Assembly Manager.

(9) Job Order Number.

(10) Build Completion Date.

d. Total Components by BDN.

e. Function/Group Name.

f. Function Group Code.

g. Total Components for Function/Group Name.

h. Container Number.

i. Total Components by Container.

j. Availability Data:

(1) Assemblages.

(2) Number of components available.

(3) Percent of components available.

5. DATA ORGANIZATION

a. Report Header: Print report header on the first line of each page.

b. Report Header Data: Print once per report immediately following the header line on the first page.

c. Sequence:

(1) Requester Identification - major.

(2) Build Directive Number - first intermediate.

(3) Function/Group Code - second intermediate.

(4) Container Number - third intermediate.

d. Print availability data with assemblage control number as the minor sequence for the BDN, each function/group and each container.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

For use by the assembly activity to determine stock availability.

(REF B-326) COMPONENT AVAILABILITY STATUS FRC RX REPORT DATE 03.07.85.066 PAGE 00008

UA	STOCK NO.	NOMENCLATURE	NO. OF ASSEMBLAGES	EST. $	PROJ.	MGR	JOB ORDER NO.
0311	6545011001675	BATTALION AID STATION	2	5000	000000000000001	S9M	

TOTAL COMPONENTS BY BDN 25

ASSEMBLAGES	COMP AVAIL	[redacted]
1	15	60
2	5	20

FUNCTION/GROUP NAME : CD : TOTAL COMPONENTS 7

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	2	28
2	0	0

CONTAINER LOW 1 CONTAINER HIGH 0 TOTAL COMPONENTS 3

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	1	33
2	0	0

CONTAINER LOW 5 CONTAINER HIGH 0 TOTAL COMPONENTS 4

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	1	25
2	0	0

FUNCTION/GROUP NAME : FUNCTION B 8WW8 CD : B TOTAL COMPONENTS 7

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	5	71
2	2	28

CONTAINER LOW 13 CONTAINER HIGH 0 TOTAL COMPONENTS 7

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	5	71
2	2	28

FUNCTION/GROUP NAME : FUNCTION C 8WW8 CD : C TOTAL COMPONENTS 7

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	6	85
2	2	28

CONTAINER LOW 12 CONTAINER HIGH 0 TOTAL COMPONENTS 4

ASSEMBLAGES	COMP AVAIL	% AVAIL
1	3	75

APPENDIX F-328

COMPONENT PICK/MOVEMENT DOCUMENT

1. PURPOSE

To provide Picking/Movement Documents in the requested location sequence for components located in the assembly storage area.

2. ORIGIN

This document is produced as a result of processing the Component Picking/Packing Request (appendix B-308).

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line.

(1) Report Number - F-328.

(2) Title - Component Pick/Movement Document.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

b. Data Elements.

(1) Picking Data Header:

(a) Stock Number.

(b) Unit of Issue.

(c) Nomenclature.

(d) Unit of Measure.

(e) Measurement Quantity.

(f) Locations.

(g) Movement Quantity.

(h) Assembly Area.

(i) Reprint Message.

(2) Packing Data Header:

(a) Build Directive Number.

(b) Function/Group Code.

(c) Subfunction Code.

(d) Assemblage Identification Number.

(e) Container Number.

(f) Component Control Number.

(g) Shelf-Life Code (potency).

(h) Physical Security Code.

(i) Hazardous Storage Compatibility Code.

(j) Special Requirements Code.

(k) Water Commodity Code.

(l) Inspection Required Indicator.

(m) Packing Quantity.

(n) Position Alignment Code.

5. DATA ORGANIZATION

a. Report Header: Print report header at the beginning of each document.

b. Picking Header Data: Print once per document immediately following the report header.

c. Packing Data Header: Print once per document following the picking header data.

d. Print a separate document for each componet control number and assembly area.

6. DISTRIBUTION AND RETENTION

a. Output on three-part paper for delivery to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. This document will be used to pick component stock at the assembly location and move it to the designated assembly area.

b. This document should remain with the component stock until packing is completed and may then be used for CRT input of the packing completion data.

UWF328 COMPONENT PICK/MOVEMENT DOCUMENT DATE 02.04.85.03

---------- PICKING DATA ----------

XXX REPRINT XXX

STK NUMBER	UI	NOMENCLATURE	UM	MSQTY	LOCATION NO	LOC
6520000863216	BX	AIR FORCE UA MM		0		

MOVE 17.00 BX TO ASSEMBLY AREA LINES
OLD STOCK NO. 6150008246009 OLD UI : DZ CONV FCTR XXXXX

---------- PACKING DATA ----------

BDN BAAM FUNC/GROUP SUBFUNC AIN 01 CONT LOW HI CCN 15

SLC	PSC	HSCC	SRC	WCMDY	INSP REQD IND
0	U				

PACK 17.00 BX POSITION ALIGNMENT

APPENDIX F-329

ASSEMBLAGE CONTROL PACKING DATA

1. PURPOSE

This report is provided upon request or output automatically as a result of processing the Component Picking/Packing Request. When produced automatically, it provides tailored component picking data corresponding to the parameters in the Component Picking/Packing Request.

2. ORIGIN

a. Produced as a result of processing the Assemblage Control Packing Data Request (appendix B-327).

b. Produced automatically as a result of processing the Component Picking/Packing Request (appendix B-308).

3. FREQUENCY

As requested.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-329.

(2) Title - Assemblage Control Packing Data.

(3) FRC - RX.

(4) Report - Month, Day, Year and Julian day.

(5) Page Number.

b. Assembly Area.

c. Requester Identification.

d. Build Directive Number Header:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Assembly Manager.

(9) Job Order Number.

(10) Build Completion Date.

e. Assemblage Control Number.

f. Assemblage Identification Number.

g. Function/Group Code.

h. Function/Group Name.

i. Pallet Subheader:

(1) Pallet Number.

(2) Type Package Code.

(3) Pallet Description.

(4) Shipping Document Sequence Number.

j. Container Subheader.

(1) Container Number Low.

(2) Container Number High.

(3) Type Package Code.

(4) Container Description.

(5) Shipping Document Sequence Number.

(6) Container Label Data.

k. Compatibility Group Name.

l. Component Subheader:

(1) Component Control Number.

(2) Component Stock Number.

(3) Unit of Issue.

(4) Unit of Issue Weight.

(5) Unit of Issue Cube.

(6) Nomenclature.

(7) Shelf-Life Code.

(8) Physical Security Code.

(9) Hazardous Storage Compatibility Code.

(10) Special Requirements Code.

(11) Water Commodity Code.

(12) Unit of Measure.

(13) Measurement Quantity.

(14) Subfunction Code.

(15) Position Alignment.

(16) In Process Quantity.

(17) Receipt Pick Quantity.

(18) Quantity to be Packed.

(19) Unit of Measure.

(20) Quantity Authorized Short.

(21) Quantity Substituted.

(22) Quantity Weight.

(23) Quantity Cube.

(24) Quantity Packed.

(25) Date of Manufacture.

(26) Expiration Date.

(27) Manufacturer's Name.

(28) Lot Number.

(29) Contract Number.

(30) Serial Number.

(31) Multiple Compatibility Group Names.

m. Subtotal Line (container).

(1) Container Number Low.

(2) Container Number High.

(3) Basic Weight.

(4) Basic Cube.

n. Subtotal Line (pallet).

(1) Pallet Number.

(2) Basic Weight.

(3) Basic Cube.

5. Data Organization

a. Report Header: Print on first line of each page.

b. Sequence:

(1) Requester Identification - major.

(2) Assembly Area - first intermediate.

(3) Build Directive Number - second intermediate.

(4) Assemblage Identification Number - third intermediate.

(5) Function/Group Code - fourth intermediate.

(6) Pallet Number - fifth intermediate.

(7) Container Number - sixth intermediate.

(8) Compatibility Code - seventh intermediate.

(9) Component Control Number - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. For use during the packing process.

b. May be used for CRT input after packing is completed.

```
UWF329 (REF B-327)                    ASSEMBLAGE CONTROL PACKING DATA        FRC    RX     REPORT DATE    03.27.85.086  PAGE 00001

ASSEMBLY AREA          REQ ID  CONR
                                                                                                                          BUILD
  BDN  UA     STOCK NO.        NOMENCLATURE          NO. OF ASSEMBLAGES        EST. $    PROJ        MGR       JOB ORDER NO.   COMP DT
BTTD  999    6508011933957     AF MUL-EXPL   L SSC            1             100000 57X49210200000 S9M

     ACN       AIN
 0000-0001      1

    FUNC/OP   FUNC/GP NAME
    A        AF MUL-EXPL  A SSC

    PALLET NUMBER    TYPE PKG   PALLET  DESCRIPTION   SHIP DOC SEQ
                                                          0

    CONTAINER  LOW    CONTAINER HIGH   TYPE PKG   DESCRIPTION          SHIP DOC SEQ   CONTAINER LABEL DATA
              0                0                                              0

    COMPATIBILITY GROUP NAME : GENERAL CARGO

 CCN  COMPONENT STK NO  UI   UI WT     UI CU          NOMENCLATURE       SLC PSC MSCC SRC WCMDY UM MSQTY  SUBF ALIN IN PROCES REC PICK
QTY TO BE PCKD UM  AUTH SHT  QTY SUP   QTY WT  QTY CU  QTY PCKD  DTMFG  EXDT  MANUFACTURER  LOT NUMBER     CONTRACT NO.  SERIAL NO.
          MULTIPLE COMPATIBILITY GROUPS

   1   3620001120003    EA      1.00      0.100  AF MUL-EXPL: A MM        0   U   N1   Z        OZ     0                0.00        0.00
  20245      EA     0.00      0.00     20.45    2.045        0.00    0      0

   2   5355001120004    EA      0.00      0.100  AF MUL-EXPL: A MM        0   U   N1   Z               0                0.00        0.00
  19.00      EA     0.00      0.00      0.00    0.000        0.00    0      0

   3   0150001120005    EA     20.00      0.100  AF MUL-EXPL: A MM        0   U   N1   Z               0                0.00        0.00
  18.00      EA     0.00      0.00    360.00    1.800        0.00    0      0

   4   6150005120001    EA      6.00      1.000  AF MUL-EXPL: A MM        0   U   N1   Z               0                0.00        0.00
  22.00      EA     0.00      0.00    132.00   22.000        0.00    0      0

   5   6505011811378    VI      2.20      0.110  AF MUL-EXPL: A SSC 1     0   U   N1   Z               0                0.00        0.00
   1.00      VI     0.00      0.00      2.20    0.110        0.00    0      0

   6   6508011811383    JR      2.00      0.400  AF MUL-EXPL: A SSC 1     0   U   N1   Z        EA     7                0.00        0.00
  39.00      EA     0.00      0.00     11.20    2.240        0.00    0      0

   7   6508011811387    CN      0.50      0.050  AF MUL-EXPL: A SSC 2     0   U   N1   Z               0                0.00        0.00
   7.00      CN     0.00      0.00      4.50    0.450        0.00    0      0

   8   6510011811384    PG     10.00      0.100  AF MUL-EXPL: A SSC 6     0   U   N1   Z               0                0.00        0.00
   6.00      PG     0.00      0.00     60.00    0.600        0.00    0      0

   9   6510011811386    PG      2.00      0.200  AF MUL-EXPL: A SSC 2     0   U   N1   Z               0                0.00        0.00
   8.00      PG     0.00      0.00     16.00    1.600        0.00    0      0

  10   6510011811393    PG     20.00      0.020  AF MUL-EXPL: A SSC 3     0   U   N1   Z        EA     6                0.00        0.00
```

UWF329 (REF B-327) ASSEMBLAGE CONTROL PACKING DATA FRC RX REPORT DATE 03.27.85.086 PAGE 00002

92.00 EA 0.00 0.00 305.00 0.305 0.00 0 0

11 6515011E11391 PG 100.00 10.000 AF MUL-EXPL: A SSC 3 C U N1 Z EA 12 0.00 0.00
13.00 PG 0.00 0.00 1300.00 130.000 0.00 0 0

12 6515011E11394 PR 510.00 5.000 AF MUL-EXPL: A SSC 3 O U N1 Z EA 6 0.00 0.00
100.00 EA 0.00 0.00 8466.00 83.000 0.00 0 0

13 6520011E11380 EA 0.99 0.999 AF MUL-EXPL: A SSC 1 O U N1 Z 0 0.00 0.00
3.80 EA 0.00 0.00 3.76 3.796 0.00 0 0

14 6520011E11388 BT 0.11 1111.000 AF MUL-EXPL: A SSC 2 C U N1 Z 0 0.00 0.00
10.00 BT 0.00 0.00 1.10 9999.000 0.00 0 0

15 6520011E11392 EA 1.00 1.000 AF MUL-EXPL: A SSC 3 C U N1 Z OZ 5 0.00 0.00
73.00 OZ 0.00 0.00 14.50 14.500 0.00 0 0

16 6520011E11395 BT 0.66 0.666 AF MUL-EXPL: A SSC 3 C U N1 Z OZ 32 0.00 0.00
570.00 OZ 0.00 0.00 11.75 11.855 0.00 0 0

17 6530011E11381 PG 0.00 0.000 AF MUL-EXPL: A SSC 1 O U N1 Z 0 0.00 0.00
4.70 PG 0.00 0.00 0.00 0.000 0.00 0 0

18 6610011E11389 PG 2.00 11.000 AF MUL-EXPL: A SSC 2 C U N1 Z 0 0.00 0.00
11.10 PG 0.00 0.00 22.20 122.100 0.00 0 0

19 6650011E11390 CO 10100.00 1.000 AF MUL-EXPL: A SSC 2 O U N1 Z FT 100 0.00 0.00
12.00 CO 0.00 0.00 99999.00 12.000 0.00 0 0

20 R415001120002 EA 0.01 0.001 AF MUL-EXPL: A MM C U N1 Z 0 0.00 0.00
21.00 EA 0.00 0.00 0.21 0.021 0.00 0 0

SUB TOTAL CONTAINER LOW 0 CONTAINER HIGH 0 BASIC WT : 110,729 BASIC CU : 10,407.4

APPENDIX F-330

PACKING STATUS

1. PURPOSE

This report will provide packing status in the form of the number and percentage of components packed per container for the parameters included in the report request.

2. ORIGIN

Provided as a result of processing the Packing Status Request (appendix B-328).

3. FREQUENCY

As requested.

4. DATA ELEMENTS

a. Report Number - F-330.

(1) Report Number - F-330.

(2) Title - Packing Status.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification.

c. Build Directive Number Header:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Component Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Assemblages Packed.

(7) Estimated Cost.

(8) Project Order Number.

(9) Assembly Manager.

(10) Job Order Number.

(11) Build Completion Date.

d. Assemblage Control Number Header:

(1) Assemblage Control Number.

(2) Assemblage Identification Number.

(3) Number of Functions.

(4) Functions Packed.

(5) Number of Containers.

(6) Containers Packed.

(7) Number of Components.

(8) Components Packed.

(9) Percent Packed.

e. Function/Group Header:

(1) Function/Group Code.

(2) Function/Group Name.

(3) Number of Containers.

(4) Containers Packed.

(5) Number of Components.

(6) Components Packed.

(7) Percent Packed.

f. Container Header:

(1) Container Number.

(2) Number of Components.

(3) Components Packed.

(4) Percent Packed.

5. DATA ORGANIZATION

a. Report Header: Print on first line of each page.

b. Sequence:

(1) Requester Identification - major.

(2) Build Directive Number - first intermediate.

(3) Assemblage Control Number - second intermediate.

(4) Function/Group Code - third intermediate.

(5) Container Number - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

Report will be used to review packing status.

UWF330 (REF B-328) PACKING STATUS FRC RX REPORT DATE 10.11.84.285 PAGE 00001

REQ ID DSAC

BDN	UA	STK NO.	NOMENCLATURE	NO. OF ASSEMB.	ASSEMB PACKED	EST. $	PROJ	MGR	JOB ORDER NO.
8AAB	800A	6520001259919	AIR FORCE UA, TYPE	2	1	15.00	0000000000000000	S9M	

ACN	AIN	NO. OF FUNC	FUNC PACKED	NO. OF CONT	CONT PACKED	NO. OF COMPONENTS	COMPONENTS PACKED	% PACKED
0000-0001	01	00	01	10	10	41	41	100

CONTAINER NUMBERS	NO. OF COMPONENTS	COMPONENTS PACKED	% PACKED
1	8	8	100
2	14	14	100
3	1	1	100
4	9	9	100
5 7	1	1	100
8 9	1	1	100
10	7	7	100

ACN	AIN	NO. OF FUNC	FUNC PACKED	NO. OF CONT	CONT PACKED	NO. OF COMPONENTS	COMPONENTS PACKED	% PACKED
0000-0002	02	00	00	10	2	41	21	51

CONTAINER NUMBERS	NO. OF COMPONENTS	COMPONENTS PACKED	% PACKED
1	8	8	100
2	14	6	42
3	1	1	100
4	9	2	22
5 7	1	0	0
8 9	1	0	0
10	7	4	57

APPENDIX F-331

CONTAINER PACKING LIST

1. PURPOSE

To provide a packing list which identifies all component stock numbers which are included in the packed container.

2. ORIGIN

Produced as a result of processing the Container Packing List Request appendix B-310.

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-331.

(2) Title - Container Packing List.

(3) Date - Month, Day, Year and Julian day.

(4) Page Number.

b. First Subheader:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Assemblage Control Number.

(6) Container Number.

(7) Earliest Expiration Date.

(8) Pallet Number.

c. Second Subheader:

(1) Component Stock Number.

(2) Nomenclature.

(3) Quantity Packed.

(4) Unit of Issue.

(5) Position Alignment.

(6) Date of Manufacturing.

(7) Expiration Date.

(8) Subfunction Name.

(9) Function/Group Name.

d. Multiple container message for a single stock number.

5. DATA ORGANIZATION

a. Report Header: Print on first line of each page.

b. First Subheader: Print following the report header on each page.

c. Second Subheader: Print following the first subheader on each page.

d. Print multiple container message for a single stock number, when applicable, following the second subheader data.

e. Produce a new container list for each container number.

6. DISTRIBUTION AND RETENTION

a. Print two copies in the assembly area.

b. One copy will be placed inside the container and one attached to the outside.

UWF331 (REF B310) CONTAINER PACKING LIST REPORT DATE 10 OF 54 250 PAGE 0001

BDN	UA	STK NUMBER	NOMENCLATURE	ACN	CONTAINER NO	EARLIEST EXPIRATION DATE	PALLET NO	*REPRINT*
8AAB	800A	652000125991 9	AIR FORCE UA. TYPE 0	0000-0001	0002	0286		

COMPONENT STOCK NO	NOMENCLATURE	QTY PACKED	UI	POS ALIGN	DT MFG	EXDT	SUBFUNCTION NAME	FUNC/GR NAME
6520000836582	AIR FORCE UA MM	00012 00	EA					
6520000863211	AIR FORCE UA MM	00013 00	BX					
6520000863212	AIR FORCE UA MM	00014 00	BX					
6520000863215	AIR FORCE UA MM	00017 00	BX					
6520000863217	AIR FORCE UA MM	00019 00	BX					
6520000863218	AIR FORCE UA MM	00020 00	BX					
6520000863220	AIR FORCE UA MM	00022 00	BX					
6520000863221	AIR FORCE UA MM	00023 00	BX					
6520000862222	AIR FORCE UA MM	00024 00	BX					
6520000866347	AIR FORCE UA MM	00025 00	BX					
6520000863219	AIR FORCE UA MM	00021 00	BX					
6520000863213	AIR FORCE UA MM	00015 00	BX		1282	286		
6520000863214	AIR FORCE UA MM	00016 00	BX		577	1192		
6520000867216	AIR FORCE UA MM	00018 00	BX		181	1291		

APPENDIX F-332

ASSEMBLY PACKING LIST

1. PURPOSE

To provide a packing list which will include packing information on components, containers, pallets and exception information required for use in the shipment of an assembled build directive.

2. ORIGIN

Produced as a result of processing an Assemblage Completion Notification (appendix B-321).

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-332.

(2) Title - Assembly Packing List.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Report Subheader:

(1) Assembly Stock Number.

(2) Nomenclature.

(3) Build Directive Number.

(4) Unit Assembly Number.

(5) Assemblage Control Number.

(6) Document Number.

(7) Narrative Data.

c. Summary Subheader:

(1) Number of Loose Containers.

(2) Container Weight.

(3) Container Cube.

(4) Number of Pallets.

(5) Net Pallet Weight.

(6) Pallet Cube.

(7) Total Pallet Weights.

(8) Total Weight.

(9) Total Cube.

(10) Container Number Low in assembly.

(11) Container Number High in assembly.

(12) Containers Not Used in assembly.

(13) Pallet Number Low in assembly.

(14) Pallet Number High in assembly.

(15) Pallets Not Used in assembly.

d. Container/Pallet Subheader.

(1) Container Number.

(2) Container Weight.

(3) Container Cube.

(4) Pallet Number.

(5) Net Pallet Weight.

(6) Pallet Weight.

(7) Gross Pallet Weight.

(8) Pallet Cube.

(9) Shipping Document Sequence Number.

e. Shortage Data Elements:

(1) Function Group Name.

(2) Subfunction Name.

(3) Component Stock Number.

(4) Unit of Issue.

(5) Nomenclature.

(6) Quantity Short.

f. Substitute Data Elements:

(1) Function/Group Name.

(2) Subfunction Name.

(3) Component Stock Number.

(4) Unit of Issue.

(5) Nomenclature.

(6) Total Quantity Substituted.

(7) Substitute Stock Number.

(8) Substitute Nomenclature.

(9) Quantity Substituted.

g. Shelf-Life Data Elements:

(1) Function/Group Name.

(2) Subfunction Name.

(3) Component Stock Number.

(4) Unit of Issue.

(5) Nomenclature.

(6) Quantity Packed.

(7) Container Number.

(8) Date of Manufacturing.

(9) Expiration Date.

(10) Manufacturers Name.

(11) Lot Number.

(12) Contract Number.

(13) Serial Number.

h. Special Handling Data Elements:

(1) Compatibility Group Name.

(2) Component Stock Number.

(3) Unit of Issue.

(4) Nomenclature.

(5) Quantity Packed.

(6) Container Number.

i. Container Component Data Elements:

(1) Container Number Low.

(2) Container Number High.

(3) Pallet Number.

(4) Function/Group Name.

(5) Component Stock Number.

(6) Unit of Issue.

(7) Nomenclature.

(8) Quantity.

(9) Subfunction Name.

5. DATA ORGANIZATION

a. Report Header: Print on first line of each page.

b. Report Subheader: Print on the first page following the report header.

c. Summary Subheader: Print on first page following the report subheader narrative data.

d. Container Subheader: Print following the summary subheader data. Sequence by pallet number and container number within pallet number.

e. Shortage data elements: Print following the container subheader data with Function/Group Code as the major sequence, Subfunction Code as an intermediate sequence and stock numbers the minor sequence.

f. Substitute data elements: Print following the shortage information with Function/Group Code as the major sequence, Subfunction Code as an intermediate sequence and stock number the minor sequence.

g. Shelf-life data elements: Print following the substitute information with Function/Group Code as the major sequence, Subfunction code as intermediate sequence and stock number the minor sequence.

h. Special handling data elements: Print following the shelf-life information, with compatability group codes as the major sequence and component stock number as the minor sequence.

i. Container component data elements: Print following the special handling information with container number as the major sequence and stock number the minor sequence.

6. DISTRIBUTION AND RETENTION

a. Print four copies for use by the assembly activity as follows:

(1) One copy in designated box of the assemblage.

(2) One copy to send to the destination activity.

(3) One copy to the respective field service office.

(4) One copy for the assembly activity records.

b. Destroy file copy in accordance with local procedures.

7. PROCEDURES FOR REVIEW AND PROCESSING

For use as defined in local procedures.

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00001

ASSEMBLY STOCK NO.	NOMENCLATURE	BUILD DIRECTIVE NO.	UNIT ASSEMBLY NO.	ASSEMBLAGE CONTROL NO.	DOCUMENT NO.
6505011811374	DMSB NSTKD #1 SSC 1	BYAJ	D99A	0000-0001	W23MWR43518004

NARRATIVE DATA:
THIS BUILD DIRECTIVE WAS PACKED WITH GREAT CARE UNDER THE WATCHFUL EYE OF AL DECOSTE. AAAAAAAAAAAAAAAAAA
AAAAAAA YYYYYYYYYYYYYYYY UUUUUUUUUUUUUUUUUUUUUUUU IIIIIIIIIIIIIIIII OOOOOOOOOOOOO...

NO. OF LOOSE CONTAINERS	WEIGHT	CUBE	NO. PAL	NET WEIGHT	PAL CUBE	TOT PAL WT	TOTAL WEIGHT	TOTAL CUBE
5	500	50.0	3	1,878	229.1	220	2,598	279.1

CONTAINER NUMBER
LOW HIGH
1 25
--- NOT USED ---
9 10 11 12 13 14 15 16 17 18 19 20

PALLET NUMBER
LOW HIGH
P001 P003

CONTAINER NO.	WEIGHT	CUBE	PALLET NO	NET WEIGHT	PALLET WT	GROSS WT	CUBE	SHIP. DOC. SEQ. NO.
21	100	10.0						
22	100	10.0						
23	100	10.0						
24	100	10.0						02
25	100	10.0						
1	1	1.0	P001					
2	125	10.0	P001					
3	125	10.0	P001					
4	125	10.0	P001	400	110	510	100.5	01
5	200	20.0	P002					
6	75	5.0	P002					
7	50	2.0	P002	144	44	188	40.4	01
8	100	10.0	P003	1,334	66	1,400	88.2	01

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00002

SHORTAGE DATA -- THIS ASSEMBLY IS NOT COMPLETE. THE FOLLOWING ITEMS HAVE BEEN LEFT OUT WITH THE APPROVAL OF THE ASSEMBLY MANAGER AND SHOULD BE REQUISITIONED BY CONSIGNEE IF STILL REQUIRED:

COMPONENT STK NO	UI	NOMENCLATURE	QTY SHORT
6515011811385	EA	DMSB NSTKD #1 SSC 2	7.00
6520011811388	BT	DMSB NSTKD #1 SSC 2	7.00

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00003

SUBSTITUTE DATA -- THE FOLLOWING ITEMS HAVE BEEN SUBSTITUTED WITH THE APPROVAL OF THE ASSEMBLY MANAGER:

FUNCTION/GROUP NAME

SUBFUNC NAME

COMPONENT STK NO	UI	NOMENCLATURE	SUBSTITUTE STK NO	UI	NOMENCLATURE	QTY SUBSTITUTED
6520011811388	BT	DMSB NSTKD #1 SSC 2	6520011811392	EA	DMSB NSTKD #1 SSC 3	300.00

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00004

SHELF LIFE DATA -- THE FOLLOWING COMPONENTS ARE SHELF-LIFE CODED AND MAY REQUIRE PERIODIC SURVEILLANCE/REPLACEMENT:

FUNCTION/GROUP NAME

SUBFUNC NAME

COMPONENT STK NO	UI	NOMENCLATURE	QTY PACKED	CONT	DT MFG	EXDT	MANUFACTURER	LOG NO.	CONTRACT NO.	SERIAL NO.
3620001120003	EA	AF MUL-EXPL. A MM	20.00	1	1084	1085	PROMED	AAAAAAA	1111	1234
5355001120004	EA	AF MUL-EXPL: A MM	19.21	1	0	0	PROMED		DSA2	

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00005

SPECIAL HANDLING DATA -- THE FOLLOWING COMPONENTS MAY REQUIRE SPECIAL TRANSPORTATION/HANDLING/STORAGE:

PILFERABLE

COMPONENT STK NO	UI	NOMENCLATURE	QTY PACKED	CONT
6508011811387	CN	AF MUL-EXPL: A SSC 2	9.91	6

FLAMMABLE/COMBUSTIBLE

COMPONENT STK NO	UI	NOMENCLATURE	QTY PACKED	CONT
6508011811383	JR	AF MUL-EXPL: A SSC 1	5.00	6
6508011811387	CN	AF MUL-EXPL: A SSC 2	9.91	6

RADIOACTIVE

COMPONENT STK NO	UI	NOMENCLATURE	QTY PACKED	CONT
6508011811383	JR	AF MUL-EXPL: A SSC 1	5.00	6
6508011811387	CN	AF MUL-EXPL: A SSC 2	9.91	6

WF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00006

CONTAINER COMPONENT DATA:

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
1	0	P001	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
3520001120003	EA	AF	MUL-EXPL. A MM	20.00	
5355001120004	EA	AF	MUL-EXPL: A MM	19.21	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
2	4	P001	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6150001120005	EA	AF	MUL-EXPL: A MM	0.25	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
5	0	P002	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6150005120001	EA	AF	MUL-EXPL: A MM	22.00	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
6	0	P002	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6500011811383	JR	AF	MUL-EXPL: A SSC 1	5.00	
6500011811387	CN	AF	MUL-EXPL: A SSC 2	9.91	
6510011811384	PG	AF	MUL-EXPL: C SSC 6	6.47	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
7	0	P002	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6510011811386	PG	AF	MUL-EXPL: A SSC 2	8.05	
6510011811393	PG	AF	MUL-EXPL: A SSC 3	15.73	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
8	0	P003	

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6515011811391	PG	AF	MUL-EXPL: A SSC 3	13.62	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME
21	24		

COMPONENT STK NO	UI		NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6515011811394	PR	AF	MUL-EXPL: A SSC 3	16.00	

CONT. NO. LOW	CONT. NO. HIGH	PALLET NO.	FUNCTION/GROUP NAME

UWF332 ASSEMBLY PACKING LIST FRC RX REPORT DATE 06.10.85.161 PAGE 00007

25 0

COMPONENT STK NO	UI	NOMENCLATURE	QUANTITY	SUBFUNCTION NAME
6515011811379	EA	OMSB NSTKD #1 SSC 1	1.00	
6520011811380	EA	AF MUL-EXPL: A SSC 1	2.25	
6520011811392	EA	OMSB NSTKD #1 SSC 3	14.00	
6520011811392	EA	OMSB NSTKD #1 SSC 3	300.00	
6520011811395	BT	AF MUL-EXPL: A SSC 3	17.84	
6530011811381	PG	AF MUL-EXPL: A SSC 1	3.00	
6532011811382	PG	AF MUL-EXPL: C SSC 1	4.12	
6810011811389	PG	AF MUL-EXPL: A SSC 2	11.37	
6850011811390	CO	OMSB NSTKD #1 SSC 2	12.00	
8415001120002	EA	AF MUL-EXPL: A MM	21.81	

APPENDIX F-333

INCOMPLETE COMPONENT LIST

1. PURPOSE

To provide notification, in lieu of the container packing list, of specific components that have not been recorded as packed.

2. ORIGIN

Produced as a result of processing the appendix B-310, Container Packing List Request.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-333.

(2) Title - Incomplete Component List.

(3) Date - Month, Day, Year and Julian day.

(4) Page Number.

b. Assembly Area.

c. Build Directive Subheader:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Assemblage Identification Number.

d. Container Number.

e. Container Subheader:

(1) Component Control Number.

(2) Component Stock Number.

(3) Unit of Issue.

(4) Nomenclature.

(5) Quantity to be Packed.

(6) Unit of Measure.

(7) Quantity Packed.

5. DATA ORGANIZATION

a. Report Header: Print on the first line of each page.

b. Sequence:

(1) Assembly Line - major.

(2) Build Directive Number - first intermediate.

(3) Container Number - second intermediate.

(4) Container Subheader: Print following container number.

(5) Component Stock Number - minor.

6. DISTRIBUTION AND RETENTION

a. Output one copy on a remote printer in the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW

Research to determine availability of missing components.

REPORT DATE 11 16 94 32 PAGE 0001

UWF333 (REF B-310)

INCOMPLETE COMPONENT LIST

ASSEMBLY AREA

EDN	UA	STD NUMBER	NOMENCLATURE	BIN
0001	0311	6545011001675	BATTALION AID STATION	02

CONTAINER NO
0001

CCN	COMPONENT STD NO	UI	NOMENCLATURE	QTY TO BE PACKED	UM	QTY PACKED
00004	999912059015	DZ	P 2 ADD BF SSC 1	00002 00	EA	00000 00
00005	999912059015	DZ	P 2 ADD BF SSC 1	00000 50	EA	00000 00

APPENDIX F-334

ASSEMBLY RECEIPT MOVEMENT DOCUMENT - LOCATION

1. PURPOSE

To direct receipts of component stock, which are not scheduled for an assembly line, to the assembly storage area and to provide existing locations if available for the same stock number.

2. ORIGIN

This document is produced as a result of processing Assembly Receipt Data, appendix B-320.

3. FREQUENCY

As a result of a receipt input.

4. DATA ELEMENTS

a. Report Header Line.

(1) Report Number - F-334.

(2) Title - Assembly Receipt Movement Document - Location.

(3) Date - Month, Day, Year and Julian day.

b. Data Elements:

(1) Stock Number.

(2) Unit of Issue.

(3) Nomenclature.

(4) Unit of Measure.

(5) Measurement Quantity.

(6) Receipt Document Number.

(7) Suffix Code.

(8) Movement Quantity.

(9) Location (up to 3).

(10) Date of Manufacture (up to 3).

(11) Expiration Date (up to 3).

(12) Reprint Message.

c. Item Data Change Information:

(1) Old Stock Number.

(2) Old Unit of Issue.

(3) Shelf-Life Code (potency).

(4) Physical Security Code.

(5) Hazardous Storage Compatibility Code.

(6) Special Requirements Code.

(7) Water Commodity Code.

(8) Inspection Required Indicator.

5. DATA ORGANIZATION

a. Report Header: Print report header at the beginning of each document.

b. Detail header format, print once per document.

c. Print information for each component stock number on a separate document.

d. Print locations in sequence.

6. DISTRIBUTION AND RETENTION

a. Output using three-part paper on a remote printer in the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. This document will be used by the assembly warehouse personnel to accomplish the stow action.

b. After the stow action has been completed, this document may be used by the CRT operator for remote entry of the location data if the materiel has been placed in a new location which is not recorded on the assembly locator.

UWF334 ASSEMBLY RECEIPT MOVEMENT DOCUMENT- LOCATION DATE 84320

---------- MOVEMENT DATA ----------

STK NUMBER	UI	NOMENCLATURE	UM	MSQTY	REC DOC NR	SFX
9999120599015	DZ	P 2 ADD AF, SSC 1			8XX40000000041	

MOVE	11.50	DZ	TO : LOCATION	DTMFG	EXDT
			8XX0CCN04		
			8XX0CCN05		
			8XX0CCN09	1283	1285

OLD STOCK NO. 6150001120005 OLD UI XX CONV FCTR XXXXX

SLC	PSC	HSCC	SRC	WCMDY	INSP REQD IND
H	J	A1	M		Y

NOTE: IF A LOCATION OTHER THAN SHOWN ABOVE IS USED, PLEASE ENTER A COMPONENT LOCATION UPDATE (B-307)

APPENDIX F-335

ASSEMBLY COMPONENT SHORTAGE REPORT

1. PURPOSE

This report will provide a list of the components within the parameters of the Assembly Component Shortage Request, for which there is a quantity short.

2. ORIGIN

This report is provided as a result of processing the Assembly Component Shortage Request (appendix B-316).

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header:

(1) Report Number - F-335.

(2) Title - Assembly Component Shortage Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification.

c. Build Directive Subheader:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Assembly Manager.

(9) Job Order Number.

(10) Build Completion Date.

d. Data Elements:

(1) Function/Group Code.

(2) Function/Group Name.

(3) Container Number Low.

(4) Container Number High.

e. Component Subheader:

(1) Component Control Number.

(2) Component Stock Number.

(3) Unit of Issue.

(4) Basic Quantity.

(5) Extended Quantity.

(6) Nomenclature.

(7) Original Stock Number.

(8) Subfunction Code.

(9) Authorized Short.

(10) Quantity Substituted.

(11) On Hand Quantity.

(12) Quantity Due-In.

(13) Quantity Short.

(14) Substitute Stock Number (up to 3).

(15) Assemblage Build Capability.

5. DATA ORGANIZATION

a. Report Header: Print on first line of each page.

b. Component Subheader: Print following each container number.

c. Sequence:

(1) Requester Identification - major.

(2) Build Directive Number - first intermediate.

(3) Function/Group Code - second intermediate.

(4) Container Number - third intermediate.

(5) Component Stock Number - minor.

d. Break page when Build Directive Number changes.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

For use by the assembly activity in determining component availability.

UWF335 (REF B-316) ASSEMBLY COMPONENT SHORTAGE REPORT FRC RX REPORT DATE 12.10.84.345

PAGE 00001

REQ ID WALA

BDN	UA	STOCK NO.	NOMENCLATURE	NO. OF ASSEMBLAGES	EST. $	PROJ	MGR	JOB ORDER NO.
8XXO	0311	6545011031675	BATTALION AID STATION	2	5000	0000000000000001	S9M	

CONTAINER NO. LOW 1 CONTAINER NO. HIGH 0

CCN SUBFUNC	COMPONENT STK NO AUTH SHORT	UI QTY SUB	BASIC QTY ON HAND	EXTENDED QTY DUE IN	QTY SHORT	NOMENCLATURE SUB STK NO	SUB STK NO	ORIGINAL STK NO SUB STK NO	BLD CAP
3	9999110836462	DZ	8.00	5.00		DMMB/STKD, SSC 1			2
	0.00	11.00	0	5	5.00	9999120599015			
5	9999120599015	DZ	0.50	1.00		P 2 ADD AF, SSC 1			2
	0.00	0.00	0	1	1.00				
4	9999120599015	DZ	8.00	11.00		P 2 ADD AF, SSC 1		9999110836462	2
	0.00	0.00	7	4	4.00				

CONTAINER NO. LOW 2 CONTAINER NO. HIGH 0

CCN SUBFUNC	COMPONENT STK NO AUTH SHORT	UI QTY SUB	BASIC QTY ON HAND	EXTENDED QTY DUE IN	QTY SHORT	NOMENCLATURE SUB STK NO	SUB STK NO	ORIGINAL STK NO SUB STK NO	BLD CAP
10	4720001419058	EA	8.00	16.00		TUB NONME RUB3-16 3-32			2
	0.00	0.00	8	8	8.00				
11	5335003732800	RO	6.00	9.00		WIRE FABRIC 51X4X36IN			2
	3.00	0.00	6	3	3.00				
12	6135001201020	PG	4.00	8.00		BATTERY DRY			2
	0.00	0.00	4	4	4.00				
13	6230001616422	EA	4.00	8.00		FLASHLIGHT RANG 2 CEL			2
	0.00	0.00	4	4	4.00				
14	6230006433562	EA	2.00	4.00		LANTERN EL HEADLAMP 5V			2
	0.00	0.00	2	2	2.00				
15	6505001538809	TU	8.00	16.00		LUBRICANT SURGICAL			2
	0.00	0.00	8	8	8.00				

CONTAINER NO. LOW 3 CONTAINER NO. HIGH 0

CCN SUBFUNC	COMPONENT STK NO AUTH SHORT	UI QTY SUB	BASIC QTY ON HAND	EXTENDED QTY DUE IN	QTY SHORT	NOMENCLATURE SUB STK NO	SUB STK NO	ORIGINAL STK NO SUB STK NO	BLD CAP
17	6510000744579	PG	2.00	4.00		SPONGE SURG 4X4IN 1200			2
	0.00	0.00	2	2	2.00				

APPENDIX F-337

FUNCTION AND SUBFUNCTION REPORT

1. PURPOSE

To provide a listing of all function/groups and subfunctions associated with a build directive number.

2. ORIGIN

This report is produced as a result of processing an appendix B-324, Function and Subfunction Data inquiry for a Build Directive Number.

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-337.

(2) Title - Function and Subfunction Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification.

c. Data Elements:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Assembly Manager.

(9) Job Order Number.

(10) Build Completion Date.

(11) Function/Group Code.

(12) Function/Group Name.

(13) Subfunction Code.

(14) Subfunction Name.

5. DATA ORGANIZATION

a. Report Header: Print report header, first line to start each page.

b. Detail Header: Print once each page.

c. Sequence.

(1) Requester Identification - major.

(2) Build Directive Number - first intermediate.

(3) Function/Group Code - second intermediate.

(4) Subfunction Code - minor.

6. DISTRIBUTION AND RETENTION

Two copies to the assembly activity, destroy after use.

7. PROCEDURES FOR REVIEW

For use by the assembly activity in researching function/group, and subfunction data.

UWF337 (REF B-324) FUNCTION, SUBFUNCTION REPORT FRC RX REPORT DATE 06.12.85.163 PAGE 00004

REQ ID CONR

BDN	UA	STOCK NO.	NOMENCLATURE	NO. OF ASSEMBLAGES	EST. $	PROJ	MGR	JOB ORDER NO.
8WX9	0311	6545011001675	BATTALION AID STATION	10	5000	000000000000001	S9M	

FUNCTION/GROUP DATA

FUNC/GP	FUNC/GP NAME
B	FUNCTION B
C	FUNCTION C
D	FUNCTION D

SUBFUNCTION DATA

SUBFUNC	SUBFUNC NAME
01	SUBFUNCTION 01
02	SUBFUNCTION 02
03	SUBFUNCTION 03

APPENDIX F-338

CONTAINER DATA REPORT

1. PURPOSE

To provide a listing of container data for all containers included in the request parameters.

2. ORIGIN

This report is produced as a result of processing an appendix B-325, Container Data Request which includes more than four containers.

3. FREQUENCY

Upon request.

4. DATA ELEMENTS

a. Report Header Line.

(1) Report Number - F-338.

(2) Title - Container Data Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Requester Identification.

c. Data Elements:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Number of Assemblages.

(6) Estimated Cost.

(7) Project Order Number.

(8) Assembly Manager.

(9) Job Order Number.

(10) Build Completion Date.

(11) Assemblage Control Number.

(12) Assemblage Identification Number.

d. Container Subheader:

(1) Container Number.

(2) Type Package Code.

(3) Container Description.

(4) Pallet Number.

(5) Location.

(6) Container Weight.

(7) Container Cube.

(8) Weight of the Pallet.

(9) Shipping Document Sequence Number.

(10) Container Label Data.

5. DATA ORGANIZATION

a. Report Header: Print on first line to start each page.

b. Detail Header: Print once each page.

c. Sequence:

(1) Build Directive Number - major.

(2) Assemblage Control Number - first intermediate.

(3) Container Number - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

Report may be used to obtain container data and container locations as requested.

UWF338 (REF B-325) CONTAINER DATA REPORT FRC RX REPORT DATE 03.27.85.086 PAGE 00007

REQ ID WALT

SON	UA	STOCK NO.	NOMENCLATURE	NO. OF ASSEMBLAGES	EST. $	PROJ	MGS	JTB ORDER NO.
3AAD	9999	5520000834556	P 2 REPL ARMY, TYP 0	1	0@0000000000001		S9M	

ACN	AIN
0000-0000	01

CONT NO	TYPE PKG	DESCRIPTION	PALLET NO	LOCATION	CONT WT	CONT CU	WT OF PT	SHP DOC SEQ	CONTAINER LABEL DATA
1	CT	FIBERBOARD CONTAINER	P001	R2221412AA	45	6.7	0	1	
2	CT	FIBERBOARD CONTAINER	P001	R2221412AA	75	16.4	0	1	
3	CT	FIBERBOARD CONTAINER	P001	R2221412AA	66	12.3	0	1	
4	CT	FIBERBOARD CONTAINER		R2221116AA	72	26.8	0	1	
5	PT	BOX PALLET		R2221116AB	450	54.4	55	1	
6	PT	BOX PALLET		R2221116BB	450	54.4	55	1	
7	PT	BOX PALLET		R2221117AC	200	22.0	55	1	
8	PT	BOX PALLET		R2221117AA	200	22.0	55	1	
9	CT	TRI WALL		R2221117AB	65	14.2	0	2	RED LABEL REQ
10	CT	TRI WALL		R2221118AA	65	12.3	0	2	
11	CT	TRI WALL		R2221118BB	45	22.2	0	2	
12	CT	FIBERBOARD		R2221118AB	35	20.6	0	3	
13	CT	FIBERBOARD		R2221120AA	35	20.6	0	3	
14	CT	FIBERBOARD		R2221120AB	35	20.6	0	3	

APPENDIX F-339

INCOMPLETE ASSEMBLAGE REPORT

1. PURPOSE

To provide notification in lieu of an assembly packing list of components that have not been recorded as packed and containers and pallets that do not have recorded storage locations.

2. ORIGIN

Produced as a result of processing the appendix B-321 Assembly Completion Notice when packing and location of materiel is not complete.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-339.

(2) Title - Incomplete Assemblage Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Build Directive Subheader:

(1) Build Directive Number.

(2) Unit Assembly Number.

(3) Stock Number.

(4) Nomenclature.

(5) Assemblage Identification Number.

c. Component Shortage header:

(1) Container Number.

(2) Component Control Number.

(3) Component Stock Number.

(4) Unit of Issue.

(5) Nomenclature.

(6) Quantity to be Packed.

(7) Unit of Measure.

(8) Quantity Packed.

d. Containers Requiring Location Assignment.

e. Pallets Requiring Location Assignment.

f. Missing container data.

g. Missing pallet data.

5. DATA ORGANIZATION

a. Report header: Print on the first line of each page.

b. Print component shortages under each new build directive subheader followed by containers requiring location assignment, with containers in sequence and pallets requiring location assignment, in pallet number sequence.

c. Sequence:

(1) Build Directive Number - major.

(2) Container Number - first intermediate.

(3) Component Stock Number - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies of the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW

a. Research to determine availability of missing components.

b. Complete packing and enter packing completion notices using appendix B-109 for components found during research.

c. If, in coordination with the assembly manager determination is made to complete the container with missing components as authorized shortages, a C2D transaction from the assembly manager or a Z2D transaction (local input) must be processed before requesting the Container Packing List. Process a Container Packing List Request using program UWMH70, Section Code UD.

d. Establish storage locations using program UWMH70, Section Code UE, for all containers and pallets shown as requiring location assignment.

e. The container numbers listed under the "Missing Container Data" line may be inquired using UWMH70, Section Code UK. Review and enter required data if missing from the following fields:

(1) Container weight.

(2) Container cube.

(3) Type package code.

(4) Weight of the pallet if type package code is PT or SD. Container numbers may also be cleared by requesting a packing list for the container using UWMH70, Section Code UD.

f. Inquire pallet numbers listed under the "Missing Pallet Data" heading, using UWMH70, Section Code UG. Review and enter required data if missing from the following fields:

(1) Gross pallet weight.

(2) Gross pallet cube.

(3) Type cargo code.

(4) Weight of the pallet, if type package code is PT or SD.

g. After above actions have been completed, reenter the Assembly Completion Notice using program UWMH70, Section Code RE, to obtain the Assembly Packing List and initiate receipt confirmation to the assembly manager.

best copy available

UWF339 (REV B-321) INCOMPLETE ASSEMBLAGE REPORT FRC ' RX REPORT DATE 10.09.84.283 PAGE 00002

BDN	UA	STK NUMBER	NOMENCLATURE	AIN
8ALK	9960	6520000000071	AIR TRANSP HOSP 500BED	1

COMPONENT SHORTAGES

CONTAINER NO.
1

CCN	COMPONENT STK NO	UI	NOMENCLATURE	QTY TO BE PACKED	UM	QTY PACKED
70	6520120599016	BX	P 2 ADD AF, SSC 1	150.00	EA	
72	6520120599015	GR	P 2 ADD AF, SSC 1	149.76	EA	
73	6520330836462	DZ	DMMB/STKD, SSC 1	2814.00	EA	
74	6520120599016	BX	P 2 ADD AF, SSC 1	70.00	EA	
75	6520120599015	GR	P 2 ADD AF, SSC 1	98.00	EA	
77	6520440836462	DZ	AIR FORCE UA, MM	177.00	EA	
78	6520120599000	BX	P 2 ADD AF, SSC 1	180.00	EA	
80	6520120599981	GR	P 1 ADD AF, SSC 1	20.00	EA	
81	6520550836466	DZ	DMMB/STKD, SSC 1	112.00	EA	
82	6520000598111	BX	P 2 ADD AF,SSC 1	90.00	EA	
83	6520011349987	GR	P 2 ADD AF, SSC 1	2344.00	EA	

CONTAINER NO.
2

CCN	COMPONENT STK NO	UI	NOMENCLATURE	QTY TO BE PACKED	UM	QTY PACKED
45	6135121201010	EA	AIR FORCE UA, MM	1.20	EA	3.80
46	6520120599016	BX	P 2 ADD AF, SSC 1	15.00	EA	

CONTAINER NO.
3

CCN	COMPONENT STK NO	UI	NOMENCLATURE	QTY TO BE PACKED	UM	QTY PACKED
64	6520120599117	GR	P 2 ADD AF, SSC 1	162.50	EA	
65	6135121298567	EA	AIR FORCE UA, MM	36.00	EA	114.00
66	6520003498721	BX	P 2 ADD AF, SSC 1	180.00	EA	

CONTAINERS REQUIRING LOCATION ASSIGNMENT

0004 0005 0006 0007 0008 0009 0010 0011

MISSING CONTAINER DATA

0005 0008 0010 0012 0013

PALLETS REQUIRING LOCATION ASSIGNMENT

P002 P003 P004

MISSING PALLET DATA

P003 P006 P010

APPENDIX F-340

DEPMEDS UNIT OF ISSUE/STOCK NUMBER MISMATCH REPORT

1. PURPOSE

This report will provide notification to the assembly activity of transactions with DICs of CM_ or C2D, Z2D (card sequence 4) which were rejected without updating DEPMEDS records with Unit of Issue or Stock Number changes.

2. ORIGIN

This report is produced when:

a. CM_ transactions with Unit of Issue or Stock Number changes are received from other than the medical manager.

b. Unit of Issue Old, on C2D, Z2D (card sequence 4) does not match the Unit of Issue currently in the DEPMEDS records.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-340.

(2) Title - DEPMEDS Unit of Issue Mismatch Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Card Column Header: 0 through 8.

c. Data Line: Card image of the rejected transaction.

5. DATA ORGANIZATION

a. Report Header Line: Print report header on the print line of each page.

b. Field Position Header Line: Print numbers 0 through 8 - denoting field positions one through eighty, immediately following the report header line on each page.

c. Data Line: Print card image in the applicable fields under the field position header line.

d. Sequence:

Sequence by Stock Number.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

a. Report will be used to identify attempted stock number and unit of issue changes for DEPMEDS stock.

b. Information can be used to communicate with the assembly manager to ensure that necessary C2D (card sequence 4) transactions are received at the assembly activity.

```
UWF340                          DEPMEDS UNIT OF ISSUE MISMATCH REPORT   FRC   RX      REPORT DATE  05.29.85.149  PAGE 00001
0........1.........2.........3.........4.........5.........6.........7.........8

3620JH1110003148101001CMR          CC      GR30002         S9I

3620JH1130003148111213CM           ABAB1   EA20004         S9M
```

APPENDIX F-341

DEPMEDS ITEM DATA CHANGE REPORT

1. PURPOSE

This report will provide notification to the assembly activity of all unit of issue stock number and item data changes which have updated the DEPMEDS files.

2. ORIGIN

Produced as a result of processing CM_, CBC, ZBC or card sequence 4 of C2D/Z2D transactions.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line:

(1) Report Number - F-341.

(2) Title - DEPMEDS Item Data Change Report.

(3) FRC-RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Field Position Header: 0 through 8.

c. Data Line: Card image of the processed transaction.

5. DATA ORGANIZATION

a. Report Header Line: Print report header on the first line of each page.

b. Field Position Header Line: Print numbers 0 through 8 denoting field positions one through eighty, immediately following the report header line on each page.

c. Data Line: Print the card image for each transaction in the correct positions under the field position header line.

d. Sequence:

Sequence by stock number.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

For review of Unit of Issue and Stock Number changes for stock in the DEPMEDS System.

```
UWF341                                DEPMEDS ITEM DATA CHANGE REPORT        FRC   RX      REPORT DATE  05.24.85.144  PAGE 00001
0........1.........2.........3.........4.........5.........6.........7.........8

3620JH1130003143112233CM                ABAB1  EA10001          S9M

6520JH1811388143111213CM                AABC1  GR20004          S9M

6520JH1811392143101001CBC               CC                                     00001230000567

6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002           S9M
```

APPENDIX F-342

DEPMEDS STOCK CHANGE REPORT

1. PURPOSE

This report identifies locations of stock in the DEPMEDS area which may require packaging or remarking due to unit of issue or stock number changes.

2. ORIGIN

Produced as a result of processing CM_ or card sequence 4 of C2D/Z2D transactions.

3. FREQUENCY

As required.

4. DATA ELEMENTS

a. Report Header Line.

(1) Report Number - F-342.

(2) Title - DEPMEDS Stock Change Report.

(3) FRC - RX.

(4) Date - Month, Day, Year and Julian day.

(5) Page Number.

b. Field Position Header: 0 through 8.

c. Data Line:

(1) DEPMEDS stock location.

(2) Card image of input transaction.

5. DATA ORGANIZATION

a. Report Header Line: Print report header line of first line of each page.

b. Field Position Header Line: Print numbers 0 through 8 denoting field positions one through eighty, immediately following the report header line on each page.

c. Data Line: Print location and card image under applicable fields.

d. Sequence:

(1) Location - major.

(2) Stock Number - minor.

6. DISTRIBUTION AND RETENTION

a. Two copies to the assembly activity.

b. Destroy after use.

7. PROCEDURES FOR REVIEW AND PROCESSING

For use as required in packaging and remarking of stock.

```
UWF342                          DEPMEDS STOCK CHANGE REPORT          FRC   RX      REPORT DATE  05.24.85.144  PAGE 00001
0........1.........2.........3.........4.........5.........6.........7.........8

LOC1     6520JH181138814311121 3CM                AABC1  GR20004          S9M
LOC1     6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002          S9M
LOC2     6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002          S9M
LOC3     6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002          S9M
LOC4     6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002          S9M
LOC5     6520JH1811395143010304CMR6520JH1811399CCCC2  EA30002          S9M
```

ALPHABETIC INDEX OF G APPENDICES

TITLE OF REPORT OR LISTING	APP NO.
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Charting Symbols	G-3
Definitions	G-1
Standard Handwriting of Characters	G-4

APPENDIX G-1

DEFINITIONS

TERM	MEANING
Accountability	The obligation imposed by law or lawful order or regulation of an officer or other person for keeping accurate record of property, documents, or funds. The person having this obligation may or may not have actual possession of the property, documents, or funds. Accountability is concerned primarily with records, while responsibility is concerned primarily with custody, care, and safekeeping.
Accountable Officer	An individual, either civilian or military, required to assure that accurate recording of property transactions is accomplished and current records pertaining thereto are maintained. Accountable Officers will be appointed in writing by Heads of DLA primary level field activities.
Action Code	A two position alpha code designed to identify the specific action to be taken against a table, file, or record when used with a specific DIC (see appendix A-42).
Activity Address Code	A six position alpha/numeric code depicting an in-the-clear address of individuals or activities authorized to direct, ship or receive materiel, documentation, and/or billing.
Advice/Status Code	A one/two/three position alpha/numeric code to provide instructions/information to supply sources and customers (see appendix A-12).
Air Cargo Dimension Code	A one position alpha/numeric code used to identify the minimum size aircraft cargo door required to permit loading of a piece of cargo.
Air Commodity Codes	A two position alpha/numeric code which is utilized in the Item Locator Record for the following purposes: a. Enable mechanical preparation of transportation control movement document. b. Identify type of cargo on DD Form 1348-1 for special marking and labeling requirements.
Aisle	Any passageway in storage areas.

TERM	MEANING
Alteration, Conversion and Modification	An order issued by a DSC to perform ACM action on a given assembly.
Bailment	The method of issuing Government Furnished Materiel (GFM) to contractors whereby the contractors pay transportation costs and dictate the mode of shipment.
Batching	A system option available for use in Mechanized Areas of Warehousing. Provides for assembling shipping documentation in manageable and workable groups (batches). Batch numbers and control numbers are utilized and appear on Materiel Release Orders and Shipment Planning Worksheets.
Batch Number	Two digit number assigned sequentially to each computer cyclic output for stock selection in Area X (Mechanized). The number is printed in the right margin of the DD Form 1348-1 table, whether single or multiline shipment units. Batch Numbers are assigned starting with 01 and continuing through 99, except when the first cycle in a day will be 95 or higher. The computer then reverts to 01 to ensure that an out-of-sequence condition will not occur in passing from 99 to 01 in the same cycle.
Batching Schedule	Form published daily which establishes the starting and ending times for stock selection and packing of batched line items in the mechanized area. A schedule contains the number of lines, personnel allocation, and other information in local format pertinent to completion of the workload.
Bill of Lading Number	a. Government Bills of Lading are serially numbered when printed and the numbers are immediately preceded by symbol letters which are approved by the Comptroller General of the United States (see DLAR 4500.3, paragraph 214006a). b. Commercial Bills of Lading are serially numbered by issuing Transportation Officer.
Bin Size	A one position alpha code used to identify the dimensions of the bin.
Brand Name Item	An item that is requisitioned and procured by a specific producer's registered name.

TERM	MEANING
Brand Name Master Item File (BNMIF)	A mechanical file containing identification record of all brand name items being requisitioned under DICOMSS.
Brand Name Master Item Identification List (BNMILL)	A published listing of all items recorded on Brand Name Master Item File.
Bureau Number	That number which is assigned either by the delivering transportation company's agent, or the local transportation officer, when shipments are recorded for transit as approved by the appropriate weighing and inspection bureau.
Certifying Officer	An individual, either civilian or military, authorized to attest to the accuracy or legality of a written statement or to the facts of a property transaction. Certifying Officers will be appointed in writing by Heads of DLA primary level field activities.
Chill Space	Refrigerated warehouse area in which the temperature can be controlled between 32 F and 50 F.
City of Origin	A 15-position clear text name of the city from which a shipment originates.
Commander	The Head of a primary level field activity except Defense Documentation Center (DDC).
Commodity Manager Code	A one position alpha code used to identify the Inventory Control Point which has the stock accounting function for the item.
Condition Code	A one position alpha code indicating the physical state or condition of materiel.
Consignee Activity Address Code	A six position alphanumeric code that designates where materiel is being shipped.
Contract Line Item Number	A six digit number from the contract which is entered into the Materiel Receipt Card.
Controlled Humidity Space	Area equipped with humidity control equipment.
Conversion Factor	A five position numeric factor by which the old weight and cube is converted to the new weight and cube when Unit of Issue is changed.
Covered Space	Area within any roofed structure.

TERM	MEANING
Covered Storage Space Occupied by DLA Commodities at DLA Operated Storage or Distribution Depots	Total covered space of all types occupied by DLA-owned inventories at DLA-operated storage or distribution depots.
Date of Pack	A four position numeric to identify the date of cure/manufacture/assembly or pack, i.e., two digits for Month and two digits for Year. The date is assigned and utilized in the Item Locator Subrecord to ensure proper management control of shelf-life items and permit stock rotation as follows: a. Date of Manufacture, cure or assembly. b. Date products were canned (fill date). c. Date of Packaging. d. Unmarked nonshelf-life material received from Contractors (new) will be assigned the contract date. e. Unmarked nonshelf-life items received as station returns will be assigned the same date as the oldest stock (same FSN) in storage.
Deadline Mandatory Transfer Date	This is the final date for DoD excess materiel to be transferred from the Defense Supply Center to the Property Disposal Officer.
Decimal Locator Code	A one position numeric code which locates decimal in conversion factor and in unit price identification.
Defects Classification and Classes	a. Classification of Defects: A classification of defects is an enumeration of possible deficiencies in an item classified according to their importance. b. Defects Classes: For the purpose of storage inspection and quality control, a "defect" is any deviation of an item from serviceability requirements, i.e., impairment of function or intended use. Defects may be classified as critical, major, or minor.

TERM	MEANING
	(1) Critical Defect: A critical defect is one that could result in hazard to life or health, or could create unsafe conditions for individuals using or maintaining the product, or is a defect which will make the product completely inoperative.
	(2) Major Defect: A major defect is one, other than critical, that could prevent efficiency.
	(3) Minor Defect: A minor defect is one that does not materially reduce the usability of the item for its intended purpose or is a departure from established standards, but has no significant bearing on the effectiveness of the item.
DICOMSS Cycle Code	Appendix A-30. An alpha code, used for internal processing at the DSC and the distribution depot, denoting the specific processing cycle, e.g., B-2nd cycle January, C-1st cycle February, D-2nd cycle February.
Direct Commissary Support System (DICOMSS)	A system for obtaining supplies for overseas commissaries by shipment directly from vendors to a selected break-bulk distribution depot where supplies are reassembled into van loads destined for individual commissary addressees.
Distribution Code	A two part, three position alpha/numeric code. This two part code indicates if alpha in the first position, the recipient of additional status and reflects in the second and third position nonsignificant internal control data of the originator.
Document Availability Code	Appendix A-65. An alpha code used by the distribution depot to indicate to the DSC receipt/nonreceipt of PMRCs/shipping documents with or without voluntary price reductions.
Document Identifier Code	This three position alpha/numeric code may be arranged in any combination of characters. It provides a means of identifying any document (i.e., requisition, shipment, receipt, file maintenance and so forth) to the system to which it belongs and identifies such data as to its intended purpose and action required.

TERM	MEANING
Document Number	A 14-position alpha/numeric/number used to identify the document during the entire processing cycle. It consists of the following basic elements. a. Service Designator Code b. Activity Address Code c. Julian Date d. Serial Number
Document Release Date	The actual date that Materiel Release Receipt Documents are released to the storage element for picking, packing, and marking of materiel.
Facility Characteristics	A one position numeric code indicating the characteristics of the building or sections thereof.
Federal Supply Code	The first four digits of the National Stock Number (FSC).
Flammable Space	Warehouse area which has been designed for the storage of highly flammable materiel.
Freeze Space	Refrigerated warehouse area in which the temperature can be controlled below a level of 32 F (see chapter 63).
Freight Bill Date	The date that the delivering carrier prepared their freight bill (collect or prepaid).
Freight Classification Number	A six position alpha/numeric number identifying the NMFC or UFC.
Freight Rating LCL	A one position alpha code that identifies the classification rating of less than carload shipments.
Freight Rating LTL	A one position alpha code that identifies the classification rating of less than truckload shipments.
Frequency Count Codes	The Frequency Count in the Item Locator Record records the number of Materiel Release Orders received by a depot for each Federal Stock Number during previous, current, and the past 6 months.

TERM	MEANING
Fund Code	A two digit alpha/numeric code used to indicate that funds are available and, for customers, to identify the appropriation and year of funds.
General Purpose Space	Warehouse area other than controlled humidity, flammable, and refrigerated warehouse area.
Gross Covered Storage Space Available	Total gross covered space of all types, including space used in support of storage functions, aisles, and structural loss, available for storage operations.
Gross Space	Inside area between exterior walls, without deductions for fire walls and other structural losses. Overall measurements of open storage areas with no deductions for trackage and permanent roads within the areas.
Gross Space Used in Support of Storage	That area used for preservation and packaging, assembly, packing and crating, container manufacturing, receiving, shipping, inspection and identification, administrative storage offices, employee rest areas, tool rooms, time clock areas, battery charging stations and other similar support functions.
Gross Storage Space	Gross area (regardless of its location or the purpose for which the space being used was designed or is designated) which is assigned or used for any operation concerning storage or the support of storage functions.
Inbound Rate	The rate which constitutes the base for computation of cost of movement from origin to destination (inbound). Usually expressed in cents per hundred pounds.
Inbound Route	The route over which an inbound shipment moved, as shown on carrier's freight bills. Usually expressed in authorized abbreviations for carrier(s) name and sometimes showing junction points where freight is interchanged.
Inspection Date	a. The Inspection Date is the Month and Year Date assigned where applicable in the Item Locator Record to indicate the next regular inspection date of supplies in storage. The Inspection Date is four digits.

TERM	MEANING
	b. The Inspection Date is used in conjunction with the Short Shelf-Life Code.
Issue Priority Code	A two position numeric code used to indicate the MISTRIP issue priority requirement.
Location	A nine position alphanumeric code that identifies the address (building, floor, short row, long row, and level) of an item in storage.
Lot/Contract Number Code	The Lot/Contract Number is composed of six digits assigned and utilized only where applicable in the Item Locator Record to identify specific materiel in storage. The Lot/Contract Number has limited use and will remain blank if not used. The sixth digit, when used, is L (Lot) or C (Contract).
Management Code	A one position alpha code used to identify special procedures or restrictions applicable to specific items or types of items.
Mandatory Date to Transportation	The computer MDT represents the latest date that materiel may be offered to the Transportation Officer for shipment.
Mandatory Transfer Date	This is the date when the transfer of accountability for Purpose Code M materiel is consummated between a Defense Supply Center and a Property Disposal Officer.
Media and Status Code	A one alpha or numeric character that designates the activity to which status and communications should be directed.
Mode of Shipment Code	A particular form of carriage, e.g., air, express, freight forwarder, rail, water, etc.
National Motor Freight Classification (NMFC) Number	a. A six digit number utilized in the Item Locator Record to identify applicable freight classification of items for shipment via Public Motor Freight carrier. An NMFC may or may not be further identified by a one digit suffix code as provided by MILSTAMP. b. NMFC numbers are published in NMFC Guides, MILSTAMP, and freight data lists of supply catalogs; therefore, are not furnished in this volume.

TERM	MEANING
National Motor Freight Classification Reference	The first six digits of the NMFC used as a cross-reference to the Uniform Freight Classification.
National Motor Freight Classification Suffix Codes	a. The NMFC Suffix Code is a one digit alpha code utilized in the basic Item Locator Record in conjunction with the NMFC. b. Code depicts the type of assemblage of the materiel in storage, i.e., assembled or disassembled, nested or loose, etc. and a specific rating. c. Each NMFC Suffix Code designates a specific percentage of the base rate. d. NMFC Suffix Codes are published in MILSTAMP.
National Stock Number (NSN)	A 13-digit number assigned to identify a specific item. This number consists of a four digit Federal Supply Class (FSC) and a nine digit National Item Identification Number (NIIN). The NSN will supplement the FSN in Sept 1974.
Net Covered Storage Space Available at DLA-Operated Storage or Distribution Depots	Total net covered space of all types available and allocated for storage of inventories at DLA-operated storage or distribution depots.
Net Storage Space	Floor area upon which bins are erected plus the floor area upon which material can be stored.
Nonbailment	The method of issuing Government Furnished Materiel (GFM) to contractors whereby the Government pays transportation costs and determines the mode of shipment.
Nonperishable Item	Items consisting of food products which are canned, dried, dehydrated, or otherwise processed so that storage life is possible, for extended periods without refrigeration.
Nonwarehouse Space	Any covered area except warehouse space assigned for storage purposes.
Occupied Net Storage Space	Amount of net storage space which is actually occupied by materiel plus the entire bin area.
Open Improved Storage Space	Open area which has been graded and hard surfaced or prepared with topping of some suitable material so as to permit effective materiels handling operations.

TERM	MEANING
Open Space	Improved or unimproved are designated for use in storing materiel. Open space used for employee parking purposes (as opposed to space used for vehicle storage) will not be included.
Open Unimproved Storage Space	Area which has not been surfaced but is actually in use for storage purposes.
Other Storage	Any area assigned for storage operations, within a structure designed for other than storage purposes.
Outleased Storage Space	Storage space leased to a private or commercial industrial enterprise for which rent is paid by the lessee.
Physical Security Code	A one position alpha code reflecting security classification of a Stock Number.
Pilferable Items	Items other than sensitive items which are valuable, attractive, and useful, and which require a measure of protection from pilferage or theft during storage and shipment above that afforded under normal warehousing and shipping procedures.
Planned Date to Transportation	This date is the planned date materiel is to be released from the storage element to the transportation element.
Popularity Group Code	A one position alpha code that reflects the popularity of a stock number based on the number of MROs received for that item.
Potential Vacant Space	That portion of covered net usable space which is temporarily not available for storage because of repair or alteration to the storage area or that space that can be made available by rewarehousing, elimination of honey-combing or utilization of maximum heights in stacking.
Preservation, Packaging, and Packing	Definitions for preservation, packaging, and packing terms, including materiels, processes, methods, and equipment, refer to Federal Standard No. 75, entitled, Glossary or Packaging Terms, and DLAM 4145.2, Preservation Packaging and Packing of Military Supplies and Equipment.

TERM	MEANING
Print Control Number	Four digit number assigned sequentially to each DD Form 1348-1 having initial pick location in the mechanized area. Control numbers are assigned, based on the descending number of lines in the shipment units, with control number 0001 being the shipment unit with the greatest number of lines. S/L prints in control number position on single line shipment units.
Priority Group	A one numeric position identifying the order and shipping time for a range of issue priority designators.
Procurement Instrument Identification Number	A fourteen position alphanumeric field used to record the manufacturers lot or contract number as shown on the procurement instrument.
Project Code	A three position alphanumeric code assigned to projects/items which require special recognition and handling by the supplier.
Quantity per Standard Pack	A five position numeric that identifies the quantity in a standard pack.
Rail Express Agency (REA) Code	The REA Item Code is a single digit code utilized in the Item Locator Record to identify items which may be moved by REA, surface or air, and the scale rate of commodities. Applicable codes will be obtained from REA by each depot.
Rate	Transportation rate usually expressed in cents per hundred weight or cents per short ton.
Required Delivery Date	A three position numeric date entered on the requisition stating date the materiel will be needed.
Responsibility	The obligation of an individual for the proper custody, care, and safekeeping of property or funds entrusted to his possession or under his supervision.
Responsible Officer	An individual, either civilian or military, responsible for the proper custody, care, and safekeeping of property entrusted to his possession or under his supervision to include pecuniary liability for any loss which might occur because of failure to exercise this obligation. Responsible Officers will be appointed in writing by Heads of DLA primary level field activities.

TERM	MEANING
Reviewing Authority	A person or group of persons who are required to review the findings made by a person, committee, board, or the like, to ascertain the legality or practicality of the findings and to affirm, repudiate, or modify the judgment of the originator or originating activity of a report of survey.
SEAVAN Consist	A van load list reflecting required identification data for each item loaded in a sea van.
Sensitive Items	Items (not classified in relation to interest of national defense) such as narcotics and precious metals, which require a high degree of protection and control during storage and shipment due to statutory and regulatory requirements to prevent loss from pilferage or theft.
Sequence Code	A one position alpha or numeric code used to identify bin locations, reserved bin locations, and bulk locations.
Shed Space	Area in a building without complete side and end walls.
Shelf-Life Item	A one position alpha or numeric code that reflects the period of time that an item may remain in storage without being condemned or reconditioned.
Shelf-Life Item	Any item of supply possessing deteriorative or unstable characteristics to the degree that a storage time period must be assigned to assure the issuance of materiel that will perform satisfactorily in service. There are two types of shelf-life items: a. Type I - Nonextendable Dated Item: An item of supply having a definite storage time period that cannot be extended. This item is disposed of when the established date has expired. b. Type II - Extendable Dated Item: An item of supply which has an assigned storage time period but may have the time period extended after prescribed inspection or restorative action.
Shipment Unit	A shipment unit consists of one or more items for shipment to one ultimate consignee under a single key transportation control number.

TERM	MEANING
Shipment Status	Positive advice of shipment including date of shipment, mode, bill of lading, airway bill number etc. as applicable.
Signal Code	A one position alpha character that designates the document field containing the intended consignee and the activity to receive and effect payment, when applicable.
Special Requirement Code	A one position alpha code used to indicate an item has peculiar or particular requirements for packing or shipping, e.g., controlled humidity, precious metals, flammable, etc.
Standby Storage Space	Storage space contained in completely empty covered structures or open improved area which are not required to support the installation's mission and which have been secured (see chapter 63).
State of Origin	A two digit numeric code assigned to each state, e.g., (01 - Alabama; 02 - Arizona, etc.).
Storage Serviceability Standards	Serviceability standards issued by groups of supplies wherever feasible. For items with unusual or distinctive features separate standards are prepared. Storage serviceability standards will contain but are not limited to the following elements: a. Lists of quality characteristics that are subject to deterioration in storage. b. Lists of defects for defect classification which apply. c. Instructions for visual and dimensional examinations and for laboratory testing. d. Serviceability quality levels utilized. e. Normal sampling procedures. f. Fixed or variable intervals of scheduled inspections and tests. g. Special inspection and test information. h. Normal storage environment.

TERM	MEANING
	i. Normal preservation and packing for extended storage.
	j. Minor preservation and repair procedures.
Storage and Materials Handling	See Chapter 1, General, Section II, Glossary of Terms, Joint Storage and Materials Handling Manual, DLAM 4145.1.
Structural Loss Space	Amount of space not usable for storage because of construction features or physical characteristics. Within covered storage areas, such items as toilets, posts, firewalls, elevator shafts, stair wells, ramps, steam pits, switch panels, loading wells, and door clearances will be considered structural loss. Within improved open storage areas, such additional items as fire breaks, streams, stream beds, railroad tracks, and clearances maintained for utility lines should be considered as structural loss.
Suffix Code	A one position alpha code which relates and identifies supply transactions for "partial quantities" to the original requester transactions without duplicating or causing loss of identity of the original document number.
Supplementary Address Code	A two part, six character alphanumeric code which indicates, in the first position, the service or other governmental element or sponsorship and indicates, in the last five positions, the specific account number or activity number (address) for the purpose of receiving material or receiving documentation.
Surveillance Inspection	Examination and testing of supplies and services (including, when appropriate, raw materials, components, and intermediate assemblies) to determine whether the supplies and services conform to applicable requirements.
Testing	Testing is an element of inspection and generally denotes the determination by technical means of the physical and chemical properties or elements of materials, supplies, or components thereof, involving not so much the element of personal judgment as the application of established scientific principles and procedures.

TERM	MEANING
Transit Reference	Billing reference as outlined in DLAR 4500.3, paragraph 210013a.
Transportation Compatibility Codes	Appendix A-68. An alpha code used to identify materiel that can be shipped in one container for brand name commissary items.
Transportation Control Number	A fifteen position to be generated and used for the control of MILSTRIP, NON-MILSTRIP and unit move shipments.
Type Bill of Lading	a. U.S. Government Bill of Lading (Standard Form 1131). b. U.S. Government Transit Bill of Lading (Standard Form 1131). c. Commercial bills of lading as supplied by local carrier.
Type Container Code	A two position alpha code to identify the type of container in which the item is being shipped in.
Type of Facility	A one position alpha code indicating the basic type of building or open storage area.
Type of Inventory Code	A one position numeric code used to identify types of inventories being taken (i.e., special, sample etc.).
Type Pack	A one position numeric code used to identify the state of outer packing.
Type Storage Code	A three position alphanumeric code indicating the physical conditions of storage under which an item is placed.
Type of Location	A one position code indicating bulk location, bin location, or reserved location.
UFC Reference	The five position UFC number, preceded by alpha U, that is used in cross-referencing the UFC to the NMFC.
Uniform Freight Classification (UFC) Numbers	The Uniform Freight Classification is a five digit code, preceded by alpha U, that is utilized in the Item Locator Record to identify applicable freight classification of items for shipment via rail.

TERM	MEANING
Uniform Freight Classification Suffix Code	a. The Uniform Freight Classification (UFC) Suffix Code is a two digit numeric code utilized in the Item Locator Subrecord in conjunction with the UFC. b. Code depicts the type of assemblage of the materiel in storage, i.e., assembled or disassembled, nested or loose, etc. and a specific rating. c. Each UFC Suffix Code designates a specific percentage of the base rate. d. UFC Suffix Codes are published in MILSTAMP.
Unit Cube	a. The Unit Cube consists of six digits or positions and is utilized in the Item Locator Record to compute the cube of items required for shipment on a Materiel Release Order. b. The Unit Cube is applicable to one of an item by Unit of Issue, e.g., one pair, one each etc. The Unit Cube includes Unit packaging. c. The six digits alloted for Unit Cube may be utilized to indicate three whole numbers and three decimals, e.g.: 001000 — 1 Cu. Ft. 000100 — 1/10 Cu. Ft. 000010 — 1/100 Cu. Ft. 000001 — 1/1000 Cu. Ft.
Unit of Issue	A two position alpha code catalog abbreviation of the Unit of Issue of an item.
Unit Pack	The Unit Pack consists of five digits and is utilized in the Item Locator Subrecord to indicate the number of items per Unit of Issue in a container. Unit Pack for items in bin storage is usually expressed as one, e.g., 00001.
Unit Weight	a. The Unit Weight consists of six digits or positions and is utilized in the Item Locator Record to compute the weight of items required for shipment on a Materiel Release Order. b. The Unit Weight is applicable to one of an item by Unit of Issue, e.g., one each, etc. The Unit Weight includes unit packaging.

TERM	MEANING
	c. The six digits alloted for Unit Weight may be utilized to indicate four whole numbers and two decimals, e.g.: 000100 — 1 pound 000010 — 1/10 pound 000001 — 1/100 pound
Vacant Net Storage Space	Amount of net storage space less occupied net storage space.
Violation Reason Code	A 2-position alpha code to notify operating elements that the input documents cannot be processed through the system until invalid data elements/formats have been corrected.
Voluntary Price Reduction (VPR)	A decreased unit price offered by vendors at time of shipment. This price, when offered, is reflected on shipping documents and perpetuated through the system including reflection on the SEAVAN Consist.
Warehouse Space	Area in a building designed for storage purposes and constructed with roof and complete side and end walls.
Water Commodity Code	A 5-position alphanumeric identifying specific commodities for cargo and exception purposes. These codes are published in MILSTAMP.

APPENDIX G-2

ABBREVIATIONS

ABBREVIATION	MEANING
AAC	Activity Address Code
ACC	Air Commodity Codes
ACDC	Air Cargo Dimension Code
ACM	Alteration, Conversion and Modification
ACT C	Action Code
ACTY	Activity
APPO	Appropriation
A/S	Advice/Status Code
CBL	Commercial Bill of Lading
CC	Card Columns
CD	Card
CL	Card Load
COND	Condition
COND C	Condition Code
CU	Cube
CWT	Hundredweight
CX	Conex
DI	Document Identifier
DIC	Document Identifier Code
DID	Date Inspection Due
DOC	Document
DP	Date of Pack
DRO	Disposal Release Order
DS	Date Shipped
DSC	Defense Supply Center
DTD	Deadline Transfer Date
DT INSPD	Date Inspected
FC	Frequency Count
FSC	Federal Supply Class
GBL	Government Bill of Lading
GFM	Government Furnished Materiel
IFC	Inspection Frequency Code
IPG	Issue Priority Group
ITC	Inspection Test Card
ITM D	Item Description
LBS	Pounds
L/C#	Lot/Contract Number
LCL	Less Than Car Load
LI	Line Item

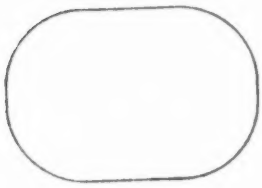
ABBREVIATION	MEANING
LL	Less Load
LOC	Location
LOP	Level of Pack
LTL	Less Than Truck Load
MAT REC CD	Materiel Receipt Card
MDT	Mandatory Date to Transportation
M/F	Mark For
MC	Management Code
MGMT	Management
MGR	Manager
M/H	Manhours
MIN	Minimum
MOWASP	Mechanization of Warehousing and Shipment Processing
MRC	Materiel Release Confirmation
MRD/A	Materiel Release Denial/Adjustment
MRO	Materiel Release Order
M&S	Media and Status
MSG	Message
MTD	Mandatory Transfer Date
NIIN	National Item Identification Number
NMFC	National Motor Freight Classification
NO	Number
NSN	National Stock Number
O/SIZE	Outside Size
PC	Purchase Code
PCS	Pieces
PDD	Priority Delivery Date
PDO	Property Disposal Officer
PDT	Planned Date to Transportation
PGP	Popularity Group
PMRC	Pre-positioned Materiel Receipt Card
PO	Post Office/Post Office Department
POD	Port of Debarkation
POE	Port of Embarkation
PP	Parcel Post
PR	Price
PRI	Priority
PROJ	Project Code
PS#	Partial Shipment Number
QTY	Quantity
RDD	Required Delivery Date
REA	Railway Express Agency
RI	Routing Identifier
RIC	Routing Identifier Code

ABBREVIATION	MEANING
SA	Supplementary Address
SLC	Shelf-Life Code
SPRQMT	Special Requirements Code
SSMRC	Shipment Status Materiel Release Confirmation
SU	Shipping Units
TCMD	Transportation Control and Movement Document
TCN	Transportation Control Number
TCON	Type of Container
TINV	Type of Inventory Code
TL	Truck Load
TP	Type Pack
TR	Transportation Release
TS	Type Storage
UCU	Unit Cube
UFC	Uniform Freight Classification
UI	Unit of Issue
UMMIPS	Uniform Materiel Movement and Issue Priority System
UW	Unit Weight
WT	Weight

APPENDIX G-3

CHARTING SYMBOLS

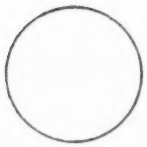
An EAM punched card.



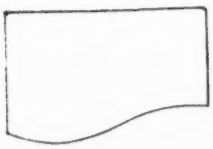
Decision point in procedure where alternate paths are possible.

Steps in the processing procedure.

Terminal of a phase of the procedure.



Reel of magnetic tape containing data.

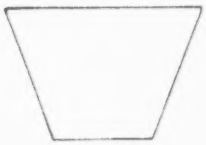


Report of Listing.

Connector between portions of flow charts.

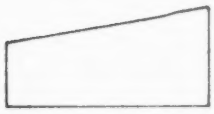
Yes or No designator.

Predefined internal process performed by computer.

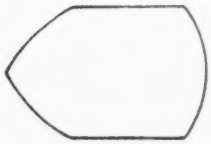


Printout of data at remote station.

File or record on line during process.



Data entry by remote station keyboard.



Display of data on Cathode Ray Tube.

APPENDIX G-4

STANDARD HANDWRITING OF CHARACTERS

This appendix prescribes a standard method of handwriting certain characters to expedite keypunching and preclude misinterpretation. The use of these standardized characters by DLA personnel is encouraged.

ALPHA/NUMERIC CHARACTER	STANDARD CHARACTER
O (alpha)	O
0	0
I	I
1	1
D	D
G	G
S	S
Z	Z
V	V
Y	Y
Blank	Δ or b

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